CHANGE ORDER

AS PRESENTED ON SEPTEMBER 14, 2020

FY 2020-21 Change Order

Approval of the FY 2020-21 Proposed Budget
Commissioners Court approved the FY 2020-21Proposed Budget as filed with the County Clerk and the amendments recommended by the Budget Department included in the September 14, 2020 Memorandum "Recommended Changes to the FY 2020-21 Proposed Budget" (Attachment 1), as well as approving Attachments 2 through 13 for inclusion in the FY 2020-21 Adopted Budget.

Authorized Positions
The positions listed for each Office and Department in the FY 2020-21 Proposed Budget, as revised in Attachments 1 through 13 and Adopted by Commissioners Court, is the authorized positions for FY 2020-21. Deletions of any non-collective bargaining agreement positions that are filled by an incumbent as of September 30, 2020 in the FY 2020-21 Adopted Budget will be eliminated effective October 31, 2020, unless otherwise specified, to allow for a smooth transition of affected employees. New positions are effective October 1, 2020 unless otherwise specified.

The following funds have positions budgeted:

Bexar County Capital Improvement Fund (700)	Flood Control Operations Fund (208)
Community Development Block Grant Fund (803)	General Fund (100)
Community Venues Program Office Fund (507)	Grants in Aid Fund (800)
Courthouse Security Fund (203)	Law Library Fund (210)
DA Pre-Trial Diversion Fund (333)	Parking Facilities Fund (206)
Dispute Resolution Fund (214)	Print Shop Fund (513)
District Clerk Records Management Fund (202)	Public Works – County Road and Bridge Fund (207)
Domestic Relations Office Fund (215)	Records Management Center Fund (505)
Drug Court Fund (211)	Self-Insured – Health and Life Fund (501)
Facilities and Parks Management - Firing Range Fund (512)	Self-Insured – Workers Compensation Fund (502)
Fire Code Fund (212)	Storm Water Mitigation Fund (209)
Fleet Maintenance Fund (504)	

The FY 2020-21 Adopted Budget, as adopted by Commissioners Court, controls expenditures at the appropriation level for these funds. These appropriation units are:

Personnel Services with the exception of the Temporary, Salary account, which will be controlled at the account level.
Travel, Training, and Remunerations
Operational Expenses
Supplies and Materials
Capital Expenditures
Interfund Transfers
Contingencies

In the Public Works – County Road and Bridge Fund, the cash-funded road projects are controlled by project. Funding is also appropriated and controlled at the accounting unit level where appropriation units are developed by summing up individual line items (account allocations).

In the Public Works – County Road and Bridge Multi-Year Projects Fund, the road projects are controlled by project.

In the Public Works – Flood Control Capital Projects Fund, the flood projects are controlled by project.

In the County Capital Improvement Fund, the capital projects are controlled by project.

In the ATD/TxDOT Fund, the projects are controlled by project.

In the Venue Fund, the projects are controlled by project. Funding is also appropriated and controlled at the accounting unit level where appropriation units are developed by summing up individual line items (account allocations).

In the Grants-in-Aid Fund, the grants are controlled by total grant allocation.

In the Community Infrastructure and Economic Development Fund, the projects are controlled by activity allocation.

In the Coronavirus Relief Fund, the projects are controlled by the activity allocation.

In the Technology Improvement Fund, revenue into the fund is provided by transferring the entire Technology Improvement Fee account each fiscal year from each Office or Department's budget to the Technology Improvement Fund. Funding is allocated within each respective Office or Department.

In the Self-Insured Funds, partial revenue into the fund is provided by the periodic transfer of the entire Group Health, Group Life, and Workers Compensation accounts appropriated each fiscal year from each Office or Department's budget to the respective funds.

In addition, the FY 2020-21 Adopted Budget, as adopted by Commissioners Court, controls expenditures at the Department and Office level as adopted in the narratives with the following exceptions. These budgets are controlled at the division level as listed:

BiblioTech
- Administration
- Pleasanton BiblioTech (Precinct 1)
- Ricardo Romo BiblioTech (Precinct 2)
- Wheatley Courts BiblioTech (Precinct 4)

Bexar County Parks and Heritage
- Administration
- County Parks and Grounds

Civil District Courts

Administration
Children's Court
Family Drug Court
Domestic Violence Court

County Courts-at-Law
Administration
County Court 1
County Court 2
County Court 3
County Court 4
County Court 5
County Court 6
County Court 7
County Court 8
County Court 9
County Court 10
County Court 11
County Court 12
County Court 13
County Court 14
County Court 15

Criminal District Courts
Administration
144th District Court
175th District Court
186th District Court
187th District Court
226th District Court
227th District Court
290th District Court
379th District Court
399th District Court
437th District Court

Economic and Community Development
Administration
Guardianship

Facilities Management – Administration
Administration
Facilities Improvement Maintenance Projects
Mailroom

Facilities Management – County Buildings

Forensic Science Center ADC S. Annex Building Precinct 4 Building

HR Maintenance Building
Justice Center
PET
Courthouse
Courthouse Annex
Adult Probation SOAP
Evidence Storage Comal Garage
Vista Verde
Purchasing & Elections
West Side Substation
East Side Substation
Fleet Building
Precinct 1 Building
Precinct 3 Building
Public Works Probandt Building
Fire Marshal
Records Management
University Oaks
Bexar Animal Facility

Facilities Management – Juvenile
- Tejeda
- Mireles
- Mission Rd
- CSR Maintenance Shop
- Krier Center

Information Technology
- Information Technology
- Administration
- Legacy Systems
- Technical Support Services
- Infrastructure Services
- eServices & Innovation
- Quality Management
- Enterprise Business Systems
- Project Management Office
- Application Development & Analytics
- Technology Contracts

Judge and Commissioners
- Administration
- Precinct 1
- Precinct 2
- Precinct 3
- Precinct 4

Office of Criminal Justice, Policy, Planning, & Programs
- Administration
- Court Collections
- Pre-Trial
- Re-Entry Service Center

Juvenile District Courts
- Administration
- 289th District Court
- 386th District Court
- 436th District Court

Public Works – Animal Control
- Animal Control Services
- Bexar Animal Facility

Sheriff's Office-Adult Detention
- Work Release
- Sheriff's Office-Adult Detention
- Work Release
- Classification
- Laundry/Clothing
- Intake/Release
- Law Library
- Administration
- Human Services
- Inmate Banking, Laundry/Clothing
- Comal
- Annex
- Video Visitation
- Contraband Abatement Team
- South Tower
- Justice Intake Assessment Center

Sheriff's Office-Law Enforcement
- Administration
- Professional Standards & Integrity
- Communications
- Central Records
- Property
- Narcotics
- Criminal Investigations
- Mental Health
- Courthouse Security
- Patrol
- Traffic
- Dispatch
- Sheriff's Academy
- Cadets
- Warrants
- Civil
- Judicial Services

Sheriff's Office-Support Services
- Personnel
- Technical Services
- Business Office
- Warehouse
- Administration
- Archives

Psychology

Tax Office
Motor Vehicle Registration
Property Tax
Administration
Financial Reporting

These funds, as stated, are appropriated and controlled at the accounting unit level. These appropriation units are developed by summing up individual line items (account allocations). The individual account allocations that were used to develop the budget appropriations are adopted in the FY 2020-21 Adopted Budget and will be provided to the County Auditor for entry into the financial management system, and are included in the adoption of the FY 2020-21 Adopted Budget. The County Auditor will use these account allocations to establish the FY 2020-21 individual budget accounts in the financial management system.

Recommended Changes to the FY 2020-21 Proposed Budget
Attachment 1 is the recommended changes to the FY 2020-21 Proposed Budget, as amended by Attachments 1 through 13.

Administrative Changes to the FY 2020-21 Proposed Budget
Attachment 2 is the list of administrative changes to the FY 2020-21 Proposed Budget.

FY 2020-21 Revenue Projections
Attachment 3 is the FY 2020-21 Revenue Projections, which includes the amount of revenue certified by the County Auditor's Office by revenue accounts.

Vehicle Replacement List
Attachment 4 is the FY 2020-21 recommended vehicle replacement list.

Recommended Take-home Vehicle List
Attachment 5 is the list of recommended take-home vehicles.

Proposed Calendar Year 2021 Holiday Schedule
Attachment 6 is the proposed paid holiday schedule for calendar year 2021. This schedule is adopted as part of the FY 2020-21 Adopted Budget.

County Elected Officials' Compensation
Attachment 7 provides the salary and auto allowance for Elected Officials that have changes to be effective the first pay period in October. The Elected Officials Compensation documents are adopted as part of the FY 2020-21 Adopted Budget.

County Clerk's Preservation and Restoration Plan
Attachment 8 is the FY 2020-21 County Clerk's Preservation Plan.

District Clerk's Preservation and Restoration Plan
Attachment 9 is the FY 2020-21 District Clerk's Preservation Plan.

Order Approving County Auditor Budget and Salary of Court Reporters
Attachment 10 is the order approved by the District Courts for the County Auditor's budget and Court Reporter salaries.

Purchasing Board Order Approving the FY 2020-21 Budget
Attachment 11 is the order approved by the Purchasing Board for the Purchasing Department's budget.

FY 2020-21 Frozen Positions
Attachment 12 is the list of unbudgeted positions by office and department for FY 2020-21.

Grants in Aid Narrative
Attachment 13 is the updated Grants in Aid narrative to correct the fund balance table.

FY 2020-21 Change Memorandum
Recommended Changes to the FY 2020-21 Proposed Budget

GENERAL FUND	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$73,210,873
Decrease in FY 2019-20 General Fund Revenue Estimates	($1,001,438)
Decrease in FY 2019-20 General Fund Expenditure Estimate	($2,718,063)
Increase in FY 2020-21 General Fund Revenue	$2,033,314
Increase in FY 2020-21 General Fund Proposed Expenditures	$3,827,699
Revised FY 2020-21 Ending Fund Balance for the General Fund	$73,133,113
FY 2019-20 General Fund Proposed Estimates	
County Courts at Law	
Decrease Operational Costs Appropriation in the FY 2019-20 Estimates for Court Appointed Attorney Fees based on year-to-date expenditures through the first week of September	($215,075)
Criminal District Courts	
Decrease Operational Costs Appropriation in the FY 2019-20 Estimates for Court Appointed Attorney Fees based on year-to-date expenditures through the first week of September	($563,989)
Juvenile District Courts	
Decrease Operational Costs Appropriation in the FY 2019-20 Estimates for Court Appointed Attorney Fees based on year-to-date expenditures through the first week of September	($79,969)
Sheriff's Office Law Enforcement	
Decrease Supplies and Materials Appropriation in the FY 2019-20 Estimates for fuel and various supply accounts based on year-to-date expenditures through the first week of September	($401,410)
Non-Departmental	
Decrease the FY 2019-20 Interfund Transfer Estimate for Debt Service to match the revenue certifications	($100,847)
Decrease Operational Costs Appropriation in the FY 2019-20 Estimates since the expenses for the Temporary Rental Assistance Measure (TRAM), originally funded by the Housing Finance Corporation, were reallocated to the Coronavirus Relief Fund (813). This agreement was approved by Commissioners Court on May 7, 2020 for $1 million to be given to the Housing Authority of Bexar County to manage TRAM. The revenue received from the Housing Finance Corporation will be refunded.	($1,000,000)
Decrease Operational Costs Appropriation for Outside Agencies in the FY 2019-20 Estimates for the following outside agencies in order to roll these budgets over to FY 2020-21:	
Bexar County ArtsFund Internship Program	($38,500)
Juneteenth	($3,273)
LiftFund	($135,000)
Military Veterans	($50,000)
SW Community Garden Center	($5,000)
Tehuan Mission Band of Indians	($5,000)
Texas Old Spanish Trail	($50,000)
Westside Reinvestment Initiative	($70,000)
FY 2020-21 General Fund Proposed Appropriations	
Non-Departmental	
Increase Operations Appropriation expenses for Outside Agencies in the FY 2020-21 Proposed Budget for the following outside agencies rolled over from FY 2019-20:	
Bexar County ArtsFund Internship Program	$38,500
Girls, Inc. Bibliotech	$135,000
Lerma Bibliotech	$70,000
Juneteenth	$3,273

FY 2020-21 Change Memorandum
Recommended Changes to the FY 2020-21 Proposed Budget

SW Community Garden Center	$5,000
Tehuan Mission Band of Indians	$5,000
Texas Old Spanish Trail	$50,000
Increase the Risk Management Operational Expenses Appropriation to fund cybersecurity insurance	$7,974
Increase Contingencies Appropriation for the Domestic Violence Court	$948,487
Increase Contingencies Appropriation for Managed Assigned Counsel Program for initiation costs	$100,000
Interfund Transfers Appropriation:	
Increase Interfund Transfers appropriation to Domestic Relations Fund (215) for the program changes recommended in the Domestic Relations Fund (215)	$16,708
Decrease the Interfund Transfer to the Capital Improvement Fund (700). The County Clerk Records Management Fund (200) will fund a portion of the ECJIS capital project in lieu of the General Fund.	($1,066,686)
Decrease the Interfund Transfer to the Law Library Fund. The Law Library renegotiated their WestLaw contract which decreases the need to transfer funds from the General Fund.	($165,608)
Increase the Interfund Transfer to the Print Shop Fund. The revenue was adjusted to match the revenue certifications.	$2,487
Bail Bond Board	
Increase the Operational Expenses Appropriation to fund the purchase of toner.	$388
Central Magistration - Criminal District Courts	
Increase the Personnel Services Appropriation to:	
Fund and authorize one full time Magistrate (T-99) to replace part-time Magistrates	$15,359
Authorizing four part time Magistrates (T-99) at no cost	$0
Civil District Courts	
Increase the Personnel Services Appropriation to fund Temporary Intern positions to support the Staff Attorneys in the Civil District Courts.	$53,000
Transfer funding and remove one Administrative Assistant (E-04), one Associate Judge (T-99), one Civil Court Clerk (NE-04), one Court Manager (E-09), four Court Monitors (E-06), two Crime Advocates (NE-07), four part-time temporary Interns (T-99). Transfer funding to place travel, supplies, and contract funding for the Domestic Violence Court into Contingencies	($948,487)
Constable, Precinct 1	
Increase the Personnel Services Appropriation:	
Change one Administrative Clerk I from part time to full time due to the deletion of the Administrative Clerk II as part of the Early Retirement Incentive Program.	$6,082
Authorize and fund one Chief Deputy Constable (E-08) and delete for one Deputy Constable V (NE-11)	$5,455
Increase the Travel, Training, and Remunerations Appropriation to fund mandatory training for the Deputies' TCOLE licenses.	$480
Increase the Operational Costs Appropriation to fund a security system contract ($201) and time stamp machine repair services ($850).	$1,051
Increase the Supplies and Materials Appropriation to fund general tool and hardware costs consistent with historical spending amounts.	$319
Fund and authorize six Deputy Constables.	$437,937
Constable, Precinct 2	
Increase the Supplies and Materials Appropriation to fund general tool and hardware costs consistent with historical spending amounts.	$554
Fund and Authorize five Deputy Constables.	$307,631

FY 2020-21 Change Memorandum
Recommended Changes to the FY 2020-21 Proposed Budget

Constable, Precinct 3	
Increase the Travel, Training, and Remunerations Appropriation to fund mandatory training for the Deputies' TCOLE licenses.	$480
Fund and Authorize three Deputy Constables.	$196,538
Constable, Precinct 4	
Increase the Travel, Training, and Remunerations Appropriation to fund mandatory training for the Deputies' TCOLE licenses.	$480
Fund and Authorize five Deputy Constables.	$328,984
County Clerk	
Increase the Personnel Services Appropriation to:	
Reauthorize and fund three Court Clerks (NE-04)	$158,842
Unfreeze and fund one Court Clerk (NE-04)	$52,948
Unfreeze and fund one Mental Health Clerk (NE-04)	$52,948
Unfreeze and fund one Licensing and Vital Statistics Manager (E-09)	$88,949
Unfreeze and fund one Senior Criminal Operations Clerk (NE-04)	$52,948
Unfreeze and fund one Senior Deed Records Clerk (NE-04)	$52,948
Reauthorize and fund one Court Services Coordinator (NE-09)	$66,220
Reauthorize and fund one Lead Court Operations Clerk (NE-05)	$53,796
Reauthorize and fund one Lead Recording Services Clerk (NE-05)	$53,796
Reauthorize and fund one Senior Recording Services Clerk (NE-04)	$52,948
Fund and authorize seven Senior Licensing Clerks (NE-04) and three Senior Vital Statistics Clerks (NE-04) and delete six Licensing Clerks (NE-03) and three Vital Statistics Clerks (NE-03) to standardize staff to have the ability to cross train.	$84,007
Fund one part-time, temporary Clerk (NE-03) position for online customer support	$23,720
County Courts at Law	
Reauthorize and fund one Administrative Supervisor (E-07)	$64,225
Delete one Court Support Specialist (E-02) and add one Court Coordinator (E-05)	$10,363
Criminal District Courts	
Delete one Administrative Supervisor (E-07) and add one Court Administrator (E-12)	$9,223
Delete one Capital Case Monitor (E-05) and add one Special Projects Manager (E-09)	$17,777
Increase Supplies and Materials Appropriation to fund purchase of procedure and evidence books, furniture, office supplies, and staff cell phones.	$18,731
Increase Travel and Training appropriation to fund additional training needs.	$7,200
Criminal District Attorney	
Increase the Personnel Services Appropriation Unit to:	
Fund and authorize one Major Crimes Chief (EX-02) and delete one Deputy Chief - Trial Division (E-14)	$28,171
Fund and authorize one Investigator (NE-11) and delete one Deputy Chief Investigator (NE-13)	($34,996)
Fund and authorize one Office Supervisor (NE-08)	$70,493
Fund and authorize one Office Assistant III (NE-04)	$60,940
Transfer one Attorney III (E-14) from the General Fund to the County Road and Bridge Fund (207)	($137,370)
District Clerk	
Increase the Personnel Services Appropriation Unit to:	
Unfreeze and fund two Criminal Court Clerks (NE-04)	$105,896
Delete one Administrative Assistant (E-4)	($72,780)

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Recommended Changes to the FY 2020-21 Proposed Budget

Central Magistration - District Clerk	
Increase the Personnel Services Appropriation Unit to:	
Fund and authorize three CMAG Operations Clerks (NE-03)	$156,301
Unfreeze and fund one CMAG Operations Clerk (NE-03)	$52,100
Fund and authorize one CMAG Court Clerk (NE-04)	$52,948
Increase the Operational Costs Appropriation to fund purchase printers and toners.	$5,874
Environmental Services-Bexar Animal Facility	
Increase the Travel, Training, and Remunerations Appropriation for required training for Animal Control Officers	$250
Increase the Operational Costs Appropriation to increase the animal transport costs.	$5,500
Facilities Management - Administration	
Increase the Personnel Services Appropriation to unfreeze and fund one Training and Development Specialist (E-05)	$64,119
Facilities Management - Adult Detention Center	
Decrease the Personnel Services Appropriation Unit to:	
Delete and remove funding for two Electronic Technician I positions (NE-05)	($107,591)
Reclassify three Maintenance Mechanic II (NE-06) positions to Maintenance Mechanic I (NE-03) positions	($13,593)
Fund the Senior Facilities Maintenance Supervisor position at the minimum of the paygrade which was funded at the previous employee's salary.	($34,887)
Increase the Travel, Training, and Remunerations Appropriation to fund mandatory training for supervisory staff	$618
Facilities Management - County Buildings	
Modify the Personnel Services Appropriation Unit to:	
Unfreeze and fund one Maintenance Mechanic I (NE-03) position	$52,100
Delete and remove funding for one Senior Facilities Maintenance Supervisor (NE-13) and add one Maintenance Helper (NE-01)	($34,643)
Fund and authorize one Life and Safety Technician (NE-07)	$59,248
Unfreeze and fund one Senior Facilities Maintenance Supervisor (NE-13)	$83,438
Increase the Travel, Training, and Remunerations Appropriation to fund mandatory training for supervisory staff	$618
Facilities Management - Juvenile Institutions	
Modify the Personnel Services Appropriation Unit to:	
Delete one Facilities Maintenance Supervisor (NE-13) and add one Maintenance Helper (NE-01)	($34,643)
Unfreeze one Maintenance Mechanic II (NE-06)	$0
Unfreeze one Maintenance Mechanic I (NE-03)	$0
Delete and remove funding for one Maintenance Mechanic I (NE-03)	($52,100)
Increase the Travel, Training, and Remunerations Appropriation to fund mandatory training for supervisory staff	$927
Justice of the Peace, Precinct 1	
Increase Personnel Services Appropriation to fund additional temporary, visiting judge	$6,300
Increase the Operational Costs Appropriation to increase an existing security system contract	$359
Increase Travel, Training, and Remunerations appropriation to fund mandatory training for Justice of the Peace	$630

FY 2020-21 Change Memorandum
Recommended Changes to the FY 2020-21 Proposed Budget

Justice of the Peace, Precinct 2	
Increase Personnel Services Appropriation to fund additional temporary, visiting judge	$5,700
Increase Travel, Training, and Remunerations appropriation to fund mandatory training for Justice of the Peace	$630
Justice of the Peace, Precinct 3	
Increase Personnel Services Appropriation to fund additional temporary, visiting judge	$5,708
Increase Travel, Training, and Remunerations appropriation to fund mandatory training for Justice of the Peace	$630
Justice of the Peace, Precinct 4	
Increase Personnel Services Appropriation to fund additional temporary, visiting judge	$5,708
Increase Travel, Training, and Remunerations appropriation to fund mandatory training for Justice of the Peace	$630
Juvenile District Courts	
Increase the Travel, Training, and Remunerations Appropriation to fund mandatory continuing legal education	$800
Office of Criminal Justice Policy, Planning & Programs - Crime Laboratory	
Decrease the Personnel Services Appropriation to authorize and fund one Forensic Case Manager/Evidence Supervisor (E-08) and delete and remove funding for one Forensic Scientist V (E-09)	($5,004)
Office of Criminal Justice Policy, Planning & Programs - Medical Examiner	
Decrease the Personnel Services Appropriation to unfreeze and fund one Morgue Specialist (NE-05) and freeze and remove funding for one Toxicology Technician (NE-08)	($8,521)
Office of Criminal Justice Policy, Planning & Programs - Pretrial	
Increase the Personnel Services Appropriation to fund and authorize one Pretrial Services Supervisor (E-04) to provide 24/7 coverage for one of the three shifts at JIAA	$63,881
Office of Criminal Justice Policy, Planning & Programs - Mental Health Department	
Increase the Travel, Training, and Remunerations Appropriation to fund Mental Health First Aid Training	$200
Increase the Operational Expenses Appropriation to fund the STRAC Behavioral Health Proposal approved by Commissioners Court on September 10, 2020	$1,515,000
Purchasing	
Increase the Personnel Services Appropriation Unit to:	
Fund and authorize one Assistant Purchasing Agent (E-11) to abide by the Purchasing Board's order	$102,308
Fund and authorize one Buyer/Contract Specialist (E-06) to abide by the Purchasing Board's order	$59,183
Sheriff's Office - Law Enforcement	
Increase the Operational Costs appropriation to fund payments for Membership Fees across all divisions in Law Enforcement.	$15,044
Sheriff's Office - Adult Detention Center	
Increase the Operational Costs appropriation to fund payments for Membership Fees to fund all divisions in Adult Detention Center	$3,600
Increase Operational Costs Appropriation to fund additional Inmate Meals expenses which is based on the updated jail population projections.	$300,000
Tax Assessor - Collector	
Reauthorize and unfreeze a deleted Property Tax Processor I (NE-03) and delete a frozen Account Assistant (NE-02) at no cost.	$0

FY 2020-21 Change Memorandum
Recommended Changes to the FY 2020-21 Proposed Budget

OTHER FUNDS	
ATD & TxDOT Fund (701)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$89,142,098
Increase the FY 2019-20 Revenue to adjust the revenue certifications	$653,950
Increase the FY 2019-20 Expenditures for Interfund Transfer Appropriation for paying agent fees	$1,950
Increase the FY 2020-21 Revenue to adjust the revenue certifications	$1,000,000
Increase the FY 2020-21 Expenditures for an Interfund Transfer to the Capital Improvement Fund (700) transferring pass thru cash to fund existing projects as presented in the Proposed Budget.	$11,600,000
Revised FY 2020-21 Appropriated Fund Balance	$79,194,098
Capital Improvement Fund (700)	
Increase the budget for the Say Si West Campus FY 2019-20 project which is the second year of funding for a three year commitment	$333,333
Decrease the FY 2020-21 Interfund Transfer Revenue from General Fund due to the County Clerk Records Management allocating this amount for a portion of the ECJIS project.	($1,066,686)
Increase FY 2020-21 Interfund Transfer Revenue from County Clerk Records Management Fund for the ECJIS project.	$1,066,686
Increase FY 2020-21 Interfund Transfer Revenue from ATD & TxDOT Fund transferring pass thru cash to fund existing projects presented in the Proposed Budget.	$11,600,000
County Clerk Records Management Fund (200)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$24,712,695
Increase the FY 2020-21 Expenditures for Interfund Transfers to the General Fund ($433,314) and Capital Improvement Fund ($1,066,686) for a portion of the ECJIS project and Records Management positions.	$1,500,000
Revised FY 2020-21 Appropriated Fund Balance	$23,212,695
Debt Service Fund (400)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$60,338,229
Increase the FY 2019-20 Interfund Transfers revenue to match the revenue certifications	$2,026
Increase the FY 2020-21 Revenue for the projects approved in FY 2019-20 for outside agencies from General Fund to the Debt Service Fund to pay for debt service payments.	$176,206
Decrease the FY 2020-21 Revenue Ad Valorem to account for the property tax rate shift to the General Fund	($1,500,000)
Revised FY 2020-21 Appropriated Fund Balance	$59,016,461
Dispute Resolution Fund (214)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$0
Increase the FY 2018-19 Revenue to match FY 2018-19 CAFR	$202
Revised FY 2020-21 Appropriated Fund Balance	$202
Fire Code Fund (212)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$8,323,927
Increase the FY 2018-19 Revenue to match FY 2018-19 CAFR	$4
Increase the FY 2020-21 Interfund Transfers to Fleet Acquisition Fund for five vehicles	$15,000
Revised FY 2020-21 Appropriated Fund Balance	$8,308,931
Fleet Acquisition Fund (703)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$2,861,016
Increase the FY 2020-21 Capital Expenditures Appropriation for Fire Marshal's Office Vehicles attachment	$215,118
Revised FY 2020-21 Appropriated Fund Balance	$2,645,898

FY 2020-21 Change Memorandum
Recommended Changes to the FY 2020-21 Proposed Budget

Flood Control Capital Projects Fund (702)	
Decrease the budget for the 10-year Woodlake Bridge 381 Grant Agreement of $2,200,000 to return funding to the Woodlawn and 36th Street flood control project that was previously allocated to Woodlake Bridge	($2,200,000)
Restore funding to the Woodlawn and 36th Street flood control project	$2,200,000
Flood Control M&O (208)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$4,254,896
Increase the FY 2020-21 Operational Costs Appropriation for HALT sites maintenance	$200,000
Increase the FY 2020-21 Capital Expenditures Appropriation for first year of the Woodlake Bridge 381 Grant Agreement	$220,000
Revised FY 2020-21 Appropriated Fund Balance	$3,834,896
Juvenile Domestic Relations Fund (215)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$0
Increase FY 2020-21 Interfund Transfer Revenue from the General Fund	$16,708
Fund and authorize one Staff Attorney (E-08) and delete one Staff Attorney (E-07) in the FY 2020-21 Personnel Services appropriation.	$6,330
Fund and authorize one Assistant Program Manager - DRO (E-05) and delete one Specialist - Domestic Relations Office (NE-06) in the FY 2020-21 Personnel Services appropriation.	$10,378
Revised FY 2020-21 Appropriated Fund Balance	$0
Law Library Fund (210)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$0
Decrease the FY 2020-21 Interfund Transfer Revenue from the General Fund	($165,608)
Decrease the FY 2020-21 Expenditures. Law Library renegotiated their online WestLaw contract which decreases the need for support from the General Fund.	($165,608)
Revised FY 2020-21 Appropriated Fund Balance	$0
Print Shop Fund (513)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$0
Decrease the FY 2020-21 Revenue to match revenue certifications	($2,487)
Increase the FY 2020-21 Interfund Transfer Revenue from the General Fund	$2,487
Revised FY 2020-21 Appropriated Fund Balance	$0
Road & Bridge Fund (207)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$4,633,688
Increase the FY 2020-21 Operational Costs Appropriation for Repairs & Maintenance - Roads & Bridges to match historical spending	$200,000
Transfer one Attorney III (E-14) from the Criminal District Attorney's General Fund	$137,370
Revised FY 2020-21 Appropriated Fund Balance	$4,296,318
Storm Water Fund - Public Works (209)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$7,794,286
Increase the FY 2020-21 Operational Costs Appropriation for mosquito control program, TCEQ marketing and advertising requirements ($35,000) and trash collection services ($200,000)	$235,000
Revised FY 2020-21 Appropriated Fund Balance	$7,559,286

FY 2020-21 Change Memorandum Recommended Changes to the FY 2020-21 Proposed Budget	
Technology Improvement Fee Fund (565)	
Ending Fund Balance in the FY 2020-21 Proposed Budget	$396,886
Decrease the FY 2020-21 Revenue due to costs reduction in Technology Fees for the District Attorney's Office and Central Magistration-District Clerk	($19,106)
Decrease the FY 2020-21 Supplies and Materials Appropriation to reduce authorized technology expenditures for the Criminal District Attorney's Office ($24,980) and increase technology expenditures for Central Magistration-District Clerk ($5,874)	($19,106)
Revised FY 2020-21 Appropriated Fund Balance	$396,886

FY 2020-21 Administrative Changes to the Proposed Budget

GENERAL FUND:

- Consolidated Fund Balance: The FY 2020-21 Service Fees line currently reads $17,025,773. This amount should be $17,022,833.

- Consolidated Fund Balance: The FY 2020-21 General Government line currently reads $267,229,212. This amount should be $267,226,272.

