This Chapter 381 Grant Agreement (the “Agreement”) is between BEXAR COUNTY, TEXAS (“COUNTY”), a political subdivision of the State of Texas, and Conjunto Heritage Taller (“COMPANY”). The funding and the economic development program described in this Agreement were approved by the Bexar County Commissioners Court on May 2, 2023.

Public Purpose/Authority: Under Article 3, Section 52-a of the Texas Constitution, the Texas Legislature has determined through Section 381.004(b)(1), (3), (4) and (7) of the Texas Local Government Code that a public purpose is served by a county stimulating business and commercial activity by developing and administering a program for: state and local economic development, for stimulating, encouraging and developing business location and commercial activity, promoting and advertising a county in order to attract visitors and businesses, and for the encouragement, promotion, improvement and application of the arts and a county commissioners court may grant public money towards such a program; and

WHEREAS, COMPANY has requested funding by the COUNTY to accomplish the items described in the Work Statement attached hereto as Exhibit “A”; and

WHEREAS, the COUNTY has approved a program under section 381.004 (b)(4), (7) (“Program”), which authorizes COUNTY funds to be used for the public purpose described in Exhibit “A”; and

WHEREAS, pursuant to Section 381.004(c)(1) of the Texas Local Government Code, the COUNTY may contract with another entity to administer the Program.

WHEREAS, the COUNTY has determined that funding COMPANY to administer the approved Program in accordance with this Agreement will further the objectives of the COUNTY and benefit the COUNTY and its residents and serve the broader purpose of stimulating and encouraging business and commercial activity in the COUNTY, retaining and expanding job opportunities and building the property tax base; and

NOW, THEREFORE, the Parties agree as follows:

Term: The term of this Agreement is for a period of one year beginning October 1, 2021 and ending September 30, 2026.

Grant Amount: The total payments under this Agreement shall not exceed TWELVE THOUSAND, NINE HUNDRED EIGHTEEN DOLLARS AND NO CENTS ($12,918.00). Grant funds will be paid by the COUNTY to the COMPANY as reimbursement for allowable costs that the COMPANY has incurred, based on invoice documents submitted by COMPANY. COUNTY, in its sole discretion, will determine whether a cost is allowable.

Payment: COMPANY will submit a billing package (which will include an Invoice in the format detailed in Exhibit C and a Performance Report in the format detailed in Exhibit D), along with sufficient documentation of eligible expenses incurred during the preceding month (e.g., receipts, invoices etc.). All reimbursement decisions are to be made by the Bexar County Auditor (“Auditor”) and in accordance with
the Texas Prompt Payment Act. The decision of the Auditor as to the final amount eligible for reimbursement or whether a particular submitted expense is eligible for reimbursement is final and not subject to dispute.

Termination: COUNTY reserves the right to cancel this Agreement with or without cause at any time during its term. Notice of such cancellation will be made in writing at the address below at least thirty (30) calendar days prior to the effective date of cancellation.

Sec. 381.005. Provision of Certain Information to Comptroller. Not later than the 14th day after the execution of this Agreement pursuant to Chapter 381.005(c), COUNTY shall submit to the Texas Comptroller the information described by Section 403.0246(c), Texas Government Code and shall provide on the COUNTY website a direct link to the location of this Agreement information published on the comptroller's Internet website.

Required Certifications: By execution of this Agreement, COMPANY, by the undersigned representative of and authorized agent for, verifies and represents and warrants that:
   a) In accordance with Texas Government Code § 2271, COMPANY does not boycott Israel, and will not boycott Israel during the term of this Agreement;
   b) In accordance with Texas Government Code § 2252 COMPANY is not entered on the list prepared pursuant to Section 2252.152 of the Texas Government Code;
   c) In accordance with Texas Government Code § 2274, COMPANY does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association, and will not discriminate during the term of the agreement against a firearm entity or firearm trade association; and
   d) In accordance with Texas Government Code § 2274, COMPANY does not boycott energy companies and will not boycott energy companies during the term of the agreement.

