CHANGE ORDER

AS PRESENTED ON SEPTEMBER 12, 2016

FY 2016-17 Change Order

Approval of the FY 2016-17 Proposed Budget
Commissioners Court approved the FY 2016-17 Proposed Budget as filed with the County Clerk and the amendments recommended by the Budget Department included in the September 12, 2016 Memorandum "Recommended Changes to the FY 2016-17 Proposed Budget" (Attachment 1), as well as approving Attachments 2 through 13 for inclusion in the FY 2016-17 Adopted Budget.

Authorized Positions
The positions listed for each Office and Department in the FY 2016-17 Proposed Budget, as revised in Attachments 1 through 11 and Adopted by Commissioners Court, are the authorized positions for FY 2016-17. Deletions of any non-collective bargaining agreement positions that are filled by an incumbent as of September 30, 2016 in the FY 2016-17 Adopted Budget will be eliminated effective October 31, 2016, unless otherwise specified, to allow for a smooth transition of affected employees. New positions are effective October 1, 2016 unless otherwise specified.

The following funds have positions budgeted: General Fund (100), Courthouse Security Fund (203), Parking Facilities Fund (206), Public Works – County Road and Bridge Fund (207), Flood Control Operations Fund (208), Storm Water Mitigation Fund (209), Law Library Fund (210), Fire Code Fund (212), Dispute Resolution Fund (214), Domestic Relations Office Fund (215), DA Pre-Trial Diversion Fund (333), Self-Insured – Health and Life Fund (501), Self-Insured – Workers Comp Fund (502), Fleet Maintenance Fund (504), Records Management Center Fund (505), Community Venues Program Office Fund (507), Facilities and Parks Management - Firing Range Fund (512), Technology Improvement Fund (565), Bexar County Capital Improvement Fund (700), Grants in Aid Fund (800), and Community Development Block Grant Fund (803).

The FY 2016-17 Adopted Budget, as adopted by Commissioners Court, controls expenditures at the appropriation unit level for these funds. These appropriation units are:

Personnel Services
Travel, Training, and Remunerations
Operational Expenses
Supplies and Materials
Capital Expenditures
Interfund Transfers
Contingencies

In the Public Works – County Road and Bridge Fund, the road projects are controlled by project.

In the Public Works – Flood Control Capital Projects Fund, the flood projects are controlled by project.

In the County Capital Improvement Fund, the capital projects are controlled by project.

In the ATD/TxDOT Fund, the projects are controlled by project.

In the Venue Fund, the projects are controlled by project.

In the Grants-in-Aid Fund, the grants are controlled by total grant allocation.

In the Technology Improvement Fund, revenue into the fund is provided by transferring the entire Technology Improvement Fee account each fiscal year from each Office or Department's budget to the Technology Improvement Fund. Funding is allocated within each respective Office or Department.

In the Self Insured Funds, partial revenue into the fund is provided by the periodic transfer of the entire Group Health, Group Life, and Workers Compensation accounts appropriated each fiscal year from each Office or Department's budget to the respective funds.

In addition, the FY 2016-17 Adopted Budget, as adopted by Commissioners Court, controls expenditures at the Department and Office level as adopted in the narratives with the following exceptions. These budgets are controlled at the division level as listed:

BiblioTech
- Administration
- Pleasanton BiblioTech (Precinct 1)
- Ricardo Romo BiblioTech (Precinct 2)
- Wheatly Courts BiblioTech (Precinct 4)

Bexar County Parks and Heritage
- Administration
- County Parks and Grounds

Civil District Courts
- Administration
- Children's Court
- Family Drug Court

County Courts-at-Law
- Administration
- County Court 1
- County Court 2
- County Court 3
- County Court 4
- County Court 5
- County Court 6
- County Court 7
- County Court 8
- County Court 9
- County Court 10
- County Court 11
- County Court 12
- County Court 13
- County Court 14
- County Court 15

Criminal District Courts
- Administration
- 144th District Court
- 175th District Court
- 186th District Court
- 187th District Court
- 226th District Court
- 227th District Court
- 290th District Court
- 379th District Court
- 399th District Court
- 437th District Court

Facilities Management - Administration
- Administration
- Facilities Improvement Maintenance Projects
- Mailroom

Judge and Commissioners
- Administration
- Precinct 1
- Precinct 2
- Precinct 3
- Precinct 4

Judicial Services
- Administration
- Court Collections
- Pre-Trial
- Re-Entry Service Center

Juvenile District Courts
- Administration
- 289th District Court
- 386th District Court
- 436th District Court

Sheriff's Office
- Adult Detention
  - Work Release
  - Classification
  - Laundry
  - Intake
  - Law Library
  - Administration
  - Human Services
  - Comal
  - Annex

Law Enforcement
- Administration
- Professional Standards & Integrity
- Emergency Response Team
- Communications
- Central Records
- Property
- Narcotics
- Criminal Investigations
- Mental Health
- Courthouse Security
- Patrol
- Dispatch
- Sheriff's Academy
- Warrants
- Civil
- Archives

Support Services
- Personnel
- Business Office
- Warehouse
- Administration

These funds, as stated, are appropriated and controlled at the accounting unit level. These appropriation units are developed by summing up individual line items (account allocations). The individual account allocations that were used to develop the budget appropriations are adopted in the FY 2016-17 Adopted Budget and will be provided to the County Auditor for entry into the financial management system, and are included in the adoption of the FY 2016-17 Adopted Budget. The County Auditor will use these account allocations to establish the FY 2016-17 individual budget accounts in the financial management system.

Recommended Changes to the FY 2016-17 Proposed Budget
Attachment 1, Recommended Changes to the FY 2016-17 Proposed Budget, is the recommended changes to the FY 2016-17 Proposed Budget, as amended by Attachments 1 through 11.

Administrative Changes to the FY 2016-17 Proposed Budget
Attachment 2 is the list of administrative changes to the FY 2016-17 Proposed Budget.

FY 2016-17 Revenue Projections
Attachment 3 is the FY 2016-17 Revenue Projections, which includes the amount of revenue certified by the County Auditor's Office by revenue accounts.

Vehicle Replacement List
Attachment 4 is the FY 2016-17 vehicle replacement list.

Order Approving Salary of Purchasing Agent
Attachment 5 is the order approving the salary increase of the Purchasing Agent by the Purchasing Board.

Proposed Calendar Year 2017 Holiday Schedule
Attachment 6, Proposed Calendar Year 2017 Holiday Schedule, is the proposed paid holiday schedule for calendar year 2017. This schedule is adopted as part of the FY 2016-17 Adopted Budget.

County Clerk's Preservation and Restoration Plan
Attachment 7 is the FY 2016-17 County Clerk's Preservation Plan.

District Clerk's Preservation and Restoration Plan
Attachment 8 is the FY 2016-17 District Clerk's Preservation Plan.

County Elected Officials' Compensation
Attachment 9, County Elected and Precinct Officers Compensation, provides the salary and auto allowance for Elected Officials that have changes to be effective the first pay period in October. The Elected Officials Compensation documents are adopted as part of the FY 2016-17 Adopted Budget.

Non-Exempt Pay Table
Attachment 10 is the Non-Exempt Pay Grade Table for FY 2016-17. This table has been adjusted to address compression associated with increasing the minimum wage to $13.75.

Order Approving County Auditor Budget and Salary of County Auditor, Assistant County Auditors, and Court Reporters
Attachment 11 is the order approving the budget for the County Auditor's Office, including the salaries of the County Auditor and the Assistant County Auditors, and salaries of the Court Reporters.

FY 2016-17 Change Memorandum
Recommended Changes to the FY 2016-17 Proposed Budget

GENERAL FUND		
Ending Fund Balance in the FY 2016-17 Proposed Budget	$	65,323,210
Increase/(Decrease) in FY 2015-16 General Fund Revenue Estimates	$	614,248
Increase/(Decrease) in FY 2015-16 General Fund Expenditure Estimates	$	-
Increase/(Decrease) in FY 2016-17 General Fund Revenue	$	3,067,209
Increase/(Decrease) in FY 2016-17 General Fund Proposed Appropriations	$	3,587,095
Revised Fund Balance for the General Fund	**$**	**65,417,573**
Community Resources - Child Welfare Board		
Increase Operational Costs to Transfer in remaining Child Welfare Board Contingency to continue Family Based Safety Services Contract	$	1,599,251
Community Resources - Community Programs		
De-Authorize and De-Fund Two Forensic Interview Specialists (E-06)	$	(148,464)
County Auditor		
Increase FY 2016-17 Personnel Services to fully fund all Authorized Positions according to the Order for Approving the County Auditor's Budget by the District Court Judges	$	69,293
Civil District Courts - Administration		
Increase FY 2016-17 Operational Expenses for Copier Usage	$	1,500
Increase FY 2016-17 Operational Expenses for Professional Services (Family Drug Court - Drug Testing)	$	5,500
Increase FY 2016-17 Supplies and Materials for Postage ($1,000) and Books and Periodicals ($6,000)	$	7,000
Increase FY 2016-17 Capital Expenditures for a Listening Device System	$	5,144
Civil District Courts - Children's Court		
Increase Operational Expenses for Bexar County Family Drug Treatment Court	$	300,000
Transfer Two Forensic Interview Specialists (E-06) from Community Resources - Community Programs to Children's Court and Reclassify to Family Support Monitors (E-06) for the Suit Affecting Parent-Child Relationship Docket and Voices for Children	$	148,464
Transfer One Forensic Interview Specialist (E-06) from Grants In Aid Fund to the General Fund Children's Court and Reclassify to Family Support Monitor (E-06) for the Suit Affecting Parent-Child Relationship Docket and Voices for Children	$	76,440
Increase Personnel Services for One Temporary, Part-time Associate Judge (T-99)	$	100,000
Increase Supplies and Materials for the children involved with the court	$	50,000
Civil District Courts - Family Drug Court		
Increase FY 2016-17 Supplies and Materials for Office Furniture	$	2,500
Constable Precinct 2		
Re-Authorize and fund Five Deputy Constables for up to six months or until vacant, whichever comes first, continue to delete the currently vacant Deputy Constable position and increase the FY 2016-17 Personnel Appropriation Unit.	$	112,419
Constable Precinct 3		
Re-Authorize and fund Six Deputy Constables for up to six months or until vacant, whichever comes first, and increase the FY 2016-17 Personnel Appropriation Unit.	$	158,598

FY 2016-17 Change Memorandum
Recommended Changes to the FY 2016-17 Proposed Budget

Constable Precinct 4

Re-Authorize and fund Four Deputy Constables for up to six months or until vacant, whichever comes first, continue to delete the currently vacant Deputy Constable position and increase the FY 2016-17 Personnel Appropriation Unit	$	76,671

Criminal District Attorney

Fund and Authorize One Prosecutor V (E-12) for the Appeals Division	$	122,130
Fund and Authorize Ten Paralegals (NE-06), Six Legal Secretaries (NE-03), and Two Investigators - DA's Office (NE-11) related to Child Protective Services Cases	$	986,844

Criminal District Courts

Increase Personnel Services Appropriation to fund a Salary Adjustment for Four District Court Coordinators	$	38,972

Facilities Management - FIMP

Increase FY 2016-17 Operational Expenses for the Key Replacement project at Vista Verde Tax Office location	$	12,983
Increase FY 2016-17 Capital Expenditures for the Sliding Doors project at the Southside Tax Office location	$	19,297

Human Resources

Increase FY 2016-17 Operational Expenses for Benelogic Contract	$	12,000

Judicial Services

Increase FY 2016-17 Supplies and Materials in the Collections Division to reallocate $5,000 from the Pre-Trial Division	$	-
Re-grade Two Re-Entry Specialist (E-02) to Re-Entry Technicians (NE-06) with No Salary Adjustments	$	-

Judicial Services - Medical Examiner's Office

De-Authorize and De-Fund One Senior Medical Investigator (E-11)	$	(76,459)
Fund and Authorize One Fiscal and Administrative Services Manager (E-10)	$	89,870
De-Authorize and De-Fund One Administrative Services Coordinator (E-06) effective January 1, 2017	$	(56,556)
Fund and Authorize One Office Assistant IV (NE-05) effective January 1, 2017	$	42,774
Increase FY 2016-17 Capital Expenditures for X-Ray Disaster Recovery Services	$	10,000

Jury Operations

Reclassify One Chief Jury Bailiff from E-08 to EX-01	$	22,623

Justice of the Peace Precinct 2

Re-Authorize and fund Three Assistant Court Clerks for up to six months or until vacant, whichever comes first, and increase the FY 2016-17 Personnel Appropriation Unit	$	53,378

Justice of the Peace Precinct 3

Re-Authorize and fund Two Court Clerks and Two Assistant Court Clerks for up to six months or until vacant, whichever comes first, and increase the FY 2016-17 Personnel Appropriation	$	77,465

Justice of the Peace Precinct 4

Re-Authorize and fund Two Assistant Court Clerks for up to six months or until vacant, whichever comes first, continue to delete the currently vacant Court Clerk position and increase the FY 2016-17 Personnel Appropriation Unit	$	55,147

FY 2016-17 Change Memorandum
Recommended Changes to the FY 2016-17 Proposed Budget

Non-Departmental

Increase FY 2016-17 Contingencies for Additional Funding for the Criminal Investigations Laboratory Career Ladder	$	4,678
Increase FY 2016-17 Transfers Out for Law Library Fund	$	113,832
Increase Contingencies to Fund an additional 1 Percent Cost of Living Adjustment (for a total of 2 percent) for all employees on the Exempt and Executive pay tables and Non-Exempt employees who will not receive a salary adjustment from livable wage increase.	$	1,700,000
Increase Contingencies to Fund an adjustment to Livable Wage to $13.75 an hour	$	750,000
Decrease Contingencies for the Child Welfare Board	$	(3,112,535)
Increase FY 2015-16 Operational Expenses for Outside Agencies		
Chamber Orchestra of San Antonio	$	8,000
Child Advocates San Antonio (CASA)	$	10,000
Child Safe	$	(5,000)
Guardian House	$	20,000
Madonna Neighborhood Center	$	2,500
San Antonio Food Bank	$	15,000
Seton Home	$	20,000
The Advocates Boxing Youth	$	22,000
The Fund	$	3,295
The SA Clubhouse	$	17,426

Purchasing

Increase FY 2016-17 Personnel Services for Purchasing Agent's Salary according to the Order Approved by the Purchasing Board	$	6,062

Tax Assessor-Collector

Increase FY 2016-17 Personnel Services for Temporary Funding	$	30,908
Increase FY 1016-17 Technology Improvement Fee - Five Computers for the Training Room	$	6,146

OTHER FUNDS

Law Library (Fund 210)

Ending Fund Balance in the FY 2016-17 Proposed Budget	$	-
Regrade One (1) Law Library Administrator/Librarian from T-99 to E-09 and Authorize a Salary Adjustment in the amount of $47,332 and include the cost of benefits	$	57,336
Increase FY 2016-17 Operational Expenses for Contracted Services with Thomson West online services	$	56,496
Increase FY 2016-17 Interfund Transfer Revenue from the General Fund	$	113,832
Revised FY 2016-17 Fund Balance for the District and County Court Technology Fund	$	-

District and County Court Technology (Fund 301)

Ending Fund Balance in the FY 2016-17 Proposed Budget	$	174,489
Increase FY 2016-17 Supplies and Materials for audio/visual enhancements for the County Courts-at-Law	$	18,869
Revised FY 2016-17 Fund Balance for the District and County Court Technology Fund	$	155,620

Venue (Fund 507)

Ending Fund Balance in the FY 2016-17 Proposed Budget	$	151,210,125
Increase FY 2016-17 Operational Expenses for Ballet San Antonio	$	50,000
Revised FY 2016-17 Fund Balance for the Venue Fund	$	151,160,125

FY 2016-17 Change Memorandum
Recommended Changes to the FY 2016-17 Proposed Budget

Technology Improvement (Fund 565)		
Ending Fund Balance in the FY 2016-17 Proposed Budget	$	2,055,755
Decrease FY 2016-17 Interfund Transfer Revenue	$	(1,549,000)
Decrease FY 2016-17 Judicial Services - Admin Program Change Amount	$	(1,616)
Increase FY 1016-17 Supplies and Materials for Computers at the Tax Office	$	6,146
Revised FY 2016-17 Fund Balance for the Technology Improvement Fund	$	502,225
Grants In Aid (Fund 800)		
Ending Fund Balance in the FY 2016-17 Proposed Budget	$	-
Increase FY 2016-17 Interfund Transfer Revenue from Domestic Relations Fund (215)	$	6,913
Increase FY 2016-17 Operational Expenses for the Child Access & Visitation Cash Match	$	6,913
De-Authorize and De-Fund One Forensic Interview Specialist (E-06)	$	(76,440)
Revised FY 2016-17 Fund Balance for the Grants in Aid Fund	$	76,440

FY 2016-17 Administrative Changes to the Proposed Budget

BiblioTech

The Authorized Position List in the narrative reads: **Bibliotech Head Librarian**. It should read **Bibliotech Librarian**.

County Clerk

Within the Program Justification and Analysis section, the narrative reads: "The fourth program change proposes to add five Data Clerks (NE-05), delete one Lead Indexing & Verification Clerk **(NE-03)**, and delete six Indexing & Verification Clerks (NE-03) in the Records division." It should read: "The fourth program change proposes to add five Data Clerks (NE-05), delete one Lead Indexing & Verification Clerk **(NE-05)**, and delete six Indexing & Verification Clerks (NE-03) in the Records division."

The Authorized Position List in the narrative reads: "**Archivist (Part-time)** - FY 2015-16 – ***0.5*****,** FY 2016-17 – ***0.5***; this should read "**Archivist** - FY 2015-16 – **1,** FY 2016-17 – **1**".

Elections

The Authorized Position List in the narrative currently reads: **Program Analyst**. It should read: **Project Analyst**.

Justice of the Peace Precinct 2

The footnote under the Authorized Position List currently reads: "During FY 2013-14, one Justice of the Peace position was authorized as a part-time position. The incumbent is set to serve out the current term as a full-time judge, a term which is set to end on **December 31, 2017**." The date should be **December 31, 2016**.

Management and Finance

The Authorized Position List in the narrative reads: "One position was reported in the Budget Department's authorized position list and will **not** be reported in the Management and Finance Department." It should read: "One position was reported in the Budget Department's authorized position list and will **now** be reported in the Management and Finance Department."

Medical Examiner

The Authorized Position List in the narrative reads: **Administrative Supervisor**. It should read **Administrative Services Coordinator**.

Sheriff's Office – Law Enforcement

Within the Program Justification and Analysis section, the second program change reads, "…authorizes and funds two Extradition Coordinators **(NE-08)**". It should read "…authorizes and funds two Extradition Coordinators **(NE-06)**".

The Program Justification and Analysis section reads: "The ninth program change reclassifies one **Public Safety Communications Assistant Manager** from an E-06 to an E-07 for a total cost of $4,423." It should read: "The ninth program change reclassified one from an **Operations Supervisor – Patrol Division (E-06) to a Public Safety Communications Assistant Manager (E-07)** for a total cost of $4,423, which includes salary and benefits."

