



Bexar County 2017 Comprehensive Annual Performance Evaluation Report (CAPER)



EXECUTIVE SUMMARY

The Bexar County Economic & Community Development Department receives Community Development Block Grant (CDBG), HOME Investment Partnership Fund, and Emergency Solutions Grant (ESG) funds each year from the federal government through the U.S. Department of Housing and Urban Development (HUD). The Consolidated Annual Performance and Evaluation Report (CAPER) is designed to report on the progress in carrying out the Annual Action Plan. This CAPER reports the accomplishments of the grant programs from October 1, 2017 - September 30, 2018. The CAPER provides an overview of the County's efforts and accomplishments in addressing its identified community development needs and priorities during the 2017-2018 program year. Below is a summary of the accomplishments and expenditures for each priority need from this program year:

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

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CDBG

- **Results:** Provided support to public service agencies which benefitted 1,618 low to moderate income individuals. This figure exceeded our proposed estimate by 130 individuals. Services include emergency rental assistance, workforce development, essential services, transportation services, youth services which literacy programs and case management, and hot meals for the elderly.
- Expenditures: \$ 297,610.87
- **Results:** Developed infrastructure which benefitted 71,091 Households in low to moderate income census tracts in unincorporated Bexar County and participating cities. This figure exceeded our proposed estimate by 68,260 households.
- Expenditures: \$2,923,627.00
- **Results:** Provided housing rehabilitation to preserve existing low and moderate income housing, that assisted 28 very low, low and moderate income owners/occupants in bringing their dwellings up to an acceptable standard with the County.
- Expenditures: \$61,260.00

HOME

- **Results:** Provided affordable housing which benefitted 2 Low-Income Households in Bexar County, and leveraged \$19,613,324 towards the County's HOME funding. The County's HOME project is in its last phase (1-3) is still ongoing and is scheduled to be completed in March 2019.
- Expenditures: \$122,167.43

ESG

- **Results:** Provided homelessness prevention which benefitted 13 Low-Income Households in Bexar County.
- **Results:** Provided rapid re-housing which benefitted 32 Low-Income Households in Bexar County.
- Expenditures (Homelessness Prevention): \$0.00
- Expenditures (Rapid-Rehousing): \$0.00

Please note that while no expenditures were reflected in 2017 but were reflected in the following years , see table below:

ESG Expenditures			
Housing Prevention	FY 2015	FY 2016	FY
Rental Assistance	\$3,914.51	\$40,746.47	0
Subtotal	\$3,914.51	\$40,746.47	0
Rapid Re-housing	\$20,136.75	\$36,042.82	0
Subtotal	\$20,136.75	\$36,042.82	0
Admin	\$0.00	\$8,078.32	0
Subtotal	\$0.00	\$8,078.32	0
Grand Total	\$24,051.26	\$84,867.61	0

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)
 Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected - Strategic Plan	Actual - Strategic Plan	Percent Complete	Expected - Program Year	Actual - Program Year	Percent Complete
Economic development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	10	0	0.00%	0	0	0.00%

Housing/services for persons who are homeless	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Persons Assisted	84	0	47.00	68	0	0.00
Housing/services for persons who are homeless	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	150	0	0.00%	0	0	0.00%
Housing/services for persons who are homeless	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	150	25	16.67%	46	0	0.00%
Improve access to and quality of housing	Affordable Housing	HOME : \$	Rental units rehabilitated	Household Housing Unit	0	0	0.00%	130	28	22.00%
Improve access to and quality of housing	Affordable Housing	HOME : \$	Homeowner Housing Added	Household Housing Unit	750	23	3.07%	6	2	33.33%
Improve public facilities and infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	2831	71091	2,511.16%
Improve public facilities and infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	7000	192801	2,754.30%	0	0	0.00%

Planning and administration	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / HOME : \$ / ESG: \$1472 4	Jobs created/retained	Jobs	0	8	100.00%	8	8	100.00 %
Planning and administration	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / HOME : \$ / ESG: \$1472 4	Other	Other	1	1	100.00%	1	1	100%
Provide public services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	2118	141.20%	1488	1618	108.74 %

