Floodplain Development “ Permit Submittal” Checklist for Land Development

___ Bexar County Floodplain Permit Application with $50.00 fee.
___ Project Narrative (Include Purpose of the Floodplain Permit)
___ Site Plan/Location Map/Property Address
___ Plat or Issued Certificate of Determination for Plat Exception
___ Flood Insurance Rate Map (FIRM) map number
___ Show proposed development/limits of construction area on current Annotated FIRM Map
___ Floodplain Workmap with contours showing FEMA existing and proposed study floodplain limits
___ Construction Plans for utility (e.g. water and sewer) and drainage (channels/structures) crossing or entering floodplain
___ Existing and proposed contours
___ Flood Analysis or scientifically determine BFE by approved FEMA method for ZONE A areas on FIRM (may require FEMA CLOMR submittal)
___ FEMA regulations require local floodplain administrator to verify compliance with all other permits that might be required. Provide documents for known permits required for project or for review purposes provide information for permits in progress.

___ Storm Water Quality Permit/Post Construction Permit
___ BPA Permit
___ Septic Permit
___ ROW Permit
___ United States Army Corps of Engineers (USACE) permits
___ FEMA map revision/Case Number

___ Bexar County Floodplain General Construction Note: No construction and/or waste material shall be placed in existing lows that will block or alter flow limits of existing natural drainage or placed within the limits of existing floodplain.
___ Provide PDF of Report and Flood study models on CD/media device is preferred or state if the documents are uploaded to BuildSA
___ Hard copy of the Report if the plan sheets include a disclaimer that the final hard copy of the plan sheet is the official document.
___ Floodplain Permit required prior to Commissioner Court or County Engineer Signature of Plat

February 14, 2020