The Authorized Position List has one Operations Supervisor – Patrol Division position authorized in FY 2016-17. It should be zero positions in FY 2016-17. The Authorized Position List should add a Public Safety Communications Assistant Manager – 0 (FY 2014-15), 0 (FY 2014-15), 1 (FY 2016-17).

Tech Fund

Within the Appropriations table of listed Departments and Offices, the narrative reads "**Juvenile Services** – Administration". It should read "**Judicial Services** – Administration".

COUNTY OF BEXAR

CERTIFICATION OF COUNTY REVENUE
FISCAL YEAR 2016-2017
OCTOBER 1, 2016 – SEPTEMBER 30, 2017

September 12, 2016

SUSAN T. YEATTS, CPA
BEXAR COUNTY AUDITOR

Leo S. Caldera, CIA, CGAP
First Assistant County Auditor

Paul Elizondo Tower
300 Dolorosa, Suite 800
San Antonio, Texas 78205
(210) 335-2301
Fax: (210) 335-2996
AuFrontDesk@Bexar.org

Susan T. Yeatts, CPA
BEXAR COUNTY AUDITOR

September 12, 2016

Mr. David Smith
County Manager
Bexar County, Texas

RE: Certification of County Revenue for Fiscal Year Ending September 30, 2017

As required by Local Government Codes §111.0639(b) and §111.0707, please find attached the required certifications of anticipated revenues for the various operating funds in and for Bexar County, Texas for the fiscal year ending September 30, 2017.

Should there be any questions related to the information included herein, please do not hesitate to call on me.

Susan T Yeatts

Susan T. Yeatts, CPA
Bexar County Auditor

Copies Provided To:
Honorable Nelson Wolff, County Judge
Honorable Sergio Rodriguez, Commissioner Precinct 1
Honorable Paul Elizondo, Commissioner Precinct 2
Honorable Kevin Wolff, Commissioner Precinct 3
Honorable Tommy Calvert, Commissioner Precinct 4

BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS AND FUND BALANCES
For The Fiscal Year Ending September 30, 2017

CONTENTS

Description	Fund	Page
General Fund	100	1–3
Unclaimed Money Fund	111	4
Justice of the Peace Security Fund	112	4
Fire Marshal LEOSE Fund	113	4
Sheriff's LEOSE Fund	114	4
District Attorney Fund	115	5
Constable 1 LEOSE Fund	116	5
Constable 2 LEOSE Fund	117	5
Constable 3 LEOSE Fund	118	5
Constable 4 LEOSE Fund	119	6
Family Protection Fee SB 6 Fund	121	6
County Clerk Records Management Fund	200	6
County Wide Records Management Fund	201	6
District Clerk Records Management Fund	202	7
Courthouse Security Fund	203	7
District Court Technology Fund	205	7
Parking Facilities Fund	206	7
Special Road and Bridge Fund	207	8
Flood Control Fund	208	8
Storm Water Mitigation Fund	209	9
Law Library Fund	210	9
Drug Court Program Fund	211	9
Fire Code Fund	212	10
Juvenile Case Manager Fund	213	10
Dispute Resolution Fund	214	10
Domestic Relations Office Fund	215	10
Boarding Home Facilities	216	11
Justice of the Peace Technology Fund	300	11
County Wide Court Technology Fund	301	11
Probate Contribution Fund	302	11
Probate Guardianship Fund	303	12
Probate Education Fund	304	12
Court Facilities Improvement Fund	306	12
Chapter 19 Voter Registration Fund	320	12
Child Abuse Prevention Fund	322	13
Juvenile Delinquency Prevention Fund	324	13
Motor Vehicle Inventory Tax Fund	329	13
DA M.I.L.E.S. Program	332	13
Pretrial Diversion Program	333	14
Debt Service Fund	400	14-15
Self Insurance – Health/Life Fund	501	16
Self Insurance – Workers' Compensation Fund	502	16

BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS AND FUND BALANCES
For The Fiscal Year Ending September 30, 2017

CONTENTS (cont'd)

Description	Fund	Page
Fleet Maintenance Fund	504	16
Records Management Center Fund	505	17
Other Post Employment Benefits Fund	506	17
Community Venue Program Fund	507	18
"Hot Check" Fund – District Attorney	509	18
Election Contract Services Fund	510	18
Firing Range Fund	512	19
Technology Service Fund	565	19
Capital Projects Fund	700	19
TXDOT and ATD Pass Through Financing	701	20
Multi Year Flood Projects Fund	702	20
Fleet Acquisition Fund	703	20
Grants-In-Aid Fund	800	21
Home Program Fund	802	21
CDBG Program Fund	803	21
Juvenile Justice Alternative Education Fund	805	21
Juvenile Justice Alternative Facility Fund	806	22
Criminal Justice Division Fund	808	22
Department of Justice Fund	809	22
Substance Abuse & Mental Health Fund	810	22
Comprehensive Energy Assistance Fund	811	23
Ryan White	812	23
Department of Transportation	814	23
CIED Fund	815	23
Emergency Solutions Fund	816	23

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
100 General Fund			
Ad Valorem Taxes			
40000 Property Taxes - Current	293,008,088	294,600,000	314,500,000
40015 Property Taxes - Delinquent	2,184,338	2,270,000	2,200,000
40030 Tax Penalty & Interest	1,904,494	1,900,000	1,860,000
40025 TIF Due to Other Cities	(2,398,461)	(2,250,000)	(3,800,000)
Total	294,698,459	296,520,000	314,760,000
Other Taxes			
40035 Rendition Penalty	416	160	160
40100 Mixed Beverage Tax	9,390,610	9,050,000	9,577,000
40115 Vehicle Inventory Tax Overage	131,674	145,000	130,000
40180 Vehicle Sales Tax	15,912,869	15,042,000	16,549,000
Total	25,435,569	24,237,160	26,256,160
Licenses and Permits			
40200 Marriage Licenses Formal	427,834	405,000	425,000
40220 Bondsmen License	11,000	11,000	8,000
40225 Alarm System Initial Permit	152,544	125,000	145,000
40230 Alarm System Renewal	396,408	382,000	390,000
40235 Septic/Building Permits	228,324	221,000	230,000
40245 Beer & Liquor License	1,088,520	900,000	850,000
Total	2,304,630	2,044,000	2,048,000
Intergovernmental Revenue			
40500 County Court Cases - Sec 51	1,260,000	1,260,000	1,260,000
40502 Prosecutor Longevity Pay	258,384	267,000	260,000
40504 Indigent Defense	1,406,510	1,326,000	1,400,000
40506 State Witness Reimbursement	55,927	75,000	62,000
40510 Bingo-Jackpot	1,458,424	1,600,000	1,460,000
40514 Other Receipts From Governmental Entities	24,223	19,000	20,000
40516 Social Security Admin Incent	8,400	40,000	20,000
40520 UHS Interlocal	362,385	311,481	362,385
40522 Federal SCAAP	103,923	125,000	95,000
40524 OAG - Prisoner Transport Reimbursement	106,473	127,000	130,000
40526 Emergency Management Contribution	68,576	71,000	68,500
40530 Jury Supplement Pay	591,800	490,000	550,000
40531 DA Supplement	3,299		3,000
40532 Grant Revenue	277,543	150,000	277,000
40534 School Lunch Program	319,504	368,525	320,000
40538 Cost Collection Recovery	814,779	900,000	810,000
40540 Fourth Court of Appeals	70,000	70,000	70,000
40544 INS Prisoner Housing	26,123	31,000	26,000
40545 Federal Prisoner Housing	14,257,193	14,780,000	14,191,000
40546 Federal BOP Reimbursement	257,595	370,000	243,000
40547 Fed US Marshal Travel West	501,737	500,000	485,000
40549 Federal US Marshal South	49,529	-	20,000
40555 Texas Commission on Environmental Quality	18,689	30,000	20,000
40560 Title IV-D Child First			
40561 Title IV-D Community Supervision	386,064	387,080	385,504
40563 Title IV-E District Attorney Dependent & Neglect	185,000	185,000	185,000
Total	22,872,080	23,483,086	22,723,389

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
100 General Fund (cont'd)			
Service Fees			
41000 Child Support	36	-	-
41004 Services Fees	7,965,044	7,850,000	8,000,000
41006 Collection Fees	80,794	60,000	60,000
41007 Stormwater Collection Fees	51,059	52,000	55,000
41012 Court Fees	1,645,676	1,700,000	1,470,000
41014 Administrative Fees	157,508	216,000	150,000
41016 Crime Lab Fees	2,492,859	2,645,000	2,621,250
41018 False Alarm Fee	825	-	-
41032 Medical Examiner Fees	525,301	458,000	458,000
41036 Personal Bond	258,290	280,000	260,000
41038 Garnishment Fees	23,896	24,200	24,200
41042 Expungement of Record Fee	135,328	120,000	120,000
41046 Record Search Fees	3,811	4,000	3,000
41050 Condemnation Fees	636	600	600
41056 Fire Inspection Fees	129,294	92,000	115,000
41057 Food Service Inspection Fee	119,334	105,000	125,000
41058 Passport Fees	128,340	150,000	120,000
41062 Tax Statement Mailing Fee	70,000	70,000	70,000
41064 Race Track Fees	8,470	11,000	6,000
41068 Certification Fees	750,696	723,000	728,000
41070 Monitoring Fees	507,631	662,000	512,000
41072 Drug Testing Fee	183,005	205,000	180,000
41078 Probate Fees	528,391	514,000	500,000
41080 Driving Course Fees	130,968	175,000	150,000
41082 School Attendance	4,590	16,000	5,000
41084 School Zone Violation	77,030	91,000	80,000
41092 Subpoena Fees	33	4,575	75
41094 Failure to Appear County Share	67,298	64,000	66,000
41096 Mental Health Fees	277,933	232,000	235,000
41098 Child Restraint	5,772	10,600	5,500
41102 Plat Fees	59,694	55,000	60,000
41104 Return Check Fees	52,009	56,000	55,000
41106 Cancellation of Checks & Warrants	171,691	245,000	170,000
41108 Check Reissue Fees	1,116	800	800
41110 Court Appointed Fees	572,450	820,000	400,000
41112 SWMBO Conference	36,500	35,000	35,000
41114 Beer/Liquor Application Fees	10,667	11,500	7,500
41116 Filing and Recording Fees	5,818,270	5,775,000	5,825,000
41117 E-Filing Fee	260,387	242,000	275,000
41118 Judicial Fees	43,334	57,000	50,000
41120 Jury Fees	207,832	195,000	195,000
41126 Trial Request Fees	71	-	-
41130 Service Fees	222,617	213,000	213,000
41138 Commission Fees	727,397	800,000	733,000
41140 Restitution Fees	11,375	3,200	5,000
41142 Extradition Fees	154,777	125,000	125,000
41146 Late Fees	883	1,000	1,000
41148 Transaction Fee	246,906	270,000	240,000
41154 Park Reservation Fees	376,141	370,000	380,000
41158 Master Fee/ Court Fees	164,070	143,000	143,000
41160 Time Payment Fees	200,441	153,000	183,000
41170 Stenographer	510,227	511,000	511,000
41174 Estray Animal Proceeds	52,565	33,000	33,000
41175 Adult US Marshal	6,827	2,000	3,000
41176 Adult Detention Work Release Proceeds	202,423	215,000	200,000
41177 Adult - Other	302,940	313,600	303,600
Total	26,743,458	27,180,075	26,266,525

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
100 General Fund (cont'd)			
Fees on Motor Vehicles			
40205 Vehicles Licenses Issued	3,199,493	3,200,000	2,794,885
41060 Mail Registration Fee	304,188	327,500	242,000
41044 Certificates of Title Issued	2,504,840	2,300,000	2,500,000
40210 Duplicate License Receipts	18,037	23,500	14,000
41048 Transfers of Title	668,892	565,000	538,000
41100 Child Safety Fee	97,030	91,000	91,000
Total	6,792,480	6,507,000	6,179,885
Commissions on Ad Valorem Taxes			
41178 Hospital District	1,083,231	1,102,323	1,133,797
41179 School & Special Districts	2,275,306	2,308,491	2,389,072
41180 SARA	442,093	404,909	452,803
41181 Municipalities	853,524	874,270	893,145
Total	4,654,154	4,689,993	4,868,817
Fines & Forfeitures			
42000 General Fines	10,485,726	10,550,000	9,630,000
42005 Bond Forfeitures	957,277	645,000	700,000
Total	11,443,003	11,195,000	10,330,000
Proceeds from the Sale of Assets			
42500 Rental Revenue	676,010	936,000	629,000
42505 Proceeds from Sale of Assets	187,578	150,000	150,000
42510 Waste, Scrap & Supplies	4,815	6,700	2,000
Total	868,403	1,092,700	781,000
Interfund Transfers			
43000 Transfers In	-	-	-
Total	-	-	-
Other Revenue			
45000 Interest Earned	173	200	200
45001 Investment Interest Earned	1,148,497	822,000	1,300,000
45002 Sweep Interest	7,192	6,000	6,000
45015 Program Revenue	7,090	7,000	5,000
45020 Refunds	506,314	190,000	195,000
45025 Overages	1,261	1,000	1,000
45030 Other Revenue	2,120,449	2,450,000	1,500,000
45035 Donations	25	-	-
45040 Accounts Payable Discounts	129,123	130,000	100,000
45070 Copies	825,865	790,000	790,000
45090 Payment in Lieu of Taxes	15,364	-	-
45100 Sale of Goods	3,401	1,350	1,750
45110 Insurance Settlements	232,164	110,000	75,000
Total	4,996,918	4,507,550	3,973,950
Appropriated Fund Balance			
Total General Fund	400,809,154	401,456,564	418,187,726
Estimated Unencumbered Fund Balance 9-30-16			77,573,772

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
111 Unclaimed Money Fund			
Other Revenue			
45001 Investment Interest	845	500	650
Total	845	500	650
Appropriated Fund Balance			
Total Unclaimed Money Fund	845	500	650
Estimated Unencumbered Fund Balance 9-30-16			10,412,127
112 Justice of the Peace Security Fund			
Service Fees			
41022 Case Management Fee	62,124	70,000	60,000
Total	62,124	70,000	60,000
Other Revenue			
45001 Investment Interest	2,397	800	1,500
Total	2,397	800	1,500
Appropriated Fund Balance			
Total Justice of the Peace Security Fund	64,521	70,800	61,500
Estimated Unencumbered Fund Balance 9-30-16			465,641
113 Fire Marshal LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	3,686	-	1,500
Total	3,686	-	1,500
Appropriated Fund Balance			
Total Fire Marshal LEOSE Fund	3,686	-	1,500
Estimated Unencumbered Fund Balance 9-30-16			4,787
114 Sheriff's LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	89,166	85,000	85,000
Total	89,166	85,000	85,000
Other Revenue			
45001 Investment Interest	445	100	250
Total	445	100	250
Appropriated Fund Balance			
Total Sheriff's LEOSE Fund	89,611	85,100	85,250
Estimated Unencumbered Fund Balance 9-30-16			125,951

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
115 District Attorney LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	3,177	3,000	3,000
Total	3,177	3,000	3,000
Other Revenue			
45001 Investment Interest	1	3	2
Total	1	3	2
Appropriated Fund Balance			
Total District Attorney LEOSE Fund	3,178	3,003	3,002
Estimated Unencumbered Fund Balance 9-30-16			809
116 Constable 1 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	2,013	1,500	1,900
Total	2,013	1,500	1,900
Other Revenue			
45001 Investment Interest	20	5	10
Total	20	5	10
Appropriated Fund Balance			
Total Constable 1 LEOSE Fund	2,033	1,505	1,910
Estimated Unencumbered Fund Balance 9-30-16			4,492
117 Constable 2 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	2,074	2,000	2,000
Total	2,074	2,000	2,000
Other Revenue			
45001 Investment Interest	45	20	20
Total	45	20	20
Appropriated Fund Balance			
Total Constable 2 LEOSE Fund	2,119	2,020	2,020
Estimated Unencumbered Fund Balance 9-30-16			9,081
118 Constable 3 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,952	1,500	1,900
Total	1,952	1,500	1,900
Other Revenue			
45001 Investment Interest	20	10	15
Total	20	10	15
Appropriated Fund Balance			
Total Constable 3 LEOSE Fund	1,972	1,510	1,915
Estimated Unencumbered Fund Balance 9-30-16			4,479

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
119 Constable 4 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	2,136	1,900	1,900
Total	2,136	1,900	1,900
Other Revenue			
45001 Investment Interest	35	10	20
Total	35	10	20
Appropriated Fund Balance			
Constable 4 LEOSE Fund	2,171	1,910	1,920
Estimated Unencumbered Fund Balance 9-30-16			6,193
121 Family Protection Fee SB 6 Fund			
Service Fees			
41066 Family Protection Fee	118,462	112,000	114,000
Total	118,462	112,000	114,000
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	118,462	112,000	114,000
Estimated Unencumbered Fund Balance 9-30-16			40,155
200 County Clerk Records Management Fund			
Service Fees			
41020 Records Management	3,724	4,000	4,000
41024 Archival Fee	2,559,840	2,250,000	2,300,000
41030 Preservation Fee	2,826,498	2,550,000	2,600,000
Total	5,390,062	4,804,000	4,904,000
Other Revenue			
45001 Investment Interest	91,329	60,000	70,000
Total	91,329	60,000	70,000
Interfund Transfers			
43000 Transfers In	14,400	-	-
Total	14,400	-	-
Appropriated Fund Balance			
Total County Clerk Records Management Fund	5,495,791	4,864,000	4,974,000
Estimated Unencumbered Fund Balance 9-30-16			17,093,711
201 County Wide Records Management Fund			
Service Fees			
41020 Record Management Fee	407,093	400,000	400,000
Total	407,093	400,000	400,000
Other Revenue			
45001 Investment Interest	1,203	500	600
Total	1,203	500	600
Appropriated Fund Balance			
Total County Wide Records Management Fund	408,296	400,500	400,600
Estimated Unencumbered Fund Balance 9-30-16			108,604