- Civil District Courts: On Page 9-4, the second program change reads “adds 12 positions”. This should read “adds 12 positions, including 4 part-time temporary positions”.

- Criminal District Attorney: On page 18-4, the second program change reads “Crime Victim Liaison (E-04)”. This should read “Crime Victim Liaison (NE-06)”.

- Economic & Community Development: On page 22-3, the asterisk by the Specialist – Program Data Services on the Authorized Position List is incorrect. It should be removed as this position is not frozen.

- Facilities Management – Juvenile Institutions: On page 31-3, the Program Justification reads: "Maintenance Mechanic (NE-03)". It should read as “Maintenance Mechanic I (NE-03)".

- Facilities Management – Juvenile Institutions: On page 31-3, the asterisks at the bottom of the Authorized Position list are mislabeled. The second instance of “*” should be changed to “[2]”. The first instance of “**” should be changed to “[3]”. These notations correlate to the positions who have the matching notation on the Authorized Position list, which explain changes made to the list. The notations need to correlate to the correct position and explanation.

- Human Resources: On page 33-4, the Authorized Position List currently reads “HR/HRIS Human Resources Manager”. This should read “Human Resources Operations Manager”.

- Public Defender: On page 56-6, the Authorized Position List currently reads “Office Assistant III”. This should read “Office Assistant IV”.

- Purchasing: On page 57-3, the Authorized Position List reads: Procurement Card Specialist and it should read: Procurement Card Program Specialist.

- Purchasing: On page 57-3, the Authorized Position List currently reads the Contract Manager as 2 in the FY 2018-19 Actual, FY 2019-20 Estimate and FY 2020-21 Proposed columns. This number should be 0.

- Purchasing: On page 57-3, the Authorized Position List currently reads the Fixed Asset Specialist as 1 in the FY 2018-19 Actual, FY 2019-20 Estimate and FY 2020-21 Proposed columns. This number should be 2.

- Purchasing: On page 57-3, the Authorized Position List currently reads the Receptionist as 2 in the FY 2018-19 Actual, FY 2019-20 Estimate and FY 2020-21 Proposed columns. This number should be 1.

- Purchasing: On page 57-3, the Authorized Position List currently reads the Senior Contract Specialist as 0 in the FY 2018-19 Actual and 1 in the FY 2019-20 Estimate and FY 2020-21 Proposed columns. This number should be 2.

- Tax Assessor – Collector: On page 62-4 the Authorized Position List reads: "Account Assistant" and in the FY2020-21 Proposed column reads “4”. It should read in the FY2020-21 Proposed column “3”.

- Tax Assessor – Collector: On page 62-4 the Authorized Position List reads: "Tax Office Special Projects Manager". It should read as “Tax Office Special Projects Manager – Personnel".

- Tax Assessor – Collector: On page 62-4 the Authorized Position List reads: "Financial Reporting Director". It should read as "Operations & Financial Reporting Director".

- Public Works Department - County Road & Bridge Fund: On page 66-4 the Capital Expenditures bullet should include: “Funding is included within these cash-funded projects to allow Public Works to identify necessary projects throughout the County. Specific projects, such as a $150,000 contribution towards the cost of a turn signal at Talley Road is included, with the remaining projects to be identified by Public Works, as needed.” This explanation was incorrectly omitted.

- Fire Marshal’s Office: The table titled Note on page 79-4 is incomplete. The complete table has been added to show the funding splits for personnel within the Fire Code Fund 212 Budget and the Fire Marshal General Fund Budget. This is necessary because while operations within the Fire Code and Fire Marshal are similar, their focus is different. The Fire Code Fund focuses on code enforcement while the Fire Marshal General Fund focuses on arson investigations. Furthermore, the Fire Code Fund generates revenue that must be spent on items relating to fire code enforcement which includes salaries. That is why it is important to note the percentage of funding that each employee receives from each section.

OTHER FUNDS

- Public Works Department - County Road & Bridge Fund: On page 66-4 the third sentence in the Capital Expenditures group reads: “The aforementioned projects are funded $3.5 million of new funding on an annual basis for additional road projects as well as carry over $1,144,646 in funds that were not expensed from the $3.5 million allocated in FY 2019-20.” It should read: “Funding in the amount of $3.5 million is proposed for the aforementioned projects on an annual basis to allow Public Works to identify projects needed throughout the County over the fiscal year. Carry over funding in the amount of $1,144,646 not expensed in FY 2019-20 is carried forward. Specifically, funding in the amount of $150,000 is proposed as a contribution toward the cost of a turn signal at Talley Road.

- Public Works Department – County Road & Bridge Fund: On page 66-5 the Authorized Position List reads: “Technical Support Specialist ". It should read as "Technical Support Specialist III".

- Public Works Department – County Road & Bridge Fund: On page 66-5 the Authorized Position List reads: “County Engineer ". It should read as "County Engineer – Public Works Director".

- District Clerk Technology Fund: On page 75-1 the Appropriations section of the fund balance sheet has a section which reads “General Government” it should read as “Judicial”.

- Capital Improvements Program: On page 93-30 the Say Si West Side Campus description in the On-going Projects should have “This is the second of three contributions” included as the last sentence.

- Capital Improvements Program: On page 93-30 the Closed Projects section and the subsequent list of projects needs to be removed in its entirety.

- Grants in Aid: On page 87-5, the Title under Economic & Community Development currently reads as Comprehensive Energy Assistance Program – CEAP18102 & CEAP18199. This should read as Comprehensive Energy Assistance Program – CEAP20102 & CEAP20199.

- Grants in Aid: On page 87-5, the Authorized Position List currently reads the Manager – Client Services as 1 in the FY 2019-20 Estimate. This number should be 0.

- Grants in Aid: On page 87-5, the Authorized Position List currently reads the Clerk - Outreach Services as 5 in the FY 2019-20 Estimate and 0 in the FY 2020-21 Proposed columns. This number should be 6.

- Grants in Aid: On page 87-5, the Authorized Position List currently reads the Client Services Supervisor as 2 in the FY 2019-20 Estimate and 0 in the FY 2020-21 Proposed columns. This number should be 1.

- Grants in Aid: On page 87-5, the Authorized Position List currently reads the Office Assistant IV as 1 in the FY 2019-20 Estimate and 0 in the FY 2020-21 Proposed columns. This number should be 2.

- Grants in Aid: On page 87-5, the Authorized Position List currently reads the Intake Workers as 4 in the FY 2019-20 Estimate and 0 in the FY 2020-21 Proposed columns. This number should be 9.

- Grants in Aid: On page 87-5, the Authorized Position List is missing a CEAP Coordinator – Community Resources position. It should read as 0 in the FY 2018-19 Actual, 1 in the FY 2019-20 Estimate and 1 in the FY 2020-21 Proposed columns.

- Grants in Aid: On page 87-5, the Authorized Position List is missing a Grant Specialist position. It should read as 0 in the FY 2018-19 Actual, 1 in the FY 2019-20 Estimate and 1 in the FY 2020-21 Proposed columns.

- Grants in Aid: On page 87-5, the Authorized Position List Grand Total reads as 51.5 in the FY 2019-20 Estimate and 48.5 in the FY 2020-21 Proposed columns. This should read as 58.5 in the FY 2019-20 Estimate and 55.5 in the FY 2020-21 Proposed columns.

COUNTY OF BEXAR

CERTIFICATION OF COUNTY REVENUE
FISCAL YEAR 2020-2021
OCTOBER 1, 2020 – SEPTEMBER 30, 2021

September 15, 2020

Leo S. Caldera, CIA, CGAP
BEXAR COUNTY AUDITOR

Joe Yebra, MBA, CISA
First Assistant County Auditor

Paul Elizondo Tower
101 W. Nueva, Suite 800
San Antonio, Texas 78205
Phone: (210) 335-2301
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Leo S. Caldera, CIA, CGAP
BEXAR COUNTY AUDITOR

September 15, 2020

Mr. David Smith
County Manager
Bexar County, Texas

RE: Certification of County Revenue for Fiscal Year Ending September 30, 2021

As required by Local Government Codes §111.0639(b) and §111.0707, please find attached the required certifications of anticipated revenues for the various operating funds in and for Bexar County, Texas for the fiscal year ending September 30, 2021.

Should there be any questions related to the information included herein, please do not hesitate to call on me.

Leo S. Caldera, CIA, CGAP
Bexar County Auditor

Copies Provided To:
Honorable Nelson Wolff, County Judge
Honorable Sergio Rodriguez, Commissioner Precinct 1
Honorable Justin Rodriguez, Commissioner Precinct 2
Honorable Kevin Wolff, Commissioner Precinct 3
Honorable Tommy Calvert, Commissioner Precinct 4

BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS
AND FUND BALANCES
For The Fiscal Year Ending September 30, 2021

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BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS
AND FUND BALANCES
For The Fiscal Year Ending September 30, 2021

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	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
100 General Fund			
Ad Valorem Taxes			
40000 Property Taxes - Current	382,200,000	379,300,000	385,800,000
40015 Property Taxes - Delinquent	920,000	1,000,000	800,000
40030 Tax Penalty & Interest	1,832,264	1,975,000	1,580,000
40025 TIF Due to Other Cities	(4,376,994)	(4,567,037)	(4,800,000)
Total	380,575,270	377,707,963	383,380,000
Other Taxes			
40035 Rendition Penalty	19	70	20
40100 Mixed Beverage Tax	7,305,989	10,250,000	3,747,188
40115 Vehicle Inventory Tax Overage	197,846	80,000	80,000
40180 Vehicle Sales Tax	17,371,129	15,000,000	13,375,769
Total	24,874,983	25,330,070	17,202,977
Licenses and Permits			
40200 Marriage Licenses Formal	327,388	410,000	342,508
40220 Bondsmen License	9,500	9,500	5,500
40225 Alarm System Initial Permit	68,390	100,000	70,750
40230 Alarm System Renewal	373,850	400,000	439,425
40235 Septic/Building Permits	234,490	225,000	200,000
40245 Beer & Liquor License	857,555	800,000	700,000
Total	1,871,173	1,944,500	1,758,183
Intergovernmental Revenue			
40500 County Court Cases - Sec 51	1,260,000	1,260,000	1,260,000
40502 Prosecutor Longevity Pay	281,940	260,000	260,000
40504 Indigent Defense	1,391,697	1,249,000	1,113,358
40506 State Witness Reimbursement	24,567	68,000	25,000
40510 Bingo-Jackpot	1,263,083	1,250,000	658,165
40514 Other Receipts From Governmental Entities	73,455	30,000	1,125,000
40516 Social Security Admin Incent	67,067	75,000	70,000
40522 Federal SCAAP	507,956	-	-
40524 OAG - Prisoner Transport Reimbursement	36,581	125,000	55,429
40526 Emergency Management Contribution	68,132	68,500	68,000
40530 Jury Supplement Pay	293,164	500,000	280,000
40531 DA Supplement	-	4,300	-
40532 Grant Revenue	324,648	310,000	310,000
40534 School Lunch Program	256,924	265,000	243,300
40535 Regionalization Program	197,219	15,000	35,000
40538 Cost Collection Recovery	619,979	745,000	557,981
40540 Fourth Court of Appeals	70,000	70,000	70,000
40544 INS Prisoner Housing	16,912	22,000	-
40545 Federal Prisoner Housing	1,217,634	8,000,000	-
40546 Federal BOP Reimbursement	56,998	160,000	-
40547 Fed US Marshal Travel West	107,278	554,000	-
40549 Federal US Marshal South	3,578	-	-
40555 Texas Commission on Environmental Quality	22,045	20,000	20,000
40561 Title IV-D Community Supervision	369,015	390,000	365,842
40563 Title IV-E District Attorney Dependent & Neglect	429,183	-	-
40571 VA-Fed Casket Program	7,868	-	-
Total	8,966,923	15,440,800	6,517,075

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
100 General Fund (cont'd)			
Service Fees			
41004 Services Fees	7,159,635	9,000,000	6,454,889
41006 Collection Fees	49,513	65,000	49,513
41007 Stormwater Collection Fees	47,676	65,000	47,676
41012 Court Fees	1,420,928	1,400,000	1,233,646
41014 Administrative Fees	134,475	150,000	81,209
41016 Crime Lab Fees	2,860,084	3,800,000	2,860,084
41018 False Alarm Fee	4,025	-	4,025
41032 Medical Examiner Fees	656,200	500,000	675,000
41036 Personal Bond	195,938	300,000	175,042
41038 Garnishment Fees	19,404	25,000	19,404
41042 Expungement of Record Fee	103,996	125,000	125,000
41046 Record Search Fees	2,504	3,000	2,504
41050 Condemnation Fees	2,635	600	2,635
41056 Fire Inspection Fees	152,191	115,000	152,191
41057 Food Service Inspection Fee	121,702	110,000	110,000
41058 Passport Fees	39,565	100,000	25,000
41062 Tax Statement Mailing Fee	70,000	70,000	70,000
41064 Race Track Fees	3,057	12,000	3,057
41068 Certification Fees	555,395	750,000	565,060
41070 Monitoring Fees	402,887	440,000	401,135
41072 Drug Testing Fee	130,713	210,000	52,500
41078 Probate Fees	471,936	535,000	471,936
41080 Driving Course Fees	37,370	85,000	37,370
41082 School Attendance	287	1,000	100
41084 School Zone Violation	24,149	45,000	15,797
41092 Subpoena Fees	44	50	50
41094 Failure to Appear County Share	38,873	50,000	38,873
41096 Mental Health Fees	147,292	210,000	137,999
41098 Child Restraint	3,128	8,000	4,760
41102 Plat Fees	69,386	60,000	33,572
41104 Return Check Fees	51,585	50,000	50,000
41106 Cancellation of Checks & Warrants	311,628	260,000	260,000
41108 Check Reissue Fees	2,160	300	300
41110 Court Appointed Fees	206,344	400,000	243,445
41112 SWMBO Conference	32,802	20,000	-
41114 Beer/Liquor Application Fees	3,000	2,500	2,500
41116 Filing and Recording Fees	7,242,420	5,800,000	5,800,000
41117 E-Filing Fee	15,872	425,000	3,710
41118 Judicial Fees	15,382	35,000	15,382
41122 Security Fee	22,380	-	22,380
41120 Jury Fees	347,948	265,000	347,948
41126 Trial Request Fees	187	-	50
41130 Service Fees	207,084	215,000	207,084
41133 TWPD	82	-	82
41138 Commission Fees	521,209	650,000	521,209
41140 Restitution Fees	3,161	5,000	3,161
41142 Extradition Fees	131,143	133,000	131,143
41146 Late Fees	50	300	50
41148 Transaction Fee	164,499	240,000	209,756
41154 Park Reservation Fees	80,348	385,000	80,348
41158 Master Fee/ Court Fees	91,996	125,000	89,444
41160 Time Payment Fees	122,901	200,000	133,743
41170 Stenographer	499,789	530,000	499,789
41174 Estray Animal Proceeds	9,339	15,000	9,339
41175 Adult US Marshal	2,560	4,000	2,560
41176 Adult Detention Work Release Proceeds	45,905	165,000	45,905
41177 Adult - Other	238,570	200,000	238,570
41192 Badge Fees	18,715	20,000	18,715
Total	25,314,047	28,379,750	22,786,640

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
100 General Fund (cont'd)			
Fees on Motor Vehicles			
40205 Vehicles Licenses Issued	1,875,706	2,300,000	2,300,000
41060 Mail Registration Fee	9,849	7,500	9,000
41044 Certificates of Title Issued	2,006,038	2,300,000	1,544,649
40210 Duplicate License Receipts	15,258	19,000	15,000
41048 Transfers of Title	808,334	800,000	622,417
41100 Child Safety Fee	88,554	91,600	91,600
Total	4,803,739	5,518,100	4,582,666
Commissions on Ad Valorem Taxes			
41178 Hospital District	1,227,663	1,215,521	1,247,873
41179 School & Special Districts	2,706,835	2,654,504	2,755,821
41180 SARA	598,434	530,550	651,416
41181 Municipalities	954,167	961,992	965,558
Total	5,487,099	5,362,567	5,620,668
Fines & Forfeitures			
42000 General Fines	5,633,810	8,000,000	5,715,885
42005 Bond Forfeitures	809,902	800,000	800,000
Total	6,443,712	8,800,000	6,515,885
Proceeds from the Sale of Assets			
42500 Rental Revenue	393,286	750,000	503,485
42505 Proceeds from Sale of Assets	31,308	3,500	3,500
42510 Waste, Scrap & Supplies	549	3,500	3,500
Total	425,143	757,000	510,485
Interfund Transfers			
43000 Transfers In	500,159	-	533,314
Total	500,159	-	533,314
Other Revenue			
45000 Interest Earned	46,295	27,000	25,000
45001 Investment Interest Earned	3,067,585	3,500,000	1,840,551
45002 Sweep Interest	471,442	800,000	254,579
45015 Program Revenue	1,875	3,000	1,875
45020 Refunds	489,788	200,000	200,000
45025 Overages	510	1,000	1,000
45030 Other Revenue	2,069,151	600,000	600,000
45040 Accounts Payable Discounts	122,297	110,000	110,000
45070 Copies	837,655	860,000	716,840
45071 E-File Copies	8,126	1,000	2,000
45090 Payment in Lieu of Taxes	3,227	-	-
45100 Sale of Goods	-	500	500
45110 Insurance Settlements	48,440	40,000	40,000
46040 Stop Loss Recovery	44,985	-	20,000
Total	7,211,376	6,142,500	3,812,345
Appropriated Fund Balance			
Total General Fund	466,473,624	475,383,250	453,220,238
Estimated Unencumbered Fund Balance 9-30-20			107,205,407

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
111 Unclaimed Money Fund			
Other Revenue			
45001 Investment Interest	4,643	2,000	2,000
Total	4,643	2,000	2,000
Appropriated Fund Balance			
Total Unclaimed Money Fund	4,643	2,000	2,000
Estimated Unencumbered Fund Balance 9-30-20			
112 Justice of the Peace Security Fund			
Service Fees			
41022 Case Management Fee	25,989	45,000	20,000
Total	25,989	45,000	20,000
Other Revenue			
45001 Investment Interest	7,081	8,000	3,500
Total	7,081	8,000	3,500
Appropriated Fund Balance			
Total Justice of the Peace Security Fund	33,070	53,000	23,500
Estimated Unencumbered Fund Balance 9-30-20			
113 Fire Marshal LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	2,464	2,400	2,300
Total	2,464	2,400	2,300
Other Revenue			
45001 Investment Interest	11	10	-
Total	11	10	-
Appropriated Fund Balance			
Total Fire Marshal LEOSE Fund	2,475	2,410	2,300
Estimated Unencumbered Fund Balance 9-30-20			
114 Sheriff's LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	84,581	80,000	80,000
Total	84,581	80,000	80,000
Other Revenue			
45001 Investment Interest	265	300	150
Total	265	300	150
Appropriated Fund Balance			
Total Sheriff's LEOSE Fund	84,846	80,300	80,150
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
115 District Attorney LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	3,742	3,500	3,500
Total	3,742	3,500	3,500
Appropriated Fund Balance			
Total District Attorney LEOSE Fund	3,742	3,500	3,500
Estimated Unencumbered Fund Balance 9-30-20			
116 Constable 1 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,852	1,900	1,800
Total	1,852	1,900	1,800
Other Revenue			
45001 Investment Interest	24	10	-
Total	24	10	-
Appropriated Fund Balance			
Total Constable 1 LEOSE Fund	1,876	1,910	1,800
Estimated Unencumbered Fund Balance 9-30-20			
117 Constable 2 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,628	1,500	1,500
Total	1,628	1,500	1,500
Other Revenue			
45001 Investment Interest	40	10	-
Total	40	10	-
Appropriated Fund Balance			
Total Constable 2 LEOSE Fund	1,668	1,510	1,500
Estimated Unencumbered Fund Balance 9-30-20			
118 Constable 3 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,517	1,300	1,300
Total	1,517	1,300	1,300
Other Revenue			
45001 Investment Interest	10	10	-
Total	10	10	-
Appropriated Fund Balance			
Total Constable 3 LEOSE Fund	1,527	1,310	1,300
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
119 Constable 4 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,630	1,600	1,600
Total	1,630	1,600	1,600
Other Revenue			
45001 Investment Interest	26	10	-
Total	26	10	-
Appropriated Fund Balance			
Constable 4 LEOSE Fund	1,656	1,610	1,600
Estimated Unencumbered Fund Balance 9-30-20			
121 Family Protection Fee SB 6 Fund			
Service Fees			
41066 Family Protection Fee	103,562	105,000	100,000
Total	103,562	105,000	100,000
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	103,562	105,000	100,000
Estimated Unencumbered Fund Balance 9-30-20			
200 County Clerk Records Management Fund			
Service Fees			
41020 Records Management	325	1,600	300
41024 Archival Fee	2,900,171	2,500,000	2,500,000
41030 Preservation Fee	3,098,624	2,800,000	2,800,000
Total	5,999,120	5,301,600	5,300,300
Other Revenue			
45001 Investment Interest	410,383	250,000	250,000
Total	410,383	250,000	250,000
Appropriated Fund Balance			
Total County Clerk Records Management Fund	6,409,503	5,551,600	5,550,300
Estimated Unencumbered Fund Balance 9-30-20			
201 County Wide Records Management Fund			
Service Fees			
41020 Record Management Fee	317,081	440,000	350,000
Total	317,081	440,000	350,000
Interfund Transfers			
43000 Transfers In	150,000	150,000	50,000
Total	150,000	150,000	50,000
Other Revenue			
45001 Investment Interest	4,662	4,000	2,500
45020 Refunds	518	-	-
Total	5,180	4,000	2,500
Appropriated Fund Balance			
Total County Wide Records Management Fund	472,261	594,000	402,500
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
202 District Clerk Records Management Fund			
Service Fees			
41020 Records Management Fee	85	120	50
41030 Preservation Fee	360,581	385,000	360,000
Total	360,666	385,120	360,050
Other Revenue			
45001 Investment Interest	5,330	6,000	2,500
Total	5,330	6,000	2,500
Appropriated Fund Balance			
Total District Clerk Records Management Fund	365,996	391,120	362,550
Estimated Unencumbered Fund Balance 9-30-20			
203 Courthouse Security Fund			
Service Fees			
41022 Courthouse Security Fee	253,415	350,000	250,000
41116 Filing and Recording Fee	338,395	300,000	300,000
Total	591,810	650,000	550,000
Interfund Transfers			
43000 Transfers In	585,973	516,216	509,199
Total	585,973	516,216	509,199
Other Revenue			
45001 Investment Interest	3,030	2,500	2,000
Total	3,030	2,500	2,000
Appropriated Fund Balance			
Total Courthouse Security Fund	1,180,813	1,168,716	1,061,199
Estimated Unencumbered Fund Balance 9-30-20			
205 District Court Technology Fund			
Service Fees			
41116 Filing & Recording Fees	259,054	275,000	260,000
Total	259,054	275,000	260,000
Other Revenue			
45001 Investment Interest	1,570	400	400
Total	1,570	400	400
Appropriated Fund Balance			
Total District Court Technology Fund	260,624	275,400	260,400
Estimated Unencumbered Fund Balance 9-30-20			
206 Parking Facilities Fund			
Service Fees			
41136 Parking Fees	969,476	1,300,000	650,000
Total	969,476	1,300,000	650,000
Other Revenue			
45001 Investment Interest	18,278	15,000	8,000
45025 Cashier Overages	178	-	-
Total	18,456	15,000	8,000
Appropriated Fund Balance			
Total Parking Facilities Fund	987,932	1,315,000	658,000
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
207 Special Road & Bridge Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	17,697,547	17,560,000	17,820,000
40015 Property Taxes-Delinquent	4,738	20	2,000
40030 Tax Penalty and Interest	46,892	100	10,000
Total	17,749,177	17,560,120	17,832,000
Other Taxes			
40110 Vehicle Sales Tax	360,000	360,000	360,000
Total	360,000	360,000	360,000
Licenses and Permits			
40205 Vehicle Licenses	13,527,475	16,000,000	15,000,000
40235 Building Permits	276,520	150,000	150,000
Total	13,803,995	16,150,000	15,150,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	358,865	325,000	325,000
Total	358,865	325,000	325,000
Fees on Motor Vehicles			
41034 Weight Fees	276,758	200,000	200,000
Total	276,758	200,000	200,000
Fees			
41102 Platt Fees	591,673	500,000	440,000
Total	591,673	500,000	440,000
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	154	300	150
Total	154	300	150
Other Revenue			
45001 Investment Interest	138,990	150,000	90,000
45020 Refunds	3,538	-	-
45030 Other Revenue	861	-	-
45080 Traffic Signs	-	200	-
Total	143,389	150,200	90,000
Appropriated Fund Balance			
Total Special Road & Bridge Fund	33,284,011	35,245,620	34,397,150
Estimated Unencumbered Fund Balance 9-30-20			
208 Flood Control Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	1,638,667	1,600,000	1,650,000
40015 Property Taxes-Delinquent	19,538	25,000	15,000
40030 Tax Penalty and Interest	38,930	15,000	15,000
40035 Rendition Penalty	1	-	-
Total	1,697,136	1,640,000	1,680,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	13,722	7,500	7,500
Total	13,722	7,500	7,500
Proceeds from Sale of Assets			
42500 Rental Revenue	2,570	2,570	2,570
Total	2,570	2,570	2,570
Other Revenue			
45001 Investment Interest	129,678	150,000	65,000
45020 Refunds	6,016	-	-
Total	135,694	150,000	65,000
Appropriated Fund Balance			
Total Flood Control Fund	1,849,122	1,800,070	1,755,070
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
209 Storm Water Mitigation Fund			
Licenses and Permits			
40240 Stormwater Site Development Permit	158,306	150,000	135,000
40241 Post Construction BMP Permits	30,000	43,750	35,000
Total	188,306	193,750	170,000
Service Fees			
41165 Stormwater Fees	2,295,987	2,200,000	2,100,000
Total	2,295,987	2,200,000	2,100,000
Other Revenue			
45001 Investment Interest	92,956	100,000	65,000
45020 Refunds	273	-	-
Total	93,229	100,000	65,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	2,577,522	2,493,750	2,335,000
Estimated Unencumbered Fund Balance 9-30-20			
210 Law Library Fund			
Service Fees			
41028 Law Library Fee	502,980	550,000	500,000
Total	502,980	550,000	500,000
Interfund Transfers			
43000 Transfers In	290,714	196,793	258,558
Total	290,714	196,793	258,558
Other Revenue			
45001 Investment Interest	2,176	2,000	500
45025 Cashier Overages	7	-	-
45070 Copies	57,930	100,000	30,000
Total	60,113	102,000	30,500
Appropriated Fund Balance			
Total Law Library Fund	853,807	848,793	789,058
Estimated Unencumbered Fund Balance 9-30-20			
211 Drug Court Program Fund			
Service Fees			
41012 Court Fees	52,404	110,000	50,000
Total	52,404	110,000	50,000
Interfund Transfers			
43000 Transfers In	1,077	-	1,369
Total	1,077	-	1,369
Other Revenue			
45001 Investment Interest	-	10	-
Total	-	10	-
Appropriated Fund Balance			
Total Drug Court Program Fund	53,481	110,010	51,369
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
212 Fire Code Fund			
Service Fees			
41054 Fire Code Fee	2,882,035	1,500,000	1,600,000
Total	2,882,035	1,500,000	1,600,000
Other Revenue			
45001 Investment Interest	98,061	35,000	35,000
Total	98,061	35,000	35,000
Appropriated Fund Balance			
Total Fire Code Fund	2,980,096	1,535,000	1,635,000
Estimated Unencumbered Fund Balance 9-30-20			
213 Juvenile Case Manager Fund			
Service Fees			
41002 Case Management Fee	100,738	225,000	70,000
41083 Truancy Prevention and Diversion	27,891	30,000	25,000
Total	128,629	255,000	95,000
Other Revenue			
45001 Investment Interest	477	400	200
Total	477	400	200
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	129,106	255,400	95,200
Estimated Unencumbered Fund Balance 9-30-20			
214 Dispute Resolution Fund			
Service Fees			
41088 Dispute Resolution Fees	596,412	650,000	615,000
Total	596,412	650,000	615,000
Interfund Transfers			
43000 Transfers In	-	-	35,865
Total	-	-	35,865
Other Revenue			
45001 Investment Interest	957	500	200
Total	957	500	200
Appropriated Fund Balance			
Total Dispute Resolution Fund	597,369	650,500	651,065
Estimated Unencumbered Fund Balance 9-30-20			
215 Domestic Relations Office Fund			
Service Fees			
41026 Domestic Relations Fee	296,839	300,000	290,000
Total	296,839	300,000	290,000
Interfund Transfers			
43000 Transfers In	198,727	194,690	205,929
Total	198,727	194,690	205,929
Other Revenue			
45001 Investment Interest	1,306	500	250
Total	1,306	500	250
Appropriated Fund Balance			
Total Domestic Relations Office Fund	496,872	495,190	496,179
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
216 Boarding Home Facilities Fund			
Other Revenue			
45001 Investment Interest	35	-	-
Total	35	-	-
Appropriated Fund Balance			
Total Boarding Home Facilities Fund	35	-	-
Estimated Unencumbered Fund Balance 9-30-20			
300 Justice of the Peace Technology Fund			
Service Fees			
41124 Technology Fee	98,974	180,000	80,000
Total	98,974	180,000	80,000
Interfund Transfers			
43000 Transfers In	59,106	-	85,000
Total	59,106	-	85,000
Other Revenue			
45001 Investment Interest	536	1,500	-
Total	536	1,500	-
Appropriated Fund Balance			
Total Justice of the Peace Technology Fund	158,616	181,500	165,000
Estimated Unencumbered Fund Balance 9-30-20			
301 County Wide Court Technology Fund			
Service Fees			
41124 Technology Fee	23,297	35,000	20,000
Total	23,297	35,000	20,000
Other Revenue			
45001 Investment Interest	1,137	1,000	350
Total	1,137	1,000	350
Appropriated Fund Balance			
Total County Wide Court Technology Fund	24,434	36,000	20,350
Estimated Unencumbered Fund Balance 9-30-20			
302 Probate Contribution Fund			
Intergovernmental Revenue			
40529 State - Probate Supplement	80,000	80,000	80,000
Total	80,000	80,000	80,000
Other Revenue			
45001 Investment Interest	5,431	4,000	2,000
Total	5,431	4,000	2,000
Appropriated Fund Balance			
Total Probate Contribution Fund	85,431	84,000	82,000
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
303 Probate Guardianship Fund			
Service Fees			
41086 Guardianship Fees	105,260	130,000	105,000
Total	105,260	130,000	105,000
Other Revenue			
45001 Investment Interest	1,420	3,000	1,200
Total	1,420	3,000	1,200
Appropriated Fund Balance			
Total Probate Guardianship Fund	106,680	133,000	106,200
Estimated Unencumbered Fund Balance 9-30-20			
304 Probate Education Fund			
Service Fees			
41078 Probate Fees	26,270	30,000	25,000
Total	26,270	30,000	25,000
Other Revenue			
45001 Investment Interest	3,691	3,000	1,500
Total	3,691	3,000	1,500
Appropriated Fund Balance			
Total Probate Education Fund	29,961	33,000	26,500
Estimated Unencumbered Fund Balance 9-30-20			
306 Court Facilities Improvement Fund			
Courts Costs			
41116 Filing & Recording Fee	507,685	550,000	515,000
Total	507,685	550,000	515,000
Other Revenue			
45001 Investment Interest	33,550	20,000	15,000
Total	33,550	20,000	15,000
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	541,235	570,000	530,000
Estimated Unencumbered Fund Balance 9-30-20			
320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
40542 State Chapter 19 Voter Registration	45,958	333,250	333,250
Total	45,958	333,250	333,250
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	45,958	333,250	333,250
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
322 Child Abuse Prevention Fund			
Service Fees			
41076 Child Abuse Prevention Fee	3,400	2,500	2,500
Total	3,400	2,500	2,500
Other Revenue			
45001 Investment Interest	207	100	100
Total	207	100	100
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	3,607	2,600	2,600
Estimated Unencumbered Fund Balance 9-30-20			
324 Juvenile Delinquency Prevention Fund			
Service Fees			
41012 Court Fees	120	250	100
Total	120	250	100
Other Revenue			
45001 Investment Interest	322	200	150
Total	322	200	150
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	442	450	250
Estimated Unencumbered Fund Balance 9-30-20			
329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
45000 Interest Earned	26,000	20,000	20,000
Total	26,000	20,000	20,000
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	26,000	20,000	20,000
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
333 Pretrial Diversion Program			
Interfund Transfers			
43000 Transfers In	-	-	180,697
Total	-	-	180,697
Other Revenue			
45001 Investment Interest	3,504	5,000	900
45015 Program Revenue	150,741	325,000	120,000
Total	154,245	330,000	120,900
Appropriated Fund Balance			
Total Pretrial Diversion Program	154,245	330,000	301,597
Estimated Unencumbered Fund Balance 9-30-20			
400 Debt Service Fund			
Ad Valorem Taxes			
40000 Current Year - Gross	86,073,895	85,400,000	86,500,000
40015 Delinquent - Gross	290,806	275,000	250,000
40030 Penalty & Interest	529,881	550,000	500,000
Total	86,894,582	86,225,000	87,250,000
Interfund Transfers			
43000 Transfers In (General Fund)	75,359	-	176,206
43000 Transfers In (ATD)	14,603,575	14,601,625	14,721,122
43000 Transfers In (County Road & Bridge Fund)	8,048,705	8,048,705	9,768,655
43000 Transfers In (Parking Garage)	450,000	450,000	450,000
43000 Transfers In (Fire Code Fund)	231,666	231,666	231,666
Total	23,409,305	23,331,996	25,347,649
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds	386,132,169	1,000,000	1,000,000
44005 Premium/Discounts	16,667,395	-	-
Total	402,799,564	1,000,000	1,000,000
Other Revenue			
45000 Interest Earned	193,722	-	-
45001 Investment Interest	7,239,799	8,000,000	4,000,000
45085 Tax Credits	1,392,392	2,779,905	-
Total	8,825,913	10,779,905	4,000,000
Appropriated Fund Balance			
Total Revenues	521,929,364	121,336,901	117,597,649