Exhibits: The Agreement establishes an obligation on the COMPANY to perform a function that benefits the public. The Agreement includes adequate controls to ensure that public purpose is met. Accordingly, COMPANY agrees to complete the project described in the following attached exhibits:
   • Exhibit A—“Work Statement” including a brief COMPANY history, project description and performance metrics
   • Exhibit B—“Budget” showing how COMPANY plans to expend COUNTY funds
   • Exhibit C—“Invoice” documenting amounts expended
   • Exhibit D—“Performance Report” evaluating whether the public purpose was met
   • Exhibit E— “Indemnification and insurance requirements”
COMPANY: CONJUNTO HERITAGE TAILER

By: 
Name: Keli Rosa Cabunoc Romero
Title: Executive Director
Address: PO Box 10447
San Antonio, TX 78210
Date: 8/17/2023 

APPROVED:
By: 
Thomas Guevara
Chief of Staff
Office of the County Manager

APPROVED AS TO LEGAL FORM:
By: 
Juan A. Roque
Assistant Criminal District Attorney Civil Division

APPROVED AS TO FINANCIAL CONTENT:
By: 
Leo S. Caldera, CIA, CGAP
County Auditor

CAUSA 381 Agreement - Conjunto Heritage Taller
Exhibit “A”
Work Statement
WORK STATEMENT

A. COMPANY NAME: Conjunto Heritage Taller

B. PROJECT NAME: Conjunto in the Community

C. STATEMENT OF PROJECT RESPONSIBILITY:
   i. Policy: The Conjunto Heritage Taller (CHT) is a community-based nonprofit organization dedicated to the preservation, perpetuation, and instruction of traditional conjunto music as played with the button accordion and bajo sexto. CHT provides free community classes in accordion and bajo to students of all ages and skill levels, focusing on seniors and underserved youth, while educating the larger community about this genre by performing at public events.

   ii. Administration/Staff:
       Keli Rosa Cubanoc Romerom, Executive Director
       Giovan Lugo, Program Assistant

D. PROJECT DESCRIPTION: The Conjunto Heritage Taller (CHT) is a community-based nonprofit organization dedicated to the preservation, perpetuation, and instruction of traditional conjunto music as played with the button accordion and bajo sexto. CHT provides free community classes in accordion and bajo to students of all ages and skill levels, focusing on seniors and underserved youth, while educating the larger community about this genre by performing at public events. Under our new leadership, we are excited to get back to our roots and mission, and start new in-person community classes as part of our Conjunto in the Community program. We spent May 2023 planning, recruiting, and preparing for our new FREE in-person intergenerational community classes. Beginning June 1, 2023, we will service between 50-75 students from ages 10-95 weekly. Our new classes are now full at capacity, and we have a growing waitlist of over 100 people. We have intentionally focused on underserved zip codes and underserved communities and populations, including inner city youth and senior citizens.

   We recently purchased instruments for our new in person classes, servicing 30 students in button accordion and bajo sexto. These traditional instruments are expensive, ranging in price from $400-$2,000 and are often a barrier to our underserved community. In order to keep our programming accessible to those who need it most, we will be providing an instrument, at no cost, to each of our students in our accordion and bajo sexto classes. Through our intergenerational community classes, students will not only learn about their history and cultura through music, but will build self-esteem, learn from elders in our community, and our younger students will create a pathway to college.

E. SERVICE AVAILABILITY: From June 1, 2023 to December 1, 2023 we will have the following in person classes at our new location, the historic Lerma’s building on the Westside of San Antonio:
   - Mondays 4:00-8:00pm Drop In Accordion Community Class
   - Tuesdays 5:30-7:30pm Beginners Accordion Community Class
   - Wednesdays 4:00-6:00pm Intermediate Bajo Sexto Community Class
   - Wednesdays 6:00-7:30pm Beginners Bajo Sexto Community Class
   - Thursdays 6:00-7:30pm Conjunto Dance Basics
   - Saturdays 12:00-2:00pm Beginners Accordion Community Class

CAUSA 381 Agreement - Conjunto Heritage Taller
F. TARGET POPULATION: CHT provides free community classes in accordion and bajo to students of all ages and skill levels, focusing on seniors and underserved youth. We focus on target zip codes in council districts 5, 3, 2, 1, and 7. We take income, household size, and other demographics into consideration when selecting students.

