

ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

BOARD MEETING MINUTES
Wednesday October 16, 2019 3:00 p.m.
Bexar County Public Works
1948 Probandt Street
San Antonio, Texas 78214

1. Call meeting to order.

M. Lynd called the meeting to order at 3:04 P.M. Members present: M. Lynd, W. Raba, B. Perez, J. Agather, L. Miller and W. Serna.

2. Approval of Board of Director Meeting Minutes.

A. Minutes from September 18, 2019.

A motion was presented by D. Starr for approval of the Meeting Minutes, seconded by W. Serna which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Serna, D. Starr and W. Raba voting "Aye". The motion was approved.

3. Monthly Status Report on the Vehicle Registration Fee Program & Schedule

• **Fischer Road Phase II (BC01) Project Close out**

1. Items of work include: Traffic signal installation, metal beam guard fence, concrete riprap, concrete and asphalt driveways, ditch grading, placing topsoil and SAWS items
2. 95% invoiced through September 30, 2019
3. Project is substantially complete, contractor completing punch list items

• **Old FM 471/Talley Road (BC02) Pre-Construction**

1. Bids were opened on Friday, August 30, 2019. Six bids were submitted with Harper Brothers Construction the low bidder.
2. Contract awarded at September 18, 2019 Board of Directors Meeting to Harper Brothers Construction
3. Anticipated November Notice-to-Proceed

• **Talley Road Phase I (BC03) Pre-Construction**

1. Bids were opened on Wednesday August 21, 2019. Five bids were submitted with Texas Sterling Construction the low bidder.
2. Contract awarded at September 18, 2019 Board of Directors Meeting to Texas Sterling Construction
3. Anticipated November Notice-to-Proceed

• **West Military Drive (BC05) Design**

K Friese + Associates performed the following work:

1. Revising Scope of Services due to change in project scope based on community feedback

• **Blanco Road Phase II (BC06) (MPO Funded) Preparing to Bid**

CP&Y performed the following work:

1. Continued coordinating with TxDOT regarding the federal requirements to begin the bidding process
 2. TxDOT submitted Letter-of-Authority request on October 10, 2019
 3. Anticipated November 1, 2019 Advertisement for Construction
- **Evans Road Phase I (BC07) Construction**
 1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, temporary signal installation, SAWS and CPS items
 2. 42.3 % invoiced through September 30, 2019
 3. Current date for Substantial Completion - May 2020
 - **Evans Road Phase II (BC08) Pre-Construction**
 1. Contract awarded at September 18, 2019 Board of Directors Meeting to Jordan Foster Construction
 2. Anticipated start of construction of November 1, 2019
 - **Candlemeadow (BC09) Design**
LNV performed the following work:
 1. 90 percent plans due November 8, 2019
 2. Utility conflict meeting held October 1, 2019
 - **Foster Road Phase III (BC10) Pre-Construction**
 1. Bids Contract awarded at September 18, 2019 Board of Directors Meeting to Texas Sterling Construction Company
 2. Anticipated start of construction of October 21, 2019

B. Monthly Financials

- Monthly financial statements are attached for September 2019 including the following:
 1. Balance Sheet
 2. Statement of Revenues, Expenses, and Changes in Net Assets
 3. Schedule of Budgetary Compliance
 4. Fund Balance Sheet

The Report was accepted by the Board of Directors as presented.

4. Approval of the 4th Quarterly Investment Report for FY 2018-19 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act J. Bownds presented.

Section 2256.023(a) of the Texas Public Funds Investment Act (PFIA) requires that investment reports be filed with the governing body on a quarterly basis each fiscal year.

Attached is the quarterly investment report for the 4th quarter of FY 2018-19. The weighted average yield (WAY) at the end of the quarter was 229 basis points (bps). The weighted average maturity (WAM) at the end of the quarter was 134 days. Total investment income earned over the quarter was \$729,948.

A motion was presented by D. Starr for approval of the 4th quarterly Investment Report for FY 2018-19 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act seconded by J. Agather which motion was voted as follows: M. Lynd, J. Agather, W. Raba, D. Starr, B. Perez and W. Serna voting "Aye". The motion was approved.

5. Discussion and appropriate action regarding approval of the following FY 2019-20 Investment Items: J. Bownds presented.

- A. **Discussion and appropriate action regarding approval of the FY 2019-20 Alamo RMA Investment Policy. (Seth McCabe)**

- B. Discussion and appropriate action regarding approval of the FY 2019-20 Alamo RMA Investment Strategy. (Seth McCabe)**
- C. Discussion and appropriate action regarding approval of the FY 2019-20 Alamo RMA Authorized Broker/Dealer list. (Seth McCabe)**

Background:

- There were no material changes to the FY 2019-20 Investment Policy. Minor wording changes have been made.
- The proposed FY 2019-20 Investment Strategy includes the following:
 - An quarter by quarter economic and market overview of FY 2018-19 as well as commentary of what is expected in FY 2019-20.
 - Guidelines establishing the parameters by which the Alamo RMA will invest its available funds. The Alamo RMA will invest its funds with the four primary objectives of safety of principal, liquidity, yield, and public trust.
 - An investment strategy for both Operating Funds and Capital Funds that will be utilized throughout the fiscal year.
 - Portfolio allocation targets that will serve as a guideline for the investment of funds throughout the fiscal year.
- On an annual basis, Alamo RMA staff works with its investment advisors to produce an Authorized Broker/Dealer list for investment transactions. For FY 2019-20, there is one proposed addition to the authorized Broker/Dealer list.

