

ENTERPRISE FUNDS



Enhancing Public Safety

For FY 2014-15, Bexar County created 50 new positions for the Sheriff's Office. These positions will be assigned to the Adult Detention Center, Law Enforcement Section, or Support Services Division within the Sheriff's Office. Additionally, this Budget provides an additional \$3.7 million for the last year of the Collective Bargaining Agreement with the Deputy Sheriff's Association of Bexar County. All uniformed officers will receive a 3 percent pay adjustment and will continue to receive annual increases as Deputies move through the Sheriff's Step Pay Plan.

Bexar County, Texas

Self Insured - Health and Life (Fund 501)

Fiscal Year Ending September 30, 2015

| FY 2012-13 Actual | FY 2013-14 Estimate | FY 2014-15 Budget |
|----------------------|------------------------|----------------------|
|----------------------|------------------------|----------------------|

| |
|------------------------|
| AVAILABLE FUNDS |
|------------------------|

Beginning Balance

| | | | |
|--------------------|---------------|-------------|-------------|
| Undesignated Funds | (\$4,269,678) | \$1,435,838 | \$4,356,042 |
|--------------------|---------------|-------------|-------------|

| | | | |
|--------------------------------|----------------------|--------------------|--------------------|
| Total Beginning Balance | (\$4,269,678) | \$1,435,838 | \$4,356,042 |
|--------------------------------|----------------------|--------------------|--------------------|

Revenue

| | | | |
|---------------|-----------|----------|-----|
| Other Revenue | \$386,010 | \$24,903 | \$0 |
|---------------|-----------|----------|-----|

| | | | |
|----------------------------|------------|------------|------------|
| Insurance Premiums Revenue | 34,921,566 | 35,776,271 | 37,486,954 |
|----------------------------|------------|------------|------------|

| | | | |
|-----------------|---------------------|---------------------|---------------------|
| Subtotal | \$35,307,576 | \$35,801,174 | \$37,486,954 |
|-----------------|---------------------|---------------------|---------------------|

| | | | |
|---------------------|-------------|-------------|-------------|
| Interfund Transfers | \$5,856,790 | \$3,249,511 | \$3,249,511 |
|---------------------|-------------|-------------|-------------|

| | | | |
|-----------------------|---------------------|---------------------|---------------------|
| Total Revenues | \$41,164,366 | \$39,050,685 | \$40,736,465 |
|-----------------------|---------------------|---------------------|---------------------|

| | | | |
|------------------------------|---------------------|---------------------|---------------------|
| TOTAL AVAILABLE FUNDS | \$36,894,688 | \$40,486,523 | \$45,092,507 |
|------------------------------|---------------------|---------------------|---------------------|

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| APPROPRIATIONS |
|-----------------------|

| | | | |
|--------------------|--------------|--------------|--------------|
| General Government | \$35,458,850 | \$36,130,481 | \$38,968,730 |
|--------------------|--------------|--------------|--------------|

| | | | |
|-----------------|---------------------|---------------------|---------------------|
| Subtotal | \$35,458,850 | \$36,130,481 | \$38,968,730 |
|-----------------|---------------------|---------------------|---------------------|

| | | | |
|---------------------------------------|---------------------|---------------------|---------------------|
| TOTAL OPERATING APPROPRIATIONS | \$35,458,850 | \$36,130,481 | \$38,968,730 |
|---------------------------------------|---------------------|---------------------|---------------------|

| | | | |
|----------------------------------|--------------------|--------------------|--------------------|
| Appropriated Fund Balance | \$1,435,838 | \$4,356,042 | \$6,123,777 |
|----------------------------------|--------------------|--------------------|--------------------|

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|-----------------------------|---------------------|---------------------|---------------------|
| TOTAL APPROPRIATIONS | \$36,894,688 | \$40,486,523 | \$45,092,507 |
|-----------------------------|---------------------|---------------------|---------------------|

SELF-INSURED – HEALTH AND LIFE FUND

FUND: 501

Program Description: Self-Insurance is an alternate financing system in which an employer remits only a portion of the conventional premium to an insurer to cover the cost of administering the benefits program and of providing specific and aggregate stop-loss insurance. The employer, usually referred to in this case as the self-insured, funds a "bank account" that the insurance company draws upon for the payment of claims. Employee and County contributions as well as payments from retirees and COBRA participants are deposited into the account.

