

OTHER OPERATING FUNDS



The photo above depicts construction of Quintana Road at the Medina River, 1928.

Bexar County, Texas
 Justice of the Peace Security Fund (112)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$466,742	\$512,730	\$552,670
Total Beginning Balance	\$466,742	\$512,730	\$552,670
Revenue			
Service Fees	\$60,125	\$50,650	\$50,000
Other Revenue	4,465	7,892	4,500
Subtotal	\$64,590	\$58,542	\$54,500
Total Revenues	\$64,590	\$58,542	\$54,500
TOTAL AVAILABLE FUNDS	\$531,332	\$571,272	\$607,170

APPROPRIATIONS

Judicial	\$18,602	\$18,602	\$40,000
Subtotal	\$18,602	\$18,602	\$40,000
TOTAL OPERATING APPROPRIATIONS	\$18,602	\$18,602	\$40,000
Appropriated Fund Balance	\$512,730	\$552,670	\$567,170
TOTAL APPROPRIATIONS	\$531,332	\$571,272	\$607,170

JUSTICE OF THE PEACE SECURITY FUND

In 2005, the 79th Texas Legislature created the Justice of the Peace Security Fund, supported by the collection of a \$4 fee assessed to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Of the money collected, \$3 is deposited in the Courthouse Security Fund, and \$1 is deposited in the Justice of the Peace Security Fund. This fee may only be used to provide funds for specific security enhancements for justice courts including: metal detectors, identification cards and systems, electronic locking and surveillance equipment, court security personnel, signage, confiscated weapons inventory, locks or other security devices, bulletproof glass, and education for court security personnel. Commissioners Court approves this fund’s budget in accordance with Chapter 102 of the Texas Code of Criminal Procedure.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Operational Expenses	\$18,602	\$40,000	\$18,602	\$40,000
Total	\$18,602	\$40,000	\$18,602	\$40,000

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget provided \$10,000 for each Justice of the Peace Precinct for the purchase of security upgrades, as requirements are identified.

Bexar County, Texas
Family Protection Fee Fund (121)
Fiscal Year Ending September 30, 2019

FY 2016-17	FY 2017-18	FY 2018-19
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$36,814	\$33,512	\$0
Total Beginning Balance	\$36,814	\$33,512	\$0

Revenue

Service Fees	\$115,306	\$114,028	\$114,000
Other Revenue	20,117	19,306	18,000
Subtotal	\$135,423	\$133,334	\$132,000

Interfund Transfer	\$0	\$47,176	\$0
Total Revenues	\$135,423	\$180,510	\$132,000

TOTAL AVAILABLE FUNDS	\$172,237	\$214,022	\$132,000
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Judicial	\$138,725	\$0	\$0
Subtotal	\$138,725	\$0	\$0

Interfund Transfers	\$0	\$214,022	\$132,000
---------------------	-----	-----------	-----------

TOTAL OPERATING APPROPRIATIONS	\$138,725	\$214,022	\$132,000
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$33,512	\$0	\$0
----------------------------------	-----------------	------------	------------

TOTAL APPROPRIATIONS	\$172,237	\$214,022	\$132,000
-----------------------------	------------------	------------------	------------------

FAMILY PROTECTION ACCOUNT

Program Description: Section 51.961 of the Texas Government Code provides for the mandatory collection of a \$15.00 fee by the District or County Clerk when a petition for divorce is filed. The statute provides that the monies collected through this fee are to be deposited into a special revenue account called the Family Protection Account. On August 10, 2010, Commissioners Court approved the use of the Family Protection Fee for costs associated with the prevention of family violence and child abuse. Due to the limited amount of revenue generated by the fee, only a portion of these costs can be funded in the Family Protection Account. The remainder of the costs will be funded in a discretionary fund managed by the District Attorney’s Office. The Family Protection Fee was previously collected in the General Fund.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Operational Expenses	\$138,725	\$0	\$0	\$0
Interfund Transfer	\$0	\$214,022	\$214,022	\$132,000
Total	\$138,725	\$214,022	\$214,022	\$132,000

Program Justification and Analysis:

- As per Section 2.02 of the Lease Agreement between Bexar County and the Criminal District Attorney’s Office, acting on behalf of the Bexar County Family Justice Center, an Interfund Transfer to the General Fund is provided for FY 2018-19 for the payment of build out costs associated with the new office space for the Family Justice Center in the Federal Reserve Building. This is the second year of this payment.

Bexar County, Texas
 County Clerk Records Management Fund (200)
 Fiscal Year Ending September 30, 2019

	FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	\$17,804,502	\$22,664,133	\$25,864,250
Total Beginning Balance	\$17,804,502	\$22,664,133	\$25,864,250
Revenue			
Service Fees	\$5,648,762	\$5,506,920	\$5,502,000
Other Revenue	182,465	362,088	200,000
Subtotal	\$5,831,227	\$5,869,008	\$5,702,000
Total Revenues	\$5,831,227	\$5,869,008	\$5,702,000
TOTAL AVAILABLE FUNDS	\$23,635,729	\$28,533,141	\$31,566,250
APPROPRIATIONS			
General Government	\$757,065	\$2,568,891	\$8,513,971
Subtotal	\$757,065	\$2,568,891	\$8,513,971
Interfund Transfers	\$214,531	\$100,000	\$225,000
TOTAL OPERATING APPROPRIATIONS	\$971,596	\$2,668,891	\$8,738,971
Appropriated Fund Balance	\$22,664,133	\$25,864,250	\$22,827,279
TOTAL APPROPRIATIONS	\$23,635,729	\$28,533,141	\$31,566,250

RECORDS MANAGEMENT – COUNTY CLERK FUND

Program Description: The main purpose of the Records Management - County Clerk Fund is to provide funding to maintain and preserve the essential public records of the County. The County Clerk uses these funds to preserve the history and the heritage of Bexar County by providing records management and preservation services after filing and recording documents in the records of the Office of the County Clerk. The County Clerk is responsible for maintaining historical records filed from the year 1699 to present. Activities include records preservation, storage and retrieval as well as disaster preparedness. The main functions funded in the Records Management-County Clerk Fund include storage costs and the imaging contract costs for the County Clerk’s Office.

