



BEXAR COUNTY FY 2015-16 ADOPTED ANNUAL BUDGET

This budget will raise more revenue from property taxes than last year's budget by an amount of \$29,141,368, which is a 9.1 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$11,986,486.

Record Vote:
September 1, 2015
Commissioners Court
Item – 4b

The Court hereby ordered and approved a motion adopting the Bexar County FY 2015-16 Proposed Operating and Capital Budget including the proposed changes documented in the Memorandum from the Budget Officer dated September 1, 2015. (Record)

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Sergio "Chico" Rodriguez, which motion was voted on as follows: Commissioners Rodriguez, Elizondo, Calvert, and Judge Wolff voting "Aye" and Commissioner Wolff voting "Nay".

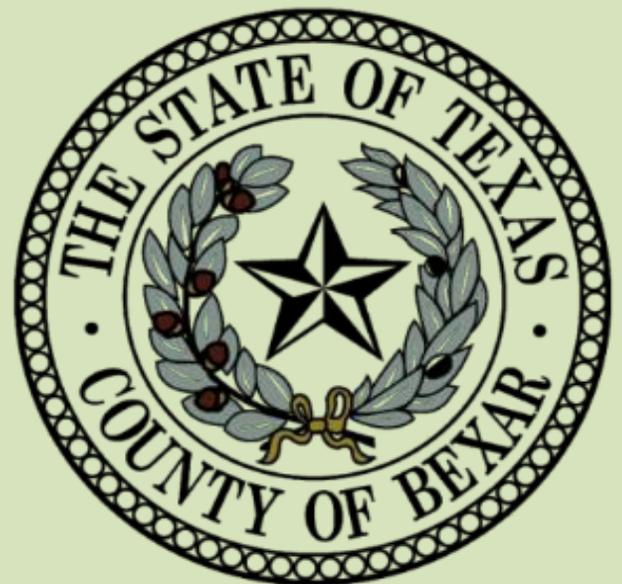
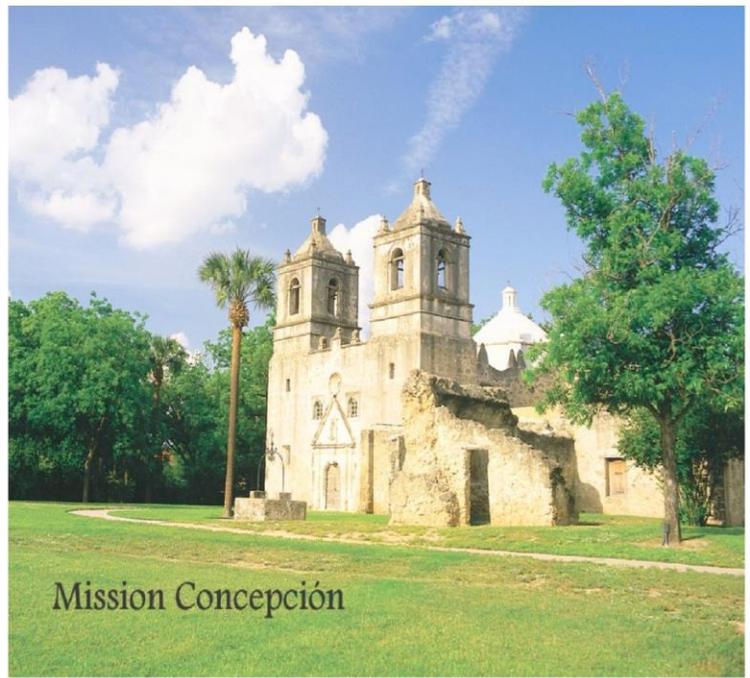
	Fiscal Year 2015	Fiscal Year 2016
Property Tax Rate	0.314500	0.314500
Effective Tax Rate	0.314945	0.288232
Effective Maintenance & Operations Tax Rate	0.253280	0.226862
Rollback Tax Rate	0.344767	0.337402
Debt Rate	0.059350	0.074509

Total amount of County debt obligations: \$1,527,285,000

THIS PAGE INTENTIONALLY BLANK

BEXAR COUNTY ADOPTED BUDGET Fiscal Year 2015-16

San Antonio Missions
National Historical Park
Texas 1st
**Official
World Heritage Site**



Upper right photo: *Mission Concepción*, courtesy of VisitSanAntonio.com.

Lower left photo: *Mission San José* by Bob Howen.

COUNTY OF BEXAR



ADOPTED ANNUAL BUDGET FISCAL YEAR 2015-16 OCTOBER 1, 2015 – SEPTEMBER 30, 2016

COMMISSIONERS COURT

NELSON W. WOLFF
County Judge

SERGIO “CHICO” RODRIGUEZ
Commissioner, Pct 1

KEVIN WOLFF
Commissioner, Pct 3

PAUL ELIZONDO
Commissioner, Pct 2

TOMMY CALVERT
Commissioner, Pct 4

PREPARED BY THE OFFICE OF THE COUNTY MANAGER- BUDGET DEPARTMENT

DAVID SMITH, COUNTY MANAGER/BUDGET OFFICER

ANA BERNAL
JOHN BOWNDS
KRISTINA BRUNNER
ALLEN CASTRO
AUDREY CAVAZOS
DAN CURRY
TANYA GAITAN
ALEJANDRO FABELA

PATRICK GRABIEC
THOMAS GUEVARA
JANET GUADARRAMA
GREGORY GUTIERREZ
PEARL JAUREGUI
GERARD LOBOSCO
SETH MCCABE
JUAN MENDEZ

STEPHANIE MORALES
AIMEE REYES
ROBERTA ROCHA
PEGGY SCOTT
TINA SMITH-DEAN
NANCY SOTO

REVENUES PREPARED BY THE AUDITOR'S OFFICE
SUSAN YEATTS, COUNTY AUDITOR

THIS PAGE INTENTIONALLY BLANK

Bexar County Mission Statement



**Our mission is to build a better
community through quality services.**

THIS PAGE INTENTIONALLY BLANK



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Bexar
Texas**

For the Fiscal Year Beginning

October 1, 2014

A handwritten signature in black ink, appearing to read 'Jeffrey R. Egan'.

Executive Director

The Government Finance Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **County of Bexar, Texas** for its annual budget for the fiscal year beginning **October 1, 2014**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

THIS PAGE INTENTIONALLY BLANK

TABLE OF CONTENTS

1st World Heritage Site in Texas

United Nations Educational, Scientific and Cultural Organization (UNESCO) World Heritage Site Designation

The UNESCO bestows the highly coveted World Heritage Site designation to various places worldwide. Places with the World Heritage Site Designation are of outstanding universal value to humanity. These sites include the Taj Mahal, Yellowstone National Park, Grand Canyon National Park, Stonehenge, and the Statue of Liberty.

Since 2006, individuals and groups within the Bexar County community worked to achieve the first World Heritage designation in Texas. On July 5, 2015, five Spanish colonial missions in Bexar County have been designated a World Heritage Site by the UNESCO. These missions include:

Mission San José
Mission Concepción
Mission Espada
Mission San Juan
Mission Valero (The Alamo)

World Heritage Sites are exceptional cultural and natural properties nominated voluntarily by signatory nations, which are then approved by the World Heritage Committee. The missions are the first World Heritage Site in Texas. By 2025, the World Heritage Site economic impact on San Antonio and Bexar County is expected to generate up to \$105 million in additional economic activity and up to 1,098 extra jobs. (Source: Building on a Strong Foundation: Potential Economic Impacts of World Heritage Site Designation for the San Antonio Missions by Bexar County, 2013.)



TABLE OF CONTENTS

Section	Page
VOLUME I	
Index of Departmental Summaries	15
Transmittal Letter	19
Budget Message	21
Budget Highlights	28
Budget Overview	37
County Organizational Chart	39
Budget Calendar	40
Budget Process Overview	41
Accounting System	47
Account Structure	48
Personnel Schedules	52
General Fund Summary	59
All Funds Summary	62
Consolidated Fund Balance Summary	76
Revenue Narrative	83
Revenue Schedules	102
Community Profile	129
Economic Outlook	143
Five Year Financial History	161
Performance Reviews and Special Studies	171
Strategic Issues	173
General Fund	175
General Fund Summary by Office/Department	177
Appropriated Fund Balance Narrative	180
Office/Department Narratives	181
VOLUME II	
Road Funds	509
Office/Department Narratives	511
Other Operating Funds	523
Office/Department Narratives	525
Grant Funds	601
Office/Department Narratives	603
Capital Funds	629
Office/Department Narratives	631
Debt Service Funds	671
Office/Department Narratives	673

Section	Page
Venue Project Fund	677
Office/Department Narratives	679
Enterprise Funds	685
Office/Department Narratives	687
Appendix	703
Financial Policies	705
Debt-Management Policy	712
Glossary	726
Change Order	733

INDEX OF DEPARTMENTAL SUMMARIES

GENERAL FUND	Page
Agrilife	181
Bail Bond Board	184
Bexar Heritage and Parks Department – Administration	187
Bexar Heritage and Parks Department – County Parks and Grounds	191
BiblioTech	195
Budget	200
Central Magistration	
Criminal District Courts	204
District Clerk	208
Civil District Courts	212
Community Resources	
Administration	217
Community Programs	220
Veterans Services	223
Child Welfare Board	226
Community Supervision and Corrections Department	229
Constable Precinct 1	233
Constable Precinct 2	238
Constable Precinct 3	243
Constable Precinct 4	248
County Auditor	253
County Clerk	259
County Courts at Law	266
County Manager	273
Criminal District Attorney	277
Criminal District Courts	285
District Clerk	291
DPS - Highway Patrol	298
Economic Development	302
Elections	306
Emergency Management Office	310
Facilities Management	
Administration	314
Adult Detention Center	319
County Buildings	323
Energy	327
Forensic Science Center	331
Juvenile Institutions	334
Fire Marshal	338
Human Resources	343
Information Technology	347
Judge/Commissioners Court - Administration	356

INDEX OF DEPARTMENTAL SUMMARIES (Continued)**Page**

Judicial Services	361
Crime Lab	367
Medical Examiner	370
Mental Health Department	373
Mental Health Initiative	376
Jury Operations	379
Justice of the Peace Precinct 1, Place 3	383
Justice of the Peace Precinct 1	385
Justice of the Peace Precinct 2	390
Justice of the Peace Precinct 3	395
Justice of the Peace Precinct 4	400
Juvenile	
Child Support Probation	405
Institutions	409
Probation	414
Juvenile District Courts	420
Management and Finance	425
Mental Health Department	
Appellate Public Defender's Office	429
Mental Health Public Defender's Office	432
Neighborhood Services and Support Department	434
Non-Departmental	436
Probate Courts	445
Public Defender's Office	449
Public Works	
Animal Services	453
Environmental Services	457
Purchasing	461
Sheriff's Office	
Adult Detention Center	465
Law Enforcement	472
Support Services	487
Small Business and Entrepreneurship Department	496
Tax Assessor Collector	500
Trial Expense	506
4 th Court of Appeals	507

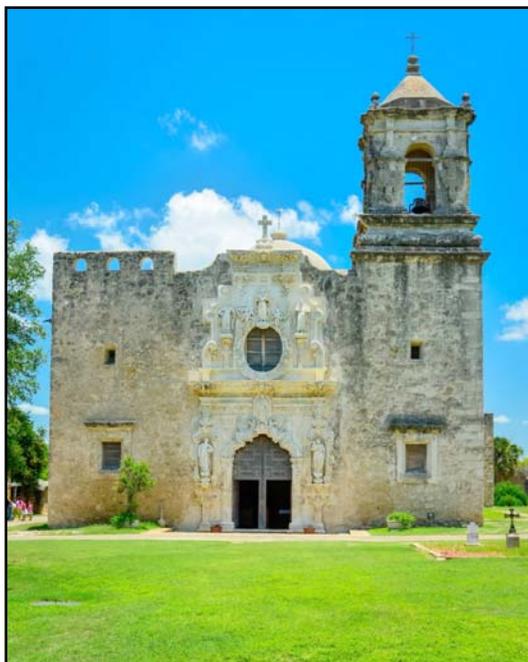
OTHER FUNDS**Road Funds**

Public Works Division - County Road and Bridge Fund	511
Public Works Division - County Road and Bridge Fund Multi-Year Projects	518
TxDOT and Advanced Transportation District Multi-Year Projects	520

Other Operating Funds

Justice of the Peace Security	525
Family Protection Account	527
Records Management - County Clerk	529
Records Management - Countywide	532

Index of Departmental Summaries (Continued)	Page
Records Management - District Clerk	535
Courthouse Security	538
District Clerk Technology	541
Parking Facilities	543
Environmental Services - Stormwater Mitigation	547
Law Library	551
Drug Court	554
Fire Code	557
Juvenile Case Manager	561
Dispute Resolution	563
Domestic Relations Office	568
Justice of the Peace Technology	572
District and County Court Technology Fund	575
Court Facilities Improvement	577
D.A. MILES Fund	579
D.A. Pre-Trial Diversion Program	582
Fleet Maintenance	585
Technology Improvement	589
Capital Lease Projects	594
Fleet Acquisition Fund	595
Community Infrastructure and Economic Development Fund	597
 Grant Funds	
Grants-in-Aid	603
HOME Investment Partnership Program	615
Community Development Block Grant	620
 Capital Improvement Funds	
Flood Control Projects – M&O	631
Capital Improvement Program	635
November 2003 Bond Referendum	658
Flood Control Projects – Capital	659
Five Year Capital Plan FY 2015-16 to FY 2020-21	667
 Debt Service Funds	
Debt Service	673
 Venue Project Fund	
Community Venue Program	679
 Enterprise Funds	
Self Insurance Fund - Health and Life	687
Self Insurance Fund - Workers Compensation	690
Records Management Center	693
Other Post Employee Benefit	697
Facilities and Parks Management - Firing Range	699



Mission San José

Known as the "Queen of the Missions", this is the largest of the missions and was almost fully restored to its original design in the 1930s by the Federal Government (WPA, Works Projects Administration). Spanish missions were not considered churches, but communities, with the church as the focus. Mission San José allows visitors to see how all the missions might have looked over 250 years ago.¹

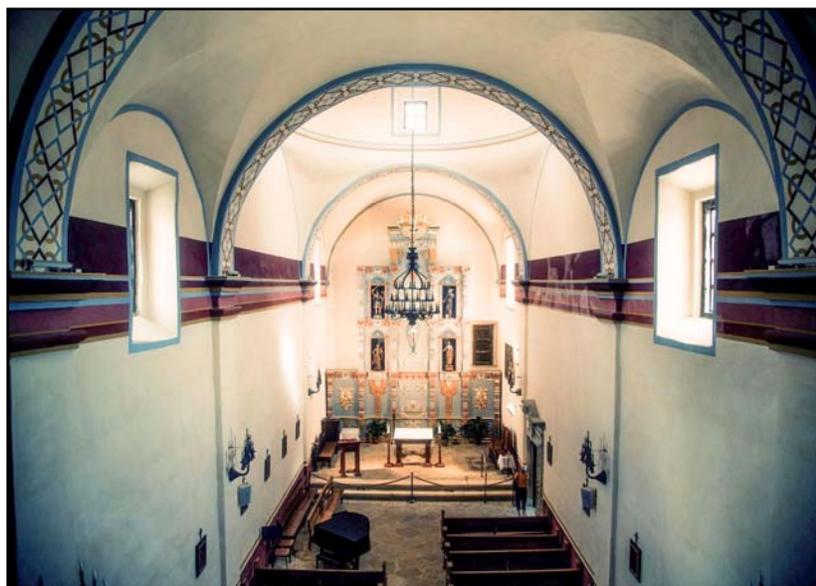


Photo above: *Mission San José Exterior* by Bob Howen.

¹National Park Service. (2015). *Mission San José*. Retrieved from <http://www.nps.gov/saan/planyourvisit/sanjose.htm>

Photo below: *Mission San José Interior* by Bob Howen.

OFFICE OF THE COUNTY MANAGER
101 W. Nueva, Suite 1024
San Antonio, Texas 78205
(210) 335-2405 / Fax: (210) 335-2683



David L. Smith
County Manager

To the Honorable Commissioners Court
Bexar County, Texas

This document contains the budget as adopted by Commissioners Court for Fiscal Year FY 2015-16. The adopted budget document has been updated to reflect changes made by Commissioners Court to the Budget Officer's Proposed Budget. All of the changes made to the proposed document are described in a memo to Commissioners Court included in the Appendices section of this document.

The FY 2015-16 Adopted Budget for all funds totals \$1.69 billion, which remains relatively flat when compared to last fiscal year's adopted budget. The FY 2015-16 Adopted Budget for the General Fund totals \$472.8 million, or a 5.7 percent increase when compared to last year's General Fund budget, primarily due to enhancements to service delivery and employee compensation as described throughout this document.

The Bexar County FY 2015-16 Adopted Budget is balanced at a tax rate of \$0.3145 per \$100 valuation, which is \$0.026268 more than the effective tax rate of \$0.288232 per \$100 valuation. The new tax rate of \$0.3145 per \$100 valuation is flat when compared to the previous year's tax rate. The FY 2015-16 Adopted Budget includes 56.5 net new positions and 41 reclassified positions. The annualized cost of these recommendations is \$3.9 million.

Copies of the Court Orders setting the tax levies for tax year 2015 and adopting the budget for FY 2015-16 are provided in the Appendices section of this document.

The staff of the County Manager's Office is eager to work with Elected and Appointed Officials to help implement the programs and initiatives outlined in the FY 2015-16 Adopted Budget as approved by Commissioners Court.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Smith", is written over a horizontal line.

David Smith
County Manager/Budget Officer



Mission Concepción

Mission Concepción is the best preserved of all the San Antonio Missions. It has endured time and the elements for more than 250 years. It sits, mostly intact, just south of downtown along Mission Road.¹



Photo above: *Mission Concepción* by Robert Burnham 2008.

¹Burnham, Robert. (2015). *Mission Concepción*. Retrieved from: <http://gather.com/mission-concepcion-photo-tour/>

Photo right side: *Mission Concepción Sanctuary Interior*, courtesy of VisitSanAntonio.com



Office of the County Manager

Paul Elizondo Tower, Suite 1021
101 West Nueva
San Antonio, Texas 78205

To the Honorable Commissioners Court

Bexar County, Texas

BUDGET MESSAGE

INTRODUCTION

I am pleased to submit for your consideration the Bexar County FY 2015-16 Adopted Budget. After several years of minimal growth in revenue, specifically in property tax revenue, this is the third year property values have increased. This year certified values increased by nearly 14 percent, or \$15.6 billion compared to last year's increase of 7.5 percent. This increase is made up of two components. Property values on existing properties increased by \$11.6 billion and new property generated \$4 billion in additional value.

I proposed that the Commissioners Court adopt the same tax rate as last year, or \$0.3145 per \$100 valuation. This rate was above the effective tax rate of \$0.288232 per \$100 valuation, but below the rollback tax rate of \$0.337402. The Adopted Budget totals \$1.69 billion for all funds, including \$584.2 million in Operating Appropriations, \$700.3 million in Capital Projects, \$133.5 million for Debt Service, and \$275.3 million for contingencies and reserves, most of which is carry forward funding for multi-year capital projects. The FY 2015-16 Adopted General Fund operating budget totals \$412 million compared to last year's operating budget of \$387 million, or an increase of \$25 million.

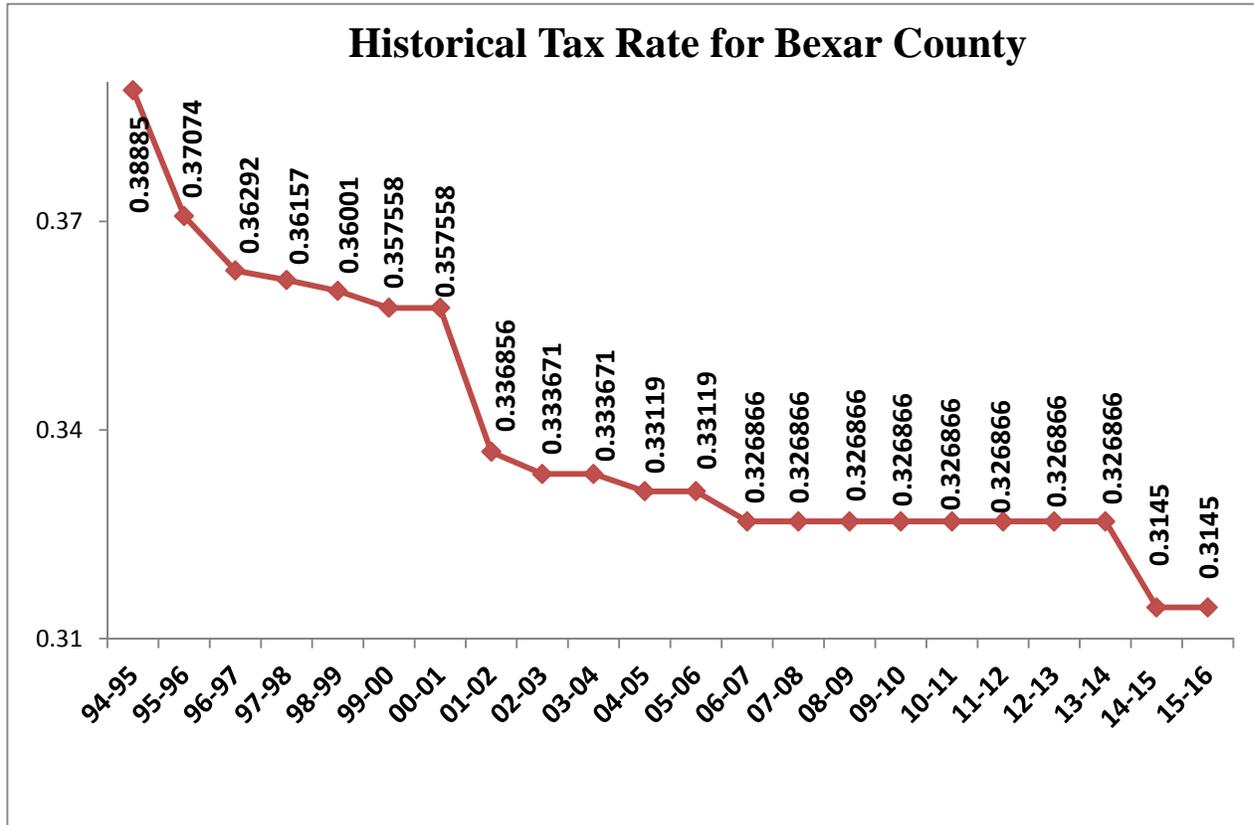
When comparing FY 2014-15 current revenue in the Adopted Budget to the FY 2015-16 current revenue in the Adopted Budget, current revenue in the General Fund is estimated to increase by 8.5 percent or \$31.5 million. This increase is predominantly due to an increase in property tax revenues of \$27 million. However, next year's General Fund's Beginning Balance is projected to decrease by \$5.8 million compared to last year's budget, resulting in a net increase of \$25.6 million in Total Available Funds to support increased expenditures in the FY 2015-16 Adopted Budget.

MAINTAINING A STRONG FINANCIAL POSITION

In May 2015, Standard & Poor's Rating Services upgraded the long term debt rating for Bexar County from AA+ to AAA, giving the County a triple-A rating from all three major rating agencies. The bond rating upgrade will result in lower borrowing costs for the County and savings to taxpayers on future bond issuances. I would like to thank the County's Budget and Finance Division for their outstanding work in helping the County achieve this important ratings upgrade.

A significant factor contributing to the bond upgrade is the healthy cash reserve balance Commissioners Court has approved over the last several budgets. This year's Adopted Budget includes a General Fund Balance of \$60.2 million. In order to further strengthen the County's financial position, a new funding strategy is proposed for capital purchases, many of which have been debt-funded in previous fiscal years. The Adopted Budget includes \$5 million to return to a "pay as you go" funding strategy for items such as desktop technology and vehicles. Additionally, I am recommending that the County complete its \$500

million Flood Program with \$57 million in cash on hand from the Flood Control tax that the County levies annually. Both of these funding strategies will negate the need to issue bonds for these projects.



WORLD HERITAGE INSCRIPTION

Over nine years ago, work began to obtain inscription of the Missions of San Antonio as a World Heritage Site by the United Nations Educational, Scientific and Cultural Organization (UNESCO). This was an immense effort involving citizens, local, state and national governments, local and national cultural organizations, the National Park Service and the Catholic Church. All of this work culminated in the July 2015, when Missions of San Antonio were inscribed by the UNESCO World Heritage Committee. A significant factor in the evaluation process was the investment by Bexar County of \$202.2 million into the Mission Reach, Portals to the Missions and the restoration of the Spanish Colonial Farm at Mission San Juan. It is estimated that the inscription of the Missions will have an economic impact on Bexar County of about \$100 million.

I want to thank Ms. Betty Bueche, Director of the Bexar Heritage and Parks Department, for spearheading the County’s successful effort to attain World Heritage inscription for our five historic missions. Ms. Bueche and her staff will continue working on other projects to enhance the community’s understanding of our unique culture and history, including the planned opening of the Bexar County Interpretive Center, preparations for the County’s 300th anniversary of the founding of Bexar County in 2018, and later this year, the curation and display of historic documents and artifacts to be loaned by the Spanish Archive Center in Sevilla.

PROGRAM ENHANCEMENTS AND NEW SERVICES

Priorities addressed in this year’s Adopted Budget include expanded services in public safety, the justice system, employee compensation as well as much needed technology equipment and vehicles.

Program Changes

The FY 2015-16 Adopted Budget recommends program changes in all funds, which include 56.5 new positions, 41 reclassified positions, for an overall cost of approximately \$3.9 million. The program changes in the General Fund include a net of 55 new positions and 41 reclassified positions. The annualized cost of these recommendations is \$3.7 million. The program changes in Other Funds include a net addition of 1.5 positions for an annualized cost of about \$130,333.

Public Safety

The FY 2015-16 Adopted Budget includes \$2.6 million for enhancements to public safety. Funding in the amount of \$2 million was funded for improvements to Emergency Dispatch services for both the Sheriff and the Fire Marshal's Office. Two additional Public Safety Dispatchers in the Fire Marshal's Office and five Public Safety Operators in the Sheriff's Office are funded at a cost of \$346,628. These positions help to reduce the time to answer emergency and non-emergency calls to the dispatch service center. Funding in the amount of \$1.7 million is funded for new radio equipment and technology and furniture necessary to relocate the County's dispatch function to the new Regional Emergency Operations Center currently being constructed by the Bexar Metro 9-1-1 Network District. It is anticipated that this project will be completed in FY 2015-16. Finally, funding in the amount of \$818,623 is included to complete Phase II of the In-Car Video project for vehicles in the Sheriff's fleet, which includes body cameras. Once this project is complete, all of the Sheriff's vehicles will be equipped with digital recording capability.

Jail Population

In FY 2013-14, the County experienced an increase in incarcerated felons of between 300 and 400 inmates per day, largely due to the legislative changes in the pre-trial evidence discovery process. The FY 2014-15 Adopted Budget included six positions at a cost of about \$300,000 to help alleviate the impact and bring down jail population. Additional investments in the justice system were approved by Commissioners Court in early 2015, at the request of the newly elected Criminal District Attorney, as described below. As a result, the average jail population has decreased by about 300 to 400 inmates since May 2015.

Justice System

As noted above, the Justice System and its operation has a significant impact on the County's jail population and therefore jail costs, which represent about 15 percent of General Fund expenditures. This year, funding in the amount of \$2.2 million is funded for program enhancements. Approximately \$2 million in additional funding is adopted for the Criminal District Attorney. The FY 2015-16 Adopted Budget provides full year funding for program changes approved by Commissioners Court in February 2015 in the amount of \$500,000. Additionally, \$1.5 million is funded to augment several initiatives in the District Attorney's Office. Specifically, just under \$300,000 is adopted to add three attorney positions to address both criminal and civil cases associated with child abuse and neglect. Another \$1 million funds program changes, to include attorneys, investigators and administrative staff, which help increase efficiency so that criminal cases move more quickly through the justice system. These investments should allow court cases to be more quickly resolved, and lessen the time spent in jail for incarcerated inmates. As mentioned above, the changes implemented by the Criminal District Attorney's office in January have already resulted in a reduction in average daily jail population of over 400 inmates per day.

Mental Health

Commissioners Court has made a significant investment to help those citizens who are mentally ill get much-needed services and treatment, especially those individuals who have been arrested and would be better served by treatment than by incarceration. A study by the Council of State Governments examined individuals booked into the Central Magistration Facility. The study showed that 21 percent had a mental

health history, 13 percent had a mental health diagnosis and 8 percent had been diagnosed with a serious mental illness. First, it is more expensive to house these inmates, approximately \$250 per jail bed per day versus \$50 per jail bed day for other inmates. More importantly, the mental health of these individuals could get worse as they remain in jail without the appropriate treatment.

The FY 2015-16 Adopted Budget recommended continued funding for these initiatives and some program enhancements as well.

Mental Health Court

The Mental Health Court was started in FY 2007-08. The purpose of the Mental Health Court is to identify mentally ill persons who have been arrested and divert them from jail to needed services. At the same time, these individuals receive assistance with navigating through the criminal justice process. Legal representation is provided by Public Defenders, as described below, and defendants have direct interaction with the Judge of the County Court-at-Law.

Center for Health Care Services Contract

In March 2010, the Commissioners Court approved a contract between the Center for Health Care Services (CHCS) and Bexar County for mental health treatment. Under the contract, CHCS provides mental health and support services necessary to divert persons in need of treatment and care from the Magistrate's Office and from the Bexar County Adult Detention Center and into treatment. The annual cost of this contract is \$1.25 million.

Haven for Hope

In FY 2014-15, funding in the amount of \$333,333 was approved to contract with the Haven for Hope. Under the contract, 30 individuals could be diverted from incarceration to the Haven where they would gain assistance in securing permanent housing and sustainable income, which would then result in reduced jail population and increased community safety.

Public Defender's Office

The Mental Health Public Defender's Office was established in FY 2007-08 to provide legal representation to individuals with pending misdemeanor cases and identified as having mental illness. There were previously only two attorneys who provided specialized legal services for mentally ill defendants. This program expanded in FY 2014-15 to add three more attorneys. These attorneys provide representation at their first appearance before a magistrate at the Central Magistration (CMAG) facility so that the arrestee has an opportunity to access mental health services in lieu of incarceration. Once implemented, this program will be the first of its kind in the State of Texas. Funding in the amount of \$900,000 is allocated for the Public Defender's Office in FY 2015-16.

Guardianship Services

In FY 2014-15, the Commissioners Court and the Probate Court Judges approved \$228,593 for the Enhanced Guardianship Pilot Program. The program is ongoing. The purpose is to protect persons that do not have the capacity to make their own decisions due to a mental or physical condition. One of the goals of the program is to decrease the number of incapacitated people in the San Antonio State Hospital, Bexar County Jail, and homeless.

Mental Health Department

The Mental Health Department was created in FY 2013-14 and consists of a small staff of professionals specialized in the issues of mental health, who devote their exclusive attention to developing, implementing and coordinating policy and community wide strategies to address mental health concerns. The staff continue to build partnerships with judges, public safety officials, attorneys, mental health

service providers, agency administrators, school officials, family members, and consumers either collectively in the Mental Health Consortium or individually. This represents an investment of \$250,000.

Reentry Facility

In FY 2010-11, Commissioners Court approved \$2.5 million to fund the acquisition and build out of a new County Re-Entry Facility. The Re-Entry Facility will serve as a one-stop where offenders leaving incarceration can receive contractual wrap-around services in the form of case management, housing assistance, employment assistance, legal aid, behavioral health, and evaluation from local providers.

Central Magistration

Another strategy to increase diversion is the reconfiguration of the process at the Frank Wing Municipal Court Building. This facility is owned by the City however, the County occupies approximately half of the building. Funding has been provided in the Capital Improvement Budget to make improvements to the facility, with the end goal of creating a more efficient process. As part of City/County discussions involving the re-configuration of the work flow and redesign of facilities at CMAG, the City of San Antonio has asked that the County consider discussing ownership, operations, staffing and responsibilities as well. The end result of these discussions could be a significant change to the current magistration process.

ROAD PROJECTS

In previous fiscal years, the entire portion of the Vehicle Sales Tax revenue has been collected and expended out of the County's General Fund. To lessen the impact of debt-funded roads on the County's property tax rate, I am recommended that a portion of these funds now be used to pay the debt service associated with road projects being recommended for Commissioners Court consideration. Beginning in FY 2015-16, an interfund transfer in the amount of \$1.3 million will pay the debt service on bonds that will fund major road projects.

The FY 2015-16 Adopted Budget recommended new funding for roads in the amount of \$31 million as follows: Borgfeld Road – Phase II (\$2,887,773), Palm Park Drainage (\$217,589), Fischer Road – Phase I (\$1,817,400), Old Corpus Christi Road – Phase I (\$3,304,185) Grosenbacher Road (\$2,000,000), Evans Road – Phase I (\$10,600,000) Candlewood – Phase II (\$600,000), Traffic Safety Improvements (\$2,000,000), Drainage Improvements (\$1,000,000), Rehabilitation Improvements (\$1,500,000), Fischer Road – Phase II (\$608,475), Old Corpus Christi Road (\$253,000), and Donop Road (\$4,217,475).

EMPLOYEE COMPENSATION AND BENEFITS

Commissioners Court has demonstrated continued dedication to investing in the County's most important resource, its employees. In FY 2013-14, Commissioners Court approved a market update to the Non-Exempt pay table, resulting in an average salary increase 7.47 percent. In FY 2014-15, the Exempt pay table was updated, resulting in an average salary increase of 6.6 percent. The FY 2015-16 Adopted Budget continues this investment through several pay initiatives described below.

Minimum Wage and Cost of Living Allowance

During FY 2014-15, Commissioners Court directed the County Manager's Office to develop a proposal to increase the County's Minimum Wage. Bexar County's current minimum wage for employees is \$11.66 per hour, slightly higher than the guideline set by the U.S. Department of Health and Human Services for a family of four of \$11.47. The FY 2015-16 Adopted Budget includes funding in the amount of \$1,000,000 to bring all Bexar County non-exempt employees up to at least \$13.00 per hour. The Adopted Budget also includes funding to address compression issues associated with increasing the minimum wage in the amount of \$3.7 million. For employees on the Non-Exempt Pay Table not receiving a pay increase due to raising the minimum wage, \$2.5 million is provided for a 3 percent cost of living adjustment.

Performance Pay

Funding in the amount of \$1 million is allocated to fund a performance pay program for employees on the Executive and Exempt Pay Tables. Employees on the Exempt Pay Table may be eligible to receive up to 5 percent in performance pay and employees on the Executive Pay Table may receive up to 4.5 percent. If eligible, employees will receive their performance pay in April 2016. This will allow time for offices and departments to establish performance goals and evaluate performance over the first several months of the fiscal year.

Health Insurance

The Adopted Budget projected a 6 percent increase in health care claims in FY 2015-16 for active employees and a 10 percent increase for retirees. This equates to about \$2.8 million in additional claims costs. The Adopted Budget absorbed this increase, which resulted in no impact to the out-of-pocket expenses of Bexar County employees.

Collective Bargaining

Fiscal Year 2014-15 represents the last year of the collective bargaining agreement between Bexar County, the Sheriff and the Deputy Sheriff's Association of Bexar County. As such, negotiations for a new contract began in April 2015. Negotiation sessions will continue through FY 2015-16 with the goal of finalizing a contract over the next few months. In anticipation of a final contract, I allocated \$3 million in contingency funding to pay for the cost associated with wages and benefits for our uniformed officers. This assumed a contract will be executed by the end of December 2015 and represents the 9-month cost of a contract. If contract negotiations extend for a period beyond that, the amount available will be pro-rated until such time as a contract is executed.

INNOVATION

BiblioTech

In September 2013, the County opened the world's first all-digital public library. This library, called "BiblioTech", provides access to digital reading and learning materials, as well as free use of take-home e-readers, and in-library use of computers and other equipment. Located on Pleasanton Road in the southern part of Bexar County, this digital library has proven to be a very cost-effective way to deliver access to information and learning for over 200,000 library visitors. Building on that success, the County has continued to expand its digital library network, which now includes services and locations in the Bexar County Central Jury Room, 59 public school libraries, the Bexar County Adult Detention Center, and our local military bases. In July, the County, partnering with the San Antonio Housing Authority (SAHA), opened its newest BiblioTech branch. The Ricardo Romo BiblioTech, located in the San Juan Homes housing project on the Westside of San Antonio, is the County's first branch to be located in a public housing project. In this partnership, SAHA provided space and subsidized the build-out of the facility, and the County funds the operation of the BiblioTech in that location. The FY 2015-16 Adopted Budget also included \$1.6 million in funding to continue to partner with the SAHA to open a new BiblioTech location in heart of the City's eastside "Promise Zone" area next year.

Bexar County Tech-Bloc Innovation Grant

In August, the County Judge announced the recently formed "Tech Bloc" group of San Antonio-area technology entrepreneurs, employees, and innovators that the County would sponsor an annual \$50,000 grant program to help technology start-up firms expand and grow in Bexar County. This first of its kind grant program will be administered by the Tech Bloc. If successful, this will help foster San Antonio and Bexar County as a hub for technology entrepreneurship.

Chief Innovation Officer

To enhance and continue this tradition of County innovative leadership, earlier this year I hired our first Chief Innovation Officer. Since that time, the Chief Innovation Officer has begun work on several important initiatives.

BCIT Five-year Strategic Plan

The County's last independent outside look at our Information and Technology function (BCIT) was performed in 1998. I have asked the Chief Innovation Officer, working with BCIT and others, to begin a new review and develop 5-year Strategic Plan, to be performed by IBM. This study will examine the physical safety of our IT infrastructure, the County's potential migration of software and hardware services to the "Cloud", IT policies, procedures, and management practices, as well as recommend resource and staffing allocations. The findings and recommendations of this study are to be presented to the County by January 2016.

Google Fiber

In July 2015, Google announced that it would designate San Antonio as its next "Google Fiber" city. Access to Google fiber will allow residents of the City of San Antonio (and other nearby communities) ultra-high speed internet services, which are increasingly needed for commercial and home use. However, not all parts of the County are currently proposed to be part of the Google Fiber service area. I have asked the Innovation Officer to work with these communities and Google to examine how to broaden the proposed service area, and so lessen the "digital divide" that might result.

Municipal Broadband

The Chief Innovation Officer is also working with CPS Energy and the City of San Antonio to explore the use of the existing CPS fiber network to provide low cost, high speed data services between public sector buildings and locations within Bexar County. The Austin-area community has implemented such a cooperative arrangement, saving participating governments millions of dollars in voice and data communication costs.

CONCLUSION

The FY 2015-16 Adopted Budget provides a realistic financial and operating plan for the County, and will allow Bexar County to provide services to our growing community. I intend to continue to look for other opportunities to realize cost savings by conducting performance reviews and organization studies throughout this upcoming year.

I want to thank Commissioners, Elected Officials, Department Heads and especially my staff for working with me to develop this Adopted Budget. I would especially like to thank the staff of the Budget and Finance Department for their dedication and commitment.

Respectfully,



David L. Smith
County Manager/Budget Officer

BUDGET HIGHLIGHTS

The Adopted Budget totals \$1.69 billion for all funds, including \$584.2 million in Operating Appropriations, \$700.3 million in Capital Projects, \$133.5 million for Debt Service, \$20.9 million Contingencies, and \$254.5 million for Reserves. The FY 2015-16 Adopted General Fund operating budget totals \$412.6 million compared to last year's operating budget of \$386.9 million, or an increase of \$25.7 million.

EMPLOYEE COMPENSATION AND BENEFITS

Beginning in FY 2012-13, the Human Resources Department developed a comprehensive roadmap that would get the County back on course to achieve pay equity in the local market. This is the fourth year of a multi-year focus in refreshing the County's pay tables and addressing employee compensation.

The first steps in this process were the completion of a market-based compensation studies on the Non-Exempt pay table and then the Exempt pay table. The purpose of these studies was to review compensation levels of the Non-Exempt and Exempt pay tables and determine if adjustments in pay grades were needed to maintain market comparability. The results of these studies showed that the County was below the market for the Non-Exempt and Exempt employee wages resulting in the adjusted pay tables. The adjustments to the Non-Exempt pay table resulted in an average salary increase of 7.47 percent for an employee on the Non-Exempt pay table in FY 2013-14. The adjustments to the Exempt pay tables resulted in an average salary increase for of 6.6 percent for an employee on the Exempt pay table.

For FY 2015-16, the goal is to now address the livable wage for County employees. In FY 2014-15, the livable wage for an employee of Bexar County was set at \$11.66 per hour. The FY 2015-16 Adopted Budget includes an increase to the livable wage to \$13.00 per hour and addresses compression issues associated with increasing the minimum wage in the amount of \$3.7 million.

Performance Pay for Exempt pay table and Executive employees is also included in the FY 2015-16 Adopted Budget. The FY 2015-16 Adopted Budget includes \$1 million to fund performance pay of up to 5 percent.

A 3 percent Cost of Living Adjustment (COLA) is recommended for all active, regular full-time and part-time employees on the Non-Exempt Pay Table who do not receive at least 3 percent from the livable wage adjustment and whom are not covered by a collective bargaining agreement and all employees with an employment date on or before October 1, 2014.

For the first time, funding for contracted janitorial employees that work in County buildings will earn a minimum wage of \$9.50 per hour. Prior to this change, contracted janitorial employees were earning a minimum wage of \$7.25 per hour.

The Adopted Budget assumes a 6 percent increase in health care claims in FY 2015-16. This equates to about \$2.7 million in additional claims costs. The FY 2015-16 Adopted Budget includes this \$2.7 million, which will result in no impact to the out-of-pocket expenses of Bexar County employees.

PROGRAM CHANGE SUMMARY

The FY 2015-16 Adopted Budget recommends program changes in all funds, which include 51.5 net new positions, 41 reclassified positions, for an overall cost of approximately \$3.8 million. The program changes in the General Fund include a net of 50 new positions and 41 reclassified positions. The annualized cost of these recommendations is \$3.7 million. The program changes in Other Funds include a net gain of 1.5 positions. The annualized cost of the program changes for Other Funds recommended in the FY 2015-16 Budget is \$130,333. The following is a breakout of new and deleted positions including the total amount of program changes for each service area.

GENERAL GOVERNMENT

The General Government service area includes BiblioTech, Budget, County Auditor, County Clerk, Elections, Facilities Management – County Buildings, Information Technology, Management and Finance, Office of the County Manager, and the Tax Assessor – Collector.

General Government				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
BiblioTech	\$17,428	0	0	2
Budget	(\$4,230)	1	-1	2
County Auditor	\$6,678	1	-1	2
County Clerk	\$90,612	2	0	0
Elections	\$71,575	1	0	0
Facilities Management – County Bldgs.	\$7,179	1	-1	0
Information Technology	(\$18,342)	2	-1	0
Management and Finance	\$2,952	0	0	0
Office of the County Manager	\$5,354	0	0	1
Tax Assessor – Collector	\$192,529	8	-4	0
TOTAL	\$371,735	16	-8	7

- BiblioTech – Funding is provided for an auto allowance for the Community Relations Liaison and the Network Architect I positions. Funding is also provided for two reclassifications of the Head Librarian and the Administrator.
- Budget – Funding is provided for the reclassifications of a Budget Coordinator to a Budget Manager and an Analyst to a Senior Analyst. The addition of one Senior Analyst is also proposed as well as the deletion of one vacant Data Program Administrator.
- County Auditor – Funding is provided for the addition of a Supervisor of Operations, the deletion of a Staff Auditor II, the reclassification of the Accounting Division Director, and the reclassification of the Audit Division Director.
- County Clerk – Funding is provided for the addition of two Senior Court Operations Clerks.
- Elections – Funding is provided for the addition of an E-Government Developer.
- Facilities Management – County Buildings – Funding is provided for the addition of a Painter and the deletion of a Maintenance Mechanic I.
- Information Technology – Funding is provided for the addition of an Asset Control Analyst, an Analyst Programmer II, and the deletion of a Deputy Chief Information Officer.

- Management and Finance – Funding is provided for a salary adjustment for one Senior Analyst due to the increase workload from the Alamo Regional Mobility Authority.
- Office of the County Manager – Funding is provided for the reclassification of the Public Information Officer due to added supervisory responsibilities for the Assistant Public Information Officer.
- Tax Assessor – Collector – Funding is provided for the addition of four Title and Registration Processor II’s, the addition of a Lead Inventory Clerk, the deletion of a Senior Inventory Clerk, the addition of a Support Service Lead, the deletion of a Purchasing Clerk, the addition of two Information Clerk II’s, and the deletion of two Information Clerks.

JUDICIAL

The Judicial service area includes the Central Magistration – District Clerk, Criminal District Attorney, Department of Public Safety, District Clerk, Judicial Services, Justice of the Peace Courts, and Public Defenders Office.

Judicial				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
Central Magistration – District Clerk	\$20,576	2	-2	3
Criminal District Attorney	\$1,462,019	21	-1	1
Department of Public Safety	\$5,227	0	0	2
District Clerk	\$72,105	17	-17	0
Judicial Services	\$47,322	1	-.5	0
Justice of the Peace, Pct. 1	\$116,941	5	-2	0
Justice of the Peace, Pct. 2	(\$54,017)	1	-2	0
Justice of the Peace, Pct. 3	(\$114,991)	1	-4	0
Justice of the Peace, Pct. 4	(\$79,201)	1	-3	0
Public Defender’s Office	\$18,813	0	0	1
TOTAL	\$1,494,794	49	-31.5	7

- Central Magistration – District Courts – Funding includes the reclassification of three CMAG Supervisors to Supervisors – Central Magistrate, the addition of two Supervisors – Central Magistrate, and the deletion of two Office Assistant IV positions.
- Criminal District Attorney – Funding includes partial funding for an Advocate for Elder Fraud, the addition of an Attorney II, the addition of an Evidence Technician II, the addition of six Investigators, the reclassification of a Human Resource Technician to a Human Resource Technician II, the addition of a Paralegal, the deletion of a Legal Secretary, the addition of a Misdemeanor Prosecutor, the addition of two Office Assistant II’s, the addition of six File Clerks, the addition of a Prosecutor III, the addition of a Prosecutor IV, and the addition of a Technical Support Specialist II.
- Department of Public Safety – Funding includes the reclassification of two Office Assistant III positions to Office Assistant IV.
- District Clerk – Funding includes the deletion of a Lead Criminal Assignments Clerk (NE-04), the addition of a Lead Criminal Operations Clerk (NE-05), the deletion of a Juvenile Court Clerk, the addition of a Lead Juvenile Court Clerk, the deletion of two Optical Scanning Clerks, the

addition of two Senior Records Clerks, the deletion of a Human Resources Technician, the addition of a Human Resources Analyst, the deletion of an Office Assistant IV, the addition of an Administrative Assistant, the deletion of a Registry/Cashier Supervisor, the addition of a Supervisor – Finance, the deletion of two Supervisors – Records & Finance, the addition of two Supervisors – Records, the deletion of a Juvenile Court Clerk Supervisor, the addition of four Supervisor – Criminal Operations (NE-09), the deletion of a Criminal Filing Supervisor, the deletion of two Civil Filing Supervisors, the addition of four Supervisors – Civil Operations, the deletion of two Supervisors – Criminal Operations (NE-07), and the deletion of two Supervisors – Civil Operations.

- Judicial Services – Funding includes the deletion of a part-time Collections Officers and the addition of a Collections Supervisor.
- Justice of the Peace, Pct. 1 – Funding includes the addition of four Court Clerks, the deletion of two part-time Court Clerks, the addition of a Lead Court Clerk, and the deletion of a Case Manager.
- Justice of the Peace, Pct. 2 – Funding includes the addition of a Lead Court Clerk and the deletion of two Case Managers.
- Justice of the Peace, Pct. 3 – Funding includes the addition of a Lead Court Clerk, the deletion of two Case Managers, and the deletion of two Court Clerks.
- Justice of the Peace, Pct. 4 – Funding includes the addition of a Lead Court Clerk, the deletion of two Case Managers, and the deletion of one Court Clerk.
- Public Defender’s Office – Funding includes the reclassification of one Assistant Public Defender II to an Assistant Public Defender III

PUBLIC SAFETY

The Public Safety service area includes the Constables, Facilities Management – Adult Detention Center Maintenance, Judicial Services – Crime Lab, Judicial Services – Medical Examiner, Juvenile Probation, Office of the County Manager – Emergency Management, Office of the County Manager – Fire Marshal, and the Sheriff’s Office functions.

Public Safety				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
Constable, Pct. 1	\$56,791	1	0	2
Constable, Pct. 2	\$42,679	1	0	0
Constable, Pct. 3	\$21,600	0	0	5
Constable, Pct. 4	\$32,594	0	0	7
Facilities Mgt. – Adult Detention Center Maintenance	\$12,109	1	-1	0
Judicial Services – Crime Laboratory	\$90,993	1	0	2
Judicial Services – Medical Examiner	\$156,248	3	0	0
Juvenile Probation	\$130,216	1	0	0
Office of the County Manager – Emergency Management	\$1,078	0	0	0
Office of the County Manager – Fire Marshal’s Office	\$81,694	2	0	2
Sheriff-Adult Detention Center	\$75,212	8	-8	2

	Change	New	Deleted	Reclassified
	Amount	Positions	Positions	Positions
Sheriff-Law Enforcement	\$1,021,946	9.5	0	5
Sheriff –Support Services	(\$52,166)	8	-8	0
TOTAL	\$1,670,994	35.5	-17	25

- Constable, Pct. 1 – Funding includes the addition of a Criminal Warrants Processor and two reclassifications pursuant to the guidelines of the approved Constable Career Path.
- Constable, Pct. 2 – Funding includes the addition of an Office Assistant I.
- Constable, Pct. 3 – Funding includes five reclassifications pursuant to the guidelines of the approved Constable Career Path.
- Constable, Pct. 4 – Funding includes seven reclassifications pursuant to the guidelines of the approved Constable Career Path.
- Facilities Management – Adult Detention Center Maintenance – Funding includes the addition of a Jail Facilities Specialist and the deletion of a Facilities Maintenance Supervisor.
- Judicial Services – Crime Laboratory – Funding includes the addition of a Crime Laboratory Specialist and two reclassifications pursuant to the guidelines of the approved Forensic Scientist Career Path.
- Judicial Services – Medical Examiner – Funding includes the addition of two Morgue Specialists and the addition of a Records Analyst.
- Juvenile Probation – Funding includes the addition of one Senior Probation Officer, and drug testing and counseling services related to the Juvenile Drug Court.
- Office of the County Manager – Emergency Management – Partial funding is included for the reclassification of one Office Supervisor to an Administrative Assistant.
- Office of the County Manager – Fire Marshal – Partial Funding includes the addition of two Public Safety Dispatcher I Positions, the reclassification of Office Supervisor to an Administrative Assistant, and the reclassification of one Public Safety Communications Supervisor.
- Sheriff – Adult Detention Center – Funding includes the deletion of two Inmate/Human Education Services Supervisors, the addition of a Services and Program Supervisor, the deletion of a Senior Administrative Supervisor, the addition of a Jail Support Services Supervisor, the deletion of a Jail Programs Manager, the addition of a Manager of Jail Services, the addition of a Clothing/Property Supervisor, the deletion of three Deputy Sheriff-Detention Sergeants, the addition of three Deputy Sheriff-Detention Lieutenants, the deletion of a Clothing/Property Supervisor, the addition of a Senior Clothing/Property Supervisor, the reclassification of a Clerk to an Office Assistant II, and the reclassification of a Laundry Supervisor from an E-03 to an E-04.
- Sheriff – Law Enforcement – Funding includes the addition of a Crime Intelligence Analyst, the addition of a Deputy Sheriff – Investigator, the addition of a Deputy Sheriff – Law Enforcement Sergeant, the addition of five Public Safety Operators, the addition of a Deputy Sheriff – Law Enforcement Investigator, the reclassification of a Evidence Receipt Clerk to a Fleet Technician, the reclassification of three Public Safety Communication Supervisors, and the reclassification of an Operations Supervisor – Patrol Division. Funding is also provided for an Evidence Receipt Clerk to move from part-time to a full-time.
- Sheriff Support – Funding includes the deletion of a Pre-Employment Coordinator, the deletion of a Human Resources Manager, the addition of an Archivist, the deletion of a Human Resources Analyst, the addition of two Human Resources Supervisors, the deletion of a Grievance & Appeals Specialist, the addition of a Pre-Employment Specialist, the deletion of an Office

Assistant II, the addition of four Human Resources Technicians, the deletion of two Office Assistant III's, and the deletion of an Employee Disciplinary/Grievance Technician.

EDUCATION AND RECREATION

The Education and Recreation service area includes Bexar Heritage and Parks – Administration, Bexar Heritage and Parks – County Parks and Grounds, and Office of the County Manager – AgriLife Extension.

Education and Recreation				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
Bexar Heritage and Parks - Administration	\$94,897	2	-1	1
Bexar Heritage and Parks – County Parks	\$44,193	1	0	1
Office of the County Manager –AgriLife	\$41,835	1	0	0
TOTAL	\$180,923	4	-1	2

- Bexar Heritage and Parks – Administration – Funding is provided for the reclassification of a Maintenance Section Chief to a Parks Section Chief, the deletion of a Building Use and Building Coordinator and the addition of a Bexar Heritage Program Coordinator, and the addition of a Curator.
- Bexar Heritage and Parks – County Parks and Grounds – Funding is provided for the addition of a Field Maintenance Worker and the reclassification of a Supply Clerk I to a Maintenance Mechanic I.
- Office of the County Manager – AgriLife Extension – Funding is provided for the addition of a Receptionist.

FACILITIES AND MAINTENANCE

The Facilities and Maintenance service area includes Facilities Management – Administration and Facilities Management – Energy.

Education and Recreation				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
Facilities Management – Capital and Administration	\$123,397	2	0	0
Facilities Management – Energy	(\$67,507)	1	0	0
TOTAL	\$55,890	3	0	0

- Facilities Management – County Buildings – Funding includes the addition of an Audio Visual Technician and the addition of an Executive Assistant.
- Facilities Management – Energy – Funding includes the addition of a Data Tracking Specialist and savings from the continual vacancy of an Energy Manager.

OTHER FUNDS

The Other Funds with program changes includes Capital Improvement Program, Courthouse Security Fund, DA M.I.L.L.E.S. Fund, DA Pre-Trial Diversion Fund, Fire Code Fund, Fleet Maintenance Fund, Justice of the Peace Technology Fund, and the Road and Bridge Fund.

Other Funds				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
Capital Improvement Fund	\$76,794	1	0	0
Courthouse Security Fund	\$46,474	1	0	0
DA M.I.L.L.E.S. Fund	(\$54,615)	0	-1	0
Fire Code Fund (positions counted in Fire Marshal GF)	\$27,112	0	0	0
Fleet Maintenance Fund	\$16,669	2	-1.5	0
Justice of the Peace Tech Fund	(\$57,510)	0	-1	0
Road and Bridge Fund	\$75,409	4	-3	0
TOTAL	\$130,333	8	-6.5	0

- Capital Improvement Fund – Funding is provided for one Public Safety Analyst Programmer II – Records Management System Position.
 - Courthouse Security Fund – Funding is provided for one Telecommunications Specialist.
 - DA M.I.L.L.E.S. Fund – Funding includes the deletion of one Pre-Trial Bond Officer.
 - Fire Code Fund – Partial funding is provided for the reclassification of one Office Supervisor to an Administrator Assistant. This position is authorized in the General Fund.
 - Fleet Maintenance Fund – Funding includes the deletion of one vacant part-time Fleet Technician and adds one Maintenance Controller. One vacant Automotive Mechanic is deleted and one Automotive Service Writer is added.
 - Juvenile Of the Peace Technology Fund – Funding includes the deletion of one vacant Technology Business Analyst.
 - Road and Bridge Fund - Funding is provided for the addition of:
 - Automotive Service Writer (1)
 - Inventory Control Technician (1)
 - Public Works Superintendent-Traffic (1)
 - Fleet Maintenance Superintendent (1)
- The following positions are deleted within the Road and Bridge Fund:
- Office Assistant IV (1)
 - Traffic Maintenance Supervisor (1)
 - Equipment Maintenance Coordinator (1)

ROADS

The FY 2015-16 Adopted Budget proposes to fund \$31 Million for the following Road Projects:

- Precinct 1 - Total \$4.4 million
 - Grosenbacher Schematic \$2,000,000
 - Fischer Road Phase I and II \$2,425,875
- Precinct 3 - Total \$13.5 million
 - Evans Road Phase I \$10,600,000
 - Borgfeld Road Phase II \$2,887,773
- Precinct 4 - Total \$8.6 million
 - Candlewood Phase II \$600,000
 - Palm Park Drainage \$217,589
 - Donop Road \$4,217,475
 - Old Corpus Christi Road Phase I \$3,304,185
 - Old Corpus Christi Road Phase II \$253,000
- Countywide Projects - Total \$4,500,000
 - Traffic Safety Improvements \$2,000,000
 - Drainage Improvements \$1,000,000
 - Rehabilitation Improvements \$1,500,000

CONTRIBUTIONS TO OUTSIDE AGENCIES

Bexar County Commissioners Court partners with various non-profit organizations (also known as Outside Agencies) to help address gaps in services these agencies can provide to the citizens of Bexar County. Funding these agencies provide important social and environmental services, education programs, economic development initiatives, and other services for Bexar County citizens.

Outside Agencies	FY 2015-16 Adopted Amount
Beat AIDS	\$31,680
Bexar County Arts Internship Program	\$38,500
Boysville	\$30,000
Center for Family Relations	\$20,000
ChildSafe	\$30,000
Christian Senior Services	\$62,527
Chrysalis Ministries	\$59,444
City/County Seniors	\$6,500
Claude and Zernona Black Development Leadership Foundation-Youth Program	\$25,000
Club 12	\$5,000
Communities in School	\$26,460
Dominion Church of God in Christ-Summer Youth Program	\$2,500
Family Service Association	\$30,000
George Gervin Youth Alternative Center and Academies	\$300,000
Guadalupe Community Center (Catholic Charities)	\$25,000
Health Collaborative	\$20,000

Outside Agencies	FY 2015-16 Adopted Amount
Jefferson Outreach for Older People	\$10,000
JOVEN	\$15,000
Madonna Neighborhood Center	\$25,009
MLK March	\$5,000
National Alliance on Mental Health	\$20,000
Northeast Senior Assistance	\$10,000
OASIS	\$15,000
Opera Piccola	\$25,000
Our Lady of Mt. Carmel-El Carmen Senior Center	\$25,000
Peace Initiative	\$50,000
Project MEND	\$40,000
Project Quest	\$80,750
Public Concert Series	\$50,000
San Antonio Cultural Arts	\$15,000
San Antonio Fighting Back	\$20,000
San Antonio Food Bank	\$60,000
San Antonio Library Foundation	\$75,000
San Antonio Metropolitan Ministry	\$25,000
San Antonio Playhouse	\$5,000
Seton Home	\$10,000
Southeast Community Outreach for Older People	\$10,000
Southwest Community Outreach for Older People	\$10,000
St. Vincent de Paul	\$6,000
The Clubhouse	\$17,574
The Fund	\$35,000
The Magik Theatre	\$10,000
TL Taylor Ministries-Youth Program	\$10,000
Urban 15	\$11,000
YMCA - Davis-Scott Family YMCA	\$25,006
Youth Orchestras of SA	\$6,000
YWCA of San Antonio	\$22,000
TOTAL	\$1,455,950

BUDGET OVERVIEW



Mission San Juan

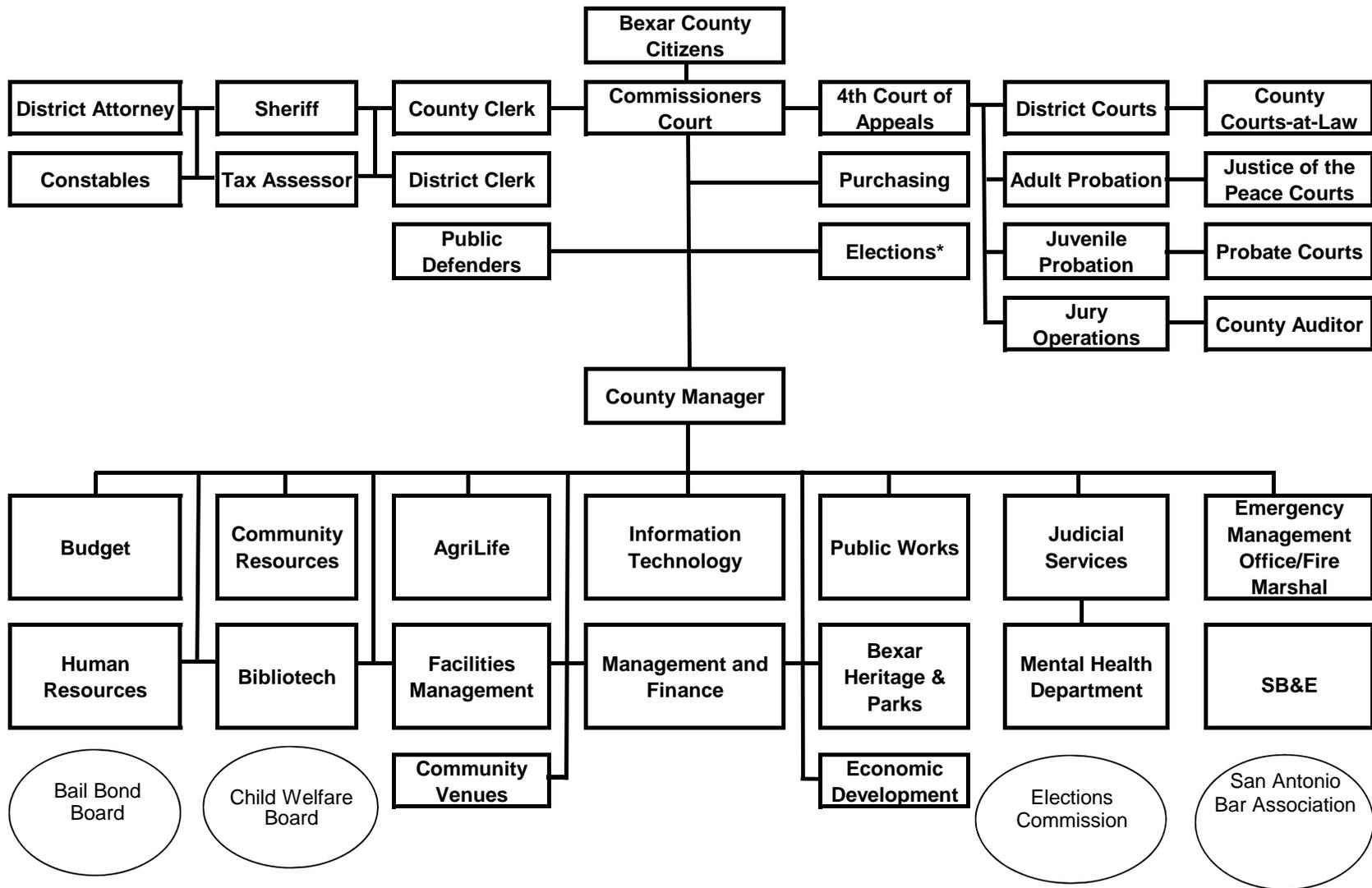
Originally founded in 1716 in eastern Texas, Mission San Juan was transferred in 1731 to its present location. In 1756, the stone church, a friary, and a granary were completed. A larger church was begun, but was abandoned when half complete, the result of population decline¹.



Photo above: *Mission San Juan Ruins* by Bob Howen, courtesy of VisitSanAntonio.com.

¹National Park Service. Retrieved from: <http://www.nps.gov/saan/planyourvisit/sanjuan.htm>

Photo below: *Mission San Juan Exterior* by Bob Howen, courtesy of VisitSanAntonio.com.



**The Elections Administrator is appointed by the Elections Commission.*

FY 2015-16 BUDGET CALENDAR

May 8, 2015	Bexar County Offices and Departments submitted budget requests
June 30, 2015	County Auditor provided preliminary FY 2014-15 revenue estimates and FY 2015-16 projected revenue to Budget Office
July 24, 2015	Certified Tax Roll Received
July 31, 2015	Completed verification of tax roll and calculation of effective tax rate
August 4, 2015	Tax Assessor-Collector published Effective Tax Rate, Rollback Tax Rate, & other information
August 18, 2015	Presentation of FY 2015-16 Proposed Budget to Commissioners Court
August 18, 2015	FY 2015-16 Proposed Budget 1 st filing with County Clerk and County Auditor
August 28, 2015	FY 2015-16 Proposed Budget 2 nd filing with County Clerk and County Auditor
August 30, 2015	Change Memo/Order Presented to Commissioners Court
September 1, 2015	Public Hearing on FY 2014-15 Adopted Budget
September 1, 2015	Commissioners Court adopted budget and Elected Officials salaries
September 1, 2015	Commissioners Court adopted Tax Rate
September 1, 2015	FY 2015-16 Approved Budget filed with County Clerk and County Auditor

BUDGET PROCESS OVERVIEW

The FY 2015-16 Adopted Budget covers a twelve-month period from October 1, 2015 through September 30, 2016.

The purpose of the budget preparation process is to develop a work program and financial plan for Bexar County. The goal is to produce a budget document that identifies County services, functions, and the resources (financial, personnel, and other) that support those services and functions. It serves as a policy document to define issues in a manner that allows Commissioners Court to make sound programmatic and financial decisions. The budget document provides Offices and Departments with a work program in support of their individual and collective missions. It also provides the County Manager/Budget Officer and the County Auditor with a financial plan to assure that the County operates within its financial means. Finally, the budget serves as an important reference document that provides extensive information on the nature and scope of County operations and services, and as such, must be clearly understandable by the taxpayers and citizens at large.

The budget preparation process includes four phases (Strategic Planning, Strategic Management Activities, the Long Range Financial Forecast, and the Annual Budget), which are part of a larger financial management process, shown below:



Phase 1 – Strategic Planning

Strategic planning is the crucial link between the end of one fiscal year and the beginning of another. As a first step in the budget development process, the County staff outlines and frames short and long-term issues facing Bexar County and the surrounding region through a long-range financial forecast. It is a process that invites all County offices and departments to have input up-front and seeks out important issues from internal and external stakeholders. This broad range of involvement helps formulate key strategic opportunities and challenges facing the County over the next several years. And, it is a critical factor in the success of the strategic plan – ensuring cooperation and support from the organization’s leadership.

Phase 2 – Strategic Management Activities

The overarching plan for linking financial management, compensation management, budget administration, and operational accountability of County Offices and Departments is a large part of the strategic management process. The methodology is intended to provide a more transparent and fiscally sound method of matching service delivery demands to recurring revenues. It provides a framework that encourages Commissioners Court and the County’s elected and appointed officials to be partners in striving for long-term financial health.

Strategic planning is an on-going, cyclical process that encourages Offices and Departments to budget for needed resources, implement sound management practices, document and report the results of their programs, evaluate those results, and develop appropriate actions to improve organizational performance. There are several key components to the planning process, as listed below, and discussed in more detail in the following paragraphs.

- Planning
- Budgeting (including compensation programs)
- Reporting
- Evaluating
- Continuous Improvement
- Financial and Management Flexibility

Planning: Each Office and Department is asked to develop a service and performance plan that identifies its vision, mission, goals, and agreed upon performance measures for the upcoming fiscal year. To the extent practicable, Offices and Departments that work together in cooperative service areas are asked to collaborate with each other in the development of their plans. These planning elements are incorporated in their official budget submissions and become part of the historical budget document, providing a basis for future evaluation of efficiency and effectiveness.

Budgeting: The annual budget process allocates available funding in a balanced and systematic manner between the needs of employees and the needs of citizens for increased services, while preserving financial stability for the County organization.

Reporting Results: Offices and Departments submit performance measure reports annually as a part of the budget process. These reports, combined with the regular periodic expenditure reports available through the financial system, provide a foundation for evaluating Office and Department efficiency and effectiveness – measured against the agreed upon standards in their service and performance plan. Data reported will compare actual and projected performance to the performance objectives identified in the

service plan. Likewise, current and projected expenditures will be compared to annual budgeted appropriations.

Evaluating Results: Offices and Departments are expected to use their service and performance plans to measure their on-going performance, and to make strategic management adjustments as needed to achieve their overall goals, objectives, and performance measure targets. The Budget Department will work closely with Offices and Departments to evaluate the efficiency and effectiveness of budgeted programs. Recommendations, both from a management and budgeting perspective, will be made as necessary to help Offices and Departments achieve success in their respective program areas. Utilizing historical, internal performance trends (baselines) and benchmarking best practices of other similar service providers will help the County continually improve the quality and quantity of the services we deliver to our citizens.

Continuous Improvement: The overall goal of the strategic planning and evaluation cycle is to keep the focus on continuous improvement of the services delivered by Bexar County agencies. Rigorous tracking and evaluation of performance and expenditure information will provide an important tool by which offices and departments can measure their success. By measuring and forecasting both performance and expenditures on a quarterly basis, County decision-makers will be better able to set the broad policy goals of the organizations and adjust management programs to enhance program effectiveness.

Phase 3 – Development of the Long Range Financial Forecast and Strategies

The Budget Department presents the Commissioners Court with a five-year financial forecast for the General Fund, the Debt Service Funds, and the Flood Control Fund. Also included are any strategic issues that could affect the County over the next five years.

The Budget Department annually prepares the Five Year Long Range Financial Forecast (LRFF) for presentation to Commissioners Court and use by Offices and Departments. The forecast includes the following: an analysis of the projected revenues, expenditures and resulting fund balances for the County's General Fund, Debt Service Fund, and Flood Control Fund; Fund Forecast Scenarios; and an assessment of the major strategic issues affecting the County over the next five years.

The Commissioners Court, the Office of the County Manager and all other Offices and Departments in the County use the LRFF to assist in setting the County's overall priorities and understand the County's financial position. The LRFF projects available funds as well as shortfalls for the coming fiscal year and the four subsequent years. The methodology used to project the fund balances incorporates the County's financial policy of maintaining ten percent of expenditures as an operating reserve and ten percent of the annual principal and interest payment as a debt service reserve. The forecast provides valuable information used in developing the annual operating and capital budgets because it gives an indication of the County's overall current and future financial situation. With this information, Commissioners Court can better assess the need to generate additional revenue and/or reduce expenditures or the opportunity to lower taxes and/or fund new programs.

Phase 4 – Annual Budget

This phase begins with Offices and Departments submitting requests for funding based on current operational needs, capital needs, and program changes needed to support expanded or changing operational needs. There are formal budget review and adoption processes that guide the budget through development and adoption by Commissioners Court. Budget implementation is the culmination of the Annual Budget process.

Budget Requests

Baseline: The baseline budget is defined as the level of service that is currently being provided by the Office or Department and should be affected only by workload volumes and inflationary pressures. For budget preparation purposes, requests for new positions are considered as program changes and are not included in the baseline budget.

Capital Outlays: Capital outlays are expenditures for the acquisition of capital assets, including the cost of land, buildings, permanent improvements, technology, machinery, large tools, furniture, and equipment. Projects funded through the County Buildings Capital Improvement Fund are generally defined as:

- One-time investments relating to the acquisition, construction, or renovation of major facilities to support the efficient operations of the County and requiring a significant allocation of resources and time to design and build;
- Major equipment associated with acquisition, renovation, or construction of a facility; and
- Other equipment which expands a facility's capacity for use may also be viewed as a capital improvement. The operational life of a completed capital project must be sufficient to justify amortization of the project cost. The required investment in a capital project must be significant enough to justify itemized budgeting and monitoring of associated funding and expenditures.

Bexar County's capital program includes projects identified for funding in the County Road and Bridge Fund, all County Capital Improvement Funds, grant-funded capital projects, and some General Fund capital projects.

Program Changes: Program changes refer to requests to change the level of service or method of operation. Generally, program change requests are for positions, technology and other equipment and associated supplies, and contractual services necessary to support a new or expanded program. Program change requests may also take the form of program reductions or elimination. Information submitted in support of the program change describes how the proposal will improve services. Performance indicators that measure and support the program change and related justification are required and are also part of the budget submission.

To properly assess the County's business performance, accurate, appropriate, and meaningful performance measures must be developed and continually updated. When utilized and implemented properly, these measures will serve to provide Offices and Departments objective empirical information critical to their decision-making processes and actions, and will also help identify opportunities for efficiencies and process improvements.

Submission: During the FY 2015-16 Budget Process, the submission process was again streamlined as all budget documents were submitted to the Budget Department via a central email account. Offices and Departments submitted performance measures as part of their baseline budget request. The submissions of program changes were considered with priority given to those requests that were budget neutral.

Budget Review

Budget Department Review: Once the budget requests have been received, the Budget Department begins its review. Based on the current expenditures, the Budget Department estimates how much an Office or

Department will spend by the end of the current fiscal year. At the same time, revenue estimates and projections are received from the County Auditor's Office. The Budget Department uses these estimates and projections, as well as tax roll information from the Bexar Appraisal District and Bexar County Tax Assessor Collector's Office, to formulate budget-balancing strategies.

Information Technology Review: The Bexar County Information Technology (BCIT) Department provides technology information and services to Offices and Departments. Services include equipment, infrastructure (networking), application development and maintenance, and technology and training support. Offices and Departments are asked to communicate their technology needs with BCIT to prepare any technology requests for their budget submission.

Facilities Department Review: The Bexar County Facilities Management Department provides the County with the implementation of capital master plans and maintenance and operation of all County-owned facilities. Offices and Departments are asked to communicate their needs related to their facility or office space with the Facilities Management Department to prepare their requests for their budget submission. This requires estimated quotes and effects of the change. Larger facility projects are allocated within one of the debt-funded capital improvement funds. Short-term facility projects are funded within one of the cash-funded funds to include the General Fund. Funding for the Facilities Improvement Maintenance Projects (FIMP) has been allocated within the Facilities Management Department's General Fund budget. This allows the Facilities Management Department to manage these projects throughout the fiscal year.

Adoption Process

Proposed Budget and Commissioners Court Deliberations: Once the final tax roll is received from the Bexar Appraisal District and the effective tax rate has been calculated by the Tax Assessor-Collector's Office, Commissioners Court is briefed on the status of the Proposed Budget. The Commissioners Court gives direction to the Office of the County Manager and the Budget Department, particularly as relates to any possible tax rate change.

Prior to finalizing the Proposed Budget, the Budget Department will negotiate its final recommendations with each Office and Department. After the Budget Department submits its proposed balanced budget and tax rate to Commissioners Court, the Court will conduct its review and deliberate on the proposed budget. Any disagreement may be appealed by the Office and Department to the Commissioners Court during Commissioners Court deliberations. These appeals and deliberations often occur in public meetings referred to as Budget Work Sessions.

Budget Adoption: After the Commissioners Court completes its deliberations and holds the required public hearings on the proposed budget, the Court votes to adopt a budget and the tax rate. The Court may make any changes to the proposed budget it deems necessary as long as the total expenditures do not exceed total operating appropriations, which includes carry-forward balances from the previous fiscal year and the estimated revenue provided by the County Auditor.

Implementation of the Budget

Upon adoption of the budget by Commissioners Court, a copy of the budget will be filed with the County Auditor and the County Clerk. The County Auditor will use the Adopted Budget to set up the appropriate budgetary accounts for each Office and Department. The County Auditor is responsible for the financial accounts of the County and the preparation of Monthly Financial Reports utilized by offices and departments in monitoring their budgets. The Budget Department is responsible for monitoring

expenditures in accordance with the budget and for initiating appropriate budgetary transfers. Offices and Departments are responsible for keeping expenditures within the budgeted amount and for tracking performance indicator data.

Budget Amendments

Budget Transfers: Except through certification by the County Auditor and through approval by Commissioners Court, the total amount appropriated in the budget cannot be amended. However, funds may be reallocated to different expenditure accounts. These types of changes to the budget occur in the form of budget transfers. The following briefly describes the process for approval of budget transfers.

The Office or Department requests a transfer of funds from one expenditure group to another or activity related to capital funds. The Budget Department evaluates the request to determine its appropriateness and the availability of funds. The Budget Department forwards transfers of \$100,000 or more, along with its recommendation, for Commissioners Court consideration. Transfers in amounts less than \$100,000 are forwarded to the County Manager's Office for review and approval, if appropriate. If approved by Commissioners Court or the County Manager, the County Auditor makes the appropriate changes in the financial management system to reflect the approved transfer.

Out-of-Cycle Program Changes: The Office and Department can request program changes during the fiscal year, which is known as an Out-of-Cycle Request. The Office and Department requests a program change which can include personnel changes. Personnel changes can include the addition or deletion of positions, reclassifications, hiring employees above the minimum salary of the respective pay grade (HPAM), salary adjustments, or any other personnel change. The Budget Department will determine its appropriateness and the availability of funds to provide a recommendation to the County Manager. If approved, the Human Resource Department and County Auditor's Office makes the appropriate changes in the human resource/payroll management system. These changes will then be reflected in future budget documents.

ACCOUNTING SYSTEM

The County's accounting records for governmental fund types and agency funds are maintained on a modified accrual basis, with the revenues being recorded when available and measurable, and expenditures being recorded when the services or goods are received and the liabilities are incurred. In addition, encumbrances are recorded during the year. Property tax revenues are susceptible to accrual, and are considered available to the extent collected within sixty days after the end of the fiscal year. Proprietary/internal service funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses when they are incurred.

The Bexar County budgets are developed on a cash basis. Revenues are recognized only when collected and expenditures are recognized when paid. Under State law, the budget cannot be exceeded in any expenditure category. In addition, the total of the budgets for the General Fund and certain Special Revenue Funds cannot be increased once the budgets are adopted unless certified by the County Auditor and approved by Commissioners Court.

Appropriations in the Capital Improvement Program are made on a project basis rather than on an annual basis and are carried forward until the projects are completed. Except for capital projects, grant and Federal entitlement appropriations, or for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.

The FY 2015-16 Adopted Budget appropriates funds using the following expenditure groups. (Prior to FY 1997-98, funds were appropriated at the line item level.)

- Personnel Services
- Travel and Remunerations
- Operational Costs
- Supplies and Materials
- Capital Expenditures
- Debt Requirements
- Contingencies
- Interfund Transactions
- Recollections

Each expenditure group is the sum of individual, similar account allocations. (Each group is defined in the Glossary section of the Appendix.) This presentation of budget data is designed to provide Offices and Departments detailed information but with greater flexibility in the management and control of their budgets. This system reduces unnecessary bureaucratic control while continuing to provide sound financial and management information.

Although budgetary data is presented in the budget document according to expenditure group, detailed account information has been input into the County's financial management system.

ACCOUNT STRUCTURE

The County maintains budgetary control of its operating accounts through the use of various funds. A "fund" is a balanced set of accounts with identifiable revenue sources and expenditures. It is segregated for the purposes of measuring a specific activity. The majority of all County discretionary expenses are included in the following fund types:

- **The General Fund** – includes expenditures for general government, judicial, public safety, education and recreation, highways, health and public welfare, intergovernmental expenditures, capital expenditures, and contingencies.
- **Road Funds** – includes operating and capital expenditures for road maintenance and new road projects. Funds included in this type are:

Public Works – County Road and Bridge Fund (207) – (previously 096 & 280) includes operating and capital expenditures for single year road projects. This fund's main sources of revenue are vehicle registration fees, motor vehicle sale fees, and road and bridge fees charged when motor vehicle licenses are issued.

Public Works – County Road and Bridge Fund Multi-Year Projects (700) – includes capital expenditures for multi-year road and bridge projects. This fund's main source of revenue is vehicle registration fees and debt issuances.

Texas Department of Transportation and Advanced Transportation District Multi-Year Fund (701) – includes expenditures for road projects funded through a Pass-Through Financing Program Agreement between Bexar County and TxDOT. All construction costs associated with these road improvements will be reimbursed to Bexar County by TxDOT and ATD.

- **Other Operating Funds** - include resources and services such as records management, courthouse security, child support, dispute resolution, parking facilities, technology management, fleet maintenance, and Justice of the Peace Technology. Funds included in this fund type are:

Capital Lease Fund (700) – used primarily to fund technology and other innovative projects undertaken by County Offices and Departments.

Community Infrastructure and Economic Development Fund (815) – used to provide for the administration of one or more programs for making grants from public money to promote State or local economic development and to stimulate business and commercial activity in and around the municipality.

Courthouse Facilities Improvement Fund (306) – includes funding for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts.

Courthouse Security Fund (203) – used to offset costs for security for facilities housing Courts which includes the Courthouse, Cadena-Reeves Justice Center, Juvenile Justice Center and the Tejada Justice Center.

D.A. MILES Fund (332) – used to provide first time offenders between the ages 17 and 21 charged with certain misdemeanor offenses and offers them an opportunity to have their charge dismissed following successful completion of a six month supervisory term and full payment of restitution and other fees

D.A. Pre-Trial Diversion Fund (333) – used to provide first time offenders charged with misdemeanor offenses and provides a path for them to conclude their criminal justice involvement without a conviction on their record; this fund will replace the D.A. Miles Fund (332) moving forward.

Dispute Resolution Fund (214) – used to fund the Bexar County Dispute Resolution Center, which offers mediation services to Bexar County residents.

District and County Court Technology Fund (301) – used to cover the expenses associated with continuing education and training for County Court, statutory County Court, or District Court judges, and clerks regarding technological enhancements for those courts, as well as for the purchase and maintenance of technological enhancements for a County Court, statutory County Court, or District Court.

District Clerk Technology Fee Fund (205) – used to fund technology for the District Clerk's Office in order to preserve and maintain documents offices are storing electronically or in a digital format.

Domestic Relations Office Fund (215) – used to fund the probation function of the child support collection/payment efforts.

Drug Court Fund (211) – used to provide resources for the development and maintenance of drug court programs operated within the County.

Family Protection Account Fund (121) – used to provide resources for the prevention of family violence or child abuse at the Family Justice Center.

Fire Code Fund (212) – used to account for expenditures related to building inspections for compliance with County fire and building codes.

Fleet Acquisition Fund (703) – used to facilitate the purchase of replacement vehicles recommended by the Bexar County Vehicle Replacement Committee and approved by Commissioners Court.

Fleet Maintenance Fund (504) – used for costs related to the maintenance and repair of County light vehicles.

Justice of the Peace Technology Fund (300) – used to provide funds for specific technological enhancements for justice courts including computer systems, computer networks, computer hardware, computer software, computer and technology supplies imaging systems, electronic kiosks, electronic ticket writers, and docket management systems.

Justice of the Peace Security Fund (112) – used to provide funds for specific security enhancements for justice courts including metal detectors, identification cards and systems, electronic locking and surveillance equipment, court security personnel, signage, confiscated

weapons inventory, locks or other security devices, bulletproof glass, and education for court security personnel.

Juvenile Case Manager Fund (213) – used to provide funds for salary and benefits of a juvenile case manager employed to provide services in cases involving juvenile offenders.

Law Library Fund (210) – used to fund operational expenses associated with the County’s Law Library and to keep reference materials current, which is available to all judges, attorneys and the general public.

Parking Facilities Fund (206) – used to fund the daily operation and maintenance of the County’s parking facilities.

Records Management – County Clerk Fund (200) – used to provide funding to maintain and preserve the essential public records of the County.

Records Management – County Wide Fund (201) – used to fund records management, preservation and automation functions County-wide.

Records Management – District Clerk Fund (202) – used to fund records management and preservation services performed by the District Clerk after a document is filed.

Storm Water Mitigation Fund (209) – used to fund the County’s Storm Water Quality program, which was mandated by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ) MS4 Phase II Storm Water rules.

Technology Improvement Fund (565) – used to fund the actual purchases and expenses associated with technology improvements in each Office/Department.

- **Grant Funds** – funds that are allocated to Bexar County by various Federal, State, and Private sources in support of services provided by County Offices and Departments Funds within this fund type include:

Community Development Block Grant Fund (803) – used to track expenditures of all Community Development Block Grants funds which includes public service, housing, public facilities, infrastructure, and economic development.

Community Resources Home Investment Partnership Fund (802) – used to track Housing and Urban Development funds for housing rehabilitation through the HOME Investment Partnership Program to allocate affordable housing for low to very low income residents within the unincorporated areas of the County.

Grants-In-Aid Fund (800) – used to account for grant revenue and expenditures for grants received from various Federal, State, and private sources.

- **Capital Improvement Fund** – includes County Improvement Program and the 2003 Bond Referendum Fund -- used to fund capital projects, e.g., construction and renovation for detention, courtroom, and office facilities. The majority of revenues in these funds come from the sale of debt instruments. These funds also include Flood Control Funds, which pay annual debt service

requirements on flood control projects, as well as operating expenses associated with the Bexar County Flood Control Department.

- **The Debt Service Fund (400)** – funded through ad valorem property tax and used to pay principal and interest on all bonds and certificates of obligation issued by the County.
- **The Venue Project Fund (507)** – includes expenditures associated with the Community Arena Venue Project, including construction costs, contingency accounts, Project Improvement Fund expenditures, and debt service.
- **Enterprise Funds** –include expenditures for programs in which revenue sources cover the cost of providing the services provided by these funds. Funds included in this fund type are:

Facilities and Parks Management Firing Range Fund (512) – used to support existing and future firearm (hand gun and shotgun) training requirements for day and night scenarios for Deputies and Officers from the Bexar County Sheriff’s Office, Constables, Fire Marshal’s and Probation Offices.

Other Post Employment Benefit (OPEB) Fund (506) – used to recognize and report post-employment benefits for County retirees.

Self-Insured Funds (501/502) – used to fund the County’s various insurance plans including health and life, flexible health, dependant care, and workers compensation.

Records Management Center Fund (505) – used to account for the operations of the County’s Records Management Facility.

County of Bexar
Personnel Schedule By Fund and Department
FY 2015-16 Adopted Budget

	FY 2013-14 Actuals Authorized Positions	FY 2014-15 Estimate Authorized Positions	FY 2015-16 Budget Authorized Positions
<u>GENERAL FUND</u>			
AgriLife	14	14	15
Bail Bond Board	1	1	1
Bexar Heritage			
Administration	0	7	8
County Parks	47.5	46	47
BiblioTech	7.5	11.5	11.5
Budget Department	8.25	10.25	10.25
Central Magistration			
Criminal District Courts	7.5	7.5	7.5
District Clerk	24	24	24
Civil District Courts	47	47	47
Community Resources			
Administration	5	5	5
Community Programs	7	8	8
Veteran Services	5	5	5
Constable-Precinct 1	25	25.5	26.5
Constable-Precinct 2	26	27	28
Constable-Precinct 3	27	27	27
Constable-Precinct 4	28	30	30
County Auditor	53.5	53.5	53.5
County Clerk	144.5	144.5	146.5
County Courts-at-Law	51.5	52.5	52.5
County Manager	13	10	10
Criminal District Attorney	344.5	366.5	386.5
Criminal District Courts	53.5	52.5	52.5
District Clerk	162	164	164
DPS – Highway Patrol	2	2	2
Economic Development	8	5	5
Elections	20	20	21
Emergency Management Office	6	6	6
Facilities Management			
Administration	2	5	7
Adult Detention Center	38	39	39
County Buildings	28	24	24
Energy Services	1.5	1	2
Juvenile Institutions	21	21	21
Fire Marshal	20.5	21	23
Human Resources	11.75	12.75	12.75
Information Technology	110.5	117.5	118.5
Judge/Commissioners Court	16	21	21

County of Bexar
Personnel Schedule By Fund and Department
FY 2015-16 Adopted Budget

	FY 2013-14 Actuals Authorized Positions	FY 2014-15 Estimate Authorized Positions	FY 2015-16 Budget Authorized Positions
Judicial Services			
Judicial Services	80	82	82.5
Criminal Investigation Laboratory	25	25	26
Mental Health Department	3	3	3
Mental Health Initiative	4	4	4
Medical Examiner	47	48	51
Jury Operations	8.5	8.5	8.5
Justice of the Peace-Precinct 1	18.5	19.5	22.5
Justice of the Peace-Precinct 2	19	21	20
Justice of the Peace-Precinct 3	19.5	21.5	18.5
Justice of the Peace-Precinct 4	18.5	20.5	18.5
Juvenile			
Child Support Probation	12	12	12
Institutions	378	382	382
Probation	184	182	183
Juvenile District Courts	23	23	23
Management and Finance	7.25	6.25	6.25
Mental Health			
Appellate Public Defenders Office	6	0	0
Probate Courts	17	17	17
Public Defenders Office	0	10	10
Public Works - Animal Control Services	3	4	4
Public Works - Environmental Services	5	5	5
Purchasing	18	16	16
Purchasing - SWMBE	4	5	5
Sheriff			
Adult Detention	980	958	958
Law Enforcement	700	786	795.5
Support Services	45	35	35
Tax Assessor Collector	205	205	209
4th Court of Appeals	7	7	7
Total General Fund	4,224.75	4,340.75	4,390.75
 <u>OTHER FUNDS</u>			
Community Development Block Grant-CDBG	8	6	6
Community Infrastructure and Economic Development	1	0	0
Community Venues Program Office	3	3	3
County Buildings Capital Improvement	13	6	7
County Road and Bridge	241	241	242

County of Bexar
Personnel Schedule By Fund and Department
FY 2015-16 Adopted Budget

	FY 2013-14	FY 2014-15	FY 2015-16
	Actuals	Estimate	Budget
	Authorized	Authorized	Authorized
	<u>Positions</u>	<u>Positions</u>	<u>Positions</u>
Courthouse Security	27	22	23
DA MILES Fund	2	4	0
Dispute Resolution	10	10	10
Domestic Relations Office	4	4	4
Drug Court	1	2	2
Facilities and Parks Management - Firing Range	2	2	2
Facilities and Parks Management - Parking Facilities	7	7	7
Fire Code	6	7	7
Flood Control - Cash	10	10	10
Grants-in-Aid	69	65	56
Justice of the Peace - Technology	2	2	0
Juvenile Case Manager	7	0	0
Law Library	7	7	7
Pre-Trial Diversion Fund	0	0	3
Public Works - Environmental Services Stormwater Mitigation	7	8	8
Public Works - Fleet Maintenance	14.5	14.5	15
Records Management Center	3	3	3
Self Insured-Health and Life	3.75	3.75	3.75
Self Insured-Workers Compensation	1	1	1
Technology Improvement	2	2	2
Total Other Funds	451.25	430.25	421.75
Total All Funds	4,676.00	4,771.00	4,812.50

* This does not match the Budget Highlights because this list includes additions, deletions, and transfers of positions in between funds which were not included in the Budget Highlights.

OFFICE/DEPARTMENTS AND POSITION TITLES	<u>ADDED</u>	<u>DELETED</u>
<u>GENERAL FUND</u>		
AgriLife Extension		
Receptionist	1.00	
Bexar Heritage and Parks Department – Administration		
Building Use and Building Coordinator		(1.00)
Bexar Heritage Program Coordinator	1.00	
Curator	1.00	
Bexar Heritage and Parks Department – County Parks and Grounds		
Field Maintenance Worker	1.00	
Budget Department		
Data Programs Administrator		(1.00)
Senior Analyst	1.00	
Central Magistration – District Clerk		
Supervisor	2.00	
Office Assistant IV		(2.00)
Constable, Precinct 1		
Criminal Warrants Processor	1.00	
Constable, Precinct 2		
Office Assistant I	1.00	
County Auditor		
Supervisor of Operations	1.00	
Staff Auditor II - Payroll		(1.00)
County Clerk		
Senior Court Operations Clerk	2.00	
Criminal District Attorney		
Attorney II	1.00	
Evidence Technician II	1.00	
Fire Clerk	6.00	
Investigator	6.00	
Paralegal	1.00	
Prosecutor III	1.00	
Prosecutor IV	1.00	
Legal Secretary		(1.00)
Misdemeanor Prosecutor	1.00	
Office Assistant II	2.00	
Technical Support Specialist II	1.00	
District Clerk		
Lead Criminal Assignments Clerk		(1.00)
Lead Criminal Operations Clerk	1.00	
Juvenile Court Clerk		(1.00)
Lead Juvenile Court Clerk	1.00	
Optical Scanning Clerk		(2.00)
Senior Records Clerk	2.00	
Human Resources Technician		(1.00)
Human Resources Analyst	1.00	

OFFICE/DEPARTMENTS AND POSITION TITLES	<u>ADDED</u>	<u>DELETED</u>
Office Assistant IV		(1.00)
Administrative Assistant	1.00	
Registry/Cashier Supervisor		(1.00)
Supervisor-Finance	1.00	
Supervisor-Records & Finance		(2.00)
Supervisor-Records	2.00	
Juvenile Court Clerk Supervisor		(1.00)
Supervisor-Criminal Operations	1.00	
Criminal Filing Supervisor		(1.00)
Supervisor-Criminal Operations	1.00	
Civil Filing Supervisor		(2.00)
Supervisor-Civil Operation	2.00	
Supervisor-Criminal Operations		(2.00)
Supervisor-Criminal Operations	2.00	
Supervisor-Civil Operations		(2.00)
Supervisor-Civil Operations	2.00	
Elections Department		
e-Government Developer	1.00	
Facilities Management Department - Capital Administration and Projects		
Audio Visual Technician	1.00	
Executive Assistant	1.00	
Facilities Management Department- Adult Detention Center Division		
Jail Facilities Specialist	1.00	
Facilities Maintenance Supervisor		(1.00)
Facilities Management Department- County Buildings Division		
Painter	1.00	
Maintenance Mechanic I		(1.00)
Facilities Management Department- Energy Services Division		
Data Tracking Specialist	1.00	
Fire Marshal's Office		
Public Safety Dispatchers I	2.00	
Information Technology		
Asset Control Analyst	1.00	
Analyst Programmer II	1.00	
Deputy Chief Information Officer		(1.00)
Judicial Services		
Collections Officer		(0.50)
Collections Supervisor	1.00	
Judicial Services - Crime Lab		
Crime Laboratory Specialist	1.00	
Judicial Services - Medical Examiner		
Morgue Specialist	2.00	
Records Analyst	1.00	
Justice of the Peace, Pct 1		
Court Clerk	4.00	(1.00)
Case Manager		(1.00)

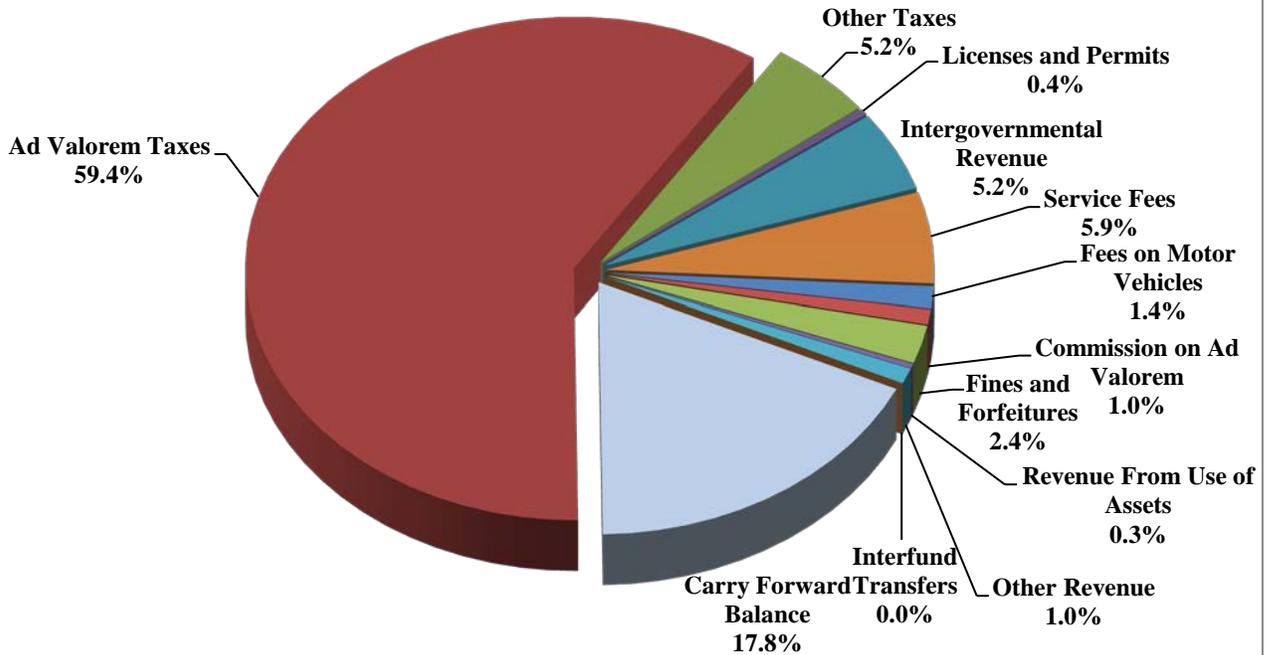
OFFICE/DEPARTMENTS AND POSITION TITLES	<u>ADDED</u>	<u>DELETED</u>
Lead Court Clerk	1.00	
Justice of the Peace, Pct 2		
Case Manager		(2.00)
Lead Court Clerk	1.00	
Justice of the Peace, Pct 3		
Court Clerk		(2.00)
Case Manager		(2.00)
Lead Court Clerk	1.00	
Justice of the Peace, Pct 4		
Court Clerk		(1.00)
Case Manager		(2.00)
Lead Court Clerk	1.00	
Juvenile Probation		
Senior Probation Officer	1.00	
Sheriff - Adult Detention Center		
Inmate/Human Education Services Supervisor		(2.00)
Services and Program Supervisor	1.00	
Senior Administrative Supervisor		(1.00)
Jail Support Services Supervisor	1.00	
Jail Programs Manager		(1.00)
Manager of Jail Services and Program	1.00	
Clothing/Property Supervisor	1.00	
Deputy Sheriff-Detention Sergeants		(3.00)
Deputy Sheriff-Detention Lieutenants	3.00	
Clothing/Property Supervisor		(1.00)
Senior Clothing/Property Supervisor	1.00	
Sheriff - Law Enforcement		
Crime Intelligence Analyst	1.00	
Deputy Sheriff – Investigator	1.00	
Deputy Sheriff – Law Enforcement Sergeant	1.00	
Public Safety Operators	5.00	
Deputy Sheriff – LE Investigator	1.00	
Evidence Receipt Clerk	0.50	
Sheriff - Support Services		
Pre-Employment Coordinator		(1.00)
Human Resource Manager		(1.00)
Archivist	1.00	
Human Resource Analyst		(1.00)
Human Resources Supervisor	1.00	
Grievance & Appeals Specialist		(1.00)
Human Resources Supervisor	1.00	
Pre-Employment Specialist	1.00	
Office Assistant II		(1.00)
Human Resource Technician	1.00	
Office Assistant III		(1.00)
Human Resource Technician	1.00	

OFFICE/DEPARTMENTS AND POSITION TITLES	<u>ADDED</u>	<u>DELETED</u>
Office Assistant III		(1.00)
Human Resource Technician	1.00	
Employee Disciplinary/Grievance Technician		(1.00)
Human Resource Technician	1.00	
Tax Assessor - Collector		
Title and Registration Processor II	4.00	
Lead Inventory Clerk	1.00	
Senior Inventory Clerk		(1.00)
Support Service Lead	1.00	
Purchasing Clerk		(1.00)
Information Clerk II	2.00	
Information Clerk		(2.00)
TOTAL	107.50	(57.50)
<u>OTHER FUNDS</u>		
Capital Improvement Fund		
Public Safety Analyst Programmer II – RMS	1.00	
Courthouse Security Fund		
Telecommunications Specialist	1.00	
DA M.I.L.E.S. Fund		
Pre-Trial Bond Officer		(1.00)
Fleet Maintenance Fund		
Fleet Technician		(0.50)
Maintenance Controller	1.00	
Automotive Mechanic		(1.00)
Automotive Service Writer	1.00	
Justice of the Peace Tech Fund		
Technology Business Analyst		(1.00)
Road and Bridge Fund		
Automotive Service Writer	1.00	
Inventory Control Technician	1.00	
Office Assistant IV		(1.00)
Public Works Superintendent-Traffic	1.00	
Traffic Maintenance Supervisor		(1.00)
Fleet Maintenance Superintendent	1.00	
Equipment Maintenance Coordinator		(1.00)
TOTAL	8.00	(6.50)
GRAND TOTAL	115.50	(64.00)

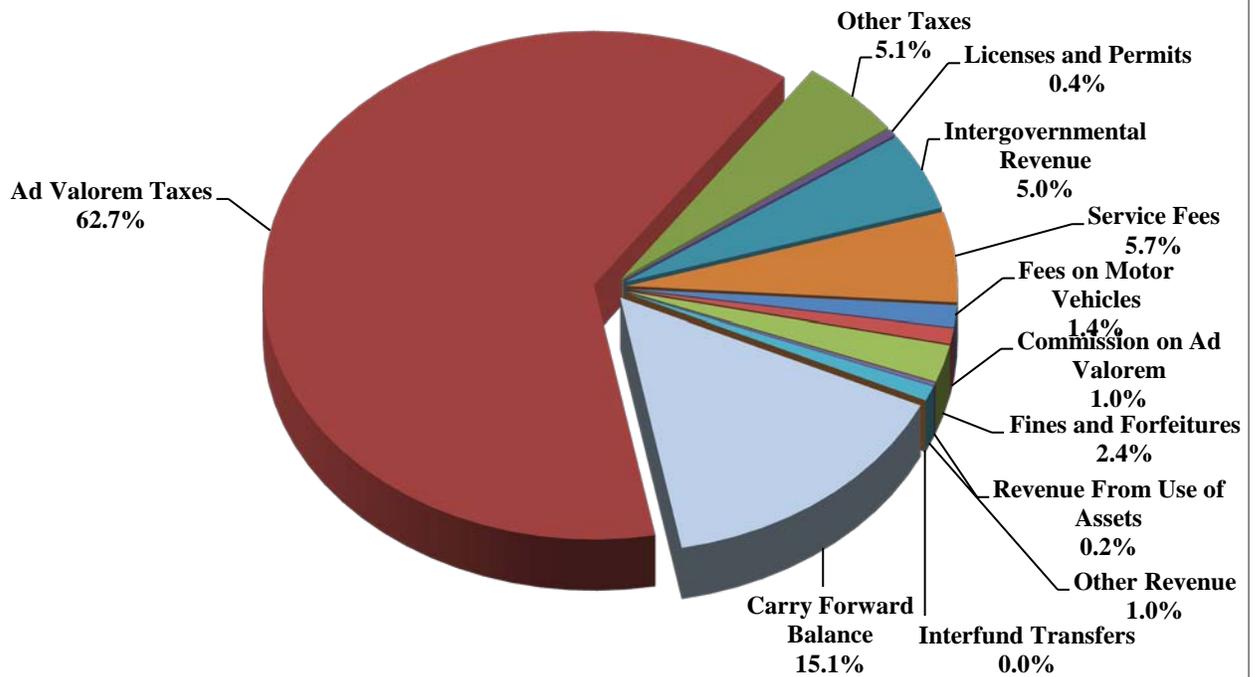
Bexar County, Texas
General Fund Summary
Fiscal Year Ending September 30, 2016

General Fund - Total Available Funds	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Carry Forward Balance	\$ 77,225,709	\$ 80,957,049	\$ 71,327,822
Ad Valorem Taxes	\$ 269,825,160	\$ 269,572,593	\$ 296,520,000
Other Taxes	\$ 22,675,000	\$ 23,592,334	\$ 24,237,160
Licenses and Permits	\$ 2,227,800	\$ 1,837,179	\$ 2,044,000
Intergovernmental Revenue	\$ 21,815,781	\$ 23,405,310	\$ 23,483,086
Service Fees	\$ 25,729,600	\$ 26,610,302	\$ 27,180,075
Fees on Motor Vehicles	\$ 6,527,000	\$ 6,342,101	\$ 6,507,000
Commission on Ad Valorem	\$ 4,414,403	\$ 4,352,361	\$ 4,689,993
Fines and Forfeitures	\$ 11,575,000	\$ 11,038,799	\$ 11,195,000
Revenue From Use of Assets	\$ 1,069,000	\$ 1,311,819	\$ 1,092,700
Other Revenue	\$ 4,057,800	\$ 4,556,178	\$ 4,507,550
Interfund Transfers	\$ 3,070	\$ -	\$ -
TOTAL AVAILABLE FUNDS	\$ 447,145,323	\$ 453,576,025	\$ 472,784,386
General Fund - Total Appropriations			
General Government	\$ 80,560,987	\$ 85,366,778	\$ 85,945,938
Judicial	\$ 84,922,665	\$ 87,885,594	\$ 89,135,354
Public Safety	\$ 173,381,531	\$ 182,126,519	\$ 183,714,137
Education and Recreation	\$ 3,166,108	\$ 3,102,342	\$ 3,936,174
Highways	\$ 6,977,721	\$ 6,906,394	\$ 7,438,614
Health and Public Welfare	\$ 8,215,379	\$ 7,380,329	\$ 7,951,361
Contingencies	\$ 19,968,085	\$ -	\$ 20,824,877
Interfund Transfers	\$ 9,705,246	\$ 9,480,246	\$ 13,607,052
Appropriated Fund Balance	\$ 60,247,601	\$ 71,327,822	\$ 60,230,880
TOTAL APPROPRIATIONS	\$ 447,145,323	\$ 453,576,025	\$ 472,784,386

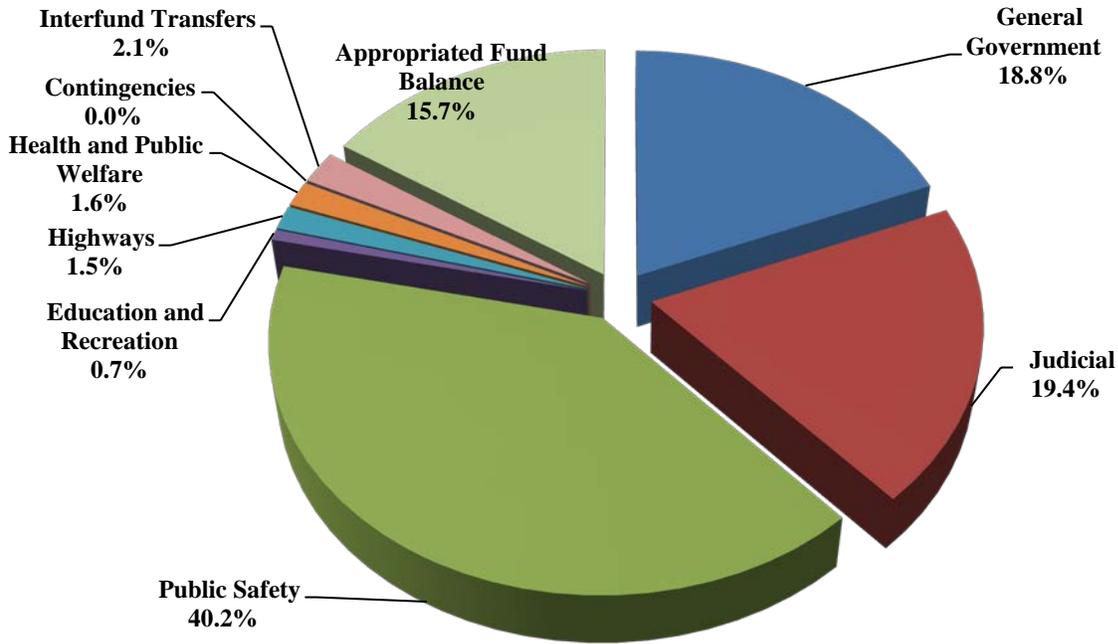
General Fund - FY 2014-15 Estimate
Total Available Funds: \$453,576,025



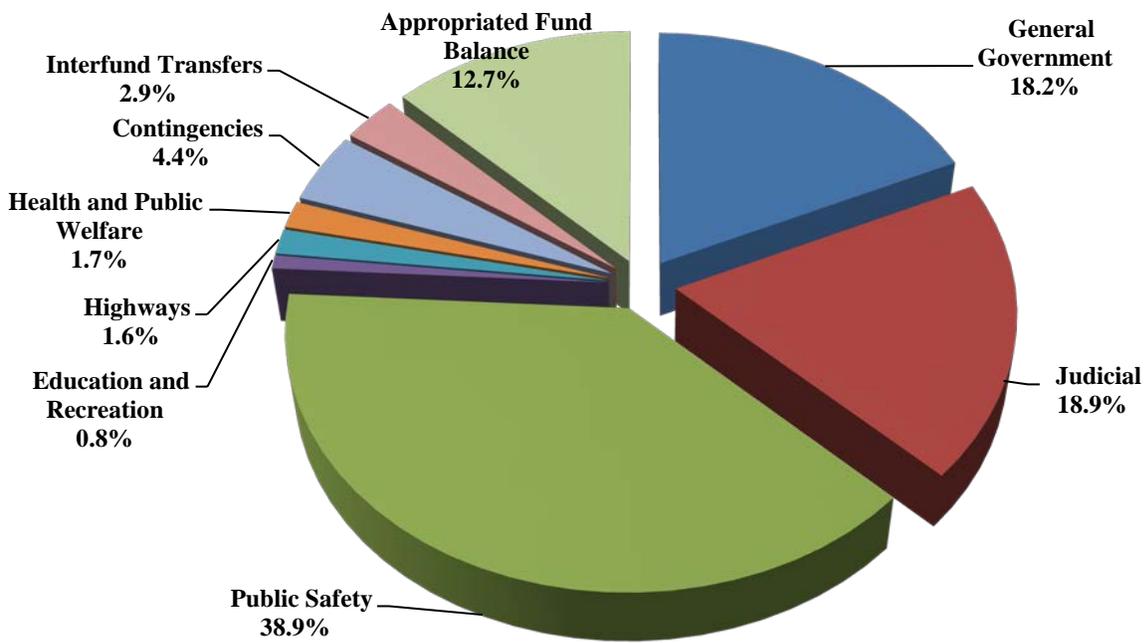
General Fund - FY 2015-16 Budget
Total Available Funds: \$472,784,386



General Fund - FY 2014-15 Estimate Total Appropriations: \$453,576,025

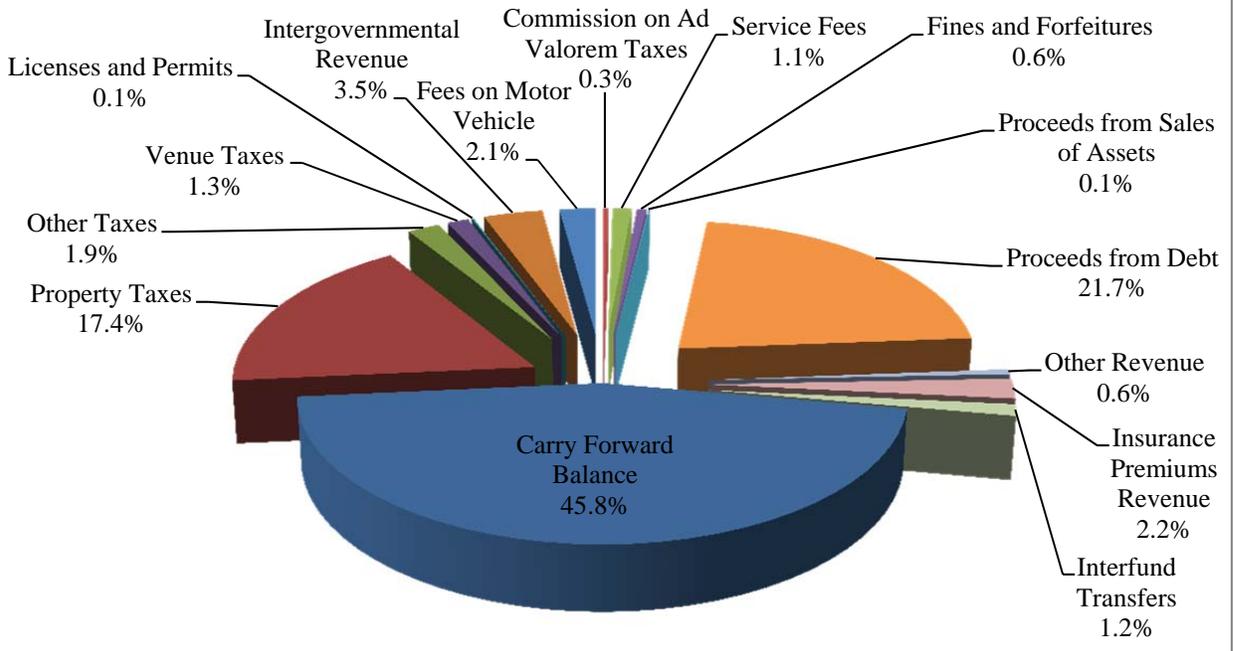


General Fund - FY 2015-16 Budget Total Appropriations: \$472,784,386

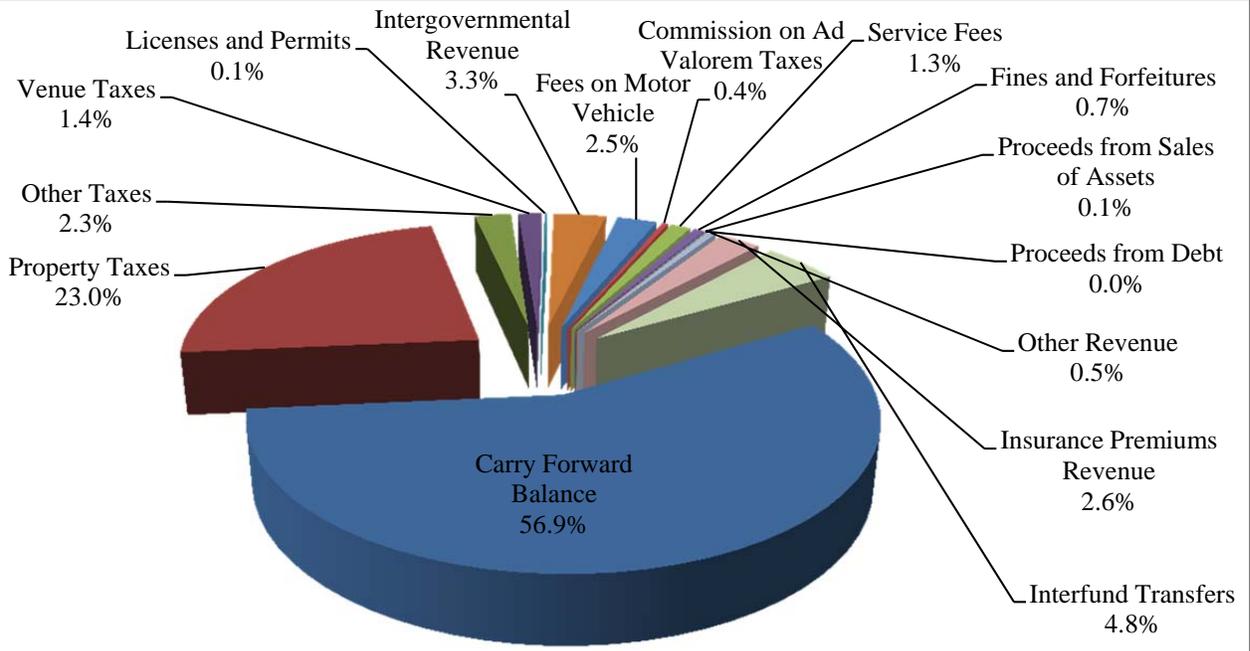


Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

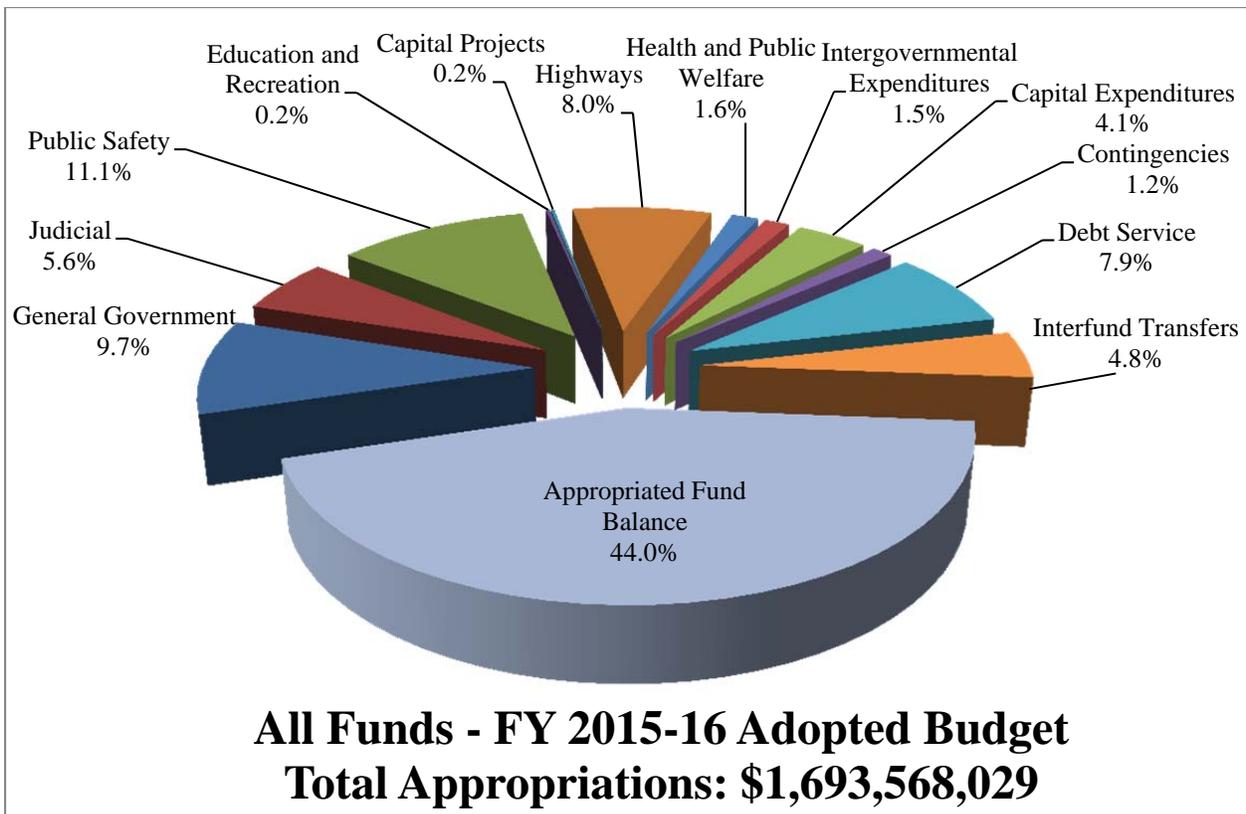
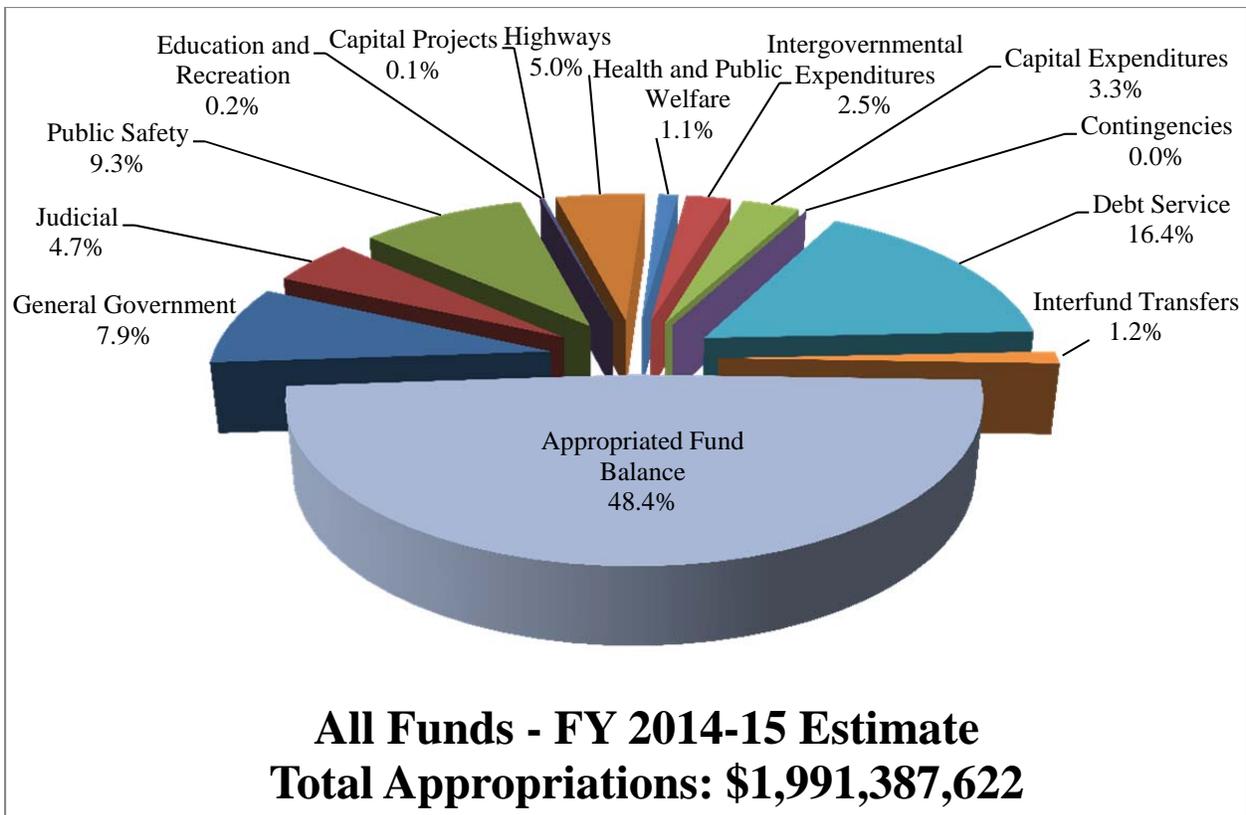
All Funds - Total Available Funds	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Carry Forward Balance	\$ 894,603,986	\$ 911,248,788	\$ 963,201,524
Property Taxes	\$ 347,387,400	\$ 347,448,611	\$ 389,525,400
Other Taxes	\$ 35,675,160	\$ 38,375,806	\$ 38,737,160
Venue Taxes	\$ 23,000,000	\$ 25,340,678	\$ 24,500,000
Licenses and Permits	\$ 2,397,800	\$ 2,048,566	\$ 2,219,000
Intergovernmental Revenue	\$ 52,397,109	\$ 70,450,220	\$ 56,155,445
Fees on Motor Vehicle	\$ 21,127,000	\$ 42,770,151	\$ 42,700,075
Commission on Ad Valorem Taxes	\$ 4,414,403	\$ 6,342,101	\$ 6,507,000
Service Fees	\$ 42,565,001	\$ 22,710,898	\$ 21,761,481
Fines and Forfeitures	\$ 11,925,000	\$ 11,508,222	\$ 11,657,000
Proceeds from Sales of Assets	\$ 1,071,000	\$ 1,327,300	\$ 1,094,700
Proceeds from Debt	\$ 179,879,902	\$ 432,544,510	\$ -
Other Revenue	\$ 8,480,631	\$ 11,044,729	\$ 8,996,322
Insurance Premiums Revenue	\$ 41,489,635	\$ 43,376,964	\$ 44,549,940
Interfund Transfers	\$ 24,549,850	\$ 24,850,078	\$ 81,962,983
TOTAL AVAILABLE FUNDS	\$ 1,690,963,877	\$ 1,991,387,622	\$ 1,693,568,029
All Funds - Total Appropriations			
General Government	\$ 151,096,205	\$ 158,135,792	\$ 165,030,452
Judicial	\$ 89,589,715	\$ 92,801,226	\$ 94,883,027
Public Safety	\$ 176,151,494	\$ 184,959,527	\$ 187,368,882
Education and Recreation	\$ 3,166,107	\$ 3,102,342	\$ 3,936,174
Capital Projects	\$ 3,399,912	\$ 1,119,658	\$ 3,449,877
Highways	\$ 186,911,937	\$ 99,850,783	\$ 136,062,672
Health and Public Welfare	\$ 22,399,075	\$ 22,057,670	\$ 26,600,172
Intergovernmental Expenditures	\$ 75,000,000	\$ 50,000,000	\$ 25,000,000
Capital Expenditures	\$ 99,028,267	\$ 64,864,924	\$ 69,567,595
Contingencies	\$ 19,968,085	\$ -	\$ 20,952,992
Debt Service	\$ 125,817,076	\$ 326,965,484	\$ 133,540,484
Interfund Transfers	\$ 24,546,780	\$ 24,328,693	\$ 81,394,655
Appropriated Fund Balance	\$ 713,889,224	\$ 963,201,524	\$ 745,781,048
TOTAL APPROPRIATIONS	\$ 1,690,963,877	\$ 1,991,387,622	\$ 1,693,568,029



**All Funds - FY 2014-15 Estimate
Total Available Funds: \$1,991,387,622**



**All Funds - FY 2015-16 Adopted Budget
Total Available Funds: \$1,693,568,029**



Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

All Funds		General Fund	
Budget	% of total	Budget	% of total

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 963,201,524	56.9%	\$ 71,327,822	15.1%
Designated for Encumbrances	\$ -	0.0%	\$ -	0.0%
Designated for Debt Service	\$ -	0.0%	\$ -	0.0%
Total Beginning Balance	\$ 963,201,524	56.9%	\$ 71,327,822	15.1%
Revenue				
Property Taxes	\$ 389,525,400	23.0%	\$ 296,520,000	62.7%
Other Taxes	\$ 38,737,160	2.3%	\$ 24,237,160	5.1%
Venue Taxes	\$ 24,500,000	1.4%	\$ -	0.0%
Licenses and Permits	\$ 2,219,000	0.1%	\$ 2,044,000	0.4%
Intergovernmental Revenue	\$ 56,155,445	3.3%	\$ 23,483,086	5.0%
Fees on Motor Vehicles	\$ 42,700,075	2.5%	\$ 27,180,075	5.7%
Commission on Ad Valorem Taxes	\$ 6,507,000	0.4%	\$ 6,507,000	1.4%
Service Fees	\$ 21,761,481	1.3%	\$ 4,689,993	1.0%
Fines and Forfeitures	\$ 11,657,000	0.7%	\$ 11,195,000	2.4%
Proceeds from Sales of Assets	\$ 1,094,700	0.1%	\$ 1,092,700	0.2%
Proceeds from Debt	\$ -	0.0%	\$ -	0.0%
Other Revenue	\$ 8,996,322	0.5%	\$ 4,507,550	1.0%
Insurance Premiums Revenue	\$ 44,549,940	2.6%	\$ -	0.0%
Subtotal	\$ 648,403,522		\$ 401,456,564	
Interfund Transfer	\$ 81,962,983	4.8%	\$ -	0.0%
Total Revenues	\$ 730,366,505	43.1%	\$ 401,456,564	84.9%
TOTAL AVAILABLE FUNDS	\$ 1,693,568,029		\$ 472,784,386	

APPROPRIATIONS

General Government	\$ 165,030,452	9.7%	\$ 85,945,938	18.2%
Judicial	\$ 94,883,027	5.6%	\$ 89,135,354	18.9%
Public Safety	\$ 187,368,882	11.1%	\$ 183,714,137	38.9%
Education and Recreation	\$ 3,936,174	0.2%	\$ 3,936,174	0.8%
Capital Projects	\$ 3,449,877	0.2%	\$ -	0.0%
Highways	\$ 136,062,672	8.0%	\$ 7,438,614	1.6%
Health and Public Welfare	\$ 26,600,172	1.6%	\$ 7,951,361	1.7%
Intergovernmental Expenditures	\$ 25,000,000	1.5%	\$ -	0.0%
Capital Expenditures	\$ 69,567,595	4.1%	\$ -	0.0%
Contingencies	\$ 20,952,992	1.2%	\$ 20,824,877	4.4%
Debt Service	\$ 133,540,484	7.9%	\$ -	0.0%
Subtotal	\$ 866,392,327		\$ 398,946,454	
Interfund Transfers	\$ 81,394,655	4.8%	\$ 13,607,052	2.9%
TOTAL OPERATING APPROPRIATIONS	\$ 947,786,981	56.0%	\$ 412,553,506	87.3%
Appropriated Fund Balance	\$ 745,781,048	44.0%	\$ 60,230,880	12.7%
TOTAL APPROPRIATIONS	\$ 1,693,568,029		\$ 472,784,386	

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

Justice of the Peace Security	Family Protection	Records Management-County Clerk	County Wide Records Management
112	121	200	201

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 415,545	\$ -	\$ 13,473,188	\$ 73,009
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 415,545	\$ -	\$ 13,473,188	\$ 73,009
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 70,000	\$ -	\$ 4,804,000	\$ 400,000
Fines and Forfeitures	\$ -	\$ 112,000	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 800	\$ -	\$ 60,000	\$ 500
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 70,800	\$ 112,000	\$ 4,864,000	\$ 400,500
Interfund Transfer	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 70,800	\$ 112,000	\$ 4,864,000	\$ 400,500
TOTAL AVAILABLE FUNDS	\$ 486,345	\$ 112,000	\$ 18,337,188	\$ 473,509

APPROPRIATIONS

General Government	\$ -	\$ -	\$ 8,523,502	\$ 439,388
Judicial	\$ 40,000	\$ 112,000	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 40,000	\$ 112,000	\$ 8,523,502	\$ 439,388
Interfund Transfers	\$ -	\$ -	\$ 99,531	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 40,000	\$ 112,000	\$ 8,623,033	\$ 439,388
Appropriated Fund Balance	\$ 446,345	\$ -	\$ 9,714,155	\$ 34,121
TOTAL APPROPRIATIONS	\$ 486,345	\$ 112,000	\$ 18,337,188	\$ 473,509

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

Records Management-District Clerk	Courthouse Security	District Court Technology	Parking Facilities
202	203	205	206

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 106,472	\$ 204,101	\$ 80,631	\$ 1,214,189
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 106,472	\$ 204,101	\$ 80,631	\$ 1,214,189
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 335,150	\$ 670,000	\$ 240,000	\$ 1,320,000
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 700	\$ 1,000	\$ 300	\$ 4,000
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 335,850	\$ 671,000	\$ 240,300	\$ 1,324,000
Interfund Transfer	\$ -	\$ 127,751	\$ -	\$ -
Total Revenues	\$ 335,850	\$ 798,751	\$ 240,300	\$ 1,324,000
TOTAL AVAILABLE FUNDS	\$ 442,322	\$ 1,002,852	\$ 320,931	\$ 2,538,189

APPROPRIATIONS

General Government	\$ -	\$ -	\$ 300,000	\$ 718,836
Judicial	\$ 350,000	\$ 1,002,851	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ 199,631
Contingencies	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 350,000	\$ 1,002,851	\$ 300,000	\$ 918,467
Interfund Transfers	\$ -	\$ -	\$ -	\$ 450,000
TOTAL OPERATING APPROPRIATIONS	\$ 350,000	\$ 1,002,851	\$ 300,000	\$ 1,368,467
Appropriated Fund Balance	\$ 92,322	\$ 1	\$ 20,931	\$ 1,169,722
TOTAL APPROPRIATIONS	\$ 442,322	\$ 1,002,852	\$ 320,931	\$ 2,538,189

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

County Road and Bridge	Flood Control Cash	Storm Water Mitigation	Law Library
207	208	209	210

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$ 11,733,079	\$ 72,809,790	\$ 5,971,863	\$ 49,318
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 11,733,079	\$ 72,809,790	\$ 5,971,863	\$ 49,318

Revenue

Property Taxes	\$ 400	\$ 135,000	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ 100,000	\$ -	\$ 75,000	\$ -
Intergovernmental Revenue	\$ 388,000	\$ 15,000	\$ -	\$ -
Fees on Motor Vehicles	\$ 15,520,000	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 350,000	\$ -	\$ 1,900,000	\$ 490,000
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ 1,000	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 48,900	\$ 200,000	\$ 25,000	\$ 85,600
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 16,408,300	\$ 350,000	\$ 2,000,000	\$ 575,600
Interfund Transfer	\$ -	\$ -	\$ -	\$ 226,456
Total Revenues	\$ 16,408,300	\$ 350,000	\$ 2,000,000	\$ 802,056

TOTAL AVAILABLE FUNDS \$ 28,141,379 \$ 73,159,790 \$ 7,971,863 \$ 851,374

APPROPRIATIONS

General Government	\$ -	\$ 1,383,163	\$ 2,114,995	\$ -
Judicial	\$ -	\$ -	\$ -	\$ 839,724
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ 2,000,000	\$ -	\$ -
Highways	\$ 18,458,039	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ 2,633,532	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 21,091,571	\$ 3,383,163	\$ 2,114,995	\$ 839,724
Interfund Transfers	\$ 300,797	\$ 57,000,000	\$ 90,000	\$ -

TOTAL OPERATING APPROPRIATIONS \$ 21,392,368 \$ 60,383,163 \$ 2,204,995 \$ 839,724

Appropriated Fund Balance \$ 6,749,011 \$ 12,776,627 \$ 5,766,868 \$ 11,650

TOTAL APPROPRIATIONS \$ 28,141,379 \$ 73,159,790 \$ 7,971,863 \$ 851,374

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

Drug Court	Fire Code	Juvenile Case Manager	Dispute Resolution
211	212	213	214

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 188,196	\$ 4,098,135	\$ -	\$ 51,427
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 188,196	\$ 4,098,135	\$ -	\$ 51,427
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 95,000	\$ 1,500,000	\$ 360,000	\$ 520,000
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 800	\$ 10,000	\$ 300	\$ 150
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 95,800	\$ 1,510,000	\$ 360,300	\$ 520,150
Interfund Transfer	\$ -	\$ -	\$ -	\$ 44,113
Total Revenues	\$ 95,800	\$ 1,510,000	\$ 360,300	\$ 564,263
TOTAL AVAILABLE FUNDS	\$ 283,996	\$ 5,608,135	\$ 360,300	\$ 615,690

APPROPRIATIONS

General Government	\$ -	\$ -	\$ 360,300	\$ -
Judicial	\$ 152,855	\$ -	\$ -	\$ 615,690
Public Safety	\$ -	\$ 1,078,166	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ 31,500	\$ -	\$ -
Contingencies	\$ -	\$ 128,115	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 152,855	\$ 1,237,781	\$ 360,300	\$ 615,690
Interfund Transfers	\$ -	\$ 231,666	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 152,855	\$ 1,469,447	\$ 360,300	\$ 615,690
Appropriated Fund Balance	\$ 131,141	\$ 4,138,688	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 283,996	\$ 5,608,135	\$ 360,300	\$ 615,690

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

Domestic Relations Office	Justice of the Peace Technology	County and District Court Technology Fund	Courthouse Facilities
215	300	301	306

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 47,621	\$ 284,021	\$ 126,709	\$ 474,447
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 47,621	\$ 284,021	\$ 126,709	\$ 474,447
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ -	\$ 270,000	\$ 30,000	\$ 490,000
Fines and Forfeitures	\$ 350,000	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 250	\$ 700	\$ 400	\$ 2,000
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 350,250	\$ 270,700	\$ 30,400	\$ 492,000
Interfund Transfer	\$ 21,655	\$ -	\$ -	\$ -
Total Revenues	\$ 371,905	\$ 270,700	\$ 30,400	\$ 492,000
TOTAL AVAILABLE FUNDS	\$ 419,526	\$ 554,721	\$ 157,109	\$ 966,447

APPROPRIATIONS

General Government	\$ -	\$ -	\$ 29,775	\$ -
Judicial	\$ -	\$ 317,150	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ 412,613	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ 365,000
Contingencies	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 412,613	\$ 317,150	\$ 29,775	\$ 365,000
Interfund Transfers	\$ 6,913	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 419,526	\$ 317,150	\$ 29,775	\$ 365,000
Appropriated Fund Balance	\$ -	\$ 237,570	\$ 127,334	\$ 601,447
TOTAL APPROPRIATIONS	\$ 419,526	\$ 554,721	\$ 157,109	\$ 966,447

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

DA MILES Fund	DA Pre-trial Diversion Fund Program	Debt Service	Health and Life
332	333	400	501

AVAILABLE FUNDS

Beginning Balance					
Undesignated Funds	\$ 312,433	\$ 8,000	\$ 33,433,995	\$ 3,171,304	
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -	
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -	
Total Beginning Balance	\$ 312,433	\$ 8,000	\$ 33,433,995	\$ 3,171,304	
Revenue					
Property Taxes	\$ -	\$ -	\$ 92,870,000	\$ -	
Other Taxes	\$ -	\$ -	\$ -	\$ -	
Venue Taxes	\$ -	\$ -	\$ -	\$ -	
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -	
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -	
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	
Service Fees	\$ -	\$ 39,000	\$ -	\$ -	
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -	
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -	
Other Revenue	\$ -	\$ 185,500	\$ 3,743,352	\$ -	
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ 39,772,047	
Subtotal	\$ -	\$ 224,500	\$ 96,613,352	\$ 39,772,047	
Interfund Transfer	\$ -	\$ 312,433	\$ 11,302,694	\$ 2,997,205	
Total Revenues	\$ -	\$ 536,933	\$ 107,916,046	\$ 42,769,252	
TOTAL AVAILABLE FUNDS	\$ 312,433	\$ 544,933	\$ 141,350,041	\$ 45,940,556	

APPROPRIATIONS

General Government	\$ -	\$ -	\$ -	\$ 42,946,113	
Judicial	\$ -	\$ 146,480	\$ -	\$ -	
Public Safety	\$ -	\$ -	\$ -	\$ -	
Education and Recreation	\$ -	\$ -	\$ -	\$ -	
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Highways	\$ -	\$ -	\$ -	\$ -	
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -	
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -	
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	
Contingencies	\$ -	\$ -	\$ -	\$ -	
Debt Service	\$ -	\$ -	\$ 107,729,879	\$ -	
Subtotal	\$ -	\$ 146,480	\$ 107,729,879	\$ 42,946,113	
Interfund Transfers	\$ 312,433	\$ -	\$ -	\$ -	
TOTAL OPERATING APPROPRIATIONS	\$ 312,433	\$ 146,480	\$ 107,729,879	\$ 42,946,113	
Appropriated Fund Balance	\$ (0)	\$ 398,453	\$ 33,620,162	\$ 2,994,443	
TOTAL APPROPRIATIONS	\$ 312,433	\$ 544,933	\$ 141,350,041	\$ 45,940,556	

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

Workers Compensation	Fleet Maintenance	Records Management Center	OPEB
502	504	505	506

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 391,680	\$ 307,278	\$ 317,495	\$ 288,007
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 391,680	\$ 307,278	\$ 317,495	\$ 288,007
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 15,000	\$ 700,000	\$ 229,388	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ 1,000	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ -	\$ -	\$ -	\$ 10,000
Insurance Premiums Revenue	\$ 2,261,015	\$ -	\$ -	\$ 2,516,878
Subtotal	\$ 2,276,015	\$ 701,000	\$ 229,388	\$ 2,526,878
Interfund Transfer	\$ -	\$ -	\$ 99,531	\$ 5,064,408
Total Revenues	\$ 2,276,015	\$ 701,000	\$ 328,919	\$ 7,591,286
TOTAL AVAILABLE FUNDS	\$ 2,667,695	\$ 1,008,278	\$ 646,414	\$ 7,879,293

APPROPRIATIONS

General Government	\$ 2,415,021	\$ 980,055	\$ 364,724	\$ 7,879,293
Judicial	\$ -	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ 50,000	\$ -	\$ 25,577	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 2,465,021	\$ 980,055	\$ 390,301	\$ 7,879,293
Interfund Transfers	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 2,465,021	\$ 980,055	\$ 390,301	\$ 7,879,293
Appropriated Fund Balance	\$ 202,674	\$ 28,223	\$ 256,113	\$ 0
TOTAL APPROPRIATIONS	\$ 2,667,695	\$ 1,008,278	\$ 646,414	\$ 7,879,293

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

Venue	Firing Range	Technology Improvement	Capital Projects
507	512	565	700

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 156,945,192	\$ 32,973	\$ 671,028	\$ 199,647,450
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 156,945,192	\$ 32,973	\$ 671,028	\$ 199,647,450
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ 24,500,000	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ 1,500,000	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 1,300,000	\$ -	\$ 943,950	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 15,000	\$ 20	\$ -	\$ -
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 27,315,000	\$ 20	\$ 943,950	\$ -
Interfund Transfer	\$ -	\$ 177,269	\$ 1,331,348	\$ -
Total Revenues	\$ 27,315,000	\$ 177,289	\$ 2,275,298	\$ -
TOTAL AVAILABLE FUNDS	\$ 184,260,192	\$ 210,262	\$ 2,946,326	\$ 199,647,450

APPROPRIATIONS

General Government	\$ 2,207,736	\$ 210,261	\$ 2,414,774	\$ -
Judicial	\$ -	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ 25,000,000	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ 66,262,355
Contingencies	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ 25,810,605	\$ -	\$ -	\$ -
Subtotal	\$ 53,018,341	\$ 210,261	\$ 2,414,774	\$ 66,262,355
Interfund Transfers	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 53,018,341	\$ 210,261	\$ 2,414,774	\$ 66,262,355
Appropriated Fund Balance	\$ 131,241,851	\$ 0	\$ 531,552	\$ 133,385,094
TOTAL APPROPRIATIONS	\$ 184,260,192	\$ 210,262	\$ 2,946,326	\$ 199,647,450

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

ATD and TxDOT Multi-Year Projects	Flood Control Multi-Year Projects	Fleet Acquisition Fund	Grants-In-Aid
701	702	703	800

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 99,157,602	\$ 279,585,441	\$ 215,128	\$ 0
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 99,157,602	\$ 279,585,441	\$ 215,128	\$ 0
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ 14,500,000	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ 7,500,000	\$ -	\$ -	\$ 20,675,347
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 47,000	\$ -	\$ -	\$ 46,500
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 22,047,000	\$ -	\$ -	\$ 20,721,847
Interfund Transfer	\$ -	\$ 57,000,000	\$ 2,532,403	\$ 725,717
Total Revenues	\$ 22,047,000	\$ 57,000,000	\$ 2,532,403	\$ 21,447,564
TOTAL AVAILABLE FUNDS	\$ 121,204,602	\$ 336,585,441	\$ 2,747,531	\$ 21,447,564

APPROPRIATIONS

General Government	\$ -	\$ -	\$ 2,693,490	\$ 882,999
Judicial	\$ -	\$ -	\$ -	\$ 2,170,923
Public Safety	\$ -	\$ -	\$ -	\$ 2,576,579
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ 174,877
Highways	\$ 16,166,020	\$ 94,000,000	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ 15,642,187
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 16,166,020	\$ 94,000,000	\$ 2,693,490	\$ 21,447,564
Interfund Transfers	\$ 9,296,263	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 25,462,283	\$ 94,000,000	\$ 2,693,490	\$ 21,447,564
Appropriated Fund Balance	\$ 95,742,320	\$ 242,585,441	\$ 54,041	\$ 0
TOTAL APPROPRIATIONS	\$ 121,204,602	\$ 336,585,441	\$ 2,747,531	\$ 21,447,564

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2016

HOME Program	CDBG Program	CIED
802	803	815

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ -	\$ -	\$ -	\$ 5,986,956
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ -	\$ -	\$ -	\$ 5,986,956
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ 487,489	\$ 2,106,523	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ -	\$ -	\$ -	\$ -
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 487,489	\$ 2,106,523	\$ -	\$ -
Interfund Transfer	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 487,489	\$ 2,106,523	\$ -	\$ -
TOTAL AVAILABLE FUNDS	\$ 487,489	\$ 2,106,523	\$ -	\$ 5,986,956

APPROPRIATIONS

General Government	\$ -	\$ -	\$ -	\$ 2,220,088
Judicial	\$ -	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ 1,275,000
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ 487,489	\$ 2,106,523	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 487,489	\$ 2,106,523	\$ -	\$ 3,495,088
Interfund Transfers	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 487,489	\$ 2,106,523	\$ -	\$ 3,495,088
Appropriated Fund Balance	\$ -	\$ -	\$ -	\$ 2,491,868
TOTAL APPROPRIATIONS	\$ 487,489	\$ 2,106,523	\$ -	\$ 5,986,956

**Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2016**

All Funds		
FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Adopted

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 1,068,249,153	\$ 911,248,788	\$ 963,201,524	
Total Beginning Balance	\$ 1,068,249,153	\$ 911,248,788	\$ 963,201,524	
Revenue				
Property Taxes	\$ 337,320,247	\$ 347,448,611	\$ 389,525,400	
Other Taxes	\$ 37,256,237	\$ 38,375,806	\$ 38,737,160	
Venue Taxes	\$ 24,583,721	\$ 25,340,678	\$ 24,500,000	
Licenses and Permits	\$ 2,258,666	\$ 2,048,566	\$ 2,219,000	
Intergovernmental Revenue	\$ 65,941,335	\$ 70,450,220	\$ 56,155,445	
Fees on Motor Vehicles	\$ 41,260,039	\$ 42,770,151	\$ 42,700,075	
Commission on Ad Valorem Taxes	\$ 6,449,572	\$ 6,342,101	\$ 6,507,000	
Service Fees	\$ 20,896,197	\$ 22,710,898	\$ 21,761,481	
Fines and Forfeitures	\$ 13,504,380	\$ 11,508,222	\$ 11,657,000	
Proceeds from Sales of Assets	\$ 1,280,128	\$ 1,327,300	\$ 1,094,700	
Proceeds from Debt	\$ 73,221,796	\$ 432,544,510	\$ -	
Other Revenue	\$ 9,010,624	\$ 11,044,729	\$ 8,996,322	
Insurance Premiums Revenue	\$ 39,789,480	\$ 43,376,964	\$ 44,549,940	
Subtotal	\$ 672,772,422	\$ 1,055,288,756	\$ 648,403,522	
Interfund Transfer	\$ 24,055,500	\$ 24,850,078	\$ 81,962,983	
Total Revenues	\$ 696,827,921	\$ 1,080,138,834	\$ 730,366,505	
TOTAL AVAILABLE FUNDS	\$ 1,765,077,074	\$ 1,991,387,622	\$ 1,693,568,029	

APPROPRIATIONS

General Government	\$ 138,260,659	\$ 158,135,792	\$ 165,030,452	
Judicial	\$ 87,241,227	\$ 92,801,226	\$ 94,883,027	
Public Safety	\$ 172,312,459	\$ 184,959,527	\$ 187,368,882	
Education and Recreation	\$ 2,934,188	\$ 3,102,342	\$ 3,936,174	
Capital Projects	\$ 3,481,703	\$ 1,119,658	\$ 3,449,877	
Highways	\$ 79,296,393	\$ 99,850,783	\$ 136,062,672	
Health and Public Welfare	\$ 24,413,721	\$ 22,057,670	\$ 26,600,172	
Intergovernmental Expenditures	\$ 49,128,194	\$ 50,000,000	\$ 25,000,000	
Capital Expenditures	\$ 78,292,090	\$ 64,864,924	\$ 69,567,595	
Contingencies	\$ -	\$ -	\$ 20,952,992	
Debt Service	\$ 194,412,152	\$ 326,965,484	\$ 133,540,484	
Subtotal	\$ 829,772,786	\$ 1,003,857,405	\$ 866,392,327	
Interfund Transfers	\$ 24,055,500	\$ 24,328,693	\$ 81,394,655	
TOTAL OPERATING APPROPRIATIONS	\$ 853,828,286	\$ 1,028,186,098	\$ 947,786,981	
Appropriated Fund Balance	\$ 911,248,788	\$ 963,201,524	\$ 745,781,048	
TOTAL APPROPRIATIONS	\$ 1,765,077,074	\$ 1,991,387,622	\$ 1,693,568,029	

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2016

General Fund		
FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Adopted

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$ 72,460,240	\$ 80,957,049	\$ 71,327,822
Total Beginning Balance	\$ 72,460,240	\$ 80,957,049	\$ 71,327,822

Revenue

Property Taxes	\$ 258,344,656	\$ 269,572,593	\$ 296,520,000
Other Taxes	\$ 20,766,098	\$ 23,592,334	\$ 24,237,160
Venue Taxes	\$ -	\$ -	\$ -
Licenses and Permits	\$ 2,144,721	\$ 1,837,179	\$ 2,044,000
Intergovernmental Revenue	\$ 22,662,929	\$ 23,405,310	\$ 23,483,086
Fees on Motor Vehicles	\$ 26,064,761	\$ 26,610,302	\$ 27,180,075
Commission on Ad Valorem Taxes	\$ 6,449,572	\$ 6,342,101	\$ 6,507,000
Service Fees	\$ 4,184,551	\$ 4,352,361	\$ 4,689,993
Fines and Forfeitures	\$ 12,650,790	\$ 11,038,799	\$ 11,195,000
Proceeds from Sales of Assets	\$ 1,161,640	\$ 1,311,819	\$ 1,092,700
Proceeds from Debt	\$ -	\$ -	\$ -
Other Revenue	\$ 5,303,487	\$ 4,556,178	\$ 4,507,550
Insurance Premiums Revenue	\$ -	\$ -	\$ -
Subtotal	\$ 359,733,205	\$ 372,618,976	\$ 401,456,564
Interfund Transfer	\$ -	\$ -	\$ -
Total Revenues	\$ 359,733,205	\$ 372,618,976	\$ 401,456,564

TOTAL AVAILABLE FUNDS	\$ 432,193,445	\$ 453,576,025	\$ 472,784,386
------------------------------	-----------------------	-----------------------	-----------------------

APPROPRIATIONS

General Government	\$ 76,558,732	\$ 85,366,778	\$ 85,945,938
Judicial	\$ 81,452,979	\$ 87,885,594	\$ 89,135,354
Public Safety	\$ 168,205,144	\$ 182,126,519	\$ 183,714,137
Education and Recreation	\$ 2,918,934	\$ 3,102,342	\$ 3,936,174
Capital Projects	\$ -	\$ -	\$ -
Highways	\$ 6,499,891	\$ 6,906,394	\$ 7,438,614
Health and Public Welfare	\$ 5,554,987	\$ 7,380,329	\$ 7,951,361
Intergovernmental Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ 20,824,877
Debt Service	\$ -	\$ -	\$ -
Subtotal	\$ 341,190,667	\$ 372,767,957	\$ 398,946,454
Interfund Transfers	\$ 10,045,729	\$ 9,480,246	\$ 13,607,052

TOTAL OPERATING APPROPRIATIONS	\$ 351,236,396	\$ 382,248,203	\$ 412,553,506
---------------------------------------	-----------------------	-----------------------	-----------------------

Appropriated Fund Balance	\$ 80,957,049	\$ 71,327,822	\$ 60,230,880
----------------------------------	----------------------	----------------------	----------------------

TOTAL APPROPRIATIONS	\$ 432,193,445	\$ 453,576,025	\$ 472,784,386
-----------------------------	-----------------------	-----------------------	-----------------------

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2016

Special Revenue Funds		
FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Adopted

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$ 33,141,593	\$ 36,203,527	\$ 33,166,260
Total Beginning Balance	\$ 33,141,593	\$ 36,203,527	\$ 33,166,260
Revenue			
Property Taxes	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ 80,667	\$ 75,000
Intergovernmental Revenue	\$ 26,509,617	\$ 17,110,400	\$ 23,269,359
Fees on Motor Vehicles	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -
Service Fees	\$ 12,976,919	\$ 14,439,665	\$ 13,533,150
Fines and Forfeitures	\$ 853,590	\$ 469,423	\$ 462,000
Proceeds from Sales of Assets	\$ 1,746	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -
Other Revenue	\$ 1,505,752	\$ 645,683	\$ 424,500
Insurance Premiums Revenue	\$ -	\$ -	\$ -
Subtotal	\$ 41,847,624	\$ 32,745,838	\$ 37,764,009
Interfund Transfer	\$ 1,366,134	\$ 1,802,690	\$ 1,458,125
Total Revenues	\$ 43,213,758	\$ 34,548,528	\$ 39,222,134
TOTAL AVAILABLE FUNDS	\$ 76,355,351	\$ 70,752,055	\$ 72,388,394

APPROPRIATIONS

General Government	\$ 8,253,409	\$ 13,632,876	\$ 15,589,884
Judicial	\$ 5,788,248	\$ 4,915,631	\$ 5,747,673
Public Safety	\$ 3,173,343	\$ 2,833,009	\$ 3,654,745
Education and Recreation	\$ -	\$ -	\$ -
Capital Projects	\$ 120,072	\$ 153,555	\$ 1,449,877
Highways	\$ -	\$ -	\$ -
Health and Public Welfare	\$ 18,588,983	\$ 14,677,341	\$ 18,648,812
Intergovernmental Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	\$ 3,569,862	\$ 514,861	\$ 596,131
Contingencies	\$ -	\$ -	\$ 128,115
Debt Service	\$ -	\$ -	\$ -
Subtotal	\$ 39,493,917	\$ 36,727,273	\$ 45,815,236
Interfund Transfers	\$ 657,907	\$ 858,522	\$ 1,190,543
TOTAL OPERATING APPROPRIATIONS	\$ 40,151,824	\$ 37,585,795	\$ 47,005,779
Appropriated Fund Balance	\$ 36,203,527	\$ 33,166,260	\$ 25,382,615
TOTAL APPROPRIATIONS	\$ 76,355,351	\$ 70,752,055	\$ 72,388,394

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2016

Capital Projects Funds		
FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Adopted

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$ 733,148,897	\$ 626,402,799	\$ 662,933,361
Total Beginning Balance	\$ 733,148,897	\$ 626,402,799	\$ 662,933,361
Revenue			
Property Taxes	\$ 8,923,630	\$ 11,696,403	\$ 135,400
Other Taxes	\$ 16,490,139	\$ 14,783,472	\$ 14,500,000
Venue Taxes	\$ -	\$ -	\$ -
Licenses and Permits	\$ 113,945	\$ 130,720	\$ 100,000
Intergovernmental Revenue	\$ 14,022,478	\$ 15,784,510	\$ 7,903,000
Fees on Motor Vehicles	\$ 15,195,278	\$ 16,159,849	\$ 15,520,000
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -
Service Fees	\$ 440,470	\$ 567,431	\$ 350,000
Fines and Forfeitures	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ 56,510	\$ 4,257	\$ 1,000
Proceeds from Debt	\$ -	\$ 150,473,945	\$ -
Other Revenue	\$ 503,691	\$ 421,854	\$ 295,900
Insurance Premiums Revenue	\$ -	\$ -	\$ -
Subtotal	\$ 55,746,141	\$ 210,022,441	\$ 38,805,300
Interfund Transfer	\$ 4,000,000	\$ -	\$ 57,000,000
Total Revenues	\$ 59,746,141	\$ 210,022,441	\$ 95,805,300
TOTAL AVAILABLE FUNDS	\$ 792,895,038	\$ 836,425,240	\$ 758,738,661

APPROPRIATIONS

General Government	\$ 3,626,395	\$ 1,289,153	\$ 1,383,163
Judicial	\$ -	\$ -	\$ -
Public Safety	\$ 933,972	\$ -	\$ -
Education and Recreation	\$ 15,254	\$ -	\$ -
Capital Projects	\$ 3,361,631	\$ 966,103	\$ 2,000,000
Highways	\$ 72,796,502	\$ 92,944,389	\$ 128,624,059
Health and Public Welfare	\$ 269,751	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	\$ 72,136,870	\$ 64,302,309	\$ 68,895,887
Contingencies	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -
Subtotal	\$ 153,140,375	\$ 159,501,954	\$ 200,903,109
Interfund Transfers	\$ 13,351,864	\$ 13,989,925	\$ 66,597,060
TOTAL OPERATING APPROPRIATIONS	\$ 166,492,239	\$ 173,491,879	\$ 267,500,168
Appropriated Fund Balance	\$ 626,402,799	\$ 662,933,361	\$ 491,238,492
TOTAL APPROPRIATIONS	\$ 792,895,038	\$ 836,425,240	\$ 758,738,661

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2016

Debt Service Funds		
FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Adopted

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$ 66,694,458	\$ 50,695,263	\$ 33,433,995
Total Beginning Balance	\$ 66,694,458	\$ 50,695,263	\$ 33,433,995
Revenue			
Property Taxes	\$ 70,051,961	\$ 66,179,615	\$ 92,870,000
Other Taxes	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ 2,746,311	\$ 150,000	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -
Service Fees	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ 57,050	\$ 10,875	\$ -
Proceeds from Debt	\$ 73,221,796	\$ 207,070,565	\$ -
Other Revenue	\$ 1,552,929	\$ 5,320,505	\$ 3,743,352
Insurance Premiums Revenue	\$ -	\$ -	\$ -
Subtotal	\$ 147,630,047	\$ 278,731,560	\$ 96,613,352
Interfund Transfer	\$ 9,801,864	\$ 9,851,879	\$ 11,302,694
Total Revenues	\$ 157,431,911	\$ 288,583,439	\$ 107,916,046
TOTAL AVAILABLE FUNDS	\$ 224,126,369	\$ 339,278,702	\$ 141,350,041

APPROPRIATIONS

General Government	\$ -	\$ -	\$ -
Judicial	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -
Debt Service	\$ 173,431,106	\$ 305,844,707	\$ 107,729,879
Subtotal	\$ 173,431,106	\$ 305,844,707	\$ 107,729,879
Interfund Transfers	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 173,431,106	\$ 305,844,707	\$ 107,729,879
Appropriated Fund Balance	\$ 50,695,263	\$ 33,433,995	\$ 33,620,162
TOTAL APPROPRIATIONS	\$ 224,126,369	\$ 339,278,702	\$ 141,350,041

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2016

Internal Service Funds		
FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Adopted

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$ 2,505,083	\$ 3,825,754	\$ 5,394,894
Total Beginning Balance	\$ 2,505,083	\$ 3,825,754	\$ 5,394,894
Revenue			
Property Taxes	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -
Service Fees	\$ 1,994,257	\$ 2,051,441	\$ 1,888,338
Fines and Forfeitures	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ 3,182	\$ 349	\$ 1,000
Proceeds from Debt	\$ -	\$ -	\$ -
Other Revenue	\$ 104,587	\$ 49,813	\$ 10,020
Insurance Premiums Revenue	\$ 39,789,480	\$ 43,376,964	\$ 44,549,940
Subtotal	\$ 41,891,506	\$ 45,478,567	\$ 46,449,298
Interfund Transfer	\$ 8,887,502	\$ 13,195,509	\$ 12,202,164
Total Revenues	\$ 50,779,008	\$ 58,674,076	\$ 58,651,462
TOTAL AVAILABLE FUNDS	\$ 53,284,091	\$ 62,499,830	\$ 64,046,355

APPROPRIATIONS

General Government	\$ 49,430,837	\$ 57,057,182	\$ 59,903,731
Judicial	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	\$ 27,500	\$ 47,754	\$ 75,577
Contingencies	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -
Subtotal	\$ 49,458,337	\$ 57,104,936	\$ 59,979,308
Interfund Transfers	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 49,458,337	\$ 57,104,936	\$ 59,979,308
Appropriated Fund Balance	\$ 3,825,754	\$ 5,394,894	\$ 4,067,047
TOTAL APPROPRIATIONS	\$ 53,284,091	\$ 62,499,830	\$ 64,046,355

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2016

Community Venue Project Fund		
FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Adopted

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$ 160,298,882	\$ 113,164,397	\$ 156,945,192
Total Beginning Balance	\$ 160,298,882	\$ 113,164,397	\$ 156,945,192
Revenue			
Property Taxes	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -
Venue Taxes	\$ 24,583,721	\$ 25,340,678	\$ 24,500,000
Licenses and Permits	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ 14,000,000	\$ 1,500,000
Fees on Motor Vehicles	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -
Service Fees	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000
Fines and Forfeitures	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ 75,000,000	\$ -
Other Revenue	\$ 40,178	\$ 50,696	\$ 15,000
Insurance Premiums Revenue	\$ -	\$ -	\$ -
Subtotal	\$ 25,923,899	\$ 115,691,374	\$ 27,315,000
Interfund Transfer	\$ -	\$ -	\$ -
Total Revenues	\$ 25,923,899	\$ 115,691,374	\$ 27,315,000
TOTAL AVAILABLE FUNDS	\$ 186,222,781	\$ 228,855,771	\$ 184,260,192

APPROPRIATIONS

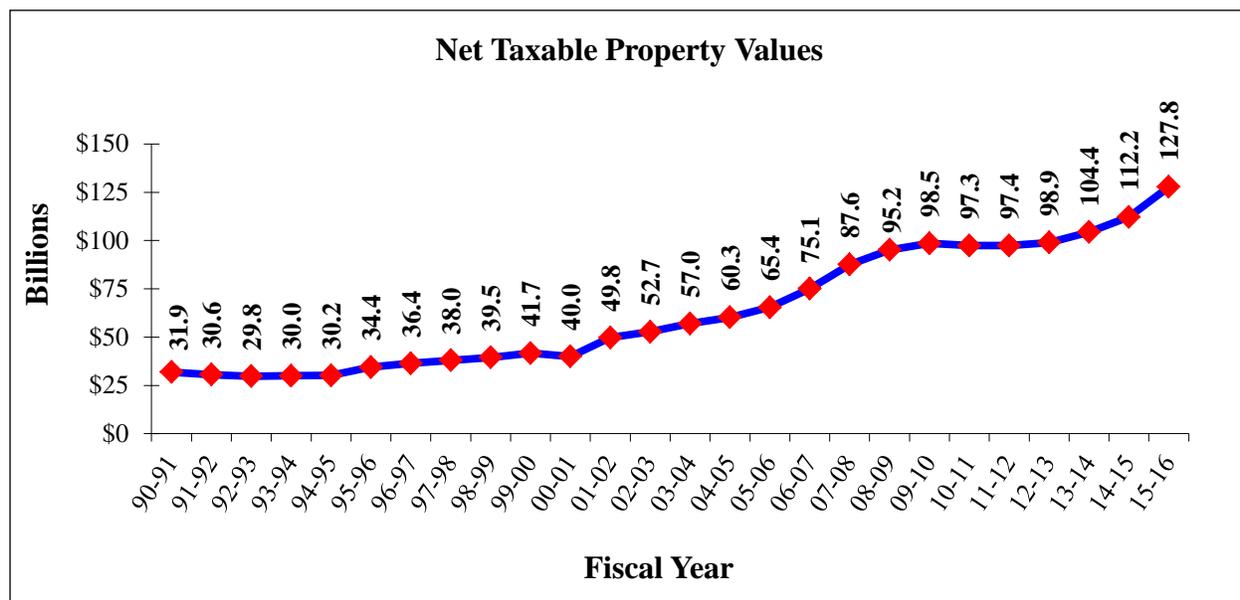
General Government	\$ 391,286	\$ 789,802	\$ 2,207,736
Judicial	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ 49,128,194	\$ 50,000,000	\$ 25,000,000
Capital Expenditures	\$ 2,557,858	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -
Debt Service	\$ 20,981,046	\$ 21,120,777	\$ 25,810,605
Subtotal	\$ 73,058,384	\$ 71,910,579	\$ 53,018,341
Interfund Transfers	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 73,058,384	\$ 71,910,579	\$ 53,018,341
Appropriated Fund Balance	\$ 113,164,397	\$ 156,945,192	\$ 131,241,851
TOTAL APPROPRIATIONS	\$ 186,222,781	\$ 228,855,771	\$ 184,260,192

REVENUES

Revenues are prepared and certified by the County Auditor in accordance with Texas State Statutes. The total Bexar County Adopted Budget for FY 2015-16 includes current revenue projections of \$730,366,505. The total revenue budget represents a decrease of \$349,772,329 (32.4 percent) when compared to FY 2014-15 estimated revenue of \$1,080,138,834. This decrease is primarily due to proceeds from bond issuances within the capital funds during FY 2014-15, which are not planned for FY 2015-16.

AD VALOREM TAXES

Ad valorem tax revenue is determined by three components: total appraised property value, the tax rate and the collection rate.



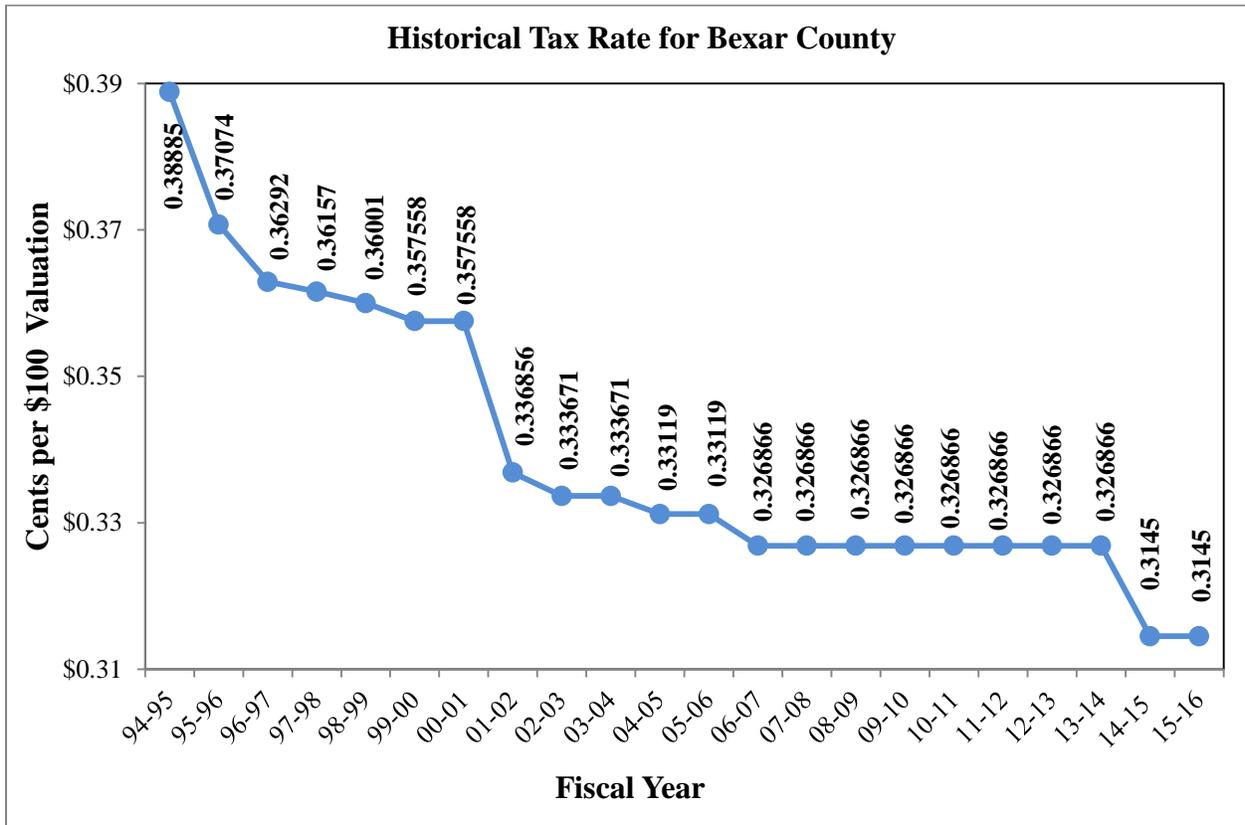
Graph 1: Net Taxable Property Values

The Bexar County Appraisal District establishes appraised property values within the County in accordance with State law. After several years of minimal growth in revenue, specifically in property tax revenue, this is the fifth year property values have increased consecutively.

Significant increases experienced in Bexar County were in FY 1995-96 (14.2 percent), FY 2006-07 (14.7 percent), and FY 2007-08 (16.7 percent). The increasing trend continued for a few years until FY 2010-11 when property values decreased by 1.2 percent and remained relatively flat for FY 2011-12. Property tax values began to show steady increases again in FY 2012-13 (1.6 percent), FY 2013-14 (5.6 percent), and FY 2014-15 (7.5 percent).

This year certified values increased by nearly 14 percent, or \$15.6 billion. This increase is made up of two components. Property values on existing properties increased by \$11.6 billion and new property generated \$4 billion in additional value.

TAX RATE



Graph 2: Historical Tax Rate for Bexar County

The FY 2015-16 Adopted Budget has an ad valorem property tax rate of \$0.3145 per \$100 valuation, which remains the same as adopted in FY 2014-15. This rate represents a reduction of \$0.07435 or 19.1 percent since 1995 and validates the commitment of Commissioners Court to maintain fair and equitable tax policies. Bexar County saved taxpayers through exemptions for senior citizens, veterans, and also provides for a Homestead Exemption. When combined with the tax rate reductions, Commissioners Court enacted since 1994, the County has saved taxpayers more than \$103.4 million in FY 2015-16.

GENERAL FUND REVENUES

The adopted General Fund tax rate is \$0.2975. Overall, General Fund revenue increased \$28.8 million (7.7 percent) when compared to FY 2014-15 Estimates. Majority of the increase is in Ad Valorem Tax revenue, which increased \$27 million or 10.0 percent when compared to the FY 2014-15 Estimates. Ad Valorem Tax has continued to increase since the FY 2011-12 due to property values as seen in Graph 1.

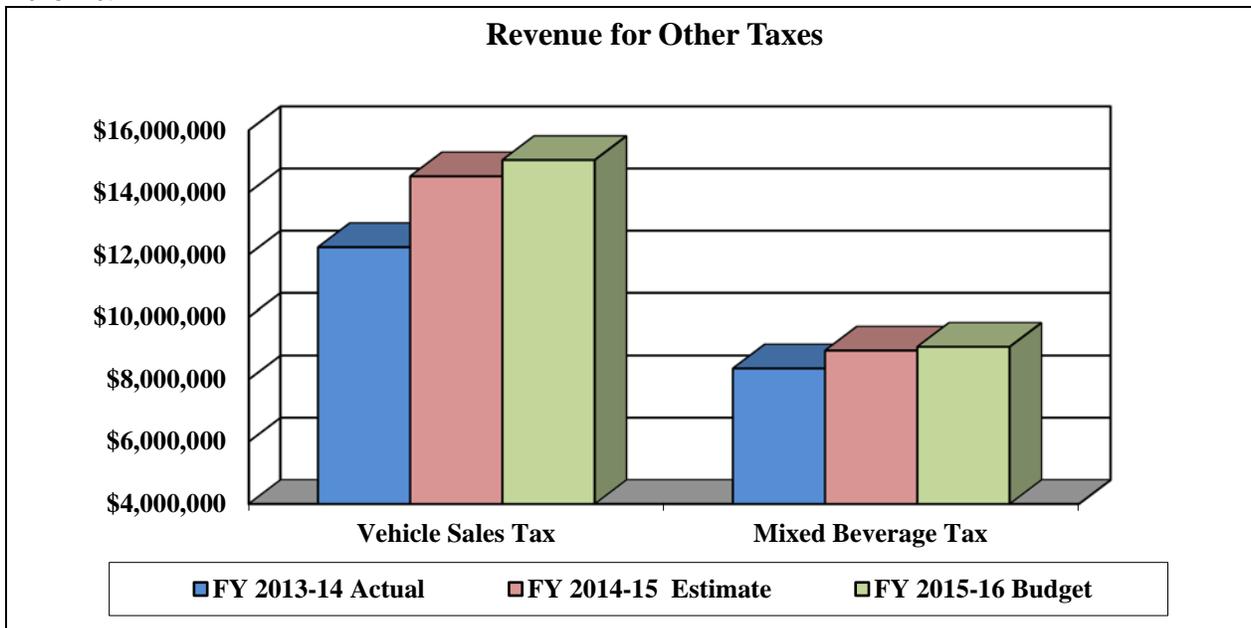
Other sources of revenue to the County include other taxes, licenses and permits, intergovernmental, service fees, fees on motor vehicles, commissions on ad valorem, fines and forfeitures, revenue from use of assets, and other revenue. Overall, there was an increase of \$1.9 million or 1.8 percent within these revenue sources. The following briefly describes the major revenue sources in each of these categories and discusses the projected changes in the amount of revenue.

Other Taxes

The Other Taxes category significant revenue in this category includes vehicle sales tax, mixed beverage tax and vehicle inventory tax overages. Overall, revenues in this category are projected to total \$24,237,160, which is an increase of \$644,826 (2.7 percent) when compared to FY 2014-15 Estimates.

The significant increase is due to increased vehicle sales tax, which is the largest revenue source in this category. For FY 2015-16, \$15,042,000 was certified, which is an increase of \$524,995 (3.6 percent) when compared to FY 2014-15 Estimates. It is anticipated that vehicle sales will continue to increase as the economy continues to stabilize. Another significant revenue source in this category is mixed beverage tax, which is projected to generate \$9,050,000, which increased \$121,034 (1.4 percent) when compared to FY 2014-15 Estimates. During the 83rd Texas Legislature, an additional mixed beverage tax was imposed on bars and restaurants, which has shown in revenue growth for the last few fiscal years.

Other revenue sources include rendition penalty, which is a penalty assessed by the Bexar County Appraisal District on property owners who fail to file a timely rendition statement or property report. This group also collects a vehicle inventory tax, which is an overpayment of vehicle inventory taxes that is not refunded within a three year period. These revenue sources are projected to generate \$145,160 in FY 2015-16.



Graph 3: Revenue for Other Taxes

Licenses & Permits

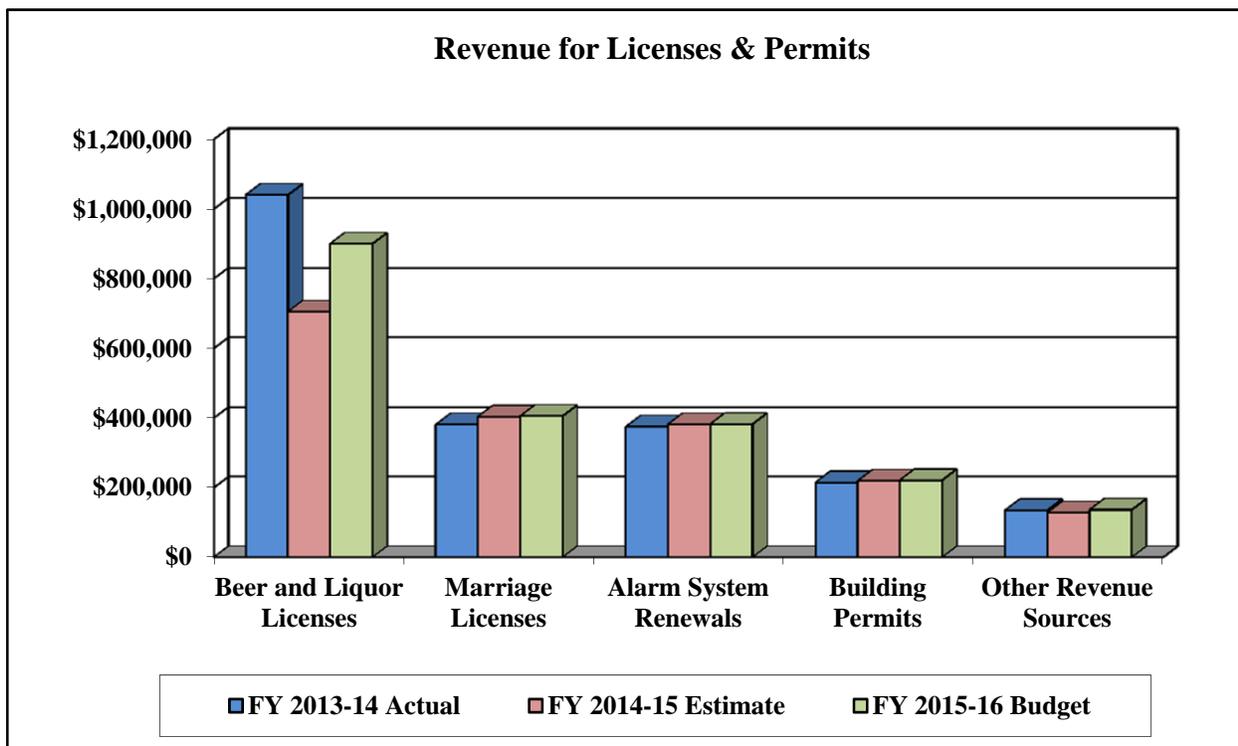
The Licenses and Permits category includes revenues such as marriage licenses, bondsmen licenses, initial alarm system and renewal alarm permits, septic and building permits, and beer and liquor licenses. Overall, the projected revenue in this category is \$2,044,000, which is an increase of \$206,821 (11.3 percent) when compared to the FY 2014-15 Estimates.

The largest revenue source in this category is beer and liquor license fees, which is projected to generate \$900,000 in FY 2015-16, which is an increase of \$194,726 (27.6 percent) when compared to FY 2014-15 Estimates.

Marriage licenses, is another significant revenue source. This revenue is projected to bring in \$405,000, which remained relatively flat when compared to FY 2014-15 Estimates.

Another significant revenue source is alarm system renewals, which is projected to generate \$382,000 in FY 2015-16, which is relatively flat when compared to FY 2014-15 estimates.

Building permits is projected to collect \$221,000 in FY 2015-16, which is comparatively flat to FY 2014-15 Estimates. Other revenue sources include bondsmen licenses and alarm system initial permits, which are noted in the graph below.



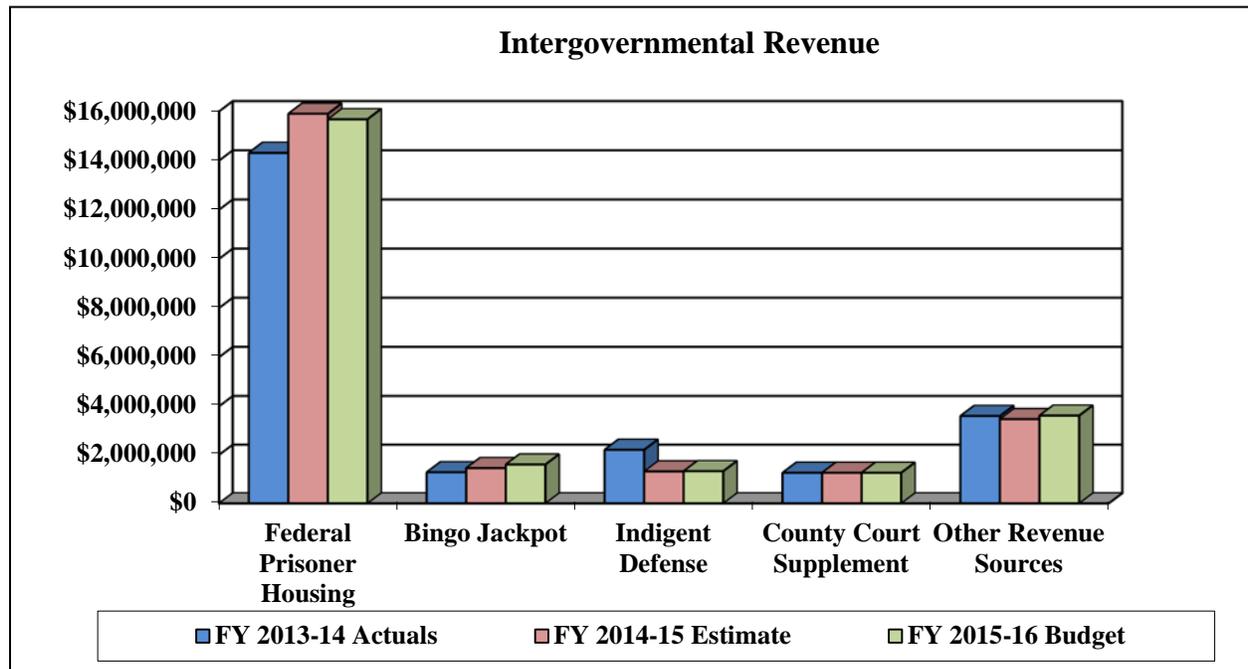
Graph 4: Revenue for Licenses & Permits

Intergovernmental Revenue

Intergovernmental Revenue includes payments from various federal, state, and local agencies for services provided by Bexar County. Overall, the projected revenue in this category is \$23,483,086, which is an increase of \$77,776 (less than 1 percent) when compared to the FY 2014-15 Estimates.

The largest revenue source in this category is Federal Prisoner Housing. Approximately \$15.6 million is projected to be collected during FY 2015-16, which is a decrease of \$222,742 (1.4 percent) when compared to FY 2014-15 Estimates. Bexar County receives compensation from the U.S. Department of Justice in the amount of \$64.95 per day per inmate to house Federal detainees. This revenue is dependent on the number of “man days” used within the Laredo Street Detention Facility. Overall, this is a net increase of around \$3 million for the General Fund since costs are also allocated for GEO Group, Inc. to maintain the facility.

Some of the other major intergovernmental revenue sources include bingo jackpot, indigent defense, and County Court case supplement (Section 51). The bingo jackpot revenue source is collected from persons who win a bingo prize above \$5.00 (5 percent of the prize amount). The County collects 50 percent of these revenues. The County is projected to collect \$1.6 million, which an increase of \$148,945 (10.3 percent) when compared to FY 2014-15 Estimates. The indigent defense revenue source is collected from the State as a partial reimbursement for local indigent defense expenses. The County began receiving this revenue in FY 2001-02 due to Senate Bill 7 (77th Legislative Session), which addressed the appointments of legal counsels for indigent defendants. The County is projected to receive \$1,326,000, which is relatively flat when compared to FY 2014-15 Estimates. The County Court supplement (Section 51) revenue source is received from the State to compensate for County Court judges’ salaries. The County is projected to receive \$1,260,000, which is flat when compared to FY 2014-15 Estimates. In FY 2013-14, the State awarded a one-time equalization payment to the County in the amount of \$895,313. Other revenue sources included in this group vary from cost collection recovery fees, jury State supplement pay, Title IV-D Community Supervision Federal supplement, school lunch program State supplement, and University Hospital System inter-local.



Graph 5: Intergovernmental Revenue

Service Fees

Service Fees include revenue from filing of court documents, court fine and fee collections, crime lab fees, certification fees, monitoring fees, commission fees, and various other fees for County services. Overall the projected revenue from this category for FY 2015-16 is \$27,180,075, which is an increase of \$569,773 (2.1 percent) when compared to FY 2014-15 Estimates. The major revenue sources include service fees, filing and recording fees, crime lab fees, court fees, and court appointed attorney fees.

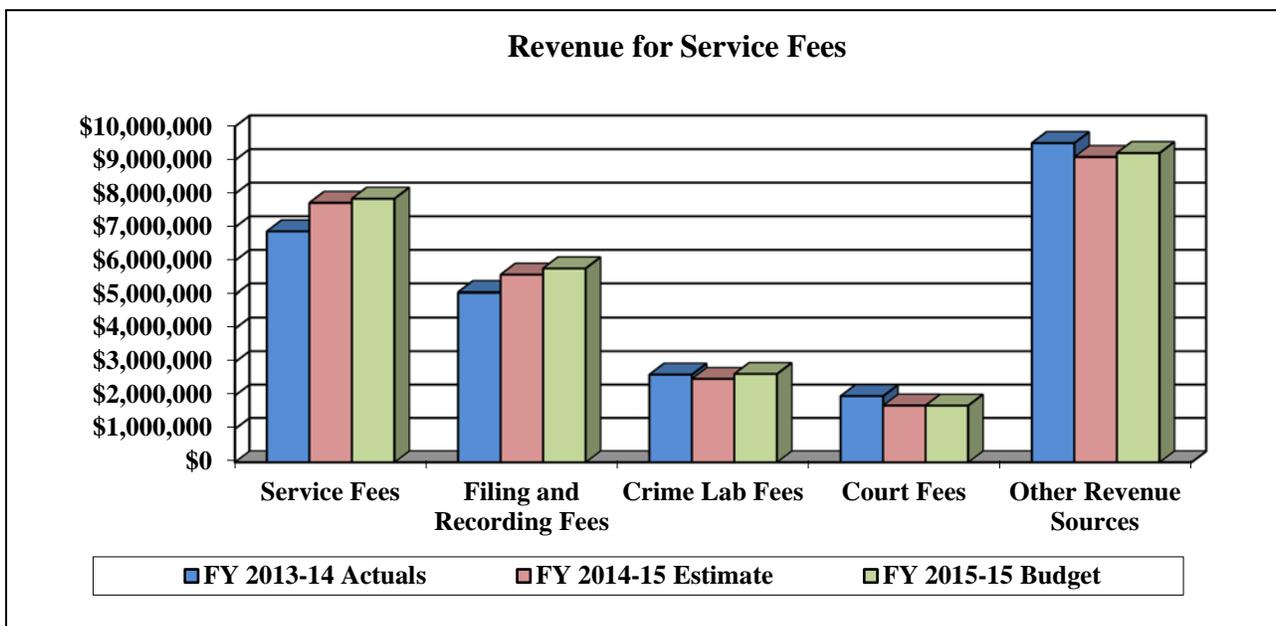
The largest revenue source in this category is collected from general service fees from offices, such as the County Clerk’s Office, District Clerk’s Office, Sheriff’s Office, Justice of the Peace Courts, and Constable Offices. The County is projected to collect \$7,850,000 in FY 2015-16, which is an increase of \$121,387 (1.6 percent) when compared to FY 2014-15 Estimates. Within the last few fiscal years, the Justice of the Peace Courts have increased in service fee collections for civil legal papers, which are the primary contributors to this revenue stream.

The filing and recordings revenue source is projected to collect \$5,775,000 in FY 2015-16, which is an increase of \$186,000 (3.3 percent) when compared to FY 2014-15 Estimates. Filings and recordings are based on the number of County Clerk filings within the County.

Crime lab fees are projected to collect \$2,645,000, which is an increase of \$146,152 (5.8 percent) when compared to FY 2014-15 Estimates. The crime lab fee is based on a fee schedule charged to outside agencies, such as the City of San Antonio and/or the surrounding areas for services provided by the Bexar County Criminal Laboratory.

Court fees are projected to collect \$1,700,000, which is relatively flat when compared to FY 2014-15 Estimates. Court fees are collected based on the amounts assessed by the elected Judges of the court, which is also known as court costs.

Other revenue sources included in this group vary from court appointed attorney fees assessed by criminal Judges, commission fees collected mostly by the Sheriff’s Office for cost of seizure and sale of property on delinquent property, and certification fees of legal documents obtained from the Clerks’ Offices.



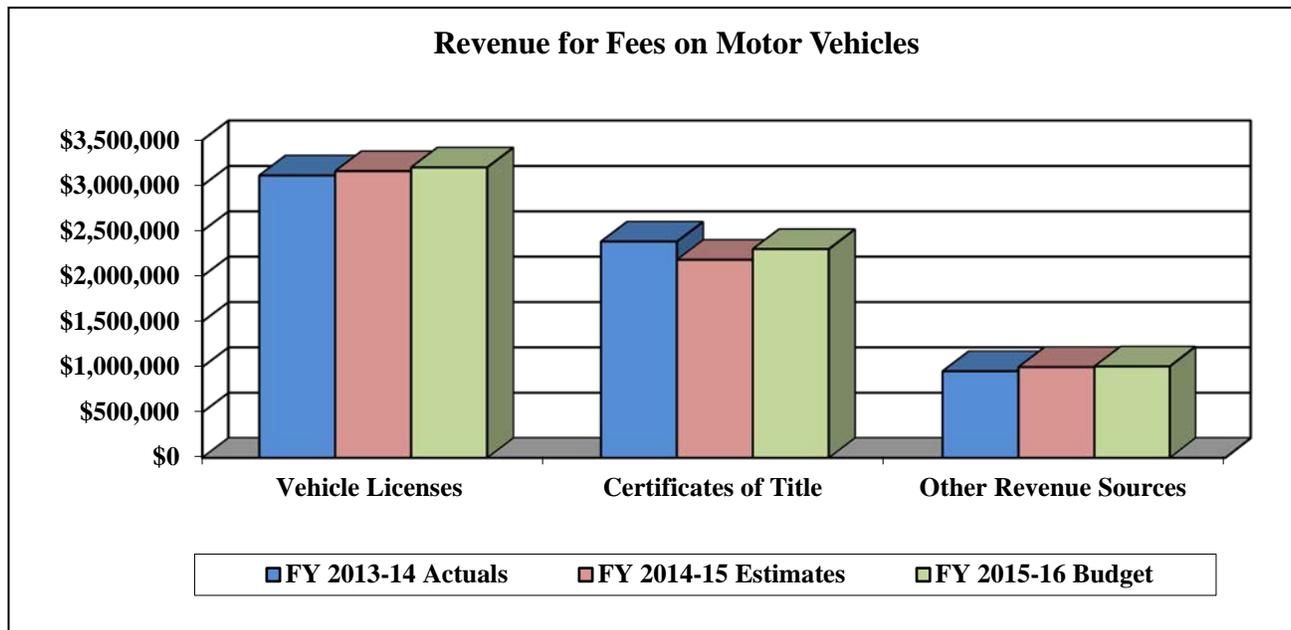
Graph 6: Revenue for Service Fees

Fees on Motor Vehicles

Fees on Motor Vehicles include vehicle licenses, certificates of titles, transfers of title, mail registration fees, child safety fee, and duplicate license receipts. Overall, the projected revenue in this category for FY 2015-16 is \$6,507,000, which is an increase of \$164,899 (2.6 percent) when compared to FY 2014-15 Estimates.

One of the major revenue sources in this category is vehicle licenses. These are fees paid by individuals registering a vehicle in Bexar County. The County This revenue projected to generate \$3,200,000, which an increase of \$40,604 (1.3 percent) when compared to FY 2014-15 Estimates. The other major revenue source is certificates of title, which is projected to generate \$2,300,000, which is an increase of \$117,320 (5.4 percent) when compared to FY 2014-15 Estimates.

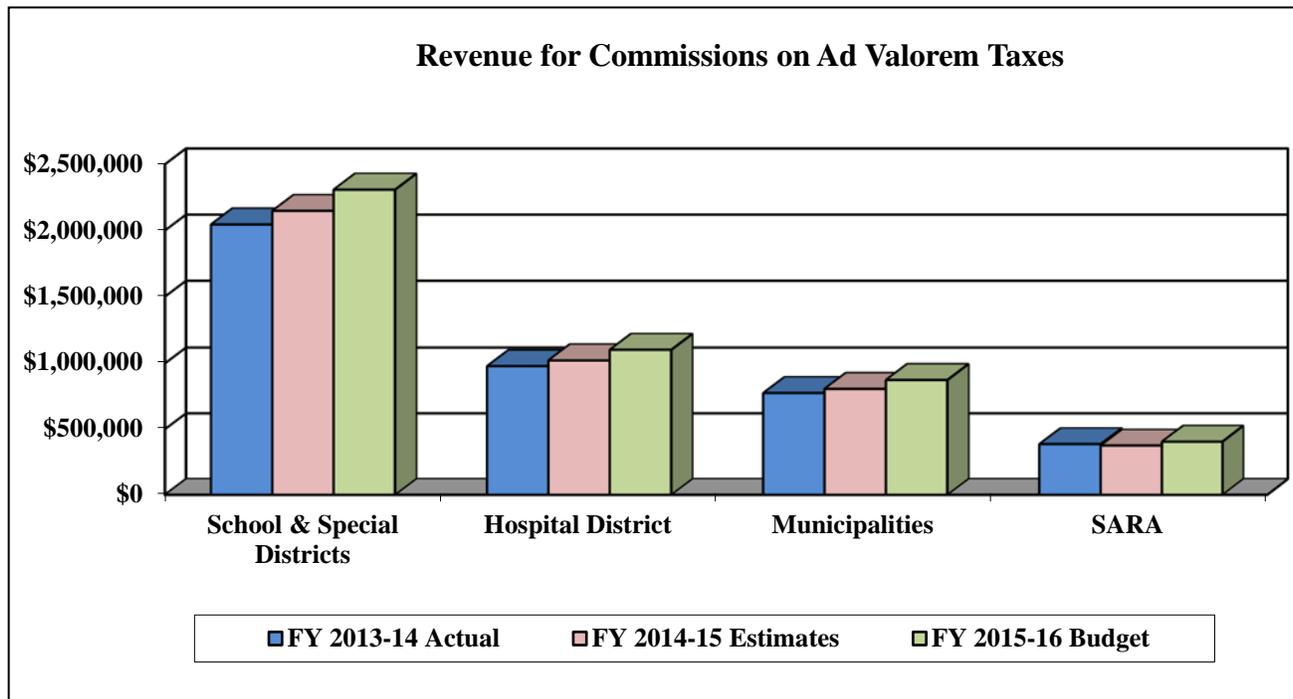
The remaining revenue in this group include transfers of title, mail registration fee which is charged when an individual registers a vehicle by mail, child safety fee which is charged with each vehicle registration, and duplicate license receipts which is charged upon an application for a duplicate license.



Graph 7: Revenue for Fees on Motor Vehicles

Commission on Ad Valorem Taxes

Commissions on Ad Valorem Taxes include special fees for taxes collected on behalf of other entities such as school districts, the hospital district, or other special districts. This fee is calculated annually by the Tax Assessor-Collector's Office. The County collects these fees from the Hospital District, school and special districts, San Antonio River Authority (SARA), and various municipalities with the unincorporated area. Overall, the projected revenue in this category for FY 2015-16 is \$4,689,993, which is an increase of \$337,632 (7.8 percent) when compared to FY 2014-15 Estimates.

