FY 2019-20 Change Order

Approval of the FY 2019-20 Proposed Budget
Commissioners Court approved the FY 2019-20 Proposed Budget as filed with the County Clerk and the amendments recommended by the Budget Department included in the September 10, 2019 Memorandum "Recommended Changes to the FY 2019-20 Proposed Budget" (Attachment 1), as well as approving Attachments 2 through 13 for inclusion in the FY 2019-20 Adopted Budget.

Authorized Positions
The positions listed for each Office and Department in the FY 2019-20 Proposed Budget, as revised in Attachments 1 through 13 and Adopted by Commissioners Court, is the authorized positions for FY 2019-20. Deletions of any non-collective bargaining agreement positions that are filled by an incumbent as of September 30, 2019 in the FY 2019-20 Adopted Budget will be eliminated effective October 31, 2019, unless otherwise specified, to allow for a smooth transition of affected employees. New positions are effective October 1, 2019 unless otherwise specified.

The following funds have positions budgeted:

Bexar County Capital Improvement Fund (700)	Flood Control Operations Fund (208)
Community Development Block Grant Fund (803)	General Fund (100)
Community Venues Program Office Fund (507)	Grants in Aid Fund (800)
Courthouse Security Fund (203)	Law Library Fund (210)
DA Pre-Trial Diversion Fund (333)	Parking Facilities Fund (206)
Dispute Resolution Fund (214)	Print Shop Fund (513)
District Clerk Records Management Fund (202)	Public Works – County Road and Bridge Fund (207)
Domestic Relations Office Fund (215)	Records Management Center Fund (505)
Drug Court Fund (211)	Self-Insured – Health and Life Fund (501)
Facilities and Parks Management - Firing Range Fund (512)	Self-Insured – Workers Compensation Fund (502)
Fire Code Fund (212)	Storm Water Mitigation Fund (209)
Fleet Maintenance Fund (504)	

The FY 2019-20 Adopted Budget, as adopted by Commissioners Court, controls expenditures at the appropriation level for these funds. These appropriation units are:

- Personnel Services with the exception of the Temporary, Salary account, which will be controlled at the account level.
- Travel, Training, and Remunerations
- Operational Expenses
- Supplies and Materials
- Capital Expenditures
- Interfund Transfers
- Contingencies

In the Public Works – County Road and Bridge Fund, the road projects are controlled by project.

In the Public Works – Flood Control Capital Projects Fund, the flood projects are controlled by project.

In the County Capital Improvement Fund, the capital projects are controlled by project.

In the ATD/TxDOT Fund, the projects are controlled by project.

In the Venue Fund, the projects are controlled by project.

In the Grants-in-Aid Fund, the grants are controlled by total grant allocation.

In the Community Infrastructure and Economic Development Fund, the projects are controlled by project.

In the Technology Improvement Fund, revenue into the fund is provided by transferring the entire Technology Improvement Fee account each fiscal year from each Office or Department's budget to the Technology Improvement Fund. Funding is allocated within each respective Office or Department.

In the Self-Insured Funds, partial revenue into the fund is provided by the periodic transfer of the entire Group Health, Group Life, and Workers Compensation accounts appropriated each fiscal year from each Office or Department's budget to the respective funds.

In addition, the FY 2019-20 Adopted Budget, as adopted by Commissioners Court, controls expenditures at the Department and Office level as adopted in the narratives with the following exceptions. These budgets are controlled at the division level as listed:

BiblioTech
- Administration
- Pleasanton BiblioTech (Precinct 1)
- Ricardo Romo BiblioTech (Precinct 2)
- Wheatley Courts BiblioTech (Precinct 4)

Bexar County Parks and Heritage
- Administration
- County Parks and Grounds

Civil District Courts
- Administration
- Children's Court
- Family Drug Court

County Courts-at-Law
- Administration
- County Court 1
- County Court 2
- County Court 3
- County Court 4
- County Court 5
- County Court 6
- County Court 7

County Court 8
County Court 9
County Court 10
County Court 11
County Court 12
County Court 13
County Court 14
County Court 15

Criminal District Courts
Administration
144th District Court
175th District Court
186th District Court
187th District Court
226th District Court
227th District Court
290th District Court
379th District Court
399th District Court
437th District Court

Economic and Community Development
Administration
Guardianship

Facilities Management – Administration
Administration
Facilities Improvement Maintenance Projects
Mailroom

Facilities Management – County Buildings
County Buildings
Outlying Buildings

Information Technology
Administration
Legacy Systems
Technical Support Services
Infrastructure Services
eServices & Applications Development
Business Analysis & Intelligence
Enterprise Business Systems
Project Management Office
Technology Contracts
Quality Management

Judge and Commissioners
- Administration
- Precinct 1
- Precinct 2
- Precinct 3
- Precinct 4

Judicial Services
- Administration
- Court Collections
- Pre-Trial
- Re-Entry Service Center

Juvenile District Courts
- Administration
- 289th District Court
- 386th District Court
- 436th District Court

Public Works – Animal Control
- Animal Control Services
- Bexar Kirby Animal Facility

Sheriff's Office-Adult Detention
- Work Release
- Classification
- Laundry
- Intake
- Law Library
- Administration
- Human Services
- Comal
- Annex
- Video Visitation
- Contraband Abatement Team
- South Tower
- Inmate Banking
- Laundry/Clothing
- Administration

Sheriff's Office-Law Enforcement
- Administration
- Professional Standards & Integrity
- Emergency Response Team
- Communications
- Central Records
- Property
- Narcotics

Criminal Investigations
Mental Health
Courthouse Security
Patrol
Traffic
Dispatch
Sheriff's Academy
Cadets
Warrants
Civil
Judicial Services

Sheriff's Office-Support Services
Personnel
Technical Services
Business Office
Warehouse
Administration
Archives

Tax Office
Motor Vehicle Registration
Property Tax
Administration
Financial Reporting

These funds, as stated, are appropriated and controlled at the accounting unit level. These appropriation units are developed by summing up individual line items (account allocations). The individual account allocations that were used to develop the budget appropriations are adopted in the FY 2019-20 Adopted Budget and will be provided to the County Auditor for entry into the financial management system, and are included in the adoption of the FY 2019-20 Adopted Budget. The County Auditor will use these account allocations to establish the FY 2019-20 individual budget accounts in the financial management system.

Recommended Changes to the FY 2019-20 Proposed Budget
Attachment 1 is the recommended changes to the FY 2019-20 Proposed Budget, as amended by Attachments 1 through 13.

Administrative Changes to the FY 2019-20 Proposed Budget
Attachment 2 is the list of administrative changes to the FY 2019-20 Proposed Budget.

FY 2019-20 Revenue Projections
Attachment 3 is the FY 2019-20 Revenue Projections, which includes the amount of revenue certified by the County Auditor's Office by revenue accounts.

Vehicle Replacement List
Attachment 4 is the FY 2019-20 recommended vehicle replacement list.

Recommended Take-home Vehicle List
Attachment 5 is the list of recommended take-home vehicles.

Proposed Calendar Year 2020 Holiday Schedule
Attachment 6 is the proposed paid holiday schedule for calendar year 2019. This schedule is adopted as part of the FY 2019-20 Adopted Budget.

County Elected Officials' Compensation
Attachment 7 provides the salary and auto allowance for Elected Officials that have changes to be effective the first pay period in October. The Elected Officials Compensation documents are adopted as part of the FY 2019-20 Adopted Budget.

County Clerk's Preservation and Restoration Plan
Attachment 8 is the FY 2019-20 County Clerk's Preservation Plan.

District Clerk's Preservation and Restoration Plan
Attachment 9 is the FY 2019-20 District Clerk's Preservation Plan.

Order Approving County Auditor Budget
Attachment 10 is the order approving the budget for the County Auditor's Office.

Detention and Law Enforcement Step Pay Plan
Attachment 11 is the FY 2019-20, which is the third year for the step plan increases for uniformed officers in the Sheriff's Office.

Capital Amendment
Attachment 12 is the amended Capital Improvement Fund.

Information Technology Authorized Position List
Attachment 13 is a correction to the authorized Position List for Information Technology.

FY 2019-20 Change Memorandum
Recommended Changes to the FY 2019-20 Proposed Budget

GENERAL FUND	
Ending Fund Balance in the FY 2019-20 Proposed Budget	$73,854,487
Increase/(Decrease) in FY 2018-19 General Fund Revenue Estimates in Other Revenue Source	$750,000
Increase/(Decrease) in FY 2019-20 General Fund Proposed Appropriations	$999,832
Revised FY 2019-20 Ending Fund Balance for the General Fund	$73,604,655
Bexar Heritage	
Increase the Operational Costs appropriation for a Historian Consultant Contract	$35,000
Bibliotech	
Increase Operational Appropriation for Seniors at Play	$20,000
Central Magistration - Criminal District Courts	
Fund and authorize one Magistrate (T-99) to assist with magistration services	$148,222
Civil District Courts	
Decrease Capital Expenditures appropriation for the 131st Bench Repair project	($2,000)
Increase Personnel Services appropriation to fund employee benefits for the creation of a County position for the PEARLS Court Manager to be funded with Grant Funds for salary related expenses and the General Fund to fund benefits related expenses	$18,315
Increase Personnel Services appropriation to add one Office Supervisor (E-07) and delete one Court Coordinator (E-05)	$5,345
Increase Personnel Services appropriation to add one Senior Data Analyst and Grants Controller (E-08) and delete one Senior Data Analyst (E-07)	$6,054
Criminal District Courts	
Increase Personnel Services appropriation for a 20 percent salary adjustment of one Court Interpreter (E-08)	$14,211
County Clerk	
Fund and authorize four Senior Recording Services Clerks (NE-04). Remove funding and deauthorize four Recording Services Clerks (NE-03).	$12,412
Fund and authorize two Senior Deed Records Clerks (NE-04). Remove funding and deauthorize two Deed Records Clerks (NE-03)	$6,239
Fund and authorize two Senior Records Center Clerks (NE-04). Remove funding and deauthorize two Records Center Clerks (NE-03)	$6,167
Remove funding and deauthorize three Senior Licensing Clerks (NE-04). Fund and reauthorize three Licensing Clerks (NE-03)	($9,309)
Remove funding and deauthorize one Senior Vital Statistics Clerk (NE-04). Fund and reauthorize one Vital Statistics Clerk (NE-03)	($6,475)
District Clerk	
Fund and authorize one Division Chief for Criminal Operations and to fund technology ($1,496) and furniture ($1,200) for the position	$91,508

FY 2019-20 Change Memorandum
Recommended Changes to the FY 2019-20 Proposed Budget

Elections	
Reclassify one Database Coordinator (E-09) to a Technical Support Manager (E-10)	$540
Facilities Management-Administration	
Amend program change of an Add/Delete, which added one Administrative Supervisor (E-05) and deleted one Executive Assistant (E-04), to add one Administrative Service Coordinator (E-06) in lieu of the Administrative Supervisor (E-05)	$1,993
Information Technology	
Retitles one Content Management Analyst II (IT-06) to a Systems Analyst II (IT-06) at no cost.	$0
Justice of the Peace, Precinct 3	
Increase the Personnel Appropriation for visiting judge funding	$4,500
Increase the Personnel Appropriation for a salary adjustment of a Court Manager to equalize to other comparable precincts	$1,836
Juvenile District Courts	
Remove funding and deauthorize one Associate Judge (T-99)	($177,510)
Transfer one Court Reporter (T-99) to Criminal District Courts to serve as a swing Court Reporter	$0
Increase Personnel Services appropriation for a 9 percent salary adjustment of one Court Interpreter (E-08)	$7,572
Non-Departmental	
Decrease Contingencies for the janitorial services contract	($300,000)
Decrease Contingencies for the County Park Centennial Celebration	($200,000)
Increase the FY 2019-20 Contingency appropriation for Elections Outreach for a total of $200,000	$150,000
Increase the FY 2019-20 Contingency appropriation for the Solid Waste Program	$100,000
Increase the FY 2019-20 Contingency appropriation for Undesignated Fund	$736,540
Increase the FY 2019-20 Operational Costs appropriation for the following Outside Agencies:	
Girls, Inc.	$15,000
Opioid Syringes to fund a total of $80,000	$80,000
Somerset Senior Center	$35,000
Texas's Old Spanish Trail Cultural Corridor	$50,000
The ArtsFund to fund a total of $46,000	$6,000
Translation Services to fund a total of $10,000	$10,000
Westside Reinvestment Initiative	$100,000
YWCA Breast Wellness Program	$15,000
Increase Interfund Transfer to Debt Service Fund	$73,333
Office of Criminal Justice, Policy, and Planning-Administration	
Increase the Operational Costs appropriation for printing & binding	$2,591

FY 2019-20 Change Memorandum Recommended Changes to the FY 2019-20 Proposed Budget	
Office of Criminal Justice, Policy, and Planning-Criminal Laboratory	
Increase the FY 2019-20 funding in the Supplies & Materials appropriation for office furniture	$6,000
Reclassify of two Forensic Serologist (E-06) to two Forensic Scientist II (E-06) positions	$0
Office of Criminal Justice, Policy, and Planning-Medical Examiner	
Increase the Travel & Training Remuneration appropriation for NAME conference	$1,000
Probate Courts	
Increase the FY 2019-20 Personnel Services appropriation for a 6.5 percent salary adjustment of one Probate Court Auditor (E-05).	$4,261
Increase Personnel Services appropriation to transfer 40 percent of one Court Reporter's salary from the Probate Contribution Fund (302)	$52,367
Public Defender's Office	
Fund and authorize one Investigator (NE-11) to help provide investigation resources for appointed cases	$79,635
Sheriff's Office-Adult Detention Center	
Reauthorize and fund one Deputy Sheriff Detention Captain (DT-09) in the General Fund	$116,342
Remove the transfer of one Deputy Sheriff Detention Captain (DT-09) from Capital Improvements Fund to the General Fund and reauthorize the position in the Capital Improvement Fund	($122,187)
Fund and authorize one Change Management Technician (E-04) and delete one Office Assistant II (NE-03) in the General Fund	$12,022
Sheriff's Office-Law Enforcement	
Change the program change which added one Records/Identification Clerk (NE-01) and deleted one Clerk (NE-01) to correct the pay grade of the Records/Identification Clerk to an NE-02	$234
Decrease the cost to the program change which reclassified 36 Records/Identification Clerks (NE-01) positions to Records/Identification Clerks (NE-02)	($52,933)
Remove funding and deauthorize one Deputy Sheriff - Law Enforcement (LE-03) for Courthouse Security which was to provide security for the Family Justice Center. Reassign one existing Deputy Sheriff – Law Enforcement position from the Juvenile District Courts to the Archives Building to provide security for the Family Justice Center	($75,358)
Trial Expense	
Decrease the Operational Costs appropriation for Investigator Services related to a Program Change in the Public Defender's Office.	($79,635)

FY 2019-20 Change Memorandum
Recommended Changes to the FY 2019-20 Proposed Budget

OTHER FUNDS	
ATD/TxDOT Fund (701)	
Ending Fund Balance in the FY 2019-20 Proposed Budget	$84,360,632
Increase the FY 2017-18 Other Taxes Revenue	$1
Increase the FY 2017-18 Other Revenue	$7,182
Revised FY 2019-20 Appropriated Fund Balance	$84,367,815
Capital Improvement Fund (700)	
Transfer one Deputy Sheriff Detention Captain (DT-09) from ADC Annex Conversion project to the Bexar County Radio System project	$0
Decrease funding for Criminal Laboratory Equipment FY 2019-20 project	($104,333)
Increase funding for Harlandale Civic Center Renovations FY 2019-20 project	$250,000
Add one project for renovations at the South San Civic Center	$150,000
Add one project for SAY Sí West Side Campus	$333,333
Dispute Resolution Fund (214)	
Ending Fund Balance in the FY 2019-20 Proposed Budget	$102,413
Increase the FY 2019-20 Travel & Training Remuneration appropriation	$300
Decrease the FY 2019-20 Operational Costs appropriation	($244)
Decrease the FY 2019-20 Supplies & Materials appropriation	($80)
Revised FY 2019-20 Appropriated Fund Balance	$102,437
Fleet Acquisition Fund (703)	
Ending Fund Balance in the FY 2019-20 Proposed Budget	$1,055,448
Increase the FY 2018-19 Other Revenue	$13,834
Decrease the FY 2018-19 Capital Expenditures appropriation	($1,449,945)
Increase the FY 2019-20 Capital Expenditures appropriation for vehicles procured in FY 2018-19 but not delivered by end of the fiscal year	$1,449,945
Revised FY 2019-20 Appropriated Fund Balance	$1,069,282
Flood Control M&O Fund (208)	
Ending Fund Balance in the FY 2019-20 Proposed Budget	$3,345,935
Increase the FY 2017-18 Public Works Appropriation	$504,000
Decrease the FY 2017-18 Capital Expenditures Appropriation	($1,189,416)
Revised FY 2019-20 Appropriated Fund Balance	$4,031,351
Road & Bridge Fund (207)	
Ending Fund Balance in the FY 2019-20 Proposed Budget	$6,336,109
Increase the FY 2019-20 Interfund Transfer to Debt Service Fund (400)	$3,627
Revised FY 2019-20 Appropriated Fund Balance	$6,332,482
Technology Improvement Fund (565)	
Ending Fund Balance in the FY 2019-20 Proposed Budget	$228,690
Increase the FY 2019-20 Service Fee Revenue	$2,940
Increase the FY 2019-20 Supplies and Materials appropriation for technology needs for the District Clerk's Office	$1,496
Increase the FY 2019-20 Supplies and Materials appropriation for technology needs for the Public Defender's Office	$1,444
Revised FY 2019-20 Appropriated Fund Balance	$228,690

FY 2019-20 Administrative Changes to the Proposed Budget

GENERAL FUND:

Central Magistration – District Clerk

On page 8-3, the Authorized Position list currently reads the Central Magistration Court Clerk as **9** in the FY 2018-19 Estimate column and **9** FY 2019-20 Proposed column. These should both read 1**0**.

On page 8-3, the Authorized Position list currently reads the Central Magistration Operations Clerk as **7** in the FY 2018-19 Estimate column and **7** FY 2019-20 Proposed column. These should both read **6**.

On page 8-3, the Authorized Position list has a note which reads "**Note: A Central Magistrate Operations Clerk…**" and it should read "**Note: A Central Magistration Court Clerk…**"

CMAG – District Courts

On page 7-3, the Policy Consideration reads: "In the event that it is not, funding has been budgeted in contingencies **to revert back to the County Magistrate process**" and it should read: "In the event that it is not, funding has been budgeted in contingencies **for magistration services"**.

Civil District Court

On page 9-5, the third program change reads: "one **Children's Court Administrator**", and it should read "one **Family Court Administrator**".

On page 9-6, the Authorized Position List currently reads the Civil District Court Manager as **1** in the FY 2018-19 Estimate column. This number should be **0**.

On page 9-6, the Authorized Position List currently reads the Chief Staff Attorney as **1** in the FY 2018-19 Estimate column. This number should be **0**.

On page 9-6, the Authorized Position List currently reads the Court Administrator as **0** in the FY 2018-19 Estimate column. This number should be **1**.

On page 9-6, the Authorized Position List currently reads the District Court Staff Attorney as **2** in the FY 2018-19 Estimate column. This number should be **3**.

Criminal District Attorney

On page 20-5, the tenth program change, reads "**on** Office Assistant II (NE-03)" and it should read "**one** Office Assistant II (NE-03)".

On page 20-7, the Authorized Position list should have a line that reads "**Investigator - District Attorney**[9]" and read **FY 2017-18 – 47**, **FY 2018-19 – 51**, and **FY 2019-20 – 52**.

On page 20-7, the Authorized Position list should have a line that reads "**Legal Secretary**" and read **FY 2017-18 – 6**, **FY 2018-19 – 6**, and **FY 2019-20 – 6**.

Facilities Management- County Buildings

On page 29-3, the second program change reads "Inventory Control **Clerk** (NE-05) and it should read Inventory Control **Technician** (NE-05).

On page 29-3 the sixth program change reads "The sixth program change will transfer **twelve** positions for a total cost of $428,513, including salary and benefits." and it should read **ten** positions.

On page 29-4, the sixth program change reads "Transfer four Maintenance Mechanic I (NE-03) positions to **Facilities - County Buildings**" and it should read: **Facilities - Outlying Buildings**.

Human Resources
On page 34-4, the Authorized Position List reads FY 2018-19 – **1** and it should read **0**. An **Office Assistant IV** should be added to the list and read **FY 2017-18 – 1; FY 2018-19 – 1; FY 2019-20 – 1**. A notation should be added to state this program change was approved out of cycle during FY 2018-19.

Information Technology
On page 35-1, the header reads **Accounting Unit: 4800-4807, 9907** and it should read **Accounting Unit: 4800-4808, 9907**.

On page 35-3, the Appropriations table has headers that read "**FY 2016-17 Actual; FY 2017-18 Budget; FY 2017-18 Estimate; FY 2018-19 Proposed**" across all four headings. They should read: "**FY 2017-18 Actual**; **FY 2018-19 Budget**; **FY 2018-19 Estimate; FY 2019-20 Proposed**" respectively.

On page 35-4, the eighth program change reads "**one Change Management Analyst I (IT-05) to a Systems Analyst I (IT-05)"** and it should read "**one Content Management Analyst I (IT-05) to a Systems Analyst I (IT-05)"**.

Office of Criminal Justice Policy, Planning & Programs
On page 49-4, the First Program Change reads: **Pre-Trial Administrative Division**, and it should read: **Administrative Division**.

On page 49-5, the Authorized Position List under the Pre-Trial section reads: **Judicial Services Program Manager**, and it should read: **Pre-Trial Manager**.

On page 49-5, the Authorized Position List under the Pre-Trial section reads for **Pre-Trial Bond Officer I for FY 2018-19**: **18**, and it should have an **asterisk**, along with the following explanation: **The positions for the Pre-Trial Bond Officer I positions has been reconciled from FY 2018-19**.

Sheriff's Office-Law Enforcement
On page 62-9, the sixth program change, reads: **"Office Assistant**" and it should read **"Office Assistant IV**".

Non-Departmental
On page 48-9, the bullet relating to the Magistration services reads "Funding in the amount of $628,842 is budgeted for the Magistration services **with the City of San Antonio**. The magistration function of County arrestees has moved from the City-owned facility to the County's new Justice Intake & Assessment Annex (JIAA), where City magistrates can magistrate arrestees via teleconferencing. The full impact of the transfer of this function is unknown at this time as the agreement is only through December of 2019, so this funding is being set aside to address any transitional issues **or a continuance of the agreement**." It should read "Funding in the amount of $628,842 is budgeted for the Magistration services. The magistration function of County arrestees has moved from the City-owned facility to the

County's new Justice Intake & Assessment Annex (JIAA), where City magistrates can magistrate arrestees via teleconferencing. The full impact of the transfer of this function is unknown at this time as the agreement is only through December of 2019, so this funding is being set aside to address any transitional issues."

Small Business & Entrepreneurship
On page 64-4, the Authorized Position List reads: **SMWBE Program Manager**, and it should read: **SMWBE Program Director**.

On page 64-4, the Authorized Position List reads: **Compliance Contracts Specialist**, and it should read: **SMWBE Compliance Contracts Specialist**.

OTHER FUNDS

ATD & TxDOT Fund (701)
On page 71-1, the FY 2017-18 Appropriated Fund Balance reads: **$115,103,074**. It should read **$77,715,352.**
On page 71-1, the FY 2018-19 Estimated Revenue Subtotal and Total Revenues both read **$29,179,701**. They should both read **$21,179,701**.

Capital Improvement Fund (700)
On page 100-6, the budget for the Justice of the Peace e-Filing Integration project reads: **$650,000**. It should read **$393,612**.

On page 100-7, the description for the Storage Tank Monitoring & Fueling System Replacements, it currently reads: **This project provides funding to replace the existing tank monitoring and fueling systems at all three Public Works substation locations.** It should read **This project provides funding in the amount of $150,000 to replace the existing tank monitoring and fueling systems at all three Public Works substation locations.**

On page 100-8, the budget for the Club 12 Renovation project currently reads: **$20,000**. It should read **$500,000**.

On page 100-26, regarding the County Architect position, it currently reads: **After project completion, the project was de-authorized and defunded**. It should read **After project completion, the position was de-authorized and defunded**.

Community Development Block Grant (803)
On page 98-5, the Authorized Position list should have a line that reads "**Manager-Community Development**" and read **FY 2017-18 – 0, FY 2018-19 – 1, and FY 2019-20 – 1**.

On page 98-5, the Authorized Position List for the FY 2018-19 and FY 2019-20 column reads "**Analyst - Community Development– 3**. This should be **2**.

County Road and Bridge Fund (207)
On page 96-1, the FY 2018-19 Estimated Capital Expenditures Appropriation reads: **$3,728,621**. It should read **$3,278,621.**

Courthouse Facilities Improvement Fund (306)
On page 89-1, the beginning balance in the FY 2019-20 Proposed column reads: "**$2,407,581**" it should read "**$2,640,881**".

On page 89-1, the Total Available Funds in the FY 2019-20 Proposed column reads: "**$2,977,581**" and it should read: "**$3,210,881**."

Courthouse Security (203)
On page 77-1, the Appropriation section in the Fund Balance table reads "**Judicial**" and it should read "**Public Safety**".

Debt Service Fund (400)
On page 104-2, the first bullet point under Program Justification and Analysis reads: **The FY 2019-20 Proposed Budget for all debt service payments totals $135,815,790 (banking fees not included). This is comprised of principal payments totaling $43,100,000 and interest payments totaling $88,715,790.** It should read **The FY 2019-20 Proposed Budget for all debt service payments totals $134,778,454 (banking fees not included)**. **This is comprised of principal payments totaling $45,660,000 and interest payments totaling $89,118,454.**

District and County Court Technology Fund (301)
On page 88-1, the account in the Appropriations section in the Fund Balance reads "**General Government**" and it should be titled "**Judicial**".

District Clerk Technology Fund (205)
On page 78-1, the Appropriation section in the Fund Balance table reads "**General Government**" and it should read "**Judicial**".

Dispute Resolution (214)
On page 85-1, the Expenditures Appropriation reads: "**Judicial"**, and it should read: "**Health and Public Welfare"**.

Fire Code Fund (212)
On page 83-1, the Public Safety line in the FY 2017-18 column reads "**$1,256,795**" and it should read "**$1,265,769**".

On page 83-1 the Capital Expenditure line in the FY 2017-18 column reads "**$8,974**" and it should read "**$0**".

In the Authorized Position list under the FY 2019-20 Budget column, the count for the Deputy Fire Marshal reads **"6.5"** and it should read **"7.5."** The total number of positions under the FY 2019-20 Budget column in the Authorized Position list reads **"13.5"** and it should read **"14.5."**

On page 83-4 the third program change reads "… delete one Deputy Fire Marshal **(NE-09)**" and it should read "…delete one Deputy Fire Marshal **(NE-11)**"

Self-Insured Health & Life Fund (501)
On page 106-1, the Appropriated Fund Balance currently reads **$3,077,389** in the FY 2018-19 Estimate column. This number should be **$3,077,390.**

Storm Water Mitigation Fund (209)
On page 80-1, the **General Government** group should read as the **Public Works** group**.**

Technology Improvement Fund (565)
On page 92-1, in the Revenue section in the Fund Balance table, the row labeled Total Revenue reads "**$3,597,323**" in the FY 2019-20 Proposed column and it should read "**$3,597,324**".

COUNTY OF BEXAR

CERTIFICATION OF COUNTY REVENUE
FISCAL YEAR 2019-2020
OCTOBER 1, 2019 – SEPTEMBER 30, 2020

September 9, 2019

Leo S. Caldera, CIA, CGAP
BEXAR COUNTY AUDITOR

Joe Yebra, MBA, CISA
First Assistant County Auditor

Paul Elizondo Tower
101 W. Nueva, Suite 800
San Antonio, Texas 78205
Phone: (210) 335-2301
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aufrontdesk@bexar.org

Leo S. Caldera, CIA, CGAP
BEXAR COUNTY AUDITOR

September 9, 2019

Mr. David Smith
County Manager
Bexar County, Texas

RE: Certification of County Revenue for Fiscal Year Ending September 30, 2020

As required by Local Government Codes §111.0639(b) and §111.0707, please find attached the required certifications of anticipated revenues for the various operating funds in and for Bexar County, Texas for the fiscal year ending September 30, 2020.

Should there be any questions related to the information included herein, please do not hesitate to call on me.

Leo S. Caldera, CIA, CGAP
Bexar County Auditor

Copies Provided To:
Honorable Nelson Wolff, County Judge
Honorable Sergio Rodriguez, Commissioner Precinct 1
Honorable Justin Rodriguez, Commissioner Precinct 2
Honorable Kevin Wolff, Commissioner Precinct 3
Honorable Tommy Calvert, Commissioner Precinct 4

BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS AND FUND BALANCES
For The Fiscal Year Ending September 30, 2020

CONTENTS

Description	Fund	Page
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BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS AND FUND BALANCES
For The Fiscal Year Ending September 30, 2020

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	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
100 General Fund			
Ad Valorem Taxes			
40000 Property Taxes - Current	359,465,656	356,880,000	379,300,000
40015 Property Taxes - Delinquent	605,000	1,500,000	1,000,000
40020 Tax Refunds	5,940	-	-
40030 Tax Penalty & Interest	1,975,000	1,975,000	1,975,000
40025 TIF Due to Other Cities	(4,887,000)	(4,887,000)	(4,567,037)
Total	357,164,596	355,468,000	377,707,963
Other Taxes			
40035 Rendition Penalty	243	70	70
40100 Mixed Beverage Tax	10,903,978	10,250,000	10,250,000
40115 Vehicle Inventory Tax Overage	154,591	80,000	80,000
40135 Unclaimed Tax Overpayments	100,662	-	-
40180 Vehicle Sales Tax	15,000,000	15,000,000	15,000,000
Total	26,159,474	25,330,070	25,330,070
Licenses and Permits			
40200 Marriage Licenses Formal	405,110	415,000	410,000
40220 Bondsmen License	9,500	8,000	9,500
40225 Alarm System Initial Permit	81,400	100,000	100,000
40230 Alarm System Renewal	367,760	400,000	400,000
40235 Septic/Building Permits	246,627	225,000	225,000
40245 Beer & Liquor License	914,534	950,000	800,000
Total	2,024,931	2,098,000	1,944,500
Intergovernmental Revenue			
40500 County Court Cases - Sec 51	1,260,000	1,260,000	1,260,000
40502 Prosecutor Longevity Pay	244,106	260,000	260,000
40504 Indigent Defense	1,330,709	1,249,000	1,249,000
40506 State Witness Reimbursement	57,870	68,000	68,000
40510 Bingo-Jackpot	1,100,000	1,100,000	1,250,000
40514 Other Receipts From Governmental Entities	275,325	30,000	30,000
40516 Social Security Admin Incent	95,850	75,000	75,000
40520 UHS Interlocal	-	-	-
40522 Federal SCAAP	84,792	-	-
40524 OAG - Prisoner Transport Reimbursement	96,822	125,000	125,000
40526 Emergency Management Contribution	69,788	68,500	68,500
40530 Jury Supplement Pay	539,855	500,000	500,000
40531 DA Supplement	4,407	4,300	4,300
40532 Grant Revenue	364,381	310,000	310,000
40534 School Lunch Program	263,905	300,000	265,000
40535 Regionalization Program	27,400	-	15,000
40538 Cost Collection Recovery	745,000	745,000	745,000
40540 Fourth Court of Appeals	70,000	70,000	70,000
40544 INS Prisoner Housing	108,497	32,000	22,000
40545 Federal Prisoner Housing	15,508,892	12,832,000	8,000,000
40546 Federal BOP Reimbursement	209,584	250,000	160,000
40547 Fed US Marshal Travel West	722,846	554,000	554,000
40549 Federal US Marshal South	40,906	20,000	-
40555 Texas Commission on Environmental Quality	18,610	20,000	20,000
40561 Title IV-D Community Supervision	387,937	385,000	390,000
40571 VA-Fed Casket Program	276,504		
Total	23,903,986	20,257,800	15,440,800

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
100 General Fund (cont'd)			
Service Fees			
41004 Services Fees	9,305,667	8,500,000	9,000,000
41006 Collection Fees	68,699	65,000	65,000
41007 Stormwater Collection Fees	55,583	65,000	65,000
41012 Court Fees	1,951,592	1,800,000	1,400,000
41014 Administrative Fees	190,349	150,000	150,000
41016 Crime Lab Fees	2,929,762	3,800,000	3,800,000
41018 False Alarm Fee	2,700	-	-
41032 Medical Examiner Fees	545,863	500,000	500,000
41036 Personal Bond	385,765	260,000	300,000
41038 Garnishment Fees	20,283	25,000	25,000
41042 Expungement of Record Fee	112,463	125,000	125,000
41046 Record Search Fees	2,564	3,000	3,000
41050 Condemnation Fees	887	600	600
41056 Fire Inspection Fees	131,940	115,000	115,000
41057 Food Service Inspection Fee	130,267	110,000	110,000
41058 Passport Fees	87,113	100,000	100,000
41062 Tax Statement Mailing Fee	70,000	70,000	70,000
41064 Race Track Fees	7,004	12,000	12,000
41068 Certification Fees	735,332	780,000	750,000
41070 Monitoring Fees	511,855	440,000	440,000
41072 Drug Testing Fee	335,626	210,000	210,000
41078 Probate Fees	532,115	535,000	535,000
41080 Driving Course Fees	76,598	85,000	85,000
41082 School Attendance	1,045	1,500	1,000
41084 School Zone Violation	55,145	45,000	45,000
41092 Subpoena Fees	-	50	50
41094 Failure to Appear County Share	45,298	50,000	50,000
41096 Mental Health Fees	302,848	210,000	210,000
41098 Child Restraint	6,622	8,000	8,000
41102 Plat Fees	62,759	60,000	60,000
41104 Return Check Fees	66,042	50,000	50,000
41106 Cancellation of Checks & Warrants	281,233	260,000	260,000
41108 Check Reissue Fees	1,980	300	300
41110 Court Appointed Fees	420,989	340,000	400,000
41112 SWMBO Conference	30,101	20,000	20,000
41114 Beer/Liquor Application Fees	1,500	5,000	2,500
41116 Filing and Recording Fees	5,424,816	5,600,000	5,800,000
41117 E-Filing Fee	418,220	395,000	425,000
41118 Judicial Fees	33,469	30,000	35,000
41120 Jury Fees	343,280	250,000	265,000
41126 Trial Request Fees	52	-	-
41130 Service Fees	206,984	210,000	215,000
41138 Commission Fees	668,992	710,000	650,000
41140 Restitution Fees	8,777	5,000	5,000
41142 Extradition Fees	125,566	133,000	133,000
41146 Late Fees	300	750	300
41148 Transaction Fee	239,067	240,000	240,000
41154 Park Reservation Fees	375,088	395,000	385,000
41158 Master Fee/ Court Fees	179,800	115,000	125,000
41160 Time Payment Fees	201,833	225,000	200,000
41170 Stenographer	620,257	520,000	530,000
41174 Estray Animal Proceeds	8,025	15,000	15,000
41175 Adult US Marshal	2,120	2,000	4,000
41176 Adult Detention Work Release Proceeds	162,178	165,000	165,000
41177 Adult - Other	199,650	260,000	200,000
41192 Badge Fees	21,240	25,000	20,000
Total	28,705,303	28,096,200	28,379,750

		Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
100 General Fund (cont'd)				
Fees on Motor Vehicles				
40205 Vehicles Licenses Issued		2,366,267	2,300,000	2,300,000
41060 Mail Registration Fee		16,381	7,500	7,500
41044 Certificates of Title Issued		2,401,672	2,475,000	2,300,000
40210 Duplicate License Receipts		20,272	19,000	19,000
41048 Transfers of Title		903,235	775,000	800,000
41100 Child Safety Fee		96,830	91,600	91,600
	Total	5,804,657	5,668,100	5,518,100
Commissions on Ad Valorem Taxes				
41178 Hospital District		1,197,968	1,215,521	1,215,521
41179 School & Special Districts		2,635,193	2,654,504	2,654,504
41180 SARA		562,207	530,550	530,550
41181 Municipalities		936,007	961,933	961,993
	Total	5,331,375	5,362,508	5,362,567
Fines & Forfeitures				
42000 General Fines		8,225,478	8,700,000	8,000,000
42005 Bond Forfeitures		1,130,195	800,000	800,000
	Total	9,355,673	9,500,000	8,800,000
Proceeds from the Sale of Assets				
42500 Rental Revenue		744,201	750,000	750,000
42505 Proceeds from Sale of Assets		70,336	3,500	3,500
42510 Waste, Scrap & Supplies		2,749	3,347	3,500
	Total	817,286	756,847	757,000
Interfund Transfers				
43000 Transfers In		132,000	-	-
	Total	132,000	-	-
Other Revenue				
45000 Interest Earned		74,143	27,000	27,000
45001 Investment Interest Earned		4,663,004	3,250,000	3,500,000
45002 Sweep Interest		1,245,095	669,865	800,000
45015 Program Revenue		6,554	2,500	3,000
45020 Refunds		576,596	200,000	200,000
45025 Overages		1,362	1,000	1,000
45030 Other Revenue		2,778,681	2,830,000	600,000
45040 Accounts Payable Discounts		128,647	110,000	110,000
45070 Copies		954,697	840,000	860,000
45071 E-File Copies		1,657		1,000
45090 Payment in Lieu of Taxes		16,938		
45100 Sale of Goods		-	500	500
45110 Insurance Settlements		48,947	75,000	40,000
46040 Stop Loss Recovery		-	-	-
	Total	10,496,321	8,005,865	6,142,500
Appropriated Fund Balance				
	Total General Fund	469,895,601	460,543,390	475,383,250
Estimated Unencumbered Fund Balance 9-30-19				88,919,099

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
111 Unclaimed Money Fund			
Other Revenue			
45001 Investment Interest	3,012	1,300	2,000
Total	3,012	1,300	2,000
Appropriated Fund Balance			
Total Unclaimed Money Fund	3,012	1,300	2,000
Estimated Unencumbered Fund Balance 9-30-19			128,227
112 Justice of the Peace Security Fund			
Service Fees			
41022 Case Management Fee	46,116	50,000	45,000
Total	46,116	50,000	45,000
Other Revenue			
45001 Investment Interest	13,380	4,500	8,000
Total	13,380	4,500	8,000
Appropriated Fund Balance			
Total Justice of the Peace Security Fund	59,496	54,500	53,000
Estimated Unencumbered Fund Balance 9-30-19			614,139
113 Fire Marshal LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	2,396	3,000	2,400
Total	2,396	3,000	2,400
Other Revenue			
45001 Investment Interest	13	10	10
Total	13	10	10
Appropriated Fund Balance			
Total Fire Marshal LEOSE Fund	2,409	3,010	2,410
Estimated Unencumbered Fund Balance 9-30-19			6,039
114 Sheriff's LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	87,326	98,000	80,000
Total	87,326	98,000	80,000
Other Revenue			
45001 Investment Interest	528	200	300
Total	528	200	300
Appropriated Fund Balance			
Total Sheriff's LEOSE Fund	87,854	98,200	80,300
Estimated Unencumbered Fund Balance 9-30-19			144,010