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
202 District Clerk Records Management			
Service Fees			
41020 Records Management Fee	168	150	150
41030 Preservation Fee	355,160	335,000	350,000
Total	355,328	335,150	350,150
Other Revenue			
45001 Investment Interest	1,143	700	700
Total	1,143	700	700
Appropriated Fund Balance			
Total District Clerk Records Management	356,471	335,850	350,850
Estimated Unencumbered Fund Balance 9-30-16			203,972
203 Courthouse Security Fund			
Service Fees			
41022 Courthouse Security Fee	372,323	390,000	375,000
41116 Filing and Recording Fee	303,848	280,000	265,000
Total	676,171	670,000	640,000
Interfund Transfers			
43000 Transfers In	127,751	127,151	339,597
Total	127,751	127,151	339,597
Other Revenue			
45001 Investment Interest	1,207	1,000	1,200
Total	1,207	1,000	1,200
Appropriated Fund Balance			
Total Courthouse Security Fund	805,129	798,151	980,797
Estimated Unencumbered Fund Balance 9-30-16			33,897
205 District Court Technology Fund			
Service Fees			
41116 Filing & Recording Fees	257,070	240,000	245,000
Total	257,070	240,000	245,000
Other Revenue			
45001 Investment Interest	861	330	700
Total	861	330	700
Appropriated Fund Balance			
Total District Court Technology Fund	257,931	240,330	245,700
Estimated Unencumbered Fund Balance 9-30-16			48,533
206 Parking Facilities Fund			
Service Fees			
41136 Parking Fees	1,224,408	1,320,000	1,040,000
Total	1,224,408	1,320,000	1,040,000
Other Revenue			
45001 Investment Interest	6,103	4,000	4,000
45020 Refunds	10,565	-	-
Total	16,668	4,000	4,000
Appropriated Fund Balance			
Total Parking Facilities Fund	1,241,076	1,324,000	1,044,000
Estimated Unencumbered Fund Balance 9-30-16			1,362,070

		Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
207 Special Road & Bridge Fund				
Ad Valorem Taxes				
40015 Property Taxes-Delinquent		97	100	100
40030 Tax Penalty and Interest		353	300	350
	Total	450	400	450
Other Taxes				
40110 Vehicle Sales Tax		360,000	-	360,000
	Total	360,000	-	360,000
Licenses and Permits				
40205 Vehicle Licenses		16,019,805	15,300,000	16,000,000
40235 Building Permits		142,067	100,000	130,000
	Total	16,161,872	15,400,000	16,130,000
Intergovernmental Revenue				
40514 Other Receipts From Governmental Entities		246,204	388,000	300,000
	Total	246,204	388,000	300,000
Fees on Motor Vehicles				
41034 Weight Fees		216,912	220,000	200,000
	Total	216,912	220,000	200,000
Fees				
41102 Platt Fees		549,829	350,000	400,000
	Total	549,829	350,000	400,000
Proceeds from Sale of Assets				
42510 Waste, Scrap & Supplies		13,548	1,000	1,000
	Total	13,548	1,000	1,000
Other Revenue				
45001 Investment Interest		71,517	48,000	50,000
45020 Refunds		1,292	-	-
45030 Other Revenue		496	-	-
45080 Traffic Signs		440	900	500
	Total	73,745	48,900	50,500
Appropriated Fund Balance				
Total Special Road & Bridge Fund		17,622,560	16,408,300	17,441,950
Estimated Unencumbered Fund Balance 9-30-16				10,412,127
208 Flood Control Fund				
Ad Valorem Taxes				
40015 Property Taxes-Delinquent		53,138	70,000	40,000
40030 Tax Penalty and Interest		73,848	65,000	40,000
40035 Rendition Penalty		19	-	-
	Total	127,005	135,000	80,000
Intergovernmental Revenue				
40514 Other Receipts From Governmental Entities		26,803	15,000	20,000
	Total	26,803	15,000	20,000
Proceeds from Sale of Assets				
42500 Rental Revenue		2,356	-	2,570
	Total	2,356	-	2,570
Other Revenue				
45001 Investment Interest		90,187	200,000	25,000
45020 Refunds		11,472	-	-
	Total	101,659	200,000	25,000
Appropriated Fund Balance				
Total Flood Control Fund		257,823	350,000	127,570
Estimated Unencumbered Fund Balance 9-30-16				13,864,599

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
209 Storm Water Mitigation Fund			
Licenses and Permits			
40240 Stormwater Site Development Permit	78,000	75,000	75,000
40241 Post Construction BMP Permits	150	-	-
Total	78,150	75,000	75,000
Service Fees			
41165 Stormwater Fees	2,198,462	1,900,000	2,100,000
Total	2,198,462	1,900,000	2,100,000
Other Revenue			
45001 Investment Interest	41,265	25,000	30,000
Total	41,265	25,000	30,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	2,317,877	2,000,000	2,205,000
Estimated Unencumbered Fund Balance 9-30-16			6,788,607
210 Law Library Fund			
Service Fees			
41028 Law Library Fee	514,747	490,000	518,000
Total	514,747	490,000	518,000
Interfund Transfers			
43000 Transfers In	226,456	226,456	113,832
Total	226,456	226,456	113,832
Other Revenue			
45001 Investment Interest	1,403	600	800
45025 Cashier Overages	94	-	-
45070 Copies	99,261	85,000	90,000
Total	100,758	85,600	90,800
Appropriated Fund Balance			
Total Law Library Fund	841,961	802,056	722,632
Estimated Unencumbered Fund Balance 9-30-16			106,364
211 Drug Court Program Fund			
Service Fees			
41012 Court Fees	94,722	95,000	95,000
Total	94,722	95,000	95,000
Other Revenue			
45001 Investment Interest	1,117	800	900
Total	1,117	800	900
Appropriated Fund Balance			
Total Drug Court Program Fund	95,839	95,800	95,900
Estimated Unencumbered Fund Balance 9-30-16			167,526

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
212 Fire Code Fund			
Service Fees			
41054 Fire Code Fee	1,803,262	1,500,000	1,600,000
Total	1,803,262	1,500,000	1,600,000
Other Revenue			
45001 Investment Interest	22,661	10,000	15,000
Total	22,661	10,000	15,000
Appropriated Fund Balance			
Total Fire Code Fund	1,825,923	1,510,000	1,615,000
Estimated Unencumbered Fund Balance 9-30-16			4,310,024
213 Juvenile Case Manager Fund			
Service Fees			
41002 Case Management Fee	311,911	330,000	310,000
41083 Truancy Prevention and Diversion	49,486	30,000	30,000
Total	361,397	360,000	340,000
Other Revenue			
45001 Investment Interest	467	300	400
Total	467	300	400
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	361,864	360,300	340,400
Estimated Unencumbered Fund Balance 9-30-16			-
214 Dispute Resolution Fund			
Service Fees			
41088 Dispute Resolution Fees	540,237	520,000	530,000
Total	540,237	520,000	530,000
Interfund Transfers			
43000 Transfers In	44,113	44,113	64,344
Total	44,113	44,113	64,344
Other Revenue			
45001 Investment Interest	220	150	150
Total	220	150	150
Appropriated Fund Balance			
Total Dispute Resolution Fund	584,570	564,263	594,494
Estimated Unencumbered Fund Balance 9-30-16			24,032
215 Domestic Relations Office Fund			
Service Fees			
41026 Domestic Relations Fee	351,968	350,000	350,000
Total	351,968	350,000	350,000
Interfund Transfers			
43000 Transfers In	21,655	-	-
Total	21,655	-	-
Other Revenue			
45001 Investment Interest	391	250	250
Total	391	250	250
Appropriated Fund Balance			
Total Domestic Relations Office Fund	374,014	350,250	350,250
Estimated Unencumbered Fund Balance 9-30-16			89,949

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
216 Boarding Home Facilities Fund			
Service Fees			
41124 Technology Fee	67	-	-
Total	67	-	-
Other Revenue			
45001 Investment Interest	12	-	-
Total	12	-	-
Appropriated Fund Balance			
Total Boarding Home Facilities Fund	79	-	-
Estimated Unencumbered Fund Balance 9-30-16			
300 Justice of the Peace Technology Fund			
Service Fees			
41124 Technology Fee	247,325	270,000	249,000
Total	247,325	270,000	249,000
Other Revenue			
45001 Investment Interest	1,224	700	800
Total	1,224	700	800
Appropriated Fund Balance			
Total Justice of the Peace Technology Fund	248,549	270,700	249,800
Estimated Unencumbered Fund Balance 9-30-16			214,454
301 County Wide Court Technology Fund			
Service Fees			
41124 Technology Fee	34,976	30,000	30,000
Total	34,976	30,000	30,000
Other Revenue			
45001 Investment Interest	751	400	450
Total	751	400	450
Appropriated Fund Balance			
Total County Wide Court Technology Fund	35,727	30,400	30,450
Estimated Unencumbered Fund Balance 9-30-16			154,039
302 Probate Contribution Fund			
Intergovernmental Revenue			
40529 State - Probate Supplement	80,000	80,000	80,000
Total	80,000	80,000	80,000
Other Revenue			
45001 Investment Interest	3,239	2,000	2,000
45035 Donations	500	-	-
Total	3,739	2,000	2,000
Appropriated Fund Balance			
Total Probate Contribution Fund	83,739	82,000	82,000
Estimated Unencumbered Fund Balance 9-30-16			381,696

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
303 Probate Guardianship Fund			
Service Fees			
41086 Guardianship Fees	135,280	120,000	130,000
Total	135,280	120,000	130,000
Other Revenue			
45001 Investment Interest	979	450	500
Total	979	450	500
Appropriated Fund Balance			
Total Probate Guardianship Fund	136,259	120,450	130,500
Estimated Unencumbered Fund Balance 9-30-16			256,241
304 Probate Education Fund			
Service Fees			
41078 Probate Fees	32,919	29,000	30,000
Total	32,919	29,000	30,000
Other Revenue			
45001 Investment Interest	1,265	750	800
45020 Refunds	400	-	-
Total	1,665	750	800
Appropriated Fund Balance			
Total Probate Education Fund	34,584	29,750	30,800
Estimated Unencumbered Fund Balance 9-30-16			346,874
306 Court Facilities Improvement Fund			
Courts Costs			
41116 Filing & Recording Fee	512,601	490,000	500,000
Total	512,601	490,000	500,000
Revenue From Use of Assets			
45001 Investment Interest	4,495	2,000	2,100
Total	4,495	2,000	2,100
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	517,096	492,000	502,100
Estimated Unencumbered Fund Balance 9-30-16			1,061,602
320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
40542 State Chapter 19 Voter Registration	149,866	300,000	44,000
Total	149,866	300,000	44,000
Other Revenue			
45030 Other Revenue	37,205	-	-
Total	37,205	-	-
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	187,071	300,000	44,000
Estimated Unencumbered Fund Balance 9-30-16			-

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
322 Child Abuse Prevention Fund			
Service Fees			
41076 Child Abuse Prevention Fee	1,766	1,300	1,300
Total	1,766	1,300	1,300
Other Revenue			
45001 Investment Interest	29	-	-
Total	29	-	-
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	1,795	1,300	1,300
Estimated Unencumbered Fund Balance 9-30-16			6,912
324 Juvenile Delinquency Prevention Fund			
Service Fees			
41012 Court Fees	400	1,000	400
Total	400	1,000	400
Other Revenue			
45001 Investment Interest	140	50	100
Total	140	50	100
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	540	1,050	500
Estimated Unencumbered Fund Balance 9-30-16			26,270
329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
45000 Interest Earned	33,000	-	110,000
Total	33,000	-	110,000
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	33,000	-	110,000
Estimated Unencumbered Fund Balance 9-30-16			2,909
332 DA M.I.L.E.S Program			
Other Revenue			
45001 Investment Interest	54	-	-
Total	54	-	-
Appropriated Fund Balance			
Total DA M.I.L.E.S Program	54	-	-
Estimated Unencumbered Fund Balance 9-30-16			-

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
333 Pretrial Diversion Program			
Service Fees			
41015 Application Fee	34,933	39,000	32,000
Total	34,933	39,000	32,000
Interfund Transfers			
43000 Transfers In	303,121	312,433	-
Total	303,121	312,433	-
Other Revenue			
45015 Program Revenue	138,910	185,000	140,000
45001 Investment Interest	1,860	500	1,000
Total	140,770	185,500	141,000
Appropriated Fund Balance			
Total Pretrial Diversion Program	478,824	536,933	173,000
Estimated Unencumbered Fund Balance 9-30-16			330,169
400 Debt Service Fund			
Ad Valorem Taxes			
40000 Current Year - Gross	91,968,090	91,800,000	97,600,000
40015 Delinquent - Gross	605,998	620,000	620,000
40030 Penalty & Interest	544,670	450,000	500,000
Total	93,118,758	92,870,000	98,720,000
Interfund Transfers			
43000 Transfers In (General Fund)	1,324,765	1,324,765	1,324,765
43000 Transfers In (ATD)	13,297,904	9,296,263	15,307,479
43000 Transfers In (Parking Garage)	450,000	450,000	450,000
43000 Transfers In (Fire Code Fund)	231,666	231,666	231,666
Total	15,304,335	11,302,694	17,313,910
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds	350,155,000	-	-
44005 Premium/Discounts	45,013,555	-	-
Total	395,168,555	-	-
Other Revenue			
45000 Interest Earned	16	-	-
45001 Investment Interest	3,215,497	1,000,000	2,000,000
45020 Refunds	9,768	-	-
45085 Tax Credits	1,838,766	2,743,352	2,758,149
Total	5,064,047	3,743,352	4,758,149
Appropriated Fund Balance			
Total Revenues	508,655,695	107,916,046	120,792,059

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
400 Debt Service Fund (cont'd)			
EXPENDITURES			
52072 Administrative Services Fees		8,700	9,475
55015 $24,020,000 Ltd Tax Bonds 2010 - Principal		515,000	535,000
55010 $24,020,000 Ltd Tax Bonds 2010 - Interest		877,994	66,600
55015 $17,650,000 Ltd Tax Bonds 2011 - Principal		890,000	2,125,000
55010 $17,650,000 Ltd Tax Bonds 2011 - Interest		743,200	716,500
55015 $18,055,000 Ltd Tax Bonds 2013 - Principal		1,235,000	80,000
55010 $18,055,000 Ltd Tax Bonds 2013 - Interest		657,200	607,800
55015 $21,355,000 Refunding G O 2005 - Principal		2,930,000	-
55010 $21,355,000 Refunding G O 2005 - Interest		370,900	-
55015 $36,915,000 Refunding G O 2010 - Principal		2,195,000	2,285,000
55010 $36,915,000 Refunding G O 2010 - Interest		274,200	186,400
55015 $14,890,000 Refunding G O 2009 - Principal		270,000	280,000
55010 $14,890,000 Refunding G O 2009 - Interest		34,637	26,537
55015 $71,820,000 Flood C of O 2007 - Principal		1,580,000	-
55010 $71,820,000 Flood C of O 2007 - Interest		79,000	-
55015 $19,220,000 Unltd Tax Road 2007 - Principal		885,000	-
55010 $19,220,000 Unltd Tax Road 2007 - Interest		37,613	-
55015 $22,205,000 C of O 2007 - Principal		985,000	-
55010 $22,205,000 C of C 2007 - Interest		88,100	-
55015 $15,205,000 Unltd Tax Road 2008 -Principal		665,000	695,000
55010 $15,205,000 Unltd Tax Road 2008 - Interest		68,000	34,750
55015 $16,835,000 Unltd Tax Road 2013 - Prin		485,000	1,420,000
55010 $16,835,000 Unltd Tax Road 2013 - Int		710,063	695,513
55015 $54,675,000 Tax & Rev C of O 2008 - Principal		2,345,000	2,440,000
55010 $54,675,000 Tax & Rev C of O 2008 - Interest		215,801	122,001
55015 $68,975,000 Flood C of O 2008 - Principal		1,485,000	1,560,000
55010 $68,975,000 Flood C of O 2008 - Interest		152,250	78,000
55015 $98,445,000 C of O 2009 - Principal		110,000	115,000
55010 $98,445,000 C of O 2009 - Interest		4,867,712	114,475
55015 $103,690,000 Flood C of O 2009 - Principal		275,000	285,000
55010 $103,690,000 Flood C of O 2009 - Interest		5,128,813	127,150
55010 $50,620,000 C of O 2009 - Interest		3,355,094	3,355,094
55010 $50,620,000 Flood C of O 2009 - Interest		3,355,094	3,355,094
55010 $30,325,000 C of O 2010 - Interest		1,745,204	1,745,204
55015 $97,455,000 C of O 2010 - Principal		2,535,000	2,595,000
55010 $97,455,000 C of O 2010 - Interest		4,107,431	408,750
55015 $59,330,000 C of O 2011 - Principal		565,000	810,000
55010 $59,330,000 C of O 2011 - Interest		2,700,638	97,400
55015 $51,295,000 C of O 2011 - Principal		605,000	605,000
55010 $51,295,000 C of O 2011 - Interest		2,147,713	2,123,513
55015 $34,095,000 Flood C of O 2011 - Principal		780,000	815,000
55010 $34,095,000 Flood C of O 2011 - Interest		1,346,150	1,314,950
55015 $83,955,000 C of O 2013 - Principal		230,000	480,000
55010 $83,955,000 C of O 2013 - Interest		3,526,513	3,519,613
55015 $115,040,000 C of O 2013 - Principal		500,000	500,000
55010 $115,040,000 C of O 2013 - Interest		4,828,100	4,820,600
55015 $331,725,000 C of O 2013 - Principal		500,000	500,000
55010 $331,725,000 C of O 2013 - Interest		16,591,238	16,581,238
55015 $13,375,000 Pass-Through 2013 - Principal		1,755,000	1,815,000
55010 $13,375,000 Pass-Through 2013 - Interest		491,350	438,700
55015 $16,790,000 Pass-Through 2013 - Principal		2,505,000	2,605,000
55010 $16,790,000 Pass-Through 2013 - Interest		788,400	688,200
55015 $54,575,000 Ltd Tax Bonds 2014 - Prin		190,000	200,000
55010 $54,575,000 Ltd Tax Bonds 2014 - Int		2,718,100	2,710,500
55010 $9,360,000 Unltd Tax Road 2014 - Int		423,125	423,125
55015 $87,130,000 C of O 2014 - Prin		250,000	250,000
55010 $87,130,000 C of O 2014 - Int		4,309,000	4,299,000
55010 $111,810,000 Flood C of O 2014 - Prin		-	940,000
55010 $111,810,000 Flood C of O 2014 - Int		5,446,200	5,446,200
55015 $17,405,000 Pass-Through Series 2015A - Prin		-	345,000
55015 $17,405,000 Pass-Through Series 2015A - Int		-	691,119
55015 $29,385,000 Pass-Through Series 2015B - Prin		-	530,000
55015 $29,385,000 Pass-Through Series 2015B - Int		-	1,167,844
55015 $248,415,000 Refunding Bonds G O 2016 - Prin		-	2,620,000
55010 $248,415,000 Refunding Bonds G O 2016 - Int		-	10,209,350
55010 $101,740,000 Refunding Bonds G O 2016 - Int		-	3,891,700
55010 $105,000,000 C of O 2016 - Int		-	3,740,625
55010 $100,000,000 C of O 2016 - Int		-	3,562,500
Total Expenditures	-	99,458,533	104,805,520
Estimated Unencumbered Fund Balance 9-30-16			39,246,730

