

BEXAR COUNTY COURT AT LAW # 13

COURT RULES FOR REMOTE HEARINGS

Bexar County Court at Law #13 announces the Court will suspend in-person hearings beginning Friday, March 20, 2020 for the safety of our employees and the community. THE COURT IS NOT CLOSED. Employees will continue to provide services to the public via phone, e-mail, and mail only to limit in-person interactions. The contact information can be found on the Court's website.

The Court will coordinate scheduling remote hearings for matters currently set, and bond hearings.

All matters set through April 16, 2020 will be reset to a later date.

As the situation continues to evolve each day, these dates are subject to change.

Instruction for remote hearings:

CC#13 will be using Zoom video conferencing. It is free to download at www.zoom.us or you can download the app directly to your cell phone. The Court Reporter will email you a link to the hearing (check your spam folder in addition to your inbox). Your computer must have internet access, a video camera, and preferably a headset with a microphone to minimize outside audio disturbances. If the court reporter cannot capture the audio then your matter will be re-set. **IF YOU CAN ONLY PARTICIPATE VIA TELEPHONE YOU MUST COORDINATE IT THE DAY BEFORE WITH THE COURT REPORTER.** If your client is a person considered high risk of becoming severely ill from COVID-19 by the Centers for Disease Control, we highly recommend you take advantage of both video conference and teleconference capabilities to limit their exposure.

Ensure the Court Reporter (olgacsr@satx.rr.com) and the Judge (rspeedlin.gonzalez@bexar.org and rosiespeelingonzalez@gmail.com) have your email address not later than 3 p.m. the day before any hearing. The Court Reporter will be the "host" of all hearings.

If you intend to offer any exhibits during the hearing you need to email them to all parties and to the court reporter not later than 3 p.m. the DAY BEFORE the hearing. The subject of the email should include the full case number and "- exhibits" (ie, 00000-exhibits). The documents must be in .pdf format. The court cannot consider any exhibits not emailed to the court reporter in a timely manner.

FOR THE PUBLIC

THE OPEN COURTS PROVISION OF TEXAS LAW ALLOWS ALL INDIVIDUALS ACCESS TO COURT PROCEEDINGS. AS SUCH ANYONE MAY CALL THE COURT OFFICE (210-335-2625) TO GET ACCESS CODES TO HEARINGS. IF YOU ARE VIEWING PLEASE MUTE YOUR CONNECTION TO PREVENT DISRUPTION TO THE PROCEEDINGS. THE PUBLIC MAY VIEW OR LISTEN TO PROCEEDINGS BUT VIDEO OR AUDIO RECORDING IS PROHIBITED.

These procedures are implemented at the recommendation of the Office of Court Administration, the Supreme Court of Texas, and other various local and national governments. For questions about processing other business, please call 210-335-2625.