Provide public services	Non-Homeless Special Needs	CDBG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0	0.00%	12	15	125.00 %
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Table 1 - Accomplishments - Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Bexar County Commissioners Court allocated a substantial portion of its CDBG program funds to infrastructure improvement projects that support economic growth and improve the quality of life for low to moderate income individuals. 100% of CDBG funds were spent in low to moderate income individuals. In 2017-2018, the County made significant progress and completed draws for forty-three (43) infrastructure improvement projects in participating cities and unincorporated Bexar County. The County has made substantial amount of progress towards its overall goals towards its public services annual and consolidated plan goals and will continue to funds these priorities in the future as the needs are tremendous. With respect to the County's housing goals, while the County only reported two first time homebuyers in 2017, the County is on track to meet its projected goal of 6 as projected for 2017 as the project for Habitat for Humanity Lenwood Project is a Phase 1-3 project which is expected to be completed in 2019. The project consists of a 167 unit subdivision which Bexar County has designed 26 HOME units for this project.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	ESG
White (housing)	28	16	0
White (non-housing)	2,798	0	0
Black or African American	257	0	0
Asian	42	1	0
American Indian or American Native	0	0	0
Black/African American & White	12	0	0
Other Multi-racial	27	0	0
Total	3,138	126	0
Hispanic (non-housing)	1,304	70	0
Hispanic (housing)	24	12	0

Table 2 - Table of assistance to racial and ethnic populations by source of funds

Narrative

According to the U.S. Census in 2017, Texas was one of the top five states with the fastest growth rate of 1.6% in the United States.

Bexar County's **Racial and ethnic composition consists of White, 84.6% Black or African American, 8.5% , American Indian and Alaska Native alone, 1.2%, Asian, 3.1% Native Hawaiian and Other Pacific Islander, 0.02% Two or more Races and 2.3% Hispanic or Latino 60.3%.**

All entitlement funds were distributed among Bexar County's low and moderate-income census tracts in the Urban County Jurisdiction. One hundred percent (100%) of our project dollars were expended for the benefit of low to moderate-income residents.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	2,184,760	2,697,276
HOME	HOME	540,159	122,167
HOPWA	HOPWA		0
ESG	ESG	196,327	181,881
Other	Other		0

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Countywide	100	100	

Table 4 - Identify the geographic distribution and location of investments

Narrative

Bexar County does not own grant-funded property, grant funds benefit public facilities which address the need outlined in the Consolidated Plan. Although the County does not target geographic areas per se, the funding primarily benefits low and moderate income households (defined as those with incomes of less than 80% of the area median income) in precincts 1 and 4.

Bexar County utilizes its HUD funds for projects and programs which have the goal of reducing the number and percentage of individuals living in poverty, while improving the quality of life. These programs include essential services such as nutrition programs, rental assistance, childcare services, and senior transportation services. Educational and afterschool youth programs and case management services are also utilized to enhance wrap around services for the community.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Bexar County has not changed the objectives of its CDBG program and continues to strategically use CDBG funds to maximize leverage for infrastructure and public facility improvements and public services activities. There is a continuous need for CDBG funds to fulfill objectives in all the above categories thus limited resources available to **meet all needs.**

Bexar County has continued to pursue potential resources identified in the Consolidated Plan and worked with its partner agencies and participating cities to leverage funds for construction, public service programs and community development activities directed **toward revitalizing neighborhoods and economic development.**

Fiscal Year Summary - HOME Match	
1. Excess match from prior Federal fiscal year	333,912
2. Match contributed during current Federal fiscal year	2,007,408
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	2,341,320
4. Match liability for current Federal fiscal year	53,251
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	2,288,069

Table 5 - Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 - Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income - Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 - Program Income

Minority Business Enterprises and Women Business Enterprises - Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property - Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 - Minority Owners of Rental Property

Relocation and Real Property Acquisition - Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	0	0
Businesses Displaced	0	0

Nonprofit Organizations Displaced		0	0		
Households Temporarily Relocated, not Displaced		0	0		
Households Displaced	Total	Minority Property Enterprises			White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	
Number	0	0	0	0	0
Cost	0	0	0	0	0

Table 10 - Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	63	0
Number of Non-Homeless households to be provided affordable housing units	30	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	93	0