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
501 Self Insurance- Health/Life Fund			
Interfund Transfers			
43000 Transfers In	2,997,205	2,997,205	4,113,683
Total	2,997,205	2,997,205	4,113,683
Other Revenue			
45020 Refunds	276,696	-	-
Total	276,696	-	-
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	29,395,414	29,157,156	30,336,658
46005 Health Insurance Premium-Employee	9,528,363	9,413,444	9,520,476
46020 Life Insurance Premium-Employer	525,325	512,533	546,161
46030 Life Insurance Premium-Retiree	116,064	113,603	120,852
46040 Stop Loss Recovery	746,907	575,311	575,311
Total	40,312,073	39,772,047	41,099,458
Appropriated Fund Balance			
Total Self Insurance Health/Life Fund	43,585,974	42,769,252	45,213,141
Estimated Unencumbered Fund Balance 9-30-16			(85,295)
502 Self Insurance- Workers Compensation Fund			
Service Fees			
41152 Employee Health Clinic Fee	16,067	15,000	16,000
Total	16,067	15,000	16,000
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	2,209,655	2,261,015	2,222,443
Total	2,209,655	2,261,015	2,222,443
Appropriated Fund Balance			
Total Self Insurance Workers Compensation Fund	2,225,722	2,276,015	2,238,443
Estimated Unencumbered Fund Balance 9-30-16			222,753
504 Fleet Maintenance Fund			
Service Fees			
41156 Fleet Maintenance	750,000	700,000	725,000
Total	750,000	700,000	725,000
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	-	1,000	-
Total	-	1,000	-
Interfund Transfers			
43000 Transfers In	-	-	62,374
Total	-	-	62,374
Other Revenue			
45020 Refunds	110	-	-
Total	110	-	-
Appropriated Fund Balance			
Total Fleet Maintenance Fund	750,110	701,000	787,374
Estimated Unencumbered Fund Balance 9-30-16			141,791

		Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
505 Records Management Center Fund				
Service Fees				
41020 Records Management Fee		229,388	229,388	100,000
	Total	229,388	229,388	100,000
Interfund Transfers				
43000 Transfers In		99,531	99,531	214,531
	Total	99,531	99,531	214,531
Appropriated Fund Balance				
Total Records Management Center Fund		328,919	328,919	314,531
Estimated Unencumbered Fund Balance 9-30-16				246,158
506 Other Post Employment Benefits Fund				
Interfund Transfers				
43000 Transfers In		5,064,408	5,064,408	8,025,721
	Total	5,064,408	5,064,408	8,025,721
Other Revenue				
45001 Investment Interest		10,427	10,000	10,000
	Total	10,427	10,000	10,000
Insurance Premiums Revenue				
46010 Health Insurance Premium-Retirees		2,532,189	2,516,878	2,576,184
	Total	2,532,189	2,516,878	2,576,184
Appropriated Fund Balance				
Total Other Post Employment Benefits Fund		7,607,024	7,591,286	10,611,905
Estimated Unencumbered Fund Balance 9-30-16				(1,402,205)

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
507 Community Venue Program Fund			
Venue Taxes			
40180 Motor Vehicle Tax	9,321,116	8,500,000	9,000,000
40182 Hotel Occupancy Tax	16,893,852	16,000,000	16,500,000
Total	26,214,968	24,500,000	25,500,000
Service Fee			
41132 License and Permits Fees	1,300,000	1,300,000	1,300,000
Total	1,300,000	1,300,000	1,300,000
Intergovernmental Revenue			
40512 Contributions for Infrastructure	2,915,698	-	6,000,000
40514 Other Receipts From Governmental Entities	-	1,500,000	-
Total	2,915,698	1,500,000	6,000,000
Other Revenue			
45000 Interest Earned	87,403	-	-
45001 Investment Interest	201,899	15,000	25,000
45002 Sweep Interest	61	-	-
45020 Refunds	44,473	-	-
Total	333,836	15,000	25,000
Appropriated Fund Balance			
Total Community Venue Program Fund	30,764,502	27,315,000	32,825,000
Estimated Unencumbered Fund Balance 9-30-16			155,919,121
509 District Attorney Hot Check Fund			
Service Fees			
41104 Return Checks Fee	272,041	300,000	250,000
Total	272,041	300,000	250,000
Appropriated Fund Balance			
Total District Attorney Hot Check Fund	272,041	300,000	250,000
Estimated Unencumbered Fund Balance 9-30-16			33,692
510 Election Contract Services Fund			
Intergovernmental Revenues			
40514 Other Receipts From Governmental Entities	2,216,537	2,350,000	2,000,000
Total	2,216,537	2,350,000	2,000,000
Service Fees			
41130 Service Fees	221,654	235,000	200,000
Total	221,654	235,000	200,000
Appropriated Fund Balance			
Total Election Contract Services Fund	2,438,191	2,585,000	2,200,000
Estimated Unencumbered Fund Balance 9-30-16			-

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
512 Firing Range Fund			
Interfund Transfers			
43000 Transfers In	177,269	177,269	220,576
Total	177,269	177,269	220,576
Other Revenue			
45001 Investment Interest	808	20	20
Total	808	20	20
Appropriated Fund Balance			
Total Firing Range Fund	178,077	177,289	220,596
Estimated Unencumbered Fund Balance 9-30-16			6,214
565 Technology Service Fund			
Service Fees			
41124 Technology Fee	932,938	943,950	739,275
Total	932,938	943,950	739,275
Interfund Transfers			
43000 Transfer In	1,234,748	1,331,348	1,549,000
Total	1,234,748	1,331,348	1,549,000
Appropriated Fund Balance			
Total Technology Service Fund	2,167,686	2,275,298	2,288,275
Estimated Unencumbered Fund Balance 9-30-16			2,247,220
700 Capital Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	466,361	-	-
Total	466,361	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	-	-	207,086,965
Total	-	-	207,086,965
Interfund Transfers			
43000 Transfers In	31,900,000	-	1,500,000
Total	31,900,000	-	1,500,000
Appropriated Fund Balance			
Total Capital Projects Fund	32,366,361	-	208,586,965
Estimated Unencumbered Fund Balance 9-30-16			184,175,520

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
40130 TXDot and ATD Tax	15,163,848	14,500,000	15,000,000
Total	15,163,848	14,500,000	15,000,000
Intergovernmental Revenue			
40512 Contribution for Infrastructure	3,085,296	-	-
40514 Other Receipts From Governmental Entities	5,148,887	7,500,000	4,900,000
Total	8,234,183	7,500,000	4,900,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	101,128,577	-	-
Total	101,128,577	-	-
Other Revenue			
45001 Investment Interest	277,537	45,000	100,000
45002 Sweep Interest	-	2,000	-
Total	277,537	47,000	100,000
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Financing Fund	124,804,145	22,047,000	20,000,000
Estimated Unencumbered Fund Balance 9-30-16			114,745,130
702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	1,132,332	-	-
Total	1,132,332	-	-
Interfund Transfers			
43000 Transfers In	57,474,440	57,000,000	-
Total	57,474,440	57,000,000	-
Appropriated Fund Balance			
Total Multi Year Flood Projects Fund	58,606,772	57,000,000	-
Estimated Unencumbered Fund Balance 9-30-16			296,342,042
703 Fleet Acquisition Fund			
Interfund Transfers			
43000 Transfers In (General Fund)	2,231,606	2,231,606	3,706,074
43000 Transfers In (Special Road and Bridge Fund)	300,797	300,797	-
Total	2,532,403	2,532,403	3,706,074
Proceeds from Sale of Assets			
42505 Proceed from Sale of Assets	411,220	-	200,000
Total	411,220		200,000
Other Revenue			
41140 Restitution Fees	2,500	-	-
45020 Refunds	1,895	-	-
Total	4,395	-	-
Appropriated Fund Balance			
Total Fleet Acquisition Fund	2,948,018	2,532,403	3,906,074
Estimated Unencumbered Fund Balance 9-30-16			631,839

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
800 Grants-in-Aid Fund			
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	51,856	90,000	100,000
40532 Grant Revenue	666,335	849,417	460,331
Total	718,191	939,417	560,331
Interfund Transfers			
43000 Transfers In	64,481	157,389	255,295
Total	64,481	157,389	255,295
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	27	500	100
45015 Program Revenue	3,760	-	-
45020 Refunds	38,440	-	-
45030 Other Revenue	-	-	-
45035 Donations	1,750	45,000	-
Total	43,977	45,500	100
Appropriated Fund Balance			
Total Grants-in-Aid Fund	826,649	1,142,306	815,726
Estimated Unencumbered Fund Balance 9-30-16			-
802 Home Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	398,845	487,489	533,384
Total	398,845	487,489	533,384
Appropriated Fund Balance			
Total Home Program Fund	398,845	487,489	533,384
Estimated Unencumbered Fund Balance 9-30-16			-
803 Community Development Block Grant Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	224,466	2,106,523	2,180,749
Total	224,466	2,106,523	2,180,749
Appropriated Fund Balance			
Total CDBG Programs Fund	224,466	2,106,523	2,180,749
Estimated Unencumbered Fund Balance 9-30-16			-
805 Juvenile Justice Alternative Education Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	926,014	990,100	1,044,750
Total	926,014	990,100	1,044,750
Other Revenue			
42500 Rental Revenue	16,667	30,000	30,000
45001 Investment Interest	567	-	200
Total	17,234	30,000	30,200
Interfund Transfers			
43000 Transfers In	750,000	-	-
Total	750,000	-	-
Appropriated Fund Balance			
Total JJAEP Fund	1,693,248	1,020,100	1,074,950
Estimated Unencumbered Fund Balance 9-30-16			-

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
806 Juvenile Justice Alternative Education Program Facility Fund			
Other Revenue			
45001 Investment Interest	5,997	-	-
Total	5,997	-	-
Appropriated Fund Balance			
Total JJAEP Facility Fund	5,997	-	-
Estimated Unencumbered Fund Balance 9-30-16			-
808 Criminal Justice Division Fund			
Intergovernmental Revenue			
40532 Grant Revenue	585,706	1,060,101	2,066,600
Total	585,706	1,060,101	2,066,600
Interfund Transfers			
43000 Transfers In	62,069	568,328	-
Total	62,069	568,328	-
Appropriated Fund Balance			
Total CJD Fund	647,775	1,628,429	2,066,600
Estimated Unencumbered Fund Balance 9-30-16			-
809 Department of Justice Fund			
Intergovernmental Revenue			
40532 Grant Revenue	640,127	604,223	448,886
Total	640,127	604,223	448,886
Other Revenue			
45001 Investment Interest	949	1,000	500
Total	949	1,000	500
Appropriated Fund Balance			
Total DOJ Fund	641,076	605,223	449,386
Estimated Unencumbered Fund Balance 9-30-16			-
810 Substance Abuse & Mental Health Service Fund			
Intergovernmental Revenue			
40532 Grant Revenue	129,822	325,000	325,000
Total	129,822	325,000	325,000
Appropriated Fund Balance			
Total SAMHSA Fund	129,822	325,000	325,000
Estimated Unencumbered Fund Balance 9-30-16			-

	Fiscal Year 2016 Annualized	Fiscal Year 2016 Budget	Fiscal Year 2017 Projection
811 Comprehensive Energy Assistance Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	2,074,197	8,500,000	6,754,706
Total	2,074,197	8,500,000	6,754,706
Appropriated Fund Balance			
Total CEAP Fund	2,074,197	8,500,000	6,754,706
Estimated Unencumbered Fund Balance 9-30-16			-
812 Ryan White Fund			
Intergovernmental Revenue			
40532 Grant Revenue	3,306,584	7,376,607	7,121,000
Total	3,306,584	7,376,607	7,121,000
Other Revenue			
45035 Donations	200	-	-
Total	200	-	-
Appropriated Fund Balance			
Total Ryan White Fund	3,306,784	7,376,607	7,121,000
Estimated Unencumbered Fund Balance 9-30-16			-
814 Department of Transportation Fund			
Intergovernmental Revenue			
40532 Grant Revenue	322,426	1,684,328	791,331
Total	322,426	1,684,328	791,331
Appropriated Fund Balance			
Total DOT Fund	322,426	1,684,328	791,331
Estimated Unencumbered Fund Balance 9-30-16			-
815 Community Infrastructure Economic Development Fund			
Other Revenue			
45001 Investment Interest	14,448	-	-
Total	14,448	-	-
Appropriated Fund Balance			
Total CIED Fund	14,448	-	-
Estimated Unencumbered Fund Balance 9-30-16			3,719,961
816 Emergency Solutions Grant Fund			
Intergovernmental Revenue			
40532 Grant Revenue	223	185,671	189,629
Total	223	185,671	189,629
Appropriated Fund Balance			
Total Emergency Solutions Grant Fund	223	185,671	189,629
Estimated Unencumbered Fund Balance 9-30-16			-

COUNTY OF BEXAR

PUBLIC WORKS DEPARTMENT
FLEET MANAGEMENT

4023 North Pan Am Expressway
San Antonio, Texas 78219-2206
Main 210-335-7100
Fax 210-335-7105

MEMORANDUM

DATE:

TO: **Commissioner's Court**

FROM: **Thuan Treon, Chairman**
Vehicle Replacement Committee

RE: **Recommended Vehicle Replacements for FY16-17 Budget Year**

Vehicles on attached listing are recommended for replacement during the FY16-17 budget year. The following criteria were used for selecting eligible replacement vehicles:

- **Patrol Vehicles – Two Years or 75,000 Miles**
- **Patrol Motorcycles – Three Years or 45,000 Miles**
- **General Purpose Vehicles – Six Years or 100,000 Miles**

If you have any questions concerning this listing, please contact me at (210) 335-7101.

Thuan Treon
Fleet Manager
Bexar County Public Works Department

FY16-17 Recommended Vehicle Replacement List

Unit #	Year	VIN	License #	Make	Model	Department	Division
6128	2010	2FABP7BV1AX115236	1227902	FORD	CROWN VICTORIA	CONSTABLE PCT. #1	TRAFFIC SAFETY
6228	2010	1GNMCAE03AR157159	BZ7M185	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #2	CONSTABLE PCT. #2
6258	2011	1GNLC2E06BR227546	1115639	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #3	CONSTABLE PCT. #3
6180	2012	1GNLC2E0XCR314822	1147042	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #3	TRAFFIC SAFETY
6261	2013	1GNLC2E02DR261860	1152393	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #3	TRAFFIC SAFETY
6177	2012	1GNLC2E07CR314941	1145309	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #3	TRAFFIC SAFETY
6178	2012	1GNLC2E00CR314960	1145308	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #3	TRAFFIC SAFETY
6179	2012	1GNLC2E07CR315846	1145310	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #3	TRAFFIC SAFETY
6262	2013	1GNLC2E03DR263116	1152392	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #3	TRAFFIC SAFETY
6282	2010	1GNMCAE02AR228884	CG5F572	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #4	TRAFFIC SAFETY
6283	2010	2FABP7BV4AX117644	1110596	FORD	CROWN VICTORIA	CONSTABLE PCT. #4	TRAFFIC SAFETY
6276	2010	2FABP7BV5AX122237	1092573	FORD	CROWN VICTORIA	CONSTABLE PCT. #4	TRAFFIC SAFETY
6186	2008	2FAFP71VX8X158499	1328896	FORD	CROWN VICTORIA	CONSTABLE PCT. #4	TRAFFIC SAFETY
5089	2007	1FAHP241X7G163162	1199192	FORD	500	FACILITIES MANAGEMENT	FACILITIES MANAGEMENT
5094	2007	1FMFK20527LA96326	DMW2705	FORD	EXPEDITION	FIRE MARSHAL	FIRE MARSHAL
6016*	2003	1FBSS31L23HB22267	1232540	FORD	E350 PASSENGER VAN	JUVENILE DETENTION	JUVENILE DET CTR
1537	2008	1FDXW46R38EA70211	1232535	FORD	F-450	PUBLIC WORKS	SOUTHTON SERVICE CENTER
1462	2005	1GCEC14ZX5Z308226	1315137	CHEVROLET	1/2 TON SI	PUBLIC WORKS	SOUTHTON SERVICE CENTER
1644	2010	1FDAF4GR9AEB25724	1100857	FORD	F450 MECH. TRK.	PUBLIC WORKS	SOUTHTON SERVICE CENTER
1654	2010	1FTVX1EV6AKE01408	1204827	FORD	F-150 4X4	PUBLIC WORKS	SOUTHTON SERVICE CENTER
5064	2006	1FMYU95H76KA13850	1288464	FORD	ESCAPE HYBRID	PUBLIC WORKS	FLOOD CONTROL
1522	2008	1FDSW34R18EA70215	1315138	FORD	F-350	PUBLIC WORKS	SOUTHTON SERVICE CENTER
1624	2010	1FDSW3ER0AEA16392	1100853	FORD	F350 CREW CAB	PUBLIC WORKS	JUDSON SERVICE CENTER
5102	2008	1FTPF12V38KE83849	1311481	FORD	F-150	PUBLIC WORKS	ENVIRONMENTAL HEALTH SERVICE
1755	2014	1FD8W3G69FEA11064	1170123	FORD	F350 STAKE BED	PUBLIC WORKS	SOUTHTON SERVICE CENTER
1601	2008	1FDXW46R28EE43190	1328674	FORD	F450	PUBLIC WORKS	CAGNON SERVICE CENTER
5065	2006	1FMYU96H46KA20723	898800	FORD	ESCAPE HYBRID	PUBLIC WORKS	FLOOD CONTROL
8521	2013	1GNLC2E08DR352860	1170135	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8544	2014	1GNLC2E05ER192292	1186616	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8540	2014	1GNLC2E05ER183964	1186612	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8549	2014	1GNLC2E02ER186921	1186576	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8530	2014	1GNLC2E01ER179085	1184523	CHEVROLET	TAHOE	SHERIFF	PATROL
8532	2014	1GNLC2E00ER181264	1186500	CHEVROLET	TAHOE	SHERIFF	PATROL
9972	2014	1GCZGUCG4E1208967	1186781	CHEVROLET	EXPRESS VAN	SHERIFF	JUDICIAL SERVICES
8554	2014	1GNLC2E06ER185416	1186619	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8534	2014	1GNLC2E08ER184185	1186502	CHEVROLET	TAHOE	SHERIFF	PATROL
8562	2014	1GNLC2E06ER186582	1186712	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8559	2014	1GNLC2E07ER186896	1186715	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
9929	2013	2G1WF5E39D1136848	BBY5145	CHEVROLET	IMPALA	SHERIFF	JUDICIAL SERVICES
9735	2012	1FT7X2B66CEC68906	1147078	FORD	F 250	SHERIFF	PATROL
8558	2014	1GNLC2E06ER186534	1186708	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8537	2014	1GNLC2E00ER181863	1186609	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8560	2014	1GNLC2E08ER186440	1186714	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8550	2014	1GNLC2E09ER187094	1186577	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8545	2014	1GNLC2E09ER186656	1186622	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8566	2014	1GNLC2E08ER186342	1186716	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8547	2014	1GNLC2E0XER191106	1186624	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8553	2014	1GNLC2E08ER179813	1186617	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
9940	2013	2G1WF5E3XD1139239	BBY5144	CHEVROLET	IMPALA	SHERIFF	JUDICIAL SERVICES
9971	2014	1GCZGUCG2E1209311	1186782	CHEVROLET	EXPRESS VAN	SHERIFF	JUDICIAL SERVICES
8527	2014	1GNLC2E0XER185435	1184520	CHEVROLET	TAHOE	SHERIFF	PATROL
9511	2011	2G1WF5EK0B1261807	CT1S829	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATION
8573	2014	1GNLC2E07ER185263	1186737	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8548	2014	1GNLC2E03ER189276	1186575	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8546	2014	1GNLC2E03ER187446	1186623	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8529	2014	1GNLC2E02ER183372	1184522	CHEVROLET	TAHOE	SHERIFF	PATROL
8539	2014	1GNLC2E04ER192090	1186611	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8528	2014	1GNLC2E07ER180385	1184521	CHEVROLET	TAHOE	SHERIFF	PATROL
8574	2014	1GNLC2E0XER186889	1186738	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8536	2014	1GNLC2E02ER187003	1184518	CHEVROLET	TAHOE	SHERIFF	PATROL
8572	2014	1GNLC2E02ER185476	1186736	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
9522	2009	2G1WB57K091298259	TMY256	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATION
8583	2014	1GNLC2E05ER188291	1186780	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL

Unit #	Year	VIN	License #	Make	Model	Department	Division
9941	2013	2G1WF5E34D1138135	BBY5143	CHEVROLET	IMPALA	SHERIFF	JUDICIAL SERVICES
9942	2013	2G1WF5E35D1138676	BBY5142	CHEVROLET	IMPALA	SHERIFF	JUDICIAL SERVICES
9949	2012	1GNLC2E06CR316227	1147128	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
9576	2009	2FAHP71V29X140802	VHJ362	FORD	CROWN VICTORIA	SHERIFF	JUDICIAL SERVICES
9521	2009	2G1WB57KX91301782	TMY255	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATION
9218	2008	2FAFP71V48X164671	1285263	FORD	CROWN VICTORIA	SHERIFF	PATROL
8551	2014	1GNLC2E05ER187237	1186578	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
9887	2006	2FAFP73V46X162607	CDY2410	FORD	CROWN VICTORIA	SHERIFF	CRIMINAL INVESTIGATION
8541	2014	1GNLC2E08ER184865	1186613	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
9986	2014	1FM5K8AR6EGA38399	CMD9519	FORD	EXPLORER POLICE PACKAGE	SHERIFF	JUDICIAL SERVICES
9951	2012	1GNLC2E06CR318799	1147130	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8533	2014	1GNLC2E02ER181024	1186501	CHEVROLET	TAHOE	SHERIFF	PATROL
9515	2009	2G1WB57K391308444	VHJ256	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATION
9573	2009	2FAHP71V99X140800	VHJ364	FORD	CROWN VICTORIA	SHERIFF	COURT SECURITY
8588	2014	1GNLC2E03ER181159	1186857	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
8565	2014	1GNLC2E04ER191764	1186709	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
9496	2011	2FABP7BV1BX108675	1115509	FORD	CROWN VICTORIA	SHERIFF	PATROL
8503	2013	1GNLC2E03DR350546	1170040	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL
9500	2011	1GNLC2E07BR292616	1120057	CHEVROLET	TAHOE POLICE PACKAGE	SHERIFF	PATROL

Total Recommended Replacement Vehicles = 82

*Transfer from FY15-16 approved replacement list.

SPECIAL ORDER NO. 68689

THE STATE OF TEXAS §
§
§ **PURCHASING AGENT BOARD**
§
COUNTY OF BEXAR §

Pursuant to Texas Local Government Code 262.011, a meeting of the Purchasing Agent Board was held on September 1, 2016. Present were District Judge Melissa Skinner, District Judge David Canales and County Commissioner Paul Elizondo.

The Purchasing Agent Board, upon motion by Judge Canales and seconded by Judge Skinner, with a unanimous vote, hereby ORDERS that:

> The base annual salary of the Purchasing Agent for Bexar County, Mary Quinones, shall be $110,000.00, plus longevity per year, said salary being effective September 1, 2016.

The Clerk of the District Courts is directed to record this action in the minutes of the District Clerk and the District Clerk shall certify this action to Commissioners Court of Bexar County, Texas.

ORDERED, signed and decreed this 1st day of September, 2016.

DISTRICT JUDGE LARRY NOLL

COUNTY COMMISSIONER PAUL ELIZONDO

DISTRICT JUDGE MELISSA SKINNER

COUNTY COMMISSIONER SERGIO RODRIGUEZ

DISTRICT JUDGE DAVID CANALES

09/02/2016 VOL 4619 PG 0347

Document scanned as filed.

Return to Table of Contents

CERTIFIED COPY CERTIFICATE STATE OF TEXAS
I, DONNA KAY McKINNEY, BEXAR COUNTY DISTRICT CLERK, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL RECORD AS INDICATED BY THE VOLUME, PAGE AND COURT ON SAID DOCUMENT. WITNESSED MY OFFICIAL HAND AND SEAL OF OFFICE ON THIS:

September 02, 2016

DONNA KAY McKINNEY
BEXAR COUNTY, TEXAS

By: Danielle Valdez
DANIELLE VALDEZ, Deputy District Clerk
(NOT VALID WITHOUT THE CLERKS'S ORIGINAL SIGNATURE.)

FY 2016-17 HOLIDAY SCHEDULE

HOLIDAY	DAY OF THE WEEK	DATE
New Year's Day Observed	Monday	02 January 2017
Martin Luther King, Jr. Day	Monday	16 January 2017
President's Day	Monday	20 February 2017
Good Friday	Friday	14 April 2017
Battle of Flowers	Friday	28 April 2017
Memorial Day	Monday	29 May 2017
Independence Day	Tuesday	04 July 2017
Labor Day	Monday	04 September 2017
Veteran's Day Observed	Friday	10 November 2017
Thanksgiving	Thursday	23 November 2017
Friday after Thanksgiving	Friday	24 November 2017
Christmas Day	Monday	25 December 2017

COUNTY OF BEXAR
COUNTY CLERK

Fiscal Year 2016-17 Annual Records Archive Preservation & Restoration Plan

EXECUTIVE SUMMARY

The majority of permanent records in the custody of the Bexar County Clerk are paper-based. Although many of these permanent records have been preserved or restored, as well as digitized over the past thirteen years, there remains many more permanent records covering over one hundred years and multiple areas that need to be preserved. These records are accessed on a daily basis by the public and are vulnerable to loss by theft, wear and tear, and environmental decay.

With no cost to the Bexar County general fund, these records will be preserved by utilizing the revenue collected by way of the Records Archive Fee, covering the cost of imaging the paper-based documents and preserving the handwritten ones by encapsulation. In addition, to preserving the documents, the images can be added to our existing imaging system improving customer service by offering a wider range of documents on the internet.

INTRODUCTION

The Fiscal Year 2016-17 Annual Records Archive Preservation & Restoration Plan serves to satisfy the following objective: the plan satisfies the statutory requirement set out in Texas Local Government Code 118.025(g) for the expenditure of revenues collected by the Records Archive Fee [LGC 118.011(f)] authorized by the Bexar County Commissioners Court as part of the budgetary process [LGC 118.025(b)].

The Bexar County Clerk is currently authorized to collect a records archive fee of $10.00 when recording a real property document into the public record. The revenue generated from the collection of a fee under this section may be expended only for the preservation and restoration of the County Clerk's records archive, which include public documents the County Clerk shall designate subject to approval by the Commissioners Court in a public meeting [LGC Sec. 118.025(e)].

DESIGNATED RECORDS ARCHIVE

The Bexar County Clerk's Office hereby designates the following public documents as the records archive in accordance with Texas Local Government Code Sec. 118.025(e): (1) all public documents in the care of the County Clerk that have a permanent retention period as designated by schedules issued by the Texas State Library and Archives Commission, and (2) public documents that have a historical value to Bexar County and the South Texas region.

Specifically, the retention schedules issued by the Texas State Library and Archives Commission of concern to this plan are listed below and attached to this plan.

- Schedule CC (Records of County Clerks)
    - Part 1: County Clerk as Clerk to Commissioners Court
    - Part 2: County Clerk as Recorder
    - Part 3: County Clerk as Clerk of County Court
    - Part 4: Official Public Records of County Clerks
    - Part 5: Records of the County Surveyor
    - Part 6: Records of the County Superintendent of Schools

- Schedule EL (Records of Elections and Voter Registration)
    - Part 1: Election Records
    - Part 2: Records of Candidacy and Campaign Finance
    - Part 3: Voter Registration Records

- Schedule GR (Records of Common to All Governments)
    - Part 1: Administrative Records
    - Part 2: Financial Records
    - Part 3: Personnel and Payroll Records
    - Part 4: Support Services Records
    - Part 5: Electronic Data Processing Records

Other records that have been deemed to have a historical value to Bexar County and the South Texas region include:

- These documents are to be determined upon exploration of the archived records. Such records will then be presented to the Commissioners Court for approval.
- The Bexar Archives; Spanish and Mexican era 1717-1836.

ANNUAL PLAN FOR FISCAL YEAR 2016-17

The following plan details the preservation and restoration activities to be carried out by the Bexar County Clerk's Office on public documents approved as part of the records archive from October 1, 2016 through September 30, 2017. It is understood that due to deliverable based contracts with vendors for services provided during this period, payment may be accrued beyond the September 30, 2017 end-date to allow for validation and verification periods.

- Bexar Archives Originals; Spanish and Mexican era 1717-1836
    - Dismantle, Flatten, Surface clean
    - Remove old repairs, mend and repair pages
    - De-acidification (Archival Polyester sealant for Photostat negatives)
    - Encapsulate into Archival Polyester sleeves
    - Image every page
    - Create archival 16MM microfilm and security backup microfilm
    - Bind into Archival fireproof binder
    - Create Index

- Bexar Archives Translations; Spanish and Mexican era 1717-1836
    - Image every page and tag
    - Create archival 16MM microfilm and security backup microfilm
    - Recreate
    - Rebind into a New Archival binder

- Bexar Archives Original Books; Spanish and Mexican era 1717-1836
    - De-acidification (Archival Polyester sealant for Photostat negatives)
    - Encapsulate into Archival Polyester sleeves
    - Image every page
    - Create archival 16MM microfilm and security backup microfilm
    - Bind into Archival fireproof binder
    - Create Index

- Builders and Mechanics Liens Volumes A-Z / Plat Books / Road Minutes

    - Dismantle, Flatten, Surface clean
    - Remove old repairs, mend and repair pages
    - De-acidification (Archival Polyester sealant for Photostat negatives)
    - Encapsulate into Archival Polyester sleeves
    - Image every page
    - Create archival 16MM microfilm and security backup microfilm
    - Bind into Archival fireproof binder
    - Create Index

  Books (e.g. Civil, Criminal, Probate and School Minutes)

    - Dismantle, Flatten, Surface clean
    - Remove old repairs, mend and repair pages
    - De-acidification (Archival Polyester sealant for Photostat negatives)
    - Encapsulate into Archival Polyester sleeves
    - Image every page
    - Create archival 16MM microfilm and security backup microfilm
    - Bind into Archival fireproof binder
    - Create Index

- Original Probate Cases (1900-1945)

    - Dismantle, Flatten, Surface clean
    - Remove old repairs, mend and repair pages
    - De-acidification (Archival Polyester sealant for Photostat negatives)
    - Encapsulate into Archival Polyester sleeves
    - Image every page
    - Rebind into a New Archival fireproof binder
    - Create Index

- Microfilm

    - Convert scanned images to microfilm
        - Official Public Records

- Facilities Maintenance

    - Increase climate control to match industry standards

- Miscellaneous

    - Records Center Shelving
    - Supplies needed to prepare microfilm for storage
    - Test for Disaster Preparedness
    - Address physical and digital security to the records
        - RFID Tags and Scanners to monitor the physical location of records:
            - Spanish Archives
            - Records Center
            - All books within the County Clerk's Office
    - Equipment
        - Kiosk (Public Notices)

PROPOSED RECORDS ARCHIVE BUDGET FOR FISCAL YEAR 2016-17

To date, the available estimated balance for Fund 200 (Bexar County Clerk Records Management Fund) has accumulated over $13.9 million, over half of which can be attributed to revenue collected by the records archive fee. Fund 200 will continue to accumulate through the current Fiscal Year. The Bexar County Clerk's Office requests a proposed budget of $22,407,000 for preservation and restoration activities to the approved records archive documents. The table below provides a proposed itemized budget by project. The Bexar County Clerk's Office requests the approval of the total requested amount as a not to exceed allocation so that any savings from a project can be applied to another project with a cost estimate that is too conservative.

Project	**Estimated Cost**
Bexar Archives Originals & Translations; Spanish and Mexican era 1717-1836	$ 2,000,000
Original Books; Spanish and Mexican era 1717-1836	$790,000
Builders and Mechanics Liens Volumes A-Z / Plat Books / Road Minutes	$ 327,000
Books (e.g. Civil, Criminal, Probate and School Minutes)	$ 710,000
Original Probate Cases (early 1900's)	$18,100,000
Microfilm	$100,000
Facilities Maintenance	$ 100,000
Miscellaneous	$ 280,000
Total	$22,407,000

RECOMMENDED ACTION

The Bexar County Clerk's Office requests the Bexar County Commissioners Court approve the Fiscal Year 2016-17 Annual Records Archive Preservation & Restoration Plan in accordance with Texas Local Government Code Sections 118.011(f) and 118.025.

BEXAR COUNTY

Donna Kay McKinney
DISTRICT CLERK

Bexar County
Preservation and Restoration Records Plan for the Bexar County District Clerk

Summary

The purpose of the Preservation and Restoration Records Plan is to define how the funds generated from the collection of the district court records technology fund, as authorized in the Texas Government Code Section 51.305, will be utilized and expended for the preservation and restoration of the Bexar County District Court permanent records. This "Plan" will govern all permanent documents regardless of media.

Goal

The goal is to restore records, suspend or reduce deterioration of public records, and improve public access to these documents in a manner that reduces risk of deterioration. In addition, to comply with the Texas State Library and Archives Commission's records retention requirements for permanent retention, which are hundreds of thousands of pages of documents from 1836 through 1950, and in accordance with Government Code 51.304(5) "provide for the permanent retention of records including security provisions to guard against physical loss, alteration, and deterioration."

SCOPE

The scope of this Plan addresses the restoration and preservation needs of the District Clerk's court permanent records, as follows:

1. To restore, preserve, and digitize historically valuable Court minutes and index books;
2. To restore, preserve, and digitize historically valuable permanent paper Court documents in their original format to include, Court documents from all differing periods of Court history from 1836 through 1950, The Republic of Texas, The Confederate States of America, and Early Union Statehood;
3. To make our permanent Court records accessible to constituents in a user friendly format;
4. To create a computerized index for the permanent records; and
5. To seek Commissioners Court's approval, when required, to advertise a Request for Proposal to solicit competitive proposals for these preservation and restoration services.

Elected Officials' Salaries

Local Government Code Section 152.013 states that the Commissioners Court set the salaries and allowances of elected officials as part of the regular budget process each year.

Commissioners Court formed the Bexar County Citizen's Advisory Committee on Elected Officials' Salaries in 1997 to examine Elected Officials' salaries and make recommendations to Commissioners Court regarding salary adjustments. The committee may be convened every two years and provides the Court with two year recommendations. The committee last convened in the summer of 2015 to develop recommendations for adjustments to Elected Officials' salaries and allowances for FY 2015-16 and FY 2016-17.

On July 26, 2016, the second year recommendation for Elected Officials Salaries and allowances from the Citizens Advisory Committee was presented to Commissioners Court.

All Elected Officials were notified of their respective proposed salary and allowances and their right to grieve the proposed setting. The deadline to grieve was August 1, 2016. The County Judge received grievances from the following Elected Officials:

- Judge Roberto Tejeda, Justice of the Peace Precinct 1 Place 1
- Judge Ciro Rodriguez, Justice of the Peace Precinct 1 Place 2 (Part-time)
- Judge Roberto Vazquez, Justice of the Peace Precinct 1 Place 1
- Judge Monica Caballero, Justice of the Peace Precinct 2 Place 3
- Judge William Donovan, Justice of the Peace Precinct 3 Place 1
- Judge Jeff Wentworth, Justice of the Peace, Precinct 3 Place 2 (Part-time)
- Judge Rogelio Lopez, Justice of the Peace Precinct 4 Place 1
- Judge Yolanda Acuna-Uresti, Justice of the Peace, Precinct 4 Place 2 (Part-time)

On August 5, 2015, the Salary Grievance Committee was convened to consider the grievances brought forward by the Justices of the Peace. The grievances requested that the annual compensation for full-time Justices be $120,737 with the attendant percentage for part-time Justices and rejecting the Commissioners Court recommendation of a 4% increase for FY 2016-2017. The Committee unanimously voted to increase the salaries of the full-time Justices to $113,967 and to increase part-time Justices to 75% of a full-time Justice's salary for FY2016-17. This resulted in a 15.81% increase for fulltime Justices and a 19.65% for part-time Justices. These salaries must be included in the FY 2016-17 adopted budget.

On September 02, 2016, as required in Local Government Code Section 152.013 (b), Commissioners Court published in newspapers of general circulation in the county, notices of: (1) any salaries, expenses, or allowances that are proposed to be increased and (2) the amount of the proposed increases.

The approved salary increase recommendations were:

- Constables: Current annual salary of $87,535 increases by $3,501 for a total annual salary of $91,036.
- County Clerk: Current annual salary of $115,155 increases by $2,303 for a total annual salary of $117,458 and an auto allowance of $6,000.
- County Commissioners: Current annual salary of $112,176 increases by $2,244 for a total annual salary of $114,420 and an auto allowance of $6,000.

- County Judge: Current annual salary of $128,743 increases by $26,998 for a total annual salary of $155,741 and an auto allowance increase of $3000 for an auto allowance of $9,000.
- County Sheriff: Current annual salary of $135,792 increases by $2,716 for a total annual salary of $138,508.
- Criminal District Attorney: Current annual County supplement salary of $44,773 increases by $57,227 for a total annual County supplement salary of $102,000, and an auto allowance decrease by $6,000 for an auto allowance of $0.
- District Clerk: Current annual salary of $115,155 increases by $2,303 for a total annual salary of $117,458 and an auto allowance of $6,000.
- Justices of the Peace, Full-time: Current annual salary of $98,410 increases by $15,557 for a total annual salary of $113,967.
- Justices of the Peace, Part-time: Current annual salary of $71,439 increases by $14,037 for a total annual salary of $85,476.
- Tax Assessor-Collector: Current annual salary of $115,155 increases by $2,303 for a total annual salary of $117,458 and an auto allowance of $6,000.

Longevity Pay for Probate Court Judges and County Courts-at-Law Judges

Commissioners Court must make monthly longevity payments to Probate Court judges, who have served as a judge of a statutory probate court or a statutory county court for at least 16 years, in an amount equal to the amount of longevity pay a district judge is entitled to receive from the state for equivalent years of service (HB 765).