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
115 District Attorney LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	3,768	3,500	3,500
Total	3,768	3,500	3,500
Appropriated Fund Balance			
Total District Attorney LEOSE Fund	3,768	3,500	3,500
Estimated Unencumbered Fund Balance 9-30-19			1,265
116 Constable 1 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,881	1,900	1,900
Total	1,881	1,900	1,900
Other Revenue			
45001 Investment Interest	23	10	10
Total	23	10	10
Appropriated Fund Balance			
Total Constable 1 LEOSE Fund	1,904	1,910	1,910
Estimated Unencumbered Fund Balance 9-30-19			8,927
117 Constable 2 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,651	1,500	1,500
Total	1,651	1,500	1,500
Other Revenue			
45001 Investment Interest	37	10	10
Total	37	10	10
Appropriated Fund Balance			
Total Constable 2 LEOSE Fund	1,688	1,510	1,510
Estimated Unencumbered Fund Balance 9-30-19			14,935
118 Constable 3 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,537	1,300	1,300
Total	1,537	1,300	1,300
Other Revenue			
45001 Investment Interest	24	10	10
Total	24	10	10
Appropriated Fund Balance			
Total Constable 3 LEOSE Fund	1,561	1,310	1,310
Estimated Unencumbered Fund Balance 9-30-19			5,174

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
119 Constable 4 LEOSE Fund			
Intergovernmental Revenue			
40526 State Apportionment - Emergency	1,652	1,600	1,600
Total	1,652	1,600	1,600
Other Revenue			
45001 Investment Interest	27	10	10
Total	27	10	10
Appropriated Fund Balance			
Constable 4 LEOSE Fund	1,679	1,610	1,610
Estimated Unencumbered Fund Balance 9-30-19			8,604
121 Family Protection Fee SB 6 Fund			
Service Fees			
41066 Family Protection Fee	109,340	114,000	105,000
Total	109,340	114,000	105,000
Other Revenue			
45035 Donations	-	18,000	-
Total	-	18,000	-
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	109,340	132,000	105,000
Estimated Unencumbered Fund Balance 9-30-19			-
200 County Clerk Records Management Fund			
Service Fees			
41020 Records Management	1,655	2,200	1,600
41024 Archival Fee	2,585,315	2,600,000	2,500,000
41030 Preservation Fee	2,887,733	2,900,000	2,800,000
Total	5,474,703	5,502,200	5,301,600
Other Revenue			
45001 Investment Interest	664,569	200,000	250,000
45020 Refunds	2,597	-	-
Total	667,166	200,000	250,000
Appropriated Fund Balance			
Total County Clerk Records Management Fund	6,141,869	5,702,200	5,551,600
Estimated Unencumbered Fund Balance 9-30-19			29,106,209
201 County Wide Records Management Fund			
Service Fees			
41020 Record Management Fee	440,054	440,000	440,000
Total	440,054	440,000	440,000
Interfund Transfers			
43000 Transfers In	50,000	50,000	150,000
Total	50,000	50,000	150,000
Other Revenue			
45001 Investment Interest	6,387	1,000	4,000
Total	6,387	1,000	4,000
Appropriated Fund Balance			
Total County Wide Records Management Fund	496,441	491,000	594,000
Estimated Unencumbered Fund Balance 9-30-19			204,269

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
202 District Clerk Records Management			
Service Fees			
41020 Records Management Fee	130	150	120
41030 Preservation Fee	390,541	386,000	385,000
Total	390,671	386,150	385,120
Other Revenue			
45001 Investment Interest	9,311	3,500	6,000
Total	9,311	3,500	6,000
Appropriated Fund Balance			
Total District Clerk Records Management	399,982	389,650	391,120
Estimated Unencumbered Fund Balance 9-30-19			250,389
203 Courthouse Security Fund			
Service Fees			
41022 Courthouse Security Fee	356,273	340,000	350,000
41116 Filing and Recording Fee	309,124	300,000	300,000
Total	665,397	640,000	650,000
Interfund Transfers			
43000 Transfers In	458,277	486,092	516,216
Total	458,277	486,092	516,216
Other Revenue			
45001 Investment Interest	3,355	1,000	2,500
Total	3,355	1,000	2,500
Appropriated Fund Balance			
Total Courthouse Security Fund	1,127,029	1,127,092	1,168,716
Estimated Unencumbered Fund Balance 9-30-19			-
205 District Court Technology Fund			
Service Fees			
41116 Filing & Recording Fees	279,880	277,000	275,000
Total	279,880	277,000	275,000
Other Revenue			
45001 Investment Interest	464	1,000	400
Total	464	1,000	400
Appropriated Fund Balance			
Total District Court Technology Fund	280,344	278,000	275,400
Estimated Unencumbered Fund Balance 9-30-19			105,604
206 Parking Facilities Fund			
Service Fees			
41136 Parking Fees	1,388,752	1,200,000	1,300,000
Total	1,388,752	1,200,000	1,300,000
Other Revenue			
45001 Investment Interest	32,151	10,000	15,000
45025 Cashier Overages	288	-	-
Total	32,439	10,000	15,000
Appropriated Fund Balance			
Total Parking Facilities Fund	1,421,191	1,210,000	1,315,000
Estimated Unencumbered Fund Balance 9-30-19			1,664,784

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
207 Special Road & Bridge Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	16,634,729	16,150,000	17,560,000
40015 Property Taxes-Delinquent	154	20	20
40030 Tax Penalty and Interest	556	100	100
Total	16,635,439	16,150,120	17,560,120
Other Taxes			
40110 Vehicle Sales Tax	360,000	360,000	360,000
Total	360,000	360,000	360,000
Licenses and Permits			
40205 Vehicle Licenses	16,194,930	16,000,000	16,000,000
40235 Building Permits	195,467	150,000	150,000
Total	16,390,397	16,150,000	16,150,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	358,472	300,000	325,000
Total	358,472	300,000	325,000
Fees on Motor Vehicles			
41034 Weight Fees	279,182	200,000	200,000
Total	279,182	200,000	200,000
Fees			
41102 Platt Fees	552,795	500,000	500,000
Total	552,795	500,000	500,000
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	353	500	300
Total	353	500	300
Other Revenue			
45001 Investment Interest	221,765	100,000	150,000
45020 Refunds	497	-	-
45030 Other Revenue	1,756	-	-
45080 Traffic Signs	440	200	200
Total	224,458	100,200	150,200
Appropriated Fund Balance			
Total Special Road & Bridge Fund	34,801,096	33,760,820	35,245,620
Estimated Unencumbered Fund Balance 9-30-19			9,042,379
208 Flood Control Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	1,540,382	1,500,000	1,600,000
40015 Property Taxes-Delinquent	18,356	25,000	25,000
40030 Tax Penalty and Interest	63,897	15,000	15,000
40035 Rendition Penalty	7	-	-
Total	1,622,642	1,540,000	1,640,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	7,942	15,000	7,500
Total	7,942	15,000	7,500
Proceeds from Sale of Assets			
42500 Rental Revenue	2,570	2,570	2,570
Total	2,570	2,570	2,570
Other Revenue			
45001 Investment Interest	260,950	100,000	150,000
45020 Refunds	14,722	-	-
Total	275,672	100,000	150,000
Appropriated Fund Balance			
Total Flood Control Fund	1,908,826	1,657,570	1,800,070
Estimated Unencumbered Fund Balance 9-30-19			10,758,859

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
209 Storm Water Mitigation Fund			
Licenses and Permits			
40240 Stormwater Site Development Permit	179,694	100,000	150,000
40241 Post Construction BMP Permits	31,733	35,000	43,750
Total	211,427	135,000	193,750
Service Fees			
41165 Stormwater Fees	2,319,704	2,200,000	2,200,000
Total	2,319,704	2,200,000	2,200,000
Other Revenue			
45001 Investment Interest	175,587	50,000	100,000
Total	175,587	50,000	100,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	2,706,718	2,385,000	2,493,750
Estimated Unencumbered Fund Balance 9-30-19			7,546,785
210 Law Library Fund			
Service Fees			
41028 Law Library Fee	620,239	530,000	550,000
Total	620,239	530,000	550,000
Interfund Transfers			
43000 Transfers In	288,837	288,837	196,793
Total	288,837	288,837	196,793
Other Revenue			
45001 Investment Interest	5,599	1,000	2,000
45025 Cashier Overages	1	-	-
45070 Copies	109,740	100,000	100,000
Total	115,340	101,000	102,000
Appropriated Fund Balance			
Total Law Library Fund	1,024,416	919,837	848,793
Estimated Unencumbered Fund Balance 9-30-19			95,614
211 Drug Court Program Fund			
Service Fees			
41012 Court Fees	104,292	110,000	110,000
Total	104,292	110,000	110,000
Interfund Transfers			
43000 Transfers In	97,328	-	-
Total	97,328	-	-
Other Revenue			
45001 Investment Interest	19	900	10
Total	19	900	10
Appropriated Fund Balance			
Total Drug Court Program Fund	201,639	110,900	110,010
Estimated Unencumbered Fund Balance 9-30-19			-

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
212 Fire Code Fund			
Service Fees			
41054 Fire Code Fee	4,208,929	1,500,000	1,500,000
Total	4,208,929	1,500,000	1,500,000
Other Revenue			
45001 Investment Interest	143,515	35,000	35,000
45020 Refunds	490	-	-
Total	144,005	35,000	35,000
Appropriated Fund Balance			
Total Fire Code Fund	4,352,934	1,535,000	1,535,000
Estimated Unencumbered Fund Balance 9-30-19			7,771,100
213 Juvenile Case Manager Fund			
Service Fees			
41002 Case Management Fee	230,830	225,000	225,000
41083 Truancy Prevention and Diversion	38,375	30,000	30,000
Total	269,205	255,000	255,000
Other Revenue			
45001 Investment Interest	619	400	400
Total	619	400	400
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	269,824	255,400	255,400
Estimated Unencumbered Fund Balance 9-30-19			-
214 Dispute Resolution Fund			
Service Fees			
41088 Dispute Resolution Fees	709,701	600,000	650,000
Total	709,701	600,000	650,000
Other Revenue			
45001 Investment Interest	1,871	-	500
Total	1,871	-	500
Appropriated Fund Balance			
Total Dispute Resolution Fund	711,572	600,000	650,500
Estimated Unencumbered Fund Balance 9-30-19			128,401
215 Domestic Relations Office Fund			
Service Fees			
41000 Child Support	20	-	-
41026 Domestic Relations Fee	305,106	320,000	300,000
Total	305,126	320,000	300,000
Interfund Transfers			
43000 Transfers In	172,238	172,238	194,690
Total	172,238	172,238	194,690
Other Revenue			
45001 Investment Interest	2,211	-	500
45020 Refunds	460	-	-
Total	2,671	-	500
Appropriated Fund Balance			
Total Domestic Relations Office Fund	480,035	492,238	495,190
Estimated Unencumbered Fund Balance 9-30-19			989

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
216 Boarding Home Facilities Fund			
Other Revenue			
45001 Investment Interest	75	-	-
Total	75	-	-
Appropriated Fund Balance			
Total Boarding Home Facilities Fund	75	-	-
Estimated Unencumbered Fund Balance 9-30-19			-
300 Justice of the Peace Technology Fund			
Service Fees			
41124 Technology Fee	184,051	190,000	180,000
Total	184,051	190,000	180,000
Other Revenue			
45001 Investment Interest	3,196	1,500	1,500
Total	3,196	1,500	1,500
Appropriated Fund Balance			
Total Justice of the Peace Technology Fund	187,247	191,500	181,500
Estimated Unencumbered Fund Balance 9-30-19			90,215
301 County Wide Court Technology Fund			
Service Fees			
41124 Technology Fee	35,950	35,000	35,000
Total	35,950	35,000	35,000
Other Revenue			
45001 Investment Interest	2,500	1,000	1,000
Total	2,500	1,000	1,000
Appropriated Fund Balance			
Total County Wide Court Technology Fund	38,450	36,000	36,000
Estimated Unencumbered Fund Balance 9-30-19			132,729
302 Probate Contribution Fund			
Intergovernmental Revenue			
40529 State - Probate Supplement	80,000	80,000	80,000
Total	80,000	80,000	80,000
Other Revenue			
45001 Investment Interest	7,717	3,000	4,000
Total	7,717	3,000	4,000
Appropriated Fund Balance			
Total Probate Contribution Fund	87,717	83,000	84,000
Estimated Unencumbered Fund Balance 9-30-19			254,380

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
303 Probate Guardianship Fund			
Service Fees			
41086 Guardianship Fees	146,213	125,000	130,000
Total	146,213	125,000	130,000
Other Revenue			
45001 Investment Interest	4,133	2,000	3,000
Total	4,133	2,000	3,000
Appropriated Fund Balance			
Total Probate Guardianship Fund	150,346	127,000	133,000
Estimated Unencumbered Fund Balance 9-30-19			187,572
304 Probate Education Fund			
Service Fees			
41078 Probate Fees	34,661	30,000	30,000
Total	34,661	30,000	30,000
Other Revenue			
45001 Investment Interest	6,445	2,000	3,000
Total	6,445	2,000	3,000
Appropriated Fund Balance			
Total Probate Education Fund	41,106	32,000	33,000
Estimated Unencumbered Fund Balance 9-30-19			295,115
306 Court Facilities Improvement Fund			
Courts Costs			
41116 Filing & Recording Fee	628,342	530,000	550,000
Total	628,342	530,000	550,000
Revenue From Use of Assets			
45001 Investment Interest	51,841	10,000	20,000
Total	51,841	10,000	20,000
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	680,183	540,000	570,000
Estimated Unencumbered Fund Balance 9-30-19			2,640,881
320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
40542 State Chapter 19 Voter Registration	169,941	333,250	333,250
Total	169,941	333,250	333,250
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	169,941	333,250	333,250
Estimated Unencumbered Fund Balance 9-30-19			1,125

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
322 Child Abuse Prevention Fund			
Service Fees			
41076 Child Abuse Prevention Fee	3,121	2,500	2,500
Total	3,121	2,500	2,500
Other Revenue			
45001 Investment Interest	328	100	100
Total	328	100	100
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	3,449	2,600	2,600
Estimated Unencumbered Fund Balance 9-30-19			13,515
324 Juvenile Delinquency Prevention Fund			
Service Fees			
41012 Court Fees	272	300	250
Total	272	300	250
Other Revenue			
45001 Investment Interest	684	200	200
Total	684	200	200
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	956	500	450
Estimated Unencumbered Fund Balance 9-30-19			27,837
329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
45000 Interest Earned	-	20,000	20,000
Total	-	20,000	20,000
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	-	20,000	20,000
Estimated Unencumbered Fund Balance 9-30-19			13,682

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
333 Pretrial Diversion Program			
Service Fees			
41015 Application Fee	26,400	50,000	-
Total	26,400	50,000	-
Other Revenue			
45015 Program Revenue	347,645	250,000	325,000
45001 Investment Interest	9,319	3,500	5,000
Total	356,964	253,500	330,000
Appropriated Fund Balance			
Total Pretrial Diversion Program	383,364	303,500	330,000
Estimated Unencumbered Fund Balance 9-30-19			406,430
400 Debt Service Fund			
Ad Valorem Taxes			
40000 Current Year - Gross	80,962,169	80,000,000	85,400,000
40015 Delinquent - Gross	128,804	500,000	275,000
40030 Penalty & Interest	564,370	590,000	550,000
Total	81,655,343	81,090,000	86,225,000
Interfund Transfers			
43000 Transfers In (General Fund)	-	-	-
43000 Transfers In (ATD)	14,639,925	14,637,975	14,601,625
43000 Transfers In (County Road & Bridge Fund)	10,110,955	10,110,955	8,048,705
43000 Transfers In (Parking Garage)	450,000	450,000	450,000
43000 Transfers In (Fire Code Fund)	231,666	231,666	231,666
Total	25,432,546	25,430,596	23,331,996
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds	-	-	1,000,000
44005 Premium/Discounts	1,675,750	-	-
Total	1,675,750	-	1,000,000
Other Revenue			
45000 Interest Earned	2,874	-	-
45001 Investment Interest	13,281,989	7,750,000	8,000,000
45085 Tax Credits	2,775,905	2,764,067	2,779,905
Total	16,060,768	10,514,067	10,779,905
Appropriated Fund Balance			
Total Revenues	124,824,407	117,034,663	121,336,901

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
400 Debt Service Fund (cont'd)			
EXPENDITURES			
52072 Administrative Services Fees		10,500	10,500
55015 $24,020,000 Ltd Tax Bonds 2010 - Principal		575,000	-
55010 $24,020,000 Ltd Tax Bonds 2010 - Interest		23,000	-
55015 $17,650,000 Ltd Tax Bonds 2011 - Principal		2,345,000	1,770,000
55010 $17,650,000 Ltd Tax Bonds 2011 - Interest		498,750	381,500
55015 $18,055,000 Ltd Tax Bonds 2013 - Principal		1,190,000	1,250,000
55010 $18,055,000 Ltd Tax Bonds 2013 - Interest		569,950	510,450
55015 $14,890,000 Refunding G O 2009 - Principal		295,000	-
55010 $14,890,000 Refunding G O 2009 - Interest		9,587	-
55015 $16,835,000 Unltd Tax Road 2013 - Prin		1,520,000	1,595,000
55010 $16,835,000 Unltd Tax Road 2013 - Int		598,350	522,350
55015 $98,445,000 C of O 2009 - Principal		2,125,000	-
55010 $98,445,000 C of O 2009 - Interest		106,250	-
55015 $103,690,000 Flood C of O 2009 - Principal		2,310,000	-
55010 $103,690,000 Flood C of O 2009 - Interest		103,950	-
55010 $50,620,000 C of O 2009 - Interest		3,355,094	3,355,094
55010 $50,620,000 Flood C of O 2009 - Interest		3,355,094	3,355,094
55010 $30,325,000 C of O 2010 - Interest		1,745,204	1,745,204
55015 $97,455,000 C of O 2010 - Principal		2,860,000	-
55010 $97,455,000 C of O 2010 - Interest		143,000	-
55015 $59,330,000 C of O 2011 - Principal		810,000	-
55010 $59,330,000 C of O 2011 - Interest		32,400	-
55015 $51,295,000 C of O 2011 - Principal		600,000	605,000
55010 $51,295,000 C of O 2011 - Interest		1,351,875	1,321,875
55015 $34,095,000 Flood C of O 2011 - Principal		880,000	915,000
55010 $34,095,000 Flood C of O 2011 - Interest		71,800	36,600
55015 $83,955,000 C of O 2013 - Principal		750,000	750,000
55010 $83,955,000 C of O 2013 - Interest		2,027,663	1,990,163
55015 $115,040,000 C of O 2013 - Principal		500,000	100,000
55010 $115,040,000 C of O 2013 - Interest		3,373,100	3,363,100
55015 $331,725,000 C of O 2013 - Principal		500,000	4,440,000
55010 $331,725,000 C of O 2013 - Interest		974,250	964,250
55015 $13,375,000 Pass-Through 2013 - Principal		1,975,000	2,060,000
55010 $13,375,000 Pass-Through 2013 - Interest		290,500	211,500
55015 $16,790,000 Pass-Through 2013 - Principal		2,845,000	2,985,000
55010 $16,790,000 Pass-Through 2013 - Interest		448,500	306,250
55015 $54,575,000 Ltd Tax Bonds 2014 - Principal		5,375,000	4,915,000
55010 $54,575,000 Ltd Tax Bonds 2014 - Interest		2,564,000	2,295,250
55015 $9,360,000 Unltd Tax Road 2014 - Principal		670,000	680,000
55010 $9,360,000 Unltd Tax Road 2014 - Interest		413,225	401,500
55015 $87,130,000 C of O 2014 - Principal		500,000	750,000
55010 $87,130,000 C of O 2014 - Interest		4,276,500	4,256,500
55010 $111,810,000 Flood C of O 2014 - Principal		2,760,000	2,890,000
55010 $111,810,000 Flood C of O 2014 - Interest		5,267,950	5,129,950
55015 $17,405,000 Pass-Through Series 2015A - Principal		360,000	365,000
55015 $17,405,000 Pass-Through Series 2015A - Interest		677,219	670,019
55015 $29,385,000 Pass-Through Series 2015B - Principal		560,000	585,000
55015 $29,385,000 Pass-Through Series 2015B - Interest		1,135,644	1,113,244
55015 $248,415,000 Refunding Bonds G O 2016 - Principal		1,715,000	8,090,000
55010 $248,415,000 Refunding Bonds G O 2016 - Interest		10,049,250	9,963,500
55015 $101,740,000 Refunding Bonds G O 2016 - Prin		-	2,640,000
55010 $101,740,000 Refunding Bonds G O 2016 - Interest		3,891,700	3,891,700
55015 $91,675,000 C of O Series 2016 - Principal		100,000	100,000
55010 $91,675,000 C of O Series 2016 - Interest		3,468,450	3,465,450
55015 $93,280,000 C of O Series 2016A - Principal		100,000	100,000
55010 $93,280,000 C of O Series 2016A - Interest		4,315,225	4,311,975
55015 $20,330,000 C of O Series 2016B - Principal		1,090,000	1,145,000
55010 $20,330,000 C of O Series 2016B - Interest		927,200	872,700
55015 $384,715,000 Ltd Tax Bonds 2017 - Principal		75,000	75,000
55010 $384,715,000 Ltd Tax Bonds 2017 - Interest		18,228,100	18,225,850
55015 $40,840,000 Pass-Through Series 2017 - Principal		-	850,000
55010 $40,840,000 Pass-Through Series 2017 - Interest		1,982,750	1,982,750
55015 $28,140,000 Flood C of O 2017 - Principal		25,000	25,000
55010 $28,140,000 Flood C of O 2017 - Interest		1,049,350	1,048,850
55015 $198,035,000 C of O Series 2018 - Prin		-	500,000
55010 $198,035,000 C of O Series 2018 - Int		-	9,198,100
FY20 New Issues		-	6,745,023
Total Expenditures	-	112,745,380	131,826,291
Estimated Unencumbered Fund Balance 9-30-19			84,178,608

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
501 Self Insurance- Health/Life Fund			
Interfund Transfers			
43000 Transfers In	579,133	579,133	-
Total	579,133	579,133	-
Other Revenue			
45020 Refunds	183,568	-	-
Total	183,568	-	-
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	44,180,045	43,495,784	45,803,364
46005 Health Insurance Premium-Employee	9,102,137	8,766,712	9,466,223
46010 Health Insurance Premium-Retiree	-	-	-
46020 Life Insurance Premium-Employer	601,503	605,256	624,611
46030 Life Insurance Premium-Retiree	139,710	131,070	142,504
46040 Stop Loss Recovery	1,007,790	1,000,000	1,007,790
Total	55,031,185	53,998,822	57,044,492
Appropriated Fund Balance			
Total Self Insurance Health/Life Fund	55,793,886	54,577,955	57,044,492
Estimated Unencumbered Fund Balance 9-30-19			3,077,390
502 Self Insurance- Workers Compensation Fund			
Service Fees			
41152 Employee Health Clinic Fee	20,265	17,720	18,000
Total	20,265	17,720	18,000
Interfund Transfers			
43000 Transfers In	1,596,293	1,596,293	1,596,293
Total	1,596,293	1,596,293	1,596,293
Other Revenue			
45021 Reimbursements	97,719	-	-
Total	97,719	-	-
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	2,413,646	2,385,010	2,527,876
Total	2,413,646	2,385,010	2,527,876
Appropriated Fund Balance			
Total Self Insurance Workers Compensation Fund	4,127,923	3,999,023	4,142,169
Estimated Unencumbered Fund Balance 9-30-19			246,374
504 Fleet Maintenance Fund			
Service Fees			
41156 Fleet Maintenance	1,033,471	950,000	1,000,000
Total	1,033,471	950,000	1,000,000
Interfund Transfers			
43000 Transfers In	39,406	27,271	-
Total	39,406	27,271	-
Appropriated Fund Balance			
Total Fleet Maintenance Fund	1,072,877	977,271	1,000,000
Estimated Unencumbered Fund Balance 9-30-19			85,280

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
505 Records Management Center Fund			
Service Fees			
41020 Records Management Fee	100,000	100,000	150,000
Total	100,000	100,000	150,000
Interfund Transfers			
43000 Transfers In	175,000	175,000	175,000
Total	175,000	175,000	175,000
Appropriated Fund Balance			
Total Records Management Center Fund	275,000	275,000	325,000
Estimated Unencumbered Fund Balance 9-30-19			82,420
506 Other Post Employment Benefits Fund			
Interfund Transfers			
43000 Transfers In	5,075,171	5,075,171	7,378,080
Total	5,075,171	5,075,171	7,378,080
Other Revenue			
45001 Investment Interest	98,685	10,000	50,000
Total	98,685	10,000	50,000
Insurance Premiums Revenue			
46010 Health Insurance Premium-Retirees	3,033,933	2,659,106	3,155,290
Total	3,033,933	2,659,106	3,155,290
Appropriated Fund Balance			
Total Other Post Employment Benefits Fund	8,207,789	7,744,277	10,583,370
Estimated Unencumbered Fund Balance 9-30-19			110,147
507 Community Venue Program Fund			
Venue Taxes			
40180 Motor Vehicle Tax	10,500,117	9,500,000	10,000,000
40182 Hotel Occupancy Tax	19,527,987	19,000,000	19,000,000
Total	30,028,104	28,500,000	29,000,000
Service Fee			
41132 License and Permits Fees	1,300,000	1,300,000	1,300,000
Total	1,300,000	1,300,000	1,300,000
Other Revenue			
45000 Interest Earned	915,948	-	-
45001 Investment Interest	1,817,274	850,000	1,400,000
45002 Sweep Interest	5	-	-
45020 Refunds	1,334	-	-
Total	2,734,561	850,000	1,400,000
Appropriated Fund Balance			
Total Community Venue Program Fund	34,062,665	30,650,000	31,700,000
Estimated Unencumbered Fund Balance 9-30-19			63,892,122

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
509 District Attorney Hot Check Fund			
Service Fees			
41104 Return Checks Fee	113,459	145,000	105,000
Total	113,459	145,000	105,000
Appropriated Fund Balance			
Total District Attorney Hot Check Fund	113,459	145,000	105,000
Estimated Unencumbered Fund Balance 9-30-19			(6,883)
510 Election Contract Services Fund			
Intergovernmental Revenues			
40514 Other Receipts From Governmental Entities	-	1,700,000	1,700,000
Total	-	1,700,000	1,700,000
Service Fees			
41130 Service Fees	-	23,000	23,000
Total	-	23,000	23,000
Appropriated Fund Balance			
Total Election Contract Services Fund	-	1,723,000	1,723,000
Estimated Unencumbered Fund Balance 9-30-19			461,767
512 Firing Range Fund			
Service Fees			
41190 Firing Range Fee	3,720	2,500	2,500
Total	3,720	2,500	2,500
Interfund Transfers			
43000 Transfers In	184,449	175,749	199,769
Total	184,449	175,749	199,769
Other Revenue			
45001 Investment Interest	3,575	1,500	1,500
Total	3,575	1,500	1,500
Appropriated Fund Balance			
Total Firing Range Fund	191,744	179,749	203,769
Estimated Unencumbered Fund Balance 9-30-19			52,635

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
513 Print Shop Fund			
Service Fees			
41157 Print Shop Fee	289,434	-	394,758
Total	289,434	-	394,758
Interfund Transfers			
43000 Transfer In	383,232	383,232	111,137
Total	383,232	383,232	111,137
Appropriated Fund Balance			
Total Technology Service Fund	672,666	383,232	505,895
Estimated Unencumbered Fund Balance 9-30-19			141,066
565 Technology Service Fund			
Service Fees			
41124 Technology Fee	961,356	878,129	1,045,294
Total	961,356	878,129	1,045,294
Interfund Transfers			
43000 Transfer In	1,308,806	1,308,806	2,552,030
Total	1,308,806	1,308,806	2,552,030
Other Revenue			
45020 Refunds	11,929	-	-
Total	11,929	-	-
Appropriated Fund Balance			
Total Technology Service Fund	2,282,091	2,186,935	3,597,324
Estimated Unencumbered Fund Balance 9-30-19			228,690
700 Capital Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	2,387,405	-	-
Total	2,387,405	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	198,035,000	218,000,000	125,172,774
44005 Premium/Discounts	16,965,000	-	-
Total	215,000,000	218,000,000	125,172,774
Revenue From Use of Assets			
45001 Investment Interest	5,153	-	-
45020 Refunds	6,500	-	-
45030 Other Revenue	-	-	-
45035 Donations	34,000	-	-
Total	45,653	-	-
Appropriated Fund Balance			
Total Capital Projects Fund	217,433,058	218,000,000	125,172,774
Estimated Unencumbered Fund Balance 9-30-19			125,864,530

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
40130 TXDot and ATD Tax	17,393,918	16,500,000	17,000,000
Total	17,393,918	16,500,000	17,000,000
Intergovernmental Revenue			
40512 Contribution for Infrastructure	67,540	-	-
40514 Other Receipts From Governmental Entities	1,922,607	2,777,995	2,500,000
Total	1,990,147	2,777,995	2,500,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	-	24,000,000	24,000,000
44005 Premium/Discounts	-	-	-
Total	-	24,000,000	24,000,000
Other Revenue			
45001 Investment Interest	1,795,636	750,000	1,000,000
Total	1,795,636	750,000	1,000,000
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Financing Fund	21,179,701	44,027,995	44,500,000
Estimated Unencumbered Fund Balance 9-30-19			75,044,178
702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	(70,925)	-	-
Total	(70,925)	-	-
Other Revenue			
45020 Refunds	4,445,000	-	-
Total	4,445,000	-	-
Appropriated Fund Balance			
Total Multi Year Flood Projects Fund	4,374,075	-	-
Estimated Unencumbered Fund Balance 9-30-19			208,526,076
703 Fleet Acquisition Fund			
Interfund Transfers			
43000 Transfers In	-	-	-
43000 Transfers In (Capital Projects Fund)	4,789,906	4,139,906	4,243,157
43000 Transfers In (Special Road and Bridge Fund)	351,000	351,000	586,000
43000 Transfers In (Fire Code Fund)	330,715	330,715	300,319
43000 Transfers In (Flood Control M&O Fund)	-	-	30,000
43000 Transfers In (Storm Water Fund)	-	-	59,600
Total	5,471,621	4,821,621	5,219,076
Proceeds from Sale of Assets			
42505 Proceed from Sale of Assets	429,782	300,000	300,000
Total	429,782	300,000	300,000
Other Revenue			
45110 Insurance Settlements	13,834	-	-
Total	13,834	-	-
Appropriated Fund Balance			
Total Fleet Acquisition Fund	5,915,237	5,121,621	5,519,076
Estimated Unencumbered Fund Balance 9-30-19			937,782

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
800 Grants-in-Aid Fund			
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	(14,500)	-	-
40532 Grant Revenue	(214,204)	720,000	855,550
Total	(228,704)	720,000	855,550
Service Fees			
41106 Cancellation of Checks & Warrants	735	-	-
Total	735	-	-
Interfund Transfers			
43000 Transfers In	252,620	-	178,337
Total	252,620	-	178,337
Other Revenue			
45001 Investment Interest	-	-	-
45015 Program Revenue	-	180,000	-
45035 Donations	-	35,000	-
Total	-	215,000	-
Appropriated Fund Balance			
Total Grants-in-Aid Fund	24,651	935,000	1,033,887
Estimated Unencumbered Fund Balance 9-30-19			4,219,263
802 Home Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	137,256	500,000	500,000
Total	137,256	500,000	500,000
Appropriated Fund Balance			
Total Home Program Fund	137,256	500,000	500,000
Estimated Unencumbered Fund Balance 9-30-19			-
803 Community Development Block Grant Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	653,572	950,000	1,000,000
Total	653,572	950,000	1,000,000
Appropriated Fund Balance			
Total CDBG Programs Fund	653,572	950,000	1,000,000
Estimated Unencumbered Fund Balance 9-30-19			-
805 Juvenile Justice Alternative Education Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	999,555	800,000	800,000
Total	999,555	800,000	800,000
Other Revenue			
42500 Rental Revenue	30,000	30,000	30,000
45001 Investment Interest	20,221	-	-
Total	50,221	30,000	30,000
Appropriated Fund Balance			
Total JJAEP Fund	1,049,776	830,000	830,000
Estimated Unencumbered Fund Balance 9-30-19			944,722

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
806 Juvenile Justice Alternative Education Program Facility Fund			
Other Revenue			
45001 Investment Interest	16,564	-	-
Total	16,564	-	-
Appropriated Fund Balance			
Total JJAEP Facility Fund	16,564	-	-
Estimated Unencumbered Fund Balance 9-30-19			726,112
807 Office of the Attorney General Fund			
Intergovernmental Revenue			
40532 Grant Revenue	40,324	65,000	65,000
Total	40,324	65,000	65,000
Appropriated Fund Balance			
Total OAG Fund	40,324	65,000	65,000
Estimated Unencumbered Fund Balance 9-30-19			(297)
808 Criminal Justice Division Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,293,598	1,200,000	1,600,000
Total	1,293,598	1,200,000	1,600,000
Appropriated Fund Balance			
Total CJD Fund	1,293,598	1,200,000	1,600,000
Estimated Unencumbered Fund Balance 9-30-19			(9,130)
809 Department of Justice Fund			
Intergovernmental Revenue			
40532 Grant Revenue	631,607	800,000	800,000
Total	631,607	800,000	800,000
Other Revenue			
45001 Investment Interest	3,443	-	-
Total	3,443	-	-
Appropriated Fund Balance			
Total DOJ Fund	635,050	800,000	800,000
Estimated Unencumbered Fund Balance 9-30-19			66,745
810 Substance Abuse & Mental Health Service Fund			
Intergovernmental Revenue			
40532 Grant Revenue	234,959	900,000	900,000
Total	234,959	900,000	900,000
Appropriated Fund Balance			
Total SAMHSA Fund	234,959	900,000	900,000
Estimated Unencumbered Fund Balance 9-30-19			-

	Fiscal Year 2019 Annualized	Fiscal Year 2019 Budget	Fiscal Year 2020 Projection
811 Comprehensive Energy Assistance Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	4,163,627	3,000,000	4,000,000
Total	4,163,627	3,000,000	4,000,000
Appropriated Fund Balance			
Total CEAP Fund	4,163,627	3,000,000	4,000,000
Estimated Unencumbered Fund Balance 9-30-19			(10,802)
814 Department of Transportation Fund			
Intergovernmental Revenue			
40532 Grant Revenue	177,150	480,000	420,000
Total	177,150	480,000	420,000
Appropriated Fund Balance			
Total DOT Fund	177,150	480,000	420,000
Estimated Unencumbered Fund Balance 9-30-19			4,193
815 Community Infrastructure Economic Development Fund			
Interfund Transfers			
43000 Transfers In	1,000,000	1,000,000	1,258,101
Total	1,000,000	1,000,000	1,258,101
Other Revenue			
45001 Investment Interest	40,539	-	-
Total	40,539	-	-
Appropriated Fund Balance			
Total CIED Fund	1,040,539	1,000,000	1,258,101
Estimated Unencumbered Fund Balance 9-30-19			1,927,849
816 Emergency Solutions Grant Fund			
Intergovernmental Revenue			
40532 Grant Revenue	127,677	150,000	150,000
Total	127,677	150,000	150,000
Appropriated Fund Balance			
Total Emergency Solutions Grant Fund	127,677	150,000	150,000
Estimated Unencumbered Fund Balance 9-30-19			3

COUNTY OF BEXAR

PUBLIC WORKS DEPARTMENT

1948 Probandt St.
San Antonio, Texas 78214
Main 210-335-6700 Fax 210-335-6713

TO: Commissioner's Court

FR: Thuan Treon
Chairman, Vehicle Replacement Committee

DT: July 29, 2019

RE: Recommended Vehicle Replacements for FY2019-20 Budget Year

1. Vehicles on attached listing are recommended for replacement during the FY2019-20 budget year. The following criteria were used for selecting eligible replacement vehicles:

   - General Purpose Vehicles – Eight Years or 100,000 Miles
   - Patrol Vehicles (Automobile/Sports Utility Vehicles) – Five Years or 100,000 Miles
   - Patrol Motorcycles – Five Years or 55,000 Miles
   - Pickups (Gasoline) – Ten Years or 100,000 Miles
   - Pickups (Diesel) – Ten Years or 125,000 Miles
   - Sports Utility Vehicles – Eight Years or 100,000 Miles
   - Vans – Eight Years or 100,000 Miles

2. The Vehicle Replacement Committee also considered the following to determine which vehicle was the best eligible vehicle to replace:

   - Total Maintenance Cost
   - Cost per Mile
   - Uneconomically Repairable (Excessive Downtime/Excessive Maintenance Cost)
   - Employee Safety
   - Public Safety

