



ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

BOARD MEETING MINUTES
Wednesday June 19, 2019 3:00 p.m.
Bexar County Public Works
1948 Probandt Street
San Antonio, Texas 78214

1. Call meeting to order.

M. Lynd called the meeting to order at 3:02 P.M. Members present: M. Lynd, W. Raba, B. Perez and J. Agather. D. Starr and W. Serna arrived during the meeting.

2. Approval of Board of Director Meeting Minutes.

- A. Minutes from March 20, 2019
- B. Minutes from April 17, 2019

A motion was presented by B.Perez for approval of the Meeting Minutes, seconded by W. Raba which motion was voted on as follows: M. Lynd, J. Agather, B. Perez and W. Raba voting "Aye". The motion was approved.

3. Executive Director's Report. D. Smith presented.

D. Starr arrived at 3:06 during item 3. Executive Director's Report.

A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule

VRF Program and Schedule update:

• **Fischer Road Phase II (BC01) Construction**

- 1. Items of work include: Type B hot mix asphalt pavement, temporary striping, metal beam guard fence, concrete riprap, concrete and asphalt driveways, and ditch grading
- 2. 72.2% invoiced through May 25, 2019
- 3. Current date for Substantial Complete - October 2019

• **Old FM 471/Talley Road (BC02) Preparing to Bid**

- 1. CPS Energy has completed the overhead electric pole relocations to the new Right-of-Way, pending transfer of the aerial telecommunications lines to the new poles
- 2. Received final SAWS Water plans on June 7, 2019
- 3. Final Bid Documents due June 14, 2019
- 4. Anticipated June 28, 2019 Advertisement for Construction

• **Talley Road Phase I (BC03) Preparing to Bid**

- 1. CPS Energy has completed the overhead electric pole relocations to the new Right-of-Way, pending transfer of the aerial telecommunications lines to the new poles
- 2. Received final CPS Gas plans on May 24, 2019
- 3. Received final SAWS Water plans on June 7, 2019
- 4. Final Bid Documents due June 13, 2019
- 5. Anticipated July 19, 2019 Advertisement for Construction

• **West Military Drive (BC05) Design**

K Friese + Associates performed the following work:

1. Currently further analyzing the proposed roundabout intersection configurations based on community feedback
2. Preliminary results of additional intersection analysis received April 4, 2019
3. Additional pedestrian counts conducted the week of April 8-12, 2019
4. Preliminary result of corridor level of service analysis received June 7, 2019

- **Blanco Road Phase II (BC06) (MPO Funded) Preparing to Bid**

CP&Y performed the following work:

1. 100 percent plans received May 13, 2019
2. Received final SAWS Water plans on May 15, 2019
3. Continued coordinating with TxDOT regarding the federal requirements to begin the bidding process
4. Anticipated July 26, 2019 Advertisement for Construction

- **Evans Road Phase I (BC07) Construction**

1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, and temporary pavement
2. 15.3% invoiced through May 25, 2019
3. Current date for Substantial Completion - May 2020

- **Evans Road Phase II (BC08) Bidding**

1. Staff began negotiation with LJA Engineers for Construction Inspection Services (Board authorized at August 15, 2018 Meeting)
2. Received final SAWS Water and Sewer plans on April 24, 2019
3. Received final CPS Gas plans on May 24, 2019
4. Opened on Civcast on May 31, 2019
5. Pre-Bid Meeting held on June 12, 2019
6. Bids due July 10, 2019

- **Candlemeadow (BC09) Design**

LNV performed the following work:

1. Continued utility and VIA coordination
2. Continued jurisdictional determination, section 404 and cultural resource reviews
3. Addressed comments and completed the drainage report
4. Continued progressing to 60 percent plans
5. 60 percent plans submitted May 24, 2019

- **Foster Road Phase III (BC10) Bidding**

1. Staff completed negotiations with FNI for Construction Inspection Services (Board authorized at August 15, 2018 Meeting)
2. Staff prepared the Inspection Services Agreement for Board Approval (Agenda Item 5)
3. Received final SAWS Sewer and Water plans on March 28, 2019
4. Received final CPS Gas plans on April 25, 2019
5. Project advertised for construction on May 10, 2019
6. Non-Mandatory Pre-Bid Meeting held on May 22, 2019
7. Bids due June 21, 2019

B. Monthly Financials

- Monthly financial statements are attached for April and May 2019 including the following:
 1. Balance Sheet
 2. Statement of Revenues, Expenses, and Changes in Net Assets
 3. Schedule of Budgetary Compliance and Changes to Net Assets

4. Fund Balance Sheet

The Report was accepted by the Board of Directors as presented.