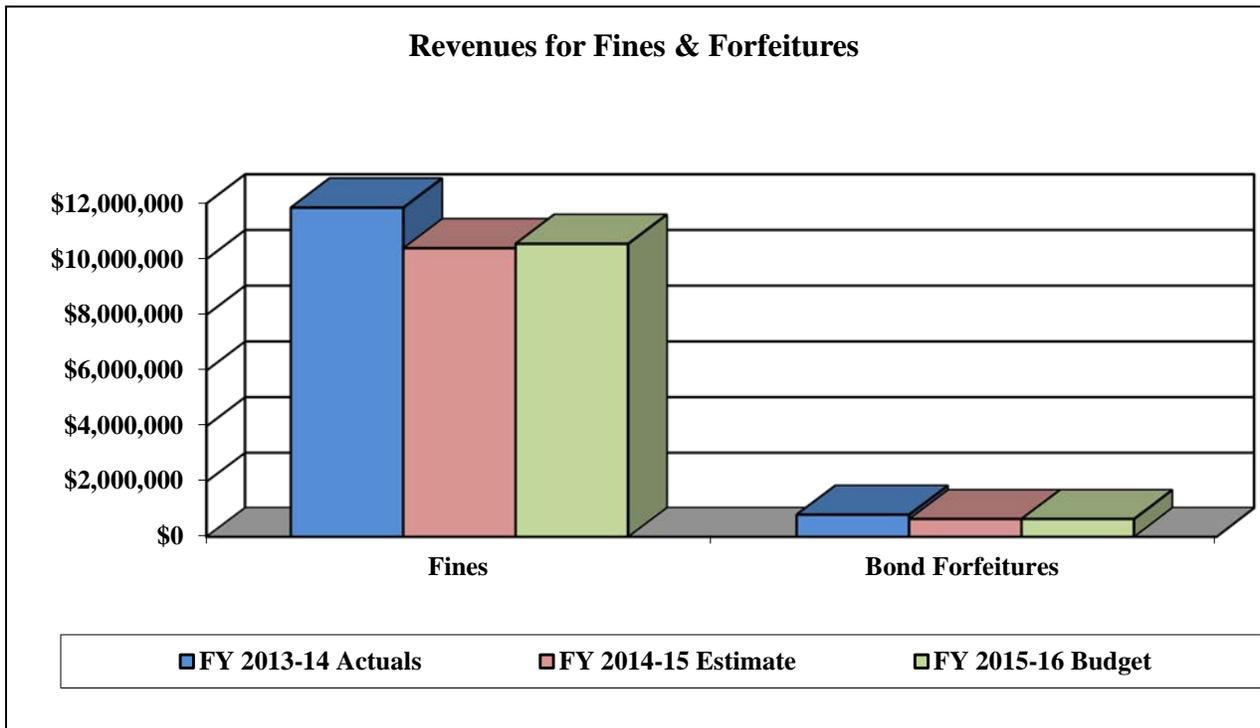


Graph 8: Revenue for Commissions on Ad Valorem Taxes

Fines and Forfeitures

Fines and Forfeitures include bond forfeitures and all fines generated through all the criminal courts in Bexar County. Overall, the projected revenue in this category for FY 2015-16 is \$11,195,000, which is an increase of \$156,201 (1.4 percent) when compared to FY 2014-15 Estimates.

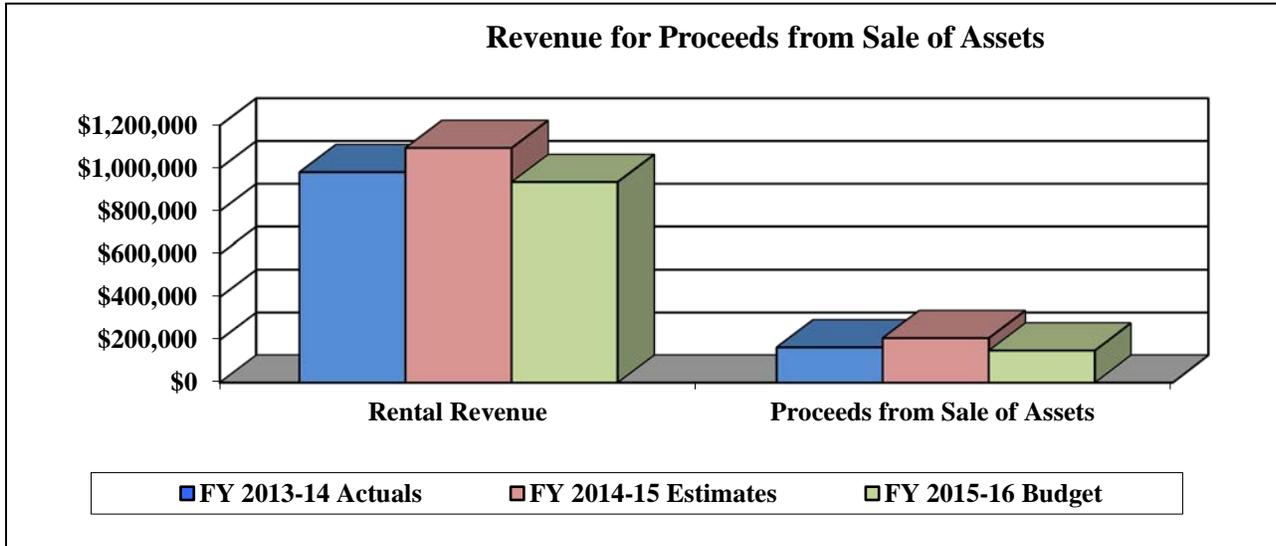
The largest revenue source in this category is collected from general fines, which are generated by fines assessed by a criminal court Judge to include the Justice of the Peace Courts, County Courts-At-Law, and Criminal District Courts. Fines are projected at \$10,550,000 for FY 2015-16, which is an increase of \$156,306 (1.5 percent) when compared to FY 2014-15 Estimates. The other revenue source in this group is bond forfeitures, which is revenue received when a defendant bound by a bond fails to appear in a criminal court. Bond forfeitures are projected to collect \$645,000 in FY 2015-16, which remained relatively flat when compared to the FY 2014-15 Estimates.



Graph 9: Revenue for General Fines

Proceeds from Sale of Assets

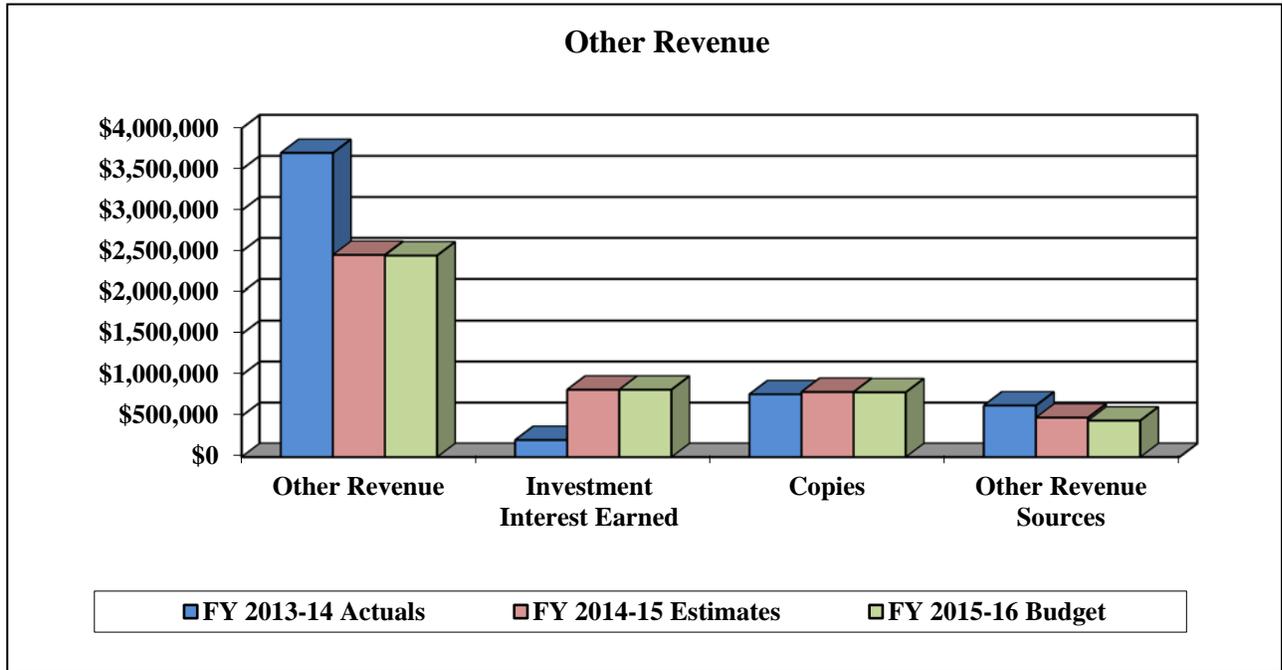
Proceeds from the Sale of Assets category includes rental revenue and any income received from the selling of county assets. Overall, this category is projected to generate \$1,092,700 in FY 2015-16, which is a decrease of \$219,119 (16.7 percent) when compared to FY 2014-15 Estimates. The largest source of revenue is from rental revenue, which is projected to be \$936,000, which is a decrease of \$159,154 (14.5 percent) when compared to the FY 2014-15 Estimate. The other revenue source in this group includes proceeds from the sale of assets, which depends on the amount a County asset is sold. This revenue is projected to generate \$150,000, which is a decrease of \$58,327 (28.0 percent) when compared to FY 2014-15 Estimates. The remaining revenue is collected from waste, scrap, and supplies, which contributes an insignificant amount to this revenue group.



Graph 10: Revenue for Proceeds from Sale of Assets

Other Revenue

Other Revenue includes miscellaneous revenue sources such as pay phone fees, investments interest earnings, copy fees, payment refunds, cashier overages, copies, and accounts payable discounts. Overall, this category is estimated to collect \$4,507,550 for FY 2015-16, which is a decrease of \$48,628 (1.1 percent). The majority of this revenue source is collected in the other revenue account, which includes the collection of pay phone fees from Central Magistration and the Adult Detention Center.



Graph 11: Other Revenue

OTHER FUNDS' REVENUE

Justice of the Peace Security Fund (Fund 112)

The Justice of the Peace Security Fund was created as a result of legislation passed by the 79th Texas Legislature. Effective September 1, 2005, a fee of \$4 is assessed to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Of the money collected, \$3 is deposited in the Courthouse Security Fund, and \$1 is deposited in the Justice of the Peace Security Fund. The FY 2015-16 Justice of the Peace Security Fund is projected to generate revenues in the amount of \$70,800, which is relatively flat when compared to FY 2014-15 Estimates.

Family Protection Fee (Fund 121)

Section 51.961 of the Texas Government Code provides for the mandatory collection of a \$15 fee by the District or County Clerk when a petition for divorce is filed. The statute provides that the monies collected through this fee are to be deposited into a special revenue account called the Family Protection Account. On August 10, 2010, Commissioners Court approved the use of the Family Protection Fee for costs associated with the prevention of family violence and child abuse. The fund is projected to generate \$112,000, which is a decrease of \$2,994 (2.6 percent) when compared to FY 2015-16 Estimates.

Records Management - County Clerk Fund (Fund 200)

The primary revenue sources include an archival fee and a preservation fee of up to \$10, which are collected from filing or recording services. There is also a \$2.50 records management fee charged on convictions for misdemeanor offenses. Overall, the fund will generate approximately \$4,864,000 during FY 2015-16. This is an increase of \$448,725 (10.2 percent) when compared to FY 2014-15 Estimates.

Records Management - County Wide Fund (Fund 201)

The Records Management – County Wide Fund was created to account for revenues generated by fees for civil cases, probate cases, and defendants convicted of an offense in a County or District Court in the amount of \$22.50. This fund also collects \$5 fees from various filing fees and bond forfeiture fees. The fund is projected to generate \$400,500 during FY 2015-16, which is a decrease of \$5,704 (1.4 percent) when compared to FY 2014-15 Estimates.

Records Management Fund – District Clerk Fund (Fund 202)

The District Clerk Records Management Fund was created as a result of legislation passed by the Texas Legislature during the 78th legislative session to account for revenues generated by a \$10 preservation fee as well as fees of up to \$10 for documents filed in the records office of the District Clerk. A fee is also collected from defendants convicted of an offense in a District Court. The fund is projected to generate \$335,850 in FY 2015-16, which is a decrease of \$15,270 (4.3 percent) when compared to FY 2014-15 Estimates.

Courthouse Security Fund (Fund 203)

In 1993, the Texas Legislature, through Senate Bill 243, created a fee to fund security services in buildings housing District and/or County Courts. A \$5 fee for security is collected at the time of filing for each civil case filed in District Courts or County Courts-at-Law. The fund also collects a criminal court fee upon conviction that ranges from \$3 to \$5, depending on the offense. In addition, the County receives \$1 for every document filed that is not subject to the \$5 security fee. These fees do not generate sufficient funding to cover the full costs of security. Therefore, the fund receives a General Fund inter-fund transfer of \$127,751 for FY 2015-16 to sustain the costs of courthouse security personnel. Due to a reallocation of costs from this fund into the General Fund, the inter-fund transfer has decreased significantly. Overall, the fund is projected to generate \$798,751 in FY 2015-16, which is decrease of \$444,494 (35.8 percent) when compared to FY 2014-15 Estimates.

District Clerk Technology Fund (Fund 205)

Senate Bill 1685 from the 81st Legislature authorizes the Commissioners Court of a county to adopt a District Court Records Archive Fee of up to \$10 for the filing of a suit, including an appeal from an inferior court, or a cross-action, counterclaim, intervention, contempt action, motion for new trial, or third-party petition, in a District Court in the county. Overall, the fund is projected to generate \$240,300 in FY 2015-16, which is a decrease of \$12,857 (5.1 percent) when compared to FY 2014-15 Estimates.

Parking Facilities Fund (Fund 206)

The Facilities and Parks Management - Parking Facilities Fund was established to account for the collection of revenues from parking fees and expenditures for the daily operation and maintenance of the County's parking facilities. The Parking Facilities Fund major source of revenue is generated from payments by customers for use of the two County parking garages. Overall, this fund is projected to generate \$1,324,000 in FY 2015-16, which is a decrease of \$43,009 (3.1 percent) when compared to FY 2014-15 Estimates.

County Road and Bridge Fund (Fund 207)

The County Road and Bridge Fund provides maintenance of County roadways and bridges. The major revenue source for this fund is vehicle license and registration fees, which is generated from the issuances of new license plates for a vehicle or a new registration. This revenue source is projected to generate \$15,300,000, which is a decrease of \$745,960 (4.6 percent) when compared to FY 2014-15 Estimates. Intergovernmental revenue is another significant revenue source for this fund. Intergovernmental funds come from the Regional Mobility Association (RMA) to pay for the salaries of RMA personnel budgeted in this fund. This fund is projected to collect \$388,000 from RMA in FY 2015-16. Plat fees, another major revenue source, are fees charged for the review of a proposed subdivision plat. Plat fees are projected to generate \$350,000 in FY 2015-16. This fund also collects revenue from weight fees, which generated from the gross weight of vehicle depending on its size/type as part of the registration fee. Weight fees are projected to generate \$220,000 in FY 2015-16. Building permit fees are also collected in this fund, which are fees charged for septic tank system inspections. This revenue is projected to collect \$100,000 in FY 2015-16. Overall, this fund is projected to generate \$16,408,300, which is a decrease of \$1,035,883 (5.9 percent) in FY 2015-16 when compared to FY 2014-15 Estimates.

The motor vehicle sales tax was one of the main revenue sources for this fund. Due to statute, the split of this fee was gradually decreased the past fiscal years to be collected completely in the General Fund by FY 2014-15.

Flood Control Projects Fund (Fund 208)

The Flood Control Fund was established to account for the accumulation of ad valorem tax revenue collected for flood control projects including payments to the San Antonio River Authority (SARA) pursuant to the amendatory contract. The County collected a set ad valorem property tax rate for the operation and maintenance of the flood control operation. Ad valorem tax was the major revenue source for this fund previous to FY 2015-16. In FY 2015-16, Commissioners Court approved a shift in the tax rate, which reallocated \$0.010413 from the Flood Maintenance and Operations tax rate to the General Fund Debt tax rate. Overall, this fund is projected to collect \$350,000, which is a decrease of \$11,615,230 (97.1 percent), when compared to FY 2014-15 Estimates. Majority of the revenue is from investment interest, which is projected at \$200,000 for FY 2015-16.

Storm Water Mitigation Fund (Fund 209)

In June 2003, House Bill 2031 (78th Legislature) granted Bexar County the authority to implement a Storm Water program. In December 2003, Commissioners' Court approved the Bexar County's proposed SWMP required by the program. It was determined by the Office of the Attorney General that the authority granted by House Bill 2031 (78th Legislature) in 2003 was not sufficient to move forward and

develop a funding mechanism to cover the program. In June 2007, Senate Bill 1932 was passed allowing entities flexibility in developing a funding mechanism. Texas Commission on Environmental Quality (TCEQ) finally approved a general permit August 13, 2007, allowing entities like Bexar County Phase II coverage. The fee only applies to property owners with improved land located in the unincorporated area of Bexar County. The rate varies by lot size and property use. The fund is projected to generate \$2,000,000 for FY 2015-16, which is decrease of \$142,225 (6.6 percent) when compared to FY 2014-15 Estimates.

Law Library Fund (Fund 210)

The Law Library Fund receives revenues primarily from court fines and from charges for copies. In FY 1999-00, Commissioners Court took action to raise the fee for court costs and fines from \$13 to \$15. Fines are projected to generate \$490,000 in FY 2015-16, which is a decrease of \$21,352 (4.2 percent). Copies are projected to generate \$85,000 in FY 2015-16, which is a decrease of \$14,839 (14.9 percent). Due to declining revenues, the fund is budgeted an inter-fund transfer from the General Fund in the amount of \$226,456 for FY 2015-16. This is a decrease of \$93,248 (29.2 percent) when compared to the FY 2014-15 inter-fund transfer. Overall, the fund is projected to receive \$802,056 in FY 2015-16, which is a decrease of \$129,972 (13.9 percent) when compared to FY 2014-15 Estimates.

Drug Court Program Fund (Fund 211)

The Drug Court Fund generates a fee is governed by the Texas Code of Criminal Procedure, Chapter 102, Subchapter A, Article 102.0178, which is a fee of \$60 applied to convictions of drug offenses. The Drug Court Fund is projected to generate \$95,800, which is a decrease of \$3,478 (3.5 percent) when compared to FY 2014-15 Estimates.

Fire Code Fund (Fund 212)

Revenues in the Fire Code Fund are primarily generated from fees charged by the County to review plans for new commercial construction and inspect these buildings for compliance with Bexar County's fire and building codes and can vary depending on the inspection. State law mandates that counties establish a separate fund for these revenues. In an effort to maintain the fund, fees for the Fire Code Fund were increased in FY 2010-11. This fund is projected to generate \$1,510,000, which is a decrease of \$423,923 (21.6 percent) when compared to FY 2014-15 Estimates. Since FY 2011-12, this fund realized increases in revenue due to significant construction growth in the unincorporated area. This will possibly decrease in FY 2015-16 due to the conservative revenue projections by the Auditor's Office in FY 2015-16.

Juvenile Case Manager Fund (Fund 213)

The Juvenile Case Manager Fund was created as a result of legislation passed by the 79th Texas Legislature in the 2005 session allowing the assessment of a fee of up to \$5 to defendants convicted of fine-only misdemeanor cases in Justice of the Peace Courts and County Courts at Law. Bexar County Commissioners Court approved the collection of the \$5 fee in 2006. In 2013, the 83rd Texas Legislature approved the collection of an additional \$2 fee on all misdemeanor convictions (other than those relating to a pedestrian or the parking of a motor vehicle) in Justice of the Peace Courts to fund a newly created State Truancy Prevention and Diversion Fund, of which the County collects \$1. Overall, the fund is projected to generate \$360,300 in FY 2015-16, which is a decrease of \$42,924 (10.6 percent) when compared to the FY 2014-15 Estimates.

Dispute Resolution Fund (Fund 214)

A major revenue source for this fund is from a \$10 filing fee for every civil court case filed. This fund is projected to generate \$520,000 in filing fees, which is a decrease of \$13,686 (2.6 percent) when compared to FY 2014-15 Estimates. In order to maintain the costs of this fund, an inter-fund transfer in the amount of \$44,113 will be transferred from the General Fund into the Dispute Resolution Fund. This is a decrease from FY 2014-15 of \$82,789 (65.2 percent). This is mostly due to the carry forward balance from FY 2014-15. Overall, the fund is projected to receive \$96,527 (14.6 percent) when compared to FY

2014-15 Estimates.

Domestic Relations Office Fund (Fund 215)

The Domestic Relations Office Fund is maintained by a \$15 fee paid upon filing a child support or paternity suit. This fund also collects child support service fees. Probation officers provide a full range of probation services including supervision, crisis intervention, referral services, and monitoring of payments to ensure that individuals provide necessary and required support for their children. The Court frequently imposes a supervision fee ranging from \$5 to \$25 per month, in addition to the child support obligation. These fees are projected to collect \$350,000 in FY 2015-16, which has been historically declining. This fund is allocated an inter-fund transfer from the General Fund for \$21,655 in FY 2015-16. Overall, the fund is projected to generate \$371,905, which is an increase of \$14,978 (4.2 percent) when compared to FY 2014-15 Estimates.

Justice Of The Peace Technology Fund (Fund 300)

The Justice of the Peace Technology Fund was created as a result of legislation passed by the 77th Texas Legislature in the 2001 session allowing the assessment of a fee of up to \$4 to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Bexar County Commissioners Court approved the collection of the \$4 fee in 2001. The fee was collected for approximately two months, but was suspended due to pending litigation. A judgment was handed down June 30, 2003 dismissing the litigation. On September 9, 2003, Bexar County Commissioners Court reauthorized the collection of the \$4 fee. Overall, the fund is projected to generate \$270,700 in FY 2015-16, which is a decrease of \$6,653 (2.4percent) when compared to the FY 2014-15 Estimates.

County-Wide Court Technology Fund (Fund 301)

The County-Wide Court Technology Fund was created during the 81st Texas Legislature under Article 102.0169 of the Texas Code of Criminal Procedure. It requires for the mandatory collection of a \$4 fee by a defendant convicted of a criminal offense in a County Court, statutory County Court, or District Court. Overall, this fund is projected to generate \$30,400 in FY 2015-16, which is a decrease of \$3,982 (11.6 percent) when compared to FY 2014-15 Estimates.

Court Facilities Improvement Fund (Fund 306)

The Court Facilities Improvement Fund was created as a result of legislation passed by the 81st Texas Legislature under Section 51.706 of the Texas Government Code. The legislation allows the assessment of a fee of up to \$15 for each civil case filed in the court. Overall, the fund is projected to generate \$492,000 in FY 2015-16, which is a decrease of \$19,904 (3.9 percent) when compared to FY 2014-15 Estimates.

DA M.I.L.E.S. Fund (Fund 332)

The District Attorney's MILES (Meaningful Intervention Leading to Enduring Success) Program was created by the previous administration in the District Attorney's Office September 2013 under Article 102.0121 of the Texas Criminal Code of Procedure. The revenue source included an application fee for the program is \$50 and if accepted, a program fee is \$350 for participants charged with a Class B Misdemeanor and \$450 for participants charged with a Class A Misdemeanor. Under the new administration, a new fund was created in FY 2015-16, expanding the pre-trial diversion program formerly known as the DA MILES program. All remaining funds in the DA MILES Fund have transferred to the newly created District Attorney's Pre-Trial Diversion Fund. Therefore, this fund will no longer collect revenue beginning in FY 2015-16.

District Attorney's Pre-Trial Diversion Fund

During 2015, the District Attorney's Office implemented a Pre-Trial Diversion (PTD) program, which replaced the former DA MILES Program. This program was created under Article 102.0121 of the Texas Criminal Code of Procedure. As part of the new program, defendants will be required to pay a \$300

program fee. However, if the participant pays all the fees up-front, the fee will be reduced to \$200. In FY 2015-16, it is projected to collect \$536,933.

Debt Service Fund (Fund 400)

The Debt Service Fund accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long-term and short-term debt. The County issues General Obligation Bonds, Certificates of Obligation, Flood Control Certificates of Obligation, Pass-Through Revenue Bonds, Refunding Bonds, and Limited Tax Road Bonds. The proceeds from the issuance of these instruments fund capital improvement projects such as road construction, flood control projects, county buildings, improvements to detention facilities, and countywide technology. The County sells bonds once Commissioners Court approves the issuance of bonds or after the successful completion of a General Obligation Bond Election. The bonds are purchased by investors and the funds generated from the sale are allocated to construction bond funds to support specific projects or to pay existing bonds at lower interest rates. This fund is projected to generate \$107,916,046 in FY 2015-16, which is a decrease of \$180,434,122 (62.6 percent) when compared to FY 2014-15 Estimates due to no bond issuances scheduled for FY 2015-16. In FY 2015-16, \$0.018425 of the total tax rate was shifted from the Maintenance and Operations of the General Fund and Flood Fund, as well as from the Flood Fund's Debt tax rate to the General Fund Debt tax rate. The General Fund's new Debt tax rate is \$0.057509 per \$100 valuation. This is an increase of \$0.018425 per \$100 valuation.

Self-Insured - Health and Life Fund (Fund 501)

Self-Insurance is an alternate financing system in which an employer remits only a portion of the conventional premium to an insurer to cover the cost of administering the benefits program and providing specific and aggregate stop-loss insurance. The County funds a "bank account" the insurance company draws upon for the payment of claims. Employee and County contributions, as well as payments from COBRA participants, are deposited into the account as revenue. This fund is projected to generate \$39,772,047 from insurance premiums in FY 2015-16, which is an increase of \$603,600 (1.5 percent) when compared to FY 2014-15 Estimates. The fund also has an inter-fund transfer in the amount of \$2,997,205 from the General Fund, which is a flat when compared to FY 2013-14 Estimates. Overall, the fund is projected to receive \$42,769,252, which is relatively flat when compared to FY 2014-15 Estimates.

Self-Insured - Workers Compensation Fund (Fund 502)

The Bexar County Workers Compensation Fund, like the Self Insured - Health and Life Fund, is a self-insured program that ensures employees injured or disabled on the job are provided with adequate monetary compensation, thereby eliminating the need for litigation. In FY 2015-16, the worker's compensation fee for each employee was increased. All employees, with the exception of specific Offices and Departments with higher than average compensation claims, were budgeted \$400 per employee. The County Parks Department and the Road & Bridge Fund budgeted \$450 per employee. The Juvenile Detention Department, Sheriff's Office-Law Enforcement, and Sheriff's Office-Adult Detention Center were allocated \$500 per employee. This fund also collects the \$5 co-pays charged to employees who visit Bexar County's Employee Health Clinic, which is projected to collect \$15,000 in FY 2015-16. Overall, the fund is projected to generate \$2,276,015 in FY 2015-16, which is an increase of \$516,239 (29.3 percent) when compared to FY 2014-15 Estimates.

Fleet Maintenance Fund (Fund 504)

The Public Works - Fleet Maintenance Fund was established to provide for the safety and extended life of the County's light vehicles and lawn equipment. The Fleet Maintenance Fund is an internal service fund for Bexar County. Revenue comes entirely through payments from other County Offices and Departments that use the services. The fees charged by Fleet Maintenance to other Offices and Departments are set to recover the costs associated with these services. The fund is projected to receive \$701,000 in FY 2015-

16, which is a decrease of \$21,941 (3.0 percent) when compared to FY 2014-15 Estimates.

Records Management Center Fund (Fund 505)

The Records Management Facility Fund is an enterprise fund created to provide space to County Offices and Departments for the storage of records in accordance with the Local Government Records Act of 1989. The revenue is received based off the amount of square footage use for each Office and Department. This fund also receives an inter-fund transfer from the Records Management Fund – County Clerk in the amount of \$99,531 for FY 2015-16. Overall, the fund is projected to receive \$328,919 in FY 2015-16, which is an increase of \$15,293 (4.9 percent) when compared to FY 2014-15 Estimates.

Other Post-Employment Benefits (OPEB) Fund (Fund 506)

In 2004, the Government Accounting Standards Board issued Statement 45, “Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions.” Bexar County has established the Other Post-Employment Benefits Fund (OPEB) to address the requirements of GASB 45. It is used for the collection and disbursement of funds related to post-employment benefits of County retirees excluding pensions. The fund includes current year revenues and expenses for retiree medical and life insurance benefits, as well as partial pre-funding of future anticipated expenses to offset the actuarial accrued liabilities reported in compliance with GASB 45. A major source of revenue for this fund is from insurance premiums from the County and retirees. These premiums are projected to generate \$2,516,878 in FY 2015-15, which is an increase of \$85,545 (3.5 percent) when compared to FY 2014-15 Estimates. The fund is also projected to receive an inter-fund transfer from the General Fund in the amount of \$5,064,408 in order to sustain the rising costs within this fund. Overall, this fund is projected to collect \$7,591,286, which is an increase of \$335,682 (4.6 percent) when compared to FY 2014-15 Estimates.

Community Venue Program Fund (Fund 507)

The Community Venues Program Fund pays for projects approved by Bexar County Citizens in the May 2008 election. Funds collected are generated by the Hotel Occupancy Tax and the Motor Vehicle Rental Tax. The Hotel Occupancy Tax revenue source is projected to generate \$16,000,000 in FY 2015-16, which is a decrease of \$194,693 (1.2 percent) when compared to FY 2014-15 Estimates. The Motor Vehicle Rental Tax is projected to generate \$8,500,000, which is a decrease of \$635,334 (7.0 percent) when compared to FY 2014-15 Estimates. Overall, the fund is projected to generate \$27,315,000 in FY 2015-16, which is a decrease of \$88,371,248 (76.4 percent) when compared to FY 2014-15 Estimates. This significant decrease is due to bond issuances in the amount of \$75,000,000 in FY 2014-15, as well as the one-time revenue received from the Spurs to expedite the upgrades of the AT&T Center in the amount of \$14,000,000 in FY 2014-15.

Firing Range Fund (Fund 512)

The Bexar County Firing Range Facility serves Deputies and Officers from the Bexar County Sheriff’s Office, Constable’s Offices, Fire Marshal’s Office, and Probation Office as a multi-purpose, multi-yardage facility designed to support existing and future firearm (handgun and shotgun) training requirements for day or night scenarios. Fees have not been approved for the use of this facility to date. Therefore, the fund receives an inter-fund transfer from the General Fund in the amount of \$177,269, which is a decrease of \$37,384 (17.6 percent) when compared to FY 2014-15. This inter-fund transfer will sustain the expenses within this fund.

Technology Improvement Fund (Fund 565)

The purpose of the Technology Improvement Fund is to provide one source for all technology items that are not funded with bond funds, which was implemented FY 1998-99. The fund receives its revenues from the budgeted amounts within each respective fund, including the General Fund by Office and Department. This fund is projected to receive \$2,275,298 in FY 2015-16, which is decrease of \$670,869 (22.8 percent) when compared to FY 2014-15 Estimates. There is an inter-fund transfer from the General

Fund in the amount of \$1,331,348 to fund computer and laptop replacements. This is a change made in FY 2014-15 to cash-fund instead of debt-fund the County-Wide computer and laptop replacement program. Overall, this fund is projected to collect \$2,275,298 in FY 2015-16, which is a decrease of \$670,869 (22.8 percent).

Capital Projects Fund (Fund 700)

A few funds are included in the Capital Projects Fund are Capital Improvement Program, County Road and Bridge Multi-Year Projects Fund, and Capital Lease Fund. Revenue in the Capital Improvement Program is generated through the issuance of Certificates of Obligation, Commercial Paper or other debt instruments. The County Road and Bridge Multi-Year Road Projects include projects that were debt funded since FY 2005-06, as well as some projects that are cash funded in the preliminary phases. This fund also receives intergovernmental revenue for projects with inter-local agreements. This revenue source is dependent upon when contracts are initiated; therefore, no revenue is certified. Beginning in FY 2010-11, equipment formerly provided through the Capital Lease Program is now being funded with short-term Certificates of Obligation through the Capital Improvement Fund. This change ensures the County's flexibility in using different sources of debt instruments by taking advantage of current interest rates to invest in capital, equipment and technology needs based on the County's upgraded bond ratings. No bond issuances are planned in FY 2015-16. Therefore, revenue is not projected in FY 2015-16.

Advanced Transportation District & Texas Department of Transportation Fund (Fund 701)

Since December 2005 Bexar County has entered into six pass-through financing agreements with the Texas Department of Transportation (TxDOT) and Advanced Transportation District (ATD). Some significant revenue sources in FY 2015-16 include \$14,500,000 from the ATD sales tax and \$7,500,000 from State for the Culebra Road project. Overall, this fund is projected to collect \$22,047,000, which is a decrease of \$50,673,779 (69.7 percent) due to debt issuances in FY 2014-15.

Flood Control Multi-Year Projects Fund (Fund 702)

Bexar County with the support of the City of San Antonio, the San Antonio River Authority (SARA), and the engineering firm of Howard, Needles, Tammen & Bergendoff (HNTB) have identified over \$1 billion dollars in projects, of which approximately \$500 million dollars in projects were prioritized to be completed over a ten year period. During FY 2001-02, Commissioners Court adopted the use of flood control revenues to fund the costs associated with road projects to alleviate flooding along those thoroughfares. These projects are funded with long-term debt and the debt service is paid from the Flood Control tax revenue. These debt projects are separated from the section of the fund that is cash-funded. The fund has no planned debt issuances in FY 2015-16. The only revenue source for FY 2015-16 includes a \$57,000,000 inter-fund transfer from the Flood Maintenance and Operations Fund (208).

Fleet Acquisition Fund (Fund 703)

The Fleet Acquisition facilitates the purchase of replacement vehicles recommended by the Bexar County Vehicle Replacement Committee and approved by Commissioners Court. The Fleet Acquisition Fund will receive its revenue from budgeted funds from the appropriate funding source. The General Fund will transfer \$2,231,606 and the Special Road and Bridge Fund will transfer \$300,797. This fund will receive a total of \$2,532,403 in inter-fund transfers for FY 2015-16, which is a decrease of \$475,827 (15.8 percent). This amount is dependent on the cost of the replacement list approved by the Vehicle Replacement Committee, which is determined annually.

Grants-In-Aid Fund (Fund 800)

Bexar County continuously explores opportunities to use grants to supplement annual budget allocations in support of services provided by County offices and departments. Grant funds also serve as potential seed money for new programs and/or services, particularly within County priority areas of concern, identified gaps in service, and other service needs. Revenue comes from various federal and state grant programs. Many of the grant years are different than the County's fiscal year. Therefore, a significant

amount of funds can be carried forward each year, depending on the term of each grant. This fund is projected to receive \$1,142,306 in FY 2015-16, which is a decrease of \$6,870,627 (85.7 percent) when compared to FY 2014-15 Estimates. One of the more significant grants the County is projected to receive is the Indigent Defense Formula grant in the amount of \$641,903 for FY 2015-16.

HOME Program Fund (Fund 802)

The HOME Investment Partnership and American Dream Down Payment Initiative Program (ADDI) goals are to effectively and efficiently allocate the supply of decent, safe and affordable housing for low-to-very low income residents within the Bexar County unincorporated areas. Funding is received from the United States Department of Housing & Urban Development (HUD) program. The fund is projected to receive \$487,489 in FY 2015-16, which is an increase of \$302,292, which is a significant increase when compared to FY 2014-15 Estimates.

Community Development Block Grant Fund (Fund 803)

The CDBG Division's goals are to effectively and efficiently allocate the supply of CDBG funding for all eligible projects for eligible residents and areas of Bexar County. Funding is received from the United States Department of Housing & Urban Development (HUD) program. The County is projected to receive \$2,106,523 in Community Development Block Grant (CDBG) funds in FY 2015-16, which is an increase of \$481,523 (29.6 percent) when compared to the FY 2014-15 Estimates.

Community Infrastructure and Economic Development Fund (Fund 815)

Pursuant to the Texas Constitution Article III, Section 52-a and Chapter 380 of the Texas Local Government Code, a City is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Some economic development projects may fall out of the scope for CPS Energy reserve funds, so the City of San Antonio agreed to allow the County access to available and uncommitted CIED funds through a 381 grant agreement with the understanding that County would use these funds for economic development projects. The fund is not projected to receive any revenue in FY 2015-16 since FY 2014-15 was the final year to receive these funds.

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
100 General Fund			
Ad Valorem Taxes			
40000 Property Taxes - Current	266,600,000	266,200,000	294,600,000
40015 Property Taxes - Delinquent	2,270,000	3,000,000	2,270,000
40030 Tax Penalty & Interest	1,900,000	2,000,000	1,900,000
40025 TIF Due to Other Cities	(1,197,407)	(1,375,000)	(2,250,000)
Total	269,572,593	269,825,000	296,520,000
Other Taxes			
40035 Rendition Penalty	173	160	160
40100 Mixed Beverage Tax	8,928,966	8,200,000	9,050,000
40115 Vehicle Inventory Tax Overage	146,190	175,000	145,000
40180 Vehicle Sales Tax	14,517,005	14,300,000	15,042,000
Total	23,592,334	22,675,160	24,237,160
Licenses and Permits			
40200 Marriage Licenses Formal	403,540	385,000	405,000
40220 Bondsmen License	6,500	6,500	11,000
40225 Alarm System Initial Permit	121,260	125,300	125,000
40230 Alarm System Renewal	381,648	378,000	382,000
40235 Septic/Building Permits	218,958	218,000	221,000
40245 Beer & Liquor License	705,274	1,115,000	900,000
Total	1,837,179	2,227,800	2,044,000
Intergovernmental Revenue			
40500 County Court Cases - Sec 51	1,260,000	1,260,000	1,260,000
40502 Prosecutor Longevity Pay	267,071	285,000	267,000
40504 Indigent Defense	1,317,622	1,330,000	1,326,000
40506 State Witness Reimbursement	71,341	85,000	75,000
40510 Bingo-Jackpot	1,451,055	1,285,000	1,600,000
40514 Other Receipts From Governmental Entities	8,790	55,000	19,000
40516 Social Security Admin Incent	32,880	45,000	40,000
40520 UHS Interlocal	311,481	311,481	311,481
40522 Federal SCAAP	105,866	200,000	125,000
40524 OAG - Prisoner Transport Reimbursement	132,005	85,000	127,000
40526 Emergency Management Contribution	67,861	72,000	71,000
40530 Jury Supplement Pay	474,932	550,000	490,000
40532 Grant Revenue	104,230	200,000	150,000
40534 School Lunch Program	326,779	379,000	368,525
40538 Cost Collection Recovery	933,046	885,000	900,000
40540 Fourth Court of Appeals	70,000	70,000	70,000
40544 INS Prisoner Housing	27,434	33,000	31,000
40545 Federal Prisoner Housing	14,882,644	13,500,000	14,780,000
40546 Federal BOP Reimbursement	379,375	221,000	370,000
40547 Fed US Marshal Travel West	609,739	360,000	500,000
40549 Federal US Marshal South	4,549	-	-
40555 Texas Commission on Environmental Quality	29,081	27,000	30,000
40561 Title IV-D Community Supervision	352,530	377,000	387,080
40562 Title IV-E Foster Care	-	300	-
40563 Title IV-E District Attorney Dependent & Neglect	185,000	200,000	185,000
Total	23,405,310	21,815,781	23,483,086

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
100 General Fund (cont'd)			
Service Fees			
41004 Services Fees	7,728,613	6,900,000	7,850,000
41006 Collection Fees	52,756	85,000	60,000
41007 Stormwater Collection Fees	45,930	45,000	52,000
41012 Court Fees	1,701,034	2,010,000	1,700,000
41014 Administrative Fees	203,424	215,000	216,000
41016 Crime Lab Fees	2,498,848	2,500,000	2,645,000
41032 Medical Examiner Fees	470,821	408,000	458,000
41036 Personal Bond	230,933	314,000	280,000
41038 Garnishment Fees	24,216	25,100	24,200
41042 Expungement of Record Fee	123,355	120,000	120,000
41046 Record Search Fees	4,051	2,500	4,000
41050 Condemnation Fees	672	1,000	600
41056 Fire Inspection Fees	91,488	85,000	92,000
41057 Food Service Inspection Fee	111,372	90,000	105,000
41058 Passport Fees	146,220	175,000	150,000
41062 Tax Statement Mailing Fee	70,000	70,000	70,000
41064 Race Track Fees	11,294	10,500	11,000
41068 Certification Fees	723,356	700,000	723,000
41070 Monitoring Fees	644,250	650,000	662,000
41072 Drug Testing Fee	200,237	205,000	205,000
41078 Probate Fees	514,591	455,000	514,000
41080 Driving Course Fees	169,291	166,000	175,000
41082 School Attendance	13,877	50,000	16,000
41084 School Zone Violation	91,187	80,000	91,000
41092 Subpoena Fees	67	24,500	4,575
41094 Failure to Appear County Share	62,026	55,500	64,000
41096 Mental Health Fees	232,808	225,000	232,000
41098 Child Restraint	8,813	12,800	10,600
41102 Plat Fees	56,930	40,000	55,000
41104 Return Check Fees	56,243	55,000	56,000
41106 Cancellation of Checks & Warrants	253,954	195,000	245,000
41108 Check Reissue Fees	960	900	800
41110 Court Appointed Fees	814,658	1,100,000	820,000
41112 SWMBO Conference	35,407	33,000	35,000
41114 Beer/Liquor Application Fees	12,000	7,500	11,500
41116 Filing and Recording Fees	5,589,000	5,000,000	5,775,000
41117 E-Filing Fee	242,162	123,400	242,000
41118 Judicial Fees	48,712	61,000	57,000
41120 Jury Fees	161,302	108,500	195,000
41126 Trial Request Fees	71	-	-
41130 Service Fees	213,570	208,000	213,000
41138 Commission Fees	799,802	985,000	800,000
41140 Restitution Fees	3,411	2,000	3,200
41142 Extradition Fees	125,533	100,000	125,000
41146 Late Fees	1,067	-	1,000
41148 Transaction Fee	268,961	270,000	270,000
41154 Park Reservation Fees	370,604	400,000	370,000
41158 Master Fee/ Court Fees	148,874	140,000	143,000
41160 Time Payment Fees	153,088	185,000	153,000
41170 Stenographer	511,362	500,000	511,000
41174 Estray Animal Proceeds	33,607	18,000	33,000
41175 Adult US Marshal	2,352	3,800	2,000
41176 Adult Detention Work Release Proceeds	216,452	210,000	215,000
41177 Adult - Other	314,688	303,600	313,600
Total	26,610,302	25,729,600	27,180,075

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
100 General Fund (cont'd)			
Fees on Motor Vehicles			
40205 Vehicles Licenses Issued	3,159,396	3,200,000	3,200,000
41060 Mail Registration Fee	327,010	317,500	327,500
41044 Certificates of Title Issued	2,182,680	2,397,000	2,300,000
40210 Duplicate License Receipts	17,905	17,500	23,500
41048 Transfers of Title	563,603	506,000	565,000
41100 Child Safety Fee	91,507	89,000	91,000
Total	6,342,101	6,527,000	6,507,000
Commissions on Ad Valorem Taxes			
41178 Hospital District	1,022,501	1,037,401	1,102,323
41179 School & Special Districts	2,148,141	2,167,156	2,308,491
41180 SARA	374,714	383,650	404,909
41181 Municipalities	807,005	826,196	874,270
Total	4,352,361	4,414,403	4,689,993
Fines & Forfeitures			
42000 General Fines	10,393,694	11,050,000	10,550,000
42005 Bond Forfeitures	645,104	525,000	645,000
Total	11,038,799	11,575,000	11,195,000
Proceeds from the Sale of Assets			
42500 Rental Revenue	1,095,154	933,000	936,000
42505 Proceeds from Sale of Assets	208,327	130,000	150,000
42510 Waste, Scrap & Supplies	8,338	6,000	6,700
Total	1,311,819	1,069,000	1,092,700
Interfund Transfers			
43000 Transfers In	-	3,070	-
Total	-	3,070	-
Other Revenue			
45000 Interest Earned	227	-	200
45001 Investment Interest Earned	822,006	430,000	822,000
45002 Sweep Interest	6,476	6,000	6,000
45015 Program Revenue	7,145	5,000	7,000
45020 Refunds	197,864	205,000	190,000
45025 Overages	1,373	700	1,000
45030 Other Revenue	2,457,909	2,500,000	2,450,000
45035 Donations	14,760	-	-
45040 Accounts Payable Discounts	140,743	30,000	130,000
45070 Copies	794,371	745,000	790,000
45090 Payment in Lieu of Taxes	-	600	-
45100 Sale of Goods	1,429	5,500	1,350
45110 Insurance Settlements	111,875	130,000	110,000
Total	4,556,178	4,057,800	4,507,550
Appropriated Fund Balance			
Total General Fund	372,618,976	369,919,614	401,456,564
Estimated Unencumbered Fund Balance 9-30-15			71,327,822

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
111 Unclaimed Money Fund			
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	703	300	500
Total	<u>703</u>	<u>300</u>	<u>500</u>
Appropriated Fund Balance			
Total Unclaimed Money Fund	<u>703</u>	<u>300</u>	<u>500</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>20,630</u>
112 Justice of the Peace Security Fund			
Service Fees			
41022 Case Management Fee	69,146	70,000	70,000
Total	<u>69,146</u>	<u>70,000</u>	<u>70,000</u>
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	1,634	400	800
Total	<u>1,634</u>	<u>400</u>	<u>800</u>
Appropriated Fund Balance			
Total Justice of the Peace Security Fund	<u>70,780</u>	<u>70,400</u>	<u>70,800</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>415,545</u>
113 Fire Marshal LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	1	-	-
Total	<u>1</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance			
Total Fire Marshal LEOSE Fund	<u>1</u>	<u>-</u>	<u>-</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>1,103</u>
114 Sheriff's LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	88,150	85,000	85,000
Total	<u>88,150</u>	<u>85,000</u>	<u>85,000</u>
Other Revenue			
45001 Investment Interest	377	-	100
45020 Refunds	-	-	-
Total	<u>377</u>	<u>-</u>	<u>100</u>
Appropriated Fund Balance			
Total Sheriff's LEOSE Fund	<u>88,527</u>	<u>85,000</u>	<u>85,100</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>97,158</u>

		Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
115 District Attorney LEOSE Fund				
Intergovernmental Revenue				
40526 State Apportionment - Emergency		3,121	3,000	3,000
	Total	<u>3,121</u>	<u>3,000</u>	<u>3,000</u>
Other Revenue				
45001 Investment Interest		4	-	3
	Total	<u>4</u>	<u>-</u>	<u>3</u>
Appropriated Fund Balance				
Total District Attorney LEOSE Fund		<u>3,125</u>	<u>3,000</u>	<u>3,003</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>569</u>
116 Constable 1 LEOSE Fund				
Intergovernmental Revenue				
40526 State Apportionment - Emergency		1,985	2,000	1,500
	Total	<u>1,985</u>	<u>2,000</u>	<u>1,500</u>
Other Revenue				
45001 Investment Interest		11	-	5
	Total	<u>11</u>	<u>-</u>	<u>5</u>
Appropriated Fund Balance				
Total Constable 1 LEOSE Fund		<u>1,996</u>	<u>2,000</u>	<u>1,505</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>1,973</u>
117 Constable 2 LEOSE Fund				
Intergovernmental Revenue				
40526 State Apportionment - Emergency		2,048	2,000	2,000
	Total	<u>2,048</u>	<u>2,000</u>	<u>2,000</u>
Other Revenue				
45001 Investment Interest		40	20	20
	Total	<u>40</u>	<u>20</u>	<u>20</u>
Appropriated Fund Balance				
Total Constable 2 LEOSE Fund		<u>2,088</u>	<u>2,020</u>	<u>2,020</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>10,380</u>
118 Constable 3 LEOSE Fund				
Intergovernmental Revenue				
40526 State Apportionment - Emergency		1,985	1,200	1,500
	Total	<u>1,985</u>	<u>1,200</u>	<u>1,500</u>
Other Revenue				
45000 Interest Earned		-	-	-
45001 Investment Interest		20	10	10
	Total	<u>20</u>	<u>10</u>	<u>10</u>
Appropriated Fund Balance				
Total Constable 3 LEOSE Fund		<u>2,005</u>	<u>1,210</u>	<u>1,510</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>6,458</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
119 Constable 4 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,985	1,900	1,900
Total	<u>1,985</u>	<u>1,900</u>	<u>1,900</u>
Other Revenue			
45001 Investment Interest	20	5	10
Total	<u>20</u>	<u>5</u>	<u>10</u>
Appropriated Fund Balance			
Constable 4 LEOSE Fund	<u>2,005</u>	<u>1,905</u>	<u>1,910</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>6,387</u>
121 Family Protection Fee SB 6 Fund			
Service Fees			
41066 Family Protection Fee	114,994	112,000	112,000
Total	<u>114,994</u>	<u>112,000</u>	<u>112,000</u>
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	<u>114,994</u>	<u>112,000</u>	<u>112,000</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>-</u>
200 County Clerk Records Management Fund			
Service Fees			
41020 Records Management	4,250	4,000	4,000
41024 Archival Fee	2,039,571	2,250,000	2,250,000
41030 Preservation Fee	2,302,052	2,500,000	2,550,000
Total	<u>4,345,873</u>	<u>4,754,000</u>	<u>4,804,000</u>
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	69,402	25,000	60,000
Total	<u>69,402</u>	<u>25,000</u>	<u>60,000</u>
Appropriated Fund Balance			
Total County Clerk Records Management Fund	<u>4,415,275</u>	<u>4,779,000</u>	<u>4,864,000</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>13,473,188</u>
201 County Wide Records Management Fund			
Service Fees			
41020 Record Management Fee	405,648	397,000	400,000
Total	<u>405,648</u>	<u>397,000</u>	<u>400,000</u>
Other Revenue			
45001 Investment Interest	556	100	500
Total	<u>556</u>	<u>100</u>	<u>500</u>
Appropriated Fund Balance			
Total County Wide Records Management Fund	<u>406,204</u>	<u>397,100</u>	<u>400,500</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>73,009</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
202 District Clerk Records Management			
Service Fees			
41020 Records Management Fee	161	150	150
41030 Preservation Fee	350,171	330,000	335,000
Total	<u>350,332</u>	<u>330,150</u>	<u>335,150</u>
Other Revenue			
45001 Investment Interest	788	400	700
Total	<u>788</u>	<u>400</u>	<u>700</u>
Appropriated Fund Balance			
Total District Clerk Records Management	<u>351,120</u>	<u>330,550</u>	<u>335,850</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>106,472</u>
203 Courthouse Security Fund			
Service Fees			
41022 Courthouse Security Fee	392,953	390,000	390,000
41116 Filing and Recording Fee	297,145	280,000	280,000
Total	<u>690,098</u>	<u>670,000</u>	<u>670,000</u>
Interfund Transfers			
43000 Transfers In	551,695	551,695	127,751
Total	<u>551,695</u>	<u>551,695</u>	<u>127,751</u>
Other Revenue			
45001 Investment Interest	1,452	550	1,000
Total	<u>1,452</u>	<u>550</u>	<u>1,000</u>
Appropriated Fund Balance			
Total Courthouse Security Fund	<u>1,243,245</u>	<u>1,222,245</u>	<u>798,751</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>204,101</u>
205 District Court Technology Fund			
Service Fees			
41116 Filing & Recording Fees	252,502	230,000	240,000
Total	<u>252,502</u>	<u>230,000</u>	<u>240,000</u>
Other Revenue			
45001 Investment Interest	655	300	300
Total	<u>655</u>	<u>300</u>	<u>300</u>
Appropriated Fund Balance			
Total District Court Technology Fund	<u>253,157</u>	<u>230,300</u>	<u>240,300</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>80,631</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
206 Parking Facilities Fund			
Service Fees			
41136 Parking Fees	1,362,437	1,300,000	1,320,000
Total	<u>1,362,437</u>	<u>1,300,000</u>	<u>1,320,000</u>
Other Revenue			
45001 Investment Interest	4,572	1,000	4,000
Total	<u>4,572</u>	<u>1,000</u>	<u>4,000</u>
Appropriated Fund Balance			
Total Parking Facilities Fund	<u>1,367,009</u>	<u>1,301,000</u>	<u>1,324,000</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>1,214,189</u>
207 Special Road & Bridge Fund			
Ad Valorem Taxes			
40015 Property Taxes-Delinquent	205	100	100
40030 Tax Penalty and Interest	632	300	300
Total	<u>837</u>	<u>400</u>	<u>400</u>
Other Taxes			
40110 Vehicle Sales Tax	102,411	-	-
Total	<u>102,411</u>	<u>-</u>	<u>-</u>
Licenses and Permits			
40205 Vehicle Licenses	16,045,960	14,400,000	15,300,000
40235 Building Permits	132,144	100,000	100,000
Total	<u>16,178,104</u>	<u>14,500,000</u>	<u>15,400,000</u>
Intergovernmental Revenue			
40512 Contribution for Infrastructure	-	-	-
40514 Other Receipts From Governmental Entities	289,561	346,446	388,000
Total	<u>289,561</u>	<u>346,446</u>	<u>388,000</u>
Fees on Motor Vehicles			
41034 Weight Fees	289,561	200,000	220,000
Total	<u>289,561</u>	<u>200,000</u>	<u>220,000</u>
Fees			
41102 Platt Fees	511,938	350,000	350,000
Total	<u>511,938</u>	<u>350,000</u>	<u>350,000</u>
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	5,108	-	1,000
Total	<u>5,108</u>	<u>-</u>	<u>1,000</u>
Other Revenue			
45001 Investment Interest	61,156	30,000	48,000
45020 Refunds	660	-	-
45030 Other Revenue	3,659	-	-
45080 Traffic Signs	1,188	1,000	900
Total	<u>66,663</u>	<u>31,000</u>	<u>48,900</u>
Appropriated Fund Balance			
Total Special Road & Bridge Fund	<u>17,444,183</u>	<u>15,427,846</u>	<u>16,408,300</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>11,733,079</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
208 Flood Control Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	11,500,996	11,400,000	-
40015 Property Taxes-Delinquent	72,419	90,000	70,000
40030 Tax Penalty and Interest	72,104	62,000	65,000
40035 Rendition Penalty	7	-	-
Total	<u>11,645,526</u>	<u>11,552,000</u>	<u>135,000</u>
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	23,304	15,000	15,000
Total	<u>23,304</u>	<u>15,000</u>	<u>15,000</u>
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	287,657	100,000	200,000
45020 Refunds	8,743	-	-
Total	<u>296,400</u>	<u>100,000</u>	<u>200,000</u>
Appropriated Fund Balance			
Total Flood Control Fund	<u>11,965,230</u>	<u>11,667,000</u>	<u>350,000</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>72,809,790</u>
209 Storm Water Mitigation Fund			
Licenses and Permits			
40240 Stormwater Site Development Permit	79,800	70,000	75,000
Total	<u>79,800</u>	<u>70,000</u>	<u>75,000</u>
Service Fees			
41165 Stormwater Fees	2,030,741	1,900,000	1,900,000
Total	<u>2,030,741</u>	<u>1,900,000</u>	<u>1,900,000</u>
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	31,684	10,000	25,000
Total	<u>31,684</u>	<u>10,000</u>	<u>25,000</u>
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	<u>2,142,225</u>	<u>1,980,000</u>	<u>2,000,000</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>5,971,863</u>

		Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
210 Law Library Fund				
Service Fees				
41028 Law Library Fee		511,352	480,000	490,000
	Total	<u>511,352</u>	<u>480,000</u>	<u>490,000</u>
Interfund Transfers				
43000 Transfers In		319,704	263,034	226,456
	Total	<u>319,704</u>	<u>263,034</u>	<u>226,456</u>
Other Revenue				
45000 Interest Earned		-	-	-
45001 Investment Interest		686	400	600
45020 Refunds		295	-	-
45025 Cashier Overages		152	-	-
45030 Other Revenue		-	-	-
45070 Copies		99,839	85,000	85,000
	Total	<u>100,972</u>	<u>85,400</u>	<u>85,600</u>
Appropriated Fund Balance				
Total Law Library Fund		<u>932,028</u>	<u>828,434</u>	<u>802,056</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>49,318</u>
211 Drug Court Program Fund				
Service Fees				
41012 Court Fees		98,221	90,000	95,000
	Total	<u>98,221</u>	<u>90,000</u>	<u>95,000</u>
Other Revenue				
45000 Interest Earned		-	-	-
45001 Investment Interest		1,057	400	800
	Total	<u>1,057</u>	<u>400</u>	<u>800</u>
Appropriated Fund Balance				
Total Drug Court Program Fund		<u>99,278</u>	<u>90,400</u>	<u>95,800</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>188,196</u>
212 Fire Code Fund				
Service Fees				
41054 Fire Code Fee		1,917,745	1,200,000	1,500,000
	Total	<u>1,917,745</u>	<u>1,200,000</u>	<u>1,500,000</u>
Other Revenue				
45000 Interest Earned		-	-	-
45001 Investment Interest		16,178	3,000	10,000
45030 Other Revenue		-	-	-
	Total	<u>16,178</u>	<u>3,000</u>	<u>10,000</u>
Appropriated Fund Balance				
Total Fire Code Fund		<u>1,933,923</u>	<u>1,203,000</u>	<u>1,510,000</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>4,098,135</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
213 Juvenile Case Manager Fund			
Service Fees			
41002 Case Management Fee	348,722	330,000	330,000
41083 Truancy Prevention and Diversion	54,165	30,000	30,000
Total	402,887	360,000	360,000
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	337	500	300
Total	337	500	300
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	403,224	360,500	360,300
Estimated Unencumbered Fund Balance 9-30-15			-
214 Dispute Resolution Fund			
Service Fees			
41088 Dispute Resolution Fees	533,686	500,000	520,000
Total	533,686	500,000	520,000
Interfund Transfers			
43000 Transfers In	126,902	126,902	44,113
Total	126,902	126,902	44,113
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	202	60	150
45020 Refunds	-	-	-
45030 Other Revenue	-	-	-
Total	202	60	150
Appropriated Fund Balance			
Total Dispute Resolution Fund	660,790	626,962	564,263
Estimated Unencumbered Fund Balance 9-30-15			51,427
215 Domestic Relations Office Fund			
Service Fees			
41026 Domestic Relations Fee	356,673	350,000	350,000
Total	356,673	350,000	350,000
Interfund Transfers			
43000 Transfers In	-	-	21,655
Total	-	-	21,655
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	254	300	250
Total	254	300	250
Appropriated Fund Balance			
Total Domestic Relations Office Fund	356,927	350,300	371,905
Estimated Unencumbered Fund Balance 9-30-15			47,621

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
216 Boarding Home Facilities Fund			
Service Fees			
41124 Technology Fee	3,000	-	-
Total	<u>3,000</u>	<u>-</u>	<u>-</u>
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	3	-	-
Total	<u>3</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance			
Total Boarding Home Facilities Fund	<u>3,003</u>	<u>-</u>	<u>-</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>3,003</u>
300 Justice of the Peace Technology Fund			
Service Fees			
41124 Technology Fee	276,274	270,000	270,000
Total	<u>276,274</u>	<u>270,000</u>	<u>270,000</u>
Other Revenue			
45001 Investment Interest	1,026	500	700
45020 Refunds	53	-	-
Total	<u>1,079</u>	<u>500</u>	<u>700</u>
Appropriated Fund Balance			
Total Justice of the Peace Technology Fund	<u>277,353</u>	<u>270,500</u>	<u>270,700</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>284,021</u>
301 County Wide Court Technology Fund			
Service Fees			
41124 Technology Fee	33,889	30,000	30,000
Total	<u>33,889</u>	<u>30,000</u>	<u>30,000</u>
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	493	50	400
Total	<u>493</u>	<u>50</u>	<u>400</u>
Appropriated Fund Balance			
Total County Wide Court Technology Fund	<u>34,382</u>	<u>30,050</u>	<u>30,400</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>126,709</u>

		Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
302 Probate Contribution Fund				
Intergovernmental Revenue				
40529 State - Probate Supplement		80,000	80,000	80,000
	Total	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
Other Revenue				
45000 Interest Earned		-	-	-
45001 Investment Interest		2,532	600	2,000
45030 Other Revenue		-	-	-
	Total	<u>2,532</u>	<u>600</u>	<u>2,000</u>
Appropriated Fund Balance				
Total Probate Contribution Fund		<u>82,532</u>	<u>80,600</u>	<u>82,000</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>488,518</u>
303 Probate Guardianship Fund				
Service Fees				
41086 Guardianship Fees		134,708	120,000	120,000
	Total	<u>134,708</u>	<u>120,000</u>	<u>120,000</u>
Other Revenue				
45000 Interest Earned		-	-	-
45001 Investment Interest		503	300	450
	Total	<u>503</u>	<u>300</u>	<u>450</u>
Appropriated Fund Balance				
Total Probate Guardianship Fund		<u>135,211</u>	<u>120,300</u>	<u>120,450</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>168,613</u>
304 Probate Education Fund				
Service Fees				
41078 Probate Fees		32,729	29,000	29,000
	Total	<u>32,729</u>	<u>29,000</u>	<u>29,000</u>
Other Revenue				
45000 Interest Earned		-	-	-
45001 Investment Interest		998	400	750
	Total	<u>998</u>	<u>400</u>	<u>750</u>
Appropriated Fund Balance				
Total Probate Education Fund		<u>33,727</u>	<u>29,400</u>	<u>29,750</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>241,049</u>

		Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
306 Court Facilities Improvement Fund				
Courts Costs				
41116 Filing & Recording Fee		509,901	490,000	490,000
	Total	<u>509,901</u>	<u>490,000</u>	<u>490,000</u>
Revenue From Use of Assets				
45000 Interest Earned		-	-	-
45001 Investment Interest		2,003	2,000	2,000
	Total	<u>2,003</u>	<u>2,000</u>	<u>2,000</u>
Appropriated Fund Balance				
Total Court Facilities Improvement Fund		<u>511,904</u>	<u>492,000</u>	<u>492,000</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>474,447</u>
320 Chapter 19 Voter Registration Fund				
Intergovernmental Revenues				
40542 State Chapter 19 Voter Registration		60,017	259,000	300,000
	Total	<u>60,017</u>	<u>259,000</u>	<u>300,000</u>
Other Revenue				
45020 Refunds		-	-	-
45030 Other Revenue		-	-	-
	Total	<u>-</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total Chapter 19 Voter Registration Fund		<u>60,017</u>	<u>259,000</u>	<u>300,000</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>-</u>
322 Child Abuse Prevention Fund				
Service Fees				
41076 Child Abuse Prevention Fee		1,785	350	1,300
	Total	<u>1,785</u>	<u>350</u>	<u>1,300</u>
Other Revenue				
45001 Investment Interest		14	-	-
	Total	<u>14</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total Child Abuse Prevention Fund		<u>1,799</u>	<u>350</u>	<u>1,300</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>1,800</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
324 Juvenile Delinquency Prevention Fund			
Service Fees			
41012 Court Fees	1,165	1,200	1,000
Total	<u>1,165</u>	<u>1,200</u>	<u>1,000</u>
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	101	20	50
Total	<u>101</u>	<u>20</u>	<u>50</u>
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	<u>1,266</u>	<u>1,220</u>	<u>1,050</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>1,266</u>
329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
45000 Interest Earned	32,861	90,000	-
45002 Sweep Interest	-	100	-
Total	<u>32,861</u>	<u>90,100</u>	<u>-</u>
Other Revenue			
45030 Other Revenue	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	<u>32,861</u>	<u>90,100</u>	<u>-</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>32,861</u>
332 DA M.I.L.E.S Program			
Service Fees			
41015 Application Fee	27,400	39,000	-
Total	<u>27,400</u>	<u>39,000</u>	<u>-</u>
Other Revenue			
45015 Program Revenue	190,000	185,000	-
45001 Investment Interest	1,099	20	-
Total	<u>191,099</u>	<u>185,020</u>	<u>-</u>
Appropriated Fund Balance			
Total DA M.I.L.E.S Program	<u>218,499</u>	<u>224,020</u>	<u>-</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>312,433</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
333 Pretrial Diversion Program			
Service Fees			
41015 Application Fee	8,000	-	39,000
Total	8,000	-	39,000
Interfund Transfers			
43000 Transfers In	-	-	312,433
Total	-	-	312,433
Other Revenue			
45015 Program Revenue	-	-	185,000
45001 Investment Interest	1	-	500
Total	1	-	185,500
Appropriated Fund Balance			
Total Pretrial Diversion Program	8,001	-	536,933
Estimated Unencumbered Fund Balance 9-30-15			8,000
400 Debt Service Fund			
Ad Valorem Taxes			
40000 Current Year - Gross	64,917,915	64,800,000	91,800,000
40015 Delinquent - Gross	579,492	650,000	620,000
40030 Penalty & Interest	492,773	560,000	450,000
Total	65,990,180	66,010,000	92,870,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	150,000	-	-
Total	150,000	-	-
Interfund Transfers			
43000 Transfers In (General Fund)	-	-	1,324,765
43000 Transfers In (ATD)	9,170,213	9,170,213	9,296,263
43000 Transfers In (Parking Garage)	450,000	450,000	450,000
43000 Transfers In (Fire Code Fund)	231,666	231,666	231,666
Total	9,851,879	9,851,879	11,302,694
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds	175,745,000	-	-
44005 Premium/Discounts	31,325,565	-	-
Total	207,070,565	-	-
Proceeds from Sale of Assets			
42505 Proceed from Sale of Assets	10,875	-	-
Total	10,875	-	-
Other Revenue			
45000 Interest Earned	14	-	-
45001 Investment Interest	2,533,303	750,000	1,000,000
45020 Refunds	-	-	-
45085 Tax Credits	2,743,352	2,746,311	2,743,352
Total	5,276,669	3,496,311	3,743,352
Appropriated Fund Balance			
Total Revenues	288,350,168	79,358,190	107,916,046

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
400 Debt Service Fund (cont'd)			
EXPENDITURES			
52072 Administrative Services Fees	-	6,750	8,700
55015 \$14,090,000 Refunding G O 2004 - Principal	-	-	-
55010 \$14,090,000 Refunding G O 2004 - Interest	-	-	-
55015 \$6,080,000 Unltd Tax Road 2004 - Principal	-	-	-
55010 \$6,080,000 Unltd Tax Road 2004 - Interest	-	-	-
55015 \$9,400,000 Ltd Tax Bonds 2004 - Principal	-	-	-
55010 \$9,400,000 Ltd Tax Bonds 2004 - Interest	-	-	-
55015 \$24,020,000 Ltd Tax Bonds 2010 - Principal	-	505,000	515,000
55010 \$24,020,000 Ltd Tax Bonds 2010 - Interest	-	890,619	877,994
55015 \$17,650,000 Ltd Tax Bonds 2011 - Principal	-	1,630,000	890,000
55010 \$17,650,000 Ltd Tax Bonds 2011 - Interest	-	808,400	743,200
55015 \$18,055,000 Ltd Tax Bonds 2013 - Principal	-	2,050,000	1,235,000
55010 \$18,055,000 Ltd Tax Bonds 2013 - Interest	-	698,200	657,200
55015 \$21,355,000 Refunding G O 2005 - Principal	-	2,785,000	2,930,000
55010 \$21,355,000 Refunding G O 2005 - Interest	-	510,150	370,900
55015 \$36,915,000 Refunding G O 2010 - Principal	-	2,140,000	2,195,000
55010 \$36,915,000 Refunding G O 2010 - Interest	-	1,300,000	274,200
55015 \$14,890,000 Refunding G O 2009 - Principal	-	265,000	270,000
55010 \$14,890,000 Refunding G O 2009 - Interest	-	41,262	34,637
55015 \$14,215,000 C of O 2002 - Principal	-	-	-
55010 \$14,215,000 C of O 2002 - Interest	-	-	-
55015 \$4,240,000 Flood C of O 2002 - Principal	-	460,000	-
55010 \$4,240,000 Flood C of O 2002 - Interest	-	45,850	-
55015 \$14,500,000 C of O 2004 - Principal	-	575,000	-
55010 \$14,500,000 C of O 2004 - Interest	-	159,000	-
55015 \$3,595,000 Flood C of O 2004 - Principal	-	225,000	-
55010 \$3,595,000 Flood C of O 2004 - Interest	-	102,213	-
55015 \$23,960,000 C of O 2004 - Principal	-	-	-
55010 \$23,960,000 C of O 2004 - Interest	-	-	-
55015 \$71,820,000 Flood C of O 2007 - Principal	-	1,505,000	1,580,000
55010 \$71,820,000 Flood C of O 2007 - Interest	-	3,167,550	79,000
55015 \$22,385,000 Pass - Through 2007 - Principal	-	-	-
55010 \$22,385,000 Pass - Through 2007 - Interest	-	-	-
55015 \$19,220,000 Unltd Tax Road 2007 - Principal	-	845,000	885,000
55010 \$19,220,000 Unltd Tax Road 2007 - Interest	-	73,525	37,613
55015 \$22,205,000 C of O 2007 - Principal	-	945,000	985,000
55010 \$22,205,000 C of O 2007 - Interest	-	125,900	88,100
55015 \$15,205,000 Unltd Tax Road 2008 -Principal	-	630,000	665,000
55010 \$15,205,000 Unltd Tax Road 2008 - Interest	-	549,814	68,000
55015 \$16,835,000 Unltd Tax Road 2013 - Prin	-	475,000	485,000
55010 \$16,835,000 Unltd Tax Road 2013 - Int	-	719,563	710,063
55015 \$54,675,000 Tax & Rev C of O 2008 - Principal	-	2,255,000	2,345,000
55010 \$54,675,000 Tax & Rev C of O 2008 - Interest	-	1,992,038	215,801
55015 \$68,975,000 Flood C of O 2008 - Principal	-	1,415,000	1,485,000
55010 \$68,975,000 Flood C of O 2008 - Interest	-	2,983,250	152,250
55015 \$31,125,000 Pass-Through 2008 - Principal	-	2,495,000	-
55010 \$31,125,000 Pass-Through 2008 - Interest	-	124,750	-
55015 \$5,220,000 Pub Prop Fin C of O 2009 - Principal	-	-	-
55010 \$5,220,000 Pub Prop Fin C of O 2009 - Interest	-	-	-
55015 \$98,445,000 C of O 2009 - Principal	-	-	110,000
55010 \$98,445,000 C of O 2009 - Interest	-	4,867,713	4,867,712
55015 \$103,690,000 Flood C of O 2009 - Principal	-	-	275,000
55010 \$103,690,000 Flood C of O 2009 - Interest	-	5,128,813	5,128,813
55010 \$50,620,000 C of O 2009 - Interest	-	3,355,094	3,355,094
55010 \$50,620,000 Flood C of O 2009 - Interest	-	3,355,094	3,355,094
55010 \$30,325,000 C of O 2010 - Interest	-	1,745,204	1,745,204
55015 \$97,455,000 C of O 2010 - Principal	-	2,415,000	2,535,000
55010 \$97,455,000 C of O 2010 - Interest	-	4,228,181	4,107,431
55015 \$59,330,000 C of O 2011 - Principal	-	320,000	565,000
55010 \$59,330,000 C of O 2011 - Interest	-	2,710,238	2,700,638
55015 \$51,295,000 C of O 2011 - Principal	-	355,000	605,000
55010 \$51,295,000 C of O 2011 - Interest	-	2,161,913	2,147,713
55015 \$34,095,000 Flood C of O 2011 - Principal	-	750,000	780,000
55010 \$34,095,000 Flood C of O 2011 - Interest	-	1,376,150	1,346,150
55015 \$83,955,000 C of O 2013 - Principal	-	-	230,000
55010 \$83,955,000 C of O 2013 - Interest	-	3,526,513	3,526,513
55015 \$115,040,000 C of O 2013 - Principal	-	100,000	500,000

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
400 Debt Service Fund (cont'd)			
55010 \$115,040,000 C of O 2013 - Interest	-	4,829,600	4,828,100
55015 \$331,725,000 C of O 2013 - Principal	-	-	500,000
55010 \$331,725,000 C of O 2013 - Interest	-	16,591,238	16,591,238
55015 \$13,375,000 Pass-Through 2013 - Principal	-	1,710,000	1,755,000
55010 \$13,375,000 Pass-Through 2013 - Interest	-	525,550	491,350
55015 \$16,790,000 Pass-Through 2013 - Principal	-	-	2,505,000
55010 \$16,790,000 Pass-Through 2013 - Interest	-	788,400	788,400
55010 \$350,000,000 C of O 2013 - Interest	-	-	190,000
55015 \$54,575,000 Ltd Tax Bonds 2014 - Prin	-	-	-
55010 \$54,575,000 Ltd Tax Bonds 2014 - Int	-	-	2,718,100
55010 \$9,360,000 Unltd Tax Road 2014 - Int	-	-	423,125
55015 \$87,130,000 C of O 2014 - Prin	-	-	250,000
55010 \$87,130,000 C of O 2014 - Int	-	-	4,309,000
55010 \$111,810,000 Flood C of O 2014 - Int	-	-	5,446,200
Total Expenditures	-	96,338,535	99,458,533
Estimated Unencumbered Fund Balance 9-30-15			33,433,995
501 Self Insurance- Health/Life Fund			
Interfund Transfers			
43000 Transfers In	3,249,511	3,249,511	2,997,205
Total	3,249,511	3,249,511	2,997,205
Other Revenue			
45020 Refunds	-	-	-
Total	-	-	-
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	28,704,187	27,611,765	29,157,156
46005 Health Insurance Premium-Employee	9,418,600	9,264,000	9,413,444
46020 Life Insurance Premium-Employer	501,769	492,960	512,533
46030 Life Insurance Premium-Retiree	111,058	118,229	113,603
46040 Stop Loss Recovery	432,833	-	575,311
Total	39,168,447	37,486,954	39,772,047
Appropriated Fund Balance			
Total Self Insurance Health/Life Fund	42,417,958	40,736,465	42,769,252
Estimated Unencumbered Fund Balance 9-30-15			3,171,304

		Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
502 Self Insurance- Workers Compensation Fund				
Service Fees				
41152 Employee Health Clinic Fee		16,110	15,000	15,000
Total		16,110	15,000	15,000
Interfund Transfers				
43000 Transfers In		-	-	-
Total		-	-	-
Other Revenue				
45020 Refunds		-	-	-
Total		-	-	-
Insurance Premiums Revenue				
46000 Health Insurance Premium-Employer		1,743,666	1,720,150	2,261,015
46040 Stop Loss Recovery		-	-	-
Total		1,743,666	1,720,150	2,261,015
Appropriated Fund Balance				
Total Self Insurance Workers Compensation Fund		1,759,776	1,735,150	2,276,015
Estimated Unencumbered Fund Balance 9-30-15				391,680
504 Fleet Maintenance Fund				
Service Fees				
41156 Fleet Maintenance		722,221	670,000	700,000
Total		722,221	670,000	700,000
Proceeds from Sale of Assets				
42510 Waste, Scrap & Supplies		314	2,000	1,000
Total		314	2,000	1,000
Other Revenue				
45020 Refunds		406	-	-
Total		406	-	-
Appropriated Fund Balance				
Total Fleet Maintenance Fund		722,941	672,000	701,000
Estimated Unencumbered Fund Balance 9-30-15				307,278
505 Records Management Center Fund				
Service Fees				
41020 Records Management Fee		214,095	214,095	229,388
Total		214,095	214,095	229,388
Interfund Transfers				
43000 Transfers In		99,531	99,531	99,531
Total		99,531	99,531	99,531
Other Revenue				
45030 Other Revenue		-	-	-
Total		-	-	-
Appropriated Fund Balance				
Total Records Management Center Fund		313,626	313,626	328,919
Estimated Unencumbered Fund Balance 9-30-15				317,495

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
506 Other Post Employment Benefits Fund			
Interfund Transfers			
43000 Transfers In	4,812,102	4,812,102	5,064,408
Total	4,812,102	4,812,102	5,064,408
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	12,169	4,000	10,000
Total	12,169	4,000	10,000
Insurance Premiums Revenue			
46010 Health Insurance Premium-Retirees	2,431,333	2,282,531	2,516,878
46045 Medicare Part D Subsidy	-	-	-
Total	2,431,333	2,282,531	2,516,878
Appropriated Fund Balance			
Total Other Post Employment Benefits Fund	7,255,604	7,098,633	7,591,286
Estimated Unencumbered Fund Balance 9-30-15			288,007
507 Community Venue Program Fund			
Venue Taxes			
40180 Motor Vehicle Tax	9,135,334	8,000,000	8,500,000
40182 Hotel Occupancy Tax	16,194,693	15,000,000	16,000,000
Total	25,330,027	23,000,000	24,500,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	75,000,000	75,000,000	-
Total	75,000,000	75,000,000	-
Service Fee			
41132 License and Permits Fees	1,300,000	1,300,000	1,300,000
Total	1,300,000	1,300,000	1,300,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	14,000,000	1,000,000	1,500,000
Total	14,000,000	1,000,000	1,500,000
Other Revenue			
45000 Interest Earned	10,839	-	-
45001 Investment Interest	27,562	14,000	15,000
45002 Sweep Interest	31	-	-
45020 Refunds	17,789	-	-
Total	56,221	14,000	15,000
Appropriated Fund Balance			
Total Community Venue Program Fund	115,686,248	100,314,000	27,315,000
Estimated Unencumbered Fund Balance 9-30-15			156,945,192

		Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
509 District Attorney Hot Check Fund				
Service Fees				
41104 Return Checks Fee		324,557	350,000	300,000
	Total	<u>324,557</u>	<u>350,000</u>	<u>300,000</u>
Other Revenue				
45030 Other Revenue		-	-	-
	Total	<u>-</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total District Attorney Hot Check Fund		<u>324,557</u>	<u>350,000</u>	<u>300,000</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>174,985</u>
510 Election Contract Services Fund				
Intergovernmental Revenues				
40514 Other Receipts From Governmental Entities		2,294,957	1,200,000	2,350,000
	Total	<u>2,294,957</u>	<u>1,200,000</u>	<u>2,350,000</u>
Service Fees				
41130 Service Fees		280,815	50,000	235,000
	Total	<u>280,815</u>	<u>50,000</u>	<u>235,000</u>
Other Revenue				
45030 Other Revenue		-	-	-
	Total	<u>-</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total Election Contract Services Fund		<u>2,575,772</u>	<u>1,250,000</u>	<u>2,585,000</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>-</u>
512 Firing Range Fund				
Interfund Transfers				
43000 Transfers In		214,653	214,653	177,269
	Total	<u>214,653</u>	<u>214,653</u>	<u>177,269</u>
Other Revenue				
45001 Investment Interest		528	40	20
	Total	<u>528</u>	<u>40</u>	<u>20</u>
Appropriated Fund Balance				
Total Firing Range Fund		<u>215,181</u>	<u>214,693</u>	<u>177,289</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>32,973</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
565 Technology Service Fund			
Service Fees			
41124 Technology Fee	1,098,958	1,064,156	943,950
Total	1,098,958	1,064,156	943,950
Interfund Transfers			
43000 Transfer In	1,811,482	1,811,482	1,331,348
Total	1,811,482	1,811,482	1,331,348
Other Revenue			
45020 Refunds	5,727	-	-
45030 Other Revenue	30,000	-	-
Total	35,727	-	-
Appropriated Fund Balance			
Total Technology Service Fund	2,946,167	2,875,638	2,275,298
Estimated Unencumbered Fund Balance 9-30-15			671,028
700 Capital Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	5,807,867	-	-
Total	5,807,867	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	87,130,000	56,097,902	-
44005 Premium/Discounts	15,071,945	-	-
Total	102,201,945	56,097,902	-
Interfund Transfers			
43000 Transfers In	-	-	-
Total	-	-	-
Revenue From Use of Assets			
45000 Interest Earned	-	-	-
Total	-	-	-
Appropriated Fund Balance			
Total Capital Projects Fund	108,009,812	56,097,902	-
Estimated Unencumbered Fund Balance 9-30-15			318,818,280

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
40130 TXDot and ATD Tax	15,321,415	13,000,000	14,500,000
Total	15,321,415	13,000,000	14,500,000
Intergovernmental Revenue			
40512 Contribution for Infrastructure	1,565,610	-	-
40514 Other Receipts From Governmental Entities	7,505,520	7,500,000	7,500,000
Total	9,071,130	7,500,000	7,500,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	48,272,000	48,782,000	-
44005 Premium/Discounts	-	-	-
Total	48,272,000	48,782,000	-
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	52,408	40,000	45,000
45002 Sweep Interest	3,826	2,000	2,000
45020 Refunds	-	-	-
Total	56,234	42,000	47,000
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Financing Fund	72,720,779	69,324,000	22,047,000
Estimated Unencumbered Fund Balance 9-30-15			99,157,602
702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	1,694,479	-	-
Total	1,694,479	-	-
Interfund Transfers			
43000 Transfers In	-	-	57,000,000
Total	-	-	57,000,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	-	-	-
44005 Premium/Discounts	-	-	-
Total	-	-	-
Appropriated Fund Balance			
Total Multi Year Flood Projects Fund	1,694,479	-	57,000,000
Estimated Unencumbered Fund Balance 9-30-15			389,705,792
703 Fleet Acquisition Fund			
Interfund Transfers			
43000 Transfers In (General Fund)	-	-	2,231,606
43000 Transfers In (Capital Projects Fund)	2,842,149	2,842,149	-
43000 Transfers In (Special Road and Bridge Fund)	166,081	166,081	300,797
Total	3,008,230	3,008,230	2,532,403
Appropriated Fund Balance			
Total Fleet Acquisition Fund	3,008,230	3,008,230	2,532,403
Estimated Unencumbered Fund Balance 9-30-15			215,128

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
800 Grants-in-Aid Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	-	-	-
40514 Other Receipts From Governmental Entities	132,292	100,000	90,000
40532 Grant Revenue	7,108,624 ^A	19,000,000 ^A	849,417
Total	<u>7,240,916</u>	<u>19,100,000</u>	<u>939,417</u>
Interfund Transfers			
43000 Transfers In	557,761	557,761	157,389
Total	<u>557,761</u>	<u>557,761</u>	<u>157,389</u>
Other Revenue			
45000 Interest Earned	-	-	-
45001 Investment Interest	284	1,000	500
45015 Program Revenue	-	149,500	-
45030 Other Revenue	211,472	-	-
45035 Donations	2,500	270,000	45,000
Total	<u>214,256</u>	<u>420,500</u>	<u>45,500</u>
Appropriated Fund Balance			
Total Grants-in-Aid Fund	<u>8,012,933</u>	<u>20,078,261</u>	<u>1,142,306</u>
Estimated Unencumbered Fund Balance 9-30-15			
	<u>-</u>	<u>-</u>	<u>-</u>
802 Home Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	185,197	536,892	487,489
Total	<u>185,197</u>	<u>536,892</u>	<u>487,489</u>
Appropriated Fund Balance			
Total Home Program Fund	<u>185,197</u>	<u>536,892</u>	<u>487,489</u>
Estimated Unencumbered Fund Balance 9-30-15			
	<u>-</u>	<u>-</u>	<u>-</u>
803 Community Development Block Grant Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,625,000	2,082,990	2,106,523
Total	<u>1,625,000</u>	<u>2,082,990</u>	<u>2,106,523</u>
Other Revenue			
45030 Miscellaneous	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance			
Total CDBG Programs Fund	<u>1,625,000</u>	<u>2,082,990</u>	<u>2,106,523</u>
Estimated Unencumbered Fund Balance 9-30-15			
	<u>-</u>	<u>-</u>	<u>-</u>

		Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
805 Juvenile Justice Alternative Education Program Fund				
Intergovernmental Revenue				
40532 Grant Revenue		554,956	-	990,100
	Total	<u>554,956</u>	<u>-</u>	<u>990,100</u>
Other Revenue				
42500 Rental Revenue		7,500	-	30,000
45001 Investment Interest		-	-	-
	Total	<u>7,500</u>	<u>-</u>	<u>30,000</u>
Appropriated Fund Balance				
Total JJAEP Fund		<u>562,456</u>	<u>-</u>	<u>1,020,100</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>-</u>
806 Juvenile Justice Alternative Education Program Facility Fund				
Interfund Transfers				
43000 Transfers In		1,271,996	-	-
	Total	<u>1,271,996</u>	<u>-</u>	<u>-</u>
Other Revenue				
45001 Investment Interest		755	-	-
	Total	<u>755</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total JJAEP Facility Fund		<u>1,272,751</u>	<u>-</u>	<u>-</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>-</u>
808 Criminal Justice Division Fund				
Intergovernmental Revenue				
40532 Grant Revenue		495,780	-	1,060,101
	Total	<u>495,780</u>	<u>-</u>	<u>1,060,101</u>
Interfund Transfers				
43000 Transfers In		303,298	-	568,328
	Total	<u>303,298</u>	<u>-</u>	<u>568,328</u>
Appropriated Fund Balance				
Total CJD Fund		<u>799,078</u>	<u>-</u>	<u>1,628,429</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>-</u>
809 Department of Justice Fund				
Intergovernmental Revenue				
40532 Grant Revenue		657,869	-	604,223
	Total	<u>657,869</u>	<u>-</u>	<u>604,223</u>
Other Revenue				
45001 Investment Interest		1,373	-	1,000
	Total	<u>1,373</u>	<u>-</u>	<u>1,000</u>
Appropriated Fund Balance				
Total DOJ Fund		<u>659,242</u>	<u>-</u>	<u>605,223</u>
Estimated Unencumbered Fund Balance 9-30-15				<u>-</u>

		Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
810 Substance Abuse & Mental Health Service Fund				
Intergovernmental Revenue				
40532 Grant Revenue		217,503	-	325,000
	Total	<u>217,503</u>	<u>-</u>	<u>325,000</u>
Interfund Transfers				
43000 Transfers In		-	-	-
	Total	<u>-</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total SAMHSA Fund		<u>217,503</u>	<u>-</u>	<u>325,000</u>
Estimated Unencumbered Fund Balance 9-30-15		<u>-</u>	<u>-</u>	<u>-</u>
811 Comprehensive Energy Assistance Program Fund				
Intergovernmental Revenue				
40532 Grant Revenue		1,345,142	-	8,500,000
	Total	<u>1,345,142</u>	<u>-</u>	<u>8,500,000</u>
Interfund Transfers				
43000 Transfers In		-	-	-
	Total	<u>-</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total CEAP Fund		<u>1,345,142</u>	<u>-</u>	<u>8,500,000</u>
Estimated Unencumbered Fund Balance 9-30-15		<u>-</u>	<u>-</u>	<u>-</u>
812 Ryan White Fund				
Intergovernmental Revenue				
40532 Grant Revenue		1,964,909	-	7,376,607
	Total	<u>1,964,909</u>	<u>-</u>	<u>7,376,607</u>
Interfund Transfers				
43000 Transfers In		-	-	-
	Total	<u>-</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total Ryan White Fund		<u>1,964,909</u>	<u>-</u>	<u>7,376,607</u>
Estimated Unencumbered Fund Balance 9-30-15		<u>-</u>	<u>-</u>	<u>-</u>
814 Department of Transportation Fund				
Intergovernmental Revenue				
40532 Grant Revenue		450,249	-	1,684,328
	Total	<u>450,249</u>	<u>-</u>	<u>1,684,328</u>
Interfund Transfers				
43000 Transfers In		-	-	-
	Total	<u>-</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total DOT Fund		<u>450,249</u>	<u>-</u>	<u>1,684,328</u>
Estimated Unencumbered Fund Balance 9-30-15		<u>-</u>	<u>-</u>	<u>-</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
815 Community Infrastructure Economic Development Fund			
Intergovernmental Revenue			
40532 Grant Revenue	4,215,392	4,215,392	-
Total	4,215,392	4,215,392	-
Other Revenue			
45001 Investment Interest	7,104	-	-
Total	7,104	-	-
Appropriated Fund Balance			
Total CIED Fund	4,222,496	4,215,392	-
Estimated Unencumbered Fund Balance 9-30-15			5,986,956
816 Emergency Solutions Grant Fund			
Intergovernmental Revenue			
40532 Grant Revenue	4,439	-	185,671
Total	4,439	-	185,671
Interfund Transfers			
43000 Transfers In	-	-	-
Total	-	-	-
Appropriated Fund Balance			
Total Emergency Solutions Grant Fund	4,439	-	185,671
Estimated Unencumbered Fund Balance 9-30-15			-

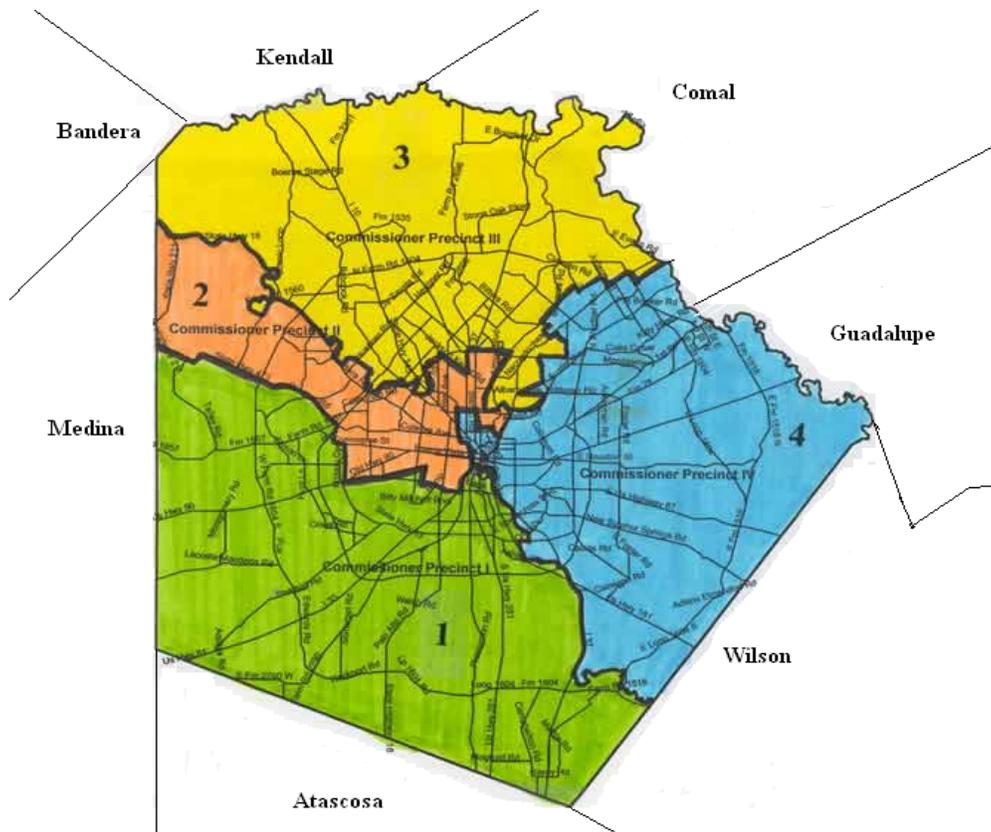
^A In FY2015, fund 800 (Grants-in-Aid) was split into several newly distinctive funds: 809, 810, 811, 812, 814, 815 and 816.

COMMUNITY PROFILE

Bexar County was one of 23 counties created in 1836 from a Spanish/Mexican municipality when the Constitution of the Republic of Texas established county level government. The County derives its name from San Antonio de Béxar, one of the 23 municipalities. San Antonio de Béxar—originally Villa of San Fernando de Béxar—was the first civil government established in the Spanish province of Texas. In 1731, the municipality was created when 55 Canary Islanders settled near the system of missions that had been established at the source of the San Antonio River. The new settlement was named after the Presidio San Antonio de Béxar, the Spanish military outpost that protected the missions. Today, Bexar County, pronounced “bear,” is one of 254 Texas Counties and the county seat is located in San Antonio, its largest city.

The Commissioners Court is the overall governing body of Bexar County. It is comprised of a County Judge and four Commissioners. Each Commissioner represents approximately a quarter of Bexar County’s population. The County Judge is the presiding officer of the Bexar County Commissioners Court, as well as the spokesperson and ceremonial head of the County government. The Court is responsible for budgetary decisions, tax and revenue decisions, and all personnel decisions except for certain positions which are either elected or appointed by the judiciary or other committees. The Court also appoints and monitors the actions of all County department heads other than those offices headed by elected officials.

The Honorable Nelson W. Wolff, former Mayor of San Antonio, is County Judge. Mr. Sergio “Chico” Rodriguez is Precinct 1 Commissioner, Mr. Paul Elizondo is Precinct 2 Commissioner, Mr. Kevin Wolff is Precinct 3 Commissioner, and Mr. Tommy Calvert is Precinct 4 Commissioner. Mr. David L. Smith, appointed by the Commissioners Court, is County Manager and the County Budget Officer. Below is a map of Bexar County and its four precincts:



Bexar's Geographic Features

Bexar County is located in south-central Texas, about 190 miles (305 km) west of Houston. Bexar County is also on the edge of the coastal plains, only 140 miles (225 km) inland from the Gulf of Mexico. Terrain altitude within the county varies from 600 to 1,200 feet. The San Antonio River's origin is north of downtown San Antonio and flows south through the County. Other less significant rivers and streams are the Medina, Medio, Leon, Helotes, Salado, Calvares, and Cibolo. Over 60 freshwater lakes are available for fishing. The County residents receive water from a vast underground lake, the Edwards Aquifer. This aquifer receives water from a 5,400 square mile area of lakes, rivers, creeks, and rainfall. By late 2016, County residents will obtain water from a new source, the Wilcox Aquifer. This aquifer is expected to produce an estimated 12 million gallons of water per day.

Seven counties neighbor Bexar County: to the north Kendall and Comal counties, to the east Guadalupe and Wilson counties, to the south Atascosa County, and to the west Medina and Bandera counties. Bexar County encompasses 1,256 square miles of which, 682.1 square miles are unincorporated, 465.4 square miles is in the City of San Antonio and 108.5 square miles is in other incorporated municipalities.

Within Bexar County are 27 incorporated communities:

Alamo Heights	Balcones Heights	Castle Hills	China Grove
Converse	Elmendorf	Fair Oaks Ranch	Grey Forest
Helotes	Hill Country Village	Hollywood Park	Kirby
Leon Valley	Live Oak	Lytle (partial)	Olmos Park
San Antonio	Sandy Oaks	Schertz	Selma
Shavano Park	Somerset	St. Hedwig	Terrell Hills
Universal City	Von Ormy	Windcrest	

Bexar's Subtropical Climate

Bexar County's climate is subtropical with mild winters and warm summers. Winters are mild with predominately northerly winds. Average annual rainfall is 30 inches. Precipitation falls mostly from April through September. Rainfall tends to peak between May and September, averaging 3.4 inches. Summers are accompanied by refreshing coastal breezes from the southeast.

Temperatures in January range from an average low of 41° F to an average high of 63° and in July from 75° to 95°. The growing season averages 265 days a year, with the first freeze in early December and the last freeze in early March. Crops include oats, sorghum, hay, corn, wheat, and a variety of fruits and vegetables. The climate is also conducive to the raising of livestock. The County's agreeable climate, complimented by its popular tourist attractions such as the Alamo, the San Antonio Missions National Historical Park, the River Walk, Sea World, and Fiesta Texas, is why it is the number twenty-four vacation destination in the United States,¹ and number one in the State.²

A Modern Transportation Hub

Bexar County, proud home of the Alamo and San Antonio, the seventh largest U.S. city, is strategically important because of its location within the U.S. Because it is equidistant both to the Atlantic and Pacific Coasts, the County is strategically vital to interstate transportation and commerce.

¹ TripAdvisor, Top 25 destinations – US. <http://www.tripadvisor.com/TravelersChoice-Destinations-cTop-g191>

² Texas Department of Transportation, Texas Top 40 Destinations. <http://www.texashighways.com/txtop40>

Exported goods from Texas, many of which travel through the Port of Houston, reached a record \$289 billion in 2014. The three biggest sectors were petroleum and coal products (\$59.1 billion), computer and electronics products (\$46.6 billion) and chemicals (\$46.1 billion).³ Bexar County is less than 3 hours from Port Houston, the U.S. seaport that handles the largest amount of foreign waterborne tonnage, second largest amount of export tonnage, and is the second largest in total tonnage.⁴ Because the County has an advantageous access to the United States' best sea lanes, it is ideally positioned to engage in international trade. In 2014, Texas exported posted merchandise exports of \$102.6 billion to Mexico.⁵ Because Bexar County is only 2 hours and 30 minutes from Mexico, the United States' third largest trading partner, it plays a vital role in trade with Mexico.

Austin, the capital of Texas, is less than 1 hour away from Bexar County. This close proximity enables a healthy correspondence between county officials, community business leaders, and state officials concerning key policies impacting trade and commerce.

Additionally, Bexar County is located at the junction of three Interstate Highway Systems, I-10, I-35, I-37 and five U.S. Routes: 81, 87, 90, 181, and 281. Interstate Loop 410 forms an inner ring around the core of the County and the city of San Antonio. Texas State Highway Loop 1604 forms a complete outer ring around the limits of the County and San Antonio. Loops 410 and 1604 serve to pump transportation throughout the northern, southern, western, and eastern regions of Bexar County and act as arteries to connect the major interstate and U.S. highway systems mentioned above, accessing Bexar County to the rest of the United States in all directions, north, south, west, east, and to Mexico.

Three airports serve Bexar County: the San Antonio International Airport (SAIA), the Stinson Municipal Airport, and Port San Antonio. On a daily basis, SAIA averages 260 domestic and international departures and arrivals. During 2013, SAIA serviced 8,252,330 passengers. In 2014, SAIA set a new record and serviced 8,369,628 passengers, which surpassed the record count set in 2008. SAIA has 25 gates with 10 airlines offering nonstop destinations to 35 cities. Construction of new Consolidated Rental Car Facility (CONRAC) at SAIA is expected to begin in August 2015. The CONRAC will feature rental car counters and ready/return services and will be connected to the terminals via pedestrian bridges therefore providing a high level of service to passengers. This will also eliminate the need for rental car shuttles, therefore reducing curbside congestion and air emissions. The CONRAC is expected to open March 2018.⁶

The Stinson Municipal Airport, the second airport within Bexar County and recently celebrated a century in aviation, is the second oldest general aviation airport in continuous operation in the United States. Stinson has a long history because it eases air traffic at SAIA by providing an additional two runways for corporate travelers, private aircraft owners, and private aviation companies. Stinson is conveniently located within minutes of Bexar County's major convention centers, business and industrial centers (including San Antonio's downtown business district), cultural attractions, and theme parks.

Port San Antonio, formerly Kelly Air Force Base, is a "1,900 acre aerospace, industrial complex and international logistics platform" that boasts an 11,500 foot runway. It is also a hub for two national railroads, Union Pacific and BSNF Railway. These railroads are increasing their traffic at Port San

³ Houston Business Journal, Texas goods exports reach record level.

http://www.bizjournals.com/houston/morning_call/2015/02/texas-goods-exports-reach-record-level.html

⁴ The Port of Houston Authority, <http://www.portofhouston.com/about-us/overview/>

⁵ United States Department of Commerce, Texas Exports, Jobs, and Foreign Investment.

<http://www.trade.gov/mas/ian/statereports/states/tx.pdf>

⁶ City of San Antonio Website, Consolidated Rental Car Facility Planned for SAT Press Release.

<https://www.sanantonio.gov/Portals/0/Files/Aviation/NewsReleases/Conrac-pending%20approval.pdf>

Antonio as Bexar County becomes a vital rail junction for shipping supplies and equipment to the Eagle Ford Shale natural gas and petroleum field in South Texas.⁷ Port San Antonio's extensive logistical offerings and almost 13 million square feet of facilities has attracted over 80 customers to date. Some of the more notable tenants include Boeing, Lockheed Martin, Standard Aero, Pratt & Whitney, Booz Allen Hamilton, Gore Design Completions and Chromalloy. The Port employs 13,000 workers and generates more \$4 billion in economic activity each year.

Public transportation within Bexar County is expanding and improving. VIA Metropolitan Transit offers a bus system with 7,080 bus stops along 91 bus lines within the County. Over 140,000 passengers use VIA daily. The County strives to create alternative sources of funds to expand VIA services to ever increasing numbers of passengers who have chosen VIA as a reliable and cost-effective means to commute to work.

VIA Metropolitan Transit is currently constructing a Westside Multimodal Center, which will become a transfer hub for VIA bus lines. Located on the near West Side, the facility will improve accessibility to the city's Central Business District, UTSA Downtown Campus and University Health System's Robert B. Green Campus. The site will also include a modern plaza to facilitate route transfers, alleviate congestion and encourage new mixed-use development opportunities. The Westside Multimodal Center is on schedule to open late 2015.⁸

The City of San Antonio offers a BCycle program, which allows citizens to pick up a bicycle at any BStation (bike station) and return it to that same station or any other BStation. The program is one of the first large-scale municipal bike sharing systems in the United States. There are 55 Bstations that offer 45 bicycles for rent in downtown San Antonio and as far south as Mission Espada and as far north as the Witte Museum. San Antonio. VIA Metropolitan Transit is considering partnering with the BCycle program in order to grow multimodal transportation options in Bexar County.

Emerging Demographics

Bexar County's populous is a "unique blend of Anglo, Mexican, German," and Polish cultures.⁹ St. Hedwig, to San Antonio's east, is a Polish farming community. Recently the County has received an influx of Asian immigrants from India, China, and the Middle East.

According to the 2014 U.S. Census Bureau estimate, at least 1,885,866 people live in Bexar County and its population increased by 5.6 percent from 2010 to 2014. The San Antonio Economic Development Foundation projects Bexar County will grow by 7.4% from 2015 to 2020. Much of the growth that Bexar County has seen recently has been in the unincorporated areas. Currently, about 400,000 people live in the unincorporated areas of the County and this share of the population is only expected to increase. It is projected that the County's population will grow by 15.18% from 2010-2018.¹⁰ The County's 5.2 percent unemployment rate is below both the state (5.3 percent) and national unemployment rate (6.1 percent).¹¹ The County's relatively strong and growing job market is one of the many reasons it is an appealing place to live and to work.

⁷ San Antonio Business Journal, Port San Antonio's rail expansion could fuel Eagle Ford commerce.

<http://www.bizjournals.com/sanantonio/print-edition/2012/06/08/port-san-antonios-rail-expansion.html>

⁸ VIA Metropolitan Website, <http://viasmartmove.com/centro-plaza/>

⁹ Bigley, J. & Permenter, P. (2012). *Insider's Guide San Antonio*. Guilford, CT: Morris Book Publishing, LLC.

¹⁰ San Antonio Economic Development Foundation, Demographics.

<http://www.sanantonioedf.com/living/demographics/>

¹¹ Federal Reserve Bank of St. Louis, <https://research.stlouisfed.org>

Bexar County's largest ethnic group is Hispanic or Latino at 59.7 percent, followed by White persons at 40.5 percent, Black/African American persons at 7.8 percent, Asian persons at 2.6 percent, the American Indian and Alaska Native at 0.87 percent, and Native Hawaiian and other Pacific Islanders at 0.14 percent. Those reporting two or more races or some other race alone represented 3.7 percent of the population.¹²

Additionally, 81.7 percent of Bexar County's population over 25 has a high school diploma and 25.6 percent has a bachelor's degree or higher. The number of housing units in the County is 674,332 with the average household containing 2.79 persons. The population of residents in Bexar County is shown below:¹³

Population by Age in Bexar County		
Age Group	Number	% of population
Age 0-4	135,144	7.26
Age 5-9	135,458	7.28
Age 10-14	135,747	7.29
Age 15-17	81,921	4.4
Age 18-20	86,008	4.62
Age 21-24	112,052	6.02
Age 25-34	277,172	14.89
Age 35-44	246,851	13.26
Age 45-54	236,327	12.7
Age 55-64	201,027	10.8
Age 65-74	125,282	6.73
Age 75-84	62,531	3.36
Age 85 and over	26,042	1.4
Age 16 and over	1,428,364	76.73
Age 18 and over	1,373,292	73.77
Age 21 and over	1,287,284	69.15
Age 65 and over	213,855	11.49

In Bexar County, 153,044 residents are veterans. These demographics suggest that housing is plentiful and that a considerable percentage of Bexar County residents are of able and working age.

Bright Economic Developments

Bexar County is a generator of careers and its economic growth is looking brighter in the post-recession era. San Antonio currently ranks 9th on CNN Money List of *Top 10 best cities for jobs* for 2015.¹⁴ Projected annual job growth is 3 percent, the average median household income is \$55,200 and the

¹² San Antonio Economic Development Foundation, Demographics. <http://www.sanantoniodef.com/living/demographics/>

¹³ San Antonio Economic Development Foundation, Demographics. <http://www.sanantoniodef.com/living/demographics/>

¹⁴ CNN Money Website, Top 10 best cities for jobs. <http://money.cnn.com/gallery/pf/2015/05/19/best-cities-for-jobs/9.html>

average values of homes prices increased by 6.8 percent since 2012.¹⁵ Bexar County has continued its role as an economic leader by upholding its commitment to fostering a business-friendly environment and maintaining a relatively low tax rate.

Banking, Financial, and Lending Services and Products

Bexar County offers a premier market for competitive financial services and products. USAA, the County's second largest employer, offers financial services, financial planning, insurance, investment, and banking products for the military service members and their families.¹⁶ USAA employs over 15,000 staff in Bexar County, had revenues of over \$24 million in 2014, and has a net worth over \$26.7 billion. Frost National Bank, Broadway Bank, Jefferson Bank, First State Bank, and TexStar National Bank are the top County-based banks. Top banks with branches in the County are Frost Bank, Bank of America, Wells Fargo, Broadway Bank, JP Morgan Chase, BBVA, and the International Bank of Commerce. The 5 largest credit unions in the area are Security Service Federal Credit Union, Randolph-Brooks Federal Credit Union, San Antonio Federal Credit Union, Firstmark Credit Union, and Generations Federal Credit Union.

Top Private Sector Employers

Bexar County employment growth from 2010 to 2014 was 9.95 percent for total of 793,781 people working now. San Antonio's population grew 25,000 from July 2013 to July 2014, a 1.8 percent growth rate that was that year's highest among the country's largest cities, according to data released in May by the U.S. Census Bureau data. Employers in the region added 4,600 jobs in leisure and hospitality and 400 in trade, transportation and utilities, which includes jobs in retail.

Top private sector employers in the area are: HEB, USAA, Methodist Healthcare System, Baptist Health System, Wells Fargo, JP Morgan Chase, Christus Santa Rosa Health System, Six Flags Fiesta Texas, Southwest Research Institute, and Frost Bank.

Amazon.Com Inc. expanded their existing fulfillment center located in the City of Schertz by 300 full-time positions due to increasing consumer demand. The 1.25 million-square-foot facility shipped out its first package in 2013 and the facility relies on humans and robotics to fill its orders. Currently, the company employs 450 full-time employees in the 1.25 million square foot facility.¹⁷ Ibex Global, a Washington D.C. based company, is opening a call center that added 600 jobs to the region in the first quarter of 2015.¹⁸ Additionally, Port San Antonio is working to add 5,000 new jobs to its industrial complex by 2020.

Military County USA

Bexar County has the largest military establishment in the United States, which is why it is called Military County USA.¹⁹ The County is home to two Air Force Bases, Lackland and Randolph, and three army installations, Fort Sam Houston, Camp Bullis, and Camp Stanley. Combined, these massive installations employ over 95,152 military and civilian personnel. San Antonio is listed as the best places

¹⁵ Austin Business Journal, Mapped: household income, down to the neighborhood, across all of Texas. <http://www.bizjournals.com/austin/news/2015/01/20/mapped-household-income-down-to-the-neighborhood.html>

¹⁶ San Antonio Business Journal Book of Lists, 2010.

¹⁷ San Antonio Business Journal, Amazon fulfillment center moves Schertz into 21st century economy. <http://www.bizjournals.com/sanantonio/news/2015/04/17/21st-century-economy.html>

¹⁸ San Antonio Business Journal, IBEX Global puts \$2 million into new San Antonio call center to open Dec. 8. <http://www.bizjournals.com/sanantonio/news/2014/12/04/ibex-global-opens-new-san-antonio-call-center-dec.html>

¹⁹ City-Data.Com, San Antonio Economy: Major Industries and Commercial Activity. <http://www.city-data.com/us-cities/The-South/San-Antonio-Economy.html>

to live for military retirees.²⁰ The San Antonio Military Medical Center (SAMMC) is now the Defense Department's largest inpatient hospital and it is the Department's only level 1 trauma center within the continental United States. SAMMC has 425 inpatient beds and 32 operating rooms.²¹ According to a study conducted by the San Antonio Economic Development Foundation in 2012, the annual economic impact of San Antonio's total military presence is over \$27 billion.²²

Medical and Biomedical Industries

The economic impact of San Antonio's leading industry, health care and the biosciences is now \$30.6 billion annually based on 2013 data, according to a study by Trinity University professors Richard Butler and Mary Stefl. The health care market continues to be a strong industry in Bexar County, which is home to 33 hospitals, two research centers, and 12 other health care institutions. There are over a dozen bioscience and healthcare companies operating in Bexar County, employing over 140,000 individuals. The five largest hospitals in Bexar County are the Baptist Medical Center, the University Hospital, the Methodist Hospital, the Children's Hospital of SA, and the Methodist Specialty & Transplant Hospital.²³ The top 24 hospitals combined provide care for over 249,630 patients annually.

The University Health System (UHS) approved \$50 million in capital projects, which consist of renovating University Hospital's Horizon Tower to house all pediatric inpatient services; building a space for the existing Heart & Vascular Institute program; and constructing a new building that will contain University Health's Northwest Side primary care clinic and a 44-chair Northwest Side dialysis center.²⁴

According to the San Antonio Medical Foundation, the biomedical industry remains the largest, employing one-sixth of San Antonio residents and generating a local economic impact of more than \$24.5 billion annually. Significant successes in the biomedical industries continue to occur within Bexar County. In 2015 Cytocentrics, a biotech and robotics company is moving from Rostock, Germany to San Antonio where it will open a robotics assembly and biotech research facility that will employ more than 300 locally-trained people.

Commercial Construction

The County's commercial construction market continues to be the healthiest in the country primarily due to major construction in the lodging industry. Construction of a hotel at Brooks City Base will offer the Southside of the County with the first ever full-service conference center. The new hotel is expected to open in 2016.²⁵ Additionally, the JW Marriott Resort & Spa is embarking on a 2-acre, \$16 million expansion of its water park and meeting space, which is anticipated to be completed by Spring 2016.²⁶

²⁰ Houston Chronicle, San Antonio ranked No. 1 as home for military retirees.

<http://www.houstonchronicle.com/news/houston-texas/texas/article/San-Antonio-ranked-No-1-as-home-for-military-5851577.php>

²¹ San Antonio Express News, SAMMC Now the Largest Military Medical Facility.

<http://www.mysanantonio.com/news/military/article/New-CoTo-makes-SAMMC-largest-DoD-hospital-2207990.php>

²² San Antonio Business Journal, Military's economic impact on San Antonio tops \$27 billion.

<http://www.bizjournals.com/sanantonio/blog/2012/11/militarys-economic-impact-on-san.html?page=all>

²³ San Antonio Business Journal. Methodist tops list of Largest San Antonio Medical Hospitals.

<http://www.bizjournals.com/sanantonio/subscriber-only/2013/11/29/medical-hospitals-2013.html>

²⁴ San Antonio Express News, University Health approves \$50 million in capital upgrades.

<http://www.expressnews.com/business/health-care/article/University-Health-approves-50-million-in-capital-6422899.php>

²⁵ San Antonio Business Journal, New \$35 million Embassy Suites Hotel planned for Brooks City Base.

<http://www.bizjournals.com/sanantonio/news/2015/01/08/new-35-million-embassy-suites-otel-planned-for.html>

²⁶ San Antonio Express News, Marriott plans \$16 million expansion of water park, meeting space.

<http://www.expressnews.com/real-estate/article/Marriott-plans-16-million-expansion-of-water-6418483.php>

Energy

CPS Energy is the nation's largest municipally owned energy utility providing both natural gas and electric service. It serves more than 741,000 electric customers and 331,000 natural gas customers in and around the seventh-largest city in the nation.²⁷ San Antonio is leading the State in solar expansion and employment, according to researchers with Pew Charitable Trusts.

San Antonio is expected to add 3,800 to 4,000 jobs in 2015, a sizable portion of those jobs are from the energy sector, specifically jobs related to solar and wind power.²⁸ Numerous private energy companies are headquartered in Bexar County, such as Valero, Tesoro, NuStar, Howard Energy Partners, Lewis Energy Group, OCI Solar Power and GulfTex Energy.

A Leader in Academics and Research

Bexar County has become a metropolis of academics and research. It is home to over 40 universities, colleges, and technical institutes serving over 154,011 students. The main universities and colleges serving students are the University of Texas-San Antonio (UTSA), Texas A&M San Antonio (TAMU-SA), St. Mary's University, Our Lady of the Lake University, University of the Incarnate Word, Trinity University, and the Alamo Colleges. The Alamo Colleges include five colleges, which serve each of Bexar County's regions: Northeast Lakeview College, Northwest Vista College, Palo Alto College, St. Phillip's College, and San Antonio Community College. Together, in 2015 they enrolled 98,592 students.

The University of Texas-San Antonio

UTSA confers the most degrees in South Texas and is one of only 66 universities in the nation designated as a National Center of Excellence in Information Assurance by the National Security Agency.²⁹ Presently, UTSA has eight colleges and offers over 142 academic degree programs.³⁰ Its Graduate School offered 52 Master and 24 Doctoral programs. It has three campuses: the Main 1604 Campus, the Downtown Campus, and the Institute of Texas Culture. The university ranks first in the nation in awarding degrees to Hispanic students.

The State of Texas approved 70 million in revenue bonds for new construction at UTSA. The University plans to build a new Instructional Science and Engineering (ISE) Building in order to expand research programs and provide more top-tier opportunities for students.³¹ Achieving top-tier status means that UTSA could provide more than \$2.5 billion in additional dollars to the local economy thanks to increases in research spending. Economists say Tier One universities add \$8.6 million in wages for every \$10 million in research expenditures. Currently, the University of Texas at Austin, Texas A&M University, and Rice University are the state's only Tier One institutions.

As the premier doctoral/research university of South Texas and as a Hispanic-serving institution, UTSA will continue to provide educational opportunities for the underrepresented population of the region at the highest level of excellence.

²⁷ CPS Energy Website, Who We Are. <https://www.cpsenergy.com/en/about-us/who-we-are.html>

²⁸ San Antonio Business Journal, Energy sector helping to drive job growth in San Antonio, SAEDF forecast says. <http://www.bizjournals.com/sanantonio/news/2015/02/10/san-antonio-to-gain-up-to-4-000-jobs-in-2015-saedf.html>

²⁹ UTSA Website, About. <http://www.utsa.edu/about/glance/marks-of-excellence.html>

³⁰ UTSA Website, Fast Facts. <http://utsa.edu/about/glance>

³¹ UTSA Website, A Message from UTSA President Ricardo Romo, June 2015. <http://www.utsa.edu/today/2015/06/presmessage06.html>

The University of Texas Health Science Center-San Antonio

The University of Texas Health Science Center-San Antonio (UTHSCSA) provides health career education, bio biomedical research, patient care and community service to San Antonio and the South Texas/Border Region.³² The UTHSCSA has five schools: the Dental School, the Graduate School of Biomedical Sciences, the School of Health Professions, the School of Medicine, and the School of Nursing. Currently, enrollment is 3,147 plus 1,013 residents and post graduate trainees.

UTHSCSA is ranked highly in Texas for aging research funding from the National Institute on Aging. It is ranked in the top 3 percent of all institutions worldwide receiving National Institute of Health (NIH) funding. In 2014, it received \$82 million from NIH awards. Recently, the new 5-year, \$3.5 million grant from the NIH to UTHSCSA will enable postdoctoral research scientists to sharpen their teaching capabilities and skills at 3 undergraduate universities in San Antonio, Texas, including UTHSCSA.

UTHSCSA supports approximately 5,500 employees in Bexar County. Its annual research expenditures totaled \$143 million in FY 2014 and its endowment currently sits at \$485 million.³³

Texas A&M University-San Antonio

Texas A&M-San Antonio offers an affordable and accessible education with the lowest tuition rates among San Antonio universities. The Texas Legislature asked the Texas A&M University System to establish a center that would offer junior- and senior-level courses in South San Antonio, an area that has been historically underserved in terms of higher education. The university, formerly known as Texas A&M University-Kingsville System Center-San Antonio, was approved by the Texas Higher Education Coordinating Board in January 2000. On May 23, 2009, Governor Rick Perry signed Senate Bill 629 that created Texas A&M University-San Antonio as a stand-alone university.

TAMU-SA offers 23 undergraduate and 14 graduate programs, including an MBA program. In fall 2014, total enrollment was 4,521. In 2014, TAMU-SA was named one of the 120 Best Colleges for veterans by Victoria Media. It has 4 campuses to meet the needs of enrolled students: Main Campus (near Loop 410 and Zarzamora), Brooks City-Base, Alamo University Center (near Loop S. 1604 and Austin Highway), and the Educational and Cultural Arts Center (near Market Square).

Alamo Colleges

The Alamo Colleges serve the Bexar County community through their programs and services that help students succeed in acquiring the knowledge and skills needed in today's world. The five colleges — San Antonio (est. 1925), St. Philip's (est. 1898), Palo Alto (est. 1985), Northeast Lakeview (est. 2007), and Northwest Vista (est. 1995) — offer associate degrees, certificates and licensures in occupational programs that prepare students for jobs, as well as arts and science courses that transfer to four-year colleges and universities and lead to AA and AS degrees. A total of 48,618 students are enrolled at the five colleges.³⁴

Home to the Fourth Largest School District in Texas

There are 15 independent school districts in Bexar County with over 325,000 students enrolled at 453 schools.³⁵ Northside Independent School District is the fourth largest school district in Texas with a total

³² University of Texas Health Science Center Website, <http://uthscsa.edu/op/vital/>

³³ University of Texas Health Science Center Website, http://strategicplanning.uthscsa.edu/statistics_endowments.asp

³⁴ Alamo Colleges Website, About the Colleges. <http://www.alamo.edu/district/about-us/>

³⁵ San Antonio Economic Development Foundation. <http://www.sanantonioedf.com/living/education/school-districts/>.

enrollment of 100,159 as of 2013.³⁶ Currently, approximately 2,500 new students enroll in Northside ISD every year.

Independent School Districts:

Alamo Heights ISD	Lackland ISD	South San Antonio ISD
East Central ISD	Northeast ISD	Southside ISD
Edgewood ISD	Northside ISD	Southwest ISD
Fort Sam Houston ISD	Randolph Field ISD	
Harlandale ISD	San Antonio ISD	
Judson ISD	Somerset ISD	

Bexar County: A Heritage of Art

In the 1820s, twenty years before Texas joined the United States, Commerce Street had become a marketplace. Some of the earliest businesses in downtown San Antonio were a pharmacy and a dry goods store. Farmers would also bring their produce from their farms. Cowboys would ride into town with their cattle. Residents would then walk to Commerce Street to buy meat. Women, called “Chili Queens,” would set up stands and serve simple Mexican foods such as fresh tacos and chili.

Today, the Market Square is the largest Mexican marketplace outside of Mexico. Visitors to Bexar County can find chess sets and jewelry boxes made of onyx from Oaxaca and leather purses and boots from Leon. One can buy hand-sculpted dolls, hand-painted vases, and red-clay pottery from Jalisco. There, one will see traditional Mexican dresses, white-collared shirts called juaveras, and charro hats. Ponchos and sarapes of many colors, hand-woven from coarse cotton, and hand-woven quilts can be bought there. These hand-woven quilts capture the horizon’s flash of colors at sunrise and sunset and the blaze of a lightning storm. La Margarita and Mi Tierra serve fajitas and all the most-loved Mexican foods, including pastries called “pan dulce.” Also at the Market Square is the Museo Alameda. This museum is a display of art that teaches tourists about Mexico’s history, including its revolution. Tourists will find the art of Diego Rivera, photos of Madero, a president of Mexico’s revolutionary period, and art from Guanajuato. One of the most pleasant experiences of the Market Square is to walk and suddenly hear the stirring music of a local guitarist such as James Martin. You will find those guitarists laboring away on their guitars, pouring into their music their complete, heartfelt emotion.

Just a ten minutes’ drive away are the San Antonio Museum of Art, Witte Museums, and the Dolph Briscoe Museum of Western Art. The San Antonio Museum of Art is located on the bank of the San Antonio River. Its vast collection is a treasure of art from Europe, Latin America, China, India, Mexico, and the United States. In several rooms you will also find ancient Greek hoplite helmets and pottery and sculptures of Roman emperors. The Witte Museum is near the San Antonio Zoo. At the Witte Museum is the South Texas Heritage Center. There, you will discover how people lived during the early days of Texas. The Dolph Briscoe Western Art Museum opened on October 26, 2013. The museum “preserves and interprets the art, history, and culture of the American West”.³⁷

The San Antonio Zoo’s mission is “to foster appreciation and concern for all living things.” It is home to over 3,500 animals of 600 species. The zoo is one of the first cageless zoos in the United States and stretches for 35 acres. Included on those acres are aquariums and botanical gardens. The San Antonio Zoo has participated in over 230 endangered species programs and has received numerous awards for saving and breeding endangered species. 53 snow leopards, an endangered animal, have been bred. Every year 80,000 children visit to see the endangered species at the San Antonio Zoo. The idea is that if they visit

³⁶ American School and University, <http://asumag.com/top-10s/largest-school-districts-texas>

³⁷ Briscoe Museum, <http://www.briscoemuseum.org/about>

and see the variety of wildlife at the San Antonio Zoo, they will make environmentally friendly decisions when they become adults.

The Tobin Center for the Performing Arts opened in the fall of 2014. Featuring three separate performance venues, the center is a versatile, world-class performing arts facility for the nation's seventh-largest city. Due to the unique Gala Spiral Lift floor, the only one in the U.S., the main hall can be reconfigured to hold traditional orchestra seating or to a flat-floor configuration to accommodate events such as standing room shows or galas.³⁸ Located along the banks of the River Walk, the Tobin Center was the result of a seven-year effort to transform the City's old municipal building into a performing arts venue. The Center offers a whole array of performances to suit virtually any taste, with upcoming shows featuring Paul McCartney, Lynyrd Skynyrd, Bill Cosby, and Carlos Santana.

South Texas' Sports Center

Bexar County in the last few decades has evolved into a premier sports center for both avid fans and casual enthusiasts. Visitors who want to witness Coach Gregg Popovich lead the Spurs to victory can see the games at the AT&T Center, the home of the Spurs since 2002. In the *San Antonio Business Journal Book of Lists*, one can also find the top 25 golf courses in Bexar County. If one wants to try their luck at the track, one can watch horse-races at Retama Park. The San Antonio Scorpions played their first season in 2010. In 2012 the team joined the National American Soccer League. In 2013 they welcomed fans in their own stadium at the STAR Soccer Complex, the Toyota Field, which has a capacity of 8,000 that may be increased to 18,000 as demand grows.³⁹ Nelson Wolff Municipal Stadium, located on the southwest side of town, is home to the San Antonio Missions, a Double A minor league baseball team. For fans of hockey, San Antonio is also home to the San Antonio Rampage, an American Hockey League team playing at the AT&T Center.

A Premier Tourist Destination

Bexar County attracts thousands of tourists every year. San Antonio ranks 36th on the top 52 Places to Go in 2015 according to the New York Times.⁴⁰ Some of the most popular attractions include the Tower of the Americas, the Alamo, the River Walk, Market Square, and HemisFair Park.

In 2015, the United Nations Educational, Scientific and Cultural Organization (UNESCO) granted World Heritage status to San Antonio Missions National Historical Park. The site includes five mission complexes found along the San Antonio River basin in southern Texas, as well as a ranch. The missions were built by Franciscan missionaries in the 18th century and include: Mission San Jose, Mission Concepcion, Mission Espada, Mission San Juan and the Alamo. There are 23 World Heritage site in the United States some of which include, Yellowstone National Park, Grand Canyon National Park, and the Statue of Liberty. The San Antonio Missions is the first site with world heritage designation in Texas.

The Tower of the Americas (located at HemisFair Park) dominates Bexar County's sky scape. Virtually from any direction, when one looks at the horizon, one can see this 750 foot-tall tower. Tourists ride the elevator to the top to gaze at the view of San Antonio and the County as far as the eye can see. At the very top of the Tower is a circular revolving five-star restaurant, the Chart House.

³⁸ San Antonio Magazine Website, <http://www.sanantoniomag.com/September-2014/Tobin-Center-The-Peoples-Palace/?cparticle=1&siarticle=0#artanc>

³⁹ Toyota Field, <http://www.toyotafield.com/about-toyota-field.html>

⁴⁰ New York Times, 52 Places to Go in 2015. http://www.nytimes.com/interactive/2015/01/11/travel/52-places-to-go-in-2015.html?_r=0

By far the most visited of all downtown sites is the Alamo. The Alamo, originally named Mission San Antonio de Valero, was established in 1718. It is one of five historic missions are located within the County, which also include the Alamo, Mission Concepcion, Mission San Jose, Mission San Juan, and Mission Espada. Yearly 2.5 million people visit it. Visitors from faraway—China, India, Japan, Europe, and South America—want to see it. Tourists visit it both to listen to guides retell the inspirational account of Texans’ courageous fight for independence against the oppressive Mexican dictator Santa Anna and to witness the grounds where those Texas patriots fought and sacrificed their lives for freedom.

Near the Alamo, 20 feet below street-level, is the jewel of Bexar County—the River Walk. It winds its way through downtown San Antonio. The River Walk stretches approximately 2.5 miles through a restaurant, shopping, and entertainment district and connects to the San Antonio Convention Center and Hemisfair Plaza. There are rows of restaurant after restaurant located on the River Walk. On the trees are lights of a variety of colors lighting the River Walk so that one can see lush vegetation: sago palms, vines, lilies, elephant ears, coyolas, ferns, oleanders, and irises. Occasionally, one will see a riverboat pass by. Soaring above the River Walk are magnificent hotels such as the Marriott and the Hilton Palacio Del Rio.

In May of 2008, Bexar County voters approved four propositions, funded by a visitor tax which is a combination of a 1.75% levy on hotel rooms and a 5% levy on short-term car rentals. These propositions included: San Antonio River Improvements, Amateur Sports Facilities, Community Arenas and Grounds, and Performing Arts Facilities. Many of the community venues described below have been partially or fully funded by Bexar County through these visitor taxes.

In November 1999, Bexar County voters overwhelmingly approved a partnership between the Spurs, Bexar County, the San Antonio Stock Show & Rodeo and the Coliseum Advisory Board to build a Bexar County-owned community arena that would serve as the new home for the Spurs and the Stock Show & Rodeo. The cost to build the AT&T Center, home of the San Antonio Spurs, was \$175 million.⁴¹

In 2014, Bexar County Commissioners Court approved \$101.5 million in improvements and renovations for the 12-year old arena. Infrastructure enhancements to the AT&T Center will include new seating arena-wide, improvements to the arena entrances, relocation and expansion of the Fan Shop, expanded concourses in the charter level, updated suite areas and new fan improvements and seating options in the balcony level. Renovations will also include an expansion of the plaza level Whataburger concession, which will be open to the general public on non-event days.⁴² The makeover of the AT&T Center was completed by November 2015.

Southern downtown San Antonio, an area dubbed “Southtown”, is now thriving as a historical and cultural center thanks to recent revitalization efforts. Situated directly south of downtown, Southtown is a mix of stately historical homes and stylish urban lofts.⁴³ New restaurants are rapidly opening up, complementing an existing bevy of acclaimed restaurants such as the Guenther House and Rosario’s. On the first Friday of every month, Southtown becomes one big open house, where one can explore local art galleries, shop at vendor booths lining the streets, or enjoy live music. At the heart of Southtown is the Blue Star Arts Complex. The Complex features a varied collection of art venues, shops, and unique places to eat and drink such as Stella Public House.

In May 2013, Bexar County launched a \$175 million, 6-year project to transform a two-mile stretch of San Pedro Creek, which runs along the west side of downtown, into a linear park with several scenic

⁴¹ AT&T Center Website, <http://www.attcenter.com/about>

⁴² NBA Website, <http://www.nba.com/spurs/bexar-county-approves-101.5-million-renovation-att-center>

⁴³ San Antonio Express News, Living in: Southtown. <http://www.mysanantonio.com/real-estate/sponsored/luxury-homes/article/Living-in-Southtown-5354728.php>.

spots that will showcase the waterway's role in the City's early history.⁴⁴ The project will run from a tunnel inlet behind Fox Tech High School south to where the creek meets Interstate 35 near Cevallos Street. After several revitalization efforts that focused on other areas of downtown, County and City officials hope that the San Pedro Creek redevelopment project will become an economic catalyst for the west side, bringing both additional tourism and new residential development.⁴⁵

The Pearl Brewery is a neighborhood with a rich history that is added to and upheld by the many people who have ties to the place - the buildings, the river, the brewery since it was founded in 1881. With 324 apartments, fifteen restaurants and cafes, thirteen retailers and eighteen resident businesses as well as a twice weekly Farmers Market, this neighborhood is always full of life and activity.⁴⁶

After six years of planning, the DoSeum (formerly known as the Children's Museum) opened up to the public in the 2015. The new museum is double the size of the old Children's Museum with 65,000 total square feet of interior space, plus 39,000 square feet of outdoor space. The exhibits include exploring physics, solving engineering problems, learning geography, and a Spy Academy that incorporates mathematics.⁴⁷

The Witte Museum, established by the San Antonio Museum Association, is located adjacent to Brackenridge Park on the banks of the San Antonio River. It is dedicated to natural history, science, and South Texas heritage. The site chosen was the location of the original Spanish Acequia Madre de Valero, or irrigation canal that supplied water to the Alamo mission and the surrounding colonial farms. The Witte Museum opened just over a year later to a huge community celebration on October 8, 1926.⁴⁸ Currently, the Witte Museum is undergoing a \$60 million expansion, which is expected to be completed in 2017. The expansion includes banquet space for more than 800 people and reception space for up to 2,000 in the fall, winter and spring months and an Acequia Madre and Diversion Dam dating back to 1719. Additionally, the expansion will include ancient Pterosaurs overhead in the H-E-B Lantern and modern technology will process visitors through the admissions area, where they will explore what Texas looked like hundreds, thousands and millions of years ago.⁴⁹

Bexar County continues to invest in providing world-class amenities to its citizens and tourists. By investing in education, job growth, hospitals, transportation, and tourism, Bexar County is a desirable place to live, raise a family, operate a business, or visit.

⁴⁴ San Antonio Express News, Bexar launches \$175 million San Pedro Creek redevelopment.

<http://www.mysanantonio.com/news/article/Bexar-launches-175-million-San-Pedro-Creek-4536417.php>

⁴⁵ San Antonio Express News, San Pedro Creek moving forward with design.

<http://blog.mysanantonio.com/downtown/2014/01/san-pedro-creek-moving-forward-with-design/#12474101=0>

⁴⁶ Pearl Brewery, <http://atpearl.com/about>

⁴⁷ San Antonio Express News, San Antonio's new children's museum, the DoSeum, gets a big thumbs-up.

<http://www.mysanantonio.com/news/local/article/San-Antonio-s-new-children-s-museum-the-DoSeum-6311248.php>

⁴⁸ Witte Museum, <http://www.witemuseum.org/about-the-witte/history>

⁴⁹ San Antonio Express News, Witte Museum breaks ground on latest phase of multi-million dollar expansion.

<http://www.mysanantonio.com/news/local/article/Witte-Museum-breaks-ground-on-latest-phase-of-6071292.php>

ECONOMIC OUTLOOK

ECONOMIC OUTLOOK

Within the past recent years, Bexar County has continued to enjoy a diverse economy, a relatively stable housing market, job growth, and a low unemployment rate. Although key indicators point to a significant improvement in the U.S. economy, both the U.S. and Texas economies are continuously evaluated to assess their respective impact on Bexar County's economy. This allows the County to position itself to effectively deal with both the foreseeable and unforeseeable signs of slowed and/or declining economic growth.

NATIONAL ECONOMY

For the past few of years, the national economy has moved forward, showing stronger signs of long-term sustainability. According to the Bureau of Economic Analysis, the U.S. economy grew at an annualized rate of 3.9 percent in the 2nd quarter of 2015.¹ This is an improvement from the first quarter of 2015 when the U.S. economy only increased 0.6 percent. The improvement reflected positive contributions from exports, fixed investments, and local governments spending. Additionally, the housing market has seen improvements and is showing positive trends. All economic indicators point to continued growth in the economy which will benefit both Texas and Bexar County.

A contributing factor to the direction in which the U.S. economy is moving and where it will go in 2016 is the policies that have been implemented by the Federal Reserve. At the beginning of 2014, the Federal Reserve made changes to its forward guidance, placing less of an emphasis on the unemployment rate as a signpost for when to start raising short-term interest rates, while sustaining its plan to keep borrowing costs low in the future. Since the end of 2012, the Federal Reserve has stated it would not consider raising the interest rates until the jobless rate fell to 6.5 percent, provided inflation expectations remained below 2.5 percent. The Federal Reserve has since dropped its reference to 6.5 percent jobless rate, which it considered to be too narrow an indicator of the labor market's health. This flexible new language became increasingly necessary after the unemployment rate came within 1/10th of the supposed trigger point. In October 2015, Federal Reserve officials decided to hold-off from raising the interest rates, giving themselves one more chance to lift rates from their near-zero threshold at their December meeting. The potential raise in interest rates in December rather than in 2016 will allow the Federal Reserve to push them up gradually and avoid the risk of a run-up in inflation.

U.S. Labor Market

The U.S. unemployment rate and the overall job market are showing signs of significant improvements in 2015. The unemployment rate in the U.S. is at its lowest level in 5 years. After averaging around 7 percent at the end of 2013, the unemployment rate fell to an average of 6.1 percent for 2014. Following the trend, the unemployment rate has continued to decline for 2015. In September 2015, the unemployment rate was at a year-to-date low of 5.1 percent.² That puts the unemployment rate at a level many economists describe as "full employment," which is one of the Federal Reserve's goals for managing the U.S. economy.

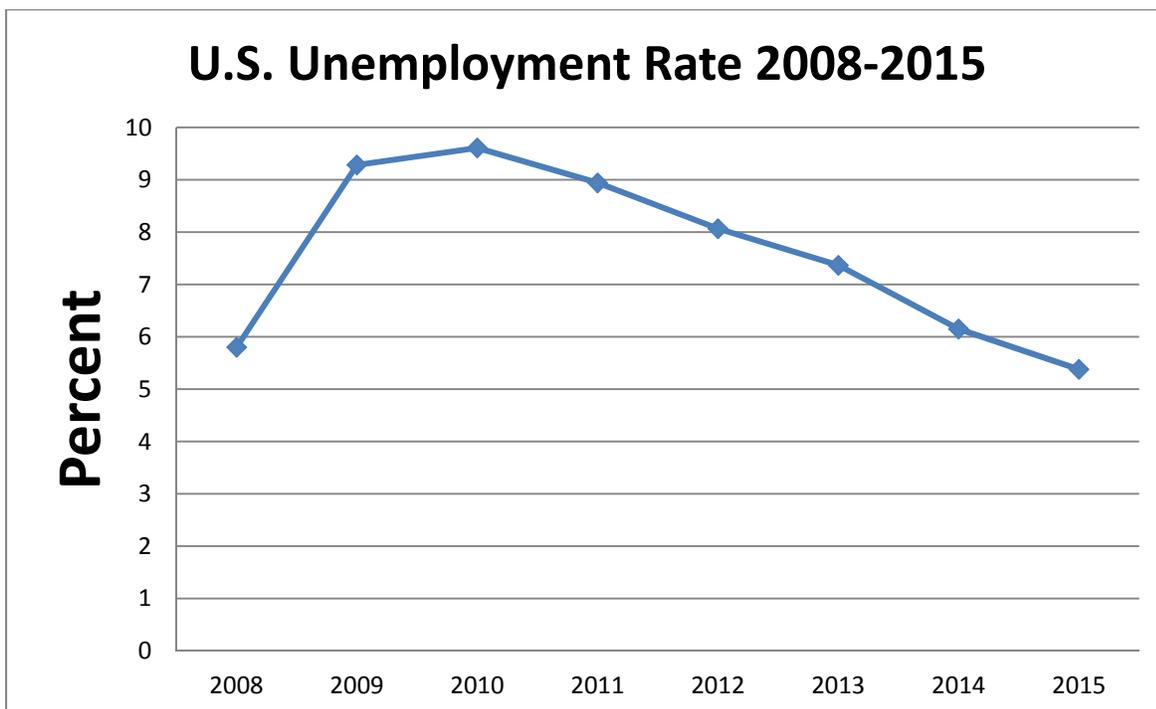
In the beginning of September 2014, the Labor Department reported that weekly applications for unemployment benefits totaled 309,000. The weekly applications filed per week slowly decreased throughout the year. As of September 2015, the weekly applications for unemployment benefits dropped to an adjusted 275,000.

¹ Bureau of Economic Analysis

² Bureau of Labor Statistics

Individuals who received jobless benefits fell from 2.4 million in December 2014 to 2.26 million at the end of August 2015, the lowest number of recipients since the summer of 2007, just before the Great Recession. The decrease is a result of the gain in job growth in the labor market as Americans regained the last of the 8.7 million jobs lost during the recession.

In September 2015, the unemployment rate dropped to a seven-year low of 5.1 percent. It should be noted that the unemployment rate is based on those still seeking employment and doesn't take into account those who have given-up on finding employment. In addition, the unemployment rate doesn't take into account those who have received part-time employment, but are actively searching for full-time employment. As the U.S. unemployment rate has approached pre-recession level, employers continue to add jobs to the labor market as employers continue to expand at an average rate of 227,000 per month. The continued movement in the labor market is putting 2015 on track to be another year of strong job growth since the Great Recession.



Source: Bureau of Labor Statistics

Consumer Confidence

Similar to the trend of the U.S. labor market, Consumer Confidence and Consumer Spending have been on the rise, reflecting a healthy U.S. economy. In September 2015, the Consumer Confidence Index increased to a high of 103.0 percent, up from 101.3 percent in August. Since August 2014, the index has seen an increase of 9.6 percent when at the time it was at 93.4 percent. Some economists believe that the increase in consumer sentiment may have a lot to do with the decrease in fuel prices, as lower fuel prices provide consumers with more disposable income.

With a strong index for 2015, confidence in the U.S. is in a far better state than it was all of 2013, when the highest level recorded was 81.8 percent for that year. Strong consumer spending is playing a big role in fueling the economic resurgence. Also encouraging is the continued demand for shipments, unfilled

orders, inventories, and capital goods.³ Shipments of manufactured durable goods in September 2015, up three of the last four months, increased \$0.4 billion, or 0.2 percent, to \$242.5 billion. New orders for manufactured durable goods in September decreased \$2.9 billion or 1.2 percent to \$231.1 billion.

U.S. Real Estate Market

The collapse of the residential real estate market was the single largest contributor to the Great Recession in 2009. Six years later, the U.S. housing market has adapted and is much healthier in 2015. Home prices are gaining steam again, fueled by tight supply amid growing demand. According to a recent report, home prices nationally are nearly 7 percent higher in August 2015 compared to a year ago in 2014.

Homebuilding increased in the 2nd quarter of 2015 for both single-family and multifamily units. Construction starts on single-family homes, at 708,000 units in the 2nd quarter of 2015, were up 10 percent from the 1st quarter of 2015 and up 13 percent from 1st quarter of 2014.

Also showing improvements is the number of homes that banks have foreclosed on. In July 2015, the foreclosure inventory was down 3.5 percent from June 2015, representing 45 months of consecutive year-over-year declines. Approximately 469,000 homes in the U.S. were in some stage for foreclosure as of July 2015, compared to 650,000 in July 2014, a decrease of 27.9 percent. As of July 2015, the foreclosure inventory represented 1.2 percent of all homes with a mortgage, compared to 1.7 percent in July 2014. As the U.S. housing market continues to gather steam behind the improving economic conditions, the decline of foreclosure inventory will continue into 2016.

U.S. Stock Market

The strength of the U.S. stock market is one of the most important key indicators of the U.S. economy. The U.S. stock market has continued to maintain the positive growth that began in March of 2009. In 2013, the financial market encountered strong adversity but persevered to a record-setting year. Investors overlooked news of a sluggish U.S. recovery, a government shutdown, European debt issues, turmoil in the Middle East, and climbing mortgage rates. The market experienced double-digits gains for the year, pushing stocks upward for the fifth year in a row. The S&P 500 witnessed its best year since the late 1990s with a gain of 30 percent, while the Dow posted a gain of 26.5 percent, its largest advance in 18 years⁴. During 2013, increases also occurred within the bond market. Yield on the 10-year Treasury note climbed from 1.70 percent to 3.01 percent, its largest increase since 2009.

Throughout 2014, the Dow continued to climb, albeit not the same rate as 2013. By the end of 2014, the Dow finished the year up 7.5 percent, the S&P 500 rose 11.4 percent, and the NASDAQ up 13.4 percent. Despite some worries throughout 2014 – Russia invading Ukraine, decreased stability in the Middle East, Ebola, oil prices, and Federal Reserve missteps – the U.S. stock market always rebounded, and finished strong in December.

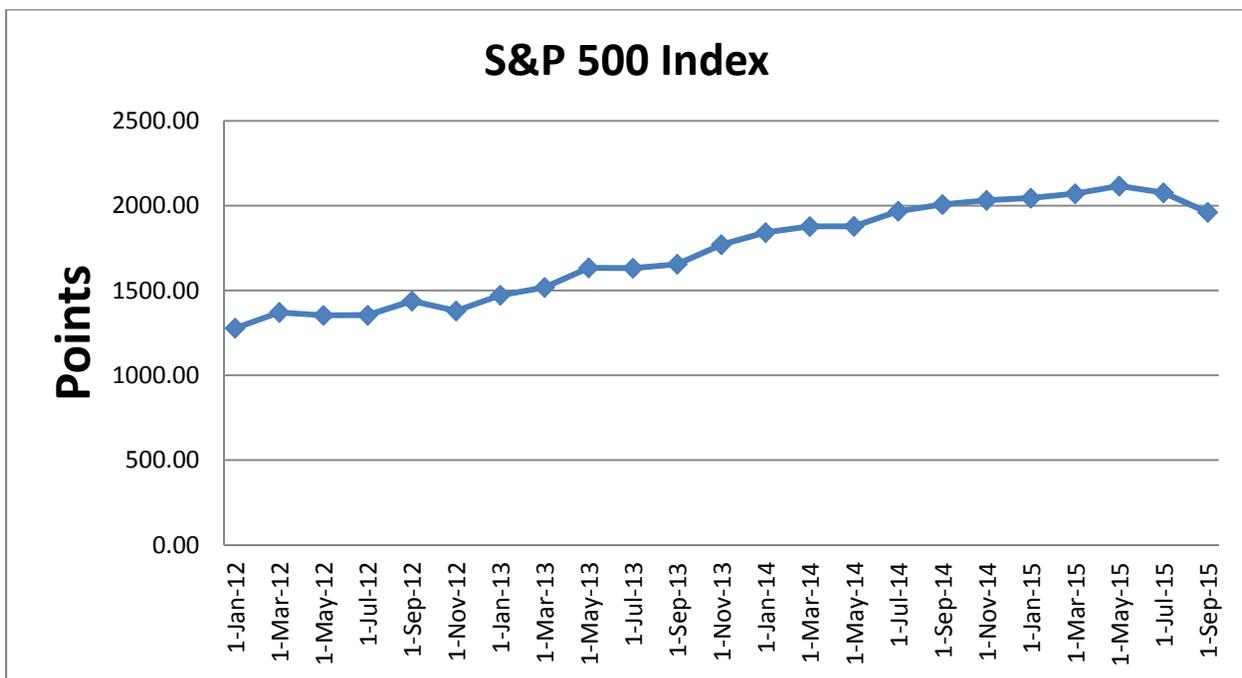
After more than tripling since March 2009, the U.S. stock market has shifted into a lower gear in 2015. Earnings, the engine of the stock market, aren't growing at a fast pace. Profits have slowed because of the strong U.S. dollar, cheap oil, and an economic slowdown in many parts of the world. As businesses continue to borrow money to increase staff and further advance operations, the benefits are shown in the increase in value of U.S. stocks. In addition, as the U.S. economy continues to see economy growth, so will the U.S. stock market.

³ Advance Report on Durable Goods Manufactures' Shipments, Inventories, and Orders August 2015

⁴ USA Today

For the first six months of 2015, the U.S. stock market ended the 2nd quarter close to where it began in January. The 3rd quarter reports for 2015 showed the S&P 500 Index endured its largest quarterly decline in 4 years, a 6.44 percent decline, as investors were worried about a Chinese economic slowdown and possible rise in U.S. interest rates by the Federal Reserve. In August 2015, the Dow Jones Industrial Average fell 1,100 points or 6.6 percent, the most since May 2010. However, the Dow Jones has bounced-back; in October, the Dow Jones advanced for a fifth consecutive session, closing 17,000 above—its longest winning streak for 2015.⁵

In October 2015, Federal Reserve officials decided against raising short-term interest rates after worries that inflation could remain stuck at low levels.⁶ Since this summer, officials have suggested they could lift their interest-rate from near zero, where it has been since December 2008. An interest rates hike has been expected since the summer of 2015, however, concern of the potential impact it will have on the growth of the economy has pushed the expected rate hike announcement into December 2015 and early of 2016.



Source: Yahoo Finance

TEXAS ECONOMY

Texas has been noted repeatedly for its superior economic performance and is overwhelmingly perceived as a business friendly state. Texas is home to 52 Fortune 500 Companies. Over the past year, Texas has added jobs in 9 of the 11 major industries. Job growth, building permits, and sales tax collection all signal that the Texas economy continues to outpace the national economy. Texas continues to be one of the leading states in the economic recovery, while Bexar County has benefited from the stability in the Texas economy.

⁵ Market Watch

⁶ The Wall Street Journal

Texas Housing Market

The Texas housing market continues to report strong growth in sales and home prices for 2015. The housing market continues to advance from the robust progress of 2014 and 2013. In the last quarter of 2014, strong home demand and sales prices helped make 2014 the second-best year ever and made it 3 ½ years of continual growth for Texas real estate.⁷ For the 4th quarter of 2014, 66,664 single-family homes were sold in Texas, an 8.46 percent increase from the same time in 2013. Median sales price for Texas homes was \$185,900, a 7.76 percent increase from the same time in 2013. Average sales price increased 6.99 percent to \$204,976 and housing inventory was at an all-time low of 3.3 months for the last quarter of 2014.

A combination of high demand for Texas housing and record-low inventory resulted in a strong start for 2015. For the 1st quarter of 2015, 57,818 single-family homes were sold, a 4.16 percent increase from the same time last year. The median sales price for Texas homes was \$186,500, which is a 7.8 percent increase from the 1st quarter of 2014. The average sales price increased 6.99 percent to \$240,303 and housing inventory was at 3.1 months for the 1st quarter of 2015.

For the 2nd quarter of 2015, the median price for Texas homes hit \$200,000, up 8.1 percent compared to the 2nd quarter of 2014, an all-time high for statewide home prices. 88,906 single-family homes were sold in the second quarter, a 4.7 percent increase from the same time last year. The 3rd quarter of 2015, the median price in Texas slightly decreased compared to the 2nd quarter of 2015 at \$199,900, but up 7.7 percent compared to 3rd quarter 2014. In September 2015, the average price for a Texas home was \$247,400, a 3 percent increase from September 2014 when the average price was \$239,500⁸.

Foreclosure rates in Texas have continued to decline in 2015. As of August 2015, foreclosure inventory in Texas has declined by 0.2 percent from a year ago, representing 0.06 percent of Texas mortgaged homes.⁹ In the past 12 months as of August 2015, Texas experienced 31,639 completed foreclosures. Texas continues to be below the nation average and has one of the lowest foreclosure inventories as a percentage of mortgage homes among all states.

In March 2015, the Federal Reserve Bank of Dallas predicted that job growth in Texas would slow 1 to 2 percent in 2015 from 3.4 percent job growth in 2014 because of concern over the potential impact of lower oil prices. Some indicators contributing to the estimate included a decline in the oil and gas industry, tight labor market, and weakening exports. However, the impact of oil prices on Texas housing has yet to be seen. Preliminary numbers indicate a positive 3rd quarter of 2015.

Texas Labor Market

The Texas economy continues to expand at a steady pace despite the decline in the oil and gas industry in 2015. For the 2nd quarter of 2015, Texas employment improved with an annualized growth at 1.7 percent versus 0.5 percent in the 1st quarter. As of September 2015, Texas added jobs for the seventh month of job growth in 2015 and Texas employers have added 224,800 positions since September 2014¹⁰. Despite the improvement, annualized year-to-date job growth of 1.1 percent in the state remains quite modest. Unusually wet weather in May and June also suppressed growth in construction employment and restrained homebuyers.

⁷ Texas Association of Realtors

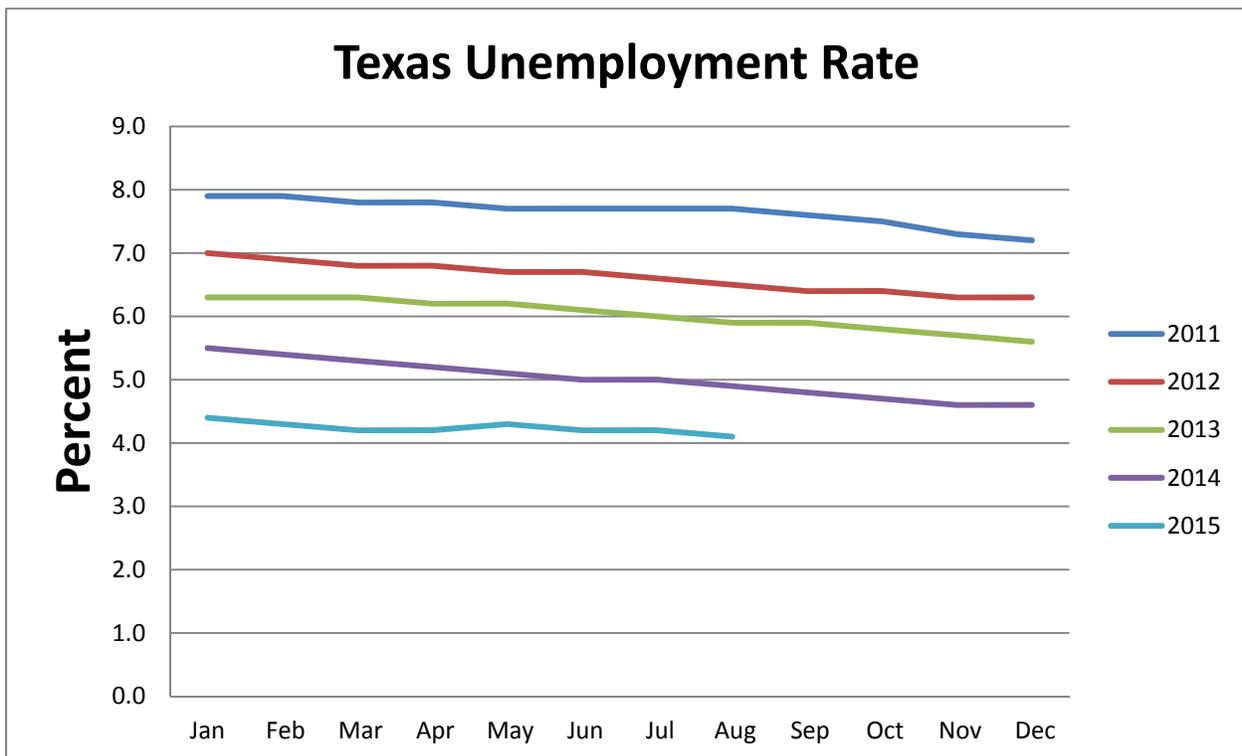
⁸ Real Estate Center – Texas A&M University

⁹ National Foreclosure Report – August 2015

¹⁰ Texas Workforce Commission

According to the Texas Workforce Commission, employment fell by 13,700 jobs in August 2015 after 4 consecutive months of employment increases.¹¹ Since January 2015, job growth was positive with 46,400 positions added, but it trailed the pace set last year when 214,600 jobs were added over the same time. Since August 2014, total nonfarm employment grew by 217,700 jobs. The number of unemployed Texans decreased in August by 27,300 to a total of 569,800 people. Since August of last year, the number of unemployed Texans has dropped by 123,900 individuals. As of August 2015, the Texas unemployment rate is 4.1 percent, the lowest rate of unemployment for Texas since January 2001.

The strength in recent labor statistics and continual low unemployment rate has proven that Texas continues to build a healthy and diverse economy. Texas continues to be below the national average for unemployment, which stood at 5.1 percent in August 2015.



Source: The Bureau of Labor Statistics

Texas Industry

In 2013, the Texas Gross State Product (GSP) was an estimated \$1.4 trillion, making Texas the world’s 13th largest economy in the world. In 2015, advantages such as stable home prices and political environment have made Texas attractive to companies exploring to relocate. In turn, Texas continues to be an industry leader in the global economy.

Manufacturing

Texas is home to 22,567 manufactures employing 1.2 million workers.¹² The industrial machinery sector ranks first in the state for number of manufacturing jobs, employing about 184,000 jobs. After posting 3

¹¹ Texas Workforce Commission – Texas Labor Market Review – September 2015

¹² Manufactures’ News, Inc. – Texas Manufacturing Employment Growth Slows

years straight of significant manufacturing employment growth, Texas industrial jobs grew by just a half percent in the past year, about 8,500 new manufacturing jobs from May 2014 to May 2015. Manufactures in Texas represents 15.22 percent of the total output, and employees 7.55 percent of the total workforce in the state.¹³ Total output from manufacturing was \$233.20 billion in 2013. Manufactures help drive the Texas economy with \$260.63 billion in manufactured goods exports in 2014. That same year, \$159.56 billion in exports was with our free trade agreement (FTA) partners.

As of September 2015, Texas manufacturing activity remains steady. The production index, a key measure of state manufacturing conditions, remained near zero (0.9), suggesting output held steady for a 2nd month in a row after several months of declines.¹⁴ The southeast region of Texas accounts for the most industrial employment in the state, with over 530,000 jobs.

Agriculture

Texas agriculture has fell victim to numerous challenges over the past few years, such as high cost of production, drought, urban sprawl, and a recession that reduced demand. However, the industry's resiliency and strength shines through as Texas consumers continue to enjoy the safest, most affordable food supply in the United States.

Texas is one of the largest agriculture states in the nation, accounting for about 6 percent of the total U.S. agricultural income. Texas agriculture, comprised of food, horticulture and fiber, is the 2nd largest resources-based industry in Texas and generates more than \$100 billion a year for the economy. With \$133 million in sales, Texas farms account for 19 percent of the total U.S. sales in agri-tourism and recreation (wineries, hunting, ranch experiences, etc.). The value of Texas cattle and calves sales in 2012 was \$13 billion, more than the total of all agriculture sales in 43 states that year.¹⁵ According to the 2012 Census of Agriculture, Texas ranks 1st in the nation in value of livestock and poultry, and value of sales of cotton, cottonseed, cattle and calves, and sheep, goats, wool, mohair, and milk. The census also showed that Texas increased by the number of farms by 1 percent and the total land in farms remained the same from 2007. Texas has more farms and land in farms than any other state in the U.S.

In addition, Texas has an increasing strong presence in organic sales in the U.S. In September 2015, the U.S. Department of Agriculture's National Agricultural Statistics Service (NASS) released the results of the 2014 Organic Survey; it showed that Texas was a top-10 state in Organic Sales for 2014, with \$199 million in sales.¹⁶

Yet, drought and urban-sprawl are ever-present concerns in many regions of Texas, leading to pressure on its water infrastructure. The drought of 2011 was the worst drought since recording began—and it resulted in one of the most devastating economic events in state history. Estimates by the Texas AgriLife Extension Service put Texas agriculture losses for the 2011 year at \$5.2 billion. According to the Texas Water Development Board, demand for water will rise by 22 percent by 2060.¹⁷ For 2015, about 40 percent of Texas has experienced moderate drought conditions throughout the year. As of October 2015, 48 percent of the state is in drought, levels we haven't seen since November 2014. Three months ago when the state experienced a series of heavy rain events, the state was at a drought rate of 0.25 percent. Looking at the monthly drought conditions for Texas in 2015 and the previous two years, many regions of Texas can expect similar drought conditions for 2016.

¹³ National Association of Manufactures

¹⁴ Federal Reserve Bank of Dallas – Texas Manufacturing Outlook Survey

¹⁵ United States Department of Agriculture

¹⁶ United States Department of Agriculture – Census of Agriculture

¹⁷ Texas Comptroller of Public Accounts – The Impact of the 2011 Drought and Beyond

Energy

Texas' crude oil-production industry leads the nation in production. As of June 2015, Texas produced 103,804 million barrels of crude oil, followed by North Dakota with 35,993 million barrels.¹⁸ The state's 27 refineries lead the nation with a capacity of over 5.1 million barrels, accounting for 29 percent of total U.S. refining.¹⁹ Texas also leads the nation in production of total energy, natural gas, and electricity. The industry's activities generate and sustain jobs, income and output, and contribute to state and local government revenues.

Along with oil prices and the rig count, the issuance of new drilling permits has declined dramatically. According to the Texas Railroad Commission, 864 permits were issued in August 2015, a 66 percent decline from last August.²⁰ In addition, total well completions for 2015 year-to-date are 14,665, down from 20,657 recorded during the same period in 2014. At less than \$45 per barrel in September 2015, oil prices are less than half their price from 12 months ago, which was the beginning of their descent. Since December 2014, the oil slump has claimed at least 28,300 oil and gas jobs in Texas.²¹ The oil and gas payroll has fallen 7.7 percent to 281,600 in August 2015. Despite the plunging rig count and number of well completions, Texas continues to produce more oil than it did a year ago.

In addition, Texas renewable energy industry has become the top state in wind generation capacity and biodiesel production. According to the Texas Workforce Commission, over 102,000 Texans are directly employed in renewable energy sectors and thousands more work in industries closely tied to the industry, ranking Texas 2nd nationally for employment renewable energy.²² Texas is ranked 1st in the nation for wind energy capacity and biodiesel production. While renewable energy has a relatively small impact on energy consumption in Texas, its share is growing rapidly.

Texas is the leading state for overall energy production and consumption. Energy diversification across different sectors (fossil, fuel, nuclear, and renewable) and Texas' geographies (high plains wind and coastal wind, for example) have helped make Texas energy more robust and flexible. Texas diverse energy portfolio has allowed the state to better respond to changing economic and geopolitical conditions.

BEXAR COUNTY ECONOMY

Bexar County Real Estate Market

The housing market recovery in Bexar County has continued to outpace the housing market recovery at the state and national levels as the number of homes facing foreclosure in Bexar County continues to drop. Home sales in Bexar County continued to outperform 2014 and 2013, with August 2015 reporting a 5 percent increase for a total of 2,551 homes sold. Single-family home sales rose a healthy 15.9 percent year-to-date through August 2015. In August 2015, average sales price reported a 7 percent increase to \$237,168 and median price rose 8.1 percent to \$195,500.²³ In addition, months inventory in Bexar County for August was at 4 months, an 11 percent decline from August 2014.

The principal property tax payers in Bexar County in 2014 have a market value combined total of \$4,426,647,781 or 4.28% and include the following companies: H.E.B., Methodist Healthcare System,

¹⁸ U.S. Energy Information Administration

¹⁹ Texas Wide Open for Business

²⁰ Rigzone

²¹ Fuel Fix

²² Texas Wide Open for Business – The Texas Renewable Energy Industry 2014

²³ Texas A&M University – Real Estate Center

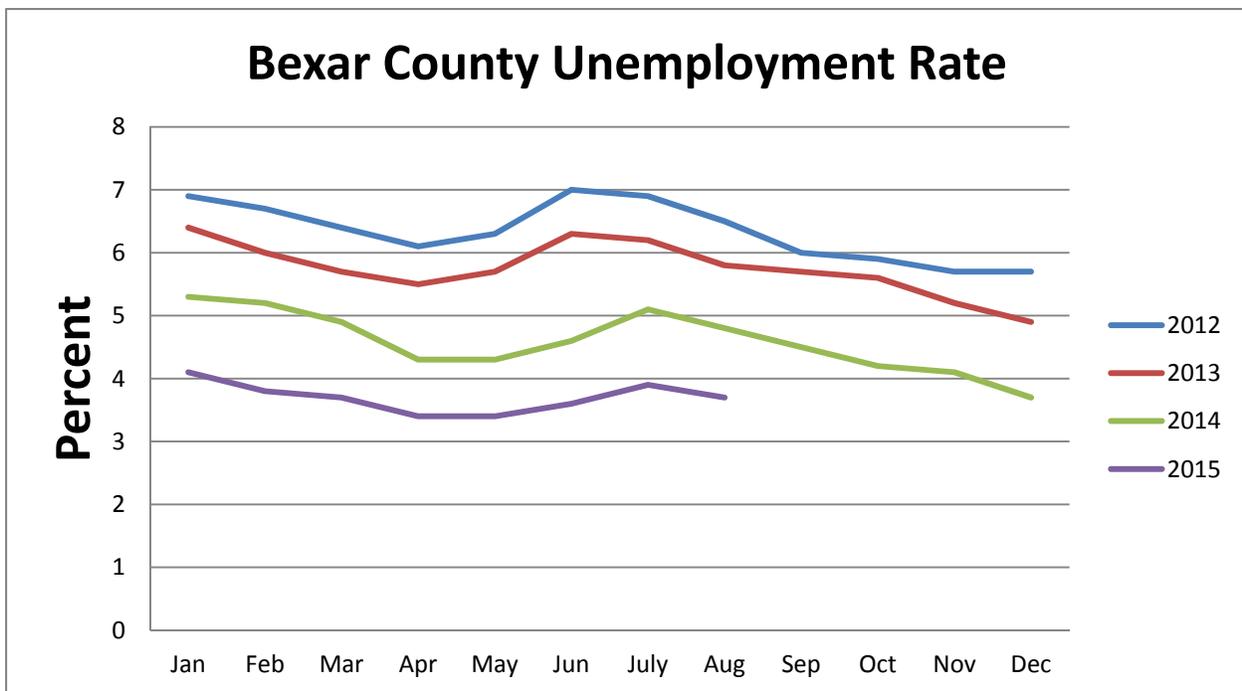
Wal-Mart Stores Inc., VHS San Antonio Partners LP, Southwestern Bell Telephone, USAA, Halliburton Energy Services Inc., La Cantera Specialty Retail LP, SA Real Estate LLLP, and Franked Family Trust.

At the beginning of 2015, foreclosure rates for the area were 0.71 percent, which is down from 0.85 percent in January 2014. The trend continued for the following 7 months, the foreclosures among outstanding mortgage loans in the San Antonio-New Braunfels area was 0.64 percent for July 2015, which is down a fraction of a percentage point from July 2014 when the rate was 0.74 percent. In addition, foreclosure activity in the San Antonio-New Braunfels area was lower than the national foreclosure rate of 1.26 percent as of July 2015.

Bexar County Labor Market

Bexar County’s unemployment rate continues to outperform Texas and the U.S. as a whole. As of August 2015, Bexar County unemployment rate is 3.7 percent, a 1.1 percent decrease from August 2014. This is 0.4 percent less than the state-wide unemployment rate and 1.4 percent less than the U.S. The total employment on nonfarm payrolls in the county increased 3.1 percent from August 2014 for a total of 980,900 jobs. According to a report from the Associated General Contractors of America, Bexar County posted the largest increase in construction employment from August 2014 to August 2015 in Texas.²⁴ Over the 12-month period, the Bexar County area saw a 10 percent increase in construction employment. Population and job growth in the county are key indicators behind the demand for increased development.

Since 2007, Bexar County has maintained an unemployment rate below that of the state, which in turn has done far better than the national unemployment rate. While economic conditions continue to pick up for the County and Texas, the unemployment rate in Bexar County has decreased by 1 percent since August 2014.



Source: Bureau of Labor Statistics

²⁴ San Antonio Economic Development Foundation

Bexar County Industry

Bexar County is home to a wide variety of industries, which include bioscience, medicine, aviation, tourism, aerospace, military, and information technology. The local economy has healthy diversity of business service, biomedical technology and research, a diversified manufacturing sector, a rapidly growing information technology industry, and a thriving military community. Many companies and families continue to choose Bexar County due to its geographic advantages, high quality of life, diverse job market, affordable housing, and low cost of living.

Military/Defense

Bexar County continues to have a strong military presence and is recognized as “Military City, USA.” Bexar County is home to Joint Base San Antonio (JBSA) which was established as a result of the 2005 Base Realignment and Closure (BRAC) to provide installation support functions for JBSA-Fort Sam Houston, JBSA-Lackland, JBSA-Randolph Air Force Base, and 8 other operating locations.

The United States Base Realignment and Closure Commission’s decision to consolidate all field medical training for all Armed Services branches at JBSA-Fort Sam Houston in San Antonio has produced the San Antonio Military Medical Center (SAMMC), the largest inpatient medical facility in the Department of Defense (DoD). A study conducted by the SABER Institute commissioned by the City of San Antonio’s Office of Military Affairs and Economic Development Department concluded that in 2011 the economic impact of DoD’s presence in Bexar County was at \$27.7 billion, 189,148 total employed, with JBSA directly employing 92,000.²⁵ The military’s economic impact has more than double since 2006, when it was at \$13.3 billion.²⁶ The direct effect of this impact resulted in 131,963 employed for \$20.5 billion, suppliers and contractors indirectly effecting 11,554 employed for \$1.6 billion, with an induced impact of 45,631 employed for a total of \$5.6 billion.

The 2012 fiscal year total military economic impact of Joint Base San Antonio to the San Antonio community is estimated at \$13.8 billion. Data compiled and analyzed by the 502nd Comptroller Squadron, (which was established by the Air Force on JBSA-Fort Sam Houston), estimates military, civilian, retiree, and veteran payrolls to be a total of 404,958 personnel and \$8.1 billion. Contract expenditures for construction, service contracts, commissary, Army/Air Force Exchange Service, healthcare, temporary duty assignments for military and civilians, educational impact aid, VA expenditures, and other spending, totals an estimated \$3.4 billion. There were an estimated 55,307 jobs created with an average annual salary of \$40,760, which equates to \$2.2 billion annually.

The 2013 fiscal year total military economic impact of Joint Base San Antonio to the San Antonio community is estimated at \$12.8 billion²⁷. Payroll for military, civilian, retiree, and veterans is a total of \$8.6 billion. Local contract expenditures for construction, service contracts, commissary, Army/Air Force Exchange Service, healthcare, temporary duty assignments for military and civilians, educational impact aid, VA expenditures, and other spending, totals an estimated \$2.1 billion. There were an estimated 50,968 jobs created with an average annual salary of \$40,760, which equates to \$2.1 billion annually.

Aerospace and Aviation

The aerospace and aviation industry in Bexar County includes establishments that are engaged in one or more of the following areas: manufacturing, complete aircraft, missiles or space vehicles, manufacturing

²⁵ City of San Antonio – San Antonio Military Economic Impact Study

²⁶ San Antonio Express-News

²⁷ Joint Base San Antonio

aerospace engines, propulsion units, auxiliary equipment or parts, developing and making aerospace product prototypes, aircraft conversion, complete aircraft or propulsion systems overhaul and rebuilding, flight training, air transportation, and support activities for air transportation.

Port San Antonio is a master-planned, 1,900-acre aero-space, industrial complex and international logistics platform. The Port was created from the former Kelly Air Force Base. Port San Antonio has assisted in employing nearly 23,000 workers in Bexar County and accounts for about \$4 billion in annual economic activity in the San Antonio region. In September 2015, the Port of San Antonio unveiled a goal of adding an additional 5,000 new jobs at their large industrial complex by 2020.²⁸ The Port of San Antonio has over \$100 million invested in recent and upcoming projects. Past III-B of the 36th Street construction project has begun in fall 2015 and is expected to be completed in late 2016; the new road will provide the Port with redundant road connections in support of growing logistics activity.²⁹ In the past 15 years, over half a billion dollars in capital improvements have taken place at the Port.

San Antonio Airport System is home to two airports, San Antonio International Airport and Stinson Municipal Airport. In May 2012, a study was released on the economic impact of the San Antonio Airport System. The overall economic impact is nearly \$5.1 billion in regional economic output, with earnings almost \$1.6 billion, and supports about 99,000 jobs.³⁰ In June 2015, San Antonio City Council approved the construction of a new Consolidated Rental Car Facility (CONRAC) for the San Antonio International Airport. The \$163 million project will be a seven-story building that houses up to 13 rental car companies, and will replace the 30-year old hourly parking garage.³¹ Construction of the facility started in August 2015 and is projected to be completed in March 2018, with the first 2 parking levels opening earlier.

Auto Industry

In 2009, Toyota merged all Tundra truck production to Toyota Motor Manufacturing Texas (TMMTX), and announced that the production of its Tacoma pickup would move from California to TMMTX. This shift in production locations triggered a new direct investment of \$100 million and the addition of a 1,000 jobs to the Bexar County economy. Moreover, 100 percent of Toyota's United States pickup truck production is now taking place at the TMMTX plant.

In October 2013, TMMTX celebrated its 10th anniversary and its one-millionth truck to be built in Bexar County. It is predicated that, in addition to the estimated \$2.2 billion that was invested in the TMMTX plant, an additional \$2.4 billion will be added to the local economy by 2016.

In September 2014, Toyota announced the addition of 2 new on-sites suppliers, Arvin Sango Inc. (ASI) and Toyotetsu Texas; with each company hiring about 50 employees and a combined investment total of over \$21 million to build new manufacturing facilities at TMMTX that were completed in early 2015³². In September 2015, Toyota decided to add a Saturday shift and 275 workers to the plant to produce about 20,000 to 30,000 more Tundra and Tacoma trucks a year.³³

²⁸ Port San Antonio

²⁹ Port San Antonio – Growing Road Access + Development Sites

³⁰ City of San Antonio – Department of Aviation

³¹ City of San Antonio – Department of Aviation

³² The Texas Automotive Manufacturing Industry 2014

³³ San Antonio Express-News

Healthcare and Biosciences

Bexar County's recognized community of healthcare and medical service providers—including hospitals, physicians, other specialty providers, and nursing home—forms a strong foundation for the county's \$29.2 billion healthcare and bioscience industry. The industry includes a wide variety of direct healthcare services and industries related to the delivery of health and medical care. Direct healthcare services include care provided in hospitals, physicians' offices, nursing homes, offices and clinics, and various other outpatient and ambulatory care settings. Indirectly related industries complement support the provisions of medical and healthcare. These industries include health insurance carriers, pharmaceutical companies, medical equipment procedures and manufactures, civilian and military medical education, biomedical research organizations, residential care and social service providers, and a variety of related endeavors. The biosciences and healthcare industry has more than a \$29.2 billion economic impact with \$7.5 billion in wages and salaries paid to 156,205 employees. It is estimated that 1 in 6 Bexar County residents works in the healthcare and bioscience industry and about 40,000 new jobs were created in the past 10 years.

Bexar County Medical Society, the 1st county medical society in Texas and the 8th largest in the U.S., includes more than 4,000 physicians, representing virtually every specialty and sub-specialty. The county is home to more than 40 hospitals, including 4 major hospital systems, with a total of more than 5,000 staffed beds. In addition to acute care hospitals, there are numerous specialty hospitals and treatment centers to provide care to targeted populations.

Bexar County hospitals continue to expand the delivery of healthcare services to the community—both in the urban core and into rapidly growing suburban area, while providing significant levels of uncompensated care to the uninsured population and caring for the nation's wounded warriors. The Greater San Antonio Hospital Foundation represents over 125 hospitals and healthcare organizations in the South Central Texas Region.

Bexar County is currently the only county in the U.S. with two level One trauma centers (University Hospitals and San Antonio Military Medical Center), serving the civilian and military populations. All hospitals in the county are linked in real time to coordinate patient reception, staffing, and resource allocation during disasters, positioning the county second only to New York City in terms of disasters preparedness.

The 900-acre South Texas Medical Center (STMC), located in the county, boasts the region's largest concentration of medical treatment, research, education, and related activity. Its more than 75 medical-related facilities comprise of approximately \$2.8 billion in infrastructure values and employ nearly 27,000 medically related personnel. Two of the county's four major hospital systems, Methodist Healthcare System and University Health Systems, are based in the Medical Center, while the other two major systems have a Medical Center presence. In addition, the South Texas Veterans Health Care System (STVHCS) is also based at the Medical Center. STVHCS serves one of the largest primary service areas in the nation and provides health care services for 80,000 Veterans.³⁴ At the Medical Center, approximately 30% of patients treated at the center's non-government supported hospitals come from outside Bexar County, according to recent study. Currently, capital improvements valued at approximately \$924 million are now in progress.³⁵

Other healthcare hubs are also located in Bexar County. Two major hospitals systems, Christus Santa Rosa Health Care and Baptist Health System, are based downtown San Antonio, along with the Nix

³⁴ South Texas Veterans Health Care System (STVHCS)

³⁵ The Healthcare Bioscience Development Corporation

Health Care System. Local medical facilities are keeping pace with the county's rapid population sprawl in areas such as Stone Oak and Westover Hills. Construction of new hospitals and expansions of existing facilities are in progress or recently completed, by three of the county's major hospital systems.

Bexar County is also becoming the "Home of Military Medicine." The establishment of San Antonio Military Medical Center (SAMMC), the U.S. Department of Defense's (DoD) largest medical facility, plays a critical role in patient care, graduate medical education and research, and treating wounded service members. It receives more than 5,700 emergency room visits each month and supports more than 250,000 personnel. SAMMC is the only Level 1 trauma center in the DoD and treats civilians as well as military personnel. SAMMC is home to the world-renowned burn unit and the Center of the Intrepid for rehabilitating wounded warriors. The Army's Medical Department Center and School, based at Joint Base San Antonio-Fort Sam Houston, will expand to become the Department of Defense's training center for military allied health medical training and education for all branches of the service.

The University of Texas Health Science Center at San Antonio (UTHSCSA) is the region's leading provider of health professions education, with almost 3,000 students enrolled in five schools: School of Medicine, Graduate School of Biomedical Sciences, Dental School, School of Nursing, and the School of Allied Health Sciences. Together, the schools award 69 health-related degree specialties and pre- and post-baccalaureate certificate programs. Opened in 1968, the Health Science Center is 1 of 6 health science centers in The University of Texas System. It encompasses 6 campuses in Bexar County and South Texas, with more than 2 million square feet of education, research, treatment, and administration facilities.

Another welcome addition to the county's healthcare and higher education industry is the University of Incarnate Word (UIW) School of Osteopathic Medicine. In September 2015, UIW School of Osteopathic Medicine received Pre-accreditation status that will allow them to start recruitment of students in fall 2016 and to officially welcome the first class of 150 medical students in July 2017.³⁶ Last November 2014, UIW officially announced it has chosen Brooks City Base on the county's south side as the location of the new medical school. Plans provide 4 buildings and 245 parking spaces on approximately 16.45 acres, with a possible expansion to add an adjacent 6.41 acres, 3 more buildings and 213 additional parking spaces. These buildings will provide classrooms, laboratories, administrative and faculty offices, a student center, and an auditorium.

In addition to being a regional hub for medical care in South Texas, Bexar County is increasingly recognized as a national center for bioscience research and innovation. The county's vibrant research community is discovering and developing new treatments, vaccines, and prevention techniques for some of mankind's most challenging and complex diseases, such as cancer, cardiovascular disease, and diabetes. The biomedical research community is anchored by the UTHSCSA, which ranks in the top 5 percent of the 1,650 U.S. universities and non-profit institutions that receive federal research funding. Its research strength includes aging, cancer, cardiopulmonary disease, transplantation, infection disease, metabolic biology, neuroscience, trauma, and women's health.

Medtronic's new Diabetes Therapy Management & Education Center has begun operations in San Antonio. Committed to creating 1,400 jobs in San Antonio, Medtronic's currently houses more than 1,000 employees in their 150,000 square foot Diabetes Therapy Management & Education Center. According to study conducted by the San Antonio Economic Development Foundation (SAEDF), Medtronic's will generate more than \$700 million per year in economic impact for the county.

³⁶ University of the Incarnate Word School of Osteopathic Medicine

In May 2010, Becton Dickinson (BD) opened its North American Professional Services Center Headquarters and began hiring 300 employees. This is the first of four professional services centers planned across the globe. In May 2014, BD revealed that is plans to grow its San Antonio workforce from 325 employees to 500 by 2017.³⁷ The Texas Workforce Commission granted the company a \$450,027 training grant to assist in its expansion. Alamo Colleges will provide training for the new employees.

Tourism

One of Bexar County's largest and most influential sectors, tourism, continues to play a major role in growing and influencing the local economy. Bexar County welcomes 31 million visitors each year, 24.9 million for leisure and 6.2 million for business. In October 2013, according to a study released, the annual economic impact of the hospitality industry in Bexar County was \$13.4 billion, a 66 percent increase from \$8.1 billion in 2003.³⁸ 1 out of 8 Bexar County residents work in the tourism industry, bringing the total to 122,500 employees, an increase of more than 10,000 local jobs in the past 2 years.

The Henry B. Gonzalez Convention Center is undergoing a \$325 million transformation as competition for convention business increases. In November 2013, the City of San Antonio broke ground on the construction project and is on track to be complete in fall 2016. Once the expanded convention center is completed, it is projected to generate an economic activity of \$516 million and support about 5,300 local jobs.³⁹

In July 2015, the United Nations Educational, Scientific and Cultural Organization (UNESCO) World Heritage Committee named San Antonio's 4 Spanish colonial missions and the Alamo a World Heritage Site. With the announcement, the missions and the Alamo became the 1st World Heritage Site in Texas and 1 of 1,007 World Heritage Sites around the world. With the recognition of the missions and the Alamo as a World Heritage Site, it will bring economic growth to Bexar County. A recent study projected that the World Heritage recognition will bring \$502 million in economic activity and support more than 5,200 local jobs in the Bexar County economy.⁴⁰

USAA Expansion

In 2013, USAA, the 2nd largest local employer and who plays a huge part in the health of Bexar County's economy, announced its plan to add an additional 1,000 new employees by 2016 to their already 17,000 local workforce. With its main campus nearly at full-capacity, USAA announced it has begun searching for potential leasing office locations in Bexar County to fill the additional new employees. In April 2014, USAA finalized a deal to move into 2 buildings at the University Park Tech Center near north Bexar County. In September 2015, USAA moved 150 employees to a recently purchased office building in the downtown area.

Security Service Federal Credit Union Expansion

Security Service Federal Credit Union (SSFCU), the largest credit union in Texas and 7th largest credit union in the U.S., announced in December 2014 of the construction of a new corporate headquarters in north Bexar County⁴¹. The new project includes an incentive agreement with the City of San Antonio and Bexar County. In March 2015, SSFCU broke ground on their new corporate campus, the operations

³⁷ San Antonio Express-News

³⁸ Visit San Antonio

³⁹ City of San Antonio – Henry B. Gonzalez Convention Center

⁴⁰ Economic Impact of World Heritage Status

⁴¹ City of San Antonio – Economic Development Department

building and amenities center will span 270,000 square feet and will house an initial 747 employees with plans to hire an additional 200 employees in 2015. The operations center is scheduled for completion in September 2016.

Eagle Ford Shale

The Eagle Ford Shale has become one of the largest domestic crude oil and natural gas discoveries in more than 40 years. Roughly 50 miles wide and 400 miles long, the Eagle Ford spreads across Texas from the Mexican border covering 24 counties in Texas. The Eagle Ford Shale is south of Bexar County, positioning the county as the nearest metropolitan area. Communities throughout South Texas have been experiencing tremendous growth and have profited from the significant economic impacts as a result of natural gas, oil, and condensate development in the Eagle Ford Shale. Crude oil production in the Eagle Ford Shale has grown from 52,500 barrels per day in October 2007 to 1.42 million barrels per day as of October 2015.

The latest economic impact report on Eagle Ford represents the 4th installment in the series (previous reports issued 2011, 2012, and 2013) and is prepared by the Center for Community and Business Research at the University of Texas at San Antonio's Institute for Economic Development. The study assesses the economic impact of the Eagle Ford Shale for 2013, including direct, indirect, and induced impacts in the 21 counties directly and indirectly involved in production. Included in the study is an analysis of economic impacts of related businesses such as construction projects, manufacturing investments, as well as upstream, midstream and downstream impacts. Bexar County is the largest metropolitan area adjacent to the Eagle Ford Shale and will continue to receive economic benefits. In 2013, the economic output for Bexar County was about \$3.2 billion, supporting about 14,000 full-time jobs with a total payroll of about \$49 million. Projections for the County show that by 2023, involvement in the Eagle Ford Shale would result in close to \$4.4 billion in total output, around \$2.6 billion in total gross regional product, and almost \$1 billion in payroll for 19,332 full-time jobs.

According to the US Energy Information Administration (EIA) Drilling Productivity Report for November 2015, natural gas production at the Eagle Ford Shale was 6.83 Bcf (billion cubic feet) per day in October, a 2 percent decrease from September 2015, but 2.5 percent higher than production for 2014⁴². Natural gas production has risen by 315 percent over the past eight years when the region produced 1.64 Bcf per day in October 2007. The report also stated crude oil production amounted to 1.42 million barrels per day in October 2015, which is 4 percent lower than September's production. Compared to a year ago in October 2014, crude oil production is 7 percent lower in the Eagle Ford Shale.

According to a recently released data report, Bexar County added 1,416 oil and gas jobs in 2014, ranking fourth nationally among U.S. counties. The only other Texas County higher ranked was Midland County, creating 3,169 new oil and gas jobs.⁴³

In 2022, it is projected that Bexar County will use 14,000 barrels of oil per day for refining. In addition, in 10 years, Bexar County's gross product will be an estimated \$3.92 billion and the total output will be an estimated \$6.65 billion. For the estimated 24,280 jobs supported, the total payroll will have increased to \$1.1 billion. While the Eagle Ford Shale's oil production has slowed down, economic impacts in Bexar County are expected to continue through the next decade.

Information Technology

⁴² Yahoo Finance – October Eagle Ford Natural Gas Production Fell 2% in a Month

⁴³ Headlight Data

The Information Technology (IT) industry plays a major role in Bexar County. The economic impact of IT and cyber business already measures in the billions, \$10 billion in 2010 and has increased to \$15 billion in 2015. The industry itself is both large and diverse, including IT and Internet-related firms that produce and sell information technology products. Information security is a strong field in Bexar County, with the U.S. Air Force's Air Intelligence Surveillance and Reconnaissance Agency, a large and growing National Security Agency presence, and the Center for Infrastructure Assurance and Security at the University of Texas at San Antonio.

Texas is number two in the nation for science and technology, and Bexar County is firmly established as number two in the nation in cyber security. The County's association with the military and scientific research community has helped to create a unique combination of cyber resources useful to many business operations. The Air Force Cyber Command's (24th Air Force) recent choice to locate within the county was both highly prestigious and publicized. The county offers the kind of network connectivity needed to support all security levels of Global Cyber Operations such as the Joint Worldwide Intelligence Communication system, the National Security Agency Nets, DISA GIG Network (Defense Information Systems Network), and GIG-BE (Global Information Grid Bandwidth Expansion), which helps link major government intelligence community sites. Bexar County is also home to 80-plus companies specializing in defense technology.

Bexar County is home to over 12 data centers, the 2nd largest concentration in the U.S. The county's geographic location, strong IT and electrical infrastructure, and low natural disaster risk have positioned the county as a premiere location for data centers operations.

CryusOne, a publicly traded owner, operator, and developer already own and operate an 110,000 square foot facility data center on the county's northwest side. In February 2014, CryusOne broke ground on a second new data center just a few miles from the first data center. The new data center was completed in November 2014, increasing CryusOne's local footprint to more than 300,000 square feet. CryusOne's clients include 15 of the top 100 global companies and 5 of the top 10 companies, including local companies such as Christus Health, Schlumberger, and Halliburton.

H-E-B Expansion

In October 2013, H-E-B revealed plans for a \$100 million expansion of its downtown San Antonio headquarters. The Expansion would double H-E-B's downtown workforce by 2030, from 1,600 corporate employees currently to 2,400 by 2020, and 3,200 by 2030. In January 2015, the City of San Antonio approved H-E-B's new downtown grocery store. The market will cover an estimated 12,000 square feet and will be the smallest H-E-B store. The project will include 50 parking spaces, a fuel station, an outdoor dining patio, a "fix your bike" state, and a water station for dogs. The new downtown grocery store is scheduled to open in December 2015. This expansion project will only further aid in San Antonio's push to revitalize downtown both culturally and economically.

CST Brands Expansion

In October 2014, CST Brands (CST), a spin-off of Valero, announced that they plan to remain in Bexar County after agreeing to an incentive package with Bexar County and the City of San Antonio. In addition, CST will maintain its current level of 305 full-time jobs and add 100 new jobs over the next 5 years as part of the agreement. CST will also invest \$27 million in its new corporate headquarters and distribution warehouse. In May 2015, the CST warehouse officially opened for operations while its corporate office will be completed in 2016.

Cytocentrics Bioscience Expansion

In June 2015, German-based Cytocentrics Bioscience (Cytocentrics) announced they are relocating its corporate headquarters and operations to Bexar County. Cytocentrics will create 300 high-wage jobs with an average salary of \$70,000 and invest \$15 million.⁴⁴ As part of the agreement, the City of San Antonio agreed to a \$1 million grant over 5 years. The jobs will be created in phases, 30 by the end of next year, 45 more by the end of 2017, 75 more by the end of 2018, and the final 150 by the end of 2019. In addition, the contract will require the company to remain in San Antonio for a minimum of 8 years and to begin manufacturing activities by the end of 2017.

Frost Bank Tower Expansion

In June 2015, Frost Bank announced it will build a new \$142 million, 400,000 square feet office tower in downtown San Antonio after a public-private partnership agreement with the City of San Antonio and Western Urban. For \$51 million, the City of San Antonio will purchase the current Frost Bank tower and consolidate 1,200 City employees into 12 floors of the building. This deal will result in downtown San Antonio's first office tower in more than 25 years.

Holt Cat Expansion

In April 2015, Holt Cat announced it will keep its headquarters in Bexar County and expand its investment in the county. The City of San Antonio and Bexar County finalized incentives that would keep Bexar County as the home base of Holt Texas Ltd., the largest Caterpillar dealership in the nation. Holt plans to expand its campus, keeping nearly 200 headquarters personnel and adding 45 new jobs.⁴⁵ In addition, Holt plans to invest in a new 85,000 square foot corporate headquarters.

SUMMARY

Texas and Bexar County continue to remain above the national average in several economic indicators providing for additional economic stability in the region. The County's ability to attract business is a major factor in the area's lower unemployment rate as compared other regions of the U.S. and has led to numerous families and companies choosing Bexar County as their new home. The County's diverse economy has resulted in continual economic growth for the community. Bexar County anticipates the continued growth in population as well as new businesses choosing to expand headquarter in Bexar County, which will lead to a positive impact on property values and ad valorem revenue for Bexar County.

⁴⁴ City of San Antonio – Economic Development Department

⁴⁵ City of San Antonio – Economic Development Department

FIVE YEAR FINANCIAL HISTORY

Five Year History of the General Fund

Familiarity with the historical trends of the Bexar County's past annual budgets can contribute to a better understanding of County priorities and its commitment to meet the service demands of its growing population efficiently and fairly. As the population increases, so does demand in the unincorporated areas for services that are traditionally provided by municipalities. Other factors such as inflation, legislative mandates, and fluctuations in jail population, new and increased services, and employee benefit costs have impacted the Bexar County budget over the last five years.

FY 2011-12:

Commissioner's Court directed the Budget Department to implement several strategies in the FY 2011-12 Budget Process. These cost-saving strategies were focused on achieving the following reductions in operating expenditures:

- \$2 million (annualized) mid-year savings from May Hiring Freezes
- \$5 million from the County-wide Attrition and Vacancy Program
- \$5 million from targeted program savings in FY 2011-12 Budget
- \$5 million for Return on Investment (ROI) from use of Technology

These allowed the County to reduce operating expenses while maintaining the County's ability to provide services to our citizens. The total General Fund expenditures totaled \$327.1 million, a 2.5 percent (\$8 million) increase from FY 2010-11. The increase in the General Fund budget was primarily due to a one-time expenditure of \$4 million to the CIED Fund to allocate money for a grant to the Nature Conservatory. Additionally, revenue for this expense is also one-time revenue generated by the Tax Office. The General Fund ended the year with an appropriated fund balance of \$67 million, which is a 10.5 percent (\$6.3 million) increase from FY 2010-11.

FY 2012-13:

The General Fund expenditures totaled \$334.6 million, a 2.3 percent (\$7.5 million) increase from FY 2011-12. For the first time since the FY 2008-09 global financial crisis, FY 2012-13 marked the beginning an improved financial environment. Expenditure growth was due to the delivering services to a continually expanding County population and providing cost-of-living adjustments for County employees. The General Fund ended the year with an appropriated fund balance of \$72.5 million, which was a 7.5 percent (\$5.0 million) increase from FY 2011-12, which continues to meet our commitment to the rating agencies to maintain operating reserves of at least 10 percent.

FY 2013-14:

The General Fund expenditures totaled \$351.2 million, a 5.0 percent (\$16.7 million) increase over FY 2012-13. As the County's economic environment continued to improve and property values increased and foreclosures started to decrease, priorities such as employee compensation and benefits were funded. The FY 2013-14 Adopted Budget also included continuing funding service enhancements, such as the BiblioTech and the County Mental Health Department. The General Fund ended the year with an appropriated fund balance of \$80.9 million, which is an 11.7 percent (\$8.5 million) increase from FY 2012-13.

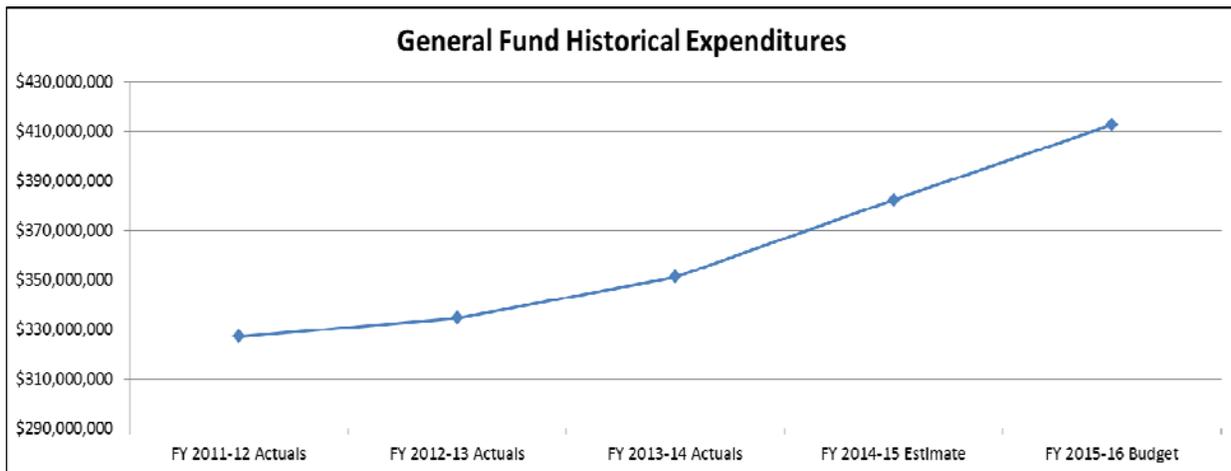
FY 2014-15:

The General Fund expenditures totaled an estimated \$382.2 million, an 8.8 percent (\$31.0 million) increase over FY 2013-14. As property values continue to grow, priorities, such as public safety, the judicial system, and community services were addressed. Twenty new Law Enforcement officers, a child

abuse program for the courts, a guardianship program and a neighborhood services program were funded in FY 2014-15. In FY 2014-15 Bexar County also funded a cost of living adjustment and the implementation of an exempt pay table market study for County employees. The General Fund is estimated to end the year with an appropriated fund balance of \$71.3 million, which is an 11.9 percent (\$9.6 million) decrease from FY 2013-14.

FY 2015-16:

The FY 2015-16 Adopted Budget General Fund projects expenditures totaling \$412.5 million, a 7.9 percent (\$30.3 million) increase over FY 2014-15 estimates. Priorities addressed in this year’s Adopted Budget include expanded services in public safety, the justice system, employee compensation as well as much needed technology equipment and vehicles. The FY 2015-16 Adopted Budget includes \$60,230,880 as an appropriated fund balance for the General Fund.



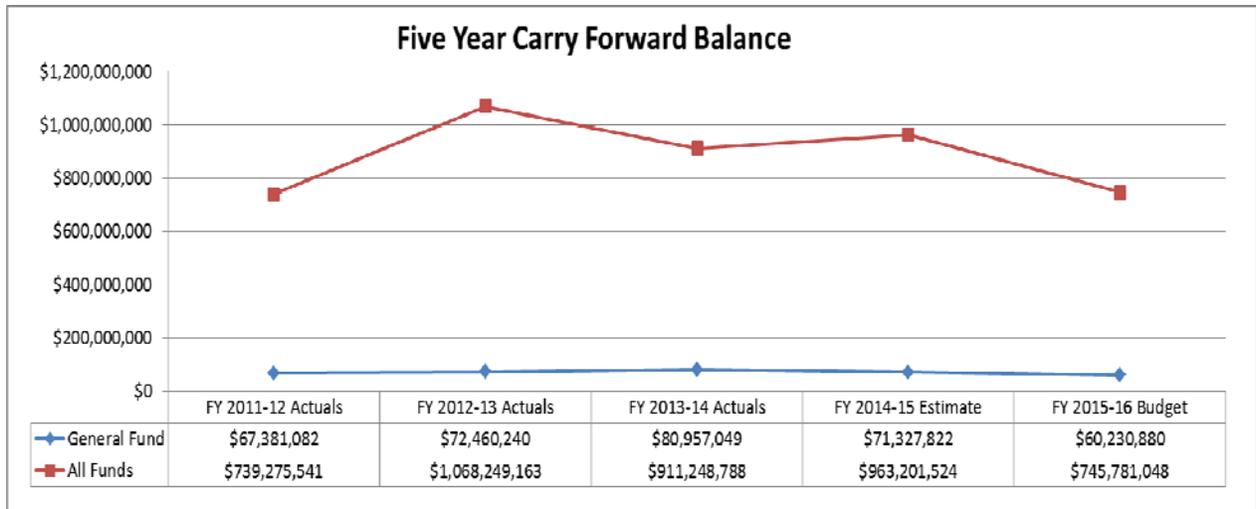
Graph 1 – General Fund Historical Expenditures

Five-Year Carry Forward Balance History for All Funds

The Carry Forward Fund Balance represents the sum of unspent funds from the previous year. Graph 2 below illustrates the Fund Balances both realized and anticipated over the past five years in All Funds, including the General Fund. The Carry Forward Fund Balances are budgeted much like any other item. However, these balances are designed to be spent only in emergencies or unexpected duress.