3. If you have any questions concerning this listing, please contact me at (210) 335-7101.

Thuan Treon
Fleet Manager
Bexar County Public Works Department

FY2019-20 Recommended Replacement Vehicles

Unit #	VIN	License #	Year	Make	Model	Department	Division	In Service	Latest	Start	End	Year2	Days	Mile	6 mo.	12 mo.	Mech.	CPM	Remarks
5097	JTDKB20U683320001	1311480	2008	TOYOTA	PRIUS	BEXAR HERITAGE	BEXAR HERITAGE	3/4/2008	12/06/2018	62075	83968	21,893	784	27.92	89050	94161	1,135.71	5.1900	**Convert to Explorer**
6229	1GNMCAE05AR189661	BZ7M186	2010	CHEVROLET	TAHOE	CONSTABLE PCT 1	TRAFFIC SAFETY	7/22/2010	03/05/2019	66605	89663	23,058	784	29.41	95016	100398	5,669.52	24.5900	
6272	1GNLCDEC6GR329166	1340665	2016	CHEVROLET	TAHOE	CONSTABLE PCT 3	TRAFFIC SAFETY	5/5/2016	02/22/2019	9106	102050	92,944	784	118.55	123626	145321	10,529.19	11.3300	
6267	1GNLC2E0XER186021	CYM8780	2014	CHEVROLET	TAHOE	CONSTABLE PCT 3	TRAFFIC SAFETY	2/27/2014	02/06/2019	46865	100119	53,254	784	67.93	112482	124912	4,571.09	8.5800	
6266	1GNLC2E09ER228405	1175330	2014	CHEVROLET	TAHOE	CONSTABLE PCT 3	TRAFFIC SAFETY	2/27/2014	01/10/2019	30601	86794	56,193	784	71.67	99839	112955	4,811.31	8.5600	
6270	1GNLCDEC3GR324958	1340663	2016	CHEVROLET	TAHOE	CONSTABLE PCT 3	TRAFFIC SAFETY	5/5/2016	01/29/2019	5490	77259	71,769	784	91.54	93920	110672	7,784.72	10.8500	
6286	1GNLC2E03DR364611	1172152	2013	CHEVROLET	TAHOE	CONSTABLE PCT 4	CONSTABLE PCT. #4	11/15/2013	02/13/2019	42611	93272	50,661	784	64.62	105033	116858	3,659.64	7.2200	
6285	2FABP7BV4BX173049	1127946	2011	FORD	CROWN VICTORIA	CONSTABLE PCT 4	TRAFFIC SAFETY	12/28/2011	02/13/2019	35485	72263	36,778	784	46.91	80801	89385	3,850.76	10.4700	**Convert to Tahoe**
5096	JTDKB20U383320148	1315139	2008	TOYOTA	PRIUS	FM ADMIN & CAP PROJ	FACILITIES MANAGEMENT	3/4/2008	12/13/2018	46757	51586	4,829	784	6.16	52707	53834	1,050.01	21.7400	**Convert to Traverse**
6420	1GNSK2E09ER106951	CDY2419	2014	CHEVROLET	TAHOE	FIRE MARSHAL OEM	FIRE MARSHAL OEM	8/22/2013	01/28/2019	50569	103069	52,500	784	66.96	115256	127511	5,748.02	10.9500	**Convert to Suburban**
5149	1FTFW1ET6CKD45169	BF07716	2012	FORD	F-150	FIRE MARSHAL FIRE CO	FIRE MARSHAL	3/1/2012	01/29/2019	71875	108197	36,322	784	46.33	116629	125107	7,525.62	20.7200	
6500	1FT7W2B66EEA20726	CMD9524	2014	FORD	F-250	FIRE MARSHAL	FIRE MARSHAL	10/28/2013	08/14/2018	57057	102546	45,489	784	58.02	113106	123724	6,018.92	13.2300	**Convert to F-150**
6505	1FT7W2B64FEA46808	DTM7181	2015	FORD	F-250	FIRE MARSHAL	FIRE MARSHAL	8/26/2014	10/10/2018	43148	98200	55,052	784	70.22	110980	123830	3,358.71	6.1000	**Convert to F-150**
6506	1FT7W2B62FEA46810	DTM7182	2015	FORD	F-250	FIRE MARSHAL	FIRE MARSHAL	8/26/2014	12/20/2018	37397	94569	57,172	784	72.92	107841	121186	4,436.34	7.7600	**Convert to F-150**
5162	1FT7W2B61DEA99253	1155470	2013	FORD	F-250	FIRE MARSHAL OEM	FIRE MARSHAL OEM	4/2/2013	01/02/2019	50618	93760	43,142	784	55.03	103775	113845	4,697.99	10.8900	
6508	1FT7W2B66FEA46809	DTM7188	2015	FORD	F-250	FIRE MARSHAL	FIRE MARSHAL	9/10/2014	02/28/2019	29705	86958	57,253	784	73.03	100249	113613	3,901.26	6.8100	**Convert to F-150**
6509	1FM5K8AR2FGA04381	1189978	2015	FORD	EXPLORER	FIRE MARSHAL	FIRE MARSHAL	10/9/2014	01/16/2019	20316	80470	60,154	784	76.73	94434	108475	4,731.68	7.8700	**Convert to Expedition**
6192	2FMDK3GC5EBA84024	1186507	2014	FORD	EDGE	JUVENILE PROBATION	JUVENILE PROBATION	6/24/2014	03/05/2019	46699	109670	62,971	784	80.32	124288	138987	2,641.30	4.1900	
6302	1FBNE3BLXBDA00278	1105117	2011	FORD	VAN	JUVENILE PROBATION	JUVENILE PROBATION	8/26/2010	03/13/2019	54126	90170	36,044	784	45.97	98537	106951	3,546.48	9.8400	**Convert to Explorer**
6106	1FBSS31L68DA89210	1267114	2008	FORD	VAN	JUVENILE CTR	JUVENILE CTR	7/2/2008	10/15/2018	65702	74558	8,856	784	11.30	76614	78681	2,609.54	29.4700	**Convert to Explorer**
4070 (Diesel)	1FDSX20R88EC75141	1260157	2008	FORD	F-250	PARKS	COMANCHE PARK	12/26/2007	03/13/2019	79674	109691	30,017	784	38.29	116659	123666	7,296.70	24.3100	**Convert to F-250 Gas w/ Utility Bed**
4063	1FTRF12WX7NA86475	1401285	2007	FORD	F-150	PARKS	MAC AUTHER PARK	7/31/2007	02/11/2019	62336	78725	16,389	784	20.90	82530	86355	3,486.98	21.2800	**F-150 w/ Long Bed**
6309	1FM5K7D86EGA80830	1183602	2014	FORD	EXPLORER	PRE-TRIAL SERVICES	PR BOND	5/8/2014	01/28/2019	46628	120968	74,340	784	94.82	138226	155578	6,609.61	8.8900	**Convert to Tahoe**
1698 (Diesel)	1FDUF4GT9BEC12078	1147048	2011	FORD	F-450	PUBLIC WORKS	SIGN SHOP	5/11/2011	03/11/2019	70916	130358	59,442	784	75.82	144157	158032	5,276.91	8.8800	**Convert to Gas**
1723	1FDUF4GY9CEB85395	1186849	2012	FORD	F-450	PUBLIC WORKS	SIGN SHOP	7/2/2012	12/27/2018	63929	110980	47,051	784	60.01	121903	132885	4,271.53	9.0800	
5169	1FTFX1EF8DKF38075	1170117	2013	FORD	F-150	PUBLIC WORKS	MAIN OFFICE	8/12/2013	03/04/2019	52405	101616	49,211	784	62.77	113040	124527	5,770.94	11.7300	
1561 (Diesel)	1FDXF46R68EC99384	1340928	2008	FORD	F-450	PUBLIC WORKS	SIGN SHOP	3/6/2008	03/11/2019	80306	108124	27,818	784	35.48	114582	121075	7,290.29	26.2100	**Convert to Gas**
1645 (Diesel)	1FDWW3GR0AEB25725	1397667	2010	FORD	F-350	PUBLIC WORKS	CAGNON SERVICE CENTER	3/19/2010	03/04/2019	67669	102387	34,718	784	44.28	110447	118550	9,402.40	27.0800	**Convert to Gas**
1602 (Diesel)	1FDXF46R78EE43184	1288176	2008	FORD	F-450	PUBLIC WORKS	SOUTHTON SERVICE CENTER	8/30/2008	01/24/2019	78120	103567	25,447	784	32.46	109474	115414	11,968.20	47.0300	
1597 (Diesel)	1FTWW30R08EE43188	1339945	2008	FORD	F-350	PUBLIC WORKS	CAGNON SERVICE CENTER	8/22/2008	02/19/2019	61660	91359	29,699	784	37.88	98253	105186	14,337.35	48.2800	**Convert to Gas**
1562 (Diesel)	1FDXF46R88EC99385	1370648	2008	FORD	F-450	PUBLIC WORKS	CAGNON SERVICE CENTER	2/20/2008	09/17/2018	83762	89596	5,834	784	7.44	90950	92312	4,745.33	81.3400	**Convert to Gas; Trash Truck**
1627 (Diesel)	1FDAF4GR2AEA16389	1095848	2010	FORD	F-450	PUBLIC WORKS	SOUTHTON SERVICE CENTER	9/8/2009	11/01/2018	84311	88716	4,405	784	5.62	89739	90767	749.61	17.0200	
1699 (Diesel)	1FDUF4GT0BEC12079	1147047	2011	FORD	F-450	PUBLIC WORKS	SIGN SHOP	5/11/2011	02/05/2019	51448	75493	24,045	784	30.67	81075	86687	8,259.53	34.3500	**Convert to Gas**
1628 (Diesel)	1FDAF4GR9AEA16390	1095849	2010	FORD	F-450	PUBLIC WORKS	SOUTHTON SERVICE CENTER	9/8/2009	04/12/2018	77213	83207	5,994	784	7.65	84598	85998	1,777.33	29.6500	
5060	1FMZU73K55ZA61554	1261161	2005	FORD	EXPLORER	PUBLIC WORKS	MAIN OFFICE	4/15/2005	02/08/2019	79068	83781	4,713	784	6.01	84875	85975	1,847.44	39.2000	**Convert to Edge**
5131	JTDKN3DU9A0192500	1101040	2010	TOYOTA	PRIUS	PUBLIC WORKS	FLOOD CONTROL (308)	8/3/2010	01/08/2019	24568	37667	13,099	784	16.71	40708	43765	1,530.31	11.6800	**Convert to Edge**
5087	1FMEU73E27UB27177	1244186	2007	FORD	EXPLORER	PUBLIC WORKS	MAIN OFFICE	6/14/2007	02/28/2019	59771	72768	12,997	784	16.58	75785	78819	3,992.25	30.7200	**Convert to Edge**
9735	1FT7X2B66CEC68906	1147078	2012	FORD	F-250	SHERIFF	SHERIFF ACADEMY	9/28/2012	03/13/2019	116655	187995	71,340	784	90.99	204556	221208	8,089.49	11.3400	
9551	1FMFU15589LA12526	CF8Y123	2009	FORD	EXPEDITION	SHERIFF	PROPERTY ROOM	4/10/2009	01/31/2019	147697	192093	44,396	784	56.63	202399	212762	4,520.17	10.1800	**Convert to Silverado SSV 4x4**
8438	1GNLC2ECXFR686885	1261172	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/3/2015	02/19/2019	12760	137530	124,770	784	159.15	166494	195618	14,937.60	11.9700	
8443	1GNLC2EC6FR688293	1263350	2015	CHEVROLET	TAHOE	SHERIFF	JAIL INDUSTRIES	9/10/2015	03/04/2019	12688	136474	123,786	784	157.89	165210	194104	24,395.39	19.7100	
8454	1GNLC2EC0FR688287	1270833	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/18/2015	03/15/2019	10040	123874	113,834	784	145.20	150300	176871	19,526.22	17.1500	
8476	1GNLCDEC2GR187981	1291100	2016	CHEVROLET	TAHOE	SHERIFF	PATROL	1/19/2016	03/07/2019	149	118417	118,268	784	150.85	145872	173478	14,931.06	12.6200	
8474	1GNLC2EC3FR688932	GHX5094	2015	CHEVROLET	TAHOE	SHERIFF	MENTAL HEALTH	11/9/2015	01/22/2019	5768	119953	114,185	784	145.64	146460	173113	11,802.49	10.3400	
8329	1GCZGHFGXH1202047	1370641	2017	CHEVROLET	VAN	SHERIFF	JUDICIAL SERVICES	4/21/2017	02/28/2019	1865	116362	114,497	784	146.04	142942	169667	7,250.16	6.3300	
9532	2FAHP71V19X114272	DF4C102	2009	FORD	CROWN VICTORIA	SHERIFF	ADULT DETENTION CENTER	4/14/2009	02/04/2019	127328	156037	28,709	784	36.62	162702	169403	5,844.94	20.3600	**Convert to Tahoe**
8452	1GNLC2EC8FR689705	1270831	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/18/2015	02/15/2019	8736	115625	106,889	784	136.34	140439	165388	14,794.56	13.8400	
8328	1GCZGHFG8H1201219	1370642	2017	CHEVROLET	VAN	SHERIFF	JUDICIAL SERVICES	4/21/2017	02/28/2019	150	112147	111,997	784	142.85	138146	164288	6,214.07	5.5500	
8493	1GNLCDEC2GR259648	1340920	2016	CHEVROLET	TAHOE	SHERIFF	PATROL	6/3/2016	03/15/2019	1116	108923	107,807	784	137.51	133950	159114	15,818.14	14.6700	
9955	3GCPCREA2DG327612	CVL4475	2013	CHEVROLET	SILVERADO	SHERIFF	CRIMINAL INVESTIGATIONS	5/28/2013	03/01/2019	46191	121150	74,959	784	33.35	138551	156048	9,968.37	13.3000	
8451	1GNLC2EC8FR687341	1270830	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/18/2015	03/05/2019	8669	107688	99,019	784	126.30	130675	153787	14,010.41	14.1500	
8437	1GNLC2EC4FR691662	1261171	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/3/2015	03/15/2019	10465	107084	96,619	784	123.24	129513	152066	14,469.98	14.9800	
9522	2G1WB57K091298259	HNK9304	2009	CHEVROLET	IMPALA	SHERIFF	SHERIFF ADM	5/28/2009	10/10/2018	114547	139091	24,544	784	31.31	144789	150518	3,075.60	12.5300	**Convert to Traverse**
8511	1GNLC2E09DR354830	CMD9501	2013	CHEVROLET	TAHOE	SHERIFF	PATROL	10/7/2013	03/15/2019	43008	115925	72,917	784	93.01	132852	149872	9,803.52	13.4400	
8466	1GNLC2EC0FR686913	LSS3404	2015	CHEVROLET	TAHOE	SHERIFF	MENTAL HEALTH	10/23/2015	03/06/2019	8882	104231	95,349	784	121.62	126366	148622	11,304.07	11.8600	
8310	1FTYE1CM7GKA69310	1340936	2016	FORD	VAN	SHERIFF	JUDICIAL SERVICES	6/8/2016	03/08/2019	4873	101557	96,684	784	123.32	124002	146569	6,384.00	6.6000	
9953	1GNLC2E05DR316589	BSR4669	2013	CHEVROLET	TAHOE	SHERIFF	CRIMINAL INVESTIGATIONS	4/25/2013	01/17/2019	43575	111640	68,065	784	60.95	127441	143328	7,689.01	11.3000	
8431	1FTEW1E8XFKE44573	GHJ7544	2015	FORD	F-150	SHERIFF	JUDICIAL SERVICES	9/4/2015	03/05/2019	9939	98934	88,995	784	113.51	119594	140367	4,419.13	4.9700	**Silverado 1500**
8519	1GNLC2E07DR350307	CMD9502	2013	CHEVROLET	TAHOE	SHERIFF	PATROL	10/7/2013	03/08/2019	47641	109176	61,535	784	78.49	123461	137824	9,214.13	14.9700	
9836	1FAHP2D87DG121587	DR6V487	2013	FORD	TAURUS	SHERIFF	SHERIFF ADM	10/1/2012	01/03/2019	64685	114465	49,780	784	63.49	126021	137641	3,845.33	7.7200	**Convert to Impala**
9831	1GNDM19X35B126576	BT41812	2005	IC	VAN	SHERIFF	SHERIFF SUPPORT	4/15/2005	01/04/2019	116014	121771	5,757	784	7.34	123107	124451	1,882.50	32.7000	**Convert to Traverse**
9205	1GAHG39K391117043	1356892	2009	CHEVROLET	VAN	SHERIFF	ADULT DETENTION CENTER	11/4/2008	02/22/2018	120974	122763	1,789	784	2.28	123178	123596	4,282.82	239.4000	
9125	1GNMCAE02AR212829	1100923	2010	CHEVROLET	TAHOE	SHERIFF	CRIMINAL INVESTIGATIONS	5/3/2010	05/25/2018	113799	119992	6,193	784	7.90	121430	122875	937.46	15.1400	
9704	1FTFW1EF7BFB59318	BD18277	2011	FORD	F-150	SHERIFF	CRIMINAL INVESTIGATIONS	7/8/2011	12/14/2018	72300	105253	32,953	784	42.03	112903	120595	3,560.61	10.8100	**Convert to Silverado SSV 4x4**

9880	2FAFP71WX6X104724	CJM8518	2006	FORD	CROWN VICTORIA	SHERIFF	SHERIFF COMMUNICATIONS	10/18/2012	12/17/2018	117003	119347	2,344	784	2.99	119891	120438	716.94	30.5900	**Convert to Traverse**
8482	1GNLCDEC4GR261756	GTX1369	2016	CHEVROLET	TAHOE	SHERIFF	MENTAL HEALTH	3/28/2016	03/05/2019	1320	94129	92,809	784	118.38	115674	137337	9,130.39	9.8400	
8356	1GNLCDEC1HR238906	1371012	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/14/2017	03/14/2019	104	89185	89,081	784	113.62	109865	130658	2,228.75	2.5000	
8347	1GNLCDEC8HR238935	1370920	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/23/2017	03/15/2019	104	87754	87,650	784	111.80	108101	128560	10,192.09	11.6300	
8458	1GNLC2EC6FR691758	1270837	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	10/1/2015	03/13/2019	4931	89080	84,149	784	107.33	108615	128257	11,398.09	13.5500	
8403	1FAHP2D86FG105075	DWX1032	2015	FORD	TAURUS	SHERIFF	CRIMINAL INVESTIGATIONS	9/22/2014	02/25/2019	19268	91702	72,434	784	92.39	108517	125424	5,844.91	8.0700	**Convert to Impala**
8556	1GNLC2E05ER184807	1186620	2014	CHEVROLET	TAHOE	SHERIFF	PATROL	7/14/2014	02/25/2019	34017	95743	61,726	784	78.73	110072	124480	6,285.99	10.1800	
8499	1GNLCDEC4GR253656	HPW4576	2016	CHEVROLET	TAHOE	SHERIFF	PATROL	8/4/2016	02/11/2019	145	83999	83,854	784	106.96	103465	123038	7,671.82	9.1500	
8480	1GNLCDEC6GR260852	GTX1367	2016	CHEVROLET	TAHOE	SHERIFF	MENTAL HEALTH	3/28/2016	01/07/2019	2108	84320	82,212	784	104.86	103405	122595	8,271.19	10.0600	
8524	1GNLC2E04DR348742	1170133	2013	CHEVROLET	TAHOE	SHERIFF	PATROL	10/24/2013	03/14/2019	38958	95740	56,782	784	72.43	108922	122175	12,213.04	21.5100	**K9 Tahoe**
9922	1FBSS3BL7CDB14445	1145460	2012	FORD	VAN	SHERIFF	ADULT DETENTION CENTER	7/2/2012	01/30/2019	49670	98383	48,713	784	19.75	109691	121062	9,409.22	19.3200	
8582	1GNLC2E06ER199719	DSC3384	2014	CHEVROLET	TAHOE	SHERIFF	JUDICIAL SERVICES	8/14/2014	01/15/2019	34155	93294	59,139	784	75.43	107023	120827	4,992.38	8.4400	
8350	1GNLCDEC9HR235512	1371005	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/3/2017	03/13/2019	104	80258	80,154	784	102.24	98865	117575	14,319.62	17.8700	
8360	1GNLCDEC7HR234200	1371016	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	7/14/2017	02/19/2019	104	79824	79,720	784	101.68	98330	116939	9,905.27	12.4300	
9968	1FTFX1EF8EFC01318	1184515	2014	FORD	F-150	SHERIFF	CRIMINAL INVESTIGATIONS	6/19/2014	12/04/2018	44786	92567	47,781	784	0.00	103659	114812	2,840.72	5.9500	**Convert to Tahoe SSV 4x4**
8580	1GNLC2E04ER132763	DSC3382	2014	CHEVROLET	TAHOE	SHERIFF	PATROL	8/14/2014	02/19/2019	28049	85817	57,768	784	73.68	99227	112712	5,922.12	10.2500	
9729	2G1WF5E3XC1147839	DF4C105	2012	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATIONS	10/13/2011	10/24/2018	63765	96657	32,892	784	41.95	104293	111970	1,866.68	5.6800	**Impala**
8349	1GNLCDEC1HR234712	1370923	2017	CHEVROLET	TAHOE	SHERIFF	PATROL	6/29/2017	02/15/2019	104	75915	75,811	784	96.70	93514	111210	7,220.57	9.5200	
8515	1GNLC2E00DR351184	CMD9500	2013	CHEVROLET	TAHOE	SHERIFF	PATROL	10/7/2013	12/10/2018	35936	85782	49,846	784	63.58	97353	108988	14,855.12	29.8000	
8465	1GNLC2EC4FR687966	1270844	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	10/7/2015	02/11/2019	10735	77218	66,483	784	84.80	92652	108170	8,632.52	12.9800	
9882	2FAFP73V86X162612	CDY2401	2006	FORD	CROWN VICTORIA	SHERIFF	ADULT DETENTION CENTER	7/11/2006	11/20/2018	79298	98699	19,401	784	0.00	103203	107731	5,564.76	28.6800	**Convert to Tahoe PPV - Plain w/o Equipment**
8463	1GNLC2EC7FR685516	1270842	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	10/3/2015	03/01/2019	16965	78775	61,810	784	78.84	93124	107551	6,644.92	10.7500	
8570	1GNLC2E0XER185936	DPP7563	2014	CHEVROLET	TAHOE	SHERIFF	PATROL	7/22/2014	01/25/2019	34713	84235	49,522	784	63.17	95731	107291	7,647.10	15.4400	
8447	1GNLC2EC1FR688282	1267104	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	9/14/2015	03/12/2019	10249	76293	66,044	784	84.24	91625	107041	9,938.88	15.0500	
8422	1GNLC2KC6FR686077	FZJ1705	2015	CHEVROLET	TAHOE	SHERIFF	PATROL	7/1/2015	02/22/2019	28844	81858	53,014	784	67.62	94165	106539	5,432.00	10.2500	
9611	1FAHP2DW2BG185614	CV2G033	2011	FORD	TAURUS	SHERIFF	CRIMINAL INVESTIGATIONS	6/28/2011	01/22/2019	51963	89059	37,096	784	47.32	97671	106329	4,789.41	12.9100	**Convert to Impala**
9209	2G1WB58K681272780	FVR8441	2008	CHEVROLET	IMPALA	SHERIFF	ADULT DETENTION CENTER	4/29/2008	12/06/2018	81047	96206	15,159	784	19.34	99725	103263	3,029.35	19.9800	**Impala**
9509	1FMFU16589EB06635	1071862	2009	FORD	EXPEDITION	SHERIFF	CRIMINAL INVESTIGATIONS	7/1/2009	11/06/2018	59139	87678	28,539	784	36.40	94303	100965	5,140.17	18.0100	**Convert to Tahoe SSV 4x4**
9593	2G1WF5EK6B1263710	CT1S840	2011	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATIONS	4/21/2011	01/25/2019	53937	85204	31,267	784	39.88	92462	99761	5,478.65	17.5200	**Impala**
9893	1FAHP2D87DG121590	DR6V486	2013	FORD	TAURUS	SHERIFF	JUDICIAL SERVICES	6/12/2013	03/05/2019	42590	80732	38,142	784	48.65	89586	98489	3,317.02	8.7000	**Convert to Impala**
9594	2G1WF5EK0B1265534	CT1S841	2011	CHEVROLET	IMPALA	SHERIFF	CRIMINAL INVESTIGATIONS	4/21/2011	01/23/2019	53590	82984	29,394	784	37.49	89808	96669	4,598.14	15.6400	**Impala**
9269	2G1WF5E37D1263145	CDX6887	2013	CHEVROLET	IMPALA	SHERIFF	PROFESSIONAL STANDARDS	7/25/2013	01/07/2019	41223	78170	36,947	784	47.13	86747	95371	2,714.93	7.3500	**Impala**
8567	1GNLC2E01ER189955	DPP7560	2014	CHEVROLET	TAHOE	SHERIFF	PATROL	7/22/2014	03/12/2019	27404	73570	46,166	784	58.89	84287	95063	4,551.68	9.8600	**K-9 Slicktop Tahoe - Colored**
8522	1GNLC2E03DR351051	1172213	2013	CHEVROLET	TAHOE	SHERIFF	PATROL	10/14/2013	02/27/2019	48820	80163	31,343	784	39.98	87439	94755	5,100.94	16.2700	
9564	2G1WB57K991296431	HRY0409	2009	CHEVROLET	IMPALA	SHERIFF	ADULT DETENTION CENTER	5/28/2009	02/21/2019	68578	85985	17,407	784	22.20	90026	94089	5,265.52	30.2500	**Impala**
9432	2FABP7BV6BX108641	1152418	2011	FORD	CROWN VICTORIA	SHERIFF	PATROL	1/1/2011	03/01/2019	45097	71153	26,056	784	33.23	77202	83284	3,698.68	14.2000	**Convert to Tahoe**
8518	1GNLC2E00DR352853	1170055	2013	CHEVROLET	TAHOE	SHERIFF	PATROL	10/7/2013	02/15/2019	37821	64063	26,242	784	33.47	70155	76280	5,919.31	22.5600	
9405	2FABP7BV9BX108648	1115445	2011	FORD	CROWN VICTORIA	SHERIFF	COURT SECURITY	1/1/2011	03/06/2019	58165	68937	10,772	784	13.74	71438	73952	3,565.30	33.1000	**Convert to Tahoe**
9320	2FAFP71W77X163456	1285262	2007	FORD	CROWN VICTORIA	SHERIFF	ADULT DETENTION CENTER	6/10/2007	01/28/2019	38513	47134	8,621	784	11.00	49135	51148	4,332.54	50.2600	**Convert to Tahoe**
9105	WMEEJ3BA2AK396448	CM7L504	2010	SMART PASSION	COUPE	SHERIFF	SHERIFF ADM	12/14/2010	02/08/2019	11940	13619	1,679	784	2.14	14009	14401	1,122.22	66.8400	**Convert to Impala**
Total Vehicles	**104**																		

Approved FY 2019-20 Take-home Vehicles					
Office or Department	Position/Rank	Unit Number	Year	Make	Model
Constable Office Precinct 4	Chief Deputy Constable	6185	2017	Chevrolet	Tahoe
Constable Office Precinct 4	Constable	6296	2016	Chevrolet	Tahoe
Fire Marshal	Chief Fire Investigator	6511	2016	Ford	F-250
Fire Marshal	Deputy Fire Marshal	5608	2015	Ford	F-250
Fire Marshal	Deputy Fire Marshal	6438	2018	Ford	Expedition
Fire Marshal	Deputy Fire Marshal	6437	2018	Ford	Expedition
Fire Marshal	Deputy Fire Marshal	6502	2014	Ford	Explorer
Fire Marshal	Deputy Fire Marshal	5153	2011	Ford	F-150
Fire Marshal	Deputy Fire Marshal	6439	2018	Ford	Expedition
Fire Marshal	Deputy Fire Marshal	5147	2011	Ford	F-150
Fire Marshal	Deputy Fire Marshal	6501	2015	Ford	Explorer
Fire Marshal	Deputy Fire Marshal	6505	2015	Ford	F-250
Fire Marshal	Deputy Fire Marshal - K9	6430	2015	Ford	Explorer
Fire Marshal	Deputy Fire Marshal - Microsoft Center Project	5150	2011	Ford	F-150
Fire Marshal	Deputy Fire Marshal - Microsoft Center Project	5151	2011	Ford	F-150
Fire Marshal	Fire Marshal	6510	2016	Ford	F-150
Fire Marshal	Senior Deputy Fire Marshal	6506	2015	Ford	F-250
Heritage & Parks	Parks Manager	4116	2015	Ford	F-150
Office of Emergency Management	Assistant Emergency Management Coordinator	6428	2014	Ford	Explorer
Office of Emergency Management	Emergency Management Coordinator	6420	2014	Chevrolet	Tahoe
Office of Emergency Management	Emergency Management Specialist	5162	2013	Ford	F-250
Public Works Department	Animal Control Officer	6365	2013	Ford	F-250
Public Works Department	Animal Control Officer	6367	2016	Ford	F-250
Public Works Department	Animal Control Officer	6368	2016	Ford	F-250
Public Works Department	Assistant Superintendent	1848	2018	Ford	F-150
Public Works Department	Assistant Superintendent	1840	2018	Ford	F-150
Public Works Department	Assistant Superintendent	1657	2010	Ford	F-150
Public Works Department	Assistant Superintendent	1752	2015	Ford	F-150
Public Works Department	Assistant Superintendent	1629	2009	Ford	F-150
Public Works Department	Assistant Superintendent	1780	2014	Ford	F-150
Public Works Department	Chief Storm Water Inspector	5177	2015	Ford	F-150

Office or Department	Position/Rank	Unit Number	Year	Make	Model
Public Works Department	Construction Inspector I	5182	2016	Ford	F-150
Public Works Department	Construction Inspector I	5174	2014	Ford	F-150
Public Works Department	Construction Inspector I	5168	2014	Ford	F-150
Public Works Department	Construction Inspector II	5178	2015	Ford	F-150
Public Works Department	Construction Inspector II	1947	2017	Ford	F-150
Public Works Department	Construction Inspector II	5179	2015	Ford	F-150
Public Works Department	Construction Inspector II	1842	2019	Ford	F-150
Public Works Department	County Engineer - Public Works Director	5173	2015	GMC	Yukon
Public Works Department	Division Chief	5155	2012	Ford	Expedition
Public Works Department	Engineering Services Manager	5172	2014	Ford	Explorer
Public Works Department	Environmental Engineer	5160	2013	Ford	F-150
Public Works Department	Operations Project Coordinator	5186	2019	Ford	F-150
Public Works Department	Senior Animal Control Officer	6364	2013	Ford	F-250
Public Works Department	Senior Construction Inspector	5181	2013	Ford	F-150
Public Works Department	Superintendent	1751	2013	Ford	F-150
Public Works Department	Superintendent	1841	2018	Ford	F-150
Public Works Department	Superintendent	1811	2016	Ford	F-150
Public Works Department	Superintendent	1658	2010	Ford	F-150
Public Works Department	Traffic Safety Coordinator	5139	2011	Ford	F-150
Sheriff	Assistant Chief - Chief of Staff	TBD	TBD	TBD	TBD
Sheriff	Assistant Chief Detention	TBD	TBD	TBD	TBD
Sheriff	Assistant Chief Law Enforcement	8382	2018	Chevrolet	Impala
Sheriff	Chief Deputy	8385	2018	Chevrolet	Impala
Sheriff	Deputy Chief	8229	2018	Chevrolet	Tahoe
Sheriff	Deputy Chief	8388	2018	Chevrolet	Impala
Sheriff	Deputy Chief	8477	2016	Chevrolet	Tahoe
Sheriff	Deputy Chief	8400	2015	Ford	Taurus
Sheriff	Deputy Chief	8387	2018	Chevrolet	Impala
Sheriff	Director of Finance	8426	2015	Ford	Taurus
Sheriff	Patrol - Deputy K9	6262	2013	Chevrolet	Tahoe
Sheriff	Patrol - Deputy K9	8523	2013	Chevrolet	Tahoe
Sheriff	Patrol - Deputy K9	8373	2017	Chevrolet	Tahoe

Office or Department	Position/Rank	Unit Number	Year	Make	Model
Sheriff	Patrol - Deputy K9	8372	2017	Chevrolet	Tahoe
Sheriff	Patrol - Deputy K9	8525	2013	Chevrolet	Tahoe
Sheriff	Patrol - Deputy K9	8524	2013	Chevrolet	Tahoe
Sheriff	Patrol - Deputy K9	8567	2014	Chevrolet	Tahoe
Sheriff	Patrol - Sergeant K9	8422	2015	Chevrolet	Tahoe
Sheriff	Sheriff	8326	2017	Chevrolet	Tahoe

Calendar Year 2020 HOLIDAY SCHEDULE

HOLIDAY	DAY OF THE WEEK	DATE
New Year's Day	Wednesday	01 January 2020
Martin Luther King, Jr. Day	Monday	20 January 2020
President's Day	Monday	17 February 2020
Good Friday	Friday	10 April 2020
Battle of Flowers	Friday	24 April 2020
Memorial Day	Monday	25 May 2020
Independence Day Observed	Friday	03 July 2020
Labor Day	Monday	07 September 2020
Veteran's Day	Wednesday	11 November 2020
Thanksgiving	Thursday	26 November 2020
Friday after Thanksgiving	Friday	27 November 2020
Christmas Day	Friday	25 December 2020

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Elected Officials' Salaries

Local Government Code Section 152.013 states that the Commissioners Court sets the salaries and allowances of elected officials as part of the regular budget process each year.

The following are the salary increases for Elected Officials in the FY 2019-20 Budget:

- Constables Precincts 1 and 2: Current annual salary of $99,960.48, no increase.
- Constables Precincts 3 and 4: Current annual salary of $96,580.08 increases by $3,380.40, for a total annual salary of $99,960.48.
- County Clerk: Current annual salary of $132,199.92 increases by $2,644.08, for a total annual salary of $134,844.00 and an auto allowance of $6,000.
- County Commissioner Precinct 1: Current annual salary of $131,293.92, increase declined; and an auto allowance of $9,000.
- County Commissioner Precinct 2: Current annual salary of $131,293.92, increase declined; and an auto allowance of $9,000.
- County Commissioner Precincts 3 and 4: Current annual salary of $131,293.92 increases by $2,625.84 for, a total annual salary of $133,919.76; and an auto allowance of $9,000.
- County Judge: Current annual salary of $171,834.96 increases by $3,436.80, for a total annual salary of $175,271.76.
- County Sheriff: Current annual salary of $158,933.04, increase declined.
- Criminal District Attorney: Current annual County supplement salary of $108,211.92 increases by $2,164.32, for a total annual County supplement salary of $110,376.24 and an auto allowance of $9,000.
- District Clerk: Current annual salary of $132,199.92 increases by $2,644.08, for a total annual salary of $134,844.00 and an auto allowance of $6,000.
- Justices of the Peace, Full-time: Current annual salary of $123,325.68 increases by $2,466.72, for a total annual salary of $125,792.40.
- Justices of the Peace, Part-time: Current annual salary of $92,494.80 increases by $1,849.92, for a total annual salary of $94,344.72.
- Tax Assessor-Collector: Current annual salary of $132,199.92 increases by $2,644.08, for a total annual salary of $134,844.00 and an auto allowance of $6,000.

Longevity Pay for Probate Court Judges

Commissioners Court must make monthly longevity payments to Probate Court judges, who have served as a judge of a statutory probate court or a statutory county court for at least 12 years, in an amount equal to the amount of longevity pay a district judge is entitled to receive from the state for equivalent years of service (HB 2384, 86th Legislature).

Probate Court Judges with 12 years of service receive longevity pay in the amount of $58.34 per month for each year of completed service, not to exceed 12 years of service. This equates to a monthly amount of $700.00, for an annual total of $8,400.00. (HB 2384; rate effective 9/1/2019)

Elected Official Salaries FY 2019-20

Elected Position	Elected	Current Salary	Current Auto Allow	New Base	Auto Allow	Total Salary
Commissioners Crt. Judge	Wolff, Nelson, W	171,834.96	-	175,271.76	-	***175,271.76***
Commissioners Crt. Pct. 1	Rodriguez, Sergio, J	131,293.92	9,000.00	131,293.92	9,000.00	***140,293.92***
Commissioners Crt. Pct. 2	Rodriguez, Justin, R	131,293.92	9,000.00	131,293.92	9,000.00	***140,293.92***
Commissioners Crt. Pct. 3	Wolff, Kevin, A	131,293.92	9,000.00	133,919.76	9,000.00	***142,919.76***
Commissioners Crt. Pct. 4	Calvert, Tommy, R	131,293.92	9,000.00	133,919.76	9,000.00	***142,919.76***
Constable-Precinct 1	Tejeda, Ruben, C	99,960.48	-	99,960.48	-	***99,960.48***
Constable-Precinct 2	Barrientes Vela, Michelle, J	99,960.48	-	99,960.48	-	***99,960.48***
Constable-Precinct 3	Vojvodich, Mark, S	96,580.08	-	99,960.48	-	***99,960.48***
Constable-Precinct 4	Ramos, Stanley, A	96,580.08	-	99,960.48	-	***99,960.48***
County Clerk	Adame-Clark, Lucy,	132,199.92	6,000.00	134,844.00	6,000.00	***140,844.00***
Criminal District Attorney	Gonzales, Joe, D	108,211.92	9,000.00	110,376.24	9,000.00	***119,376.24***
District Clerk	Garcia, Mary, A	132,199.92	6,000.00	134,844.00	6,000.00	***140,844.00***
Justice of Peace-Precinct 1, Pl 1	Tejeda, Roberto, A	123,325.68	-	125,792.40	-	***125,792.40***
Justice of Peace-Precinct 1, Pl 2	Rodriguez, Ciro, D	123,325.68	-	125,792.40	-	***125,792.40***
Justice of Peace-Precinct 2, Pl 1	Vazquez, Roberto, A	123,325.68	-	125,792.40	-	***125,792.40***
Justice of Peace-Precinct 3, Pl 1	Wentworth, Earl, J	123,325.68	-	125,792.40	-	***125,792.40***
Justice of Peace-Precinct 4, Pl 1	Lopez, Rogelio,	123,325.68	-	125,792.40	-	***125,792.40***
Probate Courts	Kazen, Oscar, J	171,327.11	-	175,440.00	-	***175,440.00***
Probate Courts	Vasquez, Veronica, L	171,327.11	-	174,753.84	-	***174,753.84***
Sheriff	Salazar, Javier, O	158,933.04	-	158,933.04	-	***158,933.04***
Tax Assessor-Collector	Uresti, Albert, V	132,199.92	6,000.00	134,844.00	6,000.00	***140,844.00***

COUNTY OF BEXAR
COUNTY CLERK

Fiscal Year 2019-20 Annual Records Archive Preservation & Restoration Plan

EXECUTIVE SUMMARY

The majority of permanent records in the custody of the Bexar County Clerk are paper-based. Although many of these permanent records have been preserved or restored, as well as digitized over the past fourteen years, there remains many more permanent records covering over one hundred years and multiple areas that need to be preserved. These records are accessed on a daily basis by the public and are vulnerable to loss by theft, wear and tear, and environmental decay.

With no cost to the Bexar County general fund, these records will be preserved by utilizing the revenue collected by way of the Records Archive Fee, covering the cost of imaging the paper-based documents and preserving the handwritten ones by encapsulation. In addition, to preserving the documents, the images can be added to our existing imaging system improving customer service by offering a wider range of documents on the internet.

INTRODUCTION

The Fiscal Year 2019-20Annual Records Archive Preservation & Restoration Plan serves to satisfy the following objective: the plan satisfies the statutory requirement set out in Texas Local Government Code 118.025(g) for the expenditure of revenues collected by the Records Archive Fee [LGC 118.011(f)] authorized by the Bexar County Commissioners Court as part of the budgetary process [LGC 118.025(b)].

The Bexar County Clerk is currently authorized to collect a records archive fee of $10.00 when recording a real property document into the public record. The revenue generated from the collection of a fee under this section may be expended only for the preservation and restoration of the County Clerk's records archive, which include public documents the County Clerk shall designate subject to approval by the Commissioners Court in a public meeting [LGC Sec. 118.025(e)].

DESIGNATED RECORDS ARCHIVE

The Bexar County Clerk's Office hereby designates the following public documents as the records archive in accordance with Texas Local Government Code Sec. 118.025(e): (1) all public documents in the care of the County Clerk that have a permanent retention period as designated by schedules issued by the Texas State Library and Archives Commission, and (2) public documents that have a historical value to Bexar County and the South Texas region.

Specifically, the retention schedules issued by the Texas State Library and Archives Commission of concern to this plan are listed below and attached to this plan.

- Schedule CC (Records of County Clerks)
    - Part 1: County Clerk as Clerk to Commissioners Court
    - Part 2: County Clerk as Recorder
    - Part 3: County Clerk as Clerk of County Court
    - Part 4: Official Public Records of County Clerks
    - Part 5: Records of the County Surveyor
    - Part 6: Records of the County Superintendent of Schools
- Schedule EL (Records of Elections and Voter Registration)
    - Part 1: Election Records

- Part 2: Records of Candidacy and Campaign Finance
- Part 3: Voter Registration Records

- Schedule GR (Records of Common to All Governments)

  - Part 1: Administrative Records
  - Part 2: Financial Records
  - Part 3: Personnel and Payroll Records
  - Part 4: Support Services Records
  - Part 5: Electronic Data Processing Records

Other records that have been deemed to have a historical value to Bexar County and the South Texas region include:

- These documents are to be determined upon exploration of the archived records. Such records will then be presented to the Commissioners Court for approval.
- The Bexar Archives; Spanish and Mexican era 1717-1836.

ANNUAL PLAN FOR FISCAL YEAR 2019-20

The following plan details the preservation and restoration activities to be carried out by the Bexar County Clerk's Office on public documents approved as part of the records archive from October 1, 2019 through September 30, 2020. It is understood that due to deliverable based contracts with vendors for services provided during this period, payment may be accrued beyond the September 30, 2020 end-date to allow for validation and verification periods.