G. ELIGIBILITY CRITERIA: Students of all ages and skill levels, focusing on seniors and underserved youth. We focus on target zip codes in council districts 5, 3, 2, 1, and 7.

H. FEES: Free and open to the community.
**GOALS, OBJECTIVES AND PERFORMANCE INDICATORS**

Company Name: Conjunto Heritage Taller (CHT)  
Project Name: Conjunto in the Community  
Period: October 1, 2022 – September 30, 2024

<table>
<thead>
<tr>
<th>GOALS</th>
<th>ACTIVITIES</th>
<th>OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Preserve, perpetuate, and instruction of traditional conjunto music as played with the button accordion and bajo sexto.</td>
<td>1.1. Fill all spots in free community classes (50-75 students of all ages from underserved communities).</td>
<td>1.1.1. By September 30, 2024, free community classes will have at least 60 students.</td>
</tr>
<tr>
<td>2. Provide free intergenerational community programming in conjunto music through the button accordion and bajo sexto</td>
<td>1.2. Secure 25 accordions and 10 bajo quintos for student use.</td>
<td>1.2.1. By September 30, 2024, CHT will have secured 25 accordions and 10 bajo quintos for student use.</td>
</tr>
<tr>
<td>3. Educate the larger community about this genre by performing at public and community events.</td>
<td>2.1. Execute free intergenerational programming from June 1 - December 1, 2023.</td>
<td>2.1.1. By September 30, 2024, CHT host a successful completion of June-December programming.</td>
</tr>
<tr>
<td></td>
<td>3.1. See increased community participation through performances, increased dancing, and new generations gain exposure to traditional conjunto music</td>
<td>3.1.1. By Southwest 30, 2024, there will be growth the email blast, community volunteers, and community participation at performances and events.</td>
</tr>
</tbody>
</table>
Exhibit “B”
Budget
### PROGRAM FUNDING SOURCES

<table>
<thead>
<tr>
<th>Funding Source Revenue</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Local Government Grants</td>
<td>22,918.00</td>
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<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>22,918.00</strong></td>
</tr>
</tbody>
</table>

### BUDGET EXPENSES

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication - Telephone/Cell Phone/Internet</td>
<td>918.00</td>
</tr>
<tr>
<td>Supplies - Office / Administrative</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Program Materials/Supplies/Incentives</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Professional Fees/ Contract Labor - Instructor Fees (i.e. non-salaried)</td>
<td>10,000.00</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>22,918.00</strong></td>
</tr>
</tbody>
</table>

### PROGRAM BUDGET SUMMARY

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Bexar County Funds</th>
<th>%</th>
<th>Other Funds</th>
<th>%</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication - Telephone/Cell Phone/Internet</td>
<td>918.00</td>
<td>100%</td>
<td>0%</td>
<td></td>
<td>918.00</td>
</tr>
<tr>
<td>Supplies - Office / Administrative</td>
<td>2,000.00</td>
<td>100%</td>
<td>0%</td>
<td></td>
<td>2,000.00</td>
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<tr>
<td>Professional Fees/ Contract Labor - Instructor Fees (i.e. non-salaried)</td>
<td>10,000.00</td>
<td>0%</td>
<td>10,000.00</td>
<td>100%</td>
<td>10,000.00</td>
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<tr>
<td>Program Materials/Supplies/Incentives</td>
<td>10,000.00</td>
<td>100%</td>
<td>0%</td>
<td></td>
<td>10,000.00</td>
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<tr>
<td><strong>TOTAL:</strong></td>
<td>12,918.00</td>
<td>10,000.00</td>
<td>22,918.00</td>
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</table>