Ongoing budgeting strategies that began in FY 2008-09, such as maintaining positions vacant or deleting existing positions assisted balancing the County’s budget without impacting core County services. As a result of successfully implementing budget balancing strategies aimed at reducing expenditures, Bexar County can now focus on expanding public safety, the justice system, technology, Mental Health, and employee compensation while maintaining a healthy carry forward fund balance and funds for emergencies.

In FY 2015-16 for All Funds, the Carry Forward Fund Balance, is 22.6 percent lower overall compared to the previous Fiscal Year. The Carry Forward Fund Balance is affected by both the revenue and the expenditures of a Fund. From FY 2014-15 to FY 2015-16, revenues decreased by 32.4 percent and the expenditures decreased over the same time period mostly due to the decrease in bond proceeds.



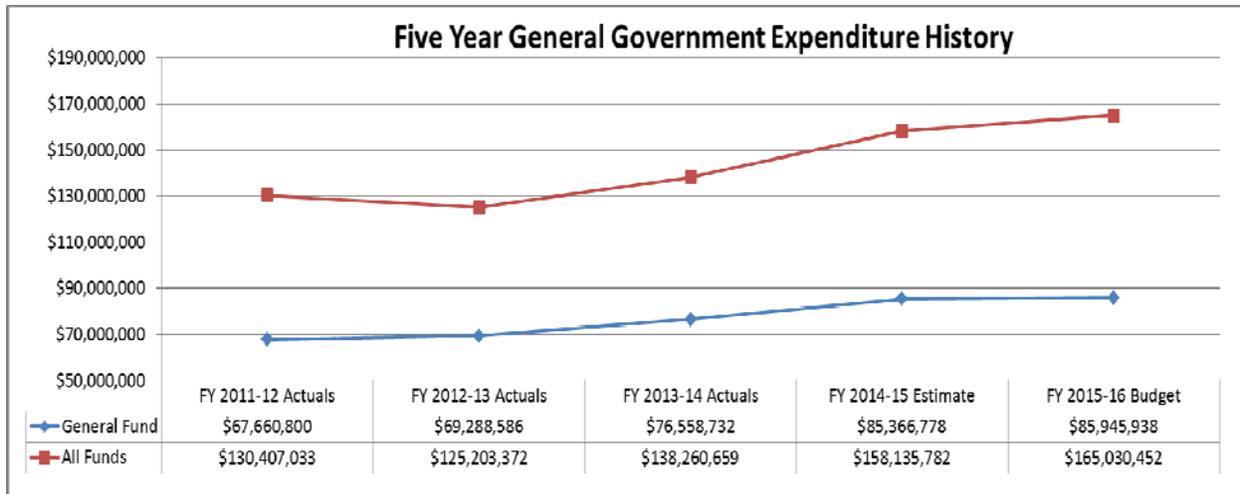
Graph 2 – Five Year Carry Forward Balance History

Five Year General Government Expenditure History

The FY 2015-16 Adopted Budget appropriates \$165 million across All Funds for General Government. Expenditures within this section increased by 4.4 percent from FY 2014-15 estimates. The General Fund accounts for more than half of the General Government Appropriation and includes Offices and Departments, such as BiblioTech, Budget, County Auditor, the County Clerk’s Office, Office of the County Manager, Economic Development, Elections, Facilities Management – County Building Maintenance, Human Resources, Information Technology, Judge and Commissioners, Management and Finance, Non-Departmental, Purchasing, and the Tax Assessor-Collector’s Office. The FY 2015-16 General Fund Adopted Budget appropriates \$85.9 million, a 0.7 percent increase over FY 2014-15 estimates.

Additionally, Internal Revenue Funds account for \$59.9 million, or 36.2 percent, of the General Government appropriations. The major expenditure in this group is the Self-Insured Funds. Increases in the Health Insurance Fund primarily contributed to the increased expenditures within All Funds as shown below. The Health Insurance Fund has reached \$43 million in expenditures for FY 2015-16, which exceeds revenues by \$3.1 million, which is supplemented by an interfund transfer from the General Fund. The increase in the Health & Life Insurance Fund corresponds to a nationwide projected increase of 6.5 percent for healthcare costs in FY 2015-16. However, there are no plan changes and no increases to employee and retiree premiums.

General Government includes the Special Revenue Funds. This group accounts for \$15.5 million, or 9.4 percent, of the General Government appropriations. The County Clerk’s Record Management Fund is a significant portion of expenditures within the Special Revenue Funds. As a General Fund cost-saving measure, beginning in FY 2009-10, the County Clerk allocated all records management costs related to document imaging services within the County Clerk Records Management Fund.

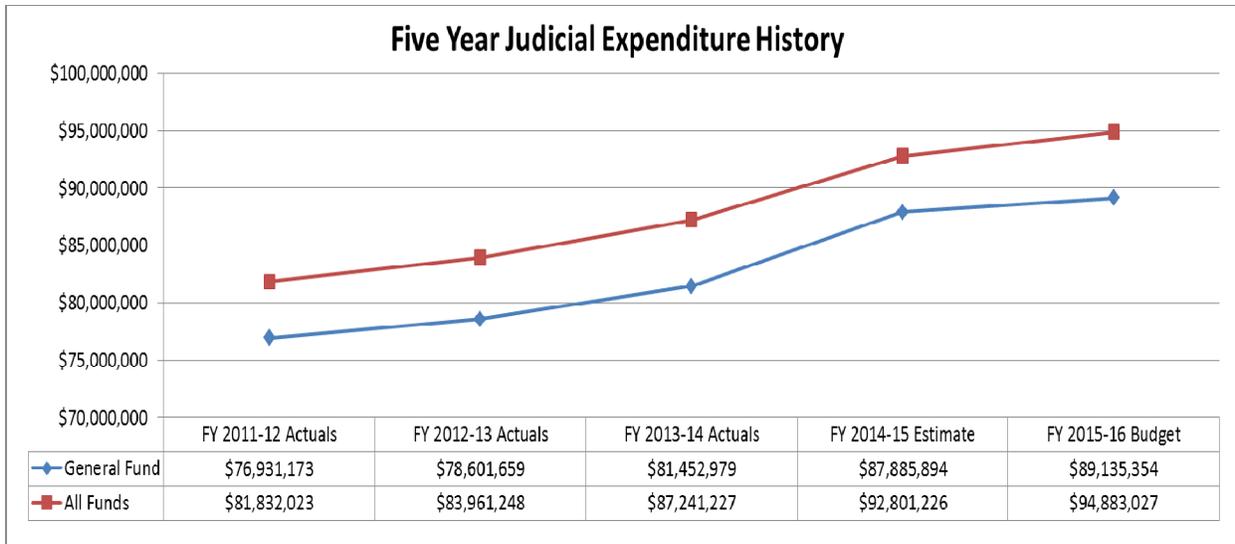


Graph 3 – Five Year General Government Expenditure History

Five Year Judicial Expenditure History

The FY 2015-16 Adopted Budget appropriates \$94.8 million, a 2.2 percent increase across All Funds for Judicial expenditures. The General Fund accounts for the majority of this section. The FY 2015-16 General Fund Adopted Budget appropriates \$89.1 million, a 1.4 percent increase over FY 2014-15 estimates. The expenditures within the Judicial appropriation includes the Bail Bond Board, Central Magistration, County Courts-At-Law, Criminal District Attorney’s Office, District Clerk’s Office, District Courts, DPS Warrants, Fourth Court of Appeals, Justice of the Peace Courts, Public Defenders Office, Probate Courts, Judicial Services, Jury Operations, and Trial Expense. All of these Offices and Departments are impacted by both the number of cases handled and the number of courts operated.

One of the major costs of the Judicial Section is indigent defense. The Texas Fair Defense Act was implemented in January 2002, and since that time, Court Appointed Counsel expenditures for Indigent Defendants have increased from \$6.25 million in FY 2001-02 to \$12 million for FY 2015-16. Due to the significant and uncontrollable nature of these expenses in FY 2008-09, the Budget Department created the Judicial Management Report for County and Criminal District Courts. This report is now managed by Judicial Services. This report is presented to Commissioners Court and the various Courts on a quarterly basis to help streamline operations without sacrificing due process of law. The Courts have also adopted practices to help control the cost of Indigent Defense in FY 2011-12. Criminal and Juvenile District Courts and County Courts-At-Law have adopted individual budgets to implement improvements in their administrative processes and see the impact on their individual budgets. The County Courts-At-Law Judges also adopted a new flat fee schedule to help minimize itemization on Court Appointed Attorney Vouchers. The Civil District Courts Judges adopted changes to ad litem payments. The Criminal District Courts now requires all 3rd Degree Felonies and State Felonies to be reviewed by the Voucher Committee.

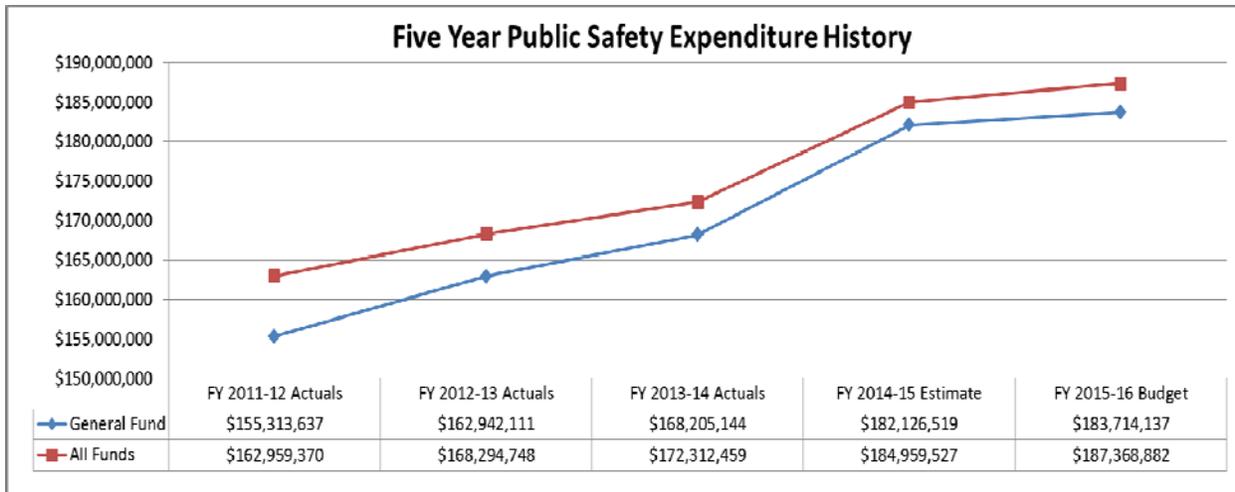


Graph 4 – Five Year Judicial Expenditure History

Five Year Public Safety Expenditure History

The FY 2015-16 Adopted Budget appropriates \$187.3 million across All Funds for Public Safety. The expenditures within the Public Safety category within the General Fund include appropriations for all Adult and Juvenile Detention Facilities Management, Community Supervision and Corrections, Constables, Criminal Laboratory, Emergency Management, Fire Marshal, Juvenile Office, Medical Examiner’s Office, and Sheriff’s Office. The FY 2015-16 General Fund Adopted Budget appropriates \$183 million, a 1.3 percent increase over FY 2014-15 estimates. Additionally, funding for equipment such as body cameras are provided for the Sheriff’s Office.

Another major expense included is Special Revenue Funds which include various Grants approved for Public Safety issues. The amount provided for grants increased by 40 percent from FY 2014-15 to FY 2015-16. The increase is largely due to new additional grants which Bexar County will supplement the annual budget allocations. The Fire Code Fund provides funding for debt service toward the anticipated purchase of the new Fire Marshal Office building and the new Bexar Metro Regional Emergency Operations Center (REOC). The Bexar Metro 9-1-1 Network District and Bexar County plan to build a Regional Emergency Operations Center, which will house a Public Safety Answering Point (PSAP) and provide space for Bexar County Sheriff’s Office and Bexar County Fire Marshal’s Public Safety Communications Center (PSCC). The funds will be used for the purchase of workstation furniture and telephones for the Fire Marshal Office employees that will be housed in the REOC.

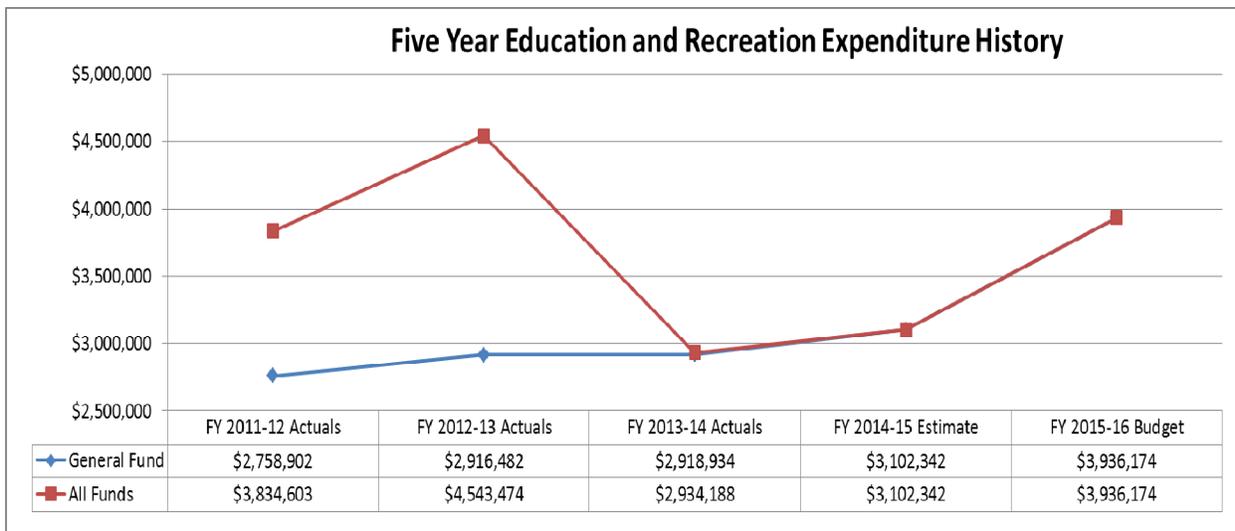


Graph 5 – Five Year Public Safety Expenditure History

Five Year Education and Recreation Expenditure History

The FY 2015-16 Adopted Budget appropriates \$3.9 million across All Funds for Education and Recreation. Expenditures in the Education and Recreation category represent a relatively small percent of all County operating appropriations. This group includes Facilities and Parks Management-Parks and Agricultural Extension Services (AgriLife).

Within the General Fund, Facilities and Parks Management increased due to new funding for the Bexar Heritage Park Department. AgriLife is a program funded by both Bexar County and the State of Texas. The future of this office will continue to be impacted by the State funding reductions and demands of services required by the County. The increase from FY 2014-15 to FY 2015-16 in General Funds within this appropriation is due to increases in funding for AgriLife Extension Services and Facilities and Parks Management-Parks.

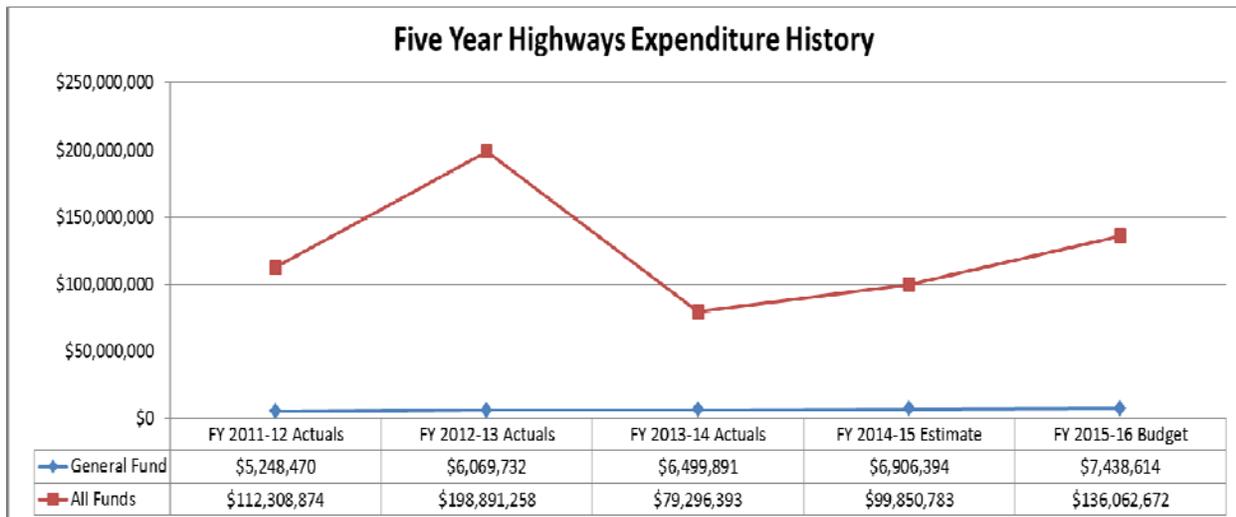


Graph 6– Five Year Education and Recreation Expenditure History

Five Year Highways Expenditure History

The FY 2015-16 Adopted Budget appropriates \$136 million across All Funds for Highways. The General Fund is a small percentage of this expenditure group. Facilities and Parks-Administration and Facilities and Parks-Energy are also included in this group within the General Fund. The increase is primarily due to an expected increase in expenditures for Flood Control capital projects for FY 2015-16. Prior to FY 2015-16, a significant number of the County’s Flood projects were in the planning phase. Many of these projects are now moving into the construction phase and will be incurring increased costs moving forward.

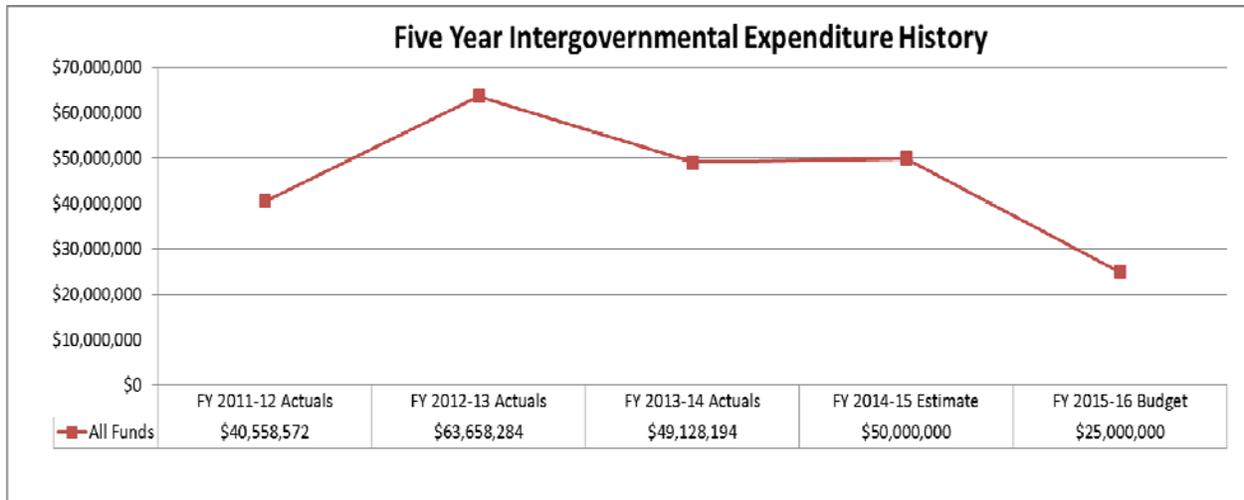
Other funds included in the Highway group are the County Road and Bridge Fund, the 2003 Bond Referendum Fund, and the Texas Department of Transportation (TxDOT) and Advanced Transportation District (ATD) Multi-Year Fund. Capital projects, specifically the Capital Improvements and TxDOT/ATD projects, received a significant amount of funding in order to accelerate the projects to completion. As a means of saving and creating jobs, and to take advantage of the favorable conditions in the finance and construction markets, during FY 2008-09, Commissioners Court directed Offices and Departments to identify “shovel-ready” County Capital Improvement Projects (CIP) that could be accelerated. The Court also directed the Management and Finance Department to develop a financing strategy for this project acceleration, in order to lock-in favorable interest rates for accelerated, debt-funded projects. Pursuant to this strategy, the County issued a total of \$839,500,000 in Certificates of Obligation from FY 2009-09 through FY 2012-13. Moving forward, the County will continue to adjust its financing strategy to the evolving interest rate environment.



Graph 7 – Five Year Highways Expenditure History

Five Year Intergovernmental Expenditure History

The FY 2015-16 Adopted Budget appropriates \$25 million, a 50 percent decrease over FY 2014-15 estimates across All Funds for Intergovernmental. The major expenditure for this section is the Community Venues Fund, funded by Visitor Tax revenue, which includes a levy on hotel/motel occupancy and car rentals. Some of the Projects that are completed or are underway include, Freeman Coliseum, Exhibition and Stock Show Facilities, Alameda Theater, Performing Arts Center, and the AT&T Center. Construction of the Performing Arts Center was completed in the fall of 2014. During FY 2014-15, significant progress was made in the construction of the AT&T Center.



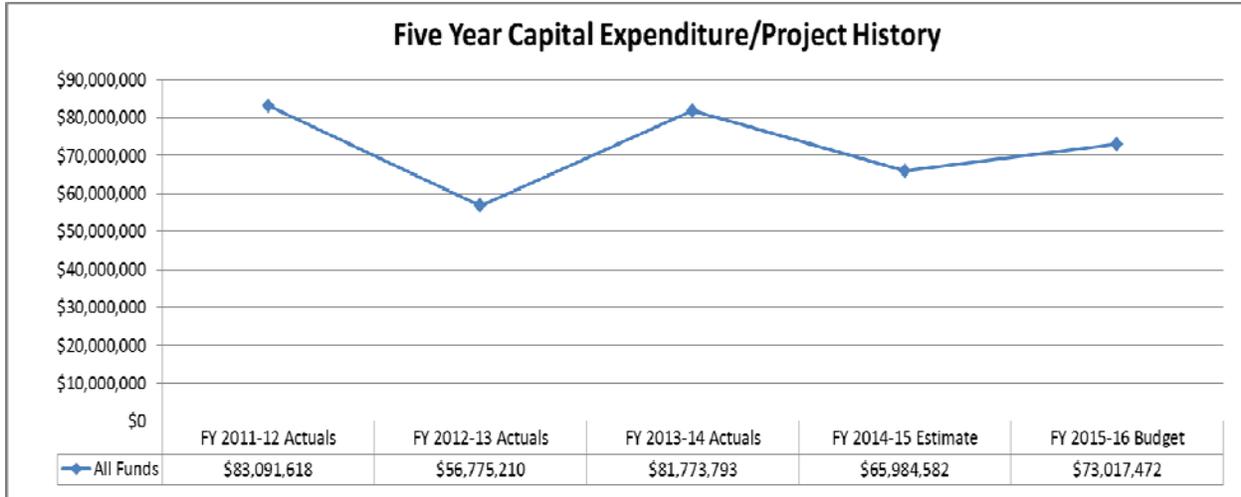
Graph 8 – Five Year Intergovernmental Expenditure History

Five Year Capital Expenditure & Project History

The FY 2015-16 Adopted Budget appropriates \$73 million across all Funds for Capital Expenditures. Capital Expenditures are funds appropriated for assets or projects with a useful life of several years or more. Capital expenditures are often funded through debt issuances. Capital projects may also be cash-funded. Cash-funded projects are included in County Road and Bridge (Cash) and Flood Control (Cash). Cash-funded projects are short-term projects that are funded with the available revenue for that fiscal year. Debt-funded projects are included in Grants-In-Aid, County Road and Bridge (Debt), and Capital Improvement Projects. Grants may also purchase capital items, but is a Special Revenue Fund funded through outside sources. County Road and Bridge and Capital Improvement Projects are the major expenditures in this section. During the FY 2008-09, Commissioners Court directed Offices and Departments to identify “shovel-ready” County Capital Projects that could be accelerated. It was the desire of the Court to use County construction expenditures to save and create jobs, as well as to take advantage of favorable conditions in the finance market and construction markets.

The FY 2015-16 Adopted Budget funds a total of \$31,005,897 for new and existing road projects. The following existing projects are funded through design and construction: Evans Road Phase I (\$10,600,000), Old CC Road (\$3,304,185), and Donop (\$4,217,475). The following new projects are funded through design only: Gosenbacher Schematic / ROW Strip Map (\$2,000,000), Candlewood Phase II (\$600,000), and Fischer Road Phase II (\$608,475). The FY 2015-16 Adopted Budget also recommends the following Countywide Projects: Traffic Safety Improvements (\$2,000,000), Drainage Improvements (\$1,000,000), and Rehabilitation Improvements (\$1,500,000).

The FY 2015-16 Capital Improvement Fund’s Budget appropriated \$21.9 million in new funding for new and existing Projects. Some of the major Projects include the Bexar County Precinct 3 Facility (\$4,980,000), Public Safety Communication Center (\$1,560,500), Bexar County Wireless Network Access (\$1,250,000), Adult Detention Center Improvements and Modifications (\$2,787,087), and Law Enforcement Vehicle - Digital Video Body Cameras - Phase II (\$818,623).

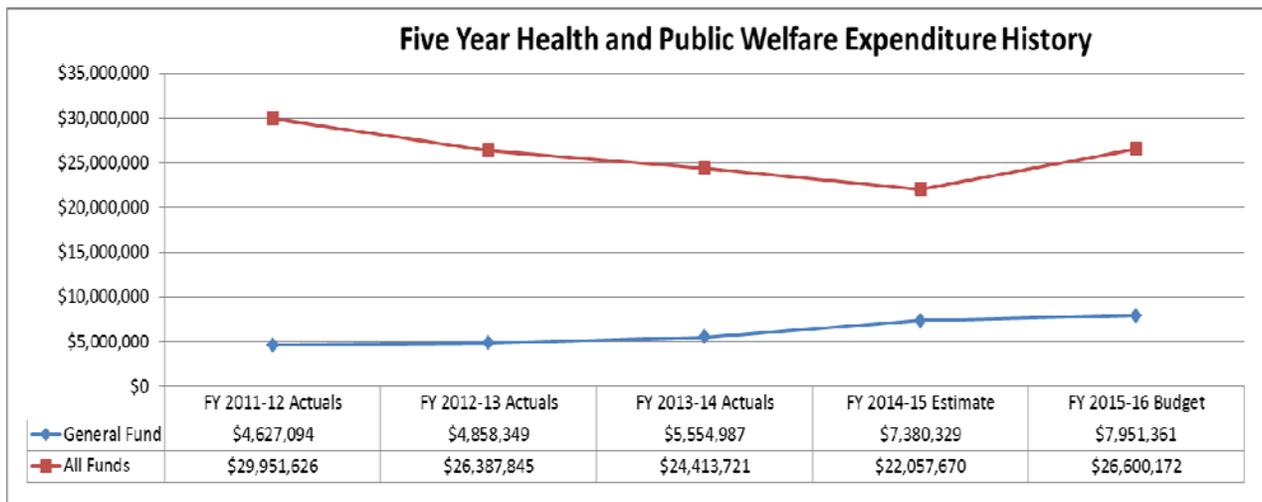


Graph 9 – Five Year Capital Expenditure History

Five Year Health and Public Welfare Expenditure History

The FY 2015-16 Adopted Budget appropriates \$26.6 million across All Funds for Health and Public Welfare. The major expenditure for this section is Grants-In-Aid. Grant funding for Health and Public Welfare programs has changed from \$12.4 million estimated for FY 2014-15 to a total of \$15.6 million budgeted in FY 2015-16. Many grant agencies issue grants around January, which is after the first quarter of the County’s fiscal year. Therefore, a significant amount of funds can be carried forward each year, depending on the term of each Grant. The County also has new and pending Grants in the amount of \$11.5 million for FY 2015-16.

Community Development Block Grant (CDBG) is an expenditure in this section. In FY 2015-16, \$2.1 million was approved for Infrastructure Projects, Project delivery, and administrative costs. CDBG funding can be carried over to the next year, excluding public service and administration costs. If all public service and administration costs cannot be expended during the budget year, the additional funding may be used for eligible CDBG Projects with budgetary short falls during the budget year.



Graph 10 – Five Year Health and Public Welfare Expenditure History

FY 2015-16 Performance Reviews and Special Studies

The following are planned studies for FY 2015-16:

Bexar County Information Technology Five-year Strategic Plan: The County's last independent outside look at our Information and Technology function (BCIT) was performed in 1998. The Chief Innovation Officer, working with BCIT and others, to begin a new review and develop 5-year Strategic Plan, to be performed by IBM. This study will examine the physical safety of our IT infrastructure, the County's potential migration of software and hardware services to the "Cloud", IT policies, procedures, and management practices, as well as recommend resource and staffing allocations. The findings and recommendations of this study are to be presented to the County by January 2016.

Central Magistration: The County's magistration process is currently conducted in the Frank Wing Municipal Court Building. This facility is owned by the City however, the County occupies approximately half of the building. Funding has been provided in the Capital Improvement Budget to make improvements to the facility, with the end goal of creating a more efficient process. As the City of San Antonio owns the facility, discussions regarding facility improvements have evolved into bigger discussions between the City and the County regarding ownership, operations, staffing and responsibilities. The end result of these discussions could be a significant change to the current magistration process.

Central Magistration-Mental Health: In June 2015, the Bexar County Public Defender's Office was awarded a five-year grant from the Texas Indigent Defense Commission to provide representation for indigent arrestees who suffer from a mental health illness. Representation will begin at the first bail hearing to be conducted at the Central Magistration (CMAG) facility so that the arrestee has an opportunity to access mental health services in lieu of incarceration. Once implemented, this program will be the first of its kind in the State of Texas. The Public Defender's Office will provide quarterly performance measures to the Office of the County Manager to evaluate the outcome of this Office and its effects.

Child and Family Court Division: During FY 2014-15, Bexar County created the Child and Family Court Division. The objective of this Division is to decrease the time to disposition of child abuse and neglect cases. State law requires that these cases be disposed of within 12 months, with an allowable 6-month extension. More often than not in Bexar County, child abuse and neglect cases take the entire 18 months to resolve. Through active management of the court dockets, judicial workload will decrease, therefore resulting in quicker resolution to these cases. More importantly, speeding up the time to disposition ensures that children reach a safe environment more quickly. The Child and Family Court Division will provide performance measures throughout the fiscal year to the Office of the County Manager to evaluate the outcome of this Division and its effects.

Collective Bargaining Agreement: Fiscal Year 2014-15 represents the last year of the collective bargaining agreement between Bexar County, the Sheriff and the Deputy Sheriff's Association of Bexar County. As such, negotiations for a new contract began in April 2015. Negotiation sessions will continue through FY 2015-16 with the goal of finalizing a contract within the beginning of the fiscal year.

Energy Services: The cost of electricity and water continually increase countywide. In FY 2010-11, Bexar County paid a total of \$4.8 million for these services and in FY 2015-16 the County will spend a total of \$6.3 million. There are three main reasons for the increase in cost for these services. First, the increase is attributed to the rate increases implemented by City Public Service and the San Antonio Water System. Second, the cost is due to the addition of county-owned office space. Third, energy consumption is also increasing.

A request for proposals for an outside consultant to complete a thorough energy assessment for Bexar County will be released in FY 2015-16. The consultant will compare current county operations to best practices nationwide, identify opportunities for additional savings, and propose new energy policies and procedures for Bexar County. As a result, recommendations from the consultant will be considered during the FY 2016-17 budget process.

Justice of the Peace and Constable Redistricting: On November 5, 2013, Commissioners Court approved an order to redistrict Justice of the Peace and Constables' Precincts. Caseload and population data revealed that the workload of Constables and Justice of the Peace were not uniformly distributed amount the justice precincts. Therefore, the redistricting of these precincts boundaries to conform with current County Commissioners precinct boundaries was approved by Commissioners Court in order to improved distribution of workloads and improve efficiency throughout the Justice of the Peace Offices and Constables' Office.

A performance review will be conducted of the Justice of the Peace and Constables' redistricting efforts. The review will analyze the caseload for all offices and determine if redistricting improved the efficiency of offices and resulted in uniformity of workload among offices.

Sheriff's Office-Mental Health Unit: During the FY 2015-16 Budget Process, Commissioners Court directed the Budget Department to evaluate the need for additional Law Enforcement Officers for the Mental Health Unit. This study will evaluate the current process and workload of this Unit to determine the need of additional staff. The Budget Department will work closely with the Sheriff's Office, as well as the Probate Courts. One of the major responsibilities for the Mental Health Unit is serving Mental Health warrants, which are driven by the Probate Courts.

Strategic Issues

The leadership of Bexar County can continue to focus on addressing priorities, such as public safety and expand services for the continual growth in the unincorporated areas of the County, all while maintaining the property tax rate. By investing in technology, the courthouse, the community, public safety, transportation, flood control, culture and recreation today, Bexar County will be able to face the challenges of tomorrow.

Public Safety and Justice

Bexar County continues to invest in the area of public safety by providing equipment, personnel, and facilities to our judicial court system, law enforcement, and jail. Bexar County has committed to improvements to the Emergency Dispatch services for both the Sheriff and the Fire Marshal's Office. Improvements include additional positions to help reduce the time to answer emergency and non-emergency calls to the dispatch service center. Finally, funding in the amount of \$634,000 is included to complete Phase II of the Body Worn Cameras and Digital In-Car Video project for vehicles in the Sheriff's fleet. Once this project is complete, all of the Sheriff's vehicles will be equipped with digital recording capability and Officers will have Body Worn Cameras.

In the District Attorney's Office several initiatives have been funded with the focus on both criminal and civil cases associated with child abuse and neglect. Multiple positions have been added to help increase efficiency and should allow court cases to be more quickly resolved and lessen the time spent in jail for incarcerated inmates.

Technology

Digital convergence and the penetration of the Internet into our everyday lives are changing the core nature of our ever-changing environment within Bexar County. Innovation in the Cyber/IT industry and its ecosystem aligns well with central city revitalization and growth in the desired high-wage and high-skilled economic activity. To develop this industry, the County has an Innovation Fund that is used for direct incentives and other support programs. Initial investments from the Innovation Fund include \$50,000 for a dedicated cyber security industry resource hosted by the San Antonio Chamber of Commerce, and an initial \$50,000 tech grant competition to be developed with TechBloc.

The Bexar County Information Technology Department has been tasked to begin a new review and develop a 5-year Strategic Plan, to be performed by IBM. This study will examine the physical safety of our IT infrastructure, the County's potential migration of software and hardware services to the "Cloud", IT policies, procedures, and management practices, as well as recommend resource and staffing allocations. The findings and recommendations of this study are to be presented to the County by January 2016.

In July 2015, Google announced that it would designate San Antonio as its next "Google Fiber" city. Access to Google fiber will allow residents of the City of San Antonio (and other nearby communities) ultra-high speed internet services, which are increasingly needed for commercial and home use.

Bexar County continues to provide all Bexar County residents the opportunity to access technology and its applications for the purpose of enhancing education and literacy while promoting recreational reading through BiblioTech a fully digital library. Bexar County has funded a second BiblioTech location, The Dr. Ricardo Romo BiblioTech located at 2003 South Zarzamora Street. Along with the creation a second location, the County will provide fifty e-reading devices and one BiblioTech Discovery Kiosk to each of the Joint Base San Antonio Libraries (Fort Sam Houston, Lackland AFB, and Randolph AFB). The Joint Base San Antonio Libraries will be able to enhance and expand library resources for eligible Department of Defense library patrons.

Community

In July 2015, a community-wide effort was finalized, designating San Antonio's five Spanish colonial missions as a World Heritage Site by the United Nations Educational, Scientific, and Cultural Organization (UNESCO). The San Antonio Missions are now the first World Heritage Site in the State and the 23rd in the nation. Along with the completion of the Mission Reach projects, opportunities have been created for canoeing, kayaking, nature watching and more.

Bexar County also plans to create a History Center that will serve as a location where students, researchers, local residents, and visitors will be able to learn more about the history and cultures of Bexar County.

Transportation Initiatives

Growth in the unincorporated area in Bexar County puts strain on transportation infrastructure and can cut into the entire County's productivity, i.e. traffic congestion. It is projected that an additional 500,000 vehicles will be on the roads within the next few years. Besides the maintenance of over 1,300 center lane miles of county roads, Bexar County has recommended new funding for roads to include: Borgfeld Road – Phase II, Palm Park Drainage, Fischer Road – Phase I, Old Corpus Christi Road – Phase I, Grosenbacher Road, Evans Road – Phase I, Candlewood – Phase II, Traffic Safety Improvements, Drainage Improvements, Rehabilitation Improvements, Fischer Road – Phase II, Old Corpus Christi Road, and Donop Road. The investments Commissioners Court continues to make in transportation infrastructure will ensure the continued growth and prosperity of Bexar County.

Flood Control

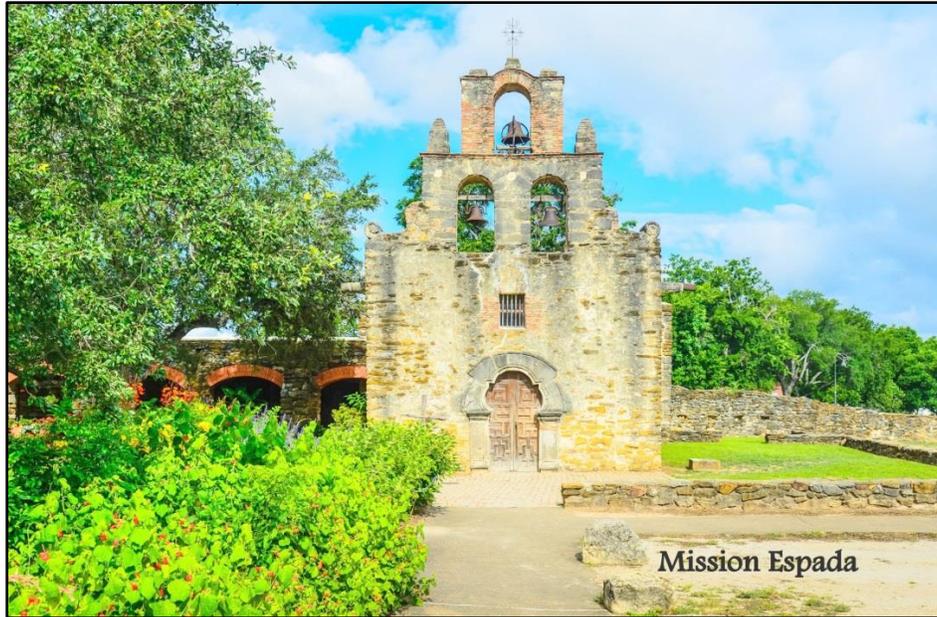
The Bexar County Flood Control Program is a ten-year, \$500 Million capital improvement program that is designed to address flooding from a regional perspective, rather than by political or jurisdictional boundaries, and is the result of a partnership between Bexar County, the San Antonio River Authority, the City of San Antonio, and 20 suburban cities. Bexar County has cash funded \$57 million to complete the program.

During the planning and design phases of various projects associated with the Ten-Year Flood Control Program, it was found that the Federal Emergency Management Agency (FEMA) flood plain maps along San Pedro Creek were miscalculated. As a result, Commissioners Court initiated one of the largest flood control projects to date, the San Pedro Creek Restoration. The purpose of this project is to enhance flood control, increase connectivity to and within the downtown corridor, and provide additional economic development opportunities along the historic San Pedro Creek. The County has committed \$125 million to this project.

Mental Health

Commissioners Court has made a significant investment to help those citizens who are mentally ill get much-needed services and treatment, especially those individuals who have been arrested and would be better served by treatment than by incarceration. A study by the Council of State Governments examined individuals booked into the Central Magistration Facility. The study showed that 21 percent had a mental health history, 13 percent had a mental health diagnosis and 8 percent had been diagnosed with a serious mental illness. First, it is more expensive to house these inmates, approximately \$250 per jail bed per day versus \$50 per jail bed day for other inmates. More importantly, the mental health of these individuals could get worse as they remain in jail without the appropriate treatment. The FY 2015-16 Adopted Budget recommended continued funding for these initiatives and program enhancements as well.

GENERAL FUND



Mission Espada

Founded as San Francisco de Los Tejas in 1690, the oldest of the East Texas missions was moved to the San Antonio River in 1731 and renamed San Francisco de La Espada. The southernmost of the San Antonio chain of missions, Mission Espada appears almost as remote today as it did in the mid-1700s.¹



Photo above: *Mission Espada Exterior* by Bob Howen, courtesy of *VisitSanAntonio.com*.

¹Las Misiones-Old Spanish Missions. Retrieved from: <http://oldspanishmissions.org/mission-espada>.

Photo below: *Mission San José Interior* by Bob Howen, courtesy of *Los Compadres de San Antonio Missions*.

Bexar County, Texas
 General Fund Summary
 Fiscal Year Ending September 30, 2016

	FY 2013-14 ACTUAL	FY 2014-15 BUDGET	FY 2014-15 ESTIMATE	FY 2015-16 BUDGET
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	\$ 72,460,240	\$ 77,225,709	\$ 80,957,049	\$ 71,327,822
Total Beginning Balance	\$ 72,460,240	\$ 77,225,709	\$ 80,957,049	\$ 71,327,822
Revenue				
Ad Valorem Taxes	\$ 258,344,656	\$ 269,825,160	\$ 269,572,593	\$ 296,520,000
Other Taxes	\$ 20,766,098	\$ 22,675,000	\$ 23,592,334	\$ 24,237,160
Licenses and Permits	\$ 2,144,721	\$ 2,227,800	\$ 1,837,179	\$ 2,044,000
Intergovernmental Revenue	\$ 22,662,929	\$ 21,815,781	\$ 23,405,310	\$ 23,483,086
Service Fees	\$ 26,064,761	\$ 25,729,600	\$ 26,610,302	\$ 27,180,075
Fees on Motor Vehicles	\$ 6,449,572	\$ 6,527,000	\$ 6,342,101	\$ 6,507,000
Commission on Ad Valorem Taxes	\$ 4,184,551	\$ 4,414,403	\$ 4,352,361	\$ 4,689,993
Fines and Forfeitures	\$ 12,650,790	\$ 11,575,000	\$ 11,038,799	\$ 11,195,000
Revenue From Use of Assets	\$ 1,161,640	\$ 1,069,000	\$ 1,311,819	\$ 1,092,700
Other Revenue	\$ 5,303,487	\$ 4,057,800	\$ 4,556,178	\$ 4,507,550
Interfund Transfers	\$ -	\$ 3,070	\$ -	\$ -
Total Revenues	\$ 359,733,205	\$ 369,919,614	\$ 372,618,976	\$ 401,456,564
TOTAL AVAILABLE FUNDS	\$ 432,193,445	\$ 447,145,323	\$ 453,576,025	\$ 472,784,386
APPROPRIATIONS				
General Government	\$ 76,558,732	\$ 81,267,721	\$ 85,366,778	\$ 85,945,938
Judicial	\$ 81,452,979	\$ 85,072,593	\$ 87,885,594	\$ 89,135,354
Public Safety	\$ 168,205,144	\$ 174,274,841	\$ 182,126,519	\$ 183,714,137
Education and Recreation	\$ 2,918,934	\$ 3,170,108	\$ 3,102,342	\$ 3,936,174
Highways	\$ 6,499,891	\$ 6,987,721	\$ 6,906,394	\$ 7,438,614
Health and Public Welfare	\$ 5,554,987	\$ 7,890,957	\$ 7,380,329	\$ 7,951,361
Contingencies	\$ -	\$ 18,554,397	\$ -	\$ 20,824,877
Subtotal	\$ 341,190,667	\$ 377,218,338	\$ 372,767,957	\$ 398,946,454
Interfund Transfers	\$ 10,045,729	\$ 9,705,246	\$ 9,480,246	\$ 13,607,052
TOTAL OPERATING APPROPRIATIONS	\$ 351,236,396	\$ 386,923,584	\$ 382,248,203	\$ 412,553,506
Appropriated Fund Balance	\$ 80,957,049	\$ 60,221,739	\$ 71,327,822	\$ 60,230,880
TOTAL APPROPRIATIONS	\$ 432,193,445	\$ 447,145,323	\$ 453,576,025	\$ 472,784,386
Target Fund Balance	\$ 35,123,640	\$ 38,692,358	\$ 38,224,820	\$ 41,255,351
Difference	\$ (45,833,409)	\$ (21,529,380)	\$ (33,103,002)	\$ (18,975,530)

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2016

	FY 2013-14 ACTUAL	FY 2014-15 BUDGET	FY 2014-15 ESTIMATE	FY 2015-16 BUDGET
General Government				
Judge/Commissioners	\$ 1,538,519	\$ 1,917,458	\$ 1,825,071	\$ 1,850,770
County Clerk	\$ 7,085,488	\$ 7,289,806	\$ 7,442,619	\$ 7,421,574
County Auditor	\$ 4,287,326	\$ 4,425,783	\$ 4,634,403	\$ 4,642,563
Economic Development	\$ 664,730	\$ 644,273	\$ 670,644	\$ 676,594
Elections	\$ 2,519,461	\$ 2,990,092	\$ 2,557,612	\$ 2,963,984
Information Technology	\$ 9,470,966	\$ 15,581,642	\$ 16,611,160	\$ 16,940,237
Tax Assessor - Collector	\$ 10,420,475	\$ 10,801,720	\$ 11,168,323	\$ 11,383,664
Purchasing	\$ 1,245,325	\$ 1,373,728	\$ 1,305,250	\$ 1,274,697
Facilities Management - County Bldg. Maintenance	\$ 3,674,591	\$ 4,313,680	\$ 4,385,734	\$ 4,240,759
Office of the County Manager	\$ 1,330,782	\$ 1,194,464	\$ 1,150,150	\$ 1,162,836
Budget	\$ 487,274	\$ 555,233	\$ 614,056	\$ 736,019
Management and Finance	\$ 570,153	\$ 652,711	\$ 678,760	\$ 677,864
Human Resources	\$ 936,135	\$ 1,090,919	\$ 1,044,679	\$ 1,109,186
BiblioTech	\$ 1,264,535	\$ 1,515,315	\$ 1,570,240	\$ 2,019,865
Total General Government	\$ 45,495,760	\$ 54,346,825	\$ 55,658,701	\$ 57,100,611
Judicial				
Criminal District Attorney	\$ 25,509,904	\$ 26,586,603	\$ 28,927,924	\$ 30,482,104
Trial Expense	\$ 1,316,057	\$ 1,367,870	\$ 1,495,517	\$ 1,468,166
District Clerk	\$ 7,692,561	\$ 8,005,389	\$ 8,319,142	\$ 8,205,914
Jury Operations	\$ 1,594,647	\$ 1,605,842	\$ 1,616,576	\$ 1,626,466
County Courts at Law	\$ 9,258,850	\$ 9,304,202	\$ 9,134,065	\$ 9,257,479
Central Magistration - Criminal District Courts	\$ 2,557,864	\$ 2,712,390	\$ 2,705,289	\$ 2,156,704
Central Magistration - District Clerk	\$ 1,144,477	\$ 1,198,607	\$ 1,200,104	\$ 1,212,872
Probate Courts	\$ 1,841,741	\$ 1,854,140	\$ 1,932,373	\$ 1,846,875
Justice of the Peace - Precinct 1	\$ 897,103	\$ 1,059,563	\$ 987,964	\$ 1,124,146
Justice of the Peace - Precinct 1, Place 3	\$ 95,829	\$ -	\$ -	\$ -
Justice of the Peace - Precinct 2	\$ 1,274,871	\$ 1,434,132	\$ 1,447,763	\$ 1,404,342
Justice of the Peace - Precinct 3	\$ 1,142,451	\$ 1,261,542	\$ 1,234,248	\$ 1,154,607
Justice of the Peace - Precinct 4	\$ 1,096,331	\$ 1,324,165	\$ 1,314,792	\$ 1,293,768
Criminal District Courts	\$ 10,196,986	\$ 10,684,353	\$ 10,984,209	\$ 10,832,470
Juvenile District Courts	\$ 2,799,235	\$ 2,906,733	\$ 2,922,981	\$ 2,989,894
Civil District Courts	\$ 7,421,969	\$ 7,436,501	\$ 7,289,318	\$ 7,459,408
Judicial Services Pre-Trial	\$ 5,036,230	\$ 5,272,854	\$ 5,381,662	\$ 5,484,814
Bail Bond Board	\$ 70,110	\$ 62,115	\$ 59,706	\$ 62,698
4th Court of Appeals	\$ 89,525	\$ 90,171	\$ 89,073	\$ 84,301
DPS Warrants	\$ 101,841	\$ 99,858	\$ 101,649	\$ 93,925
Mental Health - Appellate Public Defenders	\$ 314,397	\$ -	\$ -	\$ -
Public Defender's Office	\$ -	\$ 805,563	\$ 741,239	\$ 894,401
Total Judicial	\$ 81,452,979	\$ 85,072,593	\$ 87,885,594	\$ 89,135,354

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2016

	FY 2013-14 ACTUAL	FY 2014-15 BUDGET	FY 2014-15 ESTIMATE	FY 2015-16 BUDGET
Public Safety				
Sheriff - Law Enforcement	\$ 55,125,326	\$ 58,471,078	\$ 60,239,972	\$ 62,243,646
Sheriff - Adult Detention	\$ 57,648,826	\$ 57,608,921	\$ 62,448,144	\$ 61,316,406
Sheriff - Support Services	\$ 2,491,751	\$ 2,140,948	\$ 2,258,789	\$ 2,297,677
Facilities Management				
Facilities Management - Adult Detention	\$ 2,806,762	\$ 3,090,691	\$ 3,162,320	\$ 3,159,417
Facilities Management - Juvenile Detention	\$ 1,684,822	\$ 1,768,171	\$ 1,799,619	\$ 1,788,115
Facilities Management - Forensic Science Center	\$ 444,630	\$ 509,757	\$ 476,439	\$ 508,510
Juvenile Office				
Juvenile Probation	\$ 12,939,951	\$ 13,542,364	\$ 13,841,196	\$ 14,127,155
Juvenile Institutions	\$ 17,536,548	\$ 17,560,440	\$ 18,120,867	\$ 18,146,073
Child Support Probation	\$ 606,341	\$ 629,169	\$ 610,479	\$ 608,461
Judicial Services				
Medical Examiner	\$ 4,778,896	\$ 5,233,042	\$ 5,199,676	\$ 5,402,899
Criminal Investigation Laboratory	\$ 2,376,083	\$ 2,504,277	\$ 2,555,234	\$ 2,660,545
Community Supervision/Corrections	\$ 325,681	\$ 923,915	\$ 934,166	\$ 906,003
Fire Marshal	\$ 1,044,990	\$ 1,289,985	\$ 1,239,657	\$ 1,252,607
Emergency Management	\$ 733,521	\$ 935,227	\$ 906,096	\$ 942,289
Constable - Precinct 1	\$ 1,707,596	\$ 1,776,712	\$ 1,805,920	\$ 1,817,288
Constable - Precinct 2	\$ 2,104,649	\$ 2,163,719	\$ 2,205,260	\$ 2,266,416
Constable - Precinct 3	\$ 1,910,521	\$ 1,938,033	\$ 2,105,740	\$ 2,003,708
Constable - Precinct 4	\$ 1,938,250	\$ 2,188,392	\$ 2,216,945	\$ 2,266,922
Total Public Safety	\$ 168,205,144	\$ 174,274,841	\$ 182,126,519	\$ 183,714,137
Education and Recreation				
County Parks and Grounds	\$ 2,238,996	\$ 2,366,816	\$ 2,328,919	\$ 2,295,261
Agricultural Extension Services	\$ 679,938	\$ 803,292	\$ 773,423	\$ 837,083
Bexar County Heritage	\$ -	\$ -	\$ -	\$ 803,829
Total Education and Recreation	\$ 2,918,934	\$ 3,170,108	\$ 3,102,342	\$ 3,936,174
Highways				
Facilities Management - Administration	\$ 395,185	\$ 340,307	\$ 519,435	\$ 1,046,290
Facilities Management - Energy	\$ 6,104,706	\$ 6,647,414	\$ 6,386,959	\$ 6,392,324
Total Highways	\$ 6,499,891	\$ 6,987,721	\$ 6,906,394	\$ 7,438,614
Health and Public Welfare				
Community Resources - Administration	\$ 431,732	\$ 481,851	\$ 472,801	\$ 494,272
Community Resources - Community Programs	\$ 413,356	\$ 513,007	\$ 529,008	\$ 578,746
Judicial Services - Mental Health Initiative	\$ 365,341	\$ 392,455	\$ 393,893	\$ 429,145
Mental Health - Public Defenders	\$ 97,448	\$ -	\$ -	\$ -
Small Business & Entrepreneurship	\$ 543,019	\$ 658,078	\$ 545,826	\$ 637,419
Public Works - Environmental Services	\$ 481,037	\$ 482,815	\$ 472,980	\$ 735,899
Public Works - Animal Control Services	\$ 181,026	\$ 559,538	\$ 359,945	\$ 406,634
Child Welfare Board	\$ 2,549,898	\$ 2,823,973	\$ 2,734,991	\$ 2,823,974
Community Resources - Veterans Services	\$ 251,856	\$ 314,499	\$ 303,110	\$ 294,021
Mental Health Department	\$ 240,274	\$ 1,559,213	\$ 1,567,775	\$ 1,551,250
Neighborhood Services and Support	\$ -	\$ 105,528	\$ -	\$ -
Total Health and Public Welfare	\$ 5,554,987	\$ 7,890,957	\$ 7,380,329	\$ 7,951,361
Non-Departmental				
General Government	\$ 31,062,972	\$ 26,920,896	\$ 29,708,077	\$ 28,845,327
Interfund Transfers	\$ 10,045,729	\$ 9,705,246	\$ 9,480,246	\$ 13,607,052
Contingencies	\$ -	\$ 18,554,397	\$ -	\$ 20,824,877
TOTAL	\$ 351,236,396	\$ 386,923,584	\$ 382,248,203	\$ 412,553,506

APPROPRIATED FUND BALANCE

Fund: 100

Program Description: The FY 2015-16 Budget included \$60,230,880 as an appropriated fund balance for the General Fund. This amount will be held as an operating reserve. Because the County can only spend funds that are actually appropriated in the adopted budget, it is in the County's best interest to appropriate all of the anticipated fund balance. This makes these funds available for use in the instance an extraordinary event would require the expenditure of these funds. The County has a policy not to use the Appropriated Fund Balance except for unforeseen events.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Appropriated Fund Balance	\$80,957,049	\$70,076,619	\$60,230,880
<i>Total</i>	<i>\$80,957,049</i>	<i>\$70,076,619</i>	<i>\$60,230,880</i>

Program Justification and Analysis:

Commissioners Court has set a policy to maintain a General Fund operating reserve equal to one-tenth of annual operating expenses. This represents Bexar County's commitment to maintain strong financial reserves.

The FY 2015-16 Appropriated Fund Balance decreased by 14 percent when compared to the FY 2014-15 estimates. This is a difference of approximately \$9.8 million when compared to the FY 2014-15 estimated Appropriated Fund Balance, which is due to an increase in expenditures.

The FY 2015-16 Adopted Budget includes an ending fund balance of \$60,230,880 that meets the requirement to protect the County's AAA bond rating and maintain financial stability.

AGRI LIFE EXTENSION SERVICES

FUND: 100
ACCOUNTING UNIT: 5102

Mission: The Texas AgriLife Extension Office facilitates significant change in Bexar County through the investment of appropriate resources.

Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.
- The development and implementation of a comprehensive plan, administration of program and coordination of projects/activities to effect change for the citizens of Bexar County with a comprehensive array of services and improvements.
- Improving the lives of people, business, and communities across Bexar County and beyond through high-quality, relevant education.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources.

Goals and Objectives:

- To design and implement programs based on sound public policies, which meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that will expand services to County residents.
- To operate basic needs programs that are fully compliant with funding regulations and policies.
- To provide quality services and client satisfaction through the timely and cost effective expenditure of resources.
- Enhance access to and deliver of entitlement benefits through Bexar County.
- Provide and promote quality information and referrals to other resources.
- Educate Bexar County residents to take more responsibility for improving their health, safety, productivity and well-being.
- Educate Bexar County residents to improve their stewardship of the environment and Texas' natural resources.
- Enable Bexar County residents to make decisions that contribute to their economic security and to the County's economic prosperity.
- Foster the development of responsible, productive, and self-motivated youth and adults.

Program Description: The Texas AgriLife Extension Service Division offers the knowledge resources of the land-grant university system to educate Bexar County residents for self-improvement, individual action and community problem solving. The Texas AgriLife Extension Service Division is a statewide educational agency and a member of the Texas A&M University System (TAMUS), linked in a

unique partnership with the nationwide Cooperative Extension System and Texas County governments. The Texas AgriLife Extension Service Division values and promotes principles of citizen and community involvement, scientifically-based education, lifelong learning and volunteerism. It provides access to all citizens and works cooperatively with other TAMUS parts, County departments and external agencies and organizations to achieve its goals.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Number of People (Adults & Youth) Reached by Group Educational Programs	445,419	726,974	727,000
Number of Youth Reached by Educational Group Programs	442,859	589,034	590,000
Educational Programs Conducted by Staff	2,760	8,016	8,000
Efficiency Indicators:			
Average Attendance per Educational Program	65	89	89
Average Hours of Work Accomplished per Volunteer	38	34	40
Percentage of Master Volunteers Fulfilling Commitment of Volunteer Service	75%	76%	80%
Effectiveness Indicators:			
Value of Information and Program provided by the Extension (5.0 = Extremely valuable)	4.55	4.60	4.70
Overall Satisfaction with Extension Activities (5.0 = Completely Satisfied)	4.65	4.70	4.75
Percent Who Would Recommend the Extension Activity to Others	97%	98%	99%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$503,276	\$607,966	\$592,083	\$622,113
Travel, Training, and Remunerations	17,819	23,500	19,119	23,500
Operational Expenses	148,281	158,894	152,427	178,538
Supplies and Materials	10,562	12,932	9,794	12,932
Total	\$679,938	\$803,292	\$773,423	\$837,083

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 8.2 percent when compared to FY 2014-15 estimates. This is primarily due to the program change and increases in various appropriations as described below.

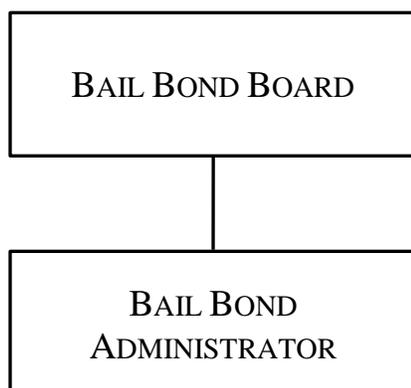
- The Personnel Services group increased by 5.1 percent when compared to FY 2014-15 estimates. This is due to the program change described below.
- The Travel and Remunerations group increased by 22.9 percent when compared to FY 2014-15 estimates. This increase is due to funding provided for travel for a County Extension Associate and County Extension Director position that were vacant for a portion of FY 2014-15. County Extension Associates travel throughout the region to put on seminars.
- The Operational Costs group increased by 17.1 percent when compared to FY 2014-15 estimates. This is due to an increase in funding for AgriLife’s leased rental space due to an expansion of the office footprint as well as an increase in the cost per square foot.
- The Supplies and Materials group increased by 32.0 percent when compared to FY 2014-15 estimates. The budgeted amount is at the same level as the FY 2014-15 Budget, due to expected increases in fuel costs and additional office supplies.
- The FY 2015-16 Adopted Budget included one program change for a total cost of \$41,835.
 - Funding was provided for a Receptionist (NE-01) for a total cost of \$41,835, including salary and benefits. This position handles phone calls and staffs the front desk of the AgriLife Office. Previously, this function was handled by volunteers, which did not guarantee full coverage of the front desk on a daily basis.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Department Head/County Extension Director	1	1	1
Agricultural Program Technician	1	1	1
County Extension Associate - 4-H	1	1	1
County Extension Associate - Agriculture	1	1	1
County Extension Associate - Family & Consumer Science	1	1	1
County Extension Associate - Water and Natural Resources*	1	1	1
County Extension Associate - Horticulturist	1	1	1
Health and Wellness Program Specialist	1	1	1
Office Assistant IV	3	3	3
Office Supervisor	1	1	1
Receptionist	0	0	1
Youth Gardens Coordinator	1	1	1
Youth Outreach Educator	1	1	1
Total – AgriLife	14	14	15

*Position is fully funded by the Texas A&M Institute of Renewable Natural Resources/Texas Water Resources Institute (IRNR/TWRI) and Texas A&M Agrilife Extension Service. Funding for an auto allowance is provided by the County for this position. This position was added mid-year in FY 2012-13.

BAIL BOND BOARD



BAIL BOND BOARD

FUND: 100
ACCOUNTING UNIT: 5201

Mission: To provide regulation of bail bond companies within the appropriate State Statutes and local Bail Bond Rules and ensure the citizens of Bexar County receive fair and equitable service, protection, and treatment.

Vision: To ensure the citizens of Bexar County are receiving credible and honest service and that the citizens have a government office that is accountable and responds to their needs and concerns.

Goals and Objectives:

- Ensure compliance by bail bond sureties with State Statutes and Local Rules.
- Provide an accessible government office to citizens needing information.
- Provide cooperative relationships between bail bond sureties and interested persons.
- Be proactive in practicing prevention and early intervention on any complaints or problems regarding bail bond sureties.

Program Description: The Bail Bond Board exists in all counties with a population of 110,000 or more as directed by Texas State Statute, Chapter 1704, Occupations Code, Regulation of Bail Bond Sureties. The Board is composed of ten members who are elected officials or appointed persons representing the elected official. The Board administers the Code, supervises, and regulates all phases of the commercial bonding business and enforces the Code. The Bail Bond Board also conducts hearings, investigates, and makes determinations with respect to the issuance, refusal, suspension, or revocation of licenses to bondsman. The Board requires applicants and licensees to appear before the Board, examines witnesses, and compels the production of pertinent books, accounts, records, documents, and testimony by the licensee and others. The Board employs a Bail Bond Administrator who performs all functions directed by the Board and the Code.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Workload Indicators:

Applications for new license	3	2	3
Applications for renewal of license	19	16	22
Employee Verifications	120	132	150

Efficiency Indicators:

Number of Bail Bond Sureties Monitored per FTE	39	41	42
--	----	----	----

Effectiveness Indicators:

Percentage of Bail Bonds licenses submitted on time	100%	100%	100%
---	------	------	------

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$68,731	\$55,348	\$56,630	\$56,794
Travel and Remunerations	0	3,600	895	1,300
Operational Costs	752	1,992	1,315	1,429
Supplies and Materials	627	1,175	866	3,175
<i>Total</i>	<i>\$70,110</i>	<i>\$62,115</i>	<i>\$59,706</i>	<i>\$62,698</i>

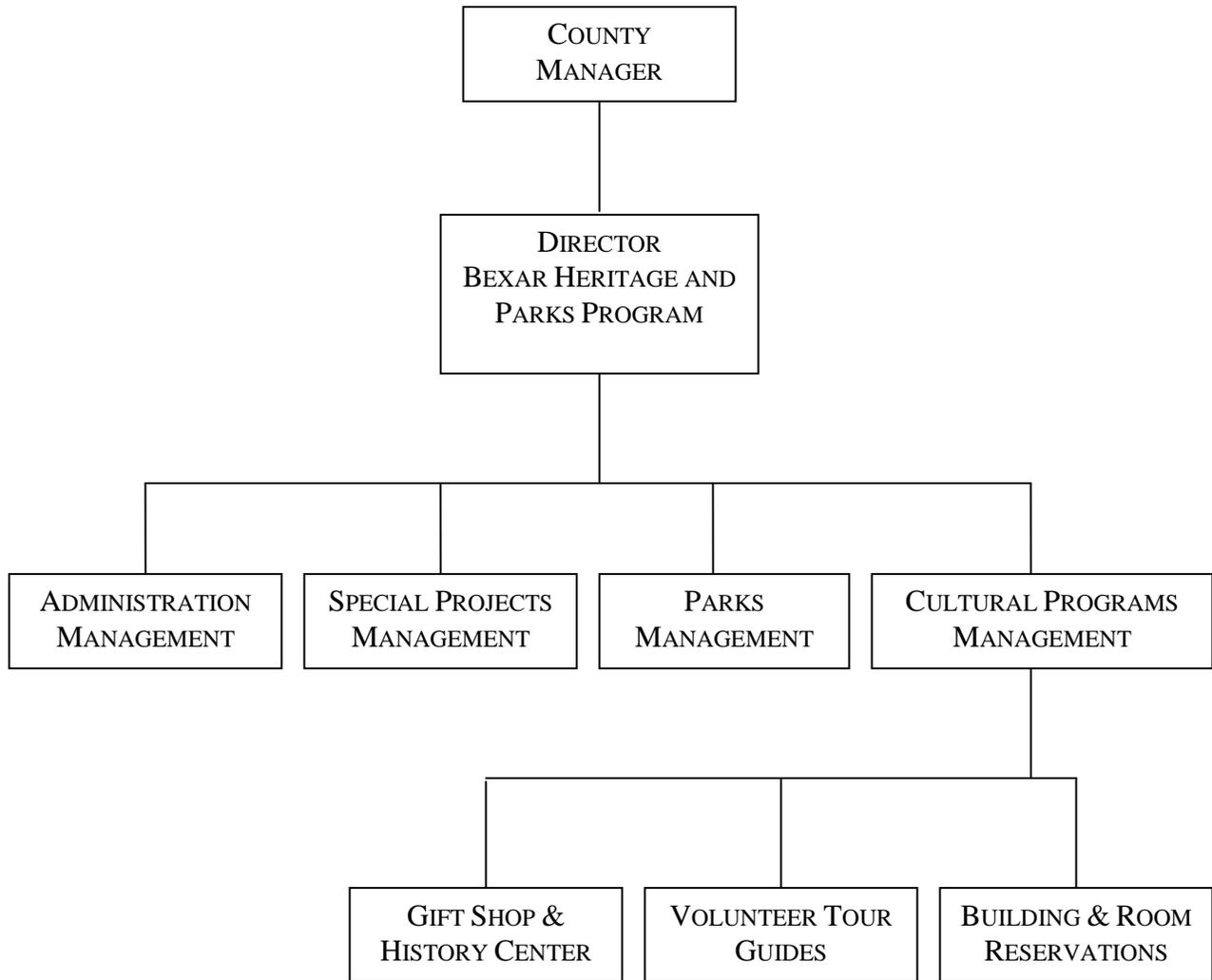
Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 5.0 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group remained relatively flat when compared to FY 2014-15 estimates. All positions are fully funded for FY 2015-16.
- The Travel and Remunerations group increased by 45.3 percent when compared to FY 2014-15 estimates. Funding is provided for mileage to and from bail bond companies for random audits and continuing education for the Bail Bond Administrator.
- The Operational Costs group increased by 8.7 percent when compared to FY 2014-15 estimates due to increased funding for telephone and internet expenditures. This increase is a result of funding a full year for a cell phone plan.
- The Supplies and Materials group increased significantly when compared to FY 2014-15 estimates due to increased funding for the one-time purchase of office furniture in FY 2015-16.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Bail Bond Administrator	1	1	1
<i>Total – Bail Bond Board</i>	<i>1</i>	<i>1</i>	<i>1</i>

BEXAR HERITAGE AND PARKS DEPARTMENT – ADMINISTRATION



BEXAR HERITAGE AND PARKS DEPARTMENT – ADMINISTRATION

FUND: 100
ACCOUNTING UNIT: 7300

Mission: The Bexar Heritage and Parks Department – Administration Division is a community-driven approach and set of programs that identifies the unique natural, cultural, and historical heritage and values of Bexar County, Texas. The program will develop tools to conserve and be good stewards of these resources and maximize the economic benefits of them, through public-private partnerships and develop and implement strategies to educate the public regarding the County’s heritage. All generations of the county’s citizens will have knowledge of and appreciate their heritage and use this to inform decisions that determine the County’s future.

Vision: All generations of the county’s citizens will have knowledge of and appreciate their heritage and use this to inform decisions that determine the County’s future.

Goals and Objectives:

- Establish and open the Bexar County History Center and all of its initial programs
- Establish a 5 year program of public events that celebrate the history of Bexar County
- Organize a partnership group to complete a feasibility study required to establish a National Heritage Area
- Apply for heritage project grants
- Operate and develop uses and programs to optimize the public ability to use the historic Double Height Courtroom
- Finalize policies and fees for a Building Use and Film and Photography Permit program
- Formulate a public outreach and education / marketing program that conveys and interprets Bexar Heritage and supports local efforts to impact the economy positively

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Capital Projects Planned	N/A	12	23
Heritage Programs Planned	N/A	7	17
Building Use Permits & Visitor Programs	2	4	6
Efficiency Measures:			
Capital Projects Managed	N/A	10	12
Heritage Programs Managed	N/A	5	10
Visitors from Building Use & Visitor Programs	597	2523	5046
Effectiveness Measures:			
Capital Projects Completed	N/A	7	12
Heritage Programs Completed	N/A	3	8
Revenue from Building Use Permits & Visitors	\$2,904	\$8,778	\$13,167

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$0	\$0	\$0	\$660,398
Travel and Remunerations	0	0	0	15,000
Operational Costs	0	0	0	108,081
Supplies and Materials	0	0	0	20,350
Capital Expenditures	0	0	0	0
Total	\$0	\$0	\$0	\$803,829

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget funds the newly created Bexar Heritage and Parks Department – Administration Division.
- The Personnel Services group fully funds employees for the Bexar Heritage and Parks Department – Administration Division. Staff was previously funded in the Facilities and Parks Management Department within various divisions, such as County Parks, County Buildings, and the Administration General Fund Budgets.
- The Travel and Remunerations group funds travel related to the promotion of the recently awarded Bexar County’s World Heritage Nomination.
- The Operational Costs group funds conservation of historical paintings and contributions to the Main Plaza Conservancy and Historical Commission.
- The Supplies and Materials group funds office furniture due to the relocation of this Department to the Bexar County Courthouse from the Paul Elizondo Tower.
- The FY 2015-16 Adopted Budget included four program changes adopted for a total cost of \$94,897.
 - The first program reclassified the Maintenance Section Chief (E-6) to a Parks Section Chief (E-07). The position was transferred from the County Buildings Division of the Facilities Management Department and now oversees the Parks Division. There is no cost associated with this program change.
 - The second program change deleted one Building Use and Building Coordinator (E-06) and added one Bexar Heritage Program Coordinator (E-07). The position will reserve facilities, provide support to the Historical Commission, conduct tours of the Courthouse, and supervise volunteer staff. Additional duties will include coordination of events, to include contact with international organizations and projects alongside the Director. Projects, such as the Centennial of the National Park Service and the Tri-Centennial of the County (a five year celebration). The cost of this program change is \$6,057, which includes salary and benefits.
 - The third program change retitled the Construction Coordinator (E-06) to Project Manager (E-06). This position was previously assigned to the Capital Projects Division of Facilities Maintenance during FY 2014-15 and was transferred to the Heritage and Parks Department.

- The fourth program change added one Curator Position (E-07). This position will manage the County's collection of approximately 800 pieces of historic furniture and approximately 300 pieces of historical art work. This includes cataloging, accessioning, developing a collections policy, implementing a maintenance and conservation program and determining the best locations for exhibits and uses of collections. The cost of this program change is \$88,840, which includes salary and benefits.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Bexar Heritage Program Coordinator	0	0	1
Building Use & Permit Coordinator	0	1	0
Construction Coordinator	0	1	0
Curator	0	0	1
Director of Cultural & Historic County Assets*	0	1	1
Maintenance Section Chief	0	1	0
Office Assistant IV**	0	2	2
Parks Section Chief ***	0	0	1
Project Manager	0	0	1
Project Finance & Department and Administrative Lead****	0	1	1
Total – Heritage and Parks – Administration	0	7	8

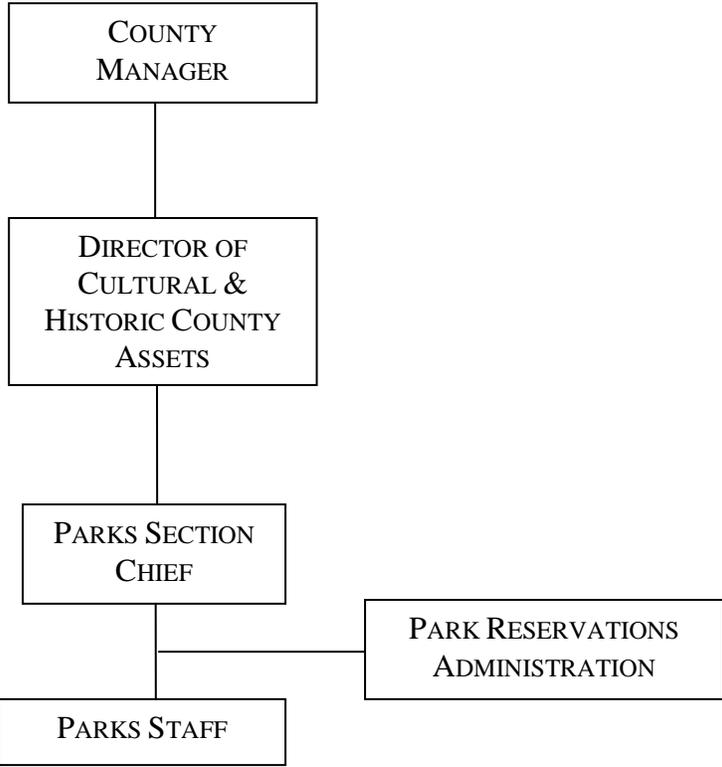
**The Director of Cultural and Historic County Assets position was created during FY 2014-15.*

***One Office Assistant IV position was previously located in the County Buildings Division General Fund Budget. The second Office Assistant IV position was previously funded 50 percent in the Energy Division General Fund Budget and 50 percent from the Parks Division General Fund Budget.*

****The Parks Section Chief position was previously located in the County Buildings Division General Fund Budget.*

*****The Project Finance & Department and Administrative Lead position was previously located in the County Buildings Division General Fund Budget.*

BEXAR HERITAGE AND PARKS DEPARTMENT – COUNTY PARKS AND GROUNDS



BEXAR HERITAGE AND PARKS DEPARTMENT – COUNTY PARKS AND GROUNDS

FUND: 100
ACCOUNTING UNIT: 5023

Mission: The Mission of the County Parks and Grounds Division is to provide for the health and welfare of the County’s citizens through passive outdoor recreational opportunities and community gathering places that are representative of the natural scenic and cultural heritage of Bexar County for an annual visitation of 1.8 million citizens.

The County’s recreational system consists of eleven parks and three civic centers. The County Parks and Grounds Division is responsible for the operation and maintenance of County parks and grounds around County-owned facilities. The division is responsible for landscaping, construction, maintenance, and repair of park structures and building grounds. Furthermore, park staff is responsible for arranging services for events in all parks, including handling citizen inquiries and coordinating security services.

Vision: Bexar Heritage and Parks Department is a community-driven approach and set of programs that identifies the unique natural, cultural, and historical heritage and values of Bexar County, Texas. The program will develop tools to conserve and be good stewards of these resources and maximize the economic benefits of them, through public-private partnerships. This project will engage consultants to execute a feasibility study on the creation of a Bexar County Regional or National Heritage Area and provide an economic impact study for the Bexar region. It will establish the geographic boundaries, coordinate efforts by historians and preservationists, and provide a plan for gaining the desired designation.

Goals and Objectives:

- Become involved with parks and recreational professional industry groups such as the National Recreation and Park Association
- Certify staff as Certified Playground Safety Inspectors
- Bring awareness to our cultural and heritage landmarks
- Streamline fees and rents charged to Bexar County Citizens
- Provide updated Parks for all to enjoy

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Workload/Output Measures:

Number of Inspections Performed Weekly	1,000	1,079	1,079
Total Number of Acres Maintained	481	481	481
Number of Park Visitors	1,782,266	1,475,000	1,805,000

Efficiency Measures:

Acres of Maintenance Coverage per FTE	11.73	11.45	11.19
Inspections Completed Weekly per FTE	38.5	37.2	36.0
Avg. Daily Hrs. Spent Maintaining Bldg. Grounds per FTE	7.5	7.5	7.5
Avg. Daily Hrs. Spent Servicing Parks per FTE	5	5	5

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Effectiveness Measures:

Percentage Increase/Decrease of Park Visitors	20%	4%	1.3%
Percentage Increase/Decrease of Park Reservations	20%	3%	1.3%
Percentage of Inspections Completed within 7 Days	98%	98%	100%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,834,516	\$1,927,338	\$1,879,135	\$1,861,952
Travel and Remunerations	2,313	3,500	3,006	6,200
Operational Costs	163,324	177,645	237,849	204,505
Supplies and Materials	220,693	258,333	208,929	222,604
Capital Expenditures	18,150	0	0	0
Total	\$2,238,996	\$2,366,816	\$2,328,919	\$2,295,261

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget for the County Parks and Grounds Division decreased by 1.4 percent when compared to FY 2014-15 estimates due to a decrease in the Operational Costs appropriation, as described below.
- The Personnel Services group decreased by less than 1 percent when compared to FY 2014-15 estimates. The adopted amount includes an estimate of employee turnover expected to occur during FY 2015-16.
- The Travel and Remunerations group increased significantly when compared to FY 2014-15 estimates. Funding is provided for membership to the National Recreation and Parks Association. Funding is also provided for staff to receive their Certified Playground Safety Inspector licenses.
- The Operational Costs group decreased by 14.0 percent when compared to FY 2014-15 estimates. This is primarily due to the Repairs and Maintenance – Buildings account. These expenditures for various repairs on fences, HVAC units, kitchen vents and picnic tables vary year to year. Therefore, funding is based on historical expenditures within this account.
- The Supplies and Materials group increased by 6.5 percent when compared to FY 2014-15 estimates. Funding is provided for the installation of Adobe software to create inter-office forms for all the park offices, as well as personal professional equipment, such as safety glasses and ear protection.
- The FY 2015-16 Adopted Budget included two program changes for a total cost of \$44,193.
 - The first program change added one Field Maintenance Worker (NE-01) to support the Harlandale and South San Civic Centers. Currently, these Civic Centers are manned by a Park Foreman and two Field Maintenance Workers. Adding one Field Maintenance Worker will assist with the increase in workload at these Civic Centers. The cost of this program change is \$41,785, which includes salary and benefits.

- The second program change reclassified one Supply Clerk I (NE-01) to a Maintenance Mechanic I (NE-03). Currently the Supply Clerk is fulfilling the duties of a Maintenance Mechanic. The cost of this program change is \$2,408, which includes salary and benefits.

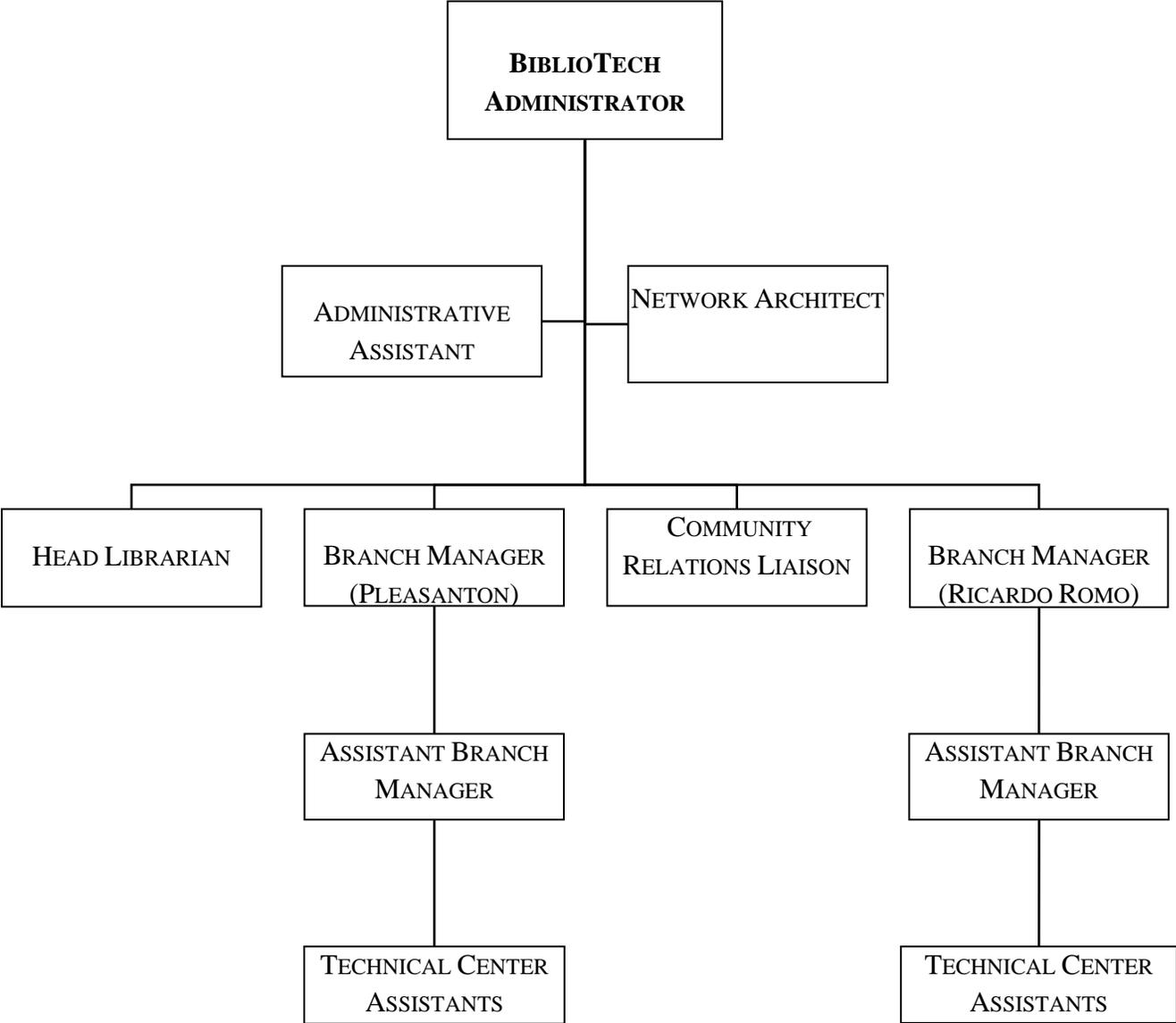
Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Assistant Park Foreman	1	1	1
Field Maintenance Worker	28	29	30
Gardener	1	1	1
Human Resources Technician*	1	0	0
Maintenance Mechanic I	4	4	5
Office Assistant IV**	1.5	0	0
Parks and Ground Foreman	9	9	9
Supply Clerk I	1	1	0
Utility Foreman	1	1	1
Total – Bexar Heritage and Parks – Parks and Ground Division	47.5	46	47

**The Human Resources Technician position was transferred to the Facilities Department - Administration Division during FY 2014-15.*

***The Office Assistant IV position was 50 percent paid out of the Energy Division General Fund Budget and the Parks Division General Fund Budget. This position was transferred to the Bexar Heritage and Parks - Administration Division during the FY 2014-15.*

BIBLIOTECH



BIBLIOTECH

FUND: 100
ACCOUNTING UNIT:
6900, 6901, 6902



Mission: Provide all Bexar County residents the opportunity to access technology and its applications for the purposes of enhancing education and literacy, promoting reading as recreation and equipping residents of our community with the necessary tools to thrive as citizens of the 21st century.

Vision: BiblioTech will serve as a driving force for the advancement of traditional and digital literacy in Bexar County.

Goals and Objectives:

- Provide public library services delivered in digital format, including a quality collection of recreational reading materials, resource materials and databases
- Provide educational programs for all ages designed to meet the growing technology needs of our residents
- Actively pursue community engagement through partnerships with various public and private organizations in fulfillment of its mission
- Support local schools through the provision of digital resources and electronic devices
- Serve as a bridge for the digital divide that exists in Bexar County

Program Description: With two locations at 3505 Pleasanton Road and 2003 South Zarzamora Street, and a satellite branch in the Central Jury Room of the Courthouse, BiblioTech provides full digital library services, including e-reader circulation, in an internet café type setting. The BiblioTech digital library maintains an extensive collection of e-books, audio books, magazines, graphic novels, movies, television programs and music, all in digital downloadable format. In addition to these materials, BiblioTech also makes available to patrons educational databases, software education, genealogy and language learning systems. At our Pleasanton Road location, extensive technology in the form of desktop computers, tablets and laptops is available on site for patrons. E-readers for adults and children are available to external circulation. Trained staff is engaged in direct interaction with patrons for technology, research and reading instruction. Programming, including journalism classes, children's robotics teams and tutoring are provided by community partners. BiblioTech staff conducts regular classes onsite, including Tiny Techolotes (children's story time), and technology classes in both English and Spanish.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Workload Indicators:

Number of books checked out	60,661	60,661	72,793
Number of e-readers circulated	6,557	6,557	7,868
Number of computer hours logged	24,380	24,380	29,256
Number of on-site patrons (foot traffic)	113,000	92,817	185,634

Efficiency Indicators:

Number of waitlisted devices	0	0	0
Number of waitlisted books	12,461	26,423	21,138
Number of wish listed books	3,440	5,738	4,590
Average computer wait time	< 10 mins	< 10 mins	< 10 mins

Effectiveness Indicators:

Number of Total Patrons Registered	39,804	76,877	99,940
------------------------------------	--------	--------	--------

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$592,581	\$744,665	\$784,440	\$1,139,285
Travel and Remunerations	4,519	20,000	12,507	20,572
Operational Costs	605,704	689,750	722,537	778,058
Supplies and Materials	45,661	60,900	50,756	66,950
Capital Expenditures	16,070	0	0	15,000

Total \$1,264,535 \$1,515,315 \$1,570,240 \$2,019,865

Program Justification and Analysis:

- The BiblioTech FY 2015-16 Adopted Budget increased by 28.6 percent when compared to FY 2014-15 estimates. This is due to a full year of funding for the second BiblioTech location, the Dr. Ricardo Romo BiblioTech, located at 2003 South Zarzamora Street.
- The Personnel Services group increased by 45.2 percent when compared to FY 2014-15 estimates. This is due to fully funding all authorized positions for the fiscal year and the program changes described below. In addition, continuing funding is provided for twenty-two temporary Technical Center Assistants (NE-04) throughout the fiscal year to assist with seasonal adjustments in the use of multiple facilities by the public.

- The Travel and Remunerations group increased by 64.5 percent when compared to FY 2014-15 estimates. Funding has been provided for travel and training of the BiblioTech's Head Librarian and staff and is consistent with the prior fiscal year. Continuing education is required to obtain accreditation from the Texas Library Association.
- The Operational Costs group increased by 7.7 percent when compared to FY 2014-15 estimates. This increase is due to a full year of funding for the new Dr. Ricardo Romo BiblioTech location. Funding also is appropriated for additional e-readers and children's programming and content. Funding is provided for replacement of inventory of loaned e-readers, as well as replacement of faulty or destroyed hardware, as necessary.
- The Supplies and Materials group increased by 31.9 percent when compared to FY 2014-15 estimates. This increase is due to a full year of funding for the new Dr. Ricardo Romo BiblioTech location.
- The Capital Expenditures group included funding in the amount of \$15,000 for carpet repairs in the Children's Room at the Pleasanton facility as the carpet has reached its lifecycle.
- The FY 2015-16 Adopted Budget included three program changes for a total cost of \$17,428, as described below.
 - The first program change provides an auto allowance in the amount of \$1,800 for the Community Relations Liaison (E-08) and the Network Architect I (E-07). The number of BiblioTech sites has increased; therefore, additional outreach and technology services will need to be performed by both positions, resulting in more travel between locations. The total cost associated with this program change is \$4,356, including the allowance and benefits.
 - The second program change reclassifies the BiblioTech Head Librarian from an E-08 to an E-09. The Librarian requires special licensure to maintain certification; therefore, the compensation associated with this position should reflect that requirement. The associated with this program change is \$5,756, including salary and benefits.
 - A third program change reclassifies the BiblioTech Administrator from an E-10 position to an E-11. As noted above, a new branch opened in FY 2014-15. This reclassification is recommended as a result of increased responsibility. The associated with this program change is \$7,316, including salary and benefits.

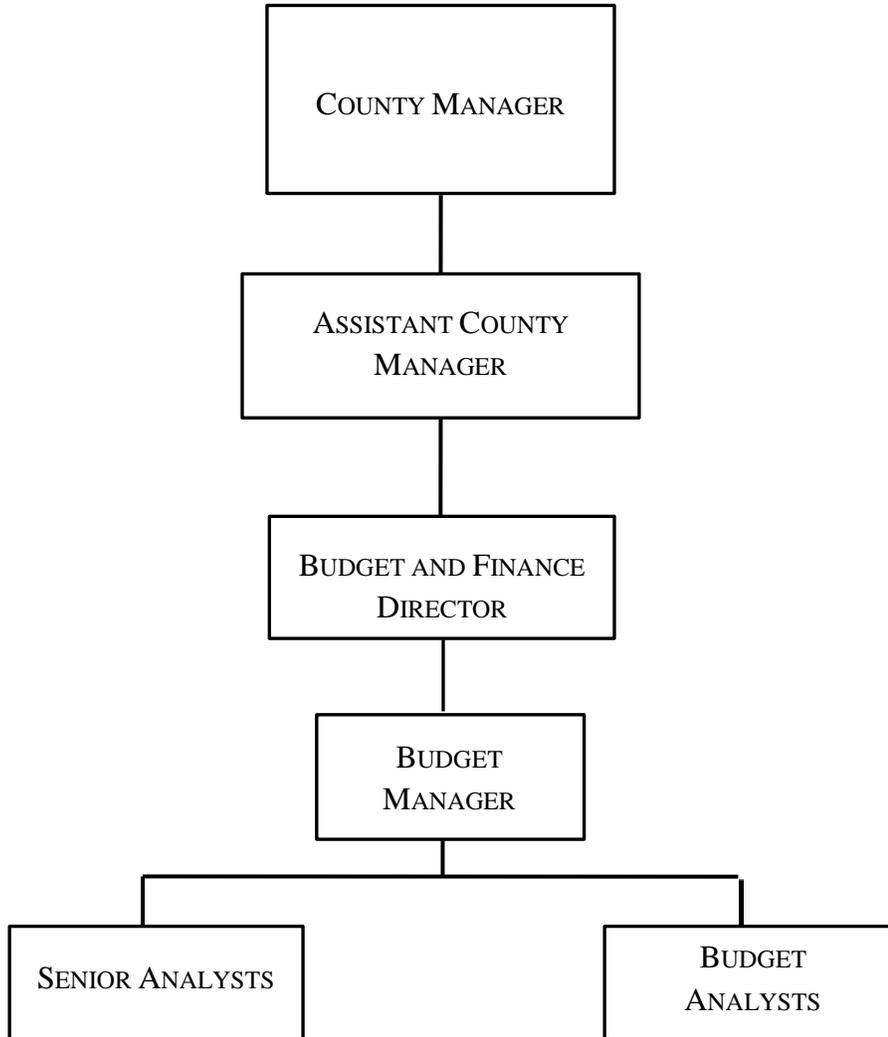
Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administration			
Administrative Supervisor*	0	1	1
BiblioTech Administrator	0	1	1
BiblioTech Head Librarian	1	1	1
BiblioTech Community Relations Liaison	1	1	1
Network Architect I	1	1	1
Special Projects Coordinator-BiblioTech	1	0	0
<i>Total – Administration</i>	4	5	5
BiblioTech Branch Manager	1	1	1
BiblioTech Assistant Branch Manager	1	1	1
Technical Center Assistant-Part Time	1.5	1.5	1.5
<i>Total – Precinct 1</i>	3.5	3.5	3.5
Precinct 2			
BiblioTech Branch Manager**	0	1	1
BiblioTech Assistant Branch Manager**	0	1	1
Technical Center Assistant**	0	1	1
<i>Total – Precinct 2</i>	0	3	3
<i>Grand Total</i>	7.5	11.5	11.5

*Position was transferred from the Office of the County Manager mid-year during FY 2014-15.

**Positions were approved mid-year during FY 2014-15.

BUDGET DEPARTMENT



BUDGET DEPARTMENT

FUND: 100
ACCOUNTING UNIT: 4903

Mission: Serving Bexar County, adding value, delivering results.

Vision: Our customers will see the Budget Department as a valued partner in making Bexar County the government of choice. We will be leaders in providing budget monitoring and financial analysis.

Goals and Objectives:

- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions, and accountability.
- Strengthen Bexar County’s financial position.
- Continuously improve business practices.
- Attract, develop, motivate, and retain a productive and diversified workforce.
- Accomplish goals in the most cost-effective manner for Bexar County citizens.

Program Description: The Budget Department’s functions include preparing and presenting the annual County operating budget for approval by Commissioners Court. It has responsibility for monitoring offices and departmental appropriations and expenditures and preparing fiscal assessments/notes and budgetary transfers as required. The Budget Department is responsible for monitoring the performance measures submitted by County Offices and Departments to evaluate effectiveness and efficiency of programs. The budget staff ensures that its recommendations are based on accurate information and analyses by maintaining a strong emphasis on validation of data between the County Financial Management System, the County Human Resources Information System, and data generated by County Offices and Departments. The Budget Department is also responsible for coordinating the development of the County’s Long Range Financial Forecast and providing quarterly updates to Commissioners Court regarding current year expenditures, as needed.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Fiscal Notes written	60	57	70
Number of Budgets Monitored	92	92	107
Special Budget Projects Completed	4	10	10
Number of Budget Transfers	222	142	100
Efficiency Measures:			
Budgetary Dollars Monitored per Analyst	\$58,539,399	\$63,708,034	\$58,936,215
Average Number of Budgets Monitored per Analyst	15	15	17

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Efficiency Measures:

Budget Transfers Prepared per Analyst	37	24	14
Fiscal Notes Written per Analyst	10	10	10

Effectiveness Measures:

Percent Change of General Fund Budget	6.1%	4.5%	4.2%
Percent Change of Total County Budget	-13.4%	12.7%	-15.3%
Percentage Difference of Actuals versus Estimates	3.2%	1.0%	-1.8%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	----------------------	----------------------	------------------------	----------------------

Personnel Services	\$476,928	\$523,904	\$582,208	\$704,611
Travel and Remunerations	1,219	13,000	13,000	13,000
Operational Costs	1,041	7,829	8,408	8,408
Supplies and Materials	8,086	10,500	10,440	10,000
Total	\$487,274	\$555,233	\$614,056	736,019

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 19.9 percent when compared to FY 2014-15 estimates. This increase is due an increase in the Personnel Appropriation group as described below.
- The Personnel Services group increased by 21 percent when compared to FY 2014-15 estimates. During FY 2014-15, the Small Business and Entrepreneurship Department (SB&E) data analysis and compliance function was transferred to the Budget Department. As are result, one Data Programs Administrator position was transferred from the Purchasing Department and one Data Analyst – Compliance position was transferred from the SB&E Department.
- The Travel and Remunerations group remained flat when compared to FY 2014-15 estimates. Funding is provided for training staff.
- The Operational Costs group remained the same when compared to FY 2014-15 estimates. Funding is provided for the one-time purchase of technology during FY 2015-16.
- The Supplies and Materials group decreased by 4.2 percent when compared to FY 2014-15 estimates. The decrease is due to the books and periodicals account, which will not be needed in FY 2015-16.
- There are four program changes in the FY 2015-16 Adopted Budget for a total savings of \$4,230.

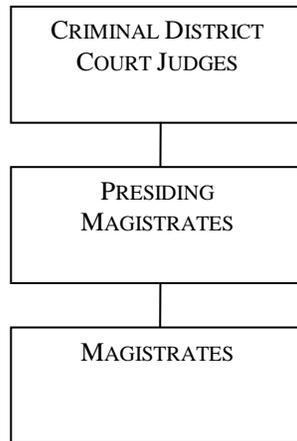
- The first program change deleted a vacant Data Programs Administrator position. As noted above, this position was transferred from the Purchasing Department to the Budget Department during FY 2014-15. Also transferred was one Data Analyst – Compliance position from the SB&E Department. In FY 2013-14, the economic development compliance function was also transferred to the Budget Department along with one Analyst position. These two Analyst positions work as a team to perform compliance and report directly to the Budget Director. Therefore, the Data Programs Administrator will no longer be needed.
- In conjunction with the program change described above, one Analyst (E-05) position is reclassified to a Senior Analyst (E-07). This position is now performing compliance in the areas of economic development and SB&E. This reclassification will recognize the additional responsibility assigned to this position.
- A third program change is the addition of one Senior Analyst position. This position will perform high-level analysis on some of the more complex budgets and will alleviate some of the workload of the Budget Coordinator, which will be necessary as a result of the following program change.
- The fourth program change reclassified the Budget Coordinator (E-09) to Budget Manager (E-10). The Budget Coordinator role has evolved and now includes supervisory duties, management of the Budget department’s budget, and oversight of the department’s annual work plan. This reclassification recognizes the additional responsibility assigned to this position.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Analyst	4	4	3
Assistant County Manager	.25	.25	.25
Budget Coordinator	1	1	0
Budget Director	1	1	1
Budget Manager	0	0	1
Data Analyst – Compliance*	0	1	1
Data Programs Administrator*	0	1	0
Senior Analyst	2	2	4
Total – Budget Department	8.25	10.25	10.25

*These positions were transferred into the Budget Department during FY 2014-15.

CENTRAL MAGISTRATION – CRIMINAL DISTRICT COURTS



CENTRAL MAGISTRATION CRIMINAL DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3210

Mission: Central Magistration envisions itself as implementing the procedures and processes necessary to facilitate the timely and orderly magistration of individuals arrested and charged with misdemeanor or felony offenses and the protection of the community that we serve. Central Magistration strives to work closely with the District and County Courts, the other County Departments and the City of San Antonio, while insuring that justice is carried out in the most efficient and effective manner.

Vision: To provide the most efficient and effective magistration process, to provide support to the District and County Court Judges and to provide assistance to the citizens of our community.

Goals and Objectives:

- Provide 24 hour magistration.
- Provide efficient procedures for the magistration and release of arrested individuals.
- Provide efficient and effective procedures for the dissemination of information to the public.
- Handle the administrative duties for Central Magistration.
- Provide information to the magistrates concerning legal and administrative changes that impact central magistration.
- Provide information to other departments and agencies integral to the effective performance of central magistration.
- Provide efficient and effective processes that affect interaction and cooperation between departments, agencies and personnel.

Program Description: On November 1, 2007, Bexar County assumed responsibilities associated with the magistration of County arrestees. All County arrestees are first brought to Central Magistration where they are magistrated and also go through the commercial and personal bonding process. If an arrestee does not bond out from the Central Magistration facility within a reasonable amount of time, they are then transferred to Bexar County Adult Detention Center. The Central Magistration facility is shared with the City of San Antonio and located at the Frank Wing Municipal Court Building. Each year, the County is responsible for paying to the City half of the operational costs for the Central Magistration facility.

Performance Indicators:

FY 2013-14 Actuals	FY 2014-15 Estimates	FY 2015-16 Budget
-----------------------	-------------------------	----------------------

Workload Indicators:

Total Number of Persons Magistrated	68,927	69,058	71,413
Number of Offenses Magistrated	78,611	81,436	83,384
Number of Misdemeanants Magistrated	49,777	53,434	54,699

	FY 2013-14 Actuals	FY 2014-15 Estimates	FY 2015-16 Budget
--	-------------------------------	---------------------------------	------------------------------

Number of Felony Offenses Magistrated	28,834	28,002	28,685
---------------------------------------	--------	--------	--------

Efficiency Indicators

Number of persons Magistrated by:

Full-Time Magistrates	35,825	36,976	37,117
Part-Time magistrates	33,102	32,082	34,296

Effectiveness Indicators:

Percent of Misd/Felony Offenses Magistrated

Misdemeanors	63.3%	65.6%	65.6%
Felonies	36.7%	34.4%	34.4%

Percent of Individuals Magistrated and Released from CMAG

45.4%	45.7%	45.7%
-------	-------	-------

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$631,182	\$646,042	\$638,871	\$649,758
Travel and Remunerations	0	3,600	3,600	3,600
Operational Costs	1,925,203	2,061,248	2,061,241	1,475,064
Supplies and Materials	1,479	1,500	1,577	1,500
Capital Expenditures	0	0	0	26,782

<i>Total</i>	<i>\$2,557,864</i>	<i>\$2,712,390</i>	<i>\$2,705,289</i>	<i>\$2,156,704</i>
--------------	--------------------	--------------------	--------------------	--------------------

Program Justification and Analysis:

- The Central Magistration – Criminal District Courts FY 2015-16 Adopted Budget decreased by 20.3 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 1.7 percent when compared to FY 2014-15 estimates. Full funding is provided for all authorized positions in in FY 2014-15.
- The Travel and Remunerations group remained flat when compared to FY 2014-15 estimates. Funding is provided for staff to attend Annual Judicial Continuing Legal Education Training.
- The Operational Expenses group decreased by 28.4 percent when compared to FY 2014-15 estimates. This is due to half of cost for the County’s share of CMAG Operations being placed in Contingencies

for FY 2015-16 pursuant to the Policy Consideration below.

- The Supplies and Materials group decreased by 4.9 percent when compared to FY 2014-15 estimates. The budget remains flat when compared to FY 2014-15 Budget.
- The Capital Expenditures group funds a replacement video conferencing system in FY 2015-16, which will allow video conferencing between the Courthouse and the Adult Detention Center.
- There are no program changes in the FY 2015-16 Adopted Budget.

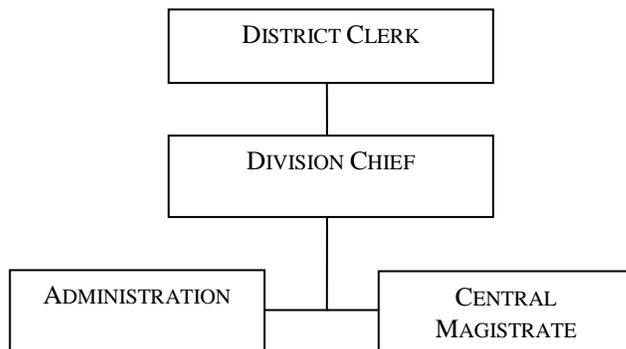
Policy Consideration:

The County’s magistration process is currently conducted in the Frank Wing Municipal Court Building. This facility is owned by the City however, the County occupies approximately half of the building. Funding has been provided in the Capital Improvement Budget to make improvements to the facility, with the end goal of creating a more efficient process. As the City of San Antonio owns the facility, discussions regarding facility improvements have evolved into bigger discussions between the City and the County regarding ownership, operations, staffing and responsibilities. The end result of these discussions could be a significant change to the current magistration process. Therefore, half of the cost for the County’s share of CMAG Operations contract is budgeted in Contingencies.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Magistrate	2	2	2
Magistrate Part-time	4.5	4.5	4.5
Presiding Magistrate	1	1	1
<i>Total – CMAG Criminal District Courts</i>	7.5	7.5	7.5

CENTRAL MAGISTRATION – DISTRICT CLERK



CENTRAL MAGISTRATION – DISTRICT CLERK

FUND: 100
ACCOUNTING UNIT: 3201

Mission: The District Clerk’s mission is to fulfill statutory duties as records custodians for the Magistration Office by providing the County Magistrate Court and the public with information and support using the most technologically advanced methods possible at a reasonable cost.

Vision: The District Clerk envisions the Magistrate Office setting an example of a collaborative effort between the City of San Antonio and Bexar County by working together to streamline the magistration process.

Goals and Objectives:

- To perform functions and duties as mandated by law.
- To incorporate record management principles in imaging information and technology sources.
- To provide the support and resources for the County Magistrate for Bexar County.
- To provide the support and resources necessary for employees to perform their duties and responsibilities.
- To be customer friendly and responsive to the customers need for service and information.
- To work cooperatively with the City of San Antonio to facilitate the magistrate process.

Program Description: The Magistrate Court operates in a cooperative effort with the City of San Antonio to magistrate arrested persons. The office operates out of the City facility, the Frank Wing Municipal Court Building. The District Clerk’s responsibilities include:

- Provide support services to the County Magistrate.
- Serve as clerk of the court for the County Magistrate.
- Serve as custodian of records for records pertaining to a person arrested and brought to the Magistrate facility on class B offenses and above.
- Provide legally authorized information to the public concerning arrested persons brought to the facility to be magistrated.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	----------------------	------------------------	----------------------

Workload Indicators:

Number of Persons Magistrated	68,927	69,058	74,996
Number of Phone Calls	104,804	98,962	105,335
Number of Class C Warrants Processed	3,890	6,650	9,410

Efficiency Indicators:

Number of Persons Magistrated (Intake) per FTE	3,446	3,453	3,750
Number of Phone Calls per FTE	52,402	49,481	52,668
Number of MC Warrants Processed per FTE	216	333	471

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Effectiveness Indicators:

Average Amount of Time to Intake an Arrested Person	12 min	14 min	14 min
Average Response Time to Deal with a Difficult Situation	3 hrs	3 hrs	3 hrs

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,103,740	\$1,153,388	\$1,155,572	\$1,170,026
Operational Expenses	11,818	13,219	12,692	16,846
Supplies and Materials	28,919	32,000	31,840	26,000
<i>Subtotal</i>	<i>\$1,144,477</i>	<i>\$1,198,607</i>	<i>\$1,200,104</i>	<i>\$1,212,872</i>

Program Justification and Analysis:

- The Central Magistration – District Clerk FY 2015-16 Adopted Budget increased by 1.1 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 1.3 percent when compared to FY 2014-15 estimates. This is due to the program changes described below.
- The Operational Costs group increased by 32.7 percent when compared to FY 2014-15 estimates. This is due primarily to increased Technology Improvement Funding to replace 5 printers.
- The Supplies and Materials group decreased by 18.3 percent when compared to FY 2014-15 estimates. This is primarily due to one-time expenditures that were made for Computer Supplies, Office Furniture, and Minor Equipment & Machinery in FY 2014-15 that are not anticipated to occur in FY 2015-16.
- The FY 2015-16 Adopted Budget included four program changes for a total cost of \$20,576 as described below:
 - The first program changes retitled positions to standardize positions within the District Clerk’s Office:
 - Six Criminal Assignment Clerk III (NE-03) positions to Central Magistrate Operations Clerk (NE-03) positions at no cost.

- Three Office Assistant IV (NE-05) positions to Lead Central Magistrate Clerk (NE-05) positions at no cost.
- The third program change reclassified three CMAG – Supervisors (NE-07) to Supervisors – Central Magistrate (NE-09) for a total cost of \$13,432, including salaries and benefits. This program change assigned a pay grade to these positions that are consistent with other comparable positions within the County.
- The fourth program change added two Supervisors – Central Magistrate (NE-09) and deleted two Office Assistant IV (NE-05) positions for a total cost of \$7,144, including salaries and benefits. Previously, the CMAG Division Chief was taken away from normal duties to perform supervisory duties when a Supervisor was not present or demands on the office were particularly high. Additional Supervisors will prevent this issue from continuing to occur.

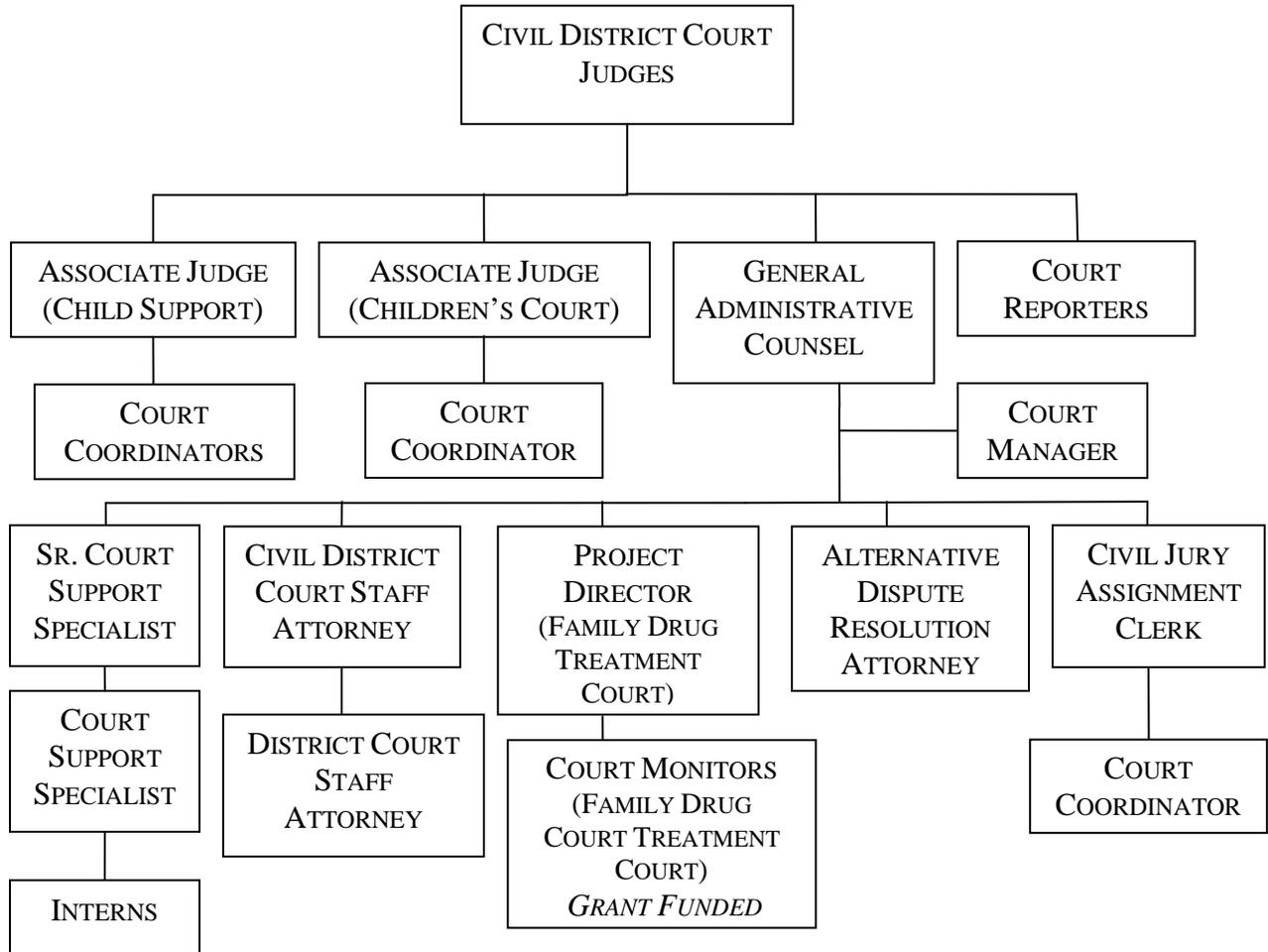
Policy Consideration:

The City of San Antonio is currently responsible for the day to day operational needs at the Frank Wing Municipal Court Building. Because a portion of this facility is occupied by Central Magistration, the County is currently responsible for reimbursing the City for half of the operational expenses that are incurred on an annual basis. The County is currently considering utilizing available funding to make significant capital improvements and renovations to the Central Magistration portion of the facility that it occupies. In addition to these improvements, the City and the County are also in various discussions regarding all aspects of Central Magistration to include ownership, operations, and staffing. However, regardless of which entity assumes responsibility for these aspects moving forward, the County will still act as the keeper of records for the Courts. Therefore, the full Central Magistration – District Clerk staff will be needed at the facility moving forward. As such, full funding was provided for the Central Magistration – District Clerk budget for FY 2015-16.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Division Chief – CMAG	1	1	1
Central Magistrate Court Clerk	9	9	9
CMAG – Supervisor	3	3	0
Criminal Assignment Clerk III	6	6	0
Lead Central Magistrate Clerk	0	0	3
Office Assistant IV	5	5	0
Central Magistrate Operations Clerk	0	0	6
Supervisor – Central Magistrate	0	0	5
<i>Total – CMAG District Clerk</i>	24	24	24

CIVIL DISTRICT COURTS



CIVIL DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3700

Mission: The Civil District Court Administration’s mission is to provide Judges and staff with the support necessary to most efficiently conduct Court business.

Vision: The Civil District Court’s vision is to provide user friendly and prompt information about the Civil District Courts to participants in the Court process as well as the general public.

Goals and Objectives:

- Conduct Courts that are open to every person injured in their lands, goods, person or reputation so they will have a remedy by due course of law.
- Grant to all parties due process and a fair opportunity to be heard at a meaningful time, place and manner.
- Correctly apply the rules, statutes, common law, and Constitutions of this State and the United States.
- Duly and fairly administer the administrative duties of the District Courts.

Program Description: Civil District Courts Administration provides administrative and liaison support to the fourteen Civil District Courts, two Child Support Associate Judges (Title IV-D), and two Children’s Court Associate Judges. Administration assists with the functions of the Presiding Court, Jury Monitoring Court and the Alternative Dispute Resolution Court and assists in overseeing the official court reporters for the Civil District Courts and Associate Judges. Administration also assists the Local District Court Administrative Judge and Civil District Judges on the Juvenile Board with legal and administrative tasks and is responsible for case flow management, research, budget preparation and oversight, advisory services, and dispute resolution, as well as supporting the Children’s Court and the Family Drug Court Treatment Program, and providing ancillary assistance to the Domestic Relations Office.

Performance Indicators:

FY 2013-14 Actuals	FY 2014-15 Estimates	FY 2015-16 Budget
-----------------------	-------------------------	----------------------

Workload Indicators (Civil & Family Law):

Number of Cases Pending at Beginning of Year	43,110	45,657	47,304
New Cases Filed During the Year	39,269	40,276	42,820
Disposition of Cases	37,222	40,834	39,027
Number of Cases Pending at the End of the Year	45,657	47,304	50,231

Efficiency Indicators:

Court Appointed Attorney Expense per Hearing	\$305	\$307	\$310
--	-------	-------	-------

Effectiveness Indicators:

Clearance Rate (Civil and Family Law)	93%	99%	100%
Monthly Dispositions per Court	239	216	262

FY 2013-14 Actuals	FY 2014-15 Estimates	FY 2015-16 Budget
-------------------------------	---------------------------------	------------------------------

Aging Analysis of Disposed Cases

0-3 Months	2,634	2,618	2,626
3-6 Months	1,909	3,174	2,541
6-12 Months	2,744	2,000	2,372
12-18 Months	1,798	1,702	1,750
Over 18 Months	2,642	3,472	3,057

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$3,672,528	\$4,017,328	\$4,057,121	\$4,097,974
Travel and Remunerations	16,789	27,350	20,000	39,000
Operational Costs	300,497	369,218	315,767	392,259
Supplies and Materials	35,637	52,605	51,523	80,175
Court Appointed Attorneys	3,396,518	2,970,000	2,844,907	2,850,000
Total	\$7,421,969	\$7,436,501	\$7,289,318	\$7,459,408

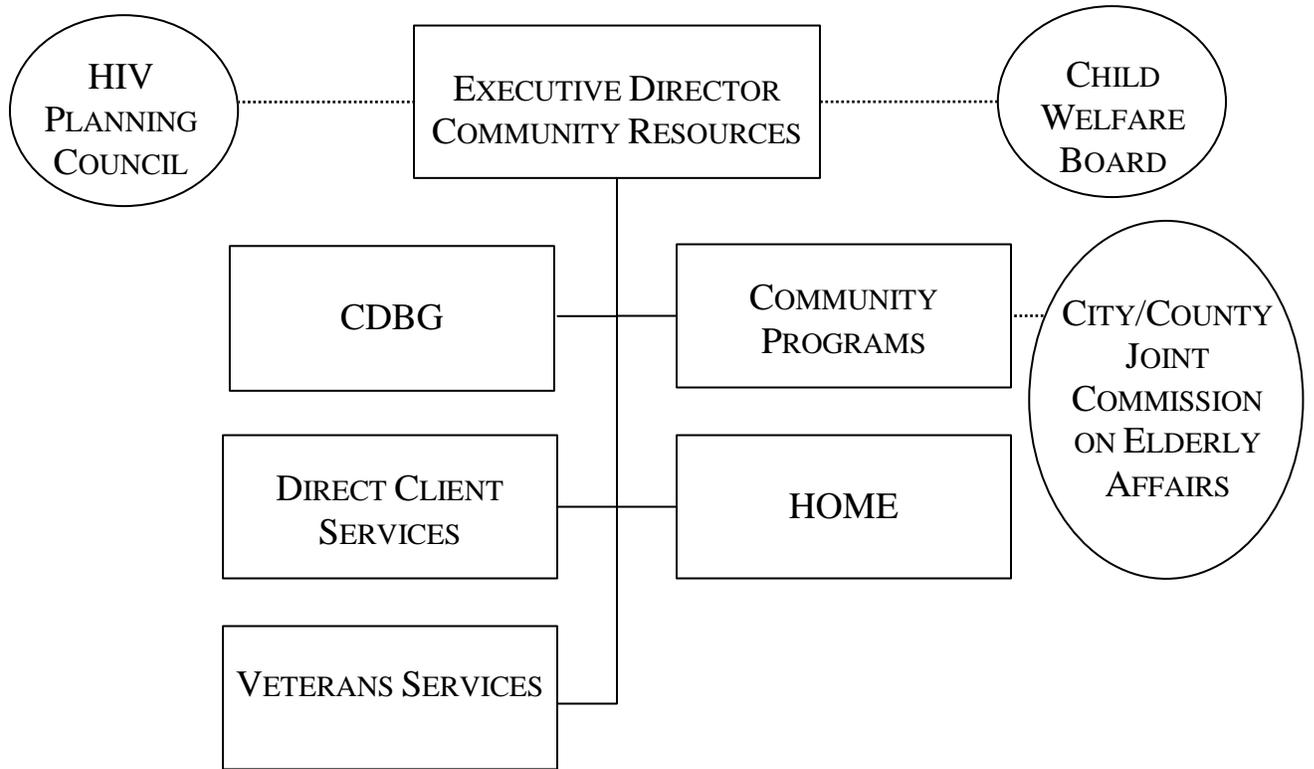
Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 2.3 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 1.0 percent when compared to FY 2014-15 estimates. All authorized positions are fully funded for FY 2015-16.
- The Travel and Remunerations group increased by 95.0 percent when compared to FY 2014-15 estimates. Funding is provided to fund training that is required for judges and court support staff.
- The Operational Costs group increased by 24.2 percent when compared to FY 2014-15 estimates. Funding is allocated for the one-time purchase of technology for the Civil District Courts staff to improve efficiency and effectiveness.
- The Supplies and Materials group increased by 55.6 percent when compared to FY 2014-15 estimates. The increase is due to additional funding provided for Books and Periodicals to allow Judges access to books not held by the Law Library.
- The Court Appointed Attorney Group remained relatively flat when compared to FY 2014-15 estimates.
- There were no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Alternative Dispute Resolution Attorney	1	1	1
Associate Judge	2	2	2
Chief Trial Assignment Clerk	1	1	1
Civil District Court Manager	1	1	1
Civil District Court Staff Attorney	1	1	1
Court Reporter	16	16	16
Court Support Specialist	1	1	1
District Court Coordinator	2	2	2
District Court Staff Attorney	2	2	2
Family Court Administrator	1	1	1
Family Court Manager	2	2	2
General Administrative Counsel	1	1	1
Judge	14	14	14
Senior Court Support Specialist	1	1	1
Senior Data Analyst	1	1	1
<i>Total – Civil District Courts</i>	47	47	47

COMMUNITY RESOURCES



COMMUNITY RESOURCES – ADMINISTRATION

FUND: 100
ACCOUNTING UNIT: 4710

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources. Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Developing and implementing a services delivery plan, administering and coordinating programs and services to effect change for the citizens of Bexar County.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.

Goals and Objectives:

- To design and implement programs based on sound public policies, which meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that expands services to County residents.
- To operate basic needs programs that are fully compliant with funding regulations and policies.

Program Description: The Administration Division of the Department of Community Resources (DCR) identifies community needs and priority/target populations and coordinates the delivery of service, while ensuring compliance with funding regulations. The Administration Division also manages the day to day operations of the department. Additionally, the Division develops working partnerships with other County departments and external agencies that impact the County at a service level. Identifying opportunities to share resources that could impact issues of interest to Bexar County is a priority for this Division. The Division participates in several executive committees and taskforces developed to address County issues in order to ensure that the public and service delivery partners are fully informed about available services and eligibility requirements. Identification of qualified and capable community partners so that the department’s ability to meet the basic needs of County residents is important to the Division. Finally, the Division prepares plans and negotiates agreements for service delivery of assistance programs ensuring that eligibility criteria is fair, equitable and complies with funding regulations of public agencies and community partners.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Workload Indicators:

Number of Households Assisted	40,364	39,253	39,353
Amount of Benefits Distributed	\$7,187,127	\$ 6,751,494	\$ 6,762,494
Number of Funeral Services (Pauper Burial)	473	500	512

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Efficiency Indicators:

Ratio of Appointments Given Versus Households Assisted	99%	99%	99%
Average Number of Applications per Intake Worker	4,036	4,361	4,461

Effectiveness Indicators:

% of households deferred from disconnection of services	77%	100%	99%
Percentage of Funding Allocated vs. Expended	95%	95%	95%

Appropriations:

	FY 2013-14	FY 2014-15	FY 2014-15	FY 2015-16
	Actual	Budget	Estimate	Budget
Personnel Services	\$383,526	\$423,956	\$416,932	\$444,882
Travel and Remunerations	12,945	11,845	11,845	11,840
Operational Costs	30,574	39,900	39,099	31,400
Supplies and Materials	4,687	6,150	4,925	6,150
Total	\$431,732	\$481,851	\$472,801	\$494,272

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 4.5 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 6.7 percent when compared to FY 2014-15 estimates. This was due to savings from vacancies and employee turnover, including the Executive Director of Community Resources, during FY 2014-15. Full funding is provided for all authorized positions for FY 2015-16.
- The Travel and Remunerations group remained flat when compared to FY 2014-15 estimates.
- The Operational Costs group decreased by 19.7 percent when compared to FY 2014-15 estimates. The Grant Expenditures account is kept flat and is used for utility assistance and general assistance for Bexar County citizens. Funding has been budgeted to be used for unforeseen events in the community, e.g. funding for temporary housing of displaced families due to fire and flooding.
- The Supplies and Materials group increased by 24.9 percent when compared to FY 2014-15 estimates. This is due to keeping the budgeted amount flat compared to FY 2014-15, to allow the incoming Executive Director of Community Resources funding for the purchase of new stationary.
- There were no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Executive Director	1	1	1
Client Services Manager*	0.5	0.5	0.5
Special Projects Coordinator	0	1	1
Intake Worker**	0.5	0.5	0.5
Office/Contract Supervisor	1	1	1
Office Assistant II	1	0	0
Office Assistant IV	1	1	1
<i>Total – Community Resources - Administration</i>	5	5	5

**The Client Services Manager is 50 percent General Fund and 50 percent CEAP Grant Funded.*

***The Intake Worker is 50 percent General Fund and 50 percent CEAP Grant Funded.*

COMMUNITY RESOURCES – COMMUNITY PROGRAMS

FUND: 100
ACCOUNTING UNIT: 4704

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful and deliberate use of appropriate tools and resources. We will:

- Identify and maximize all available resources in the community.
- Work cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers and avoid duplication of services.
- Refine program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.
- The development and implementation of a comprehensive plan, administration of the program and coordination of projects/activities to effect change for the citizens of Bexar County with a comprehensive array of services and improvements.

Goals and Objectives:

- To design and implement programs, based on sound public policies, that meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that expands services to County residents.
- To ensure that quality services are being provided to Bexar County residents through effective program evaluation and outcome measurement.
- To provide resource development to enhance and/or expand the services provided by the division, County boards, commissions, and community partners.
- To coordinate community events that educate citizens on issues related to children, seniors, economically disadvantaged populations, and County program services.
- To promote community involvement and development activities.

Program Description: The Community Programs Division is responsible for providing operational/administrative support, coordination, monitoring, preparation of reports, and oversight of diverse constituent services, and functions delivered by internal departments and external agencies that include the following:

- Bexar County Child Welfare Board
- Child Welfare Strategic Alliance – Forensic Interviewers
- Child Death Review Team
- Friends of the Child Welfare Board – Heart Gallery
- Joint City/County Commission on Elderly Affairs
- Elder Domestic Violence Taskforce
- South Alamo Regional Alliance for the Homeless (SARAH)
- United Way Emergency Food and Shelter Program Board
- 2016 Ending Veteran Homelessness

The Community Programs Division staff supports the Executive Director of Community Resources by making policy and service delivery program recommendations for constituent services. The Community Programs Division also negotiates contracts and has monitoring responsibilities for several outside agencies that receive funding from the County to meet specific needs of citizens.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Dollar amount of contracts administered	\$4,500,000	\$5,800,000	\$4,500,000
Number of agencies receiving an on-site monitoring visit	21	23	34
Number of Forensic Interviews Conducted	1,300	1,380	1,300
Efficiency Indicators:			
Number of participants receiving housing services	125	120	100
Percentage of payments processed and sent to Auditors within one week of meeting program eligibility requirements	45%	45%	45%
Percentage of Forensic Interviewer Cases Requiring a Second Interview within a Six-Month Period	1%	1%	1%
Effectiveness Indicators:			
Percentage of Emergency Forensic Interviewer Cases Interviewed Within 72 Hours	70%	70%	70%
Percentage of Invoices Returned for Questioned Costs	1%	1%	1%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$399,540	\$497,096	\$513,728	\$560,746
Travel and Remunerations	663	6,555	6,067	8,655
Operational Costs	10,219	6,406	6,417	6,395
Supplies and Materials	2,934	2,950	2,796	2,950
Total	\$413,356	\$513,007	\$529,008	\$578,746

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 9.4 percent when compared to FY 2014-15 estimates as described below.

- The Personnel Services group increased by 9.1 percent when compared to FY 2014-15 estimates. This increase is due to savings from turnover experienced during FY 2014-15. All authorized positions are fully funded for FY 2015-16.
- The Travel and Remunerations group increased by 42.7 percent when compared to FY 2014-15 estimates. The increase is primarily due to funding for local mileage which was previously not budgeted. Funding is provided for training and conference fees for the Community Programs staff and the three Forensic Interviewers. The Forensic Interviewers are required to attend Block V training to maintain their certifications as Forensic Interviewers.
- The Operational Costs group remained relatively flat when compared to FY 2014-15 estimates. Funding is primarily for telephone & internet service and a maintenance agreement for recording equipment used by the Forensic Interviewers.
- The Supplies and Materials group increased by 5.5 percent when compared to FY 2014-15 estimates. The increase is due to maintaining the budgeted amount from FY 2014-15.
- There were no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Child and Family Support Liaison	1	1	1
Community Programs Director	1	1	1
Community Programs Management Analyst	2	2	2
Forensic Interview Specialist	2	2	2
Data Analyst	1	1	1
Office Assistant IV	0	1	1
<i>Total – Community Resources - Community Programs</i>	7	8	8

COMMUNITY RESOURCES – VETERANS SERVICES

FUND: 100
ACCOUNTING UNIT: 4706

Mission: Veterans Services facilitates change in Bexar County through the investment of appropriate resources.

Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.

Vision: The Veteran Service Office will implement information, experience and knowledge to assist all veterans and their dependents with obtaining entitled benefits through education, communication and technology.

Goals and Objectives:

- Design and implement programs, based on sound public policies, which meet the basic needs of County residents.
- Form productive operational partnerships with other governmental and non-governmental entities that will expand services to County residents.
- Operate basic needs programs that are fully compliant with funding regulations and policies.

Program Description: Veterans Services staff provides assistance to veterans, dependents and survivors in filing claims for U.S. Department of Veterans Affairs (DVA) compensation, pensions, death benefits, educational assistance, home loans, insurance, hospitalization, and outpatient care. They also provide assistance with applying for military discharge upgrades, requesting military records, and other documents required to complete claims for benefits. They maintain and store military discharge documents (Department of Defense Form 214) for veterans that have a Bexar County mailing address upon discharge. Veterans Services staff also maintain benefit claim files for veterans, their dependents, and survivors.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Workload Indicators:

Number of Interviews Conducted	3,471	3,350	3,400
Claims & Support Statements Issued	1,460	1,775	2,000
Number of Community Outreach Events	12	24	24

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Efficiency Indicators:			
Number of Calls Taken Per Day	29	39	42
Resource/Referral Services Provided Per Day	9	3	3
Number of Interviews Conducted Per Day	14	13	25
Effectiveness Indicators:			
Number of Veterans Receiving Assistance	3,660	3,350	3,400
Waiting Time for Claims Processing Appointment	9 Days	12 Days	12 Days
Percentage of Claims Submitted by the End of the Month	99.5%	100%	100%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$235,665	\$257,438	\$247,872	\$268,699
Travel and Remunerations	6,922	9,432	9,432	9,871
Operational Costs	6,252	21,896	19,966	11,451
Supplies and Materials	3,017	25,733	25,840	4,000
<i>Total</i>	\$251,856	\$314,499	\$303,110	\$294,021

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 3.0 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 8.4 percent when compared to FY 2014-15 estimates. This is due to savings experienced in FY 2014-15 as a result of vacancies and employee turnover.
- The Travel and Remunerations group increased by 4.6 percent when compared to FY 2014-15 estimates. This increase fully funds training and travel expenses for the Veteran Services Officers who are required to fulfill annual certification training conducted by the Texas Veterans Commission.
- The Operational Costs group decreased by 42.6 percent when compared to FY 2014-15 estimates. This is primarily due to one-time funding for technology items associated with mobile claims preparation and submission for the Assistant Veterans Service Officers funded in FY 2014-15.
- The Supplies and Materials group decreased significantly when compared to FY 2014-15 estimates. This is due to one-time funding for furniture associated with the Veterans Services Office move into space vacated by the Purchasing Department in FY 2014-15.
- There were no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Veterans Service Officer	1	1	1
Assistant Veterans Service Officer	3	3	3
Office Assistant IV	1	1	1
<i>Total – Veterans Services Office</i>	5	5	5

COMMUNITY RESOURCES – CHILD WELFARE BOARD

FUND: 100
ACCOUNTING UNIT: 4714

Mission: The Bexar County Child Welfare Board ensures that appropriate services are provided to abused, neglected, and at-risk children in Bexar County.

Vision: The Bexar County Child Welfare Board is a proactive voice for abused, neglected, and at-risk children and families in Bexar County.

Goals and Objectives:

- Interpret the services of the Texas Department of Family and Protective Services to the community and the Commissioners Court.
- Coordinate the use of federal, state, and local funds for foster care and treatment and the expansion of the full range of Children’s Protective Services (CPS).
- Communicate needs and priorities of the community to the Commissioners Court and Children’s Protective Services staff.
- Review the quality of services being rendered by the CPS units.
- Prepare and present an annual budget to the Commissioners Court and authorize spending County funds for appropriated purposes.

Program Description: The Bexar County Child Welfare Board is composed of Bexar County Commissioners Court appointees. The Board advocates for the protection of children from abuse and neglect. The Board serves as a conduit between the Texas Department of Family and Protective Services (TDFPS) and the community to increase public awareness of child welfare program polices and needs. TDFPS contracts with Bexar County and the Child Welfare Board to facilitate implementation and administration of the Children’s Protective Services Program. The Board develops policies involving payment to non-custody foster care providers, clothing for foster children, funds for in-home services (Family Based Safety Services) and adoption services. The Board also promotes fund raising activities. Through these policies and the Board’s role in the community, the effectiveness of TDFPS programs for child protection is increased.

Performance Indicators:

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget

Workload Indicators:

CPS Cases/Custody

Legal Cases

New Cases Filed	964	773	723
Number of Children	1,886	1,435	1,342

FBSS Cases/Non-Custody

FBSS Families Served	1,819	840	1,187
FBSS Children Served	4,548	2,100	2,968

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Adoptions

Number of Project Swift Adoptions 854 718 725

Efficiency Indicators:

CPS Cases/Custody

Number of Clothing Requests Processed 288 173 288

FBSS Cases/Non-Custody

Number of FBSS Family Contacts per FTE 297 223 240

Number of FBSS Service Contacts per FTE 931 N/A N/A

Adoptions

Average Number of Months from Termination of Parental Rights to Consummation (Project Swift) 11 11 11

Effectiveness Indicators:

CPS Cases/Custody

Number of Children Dismissed from Conservatorship 1,853 1,747 1,750

Number of Adoptions Consummated 1,037 850 851

FBSS Cases/Non-Custody

Percent of Children Remaining at Home as a Result of FBSS Services 98% 98% 99%

Appropriations:

	FY 2013-14	FY 2014-15	FY 2014-15	FY 2015-16
	Actual	Budget	Estimate	Budget

Travel, Training, and Remunerations \$200 \$200 \$200 \$200

Operational Expenses 2,477,864 2,752,142 2,663,160 2,751,789

Supplies and Materials 71,834 71,631 71,631 71,985

Total \$2,549,898 \$2,823,973 \$2,734,991 \$2,823,974

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 3.3 percent when compared to FY 2014-15 estimates as described below.
- The Travel and Remunerations group remained flat when compared to FY 2014-15 estimates.

- The Operational Costs group increased by 3.3 percent when compared to FY 2014-15 estimates. This increase is due to a 2.5 percent cost of living adjustment for the 55 employees in Child Protective Services, which Bexar County funds through the Title IV-E contract with the Texas Department of Family and Protective Services.
- The Supplies and Materials group remained relatively flat when compared to FY 2014-15 estimates. Funding is provided for clothing allowances for children placed with relatives, initial placement with foster care providers, and eligible to children placed in Conservatorship.

Policy Consideration:

During FY 2014-15, Bexar County created the Child and Family Court Division. The objective of this Division is to decrease the time to disposition of child abuse and neglect cases. State law requires that these cases be disposed of within 12 months, with an allowable 6-month extension. More often than not in Bexar County, child abuse and neglect cases take the entire 18 months to resolve. Through active management of the court dockets, judicial workload will decrease, therefore resulting in quicker resolution to these cases. More importantly, speeding up the time to disposition ensures that children reach a safe environment more quickly.

In conjunction with the formation of the Child and Family Court Division, a Family Based Safety Services (FBSS) pilot program has been implemented. As part of the pilot program, a new screening tool is being utilized to identify families most at risk of revictimization, repeat participation in FBSS and moving on to the legal system for removal of the children. Families identified will be given Family Service Plans tailored specifically to their family, rehabilitative services, including substance abuse treatment, and other support services. Funding is provided in the FY 2015-16 Adopted Budget in the amount of \$149,336 from the Child Welfare Board General Fund budget as shown below.

Category	Amount
Training for FBSS staff	\$25,000
Services for families	\$90,000
Transportation for families	\$12,836
Health and Safety devices for families	\$20,000
Recognition Ceremony for graduates	\$1,500
Total	\$149,336

COMMUNITY SUPERVISION/CORRECTIONS (ADULT PROBATION)

FUND: 100
ACCOUNTING UNIT: 4401

Mission: To achieve the rehabilitation and social reintegration of offenders by utilizing community-based sanctions and/or services at all times through the partnerships with professional resources and services within our community.

Vision: To promote safety and provide protection throughout the community at all times by reducing the incidence of criminal activity of the offenders placed under community supervision.

Goals and Objectives:

- Develop professional working relationships with community organizations and agencies to promote continued effective dialogue with the Bexar County Community Supervision and Corrections Department (CSCD) in order to maximize the quality and quantity of services offered to the offender.
- Develop regional offices within the Bexar County CSCD boundaries for closer proximity to the offender's home environment which will enable ease of supervision and accessibility for offenders.
- Increase community involvement in establishing quality intervention programs that will meet the objective of reducing recidivism and make neighborhoods safer.
- Develop quality sentencing alternatives for County and District Courts, which satisfies both the community and the needs of the specialized offender.
- Evaluate the efficacy of programs by utilizing data collection methods and to continuously analyze results for the validation of program design.
- To pursue an increase in restitution collection for victims by encouraging compliance with court-ordered victim restitution through the use of available incentives.

Program Description: The 10 Regionalized Regular Supervision units are comprised of 10 probation officers who each supervise 100 or more misdemeanor and felony offenders. The caseloads are divided into Driving While Intoxicated (DWI) offenders, High Risk Offenders, and Regular Probation. The offenders are supervised under standards based on the individual risk level. Officers work to address the criminogenic need of offenders to assist them to become law abiding individuals. The three geographical units include the West, Northeast, and Central Regional Units.

The Mentally Impaired Offender Facility (MIOF) provides treatment for mentally ill offenders who have been court ordered to participate as a result of a Motion to Revoke Probation or as a result of a new offense. Mentally impaired offenders will first be stabilized in the jail and then released to the Bexar County Mentally Impaired Offender Facility. The maximum capacity is 60 offenders and the average length of stay will be 60 to 90 days. The most salient program feature is the establishment of a continuum of care beginning with mental health treatment while incarcerated, transitioning to the Facility and then to the Mentally Impaired Caseload unit after release.

Substance Abuse Treatment Facility (SATF) provides substance abuse education/rehabilitation. It has the capacity to house up to 200 male and female offenders at a time. The SATF uses cognitive behavioral therapy to help offenders recognize situations, and how to cope more effectively with the problematic negative behaviors.

Intermediate Sanction Facility II is a residential treatment facility that diverts nonviolent youthful offenders from the overcrowded jail and prison system and provides adequate and sufficient supervision to promote community safety and reduce crime and/or violations of community supervision conditions through the swift certainty of sanctions. Intermediate Sanction Facility II is designed as a 40-bed male-only facility.

Mental Impairment Caseload provides funding for Case Managers to serve felony offenders described under the mental impairments priority population which is defined as individuals diagnosed with (1) schizophrenia, (2) major depression or (3) bipolar disorder or (4) who are seriously impaired in their functioning due to a mental condition and a Global Assessment Functioning level of 50 or below.

Sex Offender Management Unit supervises all sex offenders who meet the definition of a sex offender under Article 62.01(5) Code of Criminal Procedure. The program addresses the criminogenic needs of the offenders with a maximum caseload of 45 cases. The unit monitors treatment compliance and conducts field visits on all assigned offender.

High Risk Gang Caseload targets high risk/high needs felony offenders who have been identified as gang members. The program encompasses an intensive supervision plan that addresses criminogenic needs of each offender in the program.

The Intermediate Sanctions Program serves offenders who are in risk of revocation for technical non-compliance with the conditions of probation. The program is a phased plan to intensively supervise these offenders with the goal of sending into regular supervision.

Felony and Misdemeanor Drug Courts were implemented to target high risk/high needs felony or misdemeanor offenders who are referred to the Drug Courts. They integrate substance abuse treatment with the justice system through a continuum of treatment, rehabilitation and related services. Other specialized treatment Courts include the following Courts with assigned specialized probation officers: Mental Health Court, Prostitution Court, Veterans Court, and DWI Court.

High/Medium Reduction Caseload was established with the goal of reducing probation revocation. The program utilizes a combination of progressive sanctions, incentives, increased supervision and monitoring.

The Substance Abuse Aftercare Caseload program is designed to reduce the number of violators going to prison due to substance abuse. Offenders exiting substance abuse facilities are placed in a caseload that is capped at 60 probationers.

Treatment Alternatives to Incarceration Program (TAIP) provides screening, assessment, evaluation, and referral services to the courts for individuals committing felony and misdemeanor crimes who have drug or alcohol problems. The TAIP provides referral to residential treatment facilities or to outpatient drug and alcohol treatment program provided within the department.

The Pre-Sentence Investigation unit completes a presentence report for all felony offenders prior to sentencing. The unit utilizes evidence-based assessment tools to provide recommendations to the Courts for conditions of community supervision.

The Court Liaison Officer Unit provides an assigned Probation Officer to each Court in Bexar County. The Officer processes offenders into probation, prepares court documents, and represents the Department in judicial proceedings.

The Intake unit provides initial in-processing to all offenders. The unit ensures each offender is presented with their conditions of probation, conducts evidence-based assessments, collects DNA samples as required by law, and enters all legal and financial information into the Department's databases.

The Field Unit conducts visits in the offender's residence or place of employment. The Field Officers ensure that offenders are compliant with ignition interlock requirements, GPS/electronic monitoring units, curfews, and not in possession of firearms.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Workload Indicators:

Number of defendants directly supervised	21,046	19,753	19,000
Number of cases in specialized units	2,469	2,500	2,500
Number of Cashiering Transactions	505,000	495,000	475,000
Residential Beds Available	300	300	300

Efficiency Indicators:

Average caseload per officer			
Regular Supervision	132	129	120
Specialized Supervision	45	45	45
PSI Completed per Officer	180	165	140

Effectiveness Indicators:

Total offenders revoked monthly			
Felony	1.10%	1.19%	1.10%
Misdemeanor	1.69%	2.07%	2.00%
Percentage of early termination			
Felony	13.00%	12.42%	13.00%
Misdemeanor	9.50%	9.24%	9.50%
Technical revocations as a percentage of total revocations			
Felony	44.02%	46.70%	42.00%
Misdemeanor	71.68%	75.78%	70.00%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Costs	\$302,417	\$525,167	\$554,600	\$877,003
Supplies and Materials	23,264	70,999	74,924	29,000
Capital Expenditures	0	327,749	304,642	0
<i>Total</i>	<i>\$325,681</i>	<i>\$923,915</i>	<i>\$934,166</i>	<i>\$906,003</i>

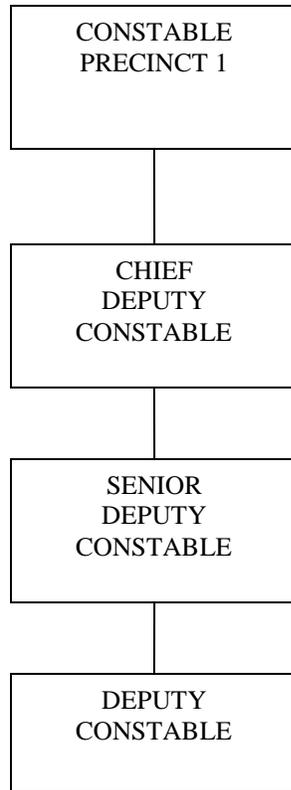
Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 3.0 percent when compared to FY 2014-15 estimates as described below.
- The Operational Costs group increased by 58.4 percent when compared to FY 2014-15 estimates. This is primarily due to a full year of Rental Expenses being budgeted for FY 2015-16. During FY 2014-15, a portion of Adult Probation staff moved into two satellite locations located on the northwest and northeast areas of the County. Both of these leased facilities will be expensed for a full year in FY 2015-16. All operational costs related to expansion into additional satellite offices were budgeted in Non-Departmental Contingencies for FY 2015-16.
- The Supplies and Materials group decreased by 61.3 percent when compared to FY 2014-15 estimates. This is primarily due to one-time expenditures for office supplies and office furniture related to expansion into additional satellite offices during FY 2014-15. Similar expenses will occur when Adult Probation expands into additional satellite offices. Funds for those expenditures were budgeted in Non-Department Contingencies for FY 2015-16.
- There are no Capital Expenditures budgeted in FY 2015-16. One-time capital expenditures related to expansion into additional satellite offices (including Machinery & Equipment, Communication & Security Equipment, etc.) was budgeted during FY 2014-15. Similar expenses will occur when Adult Probation expands into additional satellite offices. Funds for those expenditures were budgeted in Non-Departmental Contingencies for FY 2015-16.
- There were no program changes in the FY 2015-16 Adopted Budget.

Policy Consideration:

During FY 2014-15, Adult Probation expanded its operations (which previously were only downtown) to two satellite offices, one located in the northwest area of the County and one located in the northeast area of the County. The purpose of this expansion was and continues to be to move the majority of Adult Probation's operations into four satellite offices that are strategically located throughout the County to be more convenient for probationers that have appointments to check in. Adult Probation plans to continue moving its remaining operations into two additional satellite offices during FY 2015-16. Funding related to the continued expansion was placed in Non-Departmental Contingencies for FY 2015-16 pending the approval of their plans and finalization of the associated costs. Adult Probation's FY 2014-15 General Fund budget is comprised of funding to support their current operations only, including the two existing satellite locations.

CONSTABLE, PRECINCT 1



CONSTABLE, PRECINCT 1

FUND: 100
ACCOUNTING UNIT: 3001

Mission: To provide a safe living and working environment for the citizens of Precinct 1 and to effectively serve and protect the community in a professional manner that promotes an environment that is safe for citizens at home and work.

Vision: To serve the Precinct 1 community by providing a model neighborhood law enforcement department with properly trained and equipped Deputy Constables who serve the community in a professional and sensitive manner.

Goals and Objectives:

- To handle civil process and warrants in a timely manner.
- Practice community policing to reduce the crime rate and school truancy.
- Promote a positive relationship with the community and all law enforcement agencies.
- Reduce burglaries, thefts, the distribution and use of narcotics; and enforce underage drinking laws.
- Patrol Officers will maintain high visibility near school zones and schools to ensure a safe school environment; and will provide law enforcement in unincorporated areas.
- Provide security for the Justice of the Peace Court.

Program Description: As trained peace officers, the Constables and their staff provide County residents the first level of law enforcement protection. Bexar County has four Constables elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school dropout rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing “gaps” between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their Deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. By State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts.

Increasingly, Constables are also being called upon to assist the Office of the Attorney General by serving warrants for non-payment of child support.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, a K-9 Unit, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Number of Civil Process Received	6,127	7,116	7,116
Number of Warrants Received	20,396	7,405	7,405
Number of Traffic Citations Served	2,216	1,436	1,436
Efficiency Indicators:			
Civil Process Served per FTE	511	593	712
Warrants Executed per FTE	3,399	1,234	1,234
Traffic Citations per FTE	369	239	239
Effectiveness Indicators:			
Percent Change in Civil Process Received	-58%	16%	0%
Percent Change in Warrants Received	-2%	-64%	0%
Percent Change in Traffic Citations	-6%	-35%	0%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,525,929	\$1,584,824	\$1,614,868	\$1,641,466
Travel and Remunerations	579	3,000	1,080	3,000
Operational Expenses	72,259	71,598	84,677	86,668
Supplies and Materials	92,077	83,790	71,795	80,874
Capital Expenditures	16,752	33,500	33,500	5,280
Total	\$1,707,596	\$1,776,712	\$1,805,920	\$1,817,288

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased less than 1 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 1.6 percent when compared to FY 2014-15 estimates. This is due to the program changes described below.
- The Travel, Training, and Remunerations group increased significantly when compared to FY 2014-15 estimates. Funding is provided at the FY 2014-15 budget level for legislative updates training and various law enforcement seminars.

- The Operational Costs group increased by 2.4 percent when compared to FY 2014-15 estimates. This is due primarily to increased technology funding for FY 2015-16 to provide for certain technology purchases for a new Criminal Warrants Processor.
- The Supplies and Materials group increased by 12.6 percent when compared to FY 2014-15 estimates. Increased Vehicle Fuel & Oils funding is provided in FY 2015-16 based on historical trends.
- The Capital Expenditures group decreased by 84.2 percent when compared to FY 2014-15 estimates. Funding for training room audio and visual upgrades was budgeted in FY 2014-15. The majority of expenses related to this project were incurred during FY 2014-15, however a portion of the funding that has not been expensed is provided in FY 2015-16.
- The FY 2015-16 Adopted Budget included four program changes for a total cost of \$56,791 as described below.
 - The first program change added one Criminal Warrants Processor (NE-04) for a total cost of \$49,136, including salary, benefits, and needed technology items. During FY 2014-15, a backlog in warrants issued occurred. The addition of a Criminal Warrants Processor will assist in alleviating this warrant backlog.
 - The second program change reclassified one Deputy Constable II (NE-08) to Deputy Constable III (NE-09) for a total cost of \$4,173, including salary and benefits. This Deputy Constable was eligible for promotion pursuant to the guidelines of the approved Constable Career Path Guidelines.
 - The third program change reclassified one Deputy Constable I (NE-07) to Deputy Constable II (NE-08) for a total cost of \$3,482, including salary and benefits. This Deputy Constable was eligible for promotion pursuant to the guidelines of the approved Constable Career Path Guidelines.

Policy Consideration:

In November 2013, the Justice of the Peace and Constable Precinct lines were redistricted to mirror Commissioner Precinct lines. The population distribution and associated workload between the Precincts was notably out of balance causing County-wide inefficiencies amongst the Justice of the Peace and Constable Offices. Based upon the new population in each Precinct, a new overall workload was estimated for each Precinct and personnel were redistributed accordingly.

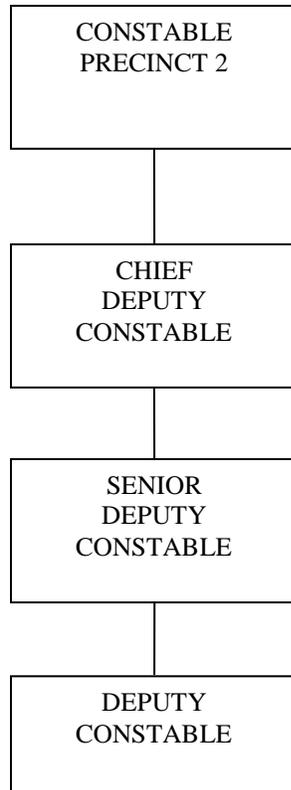
In addition to redistricting, Bexar County reached an agreement on an Addendum (A-11) with the City of San Antonio (“City”) to the Master Interlocal Agreement which commenced on October 1, 2013, between the two parties. The Addendum established a Uniform Truancy Case Management Program. Effective October 1, 2014, the County waived its exclusive original jurisdiction and transferred all cases to the City involving juveniles 12 years or older who were charged with offenses related to truancy. In addition to the transfer of these cases, the County also transferred to the City the balance of the funds in the County’s Juvenile Case Manager Fund on October 1, 2014, and on a quarterly basis, continues to remit to the City all collections related to the Juvenile Case Manager Fund. The transfer of truancy cases to the City has resulted in a decrease in the overall number of cases that are filed with the Justice of the Peace Courts.

The workload impacts of both redistricting and the Truancy agreement have been significant. However, under Commissioners Court direction, the Budget Department has refrained from making any workload-related personnel changes until the full effect of redistricting and the Truancy agreement are fully realized and it can confidently be determined that the new workload distribution has largely stabilized. Workload impacts will be reviewed again for both Justice of the Peace and Constable Precincts during FY 2015-16 and the appropriate recommendations will be brought forward during the FY 2016-17 Budget process.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Constable	1	1	1
Administrative Clerk I	0.5	0.5	0.5
Administrative Clerk II	2	2	2
Chief Deputy Constable	1	1	1
Criminal Warrants Processor	0	0	1
Deputy Constable	16.5	18	18
Office Assistant IV	1	1	1
Senior Deputy Constable	3	2	2
<i>Total – Constable Precinct 1</i>	25	25.5	26.5

CONSTABLE, PRECINCT 2



CONSTABLE, PRECINCT 2

FUND: 100
ACCOUNTING UNIT: 3002

Mission: The mission of the Constable's Office, Precinct 2, of Bexar County is to promote a safe and responsible local community by enforcing Court orders, supporting and practicing prevention and early intervention, working in complement with other law enforcement agencies while avoiding duplication of services and reducing the number of traffic accidents in Precinct 2.

Vision: The vision of the Constable's Office, Precinct 2, is to collaborate with all law enforcement agencies and communities, to maintain safety for the citizens of Bexar County, while adapting to challenging times and new technology.

Goals and Objectives:

- Provide the Justice Court with quality security as mandated by the Texas Constitution
- Serve all Civil Process.
- Execution of warrants received from the Justice of the Peace Courts in a timely manner.
- Enforce State Criminal and Traffic laws.
- Apprehend Criminal offenders.
- Promote and provide Alcohol, Tobacco, and Drug education and awareness to minors.
- Assist in the reduction of school truancy
- Play an integral role in the safety and well-being of County citizens during natural or manmade disasters or threats by cooperating with other local, State, and Federal agencies.
- Reduce the number of traffic accidents through the enforcement of traffic laws in school zones and on roadways of Bexar County.

Program Description: As trained licensed peace officers, the Constables and their staff provide County residents the first level of law enforcement protection. Bexar County has Constables elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school dropout rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing "gaps" between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. By State statute, Constables are mandated to attend to the need of the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, transporting status offenders, and summoning jurors.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Workload/Output Measures:

Civil Process Received	9,824	7,833	7,833
Criminal Warrants Received	25,583	18,087	18,087
Traffic Citations Issued	9,154	8,708	10,885

Efficiency Measures:

Civil Process Executed Per FTE	982	783	712
Warrants Executed Per FTE	3,655	2,261	1,809
Traffic Citations per FTE	1,308	1,089	1,089

Effectiveness Measures:

Percent Change in Civil Process Executed	-8%	-10%	5%
Percent Change in Warrants Executed	83%	-8%	5%
Traffic Citations per FTE hour worked	.63	.52	.52

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$1,673,749	\$1,721,229	\$1,771,438	\$1,813,027
Travel and Remunerations	5,422	8,084	8,023	10,000
Operational Costs	290,253	297,976	314,726	305,804
Supplies and Materials	135,225	136,430	111,073	119,801
Capital Expenditures	0	0	0	17,784

Total \$2,104,649 \$2,163,719 \$2,205,260 \$2,266,416

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 2.8 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 2.3 percent when compared to FY 2014-15 estimates. This is due to the program changes described below.
- The Travel, Training, and Remunerations group increased by 24.6 percent when compared to FY 2014-15 estimates. Additional funding is provided for civil process training for each Deputy in FY 2015-16.
- The Operational Costs group decreased by 2.8 percent when compared to FY 2014-15 estimates. This is due primarily to certain one-time Repairs and Maintenance – Vehicles expenses that were incurred

in FY 2014-15.

- The Supplies and Materials group increased by 7.9 percent when compared to FY 2014-15 estimates. This is due primarily to increased Vehicle Fuels & Oils funding for FY 2015-16.
- The Capital Expenditures group funded 14 new Tasers for Deputies in FY 2015-16.
- The FY 2015-16 Adopted Budget included one program change for a total cost of \$42,679 as described below.
 - This program change added one Office Assistant I (NE-02) for a total cost of \$42,679, including salary and benefits. The addition of one Office Assistant I helps to alleviate increased demands on the office and bring the total number of administrative staff at Constable Precinct 2 in line with the other Precincts.

Policy Consideration:

In November 2013, the Justice of the Peace and Constable Precinct lines were redistricted to mirror Commissioner Precinct lines. The population distribution and associated workload between the Precincts was notably out of balance causing County-wide inefficiencies amongst the Justice of the Peace and Constable Offices. Based upon the new population in each Precinct, a new overall workload was estimated for each Precinct and personnel were redistributed accordingly.

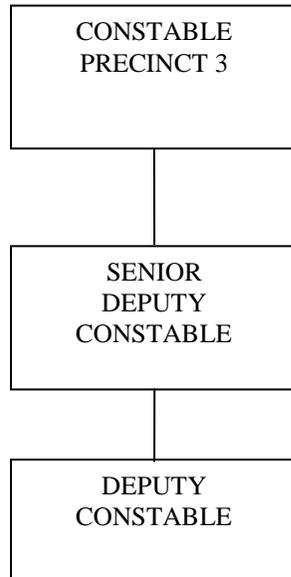
In addition to redistricting, Bexar County reached an agreement on an Addendum (A-11) with the City of San Antonio (“City”) to the Master Interlocal Agreement which commenced on October 1, 2013, between the two parties. The Addendum established a Uniform Truancy Case Management Program. Effective October 1, 2014, the County waived its exclusive original jurisdiction and transferred all cases to the City involving juveniles 12 years or older who were charged with offenses related to truancy. In addition to the transfer of these cases, the County also transferred to the City the balance of the funds in the County’s Juvenile Case Manager Fund on October 1, 2014, and on a quarterly basis, continues to remit to the City all collections related to the Juvenile Case Manager Fund. The transfer of truancy cases to the City has resulted in a decrease in the overall number of cases that are filed with the Justice of the Peace Courts.

The workload impacts of both redistricting and the truancy agreement have been significant. However, under Commissioners Court direction, the Budget Department has refrained from making any workload-related personnel changes until the full effect of redistricting and the truancy agreement are fully realized and it can confidently be determined that the new workload distribution has largely stabilized. Workload impacts will be reviewed again for both Justice of the Peace and Constable Precincts during FY 2015-16 and the appropriate recommendations will be brought forward during the FY 2016-17 Budget process.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Constable	1	1	1
Administrative Clerk II	2	0	0
Chief Deputy Constable	1	1	1
Criminal Warrants Processor	1	1	1
Deputy Constable	16	17	17
Office Assistant I	0	2	3
Senior Deputy Constable	5	5	5
<i>Total -Constable Precinct 2</i>	26	27	28

CONSTABLE, PRECINCT 3



CONSTABLE, PRECINCT 3

FUND: 100
ACCOUNTING UNIT: 3003

Mission: It is the mission of Bexar County Constable, Precinct 3 Office to serve the citizens of this precinct and Bexar County in a professional, courteous, educated, and respectful manner. This office will execute all legal documents delivered to this office in an efficient, timely, and professional manner, as well as make all returns promptly and accurately. Included in this mission is a mandate to show respect to all persons that this office contacts and to have compassion for those in need of our aid and services. To accomplish the mission of Bexar County Constable, Precinct 3 Office, we will strive to educate ourselves in all areas of law enforcement, cultural diversity and sensitivity, racial profiling, use of force, and protection for all citizens.

Vision: The vision for the Constable's Office encompasses working with the Justice of the Peace Courts to: improve efficiency, ensure that civil process is efficient and cost-effective for the taxpayers, continue to develop and refine the warrant revenue collection procedure to maximize the collection of warrant fines and court costs, vigorously enforce traffic laws to minimize deaths and injuries, and maximize the safety level of the motoring public in Bexar County.

Goals and Objectives:

- Actively and consistently enforce Federal and State laws and applicable County orders.
- Provide the Justice of the Peace Court with trained bailiff officers to ensure the safety and security of all court personnel, court officers, and all those having business with the Justice Court.
- Honor our commitments as public servants and deliver services while remaining mindful that we deal with human beings in an imperfect world and under imperfect circumstances and that both the public we serve ourselves are subject to both failure and improvement.
- Increase the efficient delivery of civil process papers in a timely manner at or above the State average.
- Actively improve our execution of warrants, regardless of the issuing authority, to bring violators under the court's authority to deter criminal and traffic violations as to further community safety, while minimizing any adverse effects for those persons we serve including those arrested.
- Enforce traffic laws with common sense and for the purpose of increasing public safety especially within child safety zones and school zones.
- Be proactive against any threat to the community by leveraging our law enforcement activities in cooperation with all other county, municipal, State and Federal efforts in protecting the Bexar Metro area.

Program Description: As trained peace officers, the Constables and their staff provide County residents the first level of law enforcement protection. Bexar County has four Constables elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school dropout rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing "gaps" between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous

counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. By State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Measures:			
Civil Process Received	6,886	6,709	6,709
Traffic Contacts Made	11,891	18,621	18,621
Warrants Received	14,351	8,313	8,313
Efficiency Measures:			
Civil Process Attempts Made	11,118	11,124	11,124
Traffic Citations Issued	10,536	16,161	13,309
Warrant Served	13,335	11,007	11,007
Effectiveness Measures:			
Civil Process Executed	5,953	6,172	6,172
Percent Change in Civil Process Executed	-41%	4%	0%
Percent Change in Warrants Executed	62%	-2%	0%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,514,655	\$1,553,497	\$1,719,060	\$1,638,202
Travel and Remunerations	7,527	4,552	4,552	8,840
Operational Costs	225,432	197,476	216,415	214,966
Supplies and Materials	162,907	182,508	165,713	141,700
Total	\$1,910,521	\$1,938,033	\$2,105,740	\$2,003,708

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 4.8 percent when compared to FY 2014-15 estimates as described below.

- The Personnel Services group decreased by 4.7 percent when compared to FY 2014-15 estimates. This is due to payouts to Deputy Constables in FY 2014-15 that had accrued FLSA hours above the maximum-allowed balance.
- The Travel, Training, and Remunerations group increased by 94.2 percent when compared to FY 2014-15 estimates. Additional funding for continuing education, Taser training, and various situational training is provided in FY 2015-16.
- The Operational Costs group remained relatively flat when compared to FY 2014-15 estimates. The Operational Costs group includes funding for needs such as Rental Expenses, Vehicle Repairs & Maintenance, and Telephone & Internet Service.
- The Supplies and Materials group decreased by 14.5 percent when compared to FY 2014-15 estimates. This is primarily due to a level of funding in the Safety Supplies account that is consistent with the other Constable Precincts for FY 2015-16.
- The FY 2015-16 Adopted Budget included three program changes for a total cost of \$21,600 as described below.
 - The first program change reclassified one Deputy Constable I (NE-07) to Deputy Constable II (NE-08) for a total cost of \$3,383, including salary and benefits. This Deputy Constable was eligible for promotion pursuant to the guidelines of the approved Constable Career Path Guidelines.
 - The second program change reclassified two Deputy Constable II's (NE-08) to Deputy Constable III's (NE-09) for a total cost of \$8,293, including salaries and benefits. These Deputy Constables were eligible for promotion pursuant to the guidelines of the approved Constable Career Path Guidelines.
 - The third program change reclassified two Deputy Constable IV's (NE-10) to Deputy Constable V's (NE-11) for a total cost of \$9,924, including salaries and benefits. These Deputy Constables were eligible for promotion pursuant to the guidelines of the approved Constable Career Path Guidelines.

Policy Consideration:

In November 2013, the Justice of the Peace and Constable Precinct lines were redistricted to mirror Commissioner Precinct lines. The population distribution and associated workload between the Precincts was notably out of balance causing County-wide inefficiencies amongst the Justice of the Peace and Constable Offices. Based upon the new population in each Precinct, a new overall workload was estimated for each Precinct and personnel were redistributed accordingly.

In addition to redistricting, Bexar County reached an agreement on an Addendum (A-11) with the City of San Antonio ("City") to the Master Interlocal Agreement which commenced on October 1, 2013, between the two parties. The Addendum established a Uniform Truancy Case Management Program. Effective October 1, 2014, the County waived its exclusive original jurisdiction and transferred all cases to the City involving juveniles 12 years or older who were charged with offenses related to truancy. In addition to the transfer of these cases, the County also transferred to the City the balance of the funds in the County's Juvenile Case Manager Fund on October 1, 2014, and on a quarterly basis, continues to remit to the City all collections related to the Juvenile Case Manager Fund. The transfer of truancy cases

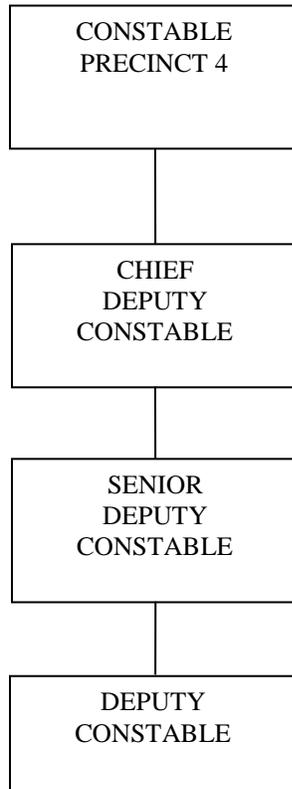
to the City has resulted in a decrease in the overall number of cases that are filed with the Justice of the Peace Courts.

The workload impacts of both redistricting and the truancy agreement have been significant. However, under Commissioners Court direction, the Budget Department has refrained from making any workload-related personnel changes until the full effect of redistricting and the truancy agreement are fully realized and it can confidently be determined that the new workload distribution has largely stabilized. Workload impacts will be reviewed again for both Justice of the Peace and Constable Precincts during FY 2015-16 and the appropriate recommendations will be brought forward during the FY 2016-17 Budget process.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Constable	1	1	1
Administrative Clerk I	2	2	2
Administrative Clerk II	1	1	1
Criminal Warrants Processor	1	1	1
Deputy Constable	15	16	16
Office Assistant III	1	1	1
Senior Deputy Constable	6	5	5
<i>Total - Constable Precinct 3</i>	<i>27</i>	<i>27</i>	<i>27</i>

CONSTABLE, PRECINCT 4



CONSTABLE, PRECINCT 4

FUND: 100
ACCOUNTING UNIT: 3004

Mission:

- To enforce all court orders.
- To support and practice crime prevention and early intervention activities.
- To work in complement with other law enforcement agencies and local school districts while avoiding duplication of service.

Vision:

- To continue to provide cost effective civil process service for our customers and the taxpayers.
- To have fewer school age children on the streets during school hours, resulting in less juvenile crime and fewer dropouts.
- To develop a close working relationship with the Justice of the Peace and Juvenile Court systems to increase efficiency.
- To promote less crime in neighborhoods through the use of prevention and early intervention programs identified and supported by the community.
- To continue to work with all law enforcement agencies in an effort to be a viable force to solve community problems and avoid duplication of services.

Goals and Objectives:

- To serve all warrants received from the Justice of the Peace court in a timely manner.
- To serve all civil process in a timely manner.
- To work with independent school districts to operate the Absent Student Assistance Program (A.S.A.P.) to reduce truancy.
- To work school zones in the precinct to keep the children safe both to and from school.
- To enforce State, Federal and local laws pertaining to the safe operation of Commercial Vehicles and the transportation of hazardous materials utilizing the vehicle weights and measures unit.

Program Description: As trained peace officers, the Constables and their staff provide County residents the first level of law enforcement protection. Bexar County has four Constables elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school dropout rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing “gaps” between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. By State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

Due to the countywide focus on decreasing and deterring juvenile crime, Constables are becoming more involved with truancy issues in the precincts and are assisting the Juvenile Probation Department by serving court summonses to juvenile offenders. Increasingly, Constables are also being called upon to assist the Office of the Attorney General by serving warrants for non-payment of child support.

In addition to their judicial and statutory responsibilities, Constables perform various unique law

enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Workload Measures:

Number of Civil Process Received	10,634	12,871	12,871
Civil Process Served	8,367	9,443	11,160
Number of Warrants Received	13,666	22,388	22,388

Efficiency Measures:

Papers Served per Deputy per Day	2.8	3.3	3.3
Warrants Executed per FTE	633	843	843
Number of ASAP Contacts per Month	240	232	255

Effectiveness Measures:

Warrants Executed	6,326	8,425	9,268
Percent Change in Warrants Executed	11%	33%	10%
Traffic Citations Issued	4,781	5,547	6,102

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$1,543,040	\$1,692,018	\$1,707,105	\$1,756,443
Travel and Remunerations	743	4,800	4,800	5,100
Operational Costs	273,519	312,321	328,521	332,503
Supplies and Materials	119,563	112,011	109,191	108,689
Capital Expenditures	1,385	67,242	67,328	64,187

Total **\$1,938,250** **\$2,188,392** **\$2,216,945** **\$2,266,922**

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 2.3 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 2.9 percent when compared to FY 2014-15 estimates. This is due primarily to the program changes below and turnover that occurred in FY 2014-15.

- The Travel, Training, and Remunerations group increased by 6.3 percent when compared to FY 2014-15 estimates. Funding is provided at a level that is consistent with the FY 2014-15 Budget for civil process training, Constable-specific training, and other law enforcement training.
- The Operational Costs group increased by 1.2 percent when compared to FY 2014-15 estimates. This is due primarily to an increase in the monthly lease payment that occurred during FY 2014-15.
- The Supplies and Materials group remained relatively flat when compared to FY 2014-15 estimates. The Supplies and Materials group includes funding for needs such as Vehicle Fuel & Oils, Uniforms, and Safety Supplies.
- The Capital Expenditures budget decreased by 4.7 percent when compared to FY 2014-15 estimates. Funding for Tasers and a replacement computer for the existing X-ray machine located at the facility's entry point is provided for FY 2015-16.
- The FY 2015-16 Adopted Budget included one program change for a total cost of \$32,594 as described below.
 - This program change reclassified seven Deputy Constable II's (NE-08) to Deputy Constable III's (NE-09) for a total cost of \$32,594, including salary and benefits. These Deputy Constables were eligible for promotion pursuant to the guidelines of the approved Constable Career Path Guidelines.

Policy Consideration:

In November 2013, the Justice of the Peace and Constable Precinct lines were redistricted to mirror Commissioner Precinct lines. The population distribution and associated workload between the Precincts was notably out of balance causing County-wide inefficiencies amongst the Justice of the Peace and Constable Offices. Based upon the new population in each Precinct, a new overall workload was estimated for each Precinct and personnel were redistributed accordingly.

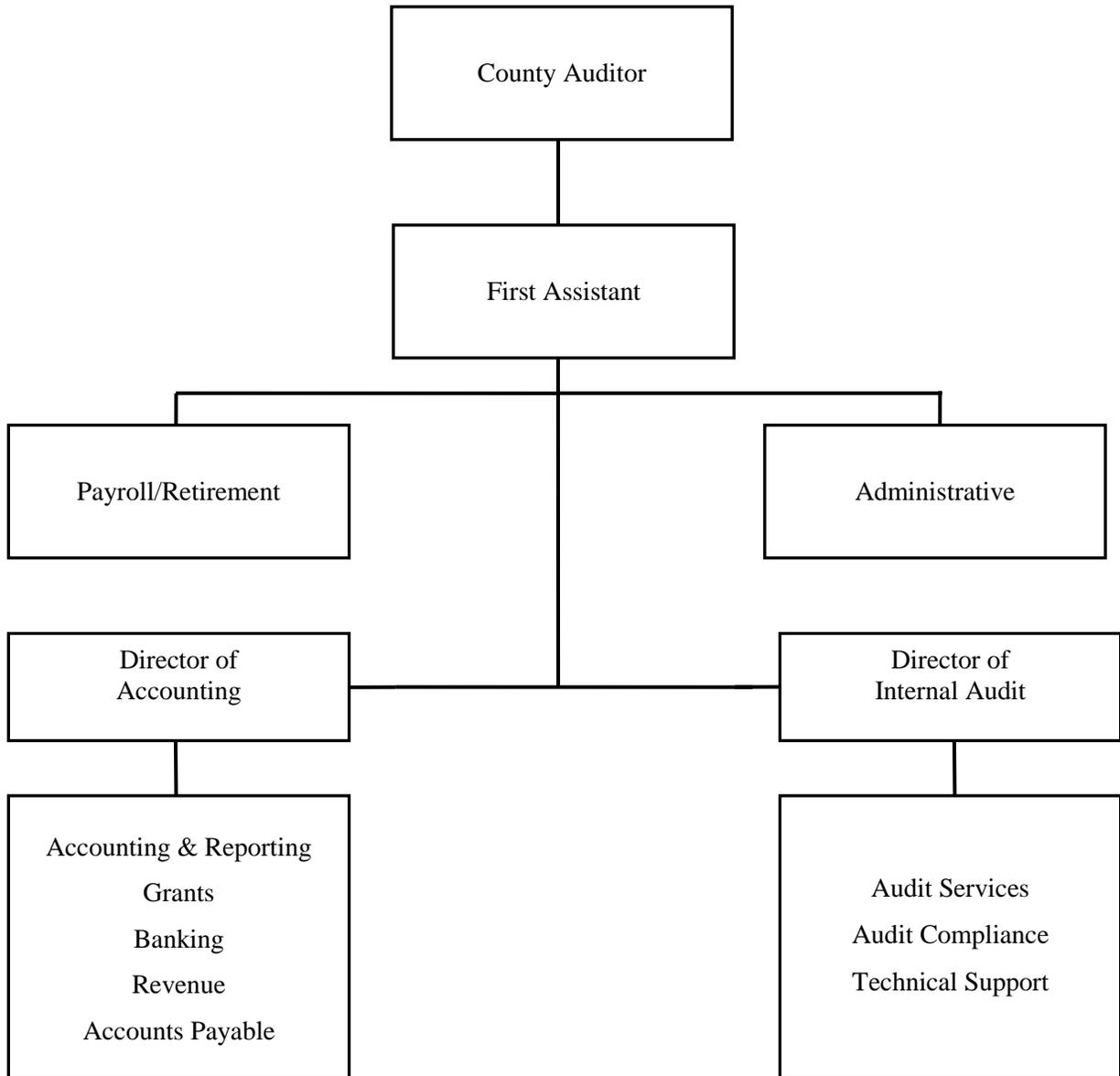
In addition to redistricting, Bexar County reached an agreement on an Addendum (A-11) with the City of San Antonio ("City") to the Master Interlocal Agreement which commenced on October 1, 2013, between the two parties. The Addendum established a Uniform Truancy Case Management Program. Effective October 1, 2014, the County waived its exclusive original jurisdiction and transferred all cases to the City involving juveniles 12 years or older who were charged with offenses related to truancy. In addition to the transfer of these cases, the County also transferred to the City the balance of the funds in the County's Juvenile Case Manager Fund on October 1, 2014, and on a quarterly basis, continues to remit to the City all collections related to the Juvenile Case Manager Fund. The transfer of truancy cases to the City has resulted in a decrease in the overall number of cases that are filed with the Justice of the Peace Courts.

The workload impacts of both redistricting and the truancy agreement have been significant. However, under Commissioners Court direction, the Budget Department has refrained from making any workload-related personnel changes until the full effect of redistricting and the truancy agreement are fully realized and it can confidently be determined that the new workload distribution has largely stabilized. Workload impacts will be reviewed again for both Justice of the Peace and Constable Precincts during FY 2015-16 and the appropriate recommendations will be brought forward during the FY 2016-17 Budget process.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Constable	1	1	1
Administrative Clerk II	1	1	1
Chief Deputy Constable	1	1	1
Criminal Warrants Processor	2	2	2
Deputy Constable	19	21	21
Office Assistant III	1	1	1
Senior Deputy Constable	3	3	3
<i>Total - Constable Precinct 4</i>	28	30	30

COUNTY AUDITOR



COUNTY AUDITOR

FUND: 100
ACCOUNTING UNIT: 4001

Mission: To be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's duties and responsibilities. To provide timely, accurate, and meaningful financial information on the fiscal affairs of County government and to provide ancillary support to the Commissioners Court, other elected officials, department heads, and the general public.

Vision: Create and maintain an environment of sound fiscal management and efficient financial operations at all levels of County government, through aggressive support, increased interactive collaboration and communication to assure efficient collection and reporting of revenues and legal compliance with budget expenditures.

Goals and Objectives:

- PROFESSIONALISM – To set and meet quality professional standards in carrying out the duties and responsibilities of the County Auditor's Office.
- INDEPENDENCE – To maintain an appropriate level of independence in order that the Auditor's Office may freely question and investigate County programs and issues.
- INNOVATION/PRODUCTIVITY – To encourage and promote innovative and productive approaches to current programs and processes both in the Auditor's Office as well as other County Departments.
- PERSONAL GROWTH AND ENRICHMENT – To provide quality training as well as open communications to develop job skills, personal growth, professionalism, and an environment which encourages innovation and positive attitudes.
- COST SAVINGS – To identify areas of reduction in expenses or monetary increases to the County's funds through reporting, risk analysis, audit reviews, and other applicable functions of the Auditor's Office.
- EFFICIENCY – To continually seek technological and process improvements for the Auditor's Office and County Departments that result with timelier output and/or cost savings while maintaining high quality standards.

Program Description: The Auditor's Office is organized into four divisions as follows:

1. Executive Division
2. Accounting Division
3. Internal Audit Division
4. Special Projects

The Executive Division is responsible for ensuring that support is available for the County Auditor, as needed, that department operations function smoothly, that all contracts are read and approved as appropriate, that all County personnel requiring retirement assistance and counseling receive the proper information, and that all County personnel are paid properly and timely.

The Accounting Division is under the direction of the Director of Accounting and is comprised of the following functions: financial accounting and reporting, grant accounting and reporting, banking services, revenue accounting, revenue forecasting, accounts receivable, accounts payable, and capital improvements. The Accounting Division is responsible for major annual projects that include the

preparation of the Comprehensive Annual Financial Report (CAFR), and the County Wide Revenue Forecast Certification.

The Internal Audit Division of the Bexar County Auditor’s Office conducts internal reviews, automated system reviews and special projects for the County Auditor and other County Departments. Internal Audit Technical Support also functions as a point of contact for assisting County Departments with financial system troubleshooting, answering questions ranging from how to record and enter transactions to fielding requests for security profile and system access changes. The Audit Division is also responsible for assisting the County Auditor in the prescriptive role of adopting and enforcing regulations consistent with the law needed for the speedy and proper collecting, checking, and accounting for the receipt of funds that belong to the County or to a person for whom a district, county, or precinct officer has made collection and the officer holds the funds for their benefits. The Internal Audit Division conducts regular audits of cash on hand at all county offices.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Work Load Indicators:

Number of Audit Special Projects	11	14	14
Number of Payroll Distributions	123,702	125,013	125,000
Number of Invoices Processed	110,258	109,775	110,324
Number of Grants Monitored	134	168	168
Number of Financial/Cashiering System Trainings	41	44	46

Efficiency Indicators:

Average Status Form Change per FTE	2,841	3,199	3,167
Average Personnel Status Changes by spreadsheet per FTE	1,952	3,962	4,000
Average Number of Payments Processed per FTE	2,498	2,347	2,415
Average number of Invoices Processed per FTE	7,351	7,318	7,355
Average number of Grants Monitored per FTE	34	42	42

Effectiveness Indicators:

Percentage of Audit Reports Issued to Audits Scheduled	82%	86%	88%
Length of Time to Process Invoices	9.5 min.	9 min.	8.5 min.
Amount of Potential Revenue Identified by Internal Audit	\$106,868	\$125,0006	\$125,0006

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$4,173,990	\$4,291,199	\$4,507,437	\$4,510,073
Travel and Remunerations	27,310	25,410	22,516	25,985
Operational Costs	44,905	61,624	57,894	57,459
Supplies and Materials	41,121	47,550	46,556	49,046
<i>Total</i>	\$4,287,326	\$4,425,783	\$4,634,403	\$4,642,563

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by less than 1 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group remained relatively flat when compared to FY 2014-15 estimates. All authorized positions are fully funded for FY 2015-16.
- The Travel and Remunerations group increased by 15.4 percent compared to FY 2014-15 estimates. Funding is provided at a level that is consistent with previous budgets.
- The Operational Costs group decreased by 0.8 percent when compared to FY 2014-15 estimates. This is primarily due to a decrease in Computer Software Repairs and Maintenance needs for FY 2015-16.
- The Supplies and Materials increased by 5.3 percent when compared to FY 2014-15 estimates. This is primarily due to an anticipated increase in Postage costs for FY 2015-16 as a result of an increased number of 1099 tax forms that will be mailed out as a result of Affordable Care Act requirements.
- The FY 2015-16 Adopted Budgeted included three programs changes for a total cost of \$6,678 as described below.
 - The first program change reclassified one Accounting Division Director from an E-11 to an E-12 at no cost. There have been notable changes in the job scope and responsibilities of the Accounting Division Director and this reclassification ensures that the position is graded correctly as a result.
 - The second program change reclassified one Audit Division Director from an E-11 to an E-12 at no cost. There have been notable changes in the job scope and responsibilities of the Audit Division Director and this reclassification ensures that the position is graded correctly as a result.
 - The third program change added one Supervisor of Operations (NE-11) and deletes one Staff Auditor II – Payroll (NE-09) for a total cost of \$6,678, including salary and benefits. The Payroll Division was in need of a position that can supervise payroll staff and take over

certain duties that are currently handled by the Manager of Payroll Operations and Assistant Manager of Payroll Operations. This position will handle these tasks.

Authorized Positions:

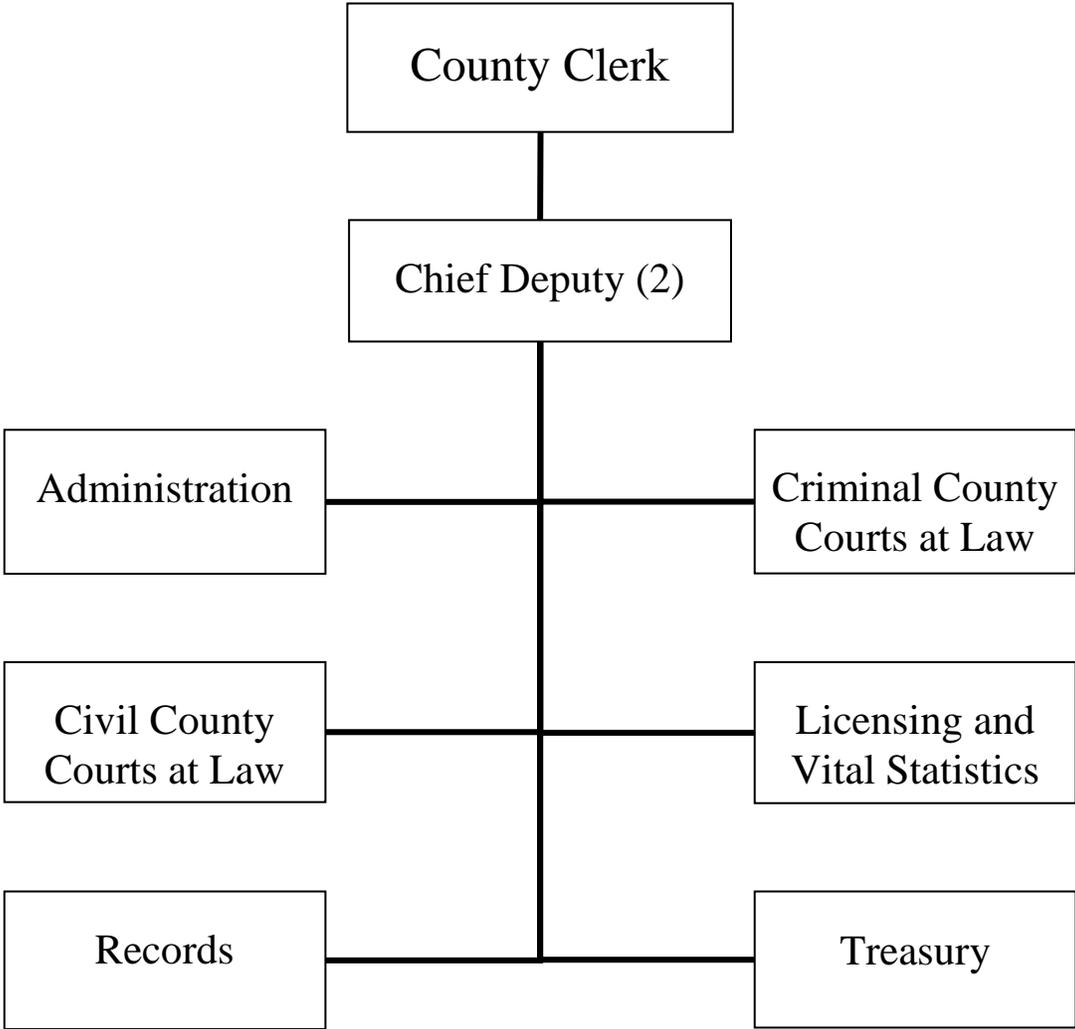
	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Executive			
County Auditor	1	1	1
Executive Assistant	1	1	1
First Assistant County Auditor	1	1	1
Office Assistant III	1	1	1
Technical Support Manager	1	1	1
<i>Total – Executive</i>	5	5	5
Accounting			
Accountant I	2	2	2
Accountant II	7	7	7
Accountant III	5	5	5
Accountant IV	1	1	1
Accountant V*	2	2	2
Accounting Clerk	2	2	2
Accounting Clerk II	1	1	1
Accounting Clerk III	3	3	3
Accounting Division Director	1	1	1
Assistant Manager of Payroll Operations	1	1	1
Manager of Accounts Payable	1	1	1
Manager of Banking Services	1	1	1
Manager of Capital Improvements & Contracts	1	1	1
Manager of Financial Accounting	1	1	1
Manager of Grants	1	1	1
Manager of Payroll Operations	1	1	1
Manager of Retirement & Payroll Administration	1	1	1
Staff Auditor I – Payroll	1	1	1
Staff Auditor II – Payroll	2	2	1
Supervisor of Operations	1	1	2
<i>Total – Accounting</i>	36	36	36
Audit			
Director of Audit Division	1	1	1
Manager of Audit Services	1	1	1
Staff Auditor II	2	2	2
Staff Auditor III	1	0	0
Staff Auditor IV	2	2	2
Staff Auditor V**	0.5	1.5	1.5
<i>Total - Audit</i>	7.5	7.5	7.5

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Special Projects			
Director of Special Projects	1	1	1
Manager of Special Projects	1	1	1
Financial System Functional Lead	1	1	1
Financial System Assistant Functional Lead	1	1	1
Cashier System Coordinator	1	1	1
<i>Total - Special Projects</i>	5	5	5
<i>Total - County Auditor</i>	53.5	53.5	53.5

* One Accountant V is paid 100% out of the General Fund but reimbursed 30% from RMA funds.

** One Staff Auditor V is paid 50 percent from grant funds and 50 percent from the General Fund.

COUNTY CLERK



COUNTY CLERK

FUND: 100
ACCOUNTING UNIT: 3100

Mission: To provide the county government and the general public with the efficient handling of documents, and to insure that records are provided for public use in a manner that is consistent with the highest standards of law.

Vision: The County Clerk's Office is more than just a keeper of records: it is a distributor of them. To fulfill this vision, we will continually seek to expand the use of technology in our operations, striving to keep pace with the needs of a growing public and an increasingly complex county government.

Goals and Objectives:

- To efficiently record, index and make publicly available all documents filed with the Office.
- To provide the necessary levels of support for the County Courts-at-Law, Probate Courts and Commissioners Court operations, and to establish a cooperative, collaborative working relationship with all other branches of the county government.
- To assist with mental health operations in the County; to protect the welfare of the community by removing persons who are a danger to themselves or others; to ensure that the health and rights of individuals within the system are safeguarded.
- To manage all current operations with fiscal and operational accountability and to focus planning efforts on expanding and improving services to meet future needs.
- To develop and maintain a highly trained, dedicated and informed staff and to ensure that all staff members have the tools and equipment necessary to perform their tasks.
- To provide a pleasant and safe working environment for employees and members of the public.
- To provide the highest level of service in daily interaction with the public and to treat every person with courtesy and respect.
- To adhere to all statutory requirements as prescribed by state and county law; to vigilantly safeguard the records under custodianship and to uphold the rights of individuals and the public.

Program Description: The County Clerk is the official record keeper for Bexar County. As such, the County Clerk's Records Division indexes, copies, exhibits, preserves, and protects all land and personal official records of Bexar County and its citizens. Records include deeds, deeds of trust, abstracts of judgment, Uniform Commercial Code (UCC) documents, prenuptial agreements, military discharges, hospital liens, mechanic liens, federal tax liens, marriage licenses, and assumed business names. The Deeds Unit of the County Clerk's Record Division maintains historical records dating from 1699 through 1836. These records are preserved as the "Spanish Archives." The County Clerk also maintains records dating from 1836 through the present, maintaining a complete chronological record for Bexar County. The Vital Statistics Unit maintains business name records and marriage records from 1836 to present, birth and death records prior to 1967, school records, cattle brands, and warehouse bonds.

The Treasury Division invests, monitors, and disburses over \$4 million in minor's trust funds generated from the settlement of lawsuits, proceeds from estates, eminent domain funds, and bonds.

The County Clerk is also the Clerk of the Commissioners Court. The Administration Division of the County Clerk's Office records and preserves all the records of Commissioners Court hearings and public meetings.

The County Clerk is the statutory Clerk for Bexar County’s thirteen Criminal County Courts at Law. The Criminal Courts Division manages the County Courts at Law’s daily caseload to ensure an expedient flow of cases through the judicial system. This Division records and maintains records of criminal Class A and B misdemeanors and bond forfeiture cases.

The Civil Courts Division, created in FY 2007-08, combines all of the County Clerks civil judicial responsibilities into one Division. These areas of responsibility include Civil Courts, Mental Health activities and the Probate Courts.

The Civil Courts Division manages the daily caseload of two Civil County Courts at Law’s to ensure an expedient flow of cases through the judicial system. This Division records and maintains records of civil suits up to \$100,000. The Probate Section files, prepares, and preserves as permanent record all wills, administrations, guardianships, condemnations, and related matters for Bexar County’s Probate Courts, as well as staffing dockets cases, posting notices, and preparing case files for hearing dates in addition to Probate Court cases, involuntary mental health commitment cases, and 4th Court of Appeals transcripts and case documentation. The Mental Health Section serves Bexar County and a thirty-county area by assisting with all mental health patient activity with referring county, public, and private healthcare facilities. Mental Health Section staff files and maintains records and docket hearings related to probable cause, commitment, chemical/substance abuse, and mental retardation cases. Unlike other County hearings, these are held away from the Courthouse at alternative locations for the patients’ benefit. Mental Health Section staff provides support for and attends these hearings. They also handle direct patient and out-of-area billing.

The Licensing and Vital Statistics Section is responsible for issuing marriage licenses (formal and informal), issuing applications and certified copies for incorporated, un-incorporated, and abandonment of assumed names, as well as beer & wine licenses. This section is also responsible for the recording and the custodianship of the following documents: marriage licenses, informal marriage licenses, DD214s, birth certificates, death certificates, assumed names, cattle brands, oaths of office and bonds, personal financial statements of county officials and county judicial officers, county financial records, UCCs, and deputations.

The County Clerk is elected Countywide for a term of four years.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	--------------------------------	------------------------------

Workload Indicators:

Number of Cases Filed (Criminal)	39,550	40,000	40,000
Number of Cases Filed (Probate)	4,884	4,900	5,100
Number of Cases Filed (Civil)	7,484	7,600	7,800
Number of Cases Filed (Mental Health)	4,391	4,500	4,650

Efficiency Indicators:

Cases Filed per FTE (Criminal)	2,825	2,875	2,875
Cases Filed per FTE (Bond Forfeiture)	485	500	500
Cases Filed per FTE (Probate)	376	376	392
Cases Filed per FTE (Civil)	624	633	650
Amount of dollars deposited into the Treasury per FTE	\$161,811,397	\$166,666,667	\$166,666,667

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Effectiveness Indicators:

Percentage of Records Filed Electronically	64%	68%	68%
Percentage of Cases Filed and Ready for Disposition (Bond Forfeiture)	75%	75%	75%
Percentage of Daily Public Inquiries Satisfied	98%	98%	98%
Percentage of Available Cases Set (Civil)	91%	92%	93%
Percentage of Fees Collected (Mental Health)	85%	85%	85%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$6,761,715	\$6,895,604	\$7,095,081	\$7,040,287
Travel and Remunerations	5,621	10,760	8,951	12,235
Operational Costs	145,554	192,442	149,052	160,552
Supplies and Materials	172,598	191,000	189,535	208,500
Total	\$7,085,488	\$7,289,806	\$7,442,619	\$7,421,574

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget remained relatively flat when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased less than one percent when compared to FY 2014-15 estimates. For FY 2015-16, the budgeted amount for Personnel Services is being reduced by 2.5 percent to account for personnel turnover, which normally occurs each fiscal year.
- The Travel and Remunerations group increased by 36.7 percent when compared to FY 2014-15 estimates. Funding is provided, as requested by the County Clerk's Office, for travel that is required for certifications and continuing education for the County Clerk and staff.
- The Operational Costs group increased by 7.7 percent when compared to FY 2014-15 estimates. This is primarily due to an increase in the Printing and Binding account as requested by the County Clerk's Office for the purchase of case file folders.
- The Supplies and Materials group increased by 10.0 percent when compared to FY 2014-15 estimates. This increase is primarily due to an increase in funding provided for office supplies, postage, and books and periodicals required for daily operations of the office.
- The FY 2015-16 Adopted Budget included nine program changes for a total cost of \$90,612 as described below.