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
400 Debt Service Fund (cont'd)			
EXPENDITURES			
52072 Administrative Services Fees		10,500	8,500
55015 $17,650,000 Ltd Tax Bonds 2011 - Principal		1,770,000	-
55010 $17,650,000 Ltd Tax Bonds 2011 - Interest		381,500	-
55015 $18,055,000 Ltd Tax Bonds 2013 - Principal		1,250,000	1,135,000
55010 $18,055,000 Ltd Tax Bonds 2013 - Interest		510,450	231,950
55015 $16,835,000 Unltd Tax Road 2013 - Principal		1,595,000	1,675,000
55010 $16,835,000 Unltd Tax Road 2013 - Interest		522,350	442,600
55010 $50,620,000 C of O 2009 - Interest		3,355,094	-
55010 $50,620,000 Flood C of O 2009 - Interest		3,355,094	-
55010 $30,325,000 C of O 2010 - Interest		1,745,204	-
55015 $51,295,000 C of O 2011 - Principal		605,000	-
55010 $51,295,000 C of O 2011 - Interest		1,321,875	-
55015 $34,095,000 Flood C of O 2011 - Principal		915,000	-
55010 $34,095,000 Flood C of O 2011 - Interest		36,600	-
55015 $83,955,000 C of O 2013 - Principal		750,000	1,000,000
55010 $83,955,000 C of O 2013 - Interest		1,990,163	752,663
55015 $115,040,000 C of O 2013 - Principal		100,000	100,000
55010 $115,040,000 C of O 2013 - Interest		3,363,100	10,000
55015 $331,725,000 C of O 2013 - Principal		4,440,000	4,695,000
55010 $331,725,000 C of O 2013 - Interest		964,250	742,250
55015 $13,375,000 Pass-Through 2013 - Principal		2,060,000	2,170,000
55010 $13,375,000 Pass-Through 2013 - Interest		211,500	108,500
55015 $16,790,000 Pass-Through 2013 - Principal		2,985,000	3,140,000
55010 $16,790,000 Pass-Through 2013 - Interest		306,250	157,000
55015 $54,575,000 Ltd Tax Bonds 2014 - Principal		4,915,000	5,155,000
55010 $54,575,000 Ltd Tax Bonds 2014 - Interest		2,295,250	1,849,500
55015 $9,360,000 Unltd Tax Road 2014 - Principal		680,000	715,000
55010 $9,360,000 Unltd Tax Road 2014 - Interest		401,500	367,500
55015 $87,130,000 C of O 2014 - Principal		750,000	750,000
55010 $87,130,000 C of O 2014 - Interest		4,256,500	805,000
55010 $111,810,000 Flood C of O 2014 - Principal		2,890,000	3,030,000
55010 $111,810,000 Flood C of O 2014 - Interest		5,129,950	2,315,700
55015 $17,405,000 Pass-Through Series 2015A - Principal		365,000	375,000
55015 $17,405,000 Pass-Through Series 2015A - Interest		670,019	346,219
55015 $29,385,000 Pass-Through Series 2015B - Principal		585,000	605,000
55015 $29,385,000 Pass-Through Series 2015B - Interest		1,113,244	636,950
55015 $248,415,000 Refunding Bonds G O 2016 - Principal		8,090,000	7,450,000
55010 $248,415,000 Refunding Bonds G O 2016 - Interest		9,963,500	9,559,000
55015 $101,740,000 Refunding Bonds G O 2016 - Principal		2,640,000	2,775,000
55010 $101,740,000 Refunding Bonds G O 2016 - Interest		3,891,700	3,759,700
55015 $91,675,000 C of O Series 2016 - Principal		100,000	250,000
55010 $91,675,000 C of O Series 2016 - Interest		3,465,450	3,462,450
55015 $93,280,000 C of O Series 2016A - Principal		100,000	250,000
55010 $93,280,000 C of O Series 2016A - Interest		4,311,975	4,308,725
55015 $20,330,000 C of O Series 2016B - Principal		1,145,000	1,205,000
55010 $20,330,000 C of O Series 2016B - Interest		872,700	815,450
55015 $384,715,000 Ltd Tax Bonds 2017 - Principal		75,000	75,000
55010 $384,715,000 Ltd Tax Bonds 2017 - Interest		18,225,850	18,223,600
55015 $40,840,000 Pass-Through Series 2017 - Principal		850,000	850,000
55010 $40,840,000 Pass-Through Series 2017 - Interest		1,982,750	1,940,250
55015 $28,140,000 Flood C of O 2017 - Principal		25,000	975,000
55010 $28,140,000 Flood C of O 2017 - Interest		1,048,850	1,048,350
55015 $198,035,000 C of O Series 2018 - Principal		500,000	500,000
55010 $198,035,000 C of O Series 2018 - Interest		9,198,100	9,173,100
55015 $79,645,000 Refunding G O 2019 - Principal		-	1,710,000
55010 $79,645,000 Refunding G O 2019 - Interest		-	3,169,700
55015 $122,355,000 C of O Series 2019 - Principal		-	2,475,000
55010 $122,355,000 C of O Series 2019 - Interest		-	5,283,950
55015 $45,310,000 Refunding G O 2019 - Principal		-	-
55010 $45,310,000 Refunding G O 2019 - Interest		-	1,812,400
55015 $186,320,000 Refunding G O, 2020 - Principal		-	2,325,000
55010 $186,320,000 Refunding G O, 2020 - Interest		-	4,815,461
55015 $27,320,000 Refunding G O, 2020 - Principal		-	1,430,000
55010 $27,320,000 Refunding G O, 2020 - Interest		-	913,250
55015 $42,330,000 Refunding G O, 2020 - Principal		-	645,000
55010 $42,330,000 Refunding G O, 2020 - Interest		-	1,371,328
FY20 New Issues		6,745,023	-
FY21 New Issues		-	-
Total Expenditures	-	131,826,291	125,891,046
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
501 Self Insurance- Health/Life Fund			
Interfund Transfers			
43000 Transfers In	-	-	3,871,904
Total	-	-	3,871,904
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	46,564,229	45,803,364	44,327,806
46005 Health Insurance Premium-Employee	9,517,284	9,466,223	9,649,382
46010 Health Insurance Premium-Retiree	-	-	-
46020 Life Insurance Premium-Employer	615,159	624,611	631,646
46030 Life Insurance Premium-Retiree	145,337	142,504	148,243
46040 Stop Loss Recovery	339,884	1,007,790	1,007,790
Total	57,181,893	57,044,492	55,764,867
Appropriated Fund Balance			
Total Self Insurance Health/Life Fund	57,181,893	57,044,492	59,636,771
Estimated Unencumbered Fund Balance 9-30-20			865,208
502 Self Insurance - Workers Compensation Fund			
Service Fees			
41152 Employee Health Clinic Fee	13,290	18,000	6,000
Total	13,290	18,000	6,000
Interfund Transfers			
43000 Transfers In	1,569,967	1,596,293	-
Total	1,569,967	1,596,293	-
Other Revenue			
45020 Refunds	111,217	-	-
45021 Reimbursements	57,622	-	-
Total	168,839	-	-
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	2,428,867	2,527,876	2,507,851
Total	2,428,867	2,527,876	2,507,851
Appropriated Fund Balance			
Total Self Insurance - Workers Compensation Fund	4,180,963	4,142,169	2,513,851
Estimated Unencumbered Fund Balance 9-30-20			1,827,985
504 Fleet Maintenance Fund			
Service Fees			
41156 Fleet Maintenance	953,028	1,000,000	925,000
Total	953,028	1,000,000	925,000
Other Revenue			
45020 Refunds	13,131	-	-
Total	13,131	-	-
Appropriated Fund Balance			
Total Fleet Maintenance Fund	966,159	1,000,000	925,000
Estimated Unencumbered Fund Balance 9-30-20			124,609

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
505 Records Management Center Fund			
Service Fees			
41020 Records Management Fee	150,000	150,000	200,000
Total	150,000	150,000	200,000
Interfund Transfers			
43000 Transfers In	175,000	175,000	300,000
Total	175,000	175,000	300,000
Appropriated Fund Balance			
Total Records Management Center Fund	325,000	325,000	500,000
Estimated Unencumbered Fund Balance 9-30-20			30,234
506 Other Post Employment Benefits Fund			
Interfund Transfers			
43000 Transfers In (General Fund)	1,654,304	1,654,304	7,711,376
43000 Transfers In (Self Insurance- Health/Life Fund)	5,723,776	5,723,776	-
43000 Transfers In (Self Insurance - Workers Compensation Fund)	-	-	1,015,865
Total	7,378,080	7,378,080	8,727,241
Other Revenue			
45001 Investment Interest	53,456	50,000	25,000
Total	53,456	50,000	25,000
Insurance Premiums Revenue			
46010 Health Insurance Premium-Retirees	3,262,734	3,155,290	3,458,930
Total	3,262,734	3,155,290	3,458,930
Appropriated Fund Balance			
Total Other Post Employment Benefits Fund	10,694,270	10,583,370	12,211,171
Estimated Unencumbered Fund Balance 9-30-20			(269,311)
507 Community Venue Program Fund			
Venue Taxes			
40180 Motor Vehicle Tax	7,063,165	10,000,000	4,600,000
40182 Hotel Occupancy Tax	9,874,251	19,000,000	4,500,000
Total	16,937,416	29,000,000	9,100,000
Service Fee			
41132 License and Permits Fees	650,000	1,300,000	1,950,000
Total	650,000	1,300,000	1,950,000
Other Revenue			
45000 Interest Earned	448,577	-	50,000
45001 Investment Interest	956,690	1,400,000	275,000
45020 Refunds	15,697	-	-
Total	1,420,964	1,400,000	325,000
Appropriated Fund Balance			
Total Community Venue Program Fund	19,008,380	31,700,000	11,375,000
Estimated Unencumbered Fund Balance 9-30-20			109,975,342

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
509 District Attorney Hot Check Fund			
Service Fees			
41104 Return Checks Fee	50,582	105,000	40,000
Total	50,582	105,000	40,000
Appropriated Fund Balance			
Total District Attorney Hot Check Fund	50,582	105,000	40,000
Estimated Unencumbered Fund Balance 9-30-20			
510 Election Contract Services Fund			
Intergovernmental Revenues			
40514 Other Receipts From Governmental Entities	-	1,700,000	1,700,000
Total	-	1,700,000	1,700,000
Service Fees			
41130 Service Fees	-	23,000	23,000
Total	-	23,000	23,000
Appropriated Fund Balance			
Total Election Contract Services Fund	-	1,723,000	1,723,000
Estimated Unencumbered Fund Balance 9-30-20			
511 Elections HAVA Reimburse Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,810,959	-	-
Total	1,810,959	-	-
Appropriated Fund Balance			
Total Elections HAVA Reimburse Fund	1,810,959	-	-
Estimated Unencumbered Fund Balance 9-30-20			
512 Firing Range Fund			
Service Fees			
41190 Firing Range Fee	2,150	2,500	1,000
Total	2,150	2,500	1,000
Interfund Transfers			
43000 Transfers In	193,425	199,769	245,501
Total	193,425	199,769	245,501
Other Revenue			
45001 Investment Interest	2,199	1,500	500
Total	2,199	1,500	500
Appropriated Fund Balance			
Total Firing Range Fund	197,774	203,769	247,001
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
513 Print Shop Fund			
Service Fees			
41157 Print Shop Fee	122,535	394,758	122,535
Total	122,535	394,758	122,535
Interfund Transfers			
43000 Transfer In	416,050	111,137	632,711
Total	416,050	111,137	632,711
Other Revenue			
45001 Investment Interest	2,468	-	-
45020 Refunds	19	-	-
Total	2,487	-	-
Appropriated Fund Balance			
Total Print Shop Fund	541,072	505,895	755,246
Estimated Unencumbered Fund Balance 9-30-20			
565 Technology Service Fund			
Service Fees			
41124 Technology Fee	1,152,726	1,045,294	18,842
Total	1,152,726	1,045,294	18,842
Interfund Transfers			
43000 Transfers In	2,552,029	2,552,030	-
Total	2,552,029	2,552,030	-
Other Revenue			
45020 Refunds	883	-	-
45030 Other Revenue	15,000	-	30,000
Total	15,883	-	30,000
Appropriated Fund Balance			
Total Technology Service Fund	3,720,638	3,597,324	48,842
Estimated Unencumbered Fund Balance 9-30-20			
700 Capital Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	461,010	-	-
Total	461,010	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	122,355,000	125,172,774	-
44005 Premium/Discounts	18,601,772	-	-
Total	140,956,772	125,172,774	-
Interfund Transfers			
43000 Transfers In (General Fund)	-	-	4,458,603
43000 Transfers In (County Clerks Records Management Fund)	-	-	1,066,686
43000 Transfers In (ATD)	-	-	11,600,000
Total	-	-	17,125,289
Revenue From Use of Assets			
45001 Investment Interest	339	-	-
Total	339	-	-
Appropriated Fund Balance			
Total Capital Projects Fund	141,418,121	125,172,774	17,125,289
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
40130 TXDot and ATD Tax	17,105,356	17,000,000	15,500,000
Total	17,105,356	17,000,000	15,500,000
Intergovernmental Revenue			
40512 Contribution for Infrastructure	(53,656)	-	-
40514 Other Receipts From Governmental Entities	3,544,528	2,500,000	6,324,528
Total	3,490,872	2,500,000	6,324,528
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	-	24,000,000	27,000,000
Total	-	24,000,000	27,000,000
Other Revenue			
45001 Investment Interest	913,372	1,000,000	350,000
Total	913,372	1,000,000	350,000
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Financing Fund	21,509,600	44,500,000	49,174,528
Estimated Unencumbered Fund Balance 9-30-20			
702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	447,014	-	-
Total	447,014	-	-
Other Revenue			
45020 Refunds	26,053,718	-	-
Total	26,053,718	-	-
Appropriated Fund Balance			
Total Multi Year Flood Projects Fund	26,500,732	-	-
Estimated Unencumbered Fund Balance 9-30-20			
703 Fleet Acquisition Fund			
Interfund Transfers			
43000 Transfers In (General Fund)	-	-	4,645,000
43000 Transfers In (Capital Projects Fund)	4,243,157	4,243,157	-
43000 Transfers In (Special Road and Bridge Fund)	586,000	586,000	520,000
43000 Transfers In (Fire Code Fund)	300,319	300,319	190,000
43000 Transfers In (Flood Control M&O Fund)	30,000	30,000	-
43000 Transfers In (Storm Water Fund)	119,200	59,600	150,000
Total	5,278,676	5,219,076	5,505,000
Proceeds from Sale of Assets			
42505 Proceed from Sale of Assets	250,978	300,000	200,000
Total	250,978	300,000	200,000
Other Revenue			
45020 Refunds	199	-	-
45110 Insurance Settlements	10,000	-	-
Total	10,199	-	-
Appropriated Fund Balance			
Total Fleet Acquisition Fund	5,539,853	5,519,076	5,705,000
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
800 Grants-in-Aid Fund			
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	(1,721)	-	-
40532 Grant Revenue	(73,915)	855,550	850,000
Total	(75,636)	855,550	850,000
Service Fees			
41106 Cancellation of Checks & Warrants	-	-	-
Total	-	-	-
Interfund Transfers			
43000 Transfers In	177,765	178,337	177,765
Total	177,765	178,337	177,765
Other Revenue			
45035 Donations	65,577	-	-
Total	65,577	-	-
Appropriated Fund Balance			
Total Grants-in-Aid Fund	167,706	1,033,887	1,027,765
Estimated Unencumbered Fund Balance 9-30-20			
802 Home Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	163,872	500,000	600,000
Total	163,872	500,000	600,000
Appropriated Fund Balance			
Total Home Program Fund	163,872	500,000	600,000
Estimated Unencumbered Fund Balance 9-30-20			
803 Community Development Block Grant Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	991,555	1,000,000	2,000,000
Total	991,555	1,000,000	2,000,000
Appropriated Fund Balance			
Total Community Development Block Grant Program Fund	991,555	1,000,000	2,000,000
Estimated Unencumbered Fund Balance 9-30-20			
805 Juvenile Justice Alternative Education Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,034,632	800,000	900,000
Total	1,034,632	800,000	900,000
Other Revenue			
42500 Rental Revenue	30,000	30,000	30,000
45001 Investment Interest	12,104	-	-
Total	42,104	30,000	30,000
Appropriated Fund Balance			
Total Juvenile Justice Alternative Education Program Fund	1,076,736	830,000	930,000
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
806 Juvenile Justice Alternative Education Program Facility Fund			
Other Revenue			
45001 Investment Interest	9,812	-	-
Total	9,812	-	-
Appropriated Fund Balance			
Total Juvenile Justice Alternative Education Program Facility Fund	9,812	-	-
Estimated Unencumbered Fund Balance 9-30-20			
807 Office of the Attorney General Fund			
Intergovernmental Revenue			
40532 Grant Revenue	73,453	65,000	65,000
Total	73,453	65,000	65,000
Interfund Transfers			
43000 Transfers In	7,608	-	-
Total	7,608	-	-
Appropriated Fund Balance			
Total Office of the Attorney General Fund	81,061	65,000	65,000
Estimated Unencumbered Fund Balance 9-30-20			
808 Criminal Justice Division Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,368,707	1,600,000	2,000,000
Total	1,368,707	1,600,000	2,000,000
Appropriated Fund Balance			
Total Criminal Justice Division Fund	1,368,707	1,600,000	2,000,000
Estimated Unencumbered Fund Balance 9-30-20			
809 Department of Justice Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,905,469	800,000	1,500,000
Total	1,905,469	800,000	1,500,000
Other Revenue			
45001 Investment Interest	6,833	-	-
Total	6,833	-	-
Appropriated Fund Balance			
Total Department of Justice Fund	1,912,302	800,000	1,500,000
Estimated Unencumbered Fund Balance 9-30-20			
810 Substance Abuse & Mental Health Service Fund			
Intergovernmental Revenue			
40532 Grant Revenue	174,740	900,000	900,000
Total	174,740	900,000	900,000
Appropriated Fund Balance			
Total Substance Abuse & Mental Health Service Fund	174,740	900,000	900,000
Estimated Unencumbered Fund Balance 9-30-20			

	Fiscal Year 2020 Annualized	Fiscal Year 2020 Budget	Fiscal Year 2021 Projection
811 Comprehensive Energy Assistance Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	4,815,159	4,000,000	7,000,000
Total	4,815,159	4,000,000	7,000,000
Appropriated Fund Balance			
Total Comprehensive Energy Assistance Program Fund	4,815,159	4,000,000	7,000,000
Estimated Unencumbered Fund Balance 9-30-20			
813 CARES Fund			
Intergovernmental Revenue			
40532 Grant Revenue	79,626,415	-	-
Total	79,626,415	-	-
Other Revenue			
45001 Investment Interest	36,123	-	3,000
Total	36,123	-	3,000
Appropriated Fund Balance			
Total CARES Fund	79,662,538	-	3,000
Estimated Unencumbered Fund Balance 9-30-20			-
814 Department of Transportation Fund			
Intergovernmental Revenue			
40532 Grant Revenue	65,896	420,000	420,000
Total	65,896	420,000	420,000
Appropriated Fund Balance			
Total Department of Transportation Fund	65,896	420,000	420,000
Estimated Unencumbered Fund Balance 9-30-20			
815 Community Infrastructure Economic Development Fund			
Interfund Transfers			
43000 Transfers In	1,681,453	1,258,101	881,838
Total	1,681,453	1,258,101	881,838
Other Revenue			
45001 Investment Interest	44,020	-	-
Total	44,020	-	-
Appropriated Fund Balance			
Total Community Infrastructure Economic Development Fund	1,725,473	1,258,101	881,838
Estimated Unencumbered Fund Balance 9-30-20			
816 Emergency Solutions Grant Fund			
Intergovernmental Revenue			
40532 Grant Revenue	52,583	150,000	400,000
Total	52,583	150,000	400,000
Appropriated Fund Balance			
Total Emergency Solutions Grant Fund	52,583	150,000	400,000
Estimated Unencumbered Fund Balance 9-30-20			

COUNTY OF BEXAR

PUBLIC WORKS DEPARTMENT

1948 Probandt St.
San Antonio, Texas 78214
Main 210-335-6700 Fax 210-335-6713

TO: Commissioner's Court

FR: Thuan Treon
Chairman, Vehicle Replacement Committee

DT: July 31, 2020

RE: Recommended Vehicle Replacements for FY2020-2021 Budget Year

1. Vehicles on attached listing are recommended for replacement during the FY2020-2021 budget year. The following criteria were used for selecting eligible replacement vehicles:

   - General Purpose Vehicles – Eight Years or 100,000 Miles
   - Patrol Vehicles (Automobile/Sports Utility Vehicles) – Five Years or 100,000 Miles
   - Patrol Motorcycles – Five Years or 55,000 Miles
   - Pickups (Gasoline) – Ten Years or 100,000 Miles
   - Pickups (Diesel) – Ten Years or 125,000 Miles
   - Sports Utility Vehicles – Eight Years or 100,000 Miles
   - Vans – Eight Years or 100,000 Miles

2. The Vehicle Replacement Committee also considered the following to determine which vehicle was the best eligible vehicle to replace:

   - Total Maintenance Cost
   - Cost per Mile
   - Uneconomically Repairable (Excessive Downtime/Excessive Maintenance Cost)
   - Employee Safety
   - Public Safety