Each year Bexar County examines the health insurance plans offered to employees to determine if the benefits plans offered are consistent with those being offered by other employers in Bexar County, if the premiums required of employees is competitive and financially responsible, and if the overall cost of the plan meets the demands of the County's budgeting requirements. The County also provides life insurance that is equal to the employee's annual salary up to a maximum of \$200,000. There is a double indemnity accidental death and dismemberment clause, which provides for additional coverage equal to the employee's annual salary with a maximum of \$200,000 in the event of the employee's accidental death.

Appropriations:

| | FY 2012-13 Actual | FY 2013-14 Budget | FY 2013-14 Estimate | FY 2014-15 Budget |
|-------------------------------------|------------------------------|------------------------------|--------------------------------|------------------------------|
| Personnel Services | \$218,675 | \$217,905 | \$207,932 | \$204,300 |
| Travel, Training, and Remunerations | 500 | 3,350 | 500 | 500 |
| Operational Costs | 35,239,071 | 37,940,260 | 35,921,445 | 38,761,780 |
| Supplies and Materials | 604 | 6,150 | 604 | 2,150 |
| <i>Total</i> | <i>\$35,458,850</i> | <i>\$38,167,665</i> | <i>\$36,130,481</i> | <i>\$38,968,730</i> |

Program Justification and Analysis:

- The Self-Insured Health and Life Fund Adopted Budget for FY 2014-15 increased by 7.9 percent when compared to FY 2013-14 estimates as described below.
- The Personnel Services group decreased by 1.7 percent when compared to FY 2013-14 estimates due to turnover experienced during FY 2013-14.
- The Travel and Training group remained flat when compared to FY 2013-14 estimates.

- The Operational Costs group increased by 7.9 percent when compared to FY 2013-14 estimates which corresponds to a nationwide projected increase of 6.8 to 7.1 percent for healthcare costs in FY 2014-15. This appropriation also includes expenses associated with the County’s Third-Party Administrator and Stop Loss Insurance premiums. Stop Loss insurance limits the County’s total liability for health insurance claims. Should the County’s liabilities exceed a specified amount, the County is reinsured for medical costs in the amount over the Stop Loss ceiling. The current Stop Loss ceiling is \$275,000 per claimant.
- The Supplies and Materials group increased significantly when compared to the FY 2013-14 estimates due to budgeting for office supplies and books & periodicals, though lower than the FY 2013-14 budgeted amounts.
- For FY 2014-15 there are no plan changes and no increases to employee and retiree premiums except any increases agreed upon in the May 2012 Collective Bargaining Agreement between the Deputy Sheriff’s Association of Bexar County and Bexar County.

Authorized Positions:

| | FY 2012-13 Actual | FY 2013-14 Estimate | FY 2014-15 Budget |
|--|------------------------------|--------------------------------|------------------------------|
| Assistant County Manager* | 0.25 | 0.25 | 0.25 |
| Benefits Administrator | 1 | 0 | 0 |
| Benefits Coordinator | 0 | 1 | 1 |
| Human Resources Technician I | 1 | 1 | 1 |
| Human Resources Technician II** | 0.5 | 0.5 | 0.5 |
| <i>Total-Health and Life Fund</i> | 2.75 | 2.75 | 2.75 |

* This position is 25% General funded in each of the following departments: Human Resources, Budget, Management & Finance, and 25% funded out of Fund 501 Self-Insured – Health and Life.

** This position is 50% General funded in Human Resources and 50% funded out of Fund 501 Self-Insured – Health and Life.

Bexar County, Texas
Self Insured - Workers Comp (Fund 502)
Fiscal Year Ending September 30, 2015

| FY 2012-13 | FY 2013-14 | FY 2014-15 |
|-------------------|-------------------|-------------------|
| Actual | Estimate | Budget |

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|------------------------|
| AVAILABLE FUNDS |
|------------------------|

| | | | |
|--------------------------------|--------------------|--------------------|--------------------|
| Beginning Balance | | | |
| Undesignated Funds | \$510,016 | \$637,216 | \$937,509 |
| Total Beginning Balance | \$510,016 | \$637,216 | \$937,509 |
| Revenue | | | |
| Service Fees | \$19,235 | \$15,636 | \$15,000 |
| Other Revenue | 0 | 150 | 0 |
| Insurance Premiums Revenue | 1,649,221 | 1,717,085 | 1,720,150 |
| Subtotal | \$1,668,456 | \$1,732,871 | \$1,735,150 |
| Interfund Transfers | \$0 | \$569,554 | \$0 |
| Total Revenues | \$1,668,456 | \$2,302,425 | \$1,735,150 |
| TOTAL AVAILABLE FUNDS | \$2,178,472 | \$2,939,641 | \$2,672,659 |