- The first program change adds two Senior Court Operations Clerks (NE-04) within the Office of the County Clerk- Civil Courts for a total cost of \$90,612, including salary and benefits. This is due to a significant increase in the size and frequency of the dismissal docket for the Civil County Courts. As a result, additional workload is occurring in the Civil Courts Division of the County Clerk’s Office.
- There are eight program changes in the FY 2015-16 Adopted Budget within the County Clerk’s Office to achieve internal standardization of position titles at no additional cost. Below is a list of adopted title changes:
 - One Lead Recording Operations Clerk (NE-05) to Lead Indexing and Verification Clerk (NE-05)
 - One Lead Recording Operations Clerk (NE-05) to Lead Recording Services Clerk (NE-05)
 - Four Recording and Operations Clerks (NE-03) to Deed Records Clerks (NE-03)
 - Seven Recording and Operations Clerks (NE-03) to Recording Services Clerks (NE-03)
 - Two Recording and Operations Clerks (NE-03) to Records Center Clerks (NE-03)
 - Six Recording and Operations Clerk (NE-03) to Indexing and Verification Clerk (NE-03)
 - Seven Recording and Operations Clerks (NE-03) to Licensing Clerks (NE-03)
 - Three Recording and Operations Clerks (NE-03) to Vital Statistics Clerks (NE-03)

Authorized Positions:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Administration

Archivist (Part-time)	0.5	0.5	0.5
Chief Deputy County Clerk - Operations	1	1	1
Chief Deputy For County Clerk	1	1	1
Commissioners Court Coordinator	1	1	1
County Clerk	1	1	1
Administrative Assistant	1	1	1
Executive Assistant	1	1	1
Human Resources Analyst	1	1	1
Senior Analyst - Planning and Policies	1	1	1
<i>Total - Administration</i>	8.5	8.5	8.5

Criminal Courts

County Courts Manager	1	1	1
Court Clerk	33	33	33
Court Services Supervisor	2	2	2
Court Operations Clerk	15	15	15
Lead Court Operations Clerk	2	2	2
<i>Total - Criminal Courts</i>	53	53	53

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Civil Courts

Civil Courts Manager	1	1	1
Court Clerk	8	8	8
Court Operations Clerk	17	0	0
Court Services Supervisor	3	3	3
Mental Health Clerk	5	5	5
Lead Court Operations Clerk	2	2	2
Lead Mental Health Clerk	1	1	1
Senior Court Operations Clerk	0	8	10
Probate and Estates Clerk	0	9	9
<i>Total - Civil Courts</i>	37	37	39

Licensing and Vital Statistics

Licensing Clerk	0	0	7
Licensing and Vital Statistics Manager	1	1	1
Lead Recording Operations Clerk	1	0	0
Recording and Operations Clerk	10	10	0
Recordings Services Supervisor	1	2	2
Vital Statistics Clerk	0	0	3
<i>Total - Licensing and Vital Statistics</i>	13	13	13

Records

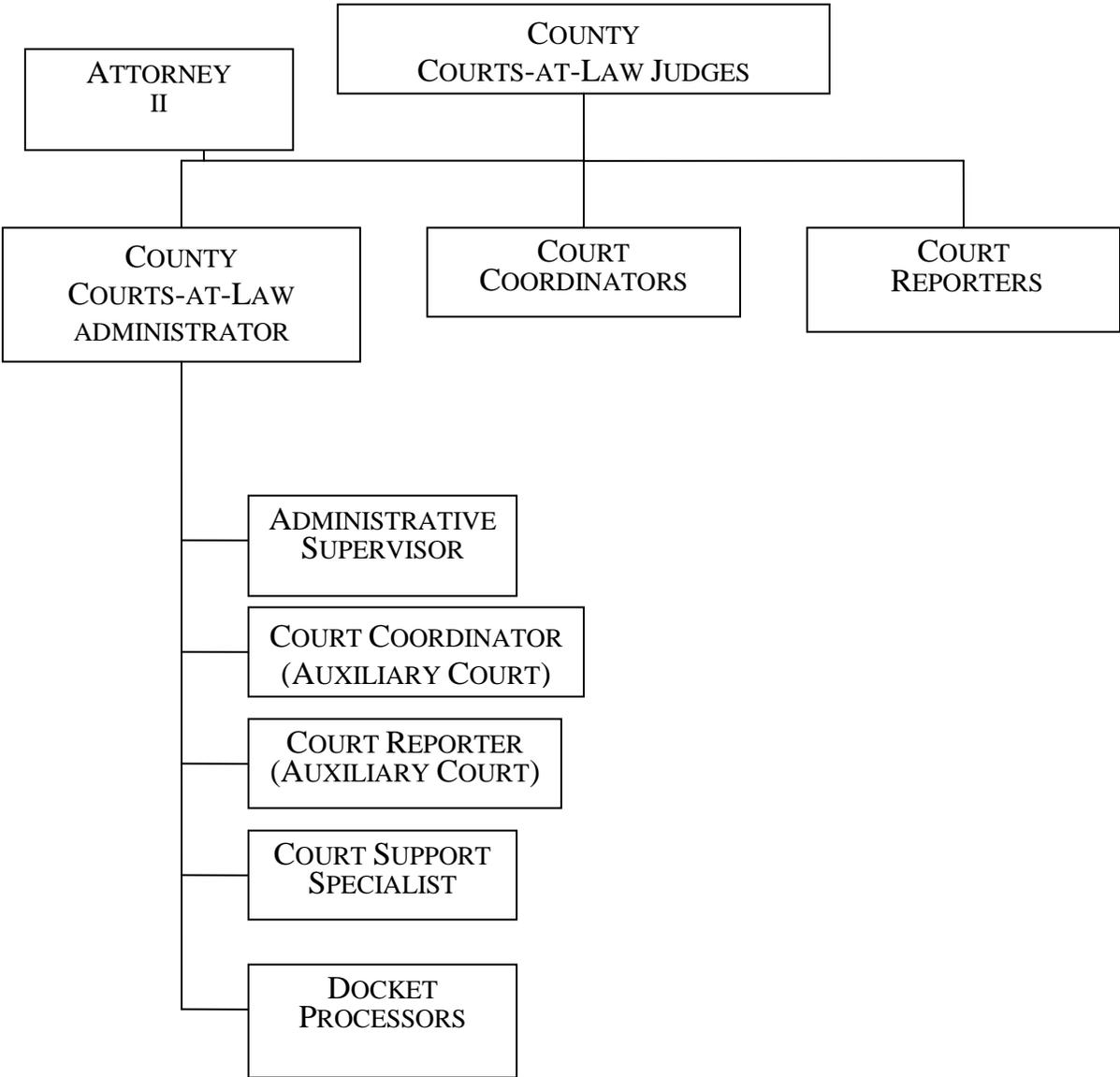
Deeds Records Clerk	0	0	4
Indexing and Verification Clerk	0	0	6
Lead Indexing and Verification Clerk	0	0	1
Lead Recording Operations Clerks	3	2	0
Lead Recording Services Clerks	0	0	1
Recording and Operations Clerk	19	19	0
Recording Services Clerk	0	0	7
Recordings Services Supervisor	3	4	4
Recordings Manager	1	1	1
Records Center Clerk	0	0	2
<i>Total - Records</i>	26	26	26

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Treasury

Treasury Operations Clerk	4	0	0
Treasury and Court Registry Clerk	0	4	4
Treasury and Bookkeeping Services Supervisor	0	1	1
Lead Treasury Operations Clerk	1	0	0
Lead Recording Operations Clerk	0	0	0
Recording and Operations Clerk	0	0	0
Registry Funds Accountant	1	1	1
Bookkeeping Specialist	0	0	0
Treasury Manager	1	1	1
<i>Total - Treasury</i>	<i>7</i>	<i>7</i>	<i>7</i>
<i>Total - County Clerk</i>	<i>144.5</i>	<i>144.5</i>	<i>146.5</i>

COUNTY COURTS-AT-LAW



COUNTY COURTS-AT-LAW

FUND: 100
ACCOUNTING UNIT: 3400-3415

Mission: County Courts-at-Law will provide current required levels of case dispositions while positioning the Courts to address the challenges of the future.

Vision: The Bexar County Courts-at-Law are leaders in providing the citizens of Bexar County with professional, efficient, and compassionate court services. The Judges and staff work hard to achieve the proper balance between the requirements of the law, the needs of the people, and the fiscal ability of the County government.

Goals and Objectives:

- Provide the highest level of court services to the citizenry commensurate with available resources.
- Conduct continuous reviews of the court system’s ability to serve the community.
- Encourage development of improved methods for achieving improved efficiency.
- Review and monitor court collections to identify and resolve problem areas.

Program Description: The County Courts-at-Law provide legal resolutions in both criminal misdemeanor and civil cases. There are fifteen statutory courts and one Auxiliary Jail court in the Bexar County system. Two of the County Courts-at-Law give preference to civil cases in which the matter in controversy exceeds \$500 but does not exceed \$100,000. They provide adjudication in suits of debt, negligence, personal injury, delinquent taxes, and eminent domain. The remaining thirteen statutory County Criminal Courts have general jurisdiction and provide adjudication in misdemeanor criminal cases where the punishment, upon conviction, may be a fine not to exceed \$4,000 or a jail sentence not to exceed one year. Three courts are were created by the 81st Legislature. The Auxiliary Court #1 (Jail Court) handles misdemeanor cases involving jailed defendants and is located within the Adult Detention Center. The use of this Court results in faster case dispositions and in significant savings to the County in terms of reducing the number of nights inmates spend in jail awaiting court hearings and minimizing the transportation of inmates between the jail and the Justice Center or Courthouse.

Performance Indicators:

	FY 2013-14 Actuals	FY 2014-15 Estimates	FY 2015-16 Budget
Workload Indicators (Civil):			
Pending Cases on Docket at the Beginning of the Year	33,618	28,917	28,979
New Cases Filed During the Year	7,879	8,584	8,324
Other Cases Reaching Docket	688	826	717
Number of Final Judgments/Dispositions	7,727	9,348	8,404
Efficiency Indicators (Civil):			
New Cases per Court	3,940	4,292	4,162
Disposed Cases per Court	3,864	4,674	4,202
Effectiveness Indicators (Civil):			
Pending Cases on Docket at the End of the Year	34,465	28,979	29,616
Clearance Rate	98%	109%	101%

	FY 2013-14 Actuals	FY 2014-15 Estimates	FY 2015-16 Budget
Percentage of Cases Disposed of Within 6 months	40%	27%	37%
Workload Indicators (Criminal):			
Pending Cases on Docket at the Beginning of the Year	32,164	36,279	36,928
New Cases	32,452	30,562	32,063
Other Cases Reaching Docket	25,746	18,332	21,719
Number of Dispositions	39,069	36,928	38,755
Effectiveness Indicators (Criminal):			
Pending Cases on Docket at the End of the Year	37,454	36,928	35,948
Percentage of Cases Disposed of within 90 days	44%	40%	43%

Appropriations:

	FY 2013-14 Actuals	FY 2014-15 Budget	FY 2014-15 Estimates	FY 2015-16 Budget
<i>Administration (3400)</i>				
Personnel Services	\$565,147	\$645,815	\$672,668	\$705,924
Travel and Remunerations	3,475	5,000	3,545	5,000
Operational Costs	129,693	66,798	67,997	60,750
Supplies and Materials	26,782	26,000	26,401	43,545
Capital Expenditures	0	5,991	4,845	0
Total:	\$725,097	\$749,604	\$775,456	\$815,219
<i>County Court 1</i>				
Personnel Services	\$387,387	\$396,585	\$401,960	\$401,845
Operational Costs	10,087	1,000	1,000	1,000
Court Appointed Attorney Fees	243,801	203,846	192,422	192,500
Total:	\$641,275	\$601,431	\$595,382	\$595,345
<i>County Court 2</i>				
Personnel Services	\$399,980	\$408,960	\$404,048	\$413,282
Operational Costs	4,301	1,000	2,121	1,000
Court Appointed Attorney Fees	208,318	203,846	170,710	192,500
Total:	\$612,599	\$613,806	\$576,879	\$606,782
<i>County Court 3 (Civil)</i>				
Personnel Services	\$361,649	\$374,885	\$368,926	\$410,562
Operational Costs	0	0	0	0
Court Appointed Attorney Fees	330	0	0	0
Total:	\$361,979	\$374,885	\$368,926	\$410,562

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
<i>County Court 4</i>				
Personnel Services	\$389,895	\$393,321	\$397,805	\$401,968
Operational Costs	6,356	1,000	1,000	1,000
Court Appointed Attorney Fees	214,190	203,846	175,778	192,500
Total:	\$610,441	\$598,167	\$574,583	\$595,468
<i>County Court 5</i>				
Personnel Services	\$384,348	\$398,051	\$390,161	\$395,244
Operational Costs	5,566	1,000	1,040	1,000
Court Appointed Attorney Fees	223,569	203,846	180,014	192,500
Total:	\$613,483	\$602,897	\$571,215	\$588,744
<i>County Court 6</i>				
Personnel Services	\$385,387	\$396,360	\$400,115	\$400,757
Operational Costs	10,378	1,000	1,000	1,000
Court Appointed Attorney Fees	274,424	203,846	224,137	192,500
Total:	\$670,189	\$601,206	\$625,252	\$594,257
<i>County Court 7</i>				
Personnel Services	\$365,123	\$371,143	\$376,429	\$376,929
Operational Costs	8,614	1,000	1,000	1,000
Court Appointed Attorney Fees	177,369	203,846	158,176	192,500
Total:	\$551,106	\$575,989	\$535,605	\$570,429
<i>County Court 8</i>				
Personnel Services	\$379,899	\$401,233	\$403,668	\$382,538
Operational Costs	2,099	1,000	1,000	1,000
Court Appointed Attorney Fees	210,396	203,846	204,068	192,500
Total:	\$592,394	\$606,079	\$608,736	\$576,038
<i>County Court 9</i>				
Personnel Services	\$370,334	\$393,945	\$399,547	\$400,332
Operational Costs	870	1,000	1,000	1,000
Court Appointed Attorney Fees	210,083	203,846	198,341	192,500
Total:	\$581,287	\$598,791	\$598,888	\$593,832

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
<i>County Court 10 (Civil)</i>				
Personnel Services	\$347,981	\$358,650	\$362,022	\$386,104
Total:	\$347,981	\$358,650	\$362,022	\$386,104
<i>County Court 11</i>				
Personnel Services	\$387,825	\$398,618	\$397,300	\$399,427
Operational Costs	7,397	1,000	1,000	1,000
Court Appointed Attorney Fees	216,781	203,846	208,733	192,500
Total:	\$612,003	\$603,464	\$607,033	\$592,927
<i>County Court 12</i>				
Personnel Services	\$375,556	\$382,903	\$387,621	\$396,974
Operational Costs	3,816	1,000	1,000	1,000
Court Appointed Attorney Fees	191,902	203,846	206,921	192,500
Total:	\$571,274	\$587,749	\$595,542	\$590,474
<i>County Court 13</i>				
Personnel Services	\$387,673	\$397,786	\$390,065	\$385,901
Operational Costs	6,945	1,000	1,439	1,000
Court Appointed Attorney Fees	164,253	203,846	153,462	192,500
Total:	\$558,871	\$602,632	\$544,966	\$579,401
<i>County Court 14</i>				
Personnel Services	\$412,571	\$421,874	\$415,649	\$389,722
Operational Costs	18,487	1,000	2,602	1,000
Court Appointed Attorney Fees	215,695	203,846	192,063	192,500
Total:	\$646,753	\$626,720	\$610,314	\$583,222
<i>County Court 15</i>				
Personnel Services	\$392,435	\$397,286	\$399,579	\$385,175
Operational Costs	4,666	1,000	1,000	1,000
Court Appointed Attorney Fees	165,017	203,846	182,687	192,500
Total:	\$562,118	\$602,132	\$583,266	\$578,675
Personnel Services	\$6,293,190	\$6,537,415	\$6,567,563	\$6,632,684
Travel and Remunerations	3,475	5,000	3,545	5,000
Operational Costs	219,275	79,798	84,199	73,750
Supplies and Materials	26,782	26,000	26,401	43,545

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Court Appointed Attorney Fees	2,716,128	2,649,998	2,447,512	2,502,500
Capital Expenses	0	5,991	4,845	0
<i>Grand Total - County Courts-at-Law</i>	<i>\$9,258,850</i>	<i>\$9,304,202</i>	<i>\$9,134,065</i>	<i>\$9,257,479</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 1.4 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 1.0 percent when compared to FY 2014-15 estimates. Full funding is provided for all authorized positions for FY 2015-16.
- The Travel and Remunerations group increased by 41.0 percent when compared to FY 2014-15 estimates due to funding Travel and Training at previous budget levels for required training for the judiciary.
- The Operational Costs group decreased by 12.4 percent when compared to FY 2014-15 estimates. This decrease is primarily due to decrease funding in the Technology Improvement account for technology replacement, upgrades, and enhancements funded in FY 2014-15.
- The Supplies and Materials group increased by 64.9 percent when compared to FY 2014-15 estimates due to additional funding provided for the one-time purchase of office furniture for newly elected judges in FY 2015-16.
- The Court Appointed Attorney group increased by 2.3 percent when compared to FY 2014-15 estimates. Additional funding is provided for court appointed attorney fees due to an anticipated increase in the number of cases filed.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

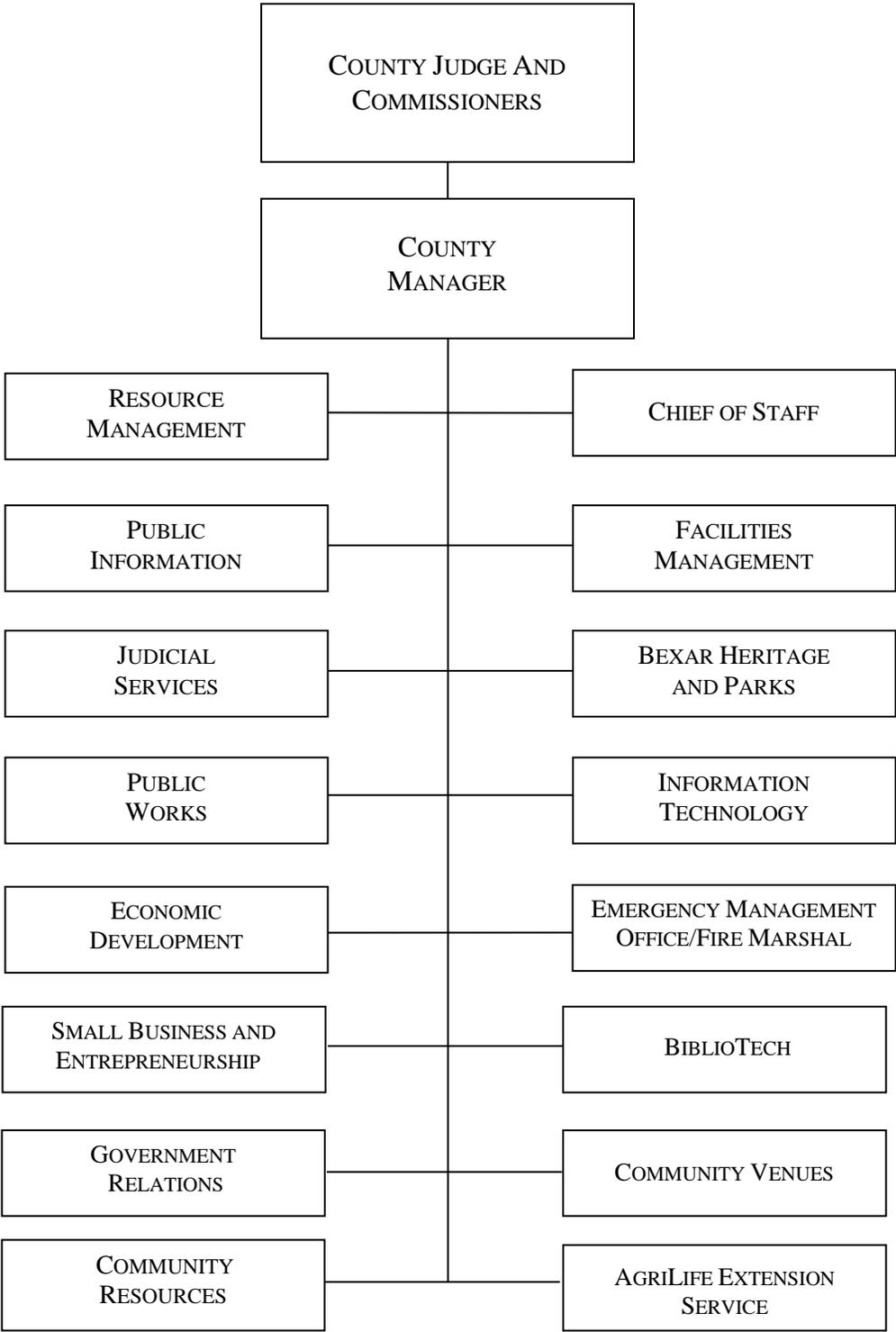
	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Adopted
Administrative Supervisor	1	1	1
Attorney II	1	1	1
County Courts-at-Law Administrator	1	1	1
County Court Administration Clerk*	0	0	2
Court Coordinator**	15	16	16
Court Reporter***	15.5	15.5	15.5
Court Support Specialist	1	1	1
Docket Processor	2	2	0
Judge	15	15	15
<i>Total – County Courts-at-Law</i>	<i>51.5</i>	<i>52.5</i>	<i>52.5</i>

*Two Docket Processors (NE-01) were retitled to County Court Administration Clerk (NE-01) in FY 2014-15.

**One Court Coordinator (E-05) was authorized out of cycle for County Court 10 in FY 2014-15.

***One Court Reporter (T-99) is a part-time position for the Auxiliary Jail Court.

OFFICE OF THE COUNTY MANAGER



OFFICE OF THE COUNTY MANAGER

FUND: 100
ACCOUNTING UNIT: 4901

Mission: To provide effective, efficient, responsive and quality services to the citizens of Bexar County and to all the Offices and Departments of the Bexar County government.

Vision: The Office of the County Manager strives to deliver quality service with integrity and dedication to ensure trust and confidence in Bexar County. Our customers will see Bexar County as the government of choice.

Goals and Objectives:

- Decrease costs and streamline operations in support of all County Offices and Departments;
- Provide services to Bexar County citizens in an efficient manner;
- Exercise authority in accordance with applicable Federal and State laws, and applicable County policies, regulations and orders;
- Strengthen Bexar County’s financial position; and
- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions and accountability.

Program Description:

On July 12, 2011, Bexar County Commissioners Court approved a county reorganization plan of all departments reporting directly to Commissioners Court and appointed a County Manager. At the discretion of the Commissioners Court, the Manager serves as the chief administrator of those activities that report to the Commissioners Court. The Manager supervises and coordinates these activities of the County departments for the Commissioners, seeing that all orders and policies are carried out. As the statutory Budget Officer and Chief Investment Officer of the County, the Manager is responsible for the preparation of the annual budget and capital program for all Offices and Departments.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Amount of the County’s Investment Portfolio	\$952M	\$1.1B	\$900M
Number of Special Projects/Performance Reviews	8	10	10
Number of Agendas/Public Hearings	27	30	30
Efficiency Measures:			
Total Full-Time Equivalents per 1,000 Citizens	2.78	2.78	2.78
Average Budget Expenditures per Resident	\$498	\$598	\$492
Number of Service Requests from Elected/Appointed Officials Completed	75	100	150
Effectiveness Measures:			
County’s Bond Rating by Fitch, Moody’s, and Standard and Poor’s	AAA	AAA	AAA
Percent of Service Requests Finished within 10 Business Days	95%	98%	99%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,273,613	\$1,100,869	\$1,070,284	\$1,088,230
Travel and Remunerations	11,561	30,000	30,000	30,000
Operational Costs	26,975	39,487	40,714	33,956
Supplies and Materials	18,633	24,108	9,152	10,650
<i>Total</i>	<i>\$1,330,782</i>	<i>\$1,194,464</i>	<i>\$1,150,150</i>	<i>\$1,162,836</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 1.1 percent when compared to FY 2014-15 estimates. The increase is primarily due to an increase in the Supplies and Materials Appropriation group as described below.
- The Personnel Services group increased by 1.7 percent when compared to FY 2014-15 estimates. Staff turnover was experienced during FY 2014-15 and, as a result, savings was realized in the personnel services group. Full funding is provided for all authorized positions in FY 2015-16.
- The Travel and Remunerations group remained flat when compared to FY 2014-15 estimates. Funding is provided for staff to attend training and conferences.
- The Operational Costs group decreased by 16.6 percent when compared to FY 2014-15 estimates. Funding will not be needed for state legislative online software during FY 2015-16, as this is not a legislative year.
- The Supplies and Materials group increased by 16.4 percent when compared to FY 2014-15 estimates. Funding is provided for the replacement of furniture in FY 2015-16.
- The FY 2015-16 Adopted Budget includes one program change as described below:
 - One program change reclassified the Public Information Officer (E-10) to Public Information Officer (E-11). This position now has supervisory responsibility for the Assistant Public Information Officer. The total cost of this program change is \$5,354, including salary and benefits.

Authorized Positions:

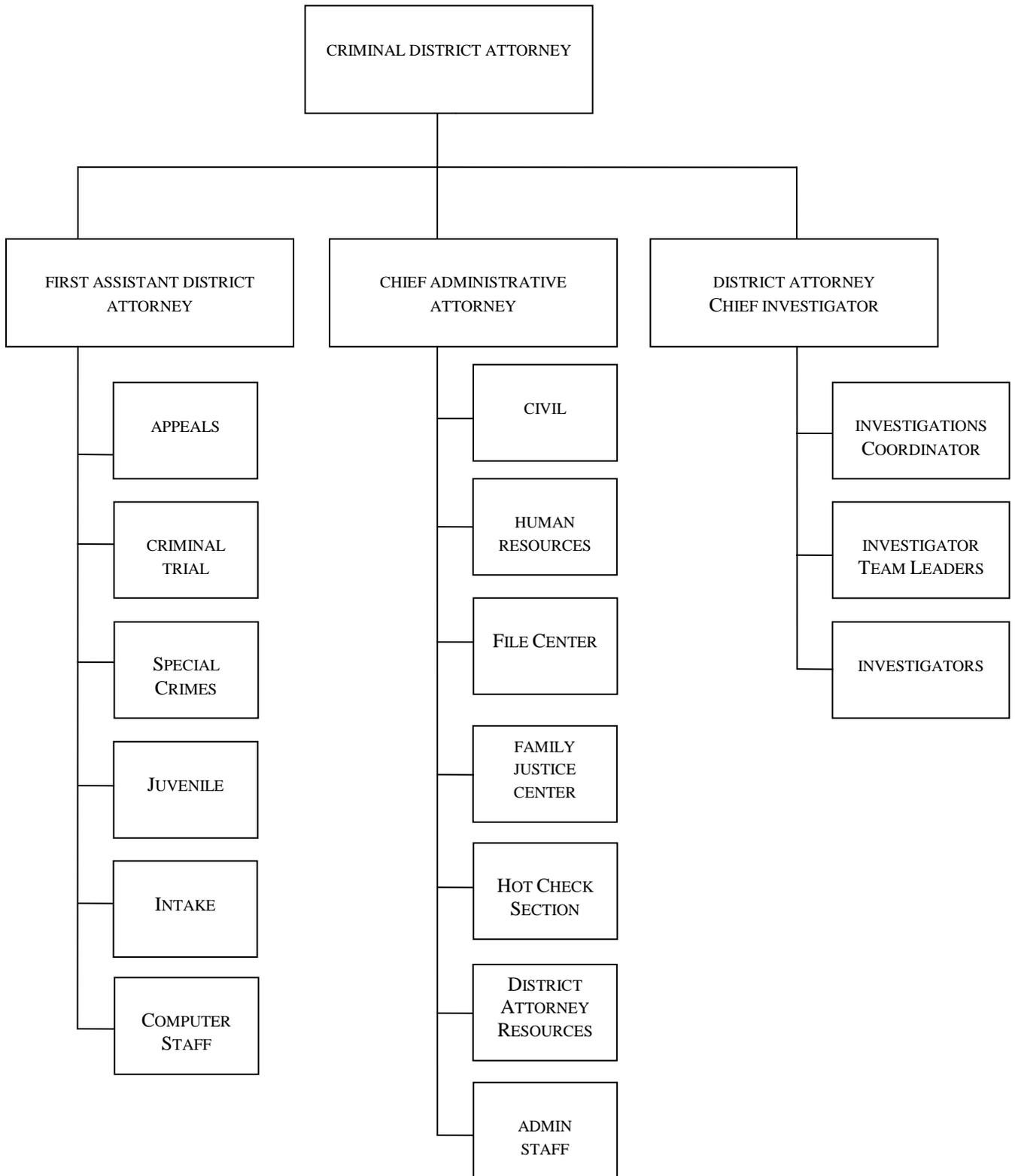
	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administrative Supervisor	1	0	0
Aide to the County Manager	0	1	1
Assistant to the County Manager*	3	1	1
Assistant Public Information Officer**	1	1	1
Chief of Staff to the County Manager	1	1	1
Contract Analyst	0	1	1
County Manager/Budget Officer	1	1	1
Economic Development Coordinator	1	0	0
Government Relations Aide	1	0	0
Government Relations Manager	0	1	1
Office Assistant IV	1	1	1
Office Supervisor	1	1	1
Public Information Officer	1	1	1
Senior Analyst***	1	0	0
Total - County Manager's Office	13	10	10

*The Assistant to the County Manager Position is funded 50 percent from Capital Funds and 50 percent General Fund.

**The Assistant Public Information Officer Position is funded 75 percent from the Alamo Regional Mobility Authority.

***The Senior Analyst Position is funded 100 percent by Capital Funds and is listed in the Capital Improvement Funds narrative.

CRIMINAL DISTRICT ATTORNEY



CRIMINAL DISTRICT ATTORNEY

FUND: 100
ACCOUNTING UNIT: 1300

Mission: The Criminal District Attorney's Office seeks to perform its many duties mandated by the Texas Constitution and state laws by investigating, preparing, prosecuting and appealing all criminal cases except Class C misdemeanors, preparing and litigating civil suits filed against the county, and representing the county in all of its legal dealings.

Vision: The Bexar County District Attorney's Office is a team of dedicated prosecutors committed to aggressively seeking justice and the protection of the family, person and property of all the citizens of our community.

Goals and Objectives:

- To seek justice, not merely convictions, in all cases in which a citizen is accused of a criminal offense.
- To investigate thoroughly, effectively, and efficiently in order to provide all needed facts and background for criminal prosecution.
- To promote the well-being of families and children through prosecution and intervention.
- To reduce the trauma to victims of crime by clearly and effectively communicating with them throughout the judicial process.
- To seek compensation for victims of crime through significant efforts to make perpetrators of crimes pay restitution.
- To aggressively develop contacts within our community to create or support existing initiatives to prevent crimes against families, persons, and property.
- To provide the county and its officials and departments with sound legal advice and representation in civil matters.

Program Description: The Criminal District Attorney has many duties mandated by the Texas Constitution and State laws. The emphasis is on areas of criminal prosecution, which best promotes a safe environment within the community and is responsive to law enforcement's needs. The Criminal District Attorney is responsible for the preparation of cases to be presented to the Grand Jury and jury filed information and indictments. The Office also is responsible for trials and appeals of criminal cases, except those Class C misdemeanors filed in San Antonio Municipal Court. The Criminal District Attorney also collects physical evidence and prepares the evidence for trial exhibits. The Office interviews victims and witnesses prior to trial to minimize trauma that may be caused by the judicial system by providing them with support, such as assisting them with court proceedings, as well as adopts procedures within the Office, which give effect to victims' rights laws. Training is also provided for law enforcement agencies. The Office provides sound legal advice and representation to the County and its elected officials in civil actions in state and federal courts is also provided by the Criminal District Attorney. The Office also develops and maintains contact within the community regarding prevention and intervention in crime.

In addition, the Criminal District Attorney's Office provides staff in the Family Justice Center, which is a

collaborative effort of over forty on-site and off-site partners that provide comprehensive legal, medical, mental health, employment, law enforcement, housing, child care, chaplain, and case management services to victims of domestic violence and their children, in one centralized location.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Cases Opened	60,712	58,000	58,350
Number of Crime Victims Accompanied to Court	3,424	3,800	3,850
Number of Community Outreach Projects Supported	245	500	600
Number of Contracts Reviewed	347	375	390
Number of Major Projects	44	50	55
Number of Legal Research Projects	455	485	495
Number of Civil Cases Opened	155	160	162
Efficiency Measures:			
Percentage of Theft/Check Restitution Returned to the Community	100%	100%	100%
Number of Applicants for Protective Orders Filed in Domestic Violence Cases	615	625	650
Number of Felony Cases per Prosecutor	377	350	360
Number of Misdemeanor Cases per Prosecutor	2,285	2,150	2,130
Number of Investigation Cases per Investigator	807	825	830
Effectiveness Measures:			
Number of Open Records Requests processed	345	355	360
Total Felony/Misdemeanor (including juvenile) Cases Disposed Of	57,445	57,949	58,875
Number of Expunctions Processed	825	875	925
Number of Nondisclosures Processed	365	420	500
Number of Personal Contacts Made with Victims by Advocates	9,048	8,850	8,900
Average Number of Services Utilized by an Individual at the Family Justice Center	4	4	4

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$24,825,698	\$25,718,758	\$28,063,938	\$29,619,146
Travel and Remunerations	80,481	85,000	85,034	95,000
Operational Costs	367,039	520,629	458,303	479,313
Supplies and Materials	236,686	262,216	320,649	288,645
Total	\$25,509,904	\$26,586,603	\$28,927,924	\$30,482,104

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 5.4 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 11.7 percent when compared to FY 2014-15 estimates. The increase is due to fully funding positions authorized by Commissioners Court in January 2015 as part of the internal reorganization of the newly elected District Attorney, as well as the program changes described below. The FY 2015-16 Adopted Budget provided funding for these positions for a full fiscal year.
- The Travel and Remunerations group increased by 11.7 percent when compared to FY 2014-15 estimates. Funding is provided for mandated training for and increased number of attorneys and investigators in order to maintain their licenses and has increased due to the increase in personnel within the District Attorney's Office.
- The Operational Costs group increased by 4.6 percent when compared to FY 2014-15 estimates. This increase is attributable to the program changes as described below.
- The Supplies and Materials group decreased by 10.0 percent when compared to FY 2014-15 estimates. This is primarily due to one-time office furniture purchases made in FY 2014-15, which will are not anticipated to occur at the same level in FY 2015-16.
- The FY 2015-16 Adopted Budget included eleven program changes for a total cost of \$1,462,019 as described below:
 - The first program change partially funded one Advocate (NE-07) for the Elder Fraud section in the amount of \$31,745, which includes salary and benefits. This position is responsible for assisting elderly victims of fraudulent financial schemes by providing notification of criminal activity and potential restitution, gathering information from the Criminal Justices System, accompanying victims to attend hearings and to referring them to social service agencies where appropriate. This position is also partially funded (42.1 percent) in the Justice Assistance Grant (JAG) in the amount of \$21,254.
 - The second program change funded one Attorney II (E-12) in the amount of \$101,242, which includes salary and benefits. During FY 2014-15, eight Attorneys were assigned to Children's Court and one is assigned to the specialty courts (Family Drug, Crossover, Pearls). This position provides a second chair attorney for trials and is assigned under the Civil Section of the Criminal

District Attorney's Office.

- The third program change authorized and funded one Attorney II (E-12) for the Civil section in the amount of \$101,242, which includes salary and benefits. This position assists with litigation and contract transactions.
- The fourth program change authorized and funded one Evidence Technician II (NE-08) in the amount of \$60,809, which includes salary and benefits, technology (\$2,987), and office furniture (\$1,088). This position specializes in maintaining digital evidence within the eDiscovery system. With an increasing amount of digital evidence being collected, there is a need for a specialized position to maintain this evidence. This position provides help desk support for the Veripic Digital Evidence Manager (DEM), which is a digital management and storage system used by defense attorneys. This system gives access to over 650 defense attorneys.
- The fifth program change authorized and funded six Investigators in the amount of \$481,958, which includes salaries and benefits, technology (\$5,940), office furniture (\$6,528), body armor and radios (\$34,200), and weapons (\$3,000). An increase in Investigators will alleviate the current workload of staff within this section. These positions assist with specific case types and will work in the following areas: 1 for Human Trafficking, 2 for Felony Family Violence, 1 for Child Protective Services, 1 for Intake, and 1 for Misdemeanor Family Violence.
- The sixth program change reclassified one Human Resource Technician (NE-05) to a Human Resource Technician II (NE-07) for a total cost of \$6,098, which includes salary and benefits. This position is responsible for coordinating, monitoring, and maintaining programs to ensure compliance with state and federal employment regulations. This position is also assisting with the interpretation and application of personnel policies and procedures, monitoring and providing updates to employees on their FMLA leave balances, assisting applicants with submission of documents while coordinating interviews, assisting the District Attorney's Human Resource Manager with employee/personnel projects, and performing training and benefits administration. This position be working on workers compensation issues with the Bexar County Human Resources Department.
- The seventh program added one Paralegal (NE-06) and deleted one Legal Secretary (NE-03) for a total cost of \$3,308, which includes the salary and benefits. This position is responsible for organizing and processing the expunction of non-disclosure cases from start to finish for the Civil Section.
- The eighth program change authorized and funded one Misdemeanor Prosecutor (E-08) for the Juvenile Early Intervention/Drug Court in the amount of \$67,867, which includes salary and benefits. This position was previously funded by the Juvenile Accountability Block Grant (JABG), which ended in August 2015. This is a net cost increase to the General Fund in the amount of \$15,762 as the cash match previously budgeted for the grant is reallocated to pay for the cost of this position.
- The ninth program change authorized and funded two Office Assistant IIs (NE-03) and six File Clerks (NE-01) for the Intake Section. These positions assist with specific case types and will work in the following areas: 1 for Intake, 2 for Filing, and 5 for the Criminal District Courts, within the Criminal District Attorney's Office for a total cost of \$353,830, which includes salaries and benefits, technology (\$10,250), and office furniture (\$5,440). The purpose of this funding is

to allocate resources to the scanning process in the Intake section to allow for the assignment of one File Clerk per two Criminal District Courts.

- The tenth program change authorized and funded one Prosecutor III (E10) and one Prosecutor IV (E-12) for a total cost of \$193,109, which includes salary and benefits, technology (\$1,980), and office furniture (\$2,176). These positions are added to the Child Abuse Unit within the Office. The addition of these positions reduces the number of cases assigned to each Child Abuse Prosecutor and allows for majority of the Criminal District Courts to have at least two Prosecutors assigned within each court to handle these cases.
- The eleventh program change authorized and funded one Technical Support Specialist II (NE-08) in the amount of \$60,809, which includes salary and benefits, technology (\$2,987), and office furniture (\$1,088). This position provides technical support for multiple systems within the Office to include eDiscovery, Veripic, eFile Texas, and Pre-Trial Diversion workflow system. This position is needed due to the increasing workload from the addition of positions in the District Attorney's Office.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Accounting Clerk	1	1	1
Advocate*	36	36	36
Advocate Supervisor	1	1	1
Aide to the District Attorney	1	1	1
Attorney II	8	8	9
Attorney III^	11	12	12
Bond Forfeiture Coordinator	1	1	1
Chief Administrative Attorney	1	1	1
Community Outreach Strategist	1	1	1
Courier	1	1	1
Criminal District Attorney	1	1	1
District Attorney Administrator	1	1	1
Criminal District Attorney Chief Investigator	1	1	1
Division Chief - DA's Office	6	6	6
Evidence Technician	1	1	1
Evidence Technician II	0	0	1
File Clerk	5	5	11
First Assistant District Attorney	1	1	1
Human Resource Manager	1	1	1
Human Resources Technician	1	1	0
Human Resources Technician II	0	0	1
Interns (Part-Time)	9.5	9.5	9.5
Investigations Coordinator	1	1	1
Investigations Team Leader^	3	4	4

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Investigator - District Attorney	33	33	39
Legal Secretary	3	3	2
Major Crimes Chief	1	1	1
Misdemeanor Prosecutor^	42	44	45
Office Assistant I*	12	12	12
Office Assistant II	13	16	18
Office Assistant III	9	9	9
Office Assistant IV	4	4	4
Office Supervisor*	7	7	7
Paralegal	8	7	8
Prosecutor III^	34	44	45
Prosecutor IV^	31	33	34
Prosecutor V^	33	36	36
Purchasing Clerk	1	1	1
Senior Security Investigator^	1	0	0
Technical Support Specialist II	1	1	2
Technical Support Specialist III	1	1	1
Victim Services Coordinator	1	1	1
Word Processing Specialist	11	11	11
<i>Subtotal - Criminal District Attorney's Office</i>	339.5	359.5	379.5
Family Justice Center (FJC)			
Crime Victim Liaison	0	2	2
Executive Director	1	1	1
Office Assistant II	1	1	1
Office Supervisor	1	1	1
Program Manager FJC	1	1	1
Senior Information Technology Project Manager	0	1	1
Systems Program Manager	1	0	0
<i>Subtotal - Family Justice Center</i>	5	7	7
<i>Total Criminal District Attorney's Office</i>	344.5	366.5	386.5

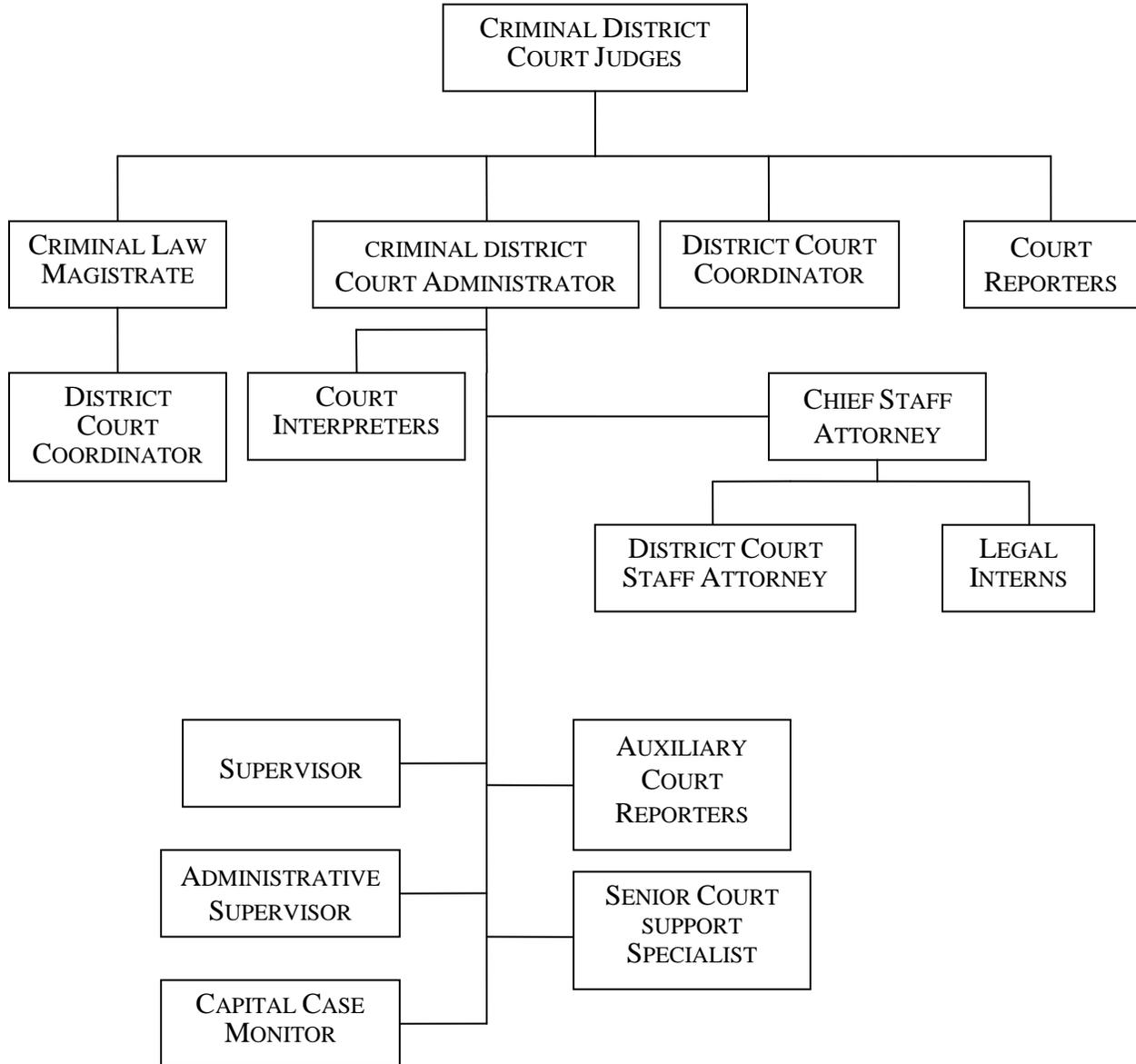
*Denotes one or more frozen positions.

^Out of Cycle

- In January 2015, the newly elected District Attorney requested and was authorized the following positions by Commissioners Court:
 - 1 Attorney III, Unfreeze 1 Attorney III - Civil Division
 - 2 Misdemeanor Prosecutors - Juvenile Division

- *7 Prosecutor III - Criminal Trial Division*
- *1 Prosecutor IV - Appellate Division*
- *2 Prosecutor V - Special Crimes*
- *Deletion of a Senior Security Investigator for the addition of an Investigator Team Leader*

CRIMINAL DISTRICT COURTS



CRIMINAL DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3600-3610

Mission: To provide immediate, accurate, and beneficial support to the ten Criminal District Courts, Criminal Law Magistrate Court, Drug Court, Central Magistration Magistrates, Impact Court, and citizens who request assistance.

Vision: The Office of Criminal District Courts Administration is the leader in developing and maintaining innovative, state-of-the-art support, and assistance for the criminal district courts and the citizens of Bexar County that they serve. The office strives to promote quality communication between our Courts and all other County departments, while insuring that justice is carried out in the most effective and efficient manner possible.

Goals and Objectives:

- Provide high quality staff-support.
- Facilitate the functions of other court staff to assist in their productivity.
- Handle the administrative duties of the courts in an effective manner.
- Disseminate and communicate all information integral to the effective and efficient performance of the courts.
- Process writs within the time deadlines specified by statute.
- Prepare legally correct jury instructions in a timely manner.

Program Description: District Courts are created by the State Legislature and are led by Criminal District Judges, which are elected for four-year terms. The Texas Legislature has authorized ten Criminal District Courts for Bexar County. Criminal District Courts have original jurisdiction over all criminal matters. The Court Administration provides Spanish interpreters, auxiliary court reporters freelance court reporters, visiting judges, and substitutions for court personnel when needed. The Court Administration also coordinates all capital murder cases, prepares and indexes pages for court reporters, assists in processing court appointments of defense attorneys for indigent defendants under a court appointed attorney system, updates monthly lists of eligible investigators for court appointments, and holds training or refresher courses for court clerks. The division assists Administrative Judges for the District Courts with their administrative tasks, distributes monthly statistics to the courts, and assists Judges in legal research and drafting of documents and administrative matters. The review of appellate court opinions and updates of jury charges based on the law is also a responsibility of the Administration. The assistance for citizens needing public information about cases in the Criminal District Court is available through the Administration. The Administration prepares writ applications and writ orders for the Judges. A new Felony CASE Plan was implemented by the Criminal District Courts which assists in the disposition of certain types of cases. The office schedules and assists criminal defense attorneys using the Remote Attorney Visitation System and assist with the Voucher Recommendation Committee (VRC) meetings.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Workload/Output Indicators (Administration):

Jury Charges Prepared	1,121	1,226	1,250
Writ Applications Processed	231	164	170
Motions and Other Legal Documents Processed	2,439	2,588	2,500
Number of Court Reporter Assignments	1,962	1,620	1,750
Number of Vouchers Reviewed	520	462	500

Efficiency Indicators (Administration):

Jury Charges Prepared per FTE	747	817	833
Writs Processed per FTE	92	66	68
Motions and Legal Documents processed per FTE	976	1,035	1000
Average recommended savings per voucher	\$444	\$370	\$400
Savings Recommended by Voucher Review Committee	\$231,042	\$170,735	\$200,000

Effectiveness Indicators (Administration):

Number of Writs returned by Court of Criminal Appeals	2	2	2
Net Savings due to VRC review	\$201,042	\$142,735	\$170,000

Appropriations:

FY 2013-14	FY 2014-15	FY 2014-15	FY 2015-16
Actual	Budget	Estimate	Budget

Administration (3600)

Personnel Services	\$2,095,666	\$2,183,359	\$2,245,117	\$2,249,214
Travel and Remunerations	18,655	20,000	18,364	20,000
Operational Costs	256,616	275,235	261,684	259,867
Supplies and Materials	36,888	55,022	43,484	72,900
Court Appointed Attorney Fees	3,661	0	350	0
Capital Expenditures	0	29,775	29,775	26,782
Total:	\$2,411,486	\$2,563,391	\$2,598,774	\$2,628,763

District Court 144th (3601)

Personnel Services	\$208,136	\$224,706	\$229,584	\$229,303
Operational Costs	23,943	25,000	25,000	25,000
Court Appointed Attorney Fees	528,079	570,000	727,673	570,000
Total:	\$760,158	\$819,706	\$982,257	\$824,303

District Court 175th (3602)

Personnel Services	\$211,574	\$219,204	\$245,834	\$232,652
Operational Costs	29,302	25,000	25,000	25,000
Court Appointed Attorney Fees	514,858	570,000	521,022	570,000

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Total:	\$755,734	\$814,204	\$791,856	\$827,652
<i>District Court 186th (3603)</i>				
Personnel Services	\$208,798	\$207,801	\$221,757	\$227,387
Operational Costs	27,661	25,000	25,000	25,000
Court Appointed Attorney Fees	635,565	570,000	622,015	570,000
Total:	\$872,024	\$802,801	\$868,772	\$822,387
<i>District Court 187th (3604)</i>				
Personnel Services	\$221,916	\$225,577	\$230,940	\$222,132
Operational Costs	23,777	25,000	25,000	25,000
Court Appointed Attorney Fees	601,043	570,000	675,029	570,000
Total:	\$846,736	\$820,577	\$930,969	\$817,132
<i>District Court 226th (3605)</i>				
Personnel Services	\$224,287	\$222,885	\$228,240	\$229,702
Operational Costs	21,870	25,000	25,000	25,000
Court Appointed Attorney Fees	523,686	570,000	451,649	570,000
Total:	\$769,843	\$817,885	\$704,889	\$824,702
<i>District Court 227th (3606)</i>				
Personnel Services	\$113,450	\$232,915	\$201,917	\$245,201
Operational Costs	15,969	25,000	25,000	25,000
Court Appointed Attorney Fees	538,325	570,000	499,649	570,000
Total:	\$667,744	\$827,915	\$726,566	\$840,201
<i>District Court 290th (3607)</i>				
Personnel Services	\$216,906	\$219,524	\$224,510	\$229,778
Operational Costs	21,848	25,000	25,000	25,000
Court Appointed Attorney Fees	605,569	570,000	628,168	570,000
Total:	\$844,323	\$814,524	\$877,678	\$824,778
<i>District Court 379th (3608)</i>				
Personnel Services	\$216,680	\$221,631	\$227,378	\$228,452

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Costs	23,265	25,000	25,000	25,000
Court Appointed Attorney Fees	554,054	570,000	656,190	570,000
Total:	\$793,999	\$816,631	\$908,568	\$823,452
<i>District Court 399th (3609)</i>				
Personnel Services	\$205,785	\$195,946	\$200,375	\$201,721
Operational Costs	10,444	25,000	25,000	25,000
Court Appointed Attorney Fees	503,891	570,000	538,581	570,000
Total:	\$720,120	\$790,946	\$763,956	\$796,721
<i>District Court 437th (3610)</i>				
Personnel Services	\$209,732	\$200,773	\$206,490	\$207,379
Operational Costs	19,713	25,000	25,000	25,000
Court Appointed Attorney Fees	525,374	570,000	598,434	570,000
Total:	\$754,819	\$795,773	\$829,924	\$802,379
Personnel Services	\$4,132,930	\$4,354,321	\$4,462,142	\$4,502,921
Travel and Remunerations	18,655	20,000	18,364	20,000
Operational Costs	474,408	525,235	511,684	509,867
Supplies and Materials	36,888	55,022	43,484	72,900
Court Appointed Attorney Fees	5,534,105	5,700,000	5,918,760	5,700,000
Capital Expenditures	0	29,775	29,775	26,782
<i>Criminal District Court Grand Total</i>	\$10,196,986	\$10,684,353	\$10,984,209	\$10,832,470

Program Justification and Analysis:

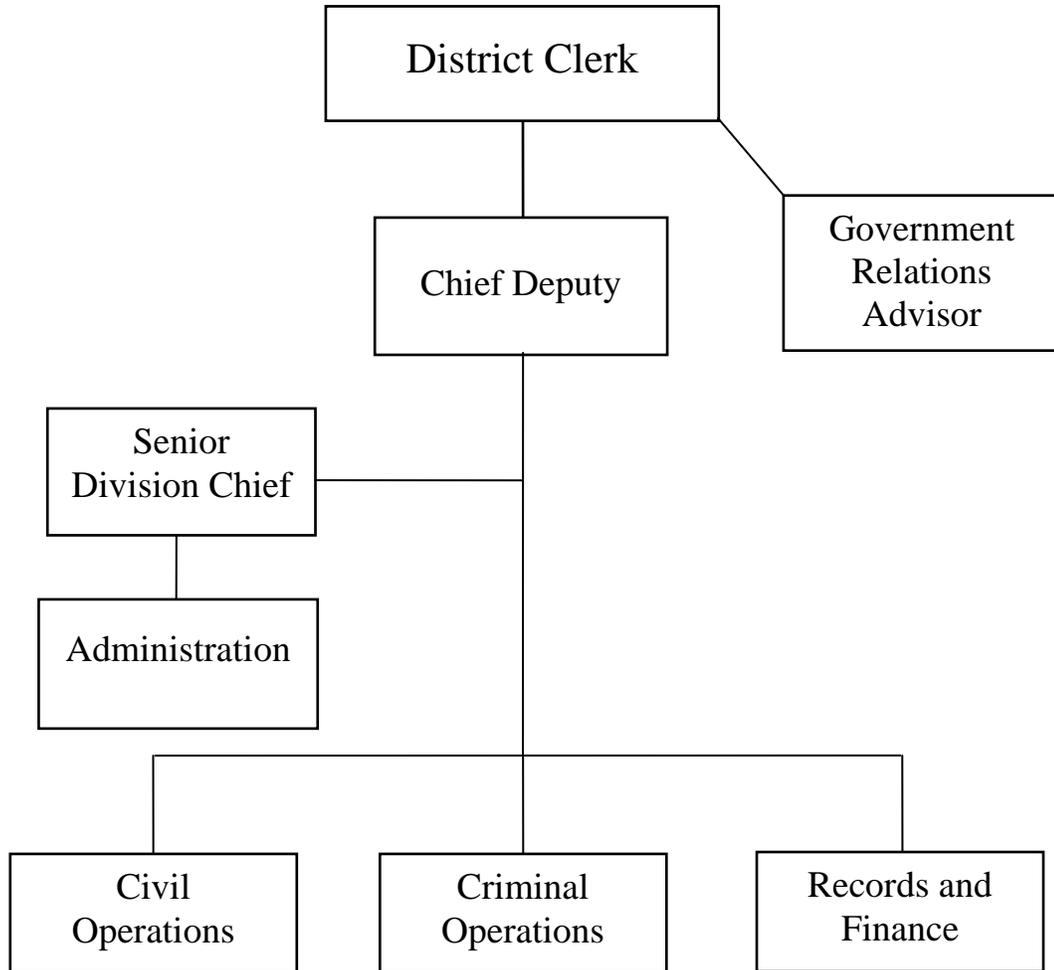
- The FY 2015-16 Adopted Budget decreased by 1.4 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by less than 1 percent when compared to FY 2014-15 estimates. Full funding is provided for all authorized positions in FY 2015-16.
- The Travel and Remunerations group increased by 8.9 percent when compared to FY 2014-15 estimates. Funding is provided for travel that is required for certifications and continuing education for the Criminal District Courts staff. Additional funding is provided to train staff on new technologies and projects.

- The Operational Costs group decreased by less than 1 percent when compared to FY 2014-15 estimates due to a decrease in funding for technology at the Criminal District Court’s request.
- The Supplies and Materials group increased by 67.6 percent when compared to FY 2014-15 estimates. Funding is provided for office furniture, such as chairs and desks, which need to be replaced in court offices due to recent renovations.
- The Court Appointed Attorney fees decreased by 3.7 percent when compared to FY 2014-15 estimates, which is based on the average cost of vouchers for the past fiscal year. Funding is provided at the amount requested by the Courts.
- The Capital Expenditures group decreased by 10.1 percent when compared to FY 2014-15 estimates due to one-time funding for capital projects funded and completed in FY 2014-15. One time funding is allocated in FY 2015-16 for the purchase of a video conferencing system to assist with visual presentations during court proceedings.
- There were no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administrative Supervisor	1	1	1
Capital Case Monitor	1	1	1
Chief Staff Attorney	1	1	1
Court Interpreter	4	4	4
Court Reporter	16	15	15
Criminal Law Magistrate	1	1	1
District Court Coordinator	11	11	11
District Court Staff Attorney	2	2	2
Drug Court Magistrate	1	1	1
Drug Court Coordinator	1	1	1
General Admin Counsel-Criminal District Courts	1	1	1
Judge	10	10	10
Legal Intern (Part-Time)	1.5	1.5	1.5
Senior Court Support Specialist	1	1	1
Supervisor	1	1	1
<i>Total – Criminal District Courts</i>	53.5	52.5	52.5

DISTRICT CLERK



DISTRICT CLERK

FUND: 100
ACCOUNTING UNIT: 3200

Mission: To provide the Judicial System and the public with information and support using the most technologically advanced methods possible at a reasonable cost by:

- Fulfilling our statutory duties as record custodians and fee officers to the best of our abilities;
- Fostering an environment for our employees that encourages the development of new ideas and the willingness to improve productivity;
- Implementing our goals and objectives with a team approach and decision making at all levels of the organization; and
- Striving to be a leader and example to other County and State agencies.

Vision: The District Clerk envisions the Bexar County District Clerk's Office as becoming a leader and example, not only in Bexar County, but throughout the State of Texas, by providing constant training and education of the workforce; by acquiring and implementing the latest in information technology services, such as imaging technology for the storage and retrieval of case record information; and by implementation of electronic technology for exchange of information through the Internet.

Goals and Objectives:

- To perform functions and duties as mandated by law.
- To incorporate record management principles in imaging information and technology sources.
- To provide the support and resources for all District and Special Courts of Bexar County.
- To provide the support and resources necessary for employees to perform their responsibilities and duties.
- To monitor/verify all receivables and fees charged.
- To safely deposit receivables in a timely manner.
- To be responsive to the customers' need for service and information.
- To encourage all employees to be customer friendly and service oriented.
- To provide information and quality services to all at a reasonable cost.

Program Description: The District Clerk, elected countywide for a term of four years, is an integral part of the District Courts system in Bexar County, providing support services to all Criminal, Juvenile, and Civil District Courts. The Office is divided into six divisions: Administration, Courts, Civil Filings, Court Support, Operations and Records. The District Clerk records the acts and proceedings of the Courts, enters all judgments of the Courts, and records all issued executions and returns on executions. The District Clerk also prepares an annual written statement of fines and jury fees received, and operates the Register of the Court. The District Clerk serves as the official custodian of District Court records by indexing and carefully maintaining the Court records and assisting the Courts and the public in accessing those records. The District Clerk also provides support services to many County Offices and Departments, in particular to the Criminal District Attorney's Office, the Constables' Offices, the Sheriff's Office, the Dispute Resolution Center, Juvenile Probation, and the Texas Attorney General's Office.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Work Load Indicators:

Civil Cases filed	34,447	34,912	42,820
Juvenile Cases filed	2,457	2,607	2,766
Number of Criminal Cases Filed	11,651	12,488	13,232
Number of Documents Imaged	8,923,209	9,257,586	9,604,493

Efficiency Indicators:

Civil Cases Filed per FTE	4,921	4,987	6,117
Criminal Cases Filed per FTE	5,826	6,244	6,616
Civil Hearings Held	89,599	91,080	92,585

Effectiveness Indicators:

Bond Forfeiture Revenue Collected	\$475,760	\$372,594	\$406,948
Civil Court Costs Collected	\$11,107,806	\$11,933,597	\$12,286,470

Appropriations:

	FY 2013-14	FY 2014-15	FY 2014-15	FY 2015-16
	Actual	Budget	Estimate	Budget

Personnel Services	\$7,357,158	\$7,581,072	\$7,903,271	\$7,842,521
Travel and Remunerations	2,528	5,466	5,288	5,298
Operational Costs	75,121	141,601	136,461	95,845
Supplies and Materials	257,754	264,250	261,623	262,250
Capital Expenditures	0	13,000	12,499	0
Total	\$7,692,561	\$8,005,389	\$8,319,142	\$8,205,914

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 1.4 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by less than one percent when compared to FY 2014-15 estimates. For FY 2015-16, turnover equal to 2.5 percent of the personnel budget has been deducted from the Personnel Services group, which follows historical trends.

- The Travel and Remunerations group remained relatively flat when compared to FY 2014-15 estimates. Funding is provided for continuing education for the District Clerk and staff.
- The Operational Costs group decreased by 29.8 percent when compared to FY 2014-15 estimates. This decrease is primarily due to one-time funding for technology replacement, upgrades, and enhancements which occurred during FY 2014-15.
- The Supplies and Materials group remained relatively flat when compared to FY 2014-15 estimates. Significant expenditures in this appropriation include office supplies and postage.
- There is no capital budgeted in FY 2015-16.
- There are twenty program changes in the District Clerk's Office for FY 2015-16, for a total cost of \$72,105.
 - There are eight program changes within the District Clerk's Office meant to achieve internal standardization of position titles at no additional cost. Below is a list of the title changes:
 - Five Accounting Clerks (NE-03) to Finance Clerks (NE-03)
 - Six Optical Scanning Clerks (NE-03) to Records Clerks (NE-03)
 - Ten Recording Clerks (NE-03) to Records Clerks (NE-03)
 - One Data Control Clerk (NE-04) to Senior Records Clerk (NE-04)
 - Two Court Registry Clerks (NE-04) to Senior Finance Clerks (NE-04)
 - One Lead Accounting Clerk (NE-05) to Lead Finance Clerk (NE-05)
 - One Lead Registry Clerk (NE-05) to Lead Finance Clerk (NE-05)
 - Two Lead Recording Clerks (NE-05) to Lead Records Clerks (NE-05)
 - The ninth program change included the deletion of one Lead Criminal Assignments Clerk (NE-04) and the addition of one Lead Criminal Operations Clerk (NE-05) within the Office of the District Clerk – Criminal Operations bringing this position up to the level of other positions with similar duties. The cost of the program change is \$2,996, including salary and benefits.
 - The tenth program change included the deletion of one Juvenile Court Clerk (NE-04) and the addition of one Lead Juvenile Court Clerk (NE-05) within the Office of the District Clerk – Criminal Operations. Currently, there is not a Lead Clerk within the Juvenile section of the District Clerk's Office. The Lead Juvenile Court Clerk will assist line staff with troubleshooting on a daily basis. The cost of the program change is \$3,121, including salary and benefits.
 - The eleventh program change included the deletion of two Optical Scanning Clerks (NE-03) and the addition of two Senior Records Clerks (NE-04) within the Office of the District Clerk – Records & Finance Division bringing these positions up to the level of other positions with similar duties. The cost of the program change is \$5,109, including salary and benefits.
 - The twelfth program change included the deletion of one Human Resources Technician (NE-05) and the addition of one Human Resources Analyst (E-04) within the Office of the District Clerk – Administration to reflect the increased responsibilities relating to human resources within the District Clerk's Office that have increased. The cost of the program change is \$7,770, including salary and benefits.

- The thirteenth program change included the deletion of one Office Assistant IV (NE-05) and the addition of one Administrative Assistant (E-04) within the Office of the District Clerk – Administration. This position provides coverage for the Human Resources Analyst (E-04), which increased in grade. As a result, this position increased in grade to continue to provide coverage. The cost of the program change is \$5,602, including salary and benefits.
- The fourteenth program change included the deletion of one Registry/Cashier Supervisor (E-04) and the addition of one Supervisor-Finance (NE-09) within the Office of the District Clerk – Records & Finance Division bringing this position up to the level of other positions with similar duties. The cost of the program change is \$4,785, including salary and benefits.
- The fifteenth program change included the deletion of two Supervisor-Records & Finance (NE-07) and the addition of two Supervisor-Records (NE-09) within the Office of the District Clerk – Records & Finance Division bringing these positions up to the level of other positions with similar duties. The cost of the program change is \$8,490, including salary and benefits.
- The sixteenth program change included the deletion of one Juvenile Court Clerk Supervisor (NE-07) and the addition of one Supervisor-Criminal Operations (NE-09) within the Office of the District Clerk – Criminal Operations Division bringing this position up to the level of other positions with similar duties. The cost of the program change is \$3,890, including salary and benefits.
- The seventeenth program change included the deletion of one Criminal Filing Supervisor (NE-07) and the addition of one Supervisor-Criminal Operations (NE-09) within the Office of the District Clerk – Criminal Operations Division bringing this position up to the level of other positions with similar duties. The cost of the program change is \$3,994, including salary and benefits.
- The eighteenth program change included the deletion of two Civil Filing Supervisors (NE-07) and the addition of two Supervisor-Civil Operations (NE-09) within the Office of the District Clerk – Civil Operations Division bringing these positions up to the level of other positions with similar duties. The cost of the program change is \$8,722, including salary and benefits.
- The nineteenth program change included the deletion of two Supervisor-Criminal Operations (NE-07) and the addition of two Supervisor-Criminal Operations (NE-09) within the Office of the District Clerk – Criminal Operations Division bringing these positions up to the level of other positions with similar duties. The cost of the program change is \$8,319, including salary and benefits.
- The twentieth program change included the deletion of two Supervisor-Civil Operations (NE-07) and the addition of two Supervisor-Civil Operations (NE-09) within the Office of the District Clerk – Civil Operations Division bringing these positions up to the level of other positions with similar duties. The cost of the program change is \$9,307, including salary and benefits.

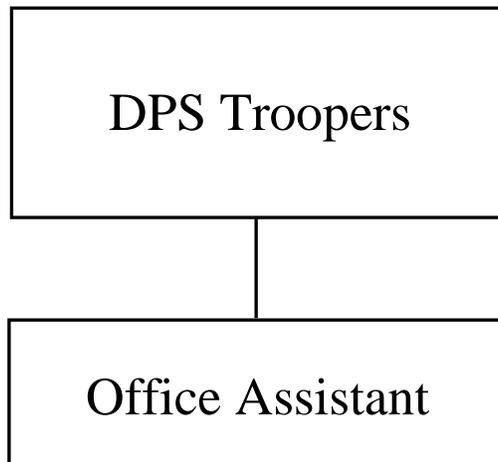
Authorized Positions:

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
Administration			
District Clerk	1	1	1
Administrative Assistant	0	0	1
Chief Deputy	1	1	1
Executive Assistant*	0	1	1
Government Relations Advisor	1	1	1
Human Resource Technician	1	1	0
Human Resources Analyst	0	0	1
Office Assistant IV	1	1	0
Purchasing Clerk	1	1	1
Senior Analyst Policies and Planning	2	2	2
Senior Division Chief	1	1	1
<i>Total - Administration</i>	9	10	10
Civil Operations			
Civil Court Clerk	21	22	22
Civil Filing Supervisor	2	2	0
Civil Operations Clerk	7	0	0
Data Control Clerk	1	0	0
Division Chief - Civil Operations	1	1	1
Lead Civil Court Clerk	8	7	7
Lead Civil Operations Clerk	5	6	6
Senior Civil Operations Clerk	10	16	16
Supervisor - Civil Operations	2	2	4
<i>Total - Civil Operations</i>	57	56	56
Criminal Operations			
Civil Filing Supervisor	1	0	0
Criminal Assignments Clerk II	7.5	7.5	7.5
Criminal Assignments Clerk III	5	5	5
Criminal Court Clerk	23	24	24
Criminal Filing Supervisor	1	1	0
Division Chief - Criminal Operations	1	1	1
Juvenile Court Clerk	9	9	8
Juvenile Court Clerk Supervisor	1	1	0
Lead Criminal Assignments Clerk	1	1	0
Lead Criminal Court Clerk	8	8	8

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
Lead Criminal Operations Clerk	0	0	1
Lead Juvenile Court Clerk	0	0	1
Office Assistant II	1	1	1
Supervisor - Criminal Operations	1	2	4
<i>Total - Criminal Operations</i>	59.5	60.5	60.5
Records & Finance Division			
Accounting Clerk	5	5	0
Court Order Clerk	2.5	2.5	2.5
Court Registry Clerk	2	2	0
Data Control Clerk	1	1	0
Division Chief - Records & Finance	1	1	1
Finance Clerk	0	0	5
Lead Accounting Clerk	1	1	0
Lead Finance Clerk	0	0	2
Lead Recordings Clerk	1	2	0
Lead Records Clerk	0	0	2
Lead Registry Clerk	1	1	0
Optical Scanning Clerk	8	8	0
Records Clerk	0	0	16
Recording Clerk	10	10	0
Registry/Cashier Supervisor	1	1	0
Senior Civil Operations Clerk	1	1	1
Senior Finance Clerk	0	0	2
Senior Records Clerk	0	0	3
Supervisor - Records & Finance	2	2	0
Supervisor - Records	0	0	2
Supervisor - Finance	0	0	1
<i>Total - Records & Finance Division</i>	36.5	37.5	37.5
<i>Total - District Clerk</i>	162	164	164

* The Executive Assistant was created out of cycle during FY 2014-15.

DPS – HIGHWAY PATROL



DPS - HIGHWAY PATROL

FUND: 100
ACCOUNTING UNIT: 1200

Mission: The Department of Public Safety – Highway Patrol Division provides staff support for the surrounding Highway Patrol Troopers and Bexar County citizens allowing the release of troopers to perform enforcement activities on the rural roadways of Bexar County. Specifically, troopers address enforcement in the following areas: 1) traffic enforcement of all vehicles; 2) regulation of commercial and “for hire” traffic; 3) the preservation of the public peace; 4) the investigation of highway accidents; 5) the investigation of criminal activity; 6) the arrest of criminals and wanted people; 7) assistance in emergency management during disaster functions for Bexar County providing manpower and public inquiry assistance; and 8) assisting as State liaison clerks between the city, county, and state during emergency functions.

Goals and Objectives:

- To assist the Courts of Bexar County with the creation of a smooth flow of information between the Courts and the Texas Highway Patrol. This smooth exchange of information will create an atmosphere of increased accountability for Bexar County.
- To increase the apprehension of Bexar County residents wanted by the Justice Courts of Bexar County.
- To release the troopers of Sergeant Area 3B01 for increased routine patrol devoted to the public safety of the citizens of Bexar County. Increased routine patrol will allow for safer roadways and increased apprehension of law violators and criminals in Bexar County.
- To interact directly with the citizens of Bexar County through public telephone inquiries to assist the citizens in the following areas:
 - Highway patrol/criminal law inquiries
 - Reporting of dangerous situations
 - Various public complaints
 - Outstanding violations/warrants
 - General information
 - Employment opportunities available with the Texas Department of Public Safety

Program Description: Bexar County established the Department of Public Safety (DPS) Highway Patrol Division to centralize the handling and distribution of all criminal cases filed by Highway Patrol Troopers of the area and surrounding counties. The Highway Patrol Division coordinates misdemeanor and felony cases between District Courts, County Courts and Justice of the Peace Courts. Highway Patrol Division personnel assemble and forward felony criminal cases to the District Courts of the County and misdemeanor criminal cases to the Justice of the Peace Courts and County Courts at Law.

Highway Patrol Division personnel provide administrative support and report the dispositions of all criminal cases issued by Sergeant Area 3B01 to the Texas Department of Public Safety-Austin. Staff prepares complaints and probable cause affidavits for the issuance of warrants by the Justice Courts of the County in all highway patrol citations issued by Sergeant Area 3B01. Upon receiving warrants lists from the Justice Courts of Bexar County, Highway Patrol Division personnel establish telephone contact and prepare written correspondence with the named violators on the warrants to obtain voluntary compliance with the court order.

Highway Patrol Division personnel utilize the County’s computer network to check violators’ compliance with the phone/written contacts and for the reporting of dispositions. Highway Patrol Division works for all Justice Courts utilizing the County computer network to enter citations into the Justice Court System.

Highway Patrol Division also acts as liaison between area troopers and the court systems of Bexar County. Highway Patrol Division interacts directly with the citizens of Bexar County through public telephone to address questions concerning State law and other pertinent public issues. The functions performed by the Highway Patrol Division allow for an increased presence of troopers on routine patrol in Bexar County to increase public safety for the citizens of Bexar County.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Texas Highway Patrol Stops	27,145	29,640	30,000
Citations Entered	7,760	8,248	10,900
DWI Criminal Arrests	890	1,348	1,200
Efficiency Indicators:			
Citations Delivered to Courts	7,760	8,248	10,925
Criminal Arrests Maintained	3,241	3,600	3,445
Effectiveness Indicators:			
Total Violations	17,230	29,640	36,300
JP Court Revenue from Citations	\$1,183,039	\$1,418,728	\$2,110,017

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$101,841	\$99,858	\$101,649	\$93,925
Total	\$101,841	\$99,858	\$101,649	\$93,925

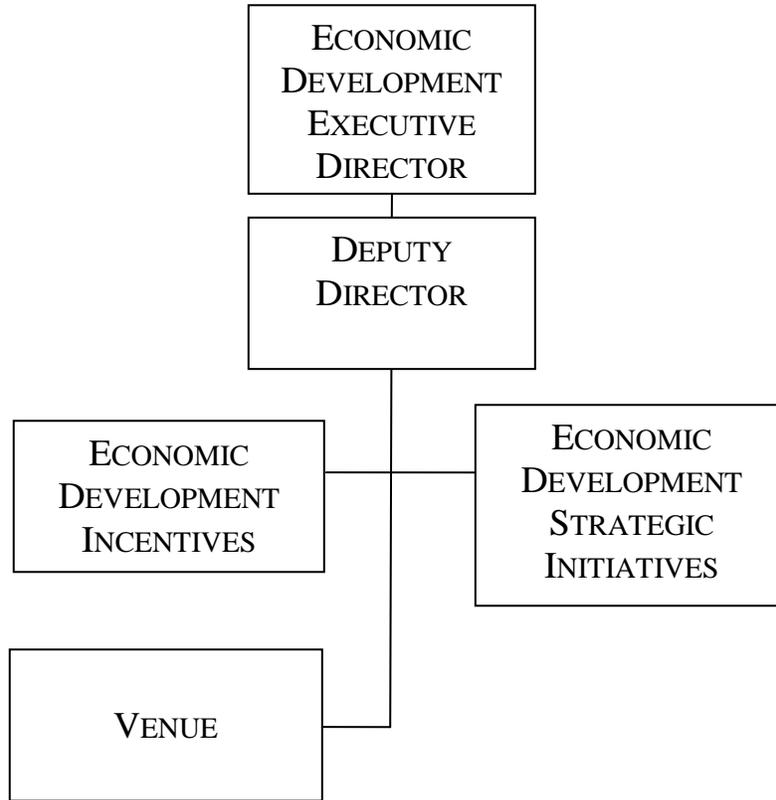
Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 7.6 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 7.6 percent when compared to FY 2014-15 estimates. The decrease is primarily due to changes in the selection of healthcare plans by employees, which impact the County’s Contribution to the healthcare account.
- The FY 2015-16 Adopted Budget included one program change as described below.
 - The program change reclassified two Office Assistant III (NE-04) positions to Office Assistant IV (NE-05) positions for a cost of \$5,227, which includes salary and benefits. This reclassification was due to the fact that these two positions are assisting with special projects which require independent decision making and judgment.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Office Assistant III	2	2	0
Office Assistant IV	0	0	2
<i>Total – DPS Highway Patrol</i>	<i>2</i>	<i>2</i>	<i>2</i>

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

FUND: 100
ACCOUNTING UNIT: 5100

Mission: To strengthen Bexar County’s economic well-being and expand employment opportunities by collaborating with the private sector, public sector stakeholders, and local communities to create an environment that encourages business retention, expansion, creation and relocation.

Vision: To be an economic development leader recognized for working with local partners by developing and capitalizing on opportunities to grow the Bexar County economy.

Goals and Objectives:

- Encourage the healthy expansion of the local economy through growth in existing business enterprises, by reducing attrition of jobs, and by attracting external business enterprises in targeted industries to locate, relocate, or expand in the local economy.
- Collaborate with local external agencies in activities designed to promote and sustain Bexar County’s economy.
- Create and promote economic development incentives that will stimulate development in specified areas of the County.
- Leverage Federal investments made in Bexar County.
- Conduct and review financial analysis of economic development projects to determine investment feasibility and economic impact.
- Administer, manage and oversee contract development and implementation.
- Develop and maintain partnerships with external agencies, the business community and community organizations to promote incentives for economic development initiatives undertaken by the business sector.
- Leverage the community’s investment in the AT&T Center and Arena Venue to improve the economic activity and quality of life in the Arena Venue District.
- Actively participate in the development and implementation of community-wide planning efforts aimed at integrating and optimizing local workforce and economic development efforts, including “San Antonio’s Strategic Plan for Economic Development” (Deloitte study); Brookings Institution Global Cities Initiative; SA2020; and the Committee of Six for Workforce Solutions-Alamo.

Program Description: The Economic Development Department enhances the focus on issues affecting Bexar County’s economy and provides a variety of business development resources to help the County remain at the forefront of economic development. The Economic Development Department’s goal is to strengthen Bexar County’s economic well-being and expand employment opportunities by collaborating with the private sector and local communities to create an environment that encourages business expansion, creation, and relocation.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Active Tax Phase-Ins (TPI's)	43	46	55
Incentive Grants - Active	5	6	8
Efficiency Measures:			
Jobs Created - Active Tax Abatements	13,330	13,650	12,530
Annual Company Investment - Active Tax Abatements	\$3.7 billion	\$3.6 billion	\$2.4 billion
Effectiveness Measures:			
Percentage of County Investment to Company Investment	0.10%	0.12%	0.20%
Company Investment per Job Created - Active Tax Abatements	\$273,826	\$263,004	\$193,532

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$579,986	\$560,023	\$604,369	\$586,128
Travel and Remunerations	2,089	7,000	6,917	7,000
Operational Costs	78,572	71,000	53,944	77,216
Supplies and Materials	4,083	6,250	5,414	6,250
Total	\$664,730	\$644,273	\$670,644	\$676,594

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget remained relatively flat when compared to FY 2014-15 estimates.
- The Personnel Services group decreased 3.0 percent when compared to FY 2014-15 estimates. This is due to the transfer of one position during FY 2014-15.
- The Travel and Remunerations group remained relatively flat when compared to FY 2014-15 estimates. Funding is provided for local mileage.
- The Operational Costs group increased by 43.2 percent when compared to FY 2014-15 estimates. This is primarily due to funding for web-design and advertisements associated with Workforce Solutions to promote labor participation in the region.
- The Supplies and Materials group increased by 15.4 percent when compared to FY 2014-15 estimates. This is due to keeping the budgeted amount flat from FY 2014-15.

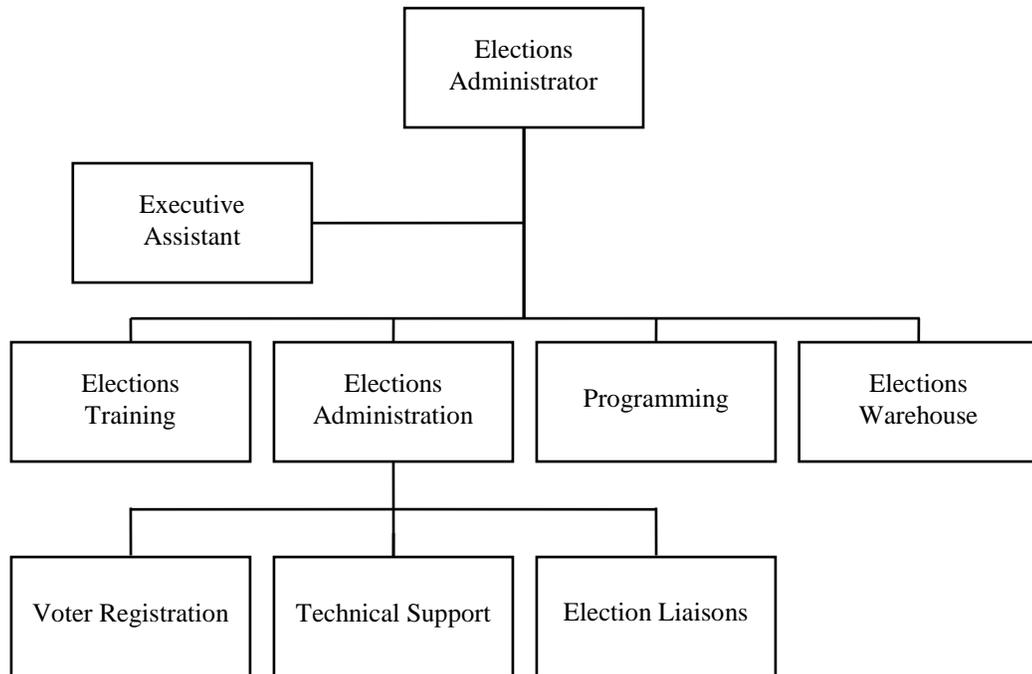
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Executive Director of Economic Development	1	1	1
Deputy Director - Economic Development	1	1	1
Analyst – Economic Development*	1	0	0
Economic Development Manager	2	1	1
Office Supervisor	1	1	1
Senior Analyst – Economic Development	2	1	1
<i>Total – Economic Development</i>	8	5	5

*This position was transferred to the Budget Department during FY 2014-15.

ELECTIONS



ELECTIONS

FUND: 100
ACCOUNTING UNIT: 1100

Mission: To plan and conduct Federal, State, County, and contract elections and to provide voter registration services to the citizens of Bexar County efficiently, accurately, and in accordance with established laws, regulations, and governmental policies.

Vision: To conduct Federal, State, County, and contract elections and to provide voter registration services to the citizens of Bexar County in a timely, accurate, efficient and customer-oriented way. The Elections Department will be responsive and accountable to the individual citizens we service - dedicated to meeting their needs through the use of sound business practices and improved technology; accurate application of established laws, regulations and policies; and an absolute commitment to quality customer service.

Goals and Objectives:

- To plan and conduct Federal, State, County, and contract elections for all County political subdivisions.
- To provide information and guidance to voters and organizations regarding election issues.
- To maintain accurate voter registration records and to provide resources for voter registration activities.
- To maintain election histories for elections conducted in the county.
- To receive and file campaign and expenditure reports for candidates and officeholders.
- To communicate with the Secretary of State and the U.S. Department of Justice regarding regulatory and legislative issues.
- To provide a technologically improved and professional environment.
- To be Help America Vote Act (HAVA) compliant on both the Election and Voter Registration Divisions.

Program Description: The Elections Department conducts County, State, and Federal elections and holds contract elections for political subdivisions within Bexar County as authorized by the Texas Election Code. The Elections Department prepares ballots, furnishes election equipment and supplies, and coordinates all logistical and managerial components involved with conducting an election. These components involve staffing all polling facilities during the early voting period and, on Election Day, securing and retrieving ballots from the polling facilities ensuring all elections are conducted according to the Election Code. The Department conducts early voting both by personal appearance and by mail and canvasses election returns. The Department also compiles and maintains the record of all elections.

The Elections Administrator serves as the County Voter Registrar and is responsible for maintaining accurate and up to date voter registration records, conducting voter registration drives, and maintaining accurate precinct/boundary maps and address records.

The above functions and activities support the following Goals:

- 1) Maintain accurate voter registration rolls.
- 2) Conduct all elections.
- 3) Train all election officials and Volunteer Deputy Voter Registrars.
- 4) Maintain all necessary election history and Contribution and Expenditure Reports.
- 5) Implement and maintain all jurisdiction maps following redistricting.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Work Load Indicators:

Elections Held Including Run Off and Special:

Funded by Bexar County	3	7	3
Funded by Other Entities	41	41	45
Number of Early Voting Election Sites	100	100	100
Number of Election Day Voting Sites	1,129	1,129	984

Efficiency Indicators:

Number of Workers per Early Voting Site	6	6	6
Number of Workers per Election Day Site	7	7	6
Number of Mail Ballots Processed per FTE	1,125	1,125	1853
Number of Voter Registration Maintained per FTE	12,320	12,320	14727

Effectiveness Indicators:

Percentage of Early Voting Results Available by 7:15PM	100%	100%	100%
Percentage of Election with Results Available 3 hours after receipt of all Ballots	95%	95%	97%
Percentage of Errors in Voter Registration Data Submitted to the Secretary of State/TEAM	1.90%	1.90%	1.78%
Percentage of Increase/(Decrease) in Registered Voters	-8%	-8%	18%

Appropriations:

	FY 2013-14	FY 2014-15	FY 2014-15	FY 2015-16
	Actual	Budget	Estimate	Budget

Personnel Services	\$1,347,171	\$1,350,632	\$1,380,191	\$1,531,290
Travel, Training and Remunerations	5,176	3,000	3,000	1,750
Operational Costs	833,360	1,324,397	1,039,540	1,104,844
Supplies and Materials	324,246	130,800	123,214	311,100
Capital Expenditures	9,508	181,263	11,667	15,000
Total	\$2,519,461	\$2,990,092	\$2,557,612	\$2,963,984

Program Justification and Analysis:

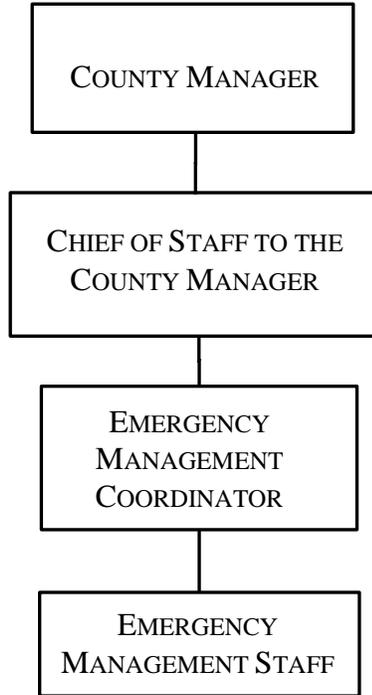
- The FY 2015-16 Adopted Budget increased by 15.9 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 10.9 percent when compared to FY 2014-15 estimates. This is primarily due to increased Salary Temporary funding for FY 2015-16 in anticipation of the upcoming Presidential election cycle and the program change described below.

- The Travel and Remunerations group decreased by 41.7 percent when compared to FY 2014-15 estimates. This is due to fewer anticipated travel and training needs for FY 2015-16.
- The Operational Costs group increased by 6.3 percent when compared to FY 2014-15 estimates. This is primarily due to increased needs for Printing & Binding and Election Workers Wages for FY 2015-16 in anticipation of the upcoming Presidential election cycle.
- The Supplies and Materials group increased significantly when compared to FY 2014-15 estimates. This is due to a significant increase in Postage needs for FY 2015-16. Mass mail outs of voter registration cards and certificates will occur in FY 2015-16 ahead of the upcoming Presidential election cycle.
- The Capital expenditures group increased by 28.6 percent when compared to FY 2014-15 estimates. Funding is provided for an interactive voice response (IVR) system and a warehouse lift.
- The FY 2015-16 Adopted Budget included one program change for a total cost of \$71,575 as described below.
 - This program change added one e-Government Developer (E-07) for a total cost of \$71,575, including salary and benefits. Recent legislation has been passed that mandates certain information specific to the administration of elections be posted on the Elections Department's website moving forward. The addition of an e-Government Developer ensures compliance with these requirements. Additionally, the position assures that the website is consistently vibrant and up-to-date for the citizens of the County in the age of social media.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Database Coordinator	2	2	2
e-Government Developer	0	0	1
Elections Administrator	1	1	1
Elections Coordinator	1	1	1
Elections Inventory Clerk	2	2	2
Election Liaison	2	2	2
Elections Training Coordinator	1	1	1
Executive Assistant	1	1	1
GIS Technician	1	1	1
Operations Coordinator	1	1	1
Senior Voter Registration Processor	1	1	1
Technical Support Specialist IV	3	3	3
Voter Registration Coordinator	1	1	1
Voter Registration Processor	3	3	3
Total - Elections	20	20	21

OFFICE OF EMERGENCY MANAGEMENT



OFFICE OF EMERGENCY MANAGEMENT

FUND: 100
ACCOUNTING UNIT: 5061

Mission: The Office of Emergency Management (OEM) coordinates the Bexar County emergency management program to prepare, prevent, plan, respond and recover from all-hazard events. The OEM develops, maintains and implements the ability to direct, control, manage and coordinate emergency operations in cooperation with local, State and Federal governmental and private sector agencies.

Vision: Building a safer future through effective partnerships with local government, emergency services, private sector, and volunteer agencies and the citizens of Bexar County to save lives, protect property and reduce the effects of disasters through preparedness, prevention, planning, response, and recovery activities.

Goals and Objectives:

- Coordinate the County inter-jurisdictional emergency management plan and activities.
- Provide professional services, support, and oversight to the volunteer fire departments under contract with Bexar County in the areas of Hazardous Materials, Weapons of Mass Destruction, and Community Emergency Response Training.
- Provide citizen training through the Community Emergency Response Training (CERT) program.
- Coordinate Community/Private organization response during emergency situations.

Program Description: The Office of Emergency Management provides coordinated management and utilization of resources during both natural and man-made emergencies. The Office of Emergency Management is housed with the City of San Antonio’s Emergency Management Division at Brooks City Base as the Emergency Operations Center (EOC). The EOC is a project that was voted on by the Citizens of Bexar County during the 2003 City/County Bond Election.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	----------------------	------------------------	----------------------

Workload/Output Measures:

Number of All-Hazards Responder Training Classes	84	40	40
Number of Community/Volunteer Training Classes	15	12	12

Efficiency Measures:

Average Number of Community Partners/Volunteers Trained per Class	22	22	22
Average Number of Responders Trained per Class	24	15	15

Effectiveness Measures:

Total Number of Community Partner/Volunteers Trained	329	350	350
Total Number of Responders Trained	1,943	900	900

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$480,993	\$484,464	\$486,656	\$497,785
Travel and Remunerations	9,622	9,300	9,300	10,000
Operational Costs	100,897	158,488	135,827	204,504
Supplies and Materials	142,009	272,475	263,813	230,000
Capital Expenditures	0	10,500	10,500	0
Total	\$733,521	\$935,227	\$906,096	\$942,289

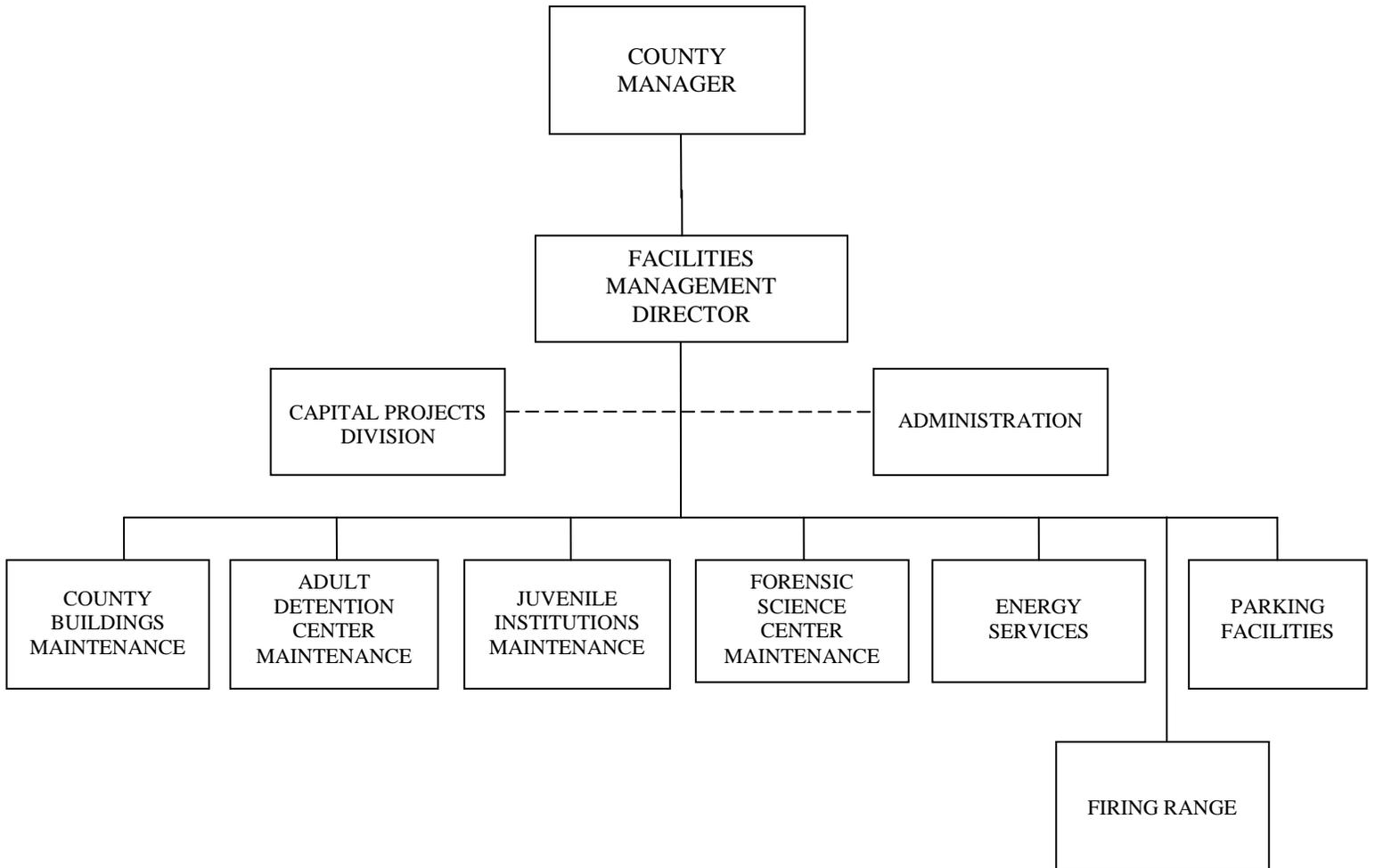
Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget increased by 4.0 when compared to FY 2014-15 estimates. This is primarily due to an increase in the Operational Costs Appropriation group as described below.
- The Personnel Services group increased by 2.2 percent when compared to FY 2014-15 estimates. The increase is due to the new Worker’s Compensation rate to accurately reflect the increase in workers compensation claims across the County.
- The Travel and Remunerations group increased by 7.5 percent when compared to FY 2014-15 estimates. The FY 2015-16 Adopted Budget funds travel and training for updating and maintaining certifications and licenses for staff.
- The Operational Costs group increased by 50.6 percent when compared to FY 2014-15 estimates. The increase funds a consultant to create a Hazard Mitigation Plan. The plan is required in order for the County to receive Federal and State grant funding. Also, funding is provided for mandatory training of Emergency Service District members.
- The Supplies and Materials group decreased by 12.8 percent when compared to FY 2014-15 estimates. Funding is not approved for postage based on historical expenditures.
- The FY 2015-16 Adopted Budget included one program change as described below.
 - One program change reclassified one Office Supervisor (NE-08) to an Administrative Assistant (E-04). This position handles the workload for both the Fire Marshal and the Emergency Management Office. Additionally, the previous Fire Marshal performed routine administrative tasks. These tasks will now be performed by this position. The cost of this program change is \$1,078, which includes salary and benefits. The position is 45 percent funded within the Office of Emergency Management’s General Fund Budget. This position is located within the Fire Code General Fund Authorized Position List.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Assistant Emergency Management Coordinator	1	1	1
Bexar County Weapon of Mass Destruction/Hazmat Team Coordinator	1	1	1
Citizen Corps Council Coordinator	1	1	1
Emergency Management Coordinator	1	1	1
Emergency Management Specialist	1	1	1
Volunteer Services Specialist	1	1	1
<i>Total – Emergency Management Office</i>	6	6	6

FACILITIES MANAGEMENT DEPARTMENT – CAPITAL ADMINISTRATION AND PROJECTS DIVISION



FACILITIES MANAGEMENT – CAPITAL ADMINISTRATION AND PROJECTS

FUND: 100
ACCOUNTING UNIT: 5000, 5027

Program Description: The Facilities Management Department oversees the County Capital Improvement Projects and provides services for other areas including the maintenance for the Adult Detention Center, County Buildings, Forensic Science Center, and Juvenile Institutions. Facilities Management also manages building grounds and the Energy Services division. The Administration Division of the Facilities Management Department provides for the general welfare of the citizens of Bexar County by managing the construction and maintenance of all County Facilities.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Capital Projects Managed (less than \$1 million)	80	105	100
Number of Capital Projects Managed (\$1-5 million)	0	0	0
Number of Capital Projects Managed (\$5-10 million)	8	18	15
Number of Capital Projects Managed (over \$10 million)	0	0	0
Efficiency Measures :			
Average Number of Change Orders per Project	3	5	8
Average Percent Increase in Budget for a Project	5%	5%	5%
Average Percent Decrease in Budget for a Project	0%	0%	0%
Effectiveness Measures:			
Number of Capital Projects Completed on Schedule	0	0	0
Number of Capital Projects Completed within Budget	0	0	0

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$281,192	\$183,048	\$377,108	\$469,044
Travel and Remunerations	7,613	22,000	20,376	7,225
Operational Costs	98,573	116,509	106,872	440,960
Supplies and Materials	7,807	18,750	15,079	68,906
Capital Expenditures	0	0	0	60,155
Total	\$395,185	\$340,307	\$519,435	\$1,046,290

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget for the Facilities Management Department – Capital Administration Division increased significantly when compared to FY 2014-15 estimates, as described below.
- The Personnel Services group increased by 24.4 percent when compared to FY 2014-15 estimates. The increase is due to two program changes, as described below.
- The Travel and Remunerations group decreased by 64.5 percent when compared to FY 2014-15 estimates. Travel funds were reduced due to the reorganization of the Facilities Maintenance Department and the new Bexar Heritage and Parks Department. However, funding is provided for American Institute of Architects certifications and Facilities Management Training and Certifications for staff.
- The Operational Costs group increased significantly when compared to FY 2014-15 estimates. This group includes funding for the Facilities Improvement Maintenance Program (FIMP) in the amount of \$366,115. FIMP projects are facility improvement maintenance projects that are funded within the Facilities Management General Fund Budget. The centralization of these funds will better assist the Facilities Management Department with managing and tracking each project for each Office and Department. FIMP projects are budgeted within various appropriation based on the expense of the project.

Below is a list of FIMP projects for FY 2015-16 funded within the Operational Costs Group:

<u>Bibliotech</u>	<u>Amount</u>
Children's Area Improvements - Pleasanton Road	\$ 15,000
<u>Civil District Courts</u>	
131st District Court - Trim	\$ 2,500
150th District Court - Jury Room Refurbish	\$ 38,662
288th District Court - Audio/Maintenance Issues	\$ 3,266
407th District Court - Maintenance Issues	\$ 7,900
Children's Court Cameras and Audio	\$ 22,311
<u>Facilities Management</u>	
Courthouse - Replace Fill Material - Cooling Towers	\$ 83,000
Vista Verde - 1st floor leak	\$ 50,000
<u>Sheriff's Office</u>	
Paint Beautification Project	\$ 85,000
Main Jail Laundry - Install (7) 480 volt 3 phase power to (7) new UY 125 wash machines	\$ 9,700
Annex Law Library	\$ 9,388
Annex Replace Female Chapel Carpet	\$ 9,388
Adult Detention Center-7th Floor A Tower. Re-key all doors	\$ 30,000
Total:	\$ 366,115

- The Supplies and Materials group increased significantly when compared to FY 2014-15 estimates. This group includes funding for FIMP in the amount of \$62,906.

Sheriff's Office	Amount
Stainless steel cap of Booking holding cell benches/install shelving	\$18,438
ADC Main Jail Master Control Electronics - Main Jail-Redundant CPU, and Critical Parts Storage	\$44,468
Total:	\$62,906

- The Capital Expenditures Appropriation group provides FIMP funding in the amount of \$60,155. Funds will provide for additional benches within the Justice Center for the Criminal District Courts in the amount of \$18,300. A total of \$41,855 is also included for projects budgeted in FY 2014-15 but not completed. These projects include renovations for the Bibliotech (Pleasanton Road location) and the Justice Center Northwest Corner Site Lighting Project.

Criminal District Courts	Amount
Justice Center - Add Benches	\$18,300
Bibliotech Renovations (Pleasanton Road location)	\$29,855
Justice Center Northwest Corner Site Lighting Project	\$12,000
Total:	\$60,155

- There were two program changes in the FY 2015-16 Adopted Budget for a total cost of \$123,397.
 - The first program change added one Audio Visual Technician (NE-09) to handle technology in the Double Height Courtroom, the Federal Reserve Building, the new elections and purchasing building, and the Courts. The duties will include supporting security camera systems, duress systems, and access control systems. In addition, the position will assist with off-site events requiring technology, as needed. The cost of this program change is \$61,424, which includes salary and benefits.
 - The second program change added one Executive Assistant (E-04). This position will provide support to the Facilities Management Director. This position will assist with special projects, develop office administration procedures and maintain statistical data. The cost of this program change is \$61,973, which includes salary and benefits.

Authorized Positions:

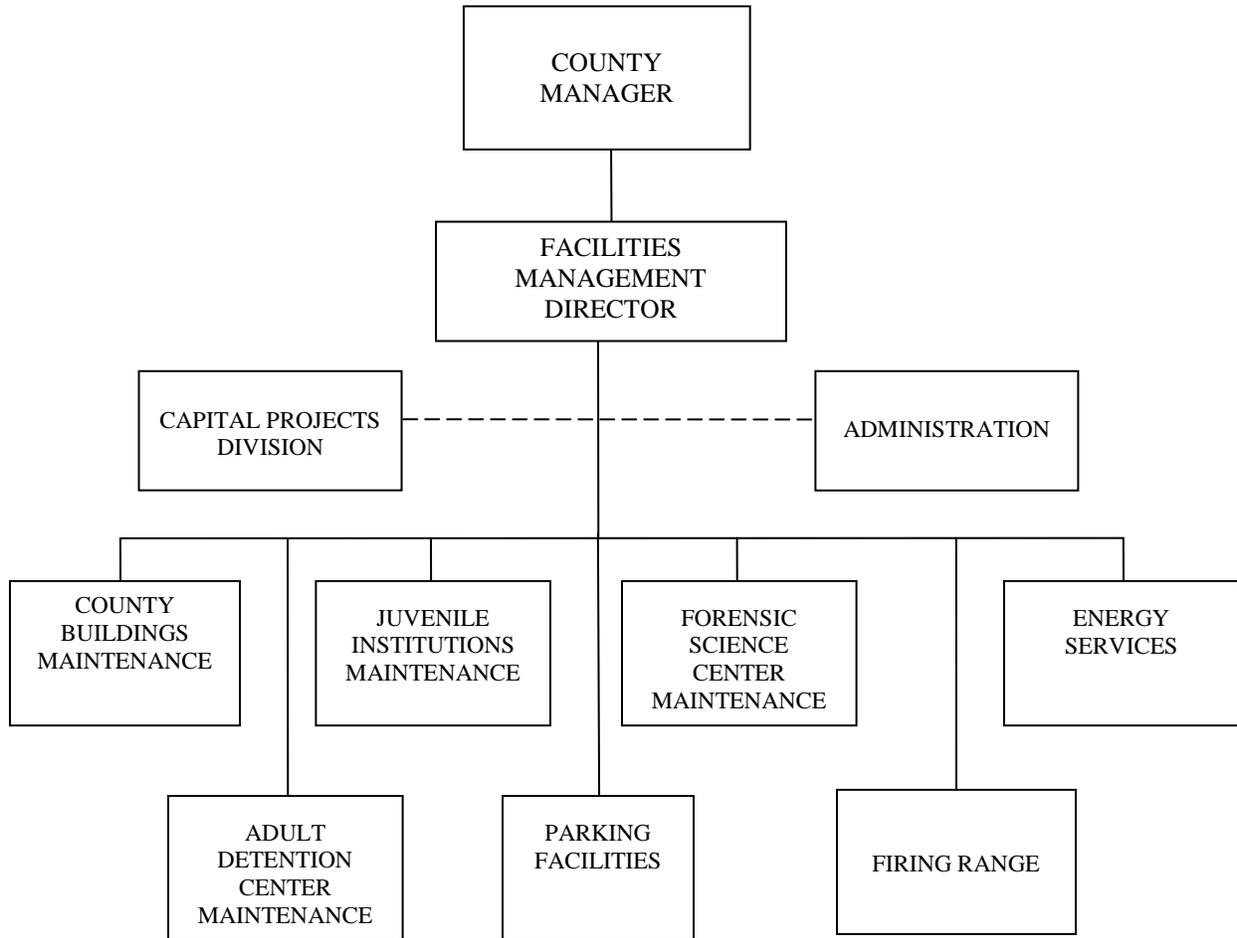
	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Audio Visual Technician	0	0	1
Building Use and Permit Coordinator*	1	0	0
Division Chief – County Facilities	0	1	1
Executive Assistant	0	0	1
Facilities Management Director	0	1	1
Facilities and Parks Management Director**	1	0	0

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Human Resources Technician	0	1	1
Office Assistant	0	1	1
Technical and Contracts Compliance Manager	0	1	1
<i>Total – Facilities Management Department – Capital Administration and Projects</i>	2	5	7

**The Building Use and Permit Coordinator was transferred to the Bexar Heritage and Parks Department during FY 2014-15.*

***The Facilities and Park Management Director was transferred to the Bexar Heritage and Parks Department during FY 2014-15.*

FACILITIES MANAGEMENT DEPARTMENT – ADULT DETENTION CENTER



FACILITIES MANAGEMENT – ADULT DETENTION CENTER

FUND: 100
ACCOUNTING UNIT: 5025

Program Description: The Facilities Management Department - Adult Detention Center Division is responsible for the operation, maintenance and repair of the County’s Adult Detention Facilities. Included are the Adult Detention Center and the Adult Detention Center Annex with a total of 4,800 beds, the Sheriff’s administrative office spaces, a detached 96-bed portable detention housing unit located adjacent to the Adult Detention Center Annex, and the ADC South Annex. Responsibilities include a complete maintenance program to include pest control services, repair and minor remodeling of the facilities and upkeep of grounds and surface parking lots. Preventive, corrective, diagnostic, and demand maintenance programs are regularly performed on all equipment, machinery and systems, (including heating, ventilation, air conditioning, mechanical, electrical, plumbing, life safety and critical electronic equipment) to support the safe and efficient operation of the facilities.

This division maintains the facilities 24 hours per day, seven days a week. Contracts developed, implemented and overseen include janitorial services, elevator maintenance, recycling and waste disposal services, pest control services, uninterrupted power supply systems, food services, water treatment and other service contracts. Economic effectiveness, efficient services and the application of best building engineering practices to ensure the reliability and effectiveness of all building mechanical/electrical equipment and utility systems are part of our Facilities Maintenance Section responsibilities. The efficient functioning of these systems helps to ensure the County’s compliance with regulatory requirements of State and local agencies, and limits the County's liability. In addition to maintaining compliance with applicable codes and regulations, this section is also responsible for the jail facility maintaining compliance with the Texas Commission on Jail Standards (TCJS) and passing both, annual and periodic TCJS inspections

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Work Orders (Demand Generated)	41,720	39,000	40,000
Number of Work Orders (Preventive Maintenance)	8,688	8,862	8,900
Building Square Footage Maintained	817,801	817,801	817,801
Efficiency Measures:			
Average Number of Days to Complete Demand and Generated Work Orders	8	6	7
Average Number of Days to Complete Preventative Maintenance Work Orders	12	10	9
Number of Work Orders (Demand Generated) per FTE	1,097	2,166	2,222
Number of Work Orders (Preventive Maintenance) per FTE	228	492	494
Effectiveness Measures:			
Percentage of Work Orders Completed (Demand Generated)	100%	100%	100%

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Percentage of Work Orders Completed (Preventive Maintenance)	93%	96%	96%
Number of Favorable Audits by Outside Agencies	2 out of 2	2 out of 2	2 out of 2

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,656,094	\$1,865,634	\$1,717,576	\$1,735,887
Travel and Remunerations	5,025	5,301	5,301	13,150
Operational Costs	806,716	858,284	1,008,860	1,035,958
Supplies and Materials	338,927	361,472	430,583	374,422
<i>Total</i>	<i>\$2,806,762</i>	<i>\$3,090,691</i>	<i>\$3,162,320</i>	<i>\$3,159,417</i>

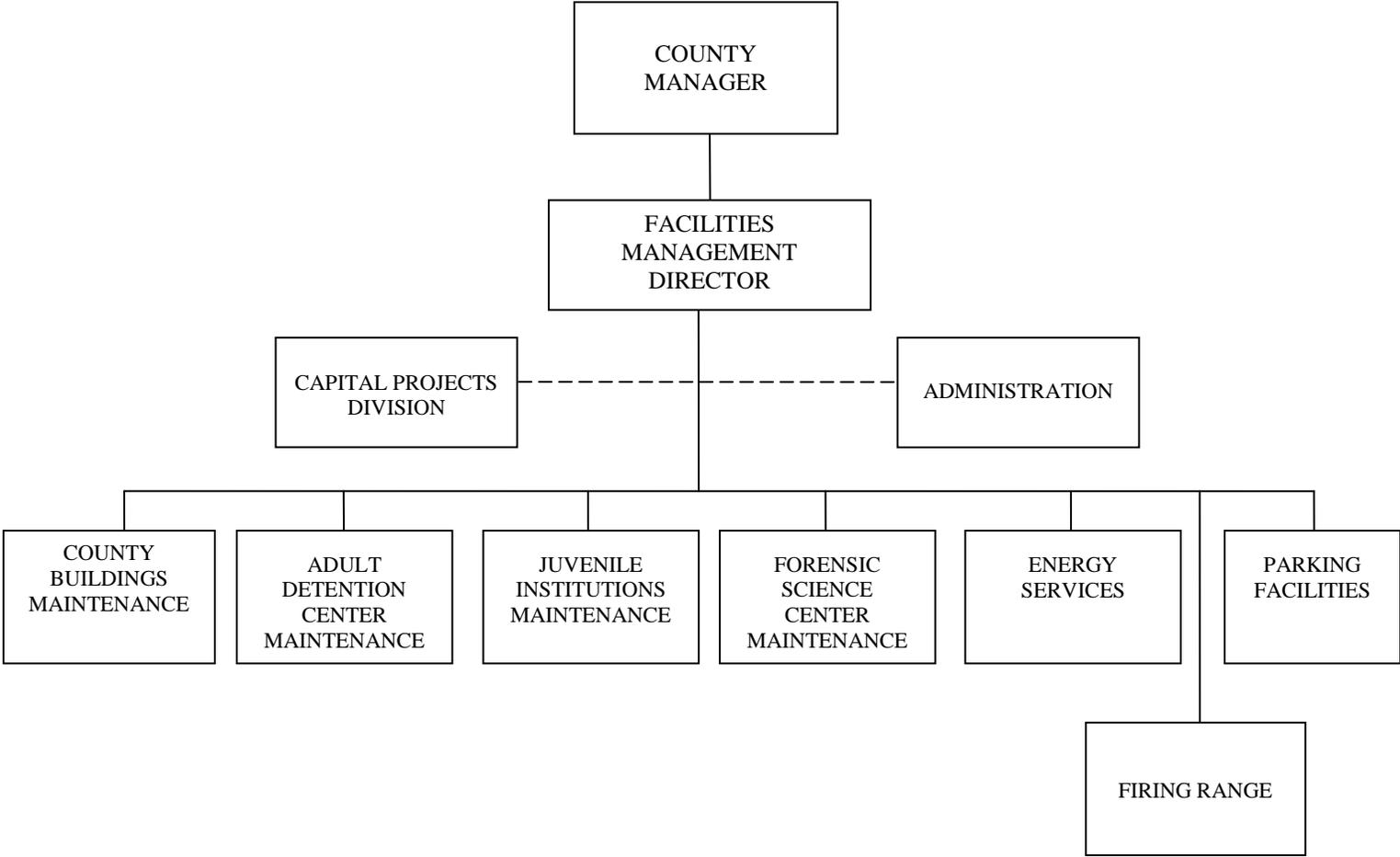
Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget for the Adult Detention Center Division remained relatively flat when compared to FY 2014-15 estimates.
- The Personnel Services group increased by 1.1 percent when compared to FY 2014-15 estimates. This is attributed to an increase in worker's compensation rate charged to Offices and Departments to more accurately reflect the actual cost of workers compensation claims.
- The Travel and Remunerations group increased significantly when compared to FY 2014-15 estimates. Funding is provided for training, such as pest control and backflow water certifications. Funding is also provided for new safety training as recommended by the County's Insurance Carrier.
- The Operational Costs group increased by 2.7 percent when compared to FY 2014-15 estimates. The increase is due to the need to provide additional pest control services in the Adult Detention Center.
- The Supplies and Materials group decreased by 13 percent when compared to FY 2014-15 estimates. This is due to a decrease in the amount budgeted for office supplies as requested by the Division.
- The FY 2015-16 Adopted Budget included one program change for a total cost of \$12,109.
- The program change added one Jail Facilities Specialist (E-08) and deleted one Facilities Maintenance Supervisor (NE-10). The Jail Facilities Specialist assists with installation of building systems and structural, interior, exterior, and ground maintenance. The position is also needed to implement efficient energy practices related to maintenance operations and maintain building warranty records and establish a database for all building systems as a result of new construction or replacements. The cost of this program change is \$12,109, including salary and benefits.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Carpenter	1	1	1
Electrician	1	1	1
Electronics Technician I	3	3	3
Electronics Technician II	2	2	2
Exterminator	1	1	1
Facilities Maintenance Supervisor	1	1	0
HVAC and Controls Technician	0	1	1
HVAC Technician	1	1	1
Jail Facilities Specialist	0	0	1
Jail Superintendent	1	1	1
Life and Safety Supervisor	1	1	1
Life and Safety Technician	4	4	4
Maintenance Mechanic I	14	14	14
Maintenance Mechanic II	4	4	4
Office Assistant IV	1	1	1
Plumber	2	2	2
Welder II	1	1	1
<i>Total – Facilities Management – Adult Detention Center Division</i>	38	39	39

FACILITIES MANAGEMENT DEPARTMENT - COUNTY BUILDINGS DIVISION



FACILITIES MANAGEMENT - COUNTY BUILDINGS

FUND: 100
ACCOUNTING UNIT: 5020

Program Description: The Facilities Management Department - County Buildings Division is responsible for the operation, maintenance, and repair of all County judicial and administrative facilities. These include the Courthouse, Justice Center, Courthouse Annex, Fire Marshal’s building, the Community Supervision and Corrections Department building (Adult Probation), Vista Verde Plaza, the Fleet Maintenance Facility, the Records Management and Training Center, the Paul Elizondo Tower, and the two Parking Garages on Flores Street. Some new additions to the facilities portfolio include the Elections and Purchasing Building, the Adult Detention Center South Annex Facility (formerly known as Toudouze), the Comal Parking Garage, and the Constable, Justice of the Peace, and Tax Offices in Precinct 1, Bibliotech in Precinct 1 and Precinct 2, and the Federal Reserve Building.

This division is responsible for the maintenance, pest control services, repair, and minor remodeling of these facilities. Preventive, diagnostic, and demand maintenance programs are regularly performed on all equipment, machinery, and systems. The facilities maintained by this division generally operate five days a week, at least eight hours per day with after hour on-call maintenance support services. This division also monitors the following contracts for proper compliance: janitorial services, elevator maintenance, waste disposal, recycling program, water treatment, un-interruptible power supply systems (UPS), cafeteria concession services, contracted security services, ATM services, uniform services, and contracted correctional facility services. The proper functioning of these systems helps to ensure the County’s compliance with state mandates and limits any liability concerns.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	----------------------	------------------------	----------------------

Workload/Output Measures:

Number of Work Orders (Demand and Generated)	36,761	38,525	40,374
Number of Work Orders (Preventive Maintenance)	7,995	8,379	8,379
Building Square Footage Maintained	1,243,530	1,384,702	1,384,702

Efficiency Measures:

Average Number of Days to Complete Demand and Generated Work Orders	3	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	5	5	5
Number of Work Orders (Demand and Generated) per FTE	1,845	1,937	1,937
Number of Work Orders (Preventive Maintenance) per FTE	147	162	162

Effectiveness Measures:

Percentage of Work Orders Completed (Demand and Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	96%	96%	96%
Number of Favorable Audits by Outside Agencies	2 out of 2	2 out of 2	2 out of 2

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,332,674	\$1,498,455	\$1,546,018	\$1,187,623
Travel and Remunerations	11,656	9,501	5,430	9,501
Operational Costs	2,147,762	2,512,426	2,528,093	2,851,762
Supplies and Materials	165,900	169,184	232,635	191,873
Capital Expenditures	16,599	124,114	73,558	0
Total	\$3,674,591	\$4,313,680	\$4,385,734	\$4,240,759

Program Justification and Analysis:

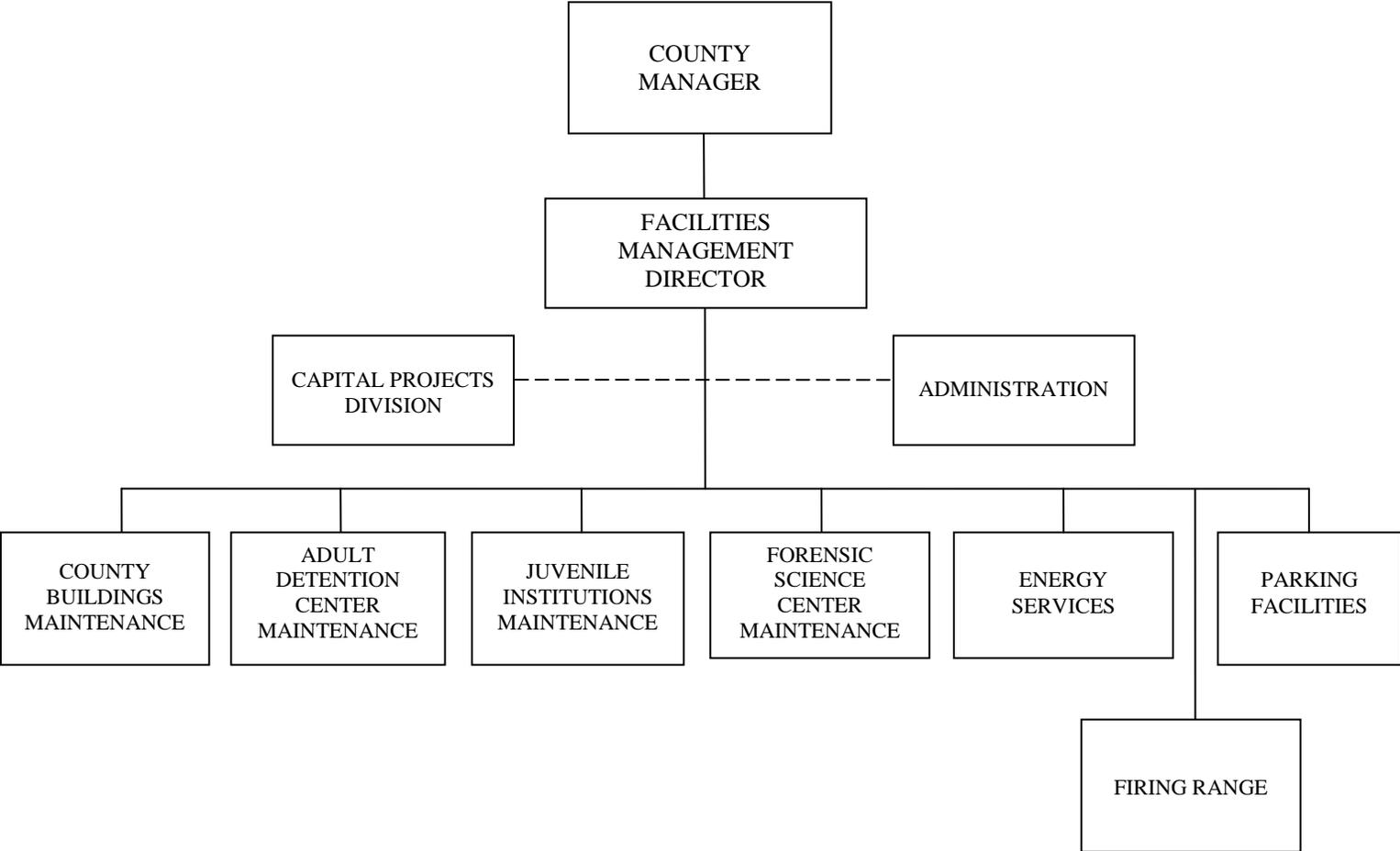
- The FY 2015-16 Adopted Budget for the County Buildings Division decreased by 3.3 percent when compared to FY 2014-15 estimates. The decrease is primarily due to a decrease in the Personnel Expenditures Appropriation, as described below.
- The Personnel Services group decreased by 23.2 percent when compared to FY 2014-15 estimates. This decrease is due to the transfer of one Division Chief – County Facilities and the Technical and Contract Compliance Manager to the Administrative Division of the Facilities Management Department. Also, the Maintenance Section Chief, Office Assistant IV, and Project Finance and Department Administrative Lead were transferred to the Bexar Heritage and Parks Department during FY 2014-15.
- The Travel and Remunerations group increased by 74.9 percent when compared to FY 2014-15 estimates. Funding is provided for staff to attend mandatory and safety training and equals previous budget levels.
- The Operational Costs group increased by 12.8 percent when compared to FY 2014-15 estimates. The increase is due to the Repairs and Maintenance - Buildings account, which has increased significantly since FY 2013-14. Funds in this account pay for repairs and maintenance cost that occurs at all county-owned facilities. As the county-owned facilities age, additional repairs and maintenance services increase.
- The Supplies and Materials group decreased by 17.5 percent when compared to FY 2014-15 estimates. The decrease is primarily due to a reduction in the office supplies account, which is based on the level of expenditures that occurred in FY 2014-15.
- There is no funding provided within the Capital Expenditures Appropriation Group in FY 2015-16.
- The FY 2015-16 Adopted Budget included one program change, as described below.
 - The program change added one Painter position (NE-06) and deleted one vacant Maintenance Mechanic I position (NE-03). The Facilities Management Department wants to implement an annual painting program for countywide buildings. The addition of a Painter is part of this program. The net cost of this program change is \$7,179.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Building Monitor	1	1	1
Carpenter	1	1	1
Division Chief – County Facilities*	1	0	0
Electrician	1	1	1
Electronic Technician II	1	1	1
Exterminator	1	1	1
Facilities Maintenance Supervisor	2	2	2
HVAC and Controls Technician	0	1	1
HVAC Technician III	1	0	0
Life & Safety Technician	1	1	1
Maintenance Helper	2	2	2
Maintenance Mechanic I	6	5	4
Maintenance Mechanic II	4	5	5
Maintenance Section Chief*	1	0	0
Office Assistant II	1	1	1
Office Assistant IV*	1	0	0
Painter	0	0	1
Plumber	1	1	1
Project Finance and Department Administrative Lead*	1	0	0
Senior HVAC Technician	0	1	1
Technical and Contract Compliance Manager*	1	0	0
<i>Total – Facilities Management – County Buildings Division</i>	28	24	24

**These positions were transferred to the Administration Division of the County Facilities Department or the Bexar Heritage and Parks Department.*

FACILITIES MANAGEMENT DEPARTMENT - ENERGY DIVISION



FACILITIES MANAGEMENT - ENERGY SERVICES

FUND: 100
ACCOUNTING UNIT: 5021

Program Description: The Energy Management Program (EMP) was created by Commissioners Court in early 2004 to reduce the County's overall energy consumption and cost. The goal of the EMP is to maximize available energy-efficient conservation technologies, while utilizing sustainable materials and approaches in design, construction and operations. The EMP also aims to ensure compliance with the Energy Conservation and Recycling Policy approved and adopted by the Bexar County Commissioners Court on October 23, 2007.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Total Electricity Consumption (kWh)	51,229,930	54,488,660	55,531,900
Total Natural Gas Consumption (CCF)	602,362	609,137	622,500
Total Water Consumption (Gallons)	183,938,814	187,735,635	191,000,280
Building Square Footage	2,382,934	2,515,008	2,515,008
Efficiency Measures:			
Consumption of Electricity (kWh) per Square Foot	21.50	21.67	22.08
Consumption of Natural Gas (CCF) per Square Foot	0.25	0.24	0.25
Consumption of Water (Gallons) per Square Foot	77.19	74.65	75.94
Effectiveness Measures:			
Percent Increase/Decrease in kWh per Square Foot	0.76%	0.78%	1.91%
Percent Increase/Decrease in CCF per Square Foot	14.5%	-4.2%	-2.2%
Percent Reduction in Gallons per Square Foot	10.9%	-3.3%	-1.7%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$127,944	\$132,651	\$124,745	\$49,156
Travel and Remunerations	2,055	1,000	300	0
Operational Costs	5,972,812	6,510,713	6,260,435	6,343,168
Supplies and Materials	1,895	3,050	1,479	0
Total	\$6,104,706	\$6,647,414	\$6,386,959	\$6,392,324

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget for the Energy Services Division decreased by less than 1 percent when compared to FY 2014-15 estimates.

- The Personnel Services group decreased by 60.6 percent when compared to FY 2014-15 estimates. This decrease is primarily due to the transfer of a part-time Office Assistant IV position to the Bexar Heritage and Parks Department in FY 2014-15 and two program changes as described below.
- The Travel and Remunerations group is not recommended for funding in FY 2015-16 due to the performance review of the Division as described below.
- The Operational Costs group increased by 1.3 percent when compared to FY 2014-15 estimates. The increase is primarily due to the Repair and Maintenance – Computer Hardware account to provide funding for maintenance fee associated with the energy management software.
- The Supplies and Materials group is not recommended for funding in FY 2015-16. Funding is not needed due to the vacancy of the Energy Manager position. The position may be filled at a later time pending the performance review.
- The FY 2015-16 Adopted Budget included two program changed for a total savings of \$67,507.
 - The first program change added one Data Tracking Specialist (NE-05) position to enter data from City Public Service electricity usage and San Antonio Water System water consumption into the County’s Energy Management Software. The cost of this program change is \$49,156, which includes salary and benefits.
 - The second program change keeps the Energy Manager Position vacant position pending the results of the performance review of this division. The savings of this program change is \$116,663.

Policy Consideration:

The cost of electricity and water continually increase countywide. In FY 2010-11, Bexar County paid a total of \$4.8 million for these services and in FY 2015-16 the County will spend a total of \$6.3 million. There are three main reasons for the increase in cost for these services. First, the increase is attributed to the rate increases implemented by City Public Service and the San Antonio Water System. Second, the cost is due to the addition of county-owned office space. Third, energy consumption is also increasing.

A request for proposals for an outside consultant to complete a thorough energy assessment for Bexar County will be released in FY 2015-16. The consultant will compare current county operations to best practices nationwide, identify opportunities for additional savings, and propose new energy policies and procedures for Bexar County. As a result, recommendations from the consultant will be considered during the FY 2016-17 budget process.

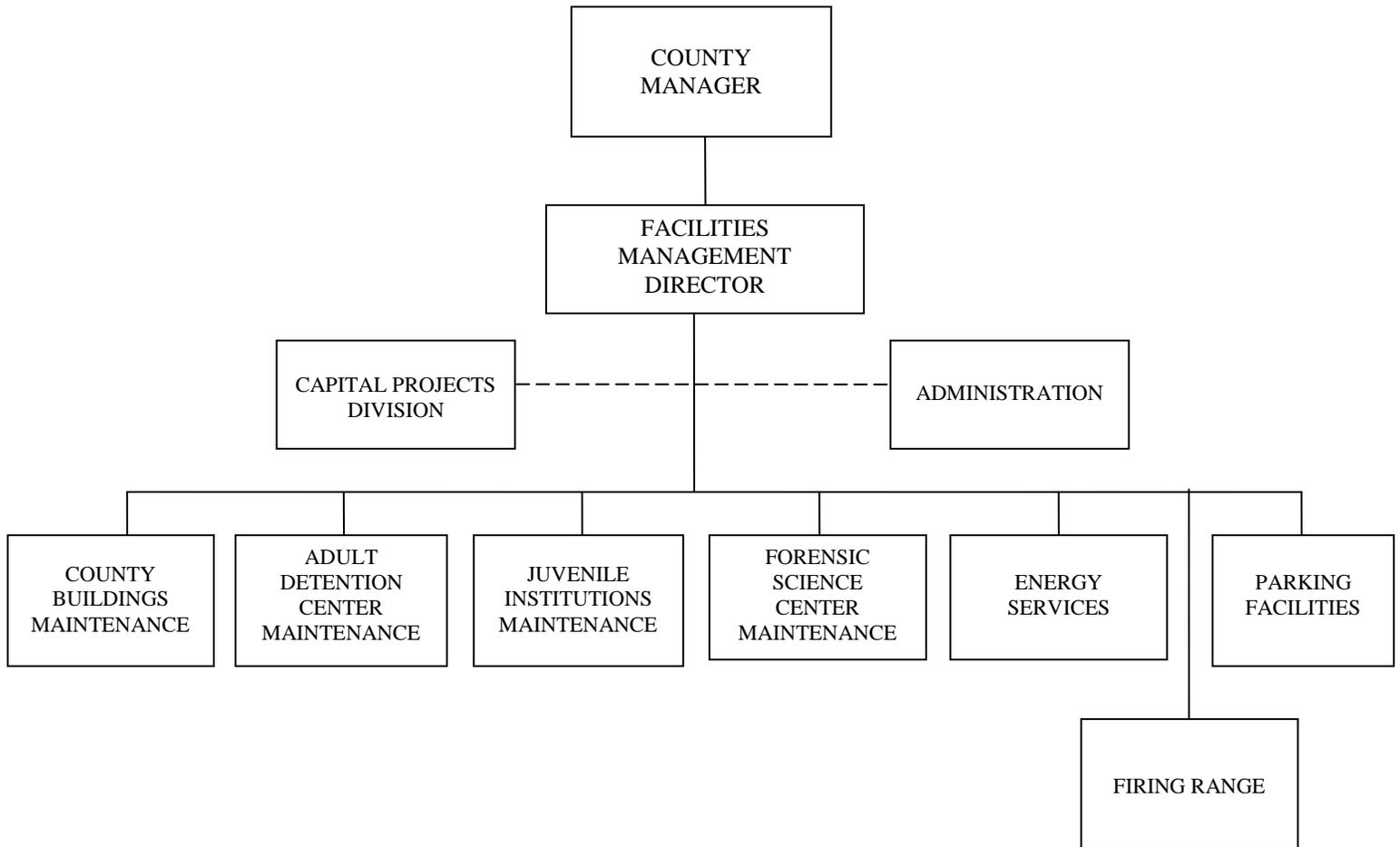
Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Data Tracking Specialist	0	0	1
Energy Manager*	1	1	1
Office Assistant IV**	.5	0	0
<i>Total – Facilities Management – Energy Services Division</i>	1.5	1	2

** The Energy Manager position is frozen for FY 2015-16.*

*** The Office Assistant IV position was transferred to the Bexar County Heritage and Parks Department during FY 2014-15.*

FACILITIES MANAGEMENT DEPARTMENT – FORENSIC SCIENCE CENTER DIVISION



FACILITIES MANAGEMENT – FORENSIC SCIENCE CENTER

FUND: 100
ACCOUNTING UNIT: 4709

Mission: The mission of the Facilities Management Department - Forensic Science Center Facility Maintenance Division is to provide the tenants of the Center (and agencies of the Criminal Justice System) with reliable, cost-effective, and professional facility services and a comfortable working environment.

Vision: The Bexar County Forensic Science Facility Maintenance Division is committed to providing quick and reliable solutions to maintain a comfortable and safe environment for all tenants and visitors who come to the facility. The Division will constantly strive to adopt new and innovative solutions that will increase the expediency of our work product, decrease costs and decrease the time necessary to accomplish our tasks. We will maintain excellent relations with the public and members of the Criminal Justice System.

Goals and Objectives:

- Promote public safety and well-being.
- Maintain Americans with Disabilities Act and Occupational Safety and Health Administration standards in the Forensic Science Center.
- Automate as many functions as possible to increase the efficiency of the office, without affecting the quality of services provided.
- Maintain a short turnaround time for all services provided by continuously keeping up with the demands of the tenants.
- Encourage enhancements to the Center’s service delivery system through continuous improvement and innovations, including utilization of technological solutions to improve operations.

Program Description: The Forensic Science Center Facility Division is responsible for scheduling and overseeing building interior and exterior maintenance; coordinating special projects related to space planning, cost reductions and analysis of supplier performance; coordinating utility shutdowns to cause the least disturbance to tenants; and adhering to compliance issues of various local, State, and Federal governing entities. Other responsibilities include: addressing the Criminal Investigation Laboratory and Medical Examiner’s Office accreditation requirements in regards to facility issues; implementing and communicating facilities policies and procedures; and monitoring compliance with procedures throughout the facility.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	----------------------	------------------------	----------------------

Work Load Indicators:

Number of Work Orders (Demand Generated)	380	448	500
Number of Work Orders (Preventive Maintenance)	200	200	200
Building Square Footage Maintained	49,200	49,200	49,200

Efficiency Indicators:

Average Number of Days to Complete Demand and Generated Work Orders	10	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	10	5	3

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Maintenance Cost per Square Foot without utilities	\$4.82	\$5.83	\$6.00
Effectiveness Indicators:			
Percentage of Work Orders Completed (Demand and Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	100%	100%	100%
Number of Favorable Audits by Outside Agencies	1 out 1	1 out 1	1 out 1
Percentage of Cost Increase/Decrease to Maintain Square Footage	-12%	14.6%	1\$

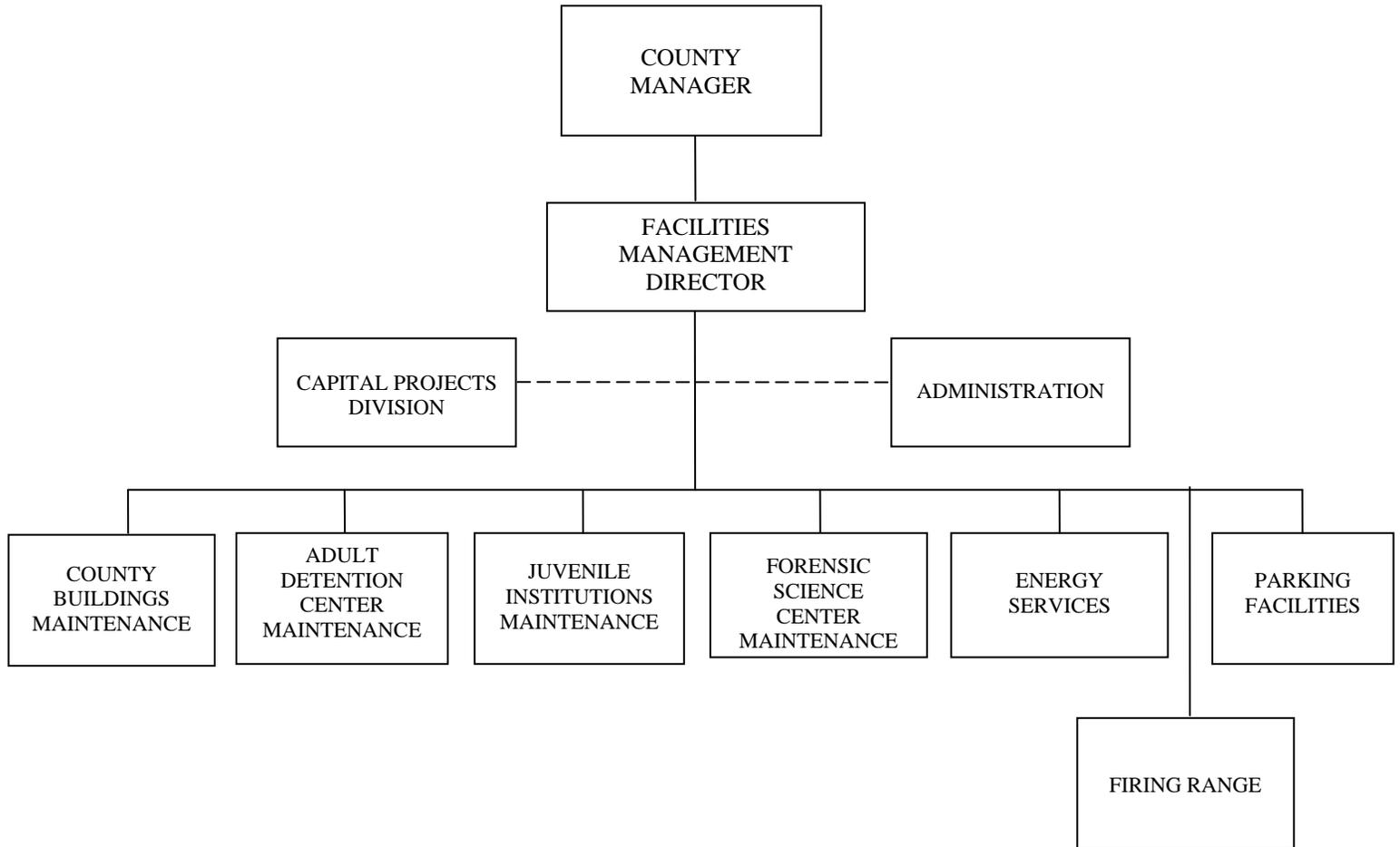
Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Costs	\$439,889	\$500,130	\$468,933	\$498,883
Supplies and Materials	4,741	9,627	7,506	9,627
<i>Total</i>	<i>\$444,630</i>	<i>\$509,757</i>	<i>\$476,439</i>	<i>\$508,510</i>

Program Justification & Analysis:

- The FY 2015-16 Adopted Budget increased by 6.7 percent when compared to FY 2014-15 estimates group as described below.
- The Operational Costs group increased by 6.4 percent when compared to FY 2014-15 estimates. This increase is due to funding fees, licenses, and permits as requested by the Division.
- The Supplies and Materials group increased by 28.2 percent when compared to FY 2014-15 estimates. Funding is provided for uniforms and vehicle fuel and oil, which was previously expensed in the County Buildings General Fund Budget.

FACILITIES MANAGEMENT DEPARTMENT – JUVENILE INSTITUTIONS DIVISION



FACILITIES MANAGEMENT – JUVENILE INSTITUTIONS

FUND: 100
ACCOUNTING UNIT: 5026

Program Description: The Facilities Maintenance Department – Juvenile Institutions Division is responsible for the operation, maintenance, and repair of the Juvenile Detention and Administration facilities located at the Bexar County Juvenile Detention Center – Mission Road, Cyndi Taylor Krier Juvenile Correctional Treatment Facility, the Frank Tejada Juvenile Justice Center, the Juvenile Probation Building, the Fire Arms Training Center and Training Academy located on Farm Road.

Responsibilities for the Juvenile Maintenance Division include maintenance, pest control services, repair and minor remodeling of the facilities. Preventive, corrective, diagnostic, and demand maintenance programs are regularly performed on all equipment, machinery and systems, (including heating, ventilation, air conditioning, mechanical, electrical, plumbing, life safety and critical electronic equipment) to support the safe and efficient operation of the facilities. This division also manages the following contracts for proper compliance: janitorial services, elevator maintenance, waste disposal, recycling program, food services, un-interruptible power supply services, pest control services, and water treatment. The Juvenile facilities operate 24 hours per day; seven days a week and the administrative related buildings operate ten hours a day, five days a week.

In addition to maintaining compliance with applicable codes and regulations, this section is also responsible for maintaining compliance at both complexes with the Texas Juvenile Justice Department (TJJD) and passing both, annual and unscheduled TJJD inspections as it relates to the physical plant.

Economic effectiveness, efficient services and the application of sound engineering practices to ensure the reliability and effectiveness of all our equipment and utility systems are part of our Facilities Maintenance Division Goals.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Work Orders (Demand Generated)	17,275	17,942	17,950
Number of Work Orders (Preventive Maintenance)	13,607	13,607	13,607
Building Square Footage Maintained	422,386	422,386	422,386
Efficiency Measures:			
Maintenance Cost per Square Foot	\$3.99	\$4.19	\$4.30
Number of Work Orders (Demand Generated) per FTE	823	854	854
Number of Work Orders (Preventive Maintenance) per FTE	647	647	647

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Effectiveness Measures:

Percentage of Work Orders Completed (Demand Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	100%	100%	100%
Number of Favorable Audits by Outside Agencies	1 out of 1	1 out of 1	1 out of 1
Percentage of cost increase/decrease to maintain square footage	-0.3%	-0.7%	2.3%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$973,839	\$1,037,998	\$1,003,683	\$1,009,425
Travel and Remunerations	205	1,000	500	1,000
Operational Costs	623,580	622,859	659,623	670,726
Supplies and Materials	87,198	106,314	135,813	106,964
Total	\$1,684,822	\$1,768,171	\$1,799,619	\$1,788,115

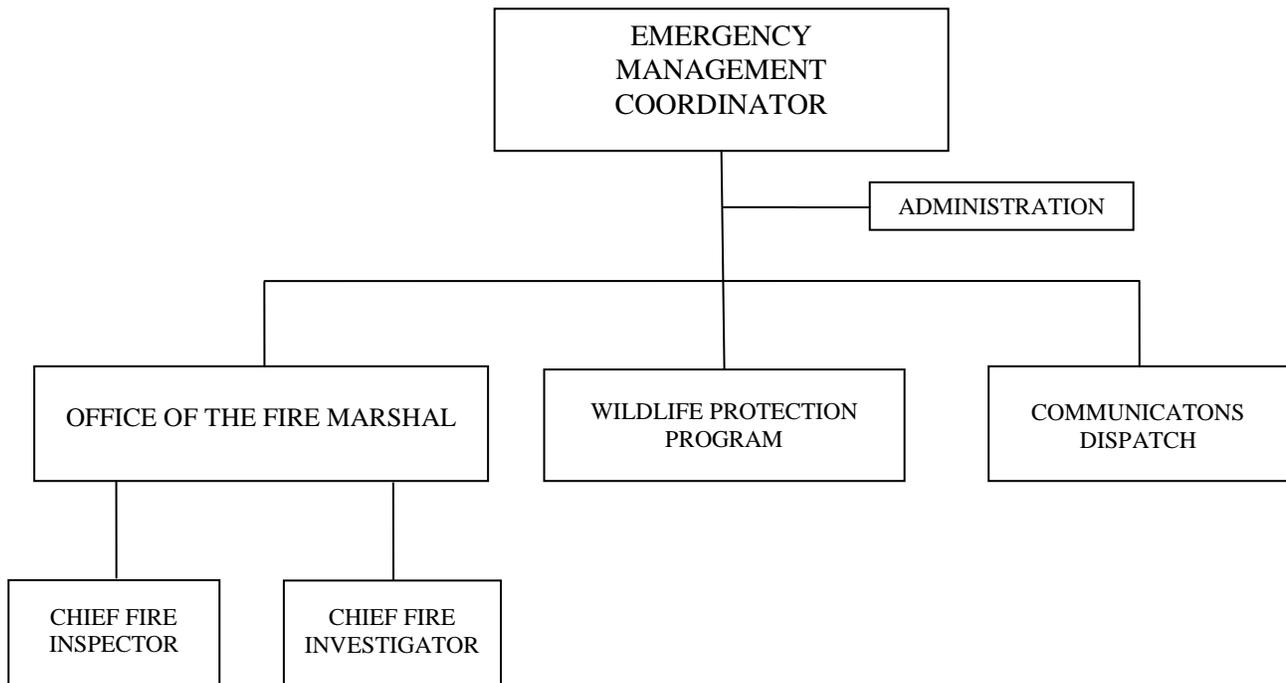
Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget for the Juvenile Institutions Division decreases by less than 1 percent when compared to FY 2014-15 estimates. The decrease is due to a decrease in the Supplies and Materials Appropriation as described below.
- The Personnel Services group increases by less than 1 percent when compared to FY 2014-15 estimates. The increase is attributed to the selection of health insurance plans by newly hired employees.
- The Travel and Remunerations group increases significantly when compared to FY 2014-15 estimates. Funding is provided for emergency services training and backflow water training for staff in order to learn the latest technologies and techniques regarding safety, repairs, and maintenance of buildings.
- The Operational Costs group increases by 1.7 percent when compared to FY 2014-15 estimates. The increase is due an increase in the equipment rental account, which will allow staff to rent man lifts to conduct repairs.
- The Supplies and Materials group decreases by 21.2 percent when compared to FY 2014-15 estimates. The decrease is due to a decrease in the books and periodical account as requested by the Division.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Electronic Technician II	3	3	3
Facilities Maintenance Supervisor	2	2	2
HVAC Technician	2	2	2
Life & Safety Technician	1	1	1
Maintenance Mechanic I	10	10	10
Maintenance Mechanic II	2	2	2
Plumber	1	1	1
<i>Total – Facilities Management – Juvenile Institutions</i>	21	21	21

FIRE MARSHAL'S OFFICE



FIRE MARSHAL'S OFFICE

FUND: 100
ACCOUNTING UNIT: 5070

Mission: The mission of the Bexar County Fire Marshal (BCFM) is to develop, foster, and promote methods of protecting the lives and property of the citizens of Bexar County from fires, both natural and man-made hazards, and other significant events through direct coordination and action with other public safety, private, and business communities. BCFM coordinates with federal, state, and other local governmental agencies with a focus on reducing the vulnerability to all natural and man-made hazards by minimizing damage and assisting in the recovery for any type of incident that may occur.

Vision: The BCFM acts in accordance with the highest standards of professionalism, efficiency, integrity and accountability in order to support the mission and goals of Bexar County. We affirm that the responsibility for providing safety from fire and related hazards must be a cooperative effort, and we approach our activities in a genuine partnership with fire service, local governments, other Bexar County departments, regulated fire service industries and the public which we serve. We assure the public and regulated communities that we are service-oriented and always strive to fulfill the needs of our customers in a fair and sensible manner. We provide equal opportunity for all employees and quality services which are accessible to all.

Goals and Objectives:

- To ensure safety in commercial and public buildings by conducting annual inspections to identify and reduce fire hazards.
- To reduce the incidence of fire loss of life through public fire safety education.
- To address concerns of County residents by investigating and addressing complaints related to fire and life safety issues.
- To determine the origin and cause of fires.
- To assist in the prosecution of individuals when warranted.
- To monitor and provide technical and professional assistance to the volunteer fire departments under contract with Bexar County.
- To provide emergency response dispatching and communication support to volunteer fire departments.

Program Description: The Bexar County Fire Marshal's Office (BCFM) performs the following functions:

- Public Fire Prevention and Education
- Public Fire Safety Inspections
- Investigation of Fire Safety Complaints
- Explosive and Blast Permitting
- Fire and Building Code Compliance
- Building Plans Review and Permitting
- Fire Origin and Cause Determination
- Fire/Arson Investigation
- Volunteer Fire Department Contract Administration
- Coordinate all County Volunteer Department Activities
- Oversee emergency communication dispatching for the Volunteer Fire Departments

- Coordinate and facilitate mutual aid agreements with emergency services districts, volunteer fire departments, municipalities, and the military.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Number of Annual Fire Inspections	1,573	1,162	2,706
Number of Cases Filed with the D.A. Office for Prosecution	16	25	18
Number of Emergency Service Requests Received at Dispatch	27,057	30,606	31,000
Efficiency Indicators:			
Number of Inspections per Fire Inspector*	393	550	676
Number of Investigations per Investigator	42	17	22
Number of Dispatcher Calls per Dispatcher	6,764	7,515	7,515
Effectiveness Indicators:			
Percentage of citizen complaints closed within 24 hours	90%	90%	100%
Average Number of emergency calls dispatched per month	2,255	2,504	2,482

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$805,425	\$998,105	\$950,122	\$952,591
Travel and Remunerations	8,941	22,728	22,728	19,385
Operational Costs	176,610	187,006	196,751	195,831
Supplies and Materials	52,356	79,627	69,625	83,300
Capital Expenditures	1,658	2,519	431	1,500
Total	\$1,044,990	\$1,289,985	\$1,239,657	\$1,252,607

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget increased by 1.0 percent when compared to FY 2014-15 estimates. The increase is primarily due to an increase in the Capital Appropriation group and three program changes, as described below.
- The Personnel Services group remained relatively flat when compared to FY 2014-15 estimates. Full funding has been provided for all authorized positions.

- The Travel and Remunerations group decreased by 14.7 percent when compared to FY 2014-15 estimates. The FY 2015-16 Adopted Budget funds additional travel and training for updating and/or maintaining certifications and licenses for staff.
- The Operational Costs group decreased by less than 1 percent when compared to FY 2014-15 estimates. The decrease is due a one-time expense to repair a digital video recorder and video equipment in FY 2014-15.
- The Supplies and Materials group increased by 19.6 percent when compared to FY 2014-15 estimates. The increase is due to funding books and periodicals related to the International Association of Arson Investigators and the North American Police Work Dog Association.
- The Capital Expenditures group allocated a total of \$1,500 for vehicle attachments for two replacement vehicles.
- The FY 2015-16 Adopted Budget included three program changes in the amount of \$81,694.
 - The first program change added two Public Safety Dispatchers I (NE-05) positions. These positions are needed for coverage of two dispatch consoles. Currently, only one console is staffed 24-hours a day. The addition of these Dispatchers will allow two dispatch consoles to be staffed 24-hours a day and decrease the overtime hours accrued by staff. The Fire Marshal's Public Safety Dispatchers are paid 25 percent from the Fire Code Fund and 75 percent from the Fire Marshal's General Fund Budget. The cost of this program change is \$77,386 to the General Fund, which includes salaries and benefits.
 - The second program change reclassified one Office Supervisor (NE-08) to an Administrative Assistant (E-04). This position handles the workload for both the Fire Marshal and the Emergency Management Office. Additionally, the previous Fire Marshal performed routine administrative tasks. These tasks are now performed by the Office Supervisor. The funding for this position is 45 percent from the Fire Marshal's Office General Fund, 45 percent from the Emergency Management Office, and 10 percent from the Fire Code Fund. The cost of this program change is \$1,078 to the General Fund, which includes salary and benefits.
 - The third program change reclassified one Public Safety Communications Supervisor from an E-04 to an E-05. This program change is necessary to alleviate salary compression issues resulting from the reclassifications of Public Safety Operators and Public Safety Dispatches in FY 2014-15. The funding for this position is 25 percent from the General Fund and 75 percent from the Fire Code Fund. The cost of this program change is \$3,230 to the General Fund, which includes salary and benefits.

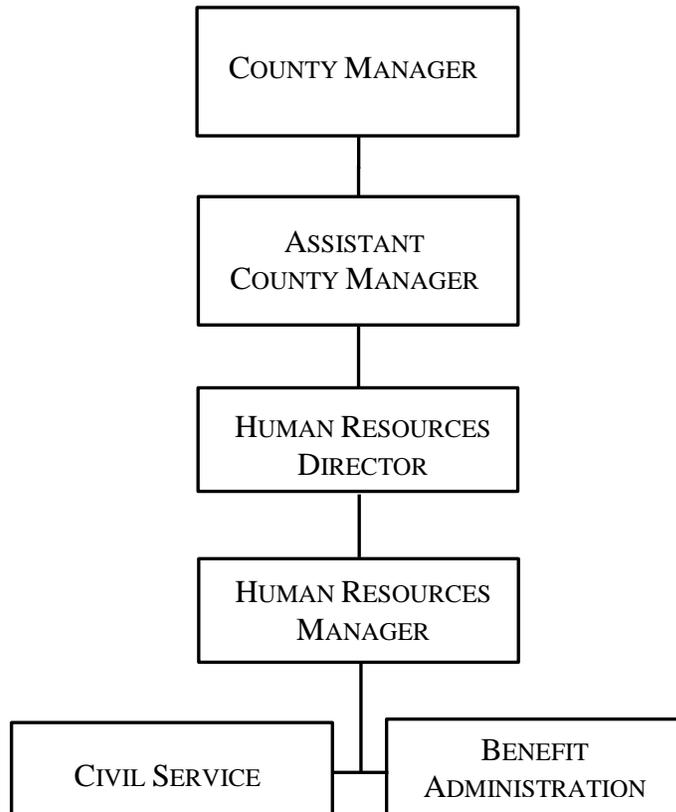
Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administrative Assistant	0	0	1
Chief Fire Investigator	1	1	1
Deputy Fire Marshal	10	10	10
Fire Marshal	1	1	1
Office Assistant I	1	1	1
Office Supervisor	1	1	0
Public Safety Communication Supervisor	0	1	1
Public Safety Dispatcher I	5.5	6	8
Public Safety Dispatcher II	1	0	0
<i>Total – Fire Marshal’s Office</i>	<i>20.5</i>	<i>21</i>	<i>23</i>

Authorized Position Funding Allocation:

- (1) Administrative Assistant funded 45 percent Fire Marshal Office, 45 percent Emergency Management, and 10 percent Fire Code Fund
- (1) Chief Fire Investigator funded 87 percent Fire Marshal Office and 13 percent Fire Code Fund
- (5) Deputy Fire Marshal funded 87 percent Fire Marshal Office and 13 percent Fire Code Fund
- (5) Deputy Fire Marshal funded 50 percent Fire Marshal Office and 50 percent Fire Code Fund
- (1) Fire Marshal funded 37.5 percent Fire Marshal Office, 37.5 percent Emergency Management, and 25 percent Fire Code Fund
- (1) Office Assistant I funded 100 percent from Fire Marshal Office
- (8) Public Safety Dispatcher I funded 75 percent Fire Marshal and 25 percent Fire Code Fund
- (1) Public Safety Communications Supervisor funded 75 percent Fire Marshal and 25 percent Fire Code Fund

HUMAN RESOURCES



HUMAN RESOURCES

FUND: 100
ACCOUNTING UNIT: 4907

Mission: Serving Bexar County, adding value, delivering results.

Vision: Our customers will see Human Resources (HR) as valued partners in making Bexar County the government of choice. We will be leaders in providing human capital services.

Goals and Objectives:

- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions and accountability.
- Strengthen Bexar County’s financial position.
- Continuously improve business practices.
- Attract, develop, motivate and retain a productive and diversified workforce.
- Strengthen Bexar County’s Civil Service processes to ensure quick and equitable resolution to employee grievances.
- Accomplish goals in the most cost-effective manner for Bexar citizens.

Program Description:

The Human Resources Division is responsible for the development and administration of County personnel policies and procedures to assure compliance with the federal and state laws and County regulations. The HR division: 1) oversees Employee Relations activities; 2) administers Bexar County employee health insurance, including the Employee Wellness Clinic, Family and Medical Leave Act, sick leave pool, and County-wide training; and 3) oversees the recruitment, examination, and certification process for employment candidates and administers the County’s Civil Service Program, including providing direct support to the Bexar County Civil Service Commission and the Sheriff’s Civil Service Commission.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	----------------------	------------------------	----------------------

Workload/Output Measures:

Training events provided	69	79	84
Number of applications reviewed	43,254	53,716	55,327
Number of clinic pre-employment physicals	601	688	709

Efficiency Measures:

Number of new hires processed per FTE	205	196	202
Number of applications reviewed per FTE	14,418	17,905	18,800

Effectiveness Measures:

Percentage of increase/decrease of employee clinic visits	1%	-0.50%	1%
Percentage of attendees for training	75%	83%	85%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$833,660	\$947,308	\$945,307	\$943,482
Travel and Remunerations	3,363	10,000	7,000	10,000
Operational Costs	52,104	86,611	61,591	110,804
Supplies and Materials	47,008	47,000	30,781	44,900
<i>Total</i>	<i>\$936,135</i>	<i>\$1,090,919</i>	<i>\$1,044,679</i>	<i>\$1,109,186</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 6.1 percent when compared to FY 2014-15 estimates primarily due to an increase in the Operational Costs Appropriation group as described below.
- The Personnel Services group decreased by less than 1 percent when compared to FY 2014-15 estimates. The decrease is due to the lower cost of health plans selected by employees during FY 2014-15.
- The Travel and Remunerations group increased by 42.8 percent when compared to FY 2014-15 estimates. Funding is provided for staff to attend the Texas County & District Retirement System conference, a Benefits conference, and an American with Disabilities Act Conference. These conferences will keep staff up to date with changes related to retirement, the Affordable Care Act, and the Americans with Disabilities Act.
- The Operational Costs group increased by 79.9 percent when compared to FY 2014-15 estimates. Additional funding is provided for the electronic conversion of Employment Eligibility Verification Form I-9 as required by the Department of Homeland Security for newly hired employees.
- The Supplies and Materials group increased by 45.9 percent when compared to FY 2014-15 estimates. The increase is due to providing full funding for office supplies that was not spent during FY 2014-15.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

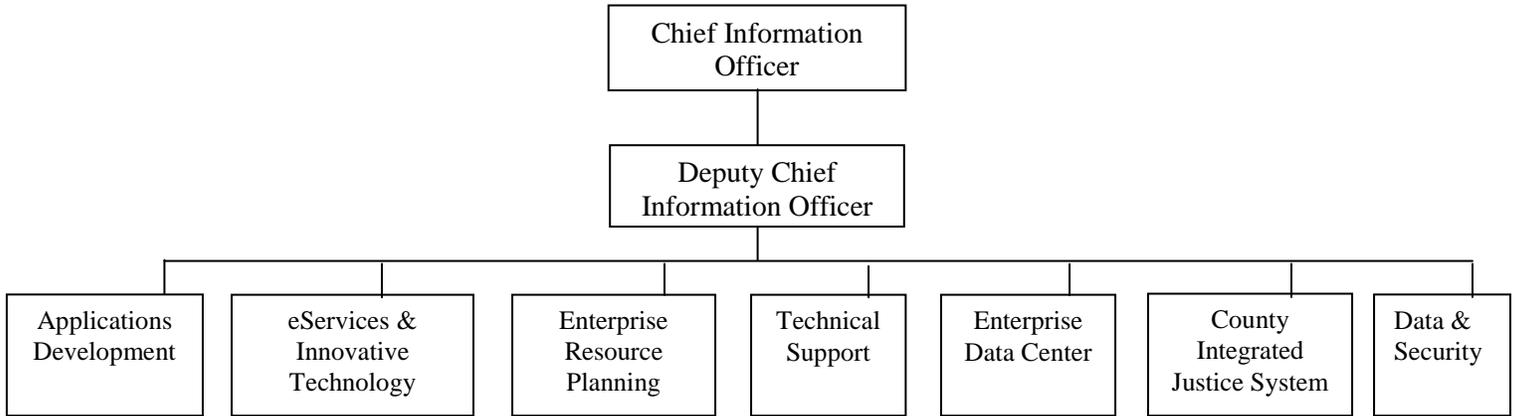
	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Analyst – Human Resources	3	3	3
Assistant County Manager*	0.25	0.25	0.25
Human Resources Director	1	1	1
Human Resources Manager	1	1	1
Human Resources Technician I	3	3	3
Human Resources Technician II**	0.5	0.5	0.5
Office Assistant II***	0	1	1
Senior Analyst – Human Resources	3	3	3
Total – Human Resources	11.75	12.75	12.75

**The Assistant County Manager position is paid 25 percent from this budget.*

***Fifty percent of the Human Resource Technician II position is funded in Human Resources Department and 50 percent in the Self-Insured – Health and Life Fund.*

****One Office Assistant II was added during FY 2014-15.*

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY

FUND: 100
ACCOUNTING UNIT: 4800, 4802, 4905 &
9907

Mission: An efficient County government supported by an integrated information environment created through strong departmental partnerships and provided by a highly trained and diverse workforce deploying effective technologies.

Vision: To support the mission of Bexar County with high quality, innovative, and cost effective information and communication technology solutions.

Goals and Objectives:

Goal 1: Customer Relations: To earn the trust and confidence of customers.

Objectives:

- Establish levels of service that can be supported.
- Deliver what is promised.
- Be accountable for actions.
- Establish customer driven standards and keep customers informed.
- Involve customers in the prioritization and implementation processes.
- Evaluate performance against customer expectations.

Goal 2: Information Management: To treat information as a critical asset, collecting information once and using it many times.

Objectives:

- Expand existing capabilities to make information easily accessible by County employees and citizens.
- Facilitate electronic workflow and electronic data management.
- Leverage current and future technologies to manage and deliver information.

Goal 3: Technology Infrastructure: To have a robust, integrated, and sustainable infrastructure which is protected and restricts access where appropriate.

Objectives:

- Provide County employees with a technology infrastructure that is capable of transmitting and storing voice, data, and video on demand, protected as necessary.
- Sustain the longevity of our infrastructure by thoroughly researching and documenting analysis, development, implementation and assessment efforts.
- Maximize systems reliability and information availability.

Goal 4: Systems Interoperability: To strive to ensure systems and applications meet multiple needs and serve multiple customers.

Objectives:

- Ensure customer system requests optimize solutions to maximize customer base.
- Identify additional opportunities for systems integration when developing business case analysis for new systems and capabilities.

Goal 5: Business Application Investment Decisions: To make sound application investment recommendations in cooperation with our partners.

Objectives:

- Ensure information technology solutions undergo thorough cost and impact analysis prior to expending fiscal resources.
- Institute and use a Countywide process to facilitate application investment decisions.
- Advocate innovation and leading-edge technology when cost effective.
- Benchmark with best practices.

Goal 6: Legacy Mainframe Systems: To maintain legacy mainframe systems as long as they remain a cost-effective solution.

Objectives:

- Continuously examine the cost effectiveness of operating the legacy systems.
- Exploit commercial off-the-shelf applications where prudent.

Goal 7: Our People: Our people are valued; we will treat them with respect and maintain a professional environment in which to work.

Objectives:

- Keep people informed.
- Establish priorities and set realistic goals.
- Promote professional growth.
- Enhance training opportunities.
- Maintain a positive working environment.

Goal 8: Security And Privacy: To ensure the security and privacy of our information resources.

Objectives:

- Protect data from unauthorized access and misuse.
- Protect the physical integrity of the network .
- Implement procedures for properly storing and maintaining copyrighted software.

Goal 9: Training And Support Services: To provide County employees with effective technology training and support services.

Objectives:

- Coordinate the introduction of new technologies including installation, documentation, user training and help desk preparation.
- Provide life-cycle support for all County standard products.

Program Description: Bexar County Information Technology (BCIT) is responsible for the development, implementation, and maintenance of technology and communication systems for the County. BCIT utilizes its resources and technological expertise to develop and operate efficient and secure communications and computer systems throughout the County. This includes coordinating County technology improvement plans that use new or more effective computer systems, as well as

evaluating the needs of individual Offices and Departments and matching them with the optimum available communications, hardware or software systems. In this manner, BCIT assists Offices and Departments in improving their processes and better utilizing their resources. To facilitate this effort, the Department continually researches new technical developments to determine their usefulness to the County.

Policy Consideration: The County’s last independent outside look at our Information and Technology function (BCIT) was performed in 1998. BCIT has been tasked to begin a new review and develop a 5-year Strategic Plan, to be performed by IBM. This study will examine the physical safety of our IT infrastructure, the County’s potential migration of software and hardware services to the “Cloud”, IT policies, procedures, and management practices, as well as recommend resource and staffing allocations. The findings and recommendations of this study are to be presented to the County by January 2016.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Work Load Indicators:

Applications Development

Legacy Software Defects (Fixes)	1,151	1,284	1,266
---------------------------------	-------	-------	-------

Enterprise Data Center

Number of Processed Mainframe Jobs	218,010	213,076	241,260
------------------------------------	---------	---------	---------

E-Services/ Geographical Information Systems

Number of GIS Service Visits	138,681	215,000	200,000
------------------------------	---------	---------	---------

Technical Support

Number of Help Call Tickets	4,469	5,148	6,000
-----------------------------	-------	-------	-------

Efficiency Indicators:

Applications Development

Legacy Software Defects (Fixes) completed	1,151	1,335	1,266
---	-------	-------	-------

Enterprise Data Center

Number of 24/7 Support Calls Taken per FTE	1117	1,287	956
--	------	-------	-----

E-Services/ Geographical Information Systems

Average Number of Inquires per Visit	12,628	20,000	20,000
--------------------------------------	--------	--------	--------

Technical Support

Number of Voice/Data Service Calls Closed per FTE	595	542	654
---	-----	-----	-----

Effectiveness Indicators:

Applications Development

Percent of Legacy Software Defects (fixes completed)	100%	95%	100%
--	------	-----	------

Enterprise Data Center

Percentage of Security calls closed	100%	100%	100%
-------------------------------------	------	------	------

E-Services/ Geographical Information Systems

Percentage of GIS System Availability	99%	99%	99%
<i>Technical Support</i>			
Percentage of Calls Resolved by Help Desk Staff	97%	97%	98%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$7,945,998	\$8,566,668	\$8,770,106	\$8,916,983
Travel and Remunerations	70,693	132,317	67,193	132,317
Operational Costs	1,055,478	6,299,357	7,323,528	7,353,337
Supplies and Materials	398,797	538,800	405,833	441,900
Capital Expenditures	0	44,500	44,500	95,700
<i>Total</i>	\$9,470,966	\$15,581,642	\$16,611,160	\$16,940,237

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 2.0 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 1.7 percent when compared to FY 2014-15 estimates. The increase is due to savings from employee turnover that occurred in FY 2014-15.
- The Travel and Remunerations group increased significantly when compared to FY 2014-15 estimates due to funding Travel and Training at previous budget levels. Funding is provided for training staff on new technologies and projects.
- The Operational Costs group increased by less than 1 percent when compared to FY 2014-15 estimates. The increase is due to funding for new Maintenance Contracts such as the Microsoft Enterprise Agreements for desktop and server licenses, software upgrade to the County’s Jail Population System, and SQL Server Licenses.
- The Supplies and Materials group increased by 8.9 percent when compared to FY 2014-15 estimates. Additional funding is provided for computer supplies and various other supplies as these items will be needed in FY 2015-16.
- The Capital Expenditures group increased significantly when compared to FY 2014-15 estimates. Funding is provided for capital projects including the Bexar County Credit Card & Tokenization Project, Infor – Supply Order Management, Image Now Licenses, and Double Height Courtroom Closed Captioning.

- The FY 2015-16 Adopted Budget included three program changes for a total savings of \$18,342 as described below:
 - The first program change added one Asset Control Analyst to the Enterprise Data Center for a total cost of \$41,040 including salary and benefits. This position manages the inventory for all Bexar County technology. This position also assists with managing software licenses to prevent cost increases and maintains the replacement schedule for all servers and hardware.
 - The second program change transferred one Analyst Programmer II from the Justice of the Peace Technology Fund to the General Fund for a cost of \$94,169, which includes salary and benefits. This position continues to assist the Justice of Peace courts while supporting the Application Development section within the Information Technology Department.
 - The third program change deleted one Deputy Chief Information Officer for a savings of \$153,551, which includes salary and benefits. Due to the restructure and reorganization of the Information Technology Department this position was deleted.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administration			
Chief Information Officer	1	1	1
Deputy Chief Information Officer	1	1	0
Director of Technology Innovations*	0	1	1
<i>Total - Administration</i>	2	3	2
Application Development			
Applications Development Manager	1	1	1
Analyst Programmer I	8	8	6
Analyst Programmer II	14	14	13
Database Analyst	0	0	1
Data Security Analyst	1	1	0
Senior Technology Business Analyst	1	1	1
Technology Business Analyst	2	2	2
Web/Print Graphics Designer	1	1	0
<i>Total - Application Development</i>	28	28	24
CJIS			
Analyst Programmer II	0	2	2
Application Development Coordinator	0	2	2
Application Development Program Aid	0	1	1
Database Administrator	0	1	1

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
Project Manager	0	1	1
Network Security Administrator	1	1	1
Senior Software Engineer	1	1	1
Senior Technical Training & Support Specialist	1	1	1
Software Engineer	2	2	2
Technical Support Specialist III	1	1	1
<i>Total - CJIS</i>	6	13	13
Database and Security			
Analyst Programmer II	0	0	2
Database Analyst	0	0	1.5
Database Coordinator	0	0	1
Data Security Analyst	0	0	1
Database & Security Manager	0	0	1
<i>Total - Database and Security</i>	0	0	6.5
Enterprise Data Center			
Applications Development Coordinator	1	1	1
Asset Control Analyst	1	1	2
Computer Operator	3	3	3
Data Control Clerk	1	1	1
Data Control Supervisor	1	1	1
Database Analyst	2.5	2.5	0
Database Administrator	1	1	0
Database Coordinator	1	1	0
Enterprise Data Center Manager	1	1	1
Executive Assistant	0	0	1
Lead Computer Operator	3	3	3
Mail Courier	3	2	2
Mail Courier II	2	2	2
Mailroom Supervisor	1	1	1
Media Librarian	1	1	1
Office/Contracts Supervisor	1	1	1
Operations Shift Supervisor	3	3	3
Production Control Analyst	1	1	1
Systems Programmer**	3	3	3
Systems Programming Administrator**	1	1	1
<i>Total - Enterprise Data Center</i>	31.5	30.5	28

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

E-Services/Geographical Information Systems

E-Government Developer	2	2	0
GIS Database Systems Coordinator	1	1	0
GIS Manager	1	1	0
GIS Senior Analyst	1	1	0
Senior Technical Training & Support Spec	1	1	0
Technology Training & Support Specialist	2	2	0
Webmaster	1	1	0
<i>Total - E-Services/Geographical Information Systems</i>	9	9	0

Enterprise Resource Planning

ABAP Programmer	1	1	1
BASIS Administrator	1	1	1
CHRIS Support Specialist	3	3	3
IT Financial Systems Manager	1	1	1
<i>Total - Enterprise Resource Planning</i>	6	6	6

E-Services & Innovative Technology

Analyst Programmer I	0	0	2
E-Government Developer	0	0	2
GIS Database Systems Coordinator	0	0	1
GIS Manager	0	0	1
GIS Senior Analyst	0	0	1
Senior Technical Training & Support Spec	0	0	1
Technology Training & Support Specialist	0	0	2
Web/Print Graphics Designer	0	0	1
Webmaster	0	0	1
<i>Total - E-Services & Innovative Technology</i>	0	0	12

Technical Support

Communications Coordinator	1	1	1
Communications Supervisor	1	1	1
Communications Technician	3	3	3
Court Technology Support Specialist	3	3	3
Executive Assistant	1	1	0
Lead Communications Specialist	1	1	1
Lead Communications Technician	1	1	1
Network Architect I	4	4	4
Network Architect III	1	1	1
Technical Support Coordinator	1	1	1

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget

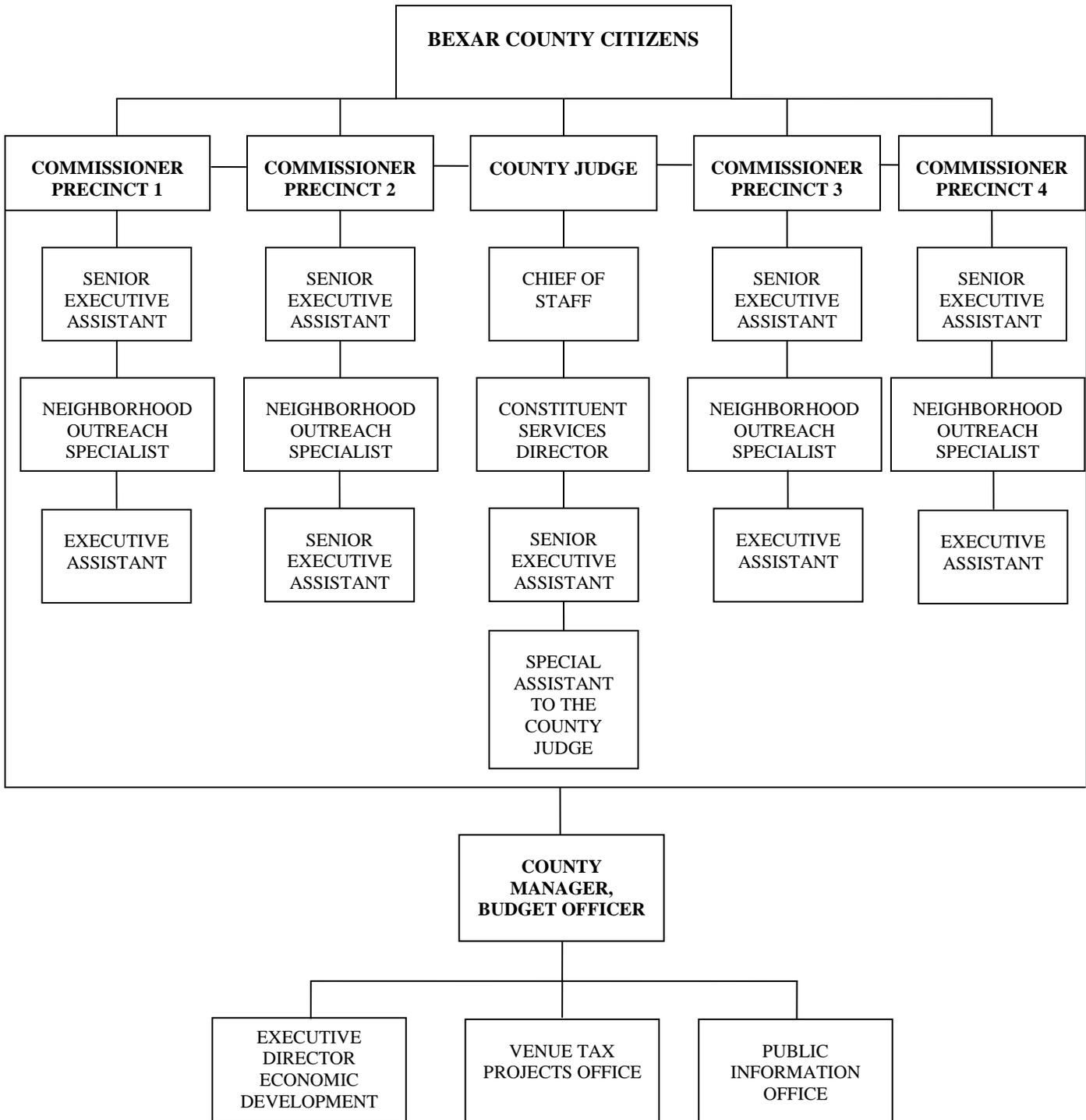
Technical Support Manager	1	1	1
Technical Support Specialist II	2	2	2
Technical Support Specialist III	6	6	6
Technical Support Specialist IV	1	1	1
Video Conferencing Systems Mgr	1	1	1
<i>Total - Technical Support</i>	28	28	27

BCIT - TOTAL 110.5 117.5 118.5

**Out of Cycle Adjustments: Addition of 1 Director of Technology Innovations in April of 2015*

***Frozen during FY 2014-15: (2) Systems Programmers and (1) Systems Programmer Administrator*

JUDGE/COMMISSIONERS COURT



JUDGE/COMMISSIONERS COURT

FUND: 100
 ACCOUNTING UNIT:
 1000, 1010, 1011, 1012, 1013, 1014

Mission: Our mission is to improve the quality of life for the citizens of Bexar County by providing services that are appropriate, effective, and responsive in a fair and equitable manner.

Vision: Commissioners Court is committed to providing services with excellence. The people of Bexar County are our customers and we will treat them with dignity and respect. We will continuously strive to keep their trust and maintain our credibility. We will empower and support a competent, stable, motivated workforce dedicated to excellence. We will be accountable to our customers and responsive to their needs. We will protect and preserve our diverse cultural heritage. We will explore innovative ideas and services and be accessible to all.

Goals and Objectives:

- Provide quality services which are accessible to all.
- Manage the public’s resources with efficiency and integrity.
- Promote public safety and well-being.
- Encourage flexibility and accountability in all Offices and Departments.
- Create an environment that encourages continuous improvement, innovation, and communication in County operations.
- Use technological solutions to improve operations.
- Promote diversity in the workforce.
- Value every employee and treat them with respect and fairness.
- Develop a highly qualified and dedicated workforce.
- Preserve the history and heritage of Bexar County.
- Improve community relationships and communications.

Program Description: The Commissioners Court, which is composed of the County Judge and four Commissioners, is the overall managing/governing body of Bexar County. The County Judge is the presiding officer of the Bexar County Commissioners Court as well as the spokesperson and ceremonial head of the County government. The County Judge is elected Countywide for a term of four years. The Commissioners are elected from four precincts within the County for four year staggered terms. The Court is responsible for budgetary decisions, tax and revenue decisions, and all personnel decisions except for certain positions that are either elected or appointed by the judiciary or other statutory boards and commissions.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Workload Indicators:

Number of Contacts	8,290	8,300	8,342
Number of Meetings Attended	1,220	1,230	1,250
Number of Speaking Events Conducted	118	120	121

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Efficiency Indicators:

Percentage of Constituency Responded to in 14 Days	92%	93%	94%
Percentage of Special Projects Completed in 14 Days	91%	93%	94%
Number of Meetings attended per week (staff/official)	23	25	26

Effectiveness/Outcome Indicators:

Percentage of Constituency Responded to	96%	97%	97%
Special Projects Completed/Implemented	500	525	528

Appropriations:

FY 2013-14	FY 2014-15	FY 2014-15	FY 2015-16
Actual	Budget	Estimate	Budget

County Judge's Office

Personnel Services	\$370,842	\$458,391	\$441,339	\$456,356
Travel and Remunerations	\$120	\$4,200	\$2,100	\$2,600
Operational Costs	\$6,668	\$9,068	\$7,949	\$8,735
Supplies and Materials	\$1,697	\$5,808	\$3,108	\$3,104
Total	\$379,327	\$477,467	\$454,496	\$470,795

Commissioner Precinct 1

Personnel Services	\$280,375	\$359,600	\$337,344	\$337,800
Travel and Remunerations	\$2,482	\$4,000	\$2,482	\$2,500
Operational Costs	\$8,594	\$13,937	\$11,095	\$9,797
Supplies and Materials	\$3,449	\$6,577	\$3,543	\$3,519
Total	\$294,900	\$384,114	\$354,464	\$353,616

Commissioner Precinct 2

Personnel Services	\$278,472	\$278,382	\$287,928	\$290,505
Travel and Remunerations	\$0	\$500	\$0	\$500
Operational Costs	\$535	\$1,200	\$808	\$1,000
Supplies and Materials	\$1,033	\$947	\$986	\$1,007
Total	\$280,040	\$281,029	\$289,722	\$293,012

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Commissioner Precinct 3

Personnel Services	\$280,043	\$361,898	\$339,464	\$362,177
Travel and Remunerations	\$2,647	\$4,000	\$2,647	\$2,700
Operational Costs	\$2,634	\$7,473	\$2,606	\$3,083
Supplies and Materials	\$888	\$4,829	\$4,193	\$1,735
Total	\$286,212	\$378,200	\$348,910	\$369,695

Commissioner Precinct 4

Personnel Services	\$279,080	\$364,545	\$350,490	\$335,278
Travel and Remunerations	\$0	\$4,000	\$4,937	\$5,100
Operational Costs	\$1,604	\$7,262	\$3,633	\$3,600
Supplies and Materials	\$1,703	\$4,941	\$2,605	\$2,774
Total	\$282,387	\$380,748	\$361,665	\$346,752

Commissioners Court Administration

Operational Costs	\$13,660	\$13,900	\$13,814	\$13,900
Supplies and Materials	\$1,993	\$2,000	\$2,000	\$3,000
Total	\$15,653	\$15,900	\$15,814	\$16,900

Commissioners Court

Personnel Services	\$1,488,812	\$1,822,816	\$1,756,565	\$1,782,116
Travel and Remunerations	5,249	16,700	12,166	13,400
Operational Expenses	33,695	52,840	39,905	40,115
Supplies and Materials	10,763	25,102	16,435	15,139

Commissioners Court Grand Total	\$1,538,519	\$1,917,458	\$1,825,071	\$1,850,770
--	--------------------	--------------------	--------------------	--------------------

Program Justification and Analysis:

- Overall, the FY 2015-16 Judge and Commissioners Court Adopted Budget reflects a 1.4 percent increase when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 1.5 percent when compared to the FY 2014-15 estimates. This is due to savings from turnover experienced in FY 2014-15. Full funding is provided for all authorized positions in FY 2015-16.

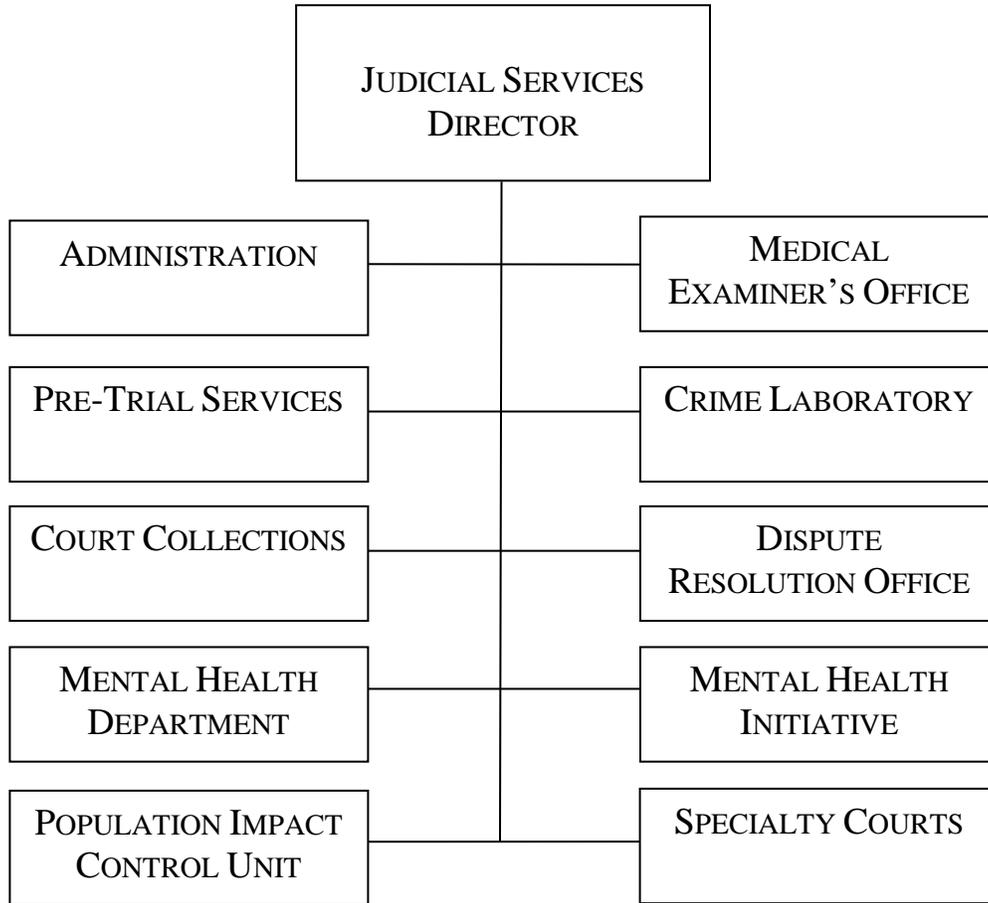
- The Travel and Remunerations group increased by 10.1 percent when compared to the FY 2014-15 estimates. Funding in this group supports Bexar County Commissioners with mandatory continuing education requirements for the Judge and County Commissioners. Funding for mileage is also provided for the Neighborhood Outreach Specialists. This increase is due to a full year of funding for the Neighborhood Outreach staff.
- The Operational Costs group remained relatively flat when compared to the FY 2014-15 estimates. Funding is provided for data processing services, printing and binding, telephone and internet, and copier rental.
- The Supplies and Materials group decreased by 7.9 percent when compared to the FY 2014-15 estimates. This is due to one-time funding provided for the startup of the Neighborhood Constitute Outreach Program in FY 2014-15.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
County Judge	1	1	1
Commissioner	4	4	4
Chief of Staff	1	1	1
Constituent Services Director*	0	1	1
Assistant to the County Judge	1	1	1
Neighborhood Outreach Specialist*	0	4	4
Executive Assistant to the Commissioner	3	3	3
Senior Executive Assistant	5	5	5
Special Assistant to the County Judge	1	1	1
Total - Judge/Commissioners Court	16	21	21

*Transferred from the Neighborhood Services and Support Department mid-year during FY 2014-15.

JUDICIAL SERVICES



JUDICIAL SERVICES

FUND: 100
ACCOUNTING UNIT: 4900, 4902, 4909

Mission: It is the mission of the Judicial Services Department to coordinate and collaborate with County stakeholders to focus on initiative aimed at improving efficiency in the criminal justice process.

Vision: To expedite the pretrial and post-trial release and supervision of eligible defendants and streamline processes in order to reduce the time to indictment and the time to disposition without compromising community safety.

Goals and Objectives:

- To provide the Judiciary with needed information and to facilitate the releases of defendants under appropriate conditions.
- To provide supervision strategies that respond appropriately to the risks and needs posed by released defendants.
- To implement and maintain viable cost recovery procedures through the collection of authorized fees.
- To provide a timely process for defendants requesting court appointed counsel in accordance with the law.
- To continue to analyze the County's indigent Defense Program, identifying improvements or alternatives and making recommendations to the Criminal District Courts, the County Courts and Commissioner's Court.
- To review the status of detained defendants on an ongoing basis to determine if there are any changes in eligibility for release options.
- To provide in-house appellate representation for all qualified indigent appellate cases.
- Conduct scientific examinations and analysis on a wide variety of specimens submitted by law enforcement and present impartial scientific findings and opinions.
- Investigate the deaths of all individuals in Bexar County who die suddenly, violently or unexpectedly to determine the cause and manner of death.
- Provide mediation, information/referral and community education as an alternative method to resolve citizen disputes.
- Specialty Courts are to be a humane and cost-effective method to prevent offenders with substance abuse and mental health problems from re-entering the criminal justice systems.

Program Description: The Judicial Services Department consists of ten divisions: Administration, Court Collections (CCS), Criminal Investigation Laboratory, Dispute Resolution Office, Medical Examiner's Office, Population Impact Control Unit (PICU), Pretrial Services Office (PTSO), Mental Health Department, Mental Health Initiative, and Specialty Courts. The Judicial Services Director provides overall direction to the departments to include general administrative support, planning, budgeting, training, and coordination of the daily operations. In addition to the supervision of the departments, the Director is responsible for coordination and collaboration with the Criminal District Courts, the County Courts at Law, Court Administration, the Community Supervision and Corrections Department (CSCD), and the Texas Department of Criminal Justice.

The Pretrial Services Office (PTSO) is comprised of the Intake Section, which is staffed twenty-four hours a day/seven days a week, located at the Central Magistration (CMAG) facility and the Adult

Detention Center (ADC). Intake Services also operates a Court Services Unit at the Courthouse. The Intake Section interviews individuals eligible for Personal Recognizance (PR) Bonds and provides the results to the Magistrate assigned to the CMAG for release decisions. The section also processes defendants requesting court appointed counsel. The supervision section provides supervision to those individuals released on PR Bond and monitors compliance with court ordered conditions on Surety and Attorney Bonds. Those conditions include Domestic Violence, Ignition Interlock Orders, Drug Testing, Drug Treatment, Special Needs Unit, Regular Reporting and Global Positioning Satellite (GPS).

The Population Impact Control Unit (PICU) reviews, researches, and troubleshoots jail population listings to identify inmates ready or eligible for release. The unit will coordinate releasing processes with the Sheriff's Office, develop and maintain tracking systems to monitor jail population and review all defendants that were not released on a daily basis to determine if their eligibility status has changed.

The Court Collections Services (CCS) division assists defendants through the post-trial process to collect fees and set up payment plans. The section aims to increase collections, reduce the number of warrants issued and the associated costs and, to decrease default rates. They also maximize the collections of court costs and fines. The program is mandated and monitored by the Texas Office of Court Administration.

Performance Indicators:

	FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Budget
<i>Pretrial Services</i>			
Workload Indicators:			
Number of Defendants Interviewed for Personal Bond	14,270	12,380	13,000
Number of Defendants Interviewed and Released on PR Bond	8,195	6,190	6,300
Number of Defendants Supervised but Released on Bond Other Than PR Bond	3,735	4,706	5,000
Efficiency Indicators:			
Total Supervision Files Closed	12,530	11,620	11,700
Number of Defendants Closed out due to adjudication	9,011	8,446	8,500
Number of Defendants with Warrants for Failure to Appear that were under Supervision of Pretrial Services Office	637	852	875
Effectiveness Indicators:			
Total Bond Fees Waived	\$298,932	\$272,056	\$272,000
Total Bond Fees Collected	\$299,470	\$246,959	\$250,000
Total Fees Collected and deposited	\$1,154,961	\$1,198,838	\$1,199,000

FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Budget
-------------------------------	--------------------------------	------------------------------

Court Collections

Workload Indicators:

Number of Defendants Interviewed for Payment Plans	13,970	14,100	14,200
Criminal District Courts	3,510	3,600	3,700
County Courts	8,420	8,500	8,600
Justice of the Peace	2,040	2,000	1,900

Efficiency Indicators:

Number of Defendants per FTE	1,554	1,600	1,700
Number of Defendants Contacted through Auto-Dialer	31,368	55,000	60,000
Revenue Collected Upfront per FTE	\$11,793	\$30,366	\$32,000

Effectiveness Indicators:

Total Court Costs and Fines Collected	\$3,752,274	\$3,800,000	\$3,900,000
Collection Rate	50%	50%	50%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$4,361,676	\$4,489,165	\$4,561,107	\$4,658,400
Travel and Remunerations	5,351	7,363	6,627	10,507
Operational Costs	591,310	707,281	744,945	736,969
Supplies and Materials	77,893	69,045	68,983	78,938

Total ***\$5,036,230*** ***\$5,272,854*** ***\$5,381,662*** ***\$5,484,814***

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 1.9 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 2.1 percent when compared to FY 2014-15 estimates. This is due to savings from turnover experienced during FY 2014-15 and program changes as described below.
- The Travel and Remunerations group increased by 58.6 percent when compared to FY 2014-15 estimates. Funding is provided for the Judicial Services Director and staff to travel to the Standards for Health Services in Jails Conference, the Annual Texas Association of Pretrial Services Conference, and to Sam Houston University for Criminal Justice Planners meetings. This travel will enable the Judicial Services Director to stay up-to-date with the latest best practices and jail division methods across the nation. In addition, funding is provided for Pre-Trial Bond Officer certifications and local mileage reimbursement.

- The Operational Costs decreased by 1.1 percent when compared to FY 2014-15 estimates. This is primarily due to the transfer of funding for the Pretrial Assessment and Improvement Project Phase III from Pre-Trial Services General Fund budget into Non-Departmental for FY 2015-16. Phase I and II of the Pretrial Assessment and Improvement Project were funding in Pre-Trial Services.
- The Supplies and Materials group increased by 14.4 percent when compared to FY 2014-15 estimates due to increases in Postage, Vehicle Fuel and Oils, and Office Supplies. This is due to estimated increases in the cost of stamps and fuel. There is also an estimated increase in the number of defendants contacted through iPlow, a collections software, which will increase the total number of letters mailed.
- The FY 2015-16 Adopted Budget included one program change for a total cost of \$47,322, as described below:
 - The first program change deleted one part-time Collections Officer (E-03) and added one Collections Supervisor (E-05) for a cost of \$47,322, which includes salary and benefits. This position will oversee the daily activities of the Collections Section and train and evaluate section staff. This position will also assist in ensuring that payment priorities, as set by each individual court, are followed on a consistent basis which currently requires manual verification.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	--------------------------------	------------------------------

Administration

Administrative Supervisor	1	1	1
Adult Drug Court/DWI Court Manager	1	1	1
Criminal Justice Research Coordinator*	0	1	1
Data Analyst Manager*	1	0	0
Judicial Services Deputy Director	1	1	1
Judicial Services Director	1	1	1
Office Assistant IV	1	1	1
Pre-Trial Programs Manager	1	1	1
Re-entry Program Manager	1	1	1
Senior Data Analyst	0	1	1
Total - Administration	8	9	9

Pre-Trial

Administrative Supervisor	1	1	1
Collections Officer	2	2	2
Lead Pretrial Supervisor	2	2	2
Mental Health Clerk	1	1	1
Office Assistant III	1	1	1
PICU Coordinator	3	3	3
PICU Manager	1	1	1

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
Pre-Trial Bond Officer I	15	15	15
Pre-Trial Bond Officer II	17	17	17
Pre-Trial Bond Officer III	14	15	15
Pre-Trial Manager	1	1	1
Pretrial Supervisor	4	4	4
<i>Total - Pre-Trial</i>	62	63	63
Court Collections			
Cashier Clerk	1	1	1
Collections Officer (Part-Time)	1	1	.5
Collections Specialist	6	6	6
Collections Supervisor	0	0	1
Court Collections - Judicial Service Manager	1	1	1
Office Assistant III	1	1	1
<i>Total - Court Collections</i>	10	10	10.5
<i>Total - Judicial Services</i>	80	82	82.5

* Reclassification out-of-cycle during FY 2014-15.

JUDICIAL SERVICES- CRIMINAL INVESTIGATION LABORATORY

FUND: 100
ACCOUNTING UNIT: 4707

Mission: The mission of the Bexar County Criminal Investigation Laboratory is to provide the citizens of Bexar County and our customers with comprehensive, impartial, reliable scientific analysis of evidence by experts skilled in the latest technology in Forensic Science as cost effective and timely as possible without jeopardizing the quality of work, the integrity of the laboratory, or the principles of justice.

Vision: To be recognized as a leader among Criminal Investigation Laboratories in providing expert scientific analysis of forensic evidence to support public safety and further the goals of justice.

Goals and Objectives:

- Present impartial scientific findings and opinions to the customer and the Courts.
- Provide analytical reports in a timely manner.
- Provide cost effective scientific services.
- Provide outstanding customer service.
- Provide quality services.

Program Description: The Criminal Investigation Laboratory is part of the Judicial Services Department. The laboratory provides technical and analytical expertise in drug identification, firearm examination, tool mark examination, forensic serology, DNA profiling, and microscopical and chemical analysis of trace evidence. The Criminal Investigation Laboratory conducts scientific examinations and analyses on a wide variety of specimens submitted by police agencies and the District Attorney, such as drugs, firearms, bullets, documents, blood, hair, and fibers. The Criminal Investigations staff maintains proficiency, audits, certification, and financial reports and information to ensure operational efficiency and quality assurance. The Forensic Scientist conducts scientific tests, attends criminal court and testifies. The Director monitors the time it takes to complete a case and prepares, monitors and approves financial reports. The Quality Assurance Manager monitors proficiency tests, audits the sections and writes operational procedures.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Work Load Indicators:			
Number of Requests Completed	8,528	7,840	7,500
Number of Scientific Examinations Completed	43,200	41,176	41,500
Number of Hours Testified	205	210	210
Efficiency Indicators:			
Cost per Exam Completed	\$55	\$60	\$62
Cost per Hour Billed	\$75	\$75	\$80
Productivity (hours billed/total hours)	64%	66%	65%
Number of cases per FTE	311	246	260

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Effectiveness Indicators:

Average Days to Complete Submissions

Trace Evidence Section	46	41	40
Drug ID	82	25	20
Firearms-Tool marks	22	29	35
Forensic Biology/DNA	78	44	60

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$2,015,474	\$2,114,679	\$2,159,986	\$2,250,898
Travel, Training, and Remunerations	30,091	32,071	31,694	31,903
Operational Expenses	96,630	125,577	123,779	131,529
Supplies and Materials	233,888	231,950	239,775	246,215
Total	\$2,376,083	\$2,504,277	\$2,555,234	\$2,660,545

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 4.1 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 4.2 percent when compared to FY 2014-15 estimates. This is due to the program change as described below. All authorized positions are fully funded for FY 2015-16.
- The Travel and Remunerations group remained relatively flat when compared to FY 2014-15 estimates. Funding is provided for Forensic Scientist proficiency testing and accreditation.
- The Operational Costs group increased by 6.2 percent when compared to FY 2014-15 estimates primarily due to an increase in the cost of maintenance contracts for lab equipment.
- The Supplies and Materials group increased by 2.6 percent when compared to FY 2014-15 estimates primarily due to an increase in the cost per unit of DNA testing kits.
- The FY 2015-16 Adopted Budget included two program changes for a total cost of \$90,993.
 - The first program change provided funding for two career ladder promotions for Forensic Scientists within the Crime Laboratory due to individuals successfully meeting the requirements laid out in the Forensic Scientist Career Path, for a total cost of \$8,620, including salary and benefits.

