



BOARD MEETING MINUTES
Wednesday March 20, 2019 3:00 p.m.
Bexar County Public Works
1948 Probandt Street
San Antonio, Texas 78214

1. Call meeting to order.

M. Lynd called the meeting to order at 3:01 P.M. Members present: M. Lynd, W. Serna, B. Perez, J. Agather, and W. Raba.

2. Swearing-in of John Agather and William Raba as Directors of the Alamo Regional Mobility Authority.

John M. Agather and William L. Raba were sworn in as Directors of the Alamo Regional Mobility Authority by Daisy Garza.

3. Approval of minutes from the Board of Directors meeting on January 16, 2019.

A motion was presented by B. Perez for approval of the Meeting Minutes, seconded by W. Raba which motion was voted on as follows: M. Lynd, J. Agather, B. Perez, W. Raba, and W. Serna voting "Aye". The motion was approved.

W. Serna arrived at 3:31 P.M. during item 4. Executive Director's Report.

4. Executive Director's Report. D. Smith presented.

A. Monthly Financials

- Monthly financial statements are attached for January and February 2019 including the following:
 1. Balance Sheet
 2. Statement of Revenues, Expenses, and Changes in Net Assets
 3. Schedule of Budgetary Compliance and Changes to Net Assets
 4. Fund Balance Sheet

B. Monthly Status Report on the Vehicle Registration Fee Program & Schedule

VRF Program and Schedule update:

- **Fischer Road Phase II (BC01) Construction**
 1. Contractor continued driveway pipe installations, began drainage ditch grading, began roadway excavation and placement of Type B Hot Mix Asphalt
 2. 29.0% invoiced through February 25, 2019
- **Old FM 471/Talley Road (BC02) Design**
 1. Bexar County Public Works verified the proposed CPS Energy pole locations are not in conflict with the road reconstruction
 2. CPS Energy scheduled to begin the pole relocations in March
 3. Anticipated Summer 2019 Advertisement for Construction
- **Talley Road Phase I (BC03) Design**

1. Property owners completed relocating fences to the new ROW
 2. Bexar County Public Works cleared the new ROW of obstructions to facilitate the required CPS Energy pole relocations
 3. CPS Energy scheduled to begin the pole relocations in March
 4. Anticipated Summer 2019 Advertisement for Construction
- **West Military Drive (BC05) Design**
K Friese + Associates performed the following work:
 1. Currently further analyzing the proposed roundabout intersection configurations based on community feedback
 - **Blanco Road Phase II (BC06) (MPO Funded) Design**
CP&Y performed the following work:
 1. Completed the USFWS Informal Consultation Letter and submitted to TxDOT for forwarding to USFWS
 2. USFWS concurred with recommendations on February 28, 2019
 3. Finalized the Public Hearing Summary Report
 4. Staff prepared the required federal documentation necessary to complete the Project Manual
 5. Staff transmitted the 90 percent submittal to TxDOT on February 28, 2019
 6. Notice-to-Proceed to 100 percent plans issued March 1, 2019
 7. Anticipated Summer 2019 Advertisement for Construction
 - **Evans Road Phase I (BC07) Construction**
 1. Contractor began utility trenching and excavation
 2. 4.1% invoiced through February 25, 2019
 - **Evans Road Phase II (BC08) Design**
HNTB performed the following work under GEC Work Authorization Number 3:
 1. SAWS coordinating with Developer for manholes installed in the ROW that are in conflict with the proposed project
 2. On March 14, 2019 SAWS submitted their Edwards Aquifer Sewer Collection System plan to TCEQ for approval
 3. Pending receipt of joint-bid utility plans (SAWS & CPS Gas) to prepare bid documents
 4. Anticipated Summer 2019 Advertisement for Construction
 - **Candlemeadow (BC09) Design**
LNV performed the following work:
 1. Completed initial subsurface utility engineering
 2. Continued utility coordination
 3. Began jurisdictional determination, section 404 and cultural resource reviews
 4. Staff provided 30 percent review comments on January 31, 2019
 5. Notice-to-Proceed to 60 percent plans issued on February 18, 2019
 - **Foster Road Phase III (BC10) Design**
PDM performed the following work under GEC Work Authorization Number 2:
 1. Continued coordination with affected utilities, CPS Gas nearing completion of easements to relocate the 30" gas main outside of the ROW
 2. Notice-to-Proceed to 100 percent plans issued January 2, 2019
 3. Pending receipt of joint-bid utility plans (SAWS and CPS Gas) to prepare bid documents

4. Anticipated April 2019 Advertisement for Construction

The Report was accepted by the Board of Directors as presented.