- Bexar Archives Originals; Spanish and Mexican era 1717-1836

  - Dismantle, Flatten, Surface clean
  - Remove old repairs, mend and repair pages
  - De-acidification (Archival Polyester sealant for Photostat negatives)
  - Encapsulate into Archival Polyester sleeves
  - Image every page full color-minimum 600 dpi in full color
  - Create archival 16MM microfilm and security backup microfilm
  - Bind into Archival fireproof binder
  - Create Index

- Bexar Archives Translations; Spanish and Mexican era 1717-1836

  - Image every page and tag
  - Create archival 16MM microfilm and security backup microfilm
  - Recreate
  - Rebind into a New Archival binder

- Bexar Archives Original Books; Spanish and Mexican era 1717-1836

  - De-acidification (Archival Polyester sealant for Photostat negatives)
  - Encapsulate into Archival Polyester sleeves
  - Image every page full color-minimum 600 dpi in full color
  - Create archival 16MM microfilm and security backup microfilm
  - Bind into Archival fireproof binder
  - Create Index

- Builders and Mechanics Liens Volumes A-Z / Plat Books / Road Minutes

  - Dismantle, Flatten, Surface clean

- Remove old repairs, mend and repair pages
- De-acidification (Archival Polyester sealant for Photostat negatives)
- Encapsulate into Archival Polyester sleeves
- Image every page
- Create archival 16MM microfilm and security backup microfilm
- Bind into Archival fireproof binder
- Create Index

Books (e.g. Civil, Criminal, Probate and School Minutes)

- Dismantle, Flatten, Surface clean
- Remove old repairs, mend and repair pages
- De-acidification (Archival Polyester sealant for Photostat negatives)
- Encapsulate into Archival Polyester sleeves
- Image every page
- Create archival 16MM microfilm and security backup microfilm
- Bind into Archival fireproof binder
- Create Index

- Original Probate Cases (1900-1945)
  - Dismantle, Flatten, Surface clean
  - Remove old repairs, mend and repair pages
  - De-acidification (Archival Polyester sealant for Photostat negatives)
  - Encapsulate into Archival Polyester sleeves
  - Image every page
  - Rebind into a New Archival fireproof binder
  - Create Index

- Microfilm
  - Convert scanned images to microfilm
    - Official Public Records

- Facilities Maintenance
  - Increase climate control to match industry standards

- Miscellaneous
  - Records Center Shelving
  - Supplies needed to prepare microfilm for storage
  - Test for Disaster Preparedness
  - Address physical and digital security to the records
    - RFID Tags and Scanners to monitor the physical location of records:
      - Spanish Archives
      - Records Center
      - All books within the County Clerk's Office
  - Equipment
    - Kiosk (Public Notices)

PROPOSED RECORDS ARCHIVE BUDGET FOR FISCAL YEAR 2019-20

To date, the available estimated balance for Fund 200 (Bexar County Clerk Records Management Fund) has accumulated over $26 million, over half of which can be attributed to revenue collected by the records archive fee. Fund 200 will continue to accumulate through the current Fiscal Year. The Bexar County Clerk's Office requests a proposed budget of $20,617,000 for preservation and restoration activities to the approved records archive documents. The table below provides a proposed itemized budget by project. The Bexar County Clerk's Office requests the approval of the total requested amount as a not to exceed allocation so that any savings from a project can be applied to another project with a cost estimate that is too conservative.

Project	**Estimated Cost**
Bexar Archives Originals & Translations; Spanish and Mexican era 1717-1836	$3,600,000
Builders and Mechanics Liens Volumes A-Z / Plat Books / Road Minutes / Books (e.g. Civil, Criminal, Probate and School Minutes)	$2,800,000
Original Probate Cases (early 1900's)	$13,837,000
Microfilm	$100,000
Facilities Maintenance	$100,000
Miscellaneous	$180,000
Total	$20,617,000

RECOMMENDED ACTION

The Bexar County Clerk's Office requests the Bexar County Commissioners Court approve the Fiscal Year 2019-20 Annual Records Archive Preservation & Restoration Plan in accordance with Texas Local Government Code Sections 118.011(f) and 118.025.

BEXAR COUNTY

Mary Angie Garcia

DISTRICT CLERK

Bexar County
Preservation and Restoration Records Plan for the Bexar County District Clerk

Summary

The purpose of the Preservation and Restoration Records Plan is to define how the funds generated from the collection of the district court records technology fund, as authorized in the Texas Government Code Section 51.305, will be utilized and expended for the preservation and restoration of the Bexar County District Court permanent records. This "Plan" will govern all permanent documents regardless of media.

Goal

The goal is to restore, suspend/reduce deterioration of, and improve access to court records from the 1800s. In addition, these funds will allow compliance with the Texas State Library and Archives Commission's records retention requirements for permanent retention, which include hundreds of thousands of pages of documents from the 1800s, and in accordance with Government Code 51.304(5) will "provide for the permanent retention of records including security provisions to guard against physical loss, alteration, and deterioration."

SCOPE

The scope of this Plan addresses the restoration and preservation needs of the District Clerk's court permanent records, as follows:

1. To restore, preserve, and digitize historically valuable permanent court documents in their original format to include documents from 1820s through 1899;
2. To restore, preserve, and digitize historically valuable Court minutes and index books;
3. To make our permanent Court records accessible to constituents in a user friendly format;
4. To create a computerized index for the historic records.

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SPECIAL ORDER _____

	)	IN THE DISTRICT COURTS
ORDER	)	
	)	BEXAR COUNTY, TEXAS

DISTRICT COURT OF BEXAR COUNTY, TX

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARIES OF ASSISTANT COUNTY AUDITORS

On the 6th day of August, A.D. 2019, at _____P.M., a public hearing was held in the Presiding Civil District Courtroom, Bexar County Courthouse, Bexar County, Texas, regarding the County Auditor's Budget and the setting of the salaries of the Assistant County Auditors for Fiscal Year October 1, 2019 through September 30, 2020.

Notice of hearing was published in the San Antonio Express-News on July 24, 2019, as required by Section 152.905, Local Government Code.

A quorum being present, the hearing was convened by Judge Peter Sakai, Local Administrative Judge. The proceedings were recorded by Luis Duran, Official Court Reporter for the 73rd District Court, subsequently transcribed and maintained as a public record as required by law.

No citizen spoke regarding the County Auditor Budget or the salaries set forth therein. After discussion, a motion was made, seconded and approved as outlined below.

COUNTY AUDITOR BUDGET

The application of the County Auditor for the Proposed Budget for fiscal year October 1, 2019 through September 30, 2020, as presented on the above referenced date is hereby **GRANTED AND APPROVED.** The Salary Ranges by Classification Plan (included in this budget) is to serve as a guide for periodic salary adjustments within each job classification until the maximum is reached. The salary

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ranges are to be adjusted for any annual cost of living adjustments granted by the Bexar County Commissioners' Court.

Because it is necessary for the accounting and audit work in the office of the County Auditor to be done as it is received from the various departments and the necessity of making employments when suitable persons are available, the County Auditor is hereby given the following authority:

(a) to continue the employment of the persons listed and now approved, to discharge any of said persons if the occasion warrants, and to accept resignations;

(b) to rearrange the personnel when necessary in accordance with the changing conditions in his office and in the work to be performed and to adjust salaries in accordance therewith and to change titles if justified;

(c) to make promotions an adjustments in the salaries, taking into consideration the increased or lessened responsibilities, added experience or education, the volume of work handled and the length of service;

(d) to fill all present vacant authorized positions as needed; and

(e) to grant cost of living and/or Performance pay adjustments to the County Auditor and his employees which are allowed by Commissioners' Court to other County employees, provided the increases do not exceed the maximum salary (as adjusted by the cost of living percentage increase) stated in this budget for each position.

SALARIES OF ASSISTANT COUNTY AUDITORS

The salaries of Assistants to the County Auditor are to be paid from Bexar County funds, as set out in the attached list, and be subject to the Bexar County Personnel Regulations as adopted and amended by Commissioners' Court.

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This Special Order shall remain in effect unless altered or amended by a vote of the District Judges of Bexar County or by the law.

It is further ORDERED that a copy of this Special Order be certified to the Commissioners' Court of Bexar County, Texas for their observation as required by law.

JUDGE MICHAEL MERY
37TH DISTRICT COURT

JUDGE MARY LOU ALVAREZ
45TH DISTRICT COURT

JUDGE ANTONIA ARTEAGA
57TH DISTRICT COURT

JUDGE DAVID CANALES
73RD DISTRICT COURT

JUDGE NORMA GONZALES
131ST DISTRICT COURT

JUDGE RAY OLIVARRI
144TH DISTRICT COURT

JUDGE MONIQUE DIAZ
150TH DISTRICT COURT

JUDGE LAURA SALINAS
166TH DISTRICT COURT

JUDGE CATHERINE TORRES-STAHL
175TH DISTRICT COURT

JUDGE JEFFERSON MOORE
186TH DISTRICT COURT

JUDGE STEPHANIE BOYD
187TH DISTRICT COURT

JUDGE CATHLEEN STRYKER
224TH DISTRICT COURT

JUDGE PETER SAKAI
225TH DISTRICT COURT

JUDGE VELIA MEZA
226TH DISTRICT COURT

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JUDGE KEVIN O'CONNELL
227TH DISTRICT COURT

JUDGE AARON HAAS
285TH DISTRICT COURT

JUDGE CYNTHIA CHAPA
288TH DISTRICT COURT

JUDGE CARLOS QUEZADA
289TH DISTRICT COURT

JUDGE JENNIFER PENA
290TH DISTRICT COURT

JUDGE RON RANGEL
379TH DISTRICT COURT

JUDGE ARCELIA TREVINO
386TH DISTRICT COURT

JUDGE FRANK CASTRO
399TH DISTRICT COURT

JUDGE KAREN POZZA
407TH DISTRICT COURT

JUDGE ANGELICA JIMENEZ
408TH DISTRICT COURT

JUDGE LISA JARRETT
436TH DISTRICT COURT

JUDGE LORI VALENZUELA
437TH DISTRICT COURT

JUDGE ROSIE ALVARADO
438TH DISTRICT COURT

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HEARST

MEDIA SOLUTIONS

San Antonio Express-News | ExpressNews.com | mySA.com

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SAN ANTONIO EXPRESS NEWS
AFFIDAVIT OF PUBLICATION

STATE OF TEXAS:
COUNTY OF BEXAR

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared: Lynette Nelson, who after being duly sworn, says that she is the BOOKKEEPER of HEARST NEWSPAPERS, LLC - dba: SAN ANTONIO EXPRESS-NEWS, a daily newspaper published in Bexar County, Texas and that the publication, of which the annexed is a true copy, was published to wit:

Customer ID: 858540
Customer Name: Bexar Co. District Court
Order ID: 3031186

Publication	Pub Date
EN Classified	24-JUL-19

Lynette Nelson

Lynette Nelson
Bookkeeper

Sworn and subscribed to before me, this 31 **day of** July **A.D.** 2019

Notary public in and for the State of Texas

Monique Egan

MONIQUE EGAN
Notary Public, State of Texas
Comm. Expires 08-03-2020
Notary ID 3183736

NOTICE OF PUBLIC HEARING
In accordance with 152.905 Local Government Code, the District Judges of Bexar County will hold a Public Hearing in the Presiding Courtroom, Bexar County Courthouse on Tuesday, August 6, 2019 at 4:00 pm immediately following the Juvenile Board meeting for the purpose of setting the annual compensation for the County Assistant Auditors. At such time parties in interest and citizens will have an opportunity to be heard.

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08/15/2019 VOL 5163 PG 3135

1 COURT REPORTER'S RECORD

2 AUGUST 6, 2019

3

4 ---

5 BEXAR COUNTY JUDGES MEETING TO APPROVE

6 AUDITOR'S BUDGET

7 AND

8 THE SALARIES OF THE ASSISTANT COUNTY AUDITORS

9 FOR FISCAL YEAR

10 OCTOBER 1, 2019, THROUGH SEPTEMBER 30, 2020

11 ---

12

13 On the 6th day of August, 2019, the following

14 proceedings came on to be heard in the above-entitled matter

15 before the HONORABLE PETER SAKAI, Local Administrative Judge,

16 held in the Presiding District Court, San Antonio, Bexar

17 County, Texas.

18 Proceedings reported by machine shorthand.

19

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DISTRICT COURT OF BEXAR COUNTY, TX

08/15/2019 VOL 5163 PG 3138

1 P R O C E E D I N G S

2 AUGUST 6, 2019

3 (Proceedings called to order at 4:17 p.m.)

4 *-*-*-*-*-*-*-*

5 HON. JUDGE SAKAI: Okay. We're going to

6 go on record.

7 This is a public meeting, so please

8 understand any comments will be recorded by Mr. Luis

9 Duran, so let's be aware of that.

10 Also, we're going to go into Executive

11 Session in order to have the private internal

12 discussions with the County Auditor, Mr. Caldera, and

13 his staff that are here.

14 And so, we will -- at the start of

15 Executive Session I'll ask those that are not part of

16 the Court to please excuse themselves, and then we'll

17 re-call back into the public hearing to take formal

18 motions and a vote. All right?

19 So at this time I will call the meeting

20 to approve the Auditor's budget and the salaries of the

21 Assistant County Auditors for fiscal year October 1,

22 2019, through September 30, 2020.

23 It is now 4:18 p.m. on August 6, 2019.

24 The notice of this meeting was properly published in the

25 San Antonio Express-News on July 24, 2019, as required

DISTRICT COURT OF BEXAR COUNTY, TX

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by Section 152.905 of the Local Government Code.

There appears to be a quorum present. In addition to the regular members, Leo Caldera, the County Auditor, is present to answer any questions concerning the matters to be decided at this meeting.

Since this is a public hearing, are there any parties of interest or citizens that desire to be heard?

(No response).

HON. JUDGE SAKAI: Seeing that there are none, the public portion of this meeting is now closed.

I will ask that we go off record to discuss those issues. I will ask that we go into Executive Session at this time. So for those that are not part of that, I'll ask that you please be excused.

Is there any objection that we have staff attorneys remain? I have no problem with staff attorneys remaining in the courtroom.

(No response).

HON. JUDGE SAKAI: Hearing none, staff attorneys can remain.

(Proceedings off the record from 4:19 to 4:24 p.m.)

-*-*-*-*-*-

HON. JUDGE SAKAI: All right. We're back in open session.

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1 Do I hear a motion on the Auditor's
2 budget?
3 **(No response).**
4 HON. JUDGE SAKAI: Okay, guys!
5 HON. JUDGE ALVAREZ: Well, you said you
6 designated.
7 HON. JUDGE SAKAI: I did!
8 HON. JUDGE BOYD: I move that the --
9 HON. JUDGE SAKAI: Judge Boyd?
10 HON. JUDGE BOYD: Yes. I move that the
11 Auditor's budget, as presented for the fiscal year
12 October 1st, 2019, through September 30th, 2020, be
13 approved.
14 HON. JUDGE SAKAI: Do I hear a second?
15 HON. JUDGE MERY: (Raises hand).
16 HON. JUDGE SAKAI: Judge Mery?
17 HON. JUDGE MERY: I, Judge Michael Mery,
18 am pleased to second that motion.
19 HON. JUDGE SAKAI: Thank you.
20 There is a motion and a second. All
21 those in favor signal by saying "aye."
22 **(All voting members present respond "aye")**
23 HON. JUDGE SAKAI: All those opposed?
24 **(No response).**
25 HON. JUDGE SAKAI: Any abstentions?

DISTRICT COURT OF BEXAR COUNTY, TX

08/15/2019 VOL 5163 PG 3135

1 **(No response).**

2 HON. JUDGE SAKAI: Motion carries.

3 Is there a motion to approve the salaries

4 of the Assistant Auditors?

5 HON. JUDGE CHAPA: (Raises hand).

6 HON. JUDGE SAKAI: Judge Chapa?

7 HON. JUDGE CHAPA: I move that the

8 salaries for the Assistant Auditors, as presented for

9 the fiscal year October 1, 2019, through September 30,

10 2020, be approved.

11 HON. JUDGE SAKAI: Is there a second?

12 HON. JUDGE SALINAS: (Raises hand).

13 HON. JUDGE SAKAI: Judge Salinas?

14 HON. JUDGE SALINAS: I second.

15 HON. JUDGE SAKAI: Judge Salinas is the

16 second.

17 All those in favor signify by saying

18 "aye."

19 **(All voting members present respond "aye")**

20 HON. JUDGE SAKAI: All those opposed?

21 **(No response)**

22 HON. JUDGE SAKAI: Any abstentions?

23 **(No response)**

24 HON. JUDGE SAKAI: Motion carries.

25 Are there any other further discussions?

DISTRICT COURT OF BEXAR COUNTY, TX

08/15/2019 VOL 5163 PG 3146

Any other new business? Old business?

HON. JUDGE MERY: Judge? May I speak, Judge?

HON. JUDGE SAKAI: At this time the Court -- or as Local Administrative Judge I declare that the motions have carried, the salaries of the Assistant Auditors are approved.

HON. JUDGE CANALES: Judge Mery had something he wanted to add.

HON. JUDGE SAKAI: I'm sorry, Judge Mery.

HON. JUDGE MERY: I just want to congratulate our new Auditor and his First Assistant.

MR. CALDERA: Thank you.

HON. JUDGE MERY: And we heard fantastic things about y'all. And I haven't heard any negative things since you got appointed, so keep up the good work!

MR. CALDERA: Thank you, Judge.

HON. JUDGE SAKAI: All right. Before I adjourn, we have an Order.

Right, Ms. Dinah Gaines?

MS. GAINES: That's correct.

HON. JUDGE SAKAI: We have an Order. We're requiring those that are present to please sign and then you can leave.

DISTRICT COURT BEXAR COUNTY, TX

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Is there a motion to adjourn?

HON. JUDGE MERY: I so move.

HON. JUDGE SAKAI: Judge Mery.

HON. JUDGE SALINAS: I second.

HON. JUDGE SAKAI: Second by Judge Salinas.

All those in favor say "aye"?

HON. JUDGE SAKAI: Motion carries. Meeting adjourned.

Please sign the Orders before you leave. Thank you very much.

(Proceedings adjourned at 4:24 p.m.)

--*-*-*-*-*-*

DISTRICT COURT OF BEXAR COUNTY, TX

08/15/2019 VOL 5163 PG 3142

STATE OF TEXAS)

COUNTY OF BEXAR)

I, LUIS DURAN, JR., Official Court Reporter in and for the 73rd District Court of Bexar County, State of Texas, do hereby certify that the above and foregoing contains a true and correct transcription of the proceedings held in the above-referenced matter, all of which occurred in the Presiding District Court of Bexar County, Texas, and were reported by me.

WITNESS MY OFFICIAL HAND this the 13th day of August, 2019.

_____/s/ Luis Duran, Jr., CSR_____
LUIS DURAN, JR., CSR 2364 EXPIRES 8/31/21
73RD DISTRICT COURT, 100 DOLOROSA, 2ND FLOOR
SAN ANTONIO, TEXAS 78205 (210) 335-2518

DISTRICT COURT OF BEXAR COUNTY, TX

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DISTRICT COURT OF BEXAR COUNTY, TX

COUNTY AUDITOR'S

BUDGET REQUEST FOR THE FISCAL YEAR OCTOBER 1, 2019 – SEPTEMBER 30, 2020

Our Mission

"To be an independent and progressive organization recognized for professionalism and quality customer service in carrying out the County Auditor's duties and responsibilities"

August 6, 2019

Leo S. Caldera, CIA, CGAP
Bexar County Auditor

08/15/2019 VOL 5163 PG 3144

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Joe Yebra, MBA, CISA
First Assistant County Auditor

Paul Elizondo Tower
101 W. Nueva, Suite 800
San Antonio, Texas 78205
(210) 335-2301
Fax (210) 335-2996
AuFrontDesk@Bexar.Org

Leo S. Caldera CIA, CGAP
BEXAR COUNTY AUDITOR

August 6, 2019

Honorable District Judges
Bexar County, Texas

Dear District Judges:

Respectfully submitted for your consideration and action is the County Auditors baseline budget of $5,450,570 for FY 2019-20. This budget represents a cumulative increase of $102,718 from the FY 2018-19 budget.

Budget Details

Personnel Services increased $95,811. The majority of the increase in Personnel Services consists of $70,546 due to a 2% Cost of Living Adjustment (COLA) issued in FY 2018-19 by Commissioners Court, in addition to a Payroll Department program adjustment. Additional Personnel Services increases include $5,200 in Temporary salaries due to a County wide approval of a $15.00 minimum hourly rate, and $20,065 of benefit-related costs such as life insurance, retirement, and payroll taxes.

Travel and Training increased $2,115; this amount primarily consists of travel and training for the Texas Association of County Auditors (TACA) 2019 Fall Conference. The Bexar County Auditors Office hosted the conference in FY 2018-19 which reduced related travel costs.

Operational Costs increased $1,842 which is mainly due to ordering County employee service pins that recognize employees with 35 and 40 years of County service.

Supplies and Materials had a net increase of $2,950 for the purchase of Governmental Accounting Standards Board (GASB) Statements and Implementation Guide subscriptions, replacements of worn office chairs, and the purchase of a desk.

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DISTRICT COURT OF BEXAR COUNTY, TX

Summarized Notables

Office: In addition to the budget request, this packet contains an Auditors Office organizational chart, vision and mission statement, and performance measures. ***Reorganization*** - To better facilitate the increased activity of Technology Projects, Technical Support Division management will report directly to the First Assistant instead of the Internal Audit Director. Also, the Special Projects Director will no longer be part of the Internal Audit Division, but will now handle special fiscally-related projects as assigned by the County Auditor. These projects will often entail working with County officials/department heads and/or the public to provide County-related financial information. A specific, assigned responsibility will be to assist the County Auditor with the significant increase in open records requests.

Technology Projects: ***eInvoice*** entails the automation of indigent defense attorney payments. It would eliminate the manual data entry of over $13 million in payments processed annually and would allow attorneys to track their vouchers through the payment process. The requirements gathering stage has been recently completed. The next design stage entails BCIT obtaining a Request for Proposal (RFP). ***SAP*** is the Payroll application used by the Payroll Department. The Auditors Office, BCIT, and a SAP third-party vendor successfully upgraded the SAP environment/platform in June of 2019, increasing server reliability, response time, and reporting. ***Human Capital Management (HCM)*** is a project for a much-needed new Payroll and Human Resources system. Functional requirements were compiled during this fiscal year. ***Credit Card Payment Processing Rollouts*** - During FY 18-19 the Auditors Office and BCIT have successfully implemented Face-to-Face credit card processing in five offices and are currently on track to add eight additional offices by the end of FY 18-19. In addition to Face-to-Face credit card processing, the Auditors Office assisted in implementing credit card payments through internet-based applications (such as County Parks' reservation system) and non-face-to-face applications (such as the Parking Garage kiosks). Currently, the County is looking into expanding to mobile credit card processing (handheld devices) which can be used in the field at offices like the Fire Marshal, so constituents are able to pay for permits on-site. ***Countywide Imaging System*** entails automating the payment process by using paperless images and/or electronic invoices, resulting in improved efficiencies that include less processing errors and expedited payments to vendors. The Auditors Office has expanded these capabilities to 25 County offices/departments, and are currently working with an additional eight County offices/departments for FY 19-20.

Awards/Recognition: ***GFOA Award*** – The Auditors Office continues its consecutive receipt of the Certificate of Achievement for Excellence in Financial Reporting issued by the Government Finance Officers Association. ***Payroll Award*** - Juvenile Probation Administration recognized Payroll Management with an award for their support implementing the payroll application Kronos (HR/time management system), which contributed to compliance with State/Federal labor laws and significantly increased turnaround time with overtime payments.

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I would like to thank the District Judges for their time and effort in reviewing and considering the Auditors Office budget for FY 2019-20. I also want to thank the District Judges and their staff for all the support, guidance, and encouragement throughout the year. It's only due to your oversight that County Auditors are able to maintain their independence. Please contact myself or Joe Yebra, First Assistant, if you have any questions, need assistance, or have any recommended input pertaining to the further advancement of the Auditors Office fiscal services.

Respectfully,

Leo S. Caldera, CIA, CGAP
County Auditor

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DISTRICT COURT OF BEXAR COUNTY, TX

COUNTY AUDITOR'S
2019-20 BUDGET REQUEST
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FUND: 100
OFFICE/DEPT.: County Auditor
DIVISION SECTION: County Auditor
ACCOUNTING UNIT: 4001

DISTRICT COURT OF BEXAR COUNTY, TX

ACCOUNT	LINE-DESCRIPTION	FY 2018-19 BUDGET	FY 2019-20 PROPOSED BUDGET
	PERSONNEL SERVICES:		
50000	SALARY, REGULAR	3,823,622	3,894,168
50005	SALARY, TEMPORARY	72,800	78,000
50202	LIFE INSURANCE	9,115	9,346
50204	HEALTH INSURANCE	489,164	489,164
50208	UNEMPLOYMENT INSURANCE	4,925	4,766
50210	WORKERS' COMPENSATION	22,000	22,000
50212	RETIREMENT	515,558	529,996
50245	SOCIAL SECURITY & MD	285,208	290,763
	Subtotal	**$ 5,222,392**	**$ 5,318,203**
	TRAVEL & TRAINING:		
51035	DISCR TRAINING/CERT/DEV/REGISTRATION FEES	21,510	23,625
51045	DISCR-MILEAGE & PARKING	750	750
	Subtotal	**$ 22,260**	**$ 24,375**
	OPERATIONAL COSTS:		
52024	MEMBERSHIP FEES	1,600	1,600
52040	COPIER RENTAL & EXPENSE	18,715	18,300
52044	COUNTY SPONSORED EVENTS	600	600
52064	TECHNOLOGY IMPROVEMENT FEE	7,010	7,192
52160	TELEPHONE & INTERNET SERVICE	7,400	7,400
52172	EQUIPMENT RENTAL	1,850	1,840
52304	REPAIRS & MAINT-OFFICE EQPT & FURN	1,400	1,400
52306	REPAIRS & MAINT-COMPUTER HARDWARE	860	1,536
52307	REPAIRS & MAINT-COMPUTER SOFTWARE	15,765	15,482
52485	SPECIAL SERVICES	450	2,142
	Subtotal	**$ 55,650**	**$ 57,492**
	SUPPLIES & MATERIALS:		
53110	OFFICE SUPPLIES	23,000	23,000
53115	POSTAGE	21,000	21,000
53120	BOOKS AND PERIODICALS	1,050	1,500
53505	OFFICE FURNITURE	2,500	5,000
	Subtotal	**$ 47,550**	**$ 50,500**
	GRAND TOTAL	**$ 5,347,852**	**$ 5,450,570**

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BEXAR COUNTY, TEXAS - AUDITOR'S OFFICE
ANTICIPATED SALARY EXPENDITURES
For the Twelve Months Ending September 30, 2020

Name	Position	Emp No.	Position No.		Total Annual Salary*
COUNTY AUDITOR					
Caldera, Leo S.	County Auditor	17956	30006612		$ 191,318
EXECUTIVE					
Administrative					
Yebra, Jose L.	First Assistant	31435	30006858		138,696
Garriga, Jeanette R.	Executive Assistant	36022	30004718		51,216
Zaragoza, Kristine N.	Office Assistant III	41667	30004712		37,908
Payroll					
Cardenas, Irma	Manager of Payroll Operations	20382	30005508		92,712
Aguirre, Diana L.	Retirement & Payroll Administrator	32307	30006902		86,865
Van Der Weide, Jessica M.	Asst. Manager of Payroll Operations	37463	30007479		84,348
Perryman, Marcey	Staff Auditor I - Payroll	41689	30007331		50,496
Amaya, Rebecca	Staff Auditor II - Payroll	40522	30001102		52,308
Casarez, Patrick S.	Accounting Clerk III	13957	30007168		45,408
Hershey, Lisa K.	Supervisor of Operations	39516	30012113		55,664
ACCOUNTING					
Arteaga, Juan A.	Accounting Division Director	32224	30006940		114,252
Accounts Payable					
Gonzales, Cynthia A.	Manager of Accounts Payable	14301	30010661		91,980
Goodyear-Appleman, Theresa A.	Manager of Capital Projects	11410	30004563		80,316
Liu, Kristy S.	Supervisor of Operations	17938	30010144		72,276
Neagley, Elena M.	Financial Sys Asst Functional Lead	17939	30008912		81,588
Meredith, Stacey A.	Accountant III	16380	30007727		66,108
Lopez, Stephanie G.	Accountant III	33629	30002910		61,800
Rodriguez, Edward J.	Accountant I	32155	30006669		53,676
Arellano, Loretta	Accountant I	33326	30001106		51,540
Vasquez, Silvia A.	Accounting Clerk III	31319	30008036		41,496
Reyes, Josephine E.	Accounting Clerk III	33752	30000127		43,980
Ramirez, Artemisa G.	Accounting Clerk	19126	30004611		37,476
Odewumi, Sheila A	Accounting Clerk	18647	30008541		36,444
Munoz, Jaclyn	Accountant II	40577	30002215		55,008
Carter, Albert L.	Accountant V	19146	30011307	1	55,994
Sandoval, Lovette D.	Accounting Clerk II	37248	30007301		39,432
Leon, Stephanie M.	Accountant II	39447	30012591		54,024
Banking					
Leufroy, Terry A.	Manager of Bank Services	19995	30004687		85,872
Price, Dionne	Accountant II	34021	30005135		59,700
Azad, Mousumi	Accountant II	35557	30005986		55,368
Ivarra, Rosalba B.	Accountant II	39134	30002218		53,436
Grants					
Hinojosa, Norma A.	Manager of Grants	36479	30007494		90,012
Ahmetovic, Adnan	Accountant V	40823	30005616		77,652
Takajasi, Cynthia A.	Accountant III	30717	30008248		67,788
Barrientos, Theresa A.	Accountant IV	18993	30005470		69,084
Revenue & Reporting					
Harrison, Matthew M.	Financial Accounting Manager	34748	30010660		90,192
Orta, Ramon	Accountant V	31174	30011687		74,364
Dinh, Thu Thuy T.	Accountant II	35463	30004616		59,280
Nichols, Marlene M.	Accountant III	20764	30008135		61,224
Gutierrez, Rachel M.	Accountant II	40408	30008996		53,712
Siller, John B.	Accountant II	40467	30002958		50,328
INTERNAL AUDIT					
Griffin, Erin E.	Audit Division Director	37672	30004458		113,532
Audit Services					
Ramirez, Toni	Special Projects Director	20177	30002223		98,676
Lafaele, Emerentiana	Staff Auditor IV	39266	30004296		71,028
Grablec, Patrick O.	Staff Auditor IV	35648	30005019		66,084
Wuest, Jill E.	Staff Auditor V	35126	30001103		68,916
Ortega, Raul	Staff Auditor II	40333	30002911		56,304
Audit Compliance					
Sambila, Ty R.	Manager of Audit Services	37257	30005703		91,488
Futrell, Emmett A.	Staff Auditor II	31858	30004861		54,312
De la Rosa, Rebecca	Staff Auditor V	35325	30005918		68,280
Technical Support					
DeVleeschower, Dori L.	Technical Support Manager	21004	30009503		93,600
Ramirez, Merrianna N.	Financial Sys Functional Lead	31413	30008911		87,936
Petroff, Peter A.	Special Projects Manager	30987	30002944		81,228
Kish, Sandi J.	System Coordinator	36890	30003811		73,644
	TOTAL SALARY, REGULAR				$ 3,894,168
INTERNS-TEMP SALARIES					
Rocha, Yesenia	Intern	41666	30001083		$ 19,500
Hernandez, Anthony	Intern	40606	30001084		$ 19,500
Alam, Abid	Intern	36327	30010467		$ 19,500
Fabi, Mariel J.	Intern	40720	30002333		$ 19,500
	TOTAL SALARY, TEMPORARY				$ 78,000
	GRAND TOTAL				$ 3,972,168

* Salaries include longevity
1 70% General Fund; 30% Road & Bridge

08/15/2019 VOL 5163 PG 315

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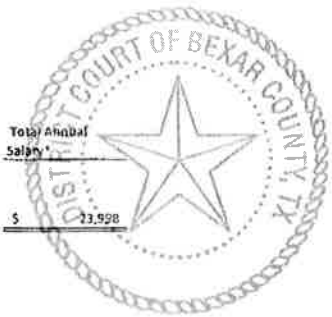
BEXAR COUNTY, TEXAS - AUDITOR'S OFFICE
ANTICIPATED SALARY EXPENDITURES
For the Twelve Months Ending September 30, 2020



Employee Funded by Other Sources

Name	Position	Emp No.	Position No.		Total Annual Salary *
Accounts Payable Staff					
Carter, Albert L.	Accountant V	19146	30011307	1	$ 23,998

* Salaries include longevity
1 70% General Fund; 30% Road & Bridge

03/15/2019 VOL 5163 PG 315

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Bexar County Executive
FY 2018-19 Pay Table

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Pay Level	Position Title	Minimum	Midpoint	Maximum
EX-01	Assistant to the County Manager	$ 90,600.00	$ 124,584.00	$ 158,556.00
	Chief Central Jury Bailiff	$ 7,550.00	$ 10,382.00	$ 13,213.00
	Chief Deputy County Clerk - Operations-X	$ 3,775.00	$ 5,191.00	$ 6,606.50
	Chief Deputy District Clerk - X			
	Chief Deputy For County Clerk - X			
	Chief Deputy of Administration - X			
	Chief Deputy of Operations - X			
	Deputy Chief - BCSO - X			
	Director of Finance - BCSO			
	Director of Military Services - X			
	Division Chief - DA's Office			
	Executive Director - DA's Office			
	Facilities Management Director - X			
	First Assistant - County Auditor			
EX-02	Assistant Chief - Chief of Staff	$ 98,760.00	$ 135,792.00	$ 172,824.00
	Assistant Chief - Detention	$ 8,230.00	$ 11,316.00	$ 14,402.00
	Assistant Chief - Law Enforcement	$ 4,115.00	$ 5,658.00	$ 7,201.00
	Chief of Staff to the County Manager - X			
	Chief Public Defender - X			
	Elections Administrator			
	General Admin Counsel - Civil District Crt			
	General Admin Counsel - County Courts			
	General Admin Counsel - Crim District Crts			
	General Admin Counsel - Juv District Crt			
	General Counsel (Juvenile)			
	Major Crimes Chief			
	SMWVBE Program Director			
EX-03	Assistant County Manager - Resource Mgmt	$ 107,652.00	$ 148,008.00	$ 188,376.00
	Chief Administrative Attorney	$ 8,971.00	$ 12,334.00	$ 15,698.00
	Chief Deputy - BCSO - X	$ 4,485.50	$ 6,167.00	$ 7,849.00
	Chief of Litigation - X			
	Director of Judicial & County Intake Services - X			
	First Assistant - Criminal Dist Attorney			
EX-04	Executive Director Economic & Community Development	$ 117,336.00	$ 161,340.00	$ 205,332.00
		$ 9,778.00	$ 13,445.00	$ 17,111.00
		$ 4,889.00	$ 6,722.50	$ 8,555.50
EX-05	County Engineer-Public Works Director-X	$ 127,896.00	$ 175,860.00	$ 223,812.00
		$ 10,658.00	$ 14,655.00	$ 18,651.00
		$ 5,329.00	$ 7,327.50	$ 9,325.50

08/15/2019 VOL 5163 PG 315

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BEXAR COUNTY EXEMPT
FY 2018-19 PAY TABLE

72063

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-01	Bond Forfeiture Coordinator	$32,616.00	$40,776.00	$48,924.00
		$2,718.00	$3,398.00	$4,077.00
		$1,359.00	$1,699.00	$2,038.50
		$15.68	$19.60	$23.52
E-02	Aide to the Tax Assessor/Collector - X	$35,220.00	$44,028.00	$52,836.00
	Assistant to the County Judge - X	$2,935.00	$3,669.00	$4,403.00
	Assistant Veterans Service Officer	$1,467.50	$1,834.50	$2,201.50
	Court Support Specialist	$16.93	$21.17	$25.40
	Health and Wellness Educator			
	*Postdoctoral Resident**			
	*Recreation Coordinator - Detention Krier**			
	*Recreation Coordinator - Institution Services**			
	Workforce Liaison *(April 2019)*			
	Youth Gardens Coordinator			
	Youth Outreach Educator			
E-03	*Coordinator - Enrichment Services**	$38,040.00	$47,556.00	$57,060.00
	Community Projects & Initiatives Coordinator - X	$3,170.00	$3,963.00	$4,755.00
	G.E.D. Instructor	$1,585.00	$1,981.50	$2,377.50
	Intake Coordinator	$18.29	$22.86	$27.43
	Mediation Coordinator			
	Senior Court Support Specialist			
	Special Assistant to County Judge - X			
E-04	Administrative Assistant	$41,280.00	$51,600.00	$61,920.00
	Banking Supervisor	$3,440.00	$4,300.00	$5,160.00
	Client Services Supervisor	$1,720.00	$2,150.00	$2,580.00
	*Coordinator - Victim Services**	$19.85	$24.81	$29.77
	*Coordinator - Volunteer Services**			
	Elections Training Coordinator			
	Executive Assistant - X *(Com. Crt., Co. Clerk, Dist. Clerk, Juv.)*			
	Executive Assistant *(Elections, Fac. Mgmt, IT)*			
	Human Resources Analyst *(Co. Clerk, Dist. Clerk)*			
	Laundry Supervisor			
	Lead HIV Fiscal Monitor - Grant			
	Licensed Professional Counselor			
	Pre-Trial Supervisor			
	Social Services Coordinator			
	Staff Auditor II			
E-05	*Access Coordinator**	$44,784.00	$ 55,980.00	$ 67,176.00
	Administrative Supervisor	$3,732.00	$4,665.00	$5,598.00
	Analyst - Human Resources	$1,866.00	$2,332.50	$2,799.00
	Analyst - SMWBE	$21.53	$26.91	$32.30

"*" Denotes Juvenile position
"X" Denotes position not covered by Civil Service

Every effort is made to provide information that is accurate.
Please report errors.

08/15/2018 VOL 5103 PG 3155

BEXAR COUNTY EXEMPT
FY 2018-19 PAY TABLE

72063

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-05	Analyst - Community Development	$44,784.00	$ 55,980.00	$ 67,176.00
	Archivist - BCSO	$3,732.00	$4,665.00	$5,598.00
	Archivist - X *(Co. Clerk)*	$1,866.00	$2,332.50	$2,799.00
	Business Office Operations Supervisor	$21.53	$26.91	$32.30
	Capital Case Monitor			
	Collections Supervisor			
	Community Program Management Analyst			
	Community Programs Data Analyst			
	*Coordinator - Detention Transition Services**			
	*Coordinator - Information Resources**			
	*Counselor II - Krier Center Counseling**			
	*Counselor II - MRC Assessment**			
	*Counselor II - Stabilization Treatment &Evaluation**			
	Court Coordinator - County Courts			
	Data Analyst - Compliance			
	District Attorney Administrator			
	District Court Coordinator			
	Emergency Service District Liaison - X			
	Forensic Scientist I			
	GIS Analyst *(Public Wrks, BCSO)*			
	Human Resources Supervisor			
	*Juvenile Counselor II**			
	*Juvenile Resource Supervisor**			
	Lead Pre-Trial Supervisor			
	Motor Vehicle Training Instructor			
	Operations Project Coordinator			
	Peer Mediation Coordinator			
	Probate Court Auditor			
	Project Analyst - Elections			
	Property Tax Supervisor			
	Public Works Assistant Superintendent			
	*Reimbursement Supervisor**			
	Substation Manager			
	*Supervisor - Challenge Services**			
	*Supervisor - Community Service Restitution**			
	*Supervisor - Reimbursement Services**			
	Training and Development Specialist			
E-06	Administrative Services Coordinator	$48,588.00	$60,744.00	$72,888.00
	Aide to the Criminal District Attorney	$4,049.00	$5,062.00	$6,074.00
	Analyst - Budget	$2,024.50	$2,531.00	$3,037.00
	Analyst - Finance	$23.36	$29.20	$35.04
	Assistant Project Manager			
	Buyer/Contract Specialist			
	Case Manager - Criminal District Courts			

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Every effort is made to provide information that is accurate.

Document subject to change.