3. If you have any questions concerning this listing, please contact me at (210) 335-7101.

Thuan Treon
Fleet Manager
Bexar County Public Works Department

FY2020-2021 Recommended Replacement Vehicles

Unit #	VIN #	License #	Year	Make	Model	Department	Division	In Service	Latest	Start	End	Year2	Days	Mile	6 mo.	12 mo.	Mech.	CPM	Remarks
6215	1GNLC2EC3FR265557	1287467	2015	CHEVROLET	TAHOE	CONSTABLE PCT 1	TRAFFIC SAFETY	10/23/2015	02/14/2020	30308	84622	54,314	785	69.19	97215	109876	7,336.60	13.5100	
6222	1GNLC2EC7FR256411	1287473	2015	CHEVROLET	TAHOE	CONSTABLE PCT 1	TRAFFIC SAFETY	11/30/2015	02/12/2020	34396	84104	49,708	785	63.32	95629	107217	7,613.75	15.3200	
6216	1GNLC2EC3FR255160	1287468	2015	CHEVROLET	TAHOE	CONSTABLE PCT 1	TRAFFIC SAFETY	10/29/2015	12/16/2019	37207	83935	46,728	785	59.53	94769	105662	7,150.67	15.3000	
6205	1FTFW1CV7AFB90934	1095736	2010	FORD	F-150	CONSTABLE PCT 1	ADMINISTRATION	5/5/2010	02/26/2020	38050	83375	45,325	785	57.74	93883	104450	4,686.64	10.3400	
6220	1GNLC2EC7FR599865	1288327	2015	CHEVROLET	TAHOE	CONSTABLE PCT 1	TRAFFIC SAFETY	10/23/2015	02/18/2020	26806	78925	52,119	785	66.39	91009	103159	8,965.78	17.2000	
6221	1GNLC2EC2FR261046	1287472	2015	CHEVROLET	TAHOE	CONSTABLE PCT 1	TRAFFIC SAFETY	11/30/2015	01/16/2020	35929	81591	45,662	785	58.17	92178	102822	5,042.01	11.0400	
6273	1GNLCDEC6GR324193	1340863	2016	CHEVROLET	TAHOE	CONSTABLE PCT 3	TRAFFIC SAFETY	5/18/2016	03/09/2020	24387	106514	82,127	785	104.62	125555	144700	10,165.96	12.3800	
6319	1GNLCDEC8HR238949	1384829	2017	CHEVROLET	TAHOE	CONSTABLE PCT 3	CONSTABLE	9/20/2017	03/12/2020	149	90408	90,259	785	114.98	111334	132376	5,427.59	6.0100	
6314	1GNLCDEC1HR266088	1374900	2017	CHEVROLET	TAHOE	CONSTABLE PCT 3	CONSTABLE	8/2/2017	03/19/2020	1700	78299	76,599	785	97.58	96058	113915	3,747.93	4.8900	
6290	1GNLC2EC0FR629949	1204889	2015	CHEVROLET	TAHOE	CONSTABLE PCT 4	TRAFFIC SAFETY	4/21/2015	03/11/2020	35370	91800	56,430	785	71.89	104883	118038	5,109.37	9.0500	
6292	1GNLC2EC8FR263545	FVR8446	2015	CHEVROLET	TAHOE	CONSTABLE PCT 4	TRAFFIC SAFETY	5/29/2015	02/11/2020	44908	78324	33,416	785	42.57	86071	93861	6,820.17	20.4100	
6364	1FDBF2A68DEA63955	1155688	2013	FORD	F-250	ENVIRONMENTAL SERVICES	ANIMAL CONTROL	7/11/2013	01/17/2020	67777	109603	41,826	785	53.28	119300	129051	5,383.47	12.8700	
5177	1FTFX1EF2FKE06173	1271055	2015	FORD	F-150	ENVIRONMENTAL SERVICES	STORM WATER		12/27/2019	33154	85970	52,816	785	67.28	98215	110528	3,727.43	7.0600	
5136	1FMCU9DG1BKA57873	1110493	2011	FORD	ESCAPE	ENVIRONMENTAL SERVICES	CC & OSSF	11/17/2010	01/31/2020	39816	85175	45,359	785	57.78	95691	106265	2,179.46	4.8000	**Convert to F-150; Ext Cab; 4x4; SWB**
5171	1FTMF1CF6DKF38069	1170116	2013	FORD	F-150	ENVIRONMENTAL SERVICES	CC & OSSF	8/12/2013	01/28/2020	53891	89078	35,187	785	44.82	97236	105439	2,903.46	8.2500	**Convert to F-150; Ext Cab; 4x4; SWB**
5160	1FTMF1EF7DFB92216	1243130	2013	FORD	F-150	ENVIRONMENTAL SERVICES	STORM WATER	4/9/2013	01/02/2020	75470	95303	19,833	785	25.26	99901	104525	3,155.10	15.9100	**Convert to F-150; 4 Doors; 4x4; SWB**
4047	1GCEC14Z26Z213192	215208	2006	CHEVROLET	1500	FM ADMIN BLDG MAINT	FACILITIES MANAGEMENT	1/15/2006	03/11/2020	88496	103869	15,373	785	19.58	107433	111017	2,779.70	18.0800	
4053	1FTRF12287NA54704	1341028	2007	FORD	F-150	FM ADMIN BLDG MAINT	FACILITIES MANAGEMENT	4/30/2007	12/10/2019	71901	94762	22,861	785	29.12	100062	105392	3,176.60	13.9000	
5147	1FTFW1ET2CKD45167	BF07714	2012	FORD	F-150	FIRE MARSHAL	FIRE MARSHAL	3/1/2012	01/08/2020	74674	110935	36,261	785	46.19	119342	127795	5,613.13	15.4800	**Convert to Tahoe**
6503	1FM5K8AR7EGB38365	DMW2706	2014	FORD	EXPLORER	FIRE MARSHAL	FIRE MARSHAL	6/9/2014	01/09/2020	49571	97711	48,140	785	61.32	108872	120095	5,002.99	10.3900	**Convert to Tahoe SSV 4x4 Black**
6510	1FTEW1EF8GKE64126	HNK9307	2016	FORD	F-150	FIRE MARSHAL	FIRE MARSHAL	7/6/2016	02/10/2020	20553	80806	60,253	785	76.76	94775	108822	8,670.15	14.3900	
6502	1FM5K8AR2EGB38368	1184509	2014	FORD	EXPLORER	FIRE MARSHAL	FIRE MARSHAL	5/20/2014	02/14/2020	40009	85991	45,982	785	58.58	96652	107371	6,014.45	13.0800	**Convert to Tahoe SSV 4x4 Black**
6507	1FT7W2B62FEA46807	DTM7187	2015	FORD	F-250	FIRE MARSHAL	FIRE MARSHAL	9/10/2014	02/24/2020	51767	87738	35,971	785	45.82	96078	104463	3,837.38	10.6700	**Convert to F-150**
10050	1FBSS3BL7EDB04940	1189926	2014	FORD	VAN	JUVENILE CENTER	JUVENILE CENTER	7/30/2014	03/11/2020	38660	86179	47,519	785	60.53	97196	108274	4,306.43	9.0600	**Convert to Mid-SUV**
4106	1FTKR1EE3BPB06140	1127872	2012	FORD	RANGER	PARKS	PARKS	11/17/2011	11/15/2019	84709	98004	13,295	785	16.94	101086	104186	3,595.17	27.0400	**Convert to F-150 LB w/ Utility Box**
5174	1FTFX1EF2EKG08736	1192533	2014	FORD	F-150	PUBLIC WORKS	MAIN OFFICE	12/17/2014	03/05/2020	53137	119867	66,730	785	85.01	135338	150894	9,407.40	14.1000	
1751	1FTNF1CF9DKF38068	1170120	2013	FORD	F-150	PUBLIC WORKS	TRAFFIC OPS	8/12/2013	12/19/2019	70811	120214	49,403	785	62.93	131668	143185	4,111.25	8.3200	
1633	1FTNF1CVXAKA16570	1095840	2010	FORD	F-150	PUBLIC WORKS	CAGNON SERVICE CENTER	9/28/2009	12/03/2019	68458	114377	45,919	785	58.50	125023	135728	6,053.21	13.1800	
5170	1FTMF1CF2DKF38070	1170115	2013	FORD	F-150	PUBLIC WORKS	STORM WATER	8/12/2013	01/07/2020	96767	117826	21,059	785	26.83	122708	127618	1,865.60	8.8600	
5182	1FTFX1EF5GKF56862	1356899	2016	FORD	F-150	PUBLIC WORKS	MAIN OFFICE		12/31/2019	17589	91158	73,569	785	93.72	108215	125365	4,837.88	6.5800	
1722	1FTNF1CF3CKD70216	1186848	2012	FORD	F-150	PUBLIC WORKS	CAGNON SERVICE CENTER	7/2/2012	12/27/2019	56565	100922	44,357	785	56.51	111206	121547	3,848.16	8.6800	
1581	1FTPF12V18KE83851	1271064	2008	FORD	F-150	PUBLIC WORKS	SOUTHTON SERVICE CENTER	6/16/2008	11/04/2019	67238	102319	35,081	785	44.69	110452	118631	4,619.96	13.1700	
1780	1FTFX1EF0EKG08735	1192534	2014	FORD	F-150	PUBLIC WORKS	SOUTHTON SERVICE CENTER	12/17/2014	02/03/2020	43016	94010	50,994	785	64.96	105833	117721	4,347.19	8.5200	
1632	1FTNF1CV3AKA16569	1095839	2010	FORD	F-150	PUBLIC WORKS	SOUTHTON SERVICE CENTER	9/28/2009	02/14/2020	65394	98265	32,871	785	41.87	105886	113549	2,923.37	8.8900	
5139	1FTNF1CF1BKD38539	1285252	2011	FORD	F-150	PUBLIC WORKS	TRAFFIC OPS	5/9/2011	12/18/2019	47453	91423	43,970	785	56.01	101617	111868	3,236.89	7.3600	
1670	1FTNF1CV7AKE01407	1100870	2010	FORD	F-150	PUBLIC WORKS	JUDSON SERVICE CENTER	5/14/2010	11/07/2019	47009	91263	44,254	785	56.37	101523	111840	4,022.54	9.0900	
5179	1FTFX1EF8FKE06176	1271057	2015	FORD	F-150	PUBLIC WORKS	MAIN OFFICE	9/14/2015	02/28/2020	29985	85541	55,556	785	70.77	98421	111373	4,212.90	7.5800	
5180	1FTFX1EF4FKE06174	1271063	2015	FORD	F-150	PUBLIC WORKS	MAIN OFFICE	10/9/2015	03/18/2020	23406	82326	58,920	785	75.06	95986	109722	4,519.94	7.6700	
5178	1FTFX1EF6FKE06175	1271056	2015	FORD	F-150	PUBLIC WORKS	MAIN OFFICE	9/14/2015	03/05/2020	32524	84635	52,111	785	66.38	96717	108865	4,901.24	9.4100	
1756	1FD8W3A69EEA11123	1170122	2014	FORD	F-350	PUBLIC WORKS	SOUTHTON SERVICE CENTER	9/9/2013	02/19/2020	44107	87677	43,570	785	55.50	97779	107936	6,318.04	14.5000	
1694	1FTNF1CF6BKD38536	1285254	2011	FORD	F-150	PUBLIC WORKS	CAGNON SERVICE CENTER	5/9/2011	02/14/2020	58377	91552	33,175	785	42.26	99244	106977	3,399.60	10.2500	
1668	1FTNF1CV3AKE01405	1100868	2010	FORD	F-150	PUBLIC WORKS	CAGNON SERVICE CENTER	5/17/2010	02/19/2020	57787	88667	30,880	785	39.34	95826	103025	3,688.16	11.9400	
1697	1FTNF1CF8BKD38540	1285257	2011	FORD	F-150	PUBLIC WORKS	CAGNON SERVICE CENTER	5/9/2011	02/11/2020	57830	86756	28,926	785	36.85	93462	100206	3,856.22	13.3300	
8200	1GNLCDEC2JR286999	1397737	2018	CHEVROLET	TAHOE	SHERIFF	PATROL	7/27/2018	03/17/2020	254	77612	77,358	785	98.55	95547	113581	6,811.44	8.8100	
8201	1GNLCDEC2JR284217	1397736	2018	CHEVROLET	TAHOE	SHERIFF	PATROL	7/27/2018	02/20/2020	238	92788	92,550	785	117.90	114245	135821	13,116.29	14.1700	
8202	1GNLCDEC8JR280799	1397735	2018	CHEVROLET	TAHOE	SHERIFF	PATROL	7/27/2018	03/17/2020	252	88416	88,164	785	112.31	108857	129409	10,377.63	11.7700	
8203	1GNLCDEC0JR285527	1397734	2018	CHEVROLET	TAHOE	SHERIFF	PATROL	7/27/2018	03/13/2020	238	88263	88,025	785	112.13	108671	129192	9,044.97	10.2800	
8204	1GNLCDEC2JR284864	1397733	2018	CHEVROLET	TAHOE	SHERIFF	PATROL	7/27/2018	02/12/2020	243	92798	92,555	785	117.90	114257	135833	8,072.73	8.7200	
8205	1GNLCDECXJR287043	1397732	2018	CHEVROLET	TAHOE	SHERIFF	PATROL	7/27/2018	02/21/2020	239	93382	93,143	785	118.65	114977	136691	13,146.83	14.1100	
8207	1GNLCDEC5JR282817	1397710	2018	CHEVROLET	TAHOE	SHERIFF	PATROL												
8208	1GNLCDEC0JR283440	1397709	2018	CHEVROLET	TAHOE	SHERIFF	PATROL	8/1/2018	03/16/2020	18	90040	90,022	785	114.68	110911	131897	10,445.99	11.6000	
8209	1GNLCDEC3JR282573	1397707	2018	CHEVROLET	TAHOE	SHERIFF	PATROL	8/1/2018	03/03/2020	18	76760	76,742	785	97.76	94552	112443	8,838.08	11.5200	
8314	1GNLCDEC7GR257507	1341175	2016	CHEVROLET	TAHOE	SHERIFF	PATROL	8/4/2016	03/04/2020	7939	72311	64,372	785	82.00	87235	102242	7,768.25	12.0700	
8321	2G1105S33H9162921	JMS3907	2017	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATIONS	3/10/2017	02/26/2020	4740	80050	75,310	785	95.94	97510	115067	7,267.92	9.6500	**Convert to Traverse**
8322	2G1105S36H9160841	JMS3909	2017	CHEVROLET	IMPALA	SHERIFF	JUDICIAL SERVICES	3/10/2017	02/18/2020	2150	75183	73,033	785	93.04	92115	109141	6,355.70	8.7000	**Convert to Suburban**
8326	1GNLCDKC8HR233125	JNL5593	2017	CHEVROLET	TAHOE	SHERIFF	SHERIFF ADM	4/17/2017	01/03/2020	275	65370	65,095	785	82.92	80462	95637	6,333.53	9.7300	
8332	1GNLCDEC3HR237496	1370901	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/13/2017	03/17/2020	200	79815	79,615	785	101.42	98274	116833	9,557.02	12.0000	
8334	1GNLCDEC7HR236917	1370903	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/13/2017	01/21/2020	104	70371	70,267	785	89.51	86662	103043	5,659.30	8.0500	
8336	1GNLCDEC0HR236080	1370905	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/13/2017	03/10/2020	104	93902	93,798	785	119.49	115649	137515	12,234.27	13.0400	
8337	1GNLCDECXHR237964	1370906	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/9/2017	03/02/2020	104	82110	82,006	785	104.47	101123	120240	9,401.00	11.4600	
8339	1GNLCDECXHR234398	1370908	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/15/2017	02/24/2020	104	73564	73,460	785	93.58	90595	107721	7,317.47	9.9600	
8340	1GNLCDEC8HR238904	1370913	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/22/2017	03/13/2020	104	105915	105,811	785	134.79	130447	155114	15,066.46	14.2400	
8341	1GNLCDEC4HR237569	1370914	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/22/2017	02/27/2020	104	98782	98,678	785	125.70	121660	144664	13,641.38	13.8200	
8344	1GNLCDEC0HR232126	1370977	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/22/2017	02/10/2020	104	81857	81,753	785	104.14	100811	119870	13,704.09	16.7600	
8346	1GNLCDEC4HR238916	1370919	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/23/2017	03/10/2020	104	112493	112,389	785	143.17	138550	164750	18,021.55	16.0300	
8348	1GNLCDEC7HR232852	1370924	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/29/2017	03/13/2020	104	117513	117,409	785	149.57	144734	172104	17,176.41	14.6300	
8351	1GNLCDEC4HR235160	1371006	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/3/2017	02/26/2020	104	104321	104,217	785	132.76	128483	152779	23,353.04	22.4100	
8352	1GNLCDEC6HR236939	1371007	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/3/2017	02/28/2020	104	105610	105,506	785	134.40	130071	154667	12,348.35	11.7000	
8354	1GNLCDECXHR237737	1371009	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/12/2017	02/18/2020	104	95636	95,532	785	121.70	117785	140055	11,362.99	11.8900	
8355	1GNLCDEC6HR232809	1371010	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/12/2017	03/02/2020	104	123894	123,790	785	157.69	152594	181452	15,717.49	12.7000	
8357	1GNLCDEC4HR238902	1371013	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/14/2017	03/12/2020	104	88587	88,483	785	112.72	109102	129729	10,974.27	12.4000	
8359	1GNLCDEC7HR233516	1371015	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/14/2017	03/18/2020	104	90652	90,548	785	115.35	111645	132754	10,557.74	11.6600	
8362	1GNLCDEC6HR233216	1371018	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/17/2017	03/09/2020	104	84454	84,350	785	107.45	104010	123674	14,377.68	17.0500	
8363	1GNLCDEC3HR233528	1371019	2017	CHEVROLET	TAHOE	SHERIFF	PATROL												
8365	1GNLCDEC6HR233104	1374800	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/24/2017	03/03/2020	104	80859	80,755	785	102.87	99582	118408	8,094.95	10.0200	
8366	1GNLCDEC2HR276869	1374801	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/19/2017	03/02/2020	104	89388	89,284	785	113.74	110088	130902	7,914.16	8.8600	
8368	1GNLCDECXHR237012	1374802	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/19/2017	03/18/2020	104	95801	95,697	785	121.91	117988	140297	15,483.67	16.1800	
8393	1GCZGHFG4J1269474	1397738	2018	CHEVROLET	VAN	SHERIFF	JUDICIAL SERVICES	7/10/2018	02/13/2020	168	94971	94,803	785	120.77	116951	139051	5,848.56	6.1700	

8400	1FAHP2D8XFG105077	DWX1033	2015	FORD	TAURUS	SHERIFF	SHERIFF ADM	9/22/2014	12/03/2019	47041	87960	40,919	785	52.13	97447	106986	2,568.11	6.2800	**Convert to Traverse**
8402	1FAHP2D88FG105076	DWX1031	2015	FORD	TAURUS	SHERIFF	SHERIFF ADM	9/22/2014	12/05/2019	42859	80498	37,639	785	47.95	89224	97999	3,053.44	8.1100	**Convert to Traverse**
8404	1FAHP2D84FG105074	DWX1029	2015	FORD	TAURUS	SHERIFF	SHERIFF ADM												**Convert to Traverse**
8405	1FAHP2D82FG105073	DWX1028	2015	FORD	TAURUS	SHERIFF	SHERIFF ADM	9/22/2014	01/08/2020	41422	93510	52,088	785	66.35	105586	117729	3,255.59	6.2500	**Convert to Traverse**
8406	1FAHP2D81FG105078	DWX1036	2015	FORD	TAURUS	SHERIFF	SHERIFF ADM	9/25/2014	09/19/2019	36630	93885	57,255	785	72.94	107159	120507	4,753.23	8.3000	**Convert to Traverse**
8420	1GNLC2EC7FR266789	FGR1232	2015	CHEVROLET	TAHOE	SHERIFF	SHERIFF ADM	1/23/2015	03/12/2020	35109	86791	51,682	785	65.84	98773	110821	5,623.73	10.8800	
8421	2GNFLBE36F6359778	FZL4962	2015	CHEVROLET	EQUINOX	SHERIFF	CRIMINAL INVESTIGATIONS	5/26/2015	03/04/2020	32060	79755	47,695	785	60.76	90813	101932	4,063.76	8.5200	**Convert to Tahoe**
8423	1GNLC2KC1FR685693	FZJ1706	2015	CHEVROLET	TAHOE	SHERIFF	SHERIFF ADM	7/1/2015	01/21/2020	33413	82675	49,262	785	62.75	94096	105580	5,301.53	10.7600	
8433	1GNLC2EC8FR685315	1261167	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/3/2015	02/14/2020	26605	74683	48,078	785	61.25	85830	97038	7,655.49	15.9200	
8441	1GNLC2EC8FR691678	1263323	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/10/2015	02/12/2020	27913	73525	45,612	785	58.10	84100	94733	10,150.63	22.2500	
8446	1GNLC2EC9FR685579	1267103	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/14/2015	03/03/2020	29748	79809	50,061	785	63.77	91415	103086	6,722.47	13.4300	
8449	1GNLC2EC7FR685905	1267115	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/15/2015	03/13/2020	15142	117858	102,716	785	130.85	141672	165618	29,072.07	28.3000	
8453	1GNLC2EC3FR688770	1412142	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/18/2015	02/24/2020	21520	90586	69,066	785	87.98	106599	122699	9,591.65	13.8900	
8454	1GNLC2EC0FR688287	1270833	2015	CHEVROLET	TAHOE	SHERIFF	PATROL												
8467	1GNLC2EC9FR690443	GHX5087	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	10/23/2015	02/03/2020	26239	74246	48,007	785	61.16	85376	96568	6,935.44	14.4500	
8471	1GNLC2EC6FR691355	GHX5091	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	10/26/2015	02/11/2020	20650	74544	53,894	785	68.65	87039	99603	8,877.61	16.4700	
8475	2G1115S35G9154721	GTX1334	2016	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATIONS	1/19/2016	03/11/2020	23755	74450	50,695	785	64.58	86203	98022	5,015.83	9.8900	**Convert to Traverse**
8479	1GNLCDEC7GR261251	GYV6149	2016	CHEVROLET	TAHOE	SHERIFF	TRAFFIC SAFETY	3/28/2016	03/19/2020	7871	71875	64,004	785	81.53	86714	101635	8,799.06	13.7500	
8498	1GNLCDEC2GR263487	1341055	2016	CHEVROLET	TAHOE	SHERIFF	PATROL	7/12/2016	03/12/2020	5913	74055	68,142	785	86.81	89854	105739	6,940.88	10.1900	
8578	1GNLC2E02ER191018	1186775	2014	CHEVROLET	TAHOE	SHERIFF	TRAINING	8/8/2014	01/30/2020	62045	91434	29,389	785	37.44	98248	105099	5,133.64	17.4700	
8579	1GNLC2E03ER201782	DSC3381	2014	CHEVROLET	TAHOE	SHERIFF	CRIMINAL INVESTIGATIONS	8/14/2014	12/30/2019	46033	94399	48,366	785	61.61	105613	116888	5,990.30	12.3900	
8581	1GNLC2E09ER133004	DSC3383	2014	CHEVROLET	TAHOE	SHERIFF	PATROL	8/14/2014	03/11/2020	36999	89839	52,840	785	67.31	102090	114408	4,666.47	8.8300	
9176	2G1WA5EK7A1219860	BT6Y502	2010	CHEVROLET	IMPALA	SHERIFF	ADULT DETENTION CENTER	4/15/2010	03/20/2020	61257	93787	32,530	785	41.44	101329	108912	3,301.00	10.1500	**Convert to Traverse**
9227	1FAHP2D83DG206569	BPF5132	2013	FORD	TAURUS	SHERIFF	CRIMINAL INVESTIGATIONS	3/11/2013	01/16/2020	54807	98418	43,611	785	55.56	108529	118696	5,514.78	12.6500	**Convert to Traverse**
9239	1FAHP2D8XDG206567	BPF5134	2013	FORD	TAURUS	SHERIFF	CRIMINAL INVESTIGATIONS	3/5/2013	03/12/2020	60873	114333	53,460	785	68.10	126728	139190	4,980.31	9.3200	**Convert to Traverse**
9613	1FMJU1G51BEF36697	1122277	2011	FORD	EXPEDITION	SHERIFF	CRIMINAL INVESTIGATIONS	7/21/2011	11/15/2019	61428	99050	37,622	785	47.93	107773	116543	5,125.34	13.6200	**Convert to Tahoe**
9913	2G1WF5E30D1137693	BBY5139	2013	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATIONS	9/21/2012	01/31/2020	63390	95323	31,933	785	40.68	102727	110171	2,563.24	8.0300	**Convert to Traverse**
9944	2G1WF5E32D1139347	BBY5137	2013	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATIONS	9/28/2012	02/19/2020	63223	107658	44,435	785	56.61	117960	128319	3,106.39	6.9900	**Convert to Traverse**
9996	1FM5K8AR7FGA04196	DTM6576	2015	FORD	EXPLORER	SHERIFF	JUDICIAL SERVICES	8/18/2014	12/20/2019	40822	75013	34,191	785	43.56	82940	90911	4,297.85	12.5700	**Convert to Tahoe**

TOTAL VEHICLES = 107 (Includes 4 TOTAL LOSS)

Recommended FY 2020-21 Take-home Vehicles					
Office or Department	Position/Rank	Unit Number	Year	Make	Model
Bexar Heritage	Parks Manager	4116	2015	Ford	F-150
Constable Office Precinct 2	Chief Deputy Constable	6224	2017	Chevrolet	Tahoe
Constable Office Precinct 2	Constable	6151	2020	Chevrolet	Tahoe
District Attorney	Chief Criminal Investigator	6363	2011	Ford	Expedition
Environmental Services	Animal Control Officer	6367	2016	Ford	F-250
Environmental Services	Animal Control Officer	6368	2016	Ford	F-250
Environmental Services	Animal Control Officer	6371	2019	Ford	F-250
Environmental Services	Chief Storm Water Inspector	5177	2015	Ford	F-150
Environmental Services	Senior Animal Control Officer	6364	2013	Ford	F-250
Fire Marshal	Chief Fire Inspector	6437	2019	Ford	Expedition
Fire Marshal	Chief Fire Investigator	6511	2016	Ford	F-250
Fire Marshal	Deputy Fire Marshal	5147	2012	Ford	F-150
Fire Marshal	Deputy Fire Marshal	5149	2015	Ford	F-150
Fire Marshal	Deputy Fire Marshal	5150	2012	Ford	F-150
Fire Marshal	Deputy Fire Marshal	5152	2012	Ford	F-150
Fire Marshal	Deputy Fire Marshal	6439	2019	Ford	Expedition
Fire Marshal	Deputy Fire Marshal	6440	2018	Ford	Expedition
Fire Marshal	Deputy Fire Marshal	6442	2019	Ford	Expedition
Fire Marshal	Deputy Fire Marshal	6446	2020	Ford	Expedition
Fire Marshal	Deputy Fire Marshal	6500	2015	Ford	F-250
Fire Marshal	Deputy Fire Marshal	6501	2014	Ford	Explorer
Fire Marshal	Deputy Fire Marshal	6502	2014	Ford	Explorer
Fire Marshal	Deputy Fire Marshal	6504	2014	Ford	Explorer
Fire Marshal	Deputy Fire Marshal	6507	2015	Ford	F-250
Fire Marshal	Deputy Fire Marshal	6508	2015	Ford	F-250
Fire Marshal	Deputy Fire Marshal	6510	2016	Ford	F-150
Fire Marshal	Deputy Fire Marshal - Microsoft Center Project	5148	2012	Ford	F-150
Fire Marshal	Deputy Fire Marshal - Microsoft Center Project	5151	2012	Ford	F-150
Fire Marshal	Senior Deputy Fire Marshal	6430	2014	Ford	Explorer
Fire Marshal	Senior Deputy Fire Marshal	6438	2019	Ford	Expedition

Office or Department	Position/Rank	Unit Number	Year	Make	Model
Fire Marshal	Senior Deputy Fire Marshal	6506	2015	Ford	F-250
Public Works	Assistant Superintendent	1629	2009	Ford	F-150
Public Works	Assistant Superintendent	1657	2010	Ford	F-150
Public Works	Assistant Superintendent	1752	2010	Ford	F-150
Public Works	Assistant Superintendent	1780	2014	Ford	F-150
Public Works	Assistant Superintendent	1840	2018	Ford	F-150
Public Works	Assistant Superintendent	1848	2018	Ford	F-150
Public Works	Civil Engineering Assistant	1843	2018	Ford	F-150
Public Works	Construction Inspector I	1849	2018	Ford	F-150
Public Works	Construction Inspector I	5174	2014	Ford	F-150
Public Works	Construction Inspector I	5180	2015	Ford	F-150
Public Works	Construction Inspector I	5182	2016	Ford	F-150
Public Works	Construction Inspector I	5189	2020	Ford	F-150
Public Works	Construction Inspector II	1842	2018	Ford	F-150
Public Works	Construction Inspector II	1847	2018	Ford	F-150
Public Works	Construction Inspector II	5178	2016	Ford	F-150
Public Works	Construction Inspector II	5179	2015	Ford	F-150
Public Works	Construction Inspector II	5188	2019	Ford	F-150
Public Works	County Engineer - Public Works Director	5173	2015	GMC	Yukon
Public Works	Division Chief	5155	2012	Ford	Expedition
Public Works	Engineering Services Manager	5172	2014	Ford	Explorer
Public Works	Operations Project Coordinator	5186	2019	Ford	F-150
Public Works	Senior Construction Inspector	5181	2013	Ford	F-150
Public Works	Superintendent	1658	2010	Ford	F-150
Public Works	Superintendent	1751	2013	Ford	F-150
Public Works	Superintendent	1811	2016	Ford	F-150
Public Works	Superintendent	1841	2018	Ford	F-150
Public Works	Traffic Safety Coordinator	5139	2011	Ford	F-150
Sheriff	Assistant Chief - Chief of Staff	8388	2018	Chevrolet	Impala
Sheriff	Assistant Chief Detention	8027	2020	Chevrolet	Impala

Office or Department	Position/Rank	Unit Number	Year	Make	Model
Sheriff	Assistant Chief Law Enforcement	8382	2018	Chevrolet	Impala
Sheriff	Chief Deputy	8385	2018	Chevrolet	Impala
Sheriff	Deputy Chief	8240	2018	Chevrolet	Tahoe
Sheriff	Deputy Chief	8381	2018	Chevrolet	Impala
Sheriff	Deputy Chief	8387	2018	Chevrolet	Impala
Sheriff	Deputy Chief	8400	2015	Ford	Taurus
Sheriff	Deputy Chief	8477	2016	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	6268	2014	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	8236	2018	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	8272	2019	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	8274	2019	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	8292	2019	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	8372	2017	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	8373	2017	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	8422	2015	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	8524	2013	Chevrolet	Tahoe
Sheriff	Patrol Deputy - K9	8567	2014	Chevrolet	Tahoe
Sheriff	Sheriff	8326	2017	Chevrolet	Tahoe

Calendar Year 2021 HOLIDAY SCHEDULE

HOLIDAY	DAY OF THE WEEK	DATE
New Year’s Day	Friday	01 January 2021
Martin Luther King, Jr. Day	Monday	18 January 2021
President’s Day	Monday	15 February 2021
Good Friday	Friday	02 April 2021
Battle of Flowers	Friday	23 April 2021
Memorial Day	Monday	31 May 2021
Independence Day Observed	Monday	05 July 2021
Labor Day	Monday	06 September 2021
Veteran’s Day	Thursday	11 November 2021
Thanksgiving	Thursday	25 November 2021
Friday after Thanksgiving	Friday	26 November 2021
Christmas Day Observed	Friday	24 December 2021

Elected Officials' Salaries

Local Government Code Section 152.013 states that the Commissioners Court sets the salaries and allowances of elected officials as part of the regular budget process each year.

The following are the salary increases for Elected Officials in the FY 2020-21 Budget:

- Constables Precincts 1, 2, 3 and 4: Current annual salary of $99,960.48, no increase.
- County Clerk: Current annual salary of $134,844.00, no increase.
- County Commissioner Precinct 1: Current annual salary of $131,293.92, no increase; and an auto allowance of $9,000.
- County Commissioner Precinct 2: Current annual salary of $131,293.92, no increase; and an auto allowance of $9,000.
- County Commissioner Precinct 3: Current annual salary of $131,293.92, no increase; and an auto allowance of $9,000.
- County Commissioner Precinct 4: Current annual salary of $133,919.76, no increase; and an auto allowance of $9,000.
- County Judge: Current annual salary of $171,834.96, no increase.
- County Sheriff: Current annual salary of $158,933.04, no increase.
- Criminal District Attorney: Current annual County supplement salary of $110,376.24, no increase and an auto allowance of $9,000.
- District Clerk: Current annual salary of $134,844.00, no increase and an auto allowance of $6,000.
- Justices of the Peace, Full-time: Current annual salary of $125,792.40, no increase.
- Tax Assessor-Collector: Current annual salary of $134,844.00, no increase and an auto allowance of $6,000.

Longevity Pay for Probate Court Judges

Commissioners Court must make monthly longevity payments to Probate Court judges, who have served as a judge of a statutory probate court or a statutory county court for at least 12 years, in an amount equal to the amount of longevity pay a district judge is entitled to receive from the state for equivalent years of service (HB 2384, 86th Legislature).