A motion was presented by B. Perez for approval of FY 2019-20 Alamo RMA Investment Policy seconded by W. Raba which motion was voted as follows: M. Lynd, J. Agather, W. Raba, D. Starr, B. Perez and W. Serna voting "Aye". The motion was approved.

A motion was presented by D. Starr for approval of FY 2019-20 Alamo RMA Investment Strategy seconded by W. Serna which motion was voted as follows: M. Lynd, J. Agather, W. Raba, D. Starr, B. Perez and W. Serna voting "Aye". The motion was approved.

A motion was presented by J. Agather for approval of FY 2019-20 Alamo RMA Authorized Broker/Dealer list seconded by B. Perez which motion was voted as follows: M. Lynd, J. Agather, W. Raba, D. Starr, B. Perez and W. Serna voting "Aye". The motion was approved.

6. Discussion and appropriate action regarding approval of approval of an Interlocal Agreement between the Alamo RMA and City Public Service (CPS) for the Foster Road Phase III Project.

R. Green presented.

On September 18, 2019 the Board of Directors awarded the Foster Road Phase III construction contract to Texas Sterling Construction in the amount of \$14,235,875.92. The total amount bid includes \$1,810,205.44 for construction of City Public Service (CPS) gas joint-bid gas utility relocations

It is anticipated that the CPS Energy Board of Trustees will approve the Interlocal Agreement between the Alamo RMA and CPS Energy governing the terms and providing the funding for the joint-bid items of work in October of 2019. CPS Energy will provide the Alamo RMA with the bid amount of \$1,810,205.44.

A motion was presented by B. Perez for approval of an Interlocal Agreement between the Alamo RMA and City public Service for the Foster Road Phase III joint-bid utility relocations seconded by J. Agather which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba, and D. Starr all voting "Aye". W. Serna Abstained. The motion was approved.

7. Discussion and appropriate action regarding the Evans Road Phase II Project: R. Green presented.

On September 18, 2019 the Board of Directors awarded the Evans Road Phase II construction contract to Jordan Foster Construction Company in the amount of \$9,557,884.50. The total amount bid includes \$685,309 for construction of San Antonio Water System (SAWS) joint-bid water and sanitary sewer utility relocations and \$858,270 for construction of City Public Service (CPS) gas joint-bid gas utility relocations.

On September 4, 2019 the SAWS Board of Trustees approved the Interlocal Agreement between the Alamo RMA and SAWS governing the terms and providing the funding for the joint-bid items of work. SAWS will provide the Alamo RMA with the bid amount of \$685,309 plus a ten percent contingency amount of \$68,530.90 for total SAWS contribution of \$753,839.90.

It is anticipated that the CPS Energy Board of Trustees will approve the Interlocal Agreement between the Alamo RMA and CPS Energy governing the terms and providing the funding for the joint-bid items of work in October of 2019. CPS Energy will provide the Alamo RMA with the bid amount of \$858,270.

A motion was presented by W. Raba for approval of an Interlocal Agreement between the Alamo Regional Mobility Authority and San Antonio Water System (SAWS) to provide joint-bid water utilities seconded by B. Perez which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba, D. Starr all voting "Aye". W. Serna abstained. The motion was approved.

A motion was presented by B. Perez for approval of an Approval of an Interlocal Agreement between the Alamo Regional Mobility Authority and City Public Service (CPS) to provide joint-bid gas utilities seconded by J. Agather which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba, and D. Starr all voting "Aye". W. Serna abstained. The motion was approved.

8. Discussion and appropriate action regarding the Talley Road Phase I Project: R. Green presented.

A. Approval to issue Notice-to-Proceed to Texas Sterling Construction for the construction of the Talley Road Phase I project.

B. Approval of an Interlocal Agreement between the Alamo Regional Mobility Authority and San Antonio Water System (SAWS) to provide joint-bid water utilities for the Talley Road Phase I project.

C. Approval of an Interlocal Agreement between the Alamo Regional Mobility Authority and City Public Service (CPS) to provide joint-bid gas utilities for the Talley Road Phase I project.

On September 18, 2019 the Board of Directors awarded the Talley Road Phase I construction contract to Texas Sterling Construction Company in the amount of \$22,305,572.62. The total amount bid includes \$2,379,647 for construction of San Antonio Water System (SAWS) joint-bid water utility relocations and \$590,261.17 for construction of City Public Service (CPS) gas joint-bid gas utility relocations. The Board of Directors requested that staff conduct "value-engineering" exercises with Texas Sterling prior to issuing a Notice-to-Proceed to begin construction. Staff conducted the meetings as directed.