08/15/2018 VOL 5163 PG 3154

72063

BEXAR COUNTY EXEMPT
FY 2018-19 PAY TABLE

72063

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-06	Case Manager - Problem Solving Courts	$48,588.00	$60,744.00	$72,888.00
	Civil Engineering Assistant	$4,049.00	$5,062.00	$6,074.00
	CMAG Intake Manager	$2,024.50	$2,531.00	$3,037.00
	Community Resource Manager	$23.36	$29.20	$35.04
	*Coordinator - Employment & Vocation Services**			
	*Coordinator - Substance Abuse Services**			
	*Day Treatment Program Supervisor**			
	Downtown Station Manager			
	Early Intervention Program Monitor			
	Executive Assistant & Admin Coordinator - X			
	Family Court Monitor			
	Family Support Monitor			
	*Family Support Services Unit Supervisor**			
	Forensic Scientist - Serologist			
	Forensic Scientist II			
	Guardian			
	Intake/Mediation Manager			
	*Internship Supervisor**			
	Judicial Services Program Manager			
	*Juvenile Corrections Unit Supervisor**			
	Mental Health Case Manager			
	Neighborhood Outreach Specialist - X			
	Parking Operations Manager			
	PICU Coordinator			
	*Program Manager - Information Resources**			
	Programs Manager FJC			
	*Project Manager (Juvenile)**			
	Property Tax Manager			
	Public Safety Communications Supervisor			
	Purchasing Assistant Project Lead			
	*Residential Placement Unit Supervisor**			
	Senior Construction Inspector			
	Senior Executive Assistant - X *(Commissioners Crt.)*			
	Senior Storm Water Inspector			
	SMWBE Compliance Contracts Specialist			
	Specialist - Community Development			
	Specialist - Community Engagement			
	Specialist - Program Data Services			
	Specialist - Program Support Services			
	Staff Auditor IV			
	*Supervisor - Child Support Probation**			
	*Supervisor - Fiscal Services**			
	*Supervisor - Institutions Services**			
	*Supervisor - Intensive Clinical Services**			
	*Supervisor - Parent Project**			

"*" Denotes Juvenile position
"X" Denotes position not covered by Civil Service

Every effort is made to provide information that is accurate.
Document subject to change.

08/15/2019 VOL 5163 PG 3155

BEXAR COUNTY EXEMPT
FY 2018-19 PAY TABLE

72063

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-06	*Supervisor - Post Adjudication Substance Abuse**	$48,588.00	$60,744.00	$72,888.00
	*Supervisor - Probation Services**	$4,049.00	$5,062.00	$6,074.00
	Supervisor - Resident Support	$2,024.50	$2,531.00	$3,037.00
	*Supervisor - Residential Services Contract Care**	$23.36	$29.20	$35.04
	*Supervisor - Residential Services Krier**			
	*Supervisor - Sex Offense Intervention**			
	*Supervisor - Substance Abuse & Family Enrichment**			
	Toxicology Chemist			
	Veterans Court Case Manager			
	Veterans Treatment Court Case Manager			
	Workforce Specialist			
	Web/Print Graphics Designer *(Facilities Mgmt)*			
E-07	Administrative Supervisor - Co. Courts	$52,728.00	$65,904.00	$79,080.00
	Administrative Supervisor - District Courts	$4,394.00	$5,492.00	$6,590.00
	Animal Shelter Manager	$2,197.00	$2,746.00	$3,295.00
	Assistant Emergency Management Coordinator	$25.35	$31.68	$38.02
	Assistant Public Information Officer - X			
	CDBG Senior Analyst			
	Change Management Specialist			
	Citizen Corps Council Coordinator			
	Cost Control Specialist - X			
	Curator			
	Deputy Jury Bailiff			
	*Education Manager**			
	Emergency Management Specialist			
	Executive Liaison Officer - X			
	Fleet Maintenance Superintendent			
	Forensic Scientist III			
	Human Resource Manager (DA Office)			
	Jail Support Services Manager			
	Jail Support Services Supervisor			
	Justice Court Manager			
	*Manager - Accreditation and Training**			
	Manager ID & Records			
	Military Services Office Coordinator			
	Military Services Officer			
	Network Architect I			
	Personnel Administrator			
	PICU Manager			
	Probate Court Administrative Assistant			
	Probate Court Investigator			
	Project Manager - Bexar H&P			
	Project Manager - F&PM			
	Project Support Specialist - X			

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Every effort is made to provide information that is accurate.
Document subject to change.

08/15/2018 VOL 5163 PG 3158

BEXAR COUNTY EXEMPT
FY 2018-19 PAY TABLE

72063

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-07	Public Safety Communications Assistant Manager	$52,728.00	$65,904.00	$79,080.00
	Public Works Superintendent	$4,394.00	$5,492.00	$6,590.00
	Public Works Superintendent - Traffic	$2,197.00	$2,746.00	$3,295.00
	Rangermaster	$25.35	$31.68	$38.02
	Records Management Center Manager - X			
	Senior Analyst			
	Senior Analyst - Human Resources			
	Senior Analyst - Planning and Policies			
	Senior Contract Specialist			
	Senior Data Analyst			
	Senior Data Analyst - Civil District Court			
	Senior Data Analyst - Sheriff			
	Senior Deputy Fire Marshal			
	Senior Program Analyst			
	Services & Program Supervisor			
	SMWBE Capacity Building Program Coordinator			
	Software Engineer *(BCSO)*			
	*Staff Attorney - DRO Access Facilitator**			
	Workforce Reentry Initiatives Supervisor			
E-08	Accountant V	$56,856.00	$72,492.00	$88,128.00
	Asset Management Coordinator *(BCIT)*	$4,738.00	$6,041.00	$7,344.00
	*Assistant Facility Administrator - JDC**	$2,369.00	$3,020.50	$3,672.00
	*Assistant Facility Administrator - Krier Center**	$27.33	$34.85	$42.37
	Assistant Manager of Payroll Operations			
	Assistant Public Defender I - X			
	Attorney - Legal Support & Projects			
	Benefits Coordinator - BCHR			
	Bexar Heritage Center Manager			
	Bibliotech Branch Manager - X			
	Bibliotech Community Relations Coordinator - X			
	Business Manager			
	Chief Deputy Constable *(Pct. 2 & 4)*			
	Chief Deputy Constable - X			
	Chief Fire Inspector - X			
	Chief Fire Investigator - X			
	Chief Medical Investigator			
	Chief Storm Water Inspector			
	Contracts Management Coordinator (BCIT)			
	Court Collections - Judicial Services Manager			
	Court Interpreter			
	Criminal District Attorney Chief Investigator			
	Criminal Justice Research Coordinator-X			
	Elections Coordinator			
	Forensic Scientist IV			

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Every effort is made to provide information that is accurate.
Document subject to change.

08/15/2018 VOL 5163 PG 3157

BEXAR COUNTY EXEMPT
FY 2018-19 PAY TABLE

72063

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-08	Infrastructure Services Coordinator	$56,856.00	$72,492.00	$88,128.00
	*Manager - Education Services**	$4,738.00	$6,041.00	$7,344.00
	*Manager - Standards Compliance & Investigations**	$2,369.00	$3,020.50	$3,672.00
	Manager of Bank Services	$27.33	$34.85	$42.37
	Manager, IT Business Services (BCIT)			
	Morgue Supervisor			
	Network Architect II			
	*Program Manager - Domestic Relations Office**			
	*Program Manager - Mental Health Assessment & Triage**			
	*Program Manager - MRC Assessment**			
	*Program Manager - Stabilization Treatment & Evaluation**			
	Re-entry Program Manager - X			
	Retirement & Payroll Administrator - X			
	Senior Analyst - Budget			
	Senior Analyst - Finance			
	Senior Toxicology Chemist			
	Special Projects Coordinator			
	Special Projects Coordinator - X (Dist. Clerk)			
	Staff Auditor V			
	Tax Office Special Projects Manager - X			
	Technical Services Manager			
	Voter Registration Coordinator			
E-09	Adult Drug Court/DWI Court Manager	$61,860.00	$78,876.00	$95,880.00
	BiblioTech Librarian - X	$5,155.00	$6,573.00	$7,990.00
	Cashier System Coordinator	$2,577.50	$3,286.50	$3,995.00
	Civil Courts Manager	$29.74	$37.92	$46.10
	Civil District Courts Manager - Family			
	Client Services Manager			
	Communications Officer - DA -X			
	Constituent Services Director - X			
	Coordinator - Community Development			
	Coordinator - Program Support Services			
	Database Coordinator			
	Division Chief - Civil Operations			
	Division Chief - CMAG			
	Division Chief - Criminal Operations			
	Division Chief - Records and Finance			
	Early Intervention Program Manager			
	*Facility Administrator - Juvenile Detention Center**			
	*Facility Administrator - Krier Center**			
	Family Drug Court Manager			
	Felony Drug Court Coordinator			
	Financial Accounting Manager			
	Financial Reporting Director - X			

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Every effort is made to provide information that is accurate.
Document subject to change.

08/15/2019 VOL 5163 PG 3158

BEXAR COUNTY EXEMPT
FY 2018-19 PAY TABLE

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Pay Level	Position Title	Minimum	Midpoint	Maximum
E-09	Financial System Assistant Functional Lead	$61,860.00	$78,876.00	$95,880.00
	Forensic Scientist V	$5,155.00	$6,573.00	$7,990.00
	Government Relations Advisor - X	$2,577.50	$3,286.50	$3,995.00
	*Institutions Clinical Director**	$29.74	$37.92	$46.10
	Law Library Administrator/Librarian			
	Licensing and Vital Statistics Manager			
	Manager - Business Analytics			
	*Manager - Data Analytics**			
	*Manager - Human Resources**			
	Manager of Accounts Payable			
	Manager of Audit Services			
	Manager of Grants			
	Manager of Jail services & Programs			
	Manager of Payroll Operations			
	Misdemeanor Prosecutor			
	Motor Vehicle Registration Director - X			
	Parks Manager			
	Pre-Trial Manager			
	Probate Court Investigator II			
	Property Tax Director - X			
	Public Information and Support Services Manager - X			
	Public Safety Analyst Programmer II - RMS			
	Recordings Manager			
	Special Projects Manager - DA AF Fund			
	Special Projects Manager *(Auditor's Office)*			
	Technical & Contract Compliance Manager			
	Treasury Manager - X			
	Veterans Treatment Court Manager			
	Video Conferencing Systems Manager			
	Wellness Coordinator -X			
E-10	Asset Manager	$67,116.00	$85,584.00	$104,040.00
	Assistant Public Defender II - X	$5,593.00	$7,132.00	$8,670.00
	Capital Projects Engineer	$2,796.50	$3,566.00	$4,335.00
	Chief Trial Assignment Clerk	$32.27	$41.15	$50.02
	Civil Engineer			
	Community Health Manager			
	Community Venues Manager			
	Deputy Elections Administrator			
	Construction Manager - X			
	*Director-Institutions Clinical Services**			
	Dispute Resolution Center Director - X			
	Energy Manager			
	Financial System Functional Lead			
	Fiscal and Administrative Services Manager			

"*" Denotes Juvenile position
"x" Denotes position not covered by Civil Service

Every effort is made to provide information that is accurate.

08/15/2019 VOL 51635 PG 3159

BEXAR COUNTY EXEMPT
FY 2018-19 PAY TABLE

72063

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-10	Forensic Scientist Supervisor	$67,116.00	$85,584.00	$104,040.00
	Grants Compliance Coordinator	$5,593.00	$7,132.00	$8,670.00
	Grants Manager	$2,796.50	$3,566.00	$4,335.00
	Human Resources Administrator - X	$32.27	$41.15	$50.02
	*Juvenile Justice Academy Administrator**			
	Librarian - DE&S Technologies			
	Manager - Community Development - X			
	Manager - Program Support Services - X			
	Manager - Guardianship Program - X			
	Manager - Workforce Development			
	*Program Manager - Juvenile Justice Academy**			
	Prosecutor III			
	Public Safety Communications Manager			
	Purchasing Project Lead			
	Quality Assurance Manager			
	Risk Management Coordinator - X			
	Senior Division Chief			
	Senior Information Technology Project Manager			
	Substance Abuse Program Manager			
	Technical Support Manager - X *(County Auditor)*			
	Veterans Treatment Court Project Director			
E-11	Alternate Dispute Resolution (ADR) Attorney	$72,828.00	$92,856.00	$112,884.00
	Assistant Crime Laboratory Director	$6,069.00	$7,738.00	$9,407.00
	Budget Manager	$3,034.50	$3,869.00	$4,703.50
	Capital Projects Manager	$35.01	$44.64	$54.27
	Chief of Staff - X			
	Community Programs Director			
	Construction Administration Engineer - X			
	Development Services Engineer - X			
	Environmental Engineer			
	Fleet Maintenance Operations Manager			
	Government Relations Manager			
	Human Resources/HRIS Manager - X			
	JIAC Director			
	Manager *(Behavioral & Mental Health)*			
	Manager - Client Services - X			
	Mental Health Court Manager			
	Probate Court Staff Attorney II			
	Public Information Officer			
	Regional Mobility Authority Engineer - X			
	Special Projects Director			

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Every effort is made to provide information that is accurate.
Document subject to change.

08/15/2018 VOL 5163 PG 3168

BEXAR COUNTY EXEMPT
FY 2018-19 PAY TABLE

72063

Pay Level	Position Title	Minimum	Midpoint	Maximum
E-12	Accounting Division Director	$79,188.00	$104,928.00	$130,656.00
	Attorney II	$6,599.00	$8,744.00	$10,888.00
	Audit Division Director	$3,299.50	$4,372.00	$5,444.00
	BiblioTech Director - X	$38.07	$50.45	$62.82
	Court Administrator *(Civl Dist Crts)*			
	County Architect - X			
	*DCPO - Mental Health Services**			
	*DCPO - Probation Services**			
	*Director - Finance & Administrative Services**			
	District Court Staff Attorney			
	Division Chief - Public Works - X			
	Emergency Management Coordinator - X			
	Family Court Administrator			
	Fire Marshal - X			
	Prosecutor IV			
E-13	Assistant Public Defender III - X	$85,920.00	$113,844.00	$141,768.00
	Chief Staff Attorney	$7,160.00	$9,487.00	$11,814.00
	Crime Laboratory Director	$3,580.00	$4,743.50	$5,907.00
	*DCPO - Institutions Services**	$41.31	$54.73	$68.16
	Director - Mental Health Department - X			
	Director Governmental Affairs - X			
	Director Special Initiatives - X *(funded through 1 April 2019)*			
	Director-Bexar Heritage Program/Parks-X			
	Division Chief *(Facilities Mgmt)*			
	Engineering Services Manager - X			
	Psychologist *(BCSO)*			
E-14	Attorney III	$93,216.00	$123,516.00	$153,816.00
	Budget Director - X	$7,768.00	$10,293.00	$12,818.00
	Chief Toxicologist	$3,884.00	$5,146.50	$6,409.00
	Director Development Services - X	$44.82	$59.38	$73.95
	Human Resources Director - X			
	Judicial Services Deputy Director - X			
	Prosecutor V			

08/15/2018 VOL 5163 PG 3161

72063

"*" Denotes Juvenile position
"x" Denotes position not covered by Civil Service

Every effort is made to provide information that is accurate.
Document subject to change.

Bexar County Non-Exempt
FY 2018-19 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-01	Administrative Clerk I	$31,200.00	$31,596.00	$32,580.00
	Administrative Clerk II	$2,600.00	$2,633.00	$2,715.00
	Assistant Court Clerk	$1,300.00	$1,316.50	$1,357.50
	Automotive Parts Clerk	$15.00	$15.19	$15.66
	Automotive Service Worker			
	Building Monitor			
	Clerk			
	Copy Machine Operator			
	Courier			
	Elections Inventory Clerk			
	Field Maintenance Worker			
	File Clerk			
	Gardener			
	Heritage Center Assistant			
	Inmate Booking Clerk			
	Laundry Technician			
	*Laundry Worker**			
	Library Clerk			
	Mail Courier			
	Maintenance Helper			
	Parking Garage Attendant			
	Processing Clerk			
	Receptionist			
	Records/Identifications Clerk			
	Supply Clerk I			
	Survey Crew Worker			
	Traffic Sign Technician I			
NE-02	Account Assistant	$31,392.00	$31,824.00	$33,540.00
	Administrative Clerk II	$2,616.00	$2,652.00	$2,795.00
	Archive/Research Processor	$1,308.00	$1,326.00	$1,397.50
	Beer and Liquor License Processor	$15.09	$15.30	$16.13
	*Clerk - Reimbursement Services**			
	Clerk - Outreach Services			
	Clothing/Property Technician			
	Equipment Operator I			
	Information Clerk			
	Inmate Banking Clerk			
	Library/Account Clerk			
	Mail Courier II			
	Motor Vehicle Inventory Clerk			
	Office Assistant I			
	Pavement Marking Operator I			
	Security Monitor			
	Social Services Technician			

"*" Juvenile position
"X" Position not covered by Civil Service

Every effort is made to provide information that is accurate.
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Bexar County Non-Exempt
FY 2018-19 Pay Table

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Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-02	Support Services Clerk	$31,392.00	$31,824.00	$33,540.00
	Traffic Control Fabricator I	$2,616.00	$2,652.00	$2,795.00
	Traffic Counter I	$1,308.00	$1,326.00	$1,397.50
	Traffic Sign Technician II	$15.09	$15.30	$16.13
	Voter Registration Processor			
NE-03	Accounting Clerk	$31,608.00	$32,988.00	$36,456.00
	*Assistant - Human Resources**	$2,634.00	$2,749.00	$3,038.00
	Assistant Park Foreman	$1,317.00	$1,374.50	$1,519.00
	Central Magistrate Operations Clerk	$15.20	$15.86	$17.53
	*Clerk - Juvenile Justice Academy**			
	*Clerk - Juvenile Records**			
	Collections Officer			
	Criminal Operations Clerk			
	Deed Records Clerk			
	Election Liaison			
	Evidence Receipt Clerk			
	Finance Clerk			
	Information Clerk II			
	Inmate Disciplinary Technician			
	*Juvenile Records Clerk**			
	Law Library Clerk			
	Legal Secretary			
	Licensing Clerk			
	*Main Control Technician**			
	Maintenance Mechanic I			
	Office Assistant II			
	Property Tax Processor I			
	Psychology Resident (temp position)*			
	Purchasing Clerk			
	Recording Services Clerk			
	Records Center Clerk			
	Records Clerk			
	Refund Audit Clerk			
	Security Monitor II			
	Special Inventory Tax Processor I			
	Survey Instrument Operator			
	Tire Service Worker			
	Title and Registration Processor I			
	Urban Agriculture Educator			
	Vault Cashier			
	Vital Statistics Clerk			

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Document subject to change.

"*" Juvenile position
"X" Position not covered by Civil Service

adopted 9.11.2018

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Bexar County Non-Exempt
FY 2018-19 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-04	Accounting Clerk II	$32,304.00	$35,628.00	$40,440.00
	Central Magistrate Court Clerk	$2,692.00	$2,969.00	$3,370.00
	Civil Court Clerk	$1,346.00	$1,484.50	$1,685.00
	*Community Service Restitution Specialist**	$15.53	$17.13	$19.44
	Court Clerk			
	Criminal Court Clerk			
	Criminal Warrants Processor			
	Equipment Operator II			
	Fingerprint Examiner			
	Fixed Asset Specialist			
	Intake Specialist - MSO			
	Juvenile Court Clerk			
	*Juvenile Detention Officer I**			
	*Lead Clerk - Reimbursement Services**			
	Lead Inventory Clerk			
	Maintenance Controller			
	Mechanic I			
	Mental Health Clerk			
	Office Assistant III			
	Pavement Marking Operator II			
	Probate and Estates Clerk			
	*Program Aide**			
	*Program Assistant - Child Support Services**			
	*Program Assistant - Employment & Education Services**			
	*Program Assistant - Intervention Services**			
	*Program Assistant - Parent Project**			
	*Program Assistant - Post Adjudication Substance Abuse**			
	*Program Assistant - Residential Service Contract Center**			
	*Program Assistant - Residential Service Krier Center**			
	*Program Assistant - Substance Abuse & Family Enrichment**			
	*Program Assistant - Victim Services**			
	*Program Assistant - Volunteer Services**			
	Property Tax Processor II			
	*Residential Treatment Officer I**			
	Senior Civil Operations Clerk			
	Senior Court Operations Clerk			
	Senior Criminal Operations Clerk			
	Senior Finance Clerk			
	Senior Records Clerk			
	Senior Voter Registration Processor			
	*Specialist - Community Service Restitution**			
	*Specialist - Fiscal Services**			
	*Specialist - Supply & Fixed Asset**			
	Subdivision Technician			
	Technical Center Assistant - Bibliotech			

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"*" Juvenile position
"X" Position not covered by Civil Service

adopted 9.11.2018

08/15/2019 VOL 5163 PG 3164
Case Number: 72063
Document Type: ORDER APPOINTING COUNTY AUDITOR BUDGET AND SALARIES OF
72063

Bexar County Non-Exempt
FY 2018-19 Pay Table

72063

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-04	*Technician - Human Resources**	$32,304.00	$35,628.00	$40,440.00
	Telecommunications Specialist	$2,692.00	$2,969.00	$3,370.00
	Title and Registration Processor II	$1,346.00	$1,484.50	$1,685.00
	Traffic Control Fabricator II	$15.53	$17.13	$19.44
	Traffic Counter II			
	Treasury and Court Registry Clerks			
	Vault Cashier II			
	*Victim Services Specialist**			
NE-05	Accounting Clerk III	$33,000.00	$38,484.00	$43,968.00
	Animal Control Services Officer	$2,750.00	$3,207.00	$3,664.00
	Assistant Jury Bailiff	$1,375.00	$1,603.50	$1,832.00
	Clothing/Property Supervisor	$15.87	$18.50	$21.14
	Data Clerk			
	Data Quality Assurance Coordinator			
	Data Tracking Specialist			
	Electronic Technician I			
	Environmental Services Inspector			
	Exterminator			
	Fleet Technician			
	Forensic Transcriber			
	Human Resources Technician			
	Inventory Control Technician			
	*Juvenile Detention Officer II**			
	Lead Accounting Clerk			
	Lead Central Magistrate Clerk			
	Lead Civil Court Clerk			
	Lead Civil Operations Clerk			
	Lead Clerk - Information Center			
	Lead Court Clerk			
	Lead Court Operations Clerk			
	Lead Criminal Court Clerk			
	Lead Criminal Operations Clerk			
	Lead Finance Clerk			
	Lead Juvenile Court Clerk			
	Lead Licensing and Vital Statistics Clerk			
	Lead Property Tax Processor			
	Lead Recording Services Clerk			
	Lead Records Clerk			
	Lead Title and Registration Processor			
	Lead Vault Cashier			
	Legal Intern			
	Morgue Specialist			
	Office Assistant IV			
	Parks and Grounds Foreman			

"*" Juvenile position
X Position not covered by Civil Service

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Bexar County Non-Exempt Pay
FY 2018-19 Pay Table

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Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-05	Pre-Trial Bond Officer I	$33,000.00	$38,484.00	$43,968.00
	*Program Assistant - Enrichment Services**	$2,750.00	$3,207.00	$3,664.00
	Public Safety Operator	$1,375.00	$1,603.50	$1,832.00
	Registrar Technician	$15.87	$18.50	$21.14
	*Residential Treatment Officer II**			
	Senior Lead Vehicle Inventory Tax Processor			
NE-06	Automotive Mechanic	$35,328.00	$41,556.00	$47,796.00
	Collections Specialist	$2,944.00	$3,463.00	$3,983.00
	Concrete Crew Foreman	$1,472.00	$1,731.50	$1,991.50
	Crime Lab Specialist	$16.98	$19.98	$22.98
	Crime Victim Liaison			
	Crime Victim Liaison - FJC			
	*Day Treatment Program Specialist**			
	*Enrichment Specialist**			
	Evidence Technician			
	Extradition Coordinator			
	GIS Technician *(Elections, Public Wrks)*			
	Human Resources Technician I			
	*Juvenile Detention Officer III**			
	*Juvenile Resource Specialist**			
	*Lead Specialist - Community Services Restitution**			
	Locksmith			
	Maintenance Mechanic II			
	Mechanic II			
	Open Records Specialist			
	Painter			
	Paralegal			
	Paralegal Librarian			
	Pesticide Operator			
	Pre-Trial Bond Officer II			
	Public Safety Dispatcher I			
	Re-Entry Technician			
	*Residential Treatment Officer III**			
	Senior Animal Control Service Officer			
	Senior Equipment Operator			
	Senior Morgue Specialist			
	Specialist - Contract & Legal Support			
	*Specialist - Domestic Relations Office**			
	*Specialist - Volunteer Services Program**			
	Terminal Agency Coordinator			
	Volunteer Services Specialist			
	Welder I			

*** Juvenile position
* Position not covered by Civil Service

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adopted 9.11.2018

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Bexar County Non-Exempt
FY 2018-19 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-07	Advocate	$37,476.00	$44,892.00	$52,296.00
	Aide to the County Manager's Office	$3,123.00	$3,741.00	$4,358.00
	Animal Placement Specialist	$1,561.50	$1,870.50	$2,179.00
	Asset Management Specialist I	$18.02	$21.58	$25.14
	Automotive Journeyman			
	*Behavior Interventionist**			
	Buyer			
	*Child Support Probation Officer**			
	Construction Inspector I			
	Crime Intelligence Analyst			
	Crime Lab Specialist Supervisor			
	Deputy Constable I			
	Electrician			
	Electronic Technician II			
	Engineering Technician II			
	Fixed Asset Supervisor			
	*Foster Care Reimbursement Officer**			
	Human Resources Technician II			
	Intake Specialist			
	Intake Specialist - Problem Solving Court			
	Intake Worker			
	*Juvenile Probation Officer**			
	*Lead Day Treatment Specialist**			
	Life and Safety Technician			
	Paving Crew Foreman			
	Plumber			
	Pre-Trial Bond Officer III			
	Pre-Trial Bond Screening & Assessment			
	*Probation Officer - Child Support Services**			
	*Probation Officer**			
	Records/Identification Supervisor			
	*Reimbursement Specialist**			
	Remote Operations Lead			
	Sanitarian I			
	Senior Clothing/Property Supervisor			
	*Specialist - Enrichment Program**			
	*Specialist - Reimbursement Services**			
	Stormwater Quality Inspector I			
	Survey Crew Chief			
	Traffic Safety Coordinator			
	Utility Foreman			
	Welder II			

"*" Juvenile position
"X" Position not covered by Civil Service

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adopted 9.11.2018

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Bexar County Non-Exempt
FY 2018-19 Pay Table

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Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-08	Accountant I	$39,996.00	$48,480.00	$56,964.00
	Advocate Supervisor	$3,333.00	$4,040.00	$4,747.00
	*Analyst - Fiscal Services**	$1,666.50	$2,020.00	$2,373.50
	*Analyst - Information Resources**	$19.23	$23.31	$27.39
	Bexar County Weapons of Mass Destruction/Hazardous Materials Team Coord			
	Bibliotech Assistant Branch Manager			
	*Challenge/Ropes Program Officer**			
	Clerical Office Supervisor			
	Construction Inspector II			
	*Contract Coordinator**			
	*Counselor - Substance Abuse Services**			
	Deputy Constable II			
	Evidence Technician II			
	Financial Reporting Supervisor			
	*Fiscal Analyst**			
	Fiscal and Health Permit Specialist			
	Forensic Technician			
	HVAC Technician			
	Lead - HR Technician *(BCSO)*			
	Librarian			
	Mailroom Supervisor			
	*Mental Health Svcs Sr Probation Officer**			
	Office Supervisor			
	Public Safety Dispatcher II			
	Range Safety Officer			
	Re-Entry Coordinator			
	*Residential Placement Officer**			
	Sanitarian II			
	*Senior Probation Officer - Child Support Services**			
	*Senior Probation Officer**			
	Specialist-Career & Technical Education			
	*Specialist - Human Resources**			
	Staff Auditor I - Payroll			
	Stormwater Inspector II			
	Stormwater Quality Inspector II			
	*Supervisor - Records Office**			
	Support Services Supervisor			
	Technical Support Specialist II *(BiblioTech & DA)*			
	Title and Registration Supervisor			
	Toxicology Technician			

*** Juvenile position
* Position not covered by Civil Service

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Bexar County Non-Exempt
FY 2018-19 Pay Table

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Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-09	Accountant II	$43,200.00	$52,356.00	$61,524.00
	*Assistant Supervisor - Child Probation Services**	$3,600.00	$4,363.00	$5,127.00
	*Assistant Supervisor - Institution Services**	$1,800.00	$2,181.50	$2,563.50
	*Assistant Supervisor - Probation Services**	$20.77	$25.17	$29.58
	*Assistant Unit Supervisor**			
	Auditor - Executive Assistant - X			
	Automotive Service Writer			
	*Campus Coordinator**			
	Commissioners Court Coordinator			
	Court Services Coordinator			
	Court Services Supervisor			
	Deputy Constable III			
	Deputy Fire Marshal - CP			
	*Lead BCJJA Probation Officer**			
	Lead Electronic Technician			
	Lead Life & Safety Technician			
	Lead Maintenance Technician			
	*Lead Specialist - Human Resources**			
	Office/Contracts Supervisor			
	Procurement Card Program Specialist			
	Public Safety Dispatcher III *(career path)*			
	Recording Services Supervisor			
	Records Analyst			
	Right of Way Specialist			
	*Senior Probation Officer**			
	*Shift Team Leader - Detention**			
	*Specialist - Grants**			
	*Specialist - Multi-Media Services**			
	Staff Auditor II - Payroll			
	Supervisor - Central Magistrate			
	Supervisor - Civil Operations			
	Supervisor - Criminal Operations			
	Supervisor - Finance			
	Supervisor - Records			
	Treasury & Bookkeeping Services Supervisor			
	Victim Service Coordinator			
	Video Visitation Supervisor			
	Workers Compensation/Leave Specialist			
NE-10	Accountant III	$46,080.00	$56,544.00	$67,008.00
	*Analyst - Standards Compliance & Investigations**	$3,840.00	$4,712.00	$5,584.00
	Bail Bond Administrator - X	$1,920.00	$2,356.00	$2,792.00
	Business Office Supervisor	$22.15	$27.18	$32.22
	Court Technology Support Specialist *(Facilities Mgmt)*			
	Deputy Constable IV			

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"X" Position not covered by Civil Service

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Bexar County Non-Exempt
FY 2018-19 Pay Table

Pay Level	Position Title	Minimum	Midpoint	Maximum
NE-10	Facilities Maintenance Supervisor	$46,080.00	$56,544.00	$67,008.00
	HR Technical Support Specialist	$3,840.00	$4,712.00	$5,584.00
	Latent Print Examiner	$1,920.00	$2,356.00	$2,792.00
	Medical Investigator	$22.15	$27.18	$32.22
	Prison Rape Elimination Act (PREA) Coordinator			
	Public Safety Dispatcher IV *(career path)*			
	Real Estate Specialist			
	Senior HVAC Technician			
	*Specialist - Information Resources**			
	*Specialist - Technical Support Services**			
	Technical Support Specialist III *(DA, Public Wrks, BCSO)*			
	*Training Officer - Accreditation & Training**			
NE-11	Accountant IV	$49,464.00	$61,068.00	$72,672.00
	Data Control Supervisor	$4,122.00	$5,089.00	$6,056.00
	Deputy Constable V	$2,061.00	$2,544.50	$3,028.00
	Deputy Fire Marshal	$23.78	$29.36	$34.94
	Investigator - DA's Office			
	Motor Vehicle Investigation Chief			
	Senior Medical Investigator			
	Supervisor - Presentation/Graphic			
	Supervisor of Operations			
NE-12	Coordinator-Mental Health Services - Juv	$53,100.00	$65,952.00	$78,816.00
	HVAC & Controls Technician	$4,425.00	$5,496.00	$6,568.00
	Investigations Team Leader - DA	$2,212.50	$2,748.00	$3,284.00
	*Investigator - Standards Compliance & Investigations**	$25.53	$31.71	$37.89
	Manager of Capital Improvement & Contracts			
	Public Safety Communications Support Specialists			
	Technical Support Specialist IV *(Elections, BCSO)*			
NE-13	Deputy Chief Investigator (DA)	$57,336.00	$71,232.00	$85,116.00
	Senior Facilities Maintenance Supervisor	$4,778.00	$5,936.00	$7,093.00
		$2,389.00	$2,968.00	$3,546.50
		$27.57	$34.25	$40.92

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"*" Juvenile position
"X" Position not covered by Civil Service

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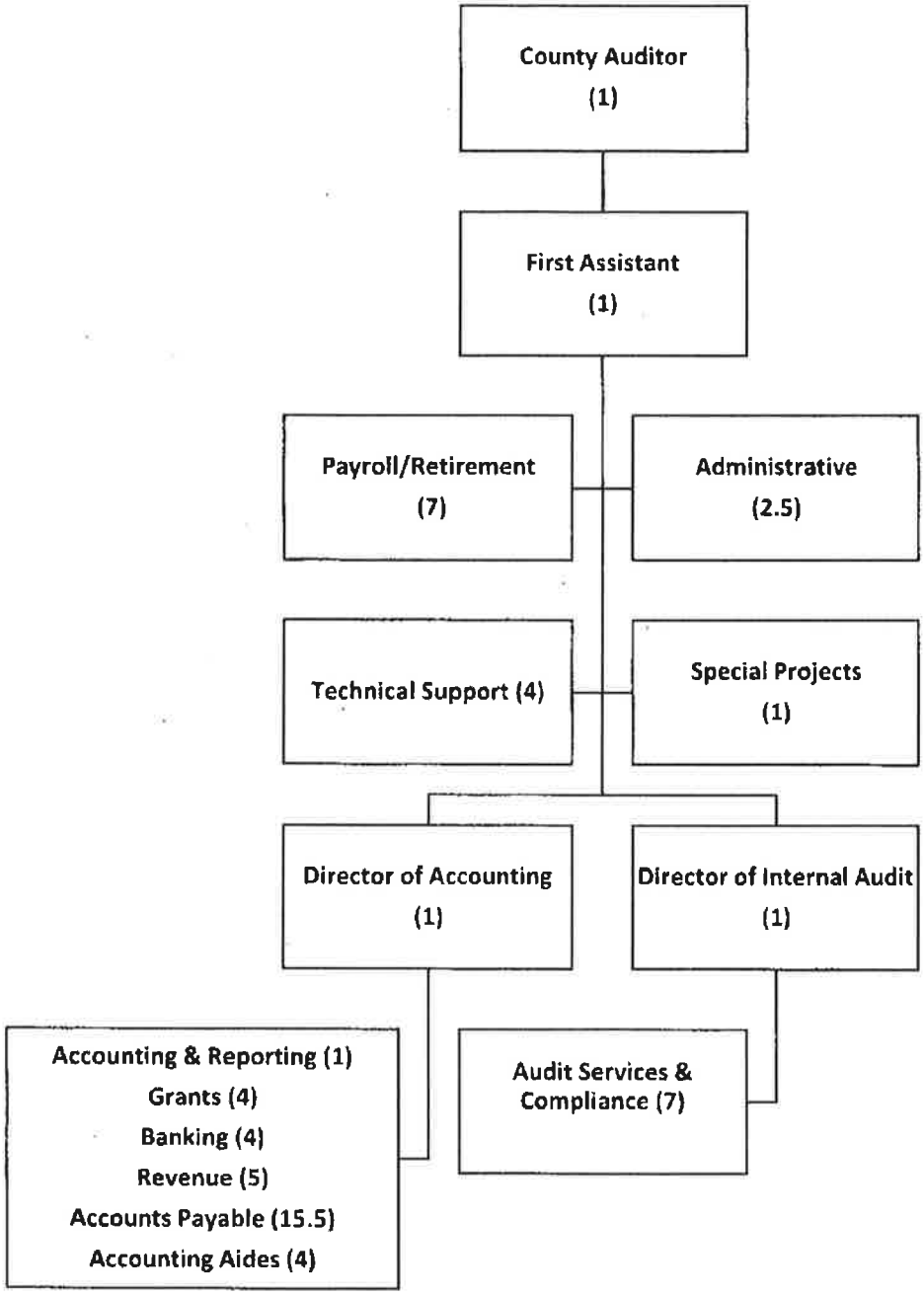
BEXAR COUNTY AUDITOR'S OFFICE
ORGANIZATIONAL CHART



59 Total Staff Positions

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COUNTY OF BEXAR
Bexar County Auditors Office

DISTRICT COURT OF BEXAR COUNTY, TX

OFFICE VISION AND MISSION

The Auditors Office Vision Statement

To be an independent and progressive organization recognized for professionalism and quality customer service in carrying out the County Auditors duties and responsibilities. To provide timely, accurate, meaningful financial information on the fiscal affairs of County government, and to provide ancillary support to the Commissioners Court, other elected officials, department heads, and the general public.

The Mission of the Auditors Office

Create and maintain an environment of sound fiscal management and efficient financial operations at all levels of County government through aggressive support, increased interactive collaboration, and communication to assure efficient collection and reporting of revenues, and legal compliance with budget expenditures.

AUDITORS OFFICE GOALS AND OBJECTIVES

The Goals and Objectives of the Auditors Office Are:

1. **PROFESSIONALISM** - To set and meet quality and professional standards in carrying out the duties and responsibilities of the Bexar County Auditors Office.

2. **INDEPENDENCE** - To maintain an appropriate level of independence so that the Auditors Office may freely question and review County programs and issues.

3. **INNOVATION/PRODUCTIVITY** - To encourage and promote innovative and productive approaches to current programs and processes in the Auditors Office, as well as other Bexar County Offices and Departments.

4. **PERSONAL GROWTH AND ENRICHMENT** - To provide quality and open communication, to develop job skills, personal growth, professionalism, and an environment which encourages innovation with positive attitudes.

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DIVISIONAL DESCRIPTION

DISTRICT COURT OF BEXAR COUNTY, TX

The Auditors Office is broken into Six divisions:

I. Administrative Division
II. Payroll Division
III. Accounting Division
IV. Internal Audit Division
V. Technical Support Division
VI. Special Projects Division

I. The **Administrative Division** is headed by the First Assistant County Auditor and includes the Executive Administrative Assistant to the County Auditor, Accounting Clerk, Office Assistant, and Accounting Aides. The division is responsible for ensuring that support is available for the County Auditor as needed, that office operations function smoothly, that all contracts are read and approved as appropriate, and that all administrative front-desk duties are fulfilled.

II. The **Payroll Division** provides payroll services to over 5,500 employees, ensuring that all County personnel are paid properly and timely. This division also provides retirement information, assistance, and counseling.

III. The **Accounting Division** is under the direction of the Director of Accounting and is comprised of the following functions: financial accounting and reporting, grant accounting and reporting, banking services, revenue accounting, revenue forecasting, accounts receivable, accounts payable, and capital project accounting. The Accounting Division is responsible for major annual projects that include the preparation of the Comprehensive Annual Financial Report (CAFR) and the County Wide Revenue Forecast Certification.

IV. The **Internal Audit Division** is managed by the Director of Internal Audit. The Internal Audit Division conducts internal audit reviews of County offices and departments which provide recommendations for cost savings, improving controls and safeguards of public funds, physical assets, and other property in the control of the County. The Audit Division is also responsible for assisting the County Auditor in adopting and enforcing regulations consistent with the law for the prompt and proper collecting, checking, and accounting for the receipt of funds.

V. The **Technical Support Division** management reports to the First Assistant County Auditor and is comprised of the following activities: financial information system implementation, support, maintenance, security profile/access, and helpdesk services for all County Auditor-sponsored information systems. Technical support also functions as a point of contact for assisting and training County offices and departments with financial system-related inquiries and requests.

VI. The **Special Projects Division** is headed by the Director of Special Projects who is responsible for handling special, fiscally-related projects as assigned by the County Auditor. These projects often entail working with County officials/department heads and/or the public to provide County-related financial information. Specific job duties include responding to open records requests, participation in County RFP/RFQ evaluation committees, and providing financial reporting support for the filing of State and Federal forfeiture reports.

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The above functions and activities support the following goals:

Each one of the following responsibilities is specifically prescribed for the Auditor in the Texas Local Government Code. These are addressed in full, or in part, by the Internal Audit Division and other divisions of the Bexar County Auditors Office.

1) Prescribing the county's accounting systems. Local Government Code § 112.002 (a).
2) Adopting and enforcing regulations the auditor deems necessary for the speedy and proper checking of funds and fees belonging to the county and those belonging to third parties held by a county, district, or precinct officer. Local Government Code § 112.02 (b).
3) Maintaining general oversight of the books and records of a county, district, or state officer authorized or required by law to receive or collect money or other property that is intended for the use of the county or that belongs to third parties held by a county. Local Government Code § 112.007.
4) Investigating the correctness of books, accounts, reports, vouchers, and other records of any officer; orders of the commissioners court relating to county finances; and any reports to the commissioners court about the collection of money. Local Government Code § 115.001-2.
5) Examining all public funds that are subject to the control of any precinct, county or district official, including the accounts of law enforcement agencies and the district attorney composed of money and proceeds of property seized and forfeited to those officials. Examinations must be conducted regularly and on a surprise basis. Local Government Code § 115.003-4.