Probate Court Judges with 12 years of service receive longevity pay in the amount of $58.34 per month for each year of completed service, not to exceed 12 years of service. This equates to a monthly amount of $700.00, for an annual total of $8,400.00. (HB 2384; rate effective 9/1/2019)

Elected Official Salaries FY 2020-21

Elected Position	Elected	Current Salary	Current Auto Allow	New Base	Auto Allow	Total Salary
Commissioners Crt. Judge	Wolff, Nelson, W	171,834.96	-	171,834.96	-	171,834.96
Commissioners Crt. Pct. 1	Rodriguez, Sergio, J	131,293.92	9,000.00	131,293.92	9,000.00	140,293.92
Commissioners Crt. Pct. 2	Rodriguez, Justin, R	131,293.92	9,000.00	131,293.92	9,000.00	140,293.92
Commissioners Crt. Pct. 3	Wolff, Kevin, A	131,293.92	9,000.00	131,293.92	9,000.00	140,293.92
Commissioners Crt. Pct. 4	Calvert, Tommy, R	133,919.76	9,000.00	133,919.76	9,000.00	142,919.76
Constable-Precinct 1	Tejeda, Ruben, C	99,960.48	-	99,960.48	-	99,960.48
Constable-Precinct 2	Vazquez, Leticia, R	99,960.48	-	99,960.48	-	99,960.48
Constable-Precinct 3	Vojvodich, Mark, S	99,960.48	-	99,960.48	-	99,960.48
Constable-Precinct 4	Ramos, Stanley, A	99,960.48	-	99,960.48	-	99,960.48
County Clerk	Adame-Clark, Lucy,	134,844.00	6,000.00	134,844.00	6,000.00	140,844.00
Criminal District Attorney	Gonzales, Joe, D	110,376.24	9,000.00	110,376.24	9,000.00	119,376.24
District Clerk	Garcia, Mary, A	134,844.00	6,000.00	134,844.00	6,000.00	140,844.00
Justice of Peace-Precinct 1, Pl 1	Tejeda, Roberto, A	125,792.00	-	125,792.00	-	125,792.00
Justice of Peace-Precinct 1, Pl 2	Rodriguez, Ciro, D	125,792.00	-	125,792.00	-	125,792.00
Justice of Peace-Precinct 2, Pl 1	Vazquez, Roberto, A	125,792.00	-	125,792.00	-	125,792.00
Justice of Peace-Precinct 3, Pl 1	Wentworth, Earl, J	125,792.00	-	125,792.00	-	125,792.00
Justice of Peace-Precinct 4, Pl 1	Lopez, Rogelio,	125,792.00	-	125,792.00	-	125,792.00
Probate Courts	Kazen, Oscar, J	175,440.00	-	175,440.00	-	175,440.00
Probate Courts	Vasquez, Veronica, L	174,754.00	-	174,754.00	-	174,754.00
Sheriff	Salazar, Javier, O	158,933.04	-	158,933.04	-	158,933.04
Tax Assessor-Collector	Uresti, Albert, V	134,844.00	6,000.00	134,844.00	6,000.00	140,844.00

BEXAR COUNTY

Mary Angie Garcia

DISTRICT CLERK

Bexar County
Preservation and Restoration Records Plan for the Bexar County District Clerk

Summary

The purpose of the Preservation and Restoration Records Plan is to define how the funds generated from the collection of the district court records technology fund, as authorized in the Texas Government Code Section 51.305, will be utilized and expended for the preservation and restoration of the Bexar County District Court permanent records. This "Plan" will govern all permanent documents regardless of media.

Goal

The goal is to restore, suspend/reduce deterioration of, and improve access to court records from the 1800s. In addition, these funds will allow compliance with the Texas State Library and Archives Commission's records retention requirements for permanent retention, which include hundreds of thousands of pages of documents from the 1800s, and in accordance with Government Code 51.304(5) will "provide for the permanent retention of records including security provisions to guard against physical loss, alteration, and deterioration."

SCOPE

The scope of this Plan addresses the restoration and preservation needs of the District Clerk's court permanent records, as follows:

1. To restore, preserve, and digitize historically valuable permanent court documents in their original format to include documents from 1820s through 1899;
2. To restore, preserve, and digitize historically valuable Court minutes and index books;
3. To make our permanent Court records accessible to constituents in a user friendly format;
4. To create a computerized index for the historic records.

COUNTY OF BEXAR
COUNTY CLERK

Fiscal Year 2020-2021 Annual Records Archive Preservation & Restoration Plan

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EXECUTIVE SUMMARY

The majority of permanent records in the custody of the Bexar County Clerk are paper-based. Although many of these permanent records have been preserved or restored, as well as digitized over the past fourteen years, there remains many more permanent records covering over one hundred years and multiple areas that need to be preserved. These records are accessed on a daily basis by the public and are vulnerable to loss by theft, wear and tear, and environmental decay.

With no cost to the Bexar County general fund, these records will be preserved by utilizing the revenue collected by way of the Records Archive Fee, covering the cost of imaging the paper-based documents and preserving the handwritten ones by encapsulation. In addition, to preserving the documents, the images can be added to our existing imaging system improving customer service by offering a wider range of documents on the internet.

INTRODUCTION

The Fiscal Year 2020-2021 Annual Records Archive Preservation & Restoration Plan serves to satisfy the following objective: the plan satisfies the statutory requirement set out in Texas Local Government Code 118.025(g) for the expenditure of revenues collected by the Records Archive Fee [LGC 118.011(f)] authorized by the Bexar County Commissioners Court as part of the budgetary process [LGC 118.025(b)].

The Bexar County Clerk is currently authorized to collect a records archive fee of $10.00 when recording a real property document into the public record. The revenue generated from the collection of a fee under this section may be expended only for the preservation and restoration of the County Clerk's records archive, which include public documents the County Clerk shall designate subject to approval by the Commissioners Court in a public meeting [LGC Sec. 118.025(e)].

DESIGNATED RECORDS ARCHIVE

The Bexar County Clerk's Office hereby designates the following public documents as the records archive in accordance with Texas Local Government Code Sec. 118.025(e): (1) all public documents in the care of the County Clerk that have a permanent retention period as designated by schedules issued by the Texas State Library and Archives Commission, and (2) public documents that have a historical value to Bexar County and the South Texas region.

Specifically, the retention schedules issued by the Texas State Library and Archives Commission of concern to this plan are listed below and attached to this plan.

- Schedule CC (Records of County Clerks)
    - Part 1: County Clerk as Clerk to Commissioners Court
    - Part 2: County Clerk as Recorder
    - Part 3: County Clerk as Clerk of County Court
    - Part 4: Official Public Records of County Clerks
    - Part 5: Records of the County Surveyor
    - Part 6: Records of the County Superintendent of Schools
- Schedule EL (Records of Elections and Voter Registration)
    - Part 1: Election Records

- Part 2: Records of Candidacy and Campaign Finance
- Part 3: Voter Registration Records

- Schedule GR (Records of Common to All Governments)

  - Part 1: Administrative Records
  - Part 2: Financial Records
  - Part 3: Personnel and Payroll Records
  - Part 4: Support Services Records
  - Part 5: Electronic Data Processing Records

Other records that have been deemed to have a historical value to Bexar County and the South Texas region include:

- These documents are to be determined upon exploration of the archived records. Such records will then be presented to the Commissioners Court for approval.
- The Bexar Archives; Spanish and Mexican era 1717-1836.

ANNUAL PLAN FOR FISCAL YEAR 2020-2021

The following plan details the preservation and restoration activities to be carried out by the Bexar County Clerk's Office on public documents approved as part of the records archive from October 1, 2020 through September 30, 2021. It is understood that due to deliverable based contracts with vendors for services provided during this period, payment may be accrued beyond the September 30, 2021 end-date to allow for validation and verification periods.

- Bexar Archives Originals; Spanish and Mexican era 1717-1836

  - Dismantle, Flatten, Surface clean
  - Remove old repairs, mend and repair pages
  - De-acidification (Archival Polyester sealant for Photostat negatives)
  - Encapsulate into Archival Polyester sleeves
  - Image every page full color-minimum 600 dpi in full color
  - Create archival 16MM microfilm and security backup microfilm
  - Bind into Archival fireproof binder
  - Create Index

- Bexar Archives Translations; Spanish and Mexican era 1717-1836

  - Image every page and tag
  - Create archival 16MM microfilm and security backup microfilm
  - Recreate
  - Rebind into a New Archival binder

- Bexar Archives Original Books; Spanish and Mexican era 1717-1836

  - De-acidification (Archival Polyester sealant for Photostat negatives)
  - Encapsulate into Archival Polyester sleeves
  - Image every page full color-minimum 600 dpi in full color
  - Create archival 16MM microfilm and security backup microfilm
  - Bind into Archival fireproof binder
  - Create Index

- Builders and Mechanics Liens Volumes A-Z / Plat Books / Road Minutes / Deed & Deed of Trust Books / Field Note Books / Trade Mark Books / Surveyors Records

- Dismantle, Flatten, Surface clean
- Remove old repairs, mend and repair pages
- De-acidification (Archival Polyester sealant for Photostat negatives)
- Encapsulate into Archival Polyester sleeves
- Image every page
- Create archival 16MM microfilm and security backup microfilm
- Bind into Archival fireproof binder
- Create Index

Books (e.g. Civil, Criminal, Probate and School Minutes)

- Dismantle, Flatten, Surface clean
- Remove old repairs, mend and repair pages
- De-acidification (Archival Polyester sealant for Photostat negatives)
- Encapsulate into Archival Polyester sleeves
- Image every page
- Create archival 16MM microfilm and security backup microfilm
- Bind into Archival fireproof binder
- Create Index

- Original Probate Cases (1900-1945)
    - Dismantle, Flatten, Surface clean
    - Remove old repairs, mend and repair pages
    - De-acidification (Archival Polyester sealant for Photostat negatives)
    - Encapsulate into Archival Polyester sleeves
    - Image every page
    - Rebind into a New Archival fireproof binder
    - Create Index

- Microfilm
    - Convert scanned images to microfilm
    - Supplies needed to prepare microfilm for storage
    - Microfilm storage cost

- Facilities Maintenance
    - Increase climate control to match industry standards

- Miscellaneous
    - Records Center Shelving
    - Test for Disaster Preparedness
    - Address physical and digital security to the records
        - RFID Tags and Scanners to monitor the physical location of records:
            - Spanish Archives
            - Records Center
            - All books within the County Clerk's Office
    - Equipment
        - Kiosk (Public Notices)

PROPOSED RECORDS ARCHIVE BUDGET FOR FISCAL YEAR 2020-2021

To date, the available estimated balance for Fund 200 (Bexar County Clerk Records Management Fund) has accumulated over $33 million, over half of which can be attributed to revenue collected by the records archive fee. Fund 200 will continue to accumulate through the current Fiscal Year. The Bexar County Clerk's Office requests a proposed budget of $21,850,000 for preservation and restoration activities to the approved records archive documents. The table below provides a proposed itemized budget by project. The Bexar County Clerk's Office requests the approval of the total requested amount as a not to exceed allocation so that any savings from a project can be applied to another project with a cost estimate that is too conservative.

Project	**Estimated Cost**
Bexar Archives Originals & Translations; Spanish and Mexican era 1717-1836; Builders and Mechanics Liens Volumes A-Z / Plat Books / Road Minutes / Books (e.g. Civil, Criminal, Probate and School Minutes) Original Probate Cases (early 1900's) Deed & Deed of Trust Books, Field Notes, Trade Marks, Surveyors Records, Miscellaneous Books and Documents	21,000,000
Microfilm, Microfilm Supplies, Microfilm Storage	$150,000
Facilities Maintenance	$200,000
Miscellaneous	$500,000
Total	$21,850,000

RECOMMENDED ACTION

The Bexar County Clerk's Office requests the Bexar County Commissioners Court approve the Fiscal Year 2020-2021 Annual Records Archive Preservation & Restoration Plan in accordance with Texas Local Government Code Sections 118.011(f) and 118.025.

727106

SPECIAL ORDER NO. _____

STATE OF TEXAS	§	IN THE DISTRICT COURTS
AND	§	
COUNTY OF BEXAR	§	OF BEXAR COUNTY, TEXAS

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF COUNTY AUDITOR, ASSISITANT COUNTY AUDITORS, AND COURT REPORTERS

On this the 10th day of August, 2020, at 12:00 p.m., a public hearing was held via video conference, regarding the County Auditor Budget, and the setting of the salaries of the County Auditor, Assistant County Auditors, and Court Reporters of the District Courts for Fiscal Year October 1, 2020 through September 30, 2021.

Notice of the hearing was published in the San Antonio Express-News on Sunday, July 28th, 2020, and also published online from July 28th, 2020 through August 10th, 2020, as required by Section 152.905, Local Government Code.

A quorum being present, the hearing was convened by Judge Ron Rangel, Local Administrative Judge. The proceedings were recorded by Hermenia Torres, Official Court Reporter, subsequently transcribed and maintained as a public record, as required by law.

No citizen spoke regarding the County Auditor budget, or the salaries set forth therein, or the Court Reporter salaries to be paid. After discussion, a motion was made, seconded and approved as outlined below.

COUNTY AUDITOR BUDGET

The application of the County Auditor for the Proposed Budget for fiscal year October 1, 2020 through September 30, 2021, as presented on the above-referenced date is hereby **GRANTED AND APPROVED.** The Salary Ranges by Classification Plan (included in this budget) is to serve as a guide for periodic salary adjustments within each job classification until the maximum is reached. The salary ranges are to be adjusted for any annual cost of living adjustments granted by the Bexar County Commissioners Court.

Because it is necessary for the accounting and audit work in the office of the County Auditor to be done as it is received from the various departments and the necessity of making employments when suitable persons are available, the County Auditor is hereby given the following authority:

08/21/2020 VOL 5149 PG 2580

(a) to continue the employment of the persons listed and now approved, to discharge any of said persons if the occasion warrants, and to accept resignations;
(b) to rearrange the personnel when necessary in accordance with the changing conditions in her office and in the work to be performed and to adjust salaries in accordance therewith and to change titles if justified;
(c) to make promotions and adjustments in the salaries, taking into consideration the increased or lessened responsibilities, added experience or education, the volume of work handled and the length of service;
(d) to fill all present vacant authorized positions as needed;
(e) to grant cost of living and/or performance pay adjustments to the County Auditor and her employees which are allowed by Commissioners Court to other County employees, provided the increases do not exceed the maximum salary (as adjusted by the cost of living percentage increase) stated in this budget for each position, and as allowable by law.

The salaries of assistants to the County Auditor are to be paid from Bexar County funds, as set out in the attached list, and be subject to the Bexar County Personnel Regulations, as adopted and amended by Commissioners Court.

Inasmuch as Local Government Code, Section 152.032 provides for limitations on County Auditor's Compensation and Allowances, if the County Auditor's salary is to be adjusted, it will be adjusted by a later vote of the District Judges, which vote will be held pursuant to Section 152.905, Local Government Code, to no more than the maximum allowable, should any increase be given, said increase to be paid solely from the General Fund of Bexar County.

OFFICIAL AND AUXILIARY OFFICIAL COURT REPORTERS

Official and Auxiliary Official Court Reporters salaries shall be increased by the average percentage or amount of increase in compensation granted to all Bexar County exempt and non-exempt employees by the Commissioners Court of Bexar County during Fiscal Year October 1, 2020, through September 30, 2021, such salary increase to be effective as of the date ordered for all other Bexar County exempt and non-exempt employees.

This Special Order shall remain in effect unless altered or amended by a vote of the District Judges of Bexar County or by the law.

08/21/2020 VOL 5319 PG 258

727106

It is further Ordered that a copy of this Special Order be certified to the Commissioners Court of Bexar County, Texas for their observation as required by law.

Michael Mery
Michael Mery (Aug 19, 2020 16:14 CDT)

MICHAEL MERY, JUDGE
37th District Court

Mary Lou Alvarez
Mary Lou Alvarez (Aug 10, 2020 14:44 CDT)

MARY LOU ALVAREZ, JUDGE
45th District Court

Antonia Arteaga (Aug 10, 2020 13:58 CDT)

ANTONIA ARTEAGA, JUDGE
57th District Court

DAVID CANALES, JUDGE
73rd District Court

Norma Gonzales
Norma Gonzales (Aug 10, 2020 15:12 CDT)

NORMA GONZALES, JUDGE
131st District Court

Not applicable

144th District Court

MONIQUE DIAZ, JUDGE
150th District Court

Laura Salinas
Laura Salinas (Aug 10, 2020 14:05 CDT)

LAURA SALINAS, JUDGE
166th District Court

Catherine Torres-Stahl
Catherine Torres-Stahl (Aug 10, 2020 13:34 CDT)

CATHERINE TORRES-STAHL, JUDGE
175th District Court

Jefferson Moore
Jefferson Moore (Aug 10, 2020 13:47 CDT)

JEFFERSON MOORE, JUDGE
186th District Court

Stephanie Boyd
Stephanie Boyd (Aug 10, 2020 13:36 CDT)

STEPHANIE BOYD, JUDGE
187th District Court

Cathleen Stryker
Cathleen Stryker (Aug 10, 2020 14:27 CDT)

CATHY STRYKER, JUDGE
224th District Court

Peter Sakai
Peter Sakai (Aug 10, 2020 13:33 CDT)

PETER SAKAI, JUDGE
225th District Court

VELIA MEZA, JUDGE
226th District Court

08/21/2020 01:09:25 PM

727106

Kevin O'Connell
Kevin O'Connell (Aug 10, 2020 13:32 CDT)

KEVIN O'CONNELL, JUDGE
227th District Court

Aaron Haas
Aaron Haas (Aug 10, 2020 13:34 CDT)

AARON HAAS, JUDGE
285th District Court

Cynthia Marie Chapa
Cynthia Marie Chapa (Aug 10, 2020 14:40 CDT)

CYNTHIA MARIE CHAPA, JUDGE
288th District Court

Carlos Quezada (Aug 10, 2020 14:56 CDT)

CARLOS QUESADA, JUDGE
289th District Court

Jennifer Pena (Aug 11, 2020 16:30 CDT)

JENNIFER PENA, JUDGE
290th District Court

Ron Rangel
Ron Rangel (Aug 11, 2020 10:11 CDT)

RON RANGEL, JUDGE
379th District Court

ARCELIA TREVINO, JUDGE
386th District Court

Frank Castro (Aug 10, 2020 13:40 CDT)

FRANK CASTRO, JUDGE
399th District Court

Karen Pozza
Karen Pozza (Aug 10, 2020 15:41 CDT)

KAREN POZZA, JUDGE
407th District Court

Angelica Jimenez (Aug 10, 2020 13:48 CDT)

ANGELICA JIMENEZ, JUDGE
408th District Court

Lisa Jarrett
Lisa Jarrett (Aug 11, 2020 11:52 CDT)

LISA JARRETT, JUDGE
436th District Court

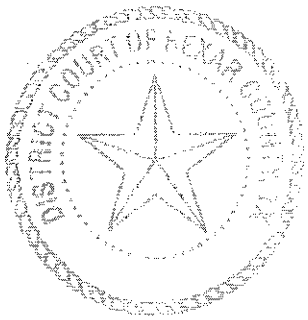
Lori Valenzuela
Lori Valenzuela (Aug 11, 2020 12:15 CDT)

LORI VALENZUELA, JUDGE
437th District Court

ROSIE ALVARADO, JUDGE
438th District Court

08/21/2020 VOL 5118 PG 2858

727146



NOTICE OF PUBLIC HEARING
In accordance with 152.905 of the Local Government Code, the District Court Judges of Bexar County will hold a virtual public hearing regarding the annual compensation for the Bexar County Auditor on Monday, August 10th at 12:00 pm. The hearing can be joined using the following Zoom link: https://txcourts.zoom.us/j/92237703724 At such time, parties in interest and citizens will have an opportunity to be heard.

08/21/2020 VOL 5318 PG 2588

CERTIFIED COPY CERTIFICATE STATE OF TEXAS
I, MARY ANGIE GARCIA, BEXAR COUNTY DISTRICT CLERK, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL RECORD AS INDICATED BY THE VOLUME, PAGE AND COURT ON SAID DOCUMENT. WITNESSED MY OFFICIAL HAND AND SEAL OF OFFICE ON THIS:

August 21, 2020

MARY ANGIE GARCIA,
BEXAR COUNTY, TEXAS

By: _____
TROY RAMIREZ, Deputy District Clerk
(NOT VALID WITHOUT THE CLERKS'S ORIGINAL SIGNATURE.)

COUNTY AUDITOR'S

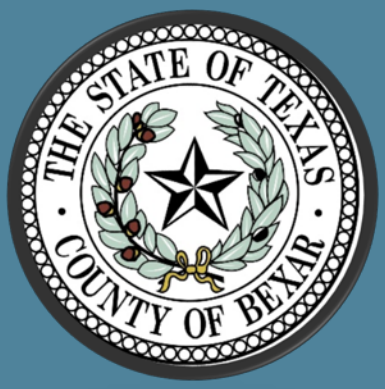
BUDGET REQUEST FOR THE FISCAL YEAR

OCTOBER 1, 2020 – SEPTEMBER 30, 2021

Our Mission

"To be an independent and progressive organization recognized for professionalism and quality customer service in carrying out the County Auditor's duties and responsibilities"

August 10, 2020



Leo S. Caldera, CIA, CGAP
Bexar County Auditor

Joe Yebra, MBA, CISA
First Assistant County Auditor

Paul Elizondo Tower
101 W. Nueva, Suite 800
San Antonio, Texas 78205
(210) 335 -2301
Fax (210) 335 -2996

Leo S. Caldera CIA, CGAP
BEXAR COUNTY AUDITOR

August 10, 2020

Honorable District Judges
Bexar County, Texas

Dear District Judges:

Respectfully submitted for your consideration and action is the County Auditor's baseline budget of $5,542,549 for FY 2020-21. This budget represents a cumulative increase of $91,979 from the FY 2019-20 budget.

Budget Details

Personnel Services increased $91,872. The majority of the increase in Personnel Services consists of $56,210 due to a 2% Cost of Living Adjustment (COLA) issued in FY 2019-20 by Commissioners Court. Additional Personnel Services increases include $35,662 of benefit-related costs such as life insurance, retirement, and payroll taxes.

Travel and Training has no change from the FY 2019-20 budget. Due to traveling restrictions pertaining to COVID-19, key Continuing Professional Education (CPE) trainings were cancelled such as the Government Finance Officers Association and the Texas Association of County Auditors annual conferences. Staff members with accounting and audit designations that include CPA, CIA, CISA, CFE, and CGAP are required to maintain a set amount of CPEs for these certifications; therefore, the majority of trainings this upcoming fiscal year will be taken to satisfy these requirements.

Operational Costs decreased $1,893 due to a reduction in copier rental and annual maintenance fees. Also, the purchase of a time stamp machine budgeted for the current fiscal year will reduce next year's cost by $1,400.

Supplies and Materials has no change from FY 2019-20 and FY 2020-21; however, a $2,000 increase is budgeted to cover additional Printing and Binding costs that include copier paper and the printing and binding of the Comprehensive Annual Financial Report.

Summarized Notables

Office-Wide: The COVID-19 pandemic has significantly increased the overall workload of Auditor's Office staff. The following are examples, by department, of these additional responsibilities related to COVID-19:

Administration/Special Projects – receipting, accounting, monitoring, and reporting of $79,626,415 Coronavirus Relief Funds (CRF) in addition to Federal Emergency Management Agency (FEMA) expenditure tracking and reimbursement submissions.

Grants – accounting, monitoring/processing, and reporting of approximately $40 million dollars of grants that includes Help America Vote Act (HAVA), Temporary Rental Assistance Measure (TRAM), Social Services Resiliency Program (assists Not for Profits), workforce initiatives, and over $9 million in CRF offered to 26 cities located within Bexar County.

Payroll – tracking, reporting, and payment of County employees participating in the Families First Coronavirus Response Act (FFCRA) due to specified quarantine and child care reasons related to COVID-19, and also, providing additional COVID-19 pay to designated first responders.

Revenue – given the volatility of COVID-19, increased analysis, research, and forecasting computation is required in the current revenue certification process.

Accounts Payable – required faster turnaround time for COVID-19 payments and increased tracking of discretionary expenditures.

Internal Audit – in addition to completing audit engagements, internal audit staff are assisting with the monitoring and reporting of COVID-19 expenditures.

Retirement – due to the Early Retirement Incentive Program (ERIP), employees have requested meetings with the Retirement & Payroll Administrator to determine appropriate retirement options.

Information Technology (IT) – in an effort to maximize the number of telecommuting employees during the peak of COVID-19, IT staff worked to ensure Office staff had necessary computer hardware and software to perform work duties remotely..

Technology Projects: ***eInvoice*** **–** the automation of indigent defense attorney payments. It will eliminate the manual data entry of over $13 million in payments processed annually and would allow attorneys to track their vouchers through the payment process. A Request for Proposal (RFP) is nearing completion. ***Human Capital Management (HCM)*** – this project was temporarily set aside due to COVID-19; however, upcoming meetings have been scheduled to discuss financial, payroll, and human resources system upgrades and/or a new system implementation.

Awards/Recognition: ***GFOA Award*** **–** The Auditor's Office continues its consecutive receipt of the Certificate of Achievement for Excellence in Financial Reporting issued by the Government Finance Officers Association. ***Staff Recognition*** – As noted above, COVID-19 has caused various work-related obstacles and a significant increase in job responsibilities for Auditor's Office staff; that said, I would like to recognize my staff for responding with positive attitudes and an exceptional work ethic (working many late nights and weekends) to successfully meet COVID-19 challenges. In addition, synergy between the Auditor's Office and other County Offices/Departments has significantly aided in combating the negative fiscal and economic impact that COVID-19 imposed upon Bexar County. These County Offices/Departments include the County Manager's Office – EOC, Budget, Facilities, BCIT, Economic Development, Governmental Affairs and the DA's Office Civil Department.

I would like to thank the District Judges for their time and effort in reviewing and considering the Auditor's Office budget for FY 2020-21. I also want to thank the District Judges and their staff for all the support, guidance, and encouragement throughout the year. It's only due to your oversight that County Auditors are able to maintain their independence. Please contact myself or Joe Yebra, First Assistant County Auditor, if you have any questions, need assistance, or have any recommended input pertaining to the further advancement of the Auditor's Office fiscal services.

Respectfully,

Leo S. Caldera, CIA, CGAP
County Auditor

COUNTY AUDITOR'S
FY 2020-21 BUDGET REQUEST
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FUND: 100
OFFICE/DEPT.: County Auditor
DIVISION SECTION: County Auditor
ACCOUNTING UNIT: 4001

ACCOUNT	LINE-DESCRIPTION	FY 2019-20 BUDGET	FY 2020-21 PROPOSED BUDGET
	PERSONNEL SERVICES:		
50000	SALARY, REGULAR	3,894,168	3,950,378
50005	SALARY, TEMPORARY	78,000	78,000
50202	LIFE INSURANCE	9,346	9,741
50204	HEALTH INSURANCE	489,164	489,408
50208	UNEMPLOYMENT INSURANCE	4,766	3,702
50210	WORKERS' COMPENSATION	22,000	22,000
50212	RETIREMENT	529,996	551,412
50245	SOCIAL SECURITY & MD	290,763	305,434
	Subtotal	**$ 5,318,203**	**$ 5,410,075**
	TRAVEL & TRAINING:		
51035	DISCR TRAINING/CERT/DEV/REGISTRATION FEES	23,625	23,625
51045	DISCR-MILEAGE & PARKING	750	750
	Subtotal	**$ 24,375**	**$ 24,375**
	OPERATIONAL COSTS:		
52024	MEMBERSHIP FEES	1,600	1,600
52040	COPIER RENTAL & EXPENSE	18,300	18,000
52044	COUNTY SPONSORED EVENTS	600	600
52064	TECHNOLOGY IMPROVEMENT FEE	7,192	7,192
52160	TELEPHONE & INTERNET SERVICE	7,400	7,400
52172	EQUIPMENT RENTAL	1,840	1,840
52304	REPAIRS & MAINT-OFFICE EQPT & FURN	1,400	0
52306	REPAIRS & MAINT-COMPUTER HARDWARE	1,536	1,700
52307	REPAIRS & MAINT-COMPUTER SOFTWARE	15,482	14,800
52485	SPECIAL SERVICES	2,142	2,467
	Subtotal	**$ 57,492**	**$ 55,599**
	SUPPLIES & MATERIALS:		
53110	OFFICE SUPPLIES	23,000	23,000
53115	POSTAGE	21,000	21,000
53120	BOOKS AND PERIODICALS	1,500	1,500
53505	OFFICE FURNITURE	5,000	5,000
	Subtotal	**$ 50,500**	**$ 50,500**
52022	PRINTING & BINDING	**$ -**	**$ 2,000**
	GRAND TOTAL	**$ 5,450,570**	**$ 5,542,549**

BEXAR COUNTY, TEXAS - AUDITOR'S OFFICE

ANTICIPATED SALARY EXPENDITURES

For the Twelve Months Ending September 30, 2021

Name	Position	Emp No.	Position No.		Total Annual Salary*
COUNTY AUDITOR					
Caldera, Leo S.	County Auditor	17956	30006612		$ 194,318
EXECUTIVE					
Administrative					
Yebra, Jose L.	First Assistant	31435	30006858		141,516
Garriga, Jeanette R.	Executive Assistant	36022	30004718		52,296
Zaragoza, Kristine N.	Office Assistant III	41667	30004712		38,664
Payroll					
Cardenas, Irma	Manager of Payroll Operations	20382	30005508		94,608
Aguirre, Diana L.	Retirement & Payroll Administrator	32307	30006902		82,332
Van Der Weide, Jessica M.	Asst. Manager of Payroll Operations	37463	30007479		86,088
Perryman, Marcey	Staff Auditor I - Payroll	41689	30007331		51,504
Amaya, Rebecca	Staff Auditor II - Payroll	40522	30001102		53,412
Casarez, Patrick S.	Accounting Clerk III	13957	30007168		45,468
Hershey, Lisa K.	Supervisor of Operations	39516	30012113		56,844
ACCOUNTING					
Arteaga, Juan A.	Accounting Division Director	32224	30006940	1	116,580
Accounts Payable					
Gonzales, Cynthia A.	Manager of Accounts Payable	14301	30010661		93,852
Goodyear-Appleman, Theresa A.	Manager of Capital Projects	11410	30004563		81,948
Liu, Kristy S.	Supervisor of Operations	17938	30010144		73,632
Neagley, Elena M.	Financial Sys Asst Functional Lead	17939	30008912		83,256
Meredith, Stacey A.	Accountant III	16380	30007727		67,464
Lopez, Stephanie G.	Accountant III	33629	30002910		63,084
Rodriguez, Edward J.	Accountant I	32155	30006669		54,792
Reyes, Josephine, E	Accountant I	33752	30001106		52,620
Vacant Position	Accounting Clerk III	N/A	30008036		33,000
Estrada, Dorothy, D	Accounting Clerk III	33752	30000127		43,380
Alam, Abid, A	Accounting Clerk	36327	30008541		36,072
Vacant Position	Accounting Clerk	N/A	30004611		31,608
Munoz, Jaclyn	Accountant II	40577	30002215		56,172
Carter, Albert L.	Accountant V	19146	30011307		57,936
Sandoval, Lovette D.	Accounting Clerk II	37248	30007301		40,272
Leon, Stephanie M.	Accountant II	39447	30012591	1	55,164
Banking					
Leufroy, Terry A.	Manager of Bank Services	19995	30004687	1	87,636
Price, Dionne	Accountant II	34021	30005135	1	60,948
Azad, Mousumi	Accountant II	35557	30005986		56,532
Ivarra, Rosalba B.	Accountant II	39134	30002218		54,564
Grants					
Hinojosa, Norma A.	Manager of Grants	36479	30007494		91,872
Ahmetovic, Adnan	Accountant V	40823	30005616		79,260
Takajasi, Cynthia A.	Accountant III	30717	30008248		67,848
Barrientos, Theresa A.	Accountant IV	18993	30005420		70,500
Revenue & Reporting					
Harrison, Matthew M.	Financial Accounting Manager	34748	30010660	1	92,052
Orta, Ramon	Accountant V	31174	30011687	1	75,900
Dinh, Thu Thuy T.	Accountant II	35463	30004616		60,516
Nichols, Marlene M.	Accountant III	20764	30008135		62,496
Gutierrez, Rachel M.	Accountant II	40408	30008996	1	54,852
Siller, John B.	Accountant II	40467	30002958	1	51,396
INTERNAL AUDIT					
Griffin, Erin E.	Audit Division Director	37672	30004458		115,800
Audit Services					
Ramirez, Toni	Special Projects Director	20177	30002223		100,692
Lafaele, Emerentiana	Staff Auditor IV	39266	30004296		72,504
Grabiec, Patrick D.	Staff Auditor IV	35648	30005019		67,464
Wuest, Jill E.	Staff Auditor V	35126	30001103		70,344
Ortega, Raul	Staff Auditor II	40333	30002911		57,492
Audit Compliance					
Sambila, Ty R.	Manager of Audit Services	37257	30005703		93,372
Futrell, Emmett A.	Staff Auditor II	31858	30004861		55,440
De la Rosa, Rebecca	Staff Auditor V	35325	30005918		69,696
Technical Support					
DeVleeschower, Dori L.	Technical Support Manager	21004	30009503		95,520
Ramirez, Merrianna N.	Financial Sys Functional Lead	31413	30008911		89,736
Petroff, Peter A.	Special Projects Manager	30987	30002944		82,896
Kish, Sandi J.	System Coordinator	36890	30003811		75,168
	TOTAL SALARY, REGULAR				**$ 3,950,378**
INTERNS-TEMP SALARIES					
Rocha, Yesenia	Intern	41666	30001083		$ 19,500
Vacant	Intern	N/A	30001084		$ 19,500
Vacant	Intern	N/A	30010467		$ 19,500
Fabi, Mariel J.	Intern	40720	30002333		$ 19,500
	TOTAL SALARY, TEMPORARY				$ 78,000
	GRAND TOTAL				**$ 4,028,378**