Table 11 - Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	93	15
Number of households supported through The Production of New Units	6	2
Number of households supported through Rehab of Existing Units (CDBG funds)	4	28
Number of households supported through Acquisition of Existing Units	0	0
Total	103	45

Table 12 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In 2017-2018, the County made significant progress and completed draws for forty-three (43) infrastructure improvement projects in participating cities and unincorporated Bexar County. The County has made substantial amount of progress towards its overall goals towards its public services annual and consolidated plan goals and will continue to funds these priorities in the future as the needs are tremendous. Bexar County was able to meet its timeliness ratio in 2017 as recommended by HUD with the completion of successful stalled projects. With respect to the County's housing goals, while the County only reported two first time homebuyers in 2017, the County is on track to meet its projected goal of 6 as projected for 2017 as the project for Habitat for Humanity Lenwood Project is a Phase 1-3 project which is expected to be completed in

2019. The project consists of a 167 unit subdivision which Bexar County has designed 26 HOME units for this project.

The Consolidated Plan provides details on the overall institutional delivery structure through which the County can and will seek to partner, collaborate, and cooperate in order to carry out the intent of the Consolidated Plan. This includes funding through CDBG, HOME, and ESG **which will be used within this institutional structure.**

Within the current Program Year, the Community Department Division continues its integration **with the Economic Development Department. Staff members received programmatic training to** include Section 3 HOME Basics, ESG, IDIS, Labor Standards, and Project Management Training. The division is proud as it has continued to implement program efficiencies to ensure that program continues to operate as efficient as possible to ensure program compliance and **timeliness are met.**

Discuss how these outcomes will impact future annual action plans.

Bexar County outcomes have been consistent with anticipated goals, and will continue to evaluate its programs and adjust as needed based upon the emerging needs of the community.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	15
Low-income	28	2
Moderate-income	0	0
Total	28	17

Table 13 - Number of Households Served

Narrative Information

Bexar County makes housing options available to all qualified individuals regardless of race, color, religion, sex, familial status, disability, national origin, sexual orientation and gender identity. The accomplishments show that Bexar County is providing CDBG and HOME assistance to low income families with the greatest need.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In support of HUD's goal to reduce homelessness and local Continuum of Care (CoC) mission, Bexar County continues to be committed in organizing community agencies and streamlining access to services. Bexar County recently reorganized its Department to the Economic and Community Development with the intention in streamlining processes. Key objectives that were addressed were:

- Identify the scope of the homeless problem in the Bexar County.
- Prioritize service needs for the Bexar County homeless population.
- Identify the service gaps in the continuum of available resources.
- Develop and implement plans and timeliness to make services available to the community.
- Foster the development and implementation of a community-wide advocacy, action and activity in response to emerging needs and issues of the target population.
- Develop and implement a community plans to streamline access to services.
- Enhance service integration, interagency collaboration and effective service coordination by providing regular opportunities for service providers to develop and enhance professional relationships, communications, and interagency networking. • Identify and continuously update information on available community resources.
- Organize and coordinate training for service providers on needs of the homeless and those at risk of homelessness, available services, and methods of access.
- Provide technical assistance to participating organizations that are not active members and foster their participation.
- Review, rank, and endorse agency grant requests and proposals in accordance with identified priorities of need with the participation of the community and the local CoC.

Addressing the emergency shelter and transitional housing needs of homeless persons

Bexar County takes several actions to address the needs of the homeless. The primary funding

