

ENTERPRISE FUNDS



Bexar County History

The County Clerk will relocate their existing Spanish Archives from the Courthouse to the South Annex Building (former Federal Reserve Building), which contains maps, records, and artifacts. Bexar County is leasing space in this to Texas A&M University-San Antonio, which plans to add academic, gallery and archive space. The South Annex Building will also house the Daughters of the Republic of Texas collection of historical materials. These photos show a vault inside the former Federal Reserve Bank building, where the Daughters of the Republic of Texas will house its massive Alamo Library collection.



Photo above: Texas A&M –San Antonio, Twitter.

San Antonio Current. The Daughters of the Republic of Texas Finally Found a Home for the Alamo Library, by Mark Reagan. August 10, 2016. Retrieved from: <http://www.sacurrent.com/the-daily/archives/2016/08/10/the-daughters-of-the-republic-of-texas-finally-found-a-home-for-the-alamo-library#>

Photo below: John W. Gonzalez, Express-News

San Antonio Express-News. Park donation, lease with DRT Top Court Action. August 9, 2016. Retrieved from: www.expressnews.com/news/local/article/Park-donation-lease-with-DRT-top-court-action-9182504.php

Bexar County, Texas
 Self-Insured – Health and Life (Fund 501)
 Fiscal Year Ending September 30, 2017

FY 2014-15 Actual	FY 2015-16 Estimates	FY 2016-17 Budget
----------------------	-------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$1,616,948	\$3,724,843	(\$85,295)
Total Beginning Balance	\$1,616,948	\$3,724,843	(\$85,295)

Revenue

Other Revenue	\$0	\$276,696	\$0
Insurance Premiums Revenue	39,083,237	40,312,073	41,099,458
Subtotal	\$39,083,237	\$40,588,769	\$41,099,458

Interfund Transfers	\$3,249,511	\$2,997,205	\$4,113,683
Total Revenues	\$42,332,748	\$43,585,974	\$45,213,141

TOTAL AVAILABLE FUNDS	\$43,949,696	\$47,310,817	\$45,127,846
------------------------------	---------------------	---------------------	---------------------

APPROPRIATIONS

General Government	\$40,224,853	\$47,396,112	\$42,595,849
Subtotal	\$40,224,853	\$47,396,112	\$42,595,849

TOTAL OPERATING APPROPRIATIONS	\$40,224,853	\$47,396,112	\$42,595,849
---------------------------------------	---------------------	---------------------	---------------------

Appropriated Fund Balance	\$3,724,843	(\$85,295)	\$2,531,997
----------------------------------	--------------------	-------------------	--------------------

TOTAL APPROPRIATIONS	\$43,949,696	\$47,310,817	\$45,127,846
-----------------------------	---------------------	---------------------	---------------------

SELF-INSURED – HEALTH AND LIFE FUND

Program Description: Self-Insurance is an alternate financing system in which an employer remits only a portion of the conventional premium to an insurer to cover the cost of administering the benefits program and of providing specific and aggregate stop-loss insurance. The employer, usually referred to in this case as the self-insured, funds a "bank account" that the insurance company draws upon for the payment of claims. Employee and County contributions as well as payments from retirees and COBRA participants are deposited into the account.

Each year Bexar County examines the health insurance plans offered to employees to determine if the benefits plans offered are consistent with those being offered by other employers in Bexar County, if the premiums required of employees is competitive and financially responsible, and if the overall cost of the plan meets the demands of the County’s budgeting requirements. The County also provides life insurance that is equal to the employee’s annual salary up to a maximum of \$200,000. There is a double indemnity accidental death and dismemberment clause, which provides for additional coverage equal to the employee’s annual salary with a maximum of \$200,000 in the event of the employee’s accidental death.

