This Chapter 381 Grant Agreement (the "Agreement") is between BEXAR COUNTY, TEXAS ("COUNTY"), a political subdivision of the State of Texas, and the company listed below ("COMPANY"). The funding and the economic development program described in this Agreement were approved by the Bexar County Commissioners Court on May 2, 2023.

Public Purpose/Authority: Under Article 3, Section 52-a of the Texas Constitution, the Texas Legislature has determined through Section 381.004(b)(1), (3), (4) and (7) of the Texas Local Government Code that a public purpose is served by a county stimulating business and commercial activity by developing and administering a program for: state and local economic development, for stimulating, encouraging and developing business location and commercial activity, promoting and advertising a county in order to attract visitors and businesses, and for the encouragement, promotion, improvement and application of the arts and a county commissioners court may grant public money towards such a program; and

WHEREAS, COMPANY has requested funding by the COUNTY to accomplish the items described in the Work Statement attached hereto as Exhibit “A”; and

WHEREAS, the COUNTY has approved a program under section 381.004 (b) (4) ("Program"), which authorizes COUNTY funds to be used for the public purpose described in Exhibit “A”; and

WHEREAS, pursuant to Section 381.004(c) (1) of the Texas Local Government Code, the COUNTY may contract with another entity to administer the Program.

WHEREAS, the COUNTY has determined that funding COMPANY to administer the approved Program in accordance with this Agreement will further the objectives of the COUNTY and benefit the COUNTY and its residents and serve the broader purpose of stimulating and encouraging business and commercial activity in the COUNTY, retaining and expanding job opportunities and building the property tax base; and

NOW, THEREFORE, the Parties agree as follows:

Term: The term of this Agreement is for a period of one year beginning July 1, 2023 and ending June 30, 2024.

Grant Amount: The total payments under this Agreement shall not exceed FOURTEEN THOUSAND, TWO HUNDRED SEVENTEEN DOLLARS AND NO CENTS ($14,217.00). Grant funds will be paid by the COUNTY to the COMPANY as reimbursement for allowable costs that the COMPANY has incurred, based on invoice documents submitted by COMPANY. COUNTY, in its sole discretion, will determine whether a cost is allowable.

Payment: COMPANY will submit a billing package (which will include an Invoice in the format detailed in Exhibit C and a Performance Report in the format detailed in Exhibit D), along with sufficient documentation of eligible expenses incurred during the preceding month (e.g., receipts,
invoices etc.). All reimbursement decisions are to be made by the Bexar County Auditor ("Auditor") and in accordance with the Texas Prompt Payment Act. The decision of the Auditor as to the final amount eligible for reimbursement or whether a particular submitted expense is eligible for reimbursement is final and not subject to dispute.

**Termination:** COUNTY reserves the right to cancel this Agreement with or without cause at any time during its term. Notice of such cancellation will be made in writing at the address below at least thirty (30) calendar days prior to the effective date of cancellation.

**Sec. 381.005. Provision of Certain Information to Comptroller:** Not later than the 14th day after the execution of this Agreement pursuant to Chapter 381.005(c), COUNTY shall submit to the Texas Comptroller the information described by Section 403.0246(c), Texas Government Code and shall provide on the COUNTY website a direct link to the location of this Agreement information published on the comptroller’s Internet website.

**Required Certifications:** By execution of this Agreement, COMPANY, by the undersigned representative of and authorized agent for, verifies and represents and warrants that:

a) In accordance with Texas Government Code § 2271, COMPANY does not boycott Israel, and will not boycott Israel during the term of this Agreement;

b) In accordance with Texas Government Code § 2252 COMPANY is not entered on the list prepared pursuant to Section 2252.152 of the Texas Government Code;

c) In accordance with Texas Government Code § 2274, COMPANY does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association, and will not discriminate during the term of the agreement against a firearm entity or firearm trade association; and

d) In accordance with Texas Government Code § 2274, COMPANY does not boycott energy companies and will not boycott energy companies during the term of the agreement.