sources are the federal Emergency Solutions Grant Program (ESG) which are administered by the Community Development Division. Our funding allocations for 2017-2018 accomplished five important objectives: Coordinated Access, Rapid Rehousing, Housing Prevention, Maximizing community resources. The Emergency Solutions Grant Program provides homeless persons with basic shelter and essential support services. It can assist with short-term homeless prevention assistance to persons at imminent risk of losing their housing due to eviction, foreclosure or utility shutoffs and rapid rehousing for those individuals who are homeless. ESG is a formula-based program that uses the CDBG formula as the basis for allocating funds to eligible jurisdictions. Bexar County collaborated, coordinated, and provided funding to Thrive and St. Vincent De Paul to utilize its remaining funding from 2016. It also just completed the formal contract with SAMM for Rapid Rehousing and Prevention.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Bexar County used funding from CDBG, HOME and ESG Funds to provide financial assistance to persons who are homeless or at risk of homelessness. The County also operates a HOME a robust Tenant Based Rental Assistance program and works with direct refers from its Jail Re-entry Program to assist individuals who are homeless in effort to regain stabilization. Bexar County, Drug Courts and many community based organizations, such as Thrive and St. Vincent De Paul, help to identify and assist individuals at risk of homelessness gain stability and resources through public or private funds. CDBG funds supported community based organizations that provide rental assistance and essential services to the homeless. Bexar County also sharpened its focus on homeless veterans by establishing a strong network of veteran-serving organizations who share information and referrals for assistance to homeless veterans. While Bexar County does not receive a direct HOPWA allocation from HUD.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In addition to the efforts made by the Continuum of Care, Bexar County has facilitated funding to non-profit organizations and community based organizations that specialize in providing basic needs such as employment and training, senior services, transportation, daycare and afterschool programs. Bexar County combines its general funds and HUD funds to ensure that agencies such as San Antonio Food Bank, St. Vincent de Paul, Seton Home, Health

Collaborative and Home Comforts have funding to meet the stabilization needs of its targeted populations. These populations include the mentally ill, children aging out of foster care, and those with disabilities. Bexar County allocated General funds totaling \$1,283,694 for Senior Services, Education Training, Case Management and Social Services.

Bexar County also utilized State funds in the amount of \$6.3 million dollars to provide utility assistance to low income households living at or below 150% of the Federal Poverty Level.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

In 2017-2018, Bexar County continued to develop a strategy with the Housing Authority of Bexar County in order to help improve the County's partnership with the Housing Authority of Bexar County. The strategy involved facilitating the support for Housing Authority's Scattered Site **Disposition Plan, Environmental Review, and Request for Release of Funds.**

As a result, the Housing Authority of Bexar County was able to address (i.e., low liquidity ratio, inadequate financial reserves, limited capacity to cover debt obligations, etc.), problems related to physical unit inspections (i.e., building data errors, unit count errors, and other material errors), and **eliminate previous PHAS issues disclosed in 2016 CAPER.**

The County will continue to correspond with all interested parties (i.e., HABC, SAHA, HUD - **Public and Indian Housing Department, etc.**)

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

In 2017-2018, HABC encouraged home ownership and addressed housing needs by:

- Maximizing and maintaining lease-up rates in the Housing Choice Voucher (HCV) Program
- Educating families in their housing search by counseling and providing relevant information
- Offering programs and services, including: Special Purpose Vouchers, Project-Based Vouchers, HUD-VASH vouchers, etc.
- Pursuing alternative funding sources

In 2017-2018, Bexar County coordinated with the Housing Authority to support self-sufficiency programs focused at helping their residents improve their economic situation and quality of living with the TBRA program. The County continues to be a partner with the Housing Authority to continue to help build support as a partner as mentioned above. The County will continue to partner will ever possible to leverage resources.

Actions taken to provide assistance to troubled PHAs

HABC is no longer categorized as a “Troubled” Public Housing Authority. However, the County will continue to correspond with all interested parties (i.e., HABC, SAHA, Schertz Housing Authority, HUD - Public and Indian Housing Department, etc.) to provide assistance to the PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Bexar County has instituted several economic development policies that specify incentives to persons or business entities that want to create affordable housing in targeted areas of Bexar County. These Bexar County programs include: housing bond programs, Tax Phase in policies for **central city multi-family housing, and Tax Increment Reinvestment Zones. The County’s Tax Increment Financing Reinvestment Zone program includes criteria that benefit areas that meet HUD’s low to moderate income levels.**

Also included in the ranking criteria are projects that are located in a participating city, projects that favorably impact housing, essential services, employment, financial resources and projects **that support infrastructure and ADA/Universal Design.**

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Reduction in Funds

Initially, Bexar County projected a reduction in local, state, and federal funds which would have significantly limited the resources necessary to meet the needs of low to moderate income individuals. Fortunately, the County’s funding was not reduced. The County has, however, taken steps to leverage funds in an effort to mitigate the risk of future budget cuts.