Performance Indicators:

FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
----------------------	------------------------	----------------------

Workload Indicators:

Number of files pulled	6,294	16,196	16,196
Number of files returned/re-filed	57,943	52,292	52,292
Number of Perma Boxes Handled	86,915	78,438	78,438

Efficiency Indicators:

Number of files pulled per FTE	2,098	5,399	5,399
Number of files returned/re-filed per FTE	19,314	17,431	17,431
Number of Perma Boxes handled per FTE	28,972	26,146	26,146

Effectiveness Indicators:

Average daily response time (pulled & delivered)	3 hours	3 hours	3 hours
Average time needed to pick-up and re-file	5 hours	5 hours	5 hours
Average time needed to handle Perma Boxes	4 hours	4 hours	4 hours

Appropriations:

FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
----------------------	----------------------	------------------------	----------------------

Travel, Training and Remunerations	\$3,311	\$10,275	\$10,725	\$10,725
Operational Expenses	663,624	8,364,361	2,447,980	8,357,746
Supplies and Materials	39,398	155,500	110,186	145,500
Interfund Transfers	214,531	100,000	100,000	225,000
Capital Expenditures	50,732	0	0	0
Total	\$971,596	\$8,630,586	\$2,668,891	\$8,738,971

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased significantly when compared to FY 2017-18 Estimates, as described below.
 - The Travel, Training and Remunerations group is flat when compared to FY 2017-18 Estimates. This funding is used to pay for records training for staff of the County Clerk's Office.
 - The Operational Expenses group increased significantly when compared to FY 2017-18 Estimates. The majority of the funding in this group is in the Imaging Services account, which is budgeted in the amount of \$7,967,639, the same level of funding as the FY 2017-18 budgeted amount. The remaining funding is for professional services related to the preservation of documents, as well as printing and binding, which is budgeted at the same budget level as FY 2017-18.
 - The Supplies and Materials group increased by 32 percent when compared to FY 2017-18 Estimates. Additional funding is provided for Tools & Hardware and Office Furniture for the County Clerk's archives, at the Office's request.
 - The Interfund Transfers group increased significantly when compared to FY 2017-18 Estimates. This is due to a one-time Interfund transfer to the Records Management Center (Fund 505) for operational and equipment needs, for a total of \$175,000. A transfer of \$50,000 to the Countywide Records Management Fund (Fund 201) is also provided for the purposes of scanning and destroying records located at the Records Management Center.

Bexar County, Texas
 County Records Management Fund (201)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$91,769	\$202,481	\$161,965
Total Beginning Balance	\$91,769	\$202,481	\$161,965
Revenue			
Service Fees	\$436,405	\$444,315	\$440,000
Other Revenue	\$1,035	\$4,169	\$1,000
Subtotal	\$437,440	\$448,484	\$441,000
Interfund Transfers	\$0	\$0	\$50,000
Total Revenues	\$437,440	\$448,484	\$491,000
TOTAL AVAILABLE FUNDS	\$529,209	\$650,965	\$652,965

APPROPRIATIONS

General Government	\$326,728	\$489,000	\$530,000
Subtotal	\$326,728	\$489,000	\$530,000
TOTAL OPERATING APPROPRIATIONS	\$326,728	\$489,000	\$530,000
Appropriated Fund Balance	\$202,481	\$161,965	\$122,965
TOTAL APPROPRIATIONS	\$529,209	\$650,965	\$652,965

RECORDS MANAGEMENT – COUNTY-WIDE FUND

Program Description: The Records Management – County Wide Fund was created to account for revenues generated by fees for defendants convicted of an offense in a County or District Court and the issuance of certain certificates. In 1999, the Legislature increased the fee from \$10 to \$20, effective September 1, 1999. This revenue may only be used for records management and preservation or automation purposes for any Office or Department in the County. Government Code Section 25.0171(b) (1999) mandates counties to create a separate fund for these revenues. These funds are generally used for microfilming of records, digital imaging of records, and costs related to record storage.

The mission and goal of the Countywide Records Management Fund is to provide funds and resources that can be used to microfilm/image records stored by County Offices and Departments in the Courthouse or at an off-site records facility in order to better utilize office space and preserve County records. Microfilming/imaging provides 97 percent savings in storage space. County Offices and Departments use this funding to facilitate the storage of their records at the County off-site storage facility. Currently, the Records Management Center is able to provide some microfilming services to County Offices and Departments; however, most microfilm work is outsourced to private service companies.

Performance Indicators:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
--	------------------------------	--------------------------------	------------------------------

Work Load Indicators:

Records Storage Space Recovered in Square Feet	1,400	1,600	1,600
Records Storage Projects Completed	3	4	2
Building Square Feet Maintained	72,000	72,000	72,000

Efficiency Indicators:

Number of Square Feet Utilized for Storage	58,000	58,000	58,000
Percent of Projects Completed	96%	98%	95%
Number of County Offices Using Records Center	46	42	42
Number of County Offices Destroying Paper Records Expired or Imaged	9	9	9

Effectiveness Indicators:

Ratio of stored space used to reused space	96%	96%	95%
Percent of Offices Using Records Center	88%	88%	85%
Percent of Offices Destroying Paper Records Expired or Imaged	76%	76%	73%

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Operational Expenses	\$326,728	\$489,000	\$489,000	\$530,000
Total	\$326,728	\$489,000	\$489,000	\$530,000