Probate Court Judges and County Court-at-Law Judges with 16 years of service receive longevity pay in the amount of $20.00 per month for each year of completed service, not to exceed 16 years of service. This equates to a monthly amount of $361.68, for an annual total of $4,340.16. (HB 765; rate effective 9/1/2013)

Supplemental Payments to Probate Court Judges

Probate Court Judges who have continuously served as a Probate Judge or a County Court Judge since August 31, 1995, are entitled to an annual payment equal to the amount of the benefit replacement pay a district judge is entitled to receive from the state not to exceed $965.25 annually (HB765). For FY 2016-17, Bexar County does not have a Probate Judge eligible for this supplement.

Elected Officials' Salaries FY 2016-17

Attachement 9

		Current Salary Information			Salary for FY 2016 - 2017		
Title	**Name**	**Annual Salary**	**Auto**	**Annual Total**	**Annual Salary**	**Auto**	**Annual Total**
Constable-Pct 1	Tejeda, Ruben, C	87,535	-	87,535	91,036	-	**91,036**
Constable-Pct 2	Flores, Valentin, B	87,535	-	87,535	91,036	-	**91,036**
Constable-Pct 3	Vojvodich, Mark, S	87,535	-	87,535	91,036	-	**91,036**
Constable-Pct 4	Blount, Robert, M	87,535	-	87,535	91,036	-	**91,036**
County Clerk	Rickhoff, Gerard, C	115,155	6,000	121,155	117,458	6,000	**123,458**
County Commissioner-Pct 1	Rodriguez, Sergio, J	112,176	6,000	118,176	114,420	6,000	**120,420**
County Commissioner-Pct 2	Elizondo, Paul,	112,176	6,000	118,176	114,420	6,000	**120,420**
County Commissioner-Pct 3	Wolff, Kevin, A	112,176	6,000	118,176	114,420	6,000	**120,420**
County Commissioner-Pct 4	Calvert, Tommy	112,176	6,000	118,176	114,420	6,000	**120,420**
County Judge	Wolff, Nelson, W	128,743	6,000	134,743	155,741	9,000	**164,741**
Criminal District Attorney	La Hood, Nicholas, A	44,773	6,000	50,773	102,000	-	**102,000**
District Clerk	McKinney, Donna, K	115,155	6,000	121,155	117,458	6,000	**123,458**
Justice of Peace-Pct 1 Pl 1	Tejeda, Roberto	98,410	-	98,410	113,967	-	**113,967**
Justice of Peace-Pct 1 Pl 2 (PT)	Rodriguez, Ciro	71,439	-	71,439	85,476	-	**85,476**
Justice of Peace-Pct 2 Pl 1	Vazquez, Roberto, A	98,410	-	98,410	113,967	-	**113,967**
Justice of Peace-Pct 2 Pl 3	Caballero, Monica, L	98,410	-	98,410	113,967	-	**113,967**
Justice of Peace-Pct 3 Pl 1	Donovan, William, E	98,410	-	98,410	113,967	-	**113,967**
Justice of Peace-Pct 3 Pl 2 (PT)	Wentworth, Earl, J	71,439	-	71,439	85,476	-	**85,476**
Justice of Peace-Pct 4 Pl 1	Lopez, Rogelio,	98,410	-	98,410	113,967	-	**113,967**
Justice of Peace-Pct 4 Pl 2 (PT)	Acuna-Uresti, Yolanda	71,439	-	71,439	85,476	-	**85,476**
Probate Judge	Cross, Kelly, M	161,492	-	161,492	161,492	-	**161,492**
Probate Judge	Rickhoff, Tom, E	161,492	-	161,492	161,492	-	**161,492**
Sheriff	Pamerleau, Susan, L	135,792	-	135,792	138,508	-	**138,508**
Tax Assessor/Collector	Uresti, Albert, V	115,155	6,000	121,155	117,458	6,000	**123,458**

Bexar County Non-Exempt
Pay Grades
Fiscal Year 2016-17

Pay Level	Minimum	Midpoint	Maximum
NE-01	$ 28,600.00	$ 30,588.00	$ 32,575.00
	$ 2,383.33	$ 2,549.00	$ 2,714.58
	$ 1,191.67	$ 1,274.50	$ 1,357.29
	$ 13.75	$ 14.71	$ 15.66
NE-02	$ 28,860.00	$ 31,199.00	$ 33,540.00
	$ 2,405.00	$ 2,599.92	$ 2,795.00
	$ 1,202.50	$ 1,299.96	$ 1,397.50
	$ 13.88	$ 15.00	$ 16.13
NE-03	$ 29,530.00	$ 32,993.00	$ 36,458.00
	$ 2,460.83	$ 2,749.42	$ 3,038.17
	$ 1,230.42	$ 1,374.71	$ 1,519.08
	$ 14.20	$ 15.86	$ 17.53
NE-04	$ 30,822.00	$ 35,632.00	$ 40,442.00
	$ 2,568.50	$ 2,969.33	$ 3,370.17
	$ 1,284.25	$ 1,484.67	$ 1,685.08
	$ 14.82	$ 17.13	$ 19.44
NE-05	$ 32,998.00	$ 38,483.00	$ 43,968.00
	$ 2,749.83	$ 3,206.92	$ 3,664.00
	$ 1,374.92	$ 1,603.46	$ 1,832.00
	$ 15.86	$ 18.50	$ 21.14
NE-06	$ 35,329.00	$ 41,562.00	$ 47,795.00
	$ 2,944.08	$ 3,463.50	$ 3,982.92
	$ 1,472.04	$ 1,731.75	$ 1,991.46
	$ 16.99	$ 19.98	$ 22.98
NE-07	$ 37,480.00	$ 44,887.00	$ 52,295.00
	$ 3,123.33	$ 3,740.58	$ 4,357.92
	$ 1,561.67	$ 1,870.29	$ 2,178.96
	$ 18.02	$ 21.58	$ 25.14
NE-08	$ 39,995.00	$ 48,478.00	$ 56,960.00
	$ 3,332.92	$ 4,039.83	$ 4,746.67
	$ 1,666.46	$ 2,019.92	$ 2,373.33
	$ 19.23	$ 23.31	$ 27.38
NE-09	$ 43,195.00	$ 52,356.00	$ 61,520.00
	$ 3,599.58	$ 4,363.00	$ 5,126.67
	$ 1,799.79	$ 2,181.50	$ 2,563.33
	$ 20.77	$ 25.17	$ 29.58
NE-10	$ 46,085.00	$ 56,545.00	$ 67,005.00
	$ 3,840.42	$ 4,712.08	$ 5,583.75
	$ 1,920.21	$ 2,356.04	$ 2,791.88
	$ 22.16	$ 27.19	$ 32.21
NE-11	$ 49,465.00	$ 61,068.00	$ 72,670.00
	$ 4,122.08	$ 5,089.00	$ 6,055.83
	$ 2,061.04	$ 2,544.50	$ 3,027.92
	$ 23.78	$ 29.36	$ 34.94
NE-12	$ 53,095.00	$ 65,954.00	$ 78,815.00
	$ 4,424.58	$ 5,496.17	$ 6,567.92
	$ 2,212.29	$ 2,748.08	$ 3,283.96
	$ 25.53	$ 31.71	$ 37.89
NE-13	$ 57,340.00	$ 71,230.00	$ 85,120.00
	$ 4,778.33	$ 5,935.83	$ 7,093.33
	$ 2,389.17	$ 2,967.92	$ 3,546.67
	$ 27.57	$ 34.25	$ 40.92

68688

SPECIAL ORDER NO. _____

STATE OF TEXAS	§	IN THE DISTRICT COURTS
AND	§	
COUNTY OF BEXAR	§	OF BEXAR COUNTY, TEXAS

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF COUNTY AUDITOR, ASSISITANT COUNTY AUDITORS, AND COURT REPORTERS

On this the 24th day of August, 2016, at 12:30 p.m., a public hearing was held in the 379th District Court Courtroom, Cadena-Reeves Justice Center, Bexar County, Texas, regarding the County Auditor Budget, and the setting of the salaries of the County Auditor, Assistant County Auditors, and Court Reporters of the District Courts for Fiscal Year October 1, 2016 through September 30, 2017.

Notice of the hearing was published in the San Antonio Express-News on Sunday, August 7th, 2016, as required by Section 152.905, Local Government Code.

A quorum being present, the hearing was convened by Judge Ron Rangel, Local Administrative Judge. The proceedings were recorded by Rachelle Young, Official Court Reporter, subsequently transcribed and maintained as a public record, as required by law.

No citizen spoke regarding the County Auditor budget, or the salaries set forth therein, or the Court Reporter salaries to be paid. After discussion, a motion was made, seconded and approved as outlined below.

COUNTY AUDITOR BUDGET

The application of the County Auditor for the Proposed Budget for fiscal year October 1, 2016 through September 30, 2017, as presented on the above-referenced date is hereby **GRANTED AND APPROVED.** The Salary Ranges by Classification Plan (included in this budget) is to serve as a guide for periodic salary adjustments within each job classification until the maximum is reached. The salary ranges are to be adjusted for any annual cost of living adjustments granted by the Bexar County Commissioners Court.

Because it is necessary for the accounting and audit work in the office of the County Auditor to be done as it is received from the various departments and the necessity of making employments when suitable persons are available, the County Auditor is hereby given the following authority:

08/31/2016 VOL 4613 PG 2095

68688
Document scanned as filed.

(a) to continue the employment of the persons listed and now approved, to discharge any of said persons if the occasion warrants, and to accept resignations;
(b) to rearrange the personnel when necessary in accordance with the changing conditions in her office and in the work to be performed and to adjust salaries in accordance therewith and to change titles if justified;
(c) to make promotions and adjustments in the salaries, taking into consideration the increased or lessened responsibilities, added experience or education, the volume of work handled and the length of service;
(d) to fill all present vacant authorized positions as needed;
(e) to grant cost of living and/or performance pay adjustments to the County Auditor and her employees which are allowed by Commissioners Court to other County employees, provided the increases do not exceed the maximum salary (as adjusted by the cost of living percentage increase) stated in this budget for each position, and as allowable by law.

The salaries of assistants to the County Auditor are to be paid from Bexar County funds, as set out in the attached list, and be subject to the Bexar County Personnel Regulations, as adopted and amended by Commissioners Court.

Inasmuch as Local Government Code, Section 152.032 provides for limitations on County Auditor's Compensation and Allowances, if the County Auditor's salary is to be adjusted, it will be adjusted by a later vote of the District Judges, which vote will be held pursuant to Section 152.905, Local Government Code, to no more than the maximum allowable, should any increase be given, said increase to be paid solely from the General Fund of Bexar County.

OFFICIAL AND AUXILIARY OFFICIAL COURT REPORTERS

Official and Auxiliary Official Court Reporters salaries shall be increased by the average percentage or amount of increase in compensation granted to all Bexar County exempt and non-exempt employees by the Commissioners Court of Bexar County during Fiscal Year October 1, 2016, through September 30, 2017, such salary increase to be effective as of the date ordered for all other Bexar County exempt and non-exempt employees.

This Special Order shall remain in effect unless altered or amended by a vote of the District Judges of Bexar County or by the law.

08/31/2016 VOL 4613 PG 2084

It is further Ordered that a copy of this Special Order be certified to the Commissioners Court of Bexar County, Texas for their observation as required by law.

MICHAEL MERY, JUDGE
37th District Court

STEPHANI WALSH, JUDGE
45th District Court

ANTONIA ARTEAGA, JUDGE
57th District Court

DAVID CANALES, JUDGE
73rd District Court

JOHN D. GABRIEL, JR., JUDGE
131st District Court

LORINA RUMMEL, JUDGE
144th District Court

RENÉE YANTA, JUDGE
150th District Court

LAURA SALINAS, JUDGE
166th District Court

MARY ROMÁN, JUDGE
175th District Court

JEFFERSON MOORE, JUDGE
186th District Court

STEVEN C. HILBIG, JUDGE
187th District Court

CATHY STRYKER, JUDGE
224th District Court

PETER SAKAI, JUDGE
225th District Court

SID HARLE, JUDGE
226th District Court

08/31/2016 VOL 4613 PG 2095

KEVIN O'CONNELL, JUDGE
227th District Court

RICHARD PRICE, JUDGE
285th District Court

SOL CASSEB III, JUDGE
288th District Court

DAPHNE PREVITI AUSTIN, JUDGE
289th District Court

MELISA SKINNER, JUDGE
290th District Court

RON RANGEL, JUDGE
379th District Court

LAURA PARKER, JUDGE
386th District Court

RAY OLIVARRI, JUDGE
399th District Court

KAREN POZZA, JUDGE
407th District Court

LARRY NOLL, JUDGE
408th District Court

LISA JARRETT, JUDGE
436th District Court

LORI VALENZUELA, JUDGE
437th District Court

GLORIA SALDAÑA, JUDGE
438th District Court

08/31/2016 VOL 4613 PG 2098

68688

THE STATE OF TEXAS * IN THE DISTRICT COURT

*

AND *

*

COUNTY OF BEXAR * OF BEXAR COUNTY, TEXAS

****

ORDER APPROVING COUNTY AUDITOR'S REPORT AND SALARY OF COUNTY AUDITORS, ASSISTANT COUNTY AUDITORS, AND COURT REPORTERS

****

On the 24th day of August, 2016, a special meeting of the District Court Judges of Bexar County was held in the 379th Courtroom, Justice Center, 4th Floor, pursuant to Local Government Code 152.905. A quorum being present, the hearing was convened by Judge Ron Rangel, Administrative Court Judge.

Proceedings reported by computerized stenotype machine: Reporter's Record produced by Computer-Assisted Transcription.

08/31/2016 VOL 4613 PG 2097

1 A P P E A R A N C E S:

2

3 Hon. Michael Mery, 37th District Court

4 Hon. David Canales, 73rd District Court

5 Hon. Johnny Gabriel, 131st District Court

6 Hon. Laura Salinas, 166th District Court

7 Hon. Jefferson Moore, 186th District Court

8 Hon. Cathy Stryker, 224th District Court

9 Hon. Richard Price, 285th District Court

10 Hon. Sol Casseb, III, 288th District Court

11 Hon. Daphne Previti Austin, 289th District Court

12 Hon. Melisa Skinner, 290th District Court

13 Hon. Ron Rangel, 379th District Court

14 Hon. Karen Pozza, 407th District Court

15 Hon. Larry Noll, 408th District Court

16 Hon. Lisa K. Jarrett, 436th District Court

17 Hon. Lori Valenzuela, 437th District Court

18

19 Melissa Barlow Fischer, Criminal DC Administrator

20 Susan Yeatts, Bexar County Auditor

21

22

23

24

25

08/31/2016 VOL 4613 PG 2098

1 IN RE: PUBLIC MEETING REGARDING
2 BEXAR COUNTY AUDITOR
3 APRIL 6, 2016
4 (Proceedings commenced at 12:34 p.m.)
5 JUDGE RANGEL: We've got a quorum. We're
6 going to get started. We're on the record. This is a
7 Bexar County District Judge meeting in regards to the
8 auditor's budget, auditors' salaries and court
9 reporters' salaries.
10 At this time, I'll ask is there any member
11 of the community or a citizen that desires to be heard?
12 There being none, there is a quorum that has been
13 established. The notice of this meeting has been
14 published in the *San Antonio Express News* timely and a
15 copy of that notice will be attached to the order.
16 At this time, I'll ask anybody -- the county
17 auditor, Susan Yeatts, is present. Does any member of
18 the board or any district judge request to ask the
19 auditor any questions?
20 All right. There being none, is there a
21 motion?
22 JUDGE VALENZUELA: I move that the auditor's
23 budget, including the auditors' salaries of the
24 assistant county auditors as presented, be approved.
25 JUDGE MERY: I second it.

08/31/2015 VOL 4813 PG 2098

JUDGE RANGEL: Is there any discussion before we take a vote? There being none, all in favor?

JUDGES: Aye.

JUDGE RANGEL: All opposed? That's granted or that's passed unanimously.

Is there another motion?

JUDGE CASSEB: Chair recognizes me, I move that the official and the auxiliary official court reporters' salaries should be increased by the average percentage or amount of increase in compensation granted to all Bexar County exempt and nonexempt employees by the Commissioners Court of Bexar County during fiscal year October 1, 2016 through September 30, 2017. Such salary increases to be effective as of the date ordered for all of the Bexar County exempt and nonexempt Bexar County employees.

JUDGE MERY: Seconded.

JUDGE RANGEL: All right. Seconded by again.

So Judge Casseb made the motion, all right, and it was seconded by?

JUDGE CASSEB: Judge Mery.

JUDGE RANGEL: Judge Michael Mery.

Any discussion?

JUDGE SKINNER: Are we going to have the

same issue a couple of years ago where we just vaguely say what we said and then we have an issue as to whether it's 3 percent or 2.whatever-percent or 6 percent? Do you remember?

MS. BARLOW FISCHER: Not this year. They didn't do any table studies this year. We'd run into that problem when they'd done a study of exempt or nonexempt. It looks, according to the budget proposal that was submitted yesterday to Commissioners Court, that everyone is getting a 1 percent.

JUDGE RANGEL: At least 1 percent, kind of depending on how things go. Any other discussion?

All right. There being none, all in favor?

JUDGES: Aye.

JUDGE RANGEL: All opposed? It's passed unanimously. Any other questions or discussion?

JUDGE MERY: Mr. Chairman, I move that this auspicious meeting be brought to a close.

JUDGE RANGEL: Any second?

JUDGE SKINNER: Second.

JUDGE RANGEL: All in favor?

JUDGES: Aye.

JUDGE RANGEL: Meeting is adjourned.

(Meeting adjourned at 12:37 p.m.)

****

COUNTY OF BEXAR)

STATE OF TEXAS)

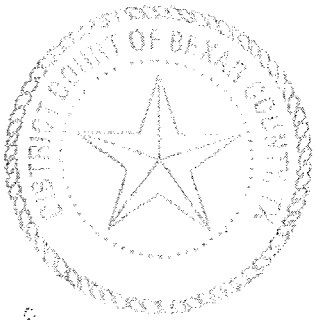
I, RACHELLE K. YOUNG, Official Court Reporter in and for the 379th Judicial District Court of Bexar County, State of Texas, do hereby certify that the above and foregoing contains a true and correct transcription of all portions of the Public Meeting regarding the Bexar County Auditor requested in writing by the local Administrative Judge to be included in the Reporter's Record in the above-named matter, all of which occurred in open court and were reported by me.

WITNESS MY OFFICIAL HAND, on this the 30th day of August, 2016.