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| APPROPRIATIONS |
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| | | | |
|---------------------------------------|--------------------|--------------------|--------------------|
| General Government | \$1,541,256 | \$2,002,132 | \$2,338,269 |
| Subtotal | \$1,541,256 | \$2,002,132 | \$2,338,269 |
| Interfund Transfers | \$0 | \$0 | \$0 |
| TOTAL OPERATING APPROPRIATIONS | \$1,541,256 | \$2,002,132 | \$2,338,269 |
| Appropriated Fund Balance | \$637,216 | \$937,509 | \$334,390 |
| TOTAL APPROPRIATIONS | \$2,178,472 | \$2,939,641 | \$2,672,659 |

SELF INSURED – WORKERS COMP

FUND: 502

Program Description: The goal of the Workers Compensation Self-Insurance Program is to ensure that employees who are injured or disabled on the job are provided with adequate monetary compensation, eliminating the need for litigation. The Bexar County Management and Finance Department administers the County’s Workers Compensation Program. Numerous measures to control workers compensation related expenses have been established. The Workers Compensation Program will continue to increase the review of outstanding workers compensation claims and to monitor decisions regarding claims. Strong support from adjusters, supervisors, and managers working with the staff of Management and Finance, employees, and medical groups has created a team approach to manage workers compensation. Early intervention assists employees in returning to work more quickly either through modified duty programs or full duty return to work.

Several years ago the Workers Compensation Program was expanded to provide increased training for employees and supervisors in an effort to prevent accidents resulting in workers compensation claims. Classes are conducted in CPR and first aid, ergonomics, back lifting, defensive driving, fire extinguisher training and fire evacuation procedures. Workers compensation training is also offered to supervisors and employees. The Sheriff’s Office, Public Works and Facilities Management Department have provided modified duty jobs that have resulted in reduced indemnity and medical claims. Workstation evaluation has resulted in minimized occupational repetitive motion trauma and has helped reduce high cost claims for upper extremities. Education and evaluation continues with all offices and departments. Early intervention by case managers has resulted in returning injured employees back to work – often in less than seven days. This has also reduced indemnity and medical costs.

All lost-time cases are assigned case managers who work directly with the employee and the medical provider to provide the best quality medical attention and assist the employee in returning to work in a more timely fashion. Through open discussions with offices and departments, the Third Party Administrator and staff have developed better understanding of work requirements, causes of injuries, and remedies. Peer reviews are utilized to challenge cases taken to the Workers Compensation Commission, making it more difficult for one medical provider to keep an employee off work unnecessarily.

Appropriations:

| | FY 2012-13 Actual | FY 2013-14 Budget | FY 2013-14 Estimate | FY 2014-15 Budget |
|-------------------------------------|------------------------------|------------------------------|--------------------------------|------------------------------|
| Personnel Services | \$64,272 | \$65,110 | \$68,814 | \$71,604 |
| Travel, Training, and Remunerations | 0 | 2,150 | 0 | 1,000 |
| Operational Expenses | 1,473,938 | 2,097,334 | 1,928,135 | 2,259,665 |
| Supplies and Materials | 3,046 | 11,100 | 5,183 | 6,000 |
| Total | \$1,541,256 | \$2,175,694 | \$2,002,132 | \$2,338,269 |

Program Justification and Analysis:

- The Self-Insured – Workers Compensation Fund FY 2014-15 Adopted Budget increased by 17 percent when compared to FY 2013-14 estimates as described below.
- The Personnel Services group increased by 4 percent when compared to FY 2013-14 estimates. This increase is due to changes in the selection of healthcare plans among staff.
- In the Travel and Remunerations group \$1,000 is budgeted for staff travel and continuing education.
- The Operational Costs group increased by 17 percent when compared to FY 2013-14 estimates due to contract requirements associated with the University Health System professional healthcare services contract.
- The Supplies and Materials group increased by 16 percent when compared to FY 2013-14 estimates. This is primarily due to additional funding in the Tools and Hardware account for the Bexar County Health Clinic.
- Workers Compensation claims expenses are anticipated to increase in the short term. A Risk Management Coordinator position was created during FY 2012-13 in the Management and Finance Department to assess and prevent job related accidents. It is anticipated that claims expense will remain flat and/or trend negatively over the long term.