* **Salaries include longevity**

1 **Also Funded by Other Sources**

BEXAR COUNTY, TEXAS - AUDITOR'S OFFICE

ANTICIPATED SALARY EXPENDITURES

For the Twelve Months Ending September 30, 2021

Employees Funded by Other Sources

Name	Position	Emp No.	Position No.		Total Annual Salary*
Alamo RMA Funding					
Arteaga, Juan, A	Accounting Division Director	32224	30006940	1	$ 2,625.12
Harrison, Matthew, M	Financial Accounting Manager	34748	30010660	1	$ 3,624.96
Leufroy, Terry, A	Manager of Banking Services	19995	30004687	1	$ 4,330.80
Orta, Ramon,	Accountant V	31174	30011687	1	$ 4,271.04
Price, Dionne,	Accountant II	34021	30005135	1	$ 3,000.00
Gutierrez, Rachel, M	Accountant II	40408	30008996	1	$ 3,239.52
Siller, John, B	Accountant II	40467	30002958	1	$ 3,066.72
Leon, Stephanie, M	Accountant II	39447	30012591	1	$ 3,252.24
					$ 27,410

* **Salaries include longevity**

1 **Also Funded by Other Sources**

Bexar County Executive
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
EX-01	Assistant to the County Manager	$ 90,600.00	$ 124,584.00	$ 158,556.00
	Chief Central Jury Bailiff	$ 7,550.00	$ 10,382.00	$ 13,213.00
	Chief Deputy County Clerk - Operations-X	$ 3,775.00	$ 5,191.00	$ 6,606.50
	Chief Deputy District Clerk - X			
	Chief Deputy For County Clerk - X			
	Chief Deputy of Administration - X			
	Chief Deputy of Operations - X			
	Deputy Chief - BCSO - X			
	Director-Bexar Heritage Program/Parks-X			
	Director of Military Services - X			
	Division Chief - DA's Office			
	Executive Director - DA's Office			
	Facilities Management Director - X			
	First Assistant - County Auditor			
EX-02	Assistant Chief - Chief of Staff	$ 98,760.00	$ 135,792.00	$ 172,824.00
	Assistant Chief - Detention	$ 8,230.00	$ 11,316.00	$ 14,402.00
	Assistant Chief - Law Enforcement	$ 4,115.00	$ 5,658.00	$ 7,201.00
	Chief of Staff to the County Manager - X			
	Chief Public Defender - X			
	Elections Administrator			
	General Admin Counsel - Civil District Crt			
	General Admin Counsel - County Courts			
	General Admin Counsel - Crim District Crts			
	General Admin Counsel - Juv District Crt			
	General Counsel (Juvenile)			
	Major Crimes Chief			
	SMWVBE Program Director			
EX-03	Assistant County Manager - Resource Mgmt	$ 107,652.00	$ 148,008.00	$ 188,376.00
	Chief Administrative Attorney	$ 8,971.00	$ 12,334.00	$ 15,698.00
	Chief Deputy - BCSO - X	$ 4,485.50	$ 6,167.00	$ 7,849.00
	Chief of Litigation - X			
	Director of Judicial & County Intake Services - X			
	First Assistant - Criminal Dist Attorney			
EX-04	Executive Director Economic & Community Development	$ 117,336.00	$ 161,340.00	$ 205,332.00
		$ 9,778.00	$ 13,445.00	$ 17,111.00
		$ 4,889.00	$ 6,722.50	$ 8,555.50
EX-05	County Engineer-Public Works Director-X	$ 127,896.00	$ 175,860.00	$ 223,812.00
		$ 10,658.00	$ 14,655.00	$ 18,651.00
		$ 5,329.00	$ 7,327.50	$ 9,325.50

BEXAR COUNTY EXEMPT
FY 2020 PAY TABLE

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-01	Bond Forfeiture Coordinator	$35,568.00	$40,776.00	$48,924.00
		$2,964.00	$3,398.00	$4,077.00
		$1,482.00	$1,699.00	$2,038.50
		$17.10	$19.60	$23.52
E-02	Aide to the Tax Assessor/Collector - X	$36,276.00	$44,028.00	$52,836.00
	Assistant to the County Judge - X	$3,023.00	$3,669.00	$4,403.00
	Court Support Specialist	$1,511.50	$1,834.50	$2,201.50
	Health and Wellness Educator	$17.44	$21.17	$25.40
	*Postdoctoral Resident**			
	*Recreation Coordinator - Detention Krier**			
	*Recreation Coordinator - Institution Services**			
	Workforce Liaison *(April 2019)*			
	Youth Gardens Coordinator			
	Youth Outreach Educator			
E-03	*Coordinator - Enrichment Services**	$38,040.00	$47,556.00	$57,060.00
	Community Projects & Initiatives Coordinator - X	$3,170.00	$3,963.00	$4,755.00
	G.E.D. Instructor	$1,585.00	$1,981.50	$2,377.50
	Intake Coordinator	$18.29	$22.86	$27.43
	Mediation Coordinator			
	Senior Court Support Specialist			
	Special Assistant to County Judge - X			
E-04	Administrative Assistant	$41,280.00	$51,600.00	$61,920.00
	Banking Supervisor	$3,440.00	$4,300.00	$5,160.00
	Change Management Technician	$1,720.00	$2,150.00	$2,580.00
	Client Services Supervisor	$19.85	$24.81	$29.77
	*Coordinator - Victim Services**			
	*Coordinator - Volunteer Services**			
	Elections Training Coordinator			
	Executive Assistant - X *(Com. Crt., Co. Clerk, Dist. Clerk, Juv.)*			
	Executive Assistant *(Elections, IT)*			
	Graphics Designer			
	Human Resources Analyst *(Co. Clerk, Dist. Clerk)*			
	Laundry Supervisor			
	Licensed Professional Counselor			
	Pre-Trial Supervisor			
	Social Services Coordinator			
	Staff Auditor II			
E-05	*Access Coordinator**	$44,784.00	$ 55,980.00	$ 67,176.00
	Administrative Supervisor	$3,732.00	$4,665.00	$5,598.00
	Analyst - Human Resources	$1,866.00	$2,332.50	$2,799.00
	Analyst - SMWBE	$21.53	$26.91	$32.30

"*" Denotes Juvenile position
"x" Denotes position not covered by Civil Service

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Document subject to change.
Adopted Jan.2020

BEXAR COUNTY EXEMPT
FY 2020 PAY TABLE

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-05	Analyst - Community Development	$44,784.00	$ 55,980.00	$ 67,176.00
	Archivist - BCSO	$3,732.00	$4,665.00	$5,598.00
	Archivist - X *(Co. Clerk)*	$1,866.00	$2,332.50	$2,799.00
	Business Office Operations Supervisor	$21.53	$26.91	$32.30
	Capital Case Monitor			
	Collections Supervisor			
	*Coordinator - Detention Transition Services**			
	*Coordinator - Information Resources**			
	*Counselor II - Krier Center Counseling**			
	*Counselor II - MRC Assessment**			
	*Counselor II - Stabilization Treatment &Evaluation**			
	Court Coordinator - County Courts			
	Data Analyst - Compliance			
	District Attorney Administrator			
	District Court Coordinator			
	Emergency Service District Liaison - X			
	Forensic Scientist I			
	GIS Analyst *(Public Wrks, BCSO)*			
	Human Resources Supervisor			
	*Juvenile Counselor II**			
	*Juvenile Resource Supervisor**			
	Lead Pre-Trial Supervisor			
	Motor Vehicle Training Instructor			
	Peer Mediation Coordinator			
	Probate Court Auditor			
	Project Analyst - Elections			
	Property Tax Supervisor			
	Public Works Assistant Superintendent			
	*Reimbursement Supervisor**			
	Substation Manager			
	*Supervisor - Challenge Services**			
	*Supervisor - Community Service Restitution**			
	*Supervisor - Reimbursement Services**			
	Training and Development Specialist			
E-06	Administrative Services Coordinator	$48,588.00	$60,744.00	$72,888.00
	Analyst - Budget	$4,049.00	$5,062.00	$6,074.00
	Analyst - Finance	$2,024.50	$2,531.00	$3,037.00
	Assistant Project Manager	$23.36	$29.20	$35.04
	Buyer/Contract Specialist			
	Case Manager - Criminal District Courts			
	Case Manager - Problem Solving Courts			
	Civil Engineering Assistant			
	CMAG Intake Manager			
	Community Resource Manager			

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BEXAR COUNTY EXEMPT
FY 2020 PAY TABLE

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-06	CEAP Coordinator - Community Resources	$48,588.00	$60,744.00	$72,888.00
	*Coordinator - Employment & Vocation Services**	$4,049.00	$5,062.00	$6,074.00
	*Coordinator - Substance Abuse Services**	$2,024.50	$2,531.00	$3,037.00
	*Day Treatment Program Supervisor**	$23.36	$29.20	$35.04
	Downtown Station Manager			
	Early Intervention Program Monitor			
	Executive Assistant & Admin Coordinator - X			
	Family Court Monitor			
	Family Support Monitor			
	*Family Support Services Unit Supervisor**			
	Financial Reporting Manager			
	Forensic Scientist II			
	Guardian			
	Intake/Mediation Manager			
	*Internship Supervisor**			
	OCJPPP Program Manager			
	*Juvenile Corrections Unit Supervisor**			
	Mental Health Case Manager			
	Neighborhood Outreach Specialist - X			
	Operations Project Coordinator			
	Parking Operations Manager			
	PICU Coordinator			
	Planning & Policy Director - X			
	Program Manager - Enrichment Services			
	*Program Manager - Information Resources**			
	Programs Manager FJC			
	Property Tax Manager			
	Public Safety Communications Supervisor			
	Purchasing Assistant Project Lead			
	*Residential Placement Unit Supervisor**			
	Senior Construction Inspector			
	Senior Executive Assistant - X *(Commissioners Crt.)*			
	Senior Storm Water Inspector			
	SMWBE Compliance Contracts Specialist			
	Specialist - Community Development			
	Specialist - Community Engagement			
	Specialist - Community Resources			
	Specialist - Program Data Services			
	Specialist - Program Support Services			
	Staff Auditor IV			
	*Supervisor - Child Support Probation**			
	*Supervisor - Fiscal Services**			
	*Supervisor - Institutions Services**			
	*Supervisor - Intensive Clinical Services**			
	*Supervisor - Parent Project**			

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BEXAR COUNTY EXEMPT
FY 2020 PAY TABLE

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-06	*Supervisor - Post Adjudication Substance Abuse**	$48,588.00	$60,744.00	$72,888.00
	*Supervisor - Probation Services**	$4,049.00	$5,062.00	$6,074.00
	Supervisor - Resident Support	$2,024.50	$2,531.00	$3,037.00
	*Supervisor - Residential Services Contract Care**	$23.36	$29.20	$35.04
	*Supervisor - Residential Services Krier**			
	*Supervisor - Sex Offense Intervention**			
	*Supervisor - Substance Abuse & Family Enrichment**			
	Toxicology Chemist			
	Veterans Court Case Manager			
	Veterans Treatment Court Case Manager			
	Workforce Specialist			
E-07	Administrative Supervisor - Co. Courts	$52,728.00	$65,904.00	$79,080.00
	Administrative Supervisor - District Courts	$4,394.00	$5,492.00	$6,590.00
	Animal Shelter Manager	$2,197.00	$2,746.00	$3,295.00
	Assistant Emergency Management Coordinator	$25.35	$31.68	$38.02
	Assistant Public Information Officer - X			
	Change Management Specialist			
	Children's Court Supervisor			
	Citizen Corps Council Coordinator			
	Cost Control Specialist - X			
	Curator			
	Deputy Jury Bailiff			
	*Education Manager**			
	Emergency Management Specialist			
	Executive Liaison Officer - X			
	Fleet Maintenance Superintendent			
	Forensic Scientist III			
	Human Resource Manager (DA Office)			
	Jail Support Services Manager			
	Life, Safety, and Security Manager			
	*Manager - Accreditation and Training**			
	Manager ID & Records			
	Military Services Office Coordinator			
	Military Services Officer			
	Network Architect I			
	Personnel Administrator			
	PICU Manager			
	Probate Court Administrative Assistant			
	Probate Court Investigator			
	Project Manager - Bexar H&P			
	Project Manager - F&PM			
	Project Support Specialist - X			
	Public Safety Communications Assistant Manager			
	Public Works Superintendent			

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BEXAR COUNTY EXEMPT
FY 2020 PAY TABLE

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-07	Public Works Superintendent - Traffic	$52,728.00	$65,904.00	$79,080.00
	Rangermaster	$4,394.00	$5,492.00	$6,590.00
	Records Management Center Manager - X	$2,197.00	$2,746.00	$3,295.00
	Senior Analyst	$25.35	$31.68	$38.02
	Senior Analyst - Human Resources			
	Senior Analyst - Planning and Policies			
	Senior Contract Specialist			
	Senior Data Analyst			
	Senior Data Analyst - Civil District Court			
	Senior Data Analyst - Sheriff			
	Senior Deputy Fire Marshal			
	Senior Program Analyst			
	Services & Program Supervisor			
	SMWBE Capacity Building Program Coordinator			
	Software Engineer *(BCSO)*			
	*Staff Attorney - DRO Access Facilitator**			
	Workforce Reentry Initiatives Supervisor			
E-08	Accountant V	$56,856.00	$72,492.00	$88,128.00
	Asset Management Coordinator *(BCIT)*	$4,738.00	$6,041.00	$7,344.00
	*Assistant Facility Administrator - JDC**	$2,369.00	$3,020.50	$3,672.00
	*Assistant Facility Administrator - Krier Center**	$27.33	$34.85	$42.37
	Assistant Manager of Payroll Operations			
	Assistant Public Defender I - X			
	Attorney - Legal Support & Projects			
	Benefits Coordinator - BCHR			
	Bexar Heritage Center Manager			
	Bibliotech Branch Manager - X			
	Bibliotech Community Relations Coordinator - X			
	Business Manager			
	Chief Deputy Constable *(Pct. 2 & 4)*			
	Chief Deputy Constable - X			
	Chief Fire Inspector - X			
	Chief Fire Investigator - X			
	Chief Medical Investigator			
	Chief Storm Water Inspector			
	Contracts Management Coordinator (BCIT)			
	Court Collections - Judicial Services Manager			
	Court Interpreter			
	Criminal District Attorney Chief Investigator			
	Criminal Justice Research Coordinator-X			
	Data Compliance Coordinator			
	Elections Coordinator			
	Forensic Scientist IV			
	Infrastructure Services Coordinator			

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BEXAR COUNTY EXEMPT
FY 2020 PAY TABLE

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-08	Justice Court Manager	$56,856.00	$72,492.00	$88,128.00
	*Manager - Education Services**	$4,738.00	$6,041.00	$7,344.00
	*Manager - Standards Compliance & Investigations**	$2,369.00	$3,020.50	$3,672.00
	Manager of Business Services	$27.33	$34.85	$42.37
	Manager, IT Business Services (BCIT)			
	Morgue Supervisor			
	Network Architect II			
	*Program Manager - Domestic Relations Office**			
	*Program Manager - Mental Health Assessment & Triage**			
	*Program Manager - MRC Assessment**			
	*Program Manager - Stabilization Treatment & Evaluation**			
	Re-entry Program Manager - X			
	Retirement & Payroll Administrator - X			
	Senior Data Analyst and Grants Controller			
	Senior Analyst - Budget			
	Senior Analyst - Finance			
	Senior Toxicology Chemist			
	Special Projects Coordinator			
	Special Projects Coordinator - X (Dist. Clerk)			
	Staff Auditor V			
	Tax Office Special Projects Manager - X			
	Technical Services Manager			
	Voter Registration Coordinator			
E-09	Adult Drug Court/DWI Court Manager	$61,860.00	$78,876.00	$95,880.00
	BiblioTech Librarian - X	$5,155.00	$6,573.00	$7,990.00
	Cashier System Coordinator	$2,577.50	$3,286.50	$3,995.00
	Chief of Staff - County Commissioner - X	$29.74	$37.92	$46.10
	Civil District Courts Manager - Family			
	Client Services Manager			
	Communications Officer - DA -X			
	Constituent Services Director - X			
	Coordinator - Community Development			
	Coordinator - Program Support Services			
	Database Coordinator			
	Division Chief - Civil Operations			
	Division Chief - CMAG			
	Division Chief - Criminal Operations			
	Division Chief - Records and Finance			
	Early Intervention Program Manager			
	*Facility Administrator - Juvenile Detention Center**			
	*Facility Administrator - Krier Center**			
	Family Drug Court Manager			
	Felony Drug Court Coordinator			
	Financial Accounting Manager			

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BEXAR COUNTY EXEMPT
FY 2020 PAY TABLE

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-09	Financial Reporting Director - X	$61,860.00	$78,876.00	$95,880.00
	Financial System Assistant Functional Lead	$5,155.00	$6,573.00	$7,990.00
	Forensic Scientist V	$2,577.50	$3,286.50	$3,995.00
	Government Relations Advisor - X	$29.74	$37.92	$46.10
	Grants Coordinator			
	*Institutions Clinical Director**			
	Law Library Administrator/Librarian			
	Licensing and Vital Statistics Manager			
	Manager - Business Analytics			
	Manager of Capital Improvements & Contracts			
	*Manager - Data Analytics**			
	*Manager - Human Resources**			
	Manager of Accounts Payable			
	Manager of Audit Services			
	Manager of Bank Services			
	Manager of Grants			
	Manager of Jail services & Programs			
	Manager of Payroll Operations			
	Misdemeanor Prosecutor			
	Motor Vehicle Registration Director - X			
	Parks Manager			
	Pearls Court Manager			
	Pre-Employment Polygrapher			
	Probate Court Investigator II			
	Property Tax Director - X			
	Public Information and Support Services Manager - X			
	Public Safety Analyst Programmer II - RMS			
	Recordings Services Coordinator - X			
	Senior Courts Coordinator X			
	Special Projects Manager - DA AF Fund			
	Special Projects Manager *(Auditor's Office)*			
	Technical & Contract Compliance Manager			
	Veterans Treatment Court Manager			
	Video Conferencing Systems Manager			
	Wellness Coordinator -X			
E-10	Asset Manager	$67,116.00	$85,584.00	$104,040.00
	Assistant Public Defender II - X	$5,593.00	$7,132.00	$8,670.00
	Capital Projects Engineer	$2,796.50	$3,566.00	$4,335.00
	Chief Trial Assignment Clerk	$32.27	$41.15	$50.02
	Civil Engineer			
	Community Venues Manager			
	Deputy Elections Administrator			
	Construction Manager - X			
	*Director-Institutions Clinical Services**			

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Adopted Jan.2020

BEXAR COUNTY EXEMPT
FY 2020 PAY TABLE

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-10	Dispute Resolution Center Director - X	$67,116.00	$85,584.00	$104,040.00
	Financial System Functional Lead	$5,593.00	$7,132.00	$8,670.00
	Fiscal and Administrative Services Manager	$2,796.50	$3,566.00	$4,335.00
	Forensic Scientist Supervisor	$32.27	$41.15	$50.02
	Human Resources Administrator - X			
	*Juvenile Justice Academy Administrator**			
	Librarian - DE&S Technologies			
	Manager - Community Development - X			
	Manager - Community Development - Infrastructure - X			
	Manager - Program Support Services - X			
	Manager - Guardianship Program - X			
	Manager - Workforce Development			
	Pre-Trial Manager			
	*Program Manager - Juvenile Justice Academy**			
	Prosecutor III			
	Public Safety Communications Manager			
	Purchasing Project Lead			
	Quality Assurance Manager			
	Risk Management Coordinator - X			
	Senior Division Chief			
	Senior Information Technology Project Manager			
	Substance Abuse Program Manager			
	Technical Support Manager - X *(County Auditor & Elections)*			
	Treasury Division Director			
	Veterans Treatment Court Project Director			
E-11	Alternate Dispute Resolution (ADR) Attorney	$72,828.00	$92,856.00	$112,884.00
	Assistant Crime Laboratory Director	$6,069.00	$7,738.00	$9,407.00
	Budget Manager	$3,034.50	$3,869.00	$4,703.50
	Capital Projects Manager	$35.01	$44.64	$54.27
	Chief of Staff - X			
	Construction Administration Engineer - X			
	Development Services Engineer - X			
	Division Chief *(Facilities Mgmt)*			
	Environmental Engineer			
	Fleet Maintenance Operations Manager			
	Government Relations Manager			
	Human Resources/HRIS Manager - X			
	JIAC Director			
	Manager *(Behavioral & Mental Health)*			
	Mental Health Court Manager			
	Probate Court Staff Attorney II			
	Public Information Officer			
	Regional Mobility Authority Engineer - X			
	Special Projects Director			

"*" Denotes Juvenile position
"x" Denotes position not covered by Civil Service

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Document subject to change.
Adopted Jan.2020

BEXAR COUNTY EXEMPT
FY 2020 PAY TABLE

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-12	Accounting Division Director	$79,188.00	$104,928.00	$130,656.00
	Attorney II	$6,599.00	$8,744.00	$10,888.00
	Audit Division Director	$3,299.50	$4,372.00	$5,444.00
	BiblioTech Director - X	$38.07	$50.45	$62.82
	Court Administrator *(Civl Dist Crts)*			
	County Architect - X			
	*DCPO - Mental Health Services**			
	*DCPO - Probation Services**			
	*Director - Finance & Administrative Services**			
	District Court Staff Attorney			
	Emergency Management Coordinator - X			
	Family Court Administrator			
	Fire Marshal - X			
	Prosecutor IV			
E-13	Assistant Public Defender III - X	$85,920.00	$113,844.00	$141,768.00
	Chief Staff Attorney	$7,160.00	$9,487.00	$11,814.00
	Crime Laboratory Director	$3,580.00	$4,743.50	$5,907.00
	*DCPO - Institutions Services**	$41.31	$54.73	$68.16
	Director - Mental Health Department - X			
	Director Governmental Affairs - X			
	Director Special Initiatives - X *(funded through 1 April 2019)*			
	Division Chief - Public Works - X			
	Division Director			
	Engineering Services Manager - X			
	Psychologist *(BCSO)*			
E-14	Attorney III	$93,216.00	$123,516.00	$153,816.00
	Budget Director - X	$7,768.00	$10,293.00	$12,818.00
	Chief Toxicologist	$3,884.00	$5,146.50	$6,409.00
	Deputy Chief - Trial Divison - X	$44.82	$59.38	$73.95
	Director Development Services - X			
	Director of Administration			
	Human Resources Director - X			
	Judicial Services Deputy Director - X			
	Prosecutor V			
E-15		$101,148.00	$134,016.00	$166,884.00
	~ NO POSITIONS ~	$8,429.00	$11,168.00	$13,907.00
		$4,214.50	$5,584.00	$6,953.50
		$48.63	$64.43	$80.23

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Bexar County Non-Exempt
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-01	Administrative Clerk I	$31,200.00	$31,596.00	$32,580.00
	Administrative Clerk II	$2,600.00	$2,633.00	$2,715.00
	Animal Care Technician	$1,300.00	$1,316.50	$1,357.50
	Automotive Parts Clerk	$15.00	$15.19	$15.66
	Automotive Service Worker			
	Building Monitor			
	Clerk			
	Copy Machine Operator			
	Elections Inventory Clerk			
	Field Maintenance Worker			
	File Clerk			
	Gardener			
	Heritage Center Assistant			
	Inmate Booking Clerk			
	Laundry Technician			
	*Laundry Worker**			
	Library Clerk			
	Mail Courier			
	Maintenance Helper			
	Parking Garage Attendant			
	Processing Clerk			
	Receptionist			
	Supply Clerk I			
	Survey Crew Worker			
	Traffic Sign Technician I			
NE-02	Account Assistant	$31,392.00	$31,824.00	$33,540.00
	Administrative Clerk II	$2,616.00	$2,652.00	$2,795.00
	Beer and Liquor License Processor	$1,308.00	$1,326.00	$1,397.50
	*Clerk - Reimbursement Services**	$15.09	$15.30	$16.13
	Clerk - Outreach Services			
	Clothing/Property Technician			
	Equipment Operator I			
	Information Clerk			
	Inmate Banking Clerk			
	Library/Account Clerk			
	Mail Courier II			
	Motor Vehicle Inventory Clerk			
	Office Assistant I			
	Pavement Marking Operator I			
	Records/Identifications Clerk			
	Security Monitor			
	Social Services Technician			
	Support Services Clerk			
	Traffic Control Fabricator I			

"*" Juvenile position
"X"Position not covered by Civil Service

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Bexar County Non-Exempt
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-02	Traffic Counter I	$31,392.00	$31,824.00	$33,540.00
	Traffic Sign Technician II	$2,616.00	$2,652.00	$2,795.00
	Voter Registration Processor	$1,308.00	$1,326.00	$1,397.50
		$15.09	$15.30	$16.13
NE-03	Accounting Clerk	$31,608.00	$32,988.00	$36,456.00
	Archive/Research Processor	$2,634.00	$2,749.00	$3,038.00
	*Assistant - Human Resources**	$1,317.00	$1,374.50	$1,519.00
	Assistant Park Foreman	$15.20	$15.86	$17.53
	Central Magistrate Operations Clerk			
	*Clerk - Juvenile Justice Academy**			
	*Clerk - Juvenile Records**			
	Collections Officer			
	Criminal Operations Clerk			
	Election Liaison			
	Evidence Receipt Clerk			
	Finance Clerk			
	Information Clerk II			
	Inmate Disciplinary Technician			
	*Juvenile Records Clerk**			
	Law Library Clerk			
	Lead Outreach Clerk			
	Legal Secretary			
	Licensing Clerk			
	*Main Control Technician**			
	Maintenance Mechanic I			
	Medical Investigations Clerk			
	Office Assistant II			
	Property Tax Processor I			
	Psychology Resident (temp position)*			
	Purchasing Clerk			
	Recording Services Clerk			
	Records Center Clerk			
	Records Clerk			
	Refund Audit Clerk			
	Security Monitor II			
	Special Inventory Tax Processor I			
	Supply Clerk II			
	Survey Instrument Operator			
	Tire Service Worker			
	Title and Registration Processor I			
	Urban Agriculture Educator			
	Vault Cashier			
	Vital Statistics Clerk			

"*" Juvenile position
"X"Position not covered by Civil Service

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Bexar County Non-Exempt
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-04	Accounting Clerk II	$32,304.00	$35,628.00	$40,440.00
	Assistant Court Clerk	$2,692.00	$2,969.00	$3,370.00
	Central Magistrate Court Clerk	$1,346.00	$1,484.50	$1,685.00
	Civil Court Clerk	$15.53	$17.13	$19.44
	*Community Service Restitution Specialist**			
	Court Clerk			
	Criminal Court Clerk			
	Criminal Warrants Processor			
	Data Control Clerk			
	Equipment Operator II			
	Fingerprint Examiner			
	Fixed Asset Specialist			
	Intake Specialist - MSO			
	Juvenile Court Clerk			
	*Juvenile Detention Officer I**			
	*Lead Clerk - Reimbursement Services**			
	Lead Inventory Clerk			
	Maintenance Controller			
	Mechanic I			
	Mental Health Clerk			
	Office Assistant III			
	Parking Operstions Lead			
	Pavement Marking Operator II			
	Probate and Estates Clerk			
	*Program Aide**			
	*Program Assistant - Child Support Services**			
	*Program Assistant - Employment & Education Services**			
	*Program Assistant - Intervention Services**			
	*Program Assistant - Parent Project**			
	*Program Assistant - Post Adjudication Substance Abuse**			
	*Program Assistant - Residential Service Contract Center**			
	*Program Assistant - Residential Service Krier Center**			
	*Program Assistant - Substance Abuse & Family Enrichment**			
	*Program Assistant - Victim Services**			
	*Program Assistant - Volunteer Services**			
	Property Tax Processor II			
	*Residential Treatment Officer I**			
	Senior Civil Operations Clerk			
	Senior Court Operations Clerk			
	Senior Criminal Operations Clerk			
	Senior Deed Records Clerk			
	Senior Finance Clerk			
	Senior Records Clerk			
	Senior Voter Registration Processor			
	*Specialist - Community Service Restitution**			

