

Office of the Bexar County Clerk
Bexar County Portal System
Elevated Access User Agreement

This County Clerk of Bexar County Portal System Elevated Access user Agreement must be executed before elevated access is granted to the Bexar County Portal system. The purpose of the Elevated Access User Agreement is to enhance court record security and to ensure that users are aware of, understand and agree to be bound by the terms of use and responsibilities conferred herein.

You ("User") confirm that you have read the terms of the Bexar County Portal System elevated Access user Agreement and that you agree to be bound by them.

Signature and/or User of the Services provided by the Bexar County Portal System shall be interpreted as agreement with the policies and procedure set forth herein.

Reproduction of any portion of the Bexar County Portal System is prohibited. Permission to use all documents, related graphic, court forms and any other material from Bexar County portal is subject to the Terms of Use, Privacy Policy and Elevated Access user Agreements contained herein.

The User agrees that he/she is responsible for the following:

1. User agrees to use the Bexar County Portal for its intended purpose of viewing Court Records and Documents through Bexar Portal.
2. User is not permitted to commercially use the information contained on the Bexar County Portal or to transfer it to any third party. Any sublicensing, modifying, publishing, assignment, transfer, sales, or other distribution, text based, electronic or other physical or virtual distribution of Materials contained on Bexar County Portal is prohibited without the prior written consent of the Clerk's Office.
3. User may not reverse engineer, translate, port, modify or make derivative works of any Materials on Bexar County Portal.
4. User may not rent, disclose public, sell, assign lease sublicense or market any Materials contained on Bexar County Portal.
5. User may not derive or attempt to derive the source code or structure of all or any portions of the materials by reverse engineering, disassembly or any other means.
6. User shall access and use court records, court documents and data provided and contained within Bexar County Portal for purpose related to legitimate governmental business needs, duties or obligations for the performance of governmental tasks or responsibilities as authorized or required under the law or by the court rule. The User shall not access or use court records or court documents for personal or for non-official use for use not related to legitimate government business need, as defined herein.
7. User shall not share or make available login nor password information to any party other than the User.
8. User shall notify the Bexar County Clerk's Office when user's employment duties no longer require elevated access to court records and court documents contained in Bexar County Portal.

9. User understands that violation of any material terms of the Bexar County Portal System Elevated Access User Agreement will result in suspension or termination of access to court records or court documents contained in Bexar County Portal and may subject user to other civil or criminal liability.

User Information

Printed Name	Agency/Organization name	
Email Address	Supervisor's Name	
Contact Number		
Signature		Date