Authorized Positions:

| | FY 2012-13 Actual | FY 2013-14 Estimate | FY 2014-15 Budget |
|---|------------------------------|--------------------------------|------------------------------|
| Workers Compensation Specialist | 1 | 1 | 1 |
| <i>Total – Workers Compensation Fund</i> | <i>1</i> | <i>1</i> | <i>1</i> |

Bexar County, Texas
Records Management Center (Fund 505)
Fiscal Year Ending September 30, 2015

| FY 2012-13 | FY 2013-14 | FY 2014-15 |
|-------------------|-------------------|-------------------|
| Actual | Estimate | Budget |

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|------------------------|
| AVAILABLE FUNDS |
|------------------------|

Beginning Balance

| | | | |
|--------------------------------|------------------|------------------|------------------|
| Undesignated Funds | \$321,633 | \$402,911 | \$390,175 |
| Total Beginning Balance | \$321,633 | \$402,911 | \$390,175 |

Revenue

| | | | |
|----------------------------|------------------|------------------|------------------|
| Service Fees | \$321,075 | \$255,850 | \$214,095 |
| Other Revenue | 0 | 14,126 | 0 |
| Insurance Premiums Revenue | | | |
| Subtotal | \$321,075 | \$269,976 | \$214,095 |

| | | | |
|-----------------------|------------------|------------------|------------------|
| Interfund Transfers | \$49,531 | \$99,531 | \$99,531 |
| Total Revenues | \$370,606 | \$369,507 | \$313,626 |

| | | | |
|------------------------------|------------------|------------------|------------------|
| TOTAL AVAILABLE FUNDS | \$692,239 | \$772,418 | \$703,801 |
|------------------------------|------------------|------------------|------------------|

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| APPROPRIATIONS |
|-----------------------|

| | | | |
|----------------------|------------------|------------------|------------------|
| General Government | \$289,328 | \$354,743 | \$330,647 |
| Capital Expenditures | 0 | 27,500 | 47,374 |
| Subtotal | \$289,328 | \$382,243 | \$378,021 |
| Interfund Transfers | \$0 | \$0 | \$0 |

| | | | |
|---------------------------------------|------------------|------------------|------------------|
| TOTAL OPERATING APPROPRIATIONS | \$289,328 | \$382,243 | \$378,021 |
|---------------------------------------|------------------|------------------|------------------|

| | | | |
|----------------------------------|------------------|------------------|------------------|
| Appropriated Fund Balance | \$402,911 | \$390,175 | \$325,780 |
|----------------------------------|------------------|------------------|------------------|

| | | | |
|-----------------------------|------------------|------------------|------------------|
| TOTAL APPROPRIATIONS | \$692,239 | \$772,418 | \$703,801 |
|-----------------------------|------------------|------------------|------------------|

RECORDS MANAGEMENT CENTER FUND

FUND: 505
ACCOUNTING UNIT: 3142

Mission: The Records Management Committee will provide leadership through the Records Facility Manager in the development, allocation and management of resources to meet County office records storage and document conversion needs while securing and preserving the records of Bexar County in accordance with the Local Government Records Act of 1989.

Vision: We envision the Records Management Committee to have a state-of-the-art Records Management Facility that will meet the records storage needs of all County offices and departments, be in compliance with the Local Government Records Act of 1989 for the preservation and maintenance of local government records, and provide convenient access and retrieval of County records to County offices and the general public.

Program Description: The Records Management Facility Fund is an enterprise fund created to provide space to County offices and departments for the storage of records. The facility, located at 232 Iowa Street, allows the County to consolidate all its records in one facility. The facility also is a records technology center where records currently stored on paper can be microfilmed for storage or imaged into an appropriate format so they can be electronically delivered to the offices or departments requesting them.