Appropriations:

	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Personnel Services	\$271,046	\$294,642	\$284,663	\$295,761
Operational Expenses	39,953,807	42,651,471	47,111,449	42,300,088
Total	\$40,224,853	\$42,946,113	\$47,396,112	\$42,595,849

Program Justification and Analysis:

- The Self-Insured Health and Life Fund Adopted Budget for FY 2016-17 decreased by 10.1 percent when compared to FY 2015-16 Estimates as described below.
 - The Personnel Services group increased by 3.9 percent when compared to FY 2015-16 Estimates due to turnover experienced during FY 2015-16. Full year funding is provided for all authorized positions in FY 2016-17.
- The Operational Expenses group decreased by 10.2 percent when compared to FY 2015-16 Estimates. The FY 2016-17 Adopted Budget includes an estimated \$8.2 million in combined revenue enhancements and expenditure reductions from the Health Insurance Fund, which was achieved by changes to the County’s health plans and adjusting health insurance premiums. The changes apply to those employees on the County’s health care plans. These changes include:
 - Elimination of the Exclusive Provider Organization plan.

- The elimination of the EPO plan will save an estimated \$5,129,237 in expenditures.
- Increase premiums on the PPO plans (Premium PPO and Base PPO) by seventeen percent.
 - The increase in premiums is expected to adjust the cost share split between the County and the employee to 80%/20% for the Premium PPO and 85%/15% for the Base PPO.
 - This will result in an increase in revenue in an estimated amount of \$2,308,189
- Implementation of a \$100 per month spousal surcharge applicable to spouses on County health care plans that have access to health insurance through his/her employer, but opt for the County's plan.
 - This will result in an increase in revenue in an estimated amount of \$500,000.
- Implementation of Dispense as Written 1 and 2, which requires an employee to pay the difference in cost between the brand name drug and the generic drug, if a generic is available, but patient opts for the brand name drug.
 - This is will save an estimated \$140,000 in expenditures.
- Add a specialty drug copay of \$150.

This will save an estimated \$195,000 in expenditures.

Authorized Positions:

	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Budget
Assistant County Manager*	0.25	0.25	0.25
Benefits Coordinator	1	1	1
Human Resources Administrator	1	1	1
Human Resources Technician I	1	1	1
Human Resources Technician II**	0.5	0.5	0.5
Total – Health and Life Fund	3.75	3.75	3.75

**This position is 25% General funded in each of the following departments: Human Resources, Budget, Management & Finance, and 25% funded out of Fund 501 Self-Insured – Health and Life.*

***This position is 50% General funded in Human Resources and 50% funded out of Fund 501 Self-Insured – Health and Life.*

Bexar County, Texas
 Self-Insured – Workers’ Compensation Fund (Fund 502)
 Fiscal Year Ending September 30, 2017

FY 2014-15 Actual	FY 2015-16 Estimates	FY 2016-17 Budget
----------------------	-------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$835,325	\$486,925	\$222,753
Total Beginning Balance	\$835,325	\$486,925	\$222,753
Revenue			
Service Fees	\$15,750	\$16,067	\$16,000
Insurance Premiums Revenue	1,745,946	2,209,655	2,222,443
Subtotal	\$1,761,696	\$2,225,722	\$2,238,443
Total Revenues	\$1,761,696	\$2,225,722	\$2,238,443
TOTAL AVAILABLE FUNDS	\$2,597,021	\$2,712,647	\$2,461,196

APPROPRIATIONS

General Government	\$2,110,096	\$2,375,142	\$2,509,526
Capital Expenditures	0	114,752	0
Subtotal	\$2,110,096	\$2,489,894	\$2,509,526
TOTAL OPERATING APPROPRIATIONS	\$2,110,096	\$2,489,894	\$2,509,526
Appropriated Fund Balance	\$486,925	\$222,753	(\$48,330)
TOTAL APPROPRIATIONS	\$2,597,021	\$2,712,647	\$2,461,196