4. Discussion and appropriate action regarding election of the Alamo Regional Mobility Authority Board of Directors Vice-Chair. R. Green presented.

In accordance with the by-laws of the Alamo RMA, the Board of Directors shall elect from among its membership a Director to service as Vice-Chair.

The term of office for the Vice-Chair is two years or until a successor is chosen and qualified, or until the officer's death, resignation, or removal, or in the case of a Director serving as an officer, until such officer ceases to serve as a Director.

Gavino Ramos previously served as Vice-Chair from his election on July 17, 2014 until his resignation from the Board of Directors in January of 2018.

D. Starr nominated B. Perez to serve as Vice-Chair. B. Perez accepted the nomination.

A motion was presented by J. Agather for approval of B. Perez to serve as Vice-Chair for the Alamo Regional Mobility Authority seconded by W. Raba which motion was voted on as follows: M. Lynd, J. Agather, W. Raba, and D. Starr voting "Aye". The motion was approved.

5. Discussion and appropriate action regarding approval of an Inspection Services Agreement between the Alamo RMA and Freese & Nichols for Professional Construction Inspection Services related to the Foster Road Phase III Project. R. Green presented.

On March 23, 2018 the Alamo Regional Mobility Authority issued a Request for Qualifications for Construction Inspection Services for the Foster Road Phase III Project. Statements of Qualifications were due May 4, 2018.

On August 15, 2018 the Board of Directors directed staff to negotiate with Freese & Nichols to provide the requested services. The scope of work includes the performance of Professional Construction Inspection Services for the Foster Road Phase III Project.

A motion was presented by B. Perez for approval of an Inspection Services Agreement between the Alamo RMA and Freese & Nichols, Inc. for Professional Construction Inspection Services related to the Foster Road Phase III Project for a Not-to-Exceed amount of \$853,292 seconded by J. Agather which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba and D. Starr voting "Aye". The motion was approved.

6. Discussion regarding professional services for revenue generation.

Item to discuss traditional revenue source alternatives and the potential to develop new revenue streams in support of major transportation initiatives to include a discussion of professional services that may be required.

This item was postponed to a future meeting date.

7. Discussion of the 86th Texas Legislative Session. B. O'Reilly presented.

Alamo RMA staff and General Counsel presented a summary of the 86th Texas Legislative Session including legislation which impacted Regional Mobility Authorities.

There was no action required of the Board on this item.

8. Citizens' Communications. (Citizens must sign the register to speak).

There were no citizens who signed up to speak.

9. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.

W. Serna arrived at 3:42 during item 9. Executive Session.

The Alamo RMA Board of Directors met in Executive Session at 3:33 P.M. pursuant to Chapter 551 of the Texas Government Code.

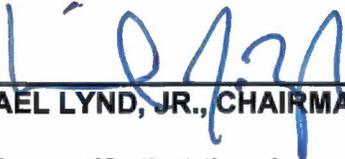
- A. Section 551.071. Consultation with Attorney - Consultation with, and advice from legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.
- B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
- C. Section 551.074. Personnel Matters - Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

The Board of Directors reconvened to Open Session at 4:07 P.M. and no action was taken.

11. Adjournment.

There being no further action for the Board, Michael Lynd, Jr. adjourned the meeting at 4:08 p.m.

APPROVED:



MICHAEL LYND, JR., CHAIRMAN DATE ADOPTED: September 18, 2019

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on June 19, 2019.

ATTEST: 

DAVID STARR, TREASURER/SECRETARY