/s/ Rachelle K. Young
RACHELLE K. YOUNG, CRR, RPR, CSR
Texas CSR No. 4003
Official Court Reporter
379th Judicial District
Bexar County, Texas
300 Dolorosa
San Antonio, Texas 78205
(210) 335-1018
Expiration: 12/31/2016

08/31/2016 VOL 4613 PG 2102

68688



San Antonio Express-News mySA.com Sunday, August 7, 2016 9G

NOTICE OF PUBLIC HEARING

In accordance with 152.905 Local Government Code, the District Court Judges of Bexar County will hold a public hearing in the 379th District Court courtroom, Cadena-Reeves Justice Center 4th floor at 12:30 p.m. on Wednesday, August 24th, 2016, for the purpose of setting the annual compensation for the County Auditor, Assistant Auditors, and Court Reporters. At such time parties in interest and citizens will have an opportunity to be heard.

08/31/2016 VOL 4613 PG 2103

68688

COUNTY AUDITOR'S

BUDGET REQUEST FOR THE FISCAL YEAR OCTOBER 1, 2016 – SEPTEMBER 30, 2017

Our Mission

"To be an independent and progressive organization recognized for the professionalism in carrying out the County Auditor's duties and responsibilities"

August 24, 2016

Susan T. Yeatts, C.P.A.
Bexar County Auditor

08/31/2016 VOL 4613 PG 2104

Leo S. Caldera, CIA, CGAP
First Assistant County Auditor

Paul Elizondo Tower
101 W. Nueva, Suite 800
San Antonio, Texas 78205
(210) 335-2301
Fax: (210) 335-2996
AuFrontDesk@Bexar.Org

Susan T. Yeatts, CPA
BEXAR COUNTY AUDITOR

August 24, 2016

Honorable District Judges
Bexar County, Texas

Dear Board of District Judges:

Respectfully submitted for your consideration and action is the County Auditor's baseline budget of $4,894,744 for Fiscal Year 2016-17. This budget represents a net increase of $274,630 from the FY 2015-16 budget. All of the increase is in personnel services.

Personnel services increased $281,488. Regular salaries increased from adding one new accountant position along with the living wage and performance pay increases during FY 2015-16. Temporary salaries for the accounting interns have increased because of the living wage increase from $10 to $13 an hour. There are increases in all benefits, especially health insurance.

Travel and training decreased $3,035.

Operational costs had a net decrease of $2,323. The main driver is a decrease in the Technology Improvement Fee line item of $2,705.

Supplies and materials had a net decrease of $1,500.

Ryan White Grant Funded Positions

There are two positions in the Auditor's Office funded with Ryan White funds – a grant accountant at 100% and an internal auditor at 46% General Fund and 54% Ryan White.

08/31/2016 VOL 4613 PG 2105

68688

Honorable District Judges
August 24, 2016
Page 2

Alamo Regional Mobility Authority (ARMA)

The Auditor's Office does the accounting, paying invoices, monthly financial reporting, and attending Board meetings. There is one accounts payable accountant assigned to work on the ARMA whose funding percentages are 70% General Fund and 30% Road and Bridge Fund.

Other

In addition to the budget request, this packet contains an Auditor's Office organizational chart, Vision and Mission statement, and performance measures. The performance measures will give you a snapshot of the number and types of transactions processed by the Auditor's Office, as well as information on the Internal Audit section.

I would like to thank the Board of District Judges for their time and effort in reviewing and considering the Auditor's Office budget for FY 2016-17. I also want to thank the District Judges and their staff for all the support, guidance and encouragement throughout the year. Please contact myself or Leo Caldera if you have any questions, need assistance, or have any recommendations on how the Auditor's Office can improve on the delivery of services.

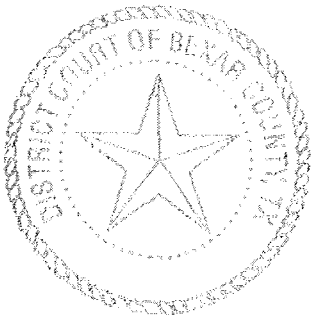
Sincerely,

Susan T Yeatts

Susan T. Yeatts, CPA
County Auditor

08/31/2016 VOL 4613 PG 2108

68688



COUNTY AUDITOR'S
2016-17 BUDGET REQUEST
TABLE OF CONTENTS

Exhibits & Schedules	Page(s)
FY 2016-17 Proposed Budget	1
Schedule of Salary Expenditures	2-3
Exempt Pay Plan	4-5
Non-Exempt Pay Plan	6-7
Organizational Chart	8
Vision and Mission Statement	9-11
Performance Measures	12-15

08/31/2016 VOL 4613 PG 2107

68688

FUND: 100
OFFICE/DEPT.: County Auditor
DIVISION SECTION: County Auditor
ACCOUNTING UNIT: 4001

ACCOUNT	LINE-DESCRIPTION	FY 2015-16 BUDGET	FY 2016-17 PROPOSED BUDGET
PERSONNEL SERVICES:			
50000	SALARY, REGULAR	$3,380,051	3,590,086
50005	SALARY, TEMPORARY	49,500	67,000
50202	LIFE INSURANCE	8,210	8,378
50204	HEALTH INSURANCE	317,924	352,617
50208	UNEMPLOYMENT INSURANCE	6,792	6,982
50210	WORKERS' COMPENSATION	21,600	21,600
50212	RETIREMENT	447,569	460,100
50245	SOCIAL SECURITY & MD	255,978	262,349
	Subtotal	**$4,487,624**	**$ 4,769,112**
TRAVEL & TRAINING:			
51010	NON-DISCRETIONARY MILEAGE & PARKING	$ -	$ -
51035	DISCR TRAINING/CERT/DEV/REGISTRATION FEES	24,985	21,950
51045	DISCR-MILEAGE & PARKING	1,000	1,000
	Subtotal	**$ 25,985**	**$ 22,950**
OPERATIONAL COSTS:			
52024	MEMBERSHIP FEES	$ 1,750	1,750
52040	COPIER RENTAL & EXPENSE	18,200	18,200
52044	COUNTY SPONSORED EVENTS	600	600
52064	TECHNOLOGY IMPROVEMENT FEE	10,500	7,795
52160	TELEPHONE & INTERNET SERVICE	9,500	9,500
52172	EQUIPMENT RENTAL	1,464	1,464
52304	REPAIRS & MAINT-OFFICE EQPT & FURN	250	250
52306	REPAIRS & MAINT-COMPUTER HARDWARE	3,865	4,190
52307	REPAIRS & MAINT-COMPUTER SOFTWARE	9,485	9,635
52485	SPECIAL SERVICES	1,845	1,752
	Subtotal	**$ 57,459**	**$ 55,136**
SUPPLIES & MATERIALS			
53110	OFFICE SUPPLIES	$ 23,000	23,000
53115	POSTAGE	20,000	21,000
53120	BOOKS AND PERIODICALS	1,046	1,046
53505	OFFICE FURNITURE	5,000	2,500
	Subtotal	**$ 49,046**	**$ 47,546**
	GRAND TOTAL	**$4,620,114**	**$ 4,894,744**

08/31/2016 VOL 4613 PG 210

68688

BEXAR COUNTY, TEXAS - AUDITOR'S OFFICE
ANTICIPATED SALARY EXPENDITURES
For the Twelve Months Ending September 30, 2017

Name	Position	Emp No.	Position No.		Total Annual Salary*
COUNTY AUDITOR					
Yeatts, Susan T.	County Auditor	19496	30006612		$ 185,453
EXECUTIVE					
Administrative					
Caldera, Leo S.	First Assistant	17956	30006858		129,720
Garriga, Jeanette R.	Executive Assistant	36022	30004718		47,472
Miiks, Hayley L.	Office Assistant III	37569	30004712		35,436
Payroll					
Cardenas, Irma	Manager of Payroll Operations	20382	30005508		86,400
Aguirre, Diana L.	Retirement & Payroll Administrator	32307	30006902		75,120
Van Der Weide, Jessica M.	Asst. Manager of Payroll Operations	37463	30007479		78,552
Ibarra-Gutierrez, Adriana	Staff Auditor II - Payroll	35257	30001102		50,028
Futrell, Emmett A.	Staff Auditor I - Payroll	31858	30007331		48,084
Casarez, Patrick S.	Accounting Clerk III	13957	30007168		42,348
Vacant	Supervisor of Operations	*****	30012113		50,400
ACCOUNTING					
Arteaga, Juan A.	Accounting Division Director	32224	30006940		106,476
Accounts Payable					
Gonzales, Cynthia A.	Manager of Accounts Payable	14301	30010661		85,740
Goodyear-Appleman, Theresa A.	Manager of Capital Projects	11410	30004563		77,592
Liu, Kristy S.	Supervisor of Operations	17938	30010144		67,320
Flores, Elena M.	Financial Sys Asst Functional Lead	17939	30008912		74,364
Gaytan, Stacey A.	Accountant III	16380	30007727		61,596
Takajasi, Cynthia A.	Accountant III	30717	30002910		57,708
Lopez, Stephanie G.	Accountant II	33629	30002215		51,540
Rodriguez, Edward J.	Accountant I	32155	30006669		49,956
Romero, Loretta G.	Accountant I	33326	30001106		47,964
Vasquez, Silvia A.	Accounting Clerk III	31319	30008036		38,592
Reyes, Josephine E.	Accounting Clerk III	33752	30000127		40,908
Ramirez, Artemisa G.	Accounting Clerk	19126	30004611		35,280
Odewumi, Sheila A.	Accounting Clerk	18647	30008541		33,864
Carter, Albert L.	Accountant V	19146	30011307	3	52,172
Morales, Gracie G.	Accounting Clerk II	32795	30007301		37,056
New Position	Accountant II	*****	********		51,375
Banking					
Leufroy, Terry A.	Manager of Bank Services	19995	30004687		77,760
Price, Dionne	Accountant II	34021	30005135		55,560
Azad, Mousumi	Accountant II	35557	30005986		51,300
Rose Ivarra	Accountant II	39134	30002218		49,560
Grants					
Le-Vo, Van T.	Manager of Grants	15358	30007494		84,852
Valdez, David M.	Accountant V	19716	30005616		73,296
Barrientos, Theresa A.	Accountant III	18993	30008248		61,164
Hinojosa, Norma A.	Accountant IV	36479	30005420		63,576
Minor, Stephen D.	Accountant III	16808	30008959	1	--
Revenue & Reporting					
Harrison, Matthew M.	Financial Accounting Manager	34748	30010660		84,012
Orta, Ramon	Accountant V	31174	30011687		67,224
Vela, Anna M.	Accountant II	11243	30004616		57,468
Nichols, Marlene M.	Accountant III	20764	30008135		57,000
Tamez, Desiree C.	Accountant II	33408	30008996		51,540
Dinh, Thu Thuy T.	Accountant II	35463	30002958		45,720
INTERNAL AUDIT					
Yebra, Jose L.	Audit Division Director	31435	30004458		106,476
Audit Services					
Ramirez, Toni	Director	20177	30002223		91,956
Vacant	Staff Auditor IV	******	30004296		66,264
Phillips, Tamla K.	Staff Auditor IV	19767	30005019		62,184
Wuest, Jill E.	Staff Auditor V	35126	30001103		61,176
Garcia, Cody R.	Staff Auditor II	37610	30002911		52,596
Audit Compliance					
Sambila, Ty R.	Manager of Audit Services	37257	30005703		85,212
Diaz, Jessica M.	Staff Auditor II	38868	30004861		51,504
De la Rosa, Rebecca	Staff Auditor V	35325	30005918	2	77,882
Technical Support					
Weaver, Dori L.	Technical Support Manager	21004	30009503		87,204
Ramirez, Merrianna N.	Financial Sys Functional Lead	31413	30008911		78,108
Petroff, Peter A.	Manager	30987	30002944		75,624
Esslinger, Sandi J.	Trainer	36890	30003811		65,352
	TOTAL SALARY, REGULAR				**$ 3,590,086**

08/31/2016 VOL 4613 PG 2109

BEXAR COUNTY, TEXAS - AUDITOR'S OFFICE
ANTICIPATED SALARY EXPENDITURES
For the Twelve Months Ending September 30, 2017

INTERNS-TEMP SALARIES				
Chavez, Valissa S.	Intern	37177	30001083	$ 13,400
Melendez-Miller, Adrian	Intern	34417	30001084	13,400
Salazar, Veronica	Intern	37547	30010461	13,400
Alam, Abid	Intern	36327	30010467	13,400
Gonzalez, Gail E.	Intern	37087	30002333	13,400
	TOTAL SALARY, TEMPORARY			$ 67,000
	GRAND TOTAL			$ 8,657,086

Employees Funded by Other Sources

Name	Position	Emp No.	Position No.		Total Annual Salary*
Grant Staff					
De la Rosa, Rebecca	46% General Fund; 54% Ryan White	35325	30005918	2	$ 32,730
Minor, Stephen	100% Ryan White	16808	30008959	1	54,556
					$ 87,286
Accounts Payable Staff					
Carter, Albert L.	70% General Fund; 30% Road & Bridge	19146	30011307	3	$ 22,360

* Salaries include longevity except for vacant positions
1 100% Ryan White Grant
2 46% General Fund; 54% Ryan White
3 70% General Fund; 30% Road & Bridge

Exempt Pay Grades
Fiscal Year 2015-16

Pay Level	Minimum	Midpoint	Maximum
E-01	$ 29,928.00	$ 37,404.00	$ 44,880.00
	$ 2,494.00	$ 3,117.00	$ 3,740.00
	$ 1,247.00	$ 1,558.50	$ 1,870.00
	$ 14.39	$ 17.98	$ 21.58
E-02	$ 32,472.00	$ 40,584.00	$ 48,708.00
	$ 2,706.00	$ 3,382.00	$ 4,059.00
	$ 1,353.00	$ 1,691.00	$ 2,029.50
	$ 15.61	$ 19.51	$ 23.42
E-03	$ 35,232.00	$ 44,040.00	$ 52,848.00
	$ 2,936.00	$ 3,670.00	$ 4,404.00
	$ 1,468.00	$ 1,835.00	$ 2,202.00
	$ 16.94	$ 21.17	$ 25.41
E-04	$ 38,220.00	$ 47,772.00	$ 57,324.00
	$ 3,185.00	$ 3,981.00	$ 4,777.00
	$ 1,592.50	$ 1,990.50	$ 2,388.50
	$ 18.38	$ 22.97	$ 27.56
E-05	$ 41,460.00	$ 51,828.00	$ 62,196.00
	$ 3,455.00	$ 4,319.00	$ 5,183.00
	$ 1,727.50	$ 2,159.50	$ 2,591.50
	$ 19.93	$ 24.92	$ 29.90
E-06	$ 44,988.00	$ 56,232.00	$ 67,488.00
	$ 3,749.00	$ 4,686.00	$ 5,624.00
	$ 1,874.50	$ 2,343.00	$ 2,812.00
	$ 21.63	$ 27.03	$ 32.45
E-07	$ 48,804.00	$ 61,008.00	$ 73,212.00
	$ 4,067.00	$ 5,084.00	$ 6,101.00
	$ 2,033.50	$ 2,542.00	$ 3,050.50
	$ 23.46	$ 29.33	$ 35.20
E-08	$ 52,632.00	$ 67,116.00	$ 81,588.00
	$ 4,386.00	$ 5,593.00	$ 6,799.00
	$ 2,193.00	$ 2,796.50	$ 3,399.50
	$ 25.30	$ 32.27	$ 39.23
E-09	$ 57,240.00	$ 72,984.00	$ 88,728.00
	$ 4,770.00	$ 6,082.00	$ 7,394.00
	$ 2,385.00	$ 3,041.00	$ 3,697.00
	$ 27.52	$ 35.09	$ 42.66

DISTRICT COURT OF DENTON COUNTY, TX

08/31/2016 VOL 4613 PG 2111

Exempt Pay Grades
Fiscal Year 2015-16

Pay Level	Minimum	Midpoint	Maximum
E-10	$ 62,112.00	$ 79,188.00	$ 96,264.00
	$ 5,176.00	$ 6,599.00	$ 8,022.00
	$ 2,588.00	$ 3,299.50	$ 4,011.00
	$ 29.86	$ 38.07	$ 46.28
E-11	$ 67,392.00	$ 85,920.00	$ 104,448.00
	$ 5,616.00	$ 7,160.00	$ 8,704.00
	$ 2,808.00	$ 3,580.00	$ 4,352.00
	$ 32.40	$ 41.31	$ 50.22
E-12	$ 73,272.00	$ 97,092.00	$ 120,900.00
	$ 6,106.00	$ 8,091.00	$ 10,075.00
	$ 3,053.00	$ 4,045.50	$ 5,037.50
	$ 35.23	$ 46.68	$ 58.13
E-13	$ 79,500.00	$ 105,336.00	$ 131,184.00
	$ 6,625.00	$ 8,778.00	$ 10,932.00
	$ 3,312.50	$ 4,389.00	$ 5,466.00
	$ 38.22	$ 50.64	$ 63.07
E-14	$ 86,256.00	$ 114,288.00	$ 142,332.00
	$ 7,188.00	$ 9,524.00	$ 11,861.00
	$ 3,594.00	$ 4,762.00	$ 5,930.50
	$ 41.47	$ 54.95	$ 68.43
E-15	$ 90,576.00	$ 120,012.00	$ 149,448.00
	$ 7,548.00	$ 10,001.00	$ 12,454.00
	$ 3,774.00	$ 5,000.50	$ 6,227.00
	$ 43.55	$ 57.70	$ 71.85

08/11/2016 VOL 4613 PG 2112

Non-Exempt Pay Grades
Fiscal Year 2015-16

Pay Level	Minimum	Midpoint	Maximum
NE-01	$ 27,036.00	$ 29,640.00	$ 32,532.00
	$ 2,253.00	$ 2,470.00	$ 2,711.00
	$ 1,126.50	$ 1,235.00	$ 1,355.50
	$ 13.00	$ 14.25	$ 15.64
NE-02	$ 27,732.00	$ 31,248.00	$ 35,520.00
	$ 2,311.00	$ 2,604.00	$ 2,960.00
	$ 1,155.50	$ 1,302.00	$ 1,480.00
	$ 13.33	$ 15.02	$ 17.08
NE-03	$ 28,464.00	$ 32,964.00	$ 37,464.00
	$ 2,372.00	$ 2,747.00	$ 3,122.00
	$ 1,186.00	$ 1,373.50	$ 1,561.00
	$ 13.68	$ 15.85	$ 18.01
NE-04	$ 29,940.00	$ 35,376.00	$ 40,824.00
	$ 2,495.00	$ 2,948.00	$ 3,402.00
	$ 1,247.50	$ 1,474.00	$ 1,701.00
	$ 14.39	$ 17.01	$ 19.63
NE-05	$ 32,112.00	$ 37,992.00	$ 43,860.00
	$ 2,676.00	$ 3,166.00	$ 3,655.00
	$ 1,338.00	$ 1,583.00	$ 1,827.50
	$ 15.44	$ 18.27	$ 21.09
NE-06	$ 34,392.00	$ 41,508.00	$ 48,624.00
	$ 2,866.00	$ 3,459.00	$ 4,052.00
	$ 1,433.00	$ 1,729.50	$ 2,026.00
	$ 16.53	$ 19.96	$ 23.38
NE-07	$ 36,612.00	$ 44,220.00	$ 51,840.00
	$ 3,051.00	$ 3,685.00	$ 4,320.00
	$ 1,525.50	$ 1,842.50	$ 2,160.00
	$ 17.60	$ 21.26	$ 24.92
NE-08	$ 39,324.00	$ 47,544.00	$ 55,764.00
	$ 3,277.00	$ 3,962.00	$ 4,647.00
	$ 1,638.50	$ 1,981.00	$ 2,323.50
	$ 18.91	$ 22.86	$ 26.81
NE-09	$ 42,240.00	$ 51,120.00	$ 60,012.00
	$ 3,520.00	$ 4,260.00	$ 5,001.00
	$ 1,760.00	$ 2,130.00	$ 2,500.50
	$ 20.31	$ 24.58	$ 28.85

