Call meeting to order.

M. Lynd called the meeting to order at 3:03 P.M. Members present: M. Lynd, B. Perez, B. Serna, L. Barratachea, D. Starr, and J. Agather.

Approval of Board of Director Meeting Minutes.

A. Minutes from April 21, 2021

A motion was presented by D. Starr for approval of the Meeting Minutes, seconded by B. Perez which motion was voted on as follows: M. Lynd, B. Perez, L. Barratachea, J. Agather and D. Starr voting “Aye”. The motion was approved.

Executive Director’s Report

A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule

VRF Program and Schedule update:

- Fischer Road Phase II (BC01) Project Close out
  1. Staff has reviewed the final quantities and prepared the final recapitulation of costs the project, however close out is contingent on the claim by Dean Word Company filed against SAWS for delays caused by the SAWS joint-bid work. Despite numerous attempts to coordinate a meeting to settle the claim SAWS has been unresponsive.

- Old FM 471/Talley Road (BC02) Construction (85% Complete)
  1. The project is on-track to be open to traffic before school opens on 8/23. Traffic will drive on the intermediate surface in order to avoid impacts to school traffic
  2. Final surface and pavement markings are scheduled to be complete by the end of September
  3. Contract completion date is 4/28/2022, it is anticipated to be complete by 10/1/2021

- Talley Road Phase I (BC03) Construction (52% Complete)
  1. The project is nearing completion of Phase 3A.
  2. Once Phase 3A is complete, a traffic switch will occur that will allow the contractor to complete the construction of the bridge and pave the remainder of the project.
  3. The project is on schedule to be complete on or before the contract end date of 7/5/2022

- West Military Drive (BC05) 100% Design
  K Friese + Associates performed the following work:
  1. Due to conflicts with AT&T, underground facilities the letting date for the project has been tentatively moved to January of 2022.
  2. Roadway design is complete on the project.
• **Blanco Road Phase II (BC06) (MPO Funded) Construction (52% Complete)**
  1. The majority of the paving in the initial phase has now been completed; traffic was switched to the new pavement in July.
  2. A second traffic switch is anticipated to happen in early September once paving operations and concrete work is complete in Phase 2.
  3. Work on the SAWS joint bid water line relocations has begun
  4. The project is on schedule to be complete on or before the contract end date of 5/19/2022.

• **Evans Road Phase I (BC07) Construction (100% Complete)**
  1. The Final Recap will be brought to the Board for approval at the August Board of Directors Meeting.

• **Evans Road Phase II (BC08) Construction (75% Complete)**
  1. SAWS water line tie-in was complete in early August.
  2. Final paving operations are scheduled for late September to early October.
  3. The project is on schedule to be complete on or before the contract end date of 12/21/2021.

• **Candlemeadow (BC09) Construction (57%)**
  1. Roadway work Phase 1 is 90% complete. A traffic switch is anticipated in the next month.
  2. The project is on schedule to be complete well before the contract end date of 4/6/2023

• **Foster Road Phase III (BC10) Construction (80% Complete)**
  1. Work in the final phase has begun
  2. Work on the final section of the bridge begun in early August
  3. Installation of traffic signals at Cal-Turner and FM 1346 has begun
  4. The project is on schedule to be complete on or before the contract end date of 10/17/2021

**B. Monthly Financials**

- Monthly financial statements are attached for June 2021 and July 2021 including the following:
  1. Balance Sheet
  2. Statement of Revenues, Expenses, and Changes in Net Assets
  3. Schedule of Budgetary Compliance
  4. Fund Balance Sheet

The Report was accepted by the Board of Directors as presented.

4. **Discussion and appropriate action regarding approval of professional services contracts for the provision of financial advisor services for the Alamo Regional Mobility Authority.**

C. Saucedo Presented

A. Tijerina Galvan Lawrence LLC
B. PFM Financial Advisors LLC.

**Background:**

On December 16, 2020, the Alamo Regional Mobility Authority issued a Request for Proposals for financial advisory services. Four (4) responses were received which Alamo RMA Finance Staff, County Budget Staff, and County Auditor Staff reviewed and numerically scored.

On March 17, 2021 the Board requested additional information for the responding firms.

A motion was presented by B. Perez for approval of Tijerina Galvan Lawrence LLC and PFM Financial Advisors LLC to provide financial advisors services to the Alamo RMA seconded by D.
5. **Discussion and appropriate action regarding approval of the Fiscal Year 2021-22 Operating Budget.** C. Saucedo presented

Staff presented the proposed Fiscal Year 2021-22 Operating Budget.

A motion was presented by J. Agather for approval of the Fiscal Year 2021-22 Operating Budget seconded by B. Perez which motion was voted as follow: M. Lynd, B. Perez, L. Barratachea, W. Serna, J. Agather and D. Starr voting “Aye”. The motion was approved.

6. **Discussion and appropriate action regarding an update on the status of Vehicle Registration Fee projects and approval of the Fiscal Year 2021-22 Capital Budget.**

Staff presented the proposed Fiscal Year 2021-22 Capital Budget.

A motion was presented by B. Perez for approval of the Fiscal Year 2021-22 Capital Budget seconded by D. Starr which motion was voted as follow: M. Lynd, B. Perez, L. Barratachea, W. Serna, J. Agather and D. Starr voting “Aye”. The motion was approved.

7. **Discussion and appropriate action regarding approval of approval of a Developer Contribution Agreement and associated Change Order between the Alamo RMA and Bexar County Emergency Services District No. 2 for costs associated with the requested design changes to the Talley Road Phase I project. All changes associated with this agreement will be at no cost to the Alamo RMA.** R. Green presented.