**Exhibits:** The Agreement establishes an obligation on the COMPANY to perform a function that benefits the public. The Agreement includes adequate controls to ensure that public purpose is met. Accordingly, COMPANY agrees to complete the project described in the following attached exhibits:

- Exhibit A—“Work Statement” including a brief COMPANY history, project description and performance metrics
- Exhibit B—“Budget” showing how COMPANY plans to expend COUNTY funds
- Exhibit C—“Invoice” documenting amounts expended
- Exhibit D—“Performance Report” evaluating whether the public purpose was met
- Exhibit E—“Indemnification and insurance requirements”
COMPANY: The San Antonio Art League & Museum

By: ____________________________
Name: Lyn Belisle
Title: 1st Vice President
Address: 130 King William St.
San Antonio, TX 78204
Date: __________

APPROVED:
By: ____________________________
Thomas Guevara
Chief of Staff
Office of the County Manager

APPROVED AS TO LEGAL FORM:
Digitally signed by Calderon, Gerard A.
DN: cn=Calderon, Gerard A., email=gcalderon@bexar.org
By: ____________________________
Date: 2023.06.21 09:36:04 -05'00'
Gerard A. Calderon
Assistant Criminal District Attorney Civil Division

APPROVED AS TO FINANCIAL CONTENT:
By: ____________________________
Leo S. Caldera, CIA, CGAP
County Auditor

CAUSA 381 Agreement - The San Antonio Art League & Museum
Exhibit “A”  
Work Statement
WORK STATEMENT

A. COMPANY NAME: San Antonio Art League & Museum

B. PROJECT NAME: Post-COVID Expanded Educational Outreach

C. STATEMENT OF PROJECT RESPONSIBILITY:
   
i. Policy: The San Antonio Art League was organized in March 13, 1912. Representing several art groups, the founders sought to achieve a three-fold goal; to provide artists with a place to exhibit their works, to acquire paintings for the public’s enjoyment, and to found an art school.

   ii. Administration/Staff: Lyn Belisle Kurtin, Board President
       Bill Kurtin, Treasurer
       Mary Beth Swafford, Chair of Education Committee
       Marc Eisenberg, Membership VP
       Nancy Woods, Media Committee

D. PROJECT DESCRIPTION:

   The San Antonio Art League & Museum (SAAL&M) is located in a venerable building in the heart of the King William Historic District. Built in 1896, this intimate house-turned-museum and gallery now houses over 600 works in its permanent collection, which focuses on Texas artists. Works in all media - including paintings, drawings, prints and photographs, ceramics and sculpture - are available for public viewing. Revolving contemporary exhibits highlight both local and regional artists, and represent the unique work of diverse Texas talent. The SASAL&M plays an essential role in promoting and preserving the culture and heritage of our community. SAAL&M is an all-volunteer organization with no paid staff and is free and open to all.

   Post COVID, SAAL&M will be launching expanded art workshops/lectures/events to attract a more diverse audience, including underserved youth and adults, to the museum. This proposed program aims to provide expanded educational outreach that enables people of all ages to learn about regional art and artists, creating an opportunity to engage with and appreciate the unique art at SAALM in a meaningful way. Grant funds will be used to enhance and expand the day-to-day operations to better serve the needs of the community by providing outreach through workshops, educational materials, and public art awareness events.

   The program will consist of several initiatives:
   - Educational Outreach (web based – www.saalm.org)
   - Marketing and Learning Opportunity Awareness (email)
   - Collaborating with other non-profit arts organizations (various)
   - Media and Publications (electronic and print)
   - Curating the Permanent Collection (on site)
   - Hands-On Workshop Development (on site)
   - Events/Lectures (on site)
Measurable outcomes will be recorded monthly through:

- registration forms
- evaluation forms
- on-premises guest book
- social media statistics
- website traffic

E. SERVICE AVAILABILITY: 130 King William St

- Museum hours
  Tuesday: 10AM–3PM  
  Wednesday: 10AM–3PM  
  Thursday: 10AM–3PM  
  Friday: 10AM–3PM  
  Saturday: 10AM–3PM  
  Sunday: Closed  
  Monday: Closed