SELF-INSURED – WORKERS’ COMPENSATION FUND

Program Description: The goal of the Workers’ Compensation Self-Insurance Program is to ensure that employees who are injured or disabled on the job are provided with adequate monetary compensation, eliminating the need for litigation. The Bexar County Management and Finance Department administers the County’s Workers’ Compensation Program. Numerous measures to control workers’ compensation related expenses have been established. The Workers’ Compensation Program will continue to increase the review of outstanding workers’ compensation claims and to monitor decisions regarding claims. Strong support from adjusters, supervisors, and managers working with the staff of Management and Finance, employees, and medical groups has created a team approach to manage workers’ compensation. Early intervention assists employees in returning to work more quickly either through modified duty programs or full duty return to work.

Several years ago the Workers’ Compensation Program was expanded to provide increased training for employees and supervisors in an effort to prevent accidents resulting in workers’ compensation claims. Classes are conducted in CPR and first aid, ergonomics, back lifting, defensive driving, fire extinguisher training and fire evacuation procedures. Workers’ compensation training is also offered to supervisors and employees. The Sheriff’s Office, Public Works and Facilities Management Department have provided modified duty jobs that have resulted in reduced indemnity and medical claims. Workstation evaluation has resulted in minimized occupational repetitive motion trauma and has helped reduce high cost claims for upper extremities. Education and evaluation continues with all offices and departments. Early intervention by case managers has resulted in returning injured employees back to work – often in less than seven days. This has also reduced indemnity and medical costs.

All lost-time cases are assigned case managers who work directly with the employee and the medical provider to provide the best quality medical attention and assist the employee in returning to work in a more timely fashion. Through open discussions with offices and departments, the Third Party Administrator and staff have developed better understanding of work requirements, causes of injuries, and remedies. Peer reviews are utilized to challenge cases taken to the Workers’ Compensation Commission, making it more difficult for one medical provider to keep an employee off work unnecessarily.

Appropriations:

	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Personnel Services	\$72,713	\$73,385	\$74,552	\$75,276
Travel, Training, and Remunerations	0	1,000	500	500
Operational Expenses	2,034,065	2,334,636	2,294,914	2,427,450
Supplies and Materials	3,318	6,000	5,176	6,300
Capital Expenditures	0	125,000	114,752	0
Total	\$2,110,096	\$2,540,021	\$2,489,894	\$2,509,526

Program Justification and Analysis:

- The FY 2016-17 Adopted Budget remained relatively flat when compared to FY 2015-16 Estimates, as described below.
- The Personnel Services group remained relatively flat when compared to FY 2015-16 Estimates. Full funding is provided for the authorized position in this budget.
- The Travel, Training, and Remunerations group provided \$500 for training costs related to Workers’ Compensation laws.
- The Operational Expenses group increased by 5.8 percent when compared to FY 2015-16 Estimates due to contract requirements associated with the Bexar County Health Clinic and an estimated six percent increase in workers’ compensation claims.
- The Supplies and Materials group increased by 21.7 percent when compared to FY 2015-16 Estimates. This is primarily due to additional funding in the Tools and Hardware and Office Supplies account for the Bexar County Health Clinic.
- The FY 2016-17 Adopted Budget does not include funding for Capital Expenditures. Capital Expenditures for FY 2015-16 included funding for the remodeling of existing space in the County-owned Flores Parking Garage for the relocation of the Employee Health Clinic. This fund will no longer be paying rental fees for leased space.

Policy Consideration:

Offices and departments are charged a workers’ compensation fee for each of their employees. The standard fee is \$400 per employee. Offices and departments who have higher than average workers’ compensation claims are charged a higher rate. Below is a table reflecting the rates for those offices and departments.