Performance Indicators:

| | FY 2012-13 Actual | FY 2013-14 Estimate | FY 2014-15 Budget |
|--|----------------------|------------------------|----------------------|
|--|----------------------|------------------------|----------------------|

Work Load Indicators:

| | | | |
|---------------------------------|-----|-----|-----|
| Daily Training Room preparation | 2 | 2 | 2 |
| Number of daily phone calls | 14 | 15 | 17 |
| Number of Training classes held | 120 | 121 | 156 |

Efficiency Indicators:

| | | | |
|------------------------------------|----|----|----|
| Monthly Bulletin board preparation | 12 | 12 | 12 |
| Weekly Requisition Creation | 2 | 2 | 3 |
| Daily P-Card balance and paperwork | 5 | 5 | 6 |
| Daily entry of data into computer | 13 | 13 | 14 |

Effectiveness Indicators:

| | | | |
|--------------------------|------|------|------|
| Daily Security Monitor | 100% | 100% | 100% |
| Daily interoffice copies | 100% | 100% | 100% |

Appropriations:

| | FY 2012-13 Actual | FY 2013-14 Budget | FY 2013-14 Estimate | FY 2014-15 Budget |
|-------------------------------------|------------------------------|------------------------------|--------------------------------|------------------------------|
| Personnel Services | \$172,071 | \$170,164 | \$177,226 | \$178,262 |
| Travel, Training, and Remunerations | 160 | 1,400 | 447 | 520 |
| Operational Expenses | 114,119 | 176,223 | 165,011 | 145,515 |
| Supplies and Materials | 2,978 | 16,050 | 12,059 | 6,350 |
| Capital Expenditures | 0 | 27,870 | 27,500 | 47,374 |
| Total | \$289,328 | \$391,707 | \$382,243 | \$378,021 |

Program Justification and Analysis:

- The Records Management Center FY 2014-15 Adopted Budget decreased by 1.1 percent when compared to FY 2013-14 estimates.
- The Personnel Services group remained flat when compared to FY 2013-14 estimates. Full funding is provided for all authorized positions for FY 2014-15.
- The Travel and Remunerations group increased by 16.4 percent when compared to the FY 2013-14 estimates. This includes \$520 in FY 2014-15 for the Records Management Center Manager to attend records training classes at the Texas State Library in Austin, Texas.
- The Operational Costs group decreased by 11.8 percent compared to FY 2013-14 estimates due to one-time expenses associated with repair of the flooring in the front lobby, hallways, and training room in FY 2013-14.
- The Supplies and Materials group decreased by 47.3 percent when compared to FY 2013-14 estimates due to one-time costs associated with the repairs and maintenance of office equipment in FY 2013-14 that are not expected to occur in FY 2014-15.
- The FY 2014-15 Adopted Budget included \$47,374 in Capital Expenditures for an upgraded security system for the facility, furniture for the Records Center Training Room, and a new jack pallet.
- There are no program changes in the FY 2014-15 Adopted Budget.

Authorized Positions:

| | FY 2012-13 Actual | FY 2013-14 Estimate | FY 2014-15 Budget |
|---|------------------------------|--------------------------------|------------------------------|
| Records Management Center Manager | 1 | 1 | 1 |
| Maintenance Mechanic I | 1 | 1 | 1 |
| Office Assistant II | 1 | 1 | 1 |
| Total – Records Management Center Fund | 3 | 3 | 3 |

Bexar County, Texas
Other Post Employment Benefit (OPEB) Fund 506
Fiscal Year Ending September 30, 2015

| FY 2012-13 | FY 2013-14 | FY 2014-15 |
|-------------------|-------------------|-------------------|
| Actuals | Estimates | Budget |

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|------------------------|
| AVAILABLE FUNDS |
|------------------------|

Beginning Balance

| | | | |
|--------------------------------|--------------------|--------------------|--------------------|
| Undesignated Funds | \$3,027,096 | (\$608,488) | (\$105,322) |
| Total Beginning Balance | \$3,027,096 | (\$608,488) | (\$105,322) |

Revenue

| | | | |
|----------------------------|--------------------|--------------------|--------------------|
| Other Revenue | \$4,191 | \$5,335 | \$4,000 |
| Insurance Premiums Revenue | 2,333,722 | 2,194,741 | 2,282,531 |
| Subtotal | \$2,337,913 | \$2,200,076 | \$2,286,531 |
| Interfund Transfers | \$0 | \$4,812,102 | \$4,812,102 |
| Total Revenues | \$2,337,913 | \$7,012,178 | \$7,098,633 |

