

MEMORANDUM OF UNDERSTANDING



1. It is mutually agreed by the Department of Criminal Justice for _____ and the Bexar County Office of Criminal Justice that an unpaid Practicum/Internship/Volunteer opportunity will be provided to the approved candidate.
2. Interns/Volunteers will adhere to the procedures, rules and regulations of the Bexar County Office of Criminal Justice while involved in this training experience.
3. The Bexar County Office of Criminal Justice agrees to furnish _____ a written evaluation of the student's performance at the completion of each training assignment and/or at the end of each semester.
4. Practicum/Internship/Volunteer positions will be awarded without regard to race, sex, age, religion, or ethnic origin.
5. Interns accepted into this program must agree to provide no less than 16 hours of service a week and no less than 4 hours on any given work day.
6. This Memorandum of Understanding may be terminated by either the Bexar County Office of Criminal Justice or by the _____ on notice to the other in advance of the next intern/volunteer assignment.

Thelma P. Campa, Pretrial Bond Officer
Bexar County Office of Criminal Justice

University Intern Coordinator

Student Intern Signature