Office/Department	Premium
County Parks	\$450
Juvenile Detention	\$500
Road & Bridge	\$450
Sheriff LE	\$500
Sheriff Detention	\$500

Authorized Positions:

	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Budget
Workers’ Compensation Specialist	1	1	1
Total – Workers’ Compensation Fund	1	1	1

Bexar County, Texas
Records Management Center (Fund 505)
Fiscal Year Ending September 30, 2017

FY 2014-15	FY 2015-16	FY 2016-17
Actuals	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$397,496	\$335,677	\$246,158
Total Beginning Balance	\$397,496	\$335,677	\$246,158

Revenue

Service Fees	\$214,095	\$229,388	\$100,000
Subtotal	\$214,095	\$229,388	\$100,000

Interfund Transfers	\$99,531	\$99,531	\$214,531
Total Revenues	\$313,626	\$328,919	\$314,531

TOTAL AVAILABLE FUNDS	\$711,122	\$664,596	\$560,689
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

General Government	\$327,697	\$369,418	\$358,739
Capital Expenditures	47,748	49,020	24,600
Subtotal	\$375,445	\$418,438	\$383,339

TOTAL OPERATING APPROPRIATIONS	\$375,445	\$418,438	\$383,339
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$335,677	\$246,158	\$177,350
----------------------------------	------------------	------------------	------------------

TOTAL APPROPRIATIONS	\$711,122	\$664,596	\$560,689
-----------------------------	------------------	------------------	------------------

RECORDS MANAGEMENT CENTER FUND

Mission: The Records Management Committee will provide leadership through the Records Facility Manager in the development, allocation and management of resources to meet County office records storage and document conversion needs while securing and preserving the records of Bexar County in accordance with the Local Government Records Act of 1989.

Vision: We envision the Records Management Committee to have a state-of-the-art Records Management Facility that will meet the records storage needs of all County offices and departments, be in compliance with the Local Government Records Act of 1989 for the preservation and maintenance of local government records, and provide convenient access and retrieval of County records to County offices and the general public.

Program Description: The Records Management Facility Fund is an enterprise fund created to provide space to County offices and departments for the storage of records. The facility, located at 232 Iowa Street, allows the County to consolidate all its records in one facility. In the future, the facility will also become a records technology center where records currently stored on paper can be microfilmed for storage or imaged into an appropriate format so they can be electronically delivered to the offices or departments requesting them.

Performance Indicators:

FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Budget
----------------------	------------------------	----------------------

Work Load Indicators:

Daily Training Room preparation	2	2	2
Number of daily phone calls	17	16	10
Number of Training classes held	156	160	185

Efficiency Indicators:

Monthly Bulletin board preparation	12	12	12
Weekly Requisition Creation	3	3	4
Daily P-Card balance and paperwork	6	6	7
Daily entry of data into computer	14	15	16

Effectiveness Indicators:

Daily Security Monitor	100%	100%	100%
Daily interoffice copies	100%	100%	100%

Appropriations:

	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Personnel Services	\$182,181	\$187,636	\$193,546	\$195,717
Travel, Training and Remunerations	449	760	449	2,000
Operational Expenses	140,609	152,858	153,126	152,908
Supplies and Materials	4,458	23,470	22,297	8,114
Capital Expenditures	47,748	25,577	49,020	24,600
Total	\$375,445	\$390,301	\$418,438	\$383,339

Program Justification and Analysis:

- The FY 2016-17 Adopted Budget decreased by 8.4 when compared to FY 2015-16 Estimates as described below.
 - The Personnel Services group increased by 1.1 percent when compared to FY 2015-16 Estimates. Full funding is provided for all authorized positions within this fund for FY 2016-17.
 - The Travel, Training and Remunerations group increased significantly when compared to FY 2015-16 Estimates. Additional funding is provided for continuing education courses on managing electronic records and emergency preparedness.
 - The Operational Expenses group remained relatively flat when compared to FY 2015-16 Estimates. Funding for electricity and gas services is provided in this group.
 - The Supplies and Materials group decreased significantly when compared to FY 2015-16 Estimates. During FY 2015-16, a one-time expenditure to purchase a floor scrubber was expensed.
 - The Capital Expenditures group decreased significantly when compared to FY 2015-16 Estimates. Funding was provided for facility renovations in order to obtain a certificate of occupancy and meet other City of San Antonio and Fire Marshal's Office building requirements codes. The work began in FY 2014-15, but was not completed until FY 2015-16. Funding is provided for the installation of a carport at the Records Storage Center.
- There are no program changes in the FY 2016-17 Adopted Budget.