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 8.4 percent when compared to FY 2017-18 Estimates, as described below.
- The Operational Expenses group increased by 8.4 percent when compared to FY 2017-18 Estimates. Funding in the amount of \$100,000 is provided for the Records Storage Center Facility for utilities, maintenance and repairs, and other expenses necessary to operate the facility. The Operational Expenses group also includes additional funding for Imaging Services in the amount of \$430,000 for other imaging projects. The Records Committee met on July 12, 2018 and recommended the following funds be appropriated accordingly:

Offices/Departments	FY 2018-19 Adopted Budget
Auditor's Office	\$18,000
Crime Lab	\$9,000
District Attorney's Office	\$69,000
District Clerk's Office	\$95,000
Elections Department	\$14,000
Justice of the Peace, PCT.1	\$45,000
Justice of the Peace, PCT.2	\$25,000
Justice of the Peace, PCT.3	\$25,000
Justice of the Peace, PCT.4	\$40,000
Management & Finance	\$5,000
Sheriff's Office, Archives	\$35,000
Tax Assessor Collector	\$50,000
Total	\$430,000

Bexar County, Texas
 District Clerk Records Management Fund (202)
 Fiscal Year Ending September 30, 2019

	FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	\$209,123	\$316,589	\$396,174
Total Beginning Balance	\$209,123	\$316,589	\$396,174
Revenue			
Service Fees	\$400,771	\$386,221	\$386,150
Other Revenue	\$2,705	\$6,649	\$3,500
Subtotal	\$403,476	\$392,870	\$389,650
Total Revenues	\$403,476	\$392,870	\$389,650
TOTAL AVAILABLE FUNDS	\$612,599	\$709,459	\$785,824
APPROPRIATIONS			
Judicial	\$296,010	\$313,285	\$535,000
Subtotal	\$296,010	\$313,285	\$535,000
TOTAL OPERATING APPROPRIATIONS	\$296,010	\$313,285	\$535,000
Appropriated Fund Balance	\$316,589	\$396,174	\$250,824
TOTAL APPROPRIATIONS	\$612,599	\$709,459	\$785,824

RECORDS MANAGEMENT - DISTRICT CLERK FUND

Program Description: Revenues generated by a \$5 records management and preservation fee on each document filed by the District Clerk as approved in 2003 by the 78th Legislature (HB 1905) are deposited in the District Clerk Records Management Fund. The fee may only be used with approval of a budget submitted by the District Clerk to Commissioners Court in accordance with Chapter 111 of the Texas Local Government Code.

Performance Indicators:

	FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
Work Load Indicators:			
Records Storage Space Recovered in Cubic Feet	2823	583	583
Preservation Projects	3	8	10
Scanning Projects	3	6	6
Number of Boxes Destroyed	3388	700	700
Efficiency Indicators:			
Percentage of Preservation Projects Completed	67%	100%	100%
Percentage of Scanning Projects Completed	100%	100%	100%
Percentage of Boxes Destroyed	15%	4%	4%
Effectiveness Indicators:			
Preserved Binders Created	137	182	122
Preserved Cases Scanned	5,090	1,694	1,494
Images Returned by Outside Vender	44,123	64,296	58,804

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Travel, Training, & Remuneration	\$1,573	\$0	\$0	\$0
Operational Expenses	288,897	394,450	307,835	\$529,550
Supplies and Materials	5,540	5,550	5,450	5,450
Total	\$296,010	\$400,000	\$313,285	\$535,000

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased significantly when compared to FY 2017-18 Estimates, as described below.
 - The Operational Expenses group increased significantly when compared to FY 2017-18

Estimates. Increased funding for is provided for imaging services for the archiving and preservation of District Clerk records.

- The Supplies and Materials group is flat when compared to FY 2017-18 Estimates. Funding is provided at the same budget level as FY 2017-18 and funds the purchase of shelving units to store preserved records binders.

Bexar County, Texas
 Courthouse Security Fund (203)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$36,712	\$89,213	\$6,205
Total Beginning Balance	\$36,712	\$89,213	\$6,205
Revenue			
Service Fees	\$700,027	\$656,637	\$640,000
Other Revenue	\$1,107	\$3,093	\$1,000
Subtotal	\$701,134	\$659,730	\$641,000
Transfers In	\$339,597	\$370,276	\$486,092
Total Revenues	\$1,040,731	\$1,030,006	\$1,127,092
TOTAL AVAILABLE FUNDS	\$1,077,443	\$1,119,219	\$1,133,297

APPROPRIATIONS

Judicial	\$988,230	\$1,113,014	\$1,127,092
Subtotal	\$988,230	\$1,113,014	\$1,127,092
TOTAL OPERATING APPROPRIATIONS	\$988,230	\$1,113,014	\$1,127,092
Appropriated Fund Balance	\$89,213	\$6,205	\$6,205
TOTAL APPROPRIATIONS	\$1,077,443	\$1,119,219	\$1,133,297

COURTHOUSE SECURITY FUND

Program Description: In October 1993, Commissioners Court established the Courthouse Security Fund to account for revenue generated by security fees authorized by the 73rd Texas Legislature. In 1997, the 74th Texas Legislature added Justice of the Peace Court security fees. A \$5 fee for security is collected at the time of filing for each civil case filed in District Courts or County Courts-at-Law. The County also collects \$5 from defendants convicted of a felony offense in a District Court and \$3 from those convicted of a misdemeanor offense in any court. In addition, the County receives \$1 for every document filed that is not subject to the \$5 security fee. The legislature created the fees to help fund security services in buildings housing courts, such as the Bexar County Courthouse, the Cadena-Reeves Justice Center, the Juvenile Justice Center and the Tejada Justice Center. These funds are also utilized to help pay the cost of the communication and law enforcement services provided by the Bexar County Sheriff's Office. The Sheriff's Office provides security using security monitors and law enforcement officers deployed at entrances to many county buildings housing courts. Constables provide security for the Justice of the Peace courts.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Personnel Services	\$988,230	\$1,068,278	\$1,113,014	\$1,127,092
Total	\$988,230	\$1,068,278	\$1,113,014	\$1,127,092