### EXPENSE CATEGORY JUSTIFICATION

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Bexar County</th>
<th>Explanation of Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication - Telephone/Cell Phone/Internet</td>
<td>918.00</td>
<td>Internet: $400; Phone: $518</td>
</tr>
<tr>
<td>Supplies - Office / Administrative</td>
<td>2,000.00</td>
<td>Projector: $700; Speaker: $200; Printer: $700; White Board: $400;</td>
</tr>
<tr>
<td>Program Materials/Supplies/Incentives</td>
<td>10,000.00</td>
<td>Accordions for Students: $5,000; Fender Guitar Amp: $1,000; Bajo Sextos for students: $4,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$12,918.00</td>
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</table>
Exhibit “C”
 INVOICE
## INVOICE

**COMPANY NAME:** Con junto Heritage Taller  
**PROJECT NAME:** Con junto in the Community  
**PERIOD COVERED:**  
**INVOICE NO:**

<table>
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<tr>
<th>Line-Item</th>
<th>Budget</th>
<th>TOTAL Cost to Date</th>
<th>Less Payment Received</th>
<th>$ MONTHLY Amount Due</th>
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<td>Communication - Telephone/Cell</td>
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<td>Phone/Internet</td>
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<tr>
<td>Supplies - Office / Administrative</td>
<td>2,000.00</td>
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<tr>
<td>Program Materials/Supplies/Incentives</td>
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**Total Budget:** $12,918.00

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By signing this request for payment, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

**Prepared By:** ____________________________ **Date:** ____________

**Approved By:** ____________________________ **Date:** ____________

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**COUNTY USE ONLY**

**Reviewed by County** ____________________________ **Date:** ____________

**Approved by County** ____________________________ **Date:** ____________

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CAUSA 381 Agreement - Con junto Heritage Taller
Exhibit “D”
Performance Report
## Monthly Performance Report
Conjunto Heritage Taller

<table>
<thead>
<tr>
<th>Project Activity Performance</th>
<th>GOAL</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUNE</th>
<th>JULY</th>
<th>AUG</th>
<th>SEPT</th>
<th>TOTAL</th>
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<tr>
<td>free community classes attendance</td>
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<td>CHT will have secured accordions and bajo quintos for student use</td>
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<td>CHT host a successful completion of June-Dec Programming</td>
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<td>growth the email blast, community volunteers, and community participation at performances</td>
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INDEMNIFICATION

COMPANY AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS COUNTY AND ITS ELECTED OFFICIALS, EMPLOYEES, REPRESENTATIVES, AND AGENTS (INDIVIDUALLY AND COLLECTIVELY AN "INDEMNIFIED PARTY") FROM AND AGAINST ANY AND ALL COSTS, LIABILITY, CLAIMS, LIENS, DAMAGES, LOSSES, EXPENSES, FEES, INCLUDING REASONABLE ATTORNEY FEES AND DEFENSE COSTS, FINES, PENALTIES, PROCEEDINGS, ACTIONS, DEMANDS, CAUSES OF ACTION, LIABILITY AND SUITS OF ANY KIND AND NATURE, INCLUDING, BUT NOT LIMITED TO, PERSONAL INJURY OR DEATH, AND PROPERTY DAMAGE MADE UPON THE INDEMNIFIED PARTY ARISING OUT OF, RESULTING FROM, OR RELATED TO THE ACTS, ERRORS OR OMISSIONS OF COMPANY, INCLUDING ITS EMPLOYEES, OFFICERS, AGENTS AND SUBCONTRACTORS WHILE IN THE PERFORMANCE OF THIS AGREEMENT. COUNTY SHALL HAVE THE RIGHT, AT ITS OPTION AND ITS OWN EXPENSE, TO PARTICIPATE IN SUCH DEFENSE WITHOUT RELIEVING COMPANY OF ANY OF ITS OBLIGATIONS UNDER THIS SECTION. COMPANY SHALL PROMPTLY ADVISE THE INDEMNIFIED PARTY IN WRITING OF ANY CLAIM OR DEMAND AGAINST THE COMPANY OR THE INDEMNIFIED PARTY WHICH RELATES TO OR ARISES OUT OF THE PROJECT PROVIDER'S ACTIVITIES UNDER THIS AGREEMENT. NOTHING IN THIS SECTION SHALL BE INTERPRETED TO CONSTITUTE A WAIVER OF ANY GOVERNMENTAL IMMUNITY AVAILABLE UNDER TEXAS LAW OR ANY AVAILABLE DEFENSES UNDER TEXAS LAW. THE PROVISIONS OF THIS ARTICLE ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO AND DO NOT CREATE OR GRANT ANY RIGHTS, CONTRACTUALLY OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY.