- Special events (lectures and workshops) - TBD

F. TARGET POPULATION: Bexar County – all segments

G. ELIGIBILITY CRITERIA: These educational events and opportunities will be available to the general public.

H. FEES: Minimal workshop fees to support the teacher artists and the museum. Lectures will be free and open to the public.
### GOALS, OBJECTIVES AND PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>The San Antonio Art League &amp; Museum (SAAL&amp;M)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name:</td>
<td>Post-COVID Expanded Educational Outreach</td>
</tr>
<tr>
<td>Period:</td>
<td>July 1, 2023 – June 30, 2024</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GOALS</th>
<th>ACTIVITIES</th>
<th>OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Increase community awareness of the unique cultural resources offered at no cost to the public at the San Antonio Art League and Museum</td>
<td>1.1. Launch marketing and learning opportunity email campaign to increase visitors and SAAL&amp;M membership. 1.2. Increase presence and content on social media platforms.</td>
<td>1.1.1. By June 30, 2024, SAAL&amp;M will have a 30% increase in visitors to our free art museum. 1.1.2. By June 30, 2024, increase in membership from diverse areas of the city and county. 1.2.1. By June 30, 2024, 75% increase in social media statistics and website traffic with interactive additions.</td>
</tr>
<tr>
<td>2. Expand the scope and quality of free educational events and low-cost workshops for the public.</td>
<td>2.1. Host lectures/events to attract a diverse audience, including underserved youth and adults, to our museum. 2.2. Launch expanded art workshops at a low cost for the public.</td>
<td>2.1.1. By June 30, 2024, SAAL&amp;M will have held three public art talks. 2.2.1. By June 30, 2024, SAAL&amp;M will have hosted six educational workshops.</td>
</tr>
</tbody>
</table>
Exhibit “B”
Budget
# PROGRAM FUNDING SOURCES

## FUNDING SOURCE REVENUE

<table>
<thead>
<tr>
<th>Source</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Revenue/Service Fee</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Federal Grants</td>
<td></td>
</tr>
<tr>
<td>State Grants</td>
<td></td>
</tr>
<tr>
<td>Local Government Grants</td>
<td>14,217.00</td>
</tr>
<tr>
<td>Donations</td>
<td></td>
</tr>
<tr>
<td>Foundations</td>
<td></td>
</tr>
<tr>
<td>In-Kind Revenue</td>
<td></td>
</tr>
<tr>
<td>Special Events</td>
<td></td>
</tr>
<tr>
<td>Other Income</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>15,717.00</strong></td>
</tr>
</tbody>
</table>
## PROGRAM BUDGET SUMMARY

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Bexar County Funds</th>
<th>%</th>
<th>Other Funds</th>
<th>%</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printing/Copies</td>
<td>1,000.00</td>
<td>100%</td>
<td>0.00</td>
<td>0%</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Maintenance/Repairs – Vehicles/Equipment Upkeep</td>
<td>2,400.00</td>
<td>100%</td>
<td>0.00</td>
<td>0%</td>
<td>2,400.00</td>
</tr>
<tr>
<td>Public Relations</td>
<td>350.00</td>
<td>100%</td>
<td>0.00</td>
<td>0%</td>
<td>350.00</td>
</tr>
<tr>
<td>Professional Fees/Contract Labor – Instructor Fees (i.e. non-salaried)</td>
<td>4,000.00</td>
<td>100%</td>
<td>0.00</td>
<td>0%</td>
<td>4,000.00</td>
</tr>
<tr>
<td>Program Materials/Supplies/Incentives</td>
<td>2,017.00</td>
<td>100%</td>
<td>0.00</td>
<td>0%</td>
<td>2,017.00</td>
</tr>
<tr>
<td>Direct Client Assistance</td>
<td>0.00</td>
<td>0%</td>
<td>1,500.00</td>
<td>0%</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>4,450.00</td>
<td>100%</td>
<td>0.00</td>
<td>0%</td>
<td>4,450.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$14,217.00</strong></td>
<td><strong>90%</strong></td>
<td><strong>$1,500.00</strong></td>
<td><strong>10%</strong></td>
<td><strong>$15,717.00</strong></td>
</tr>
</tbody>
</table>
**EXPENSE CATEGORY JUSTIFICATION**

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Bexar County</th>
<th>Explanation of Costs</th>
</tr>
</thead>
</table>
| Printing/Copies                                       | 1,000.00     | Bexar County: $1,000.00  
Other Funding Source: $0.00  
Publishing catalogs, guides                            |
| Maintenance/Repairs – Vehicles/Equipment Upkeep       | 2,400.00     | Bexar County: $2,400.00  
Other Funding Source: $0.00  
Art conservation; cleaning, repairs, framing, cataloging |
| Public Relations                                      | 350.00       | Bexar County: $350.00  
Other Funding Source: $0.00  
Upgrade Mail chimp marketing media                      |
| Professional Fees/Contract Labor – Instructor Fees (i.e. non-salaried) | 4,000.00     | Bexar County: $4,000.00  
Other Funding Source: $0.00  
Honoraria for artists/teachers, consulting, development |
| Program Materials/Supplies/Incentives                  | 2,017.00     | Bexar County: $2,017.00  
Other Funding Source: $0.00  
Artist supplies - Pencils, erasers, paints, canvases, brushes, easels, clay, storage cart |
| Equipment                                             | 4,450.00     | Bexar County: $4,450.00  
Other Funding Source: $0.00  
2 carts, paper trimmer, video projector, projector screen, PA system |

