



# Albert Uresti, MPA, PCC

## Office of the Tax Assessor - Collector

### TAX CERTIFICATE REQUEST

Tax Certificates are issued with the most current information available; all accounts are subject to change per Section 26.15 and 11.43(i) of the Texas Property Tax Code.

E-mail & Internet Payment Instructions: Complete and e-mail form to [assessingclerk@bexar.org](mailto:assessingclerk@bexar.org); Subject Line: **Tax Certificate Request, Account 000000000000**. If requesting multiple accounts, only list the first account. A representative will contact you after the account(s) have been billed the \$10.00 fee. Visit [www.bexar.org/tax](http://www.bexar.org/tax) to pay the fee with eCheck or by credit card.

Mailing Instructions: Make payable to: Albert Uresti, MPA, PCC, Bexar County Tax Assessor-Collector, c/o Assessing Section, P.O. Box 839950, San Antonio TX. 78283-3950.

Allow up to 10 business days to process the request. Tax certificates are mailed or e-mailed according to delivery preference. If the certificate is required by the City of San Antonio's "Certificate of Determination" the city will accept an electronic version of the certificate. For the purpose of recording plats with the Bexar County Clerk's office, an original certificate is required, which will be mailed to the delivery preference below.

<b>Account Number(s):</b> <b>12 Digit Account Number</b> <b>000000000000</b> (Attach List if needed)		
<b>Company Name:</b>		
<b>Contact Name:</b>		<b>Phone:</b> _____
<b>Delivery Preference:</b>	<input type="checkbox"/> Plat filing <input type="checkbox"/> Mailing Address: _____ _____	
	<input type="checkbox"/> E-mail Address: _____	

Oct 2020

<b>TAX OFFICE USE ONLY:</b>	FIDO:	CK#	AMT:	DT RCVD:	10DD:
	<input type="checkbox"/> Mailed <input type="checkbox"/> E-mailed	Date:	Processor:		