- The second program change added one Crime Lab Specialist (NE-06) to create detailed discovery packets for the District Attorney’s Office on a daily basis. This will include scanning documents and records associated with over 7,000 cases per year and maintaining current copies of procedures, instrument validations, policies, quality control, and accreditation of the Crime Laboratory. Funding is also provided for compliance software and computer equipment associated with job duties. The total cost of the program change is \$82,373, including salary and benefits.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Crime Laboratory Director	1	1	1
Assistant Crime Lab Director	1	1	1
Crime Lab Specialists	3	3	4
Crime Lab Specialist Supervisor	1	1	1
Forensic Scientist	13	13	13
Forensic Scientist Supervisor	4	4	4
Forensic Technician	1	1	1
Quality Assurance Manager	1	1	1
<i>Total - Criminal Investigation Laboratory</i>	25	25	26

JUDICIAL SERVICES – MEDICAL EXAMINER

FUND: 100
ACCOUNTING UNIT: 4705

Mission: The mission of the Medical Examiner's Office is to provide the citizens of Bexar County with accurate scientific determinations of the cause and manner of death of all individuals dying violently, suddenly or unexpectedly in Bexar County.

Vision: The Bexar County Medical Examiner's Office is committed to providing quality service in the investigation and certification of deaths falling under the jurisdiction of the Office. The Office will constantly strive to adopt new scientific methods that will increase the quality of our work, decrease costs and decrease the time necessary to accomplish our tasks.

Goals and Objectives:

- Provide state of the art, expert and impartial forensic pathology and toxicology services to the citizens of Bexar County.
- Maintain national accreditation in the rapidly changing field of forensic pathology and forensic toxicology.
- Automate as many functions as possible to increase the efficiency of the Office, without affecting the quality of services provided.
- Provide services in the most expeditious time frame possible without compromising quality.
- Maintain a highly qualified, dedicated workforce.

Program Description: The Medical Examiner's Office investigates the deaths of all individuals in Bexar County who die suddenly, violently or unexpectedly to determine the cause and manner of death. The Medical Examiner's Office conducts scene investigations and interviews witnesses, attending physicians, relatives, and police. Based on the information gathered, a decision is made as to whether the case is a Medical Examiner's case and, if so, whether an autopsy needs to be performed.

Whether an autopsy or an external examination is conducted, the Medical Examiner directs that body fluids and tissue be removed from the body and analyzed by the Toxicology Unit to determine the presence or absence of poison, drugs or other chemicals.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Workload Indicators:

Cases Handled by Investigations	11,485	11,882	12,001
Cases Accepted	2,415	2,677	2,731
Autopsies Performed	1,495	1,596	1,628
External Examinations Conducted	857	966	1,005

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Efficiency Indicator:			
Number of Cases Handled Per Doctor	483	487	546
Number of NAME Autopsy Equivalents per Doctor	342	294	301
Number of Cases Handled Per Investigator	883	914	923
Number of Cases Transcribed Per Transcriber	840	762	878

Effectiveness Indicators:

Average Days to complete an ME Case from onset to completion, except for toxicology results.	24	21	23
Average Days to complete the Toxicology Report for an ME Case	33	28	31
Average Days to Transcribe Cases	5	2	9

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$3,975,115	\$4,284,071	\$4,248,374	\$4,589,192
Travel, Training, and Remunerations	40,916	42,890	38,941	45,470
Operational Expenses	503,079	546,280	551,303	492,387
Supplies and Materials	259,786	263,716	264,973	275,850
Capital Expenditures	0	96,085	96,085	0
Total	\$4,778,896	\$5,233,042	\$5,199,676	\$5,402,899

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 3.9 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 8.0 percent when compared to FY 2014-15 estimates. This is due to savings from turnover experienced in FY 2014-15 and program changes as described below. All authorized positions are fully funded for FY 2015-16.
- The Travel and Remunerations group increased by 16.8 percent when compared to FY 2014-15 estimates. Funding is provided for various Medical Examiner certifications and multiple accreditation requirements of the Medical Examiner's Office. The increase is mainly due to an additional Medical Examiner now requiring certification.
- The Operational Costs group decreased by 10.7 percent when compared to FY 2014-15 estimates. This is due to a decrease in the contracted rate for the transportation of bodies as a result of new contract negotiations.
- The Supplies and Materials group increased by 4.1 percent when compared to FY 2014-15 estimates. Increases to Medical and Lab Supplies, Minor Equipment & Machinery, and Tools & Hardware make up the increase in the appropriation. This is due to the doubling in size of the

morgue storage area, which will require more janitorial supplies and maintenance tools for upkeep.

- The FY 2015-16 Adopted Budget included two program changes for a total cost of \$156,248.
 - The first program change added two Morgue Specialists (NE-05) for a cost of \$95,978. These are support positions for the additional Medical Examiner added in FY 2014-15. Morgue Specialists provide clerical and technical support to Medical Examiners.
 - The second program change added one Records Analyst (NE-09) for a cost of \$60,270. This is due to an increase in the number of records requests and the District Attorney’s Office recently implementing new and more stringent rules regarding open records requests for homicide and undetermined cases.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administrative Supervisor	1	1	1
Chief Medical Examiner	1	1	1
Chief Medical Investigator	1	1	1
Chief Toxicologist	1	1	1
Deputy Chief Medical Examiner	1	1	1
Forensic Technician	1	1	1
Forensic Transcribers	3	3	3
Medical Examiner	4	5	5
Medical Investigator	11	11	11
Morgue Specialist	7	7	9
Morgue Supervisor	1	1	1
Office Assistant IV	1	1	1
Office Assistant III	2	2	2
Office Assistant II	1	1	1
Quality Assurance Officer	0	0	0
Records Analyst	0	0	1
Senior Medical Investigator	2	2	2
Senior Morgue Specialist	1	1	1
Senior Toxicology Chemist	2	2	2
Toxicology Chemist	6	6	6
<i>Total – Medical Examiner’s Office</i>	47	48	51

JUDICIAL SERVICES – MENTAL HEALTH DEPARTMENT

FUND: 100
ACCOUNTING UNIT: 7001

Mission: Act as Commissioners Court advocate, expert and clearinghouse on community mental health issues and programs. This Department will be the leader in planning, coordinating, advocating and organizing community behavioral health stakeholders in activities to continually improve the availability of services in this community.

Vision: Transforming Bexar County to be a model community of mental health.

Goals and Objectives:

- Provide County leadership with a systematic process to continually assess the need for mental health services in the community and prioritize the best investment of County funds to meet those needs.
- Lead mental health stakeholders in pursuing strategies that create a seamless, integrated system of care and safety net services for the mentally ill; improving access to service by providing multiple points of entry to the system of care; coordinating programs, providers and services by continued dialogue with all community mental health stakeholders
- Continue the work of the Bexar County Mental Health Consortium to further the Strategic Plan to: Create a community mental health coordinating structure; raise awareness in the community and with public policy leaders and impact legislation; facilitate training, recruitment and retention of mental health professionals; and ensure a coordinated system of care in the community.
- Establish a partnership with the Center for Healthcare Services to ensure that gaps, needs and services identified by the Consortium and other mental health stakeholders are formalized and incorporated in the Center's service delivery plan.
- Be Commissioners Court expert and advocate on mental health issues and programs in the County. Negotiate contracts for mental health services paid to outside agencies with County General Fund or grant funds. Track performance measures and program compliance metrics and monitor the effectiveness of treatment providers.

Program Description: The Mental Health Department reports to the Judicial Services Director, with a small staff of professionals specializing in the issues of mental health and develops, implements, and coordinates policy and community-wide strategies to address mental health concerns. The Department also has responsibility for negotiating contracts for mental health services paid to outside agencies and tracking performance measures and program compliance metrics for these services.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Coordinate Meetings with Consortium Stakeholders	4	3	5
Coordinate Strategic Meetings with Lead Mental Health Stakeholders	2	3	4
Provide Public Information Awareness to the Community and/or to Governmental/Legislative Officials	10	19	11
Develop Coordinated Approaches and Collaborations Regarding Leveraging Resources with Grant Funding	2	1	2
Efficiency Indicators:			
Number of Public Information Awareness Meetings/ Legislative Meetings Conducted/Attended	10	12	8
Number of Grants Written and/or Grant Collaborations regarding Mental Health Services	1	2	1
Number of Monitoring Visits Conducted	2	4	8
Number of Monitoring Visit Findings	2	4	3
Effectiveness Indicators:			
Percentage of Targeted Public Information Awareness Meetings/ Legislative Meetings Conducted/Attended	100%	100%	100%
Percentage of Targeted Number of Grants Written and/or Grant Collaborations Regarding Mental Health Services Awarded	100%	100%	100%
Percentage of Monitoring Visit Findings That are Corrected Within 90 Days	100%	100%	100%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$204,016	\$289,657	\$300,300	\$284,377
Travel, Training, and Remunerations	3,793	6,000	5,755	6,700
Operational Expenses	5,055	1,254,840	1,254,102	1,255,173
Supplies and Materials	27,410	8,716	7,618	5,000
Total	\$240,274	\$1,559,213	\$1,567,775	\$1,551,250

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 1.0 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 5.3 percent when compared to FY 2014-15 estimates. This is due to changes in health plans selected by employees during FY 2014-15.
- The Travel and Remunerations group increased by 16.4 percent when compared to FY 2014-15 estimates. This increase will allow for increased community outreach.
- The Operational Costs group remained relatively flat when compared to FY 2014-15 estimates. Included in this appropriation is \$1,250,000 Center for Health Care Services contract. The Center for Health Care Services provides mental health, substance abuse, and support services necessary to divert mentally-ill persons in need of treatment and care from the Magistrate’s office and from the Bexar County Adult Detention Center.
- The Supplies and Materials group decreased by 34.4 percent when compared to FY 2014-15 estimates. This is due to one-time funding for computers purchased in FY 2014-15.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Director	1	1	1
Program Coordinator	1	1	1
Senior Program Analyst	1	1	1
<i>Total – Mental Health Department</i>	3	3	3

JUDICIAL SERVICES – MENTAL HEALTH INITIATIVE

FUND: 100
ACCOUNTING UNIT: 4712

Mission: The Mental Health Advocacy Initiative facilitates significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of tools and resources.

Goals and Objectives:

- Design and implement a Mental Health Advocacy program including policies and procedures that address early identification of mentally ill inmates, individual mental health treatment, consistent case management, and appropriate supportive services.
- Early identification of mentally ill inmates that are incarcerated.
- Identification and facilitation of entrance to mental health treatment, transportation, housing and support services for mentally ill inmates.
- Ensure that clinically appropriate services are provided to the mentally ill and that effective program evaluation and outcome measurements are used to gauge the effectiveness of the program.
- Collaborate and establish productive operational partnerships with other entities that will expand the availability of services and resources.
- Coordinate and participate in community and professional events that will educate others on the Mental Health Initiative program.

Program Description: The Mental Health Advocacy Initiative Program conducts early identification of mentally ill persons incarcerated at the Bexar County Adult Detention Center and who are brought before the Magistrates' Office. The Initiative also ensures that mental health screenings are conducted in the shortest time possible and develops transition and treatment plans for implementation by contractors and County staff. Furthermore, case management services, information/referrals, and coordination of services for families and persons responsible for the program's participants are also provided by the Initiative. The Initiative also conducts staffing for the Mental Health Court and educational presentations in the community.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Workload Indicators:

Number of Referrals Per Year	11,068	3,200	4,500
Number of Mental Health Court Cases Heard	1,040	1,100	1,200
Number of Persons Enrolled in Mental Health Court	75	100	100

Efficiency Indicators:

Number of Mental Health Court Group Staff Review Meetings	98	90	100
Number of Persons Who Re-offend	6	13	15

Effectiveness Indicators:

Number of Successful Completions of Mental Health Court Program	42	90	50
Recidivism rate 1 year post program	18%	25%	25%

Appropriations:

	FY 2013-14	FY 2014-15	FY 2014-15	FY 2015-16
	Actual	Budget	Estimate	Budget

Personnel Services	\$241,287	\$239,943	\$242,420	\$254,022
Travel and Remunerations	7,049	1,143	1,143	1,200
Operational Costs	110,729	148,069	146,766	170,623
Supplies and Materials	6,276	3,300	3,564	3,300
Total	\$365,341	\$392,455	\$393,893	\$429,145

Program Justification and Analysis:

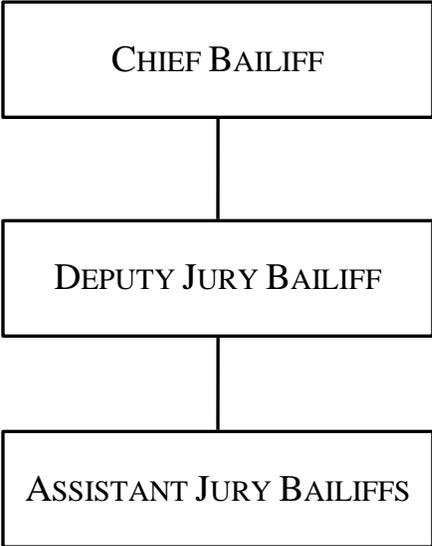
- The FY 2015-16 Adopted Budget increased by 8.9 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 4.8 when compared to FY 2014-15 estimates. This is due to savings from turnover experienced during FY 2014-15. All authorized positions are fully funded for FY 2015-16.
- The Travel and Remunerations group increased by 5.0 percent when compared to FY 2014-15 estimates. Funding is provided for training at the San Antonio Council on Alcohol & Drug Abuse.
- The Operational Costs group increased by 16.3 percent when compared to FY 2014-15 estimates. This increase is due to contracted services for mental health services and treatment to provide services to certain “high risk” clients.

- The Supplies and Materials group decreased by 7.4 percent when compared to FY 2014-15 estimates. This decrease is due to keeping the budgeted amount flat for FY 2015-16.
- The FY 2015-16 Adopted Budget has no program changes.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Mental Health Court Manager	1	1	1
Mental Health Case Manager	2	2	2
Office Assistant IV	1	1	1
<i>Total – Judicial Services - Mental Health Initiative</i>	<i>4</i>	<i>4</i>	<i>4</i>

JURY OPERATIONS



JURY OPERATIONS

FUND: 100
ACCOUNTING UNIT: 4201

Mission: To work alongside the court system and Bexar County in providing legally qualified jurors, keeping cost measures in mind, effectively keeping the jury case load moving steadily, and striving faithfully to work with the Bexar County Citizens in a professional, compassionate, and understanding manner.

Vision: We envision the Central Jury Room (CJR) personnel as the welcome wagon or the initial welcoming group to Bexar County citizens, as jurors and taxpayers, as they begin their journey into the Bexar County jury selection process. Throughout the citizens' journeys as jurors, the deficiencies in the jury room, courthouse hallways, and courtrooms are brought to the attention of staff and, if possible, attended to. Individual strengths and diverse backgrounds of our personnel enable CJR to interact with respect and empathy for citizens of the county functioning as jurors. The knowledge and experience that CJR staff gains and encounters daily aids in the ability to manage this mandated statutory duty. With this in mind, CJR bilaterally works with the Bexar County Information Technology Department, in designing programs and acquiring efficient technology, under the guidance of Commissioners Court, for a jury system that will be productive as well as cost efficient.

Goals and Objectives:

- To keep abreast of innovative concepts and ideas for Bexar County citizens (as jurors and taxpayers) and the Bexar County Court System, so that cost savings may be realized where possible.
- To continue working with our Community Needs Organization in order to produce program efficiencies and cost savings in the CJR.
- To keep a primary focus on review of procedures, management studies, reports, and mechanical units that may be non-productive or inefficient.
- To acknowledge and utilize employees' individual strengths while maintaining a positive attitude toward every employee, thereby creating good rapport with Bexar County citizens (as jurors and taxpayers), the Bexar County Court System, and associated departments.
- To maintain and update accurate daily, weekly, monthly, and yearly reports. These reports assist the department in analyzing and predicting needs of CJR, allow for adherence to SB 1704, and are used in requesting reimbursement from State Comptroller.
- To have a department vision that enables us to enhance employees' work time in a manner that will amplify productivity and service towards the Bexar County citizens, Bexar County Court System, and associated departments.

Program Description: Jury Operations coordinates and administers the qualifications, notifications, exemptions, excuses, selection, service, and compensation of selected Bexar County jurors. The department consolidates payroll of jurors and processes jury pools for seven Justice of the Peace Courts, three Juvenile Courts, twenty-four District Courts, fifteen County Courts-at-Law, two Probate Courts, one Magistrate Court, and six City Municipal Courts. Bexar County provides jurors to the City of San Antonio's Municipal Court System on an as-needed basis; all additional costs incurred by Bexar County, including the \$6 juror fee for the first day and \$40 thereafter, and expenses associated with the transport of jurors, are reimbursed by the City on a monthly basis. Juror services sometimes include room and board for selected jurors.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Number of Jurors Summoned	263,932	363,380	264,746
Number of Jurors Appeared	68,670	70,256	70,959
Number of Panels Ordered	1,858	1,877	1,896
Efficiency Indicators:			
Mail Received/Processed per FTE	15,200	16,044	16,100
Processed Appeared Jurors per FTE	17,168	17,564	17,739
Processed Panels by Panel Section per FTE	619	627	632
Wait Time per Juror (Minutes)	5	5	5
Effectiveness Indicators:			
Percentage of Juror Pool Utilization	98%	92%	100%
Average Time in Delivering Panels to Courts (Minutes)	15	15	15
Juror Appearance Rate	26%	19%	27%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$386,119	\$401,265	\$411,898	\$415,873
Travel and Remunerations	0	3,676	2,974	4,540
Operational Costs	1,068,134	1,067,142	1,067,854	1,066,709
Supplies and Materials	140,394	133,759	133,850	139,344
Total	\$1,594,647	\$1,605,842	\$1,616,576	\$1,626,466

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by less than 1 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by less than 1 percent when compared to FY 2014-15 estimates due to an increase in the employer contribution for Health Insurance based on the health care plans selected by employees.
- The Travel group increased by 52.7 percent when compared to FY 2014-15 estimates due to an increase in the Training-Registration Fees account at the request of the department. Funding is provided for two staff members to attend Jury Practice Training.

- The Operational Costs group decreased by less than 1 percent when compared to FY 2014-15 estimates due to funding Printing and Binding at previous budget levels with the expectations of an increase in the purchasing of envelopes due to the use of Pitney Bowes software.
- The Supplies and Materials group increased by 4.1 percent when compared to FY 2014-15 estimates due to increase funding for Postage. The Central Jury Room has begun using Pitney Bowes Software to help facilitate correct addresses for jurors resulting in an increase in mailings.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Assistant Jury Bailiff	6.5	6.5	6.5
Chief Central Jury Bailiff	1	1	1
Deputy Jury Bailiff	1	1	1
<i>Total - Jury Operations</i>	8.5	8.5	8.5

JUSTICE OF THE PEACE PRECINCT 1, PLACE 3

FUND: 100
ACCOUNTING UNIT: 4501

Mission: To promote employee development and adequately staff the Court in order to serve all who seek the services of the Court.

Vision: To provide quality professional assistance to all who contact this Court and to work with the school districts to reduce the truancy rate.

Objectives:

- To create an environment that provides opportunities and promotes employee development and safety.
- To create policies and procedures, which facilitate more accessible services to our clients.
- To strive to set a standard of excellence by granting all persons and parties due process and a fair opportunity to be heard.
- To correctly apply the rules, statutes and common law of the State of Texas.
- To continue to work closely with all school districts to reduce the ever-increasing truancy and dropout rates.
- To provide dedicated public service to all Bexar County citizens.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of \$10,000 or less, and criminal cases on Class C misdemeanors of \$500 or less, including having sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, warrant issuance, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, and serves as a notary public.

Appropriations:

	FY 2013-14 Actual*	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Proposed
Personnel Services	\$89,451	\$0	\$0	\$0
Travel, Training and Remunerations	107	0	0	0
Operational Costs	3,370	0	0	0
Supplies and Materials	2,901	0	0	0
	<i>Subtotal</i>	<i>\$95,829</i>	<i>\$0</i>	<i>\$0</i>
Program Change				\$0
	<i>Total</i>	<i>\$95,829</i>	<i>\$0</i>	<i>\$0</i>

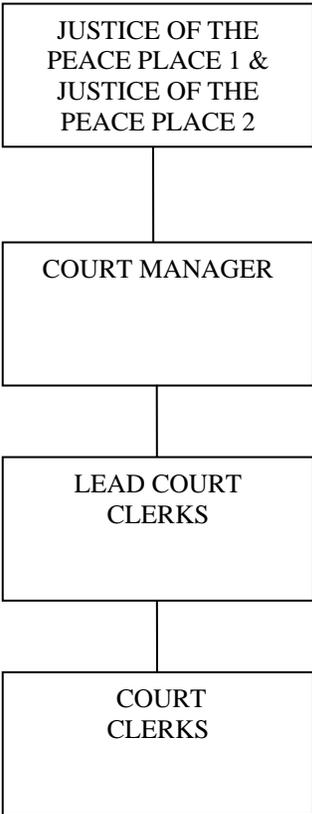
**These expenses represent the first 3 months of FY 2013-14 only. During FY 2013-14, Justice of the Peace Precinct 1, Place 1 and Justice of the Peace Precinct 1, Place 3 were combined to form Justice of the Peace Precinct 1.*

Program Justification and Analysis:

In November 2013, the Justice of the Peace and Constable Precinct lines were redistricted to mirror Commissioner Precinct lines. The population distribution and associated workload between the Precincts was notably out of balance causing County-wide inefficiencies amongst the Justice of the Peace and Constable Offices. As a result of redistricting, Justice of the Peace Precinct 1, Place 1 and Justice of the Peace Precinct 1, Place 3 were consolidated into one location to form Justice of the Peace Precinct 1, with some positions from Place 1 being transferred to the newly formed Justice of the Peace Precinct 1. All remaining positions at Justice of the Peace Precinct 1, Place 1 were transferred to other Justice of the Peace Precincts.

In anticipation of redistricting, one quarter of each Precinct’s operating budget was placed in each Precinct’s General Fund budget for FY 2013-14. After the redistricting process was complete, Justice of the Peace Precinct 1, Place 1 and Justice of the Peace Precinct 1, Place 3 were consolidated into one budget, Justice of the Peace Precinct 1. The above FY 2013-14 actual expenses represent Justice of the Peace Precinct 1, Place 3’s expenses for the first three months of FY 2013-14 before the two budgets were consolidated. This narrative is produced only to account for FY 2013-14 Actuals.

JUSTICE OF THE PEACE PRECINCT 1



JUSTICE OF THE PEACE PRECINCT 1

FUND: 100
ACCOUNTING UNIT: 4500

Mission: To provide the litigants of Bexar County with professional, courteous, timely, and high-quality service.

Vision: To demonstrate to the citizens of Bexar County the overall efficiency and effectiveness of a well-operated and organized County government office.

Objectives:

- To create policies and procedures that maximize the quality of service to the citizens of Bexar County.
- To provide accurate oral and written information to litigants and defendants in a professional, dignified, and courteous manner.
- To provide efficient and effective court docket management.
- To create a healthy and stable work environment that provides opportunities for training and promotes employee development.
- To utilize efficient and effective means to collect fines and fees owed to Bexar County.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as a magistrate for juvenile warnings, felony warrants, and examining trials. The Court’s jurisdiction includes civil disputes and small claims of \$10,000 or less, criminal cases on Class C misdemeanors of \$500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver’s license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, warrant issuance, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, and serves as a notary public.

The Justice of the Peace is an elected official. Justice of the Peace Precinct 1 has two Justices, Places 1 and 2. The Place 1 Justice of the Peace is a full-time Judge and the Place 2 Justice of the Peace is a part-time Judge. Both Judges are elected to four-year terms with Places 1 and 2 serving concurrently.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	6,526	5,645	5,645
Number of Criminal Cases Filed	57,786	47,891	47,891
Total Cases Disposed	68,258	52,773	62,668

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Efficiency Measures:			
Cases Filed per FTE	4,020	3,346	2,818
Cases Disposed per FTE	4,266	3,298	3,298
Warrants issued per FTE	1,234	469	1,039
Effective Measures:			
Percent Change in Cases Filed	0%	-17%	0%
Percent Change in Cases Disposed	5%	-23%	19%
Percent Change in Warrants Issued	-11%	-62%	62%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$859,586	\$981,398	\$928,239	\$1,066,363
Travel, Training and Remunerations	951	8,747	5,159	5,678
Operational Costs	19,972	43,455	33,362	25,299
Supplies and Materials	16,594	25,963	21,204	26,806
<i>Total</i>	<i>\$897,103</i>	<i>\$1,059,563</i>	<i>\$987,964</i>	<i>\$1,124,146</i>

Program Justification and Analysis:

- The FY 2015-16 Proposed Budget increased by 13.8 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 14.9 percent when compared to FY 2014-15 estimates. This is due to the program changes described below and a Case Manager position remaining vacant and frozen for the majority of FY 2014-15.
- The Travel, Training, and Remunerations group increased by 10.1 percent when compared to FY 2014-15 estimates. Additional funding is provided for and employee training for all Justice of the Peace Precinct 1 employees for FY 2015-16.
- The Operational Costs group decreases by 24.2 percent when compared to FY 2014-15 estimates. This is due primarily to a one-time Indemnification expense incurred during FY 2014-15 and a decrease in the Technology Improvement Fee line item for FY 2015-16. All Technology Improvement funding for the Justice of the Peace Precincts are budgeted in the Justice of the Peace Technology Fund for FY 2015-16.
- The Supplies and Materials group increased by 26.4 percent when compared to FY 2014-15 estimates. This is due primarily to increased Postage expenses anticipated for FY 2015-16. Recent

legislation has required that all past truancy convictions be expunged, which will require the Justice of the Peace Precincts to send out notices of expungement to previous offenders.

- The FY 2015-16 Adopted Budget included four program changes for a total cost of \$116,941 as described below.
 - The first program change added three Court Clerks (NE-04) for a total cost of \$101,411, including salary and benefits. Since redistricting, the workload distribution between the Precincts has shifted significantly. Justice of the Peace Precinct 1's workload is significantly higher relative to the other Precincts and three Court Clerks were added as a result.
 - The second program change deleted one Case Manager (E-01) that was vacant and frozen for a total savings of \$48,638, including salary and benefits. Because all truancy cases were transferred to the City in October 2014, Justice of the Peace Case Managers were deleted for FY 2015-16.
 - The third program change added one Lead Court Clerk (NE-05) for a total cost of \$54,017, including salary and benefits. Recent legislation has required that all past truancy convictions be expunged, which will require the Justice of the Peace Precincts to send out notices of expungement to previous offenders. This represents additional workload to each Precinct and the addition of a Lead Court Clerk will help alleviate the increased demands.
 - The fourth program change added one Court Clerk (NE-04) and deleted two part-time Court Clerks (NE-04) for a total cost of \$10,151, including salary and benefits. Combining the two part-time Court Clerk positions that Justice of the Peace Precinct 1 previously had into one full-time Court Clerk position will help the Court further maximize efficiency.

Policy Consideration:

In November 2013, the Justice of the Peace and Constable Precinct lines were redistricted to mirror Commissioner Precinct lines. The population distribution and associated workload between the Precincts was notably out of balance causing County-wide inefficiencies amongst the Justice of the Peace and Constable Offices. Based upon the new population in each Precinct, a new overall workload was estimated for each Precinct and personnel was redistributed accordingly.

In addition to redistricting, Bexar County reached an agreement on an Addendum (A-11) with the City of San Antonio ("City") to the Master Interlocal Agreement which commenced on October 1, 2013 between the two parties. The Addendum established a Uniform Truancy Case Management Program. Effective October 1, 2014, the County waived its exclusive original jurisdiction and transferred all cases to the City involving juveniles 12 years or older who were charged with offenses related to truancy. In addition to the transfer of these cases, the County also transferred to the City the balance of the funds in the County's Juvenile Case Manager Fund on October 1, 2014, and on a quarterly basis, continues to remit to the City all collections related to the Juvenile Case Manager Fund. The transfer of truancy cases to the City has resulted in a decrease in the overall number of cases that are filed with the Justice of the Peace Courts. Thus, the Justice of the Peace Case Managers were deleted in FY 2015-16.

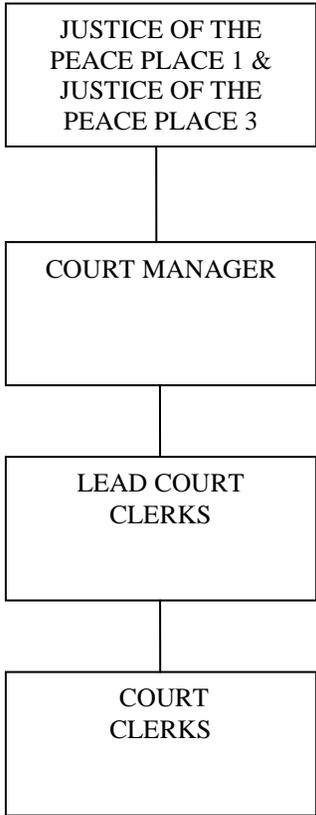
During the FY 2014-15 Budget process, the effects of both redistricting and the anticipated transfer of truancy cases on overall workload distribution between the Precincts were analyzed. However, because not a sufficient amount of time had passed to accurately assess the effects of redistricting and the transfer of truancy cases had not yet occurred, no action was taken in the FY 2014-15 Adopted Budget. Commissioners

Court directed the Budget Department to analyze workload during FY 2014-15, re-evaluate staffing levels at each Precinct during the FY 2015-16 budget process and prepare recommendations based on the new workload distribution that had developed. The FY 2015-16 Adopted Budget includes personnel changes based on this analysis as directed by Commissioners Court.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Justice of the Peace	1.5	1.5	1.5
Assistant Court Clerk	6	6	6
Case Manager	0	1	0
Court Clerk	7	7	10
Justice Court Manager	1	1	1
Lead Court Clerk	3	3	4
<i>Total – Justice of the Peace Precinct 1</i>	18.5	19.5	22.5

JUSTICE OF THE PEACE PRECINCT 2



JUSTICE OF THE PEACE PRECINCT 2

FUND: 100
ACCOUNTING UNIT: 4510

Mission: To provide the citizens of Bexar County with a sense of confidence and open access to our Judicial system in connection with all cases under the jurisdiction of the Court.

Vision: To create a team of well trained, professional staff that will provide uncommon public service to our citizens and to have an extremely efficient court by use of proactive case management techniques and the use of technology to expedite our caseload, while providing outstanding service to our citizens.

Objectives:

- Open Access: create policies and procedures that facilitate our court being more accessible to our litigants
- Increase training for staff, by investing in our staff's education to increase the quality of service we provide to our citizens and litigants
- Continued use of technology to increase efficiency and productivity
- Reduce time from case filed to final disposition/judgment
- Increase disposition rate by utilizing proactive case management techniques
- Maintain a safe and secure environment for our citizens, litigants and staff
- Continue a barrier-free communication environment with all County Offices and Departments
- Maintain a work environment that promotes employee development and growth
- Participate in programs within our community whose goals coordinate or overlap with Bexar County goals.
- Continue to participate and be a resource for new legislation and collaborative efforts for Justices of the Peace Courts to improve our judicial process.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as a magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of \$10,000 or less, criminal cases on Class C misdemeanors of \$500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, and serves as a notary public.

The Justice of the Peace is an elected official. Justice of the Peace Precinct 2 has two Justices, Places 1 and 3, both being full-time Judges. Both Judges are elected to four-year terms with Places 1 and 3 serving concurrently.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	7,495	8,740	8,740
Number of Criminal Cases Filed	42,620	32,811	32,811
Total Cases Disposed	59,143	50,421	50,421
Efficiency Measures:			
Cases Filed per FTE	3,132	2,597	2,597
Cases Disposed per FTE	3,696	3,151	3,151
Warrants issued per FTE	1,555	1,108	1,108
Effective Measures:			
Percent Change in Total Cases Filed	-26%	-17%	0%
Disposition Rate	118%	121%	121%
Percent Change in Warrants Issued	-50%	-29%	0%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$945,306	\$1,075,814	\$1,073,190	\$1,045,382
Travel, Training and Remunerations	3,811	5,000	4,328	5,678
Operational Costs	300,122	324,818	342,612	324,782
Supplies and Materials	25,632	28,500	27,633	28,500
<i>Total</i>	<i>\$1,274,871</i>	<i>\$1,434,132</i>	<i>\$1,447,763</i>	<i>\$1,404,342</i>

Program Justification and Analysis:

- The FY 2015-16 Proposed Budget decreased by 3.0 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 2.6 percent when compared to FY 2014-15 estimates. This is due to the program changes described below.
- The Travel, Training, and Remunerations group increased by 31.2 percent when compared to FY 2014-15 estimates. Additional funding is provided for Judge and employee training for Justice of the Peace Precinct 2 employees for FY 2015-16.
- The Operational Costs group decreased by 5.2 percent when compared to FY 2014-15 estimates. This is due primarily to a one-time Indemnification Expense incurred in FY 2014-15, a relatively high common area maintenance charge in FY 2014-15, and a decrease in the Technology

Improvement Fee line item for FY 2015-16. All Technology Improvement funding for the Justice of the Peace Precincts is budgeted in the Justice of the Peace Technology Fund for FY 2015-16.

- The Supplies and Materials group increased by 3.1 percent when compared to FY 2014-15 estimates. This is due primarily to increased Postage expenses anticipated for FY 2015-16. Recent legislation has required that all past truancy convictions be expunged, which will require the Justice of the Peace Precincts to send out notices of expungement to previous offenders.
- The FY 2015-16 Adopted Budget included two program changes for a total savings of \$54,017 as described below.
 - The first program change deleted two Case Managers (E-01), for a total savings of \$108,528, including salary and benefits. Because all truancy cases were transferred to the City in October 2014, all seven Justice of the Peace Case Managers were deleted in FY 2015-16.
 - The second program change added one Lead Court Clerk (NE-05) for a total cost of \$54,511, including salary and benefits. Recent legislation has required that all past truancy convictions be expunged, which will require the Justice of the Peace Precincts to send out notices of expungement to previous offenders. This represents additional workload to each Precinct and the addition of a Lead Court Clerk will help alleviate the increased demands.

Policy Consideration:

In November 2013, the Justice of the Peace and Constable Precinct lines were redistricted to mirror Commissioner Precinct lines. The population distribution and associated workload between the Precincts was notably out of balance causing County-wide inefficiencies amongst the Justice of the Peace and Constable Offices. Based upon the new population in each Precinct, a new overall workload was estimated for each Precinct and personnel was redistributed accordingly.

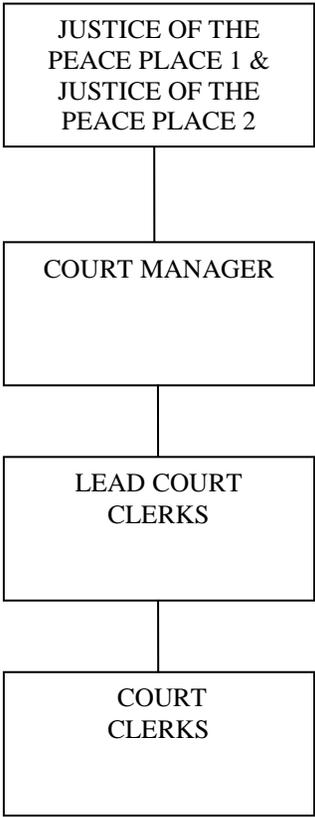
In addition to redistricting, Bexar County reached an agreement on an Addendum (A-11) with the City of San Antonio (“City”) to the Master Interlocal Agreement which commenced on October 1, 2013 between the two parties. The Addendum established a Uniform Truancy Case Management Program. Effective October 1, 2014, the County waived its exclusive original jurisdiction and transferred all cases to the City involving juveniles 12 years or older who were charged with offenses related to truancy. In addition to the transfer of these cases, the County also transferred to the City the balance of the funds in the County’s Juvenile Case Manager Fund on October 1, 2014, and on a quarterly basis, continues to remit to the City all collections related to the Juvenile Case Manager Fund. The transfer of truancy cases to the City has resulted in a decrease in the overall number of cases that are filed with the Justice of the Peace Courts.

During the FY 2014-15 Budget process, the effects of both redistricting and the anticipated transfer of truancy cases on overall workload distribution between the Precincts were analyzed. However, because not a sufficient amount of time had passed to accurately assess the effects of redistricting and the transfer of truancy cases had not yet occurred, no action was taken in the FY 2014-15 Adopted Budget. Commissioners Court directed the Budget Department to analyze workload during FY 2014-15, re-evaluate staffing levels at each Precinct during the FY 2015-16 budget process and prepare recommendations based on the new workload distribution that had developed. The FY 2015-16 Adopted Budget includes personnel changes based on this analysis as directed by Commissioners Court.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Justice of the Peace	2	2	2
Assistant Court Clerk	4	4	4
Case Manager	0	2	0
Court Manager	1	1	1
Court Clerk	9	9	9
Lead Court Clerk	3	3	4
<i>Total – Justice of the Peace Precinct 2</i>	<i>19</i>	<i>21</i>	<i>20</i>

JUSTICE OF THE PEACE PRECINCT 3



JUSTICE OF THE PEACE PRECINCT 3

FUND: 100
ACCOUNTING UNIT: 4520

Mission: To be the leading Bexar County Justice of the Peace Court by providing professional, courteous, and prompt customer service to the citizens of Bexar County, while also furnishing a safe, equitable and rewarding work environment to our court employees.

Vision: To provide excellent service to the citizens of Bexar County in all matters of the justice system at the Justice of the Peace level.

Objectives:

- Provide professional, efficient, and courteous customer service.
- Provide citizens and litigants accessibility to information and resources.
- Provide a safe and secure environment for citizens and staff.
- Provide proficient court docket management.
- Effectively process, adjudicate, and dispose of cases in a timely manner.
- Continue to utilize technology to improve efficiency.
- Utilize recovery and collection.
- Enhance employee training and career development.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as a magistrate for juvenile warnings, felony warrants, and examining trials. The Court’s jurisdiction includes civil disputes and small claims of \$10,000 or less, criminal cases on Class C misdemeanors of \$500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver’s license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, and serves as a notary public.

The Justice of the Peace is an elected official. Justice of the Peace Precinct 3 has two Justices, Places 1 and 2. The Place 1 Justice of the Peace is a full-time Judge and the Place 2 Justice of the Peace is a part-time Judge. Both Judges are elected to four-year terms.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Criminal Cases Filed	30,523	30,805	30,805
Civil Cases Filed	4,884	6,572	6,572
Warrants Issued	14,351	8,313	7,335

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Efficiency Measures:			
Criminal Cases per FTE	1,795	1,812	2,054
Civil cases per FTE	287	387	438
Warrants/Capias issued per FTE	844	489	554
Effective Measures:			
Percent Change in Cases Filed	-33%	6%	0%
Percent Change in Cases Disposed	-10%	-5%	0%
Percent Change in Warrants/Capias Issued	-42%	-42%	-10%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$953,202	\$1,038,355	\$1,007,366	\$931,910
Travel, Training, and Remunerations	1,653	5,000	2,691	5,678
Operational Expenses	160,041	190,509	195,208	185,760
Supplies and Materials	27,555	27,678	28,983	31,259
Total	\$1,142,451	\$1,261,542	\$1,234,248	\$1,154,607

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 6.5 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 7.5 percent when compared to FY 2014-15 estimates. This is due to the program changes described below.
- The Travel, Training, and Remunerations group increased significantly when compared to FY 2014-15 estimates. Additional funding is provided for Judge and employee training for Justice of the Peace Precinct 3 employees for FY 2015-16.
- The Operational Costs group decreased by 4.8 percent when compared to FY 2014-15 estimates. This is due primarily to a one-time Indemnification expense incurred during FY 2014-15 and a decrease in the Technology Improvement Fee line item for FY 2015-16. All Technology Improvement funding for the Justice of the Peace Precincts is budgeted in the Justice of the Peace Technology Fund for FY 2015-16.
- The Supplies and Materials group increased by 7.9 percent when compared to FY 2014-15 estimates. This is due primarily to increased Postage expenses anticipated for FY 2015-16. Recent legislation has required that all passed truancy convictions be expunged, which will require the Justice of the Peace Precincts to send out notices of expungement to previous offenders.

- The FY 2015-16 Adopted Budget included three program changes for a total savings of \$114,991 as described below.
 - The first program change deleted two Case Managers (E-01), one of which was vacant and frozen, for a total savings of \$96,251, including salary and benefits. Because all truancy cases were transferred to the City in October 2014, all seven Justice of the Peace Case Managers were deleted for FY 2015-16.
 - The second program change added one Lead Court Clerk (NE-05) for a total cost of \$48,013, including salary and benefits. Recent legislation has required that all past truancy convictions be expunged, which will require the Justice of the Peace Precincts to send out notices of expungement to previous offenders. This represents additional workload to each Precinct and the addition of a Lead Court Clerk will help alleviate the increased demands.
 - The third program change deleted two Court Clerks (NE-04) for a total savings of \$66,753, including salary and benefits. Since redistricting, the workload distribution between the Precincts has shifted significantly. Justice of the Peace Precinct 3's workload has decreased notably three Court Clerks were deleted as a result.

Policy Consideration:

In November 2013, the Justice of the Peace and Constable Precinct lines were redistricted to mirror Commissioner Precinct lines. The population distribution and associated workload between the Precincts was notably out of balance causing County-wide inefficiencies amongst the Justice of the Peace and Constable Offices. Based upon the new population in each Precinct, a new overall workload was estimated for each Precinct and personnel was redistributed accordingly.

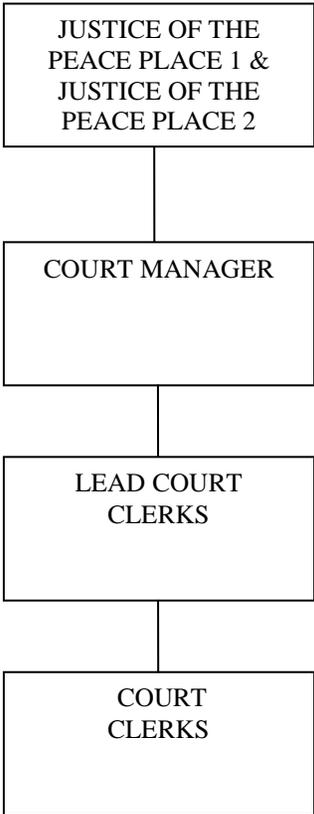
In addition to redistricting, Bexar County reached an agreement on an Addendum (A-11) with the City of San Antonio ("City") to the Master Interlocal Agreement which commenced on October 1, 2013 between the two parties. The Addendum established a Uniform Truancy Case Management Program. Effective October 1, 2014, the County waived its exclusive original jurisdiction and transferred all cases to the City involving juveniles 12 years or older who were charged with offenses related to truancy. In addition to the transfer of these cases, the County also transferred to the City the balance of the funds in the County's Juvenile Case Manager Fund on October 1, 2014, and on a quarterly basis, continues to remit to the City all collections related to the Juvenile Case Manager Fund. The transfer of truancy cases to the City has resulted in a decrease in the overall number of cases that are filed with the Justice of the Peace Courts.

During the FY 2014-15 Budget process, the effects of both redistricting and the anticipated transfer of truancy cases on overall workload distribution between the Precincts were analyzed. However, because not a sufficient amount of time had passed to accurately assess the effects of redistricting and the transfer of truancy cases had not yet occurred, no action was taken in the FY 2014-15 Adopted Budget. Commissioners Court directed the Budget Department to analyze workload during FY 2014-15, re-evaluate staffing levels at each Precinct during the FY 2015-16 budget process and prepare recommendations based on the new workload distribution that had developed. The FY 2015-16 Adopted Budget includes personnel changes based on this analysis as directed by Commissioners Court.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Justice of the Peace	1.5	1.5	1.5
Assistant Court Clerk	5	5	5
Case Manager	0	2	0
Court Clerk	10	10	8
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	3
<i>Total – Justice of the Peace Precinct 3</i>	<i>19.5</i>	<i>21.5</i>	<i>18.5</i>

JUSTICE OF THE PEACE PRECINCT 4



JUSTICE OF THE PEACE PRECINCT 4

FUND: 100
ACCOUNTING UNIT: 4530

Mission: To provide the public with efficient and effective case management through professional and quality customer service.

Vision: Justice of the Peace, Precinct 4 has a vision to provide the community and professionals with professional and expedient service. Our vision is to utilize technology and community resources to better assist the public in a timely and efficient manner and ensure quality customer service.

Objectives:

- To enter, process, adjudicate, and dispose of cases filed in an efficient, effective, timely, and lawful manner.
- To enhance the development and growth of all staff members through training and leadership workshops.
- To utilize current technology and expand services provided to the public to increase efficiency and productivity and ensure prompt customer service.
- To continue working with programs, citizens, and professionals within the community whose goals coordinate or overlap with Bexar County goals.
- To work together with other agencies to better utilize effective means of collecting revenue.
- To utilize staff, information handouts, and web-site for customer accessibility to efficiently obtain information.
- To effectively and efficiently process and collect revenue on a daily basis.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as a magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of \$10,000 or less, criminal cases on Class C misdemeanors of \$500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, and serves as a notary public.

The Justice of the Peace is an elected official. Justice of the Peace Precinct 4 has two Justices, Places 1 and 2. The Place 1 Justice of the Peace is a full-time Judge and the Place 2 Justice of the Peace is a part-time Judge. Both Judges are elected to four-year terms.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Criminal Cases Filed	33,376	28,785	28,785
Number of Civil Cases Filed	6,260	8,372	8,372
Number of Cases Disposed	37,224	47,245	44,292
Efficiency Measures:			
Cases Filed per FTE	2,477	2,322	2,322
Cases Disposed per FTE	2,327	2,953	2,953
Warrants Issued per FTE	833	1,383	1,383
Effective Measures:			
Percent Change in Cases Filed	11%	-6%	0%
Percent Change in Cases Disposed	42%	27%	-6%
Percent Change in Warrants Issued	10%	66%	-6%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$827,891	\$981,599	\$970,872	\$959,426
Travel, Training and Remunerations	1,503	6,800	7,313	5,678
Operational Costs	236,620	302,466	305,389	292,964
Supplies and Materials	30,317	33,300	31,218	35,700
<i>Total</i>	<i>\$1,096,331</i>	<i>\$1,324,165</i>	<i>\$1,314,792</i>	<i>\$1,293,768</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 1.6 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 1.8 percent when compared to FY 2014-15 estimates. This is due to the program changes described below.
- The Travel, Training, and Remunerations group decreased by 22.4 percent when compared to FY 2014-15 estimates. Funding is provided at the same level as the other Justice of the Peace Precincts.
- The Operational Costs group decreased by 4.1 percent when compared to FY 2014-15 estimates. This is due primarily to the payment of past due Janitorial Expenses in FY 2014-15 and a

decrease in the Technology Improvement Fee account for FY 2015-16. All Technology Improvement funding for the Justice of the Peace Precincts is budgeted in the Justice of the Peace Technology Fund for FY 2015-16.

- The Supplies and Materials group increased by 14.4 percent when compared to FY 2014-15 estimates. This is due primarily to increased Postage expenses anticipated for FY 2015-16. Recent legislation has required that all passed truancy convictions be expunged, which will require the Justice of the Peace Precincts to send out notices of expungement to previous offenders.
- The FY 2015-16 Adopted Budget included four program changes for a total savings of \$79,201 as described below.
 - The first program change deleted two Case Managers (E-01), one of which was vacant and frozen, for a total savings of \$103,558, including salary and benefits. Because all truancy cases were transferred to the City in October 2014, all seven Justice of the Peace Case Managers were deleted for FY 2015-16.
 - The second program change added one Lead Court Clerk (NE-05) for a total cost \$54,970, including salary and benefits. Recent legislation has required that all past truancy convictions be expunged, which will require the Justice of the Peace Precincts to send out notices of expungement to previous offenders. This represents additional workload to each Precinct and the addition of a Lead Court Clerk will help alleviate the increased demands.
 - The third program change deleted one Court Clerk (NE-04) for a total savings of \$34,658, including salary and benefits. Since redistricting, the workload distribution between the Precincts has shifted significantly. Because Justice of the Peace Precinct 4's workload did not increase as much as anticipated, one Court Clerk was deleted as a result.
 - The fourth program change provided a salary increase for one Lead Court Clerk (NE-05) for a total cost of \$4,045, including salary and benefits. This salary adjustment brings this employee's salary in line with Justice of the Peace Precinct 4's other Lead Court Clerks, who have been in the position for a shorter period of time.

Policy Consideration:

In November 2013, the Justice of the Peace and Constable Precinct lines were redistricted to mirror Commissioner Precinct lines. The population distribution and associated workload between the Precincts was notably out of balance causing County-wide inefficiencies amongst the Justice of the Peace and Constable Offices. Based upon the new population in each Precinct, a new overall workload was estimated for each Precinct and personnel was redistributed accordingly.

In addition to redistricting, Bexar County reached an agreement on an Addendum (A-11) with the City of San Antonio ("City") to the Master Interlocal Agreement which commenced on October 1, 2013 between the two parties. The Addendum established a Uniform Truancy Case Management Program. Effective October 1, 2014, the County waived its exclusive original jurisdiction and transferred all cases to the City involving juveniles 12 years or older who were charged with offenses related to truancy. In addition to the transfer of these cases, the County also transferred to the City the balance of the funds in the County's Juvenile Case Manager Fund on October 1, 2014, and on a quarterly basis, continues to

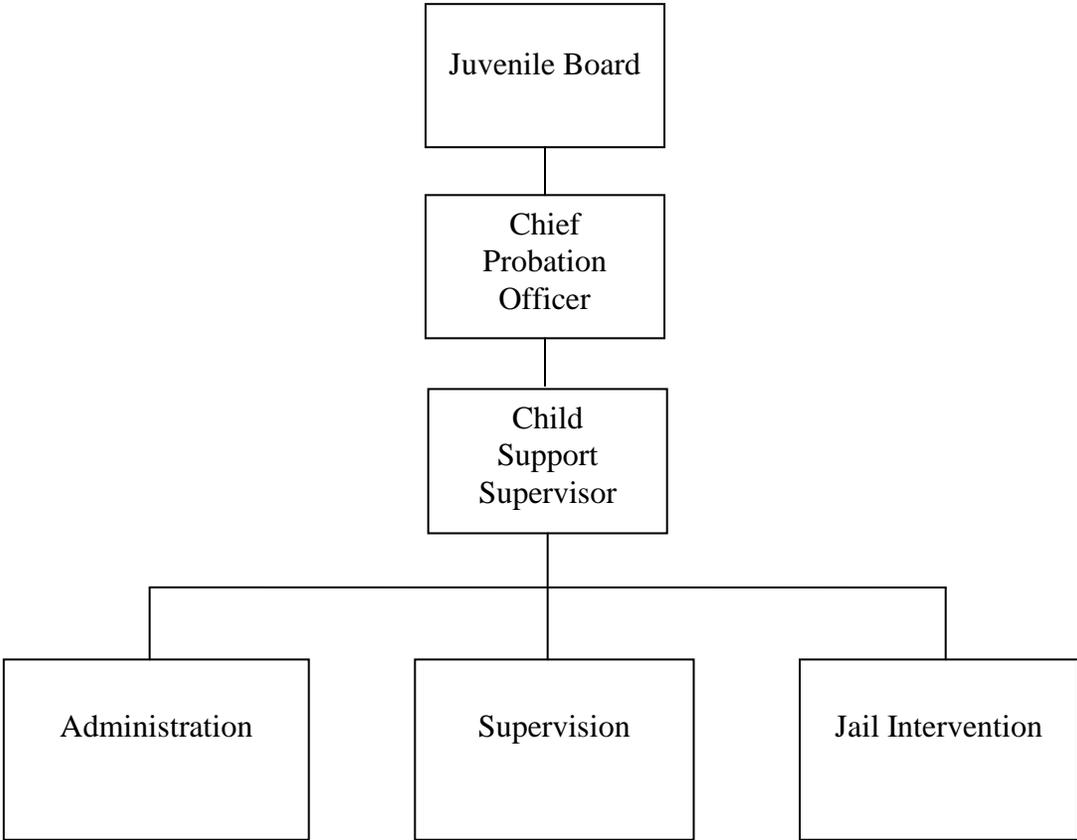
remit to the City all collections related to the Juvenile Case Manager Fund. The transfer of truancy cases to the City has resulted in a decrease in the overall number of cases that are filed with the Justice of the Peace Courts.

During the FY 2014-15 Budget process, the effects of both redistricting and the anticipated transfer of truancy cases on overall workload distribution between the Precincts were analyzed. However, because not a sufficient amount of time had passed to accurately assess the effects of redistricting and the transfer of truancy cases had not yet occurred, no action was taken in the FY 2014-15 Adopted Budget. Commissioners Court directed the Budget Department to analyze workload during FY 2014-15, re-evaluate staffing levels at each Precinct during the FY 2015-16 budget process and prepare recommendations based on the new workload distribution that had developed. The FY 2015-16 Adopted Budget includes personnel changes based on this analysis as directed by Commissioners Court.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Justice of the Peace	1.5	1.5	1.5
Assistant Court Clerk	4	4	4
Case Manager	0	2	0
Court Clerk	10	10	9
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	3
<i>Total – Justice of the Peace Precinct 4</i>	18.5	20.5	18.5

JUVENILE – CHILD SUPPORT PROBATION



JUVENILE – CHILD SUPPORT PROBATION

FUND: 100
ACCOUNTING UNIT: 4120

Mission: To promote the rehabilitation and well-being of offenders and their families by redirecting behavior with an emphasis on individual responsibility and the protection and safety of the community.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well being of offenders and their families. The Juvenile Probation Department vision is to be in the forefront of redirecting behavior with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Improve staff to juvenile ratio in the Mission Road Detention Center and the Cyndi Taylor Krier Treatment Center.
- Create a database to evaluate the performance of agencies/programs with whom we contract.
- Aggressively seek new sources of funding, public and private, to fund new, creative programs and initiatives.
- Increase, at Intake, the use of advice, counsel and release options, when appropriate, in order to decrease the number of cases referred to other Early Intervention Units.
- Increase the school attendance rate of youth served through the School Based Unit.
- Increase the percentage of child support probationers making regular payments.
- Electronically transmit information required by Texas Juvenile Probation Commission.
- Develop a plan to obtain an alternative information system that would integrate all departmental applications and maintain an interface with the Juvenile Information Management System (JIMS).
- Develop and/or revamp the current JIMS to provide better information to the department and other officials.

Program Description: The Bexar County Juvenile Child Support Probation Division monitors and enforces child support payment responsibilities of individuals referred to the division by the courts. Counseling regarding personal responsibility and employment is provided during orientation classes and monthly in person reporting. The division reports payment compliance to the courts and the State Attorney General’s Office. Partial funding for the division is provided by the State Attorney General’s Office through an annually negotiated contract with the County being paid a flat fee per case.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Work Load Indicators:			
Total Number of Probationers Reports by Case	1,223	1,163	1,175
Number of Probationers Assigned to Attend Orientation Class	177	155	157
Monthly Child Support Probation Caseload-Supervised	1,223	1,163	1,175

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Efficiency Indicators:

Average Caseload Per Child Support Probation Officer Per Month	204	194	196
Average Number of Probationer Reports By Case	399	383	387
Average Number of Court-Ordered Probation Cases Opened Per Month	25	22	22

Effectiveness Indicators:

Percent of Probationers Making A Child Support Payment	71%	70%	71%
Percent of Probationers Who Attended/Completed Orientation Class	66%	69%	69%
Percent of Child Support Funds Collected	68%	66%	67%

Appropriations:

	FY 2013-14	FY 2014-15	FY 2014-15	FY 2015-16
	Actual	Budget	Estimate	Budget
Personnel Services	\$601,811	\$624,861	\$608,118	\$604,153
Operational Costs	4,050	3,858	1,911	3,858
Supplies and Materials	480	450	450	450
Total	\$606,341	\$629,169	\$610,479	\$608,461

Program Justification and Analysis:

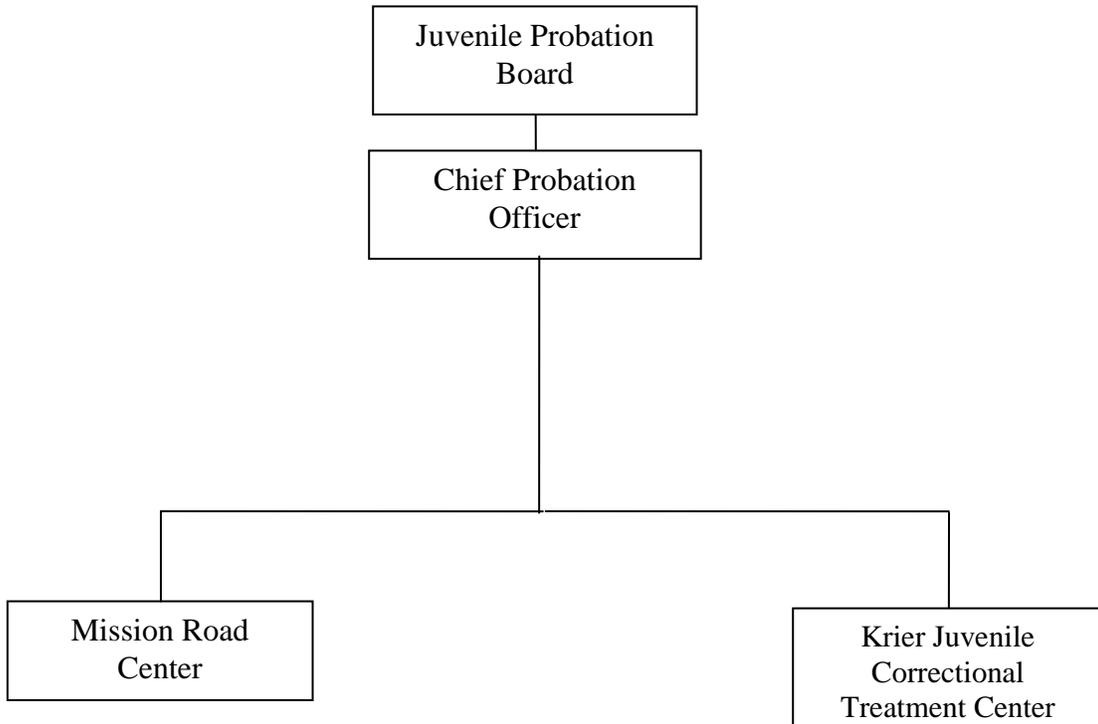
- The FY 2015-16 Adopted Budget for Juvenile Child Support Probation remained relatively flat when compared to FY 2014-15 estimates as described below.
- The Personnel Services group remained relatively flat when compared to FY 2014-15 estimates. Full funding for all authorized positions is provided in FY 2015-16.
- The Operational Costs group increased significantly when compared to FY 2014-15 estimates due to maintaining previous budget levels as requested by the Juvenile Probation Department.
- The Supplies and Materials group remained flat when compared to FY 2014-15 estimates. Funding is provided for the purchase of office supplies at the same level as FY 2014-15 budgeted amounts.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Assistant Supervisor	1	1	1
Child Support Probation Officer	5	5	5
Supervisor - Child Support Probation	1	1	1
Program Assistant - Child Support Services	1	1	1
Senior Probation Officer - Child Support Services	4	4	4
<i>Total - Juvenile - Child Support Probation</i>	12	12	12

**On October 24, 2014, the Juvenile Board approved personnel actions as requested by the Juvenile Probation Department. These changes included re-classifications, position status changes, and title changes.*

JUVENILE PROBATION DEPARTMENT INSTITUTIONAL DIVISION



JUVENILE - INSTITUTIONS

FUND: 100
ACCOUNTING UNIT: 4110, 4111, & 4112

Mission: Our mission is to create and maintain a safe and secure atmosphere in which to provide a program that is healthy for the body, mind, and spirit of each child in our care.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well-being of offenders and their families. The Juvenile Probation Department's vision is to be in the forefront of redirecting behavior, with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Increase juvenile compliance with the treatment level system.
- Improve staff to juvenile ratio in compliance with the Texas Juvenile Probation Commission (TJPC) standards.
- Develop reality-based training curriculum.
- Decrease the number of serious incidents by 5 percent.
- Decrease the number of physical restraints by 5 percent.

Program Description: The Bexar County Juvenile Probation Institutions Division is comprised of two facilities: one pre-adjudication facility, the Bexar County Juvenile Detention Center, and one post-adjudication facility, the Cyndi Taylor Krier Juvenile Correctional Treatment Center.

The Juvenile Detention Center, located at 600 Mission Road, has the responsibility of maintaining a safe and secure environment for youth placed in the facility. As indicated in the Mission Statement, emphasis is placed on providing an educational program that will assist the youth in continuing their education upon release, providing nutritious meals and physical recreation to improve their health, and offering access to counseling and religious services. The Detention Center has 264 beds separated into nineteen dorms. Youth detained at the Center complete an orientation process to determine the dorm in which they can best function. Supervision of youth is provided by certified Juvenile Detention Officers. Detention Officers ensure that juveniles are safe and secure, that they participate in Center activities, and that structure and guidance is provided for youth during their stay in detention.

The Krier Center is a secure, long-term, post-adjudication residential treatment facility. It has a capacity of 96 beds separated into eight individual units with twelve beds each. The facility is unique in the manner in which it combines treatment, correctional, educational and medical components to provide juveniles a comprehensive array of services. Individual, group, and family counseling is provided by eight licensed masters' level counselors. Each counselor is assigned a unit of 12 youth as their caseload. Probation officers, counselors, treatment officers, teachers, medical staff, the youth and their families take part in the creation and development of individual treatment programs. The treatment component is managed by the Center's Clinical Director. Psychiatric consultation is provided through a contract with psychiatrists with the University of Texas Health Science Center's Division of Child and Adolescent Psychiatry. They provide medication management and valuable input regarding treatment plans.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Mission Road

Workload Indicators:

Number of Juveniles Detained	2,190	2,362	2,547
Average Daily Population	132	146	161
Peak Population	169	178	187

Efficiency Indicators:

Number of Total Incidents	3,754	5,115	6,969
Number of Violent Incidents Juvenile to Staff	360	526	769
Number of Visits	15,693	19,566	21,914

Effectiveness Indicators:

Percent Change in Juveniles Detained	-5.73%	7.85%	7.83%
Percent Change in Total Incidents	-2.94%	10.60%	10.27%
Percent Change in Visits	10.46%	25.00%	12.00%

Krier

Workload Indicators:

Number of Juveniles Placed	81	96	100
Average Daily Population	70	82	85
Peak Population	81	93	96

Efficiency Indicators:

Number of Total Incidents	1,262	1,308	1,321
Number of Violent Incidents Juvenile to Staff	160	166	168
Number of Individual Counseling Sessions	3,118	2,312	2,397

Effectiveness Indicators:

Individual Counseling Session	-17.64%	-12.00%	5.00%
Percent Change in Violent Incidents Juvenile to Staff	-3.03%	87.00%	-33.00%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$15,784,493	\$15,744,850	\$16,218,767	\$16,330,483
Operational Costs	1,033,723	1,303,363	1,332,923	1,303,363
Supplies and Materials	418,332	512,227	569,177	512,227
Capital Expenditures	300,000	0	0	0
Total	\$17,536,548	\$17,560,440	\$18,120,867	\$18,146,073

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget for Juvenile Institutions increased by less than 1 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by less than 1 percent when compared to FY 2014-15 estimates. Funding for this appropriation is based on the Department’s requests for FY 2015-16.
- The Operational Costs group decreased by 2.2 percent when compared to FY 2014-15 estimates. The decrease is due to reducing the Repairs and Maintenance - Vehicles account as requested by the Department.
- The Supplies and Materials group decreased by 10.1 percent when compared to FY 2014-15 estimates. One time expenditures for the purchase of kitchen equipment and an emergency installation of a new transmitter/repeater for the portable radios used by staff at the Krier Center that occurred in FY 2014-15 and not expected to occur in FY 2015-16.
- There are no program changes in the FY 2015-16 Adopted Budget.

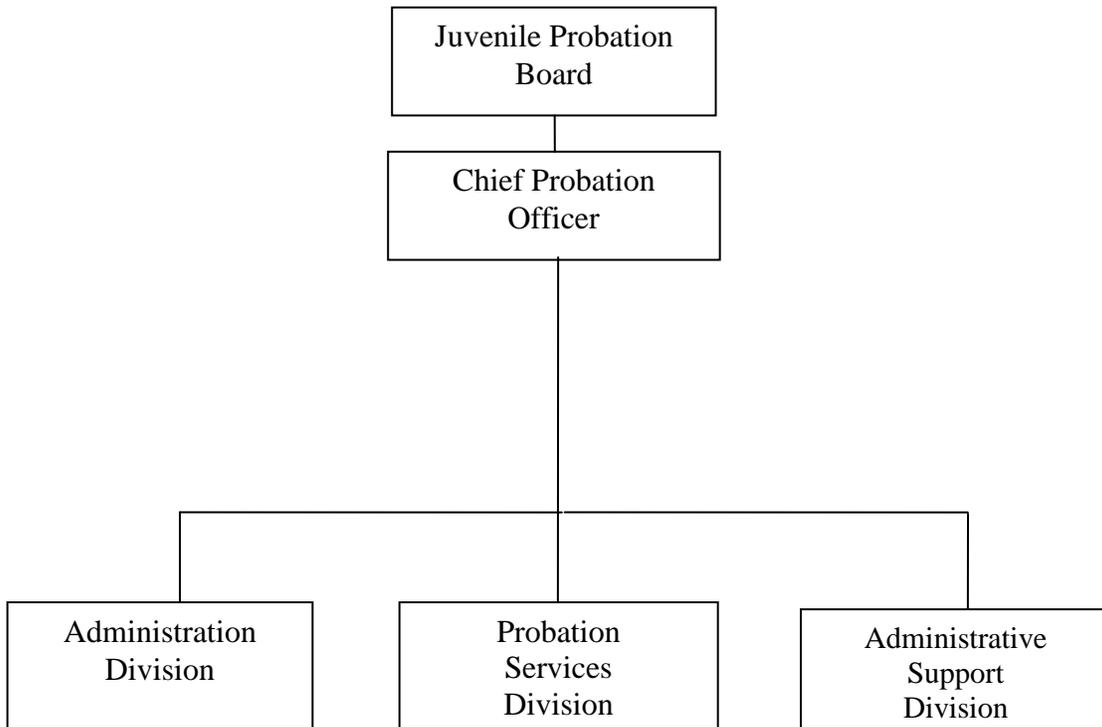
Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Mission Road Center			
Assistant Facility Administrator – Juvenile Detention Center	1	1	1
Assistant Supervisor - Institution Services	9	9	9
Facilities Administrator - Juvenile Detention Center	1	1	1
Juvenile Detention Officer I	118	118	118
Juvenile Detention Officer II	56	60	60
Juvenile Detention Officer III	7	7	7
Juvenile Detention Shift Supervisor	4	4	4
Laundry Worker	3	3	3
Main Control Technician	13	13	13
Supervisor	1	1	1
Total Juvenile Institutions - Mission	213	217	217

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
Krier Center			
Analyst - Institutions	0	1	1
Assistant Facility Administrator - Krier Center	1	1	1
Assistant Supervisor -Institution Services	7	6	6
Coordinator - MRC Clinical Services	1	1	1
Facility Administrator - Krier Center	1	1	1
Counselor II - Krier Center Counseling	8	8	8
Facilities Administrator - MRC/Clinical Director Institutions	1	1	1
Program Manager - Krier Center Counseling	1	1	1
Technician - Information Resources	1	1	1
Residential Placement Officer	18	18	18
Residential Treatment Officer I	86	86	86
Residential Treatment Officer II	27	27	27
Residential Treatment Officer III	8	8	8
Supervisor – Institutional Division	5	5	5
Total Juvenile Institutions - Krier	165	165	165
Total - Juvenile Institutions	378	382	382

**On October 24, 2014, the Juvenile Board approved personnel actions as requested by the Juvenile Probation Department. These changes included re-classifications, position status changes, and title changes.*

JUVENILE PROBATION DEPARTMENT



JUVENILE PROBATION

FUND: 100
ACCOUNTING UNIT: 4100, 4101, & 4102

Mission: To promote the rehabilitation and well-being of offenders and their families by redirecting behavior with an emphasis on individual responsibility and the protection and safety of the community and to support the Juvenile Courts under Title III of the Texas Family Code.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well-being of offenders and their families. The Juvenile Probation Department's vision is to be in the forefront of redirecting behavior with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Improve the staff-to-juvenile ratios compliance in the Detention Center and Cyndi Taylor Krier Juvenile Correctional Treatment Center.
- Create a database to evaluate the performance of agencies/programs with whom we contract.
- Aggressively seek new sources of funding, public and private, to fund new and creative programs and initiatives.
- Ensure that available resources are used effectively and efficiently.
- Increase, at Intake, the use of advice, counsel and release option, when appropriate, in order to decrease the number of cases referred to other Early Intervention Units.
- Increase the school attendance of youth served through the School Based Unit.
- Increase the percentage of child support probationers making regular payments.
- Electronically transmit information required by the Texas Juvenile Probation Commission.

Program Description: The Bexar County Juvenile Probation Department is comprised of three divisions performing functions to meet the departmental goals.

The Administration Division's responsibilities include Community Service Restitution, Victims Assistance, Volunteers in Probation, and the Ropes/Challenge programs. These programs provide resources and support to help juvenile offenders to complete their court-ordered probation conditions or deferred prosecution contracts.

The Probation Services Division consists of general field units and specialized units. The field units are responsible for performing pre-adjudication and post-adjudication services to juveniles who have been arrested and/or referred to the Juvenile Probation Department for Intensive Supervision (Felony and Specialized). The specialized units deliver a broad array of programs including the Diversion, Rural Youth/School Based Units, and Residential Services. These units are responsible for providing early intervention services to juveniles who have been arrested and referred to the Bexar County Juvenile Probation Department. Generally, the younger, first-time offenders receive services in a diversion setting.

The Administrative Support Services Division is the overhead function of the Bexar County Juvenile Probation Department. In addition to senior management this division includes the Human Resources Office, Clerical, Records Management, Information Management, Fiscal Office, Reimbursement Office, and Facilities Management Services.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Work Load Indicators:			
Number of Referrals	5,666	4,741	4,883
Number of Children Placed on Formal Probation	695	651	671
Number of Children Placed in Contract Care	86	87	90
Efficiency Indicators:			
Number of Texas Youth Commission Commitments	38	50	52
Number of Successful Releases from Contract Care	90	91	94
Average Aftercare Case Load	72	71	74
Effectiveness Indicators:			
Percent of Youths Completing Field Probation	89%	89%	90%
Percent of Juveniles Successfully Released from Contract Care and not Readjudicated (6 months)	72%	73%	73%
Number of Cases which Successfully Completed Deferred Prosecution	925	830	855

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$11,013,294	\$11,007,874	\$11,367,241	\$11,520,324
Travel and Remunerations	299,909	325,650	322,731	325,650
Operational Costs	1,343,066	1,882,474	1,820,317	1,954,812
Supplies and Materials	283,682	326,366	330,907	326,369
Total	\$12,939,951	\$13,542,364	\$13,841,196	\$14,127,155

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget for Juvenile Probation increased by 2.1 percent when compared to FY 2014-15 estimates primarily due an increase in the Operational Costs Appropriation group and the two Program Changes, as described below.
- The Personnel Services group increased by 1.3 percent when compared to FY 2014-15 estimates. Funding for this appropriation is based on the Department’s FY 2015-16 budget request.
- The Travel and Remunerations group increased by less than 1 percent when compared to FY 2014-15 estimates. Funding for this appropriation is based on the Department’s request and is allocated at the same level of funding that was adopted in FY 2014-15.
- The Operational Costs group increased by 7.3 percent when compared to FY 2014-15 estimates. This increase is primarily due to an increase in the Residential Child Care account, which provides temporary placement of children that require specialized care. Typically, the Juvenile Probation Department accesses State Funds first and then uses County Funds toward the end of the fiscal year. It is projected that Juvenile Probation will not have to use County Funds because

of a decrease in the number of children placed in specialized care center in FY 2014-15; however, full funding for Residential Child Care is adopted for FY 2015-16.

- The Supplies and Materials group decreased by 1.4 percent when compared to FY 2014-15 estimates. This is primarily due to one-time expenditures in FY 2014-15 within the Recreational Supplies account that is not expected to occur in FY 2015-16.
- The FY 2015-16 Adopted Budget included one program change for a total of \$130,216.
 - The program change added one Senior Probation Officer (NE-08), which was previously funded through a grant, for a cost of \$57,878, which includes salary and benefits. The Juvenile Accountability Block Grant funded one Drug Court Senior Probation Officer, drug testing, and counseling for the past 12 years. The grant is expected to end in August 2015. Funding is also approved for drug testing and counseling in the amount of \$72,338. The total cost of this program change is \$130,216.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administration			
Clerk - Juvenile Records	5	4	4
Coordinator - Employment and Vocational Services	1	1	1
Coordinator - Internship Services	1	1	1
Coordinator - Victim Services	1	1	1
Coordinator - Volunteer Services	1	1	1
Specialist - Volunteer Services Program	1	1	1
Lead Specialist - Community Service Restitution	1	1	1
Manager - Education Services	0	1	1
Office Assistant I	3	3	3
Office Assistant II	12.5	12.5	12.5
Office Assistant III	2	2	2
Office Assistant IV	3	3	3
Program Assistant	5	5	5
Psychology Resident - Mental Health Assessment and Triage	0	4	4
Postdoctoral Resident	2	0	0
Specialist - Community Resource	2	1	1
Specialist - Education Services	2	1	1
Specialist - Post Adjudication Substance Abuse	1	1	1
Specialist- Community Resource Specialist	5	5	5
Specialist - 20 hrs	0.5	0.5	0.5
Total – Administration	49	49	49

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Probation

Training Officer	2	2	2
Assistant Supervisor - Probation Services	19	18	18
Coordinator - Detention Transition Services	1	1	1
Coordinator - Substance Abuse Services Program Development	1	1	1
Coordinator - Substance Abuse Services	0	1	1
Counselor - Substance Abuse Services	0	1	1
Intake Technician	1	0	0
Probation Officer	34	31	31
Program Manager - Mental Health Assessment and Triage	1	1	1
Senior Probation Officer	25	28	29
Supervisor - Probation Services	11	11	11
Supervisor - Residential Services Contract Care	1	1	1
Total - Probation	96	96	97

Administrative Support

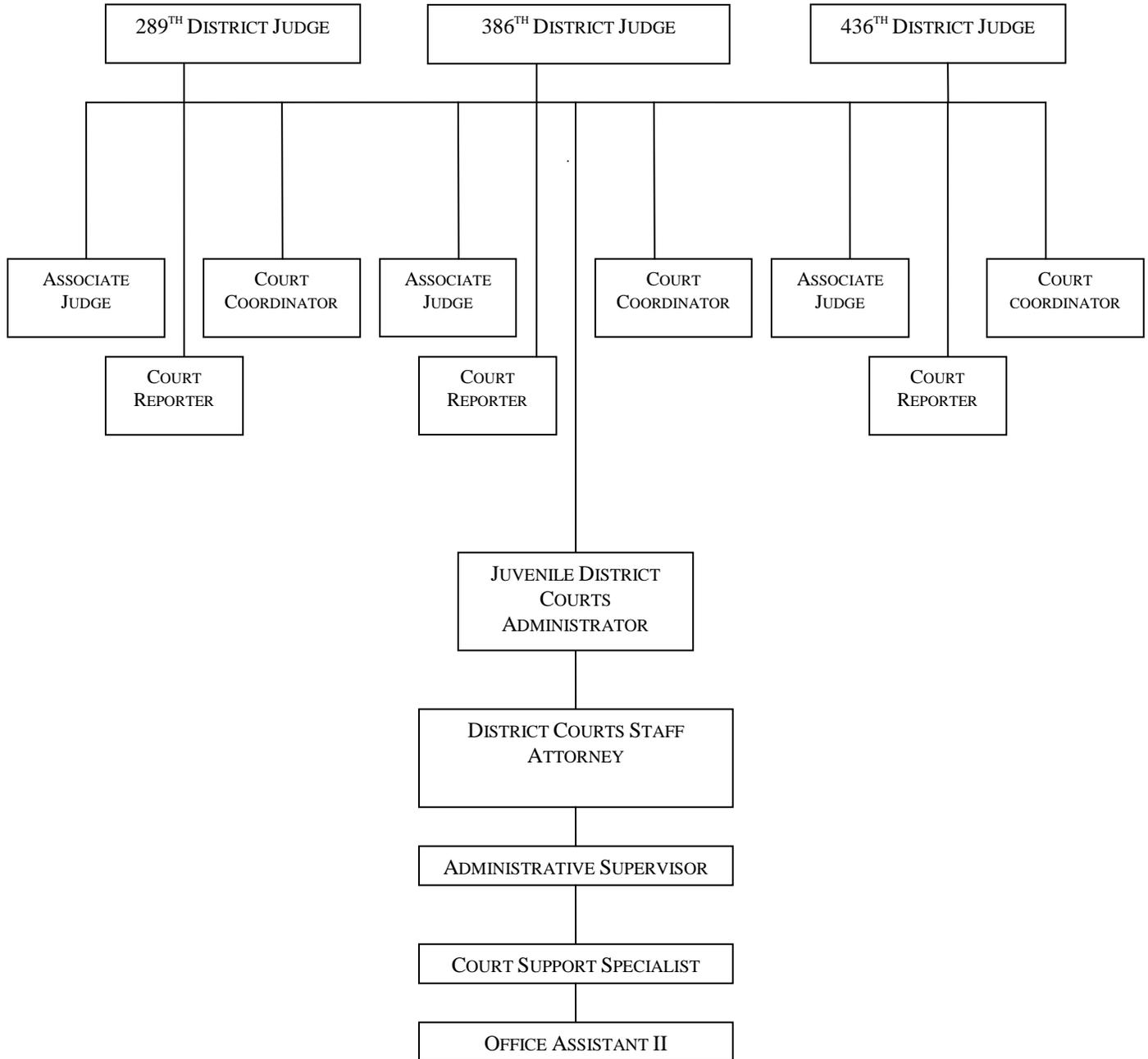
Analyst - Fiscal Services	1	1	1
Analyst - Information Resources	1	1	1
Analyst - Information Resources Unit	1	0	0
Analyst - Standard Compliance and Investigations	2	2	2
Assistant - Human Resources	1	1	1
Attorney - Contract and Legal Support	1	1	1
Chief Juvenile Probation Officer	1	1	1
Clerk - Reimbursement Services	1	1	1
Coordinator - Enrichment Services	1	1	1
Coordinator - Information Resources	1	1	1
DCPO - Probation Services**	2	2	2
DCPO - Mental Health Services**	1	1	1
DCPO - Institutions**	1	1	1
Director - Finance and Administrative Services	1	1	1
Executive Assistant	1	1	1
Juvenile Personnel Technician	1	0	0
General Counsel	1	1	1
Investigator - Standards Compliance and Investigations	1	1	1
Lead Clerk - Reimbursement Services	1	1	1
Manager - Accreditation and Training	1	1	1

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Manager - Information Resources	1	1	1
Manager - Standards Compliance and Investigations	1	1	1
Project Manager	1	1	1
Specialist - Contract and Grants	1	1	1
Specialist - Fiscal Services	1	1	1
Specialist - Human Resources	3	3	3
Specialist - Information Resources	1	1	1
Specialist - Reimbursement Services	3	3	3
Specialist - Supply and Fixed Asset	2	2	2
Supervisor - Information Resources	1	1	1
Supervisor - Records Office	1	1	1
Supervisor - Reimbursement Services	1	1	1
<i>Total – Administrative Support Services</i>	39	37	37
<i>Total – Juvenile Probation</i>	184	182	183

**On October 24, 2014, the Juvenile Board approved personnel actions as requested by the Juvenile Probation Department. These changes included re-classifications, position status changes, and title changes.*

***Deputy Chief Probation Officer (DCPO)*

JUVENILE DISTRICT COURTS



JUVENILE DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3800-3803

Mission: The Juvenile District Courts will fairly administer justice in all cases that properly come before them, while disposing of cases in a timely and efficient manner. The staff will provide immediate, accurate, and beneficial support to the Juvenile District Courts, and citizens who request assistance.

Vision: Juvenile District Courts are leaders that provide all citizens of Bexar County who are involved in the Juvenile Justice system with efficient, appropriate, and equitable court services. The administrative staff is devoted to developing and maintaining innovative, state-of-the-art support and assistance for the Juvenile District Courts and the citizens of Bexar County whom they serve. The Courts strive to promote quality communication between our courts and all other County departments, while insuring that justice is carried out in the most effective and efficient manner possible.

Goals and Objectives:

- Provide high quality staff-support.
- Facilitate the functions of other court staff to assist in their productivity.
- Handle the administrative duties of the courts in an effective manner.
- Disseminate and communicate all information integral to the effective and efficient performance of the courts.
- Prepare legally correct jury instructions in a timely manner.
- Provide the highest possible level of court services to juveniles and other interested parties.
- Protect the rights of victims of crime.
- Dispose of cases in a timely manner.

Program Description: The Juvenile District Courts have three statutorily mandated Juvenile District Courts. The Courts function with three Judges and three full time Associate Judges. These courts adjudicate all cases involving juveniles under 17 years of age who are charged with felony or misdemeanor offenses. The staff processes court appointments of defense attorneys for indigent juvenile respondents, schedules interpreters, prepares jury charges, and distributes legal notices to all necessary parties. In addition to determining if juveniles are in need of supervision or have committed delinquent conduct, the juvenile courts also may certify juveniles for transfer to adult criminal court. The Courts also receive and respond to orders directed to the Juvenile District Courts from the Court of Criminal Appeals. The staff also prepares the budget for the Juvenile District Courts while providing proper and efficient case flow management for the Courts.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Number of New Cases Filed	2,457	2,607	2,766
Number of Cases Disposed	2,454	2,626	2,810
Detention Hearings Conducted	4,952	5,790	6,770
Number of Families Interviewed for Indigence	2,000	2,434	2,962

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Efficiency Indicators:			
Average Number of Cases Pending per Month	362	423	494
Average Number of Dispositions per Month	205	219	234
Families Interviewed per FTE	500	608	650
Effectiveness Indicators:			
Percentage of Total Cases Disposed in Year	95%	95%	95%
Percentage of Cases Disposed of in Less than 60 Days	60%	70%	70%

Appropriations:

	FY 2013-14 Actuals	FY 2014-15 Budget	FY 2014-15 Estimates	FY 2015-16 Budget
<i>Administration (3800)</i>				
Personnel Services	\$559,660	\$574,699	\$575,899	\$613,058
Travel and Remunerations	8,440	13,228	13,228	13,400
Operational Costs	10,107	11,500	11,025	11,925
Supplies and Materials	29,508	25,672	28,452	29,300
Total:	\$607,715	\$625,099	\$628,604	\$667,683
<i>District Court 289th (3801)</i>				
Personnel Services	\$476,871	\$482,270	\$534,111	\$496,723
Operational Costs	8,691	4,666	4,666	4,666
Court Appointed Attorney Fees	257,879	266,668	237,741	266,668
Total:	\$743,441	\$753,604	\$776,518	\$768,057
<i>District Court 386th (3802)</i>				
Personnel Services	\$496,236	\$504,454	\$514,110	\$517,662
Operational Costs	1,068	4,666	1,610	4,666
Court Appointed Attorney Fees	226,431	266,666	243,932	266,666
Total:	\$723,735	\$775,786	\$759,652	\$788,994

	FY 2013-14 Actuals	FY 2014-15 Budget	FY 2014-15 Estimates	FY 2015-16 Budget
<i>District Court 436th (3803)</i>				
Personnel Services	\$474,765	\$479,578	\$490,780	\$492,494
Operational Costs	574	6,000	6,000	6,000
Court Appointed Attorney Fees	249,005	266,666	261,427	266,666
Total:	\$724,344	\$752,244	\$758,207	\$765,160
Personnel Services	\$2,007,532	\$2,041,001	\$2,114,900	\$2,119,937
Travel and Remunerations	8,440	13,228	13,228	13,400
Operational Costs	20,440	26,832	23,301	27,257
Supplies and Materials	29,508	25,672	28,452	29,300
Court Appointed Attorney Fees	733,315	800,000	743,100	800,000
<i>Juvenile District Court Grand Total</i>	\$2,799,235	\$2,906,733	\$2,922,981	\$2,989,894

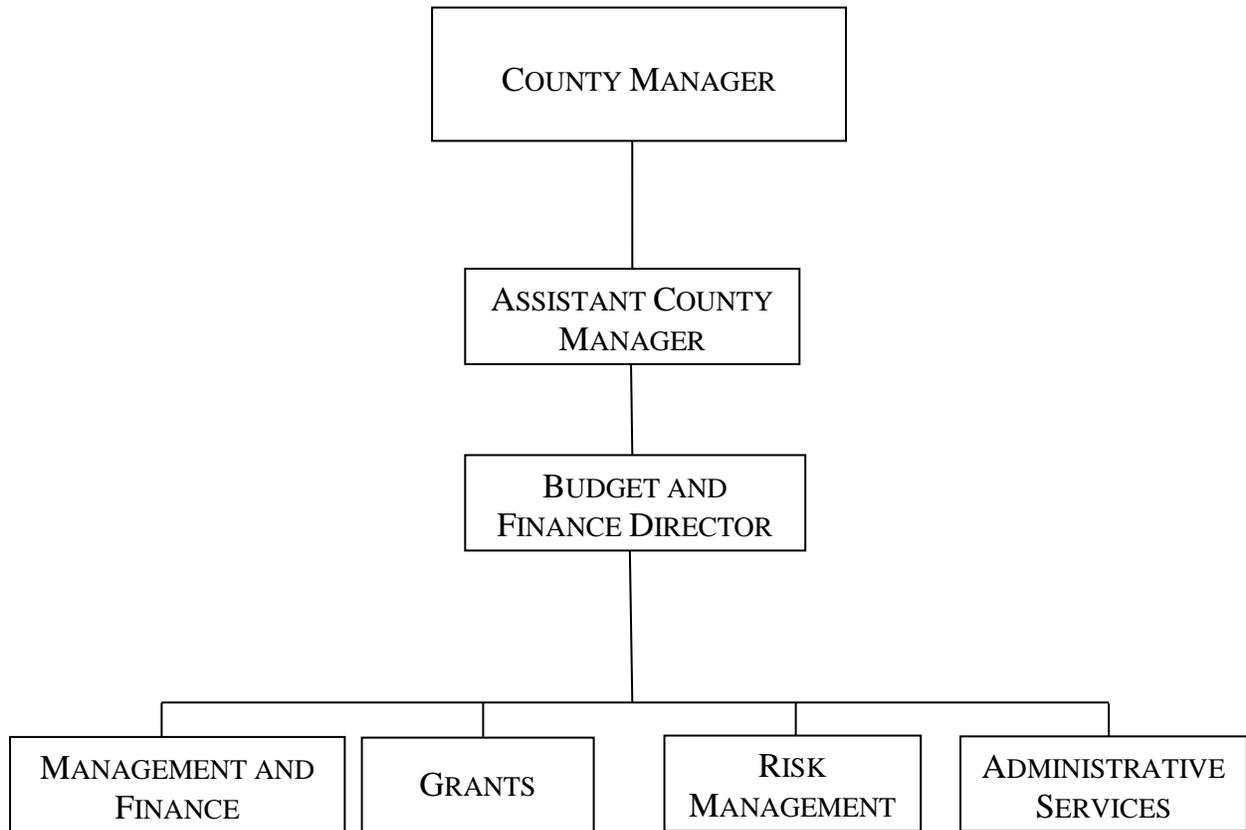
Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 2.3 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group remained relatively flat when compared to FY 2014-15 estimates. All authorized positions are fully funded for FY 2015-16.
- The Travel and Remunerations group increased by 1.3 percent when compared to FY 2014-15 estimates due to mandatory conferences and training that will not be held in the local area, as was the case in prior years.
- The Operational Costs group increased by 17.0 percent when compared to FY 2014-15 estimates. Additional funding is provided for Transcription Services, as the need for these services has increased since FY 2014-15.
- The Supplies and Materials group increased by 3 percent when compared to FY 2014-15 estimates. Additional funding is provided for office supplies and various other supplies, as the need for these items has increased since FY 2014-15.
- The Court Appointed Attorney group increased by 7.7 percent when compared to FY 2014-15 estimates due to funding Court Appointed Attorney's at previous budget levels. Funding was provided at the requested amount.
- There were no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administrative Supervisor	1	1	1
Associate Judge	3	3	3
Court Coordinator	3	3	3
Court Interpreter I	1	1	1
Court Reporter	6	6	6
Court Support Specialist	1	1	1
District Court Staff Attorney	1	1	1
General Administrative Counsel	1	1	1
Judge	3	3	3
Office Assistant II	3	3	3
<i>Total – Juvenile District Courts</i>	23	23	23

MANAGEMENT AND FINANCE DEPARTMENT



MANAGEMENT AND FINANCE

FUND: 100
ACCOUNTING UNIT: 4906

Mission: To strengthen the County’s strategic and financial position through debt management, revenue maximization, strategic planning, business process improvement and risk management.

Vision: Our customers will see the Management and Finance Department as valued partners in making Bexar County the leader and best practice model for management and financial services.

Goals and Objectives:

- To provide efficient and effective administrative services to all offices and departments.
- To effectively manage the County’s Debt and Investment Portfolio to ensure opportunities for savings and increased investment revenue.
- To coordinate the successful issuance of bonds or other financial instruments used to fund projects and programs.
- To actively promote workplace safety, prevent injuries, and protect the County’s assets.

Program Description:

The Management and Finance Services Department is responsible for cost analyses, debt service schedules, economic analyses, investment plans, and risk management. The Department makes recommendations to management on appropriate courses of action to improve organizational performance and increase operational efficiency. This Department is called upon in a consultative capacity to assist County managers in exploring and seeking new opportunities to reduce operating costs and increase revenue generation. In addition, the Department will continue to provide special studies/projects including conducting organizational reviews, jail population analyses, and management studies as directed by Commissioners Court. Finally, the Department administers the County’s risk management program to include managing the County’s insurance programs, workers compensation and workplace safety.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Investment Portfolio	\$952M	\$1.1B	\$900M
Number of New Debt Issuances	0	1	3
Efficiency Measures:			
Average Number of Trades Executed per Quarter	29.5	32	29.75
County’s Bond Rating	AAA	AAA	AAA
Effectiveness Measures:			
Percentage of Investment Income to Gen. Fund Rev	0.7%	0.7%	0.7%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$560,453	\$613,365	\$639,085	\$637,611
Travel and Remunerations	2,214	6,000	6,000	6,000
Operational Costs	4,448	18,046	18,926	18,953
Supplies and Materials	3,038	15,300	14,749	15,300
<i>Total</i>	<i>\$570,153</i>	<i>\$652,711</i>	<i>\$678,760</i>	<i>\$677,864</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by less than 1 percent compared to FY 2014-15 estimates. This decrease is due to the Personnel Appropriation group appropriation as described below.
- The Personnel Services group decreased by less than 1 percent when compared to FY 2014-15 estimates. Full funding of all authorized positions is provided for FY 2015-16.
- The Travel and Remunerations group remained flat when compared to FY 2014-15 estimates. Training for staff is fully funded for FY 2015-16 and is consistent with FY 2014-15 budgeted amounts.
- The Operational Costs group increased by less than 1 percent compared to FY 2014-15 estimates. The increase is due to the cost of membership fees for the Risk Management Coordinator.
- The Supplies and Materials group increased by 3.7 percent when compared to FY 2014-15 estimates. Funding is provided for office supplies consistent with previous budget levels.
- The FY 2015-16 Adopted Budget includes the following program change:
 - One program change for a cost of \$2,952 is adopted for FY 2015-16. The Management and Finance Department provides fiscal management support to the Alamo Regional Mobility Authority (ARMA). A salary adjustment of 5 percent is adopted for the additional workload performed by a Senior Analyst for the ARMA. This cost will be reimbursed to the County by the ARMA.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administrative Services Coordinator	1	1	1
Assistant County Manager	.25	.25	.25
Grants Compliance Coordinator	1	1	1
Grants Manager	1	1	1
Office Assistant III*	1	0	0
Office Assistant IV	1	1	1
Risk Management Coordinator	1	1	1
Senior Analyst	1	1	1
<i>Total - Management and Finance</i>	7.25	6.25	6.25

**The Office Assistant III position was deleted during FY 2014-15.*

MENTAL HEALTH – APPELLATE PUBLIC DEFENDER’S OFFICE

FUND: 100
ACCOUNTING UNIT: 4904

Mission: It was the mission of the Appellate Public Defenders Office (APDO) to provide representation for indigent appellants accused of criminal acts by ensuring consistent, accountable, highly qualified professional representation throughout the appellate process.

Vision: Appellate Public Defenders Office envisioned all clients being treated with dignity and respect while striving to earn their trust and maintaining credibility. This included pursuing all meritorious claims and centralizing management of indigent appeals, thereby increasing productivity, efficiency, and accountability.

Goals and Objectives:

- Create a basis of institutional knowledge and consistency within the indigent criminal defense community in parity with the District Attorney’s Office.
- Provide in-house appellate representation for all indigent appellate cases, except those in which conflict exists.
- Offer one main institution in processing criminal appeals for the County.
- Reduce the number of frivolous appeals, thus saving resources involved in filing appeal and impacting positively on jail population.

Program Description:

The Appellate Public Defenders Office represented all indigent individuals as appointed by trial courts to include capital murder, felonies, misdemeanors, and juvenile appeals. In addition, the department assisted trial courts in researching case law, working on suggested jury charge language, and occasionally represented/advised witnesses regarding legal rights (if witness is an appeals client). The appellate process includes opening briefs, reply brief, and petition for discretionary review in non-capital offenses. Additionally, the department had significant correspondence with clients, prisons, jails, and the Criminal District Courts Administration. The Appellate Public Defenders Office acted as a support agency when the Court of Appeals requires an institution to work out problems processing and efficient administration of justice in the appellate process. The Appellate Public Defenders Office also reviewed appellate rule changes and makes suggestions and recommendations. This function is now under the Public Defender’s Office.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Workload Indicators:

Number of Appointments	80	N/A	N/A
Number of Briefs Filed	60	N/A	N/A

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Efficiency Indicators:

Number of Closed Cases	60	N/A	N/A
Briefs per Attorney (Average)	25	N/A	N/A
Number of Days between completion of record and filing of brief (Average)	25	N/A	N/A

Effectiveness Indicators:

Cost per Closed Case	\$3,322	N/A	N/A
----------------------	---------	-----	-----

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$300,198	\$0	\$0	\$0
Travel, Training, and Remunerations	915	0	0	0
Operational Expenses	8,916	0	0	0
Supplies and Materials	4,368	0	0	0
<i>Total</i>	\$314,397	\$0	\$0	\$0

Program Justification and Analysis:

- On June 10th, 2014 the County Manager, under Commissioners Court direction, consolidated the Appellate Public Defender's Office and the Mental Health Public Defender's Office into the Bexar County Public Defender's Office. To assist in the transition, all remaining budget and authorized positions within the Mental Health Public Defender's Office were transferred into the Appellate Public Defender's Office budget for FY 2013-14 until the Public Defender's Office budget could be established. The Bexar County Public Defender's Office was created in the FY 2014-15 Adopted Budget. This narrative is produced only to account for FY 2013-14 Actuals and FY 2013-14 Authorized Positions.

Authorized Positions:

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
Chief Appellate Public Defender	1	0	0
Senior Appellate Public Defender	0	0	0
Assistant Appellate Public Defender	2	0	0
Attorney III	1	0	0
Office Assistant IV	1	0	0
Paralegal	1	0	0
<i>Total - Appellate Public Defenders Office</i>	<i>6</i>	<i>0</i>	<i>0</i>

MENTAL HEALTH PUBLIC DEFENDERS

Mission: The mission of the misdemeanor Mental Health Public Defender’s Office (MHPD) was to represent certain defendants identified with treatable mental health issues in a professionally efficient manner.

Vision: The MHPD unit was able to move pending cases through the criminal justice system more efficiently than other attorneys (both retained and Court appointed). Moving cases efficiently saved the County money and allowed the client to obtain needed mental health treatment, awareness and insight.

Goals and Objectives:

- Move Mental Health cases efficiently through the Bexar County Criminal Justice System with the intention of helping the client with long-term Mental Health needs.
- Expand the Mental Health Court to include more defendants identified with mental health issues and offer more clients long-term treatment and services.
- Educate clients and their families about the need to stay connected to treatment and inform them of alternatives to calling the police in times of mental health crisis.
- Educate people in the community (including defense attorneys) that the Mental Health Court is ready to serve their clients now and in the future.

Program Description: The Mental Health Public Defenders unit efficiently screened clients for their unique mental health needs through seeking orders of protective custody, involuntary outpatient program referrals, jail-time served issues, competency orders, special needs bonds, probation applications, trial settings, and representation through the Mental Health Court program. The Mental Health Public Defenders unit included mental health education for clients and their families in an effort to help the client attain long-term mental health goals. This function is now under the Public Defender’s Office.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Workload Indicators:

Number of New Cases Opened	550	N/A	N/A
Number of Cases Closed	540	N/A	N/A

Efficiency Indicators:

Number of Plea Agreements	60	N/A	N/A
---------------------------	----	-----	-----

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Effectiveness Indicators:

Number of Persons Referred to Mental Health
Services without Participation in the Mental
Health Court

100 N/A N/A

Appropriations:

FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	----------------------	------------------------	----------------------

Personnel Services	\$92,564	\$0	\$0	\$0
Travel and Remunerations	665	0	0	0
Operational Costs	1,570	0	0	0
Supplies and Materials	2,649	0	0	0
Total	\$97,448	\$0	\$0	\$0

Program Justification and Analysis:

- On June 10th, 2014 the County Manager, under Commissioners Court direction, consolidated the Appellate Public Defender’s Office and the Mental Health Public Defender’s Office into the Bexar County Public Defender’s Office. To assist in the transition, all remaining budget and authorized positions within the Mental Health Public Defender’s Office were transferred into the Appellate Public Defender’s Office budget for FY 2013-14 until the Public Defender’s Office budget could be established. The Bexar County Public Defender’s Office was created in the FY 2014-15 Adopted Budget. This narrative is produced only to account for FY 2013-14 Actuals and FY 2013-14 Authorized Positions.

Authorized Positions:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Attorney III*	0	0	0
Office Assistant IV*	0	0	0
Total – Mental Health Public Defender	0	0	0

*These positions were transferred mid-year during FY 2013-14 to the Appellate Public Defender’s Office.

NEIGHBORHOOD SERVICES AND SUPPORT DEPARTMENT

FUND: 100
ACCOUNTING UNIT: 7200

Mission: To focus on smarter, more effective and efficient service delivery for Bexar County's growing population.

Vision: The Neighborhood Services and Support Department will, on behalf of the County Manager's Office, ensure prompt and efficient service delivery is provided when addressing issues identified by neighborhood associations, individual citizen requests, and Commissioner Court Offices. The Department will coordinate among numerous Bexar County offices and departments, various governmental agencies, and various public entities to ensure issues are addressed timely.

Goals and Objectives:

- Develop and maintain working relationships with citizen groups, neighborhood associations and community organizations.
- Identify opportunities for enhancements to services delivered to Bexar County citizens.
- Expedite responses to issues identified by community members by tracking and coordinating efforts and activities of various responsible departments, agencies, and entities.
- Ensure prompt and accurate responses to requests in each precinct as assigned and Bexar County as a whole.

Program Description:

The population of Bexar County has grown by over 20 percent between 2000 and 2010. Densely developed, urban-like communities and commercial corridors have grown in the unincorporated area of Bexar County. Meanwhile the City of San Antonio has reduced annexation activity, leaving the County as the main provider for services and infrastructure which the citizens demand. Also, even within neighborhoods inside the city limits, citizens are looking to the County to provide leadership and coordinate solutions to governmental service issues.

During the global financial crisis that began in 2008, Bexar County accelerated capital projects to help our local construction market. These projects ranged from regional flood control projects, additional road capacity, regional athletic parks and facilities, adult detention and law enforcement facilities, and new technology. With majority of these capital projects nearing completion, Commissioners Court has directed staff to establish programs to leverage these investments in infrastructure and identify opportunities for enhanced service delivery in response to the new growth in Bexar County. Therefore, the Office of the County Manager proposes a new Neighborhood Services and Support Department to better address service delivery issues identified by neighborhood associations, individual citizen requests, and Commissioner Offices that require coordination among numerous county offices and departments, governmental agencies, and public entities.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Constituents per Court Precinct served	N/A	N/A	N/A
Number of Neighborhood Meetings Attended	N/A	N/A	N/A
Number of issues resolved within recommended timeframe	N/A	N/A	N/A
Efficiency Measures:			
Average Response Times to Constituents	N/A	N/A	N/A
Effectiveness Measures:			
Constituent Satisfaction within limitation of Policy	N/A	N/A	N/A

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$0	\$97,192	\$0	\$0
Travel and Remunerations	0	3,000	0	0
Operational Costs	0	3,668	0	0
Supplies and Materials	0	1,668	0	0
Total	\$0	\$105,528	\$0	\$0

Program Justification and Analysis:

- During FY 2014-15, the positions and funds associated with the Neighborhood Services and Support Department were transferred to the appropriate Commissioners Court Precinct Budgets; therefore, no funds are required for FY 2015-16.

NON-DEPARTMENTAL GENERAL FUND

FUND: 100
ACCOUNTING UNIT: 9906, 9908, 9910, & 9999

Program Description: The expenses in the Non-Departmental budget all share a basic similarity—they represent expenses that benefit multiple Offices and Departments throughout the County. This budgetary approach also serves to streamline the budget and financial accounting processes. Each of the groups of expenditures shown in this budget is described in detail below.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$247,071	\$273,413	\$269,649	\$269,135
Travel and Remunerations	5,527	5,000	27,997	5,000
Operational Costs	30,436,184	26,369,983	29,136,002	28,322,392
Supplies and Materials	357,190	255,500	257,129	231,500
Debt Service	17,000	17,000	17,300	17,300
Interfund Transfer	10,045,729	9,705,246	9,480,246	13,607,052
Contingencies	0	18,554,397	0	20,824,877
Total	\$41,108,701	\$55,180,539	\$39,188,323	\$63,277,256

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget increased by 61.5 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by less than 1 percent when compared to FY 2014-15 estimates. The decrease is due to one-time expenditures in the employee fidelity bonds account that occurred in FY 2014-15. A significant number of elections resulted in new judges who needed new fidelity bonds and this is not anticipated to occur in FY 2015-16. Items in the Personnel Services group also include:
 - The Personnel Services group provided funding in the amount of \$12,000 for employee fidelity bonds. These funds are used to purchase public official bonds for various countywide elected and appointed officials in order to guarantee the public that the elected or appointed official will faithfully perform the duties of their Office.
 - The VIA Bus Pass Program is funded in the Personnel Services group in the amount of \$182,135, which remained flat when compared to FY 2014-15 estimates. This program is a transportation initiative for the VIA Bus “Big Pass” Program that offers free bus rides to County employees who present a County Identification Card, a one-day Bus Pass for Jurors, and vanpool subsidies.
 - The Employee Assistance Program is also funded within the Personnel Services Group in the amount of \$75,000, which is a 9.5 percent increase when compared to FY 2014-15 estimates. The program provides employees with short-term counseling services and referrals for longer term

care. The increase is due to additional services for the Sheriff's Office. Specifically, emergency response services will be provided when an employee is involved in a critical incident.

- The Travel and Remunerations group decreased by 82.1 percent when compared to FY 2014-15 estimates. The decrease is due to a one-time expense for outstanding carry forward invoices related to the County's Travel Card Program, which is not anticipated to occur in FY 2015-16. The expense will be booked to the Purchasing Department's General Fund Budget.
- The Operational Costs group decreased by 2.8 percent when compared to FY 2014-15 estimates, as described below:
 - The Adopted Budget for the GEO Group contract remained flat when compared to FY 2014-15 estimates. Bexar County houses federal detainees at the Laredo Street Detention Facility. The GEO Group provides the labor and materials for operating the facility on behalf of Bexar County. Bexar County compensates the GEO Group, Inc. at a rate of \$50.60 per day. Bexar County receives compensation from the United States Department of Justice (USDOJ) for housing their federal detainees in the amount of \$64.95 per day per detainee. For FY 2015-16, Bexar County is estimated to receive net revenues in the amount of \$3,000,000.
 - A total of \$2,562,443 is provided for County liability insurance within the Risk Management Accounting Unit. Of this amount, a total of \$1,237,443 is for annual liability insurance premiums. The remainder will be used to pay for the County's liability for vehicle accidents, lawsuits or other legitimate claims against the County.
 - A total of \$1,726,698 is provided for appraisal fees to the Bexar Appraisal District. The Bexar Appraisal District's 2016 Proposed Budget set the fees for all governmental entities that use their services.
 - Funding in the amount of \$757,852 is provided within the Repairs and Maintenance – Computer Software account as follows:
 - Alamo Region Public Safety System (ARPSS) \$650,000: ARPSS provides mission critical, data communications to the public safety users of the City of San Antonio (COSA), Bexar County, and the City of Schertz. ARPSS is hosted by the COSA; however, Bexar County and the City of Schertz are responsible for paying percentage shares towards annual operational and maintenance expenses. The percentage shares fluctuate annually based on usage of the system.
 - Rocket Remote Configuration Management (RCM) and AVaiL Web SaaS \$86,752: The Sheriff's Office and the Fire Marshal's Office use Utility Rockets to increase the performance of the AT&T wireless data system and help minimize and eliminate the wireless data coverage gaps within Bexar County. There are currently 137 Rockets deployed with another 100 planned for deployment by the end of FY 2014-15. Funding is provided for annual support and maintenance of the 237 Rockets (230 Sheriff's Office and 7 Fire Marshal's Office) that are in use.
 - MCM Technology CommAsset360 Radio Management Application Support & Maintenance \$7,100: MCM's CommAsset360 is a land mobile radio (LMR) centric asset management system. Radio Services personnel currently use CommAsset360 to

manage all radio equipment countywide. The funding is for annual software maintenance and support which includes patches and version upgrades.

- Datamaxx Omnixx Enterprise Platform / Force Mobile Support & Maintenance \$14,000: The Datamaxx Omnixx Enterprise Platform and Omnixx Force Mobile provide Bexar County and connected agencies the ability to search local, State, and Federal criminal justice databases.
- Funding for Security Services in County-owned facilities that do not house courtrooms is provided by armed and unarmed guards for a total cost of \$718,634. Security is provided in the Vista Verde Building, Juvenile Detention Center, Krier Center, Mireles Center, Adult Probation, Sheriff's Office Substation, BiblioTech Libraries, and the Tax Office Substations.
- BiblioTech, the County's all-digital library works to bridge literacy and fill technology gaps in Bexar County by establishing a community presence at physical locations as well as an online presence through digital collections and resources. Membership to the library is free to all Bexar County residents and access to the digital collection is available 24/7. In addition to providing this service to all County residents, Bexar County pays the City of San Antonio (COSA) to provide Bexar County Citizens access to libraries owned by COSA. Since 2000, Bexar County has paid \$47 million to COSA for offering these services to the residents of the unincorporated area of Bexar County. In FY 2014-15, Bexar County paid \$3,784,028 to COSA for library services. For 2015-16, the annual cost is \$3,484,028, which is a \$300,000 decrease when compared to FY 2014-15. The inter-local agreement details the annual cost paid by the County to the City for the next three years. For the next three fiscal years, the annual amount owed to the City will decrease by \$300,000. The decrease is due to the County's increasing investment in library services for the community through BiblioTech.
- For FY 2015-16, Bexar County approved funding in the amount of \$544,800 to COSA for animal control services they provide to the County. Bexar County also budgeted \$820,500 in capital funds to begin the development of a new animal shelter within the City of Kirby. The new animal shelter is anticipated to be operated by the City of Kirby and will provide Bexar County with increased capacity for the kenneling of animals by the end of FY 2015-16.
- The second year of funding is adopted for a community and economic development program to stimulate business and commercial activity in Balcones Heights. Funding in the amount of \$300,000 is budgeted within the Grant Expenditures account.
- A total of \$385,000 is provided within the Pauper Burials account. This is an 11 percent increase when compared to FY 2014-15 estimates, which is due to the increased cost of this service provided by vendors.
- The Contracted Services account decreased by 24.3 percent when compared to FY 2014-15 estimates. For FY 2015-16, a total of \$383,452 is budgeted for the Alamo Region Public Safety System (ARPSS), which is the County Radio System. The City of San Antonio and Bexar County jointly own the system; Bexar County's ownership interest is 20 percent as it relates to system infrastructure. Also, a total of \$268,389 is budgeted for the annual operating costs for the Emergency Operating Center (EOC), which is 20 percent of the operating expenses of the EOC. These amounts are paid to the City of San Antonio. In addition, a total of \$333,333 is budgeted for Haven for Hope of Bexar County for their Jail Release Program, which provides shelter and case management services for homeless individuals that are out of jail on bond. Finally, a total of

\$227,547 is for Catholic Charities, which provides legal guardianship services to clients residing in Bexar County.

- A total of \$363,869 is provided within the Membership Fees account, which decreased by 2.9 percent when compared to the FY 2014-15 estimates. This amount includes a 5 percent increase in the event the membership fees increase during FY 2015-16. Membership fees as follows:

<u>Membership Fees:</u>	<u>Amount</u>
Alamo Area Council of Government	\$134,000
American Institute of Architects	\$795
American Public Human Services Association	\$3,000
Conference of Urban Counties	\$44,000
County Judges and Commissioners Association of Texas	\$4,200
Government Finance Officer Association	\$4,770
Greater Austin-San Antonio Corridor Council	\$15,000
International Facility Management Association	\$179
Lone Star Rail	\$50,000
National Council of Elected - Precinct 3	\$17,148
National Association of Counties	\$35,000
San Antonio Mobility Coalition	\$35,000
Northeast Partnership for Economic Development	\$250
South Texas Judge and Commissioners Association	\$400
Texas Association of Counties	\$2,500
Texas Board of Architectural Examiners	\$312
Total:	\$346,554
<i>5 percent estimated FY 2015-16 fee increase</i>	\$17,315
Grand Total:	\$363,869

- The Legal Services account remained flat when compared to FY 2014-15 estimates. Funding is for outside attorneys for pending civil litigation and for collective bargaining agreement (CBA) negotiations with the Deputy Sheriff Association of Bexar County (DSABC). The current CBA with the DSABC expired September 30, 2015, with a new agreement already pending negotiations. Funding for legal services is provided in the amount of \$340,000.
- The Professional Services account increased by 34.1 percent when compared to FY 2014-15 estimates. The increase is due to the development and implementation of a human resources pipeline management strategy for the Sheriff's Office, which will assist with the hiring and retention of Sheriff's Office employees. Also included is the cost of promotional testing for employees of the Sheriff's Office. A total of \$250,000 is provided for professional services in FY 2015-16.
- A total of \$228,000 is provided within the Lobby Fees account to promote the interests of the Taxpayers and the County.
- The Banking Fees account increased by 30.6 percent when compared to FY 2014-15 estimates. Banking institution fees vary on a monthly basis. The banks provide lockbox services for the

County's Tax Assessor-Collector and depository services for the County. Funding for FY 2015-16 is provided at the same level as allocated in FY 2014-15. Funding is provided in the amount of \$225,000.

- Funding in the amount of \$198,251 for Dailey-Wells Communications (DWC) is provided within the Repairs and Maintenance – Computer Hardware account. This reflects an 11 percent increase when compared to FY 2014-15 estimates. The cost is higher due to the expiration of the radio warranty period for portables radios. Additionally, the amount includes funding for non-covered repairs/replacements primarily associated with Adult Detention Center radio operations.
- A total of \$190,000 is provided within the Tuition Reimbursement account. The Tuition Reimbursement Program reimburses employees for education expenses for courses that are directly related to their employment with Bexar County.
- The Audit Services account remained the same when compared to FY 2014-15 estimates. The County pays an outside consultant to provide a Single Audit Report and a Report on Conduct of Audit as mandated by the Texas Local Government Code. Also included in this amount is funding for an outside audit of the County's registry accounts as required by the Texas Legislature. The cost of this service has remained the same since FY 2013-14. A total of \$175,800 is provided for this expense.
- The Financial Advisor Services account decreased by 4.8 percent when compared to FY 2014-15 estimates. Funding in the amount of \$132,000 is allocated at the same level that was adopted in FY 2014-15.
- A total of \$55,000 is funded in anticipation of the acceptance of credit cards by County Offices and Departments. This is the estimated cost that the County will pay for merchant fees associated with credit card transactions for service by the County.

The Non-Departmental Budget provided funding in the amount of \$1,455,950 for Contributions to Outside Agencies. The FY 2015-16 Adopted Budget funded contributions to 47 outside agencies that provide important social and environmental services, educational programs, economic development initiatives, and other services for Bexar County citizens.

Outside Agencies	FY 2015-16 Budget
Beat AIDS	\$31,680
Bexar County Arts Internship Program	\$38,500
Boysville	\$30,000
Center for Family Relations	\$20,000
ChildSafe	\$30,000
Christian Senior Services	\$62,527
Chrysalis Ministries	\$59,444
City/County Seniors	\$6,500
Claude and Zernona Black Development Leadership Foundation-Youth Program	\$25,000
Club 12	\$5,000
Communities in School	\$26,460
Dominion Church of God in Christ-Summer Youth Program	\$2,500

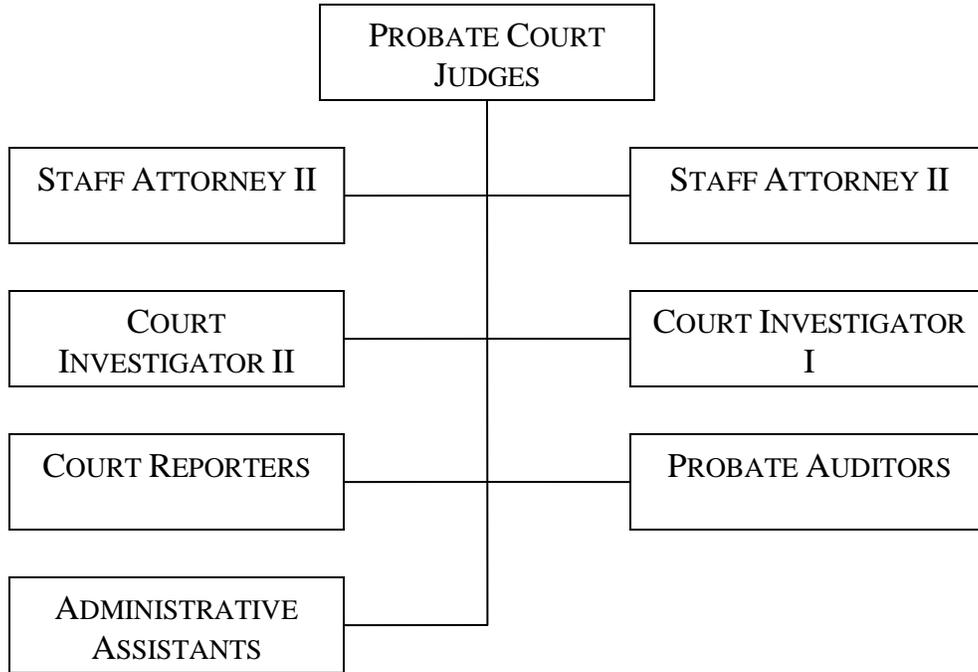
Outside Agencies	FY 2015-16 Budget
Family Service Association	\$30,000
George Gervin Youth Alternative Center and Academies	\$300,000
Guadalupe Community Center (Catholic Charities)	\$25,000
Health Collaborative	\$20,000
Jefferson Outreach for Older People	\$10,000
JOVEN	\$15,000
Madonna Neighborhood Center	\$25,009
MLK March	\$5,000
National Alliance on Mental Health	\$20,000
Northeast Senior Assistance	\$10,000
OASIS	\$15,000
Opera Piccola	\$25,000
Our Lady of Mt. Carmel-El Carmen Senior Center	\$25,000
Peace Initiative	\$50,000
Project MEND	\$40,000
Project Quest	\$80,750
Public Concert Series	\$50,000
San Antonio Cultural Arts	\$15,000
San Antonio Fighting Back	\$20,000
San Antonio Food Bank	\$60,000
San Antonio Library Foundation	\$75,000
San Antonio Metropolitan Ministry	\$25,000
San Antonio Playhouse	\$5,000
Seton Home	\$10,000
Southeast Community Outreach for Older People	\$10,000
Southwest Community Outreach for Older People	\$10,000
St. Vincent de Paul	\$6,000
The Clubhouse	\$17,574
The Fund	\$35,000
The Magik Theatre	\$10,000
TL Taylor Ministries-Youth Program	\$10,000
Urban 15	\$11,000
YMCA - Davis-Scott Family YMCA	\$25,006
Youth Orchestras of SA	\$6,000
YWCA of San Antonio	\$22,000
TOTAL	\$1,455,950

- The Supplies and Materials group decreased by 10.0 percent when compared to FY 2014-15 estimates.
 - Funding is provided for all countywide radio equipment maintenance costs in the amount of \$223,500. These funds support operational and maintenance expenses for the subscriber equipment, such as control stations, mobiles, and portables, and accessory equipment.
 - Funding in the amount of \$8,000 is provided for the Annual County Employee Health Fair.
- The Debt Service group remained the same when compared to FY 2014-15 estimates. Funding is provided in the arbitrage rebate tax account in the amount of \$17,300.
- The Interfund Transfers group increased by 43.5 percent when compared to FY 2014-15 estimates. The increase is due to the addition of a transfer from the General Fund to the Debt Service fund to pay debt service on bonds issued to pay for roads. Additionally, two transfers are for the purchase of technology and vehicles as these items will be cash-funded this fiscal year and one cash match for a grant is provided within this appropriation. The total amount adopted for inter-fund transfers is \$13,607,052, as shown below.
 - \$5,064,408 for the Other Post-Employment Benefits Fund 506
 - \$2,997,205 for the Self Insured Health and Life Fund 501
 - \$1,324,765 for the Debt Service Fund 700
 - \$226,456 for the Law Library Fund 210
 - \$177,269 for the Firing Range Fund 512
 - \$127,751 for the Courthouse Security Fund 203
 - \$44,113 for the Dispute Resolution Fund 214
 - \$21,655 for the Juvenile Probation Domestic Relations Office Fund 215
 - A grant cash match in the amount of \$60,476 is also provided for the Texas Indigent Defense Commission grant.
 - Funding within the Interfund Transfer group is also allocated for the replacement of personal computer and notebook program used by County employees in the amount of \$1,331,348.
 - Funding is also provided for the FY 2015-16 replacements of County-owned vehicles in the amount of \$2,231,606.
- Contingency funding in the amount of \$20,824,877 is provided for the following in FY 2015-16 Adopted Budget:
 - The FY 2015-16 Adopted Budget included \$1,000,000 to raise Bexar County's minimum wage to \$13.00 an hour for non-exempt employees. Additionally, a total of \$2,500,000 is provided for a 3 percent cost of living adjustment for non-exempt employees in lieu of a livable wage adjustment. Non-exempt employees will either receive a livable wage adjustment to \$13 per hour or a 3 percent cost of living adjustment, whichever amount is higher.
 - A total of \$1,000,000 is adopted for a performance pay plan for exempt and executive employees. Performance pay for employees on the Exempt Pay Table will be eligible for up to 5 percent. Employees on the Executive Pay Table will be eligible for up to 4.5 percent. Performance pay increases will be effective in April 2016.

- Funding in the amount of \$3,700,000 is provided to address the issue of salary compression as a result of increasing the minimum wage to \$13.00 for lowest paid, non-exempt employees.
- Funding in the amount of \$500,000 is provided for contracted custodial employees to earn a minimum wage of \$9.50 per hour.
- Funding in the amount of \$3,000,000 is provided for the pending collective bargaining agreement with the Deputy Sheriff Association of Bexar County. This represents the nine month cost of an estimated contract and assumes a contract will be executed in December 2015. If negotiations continue beyond December, the amount available for this contract will decrease on a pro-rated basis.
- A total of \$1,365,227 is provided for lease costs associated with the Adult Probation West and Southwest satellite stations. Adult Probation located and moved into two satellite stations during FY 2014-15. It is anticipated that Adult Probation will relocate two additional satellite offices during FY 2015-16.
- As a result of the County's favorable economic environment and in order to further strengthen the County's financial position, funding was approved for operating reserves, which has not been included in past. Funding was adopted in the amount of \$1,066,520 for operating reserves.
- A total of \$745,000 is allocated for court appointed attorney fees for the judicial courts. Funding will be transferred into the appropriate budgets, if necessary.
- Under an Inter-local agreement, Bexar County pays for half of the total operating expenses at the Central Magistration Facility. The City of San Antonio pays the other half of the expenses and owns the facility. Discussions regarding between the City and the County regarding ownership, operations, staffing and responsibilities of this facility may result in significant changes to the current Magistration process. Therefore, a total of \$685,356 is provided for 6 months of operating expenses for the Detention area of the Central Magistration Facility.
- Funding is provided for the Lone Star Rail District in the amount of \$500,000. The funding is for a passenger rail line that would run through San Antonio, San Marcos, Austin, and Georgetown.
- A total of \$250,000 is provided for temporary Sheriff's Office Detention Officers to alleviate overtime payments within the Adult Detention Center.
- Funding in the amount of \$180,000 is allocated for an information technology related contract. The implementation of this contract may not occur in FY 2015-16 due to the reorganizational study of the Bexar County Information Technology Department. Therefore, funding is recommended in the Contingency Appropriation.
- Funding in the amount of \$81,175 is provided for the Juvenile Probation's New Life Program Grant Operational Costs. These costs were previously funded by a grant. The grant expired so these funds are provided in the General Fund.

- Funding is provided for the Council of State Governments Justice Center to conduct Phase III of the review of the Bexar County Pretrial Services program in the amount of \$80,000.
- Funding in the amount of \$66,658 is allocated for two Re-Entry Specialist positions within the Judicial Services Department, which represents 6-months of funding. There is a capital project for the establishment of a Re-Entry center that is expected to be completed in mid FY 2015-16, at which time these positions will be needed.
- As a result of a Public Safety Dispatcher Study, funding in the amount of \$42,313 is provided for a Career Ladder Program for the County's Dispatchers and Operators funded in the Sheriff's Office and the Fire Marshal's Office.
- A total of \$33,448 is allocated for one Pre-Trial Bond III position, which represents 6-months of funding. This position will assist with mental health diversion of individuals from incarceration.
- A total of \$20,217 is provided for the Constable Career Ladder Program.
- A total of \$8,963 is provided for the Crime Lab Career Ladder Program.
- The FY 2015-16 Adopted Budget includes \$4,000,000 in Undesignated Funds, which represents 1 percent of the total operating budget. Undesignated funds are used to address unanticipated expenses during the fiscal year.

PROBATE COURTS



PROBATE COURTS

FUND: 100
ACCOUNTING UNIT: 4600

Mission: To provide appropriate, effective and responsive court services and judicial supervision to probate, estate administration, guardianship, mental health and eminent domain proceedings, in a fair and equitable manner, complying with the Texas Probate Code, Texas Trust Code, Texas Property Code, Texas Mental Health Code, the Code of Judicial Conduct and all other laws of the State of Texas and the United States.

Vision: To be the forum for the efficient administration of decedents' estates and for the resolution of any issues or litigation incident to a decedents' estate; oversight and protection of incapacitated persons through creating and monitoring guardianships of the person and/or estate; protection of the constitutional rights of persons for whom court ordered mental health services are sought; and oversee the orderly acquisition of private property for a public purpose in eminent domain proceedings.

Goals and Objectives:

- To provide an accessible and equitable justice system that is responsive to the citizens appearing before the court and to the community in general.
- To promote public safety and well being.
- To oversee the administration of the estates of deceased and incapacitated persons.
- To protect individual rights and provide justice to all citizens, particularly the mentally ill, incapacitated persons and the heirs/devisees of deceased persons.
- To provide quality service to all citizens appearing before these courts.

Program Description: Probate Courts 1 and 2 are Statutory Probate Courts as defined in the Texas Probate Code. A Statutory Probate Court has jurisdiction over all matters or proceedings relating to the estate of a decedent. These courts hear all applications, petitions and motions filed in connection with the administration of decedents' estates – including (but not limited to) admitting wills to probates, oversight of dependent administrations, heirship proceedings, review and approval of inventories, annual accounts and the distribution of estates. Probate Courts also hear applications, petitions and motions filed in connection with the administration of guardianships of incapacitated persons and minors, including (but not limited to) annual accounts, annual reports on condition and well-being of the ward, and sales of real and personal property. These Courts preside over matters involving interviews, testamentary or charitable trust including contests, trust modification and/or termination. All cases involving civil commitments including warrants, orders for protective custody, orders for commitment and administration of medication are heard in the Probate Courts, as well as all non-jury and jury trials involving any of the aforementioned applications, motions or petitions. Probate Courts also preside over all lawsuits appertaining and incident to estates (descendants and guardianships) including any type of civil litigation such as will contest, personal injury lawsuits, suits for property damage, forcible entry and detainer, wrongful death, breach of fiduciary duty, divorce, custody determination and adoption. In addition, the Probate Courts appoint commissioners in eminent domain proceedings and preside over eminent domain appeals.

Policy Consideration: For FY 2014-15, Bexar County created the Enhanced Guardianship Pilot Program. The purpose of the Pilot Program is to protect persons that do not have the capacity to make their own decisions due to a mental or physical condition. Another major objective is to protect individuals from abuse, neglect, self-neglect, exploitation, and provide care and the appropriate

management of their property. Furthermore, the Pilot Program should result in a decrease in the number of incapacitated people in the San Antonio State Hospital, Bexar County Jail, and homeless. Funding for the Enhanced Guardianship Pilot Program has been allocated in the Probate Contribution Fund for a total of \$289,579.

Performance Indicators:

	FY 2013-14 Actuals	FY 2014-15 Estimates	FY 2015-16 Budget
Workload Indicators:			
Number of Descendant's Estates Filed	3,390	3,515	3,515
Number of Guardianships Filed	459	481	481
Number of Mental Health Cases Filed	3,537	3,714	3,714
Efficiency Indicators:			
Average Number of Hearings per Year			
Probate	4,182	4,391	4,391
Mental Health	3,746	3,811	3,811
Average Number of Accounts Reports Audited per Week	1,862	1,909	1,909
Effectiveness Indicators:			
Show Cause Orders Issued	258	275	275
Court Initiated Guardianships	91	100	100

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,720,028	\$1,734,527	\$1,820,567	\$1,732,289
Operational Costs	119,337	117,113	107,666	111,086
Supplies and Materials	2,376	2,500	4,140	3,500
Total	\$1,841,741	\$1,854,140	\$1,932,373	\$1,846,875

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 4.4 percent when compared to the FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 4.8 percent when compared to the FY 2014-15 estimates. This is due to changes in health plans selected by employees.
- The Operational Costs group increased by 3.2 percent when compared to FY 2014-15 estimates due to funding Court Cost at previous budget levels.

- The Supplies and Materials group decreased by 15.5 percent when compared to FY 2014-15 estimates. This is due to a decrease in Office Furniture and Minor Equipment and Machinery as requested by the Probate Courts.
- There were no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Associate Judge	1	1	1
Attorney II*	2	2	2
Court Investigator**	1	1	1
Court Investigator II**	1	1	1
Court Reporter**	2	2	2
Judge	2	2	2
Probate Court Administrative Assistant	2	2	2
Probate Court Auditor	4	4	4
Probate Court Staff Attorney II**	2	2	2
<i>Total – Probate Courts</i>	<i>17</i>	<i>17</i>	<i>17</i>

**(2) Attorney IIs are assigned to Mental Health cases.*

***Positions are funded both in the General Fund and the Probate Discretionary Fund.*

BEXAR COUNTY PUBLIC DEFENDER’S OFFICE

Mission: The Public Defender’s Office is authorized by the Bexar County Commissioners Court to represent indigent persons, to include those defendants identified with treatable mental health issues, charged with offenses in the misdemeanor courts and on appeal from misdemeanor, felony, and juvenile courts in Bexar County. The office receives its cases by appointment from the judges. Persons represented by this office can expect zealous representation from the lawyers and administrative staff employed by the office.

Goals and Objectives:

- Create a basis of institutional knowledge and consistency within the indigent criminal defense community in parity with the District Attorney’s Office.
- Provide trial and appellate representation to indigent clients charged with crimes in misdemeanor courts.
- Provide appellate representation to indigent clients convicted of crimes in misdemeanor, juvenile, and felony courts.
- Act as a resource and support private defense counsel appointed to represent indigent persons at trial and on appeal.
- Provide trial counsel and support services to indigent clients who are acutely mentally ill or are mentally disabled and are charged with a crime in the County’s misdemeanor courts.
- Improve the provision of services to mentally ill misdemeanor defendants.
- Utilize performance measures of indigent defense services to provide evidence of effectiveness.

Program Description:

The Public Defender’s Office consists of three units: Appellate, Mental Health, and a new Misdemeanor Trial unit which began operation in August 2015. The Public Defender’s Office represents indigent individuals as appointed by trial courts to include misdemeanor trial cases and felony, misdemeanor and juvenile appeals. The Public Defender’s Office also represents mentally ill and mentally disabled clients in misdemeanor cases. In addition, the department assists trial courts and the private bar in researching case law and working on suggested jury charge language. The Public Defender’s office is monitored by an oversight board. Its budget is controlled by Bexar County Commissioners Court.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Appellate Section

Workload Indicators:

Number of Appointments	80	90	90
Number of Briefs Filed	60	75	75

Efficiency Indicators:

Number of Closed Cases	60	75	75
Briefs per Attorney (Average)	25	25	25
Number of Days between completion of record and filing of brief (Average)	25	25	25

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Effectiveness Indicators:

Cost per Closed Case	\$3,322	\$3,322	\$3,322
----------------------	---------	---------	---------

Mental Health Section

Workload Indicators:

Number of New Cases Opened	550	525	525
Number of Cases Closed	540	520	520
Number of Cases per Attorney	266	146	146

Efficiency Indicators:

Number of Plea Agreements	60	75	75
---------------------------	----	----	----

Effectiveness Indicators:

Number of Persons Referred to Mental Health Services without Participation in the Mental Health Court	100	150	150
---	-----	-----	-----

Misdemeanor Trial Section

Workload Indicators:

Number of New Cases Opened	N/A	N/A	N/A
Number of New Cases Closed	N/A	N/A	N/A

Efficiency Indicators:

Number of Plea Agreements	N/A	N/A	N/A
Time to Disposition (Average)	N/A	N/A	N/A
Average Caseload per Attorney	N/A	N/A	N/A

Effectiveness Indicators:

Percentage of Cases Disposed Within 90 Days	N/A	N/A	90%
Percentage of Cases Disposed Within 180 days	N/A	N/A	98%
Percentage of Cases with Deferred Adjudication	N/A	N/A	25%
Percentage of Cases Dismissed	N/A	N/A	40%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$0	\$725,565	\$679,644	\$842,476
Travel and Remunerations	0	11,036	7,624	14,300
Operational Costs	0	41,712	28,027	18,975
Supplies and Materials	0	27,250	25,944	18,650
<i>Total</i>	<i>\$0</i>	<i>\$805,563</i>	<i>\$741,239</i>	<i>\$894,401</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 20.7 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 23.9 percent when compared to FY 2014-15 estimates. This is due to savings as a result of turnover experienced during FY 2014-15 as well as the program change described below. All authorized positions are fully funded for FY 2015-16.
- The Travel and Remunerations group increased by 87.6 percent when compared to FY 2014-15 estimates. The increase is primarily due to vacancies in staff which decreased the amount of travel taken. Funding is provided for local mileage for staff travel to and from Central Magistration. Funding is also provided for travel to conferences such as the Rusty Duncan Advanced Criminal Law Conference, the National Association of Drug Court Professionals, and the Conference on Criminal Appeals.
- The Operational Costs group decreased by 32.3 percent when compared to FY 2014-15 estimates. This is due to one-time funding for technology including computers, printers, and telephones purchased in FY 2014-15.
- The Supplies and Materials group decreased by 28.1 percent when compared to the FY 2014-15 estimates. This is due to one-time funding for office furniture purchased in FY 2014-15.
- The FY 2015-16 Adopted Budget included one program change.
 - An Assistant Public Defender II (E-11) was reclassified to an Assistant Public Defender III (E-13) for a total cost of \$18,813, including salary and benefits. This position assists the Chief Public Defender in handling administrative duties on a day to day basis and is responsible for the office when the Chief Public Defender is on leave.

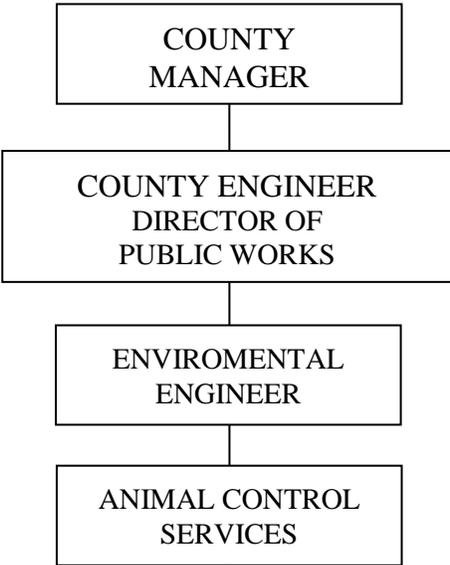
Policy Consideration:

In June 2015, the Bexar County Public Defender’s Office was awarded a five-year grant from the Texas Indigent Defense Commission to provide representation for indigent arrestees who suffer from a mental health illness. Representation will begin at the first bail hearing to be conducted at the Central Magistration (CMAG) facility so that the arrestee has an opportunity to access mental health services in lieu of incarceration. Once implemented, this program will be the first of its kind in the State of Texas. This grant will provide funds to hire three Assistant Public Defenders I and one Office Assistant IV to provide representation to all arrestees who are eligible for representation due to a mental health illness. Grant funding is expected to begin October 2015. The first year of this grant requires a 20 percent cash match from the County, which will increase by 20 percent each year until the County will be responsible for fully funding the program.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Chief Public Defender	0	1	1
Assistant Public Defender III	0	1	2
Assistant Public Defender II	0	2	1
Assistant Public Defender I	0	3	3
Office Supervisor	0	1	1
Office Assistant IV	0	1	1
Office Assistant III	0	1	1
<i>Total - Public Defender's Office</i>	<i>0</i>	<i>10</i>	<i>10</i>

PUBLIC WORKS DEPARTMENT – ANIMAL CONTROL SERVICES DIVISION



PUBLIC WORKS – ANIMAL CONTROL SERVICES

FUND: 100
ACCOUNTING UNIT: 5044

Mission: Protect Public Health and Safety by enforcing the animal control laws of Bexar County and the State of Texas.

Vision: We envision the Public Works Department as the leader in developing and maintaining County bridges, and roads. The Public Works Department strives to ensure environmental compliance, fire safety, good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources, by providing the public and other County offices, a thorough analysis, expert advice, prompt, reliable services, and open, honest communications related to the responsible allocation and utilization of Public Works Department services personnel and resources.

Goals and Objectives:

- Quickly and completely investigate animal bites to humans that may involve rabies transmission.
- Pick up and quarantine animals who have bitten humans.
- Impound strays and aggressive stray domestic animals and cruelty animals.
- Accomplish these goals in an efficient, cost-effective manner.

Program Description: The Bexar County Animal Control Services Division of the Public Works Department provides animal control services to residents living in the unincorporated areas of Bexar County. Employees of the Division will humanely capture, restrain, and transport loose and/or dangerous animals. The Animal Control Services Division also responds to animal cruelty cases.

Beginning in FY 2013-14, Bexar County created a new Animal Control Services Division and hired three Animal Control Services Officers to collect stray animals in the unincorporated areas of the County and transport them to the City of San Antonio (COSA) Animal Care Services Facility. COSA provides kenneling for animals collected by Bexar County’s Animal Control Officers. COSA limits the number of animals that can be picked-up and dropped-off for kenneling.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Work Load Indicators:

Number of Reported Aggressive Animals	206	230	250
Number of Reported Strays	2,205	2,400	2,500
Number of Reported Bites	436	500	252

Efficiency Indicators:

Cost per Reported Aggressive Animal	\$329	\$227	\$463
Cost per Reported Stray	\$400	\$386	\$406
Cost per Reported Bite	\$710	\$696	\$716

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Effectiveness Indicators:

Percentage of Reported Aggressive Animals Impounded	82%	96%	100%
Percentage of Reported Strays Impounded	76%	50%	60%
Percentage of Reported Bites Investigated	99%	100%	100%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$123,850	\$205,836	\$190,930	\$164,864
Travel and Remunerations	6,748	2,900	2,900	3,910
Operational Costs	36,412	226,690	95,563	197,180
Supplies and Materials	14,016	54,562	22,761	30,680
Capital Expenditures	0	69,550	47,791	10,000
Total	\$181,026	\$559,538	\$359,945	\$406,634

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 12.9 percent when compared to FY 2014-15 estimates. The increase is primarily due to an increase in the Operational Costs appropriation group, as described below.
- The Personnel Service group decreased by 13.7 percent when compared to FY 2014-15 estimates. The decrease is due to the lower cost of health plans selected by newly hired employees during FY 2014-15.
- The Travel and Remunerations group increased by 34.8 percent when compared to FY 2014-15 estimates. Funding is adopted for employees to attend the annual animal control conference in San Marcos, Texas. Additionally, the Division will begin training employees on the use of hazardous chemical for the first time. Funding for hazardous chemical training is included in the appropriation.
- The Operational Costs group increased significantly when compared to FY 2014-15 estimates. Funding is approved to provide the Animal Control Services Division with the appropriate resources, such as veterinary services, to respond to animal cruelty calls. Funding is based on the Division's request and is provided at the same level of funding that was originally allocated for animal cruelty cases in the beginning of FY 2014-15 Budget.
- The Supplies and Materials group increased by 34.8 percent when compared to FY 2014-15 estimates. In FY 2014-15, savings was realized within the Vehicle Fuel and Oil account as there were vacant Animal Control Officer Positions; however, all positions are now filled. Funding is also approved for the replacement of bite gloves, nitrite gloves, safety vests, face shields and masks. Funding for animal food is also provided for animals in certain emergency cases.

- The Capital Expenditures group decreased significantly when compared to the FY 2014-15 estimates. A trailer for the transport of non-domestic animals was purchased in FY 2014-15. Funding is provided for new air condition units for the animal control vehicles for FY 2015-16.
- There are no program changes in the FY 2015-16 Adopted Budget.

Policy Consideration:

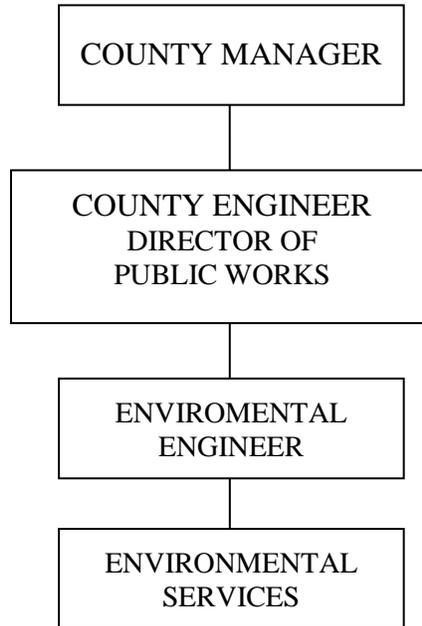
Beginning in FY 2013-14, Bexar County created a new Animal Control Division to collect stray animals in the unincorporated areas of Bexar County and transport them to the City of San Antonio’s (COSA) Animal Care Services Facility. COSA provides the County with kenneling services; however, COSA limits the number of animals that can be picked-up and dropped-off for kenneling. At the same time, Bexar County was approached by the City of Kirby regarding the possibility of providing animal shelter services to the County. Under the terms of the proposal, Bexar County would build an animal care shelter within the City of Kirby to be operated by the City of Kirby. The County and the City of Kirby would each pay its share of operational costs.

In FY 2014-15, Bexar County approved \$820,500 toward the construction of a facility in Kirby. The facility will include approximately 100 kennels (large enough to handle the additional 2,400 animals per year). Operational costs are currently projected to be \$470,000, annually but will not be required until the end of FY 2015-16. The facility is expected to open in late summer of 2016.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Animal Control Services Officer	3	3	3
Animal Cruelty Officer	0	1	1
<i>Total – Public Works – Animal Control Services</i>	3	4	4

PUBLIC WORKS DEPARTMENT – ENVIRONMENTAL SERVICES DIVISION



PUBLIC WORKS – ENVIRONMENTAL SERVICES

FUND: 100
ACCOUNTING UNIT: 5041

Mission: The mission of the Public Works Department is to preserve all County resources by providing efficient, cost effective services which ensures the safety, health and welfare of our customers and improve their quality of life.

Vision: We envision the Public Works Department as the leader in developing and maintaining county bridge and roads. The Public Works Department strives to ensure environmental compliance, fire safety, good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources, by providing the public and other County offices, a thorough analysis, expert advice, prompt, reliable services, and open, honest communications related to the responsible allocation and utilization of Public Works Department services personnel and resources.

Program Description: The Bexar County Environmental Services Division of the Public Works Department identifies and addresses environmental compliance issues (planned or unplanned), which may present a potential hazard to the County. These issues may include, but are not limited to, management and disposal of hazardous waste streams generated by County facilities, remediation of contamination at facilities, management of underground fuel storage tanks, health inspections, environmental assistance on capital projects, and representation of the County on local and civic environmental committees.

This division acts as an Authorized Agent of the Texas Commission on Environmental Quality to regulate, permit, and inspect installation of private on-site sewage facilities (OSSF) in Bexar County. In addition, this division administers and enforces the Nuisance Abatement Court Orders by investigating public complaints, properly notifying offenders, and monitoring removal of public nuisances. Environmental Services represents and promotes the County's position on air and water quality issues, including implementation of control strategies in response to the non-attainment-deferred designation given by the Environmental Protection Agency (EPA). This division also represents the County on the Texas Clean Air Working Group.

The Environmental Services Division implements EPA Phase II Storm Water rules for Bexar County to include development of the Storm Water Management program. It represents Bexar County on the Alamo Area Council of Governments Resources Reclamation Committee and the City of San Antonio River Quality Committee. This division reviews all proposed subdivision plats utilizing On-Site Sewage Facilities within Bexar County (including the City of San Antonio and suburban cities) to ensure the protection of public health and safety by determining suitability.

Prior to FY 2013-14, Bexar County contracted with the City of San Antonio Metropolitan Health Department for Environmental Services. Through an Inter-local Agreement, the City of San Antonio provided Bexar County with food and environmental health inspection services in the unincorporated areas of the County. Due to the increasing cost of the Inter-local Agreement with the City of San Antonio, Bexar County contracted with a vendor to provide these services beginning FY 2013-14. These services include the inspection of food service establishments, retail food stores, mobile food units, roadside food units, temporary food vendors, and establishments that offer food such as foster homes, and daycares in the unincorporated areas of the County.

Performance Indicators:

Workload/Output Measures:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Number of Nuisance Complaints	1,510	2,250	2,250
Number of Nuisance Inspections	6,040	6,750	6,750
Number of OSSF Inspections	3,581	3,900	3,900

Efficiency Measures:

Cost per Nuisance Complaints	\$82	\$75	\$75
Cost per Nuisance Inspections	\$51	\$50	\$50
Cost per OSSF Inspection	\$59	\$60	\$60

Effectiveness Measures:

Percentage of Nuisance Complaints Resolved	91%	92%	90%
Percentage of OSSF Successfully Installed	100%	100%	100%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$255,174	\$257,970	\$265,903	\$265,180
Travel and Remunerations	1,421	1,500	1,496	1,500
Operational Costs	205,522	207,792	187,206	449,524
Supplies and Materials	18,920	15,553	18,375	19,695
<i>Total</i>	<i>\$481,037</i>	<i>\$482,815</i>	<i>\$472,980</i>	<i>\$735,899</i>

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget for the Environmental Services Division of Public Works increased by 55.6 percent when compared to FY 2014-15 estimates. The increase is primarily due to an increase in the Operational Costs Appropriation group as described below.
- The Personnel Services group remained relatively flat when compared to FY 2014-15 estimates. Full funding is provided for all authorized positions in FY 2015-16.
- The Travel and Remunerations group remained relatively flat when compared to FY 2014-15 estimates. Funding for training and mileage is provided to allow staff to receive their certifications from the Texas Environmental Health Association, Texas On-Site Wastewater Association, and attend the Environmental Trade Fair in Austin, Texas.
- The Operational Costs group increased significantly when compared to FY 2014-15 estimates. The increase is due the Contracted Services account. Funding in the amount of \$250,000 is provided for a new pilot project to collect trash in the subdivision Camelot II located in Precinct 4.
- The Supplies and Materials group increased by 7.2 percent when compared to FY 2014-15 estimates. The increase is primarily due to the Vehicle Fuel and Oil account. Funding for this appropriation is based on the Department's request and is provided at the same level of funding that was adopted in

FY 2014-15 Budget. The increase is also due to the Postage account in order to mail more certified notices of violations to violators.

- There are no program changes in the FY 2015-16 Adopted Budget.

Policy Consideration:

On October 20, 2015, Commissioners Court approved an agreement with the City of San Antonio (COSA) to implement a Municipal Solid Waste (MSW) Pilot Program for the Camelot II area. Bexar County is not able to implement a mandatory MSW program because current State Law prohibits a county from conducting a mandatory MSW program within a city’s extraterritorial jurisdiction. As a result, illegal dumping has been a problem in the Camelot II area since the late 1990s. Currently, only 210 of the 600 residents in this area pay for trash pickup.

As part of this 3-year pilot program, COSA will provide trash collection for the Camelot II area and City Public Service will bill residents for this service. The estimated cost for the first year of the program is \$51,858, which covers the cost of residents that fail to pay their bills, initial cleanup of the neglected area, and four Dial-A-Trailer (DAT) events. DAT events allow neighborhoods the opportunity to schedule and reserve a garbage truck on a Saturday to be used for the disposal of brush and bulky items.

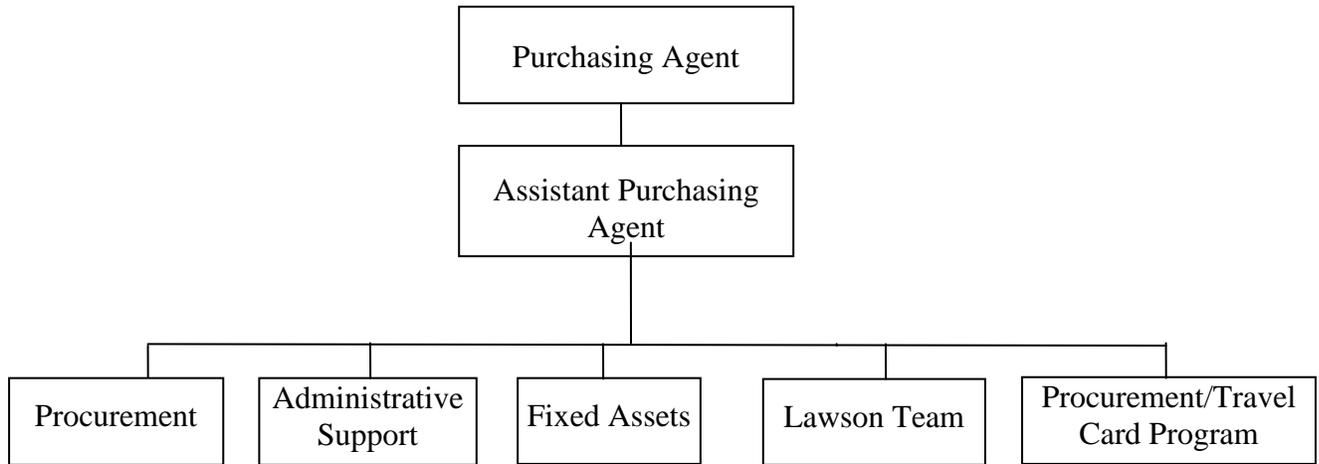
Based on the outcomes of the pilot program, Commissioners Court will explore various options for the Camelot II area, such as contract renegotiations with COSA, propose legislation to address the issue, or discontinue and allow for commercial vendors to resume collection.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Environmental Engineer	1	1	1
Environmental Services Inspector	1	1	1
Sanitarian I	2	2	2
Sanitarian II	1	1	1
<i>Total – Public Works –Environmental Services</i>	5	5	5

The Environmental Engineer (E-11) position is funded 25% from the General Fund and 75% from the Storm Water Mitigation Fund.

PURCHASING



PURCHASING

FUND: 100
ACCOUNTING UNIT: 4301

Mission: The Purchasing Department will pursue superior customer service and ensure customers know we have provided value and met or exceeded all their expectations and business requirements. Each individual in our department is responsible for adopting a “Helpful Attitude” approach to customer service, product delivery, and representing Bexar County in a positive manner.

Building customer relationships is vital to achieving the Purchasing Department goals. Goals are achieved by ensuring the customer is thoroughly supported, kept informed at all times, understanding expectations, meeting those expectations and managing the acquisition process.

Vision: The Bexar County Purchasing Department is recognized by our customers for delivering exceptional value-added results by being an organization committed to a cost-effective, value added service that leverages the County’s spending power and common work practices to deliver the lowest total cost of acquisition and best supplier performance.

Objectives:

- Purchase the proper goods and services to suit the business need.
- Obtain the best possible price for goods and services.
- Have goods and services available when and where they are needed.
- Insure a continuing supply of needed goods and services.
- Guard against any misappropriation of assets produced by Purchasing.
- Insure responsible bidders are given a fair opportunity to compete for Bexar County’s business. This is done partially by the statutory requirements for competitive bids and proposals, and partially by Bexar County’s own purchasing procedures.
- Insure public funds are safeguarded. Although the Purchasing Department does not usually designate the types of purchases to be made, it should see that the best value is received for the public dollar.
- Insure public spending is not used to enrich elected officials or government employees, or to confer favors on favored constituents.
- Insure historically underutilized businesses (small, minority, and women-owned) have an equal opportunity in the contract awards process.

Program Description: The Purchasing Agent, appointed by the Purchasing Appointment Board, supervises all purchases made by the County through competitive bids or proposals, and directly procures all supplies, equipment, and services, except real property and professional services. The Purchasing Agent also maintains the County’s fixed assets inventory, transfers supplies, materials and equipment as necessary within the County, and disposes of surplus property by auction or competitive bid. An annual report is prepared and submitted to the Purchasing Appointment Board, which consists of three District Judges and two members of Commissioners Court. The Board has also designated the Purchasing Agent as the County’s Disadvantaged Business Enterprise (DBE) Coordinator. Planning and coordinating the purchase of furniture, fixtures and equipment for major capital projects is the Purchasing Department’s responsibility as well.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Purchase Orders Issued	10,791	11,206	11,638
IFB/RFP Solicitations Issued	37	26	26
Contracts Processed	33	72	85
Fixed & Controlled Assets Inventoried	66,200	53,778	67,436
Efficiency Measures:			
# of Days to Process Informal Requisitions	8	5	4
# of Days to Process Formal Requisitions	150	122	120
Effectiveness Measures:			
Purchase Dollars	\$249,670,720	\$296,394,431	\$351,862,079
Non-Traditional/High-Risk Contracts	\$102,851,328	\$69,949,096	\$75,000,000
Purchasing Card Dollars	\$646,517	\$651,046	\$696,619

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,186,379	\$1,245,160	\$1,198,934	\$1,134,072
Travel, Training and Remunerations	8,920	10,000	8,920	10,166
Operational Costs	25,090	96,201	78,432	109,715
Supplies and Materials	24,936	22,367	18,964	20,744
Total	\$1,245,325	\$1,373,728	\$1,305,250	\$1,274,697

Program Justification and Analysis:

- The FY 2015-16 Budget decreased by 2.3 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 5.4 percent when compared to FY 2014-15 estimates. This is primarily due to a Compliance Data Analyst position and a Senior Data Analyst position being transferred from the Purchasing Department during FY 2014-15 as a result of a reorganization involving multiple County departments.
- The Travel and Remunerations group increased by 14.0 percent when compared to FY 2014-15 estimates. Funding is provided at a level that is consistent with previous budgets.
- The Operational Expenses group increased by 39.9 percent when compared to FY 2014-15 estimates. This is primarily due to increased Technology Improvement funding for FY 2015-16. Purchasing

moved into a new County-owned facility with the Elections Department during FY 2014-15 and thirteen notebook computers are needed for the Purchasing training room at the new facility.

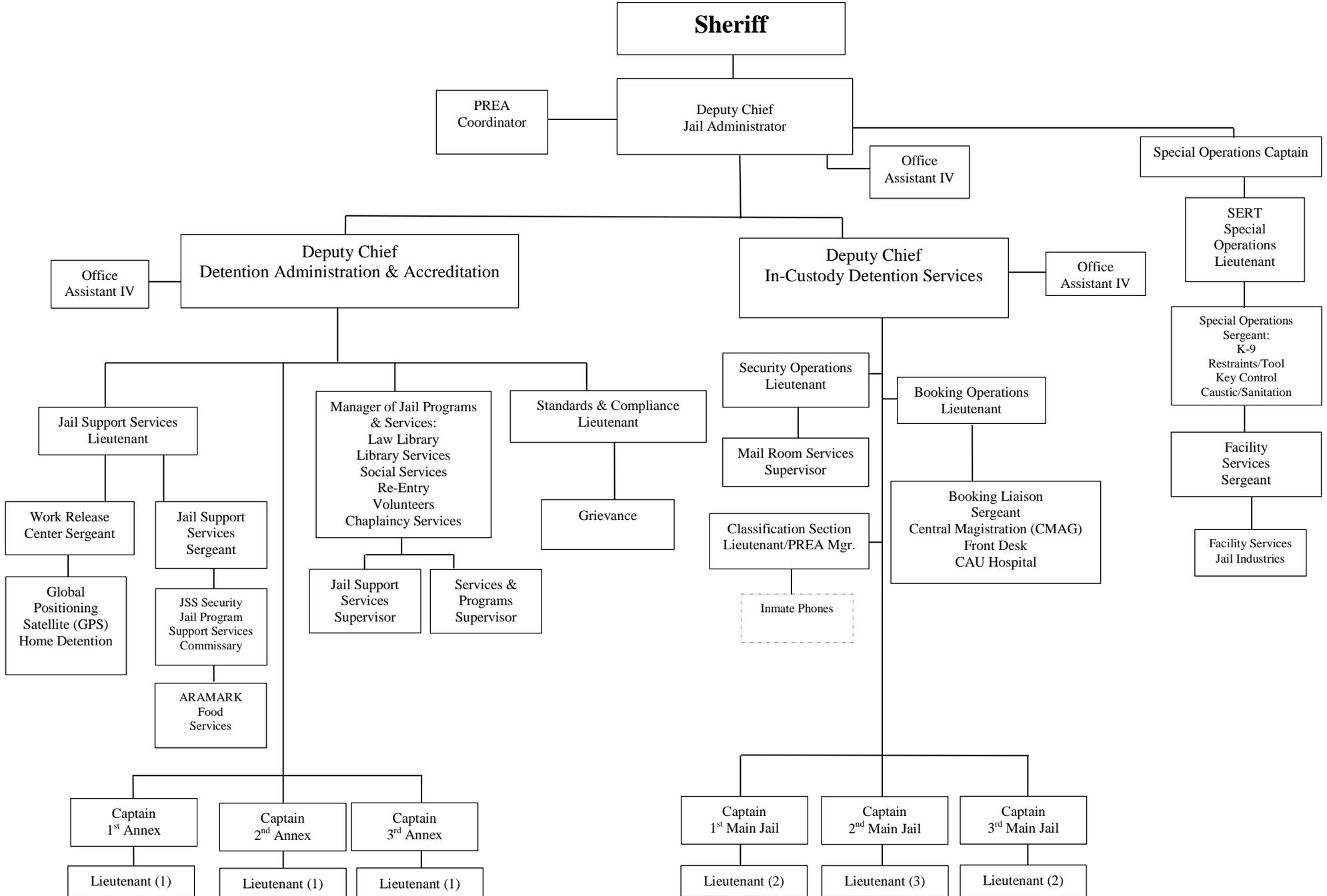
- The Supplies and Materials group increased by 9.4 percent when compared to FY 2014-15 estimates. Funding is provided at a level that is consistent with previous budgets.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Buyer/Contract Specialist	4	4	4
Compliance Data Analyst*	1	0	0
Contract Manager	1	1	1
Fixed Asset Specialist	2	2	2
Lead Fixed Asset Specialist	1	1	1
Procurement Card Specialist	1	1	1
Procurement Data Analyst	1	3	3
Procurement Systems Specialist	2	0	0
Purchasing Agent	1	1	1
Purchasing Assistant Project Lead	1	1	1
Purchasing Project Lead	1	1	1
Senior Contract Specialist	1	1	1
Senior Data Analyst*	1	0	0
Total – Purchasing Department	18	16	16

**During FY 2014-15, a reorganization involving multiple departments occurred, which resulted in the transfer of one Compliance Data Analyst to the Budget Department and one Senior Data Analyst to the Small Business & Entrepreneurship (SB&E) Department.*

SHERIFF - ADULT DETENTION CENTER



SHERIFF - ADULT DETENTION CENTER

FUND: 100
ACCOUNTING UNIT: 2500-2503,
2505-2508, 2598, 2599

Mission: To deliver detention services and conduct operations to maintain the proper well-being of incarcerated men and women, provide a safe environment to the staff, inmates and public within the facility, and remain fiscally responsible and accountable to the citizens of Bexar County. To provide an environment for incarcerated persons in which correction of behavior is possible if the individual so desires, through innovative programs. Such an environment shall include the protection of the incarcerated person from victimization within the facility. To provide an environment for incarcerated men and women that maintains the appropriate due process and constitutional level of confinement. To set and uphold professional standards for all staff by the recruitment, development and retention of a competent, stable, and motivated workforce dedicated to excellence. To provide information to the courts, upon request, to ensure proper decisions are reached during the sentencing phase.

Vision: The Bexar County Adult Detention Center envisions a fully staffed modern system consisting of a multi-complex 4,563 bed facility compliant with Federal and State mandates; providing innovative programs to incarcerated men and women; a safe and secure environment for staff; the incarcerated, volunteers, and general public, through the efficient management of resources implementation of technology and continuous assessment of operational processes to maintain effectiveness and fiscal responsibility and accountability.

Goals and Objectives:

- To provide a safe and secure environment for inmates, staff and public.
- To maintain compliance with the Texas Commission on Jail Standards.
- To efficiently operate and staff 4,563 rated bed capacity multi-complex facility.
- To aggressively recruit, retain, and train staff.
- To expand inmate visitation hours through the implementation of remote video visitation.

Program Description: The Bexar County Sheriff is the chief law enforcement officer of the county and responsible for leading the organization and properly managing resources for the custodial care of incarcerated men and women. The Sheriff appoints a Jail Administrator to supervise, direct, and control the daily operation of the adult detention system that includes a Main Jail and Annex facilities rated with a combined 4,563 bed capacity. The Detention Division operates 24 hours per day, 365 days per year and administers services in accordance with the Texas Commission on Jail Standards (TCJS). Functions and activities include:

- Provide a safe and secure environment for all incarcerated men and women, staff, and public.
- Fingerprint, photograph, and process all inmates in accordance with state mandate.
- Properly store and account for all inmate property for safekeeping.
- Provide trained and certified staff to administer proper supervision of all inmates within the facilities.
- Provide nutritious meals, sanitary clothing, bedding and living environment to all incarcerated men and women.
- Provide a law library, rehabilitative programs, and recreation to incarcerated men and women.
- Deliver privileged and non-privileged inmate correspondence.
- To utilize an effective classification system that maximizes the utilization of inmate beds to make the appropriate housing assignments while maintaining the safety and security of the facilities.

- Manage work programs that reduce the costs associated with maintaining the detention facilities.
- Provide incarcerated men and women the opportunity to retain employment to meet financial obligations related to child support and court fines.
- Maintain standards in accordance with the Prison Rape Elimination Act (PREA).
- Provide cost avoidance services through Jail Industries using inmate labor to work on County owned properties.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Work Load Indicators:			
Total Number of Inmates Booked	61,378	63,000	63,000
Total Number of Inmates Released	60,871	62,700	62,700
Authorized Bed Capacity	4,563	4,563	4,563
Efficiency Indicators:			
Average Daily Inmate Population	3,910	3,833	3,833
Average Daily Number of Bookings	168	173	173
Average Number of Daily Releases	167	172	172
Effectiveness Indicators:			
TCJS Citations for Non-Compliance	0	0	0

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$52,034,955	\$51,071,796	\$56,392,640	\$54,983,587
Travel and Remunerations	29,628	36,467	36,095	33,285
Operational Costs	4,095,667	4,678,819	4,157,822	4,162,812
Supplies and Materials	1,368,691	1,536,517	1,572,315	1,824,327
Capital Expenditures	119,885	285,322	289,272	312,395
Total	\$57,648,826	\$57,608,921	\$62,448,144	\$61,316,406

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 1.8 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 2.5 percent when compared to FY 2014-15 estimates. The decrease is primarily due to paying an estimated \$2 million for overtime hours worked by Detention Officers in FY 2014-15. This amount was approved by Commissioners Court throughout FY 2014-15. In FY 2015-16, \$250,000 is budgeted for overtime per the Collective Bargaining Agreement with the Deputy Sheriff’s Association of Bexar County.
- The Travel and Remunerations group decreased by 7.8 percent when compared to FY 2014-15 estimates. Training funds are provided for certifications, competitions, professional development, and conferences related to jails. Travel is decreasing to maintain budget levels within Administration

as in FY 2014-15. Travel was allocated specific to the Comal Division in FY 2014-15 and will now be expensed in Administration.

- The Operational Costs group remained relatively flat when compared to FY 2014-15 estimates. This group primarily funds inmate meals, which is driven by the daily population of the Adult Detention Center. It is anticipated jail population will remain at the same levels as FY 2014-15.
- The Supplies and Materials group increased by 16.0 percent when compared to FY 2014-15 estimates. The increase is primarily due to funding for clear mattresses and covers to enhance the safety and security of staff and inmates for a total amount of \$237,276.
- The Capital Expenditures group increased by 8.0 percent when compared to FY 2014-15 estimates. Funding is provided for key control workshop tools and equipment (\$33,555), key watch upgrades for the Main Jail and the Annex (\$18,000), 200 stab-resistant vests (\$85,000), 2 gun lockers (\$12,000), and 100 Tasers with associated equipment (\$163,840).
- The FY 2015-16 Adopted Budget included seven program changes for a total cost of \$75,212 as described below:
 - The first program change reorganized the Jail Program and Support Services section within the Adult Detention Center for a net savings of \$31,650. The reorganization included the following program changes:
 - Deleted two Inmate/Human Education Services Supervisors (E-04) for a total savings of \$129,191, which includes salaries and benefits. The responsibilities of these positions are absorbed by the newly created positions mentioned below.
 - Funded and authorized one Services and Program Supervisor (E-07) for a total cost of \$86,462, which includes salary and benefits. This position is responsible for managing service delivery and operations for Social Services, Law Library, GED, Computer Labs, and Chaplaincy. This position also ensures the quality of mandated programming and compliance with American Corrections Association (ACA), Texas Commission on Jail Standards (TCJS), and Texas Education Agency (TEA) standards and practices. Additionally this position schedules and coordinates all volunteer programs and activities and works with interested community groups and organizations in developing programs and activities designed to assist individuals incarcerated in the Adult Detention Center.
 - Deleted one Senior Administrative Supervisor (E-06) and added one Jail Support Services Supervisor (E-07) for a total cost of \$5,315, which includes salary and benefits. The Jail Support Services Supervisor is responsible for managing inmate support operations, to include fiscal oversight of commissary and banking operations and authorization of all requests for inmate program funding. This position is authorized to conduct purchases for program requests and payments to vendors and facilitators and collaborate with internal and external agencies to fund re-entry programs.
 - Deleted one Jail Programs Manager (E-07) and added one Manager of Jail Services and Programs (E-09) for a total cost of \$5,764, which includes salary and benefits. The Manager of Jail Programs and Services is responsible for directing all inmate programming and services, workforce development, and reentry initiatives at the Adult Detention Center. This position develops and implements evidence-based intervention strategies for detainees to

reduce recidivism as recommended by the National Institute of Corrections (NIC), ensures all programming delivered to detainees are in compliance with the Texas Commission on Jail Standards (TCJS) and American Correctional Association (ACA) agencies, and manages professional and administrative staff.

- The second program change added one Clothing/Property Supervisor (NE-05) for a total cost of \$48,689, which includes salary and benefits. In the FY 2014-15 Adopted Budget, two Clothing/Property Supervisors were authorized and funded. This third position allows for all three Corporals previously assigned to the Clothing Section to be redeployed to core supervision duties.
- The third program change deleted three Deputy Sheriff-Detention Sergeants (DT-05) and added three Deputy Sheriff-Detention Lieutenants (DT-07) for a net cost of \$35,444, which includes salary and benefits. Deputy Sheriff-Detention Lieutenants provide span of control of daily operations by ensuring proper oversight for the safety of security staff and inmates. This allows for a ratio of one (1) Lieutenant for every three (3) Sergeants and continue a ratio of one (1) Sergeant for every two (2) Corporals.
- The fourth program change deleted one Clothing/Property Supervisor (NE-05) and added one Senior Clothing/Property Supervisor (NE-07) for a total cost of \$3,081, which includes salary and benefits. The Senior Clothing/Property Supervisor is responsible for the proper supervision of all staff assigned to the Clothing Section, while maintaining service contracts and warranties and forecasting capital equipment requirements. This position responds to internal/external complaints, oversees and participates in investigations of alleged missing property, manages warehouse purchasing and supply procedures, and ensures the Clothing/Property operation is in compliance with Texas Commission on Jail Standards (TCJS) mandates. This position oversees three Clothing/Property Supervisors and fifteen Clothing/Property Technicians.
- The fifth program change reclassified one Clerk (NE-01) to an Office Assistant II (NE-03) for a total cost of \$2,177, which includes salary and benefits. This position maintains time and attendance records for Work Release staff. This position provides daily administrative support to the Work Release supervisor and staff and maintains Work Release and GPS participants within the system. This position maintains Work Release participants' accounts to reflect accurate payments and credits and coordinate daily money deposits with Business Office.
- The sixth program change reclassified one Laundry Supervisor from an E-03 to an E-04 for a total cost of \$11, which includes salary and benefits. The Laundry Supervisor manages two separate laundry sections (Main Jail and Annex) and is responsible for the security awareness and alerting authority to deal with disruptive or uncooperative inmates within Laundry Section. The Laundry Supervisor supervises six civilian Laundry Technicians (one is funded in the Sheriff's Commissary Fund). This position also works with five uniformed Officers who ensure the safety of the staff within this section.
- The seventh program change funded shift differential pay for twenty-four Inmate Clothing/Banking staff for a total cost of \$17,460, which includes salaries and benefits. This pay helps incentivize employees to work the 2nd and 3rd shifts.

Policy Considerations: In FY 2012-13, the Sheriff's Office worked with the Office of the County Manager to develop a comprehensive study on jail staffing needs, which included post-by-post analysis, reallocation of officers from administrative duties, and attendance and vacancy issues. This study followed the National Institute of Corrections Staffing Analysis, as well as the Texas Commission on Jail

Standards' study. At the full bed capacity of 4,563, it was determined the jail would need 621 FTEs (full-time equivalents) for the core posts in the living units and corridors; 237 FTEs for secondary jail operations; and 24 FTEs for support operations, for a total of 882 FTEs. This established baseline staff for 4,563 inmates in the jail. This year's adopted budget authorizes 874 uniformed staff, which will meet the staffing needs at current and projected jail population, as well as 50 Cadet positions to increase the number of cadet classes available to allow quicker recruitment for Detention Officer positions.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
<u>Adult Detention</u>			
Administrative Clerk I	2	0	0
Assistant Jail Administrator	1	1	1
Clerk	1	1	0
Clothing/Property Supervisor	1	0	0
Clothing/Property Technician	15	0	0
Deputy Chief - Administration & Accreditation Standards	1	1	1
Deputy Sheriff - Detention Cadet	50	0	0
Deputy Sheriff - Detention	644	650	650
Deputy Sheriff - Detention Corporal	140	131	131
Deputy Sheriff - Detention Sergeant	58	58	55
Deputy Sheriff - Detention Lieutenant	12	14	17
Deputy Sheriff - Detention Captain	7	7	7
Deputy Sheriff - Detention -Mail Courier	0	1	1
Deputy Sheriff - Detention -Special Management Escort	0	5	5
Deputy Sheriff - Detention Lt. -Special Operations Unit	0	1	1
Employee Disciplinary/Grievance Tech	1	0	0
G.E.D. Instructor*	2	2	2
Inmate Booking Clerk	2	2	2
Inmate Disciplinary Technician	1	1	1
Inmate Human/Education Services Supervisor	2	2	0
Jail Administrator	1	1	1
Jail Programs Manager	1	1	0
Jail Support Services Supervisor	0	0	1
Laundry Supervisor	1	0	0
Laundry Technician	5	0	0
Librarian	1	1	1
Library Clerk	2	2	2
Mail Courier^	3	4	4
Mailroom Supervisor	0	1	1
Manger of Jail Services & Programs	0	0	1
Match/Patch Coordinator	1	1	1
Match/Patch Technician	1	1	1
Office Assistant II	2	2	3

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
Office Assistant III	3	1	1
Office Assistant IV	4	4	4
Paralegal Librarian	1	1	1
Prison Rape Elimination Act Coordinator	1	1	1
Processing Clerk^	5	4	4
Security Monitor	7	10	10
Security Monitor II	0	2	2
Senior Administrative Supervisor	1	1	0
Services & Programs Supervisor	0	0	1
Subtotal - Adult Detention	980	915	914

Inmate, Banking, & Laundry

Banking Supervisor	0	5	5
Business Office Operations Supervisor	0	1	1
Clothing/Property Supervisor	0	3	3
Clothing/Property Technician	0	15	15
Inmate Banking Clerk	0	13	13
Laundry Supervisor	0	1	1
Laundry Technician	0	5	5
Senior Clothing/Property Supervisor	0	0	1
Subtotal - Inmate, Banking, & Laundry	0	43	44

Grand Total - Sheriff's Adult Detention Center **980** **958** **958**

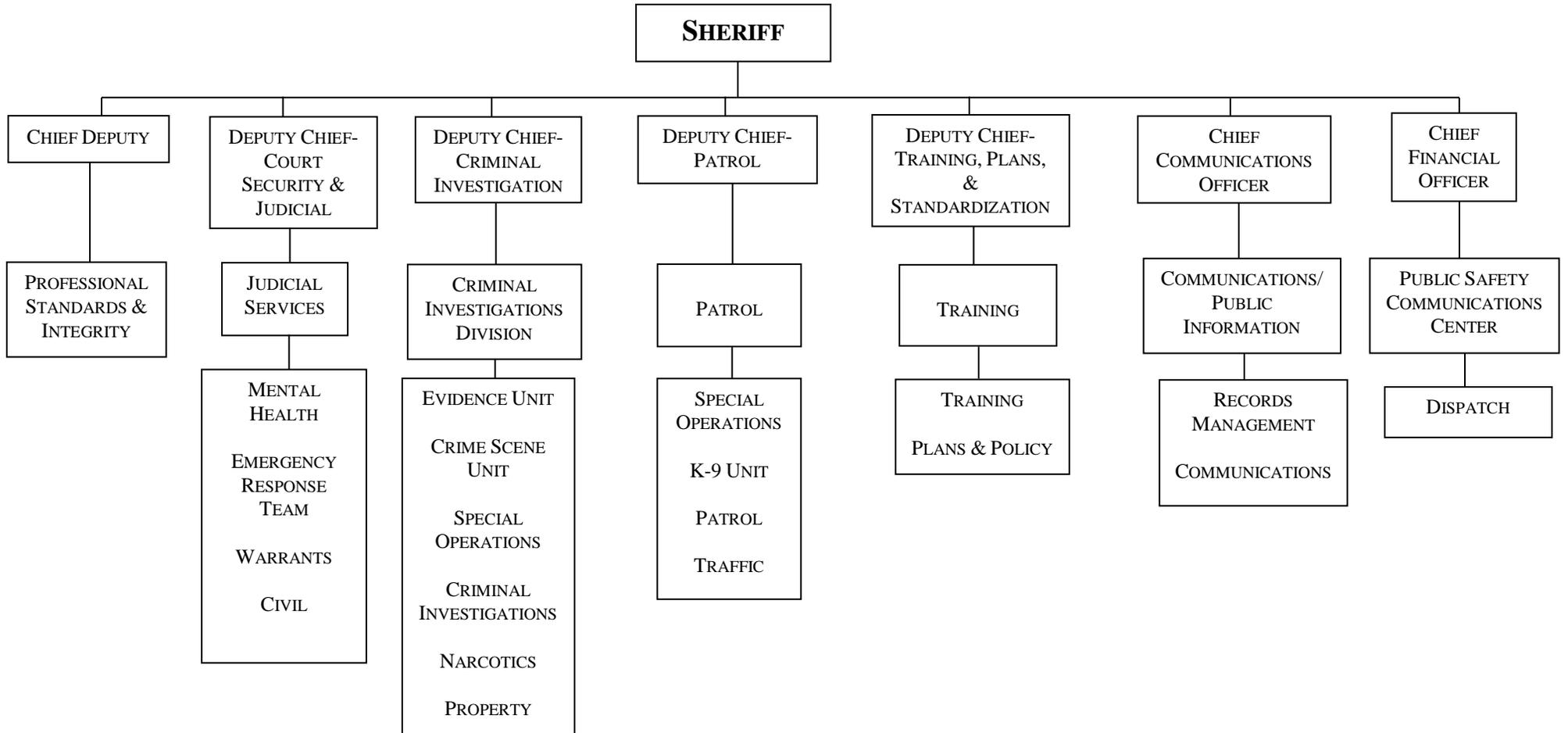
*Indicates one or more frozen positions.

^Out of cycle program changes:

- Deleted 1 Clerk (Support) to add 1 Mail Courier (ADC).
- Deleted 1 Processing Clerk (ADC) to add 1 Records/Identification Clerk (LE).

Note: In FY 2014-15, the BCSO reassigned all BSCO positions to their appropriate location through an internal position audit.

SHERIFF - LAW ENFORCEMENT



SHERIFF - LAW ENFORCEMENT

Mission: To ensure the public safety and security for the citizens of Bexar County. To accept, register and thoroughly investigate all complaints of alleged misconduct by all Sheriff's Office employees, and to provide equal and fair investigations. To support the Bexar County Sheriff's Office and its duties by providing timely, accurate and transparent communications to the citizens of Bexar County. To conduct competent investigations in order to enforce the law efficiently and impartially while protecting lives, property, and the rights of all people and developing strong community partnerships to improve the quality of life for the citizens of Bexar County and those entrusted in our care. To maintain the highest standards of vigilance in security matters and integrity in daily practices and provide a professional, trained, skilled, effective, and compassionate response to the execution of mental health related court ordered processes. To work as an equal partner with the community to reduce crime and the fear of crime, reduce fatality crashes, protect children in school zones, combat gang violence, and to improve the quality of life in our community. To serve as the critical communications link between the citizen and public safety services. To provide training and education to the full-time and reserve deputies and civilians of the Sheriff's Office, supported by the administrative policies and procedures necessary for the Bexar County Sheriff's Office to meet its mission of ensuring public safety and security for the citizens of Bexar County. To provide superior, efficient and cost effective service to all State Criminal Courts, County Criminal Courts, Magistrate Courts and Probate Courts and to pursue and apprehend fugitives from justice in Bexar County, across the State of Texas and the United States of America. To provided prompt delivery of civil process from the State District Courts, County Courts, Probate Courts and all other courts in Bexar County, Texas.

Vision: To be the benchmark agency for professional, efficient and effective law enforcement, detention and jail services. To ensure employees of the Bexar County Sheriff's Office are held to a high standard of conduct and integrity in order to preserve the essential relationship of trust and confidence within the community. To maintain a professional communications organization, which provides timely, effective and transparent communication with the citizens of Bexar County, Sheriff's Office employees, and other stakeholders. To provide the citizens and law enforcement of Bexar County access to publicly available Sheriff's Office Records, in a professional and efficient manner while protecting and storing all BCSO records. To provide the highest quality of investigative services to the community and other law enforcement agencies. To incorporate training and technology to prepare for incidents in and around County facilities for which it is responsible for and will decrease further by securing transportation of prisoners to court, with greater comfort and dignity. Committed to the prevention of crime and the protection of life and property, the preservation of peace, order and safety, the enforcement of laws, and the safeguarding of constitutional guarantees. Use information and communications technology effectively to advance the Public Safety Communications Center's business vision and to enable and support flexible, responsive, and innovative public service. To be the benchmark Sheriff's Office Training and Policy Division within the State of Texas. To work in conjunction with all law enforcement agencies to apprehend the individual whom is wanted for a crime and make our community a safer place to live. To provide professional and expedient civil process to the court system and citizens of Bexar County.

Goals and Objectives:

Administration:

- Provide vigorous preventative and enforcement activities
- Provide a safe and secure environment for inmates, staff and public
- Maintain compliance with the Texas Commission on Jail Standards

- Ensure requests for service from citizens are dispatched promptly and that public safety responders are provided the necessary tactical and operational support to carry out their assigned duties
- Ensure safety and security of the civilians, judges, employees, and inmates within the County Courts-at-Law, District Courts, Presiding Courts, Magistrate Courts and Juvenile Courts of the Courthouse, Justice Center and Juvenile Justice

Professional Standards and Integrity:

- Receive complaints and concerns
- Ensure all citizen complaints are handled in all alleged misconduct
- Promote employee excellence by investigation of alleged misconduct
- Promote community confidence in the Sheriff's Office
- Ensure fair, impartial, and equal investigation of alleged employee misconduct

Communications and Public Information:

- Provide information to the public regarding BCSO activities
- Inform BCSO employees with news and helpful information to help them better understand the Mission and goals of the Sheriff's Office and to do their jobs
- Assess and manage issues that will affect the reputation of the Bexar County Sheriff's Office and advise on strategies and tactics

Records Management:

- To preserve and protect all BCSO documents required for archive
- Provide 24 hour turn around for criminal history and photographic (mug shot) requests from outside agencies, (i.e., District Attorney's Office, Texas Department of Criminal Justice Parole Division, United States Adult Probation Department)
- Provide one hour turnaround for requests for criminal histories and photographs (mug shots) for law enforcement agencies
- Provide immediate response for telephone requests for inmate information
- Provide 48 hour turnaround for data entry of offense and assignment reports generated by Patrol and Detention Division staff into the county mainframe computer

Criminal Investigations Division:

- Commitment to service: provide the highest quality of investigative services to the community and other law enforcement agencies
- Recognize the individual needs of people: conduct investigations efficiently and impartially while protecting lives, property and the rights of all people
- Be responsive to community needs by implementing strong community partnerships through enforcement, educational and crime preventive programs to improve the quality of life for the citizens of Bexar County
- Efficient utilization of resources by providing quality services in the most efficient and cost effective manner
- Meeting the challenges of the future by providing the highest quality of service with the use of technological advancements, continued training and efficient use of resources
- Commitment to employees by providing good working conditions, proper training and resources to perform their assigned duties

Court Services Division:

- To ensure safety and security of the civilians, judges, employees, and inmates within the County Courts-at-Law, District Courts, Presiding Courts, Magistrate Courts and Juvenile Courts of the Courthouse, Justice Center and Juvenile Justice
- To apply proactive crime prevention procedures to deter crime at all Bexar County Judicial Buildings.
- Maintain officer readiness availability to respond to any incidents that may jeopardize security and safety at all County facilities
- Maintain security of 1.5 detention holdover in the Justice Center for the protection of inmates
- Provide safe and secure transportation of inmates to and from court in the Justice Center, Courthouse, Juvenile Justice Center, Federal Courts, City Magistrates court
- Provide immediate law enforcement response to incidents and calls of service to any incident occurring at facilities or properties controlled or owned by Bexar County in the inner city
- Assist the public in and around the Bexar County facilities in a manner as to reflect the highest professionalism and compassion possible
- Provide the courts with the conduit through which to process service and paperwork to and from the Sheriff's Office
- Through the use of technology and training, develop a security plan to be put in place in the event of emergencies or disaster
- Maintain an efficient "Emergency Response Team "E.R.T." team capable of responding to any emergency situation that threatens the security of the judges, employees, civilians and inmates of all county facilities
- Oversee daily operating and activities of the Mental Health Unit

Patrol:

- Providing vigorous preventative and enforcement activities
- Providing quality and equitable services in the most efficient and cost effective manner and by treating each citizen with the highest respect and courtesy
- Obtaining community cooperation by establishing and maintaining a meaningful and productive partnership with citizens to resolve community problems and improve the quality of life
- Recognizing that our neighborhoods/communities must be involved to control crime

Public Safety Communications:

- Answering 9-1-1, non-emergency, and other calls for service from citizens in the most professional manner possible while doing so as effectively as possible
- Ensuring that requests for service from citizens are dispatched promptly and that public safety responders are provided the necessary tactical and operational support to carry out their assigned duties
- Ensuring that criminal justice information is entered, validated and safeguarded through the training of staff, development of policies, and by using appropriate physical and technical security
- Providing responsive user, hardware, and system support for deployed public safety communications platforms such as but not limited to the City of San Antonio / Bexar County Radio System, CAD System, and Mobile Data Systems
- Providing public safety communications technology training to empower users, improve business processes, and reduce operational downtime
- Acting as an internal Technology consultant to Executive Staff to identify public safety communications technology internal / external dependencies as they independently develop and implement their respective operational / business plans

- Improving short term and long term public safety technology Strategic Planning to enhance business process automation and reduce technology stagnation

Training and Policy:

- Provide well-trained and effective Detention Officers, law enforcement Deputies, and Telecommunicators to the Sheriff’s Office
- Provide well-written and defensible policies and procedures for the Sheriff’s Office
- Provide efficient and dignified Honor Guard support to the Sheriff’s Office
- Provide a well-trained and effective Sheriff’s Reserve Division to the Sheriff’s Office
- Meet or exceed all standards and requirements of the Texas Commission on Law Enforcement in regards to the training and education of peace officers, detention officers, and Telecommunicators employed by BCSO

Judicial Services and Warrants:

- Track, locate and arrest violent and non-violent criminal fugitives from justice
- Provide services to the courts by entering active fugitive warrants into local, state and national databases expeditiously, accurately and efficiently
- Providing cost-effective extradition services for fugitives apprehended outside of Bexar County and the State of Texas
- Conduct research on fugitives to reduce man-hours and provide a higher arrest rate when tracking individuals

Civil:

- To improve the services (delivery) of civil documents
- To use manpower effectively and efficiently
- To expand on Civil process service during yearly in-service and continuing training
- To allocate the resources available and utilize them to maximize performance

Program Description:

Administration:

Provides leadership and direction to operational and support units to effectively and efficiently achieve the mission and objectives of the Sheriff’s Office.

Professional Standards and Integrity:

This section investigates all citizen complaints and alleged charges of misconduct, assists public with general information, articulates to citizens when alleged misconduct is proper conduct per Policy and Procedure, investigates all complaints from Inmates of the Detention Facility, reports findings to the Sheriff and Division Administrators, initiate investigations, serve Administrative Orders (e.g., Administrative Leave, Proposal for Dismissal, Order of Dismissal, Fitness for Duty, etc.), coordinates with Federal Authorities on any activity identified as a Civil Rights Violation being investigated by them, coordinates and works with Patrol and other Divisions during emergency situations, operates and oversees random drug testing under the Collective Bargaining Agreement, prepares case jackets for open records requests, District Attorney and Subpoena Duces Tecum, and maintains personnel records such as attendance and worker’s compensation.

Communications and Public Information:

This section provides information to the public regarding BCSO activities. This division informs BCSO employees with news and helpful information to help them better understand the mission and goals of BCSO. This section monitors and responds to all inquiries from the public regarding BCSO activities and distributes the inquiry to the appropriate division. This section also produces an Annual Report to the

citizens of Bexar County. This section also provides content and maintains the BCSO public website and social media channels.

Central Records:

This section responds to requests for offense, assignment, and crash reports from the public and criminal justice agencies, as well as requests for criminal histories and inmate photographs (mug shots) from media outlets and criminal justice agencies. This section operates and manages the LiveScan/AFIS (Automated Fingerprint Identification System) and all arrest reporting systems. This section responds to telephone requests for inmate information from all customers. This section performs data entry and archives offense and assignment reports generated by the Patrol and Detention. It also produces and disseminates the mandatory Uniform Crime Report to the Texas Department of Public Safety. This section processes fingerprints for all internal and external departmental applicants (i.e. general public, in house volunteers, contractors, and medical staff). This section provides after-hours and weekend warrant creation and support. This section also investigates claims of Identity Theft and report findings to the District Attorney and the Texas Department of Public Safety. This section also processes background checks for applicants.

Criminal Investigations:

This section is responsible for the initiation and follow-up investigation of crimes committed against persons and property to the unincorporated areas in Bexar County. Criminal Investigations include Homicide, Burglary, Auto Theft, General Investigations, Polygraph, Crime Scene, Property/Evidence Storage, Automated Fingerprint Identification System (AFIS), Computer Crimes, Special Crimes/Intelligence, Sex Offender Registration, Narcotics, and Asset Seizure. The investigative section is responsible for on-scene investigation, interviewing witness and suspects, working with other law enforcement and social agencies, case preparation for prosecution, and testifying in court. The other specialized operations include surveillance and covert activity, tracking habitual offenders, tracking sex offenders, undercover and covert operations, and evidence collection, handling, and storage.

Court Services:

This section assigns deputies as mandated by state statute, transports all inmates from the Adult Detention Center to all courts as mandated by court orders, operates the 1.5 detention holdover cell in an efficient, safe manner that complies with Texas Jail Standards, maintains the Communications Dispatch Center for the Court Services Division, summons all Bexar County Sheriff's Office deputies for court appearance, administers the security surveillance monitor initiative at all entrances to judicial buildings, and provides basic law enforcement services in the central sector of the inner city.

Patrol Services:

This section is the largest Law Enforcement division, both in terms of staffing and operational responsibilities, in the Sheriff's Office. Patrol is responsible for basic law enforcement services including aggressive traffic /DWI enforcement to residents in the unincorporated areas of the County, developing community programs designed to reduce crime, developing effective coordinated enforcement strategies to curb alcohol related offenses and working with the community to develop lasting, working relationships to improve quality of life issues. Patrol uses innovative technological solutions to enhance responsiveness to the community, gathers meaningful quantitative data to identify trends and patterns useful in the reduction of traffic accident fatalities, implements strategic partnerships with local intervention programs to better help victims of crime, trains citizens to be the "eyes and ears" of law enforcement. Patrol also develops coordinated strategies with other public safety agencies to identify and combat homeland security issues.

Public Safety Communications:

This section provides quality customer service to citizens calling for assistance, uses innovative technology solutions to enhance our responsiveness to the community, gather meaningful quantitative data to identify trends and patterns useful in deployment of operational resources, trains all personnel accessing the Texas Crime Information Center (TCIC), National Crime Information Center (NCIC), Texas Law Enforcement Telecommunications System (TLETS), National Law Enforcement Telecommunications System (NLETS) systems in their use as well as TCIC/NCIC policy and procedures, enters all Protective Orders, Missing Persons, Stolen Vehicles, and Guns into Texas Crime Information Center (TCIC) and National Crime Information Center (NCIC) and performs all Wanted Person/Stolen Vehicle Hit Confirmations, validates monthly all Protective Order, Missing Person, Stolen Vehicle, and Gun record, provides Tier 1 and limited Tier 2 support for all public safety communications and technology hardware platforms in use within the Sheriff's Office 24/7, manages, monitors, maintains, and troubleshoots multiple systems not directly supported by Bexar County Information Technology such as but not limited to the City/County Radio System, CAD, and Mobile Data Systems, develops and manages E-Sheriff initiatives, improves technical support and planning services by informally drafting subject matter experts with appropriate technology skills to provide direct support to specialized projects within their respective Division/Section.

Training and Policy:

This section includes of four branches, which include Sheriff's Academy, Policy and Plans Branch, Sheriff's Honor Guard, and Sheriff's Reserve. The Sheriff's Academy provides initial licensing training for all newly hired Detention Officers, Patrol orientation, initial licensing training for Telecommunicators, and continuing education courses for employees. The Policy and Plans Branch collaborates with other division leaders to establish goals, objectives and policies for the management of the Sheriff's Office and implementation of these policies and plans. The Sheriff's Honor Guard represents the Sheriff's Office and County of Bexar at major ceremonial events at the local, State, and National level and presents the colors at governmental and memorial events and other community-based events, adds dignity and ceremony to events. The Sheriff's Reserve provides a highly-trained and well-equipped group of licensed peace officers who volunteer hours of service to augment various Sheriff's Office functions, provides Deputies other sections to conduct extraditions, warrants, transports, and other law enforcement functions.

Judicial Services and Warrants:

This section pursues and apprehends all criminal fugitives by arrest or extradition from other law enforcement agencies, transports fugitives in a safe and cost-effective manner back to Adult Detention Center to await disposition by the court, enters and researches fugitive warrants issued by the courts into local, state and national databases, provides validation of warrants already entered into the databases to insure that the most current information on the fugitive is available to law enforcement agencies, and returns executed warrants to the court for disposition.