TOTAL AVAILABLE FUNDS

| | | |
|--------------------|--------------------|--------------------|
| \$5,365,009 | \$6,403,690 | \$6,993,311 |
|--------------------|--------------------|--------------------|

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|-----------------------|
| APPROPRIATIONS |
|-----------------------|

| | | | |
|--------------------|--------------------|--------------------|--------------------|
| General Government | \$5,973,497 | \$6,509,012 | \$7,115,851 |
| Subtotal | \$5,973,497 | \$6,509,012 | \$7,115,851 |

TOTAL OPERATING APPROPRIATIONS

| | | |
|--------------------|--------------------|--------------------|
| \$5,973,497 | \$6,509,012 | \$7,115,851 |
|--------------------|--------------------|--------------------|

Appropriated Fund Balance

| | | |
|--------------------|--------------------|--------------------|
| (\$608,488) | (\$105,322) | (\$122,540) |
|--------------------|--------------------|--------------------|

TOTAL APPROPRIATIONS

| | | |
|--------------------|--------------------|--------------------|
| \$5,365,009 | \$6,403,690 | \$6,993,311 |
|--------------------|--------------------|--------------------|

Other Post Employee Benefit Fund

FUND: 506

Program Description: GASB Statement 45 was issued in 2004 as a result of a growing concern that state and local governments were not recognizing the liability of post-employment benefits, such as retiree health benefits, in their annual financial statements. The Statement requires that these liabilities now be reported. Bexar County is required to recognize other post-employment benefits (OPEB) earned by employees during the time they were actually employed. In order to comply with GASB 45, Bexar County has established an OPEB fund.

Appropriations:

| | FY 2012-13 Actual | FY 2013-14 Budget | FY 2013-14 Estimate | FY 2014-15 Budget |
|-----------------------------|------------------------------|------------------------------|--------------------------------|------------------------------|
| Retiree Medical Expenses | \$5,649,602 | \$6,574,015 | \$6,241,656 | \$6,840,474 |
| Retiree Administration Fees | 323,895 | 267,356 | 267,356 | 275,377 |
| <i>Total</i> | <i>\$5,973,497</i> | <i>\$6,841,371</i> | <i>\$6,509,012</i> | <i>\$7,115,851</i> |

Program Justification and Analysis:

- The total budget represents an overall 9 percent increase when compared to FY 2013-14 estimates. This increase is due to an anticipated 10 percent increase in healthcare costs associated with retirees and a 3 percent increase in retiree administration fees.

Bexar County, Texas
Firing Range (Fund 512)
Fiscal Year Ending September 30, 2015

| FY 2012-13 | FY 2013-14 | FY 2014-15 |
|-------------------|-------------------|-------------------|
| Actuals | Estimate | Budget |

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|------------------------|
| AVAILABLE FUNDS |
|------------------------|

Beginning Balance

| | | | |
|--------------------|-----|-----|-----|
| Undesignated Funds | \$0 | \$1 | \$0 |
|--------------------|-----|-----|-----|

| | | | |
|--------------------------------|------------|------------|------------|
| Total Beginning Balance | \$0 | \$1 | \$0 |
|--------------------------------|------------|------------|------------|

Revenue

| | | | |
|---------------|-----|------|------|
| Other Revenue | \$0 | \$18 | \$40 |
|---------------|-----|------|------|

| | | | |
|-----------------|------------|-------------|-------------|
| Subtotal | \$0 | \$18 | \$40 |
|-----------------|------------|-------------|-------------|

| | | | |
|---------------------|-----------|-----------|-----------|
| Interfund Transfers | \$112,047 | \$167,386 | \$214,653 |
|---------------------|-----------|-----------|-----------|

| | | | |
|-----------------------|-------------------|------------------|------------------|
| Total Revenues | \$ 112,047 | \$167,386 | \$214,693 |
|-----------------------|-------------------|------------------|------------------|

| | | | |
|------------------------------|------------------|------------------|------------------|
| TOTAL AVAILABLE FUNDS | \$112,047 | \$167,404 | \$214,693 |
|------------------------------|------------------|------------------|------------------|