On October 1, 2019 the SAWS Board of Trustees approved the Interlocal Agreement between the Alamo RMA and SAWS governing the terms and providing the funding for the joint-bid items of work. SAWS will provide the Alamo RMA with the bid amount of \$2,379,647 a two percent contingency amount of \$47,592.94 for total SAWS contribution of \$2,427,239.94.

It is anticipated that the CPS Energy Board of Trustees will approve the Interlocal Agreement between the Alamo RMA and CPS Energy governing the terms and providing the funding for the joint-bid items

of work in October 2019. CPS Energy will provide the Alamo RMA with the bid amount of \$590,261.17.

A motion was presented by J. Agather for approval to issue Notice-to-Proceed to Texas Sterling Construction for the construction of the Talley Road Phase I project seconded by W. Raba which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba, W. Serna and D. Starr all voting "Aye". The motion was approved.

A motion was presented by W. Raba for approval of an Interlocal Agreement between the Alamo Regional Mobility Authority and San Antonio Water System (SAWS) to provide joint-bid water utilities for the Talley Road Phase I project seconded by B. Perez which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba, and D. Starr all voting "Aye". W. Serna abstained. The motion was approved.

A motion was presented by W. Raba for approval of an Interlocal Agreement between the Alamo Regional Mobility Authority and City Public Service (CPS) to provide joint-bid gas utilities for the Talley Road Phase I project seconded by J. Agather which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba, and D. Starr all voting "Aye". W. Serna abstained. The motion was approved.

9. Discussion and appropriate action regarding the Old FM 471 and Talley Road Phase I Project: R. Green Presented

A. Approval to issue Notice-to-Proceed to Harper Brothers Construction for the construction of the Old FM 471 & Talley Road project.

B. Approval of an Interlocal Agreement between the Alamo Regional Mobility Authority and San Antonio Water System (SAWS) to provide joint-bid water utilities for the Old FM 471 & Talley Road project.

On September 18, 2019 the Board of Directors awarded the Old FM 471 & Talley Road construction contract to Harper Brothers Construction Company in the amount of \$16,599,664.50. The total amount bid includes \$1,055,594.40 for construction of San Antonio Water System (SAWS) joint-bid water utility relocations. The Board of Directors requested that staff conduct "value-engineering" exercises with Texas Sterling prior to issuing a Notice-to-Proceed to begin construction. Staff conducted the meetings as directed.

It is anticipated that on November 5, 2019 the SAWS Board of Trustees will approve the Interlocal Agreement between the Alamo RMA and SAWS governing the terms and providing the funding for the joint-bid items of work. SAWS will provide the Alamo RMA with the bid amount of \$1,055,594.40 a two percent contingency amount of \$21,111.89 for total SAWS contribution of \$1,076,706.29.

A motion was presented by W. Serna for Approval to issue Notice-to-Proceed to Harper Brothers Construction for the construction of the Old FM 471 & Talley Road project seconded by W. Raba which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba, W. Serna and D. Starr all voting "Aye". The motion was approved.

A motion was presented by J. Agather for approval of an Interlocal Agreement between the Alamo Regional Mobility Authority and San Antonio Water System (SAWS) to provide joint-bid water utilities for the Old FM 471 & Talley Road project seconded by B. Perez which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba, and D. Starr all voting "Aye". W. Serna abstained. The motion was approved.

10. Discussion regarding a draft Alamo RMA informational brochure. M. Ramos presented.

Staff presented a draft of the Alamo RMA informational brochure prepared by The DeBerry Group. The RMA Board agreed to move forward with the brochure with some minor changes.

11. Discussion and appropriate action regarding the November and December 2019 Board Meeting Dates. R. Green presented.

Due to the Thanksgiving and Christmas holidays, staff requested that the regularly scheduled Board Meetings for November and December 2019 be held as one combined meeting in early December if necessary.

The November and December 2019 Board Meeting was combined and scheduled for December 4, 2019.

12. Citizens' Communications. (Citizens must sign the register to speak).

There were no citizens who signed up to speak.

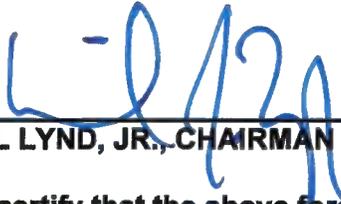
13. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.

The Alamo RMA Board of Directors did not meet in Executive Session.

14. Adjournment.

There being no further action for the Board, Michael Lynd, Jr. adjourned the meeting at 4:28 p.m.

APPROVED:



MICHAEL LYND, JR., CHAIRMAN DATE ADOPTED: December 04, 2019

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on October 16, 2019.



ATTEST: _____
DAVID STARR, TREASURER/SECRETARY