Authorized Positions:

	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Budget
Records Management Center Manager	1	1	1
Maintenance Mechanic I	1	1	1
Office Assistant II	1	1	1
<i>Total – Records Management Center Fund</i>	3	3	3

Bexar County, Texas
Other Post-Employment Benefits (OPEB) (Fund 506)
Fiscal Year Ending September 30, 2017

FY 2014-15	FY 2015-16	FY 2016-17
Actual	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$233,873	(\$523,384)	(\$1,402,205)
Total Beginning Balance	\$233,873	(\$523,384)	(\$1,402,205)

Revenue

Other Revenue	\$10,284	\$10,427	\$10,000
Insurance Premiums Revenue	2,444,223	2,532,189	2,576,184
Subtotal	\$2,454,507	\$2,542,616	\$2,586,184
Interfund Transfers	\$4,812,102	\$5,064,408	\$8,025,721
Total Revenues	\$7,266,609	\$7,607,024	\$10,611,905

TOTAL AVAILABLE FUNDS

\$7,500,482	\$7,083,640	\$9,209,700
--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$8,023,866	\$8,485,845	\$9,288,097
Subtotal	\$8,023,866	\$8,485,845	\$9,288,097

TOTAL OPERATING APPROPRIATIONS

\$8,023,866	\$8,485,845	\$9,288,097
--------------------	--------------------	--------------------

Appropriated Fund Balance

(\$523,384)	(\$1,402,205)	(\$78,397)
--------------------	----------------------	-------------------

TOTAL APPROPRIATIONS

\$7,500,482	\$7,083,640	\$9,209,700
--------------------	--------------------	--------------------

OTHER POST-EMPLOYMENT BENEFITS FUND

Program Description: GASB Statement 45 was issued in 2004 as a result of a growing concern that state and local governments were not recognizing the liability of post-employment benefits, such as retiree health benefits, in their annual financial statements. The Statement requires that these liabilities now be reported. Bexar County is required to recognize other post-employment benefits (OPEB) earned by employees during the time they were actually employed. In order to comply with GASB 45, Bexar County has established an OPEB fund.

Appropriations:

	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Retiree Medical Expenses	\$7,652,445	\$7,576,893	\$8,220,424	\$9,009,405
Retiree Administration Fees	371,421	302,400	265,421	278,692
Total	\$8,023,866	\$7,879,293	\$8,485,845	\$9,288,097

Program Justification and Analysis:

- The total budget represents an overall 9.5 percent increase when compared to FY 2015-16 Estimates. This increase is due to an anticipated 10 percent increase in healthcare costs associated with retirees and a 3 percent increase in retiree administration fees. A portion of this increase is offset by revenue enhancements and expenditure reductions from changes to the County’s health plans and adjustments to health insurance premiums. The changes apply to those pre-65 retirees on the County’s health care plans. There are no changes to post-65 retirees on the Medicare Advantage plan. These changes include:
 - Elimination of the Exclusive Provider Organization plan.
 - Increase premiums on the PPO plans (Premium PPO and Base PPO) by seventeen percent.
 - The increase in premiums is expected to adjust the cost share split between the County and the employee to 80%/20% for the Premium PPO and 85%/15% for the Base PPO.
 - Implementation of a \$100 per month spousal surcharge applicable to spouses on County health care plans that have access to health insurance through his/her employer, but opt for that County’s plan.
 - Implementation of Dispense as Written 1 and 2, which requires an employee to pay the difference in cost between the brand name drug and the generic drug, if a generic is available, but patient opts for the brand name drug.
 - Add a specialty drug copay of \$150.