5. **Discussion and appropriate action regarding acceptance of the FY 2018 Annual Financial Statement Audit prepared by RSM.** J. Bownds presented.

This item requests approval of the FY 2018 Audited Financial Statements prepared by the Alamo RMA's outside auditor, RSM. The opinion on the Financial Statements is "Unmodified", also referred to as a "Clean Opinion", with no findings noted. There were also no findings noted as it relates to compliance with laws and regulations.

RSM provided a brief presentation on the Audit to the Board.

A motion was presented by B. Perez for acceptance of the FY 2018 Annual Financial Statement Audit prepared by RSM, seconded by J. Agather which motion was voted on as follows: M. Lynd, J. Agather, W. Raba, W. Serna, and B. Perez voting "Aye". The motion was approved.

6. **Discussion and appropriate action regarding approval of the Annual Compliance Report for FY 2018 in accordance with requirements set forth in 43 TAC §26.65.** J. Bownds presented.

This item requested approval of the submission of the Alamo RMA's Compliance Report for fiscal year 2018 to the Texas Department of Transportation (TxDOT). The Compliance Report certifies that the Alamo RMA has completed all necessary reporting requirements under Subchapter G (Reports and Audits) of the Texas Administrative Code.

A motion was presented by W. Serna for approval of the submission of the Annual Compliance Report for FY 2018 in accordance with requirements set forth in 43TAC§26.65, seconded by B. Perez which motion was voted on as follows: M. Lynd, W. Serna, B. Perez, J. Agather and W. Raba voting "Aye". The motion was approved.

7. **Discussion and appropriate action regarding selection of the Professional Construction Inspection Services Provider for the Talley Road Phase I Project.** R. Green Presented.

On December 20, 2018 the Alamo Regional Mobility Authority issued a Request for Qualifications for Professional Construction Inspection Services for the Talley Road Phase I Project. Statements of Qualifications (SOQs) were due January 25, 2019. Ten SOQs were received which staff reviewed and numerically scored. Staff presented a recommendation to the Board regarding firm selection.

A motion was presented by B. Perez for approval of direction regarding the Professional Construction Inspection Services for the Talley Road Phase I Project firm selection seconded by J. Agather which motion was voted on as follows: M. Lynd, J. Agather, W. Raba, B. Perez, and W. Serna voting "Aye". The motion was approved.

8. **Discussion of the Alamo RMA's Legislative Priorities for the 86th Texas Legislative Session.** B. Cassidy presented.

Alamo RMA staff and General Counsel presented an update and discussed the Alamo RMA's Legislative priorities.

There was no action required of the Board on this item.

9. **Citizens' Communications. (Citizens must sign the register to speak).**

There were no citizens who signed up to speak.

10. **Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

The Alamo RMA Board of Directors met in Executive Session at 4:05 P.M. pursuant to Chapter 551 of the Texas Government Code.

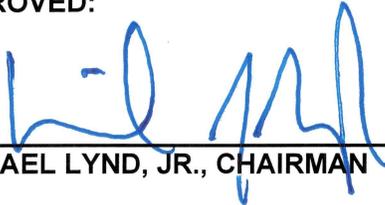
- A. Section 551.071. Consultation with Attorney - Consultation with, and advice from legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.
 - i. Legal matters regarding the former Trustee for the Alamo RMA's Senior Lien Vehicle Registration Fee Revenue Bonds, Series 2016 and Junior Lien Vehicle Registration Fee Revenue Bonds, Series 2016.
- B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
- C. Section 551.074. Personnel Matters - Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

The Board of Directors reconvened to Open Session at 4:17 P.M. and no action was taken.

11. Adjournment.

There being no further action for the Board, Michael Lynd, Jr. adjourned the meeting at 4:18 p.m.

APPROVED:



MICHAEL LYND, JR., CHAIRMAN DATE ADOPTED: June 19, 2019

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on March 20, 2019.

ATTEST:



DAVID STARR, TREASURER/SECRETARY