**Background:**

The Emergency Services District #2 while developing their existing site improvements project approached the Alamo RMA about including additional of CPS Gas and SAWS utility tie-ins as part of the Talley Road Phase I project. The Alamo RMA’s contractor, Texas Sterling Construction, put together a price to complete the work as part of the on-going Talley Road Phase I project. Both the developer and the contractor are in agreement with the scope of the changes and the $54,179.24 cost to complete the work. The proposed developer agreement will secure funding from the ESD to pay for these changes. The Alamo RMA will not incur any additional costs associated with this change in scope.

A motion was presented by W. Serna for approval of a Developer Contribution Agreement and associated Change Order between the Alamo RMA and Bexar County Emergency Services District No. 2 for costs associated with the requested design changes to the Talley Road Phase I project, all changes associated with this agreement will be at no cost to the Alamo RMA seconded by B. Perez which motion was voted as follow: M. Lynd, B. Perez, L. Barratachea, W. Serna, J. Agather and D. Starr voting “Aye”. The motion was approved.

8. **Discussion and appropriate action regarding approval of a Developer Contribution Agreement and associated Change Order between the Alamo RMA and D.R. Horton Homes, Ltd. for costs associated with the requested design changes to the Evans Road Phase II project. All changes associated with this agreement will be at no cost to the Alamo RMA.** R. Green presented.

**Background:**

D. R. Horton Homes Ltd. while developing a subdivision located on Evans Road approached the Alamo RMA about including turn lanes and pavement widening required as part of their platting obligations as part of the Evans Road Phase II project. The Alamo RMA’s contractor, Jordan Foster Construction, put together a price to complete the work as part of the on-going Evans Road Phase II project. Both the developer and the contractor are in agreement with the scope of the changes and the not to exceed value of $250,000 to complete the work. The proposed developer agreement will
secure funding from the D. R. Horton to pay for these changes. The Alamo RMA will not incur any additional costs associated with this change in scope.

A motion was presented by L. Barratechea for approval of a Developer Contribution Agreement and associated Change Order between the Alamo RMA and D.R. Horton Homes, Ltd. for costs associated with the requested design changes to the Evans Road Phase II project. All changes associated with this agreement will be at no cost to the Alamo RMA seconded by J. Agather which motion was voted as follow: M. Lynd, B. Perez, L. Barratachea, W. Serna, J. Agather and D. Starr voting “Aye”. The motion was approved.

9. **Approval of Final Recapitulation of project costs between the Alamo RMA and Capital Excavation Company in connection with the Evans Road Phase I Project.** The recapitulation shows a decrease of $237,822.42 and a final construction amount of $8,734,684.95. R. Green presented

**Background:**

On July 18, 2018, the Board of Directors approved an agreement between the Alamo RMA and Foster CM Group (SMWBE) to provide Construction Inspection Services for the Evans Road Phase I Project for a Not-to-Exceed amount of $978,352.00.

On August 15, 2018, the Board of Directors awarded the Evans Road Phase I construction contract to Capital Excavation Company in the amount of $8,616,347.32 which included $1,385,474.80 for SAWS joint-bid utility construction.

On December 1, 2020, Capital Excavation Company achieved substantial completion on the project.

**Final Contract Totals are as follows:**

- **Construction Inspection Base Amount:** $978,352.00
- **Construction Inspection Final Amount:** $543,161.26
- **Construction Inspection Net Change:** ($435,190.74)

- **Roadway Base Amount:** $6,972,080.22
- **Roadway Final Amount:** $7,077,761.03
- **Roadway Net Change:** $38,447.63

- **CPS Gas Base Amount:** $258,792.30
- **CPS Gas Final Amount:** $209,806.10
- **CPS Gas Net Change:** ($48,986.20) to be refunded to CPS

- **SAWS Base Amount:** $1,385,474.80
- **SAWS Final Amount:** $1,170,847.77
- **SAWS Net Change:** ($227,283.85) to be refunded to SAWS

A motion was presented by J. Agather for approval of Final Recapitulation of project costs between the Alamo RMA and Capital Excavation Company in connection with the Evans Road Phase I Project seconded by B. Perez which motion was voted as follow: M. Lynd, B. Perez, L. Barratachea, W. Serna, J. Agather and D. Starr.
10. **Discussion and Board direction related to the responses to the Request for Information (RFI).**

On October 25, 2019 the Alamo Regional Mobility Authority issued a Request for Information (RFI) to gauge industry interest, from both public and private entities, in partnering with the Alamo Regional Mobility Authority. Information requested included development of new delivery methods for transportation projects, development of new revenue sources, and identification of revenue sharing arrangements that would provide the Alamo RMA increased capacity to complete additional transportation projects. Staff will seek Board direction on any of the responses that the Board deems worthwhile.

No action was required at this time.

11. **Citizens’ Communications.**

No Citizen signed up to speak.

12. **Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

The Alamo RMA Board of Directors met in Executive Session at 3:22 P.M. pursuant to Chapter 551 of the Texas Government Code.

At any time during the meeting of the Alamo RMA Board of Directors, the Board may meet in executive session pursuant to Chapter 551 of the Texas Government Code, for purposes of the following:

A. Section 551.071. Consultation with Attorney - Consultation with, and advice from legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.

B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.

C. Section 551.074. Personnel Matters - Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

The Board of Directors reconvened to Open Session at 4:16 P.M. No action was taken.

13. **Adjournment.**

There being no further action for the Board, Mike Lynd adjourned the meeting at 4:17 p.m.

APPROVED:

[Signature]

MICHAEL LYND, JR., CHAIRMAN DATE ADOPTED: September 15, 2021

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on August 18, 2021.

ATTEST:

[Signature]

DAVID STARR, TREASURER/SECRETARY