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 1.3 percent when compared to FY 2017-18 Estimates. This is primarily due to changes in the cost of health insurance plans as selected by employees.
- This fund will continue to require an interfund transfer from the General Fund due to the continued gap between service fee revenue and the cost of personnel services. An interfund transfer in the amount of \$486,092 is budgeted to provide sufficient funding through the fiscal year, which is an increase of 31.3 percent when compared to FY 2017-18.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Deputy Sheriff – Law Enforcement	2	2	2
Security Monitor	14	14	14
Telecommunications Specialist	7	7	7
Total – Courthouse Security Fund	23	23	23

Bexar County, Texas
 District Clerk Technology Fund (205)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$51,837	\$294,317	\$154,634
Total Beginning Balance	\$51,837	\$294,317	\$154,634

Revenue

Service Fees	\$288,084	\$277,602	\$277,000
Other Revenue	\$1,066	\$6,045	\$1,000
Subtotal	\$289,150	\$283,647	\$278,000
Total Revenues	\$289,150	\$283,647	\$278,000

TOTAL AVAILABLE FUNDS	\$340,987	\$577,964	\$432,634
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

General Government	\$46,670	\$423,330	\$288,000
Subtotal	\$46,670	\$423,330	\$288,000

TOTAL OPERATING APPROPRIATIONS	\$46,670	\$423,330	\$288,000
---------------------------------------	-----------------	------------------	------------------

Appropriated Fund Balance	\$294,317	\$154,634	\$144,634
----------------------------------	------------------	------------------	------------------

TOTAL APPROPRIATIONS	\$340,987	\$577,964	\$432,634
-----------------------------	------------------	------------------	------------------

DISTRICT CLERK- TECHNOLOGY FUND

Program Description: State law requires District Clerks to maintain a large number of court records on a permanent basis. In order to preserve and maintain these documents, offices are storing documents electronically or in a digital format. State law and state library rules dictate that the film and digital images be maintained permanently with a storage plan to secure the future transition of digitized records to new media that allows access to these records. Transitioning paper records to digital formats can be costly for counties that do not have in-house computer service departments, as contracted vendors often maintain proprietary controls. While current statute allows District Courts to assess records management fees, the District Clerks' offices do not have control over the funding and counties can use the monies for other methods of records preservation.

Senate Bill 1685 from the 81st Legislature authorizes the Commissioners Court of a county to adopt a District Court Records Archive Fee of not more than \$5 for the filing of a suit, including an appeal from an inferior court, or a cross-action, counterclaim, intervention, contempt action, motion for new trial, or third-party petition, in a District Court in the county. It requires that the fee be set and itemized in the county's budget as part of the budget preparation process and be approved in a public meeting. This fee is for preservation and restoration services performed in connection with maintaining District Court records.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Operational Expenses	\$46,670	\$492,143	\$423,330	\$288,000
Total	\$46,670	\$492,143	\$423,330	\$288,000

Program Justification and Analysis:

- The Operations Expenses group provides \$288,000 for records imaging and records preservation contracted services. Funding is provided for continued records preservation of historical documents. Preservation services include imaging and electronic archiving of documents.

Bexar County, Texas
 Parking Facilities Fund (206)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$1,226,006	\$1,324,136	\$1,354,840
Total Beginning Balance	\$1,226,006	\$1,324,136	\$1,354,840

Revenue

Service Fees	\$1,274,784	\$1,274,806	\$1,200,000
Other Revenue	12,687	19,280	10,000
Total Revenues	\$1,287,471	\$1,294,086	\$1,210,000

TOTAL AVAILABLE FUNDS	\$2,513,477	\$2,618,222	\$2,564,840
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$739,341	\$780,382	\$828,489
Capital Expenditures	0	33,000	35,000
Subtotal	\$739,341	\$813,382	\$863,489

Interfund Transfers	\$450,000	\$450,000	\$450,000
---------------------	-----------	-----------	-----------

TOTAL OPERATING APPROPRIATIONS	\$1,189,341	\$1,263,382	\$1,313,489
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$1,324,136	\$1,354,840	\$1,251,351
----------------------------------	--------------------	--------------------	--------------------

TOTAL APPROPRIATIONS	\$2,513,477	\$2,618,222	\$2,564,840
-----------------------------	--------------------	--------------------	--------------------

FACILITIES MANAGEMENT – PARKING FACILITIES FUND

Program Description:

The mission of the Facilities Management – Parking Facilities is to operate and provide convenient parking for Bexar County citizens and members of the community, to enforce public safety, and to provide the best customer service.

Vision:

The Bexar County Parking Division is committed to providing safe and reliable solutions in an effort to provide sufficient parking spaces and safe environment for employees and visitors utilizing the parking facilities. The Division strives to adopt new and innovative solutions that will provide credit card payment methods, increase accessibility to parking, maintain parking rates, promote safety, and maintain a clean parking environment.

Goals and Objectives:

- Plan for future needs of parking spaces that support County Buildings
- Plan and maintain Americans with Disabilities Act and Occupational Safety and Health Administration standards in parking facilities
- Plan and implement maintenance programs for all parking structures and parking lots
- Develop and train employees to provide friendly and excellent customer service
- Maintain a safe and inviting parking environment
- Accomplish and meet department goals in the most cost-effective manner for Bexar County citizens

Program Description:

The Facilities Management - Parking Facilities Fund was established to account for the collection of revenues from parking fees and expenditures for the daily operation and maintenance of the County's parking facilities. The fund also contributes revenue to the Debt Service Fund to pay a portion of the principal and interest due semi-annually on the outstanding bonds issued for the construction of Bexar County parking garages.