Affordable Housing

According to the U.S. Census in 2017, Texas was one of the top five states with the fastest **growth rate of 1.6% in the United States.**

As our population continues to grow, limited access to affordable housing continues to be an obstacle for low to moderate income individuals. For that reason, the County will continue to remove affordable housing barriers.

In 2017-2018, for example, the county addressed the issue of insufficient affordable housing stock by funding the Habitat for Humanity - Lenwood Heights Project. The project is Phase 3 which involves the continuation of the design and construction of single-family units which will benefit 167 benefit low income households in Precinct 2. These units are scheduled to be completed in 2019.

The County also provides access to affordable housing through the Tenant Based Rental Assistance (TBRA) Program. The program, which assisted 15 households in 2017-2018. The program is designed to help income-eligible households with rental assistance for 12 months

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In order to reduce and abate lead-based paint hazards, the County provided information and technical assistance to individuals enrolled in our Tenant Based Rental Assistance program. The County does not fund homes built prior to 1978.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Multiple Bexar County departments form strategies and alliances that have the cumulative effect of mitigating barriers to achieving a financially secure lifestyle for all Bexar County residents, especially targeted populations including low to moderate income persons, the disabled, the elderly, the mentally ill, the homeless and youth who are aging out of foster care. Adoption of a living wage policy, formation and participation in Tax Increment Re-investment zones, Tax Abatement policies that award points for targeted development and employment opportunities, directing the efforts of Texas Department of Transportation to establish new roads and oversight of the Workforce Solutions Alamo Board are some of the examples of the County's efforts to **improve the financial circumstances of all persons who live in Bexar County.**

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The County continued its participation and coordination with municipalities, federal, state, and local agencies - as well as with the private and non-profit sectors, to serve the needs of LMI individuals and families in the County.

Technical assistance was provided to social service and housing providers to assist them in attaining their goals, particularly when they overlap with those of the City.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The County completed an Analysis of Impediments (AI) during the development of the Consolidated Plan in 2016. The analysis included a review of barriers to fair housing choice. The Analysis of Impediments identifies several areas where potential impediments to fair housing

may exist. The AI report provides a summary of those impediments which included:

1. Insufficient enforcement of fair housing laws and regulations;
2. Access to Affordable Housing;
3. Insufficient Infrastructure (e.g. Road Imp., Water, Sewer, ADA Accommodations);
4. Limited Public Transportation in rural areas;
5. Limited Employment Opportunities;
6. Language Barriers; and
7. Access to Internet

During the 2016-2017 program years, staff continued implementing recommendations from the AI to overcome the effects of the identified impediments. Grant programs directly further fair housing by making funds available to low-moderate income persons through all grant programs. Aspects of these programs are designed to increase housing opportunities for low income persons.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

During this program year, the programs were implemented to assist in overcoming the affordability barriers facing low-income residents. In addition, through the planning and development processes, the Economic & Community Development Department continued to advocate a balance of new housing types. Results can be seen in an increase of new housing developments that include town homes, small lot developments, Tenant Based Rental Assistance, etc. The County also provides fair housing information to program participants, public service agencies, and any interested individuals or groups. Additional actions include: promotion of home ownership programs through Habitat for Humanity, referrals to Housing Authorities, realtors etc. In support of its efforts to affirmatively further Fair Housing Choice, the Community Development Section acts as a resource for fair housing complaints. This year staff has received zero (0) fair housing complaints. A special file was created to document all efforts to outreach minorities and affirmatively further Fair Housing Choice. In addition, the County continues to remain active in attending related training. Concepts learned in training and interactions with the community contribute to a successful move toward affirmatively furthering Fair Housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The goal of the Bexar County's monitoring process is to assess subrecipient/contractor performance for all CPD-funded activities in the areas of program, financial and administrative compliance with applicable federal, state and municipal regulations and current program guidelines. Bexar County's monitoring plan consists of monitoring of active contracts and long-term monitoring for completed projects.