COMPANY shall make this indemnity requirement a requirement of any subcontract where the subcontractor is providing any of the projects required under this Agreement. In any such subcontract, in addition to COUNTY being an indemnitee, COMPANY shall also be named as an indemnitee.
Insurance

COMPANY shall procure, pay for, and maintain during the Term:

A. Comprehensive general liability insurance of ONE MILLION DOLLARS ($1,000,000.00), aggregate coverage, with FIVE HUNDRED THOUSAND DOLLARS ($500,000.00) for each occurrence. Sexual abuse endorsement shall be required. County shall be named as an additional insured on this policy.

B. Professional Liability Errors and Omissions insurance of ONE MILLION ($1,000,000.00) each claim and ONE MILLION DOLLARS ($1,000,000.00) aggregate. The policy shall have an extended Reporting Period (or tail coverage) extending for a minimum of three (3) years following immediately upon the effective date of the policy expiration.

C. Statutory workers’ compensation insurance for all employees of COMPANY. A waiver of subrogation in favor of COUNTY is required. 

Employer's Liability Insurance: Coverage is required for employer's liability with limits of liability not less than:

- $500,000 Each Accident
- $500,000 Policy Limit for Disease
- $500,000 Each Employee for Disease

D. COMPANY shall provide COUNTY with Certificates of Insurance and endorsements prior to the execution of this Agreement evidencing that the stated coverages have been obtained.

E. COMPANY is responsible for all premiums and deductibles due pursuant to all of the insurance policies by the Agreement.

F. When there is a cancellation, non-renewal or material change in coverage which is not made pursuant to a request by COUNTY, COMPANY shall notify the COUNTY of such and shall give such Notices not less than thirty (30) calendar days prior to the change, if COMPANY knows of said change in advance, or ten (10) calendar days’ Notice after the change, if COMPANY did not know of the change in advance. Such Notice must be accompanied by a replacement Certificate of Insurance. All Notices shall be given to the COUNTY at the following addresses with a copy of this Agreement:

Bexar County Risk Manager
Bexar County Manager’s Office
101 W. Nueva, Suite 901
San Antonio, Texas 78205

Office of the County Manager
Melissa Shannon, Governmental Relations Director
101 W. Nueva, Ste. 809
San Antonio, Texas 78205
G. If COMPANY fails to maintain the aforementioned insurance, or fails to secure and maintain the aforementioned endorsements, COUNTY may obtain such insurance and deduct and retain the amount of the premiums for such insurance from any compensation due pursuant to this Agreement; however, procuring of said insurance by the COUNTY is an alternative to other remedies COUNTY may have, and is not the exclusive remedy for failure of COMPANY to maintain said insurance or secure such endorsement. In addition to any other remedies COUNTY may have upon COMPANY’s failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, COUNTY shall have the right to order COMPANY to stop work hereunder, and/or withhold any payment(s) which become due to COMPANY hereunder until COMPANY demonstrates compliance with the requirements hereof.

H. Nothing herein contained shall be construed as limiting in any way the extent to which COMPANY may be held responsible for payments of damages to persons or property resulting from COMPANY’s or its subconsultants’ performance of the PROJECTs covered by this Agreement.

I. It is agreed that COMPANY’s insurance shall be deemed primary with respect to any insurance or self-insurance carried by COUNTY for liability of COMPANY arising out of operation of this Agreement.

J. COMPANY agrees to require, by written contract, that all subcontractors providing projects pursuant to this Agreement shall obtain the same insurance coverages required of COMPANY, and shall provide a certificate of insurance and endorsement that names the COMPANY and the COUNTY as additional insureds.