The Parking Facilities program is responsible for the safe, efficient, and cost-effective parking of public and private vehicles with an emphasis on providing parking for the Bexar County Justice Center, Paul Elizondo Tower, the Courthouse, and the Courthouse Annex. The County opened the five-story, 668 parking space garage in June 1988 as part of the Justice Center development. The new Flores Street Parking Garage opened in August 2011 and houses the Human Resources Department on the first floor. Contract parking is available to County employees and other downtown customers. Some reserved space is also available for County elected and appointed officials and other personnel. In addition, discounted parking is available for those summoned for jury duty.

The Parking Division is responsible for the Flores Street Parking Garage, Comal Street Parking Garages, and several County parking lots, such as the lots located at the Adult Probation Building, Juvenile Building, Cindy Krier Detention Center, Adult Detention Center South Annex, Courthouse Annex, Precinct 1 Pleasanton Road, Fire Marshal's Office, Justice of the Peace, Precinct 1, and the Vista Verde Building.

Performance Indicators:

FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
------------------------------	--------------------------------	------------------------------

Workload/Output Measures:

Number of Monthly Rate Customers, Flores St	496	500	500
Number of Monthly Rate Customers, Comal St	96	82	80
Number of Jurors (per Year)	50,664	52,000	52,000
Number of Contract Customers, Flores St	81	80	80
Number of Monthly Rate Customers, Comal St	7	5	5
Number of Reserved Spaces – no fee, Flores St	300	355	380
Number of Reserved Spaces – no fee, Comal St	69	234	300

Efficiency Measures:

Average Number of Daily Customers, Flores St	685	724	750
Average Number of Daily Customers, Comal St	273	234	236
Daily Average Percent of Daily Capacity, Flores St	99%	99%	99%
Daily Average Percent of Daily Capacity, Comal St	35%	55%	70%

Effectiveness Measures:

Revenue Generated on Daily Rate Spaces, Flores St	1,017,256	1,028,500	1,030,700
Revenue Generated on Daily Rate Spaces, Comal St	323,379	294,426	297,426
Revenue Generated on Jurors, Flores St	101,328	104,000	104,000
Revenue Generated on Monthly Employee Parking Fees, Flores St	327,360	330,000	330,000
Revenue Generated on Monthly Employee Parking Fees, Comal St	63,360	54,120	52,800
Special Events Revenue	52,830	\$65,000	\$65,650

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$353,258	\$330,721	\$354,298	\$341,918
Travel, Travel and Remunerations	1,794	3,055	3,055	3,055
Operational Expenses	367,887	394,864	405,925	459,566
Supplies and Materials	16,402	25,650	17,104	23,950
Interfund Transfers	450,000	450,000	450,000	450,000
Capital Expenditures	0	33,000	33,000	35,000

Total \$1,189,341 \$1,237,290 \$1,263,382 \$1,313,489

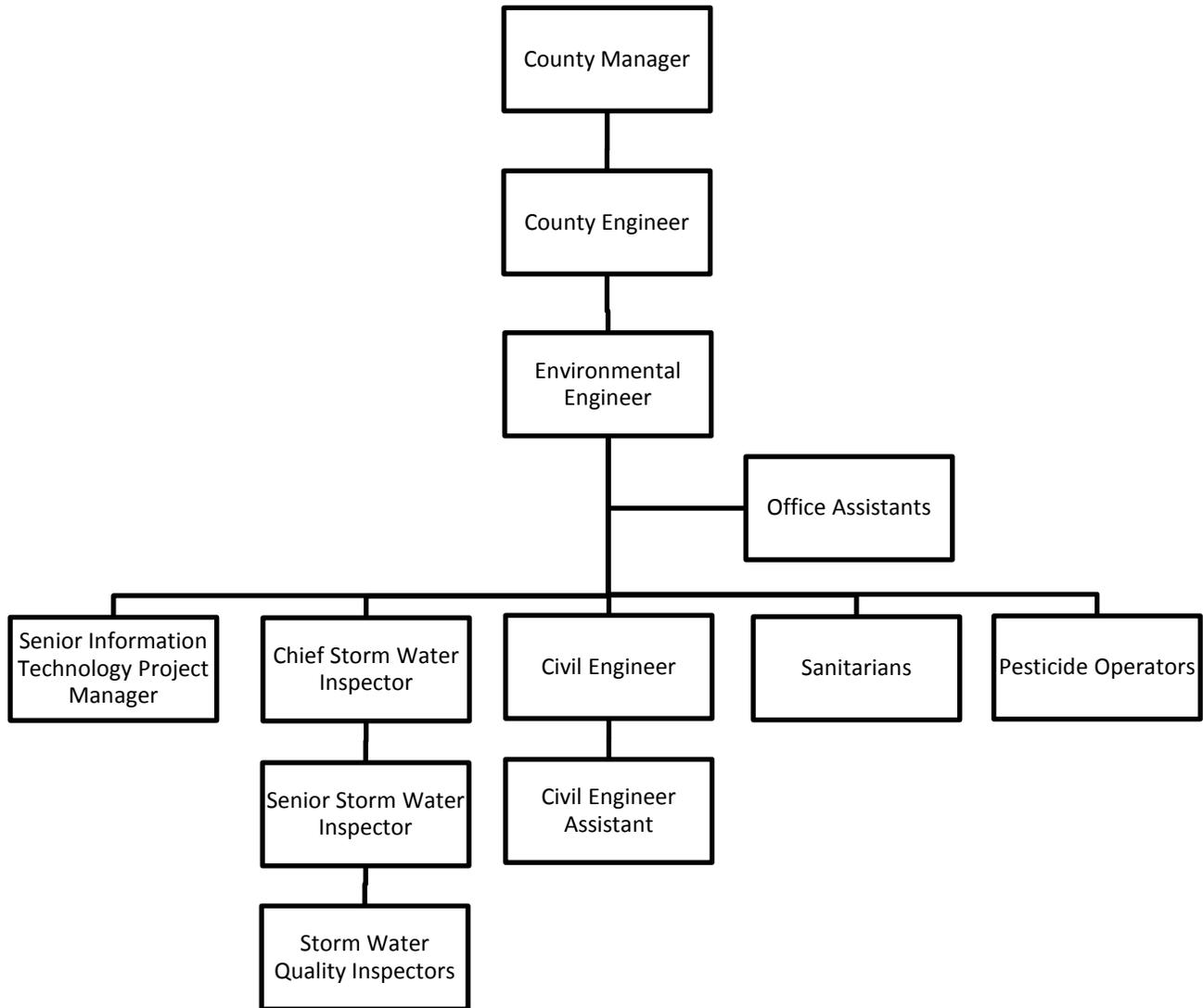
Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 4 percent when compared to FY 2017-18 Estimates, as described below.
 - The Personnel Services group decreased by 3.5 percent when compared to FY 2017-18 Estimates. This decrease is due to turnover experienced during FY 2017-18 that is not anticipated in FY 2018-19.
 - The Travel, Training and Remunerations group is flat when compared to FY 2017-18 Estimates. Funding is provided for staff training at the same level as in FY 2017-18.
 - The Operational Costs group increased by 13.2 percent when compared to FY 2017-18 Estimates. Additional power washing is required in order to keep the parking facilities clean.
 - The Supplies and Materials group increased by 40 percent when compared to FY 2017-18 Estimates. Funding is provided for a Battery Jump Start/Gojack for FY 2018-19.
 - Funding is provided in the Capital Expenditures group to replace four gates at the South Flores Garage, which will allow for faster action and transaction times.
 - An Interfund Transfer in the amount of \$450,000 is budgeted for FY 2018-19, which will be transferred to the Debt Service Fund to pay debt service associated with construction of the parking facilities.
- There were no program changes in the FY 2018-19 Adopted Budget.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Parking Garage Attendant	6	6	6
Parking Operations Manager	1	1	1
Total – Parking Facilities Fund	7	7	7