"*" Juvenile position
"X"Position not covered by Civil Service

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Bexar County Non-Exempt
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-04	*Specialist - Fiscal Services**	$32,304.00	$35,628.00	$40,440.00
	*Specialist - Supply & Fixed Asset**	$2,692.00	$2,969.00	$3,370.00
	Subdivision Technician	$1,346.00	$1,484.50	$1,685.00
	Technical Center Assistant - Bibliotech	$15.53	$17.13	$19.44
	*Technician - Human Resources**			
	Telecommunications Specialist			
	Title and Registration Processor II			
	Traffic Control Fabricator II			
	Traffic Counter II			
	Treasury and Court Registry Clerks			
	Vault Cashier II			
	*Victim Services Specialist**			
NE-05	Accounting Clerk III	$33,000.00	$38,484.00	$43,968.00
	Animal Control Services Officer	$2,750.00	$3,207.00	$3,664.00
	Assistant Jury Bailiff	$1,375.00	$1,603.50	$1,832.00
	Clothing/Property Supervisor	$15.87	$18.50	$21.14
	Data Clerk			
	Data Quality Assurance Coordinator			
	Data Tracking Specialist			
	Electronic Technician I			
	Environmental Services Inspector			
	Exterminator			
	Fleet Technician			
	Forensic Transcriber			
	Human Resources Technician			
	Inventory Control Technician			
	*Juvenile Detention Officer II**			
	Lead Accounting Clerk			
	Lead Central Magistrate Clerk			
	Lead Civil Court Clerk			
	Lead Civil Operations Clerk			
	Lead Clerk - Information Center			
	Lead Court Clerk			
	Lead Court Operations Clerk			
	Lead Criminal Court Clerk			
	Lead Criminal Operations Clerk			
	Lead Finance Clerk			
	Lead Juvenile Court Clerk			
	Lead Licensing and Vital Statistics Clerk			
	Lead Property Tax Processor			
	Lead Recording Services Clerk			
	Lead Records Clerk			
	Lead Title and Registration Processor			
	Lead Vault Cashier			

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Bexar County Non-Exempt
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-05	Legal Intern	$33,000.00	$38,484.00	$43,968.00
	Morgue Specialist	$2,750.00	$3,207.00	$3,664.00
	Office Assistant IV	$1,375.00	$1,603.50	$1,832.00
	Parks and Grounds Foreman	$15.87	$18.50	$21.14
	Pre-Trial Bond Officer I			
	*Program Assistant - Enrichment Services**			
	Public Safety Operator			
	Registrar Technician			
	*Residential Treatment Officer II**			
	Senior Lead Vehicle Inventory Tax Processor			
	Warehouse Supervisor			
NE-06	Automotive Mechanic	$35,328.00	$41,556.00	$47,796.00
	Collections Specialist	$2,944.00	$3,463.00	$3,983.00
	Crime Lab Specialist	$1,472.00	$1,731.50	$1,991.50
	Crime Victim Liaison	$16.98	$19.98	$22.98
	Crime Victim Liaison - FJC			
	*Day Treatment Program Specialist**			
	Drainage Infrastructure Coordinator			
	*Enrichment Specialist**			
	Evidence Technician			
	Extradition Coordinator			
	GIS Technician *(Elections, Public Wrks)*			
	Human Resources Technician I			
	*Juvenile Detention Officer III**			
	*Juvenile Resource Specialist**			
	*Lead Specialist - Community Services Restitution**			
	Locksmith			
	Maintenance Mechanic II			
	Mechanic II			
	Office/Contracts Supervisor			
	Open Records Specialist			
	Painter			
	Paralegal			
	Paralegal Librarian			
	Pesticide Operator			
	Pre-Trial Bond Officer II			
	Public Safety Dispatcher I			
	Re-Entry Technician			
	*Residential Treatment Officer III**			
	Senior Animal Control Service Officer			
	Senior Equipment Operator			
	Senior Morgue Specialist			
	Specialist - Contract & Legal Support			
	Specialist - Dialect Behavior Therapy			

"*" Juvenile position
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Bexar County Non-Exempt
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-06	*Specialist - Domestic Relations Office**	$35,328.00	$41,556.00	$47,796.00
	*Specialist - Volunteer Services Program**	$2,944.00	$3,463.00	$3,983.00
	Terminal Agency Coordinator	$1,472.00	$1,731.50	$1,991.50
	Volunteer Services Specialist	$16.98	$19.98	$22.98
	Welder I			
NE-07	Advocate	$37,476.00	$44,892.00	$52,296.00
	Aide to the County Manager's Office	$3,123.00	$3,741.00	$4,358.00
	Animal Placement Specialist	$1,561.50	$1,870.50	$2,179.00
	Asset Management Specialist I	$18.02	$21.58	$25.14
	Automotive Journeyman			
	*Behavior Interventionist**			
	Buyer			
	*Child Support Probation Officer**			
	Construction Inspector I			
	Crime Intelligence Analyst			
	Crime Lab Specialist Supervisor			
	Deputy Constable I			
	Electrician			
	Electronic Technician II			
	Engineering Technician II			
	Fixed Asset Supervisor			
	*Foster Care Reimbursement Officer**			
	Human Resources Technician II			
	Intake Specialist			
	Intake Specialist - Problem Solving Court			
	Intake Worker			
	*Juvenile Probation Officer**			
	*Lead Day Treatment Specialist**			
	Lead Transcriber			
	Life and Safety Technician			
	Paving Crew Foreman			
	Plumber			
	Post Contruction Inspector			
	Pre-Trial Bond Officer III			
	Pre-Trial Bond Screening & Assessment			
	*Probation Officer - Child Support Services**			
	*Probation Officer**			
	Records/Identification Supervisor			
	*Reimbursement Specialist**			
	Remote Operations Lead			
	Sanitarian I			
	Senior Clothing/Property Supervisor			
	*Specialist - Enrichment Program**			
	*Specialist - Reimbursement Services**			

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Bexar County Non-Exempt
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-07	Stormwater Quality Inspector I	$37,476.00	$44,892.00	$52,296.00
	Survey Crew Chief	$3,123.00	$3,741.00	$4,358.00
	Traffic Safety Coordinator	$1,561.50	$1,870.50	$2,179.00
	Utility Foreman	$18.02	$21.58	$25.14
	Welder II			
NE-08	Accountant I	$39,996.00	$48,480.00	$56,964.00
	Advocate Supervisor	$3,333.00	$4,040.00	$4,747.00
	*Analyst - Fiscal Services**	$1,666.50	$2,020.00	$2,373.50
	*Analyst - Information Resources**	$19.23	$23.31	$27.39
	Bexar County Weapons of Mass Destruction/Hazardous Materials Team Coordinator			
	Bibliotech Assistant Branch Manager			
	*Challenge/Ropes Program Officer**			
	Code Compliance Officer			
	Construction Inspector II			
	*Contract Coordinator**			
	*Counselor - Substance Abuse Services**			
	Deputy Constable II			
	Evidence Technician II			
	Financial Reporting Supervisor			
	*Fiscal Analyst**			
	Fiscal and Health Permit Specialist			
	Forensic Technician			
	HVAC Technician			
	Lead - HR Technician *(BCSO)*			
	Lead Intake Worker			
	Librarian			
	Mailroom Supervisor			
	*Mental Health Svcs Sr Probation Officer**			
	Office Supervisor			
	Public Safety Dispatcher II			
	Range Safety Officer			
	Re-Entry Coordinator			
	*Residential Placement Officer**			
	Sanitarian II			
	*Senior Probation Officer - Child Support Services**			
	*Senior Probation Officer**			
	Specialist-Career & Technical Education			
	*Specialist - Human Resources**			
	Staff Auditor I - Payroll			
	Stormwater Inspector II			
	Stormwater Quality Inspector II			
	*Supervisor - Records Office**			
	Support Services Supervisor			

"*" Juvenile position
"X"Position not covered by Civil Service

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Bexar County Non-Exempt
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-08	Technical Support Specialist II *(BiblioTech & DA)*	$39,996.00	$48,480.00	$56,964.00
	Title and Registration Supervisor	$3,333.00	$4,040.00	$4,747.00
	Toxicology Technician	$1,666.50	$2,020.00	$2,373.50
		$19.23	$23.31	$27.39
NE-09	Accountant II	$43,200.00	$52,356.00	$61,524.00
	*Assistant Supervisor - Child Probation Services**	$3,600.00	$4,363.00	$5,127.00
	*Assistant Supervisor - Institution Services**	$1,800.00	$2,181.50	$2,563.50
	*Assistant Supervisor - Probation Services**	$20.77	$25.17	$29.58
	*Assistant Unit Supervisor**			
	Auditor - Executive Assistant - X			
	Automotive Service Writer			
	*Campus Coordinator**			
	Commissioners Court Coordinator			
	Court Services Coordinator			
	Court Services Supervisor			
	Deputy Constable III			
	Deputy Fire Marshal - CP			
	Grant Specialist			
	*Lead BCJJA Probation Officer**			
	Lead Electronic Technician			
	Lead Life & Safety Technician			
	Lead Maintenance Technician			
	*Lead Specialist - Human Resources**			
	Procurement Card Program Specialist			
	Public Safety Dispatcher III *(career path)*			
	Recording Services Supervisor			
	Records Analyst			
	Right of Way Specialist			
	*Senior Probation Officer**			
	*Shift Team Leader - Detention**			
	*Specialist - Grants**			
	*Specialist - Multi-Media Services**			
	Staff Auditor II - Payroll			
	Supervisor - Central Magistrate			
	Supervisor - Civil Operations			
	Supervisor - Criminal Operations			
	Supervisor - Finance			
	Supervisor - Records			
	Treasury & Bookkeeping Services Supervisor			
	Victim Service Coordinator			
	Video Visitation Supervisor			
	Workers Compensation/Leave Specialist			

"*" Juvenile position
"X"Position not covered by Civil Service

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Bexar County Non-Exempt
FY 2019-20 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-10	Accountant III	$46,080.00	$56,544.00	$67,008.00
	*Analyst - Standards Compliance & Investigations**	$3,840.00	$4,712.00	$5,584.00
	Bail Bond Administrator - X	$1,920.00	$2,356.00	$2,792.00
	Business Office Supervisor	$22.15	$27.18	$32.22
	Court Technology Support Specialist *(Facilities Mgmt & Bexar Heritage)*			
	Deputy Constable IV			
	Facilities Maintenance Supervisor			
	HR Technical Support Specialist			
	Latent Print Examiner			
	Medical Investigator			
	Prison Rape Elimination Act (PREA) Coordinator			
	Public Safety Dispatcher IV *(career path)*			
	Real Estate Specialist			
	Senior HVAC Technician			
	*Specialist - Information Resources**			
	*Specialist - Technical Support Services**			
	Technical Support Specialist III *(DA, Public Wrks, BCSO)*			
	*Training Officer - Accreditation & Training**			
NE-11	Accountant IV	$49,464.00	$61,068.00	$72,672.00
	Data Control Supervisor	$4,122.00	$5,089.00	$6,056.00
	Deputy Constable V	$2,061.00	$2,544.50	$3,028.00
	Deputy Fire Marshal	$23.78	$29.36	$34.94
	Investigator - DA's Office			
	Motor Vehicle Investigation Chief			
	Senior Medical Investigator			
	Supervisor - Presentation/Graphic			
	Supervisor of Operations			
NE-12	Coordinator-Mental Health Services - Juv	$53,100.00	$65,952.00	$78,816.00
	HVAC & Controls Technician	$4,425.00	$5,496.00	$6,568.00
	*Investigator - Standards Compliance & Investigations**	$25.53	$31.71	$37.89
	Public Safety Communications Support Specialists			
	Technical Support Specialist IV *(Elections, BCSO)*			
NE-13	Deputy Chief Investigator (DA)	$57,336.00	$71,232.00	$85,116.00
	Senior Facilities Maintenance Supervisor	$4,778.00	$5,936.00	$7,093.00
	Senior Maintenance Supervisor	$2,389.00	$2,968.00	$3,546.50
		$27.57	$34.25	$40.92

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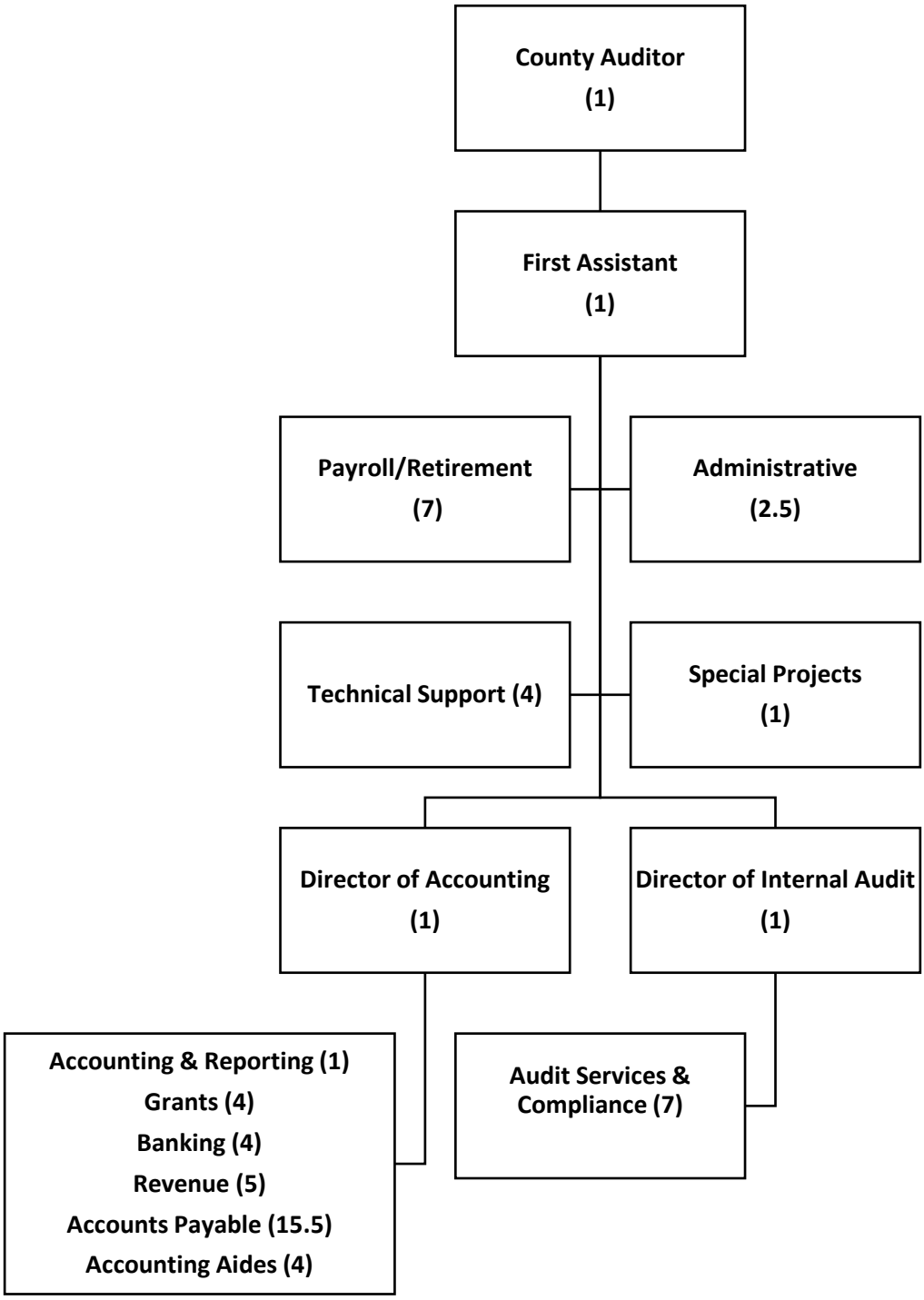
BEXAR COUNTY AUDITOR'S OFFICE
ORGANIZATIONAL CHART



59 Total Staff Positions

COUNTY OF BEXAR
Bexar County Auditors Office

OFFICE VISION AND MISSION

The Auditors Office Vision Statement

To be an independent and progressive organization recognized for professionalism and quality customer service in carrying out the County Auditors duties and responsibilities. To provide timely, accurate, meaningful financial information on the fiscal affairs of County government, and to provide ancillary support to the Commissioners Court, other elected officials, department heads, and the general public.

The Mission of the Auditors Office

Create and maintain an environment of sound fiscal management and efficient financial operations at all levels of County government through aggressive support, increased interactive collaboration, and communication to assure efficient collection and reporting of revenues, and legal compliance with budget expenditures.

AUDITORS OFFICE GOALS AND OBJECTIVES

The Goals and Objectives of the Auditors Office Are:

1. **PROFESSIONALISM** - To set and meet quality and professional standards in carrying out the duties and responsibilities of the Bexar County Auditors Office.

2. **INDEPENDENCE** - To maintain an appropriate level of independence so that the Auditors Office may freely question and review County programs and issues.

3. **INNOVATION/PRODUCTIVITY** - To encourage and promote innovative and productive approaches to current programs and processes in the Auditors Office, as well as other Bexar County Offices and Departments.

4. **PERSONAL GROWTH AND ENRICHMENT** - To provide quality and open communication, to develop job skills, personal growth, professionalism, and an environment which encourages innovation with positive attitudes.

DIVISIONAL DESCRIPTION

The Auditors Office is broken into Six divisions:

I. Administrative Division
II. Payroll Division
III. Accounting Division
IV. Internal Audit Division
V. Technical Support Division
VI. Special Projects Division

I. The **Administrative Division** is headed by the First Assistant County Auditor and includes the Executive Administrative Assistant to the County Auditor, Accounting Clerk, Office Assistant, and Accounting Aides. The division is responsible for ensuring that support is available for the County Auditor as needed, that office operations function smoothly, that all contracts are read and approved as appropriate, and that all administrative front-desk duties are fulfilled.

II. The **Payroll Division** provides payroll services to over 5,500 employees, ensuring that all County personnel are paid properly and timely. This division also provides retirement information, assistance, and counseling.

III. The **Accounting Division** is under the direction of the Director of Accounting and is comprised of the following functions: financial accounting and reporting, grant accounting and reporting, banking services, revenue accounting, revenue forecasting, accounts receivable, accounts payable, and capital project accounting. The Accounting Division is responsible for major annual projects that include the preparation of the Comprehensive Annual Financial Report (CAFR) and the County Wide Revenue Forecast Certification.

IV. The **Internal Audit Division** is managed by the Director of Internal Audit. The Internal Audit Division conducts internal audit reviews of County offices and departments which provide recommendations for cost savings, improving controls and safeguards of public funds, physical assets, and other property in the control of the County. The Audit Division is also responsible for assisting the County Auditor in adopting and enforcing regulations consistent with the law for the prompt and proper collecting, checking, and accounting for the receipt of funds.

V. The **Technical Support Division** management reports to the First Assistant County Auditor and is comprised of the following activities: financial information system implementation, support, maintenance, security profile/access, and helpdesk services for all County Auditor-sponsored information systems. Technical support also functions as a point of contact for assisting and training County offices and departments with financial system-related inquiries and requests.

VI. The **Special Projects Division** is headed by the Director of Special Projects who is responsible for handling special, fiscally-related projects as assigned by the County Auditor. These projects often entail working with County officials/department heads and/or the public to provide County-related financial information. Specific job duties include responding to open records requests, participation in County RFP/RFQ evaluation committees, and providing financial reporting support for the filing of State and Federal forfeiture reports.

The above functions and activities support the following goals:

Each one of the following responsibilities is specifically prescribed for the Auditor in the Texas Local Government Code. These are addressed in full, or in part, by the Internal Audit Division and other divisions of the Bexar County Auditors Office.

1) Prescribing the county's accounting systems. Local Government Code § 112.002 (a).
2) Adopting and enforcing regulations the auditor deems necessary for the speedy and proper checking of funds and fees belonging to the county and those belonging to third parties held by a county, district, or precinct officer. Local Government Code § 112.02 (b).
3) Maintaining general oversight of the books and records of a county, district, or state officer authorized or required by law to receive or collect money or other property that is intended for the use of the county or that belongs to third parties held by a county. Local Government Code § 112.007.
4) Investigating the correctness of books, accounts, reports, vouchers, and other records of any officer; orders of the commissioners court relating to county finances; and any reports to the commissioners court about the collection of money. Local Government Code § 115.001-2.
5) Examining all public funds that are subject to the control of any precinct, county or district official, including the accounts of law enforcement agencies and the district attorney composed of money and proceeds of property seized and forfeited to those officials. Examinations must be conducted regularly and on a surprise basis. Local Government Code § 115.003-4.

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimate	FY 2020-21 Budget
Payroll:				
# of FTE	6	6	6	6
# of payroll distributions	134,192	136,200	136,679	136,000
# of status form changes	19,823	27,357	36,472	35,000
# of overtime entries by spreadsheets	16,810	15,013	14,788	15,000
# of new employees processed	1,123	1,573	702	800
# of employees requested changes	3,466	4,614	5,088	5,000
# of County Employees served	4,961	5,193	5,233	5,833
Accounts Payable:				
# of FTE	19	19	19	19
# of Payments Processed	41,680	39,758	38,240	38,680
# of Invoices Processed	112,887	108,204	106,902	107,970
# of central disbursement transactions	29,976	28,698	28,096	28,200
# of electronic payments processed	11,704	11,060	10,144	10,680
# of P-card and T-card transactions	9,023	9,390	8,772	9,000
# of attorney appointments	41,872	41,330	38,309	40,500
# of attorney invoices	60,897	58,759	52,829	56,500
Banking:				
# of FTE	4	4	4	4
# of checks processed	114,239	107,107	93,133	94,500
# of bank deposits verified	3,817	3,751	3,804	3,815
# of electronic banking transactions **§**	12,001	12,417	12,247	12,350
# of other banking transactions	1,725	1,717	1,723	1,725
# of jury checks written off	15,548	17,228	17,704	16,000
Revenue:				
# of FTE working on deposit warrants	3	3	3	3
# of deposit warrants	11,083	10,446	8,945	8,900

[§] Electronic banking transactions are transactions entirely executed using a computer system; these include (but are not limited to) wire transfers, ACH Transactions, and Paymode payments.

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimate	FY 2020-21 Budget
Grants:				
# of FTE[**]	3	3	3	3
# of grants administered/monitored	127	127	135	126
Value of grant expenditures (federal & state)	65,169,810	66,904,747	115,000,000	102,000,000
Internal Audit Division:				
# of FTE	13	8	8	8
# of direct hours on audits	8,512	8,489	7,542	8,026
# of audits scheduled[††]	41	54	33	38
# of audits completed	38	50	30	35
# of audit reports issued[‡‡]	37	48	28	34
# of direct hours on special projects	5,634	1,087	2,473	2,028
# of special projects assigned	23	21	23	22
# of special projects completed	19	19	20	20
# of audit recommendations made	115	124	96	113
# of direct hours on routine tasks[§§]	5,373	2,044	1,493	1,706
# of non-direct hours[***]	4,345	5,079	4,364	4,373
Technical Support[†††]:				
# of FTE		4	4	4
# of direct hours on special projects		1,229	1,253	1,312
# of special projects assigned		35	37	36
# of special projects completed		29	32	32
# of direct hours on routine tasks[‡‡‡]		5,454	5,640	5,478
# of non-direct hours[§§§]		922	783	849

[**] The total number of Grant FTE's does not include the Grants Manager; the Grants Manager is not assigned any specific grants but manages and processes grant transactions when needed. Also, the Grants Department lost an employee position due to the transition of Ryan White Grants from Bexar County to UHS.

[††] # of audits scheduled decreased due to the transition of Ryan White Grants from Bexar County to UHS.

[‡‡] Not all audits completed will result in a written report. Also, one written audit summary report may account for multiple audit reviews.

[§§] # of direct hours on routine tasks are defined as hours for job duties or responsibilities performed by the Internal Audit Division that are related to compliance (e.g., cash counts, tax refund processing).

[***] # of non-direct hours includes training, administrative and employee leave time.

[†††] Due to a reorganization of the Auditor's Office during FY 2018-19, the Internal Audit Department was compartmentalized to only include Audit Services and Audit Compliance division; the Technical Support Division was removed from Internal Audit Department. The Technical Support Division will now be independent.

[‡‡‡] # of direct hours on routine tasks are defined as hours for job duties or responsibilities performed by the Technical Support Division that are related technical support assistance (e.g., helpdesk calls, equipment or system access) and training (e.g., Infor, ImageNow, Inovah Training).

[§§§] # of non-direct hours includes training, administrative and employee leave time.

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimate	FY 2020-21 Budget
Payroll:				
Avg. Distributions per FTE	22,365	22,700	22,780	22,667
Avg. status form changes per FTE	3,304	4,560	6,079	5,833
Avg. overtime entries by spreadsheets per FTE	2,802	2,502	2,465	2,500
Avg. employee requested payroll change per FTE	578	769	848	833
Accounts Payable:				
Avg. # of payments processed per FTE	2,194	2,093	2,013	2,036
Avg. # of invoices processed per FTE	5,941	5,695	5,626	5,683
Avg. # of central disbursement transaction per FTE	1,578	1,510	1,479	1,484
Avg. # of electronic payments processed per FTE	616	582	534	562
Avg. # of P-card and T-card transactions per FTE	475	494	462	474
Avg. # of attorney appointments per FTE	2,204	2,175	2,016	2,132
Avg. # of attorney invoices processed per FTE	3,205	3,093	2,780	2,974
Banking:				
Avg. # of checks processed per FTE	28,560	26,777	23,283	23,625
Avg. # of banking transactions per FTE	8,273	8,778	8,870	8,473
Revenue:				
Avg. # of deposit warrants per FTE	3,694	3,482	2,982	2,967
Grants:				
Avg. # of grants monitored per FTE	42	42	45	42
Avg. total dollars of grants monitored per FTE	21,723,270	22,301,582	38,333,333	34,000,000
Internal Audit Division:				
Avg. # of direct hours on audit per FTE[****]	946	1,061	943	1,003
Avg. # of direct hours on special projects per FTE	334	136	309	254
Avg. # of direct hours on routine tasks per FTE	413	256	187	213
Technical Support Division:				
Avg. # of direct hours on special projects per FTE		307	313	328
Avg. # of direct hours on routine tasks per FTE		1,363	1,410	1,369

[****] The number of Internal Auditors (IA) who only perform audits was changed from thirteen to eight, during FY18-19, to reflect the reorganization of the Auditor's Office.

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimate	FY 2020-21 Budget
Effectiveness Indicators				
Internal Audit Division:				
% of audits completed to audits scheduled	93%	93%	91%	92%
% of audits reports issued to audits scheduled	90%	89%	85%	89%
% of special projects completed to assigned	83%	90%	87%	91%
Amt. of cost savings/extra revenue identified	$120,278	$242,121	$203,000	$170,000
Amt. of cost savings per FTE	$9,252	$30,265	$25,375	$21,250
Technical Support Division:				
% of special projects completed to assigned		83%	86%	89%

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SPECIAL ORDER NO. _____

STATE OF TEXAS

COUNTY OF BEXAR

BEXAR COUNTY PURCHASING AGENT BOARD
APPROVAL OF PURCHASING AGENT BUDGET FOR
FY 2020-21

On August 25, 2020, the Bexar County Purchasing Agent Board met by ZOOM and by telephone to consider the proposed budget of the Bexar County Purchasing Agent for FY 2020-21. Notice of the meeting was posted providing information as to public participation in the meeting. Those in attendance were Judge David Canales, Chair, Judge Peter Sakai, Judge Ron Rangel, Commissioner Pct. 1 Sergio "Chico" Rodriguez and Commissioner Pct. 2 Justin Rodriguez, constituting the total membership of the Board. Also attending were Patricia Torres, Bexar County Purchasing Agent and Dinah Gaines, General Administrative Counsel for the Bexar County Civil District Courts. No citizens spoke regarding the Bexar County Purchasing Agent Budget. After a presentation of the proposed budget, it was moved and seconded, and by unanimous vote, the Board orders as follows:

IT IS ORDERED that the budget of the Bexar County Purchasing Agent for FY 2020-21 is hereby GRANTED AND APPROVED in the form attached hereto.

IT IS FURTHER ORDERED that a copy of this Special Order be certified to the Commissioners' Court of Bexar County, Texas for their observation as required by law.