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|-----------------------|
| APPROPRIATIONS |
|-----------------------|

| | | | |
|--------------------|-----------|-----------|-----------|
| General Government | \$112,046 | \$167,404 | \$214,693 |
|--------------------|-----------|-----------|-----------|

| | | | |
|-----------------|------------------|------------------|------------------|
| Subtotal | \$112,046 | \$167,404 | \$214,693 |
|-----------------|------------------|------------------|------------------|

| | | | |
|---------------------------------------|------------------|------------------|------------------|
| TOTAL OPERATING APPROPRIATIONS | \$112,046 | \$167,404 | \$214,693 |
|---------------------------------------|------------------|------------------|------------------|

| | | | |
|----------------------------------|------------|------------|------------|
| Appropriated Fund Balance | \$1 | \$0 | \$0 |
|----------------------------------|------------|------------|------------|

| | | | |
|-----------------------------|------------------|------------------|------------------|
| TOTAL APPROPRIATIONS | \$112,047 | \$167,404 | \$214,693 |
|-----------------------------|------------------|------------------|------------------|

FACILITIES AND PARKS MANAGEMENT – FIRING RANGE FUND

FUND: 512

Program Description: The Bexar County Firing Range Facility serves Deputies and Officers from the Bexar County Sheriff’s, Constable’s, Fire Marshal’s, and Probation Offices. This multi-purpose, multi-yardage facility is designed to support existing and future firearm (handgun and shotgun) training requirements for day or night scenarios. The facility is also equipped with a roof to support training during inclement weather. Facilities and Parks Management is responsible for the operation of the facility. The Firing Range facility is available for use by other law enforcement entities. Revenues collected from these entities will be deposited into this fund to pay the costs associated with the operations of this facility.

Appropriations:

| | FY 2012-13 Actual | FY 2013-14 Budget | FY 2013-14 Estimate | FY 2014-15 Budget |
|--------------------------|----------------------|----------------------|------------------------|----------------------|
| Personnel Services | \$50,076 | \$115,872 | \$101,981 | \$116,160 |
| Travel and Remunerations | 1,459 | 1,000 | 1,000 | 1,000 |
| Operational Costs | 56,766 | 55,335 | 56,891 | 85,335 |
| Supplies and Materials | 3,745 | 7,700 | 7,532 | 12,198 |
| <i>Total</i> | <i>\$112,046</i> | <i>\$179,907</i> | <i>\$167,404</i> | <i>\$214,693</i> |

Program Justification and Analysis:

- Overall, the FY 2014-15 Adopted Budget for the Firing Range Fund increased by 28.3 percent when compared to FY 2013-14 estimates due to increases in the Operational Costs and Supplies and Materials Appropriation Groups as described below.
- The Personnel Services group increased by 13.9 percent when compared to FY 2013-14 estimates. The increase is due to savings that occurred in FY 2013-14 due to employee turnover. Full funding is provided for all authorized positions in FY 2014-15.
- The Travel and Remunerations group remained flat when compared to FY 2013-14 estimates. Funding for certifications and training for the Rangemaster as required by the TCLEOSE Firearms Instructor Proficiency Certification and National Rifle Association Range Safety Officer Certification is provided in FY 2014-15.
- The Operational Costs group increased by 50 percent when compared to FY 2013-14 estimates. Funding for the one-time purchase of special sheets for the bullet containment trap system is provided within this appropriation for FY 2014-15.
- The Supplies and Materials group increased by 62 percent when compared to FY 2013-14 estimates. Funding is provided for specialized first aid kits to treat gunshot wounds and other injuries.
- There are no program changes in the FY 2014-15 Adopted Budget.

Policy Consideration:

The Bexar County Firing Range provides law enforcement professionals employed by Bexar County with a location to practice shooting and qualify with their firearm as required by federal and/or state licensing agencies. The Facilities and Parks Management Department submitted a fee schedule that was approved by Commissioners Court on September 16, 2014. The fees will be charged to external law enforcement agencies wishing to use the Firing Range. Revenues are used to fund the salaries and operations of the Firing Range.

Authorized Positions:

| | FY 2012-13 Actual | FY 2013-14 Estimate | FY 2014-15 Budget |
|---|------------------------------|--------------------------------|------------------------------|
| Field Maintenance Worker | 1 | 1 | 1 |
| Rangemaster | 1 | 1 | 1 |
| <i>Total – Firing Range Fund</i> | 2 | 2 | 2 |

- *One existing Maintenance Mechanic II position is funded 75 percent from the General Fund and 25 percent from the Firing Range Fund. This position can be found in the authorized positions list of the General Fund – Juvenile Institutions Maintenance Division.*