PUBLIC WORKS - ENVIRONMENTAL SERVICES STORM WATER MITIGATION



Bexar County, Texas
Storm Water Mitigation (Fund 209)
Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$7,495,262	\$6,362,684	\$6,520,422
Total Beginning Balance	\$7,495,262	\$6,362,684	\$6,520,422

Revenue

Licenses and Permits	\$123,912	\$146,987	\$135,000
Service Fees	2,212,531	2,317,504	2,200,000
Other Revenue	78,540	103,927	50,000
Subtotal	\$2,414,983	\$2,568,418	\$2,385,000
Total Revenues	\$2,414,983	\$2,568,418	\$2,385,000

TOTAL AVAILABLE FUNDS

\$9,910,245	\$8,931,102	\$8,905,422
--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$1,890,106	\$2,255,668	\$2,397,957
Capital Expenditures	157,455	101,012	400,000
Subtotal	\$2,047,561	\$2,356,680	\$2,797,957

Interfund Transfers	\$1,500,000	\$54,000	\$0
---------------------	-------------	----------	-----

TOTAL OPERATING APPROPRIATIONS

\$3,547,561	\$2,410,680	\$2,797,957
--------------------	--------------------	--------------------

Appropriated Fund Balance

\$6,362,684	\$6,520,422	\$6,107,465
--------------------	--------------------	--------------------

TOTAL APPROPRIATIONS

\$9,910,245	\$8,931,102	\$8,905,422
--------------------	--------------------	--------------------

PUBLIC WORKS - ENVIRONMENTAL SERVICES STORM WATER MITIGATION

Program Description: The Public Works - Environmental Services Storm Water Mitigation program implements and manages the Bexar County Storm Water Quality (BCSWQ) program, which was mandated by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ) MS4 Phase II Storm Water rules. This program is responsible for developing and presenting educational programs to inform the public on the proper management and disposal of used oil, antifreeze, paints, and/or hazardous or toxic materials typically found in the residential environment. The program also conducts outreach activities to provide reasonable household hazardous waste collection and assist with neighborhood clean-up activities and events designed to reduce or lead to the reduction of the discharge of pollutants into storm water. It monitors and inspects to detect and eliminate illicit discharges to reduce pollutants from entering storm water conveyances. The program reviews plats, construction plans, and permit applications of new development and redevelopment to insure compliance with appropriate best practices controls for storm water runoff during and post construction. During and after construction, the program is responsible for monitoring, inspecting, and enforcing construction sites to ensure the quality of storm water runoff. This program also enforces pollution prevention by County operations through education and monitoring of good housekeeping techniques by County personnel during County operations. This program acts as an Authorized Agent of the TCEQ to inspect, administer, and regulate storm water activities within the unincorporated areas of Bexar County.

In June 2003, HB 2031 (78th Legislature) granted Bexar County the authority to implement a Storm Water program. In December 2003, Commissioners Court approved the Bexar County's proposed Storm Water Mitigation Program. In June 2007, SB 1932 was passed allowing entities flexibility in developing a funding mechanism. TCEQ finally approved a general permit on August 13, 2007, allowing entities like Bexar County Phase II coverage.