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Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Budget
Payroll:				
# of FTE	6	6	6	6
# of payroll distributions	130,762	134,192	135,822	134,000
# of status form changes	20,897	19,823	18,951	18,000
# of overtime entries by spreadsheets	19,314	16,810	15,368	15,000
# of new employees processed	1,031	1,123	1,152	1,200
# of employees requested changes	4,795	3,466	3,246	3,500
# of County Employees served	4,898	4,961	5,110	5,000
Accounts Payable:				
# of FTE	19	19	19	19
# of Payments Processed	42,350	41,680	42,036	42,740
# of Invoices Processed	108,837	112,887	112,928	113,000
# of central disbursement transactions	30,181	29,976	30,103	30,500
# of electronic payments processed	12,169	11,704	11,933	12,240
# of P-card and T-card transactions	7,435	9,023	8,886	9,000
# of attorney appointments	39,172	41,872	41,994	42,100
# of attorney invoices	57,803	60,897	58,289	58,500
Banking:				
# of FTE	4	4	4	4
# of checks processed	110,039	114,239	109,312	109,000
# of bank deposits verified	3,267	3,817	3,660	3,750
# of electronic banking transactions*	11,858	12,001	12,258	12,350
# of other banking transactions	1,552	1,725	1,730	1,730
# of jury checks written off	14,661	15,548	17,228	16,500
Revenue:				
# of FTE working on deposit warrants	3	3	3	3
# of deposit warrants	10,308	11,083	10,236	10,200

* Electronic banking transactions are transactions entirely executed using a computer system; these include (but are not limited to) wire transfers, ACH Transactions, and Paymode payments.

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Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

DISTRICT COURT OF BEXAR COUNTY, TX

Performance Indicators	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Budget
Grants				
# of FTE†	4	3	3	3
# of grants administered/monitored	131	127	123	127
Value of grant expenditures (federal & state)	70,161,590	65,169,810	54,000,000	56,000,000
Internal Audit Division:				
# of FTE	13	13	8	8
# of direct hours on audits	8,699	8,512	9,285	8,046
# of audits scheduled	43	41	44	30‡
# of audits completed	40	38	41	28
# of audit reports issued§	39	37	39	27
# of direct hours on special projects	5,477	5,634	4,952	4,554***
# of special projects assigned	22	23	23	19
# of special projects completed	17	19	20	17
# of audit recommendations made	101	115	129	120
# of direct hours on routine tasks**	5,281	5,373	3,595	1,580***
# of non-direct hours††	4,208	4,345	3,960	3,676
Technical Support‡‡:				
# of FTE			4	4
# of direct hours on special projects			1,281	1,350
# of special projects assigned			33	36
# of special projects completed			29	30
# of direct hours on routine tasks§§			5,528	5,595
# of non-direct hours***			872	895

† The total number of Grant FTE's does not include the Grants Manager; the Grants Manager is not assigned any specific grants but manages and processes grant transactions when needed. Also, the Grants Department lost an employee position due to the transition of Ryan White Grants from Bexar County to UHS.

‡ Number of audits scheduled decreased due to the transition of Ryan White Grants from Bexar County to UHS.

§ Not all audits completed will result in a written report. Also, one written audit summary report may account for multiple audit reviews.

** Number of direct hours on routine tasks are defined as hours for job duties or responsibilities performed by the Internal Audit Division that are related to compliance (e.g., cash counts, tax refund processing).

†† Number of non-direct hours includes training, administrative and employee leave time.

‡‡ Due to a reorganization of the Auditor's Office during FY 2018-19, the Internal Audit Department was compartmentalized to only include Audit Services and Audit Compliance division; the Technical Support Division was removed from Internal Audit Department. The Technical Support Division will now be independent.

§§ Number of direct hours on routine tasks are defined as hours for job duties or responsibilities performed by the Technical Support Division that are related technical support assistance (e.g., helpdesk calls, equipment or system access) and training (e.g., Infor, ImageNow, Inovah Training).

*** The number of Internal Auditors (IA) who only perform audits was changed from thirteen to eight, during FY18- 19, to reflect the reorganization of the Auditor's Office.

08/15/2019 VOL 5165 PG 3176

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

Performance Indicators	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Budget
Payroll:				
Avg. Distributions per FTE	21,794	22,365	22,637	22,333
Avg. status form changes per FTE	3,483	3,304	3,159	3,000
Avg. overtime entries by spreadsheets per FTE	3,219	2,802	2,561	2,500
Avg. employee requested payroll change per FTE	799	578	541	583
Accounts Payable:				
Avg. # of payments processed per FTE	2,229	2,194	2,212	2,249
Avg. # of invoices processed per FTE	5,728	5,941	5,944	5,947
Avg. # of central disbursement transaction per FTE	1,588	1,578	1,584	1,605
Avg. # of electronic payments processed per FTE	640	616	628	644
Avg. # of P-card and T-card transactions per FTE	391	475	468	474
Avg. # of attorney appointments per FTE	2,062	2204	2,210	2,216
Avg. # of attorney invoices processed per FTE	3,042	3205	3,068	3,079
Banking:				
Avg. # of checks processed per FTE	27,510	28,560	27,078	27,250
Avg. # of banking transactions per FTE	7,835	8,273	8,719	8,583
Revenue:				
Avg. # of deposit warrants per FTE	3,436	3,694	3,412	3,400
Grants:				
Avg. # of grants monitored per FTE	33	42	41	42
Avg. total dollars of grants monitored per FTE	17,540,397	21,723,270	18,000,000	18,666,667
Internal Audit Division				
Avg. # of direct hours on audit per FTE***	967	946	1,161	1,006
Avg. # of direct hours on special projects per FTE	324	334	744	569
Avg. # of direct hours on routine tasks per FTE	406	413	699	198
Technical Support Division:				
Avg. # of direct hours on special projects per FTE			320	338
Avg. # of direct hours on routine tasks per FTE			1,382	1,399

*** The number of Internal Auditors (IA) who only perform audits was changed from thirteen to eight, during FY18-19, to reflect the reorganization of the Auditor's Office.

08/15/2019 VOL 5163 PG 317

Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

DISTRICT COURT OF BEXAR COUNTY, TX

Effectiveness Indicators	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Budget
Internal Audit Division:				
% of audits completed to audits scheduled	93%	93%	93%	90%
% of audits reports issued to audits scheduled	91%	90%	89%	90%
% of special projects completed to assigned	77%	83%	83%	85%
Amt. of cost savings/extra revenue identified	$118,113	$120,278	$249,756	$120,000
Amt. of cost savings per FTE	$9,086	$9,252	$31,220†††	$15,000†††
Technical Support Division:				
% of special projects completed to assigned			88%	89%

††† Amount increased due to reduced FTE's

08/15/2019 VOL 5163 PG 3178

CERTIFIED COPY CERTIFICATE STATE OF TEXAS
I, MARY ANGIE GARCIA, BEXAR COUNTY DISTRICT CLERK, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL RECORD AS INDICATED BY THE VOLUME, PAGE AND COURT ON SAID DOCUMENT. WITNESSED MY OFFICIAL HAND AND SEAL OF OFFICE ON THIS:

August 15, 2019

MARY ANGIE GARCIA
BEXAR COUNTY, TEXAS

By: _____
IRMA K TORRES, Deputy District Clerk
(NOT VALID WITHOUT THE CLERK'S ORIGINAL SIGNATURE.)

Detention and Law Enforcement Step Pay Plan for October 2019 through September 2020

Monthly Base Pay										
	Grade	**Cadet**	**First Year**	**Over 1**	**Over 2**	**Over 3**	**Over 4**	**Over 5**	**Over 7**	**Over 9**
Detention Captain	**DT 09**		7,228	7,292		7,355		7,481	7,608	7,734
Detention Lieutenant	**DT 07**		5,890	5,949		6,008		6,125	6,242	6,360
Detention Sergeant	**DT 05**		4,938	4,987		5,037		5,135	5,234	5,333
Detention Corporal	**DT 02**		4,117	4,158		4,199		4,281	4,363	4,446
Deputy Sheriff - Detention	**DT 01**		3,161	3,359	3,458	3,558	3,658	3,758	3,854	3,951
Deputy Sheriff - Detention Cadet	***DT 01***	*3,020*								
SAP CHRIS Step		1	2	3	4	5	6	7	8	9

Annual Base Pay										
	Grade	**Cadet**	**First Year**	**Over 1**	**Over 2**	**Over 3**	**Over 4**	**Over 5**	**Over 7**	**Over 9**
Detention Captain	**DT 09**		86,736	87,504		88,260		89,772	91,296	92,808
Detention Lieutenant	**DT 07**		70,680	71,388		72,096		73,500	74,904	76,320
Detention Sergeant	**DT 05**		59,256	59,844		60,444		61,620	62,808	63,996
Detention Corporal	**DT 02**		49,404	49,896		50,388		51,372	52,356	53,352
Deputy Sheriff - Detention	**DT 01**		37,932	40,308	41,496	42,696	43,896	45,096	46,248	47,412
Deputy Sheriff - Detention Cadet	***DT 01***	*36,240*								
SAP CHRIS Step		1	2	3	4	5	6	7	8	9

**Detention Cadet is not part of Collective Bargaining Unit*

Monthly Base Pay										
	Grade		**First Year**	**Over 1**	**Over 2**	**Over 3**	**Over 4**	**Over 5**	**Over 7**	**Over 9**
Law Enforcement Captain	**LE 10**		7,607	7,675		7,744		7,880	8,016	8,153
Law Enforcement Lieutenant	**LE 08**		6,887	6,956		7,026		7,164	7,302	7,440
Law Enforcement Sergeant	**LE 06**		6,264	6,326		6,388		6,513	6,638	6,763
Law Enforcement Investigator	**LE 04**		5,691	5,748		5,805		5,919	6,033	6,148
Deputy Sheriff - Law Enforcement	**LE 03**		4,226	4,307		4,388		4,687	4,984	5,281
SAP CHRIS Step			2	3	4	5	6	7	8	9

Annual Base Pay										
	Grade		**First Year**	**Over 1**	**Over 2**	**Over 3**	**Over 4**	**Over 5**	**Over 7**	**Over 9**
Law Enforcement Captain	**LE 10**		91,284	92,100		92,928		94,560	96,192	97,836
Law Enforcement Lieutenant	**LE 08**		82,644	83,472		84,312		85,968	87,624	89,280
Law Enforcement Sergeant	**LE 06**		75,168	75,912		76,656		78,156	79,656	81,156
Law Enforcement Investigator	**LE 04**		68,292	68,976		69,660		71,028	72,396	73,776
Deputy Sheriff - Law Enforcement	**LE 03**		50,712	51,684		52,656		56,244	59,808	63,372
SAP CHRIS Step			2	3	4	5	6	7	8	9

Bexar County Capital Improvement Program FY 2019-20			
Project	**Budget**	**Activity to Date**	**Available**
Juvenile Justice Academy Improvements	$1,501,637	$2,088	$1,499,549
Camp Bullis Easement	1,000,000	1,349	998,651
County Parks - Parking Lot Overlay	558,126	288,963	269,163
Alameda Theatre Renovations	12,500,000	9,194,448	3,305,552
Bexar County History Center	3,482,120	3,422,132	59,988
Bexar County Integrated Justice System (CIJS)	42,689,962	38,699,643	3,990,319
Hot Wells Interpretive Center and Public Park	5,571,063	5,557,834	13,229
Adult Detention Center Systems Replacement	14,445,000	12,103,086	2,341,914
Courtroom Restoration - FY 2013-14	824,590	824,590	0
Justice Center/PET Improvements	3,049,500	3,008,017	41,483
Federal Reserve Building - Child Support Courts	4,196,556	124,284	4,072,272
Law Enforcement Records Management System	4,500,000	3,389,243	1,110,757
Radio System Infrastructure and Equipment Upgrade	25,003,775	8,626,825	16,376,950
Voice & Data Infrastructure Upgrades	3,250,000	401,839	2,848,161
Adult Detention Center - Main Jail Elevator Replacement	1,009,375	152,197	857,178
Bexar County Park Master Plan	364,963	314,333	50,630
Bexar County Security Enhancements – Phase I	736,500	377,509	358,991
County Park Equipment & Improvements	1,880,000	1,740,652	139,348
Criminal Laboratory - Compliance Management System	37,840	0	37,840
Tax Office - Vista Verde Modifications	150,000	73,133	76,867
Precinct 3 Facility	8,625,789	8,583,168	42,621
Fire Marshal & Emergency Management Office Facility	5,013,525	4,981,067	32,458
Precinct 4 Facility	11,975,000	102,000	11,873,000
Public Safety Communications Center	2,061,220	1,759,637	301,583
Bexar County Wireless Network Access	1,900,000	1,224,715	675,285
Infor System Enhancements	8,467,208	159,219	8,307,989
Bexar County Credit Card & Tokenization	710,000	89,992	620,008
Adult Detention Center Improvements and Modifications	2,787,087	1,014,004	1,773,083
Courthouse Basement and Corridor Restoration	590,000	208,158	381,842
Bexar County Downtown Signage	307,000	130,906	176,094
Bexar County Facility Improvements	375,000	174,948	200,052
FSC - Emergency Generator Replacement	750,000	749,108	892
Vista Verde Improvements	1,097,049	1,097,049	0
Commemorative Tricentennial Artwork	900,000	755,000	145,000
Adult Detention Center Annex Conversion	56,636,325	49,978,728	6,657,597
County Park Improvements & Renovations	1,850,000	184,472	1,665,528
Raymond Russell SAWS Connection & New Restrooms	2,031,000	299,796	1,731,204
Data Center Relocation	20,000,000	13,529,622	6,470,378
I.T. Security Software	1,000,000	215,191	784,809
Countywide Video Surveillance Refresh	990,000	48,470	941,530
Facilities Management & Security Software	616,630	616,628	2
Firing Range Enhancements FY 2016-17	603,750	82,894	520,856
Courthouse Renovations	415,000	132,117	282,883

Project	Budget	Activity to Date	Available
UPS Replacement	$265,000	$4,190	$260,810
Justice Center Maintenance & Improvements	183,500	73,669	109,831
Adult Detention Center Maintenance & Improvements	2,900,600	1,534,254	1,366,346
Juvenile Detention Center Maintenance & Improvements	1,075,000	66,972	1,008,028
BCSO Move to Adult Probation	400,000	0	400,000
Archives Building Parking Garage	18,474,852	12,691,739	5,783,113
County Park Playscape Replacement Phase IV	1,200,000	296,749	903,251
Commanche Park Land Acquisition	1,000,000	0	1,000,000
Courthouse 5th Floor Renovation	1,504,000	138,663	1,365,337
ADC & Courthouse Elevator Modernization	2,310,000	0	2,310,000
ADC Maintenance & Improvements FY 2017-18	1,557,214	759,793	797,421
Boiler & HVAC Upgrades	861,000	0	861,000
FRB 3rd Floor Renovation	994,000	994,000	0
Menger Creek Redevelopment Plan & Urban Farm	475,000	192,191	282,809
Justice Center & Courthouse Equipment Replacement	1,125,000	0	1,125,000
Justice Center & Courthouse Lock Standardization	177,000	21,487	155,513
Krier Center Improvements	700,000	333,683	366,317
Mission Road Improvements	400,000	1,660	398,340
Rocket Lane 51 Acres Master Development Plan	500,000	433,037	66,963
FRB & Courthouse Plumbing Upgrades	119,000	0	119,000
Justice Center/Courthouse Fire Pump & Curtains	184,960	116,005	68,955
FSC Monitoring Alarm System	109,000	0	109,000
ECM System Enhancements	850,000	42,300	807,700
Application Life Cycle Management	750,000	271,771	478,229
Business Intelligence System Enhancements	700,000	474,251	225,749
Digital Evidence Management System Replacement	1,500,000	0	1,500,000
Managed Cloud Service Migration	300,000	166,106	133,894
Mobile Data Computer Mounts	115,000	0	115,000
Menger Creek Project Phase II	790,352	0	790,352
CAST Tech High School	250,000	0	250,000
Capital Contingencies	20,000,000	0	20,000,000
BiblioTech Satellite – Las Tiendas de Lerma's	500,000	500,000	0
AgriLife Extension Facility	2,800,000	0	2,800,000
Fleet Management Information System	300,265	67,752	232,513
County Park Deteriorating Recreational Trails	250,000	0	250,000
BiblioTech South Renovation	42,941	32,870	10,071
Fire Marshal Alerting System	210,200	0	210,200
Mainframe Database & Programming Language Upgrade	200,000	0	200,000
Tejeda Courts Renovation - Design	250,000	0	250,000
Juvenile Probation Facility Improvements FY 2019	1,565,000	100,000	1,465,000
X-26 Taser Replacement	94,537	0	94,537
University Oaks Property Purchase	2,457,865	7,950	2,449,915
Archives Building Automation Controls	275,000	0	275,000
Justice Center Improvements FY 2019	623,000	350,904	272,096
Forensic Science Center Improvements FY 2019	505,923	0	505,923

Project	Budget	Activity to Date	Available
Vista Verde Air Intake Design & Upgrade	$197,000	$0	$197,000
Access Control System Server Upgrade	116,000	0	116,000
Archives Building Elevators & Cooling Tower	1,406,400	571,399	835,001
ADC Central Plant Retro-Commissioning	137,000	0	137,000
ADC Maintenance & Improvements FY 2019	1,022,250	0	1,022,250
Court Administration Security Upgrades & Renovations	256,000	21,920	234,080
Archives Building I.T. & Wellness Build Out	10,056,225	56,863	9,999,362
Project MEND Warehouse Facility	500,000	0	500,000
Urban 15 Drainage Improvements & HVAC Replacements	50,000	50,000	0
ZerNona Black Community Center	250,000	0	250,000
Greater Love Ministries	250,000	0	250,000
House of Neighborly Services Renovation	250,000	0	250,000
The Public Theater Pre-Development Costs	100,000	0	100,000
Elections Voting Equipment	13,040,843	12,019,753	1,021,090
Criminal Laboratory THC Detection Equipment FY 18-19	104,333	0	104,333
ADC Annex Fire Alarm System Replacement	500,000	0	500,000
Juvenile Detention Center Electronics Replacement	800,000	0	800,000
Tejeda Courts Emergency Generator	125,000	0	125,000
South Flores Parking Garage Equipment	432,000	0	432,000
BiblioTech East Improvements	200,000	0	200,000
Adult Probation Staff Relocation	400,000	0	400,000
Harlandale Civic Center Renovations	250,000	0	250,000
County Parks ADA Corrections	300,000	0	300,000
County Parks Fall Zone Installation Phase III	300,000	0	300,000
ADC Main Jail & Annex Bathroom Improvements	200,000	0	200,000
University Oaks Renovation	887,000	0	887,000
Body-Worn & In-Car Cameras	957,781	0	957,781
Justice of the Peace e-Filing Integration	393,612	0	393,612
BiblioTech West Technology Refresh	127,975	0	127,975
BiblioTech EDU	2,700,000	0	2,700,000
Criminal Laboratory Equipment FY 2019-20	244,373	0	244,373
Medical Examiner LC/MS Replacement	339,529	0	339,529
Krier Center Improvements & Renovations FY 2019-20	2,195,520	0	2,195,520
Storage Tank Monitoring & Fueling System	150,000	0	150,000
FY 2019-20 Vehicle Replacement	4,243,157	0	4,243,157
Lifetime Recovery - Building for Recovery	500,000	0	500,000
Salvation Army Equipment Repair	35,000	0	35,000
Club 12 Renovation	500,000	0	500,000
Ruiz-Herrera Cemetery Association - Road Maintenance	10,000	0	10,000
CentroMed Elder Care Program	500,000	0	500,000
ChildSafe Salado Creek Campus	333,333	0	333,333
Child Advocates San Antonio (CASA)	250,000	0	250,000
Clarity Child Guidance Center	100,000	0	100,000
Velocity TX Innovation Center	1,000,000	0	1,000,000
Grand Total	**$375,008,130**	**$206,810,985**	**$168,197,145**

BEXAR COUNTY CAPITAL IMPROVEMENT FUND

Program Description: The County Buildings Capital Improvement Fund is used to fund improvements to County facilities as well as major capital equipment and information technology purchases. Examples of major projects that have been budgeted in this fund include the Adult Detention Center Annex Conversion, Data Center Relocation, Archives Building Parking Garage, and new Precinct 4 Facility. Funding for these projects is derived from a number of revenue sources, to include property tax revenue and parking garage revenue.

During the budget process, Offices and Departments submit capital project requests to the Budget Department. Each County Office and Department requesting an appropriation of capital funds is responsible for preparing a project application on a standardized form, which includes a general project description and justification of its importance or need.

Program Justification and Analysis: The FY 2019-20 Adopted Budget appropriates a total of $18,974,280 in funding for the following new projects:

- ADC Annex Fire Alarm System Replacement - $500,000
- Juvenile Detention Center Electronics Replacement - $800,000
- Tejeda Courts Emergency Generator - $125,000
- South Flores Parking Garage Equipment - $432,000
- BiblioTech East Improvements - $200,000
- Adult Probation Staff Relocation - $400,000
- Harlandale Civic Center Renovations - $250,000
- County Parks ADA Corrections - $300,000
- County Parks Fall Zone Installation Phase III - $300,000
- ADC Main Jail & Annex Bathroom Improvements - $200,000
- University Oaks Renovation - $887,000
- Body-Worn & In-Car Cameras - $957,781
- Justice of the Peace e-Filing Integration - $393,612
- BiblioTech West Technology Refresh - $127,975
- BiblioTech EDU - $2,700,000
- Criminal Laboratory Equipment FY 2019-20 - $244,373
- Medical Examiner LC/MS Replacement - $339,529
- Krier Center Improvements & Renovations FY 2019-20 - $2,195,520
- Storage Tank Monitoring & Fueling System Replacements - $150,000
- FY 2019-20 Vehicle Replacement - $4,243,157
- Lifetime Recovery – Building for Recovery - $500,000
- Salvation Army Equipment Repair - $35,000
- Club 12 Renovation - $500,000
- Ruiz-Herrera Cemetery Association – Road Maintenance - $10,000
- CentroMed Elder Care Program - $500,000

- ChildSafe Salado Creek Campus - $333,333
- Child Advocates San Antonio (CASA) - $250,000
- Clarity Child Guidance Center - $100,000
- Velocity TX Innovation Center - $1,000,000

In addition, the FY 2019-20 Adopted Budget appropriates a total of $3,506,242 in funding for the following existing projects that have already been authorized by Commissioners Court:

- Bexar County Wireless Network Access - $650,000
- Countywide Video Surveillance Refresh - $500,000
- Courthouse 5th Floor Renovation - $750,000
- Archives Building Elevators & Cooling Tower - $306,400
- Court Administration Security Upgrades & Renovations - $200,000
- Elections Voting Equipment - $1,017,050
- Fleet Management Information System - $82,792

FY 2019-20 New Projects

ADC Annex Fire Alarm System Replacement: This project provides funding to replace a fire alarm system in the Adult Detention Center Annex that has reached obsolescence. The new system will work in congress with the existing smoke evacuation and fire sprinkler systems. This project will ensure that the fire alarm system is compliant with minimum state jail standards. The total estimated cost of this project is **$500,000**.

Juvenile Detention Center Electronics Replacement: This project provides funding to replace the old electronic system at the Mission Road Facility. There are currently five independent systems that do not communicate with each other and this project will a fully integrated detention electronics system including touch screen camera calls, door controls, and intercoms for buildings A, B, and C. The total estimated cost of this project is **$800,000.**

Tejeda Courts Emergency Generator: This project provides funding to replace the old emergency generator at the Tejeda Courts building to also include an automatic transfer switch replacement. The total estimated cost of this project is **$125,000.**

South Flores Parking Garage Equipment Upgrade: This project provides funding to replace certain equipment at the South Flores Garage to include ticket dispensers, cash terminals, pay on foot stations, as well as a replacement of the associated software. The total estimated cost of this project is **$432,000**.

BiblioTech East Improvements: This project provides funding for certain needed improvements at the BiblioTech East location. These improvements include the addition of automatic door openers, the addition of a ramp at the south end, replacing the existing storefront glazing with bullet-resistant glazing, the addition of an electronic lock-down feature, and the addition of audible door alarms. The total estimated cost of this project is **$200,000**.

Adult Probation Staff Relocation: This project provides funding the relocate the Adult Probation Intake function from the existing Adult Probation building to the basement of the Justice Center to make room for certain Sheriff personnel at the Adult Probation Building. The total estimated cost of this project is **$400,000.**

Harlandale Civic Center Renovations: The project funding to contribute towards renovations at the Harlandale Civic Center to include the relocation of a storage room and the modification of restrooms to ensure ADA compliance. The total estimated cost of the project is **$250,000.**

County Parks ADA Corrections: This project provides funding to install needed ADA-related equipment at various County Parks to include adequate ramps, parking lot striping, accessible restrooms, and other accessible amenities. The total estimated cost of this project is **$300,000.**

County Parks Fall Zone Installation Phase III: This project provides funding to continue installing recycled rubber surfacing at various County Parks. The total estimated cost of this project is **$300,000.**

ADC Main Jail & Annex Bathroom Improvements: This project provides funding to install modesty panels in the bathrooms at the ADC main jail and annex. This funding is required to maintain compliance with applicable state jail standards. The total estimated cost of this project is **$200,000**.

University Oaks Renovation: The County recently purchased a building and additional property around University Oaks to serve as the Sheriff's Office north side substation. This project provides funding for needed renovations to include the build out additional office space for certain Sheriff personnel, the addition of security fencing around the building, as well as the installation of controlled access. The total estimated cost of this project is **$887,000**.

Body-Worn & In-Car Cameras: This project provides funding or the purchase of body-worn and in-car cameras, as well as associated equipment and software, for the Sheriff's Office as well as the four Constable Precincts Countywide. The total estimated cost to purchase these cameras and the associated equipment and software is **$957,781.**

Justice of the Peace e-Filing Integration: This project provides funding to integrate the current Justice of the Peace Case Management System with the State of Texas e-Filing solution for the four Justice of the Peace Precincts Countywide. This integration will reduce the existing paper processes for the Justice of the Peace Courts as well as provide the capability for the public to submit filings electronically via a web portal 24 hours per day/7 days per week. The total estimated cost of this project is **$650,000.**

BiblioTech West Technology Refresh: This project provides funding to replace the laptop computers and iPads at the BiblioTech West location. These devices have reached the end of their lifespan and are no longer covered under warranty. The total estimated cost of this project is **$127,975.**

BiblioTech EDU: This project provides funding to construct a BiblioTech branch to be located at the CAST Tech campus. The branch will serve as a campus hub for instruction, research, and learning enrichment programs for students and their families. There will also be defined hours for the general public to have access to the branch amenities. The BiblioTech EDU location will play a key role in bolstering workforce development in the County as well. The total estimated cost of this project is **$2,700,000**.

Criminal Laboratory Equipment FY 2019-20: This project provides **$244,373** in funding for the following equipment for the County's Criminal Laboratory:

- Trace Evidence Equipment – This replaces existing equipment that is utilized to identify various organic compounds as well as controlled substances. The current equipment is beyond its useful life span. The estimated cost of this equipment is $133,873.

- Direct to DNA Equipment – This equipment will replace older sexual assault evidence screening equipment with equipment that employs modern genetic tools for the detection of DNA. The estimated cost of this equipment is $110,500.

Medical Examiner LC/MS Replacement: This project provides funding to replace an older liquid chromatography mass spectrometry system for the County's Medical Examiner's Office. The total estimated cost of this project is **$339,529**.

Krier Center Improvements & Renovations FY 2019-20: This project provides funding in the amount of **$2,195,520** for the following improvements & renovations at the Krier Juvenile Correctional Treatment Center:

- Multi-purpose Area – This project provides funding in the amount of $630,000 to build out additional space as well as remodel existing space to provide for a multi-use flex space with a movable partition, additional storage, toilet room, and mechanical room.
- Treatment/Clinical Area- This project provides funding in the amount of $770,000 remodel an existing classroom area to provide for four additional therapy rooms and four additional offices.
- Showers – This project provides funding in the amount of $28,000 to remodel approximately 100 sq. ft. of space to provide accessible showers.
- Suicide Observation Rooms – This project provides funding in the amount of $47,700 to remodel two existing patient rooms to also serve as suicide observation rooms.
- Comfort Rooms – This project provides funding in the amount of $95,100 to remodel existing space to provide for four comfort rooms.
- Secure Fence/Gate Access – This project provides funding in the amount of $4,800 to replace chain link fence and a gate at the secured walkway between buildings A and B.
- Mechanical/Plumbing/Electrical Items: This project provides funding in the amount of $240,000 for needed mechanical, plumbing, and electrical systems work at both builds A and B.

Storage Tank Monitoring & Fueling System Replacements: This project provides funding to replace the existing tank monitoring and fueling systems at all three Public Works substation locations. The current systems are outdated and need to be replaced in order to comply with Texas Commission on Environmental Quality guidelines.

FY 2019-20 Vehicle Replacement: This project provides funding in the amount of **$4,243,157** for the replacement of vehicles as well as certain new vehicles for various County Offices and Departments. Replacement vehicles were approved as replacements by the Vehicle Replacement Committee.

Lifetime Recovery – Building for Recovery: This project provides for a contribution in the amount of **$500,000** to Lifetime Recovery to assist upgrade certain infrastructure at their Building for Recovery. These upgrades include dorm renovations, consolidation of support and counseling services, remodeling the workshop into a new kitchen and dining facility, and the creation of a new detox and health center. This contribution will be the first of two $500,000 contributions over two years totaling $1,000,000.

Salvation Army Equipment Repair: This project provides for a contribution in the amount of **$35,000** to the Salvation Army to repair a large exterior walk-in freezer at the downtown location.

Club 12 Renovation: This project provides funding for a contribution in the amount of **$20,000** to Club 12 for maintenance and repairs of vehicles as well as upkeep of certain equipment at the Club 12 facility.

Ruiz-Herrera Cemetery Association – Road Maintenance: This project provides funding for a contribution in the amount of **$10,000** to the Ruiz-Herrera Cemetery Association to repair an approximately 900 ft. road leading to the cemetery.

CentroMed Elder Care Program: Funding is Adopted for a contribution in the amount of **$500,000** to CentroMed to assist with the construction of an approximately 20,000 sq. ft. facility to house programs that will serve 300 at-risk elderly persons living with disabilities. This contribution will be the first of three $500,000 contributions over three years totaling $1,500,000.

ChildSafe Salado Creek Campus: Funding is Adopted for a contribution in the amount of **$333,333** to fund improvements at the Salado Creek Campus. This contribution will be the first of three $333,333 contributions over three years totaling $1,000,000.

Child Advocates San Antonio (CASA): Funding is Adopted for a contribution in the amount of **$250,000** towards CASA's Fortress of Hope Capital Campaign. This contribution will assist in CASA's goal of purchasing a 22,000 square feet for their new headquarters, which will provide a facility where children in state protective custody and their families can meet with a Volunteer CASA advocate in a safe environment. This contribution will be the first of two $250,000 contributions over two years totaling $500,000.

Clarity Child Guidance Center: Funding is Adopted for a contribution in the amount of **$100,000** to Clarity Child Guidance Center (CCGC). CCGC works to provide mental health treatment services for low-income, uninsured, and under-insured children and their families. These services include inpatient, day treatment, and outpatient care. This funding will be used to make repairs to the Existing CCGC facility.

Velocity TX Innovation Center: Funding is Adopted for a contribution in the amount of **$1,000,000** to the Texas Research & Technology Foundation (TRTF) to rehabilitate an existing building to act as the Velocity TX Innovation Center. At the Center, TRTF will conduct business acceleration and incubation programs, host biomedical research and manufacturing entities, and cultivate the life science ecosystem.

On–going Projects

The following is a list of all active Bexar County Projects.

Juvenile Justice Academy Improvements: This project provides for a contribution to the Juvenile Probation Department for infrastructure and equipment related to the Bexar County Juvenile Justice Academy. The total estimated cost of this project is **$1,501,637.**

Camp Bullis Easement: The purpose of this project is to study the easements of Camp Bullis for the Habitat Conservation Plan. Habitat Conservation Plans (HCPs), also known as Regional Habitat Conservation Plans (RHCPs), can be designed to cover one or more endangered species for portions of the county, entire counties, or multiple counties. The estimated cost for this project is **$1,000,000**.

County Parks – Parking Lot Overlay: This project provides for the re-asphalting and re-striping of the parking lots at Raymond Russell County Park, Rodriguez County Park, Comanche County Park, Pletz Park, Mission County Parks I, II, Padre Park, as well as certain County facilities. The total estimated cost of this project is **$558,126.**

Alameda Theatre Renovations: This project provides for the design and construction of renovations planned for the Alameda Theatre. The total estimated cost of this project is **$12,500,000.**

Bexar County History Center: This project provides funding for the construction of a Bexar County History Center for displaying exhibits and artifacts. Up until FY 2018-19, $3,296,725 in funding was provided for the project. The FY 2018-19 Adopted Budget provided **$106,895** to complete the project. The total estimated cost of the project is **$3,403,620**.

Bexar County Integrated Justice System (CIJS): The new justice information system will replace an outdated legacy system that has been in service for approximately 30 years. It will allow users to instantly update and exchange information and will have the flexibility to adapt to the changing needs of the County. The budget for the original CIJS project was **$23,600,000**. In addition, the following components are to be implemented as part of the CIJS project: E-Discovery System **($600,000),** District Attorney Case Management System **($8,000,000)**, Jail Management System **($7,000,000)**, Jury Management System **($800,000)**, Juvenile Case Management System **($2,025,000)**, CIJS Storage **($67,019)**, and CIJS Peripherals **($597,943)**. The total cost of the project is **$42,689,962**.

Hot Wells Interpretive Center and Public Park: This project redevelops the ruins at the site of the Historic Hot Wells Hotel and Bath House. The area will be re-purposed as a public park and historic site on the river trail of the Mission Reach of the San Antonio River. The total estimated cost of this project is **$5,515,863.**

Adult Detention Center Systems Replacement: This project provides for the replacement of critical building systems including doors, cameras, mechanical, plumbing, and electrical systems at the Adult Detention Center Main Jail and Annex. The project will also address the long term plans and renovations requirements for Master Control. The total estimated cost of this project is **$14,445,000**.

Courtroom Restoration – FY 2013-14: This project restores two Historic Courtrooms located in the Bexar County Courthouse. The Courtrooms, known as rooms 2-6 and 2-7, will be restored following the 5-Year Courthouse and Justice Center Restoration Master Plan. The budget for this project is **$738,300** and will cover the costs of design only.

Justice Center/PET Improvements: The following list of items is included within the scope of this project. The total combined cost is **$3,049,500**.

- Renovation of the 4 public elevators in the Cadena Reeves Justice Center, modifications to the tunnel ceiling, and improvements to the restrooms to meet new ADA requirements.
- Painting Common Areas: This project includes repainting the common public areas of the Paul Elizondo Tower.
- Duct Detector Access: This project provides for safe access to duct detectors by way of a small lift and reconstruction of current double height ceilings to be lowered at the duct detector access points.
- Replacement of the existing entry vestibule doors to the first floor and basement of the Paul Elizondo Tower with new electronic mechanized sliding glass doors.
- Replacement of existing entry vestibule doors to the First Floor and Basement of the Cadena Reeves Justice Center as well as the connecting doors that access the Second thru Fifth floors of the Paul Elizondo Tower with new Electronic Mechanized Sliding Glass Doors.
- Installation of a sidewalk drain outside the Paul Elizondo Tower.

Federal Reserve Building – Child Support Courts: This project provides for the construction of two Child Support Courts on the second floor of the former Federal Reserve Building. The project will accommodate staff from the State Attorney General's Office, Child Support Probation Staff, two new courtrooms, Judge's chambers, support staff, and waiting/conferring areas. The total estimated cost of this project is **$4,196,556.**

Law Enforcement Records Management System: This project provides for the purchase and implementation of an enterprise-wide system allowing for storage, retrieval, retention, manipulation, archiving, and viewing of information, records, documents, or files pertaining to law enforcement operations. The total estimated cost of this project is **$4,500,000.**

Bexar County Radio System: This project provides for the purchase of radio replacement equipment including the Bexar County P25 Radio System upgrade. The FY 2013-14 Adopted Budget provided $9,909,600 in funding for the project**.** The FY 2018-19 Adopted Budget provided **$15,094,175** in funding to complete the project pursuant to the Interlocal Agreement that was entered into between the County, City of San Antonio, and CPS during FY 2017-18. The total estimated cost of the project is **$25,003,775**.

Voice & Data Infrastructure Upgrades: The project provides for the purchase of the necessary infrastructure to support a reliable and resilient network infrastructure. Specific emphasis will be on the implementation of a Unified Communications (UCC) platform that will replace the existing analogy Avaya system, which is nearing end of life for support. The new solution will provide additional redundancy and will fully leverage the recently converged voice and data network. Additional focus will be applied to upgrade/replace networking equipment in MDF/IDF closets throughout the various County facilities. The total estimated cost of this project is **$3,250,000**.

Adult Detention Center - Main Jail Elevator Replacement: This project provides for the replacement of three passenger elevators and one freight elevator inside the ADC Main Jail. The replacement includes new driving machines or hydraulic pump units, power and logic controllers, conduit and wiring, hoist ropes, traveling cables, new cab enclosures car frames and platforms, door operators, and entrance doors and frames. Contracted work will include all engineering, labor, materials, tools, equipment, testing permits, inspections and commissioning. The total estimated cost of this project is **$1,009,375.**

Bexar County Park Master Plan: This project will evaluate the current conditions of Bexar County Parks, and update the 2006 Bexar County Park Master Plan. This is a requirement for submitting certain grant proposals. The total estimated cost of this project is **$364,963.**

Bexar County Security Enhancements – Phase I: This project provides for an initial plan of action to resolve deficiencies identified by a security consultant. The total estimated cost of this project is **$736,500.**

- Access Control - Employee Entrance Turnstile $125,000
- Electronic Card Migration $150,000
- Elevator Modifications – Courthouse $411,500
- Door Core & Electronic Striking Improvements $50,000

County Park Equipment & Improvements: This project funds the following equipment and improvements for County Parks for a total estimated cost of **$1,880,000.**

- County Parks - ADA Improvements: This project addresses the highest priority ADA compliance issues at Bexar County Parks. During FY 2014, a consultant conducted an assessment and provided areas that needed to be corrected. These improvements will include the installation of ramps and

accessible amenities such as picnic tables and restroom facilities. The total estimated cost of this project is $300,000.

- County Parks - Fall Zone Material Phase III: This project provides for fall zone material to be installed throughout Bexar County Parks. Previous phases of this project have replaced the areas at MacArthur and Rodriguez Park. This new funding will be used to address other parks requiring upgrades. The total estimated cost of this project is $300,000.
- County Parks - Playscape Replacements: This project provides funding for the design, purchase, and installation of playground equipment throughout Bexar County Parks. The total estimated cost of this project is $780,000.
- County Parks - Signage Phase II: This project includes the design, fabrication, and installation of new countywide park signage. Phase I included Mission County Park and Bullis Park. This new funding will be used to address the remaining County Parks. The total estimated cost of this project is $275,000.
- County Parks - Basketball Court Improvements: This project provides funding to renovate, replace or repair damage to several basketball courts in various County parks. The total estimated cost of this project is $70,000.
- County Parks - Specialty Vehicle and Equipment: This project provides for the purchase of a truck-mounted bucket lift. This specialty equipment will allow Parks personnel to handle issues (tree-trimming, light fixture changing, etc.) that were previously contracted to vendors. The total estimated cost of this equipment is $155,000.