Civil:

This section of the Sheriff's Office services the courts of Bexar County to serve all civil process. This includes citations, executions, orders of sales, writs, child attachments, commissioner court sales, subpoenas, tax sales, Attorney General Documents. We maintain an accurate maintenance of attempted service as well as documents served. All civil process is performed and served by professional law enforcement deputies of the Sheriff's Office.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Number of Patrol CAD Incidents	194,705	193,248	204,842
Number of Minor Complaints – PSI	220	346	381
Number of Media Requests for Information	4,069	4,500	4,500
Number of Criminal History Processed (Bookings)	61,378	62,758	61,903
Number of Offenses – CID	41,905	43,581	45,324
Number of Inmate Transports – Court Services	63,507	69,389	64,792
Number of Emergency Detentions	332	306	319
Total 9-1-1 Calls Answered - PSCC	136,243	140,276	144,428
Number of Basic Jailer Course (courses/students)	8/134	9/150	9/175
Number of Fugitive Warrants Executed	5,537	6,812	5,500
Number of Subpoenas Received	16,320	19,502	19,502
Efficiency Indicators:			
Average Response Time – Emergency Incidents (Minutes)	11:43	11:01	10:45
Minor Complaints Handled per PSI Investigator	73	69	76
Number of Social Media Followers	4,450	5,800	5,800
Criminal Histories (Process Cost per Hour)	\$18.41	\$21.63	\$18.44
Number of Cases Carried Over – CID	21,601	22,681	23,815
Percentage of Officers Used for Transport	14%	14%	14%
Percentage of Total Emergency Detentions Completed	100%	100%	100%
Average Speed of Answer – 9-1-1 Calls (Seconds)	12	11.5	11.5
Percentage of Detention Cadets Graduating (Target-90%)	90%	95%	98%
Fugitive Warrants entered per Clerk (9)	4,174	4,340	4,300
Average Subpoena Served per Deputy (25)	382	448	448
Effectiveness Indicators:			
Percentage of Patrol CAD Incidents – Deputy Initiated Activity	51%	49%	50%
Percentage of Investigations Completed within Collective Bargaining Agreement 180 Day Period	100%	100%	100%
Request for Criminal History Data (Turnaround)	24 hours	24 hours	24 hours
Percent Change in Cases Carried Over – CID	-	4%	5%
Number of Adult Inmates/Defendants Transported per Deputy	651	661	656
Number of Total Emergency Detention Transports	24	20	23
Percentage of 9-1-1 Calls Answered <10 seconds	46%	48%	49%
Percentage of Extradited Fugitives	100%	100%	100%
Percentage of Subpoenas Served	59%	57%	57%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$49,686,123	\$52,116,819	\$54,628,825	\$56,157,089
Travel and Remunerations	425,530	437,520	398,812	446,042
Operational Costs	2,204,087	2,554,394	2,568,276	2,561,376
Supplies and Materials	2,809,586	3,070,199	2,319,463	2,432,696
Capital Expenditures	0	292,146	324,596	646,443
Total	\$55,125,326	\$58,471,078	\$60,239,972	\$62,243,646

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 3.3 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 2.8 percent when compared to FY 2014-15 estimates. Full funding is provided for all authorized positions within Law Enforcement Division. The slight increase is due to the transfer of positions from other divisions within the Sheriff's Office due to the internal position audit conducted by BCSO in FY 2014-15.
- The Travel and Remunerations group increased by 11.8 percent when compared to FY 2014-15 estimates. Funding is provided for public safety training and other required training for each division within Law Enforcement, with most of the funding being provided for Court Services, Mental Health, Patrol, and Warrants.
- The Operational Costs group decreased by less than 1 percent when compared to FY 2014-15 estimates primarily due to a decrease in Contracted Services. Contracted Services decreased significantly as a new process was implemented for auction and storage services. Previously, storage fees were being paid as the items were sold. Storage fees will now be paid on a monthly basis.
- The Supplies and Materials group increased by 4.9 percent when compared to FY 2014-15 estimates, which is primarily due to vehicle fuel. Although gas prices dropped in FY 2014-15, it is anticipated the costs will increase slightly in the upcoming fiscal year.
- The Capital Expenditures group increases significantly when compared to FY 2014-15 estimates. Funding is provided for four Automated External Defibrillators (AED) at Court Services (\$5,380), 15 Body Armor Vests for Security Monitors (\$5,628), replacement of vehicle Attachments (\$25,000), 120 Datalux Replacements (\$602,120), and four Weapon Security Containers for the Academy (\$8,315).
- The FY 2015-16 Adopted Budget included nine program changes for a total cost of \$1,021,946 as described below:

- The first program authorized and funded one Crime Intelligence Analyst (NE-07) for the Criminal Investigations Section for a total cost of \$58,882, which includes salary and benefits, training (\$2,500), technology (\$2,755), and telephone service (\$82). This position is responsible for identifying crime and incident patterns, providing investigative research on incidents and cases and researching offenders for crime activity, history, location, associates, vehicles, warrants, etc. This person is the liaison to surrounding agencies, and will provide analytical support and research for case investigations through the production of ad hoc analytical reports for Command Staff, creating products for prosecutors and courtroom presentations, and providing reports on crime statistics, trends and resource planning. The creation of this position relieved the workload of support staff and Officers.
- The second program change authorized and funded one Deputy Sheriff – Investigator (LE-04) for the Traffic Homicide Unit for a total cost of \$94,709, which includes salary and benefits, training (\$3,000), technology (\$8,265), and telephone (\$246). This Investigator is comprehensively trained in the investigation of traffic laws, intoxication laws, and motor vehicle crashes that result in vehicular homicides. There has been an increase in the number of automobile crashes investigated by this unit.
- The third program change authorized and funded one Deputy Sheriff – Law Enforcement Sergeant (LE-06) for the Mental Health Unit for a total cost of \$100,234, which includes salary and benefits, along with a radio and a weapon (\$5,150). This position provides additional supervisory coverage in the Mental Health Unit. Currently, BCSO has one Deputy Sheriff – Law Enforcement Sergeant (LE-06) to oversee a 24-hour, 7 days a week operation.
- The fourth program change authorized and funded five Public Safety Operators (NE-05) for the Public Safety Communications Center (PSCC) for a total cost of \$243,447, which includes salaries and benefits. These positions are responsible for answering 9-1-1 emergency and non-emergency telephone calls. In order to improve employee relations and customer service to Bexar County citizens, Commissioners Court has invested in the staff and work space of the PSCC. In addition, population has grown within the unincorporated area, thus increasing the demand for timely service. These positions also allow for improved wait time for 9-1-1 calls.
- The fifth program change authorized and funded one Deputy Sheriff – LE Investigator (LE-04), for a total cost of \$79,047, which includes salary and benefits. The ReAct grant, which provides funding to the City of San Antonio and Bexar County to prevent vehicle theft, was significantly reduced for the upcoming fiscal year, resulting in a reduction in personnel costs and requiring this position to be shifted to the General Fund. This position is responsible for the investigation of grand theft auto cases.
- The sixth program change reclassified one Evidence Receipt Clerk (NE-01) to a Fleet Technician (NE-05) for a total cost of \$2,183, which includes salary and benefits. This position has been performing the duties of a Fleet Technician by coordinating preventative maintenance and repairs for BCSO fleet vehicles. This position is responsible for ensuring the proper installation of automotive equipment on the fleet, documenting repair and maintenance of Sheriff fleet vehicles, maintaining Sheriff vehicle records and licenses, and preparing Sheriff vehicles for auction.

- The seventh program change authorized temporary funding for part-time Deputy Sheriff – Law Enforcement Officers (LE-03) for Court Services for a total cost of \$412,378, which includes salaries and benefits. The Sheriff’s Office implemented steps to tighten security at County buildings during FY 2014-15. Studies have recommended each screening station be manned with a minimum of three security officers at all times, one of which should be an armed law enforcement officer. The Sheriff’s Office assigns a minimum of two civilian Security Monitors to perform screening duties at each entrance to the Paul Elizondo Tower, Justice Center and the Courthouse. This funding will continue the initiative to assign one more security officer who will be an armed Deputy Sheriff – Law Enforcement Officer at these entrances.
- The eighth program change changed one part-time Evidence Receipt Clerk (NE-03) to a full-time position for a total cost of \$20,226, which includes salary and benefits. This position continues to be responsible for receiving and logging in evidence and/or property and maintaining chain of custody, evidence and/or property in database, and preparing audit reports. This full-time position replaces an Officer who will be reassigned.
- The ninth program change reclassified three Public Safety Communications Supervisors from an E-04 to an E-05 and reclassified one Operations Supervisor - Patrol Division from an E-05 to and E-06 for a total cost of \$10,839, which includes salary and benefits. This program change is necessary to alleviate salary compression issues resulting from the reclassifications of Public Safety Operators and Public Safety Dispatchers in FY 2014-15.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
<u>Administration</u>			
Administrative Assistant	0	1	1
Change Management Specialist	1	0	0
Chief Communications Officer	1	0	0
Chief Deputy	1	1	1
Clerk^	3	0	0
Crime Victims Liaison	1	0	0
Criminal Warrants Processor	5	0	0
Deputy Chief - Criminal Investigations	1	0	0
Deputy Chief - Patrol	1	0	0
Deputy Chief - Training, Plans & Standardization	1	0	0
Deputy Sheriff - Detention Lieutenant	0	1	1
Deputy Sheriff - Law Enforcement	321	1	1
Deputy Sheriff - Law Enforcement Captain	4	0	0
Deputy Sheriff - Law Enforcement Lieutenant	13	0	0
Deputy Sheriff -Law Enforcement Sergeant	37	0	0
Deputy Sheriff -Law Enforcement Sergeant (PSI)	0	0	0
Deputy Sheriff -LE Investigator	42	0	0
Digital Imaging Specialist	2	0	0

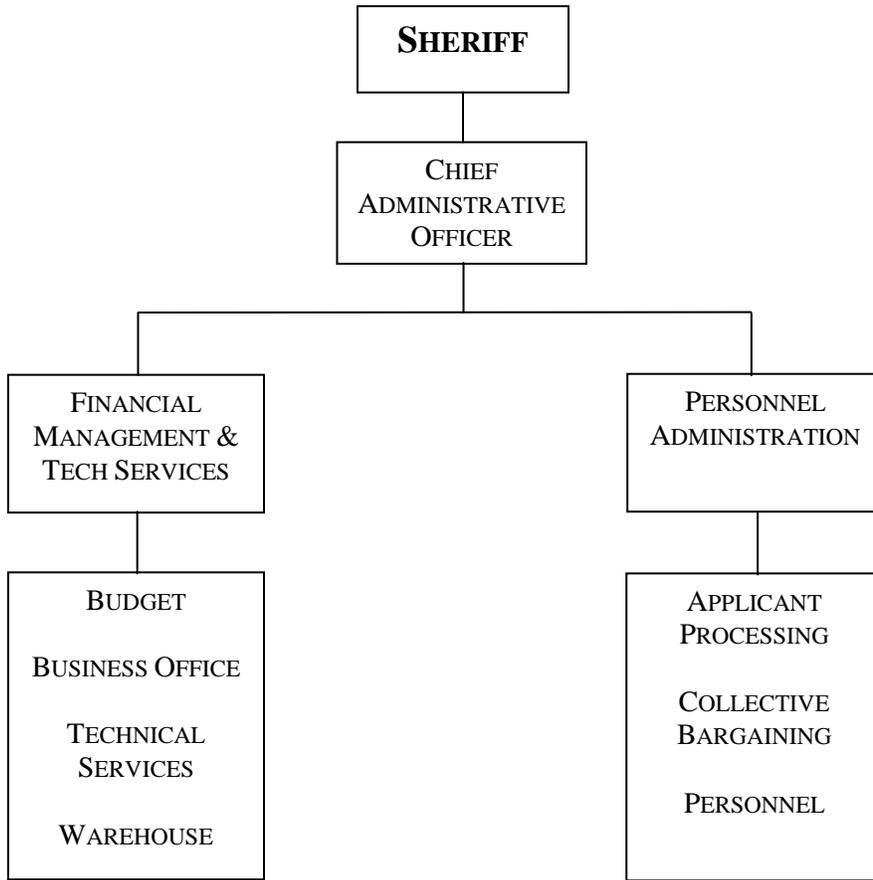
	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Director of Grants & Public Information	1	0	0
Evidence Receipt Clerk	4	0	0
Executive Assistant	1	0	0
Fingerprint Examiner*	12	0	0
GIS Analyst	1	0	0
Latent Print Examiner	1	0	0
Manager – ID & Records	1	0	0
Office Assistant I	1	0	0
Office Assistant II*	3	2	2
Office Assistant III	15	0	0
Office Assistant IV	5	1	1
Operations Supervisor - Patrol Division	1	0	0
Pre-Employment Coordinator	1	0	0
Pre-Employment Specialist	2	0	0
Public Safety Communications Manager	1	0	0
Public Safety Communications Supervisor	4	0	0
Public Safety Dispatcher I	21	0	0
Public Safety Dispatcher II	11	0	0
Public Safety Operator	11	0	0
Records & ID Services Supervisor	1	0	0
Records/Identifications Clerk	43	0	0
Records/Identifications Supervisor	4	0	0
Sheriff	1	1	1
Technical Support Specialist III	1	0	0
Technical Support Specialist IV	1	0	0
<i>Subtotal - Administration</i>	582	8	8
<u>Professional Standards & Integrity (PSI)</u>			
Deputy Sheriff - Law Enforcement Sergeant PSI	0	2	2
Deputy Sheriff Law Enforcement Sergeant	0	3	3
Deputy Sheriff - Law Enforcement Lieutenant	0	1	1
Office Assistant IV	0	1	1
<i>Subtotal - PSI</i>	0	7	7
<u>Public Information Office (PIO)</u>			
Change Management Specialist	0	1	1
Chief Communications Officer	0	1	1
Office Assistant III	0	1	1
<i>Subtotal - PIO</i>	0	3	3

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
<u>Central Records</u>			
Clerk	0	2	2
Digital Imaging Specialist	0	2	2
Fingerprint Examiner*	0	12	12
Manager ID & Records	0	1	1
Records/Identifications Clerk*^	0	41	41
Records/Identifications Supervisor	0	5	5
<i>Subtotal - Central Records</i>	0	63	63
<u>Criminal Investigations</u>			
Crime Victim Liaison	0	1	1
Crime Intelligence Analyst	0	0	1
Deputy Chief - Criminal Investigations	0	1	1
Deputy Sheriff - Law Enforcement	0	30	30
Deputy Sheriff - Law Enforcement Lieutenant	0	3	3
Deputy Sheriff Law Enforcement Sergeant	0	9	9
Deputy Sheriff LE Investigator	0	45	47
Evidence Receipt Clerk	0	3	2.5
Fleet Technician	0	0	1
Latent Print Examiner	0	1	1
Office Assistant I	0	1	1
Office Assistant III	0	4	4
<i>Subtotal - Criminal Investigations</i>	0	98	101.5
<u>Court Services</u>			
Deputy Chief - Court Security & Judicial Services	1	0	0
Deputy Sheriff - Law Enforcement	109	126	126
Deputy Sheriff - Law Enforcement Lieutenant	1	1	1
Deputy Sheriff -Law Enforcement Sergeant	4	5	6
Office Assistant II	2	0	0
Office Assistant IV	1	2	2
Security Monitor	0	1	1
Security Monitor II*	0	1	1
<i>Subtotal - Court Services</i>	118	136	137
<u>Patrol</u>			
Deputy Chief - Patrol	0	1	1
Deputy Sheriff - Law Enforcement	0	223	223
Deputy Sheriff - Law Enforcement Captain	0	3	3
Deputy Sheriff - Law Enforcement Lieutenant	0	8	8

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
Deputy Sheriff Law Enforcement Sergeant	0	19	19
Evidence Receipt Clerk	0	1	1
GIS Analyst	0	1	1
Office Assistant III	0	2	2
Records/Identifications Clerk	0	1	1
<i>Subtotal - Patrol</i>	<i>0</i>	<i>259</i>	<i>259</i>
<u>Public Safety Communication Center (PSCC)</u>			
Administrative Clerk I	0	2	2
Operations Supervisor - Patrol Division	0	1	1
Public Safety Communications Manager	0	1	1
Public Safety Communications Supervisor	0	4	4
Public Safety Dispatcher I	0	21	21
Public Safety Dispatcher II*	0	11	11
Public Safety Operator	0	11	16
Technical Support Specialist IV	0	2	2
<i>Subtotal - PSCC</i>	<i>0</i>	<i>53</i>	<i>58</i>
<u>Training, Policy & Planning</u>			
Deputy Chief - Training, Plans & Standardization	0	1	1
Deputy Sheriff - Detention	0	2	2
Deputy Sheriff - Detention - Instructor	0	1	1
Deputy Sheriff - Detention Corporal	0	1	1
Deputy Sheriff - Detention Sergeant	0	2	2
Deputy Sheriff - Law Enforcement	0	11	11
Deputy Sheriff Law Enforcement Sergeant	0	1	1
Office Assistant II	0	1	1
Office Assistant IV	0	1	1
<i>Subtotal - Training, Policy & Planning</i>	<i>0</i>	<i>21</i>	<i>21</i>
<u>Cadets</u>			
Deputy Sheriff - Detention Cadet	0	50	50
<i>Subtotal - Cadets</i>	<i>0</i>	<i>50</i>	<i>50</i>
<u>Judicial Services</u>			
Criminal Warrants Processor	0	5	5
Deputy Chief - Court Security & Judicial Services	0	1	1
Deputy Sheriff - Law Enforcement	0	64	64
Deputy Sheriff - Law Enforcement Captain	0	1	1
Deputy Sheriff - Law Enforcement Lieutenant	0	1	1

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget
Deputy Sheriff Law Enforcement Sergeant	0	4	4
Office Assistant II*	0	1	1
Office Assistant III	0	8	8
Office Supervisor	0	2	2
Records/Identifications Clerk	0	1	1
<i>Subtotal - Judicial Services</i>	<i>0</i>	<i>88</i>	<i>88</i>
<i>Grand Total - Sheriff's Law Enforcement</i>	<i>700</i>	<i>786</i>	<i>795.5</i>

SHERIFF - SUPPORT SERVICES



SHERIFF - SUPPORT SERVICES

Mission: To support Public Safety through effective oversight and implementation of human resource services to the Bexar County Sheriff's Office. To be progressive in their abilities to provide superior service, increase productivity, implement procedures that are cost effective, and provide leadership in the allocation and disbursement of county funds. To provide professional delivery and professional management of all requested supplies, to manage effectively, and to meet and exceed the challenges of an ever changing supply environment. To improve staff efficiency and increase productivity through the research, planning, acquisition, implementation and support of applicable technologies.

Vision:

To support Public Safety through effective oversight and implementation of human resource services to the Bexar County's Sheriff's Office. To excel in service and support to all Sheriff's Office Division, County entities and the public while persistently pursuing innovative and cost effective methods to reduce costs and increase efficiency. To be a good steward's of Sheriff Office resources and to support to those who protect and serve by ordering and delivering what is needed. To increase the transparency of the technology layer and respective components to support the organization's automated business processes and to blend technology with the other significant business process components (human resources, best business practices, policies, etc.) to meet or exceed ever-increasing citizen expectations.

Goals and Objectives:

Personnel:

- To provide leadership by promoting a broad set of principles and standards of conduct, which will govern the employer/employee relationship and enable the Sheriff's Office to successfully provide for public safety
- To facilitate the implementation of plans and procedures that address the resource needs of the Sheriff's Office
- To provide quality services accessible to all employees
- To limit possible litigation by promoting Human Resources principles which enable the Sheriff's Office to function in an effective manner

Business Office:

- Process, reconcile and deposit all funds, cashier reports and deposit warrants to County Auditor and Treasury within three business days
- Collect, distribute, bills of cost, capias, Justice of the Peace administrative fees, and other miscellaneous transactions on a daily basis
- Process all bond types, surety, Personal Recognizance Bonds, Out of County, and Capias
- Prepare and type manual check for Civil Division which include refunds and disbursements
- Process all requisitions for all services within a 24-hour period in the Lawson Financial System
- Ensure equipment service call for fax/copier are completed in a timely manner to prevent work delays
- Process and maintain extradition funds to ensure travel expenditures are processed timely in order to replenish the funds on hand
- Staff will effectively cross train in all areas within the Business Office on in-house processes and procedures to ensure effectiveness
- Collect and cashier bond forfeitures timely and effectively on a daily basis
- Process refund, disbursement checks, and ensure check stock is maintained

Warehouse:

- Receive, safeguard and effectively dispense all supplies and materials ordered and required of the Bexar County Sheriff Office
- Monitor and process all requisitions effectively and efficiently
- Review and reduce all excessive ordering
- Conserve all available resources
- Ensure that operations in the Warehouse are timely and 100% accurate
- Communicate effectively with all internal and external customers on supplies utilization
- Train all personnel on being good stewards of resources and be financially conservative
- Support all operations of the Bexar County Sheriff Office by planning for, storing and delivering all required items
- Implement and use technology to reduce waste and improve efficiency and accountability

Technical Services:

- Minimize business process downtime resulting from a failure of any technology component
- Improve technical support and planning services by informally drafting subject matter experts with appropriate technological skills to provide direct support to specialized projects within their respective division/section
- Position a transition towards a managed competition environment including service charge back and transfer of managerial responsibility
- Continue the migration of technological infrastructure from mainframe to client/server: robust enterprise server, database backend licensing, with the objective being to completely replace our infrastructure
- Aggressively develop and manage our E-Sheriff efforts by empowering citizens and staff through the provision of information via our public Internet presence and the development of our organizational Intranet

Program Description:**Personnel:**

This section supports employment and human resource functions for the Sheriff's Office including, but not limited to recruitment, job postings, rehires, processing pre-employment assessments, and military leave. Personnel is also responsible for all timekeeping transactions, tracking of military leave, payroll submittals including shift, duty, and supervisory differentials, detention and law enforcement step pay plans, education incentives, uniform and parking allowances, law enforcement and jailer proficiency certification pay, and overtime and compensatory time. Another function is the license management of the Texas Commission on Law Enforcement (TCOLE) for their employees. The section also provides discipline management support for detention, law enforcement, and civilian employees. This section is also involved with the employee grievance processes and hearings with Bexar County Sheriff's Civil Service Commission. The Personnel section also processes transfer orders, promotions, demotions, and the overall organizational structure. Any employee medical or injury related events that involving long-term absences, Family Medical and Leave Act (FMLA) requests, worker's compensation, and/or light duty are processed in the Personnel section. This section also handles occurrences with resignations and EEOC compliance or complaints.

Business Office:

This section processes and ensures all account payables are paid accurately and in timely fashion and ensures all receivables are received and recorded accurately. This section collects, audits, and deposits payments for the Civil Division to include, Order of Sales, Executions, "Tax Suit," as well as, other various fees. This section also processes inmate restitution payments from the Banking Section and from the courts. The Business Office collects, verifies, cashiers, and deposits funds for "Cash Bonds" and

“Capias Profine” on a daily basis. This section also prepares and processes extradition trip vouchers and ensures requisitions are processed timely to replenish extradition funds. This section also processes all service and reimbursement requisition in Lawson. The Business Office maintains records, archives annually and prepares annual reports on all transactions performed. This section is also responsible for cashing all quantities of cash, business checks, and money orders for the Sheriff’s Office and resolves any inquiries pertaining to Business Office transactions and various procedures. This section creates and tracks collection letters for Bond Forfeitures and tracks inventory for in and out of county transactions while also collecting, processing and distributing all Surety bonds, Capias Profine, and out of county bonds daily. This section also maintains and distributes receipt books to various locations within the Sheriff’s Office.

Warehouse:

This section provides internal and external customer service for 44 departments within the Sheriff’s Office. All funds that are utilized are accounted for through the Warehouse section. This section trains customers on the requirements of processing requisitions and processes customer supply requests within 48 hours of receipt. This section is also responsible for reviewing requisitions for accuracy and appropriateness of supply issuance including available funding within each section. The Warehouse section also researches available vendors to fill required orders and identifying the most cost-effective vendor. This section also receives and accounts for all fixed assets received. All repairs for cleaning and heavy duty equipment, as well as all printers are managed by this section. This section is also responsible for receiving all shipments at the central loading dock area. The Warehouse section opens any incoming correspondence and disseminates to the appropriate desk/area for continued processing. This section receives, safeguards, and dispenses all supplies and materials ordered and required of the Bexar County Sheriff Office

Technical Services:

This section provides direct responsibility for the complex mainframe environment comprised of several hundred zero client machines and printers requiring intimate familiarity with the complex technology layer and infrastructure that supports the unique mission-critical and life safety business processes, which includes security access for several thousand users (Bexar County, multiple local, regional, state and federal law enforcement agencies) for the Computer Assisted Dispatch System (CADS), Inmate Management Information Systems (IMIS) and several subsystems with the Criminal Justice Information System (CJIS). This section also manages the staff’s access to the National Law Enforcement Telecommunications System (NLETS), National Crime Information Center (NCIC), Texas Crime Information Center (TCIC) and several San Antonio Police Department systems. This section also provides direct responsibility of the complex computer environment that is comprised of several hundred workstations, multiple servers and a variety of network components including: fiber optic cabling, switches, routers, etc. The staff is the first level responder to every mainframe related issue while coordinating with the County’s Information Technology Department. This section is also responsible for the Sheriff’s Office mobile data network and implementations of new third-party systems along with outside agencies.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Number of Employee Personnel Files Maintained	6,670	6,706	6,778
Number of Surety, Cash Bonds, Capias Collected	47,658	50,994	54,563
Number of Supply Items Ordered	25,992	30,000	30,000
Number of Support Call Requests	20,000	22,500	25,200
Efficiency Indicators:			
Number of Records Maintained per FTE	377	384	392
Number of Monthly Bail Bond Fees Deposited	3,971	4,249	4,546
Average time to process a Requisition in Lawson (minutes)	15	12	12
Average Time per Support Call Resolved – Mainframe (minutes)	15	10	10
Effectiveness Indicators:			
Percentage of Labor Relation Lawsuit Activity per Size of Workforce	1%	2%	3%
Number of Surety bonds, cash bonds, capias collected	794	849	909
Percentage of Requisitions Processed in 24 hours	80%	85%	85%
Percentage of Support Calls Resolved - Mainframe	100%	100%	100%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$2,315,641	\$1,955,073	\$2,108,044	\$2,103,483
Travel and Remunerations	18,832	22,756	21,142	21,350
Operational Costs	109,704	129,963	94,347	116,068
Supplies and Materials	47,574	33,156	35,257	36,776
Capital Expenditures	0	0	0	20,000
Total	\$2,491,751	\$2,140,948	\$2,258,789	\$2,297,677

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased 1.7 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group remains relatively flat when compared to FY 2014-15 estimates and represents full funding of all current authorized positions. In FY 2014-15, BCSO conducted an internal position audit. Some position transfers occurred within the fiscal year between Divisions, resulting in savings in the Support Services budget. These positions are fully funded in FY 2015-16. Funding in the amount of \$25,477 for a temporary position is funded for the Warehouse section to assist with daily functions and asset management.

- The Travel and Remunerations group increased by 1 percent when compared to FY 2014-15 estimates. Funding is provided for various computer training programs, leadership, and human resource workshops.
- The Operational Costs group increased by 23.0 percent when compared to FY 2014-15 estimates due to an increase in technology upgrades at the request of the Office, which includes the replacement of port switches within the administrative section for \$35,000.
- The Supplies and Materials group increased by 4.3 percent when compared to FY 2014-15 estimates. The increase is due to additional funding provided for First Aid Kits, eye wash stations, and CPR defibrillators for the Warehouse section.
- The Capital Expenditures group included \$20,000 for a career website. This updates the current website to attract potential applicants.
- The FY 2015-16 Adopted Budget included three program changes for a net savings of \$52,166 as described below:
 - The first program included the internal reorganization of the BCSO's Personnel section. The reorganization includes Recruitment, Pre-Employment & Services, Human Resources Operations, Employment Grievances and Open Records, and Archives and Records Retention. One Human Resources Supervisor is now responsible for the daily operations of recruitment, pre-employment, Family Medical Leave Act (FMLA), Americans with Disabilities Act (ADA) and workers compensation. Another Human Resources Supervisor is responsible for Human Resources operations, time and attendance, and Orion system implementation. A third Human Resources Supervisor is now responsible for employment grievances, discipline, unemployment and open records. A newly created Archivist position assumed responsibility for Archives and Records Retention. There is supporting staff within each section to support these functions. The program change is as follows:
 - Deleted one Pre-Employment Coordinator (E-03) for a savings of \$63,326, which includes salary and benefits.
 - Deleted one Human Resource Manager (E-09) and added one Archivist (E-03) for a savings of \$45,661, which includes salary and benefits.
 - Re-titled one Personnel Supervisor (E-05) to a Human Resource Supervisor (E-05) at no cost.
 - Deleted one Human Resource Analyst (E-05) and added one Human Resources Supervisor (E-05) for a total cost of \$5,027, which includes salary and benefits.
 - Deleted one Grievance & Appeals Specialist (E-03) and added one Human Resources Supervisor (E-05) for a total cost of \$1,616, which includes salary and benefits.
 - Funded and authorized one Pre-Employment Specialist (NE-05) for a total cost of \$48,089, which includes salary and benefits. This position was previously a part-time, temporary position within the Sheriff's Asset Forfeiture Fund.

- Deleted one Office Assistant II (NE-03) and added one Human Resource Technician (NE-05) for a total cost of \$3,492, which includes salary and benefits.
- Deleted one Office Assistant III (NE-04) and added one Human Resource Technician (NE-05) for a total cost of \$917, which include salary and benefits.
- Deleted one Office Assistant III (NE-04) and added one Human Resources Technician (NE-05) for a total cost of \$883, which includes salary and benefits.
- Deleted one Employee Disciplinary/Grievance Technician (NE-06) and added one Human Resource Technician (NE-05) for savings of \$8,385, which includes salary and benefits.
- The second program change funded a 5 percent salary increase for one Office Assistant IV (NE-05) within the Warehouse section for a total cost of \$2,080, which includes salary and benefits. This employee has significant duties impacting the mission of the Office to include administrative support for the Chief Financial Officer, management of telephone equipment and billing, management of the inmate phone system, as well as management of travel and training within the Office.
- The third program changes funded a 6 percent salary increase for one Human Resources Technical Support Specialist within the Personnel section for a total cost of \$3,102, which includes salary and benefits. This position provides the technical support on the Orion project and will provide ongoing maintenance support for the system, as well as supporting other Human Resources technology projects.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	--------------------------------	------------------------------

Support Services Administration

Banking Supervisor	5	0	0
Business Manager	1	0	0
Business Office Operations Supervisor	1	0	0
Business Office Supervisor	1	0	0
Chief Administrative Officer	1	0	0
Clerk^	1	0	0
Grievance & Appeals Specialist	1	0	0
Human Resources Analyst	1	0	0
Human Resources Manager	1	0	0
Inmate Banking Clerk	13	0	0
Lead Accounting Clerk	2	0	0
Network Architect II	1	0	0
Office Assistant II	4	0	0
Office Assistant III	1	0	0
Office Assistant IV	4	0	0
Personnel Supervisor	1	0	0

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Software Engineer	1	0	0
Supply Clerk I	2	0	0
Technical Services Manager	1	0	0
Technical Support Specialist III	0	0	0
Technical Support Specialist IV	1	0	0
Worker's Compensation/Light Duty Coordinator	1	0	0
<i>Subtotal - Support Administration</i>	45	0	0
<u>Personnel</u>			
Archivist	0	0	1
Chief Administrative Officer	0	1	1
Employee Disciplinary/Grievance Tech	0	1	0
Grievance & Appeals Specialist	0	1	0
HR Technical Support Specialist	0	1	1
Human Resource Analyst	0	1	0
Human Resources Manager	0	1	0
Human Resource Supervisor	0	0	3
Human Resources Technician	0	0	4
Office Assistant II	0	3	2
Office Assistant III	0	2	0
Open Records Specialist	0	1	1
Personnel Supervisor	0	1	0
Pre-Employment Coordinator	0	1	0
Pre-Employment Specialist	0	2	3
Worker's Comp/Light Duty Coordinator	0	1	1
<i>Subtotal - Personnel</i>	0	17	17
<u>Information Technology</u>			
Network Architect II	0	1	1
Software Engineer	0	1	1
Technical Services Manager	0	1	1
Technical Support Specialist III	0	1	1
Technical Support Specialist IV	0	1	1
<i>Subtotal - Information Technology</i>	0	5	5
<u>Business Office/Warehouse</u>			
Business Manager	0	1	1
Business Office Supervisor	0	1	1
Deputy Sheriff - Detention Sergeant	0	1	1
Director of Grants & Public Info	0	1	1

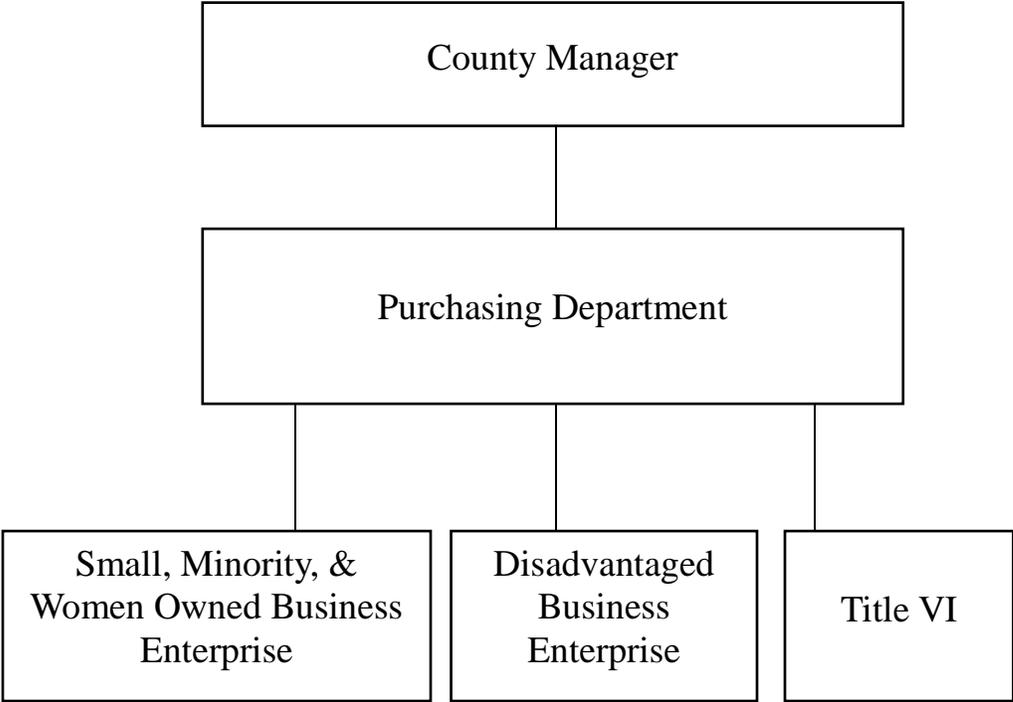
	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Lead Accounting Clerk	0	2	2
Office Assistant II	0	2	2
Office Assistant IV	0	3	3
Supply Clerk I	0	2	2
<i>Subtotal - Business Office/Warehouse</i>	0	13	13
<i>Total - Sheriff's Support Services</i>	45	35	35

^Out of cycle program changes:

- Deleted 1 Clerk (Support) to add 1 Mail Courier (ADC)

Note: In FY 2014-15, the BCSO reassigned all BSCO positions to their appropriate location through an internal position audit.

SMALL BUSINESS AND ENTREPRENEURSHIP DEPARTMENT (SB&E)



SMALL BUSINESS AND ENTREPRENEURSHIP DEPARTMENT (SB&E)

FUND: 100
ACCOUNTING UNIT: 5101

Mission: The County's Department of Small Business and Entrepreneurship (SB&E) embodies the strong partnership between economic development and entrepreneurship. The Department of Small Business and Entrepreneurship (SB&E), which is charged with the responsibility of administering the Small, Minority, & Women Owned Business Enterprise (SMWBE) Program, seeks to establish innovative programs that involve new or existing businesses.

Through the Department of Small Business and Entrepreneurship (SB&E), we seek to encourage County Offices, Departments, funded agencies and potential primary contractors to have in place or develop an aggressive outreach and recruitment program that reaches minority and female populations to encourage participation in their opportunities.

Vision: To increase small, minority and women owned business participation in Bexar County projects and procurements through the integration of public, non-profit and private sector efforts and resources.

Goals and Objectives:

- Establishing procedures for the implementation of policies.
- Developing and implementing educational programs to assist SMWBEs to compete effectively for County contracts.
- Making recommendations to the Commissioners Court to further the objectives of Bexar County Administrative Policies 8.0, 8.2 and Title VI.
- Compiling a written quarterly report reflecting program statistics and the progress in attaining the County goals.
- Receiving and reviewing all internal and external complaints and recommendations regarding the implementation of the Title VI, SMWBE and DBE policies.
- Auditing compliance with the SMWBE policy on all purchases after award, during the performance of the contract, and after completion.
- Reviewing, developing and providing access to a directory of certified SMWBEs and those in the South Central Texas Regional Certification Agency (SCTRCA) certification process.
- Establishing outreach activities and materials to provide information and needed assistance to SMWBEs to increase their participation in the County's procurement, contracting and certification process.
- Providing staff support for the SMWBE Advisory Committee.
- Serving as Bexar County's liaison to the State of Texas Historically Underutilized Business (HUB) Program and the U.S. Small Business Administration (SBA).
- Working with Offices and Departments to identify SMWBEs for use in the purchase of professional and personal services.
- Establishing efforts to build and maintain partnerships with other public and non-profit agencies and private enterprise organizations for the purpose outlined in this policy.
- Contacting bidders who fail to submit the requisite SMWBE and DBE documentation.

Program Description: In order to fully implement the intent and goals of the program, the Department of Small Business and Entrepreneurship (SB&E) is designated as the office responsible for the implementation, monitoring, and general operations of the SMWBE and DBE policy requirements. The Small, Minority and Woman-Owned Business Enterprise (SMWBE) and Disadvantaged Business Enterprise (DBE) staff coordinates with the designated liaisons of all County offices, funded entities and facilities to assure compliance with the County’s goals. The Department of Small Business and Entrepreneurship (SB&E) is responsible for the overall administration of the County’s SMWBE/DBE/Title VI Policies.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of referrals to/by SMWBE/DBE Program for County procurement	16,000	19,000	20,000
Number of users trained on the County automated vendor system	280	360	500
Number of SMWBE/DBE Program contacts	66,000	75,000	80,000
Number of vendor renewals for certification or renewal	3,200	4,200	4,700
Efficiency Measures:			
Number of SMWBE/DBE contacts per FTE	16,500	15,000	15,000
Number of partnerships and agency relationships developed and maintained per FTE	42	48	55
Number of vendor records maintained or developed for applications, certification, or training	92,000	95,000	98,000
Effectiveness Measures:			
Percent of SMWBE/DBE contacts obtaining County procurement information	75%	75%	80%
Percentage of SMWBE/DBE contacts utilizing County bid process	40%	45%	45%
Percentage of SMWBE/DBE awarded prime contract Work on County Projects	N/A*	N/A*	20%

**Data not collected during this time.*

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$373,980	\$402,228	\$333,075	\$345,861
Travel and Remunerations	5,228	5,650	5,216	5,650
Operational Costs	132,938	212,800	168,944	243,408
Supplies and Materials	30,873	37,400	38,591	42,500
Total	\$543,019	\$658,078	\$545,826	\$637,419

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 16.8 percent when compared to FY 2014-15 estimates as described below
- The Personnel Services group increased by 3.8 percent when compared to FY 2014-15 estimates. This is primarily due to turnover that occurred during FY 2014-15. All authorized positions are fully funded in FY 2015-16.
- The Travel and Remunerations group increases by 8.3 percent when compared to FY 2014-15 estimates. Funding is provided at the same level as previous budgets for compliance training workshops and outreach efforts.
- The Operational Costs group increased by 44.1 percent when compared to FY 2014-15 estimates. Increased funding is provided for the African American Business Enterprise (AABE) Program in FY 2015-16. Funding for the African American business outreach is also included in FY 2015-16.
- The Supplies and Materials group increased by 10.1 percent when compared to FY 2014-15 estimates. This is due to \$5,000 in funding for Vehicle Fuels & Oils that is provided for FY 2015-16 as SMWBE performs certain outreach activities that require the use of a vehicle.
- There are no program changes in the FY 2015-16 Adopted Budget.

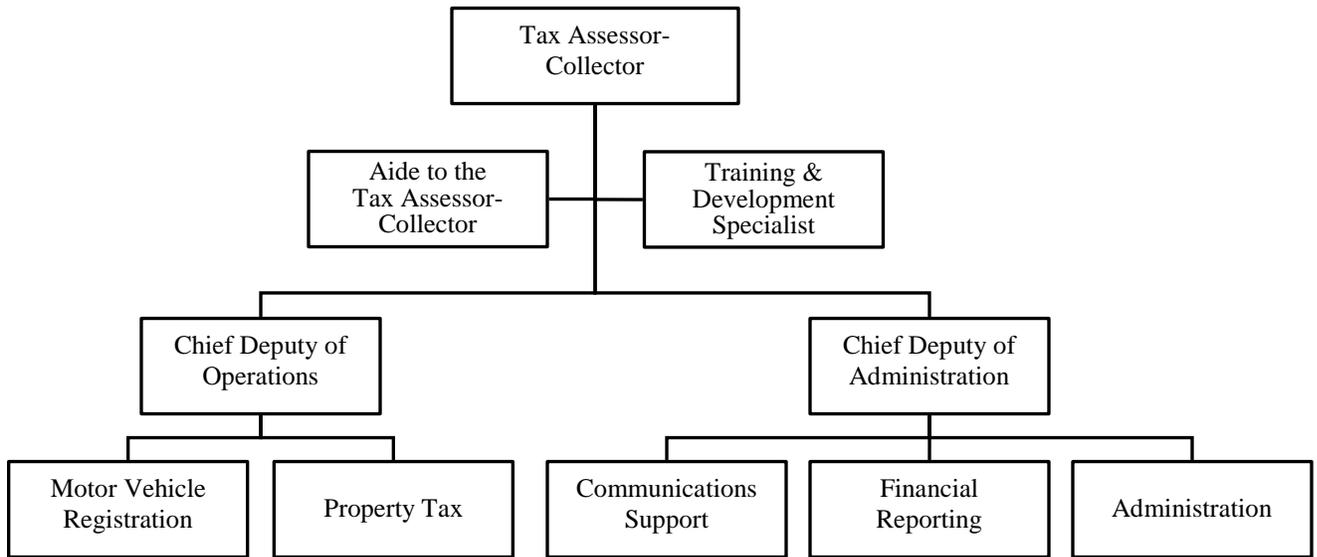
Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Analyst – SMWBE*	2	1	1
Compliance Contracts Specialist*	0	1	1
Compliance Programs Manager**	1	0	0
Office Assistant I	0	1	1
Senior Data Analyst**	0	1	1
SMWBE Program Manager	1	1	1
Total -- SB&E Department	4	5	5

**During FY 2014-15, one Analyst – SMWBE was retitled to Compliance Contracts Specialist.*

***During FY 2014-15, the Compliance Programs Manager (E-11) was downgraded to Data Programs Administrator (E-09) and transferred to the Budget Department as a result of a reorganization involving multiple departments. Also as a result of the reorganization, a Senior Data Analyst was transferred from the Purchasing Department.*

TAX ASSESSOR - COLLECTOR



TAX ASSESSOR - COLLECTOR

FUND: 100
ACCOUNTING UNIT:
3300, 3302, 3310, 3313

Mission: The Tax Assessor-Collector's mission is to calculate the ad valorem property tax levy, administer collections, centrally provide remittances and reporting to all taxing jurisdictions, as well as provide vehicle registration and titling services as an agent for the Texas Department of Motor Vehicles and the Texas Alcoholic and Beverage Commission.

Vision: To serve as a leader in providing enhanced and innovative levels of customer service with professionalism and pride.

Goals and Objectives:

- Provide taxing jurisdictions with easy, secure, and continuous access to tax assessing and collection information and data for their area.
- Provide incentives and reduce barriers to the public to support improved tax assessing, collecting and vehicle titling services, i.e., "one stop" services.
- Serve as a model for other county agencies or offices by providing good management and maintaining effective internal controls.
- Minimize redundant operations and systems.
- Develop a seamless process for remitting payments to taxing jurisdictions.
- Support and fund pilot programs to quickly assess emerging technologies and approaches to cash management, tax assessment and collection, and vehicle registration and titling.
- Assume a greater leadership role to identify and resolve issues.
- Foster a learning organization with a supportive work environment where all employees can acquire the knowledge, skills, and tools to succeed and are valued and respected for their shared contributions to the organization's mission.

Program Description: The Tax Assessor-Collector is elected Countywide for a term of four years. The Tax Assessor-Collector has two primary areas of responsibility: calculation and collection of ad valorem taxes and the registration and titling of motor vehicles. The Tax Assessor-Collector also acts as an agent for the Texas Department of Motor Vehicles, Texas State Comptroller of Public Accounts and Texas State Beverage Commission to collect beer and liquor license fees.

Ad Valorem Taxes – The Tax Assessor-Collector is responsible for the assessment and collection of current and delinquent ad valorem taxes on real and personal property for Bexar County and forty-five other taxing units. Included in the collection of taxes is the mailing out of a combined tax statement. Consolidation of all tax collection with the Tax Assessor-Collector yields savings in cost of tax collection for all taxing entities, and therefore the County citizens. Bexar County and all other taxing units have designated the Tax Assessor-Collector as the official who calculates the annual effective tax rate.

Motor Vehicle Registration and Titling – The Tax Assessor-Collector acts as an agent for the Texas Department of Transportation – Division of Motor Vehicles Titles and Registrations and the State Comptrollers of Public Accounts in registering, licensing, titling, and collecting sales tax on motor vehicles in Bexar County.

The Tax Assessor-Collector operates three branch offices located in highly populated areas of the County. These satellite locations provide the citizens of Bexar County convenient access to services provided by the Office of the Tax Assessor-Collector.

Performance Indicators:

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

Work Load Indicators:

Incoming/Outgoing Mail	560,016	571,216	559,792
Motor Vehicle Registrations Processed	1,517,285	1,547,631	1,599,584
Ad Valorem Taxes Assessed	\$2.92 Billion	\$3.13 Billion	\$3.2 Billion
Tax Statements Mailed	846,973	853,089	859,205

Efficiency Indicators:

Percentage of Calls Answered	93.6%	92.1%	93.4%
Title and Register Vehicles per Day, Per FTE (Including In Person, Franchise Dealers and Title Services)	102	104	106

Effectiveness Indicators:

Mail Sorting Accuracy	96.7%	96.9%	97.0%
Train Clerks Regarding Current Laws and Procedures for State of Texas within 10 Days	98%	98%	98%
Hearing Held Once a Month and Rejections Corrected on a Daily Basis to Ensure 100% Accuracy	100%	100%	100%

Appropriations:

FY 2013-14	FY 2014-15	FY 2014-15	FY 2015-16
Actual	Budget	Estimate	Budget

Personnel Services	\$9,113,074	\$9,314,902	\$9,771,231	\$9,896,389
Travel and Remunerations	21,952	28,000	21,952	30,200
Operational Costs	660,683	717,887	653,355	700,917
Supplies and Materials	624,766	675,931	656,785	738,158
Capital Expenditures	0	65,000	65,000	18,000

Total **\$10,420,475** **\$10,801,720** **\$11,168,323** **\$11,383,664**

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 1.9 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 1.3 percent when compared to FY 2014-15 estimates. Full funding is provided for all authorized positions. The increase is due to the program changes as described below.
- The Travel and Remunerations group increased by 37.6 percent when compared to FY 2014-15 estimates. The FY 2015-16 Adopted Budget funds travel and training for updating and maintaining certifications for staff. Funding is also provided for new Motor Vehicle Certifications as recommended by the Texas Association of Collector Assessors.
- The Operational Costs group increased by 7.3 percent when compared to FY 2014-15 estimates. This increase is due to an increase funding for Printing and Binding to allow the Tax Assessor to receive new letterhead and envelopes. Additionally, mailings are expected to increase due to changes in legislation regarding the homestead exemption as it applies to school districts.
- The Supplies and Materials group increased by 12.4 percent when compared to FY 2014-15 estimates. This increase is due to additional funding provided for postage due to a change in state processing of vehicle titles. Bexar County is now required to mail vehicle titles. Additionally, there is a change in legislation as it applies to homestead exemption for school districts, which could also increase postage cost.
- The Capital Expenditures group decreased by 72.3 percent when compared to FY 2014-15 estimates. The decrease is due to funding for one-time projects completed in FY 2014-15. Funding in the amount of \$18,000 is provided for the replacement of carpet in various offices within the Tax Office.
- The FY 2015-16 Adopted Budget included four program changes for a total cost of \$192,529 as described below:
 - The first program change added four Title and Registration Processor II (NE-04) positions for a total cost of \$181,423 including salaries and benefits. One Title and Registration Processor II will be located at each Tax Office substation to assist in motor vehicle registrations and improve service to the public. The position will assist the public with correct documentation regarding taxes, title transfers, and registrations.
 - The second program change added one Lead Inventory Clerk (NE-04) and deleted one Senior Inventory Clerk (NE-03) for a total cost of \$2,493, including salary and benefits. This position oversees the auto inventory of 21 title service companies and 48 auto dealerships. This position is now responsible for monitoring inventory limit compliance of each title service company and auto dealer in the County.
 - The third program change added one Support Service Lead (NE-04) and deleted one Purchasing Clerk (NE-03) for a total cost of \$2,493, including salary and benefits. The Tax Office reorganized the Support Service Section and this position processes more complex contract and purchasing items.

- The fourth program change added two Information Clerk II (NE-03) positions and deleted two Information Clerk (NE-02) positions for a total cost of \$6,120, including salaries and benefits. These two positions handle the more complex customer service calls. The positions also provide additional supervisory coverage when the two Supervisors and Lead Clerk are not available.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administration			
Tax Assessor – Collector	1	1	1
Administrative Clerk II	1	1	1
Aide to the Tax Assessor – Collector	1	1	1
Chief Deputy of Administration	1	1	1
Chief Deputy of Operations	1	1	1
Human Resource Technician	1	1	1
Office Assistant II	1	1	1
Office Assistant III	1	1	1
Training and Development Specialist	1	1	1
Project Director	1	1	1
<i>Total Administration</i>	10	10	10
Communications Support			
Archive & Research Processor	1	1	1
Information Clerk	12	12	10
Information Clerk II	0	0	2
Lead Clerk – Information Center	1	1	1
Office Supervisor	1	1	1
Public Information & Support Manager	1	1	1
Purchasing Clerk	0	1	0
Support Services Clerk	2	1	1
Support Service Lead	0	0	1
Support Services Supervisor	1	1	1
<i>Total Communications Support</i>	19	19	19
Financial Reporting			
Accounting Assistant I	4	4	4
Account Clerk	6	6	6
Financial Reporting Manager	1	1	1
Financial Reporting Supervisor	1	1	1
Lead Account Clerk	2	2	2
Lead Vault Cashier	1	1	1
Office Assistant II	1	1	1
Refund Audit Clerk	2	2	2
Vault Cashier	4	2	2
Vault Cashier II	0	2	2
<i>Total Financial Reporting</i>	22	22	22

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Motor Vehicle Registration

Beer/Liquor License Processor	1	1	1
Downtown Station Manager	1	1	1
Lead Inventory Clerk	0	0	1
Lead Title & Registration Processor	6	6	6
Motor Vehicle Inventory Clerk	2	2	2
Motor Vehicle Registration Director	1	1	1
Motor Vehicle Training Instructor	1	1	1
Office Assistant II	1	1	1
Senior Vehicle Inventory Clerk	1	1	0
Substation Manager	3	3	3
Title & Registration Processor I	66	66	66
Title & Registration Processor II	16	16	20
Title & Registration Supervisor	6	6	6

Total Motor Vehicle Registration ***105*** ***105*** ***109***

Property Tax

Assessing Processor	4	0	0
Assessing Processor Technician	4	0	0
Lead Property Tax Processor	5	5	5
Office Assistant II	1	1	1
Property Tax Director	0	1	1
Property Tax Manager	1	0	0
Property Tax Processor I	20	20	20
Property Tax Processor II	11	11	11
Property Tax Supervisor	3	3	3
Tax Processor I	0	4	4
Tax Processor II	0	4	4

Total Property Tax ***49*** ***49*** ***49***

Total Tax Assessor-Collector ***205*** ***205*** ***209***

TRIAL EXPENSE

FUND: 100
ACCOUNTING UNIT: 9951

Program Description: The Trial Expense budget allocates funding for various costs directly related to trials and appeals, including expenses for prosecution, defense, and adjudication of cases. These costs include: travel expenses associated with cases requiring a change of venue and payment for appeals cases argued before the Court of Criminal Appeals; psychiatric evaluations, which may be done at the request of either the State or defense; and professional testimony for both defense and District Attorney experts. Funding is also provided for court costs, which include freelance court interpreters, the breath test program, required AIDS and STD testing, and a fee to fund the 4th Administrative Judicial Region. Investigation services, which are considered a cost of indigent defense, are also funded in the Trial Expense budget.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Costs	\$1,148,450	\$1,172,688	\$1,303,932	\$1,272,984
Supplies and Materials	167,607	195,182	191,585	195,182
<i>Total</i>	<i>\$1,316,057</i>	<i>\$1,367,870</i>	<i>\$1,495,517</i>	<i>\$1,468,166</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 1.8 percent when compared to FY 2014-15 estimates as described below.
- The Operational Costs group decreased by 2.4 percent when compared to FY 2014-15 estimates due to increased funding for Pro Tem Prosecutors for both Misdemeanor and Felony cases. This funding is needed to address those instances where there is a conflict of interest with the current District Attorney. The newly elected District Attorney may have been the assigned defense lawyer on certain cases; therefore, the District Attorney would have to recuse himself and an outside counsel will be appointed to prosecute these cases.
- The Supplies and Materials increased 1.9 percent when compared to FY 2014-15 estimates, which included funding for breathalyzer services.
- There are no program changes in the FY 2015-16 Adopted Budget.

4TH COURT OF APPEALS

FUND: 100
ACCOUNTING UNIT: 3500

Program Description: The 4th Court of Appeals has intermediate appellate jurisdiction in both civil and criminal cases appealed from the District Courts and the County Courts-at-Law. The jurisdiction covers a 32-county geographical region surrounding San Antonio. The 4th Court of Appeals hears cases that have not yet been submitted to the Supreme Court of Texas or the Court of Criminal Appeals. Cases decided by County Courts-at-Law involving amounts of \$100 or less are excluded. By statute, the 4th Court of Appeals consists of one Chief Justice and six Justices elected within the 32-county district for staggered six-year terms.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$87,834	\$88,171	\$87,429	\$82,301
Operational Costs	1,691	2,000	1,644	2,000
<i>Total</i>	<i>\$89,525</i>	<i>\$90,171</i>	<i>\$89,073</i>	<i>\$84,301</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 5.4 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services decreased by 5.9 percent when compared to the FY 2014-15 estimates due to changes in the selection of healthcare plans by employees, which impact the County's contribution to the healthcare account.
- The Operational Costs increased by 21.7 percent when compared to FY 2014-15 estimates due to funding the telephone and internet line item at previous budget levels.
- There were no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Chief Justice	1	1	1
Justice	6	6	6
<i>Total – 4th Court of Appeals</i>	<i>7</i>	<i>7</i>	<i>7</i>



San Antonio Mission

Four of the five missions are located on the south side of the Bexar County. The Missions are situated along a stretch of the San Antonio River basin in southern Texas.

Photo above: San Antonio Missions Map. Retrieved from: <http://adventure.howstuffworks.com/scenic-drive-in-texas-san-antonio-missions-trail-ga.htm>

ROAD FUNDS



Western Heritage Parade

The first cattle drives originated from San Antonio's Spanish Missions. The longhorns we associate with Texas are not native to the state. The Spanish brought several breeds of longhorn cattle in the 17th century that evolved into the breed we know today.¹



Photo above: by Lisa Krantz, *San Antonio Express-News* 2015.

¹Huddleston, Scott. May 6, 2015. *Missions' World Heritage bid gets key endorsement.* *San Antonio Express-News*

Photo below: by Kin Man Hui, *San Antonio Express-News* 2015.

Bexar County, Texas
County Road and Bridge M&O (Fund 207)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$19,562,417	\$14,271,414	\$11,733,079
Total Beginning Balance	\$19,562,417	\$14,271,414	\$11,733,079

Revenue

Property Taxes	\$553	\$918	\$400
Other Taxes	1,719,617	0	0
Licenses and Permits	113,945	130,720	100,000
Intergovernmental Revenue	314,501	289,561	388,000
Fees on Motor Vehicles	15,195,278	16,159,849	15,520,000
Service Fees	440,470	567,431	350,000
Proceeds from Sales of Assets	56,510	4,257	1,000
Other Revenue	138,766	66,336	48,900
Subtotal	\$17,979,640	\$17,219,072	\$16,408,300
Total Revenues	\$17,979,640	\$17,219,072	\$16,408,300

TOTAL AVAILABLE FUNDS	\$37,542,057	\$31,490,486	\$28,141,379
------------------------------	---------------------	---------------------	---------------------

APPROPRIATIONS

Highways	\$16,909,646	\$17,952,574	\$18,458,039
Capital Expenditures	2,360,997	1,638,752	2,633,532
Subtotal	\$19,270,643	\$19,591,326	\$21,091,571
Interfund Transfers	\$4,000,000	\$166,081	\$300,797

TOTAL OPERATING APPROPRIATIONS	\$23,270,643	\$19,757,407	\$21,392,368
---------------------------------------	---------------------	---------------------	---------------------

Appropriated Fund Balance	\$14,271,414	\$11,733,079	\$6,749,011
----------------------------------	---------------------	---------------------	--------------------

TOTAL APPROPRIATIONS	\$37,542,057	\$31,490,486	\$28,141,379
-----------------------------	---------------------	---------------------	---------------------

PUBLIC WORKS - COUNTY ROAD AND BRIDGE M&O FUND

FUND: 207

Mission: The mission of the Public Works – Road and Bridge Division is to provide for the safe and efficient movement of people and commerce over County roads and bridges; to assist in improved air and water quality and land development through administering environmental regulations and subdivision development standards; and to efficiently and effectively manage the resources of the Public Works Department.

Program Description: During FY 2010-11 the County Road and Bridge Fund was created by consolidating the Farm to Market and Lateral Road Fund (096) and the Special Road and Bridge Fund (280). The two funds were merged due to declining vehicles sales tax revenues that were reallocated to the General Fund per the legislative statute. The County Road and Bridge Fund continues to provide construction and maintenance of County roadways and bridges. It also continues to combine funding for major road improvement projects to be performed by the County, including all operational costs (personnel, operational, supplies, and capital expenditures) related to completing those projects.

Revenue sources for this fund are generated from vehicle registration fees and fees on the sale of motor vehicles and are augmented by funds from the State based on road miles maintained. During the 83rd Texas legislative session, state officials approved the option for Commissioners Court to collect an additional \$10 motor vehicle registration fee to be used and collected by the Regional Mobility Authority for long-term transportation projects. The FY 2015-16 Adopted Budget includes the authorization for Bexar County to continue to exercise its option at collecting the fee. Construction and maintenance of the farm to market road system is coordinated with the Texas Department of Transportation and is currently carried out by staff in three Public Works service centers. All operational expenses for the County’s Public Works service centers are included in this fund. Also included are costs for plat reviews, subdivision construction plan reviews, traffic engineering, right of way management and acquisition services, construction inspection and monitoring, capital project design review, capital project management, and limited in-house design.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	----------------------	------------------------	----------------------

Workload Indicators:

Number of Work Orders for Traffic Maintenance	5,986	6,043	6,100
Number of Work Orders for Road Maintenance	2,804	3,402	4,000
Number of Road Center Lane Miles Maintained	1,254	1,277	1,300
Number of Online Work Requests Received	444	547	650

Efficiency Indicators:

Number of Work Orders Processed per FTE – Road Maintenance	16.49	20.59	23.53
Number of Online Work Requests Processed per Week	8	11	12
Cost per Work Order for Maintenance	\$4,214	\$3,150	\$2,757

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Effectiveness/Outcome Indicators:

Percent of Work Orders Completed– Traffic Maintenance	98%	98%	98%
Percent of Miles of Roads Resurfaced	7.4%	7.8%	7.8%
Percent of Online Work Order Requests Completed	98%	98%	98%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$9,975,691	\$10,289,542	\$10,506,864	\$10,366,177
Travel and Remunerations	16,769	26,030	26,030	37,110
Operational Costs	2,101,359	3,727,724	2,613,822	3,265,580
Supplies and Materials	4,815,827	5,275,198	4,805,858	4,789,172
Capital Expenditures	2,360,997	2,424,957	1,638,752	2,633,532
Interfund Transfers	4,000,000	166,081	166,081	300,797
<i>Total</i>	\$23,270,643	\$21,909,532	\$19,757,407	\$21,392,368

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget for the County Road and Bridge Fund increased by 8.3 percent when compared to FY 2014-15 estimates. The increase is primarily due to the allocation of capital funds for projects at Vista Verde and the Service Centers.
- The Personnel Services group decreased by 1.3 percent when compared to FY 2014-15 estimates. The FY 2015-16 Adopted Budget provides sufficient funding based on historical trends of vacancies and all filled authorized positions in the County Road and Bridge Fund. The personnel appropriation continues to include costs associated for positions that are dedicated to the Alamo Regional Mobility Authority (RMA). The cost associated with these positions is reimbursed by the Alamo RMA throughout the fiscal year.
- The Travel and Remunerations Group increased by 42.6 percent when compared to the FY 2014-15 estimates. The Adopted Budget provides additional funding for a conference of the American Public Works Association. This conference is attended once every two fiscal years.
- The Operational Costs group increased by 24.9 percent when compared to FY 2014-15 estimates. The FY 2015-16 Adopted Budget includes funding for Pfeil Road, Heritage Lake, Miller Road, and Wood Glen, which are road repair and maintenance projects. This appropriation continues to fund recurring operational costs such as garbage disposal services, which are required for neighborhood trash cleanup, and professional or contracted services related to data collection and G.I.S. services.
- The Supplies and Materials group remained relatively flat when compared to FY 2014-15 estimates. The FY 2015-16 Adopted Budget provides funding for vehicle fuel and oil, construction materials and supplies, and other related costs associated with operating the Service Centers.

- The Capital Expenditures group increased significantly when compared to FY 2014-15 estimates. In FY 2014-15, approximately \$1.3 million was budgeted for building improvements related to the Public Works space at Vista Verde, improvements to the Service Centers, and heavy equipment replacement. Several of these projects were not initiated during FY 2014-15 and as a result, the FY 2014-15 estimates did not include expenditures for these projects. Full completion of these projects is expected to occur in FY 2015-16.
- The FY 2015-16 Adopted Budget included an interfund transfer to the Fleet Acquisition Fund totaling \$300,797, which will pay for the replacement of vehicles for Public Works.
- The FY 2015-16 Adopted Budget included the following program changes for a total cost of \$75,409:
 - The first program change added one Automotive Service Writer (NE-9) position to the Heavy Fleet Division for a total cost of \$60,220, including salary and benefits. The Automotive Service Writer is an essential part and focal point for all fleet maintenance customer service interactions along with properly assigning work orders to the most qualified mechanic. The addition of this position bridges the gap and provides a critical link between its customers and the fleet maintenance team. This improves the process by which Offices and Departments drop off and receive vehicles, reducing downtime of vehicles due to repairs.
 - The second program change included the addition of one Inventory Control Technician (NE-5) and the deletion of one Office Assistant IV (NE-05) at no cost. This position is responsible for maintaining an accurate inventory of all supplies within the Department and managing purchase orders/requisitions.
 - The third program change included the addition of one Public Works Superintendent-Traffic (E-7) and the deletion of one Traffic Maintenance Supervisor (E-5) for a total cost of \$6,284, including salary and benefits. This position has essential functions that require the supervision of assigned traffic staff and the oversight of daily traffic operations, ensuring that all traffic control on streets and roadways are maintained in a safe and operable condition.
 - The final program change included the addition of one Fleet Maintenance Superintendent (E-7) and the deletion of one Equipment Maintenance Coordinator (E-5) for a total cost of \$8,905, including salary and benefits. This addition was in response to a fleet management study that recommended the Fleet Maintenance Department be reconfigured in a manner so that all fleet operational decisions, policies, and procedures are centralized. The Fleet Maintenance Superintendent is responsible for the organizational structure, staffing levels, facilities and equipment, and all pertinent business processes.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Administration			
Administrative Assistant	1	1	1
Asset Manager	0.5	0.5	0.5
Attorney III	1	1	1
Capital Projects Engineer	1	1	1
Civil Engineers	2	2	2
Civil Engineering Assistant	7	7	7
Construction Administration Engineer	1	1	1
Construction Inspector I	5	5	5
Construction Inspector II	4	4	4
County Engineer	1	1	1
Development Services Engineer	1	1	1
Division Chief – Public Works	0	1	1
Engineering Services Manager	0.5	0.5	0.5
Engineering Technician II	2	2	2
Fiscal and Administrative Services Manager	1	1	1
GIS Analyst	1	1	1
Human Resources Technician	1	1	1
Inventory Control Technician	0	0	1
Office Assistant IV	4	4	3
Office/Contracts Supervisor	1	1	1
Operations Project Coordinator	0	1	1
Paving Crew Foreman	1	1	1
Public Works Operations Manager	1	0	0
Right of Way Specialist	1	1	1
Safety Program Supervisor	1	0	0
Senior Construction Inspector	1	1	1
Subdivision Technician	1	1	1
Survey Crew Chief	1	1	1
Survey Crew Worker	1	1	1
Survey Instrument Operator	1	1	1
Technical Support Specialist III	1	1	1
Traffic Safety Coordinator	1	1	1
<i>Total – Administration</i>	46	46	46
Southeast Service Center			
Administrative Clerk II	1	1	1
Concrete Crew Foreman	1	1	1
Equipment Operator I	30	30	30
Equipment Operator II	8	8	8

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Southeast Service Center cont.			
Equipment Operator II w/Pesticide Licenses	2	2	2
Field Maintenance Worker	19	19	19
Public Works Assistant Superintendent	3	3	3
Public Works Superintendent	1	1	1
Senior Equipment Operator	10	10	10
Tire Service Worker	1	1	1
Welder I	1	1	1
<i>Total – Southeast Service Center</i>	77	77	77
Northeast Service Center			
Administrative Clerk II	1	1	1
Equipment Operator I	19	19	19
Equipment Operator II	6	6	6
Equipment Operator II w/Pesticide Licenses	2	2	2
Field Maintenance Worker	11	11	11
Pavement Marking Operator I	1	1	1
Pavement Marking Operator II	2	2	2
Public Works Assistant Superintendent	2	2	2
Public Works Superintendent	1	1	1
Public Works Superintendent – Traffic	0	0	1
Senior Equipment Operator	3	3	3
Traffic Control Fabricator I	1	1	1
Traffic Control Fabricator II	1	1	1
Traffic Counter I	1	1	1
Traffic Counter II	1	1	1
Traffic Maintenance Supervisor	1	1	0
Traffic Sign Technician I	3	3	3
Traffic Sign Technician II	3	3	3
<i>Total – Northeast Service Center</i>	59	59	59
Northwest Service Center			
Administrative Clerk II	1	1	1
Equipment Operator I	18	18	18
Equipment Operator II	6	6	6
Equipment Operator II w/Pesticide Licenses	2	2	2
Field Maintenance Worker	13	13	13
Public Works Assistant Superintendent	1	1	1
Public Works Superintendent	1	1	1

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Northwest Service Center cont.			
Senior Equipment Operator	3	3	3
<i>Total – Northwest Service Center</i>	45	45	45
Public Works - Fleet Maintenance			
Automotive Part Clerk	1	1	1
Automotive Service Writer	0	0	1
Fleet Maintenance Superintendent	0	0	1
Equipment Maintenance Coordinator	1	1	0
Mechanic I	7	7	7
Mechanic II	3	3	3
<i>Total – Public Works Fleet Maintenance</i>	12	12	13
Alamo Regional Mobility Authority			
Office Assistant IV	1	1	1
Operations Engineer	1	1	1
<i>Total – Alamo Regional Mobility Authority</i>	2	2	2
<i>TOTAL –COUNTY ROAD & BRIDGE FUND</i>	241	241	242

PUBLIC WORKS - COUNTY ROAD AND BRIDGE MULTI-YEAR PROJECTS

Fund: 700

The FY 2015-16 Adopted Budget recommends a total of \$31,005,897 for new and existing road projects. A new funding strategy involving an interfund transfer for an amount of \$1,324,765 directly from the General Fund is proposed to pay for the annual debt service payments associated with these projects. The narrative below details the amounts allocated to each and through which phase the project is funded.

The following new projects are funded through design only: Grosenbacher (\$2,000,000), Candlewood Phase II (\$600,000), and Fischer Road Phase II (\$608,475). The following new projects are funded through design and construction: Evans Road Phase I (\$10,600,000) and Old Corpus Christi Road Phase II (\$253,000).

The following existing projects are funded through design and construction: Borgfeld Road Phase II (\$2,887,773), Palm Park Drainage (\$217,589), Fischer Road Phase I (\$1,817,400), Old Corpus Christi Road (\$3,304,185), and Donop Road (\$4,217,475). Fischer Road Phase I, Old Corpus Christi Road, and Donop Road were originally funded for design within the Community Infrastructure and Economic Development Fund. The remaining amounts for construction are included within this fund and recommended to be funded from FY 2015-16 debt proceeds.

The FY 2015-16 Adopted Budget also includes the following Countywide Projects: Traffic Safety Improvements (\$2,000,000), Drainage Improvements (\$1,000,000), and Rehabilitation Improvements (\$1,500,000).

Below is a list of all active multi-year road projects, including the newly adopted projects:

Project	Budget	Activity to Date	Remaining
Babcock Road Phase V	\$ 1,189,535	\$ 1,181,754	\$ 7,781
Big Country V	4,762,073	4,036,949	725,124
Binz Engleman Sidewalks	500,000	442,865	57,135
Boerne Stage Road Phase I	745,000	740,601	4,399
Borgfeld Road Phase I	6,376,134	6,231,804	144,330
Borgfeld Road Phase II	11,837,773	1,365,745	10,472,028
Bulverde Pedestrian Amenities	2,520,000	171,706	2,348,294
Bulverde Phase V	7,123,796	6,999,869	123,927
Bulverde Road Phase IV (MPO)	10,349,461	1,696,503	8,652,958
Bulverde/Evans Intersection	1,000,000	831,638	168,362
Candlewood Phase I	5,750,000	4,584,703	1,165,297
Candlewood Phase II	600,000	-	600,000
Donop Road	4,817,475	-	4,817,475
Drainage Improvements - FY 2015	1,000,000	679,612	320,388
Drainage Improvements - FY 2016	1,000,000	-	1,000,000
Evans Road Phase I	10,600,000	-	10,600,000
Fischer Rd Phase I	2,192,400	-	2,192,400
Fischer Rd Phase II	608,475	-	608,475

Project cont.	Budget	Activity to Date	Remaining
Galm Road Phase I	6,405,000	6,389,960	15,040
Galm Road Phase II	5,500,000	5,499,999	1
Galm Road Phase III (MPO)	9,921,853	-	9,921,853
Glen Mont Drive (MPO)	9,550,657	9,184,855	365,802
Grosenbacher Road	\$ 2,000,000	\$ -	\$ 2,000,000
Macdona	3,268,113	2,505,321	762,792
Marshall Road	4,176,000	-	4,176,000
Old Corpus Christi Road	3,604,185	-	3,604,185
Old Corpus Christi Road Phase II	253,000	-	253,000
Old FM 471 & Talley	2,000,000	653,328	1,346,672
Palm Park Drainage	840,589	470,821	369,768
Pct. 2 Pavement Restoration	2,755,062	-	2,755,062
Rehabilitation Improvements - FY 2015	1,500,000	562,234	937,766
Rehabilitation Improvements - FY 2016	1,500,000	-	1,500,000
Roft Road	3,100,000	424,048	2,675,952
San Antonio Ranch Rehab Phase I	1,000,000	-	1,000,000
Shaenfield Place Subdivision	3,500,000	-	3,500,000
Steubing Rd	3,000,000	-	3,000,000
Talley Road Phase I	2,875,000	523,649	2,351,351
TPC Signals	420,000	417,240	2,760
Traffic Safety Improvements - FY 2015	2,000,000	382,115	1,617,885
Traffic Safety Improvements - FY 2016	2,000,000	-	2,000,000
Walzem	8,148,896	7,158,101	990,795
Watson Rd Phase I (MPO)	6,619,033	-	6,619,033
West Military Road Bridge	2,100,000	1,850,693	249,307
WT Montgomery Road Phase I	6,223,953	6,097,673	126,280
Total	\$ 167,233,463	\$ 71,083,786	\$ 96,149,677

**Bexar County, Texas
Advanced Transportation District & Texas
Department of Transportation (Fund 701)
Fiscal Year Ending September 30, 2016**

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$53,347,096	\$54,697,721	\$99,157,602
Total Beginning Balance	\$53,347,096	\$54,697,721	\$99,157,602

Revenue

Other Taxes	\$14,770,522	\$14,783,472	\$14,500,000
Intergovernmental Revenue	7,659,262	9,071,130	7,500,000
Proceeds from Debt	-	48,272,000	-
Other Revenue	197,560	59,135	47,000
Subtotal	\$22,627,344	\$72,185,737	\$22,047,000
Total Revenues	\$22,627,344	\$72,185,737	\$22,047,000

TOTAL AVAILABLE FUNDS	\$75,974,440	\$126,883,458	\$121,204,602
------------------------------	---------------------	----------------------	----------------------

APPROPRIATIONS

Highways	\$11,924,855	\$18,555,643	\$16,166,020
Subtotal	\$11,924,855	\$18,555,643	\$16,166,020
Interfund Transfers	\$9,351,864	\$9,170,213	\$9,296,263

TOTAL OPERATING APPROPRIATIONS	\$21,276,719	\$27,725,856	\$25,462,283
---------------------------------------	---------------------	---------------------	---------------------

Appropriated Fund Balance	\$54,697,721	\$99,157,602	\$95,742,320
----------------------------------	---------------------	---------------------	---------------------

TOTAL APPROPRIATIONS	\$75,974,440	\$126,883,458	\$121,204,602
-----------------------------	---------------------	----------------------	----------------------

TEXAS DEPT. OF TRANSPORTATION AND ADVANCED TRANSPORTATION DISTRICT MULTI-YEAR FUND

Fund: 701

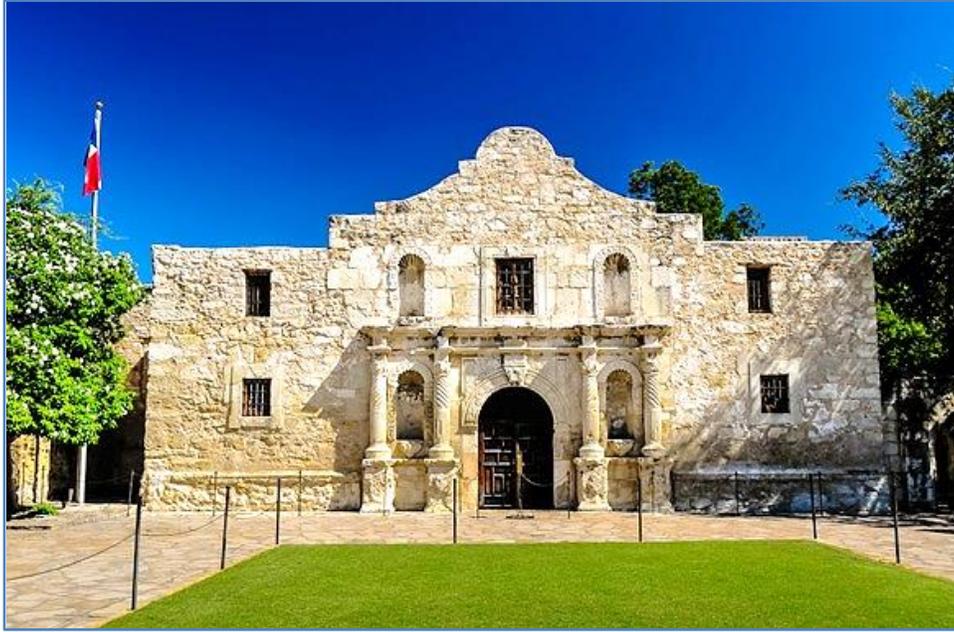
The Texas Department of Transportation and Advanced Transportation District Multi-Year Fund includes the following roadway improvement projects:

Loop 1604 – Lower Seguin Road: The improvements will expand Loop 1604 from its existing two-lane configuration to a four-lane divided roadway. The improvements will also include bridge structures crossing the Salitrillo Creek floodplain, new traffic signalization at Autumn Run Road, and flashing beacons at Graytown Road. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District)

Culebra Road – FM 471: The improvements will widen Culebra Road from its existing two-lane configuration to a four-lane divided roadway with anticipated bicycle and pedestrian amenities. The project will increase roadway capacity to allow for projected growth, increase safety with the continuation of the existing section east of FM 1560 and added bicycle amenities will enhance regional mobility. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District)

Potranco Road (FM 1957) & S.H. 211: The improvements will provide an 8.2 mile expansion of an existing two-lane roadway (S.H. 211) from FM 1957 to FM 471. Additionally, the improvements will expand an existing two-lane roadway (FM 1957) into a four-lane roadway with a raised center median running from Loop 1604 to just west of S.H. 211. There are three cross drainage structures within these project limits located within the existing 100-year floodplain. The project will relieve traffic congestion by improving connectivity and increasing capacity, and will enhance regional mobility. (Pass-Through Financing Agreement between TxDOT and Westside 211 Public Improvement District)

Project	Project Budget	Activity to Date	Funds Available
Loop 1604 - Lower Seguin Rd.	\$30,702,000	\$28,762,628	\$1,939,372
FM 471-Culebra	18,080,000	4,373,892	13,706,108
Potranco Rd. (FM 1957) & S.H. 211	55,600,000	37,733,927	17,866,073
Total	\$ 104,382,000	\$70,870,447	\$33,511,553



The Alamo

The San Antonio de Valero Mission, known today as the Alamo, is the first of six San Antonio missions founded by Catholic missionaries along the San Antonio River in the early 1700s. The mission was a town and learning center to acculturate the local indigenous people to Christianity and Spanish life. After the mission secularized at the end of the 18th century, Spanish soldiers used the mission church as a fort during Mexico's fight for independence from Spain. During the Texas Revolution, a small garrison of Texan soldiers died defending The Alamo against the Mexican army¹.



Photo above: *Alamo Exterior* by Bob Howen, courtesy of VisitSanAntonio.com.

¹National Park Service. Retrieved from: http://www.nps.gov/nr/travel/american_latino_heritage/The_Alamo.html

Photo below: *Alamo Door* by Bob Howen, courtesy of VisitSanAntonio.com.

OTHER OPERATING FUNDS



World Heritage Convention

United Nations Educational, Scientific and Cultural Organization (UNESCO) is known as the intellectual agency of the United Nations (UN)¹. San Antonio's five Spanish colonial missions were designated as a world heritage site by the UNESCO at the 39th annual session of the World Heritage Convention held in Bonn, Germany.



Photo above: Retrieved from: <http://www.missionsofsanantonio.org/index.html>

¹United Nations Educational Scientific and Cultural Organization, <http://en.unesco.org/about-us/introducing-unesco>

Photo below: Courtesy of <http://en.unesco.org/39WHC>

Bexar County, Texas
Justice of the Peace Security (Fund 112)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$333,217	\$371,869	\$415,545
Total Beginning Balance	\$333,217	\$371,869	\$415,545

Revenue

Service Fees	\$70,429	\$69,340	\$70,000
Other Revenue	860	1,643	800
Total Revenues	\$71,289	\$70,983	\$70,800

TOTAL AVAILABLE FUNDS	\$404,506	\$442,852	\$486,345
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Judicial	\$32,637	\$27,307	\$40,000
Subtotal	\$32,637	\$27,307	\$40,000

TOTAL OPERATING APPROPRIATIONS	\$32,637	\$27,307	\$40,000
---------------------------------------	-----------------	-----------------	-----------------

Appropriated Fund Balance	\$371,869	\$415,545	\$446,345
----------------------------------	------------------	------------------	------------------

TOTAL APPROPRIATIONS	\$404,506	\$442,852	\$486,345
-----------------------------	------------------	------------------	------------------

JUSTICE OF THE PEACE SECURITY FUND

FUND: 112

In 2005, the 79th Texas Legislature created the Justice of the Peace Security Fund, supported by the collection of a \$4 fee assessed to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Of the money collected, \$3 is deposited in the Courthouse Security Fund, and \$1 is deposited in the Justice of the Peace Security Fund. This fee may only be used to provide funds for specific security enhancements for justice courts including: metal detectors, identification cards and systems, electronic locking and surveillance equipment, court security personnel, signage, confiscated weapons inventory, locks or other security devices, bulletproof glass, and education for court security personnel. Commissioners Court approves this fund's budget in accordance with Chapter 102 of the Texas Code of Criminal Procedure.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Expenses	\$32,637	\$40,000	\$27,307	\$40,000
<i>Total</i>	<i>\$32,637</i>	<i>\$40,000</i>	<i>\$27,307</i>	<i>\$40,000</i>

Program Justification and Analysis:

The FY 2015-16 Adopted Budget provides \$10,000 for each Justice of the Peace Office for the purchase of security upgrades as requirements are identified.

Bexar County, Texas
Family Protection Account (Fund 121)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$0	\$0	\$0
Total Beginning Balance	\$0	\$0	\$0

Revenue

Intergovernmental Revenue	\$6,273	\$0	\$0
Fines and Forfeitures	111,727	114,804	112,000
Subtotal	\$118,000	\$114,804	\$112,000
Total Revenues	\$118,000	\$114,804	\$112,000

TOTAL AVAILABLE FUNDS	\$118,000	\$114,804	\$112,000
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Judicial	\$118,000	\$114,804	\$112,000
Subtotal	\$118,000	\$114,804	\$112,000
Interfund Transfers			

TOTAL OPERATING APPROPRIATIONS	\$118,000	\$114,804	\$112,000
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$0	\$0	\$0
----------------------------------	------------	------------	------------

TOTAL APPROPRIATIONS	\$118,000	\$114,804	\$112,000
-----------------------------	------------------	------------------	------------------

FAMILY PROTECTION ACCOUNT

FUND: 121

Program Description: Section 51.961 of the Texas Government Code provides for the mandatory collection of a \$15.00 fee by the District or County Clerk when a petition for divorce is filed. The statute provides that the monies collected through this fee are to be deposited into a special revenue account called the Family Protection Account. On August 10, 2010, Commissioners Court approved the use of the Family Protection Fee for costs associated with the prevention of family violence and child abuse. Due to the limited amount of revenue generated by the fee, only a portion of these costs can be funded in the Family Protection Account. The remainder of the costs will be funded in a discretionary fund managed by the District Attorney’s Office. The Family Protection Fee was previously collected in the General Fund.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Expenses	\$118,000	\$112,000	\$114,804	\$112,000
<i>Total</i>	<i>\$118,000</i>	<i>\$112,000</i>	<i>\$114,804</i>	<i>\$112,000</i>

Program Justification and Analysis:

- Funding is provided in the Operations group for the rent, telephone, and cellular phone expenses of the Family Justice Center. All funding projected to be generated by the fee is allocated for these costs.

Bexar County, Texas
County Clerk Records Management (Fund 200)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$15,504,659	\$15,132,303	\$13,473,188
Total Beginning Balance	\$15,504,659	\$15,132,303	\$13,473,188

Revenue

Service Fees	\$4,383,410	\$5,148,539	\$4,804,000
Other Revenue	37,784	69,343	60,000
Subtotal	\$4,421,194	\$5,217,882	\$4,864,000

Total Revenues	\$4,421,194	\$5,217,882	\$4,864,000
-----------------------	--------------------	--------------------	--------------------

TOTAL AVAILABLE FUNDS	\$19,925,853	\$20,350,185	\$18,337,188
------------------------------	---------------------	---------------------	---------------------

APPROPRIATIONS

General Government	\$3,508,081	\$6,745,279	\$8,523,502
Capital Expenditures	1,185,938	32,187	0
Subtotal	\$4,694,019	\$6,777,466	\$8,523,502
Interfund Transfers	\$99,531	\$99,531	\$99,531

TOTAL OPERATING APPROPRIATIONS	\$4,793,550	\$6,876,997	\$8,623,033
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$15,132,303	\$13,473,188	\$9,714,155
----------------------------------	---------------------	---------------------	--------------------

TOTAL APPROPRIATIONS	\$19,925,853	\$20,350,185	\$18,337,188
-----------------------------	---------------------	---------------------	---------------------

RECORDS MANAGEMENT – COUNTY CLERK FUND

FUND: 200
ACCOUNTING UNIT: 3100

Program Description: The main purpose of the Records Management - County Clerk Fund is to provide funding to maintain and preserve the essential public records of the County. The County Clerk uses these funds to preserve the history and the heritage of Bexar County by providing records management and preservation services after filing and recording documents in the records of the Office of the County Clerk. The County Clerk is responsible for maintaining historical records filed from the year 1699 to present. Activities include records preservation, storage and retrieval as well as disaster preparedness. The main functions funded in the Records Management-County Clerk Fund include storage costs and the imaging contract costs for the County Clerk’s Office.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Number of files pulled	6,263	9,086	9,186
Number of files returned/re-filed	48,674	42,000	42,100
Number of Perma Boxes Handled	54,937	46,200	46,300
Efficiency Indicators:			
Number of files pulled per FTE	2,088	3,029	3,075
Number of files returned/re-filed per FTE	16,225	14,000	14,500
Effectiveness Indicators:			
Average daily response time (pulled & delivered)	3 hours	4 hours	5 hours
Average time needed to pick-up and re-file	5 hours	5 hours	5 hours
Average Time Needed to Handle Perma Boxes	4 hours	4 hours	4 hours

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$29,165	\$0	\$5,893	\$0
Travel and Remunerations	3,548	20,000	8,899	21,730
Operational Costs	3,317,677	7,607,986	6,602,779	8,346,272
Supplies and Materials	137,484	155,500	127,708	155,500
Interfund Transfers	99,531	99,531	99,531	99,531
Capital Expenditures	1,206,145	17,350	32,187	0
Total	\$4,793,550	\$7,900,367	\$6,876,997	\$8,623,033

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 25.4 percent when compared to FY 2014-15 estimates. This increase is primarily due to additional funding provided for document imaging in the Operational Costs group.
- For the FY 2014-15 estimates, the Personnel Services group included costs associated with managing a capital project for the Records Center Roof Renovation. As this project has been completed, funding has been eliminated for personnel expenses in FY 2015-16.
- The Travel and Remunerations group increased significantly when compared to FY 2014-15 estimates. Funding in the amount of \$21,730 is provided to fund travel directly related to records management and the Spanish Archives Center, as documents are expected to be returned to Bexar County next fiscal year.
- The Operational Costs group increased by 26.4 percent when compared to FY 2014-15 estimates. Funding has been appropriated for imaging services, per the County Clerk's Preservation Plan, in the amount of \$7,967,000. The remaining funding is for printing and binding, copier and rental costs, technology improvements, repairs and maintenance for computer hardware, and repairs and maintenance for vehicles.
- The Supplies and Materials group increased by 21.8 percent when compared to FY 2014-15 estimates. This is due to funding for furniture and shelving for the County Clerk's archives at the Records Center being set at previously budgeted levels.
- The Interfund Transfers group remained flat when compared to FY 2014-15 estimates. The transfer is to cover the cost of storage space and preservation of records in the Records Management Center for the County Clerk's Office.
- There is no funding for Capital Expenditures in the FY 2015-16 Adopted Budget.

Bexar County, Texas
Countywide Records Management (Fund 201)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$96,028	\$61,982	\$73,009
Total Beginning Balance	\$96,028	\$61,982	\$73,009
Revenue			
Service Fees	\$408,726	\$404,527	\$400,000
Other Revenue	13	595	500
Subtotal	\$408,739	\$405,122	\$400,500
Total Revenues	\$408,739	\$405,122	\$400,500
TOTAL AVAILABLE FUNDS	\$504,767	\$467,104	\$473,509

APPROPRIATIONS

General Government	\$264,341	\$394,095	\$439,388
Judicial	106,991	0	0
Public Safety	71,453	0	0
Subtotal	\$442,785	\$394,095	\$439,388
TOTAL OPERATING APPROPRIATIONS	\$442,785	\$394,095	\$439,388
Appropriated Fund Balance	\$61,982	\$73,009	\$34,121
TOTAL APPROPRIATIONS	\$504,767	\$467,104	\$473,509

RECORDS MANAGEMENT – COUNTY WIDE FUND

FUND: 201
ACCOUNTING UNIT: VARIOUS

Program Description: The Records Management – County Wide Fund was created to account for revenues generated by fees for defendants convicted of an offense in a County or District Court and the issuance of certain certificates. In 1999, the Legislature increased the fee from \$10 to \$20, effective September 1, 1999. This revenue may only be used for records management and preservation or automation purposes for any Office or Department in the County. Government Code Section 25.0171(b)(1999) mandates counties to create a separate fund for these revenues. These funds are generally used for microfilming of records, digital imaging of records, and costs related to record storage.

The mission and goal of the Countywide Records Management Fund is to provide funds and resources that can be used to microfilm/image records stored by County Offices and Departments in the Courthouse or at an off-site records facility in order to better utilize office space and preserve County records. Microfilming/imaging provides 97 percent savings in storage space. County Offices and Departments use this funding to facilitate the storage of their records at the County off-site storage facility. Currently, the Records Management Center is able to provide some microfilming services to County Offices and Departments; however, most microfilm work is outsourced to private service companies.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	--------------------------------	------------------------------

Work Load Indicators:

Records Storage Space Recovered in Square Feet	1,600	1,700	1,500
Records Storage Projects Completed	2	3	3
Building Square Feet Maintained	72,000	72,000	72,000

Efficiency Indicators:

Number of Square Feet Utilized for Storage	58,000	58,000	58,000
Number of County Offices Using Records Center	42	44	46
Number of County Offices Destroying Paper Records Expired or Imaged	25	25	25

Effectiveness Indicators:

Ratio of stored space used to reused space	96%	96%	96%
Percent of offices using Records Center	85%	86%	87%
Percent of Offices Destroying Paper Records Expired or Imaged	80%	80%	80%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Costs	\$442,785	\$414,095	\$394,095	\$439,388
<i>Total</i>	<i>\$442,785</i>	<i>\$414,095</i>	<i>\$394,095</i>	<i>\$439,388</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 11.5 percent when compared to FY 2014-15 estimates as described below.
- Funding in the amount of \$229,388 is provided to contribute to the operational costs associated with the Records Management Center. This includes utilities, maintenance and repairs, and other expenses necessary to operate the facility.
- The Operational Costs group also includes funding in the amount of \$210,000 for other imaging projects countywide. The Records Committee met on July 9, 2015 and recommended the following funds be appropriated accordingly:

Office/Department	FY 2015-16 Adopted Budget
Auditor's Office	\$26,500
District Clerk's Office	\$43,500
Criminal Investigations Laboratory	\$15,000
Bexar County Sheriff's Office	\$37,000
District Attorney's Office	\$42,200
Justice of the Peace, Precinct 1	\$22,000
Justice of the Peace, Precinct 2	\$22,000
Elections	\$1,800
Total	\$210,000

Bexar County, Texas
District Clerk Records Management (Fund 202)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$241,917	\$155,359	\$106,472
Total Beginning Balance	\$241,917	\$155,359	\$106,472
Revenue			
Service Fees	\$337,028	\$348,509	\$335,150
Other Revenue	346	849	700
Subtotal	\$337,374	\$349,358	\$335,850
Total Revenues	\$337,374	\$349,358	\$335,850
TOTAL AVAILABLE FUNDS	\$579,291	\$504,717	\$442,322

APPROPRIATIONS

Judicial	\$423,932	\$398,245	\$350,000
Subtotal	\$423,932	\$398,245	\$350,000
TOTAL OPERATING APPROPRIATIONS	\$423,932	\$398,245	\$350,000
Appropriated Fund Balance	\$155,359	\$106,472	\$92,322
TOTAL APPROPRIATIONS	\$579,291	\$504,717	\$442,322

RECORDS MANAGEMENT DISTRICT CLERK FUND

FUND: 202
ACCOUNTING UNIT: 3200

Program Description: Revenues generated by a \$5 records management and preservation fee on each document filed by the District Clerk as approved in 2003 by the 78th Legislature (HB 1905) are deposited in the District Clerk Records Management Fund. The fee may only be used with approval of a budget submitted by the District Clerk to Commissioners Court in accordance with Chapter 111 of the Texas Local Government Code.

Performance Indicators:

	FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Budget
Work Load Indicators:			
Number of Imaged Documents processed by Civil	505,064	427,280	420,000
Number of Imaged Documents processed by Criminal	466,569	650,770	904,570
Number of Imaged Documents processed by Adoptions	94,043	70,658	52,994
Number of Imaged Documents processed by outside vendor	8,052,563	8,195,156	8,359,059
Efficiency Indicators:			
Number of Documents Imaged per FTE in Civil	24,051	20,347	20,000
Number of Documents Imaged per FTE in Criminal	33,326	46,484	64,612
Number of documents processed per FTE in Adoptions	23,511	17,665	13,248
Effectiveness Indicators:			
Average Time to File a Case (civil)	20 minutes	20 minutes	20 minutes
Average Retrieval Time for a Court Request (civil)	45 minutes	45 minutes	45 minutes
Average Retrieval and Copy Time for a Public Request (civil)	8 minutes	8 minutes	8 minutes
Total amount of backlogged boxes for Quality Assurance	450	478	478

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Costs	\$423,932	\$400,000	\$398,245	\$350,000
Total	\$423,932	\$400,000	\$398,245	\$350,000

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 12.1 percent when compared to FY 2014-15 estimates as described below.
- Funding is provided in the Operational Expenses group to pay for imaging services for the District Clerk Records Division. Funding decreased by 12.1 percent when compared to FY 2014-15 estimates for imaging projects. The District Clerk's Office requested the decrease due to a decrease in available funds.

Bexar County, Texas
Courthouse Security Fund (Fund 203)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$107,015	\$1	\$204,101
--------------------	-----------	-----	-----------

Total Beginning Balance	\$107,015	\$1	\$204,101
--------------------------------	------------------	------------	------------------

Revenue

Service Fees	\$0	\$683,459	\$670,000
--------------	-----	-----------	-----------

Fines and Forfeitures	392,295	0	0
-----------------------	---------	---	---

Proceeds from Sales of Assets	412	0	0
-------------------------------	-----	---	---

Other Revenue	286,441	1,464	1,000
---------------	---------	-------	-------

Subtotal	\$679,148	\$684,923	\$671,000
-----------------	------------------	------------------	------------------

Transfers In	\$410,022	\$551,695	\$127,751
--------------	-----------	-----------	-----------

Total Revenues	\$1,089,170	\$1,236,618	\$798,751
-----------------------	--------------------	--------------------	------------------

TOTAL AVAILABLE FUNDS	\$1,196,185	\$1,236,619	\$1,002,852
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

Judicial	\$1,196,184	\$1,032,518	\$1,002,851
----------	-------------	-------------	-------------

Subtotal	\$1,196,184	\$1,032,518	\$1,002,851
-----------------	--------------------	--------------------	--------------------

TOTAL OPERATING APPROPRIATIONS	\$1,196,184	\$1,032,518	\$1,002,851
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$1	\$204,101	\$1
----------------------------------	------------	------------------	------------

TOTAL APPROPRIATIONS	\$1,196,185	\$1,236,619	\$1,002,852
-----------------------------	--------------------	--------------------	--------------------

COURTHOUSE SECURITY FUND

FUND: 203

Program Description: In October 1993, Commissioners Court established the Courthouse Security Fund to account for revenue generated by security fees authorized by the 73rd Texas Legislature. In 1997, the 74th Texas Legislature added Justice of the Peace Court security fees. A \$5 fee for security is collected at the time of filing for each civil case filed in District Courts or County Courts-at-Law. The County also collects \$5 from defendants convicted of a felony offense in a District Court and \$3 from those convicted of a misdemeanor offense in any court. In addition, the County receives \$1 for every document filed that is not subject to the \$5 security fee. The legislature created the fees to help fund security services in buildings housing Courts, such as the Bexar County Courthouse, the Cadena-Reeves Justice Center, the Juvenile Justice Center and the Tejada Justice Center. These funds are also utilized to help pay the cost of the communication and law enforcement services provided by the Bexar County Sheriff’s Office. The Sheriff’s Office provides security using security monitors and law enforcement officers deployed at entrances to many County buildings housing courts. Constables provide security for the Justices of the Peace courts.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$1,196,184	\$1,222,245	\$1,032,518	\$1,002,850
<i>Total</i>	<i>\$1,196,184</i>	<i>\$1,222,245</i>	<i>\$1,032,518</i>	<i>\$1,002,850</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 2.9 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 2.9 percent and represents full funding for all current authorized positions. Positions previously funded in the Courthouse Security were transferred to the General Fund during FY 2014-15 as a result of a position audit completed by the Sheriff’s Office to identify the accurate position assignments within the Office.
- The FY 2015-16 Adopted Budget included one program change as described below.
 - One program change authorized and funded one Telecommunications Specialist (NE-04) in the amount of \$46,474, which includes salary and benefits. Telecommunication Specialists are responsible for the 24/7 surveillance of the Courthouse Complex. Previously, there were two Telecommunication Specialists assigned to each shift. This position will allow a relief factor in the Court Services Communication Center to cover the post when employees are absent.
- This fund will continue to require an interfund transfer from the General Fund. An interfund transfer is budgeted in the amount of \$127,751 to provide sufficient funding for the fund through the fiscal year.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Deputy Sheriff - Law Enforcement	5	2	2
Security Monitor	14	14	14
Security Monitor II	8	0	0
Telecommunications Specialist	0	6	7
<i>Total - Courthouse Security Fund</i>	27	22	23

Note: In FY 2014-15, the BCSO reassigned all BSCO positions to their appropriate location through an internal position audit.

Bexar County, Texas
District Clerk Technology (Fund 205)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$74,234	\$79,897	\$80,631
Total Beginning Balance	\$74,234	\$79,897	\$80,631
Revenue			
Service Fees	\$210,671	\$251,073	\$240,000
Other Revenue	192	629	300
Subtotal	\$210,863	\$251,702	\$240,300
Total Revenues	\$210,863	\$251,702	\$240,300
TOTAL AVAILABLE FUNDS	\$285,097	\$331,599	\$320,931

APPROPRIATIONS

General Government	\$205,200	\$250,968	\$300,000
Subtotal	\$205,200	\$250,968	\$300,000
TOTAL OPERATING APPROPRIATIONS	\$205,200	\$250,968	\$300,000
Appropriated Fund Balance	\$79,897	\$80,631	\$20,931
TOTAL APPROPRIATIONS	\$285,097	\$331,599	\$320,931

DISTRICT CLERK- TECHNOLOGY FUND

FUND: 205
ACCOUNTING UNIT: 3200

Program Description: State law requires District Clerks to maintain a large number of court records on a permanent basis. In order to preserve and maintain these documents, offices are storing documents electronically or in a digital format. State law and state library rules dictate that the film and digital images be maintained permanently with a storage plan to secure the future transition of digitized records to new media that allows access to these records. Transitioning paper records to digital formats can be costly for counties that do not have in-house computer service departments, as contracted vendors often maintain proprietary controls. While current statute allows District Courts to assess records management fees, the District Clerks' offices do not have control over the funding and counties can use the monies for other methods of records preservation.

Senate Bill 1685 from the 81st Legislature authorizes the Commissioners Court of a county to adopt a District Court Records Archive Fee of not more than \$5 for the filing of a suit, including an appeal from an inferior court, or a cross-action, counterclaim, intervention, contempt action, motion for new trial, or third-party petition, in a District Court in the county. It requires that the fee be set and itemized in the county's budget as part of the budget preparation process and be approved in a public meeting. This fee is for preservation and restoration services performed in connection with maintaining District Court records.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Costs	\$205,200	\$251,000	\$250,968	\$300,000
<i>Total</i>	<i>\$205,200</i>	<i>\$251,000</i>	<i>\$250,968</i>	<i>\$300,000</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 19.5 percent when compared to FY 2014-15 estimates, as described below.
- The Operational Costs group increased by 19.5 percent when compared to FY 2014-15 estimates due to available funding. The District Clerk has implemented an imaging and image resurrection plan to address the restoration and preservation needs of the District Clerk's Office for permanent court records. The District Clerk's plan is set forth in the Appendix section of the Adopted Budget.

Bexar County, Texas
Parking Facilities (Fund 206)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$886,105	\$1,177,737	\$1,214,189
Total Beginning Balance	\$886,105	\$1,177,737	\$1,214,189

Revenue

Service Fees	\$1,355,001	\$1,364,488	\$1,320,000
Other Revenue	5,102	4,535	4,000
Total Revenues	\$1,360,103	\$1,369,023	\$1,324,000

TOTAL AVAILABLE FUNDS	\$2,246,208	\$2,546,760	\$2,538,189
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$618,471	\$775,766	\$718,836
Capital Expenditures	0	106,805	199,631
Subtotal	\$618,471	\$882,571	\$918,467
Interfund Transfers	\$450,000	\$450,000	\$450,000

TOTAL OPERATING APPROPRIATIONS	\$1,068,471	\$1,332,571	\$1,368,467
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$1,177,737	\$1,214,189	\$1,169,722
----------------------------------	--------------------	--------------------	--------------------

TOTAL APPROPRIATIONS	\$2,246,208	\$2,546,760	\$2,538,189
-----------------------------	--------------------	--------------------	--------------------

FACILITIES MANAGEMENT DEPARTMENT — PARKING FACILITIES FUND

FUND: 206

Program Description: The mission of the Facilities Management – Parking Facilities is to operate and provide convenient parking for Bexar County citizens and members of the community, to enforce public safety, and to provide the best customer service.

Vision: The Bexar County Parking Division is committed to providing safe and reliable solutions in an effort to provide sufficient parking spaces and safe environment for employees and visitors utilizing the parking facilities. The Division strives to adopt new and innovative solutions that will provide credit card payment methods, increase accessibility to parking, maintain parking rates, promote safety, and maintain a clean parking environment.

Goals and Objectives:

- Plan for future needs of parking spaces that support County Buildings
- Plan and maintain Americans with Disabilities Act and Occupational Safety and Health Administration standards in parking facilities
- Plan and implement maintenance programs for all parking structures and parking lots
- Develop and train employees to provide friendly and excellent customer service
- Maintain a safe and inviting parking environment
- Accomplish and meet Department goals in the most cost-effective manner for Bexar County citizens

Program Description: The Facilities Management - Parking Facilities Fund was established to account for the collection of revenues from parking fees and expenditures for the daily operation and maintenance of the County's parking facilities. The fund also contributes revenue to the Debt Service Fund to pay a portion of the principal and interest due semi-annually on the outstanding bonds issued for the construction of Bexar County parking garages.

The Parking Facilities program is responsible for the safe, efficient, and cost-effective parking of public and private vehicles with an emphasis on providing parking for the Bexar County Justice Center, Paul Elizondo Tower, the Courthouse, and the Courthouse Annex. The County opened the five-story, 668 parking space garage in June 1988 as part of the Justice Center development. The new Flores Street Parking Garage opened in August 2011 and houses the Human Resources Department on the first floor. Contract parking is available to County employees and other downtown customers. Some reserved space is also available for County elected and appointed officials and other personnel. In addition, discounted parking is available for those summoned for jury duty.

The Parking Division is responsible for the Flores Street Parking Garage, Comal Street Parking Garages, and several County parking lots, such as the lots located at the Adult Probation Building, Juvenile Building, Cindy Krier Detention Center, Adult Detention Center South Annex, Courthouse Annex, Precinct 1 Satellite Office (Pleasanton Road), Fire Marshal's Office, Justice of the Peace, Precinct 1, and the Vista Verde Building.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Workload/Output Measures:

Number of Monthly Rate Customers, Flores St	415	450	450
Number of Monthly Rate Customers, Comal St	140	441	110
Number of Jurors	43,220	45,000	45,000

Efficiency Measures:

Average Number of Daily Customers, Flores St	409	425	425
Average Number of Daily Customers, Comal St	229	190	190
Daily Average Percent of Daily Capacity, Flores St	97%	98%	98%
Daily Average Percent of Daily Capacity, Comal St	24%	20%	20%

Effectiveness Measures:

Revenue Generated on Daily Rate Spaces, Flores St	\$1,008,587	\$1,050,000	\$1,050,000
Revenue Generated on Daily Rate Spaces, Comal St	\$433,432	\$397,797	\$300,000
Special Events Revenue (Fiesta)	\$40,260	\$95,500	\$95,000

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$324,823	\$323,754	\$333,990	\$299,052
Travel and Remunerations	945	1,000	1,000	1,000
Operational Costs	266,250	375,379	413,512	390,234
Supplies and Materials	26,453	28,550	27,264	28,550
Interfund Transfers	450,000	450,000	450,000	450,000
Capital Expenditures	0	200,000	106,805	199,631
Total	\$1,068,471	\$1,378,683	\$1,332,571	\$1,368,467

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget increased by 2.7 percent when compared to FY 2014-15 estimates. This is due to an increase in the Capital Expenditures Appropriation Groups as described below.
- The Personnel Services group decreased by 10.5 percent when compared to FY 2014-15 estimates. The decrease is due to a change in the selection of health care plans by employees in FY 2014-15.
- The Travel and Remunerations group remained the same when compared to FY 2014-15 estimates. Funding is provided for the Parking Operations Manager to attend training to maintain professional certification from the National Parking Association.
- The Operational Costs group decreased by 5.6 percent when compared to FY 2014-15 estimates. The decrease is due to a one-time expense for the installation of a Parking Revenue Control System for the County Records Center Parking Lot, which occurred in FY 2014-15. This expense is not anticipated for FY 2015-16.

- The Supplies and Materials group increased by 4.7 percent when compared to FY 2014-15 estimates. The increase is in the Vehicle Fuel and Oil account, which is funded at the same amount that was allocated during FY 2014-15. It is anticipated that vehicle fuel and oil costs will increase in FY 2015-16 from the lower prices experienced in FY 2014-15.
- An Interfund Transfer in the amount of \$450,000 is adopted for FY 2015-16, which will be transferred to the Debt Service Fund.
- The Capital Expenditures group increased by 86.9 percent when compared to FY 2014-15 estimates as described below.
 - Funding is provided for the purchase of two Pay on Foot Parking Pay Stations for the Flores Street Garage in the amount of \$106,436. One station will be installed at the Flores Street Garage and the other station will be installed in the jury room. Due to the expansion of the Flores Street Garage and the increased number of jurors, traffic has increased significantly during lunch time and at the end of the work day. Consequently, traffic is backed up to the fifth floor and Jurors, Visitors, and County employees may wait up to 30 minutes to exit the Garage. The availability of additional pay stations will encourage more garage customers to pre-pay, which will speed up the exit process from the garage. This installation will address the concerns expressed by Judges, County employees, visitors, Jurors and Commissioners Court staff.
 - In FY 2014-15, a total of \$200,000 was approved for the Comal Street Parking Garage Lighting Retrofit Project. The first phase of the project has been completed. For FY 2015-16, the Capital Expenditure group provided funding in the amount of \$93,195 for the second phase of the Comal Street Parking Garage Lighting Retrofit project. The project is needed because the illumination provided by the existing lights is incompatible with the security system. Additionally, the existing lights tend to prematurely fail due to the continuous year round operation of the fixtures combined with the heat. This project will replace approximately 200 existing lights with LED lights. The estimated annual energy savings from the implementation of this project is 62,000 kilowatt hour usage and an estimated \$5,000 in utility cost avoidance.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Parking Garage Attendant	6	6	6
Parking Operations Manager	1	1	1
<i>Total – Parking Facilities Fund</i>	7	7	7

Bexar County, Texas
Storm Water Mitigation (Fund 209)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$5,705,832	\$6,910,562	\$5,971,863
Total Beginning Balance	\$5,705,832	\$6,910,562	\$5,971,863

Revenue

Licenses and Permits	\$0	\$80,667	\$75,000
Service Fees	2,002,059	2,002,199	1,900,000
Other Revenue	16,042	31,987	25,000
Total Revenues	\$2,018,101	\$2,114,853	\$2,000,000

TOTAL AVAILABLE FUNDS	\$7,723,933	\$9,025,415	\$7,971,863
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$717,391	\$2,983,140	\$2,114,995
Subtotal	\$717,391	\$2,983,140	\$2,114,995
Interfund Transfers	\$95,980	\$70,412	\$90,000

TOTAL OPERATING APPROPRIATIONS	\$813,371	\$3,053,552	\$2,204,995
---------------------------------------	------------------	--------------------	--------------------

Appropriated Fund Balance	\$6,910,562	\$5,971,863	\$5,766,868
----------------------------------	--------------------	--------------------	--------------------

TOTAL APPROPRIATIONS	\$7,723,933	\$9,025,415	\$7,971,863
-----------------------------	--------------------	--------------------	--------------------

PUBLIC WORKS - ENVIRONMENTAL SERVICES STORM WATER MITIGATION

FUND: 209

Program Description: The Public Works - Environmental Services Storm Water Mitigation program implements and manages the Bexar County Storm Water Quality (BCSWQ) program, which was mandated by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ) MS4 Phase II Storm Water rules. This program is responsible for developing and presenting educational programs to inform the public on the proper management and disposal of used oil, antifreeze, paints, and/or hazardous or toxic materials typically found in the residential environment. The program also conducts outreach activities to provide reasonable household hazardous waste collection and assist with neighborhood clean-up activities and events designed to reduce or lead to the reduction of the discharge of pollutants into storm water. It monitors and inspects to detect and eliminate illicit discharges to reduce pollutants from entering storm water conveyances. The program reviews plats, construction plans, and permit applications of new development and redevelopment to insure compliance with appropriate best practices controls for storm water runoff during and post construction. During and after construction, the program is responsible for monitoring, inspecting, and enforcing construction sites to ensure the quality of storm water runoff. This program also enforces pollution prevention by County operations through education and monitoring of good housekeeping techniques by County personnel during County operations. This program acts as an Authorized Agent of the TCEQ to inspect, administer, and regulate storm water activities within the unincorporated areas of Bexar County.

In June 2003, HB 2031 (78th Legislature) granted Bexar County the authority to implement a Stormwater program. In December 2003, Commissioners Court approved the Bexar County's proposed Stormwater Mitigation Program. In June 2007, SB 1932 was passed allowing entities flexibility in developing a funding mechanism. TCEQ finally approved a general permit on August 13, 2007, allowing entities like Bexar County Phase II coverage.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload/Output Measures:			
Number of Storm Water Inspections	2,270	2,400	2,400
Number of Complaints	620	650	650
Number of Complaint Inspections	1,426	1,495	1,495
Efficiency Measures:			
Cost per Storm Water Inspection	\$66	\$62	\$77
Cost per Complaint	\$284	\$270	\$335
Cost per Complaint Inspection	\$95	\$90	\$112
Effectiveness Measures:			
Percent of Sites that are Compliant	92%	95%	95%
Percent of Complaints Inspected	96%	95%	100%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$526,186	\$594,467	\$607,519	\$599,799
Travel and Remunerations	11,256	8,859	8,859	9,455
Operational Costs	144,959	1,780,791	1,586,088	1,011,849
Supplies and Materials	22,312	79,694	13,962	93,892
Interfund Transfer	95,980	70,412	70,412	90,000
Capital Expenditures	12,678	767,000	766,712	400,000
Total	\$813,371	\$3,301,223	\$3,053,552	\$2,204,995

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget decreased by 27.8 percent when compared to FY 2014-15 estimates, which is primarily due to a decrease in the Capital Appropriation, as described below.
- The Personnel Services Group decreased by 1.3 percent when compared to FY 2014-15 estimates. The decrease is due to the lower cost of health plans selected by employees during the FY 2014-15.
- The Travel and Remunerations group increased by 6.7 percent when compared to FY 2014-15 estimates as requested by the Division. Funding is provided for additional training and certification seminars for personnel to maintain job knowledge and licenses.
- The Operational Costs group decreased by 36.2 percent when compared to FY 2014-15 estimates. This decrease is due to the one-time payment to the City of San Antonio for the UTEX Boulevard Improvement, On-site Public Roadway Improvements and Regional Drainage and Water Quality Infrastructure Projects that occurred in FY 2014-15.
- The Supplies and Materials group increased significantly when compared to FY 2014-15 estimates. The increase is due to funding a pilot project for covert surveillance of illegal dumping sites in FY 2015-16.
- The Interfund Transfer group includes funding in the amount of \$90,000 for the required local match for the Southern Edwards Plateau-Habitat Conservation Plan (SEP-HCP) grant. The SEP-HCP grant is for the development of a habitat conservation plan to protect endangered species habitat within Bexar County thereby allowing the continued development of Bexar County in compliance with Federal Fish and Wildlife laws.
- The Capital Appropriation group decreased by 47.8 percent when compared to FY 2014-15 estimates. The decrease is due to a decrease in the contribution provided in FY 2014-15 from storm water funds to the DoSeum in the amount of \$740,000 for expenses associated with the flood control improvements in the form of Low Impact Development (LID) components to improve storm water runoff quality. For FY 2015-16, funding for the DoSeum is also provided \$250,000 for storm water related projects. Funding is also provided in the amount of \$150,000 for Storm Water Quality Demonstration Project as required by the Texas Commission on Environmental Quality (TCEQ). The Project will inform the community about the effectiveness of Low Impact Development, which is a Storm Water management approach that emphasizes conservation and protecting water quality. If a public education and community involvement program is not implemented, then Bexar County would

be in violation of TCEQ Storm Water permit and the Federal (EPA) Storm Water Quality Requirements.

- There are no program changes in FY 2015-16.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Civil Engineer Assistant	1	1	1
Office Assistant IV	2	2	2
Senior Information Technology Project Manager	1	1	1
Senior Storm Water Inspector	0	1	1
Storm Water Quality Inspector I	1	1	1
Storm Water Quality Inspector II	2	2	2
<i>Total – Public Works – Stormwater Mitigation Fund</i>	7	8	8

- *The Environmental Engineer (E-11) position is funded 75% from the Storm Water Fund and 25% from the General Fund. The authorized position can be found within the General Fund Public Works-Environmental Services Division.*

Bexar County, Texas
Law Library (Fund 210)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$2	\$4	\$49,318
Total Beginning Balance	\$2	\$4	\$49,318

Revenue

Service Fees	\$499,024	\$507,500	\$490,000
Other Revenue	146,300	99,721	85,600
Subtotal	\$645,324	\$607,221	\$575,600
Transfers In	\$284,359	\$263,034	\$226,456
Total Revenues	\$929,683	\$870,255	\$802,056

TOTAL AVAILABLE FUNDS	\$929,685	\$870,259	\$851,374
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Judicial	\$929,681	\$820,941	\$839,724
Subtotal	\$929,681	\$820,941	\$839,724

TOTAL OPERATING APPROPRIATIONS	\$929,681	\$820,941	\$839,724
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$4	\$49,318	\$11,650
----------------------------------	------------	-----------------	-----------------

TOTAL APPROPRIATIONS	\$929,685	\$870,259	\$851,374
-----------------------------	------------------	------------------	------------------

LAW LIBRARY

FUND: 210

Program Description: The Bexar County Law Library is housed on the fifth floor of the Bexar County Courthouse along with the San Antonio Bar Association (SABA). The Law Library provides reference books and guides that total approximately 80,000 bound volumes. The Law Library Fund receives revenues from court fines and from charges for copies made. SABA has renovated much of the area for the 4th Court of Appeals. The space includes several conference rooms available for attorney conferences and a courtroom used for various hearings and functions.

The Library is available to all Judges, attorneys and the general public. The staff continually maintains the Law Library collection through the acquisition of new books and supplemental materials. Increasingly, the Law Library is providing access to legal resources through electronic means such as CD-ROMs and electronic data services. It also has video equipment available for all the courts. The Law Library houses the copier for library customers as well as all patrons of the County Courthouse and Justice Center.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Work Load Indicators :			
Number of Copies Made	650,000	660,000	675,000
Pro Se Litigants Assisted	660	1,000	1,200
Efficiency Indicators:			
Pro Se Litigants Assisted per Day	58	70	80
Computer Users Assisted per Day	55	80	85
Copier Customers Assisted per Day	250	275	300
Effectiveness Indicators:			
Number of New Books Acquired	0	0	0

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$279,312	\$278,594	\$267,665	\$260,544
Operational Costs	266,529	346,190	344,861	362,550
Supplies and Materials	383,840	203,650	208,415	216,630
Total	\$929,681	\$828,434	\$820,941	\$839,724

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 2.3 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group decreased by 2.7 percent when compared to FY 2014-15 estimates. This is due to savings from turnover experienced in FY 2014-15. Full funding is provided for all authorized positions in FY 2015-16.
- The Operational Costs group increased by 5.1 percent when compared to FY 2014-15 estimates. This appropriation included increase funding for online services with Thompson West, which provided judges and patrons access to online databases.
- The Supplies and Materials group increased by 3.9 percent when compared to FY 2014-15 estimates. Additional funding is provided for Books and Periodicals as requested by the Law Library.
- Due to declining revenues within the Law Library Fund, the Adopted Budget included an interfund transfer of \$226,456 from the General Fund to sustain this fund.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Copy Machine Operator	1	1	1
Law Library Administrator/Librarian	1	1	1
Law Library Clerk	2	2	2
Library/Account Clerk	1	1	1
Office Assistant III	1	1	1
Receptionist	1	1	1
<i>Total – Law Library</i>	7	7	7

Bexar County, Texas
Drug Court Fund (Fund 211)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$218,871	\$250,879	\$188,196
Total Beginning Balance	\$218,871	\$250,879	\$188,196
Revenue			
Service Fees	\$108,540	\$98,951	\$95,000
Other Revenue	\$541	\$1,071	\$800
Subtotal	\$109,081	\$100,022	\$95,800
Total Revenues	\$109,081	\$100,022	\$95,800
TOTAL AVAILABLE FUNDS	\$327,952	\$350,901	\$283,996

APPROPRIATIONS

Judicial	\$77,073	\$162,705	\$152,855
Subtotal	\$77,073	\$162,705	\$152,855
TOTAL OPERATING APPROPRIATIONS	\$77,073	\$162,705	\$152,855
Appropriated Fund Balance	\$250,879	\$188,196	\$131,141
TOTAL APPROPRIATIONS	\$327,952	\$350,901	\$283,996

DRUG COURT FUND

FUND: 211

Program Description: The Drug Court Fund provides resources to be used exclusively for the development and maintenance of drug court programs operated within the County. The Bexar County Felony and Misdemeanor Drug Court program directs eligible, non-violent substance abusers into a complete program of drug treatment and rehabilitation services. The goal of the program is to break the cycle of drugs and crime by substituting jail or prison with an effective treatment alternative. The Drug Court changes the way non-violent drug addicted defendants are handled by treating the participants for the addiction, which is usually the reason for their involvement within the criminal justice system. It is built upon a unique partnership between the criminal justice system and the drug treatment community. However, it also includes the personal involvement of the Drug Court Judge. This fee that supports this fund is authorized by the Texas Code of Criminal Procedure, Chapter 102, Subchapter A, Article 102.0178 and equates to a \$60 fee for drug cases. This fee was instituted on June 15, 2007.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$77,073	\$32,049	\$46,053	\$36,203
Operational Costs	0	116,652	116,652	116,652
<i>Total</i>	<i>\$77,073</i>	<i>\$148,701</i>	<i>\$162,705</i>	<i>\$152,855</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 6.1 percent when compared to FY 2014-15 estimates as described below.
- The Personnel group decreased by 21.4 percent when compared to FY 2014-15 estimates. In FY 2014-15, this fund allocated funds for one Adult Probation Officer. This funding is no longer needed in FY 2015-16 since funding has been allocated in the FY 2015-16 Justice Assistance Grant. This position will still serve the Misdemeanor Adult Drug Court.
- The Operational Costs group remained flat when compared to FY 2014-15 estimates. Funding is provided for the Contracted Services account, for drug testing and drug counseling.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Senior Data Analyst – Specialty Court	1	0	0
Veterans Court Case Manager*	0	1	1
Intake Specialist **	0	1	1
Total – Drug Court Fund	1	2	2

Out of Cycle Adjustments: Addition of (1) Veterans Court Case Manager; Addition of (1) Intake Specialist

**The Veterans Court Case Manager is funded at 37.3 percent. The remainder is funded by Criminal Justice Division Grant at 62.7 percent.*

***The Intake Specialist is funded at 20 percent. The remainder is funded by TxDot Grant at 80 percent.*

Bexar County, Texas
Fire Code (Fund 212)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$2,832,559	\$3,659,706	\$4,098,135
Total Beginning Balance	\$2,832,559	\$3,659,706	\$4,098,135

Revenue

Service Fees	\$1,866,892	\$1,772,368	\$1,500,000
Revenue From Use of Assets	17,728	16,191	10,000
Total Revenues	\$1,884,620	\$1,788,559	\$1,510,000

TOTAL AVAILABLE FUNDS

\$4,717,179	\$5,448,265	\$5,608,135
--------------------	--------------------	--------------------

APPROPRIATIONS

Public Safety	\$921,847	\$992,595	\$1,078,166
Capital Expenditures	135,626	125,869	31,500
Contingencies	0	0	128,115
Subtotal	\$1,057,473	\$1,118,464	\$1,273,781
Interfund Transfer	\$0	\$231,666	\$231,666

TOTAL OPERATING APPROPRIATIONS

\$1,057,473	\$1,350,130	\$1,469,447
--------------------	--------------------	--------------------

Appropriated Fund Balance

\$3,659,706	\$4,098,135	\$4,138,688
--------------------	--------------------	--------------------

TOTAL APPROPRIATIONS

\$4,717,179	\$5,448,265	\$5,608,135
--------------------	--------------------	--------------------

FIRE CODE FUND

FUND: 212

Program Description: The Fire Marshal’s Office is responsible for reviewing plans for new commercial construction and inspecting buildings for compliance with Bexar County’s Fire and Building Codes. Revenues are generated from fees charged for these services. State law mandates that counties establish a separate fund for these revenues. State law also mandates that revenues in this fund be expended only for administration and enforcement of the Fire Code.

This fund was established in September 1993 and the fees were instituted in May 1994.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Work Load Indicators:			
Number of Annual Fire Inspections	1,573	2,707	2,800
Number of Fire Education Events	21	35	16
Number of emergency service requests received at dispatch	27,057	30,606	31,000
Efficiency Indicators:			
Number of Inspections per Fire Inspector	393	541	560
Average Number of Fire Education Events per Month	5	5	4
Number of Dispatcher Calls per Dispatcher	6,764	7,515	7,515
Effectiveness Indicators:			
Percentage of citizen complaints closed within 24 hours	90%	90%	100%
Code complaints investigated within 24 hours of receiving complaint	100%	100%	100%
Average number of emergency calls per dispatcher per month	2,255	2,504	2,482

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$660,685	\$758,074	\$795,099	\$829,028
Travel and Remunerations	36,557	20,355	20,355	33,413
Operational Costs	86,896	85,898	77,644	122,854
Supplies and Materials	137,709	130,452	99,497	118,906
Capital Expenditures	135,626	131,039	125,869	31,500
Interfund Transfers	0	231,666	231,666	231,666
Contingency	0	102,080	0	102,080
<i>Total</i>	<i>\$1,057,473</i>	<i>\$1,459,564</i>	<i>\$1,350,130</i>	<i>\$1,469,447</i>

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget increased by 8.8 percent when compared to FY 2014-15 estimates primarily due an increase in the Travel Appropriation group, as described below.
- The Personnel Services group increased by 4.2 percent when compared to FY 2014-15 estimates due to the program changes as described below. Full funding is provided for all authorized positions in FY 2015-16.
- The Travel and Remunerations group increased by 64.1 when compared to FY 2014-15 estimates. Funding is provided for additional mandatory training and certifications as needed by the Office. Training includes: International Code Council for continuing education credits, State Fire Marshal's Office Conference, and Alamo Area Council of Government (AACOG) training for Public Safety Dispatchers. Dispatchers are now required by Texas Commission of Law Enforcement to be a certified Telecommunicator I (Basic) level before they can work as a dispatcher and access Texas Crime Information Center (TCIC) and the National Crime Information Center (NCIC) TCIC/NCIC records.
- The Operational Costs group increased by 58.2 percent when compared to FY 2014-15 estimates. The increase is due to one-time funding for the procurement of a records management system, which will allow staff to conduct inspections/code related functions in the field and then accept the payment for service.
- The Supplies and Materials group increased by 19.5 percent when compared to FY 2014-15 estimates. The increase is due to the purchase of additional ammunition. Deputies are mandated to qualify with their weapon annually in order to retain their Texas Commission on Law Enforcement license. Therefore, funding additional ammunition is provided in order for Deputies to practice with their weapon throughout the fiscal year.
- Funding in the amount of \$231,666 is provided in the Interfund Transfer group for FY 2015-16. The funds will be used for debt service payments on bonds issued to pay for a new Fire Marshal's Office building.

- Funding is provided in the Contingency group for the new Bexar Metro Regional Emergency Operations Center (REOC). The Bexar Metro 9-1-1 Network District and Bexar County plan to build a Regional Emergency Operations Center, which will house a Public Safety Answering Point (PSAP) and provide space for Bexar County Sheriff’s Office and Bexar County Fire Marshal’s Public Safety Communications Center (PSCC). The funds will be used for the purchase of workstation furniture and telephones for employees of the Fire Marshal that will be housed in the REOC.
- The FY 2015-16 Adopted Budget included program changes at a total cost of \$27,112.
 - The first program change added two Public Safety Dispatchers I (NE-05) for the Fire Alarm Division. These positions are needed for coverage of two dispatch consoles. Currently, only one console is staffed 24-hours a day. The addition of these Dispatchers will allow two dispatch consoles to be staffed 24-hours a day and decrease the overtime hours accrued by staff. The Public Safety Dispatcher positions are all paid 25 percent from the Fire Code funds and 75 percent from the General Fund. The cost of this program change is \$25,795 (includes salary and benefits) to the Fire Code Fund. These positions are listed in the Fire Marshal’s Office General Fund Budget.
 - The second program change reclassified one Office Supervisor (NE-08) to an Administrative Assistant (E-04). This position handles the workload for both the Fire Marshal and the Emergency Management Office. Additionally, the new Fire Marshal does perform routine administrative tasks. These tasks are now performed by this position. The position is paid from three sources of funding: 45 percent from the Fire Marshal’s General Fund Budget, 45 percent from the Emergency Management Office, and 10 percent from the Fire Code Fund. The cost of this program change is \$240 (includes salary and benefits) to the Fire Code Fund. This position is listed in the Fire Marshal’s Office General Fund Budget.
 - The third program change reclassified one Public Safety Communications Supervisor from an E-04 to an E-05. The reason of this program change is due to the new career path program for all Countywide Dispatchers. The funding for this position is 25 percent from the General Fund and 75 percent from the Fire Code Fund. The cost of this program change is \$1,077. This position is listed in the Fire Marshal’s Office General Fund Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Chief Fire Inspector	1	1	1
Deputy Fire Marshal	4	5	5
Office Assistant II	1	1	1
Total – Fire Code Fund	6	7	7

Bexar County, Texas
Juvenile Case Manager (Fund 213)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$321,783	\$349,745	\$0
Total Beginning Balance	\$321,783	\$349,745	\$0

Revenue

Service Fees	\$380,310	\$403,079	\$360,000
Other Revenue	7,056	335	300
Total Revenues	\$387,366	\$403,414	\$360,300

TOTAL AVAILABLE FUNDS	\$709,149	\$753,159	\$360,300
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

General Government	\$359,404	\$753,159	\$360,300
--------------------	-----------	-----------	-----------

TOTAL OPERATING APPROPRIATIONS	\$359,404	\$753,159	\$360,300
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$349,745	\$0	\$0
----------------------------------	------------------	------------	------------

TOTAL APPROPRIATIONS	\$709,149	\$753,159	\$360,300
-----------------------------	------------------	------------------	------------------

JUVENILE CASE MANAGER FUND

FUND: 213

In 2005, the 79th Texas Legislature created the Juvenile Case Manager Fund allowing the assessment of a fee of up to \$5 to defendants convicted of fine-only misdemeanor cases in Justice of the Peace Courts and County Courts at Law. Bexar County Commissioners Court approved the collection of the \$5 fee in 2006. This fee may only be used to provide funds for salary and benefits of Juvenile Case Managers employed to provide services in cases involving juvenile offenders.

In 2013, the 83rd Texas Legislature approved the collection of an additional \$2 fee on all misdemeanor convictions (other than those relating to a pedestrian or the parking of a motor vehicle) in Justice of the Peace Courts to fund a newly created State Truancy Prevention and Diversion Fund. This new fund's purpose is to expand the scope of Juvenile Case Managers state-wide to include prevention and intervention services to juveniles prior to involvement with the criminal justice system. The County keeps \$1 of the \$2 fee to fund Juvenile Case Managers, with the remaining \$1 going to the State's Truancy Prevention and Diversion Fund.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$359,404	\$0	\$0	\$0
Operational Expenses	0	727,377	753,159	360,300
<i>Total</i>	<i>\$359,404</i>	<i>\$727,377</i>	<i>\$753,159</i>	<i>\$360,300</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased significantly when compared to the FY 2014-15 estimates as described below.
- \$360,300 in Operational Expenses is budgeted for FY 2015-16. Pursuant to the Uniform Truancy Case Management Agreement that was entered into with the City of San Antonio in FY 2013-14, the County will continue to transfer the balance of funds in the Juvenile Case Manager Fund to the City on a quarterly basis to support the community's Uniform Truancy Case Management Program. The decrease from the FY 2014-15 estimate is due to the fact that the FY 2014-15 estimate includes the transfer of the appropriated fund balance at the beginning of FY 2014-15.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Case Manager	7	0	0
<i>Total – Juvenile Case Manager Fund</i>	<i>7</i>	<i>0</i>	<i>0</i>

Bexar County, Texas
Dispute Resolution (Fund 214)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$0	\$0	\$51,427
Total Beginning Balance	\$0	\$0	\$51,427
Revenue			
Service Fees	\$509,347	\$532,924	\$520,000
Other Revenue	1,572	203	150
Subtotal	\$510,919	\$533,127	\$520,150
Transfers In	\$109,928	\$126,902	\$44,113
Total Revenues	\$620,847	\$660,029	\$564,263
TOTAL AVAILABLE FUNDS	\$620,847	\$660,029	\$615,690

APPROPRIATIONS

Judicial	\$620,847	\$608,602	\$615,690
Subtotal	\$620,847	\$608,602	\$615,690
TOTAL OPERATING APPROPRIATIONS	\$620,847	\$608,602	\$615,690
Appropriated Fund Balance	\$0	\$51,427	\$0
TOTAL APPROPRIATIONS	\$620,847	\$660,029	\$615,690

DISPUTE RESOLUTION FUND

FUND: 214

Mission: The Bexar County Dispute Resolution Center (BCDRC) is committed to providing timely, effective, and caring services to each person in need of our assistance.

Treat our clients with dignity and respect, striving to earn their trust and maintain our credibility.

Provide our clients with a forum in which to resolve their problems and disputes in a peaceful and expedient manner.

Utilize every opportunity to educate the citizens of Bexar County about our services, promoting, and encouraging the use of mediation as a means of resolution.

Recognize the immense contributions volunteer mediators make to our success and our ability to conduct the business of the Center.

Strive to maintain the leading edge in mediation in the State of Texas and to sustain the Center as a model to be emulated state-wide.

Vision: The vision of the Bexar County Dispute Resolution Center is to provide Bexar County residents with direct access to mediation (through the utilization of volunteer mediators) as an alternative approach to resolving interpersonal, family, business consumer, and community disputes and to assist the courts in the expedient resolution of civil disputes, thereby relieving undue court congestion, costs and delays.

Goals and Objectives:

- Provide Bexar County residents with direct access to alternative methods and resources for resolving disputes of all types.
- Provide dispute resolution services to assist Bexar County residents to resolve disputes in a fair, expeditious, and inexpensive manner.
- Provide information and referral services for disputes that can best be served by other community, governmental, and/or social service agencies.
- Assist the courts in the resolution of both civil and criminal disputes, thereby, relieving undue court congestion, costs, and delays.
- Provide the public school systems of Bexar County with a peer mediation system which will enable students to resolve their own problems in a peaceful manner.
- Increase the public's awareness and knowledge of the use of mediation as an appropriate means of dispute resolution.
- Encourage enhancement of the Center's service delivery system through continuous improvements and innovations, including utilization of technological solutions to improve operations.
- Seek new projects and innovative applications for mediation in various arenas, which will enhance Bexar County Dispute Resolution Center contributions to the community.
- Recruit, train, and utilize community volunteers as mediators, intake workers, and presenters.

Program Description: The Bexar County Dispute Resolution Center has three primary functions: mediation, information/referral, and community education. The Center offers mediation services to Bexar County residents as an alternative method of resolving citizens' disputes in a peaceful and expeditious manner, thereby avoiding judicial action. The Center's mediation services include multiple programs: Community-Based Mediation, Court-Ordered Litigation Mediation, Family Mediation, Children's Court Mediation, Mediation in the Justice of the Peace Courts, Multiparty Public Policy Dispute Resolution, San Antonio Housing Authority Hearings, and Neighborhood Mediation at San Antonio Police Department's substations. The Center offers an information and referral service, which assists citizens with problems or disputes that can best be addressed by other community, governmental, or social service agencies. The Center also conducts community education activities through the Center's Speakers Bureau. These activities promote the use of mediation and conflict management as alternative means of dispute resolution. Speakers Bureau activities include: presentations, lectures, conferences, program exhibits, and conflict management training seminars. The Center provides peer mediation training programs to the school systems of Bexar County through the "Amigos in Mediation" (AIM) program. In addition, the Center conducts Advanced Mediation Training for volunteer mediators.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	--------------------------------	------------------------------

Workload Indicators:

Dispute Resolution Services

Number of Clients Served	6,357	6,200	6,210
Cases set for Mediation	3,010	2,900	2,910
Number of Community Awareness & Education Activities	629	675	650

Peer Mediation Services

School Completing Peer Mediation Trainings	79	80	81
Students Trained as Peer Mediators	1,990	2,000	2,010
Peer Mediation Programs Supported by AIM Program	145	147	147

Efficiency Indicators:

Dispute Resolution Services

Average number of days to process a Case	22	24	23
Average Number of Active cases per Month	492	470	480
People Reached Through Community Outreach	293,180	290,000	290,000

Peer Mediation Services

Student Mediations Conducted	842	1,100	1,050
Number of Disputants Participating in Mediation	1,707	2,200	2,100
Peer Mediation Agreement Rate	99%	98%	98%

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Effectiveness Indicators:

Dispute Resolution Services

Percent of Cases Resolved	82%	81%	80%
Cases Diverted from Court	70%	71%	70%
Hours of Work Contributed by Volunteers	5,582	5,550	5,575
Dollar Value of Volunteer Support	\$438,660	\$435,000	\$439,000
Estimated Savings to Bexar County from Cases Court Ordered to Mediation	\$2,645,000	\$2,635,000	\$2,640,000

Peer Mediation Services

Percent of Reporting Participants Stating Mediation Prevented Inappropriate Action	95%	95%	95%
Percent of Reporting Participants Stating They Would Use Mediation Again	99%	97%	98%
Percent of Reporting Schools Stating They Would Recommend the Program	100%	100%	100%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$573,337	\$577,129	\$558,415	\$566,137
Travel, Training, and Remunerations	21,103	23,420	23,270	23,705
Operational Expenses	16,612	17,213	17,182	15,548
Supplies and Materials	9,795	9,200	9,735	10,300
Total	\$620,847	\$626,962	\$608,602	\$615,690

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 1.2 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 1.4 percent when compared to FY 2014-15 estimates due to savings from turnover experienced during FY 2014-15. Full funding is provided for all authorized positions in FY 2015-16.
- The Travel and Remunerations group increased by 1.9 percent compared to FY 2014-15 estimates due to an estimated increase in volunteer work hours. Funding is provided for volunteer stipend payments as requested by the Center to assist volunteers with travel and parking expenses.
- The Operational Costs group decreased by 9.5 percent when compared to FY 2014-15 estimates. This is due to the one-time purchase of telephones and headsets in FY 2014-15.

- The Supplies and Materials group increased by 5.8 percent when compared to FY 2014-15 estimates. This is primarily due to increased funding for postage based on an increase in the cost of stamps.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Dispute Resolution Center Director	1	1	1
Intake Coordinator	2	2	2
Intake/Mediation Manager	1	1	1
Mediation Coordinator	2	2	2
Office Assistant II	2	2	2
Office Assistant IV	1	1	1
Peer Mediation Coordinator	1	1	1
<i>Total - Dispute Resolution Fund</i>	<i>10</i>	<i>10</i>	<i>10</i>

Bexar County, Texas
Domestic Relations Office (Fund 215)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$135,343	\$97,978	\$47,621
Total Beginning Balance	\$135,343	\$97,978	\$47,621

Revenue

Service Fees	\$349,568	\$354,619	\$350,000
Other Revenue	132	267	250
Subtotal	\$349,700	\$354,886	\$350,250

Transfers In	\$0	\$0	\$21,655
Total Revenues	\$485,043	\$452,864	\$371,905

TOTAL AVAILABLE FUNDS	\$485,043	\$452,864	\$419,526
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Health and Public Welfare	\$380,407	\$398,330	\$412,613
Subtotal	\$380,407	\$398,330	\$412,613
Interfund Transfer	\$6,658	\$6,913	\$6,913

TOTAL OPERATING APPROPRIATIONS	\$387,065	\$405,243	\$419,526
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$97,978	\$47,621	\$0
----------------------------------	-----------------	-----------------	------------

TOTAL APPROPRIATIONS	\$485,043	\$452,864	\$419,526
-----------------------------	------------------	------------------	------------------

DOMESTIC RELATIONS OFFICE FUND

FUND: 215

Program Description: The Domestic Relations Office (DRO) Fund is maintained by a \$15 fee paid upon filing of a civil suit. The DRO is located on the third floor of the Bexar County Courthouse and provides social services to Bexar County citizens. Specifically, the DRO provides social and mental health services support, supervised visitation and neutral exchanges, cooperative parenting group classes, visitation enforcement program, and low cost social study program to the citizens of Bexar County involved in family law matters. The DRO is a statutorily established office (Texas Family Code Chapter 203) administered by the Bexar County Juvenile Probation Department.

Prior to 2000, the DRO was known as an Enforcement Office, and as an extension of the District Attorney’s office enforced child support orders. In the summer of 2000, the Juvenile Probation Department initiated an agreement with the Office of Attorney General (OAG) to transfer its enforcement function to the OAG and consolidate the county enforcement function into one entity under the OAG. The transfer became effective August 1, 2000. In 2001, the Juvenile Board approved the formation of contracts for supervised visitation and neutral child exchange services. In December 2001, the Juvenile Board Chairman Andy Mireles appointed an Advisory Board to the DRO. The DRO Advisory Board has assisted the Bexar County Juvenile Board in developing the current services of the DRO.

Performance Indicators:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Work Load Indicators:

Number of Non-Custodial Parents Served	118	118	118
Average Number of Cases Open per Month	73	87	70
Number of Intake Interviews Conducted	564	606	606

Efficiency Indicators:

Number of Non-Custodial Parents with Increased Parenting Time Annually	66	96	100
Number of Neutral Exchanges	1,199	1,374	1,400
Number of hours of supervised visits	3,693	2,941	3,000

Effectiveness Indicators:

Percentage of Clients Reporting Improved Safety for Children	98%	98%	98%
Percentage of Clients Reporting Reduced Conflict or Violence with Other Parent when Exchanging Children	93%	95%	95%
Percentage of Clients with Increased Parenting Time Visitation	56%	65%	65%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$241,042	\$257,099	\$263,059	\$274,359
Travel and Remunerations	0	2,000	1,000	2,000
Operational Costs	138,902	136,054	133,795	135,554
Supplies and Materials	463	700	476	700
Interfund Transfer	6,658	0	6,913	6,913
Total	\$387,065	\$395,853	\$405,243	\$419,526

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 3.5 percent when compared to FY 2014-15 estimates, as described below.
- The Personnel Services group funding increased by 4.3 percent when compared to FY 2014-15 estimates. Full funding is provided for all authorized positions in FY 2015-16 due to savings from a vacant position in FY 2014-15.
- The Travel and Remunerations group increased significantly when compared to FY 2014-15 estimates. Funding is provided at the same level of funding as allocated in the FY 2014-15 Budget and approved by the Juvenile Probation Board.
- The Operational Costs group increased by 1.3 percent when compared to FY 2014-15 estimates. Funding for this appropriation is provided near the same level of funding as allocated in the FY 2014-15 Budget and approved by the Juvenile Probation Board.
- The Supplies and Materials group increased by 47.1 percent when compared to FY 2014-15 estimates. Funding is provided at the same level of funding as allocated in the FY 2014-15 Budget and approved by the Juvenile Probation Board.
- The Interfund Transfer group provides funds for the Access Coordinator position that is grant funded. The Domestic Relations Office receives \$59,918 annually from the Access and Visitation grant program. The Access Coordinator works directly with the non-custodial parents to resolve visitation issues.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Domestic Relations Office Director	1	1	1
Office Assistant III	1	1	1
Program Specialist	1	1	1
Staff Attorney	1	1	1
<i>Total – Domestic Relations Office Fund</i>	<i>4</i>	<i>4</i>	<i>4</i>

Bexar County, Texas
Justice of the Peace Technology (Fund 300)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$215,587	\$234,375	\$284,021
Total Beginning Balance	\$215,587	\$234,375	\$284,021

Revenue

Service Fees	\$281,305	\$277,064	\$270,000
Other Revenue	658	1,074	700
Total Revenues	\$281,963	\$278,138	\$270,700

TOTAL AVAILABLE FUNDS	\$497,550	\$512,513	\$554,721
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Judicial	\$263,175	\$199,849	\$317,151
Capital Projects	0	28,643	0

TOTAL OPERATING APPROPRIATIONS	\$263,175	\$228,492	\$317,151
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$234,375	\$284,021	\$237,570
----------------------------------	------------------	------------------	------------------

TOTAL APPROPRIATIONS	\$497,550	\$512,513	\$554,721
-----------------------------	------------------	------------------	------------------

JUSTICE OF THE PEACE – TECHNOLOGY FUND

FUND: 300

In 2001, the 77th Texas Legislature created the Justice of the Peace Technology Fund (JP Tech Fund) funded by the assessment of a fee of up to \$4 to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Bexar County Commissioners Court approved the collection of the \$4 fee in 2001. The County collected the fee for approximately two months, but it was suspended due to pending litigation. A judgment was handed down June 30, 2003 dismissing the litigation. On September 9, 2003, Commissioners Court reauthorized the collection of the \$4 fee. This fee may be used to provide funds for technological enhancements for justice courts including: computer systems, computer networks, computer hardware, computer software, imaging systems, electronic kiosks, electronic ticket writers, and docket management systems. In accordance with article 102.0173 of the Texas Code of Criminal Procedure, the statute lists technological enhancements that may be purchased from the fund; however the enhancements are not limited to the items on the list. County Commissioners Court determines and approves what items may be purchased from the fund.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$146,770	\$171,119	\$159,849	\$0
Operational Expenses	116,405	61,888	40,000	317,150
Capital Expenditures	0	46,708	28,643	0
<i>Total</i>	<i>\$263,175</i>	<i>\$279,715</i>	<i>\$228,492</i>	<i>\$317,150</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 38.8 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services Group budget was eliminated for FY 2015-16. This is due to the program changes described below.
- The Operational Costs group increased significantly when compared to FY 2014-15 estimates. This is due an increase in funding for technology and the funding of a software contract in the JP Tech Fund for FY 2015-16. \$20,000 in Technology Improvement funding was allocated to each Precinct's JP Tech Fund. Additionally, the County's agreement with CourtView Justice Solutions is budgeted in the JP Tech Fund for a total amount of \$237,151 for FY 2015-16. CourtView will provide software support and maintenance for the JP case management system. More specifically, CourtView will maintain the case management system and implement periodic software updates as needed to ensure that the system operates in conformity with all performance standards and functional requirements provided by the County.
- There are no Capital expenditures for FY 2015-16. In FY 2014-15, a new paging system for Justice of the Peace Precinct 2 and audio/visual upgrades for Justice of the Peace Precinct 4 were both expensed to the JP Tech Fund.

- The FY 2015-16 Adopted Budget included two program changes for a total savings of \$151,679 as described below.
 - The first program transferred one Analyst Programmer II (E-09) for a total savings of \$94,169, including salary and benefits. Funding for this position was moved to Information Technology’s General Fund budget.
 - The second program change deleted one Technology Business Analyst (E-05), which was vacant and frozen, for a total savings of \$57,510, including salary and benefits. Because the County has entered into an agreement with CourtView Justice Solutions for software support and maintenance for the JP Case Management system, the functions that this position provided are no longer needed.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Analyst Programmer II	1	1	0
Technology Business Analyst	1	1	0
<i>Total – Justice of the Peace Technology Fund</i>	2	2	0

Bexar County, Texas
District and County Court Technology (Fund 301)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$75,046	\$92,247	\$126,709
Total Beginning Balance	\$75,046	\$92,247	\$126,709

Revenue

Service Fees	\$34,307	\$33,963	\$30,000
Other Revenue	218	499	400
Subtotal	\$34,525	\$34,462	\$30,400

Total Revenues	\$34,525	\$34,462	\$30,400
-----------------------	-----------------	-----------------	-----------------

TOTAL AVAILABLE FUNDS	\$109,571	\$126,709	\$157,109
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

General Government	\$17,324	\$0	\$29,775
Subtotal	\$17,324	\$0	\$29,775

TOTAL OPERATING APPROPRIATIONS	\$17,324	\$0	\$29,775
---------------------------------------	-----------------	------------	-----------------

Appropriated Fund Balance	\$92,247	\$126,709	\$127,334
----------------------------------	-----------------	------------------	------------------

TOTAL APPROPRIATIONS	\$109,571	\$126,709	\$157,109
-----------------------------	------------------	------------------	------------------

DISTRICT AND COUNTY COURT TECHNOLOGY FUND

FUND: 301

Program Description: Article 102.0169 of the Texas Code of Criminal Procedure provides for the mandatory collection of a \$4 fee by a defendant convicted of a criminal offense in a County Court, statutory County Court, or District Court. The fee shall be deposited in a fund known as the District and County Court Technology Fund. The fund shall be used to cover the expenses associated with continuing education and training for County Court, statutory County Court, or District Court judges, and clerks regarding technological enhancements for those courts. These funds may also be used for the purchase and maintenance of technological enhancements for a County Court, statutory County Court, or District Court.

The District and County Court Technology Fund shall be administered by and under the direction of the Commissioners Court of the County.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Operational Costs	\$0	\$20,000	\$0	\$0
Supplies and Materials	\$17,324	\$0	\$0	\$29,775
<i>Total</i>	<i>\$17,324</i>	<i>\$20,000</i>	<i>\$0</i>	<i>\$29,775</i>

Program Justification and Analysis:

- The Supplies and Materials group funds one NOMAD media cart. The NOMAD media cart is a mobile presentation system needed for judicial presentations and can be utilized by defense attorneys during trials in the courtroom.

Bexar County, Texas
Court Facilities Improvement (Fund 306)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$1,988,691	\$216,205	\$474,447
Total Beginning Balance	\$1,988,691	\$216,205	\$474,447

Revenue

Service Fees	\$490,771	\$506,282	\$490,000
Other Revenue	4,170	1,960	2,000
Total Revenues	\$494,941	\$508,242	\$492,000

TOTAL AVAILABLE FUNDS	\$2,483,632	\$724,447	\$966,447
------------------------------	--------------------	------------------	------------------

APPROPRIATIONS

Public Safety	\$39,336	\$0	\$0
Capital Expenditures	2,228,091	250,000	365,000
Subtotal	\$2,267,427	\$250,000	\$365,000

TOTAL OPERATING APPROPRIATIONS	\$2,267,427	\$250,000	\$365,000
---------------------------------------	--------------------	------------------	------------------

Appropriated Fund Balance	\$216,205	\$474,447	\$601,447
----------------------------------	------------------	------------------	------------------

TOTAL APPROPRIATIONS	\$2,483,632	\$724,447	\$966,447
-----------------------------	--------------------	------------------	------------------

COURT FACILITIES IMPROVEMENT FUND

FUND: 306

The Court Facilities Improvement Fund is a Bexar County Operating Fund created as a result of legislation passed by the 81st Session of the Texas Legislature. The legislation allows the assessment of a fee of up to \$15 for each civil case filed in the court. The fees collected may be used for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts. This fund is budgeted by approval of the Commissioners Court in accordance with Section 51.706 of the Texas Government Code.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Capital Expenditures	\$2,267,427	\$477,550	\$250,000	\$365,000
<i>Total</i>	<i>\$2,267,427</i>	<i>\$477,550</i>	<i>\$250,000</i>	<i>\$365,000</i>

Program Justification and Analysis:

- Overall, funding for FY 2015-16 increased by 46 percent when compared to FY 2014-15 estimates as described below.
- The Capital Expenditures Appropriation group provides funding for mechanical and electrical work in the attic of the Bexar County Courthouse. A total of \$100,000 is allocated in FY 2015-16 for this project.
- Funding is also provided for the replacement of a fresh air unit and an electrical panel upgrade in the Bexar County Courthouse. A total of \$265,000 is allocated in FY 2015-16 for this project.
- There are no program changes in the FY 2015-16 Adopted Budget.

Bexar County, Texas
D.A. MILES (Fund 332)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$0	\$188,244	\$312,433
Total Beginning Balance	\$0	\$188,244	\$312,433

Revenue

Service Fees	\$39,099	\$27,400	\$0
Other Revenue	149,145	191,088	0
Total Revenues	\$188,244	\$218,488	\$0

TOTAL AVAILABLE FUNDS	\$188,244	\$406,732	\$312,433
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

General Government	\$0	\$94,299	\$0
Interfund Transfers	0	0	312,433

TOTAL OPERATING APPROPRIATIONS	\$0	\$94,299	\$312,433
---------------------------------------	------------	-----------------	------------------

Appropriated Fund Balance	\$188,244	\$312,433	\$0
----------------------------------	------------------	------------------	------------

TOTAL APPROPRIATIONS	\$188,244	\$406,732	\$312,433
-----------------------------	------------------	------------------	------------------

D.A. MILES FUND

FUND: 332

Program Description: The M.I.L.E.S. (Meaningful Intervention Leading to Enduring Success) Program was created by the District Attorney’s office in September 2014 under Article 102.012 of the Texas Criminal Code of Procedure. The program is for first time offenders between the ages of 17 and 21 charged with certain misdemeanor offenses and offers them an opportunity to have their charge dismissed following successful completion of a six month supervisory term and full payment of restitution and other fees. The opportunity provides a path for first time offenders that meet certain qualifications to conclude their criminal justice involvement without a conviction on their record. Courts will reduce the number of defendants on their dockets and the jail administrator could see less jail beds utilized in the future if the recidivism of these defendants is reduced. The application fee for the program is \$50 and if accepted, the program fee is \$350 for participants charged with a Class B Misdemeanor and \$450 for participants charged with a Class A Misdemeanor.

The District Attorney's office considers the following factors before placing a client in the program:

- Victim's input will be considered before placing an individual in the program, if applicable.
- Restitution amount, if applicable, will be considered if the amount is higher than an amount a person could reasonably be expected to pay during the length of the program.
- Any other factors noted in the application materials.

Pre-Trial Services supervises participants for three months, unless the period of supervision is extended to six months because the defendant is not in financial compliance at the end of three months.

Pre-Trial Services also helps facilitate community service and track the number of hours the defendant completes. The defendant is required to complete 24 hours of community service for a Misdemeanor B charge and 48 hours for a Misdemeanor A charge.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$0	\$91,874	\$94,299	\$0
Interfund Transfers	0	0	0	312,433
Total	\$0	\$91,874	\$94,299	\$312,433

Program Justification and Analysis:

- An interfund transfer to the D.A. Pre-Trial Diversion Fund in the amount of \$312,433 is included in the FY 2015-16 Adopted Budget. The newly-created D.A. Pre-Trial Diversion program will replace the D.A. MILES program. Therefore, the FY 2015-16 beginning Fund Balance for the D.A. MILES Fund will be transferred to the D.A. Pre-Trial Diversion Fund.
- The FY 2015-16 Adopted Budget included two program changes for a total savings of \$201,095 as described below.

- The first program change deleted one Pre-Trial Bond Officer (NE-07), which was vacant, for a total savings of \$54,615, including salary and benefits. With the transition of the D.A. MILES Fund into the D.A. Pre-Trial Diversion Fund, the functions that this position provided are no longer needed as they will be handled by Adult Probation.
- The second program change transferred three Paralegals (NE-06) for a total savings of \$146,480, including salary and benefits. The funding for these positions was moved to the D.A. Pre-Trial Diversion Fund. These Paralegals will assist with clerical and case management duties for the expanded Pre-Trial Diversion Fund.

Policy Consideration:

In FY 2015-16, the D.A. MILES Program was ceased and was officially replaced by the D.A. Pre-Trial Diversion Program. While the MILES Program only accepted defendants between the ages 17-21, the Pre-Trial Diversion Program has expanded the program to all first-time offenders charged with certain misdemeanor offenses occurring after May 1, 2015. Because the D.A. Pre-Trial Diversion Program replaced the D.A. MILES Program, the FY 2015-16 beginning Fund Balance for the D.A. MILES Program Fund will be transferred to the Pre-Trial Diversion Program Fund. Additionally, all authorized positions will be transferred to the Pre-Trial Diversion Program Fund.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Paralegal*	1	3	0
Pre-Trial Bond Officer III	1	1	0
<i>Total – D.A. MILES Fund</i>	2	4	0

**In anticipation of implementing a revised and expanded version of the Pre-Trial Diversion Program, two additional Paralegal Positions were authorized during FY 2014-15.*

Bexar County, Texas
 DA Pre-Trial Diversion Program (Fund 333)
 Fiscal Year Ending September 30, 2016

FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$0	\$0	\$8,000
Total Beginning Balance	\$0	\$0	\$8,000
Revenue			
Service Fees	\$0	\$8,000	\$39,000
Other Revenue	0	0	185,500
Subtotal	\$0	\$8,000	\$224,500
Interfund Transfers	\$0	\$0	\$312,433
Total Revenues	\$0	\$8,000	\$536,933
TOTAL AVAILABLE FUNDS	\$0	\$8,000	\$544,933

APPROPRIATIONS

Judicial	\$0	\$0	\$146,480
Subtotal	\$0	\$0	\$146,480
TOTAL OPERATING APPROPRIATIONS	\$0	\$0	\$146,480
Appropriated Fund Balance	\$0	\$8,000	\$398,453
TOTAL APPROPRIATIONS	\$0	\$8,000	\$544,933

DISTRICT ATTORNEY'S PRE-TRIAL DIVERSION FUND

FUND: 333

Program Description: During FY 2014-15, the District Attorney's Office implemented a new Pre-Trial Diversion (PTD), a program which will replace the former MILES Program. This program was created under Article 102.0121 of the Texas Criminal Code of Procedure. While the MILES Program only accepted defendants between the ages 17-21, the PTD expanded the program to all first-time offenders charged with certain misdemeanor offenses occurring after May 1, 2015. There was also a 90-day Grandfather Clause for anyone who was arrested before May 1st whose case has not yet been resolved. This expansion is expected to dramatically reduce the courts dockets. Applications for the PTD were accepted beginning on May 26, 2015. The participation is expected to surpass 500 participants. The opportunity provides a path for first-time offenders, meeting certain qualifications, to conclude their criminal justice involvement without a conviction on their record. In addition to the reduction in the number of defendants on the court dockets, the District Attorney's Office anticipates a reduction in jail bed days as these defendants will now be supervised rather than be incarcerated. The Community Supervision/Corrections Department (CSCD) will supervise and tailor conditions to meet and address the specific issues contributing to an individual defendant committing crimes. As part of the new program, defendants will be required to pay a \$300 program fee. However, if the participant pays all the fees up-front, the fee will be reduced to \$200.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$0	\$0	\$0	\$146,480
<i>Total</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$146,480</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget included one program change as described below.
 - The program change transferred three Paralegals (NE-06) from the District Attorney's MILES Fund for a total cost of \$146,480, including salary and benefits. These positions will assist with clerical and case management duties for the new and expanded Pre-Trial Diversion (PTD) Program Fund.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Paralegal	0	0	3
<i>Total – Pre-Trial Diversion Fund</i>	<i>0</i>	<i>0</i>	<i>3</i>

Bexar County, Texas
Fleet Maintenance (Fund 504)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$441,780	\$365,275	\$307,278
Total Beginning Balance	\$441,780	\$365,275	\$307,278

Revenue

Service Fees	\$702,702	\$722,221	\$700,000
Proceeds from Sales of Assets	3,182	349	1,000
Other Revenue	700	406	0
Subtotal	\$706,584	\$722,976	\$701,000
Total Revenues	\$706,584	\$722,976	\$701,000

TOTAL AVAILABLE FUNDS	\$1,148,364	\$1,088,251	\$1,008,278
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$783,089	\$780,973	\$980,055
Subtotal	\$783,089	\$780,973	\$980,055

TOTAL OPERATING APPROPRIATIONS	\$783,089	\$780,973	\$980,055
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$365,275	\$307,278	\$28,223
----------------------------------	------------------	------------------	-----------------

TOTAL APPROPRIATIONS	\$1,148,364	\$1,088,251	\$1,008,278
-----------------------------	--------------------	--------------------	--------------------

PUBLIC WORKS – FLEET MAINTENANCE FUND

FUND: 504
ACCOUNTING UNIT: 5050

Program Description: The Public Works - Fleet Maintenance Fund was established to provide for the safety and extended life of the County’s light vehicles. The Fleet Maintenance Department is tasked with providing County vehicles with periodic preventive maintenance, evaluating and recommending vehicles for replacement based on maintenance and operational cost analyses, developing specifications for contract repairs, and serving as technical advisor to other Offices and Departments in developing special equipment and vehicle bid specifications. The Fleet Maintenance Director is the Chair of the Bexar County Vehicle Replacement Committee.

Goals and Objectives:

- Provide safe and mechanically sound vehicles to our customers, especially those who drive emergency vehicles that provide for public safety for Bexar County Citizens.
- Reduce the number of unscheduled repairs by providing an aggressive and methodical preventive maintenance program for all Bexar County vehicles and equipment.
- Assist all Offices and Departments in having the proper vehicle or piece of equipment to perform their missions.
- Assist in getting the best return for all Bexar County vehicles at the time of sale.
- Establish a work atmosphere that promotes the effective and efficient management of Bexar County resources.
- Establish a work center atmosphere that promotes the effective and efficient management of County resources.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workload Indicators:			
Total Number of Light Vehicles in Fleet	895	915	915
(# of maintenance services performed)	1,420	1,429	1,429
Efficiency Indicators:			
Maintenance Cost per Mile (Patrol)	.14	.20	.20
Maintenance Cost per Mile (Traffic)	.17	.20	.20
Ratio of Vehicles per Mechanic	128	130	130
Effectiveness Indicators:			
Percentage of Days Available – Patrol Vehicles	98%	98%	98%
Percentage of Days Available – Traffic Vehicles	96%	97%	97%
Percentage of Days Available – Light Vehicles	98%	98%	98%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$697,751	\$739,363	\$686,947	\$790,678
Travel and Remunerations	0	0	0	3,100
Operational Costs	42,862	74,900	62,867	124,401
Supplies and Materials	42,476	33,856	31,159	61,876
Total	\$783,089	\$848,119	\$780,973	\$980,055

Program Justification and Analysis:

- Overall, the FY 2015-16 Adopted Budget increased by 25.5 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 15.1 percent when compared to FY 2014-15 estimates. This increase is due to savings from turnover experienced during FY 2014-15 and the program changes described below. Full funding is provided for all authorized positions in FY 2015-16.
- Funding is now provided in the Travel, Training, and Remunerations group for the Fleet Manager to travel to the Government Fleet Expo & Conference in Nashville, Tennessee to keep up with the latest best practices in fleet management.
- The Operational Costs group increased significantly when compared to FY 2014-15 estimates. Funding is provided in FY 2015-16 for a new Fleet Management Information System and an online Original Equipment Manufacturing (OEM) Service and Repair information system, which will improve turnaround time for vehicles entering the shop. Additional funding is also available for data lines associated with the recent installation of wireless internet at the Fleet Maintenance facility, which will allow for better customer service. Funding is also provided in the Repairs & Maintenance-Buildings account for minor facility upgrades including paint, ceiling tile, and flooring repairs.
- The Supplies and Materials group increased significantly when compared to FY 2014-15 estimates. This is primarily due to increases in the Minor Equipment & Machinery account for purchases of additional shop tools and equipment. Funding is also provided in the amount of \$10,000 in the Office Furniture account for improvements to the customer service area and office workspaces. This will provide for a cleaner and more professional atmosphere, representing a shift towards increased professionalism and quality service.
- The FY 2015-16 Adopted Budget included two program changes for a total cost of \$16,669 as described below.
 - The first program change deleted one part-time Fleet Technician (NE-05) and added one Maintenance Controller (NE-04) for a cost of \$7,153, including salary and benefits. Adding a Maintenance Controller ensures vehicle data and work order processing is uploaded efficiently into the new Fleet Maintenance Information System. In addition, forecasting, scheduling preventative maintenance, monitoring uniform task codes, labor management, assisting with parts and inventory management, and numerous other activities are handled by the Maintenance Controller. Adding this position helps with developing and monitoring key performance

indicators in the new Fleet Management Information System, which provides better controls for funding the vehicle replacement cycle at sustainable levels in the future.

- The second program change deleted one Automotive Mechanic (NE-06) and added one Automotive Service Writer (NE-09) for a cost of \$9,516, including salary and benefits. The Automotive Service Writer is an essential part and focal point for all fleet maintenance customer service interactions. The Automotive Service Writer properly assigns work orders to the most qualified mechanic. The addition of this position bridges the gap and provides a critical link between its customers and the fleet maintenance team. This improves the process by which Offices and Departments drop off and receive vehicles, reducing downtime of vehicles due to repairs.

Policy Consideration:

The Fleet Maintenance Department is undergoing an overhaul in its operations to meet the goals of providing timely, professional, and quality service to customers. The FY 2015-16 Adopted Budget includes funding for a new industry standard Fleet Maintenance Information System (FMIS) to improve workflow and reporting of Fleet functions. The FY 2015-16 Adopted Budget also adds two positions which will be able to utilize the new FMIS to decrease wait time on vehicles in for service. The expected outcome of these additional investments into the Fleet Maintenance Department are a decrease in vehicle wait time, improved customer service, and an overall professionalization of the Fleet Department to meet current demands. With over 900 vehicles in Bexar County’s Light Fleet, the demands and expectations of the Fleet Department have increased over the years and this Adopted Budget addresses any deficiencies by providing funding for key components that are required to have a successful and modern fleet maintenance department.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Automotive Journeyman	2	2	2
Automotive Maintenance Supervisor	1	0	0
Automotive Mechanic	5	5	4
Automotive Parts Clerk	1	1	1
Automotive Service Worker	2	2	2
Automotive Service Writer	0	0	1
Fleet Maintenance Operations Manager	0	1	1
Fleet Maintenance Director	1	0	0
Fleet Maintenance Superintendent	0	1	1
Fleet Technician	1.5	1.5	1
Maintenance Controller	0	0	1
Office Assistant III	1	1	1
<i>Total - Fleet Maintenance Fund</i>	<i>14.5</i>	<i>14.5</i>	<i>15</i>

Bexar County, Texas
Technology Improvement (Fund 565)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$195,825	\$376,835	\$671,028
Total Beginning Balance	\$195,825	\$376,835	\$671,028

Revenue

Service Fees	\$1,020,855	\$1,098,958	\$943,950
Other Revenue	50,448	35,727	0
Subtotal	\$1,071,303	\$1,134,685	\$943,950

Transfers In	\$0	\$1,811,482	\$1,331,348
Total Revenues	\$1,071,303	\$2,946,167	\$2,275,298

TOTAL AVAILABLE FUNDS	\$1,267,128	\$3,323,002	\$2,946,326
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$890,293	\$2,651,974	\$2,414,774
Subtotal	\$890,293	\$2,651,974	\$2,414,774

TOTAL OPERATING APPROPRIATIONS	\$890,293	\$2,651,974	\$2,414,774
---------------------------------------	------------------	--------------------	--------------------

Appropriated Fund Balance	\$376,835	\$671,028	\$531,552
----------------------------------	------------------	------------------	------------------

TOTAL APPROPRIATIONS	\$1,267,128	\$3,323,002	\$2,946,326
-----------------------------	--------------------	--------------------	--------------------

TECHNOLOGY IMPROVEMENT FUND

FUND: 565

Program Description: The Technology Improvements Fund was established in FY 1998-99 as a result of a performance review of the Bexar County Information Technology Department (BCIT). The outside consultant, MGT of America, made recommendations designed to improve the County's technology planning and services. This fund facilitates the purchase of computer-related equipment. It is designed to satisfy the departmental requirement for an internal information technology budget, while maintaining centralized control of the purchasing process to maintain Countywide technology standards. The goal is to maintain the highest level of performance for each department's unique needs, while maintaining overall connectivity between systems.

Prior to FY 1998-99, the technology improvements were expensed either in the BCIT budget or appropriated in the capital expenditure line item of individual Offices and Departments. This budgeting approach made it difficult to track and control the County's investments in technology.

The system of allocating all the costs of technology improvements to County Offices and Departments more accurately assesses the true costs of the operation of these Offices and Departments. This system also places managerial control of these costs within each organization. Once transferred to the Technology Fund, the funding for each Office and Department's technology needs are tracked separately to ensure that the contributions made by each are used only to purchase their technology equipment recommended in the budget process. In turn, this system also gives County Officials and Department heads better cost information with which to assess their Office's or Department's performance.

Performance Indicators: (See Information Technology)

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$114,301	\$144,175	\$107,721	\$139,476
Supplies and Materials	734,070	1,118,407	679,271	943,950
Capital Expenditures	41,922	53,500	1,864,982	1,331,348
Total	\$890,293	\$1,316,082	\$2,651,974	\$2,414,774

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by 8.9 percent when compared to FY 2014-15 estimates. This is due to a decrease in the Capital Expenditures appropriation group as described below.
- The Personnel Services group increased by 29.5 percent when compared to FY 2014-15 estimates. This is due to savings from turnover experienced in FY 2014-15. Full funding is provided for all authorized positions in FY 2015-16.
- The Supplies and Material group increased by 38.9 percent when compared to FY 2014-15 estimates. Funding is allocated for the purchase of new technology items and the replacement of existing technology such as monitors and printers for Offices and Departments. The FY 2015-16 Adopted Budget included a total of \$36,904 in technology needs which will support recommended program changes for various offices and departments
- The Capital Expenditures group decreased by 28.6 percent when compared to FY 2014-15 estimates. Funding is provided at the amount necessary to pay for scheduled technology replacements for items such as computers, G.I.S workstations, and notebooks including ruggedized notebooks.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Network Architect I	1	1	1
Network Architect II	1	1	1
<i>Total – Technology Improvement Fund</i>	2	2	2

Appropriations:

Department/Office	Adopted Technology Amount
Adult Probation	\$54,057
Auto Maintenance Division	\$9,201
Bail Bond Board	\$700
Biblio Tech Pct 1	\$800
Budget	\$5,000
Civil District Courts	\$34,125
CMAG District Clerk	\$4,326
CMAG District Courts	\$2,989
Community Programs	\$474
Constable 1	\$5,000
Constable 2	\$9,250

Department/Office	Adopted Technology Amount
Constable 3	\$7,265
Constable 4	\$6,833
County Auditor	\$10,500
County Clerk Administration	\$34,982
County Clerk Records Management	\$4,533
County Courts at Law	\$10,450
Crime Lab	\$1,710
Criminal District Courts	\$6,427
District Clerk	\$9,285
District Attorney	\$93,419
Economic Development	\$1,016
Emergency Operations Center	\$25,579
Elections	\$46,489
Facilities Admin	\$8,200
Facilities County Buildings	\$7,534
Facilities ADC	\$7,534
Fire Code Fund	\$63,827
Fire Marshal	\$10,098
Human Resources	\$5,077
JP Tech Fund	\$80,000
Juvenile District Courts	\$100
Juvenile Probation	\$5,086
Management & Finance Services	\$9,000
Medical Examiner	\$810
Mental Health Advocacy	\$3,420
Pre-Trial	\$25,445
Public Defenders Office	\$1,000
Public Works - Animal Control	\$13,500
Purchasing	\$26,650
Records Center Section	\$950
Sheriff ADC	\$29,756
Sheriff LE	\$141,408
Sheriff Support	\$59,765
Tax Office	\$19,163
Veterans Services	\$4,313
PC Replacements 2016	\$1,331,348
TECHNOLOGY SUBTOTAL:	\$2,238,394

Program Changes	Technology for Program Changes
Constable 1	\$1,740
District Attorney	\$24,144
Sheriff LE	\$11,020
PROGRAM CHANGE SUBTOTAL:	\$36,904
GRAND TOTAL:	\$2,275,298

CAPITAL LEASE PROJECTS FUND

FUND: 700

Program Description: The projects in this fund were funded through Master Lease Agreements up until 2008-09. This funding mechanism allowed the County to match the term of the liability to the life of the asset being financed at competitive rates. Upon expiration of the Master Lease Agreements, the remaining cash balance in the Capital Lease Projects Fund was reprogrammed to establish the Efficiencies and Innovations Project. The following are the current projects created to enhance daily business operations and create efficiencies to include the automation of business processes. The remaining Efficiencies and Innovations Project balance is also reflected in the list below.

Project	Project Budget	Activity to Date	Funds Available
KOVIS Licenses	\$261,868	\$17,316	\$244,552
AMS Financial Management Maintenance	135,027	67,514	67,513
Medical Examiner Imaging Project	70,000	25,000	45,000
HR Online Open Enrollment	200,000	0	200,000
Efficiencies And Innovations Project	720,709	0	720,709
Total	\$1,387,604	\$109,830	\$1,277,774

Bexar County, Texas
Fleet Acquisition (Fund 703)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$0	\$0	\$215,128
Total Beginning Balance	\$0	\$0	\$215,128

Revenue

Interfund Transfers	\$0	\$3,008,230	\$2,532,403
Total Revenues	\$0	\$3,008,230	\$2,532,403

TOTAL AVAILABLE FUNDS	\$0	\$3,008,230	\$2,747,531
------------------------------	------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$0	\$2,793,102	\$2,693,490
Subtotal	\$0	\$2,793,102	\$2,693,490

TOTAL OPERATING APPROPRIATIONS	\$0	\$2,793,102	\$2,693,490
---------------------------------------	------------	--------------------	--------------------

Appropriated Fund Balance	\$0	\$215,128	\$54,041
----------------------------------	------------	------------------	-----------------

TOTAL APPROPRIATIONS	\$0	\$3,008,230	\$2,747,531
-----------------------------	------------	--------------------	--------------------

FLEET ACQUISITION FUND

FUND: 703

Program Description: The Fleet Acquisition Fund was created in the FY 2014-15 Adopted Budget to provide a more transparent vehicle acquisition process. These funds are used for to purchase new vehicles, as well as replacement vehicles as recommended by the Bexar County Vehicle Replacement Committee and approved by Commissioners Court.

The Fleet Acquisition Fund will receive its revenue from budgeted funds in the appropriate funding source (Capital Fund, Road and Bridge Fund, General Fund, etc.) established by the Budget Department. Once transferred to this fund, the funding for each Office and Department’s vehicle purchases will be tracked separately to ensure vehicles recommended in the budget process are purchased.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Capital Expenditures	\$0	\$3,008,229	\$2,793,102	\$2,693,490
Total	\$0	\$3,008,229	\$2,793,102	\$2,693,490

Program Justification and Analysis:

- The Fleet Acquisition Fund includes two Interfund Transfers totaling \$2,532,403. One transfer is from the General Fund in the amount of \$2,231,606. The remaining balance will be transferred from the Road and Bridge Fund in the amount of \$300,797. The total budget of \$2693,490 also includes \$161,087 for the purchase of four new vehicles in FY 2015-16.
- The table below reflects each Office or Departments replacement vehicle costs, as well as new vehicles for the Constable Precinct 4 Office, District Attorney’s Office, Medical Examiner’s Office, and Public Works – Light Fleet Department. These new vehicles were added as a result of a program change or capital request.

Office/Department	Amount
Constable Precinct 2	\$56,629
Constable Precinct 3	283,143
Constable Precinct 4	226,515
District Attorney’s Office	42,273
Facilities - Parks	21,731
Fire Marshal	44,384
Juvenile Probation	27,492
Medical Examiner	77,319
Public Works - Light Fleet	29,250
Public Works - Roads Fund	300,797
Sheriff’s Office	1,583,957
Total	\$2,693,490

Bexar County, Texas
Community Infrastructure and Economic Development (Fund 815)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$923,222	\$2,839,759	\$5,986,956
Total Beginning Balance	\$923,222	\$2,839,759	\$5,986,956

Revenue

Intergovernmental Revenue	\$4,215,392	\$4,215,392	\$0
Other Revenue	19,720	6,485	0
Subtotal	\$4,235,112	\$4,221,877	\$0

Total Revenues	\$4,235,112	\$4,221,877	\$0
-----------------------	--------------------	--------------------	------------

TOTAL AVAILABLE FUNDS	\$5,158,334	\$7,061,636	\$5,986,956
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$2,318,575	\$1,074,680	\$2,220,088
Capital Projects	0	0	1,275,000
Subtotal	\$2,318,575	\$1,074,680	\$3,495,088

TOTAL OPERATING APPROPRIATIONS	\$2,318,575	\$1,074,680	\$3,495,088
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$2,839,759	\$5,986,956	\$2,491,868
----------------------------------	--------------------	--------------------	--------------------

TOTAL APPROPRIATIONS	\$5,158,334	\$7,061,636	\$5,986,956
-----------------------------	--------------------	--------------------	--------------------

COMMUNITY INFRASTRUCTURE AND ECONOMIC DEVELOPMENT FUND

FUND: 815

Program Description:

Pursuant to the Texas Constitution Article III, § 52-a and Chapter 380 of the Texas Local Government Code, a City is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Using this Code, the City of San Antonio (COSA) created a program for the purpose of making loans and grants available for economic development projects meeting certain criteria.

The City-owned electricity service, CPS Energy (“CPSE”) developed a fund to support these efforts. As part of its current corporate policy to assist political subdivisions within its service area, CPSE reserves on an annual basis one-percent (1%) of retail electricity sales within the political subdivision in escrow for use by the political subdivision for Community Infrastructure and Economic Development projects (“CIED Funds”).

Bexar County has demonstrated the need to use the available and uncommitted City CIED funds reserved by CPSE for use to support County-identified economic development projects that meet the requirements of Chapter 380 of the Texas Local Government Code, but that may fall outside the scope of CPSE’s CIED Fund Policy. Because of this, COSA has agreed to allow the County access to available and uncommitted CIED funds through a 381 grant agreement with the understanding that the County would use these funds for economic development projects. Parameters to be met to be considered for use of these funds are:

- The economic development project supports the attraction, retention or expansion of companies in targeted industries, as defined in the approved City or County Tax Abatement Guidelines.
- The economic development project supports development at or around military bases, educational institutions or other nongovernmental institutions which results in job creation or retention in targeted industries.
- The economic development project promotes commercial or mixed-use development in the City’s Inner City Reinvestment and Infill Policy area.
- The economic development project includes public improvements, training, property acquisition, site development, and facility construction or improvements that support a targeted industry.
- The economic development project may include studies or planning activities that promote growth in targeted industries or economic development.

Below are the project allocations within this Fund:

	FY 2013-14 Actuals	FY 2014-15 Estimate	FY 2015-16 Budget
<u>Projects</u>			
Personnel	\$212,373	\$0	\$0
In Cube Contribution (SA EDC)	500,000	0	0
EDF Contribution (SA EDF)	500,000	500,000	535,000
MA - PETCO	440,000	40,000	40,000
381 Grants	294,919	349,591	395,088
Innovation Fund	0	0	1,000,000
Workforce	0	0	100,000
Economic Development Programming	371,283	185,089	150,000
Economic Development Capital Projects-Roads	0	0	1,275,000
Grand Total	\$2,318,575	\$1,074,680	\$3,495,088

Economic Development Foundation (EDF) Contribution

The City of San Antonio began looking at opportunities to improve corporate retention and recruitment in the summer of 2008. As a result, several issues were identified which included an assessment of the strengths and weaknesses of the community’s overall retention and recruitment processes. The corporate retention and recruitment subcommittee has worked over the past year to acquire information and interview stakeholders in the economic development community. The committee also evaluated national economic industry trends and best practices from other cities. The recommendations will help the local economic development community refocus economic development efforts on attracting and retaining new businesses. The subcommittee’s recommendations have three main components: 1) create a long-range vision and strategic plan, 2) establish a process and structure for economic development in San Antonio, and 3) improve resource utilization. A part of their recommendations include establishing funding for the San Antonio Economic Development Foundation from the City of San Antonio and the County of Bexar in an amount of \$535,000 from each entity. For FY 2015-16 funding has been allocated towards the EDF pending contract negotiations.

PETCO Contribution

Funding is provided for the last year of an economic development grant to PETCO in FY 2015-16 for a total cost not to exceed \$700,000. This grant to PETCO furthers the objectives of the Bexar County Commissioners Court and benefits the community while also serving the broader purpose of stimulating and encouraging business and commercial activity in the Bexar County, retaining and expanding job opportunities and building the property tax base.

381 Grant Agreements

Funding in the amount of \$395,088 is appropriated for the County’s various 381 grant agreements. Chapter 381 of the Local Government Code allows counties to provide incentives encouraging developers to build in their jurisdictions. A county may administer and develop a program to make loans and grants of public money to promote state or local economic development and to stimulate, encourage and develop business location and commercial activity in the county.

Innovation Fund

Innovation in the Cyber/IT industry and its ecosystem aligns well with central city revitalization and growth in the desired high-wage/ high-skilled economic activity. To develop this industry, the County has established a \$1,000,000 Innovation Fund that will be used for direct incentives and other support programs. Initial investments from the Innovation Fund include \$50,000 for a dedicated cyber security industry resource hosted by the San Antonio Chamber of Commerce, and an initial \$50,000 tech grant competition to be developed with TechBloc.

Workforce

To ensure optimum alignment and coordination between employers and myriad institutions that comprise the “workforce supply” side of the equation, the County is collaborating with the City of San Antonio, the San Antonio Chamber of Commerce, and Alamo Colleges to devise a private sector-driven forum known as “San Antonio - Talent for Economic Competitiveness” (SA-TEC). The County is contributing \$100,000 to SA-TEC to provide dedicated staff resources who will support the SA-TEC Oversight Board, which is comprised of volunteer private sector executives and business leaders, as they identify alignment and improvement opportunities.

Economic Development Programming

Funding in the amount of \$150,000 is provided for support of various professional services agreements and sponsorships within the local and regional geographic area to assist Economic Development in performing its key functions of job retention and job growth.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
CIED Data Program Manager	1	0	0
<i>Total CIED</i>	<i>1</i>	<i>0</i>	<i>0</i>

GRANT FUNDS

WORLD HERITAGE



San Antonio Missions

Celebrating the World Heritage Site Designation

Shortly after the announcement by UNESCO, Bexar County commissioned artist Cruz Ortiz to design a drawing depicting the Missions to commemorate the occasion. The image was placed on limited edition T-shirts and posters for the public.

Drawing by Cruz Ortiz, *World Heritage San Antonio Missions* 2015. Snake Hawk Press.

Bexar County, Texas
Grants-In-Aid
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$3,478,494	\$4,398,863	\$0
Total Beginning Balance	\$3,478,494	\$4,398,863	\$0

Revenue

Intergovernmental Revenue	\$19,687,680	\$11,084,811	\$20,675,347
Proceeds from Sales of Assets	723	0	0
Other Revenue	762,180	215,744	46,500
Subtotal	\$20,450,583	\$11,300,555	\$20,721,847
Interfund Transfers	\$561,825	\$861,059	\$725,717
Total Revenues	\$21,012,408	\$12,161,614	\$21,447,564

TOTAL AVAILABLE FUNDS

\$24,490,902	\$16,560,477	\$21,447,564
---------------------	---------------------	---------------------

APPROPRIATIONS

General Government	\$225,493	\$561,490	\$882,999
Judicial	2,019,728	1,550,660	2,170,922
Public Safety	2,180,043	1,840,413	2,576,579
Capital Projects	120,072	124,912	174,877
Health and Public Welfare	15,540,965	12,483,002	15,642,187
Subtotal	\$20,086,301	\$16,560,477	\$21,447,564
Interfund Transfers	\$5,738	\$0	\$0

TOTAL OPERATING APPROPRIATIONS

\$20,092,039	\$16,560,477	\$21,447,564
---------------------	---------------------	---------------------

Appropriated Fund Balance

\$4,398,863	\$0	\$0
--------------------	------------	------------

TOTAL APPROPRIATIONS

\$24,490,902	\$16,560,477	\$21,447,564
---------------------	---------------------	---------------------

GRANTS-IN-AID FUND

FUND: 800, 808, 809, 810,
811, 812, 814, 816

Program Description:

Bexar County uses grants to supplement annual budget allocations in support of services provided by County Offices and Departments. Grant funds also serve as potential seed money for new programs and/or services, particularly within County priority areas of concern, identified gaps in service, and other service needs.

By policy Commissioners Court approves, in advance, Office and Department applications for discretionary grant funding. Programs and services funded by grant monies are authorized only for the term of the grant. Likewise, positions that are funded by grant resources are authorized only for the term of the grant and employees who seek to fill these positions are notified of this condition of employment. Grants appearing in this fund vary from year to year as some expire and others become active. Currently, all grants budgets appear under this fund, including grants received that were not anticipated at the time that the budget was prepared. The County's cash matches for grants, if required, are appropriated in the Non-Departmental budget. Estimates are based on the best available data at the time the budget is prepared.

Performance Indicators:

Each grant includes performance indicators particular to its service and/or program activities. These indicators become part of the grant submission and award. Bexar County Offices and Departments which are awarded grant funds are responsible for adhering to all grantor requirements, including but not limited to grant certifications, training, submission of regular progress reports, maintenance of written policies and procedures and other documentation supporting grant activities, and notifying the grantor agency of grant changes. Performance reports are reviewed by the County in recommending support for grant renewal or continued service funding through other non-grant means.

Appropriations:

County grants are listed with the total grant budget, expenditures to date, and the remaining funds available. Each Grant is listed by funding source. Many of the grant years are different than the County's fiscal year. Therefore, a significant amount of funds can be carried forward each year, depending on the term of each grant.

Due to various grant applications and terms, grant appropriations and authorized positions are approximate and may fluctuate throughout the Fiscal Year.

Grant Authorized Positions:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Adult Probation

JAG Adult Drug Court JA1505390101

Probation Officer 2 1 1

Veterans Court Grant CJ1407470604

Probation Officer 0 1 1

Prostitution Prevention Program CJ1409470401

Probation Officer 1 0 0

Re-Entry Court MS1113471301

Probation Officer 2 0 0

Juvenile Probation

Early Intervention CJ14184

Program Asst-Sub Abuse & Family Enrich. 1 1 0

Senior Juvenile Probation Officer 2 2 0

Juvenile Probation Officer 1 1 0

CJD Juvenile Drug Court CJ1419410101

Juvenile Probation Officer 1 1 0

Child Access and Visitation Grant JM152201

Access Coordinator 1 1 1

JAG - Project Sentry JA1504410102

Senior Probation Officer 2 2 2

CJD - Keeping It Real JM121901

Juvenile Probation Officer 1 0 0

District Clerk

Adult Drug Court (CJD)MS1206390101

Criminal Court Clerk 1 0 0

Criminal District Attorney

Early Intervention CJ1418410102

Misdemeanor Prosecutor 1 1 0

Victim Empowerment (COSA) MS1532133001

Licensed Professional Counselor 1 1 1

Community Resource Manager 1 1 1

Family Justice Center Foundation MS1522133001

Crime Victim Liaison 1 1 1

Office Assistant IV 1 1 1

Justice Assistance Grant JA1507130001, JA1507130002

Advocate 2 2 1

Grant Authorized Positions:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Criminal District Attorney

Allstate Foundation Grant MS1524133001

Crime Victim Liaison 1 0 1

Human trafficking CJD Grant CJ1421410101

Prosecutor III 1 1 1

Civil District Court

JAG - Family Drug Treatment Court JA1505370001

Family Support Monitor 1 1 1

CJD - Family Drug Court Program CJ1408370002, CJ1408370001

Family Drug Court Monitor 1 1 1

Family Support Monitor 1 1 1

Criminal District Courts

Adult Drug Court Grant CJ1406390103

Case Manager (Felony) 1 1 0

Data Tracking Specialist 1 1 1

SAMSHA - Adult Treatment Court SA1544390101

Case Manager 3 3 3

Re-Entry Program Income MS1220390101

Case Manager 1 1 0

Bexar County Sheriff

ReAct Grant MS1504230001

Sheriff Deputy Law Enforcement Investigator 2 2 1

Judicial Services

Veterans Court CJ1407470601

Veterans Treatment Court Manager 1 1 1

Veterans Court Case Manager 1 1 1

Veterans Treatment Court Project Director 1 1 1

BC Adult Treatmt Crt Collabor SA1544340101

Problem Solving Courts-Case Manager 1 1 1

Re-Entry Court MS1113471301

Re-Entry Court Case Manager- Misdemeanor 1 0 0

Program Income Adult Drug Court MS0401340001

Adult Drug Court/DWI Court Manager 1 1 0

Senior Data Analyst - Specialty Court 1 0 0

Grant Authorized Positions:

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
------------------------------	--------------------------------	------------------------------

Judicial Services

TxDot DWI Grant DT1550340801

Intake Specialist - Problem Solving Court	1	1	1
Case Manager - Problem Solving Court	1	1	1
Adult Drug Court/DWI Court Manager	0	0	1
<u>Prostitution Prevention Program CJ1409470401</u>			
Case Manager - Criminal District Court	1	1	1
<u>CMAG Diversion Program CJ1405470406</u>			
Pre-Trial Bond Screening & Assessment	0	3	3

Elections

Federal Voting Assistance Program MS1234110301

Project Analyst - Elections	1	1	1
-----------------------------	---	---	---

Community Resources

Comprehensive Energy Assistance Program CEAP15

Client Services Supervisor	2	1	1
Client Services Manager	.5	.5	.5
Intake Worker	5	5	5
Office Assistant IV	2	2	2
<u>SARAH Continuum of Care MS1556470401, MS1547470401</u>			
Continuum of Care Planning Coordinator	1	1	1
Office Assistant IV	1	1	1
<u>Child Welfare Strategic Alliance JA1507471401</u>			
Forensic Interview Specialist	1	1	1
<u>Ryan White AR159900001, AM159900001, BS159900001, AS159900001</u>			
Accountant III - Grants	1	1	1
Staff Auditor V	.5	.5	.5
Community Health Coordinator	1	0	0
HIV Fiscal Monitor	2	2	2
HIV Contract Analyst	1	1	1
HIV Planner	1	1	1
HIV Planning Council Liaison	1	1	1
HIV Analyst	1	1	1
HIV Coordinator	0	1	1
Lead Fiscal Monitor	1	1	1
Office Assistant IV	1	1	1
Community Health Manager	0	1	1
Clerical Office Supervisor	0	1	1

Grants-in-Aid Total 69 65 56

Appropriations:

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
CEAP13	CEAP-2013*	7,575,166	6,960,481	614,685
CEAP14	CEAP-2014	7,669,409	7,005,679	663,730
CEAP15	CEAP-2015	5,534,765	740,594	4,794,171
HI02	HIDALGO FOUNDATION-2002	255,299	40,700	214,599
HI0301502001	SBS Technology Updates	903,995	-	903,995
HI0301502002	Children's Drug Court	320,000	-	320,000
HI0301502003	Historical Furniture Restoration	4,583	-	4,583
HI0501502001	General Restoration	400,009	-	400,009
HI0801370001	Unrestricted funds	79,183	-	79,183
HLS12	State Home Land Security Prg-2012*	232,158	232,365	(207)
HLS13	State Home Land Security Prg-2013	148,650	148,382	268
HLS14	State Home Land Security Prg-2014	381,600	189,067	192,533
JA12	JAG Program-2012*	815,791	808,751	7,040
JA13	JAG Program-2013	708,501	703,232	5,269
JA14	JAG Program-2014	633,289	583,832	49,457
JA15	JAG Program-2015	660,547	577,260	83,287
JJ11	Juvenile Justice Alternative Education Program-2011	4,504,134	4,121,536	382,599
JJ12	Juvenile Justice Alternative Education Program-2012	1,678,080	1,398,035	280,045
JJ13	Juvenile Justice Alternative Education Program-2013	1,662,679	1,390,248	272,431
JJ14	Juvenile Justice Alternative Education Program-2014	1,391,609	1,298,313	93,296
JJ15	Juvenile Justice Alternative Education Program-2015	1,323,072	1,071,211	251,861
JM10	Juvenile Prob-Miscellaneous Grants 2010*	995,991	871,265	124,726
JM11	Juvenile Prob-Miscellaneous Grants 2011	1,512,077	670,562	841,515
JM12	Juvenile Prob-Miscellaneous Grants 2012	835,477	710,799	124,678
JM13	Juvenile Prob-Miscellaneous Grants 2013	936,804	860,144	76,660
JM14	Juvenile Prob-Miscellaneous Grants 2014	1,864,350	1,040,357	823,993

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
JM15	Juvenile Prob-Miscellaneous Grants 2015	66,576	53,684	12,892
JP13	TJJD-2013*	9,975,569	8,930,749	1,044,820
JP14	TJJD-2014	10,646,279	9,454,272	1,192,007
JP15	TJJD-2015	10,061,815	7,864,428	2,197,387
AM13	Ryan White Part A-MAI 2013*	429,741	380,179	49,562
AM14	Ryan White Part A-MAI 2014	472,848	454,068	18,780
AM15	Ryan White Part A-MAI 2015	355,903	70,873	285,030
AR13	Ryan White Part A 2013*	2,917,933	2,858,901	59,032
AR14	Ryan White Part A 2014	2,998,941	2,947,694	51,247
AR15	Ryan White Part A 2015	2,502,934	424,112	2,078,822
AS13	Ryan White Part A-Supplemental 2013*	1,185,571	1,141,612	43,959
AS14	Ryan White Part A-Supplemental 2014	1,438,559	1,438,274	285
AS15	Ryan White Part A-Supplemental 2015	1,197,062	282,320	914,742
BH13	Ryan White-Hopwa 2013*	197,950	77,583	120,367
BH13A	Ryan White-Hopwa 2013 2nd contract*	252,827	244,445	8,382
BH14	Ryan White-Hopwa 2014	245,968	242,240	3,728
BH15	Ryan White-Hopwa 2015	163,106	67,279	95,827
BS13	Ryan White Part B-State Service Delivery 2013*	1,860,434	1,801,532	58,902
BS14	Ryan White Part B-State Service Delivery 2014	1,801,720	1,750,061	51,659
BS15	Ryan White Part B-State Service Delivery 2015	1,710,630	1,320,181	390,449
SR13	Ryan White Part B-State Services 2013*	731,188	704,753	26,435
SR14	Ryan White Part B-State Services 2014	746,330	733,647	12,683
SR15	Ryan White Part B-State Services 2015	688,944	516,106	172,838
SS15	Ryan White Part B-Supplemental 2015	342,508	92,073	250,435
CJ1405	Central Magistration Diversion	164,876	19,894	144,982
CJ1406	Adult Drug Court	274,284	212,393	61,891

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
CJ1407	Veterans Court	176,895	173,902	2,993
CJ1408	Family Drug Treatment Court	209,671	176,362	33,309
CJ1409	Prostitution Prevention Program	150,000	132,193	17,807
CJ1418	Early Intervention	236,485	200,326	36,159
CJ1419	Juvenile Drug Court	110,607	81,061	29,546
CJ1420	New Life Project	81,175	62,307	18,868
CJ1421	Human Trafficking Unit Program	84,376	69,985	14,391
DT1501	Texas Traffic Safety-Click it or Ticket	29,903	18,757	11,146
DT1518	Texas Traffic Safety-S.T.E.P.	499,985	379,300	120,685
DT1526	No-Refusal Initiative (DWI)	206,217	104,994	101,223
DT1531	Texas School Safety Ctr - Tobacco	38,325	32,144	6,181
DT1550	DWI Court (CC#6)	125,000	64,851	60,149
SA1544	Adult Treatment Court Collaborative	325,000	238,207	86,793
MS0501230001	OCDETF -Overtime	75,917	132,443	(56,526)
MS0502230001	FBI - Overtime	56,209	64,197	(7,988)
MS0503230001	DEA - Overtime	58,750	78,540	(19,790)
MS0504230001	US Marshals-Overtime	78,932	207,222	(128,290)
MS1001230001	Immigration/Customs-Overtime	111,903	126,968	(15,065)
MS1008510001	Lackland AFB Joint Land Use Study	111,607	99,485	12,122
MS1008510002	Lackland Trainin Light Study	120,782	96,225	24,557
MS1014504101	SEP-HCP	1,435,503	1,400,964	34,539
MS1020340601	FY10-Veteran's court-HHS*	100,221	18,900	81,321
MS1107470401	S.A.F.E. Program*	375,000	140,065	234,935
MS1111340601	Veteran's Court-DOJ*	181,620	155,256	26,364
MS1113471301	Re-Entry Court (DOJ)*	1,074,911	881,175	193,736
MS1122200101	National Night Out*	2,407	2,350	57

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
MS1214470201	Prescription Discount Card-Gen	151,986	97,666	54,320
MS1214470202	Prescription Discount Card-FM	22,303	-	22,303
MS1216300301	PCT#3 off duty patrol UTSA	18,576	-	18,576
MS1217471301	2nd Chance Act Reentry(CORE)*	600,000	544,572	55,428
MS1227504101	BC Mission County Park III*	2,000,000	2,000,000	-
MS1228502001	TX Hist Comm - BC Courthouse Restoration*	2,536,147	-	2,536,147
MS1229230001	Bulletproof Vest*	135,212	127,881	7,331
MS1231230001	Texas School Safety Ctr - Tobacco*	40,800	16,743	24,057
MS1232510001	Randolph AFB (JLUS)*	317,556	268,459	49,097
MS1234110301	Federal Voting Assistance Program	466,939	147,467	319,472
MS1235	K-9 Donation	35,491	31,997	3,494
MS1304230001	ReAct Grant*	165,567	169,774	(4,207)
MS1305370001	Family Drug Treatment Court*	190,610	168,275	22,335
MS1306390101	Adult Drug Court 40% CJD*	70,984	51,142	19,842
MS1306390102	Felony Drug Court 60% CJD*	175,848	157,715	18,133
MS1307470601	Veterans Court (CJD)*	122,400	127,672	(5,272)
MS1311130001	2013 Texas VINE Grant*	92,716	-	92,716
MS1315471101	SA Bar A Donation 2012-2013*	17,531	17,531	-
MS1318230001	Texas Traffic Safety-S.T.E.P.*	522,995	508,933	14,062
MS1320470601	Veterans Court(SAMHSA)*	448,360	240,061	208,299
MS1321230001	Human Trafficking*	188,112	180,847	7,265
MS1322133001	Family Justice Center Found OA*	44,846	30,609	14,237
MS1323133001	2013 Avon Foundation*	47,150	38,677	8,473
MS1324133001	Allstate Foundation Grant*	48,000	42,982	5,018
MS1326130001	No-Refusal Initiative (DWI)*	180,000	180,000	-
MS1329230001	Bulletproof Vest (2012)	250,294	250,103	191

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
MS1330230001	Internet Crime Against Children*	5,000	4,628	372
MS1331230001	Texas School Safety Ctr - Toba*	45,675	45,095	580
MS1332133001	Victim Empowerment -COSA*	85,289	56,242	29,047
MS1332133002	Dream Center-COSA*	61,491	43,331	18,160
MS1342471301	Re-Entry Council Planning Initiative*	50,000	40,759	9,241
MS1342471302	Re-Entry Council Planning-MATCH*	25,000	17,815	7,185
MS1343300301	TX School Safety Ctr- Tobacco*	17,850	2,034	15,816
MS1344390101	Adult Treatment Court Collaborative*	177,628	177,628	-
MS1345470401	Toyota Sr-Transportation Program*	5,000	4,961	39
MS1346230001	UTHCSA Sex Education Program*	2,000	-	2,000
MS1347470401	SARAH Continuum of Care*	122,478	61,893	60,585
MS1404230001	ReAct Grant	165,567	163,637	1,930
MS1405370001	Family Drug Treatment Court Operating Budget*	147,631	145,349	2,282
MS1405370002	Family Drug Treatment Court*	42,979	42,979	-
MS1406340101	Adult Drug Court Misd 40%*	69,797	44,383	25,414
MS1406390102	Adult Drug Court Felony 60%*	40,221	40,657	(436)
MS1406390103	Adult Drug Court Felony 60%*	34,636	31,769	2,867
MS1406390104	Adult Drug Crt Felony-60% Oper*	104,695	101,346	3,349
MS1407470601	Veterans Court (CJD)*	36,283	36,283	-
MS1407470602	Veterans Court (CJD)*	86,117	21,240	64,877
MS1415471101	SA Bar A Donation 2013-2014	19,821	18,677	1,144
MS1418230001	Texas Traffic Safety-S.T.E.P.*	582,993	582,506	487
MS1422133001	Family Justice Center Found OA*	45,000	48,260	(3,260)
MS1423133001	2014 Avon Foundation*	49,500	47,122	2,378
MS1424133001	Allstate Foundation Grant*	49,440	47,366	2,074
MS1425470701	Forensic DNA Backlog Reduction*	107,560	-	107,560

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
MS1426130001	No-Refusal Initiative (DWI)*	187,500	186,074	1,426
MS1429230001	Bulletproof Vest (2014)	198,728	39,999	158,729
MS1430230001	Internet Crime Against Children*	13,198	13,029	169
MS1430230002	Internet Crime Against Children 2*	6,031	5,508	523
MS1431230001	Texas School Safety Ctr - Tobacco*	45,675	42,520	3,155
MS1432133001	Victim Empowerment -COSA*	81,025	75,273	5,752
MS1432133002	Dream Center-COSA*	58,416	57,422	994
MS1441470401	Central Magistration Diversion*	63,426	55,465	7,961
MS1442690101	Hidalgo BiblioTech Donation	536,000	455,466	80,534
MS1444390101	Adult Treatment Court Collaborative*	472,372	397,573	74,799
MS1447470401	SARAH Continuum of Care*	124,072	115,595	8,477
MS1449220001	2013 ESG Award-TBRA	103,022	103,022	-
MS1449990001	2013 ESG Award - Administraton	8,353	2,641	5,712
MS1450	TxDOT DWI Court	179,832	104,237	75,595
MS1453490201	B.C. Prostitution Prevention Program	150,000	55,114	94,886
MS1458410101	UTHSCSA-Sex Education Prgm	9,000	-	9,000
MS1504230001	ReAct Grant	177,488	148,776	28,712
MS1512470601	Veteran Texas Commission	75,000	14,381	60,619
MS1522133001	Family Justice Center Foundation-OAIV	42,350	27,991	14,359
MS1524133001	Allstate Foundation Grant	48,342	16,267	32,075
MS1532133001	Victim Empowerment COSA Grant	-	55,564	(55,564)
MS1532133002	Dream Center COSA Grant	-	2,503	(2,503)
MS1547470401	SARAH Continuum of Care	94,388	64,792	29,596
MS1556470401	BC Planning Grant-SARAH	121,647	3,708	117,939
MS1557101301	TX State University-Tobacco Grant	12,000	-	12,000
Total		\$116,393,055	\$89,912,336	\$26,480,719

*The term of these grants have ended or are expected to end during FY 2015-16.