Performance Indicators:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Workload/Output Measures:			
Number of Storm Water Inspections	1,546	716	750
Number of Complaints	1,754	1,750	2,100
Number of Complaint Inspections	1,450	545	600
Efficiency Measures:			
Cost per Storm Water Inspection	\$65	\$140	\$133
Cost per Complaint	\$90	\$87	\$83
Cost per Complaint Inspection	\$93	\$90	\$86
Effectiveness Measures:			
Percent of Sites that are Compliant	95%	85%	100%
Average number of days to close Complaints	89	37	4

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Personnel Services	\$917,357	\$1,152,645	\$1,138,944	\$1,210,845
Travel, Training, and Remunerations	9,950	22,791	16,802	9,917
Operational Expenses	468,225	890,734	782,344	852,445
Supplies and Materials	244,574	328,789	317,579	324,750
Interfund Transfer	1,500,000	144,000	54,000	0
Capital Expenditures	407,455	162,000	101,012	400,000
Total	\$3,547,561	\$2,700,959	\$2,410,680	\$2,797,957

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 16.1 percent when compared to FY 2017-18 Estimates, as described below.
 - The Personnel Services group increased by 6.3 percent when compared to FY 2017-18 Estimates. The increase is due to turnover experienced in FY 2017-18. All authorized positions are fully funded for the fiscal year.
 - The Travel, Training, and Remunerations group decreased significantly when compared to FY 2017-18 Estimates. Funding is provided at the Department’s request to satisfy training requirements as determined by the State of Texas.
 - The Operational Expenses group increased by 9.0 percent when compared to FY 2017-18 Estimates. Additional funding is provided for Surveillance Monitoring Services due to a projected increase in the requirement for such services. Funding is also provided for the continuation of the inter-local agreement between the County and the City of San Antonio for the Southern Edwards Plateau-Habitat Conservation Plan.
 - The Supplies and Materials group increased by 2.3 percent when compared to FY 2017-18 Estimates. The slight increase is due to funding provided in the Minor Equipment & Machinery account in order to purchase needed equipment for employees working in the field.
 - There were no budgeted interfund transfers in the FY 2018-19 Adopted Budget.
 - The Capital Expenditures group increased significantly when compared to FY 2017-18 Estimates. Funding is provided for Low Impact Development (LID) demonstration projects. LID projects encourage storm water to remain on the site in which they are constructed so as to reduce drainage infrastructure costs and flooding potential, as well as to protect the aquifer and the County’s drinking water supply. Funding in the amount of \$200,000 was also provided for the San Antonio Zoo Drainage Project, which will improve water runoff conditions within the animal habitat area.

- There were no program changes in the FY 2018-19 Adopted Budget.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Chief Storm Water Inspector	0	1	1
Civil Engineer	0	1	1
Civil Engineer Assistant	1	1	1
Office Assistant IV	2	2	2
Pesticide Operator	6	6	6
Senior Information Technology Project Manager	1	1	1
Senior Storm Water Inspector	1	1	1
Storm Water Quality Inspector I	1	1	1
Storm Water Quality Inspector II	2	3	3
Total –Storm Water Mitigation Fund	14	17	17

Note:

-The Chief Storm Water Inspector (E-08) position is funded 80% from the Storm Water Fund and 20% from the General Fund – Animal Control Services. The position is authorized in the Storm Water Fund.

-The Civil Engineer (E-10) position is funded 75% from the Storm Water fund and 25% from the Road and Bridge Fund. The authorized position can be found in the Storm Water Fund.

-The Environmental Engineer (E-11) position is funded 75% from the Storm Water Fund and 25% from the General Fund. The authorized position can be found within the General Fund Public Works-Environmental Services Division.

Bexar County, Texas
 Law Library Fund (210)
 Fiscal Year Ending September 30, 2019

	FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	\$63,423	\$8	\$51,335
Total Beginning Balance	\$63,423	\$8	\$51,335
Revenue			
Service Fees	\$560,757	\$544,968	\$530,000
Other Revenue	\$101,116	\$113,808	\$101,000
Subtotal	\$661,873	\$658,776	\$631,000
Transfers In	\$178,517	\$330,745	\$288,837
Total Revenues	\$840,390	\$989,521	\$919,837
TOTAL AVAILABLE FUNDS	\$903,813	\$989,529	\$971,172
APPROPRIATIONS			
Judicial	\$903,805	\$938,194	\$971,172
Subtotal	\$903,805	\$938,194	\$971,172
TOTAL OPERATING APPROPRIATIONS	\$903,805	\$938,194	\$971,172
Appropriated Fund Balance	\$8	\$51,335	\$0
TOTAL APPROPRIATIONS	\$903,813	\$989,529	\$971,172

LAW LIBRARY

Program Description: The Bexar County Law Library is housed on the fifth floor of the Bexar County Courthouse along with the San Antonio Bar Association (SABA). The Law Library provides reference books and guides that total approximately 80,000 bound volumes. The Law Library Fund receives revenues from court fines and from charges for copies made. SABA has renovated much of the area for the 4th Court of Appeals. The space includes several conference rooms available for attorney conferences and a courtroom used for various hearings and functions.

The Library is available to all Judges, attorneys and the general public. The staff continually maintains the Law Library collection through the acquisition of new books and supplemental materials. Increasingly, the Law Library is providing access to legal resources through electronic means such as CD-ROMs and electronic data services. It also has video equipment available for all the courts. The Law Library houses the copier for library customers as well as all patrons of the County Courthouse and Justice Center.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Personnel Services	\$335,019	\$362,584	\$375,610	\$372,068
Operational Expenses	398,748	415,550	408,793	443,104
Supplies and Materials	170,038	172,911	153,791	156,000
Total	\$903,805	\$951,045	\$938,194	\$971,172

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 3.5 percent when compared to FY 2017-18 Estimates, as described below:
 - The Personnel Services group is flat when compared to FY 2017-18 Estimates. Full-year funding is allocated for all authorized positions.
 - The Operational Expenses group increased by 8.4 percent when compared to FY 2017-18 Estimates. This is due to an increase in funding for Contracted Services to fund the anticipated increase in the cost of current subscriptions.
 - The Supplies and Materials group increased by 1.4 percent when compared to FY 2017-18 Estimates. A slight increase is provided for Office Supplies and Books and Periodicals.
- There were no program changes in the FY 2018-19 Adopted Budget.
- Due to declining revenues within the Law Library Fund, the Adopted Budget included an Inter-fund Transfer in the amount of \$288,837 from the General Fund.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Copy Machine Operator	1	1	1
Law Library Administrator/Librarian	1	1	1
Law Library Clerk	2	2	2
Library/Account Clerk	1	1	1
Office Assistant III	1	1	1
Receptionist	1	1	1
Total – Law Library Fund	7	7	7