**TOTAL**  $14,217.00

CAUSA 381 Agreement - The San Antonio Art League & Museum
Exhibit “C”
INVOICE
INVOICE

COMPANY NAME: The San Antonio Art League & Museum

PROJECT NAME: Post-COVID Expanded Educational Outreach

PERIOD COVERED: __________________________  INVOICE NO: __________________________

<table>
<thead>
<tr>
<th>Line-Item</th>
<th>Budget</th>
<th>TOTAL Cost to Date</th>
<th>Less Payment Received</th>
<th>$ MONTHLY Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printing/Copies</td>
<td>1,000.00</td>
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<td></td>
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<tr>
<td>Maintenance/Repairs - Vehicles/Equipment Upkeep</td>
<td>2,400.00</td>
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</tr>
<tr>
<td>Public Relations</td>
<td>350.00</td>
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<td></td>
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<tr>
<td>Professional Fees/Contract Labor - Instructor Fees (i.e. non-salaried)</td>
<td>4,000.00</td>
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<tr>
<td>Program Materials/Supplies/Incentives</td>
<td>2,017.00</td>
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<td></td>
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<tr>
<td>Equipment</td>
<td>4,450.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Budget:</strong></td>
<td><strong>$14,217.00</strong></td>
<td><strong>Total Due:</strong></td>
<td>$</td>
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</tr>
</tbody>
</table>

By signing this request for payment, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

Prepared By: __________________________  Date: __________________________

Approved By: __________________________  Date: __________________________

COUNTY USE ONLY

Reviewed by County __________________________  Date: __________________________

Approved by County __________________________  Date: __________________________

CAUSA 381 Agreement - The San Antonio Art League & Museum
Exhibit “D”
Performance Report
# Monthly Performance Report
## The San Antonio Art League & Museum

<table>
<thead>
<tr>
<th>Project Activity Performance</th>
<th>GOAL</th>
<th>JULY</th>
<th>AUG</th>
<th>SEPT</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUNE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase in visitors</td>
<td>300</td>
<td></td>
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<tr>
<td>Increase in membership</td>
<td>100</td>
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<tr>
<td>75% increase in social media statistics and website traffic</td>
<td>1,000/mo.</td>
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<tr>
<td>Host public art talks.</td>
<td>3</td>
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<tr>
<td>Hosted educational workshops.</td>
<td>6</td>
<td></td>
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</tbody>
</table>
Exhibit "E"
Indemnification and insurance requirements

INDEMNIFICATION

COMPANY AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS COUNTY AND ITS ELECTED OFFICIALS, EMPLOYEES, REPRESENTATIVES, AND AGENTS (INDIVIDUALLY AND COLLECTIVELY AN "INDEMNIFIED PARTY") FROM AND AGAINST ANY AND ALL COSTS, LIABILITY, CLAIMS, LIENS, DAMAGES, LOSSES, EXPENSES, FEES, INCLUDING REASONABLE ATTORNEY FEES AND DEFENSE COSTS, FINES, PENALTIES, PROCEEDINGS, ACTIONS, DEMANDS, CAUSES OF ACTION, LIABILITY AND SUITS OF ANY KIND AND NATURE, INCLUDING, BUT NOT LIMITED TO, PERSONAL INJURY OR DEATH, AND PROPERTY DAMAGE MADE UPON THE INDEMNIFIED PARTY ARISING OUT OF, RESULTING FROM, OR RELATED TO THE ACTS, ERRORS OR OMISSIONS OF COMPANY, INCLUDING ITS EMPLOYEES, OFFICERS, AGENTS AND SUBCONTRACTORS WHILE IN THE PERFORMANCE OF THIS AGREEMENT. COUNTY SHALL HAVE THE RIGHT, AT ITS OPTION AND ITS OWN EXPENSE, TO PARTICIPATE IN SUCH DEFENSE WITHOUT RELIEVING COMPANY OF ANY OF ITS OBLIGATIONS UNDER THIS SECTION. COMPANY SHALL PROMPTLY ADVISE THE INDEMNIFIED PARTY IN WRITING OF ANY CLAIM OR DEMAND AGAINST THE COMPANY OR THE INDEMNIFIED PARTY WHICH RELATES TO OR Arises OUT OF THE PROJECT PROVIDER'S ACTIVITIES UNDER THIS AGREEMENT. NOTHING IN THIS SECTION SHALL BE INTERPRETED TO CONSTITUTE A WAIVER OF ANY GOVERNMENTAL IMMUNITY AVAILABLE UNDER TEXAS LAW OR ANY AVAILABLE DEFENSES UNDER TEXAS LAW. THE PROVISIONS OF THIS ARTICLE ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO AND DO NOT CREATE OR GRANT ANY RIGHTS, CONTRACTUALLY OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY.