Criminal Laboratory - Compliance Management System: This project provides funding to acquire a compliance management system that will serve to maintain and track documents, process corrective actions, maintain training records, and prepare discovery packets. The total estimated cost of this software is **$37,840.**

Tax Office - Vista Verde Modifications: This project provides funding for modifications to the restrooms for a wellness initiative established by the Tax Assessor-Collector. This project will also include improvements to vacated office area and the expansion of the break room. The total estimated cost of this project is **$150,000**.

Precinct 3 Facility: This project provides funding for the purchase of property and construction of improvements for a Justice of the Peace and Constable Precinct 3 Facility. In FY 2014-15, funding in the amount of $4,980,000 was provided for the facility. The FY 2016-17 Adopted budget appropriated funding in the amount of $2,152,216 to start construction of the facility. The FY 2018-19 Adopted Budget provided funding in the amount of **$1,493,573** to complete the project. The total estimated cost of the project is **$8,625,789.**

Fire Marshal & Emergency Management Office Facility: This project provides for the construction of a new facility for the Fire Marshal and Emergency Management Office. The total estimate cost of this project is **$4,879,000.**

Public Safety Communication Center: This project provides funding for required furniture, technology, and equipment needed to build out and support a new Bexar County Public Safety Communications Center. The new Center is located within a brand-new, state-of-the-art, Regional Emergency Operations Center that is in the process of being built by the Bexar Metro 9-1-1 Network District. The FY 2014-15 Adopted Budget appropriated $500,720 to address the initial costs associated with the facility. An additional amount of $1,560,500 was appropriated in FY 2015-16 to facilitate the completion of the project. The total estimated cost of the project is **$1,958,420.**

Bexar County Wireless Network Access: This project provides funding to continue deploying Wi-Fi throughout the county. This will expand Wi-Fi access to other county-owned facilities and areas providing wireless access to both the county private network for employees and public access as a general use offering. The total estimated cost of this project is **$1,900,000.**

Infor System Enhancements: This project provides for the following software enhancements to the Infor System for an estimated cost of **$8,467,208**:

- Human Capital Management: This module will replace SAP as the current Human Resources Information System. This will result in increased integration and consolidation within the Infor platform. Functionality will include Global HR, Talent Management, Workforce Management, Learning Management, and Payroll.
- Enterprise Asset Management: This module will replace the SAGE application that is currently being used for fixed asset tracking and management, to include fleet management. This will increase reliability with the system, enhance predictive maintenance, and ensure regulatory compliance.
- Dynamic Enterprise Performance Management: This module will automate and streamline the budget development and management process. The module offers intelligent business and financial performance management capabilities in order to provide a higher level of efficiency for the process and provide greater insights for the decision making process.
- Supply Chain Management Enhancements: These enhancements will allow the County to further simplify the contract creation and management process. This will allow for a more detailed tracking of vendor expenditures, which among other things will improve the tracking of SMWBE expenditures.
- Enterprise Resource Management Enhancements: These enhancements will automate processes and procedures related to the County's P-Card and T-Cards, including tracking and making payments. Additionally, other configuration modifications will be implemented to automate business processes and ensure maximum utilization of the existing module.

Bexar County Credit Card & Tokenization: This project is a continuation of the original credit card implementation program that was piloted with the Adult Probation Department. This will expand the credit card access to other areas of cashiering to the County. The tokenization aspect is required for processing credit card voids and refunds. The total estimated cost of this project is **$710,000**.

Adult Detention Center Improvements and Modifications: The following projects are budgeted within the ADC Improvements and Modifications project with a combined estimated cost of **$2,787,087:**

- Electrical Improvements: This project provides funding to address electrical modifications or improvements to the Motor Control Center. The total estimated cost is $250,000.
- Plumbing Improvements: This project provides funding to address plumbing systems improvements at the Main Jail (B & C Towers) and Subbasement Kitchen areas. The total estimated cost is $440,000.
- Security/Electrical Improvements: This project provides for the installation of replacement access control systems in units BC & BD. The total estimated cost is $360,000.
- Parking Lighting: This project provides funding to properly light the perimeter parking area of the ADC. The total estimated cost is $525,000.
- Annex Security Improvements: This project provides for the installation of razor wire at the Annex Facility. The total estimated cost is $25,000.

- Cell Renovations: This project provides for the replacement of cell window covers. The total estimated cost is $396,000.
- Window Covers: This project removes all blinds from double pane windows at the Main Jail. The total estimated cost is $35,000.
- Living Unit Improvements: This project will replace sinks and cabinetry with detention grade units. The total estimated cost is $65,000.
- Flooring Improvements: This project will replace the flooring area of Match/Patch Program. The total estimate is $15,000.
- Storage Modifications: This project will construct wire cages and partitions for the areas of Jail Industries and Main Jail Kitchen to properly store kitchen items and tools. The total estimated cost is $26,000.
- Roof Replacement: This project will re place the Jail Industry Workshop Roof. The total estimated cost is $30,000.
- Low Risk - ADA Upgrade: This project provides for ADA improvements to the Low-Risk Medical Unit area. The total estimated cost is $60,000.
- Flooring Improvements: This project will replacement the flooring areas of booking. The total estimated cost is $276,000.
- Laundry Equipment: This project will replace one washer unit. The total estimated cost is $36,187.
- ADC Campus Improvements: This project will establish speeds bumps on Comal Street and provide ADA Striping and allow for repairs to curbs and walkways near the entrances of the Facilities. The total estimated cost is $180,000.
- Secure Door Replacement: This project provides funding to replace the secure doors located inside the basement of the Main Jail. The total estimated cost of this project is $67,900.

Courthouse Basement and Corridor Restoration: This project provides funding to refurbish the existing terrazzo flooring, install new terrazzo flooring at the south half of the corridor, refurbish and replace wall finishes to match, clean up abandoned utilities above ceiling tile, replace ceiling tiles and grid, and new lighting fixtures and air diffuser devices. The total estimated cost of this project is **$590,000.**

Bexar County Downtown Signage: This project provides funding to study and install directional and ADA compliant signage to the County Downtown Campus pursuant to recommendations made by a consultant. The total estimated cost of this project is **$307,000.**

Bexar County Facility Improvements: This project provides for the renovation, modification, or re-purposing of existing spaces in every County-owned facility to comply with state and federal legislation requiring a secure space for breast-feeding. The total estimated cost of this project is **$375,000**.

Forensic Science Center (FSC) - Emergency Power Generator Replacement: This project provides funding for the replacement of the Emergency Power Generator located at the Forensic Science Center. The new generator will be capable to support the needs of the 24/7 operations by the Medical Examiner and Criminal Laboratory Departments. The total estimated cost is **$750,000.**

Vista Verde Improvements: This project provides funding for renovations and remodeling to the 1st and 3rd floors of the Tax Office at the Vista Verde building, to include cabinetry, electrical system installations, and other items. This project also includes significant ADA improvements necessary in these areas. Lastly, this project will also finish off work that was started to build out a fitness area for the Tax Office as well as the expansion of a break room. $365,000 in funding was provided to begin this work in FY 2015-16. The

FY 2018-19 Adopted Budget provided an additional **$732,049** in funding to complete the project. The total estimated cost of this project is **$1,097,049.**

Commemorative Tricentennial Artwork: This project provides funding for the procurement and installation of public art along San Pedro Creek to commemorate the County's Tricentennial Anniversary Celebration for a total estimated cost of **$900,000.**

Adult Detention Center Annex Conversion: This project funds the required renovations needed to reallocate available bed capacity at the Adult Detention Center (ADC), enhance detention operations and re-entry initiatives, and allow for a more efficient use of downtown facilities. Up until FY 2018-19, $50,244,287 in funding had been provided for the project. The FY 2018-19 Adopted Budget provided **$18,405,224** in funding to complete the project. The total estimated cost of the project is **$68,685,118**. The project will complete the following:

- Vacate and reallocate space in the one-story ADC Annex
- Renovate the two-story portion of the ADC Annex to house female inmates
- Create 512 "Program" focused beds at the ADC
- Consolidate laundry and kitchen services
- Create a secure campus perimeter
- Create a 140-bed Work Release Center adjacent to the Re-Entry Center
- Relocate Sheriff's Administration staff
- Relocate County's Central Magistration function to the South Unit

County Park Improvements & Renovations: This project funds the following improvements and renovations to County Parks for a total estimated cost of **$1,850,000:**

- ADA Improvements Phase II: This project will continue to address ADA compliance issues at Bexar County Parks. During FY 2014, a consultant conducted an assessment and provided areas that needed to be corrected. This project will continue the work that was started with ADA Improvements Phase I and will include the installation of ramps, parking lot striping, and accessible amenities such as picnic tables and restroom facilities. The total estimated cost of this project is $300,000.
- Pletz Park Restroom Improvements: This project will construct restroom entry ramps that are ADA-compliant as well as make certain needed renovations in the interior of the restrooms. Two out of the three restrooms are currently within the flood plain and these improvements will minimize the impact of flooding events. The total estimated cost of this project is $540,000.
- Parks Signage Phase III: This project will fund the installation of monolithic signs at Raymond Russell, Rodriguez, and Commanche County Parks. The total estimated cost of this project is $300,000.
- Mission County Park Restroom Renovations: This project will renovate the restroom at Mission County Park #2. The restroom is in need of new fixtures, handicap accessible water fountains, and new partitions. The total estimated cost of this project is $460,000.
- Low Water Crossing Shoring: This project will provide for the shoring up of low water crossings at Pletz, Raymond Russell, and Commanche County Parks. Current water crossings are failing during flooding events and it is a patron safety issue. The total estimated cost of this project is $250,000.

Raymond Russell SAWS Connection & New Restrooms: This project provides funding to construct a new restroom at Pavilion #1 at Raymond Russell County Park as well as install the necessary infrastructure to connect to a new SAWS utility line. It will also renovate the remaining two restrooms at the Park. Up until FY 2018-19 funding in the amount of $1,200,000 has been provided to construct the new restroom as well

as the connection to the SAWS utility line. The FY 2018-19 Adopted Budget provided funding in the amount of **$831,000** to renovate the other two restrooms. The total estimated cost of this project is **$2,031,000.**

Data Center Relocation: This project funds the relocation of the County's Data Center. Pursuant to the recommendations set forth in the IBM Study that was conducted during FY 2015-16, all current and in-development workloads will be relocated to locations outside of the current data center facilities. This will include relocation of certain workloads to the Cloud where support is available. The total estimated cost of this project is **$20,000,000.**

I.T. Security Software: This project funds the following Information Technology security software and security efforts for a total estimated cost of **$1,000,000:**

- Fire Eye Endpoint Security: The software will extend the protection to the County's endpoints that currently exists for the County's perimeter. This software will isolate compromised devices and prevent the spread of an attack from that particular endpoint.
- Enterprise Firewall: This will replace the existing legacy enterprise firewall to ensure that the County's network is properly secured.
- Enterprise Patch Management: This will provide the County with an Enterprise patching solution. The number of patches that are implemented on a consistent basis requires a patch management process to ensure that proper preventative measures are taken against potential threats.
- Network Monitoring Tools: These tools will allow I.T. to obtain real-time visibility into all activity on systems, networks, databases, and applications. This will allow I.T. personnel to take defensive actions to potential security threats more quickly.

Countywide Video Surveillance Refresh: This project provides funding for the replacement of old security cameras Countywide to ensure that these cameras can be supported and serviced on a single video management system moving forward. The total estimated cost of this project is **$990,000.**

Facilities Management & Security Software: This project provides funding in the amount of **$616,630** for the following software:

- Archibus: This software will provide the Facilities Department with new facilities management software for space management, work orders, preventative maintenance, move management, energy management, and capital projects in one solution. Currently, a limited work order system is being utilized and the new system will allow the Facilities Department to better control County spaces and track costs related to each facility. The estimated cost of this software is $355,500.
- IP Camera Video Management System: This project will convert the County's security and access systems to a Hirsch system for a total estimated cost of $261,130. This upgrade will provide the County with an updated and more secure video management system.

Firing Range Enhancements FY 2016-17: This project provides funding for the following improvements to the Firing Range for a total estimated cost of **$603,750:**

- Steel Range & Scheduling Software: This project will install a steel range and implement scheduling software for a total estimated cost of $115,000.
- Classrooms and Armory: This project will construct a building with two training classrooms, two restrooms, and a secure armory with ammo storage, work benches, and an office for the range master. The total estimated cost of this project is $488,750.

Courthouse Renovations: This project funds the following projects at the Courthouse for a total estimated cost of **$415,000.**

- Restroom Renovations: This project will renovate four public restrooms for a total estimated cost of $235,000. The renovations will ensure the restrooms are ADA-compliant, upgrade plumbing fixtures, and install auto-flush.
- 4th Court of Appeals Renovations: This project will fund renovations to the 4th Court of Appeals Courtroom located on the 5th floor to include the build out of a temporary ADA-complaint jury box, a witness stand, and a Court Reporter station, as well as the relocation of historic benches. The total estimated cost of this project is $180,000.

UPS Replacement: This project provides funding to replace old and obsolete universal power systems (UPS) through the County for a total estimated cost of **$265,000.**

Justice Center Maintenance & Improvements: This project funds the following projects at the Justice Center for a total estimated cost of **$183,500:**

- Justice Center Central Plant Commissioning: This project will commission the central plant, as well as other County-owned buildings, in order to gain full control of central plant chiller pumps and valves to allow for automated control of their efficiency. This will allow the County to better control energy usage efficiently. The total estimated cost of this project is $58,500.
- 5th Floor Air Handling Units – This project will replace the motor and motor starters for two suspended air handling units. The total estimated cost of this project is $125,000.

Adult Detention Center Maintenance & Improvements: This project provides funding for the following maintenance and improvements at the Adult Detention Center (ADC) for a total estimated cost of **$2,900,600:**

- Relocate Utility Pole: This project will relocate an existing CPS high line from its current location on Comal Street to the adjacent San Marcos Street for a total estimated cost of $585,000. This will allow for construction of additional facilities in conjunction with the Adult Detention Center Annex Conversion project.
- Kitchen Drains: This project will repair over thirty broken down floor drains at the Main Jail for a total estimated cost of $355,000. The amount of water that is generated by these leaking drains causes soil erosion and pest infestation.
- Air Compressors: This project will remove and replace three pneumatic air compressors (one each for Towers A, B, & C) that operate security doors for a total estimated cost of $146,250. The current compressors are original equipment that have reached the end of their life cycle.
- Transfer Switches: This project will replace a transfer switch for Towers B and C that is 15 years old and nearing the end of its life cycle for a total estimated cost of $292,500.
- Refrigerant Detection System**:** This project will install a refrigerant detection system at the Main Jail for a total estimated cost of $115,000. The detection system is needed to monitor for leaks on central plant chillers, which can release highly toxic chemicals.
- Copper Pipe Replacement: This project will repair plumbing at various locations inside the Main Jail for a total estimated cost of $438,750. Existing copper lines are vulnerable to failure due to corrosion.
- Chiller Replacement: This project will replace two chillers with more energy efficient models, in in Tower A and one in Tower B. The total estimated cost of this project is $465,000.
- Cooling Tower Replacement: This project will remove and replace cooling towers at Towers B and C as well as perform maintenance repairs on the walkways and internal structures. The total estimated cost of this project is $503,100.

Juvenile Detention Center Maintenance & Improvements: This project provides funding for the following maintenance and improvements at the Juvenile Detention Center for a total estimated cost of **$1,075,000:**

- Replace Relays: This project will replace an old PLC programmable logic controller and G71 relay at the B Building for a total estimated cost of $1,075,000.
- Upgrade HVAC Controls: This project will replace the existing HVAC controls system at Building B with a new DDC HVAC system as well as replace the existing smoke evacuation control system in Building B with a stand-alone fire alarm control system. The total estimated cost of this project is $442,000.
- Emergency Generator: This project will replace the emergency generator and transfer switch at Building A for a total estimated cost of $236,000.
- Mission Road Lighting: This project will upgrade the lighting in Buildings A and B of the Juvenile Detention Center for a total estimated cost of $100,000. The existing lighting is insufficient and does not provide adequate lighting in the housing units.

BCSO Move to Adult Probation: The Sheriff's Office is relocating Administrative and Law Enforcement offices to the Adult Probation Building on the same street. This project provides funding for this move of required assets (furniture, PC's, etc.) for a total estimated cost of **$400,000.**

Archives Building Parking Garage: This project provides funding to construct a new parking garage for County employees to be located next to the old Federal Reserve (Archives) Building. The garage will have seven floors of parking and one floor of office space on the ground level for certain County functions. The estimated 759 additional parking spaces will help alleviate the parking shortage that exists at the County's downtown campus. The FY 2016-17 Adopted Budget provided funding to design the garage. Additional funding was provided during FY 2017-18 for an archeological study as well the design of the space on the first floor to accommodate certain County functions. The FY 2018-19 Adopted Budget provided **$16,010,000** in funding to complete construction of the garage. The total estimated cost of the project is **$18,474,852**.

County Park Playscape Replacement Phase IV: This project provides funding for the on-going design, purchase, and installation of playground equipment at several County Parks in the amount of **$1,200,000.** Specifically, this provides funding for equipment at Rodriguez, Raymond Russell, MacArthur, Comanche, Mission #2, and Padre County Parks.

Commanche Park Land Acquisition: This project provides funding in the amount of **$1,000,000** for the acquisition of additional land at Commanche Park. A study demonstrated that approximately 85% of the Park is in the 100-year flood plain limits. The purpose of acquiring the additional land is to move some existing County-owned structures out of the flood plain.

Courthouse 5th Floor Renovation: This project provides funding to renovate the 5th floor of the Courthouse to include a renovation of the elevator lobby, re-configuration of the Law Library, and a renovation to the Civil District Courts, as well as converting existing space to accommodate the Domestic Relations Office. The total estimated cost of the project is **$1,504,000.**

This project provides funding to renovate the elevator lobby on the 5th floor of the Courthouse, as well as to re-configure the Law Library that is currently located on the 5th floor. The reconfiguration will allow for satellite stations with computers for the public to access online publications. The reconfiguration will also include offices for Law Library staff, relocation of the printing area and transaction counter, and relocation of the existing storage area. The total estimated cost of the project is **$754,000.**

ADC & Courthouse Elevator Modernization: This project provides funding to complete the elevator modernization efforts at the Adult Detention Center and Courthouse. The total estimated cost of this project is **$2,310,000.**

Adult Detention Center Maintenance & Improvements FY 2017-18: This project provides funding in the total amount of **$1,557,214** for the following efforts at the Adult Detention Center campus:

- A Tower Chiller Replacement: This will replace Chiller #2 at the A Tower for an estimated cost of $200,000.
- Solar Water System Upgrades: This will replace a portion of the existing solar hot water system to prevent regular damage for an estimated cost of $324,000.
- Crawl Space Mechanical Ventilation: This will install mechanical ventilation in the crawl space at the ADC for an estimated cost of $450,000. The original intent was to have the space naturally ventilated, however that method has proven insufficient.
- Booking & Infirmary Cells Ceiling: This will replace the current ceiling in the booking and infirmary cells with a metal ceiling in order to prevent inmates from accessing the area above the ceiling. The estimated cost of this project is $583,214.

Boiler & HVAC Upgrades: This project provides funding to replace two aging boilers at the Courthouse and to replace the variable frequency drives for the HVAC units in the Paul Elizondo Tower and Justice Center. The aforementioned equipment is aged and resulting in numerous service calls. The total estimated cost of this project is **$861,000.**

Federal Reserve Building 3rd Floor Renovation: This project provides funding to renovate space on the 3rd floor of the Federal Reserve Building to allow for County use. This includes but is not limited to serving as a temporary space for the County Fitness Center. The renovation will include demolition work, restroom work, and mechanical, electrical, electric, and plumbing work. The total estimated cost of the project is **$994,000.**

Menger Creek Redevelopment Plan & Urban Farm: As part of the Menger Creek Linear Park project, the County purchased approximately 10 acres of land along Menger Creek west of N. Walters Street. This project provides funding to develop an urban farm on the site, as well as an overall master plan. The total estimated cost of this project is **$475,000.**

Justice Center & Courthouse Equipment Replacement: This project provides funding in the amount of **$1,125,000** to replace certain mechanical equipment at the Justice Center and Courthouse. The mechanical equipment is aged and in need of replacement to prevent failure.

Justice Center & Courthouse Lock Standardization: This project provides funding to replace the internal door locks at the Justice Center and Courthouse. Pursuant to recommendations resulting from a security study, the door locks (and associated hardware) need to be standardized as they currently are in the Paul Elizondo Tower. Locks need to be replaced on 284 doors. The total estimated cost of this project is **$177,000.**

Krier Center Improvements: This project provides funding for the following improvements at the Krier Juvenile Correctional Treatment Center for a total estimated cost of **$700,000**:

- Carpet Replacement: This project will replace old carpet in certain areas of the facility for an estimated cost of $300,000.
- Intercom Replacement: This project will replace the current intercom system at the facility for an estimated cost of $400,000. This current system is 20 years old and in need of replacement.

Mission Road Improvements: This project provides funding for the following improvements at the Mission Road Juvenile Detention Center for a total estimated cost of **$400,000:**

- Building B Waterproofing: This project will provide waterproofing protection to Building B for an estimated cost of $100,000.
- Shower Tile Replacement: This project will replace the tiles in the showers in the dorms for an estimated cost of $300,000. The tiles have not been replaced since the facility opened.

Bexar County Precinct 4 Facility: This project provides funding to design a new County facility to house Justice of the Peace/Constable, Precinct 4, and a Tax Office location to be located at Rocket Lane. The FY 2017-18 Adopted Budget provided funding only for the design of the facility in the amount of $500,000. The FY 2018-19 Adopted Budget provided funding in the amount of **$11,475,000** to construct the facility. The total estimated cost of this project is **$11,975,000.**

Rocket Lane 51 Acres Master Development Plan: This project provides funding in the amount of **$500,000** to develop a Master Development Plan for the approximately 51 acres of land located at Rocket Lane, which is the current site of an existing Sherriff Substation and the planned site of a new Bexar County Precinct 4 Facility.

FRB & Courthouse Plumbing Upgrades: This project provides funding to install backflow preventers at both the Federal Reserve Building and the Courthouse. Additionally, isolation valves are also needed at certain locations within the Courthouse to make services and repairs easier. The total estimated cost of this project is **$119,000.**

Justice Center/Courthouse Fire Pump & Curtains: This project provides funding in the amount of **$357,250** for the following items at the Justice Center and Courthouse.

- Secondary Fire Pump: A secondary fire pump in the Justice Center that is used to maintain water pressure on the fire sprinkler system has failed and cannot be repaired. This project would replace that pump for an estimated cost of $58,200.
- The fire and smoke curtains located on different floors at the Courthouse that are used as a means of smoke and fire control upon activation of the alarm system have exceeded their life expectancy. This project will replace those curtains for an estimated cost of $135,850.
- The fire and smoke curtains located on different floors at the Justice Center that are used as a means of smoke and fire control upon activation of the alarm system have exceeded their life expectancy. This project will replace those curtains for an estimated cost of $163,200.

FSC Monitoring Alarm System: The Medical Examiner's Office in the Forensic Science Center (FSC) utilizes several refrigeration units for body holding. These units have an alarm system that is required to send signals when temperatures have increased outside of set limits. This alarm system has not been reliable in sending signals. For this reason, the monitoring of the refrigeration units will be added to the existing building automation system that is used to monitor and control building temperature. The total estimated cost of this project is **$109,000.**

ECM System Enhancements: This project provides funding for the procurement and implementation of a new Enterprise Content Management (ECM) platform, which will be used to capture, manage, access, integrate, and store information. This project will consolidate the County's multiple content platforms (File 360, ImageNow, etc.) into one platform. The total estimated cost of this project is **$850,000.**

Application Life Cycle Management: This project provides funding to implement Application Life Cycle Management software which will help the I.T. Department deliver high quality solutions to users more efficiently. The software will allow I.T. to manage a given application's development, from design to final release, and establish a framework for managing needed changes. The total estimated cost of this project is **$750,000.**

Business Intelligence System Enhancements: This project provides funding for an enterprise-wide Business Intelligence (BI) software solution that will help the County complete its reporting requirements and make decisions more quickly. BI software includes applications, infrastructure and tools, and best practices that enable access to and analysis of information to optimize the decision making process. The solution will include data warehouse repositories, data integration technologies, and business intelligence tools. The total estimated cost of this project is **$700,000.**

Digital Evidence Management System Replacement: This project provides funding to replace the County's current digital evidence management software (VeriPic). The current system does not provide the necessary flexibility that is required as it relates to assigning evidence to multiple cases and/or agencies. As the County continues to expand the use of body-worn cameras for officers, it is critical that the County has a reliable evidence management system at its disposal. The total estimated cost of this project is **$1,500,000.**

Managed Cloud Service Migration: This project provides funding to purchase and maintain a professional managed cloud service that will assist the I.T. Department in implementing cloud-based hardware, software, and data as recommended in the completed IBM study. Migrating to a cloud-based solution was one of the crucial infrastructure recommendations that were made by IBM. The total estimated cost of this project is **$300,000.**

Mobile Data Computer Mounts: This project provides additional funding for mobile data computer (MDC) mounts that are used for the Sheriff's Office vehicle fleet. The current mounts are no longer compatible with newer fleet vehicles. The total estimated cost of this project is **$155,000.**

Menger Creek Project Phase II: In FY 2014-15, the County appropriated funding for the acquisition of land along Menger Creek as well environmental clearance work and soil remediation. The FY 2017-18 Adopted Budget provided an additional **$790,352** towards Phase II of the Menger Creek project, which will fund improvements along Menger Creek.

CAST Tech High School: This project provides funding for the County's **$250,000** contribution towards the completion of CAST Tech High School to be located downtown. CAST Tech is the first in a planned network of career-themed high schools through the County.

Capital Contingencies: This project funds a **$20,000,000** contingency for future capital projects.

BiblioTech Satellite – Las Tiendas de Lerma's: This project provides funding for a contribution in the amount of **$500,000** to help restore the historic building that housed the Lerma's Nite Club as well as construct a BiblioTech satellite office at the location.

AgriLife Extension Facility: This project provides funding in the amount of **$2,800,000** for the construction of a new County-owned AgriLife Extension facility. The AgriLife Department is currently housed in a leased facility.

Fleet Management Information System: This will provides for the purchase and implementation of software that will capture, store, and analyze data on all fleet management activities, such as fleet asset management, maintenance and repair management, and parts management. The implementation of this system was one of the highest priorities of a fleet study performed during 2014. The total estimated cost of this project is **$300,265**.

County Park Deteriorating Recreational Trails: This project provides funding for the repair of several deteriorating recreational trails located at various Parks Countywide. Trails that have been deteriorated over time will be re-routed, repaired, and/or rehabilitated. This project also provides funding for certain ADA improvements along the trails. The total estimated cost of this project is **$250,000**.

BiblioTech South Renovation: This project provides funding to renovate an area at the front portion of the BiblioTech South Facility to allow for the addition of a classroom as well as a café/lounge with space for vending machines. The total estimated cost of these renovations is **$42,941**.

Fire Marshal Alerting System: This project provides funding to implement a Fire Station Alerting System for the Bexar County Fire Marshal's Office. This system will fully automate the dispatching process, which assists emergency personnel to react as efficiently as possible to each call. Because several other local entities already use the system, it will also allow the County to reduce the cost of interfacing with these existing systems. The total estimated cost of this project is **$210,200**.

Mainframe Database & Programming Language Upgrade: This project provides funding to update the County's mainframe database and programming language. The current coding language for the County is not covered by supported software in the event of an outage. This will upgrade the current language to bring the County to a level that is supported. The total estimated cost of this project is **$200,000**.

Tejeda Courts Renovation – Design: This project provides funding to complete design only for the renovation of a portion of the Tejeda Juvenile Justice Center to accommodate a third courtroom suite and supporting office space. With three courtrooms at the Tejeda facility, all the Juvenile District Courts would be housed within the same building. The total estimated cost of the design for this project is **$250,000.**

Juvenile Probation Facility Improvements: This project provides funding in the total amount of **$1,565,000** for the following improvements at the Mission Road Juvenile Detention Center and the Krier Juvenile Correctional Treatment Center:

- Krier Center Door Replacement: This project provides funding in the amount of $300,000 to replace older doors at the Krier facility that have become unstable.
- Mission Road Medical Area Renovation: This project provides funding in the amount of $15,000 to redesign the medical area workstations at the Mission Road facility, which will allow for a better flow of services and staff movement.
- Mission Road Observation Room Project: This project provides funding in the amount of $750,000 to convert three existing rooms into additional observation rooms at the Mission Road facility. This project will assure that the County is abiding by Texas Juvenile Justice Department (TJJD) guidelines regarding observation rooms.
- Mission Road Parking Lot Renovation: This project provides funding in the amount of $150,000 to renovate the parking lot at the Mission Road facility to provide adequate handicap parking to remain complaint with ADA requirements.

- Mission Road TJJD Compliance Work: This project provides funding in the amount of $275,000 to complete several projects at the Mission Road facility to assure TJJD compliance. The needed work includes the replacement of cell door lock mechanisms, the replacement of exposed ductwork, and the replacement of windows at Building A with more energy-efficient windows.
- Mission Road Solar Hot Water System Extension: This project will provide funding in the amount of $75,000 to connect the existing solar hot water system at the Mission Road facility to the rest of the campus. This should reduce future need for boiler-produced hot water at the facility.

X-26 Taser Replacement: This project provides funding in the amount of **$94,537** to replace 67 X-26 Tasers with the upgraded model, X-26P, for the Sheriff's Office.

University Oaks Property Purchase: This project provides funding in the amount of **$2,457,865** to purchase the building that currently that serves as the Sheriff's Office North Substation, as well as two plots of land that surround the building. The two surrounding plots of land will be used to expand the current Substation and/or be used for other County purposes. The Substation is currently leased by the Sheriff's Office.

Archives Building Automation Controls: This project provides funding to upgrade the building automation system that controls heating and cooling for the Archives (FRB) Building. The current system has exceeded its life expectancy. The total estimated cost of this project is **$275,000.**

Justice Center Improvements FY 2019: This project provides total funding in the amount of **$623,000** for the following improvements to the Justice Center:

- Hot Water Storage Tank Replacement – This project provides $78,000 in funding to replace two hot water storage tanks that have met their life expectancy.
- Energy Reduction Improvements – Design: This project provides $130,000 in design funding only to make several improvements to the Justice Center central plant to improve energy efficiency. These improves include but are not limited to developing a sequence of operation, replacing a water pump, replacing manual isolation valves with automatic valves, and replacing cooling towers.
- Automation Controls: This project provides $355,000 in funding to upgrade the cooling and heating automation controls system. The new system will allow Facilities Maintenance to set program schedules based on occupancy times, rather than having cooling or heating systems operating 24/7.
- Electrical Transformer Replacement: This project provides $60,000 in funding to replace the original electrical transformers. It was determined during an electrical inspection that the transformers need to be replaced.

Forensic Science Center Improvements FY 2019: This project provides total funding in the amount of **$505,923** for the following improvements at the Forensic Science Center:

- Automation Controls: This project provides funding in the amount of $318,000 to upgrade the existing building automation controls system, which have met life expectancy.
- Bio-Waste Tank Replacement: This project provides funding in the amount of $27,923 to replace the existing corroded metal bio-waste tank with a fiberglass tank.
- Steam Pump & Valve Replacement: This project provides funding in the amount of $118,000 to replace two steam pump valves that have become deteriorated.

Vista Verde Air Intake Design & Upgrade: This project provides funding to replace the existing mechanical air ventilation system at the Vista Verde building. The current system is undersized to support the number of patrons on the first floor. The new system will meet code requirements and will be programmed into the building's automation control system. The estimated cost of this project is **$197,000**.

Access Control System Server Upgrade: This project provides funding to replace the current server for the I.D. card access system. The existing server does not have a fail-safe mechanism in place, which the new system will. The total estimated cost of this project is **$116,000.**

Archives Building Elevators & Cooling Tower: This project provides funding to replace three elevators as well as the cooling tower at the Archives (FRB) building. As more County personnel are moved into the building, critical systems such as these must be sufficient and fully functional. The total estimated cost of this project is **$1,406,400.**

ADC Central Plant Retro-Commissioning: This project provides funding to perform a detailed retro-commissioning of the Adult Detention Center central plant that will result in an assessment of current equipment, operations, and efficiency. The total estimated cost of this project is **$137,000.**

ADC Maintenance & Improvements FY 2019: This project provides total funding in the amount of **$1,022,250** for the following projects at the Adult Detention Center:

- Window Seal Phase II: Phase I sealed 121 windows at the ADC. Phase II will seal the remaining windows for a total estimated cost of 194,250**.**
- Chiller #2 Replacement: This project provides $258,000 in funding to replace chiller #2 in the two-story portion of the ADC Annex. The current chiller has reached its useful life.
- Cooling Tower Side Stream Filters: This project provides funding in the amount of $130,000 to install side stream filters for the two cooling towers. These filters will remove atmospheric dirt and grime that build up in the cooling towers.
- Annex Shower Water Waterproofing: This project provides $125,000 in funding to waterproof the shower tiles in the ADC Annex housing units to prevent water from getting behind the tiles and into the substructure.
- A-Tower Boilers Replacement – This project provides $315,000 in funding to replace the boilers in the A-Tower, which have reached their useful life, with new high efficiency boilers.

Court Administration Security Upgrades & Renovations: This project provides funding to renovate the Criminal District Courts Administration area on the 3rd floor of the Paul Elizondo Tower to provide for better security. Currently, three attorney video visitation rooms that are located in the same area as the administration staff can be accessed by swinging doors that do not have any controlled access. This project will move access to the attorney video visitation rooms outside of the administration space and off the public corridor. This project also provides funding for the relocation of the Bail Bond Board Office. The total estimated cost of this project is **$256,000**

Archives Building I.T. & Wellness Build Out: This project provides funding to renovate the first level of the new Archives (FRB) Garage to accommodate space for the administration function of Information Technology, as well as a future permanent Wellness Center. The total space on the first floor of the Garage will be approximately 37,000 square feet. The total estimated cost of this project is **$10,056,225**.

Project MEND Warehouse Facility: This project provides funding in the amount of **$500,000**, which will represent the County's contribution to Project MEND for the construction of a warehouse facility. Project MEND will be constructing the warehouse facility to serve as a storage space for their donated medical equipment as well as space for their intake and administrative functions.

Urban 15 Drainage Improvements & HVAC Replacements: This project provides for a contribution in the amount of **$50,000** to fund drainage improvements and HVAC replacements for Urban 15. Urban 15 is a local organization that hosts various musical and arts productions that increases the local community's access to music, media, and dance.

ZerNona Black Community Center: This project provides for a contribution in the amount of **$250,000** for the construction of the new ZerNona S. Black Community Center, a 14,490 square foot campus complex consisting of an education building, community building, and administration building. The center will provide community outreach, empowerment, and re-investment in the human capital the San Antonio Community. This contribution is to be provided in the form of a "challenge grant" and is contingent on the ZerNona Black Community Center raising at least $250,000 from other funding sources prior to the contribution. Once the ZerNona Black Community Center raises the funds, the County's matching contribution of $250,000 will become available.

Greater Love Ministries: This project provides for a contribution in the amount **$250,000** for the construction of the Greater Love Multi-Generational Cultural/Community Center. The center will serve as a hub that engages youth, families, and adults addressing a menu of service needs to include adult education, a senior day care, and a food bank. This contribution is to be provided in the form of a "challenge grant" and is contingent on Greater Love Ministries raising at least $250,000 from other funding sources prior to the contribution. Once Greater Love Ministries raises the funds, the County's matching contribution of $250,000 will become available.

House of Neighborly Services Renovation: This project provides for a contribution in the amount of **$250,000** towards renovations at the House of Neighborly Services, which is a multi-service neighborhood center located on the Westside of San Antonio. The center focuses on family support, child development, senior health, and food security.

The Public Theater Pre-Development Costs: This project provides funding for a contribution in the amount of **$100,000** to support the pre-development activities for the construction of a new theater arts complex adjacent to the San Pedro Playhouse. The complex will contribute to the arts and culture, educational instruction in the fine arts, and economic development in the community.

Elections Voting Equipment: This project provides funding for elections voting equipment to include curbside voting devices to ensure ADA compliance, ballot scanners & tabulators, voting terminals, as well as related software and accessories. This equipment is federal/state certified and provides for a paper trail for all ballots. The total estimated cost of this project is **$13,040,843.**

Criminal Laboratory THC Detection Equipment FY 18-19: This project provides funding for equipment that is needed by the County's Criminal Laboratory to detect THC levels at trace amounts. This will allow the Criminal Laboratory to identify plant material as marijuana as opposed to hemp. The need for this equipment was in part spurred by state legislation that was passed that adopted certain rules regarding procedures for testing, enforcement, inspection, and administration of a hemp production program. The total estimated cost of this project is **$104,333**.

Closed Projects

The following is a list of projects that have been completed or reprogrammed. The total amount expended can be found next to the project name. In some cases the project was not recommended for completion or alternative sources of funding were used, therefore, the amount expended is zero.

Automated Fingerprint Identification System $362,756
Bexar County Law Enforcement Substations $19,329,457
County Parks – Restroom Renovations $16,452
Justice Center Courtroom Suite Renovations 3,020,402
Count Parks – Portable Stage & Equipment $275,434
Orion Time Keeping System $355,895
Public Works Facility $19,463,511
Digital Video Cameras Phase II $702,815
Krier Center Master Control Improvements $233,050
CentroMed Facility $3,000,000
County/CHCS Mental Health Clinic $20,240,138
Sheriff Equipment & Machinery $274,844
Tax Office Veteran Memorial & Parking Lot $1,563,880
Tax Assessor South Side Drive-Thru $456,651
E-Citation Hardware Refresh $214,146
BiblioTech Computer Replacement $132,712
Tri-Centennial Celebration Events $850,000
FY 2017-18 Vehicle Replacement $2,747,000
Hardberger Land Bridge $333,000
UIW Clinical Skills Laboratory $1,500,000
Print Shop & Mail Room Relocation $213,099
Mission Road Smoke Evacuation System $281,633
Canary Islands Monument $394,251
Fire Marshal & BCIT Connection $11,343
Downtown Facilities Security $0
FY 2018-19 Vehicle Replacement $4,789,906

Personnel:

The following is a list of capital-funded personnel:

Facilities Management (Capital Projects Division)

The FY 2019-20 Adopted Budget funds the following positions in various capital projects for the Facilities – Capital Projects Division.

- One Assistant Project Manager (E-06)
- Three Project Managers (E-07)
- One Capital Projects Manager (E-11)

County Manager

The FY 2019-20 Adopted Budget funds the following positions from various capital projects:

- One Community Venues Manager (E-10)
- One Cost Control Specialist (E-07)
- One Assistant to the County Manager (EX-01), of which 50% is funded from the County Capital Improvement Fund and 50% is funded from the County General Fund. This position can be found in the County Manager Authorized Position list.
- One Project Support Specialist (E-07)

Sheriff's Office

The FY 2019-20 Adopted Budget funds the following positions to assist with capital projects to include records management system implementation, body camera implementation, and work at the Adult Detention Center.

- One Public Safety Analyst Programmer II – RMS (E-09)
- One Deputy Sheriff Detention Captain (DT-09)
- One Deputy Sheriff Detention Sergeant (DT-05)
- One Deputy Sheriff-Law Enforcement Lieutenant (LE-08), of which 50% will be funded from the County Capital Improvement Fund and 50% will be funded from the County General Fund. This position can be found in the Sheriff – Law Enforcement Authorized Position list.

Information Technology
The FY 2019-20 Adopted Budget funds the following positions to assist with capital projects to include the Data Center Relocation, as well as the implementation of the Criminal Integrated Justice System (CIJS).