Standards for Minority Business Outreach

Bexar County has developed policies to ensure small, minority, and women-owned businesses a fair opportunity to compete for County contracts. HUD's Federal Labor Standards Provisions (HUD - 4010) and 24 CFR Part 35 Section 3 requirements are also incorporated into and made a part of the terms and conditions of contracts. The County monitors these activities through **HUD Forms 4710 and 2516**.

Compliance and Monitoring 91.220 and 91.230

Bexar County has developed policies to ensure small, minority, and women-owned businesses a fair opportunity to compete for County contracts. HUD's Federal Labor Standards Provisions (HUD - 4010) and 24 CFR Part 35 Section 3 requirements are also incorporated into and made a part of the terms and conditions of contracts. The County monitors these activities through **HUD Forms 4710 and 2516**.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Bexar County continues to follow the public participation plan established for all grant-funded activities. A bilingual (i.e., English and Spanish) notice was published announcing the availability of the 2017 CAPER for public examination and citizen comment. The public review period began December 5, 2018 and ran through December 20, 2018. The CAPER document was available on the County's website. The report was also sent to all grant-funded agencies for comment. Zero (0) comments have been received during the public comment period. Special accommodations (i.e., braille and audio services) were made for individuals with disabilities.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Bexar County has not changed the objectives of its CDBG program and continues to strategically use CDBG funds to maximize leverage for infrastructure and public facility improvements and public services activities. There is a continuous need for CDBG funds to fulfill **objectives in all the above categories thus limited resources available to meet all needs.**

Bexar County has continued to pursue potential resources identified in the Consolidated Plan and worked with its partner agencies and participating cities to leverage funds for construction, public service programs and community development activities directed toward revitalizing **neighborhoods and economic development.**

Bexar County CDH staff continued to improve its standard practices. In 2017, Paper and digital filing systems were improved and implemented for consistency and accuracy and to decrease paper files and the need for expensive storage. To add to the division efficiencies in 2016, **Bexar County staff moved to a online application process implemented streamlined flowcharts, RACI matrixes, application process and moved to online application system.**

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year **based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.**

Bexar County regularly monitors HOME assisted properties annually for property containing 10 or more HOME units and at least once every 3 years on all other properties during the period of affordability on all rental properties to confirm that residents qualify for HOME designated units and that borrowers comply with regulatory requirements that are included in the funding contracts. Bexar County has a total of fifteen (15) apartment complexes which include: Converse Town Square, Accessible Space, Oak Forest, Casitas De Merced, SAMM Housing, La Paloma De La Paz, Town Square, FairWeather Lodge, Wagon's Crossing, San Antonio Metropolitan Ministries, Marshall Meadows, Seton Home, Costa Almadena, Casitas De Villa Corona, Costa Mirabella, Methodist Mission Home, Montabella Pointe, Terrace at Haven, Guild Park, West Avenue, and Eagle's Rest containing a total of sixty -nine (69) HOME units. **Bexar County will continue to monitor projects until conclusion of the period of affordability.**

Bexar County also requires that Housing Management Properties submit Quarterly Performance Reports throughout the period of affordability to ensure ongoing compliance. The Quarterly

Performance Reports included a listing of current tenants occupying HOME-assisted units, household annual income, source of income, household size, ethnicity, household type, number of bedrooms, current rent amount and affordable income designation. All complete rental assistance home units were occupied at completion of project.

In 2017, Bexar County ensured compliance with regulations pertaining to HOME assisted properties by Regularly Monitoring Quarterly Performance Reports for the County's HOME assisted properties and Conducting On-Site Visits. To increase operational efficiency, the County developed a risk assessment tool to determine if a property must under a monitoring prior to the required every 3 year **The** tool evaluates factors such as the age of the property, number of units, date of last inspection, the result of quarterly reports, # of property complaints, and frequent changes in management.