COMPANY shall make this indemnity requirement a requirement of any subcontract where the subcontractor is providing any of the projects required under this Agreement. In any such subcontract, in addition to COUNTY being an indemnitee, COMPANY shall also be named as an indemnitee.
Insurance

COMPANY shall procure, pay for, and maintain during the Term:

A. Comprehensive general liability insurance of ONE MILLION DOLLARS ($1,000,000.00), aggregate coverage, with FIVE HUNDRED THOUSAND DOLLARS ($500,000.00) for each occurrence. Sexual abuse endorsement shall be required. County shall be named as an additional insured on this policy.

B. Professional Liability Errors and Omissions insurance of ONE MILLION ($1,000,000.00) each claim and ONE MILLION DOLLARS ($1,000,000.00) aggregate. The policy shall have an extended Reporting Period (or tail coverage) extending for a minimum of three (3) years following immediately upon the effective date of the policy expiration.

C. Statutory workers’ compensation insurance for all employees of COMPANY. A waiver of subrogation in favor of COUNTY is required.

**Employer’s Liability Insurance:** Coverage is required for employer’s liability with limits of liability not less than:

- $500,000 Each Accident
- $500,000 Policy Limit for Disease
- $500,000 Each Employee for Disease

D. COMPANY shall provide COUNTY with Certificates of Insurance and endorsements prior to the execution of this Agreement evidencing that the stated coverages have been obtained.

E. COMPANY is responsible for all premiums and deductibles due pursuant to all of the insurance policies by the Agreement.

F. When there is a cancellation, non-renewal or material change in coverage which is not made pursuant to a request by COUNTY, COMPANY shall notify the COUNTY of such and shall give such Notices not less than thirty (30) calendar days prior to the change, if COMPANY knows of said change in advance, or ten (10) calendar days’ Notice after the change, if COMPANY did not know of the change in advance. Such Notice must be accompanied by a replacement Certificate of Insurance. All Notices shall be given to the COUNTY at the following addresses with a copy of this Agreement:

- Bexar County Risk Manager
  - Bexar County Manager’s Office
  - 101 W. Nueva, Suite 901
  - San Antonio, Texas 78205

- Office of the County Manager
  - Melissa Shannon, Governmental Relations Director
  - 101 W. Nueva, Ste. 809
  - San Antonio, Texas 78205
G. If COMPANY fails to maintain the aforementioned insurance, or fails to secure and maintain the aforementioned endorsements, COUNTY may obtain such insurance and deduct and retain the amount of the premiums for such insurance from any compensation due pursuant to this Agreement; however, procuring of said insurance by the COUNTY is an alternative to other remedies COUNTY may have, and is not the exclusive remedy for failure of COMPANY to maintain said insurance or secure such endorsement. In addition to any other remedies COUNTY may have upon COMPANY’s failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, COUNTY shall have the right to order COMPANY to stop work hereunder, and/or withhold any payment(s) which become due to COMPANY hereunder until COMPANY demonstrates compliance with the requirements hereof.

H. Nothing herein contained shall be construed as limiting in any way the extent to which COMPANY may be held responsible for payments of damages to persons or property resulting from COMPANY’s or its subconsultants’ performance of the PROJECTs covered by this Agreement.

I. It is agreed that COMPANY’s insurance shall be deemed primary with respect to any insurance or self-insurance carried by COUNTY for liability of COMPANY arising out of operation of this Agreement.

J. COMPANY agrees to require, by written contract, that all subcontractors providing projects pursuant to this Agreement shall obtain the same insurance coverages required of COMPANY, and shall provide a certificate of insurance and endorsement that names the COMPANY and the COUNTY as additional insureds.