Bexar County, Texas
Firing Range (Fund 512)
Fiscal Year Ending September 30, 2017

FY 2014-15	FY 2015-16	FY 2016-17
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$2	\$31,911	\$6,214
Total Beginning Balance	\$2	\$31,911	\$6,214

Revenue

Other Revenue	\$504	\$809	\$20
Subtotal	\$504	\$809	\$20

Interfund Transfers	\$214,653	\$177,269	\$220,576
Total Revenues	\$215,157	\$178,078	\$220,596

TOTAL AVAILABLE FUNDS	\$215,159	\$209,989	\$226,810
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

General Government	\$183,248	\$203,775	\$226,810
Subtotal	\$183,248	\$203,775	\$226,810

TOTAL OPERATING APPROPRIATIONS	\$183,248	\$203,775	\$226,810
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$31,911	\$6,214	\$0
----------------------------------	-----------------	----------------	------------

TOTAL APPROPRIATIONS	\$215,159	\$209,989	\$226,810
-----------------------------	------------------	------------------	------------------

FACILITIES MANAGEMENT – FIRING RANGE FUND

Program Description: The Bexar County Firing Range Facility serves Deputies and Officers from the Bexar County Sheriff, Constable, Fire Marshal, and Probation Offices. This multi-purpose, multi-yardage facility is designed to support existing and future firearm (handgun and shotgun) training requirements for day or night scenarios. The facility is also equipped with a roof to support training during inclement weather. Facilities and Parks Management is responsible for the operation of the facility. The Firing Range facility is available for use by other law enforcement entities. Revenues collected from these entities will be deposited into this fund to pay the costs associated with the operations of this facility.

Appropriations:

	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Personnel Services	\$117,505	\$112,745	\$117,712	\$120,182
Travel, Training and Remunerations	1,217	1,000	1,000	1,000
Operational Expenses	62,825	84,319	75,743	94,528
Supplies and Materials	1,701	12,198	9,320	11,100
Total	\$183,248	\$210,262	\$203,775	\$226,810

Program Justification and Analysis:

- The FY 2016-17 Adopted Budget increased by 11.3 percent when compared to FY 2015-16 Estimates as described below.
 - The Personnel Services group increased by 2.1 percent when compared to FY 2015-16 Estimates. The increase is due to changes in the selection of health care plans by employees in FY 2015-16.
 - The Travel, Training and Remunerations group remained at the same funding when compared to FY 2015-16 Estimates. Funding is provided at a level that is consistent with previous budgets.
 - The Operational Expenses group increased by 24.8 percent when compared to FY 2015-16 Estimates. This is primarily due to an increase in Janitorial Services and Security Services as a result of new contract agreements in FY 2015-16.

- The Supplies and Materials group increased by 19.1 percent when compared to FY 2015-16 Estimates. This is primarily due to Safety Supplies which is funded at a level that is consistent with previous budgets.
- There are no program changes in the FY 2016-17 Adopted Budget.

Authorized Positions:

	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Budget
Field Maintenance Worker	1	1	1
Rangemaster	1	1	1
Total – Firing Range Fund	2	2	2

- *One existing Maintenance Mechanic II position is funded 75 percent from the General Fund and 25 percent from the Firing Range Fund. This position can be found in the authorized positions list of the General Fund – Juvenile Institutions Maintenance Division.*



Exhibit at the Presidio Gallery

This painted wooden monstrance (c. 1731), is from the collection of the National Archives Marianist Province of the United States, which was on displayed at the exhibit “Nuestra Historia, Our History: Spain in Bexar County” at the Presidio Gallery in San Antonio, Texas. The monstrance is an open or transparent receptacle in which the consecrated Host is exposed for veneration used during Roman Catholic, Old Catholic, and Anglican churches.

National Archives Marianist Province of the United States, Photo retrieved from:
<https://www.facebook.com/thingsMarianist> on October 26, 2016.