08/31/2016 VOL 4613 PG 2119

Non-Exempt Pay Grades
Fiscal Year 2015-16

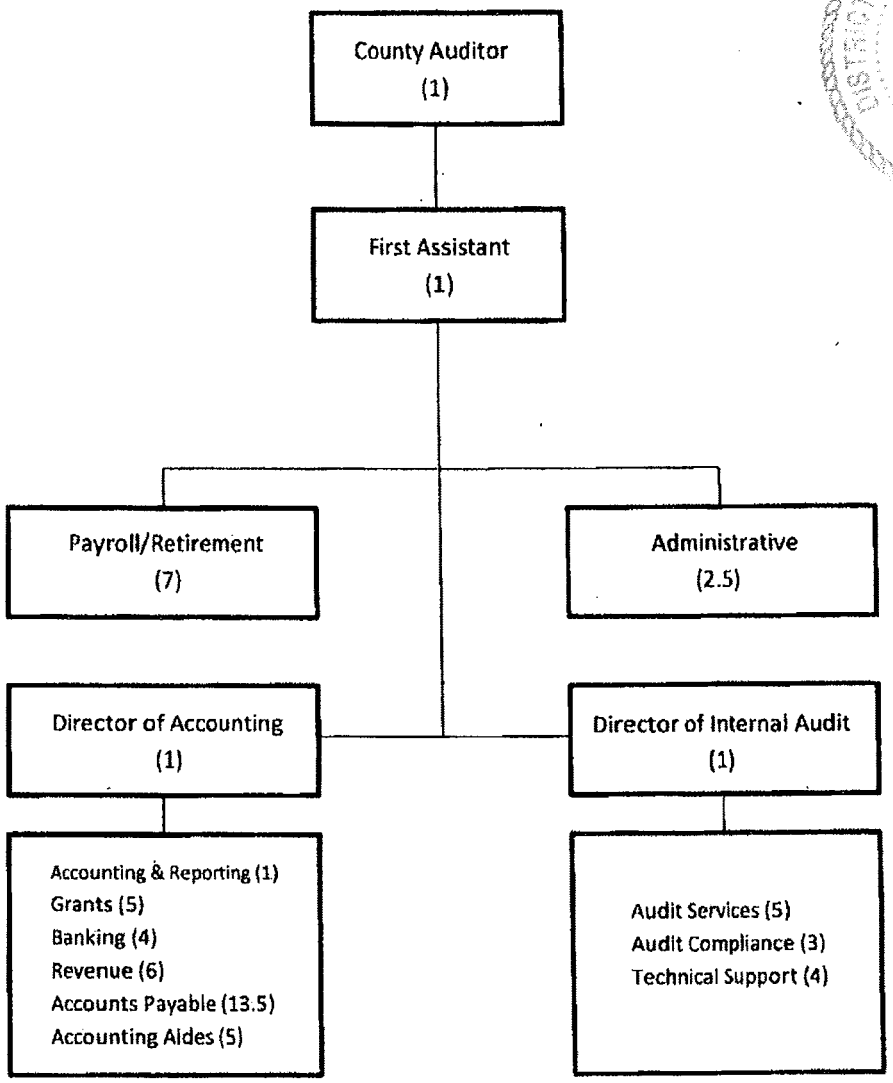
Pay Level	Minimum	Midpoint	Maximum
NE-10	$ 45,396.00	$ 54,996.00	$ 64,584.00
	$ 3,783.00	$ 4,583.00	$ 5,382.00
	$ 1,891.50	$ 2,291.50	$ 2,691.00
	$ 21.83	$ 26.44	$ 31.05
NE-11	$ 48,936.00	$ 60,480.00	$ 72,024.00
	$ 4,078.00	$ 5,040.00	$ 6,002.00
	$ 2,039.00	$ 2,520.00	$ 3,001.00
	$ 23.53	$ 29.08	$ 34.63
NE-12	$ 52,632.00	$ 65,088.00	$ 77,556.00
	$ 4,386.00	$ 5,424.00	$ 6,463.00
	$ 2,193.00	$ 2,712.00	$ 3,231.50
	$ 25.30	$ 31.29	$ 37.29
NE-13	$ 56,616.00	$ 70,080.00	$ 83,544.00
	$ 4,718.00	$ 5,840.00	$ 6,962.00
	$ 2,359.00	$ 2,920.00	$ 3,481.00
	$ 27.22	$ 33.69	$ 40.17

DISTRICT COURT OF BEXAR COUNTY, TEXAS

08/31/2016 VOL 4613 PG 2114

68688

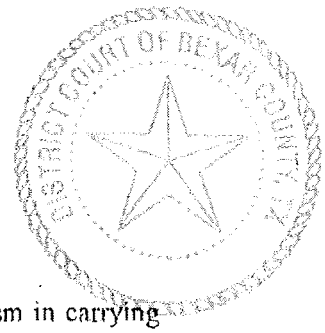
BEXAR COUNTY AUDITOR'S OFFICE
FY 2015-16 ORGANIZATIONAL CHART



(60) Total Staff Positions

08/31/2016 VOL 4613 PG 211

COUNTY OF BEXAR
Bexar County Auditor's Office



OFFICE VISION AND MISSION

The Auditor's Office Vision Statement:

To be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's duties and responsibilities. To provide timely, accurate and meaningful financial information on the fiscal affairs of County government and to provide ancillary support to the Commissioners Court, other elected officials, department heads and the general public.

The Mission of the Auditor's Office:

Create and maintain an environment of sound fiscal management and efficient financial operations at all levels of county government, through aggressive support, increased interactive collaboration and communication to assure efficient collection and reporting of revenues and legal compliance with budget expenditures.

AUDITOR'S OFFICE GOALS AND OBJECTIVES

The Goals and Objectives of the Auditor's Office are:

1. **PROFESSIONALISM** - To set and meet quality and professional standards in carrying out the duties and responsibilities of the Bexar County Auditor's Office.

2. **INDEPENDENCE** - To maintain an appropriate level of independence in order that the Auditor's Office may freely question and investigate County programs and issues.

3. **INNOVATION/PRODUCTIVITY** - To encourage and promote innovative and productive approaches to current programs and processes both in the Auditor's Office as well as other Bexar County Offices and Departments.

4. **PERSONAL GROWTH AND ENRICHMENT** - To provide quality as well as open communications to develop job skills, personal growth, professionalism, and an environment which encourages innovation with positive attitudes.

08/31/2016 VOL 4613 PG 2116

DIVISIONAL DESCRIPTION

The Auditor's Office is broken into three divisions:

I. Administrative Division
II. Accounting Division
III. Internal Audit Division

I. The **Administrative Division** is headed by the First Assistant County Auditor and includes the Executive Administrative Assistant to the County Auditor, contract monitoring, retirement counseling, and Payroll sections. Reporting to the Executive Assistant is the receptionist, and the accounting aides (interns). The division is responsible for ensuring that support is available for the County Auditor as needed, that departmental operations function smoothly, that all contracts are read and approved as appropriate, that all county personnel requiring retirement assistance and counseling receive the proper information, and that all county personnel are paid properly and timely. In addition, this division fields and responds to internal and public open record requests for county financial information.

II. The **Accounting Division** is under the direction of the Director of Accounting and is comprised of the following functions: financial accounting and reporting, grant accounting and reporting, banking services, revenue accounting, revenue forecasting, accounts receivable, accounts payable, and capital project accounting. The Accounting Division is responsible for major annual projects that include the preparation of the Comprehensive Annual Financial Report (CAFR), and the County Wide Revenue Forecast Certification.

III. The **Internal Audit Division** of the Bexar County Auditor's Office conducts internal reviews, automated system reviews, and special projects for the Auditor and other county offices and departments. Internal Audit Technical Support also functions as a point of contact for assisting county offices and departments with financial system troubleshooting, answering questions from how to record and enter transactions to fielding requests for security profile and system access changes. The Audit Division is also responsible for assisting the County Auditor in adopting and enforcing regulations consistent with the law needed for the speedy and proper collecting, checking, and accounting for the receipt of funds that belong to the County or to a person for whom a district, county or precinct officer has made collection and the officer holds the funds for their benefit. The Internal Audit Division conducts regular audits of cash on hand at all county offices.

Additional Goals of the Internal Audit Division are to:

1. safeguard county assets and revenues
2. safeguard public funds not belonging to the county
3. safeguard public funds in the control of the county, district and precinct officials
4. find ways to increase revenue and reduce costs
5. protect the county from unnecessary liability while maintaining efficient delivery of services

08/31/2016 VOL 4613 PG 211

68688

The above functions and activities support the following goals:

Each one of the following responsibilities is specifically prescribed for the Auditor in the Texas Local Government Code. These are addressed in full or in part by the Internal Audit Division and other divisions of the Bexar County Auditor's Office.

1) Prescribing the county's accounting systems. Local Government Code § 112.002 (a).
2) Adopting and enforcing regulations the auditor deems necessary for the speedy and proper checking of funds and fees belonging to the county and those belonging to third parties held by a county, district, or precinct officer. Local Government Code § 112.02 (b).
3) Maintaining general oversight of the books and records of a county, district, or state officer authorized or required by law to receive or collect money or other property that is intended for the use of the county or that belongs to third parties held by a county. Local Government Code § 112.007.
4) Investigating the correctness of books, accounts, reports, vouchers, and other records of any officer; orders of the commissioners court relating to county finances; and any reports to the commissioners court about the collection of money. Local Government Code § 115.001-2.
5) Examining all public funds that are subject to the control of any precinct, county or district official, including the accounts of law enforcement agencies and the district attorney composed of money and proceeds of property seized and forfeited to those officials. Examinations must be conducted regularly and on a surprise basis. Local Government Code - § 115.003-4.

08/31/2016 VOL 4613 PG 2118

68688

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Budget
Payroll:				
# of FTE	6	6	6	6
# of payroll distributions	123,702	125,512	127,869	125,000
# of status form changes	17,048	19,014	20,547	20,000
# of overtime entries by spreadsheets	11,712	21,065	13,101	14,000
# of new employees processed	802	962	895	1,000
# of employees requested changes	2,681	4,086	3,930	4,000
# of County Employees served	4,673	4,771	4,812	5,308
Accounts Payable:				
# of FTE*	17	18	18	18
# of Payments Processed	42,470	42,438	41,715	42,150
# of Invoices Processed	110,258	106,553	105,519	105,625
# of central disbursement transactions	30,065	30,703	30,000	30,500
# of electronic payments processed	12,405	11,735	11,715	11,650
# of P-card and T-card transactions	4,785	5,382	5,862	6,000
# of attorney appointments	39,538	38,145	37,066	38,500
# of attorney invoices	61,000	53,979	48,514	50,000
Banking:				
# of FTE	4	4	4	4
# of checks processed	113,550	118,144	112,196	112,000
# of bank deposits verified	2,865	2,937	2,981	2,950
# of electronic banking transactions	11,135	10,967	10,991	10,990
# of other banking transactions	1,450	1,497	1,513	1,525
# of jury checks written off	13,335	14,385	16,947	14,000

* An Administration section position was transferred to Accounts Payable (AP) to assists with the increased amount of payment transactions; however, the new AP position will also be a backup for admin duties at the Front Desk.

08/31/2016 VOL 4613 PG 219

68688

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Budget
Revenue:				
# of FTE working on deposit warrants	3	3	3	3
# of deposit warrants	10,279	9,427	9,984	10,050
Grants:				
# of FTE[f]	4	4	4	4
# of grants administered/monitored	134	129	128	129
Value of grant expenditures (federal & state)	66,650,155	64,798,265	60,000,000	65,000,000
Internal Audit Division:				
# of FTE	13	13	13	13
# of direct hours on audits	10,669	9,805	9,212	9,285[T]
# of audits scheduled	35	39	37	38
# of audits completed	29	35	34	35
# of audit reports issued	29	32	33	33[h]
# of direct hours on special projects	5,627	5702	6,408	6,448[K]
# of special projects assigned	20	23	27	26
# of special projects completed	15	16	17	17
# of audit recommendations made	115	105	144	135
# of direct hours on routine tasks	4,036	5,664	5,626	5,674[L]
# of non-direct hours	4,911	4,398	4,472	4,385

[f] The total number of Grant FTE's does not include the Grants Manager; the Grants Manager is not assigned any specific grants but manages and processes grant transactions when needed.

[L] Direct hours were higher due to an increased number of regular financial and imaging system trainings conducted by Internal Audit (IA) IT staff for County employees.

[h] Not all audits completed will result in a written report. Also, one written audit summary report may account for multiple audit reviews.

[K] Direct hours for FY15-16 are expected higher due to two major special projects that required multiple FTE's. During FY16-17 IA IT staff will be tasked with assisting and testing ERP systems upgrades.

[T] Direct hours for FY15-16 decreased due to an extended time of three IA position vacancies; In FY16-17, direct hours on audits are expected to remain lower than prior years due to an increase of special project hours for scheduled ERP system upgrades.

08/31/2016 VOL 4613 PG 2128

68688

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Budget
Payroll:				
Avg. Distributions per FTE	20,617	20,919	21,312	20,833
Avg. status form changes per FTE	2,841	3,169	3,425	3,333
Avg. overtime entries by spreadsheets per FTE	1,952	3,511	2,184	2,333
Avg. employee requested payroll change per FTE	447	681	655	667
Accounts Payable:				
Avg. # of payments processed per FTE	2,498	2,358	2,318	2,342
Avg. # of invoices processed per FTE	6,486	5,920	5,862	5,868
Avg. # of central disbursement transaction per FTE	1,769	1,706	1,667	1,694
Avg. # of electronic payments processed per FTE	730	652	651	647
Avg. # of P-card and T-card transactions per FTE	281	299	326	333
Avg. # of attorney appointments per FTE	2,326	2,119	2,059	2,139
Avg. # of attorney invoices processed per FTE	3,588	2,999	2,695	2,778
Banking:				
Avg. # of checks processed per FTE	28,388	29,536	28,049	28,000
Avg. # of banking transactions per FTE	7,196	7,447	8,108	7,366
Revenue:				
Avg. # of deposit warrants per FTE[1]	3,426	3,142	3,328	3,350
Grants:				
Avg. # of grants monitored per FTE	34	32	32	32
Avg. total dollars of grants monitored per FTE	16,662,539	16,199,566	15,000,000	16,250,000

[1] The number of revenue accountants that processes deposit warrants was changed from five to three, after FY12-13, to reflect a more accurate number of just revenue FTE's assigned to process deposit warrants.

08/31/2016 VOL 4613 PG 2121

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Budget
Internal Audit Division:				
Avg. # of direct hours on audit per FTE[5]	821	1,089	1,024	1,032
Avg. # of direct hours on special projects per FTE	433	439	493	496
Avg. # of direct hours on routine tasks per FTE	310	436	433	436
Effectiveness Indicators				
Internal Audit Division:				
% of audits completed to audits scheduled	82%	90%	92%	92%
% of audits reports issued to audits scheduled	82%	82%	89%	87%
% of special projects completed to assigned	75%	70%	63%	65%
Amt. of cost savings/extra revenue identified	$ 146,778	$ 50,271	$97,709	$110,000
Amt. of cost savings per FTE	$ 11,290	$ 3,867	$7,516	$8,462

[5] The number of Internal Auditors (IA) who only perform audits was changed from thirteen to nine, after FY13-14, to reflect a more accurate number of actual IA FTE's assigned to work on audits.

08/31/2016 VOL 4613 PG 212

CERTIFIED COPY CERTIFICATE STATE OF TEXAS
I, DONNA KAY McKINNEY, BEXAR COUNTY DISTRICT CLERK, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL RECORD AS INDICATED BY THE VOLUME, PAGE AND COURT ON SAID DOCUMENT. WITNESSED MY OFFICIAL HAND AND SEAL OF OFFICE ON THIS:

August 31, 2016

DONNA KAY McKINNEY
BEXAR COUNTY, TEXAS

By: Danielle V

DANIELLE VALDEZ, Deputy District Clerk
(NOT VALID WITHOUT THE CLERKS'S ORIGINAL SIGNATURE.)

COMMISSIONERS COURT ORDER ADOPTING THE 2016 TAX AND LEVYING TAXES FOR BEXAR COUNTY FOR THE YEAR 2016

WHEREAS, Bexar County Commissioners Court voted on August 23, 2016, to propose at its September 13, 2016, meeting adoption of a tax rate;

WHEREAS, Bexar County Commissioners Court, after notice published and posted as provided by law, held public hearings on September 1, 2016 and September 6, 2016, on the tax rate; and

WHEREAS, at least four members of Commissioners Court are present to consider the adoption of the 2016 tax rate for Bexar County;

NOW THEREFORE, BE IT ORDERED, ADJUDGED AND DECREED BY COMMISSIONERS COURT OF BEXAR COUNTY, TEXAS: that the following taxes shall be, and the same are hereby levied, and shall be assessed and collected on each One Hundred Dollars ($100) assessed valuation on all property situated in Bexar County, Texas (not exempt from taxation by the County or by the laws of the State of Texas) for the year 2016:

1. Taxes levied under Article 8, Section 1-a of the Texas Constitution on each One Hundred Dollars ($100) assessed valuation, except for the first Three Thousand Dollars ($3,000) value of residential homesteads, and not exempt from taxation by the County or by the laws of the State of Texas.

Flood Control Fund:	
Maintenance and Operation	0.000000
Debt Service	0.015700
Total Flood Control Tax Rate	0.015700

2. Taxes levied under Article 8, Section 9 of the Texas Constitution on each One Hundred Dollars ($100) assessed valuation on the property not exempt from taxation by the County or by the laws of the State of Texas.

General Fund:	
Maintenance and Operation	0.236000
Debt Service	0.057250
Total General Fund Tax Rate	0.293250

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $5.46.

The above Order being read, it was moved by Com. Paul Elizondo and seconded by Com. Kevin A. Wolff that the same shall pass, and the above Order was passed by the following members voting AYE: Rodriguez, Elizondo Wolff, Calvert and Judge Wolff and voting NO: —

PASSED AND APPROVED THIS Sept. 13, 2010

NELSON W. WOLFF
Bexar County Judge

ATTEST:

Gerard C. Rickhoff
County Clerk of Bexar County, Texas

THIS PAGE INTENTIONALLY BLANK