Pending Grants:

Below is a list of pending grants Commissioners Court has authorized staff to submit applications for during FY 2015-16. Bexar County is in the process or has submitted applications for the following grants and is pending acceptance of the grant award.

Activity Code	Pending Grants	Budget
TBD	Felony Veterans Treatment Court	\$328,552
TBD	DWI Court	245,715
TBD	STEP Grant	1,528,730
TBD	One Stop Reentry Center	2,000,000
TBD	Prostitution Prevention Program	252,062
TBD	Family Drug Court	375,847
TBD	Veterans Treatment Court	209,952
TBD	Adult Drug Court	195,447
TBD	CMAG Clinician	165,215
TBD	Body Cameras	700,000
TBD	Flexible Treatment	975,000
TBD	Co-Occurring Reentry Program	600,000
TBD	CMAG Diversion Program - Treatment	250,000
TBD	Felony DWI Court	266,666
TBD	BiblioTech Kronkosky Foundation Grant	100,000
TBD	CMAG Public Defenders	241,903
TBD	Tobacco Enforcement Program	61,950
TBD	Reentry Court Treatment	1,200,000
TBD	Adult Drug Court Collaborative	1,375,002
TBD	PREA Grant	500,000
	Total	\$11,572,041

Bexar County, Texas
HOME Program (Fund 802)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$3,719	\$5,888	\$0
Total Beginning Balance	\$3,719	\$5,888	\$0

Revenue

Intergovernmental Revenue	\$242,221	\$185,197	\$487,489
Subtotal	\$242,221	\$185,197	\$487,489
Total Revenues	\$242,221	\$185,197	\$487,489

TOTAL AVAILABLE FUNDS	\$245,940	\$191,085	\$487,489
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Health and Public Welfare	\$240,052	\$191,085	\$487,489
Subtotal	\$240,052	\$191,085	\$487,489

TOTAL OPERATING APPROPRIATIONS	\$240,052	\$191,085	\$487,489
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$5,888	\$0	\$0
----------------------------------	----------------	------------	------------

TOTAL APPROPRIATIONS	\$245,940	\$191,085	\$487,489
-----------------------------	------------------	------------------	------------------

COMMUNITY RESOURCES

HOME INVESTMENT PARTNERSHIP FUND (HOME)

Mission: To provide Bexar County residents with a comprehensive array of services to encourage self-sufficiency skills and allow recipients to maximize their talents resulting in an improved quality of life which positively impacts the Bexar County community.

Vision: To develop the human and physical infrastructure of Bexar County through the Administration of public service programs with the provisions of local, state and federal funding and HOME funding for new construction, rehabilitation, and acquisition of single family, multi-family and transitional living facilities. The Community Resources Department oversees the day to day operations of local Contractors or Sub-recipients to ensure the delivery of quality services that will benefit the low and moderate income persons and neighborhoods having a particular housing need or down payment assistance within Bexar County Jurisdictional areas. (*Federal Register, 24 Section 92.205*)

Goals and Objectives:

- To maximize available resources
- To provide educational programs
- To provide access to entitlement benefits
- To provide financial assistance
- To provide information and referral
- To provide community development activities

The United States Department of Housing & Urban Development (HUD) program requirements state that agencies involved in the planning, application and performance reporting related to the receipt of federal funds from the Community Development Block Grant (CDBG) and the HOME Investment Partnership Act (HOME) must complete a Consolidated Plan.

The Consolidated Plan is a 5-year strategic planning document. More information regarding the Consolidated Plan process may be viewed in the Community Development Block Group (CDBG) narrative.

For purposes of CDBG and HOME programs, housing is defined as *an activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households. This could include the acquisition, new construction, reconstruction or rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion and demolition. Other expenses may include financing costs, relocation expenses of any displaced persons, families, businesses or organizations. Tenant-based rental assistance may also be used with HOME funding, to include security deposits, payment of reasonable administrative planning costs and payment for operating expenses of community housing development organizations. The housing must be permanent or transitional. (Federal Register, 24 Section 92.205)*

Program Description: The HOME Investment Partnership Program goals are to effectively and efficiently allocate the supply of decent, safe and affordable housing for low-to-very low income residents within the Bexar County unincorporated areas. The Programs ensure compliance with the HUD regulations and the Office of Management and Budget (OMB) circulars.

A Community Housing Development Organization (CHDO) is a private nonprofit, community-based, service organization that has staff with the capacity to develop affordable housing for the community it serves. A portion of HOME funding is allocated for Community Development Housing Organizations within Bexar County. For FY 2015-16, no funding is allocated for this purpose.

On July 7, 2015, Commissioners Court approved the final selection of the FY 2015–16 HOME Projects which are outlined below. A *One Year Action Plan* describing the use of funds for these projects and the amount of funding allocated for each project was submitted to HUD on August 15, 2015.

FY 2015-16 will be the twenty-fourth year that Bexar County has received HOME funding; the County will receive \$487,489.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	--------------------------------	------------------------------

Workload Indicators:

Number of HOME Applications Reviewed and/or Evaluated	5	5	6
Number of Tax Credit Applications Received and/or Evaluated	6	14	13
Number of HOME Contracts Completed	10	20	20

Efficiency Indicators:

Projects Monitored Annually	100%	100%	100%
Met HUD Expenditure Ratio by Quarter	100%	100%	100%

Effectiveness/Outcome Indicators:

Number of Audit Findings by HUD	0	0	0
Percent of Projects Monitored with Audits Completed and Findings Resolved within 90 Days	100%	100%	100%

HOME and ADDI Funding:
FY 2015-16

Funding Source	FY 2015-16 Budget
HOME Funding	\$487,489
Total	\$487,489

Funding Allocation	FY 2015-16 Budget
Available for Community Development Housing Organization (CHDO)	\$0
Available for FY 2015-16 HOME Projects	438,741
Available for HOME Administration	48,748
Total	\$487,489

The fiscal year for HOME is October 1, 2015 – September 30, 2016. Funding may be carried over from one year to another. HOME authorized positions and reclassifications are contingent upon available HOME grant funding. Authorized positions for HOME are listed on the CDBG narrative.

Program Justification and Analysis:

HOME PROJECTS:

Approved Projects Fiscal Year 2015-16	Amount
Habitat for Humanity of San Antonio, Inc. – Hope Village	\$200,000
Franklin Development – Artisan at Judson Park	100,000
Bexar County Community Development & Housing - Tenant Based Rental Assistance Administration	138,741
	48,748
Total	\$487,489

Approved Projects Fiscal Year 2014-15	Amount
The NRP Group, LLC – Eagles Rest Project	\$250,000
Housing Authority of Bexar County – Tenant Based Rental Assistance	125,000
Bexar County Community Development & Housing - Tenant Based Rental Assistance Administration	27,670
Neighborhood Services of San Antonio – Converse Gardens Phase II	80,533
	53,689
Total	\$536,892

Approved Projects Fiscal Year 2013-14	Amount
Bexar County Community Development & Housing - Tenant Based Rental Assistance	\$276,909
Housing and Community Services - TG 106, Inc.(CHDO)	77,269
Neighborhood Housing Services - First Time Home Buyer Program	109,440
Administration	51,513
Total	\$515,131

Approved Projects Fiscal Year 2012-13	Amount
Bexar County Community Development & Housing	\$200,000
Housing and Community Services - TG 106, Inc.(CHDO)	124,900
Administration	36,100
Total	\$361,000

Approved Projects Fiscal Year 2011-12	Amount
Housing and Community Services (CHDO)	\$87,386
Bexar County Tenant Based Rental Assistance	136,935
National Alliance on Mental Illness	300,000
Administration	58,257
Total	\$582,578

Approved Projects Fiscal Year 2010-11	Amount
Housing and Community Services (CHDO)	\$99,391
Haven for Hope Multi Family Housing	400,000
Bexar County Tenant Based Rental Assistance	96,951
Administration	66,206
Total	\$662,548

Note: The above amounts represent total allotted allocations for previous years. Not all allocations will be spent in the fiscal year in which they were approved; therefore, total operating appropriations may be different.

Bexar County, Texas
CDBG Program (Fund 803)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	(\$731)	(\$20,076)	\$0
Total Beginning Balance	(\$731)	(\$20,076)	\$0

Revenue

Intergovernmental Revenue	\$2,358,051	\$1,625,000	\$2,106,523
Other Revenue	50,163	0	0
Subtotal	\$2,408,214	\$1,625,000	\$2,106,523
Total Revenues	\$2,408,214	\$1,625,000	\$2,106,523

TOTAL AVAILABLE FUNDS	\$2,407,483	\$1,604,924	\$2,106,523
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

Health and Public Welfare	\$2,427,559	\$1,604,924	\$2,106,523
Subtotal	\$2,427,559	\$1,604,924	\$2,106,523

TOTAL OPERATING APPROPRIATIONS	\$2,427,559	\$1,604,924	\$2,106,523
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	(\$20,076)	\$0	\$0
----------------------------------	-------------------	------------	------------

TOTAL APPROPRIATIONS	\$2,407,483	\$1,604,924	\$2,106,523
-----------------------------	--------------------	--------------------	--------------------

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FUND: 803

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources. This will be accomplished by: identifying and maximizing all available resources in the community; working cooperatively with other governmental agencies, organizations and institutions to provide planned, comprehensive services for our customers that avoid duplication of services; refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services; developing and implementing a comprehensive plan, administration of the program and coordination of projects/activities to effect change for the citizens of Bexar County with comprehensive array of services and improvements.

Vision: To change lives through careful, deliberate use of tools and resources available to the department. This will be accomplished through effective administration of the following: Public Service Programs throughout Bexar County with resources from local, State and Federal funding at sites accessible to the citizens of the County; Community Development Block Grant resources to advance the environment through construction of water, sewer, drainage, road, street and sidewalk projects and other public facilities; Community Development Block Grant and HOME program resources to provide housing by providing new construction, rehabilitation and acquisition of single family, multi-family and transitional living facilities to help stabilize families' lives.

Goals and Objectives:

- Provide quality services and client satisfaction through the timely and cost effective expenditure of resources
- Enhance access to and delivery of entitlement benefits through Bexar County
- Provide and promote quality information and referrals to other resources
- Promote community involvement and development activities
- Maintain complete and accurate project records to avoid HUD non-compliance findings

Every five years, Bexar County is required to conduct comprehensive assessments of housing and community development needs as well as identify strategies and goals to meet these needs. Bexar County's Consolidated Plan 2011-16 fulfills these requirements to enhance the quality of life for Bexar County Residents.

CDBG Regulations: Definitions of Priorities

Public Service – Providing funding to sub recipients for those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, homebuyer down payment assistance or recreational needs.

Housing – An activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households. This could include the acquisition or rehabilitation of property, new housing construction or conversion of nonresidential structures.

Public Facilities – Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements carried out by the recipient. Such facilities could include shelters, halfway houses for run-away children, drug offenders or parolees, group homes for mentally challenged persons and temporary housing for disaster victims.

Infrastructure – Acquisition, reconstruction, rehabilitation and installation of distribution lines and facilities of privately-owned utilities, provided such activities meet a national objective. A grantee may use CDBG funds to pay the costs of placing underground utilities, such as gas or telephone lines. A grantee may be able to install water and sewer lines to be owned and operated by a private utility.

Economic Development – Eligible activities are extensive and include acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures and other real property equipment and improvements, including railroad spurs or similar extensions. Additionally, private for profit businesses may receive grants, loans and other forms of support for any activity where the assistance is appropriate to carry out an economic development project. Lastly, in connection with eligible economic activities, developers must outreach to market available forms of assistance, screen applicants, review and underwrite applications, screen, refer and place low to moderate income applicants for employment opportunities generated by a CDBG eligible economic development activity.

Program Description: The CDBG Division’s goals are to effectively and efficiently allocate the supply of CDBG funding for all eligible projects for eligible residents and areas of Bexar County. The Bexar County Community Development Block Grant (CDBG) ensures compliance with the U.S. Department of Housing & Urban Development (HUD) regulations and the Office of Management and Budget (OMB) circulars.

Beginning in the month of January, five public hearings were held throughout Bexar County to solicit funding requests from the general public, service organizations and participating cities for the CDBG, HOME, and Emergency Solution Grant (ESG) funding. For FY 2015-16, a total of 41 requests for funding were submitted.

The preliminary selection of CDBG, HOME, and ESG projects was reviewed by Commissioners Court on June 2, 2015 and published in the *San Antonio Express-News*. Thereafter, a required publication of public notice, followed by a 30-day public comment period, was conducted. Commissioners Court is required by regulation to review all public comments received and then approve or make changes to the final selection of projects to be funded with CDBG, HOME, and ESG funding for the current year.

On July 7, 2015 Commissioners Court approved the final selection of the FY 2015–16 CDBG, HOME, and ESG Projects as shown in this budget narrative after the Authorized Positions Listing and in the HOME services section of this budget document. A *One Year Action Plan* describing the use of funds for the projects selected and the amount of funding allocated for each project was developed and submitted to Housing & Urban Development (HUD) by August 15, 2015.

In conjunction with the *One Year Action Plan*, a *Five Year Consolidated Plan* (Con Plan) for CDBG, HOME, and ESG funding must be submitted to HUD by August 15th. The *Consolidated Plan* is a HUD program requirement which allows Bexar County to identify the housing and community development needs of its residents. The plan covers the Urban County jurisdiction and is comprised of the Balance of Bexar (participating incorporated cities and unincorporated areas). During the CDBG, HOME, and ESG public hearings in the months of January and February every year, citizens are asked (along with public and private agencies that provide housing, health services and social services) to participate in the identification

of housing and non-housing community needs in the Urban County jurisdiction. FY 2015-16 is the thirtieth year of Bexar County's participation in the CDBG program.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
--	------------------------------	--------------------------------	------------------------------

Workload Indicators:

Applications Evaluated per Year	20	38	41
Site Visits (Construction Projects)	145	170	180

Efficiency Indicators:

CDBG Contracts Executed by January	15	20	23
Percent of Projects in Progress by December 31	85%	90%	90%

Effectiveness/Outcome Indicators:

Number of Audit Findings with HUD	0	0	0
HUD required ratio by July 31 cannot be higher than 1.50 percent of total allocation	.09	.09	.09

CDBG Funding:

Adopted FY 2015-16

Funding Source	FY 2015-16 Budget
*U.S. Department of Housing & Urban Development (HUD)	\$2,106,523
Total	\$2,106,523

* Funding year is October 1, 2015 – September 30, 2016

Funding Allocation	FY 2015-16 Budget
15% available for Public Service Projects	\$315,978
20% available for Administration Costs	421,304
Public Facility Projects	44,241
Total available for all other FY 2015-16 CDBG Projects	1,325,000
Total	\$2,106,523

- All Public Service funding must be expended within the program year and not more than 15 percent of the current year's allocation can be expended for public service funding.
- Not more than 20 percent of the current year's allocation can be expended for administration.

CDBG funding can be carried over to the next year, excluding public service and administration costs. If all public service and administration costs cannot be expended during the budget year, the additional funding may be used for eligible CDBG project with budgetary short falls during the budget year. CDBG authorized positions and reclassifications are contingent upon available CDBG grant funding.

The FY 2015-16 Adopted Budget includes two program changes for a savings of \$1,596 as described below.

- The first program change deleted one Housing Rehabilitation Inspector (E-03) for a savings of \$55,042, including salary and benefits. The CDBG Division operated a Residential Rehabilitation Program until FY 2012-13. The Housing Rehabilitation Inspector would screen and process residential rehabilitation projects for eligible citizens. During FY 2012-13 the CDBG Division discontinued the Residential Rehabilitation Program and moved to fund a Tenant Based Rental Assistance Program. This position is no longer required and has been vacant since March 2013.
- The second program change added one Intake Worker (NE-07) for a total cost of \$53,446, including salary and benefits. Since starting the Tenant Based Rental Assistance (TBRA) Program, the CDBG Division lacked necessary staff to properly screen and process requests to spend down TBRA funding. For FY 2015-16 Community Resources will have \$517,242 in TBRA available for services, of which, \$378,501 has been reprogrammed from prior years and \$138,741 is allocated to approved FY 2015-16 projects. The Intake Worker will help provide administrative support for the program, screen and receive phone calls, providing program information and eligibility to the public, review applications, screen referrals, compile client and program data, and process payments.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Community Development and Housing Director	1	0	0
Community Development and Housing Supervisor	1	0	0
Community Development and Housing Manager	0	1	1
Intake Worker	0	0	1
Housing Rehabilitation Inspector	1	1	0
Community Development and Housing Senior Analyst	0	1	1
Community Development and Housing Analyst	4	2	2
Office Assistant IV	1	1	1
Total	8	6	6

**Full funding for authorized positions in FY 2015-16 will come from a combination of Community Development Block Grant (CDBG) funding, HOME funding, and Emergency Shelter Grant (ESG) funding.*

Community Development Block Grant Funded Projects:

FY 2015-16

Public Facilities

Kirby – John Sterling Park Improvements

Amount

\$44,241

Total Public Facility Projects

\$44,241

Public Service

Boys & Girls Clubs of San Antonio

\$35,000

Communities in Schools of SA

30,014

Daughters of Charity Services of SA

35,000

San Antonio Food Bank

55,000

GRASP – Northeast Senior Congregate Meal Program

30,000

GRASP – Rental Assistance Program

25,000

New Hope Church

10,000

Parent Child Incorporated

32,865

Somerset Senior Citizens Center, Inc. – Senior Program Support

28,363

Somerset Senior Citizens Center, Inc. – Senior Program Transportation

7,400

St. Vincent de Paul

27,336

Total Public Service Projects

\$315,978

Infrastructure

City of Balcones Heights – Leisure Street Construction – Phase II

\$250,000

City of Converse – Fair Meadows Street Reconstruction Phase II

200,000

City of Helotes – Leslie Road ADA Curb Cuts

25,000

City of Leon Valley – Timberhill Drive & Huebner Drainage Improvement Project

175,000

City of Sandy Oaks – Infrastructure Master Plan

75,000

City of Somerset – Sixth Street Reconstruction – Phase IV

200,000

City of Von Ormy – Quarterhorse Road Improvements – Phase II

200,000

City of Universal City – Parkview Estates Storm Drain Phase XI

200,000

Total Infrastructure Projects

\$1,325,000

Total Administration Costs

\$421,304

Total FY 2015-16 CDBG Approved Budget

\$2,106,523

PAST CDBG FISCAL YEARS:

<u>Fiscal Year 2014-15</u>	<u>Amount</u>
ASSIST, Inc. – Basketball Court	\$17,115
Casa Helotes – Phase III Sprinkler System/Outside Security Lighting	160,000
GRASP – Senior Citizens Center Parking Lot Improvements	129,501
Boys & Girls Clubs of San Antonio	30,000
Communities in Schools of SA	30,000
Daughters of Charity Services of SA	30,000
Food Bank	50,000
GRASP	25,000
New Hope Church	36,000
Parent Child Incorporated	30,418
Somerset Senior Citizens Center, Inc. – Senior Program Support	34,915
Somerset Senior Citizens Center, Inc. – Senior Program Transportation	9,000
St. Vincent de Paul	20,000
City of Balcones Heights – Leisure Street Construction	227,200
City of Kirby – Telegraph/Rutledge Reconstruction	198,668
City of Somerset – Sixth Street Reconstruction – Phase III	180,000
City of Von Ormy – Quarterhorse Road Improvements	250,000
City of Universal City – Parkview Estates Storm Drain Phase X Administration	208,575
	416,598
Total FY 2014-15 CDBG Approved Budget	\$2,082,990

<u>Fiscal Year 2013-14</u>	<u>Amount</u>
City of Schertz (Pickrell Park)	\$61,884
New Hope Church	38,125
Greater Randolph Area Service Provider	33,125
San Antonio Food Bank	53,125
St. Vincent De Paul	31,272
Project MEND	33,125
San Antonio Family Endeavors	38,125
Parent Child Incorporated	30,418
Project QUEST	30,000
Boys and Girls Club	23,125
City of Universal City - Parkview Estates Storm Drainage Phase IX	200,000
City of Somerset - 6th St. Reconstruction Project Phase II	322,398
City of Kirby - Alan Dean Drive Street Reconstruction	216,000
Macdona - Street Reconstruction	209,961
City of Balcones Heights - Hanch Drive Street Reconstruction Administration	335,000
	413,920
Total FY 2013-14 CDBG Approved Budget	\$2,069,603

<u>Fiscal Year 2012-13</u>	<u>Amount</u>
JOVEN Losoya Area After School Youth Program	\$30,000
Casa Helotes Senior Citizens Center	34,435
ASSIST, Inc. (Somerset)	99,716
New Hope Church	30,000
Greater Randolph Area Service Provider	20,000
San Antonio Food Bank	30,000
Project MEND	30,000
San Antonio Family Endeavors	30,000
Parent Child Incorporated	29,107
Bexar County Detention Ministries	30,000
Boys and Girls Club	30,000
City of Universal City	194,000
City of Live Oak	29,084
City of Kirby - Priority # 1	167,325
City of Converse	145,500
City of Somerset - Priority 1	105,730
City of Balcones Heights	187,226
Administration	305,177
Total FY 2012-13 CDBG Approved Budget	\$1,527,300

<u>Fiscal Year 2011-12</u>	<u>Amount</u>
JOVEN Losoya Area After School Youth Program	\$30,000
Bexar County Utility Assistance Program	63,775
San Antonio Family Endeavors After School and Summer Camp Program	30,000
St. Vincent De Paul Rental Assistance Program	30,000
Project MEND–Durable Medical Equipment	25,000
San Antonio Food Bank Food Distribution Services	30,000
Boys and Girls Club of San Antonio Youth Services	30,000
Casa Helotes Senior Citizens Center	200,000
City of Somerset–City Park Improvements Phase I	88,804
City of Von Ormy Park Improvements	50,000
City of Somerset Street Repairs	99,875
Universal City Parkview Estates Storm Drainage Phase VII	170,000
Balcones Heights Beryl Drive Street Reconstruction and Design	76,016
City of Converse Fair Meadows Phase I	150,000
City of Von Ormy Infrastructure Improvements	200,000
Administration	318,367
Total FY 2011-12 CDBG Approved Budget	\$1,591,837

Fiscal Year 2010-11

Christian Senior Services–Meals on Wheels Program	\$62,600
GRASP Senior Meals Program	21,050
Project MEND–Durable Medical Equipment	10,000
Boys & Girls Clubs Candlewood Area	20,000
Kirby Senior Center Senior Meals Program	13,509
San Antonio Food Bank County Food Program	40,000
JOVEN Losoya Area After School Fitness Program	40,777
San Antonio Family Endeavors After School and Summer Program	40,000
Bexar County Detention Ministries Rental Assistance Program	17,000
St. Vincent De Paul Homeless Prevention Program	20,000
City of Somerset Quarter Mile Walking Track	53,000
El Carmen Society Sports Park Upgrade Phase II	51,000
Casa Helotes Sewer System Connection	73,991
Assist, Inc. Sports Park Upgrade Phase III	90,000
Bexar County Community Resources Department Emergency Housing Repairs	139,641
City of Somerset–Casias and 6 th Street Drainage Improvements	247,094
City of Converse–Avenue B Street Reconstruction	75,000
City of Balcones Heights–Concord Place Street Reconstruction	150,000
Bexar Met Water District Paseo Derecho Water Main–Meadowood Acres	60,000
Bexar Met Water District Paseo Pinosa Water Main–Meadowood Acres	50,000
City of Live Oak–ADA Curb and Sidewalk Improvements	25,000
Hillbrook Neighborhood Emergency Water Project	220,000
Administration	379,915
Total FY 2010-11 CDBG Approved Budget	\$1,899,577

CAPITAL FUNDS



Religious Services

Mission San José, Mission Concepción, Mission Espada, and Mission San Juan are active parishes. Visitors attend mass on Saturdays and Sundays. The photo on the left depicts morning mass in the chapel of Mission San José on December 31, 1944. Below is a present day photo of mass held at Mission San José.



Photo above: *Mission San José* by Alfred Eisenstaedt, *Time & Life Pictures / Getty Images*. San Antonio Express News, Mission San José turns 295 years old by J.M. Scott. <http://www.mysanantonio.com/150years/article/Mission-San-Jos-turns-295-years-old-6096787.php#photo-4933955>

Photo below: *Mission San José*. Retrieved from: http://www.nationalparklover.com/sam_san_jose02.htm

Bexar County, Texas
Flood Control M&O (Fund 208)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$58,592,532	\$63,057,642	\$72,809,790
Total Beginning Balance	\$58,592,532	\$63,057,642	\$72,809,790

Revenue

Property Taxes	\$8,923,077	\$11,695,485	\$135,000
Intergovernmental Revenue	20,503	15,536	15,000
Other Revenue	152,798	296,383	200,000
Subtotal	\$9,096,378	\$12,007,404	\$350,000
Total Revenues	\$9,096,378	\$12,007,404	\$350,000

TOTAL AVAILABLE FUNDS	\$67,688,910	\$75,065,046	\$73,159,790
------------------------------	---------------------	---------------------	---------------------

APPROPRIATIONS

General Government	\$1,269,637	\$1,289,153	\$1,383,163
Capital Projects	3,361,631	966,103	2,000,000
Subtotal	\$4,631,268	\$2,255,256	\$3,383,163
Interfund Transfer	\$0	\$0	\$57,000,000

TOTAL OPERATING APPROPRIATIONS	\$ 4,631,268	\$ 2,255,256	\$ 60,383,163
---------------------------------------	---------------------	---------------------	----------------------

Appropriated Fund Balance	\$ 63,057,642	\$ 72,809,790	\$ 12,776,627
----------------------------------	----------------------	----------------------	----------------------

TOTAL APPROPRIATIONS	\$ 67,688,910	\$ 75,065,046	\$ 73,159,790
-----------------------------	----------------------	----------------------	----------------------

PUBLIC WORKS – FLOOD CONTROL

M&O FUND

FUND: 208

Mission: The mission of the Public Works Department is to preserve all County resources by providing efficient, cost effective services which ensure the safety, health and welfare of our customers and improve the quality of life. We envision the Public Works Department as the leader in developing and maintaining County roads, bridges, vehicles, equipment, parks, and facilities. The Public Works Department strives to ensure environmental compliance, fire safety, good working relationships, and high standards of professional management for Bexar County. The management and staff of our Department are facilitators in achieving a balance between diverse priorities and finite resources, by providing the public and other County Offices a thorough analysis, expert advice, prompt, reliable services, and open, honest communications related to the responsible allocation and utilization of Public Works personnel and resources.

Program Description: The Flood Control Fund was established to account for the accumulation of ad valorem tax revenue collected for flood control projects including payments to the San Antonio River Authority (SARA) pursuant to the amendatory contract. The County collects a set ad valorem property tax rate for the operation and maintenance of the flood control operation. Prior to FY 2004-05, Bexar County collected taxes dedicated solely for flood control purposes and transferred a significant portion of the revenue to the San Antonio River Authority (SARA) to pay for debt service associated with flood control projects that SARA engineered, designed, constructed, operated and maintained. In FY 2004-05, Bexar County started collecting this tax revenue. This tax revenue supports the County’s projected costs for flood control components of the San Antonio River Capital Improvement Project, as well as provides additional funding for projects in other watersheds. The Public Works Department, Flood Control Division, manages the fund. Personnel and Capital costs associated with these projects are also appropriated within this fund.

The Floodplain Management Division provides policy and procedural guidance for floodplains. It also supports staff in review of floodplain development issues. It enforces, identifies, and issues floodplain violation notices to property owners who violate Bexar County’s Flood Damage Prevention Court Order. The division also receives, investigates, and responds to drainage and flooding concerns.

Performance Indicators:

	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Estimate	Budget

Workload Measures:

Number of Flood Projects in Planning Phase	9	2	0
Number of Flood Projects in Design Phase	23	26	17
Number of Flood Projects in Construction Phase	13	12	19

Efficiency Measures:

Number of Flood Projects Managed per FTE	6	6	6
Avg. Time to Complete Flood Project (Design and Engineering)	2.5 yrs.	2.5 yrs.	2.5 yrs.
Avg. Time to Complete Flood Project (Construction)	2 yrs	2 yrs	2 yrs

FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
----------------------	------------------------	----------------------

Effectiveness Measures:

Number of Projects Completed 3 8 14

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$772,435	\$810,598	\$810,837	\$843,202
Travel and Remunerations	1,979	7,136	4,588	8,635
Operational Costs	488,608	523,248	470,449	519,260
Supplies and Materials	6,615	8,496	3,279	12,066
Interfund Transfer	0	0	0	57,000,000
Capital	3,361,631	2,000,000	966,103	2,000,000
<i>Total</i>	<i>\$4,631,268</i>	<i>\$3,349,478</i>	<i>\$2,255,256</i>	<i>\$60,383,163</i>

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased significantly when compared to FY 2014-15 estimates. This is primarily due to the Interfund Transfer described below.
- The Personnel Services group increased by 4.0 percent when compared to FY 2014-15 estimates. All authorized positions are fully funded for FY 2015-16.
- The Travel and Remunerations group increased significantly and funds all required certification and continuing education for Flood Control personnel.
- The Operational Costs group increased by 10.4 percent when compared to FY 2014-15 estimates. This is the result of additional funding for maintenance costs associated with the installation of 32 High-Water Alert Life-Saving Technology (HALT) units throughout the County as more locations at low water crossings come online.
- The Supplies and Materials group increased significantly from FY 2014-15 estimates. This is due to increases in the appropriation for the Tools & Hardware and Vehicle Fuel & Oil as required by the Public Works Department.
- The FY 2015-16 Adopted Budget includes a transfer in the amount of \$57,000,000 to the Flood Control Capital Projects Fund. As part of the financing plan for the County’s 10-year regional flood control program, the County maintained a substantial reserve while the projects were still under construction. This Adopted Budget cash-funds the remaining projects of the program in lieu of issuing additional debt.
- The Capital Appropriation includes the following cash-funded Flood Control Projects:
 - **Precinct 1 Drainage Analysis** – This project provides funding for analysis and design of various projects within Precinct 1 of Bexar County. This funding may also be used for regional flood

control projects in the Medina River, Medio Creek and Leon Creek Watersheds for potential inclusion in the future Bexar Regional Watershed Management Capital Improvement Projects List.

- **SARA Local Project** – This project covers expenses related to indirect costs associated with the San Antonio River Authority in relation to the Mission Reach, Park Reach, and Eagleland Reach improvements of the River.
- **Local Project** – This project provides funding for analysis and design of small flood control projects within the County.
- **County Parks Flood Control** – This project provides funding for analysis and design of flood control and erosion mitigation for Comanche and Pletz Parks.
- **Espada Flood Mitigation** – This project provides funding for real estate and land acquisition in the Espada area. It includes appraisal services, relocation services, and any other expenses incurred for acquiring property in the area.

	Project Budget	Activity to Date	Funds Available
Projects			
Drainage Analysis Pct. 1	\$156,406	\$45,076	\$111,330
SARA Flood Control	2,709,070	2,479,334	229,736
Local Project	431,211	25,052	406,159
County Park Flood Control	350,000	5,964	344,036
Espada Flood Mitigation	5,549,980	4,458,694	1,091,286
Total Projects	\$9,196,667	\$7,014,120	\$2,182,547

- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Asset Manager	.5	.5	.5
Capital Projects Engineer	1	1	1
Civil Engineer	2	2	2
Civil Engineering Assistant	2	2	2
Engineering Services Manager	.5	.5	.5
GIS Technician	1	1	1
Infrastructure Services Coordinator	1	1	1
Office Assistant IV	1	1	1
Real Estate Specialist	1	1	1
Total – Public Works - Flood Control	10	10	10

**Bexar County Capital Improvement Program
FY 2015-16**

Project	Budget	Activity to Date	Available
Financial Management System	\$7,188,841	\$7,025,100	\$163,741
Flores Street Parking Garage Addition	15,266,975	15,116,218	150,757
Juvenile Justice Academy Improvements	1,501,637	2,088	1,499,549
Park Improvements – Rodriguez Park	75,634	41,874	33,760
Central Magistration Improvements	4,813,860	1,931,483	2,882,377
Adult Detention Center - Heat Recovery System Replacement	375,105	319,131	55,974
County Building Roofing Improvements	1,548,769	1,476,089	72,680
Criminal District Courts - Video Conferencing	187,491	0	187,491
Adult Detention Center - Electrical Power Supply Modifications	290,070	1,450	288,620
Camp Bullis Easement	1,000,000	1,349	998,651
Automated Fingerprint Identification System (AFIS)	400,000	262,406	137,594
Juvenile Campus Improvements	211,662	100,475	111,187
Re-Entry Facility	1,500,000	1,012,732	487,268
Forensic Science Equipment & Facility Repairs	500,000	433,757	66,243
Enterprise Data Center Power Upgrade	386,415	364,096	22,319
Elections Equipment - Battery Replacement	244,038	185,064	58,974
Adult Detention Center - Inmate Recreation Area Flooring	990,000	15,816	974,184
County Parks - Parking Lot Overlay	918,126	54,221	863,905
Courthouse South Annex (Federal Reserve Building)	10,000,000	7,589,122	2,410,878
Alameda Theatre Renovations	2,500,000	0	2,500,000
Law Enforcement Substations	14,304,050	4,143,867	10,160,183
WOW Project Phase II	250,000	193,683	56,317
Bexar County History Center	2,000,000	371,628	1,628,372
County Parks - Restroom Renovations	103,500	6,283	97,217
County Parks - Signage Phase I	275,000	227,425	47,575
Video Visitation - Adult Detention South Annex Facility	5,675,060	5,675,060	0
Adult Detention Center - Cell Renovations	537,108	367,355	169,753
BCIT - zServer Tape Upgrade	1,406,896	1,036,314	370,582
Interactive Voice Response (IVR) System	150,000	26,665	123,335
CHRIS Hardware Refresh	250,000	162,258	87,742
Bexar County Integrated Justice System (CIJS)	23,600,000	25,360,912	(1,760,912)
CJIS E-Discovery System	600,000	548,492	51,508
CJIS District Attorney Case Management	8,000,000	7,951,269	48,731
CJIS Jail Management System	7,000,000	2,636,753	4,363,247
CJIS Jury Management System	800,000	744,399	55,601
CJIS Juvenile Case Management System	2,000,000	329,598	1,670,402
CJIS Storage	67,019	67,000	19
CIJS Peripherals	647,693	52,422	595,271

Project	Budget	Activity to Date	Available
Forensic Science Center Repairs and Maintenance	\$5,362,802	\$5,121,665	\$241,137
Courthouse Office Relocation	637,417	235,914	401,503
Downtown Central Control - Relocation & Expansion	250,000	85,072	164,928
Justice Center Courtroom Suites Renovations	3,050,000	2,955,532	94,468
South Flores Parking Garage Improvements	1,000,000	197,242	802,758
Elections and Purchasing Facility	9,776,112	9,743,791	32,321
WebCRD System	92,494	89,910	2,584
County Facilities Fiber Upgrades	1,537,941	536,176	1,001,765
Courtroom Technology	171,875	169,960	1,915
FIM (Forefront Identity Manager) Enhancements	75,000	63,288	11,712
Court Kiosks System	20,633	0	20,633
Automated Fingerprint Identification System	2,700,000	2,616,420	83,580
Adult Detention Center – Kitchen & Laundry Equipment	331,150	311,345	19,805
Law Enforcement Technology Upgrades	165,000	155,997	9,003
Hot Wells Interpretive Center and Public Park	2,706,000	385,538	2,320,462
Adult Detention Center Systems Replacement	4,000,000	184,796	3,815,204
Courtroom Restoration - FY 2014	738,300	513,320	224,980
Justice Center Improvements - FY 2014	3,049,500	13,142	3,036,358
Federal Reserve Building - Child Support Courts	4,435,500	7,765	4,427,735
Precinct 1 Facility Upgrades	608,000	49,251	558,749
Mission Road Campus Functional Program	140,000	87,879	52,121
County Park - Bullis SAWS Water Extension	200,000	197,734	2,266
County Parks - Fall Zone Material Phase II	350,000	56,456	293,544
County Parks - Portable Stage and Equipment	350,000	0	350,000
Law Enforcement Records Management System	4,500,000	2,554,560	1,945,440
Inmate Management System - Handheld Devices	250,000	113,028	136,972
Sheriff Tactical Equipment	612,750	420,277	192,473
Law Enforcement Vehicle - Digital Video Cameras - Phase I	300,000	112,350	187,650
Sheriff's Technology Upgrades	292,932	284,998	7,934
Omnixx Force Web System	152,040	147,850	4,190
Orion System - Sheriff Time and Attendance Software	500,000	348,495	151,505
Bexar Business Continuity	1,547,782	774,859	772,923
PC Replacement 2012 through 2014	4,336,290	3,575,287	761,003
Countywide Storage - 2 Petabytes (Tier 3)	350,000	346,062	3,938
Wireless Infrastructure	947,485	842,781	104,704
Countywide Technology System Upgrades	99,185	74,708	24,477
Digital Signage	69,306	33,775	35,531
Radio System Infrastructure and Equipment Upgrade	9,909,600	839,189	9,070,411
Tax Office Equipment and Improvements	166,157	155,130	11,027

Project	Budget	Activity to Date	Available
Voice Infrastructure Upgrade	\$790,775	\$0	\$790,775
Infor Financial System Upgrade	753,548	0	753,548
Countywide Data Storage	500,000	500,000	0
Notebook Tech Upgrade 2015	569,748	569,748	0
Google Search Appliance - Law Enforcement	225,000	0	225,000
Constable Precinct 3 - LPR System	40,000	39,750	250
Criminal Laboratory Equipment	278,620	278,550	70
Adult Detention Center - Main Jail Elevator Replacement	1,009,375	1,810	1,007,565
Bexar County Facility ADA Improvements	100,000	86,000	14,000
Adult Detention Center - Sewer and Grease Line Replacement	475,000	7,391	467,609
Southton Road Building Abatement	306,000	262,042	43,958
Krier Center - Weatherproofing & Repair	237,600	12,944	224,656
Central Jury Room Renovation	215,000	19,035	195,965
County Office and Department Relocation	158,000	5,247	152,753
Bexar County Park Master Plan	157,500	623	156,877
Sheriff's Office Training Academy Program	156,000	3,042	152,958
Justice Center Entry Modifications	150,500	564	149,936
County Parks - Restroom Modifications	146,750	14,420	132,330
Bexar County Civic Centers - HVAC replacement	122,500	52,880	69,620
Paul Elizondo Tower Improvements	227,250	41,317	185,933
Paul Elizondo Tower Entry Modifications	98,000	1,818	96,182
Adult Detention Center - Roof Accessibility Modifications	65,000	0	65,000
Juvenile Campus - Tejada Courts Entry Modifications	62,500	61,789	711
Pleasanton Precinct 1 Facility - Improvements	70,000	56,581	13,419
Juvenile Tejada Courts Program	250,000	1,564	248,436
Tobin Performing Arts Center - Parking Garage	5,000,000	0	5,000,000
Menger Creek Linear Park	4,000,000	0	4,000,000
Bexar County Security Enhancements	725,000	73,444	651,556
Law Enforcement Radio Replacement	82,000	0	82,000
Property Acquisition - Bexar County Facility	700,000	687,337	12,663
Bexar County - City of Kirby - Animal Control Center	820,500	807,249	13,251
Sheriff Vehicles and Equipment - FY 2015	609,850	591,313	18,537
Tax Office - Payment Station	75,000	70,000	5,000
Sheriff Program Change Vehicle Upgrades	513,264	0	513,264
Fire Marshal Facility	2,225,000	0	2,225,000
Bibliotech - San Juan Gardens	742,100	718,135	23,965
County Parks - ADA Improvements	300,000	0	300,000
County Parks - Fall Zone Material Phase III	300,000	0	300,000
County Parks - Playscape Replacements	780,000	0	780,000
County Parks - Signage Phase II	275,000	0	275,000

Project	Budget	Activity to Date	Available
County Parks - Basketball Court Improvements	\$70,000	\$0	\$70,000
County Parks - Specialty Vehicle and Equipment	155,000	0	155,000
Juvenile - Mission Road Campus Improvements	400,000	0	400,000
Juvenile - Krier Dormitory Modifications	95,000	0	95,000
Justice of the Peace Precinct 1 - Conference and Training Room	28,050	0	28,050
District Clerk - Criminal Operations Paperless Project	261,500	0	261,500
Fleet Facility Improvements	265,000	0	265,000
Fleet Management Information System	217,473	0	217,473
Criminal Laboratory Equipment - FY 2016	323,044	0	323,044
Criminal Laboratory - Compliance Management System	37,840	0	37,840
Medical Examiner Equipment - FY 2016	298,323	0	298,323
Medical Examiner - Telephone System Upgrade	95,422	0	95,422
Tax Office - Vista Verde Modifications	150,000	0	150,000
Bexar County Precinct 3 Facility	4,980,000	0	4,980,000
Bibliotech East	1,657,431	0	1,657,431
Fire Marshal & Emergency Management Facility	4,879,050	5,380	4,873,670
Bexar County Mission Reach Facility	1,500,000	0	1,500,000
Bexar County Precinct 4 Facility	5,000,000	0	5,000,000
Public Safety Communications Center	2,061,220	0	2,061,220
Law Enforcement Vehicle - Digital Video Cameras - Phase II	818,623	0	818,623
Public Safety Portable Radio Equipment	100,000	0	100,000
SAS Upgrade	335,127	0	335,127
Workstation Software	87,000	0	87,000
Bexar County Wireless Network Access	1,250,000	0	1,250,000
Infor System Enhancements	580,000	0	580,000
Bexar County Credit Card & Tokenization	710,000	0	710,000
Adult Detention Center Improvements and Modifications	2,787,087		2,787,087
Courthouse Basement and Corridor Restoration	590,000	0	590,000
Courthouse Children's Court Technology Improvements	375,000	0	375,000
Courthouse Courtroom Technology Improvements	267,500	0	267,500
Bexar County Downtown Signage	214,000	0	214,000
Bexar County Facility Improvements	250,000	0	250,000
Forensic Science Center - Emergency Generator Replacement	750,000	0	750,000
Juvenile - Krier Center Master Control Improvements	311,000	0	311,000
Firing Range Deck Separator	64,000	0	64,000
Vista Verde Improvements	365,000	0	365,000
Grand Total	\$239,987,270	\$125,205,369	\$111,994,814

BEXAR COUNTY CAPITAL IMPROVEMENT FUND

FUND: 700

Program Description: The County Buildings Capital Improvement Fund is used to fund improvements to County buildings as well as major capital equipment and information technology purchases. Examples of major projects that have been budgeted in this fund include the Historic Double-Height Courtroom, and the County Integrated Justice System. Funding for these projects is derived from a number of revenue sources, to include property tax revenue and parking garage revenue.

During the budget process, Offices and Departments submit capital project requests to the Budget Department. Each County Office and Department requesting an appropriation of capital funds is responsible for preparing a project application on a standardized form, which includes a general project description and justification of its importance or need.

Program Justification and Analysis: The FY 2015-16 Adopted Budget appropriates a total of \$22,103,920 for the following projects:

- County Parks - ADA Improvements \$300,000
- County Parks - Fall Zone Material Phase III \$300,000
- County Parks - Playscape Replacements \$780,000
- County Parks - Signage Phase II \$275,000
- County Parks - Basketball Court Improvements \$70,000
- County Parks - Specialty Vehicle and Equipment \$155,000
- Juvenile - Mission Road Improvements \$400,000
- Juvenile - Krier Dormitory Modifications \$95,000
- Justice of the Peace Precinct 1 - Conference and Training Room \$28,050
- District Clerk - Criminal Operations Paperless Project \$261,500
- Fleet Facility Improvements \$265,000
- Fleet Management Information System \$217,473
- Criminal Laboratory Equipment - FY 2016 \$323,044
- Criminal Laboratory - Compliance Management System \$37,840
- Medical Examiner Equipment - FY 2016 \$298,323
- Medical Examiner - Telephone System Upgrade \$95,422
- Tax Office - Vista Verde Modifications \$150,000
- Bexar County Precinct 3 Facility \$4,980,000
- Bibliotech East \$1,657,431
- Public Safety Communications Center \$1,560,500
- Law Enforcement Vehicle - Digital Video Cameras - Phase II \$818,623
- Public Safety Portable Radio Equipment \$100,000
- SAS Upgrade \$335,127
- Workstation Software \$87,000
- Bexar County Wireless Network Access \$1,250,000
- Infor System Enhancements \$580,000
- Bexar County Credit Card & Tokenization \$710,000
- Adult Detention Center Improvements and Modifications \$2,787,087
- Courthouse Basement and Corridor Restoration \$590,000

- Courthouse Children's Court Technology Improvements \$375,000
- Courthouse Courtroom Technology Improvements \$267,500
- Bexar County Downtown Signage \$214,000
- Bexar County Facility Improvements \$250,000
- Forensic Science Center - Emergency Power Generator Replacement \$750,000
- Juvenile - Krier Center Master Control Improvements \$311,000
- Firing Range Deck Separator \$64,000
- Vista Verde Improvements \$365,000

On-going Projects

The following is a list of all active Bexar County Projects.

Financial Management System: A new financial management system has been implemented to meet the County's growing needs specifically in the areas of financial accounting, purchasing and budgeting. It enables County users to have access to better management information through reports and queries regarding requisitions, financial cost and accounting information, and the impact on annual budget appropriations. The total estimated cost of this project is **\$7,188,841**.

Flores Street Parking Garage Addition: This project consists of a 500-space parking garage adjacent to the existing Flores parking garage. The total estimated cost of the project is **\$15,266,975**.

Juvenile Justice Academy: This project provides for a contribution to the Juvenile Probation Department for infrastructure and equipment related to the Bexar County Juvenile Justice Academy. The total estimated cost of this project is **\$1,501,637**.

Park Improvements - Rodriguez Park: This project provides funding for the provision of playground equipment and perimeter fencing. This project replaced outdated playground equipment with equipment that meets Americans with Disabilities Act (ADA), Federal, and local guidelines for safety and security. The replacement of the perimeter fence is to ensure security of the park after hours. Also included is funding for the renovation of restrooms. The total estimated cost for this project is **\$75,634**.

Central Magistration Improvements: This project provides for upgrades and renovations to the existing Central Magistration Facility that will accommodate an open booking process. An assessment of the existing facility was conducted. New process flow improvements were identified by all stakeholders and this project will integrate those requirements as it relates to building improvements. The estimated cost of this project is approximately **\$4,813,860**.

Adult Detention Center - Heat Recovery System Replacement: This project provides funding for the replacement of the main jail laundry heat recovery and lint trap system. The completion of this project will result in heat recovery and lint trap recovery at full capacity, while improving energy efficiency and reducing energy consumption. The estimated cost of this project is **\$375,105**.

County Building Roofing Improvements: This project provides funding to repair the roofs on Bexar County Buildings, which include the Main Adult Detention Center, Courthouse Annex, and new weather protection (caulking) for the Main Adult Detention Center. This estimated cost of this project is **\$1,548,769**.

Criminal District Courts - Video Teleconferencing: The Criminal District Courts have requested three video teleconferencing systems. These systems will be portable units located on each of the three Justice Center floors where Criminal District Courts preside. The estimated cost for this project is **\$187,491**.

Adult Detention Center - Electrical Supply Modifications: This project includes an evaluation and modifications to the electrical supply capacity serving the first floor of the Adult Detention Center Administration Office area. The estimated project cost is **\$290,070**.

Camp Bullis Easement: The purpose of this project is to study the easements of Camp Bullis for the Habitat Conservation Plan. Habitat Conservation Plans (HCPs), also known as Regional Habitat Conservation Plans (RHCPs), can be designed to cover one or more endangered species for portions of a county, entire counties, or multiple counties. The estimated cost for this project is **\$1,000,000**.

Automated Fingerprint Identification System (AFIS): This project enhances and speeds up the identification of individuals processed and placed in custody at the Adult Detention Center, Central Magistration and Courthouse Booking Station. This project provides the capability to aid in the identification of offenders at crime scenes. This total estimate project cost is **\$400,000**.

Juvenile Campus Improvements: This project provides for the following improvements to the Juvenile Campus. The total combined budget for this project is **\$211,662**:

- Washer and Dryer Set for Juvenile Detention \$15,000
- Livescan Unit for Juvenile Probation \$60,000
- Juvenile Courts A/C Chiller \$136,662

Re-Entry Facility: This project constructs a re-entry program at the site previously known as the Toudouze Warehouse. The estimated cost for this project is approximately **\$1,500,000**.

Forensic Science Center Equipment and Facility Repairs: This project corrects condensation and leaking problems at the Forensic Science Center Building, expands the decomposition autopsy space, and provides for other repairs to the Forensic Science Center. The total estimated cost of this project is **\$500,000**.

Enterprise Data Center Power Upgrade: This project will upgrade the power in the Enterprise Data Center in order to meet existing demands and provide for future demands. This upgrade is based on a Power Infrastructure Upgrade Assessment done by Cleary Zimmerman Engineers. The estimated cost of this project is **\$386,415**.

Elections Equipment – Battery Replacement: This project funds the replacement of approximately 2,400 batteries for the iVotronic Machines that are used during elections. The total estimated cost will be **\$244,038**.

Adult Detention Center - Inmate Recreation Area Flooring: This project will repair the flooring in 33 inmate exercise/recreation areas at the Adult Detention Center. These floors have met life expectancy and are now failing. The total estimated cost of this project is **\$990,000**.

County Parks – Parking Lot Overlay: This project provides for the re-asphalting and re-striping of the parking lots at Raymond Russell County Park, Rodriguez County Park, Comanche County Park, and parts of Mission County Parks I, II, and Padre Park. The total estimated cost of this project is **\$918,126**.

Courthouse South Annex - Federal Reserve Facility: This project provides for the purchase of the Federal Reserve Facility located south of the Bexar County Courthouse and for improvements to the facility. The total estimated cost of this project is **\$10,000,000**.

Alameda Theater Renovations: This project provides for the design and construction of renovations planned for the Alameda Theatre. The total estimated cost of this project is **\$2,500,000**.

Bexar County Law Enforcement Substations: A total of \$1,500,000 was appropriated during FY 2012-13 to study and provide preliminary design for law enforcement substations in Bexar County. The goal of the project was to determine the best location and design of substations to provide the most efficient and effective law enforcement services to Bexar County citizens. The FY 2014-15 Adopted Budget appropriated funding to purchase property and construct substations on the East and West side of Bexar County. The total estimated cost of the project **\$14,304,050**.

WOW™ Energy Monitoring System Phase II: This project is an expansion of the existing WOW system, which is a web-based sustainability management and information system that provides real-time energy usage data to employees and the citizens of Bexar County. The system provides a dashboard of the various projects and initiatives the County has implemented over the years, such as the solar energy, water conservation, and recycling programs. The total estimated cost of this project is **\$250,000**.

Courthouse History Center: This project provides funding for the construction of a Bexar County History Center for displaying exhibits and artifacts. The total estimated cost of this project is **\$2,000,000**.

County Parks - Restroom Renovations: This project will renovate and construct restroom facilities at Comanche and Raymond Russell parks. The restroom facilities require new partitions and ADA compliance renovations. The total estimated cost of the project is **\$103,500**.

County Park Signage - Phase I: This project will consist of the design, fabrication, and installation of new countywide park signage. The total estimated cost of this project is **\$275,000**.

Video Visitation – ADC South Annex Facility: This project, initially created during FY 2011-12, includes the programming, design, and construction of a video visitation system for visitors and inmates at the Adult Detention Center and Adult Detention Center Annex. The implementation of this project will alleviate security and infrastructure issues currently experienced at the jail. The original project estimate was \$3,675,060; however, after preliminary design, an additional \$2,000,000 was required, for a new total estimated project cost of **\$5,675,060**.

Adult Detention Center – Cell Renovations: During FY 2011-12, the following projects were approved for improvements to the Adult Detention Center. The total combined cost of this project is **\$537,108**:

- Adult Detention Center Communications Room A/C System \$123,000
- Adult Detention Center Door Slot and Bunk Storage Renovations: \$102,503
- Adult Detention Center Cell Renovations: \$254,474
- Adult Detention Center – Booking Break Room: \$18,208
- Adult Detention Center – Washing Machine: \$38,923

BCIT - zServer Tape Upgrade: This project will upgrade the existing tape management system. The upgrade will deliver increased application productivity and data availability. A total of \$530,000 was allocated during FY 2011-12. The FY 2012-13 Budget provided an additional \$1,100,000 for components related to the overall Z-Server Upgrade. Savings from this project were reprogrammed during FY 2013-14 for other County capital projects. The new budget for this project is **\$1,406,896**.

Interactive Voice Response (IVR) Solution: This project provides for the implementation of interactive voice response technology in County Offices and Departments. The system will provide specifically tailored information to callers such as directions, hours of operation, court dates, etc. The total estimated cost of this project is **\$150,000**.

CHRIS Hardware Refresh: The project provides for the replacement of County Human Resources Information System (CHRIS) hardware to include servers, SANs, and switches. The total estimated cost of this project is **\$250,000**.

County Justice Information System: The new justice information system will replace an outdated legacy system that has been in service for approximately 30 years. It will allow users to instantly update and exchange information and will have the flexibility to adapt to the changing needs of the County. During FY 2008-09 the cost of this project increased from \$18,000,000 to \$23,450,000. This amount includes the cost for the Central Magistration component and the Master Name Index component. The total estimated cost of this portion of the project is **\$23,600,000**

Bexar County Integrated Justice System: The following components are to be implemented as part of the County Integrated Justice System: E-Discovery System (**\$600,000**), District Attorney Case Management System (**\$8,000,000**), Jail Management System (**\$7,000,000**), Jury Management System (**\$800,000**), Juvenile Case Management System (**\$2,000,000**), CIJS Storage (**\$67,019**), and CIJS Peripherals (**\$647,693**). The total cost of these components is \$19,114,712.

Forensic Science Center Repairs and Maintenance: This project provides funding for major renovations and mechanical improvements at the Forensic Science Center. This includes renovating office space and laboratory work areas for both the Medical Examiner's Office and Criminal Laboratory. This project will expand the coolers and autopsy areas for the Medical Examiner at the Forensic Science Center. These renovations, along with the previously funded mechanical and building upgrades will extend the useful life of this facility at least 10 years. The total estimated cost of this project is **\$5,632,802**.

Courthouse Office Relocation: Due to the renovation of the Double-Height Courtroom and Gondeck demolition, the relocation of staff in the courthouse is necessary. This project provides funding for office relocation costs associated with improving existing and vacated areas. The total estimated cost of this project is **\$637,417**.

Downtown Central Control - Relocation and Expansion: This project will provide programming of current Court Security operations at Central Control and the design of an improved layout and operations system. This will include architectural, technological enhancements, and the related construction. The total estimated cost of this project is **\$250,000**.

Justice Center Courtroom Suite Renovations: This project provides for renovations to the courtrooms that were not recently constructed in the Cadena Reeves Justice Center. A total of 16 courtrooms require improvements. This project provides for 4 of the courtrooms to receive renovations beginning in FY 2012-13. The plan is to phase in courtroom renovations until all 16 have been completed. The total estimated cost for the four courtroom renovations is \$762,500. The FY 2013-14 Budget appropriated an additional \$2,287,500 to complete the project. The total estimated cost of this project is **\$3,050,000**.

South Flores Parking Garage Improvements: This project provides for the replacement of public elevators at the South Flores Parking Garage. The project also includes exterior improvements such as signage, and resealing/recladding the surfaces. The total estimated cost is **\$1,000,000**.

Elections and Purchasing Facility: This project provides for the purchase of the property located at 1103 South Frio Street and the construction of a new facility for the Bexar County Elections and Purchasing Departments. The total estimated cost of this project is **\$9,776,112**.

WebCRD System: This project provides for the purchase of a web-based production management system. This will automate job submissions to the print shop allowing for more efficient processes for the customer and users. The total estimated cost of this project is **\$92,494**.

County Facilities Fiber Upgrade: This project provides for the upgrade of fiber network for various Bexar County Facilities. Savings from this project were reprogrammed during FY 2013-14 for other County capital projects. The new budget for this project is **\$1,537,941**.

Courtroom Technology: This project provides for the purchase and installation of standard courtroom technology including microphones, monitors, switches, video conferencing equipment, and camera control systems. The total estimated cost of this project is **\$171,875**.

Forefront Identity Manager Enhancements: This project will provide for the automation of provisioning/de-provisioning of accounts in Active Directory, to provide a directory for authentication for Resource Access Control Facility (RACF) software and SAP Employee Self-Service (ESS) software, and to provide self-service password reset functionality for accounts in Active Directory. The total estimated cost of this project is **\$75,000**.

Court Kiosks System: This project provides for the purchase of a kiosk system to allow self-service capabilities in the courts system. This project allows for the purchase of one system as a pilot program. The total estimated cost of this project is **\$20,633**.

Automated Fingerprint Identification System: This project provides for upgrades and hardware replacement for the existing system. These enhancements will expand the existing database and replace critical hardware (servers, workstations, FastID, and MobileID). The total estimated cost of the project is **\$2,700,000**.

Adult Detention Center - Kitchen & Laundry Equipment: This project provides for the purchase of commercial grade kitchen and laundry equipment for the Bexar County Adult Detention Center. The total estimated cost of the project is **\$331,150**.

Law Enforcement Technology Upgrades: This project provides for the purchase of Dell Tablets for use by law enforcement personnel undergoing training. Deputies will be able to use digital copies of course materials instead of carrying large paper-filled binders. The total estimated cost of this project is **\$165,000**.

Hot Wells Interpretive Center and Public Park: This project redevelops the ruins at the site of the Historic Hot Wells Hotel and Bath House. The area will be re-purposed as a public park and historic site on the river trail of the Mission Reach of the San Antonio River. The total estimated cost of this project is **\$2,706,000**.

Adult Detention Center Systems Replacement: This project provides for the replacement of critical building systems including doors, cameras, mechanical, plumbing, and electrical systems at the Adult Detention Center Main Jail and Annex. The project will also address the long term plans and renovations requirements for Master Control. The budget for this project is **\$4,000,000** and will cover the costs of construction documents including cost estimates and the preparation of a bid package.

Courtroom Restoration - FY 2014: This project restores two Historic Courtrooms located in the Bexar County Courthouse. The Courtrooms, known as rooms 2-6 and 2-7, will be restored following the 5-Year Courthouse and Justice Center Restoration Master Plan. The budget for this project is **\$738,300** and will cover the costs of design only.

Justice Center Improvements – FY 2014: This project provides for the renovation of the 4 public elevators in the Cadena Reeves Justice Center, modifications to the tunnel ceiling, and improvements to the restrooms to meet new ADA requirements. The total estimated cost of this project is **\$3,049,500**.

Federal Reserve Building - Child Support Courts: This project provides for the construction of two Child Support Courts on the second floor of the former Federal Reserve Building. The project will accommodate staff from the State Attorney General's Office, Child Support Probation Staff, two new courtrooms, Judge's chambers, support staff, and waiting/conferring areas. The total estimated cost of this project is **\$4,435,500**.

Precinct 1 Satellite Office Upgrades: This project provides for upgrades to the HVAC controls, access card system and exterior improvements to properly secure the ground mounted units. This will also include the purchase and installation of an emergency generator for the facility. The total estimated cost of these improvements is \$585,000. This project also provides for the construction of a corridor which connects the existing Tax Office and Justice of the Peace/Constable areas. The total estimated cost for this corridor is \$23,000. The combined project total is **\$608,000**.

Mission Road Campus Functional Program: This project will evaluate and assess the existing courtrooms and their functions. The study will also address campus wide parking issues/utilization and long range planning. The total estimated cost of this project is **\$140,000**.

County Parks – Bullis SAWS Water Extension: This project provides for the connection of SAWS domestic water service at Bullis County Park. The total estimated cost of this project is **\$200,000**.

County Parks - Fall Zone Material Phase II: This project provides for fall zone material to be installed at 16 playgrounds throughout Bexar County Parks. The total estimated cost of this project is **\$350,000**.

County Parks - Portable Stage and Equipment: This project provides for the purchase of sound equipment and a mobile stage unit for use at County Parks. The total estimated cost of this project is **\$350,000**.

Law Enforcement Records Management System: This project provides for the purchase and implementation of an enterprise-wide system allowing for storage, retrieval, retention, manipulation, archiving, and viewing of information, records, documents, or files pertaining to law enforcement operations. The total estimated cost of this project is **\$4,500,000**.

Inmate Management System - Handheld Devices: This project provides for the purchase and implementation of hand-held devices to manage mandated inmate observation checks at the Adult Detention Center. The total estimated cost of this project is **\$250,000**.

Sheriff Tactical Equipment: The following list of items is included within the scope of this project. The total combined cost is **\$612,750**.

- Stab Resistant Vests: This project provides for the purchase of 500 stab-resistant vests for deputies at the Adult Detention Center. \$200,000
- Tasers Patrol and SWAT: This project provides for the purchase of 68 Taser units for the Sheriff's Patrol and SWAT Divisions. \$102,000
- Tasers Warrants: This project provides for the purchase of 45 Taser units for the Sheriff's Warrants Division. \$37,620
- Body Armor Level IIIa: This project provides for the purchase of 100 body armor units for the Sheriff's Patrol Division. \$90,000

- **Ballistic Shields Warrants:** This project provides for the purchase of 6 Protech Ballistic Shield units for the Sheriff's Warrants Division. \$14,130
- **Shotguns and Vests – Patrol:** This project provides for the purchase of 50 shotguns and 50 External Carrier Threat Level IV Tactical Vests for the Sheriff's Patrol and SWAT Divisions. \$169,000.

Law Enforcement Vehicle - Digital Video Cameras - Phase I: This project provides for the purchase of digital video cameras for the Sheriff's Office. This includes 50 car units, 3 motorcycle units, 1 interview room unit, and 40 body units. The total estimated cost of this project is **\$300,000**.

Sheriff's Office – Technology Upgrades: This project for the following upgrades to technology. The total combined cost is \$292,932.

- **Ruggedized Notebooks CID Desktop Technology Upgrades:** This project provides for the purchase of 47 desktop technology upgrades with Panasonic Toughbooks for the Sheriff's Criminal Investigations Division. The total estimated cost of this project is \$228,000.
- **Ruggedized Notebooks:** This project provides for the purchase of 14 ruggedized notebooks for the Sheriff's Classification Division. The total estimated cost of the project is \$64,932.

Omnixx Force Web System: This project provides for the purchase and installation of the Omnixx Force Web System, used by Offices and Departments to query persons or objects in Federal, State, and local databases. The total estimated cost of this project is **\$152,040**.

Orion System - Sheriff Time and Attendance Software: This project provides for the purchase and implementation of time and attendance software for the Sheriff's Office. The total estimated cost of this project is **\$500,000**.

Bexar Business Continuity: This project provides for the implementation of a redundant server and storage infrastructure at the Emergency Operations Center. This redundant server will allow critical County applications to failover and continue to run in the case of a catastrophe or damage to the existing Bexar County Data Center. The budget for this project is **\$1,547,782** and will cover costs to hire a consultant and a new security firewall.

PC Replacement FY 2012-14: This project consolidates funding for Countywide computer technology upgrades for the fiscal years 2012 through 2014. The total combined budget for this project is **\$4,336,290**.

Countywide Storage Upgrade: This project provides for the purchase of additional data storage for Information Technology. The budget for this project is **\$350,000**.

Wireless Infrastructure: This project provides for the purchase and implementation of wireless network capabilities for all Bexar County buildings. This network will allow for both public and private access. The budget for this project is **\$947,485**.

Countywide Technology System Upgrades: This project provides for the purchase of 12 units of RAM for the existing 12 SAN servers. The total estimated cost of this project is **\$99,185**.

Digital Signage: This project provides for the purchase and installation of digital displays at County Facilities. The signage will disseminate information pertinent to the specific location. The budget for this project is **\$69,306**.

Bexar County Radio System: This project provides for the purchase of radio replacement equipment including the Bexar County P25 Radio System upgrade. The total estimated cost of this project is

\$9,909,600. Overall, the County and City of San Antonio have invested \$43 million towards the purchase and implementation of this new Radio System.

Tax Office Equipment and Improvements: This project provides for the following purchases and improvements for the Tax Assessor-Collector's locations: relocation costs and upgrades to the Vista Verde Security Camera System (\$40,157); a folding/stuffing machine (\$6,000); a queue system for all locations (\$90,000); a microfilm machine and printer (\$5,000); and carpet replacement at Vista Verde (\$25,000). The total estimated cost of this project is **\$166,157**

Voice Infrastructure Upgrade: This project will fund the upgrade of the existing phone network infrastructure for Bexar County. The new network infrastructure will be designed to communicate with multiple and different SIP entities and to normalize those communications to the digital infrastructure, resulting in annual savings of approximately \$100,000 for voice circuits and \$90,000 for leased data lines. The total estimated cost of this project is **\$790,775**.

Infor – Financial System Upgrade: This project provides for the upgrade of the County's current version of the Lawson Financial Software 9.0.1 to Infor 10.X. The existing software will expire May of 2016. The total estimated cost of this project is **\$753,548**.

Countywide Data Storage FY 2014-15: This project provides for the purchase of additional data storage (100 Terabytes) to meet the increased demand as regarding stricter retention requirements for court documents and evidence files including video. The total estimated cost of this project is **\$500,000**.

Notebook Technology Upgrades – FY 2014-15: This project provides for the purchase of upgrades to notebooks including ruggedized notebooks. The total estimated cost of this project is **\$569,748**. These funds were transferred into the Technology Improvement Fund for better management when making purchases.

Google Search Appliance – Law Enforcement: This project will replace the current ROAM system which is the foundation for the BexarClaw law enforcement application. The new search appliance tracks mug shots, evidence, warrants, active and closed cases, data from the Fusion Center, and extends its use to complete complex crime analytics and profiling for ongoing criminal activity and cold cases. The total estimated cost of this project is **\$225,000**.

Constable Precinct 3 - License Plate Readers: This project provides for the purchase of two Automated License Plate Reader (ALPR) systems to assist with location of defendants with active warrants. The ALPR system can increase the efficiency of an officer searching for warrants. The total estimated cost of this project is **\$40,000**.

Criminal Laboratory Equipment: The project provides for the purchase of the following equipment for the Criminal Laboratory for a total estimated cost of **\$278,620**:

- Fluorescence/UV-Visible-NIR Micro-spectroscopy: This equipment is required for examining paints and fibers and is the new standard for analysis. \$133,620
- Silicon Drift Detector Technology: This equipment is required for examining primer gunshot residue. \$113,400
- Maxwell 16: This equipment is a vortex and microfuge instrument which will relieve the bottle neck in processing DNA samples. \$31,600

Adult Detention Center - Main Jail Elevator Replacement: This project provides for the replacement of three passenger elevators and one freight elevator inside the ADC Main Jail. The replacement includes new driving machines or hydraulic pump units, power and logic controllers, conduit and wiring, hoist ropes, traveling cables, new cab enclosures car frames and platforms, door operators, and entrance doors

and frames. Contracted work will include all engineering, labor, materials, tools, equipment, testing permits, inspections and commissioning. The total estimated cost of this project is **\$1,009,375**.

Bexar County Facility ADA Improvements: The results of a consultant study identified areas within Bexar County that require improvements for ADA compliance. This project provides funding to address the highest priority issues. The total estimated cost of this project is **\$100,000**.

Adult Detention Center - Sewer and Grease Line Replacement: This project provides for the replacement of the sewer and grease lines located in the C-Tower of the Adult Detention Center. The C-Tower basement is comprised of two sewage lift stations with ejector grinder pumps within the sewage collection pit. The sewage collection systems pump sewage from various points inside the basement in Tower C and discharges sewage to the first floor sanitary main sewer line. The total estimated cost of this project is **\$475,000**.

Southton Road Building Abatement: This project provides for the abatement of older buildings located at the Southton Road campus. A materials survey was conducted and the results found the buildings contain asbestos which need to be removed before the buildings could be used. The total estimated cost of this project is **\$306,000**.

Krier Center - Weatherproofing and Repair: This project provides for the replacement of window caulking, weather stripping and other components that have worn out or failed on all windows in the Krier Juvenile Treatment Facility. The total estimated cost of this project is **\$237,600**.

Central Jury Room Renovation: This project provides for the interior renovation of the Bexar County Central Jury Room. A study to determine the present condition and needs for future growth of the Central Jury Room will be part of this project. The total estimated cost of this project is **\$215,000**.

County Office & Department Relocation: This project provides for the relocation of office furniture, adding electrical and data connections, carpeting, furniture purchases, installation of access card readers, door hardware, and the installation of ceiling tile for the following projects: Elections/Purchasing Warehouse, Forensic Science Center, Double-Height Courthouse, and Courthouse offices affected by current construction. The total estimated cost of this project is **\$158,000**.

Bexar County Parks Master Plan: This project will evaluate the current conditions of Bexar County Parks, and update the 2006 Bexar County Park Master Plan. This is a requirement for submitting grant proposals. The total estimated cost of this project is **\$157,500**.

Sheriff's Office Training Academy Program: This project will develop a program and estimate for a consolidated training facility that can serve all entities that require enhanced public safety training. The total estimated cost of this project is **\$156,000**.

Justice Center Entry Modifications: This project provides for the replacement of existing entry vestibule doors to the First Floor and Basement of the Cadena Reeves Justice Center as well as the connecting doors that access the second thru fifth floors of the Paul Elizondo Tower with new Electronic Mechanized Sliding Glass Doors. The total estimated cost of this project is **\$150,500**.

County Parks - Restroom Modifications: This project provides for the renovation of two restrooms at Raymond Russell Park. The project will replace fixtures, update handicap accessible partitions, and reseal the restroom floor. The total estimated cost of this project is **\$146,750**.

Bexar County Civic Centers - HVAC replacement: This project will provide for a new HVAC and ventilation system at the South San and Harlandale Civic Centers. It will include the appropriate controls

for efficient environment control and the replacement of the ceiling grid. The total estimated cost of this project is **\$122,500**.

Paul Elizondo Tower Improvements: This project provides for improvements needed in the Paul Elizondo Tower for a total cost of **\$227,250**:

- Painting Common Areas: This project includes repainting the common public areas of the Paul Elizondo Tower. \$115,000
- Duct Detector Access: This project provides for safe access to duct detectors by way of a small lift and reconstruction of current double height ceilings to be lowered at the duct detector access points. \$112,250

Paul Elizondo Tower Entry Modifications: This project provides for the replacement of the existing entry vestibule doors to the first floor and basement of the Paul Elizondo Tower with new electronic mechanized sliding glass doors. The total estimated cost of this project is **\$98,000**.

Adult Detention Center - Roof Accessibility Modifications: This project provides for the installation of a permanent ladder with a stationary platform and railing system for the roof of the Adult Detention Center. The total estimated cost of this project is **\$65,000**.

Juvenile Campus - Tejeda Courts Entry Modifications: This project provides for the installation of a new set of electronic mechanized glass doors to create an entry vestibule at the main entrance of the Tejeda Courts Building on the Mission Road Campus. The total estimated cost of this project is **\$62,500**.

Pleasanton Precinct 1 Modifications: This project provides for the installation of additional service counter windows located at the Pleasanton Road Precinct 1 Facility. The total estimated cost of this project is **\$70,000**.

Juvenile Tejeda Courts Program: This project establishes funding to improve the space and security needs of the 436th District Courtroom located at 600 Mission Road. The total estimated cost of this project is **\$250,000**.

Tobin Performing Arts Center – Parking Garage: This project provides funding for a portion of the total cost to construct a parking garage at the Tobin Performing Arts Center. The total estimated cost of this project is **\$5,000,000**.

Menger Creek Linear Park: Bexar County appropriated **\$4,000,000** toward the Menger Creek Linear Park amenities that will eventually be tied into the City of San Antonio's Menger Creek Drainage project. This investment will help create a natural destination park for the EastPoint community and provide opportunities for recreation and physical fitness activities for healthier lifestyles. Potential amenities include fitness stations, multi-use trails and a group pavilion. Bexar County is also in discussions with Union Pacific Rail Road in an effort to enhance the footprint of the linear park by acquiring additional right of way.

Bexar County Security Enhancements – Phase I: This project provides for an initial plan of action to resolve deficiencies identified by a security consultant. The total estimated cost of this project is **\$725,000**.

- Access Control - Employee Entrance Turnstile \$125,000
- Electronic Card Migration \$150,000
- Elevator Modifications – Courthouse \$400,000
- Door Core & Electronic Striking Improvements \$50,000

Law Enforcement - Radio Upgrades: This project upgrades the 800 MHz and VHF radios in all Office of Emergency Management related vehicles and equipment. The total estimated cost of this project is **\$82,000**.

Property Acquisition – Bexar County Facility: This project provides funding for the tentative purchase of property located along the San Antonio River. The total estimated cost of this project is **\$700,000**.

Bexar County - City of Kirby - Animal Control Shelter: Bexar County was approached by the City of Kirby regarding the possibility of providing animal shelter services. Under the terms of the proposal, Bexar County would build an animal care shelter within the City of Kirby to be operated by the City of Kirby. The County and the City of Kirby would each pay its share of operational costs. The facility will include approximately 100 kennels large enough to an additional 2,400 animals per year. The total estimated cost of this project is **\$820,500**. Operational costs are currently projected to be \$470,000, annually but will not be required until FY 2017 when the facility has been constructed.

Sheriff Vehicles and Equipment FY 2014-15: This project provides for the following vehicles and vehicle equipment for the Sheriff's Office. This project also includes the purchase of a Tahoe Unit purchased out-of-cycle to replace a total loss unit during FY 2014-15 for \$40,776. The total estimated cost of this project is **\$609,850**.

- Fugitive Apprehension Unit (FAU) – Vehicle Attachments: This project provides for the purchase of six complete sets of lights and sirens to outfit six FAU vehicles. \$25,125.
- Mental Health Unit Tahoe: This project provides for the purchase of an additional vehicle to increase the safety and efficiency of the Mental Health Unit. \$48,909
- FY 2014-15 Patrol Deputy Tahoe(s): This project provides for the purchase of fully equipped Patrol Tahoes for positions added to the Sheriff's Office during FY 2014-15. \$286,440
- Rocket Modems: This project provides for additional Utility Rocket Modems for Patrol Services, Criminal Investigations Unit and Judicial Services vehicles. \$208,600

Tax Office – Payment Station: This project provides for the installation of a pilot program for vehicular drive up service and includes the feasibility study to address proposed designs at each location with cost estimates. The total estimated cost of this project is **\$75,000**.

Sheriff Program Change Vehicle Upgrades: This project provides for the purchase of twelve law enforcement package vehicles for Sheriff Deputies authorized in the FY 2014-15 Budget. The total estimated cost of this project is **\$513,264**.

Fire Marshal's and Emergency Management Office Facility: This project provides for the construction of a new facility for the Fire Marshal's and Emergency Management Office. The total estimate cost of this project is **\$2,225,000**.

Bibliotech - San Juan Gardens: This project provides funding for the establishment of BiblioTech at the Gardens at San Juan Square. Funding covers design, construction and technology costs. The project was established through a contract the San Antonio Housing Authority, which contributed \$187,000 to the project. The total estimated cost to the County is **\$742,100**.

New Projects FY 2015-16

County Parks – Americans with Disabilities Act (ADA) Improvements: This project will address the highest priority ADA compliance issues at Bexar County Parks. During FY 2014, a consultant conducted an assessment and provided areas that needed to be corrected. These improvements will include the installation of ramps and accessible amenities such as picnic tables and restroom facilities. The total estimated cost of this project is **\$300,000**.

County Parks - Fall Zone Material Phase III: This project provides for fall zone material to be installed throughout Bexar County Parks. Previous phases of this project have replaced the areas at MacArthur and Rodriguez Park. This new funding will be used to address other parks requiring upgrades. The total estimated cost of this project is **\$300,000**.

County Parks - Playscape Replacements: This project provides funding for the design, purchase, and installation of playground equipment throughout Bexar County Parks. The total estimated cost of this project is **\$780,000**.

County Parks - Signage Phase II: This project will consist of the design, fabrication, and installation of new countywide park signage. Phase I included Mission County Park and Bullis Park. This new funding will be used to address the remaining County Parks. The total estimated cost of this project is **\$275,000**.

County Parks - Basketball Court Improvements: This project provides funding to renovate, replace or repair damage to several basketball courts in various County parks. The total estimated cost of this project is **\$70,000**.

County Parks - Specialty Vehicle and Equipment: This project provides for the purchase of a truck-mounted bucket lift. This specialty equipment will allow Parks personnel to handle issues (tree-trimming, light fixture changing, etc.) that were previously contracted to vendors. The total estimated cost of this equipment is **\$155,000**.

Juvenile - Mission Road Improvements: The following projects comprise of the Mission Road Improvements with a total estimated cost of **\$400,000**:

- Break Room Renovation: This project will expand the staff break room located at 600 Mission Road. The total estimated cost of this project is \$100,000.
- Parking Lot Resurface: This project will resurface the existing parking lot located at the Mission Road Campus. The total estimated cost of this project is \$100,000.
- Main Control Expansion: This project expands the existing Main Control area to provide sufficient space for additional camera monitoring stations. This will also address electrical equipment heating issues due to the tight space. The total estimated cost of this project is \$200,000.

Juvenile - Krier Dormitory Modifications: This project funds modifications at the Krier Facility, specifically design issues of specific units that do not allow for proper separation of residents. The total estimated cost of this project is **\$95,000**.

Justice of the Peace, Precinct 1 - Conference and Training Room: This project provides for the construction of a conference and training for the Justice of the Peace, Precinct 1 Office. The total estimated cost of this project is **\$28,050**.

District Clerk - Criminal Operations Paperless Project: This project provides funding for scanning equipment in the Criminal Operations section of the District Clerk's Office. This will also include the replacement of a microfilm machine. The total estimated cost of this equipment is **\$261,500**.

Fleet Facility Improvements: This project will address and correct issues at the Light Fleet Facility regarding the removal of exhaust fumes in administrative areas and expand the existing design to allow for up to 5 additional mechanic bay areas. The total estimated cost of this project is **\$265,000**.

Fleet Management Information System: This will provides for the purchase and implementation of software that will capture, store, and analyze data on all fleet management activities, such as fleet asset management, maintenance and repair management, and parts management. The implementation of this system was one of the highest priorities of a fleet study performed during 2014. The total estimated cost of this project is **\$217,473**.

Criminal Laboratory Equipment - FY 2016: This project provides funding to purchase new and upgraded equipment related to the Federal DNA Indexing System used by the County's Criminal Laboratory. The total estimated cost of this equipment is **\$323,044**.

Criminal Laboratory - Compliance Management System: This project provides funding to acquire a compliance management system that will serve to maintain and track documents, process corrective actions, maintain training records, and prepare discovery packets. The total estimated cost of this software is **\$37,840**.

Medical Examiner Equipment - FY 2016: The following projects comprise of the Medical Examiner Equipment with a total estimated cost of **\$298,323**:

- Co-oximeter: This equipment is used to measure the oxygen carrying state of hemoglobin in a blood specimen and will replace an inoperable unit. The total estimated cost of this equipment is \$10,362.
- X-ray Computer: This equipment is used in conjunction Lodox Statscan X-Ray system. The existing unit is near its end-of-life and requires replacement. The total estimated cost of this equipment is \$7,795.
- Liquid Chromatography Unit: This equipment is used to detect drugs and required to maintain the County's Toxicology Accreditation. The total estimated cost of this equipment is \$273,238.
- Storage Containers: This equipment will be used to store mass fatality and other mission-critical supplies for the Medical Examiner's Office. There is currently insufficient space at the Forensic Science Center to store their supplies. The total estimated cost of this equipment is \$6,928.

Medical Examiner - Telephone System Upgrade: This project will upgrade the Medical Examiner's Office telephone system that is currently obsolete. The telephone system is a critical component to fielding calls by the general public and businesses. The total estimated cost of this equipment is **\$95,422**.

Tax Office - Vista Verde Modifications: This project provides funding for modifications to the restrooms for a wellness initiative established by the Tax Assessor-Collector. This project will also include improvements to vacated office area and the expansion of the break room. The total estimated cost of this project is **\$150,000**.

Bexar County Precinct 3 Facility: This project provides funding for the purchase of property and construction of improvements for a Precinct 3 Facility. The total estimated cost of this project is **\$4,980,000**.

Bibliotech East: This project provides funding for the construction of a Bibliotech Facility in Precinct 4. The total estimated cost of this project is **\$1,657,431**.

Public Safety Communication Center: This project provides funding for required furniture, technology, and equipment needed to build out and support a new Bexar County Public Safety Communications Center. The new Center is located within a brand-new, state-of-the-art, Regional Emergency Operations Center that is in the process of being built by the Bexar Metro 9-1-1 Network District. The FY 2014-15 Adopted Budget appropriated \$500,720 to address the initial costs associated with the facility. An additional amount of \$1,560,500 is proposed for FY 2015-16 to facilitate the completion of the project. The total estimated cost of the project is **\$2,061,220**.

Law Enforcement Vehicle - Digital Video Cameras - Phase II: This project provides for the purchase of 205 digital body-worn video camera units for the Sheriff's Office (190 for Patrol vehicles and 15 for Motorcycle Deputies). The total estimated cost of this project is **\$818,623**.

Public Safety Portable Radio Equipment: This project provides funding for radio equipment for deputies at the Adult Detention Center. The total estimated cost of this equipment is **\$100,000**.

SAS Upgrade – FY 2016: This project provides for an upgrade to the existing SAS software. The funds will be used to implement a development environment for use by the Bexar County Information Technology Department and purchase necessary hardware upgrades. Staff training and development assistance was requested and funded within the Information Technology General Fund. The total estimated cost of this project is **\$335,127**.

Workstation Software: This project provides funding for software that will replace the Mocha 3270 Mainframe Access. After several decades the software requires a replacement to access the historical data and this project will provide an enhanced and secure connection to maintain and access the data. The total estimated cost of this project is **\$87,000**.

Bexar County Wireless Network Access: This project provides funding to continue deploying Wi-Fi throughout the County. This would expand Wi-Fi access to other County-owned facilities and areas providing wireless access to both the County private network for employees and public access as a general use offering. The total estimated cost of this project is **\$1,250,000**.

Infor System Enhancements: This project provides for the following software enhancements to the Infor System for an estimated cost of **\$580,000**:

- **Asset Management:** This project will allow the County to integrate the asset management process into the procurement processes. The total estimated cost of this project is \$130,000.
- **Contract Management (Punch Out):** This project will centralize all County contracts and its related information onto the existing system digitally. The total estimated cost of this project is \$150,000.
- **Purchasing and Travel Cards:** This project will automate processes and procedures related to the Purchasing Cards and Travel Cards, including tracking and making payments. The total estimated cost of this project is \$150,000.
- **Supply Order Management:** This project will make supplier management fully electronic, providing suppliers and purchasing access to accounts, invoices, purchase orders, etc. via the Infor System. The total estimated cost of this project is \$150,000.

Bexar County Credit Card & Tokenization: This project is a continuation of the original credit card implementation program that was piloted with the Adult Probation Department. This will expand the credit card access to other areas of cashiering to the County. The tokenization aspect is required for processing credit card voids and refunds. The total estimated cost of this project is **\$710,000**.

Adult Detention Center Improvements and Modifications: The following projects are budgeted within the ADC Improvements and Modifications project with a combined estimated cost of **\$2,787,087**:

- **Electrical Improvements:** This project provides funding to address electrical modifications or improvements to the Motor Control Center. The total estimated cost is \$250,000.
- **Plumbing Improvements:** This project provides funding to address plumbing systems improvements at the Main Jail (B & C Tower) and Subbasement Kitchen areas. The total estimated cost is \$440,000.
- **Security/Electrical Improvements:** This project provides for the installation of replacement access control systems in units BC & BD. The total estimated cost is \$360,000.
- **Parking Lighting:** This project provides funding to properly light the perimeter parking area of the ADC. The total estimated cost is \$525,000.
- **Annex Security Improvements:** This project provides for the installation of razor wire at the Annex Facility. The total estimated cost is \$25,000.
- **Cell Renovations:** This project provides for the replacement of cell window covers. The total estimated cost is \$396,000.
- **Window Covers:** This project removes all blinds from double pane windows at the Main Jail. The total estimated cost is \$35,000.
- **Living Unit Improvements:** This project will replace sinks and cabinetry with detention grade units. The total estimated cost is \$65,000.
- **Flooring Improvements:** This project will replace the flooring area of Match/Patch Program. The total estimate is \$15,000.
- **Storage Modifications:** This project will construct wire cages and partitions for the areas of Jail Industries and Main Jail Kitchen to properly store kitchen items and tools. The total estimated cost is \$26,000.
- **Roof Replacement:** This project will replace the Jail Industry Workshop Roof. The total estimated cost is \$30,000.
- **Low Risk - ADA Upgrade:** This project provides for ADA improvements to the Low-Risk Medical Unit area. The total estimated cost is \$60,000.
- **Flooring Improvements:** This project will replacement the flooring areas of booking. The total estimated cost is \$276,000.
- **Laundry Equipment:** This project will replace one washer unit. The total estimated cost is \$36,187.
- **ADC Campus Improvements:** This project will establish speeds bumps on Comal Street and provide ADA Striping and allow for repairs to curbs and walkways near the entrances of the Facilities. The total estimated cost is \$180,000.
- **Secure Door Replacement:** This project provides funding to replace the secure doors located inside the basement of the Main Jail. The total estimated cost of this project is \$67,900.

Courthouse Basement and Corridor Restoration: This project provides funding to refurbish the existing terrazzo flooring, install new terrazzo flooring at the south half of the corridor, refurbish and replace wall finishes to match, clean up abandoned utilities above ceiling tile, replace ceiling tiles and grid, and new lighting fixtures and air diffuser devices. The total estimated cost of this project is **\$590,000**.

Courthouse Children's Court Technology Improvements: This project provides funding to upgrade the analog video system at the Children's Court. During 2012, the audio systems were replaced and the video system has not been upgraded since 2003. The total estimated cost of this project is **\$375,000**.

Courthouse Courtroom Technology Improvements: This project will upgrade antiquated video systems in the Courthouse Courtrooms. The total estimated cost of this project is **\$267,500**.

Bexar County Downtown Signage: This project provides funding to study and install directional and ADA compliant signage to the County Downtown Campus. The total estimated cost of this project is **\$214,000**.

Bexar County Facility Improvements: This project provides for the renovation, modification, or repurposing of existing spaces in every County-owned facility to comply with state legislation requiring a secure space for breast-feeding. The total estimated cost of this project is **\$250,000**.

Forensic Science Center - Emergency Power Generator Replacement: This project provides funding for the replacement of the Emergency Power Generator located at the Forensic Science Center. The new generator will be capable to support the needs of the 24/7 operations by the Medical Examiner and Criminal Laboratory Departments. The total estimated cost is **\$750,000**.

Juvenile - Krier Center Master Control Improvements: This project provides for an upgrade to the electrical and secure systems of Master Control at the Krier Center. The system was installed more than 20 years ago and requires an update. The total estimated cost of this project is **\$311,000**.

Firing Range Deck Separator: This project will add a walled-off separation between two shooting decks to provide safe operation between both decks. This modification would prevent a person from crossing into the adjacent facility. The total estimated cost of this project is **\$64,000**.

Vista Verde Improvements: This project provides funding for renovations to the first floor areas of the Tax Office to include cabinetry and electrical system installations. This project also includes ADA improvements necessary in the areas. The total estimated cost of the project is **\$365,000**.

Closed Projects

The following is a list of projects that have been completed or reprogrammed. The total amount expended can be found next to the project name. In some cases the project was not recommended for completion or alternative sources of funding were used, therefore, the amount expended is zero.

Land Acquisition - Jail House Café \$0
Land Acquisition - King Koil \$613
Courthouse Restoration (Gondeck) \$22,476,655
Restoration of Double-Height Court \$2,826,416
Redevelop Mission County Park \$5,339,420
Juvenile Facilities Energy Projects \$1,999,990
Sheriff E-Citation Rockets Modems \$696,621
Sheriff Academy Parking Lot \$172,032
Sheriff Capital Equipment \$158,588
PC Technology Upgrade FY 2015 \$1,241,734
Courthouse Annex Improvements \$171,848
ADC Maintenance Shop Renovations \$1,010,175
County Park Mechanical Equipment \$127,681

County Parks - Fall Zone Material \$292,750
Fleet Motor Pool Needs Assessment \$2,240
SAS Analytics \$0
Datalux Tracer Processor Upgrades \$260,999
Vista Verde Mechanical Renovations \$476,481
Krier Center - Fire Alarm Upgrade \$335,465
Haven for Hope Facility \$1,516,000
St. Vincent de Paul Kitchen \$1,000,000
Bibliotech Center - Pleasanton Road \$2,431,727
Child Support Courtroom Renovations \$136,511
Records Center Parking Lot Automation \$0
Neighborhood Services Vehicles \$0
Show and Share Commissioners Court System \$75,000

Constable Precinct 2 Vehicles FY 2014 \$73,450
 FY 2015 Vehicle Replacement \$2,842,149
 General Government – FY 2010 Vehicles \$20,919
 Elections - FY 2010 Vehicles \$23,403
 District Clerk Admin - FY 2010 Vehicles \$20,796
 Sheriff's Office - FY 2010 Vehicles \$1,199,975
 Juvenile Detention - FY 2010 Vehicles \$85,308
 Road Operations - FY 2010 Vehicles \$379,031
 Fire Marshal - FY 2010 Vehicles \$22,550
 Building Maintenance - FY 2010 Vehicles \$0
 County Parks - FY 2010 Vehicles \$104,160
 Environmental Services - FY 2010 Vehicles \$16,709
 Texas Co-op Extension - FY 2011 Vehicles \$21,300
 Sheriff's Office- FY 2011 Vehicles \$1,540,402
 Juvenile Detention - FY 2011 Vehicles \$0
 Constable, Precinct 4 - FY 2011 Vehicles \$22,000
 Road Operations- FY 2011 Vehicles \$584,885
 Fire Marshal - FY 2011 Vehicles \$35,400
 Building Maintenance - FY 2011 Vehicles \$27,904
 County Parks - FY 2011 Vehicles \$114,000
 Environmental Services - FY 2011 Vehicles \$30,100
 Animal Services- FY 2011 Vehicles \$123,504
 Sheriff - FY 2012 Vehicles \$1,829,977
 Constable 2 - FY 2012 Vehicles \$36,774

Constable 3 - FY 2012 Vehicles \$183,715
 Constable 4 - FY 2012 Vehicles \$111,139
 Parks - FY 2012 Vehicles \$38,730
 Juvenile Maintenance - FY 2012 Vehicles \$46,946
 Public Works - FY 2012 Vehicles \$111,309
 Constable 1 - FY 2013 Vehicles \$103,295
 Constable 2 - FY 2013 Vehicles \$33,600
 Constable 3 - FY 2013 Vehicles \$102,749
 Facilities Maintenance - FY 2013 Vehicles \$0
 Parks - FY 2013 Vehicles \$16,637
 Public Works - FY 2013 Vehicles \$194,438
 Sheriff's Office - FY 2013 Vehicles \$1,931,458
 Constable 1 - FY 2014 Vehicles \$172,107
 Constable 2- FY 2014 Vehicles \$256,799
 Constable 3- FY 2014 Vehicles \$215,343
 Constable 4- FY 2014 Vehicles \$83,959
 Fire Marshal's Office- FY 2014 Vehicles \$246,229
 Fleet Maintenance- FY 2014 Vehicles \$23,770
 Juvenile- FY 2014 Vehicles \$171,755
 Facilities - Parks- FY 2014 Vehicles \$23,770
 Pre-trial Services- FY 2014 Vehicles \$94,553
 Public Works- FY 2014 Vehicles \$103,800
 Sheriff- FY 2014 Vehicles \$3,130,931

Personnel:

The following is a list of capital-funded personnel:

Facilities and Parks Management (Capital Projects Division)

The FY 2015-16 Adopted Budget continues to fund the following positions from various capital projects for the Facilities – Capital Projects Division:

- One Assistant Project Manager (E-6)
- One Capital Projects Manager (E-11)
- One County Architect (E-12)
- One Senior Construction Coordinator (E-8)

County Manager

The FY 2015-16 Adopted Budget includes funding the following positions from various capital projects:

- One Senior Analyst (E-7)
- One Assistant to the County Manager (T-99), of which 50% is funded from the County Capital Improvement Fund and 50% is funded from the Bexar County General Fund. This position can be found in the County Manager Authorized Position list.

Sheriff's Office

The FY 2015-16 Adopted Budget recommends the addition of the following position to assist with the development and maintenance of the Law Enforcement Records Management System Project:

- One Public Safety Analyst Programmer II – RMS (E-7)

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Analyst Programmer II	2	0	0
Applications Development Coordinator	2	0	0
Applications Development Program Aid	1	0	0
Assistant Project Manager	1	1	1
Capital Projects Manager	1	1	1
County Architect	1	1	1
Construction Coordinator*	1	0	0
Database Administrator	1	0	0
Public Safety Analyst Programmer II – RMS	0	0	1
Project Manager (CIJS)	1	0	0
Project Manager (Facilities)	1	1	1
Senior Analyst	0	1	1
Senior Construction Coordinator	1	1	1
Total – Capital Improvement Fund	13	6	7

**This position was previously assigned to the Capital Projects Division of Facilities Maintenance during FY 2014-15 and was transferred to the Heritage and Parks Department.*

NOVEMBER 2003

BOND REFERENDUM FUND

FUND: 700

Program Description: The 2003 Bexar County Bond Election consisted of four separate propositions: Proposition 1 (Juvenile Probation, Adult Probation and Jail Improvements); Proposition 2 (Road and Bridge Improvements); Proposition 3 (Parks and Recreation Improvements); and Proposition 4 (Emergency Operations Center and Senior Citizens Facilities Improvements). The projects total cost is \$100.2 million. A commitment was made that the County's ad valorem tax rate would not increase to pay for the bonds associated with these projects. Bexar County partnered with the City of San Antonio on several of the bond projects to bring Bexar County's one million plus residents more City-County collaboration and more streamlined delivery of services. These projects include: an Emergency Operations Center, a Senior Citizens Multi-purpose Facility in the Medical Center area and a Historic Museum. All projects have been completed except the Thelma Area Senior Community Center. Bexar County has issued all bonds associated with this fund.

PROPOSITION 1

Juvenile Probation, Adult Probation and County Jail Improvements

Funding in the amount of \$47,981,948 was allocated for Proposition 1, including \$16,425,225 for an Adult Probation Facility, \$1,151,154 for a Sheriff's Automated Fingerprint System, \$28,506,495 for (5) Juvenile Probation improvements, \$1,249,503 for completion of an upgrade to the Jail Electronic Lock System, and \$649,571 for Public Safety Radio System Enhancement. This proposition consisted of a total of 9 projects, all of which are now completed.

PROPOSITION 2

Road and Bridge Improvements

Funding in the amount of \$40,581,000 was been allocated for Proposition 2, which provided for the reconstruction of roads in areas of high growth to support existing and proposed schools, improved driving conditions and safety, as well as supports economic development for Bexar County by leveraging funds through partnerships. This proposition consisted of a total of 12 projects, all of which are now completed.

PROPOSITION 3

Parks and Recreation Improvements

Funding in the amount \$6,958,007 has been allocated for Proposition 3 which provides for the purchase, acquisition, construction and equipping of parks and recreation improvements and venues in Bexar County. The proposition also includes cultural and educational facilities. Seven of the 13 projects will leverage \$4,775,000 towards earlier investments or public partnerships including parks, a historic center, recreational facilities and community centers. This proposition consists of a total of 14 projects, of which 13 are complete. The Thelma Area Senior Community Center project has not been completed.

PROPOSITION 4

Emergency Operations Center and Senior Citizens Multi-purpose Facilities Improvements

A total of \$4,750,000 was allocated for Proposition 4, which represented Bexar County's share of the costs as a result of the partnership with the City of San Antonio: \$4,000,000 for an Emergency Operations Center, and \$750,000 for a Senior Citizens Multi-Purpose Center (Medical Center Area). This investment leveraged a combined City and County investment in the amount of \$27 million for facility development. Both projects have been completed.

Bexar County, Texas Flood Control Capital Projects Fund 702			
Project	Budget	Activity to date	Funds Available
Babcock Phase V	\$6,716,949	\$6,458,032	\$258,917
Bulverde Phase V	2,200,000	2,200,000	-
Calaveras 10 Dam	3,591,140	3,591,140	-
CB 09 - Cimarron Subdivision	3,601,562	658,779	2,942,783
Elmendorf Lake	7,500,000	7,500,000	-
Galm Road Phase I	2,300,000	2,292,054	7,946
High Water Detection Phase III	7,000,000	2,824,756	4,175,244
Jefferson HS Drainage	750,000	750,000	-
LC 05 - FCDS - S. Hausman	11,346,800	1,133,689	10,213,111
LC 06 - FCDS - Prue Rd. at French Creek	5,780,900	5,138,432	642,468
LC 15 - Huebner Creek RSWF	4,349,495	4,021,504	327,991
LC 17 - Huebner Creek Enhanced Conveyance NWWC	41,690,494	24,684,791	17,005,703
LC 18 - Boerne Stage Rd	10,308,802	9,897,572	411,230
LC 19 - Whisper Creek	1,916,246	1,648,458	267,788
LC 23 - French Creek Trib NWWC - Environmental	5,082,889	1,674,952	3,407,937
LC 26 - FCDS - N. Verde LWC	3,235,000	2,780,106	454,894
LC 27 - Old Fredericksburg Road LWC	1,528,846	1,397,474	131,372
SARIP - San Pedro Creek Restoration	125,000,000	16,580,008	108,419,992
Toutant Beauregard LWCs	6,450,000	-	6,450,000
Martinez Dams	5,316,060	5,316,060	-
Medio Creek NWWC Sunset Subdivision	9,404,000	819,468	8,584,532
Pearsall Road Bridge at Elm Creek	4,945,000	652,064	4,292,936
MR 30 - Grosenbacher Rd LWC	1,914,341	1,483,745	430,596
MR 31 - Elm Forest at Turtle Cross St.	3,744,971	863,321	2,881,650
MR 33 - North Talley Road LWC	4,800,000	-	4,800,000

Bexar County, Texas Flood Control Capital Projects Fund 702			
Project	Budget	Activity to date	Funds Available
Program / Project Management FY 2013-17	16,720,865	12,491,496	4,229,369
Salado Creek	\$250,000	-	\$250,000
SA 02 - Laddie Place RSWF Phase III	27,891,524	4,267,627	23,623,897
SA 03 - Barbara Drive Drainage	9,200,000	9,200,000	-
SA 06 - Rock Creek NWWC/Outfall Phase I	3,400,000	3,161,145	238,855
SA 17 - Real Road	1,727,605	1,703,986	23,619
SA 22 - San Pedro Huisache Phase III	2,523,912	2,446,186	77,726
SA 43 - Six Mile Creek Drainage Improvements	28,588,748	6,917,670	21,671,078
SA 45 - Cacias Road LWC	1,313,640	1,224,833	88,807
SA 46 - Kirkner Road LWC	2,726,080	656,935	2,069,145
SA 47 - Henze LWC	2,821,974	2,760,900	61,074
SC 04 - Knoll Creek	10,560,700	9,905,275	655,425
SC 05 - Mid Beitel Channel Improvements	2,816,645	1,807,572	1,009,073
SC 09 - Perrin Beitel Bridge Expansion	10,215,775	1,633,878	8,581,897
SC 15 - Rosillo Creek RSWF	10,416,372	10,122,899	293,473
SC 18 - Roland Ave Bridge	7,904,979	7,829,114	75,865
SC 27 - Bulverde and Jung Mud Creek Trib A	4,033,573	1,215,635	2,817,938
SC 41 - Salado Creek Tributary D @ Ira Lee	3,904,068	618,193	3,285,875
Seeling Channel Phase II	4,000,000	4,000,000	-
Woodlawn @ 36th St. Drainage	19,975,000	475,700	19,499,300
Total	\$451,464,955	\$186,805,449	\$264,659,506

FLOOD CONTROL CAPITAL PROJECTS FUND

FUND: 702

Program Description:

This fund consists of multi-year capital improvements projects funded from the County's Flood Control tax. Below is a list of all active projects with an overview of the scope of work to be performed:

- **Babcock Road Phase V** – This project consists of improving existing cross drainage structures within these project limits located within the 100-year flood plain. Four bridges and one bridge class culvert will ensure a “no rise” water surface elevation solution while passing the 100-year runoff. The estimated cost of this project is **\$6,716,949**.
- **Bulverde Phase V** – This project constructs drainage structures that will withstand a 100-year storm event. The total estimated cost of the flood portion of this project is \$2,200,000. There is also a budgeted road component that expands the roadway and shoulder lanes. The total road project budget is **\$7,123,796** and can be found in the County Road and Bridge Multi-Year Road Projects Fund.
- **Calaveras 10 Dam Rehabilitation** - This project provides for the rehabilitation for Calaveras Dam. The dam is owned and operated by the San Antonio River Authority (SARA). The improvements follow the Federal Natural Resource Conservation Service (NRCS) standards. SARA is the project manager. The total estimated cost of this project is **\$3,591,140**.
- **CB 09 Cimarron Subdivision** – The purpose of this project is to remove ten homes from the 100-year floodplain of West Salitrillo Creek in the Cimarron Subdivision. The estimated cost of this project is **\$3,601,562**.
- **Elmendorf Lake** – This project will provide for water quality improvements to the lake, as well as flood control enhancements in the portion of the lake between 24th and Commerce Streets adjacent to Elmendorf Lake Park. The project will result in shoreline restoration along with water quality improvement. This project is intended to complement the San Antonio River Authority's Westside Creeks Restoration project, which is focused on environmental restoration and recreational opportunities. The total estimated cost of this project is **\$7,500,000**.
- **Galm Road Phase I** – There are two low-water crossings within the project limits located within the existing 100-year floodplain, which are repeatedly closed during significant storm events. The flood control component of this project is the construction of two bridge spans, which will withstand a 100-year storm event. The total estimated cost of this project is **\$2,300,000**.
- **High Water Detection System Phase III** – This project provides for additional installations of the high water detection systems at various locations around the County. The systems warn drivers of high water at selected locations. This is a continuation of the Bexar County Flood Control Phase II project. Approximately 121 units will be installed through the County and City limits. The total estimated cost of this project is **\$7,000,000**.
- **Jefferson H.S Drainage** - This project is located at the SAISD Thomas Jefferson High School in southwest Bexar County. The project scope included improvements to components of the new site work in order to provide regional flood relief for the surrounding area. The installation of new site work drain lines and asphalt paving portions of the proposed improvements provided surface capture and conveyance of potential flood water into the underground drain system and surface detention facilities. The total cost of this project is **\$750,000**.

- **LC 5 S. Hausman Road LWC** – This project provides for the construction of a culvert and a bridge on S. Hausman Road between Prue Road and Baumberger Trail. There are currently two low water crossings on S. Hausman Road. This will also include improvements to S. Hausman Road north and south of the two structures. The proposed upgrade will increase public safety for this area. The total estimated cost of this project is **\$11,346,800**.
- **LC 6 Prue Road LWC at French Creek** – This project provides for the construction of a bridge at French Creek over Prue Road. The existing multi-barrel box culvert is undersized and must be replaced with a bridge. This also includes improvements east and west of the bridge. The total estimated cost of this project is **\$5,780,900**.
- **LC 15 Huebner Creek at Prue Rd RSWF** – This project will alleviate flooding downstream of Prue Road and provide a Regional Storm Water Detention Facility to reduce flow rate by approximately 10 percent. Prue Road crossing has been constructed as an all-weather crossing at Huebner Creek. This project requires obtaining regulatory permits such as United States Army Corps of Engineers permits, local floodplain permit, and a potential dam permit. The estimated cost of this project is **\$4,349,495**.
- **LC 17 Huebner Creek Enhanced Conveyance** – This project includes the analysis of Leon Creek starting at Loop 410, and following Leon Creek to Huebner Creek just upstream of Bandera Road. This study will determine the possible channel improvements and the alternatives to reduce structural flooding for Leon Valley and the City of San Antonio. The project will be divided into three phases. Phase I will be from Loop 410 upstream to Ingram Road. Phase II will be from Ingram Road upstream to the city limit line between Leon Valley and San Antonio. Phase III will be from the city limit line between Leon Valley and San Antonio upstream to Bandera Road. A Cost Benefit Study, coordination with Leon Valley, City of San Antonio, San Antonio River Authority, Corps of Engineers, and possible buyouts are part of this project. The total estimated cost of this project is **\$41,690,494**.
- **LC 18 Boerne Stage Road** – This project provides unflooded access (25 year storm event) to area residents and businesses. Reconstruction includes raising the roadway, improvements to the pavement section, increasing roadside bar ditch capacities, and drainage system improvements. The total estimated cost of the flood portion of this project is \$10,308,802. There is also a budgeted road component that improves the roadway and shoulder lanes. The total road project budget is **\$745,000** and can be found in the County Road and Bridge Multi-Year Road Projects Fund.
- **LC 19 Whisper Creek** – This project is located on Huebner Creek downstream of Hollyhock Street in northwest Bexar County and in the northwest area of the City of San Antonio. Bexar County proposes to alleviate flooding in the Whisper Creek subdivision during an Ultimate Development (UD) 100-year storm event by constructing a concrete drainage wall and a concrete channel. The total estimated cost of the project is **\$1,916,246**.
- **LC 23 French Creek Tributary NWWC Environmental** – This project will remove multiple residential properties from the floodplain located in the Cedar Springs Subdivision and the Evans Valley Subdivision. Improvements to existing low water crossings in Evans Valley Subdivision and the intersection of Diamond K and Bar X Trail will also be considered. The estimated cost of this project is **\$5,082,889**.

- **LC 26 N. Verde Road LWC** – This project provides for the construction of a bridge at French Creek over North Verde Road. The existing culvert is undersized and needs to be replaced. This will also include improvements to North Verde Road and west of the bridge. North Verde Road is the only way in or out of the existing residential subdivision during flood events. The construction of this bridge will increase public safety for this area. The total estimated cost of this project is **\$3,235,000**.
- **LC 27 Old Fredericksburg Road LWC** – This project will replace the current low water crossing near Old Fredericksburg Road and Lost Creek Gap Road with a structure capable of withstanding a 100-year storm event. The total estimated cost of this project is **\$1,528,846**.
- **SARIP - San Pedro Creek Restoration** - This project will widen and deepen the San Pedro Creek channel, increasing its carrying capacity. This project will remove 41.8 acres and 38 adjacent structures from the 100-year flood plain. This project also replaces a network of unsightly drainage with approximately 22 acres of parkland, hiking and biking trails, and other recreational amenities. The following are the project limits and estimated costs: Villa Lagunilla (Inlet to Travis), Salon De Alameda (Travis to Alameda Theatre), Agua Antigua (Alameda Theatre to Dolorosa), El Merodeo (Dolorosa to Cesar Chavez), Canal Principal (Cesar Chavez to Guadalupe), Campo Abajo (Guadalupe to South Alamo), and Alamo Street to Confluence. The total estimated cost of the project during FY 2014-15 was \$174,600,000. The County has identified **\$125,000,000** as its portion of the project. Additional funding will need to be identified.
- **Toutant Beauregard LWC** - This project is located along Toutant Beauregard in northeast Bexar County. The project will replace two low water crossings on Toutant Beauregard near Anaqua Springs Road and west of Lost Valley Road with bridges or culverts capable of passing the 100-year storm event. Channel grading upstream and downstream of the culverts will also be required as part of this project. Improvements to these three low water crossings will allow unfloded access to approximately 320 homes. The total estimated cost of this project is **\$6,450,000**.
- **Martinez Dams** - This project provides for the rehabilitation of three Martinez Creek Dams. The dams are owned and operated by the San Antonio River Authority (SARA). The improvements will be to the Federal Natural Resource Conservation Service (NRCS) standards. SARA is the project manager. The estimated cost of this project is **\$5,316,060**.
- **Medio Creek NWWC Sunset Subdivision** – This project provides for the channelization of Medio Creek upstream of Ray Ellison Drive for additional storm water conveyance. The approaches to Ray Ellison Road bridge crossing will be upgraded, if needed and the viability of a detention pond near this location will be studied. The results of this project will remove over 100 homes in the Sunset Subdivision from the floodplain. The total estimated cost of this project is **\$9,404,000**.
- **Pearsall Road at Elm Creek** – This project provides for the replacement of the inadequate existing multiple box culvert with a bridge capable of withstanding a 1 percent chance 100-year storm event. There is currently a curve in the road that will be straightened to accommodate the proposed bridge. The total estimated cost of this project is **\$4,945,000**.
- **MR 30 Grosenbacher LWC** - This project will provide improvements for two low water crossings on Grosenbacher Road. This project will increase the size of the culvert and look at drainage channel improvements to improve flow through the culvert and avoid damage to residences upstream and downstream of the crossing. The total estimated cost of this project is **\$1,914,341**.

- **MR 31 Elm Forest at Turtle Cross Street** - This project provides for improvements to the low water crossing at the entrance to the subdivision. It will also provide additional capacity at several inadequate drainage outfalls to Medio Creek. The total estimated cost of this project is **\$3,744,971**.
- **MR 33 North Talley Road LWC** - This project is located along Cartwright Trail and Talley Road in northwest Bexar County. There are two Talley Road low water crossings southeast of the Geronimo Village Subdivision and the Cartwright Trail Street entrance to this subdivision. These two crossings will be upgraded to be able to pass a 100-year flood event. There are also two low water crossings along Cartwright Trail that are undersized and will be replaced to allow the residents within these subdivisions access to Talley Road. Improvements to these four low water crossings will allow un-flooded access to approximately 300 homes. The total estimated cost of this project is **\$4,800,000**.
- **Project Management (FY 2013-2017)** - These funds will cover all program management expenses through the completion of the flood control program. The total estimated cost is **\$16,720,865**.
- **Salado Creek** - This project includes master planning efforts for a new County park on an approximately 200 acre site located on Southton Rd. south of Farm Rd. The total estimated cost of this project is **\$250,000**.
- **SA 2 Laddie Place RSWF** – This project is located between Fredericksburg Road and Gardina St. The purpose of this project is to remediate flooding at and downstream of the Northwest Center by constructing a regional storm water detention pond. It will remove over 30 structures from the 100-year floodplain. The total estimated cost of this project is **\$27,891,524**.
- **SA 3 Barbara Drive Drainage** – This project replaces the concrete lined open channels between McCullough and the confluence of the box culverts located approximately 800 feet east of McCullough. This project will also reconstruct McCullough Street from Barbara to Sharon Street with an underground storm sewer system with curb inlets to eliminate the low water crossing at Barbara Drive and McCullough. The total estimated cost of this project is **\$9,200,000** and is coordinated through a joint effort with the City of San Antonio.
- **SA 6 Rock Creek Outfall Improvement** – This project is located between Rock Creek at Interstate Highway 10 and Dudley Drive. The project removes 16 structures from the 100 year floodplain and improves the outfall at confluence with Olmos Creek. Improvements will be made to the Rock Creek waterway, between IH-10 and Dudley Drive, from a natural, rocky channel to a more engineered flood conveyance waterway. The wider, grass-lined channel will have the general effect of lowering the 100 year floodplain elevation. Stabilization of the channel slopes from approximately 800 feet upstream of Callaghan Road to IH-10 will also be considered. The project does not include any roadway repairs or relocations. The total estimated project cost is **\$3,400,000**.
- **SA 17 Real Road** – This project will replace the existing low water crossing at Real Road and Chupaderas Creek with a structure capable of withstanding a 100-year storm event. Real Road will be reconstructed with bar ditches and the channels upstream and downstream will all be regraded. The total estimated cost of this project is **\$1,727,605**.
- **SA 22 San Pedro Huisache Phase III** – This project is the third phase of the San Pedro Huisache project. This phase is intended to construct a storm drain system east of San Pedro between Agarita Street and Elsmere Place. The intent of this project is to prevent San Pedro Avenue from flooding and to keep the neighborhoods on both sides of San Pedro Avenue safe from flooding. The total estimated cost of this project is **\$2,523,912**.

- **SA 43 Six Mile Creek Drainage Improvements** – This project constructs a Regional Storm Water Facility on Six Mile Creek to reduce flow in the existing channel. The intent is to place a detention pond or ponds along the creek to reduce the flows and reduce the draft Digital Flood Insurance Rate Map (DFIRM) floodplain in the residential area between S. Flores Street and W. Petaluma Blvd. The total estimated cost of this project is **\$28,588,748**.
- **SA 45 Cacias Road LWC** – This project will replace the two low water crossings on Cacias Road with culverts capable of withstanding a 25-year storm without overtopping the road. Both culverts are to be replaced with multiple box culverts with headwalls upstream and downstream. Channel grading will be done upstream and downstream of these two culverts. Right-of-way (drainage easements) will have to be obtained to accommodate the drainage channels. The estimated cost of this project is **\$1,313,640**.
- **SA 46 Kirkner Road LWC** – This project will improve the four low water crossings on Kirkner Road between Zigmont Road and Stuart Road in eastern Bexar County. This location will also receive a High Water Detection System. The total estimated cost of this project is **\$2,726,080**.
- **SA 47 Henze Road LWC** – This project will improve the existing low water crossing at Henze Road in South Bexar County to meet a 25-year storm event. The project will replace the existing low water crossing, where there is no culvert, with appropriate culverts with parallel wing walls upstream and downstream of Henze Road. The total estimated cost of this project is **\$2,821,974**.
- **SC 4 Knoll Creek** – This project involves a drainage study to determine the best option for improving Knoll Creek. The goal is to remove homes from the 100-year floodplain just downstream of Classen Road without adversely impacting commercial properties downtown. The total estimated cost of this project is **\$10,560,700**.
- **SC 5 Mid-Beitel Creek Channel Restoration** - This project provides for the design of the channelization of a section of Beitel Creek. Beitel Creek has been channelized from N.E. Loop 410 upstream to an area just south of Garden Court East Subdivision. The project will also include construction of an earthen channel from the existing channel, upstream approximately 4,000 feet. The channel will be adjacent to the Garden Court East Subdivision within the City of San Antonio. The project cost is estimated at **\$2,816,645**.
- **SC 9 Perrin Beitel Bridge Expansion** – This project includes the design and construction to elevate the roadway and bridge on Perrin-Beitel Rd at Beitel Creek. The improved bridge on Perrin-Beitel will withstand a 100-year storm event and minimize flooding in the Briar Glen subdivision. Some channel improvements and regrading will be required. The total estimated cost of this project is **\$10,215,775**.
- **SC 15 Rosillo Creek RSWF** – This project will alleviate flooding on the tributary to Rosillo Creek downstream of F.M. 78 in the City of Kirby. It will provide runoff control and reduce the floodplain along one tributary to Rosillo Creek. The total estimated cost of this project is **\$10,416,372**.
- **SC 18 Roland Avenue Bridge** – The project will raise Roland Avenue above the 100-year water surface elevation crossing over Salado Creek. It also provides two separate bridges and 1,450 feet of roadway approaches. Roland Avenue will be re-aligned to improve the sharp curves through the low water crossing. The total estimated cost of this project is **\$7,904,979**.

- **SC 27 Bulverde and Jung Mud Creek Trib A** – This project provides improvements to the low water crossing at Bulverde Rd and Jung Road at Tributary A to Mud Creek. The total estimated cost of this project is **\$4,033,573**.
- **SA 41 Salado Creek Tributary D at Ira Lee** – This project includes 800 feet of earthen channel improvements just north of Garner Middle School. The Ira Lee low water crossing will be improved and 20 facilities will be removed from the 100 year floodplain. The total estimated cost of this project is **\$3,904,068**.
- **Seeling Channel Phase II** - This project is an extension of the City of San Antonio’s Seeling Channel II bond project and includes improvements to the channel further upstream. These additional channel improvements will remove approximately 48 homes as well as Morning Glory and W. Mulberry streets from the floodplain. The total estimated cost of this project is **\$4,000,000**.
- **Woodlawn at 36th Street Drainage** – This project consists of the construction of two barrels of culverts at Woodlawn and 36th Street. These two culverts will take the flood waters that currently flood the adjacent subdivision west of the two streets into the existing St. Mary’s University drainage channel. There are currently 134 homes in the floodplain adjacent to this project. The total estimated cost of this project is **\$19,975,000**.

Closed Projects

The following is a list of Flood Control projects that have been completed by Bexar County, transferred to the City of San Antonio for completion, or not recommended for construction. The total amount expended can be found in parentheses next to the project name. In some cases the project was not recommended for completion or alternative sources of funding were used, therefore the amount expended is zero.

Benton City Road Low Water Crossing (\$540,038)	SA 14 Science Park (\$376,782)
CB 18 Smithson Valley LWC (\$166,625)	SA 22 San Pedro Phase II (\$10,741,295)
CB 19 Schaefer Road Drainage Phase I (\$8,967,844)	SA 33 Olmos Dam (\$5,991,128)
CW 00 Project Management (\$16,126,423)	SA 38 Balcones Heights RSWF (\$184,221)
CW 01 High Water Detection System (\$852,808)	SA 4 Shane Road LWC (\$2,131,920)
CW 05 Program Controls System (\$355,140)	SA 40 Calaveras Dam 6 (\$1,000,000)
Helotes Creek RSWF (\$0)	SA 41 Calaveras 8 Increase Detention (\$1,661,370)
High Water Detection System Phase II (\$3,000,000)	SA 42 Broadway Drainage Improvements (\$911,900)
LC 10 Hausman Road Phase II (\$8,408,659)	SA 44 VFW Boulevard Drainage (\$9,981,045)
LC 14 Chimenea Creek RSWF (\$269,990)	SA 48 Concepcion Creek Drainage (\$447,240)
LC 22 French Creek Drainage Study (\$167,676)	SA 6 Rock Creek Outfall Phase II (\$540,587)
LC 8 Ingram Road LWC (\$9,572,879)	SA 8 S. New Braunfels LWC (\$1,254,397)
LC 9 Hausman Drainage Phase I (\$12,275,714)	SARIP – Eagleland Reach ‘Plunge Pool’ (\$763,253)
Medina Lake Dam (\$3,000,000)	SARIP – Eagleland Reach (\$3,123,292)
Mid-Beitel Creek Channel Restore Phase II (\$100)	SARIP – Mission Reach (\$175,410,032)
Millrace and Mulberry (\$1,100,000)	SARIP – Museum Reach (\$10,681,187)
MR 8 Shepherd Rd at Elm Creek & Black Hill Branch (\$3,316,675)	SC 12 Menger Road LWC (\$379,179)
MR 13 Live Oak Slough Quintana to I-35 (\$327,058)	SC 2 Evans Road LWC (\$3,825,488)
MR 27 Live Oak Slough Overflow (\$308,112)	SC 28 Jones Maltsberger at Elm Creek (\$1,318,174)
MR 28 Briggs Road (\$141,906)	Sixmile Creek Drainage CCR 2 and Bridges (\$0)
MR 29 Luckey Road (\$362,224)	St. Mary’s University Drainage (\$1,735,789)
MR 9 Robert Glen at Live Oak Slough (\$302,856)	Trainer Hale LWC (\$428,842)
	Wilderness Oak Bridge (\$1,400,000)

BEXAR COUNTY

CAPITAL IMPROVEMENTS PROGRAM

FIVE YEAR CAPITAL PLAN, FY 2015-16 TO FY 2020-21:

The Budget and Finance Departments work with County Offices and Departments and the Commissioners Court to improve long range capital projects planning. As part of this process, Offices and Departments are encouraged to submit projects that they believe are necessary within a five-year time frame even though they may not be funded immediately. The five year plan is a tool that gives policy makers a view of the major capital needs the County will be facing over the next five years in terms of phasing in costs and funding requirements, potential impacts on operating budgets, and potential impacts on debt service requirements.

During the budgetary process, offices and departments submit capital project requests to the Budget Department. Each County office and department requesting an appropriation of capital funds prepares a project application, which includes a general project description and justification of its importance or need. With assistance and coordination from the Facilities and Parks Management Department, project applications are prioritized and prepared for presentation to Commissioners Court. During the capital improvement process, County leadership determines the most appropriate funding source for each approved project. The available funding sources include revenue from the General Funds, County Road and Bridge Funds and other various debt instruments. The funding source used depends on the type of project and available funds. In the case of debt financing, the County matches the terms of the debt to the useful life of equipment or structures.

Capital Improvement Program

The FY 2015-16 Adopted Budget appropriates a total of \$21,919,920 for new projects. The following is a list of notable projects with completion dates within the next 5 years:

Facilities and Parks

- Courthouse Basement and Corridor Restoration \$590,000
- Juvenile - Krier Center Master Control Improvements \$311,000
- Courthouse Children's Court Technology Improvements \$375,000
- Vista Verde Improvements \$365,000

Public Safety – Law Enforcement and Emergency Operations

- Law Enforcement Vehicle - Digital Video Cameras Phase II \$818,623
- Public Safety Communications Center \$2,061,220
- Public Safety Portable Radio Equipment \$100,000

General Government

- BiblioTech East \$1,657,431
- EastPoint Menger Creek Linear Park \$4,000,000
- Bexar County – City of Kirby - Animal Control Shelter \$820,500

Information Technology

- Bexar County Wireless Network Access \$1,250,000
- Infor – Financial System Upgrade \$753,548
- Countywide Data Storage \$500,000

Flood Control Program

Also included in the Capital Improvement Funds, are the Flood Control Project Funds. During FY 2006-07, a Bexar County Flood Control Program for the County's Regional Watersheds (San Antonio, Salado, Cibolo, Medina, and Leon Creek) was developed by the Countywide Citizens Watershed Master Plan Committee. The Committee considered observations during recent flood events from emergency responders and others in the field; projects planned by suburban cities; and projects identified in partnership with federal and state agencies to address Bexar County's major drainage and flood control improvements. The Countywide Citizens Watershed Master Plan Committee has identified a total of approximately 70 projects with an estimated cost of over \$500 million dollars to be completed over the next ten years. The projects are grouped into one of five categories: regional storm water detention facilities, enhanced conveyance, improved storm water outfalls, low water crossing improvements, and buyouts.

The FY 2015-16 Budget serves as the 9th year of the Flood Control Program and as of the summer of 2015, a total of 5 projects are in the Planning Phase, 24 in the Design Phase, 15 in the Construction Phase, 22 have been completed, 16 not recommended for construction, and 6 that are combined with transportation projects.

Operational and Personnel Project Costs

Future debt service on capital projects is not the only cost the County will incur. Operational and personnel costs are also a consideration in the County's decision to implement capital improvement projects. Below is a list of the upcoming capital projects that are expected to be completed in FY 2015-16 that will require expenses beyond capital costs:

Bexar County Precinct 3 Facility: This project provides funding for the purchase of property and construction of improvements for a facility for Justice of the Peace Precinct 3 and Constable Precinct 3. After these two departments move into the facility, the County will incur operational and maintenance costs related to the facility on an annual basis.

SAS Upgrade – FY 2015-16: This project provides for an upgrade to the existing SAS software. Staff training and certain developmental costs will be incurred as this project progresses. After the software is fully implemented, an estimated \$75,774 in maintenance costs will be incurred on an annual basis.

Fleet Facility Improvements: This project will address and correct issues at the Light Fleet Facility regarding the removal of exhaust fumes in administrative areas and expand the existing design to allow for additional mechanic bay areas. Once the project is completed, an estimated \$15,000 in utilities and maintenance costs will be incurred on an annual basis.

Fleet Management Information System: This project provides for the purchase and implementation of software that will capture, store, and analyze data on all fleet management activities, such as fleet asset management, maintenance and repair management, and parts management. After the software is fully implemented, an estimated \$56,134 in maintenance costs will be incurred on an annual basis.

Infor System Enhancements: This project provides software enhancements to the existing Infor financial system that will improve the management of assets, contracts, purchasing/travel cards, and supply orders. After the software is fully implemented, an estimated \$431,000 in maintenance and support costs will be incurred on an annual basis.

Active Projects

The County Buildings Capital Improvement Fund continues various projects including Courthouse restoration and renovation projects, Forensic Science Center improvements, law enforcement substations, and various information technology projects including software enhancements and improvements, infrastructure upgrades, and expanded wireless network access. All projects authorized prior to the adoption of the FY 2015-16 Capital Budget have been issued and the County is paying the debt service costs associated with those issuances.

Projects Under Consideration

The following list represents projects that may be considered in the future as a part of Bexar County's five year capital improvement program as funding becomes available or until alternatives to these projects can be explored. The following list will be updated during the budget process before each fiscal year. The Five-Year Capital Plan also includes projects being analyzed for feasibility that warrant consideration within the plan.

- Bexar County Data Center Expansion or Relocation
- Public Safety Training Facility
- Relocation of the Laredo Street Jail facility
- Public Works Mission Reach Annex
- Federal Reserve Facility Build-out
- Central Magistration Facility
- Fire Marshal & Emergency Management Facility
- Relocation of Justice of the Peace and Constable Precinct 4 Offices
- Law Enforcement Analog-to-Digital Video Transition (Bodyworn cameras)

The five year capital improvements plan can be modified if conditions change, or new projects are identified throughout the coming fiscal years. The plan will be updated just prior to the next capital budget cycle as a starting point of the process, and will be revised after the adoption of the budget to include any new projects that are funded or submitted.



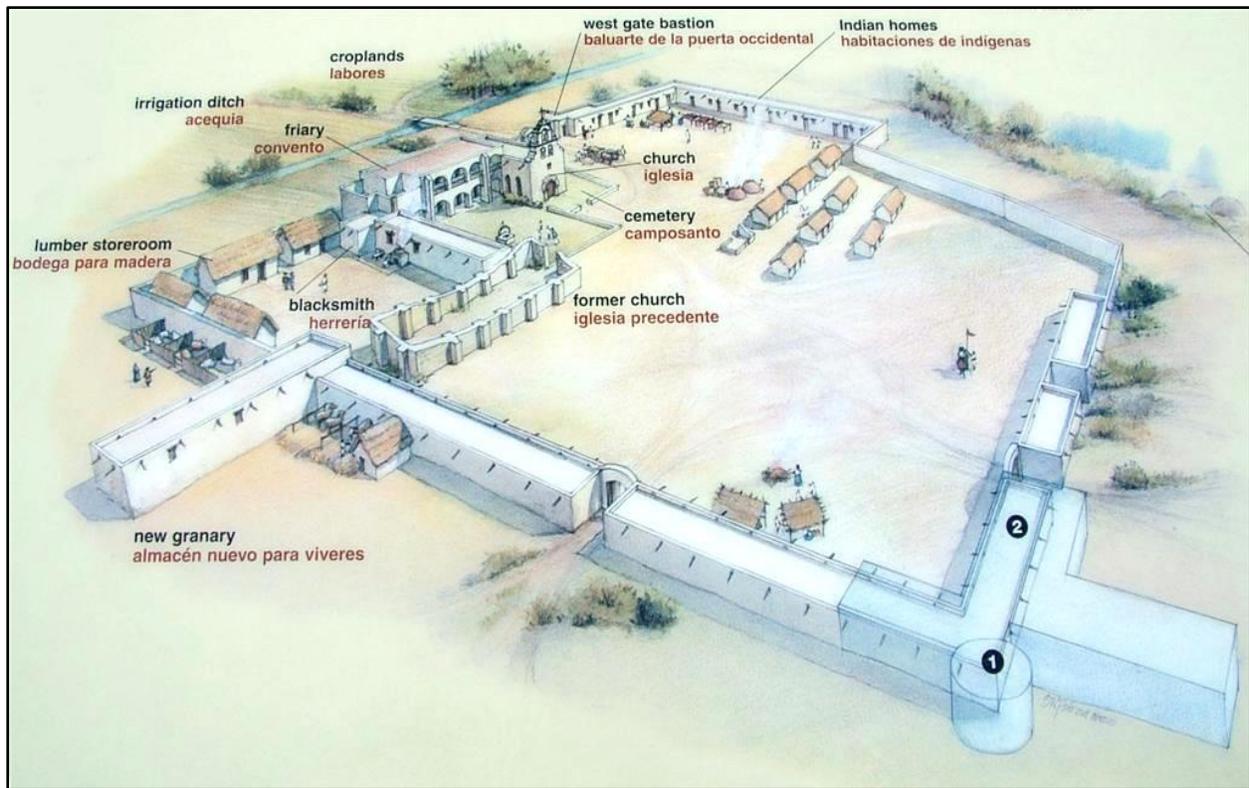
Espada Aqueduct

The missions' need for irrigation for the crops necessitated an elaborate system of acequias, or irrigation ditches, to channel water. The Spanish constructed seven acequias, five dams, and an aqueduct, using American Indian workers. Its water source was the San Antonio river which today winds through downtown San Antonio and is a major tourist attraction. This system once extended 15 miles and irrigated 3,500 acres of land. The Espada Aqueduct was constructed in 1745 by Franciscans to serve the mission lands of Espada. It is the only remaining Spanish aqueduct in the United States¹.



¹Photos and text from: Texas Revelations, http://confessionsofacrazyfox.blogspot.com/2013_07_01_archive.html

DEBT SERVICE FUNDS



Map of the Espada Mission Complex

The Espada community of San Antonio has the unique distinction of participating in the oldest continually operating irrigation system in the United States. In 1731 Father Pedro Muñoz of the College of Santa Cruz de Querétaro made a contract with the Pacaos Indians stating that they would be the owners of San Francisco de la Espada Mission, one of the early Spanish missions on the San Antonio River. The aqueduct, friary, and sacristy were completed in 1745¹.

Photo above: *Map of the Espada Mission Complex*. Retrieved from: http://www.nationalparklover.com/sam_espada03.htm
¹Texas State Historical Association. Retrieved from: <https://tshaonline.org/handbook/online/articles/uqs12>

Bexar County, Texas
Debt Service (Fund 400)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$66,694,458	\$50,695,263	\$33,433,995
Total Beginning Balance	\$66,694,458	\$50,695,263	\$33,433,995

Revenue

Property Taxes	\$70,051,961	\$66,179,615	\$92,870,000
Intergovernmental Revenue	2,746,311	150,000	-
Proceeds from Sales of Assets	57,050	10,875	-
Proceeds from Debt	73,221,796	207,070,565	-
Other Revenue	1,552,929	5,320,505	3,743,352
Subtotal	\$147,630,047	\$278,731,560	\$96,613,352
Interfund Transfers	\$9,801,864	\$9,851,879	\$11,302,694
Total Revenues	\$157,431,911	\$288,583,439	\$107,916,046

TOTAL AVAILABLE FUNDS	\$224,126,369	\$339,278,702	\$141,350,041
------------------------------	----------------------	----------------------	----------------------

APPROPRIATIONS

Debt Service	\$173,431,106	\$305,844,707	\$107,729,879
Subtotal	\$173,431,106	\$305,844,707	\$107,729,879
TOTAL OPERATING APPROPRIATIONS	\$173,431,106	\$305,844,707	\$107,729,879

Appropriated Fund Balance	\$50,695,263	\$33,433,995	\$33,620,162
----------------------------------	---------------------	---------------------	---------------------

TOTAL APPROPRIATIONS	\$224,126,369	\$339,278,702	\$141,350,041
-----------------------------	----------------------	----------------------	----------------------

DEBT SERVICE FUND

FUND: 400

Program Description: The Debt Service Fund accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long-term and short-term debt. The County issues General Obligation Bonds, Certificates of Obligation, Flood Control Certificates of Obligation, Pass-Through Revenue Bonds, Refunding Bonds, and Limited Tax Road Bonds. The proceeds from the issuance of these instruments fund capital improvement projects such as road construction, flood control projects, county buildings, improvements to detention facilities, and countywide technology. The County sells bonds once Commissioners Court approves the issuance of bonds or after the successful completion of a General Obligation Bond Election. The bonds are purchased by investors and the funds generated from the sale are allocated to support specific projects or to pay debt service on existing bonds at lower interest rates.

It should be noted that this fund does not include revenue bonds issued by the County to fund the design and construction of the Visitor Tax Projects (described later in this document). The bonds issued for those projects are Venue Project Revenue Bonds and are supported solely by Hotel/Motel Occupancy Tax and Motor Vehicle Rental Tax revenues. No other County revenues are pledged to support those revenue bonds.

The budgeted appropriation amounts reflect the actual principal and interest payments on all outstanding debt. Other funding sources, such as parking revenue, fire code fees, and Advanced Transportation District (ADT) sales tax revenue support the Debt Service Fund.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Debt Service	\$96,784,100	\$95,206,780	\$103,450,220
Bond Issuance Costs	765,539	2,211,974	1,185,659
Refunding Payment	72,555,312	205,501,225	0
Banking – Administrative Fees	17,100	19,827	0
SARA Requirements	3,309,055	2,904,901	3,094,000
Total	\$173,431,106	\$305,844,707	\$107,729,879

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget for all debt service payments totals \$106,544,220 (banking fees not included). These payments include the debt service for bonds issued by the San Antonio River Authority (SARA), which is a contractual requirement between Bexar County and SARA. Prior to FY 2004-05, funding for these debt service payments was forwarded to SARA and the debt service payments were made directly by SARA. Because these payments reflect actual debt service paid by Bexar County, they are more accurately reflected in the Debt Service Fund as payments required by Bexar County. The FY 2015-16 SARA debt service requirement is \$3,094,000.

- The County's credit rating of AAA by Fitch and Aaa by Moody's was reaffirmed in FY 2014-15. Also during FY 2014-15, the County was upgraded to AAA by Standard and Poors which will continue to allow the County to borrow at favorable interest rates based on its credit rating level. The County now has a true AAA credit rating from all three major credit rating agencies.
- Debt service payments scheduled in FY 2015-16 include:
 - A payment of \$3,094,000 for the FY 2014-15 SARA debt service requirements.
 - Payments totaling \$10,993,132 to pay for General Obligation Bonds and Limited Tax Bonds.
 - Payments totaling \$3,273,800 for Unlimited Taxable Road Bonds.
 - Payments totaling \$56,259,129 for Certificates of Obligation.
 - A total of \$5,100,297 is included for payments to Build America Bonds. The federal government subsidizes approximately 32 percent, or \$1.6 million, towards repayment of these bonds.
 - Payments totaling \$19,627,506 for Flood Control Certificates of Obligation.
 - A total of \$3,355,094 is included for payments to Build America Bonds. The federal government subsidizes approximately 32 percent, or \$1 million, to the County towards repayment of these bonds.
 - Payments totaling \$13,296,653 for Pass-Through Revenue Bonds.



Mission Reach Restoration

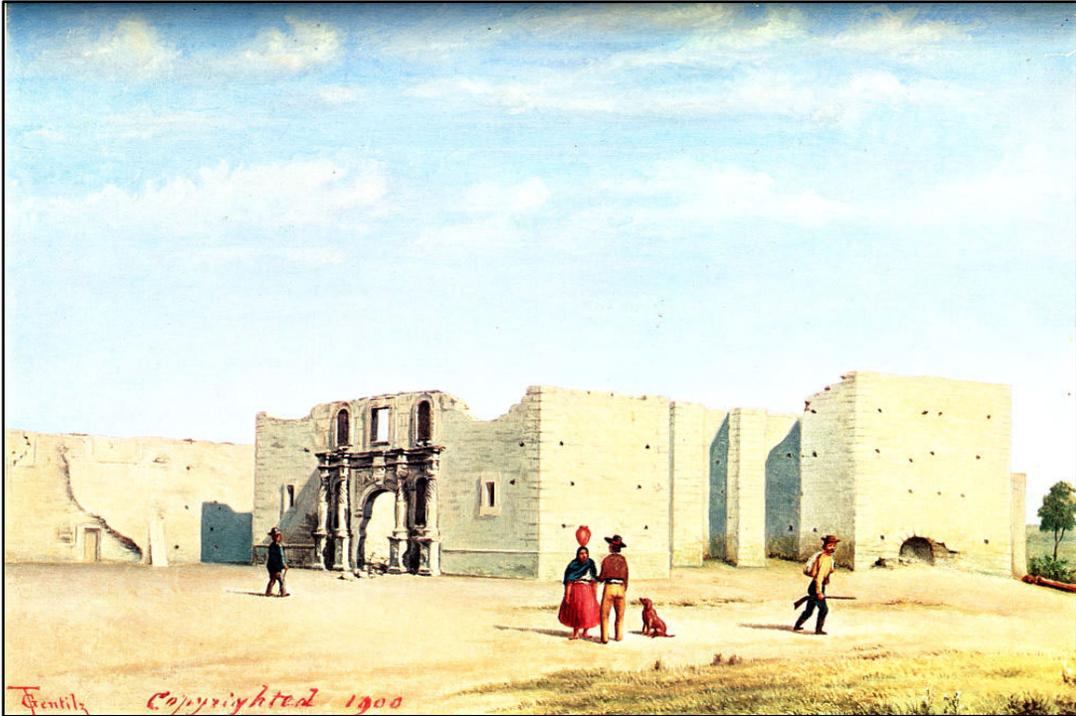
“The San Antonio River meanders past four Spanish missions built in the founding years of our city nearly three centuries ago. Today, that eight-mile section of the river, which extends south of downtown from Lone Star Boulevard to Mission Espada, is called the Mission Reach. The beautification of Mission Reach began in 2007 for the purpose of restoring the San Antonio River to its natural riparian habitat. The Mission Reach extends for 8 miles along the section of the San Antonio River that hosts the historic San Antonio Missions. The addition of bike and hiking trails and continues with public art, pedestrian bridges, and art benches¹.” Key to this segment is restoration of the river and its banks for aquatic life and wildlife, along with 15 miles of recreational trails, picnic and seating areas, pedestrian bridges, pavilions and portals to four Spanish colonial missions—Concepción, San José, San Juan and Espada².

Photo above: *Mission Concepción and its B-cycle station near the Mission Reach* by Iris Dimmick. Retrieved from: <http://therivardreport.com/rain-date-historic-mission-reach-party-on-oct-5/>

¹San Antonio River Foundation. Retrieved from: <https://www.sariverfoundation.org/river-initiatives/mission-reach/>

²San Antonio Convention & Visitor Bureau. Retrieved from: <http://visitsanantonio.com/english/explore-san-antonio/only-in-san-antonio/river-walk/touring-the-river-walk>

VENUE PROJECT FUNDS



Battle at the Alamo

Above is a painting of the Alamo (Mission San Antonio de Valero) by Castroville artist Theodore Gentilz (1819-1906), showing a view of the unfinished church, circa 1840s, following the siege of the Alamo. The church was used as part of the defensive fortifications during the battle. The image below is the original 1885 painting by Theodore Gentilz on the attack on the Alamo, which was lost in a fire around 1905.

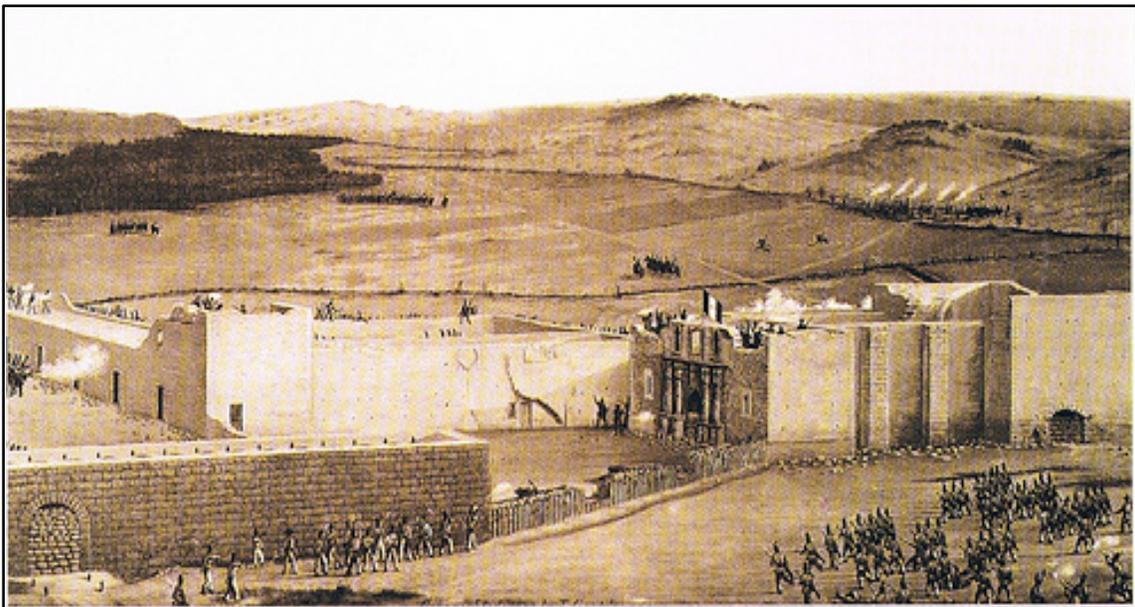


Photo above: Painting of the Alamo by Theodore Gentilz. Retrieved from: <http://www.texasbeyondhistory.net/st-plains/images/alamo-gentilz.html>

Photo below: *Fall of the Alamo*, by Theodore Gentilz (1819-1906) Retrieved from: <http://bestchapters.teamkerbrat.com/2010/02/never-forget/>

Bexar County, Texas
Community Venue (Fund 507)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$160,298,882	\$113,164,397	\$156,945,192
Total Beginning Balance	\$160,298,882	\$113,164,397	\$156,945,192

Revenue

Venue Taxes	\$24,583,721	\$25,340,678	\$24,500,000
Intergovernmental Revenue	0	14,000,000	1,500,000
Service Fees	1,300,000	1,300,000	1,300,000
Proceeds from Debt	0	75,000,000	0
Other Revenue	40,178	50,696	15,000
Subtotal	\$25,923,899	\$115,691,374	\$27,315,000
Total Revenues	\$25,923,899	\$115,691,374	\$27,315,000

TOTAL AVAILABLE FUNDS

\$186,222,781	\$228,855,771	\$184,260,192
----------------------	----------------------	----------------------

APPROPRIATIONS

General Government	\$391,186	\$789,802	\$2,207,736
Intergovernmental Expenditures	49,128,194	50,000,000	25,000,000
Capital Expenditures	2,557,858	0	0
Debt Service	20,981,046	21,120,777	25,810,605
Subtotal	\$73,058,384	\$71,910,579	\$53,018,341

TOTAL OPERATING APPROPRIATIONS

\$73,058,384	\$71,910,579	\$53,018,341
---------------------	---------------------	---------------------

Appropriated Fund Balance

\$113,164,397	\$156,945,192	\$131,241,851
----------------------	----------------------	----------------------

TOTAL APPROPRIATIONS

\$186,222,781	\$228,855,771	\$184,260,192
----------------------	----------------------	----------------------

The following table represents the active projects from the Venue Program.

Projects	Project Budget	Activity To Date	Funds Available
PROPOSITION 1			
Park Reach	\$1,194,242	\$1,194,242	\$0
Eagleland Reach	2,800,000	677	2,799,323
Mission Reach	6,741,711	6,741,711	0
Portal - Veterans	8,000,000	8,000,000	0
Portal - Briscoe	2,000,000	2,000,000	\$0
Total	\$20,735,953	\$17,936,630	\$2,799,323
PROPOSITION 3			
Freeman Coliseum	\$10,000,000	\$10,000,000	\$0
Exhibition and Stock Show Facilities	15,000,000	15,000,000	0
AT&T Center	75,000,000	11,825,077	63,174,923
Total	\$100,000,000	\$36,825,077	\$63,174,923
PROPOSITION 4			
Alameda Theater	\$7,000,000	\$6,582,416	\$417,584
Performing Arts Center	100,000,000	100,000,000	0
Total	\$107,000,000	\$106,582,416	\$417,584

COMMUNITY VENUE PROGRAM OFFICE

FUND: 507

Mission: The Community Venues Program Office's (CVP) mission is to oversee and implement the four Initiatives approved by Bexar County Citizens during the May 2008 election. The CVP Office will provide quality oversight, effective quality control and responsive service to all 24 approved projects, the Bexar County citizens and Commissioners Court in a fair and equitable manner.

Vision: The CVP Office is committed to providing oversight of planning, construction and stability for all 24 projects to insure fiscal responsibility, quality management, and provide advice for continued success. The Office strives to develop trust within the community, while expanding convention and tourism activity, through timely completion and successful longevity of projects.

Goals and Objectives:

- Provide oversight on Phase I planning and hiring.
- Provide quality control throughout the construction phase.
- Ensure fiscal responsibility of the CVP Office and all projects.
- Provide leadership and insight into the sustainability of projects.
- Restore and enhance the San Antonio River to its natural habitat and flow.
- Enhance local arts and culture.
- Increase quality of life for Bexar County Citizens.
- Create first class facilities.
- Enhance tourism activity.
- Promote workforce diversity.
- Develop a quality useful website.
- Provide updated information through our website.

Program Description: The CVP Office serves as the County's point of contact regarding the venue projects that were approved by voters on May 10, 2008. The Office is responsible for budgetary and personnel decisions except for certain positions that are either elected or appointed by the judiciary or other statutory boards and commissions to include, the District Attorney's Office, the Small Business & Entrepreneurship Department and the Auditor's Office. The Director will oversee the development of contracts and inter-local agreements as well as oversee the development and implementation of all 24 contracts. The Bexar County Commissioners Court unanimously approved 24 agreements with various organizations to develop athletic, performing arts, cultural arts, and San Antonio River projects.

The Community Venues project are funded by the visitor tax which is a combination of a 1.75% levy on hotel rooms and a 5% levy on short-term car rentals, and are divided into the following funding and initiatives:

PROPOSITION 1

San Antonio River Improvements:

Improvements to the San Antonio River were allocated \$125 million. Of that amount, \$70 million in flood control taxes was allocated to advance-fund the Federal share of costs associated with the project. In 2009, the project received \$25.3 million in stimulus funding as part of the American Recovery and Reinvestment Act and of that amount \$10 million was allocated to reduce the County's commitment to advance the Federal share.

This reduction has allowed for a small amount of additional capacity in the Visitor Tax Finance Plan and the additional capacity will be used to pay for costs associated with constructing portals from the river to the new Performing Arts Center with no impact to any other Visitor Tax projects. The FY 2011-12

Budget included funding for the Veterans Plaza/Performing Arts Center and for the County/City History Center in the Briscoe Heritage Museum. The budget includes \$8 million for the Veterans Plaza Portal and \$2 million for the County/City History Museum, for a total of \$10 million.

These improvements will connect the river from Brackenridge Park to Mission Espada. Other aspects of these projects will restore the natural course of the river south of downtown to Mission Espada and restore the natural ecosystem by planting thousands of native trees and grasses. In addition, hike and bike trails, pedestrian footbridges, recreational amenities and river access points will be added to the river.

PROPOSITION 2

Amateur Sports Facilities:

Funding in the amount \$80 Million has been allocated for Proposition 2 which provides for the purchase, acquisition, construction and equipping of Youth and Amateur Athletic Facilities in Bexar County. This proposition consisted of a total of 13 projects. All projects are now complete.

PROPOSITION 3

Community Arenas and Grounds

\$100 Million has been allocated for Proposition 3. Bexar County residents own the Freeman Coliseum, the AT&T Center, and the Exhibition and Stock Show Facilities. The goal of this Proposition is to be a responsible landlord, good community leader, and keep these facilities up-to-date and viable for our tenants and citizens.

- **Freeman Coliseum**

Improvements include replacing the lower seating section, upgrading to Americans with Disability standards, heating, ventilation and air-conditioning upgrades, a new sound system and stage, and other building improvements. The total project budget is \$10,000,000. This project is now complete.

- **Exhibition and Stock Show Facilities**

This project will enable the facility to be renovated into a multi-purpose and climate controlled agricultural facility. The total project budget is \$15,000,000. This project is now complete.

- **AT&T Center**

This project will enhance the arena's technology and mechanical systems and will provide for expanded/increased flexible meeting space to allow the building to compete for and attract more events and functions. The total project budget is \$75,000,000. This project is expected to be completed by July 2016.

PROPOSITION 4

Performing Arts Facilities

\$111 Million has been allocated for three projects to construct and improve Performing Arts Facilities in Bexar County. The following two projects remain, as the Briscoe Western Art Museum has been completed.

- **Alameda Theater**

This project includes renovation, restoration, and expansion of The Alameda. This is part of the Alameda National Center for Latino Arts and Culture. The total project budget is \$7,000,000.

- **Performing Arts Center**

This project included a 1,700 seat, 180,000 gross square foot multiple purpose, variable acoustic hall with a double pit lift, a 350-seat capacity, multiple purpose, multiple form, acoustically sound Studio Theater, a 3,000 square foot rehearsal hall, lobby space that allows for 8-10 square feet per person, an educational facility, and administrative and resident company offices. The total project budget is \$100,000,000. The project was completed during the Fall of 2014.

The following table represents the active projects from the Venue Program.

Projects	Project Budget	Activity To Date	Funds Available
PROPOSITION 1			
Park Reach	\$1,194,242	\$1,194,242	\$0
Eagleland Reach	2,800,000	677	2,799,323
Mission Reach	6,741,711	6,741,711	0
Portal - Veterans	8,000,000	8,000,000	0
Portal - Briscoe	2,000,000	2,000,000	\$0
Total	\$20,735,953	\$17,936,630	\$2,799,323
PROPOSITION 3			
Freeman Coliseum	\$10,000,000	\$10,000,000	\$0
Exhibition and Stock Show Facilities	15,000,000	15,000,000	0
AT&T Center	75,000,000	11,825,077	63,174,923
Total	\$100,000,000	\$36,825,077	\$63,174,923
PROPOSITION 4			
Alameda Theater	\$7,000,000	\$6,582,416	\$417,584
Performing Arts Center	100,000,000	100,000,000	0
Total	\$107,000,000	\$106,582,416	\$417,584

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$198,234	\$199,449	\$203,373	\$205,236
Travel and Remunerations	0	700	0	500
Operational Costs	192,694	414,208	586,420	2,001,500
Supplies and Materials	258	500	9	500
<i>Total</i>	\$391,186	\$614,857	\$789,802	\$2,207,736

Program Justification and Analysis:

- Overall, the Community Venue Fund FY 2015-16 Adopted Budget increased significantly when compared to FY 2014-15 estimates as described below.
- The Personnel Services group maintained funding for the Program Director and salary supplements for two attorney positions who work on contracts associated with Venue Projects.

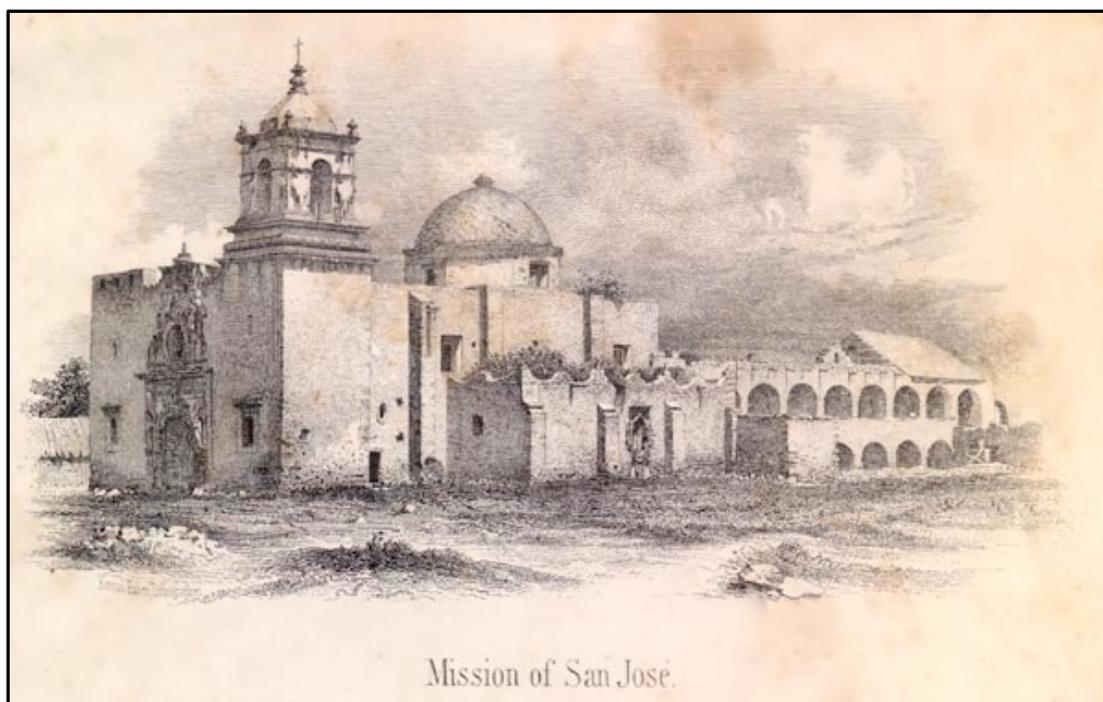
- The Travel and Remunerations group includes funding for mileage reimbursement as staff is required to make frequent site visits associated with the Amateur Sports Facilities to ensure compliance with management contracts.
- The Operational Costs group increased significantly when compared to FY 2014-15 estimates. Funding appropriated for groups that will be performing at the new venue facilities increased compared to FY 2014-15. Additionally, \$1,250,000 in funding is appropriated to the Witte Museum to support capital improvements to its campus located on the San Antonio River.
- The Supplies and Materials group includes a minor amount of funding for administrative needs throughout the fiscal year.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Director	1	1	1
Attorney III*	2	2	2
<i>Total - Community Venue Program Office</i>	3	3	3

**The two Attorney III positions receive a salary supplement for the services they provide to the Venue Program. Their regular salaries and benefits are paid for from the General Fund. Once the program is complete they will no longer receive the salary supplement provided by this fund.*

ENTERPRISE FUNDS



Mission of San José.

Mission San José

Founded in 1720 the mission was named for Saint Joseph and the Marques de San Miguel de Aguayo, the Governor of the Province of Coahuila and Texas at that time. It was built on the banks fo the San Antonio River several miles to the south of the earlier mission, San Antonio de Valero (the Alamo). Its founder was the famed Father Antonio Margil de Jesus, a very prominent Franciscan missionary in Texas

At that time, there were 350 Indians residing in 84, two-room apartments. Church bells called them to mass three times a day. The 104 years that San Jose operated as a mission, over 2,000 Indians were baptized. Today, families that worship at Mission San Jose continue in the faith taught to the Mission Indians, as it remains an active parish. In 1941, Mission San Jose was declared a State historic site, and later that same year a National historic site¹.

Photo: Mission San José. Retrieved from: <http://www.sonofthesouth.net/texas/missions.htm>

¹ Catholic Church. https://www.catholicearth.com/index.php?option=com_content&view=article&id=29&Itemid=101

Bexar County, Texas
Self Insured - Health and Life (Fund 501)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$1,435,838	\$1,616,948	\$3,171,304
Total Beginning Balance	\$1,435,838	\$1,616,948	\$3,171,304

Revenue

Other Revenue	\$34,379	\$0	\$0
Insurance Premiums Revenue	35,848,683	39,203,783	39,772,047
Subtotal	\$35,883,062	\$39,203,783	\$39,772,047

Interfund Transfers	\$3,249,511	\$3,249,511	\$2,997,205
Total Revenues	\$39,132,573	\$42,453,294	\$42,769,252

TOTAL AVAILABLE FUNDS	\$40,568,411	\$44,070,242	\$45,940,556
------------------------------	---------------------	---------------------	---------------------

APPROPRIATIONS

General Government	\$38,951,463	\$40,898,938	\$42,946,113
Subtotal	\$38,951,463	\$40,898,938	\$42,946,113

TOTAL OPERATING APPROPRIATIONS	\$38,951,463	\$40,898,938	\$42,946,113
---------------------------------------	---------------------	---------------------	---------------------

Appropriated Fund Balance	\$1,616,948	\$3,171,304	\$2,994,443
----------------------------------	--------------------	--------------------	--------------------

TOTAL APPROPRIATIONS	\$40,568,411	\$44,070,242	\$45,940,556
-----------------------------	---------------------	---------------------	---------------------

SELF-INSURED – HEALTH AND LIFE FUND

FUND: 501

Program Description: Self-Insurance is an alternate financing system in which an employer remits only a portion of the conventional premium to an insurer to cover the cost of administering the benefits program and of providing specific and aggregate stop-loss insurance. The employer, usually referred to in this case as the self-insured, funds a "bank account" that the insurance company draws upon for the payment of claims. Employee and County contributions as well as payments from retirees and COBRA participants are deposited into the account.

Each year Bexar County examines the health insurance plans offered to employees to determine if the benefits plans offered are consistent with those being offered by other employers in Bexar County, if the premiums required of employees is competitive and financially responsible, and if the overall cost of the plan meets the demands of the County's budgeting requirements. The County also provides life insurance that is equal to the employee's annual salary up to a maximum of \$200,000. There is a double indemnity accidental death and dismemberment clause, which provides for additional coverage equal to the employee's annual salary with a maximum of \$200,000 in the event of the employee's accidental death.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$197,850	\$204,300	\$271,615	\$294,642
Travel and Remunerations	0	500	0	0
Operational Costs	38,753,613	38,761,780	40,627,323	42,651,471
Supplies and Materials	0	2,150	0	0
Total	\$38,951,463	\$38,968,730	\$40,898,938	\$42,946,113

Program Justification and Analysis:

- The Self-Insured Health and Life Fund Adopted Budget for FY 2015-16 increased by 5.0 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group increased by 8.5 percent when compared to FY 2014-15 estimates due to savings from turnover experienced during FY 2014-15.
- There is no funding for Travel and Remunerations in the FY 2015-16 Adopted Budget.

- The Operational Costs group increased by 5.0 percent when compared to FY 2014-15 estimates. This increase corresponds with a nationwide projected increase of 6.5 percent for healthcare costs in FY 2015-16. This appropriation includes expenses associated with the County’s Third-Party Administrator and Stop Loss Insurance premiums. Stop Loss insurance limits the County’s total liability for health insurance claims. Should the County’s liabilities exceed a specified amount, the County is refunded the amount over the Stop Loss ceiling. The current Stop Loss ceiling is \$300,000 per claimant.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Assistant County Manager*	0.25	0.25	0.25
Benefits Administrator	1	0	0
Benefits Coordinator	0	1	1
Human Resources Administrator	1	1	1
Human Resources Technician I	1	1	1
Human Resources Technician II**	0.5	0.5	0.5
<i>Total-Health and Life Fund</i>	3.75	3.75	3.75

* This position is 25% General funded in each of the following departments: Human Resources, Budget, Management & Finance, and 25% funded out of Fund 501 Self-Insured – Health and Life.

** This position is 50% General funded in Human Resources and 50% funded out of Fund 501 Self-Insured – Health and Life.

Bexar County, Texas
Self Insured - Workers Comp (Fund 502)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$637,216	\$835,325	\$391,680
--------------------	-----------	-----------	-----------

Total Beginning Balance	\$637,216	\$835,325	\$391,680
--------------------------------	------------------	------------------	------------------

Revenue

Service Fees	\$14,850	\$16,167	\$15,000
--------------	----------	----------	----------

Other Revenue	150	0	0
---------------	-----	---	---

Insurance Premiums Revenue	1,717,967	1,741,848	2,261,015
----------------------------	-----------	-----------	-----------

Subtotal	\$1,732,967	\$1,758,015	\$2,276,015
-----------------	--------------------	--------------------	--------------------

Interfund Transfers	\$569,554	\$0	\$0
---------------------	-----------	-----	-----

Total Revenues	\$2,302,521	\$1,758,015	\$2,276,015
-----------------------	--------------------	--------------------	--------------------

TOTAL AVAILABLE FUNDS	\$2,939,737	\$2,593,340	\$2,667,695
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$2,104,412	\$2,201,660	\$2,415,021
--------------------	-------------	-------------	-------------

Capital Expenditures	0	0	50,000
----------------------	---	---	--------

Subtotal	\$2,104,412	\$2,201,660	\$2,465,021
-----------------	--------------------	--------------------	--------------------

TOTAL OPERATING APPROPRIATIONS	\$2,104,412	\$2,201,660	\$2,465,021
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$835,325	\$391,680	\$202,674
----------------------------------	------------------	------------------	------------------

TOTAL APPROPRIATIONS	\$2,939,737	\$2,593,340	\$2,667,695
-----------------------------	--------------------	--------------------	--------------------

SELF INSURED – WORKERS COMP

FUND: 502

Program Description: The goal of the Workers Compensation Self-Insurance Program is to ensure that employees who are injured or disabled on the job are provided with adequate monetary compensation, eliminating the need for litigation. The Bexar County Management and Finance Department administers the County’s Workers Compensation Program. Numerous measures to control workers compensation related expenses have been established. The Workers Compensation Program will continue to increase the review of outstanding workers compensation claims and to monitor decisions regarding claims. Strong support from adjusters, supervisors, and managers working with the staff of Management and Finance, employees, and medical groups has created a team approach to manage workers compensation. Early intervention assists employees in returning to work more quickly either through modified duty programs or full duty return to work.

All lost-time cases are assigned case managers who work directly with the employee and the medical provider to provide the best quality medical attention and assist the employee in returning to work in a more timely fashion. Through open discussions with Offices and Departments, the Third Party Administrator and staff have developed better understanding of work requirements, causes of injuries, and remedies. Peer reviews are utilized to challenge cases taken to the Workers Compensation Commission, making it more difficult for one medical provider to keep an employee off work unnecessarily.

Several years ago the Workers Compensation Program was expanded to provide increased training for employees and supervisors in an effort to prevent accidents resulting in workers compensation claims. Classes are conducted in CPR and first aid, ergonomics, back lifting, defensive driving, fire extinguisher training and fire evacuation procedures. Workers compensation training is also offered to supervisors and employees. The Sheriff’s Office, Public Works and Facilities Management Department have provided modified duty jobs that have resulted in reduced indemnity and medical claims. Workstation evaluation has resulted in minimized occupational repetitive motion trauma and has helped reduce high cost claims for upper extremities. Education and evaluation continues with all Offices and Departments. Early intervention by case managers has resulted in returning injured employees back to work – often in less than seven days. This has also reduced indemnity and medical costs.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$68,890	\$71,604	\$72,696	\$73,385
Travel and Remunerations	0	1,000	0	1,000
Operational Costs	2,030,510	2,259,665	2,123,464	2,334,636
Supplies and Materials	5,012	6,000	5,500	6,000
Capital Expenditures	0	0	0	50,000
Total	\$2,104,412	\$2,338,269	\$2,201,660	\$2,465,021

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget increased by 12.0 percent when compared to FY 2014-15 estimates as described below.
- The Personnel Services group remained relatively flat when compared to FY 2014-15 estimates. Full funding is provided for the authorized position in this budget.
- The Travel and Remunerations group provides \$1,000 for training costs associated with updates to the Workers Compensation laws as a result of the legislative session that concluded in FY 2014-15.
- The Operational Costs group increased by 9.9 percent when compared to FY 2014-15 estimates due to contract requirements associated with the Bexar County Health Clinic and an estimated 11.0 percent increase in workers compensation claims.
- The Supplies and Materials group increased by 9.1 percent when compared to FY 2014-15 estimates. This is primarily due to additional funding in the Tools and Hardware account for the transition of the Bexar County Health Clinic from leased space to a County owned facility.
- The FY 2015-16 Adopted Budget includes \$50,000 in capital funding for the renovation of existing interior space in the Frio Parking Garage to accommodate the Employee Health Clinic. It is anticipated that during FY 2015-16, Bexar County will no longer lease space for the Health Clinic.

Policy Consideration:

Offices and departments are charged a workers compensation fee for each of their employees. This fee was established several years ago and therefore, needs to be updated. The current standard fee in FY 2014-15 was \$350 per employee. The FY 2015-16 Adopted Budget increases this fee to \$400 per employee. In addition, Offices and Departments with higher than average workers compensation claims will be charged a higher rate. This should increase transparency and accountability of workers compensation claim costs throughout the County. Below is a table reflecting the rates for those Offices and Departments.

Office/Department	Premium
County Parks	\$450
Juvenile Detention	\$500
Road & Bridge	\$450
Sheriff LE	\$500
Sheriff Detention	\$500

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Workers Compensation Specialist	1	1	1
<i>Total – Workers Compensation Fund</i>	<i>1</i>	<i>1</i>	<i>1</i>

Bexar County, Texas
Records Management Center (Fund 505)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$402,911	\$397,496	\$317,495
Total Beginning Balance	\$402,911	\$397,496	\$317,495
Revenue			
Service Fees	\$255,850	\$214,095	\$229,388
Other Revenue	14,126	0	0
Insurance Premiums Revenue			
Subtotal	\$269,976	\$214,095	\$229,388
Interfund Transfers	\$99,531	\$99,531	\$99,531
Total Revenues	\$369,507	\$313,626	\$328,919
TOTAL AVAILABLE FUNDS	\$772,418	\$711,122	\$646,414

APPROPRIATIONS

General Government	\$347,422	\$345,873	\$364,724
Capital Expenditures	27,500	47,754	25,577
Subtotal	\$374,922	\$393,627	\$390,301
TOTAL OPERATING APPROPRIATIONS	\$374,922	\$393,627	\$390,301
Appropriated Fund Balance	\$397,496	\$317,495	\$256,113
TOTAL APPROPRIATIONS	\$772,418	\$711,122	\$646,414

RECORDS MANAGEMENT CENTER FUND

FUND: 505
ACCOUNTING UNIT: 3142

Mission: The Records Management Committee will provide leadership through the Records Facility Manager in the development, allocation and management of resources to meet County office records storage and document conversion needs while securing and preserving the records of Bexar County in accordance with the Local Government Records Act of 1989.

Vision: We envision the Records Management Committee to have a state-of-the-art Records Management Facility that will meet the records storage needs of all County Offices and Departments, in order to be in compliance with the Local Government Records Act of 1989 for the preservation and maintenance of local government records, and provide convenient access and retrieval of County records to County offices and the general public.

Program Description: The Records Management Facility Fund is an enterprise fund created to provide space to County Offices and Departments for the storage of records. The facility, located at 232 Iowa Street, allows the County to consolidate all its records in one facility. In the future, the facility will also become a records technology center where records currently stored on paper can be microfilmed for storage or imaged into an appropriate format so they can be electronically delivered to the Offices or Departments requesting them.

Performance Indicators:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Work Load Indicators:			
Daily Training Room preparation	2	2	2
Number of daily phone calls	15	17	19
Number of Training classes held	121	156	196
Efficiency Indicators:			
Monthly Bulletin board preparation	12	12	12
Weekly Requisition Creation	2	3	4
Daily P-Card balance and paperwork	5	6	8
Daily entry of data into computer	13	14	16
Effectiveness Indicators:			
Daily Security Monitor	100%	100%	100%
Daily interoffice copies	100%	100%	100%

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$177,338	\$178,262	\$182,095	\$187,636
Travel and Remunerations	80	520	520	760
Operational Costs	159,363	145,115	157,570	152,858
Supplies and Materials	10,641	6,350	5,688	23,470
Capital Expenditures	27,500	47,774	47,754	25,577
Total	\$374,922	\$378,021	\$393,627	\$390,301

Program Justification and Analysis:

- The FY 2015-16 Adopted Budget decreased by less than 1 when compared to FY 2014-15 estimates.
- The Personnel Services group increased by 3 percent when compared to FY 2014-15 estimates. This is due to a change in the health insurance plans selected by employees during FY 2015-16.
- The Travel and Remunerations group increased by 46.2 percent when compared to FY 2014-15 estimates. Funding is included for the Records Management Center Manager to attend records training classes at the Texas State Library in Austin, Texas as well as local mileage. The increase is primarily due to adding funding for local mileage, which was not provided during FY 2014-15.
- The Operational Costs group decreased by 3.0 percent compared to FY 2014-15 estimates due to one-time building expenses associated with the renovation of the facility that occurred in FY 2014-15.
- The Supplies and Materials group increased significantly when compared to FY 2014-15 estimates. Funding is provided in FY 2015-16 for the purchase of disaster planning supplies and a high powered floor scrubber for the storage center to improve the cleanliness of the facility and the safety of the documents stored at the Records Center.
- The Capital Expenditures group decreased by 46.4 percent when compared to FY 2014-15 estimates. Funding is provided for Records Center improvements including additional shelving, Wi-Fi installation, and signage for the Records Center Building. The decrease is due to one-time funding for a security system upgrade in FY 2014-15.
- There are no program changes in the FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Records Management Center Manager	1	1	1
Maintenance Mechanic I	1	1	1
Office Assistant II	1	1	1
<i>Total – Records Management Center Fund</i>	3	3	3

Bexar County, Texas
Other Post Employment Benefit (OPEB) Fund 506
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	(\$608,488)	\$233,873	\$288,007
Total Beginning Balance	(\$608,488)	\$233,873	\$288,007

Revenue

Other Revenue	\$4,772	\$13,136	\$10,000
Insurance Premiums Revenue	2,222,830	2,431,333	2,516,878
Subtotal	\$2,227,602	\$2,444,469	\$2,526,878

Interfund Transfers	\$4,812,102	\$4,812,102	\$5,064,408
Total Revenues	\$7,039,704	\$7,256,571	\$7,591,286

TOTAL AVAILABLE FUNDS	\$6,431,216	\$7,490,444	\$7,879,293
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$6,197,343	\$7,202,437	\$7,879,293
Subtotal	\$6,197,343	\$7,202,437	\$7,879,293

TOTAL OPERATING APPROPRIATIONS	\$6,197,343	\$7,202,437	\$7,879,293
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$233,873	\$288,007	\$0
----------------------------------	------------------	------------------	------------

TOTAL APPROPRIATIONS	\$6,431,216	\$7,490,444	\$7,879,293
-----------------------------	--------------------	--------------------	--------------------

OTHER POST EMPLOYEE BENEFIT FUND

Program Description: GASB Statement 45 was issued in 2004 as a result of a growing concern that state and local governments were not recognizing the liability of post-employment benefits, such as retiree health benefits, in their annual financial statements. The Statement requires that these liabilities now be reported. Bexar County is required to recognize other post-employment benefits (OPEB) earned by employees during the time they were actually employed. In order to comply with GASB 45, Bexar County has established an OPEB fund.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Retiree Medical Expenses	\$5,943,190	\$6,840,474	\$6,914,437	\$7,576,893
Retiree Administration Fees	254,153	275,377	288,000	302,400
<i>Total</i>	\$6,197,343	\$7,115,851	\$7,202,437	\$7,879,293

Program Justification and Analysis:

- The total budget represents an overall 9.4 percent increase when compared to FY 2014-15 estimates. This increase is due to an anticipated 10 percent increase in healthcare costs associated with retirees and a 5 percent increase in retiree administration fees.

Bexar County, Texas
Firing Range (Fund 512)
Fiscal Year Ending September 30, 2016

FY 2013-14	FY 2014-15	FY 2015-16
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$1	\$2	\$32,973
Total Beginning Balance	\$1	\$2	\$32,973

Revenue

Other Revenue	\$12	\$544	\$20
Subtotal	\$12	\$544	\$20

Interfund Transfers	\$156,804	\$214,653	\$177,269
Total Revenues	\$156,816	\$215,197	\$177,289

TOTAL AVAILABLE FUNDS	\$156,817	\$215,199	\$210,262
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

General Government	\$156,815	\$182,226	\$210,262
Subtotal	\$156,815	\$182,226	\$210,262

TOTAL OPERATING APPROPRIATIONS	\$156,815	\$182,226	\$210,262
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$2	\$32,973	\$0
----------------------------------	------------	-----------------	------------

TOTAL APPROPRIATIONS	\$156,817	\$215,199	\$210,262
-----------------------------	------------------	------------------	------------------

FACILITIES MANAGEMENT DEPARTMENT – FIRING RANGE FUND

FUND: 512

Program Description: The Bexar County Firing Range Facility serves Deputies and Officers from the Bexar County Sheriff, Constable, Fire Marshal, and Probation Offices. This multi-purpose, multi-yardage facility is designed to support existing and future firearm (handgun and shotgun) training requirements for day or night scenarios. The facility is also equipped with a roof to support training during inclement weather. The Facilities Management Department is responsible for the operation of the facility. The Firing Range facility is available for use by other law enforcement entities. Revenues collected from these entities will be deposited into this fund to pay the costs associated with the operations of this facility.

Appropriations:

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Estimate	FY 2015-16 Budget
Personnel Services	\$102,042	\$116,160	\$116,914	\$112,745
Travel and Remunerations	504	1,000	500	1,000
Operational Costs	49,033	85,335	58,968	84,319
Supplies and Materials	5,236	12,198	5,844	12,198
<i>Total</i>	<i>\$156,815</i>	<i>\$214,693</i>	<i>\$182,226</i>	<i>\$210,262</i>

Program Justification and Analysis:

- Overall, the FY 2015-16 Firing Range Fund Adopted Budget increased by 15.4 percent when compared to FY 2014-15 estimates primarily due to an increase in the Operational Costs Appropriation, as described below.
- The Personnel Services group decreased by 3.6 percent when compared to FY 2014-15 estimates. The decrease is due to change in the selection of health care plans by employees in FY 2014-15.
- The Travel and Remunerations group increased significantly when compared to FY 2014-15 estimates. Funding for certifications and additional training for the Rangemaster, as required by the Texas Commission on Law Enforcement (TCOLE) Firearms Instructor Proficiency Certification and National Rifle Association Range Safety Officer Certification, is provided for FY 2015-16.
- The Operational Costs group increased by 43.0 percent when compared to FY 2014-15 estimates. Funding is provided for the one-time procurement of gum rubber sheets to repair worn protective sheets at the Firing Range.
- The Supplies and Materials group increased significantly when compared to FY 2014-15 estimates. Funding is allocated to purchase additional safety and pest supplies consistent with previous budgeted amounts.

- There are no program changes for FY 2015-16 Adopted Budget.

Authorized Positions:

	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Field Maintenance Worker	1	1	1
Rangemaster	1	1	1
<i>Total – Firing Range Fund</i>	2	2	2

- *One existing Maintenance Mechanic II position is funded 75 percent from the General Fund and 25 percent from the Firing Range Fund. This position can be found in the authorized positions list of the General Fund – Juvenile Institutions Maintenance Division.*



San Antonio Mission Trails

The chains of missions established along the San Antonio River in the 18th century are reminders of one of Spain's most successful attempts to extend its New World dominion from Mexico. Representing both church and state, these missions were charged with converting the local Native Americans, collectively called Coahuiltecan, into devout Catholics and members of Spanish society. More than just churches on the Spanish Colonial frontier, the missions also served as vocational and educational centers, economic enterprises involved in agricultural and ranching endeavors and regional trade. They were the greatest concentration of Catholic missions in North America and formed the foundation for what is today the thriving city of San Antonio. The park contains the historically and architecturally significant structures of missions Concepción, San José, San Juan and Espada¹.

Photo above: Courtesy of San Antonio Convention and Visitors Bureau, www.visitsanantonio.com.

¹Concierge Association of San Antonio. Retrieved from <http://saconcierge.org/around-san-antonio>

APPENDIX



Western Heritage Parade

The first cattle drives originated from San Antonio's Spanish Missions. The longhorns we associate with Texas are not native to the state. The Spanish brought several breeds of longhorn cattle in the 17th century that evolved into the breed we know today.¹



Photo above: by Lisa Krantz, *San Antonio Express-News* 2015.

¹Huddleston, Scott. May 6, 2015. *Missions' World Heritage bid gets key endorsement*. *San Antonio Express-News*

Photo below: by Kin Man Hui, *San Antonio Express-News* 2015.

BEXAR COUNTY

STATEMENT OF FINANCIAL POLICIES

I. GENERAL

- 1.01 The County will operate on a fiscal year which begins on October 1 and ends on September 30.
- 1.02 The County will conduct its financial affairs in conformity with State and Federal laws. This Statement of Financial Policies shall be approved by Commissioners Court and reviewed on an annual basis as a part of the budget process.

II. ACCOUNTING, AUDITING, & FINANCIAL PLANNING

- 2.01 The Bexar County Auditor's Office maintains records on a basis consistent with accepted principles and standards for local government accounting, as determined by GASB and GFOA.
- 2.02 Regular monthly and annual financial reports are issued summarizing financial activity. The monthly financial reports are presented to Commissioners Court and are distributed to offices and departments.
- 2.03 A financial audit is performed annually by an independent public accounting firm, and an official opinion and annual financial report is published and issued.
- 2.04 Annually, Commissioners Court will accept the audited Comprehensive Annual Financial Report for the past fiscal year.
- 2.05 Full disclosure is provided in the annual financial and budget reports and bond representations.

III. BUDGETING

- 3.01 The County budgets resources on a fiscal year which begins October 1 and ends on the following September 30th.
- 3.02 Bexar County prepares and maintains a long range five year financial forecast which: a) develops a local, regional, state and national economic outlook and describes the potential impact on Bexar County; b) updates reserve and expenditure projections for the next five years; c) projects capital improvement requirements over the five-year period, including future operating costs associated with all projects; d) updates revenue and expenses for each year in the period; and e) describes the strategic issues that present the County with challenges and opportunities for the future and, in some cases, assesses their fiscal impact.

- 3.03 Budget manuals for annual preparation, which include forms and instructions as necessary, shall be distributed to County offices and departments no later than April 30 in each year. All offices and departments must return their proposals no later than June 15 in that year.
- 3.04 The proposed budget shall be prepared and distributed to all of the Commissioners Court members on or before August 30 of the preceding fiscal year.
- 3.05 The proposed budget shall be presented in the following format:
- a. Fund balance schedules;
 - b. Revenue estimates;
 - c. Operating and maintenance expenditures by office or department and major expense categories;
 - d. Capital projects' funding;
 - e. Debt service summarized by issues by fund.
- 3.06 The proposed budget shall also contain:
- a. Program summaries for each office and department;
 - b. Performance indicators that include workload, efficiency and effectiveness measures for each office and department;
 - c. Descriptions and detailed cost analysis of proposed program changes;
 - d. A discussion of capital projects proposed for funding;
 - e. A list of proposed authorized positions, by section where appropriate, for each office and department;
 - f. Any additional information, data, or analysis requested of management by the Commissioners Court.
- 3.07 The proposed budget submitted by August 30 shall be balanced.
- 3.08 The initial proposed budgeted revenues are provided by the County Auditor's Office no later than June 15. Revenue projections are revised by the County Auditor's Office by August 10 thereafter to reflect the certified tax roll data.
- 3.09 Commissioners Court shall adopt the tax rate and the budget by Court Order before September 23 to allow sufficient time to send out property tax statements to the citizens.
- 3.10 The Budget Division will prepare a report on the budget status and trends and submit it to Commissioners Court quarterly.

- 3.11 The County budgeting procedures attempt to identify distinct functions and activities performed by the County, and to allocate budget resources adequate to perform these functions and activities at a specified level of service. The budget process will be coordinated with the County wide strategic planning process and will reflect the goals and objectives developed through this process.
- 3.12 The County will continue to integrate performance measurement and productivity indicators with the budget process where appropriate. The County will use efficiency and effectiveness measures.
- 3.13 The County will continually strive to improve the budget development and monitoring process and will evaluate and utilize when appropriate innovative, alternative approaches to costing and budgeting.
- 3.14 Appropriations as approved by the Commissioners Court, are set upon the books of the County by the County Auditor.
- a. The following general categories are used to appropriate funds annually:
1. Personnel Services
 2. Travel and Remunerations
 3. Operational Costs
 4. Supplies and Materials
 5. Capital Expenditures
 6. Debt Retirement
 7. Contingencies
 8. Interfund Transfers

Detailed expenditures in each of these categories are maintained by the County Auditor.

- b. Annually, the budget will be developed for each office and department *at the division and/or section level* to better represent their organization structures. However, the budget document will appropriate funds at the office and department level and fiscal control shall occur at this level.
- c. Exceptions to this are budgets that are controlled at the division level and which are: the Sheriff's Office as Law Enforcement, Adult Detention, and Support Services; and the Juvenile Office as Detention, Probation, Family Support Services - Probation, Family Support Services-Domestic Relations Office (a separate fund); Parks and Facilities Management as Facilities Maintenance - Adult Detention, Facilities Maintenance - County Buildings, Facilities Maintenance - Juvenile Detention, Parks. Public Works as Road and Bridge Fund, Parking Facilities Fund and Fleet Maintenance Fund; Community Resources as Veterans Services, Community Programs, Direct Client Services, and Dispute Resolution (a separate fund); and Judicial Services and APDO, Pre-trial Services, and Criminal Investigation Laboratory, Medical Examiner's Office and Administration; Economic Development as Administration, Agricultural Extension Services, and SMWBE.

- d. Appropriations in the Capital Projects Funds are made on a project basis across multiple fiscal years rather than on a single fiscal year basis and are carried forward until the projects are completed.
 - e. Appropriations in the Grant Funds are made on a grant year basis by project rather than on a County fiscal year basis.
- 3.15 Except for capital project, grant and federal entitlement appropriations, or for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.
 - 3.16 Commissioners Court shall approve all budget transfer in amounts over \$100,000. The County Manager/Budget Officer shall approve all budget transfers in amounts up to \$100,000.
 - 3.17 For budget transfers taking funds from Appropriated Fund Balance, and for budget transfer amounts over the \$100,000, Commissioners Court approval is required
 - 3.18 Under the more flexible, higher level of budgetary control in effect, offices and departments are accountable for not exceeding their annual budgetary appropriations.
 - 3.19 Bexar County will, during the annual budget process, identify areas for performance reviews to judge the effectiveness and efficiencies of County services. Annually, the Commissioners Court will adopt a work plan for the performance reviews that will be completed during the fiscal year.
 - 3.20 Cost/benefit studies will be conducted, where appropriate and applicable, on non-recurring expenditures, capital projects and operational alternatives.

IV. REVENUES AND TRANSFERS

- 4.01 Bexar County will maintain a diversified and stable revenue base to shelter it from short term fluctuations in any one revenue source by doing the following:
 - a. Establishing user charges and fees as permitted by law at a level related to the cost of providing that service including indirect costs when appropriate;
 - b. Pursuing legislative change, where necessary, to permit increases in user charges and fees to allow the County to recover the full cost of services;
 - c. Aggressively collecting property tax revenues, including the filing of suit where appropriate and necessary, as authorized by the Texas Property Tax Code.
 - d. Aggressively collecting all other fines, fees and revenues due the County.
- 4.02 Bexar County will set as a goal minimizing its reliance on non-recurring sources of revenue including the use of prior year fund balances for recurring expenditures.

- 4.03 Bexar County will actively pursue intergovernmental grant funding to fund programs that have been identified as important to meet the County's mission, vision, goals and objectives.

V. RESERVES

- 5.01 The County will maintain an operating reserve for use in the event of unanticipated, extraordinary expenditures and/or the loss of a major revenue source. The operating reserve and specified contingencies shall be established at a minimum of one tenth operating expenditures for any year. These funds can only be appropriated by an affirmative vote of four of the five Commissioners Court members.

Therefore, it will be necessary for officials and department heads to review and control expenditures such that the rate of expenditure does not exceed the approved budget.

- 5.02 The County will maintain a reserve requirement of not less than 10 percent of annual Debt Service. The Debt Service reserve funds can only be appropriated by an affirmative vote of four of the five Commissioners Court members.
- 5.03 Insurance reserves are established at a level, which, together with purchased insurance policies, adequately cover the County and its officers against loss.

VI. PERSONNEL

- 6.01 At no time shall the number of regular employees on the payroll in each office or department exceed the total number of positions authorized by the Commissioners Court when approved as part of the annual budget or authorized by the County Manager outside of the annual budget process. All personnel actions shall at all times be in strict conformance with applicable federal, state, and County policies.
- 6.02 Compensation for overtime worked will be given in the form of compensatory time. No overtime compensation shall be paid unless Commissioners Court specifically approves an exception and authorizes payment in advance. All employees, regardless of the source of funding for the position, accrue compensatory time at the rate of one hour for every hour for exempt employees and at the rate of one and one half hour for every hour actually worked over 40 in a regular work week for non-exempt employees.
- 6.03 Deletions and/or downgrades of positions may occur at any time during the fiscal year at the department head or official's request or if a review of workload statistics indicates that a reduction in force is practical in an office or department. All funds appropriated for such deleted positions will be returned to the appropriate fund in the Contingencies - Undesignated Funds account.
- 6.04 Additions, position reclassifications, reorganizations, etc., are prepared by the requesting office or department and reviewed by Budget and Grants Department. The Budget and Grants Department will work with the initiating office or department to bring the proposal for Commissioners Court consideration or to the County Manager if the request is made outside of the County's annual budget process.

- 6.05 The County Manager has the authority to add, delete, hire, fire, discipline, demote, promote, compensate, direct, and supervise all functions and staff that report to the County Manager.
- 6.06 The Court may institute a freeze during the fiscal year on hiring, promotions, transfers, and capital equipment purchases. Such action will not be used arbitrarily and will allow for exceptions in appropriate areas to comply with emergency needs such as natural disasters and/or loss of major revenue sources.
- 6.07 Commissioners Court shall approve all authorized positions and changes to them (this does not include actions affecting the actual employees holding these positions) as part of the annual budget process. The County Manager has the authority to review and, if appropriate, approve all authorized positions, including adding and deleting positions, and changes to them, including reclassifications and compensation changes, if a request is made outside of the annual budget process by a County office or department.
- 6.08 Offices and departments may hire temporary help if:
- a. Funds are available in the Salary, Temporary Help line item in the office or department's adopted budget appropriations (organization level one); or
 - b. The adopted budget authorizes a temporary position(s).

In all other cases, Commissioners Court shall approve hiring temporary help.

- 6.09 The County maintains written Personnel Rules adopted by Commissioners Court and available from the Human Resources Department.

VII. PURCHASING & FIXED ASSETS

- 7.01 All capital expenditure purchases will be initiated prior to August 15 each fiscal year; all non-capital expenditure purchases will be initiated prior to September 10 each fiscal year. Exceptions can occur at the Purchasing Agent's and County Auditor's discretion. Capital projects and grant funded purchases are exempt from these deadlines.
- a. Prior to adoption of the annual budget, the Purchasing Office will annually provide a list of purchases that are not anticipated to be delivered until the next fiscal year. The list of capital expenditures should be completed by August 31 or as soon as possible thereafter and non-capital expenditures by September 15 or as soon as possible thereafter.
- 7.02 All purchases of fixed assets with a value of \$5,000 or more will be placed on the County inventory.
- 7.03 Each County office and department will protect the County's investment in capital assets by performing and reporting to the County Purchasing Agent and County Auditor a complete inventory at least once annually.

- 7.04 Capital expenditures for projects are budgeted by project and must be spent accordingly. Any request for unbudgeted capital projects throughout the fiscal year must be submitted to the Budget and Financial Services Division and approved by Commissioners Court.
- 7.05 Where possible, items in good, safe, useable condition placed in surplus will be used:
- a. To supplement expenditure for new budgeted capital purchases;
 - b. To supplement expenditure for replacement/budgeted capital purchases;
 - c. To supply needed unbudgeted new and replacement equipment.
- The Purchasing Agent transfers surplus supplies, materials and equipment.
- 7.06 Offices and departments will make every effort to use furniture refurbished through the Sheriff's Office Jail Industries Program.
- 7.07 Prior to submission of the requisition, the executive in charge of the Information Services Division shall approve all purchases of information and communication technology including but not limited to: all mainframe and microcomputer software; all mainframe hardware and peripherals; all microcomputer hardware and peripherals; all telecommunications and data systems hardware and software.

VIII. DEBT MANAGEMENT

- 8.01 The County maintains a written Debt Management Policy adopted by Commissioners Court and include in the Administrative Policies book.

IX. INVESTMENT AND CASH MANAGEMENT

- 9.01 The County maintains a written Investment Policy adopted by Commissioners Court and included in the Administrative Policies book.

BEXAR COUNTY

DEBT MANAGEMENT POLICY

Adopted by Commissioners Court on August 14, 2007
Revised October 7, 2008
Revised February 3, 2015

Table of Contents

Section	Title	Page
1	Purpose and Objectives	3
2	Scope	3
3	Roles and Responsibilities	4
4	Reporting	5
5	Organizations Affected	6
6	Use of Debt Instruments	6
7	Structure and Type of Debt	7
8	Debt Limits	7
9	Method of Sale	8
10	Reimbursement Resolution	8
11	Refunding of Debt	8
12	Variable Rate Exposure	9
13	Interest Rate Swap Agreement	9
14	Continuing Disclosure	10
15	Material Events	10
16	Expenditure of Bond Proceeds	11
17	Private Business Use	11
18	Investment of Debt Proceeds	12
19	Arbitrage / Rebate	12
20	Capital Project Process	12
21	Post-Issuance Compliance	12
22	Definitions	13



TITLE: DEBT MANAGEMENT POLICY

EFFECTIVE DATE: February 3, 2015

Section 1: PURPOSE AND OBJECTIVES

1.1 Purpose

The purpose of this policy is to provide guidance regarding the issuance, management, continuing evaluation and reporting on all debt obligations issued by Bexar County, Texas (the "County"). The Bexar County Commissioners Court recognizes there are no absolute rules or easy formulas that can substitute for a thorough review of all information affecting the County's debt position. Debt decisions should be the result of deliberative consideration of all factors involved. This policy is intended to augment the deliberation process by addressing the methods, procedures and practices to be utilized to ensure effective and judicious fiscal management of County funds.

The terms of this Debt Management Policy (the "Policy") are intended to comply with all Texas and Federal Law governing debt, including, but not limited to, Texas law, Internal Revenue Service rules and regulations, United States Securities and Exchange Commission "(SEC)" regulations, Municipal Securities Rulemaking Board "(MSRB)" regulations, court rulings, and existing County debt covenants.

1.2 Objectives

Debt Management shall be conducted with the primary objectives of:

- a. Maintain and/or improve the County's existing credit rating;
- b. Maintain access to capital; and
- c. Minimize borrowing costs.

Section 2: SCOPE

- 2.1 This Policy shall govern debt obligations issued by the County that finance the construction or acquisition of infrastructure and other assets or to refinance existing debt. The County may also desire to issue debt obligations on behalf of external agencies, non-profit corporations, or other authorities for the purpose of construction or acquisition of infrastructure or other assets that further the goals and objectives of County government. In that case, the County shall take reasonable steps to confirm the financial feasibility of the project and the financing solvency of any necessary borrower; and shall take all reasonable precautions to ensure the public purpose and financial viability of such transactions. This policy does not apply to the County's Capital Lease Program.

