

## PROBATE DEPARTMENT

**LUCY ADAME-CLARK**  
**BEXAR COUNTY CLERK**  
210-335-2241 Fee Information

### **NEW FEE LIST**

**EFFECTIVE JANUARY 1, 2019**

#### NEW FILINGS

App for Probate of Will.....	\$266.00
App for Probate of Will & Codicil.....	\$266.00
App for Probate of Will as Muniment of Title.....	\$266.00
App for Temporary Administration.....	\$266.00
App for Administration.....	\$266.00
App for Administration & Declaration of Heirship.....	\$341.00
App for Declaration of Heirship.....	\$311.00
App for Guardianship.....	\$266.00
App for Guardian of a Minor.....	\$266.00
App for Temporary Guardianship.....	\$236.00
App to Sell Property of A Minor.....	\$236.00
App to Sell Property w/o Guardian.....	\$236.00
App for a Foreign Will.....	\$236.00
App and Order to Open Lock Box.....	\$37.00
Small Estate Affidavit.....	\$232.00
Original Petition.....	\$236.00

#### PROCEEDINGS

Annual Account.....	\$25.00
Annual Report.....	\$10.00
Final Account.....	\$59.00
<i>(Post Notice Included)</i>	
Final Report.....	\$10.00
APP to Sell Real Property.....	\$59.00
<i>(Post Notice Included)</i>	
APP to Sell Personal Property.....	\$59.00
<i>(Post Notice Included)</i>	
Inventory.....	\$25.00
<i>(90 Days after the Qualifying date)</i>	
Contest.....	\$95.00
Original Petition.....	\$95.00
Claims.....	\$10.00

#### SERVICE AND NOTICE

Post Notice.....	\$30.00
Citation by Private Process.....	\$4.00
Citation by Sheriff's Office.....	\$75.00
Citation by Certified Mail.....	\$75.00
Citation by Publication.....	\$75.00
Bench Warrant.....	\$75.00
Sheriff Service.....	\$75.00
Subpoena & Subpoena Duces Tecum.....	\$75.00
Forcible Detainer.....	\$75.00
Temporary Injunction Sheriff.....	\$75.00
Temporary Restraining Order Sheriff.....	\$75.00
Courts Show Cause Sheriff.....	\$75.00
Execution, Order of Sale, Writ, or other Process.....	\$4.00

#### MISCELLANEOUS

Plain Copies (per page).....	\$1.00
Certified Copies (per document).....	\$5.00
Exemplified Copies.....	\$7.00
Letters.....	\$2.00
<i>(Temp Guardian &amp; Temp Admin Letters = Cert Copies)</i>	
Jury Demand.....	\$40.00
Safekeeping of Will.....	\$5.00
Deposit for Copies of Filings (51.202).....	\$35.00
Abstract.....	\$4.00

#### **HELPFUL NUMBERS**

##### **Probate Court # 1**

<b>Clerk.....</b>	<b>210-335-2546</b>
<b>Coordinator.....</b>	<b>210-335-2190</b>
<b>Staff Attorney.....</b>	<b>210-335-0490</b>
<b>Court Investigator.....</b>	<b>210-335-2583</b>
<b>Court Auditor.....</b>	<b>210-335-2638</b>
<b>Court Auditor.....</b>	<b>210-335-2766</b>

##### **Probate Court # 2**

<b>Clerk.....</b>	<b>210-335-2670</b>
<b>Coordinator.....</b>	<b>210-335-2678</b>
<b>Staff Attorney.....</b>	<b>210-335-2647</b>
<b>Court Investigator.....</b>	<b>210-335-2279</b>
<b>Court Auditor.....</b>	<b>210-335-2244</b>
<b>Court Auditor.....</b>	<b>210-335-0491</b>

Please Make Checks Payable to:  
*Bexar County Clerk*