In compliance with the HOME Annual Inspection requirement, Bexar County also contracted with the Housing Authority of Bexar County to conduct Housing Quality Standard (HQS) Inspections for its HOME Tenant Based Rental Assistance (TBRA) Program. On-site inspections were completed at the following properties: Ivy Apartments, Utopia Place Apartments, Hidden Village, The Landing Apartments, Montabella Pointe Apartments, Axio Apartments, Water Meadow, Village Rodriguez, Rosemont at Palo Alto Apartments, Westwood Plaza, Hidden Village, Winston Square Apartments, Banyan Tree Apartments, and various Private Landlords. The TBRA program only assists clients for 12 months, so no additional follow up inspections were provided. Attached will be provided in Exhibits.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Bexar County makes housing options available to all qualified individuals regardless of race, color, religion, sex, familial status, disability, national origin, sexual orientation or gender identity. For all multi-family rental projects, Bexar County strictly enforces affirmative marketing and Equal Housing Opportunity practices. Each funded agency is required to report the status of their affirmative marking practices annually. Compliance measures include advertising in both English and Spanish, displaying the Equal Housing Opportunity logo prominently in locations that are visible by ingress and egress to the property. Finally, annual audits are performed for HOME-funded rental housing projects, and include checking records of advertisement, websites, tenant applications and notifications.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Bexar County does not have program income.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Bexar County analyzed its recently completed 2016-2020 Consolidated Plan and determined the need to expand affordable housing. Based upon the results of the plan, the County determined that residents of Bexar County lacked affordable housing. Bexar County also initiated conversations with affordable housing providers to identify affordable housing project opportunities.

Worse Case

The County addresses worse case needs by providing direct and indirect assistance to at risk clients. The County has developed a Assessment Tool to screen clients, evaluate their needs and provide assistance. The County has fostered a synergistic relationship with the Continuum of Care (CoC) and refers program ineligible clients to the appropriate partnering agencies.

CR-65 - Persons Assisted (Information is intentionally left blank)

Information uploaded by E-Snaps Data (Attachment)

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 - Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 17 - Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter (Bexar County did not allocate funds to Shelter)

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 18 - Shelter Information

4d. Street Outreach (Bexar County did not allocate funds to Outreach)

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 - Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 20 - Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 21 - Gender Information

6. Age—Complete for All Activities

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 22 - Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served - Prevention	Total Persons Served - RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 - Special Population Served

CR-70 - ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	0
Total Number of bed-nights provided	0
Capacity Utilization	0.00%

Table 24 - Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Bexar County entered into contract with one ESG Subrecipient in 2017, San Antonio Metropolitan Ministries, Inc. for Rapid Rehousing and Homeless Prevention. With the assistance from the local CoC the County has continued to develop the County's ESG program **and adopted the Continuum of Care (CoC) Written Standards. Bexar County did not allocation any funds to shelter activities in 2017.**

As part Subrecipients contractual obligation, the agency's are required to enter all ESG data into **the HMIS and comply with all ESG requirements. Bexar County will complete an annual on-site** monitoring visit to ensure that are agency's meet performance standards as outlined in contract. Bexar County reviews invoices submitted, all supporting documentation to include HMIS reports, performance reports and verification of eligibility documents. Bexar County has attached its performance standards for your reference.

CR-75 - Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	3,915	40,746	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	3,915	40,746	0

Table 25 - ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	20,136	36,043	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	20,136	36,043	0

Table 26 - ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services	0	0	0
Operations	0	0	0
Renovation	0	0	0
Major Rehab	0	0	0

Conversion	0	0	0
Subtotal	0	0	0

Table 27 - ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Street Outreach	0	0	0
HMIS	0	0	0
Administration	0	8,078	0

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2015	2016	2017
	24,051	84,867	0

Table 29 - Total ESG Funds Expended

11f. Match Source

	2015	2016	2017
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	0	0

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2015	2016	2017
	24,051	84,867	0

Table 31 - Total Amount of Funds Expended on ESG Activities

*Please note all dollars identified in table above are rounded to nearest dollar.

	FY 2015	FY 2016	FY2017
Housing Prevention			
Rental Assistance	\$3,914.51	\$40,746.47	0
Subtotal	\$3,914.51	\$40,746.47	0
Rapid Rehousing	\$20,136.75	\$36,042.82	0
Subtotal	\$20,136.75	\$36,042.82	0
Admin	\$0.00	\$8,078.32	0
Subtotal	\$0.00	\$8,078.32	0
Match	\$24,051.26	\$84,867.61	0
Grand Total	\$24,051.26	\$84,867.61	0

Table 1 - ESG Expenditures - Actual dollar reflected in table above