Section 3: ROLES AND RESPONSIBILITIES

- 3.1 As provided by the Texas Local Government Code, each member of Commissioners Court has a fiduciary responsibility in the management of the County's indebtedness. All debt programs are to be made in accordance with applicable Texas and federal regulations. The Commissioners Court will approve all County indebtedness.
- 3.2 The County Manager has the primary responsibility for making debt-financing recommendations to the Commissioners Court.
- 3.3 The County Manager, or his designee, will coordinate all activities necessary to issue debt, including, but not limited to:
 - a. Review of resolutions provided by bond counsel;
 - b. Review of offering memoranda provided by financial advisors; and
 - c. Review of all related financial analyses.
- 3.4 The County Manager and the Auditor's Office will report to the Commissioners Court:
 - a. A projected list of expected capital needs for the year;
 - b. An annual debt issuance schedule for capital projects;
 - c. An updated five-year capital improvement plan as part of the budget;
 - d. Ensure that the County is current on all debt service payments; and
 - e. Disclosure of any bond covenant violations or defaults over the past year.
- 3.5 The County Manager, or his designee, will implement and oversee the Capital Project Process for County offices and departments pursuant to Section 20 of this policy.
- 3.6 The County Manager, or his designee, will recommend to the Commissioners Court a financing team consisting of bond counsel, financial advisors, and underwriters.
- 3.7 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.
- 3.8 The Office of the County Auditor is responsible for assuring that all debt service payments are made in a timely manner to the appropriate trustee/paying agents.
- 3.9 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c2-12.
- 3.10 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f) (2) of the Code. These annual estimates are for both external and internal reporting purposes.
- 3.11 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage and rebate set forth in Section 19 of this policy.

- 3.12 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy relating to private business use and with Section 6 relating to project expenditures.
- 3.13 The Office of the County Auditor is responsible for general recordkeeping and will maintain a copy of the following documents on file at all times, to include but not limited to:
- a. Annual Financial Statements
 - b. Reports of any examinations by the Internal Revenue Service of Bexar County's financings
 - c. Documentation of allocation of bond proceeds to expenditures
 - d. Copies of contracts
 - e. Records of expenditures of bond proceeds
 - f. List or schedule of all bond-financed county owned facilities or equipment with depreciation schedules.

Such records will be maintained for the life of the related bonds (including any refunding bonds) for the life of the bond plus three years.

- 3.14 The Office of the County Auditor and the County Manager, or his designee, has general oversight of the post-issuance compliance of bond financings and will review compliance matters on a regular basis. To that end, the County will endeavor to identify training opportunities and educational materials regarding post-issuance compliance.
- 3.15 The County Manager, or his designee, will prepare material events disclosure, as needed.

Section 4: REPORTING

- 4.1 The County Manager, or his designee, will report to the Commissioners Court:
- a. A projected list of expected capital needs for the year;
 - b. An annual debt issuance schedule for capital projects;
 - c. An updated five-year capital improvement plan as part of the budget;
 - d. Certification that the County is current on all debt service payments; and
 - e. Disclosure of any bond covenant violations or defaults over the past year.
- 4.2 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.
- 4.3 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c2-12.
- 4.4 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f) (2) of the Internal Revenue code. These annual estimates are for informational and internal reporting purposes only.
- 4.5 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage and rebate set forth in Section 19 of this policy.

- 4.6 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy relating to private business use and with Section 6 relating to project expenditures.

Section 5: ORGANIZATIONS AFFECTED

- 5.1 All County offices and departments must comply with the guidelines and procedures set forth in this Policy.

Section 6: USE OF DEBT INSTRUMENTS

- 6.1 Debt financing will not generally be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The County will use debt financing for the acquisition of capital assets and capital improvement projects which may include certain operating expenditures required to implement the projects under the following circumstances:
- a. The acquisition of all debt funded assets and debt funded projects must be approved by Commissioners Court;
 - b. The capital asset or a project's useful life will be equal to or exceed the term of the financing;
 - c. Revenues sufficient to service the debt, whether from future property taxes, user fees, or other specified and reserved resources will be available;
 - d. Review and approval of the total project budget, including personnel services, travel and remunerations, operational costs, supplies and materials and capital expenditures, by the County Manager's Office; and
 - e. Compliance with the appropriate provisions of Texas Law and the Internal Revenue Code of 1986, as amended.
- 6.2 Operating expenditures required to implement capital improvement projects will be funded using debt financing in accordance with Chapter 1201, as amended Texas Government Code and Chapter 1431, as amended Texas Government Code. These expenses could include but not be limited to ancillary charges necessary to put the project in place in its intended location and ancillary charges necessary to place the asset in its intended condition for use.
- 6.3 Debt financing will not generally be used for maintenance expenses, training, feasibility studies or any current operating expenditure.
- 6.4 Debt financing will not generally be used for functional consulting. Functional consulting includes activities such as training, troubleshooting, and running reports during training.
- 6.5 Per Governmental Accounting Standards Board (GASB) guidelines, activities associated with developing and installing computer software projects will be divided into three stages of project development:
- a. Preliminary project stage, which includes the conceptual formulation and evaluation of alternatives, the determination of the existence of needed technology, and the final selection of alternatives;
 - b. Application development stage, which includes the design of the chosen path, including software configuration and software interfaces, coding, installation of hardware and testing, including the parallel processing phases and data conversion phases; and
 - c. Post-implementation/operation stage, which includes training and application maintenance.

Only activities associated with the application development stage will be debt financed.

- 6.6 Direct costs of materials and services consumed in developing or obtaining internal-use computer software, including payroll-related costs devoted directly to the project, may be financed with debt.
- 6.7 Generally, personnel required to implement a project should be contract employees or temporary employees. However, with prior approval of Commissioners Court and for projects with a total cost greater than \$5 million, County Subject Matter Experts (regular County employees) may be employed for implementation of a project and those costs may be debt financed during the application development stage. The cost of these personnel (regular County employees) expenditures will not exceed 5 percent of the project amount to be financed.

Section 7: STRUCTURE AND TYPE OF DEBT

- 7.1 Debt service will be structured to match projected cash flows and minimize the impact on future property tax levies.
- 7.2 The term of the debt issuance should equal the lesser of the useful life of the asset being financed or the maximum of 40 years in accordance with Chapter 1201, as amended Texas Government Code.
- 7.3 The types of debt instruments to be issued by the County include:
 - a. General Obligation Bonds;
 - b. Certificates of Obligation;
 - c. Revenue Bonds
 - d. Refunding Bonds;
 - e. Commercial Paper;
 - f. Tax Anticipation Notes; and
 - g. Any other debt instrument authorized for issuance by a County in accordance with the Texas Government Code or other applicable law
- 7.4 Individual revenue streams considered for proposed debt service should meet a minimum debt service coverage ratio test of 1.10 along with any appropriate revenue or contingency funds. Debt coverage is defined as total revenue divided by total debt service.
- 7.5 Generally, tax-exempt debt will be issued. However, when appropriate and when the cost of a project is greater than \$5 million, no more than 10 percent of the amount to be financed may be issued in the form of taxable debt.

Section 8: DEBT LIMITS

- 8.1 The County will not exceed the debt issuance limits described in Article 3, Section 52 of the Texas Constitution and Chapter 1301 of the Texas Government Code.
- 8.2 The County shall use economic ratios as a tool to assist in providing an objective analytical approach to determine debt capacity for new projects. These ratios may include:
 - a. Debt per capita;
 - b. Debt as a percent of statutory debt limit;

- c. Debt as a percent of appraised valuation;
- d. Debt service payments as a percent of governmental expenditures; or
- e. Level of overlapping net debt of all local taxing jurisdictions.

8.3 The County will maintain a debt service fund balance of at least 10 percent of the annual debt service requirement for the fiscal year; provided; however, that this requirement shall comply with the provisions of the Internal Revenue Code of 1986, as amended.

Section 9: METHOD OF SALE

9.1 The County may use competitive sales, negotiated sales, or private placements. When considering the method of sale, the County will take into consideration:

- a. Financial conditions;
- b. Market conditions;
- c. Transaction-specific conditions;
- d. County-related conditions; and
- e. Risks associated with each method.

9.2 Competitive sales are the preferred method under the following circumstances:

- a. A general obligation pledge or annual appropriation of general revenue;
- b. Simple structure and financial analysis;
- c. Stable financial market; and
- d. Moderate par amount.

9.3 Negotiated sales are the preferred method under the following circumstances:

- a. Complex transactions that require extensive financial modeling, credit analysis, pre-marketing effort, or that are interest rate sensitive; and
- b. Volatile financial markets.

9.4 Private Placement is the preferred method under the following circumstances:

- a. Small issue size;
- b. Questionable security for the issue; and
- c. Overall cost savings to the County.

Section 10: REIMBURSEMENT RESOLUTION

10.1 As provided in the Texas Government Code, Section 1201.042, as amended, Department of the Treasury Regulation, Section 1.150-2 of the Internal Revenue Code of 1986 as amended, Commissioners Court may decide that it is in the County's best interest to pass a reimbursement resolution prior to the formal issuance of debt. The purpose of the resolution would be to announce the intent to reimburse itself for expenditures related to capital programs for which debt will be issued and the General Fund could then be reimbursed once the debt is sold. The County will intend to reimburse itself within 18 months from the later of date of the original expenditure or the date the property financed is placed into service (but in no event more than 3 years after the original expenditure is paid).

Section 11: REFUNDING OF DEBT

11.1 The County may elect to refund existing debt for reasons including, but not limited to, the following:

- a. To achieve Net Present Value (NPV) savings generally of at least 3 percent;
- b. To update bond covenants on outstanding debt which impair efficient operations or prohibit necessary or desirable activities;
- c. To restructure the debt service schedules associated with outstanding bond issues; or
- d. To alter bond characteristics such as call provisions or payment dates.

- 11.2 If a refunding is undertaken, the County will evaluate:
- a. Issuance costs that will be incurred;
 - b. Interest rate at which the refunding bonds can be issued;
 - c. Maturity dates of the refunded bonds;
 - d. Call date (if any) on the refunded bonds; and
 - e. Call premium (if any) on the refunded bonds

Section 12: VARIABLE RATE EXPOSURE

- 12.1 The County may use variable rate debt (including commercial paper) to lower the cost of borrowing and provide a hedge against interest rate risk.
- 12.2 The County should establish a target of not to exceed 20 percent of its total outstanding debt in a variable rate mode.
- 12.3 Variable rate debt should be converted to fixed rate debt as necessary to maintain the 20 percent target, to meet the particular needs of a financing program, or to lock in low long term fixed interest rates.
- 12.4 When issuing variable rate debt, the County will have appropriate contingency plans in place, such as reserves or hedging instruments, to mitigate the risk associated with rising interest rate environments.

Section 13: INTEREST RATE SWAP AGREEMENTS

- 13.1 The County will consider the use of interest rate swap agreements on a case-by-case basis and consistent with Texas law and financial prudence.
- 13.2 Interest rate swap agreements may be used for the following purposes:
- a. To achieve significant savings as compared to other, non-derivative type products available in the bond market;
 - b. To prudently hedge risk in the context of a particular financing or the overall asset/liability management of the County;
 - c. To incur variable rate exposure within prudent financial guidelines;
 - d. To achieve more flexibility in meeting overall financial objectives than available in conventional markets; or
 - e. To accomplish a financial objective not otherwise obtainable using traditional financing methods.
- 13.3 The County will not enter into an interest rate swap agreement without advice of an independent advisor and bond counsel.

- 13.4 The County may enter into an interest rate swap agreement if the counterparty has at least two long term unsecured credit ratings of at least equal to the County's long term general obligation rating from Fitch Ratings, Moody's Investors Service or Standard & Poor's Ratings Services and the party has demonstrated experience in successfully executing interest rate swap agreements.
- 13.5 The County will select counterparties utilizing one of the Methods of Sale as outlined in Section 9 of this policy.
- 13.6 Before entering into an interest rate swap agreement, the County shall evaluate all the risks inherent in the transaction including counterparty risk, termination risk, rollover risk, basis risk, tax event risk, credit risk and amortization risk. Evaluation of risk will also include the following considerations:
- a. Uncertainty with respect to the County's future debt obligations;
 - b. Effect on the County's credit quality;
 - c. Cumulative exposure to all risk factors identified;
 - d. Difficulty and costs associated with terminations; and
 - e. Limitations on the ability to refund the swap's underlying bonds.
- 13.7 The County will monitor interest rate swap agreements on a quarterly basis to ensure compliance with corresponding swap documentation.

Section 14: CONTINUING DISCLOSURE

- 14.1 The County will periodically review the requirements of the Municipal Securities Rulemaking Board (MSRB) and the recommendations of the Government Finance Officers Association (GFOA), including the GFOA recommendation that financial statements be prepared and presented according to generally accepted accounting principles.
- 14.2 The County will remain in compliance with SEC Rule 15c2-12 by filing its annual financial statements and other financial and operating data for the benefit of its bondholders within six months after the end of each fiscal year.

Section 15: MATERIAL EVENTS

- 15.1 Material Events are defined as those events, which are considered likely to reflect on the credit supporting the securities.
- 15.2 The County will issue a material event notice in accordance with the provisions of SEC Rule 15c2-12.
- 15.3 The events Bexar County will consider material are:
- a. Principal and interest payment delinquencies;
 - b. Non-payment related defaults;
 - c. Unscheduled draw on debt service reserves reflecting financial difficulties;
 - d. Unscheduled draw on credit enhancements;
 - e. Substitution of credit or liquidity providers, or their failure to perform;
 - f. Adverse tax opinions or events affecting the tax-exempt status of the security;
 - g. Modification to rights of the security holders;
 - h. Bond calls;

- i. Defeasances;
- j. Release substitution, or sale of property securing repayment of the securities;
- k. Rating changes; and
- l. Any change in the County's fiscal year.

Section 16: EXPENDITURE OF BOND PROCEEDS

- 16.1 A list of projects will be developed to ensure compliance with Federal and State laws.
- 16.2 The County Manager and the Auditor's Office will monitor the expenditure of bond proceeds, to ensure expenditures are made in a timely manner for the purposes for which the bonds were authorized.
- 16.3 With respect to the reimbursement of any expenditure paid prior to the date of issue of the bonds, the County Manager and the Auditor's Office will monitor compliance with the requirement of the Regulations that such reimbursement allocation to bond proceeds is made not later than 18 months after the later of (i) the date the original expenditure is made or (ii) the date the project is placed in service, but in no event more than three years after the original expenditure is paid. Furthermore, the County Manager and the Auditor's Office will monitor compliance with the requirement of the Regulations that such reimbursement allocation is for the reimbursement of the expenditures paid on or after 60 days prior to the date of a reimbursement resolution (including for this purpose a bond order).

Section 17: PRIVATE BUSINESS USE

- 17.1 Private business use exists if proceeds of the issue or the property to be financed by the bond proceeds are used directly or indirectly by any nongovernmental person in that person's trade or business. Private business use may occur due to arrangements (typically contractual) that give nongovernmental persons special legal entitlements with respect to the use of bond-financed property (including a sale or other transfer of bond-financed property to a nongovernmental person). Further, a bond issue is considered to have private security or payments if the payment of the debt service of an issue is either (a) secured directly or indirectly by property or payments derived from private business use or (b) to be derived from payments for a private business use. The tax-exempt status of governmental bonds may be jeopardized if both (a) the private business use associated with an issue of bonds exceeds five percent (and, in certain circumstances, ten percent) of the proceeds of an issue and (b) the private security or payments associated with an issue exceeds five percent (and, in certain circumstances, ten percent) of the proceeds of such issue.
- 17.2 If any action will create private business use or private payments as outlined above, Bexar County will take measures designed to preserve the intended federal income tax status of that issue of Bonds. Such measures may include ensuring that such agreement falls into an applicable exception under the private business use rules, making a determination that private use will not exceed the applicable limit or such other action as may be recommended by bond counsel, including taking remedial actions with respect to the issue of Bonds whose federal tax status is implicated.

It is recognized that certain of the County's bond issues (e.g. bonds that finance certain venue projects) were structured to take into account projected private business use of the facilities being financed with such issue. For such issues, the County will monitor any changes relating to the type or amount private business use of such facilities and, if necessary, will take measured designed to preserve the intended federal income tax status of that issue of Bonds as described above.

- 17.3 No more than five percent of the proceeds of an issue of bonds may be used to make loans or arrangements that allow a nongovernmental party to defer payments that it is obligated to make with respect to the financed property or the bonds.

Section 18: INVESTMENT OF DEBT PROCEEDS

- 18.1 Debt proceeds will be invested in accordance with the County's Investment Policy 3.10 or as otherwise permitted in the order or resolution authorizing the issuance of the debt.
- 18.2 Interest earned on proceeds from bonds, certificates of obligation, commercial or other short-term or long-term debt proceeds (excluding capital lease proceeds) is generally allocated to the Debt Service Fund.
- 18.3 Interest earned on proceeds from bonds, certificates of obligations, or other short-term or long-term debt proceeds (excluding capital lease proceeds) allocated to the Debt Service Fund shall be used solely to pay current and future debt service payments, as well as all related issuance cost.

Section 19: ARBITRAGE/REBATE

- 19.1 The County will follow a policy of full compliance with all arbitrage rebate requirements of the Code and will perform (via contract consultant) arbitrage calculations for each debt issue subject to rebate on an annual basis. All necessary rebate liability will be filed and paid when due.
- 19.2 Additionally, the Office of the County Auditor may choose to hire a rebate analyst to monitor compliance with rebate and yield restriction rules on an annual basis.

Section 20: CAPITAL PROJECT PROCESS

- 20.1 As set forth in Section 3 of this policy, the County Manager is responsible for making debt-financing recommendations to the Commissioners Court. In order to ensure sufficient cash flow is available to meet capital improvement project cash requirements, an annual debt issuance schedule is required. The Capital Project Process will provide the basis for the annual debt issuance schedule.
- 20.2 During the annual budget process, each office or department will complete the Capital Request Form for each project to be considered for adoption by Commissioners Court. The form requires offices and departments to detail the different phases of the project, a timeline for each phase, and cost per phase.
- 20.3 Upon approval of a new capital project, the information provided on the Capital Request Form will be used to develop the annual debt issuance schedule to meet the cash requirements of each project.

Section 21: POST-ISSUANCE COMPLIANCE

- 21.1 Bexar County acknowledges that as the issuer of debt obligations subject to the Code, it is responsible for post-issuance compliance with respect to such debt obligations.
- 21.2 After the debt is issued, and as project expenses are incurred, the County Auditor's Office and County Manager will periodically ensure continued compliance with aforementioned laws and guidelines.
- 21.3 Corrective action may be required if, for example, it is determined that bond proceeds were not properly expended, Bexar County is not in compliance with the arbitrage requirements imposed by the Code or Bexar County has taken a deliberate action (e.g., sale of bond-financed property) that results in impermissible levels of private business use.

- 21.4 If Bexar County determines or is advised that corrective action is necessary with respect to any issue of its obligations, Bexar County will, as may be applicable, in a timely manner:
- Seek to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31 (or any successor notice thereto)
 - Take remedial action described under Section 1.141-12 of the Code
 - Take such other action as recommended by Bond Counsel
- 21.5 Any issues of non-compliance will be resolved by the County Manager and the County Auditor's Office with the assistance of the County's Bond Counsel and Financial Advisors.

Section 22: DEFINITIONS

- a. Arbitrage - Arbitrage is the profit that results from investing tax-exempt proceeds in higher-yielding taxable securities. In general, Internal Revenue Service (IRS) Regulations require that positive arbitrage earnings be rebated back to the government.
- b. Bond Indenture - The contract that sets forth the promises of a bond issuer and the rights of investors in the bond.
- c. Bond Covenant - A clause in a bond indenture that either requires or forbids some act by, and the issuer is obligated to comply with the covenant by virtue of issuing its bonds.
- d. Call Dates - The date, prior to maturity, on which a callable bond may be redeemed.
- e. Call Premium - The price, as established in the bond covenant, at which bonds will be redeemed.
- f. Certificate of Obligation - The Certificate of Act of 1971 (as amended) permits a County to issue certificates of obligations for the purpose of paying contractual obligations incurred in the construction of public works and the purchase of materials, supplies, equipment, buildings, professional services and real property. Certificates of obligation are normally secured by ad valorem tax revenue and there is no requirement for voter approval.
- g. Call Provisions - A clause in a bond contract granting the issuer the right to buy back all or part of an issue prior to the maturity date.
- h. Capital Lease - A contract for the purchase of capital equipment through installment payments.
- i. Code - The Internal Revenue Code of 1986, as amended.
- j. Commercial Paper - Short-term, unsecured promissory notes usually backed by a line of credit with a bank. Maturities do not exceed 270 days.
- k. Competitive Sales - A sale whereby the issuer determines the bond structure and solicits bids. The bonds are then awarded to the underwriting firm that submits the lowest interest costs for the debt.
- l. Continuing Disclosure - The principal that accurate and complete information material to the transaction, which potential investors would be likely to consider material in making investment decisions with respect to the securities, be made available on an ongoing basis.

DEFINITIONS (cont.)

- m. General Obligation - Bonds backed by the annual levy of an ad valorem tax as necessary, within the limits prescribed by law (if any), to pay off the bonds. Bonds are issued upon approval by the public in an election.
- n. Interest Rate Management Agreement - An agreement entered into in connection with the issuance of debt by an issuer or in connection with debt already outstanding, with a counterparty to provide for an exchange of payments based upon fixed and/or variable interest rates.
- o. Issuance Costs - The expenses associated with the sale of new securities, including such items as underwriter's spread, printing, legal fees and rating costs.
- p. Negotiated Sales - A sale whereby the issuer selects an underwriter in advance so that the underwriter can assist with determining the appropriate structure of the bonds.
- q. Private Placement - A sale whereby the issuer sells the bonds directly to an institutional investor.
- r. Regulations - The applicable proposed temporary or final Treasury regulations promulgated under the Code or, to the extent applicable under the Code, under the Internal Revenue Code of 1954, as such regulations may be amended or supplemented from time to time.
- s. Refunding Bonds - Bonds issued to retire a bond already outstanding that may be sold for cash and outstanding bonds redeemed with cash or exchanged with holders of outstanding bonds.
- t. Revenue Bonds - Bonds issued where the money raised to pay off the bonds comes from a non-tax revenue source or a special/specific enterprise fund.
- u. Tax Anticipation Notes - Short-term notes issued in anticipation of collections of taxes. Short-term notes issued by the county to finance current operations, with repayment from anticipated tax receipts. Also called tax anticipation warrant. These notes are issued at a discount, and must have a maturity of thirteen months or less, and mature either at a specific future date or when property and other taxes are collected. Tax anticipation notes hold first claim on tax receipts when collected.
- v. Variable Rate Debt - Bonds with interest rates that fluctuate based upon an index or pricing procedure. These bonds often offer lower interest rates and have short maturities.

GLOSSARY OF TERMS

Account: An individual 5 digit code in the County's financial system which corresponds to a line-item in any given appropriation. It is the most detailed unit in the accounting string. For example, in the appropriation Personnel Service, account 50200 is the defined line-item for Social Security expenditures.

Accounting System: The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

Accounting Unit: A 4-digit code in the County's financial system. The code represents an Office and/or department or a division within an Office and/or Department.

Accrual: Accrual accounting/budgeting refers to a method of accounting/budgeting in which revenues are recorded when earned and outlays are recorded when goods are received or services are performed, even though the actual receipts and disbursements of cash may occur, in whole or in part, in a different fiscal period.

Activity: (1) A specific unit of work or service. (2) A county financial system code designating funding for a capital project or grant.

Appropriated Fund Balance: The excess of an entity's revenues over its appropriations for a specific period of time that is appropriated as part of the adopted budget. This fund balance is available for emergencies or unforeseen expenditures.

Appropriation: An authorization made by the Commissioners Court, which allows officials to incur obligations and make expenditures of governmental resources. An appropriation is typically granted for periods of one year and specified for fixed amounts. Appropriations within a budget includes a group of accounts, such as the Personnel Appropriation.

Assessed Valuation: An estimated value placed upon real and personal property by the appraisal district as the basis for levying property taxes.

Assets: Property owned by the County, which has monetary value.

Audit: A systematic examination of resource utilization. The audit is a test of management's internal accounting controls and is intended to verify financial positions and the legality of transactions; to identify improvements in accounting systems and accuracy and consistency of transactions; and to certify the stewardship of officials responsible for governmental funds.

Authorized Positions: All positions authorized by Commissioners Court for each office and department. This includes both full-time and part-time permanent positions. The numbers shown under authorized positions for FY 2015-16 represent the full time equivalents.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

Balanced Budget: A budget in which planned expenditures on goods, services, and debt income is equal to income from taxation and other governmental receipts.

Baseline Budget: Ongoing expenses for personnel, contractual services, supplies, and equipment required to maintain service levels previously authorized by the Commissioners Court.

Bond: Bonds are used as long-term debt instruments to pay for capital expenditures. A bond is a written promise to pay a specified sum of money (principal) at a specified future date (maturity date), as well as periodic interest paid at a specified percentage of the principal (interest rate).

Bond Rating: The credit-worthiness of a government as evaluated by independent agencies.

Budget (Operating): A financial operation plan consisting of proposed estimated expenditures for a fiscal year and an estimate of proposed revenues. The term is also used to identify the officially approved expenditure levels under which the County and its offices and departments operate.

Budget Calendar: The schedule of key or target dates that the County follows in the preparation and adoption of the budget.

Budget Document: The instrument used by the Budget Officer to present a comprehensive financial program to the Commissioners Court.

Budget Message: The general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience and presents recommendations made by the Budget Officer.

Budget Transfer: Budget transfers shift previously budgeted funds from within an appropriation to another. Transfers may occur throughout the course of the fiscal year as needed for County government operations.

Capital Assets (Fixed Assets): Assets of significant value that have a useful life of several years.

Capital Budget: A plan of proposed capital expenditures and the means of financing the proposals. The capital budget is established as part of the County's budget, which includes both operating and capital expenditures. The capital budget is based on a Capital Improvement Program.

Capital Expenditures: An expenditure group used to fund capital outlay purchases such as furniture, computers, vehicles and kitchen and laundry equipment. Purchases made from the capital expenditures group become fixed assets of the County.

Capital Improvement Program: A multi-year plan for capital expenditures, which sets forth each proposed capital project, identifies the expected beginning and ending date for each project, the amount to be expended each year, and the method of financing each capital project.

Capital Improvements Project Activity: A Capital Improvements Project Activity is one of the following groups of actions usually undertaken in a capital improvements project: planning and engineering, right-of-way acquisition, utility relocation, construction, and other costs for initial capital equipment.

Capital Outlays: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, furniture, and equipment.

Carry Forward Balance: The amount of excess revenues over expenditures within the same fund that are transferred from one fiscal year to the next.

Cash Management: The management of cash necessary to fund government services while investing temporary cash excesses to earn interest revenue. Cash management refers to the activities of forecasting the inflows and the outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds to achieve the highest interest and return available for temporary cash balances.

Certificate of Deposit: A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period at a specified rate of interest.

Charge-Back System: A system designed for expenditures to be expensed to the individual Offices and Departments. This will help to appropriately charge the expenditures to the Offices and Departments.

Commodities: Items of expenditure which, after use, are consumed or show a material change in their physical condition. Commodities are generally of limited value and are characterized by rapid depreciation (i.e. office supplies, motor fuel, etc.).

Comprehensive Annual Financial Report (CAFR): This official annual report, prepared by the County's Auditors Office, presents the status of the County's finances in a standardized format. The CAFR is organized by fund and contains two basic types of information: (1) a balance sheet that compares assets with liabilities and fund balance, and (2) an operating statement that compares revenues and expenditures.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Contractual Services: Services the County receives from an internal service fund or an outside entity.

Current Taxes: Taxes that are levied and due within one year.

Debt Service: The obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that are unpaid after the due date, in which a penalty is assessed for non-payment.

Department: A major administrative division of the County that reports to Commissioners Court and provides management responsibility for a group of related functions.

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, physical elements, inadequacy, or obsolescence. Depreciation is also the portion of the cost of a capital asset which is charged as an expense during a particular accounting period.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue on the same tax base in the next fiscal year as in the current fiscal year.

Encumbrances: Obligations in the form of purchase orders, contracts, or salary commitments that are reserved in specified appropriations. Encumbrances cease to exist when paid or when an actual liability is established.

Enterprise Fund: A fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of

providing goods through fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

EOC: Emergency Operations Center located at Brooks City Base.

Estimate: The estimated actual expenditures and revenues for the fiscal year prior to the budget fiscal year. This is used to determine the Carry Forward Balance.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance and workers compensation premiums. An office or department can over run an individual line item as long as the expenditure group budget amount is not exceeded. This is also referred to as an Appropriation.

Expenditures: The cost of goods and services rendered.

Fiscal Year: The time period designated by the County signifying the beginning and ending periods for recording financial transactions. Bexar County has designated October 1 to September 30 as its fiscal year.

FTE: Full-time equivalent. A measure of hours paid to employees on the government's payroll. One person working full time for a year uses one FTE, including vacation and sick leave. It does not include overtime and other "premium" pay. An FTE works at least 80 hours per pay period.

Frozen Position: A position that is vacant and cannot be filled without approval of Commissioners Court and the Budget Department.

Full Faith and Credit: A pledge of the County's taxing power to repay debt obligations.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts, identifiable revenue sources and expenditures. Funds are segregated for the purpose of completing specific activities or attaining certain objectives.

Fund Balance: The excess of an entity's revenues over expenditures and encumbrances over a specific period of time. This is also referred to as an Appropriated Fund Balance.

Governmental Accounting Standards Board (GASB): The current source of generally accepted accounting principles used by State and Local governments in the United States of America. GASB is a private, non-governmental organization.

Governmental Fund: Resources held in trust for the benefit of Bexar County's own programs or Bexar County citizenry.

General Fund: The largest fund within the County. The General Fund accounts for most of the financial resources of the government that may be used for any lawful purpose.

General Obligation Bond: General Obligation Bonds must be authorized by public referenda. Bonds become General Obligation Bonds when the County pledges its full faith and credit to the repayment of the issued bonds.

Grants: Gifts from the Federal and/or State government to entities or persons designed by laws.

Interfund Transfers: The expenditure group used to account for transfers between funds. This group also includes cash matches budgeted for both anticipated and awarded grants.

Intergovernmental Grant: A contribution of assets by one governmental unit to another. In most cases the grants are made to local governments from the State and/or Federal Governments. Intergovernmental grants are usually made for specified purposes.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Bexar County, intergovernmental revenue is received from the City of San Antonio, the State of Texas, the Federal Government, and other indirect sources.

Internal Service Fund: Funds utilized to account for the financing of goods or services provided by one Office or Department to other Offices or Departments within a government.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments received.

Liability: Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. A liability does not include encumbrances.

Long-Term Debt: Debt with maturity of more than one year after the date of issuance.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Office: A major administrative division of the County headed by an elected or appointed official that assumes overall management responsibility for the operation of a group of related functions.

Operating Funds: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and "pay-as-you-go" capital projects.

Operational Costs: The expenditure group that includes all payments for services, including those provided through County internal service funds. Examples of expenses included in this group are: postage, utilities, medical and legal services, architectural and engineering services, printing, microfilming, vehicle and radio repair and maintenance and contributions to other agencies.

Performance Indicators: Specific quantitative measures of work performed within an activity or program (i.e. total number of investigations conducted by the Sheriff's Office). Types of performance indicators include workload, efficiency (output) and effectiveness (outcome) indicators.

Personnel Services: An expenditure group that includes all personnel related costs such as salaries, social security and Medicare, retirement, group health insurance, group life insurance and workers compensation premiums.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Change: Requests submitted by Offices and Departments during the budget preparation process to change a level of service or method of operation. Generally, these requests are for additional resources, including personnel, but may take the form of program reductions or eliminations.

Property Tax: Property taxes are local taxes that provide a source of money local governments use to pay for schools, streets, roads, police, fire protection and many other services. Texas law establishes the process followed by local officials in determining the value for property, ensuring that values are equal and uniform, setting tax rates and collecting taxes.

Proposed Budget: A budget proposal presented to Commissioners Court by the appointed County Budget Officer. The proposed budget includes future costs, revenues, and resources for the new fiscal year.

Proprietary Funds: Accounts for government activities that are similar to the commercial sector, such as a water utility or transportation system.

Reconciliation: A detailed summary of increases and decreases in departmental expenditures from one budget year to another.

Reserve: An account used to indicate that part of a fund's assets is legally reserved for a specific purpose.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue: The funds collected by a government.

Revenue Bonds: Government-issued bonds which do not pledge the full faith and credit of the jurisdiction and must therefore rely on operating revenues other than property taxes to repay the debt.

Revenue Estimate: A formal estimate of the amount of revenue that will be earned from a specific revenue source for some future period.

Risk Management: An organized attempt to protect a government's assets against accidental loss.

RFP: Request for Proposal. A formal public announcement opening a procurement action by the County's Purchasing Department. RFPs specify what the government wants to procure and the conditions that must be met by the persons that are to provide what the government is seeking.

Shortfall: The excess of expenditures over revenues during a single accounting period.

Special Revenue Fund: Required to account for the use of revenue earmarked by law for a particular purpose. This is also referred to as an Other Operating Fund.

Supplies and Materials: The expenditure group that includes all payments for commodities. Examples of line items in this group include office supplies, small tools, ammunition, software, fuel and oil, clothing and bedding and uniforms.

Tax Levy: The total amount raised by general property taxes for operating and debt service purposes.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a county may levy a tax. The limit may apply to taxes raised for a particular purpose or for a general purpose.

Third-Party Administration: An organization that processes insurance claims or certain aspects of employee benefits plans for a separate entity.

Travel and Remunerations: An expenditure group that includes travel, professional training, payments to staff for extradition services, payment of wages to election workers, and stipends paid to jurors.

Unit Cost: The cost required to produce a specific product or unit of service.

User Charges (Fees): The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Yield: The rate earned on an investment based on the price paid for the investment.

CHANGE ORDER

Change Order FY 2015-16

Approval of the FY 2015-16 Proposed Budget

Commissioners Court approved the FY 2015-16 Proposed Budget as filed with the County Clerk and the amendments recommended by the Budget Department included in the September 1, 2015 Memorandum “Recommended Changes to the FY 2015-16 Proposed Budget” (Attachment 1), as well as approving Attachments 2 through 13 for inclusion in the FY 2015-16 Adopted Budget.

Authorized Positions

The positions listed for each office and department in the FY 2015-16 Proposed Budget, as revised in Attachments 1 through 13 and Adopted by Commissioners Court, are the authorized positions for FY 2015-16. Deletions of any non-collective bargaining agreement positions that are filled by an incumbent as of September 30, 2015 in the FY 2015-16 Adopted Budget will be eliminated effective October 31, 2015, unless otherwise specified, to allow for a smooth transition of affected employees. New positions are effective October 1, 2015 unless otherwise specified.

The following funds have positions budgeted: General Fund (100), Courthouse Security Fund (203), Parking Facilities Fund (206), Public Works – County Road and Bridge Fund (207), Flood Control Operations Fund (208), Storm Water Mitigation Fund (209), Law Library Fund (210), Fire Code Fund (212), Dispute Resolution Fund (214), Domestic Relations Office Fund (215), DA Pre-Trial Diversion Fund (333), Self-Insured – Health and Life Fund (501), Self-Insured – Workers Comp Fund (502), Fleet Maintenance Fund (504), Records Management Center Fund (505), Community Venues Program Office Fund (507), Facilities and Parks Management - Firing Range Fund (512), Technology Improvement Fund (565), Bexar County Capital Improvement Fund (700), Grants in Aid Fund (800), and Community Development Block Grant Fund (803).

The FY 2015-16 Budget, as adopted by Commissioners Court, controls expenditures at the appropriation unit level for these funds. These appropriation units are:

- Personnel Services
- Travel, Training, and Remunerations
- Operational Costs
- Supplies and Materials
- Capital Expenditures
- Interfund Transfers
- Contingencies

In the Public Works – County Road and Bridge Fund, the road projects are controlled by project.

In the Public Works – Flood Control Capital Projects Fund, the flood projects are controlled by project.

In the County Capital Improvement Fund, the capital projects are controlled by project.

In the ATD/TxDOT Fund, the projects are controlled by project.

In the Venue Fund, the projects are controlled by project.

In the Grants-in-Aid Fund, the grants are controlled by total grant allocation.

In the Technology Improvement Fund, revenue into the fund is provided by transferring the entire Technology Improvement Fee account each fiscal year from each Office or Department’s budget to the Technology Improvement Fund. Funding is allocated within each respective Office or Department.

In the Self Insured Funds, partial revenue into the fund is provided by the periodic transfer of the entire Group Health, Group Life, and Workers Compensation accounts appropriated each fiscal year from each Office or Department's budget to the respective funds.

In addition, the FY 2015-16 Adopted Budget, as adopted by Commissioners Court, controls expenditures at the department and office level with the following exceptions. These budgets are controlled at the division level as listed:

Central Magistration

- Criminal District Courts
- District Clerk

Civil District

- Administration
- Children's Court
- Family Drug Court

County Courts

- Administration
- County Court 1
- County Court 2
- County Court 3
- County Court 4
- County Court 5
- County Court 6
- County Court 7
- County Court 8
- County Court 9
- County Court 10
- County Court 11
- County Court 12
- County Court 13
- County Court 14
- County Court 15

County Clerk

- County Clerk
- Records Management Fund – County Clerk

Criminal District Attorney

- Criminal District Attorney
- Family Protection Fund
- Pre-Trial Diversion Fund

Criminal District Courts

- Administration
- District Court 144th
- District Court 175th
- District Court 186th
- District Court 187th

District Court 226th
District Court 227th
District Court 290th
District Court 379th
District Court 399th
District Court 437th

District Clerk

District Clerk
District Clerk Technology Fund
Records Management Fund – District Clerk

Judge and Commissioners

Administration
Precinct 1
Precinct 2
Precinct 3
Precinct 4

Office of the County Manager

AgriLife
BiblioTech
 Administration
 Pleasanton BiblioTech (Precinct1)
 Ricardo Romo BiblioTech (Precinct 2)
Budget
Bexar County Parks and Heritage
 Administration and Grounds
 County Parks
Community Resources
 Administration
 Child Welfare Board
 Community Programs
 Veterans Services
Courthouse Facilities Improvement Fund
Economic Development
Emergency Management
Facilities Management
 Administration
 Facilities Administration
 Facilities Improvement Maintenance Projects
 Adult Detention Center
 County Buildings
 Energy
 Forensic Science Center
 Juvenile Institutions
 Firing Range Fund
 Parking Facilities Fund
Fire Marshal's Office
 Fire Code Fund
 Fire Marshal

- Human Resources
- Information Technology
- Judicial Services
 - Criminal Laboratory
 - Judicial Services
 - Medical Examiner
 - Mental Health Initiative
 - Dispute Resolution Fund
- Management & Finance
- Mental Health Department
- Public Works
 - Animal Control Services
 - Environmental Services
 - County Road and Bridge M&O Fund
 - Fleet Maintenance Fund
 - Flood Control M&O Fund
 - Parking Facilities Fund
 - Storm Water Mitigation Fund
- Small Business and Entrepreneurship Department
- Juvenile
 - Child Support Probation
 - Institutions
 - Probation
- Juvenile District Courts
 - District Court 289th
 - District Court 386th
 - District Court 436th
- Sheriff's Office
 - Adult Detention
 - Work Release
 - Classification
 - Laundry
 - Intake
 - Law Library
 - Administration
 - Human Services
 - Comal
 - Annex
 - Law Enforcement
 - Administration
 - Professional Standards & Integrity
 - Emergency Response Team
 - Communications
 - Central Records
 - Property
 - Narcotics
 - Criminal Investigations
 - Mental Health
 - Courthouse Security

Patrol
Dispatch
Sheriff's Academy
Warrants
Civil
Support Services
Personnel
Business Office
Warehouse
Administration
Courthouse Security Fund

These funds, as stated, are appropriated and controlled at the accounting unit level. These appropriation units are developed by summing up individual line items (account allocations). The individual account allocations that were used to develop the budget appropriations are adopted in the FY 2015-16 Budget and will be provided to the County Auditor for entry into the financial management system, and are included in the adoption of the FY 2015-16 Budget. The County Auditor will use these object code allocations to establish the FY 2015-16 individual budget accounts in the financial management system.

Recommended Changes to the FY 2015-16 Proposed Budget

Attachment 1, Recommended Changes to the FY 2015-16 Proposed Budget, is the recommended changes to the FY 2015-16 Proposed Budget, as amended by Attachments 1 through 13.

Administrative Changes to the FY 2015-16 Proposed Budget

Attachment 2 is the list of administrative changes to the FY 2015-16 Proposed Budget.

FY 2015-16 Revenue Projections

Attachment 3 is the FY 2015-16 Revenue Projections, which includes the amount of revenue certified by the County Auditor's Office by revenue accounts.

Vehicle Replacement List

Attachment 4 is the FY 2015-16 vehicle replacement list.

Proposed Calendar Year 2016 Holiday Schedule

Attachment 5, Proposed Calendar Year 2016 Holiday Schedule, is the proposed paid holiday schedule for calendar year 2016. This schedule is adopted as part of the FY 2015-16 Adopted Budget.

District Clerk's Preservation Plan

Attachment 6 is the FY 2015-16 District Clerk's Preservation Plan.

County Clerk's Preservation Plan

Attachment 7 is the FY 2015-16 County Clerk's Preservation Plan.

County Elected Officials' Compensation

Attachment 8, County Elected and Precinct Officers Compensation, provides the salary and auto allowance for Elected Officials that have changes to be effective the first pay period in October. The Elected Officials Compensation documents are adopted as part of the FY 2015-16 Adopted Budget.

Non-Exempt Pay Table

Attachment 9 is the Non-Exempt Pay Grade Table for FY 2015-16. This table has been adjusted to address compression associated with increasing the minimum wage.

Order Approving County Auditor Budget and Salary of County Auditor, Assistant County Auditors, and Court Reporters

Attachment 10 is the order approving the budget for the County Auditor's Office, including the salaries of the County Auditor and the Assistant County Auditors, and salaries of the Court Reporters.

Merit Award Program-Exempt Employees

Attachment 11 includes general guidelines for FY 2015-16 Merit Award Program adopted for Exempt employees.

Merit Award Program-Executive Employees

Attachment 12 includes general guidelines for FY 2015-16 Merit Award Program adopted for employees in the Executive table.

Public Safety Communications Center's (PSCC) Career Path

Attachment 13 is the Sheriff's Office-PSCC's career ladder adopted in FY 2015-16.

RECOMMENDED CHANGES TO THE FY 2015-16 PROPOSED BUDGET

General Fund Balance in the FY 2015-16 Proposed Budget	\$ 59,555,279
Increase/(Decrease) in FY 2014-15 General Fund Revenue Estimates	\$ 1,251,203
Increase/(Decrease) in FY 2014-15 General Fund Expenditure Estimates	\$ -
Increase/(Decrease) in FY 2015-16 General Fund Revenue	\$ 3,975,105
Increase/(Decrease) in FY 2015-16 General Fund Proposed Appropriations	\$ 4,550,707
Revised Fund Balance for the General Fund	\$ 60,230,880

GENERAL FUND**Central Magistration - District Courts**

Increase FY 2015-16 Appropriations to fund CMAG-District Courts for a full year	\$ 720,790
---	------------

Non-Departmental

Decrease FY 2015-16 Contingencies Appropriation to fund CMAG-District Courts for a full year	\$ (720,790)
--	--------------

Civil District Courts

Increase Personnel Services Appropriation to fund a Salary Adjustment for (1) Senior Court Support Specialist	\$ 8,812
Increase FY 2015-16 Travel and Remunerations Appropriation for court staff training	\$ 6,650
Increase FY 2015-16 Operations Appropriation for an increase to the Family Services Contract	\$ 15,439
Increase FY 2015-16 Supplies and Materials Appropriation	\$ 5,825

Constable Precinct 1

Re-Authorize and Fund Two Deputy Constables in the FY 2015-16 Personnel Appropriation	\$ 93,664
---	-----------

Constable Precinct 2

De-Authorize Two Deputy Constables and Decrease the FY 2015-16 Personnel Appropriation	\$ (93,664)
--	-------------

Constable Precinct 3

Re-Authorize and Fund Three Deputy Constables in the FY 2015-16 Personnel Appropriation	\$ 144,714
---	------------

Constable Precinct 4

De-Authorize Three Deputy Constables and Decrease the FY 2015-16 Personnel Appropriation	\$ (144,714)
--	--------------

County Clerk

Retitle Seven Recording and Operations Clerks (NE-03) to Licensing Clerks (NE-03) in the Licensing & Vital Statistics Division	\$ -
Retitle Three Recording and Operations Clerks (NE-03) to Vital Statistics Clerks (NE-03) in the Licensing & Vital Statistics Division	\$ -

Facilities Management Department - Administration (FIMP)

Increase FY 2015-16 Capital Appropriation to transfer FIMP projects to the appropriate budget	\$ 41,855
---	-----------

Increase FY 2015-16 Operations Appropriation to complete approved FIMP projects from FY 2014-15	\$ 45,793
---	-----------

Facilities Management Department - County Buildings

Decrease FY 2015-16 Capital Appropriation to transfer FIMP projects to the appropriate budget	\$ (41,855)
---	-------------

Fire Marshal's Office

Reclassify One Public Safety Communications Supervisor from an E-04 to an E-05 (75%)	\$ 3,230
--	----------

RECOMMENDED CHANGES TO THE FY 2015-16 PROPOSED BUDGET**Justice of the Peace Precinct 1**

Authorize and Fund One Lead Court Clerk (NE-05)	\$ 54,017
---	-----------

Justice of the Peace Precinct 2

Authorize and Fund One Lead Court Clerk (NE-05)	\$ 54,511
---	-----------

Justice of the Peace Precinct 3

Authorize and Fund One Lead Court Clerk (NE-05)	\$ 48,013
---	-----------

Justice of the Peace Precinct 4

Authorize and Fund One Lead Court Clerk (NE-05)	\$ 54,970
---	-----------

Non-Departmental

Increase FY 2015-16 Operations Appropriation for Outside Agencies

Bexar County Arts Internship Program	\$ 38,500
--------------------------------------	-----------

Center for Family Relations	\$ 20,000
-----------------------------	-----------

Claude and Zernona Black Development Leadership Foundation - Youth Program	\$ 25,000
--	-----------

Club 12	\$ 3,000
---------	----------

Dominion Church of God in Christ - Summer Youth Program	\$ 2,500
---	----------

George Gervin Youth Alternative Center and Academies	\$ 300,000
--	------------

OASIS	\$ 15,000
-------	-----------

Opera Piccola	\$ 25,000
---------------	-----------

Our Lady of Mt. Carmel-El Carmen Senior Center	\$ 15,000
--	-----------

Madonna Neighborhood Center	\$ 9,400
-----------------------------	----------

Project Quest	\$ 4,250
---------------	----------

San Antonio Cultural Arts	\$ 15,000
---------------------------	-----------

San Pedro Playhouse	\$ 5,000
---------------------	----------

TL Taylor Ministries-Youth Program (An additional \$10,000 is funded Prescription Discount Card Funds)	\$ 10,000
--	-----------

Increase FY 2015-16 Operations Appropriation for private security for BiblioTech locations	\$ 53,634
--	-----------

Increase FY 2015-16 Operations Appropriation for Northeast Partnership for Economic Development County Membership Fees	\$ 250
--	--------

Increase FY 2015-16 Interfund Transfers Appropriation for the Texas Indigent Defense Commission Grant Cash Match	\$ 60,476
--	-----------

Increase FY 2015-16 Contingencies Appropriation for Public Safety Communications Section's Career Ladder	\$ 42,313
--	-----------

Decrease FY 2015-16 Contingencies Appropriation Operating Reserve	\$ (116,715)
---	--------------

Increase FY 2015-16 Contingencies Appropriation for Minimum Wage for Non-Exempt Employees	\$ 3,700,000
---	--------------

Sheriff's Office-Law Enforcement

Reclassify Three Public Safety Communications Supervisors from an E-04 to an E-05 and One Operations Supervisor - Patrol Division from an E-05 to an E-06	\$ 10,839
---	-----------

Small Business and Entrepreneurship Department

Increase FY 2015-16 Operations Appropriation for Contracted Services for African-American business outreach	\$ 15,000
---	-----------

RECOMMENDED CHANGES TO THE FY 2015-16 PROPOSED BUDGET**OTHER FUNDS****Fire Code Fund**

Reclassify One Public Safety Communications Supervisor from an E-04 to an E-05 (25%)	\$ 1,077
--	----------

Capital Improvement Fund

Authorize Funding for 39 Additional In-Car Digital Video Cameras to included Body Cameras within the Law Enforcement Vehicle - Digital Video Cameras - Phase II Project	\$ 184,000
---	------------

Community Infrastructure Economic Development Fund (CIED)

Decrease FY 2015-16 Operations Appropriation from the 381 Grants Funding	\$ (30,000)
--	-------------

Grants-in-Aid Fund

Increase FY 2015-16 Interfund Transfer Revenue for the Southern Edwards Plateau-Habitat Conservations Plan local Match	\$ 90,000
Increase FY 2015-16 Operational Expenses Appropriation	\$ 90,000
Increase FY 2015-16 Interfund Transfer Revenue for the Child Access & Visitation Cash Match	\$ 6,913
Increase FY 2015-16 Operational Expenses Appropriation	\$ 6,913

Venue Fund

Increase FY 2015-16 Operations Appropriation for the Witte Museum San Antonio River Riparian Habitat Restoration	\$ 250,000
Increase FY 2015-16 Operations Appropriation for the Wheatley Heights Sports Complex repairs and refurbishment	\$ 80,000

Administrative Changes:**AgriLife Extension Services**

The narrative's Appropriation section reads \$597,577 in the FY 2015-16 Personnel Services appropriation. It should read \$580,277.

Bexar Heritage and Parks Department-County Parks and Grounds Division

The first program change reads, "adds one Field Maintenance Worker (*E-01*) but should read "add one Field Maintenance Worker (*NE-01*).

Budget Department

The Authorized Position List shows Data Analyst – Compliance FY 2015-16 – 0; this should be Data Analyst – Compliance FY 2015-16 – 1.

The Authorized Position List shows Data Program Administrator FY 2015-16 – 1; this should show Data Program Administrator FY 2015-16 – 0.

The Authorized Position List should include: Budget Manager FY 2013-14 – 0, FY 2014-15 – 0, FY 2015-16 – 1.

Judicial Services – Criminal Laboratory

The Authorized Position List reads Crime Lab Specialists FY 2013-14 – 3, FY 2014-15 – 3, FY 2015-16 – 3 ; this should read, Crime Lab Specialists FY 2013-14 – 3, FY 2014-15 – 3, FY 2015-16 – 4.

Delete Crime Laboratory Specialist FY 2013-14 – 0, FY 2014-15 – 0, FY 2015-16 – 1.

County Clerk

The program change section reads...

- Four Recording and Operations Clerks (*NE-04*) to Deed Records Clerks (*NE-04*).
- Seven Recording and Operations Clerks (*NE-04*) to Recording Services Clerks (*NE-04*).
- Two Recording and Operations Clerks (*NE-04*) to Records Center Clerks (*NE-04*).
- Six Recording and Operations Clerk (*NE-04*) to Indexing and Verification Clerk (*NE-04*).

It should read...

- Four Recording and Operations Clerks (*NE-03*) to Deed Records Clerks (*NE-03*).
- Seven Recording and Operations Clerks (*NE-03*) to Recording Services Clerks (*NE-03*).
- Two Recording and Operations Clerks (*NE-03*) to Records Center Clerks (*NE-03*).
- Six Recording and Operations Clerk (*NE-03*) to Indexing and Verification Clerk (*NE-03*).

District Clerk

The Authorized Position List under the Civil Operations section reads, Data Control Clerk FY 2013-14 – 2, FY 2014-15 – 1, FY 2015-16 – 0 ; this should read, Data Control Clerk FY 2013-14 – 1, FY 2014-15 – 0, FY 2015-16 – 0. The Authorized Position List should include in the Records & Finance Division, Data Control Clerk FY 2013-14 – 1, FY 2014-15 – 1, FY 2015-16 – 0.

Human Resources

The Authorized Position List should read: **Total – Human Resources** FY 2013-14 – 11.75, FY 2014-15 – 12.75, FY 2015-16 – 12.75.

Sheriff's Office – Support Services

The first program change reads, “Delete one Human Resource Manager (E-09) and *add one Archivist (E-05)* for a savings of \$45,661, which includes salary and benefits.” It should read”...*add one Archivist (E-03)*...”.

Fund 200 County Clerk Records Management

The FY 2014-15 Actuals reads **\$3,487,874** in General Government. It should read **\$3,508,081**. The FY 2013-14 Actuals reads **\$1,206,145** in Capital Expenditures. It should read **\$1,185,938**.

Fund 800 Grants In Aid

The Authorized Position List reads Judicial Services Case Manager – Problem Solving Court FY 2013-14 – **1**, FY 2014-15 – **0**, FY 2015-16 – **0** ; this should read Judicial Services Case Manager – Problem Solving Court FY 2013-14 – **1**, FY 2014-15 – **1**, FY 2015-16 – **1**.

COUNTY OF BEXAR

**CERTIFICATION OF COUNTY REVENUE
FISCAL YEAR 2015-2016
OCTOBER 1, 2015 – SEPTEMBER 30, 2016**

August 28, 2015

**SUSAN T. YEATTS, CPA
BEXAR COUNTY AUDITOR**

Leo S. Caldera, CIA, CGAP
First Assistant County Auditor



Paul Elizondo Tower
101 W. Nueva, Suite 800
San Antonio, Texas 78205
(210) 335-2301
Fax: (210) 335-2996
AuFrontDesk@Bexar.Org

Susan T. Yeatts, CPA
BEXAR COUNTY AUDITOR

August 28, 2015

Mr. David Smith
County Manager
Bexar County, Texas

RE: Certification of County Revenue for Fiscal Year Ending September 30, 2016

As required by Local Government Codes §111.0639(b) and §111.0707, please find attached the required certifications of anticipated revenues for the various operating funds in and for Bexar County, Texas for the fiscal year ending September 30, 2016.

Should there be any questions related to the information included herein, please do not hesitate to call on me.

A handwritten signature in blue ink that reads "Susan T. Yeatts". The signature is written in a cursive style.

Susan T. Yeatts, CPA
Bexar County Auditor

Copies Provided To:

Honorable Nelson Wolff, County Judge
Honorable Sergio Rodriguez, Commissioner Precinct 1
Honorable Paul Elizondo, Commissioner Precinct 2
Honorable Kevin Wolff, Commissioner Precinct 3
Honorable Tommy Calvert, Commissioner Precinct 4

BEXAR COUNTY, TEXAS
 CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS
 AND FUND BALANCES
 For The Fiscal Year Ending September 30, 2016

CONTENTS

<u>Description</u>	<u>Fund</u>	<u>Page</u>
General Fund	100	1-3
Unclaimed Money Fund	111	4
Justice of the Peace Security Fund	112	4
Fire Marshal LEOSE Fund	113	4
Sheriff's LEOSE Fund	114	4
District Attorney LEOSE Fund	115	5
Constable 1 LEOSE Fund	116	5
Constable 2 LEOSE Fund	117	5
Constable 3 LEOSE Fund	118	5
Constable 4 LEOSE Fund	119	6
Family Protection Fee SB 6 Fund	121	6
County Clerk Records Management Fund	200	6
County Wide Records Management Fund	201	6
District Clerk Records Management Fund	202	7
Courthouse Security Fund	203	7
District Court Technology Fund	205	7
Parking Facilities Fund	206	7
Special Road and Bridge Fund	207	8
Flood Control Fund	208	8
Storm Water Mitigation Fund	209	9
Law Library Fund	210	9
Drug Court Program Fund	211	9
Fire Code Fund	212	10
Juvenile Case Manager Fund	213	10
Dispute Resolution Fund	214	10
Domestic Relations Office Fund	215	10
Boarding Home Facilities Fund	216	11
Justice of the Peace Technology Fund	300	11
County Wide Court Technology Fund	301	11
Probate Contribution Fund	302	11
Probate Guardianship Fund	303	12
Probate Education Fund	304	12
Court Facilities Improvement Fund	306	12
Chapter 19 Voter Registration Fund	320	12
Child Abuse Prevention Fund	322	13
Juvenile Delinquency Prevention Fund	324	13
Motor Vehicle Inventory Tax Fund	329	13
DA M.I.L.E.S. Program	332	13
Pretrial Diversion Program	333	14
Debt Service Fund	400	14-15
Self Insurance – Health/Life Fund	501	16
Self Insurance – Workers' Compensation Fund	502	16

**BEXAR COUNTY, TEXAS
 CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS
 AND FUND BALANCES
 For The Fiscal Year Ending September 30, 2016**

CONTENTS (cont'd)

<u>Description</u>	<u>Fund</u>	<u>Page</u>
Fleet Maintenance Fund	504	16
Records Management Center Fund	505	17
Other Post Employment Benefits Fund	506	17
Community Venue Program Fund	507	18
“Hot Check” Fund – District Attorney	509	18
Election Contract Services Fund	510	18
Firing Range Fund	512	19
Technology Service Fund	565	19
Capital Projects Fund	700	19
TXDOT and ATD Pass Through Financing	701	20
Multi Year Flood Projects Fund	702	20
Fleet Acquisition Fund	703	20
Grants-In-Aid Fund	800	21
Home Program Fund	802	21
CDBG Program Fund	803	21
JJAEP Program Fund	805	21
JJAEP Facility Fund	806	22
Criminal Justice Division Fund	808	22
Department of Justice Fund	809	22
Substance Abuse & Mental Health Service	810	22
Comprehensive Energy Assistance Program	811	23
Ryan White Fund	812	23
Department of Transportation Fund	814	23
CIED Fund	815	23
Emergency Solutions Grant Fund	816	23

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
100 General Fund			
Ad Valorem Taxes			
40000 Property Taxes - Current	266,600,000	266,200,000	294,600,000
40015 Property Taxes - Delinquent	2,270,000	3,000,000	2,270,000
40030 Tax Penalty & Interest	1,900,000	2,000,000	1,900,000
40025 TIF Due to Other Cities	(1,197,407)	(1,375,000)	(2,250,000)
Total	269,572,593	269,825,000	296,520,000
Other Taxes			
40035 Rendition Penalty	173	160	160
40100 Mixed Beverage Tax	8,928,966	8,200,000	9,050,000
40115 Vehicle Inventory Tax Overage	146,190	175,000	145,000
40180 Vehicle Sales Tax	14,517,005	14,300,000	15,042,000
Total	23,592,334	22,675,160	24,237,160
Licenses and Permits			
40200 Marriage Licenses Formal	403,540	385,000	405,000
40220 Bondsmen License	6,500	6,500	11,000
40225 Alarm System Initial Permit	121,260	125,300	125,000
40230 Alarm System Renewal	381,648	378,000	382,000
40235 Septic/Building Permits	218,958	218,000	221,000
40245 Beer & Liquor License	705,274	1,115,000	900,000
Total	1,837,179	2,227,800	2,044,000
Intergovernmental Revenue			
40500 County Court Cases - Sec 51	1,260,000	1,260,000	1,260,000
40502 Prosecutor Longevity Pay	267,071	285,000	267,000
40504 Indigent Defense	1,317,622	1,330,000	1,326,000
40506 State Witness Reimbursement	71,341	85,000	75,000
40510 Bingo-Jackpot	1,451,055	1,285,000	1,600,000
40514 Other Receipts From Governmental Entities	8,790	55,000	19,000
40516 Social Security Admin Incent	32,880	45,000	40,000
40520 UHS Interlocal	311,481	311,481	311,481
40522 Federal SCAAP	105,866	200,000	125,000
40524 OAG - Prisoner Transport Reimbursement	132,005	85,000	127,000
40526 Emergency Management Contribution	67,861	72,000	71,000
40530 Jury Supplement Pay	474,932	550,000	490,000
40532 Grant Revenue	104,230	200,000	150,000
40534 School Lunch Program	326,779	379,000	368,525
40538 Cost Collection Recovery	933,046	885,000	900,000
40540 Fourth Court of Appeals	70,000	70,000	70,000
40544 INS Prisoner Housing	27,434	33,000	31,000
40545 Federal Prisoner Housing	14,882,644	13,500,000	14,780,000
40546 Federal BOP Reimbursement	379,375	221,000	370,000
40547 Fed US Marshal Travel West	609,739	360,000	500,000
40549 Federal US Marshal South	4,549	-	-
40555 Texas Commission on Environmental Quality	29,081	27,000	30,000
40561 Title IV-D Community Supervision	352,530	377,000	387,080
40562 Title IV-E Foster Care	-	300	-
40563 Title IV-E District Attorney Dependent & Neglect	185,000	200,000	185,000
Total	23,405,310	21,815,781	23,483,086

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
100 General Fund (cont'd)			
Service Fees			
41004 Services Fees	7,728,613	6,900,000	7,850,000
41006 Collection Fees	52,756	85,000	60,000
41007 Stormwater Collection Fees	45,930	45,000	52,000
41012 Court Fees	1,701,034	2,010,000	1,700,000
41014 Administrative Fees	203,424	215,000	216,000
41016 Crime Lab Fees	2,498,848	2,500,000	2,645,000
41018 False Alarm Fee	-	-	-
41032 Medical Examiner Fees	470,821	408,000	458,000
41036 Personal Bond	230,933	314,000	280,000
41038 Garnishment Fees	24,216	25,100	24,200
41042 Expungement of Record Fee	123,355	120,000	120,000
41046 Record Search Fees	4,051	2,500	4,000
41050 Condemnation Fees	672	1,000	600
41056 Fire Inspection Fees	91,488	85,000	92,000
41057 Food Service Inspection Fee	111,372	90,000	105,000
41058 Passport Fees	146,220	175,000	150,000
41062 Tax Statement Mailing Fee	70,000	70,000	70,000
41064 Race Track Fees	11,294	10,500	11,000
41068 Certification Fees	723,356	700,000	723,000
41070 Monitoring Fees	644,250	650,000	662,000
41072 Drug Testing Fee	200,237	205,000	205,000
41078 Probate Fees	514,591	455,000	514,000
41080 Driving Course Fees	169,291	166,000	175,000
41082 School Attendance	13,877	50,000	16,000
41084 School Zone Violation	91,187	80,000	91,000
41092 Subpoena Fees	67	24,500	4,575
41094 Failure to Appear County Share	62,026	55,500	64,000
41096 Mental Health Fees	232,808	225,000	232,000
41098 Child Restraint	8,813	12,800	10,600
41102 Plat Fees	56,930	40,000	55,000
41104 Return Check Fees	56,243	55,000	56,000
41106 Cancellation of Checks & Warrants	253,954	195,000	245,000
41108 Check Reissue Fees	960	900	800
41110 Court Appointed Fees	814,658	1,100,000	820,000
41112 SWMBO Conference	35,407	33,000	35,000
41114 Beer/Liquor Application Fees	12,000	7,500	11,500
41116 Filing and Recording Fees	5,589,000	5,000,000	5,775,000
41117 E-Filing Fee	242,162	123,400	242,000
41118 Judicial Fees	48,712	61,000	57,000
41120 Jury Fees	161,302	108,500	195,000
41126 Trial Request Fees	71	-	-
41130 Service Fees	213,570	208,000	213,000
41138 Commission Fees	799,802	985,000	800,000
41140 Restitution Fees	3,411	2,000	3,200
41142 Extradition Fees	125,533	100,000	125,000
41146 Late Fees	1,067	-	1,000
41148 Transaction Fee	268,961	270,000	270,000
41154 Park Reservation Fees	370,604	400,000	370,000
41158 Master Fee/ Court Fees	148,874	140,000	143,000
41160 Time Payment Fees	153,088	185,000	153,000
41170 Stenographer	511,362	500,000	511,000
41174 Estray Animal Proceeds	33,607	18,000	33,000
41175 Adult US Marshal	2,352	3,800	2,000
41176 Adult Detention Work Release Proceeds	216,452	210,000	215,000
41177 Adult - Other	314,688	303,600	313,600
Total	26,610,302	25,729,600	27,180,075

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
100 General Fund (cont'd)			
Fees on Motor Vehicles			
40205 Vehicles Licenses Issued	3,159,396	3,200,000	3,200,000
41060 Mail Registration Fee	327,010	317,500	327,500
41044 Certificates of Title Issued	2,182,680	2,397,000	2,300,000
40210 Duplicate License Receipts	17,905	17,500	23,500
41048 Transfers of Title	563,603	506,000	565,000
41100 Child Safety Fee	91,507	89,000	91,000
Total	6,342,101	6,527,000	6,507,000
Commissions on Ad Valorem Taxes			
41178 Hospital District	1,022,501	1,037,401	1,102,323
41179 School & Special Districts	2,148,141	2,167,156	2,308,491
41180 SARA	374,714	383,650	404,909
41181 Municipalities	807,005	826,196	874,270
Total	4,352,361	4,414,403	4,689,993
Fines & Forfeitures			
42000 General Fines	10,393,694	11,050,000	10,550,000
42005 Bond Forfeitures	645,104	525,000	645,000
Total	11,038,799	11,575,000	11,195,000
Proceeds from the Sale of Assets			
42500 Rental Revenue	1,095,154	933,000	936,000
42505 Proceeds from Sale of Assets	208,327	130,000	150,000
42510 Waste, Scrap & Supplies	8,338	6,000	6,700
Total	1,311,819	1,069,000	1,092,700
Interfund Transfers			
43000 Transfers In	-	3,070	-
Total	-	3,070	-
Other Revenue			
45000 Interest Earned	227	-	200
45001 Investment Interest Earned	822,006	430,000	822,000
45002 Sweep Interest	6,476	6,000	6,000
45015 Program Revenue	7,145	5,000	7,000
45020 Refunds	197,864	205,000	190,000
45025 Overages	1,373	700	1,000
45030 Other Revenue	2,457,909	2,500,000	2,450,000
45035 Donations	14,760	-	-
45040 Accounts Payable Discounts	140,743	30,000	130,000
45070 Copies	794,371	745,000	790,000
45090 Payment in Lieu of Taxes	-	600	-
45100 Sale of Goods	1,429	5,500	1,350
45110 Insurance Settlements	111,875	130,000	110,000
Total	4,556,178	4,057,800	4,507,550
Appropriated Fund Balance			
Total General Fund	372,618,976	369,919,614	401,456,564
Estimated Unencumbered Fund Balance 9-30-15			71,327,822

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
111 Unclaimed Money Fund			
Other Revenue			
45001 Investment Interest	703	300	500
Total	703	300	500
Appropriated Fund Balance			
Total Unclaimed Money Fund	703	300	500
Estimated Unencumbered Fund Balance 9-30-15			20,630
112 Justice of the Peace Security Fund			
Service Fees			
41022 Case Management Fee	69,146	70,000	70,000
Total	69,146	70,000	70,000
Other Revenue			
45001 Investment Interest	1,634	400	800
Total	1,634	400	800
Appropriated Fund Balance			
Total Justice of the Peace Security Fund	70,780	70,400	70,800
Estimated Unencumbered Fund Balance 9-30-15			415,545
113 Fire Marshal LEOSE Fund			
Other Revenue			
45001 Investment Interest	1	-	-
Total	1	-	-
Appropriated Fund Balance			
Total Fire Marshal LEOSE Fund	1	-	-
Estimated Unencumbered Fund Balance 9-30-15			1,103
114 Sheriff's LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	88,150	85,000	85,000
Total	88,150	85,000	85,000
Other Revenue			
45001 Investment Interest	377	-	100
Total	377	-	100
Appropriated Fund Balance			
Total Sheriff's LEOSE Fund	88,527	85,000	85,100
Estimated Unencumbered Fund Balance 9-30-15			97,158

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
115 District Attorney LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	3,121	3,000	3,000
Total	<u>3,121</u>	<u>3,000</u>	<u>3,000</u>
Other Revenue			
45001 Investment Interest	4	-	3
Total	<u>4</u>	<u>-</u>	<u>3</u>
Appropriated Fund Balance			
Total District Attorney LEOSE Fund	<u>3,125</u>	<u>3,000</u>	<u>3,003</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>569</u>
116 Constable 1 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,985	2,000	1,500
Total	<u>1,985</u>	<u>2,000</u>	<u>1,500</u>
Other Revenue			
45001 Investment Interest	11	-	5
Total	<u>11</u>	<u>-</u>	<u>5</u>
Appropriated Fund Balance			
Total Constable 1 LEOSE Fund	<u>1,996</u>	<u>2,000</u>	<u>1,505</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>1,973</u>
117 Constable 2 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	2,048	2,000	2,000
Total	<u>2,048</u>	<u>2,000</u>	<u>2,000</u>
Other Revenue			
45001 Investment Interest	40	20	20
Total	<u>40</u>	<u>20</u>	<u>20</u>
Appropriated Fund Balance			
Total Constable 2 LEOSE Fund	<u>2,088</u>	<u>2,020</u>	<u>2,020</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>10,380</u>
118 Constable 3 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,985	1,200	1,500
Total	<u>1,985</u>	<u>1,200</u>	<u>1,500</u>
Other Revenue			
45001 Investment Interest	20	10	10
Total	<u>20</u>	<u>10</u>	<u>10</u>
Appropriated Fund Balance			
Total Constable 3 LEOSE Fund	<u>2,005</u>	<u>1,210</u>	<u>1,510</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>6,458</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
119 Constable 4 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,985	1,900	1,900
Total	1,985	1,900	1,900
Other Revenue			
45001 Investment Interest	20	5	10
Total	20	5	10
Appropriated Fund Balance			
Constable 4 LEOSE Fund	2,005	1,905	1,910
Estimated Unencumbered Fund Balance 9-30-15			6,387
121 Family Protection Fee SB 6 Fund			
Service Fees			
41066 Family Protection Fee	114,994	112,000	112,000
Total	114,994	112,000	112,000
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	114,994	112,000	112,000
Estimated Unencumbered Fund Balance 9-30-15			-
200 County Clerk Records Management Fund			
Service Fees			
41020 Records Management	4,250	4,000	4,000
41024 Archival Fee	2,039,571	2,250,000	2,250,000
41030 Preservation Fee	2,302,052	2,500,000	2,550,000
Total	4,345,873	4,754,000	4,804,000
Other Revenue			
45001 Investment Interest	69,402	25,000	60,000
Total	69,402	25,000	60,000
Appropriated Fund Balance			
Total County Clerk Records Management Fund	4,415,275	4,779,000	4,864,000
Estimated Unencumbered Fund Balance 9-30-15			13,473,188
201 County Wide Records Management Fund			
Service Fees			
41020 Record Management Fee	405,648	397,000	400,000
Total	405,648	397,000	400,000
Other Revenue			
45001 Investment Interest	556	100	500
Total	556	100	500
Appropriated Fund Balance			
Total County Wide Records Management Fund	406,204	397,100	400,500
Estimated Unencumbered Fund Balance 9-30-15			73,009

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
202 District Clerk Records Management			
Service Fees			
41020 Records Management Fee	161	150	150
41030 Preservation Fee	350,171	330,000	335,000
Total	350,332	330,150	335,150
Other Revenue			
45001 Investment Interest	788	400	700
Total	788	400	700
Appropriated Fund Balance			
Total District Clerk Records Management	351,120	330,550	335,850
Estimated Unencumbered Fund Balance 9-30-15			106,472
203 Courthouse Security Fund			
Service Fees			
41022 Courthouse Security Fee	392,953	390,000	390,000
41116 Filing and Recording Fee	297,145	280,000	280,000
Total	690,098	670,000	670,000
Interfund Transfers			
43000 Transfers In	551,695	551,695	127,751
Total	551,695	551,695	127,751
Other Revenue			
45001 Investment Interest	1,452	550	1,000
Total	1,452	550	1,000
Appropriated Fund Balance			
Total Courthouse Security Fund	1,243,245	1,222,245	798,751
Estimated Unencumbered Fund Balance 9-30-15			204,101
205 District Court Technology Fund			
Service Fees			
41116 Filing & Recording Fees	252,502	230,000	240,000
Total	252,502	230,000	240,000
Other Revenue			
45001 Investment Interest	655	300	300
Total	655	300	300
Appropriated Fund Balance			
Total District Court Technology Fund	253,157	230,300	240,300
Estimated Unencumbered Fund Balance 9-30-15			80,631
206 Parking Facilities Fund			
Service Fees			
41136 Parking Fees	1,362,437	1,300,000	1,320,000
Total	1,362,437	1,300,000	1,320,000
Other Revenue			
45001 Investment Interest	4,572	1,000	4,000
Total	4,572	1,000	4,000
Appropriated Fund Balance			
Total Parking Facilities Fund	1,367,009	1,301,000	1,324,000
Estimated Unencumbered Fund Balance 9-30-15			1,214,189

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
207 Special Road & Bridge Fund			
Ad Valorem Taxes			
40015 Property Taxes-Delinquent	205	100	100
40030 Tax Penalty and Interest	632	300	300
Total	837	400	400
Other Taxes			
40110 Vehicle Sales Tax	102,411	-	-
Total	102,411	-	-
Licenses and Permits			
40205 Vehicle Licenses	16,045,960	14,400,000	15,300,000
40235 Building Permits	132,144	100,000	100,000
Total	16,178,104	14,500,000	15,400,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	289,561	346,446	388,000
Total	289,561	346,446	388,000
Fees on Motor Vehicles			
41034 Weight Fees	289,561	200,000	220,000
Total	289,561	200,000	220,000
Fees			
41102 Platt Fees	511,938	350,000	350,000
Total	511,938	350,000	350,000
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	5,108	-	1,000
Total	5,108	-	1,000
Other Revenue			
45001 Investment Interest	61,156	30,000	48,000
45020 Refunds	660	-	-
45030 Other Revenue	3,659	-	-
45080 Traffic Signs	1,188	1,000	900
Total	66,663	31,000	48,900
Appropriated Fund Balance			
Total Special Road & Bridge Fund	17,444,183	15,427,846	16,408,300
Estimated Unencumbered Fund Balance 9-30-15			11,733,079
208 Flood Control Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	11,500,996	11,400,000	-
40015 Property Taxes-Delinquent	72,419	90,000	70,000
40030 Tax Penalty and Interest	72,104	62,000	65,000
40035 Rendition Penalty	7	-	-
Total	11,645,526	11,552,000	135,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	23,304	15,000	15,000
Total	23,304	15,000	15,000
Other Revenue			
45001 Investment Interest	287,657	100,000	200,000
45020 Refunds	8,743	-	-
Total	296,400	100,000	200,000
Appropriated Fund Balance			
Total Flood Control Fund	11,965,230	11,667,000	350,000
Estimated Unencumbered Fund Balance 9-30-15			72,809,790

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
209 Storm Water Mitigation Fund			
Licenses and Permits			
40240 Stormwater Site Development Permit	79,800	70,000	75,000
Total	79,800	70,000	75,000
Service Fees			
41165 Stormwater Fees	2,030,741	1,900,000	1,900,000
Total	2,030,741	1,900,000	1,900,000
Other Revenue			
45001 Investment Interest	31,684	10,000	25,000
Total	31,684	10,000	25,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	2,142,225	1,980,000	2,000,000
Estimated Unencumbered Fund Balance 9-30-15			5,971,863
210 Law Library Fund			
Service Fees			
41028 Law Library Fee	511,352	480,000	490,000
Total	511,352	480,000	490,000
Interfund Transfers			
43000 Transfers In	319,704	263,034	226,456
Total	319,704	263,034	226,456
Other Revenue			
45001 Investment Interest	686	400	600
45020 Refunds	295	-	-
45025 Cashier Overages	152	-	-
45070 Copies	99,839	85,000	85,000
Total	100,972	85,400	85,600
Appropriated Fund Balance			
Total Law Library Fund	932,028	828,434	802,056
Estimated Unencumbered Fund Balance 9-30-15			49,318
211 Drug Court Program Fund			
Service Fees			
41012 Court Fees	98,221	90,000	95,000
Total	98,221	90,000	95,000
Other Revenue			
45001 Investment Interest	1,057	400	800
Total	1,057	400	800
Appropriated Fund Balance			
Total Drug Court Program Fund	99,278	90,400	95,800
Estimated Unencumbered Fund Balance 9-30-15			188,196

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
212 Fire Code Fund			
Service Fees			
41054 Fire Code Fee	1,917,745	1,200,000	1,500,000
Total	1,917,745	1,200,000	1,500,000
Other Revenue			
45001 Investment Interest	16,178	3,000	10,000
Total	16,178	3,000	10,000
Appropriated Fund Balance			
Total Fire Code Fund	1,933,923	1,203,000	1,510,000
Estimated Unencumbered Fund Balance 9-30-15			4,098,135
213 Juvenile Case Manager Fund			
Service Fees			
41002 Case Management Fee	348,722	330,000	330,000
41083 Truancy Prevention and Diversion	54,165	30,000	30,000
Total	402,887	360,000	360,000
Other Revenue			
45001 Investment Interest	337	500	300
Total	337	500	300
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	403,224	360,500	360,300
Estimated Unencumbered Fund Balance 9-30-15			-
214 Dispute Resolution Fund			
Service Fees			
41088 Dispute Resolution Fees	533,686	500,000	520,000
Total	533,686	500,000	520,000
Interfund Transfers			
43000 Transfers In	126,902	126,902	44,113
Total	126,902	126,902	44,113
Other Revenue			
45001 Investment Interest	202	60	150
Total	202	60	150
Appropriated Fund Balance			
Total Dispute Resolution Fund	660,790	626,962	564,263
Estimated Unencumbered Fund Balance 9-30-15			51,427
215 Domestic Relations Office Fund			
Service Fees			
41026 Domestic Relations Fee	356,673	350,000	350,000
Total	356,673	350,000	350,000
Interfund Transfers			
43000 Transfers In	-	-	21,655
Total	-	-	21,655
Other Revenue			
45001 Investment Interest	254	300	250
Total	254	300	250
Appropriated Fund Balance			
Total Domestic Relations Office Fund	356,927	350,300	371,905
Estimated Unencumbered Fund Balance 9-30-15			47,621

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
216 Boarding Home Facilities Fund			
Service Fees			
41124 Technology Fee	3,000	-	-
Total	<u>3,000</u>	<u>-</u>	<u>-</u>
Other Revenue			
45001 Investment Interest	3	-	-
Total	<u>3</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance			
Total Boarding Home Facilities Fund	<u>3,003</u>	<u>-</u>	<u>-</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>3,003</u>
300 Justice of the Peace Technology Fund			
Service Fees			
41124 Technology Fee	276,274	270,000	270,000
Total	<u>276,274</u>	<u>270,000</u>	<u>270,000</u>
Other Revenue			
45001 Investment Interest	1,026	500	700
45020 Refunds	53	-	-
Total	<u>1,079</u>	<u>500</u>	<u>700</u>
Appropriated Fund Balance			
Total Justice of the Peace Technology Fund	<u>277,353</u>	<u>270,500</u>	<u>270,700</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>284,021</u>
301 County Wide Court Technology Fund			
Service Fees			
41124 Technology Fee	33,889	30,000	30,000
Total	<u>33,889</u>	<u>30,000</u>	<u>30,000</u>
Other Revenue			
45001 Investment Interest	493	50	400
Total	<u>493</u>	<u>50</u>	<u>400</u>
Appropriated Fund Balance			
Total County Wide Court Technology Fund	<u>34,382</u>	<u>30,050</u>	<u>30,400</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>126,709</u>
302 Probate Contribution Fund			
Intergovernmental Revenue			
40529 State - Probate Supplement	80,000	80,000	80,000
Total	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
Other Revenue			
45001 Investment Interest	2,532	600	2,000
Total	<u>2,532</u>	<u>600</u>	<u>2,000</u>
Appropriated Fund Balance			
Total Probate Contribution Fund	<u>82,532</u>	<u>80,600</u>	<u>82,000</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>488,518</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
303 Probate Guardianship Fund			
Service Fees			
41086 Guardianship Fees	134,708	120,000	120,000
Total	<u>134,708</u>	<u>120,000</u>	<u>120,000</u>
Other Revenue			
45001 Investment Interest	503	300	450
Total	<u>503</u>	<u>300</u>	<u>450</u>
Appropriated Fund Balance			
Total Probate Guardianship Fund	<u>135,211</u>	<u>120,300</u>	<u>120,450</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>168,613</u>
304 Probate Education Fund			
Service Fees			
41078 Probate Fees	32,729	29,000	29,000
Total	<u>32,729</u>	<u>29,000</u>	<u>29,000</u>
Other Revenue			
45001 Investment Interest	998	400	750
Total	<u>998</u>	<u>400</u>	<u>750</u>
Appropriated Fund Balance			
Total Probate Education Fund	<u>33,727</u>	<u>29,400</u>	<u>29,750</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>241,049</u>
306 Court Facilities Improvement Fund			
Courts Costs			
41116 Filing & Recording Fee	509,901	490,000	490,000
Total	<u>509,901</u>	<u>490,000</u>	<u>490,000</u>
Revenue From Use of Assets			
45001 Investment Interest	2,003	2,000	2,000
Total	<u>2,003</u>	<u>2,000</u>	<u>2,000</u>
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	<u>511,904</u>	<u>492,000</u>	<u>492,000</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>474,447</u>
320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
40542 State Chapter 19 Voter Registration	60,017	259,000	300,000
Total	<u>60,017</u>	<u>259,000</u>	<u>300,000</u>
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	<u>60,017</u>	<u>259,000</u>	<u>300,000</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>-</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
322 Child Abuse Prevention Fund			
Service Fees			
41076 Child Abuse Prevention Fee	1,785	350	1,300
Total	1,785	350	1,300
Other Revenue			
45001 Investment Interest	14	-	-
Total	14	-	-
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	1,799	350	1,300
Estimated Unencumbered Fund Balance 9-30-15			1,800
324 Juvenile Delinquency Prevention Fund			
Service Fees			
41012 Court Fees	1,165	1,200	1,000
Total	1,165	1,200	1,000
Other Revenue			
45001 Investment Interest	101	20	50
Total	101	20	50
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	1,266	1,220	1,050
Estimated Unencumbered Fund Balance 9-30-15			1,266
329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
45000 Interest Earned	32,861	90,000	-
45002 Sweep Interest	-	100	-
Total	32,861	90,100	-
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	32,861	90,100	-
Estimated Unencumbered Fund Balance 9-30-15			32,861
332 DA M.I.L.E.S Program			
Service Fees			
41015 Application Fee	27,400	39,000	-
Total	27,400	39,000	-
Other Revenue			
45015 Program Revenue	190,000	185,000	-
45001 Investment Interest	1,099	20	-
Total	191,099	185,020	-
Appropriated Fund Balance			
Total DA M.I.L.E.S Program	218,499	224,020	-
Estimated Unencumbered Fund Balance 9-30-15			312,433

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
333 Pretrial Diversion Program			
Service Fees			
41015 Application Fee	8,000	-	39,000
Total	8,000	-	39,000
Interfund Transfers			
43000 Transfers In	-	-	312,433
Total	-	-	312,433
Other Revenue			
45015 Program Revenue	-	-	185,000
45001 Investment Interest	1	-	500
Total	1	-	185,500
Appropriated Fund Balance			
Total Pretrial Diversion Program	8,001	-	536,933
Estimated Unencumbered Fund Balance 9-30-15			8,000
400 Debt Service Fund			
Ad Valorem Taxes			
40000 Current Year - Gross	64,917,915	64,800,000	91,800,000
40015 Delinquent - Gross	579,492	650,000	620,000
40030 Penalty & Interest	492,773	560,000	450,000
Total	65,990,180	66,010,000	92,870,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	150,000	-	-
Total	150,000	-	-
Interfund Transfers			
43000 Transfers In (General Fund)	-	-	1,324,765
43000 Transfers In (ATD)	9,170,213	9,170,213	9,296,263
43000 Transfers In (Parking Garage)	450,000	450,000	450,000
43000 Transfers In (Fire Code Fund)	231,666	231,666	231,666
Total	9,851,879	9,851,879	11,302,694
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds	175,745,000	-	-
44005 Premium/Discounts	31,325,565	-	-
Total	207,070,565	-	-
Proceeds from Sale of Assets			
42505 Proceed from Sale of Assets	10,875	-	-
Total	10,875	-	-
Other Revenue			
45000 Interest Earned	14	-	-
45001 Investment Interest	2,533,303	750,000	1,000,000
45085 Tax Credits	2,743,352	2,746,311	2,743,352
Total	5,276,669	3,496,311	3,743,352
Appropriated Fund Balance			
Total Revenues	288,350,168	79,358,190	107,916,046

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
400 Debt Service Fund (cont'd)			
EXPENDITURES			
52072 Administrative Services Fees		6,750	8,700
55015 \$24,020,000 Ltd Tax Bonds 2010 - Principal		505,000	515,000
55010 \$24,020,000 Ltd Tax Bonds 2010 - Interest		890,619	877,994
55015 \$17,650,000 Ltd Tax Bonds 2011 - Principal		1,630,000	890,000
55010 \$17,650,000 Ltd Tax Bonds 2011 - Interest		808,400	743,200
55015 \$18,055,000 Ltd Tax Bonds 2013 - Principal		2,050,000	1,235,000
55010 \$18,055,000 Ltd Tax Bonds 2013 - Interest		698,200	657,200
55015 \$21,355,000 Refunding G O 2005 - Principal		2,785,000	2,930,000
55010 \$21,355,000 Refunding G O 2005 - Interest		510,150	370,900
55015 \$36,915,000 Refunding G O 2010 - Principal		2,140,000	2,195,000
55010 \$36,915,000 Refunding G O 2010 - Interest		1,300,000	274,200
55015 \$14,890,000 Refunding G O 2009 - Principal		265,000	270,000
55010 \$14,890,000 Refunding G O 2009 - Interest		41,262	34,637
55015 \$4,240,000 Flood C of O 2002 - Principal		460,000	-
55010 \$4,240,000 Flood C of O 2002 - Interest		45,850	-
55015 \$14,500,000 C of O 2004 - Principal		575,000	-
55010 \$14,500,000 C of O 2004 - Interest		159,000	-
55015 \$3,595,000 Flood C of O 2004 - Principal		225,000	-
55010 \$3,595,000 Flood C of O 2004 - Interest		102,213	-
55015 \$71,820,000 Flood C of O 2007 - Principal		1,505,000	1,580,000
55010 \$71,820,000 Flood C of O 2007 - Interest		3,167,550	79,000
55015 \$19,220,000 Unltd Tax Road 2007 - Principal		845,000	885,000
55010 \$19,220,000 Unltd Tax Road 2007 - Interest		73,525	37,613
55015 \$22,205,000 C of O 2007 - Principal		945,000	985,000
55010 \$22,205,000 C of O 2007 - Interest		125,900	88,100
55015 \$15,205,000 Unltd Tax Road 2008 -Principal		630,000	665,000
55010 \$15,205,000 Unltd Tax Road 2008 - Interest		549,814	68,000
55015 \$16,835,000 Unltd Tax Road 2013 - Prin		475,000	485,000
55010 \$16,835,000 Unltd Tax Road 2013 - Int		719,563	710,063
55015 \$54,675,000 Tax & Rev C of O 2008 - Principal		2,255,000	2,345,000
55010 \$54,675,000 Tax & Rev C of O 2008 - Interest		1,992,038	215,801
55015 \$68,975,000 Flood C of O 2008 - Principal		1,415,000	1,485,000
55010 \$68,975,000 Flood C of O 2008 - Interest		2,983,250	152,250
55015 \$31,125,000 Pass-Through 2008 - Principal		2,495,000	-
55010 \$31,125,000 Pass-Through 2008 - Interest		124,750	-
55015 \$98,445,000 C of O 2009 - Principal		-	110,000
55010 \$98,445,000 C of O 2009 - Interest		4,867,713	4,867,712
55015 \$103,690,000 Flood C of O 2009 - Principal		-	275,000
55010 \$103,690,000 Flood C of O 2009 - Interest		5,128,813	5,128,813
55010 \$50,620,000 C of O 2009 - Interest		3,355,094	3,355,094
55010 \$50,620,000 Flood C of O 2009 - Interest		3,355,094	3,355,094
55010 \$30,325,000 C of O 2010 - Interest		1,745,204	1,745,204
55015 \$97,455,000 C of O 2010 - Principal		2,415,000	2,535,000
55010 \$97,455,000 C of O 2010 - Interest		4,228,181	4,107,431
55015 \$59,330,000 C of O 2011 - Principal		320,000	565,000
55010 \$59,330,000 C of O 2011 - Interest		2,710,238	2,700,638
55015 \$51,295,000 C of O 2011 - Principal		355,000	605,000
55010 \$51,295,000 C of O 2011 - Interest		2,161,913	2,147,713
55015 \$34,095,000 Flood C of O 2011 - Principal		750,000	780,000
55010 \$34,095,000 Flood C of O 2011 - Interest		1,376,150	1,346,150
55015 \$83,955,000 C of O 2013 - Principal		-	230,000
55010 \$83,955,000 C of O 2013 - Interest		3,526,513	3,526,513
55015 \$115,040,000 C of O 2013 - Principal		100,000	500,000
55010 \$115,040,000 C of O 2013 - Interest		4,829,600	4,828,100
55015 \$331,725,000 C of O 2013 - Principal		-	500,000
55010 \$331,725,000 C of O 2013 - Interest		16,591,238	16,591,238
55015 \$13,375,000 Pass-Through 2013 - Principal		1,710,000	1,755,000
55010 \$13,375,000 Pass-Through 2013 - Interest		525,550	491,350
55015 \$16,790,000 Pass-Through 2013 - Principal		-	2,505,000
55010 \$16,790,000 Pass-Through 2013 - Interest		788,400	788,400
55010 \$350,000,000 C of O 2013 - Interest		-	190,000
55010 \$54,575,000 Ltd Tax Bonds 2014 - Int		-	2,718,100
55010 \$9,360,000 Unltd Tax Road 2014 - Int		-	423,125
55015 \$87,130,000 C of O 2014 - Prin		-	250,000
55010 \$87,130,000 C of O 2014 - Int		-	4,309,000
55010 \$111,810,000 Flood C of O 2014 - Int		-	5,446,200
Total Expenditures	-	96,338,535	99,458,533
Estimated Unencumbered Fund Balance 9-30-15			33,433,995

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
501 Self Insurance- Health/Life Fund			
Interfund Transfers			
43000 Transfers In	3,249,511	3,249,511	2,997,205
Total	3,249,511	3,249,511	2,997,205
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	28,704,187	27,611,765	29,157,156
46005 Health Insurance Premium-Employee	9,418,600	9,264,000	9,413,444
46020 Life Insurance Premium-Employer	501,769	492,960	512,533
46030 Life Insurance Premium-Retiree	111,058	118,229	113,603
46040 Stop Loss Recovery	432,833	-	575,311
Total	39,168,447	37,486,954	39,772,047
Appropriated Fund Balance			
Total Self Insurance Health/Life Fund	42,417,958	40,736,465	42,769,252
Estimated Unencumbered Fund Balance 9-30-15			3,171,304
502 Self Insurance- Workers Compensation Fund			
Service Fees			
41152 Employee Health Clinic Fee	16,110	15,000	15,000
Total	16,110	15,000	15,000
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	1,743,666	1,720,150	2,261,015
Total	1,743,666	1,720,150	2,261,015
Appropriated Fund Balance			
Total Self Insurance Workers Compensation Fund	1,759,776	1,735,150	2,276,015
Estimated Unencumbered Fund Balance 9-30-15			391,680
504 Fleet Maintenance Fund			
Service Fees			
41156 Fleet Maintenance	722,221	670,000	700,000
Total	722,221	670,000	700,000
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	314	2,000	1,000
Total	314	2,000	1,000
Other Revenue			
45020 Refunds	406	-	-
Total	406	-	-
Appropriated Fund Balance			
Total Fleet Maintenance Fund	722,941	672,000	701,000
Estimated Unencumbered Fund Balance 9-30-15			307,278

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
505 Records Management Center Fund			
Service Fees			
41020 Records Management Fee	214,095	214,095	229,388
Total	<u>214,095</u>	<u>214,095</u>	<u>229,388</u>
Interfund Transfers			
43000 Transfers In	99,531	99,531	99,531
Total	<u>99,531</u>	<u>99,531</u>	<u>99,531</u>
Appropriated Fund Balance			
Total Records Management Center Fund	<u>313,626</u>	<u>313,626</u>	<u>328,919</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>317,495</u>
506 Other Post Employment Benefits Fund			
Interfund Transfers			
43000 Transfers In	4,812,102	4,812,102	5,064,408
Total	<u>4,812,102</u>	<u>4,812,102</u>	<u>5,064,408</u>
Other Revenue			
45001 Investment Interest	12,169	4,000	10,000
Total	<u>12,169</u>	<u>4,000</u>	<u>10,000</u>
Insurance Premiums Revenue			
46010 Health Insurance Premium-Retirees	2,431,333	2,282,531	2,516,878
Total	<u>2,431,333</u>	<u>2,282,531</u>	<u>2,516,878</u>
Appropriated Fund Balance			
Total Other Post Employment Benefits Fund	<u>7,255,604</u>	<u>7,098,633</u>	<u>7,591,286</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>288,007</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
507 Community Venue Program Fund			
Venue Taxes			
40180 Motor Vehicle Tax	9,135,334	8,000,000	8,500,000
40182 Hotel Occupancy Tax	16,194,693	15,000,000	16,000,000
Total	25,330,027	23,000,000	24,500,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	75,000,000	75,000,000	-
Total	75,000,000	75,000,000	-
Service Fee			
41132 License and Permits Fees	1,300,000	1,300,000	1,300,000
Total	1,300,000	1,300,000	1,300,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	14,000,000	1,000,000	1,500,000
Total	14,000,000	1,000,000	1,500,000
Other Revenue			
45000 Interest Earned	10,839	-	-
45001 Investment Interest	27,562	14,000	15,000
45002 Sweep Interest	31	-	-
45020 Refunds	17,789	-	-
Total	56,221	14,000	15,000
Appropriated Fund Balance			
Total Community Venue Program Fund	115,686,248	100,314,000	27,315,000
Estimated Unencumbered Fund Balance 9-30-15			156,945,192
509 District Attorney Hot Check Fund			
Service Fees			
41104 Return Checks Fee	324,557	350,000	300,000
Total	324,557	350,000	300,000
Appropriated Fund Balance			
Total District Attorney Hot Check Fund	324,557	350,000	300,000
Estimated Unencumbered Fund Balance 9-30-15			174,985
510 Election Contract Services Fund			
Intergovernmental Revenues			
40514 Other Receipts From Governmental Entities	2,294,957	1,200,000	2,350,000
Total	2,294,957	1,200,000	2,350,000
Service Fees			
41130 Service Fees	280,815	50,000	235,000
Total	280,815	50,000	235,000
Appropriated Fund Balance			
Total Election Contract Services Fund	2,575,772	1,250,000	2,585,000
Estimated Unencumbered Fund Balance 9-30-15			-

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
512 Firing Range Fund			
Interfund Transfers			
43000 Transfers In	214,653	214,653	177,269
Total	<u>214,653</u>	<u>214,653</u>	<u>177,269</u>
Other Revenue			
45001 Investment Interest	528	40	20
Total	<u>528</u>	<u>40</u>	<u>20</u>
Appropriated Fund Balance			
Total Firing Range Fund	<u>215,181</u>	<u>214,693</u>	<u>177,289</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>32,973</u>
565 Technology Service Fund			
Service Fees			
41124 Technology Fee	1,098,958	1,064,156	943,950
Total	<u>1,098,958</u>	<u>1,064,156</u>	<u>943,950</u>
Interfund Transfers			
43000 Transfer In	1,811,482	1,811,482	1,331,348
Total	<u>1,811,482</u>	<u>1,811,482</u>	<u>1,331,348</u>
Other Revenue			
45020 Refunds	5,727	-	-
45030 Other Revenue	30,000	-	-
Total	<u>35,727</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance			
Total Technology Service Fund	<u>2,946,167</u>	<u>2,875,638</u>	<u>2,275,298</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>671,028</u>
700 Capital Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	5,807,867	-	-
Total	<u>5,807,867</u>	<u>-</u>	<u>-</u>
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	87,130,000	56,097,902	-
44005 Premium/Discounts	15,071,945	-	-
Total	<u>102,201,945</u>	<u>56,097,902</u>	<u>-</u>
Appropriated Fund Balance			
Total Capital Projects Fund	<u>108,009,812</u>	<u>56,097,902</u>	<u>-</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>318,818,280</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
40130 TXDot and ATD Tax	15,321,415	13,000,000	14,500,000
Total	15,321,415	13,000,000	14,500,000
Intergovernmental Revenue			
40512 Contribution for Infrastructure	1,565,610	-	-
40514 Other Receipts From Governmental Entities	7,505,520	7,500,000	7,500,000
Total	9,071,130	7,500,000	7,500,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	48,272,000	48,782,000	-
Total	48,272,000	48,782,000	-
Other Revenue			
45000 Interest Earned			
45001 Investment Interest	52,408	40,000	45,000
45002 Sweep Interest	3,826	2,000	2,000
Total	56,234	42,000	47,000
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Financing Fund	72,720,779	69,324,000	22,047,000
Estimated Unencumbered Fund Balance 9-30-15			99,157,602
702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	1,694,479	-	-
Total	1,694,479	-	-
Interfund Transfers			
43000 Transfers In	-	-	57,000,000
Total	-	-	57,000,000
Appropriated Fund Balance			
Total Multi Year Flood Projects Fund	1,694,479	-	57,000,000
Estimated Unencumbered Fund Balance 9-30-15			389,705,792
703 Fleet Acquisition Fund			
Interfund Transfers			
43000 Transfers In (General Fund)	-	-	2,231,606
43000 Transfers In (Capital Projects Fund)	2,842,149	2,842,149	-
43000 Transfers In (Special Road and Bridge Fund)	166,081	166,081	300,797
Total	3,008,230	3,008,230	2,532,403
Appropriated Fund Balance			
Total Fleet Acquisition Fund	3,008,230	3,008,230	2,532,403
Estimated Unencumbered Fund Balance 9-30-15			215,128

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
800 Grants-in-Aid Fund			
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	132,292	100,000	90,000
40532 Grant Revenue	7,108,624 ^A	19,000,000 ^A	849,417
Total	7,240,916	19,100,000	939,417
Interfund Transfers			
43000 Transfers In	557,761	557,761	157,389
Total	557,761	557,761	157,389
Other Revenue			
45001 Investment Interest	284	1,000	500
45015 Program Revenue	-	149,500	-
45030 Other Revenue	211,472	-	-
45035 Donations	2,500	270,000	45,000
Total	214,256	420,500	45,500
Appropriated Fund Balance			
Total Grants-in-Aid Fund	8,012,933	20,078,261	1,142,306
Estimated Unencumbered Fund Balance 9-30-15			-
802 Home Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	185,197	536,892	487,489
Total	185,197	536,892	487,489
Appropriated Fund Balance			
Total Home Program Fund	185,197	536,892	487,489
Estimated Unencumbered Fund Balance 9-30-15			-
803 Community Development Block Grant Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,625,000	2,082,990	2,106,523
Total	1,625,000	2,082,990	2,106,523
Appropriated Fund Balance			
Total CDBG Programs Fund	1,625,000	2,082,990	2,106,523
Estimated Unencumbered Fund Balance 9-30-15			-
805 Juvenile Justice Alternative Education Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	554,956	-	990,100
Total	554,956	-	990,100
Other Revenue			
42500 Rental Revenue	7,500	-	30,000
Total	7,500	-	30,000
Appropriated Fund Balance			
Total JJAEP Fund	562,456	-	1,020,100
Estimated Unencumbered Fund Balance 9-30-15			-

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
806 Juvenile Justice Alternative Education Program Facility Fund			
Interfund Transfers			
43000 Transfers In	1,271,996	-	-
Total	<u>1,271,996</u>	<u>-</u>	<u>-</u>
Other Revenue			
45001 Investment Interest	755	-	-
Total	<u>755</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance			
Total JJAEP Facility Fund	<u>1,272,751</u>	<u>-</u>	<u>-</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>-</u>
808 Criminal Justice Division Fund			
Intergovernmental Revenue			
40532 Grant Revenue	495,780	-	1,060,101
Total	<u>495,780</u>	<u>-</u>	<u>1,060,101</u>
Interfund Transfers			
43000 Transfers In	303,298	-	568,328
Total	<u>303,298</u>	<u>-</u>	<u>568,328</u>
Appropriated Fund Balance			
Total CJD Fund	<u>799,078</u>	<u>-</u>	<u>1,628,429</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>-</u>
809 Department of Justice Fund			
Intergovernmental Revenue			
40532 Grant Revenue	657,869	-	604,223
Total	<u>657,869</u>	<u>-</u>	<u>604,223</u>
Other Revenue			
45001 Investment Interest	1,373	-	1,000
Total	<u>1,373</u>	<u>-</u>	<u>1,000</u>
Appropriated Fund Balance			
Total DOJ Fund	<u>659,242</u>	<u>-</u>	<u>605,223</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>-</u>
810 Substance Abuse & Mental Health Service Fund			
Intergovernmental Revenue			
40532 Grant Revenue	217,503	-	325,000
Total	<u>217,503</u>	<u>-</u>	<u>325,000</u>
Appropriated Fund Balance			
Total SAMHSA Fund	<u>217,503</u>	<u>-</u>	<u>325,000</u>
Estimated Unencumbered Fund Balance 9-30-15			<u>-</u>

	Fiscal Year 2015 Annualized	Fiscal Year 2015 Budget	Fiscal Year 2016 Projection
811 Comprehensive Energy Assistance Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,345,142	-	8,500,000
Total	1,345,142	-	8,500,000
Appropriated Fund Balance			
Total CEAP Fund	1,345,142	-	8,500,000
Estimated Unencumbered Fund Balance 9-30-15			-
812 Ryan White Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,964,909	-	7,376,607
Total	1,964,909	-	7,376,607
Appropriated Fund Balance			
Total Ryan White Fund	1,964,909	-	7,376,607
Estimated Unencumbered Fund Balance 9-30-15			-
814 Department of Transportation Fund			
Intergovernmental Revenue			
40532 Grant Revenue	450,249	-	1,684,328
Total	450,249	-	1,684,328
Appropriated Fund Balance			
Total DOT Fund	450,249	-	1,684,328
Estimated Unencumbered Fund Balance 9-30-15			-
815 Community Infrastructure Economic Development Fund			
Intergovernmental Revenue			
40532 Grant Revenue	4,215,392	4,215,392	-
Total	4,215,392	4,215,392	-
Other Revenue			
45001 Investment Interest	7,104	-	-
Total	7,104	-	-
Appropriated Fund Balance			
Total CIED Fund	4,222,496	4,215,392	-
Estimated Unencumbered Fund Balance 9-30-15			5,986,956
816 Emergency Solutions Grant Fund			
Intergovernmental Revenue			
40532 Grant Revenue	4,439	-	185,671
Total	4,439	-	185,671
Appropriated Fund Balance			
Total Emergency Solutions Grant Fund	4,439	-	185,671
Estimated Unencumbered Fund Balance 9-30-15			-

^A In FY2015, fund 800 (Grants-in-Aid) was split into several newly distinctive funds:
809, 810, 811, 812, 814, 815 and 816.



COUNTY OF BEXAR

PUBLIC WORKS DEPARTMENT FLEET MAINTENANCE

4023 North Panam Expressway
San Antonio, Texas 78219-2206
Main 210-475-9910
Fax 210-475-9924

May 6, 2015

TO: Commissioner's Court

**FROM: Thuan Treon, Chairman
Vehicle Replacement Committee**

**SUBJECT: Vehicles Recommended for Replacement during 2015-2016
Budget Year**

1. Vehicles on attached listing are recommended for replacement during the 2015-2016 budget year. The following criteria were used for selecting eligible replacement vehicles:

- Patrol Vehicles – Two Years or 75,000 Miles
- Patrol Motorcycles – Three Years or 45,000 Miles
- General Purpose Vehicles – Six Years or 100,000 Miles

2. If you have any questions concerning this listing, please contact me at (210) 475-9913.

A handwritten signature in blue ink, appearing to read "Thuan Treon", is written over a light blue rectangular background.

**Thuan Treon
Fleet Maintenance Operations Manager
Bexar County Public Works Department**

FY 2016 VEHICLE REPLACEMENT LIST

Unit #	VIN #	License #	Year	Make	Model	Department	Division
6136	2FAHP71V49X118669	1071589	2009	FORD	CROWN VICTORIA	CONSTABLE PCT. #2	CONSTABLE PCT. #2
6263	1GNLC2E07DR260557	1152391	2013	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #3	TRAFFIC SAFETY
6250	1GNMCAE02AR139977	BT6T706	2010	CHEVROLET	TAHOE POLICE	CONSTABLE PCT. #3	TRAFFIC SAFETY
6253	1GNMCAE00AR138276	1095708	2010	CHEVROLET	TAHOE POLICE	CONSTABLE PCT. #3	WARRANTS
6259	1GNLC2E07DR192535	1147201	2013	CHEVROLET	TAHOE POLICE PACKAGE	CONSTABLE PCT. #3	CIVIL
6251	1GNMCAE07AR170285	BT6T707	2010	CHEVROLET	TAHOE POLICE	CONSTABLE PCT. #3	ADMINISTRATION
6280	1GNMCAE02AR156861	1101074	2010	CHEVROLET	TAHOE POLICE	CONSTABLE PCT. #4	TRAFFIC SAFETY
6170	2FAFP71V88X158498	1066544	2008	FORD	CROWN VICTORIA	CONSTABLE PCT. #4	TRAFFIC SAFETY
6187	2FAFP71V68X158497	1066618	2008	FORD	CROWN VICTORIA	CONSTABLE PCT. #4	TRAFFIC SAFETY
5101	1FTSW215X8ED86275	73ZHW7	2008	FORD	F-250 HD	FIRE MARSHAL	FIRE MARSHAL
5036	1FMZU63K13ZB01152	1152234	2003	FORD	EXPLORER XLT	FIRE MARSHAL OEM/WMD	FIRE MARSHAL OEM/WMD
6016	1FBSS31L23HB22267	852993	2003	FORD	E350 PASSENGER	JUVENILE DETENTION	JUVENILE DET CTR
6061	1FMEU73E27UB74631	103-0200	2007	FORD	EXPLORER XLT 4X	MEDICAL EXAMINER	FORENSIC SCIENCE CTR
6101	1FMEU73EX8UA88839	104-8523	2008	FORD	EXPLORER XLT 4X	MEDICAL EXAMINER	MEDICAL EXAMINER
4046	1GCEC14Z96Z212489	215205	2006	CHEVROLET	1/2 TON CHEVROLET	PARKS	COMANCHE PARK
1655	1FTVX1EV8AKE01409	1100863	2010	FORD	F-150 4X4	PUBLIC WORKS	CAGNON SERVICE CENTER
1596	1FTWW30R98EE43187	1056851	2008	FORD	F350 CREW CAB	PUBLIC WORKS	CAGNON SERVICE CENTER
1523	1FDSW34R38EA70216	1030144	2008	FORD	F-350	PUBLIC WORKS	JUDSON SERVICE CENTER
1540	1FDSW34R58EA70217	103-0151	2008	FORD	F-350	PUBLIC WORKS	SOUTHTON SERVICE CENTER
1594	1FTWW30R58EE43185	1056849	2008	FORD	F350	PUBLIC WORKS	JUDSON SERVICE CENTER
5146	1FTVX1EF5BKE19246	1147050	2011	FORD	150 EXT CAB 4X4	PUBLIC WORKS	MAIN OFFICE
5135	1FTVX1EV0AKE30046	1105099	2010	FORD	F-150 4X4	PUBLIC WORKS	MAIN OFFICE
6361	1FDBF2A6XCEA29661	1127869	2012	FORD	F-250 ANIMAL CO	PUBLIC WORKS	ANIMAL CONTROL
1625	1FDSW3ER2AEA16393	1100854	2010	FORD	F350 CREW CAB	PUBLIC WORKS	JUDSON SERVICE CENTER
1551	1FDXW46R78EA70213	1031797	2008	FORD	F-450	PUBLIC WORKS	JUDSON SERVICE CENTER
6113	1FTBF2A63BEB05336	1110554	2011	FORD	F-250 ANIMAL CO	PUBLIC WORKS	ANIMAL CONTROL

FY 2016 VEHICLE REPLACEMENT LIST

Unit #	VIN #	License #	Year	Make	Model	Department	Division
8501	1GNLC2E00DR352772	1170038	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8516	1GNLC2E01DR353932	1170053	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8514	1GNLC2E07DR353711	1170051	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
9976	1GCZGUCG7E1126151	1170137	2014	CHEVROLET	EXPRESS VAN 3500	SHERIFF	WARRANTS
8505	1GNLC2E03DR353317	1170042	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8508	1GNLC2E0XDR353279	1170045	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8517	1GNLC2E01DR349816	1170054	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8513	1GNLC2E00DR354182	1170050	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
9975	1GCZGUCG4E1126236	1170138	2014	CHEVROLET	EXPRESS VAN 3500	SHERIFF	WARRANTS
9700	1FTFW1CF8BKD56931	1122278	2011	FORD	F-150 CREWCAB	SHERIFF	FLEET
8506	1GNLC2E09DR353273	1170043	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8510	1GNLC2E02DR354135	1170047	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8512	1GNLC2E04DR353956	1170049	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8509	1GNLC2E02DR353986	1170046	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
9985	1FM5K8AR2EGA38397	CMD9522	2014	FORD	EXPLORER POLICE AWD	SHERIFF	WARRANTS
8502	1GNLC2E03DR351602	1170039	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
9928	2G1WF5E36D1138041	BBY5141	2013	CHEVROLET	IMPALA	SHERIFF	CIVIL
8507	1GNLC2E00DR350536	1170044	2013	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8535	1GNLC2E06ER192270	1184519	2014	CHEVROLET	TAHOE	SHERIFF	PATROL
8543	1GNLC2E08ER184316	1186615	2014	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8555	1GNLC2E06ER191202	1186618	2014	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8538	1GNLC2E04ER192185	1186610	2014	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
8542	1GNLC2E08ER180976	1186614	2014	CHEVROLET	TAHOE POLICE	SHERIFF	PATROL
9296	2FAFP73VX8X169080	BJ5X180	2008	FORD	CROWN VICTORIA	SHERIFF	WARRANTS
9208	2G1WB58K681270205	JTV644	2008	CHEVROLET	IMPALA	SHERIFF	CID
9231	2FAFP71V18X164708	101064	2008	FORD	CROWN VICTORIA	SHERIFF	PATROL
9605	2B3CL1CT6BH555714	CR7N613	2011	DODGE	CHARGER POLICE	SHERIFF	NARCOTICS
9386	2G1WB58K689248982	CZC862	2008	CHEVROLET	IMPALA	SHERIFF	MENTAL HEALTH
9589	2G1WF5EK4B1260322	CT1S838	2011	CHEVROLET	IMPALA	SHERIFF	CID-HOMICIDE

FY 2015-16 HOLIDAY SCHEDULE

HOLIDAY	DAY OF THE WEEK	DATE
New Year's Day	Friday	01 January 2016
Martin Luther King, Jr. Day	Monday	18 January 2016
President's Day	Monday	15 February 2016
Good Friday	Friday	25 March 2016
Battle of Flowers	Friday	22 April 2016
Memorial Day	Monday	30 May 2016
Independence Day	Monday	04 July 2016
Labor Day	Monday	05 September 2016
Veteran's Day	Friday	11 November 2016
Thanksgiving	Thursday	24 November 2016
	Friday	25 November 2016
Christmas Day Observed	Monday	26 December 2016

As per Human Resource's Policy 7.4.09 County Holiday, Commissioners Court has authority to approve and/or designate appropriate holiday schedules for Christmas.



BEXAR

COUNTY

Donna Kay McKinney
DISTRICT CLERK

Bexar County Preservation and Restoration Records Plan for the Bexar County District Clerk

Summary

The purpose of the Preservation and Restoration Records Plan is to define how the funds generated from the collection of the district court records technology fund, as authorized in the Texas Government Code Section 51.305, will be utilized and expended for the preservation and restoration of the Bexar County District Court permanent records. This "Plan" will govern all permanent documents regardless of media.

Goal

The goal is to restore records, suspend or reduce deterioration of public records, and improve public access to these documents in a manner that reduces risk of deterioration. In addition, to comply with the Texas State Library and Archives Commission's records retention requirements for permanent retention, which are hundreds of thousands of pages of documents from 1836 through 1950, and in accordance with Government Code 51.304(5) "provide for the permanent retention of records including security provisions to guard against physical loss, alteration, and deterioration."

SCOPE

The scope of this Plan addresses the restoration and preservation needs of the District Clerk's court permanent records, as follows:

1. To restore, preserve, and digitize historically valuable Court minutes and index books;
2. To restore, preserve, and digitize historically valuable permanent paper Court documents in their original format to include, Court documents from all differing periods of Court history from 1836 through 1950, The Republic of Texas, The Confederate States of America, and Early Union Statehood;
3. To make our permanent Court records accessible to constituents in a user friendly format;
4. To create a computerized index for the permanent records; and
5. To seek Commissioners Court's approval, when required, to advertise a Request for

Proposal to solicit competitive proposals for these preservation and restoration services.



COUNTY OF BEXAR

COUNTY CLERK

Fiscal Year 2015-16 Annual Records Archive Preservation & Restoration Plan

EXECUTIVE SUMMARY

The majority of permanent records in the custody of the Bexar County Clerk are paper-based. Although many of these permanent records have been preserved or restored, as well as digitized over the past twelve years, there remains many more permanent records covering over one hundred years and multiple areas that need to be preserved. These records are accessed on a daily basis by the public and are vulnerable to loss by theft, wear and tear, and environmental decay.

With no cost to the Bexar County general fund, these records will be preserved by utilizing the revenue collected by way of the Records Archive Fee, covering the cost of imaging the paper-based documents and preserving the handwritten ones by encapsulation. In addition, to preserving the documents, the images can be added to our existing imaging system improving customer service by offering a wider range of documents on the internet.

INTRODUCTION

The Fiscal Year 2015-16 Annual Records Archive Preservation & Restoration Plan serves to satisfy the following objective: the plan satisfies the statutory requirement set out in Texas Local Government Code 118.025(g) for the expenditure of revenues collected by the Records Archive Fee [LGC 118.011(f)] authorized by the Bexar County Commissioners Court as part of the budgetary process [LGC 118.025(b)].

The Bexar County Clerk is currently authorized to collect a records archive fee of \$10.00 when recording a real property document into the public record. The revenue generated from the collection of a fee under this section may be expended only for the preservation and restoration of the County Clerk's records archive, which include public documents the County Clerk shall designate subject to approval by the Commissioners Court in a public meeting [LGC Sec. 118.025(e)].

DESIGNATED RECORDS ARCHIVE

The Bexar County Clerk's Office hereby designates the following public documents as the records archive in accordance with Texas Local Government Code Sec. 118.025(e): (1) all public documents in the care of the County Clerk that have a permanent retention period as designated by schedules issued by the Texas State Library and Archives Commission, and (2) public documents that have a historical value to Bexar County and the South Texas region.

Specifically, the retention schedules issued by the Texas State Library and Archives Commission of concern to this plan are listed below and attached to this plan.

- Schedule CC (Records of County Clerks)
 - Part 1: County Clerk as Clerk to Commissioners Court
 - Part 2: County Clerk as Recorder
 - Part 3: County Clerk as Clerk of County Court
 - Part 4: Official Public Records of County Clerks
 - Part 5: Records of the County Surveyor
 - Part 6: Records of the County Superintendent of Schools

- Schedule EL (Records of Elections and Voter Registration)
 - Part 1: Election Records
 - Part 2: Records of Candidacy and Campaign Finance
 - Part 3: Voter Registration Records
- Schedule GR (Records of Common to All Governments)
 - Part 1: Administrative Records
 - Part 2: Financial Records
 - Part 3: Personnel and Payroll Records
 - Part 4: Support Services Records
 - Part 5: Electronic Data Processing Records

Other records that have been deemed to have a historical value to Bexar County and the South Texas region include:

- These documents are to be determined upon exploration of the archived records. Such records will then be presented to the Commissioners Court for approval.
- The Bexar Archives; Spanish and Mexican era 1717-1836.

ANNUAL PLAN FOR FISCAL YEAR 2015-16

The following plan details the preservation and restoration activities to be carried out by the Bexar County Clerk's Office on public documents approved as part of the records archive from October 1, 2015 through September 30, 2016. It is understood that due to deliverable based contracts with vendors for services provided during this period, payment may be accrued beyond the September 30, 2016 end-date to allow for validation and verification periods.

- Probate Cases (1900-1945) - *In progress since May 2015*
 - Dismantle, Flatten, Surface clean
 - Remove old repairs, mend and repair pages
 - De-acidification (Archival Polyester sealant for Photostat negatives)
 - Encapsulate into Archival Polyester sleeves
 - Image every page
 - Rebind into a New Archival fireproof binder
 - Create an Index
- Probate Original Wills (1832-1983) – approximately 70,000 Wills - *In progress since May 2015*
 - Dismantle, Flatten, Surface clean
 - Remove old repairs, mend and repair pages
 - De-acidification (Archival Polyester sealant for Photostat negatives)
 - Encapsulate into Archival Polyester sleeves
 - Image every page
 - Create an Index
 - Store in Acid Free Folders in Acid Free Box/Container, Measurements
- Birth & Death Records - *In progress since May 2015*
 - Birth Records
 - Dismantle, Flatten, Surface clean
 - Remove old repairs, mend and repair pages
 - De-acidification (Archival Polyester sealant for Photostat negatives)

- Encapsulate into Archival Polyester sleeves
 - Image every page
 - Rebind into a New Archival fireproof binder
 - Create an Index
- Death Records
 - Dismantle, Flatten, Surface clean
 - Remove old repairs, mend and repair pages
 - De-acidification (Archival Polyester sealant for Photostat negatives)
 - Encapsulate into Archival Polyester sleeves
 - Image every page
 - Rebind into a New Archival fireproof binder
 - Create an Index
- Books – (e.g. Civil, Criminal, Probate, Commissioners Ct - *In progress since May 2015*, Road Minutes, School Census - *In progress since May 2015*, and Mechanic’s Liens)
 - Dismantle, Flatten, Surface clean
 - Remove old repairs, mend and repair pages
 - De-acidification (Archival Polyester sealant for Photostat negatives)
 - Encapsulate into Archival Polyester sleeves
 - Image every page
 - Rebind into a New Archival binder
 - Create an Index
- Marriage Books (Books 65 – 164) - *In progress since May 2015*
 - Dismantle, Flatten, Surface clean
 - Remove old repairs, mend and repair pages
 - De-acidification (Archival Polyester sealant for Photostat negatives)
 - Encapsulate into Archival Polyester sleeves
 - Image every page
 - Rebind into a New Archival fireproof binder
- Microfilm
 - Convert scanned images to microfilm
 - Real Property Records
 - Spanish Archives
 - Microfilm storage at State Records Center (Texas State Library and Archive Commission)
- Commissioners Court Minutes - *In progress since May 2015*
 - Dismantle, Flatten, Surface clean
 - Remove old repairs, mend and repair pages
 - De-acidification (Archival Polyester sealant for Photostat negatives)
 - Encapsulate into Archival Polyester sleeves
 - Image every page
 - Rebind into a New Archival fireproof binder
 - Create an Index
- Facilities

- Increase climate control to match industry standards
- Miscellaneous
 - Vanguard Search (Interoffice and Public Search App) - *In progress since May 2015*
 - Test for Disaster Preparedness
 - Address physical and digital security to the records
 - RFID Tags and Scanners to monitor the physical location of records:
 - Spanish Archives
 - Records Center
 - All books within the County Clerk's Office
 - Equipment

PROPOSED RECORDS ARCHIVE BUDGET FOR FISCAL YEAR 2015-16

To date, the total fund balance for Fund 200 (Bexar County Clerk Records Management Fund) has accumulated over \$13.4 million in appropriated funds, over half of which can be attributed to revenue collected by the records archive fee. The Bexar County Clerk's Office requests a proposed budget of \$7,335,000 for preservation and restoration activities to the approved records archive documents. The table below provides a proposed itemized budget by project. The Bexar County Clerk's Office requests the approval of the total requested amount as a not to exceed allocation so that any savings from a project can be applied to another project with a cost estimate that is too conservative.

Project	Estimated Cost
Probate Cases (1900-1945)	\$ 1,449,000
Probate Wills	\$1,800,000
Probate Birth Records / Birth & Death Records	\$ 719,000
Books (e.g. Civil, Criminal, Probate, Commissioners Ct, Road Minutes, School Census, and Mechanic's Liens)	\$ 965,000
Marriage License Books (65 – 164)	\$ 293,000
Microfilm	\$ 1,000,000
Commissioner's Court Minutes	\$ 829,000
Facilities	\$ 100,000
Miscellaneous	\$ 180,000
Total	\$7,335,000

RECOMMENDED ACTION

The Bexar County Clerk's Office requests the Bexar County Commissioners Court approve the Fiscal Year 2015-16 Annual Records Archive Preservation & Restoration Plan in accordance with Texas Local Government Code Sections 118.011(f) and 118.025.

Elected Officials' Salaries

Local Government Code Section 152.013 states that the Commissioners Court set the salaries and allowances of elected officers as part of the regular budget process each year.

Commissioners Court formed the Bexar County Citizen's Advisory Committee on Elected Officials' Salaries in 1997 to examine Elected Officials' salaries and make recommendations to Commissioners Court regarding salary adjustments. The committee may be convened every two years and provides the Court with two year recommendations. The committee last convened in the summer of 2015 to develop recommendations for adjustments to Elected Officials' salaries and allowances for FY 2015-16 and FY 2016-17.

On July 21, 2015, Commissioners Court accepted the committee's report on Elected Officials Salaries and adopted the committee's recommendations for FY 2015-16 and 2016-17.

All Elected Officials were notified of their respective proposed salary/allowances and their right to grieve the decision. The deadline to grieve was July 27, 2015. The County Judge received grievances from the following Elected Officials:

- Judge Roberto Tejeda, Justice of the Peace Precinct 1 Place 1
- Judge Ciro Rodriguez, Justice of the Peace Precinct 1 Place 2 (Part-time)
- Judge Roberto Vazquez, Justice of the Peace Precinct 1 Place 1
- Judge Monica Caballero, Justice of the Peace Precinct 2 Place 3
- Judge William Donovan, Justice of the Peace Precinct 3 Place 1
- Judge Jeff Wentworth, Justice of the Peace, Precinct 3 Place 2 (Part-time)
- Judge Rogelio Lopez, Justice of the Peace Precinct 4 Place 1
- Judge Yolanda Acuna-Uresti, Justice of the Peace, Precinct 4 Place 2 (Part-time)

On August 13, 2015, the Salary Grievance Committee was convened to consider the grievances brought forward by the Justices of the Peace. The grievances requested that the annual compensation for Bexar County Justice Court Judges be \$104,521 with the attendant percentage for part-time Judges and rejecting the Commissioners Court recommendation of a 4% increase for FY 2015-2016. The Committee unanimously voted to increase the salaries of the Justices of the Peace by 8% for FY 2015-16. Therefore their salaries must be included in the FY 2015-16 Adopted Budget. The 8% increase results in an annual salary of \$98,410 for full-time Judges and \$71,439 for the part-time Judges for FY 2015-16.

On August 18, 2015, as required in Local Government Code Section 152.013 (b), Commissioners Court published in newspapers of general circulation in the county, notices of: (1) any salaries, expenses, or allowances that are proposed to be increased and (2) the amount of the proposed increases.

The approved salary increase recommendations were:

- Constables: Current annual salary of \$84,168 increases by \$3,367 for a total annual salary of \$87,535.

- County Clerk: Current annual salary of \$110,726 increases by \$4,429 for a total annual salary of \$115,155 and an auto allowance of \$6,000.
- County Commissioners: Current annual salary of \$107,862 increases by \$4,314 for a total annual salary of \$112,176 and an auto allowance of \$6,000.
- County Judge: Current annual salary of \$126,219 increases by \$2,524 for a total annual salary of \$128,743 and an auto allowance of \$6,000.
- County Sheriff: Current annual salary of \$130,569 increases by \$5,223 for a total annual salary of \$135,792.
- Criminal District Attorney: Current annual County supplement salary of \$44,773 and an auto allowance of \$6,000. No change.
- District Clerk: Current annual salary of \$110,726 increases by \$4,429 for a total annual salary of \$115,155 and an auto allowance of \$6,000.
- Justices of the Peace, Full-time: Current annual salary of \$91,120 increases by \$7,290 for a total annual salary of \$98,410.
- Justices of the Peace, Part-time: Current annual salary of \$66,147 increases by \$5,292 for a total annual salary of \$71,439.
- Probate Judges: Current annual salary \$161,492. No change.
- Tax Assessor-Collector: Current annual salary of \$110,726 increases by \$4,429 for a total annual salary of \$115,155 and an auto allowance of \$6,000.

Longevity Pay for Probate Court Judges and County Courts-at-Law Judges

Commissioners Court must make monthly longevity payments to Probate Court judges, who have served as a judge of a statutory probate court or a statutory county court for at least 16 years, in an amount equal to the amount of longevity pay a district judge is entitled to receive from the state for equivalent years of service (HB 765).

Probate Court Judges and County Court-at-Law Judges with 16 years of service receive longevity pay in the amount of \$20.00 per month for each year of completed service, not to exceed 16 years of service. This equates to a monthly amount of \$361.68, for an annual total of \$4,340.16.

Supplemental Payments to Probate Court Judges

Probate Court Judges who have continuously served as a Probate Judge or a County Court Judge since August 31, 1995, are entitled to an annual payment equal to the amount of the benefit replacement pay a district judge is entitled to receive from the state not to exceed \$965.25 annually (HB765). For FY 2015-16, Bexar County does not have a Probate Judge eligible for this supplement.

Elected Officials' Salaries FY 2015-16

Title	Name	Current Salary Information			Salary for FY 2015 -2016		
		Annual Salary	Auto	Annual Total	Annual Salary	Auto	Annual Total
Constable-Pct 1	Tejeda, Ruben, C	84,168	-	84,168	87,535	-	87,535
Constable-Pct 2	Flores, Valentin, B	84,168	-	84,168	87,535	-	87,535
Constable-Pct 3	Vojvodich, Mark, S	84,168	-	76,516	87,535	-	87,535
Constable-Pct 4	Blount, Robert, M	84,168	-	84,168	87,535	-	87,535
County Clerk	Rickhoff, Gerard, C	110,726	6,000	116,726	115,155	6,000	121,155
County Commissioner-Pct 1	Rodriguez, Sergio, J	107,862	6,000	113,862	112,176	6,000	118,176
County Commissioner-Pct 2	Elizondo, Paul,	107,862	6,000	113,862	112,176	6,000	118,176
County Commissioner-Pct 3	Wolff, Kevin, A	107,862	6,000	113,862	112,176	6,000	118,176
County Commissioner-Pct 4	Calvert, Tommy	107,862	6,000	113,862	112,176	6,000	118,176
County Judge	Wolff, Nelson, W	126,219	6,000	132,219	128,743	6,000	134,743
Criminal District Attorney	La Hood, Nicholas, A	44,773	6,000	50,773	44,773	6,000	50,773
District Clerk	McKinney, Donna, K	110,726	6,000	116,726	115,155	6,000	121,155
Justice of Peace-Pct 1 Pl 1	Tejeda, Roberto	91,120	-	91,120	98,410	-	98,410
Justice of Peace-Pct 1 Pl 2 (PT)	Rodriguez, Ciro	66,147	-	66,147	71,439	-	71,439
Justice of Peace-Pct 2 Pl 1	Vazquez, Roberto, A	91,120	-	91,120	98,410	-	98,410
Justice of Peace-Pct 2 Pl 3	Caballero, Monica, L	91,120	-	91,120	98,410	-	98,410
Justice of Peace-Pct 3 Pl 1	Donovan, William, E	91,120	-	91,120	98,410	-	98,410
Justice of Peace-Pct 3 Pl 2 (PT)	Wentworth, Earl, J	66,147	-	66,147	71,439	-	71,439
Justice of Peace-Pct 4 Pl 1	Lopez, Rogelio,	91,120	-	91,120	98,410	-	98,410
Justice of Peace-Pct 4 Pl 2 (PT)	Acuna-Uresti, Yolanda	66,147	-	66,147	71,439	-	71,439
Probate Judge	Cross, Kelly, M	161,492	-	161,492	161,492	-	161,492
Probate Judge	Rickhoff, Tom, E	161,492	-	161,492	161,492	-	161,492
Sheriff	Pamerleau, Susan, L	130,569	-	130,569	135,792	-	135,792
Tax Assessor/Collector	Uresti, Albert, V	110,726	6,000	116,726	115,155	6,000	121,155

Elected Officials' Salaries FY 2015-16

Office	Name	Title	Current Salary Information			Salary for FY 2015 -2016		
			Annual Salary	Auto	Annual Total	Annual Salary	Auto	Annual Total
4th Court of Appeals	Marion, Sandee, B	Chief Justice	9,000	-	9,000	9,000	-	9,000
4th Court of Appeals	Angelini, Karen, A	Justice	9,000	-	9,000	9,000	-	9,000
4th Court of Appeals	Barnard, Marialyn, E	Justice	9,000	-	9,000	9,000	-	9,000
4th Court of Appeals	Pulliam, Jason, K	Justice	9,000	-	9,000	9,000	-	9,000
4th Court of Appeals	Martinez, Rebeca, C	Justice	9,000	-	9,000	9,000	-	9,000
4th Court of Appeals	Alvarez, Patricia, O	Justice	9,000	-	9,000	9,000	-	9,000
4th Court of Appeals	Chapa, Luz, E	Justice	9,000	-	9,000	9,000	-	9,000
37th District Court Civil	Mery, Michael, E	Judge	18,000	-	18,000	18,000	-	18,000
45th District Court Civil	Walsh, Stephani, A	Judge	18,000	-	18,000	18,000	-	18,000
57th District Court Civil	Arteaga, Antonia,	Judge	18,000	-	18,000	18,000	-	18,000
73rd District Court Civil	Canales, David, A	Judge	18,000	-	18,000	18,000	-	18,000
131st District Court Civil	Gabriel, Johnny, D	Judge	18,000	-	18,000	18,000	-	18,000
150th District Court Civil	Yanta, Renee, A	Judge	18,000	-	18,000	18,000	-	18,000
166th District Court Civil	Salinas, Laura, L	Judge	18,000	-	18,000	18,000	-	18,000
224th District Court Civil	Stryker, Cathleen, M	Judge	18,000	-	18,000	18,000	-	18,000
225th District Court Civil	Sakai, Peter, A	Judge	18,000	-	18,000	18,000	-	18,000
285th District Court Civil	Price, Richard, E	Judge	18,000	-	18,000	18,000	-	18,000
288th District Court Civil	Casseb, Solomon, J	Judge	18,000	-	18,000	18,000	-	18,000
407th District Court Civil	Pozza, Karen, H	Judge	18,000	-	18,000	18,000	-	18,000
408th District Court Civil	Noll, Lawrence, E	Judge	18,000	-	18,000	18,000	-	18,000
438th District Court Civil	Saldana, Gloria, A	Judge	18,000	-	18,000	18,000	-	18,000
144th District Court Criminal	Rummel, Lorina, I	Judge	18,000	-	18,000	18,000	-	18,000
175th District Court Criminal	Roman, Mary, D	Judge	18,000	-	18,000	18,000	-	18,000
186th District Court Criminal	Moore, Jefferson, K	Judge	18,000	-	18,000	18,000	-	18,000
187th District Court Criminal	Hilbig, Steven, C	Judge	18,000	-	18,000	18,000	-	18,000
226th District Court Criminal	Harle, Sidney, L	Judge	18,000	-	18,000	18,000	-	18,000
227th District Court Criminal	O'Connell, Kevin, M	Judge	18,000	-	18,000	18,000	-	18,000
290th District Court Criminal	Skinner, Melisa, C	Judge	18,000	-	18,000	18,000	-	18,000
379th District Court Criminal	Rangel, Ronald,	Judge	18,000	-	18,000	18,000	-	18,000
399th District Court Criminal	Olivarri, Ray, J	Judge	18,000	-	18,000	18,000	-	18,000
437th District Court Criminal	Valenzuela, Lori, I	Judge	18,000	-	18,000	18,000	-	18,000
289th District Court Juvenile	Previti Austin, Daphne, J	Judge	18,000	-	18,000	18,000	-	18,000
386th District Court Juvenile	Parker, Laura, L	Judge	18,000	-	18,000	18,000	-	18,000
436th District Court Juvenile	Jarrett, Lisa, K	Judge	18,000	-	18,000	18,000	-	18,000
County Courts at Law 1	Fleming, John, D	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 2	Wolff, Jason, W	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 3	Rodriguez, David, J	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 4	Garrahan, Jason, R	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 5	Longoria, John, A	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 6	Christian, Wayne, A	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 7	Wright, Eugenia, J	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 8	Brown, Celeste, A	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 9	Shelton, Walden, E	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 10	Crouch, Karen, A	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 11	Stolhandske, Carl, T	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 12	Roberts, John, S	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 13	Chandler, Crystal, D	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 14	Skinner, Susan, E	Judge	157,000	-	157,000	157,000	-	157,000
County Courts at Law 15	Behrens, Robert, D	Judge	157,000	-	157,000	157,000	-	157,000

Fiscal Year 2015-16
Non-Exempt Pay Grades

Pay Level	Minimum	Midpoint	Maximum
NE-01	\$ 27,036.00	\$ 29,640.00	\$ 32,532.00
	\$ 2,253.00	\$ 2,470.00	\$ 2,711.00
	\$ 1,126.50	\$ 1,235.00	\$ 1,355.50
	\$ 13.00	\$ 14.25	\$ 15.64
NE02	\$ 27,732.00	\$ 31,248.00	\$ 35,520.00
	\$ 2,311.00	\$ 2,604.00	\$ 2,960.00
	\$ 1,155.50	\$ 1,302.00	\$ 1,480.00
	\$ 13.33	\$ 15.02	\$ 17.08
NE03	\$ 28,464.00	\$ 32,964.00	\$ 37,464.00
	\$ 2,372.00	\$ 2,747.00	\$ 3,122.00
	\$ 1,186.00	\$ 1,373.50	\$ 1,561.00
	\$ 13.68	\$ 15.85	\$ 18.01
NE04	\$ 29,940.00	\$ 35,376.00	\$ 40,824.00
	\$ 2,495.00	\$ 2,948.00	\$ 3,402.00
	\$ 1,247.50	\$ 1,474.00	\$ 1,701.00
	\$ 14.39	\$ 17.01	\$ 19.63
NE05	\$ 32,112.00	\$ 37,992.00	\$ 43,860.00
	\$ 2,676.00	\$ 3,166.00	\$ 3,655.00
	\$ 1,338.00	\$ 1,583.00	\$ 1,827.50
	\$ 15.44	\$ 18.27	\$ 21.09
NE06	\$ 34,392.00	\$ 41,508.00	\$ 48,624.00
	\$ 2,866.00	\$ 3,459.00	\$ 4,052.00
	\$ 1,433.00	\$ 1,729.50	\$ 2,026.00
	\$ 16.53	\$ 19.96	\$ 23.38
NE07	\$ 36,612.00	\$ 44,220.00	\$ 51,840.00
	\$ 3,051.00	\$ 3,685.00	\$ 4,320.00
	\$ 1,525.50	\$ 1,842.50	\$ 2,160.00
	\$ 17.60	\$ 21.26	\$ 24.92
NE08	\$ 39,324.00	\$ 47,544.00	\$ 55,764.00
	\$ 3,277.00	\$ 3,962.00	\$ 4,647.00
	\$ 1,638.50	\$ 1,981.00	\$ 2,323.50
	\$ 18.91	\$ 22.86	\$ 26.81
NE09	\$ 42,240.00	\$ 51,120.00	\$ 60,012.00
	\$ 3,520.00	\$ 4,260.00	\$ 5,001.00
	\$ 1,760.00	\$ 2,130.00	\$ 2,500.50
	\$ 20.31	\$ 24.58	\$ 28.85

Fiscal Year 2015-16
Non-Exempt Pay Grades

Pay Level	Minimum	Midpoint	Maximum
NE10	\$ 45,396.00	\$ 54,996.00	\$ 64,584.00
	\$ 3,783.00	\$ 4,583.00	\$ 5,382.00
	\$ 1,891.50	\$ 2,291.50	\$ 2,691.00
	\$ 21.83	\$ 26.44	\$ 31.05
NE11	\$ 48,936.00	\$ 60,480.00	\$ 72,024.00
	\$ 4,078.00	\$ 5,040.00	\$ 6,002.00
	\$ 2,039.00	\$ 2,520.00	\$ 3,001.00
	\$ 23.53	\$ 29.08	\$ 34.63
NE12	\$ 52,632.00	\$ 65,088.00	\$ 77,556.00
	\$ 4,386.00	\$ 5,424.00	\$ 6,463.00
	\$ 2,193.00	\$ 2,712.00	\$ 3,231.50
	\$ 25.30	\$ 31.29	\$ 37.29
NE13	\$ 56,616.00	\$ 70,080.00	\$ 83,544.00
	\$ 4,718.00	\$ 5,840.00	\$ 6,962.00
	\$ 2,359.00	\$ 2,920.00	\$ 3,481.00
	\$ 27.22	\$ 33.69	\$ 40.17

SPECIAL ORDER NO. 67747

ORDER § IN THE DISTRICT COURTS
§ §
§ BEXAR COUNTY, TEXAS



**ORDER APPROVING COUNTY AUDITOR BUDGET
AND SALARY OF COUNTY AUDITOR,
ASSISTANT COUNTY AUDITORS, AND COURT REPORTERS**

On the 13th day of August, A.D., 2015, a public hearing was held in the Civil Presiding District Courtroom, Bexar County Courthouse, Bexar County, Texas, regarding the County Auditor Budget, and the setting of the salaries of the County Auditor, Assistant County Auditors, and Court Reporters of the District Courts for Fiscal Year October 1, 2015 through September 30, 2016.

Notice of the hearing was published in the San Antonio Express-News on Monday, July 27, 2015, as required by Section 152.905, Local Government Code.

A quorum being present, the hearing was convened by Judge Richard Price, Civil Presiding District Court Judge. The proceedings were recorded by Victoria Gonzalez, Official Court Reporter, subsequently transcribed and maintained as a public record, as required by law.

No citizen spoke regarding the County Auditor Budget, or the salaries set forth therein, or the Court Reporter salaries to be paid. After discussion, a motion was made, seconded and approved as outlined below.

COUNTY AUDITOR BUDGET

The application of the County Auditor for the Proposed Budget for fiscal year October 1, 2015, through September 30, 2016, as presented on the above-referenced date is hereby **GRANTED AND APPROVED**. The Salary Ranges by Classification Plan (included in this budget) is to serve as a guide for periodic salary adjustments within each job classification until the maximum is reached. The salary ranges are to be adjusted for any annual cost of living adjustments granted by the Bexar County Commissioners Court.

Because it is necessary for the accounting and audit work in the office of the County Auditor to be done as it is received from the various departments and the necessity of making employments when suitable persons are available, the County Auditor is hereby given the following authority:

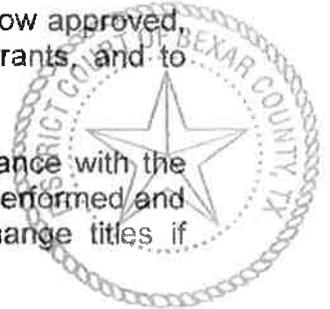
ORIGINAL FILED FOR RECORD

67747

Document
scanned as filed.

67747

- (a) to continue the employment of the persons listed and now approved, to discharge any of said persons if the occasion warrants, and to accept resignations;
- (b) to rearrange the personnel when necessary in accordance with the changing conditions in her office and in the work to be performed and to adjust salaries in accordance therewith and to change titles if justified;
- (c) to make promotions and adjustments in the salaries, taking into consideration the increased or lessened responsibilities, added experience or education, the volume of work handled and the length of service;
- (d) to fill all present vacant authorized positions as needed;
- (e) to grant cost of living and/or Performance pay adjustments to the County Auditor and her employees which are allowed by Commissioners Court to other County employees, provided the increases do not exceed the maximum salary (as adjusted by the cost of living percentage increase) stated in this budget for each position, and as allowable by law.



The salaries of assistants to the County Auditor are to be paid from Bexar County funds, as set out in the attached list, and be subject to the Bexar County Personnel Regulations, as adopted and amended by Commissioners Court.

Inasmuch as Local Government Code, Section 152.032 provides for limitation on the County Auditor's Compensation and Allowances, if the County Auditor's salary is to be adjusted, it will be adjusted by a later vote of the District Judges, which vote will be held pursuant to Section 152.905, Local Government Code, to no more than the maximum allowable, should any increase be given, said increase to be paid solely from the General Fund of Bexar County.

OFFICIAL AND AUXILIARY COURT REPORTERS

Official and Auxiliary Official Court Reporters salaries shall be increased by the average percentage or amount of increase in compensation granted to all Bexar County exempt and non-exempt employees by the Commissioners Court of Bexar County during Fiscal Year October 1, 2015, through September 30, 2016, such salary increases to be effective as of the date ordered for all other Bexar County exempt and non-exempt employees, excluding, however, those individuals being considered for Executive Performance Pay whose pay increase amount may be determined at a different date.

20150815 10:44 AM
 DISTRICT COURT OF BEXAR COUNTY
 CLERK OF COURT
 1000 N. GARDNER
 SUITE 1000
 SAN ANTONIO, TEXAS 78204

67747

67747

This Special Order shall remain in effect unless altered or amended by a vote of the District Judges of Bexar County or by the law.

It is further Ordered that a copy of this Special Order be certified to the Commissioners Court of Bexar County, Texas for their observation as required by law.



Michael E. Mery
MICHAEL MERY
Judge, 37th Judicial District of Texas

Stephani Walsh
STEPHANI WALSH
Judge, 45th Judicial District of Texas

Antonia Arteaga
ANTONIA ARTEAGA
Judge, 57th Judicial District of Texas

David Canales
DAVID CANALES
Judge, 73rd Judicial District of Texas

John D. Gabriel, Jr.
JOHN D. GABRIEL, JR.
Judge, 131st Judicial District of Texas

Lorina Rummel
LORINA RUMMEL
Judge, 144th Judicial District of Texas

Renee Yanta
RENEE YANTA
Judge, 150th Judicial District of Texas

Laura Salinas
LAURA SALINAS
Judge, 166th Judicial District of Texas

Mary Roman
MARY ROMAN
Judge, 175th Judicial District of Texas

Jefferson Moore
JEFFERSON MOORE
Judge, 186th Judicial District of Texas

Steven C. Hilbig
STÉVEN C. HILBIG
Judge, 187th Judicial District of Texas

Cathleen Stryker
CATHLEEN STRYKER
Judge, 224th Judicial District of Texas

Peter Sakai
PETER SAKAI
Judge, 225th Judicial District of Texas

Sid L. Harle
SID L. HARLE
Judge, 226th Judicial District of Texas

CONFIDENTIAL FOR INFORMATION ONLY

67747

Kevin M. O'Connell

KEVIN M. O'CONNELL
Judge, 227th Judicial District of Texas

Richard Price

RICHARD PRICE
Judge, 285th Judicial District of Texas



Sol Casseb III

SOL CASSEB III
Judge, 288th Judicial District of Texas

Daphne Previti Austin

DAPHNE PREVITI AUSTIN
Judge, 289th Judicial District of Texas

Melisa Skinner

MELISA SKINNER
Judge, 290th Judicial District of Texas

Ron Rangel

RON RANGEL
Judge, 379th Judicial District of Texas

Laura Parker

LAURA PARKER
Judge, 386th Judicial District of Texas

Ray Olivarr

RAY OLIVARRI
Judge, 399th Judicial District of Texas

Karen Pozza

KAREN POZZA
Judge, 407th Judicial District of Texas

Larry Noll

LARRY NOLL
Judge, 408th Judicial District of Texas

Lisa K. Jarrett

LISA K. JARRETT
Judge, 436th Judicial District of Texas

Lori I. Valenzuela

LORI I. VALENZUELA
Judge, 437th Judicial District of Texas

Gloria Saldaña

GLORIA SALDAÑA
Judge, 438th Judicial District of Texas

20150804 10:04 AM

67747

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

THE STATE OF TEXAS * IN THE DISTRICT COURT
*
AND *
*
COUNTY OF BEXAR * OF BEXAR COUNTY, TEXAS



ORIGINAL

ORDER APPROVING COUNTY AUDITOR'S BUDGET
AND SALARY OF COUNTY AUDITORS, ASSISTANT COUNTY AUDITORS,
AND COURT REPORTERS

On the 13th day of August, 2015, a special meeting of the District Court Judges of Bexar County was held in the Civil Presiding courtroom, Bexar County Courthouse, 1st Floor, pursuant to Local Government Code 152.905. A quorum being present, the hearing was convened by Judge Richard Price, Presiding Court Judge.

Proceedings reported by computerized stenotype machine; Reporter's Record produced by Computer-Assisted Transcription.

VICTORIA L. GONZALEZ - OFFICIAL COURT REPORTER
150TH DISTRICT COURT (210) 335-2570 - vgwynn2@yahoo.com

2015 AUG 13 10:58 AM

67747

1 A P P E A R A N C E S :

2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

- Hon. Michael Mery, 37th District Court
- Hon. Stephani Walsh, 45th District Court
- Hon. David A. Canales, 73rd District Court
- Hon. Renee Yanta, 150th District Court
- Hon. Laura Salinas, 166th District Court
- Hon. Steven C. Hilbig, 187th District Court
- Hon. Cathy Stryker, 224th District Court
- Hon. Peter Sakai, 225th District Court
- Hon. Richard Price, 285th District Court
- Hon. Daphne Previti Austin, 289th District Court
- Hon. Melisa Skinner, 290th District Court
- Hon. Ron Rangel, 379th District Court
- Hon. Laura Parker, 386th District Court
- Hon. Karen Pozza, 407th District Court
- Hon. Lisa K. Jarrett, 436th District Court
- Hon. Gloria Saldana, 438th District Court
- Gary W. Hutton, Civil DC Administrator
- Melissa Barlow Fischer, Criminal DC Administrator
- Laura Angelini, Juvenile DC Administrator
- Susan Yeatts, Bexar County Auditor



VICTORIA L. GONZALEZ - OFFICIAL COURT REPORTER
 150TH DISTRICT COURT (210) 335-2570 - vgwynn2@yahoo.com

2015 CI 67747

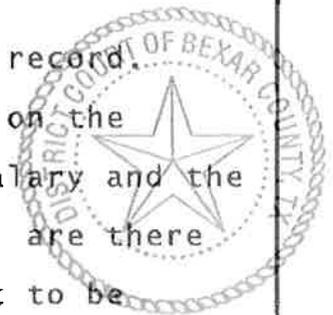
67747

67747

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

(Proceedings)

JUDGE PRICE: We are on the record. District Judges are holding a public hearing on the matters of the auditor's budget, auditor's salary and the salary of the court reporters. At this time, are there any parties of interest or citizens that want to be heard? Hearing none, we will move on.



For the record, I note that there is a quorum and that the notice of this meeting was published in the Express News on July 27th, 2015 as required by Local Government Code 152.905. A copy of that notice will be attached to the transcript of this proceeding.

At this time, are there any motions to be made? I call on Judge Michael Mery. Do you have a motion to make?

JUDGE MERY: I do, Judge Price. I move that the auditor's budget, including the salaries of the Assistant County Auditors as presented, be approved.

JUDGE PRICE: Is there a second?

JUDGE JARRETT: Second.

JUDGE PRICE: Let the record indicate that Judge Jarrett has seconded it. Do we have a vote? Any opposition? Motion approved.

For a second motion I call on Judge Cathryn Stryker. Do you have a motion to make?

VICTORIA L. GONZALEZ - OFFICIAL COURT REPORTER
150TH DISTRICT COURT (210) 335-2570 - vgwynn2@yahoo.com

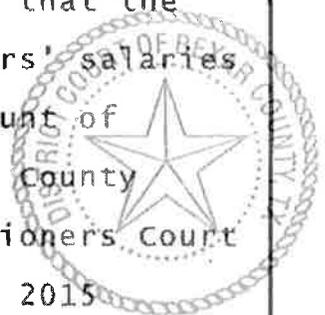
67747

NOV 10 10:44 AM 2015

67747

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

JUDGE STRYKER: Yes. I move that the Official and Auxillary Official Court Reporters' salaries be increased by the average percentage or amount of increase in compensation granted to all Bexar County exempt and nonexempt employees by the Commissioners Court of Bexar County during Fiscal Year October 1, 2015 through September 30th, 2016. Such salary increases to be effective as of the date ordered for all other Bexar County exempt and nonexempt employees, excluding however, those individuals being considered for Executive Performance Pay whose pay increase amount may be determined at a different date. Anybody need me to read that again?



Okay, let me read it again. I move that the Official and Auxiliary Official Court Reporters' salary shall be increased by the average percentage or amount of increase in compensation granted to all Bexar County exempt and nonexempt employees by the Commissioners Court of Bexar County during fiscal year October 1, 2015 through September 30th, 2016. Such salary increases to be effective as of the date ordered for all other Bexar County exempt and nonexempt employees, excluding however, those individuals being considered for Executive Performance Pay whose pay increase amount may be determined at a different date.

VICTORIA L. GONZALEZ - OFFICIAL COURT REPORTER
150TH DISTRICT COURT (210) 335-2570 - vgwynn2@yahoo.com

67747

BRIDGE ST. SUITE 400
SAN ANTONIO, TX 78204
PHONE: 210-224-1111
FAX: 210-224-1112
WWW.VICTORIACOURTREPORTERS.COM

67747

1 JUDGE PRICE: Anyone need that read
2 again? Is there a second to the motion?

3 JUDGE HILBIG: I have a question on the
4 motion.

5 JUDGE PRICE: Oh, okay.

6 JUDGE HILBIG: My question on the motion
7 is are you suggesting that if ten people got a two
8 percent raise, one person got a seven percent raise,
9 that you add that together and you divide that by eight
10 and you average it then?

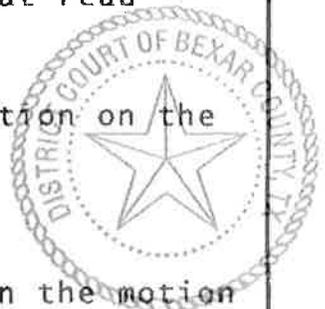
11 JUDGE STRYKER: That's average.

12 JUDGE HILBIG: That's average. I'm just
13 trying to understand. So if 100 people got no raises,
14 then that would draw it all down, correct? Just
15 employees, when it says exempt and nonexempt employees,
16 the language is for compensation for employees and
17 nonexempt employees rather than -- okay. I just didn't
18 want them to be hurt and I wanted to make it -- I'm
19 trying --

20 JUDGE YANTA: You don't want our court
21 reporters hurt because they didn't get a pay raise?

22 JUDGE HILBIG: Yes. And I guess what I
23 was thinking is that if we have 100 employees that get a
24 lower pay raise and you have 50 employees that get a
25 higher pay raise, do you average the average awarded or

VICTORIA L. GONZALEZ - OFFICIAL COURT REPORTER
150TH DISTRICT COURT (210) 335-2570 - vgwynn2@yahoo.com



2015CI67747

67747

67747

1 have calculated more or less what the average would be?

2 MR. HUTTON: This is language that we
3 have used in the past and all I can say is this is the
4 way it's worked in the past and that it's the average of
5 what the Commissioners give to all the employees. And
6 whatever that average is, then we want to give it to our
7 court reporters.



8 JUDGE SALDANA: So this is what we have
9 used before?

10 MR. HUTTON: Yes.

11 LAURA ANGELINI: I'm sorry, Gary. Also
12 the Judges can't give more than the average than what the
13 Bexar County employees get. So that's why they use that
14 language in there.

15 JUDGE PRICE: Any further discussion?
16 Is there a second? Second by Judge Sakai. Let's take a
17 vote. All in favor. Any opposed? The motion is
18 approved. So let the record indicate that the first
19 motion was approved and the second motion was approved.
20 Is there any other business? Hearing none, we will go
21 off the record and this meeting is adjourned.

22 (Proceedings adjourned)

23
24
25

VICTORIA L. GONZALEZ - OFFICIAL COURT REPORTER
150TH DISTRICT COURT (210) 335-2570 - vgwynn2@yahoo.com

67747 -

20150104 10:44:00 AM

67747

C6 | Monday, July 27, 2015 | SAN ANTONIO EXPRESS-NEWS AND MYSA.COM

Legals/Public Notices

NOTICE OF PUBLIC HEARING

In accordance with 152.905 Local Government Code, the District Judges of Bexar County will hold a Public Hearing in the Presiding Courtroom, Bexar County Courthouse at 4:05pm on Thursday, August 13, 2015, for the purpose of setting the annual compensation for the County Auditor, Assistant Auditors, and Court Reporters. At such time parties in interest and citizens will have an opportunity to be heard.



ORDER APPROVING BUDGET AND SALARY OF COUNTY AUDITOR

67747

67747

Leo S. Caldera, CIA, CGAP
First Assistant County Auditor



Paul Elizondo Tower
101 W. Nueva, Suite 800
San Antonio, Texas 78205
(210) 335-2301
Fax: (210) 335-2996
AuFrontDesk@Bexar.Org

Susan T. Yeatts, CPA
BEXAR COUNTY AUDITOR



August 13, 2015

Honorable District Judges
Bexar County, Texas

Dear Board of District Judges:

Respectfully submitted for your consideration and action is the County Auditor's baseline budget of \$4,620,114 for Fiscal Year 2015-16. This budget represents an increase of \$154,893 from the FY 2014-15 budget. The majority of the increase is in personnel services which reflect salary increases from the exempt table study and cost of living adjustments.

Personnel services increased \$156,847. As noted above, the majority of the increase is attributable to the salary increases from the exempt table study, cost of living adjustments, and a small net increase in benefits. Included in the FY 2015-16 budget is a program change to delete a Payroll Staff Auditor II position and replace it with a Payroll Supervisor of Operations position.

Travel and training increased \$575 for training.

Operational costs decreased \$4,025 mainly due to a decrease in maintenance costs for financial reporting software (\$2,255) and a decrease in telephone and internet services (\$1,000).

Supplies and materials had a net increase of \$1,496 for postage.

Ryan White Grant Funded Positions

There are two positions in the Auditor's Office funded with Ryan White funds – a grant accountant at 100% and an internal auditor at 54%.

67747

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

67747

**COUNTY AUDITOR'S
2015-16 BUDGET REQUEST
TABLE OF CONTENTS**



<u>Exhibits & Schedules</u>	<u>Page(s)</u>
FY 2015-16 Proposed Budget	1
Schedule of Salary Expenditures	2-3
Exempt Pay Plan	4-5
Non-Exempt Pay Plan	6-7
Organizational Chart	8
Vision and Mission Statement	9-11
Performance Measures	12-15

67747

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

67747

FUND: 100
OFFICE/DEPT.: County Auditor
DIVISION SECTION: County Auditor
ACCOUNTING UNIT: 4001



ACCOUNT	LINE-DESCRIPTION	FY 2014-15 BUDGET	FY 2015-16 PROPOSED BUDGET
PERSONNEL SERVICES:			
50000	SALARY, REGULAR	\$3,236,235	3,380,051
50005	SALARY, TEMPORARY	49,500	49,500
50202	LIFE INSURANCE	7,778	8,210
50204	HEALTH INSURANCE	347,131	317,924
50208	UNEMPLOYMENT INSURANCE	7,920	6,792
50210	WORKERS' COMPENSATION	18,725	21,600
50212	RETIREMENT	423,650	447,569
50245	SOCIAL SECURITY & MD	239,838	255,978
	Subtotal	\$4,330,777	\$ 4,487,624
TRAVEL & TRAINING:			
51010	NON-DISCRETIONARY MILEAGE & PARKING	\$ 450	\$ -
51035	DISCR TRAINING/CERT/DEV/REGISTRATION FEES	24,415	24,985
51045	DISCR-MILEAGE & PARKING	545	1,000
	Subtotal	\$ 25,410	\$ 25,985
OPERATIONAL COSTS:			
52024	MEMBERSHIP FEES	\$ 1,750	1,750
52040	COPIER RENTAL & EXPENSE	18,100	18,200
52044	COUNTY SPONSORED EVENTS	600	600
52064	TECHNOLOGY IMPROVEMENT FEE	10,600	10,500
52160	TELEPHONE & INTERNET SERVICE	10,500	9,500
52172	EQUIPMENT RENTAL	1,464	1,464
52304	REPAIRS & MAINT-OFFICE EQPT & FURN	1,000	250
52306	REPAIRS & MAINT-COMPUTER HARDWARE	3,885	3,865
52307	REPAIRS & MAINT-COMPUTER SOFTWARE	11,740	9,485
52485	SPECIAL SERVICES	1,845	1,845
	Subtotal	\$ 61,484	\$ 57,459
SUPPLIES & MATERIALS			
53110	OFFICE SUPPLIES	\$ 23,000	23,000
53115	POSTAGE	18,000	20,000
53120	BOOKS AND PERIODICALS	1,550	1,046
53505	OFFICE FURNITURE	5,000	5,000
	Subtotal	\$ 47,550	\$ 49,046
	GRAND TOTAL	\$4,465,221	\$ 4,620,114

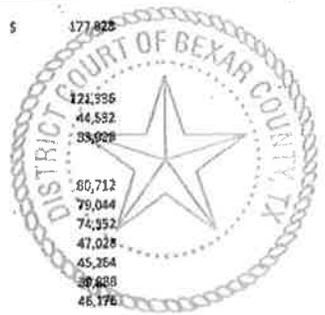
2015 VOL 4 PAGE 805

67747

67747

BEKAR COUNTY, TEXAS - AUDITOR'S OFFICE
 ANTICIPATED SALARY EXPENDITURES
 For the Twelve Months Ending September 30, 2016

Name	Position	Emp No.	Position No.	Total Annual Salary*
COUNTY AUDITOR				
Yeatts, Susan T.	County Auditor	19495	30006612	5 177,825
EXECUTIVE				
<i>Administrative</i>				
Calders, Leo S.	First Assistant	17956	90006858	124,996
Gerriga, Hanelte R.	Executive Assistant	96022	90004718	44,532
Goldsmith, Hayley L.	Office Assistant III	97569	80004712	35,000
<i>Payroll</i>				
Cardenas, Irma	Manager of Payroll Operations	20382	90005508	80,712
Hoffman, Wayne O.	Mgr. Retirement & Payroll Admin	11582	90006902	79,044
Van Der Weide, Jessica M.	Asst. Manager of Payroll Operations	97468	90007479	74,952
Ibarra-Gutierrez, Adriana	Staff Auditor II - Payroll	95257	90001102	47,028
Futrell, Emmett A.	Staff Auditor I - Payroll	91858	80007931	45,264
Casarez, Patrick S.	Accounting Clerk III	19957	90007198	39,488
Aguliro, Diana L.	Supervisor of Operations	32307	90010957	46,176
ACCOUNTING				
Artoaga, Juan A.	Accounting Division Director	92224	90006940	101,825
<i>Accounts Payable</i>				
Gonzales, Cynthia A.	Manager of Accounts Payable	14301	90010661	80,856
Goodyear-Appelmann, Theresa A.	Manager of Capital Projects	11410	90004563	79,932
Liu, Kristy S.	Supervisor of Operations	17938	90010144	64,656
Floras, Elena M.	Financial Sys Asst Functional Lead	17939	90008912	69,204
Gaytan, Stacey A.	Accountant III	16380	90007727	58,752
Takajasi, Cynthia A.	Accountant III	80717	90002810	55,440
Lopez, Stephanie G.	Accountant II	93629	90002215	49,500
Rodriguez, Edward J.	Accountant I	82165	90006669	47,876
Romero, Loretta G.	Accountant I	93326	90001106	45,036
Vasquez, Silvia A.	Accounting Clerk III	91819	90008036	36,744
Royas, Josephine E.	Accounting Clerk III	93752	90000127	39,312
Ramirez, Artemisa G.	Accounting Clerk	19126	90004611	38,432
Odeyund, Sheila A.	Accounting Clerk	18647	90008541	30,444
Carter, Albert L.	Accountant V	19146	90011307	49,585
Morales, Gracie G.	Accounting Clerk II	92795	90007901	35,508
<i>Banking</i>				
Loufroy, Terry A.	Manager of Bank Services	19995	90004687	74,352
Pribe, Dionne	Accountant II	94021	90005193	59,592
De La Rosa, Rebecca	Accountant II	95325	90005986	49,224
Azad, Mousumi	Accountant II	95557	90002218	46,800
<i>Grants</i>				
Lo-Vo, Van T.	Manager of Grants	15358	90007494	80,856
Valdez, David M.	Accountant V	19716	90005616	70,332
Barrientos, Theresa A.	Accountant III	18993	90008248	58,512
Hinojosa, Norma A.	Accountant IV	96479	90005420	61,608
Garcia, Cody R.	Accountant III	97610	90008959	1 --
<i>Revenue & Reporting</i>				
Harrison, Matthew M.	Financial Accounting Manager	94748	90010660	80,856
Orta, Ramon	Accountant V	31174	90011687	85,028
Vela, Anna M.	Accountant II	11243	90004616	54,396
Nichols, Marlene M.	Accountant III	20764	90008135	54,836
Castillo, Dairree C.	Accountant II	93408	90008996	48,576
Olinh, Thu Thuy, T.	Accountant II	35463	90002958	42,720
INTERNAL AUDIT				
Yebra, Jose L.	Audit Division Director	91495	90004458	101,825
<i>Audit Services</i>				
Ramirez, Toni	Director	20177	90002223	86,784
Griffin, Erh	Staff Auditor IV	94510	90004296	64,968
Phillips, Tamla K.	Staff Auditor IV	19767	90005019	59,544
Wuest, Jill E.	Staff Auditor V	95126	90001303	59,148
Inman, Sara D.	Staff Auditor II	36965	90002911	51,504
<i>Audit Compliance</i>				
Sambila, Ty R.	Manager of Audit Services	37257	90005703	80,856
Martinez, Stephanie	Staff Auditor II	34916	90004861	51,504
Vacant	Staff Auditor V		90005918	27,282
<i>Technical Support</i>				
Weaver, Dori L.	Technical Support Manager	21004	90009503	89,040
Ramirez, Marrianna N.	Financial Sys Functional Lead	91419	90008911	74,976
Petroff, Peter A.	Manager	80987	90002944	71,412
Esslinger, Sandi J.	Trainer	36890	90003811	63,312
TOTAL SALARY, REGULAR				\$ 8,380,051
INTERNS-TEMP SALARIES				
Chavez, Valles S.	Intern	97177	90001083	\$ 9,900
Molinedo-Miller, Adrian	Intern	94417	90001084	9,900
Salazar, Veronica	Intern	37547	90010461	9,900
Alam, Abid	Intern	36327	90010467	9,900
Gonzalez, Gail E.	Intern	97087	90002933	9,900
TOTAL SALARY, TEMPORARY				\$ 49,500
GRAND TOTAL				\$ 8,429,551



* Salaries do not include longevity
 1 100% Ryan White Grant
 2 46% General Fund; 54% Ryan White
 3 70% General Fund; 30% Road & Bridge

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

67747

67747



BEXAR COUNTY, TEXAS - AUDITOR'S OFFICE
ANTICIPATED SALARY EXPENDITURES
For the Twelve Months Ending September 30, 2016

Employees Funded by Other Sources

<u>Name</u>	<u>Position</u>	<u>Emp No.</u>	<u>Position No.</u>	<u>Total Annual Salary^a</u>
Grant Staff				
Vacant	46% General Fund; 54% Ryan White		90005818	2 \$ 91,905
Garcia, Cody R.	100% Ryan White	87610	90008959	1 44,786
				\$ 76,701
Accounts Payable Staff				
Carter, Albert L.	70% General Fund; 30% Road & Bridge	19146	30011307	3 \$ 21,251

* Salaries do not include longevity
 1 100% Ryan White Grant
 2 46% General Fund; 54% Ryan White
 3 70% General Fund; 30% Road & Bridge

2015/09/28
 VOL 4
 PAGE 0215

67747

Fiscal Year 2014-15
Exempt Pay Grades

67747



Pay Level	Minimum	Midpoint	Maximum
E-01	\$ 29,928.00	\$ 37,404.00	\$ 44,880.00
	\$ 2,494.00	\$ 3,117.00	\$ 3,740.00
	\$ 1,247.00	\$ 1,558.50	\$ 1,870.00
	\$ 14.39	\$ 17.98	\$ 21.58
E-02	\$ 32,472.00	\$ 40,584.00	\$ 48,708.00
	\$ 2,706.00	\$ 3,382.00	\$ 4,059.00
	\$ 1,353.00	\$ 1,691.00	\$ 2,029.50
	\$ 15.61	\$ 19.51	\$ 23.42
E-03	\$ 35,232.00	\$ 44,040.00	\$ 52,848.00
	\$ 2,936.00	\$ 3,670.00	\$ 4,404.00
	\$ 1,468.00	\$ 1,835.00	\$ 2,202.00
	\$ 16.94	\$ 21.17	\$ 25.41
E-04	\$ 38,220.00	\$ 47,772.00	\$ 57,324.00
	\$ 3,185.00	\$ 3,981.00	\$ 4,777.00
	\$ 1,592.50	\$ 1,990.50	\$ 2,388.50
	\$ 18.38	\$ 22.97	\$ 27.56
E-05	\$ 41,460.00	\$ 51,828.00	\$ 62,196.00
	\$ 3,455.00	\$ 4,319.00	\$ 5,183.00
	\$ 1,727.50	\$ 2,159.50	\$ 2,591.50
	\$ 19.93	\$ 24.92	\$ 29.90
E-06	\$ 44,988.00	\$ 56,232.00	\$ 67,488.00
	\$ 3,749.00	\$ 4,686.00	\$ 5,624.00
	\$ 1,874.50	\$ 2,343.00	\$ 2,812.00
	\$ 21.63	\$ 27.03	\$ 32.45
E-07	\$ 48,804.00	\$ 61,008.00	\$ 73,212.00
	\$ 4,067.00	\$ 5,084.00	\$ 6,101.00
	\$ 2,033.50	\$ 2,542.00	\$ 3,050.50
	\$ 23.46	\$ 29.33	\$ 35.20
E-08	\$ 52,632.00	\$ 67,116.00	\$ 81,588.00
	\$ 4,386.00	\$ 5,593.00	\$ 6,799.00
	\$ 2,193.00	\$ 2,796.50	\$ 3,399.50
	\$ 25.30	\$ 32.27	\$ 39.23
E-09	\$ 57,240.00	\$ 72,984.00	\$ 88,728.00
	\$ 4,770.00	\$ 6,082.00	\$ 7,394.00
	\$ 2,385.00	\$ 3,041.00	\$ 3,697.00
	\$ 27.52	\$ 35.09	\$ 42.68

DO NOT WRITE IN THESE SPACES

67747

67747

Fiscal Year 2014-15
Non-Exempt Pay Grades



Pay Level	Minimum	Midpoint	Maximum
NE-01	\$ 24,276.00	\$ 26,880.00	\$ 29,772.00
	\$ 2,023.00	\$ 2,240.00	\$ 2,481.00
	\$ 1,011.50	\$ 1,120.00	\$ 1,240.50
	\$ 11.67	\$ 12.92	\$ 14.31
NE02	\$ 24,972.00	\$ 28,488.00	\$ 32,760.00
	\$ 2,081.00	\$ 2,374.00	\$ 2,730.00
	\$ 1,040.50	\$ 1,187.00	\$ 1,365.00
	\$ 12.01	\$ 13.70	\$ 15.75
NE03	\$ 25,704.00	\$ 30,204.00	\$ 34,704.00
	\$ 2,142.00	\$ 2,517.00	\$ 2,892.00
	\$ 1,071.00	\$ 1,258.50	\$ 1,446.00
	\$ 12.36	\$ 14.52	\$ 16.68
NE04	\$ 27,180.00	\$ 32,616.00	\$ 38,064.00
	\$ 2,265.00	\$ 2,718.00	\$ 3,172.00
	\$ 1,132.50	\$ 1,359.00	\$ 1,586.00
	\$ 13.07	\$ 15.68	\$ 18.30
NE05	\$ 29,352.00	\$ 35,232.00	\$ 41,100.00
	\$ 2,448.00	\$ 2,936.00	\$ 3,425.00
	\$ 1,223.00	\$ 1,468.00	\$ 1,712.50
	\$ 14.11	\$ 16.94	\$ 19.76
NE06	\$ 31,632.00	\$ 38,748.00	\$ 45,864.00
	\$ 2,636.00	\$ 3,229.00	\$ 3,822.00
	\$ 1,318.00	\$ 1,614.50	\$ 1,911.00
	\$ 15.21	\$ 18.63	\$ 22.05
NE07	\$ 33,852.00	\$ 41,460.00	\$ 49,080.00
	\$ 2,821.00	\$ 3,455.00	\$ 4,090.00
	\$ 1,410.50	\$ 1,727.50	\$ 2,045.00
	\$ 16.28	\$ 19.93	\$ 23.60
NE08	\$ 36,564.00	\$ 44,784.00	\$ 53,004.00
	\$ 3,047.00	\$ 3,732.00	\$ 4,417.00
	\$ 1,523.50	\$ 1,866.00	\$ 2,208.50
	\$ 17.58	\$ 21.53	\$ 25.48
NE09	\$ 39,480.00	\$ 48,360.00	\$ 57,252.00
	\$ 3,290.00	\$ 4,030.00	\$ 4,771.00
	\$ 1,645.00	\$ 2,015.00	\$ 2,385.50
	\$ 18.98	\$ 23.25	\$ 27.53

COUNTY AUDITOR BUDGET AND SALARY OF C

adopted 9.16.14

Case Number: 2015C167747 67747

67747

Fiscal Year 2014-15
Non-Exempt Pay Grades

Pay Level	Minimum	Midpoint	Maximum
NE10	\$ 42,636.00	\$ 52,236.00	\$ 61,824.00
	\$ 3,553.00	\$ 4,353.00	\$ 5,152.00
	\$ 1,776.50	\$ 2,176.50	\$ 2,576.00
	\$ 20.50	\$ 25.11	\$ 29.72
NE11	\$ 46,176.00	\$ 57,720.00	\$ 69,264.00
	\$ 3,848.00	\$ 4,810.00	\$ 5,772.00
	\$ 1,924.00	\$ 2,405.00	\$ 2,886.00
	\$ 22.20	\$ 27.75	\$ 33.30
NE12	\$ 49,872.00	\$ 62,328.00	\$ 74,796.00
	\$ 4,156.00	\$ 5,194.00	\$ 6,233.00
	\$ 2,078.00	\$ 2,597.00	\$ 3,116.50
	\$ 23.98	\$ 29.97	\$ 35.96
NE13	\$ 53,856.00	\$ 67,320.00	\$ 80,784.00
	\$ 4,488.00	\$ 5,610.00	\$ 6,732.00
	\$ 2,244.00	\$ 2,805.00	\$ 3,366.00
	\$ 25.89	\$ 32.37	\$ 38.84

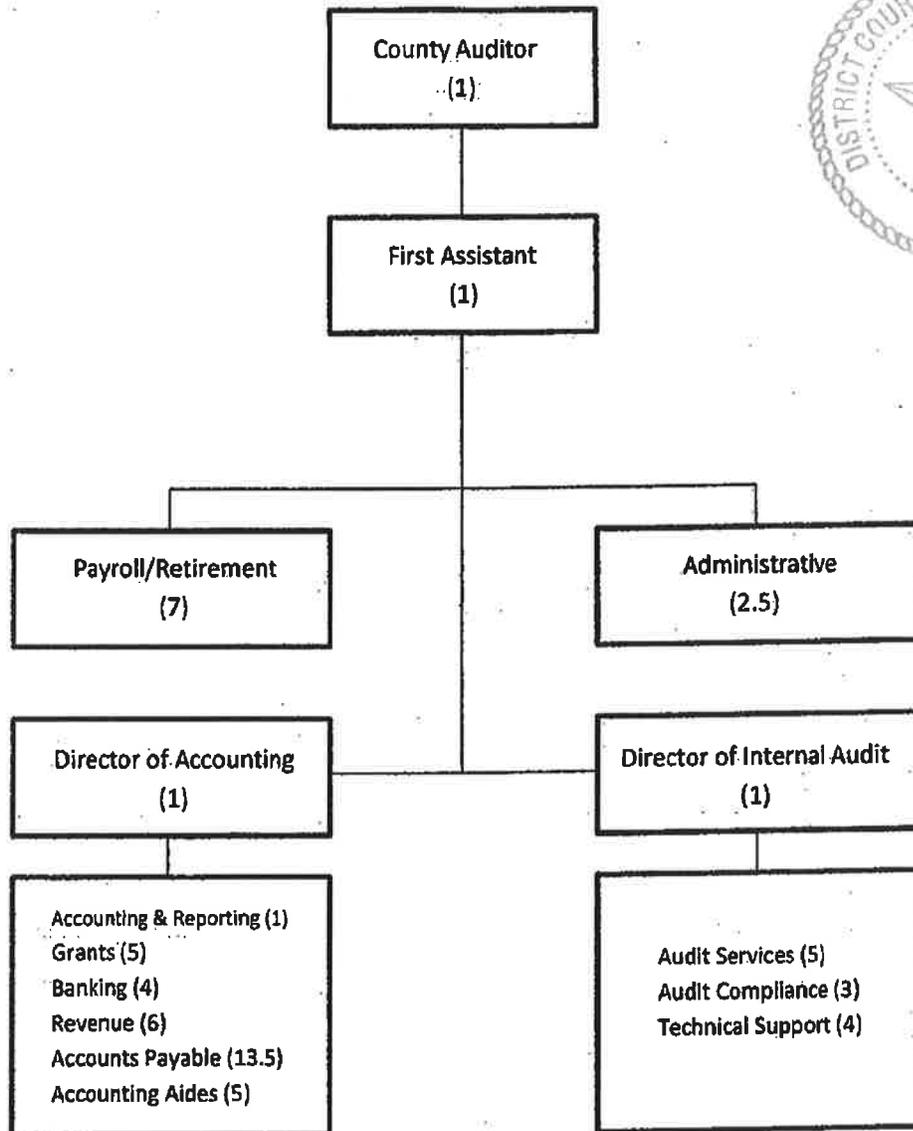


DO NOT WRITE IN THESE SPACES

67747

67747

BEXAR COUNTY AUDITOR'S OFFICE ORGANIZATIONAL CHART



(60) Total Staff Positions

67747

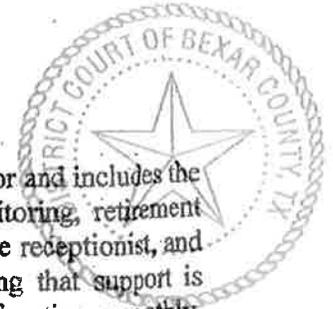
CASE NO. 2015CI67747

67747

DIVISIONAL DESCRIPTION

The Auditor's Office is broken into three divisions:

- I. Administrative Division
- II. Accounting Division
- III. Internal Audit Division



I. The **Administrative Division** is headed by the First Assistant County Auditor and includes the Executive Administrative Assistant to the County Auditor, contract monitoring, retirement counseling, and Payroll sections. Reporting to the Executive Assistant is the receptionist, and the accounting aides (interns). The division is responsible for ensuring that support is available for the County Auditor as needed, that departmental operations function smoothly, that all contracts are read and approved as appropriate, that all county personnel requiring retirement assistance and counseling receive the proper information, and that all county personnel are paid properly and timely. In addition, this division fields and responds to internal and public open record requests for county financial information.

II. The **Accounting Division** is under the direction of the Director of Accounting and is comprised of the following functions: financial accounting and reporting, grant accounting and reporting, banking services, revenue accounting, revenue forecasting, accounts receivable, accounts payable, and capital project accounting. The Accounting Division is responsible for major annual projects that include the preparation of the Comprehensive Annual Financial Report (CAFR), and the County Wide Revenue Forecast Certification.

III. The **Internal Audit Division** of the Bexar County Auditor's Office conducts internal reviews, automated system reviews, and special projects for the Auditor and other county offices and departments. Internal Audit Technical Support also functions as a point of contact for assisting county offices and departments with financial system troubleshooting, answering questions from how to record and enter transactions to fielding requests for security profile and system access changes. The Audit Division is also responsible for assisting the County Auditor in adopting and enforcing regulations consistent with the law needed for the speedy and proper collecting, checking, and accounting for the receipt of funds that belong to the County or to a person for whom a district, county or precinct officer has made collection and the officer holds the funds for their benefit. The Internal Audit Division conducts regular audits of cash on hand at all county offices.

Additional Goals of the Internal Audit Division are to:

1. safeguard county assets and revenues
2. safeguard public funds not belonging to the county
3. safeguard public funds in the control of the county, district and precinct officials
4. find ways to increase revenue and reduce costs
5. protect the county from unnecessary liability while maintaining efficient delivery of services

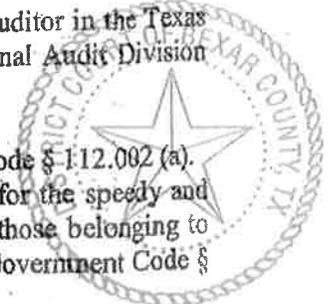
67747

2015/06/15 10:47 AM

67747

The above functions and activities support the following goals:

Each one of the following responsibilities is specifically prescribed for the Auditor in the Texas Local Government Code. These are addressed in full or in part by the Internal Audit Division and other divisions of the Bexar County Auditor's Office.



- 1) Prescribing the county's accounting systems. Local Government Code § 112.002 (a).
- 2) Adopting and enforcing regulations the auditor deems necessary for the speedy and proper checking of funds and fees belonging to the county and those belonging to third parties held by a county, district, or precinct officer. Local Government Code § 112.02 (b).
- 3) Maintaining general oversight of the books and records of a county, district, or state officer authorized or required by law to receive or collect money or other property that is intended for the use of the county or that belongs to third parties held by a county. Local Government Code § 112.007.
- 4) Investigating the correctness of books, accounts, reports, vouchers, and other records of any officer; orders of the commissioners court relating to county finances; and any reports to the commissioners court about the collection of money. Local Government Code § 115.001-2.
- 5) Examining all public funds that are subject to the control of any precinct, county or district official, including the accounts of law enforcement agencies and the district attorney composed of money and proceeds of property seized and forfeited to those officials. Examinations must be conducted regularly and on a surprise basis. Local Government Code - § 115.003-4.

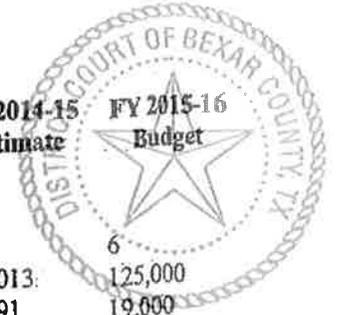
ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

67747

67747

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
	Actual	Actual	Estimate	Budget
Payroll:				
# of FTE	6	6	6	6
# of payroll distributions	121,303	123,702	125,013	125,000
# of status form changes	17,701	17,048	19,191	19,000
# of overtime entries by spreadsheets	22,993	11,712	23,773	24,000
# of new employees processed	914	802	1,005	1,000
# of employees requested changes	3,398	2,681	4,164	4,000
# of County Employees served	4,594	4,673	4,750	5,225
Accounts Payable:				
# of FTE	17	17	18	18
# of Payments Processed	42,638	42,470	42,242	43,465
# of Invoices Processed	123,434	110,258	109,775	110,324
# of central disbursement transactions	31,168	30,065	30,200	31,000
# of electronic payments processed	11,470	12,405	12,042	12,465
# of P-card and T-card transactions	5,272	4,785	5,110	5,212
# of attorney appointments	43,139	39,538	37,840	38,000
# of attorney invoices	69,765	61,000	54,468	55,000
Banking:				
# of FTE	4	4	4	4
# of checks processed	119,276	113,550	114,650	112,000
# of bank deposits verified	3,095	2,865	2,895	2,950
# of electronic banking transactions	11,055	11,135	11,135	11,250
# of other banking transactions	1,115	1,450	1,475	1,500
# of jury checks written off	10,327	13,335	14,385	13,500



* An Administration section position was transferred to Accounts Payable (AP) to assist with the increased amount of payment transactions; however, the new AP position will also be a backup for admin duties at the Front Desk

67747

2015 CI 67747
 ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

67747

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated



Performance Indicators	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Revenue:				
# of FTE [†] working on deposit warrants	5	3	3	3
# of deposit warrants	9,345	10,279	9,252	9,300
Grants:				
# of FTE [‡]	4	4	4	4
# of grants administered/monitored	163	134	168	128
Value of grant expenditures (federal & state)	75,292,870	66,650,155	56,000,000	60,000,000
Internal Audit Division:				
# of FTE	11	13	13	13
# of direct hours on audits	8,849 [§]	10,669	11,856	12,122
# of audits scheduled	33	35	36	38
# of audits completed	28	29	31	33
# of audit reports issued	28	29	31	33
# of direct hours on special projects	5,513	5,627	5,705	5,790
# of special projects assigned	11	20	35	36
# of special projects completed	7	15	26	28
# of audit recommendations made	97	115	121	128
# of direct hours on routine tasks	3,483	4,036	4,598	4,913
# of non-direct hours	4,576	4,911	4,906	4,856

[†] Revenue Accountants FTE's was changed from 5 to 3 to reflect the actual number of Revenue Accountants just working on deposit warrants

[‡] The total number of Grant FTE's does not include the Grants Manager; the Grants Manager is not assigned any specific grants but manages and processes grant transactions when needed

[§] Direct hours for FY13 were low due to an extended time of the Audit Director position not filled and the loss of a venue auditor position

67747

20150901 10:44 AM

67747

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Estimate	FY 2015-16 Budget
Payroll:				
Avg. Distributions per FTE	20,217	20,617	20,836	20,833
Avg. status form changes per FTE	2,950	2,841	3,199	3,167
Avg. overtime entries by spreadsheets per FTE	3,832	1,952	3,962	4,000
Avg. employee requested payroll change per FTE	566	447	694	667
Accounts Payable:				
Avg. # of payments processed per FTE	2,508	2,498	2,347	2,415
Avg. # of invoices processed per FTE	7,261	6,486	6,099	6,129
Avg. # of central disbursement transaction per FTE	1,833	1,769	1,678	1,722
Avg. # of electronic payments processed per FTE	675	730	669	693
Avg. # of P-card and T-card transactions per FTE	310	281	284	290
Avg. # of attorney appointments per FTE	2,538	2,326	2,102	2,111
Avg. # of attorney invoices processed per FTE	4,104	3,588	3,026	3,056
Banking:				
Avg. # of checks processed per FTE	29,819	28,388	28,663	28,000
Avg. # of banking transactions per FTE	6,398	7,196	7,473	7,300
Revenue:				
Avg. # of deposit warrants per FTE**	1,869	3,426	3,084	3,100
Grants:				
Avg. # of grants monitored per FTE	41	34	42	32
Avg. total dollars of grants monitored per FTE	18,938,679	16,662,539	14,000,000	15,000,000



** The number of revenue accountants that processes deposit warrants was changed from five to three, after FY12-13, to reflect a more accurate number of just revenue FTE's assigned to process deposit warrants

67747

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

Merit Award Program – Exempt Employees 2016

All regular, Exempt employees not covered by the collective bargaining agreement who have been continuously employed on or before October 1, 2015 will be eligible for the Merit Award Program for FY 2015-16.

Merit Award increases will be reflected in the April 29, 2016 paycheck, will be based on performance appraisal scores and will be awarded in accordance with the following guidelines:

- The highest rated employees (top 20%) will be eligible for a 5% merit award
- The next highest 20 percent of employees will be eligible for a 3% merit award
- Employees who meet expectations will be eligible for a 1% merit award
- Employees who fall below meeting expectations will not be eligible for a merit award

Employees whose salary adjustment would cause them to exceed the maximum of the pay range will receive a one-time, non-renewable lump sum payment.

Offices and departments will receive additional information and guidance on the performance appraisal process, to include timelines, sample evaluation forms and instructions.

Executive Performance Pay 2016

For FY 2015-16, employees on the Executive Pay Table will be eligible for up to 4.5% in performance pay.

Performance Pay increases will be reflected in the April 29, 2016 paycheck, will be based on performance appraisal scores and will be awarded in accordance with the following guidelines:

- Cost of Living Adjustments (COLA) as it generally applies to other employees (Non-Exempt/Exempt), will no longer apply to positions on the Executive Pay Table
- Reclassifications will no longer apply to positions on the Executive Pay Table
- Executive employees whose salary adjustment would cause them to exceed the maximum of the pay grade will receive a one-time, non-renewable lump sum payment
- Eligibility does not imply that the Elected Official/Department Head is required to award performance pay

Offices and departments will receive additional information and guidance on the performance appraisal process, to include timelines, sample evaluation forms and instructions.

Public Safety Dispatcher Career Path (Job Family) Program

A new initiative for FY 2015-16 is the Public Safety Dispatcher Career Path Program. This program was developed to ensure that the Public Safety Dispatchers continue to develop and cross-train/cross-utilize the critical skills needed to be a successful and effective Public Safety Dispatcher, while also allowing them to advance within the Sheriff's Office organization. The career path establishes training, certification, and performance requirements as outlined in the attached matrix.

The career path will be effective the first full pay period in January 2016 and will include the following new positions and pay grades:

Public Safety Dispatcher I	NE-06
Public Safety Dispatcher II	NE-08
Public Safety Dispatcher III	NE-09
Public Safety Dispatcher IV	NE-10

Existing Public Safety Dispatcher I and II positions will remain in the current pay grade until the career path requirements for the next level are met or after the first full pay period in January, whichever comes later. Progression through the career path is subject to the Promotions and Temporary Promotions Policy 7.2.06

The Fire Marshal's Office and the Sheriff's Office will be responsible for conducting annual performance evaluations for all Public Safety Dispatchers. In order to qualify for the next step, employees must receive an evaluation score of 3.0 or greater.

Employees are responsible for completing required certifications, keeping the certifications current and getting the required training. Employees must make sure training is approved by the respective office. Neither the Fire Marshal's Office nor the Sheriff's Office is required to provide training.

The Human Resources Department is responsible for validating all documentation, submitting status forms to the Auditor's Office and updating the Human Resources Information System.

The career path and matrix will be reviewed annually and is subject to change.

Public Safety Dispatch Career Path

Position	Required Certification	Certification Maintenance	Technical Training	Leadership	Service	Non-Technical Development	On-the-Job Training
Public Safety Dispatcher I Table NE Grade 06	TCOLE Rules Overview		Computer Aided Dispatch		1 year	2 from List A	TFTO
	Basic Telecommunicator		Radio Use and Interoperability Training			IS 100.b / IS 100.leb	
	Basic Telecommunicator License		Amber Alert Training			IS 200.b	
	Crisis Communications					IS 700.a	
	Spanish for Telecommunicators					IS 701.a	
	TCIC/NCIC Full Access					IS 703.a	
	TLETS /NLETS						
	TTY	Last 6 months					
LE Dispatch or Fire Dispatch							
Public Safety Dispatcher II Table NE Grade 08	Same as Public Safety Dispatcher I		Same as Public Safety Dispatcher I		2 years	3 classes from List A	Same as PSD I
	Intermediate Telecommunicator Proficiency Certificate	Proficiency Certificate Requirements	Basic MS PowerPoint			3 classes from List B (No Duplicates)	
	APCO Communication Training Officer						
	Cultural Diversity						
	Ethics						
Public Safety Dispatcher III Table NE Grade 09	Same as Public Safety Dispatcher II		Same as Public Safety Dispatcher II		3 years	3 classes from List A	Same as PSD II
	Basic Instructor	2 classes taught yearly				2 classes from List C	
	LE Dispatch and Fire Dispatch					1 class from List D	
Public Safety Dispatcher IV Table NE Grade 10	Same as Public Safety Dispatcher III		Same as Public Safety Dispatcher III	APCO Communications Center Supervisor Course	4 years	3 classes from List A	Same as PSD III
	Advanced Telecommunicator Proficiency Certificate	Proficiency Certificate Requirements	Advanced MS PowerPoint			2 classes from List B (No Duplicates)	
	Associate Trainer	2 classes taught yearly				2 classes from List C (No Duplicates)	
						3 classes from List D	

List A

- 911 Liability for Telecommunicators
- IS 242.b (Effective Communication)
- NFPA 1061 Telecommunicator I
- NFPA 1061 Telecommunicator II
- Dispatch Judo
- Active Shooter Response for the Telecommunicator
- IS 907 (Active Shooter)
- Hostage Negotiation for Telecommunicators
- Suicide Intervention for Telecommunicators
- The Telecommunicator and Stress

List B

- 911 Liability for Telecommunicators
- IS 242.b (Effective Communication)
- NFPA 1061 Telecommunicator I
- NFPA 1061 Telecommunicator II
- Dispatch Judo
- APCO Customer Service in Today's Public Safety Communications
- APCO Disaster Operations and the Communications Center
- Basic Concepts of Interpersonal Communication
- Liability and the Training Process
- Stress Management
- Writing Skills for Trainers

List C

- APCO Communications Training Officer Instructor
- APCO Fire Service Communications
- APCO Fire Service Communications Instructor
- APCO Public Safety Telecommunicator
- APCO Public Safety Telecommunicator Instructor
- Criminal Law for Telecommunication Personnel
- Critical Incident Stress Management
- TCIC/NCIC Terminal Agency Coordinator
- Telecommunicator in Crisis Management Role
- Telecommunicator as a Trainer & Supervisor

List D

- Advanced Instructor Course
- Critical Incident Stress Management
- College Level Public Speaking Course
- IS 144
- IS 300
- IS 400
- IS 800.b
- Master Telecommunicator Certificate
- NFPA 1061 Telecommunicator III
- New Supervisor's Course
- Telecommunicator Emergency Response Team

NIMS Requirements:

100, 200, 700, 701, 703, 706

Education:

*Associates + 4 years or Bachelors + 2 years = 4 years of service in career structure

Performance Appraisal:

Must have two (2) most recent performance evaluations at a 3.0 or greater.

**COMMISSIONERS COURT ORDER SETTING
THE 2015 TAX AND LEVYING TAXES FOR
BEXAR COUNTY FOR THE YEAR 2015**

WHEREAS, Bexar County Commissioners Court voted on August 18, 2015, to propose at its September 1, 2015, meeting adoption of a tax rate;

WHEREAS, Bexar County Commissioners Court, after notice published and posted as provided by law, held public hearings on August 25, 2015 and August 28, 2015, on the tax rate; and

WHEREAS, at least four members of Commissioners Court are present to consider the adoption of the 2015 tax rate for Bexar County;

NOW THEREFORE, BE IT ORDERED, ADJUDGED AND DECREED BY COMMISSIONERS COURT OF BEXAR COUNTY, TEXAS: that the following taxes shall be, and the same are hereby levied, and shall be assessed and collected on each One Hundred Dollars (\$100) assessed valuation on all property situated in Bexar County, Texas (not exempt from taxation by the County or by the laws of the State of Texas) for the year 2015:

1. Taxes levied under Article 8, Section 1-a of the Texas Constitution on each One Hundred Dollars (\$100) assessed valuation, except for the first Three Thousand Dollars (\$3,000) value of residential homesteads, and not exempt from taxation by the County or by the laws of the State of Texas.

Flood Control Fund:

Maintenance and Operation	0.000000
Debt Service	<u>0.017000</u>
Total Flood Control Tax Rate	0.017000

2. Taxes levied under Article 8, Section 9 of the Texas Constitution on each One Hundred Dollars (\$100) assessed valuation on the property not exempt from taxation by the County or by the laws of the State of Texas.

General Fund:

Maintenance and Operation	0.239991
Debt Service	<u>0.057509</u>
Total General Fund Tax Rate	0.297500

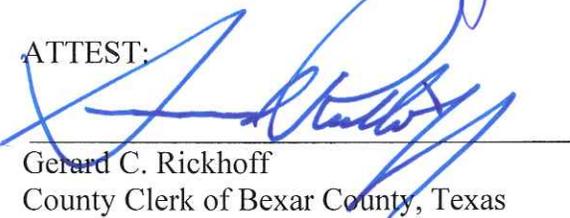
THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 9 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$3.59.

The above Order being read, it was moved by PAUL ELIZONDO
and seconded by SERGIO "CHICO" RODRIGUEZ that the same shall pass, and the above
Order was passed by the following members voting AYE: RODRIGUEZ,
ELIZONDO, CALVERT AND JUDGE WOLFF and
voting NO: COMMISSIONER WOLFF.

PASSED AND APPROVED THIS SEPTEMBER 1, 2015.



NELSON W. WOLFF
Bexar County Judge

ATTEST: 

Gerard C. Rickhoff
County Clerk of Bexar County, Texas

Rancho de las Cabras

UNESCO also bestowed Rancho de las Cabras as a World Heritage Site along with the five San Antonio Missions. “The Rancho de las Cabras State Historic Site is off State Highway 97 just outside of Floresville in Wilson County. The park includes the site of a ranching outpost (the Rancho de las Cabras) of the San Francisco de la Espada Mission in San Antonio. Missionaries and Indians raised livestock at the ranch from 1731 to 1794. The site originally included fortifications and a chapel, but only a few foundations remained¹.” Rancho de las Cabras helped start the ranching industry in Texas.



Photo above: Ruins of the ranch, including a sandstone perimeter wall, shown prior to the start of excavations. CAR-UTSA photo. Retrieved from: <http://www.texasbeyondhistory.net/>

¹Texas State Historical Association, <https://tshaonline.org/handbook/online/articles/ghr01>

Photo lower left: Sign by Gregory Ripps. Retrieved from: <http://www.wilsoncountynews.com/article.php?id=66912&n=section-general-news-rancho-de-las-cabras-achieves-world-status>

Photo lower right: *Rancho de las Cabras Historical Marker* by Bob Howen, courtesy of VisitSanAntonio.com