JUDGE DAVID CANALES, CHAIR
73RD DISTRICT COURT

SERGIO "CHICO" RODRIGUEZ
COMMISSIONER PCT 1

AUG 31 2020

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Case Number: 727108 Document Type: SPECIAL ORDER Page 1 of 17

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JUDGE PETER SAKAI
225TH DISTRICT COURT

JUDGE RON RANGEL
379TH DISTRICT COURT

JUSTIN RODRIGUEZ
COMMISSIONER PCT 2

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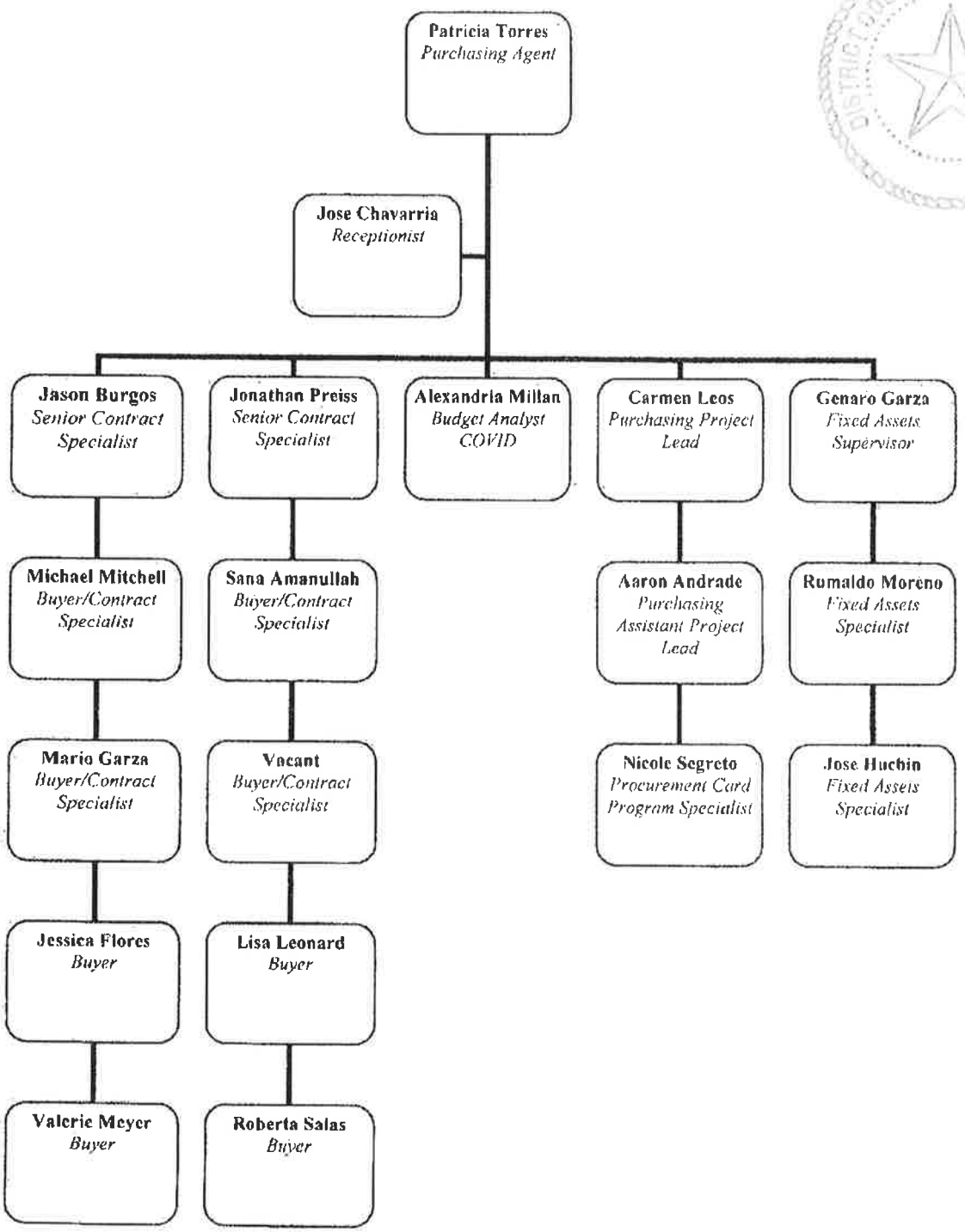
SCHEDULE A

Please provide an organization chart of your Office/Department:



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COUNTY OF BEXAR 727108

COMPANY: 100
OFFICE/DEPARTMENT NAME: Purchasing Department
DIVISION/SECTION: Purchasing
ACCOUNTING UNIT: 109

OFFICE/DEPARTMENT VISION AND MISSION

The Office/Department's Vision Statement:

The Purchasing Department delivers the best value of acquisitions while at the same time assuring the County benefits from superior supplier performance. Collectively, the department utilizes knowledge of best practices in procurement, cost effecting purchasing and value added service which leverages the County's spending power.

The Mission of the Office/Department is:

The Purchasing Department will pursue superior customer service to ensure customers recognize they have been provided value and their expectations as well as their business requirements have been met or exceeded.

OFFICE/DEPARTMENT GOALS AND OBJECTIVES

The Goals and Objectives of the Office/Department are:

Purchase the proper goods and services to fulfill the business needs of requesting departments.

- Obtain the best possible pricing for goods and services.
- Ensure responsible bidders are given a fair opportunity to compete for Bexar County's business.
- Ensure the best value is realized for the public dollar.
- Ensure historically underutilized businesses (small, minority and women owned) have an equal opportunity in the solicitation process.

DIVISIONAL DESCRIPTION

The Purchasing Agent, appointed by the Purchasing Appointment Board (which consists of three District Judges and two members of Commissioners Court), supervises all purchases made by the County through competitive quotes, bids or proposals, and directly procures all supplies, equipment and services. The Purchasing Agent also maintains the County's fixed assets inventory, transfers supplies, materials and equipment as necessary within the County and disposes of surplus property by auction or competitive bid. An annual report is prepared and submitted to the Purchasing Appointment Board for the fixed assets inventory. The Purchasing Department is also responsible for planning and coordinating the purchase of construction, furniture, fixtures and equipment for major capital projects.

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The above functions and activities support the following Goals:

1) Monitoring supply markets and trends (e.g., material price increases, shortages, changes in suppliers) and interpreting the impact of these trends on county strategies.
2) Identifying the critical materials and services required to support County strategies in key performance areas, particularly during new project development.
3) Developing supply options and contingency plans that support county needs for a diverse and globally competitive supply base.
4) Obtain the best possible pricing for goods and services.
5) Ensure responsible bidders are given a fair opportunity to compete for Bexar County's business.
6) Ensure the best value is realized for the public dollar.
7) Ensure historically underutilized businesses (small, minority and women owned) have an equal opportunity in the solicitation process.

Performance Indicators (Please provide at least three of each)	**FY 2019-20 Actual**	**FY 2020-21 Estimate**	**FY 2020-21 Budget**
Workload/Output Measures:			
Requisitions	12,058	12,058	
Purchase Orders Issued	11,892	11,892	
IFB/RFP Solicitations Issued	139	139	
Contracts Processed (New & Extended)	100	100	
Efficiency Measures:			
# of Days to Process Formal Requisitions	120	120	
Assets Transferred	7,068	7,068	
Effectiveness Measures:			
Purchase Dollars	$220,000,000	$220,000,000	
Purchasing Card Dollars	$2,000,000	$2,000,000	
Revenue (Auction & Rebates)	$50,000	$142,002.21	
Cost Avoidance with Asset Transfers	$15,000*	$15,000	

*Drop due to Policy for tracking inventory over $5,000
**Increase to expanded P/T Card Program
***Includes donations to Urban Cities and Non-Profits

Revisions reflect changes to PCard Program—less PCard Purchases more Requisitions and Purchase Orders.

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General Fund 100
Office/Dept: Purchasing
Division Section: Purchasing 4301

Travel And Traning Remuneration		FY 2019-20 Budgeted	FY 2020-21 Proposed
100-4301-51000	Training/Cert/Dev-Registration Fees	$ 16,137.00	$ 10,000.00
100-4301-51010	Mileage & Parking	$ 400.00	$ 200.00
	TOTAL	$ 16,537.00	$ 10,200.00

Operational Expenses		FY 2019-20 Budgeted	FY 2020-21 Proposed
100-4301-52004	Professional Services	$ 100.00	$ 100.00
100-4301-52006	Contracted Services	$ 6,000.00	$ 850.00
100-4301-52022	Printing & Binding	$ 123.00	$ 100.00
100-4301-52024	Membership Fees	$ 53,367.00	$ 54,056.00
100-4301-52034	Dues & Subscriptions	$ 300.00	$ 130.00
100-4301-52040	Copier Rental & Expense	$ 5,369.00	$ 5,200.00
100-4301-52041	Copier Usagae	$ 300.00	$ 300.00
100-4301-52047	Registration Fees	$ 100.00	$ -
100-4301-52064	Technology Improvement Fee	$ 4,000.00	$ -
100-4301-52160	Telephone and Internet Service	$ 6,144.00	$ 6,144.00
100-4301-52306	Rprs&Maint-Computer Hardware	$ 300.00	$ -
100-4301-52307	Rprs&Maint-Computer Software	$ 8,008.00	$ 8,000.00
100-4301-52308	Repairs & Maintenance-Vehicles	$ 3,000.00	$ 1,700.00
	TOTAL	$ 87,111.00	$ 76,580.00

Supplies & Materials		FY 2019-20 Budgeted	FY 2020-21 Proposed
100-4301-53100	Vehicle Fuel & Oil	$ 2,000.00	$ 550.00
100-4301-53110	Office Supplies	$ 6,750.00	$ 5,000.00
100-4301-53115	Postage	$ 100.00	$ 100.00
100-4301-53120	Books and Periodical	$ 200.00	$ 200.00
100-4301-53130	Computer Supplies	$ 5,000.00	$ 5,000.00
100-4301-53155	Uniforms	$ 1,500.00	$ -
100-4301-53505	Office Furniture	$ 500.00	$ -
100-4301-53510	Minor Equipment & Machinery	$ 500.00	$ 200.00
	TOTAL	$ 16,550.00	$ 11,050.00

GRAND TOTAL	$ 120,198.00	$ 97,830.00

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PROGRAM CHANGE REQUEST – New Position

Office/Department: Purchasing Department
Division: _____
Company: 100
Accounting Unit: 4301

NEW POSITION REQUEST: ***This program change request creates an additional position(s) to include any positions being transferred from other funding sources.***

1. Is there an existing job description on the County's current pay table? x Yes ☐ No

   If you checked no, a draft job description must accompany this request. Human Resources will review the job description and determine the table and grade.

2. Position Title: Buyer/Contract Specialist Table/Grade: E-6
   Unfreeze Position #30005503
3. Justification: Include specific citations if program change is mandated.

   Requesting to unfreeze position #30005503, to continue guidance and direction for County procurement activities for high-risk contracts. The Buyer/Contract Specialist identifies major contract opportunities and conducts bidding, analysis, negotiations and supplier management. This activity includes conducting and leading major negotiation teams to ensure that outcomes meet the County's objectives for total acquisition cost, quality, and business strategy. The high-risk contracting specialist provides enhancements to customer service, strategic supplier management, and product and service recommendations that result in significant cost savings. This position also evaluates departmental needs and assists in the creation of specifications, statements of work, and contract performance indicators.

4. What savings will be provided to pay for this program change (ex. reduction in outsourcing, deletion of other positions)? The savings must be recurring.

   The savings would be the continuation of a quicker turnaround and providing the County with efficient solicitations and contracts to obtain volume discounts and negotiate superior purchases. Substantiating best value of acquisitions while at the same time assuring the County benefits from superior performance; ensure the best and most efficient use of taxpayers money.

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5. Provide Workload/Output, Efficiency, and Effectiveness Measures related to this position showing the impact of this requested program change.

	FY 2019-20 Adopted	FY 2020-21 Budget Projection	FY 2020-21 w/Program Change
Workload/Output Measures:			
Requisitions	12,058	12,058	12,058
Purchase Orders Issued	11,892	11,892	11,892
IFB/RFP Solicitations Issued	139	139	139
Contracts Processed (New & Extended)	100	100	100
Fixed & Controlled Assets Inventoried	20,000	20,000	20,000
Purchasing Card Transactions	7,420	7,420	7,420
Efficiency Measures:			
Number of Days to Process Formal Requisitions	120	120	120
Assets Transferred	7,068	7,068	7,068
Effectiveness Measures:			
Purchase Dollars	$220,000,000	$220,000,000	$220,000,000
Purchasing Card Dollars	$2,000,000	$2,000,000	$2,000,000
Revenue (Auction & Rebates)	$142,002.21	$142,002.21	$142,002.21
Cost Avoidance with Asset Transfers	$15,000	$15,000	$15,000

NEW POSITION(S) REQUIREMENTS:

1. Is there existing space for the new position? x Yes ☐ No

   If not, explain in detail the space requirement and include any costs associated with additional space in the cost section below:

2. Will this be a private office or an open work space? Please describe.
   ☐ Private Office x Open Work Space

   Description: _____

Continue to cost sheet on the next page.

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Costs: Double-click on table to enter information the selected grey boxes. You can insert additional lines if needed. Please provide the number of positions being added or deleted (ex. Full-time: 1.0 or Part-Time: 0.5). Include the minimum salary (special pays) of the pay grade for new positions. The form will automatically cost out the fringe for the request. You may add additional lines to the table below if needed.

Please also include any other expenses associated with the position (Ex. Computers, phones, supplies, vehicles).

NOTE: ALL POSITIONS REQUESTED MUST BE PROPOSED AT ENTRY LEVEL.		
0.0	Buyer/Contract Specialist (E-6)	$48,588
0.0	Position Title (Table/Grade)	$0
0.0	**Total Salaries**	**$48,588**
	Social Security & Medicare	$3,717
	Retirement	$6,613
	Health Insurance	$13,200
	Life Insurance	$100
	Workers Compensation	$400
	Unemployment Insurance	$63
	TOTAL PERSONNEL EXPENSES	**$72,681**
	APPROPRIATIONS	**OTHER EXPENSE**
	Travel	$0
	Operations	$0
	Supplies	$0
	Capital (Ex. Vehicle) Please attach a Capital Request Form	$0
	TOTAL OTHER EXPENSES	$0
	TOTAL PROGRAM CHANGE COST	**$72,681**

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PROGRAM CHANGE REQUEST – New Position

Office/Department: Purchasing
Division: _____
Company: 100
Accounting Unit: 4301

NEW POSITION REQUEST: ***This program change request creates an additional position(s) to include any positions being transferred from other funding sources.***

1. Is there an existing job description on the County's current pay table? ☐ Yes ☒ No

   If you checked no, a draft job description must accompany this request. Human Resources will review the job description and determine the table and grade.

2. Position Title: Assistant Purchasing Agent Table/Grade: E-11

3. Justification: Include specific citations if program change is mandated.

   An Assistant Purchasing Agent is distinguished by level of considerable independent judgment in management and supervisory of the overall complex administrative, technical and operational procurement and contract activities. Represents the Purchasing Agent in absence to Commissioners' Court, the public and other governmental agencies. Makes recommendations directly to the Purchasing Agent on more efficient and statutorily compliant procurement procedures for County operations. Ensures that County purchases are compliant with the Local Government Code, federal regulations and policies. An Assistant Purchasing Agent will work towards value added and organizational performance improvement. Work towards embed change management and build operational capabilities and competencies.

4. What savings will be provided to pay for this program change (ex. reduction in outsourcing, deletion of other positions)? The savings must be recurring. _____

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5. Provide Workload/Output, Efficiency, and Effectiveness Measures related to this position showing the impact of this requested program change.

Value Added: Quality control, Supervision, Improve Efficiency

	FY 2019-20 Adopted	FY 2020-21 Budget Projection	FY 2020-21 w/Program Change
Workload/Output Measures:			
Requisitions	12,058	12,058	12,058
Purchase Orders Issued	11,892	11,892	11,892
IFB/RFP Solicitations Issued	139	139	139
Contracts Processed (New & Extended)	100	100	100
Fixed & Controlled Assets Inventoried	20,000	20,000	20,000
Purchasing Card Transactions	7,420	7,420	7,420
Efficiency Measures:			
Number of Days to Process Formal Requisitions	120	120	120
Assets Transferred	7,068	7,068	7,068
Effectiveness Measures:			
Purchase Dollars	$220,000,000	$220,000,000	$220,000,000
Purchasing Card Dollars	$2,000,000	$2,000,000	$2,000,000
Revenue (Auction & Rebates)	$142,002.21	$142,002.21	$142,002.21
Cost Avoidance with Asset Transfers	$15,000	$15,000	$15,000

NEW POSITION(S) REQUIREMENTS:

1. Is there existing space for the new position? [X] Yes [X] No

   If not, explain in detail the space requirement and include any costs associated with additional space in the cost section below:

   Currently there is not a private office for an APA, the file room area can be remodeled into a smaller file room and add a door and window to be converted into a private office. An estimation was provided by Dan Curry, FM of $20,000.

2. Will this be a private office or an open work space? Please describe.

   [X] Private Office [X] Open Work Space

   Description:
   There is not a private office available, if the remodel is completed the APA would have a private office. If a remodel is not completed, open work space is available.

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Continue to cost sheet on the next page.

Costs: Double-click on table to enter information the selected grey boxes. You can insert additional lines if needed. Please provide the number of positions being added or deleted (ex. Full-time: 1.0 or Part-Time: 0.5). Include the minimum salary (special pays) of the pay grade for new positions. The form will automatically cost out the fringe for the request. You may add additional lines to the table below if needed.

Please also include any other expenses associated with the position (Ex. Computers, phones, supplies, vehicles).

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NUMBER OF POSITIONS	POSITION TITLE (TABLE & GRADE)	BASE SALARY SUBTOTAL
NOTE: ALL POSITIONS REQUESTED MUST BE PROPOSED AT ENTRY LEVEL.		
1.0	Assistant Purchasing Agent (E-11)	$72,828
0.0	Position Title (Table/Grade)	$0
1.0	**Total Salaries**	**$72,828**
	Social Security & Medicare	$5,571
	Retirement	$9,912
	Health Insurance	$13,200
	Life Insurance	$149
	Workers Compensation	$400
	Unemployment Insurance	$95
	TOTAL PERSONNEL EXPENSES	**$102,155**
	APPROPRIATIONS	**OTHER EXPENSE**
	Travel	$0
	Operations	$0
	Supplies	$0
	Capital (Ex. Vehicle) Please attach a Capital Request Form	$0
	TOTAL OTHER EXPENSES	$0
	TOTAL PROGRAM CHANGE COST	**$102,155**

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PROGRAM CHANGE REQUEST – New Position

Office/Department: Purchasing Department
Division: _____
Company: 100
Accounting Unit: 4301

NEW POSITION REQUEST: ***This program change request creates an additional position(s) to include any positions being transferred from other funding sources.***

1. Is there an existing job description on the County's current pay table? x Yes ☐ No

   If you checked no, a draft job description must accompany this request. Human Resources will review the job description and determine the table and grade.

2. Position Title: Buyer Table/Grade: NE-7
   Unfreeze Position #30011797
3. Justification: Include specific citations if program change is mandated.

   Requesting to unfreeze position #30011797 (Lisa Leonard's position), to continue guidance and direction for County procurement activities for purchases and contracts. The Buyer receives, tabulates and analyzes informal proposals for award of contracts and purchase orders. Analyzes specifications and drawings to determine the exact item or services to be purchased. Develops sources of supplies and services, establishing and using bidder's list, trade publications, directories or other publications for securing services and improving competition. Ensures contract compliance through meetings, telephone contacts or correspondence and ensures contractors understand purchase orders, requirements and legal limitations. Coordinates purchasing action taken with all County agencies concerned. Issues purchase orders for supplies or services. Researches incomplete purchase requests to determine supplies or services needed.

4. What savings will be provided to pay for this program change (ex. reduction in outsourcing, deletion of other positions)? The savings must be recurring.

   The savings would be the continuation of a quicker turnaround and providing the County with efficient solicitations and contracts to obtain volume discounts and negotiate superior purchases. Substantiating best value of acquisitions while at the same time assuring the County benefits from superior performance; ensure the best and most efficient use of taxpayers money.

5. Provide Workload/Output, Efficiency, and Effectiveness Measures related to this position showing the impact of this requested program change.

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	FY 2019-20 Adopted	FY 2020-21 Budget Projection	FY 2020-21 w/Program Change
Workload/Output Measures:			
Requisitions	12,058	12,058	12,058
Purchase Orders Issued	11,892	11,892	11,892
IFB/RFP Solicitations Issued	139	139	139
Contracts Processed (New & Extended)	100	100	100
Fixed & Controlled Assets Inventoried	20,000	20,000	20,000
Purchasing Card Transactions	7,420	7,420	7,420
Efficiency Measures:			
Number of Days to Process Formal Requisitions	120	120	120
Assets Transferred	7,068	7,068	7,068
Effectiveness Measures:			
Purchase Dollars	$220,000,000	$220,000,000	$220,000,000
Purchasing Card Dollars	$2,000,000	$2,000,000	$2,000,000
Revenue (Auction & Rebates)	$142,002.21	$142,002.21	$142,002.21
Cost Avoidance with Asset Transfers	$15,000	$15,000	$15,000

NEW POSITION(S) REQUIREMENTS:

1. Is there existing space for the new position? x Yes ☐ No

   If not, explain in detail the space requirement and include any costs associated with additional space in the cost section below:

2. Will this be a private office or an open work space? Please describe.
   ☐ Private Office x Open Work Space

   Description: _____

Continue to cost sheet on the next page.

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Costs: Double-click on table to enter information the selected grey boxes. You can insert additional lines if needed. Please provide the number of positions being added or deleted (ex. Full-time: 1.0 or Part-Time: 0.5). Include the minimum salary (special pays) of the pay grade for new positions. The form will automatically cost out the fringe for the request. You may add additional lines to the table below if needed.

Please also include any other expenses associated with the position (Ex. Computers, phones, supplies, vehicles).

NUMBER OF POSITIONS	POSITION TITLE (TABLE & GRADE)	BASE SALARY SUBTOTAL
NOTE: ALL POSITIONS REQUESTED MUST BE PROPOSED AT ENTRY LEVEL.		
0.0	Buyer (NE-7)	$37,476
0.0	Position Title (Table/Grade)	$0
0.0	**Total Salaries**	**$37,476**
	Social Security & Medicare	$2,867
	Retirement	$5,100
	Health Insurance	$13,200
	Life Insurance	$77
	Workers Compensation	$400
	Unemployment Insurance	$49
	TOTAL PERSONNEL EXPENSES	**$59,169**
	APPROPRIATIONS	**OTHER EXPENSE**
	Travel	$0
	Operations	$0
	Supplies	$0
	Capital (Ex. Vehicle) Please attach a Capital Request Form	$0
	TOTAL OTHER EXPENSES	$0
	TOTAL PROGRAM CHANGE COST	**$59,169**

CERTIFIED COPY CERTIFICATE STATE OF TEXAS
I, MARY ANGIE GARCIA, BEXAR COUNTY DISTRICT CLERK, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL RECORD AS INDICATED BY THE VOLUME, PAGE AND COURT ON SAID DOCUMENT. WITNESSED MY OFFICIAL HAND AND SEAL OF OFFICE ON THIS:

August 31, 2020

MARY ANGIE GARCIA
BEXAR COUNTY, TEXAS

By: _____
CYNTHIA LAPONTE, Deputy District Clerk
(NOT VALID WITHOUT THE CLERK'S ORIGINAL SIGNATURE.)

DISTRICT COURT OF BEXAR COUNTY, TX

FY 2020-21 Frozen Position List

GENERAL FUND

Office/Department and Position Title	Pay Grade	Position Number	Total Cost
Bibliotech			
Biblio Librarian - Collections & Acquisitions	E-09	30013672	$88,949
Bibliotech Assistant Branch Manager	NE-08	30012056	$62,317
Technical Center Assistant (Part-Time)	NE-04	30014352	$52,948
Central Magistration - District Clerk			
Supervisor - Central Magistrate	NE-09	30012107	$66,220
County Parks			
Field Maintenance Worker	NE-01	30006303	$51,603
Field Maintenance Worker	NE-01	30007424	$51,603
Field Maintenance Worker	NE-01	30012110	$51,603
Parks & Grounds Foreman	NE-05	30007731	$53,796
Criminal District Attorney			
Attorney III	E-14	30015002	$113,542
File Clerk	NE-01	30012149	$38,003
Intern	T-99	30005340	$10,848
Intern	T-99	30006432	$10,848
Intern	T-99	30008439	$10,848
Intern	T-99	30009017	$10,848
District Clerk			
Civil Court Clerk	NE-04	30005199	$52,948
Division Chief - Criminal Operations	E-09	30015061	$88,949
Juvenile Court Clerk	NE-04	30007544	$52,948
Lead Civil Court Clerk	NE-05	30001302	$53,796
Lead Juvenile Court Clerk	NE-05	30012121	$53,796
Lead Civil Operations Clerk	NE-05	30001142	$53,796
Records Clerk	NE-03	30011398	$52,100
Senior Civil Operations Clerk	E-04	30012124	$63,881
Supervisor - Civil Operations	NE-09	30012135	$66,220
Economic Development			
Analyst - Community Development	E-05	30011472	$68,149
Analyst - Community Development	E-05	30013179	$68,149
Fire Marshal			
Electronic Technician II	NE-07	30015008	$59,248
Human Resources			
Analyst - Human Resources - ADA	E-05	30011584	$68,149
Office Assistant IV	NE-05	30014902	$53,796
Judge and Commissioners			
Chief of Staff	E-11	30010949	$102,308
Justice of the Peace Pct. 1			
Court Clerk	NE-04	30010391	$52,947
Juvenile District Courts			
Associate Judge	T-99	30011054	$163,560
Management and Finance			
Analyst - Finance	E-06	30003639	$59,183

Medical Examiner			
Toxicology Technician	NE-08	30005744	$62,317
Military Services Office			
Military Services Officer	E-07	30014480	$77,825
Public Defender's Office			
Investigator	NE-11	30015042	$60,250
Sheriff - ADC			
Clothing/Property Supervisor	NE-05	30011759	$53,896
G.E.D. Instructor	E-03	30015307	$60,035
Inmate Banking Clerk	NE-02	30005839	$51,937
Inmate Booking Clerk	NE-01	30014018	$51,703
Inmate Booking Clerk	NE-01	30014021	$51,703
Inmate Booking Clerk	NE-01	30014022	$51,703
Inmate Booking Clerk	NE-01	30014026	$51,703
Inmate Booking Clerk	NE-01	30014028	$51,703
Inmate Booking Clerk	NE-01	30014030	$51,703
Inmate Booking Clerk	NE-01	30014032	$51,703
Inmate Booking Clerk	NE-01	30004992	$51,703
Inmate Booking Clerk - PIC	NE-01	30014025	$51,703
Jail Support Services Supervisor	E-07	30015308	$77,925
Laundry Technician	NE-01	30002418	$51,703
Library Clerk	NE-01	30007577	$51,703
Manager of Jail Services & Programs	E-09	30012159	$89,049
Office Assistant I	NE-02	30014040	$51,937
Office Assistant I	NE-02	30014042	$51,937
Processing Clerk	NE-01	30007040	$51,703
Processing Clerk	NE-01	30006490	$51,703
Re-Entry Coordinator	NE-08	30006433	$62,417
Security Monitor	NE-02	30014186	$51,937
Security Monitor	NE-02	30014194	$51,937
Security Monitor	NE-02	30008457	$51,937
Security Monitor	NE-02	30009553	$51,937
Security Monitor	NE-02	30014190	$51,937
Sheriff - LE			
Administrative Clerk I	NE-01	30001132	$51,703
Automotive Service Worker	NE-01	30011003	$51,703
Change Management Specialist	E-07	30014405	$78,425
Criminal Warrants Processor	NE-04	30005832	$53,048
Inmate Booking Clerk	NE-01	30013637	$51,703
Manager ID & Records	E-07	30007734	$77,925
Office Assistant I	NE-02	30015075	$51,937
Office Assistant III	NE-04	30012620	$53,048
Office Assistant III	NE-04	30007219	$53,048
Office Assistant IV	NE-05	30006059	$53,896
Office Assistant IV	NE-05	30005764	$54,396
Public Safety Communications Manager	E-10	30007659	$95,451
Records/Identifications Clerk	NE-02	30015076	$51,937
Records/Identifications Clerk	NE-02	30004185	$51,937
Records/Identifications Clerk	NE-02	30007136	$51,937
Records/Identifications Clerk	NE-02	30007200	$51,937

Sheriff - Support			
Human Resource Technician (Part-Time)	NE-05	30015080	$42,842
Open Records Specialist	NE-06	30011801	$56,731
Pre-Employment Polygrapher	E-09	30015078	$89,049
Pre-Employment Polygrapher	E-09	30015079	$89,049
Information Technology			
Applications Developer II	IT-07	30013056	$96,681
Applications Developer I	IT-05	30013685	$83,701
Applications Developer I	IT-05	30013686	$83,701
Database Engineer II	IT-07	30013069	$96,681
Programmer Analyst I	IT-04	30013033	$77,328
Programmer Analyst II	IT-06	30013090	$90,703
Performance Management Analyst	IT-08	30014118	$104,998
SAP ERP Analyst	IT-06	30013024	$90,703
Security Compliance Analyst	IT-08	30015049	$104,998
Senior Database Engineer Supervisor	IT-09	30014236	$114,133
Senior IT Process Analyst (Sup)	IT-10	30013045	$124,189
Solutions Architect - App & Infor	IT-10	30013049	$124,189
Solutions Architect - Infrastructure	IT-10	30012612	$124,189
Support Services Specialist II	IT-02	30013110	$66,264
Support Services Specialist III	IT-03	30014241	$71,526
Senior IT Project Manager	IT-11	30013102	$137,461
Tax Assessor-Collector			
Property Tax Processor I	NE-03	30004816	$52,100
		Subtotal:	**$6,394,491**
Other Funds			
Office/Department and Position Title	**Pay Grade**	**Position Number**	**Total Cost**
Courthouse Security Fund (203)			
Security Monitor	NE-02	30009543	$51,937
Deputy Sheriff - LE	LE-03	30009569	$70,646
Fire Code Fund (212)			
Administrative Clerk II	NE-02	30014223	$51,837
		Subtotal:	**$174,420**
		Grand Total:	**$6,568,911**

Bexar County, Texas
Grants-In-Aid
Fiscal Year Ending September 30, 2021

	FY 2018-19 Actuals	FY 2019-20 Estimate	FY 2020-21 Proposed
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$4,643,298	$4,673,010	$9,264,089
Total Beginning Balance	**$4,643,298**	**$4,673,010**	**$9,264,089**
Revenue			
Intergovernmental Revenue	$1,472,140	$13,626,591	$13,626,591
Other Revenue	$735	$0	$0
Insurance Premiums Revenue			
Subtotal	**$1,472,875**	**$13,626,591**	**$13,626,591**
Interfund Transfers	$221,340	$177,765	$177,765
Total Revenues	**$1,694,215**	**$13,804,356**	**$13,804,356**
TOTAL AVAILABLE FUNDS	**$6,337,513**	**$18,477,366**	**$23,068,445**
APPROPRIATIONS			
General Government	($112,184)	$694,422	$694,422
Judicial	$993,537	$590,670	$590,670
Public Safety	$197,345	$894,051	$894,051
Capital Projects	$148,530	$550,794	$550,794
Highways	$0	$1,021,488	$1,021,488
Health and Public Welfare	$346,293	$5,461,853	$5,461,853
Subtotal	**$1,573,521**	**$9,213,277**	**$9,213,277**
Interfund Transfers	$90,982	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$1,664,503**	**$9,213,277**	**$9,391,042**
Appropriated Fund Balance	**$4,673,010**	**$9,264,089**	**$13,855,168**
TOTAL APPROPRIATIONS	**$6,337,513**	**$18,477,366**	**$23,068,445**