- One Technical Project Lead (IT-10)
- One Senior I.T. Project Manager (IT-11)

Fleet Management
The FY 2019-20 Adopted Budget funds one Office Assistant III (NE-04) position to assist with the implementation of the new Fleet Management Information System.

Authorized Positions:

	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Budget
Office Assistant III*	0	0	1
Assistant Project Manager	1	1	1
Project Manager (Facilities)**	2	1	3
Construction Manager**	0	1	0
Capital Projects Manager	1	1	1
County Architect***	1	0	0
Public Safety Analyst Programmer II – RMS	1	1	1
Community Venues Manager	1	1	1
Cost Control Specialist	1	1	1
Project Support Specialist	1	1	1
Deputy Sheriff Detention Captain****	1	1	1
Deputy Sheriff Detention Sergeant	1	1	1
Technical Project Lead	0	1	1
Senior I.T. Project Manager	0	1	1
Total – Capital Improvement Fund	***11***	***12***	***14***

**It is proposed that one (1) Office Assistant be added for the FY 2019-20 budget. This position will be working to implement the new Fleet Management Information System and will be expensed to the Fleet Management Information System project. Upon completion of the Fleet Management Information System Project, the position's need will be re-assessed.*

***It is proposed that one (1) Construction Manager be deleted and two (2) Project Mangers be added for the FY 2019-20 Budget. It is estimated this will result in an additional $34,336 in costs annually.*

****This position was funded for nine (9) months of FY 2018-20 to coordinate the construction of the CHCS Mental Health Clinic, which is now a completed project. After project completion, the project was de-authorized and defunded.*

*****This position was previously booked to the Adult Detention Center Annex Conversion project. This project is nearing completion and this position is no longer required for the project. Therefore, it is proposed that this position be booked to the Bexar County Radio System project for FY 2019-20.*

Information Technology

Authorized Position List:

	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Budget
Administration			
Chief Information Officer	1	1	1
Chief Technology Officer	0	1	1
Communications Coordinator	1	0	0
Contracts Management Coordinator	0	1	1
Director, Enterprise Business Solutions	1	0	0
Enterprise Architect	1	0	0
Executive Assistant	2	2	2
Head of Information Security	1	1	1
Head of Sourcing	1	1	0
Head of Strategic Services	1	1	1
IT Account Management Consultant	3	3	3
Manager, IT Business Relationships	1	1	1
Manager, IT Business Services	1	1	1
Manager, Solutions Architecture	0	1	1
Office Assistant III	1	1	1
Program Manager, Strategy Management	1	1	1
Security Compliance Analyst	0	0	1
Security Operations Lead	1	1	1
Solutions Architect	3	3	2
Technical Project Lead - Public Safety Communications	0	1	1
Subtotal – Administration	***20***	***21***	***20***
Legacy Systems			
Data Control Analyst	2	2	0
Manager, Legacy Systems	1	1	1
Production Control Analyst	2	2	0
Programmer Analyst I	5	4	3
Programmer Analyst II	5	5	5
Programmer Analyst Supervisor	1	1	1
Senior Programmer Analyst	5	5	5
Systems Programmer	1	0	0
Subtotal – Legacy Systems	***22***	***20***	***15***

	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Budget
Technical Support Services			
Asset Management Coordinator	0	0	1
Asset Management Specialist I	0	0	2
Configuration Management Analyst II	0	0	1
Manager, Technical Support Services	1	1	1
Network Monitoring Analyst	3	0	0
Senior Technical Training Specialist	1	1	1
Support Services Specialist I	3	4	5
Support Services Specialist II	5	4	4
Support Services Specialist III	3	4	4
Support Services Supervisor	1	1	1
Technical Training Specialist I	2	2	2
Technical Training Specialist II	2	2	2
Subtotal – Technical Support Services	***21***	***19***	***24***
Infrastructure Services			
Data Security Analyst	1	1	1
Database Engineer I	1	1	1
Database Engineer II	2	2	2
Manager, Infrastructure Services	1	1	1
Network Cabling Technician	0	1	1
Network Control Analyst	1	1	0
Network Engineer I	1	1	2
Network Engineer II	1	2	2
Senior Database Engineer Supervisor	0	1	1
Senior Identity and Access Analyst (Supervisor)	0	0	1
Senior Network Engineer Supervisor	1	1	1
Senior Systems Administrator Supervisor	1	0	0
Senior Systems Engineer (Supervisor)	0	1	1
Systems Administrator I	2	0	0
Systems Administrator II	3	0	0
Systems Engineer I	0	2	2
Systems Engineer II	0	3	3
Telecommunications Engineer I	2	2	2
Telecommunications Engineer II	1	1	1
Subtotal – Infrastructure Services	***18***	***21***	***22***

	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Budget
eServices & Innovation			
GIS Analyst I	1	1	1
GIS Analyst II	1	1	1
Manager, eServices & Innovation	1	1	1
Senior GIS Analyst Supervisor	1	1	1
Senior Web Designer Supervisor	1	1	1
Social Networking Analyst	1	1	1
Web Designer I	1	2	2
Web Designer II	1	1	1
Subtotal – eServices & Innovation	***8***	***9***	***9***
Business Analysis & Intelligence			
Business Analytics Analyst I	1	0	0
Manager, Business Analysis & Intelligence	1	1	0
Subtotal – Business Analysis & Intelligence	***2***	***1***	***0***
Enterprise Business Systems			
Content Management Analyst I	0	1	0
Content Management Analyst II	1	1	0
ERP Systems Analyst I	1	1	1
ERP Systems Analyst II	2	1	1
ERP Systems Programmer	2	2	2
Justice System Analyst I	2	1	1
Justice System Analyst II	3	3	3
Manager, Enterprise Business Systems	1	1	1
SAP ERP Analyst	2	2	2
Senior Content Management Analyst Supervisor	1	0	0
Senior Enterprise Systems Analyst (Supervisor)	0	1	1
Senior ERP Systems Analyst Supervisor	1	1	1
Senior Justice Systems Analyst Supervisor	1	1	1
Systems Analyst I	0	1	2
Systems Analyst II	0	1	2
Technical Lead – Business Systems	1	1	1
Subtotal – Enterprise Business Systems	***18***	***19***	***19***

	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Budget
Project Management Office			
Head of Project Management Office	1	1	1
IT Project Manager I	2	2	2
IT Project Manager II	1	1	1
Senior IT Project Manager	1	1	1
Subtotal – Project Management Office	***5***	***5***	***5***
Quality Management			
Business Systems Analyst I	1	1	1
Business Systems Analyst II	1	1	1
Change Management Analyst I	0	1	1
Change Management Analyst II	1	1	1
Manager, Quality Management	0	0	1
IT Process Excellence Manager	1	1	1
Performance Management Analyst	1	1	1
Senior Business Systems Analyst Supervisor	1	1	1
Senior Test Analyst Supervisor	1	1	1
Test Analyst II	0	1	1
Test Analyst III	1	1	1
Subtotal – Quality Management	***8***	***10***	***11***
Applications Development & Analytics			
Applications Developer I	2	2	2
Applications Developer II	4	4	4
Business Analytics Analyst II	4	5	5
Manager, Application Development	1	1	1
Senior Applications Developer	2	2	2
Senior Business Analytics Analyst Supervisor	1	1	1
Subtotal – Applications Development & Analytics	***14***	***15***	***15***
Grand Total – Information Technology	***136***	***140***	***140***

FY 2019-20 Take-home Vehicle Recommendations								
Office or Department	Driver Last Name	Driver First Name	Position/Rank	Unit Number	Year	Make	Model	Budget Rec.
Constable Office Precinct 4	Brandau	Russel	Chief Deputy Constable	6185	2017	Chevrolet	Tahoe	Y
Constable Office Precinct 4	Ramos	Stanley	Constable	6296	2016	Chevrolet	Tahoe	Y
Fire Marshal	Ortega	John	Chief Fire Investigator	6511	2016	Ford	F-250	Y
Fire Marshal	Alexander	Marcus	Deputy Fire Marshal	5608	2015	Ford	F-250	Y
Fire Marshal	Boudreau	David	Deputy Fire Marshal	6438	2018	Ford	Expedition	Y
Fire Marshal	Brewer	David	Deputy Fire Marshal	6437	2018	Ford	Expedition	Y
Fire Marshal	Browning	Clint	Deputy Fire Marshal	6502	2014	Ford	Explorer	Y
Fire Marshal	Duncan	Chris	Deputy Fire Marshal	5153	2011	Ford	F-150	Y
Fire Marshal	Martinez	Ellie	Deputy Fire Marshal	6439	2018	Ford	Expedition	Y
Fire Marshal	Nevil	Joseph	Deputy Fire Marshal	5147	2011	Ford	F-150	Y
Fire Marshal	Overstreet	John	Deputy Fire Marshal	6501	2015	Ford	Explorer	Y
Fire Marshal	Ruiz	Joshua	Deputy Fire Marshal	6505	2015	Ford	F-250	Y
Fire Marshal	Neely	Christina	Deputy Fire Marshal - K9	6430	2015	Ford	Explorer	Y
Fire Marshal	Ferrell	Vince	Deputy Fire Marshal - Microsoft Center Project	5150	2011	Ford	F-150	Y
Fire Marshal	Ingram	Kim	Deputy Fire Marshal - Microsoft Center Project	5151	2011	Ford	F-150	Y
Fire Marshal	Lopez	Louis	Fire Marshal	6510	2016	Ford	F-150	Y
Fire Marshal	Herrera	Gerard	Senior Deputy Fire Marshal	6506	2015	Ford	F-250	Y
Heritage & Parks	McGlamery	Kenneth	Parks Manager	4116	2015	Ford	F-150	Y
Office of Emergency Management	Lampright	Scott	Assistant Emergency Management Coordinator	6428	2014	Ford	Explorer	Y
Office of Emergency Management	Coleman	Kyle	Emergency Management Coordinator	6420	2014	Chevrolet	Tahoe	Y
Office of Emergency Management	Chadwick	Mark	Emergency Management Specialist	5162	2013	Ford	F-250	Y
Public Works Department	Ayar	Jessuse	Animal Control Officer	6365	2013	Ford	F-250	Y
Public Works Department	Banduch	Christie	Animal Control Officer	6367	2016	Ford	F-250	Y
Public Works Department	Hollenbeck	Brandon	Animal Control Officer	6368	2016	Ford	F-250	Y
Public Works Department	Gonzales	Ernest	Assistant Superintendent	1848	2018	Ford	F-150	Y
Public Works Department	Hurtado	Richard	Assistant Superintendent	1840	2018	Ford	F-150	Y
Public Works Department	Jordan	John	Assistant Superintendent	1657	2010	Ford	F-150	Y
Public Works Department	Potts	Tracy	Assistant Superintendent	1752	2015	Ford	F-150	Y
Public Works Department	Rodriguez	David	Assistant Superintendent	1629	2009	Ford	F-150	Y
Public Works Department	Soliz	Rodrigo	Assistant Superintendent	1780	2014	Ford	F-150	Y
Public Works Department	Jordan	Stan	Chief Storm Water Inspector	5177	2015	Ford	F-150	Y
Public Works Department	Anaya	James	Construction Inspector I	5182	2016	Ford	F-150	Y
Public Works Department	Cepeda	Danny	Construction Inspector I	5174	2014	Ford	F-150	Y
Public Works Department	Nabholz	Nicholas	Construction Inspector I	5168	2014	Ford	F-150	Y
Public Works Department	Acosta	Felipe	Construction Inspector II	5178	2015	Ford	F-150	Y
Public Works Department	Garcia	Jesus	Construction Inspector II	1947	2017	Ford	F-150	Y
Public Works Department	Gonzales	Jessie	Construction Inspector II	5179	2015	Ford	F-150	Y
Public Works Department	Hernandez	Marcos	Construction Inspector II	1842	2019	Ford	F-150	Y
Public Works Department	Green	Renee	County Engineer - Public Works Director	5173	2015	GMC	Yukon	Y
Public Works Department	Vasquez	Alvaro	Division Chief	5155	2012	Ford	Expedition	Y
Public Works Department	Wegmann	David	Engineering Services Manager	5172	2014	Ford	Explorer	Y
Public Works Department	Winter	Andrew	Environmental Engineer	5160	2013	Ford	F-150	Y
Public Works Department	Godley	Kevin	Operations Project Coordinator	5186	2019	Ford	F-150	Y
Public Works Department	Garcia	Andres	Senior Animal Control Officer	6364	2013	Ford	F-250	Y

Office or Department	Driver Last Name	Driver First Name	Position/Rank	Unit Number	Year	Make	Model	Budget Rec.
Public Works Department	Dominguez	Luis	Senior Construction Inspector	5181	2013	Ford	F-150	Y
Public Works Department	Franz	Kurt	Superintendent	1751	2013	Ford	F-150	Y
Public Works Department	Martinez	Aaron	Superintendent	1841	2018	Ford	F-150	Y
Public Works Department	Robert	Delaney	Superintendent	1811	2016	Ford	F-150	Y
Public Works Department	Sandoval	Carlos	Superintendent	1658	2010	Ford	F-150	Y
Public Works Department	Luna	Johnny	Traffic Safety Coordinator	5139	2011	Ford	F-150	Y
Sheriff	vacant		Assistant Chief - Chief of Staff	TBD	TBD	TBD	TBD	Y
Sheriff	vacant		Assistant Chief Detention	TBD	TBD	TBD	TBD	Y
Sheriff	Bennett	Ronald	Assistant Chief Law Enforcement	8382	2018	Chevrolet	Impala	Y
Sheriff	Serrato	James	Chief Deputy	8385	2018	Chevrolet	Impala	Y
Sheriff	Casillas	Dennis	Deputy Chief	8229	2018	Chevrolet	Tahoe	Y
Sheriff	Esqueda	Richard	Deputy Chief	8388	2018	Chevrolet	Impala	Y
Sheriff	Fletcher	Roy	Deputy Chief	8477	2016	Chevrolet	Tahoe	Y
Sheriff	Sandford	Nancy	Deputy Chief	8400	2015	Ford	Taurus	Y
Sheriff	Walker	Avery	Deputy Chief	8387	2018	Chevrolet	Impala	Y
Sheriff	Hutchinson	Ottis	Director of Finance	8426	2015	Ford	Taurus	Y
Sheriff	Canales	Joseph	Patrol - Deputy K9	6262	2013	Chevrolet	Tahoe	Y
Sheriff	Cardenas	Floyd	Patrol - Deputy K9	8523	2013	Chevrolet	Tahoe	Y
Sheriff	Garcia	Joseph	Patrol - Deputy K9	8373	2017	Chevrolet	Tahoe	Y
Sheriff	Herrera	George	Patrol - Deputy K9	8372	2017	Chevrolet	Tahoe	Y
Sheriff	Rasmussen	Kevin	Patrol - Deputy K9	8525	2013	Chevrolet	Tahoe	Y
Sheriff	Ruiz	Raymond	Patrol - Deputy K9	8524	2013	Chevrolet	Tahoe	Y
Sheriff	Tubbs	Jarrod	Patrol - Deputy K9	8567	2014	Chevrolet	Tahoe	Y
Sheriff	Ochoa	Raymond	Patrol - Sergeant K9	8422	2015	Chevrolet	Tahoe	Y
Sheriff	Salazar	Javier	Sheriff	8326	2017	Chevrolet	Tahoe	Y

BEXAR COUNTY

DEBT MANAGEMENT POLICY

Adopted by Commissioners Court on August 14, 2007
Revised October 7, 2008
Revised February 3, 2015
Revised March 21, 2017
Revised September 12, 2017

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TITLE: DEBT MANAGEMENT POLICY

EFFECTIVE DATE: March 21, 2017

Section 1: PURPOSE AND OBJECTIVES

1.1 Purpose

The purpose of this policy is to provide guidance regarding the issuance, management, continuing evaluation and reporting on all debt obligations issued by Bexar County, Texas (the "County"). The Bexar County Commissioners Court recognizes there are no absolute rules or easy formulas that can substitute for a thorough review of all information affecting the County's debt position. Debt decisions should be the result of deliberative consideration of all factors involved. This policy is intended to augment the deliberation process by addressing the methods, procedures and practices to be utilized to ensure effective and judicious fiscal management of County funds.

The terms of this Debt Management Policy (the "Policy") are intended to comply with all Texas and Federal Law governing debt, including, but not limited to, Texas law, Internal Revenue Service rules and regulations, United States Securities and Exchange Commission ("SEC") regulations, Municipal Securities Rulemaking Board ("MSRB") regulations, court rulings, and existing County debt covenants.

1.2 Objectives

Debt Management shall be conducted with the primary objectives of:

a. Maintain and/or improve the County's existing credit rating;
b. Maintain access to capital; and
c. Minimize borrowing costs.

Section 2: SCOPE

2.1 This Policy shall govern debt obligations issued by the County that finance the construction or acquisition of infrastructure and other assets or to refinance existing debt. The County may also desire to issue debt obligations on behalf of external agencies, non-profit corporations, or other authorities for the purpose of construction or acquisition of infrastructure or other assets that further the goals and objectives of County government. In that case, the County shall take reasonable steps to confirm the financial feasibility of the project and the financing solvency of any necessary borrower; and shall take all reasonable precautions to ensure the public purpose and financial viability of such transactions. This policy does not apply to the County's Capital Lease Program.

Section 3: ROLES AND RESPONSIBILITIES

3.1 As provided by the Texas Local Government Code, each member of Commissioners Court has a fiduciary responsibility in the management of the County's indebtedness. All debt programs are to be made in accordance with applicable Texas and federal regulations. The Commissioners Court will approve all County indebtedness.

3.2 The County Manager has the primary responsibility for making debt-financing recommendations to the Commissioners Court.

3.3 The County Manager, or his designee, will coordinate all activities necessary to issue debt, including, but not limited to:

a. Review of resolutions provided by bond counsel;
b. Review of offering memoranda provided by financial advisors; and
c. Review of all related financial analyses.

3.4 The County Manager, in conjunction with the Auditor's Office and Management and Finance Department, will report to the Commissioners Court:

a. A projected list of expected capital needs for the year;
b. An annual debt issuance schedule for capital projects;
c. An updated five-year capital improvement plan as part of the budget;
d. Ensure that the County is current on all debt service payments; and
e. Disclosure of any bond covenant violations or defaults over the past year.

3.5 The County Manager, or his designee, will implement and oversee the Capital Project Process for County offices and departments pursuant to Section 20 of this policy.

3.6 The County Manager, or his designee, will recommend to the Commissioners Court a financing team consisting of bond counsel, financial advisors, and underwriters.

3.7 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.

3.8 The Office of the County Auditor is responsible for assuring that all debt service payments are made in a timely manner to the appropriate trustee/paying agents.

3.9 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c2-12.

3.10 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f)(2) of the Internal Revenue Code of 1986, as amended (the "Code"). These annual estimates are for both external and internal reporting purposes.

3.11 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage and rebate set forth in Section 19 of this policy.

3.12 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy relating to private business use and with Section 6 relating to project expenditures.

3.13 The Office of the County Auditor is responsible for general recordkeeping and will maintain a copy of the following documents on file at all times, to include but not limited to:

a. Annual Financial Statements
b. Reports of any examinations by the Internal Revenue Service of Bexar County's financings
c. Documentation of allocation of bond proceeds to expenditures
d. Copies of contracts
e. Records of expenditures of bond proceeds
f. List or schedule of all bond-financed county owned facilities or equipment with depreciation schedules.

Such records will be maintained for the life of the related bonds (including any refunding bonds) for the life of the bonds plus three years.

3.14 The Office of the County Auditor and the County Manager, or his designee, has general oversight of the post-issuance compliance of bond financings and will review compliance matters on a regular basis. To that end, the County will endeavor to identify training opportunities and educational materials regarding post-issuance compliance.

3.15 The County Manager, or his designee, will prepare material events disclosure in accordance with SEC Rule 15c2-12, as needed.

Section 4: REPORTING

4.1 The County Manager, or his designee, will report to the Commissioners Court:

a. A projected list of expected capital needs for the year;
b. An annual debt issuance schedule for capital projects;
c. An updated five-year capital improvement plan as part of the budget;
d. Certification that the County is current on all debt service payments; and
e. Disclosure of any bond covenant violations or defaults over the past year.

4.2 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.

4.3 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c2-12.

4.4 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f) (2) of the Code. These annual estimates are for external and internal reporting purposes only.

4.5 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage and rebate set forth in Section 19 of this policy.

4.6 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy relating to private business use and with Section 6 relating to project expenditures.

Section 5: ORGANIZATIONS AFFECTED

5.1 All County offices and departments must comply with the guidelines and procedures set forth in this Policy.

Section 6: USE OF DEBT INSTRUMENTS

6.1 Debt financing will not generally be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The County will use debt financing for the acquisition of capital assets and capital improvement projects which may include certain operating expenditures required to implement the projects under the following circumstances:

a. The acquisition of all debt funded assets and debt funded projects must be approved by Commissioners Court;
b. The capital asset or a project's useful life will be equal to or exceed the term of the financing;
c. Revenues sufficient to service the debt, whether from future property taxes, user fees, or other specified and reserved resources will be available;
d. Review and approval of the total project budget, including personnel services, travel and remunerations, operational costs, supplies and materials and capital expenditures, by the County Manager's Office; and
e. Compliance with the appropriate provisions of Texas Law and the Code.

6.2 Operating expenditures required to implement capital improvement projects will be funded using debt financing in accordance with Chapter 1201, as amended, Texas Government Code and Chapter 1431, as amended, Texas Government Code. These expenses could include but not be limited to ancillary charges necessary to put the project in place in its intended location and ancillary charges necessary to place the asset in its intended condition for use.

6.3 Debt financing will not generally be used for maintenance expenses, training, feasibility studies or any current operating expenditure.

6.4 Debt financing will not generally be used for functional consulting. Functional consulting includes activities such as training, troubleshooting, and running reports during training.

6.5 Per Governmental Accounting Standards Board (GASB) guidelines, activities associated with developing and installing computer software projects will be divided into three stages of project development:

a. Preliminary project stage, which includes the conceptual formulation and evaluation of alternatives, the determination of the existence of needed technology, and the final selection of alternatives;

b. Application development stage, which includes the design of the chosen path, including software configuration and software interfaces, coding, installation of hardware and testing, including the parallel processing phases and data conversion phases; and
c. Post-implementation/operation stage, which includes training and application maintenance.

Only activities associated with the application development stage will be debt financed.

6.6 Direct costs of materials and services consumed in developing or obtaining internal-use computer software, including payroll-related costs devoted directly to the project, may be financed with debt.

6.7 Generally, personnel required to implement a project should be contract employees or temporary employees. However, with prior approval of Commissioners Court and for projects with a total cost greater than $5 million, County Subject Matter Experts (regular County employees) may be employed for implementation of a project and those costs may be debt financed during the application development stage. The cost of these personnel (regular County employees) expenditures will not exceed 5 percent of the project amount to be financed.

Section 7: STRUCTURE AND TYPE OF DEBT

7.1 Debt service will be structured to match projected cash flows and minimize the impact on future property tax levies.

7.2 The term of the debt issuance should equal the lesser of the useful life of the asset being financed or the maximum of 40 years in accordance with Chapter 1201, as amended, Texas Government Code.

7.3 The types of debt instruments to be issued by the County include:
a. General Obligation Bonds (including Limited Tax Bonds, Unlimited Tax Road Bonds, Flood Control Tax Bonds, and Pass-Through Revenue and Limited Tax Bonds);
b. Certificates of Obligation;
c. Revenue Bonds (including Venue Project Revenue Bonds);
d. Refunding Bonds;
e. Commercial Paper;
f. Tax Anticipation Notes; and
g. Any other debt instrument authorized for issuance by a County in accordance with the Texas Government Code or other applicable law.

7.4 Individual revenue streams considered for proposed debt service should meet a minimum debt service coverage ratio test of 1.15 along with any appropriate revenue or contingency funds. Debt coverage is defined as total revenue divided by total debt service.

7.5 Generally, tax-exempt debt will be issued. However, when appropriate and when the cost of a project is greater than $5 million, no more than 10 percent of the amount to be financed may be issued in the form of taxable debt.

Section 8: DEBT LIMITS

8.1 The County will not exceed the debt issuance limits described in Article 3, Section 52 of the Texas Constitution and Chapter 1301 of the Texas Government Code.

8.2 The County shall use economic ratios as a tool to assist in providing an objective analytical approach to determine debt capacity for new projects. These ratios may include:

a. Debt per capita;
b. Debt as a percent of statutory debt limit;
c. Debt as a percent of appraised valuation;
d. Debt service payments as a percent of governmental expenditures; or
e. Level of overlapping net debt of all local taxing jurisdictions.

8.3 The County will maintain a debt service fund balance of at least 15 percent of the annual debt service requirement for the fiscal year; provided; however, that this requirement shall comply with the provisions of the Code.

Section 9: METHOD OF SALE

9.1 The County may use competitive sales, negotiated sales, or private placements. When considering the method of sale, the County will take into consideration:

a. Financial conditions;
b. Market conditions;
c. Transaction-specific conditions;
d. County-related conditions; and
e. Risks associated with each method.

9.2 Competitive sales are the preferred method under the following circumstances:

a. A general obligation pledge or annual appropriation of general revenue;
b. Simple structure and financial analysis;
c. Stable financial market; and
d. Moderate par amount.

9.3 Negotiated sales are the preferred method under the following circumstances:

a. A general obligation tax pledge, special revenue pledge, or combinations of general obligation tax and special revenue pledge;
b. Moderate to high par amount;
c. Simple structure transactions to complex transactions that require extensive financial modeling, credit analysis, premarketing effort, or that are interest rate sensitive; and
d. Stable or volatile financial markets.

9.4 Private Placement is the preferred method under the following circumstances:

a. Small issue size;
b. Questionable security for the issue; and
c. Overall cost savings to the County.

Section 10: REIMBURSEMENT RESOLUTION

10.1 As provided in the Texas Government Code, Section 1201.042, as amended, Department of the Treasury Regulation, Section 1.150-2 of the Code, Commissioners Court may decide that it is in the County's best interest to pass a reimbursement resolution prior to the formal issuance of debt. The purpose of the resolution would be to announce the intent to reimburse itself for expenditures related to capital programs for which debt will be issued and the appropriate Fund (General Fund, Capital, etc.) could then be reimbursed once the debt is sold. The County will intend to reimburse itself within 18 months from the later of date of the original expenditure or the date the property

financed is placed into service (but in no event more than 3 years after the original expenditure is paid).

Section 11: REFUNDING OF DEBT

11.1 The County may elect to refund existing debt for reasons including, but not limited to, the following:

a. To achieve Net Present Value (NPV) savings generally of at least 3 percent;
b. To update bond covenants on outstanding debt which impair efficient operations or prohibit necessary or desirable activities;
c. To restructure the debt service schedules associated with outstanding bond issues; or
d. To alter bond characteristics such as call provisions or payment dates.

11.2 If a refunding is undertaken, the County will evaluate:

a. Issuance costs that will be incurred;
b. Interest rate at which the refunding bonds can be issued;
c. Maturity dates of the refunded bonds;
d. Call date (if any) on the refunded bonds; and
e. Call premium (if any) on the refunded bonds

Section 12: VARIABLE RATE EXPOSURE

12.1 The County may use variable rate debt (including commercial paper) to lower the cost of borrowing and provide a hedge against interest rate risk.

12.2 The County should establish a target of not to exceed 20 percent of its total outstanding debt in a variable rate mode.

12.3 Variable rate debt should be converted to fixed rate debt as necessary to maintain the 20 percent target, to meet the particular needs of a financing program, or to lock in low long-term fixed interest rates.

12.4 When issuing variable rate debt, the County will have appropriate contingency plans in place, such as reserves or hedging instruments, to mitigate the risk associated with rising interest rate environments.

Section 13: INTEREST RATE SWAP AGREEMENTS

13.1 The County will consider the use of interest rate swap agreements on a case-by-case basis and consistent with Texas law and financial prudence.

13.2 Interest rate swap agreements may be used for the following purposes:

a. To achieve significant savings as compared to other, non-derivative type products available in the bond market;
b. To prudently hedge risk in the context of a particular financing or the overall asset/liability management of the County;
c. To incur variable rate exposure within prudent financial guidelines;
d. To achieve more flexibility in meeting overall financial objectives than available in conventional markets; or
e. To accomplish a financial objective not otherwise obtainable using traditional financing methods.

13.3 The County will not enter into an interest rate swap agreement without advice of an independent advisor and bond counsel.

13.4 The County may enter into an interest rate swap agreement if the counterparty has at least two long term unsecured credit ratings of at least equal to the County's long term general obligation rating from Fitch Ratings, Moody's Investors Service, Inc. or S&P Global Ratings and the party has demonstrated experience in successfully executing interest rate swap agreements.

13.5 The County will select counterparties utilizing one of the Methods of Sale as outlined in Section 9 of this policy.

13.6 Before entering into an interest rate swap agreement, the County shall evaluate all the risks inherent in the transaction including counterparty risk, termination risk, rollover risk, basis risk, tax event risk, credit risk and amortization risk. Evaluation of risk will also include the following considerations:

a. Uncertainty with respect to the County's future debt obligations;
b. Effect on the County's credit quality;
c. Cumulative exposure to all risk factors identified;
d. Difficulty and costs associated with terminations; and
e. Limitations on the ability to refund the swap's underlying bonds.

13.7 The County will monitor interest rate swap agreements on a quarterly basis to ensure compliance with corresponding swap documentation.

Section 14: CONTINUING DISCLOSURE

14.1 The County will periodically review the requirements of the MSRB and the recommendations of the Government Finance Officers Association (GFOA), including the GFOA recommendation that financial statements be prepared and presented according to generally accepted accounting principles.

14.2 The County will remain in compliance with SEC Rule 15c2-12 by filing its annual financial statements and other financial and operating data for the benefit of its bondholders within six months after the end of each fiscal year.

Section 15: MATERIAL EVENTS

15.1 Material Events are defined as those events which are considered likely to reflect on the credit supporting the securities.

15.2 The County will issue a material event notice in accordance with the provisions of SEC Rule 15c2-12.

15.3 The events Bexar County will consider material are:

a. principal and interest payment delinquencies;
b. nonpayment related defaults, if material;
c. unscheduled draws on debt service reserves reflecting financial difficulties;
d. unscheduled draws on credit enhancements reflecting financial difficulties;
e. substitution of credit or liquidity providers, or their failure to perform;

f. adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
g. modifications to rights of bond owners, if material;
h. bond calls, if material and tender offers;
i. defeasance;
j. release, substitution, or sale of property securing repayment of the security, if material;
k. rating changes;
l. bankruptcy, insolvency, receivership, or similar event of the County, which will occur as described below;
m. the consummation of a merger, consolidation, or acquisition involving the County or the sale of all or substantially all of its assets, other than in the ordinary course of business, the entry into of a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
n. appointment of a successor or additional trustee or the change of name of a trustee, if material.

Section 16: EXPENDITURE OF BOND PROCEEEDS

16.1 A list of projects will be developed to ensure compliance with Federal and State laws.

16.2 The County Manager and the Auditor's Office will monitor the expenditure of bond proceeds, to ensure expenditures are made in a timely manner for the purposes for which the bonds were authorized.

16.3 With respect to the reimbursement of any expenditure paid prior to the date of issue of the bonds, the County Manager and the Auditor's Office will monitor compliance with the requirement of the Regulations that such reimbursement allocation to bond proceeds is made not later than 18 months after the later of (i) the date the original expenditure is made or (ii) the date the project is placed in service, but in no event more than three years after the original expenditure is paid. Furthermore, the County Manager and the Auditor's Office will monitor compliance with the requirement of the Regulations that such reimbursement allocation is for the reimbursement of the expenditures paid on or after 60 days prior to the date of a reimbursement resolution (including for this purpose a bond order).

Section 17: PRIVATE BUSINESS USE

17.1 Private business use exists if proceeds of the issue or the property to be financed by the bond proceeds are used directly or indirectly by any nongovernmental person in that person's trade or business. Private business use may occur due to arrangements (typically contractual) that give nongovernmental persons special legal entitlements with respect to the use of bond-financed property (including a sale or other transfer of bond-financed property to a nongovernmental person). Further, a bond issue is considered to have private security or payments if the payment of the debt service of an issue is either (a) secured directly or indirectly by property or payments derived from private business use or (b) to be derived from payments for a private business use. The tax-exempt status of governmental bonds may be jeopardized if both (a) the private business use associated with an issue of bonds exceeds five percent (and, in certain circumstances, ten percent) of the proceeds of an issue and (b) the private security or payments associated with an issue exceeds five percent (and, in certain circumstances, ten percent) of the proceeds of such issue.

17.2 If any action will create private business use or private payments as outlined above, Bexar County will take measures designed to preserve the intended federal income tax status of that issue of bonds.

Such measures may include ensuring that such agreement falls into an applicable exception under the private business use rules, making a determination that private use will not exceed the applicable limit or such other action as may be recommended by bond counsel, including taking remedial actions with respect to the issue of bonds whose federal tax status is implicated.

It is recognized that certain of the County's bond issues (e.g. bonds that finance certain venue projects) were structured to take into account projected private business use of the facilities being financed with such issue. For such issues, the County will monitor any changes relating to the type or amount private business use of such facilities and, if necessary, will take measured designed to preserve the intended federal income tax status of that issue of bonds as described above.

17.3 No more than five percent of the proceeds of an issue of bonds may be used to make loans or arrangements that allow a nongovernmental party to defer payments that it is obligated to make with respect to the financed property or the bonds.

Section 18: INVESTMENT OF DEBT PROCEEDS

18.1 Debt proceeds will be invested in accordance with the County's Investment Policy Section 3.10 or as otherwise permitted in the order or resolution authorizing the issuance of the debt.

18.2 Interest earned on proceeds from bonds, certificates of obligation, commercial or other short-term or long-term debt proceeds (excluding capital lease proceeds) is generally allocated to the Debt Service Fund.

18.3 Interest earned on proceeds from bonds, certificates of obligations, or other short-term or long-term debt proceeds (excluding capital lease proceeds) allocated to the Debt Service Fund shall be used solely to pay current and future debt service payments, as well as all related issuance cost.

Section 19: ARBITRAGE/REBATE

19.1 The County will follow a policy of full compliance with all arbitrage rebate requirements of the Code and will perform (via contract consultant) arbitrage calculations for each debt issue subject to rebate on an annual basis. All necessary rebate liability will be filed and paid when due.

19.2 Additionally, the Office of the County Auditor may choose to hire a rebate analyst to monitor compliance with rebate and yield restriction rules on an annual basis.

Section 20: CAPITAL PROJECT PROCESS

20.1 As set forth in Section 3 of this policy, the County Manager is responsible for making debt-financing recommendations to the Commissioners Court. In order to ensure sufficient cash flow is available to meet capital improvement project cash requirements, an annual debt issuance schedule is required. The Capital Project Process will provide the basis for the annual debt issuance schedule.

20.2 During the annual budget process, each office or department will complete the Capital Request Form for each project to be considered for adoption by Commissioners Court. The form requires offices and departments to detail the different phases of the project, a timeline for each phase, and cost per phase.

20.3 Upon approval of a new capital project, the information provided on the Capital Request Form will be used to develop the annual debt issuance schedule to meet the cash requirements of each project.

Section 21: POST-ISSUANCE COMPLIANCE

21.1 Bexar County acknowledges that as the issuer of debt obligations subject to the Code, it is responsible for post-issuance compliance with respect to such debt obligations.

21.2 After the debt is issued, and as project expenses are incurred, the County Auditor's Office and County Manager will periodically ensure continued compliance with aforementioned laws and guidelines.

21.3 Corrective action may be required if, for example, it is determined that bond proceeds were not properly expended, Bexar County is not in compliance with the arbitrage requirements imposed by the Code or Bexar County has taken a deliberate action (e.g., sale of bond-financed property) that results in impermissible levels of private business use.

21.4 If Bexar County determines or is advised that corrective action is necessary with respect to any issue of its obligations, Bexar County will, as may be applicable, in a timely manner:

- Seek to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31 (or any successor notice thereto)
- Take remedial action described under Section 1.141-12 of the Code
- Take such other action as recommended by Bond Counsel

21.5 Any issues of non-compliance will be resolved by the County Manager and the County Auditor's Office with the assistance of the County's Bond Counsel and Financial Advisors.

Section 22: DEFINITIONS

a. Arbitrage - Arbitrage is the profit that results from investing tax-exempt proceeds in higher-yielding taxable securities. In general, Internal Revenue Service (IRS) Regulations require that positive arbitrage earnings be rebated back to the government.

b. Bond Indenture - The contract that sets forth the promises of a bond issuer and the rights of investors in the bond.

c. Bond Covenant - A clause in a bond indenture that either requires or forbids some act by, and the issuer is obligated to comply with the covenant by virtue of issuing its bonds.

d. Call Dates - The date, prior to maturity, on which a callable bond may be redeemed.

e. Call Premium - The price, as established in the bond covenant, at which bonds will be redeemed.

f. Certificate of Obligation - The Certificate of Act of 1971 (as amended) permits a County to issue certificates of obligations for the purpose of paying contractual obligations incurred in the construction of public works and the purchase of materials, supplies, equipment, buildings, professional services and real property. Certificates of obligation are normally secured by ad valorem tax revenue and there is no requirement for voter approval.

g. Call Provisions - A clause in a bond contract granting the issuer the right to buy back all or part of an issue prior to the maturity date.

h. Capital Lease - A contract for the purchase of capital equipment through installment payments.

i. Code - The Internal Revenue Code of 1986, as amended.

j. Commercial Paper - Short-term, unsecured promissory notes usually backed by a line of credit with a bank. Maturities do not exceed 270 days.

k. Competitive Sales - A sale whereby the issuer determines the bond structure and solicits bids. The bonds are then awarded to the underwriting firm that submits the lowest interest costs for the debt.

l. Continuing Disclosure - An agreement or covenant of the County made for the benefit of the owners of the security for so long as it remains obligated to advance funds to pay the security which includes a requirement to provide certain updated financial information and operating data to the MSRB annually within six months after the end of each fiscal year of the County.

m. General Obligation - Bonds backed by the annual levy of an ad valorem tax as necessary, within the limits prescribed by law (if any), to pay off the bonds. Bonds are issued upon approval by the public in an election.

n. Interest Rate Management Agreement - An agreement entered into in connection with the issuance of debt by an issuer or in connection with debt already outstanding, with a counterparty to provide for an exchange of payments based upon fixed and/or variable interest rates.

o. Issuance Costs - The expenses associated with the sale of new securities, including such items as underwriter's spread, printing, legal fees and rating costs.

p. Negotiated Sales - A sale whereby the issuer selects an underwriter in advance so that the underwriter can assist with determining the appropriate structure of the bonds.

DEFINITIONS (cont.)

q. Private Placement - A sale whereby the issuer sells the bonds directly to a qualified institutional investor.

r. Regulations - The applicable proposed temporary or final Treasury regulations promulgated under the Code or, to the extent applicable under the Code, under the Internal Revenue Code of 1954, as such regulations may be amended or supplemented from time to time.

s. Refunding Bonds - Bonds issued to retire a bond already outstanding that may be sold for cash and outstanding bonds redeemed with cash or exchanged with holders of outstanding bonds.

t. Revenue Bonds - Bonds issued where the money raised to pay off the bonds comes from a non-tax revenue source or a special/specific enterprise fund.

u. Tax Anticipation Notes - Short-term notes issued in anticipation of collections of taxes. Short-term notes issued by the county to finance current operations, with repayment from anticipated tax receipts. Also called tax anticipation warrant. These notes are issued at a discount, and must have a maturity of thirteen months or less, and mature either at a specific future date or when property and other taxes are collected. Tax anticipation notes hold first claim on tax receipts when collected.

v. Variable Rate Debt - Bonds with interest rates that fluctuate based upon an index or pricing procedure. These bonds often offer lower interest rates and have short maturities.