Bexar County, Texas
Drug Court Fund Summary Fund (211)
Fiscal Year Ending September 30, 2019

FY 2016-17	FY 2017-18	FY 2018-19
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$176,830	\$90,388	\$11,776
Total Beginning Balance	\$176,830	\$90,388	\$11,776

Revenue

Service Fees	\$109,554	\$123,107	\$110,000
Other Revenue	\$1,279	\$909	\$900
Subtotal	\$110,833	\$124,016	\$110,900

Total Revenues	\$110,833	\$124,016	\$110,900
-----------------------	------------------	------------------	------------------

TOTAL AVAILABLE FUNDS	\$287,663	\$214,404	\$122,676
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Judicial	\$197,275	\$202,628	\$111,420
Subtotal	\$197,275	\$202,628	\$111,420

TOTAL OPERATING APPROPRIATIONS	\$197,275	\$202,628	\$111,420
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$90,388	\$11,776	\$11,256
----------------------------------	-----------------	-----------------	-----------------

TOTAL APPROPRIATIONS	\$287,663	\$214,404	\$122,676
-----------------------------	------------------	------------------	------------------

DRUG COURT FUND

Program Description: The Drug Court Fund provides resources to be used exclusively for the development and maintenance of drug court programs operated within the County. The Bexar County Felony and Misdemeanor Drug Court program directs eligible, non-violent substance abusers into a complete program of drug treatment and rehabilitation services. The goal of the program is to break the cycle of drugs and crime by substituting jail or prison with an effective treatment alternative. The Drug Court changes the way non-violent drug addicted defendants are handled by treating the participants for the addiction, which is usually the reason for their involvement within the criminal justice system. It is built upon a unique partnership between the criminal justice system and the drug treatment community. However, it also includes the personal involvement of the Drug Court Judge. This fee that supports this fund is authorized by the Texas Code of Criminal Procedure, Chapter 102, Subchapter A, Article 102.0178 and equates to a \$60 fee for drug cases. This fee was instituted on June 15, 2007.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Personnel Services	\$197,275	\$194,447	\$202,628	\$111,420
Total	\$197,275	\$194,447	\$202,628	\$111,420

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget decreased significantly when compared to the FY 2017-18 Estimates, as described below.
 - The Personnel Services group decreased significantly when compared to 2017-18 Estimates. This can be attributed to the program change described below.
- The FY 2018-19 Adopted Budget included one program change in the Drug Court Fund for a total savings of \$97,105, as described below.
 - The program change reduced funding for two Case Managers and one Intake Specialist by 50 percent for a total savings of \$97,105, including salary and benefits. These positions will now be partially paid for using Justice Assistance Grant (JAG) funds and grant program income.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Case Manager	2	2	2
Intake Specialist	1	1	1
Total – Drug Court Fund	3	3	3

Note: All authorized positions are funding 50 percent in the Drug Court Fund. One Case Manager and the Intake Specialist are funded 50 percent in the Justice Assistance Grant. One Case Manager is funded 50 percent with grant program income.

Bexar County, Texas
 Fire Code Fund (212)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$4,216,346	\$4,397,997	\$4,692,915
Total Beginning Balance	\$4,216,346	\$4,397,997	\$4,692,915

Revenue

Service Fees	\$1,501,176	\$1,963,255	\$1,500,000
Proceeds from Sales of Assets	\$37,427	\$0	\$0
Other Revenue	\$480	61,924	35,000
Total Revenues	\$1,539,083	\$2,025,179	\$1,535,000

TOTAL AVAILABLE FUNDS	\$5,755,429	\$6,423,176	\$6,227,915
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

Public Safety	\$1,125,191	\$1,291,640	\$ 1,662,333
Capital Expenditures	\$575	\$575	\$38,488
Subtotal	\$1,125,766	\$1,292,215	\$1,700,821
Interfund Transfer	\$231,666	\$438,046	\$562,381

TOTAL OPERATING APPROPRIATIONS	\$1,357,432	\$1,730,261	\$2,263,202
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$4,397,997	\$4,692,915	\$3,964,713
----------------------------------	--------------------	--------------------	--------------------

TOTAL APPROPRIATIONS	\$5,755,429	\$6,423,176	\$6,227,915
-----------------------------	--------------------	--------------------	--------------------

FIRE CODE FUND

Program Description: The Fire Marshal’s Office is responsible for reviewing plans for new commercial construction and inspecting buildings for compliance with Bexar County’s Fire and Building Codes. Revenues are generated from fees charged for these services. State law mandates that counties establish a separate fund for these revenues. State law also mandates that revenues in this fund be expended only for administration and enforcement of the Fire Code.

This fund was established in September 1993 and the fees were instituted in May 1994.

Performance Indicators:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Work Load Indicators:			
Number of Fire Investigations Initiated	322	350	375
Number of cases filed with the D.A. Office for Prosecution	27	35	40
Efficiency Indicators:			
Number of Inspections per Fire Investigator	64	70	75
Number of Hours in Coordination with the D.A. Office	160	225	300
Effectiveness Indicators:			
Number of Cases Determined to be Arson Related per Investigator	48	53	58

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Personnel Services	\$879,560	\$980,126	\$961,588	\$1,353,331
Travel, Training and Remunerations	35,883	34,463	34,463	46,116
Operational Expenses	119,104	178,957	195,255	128,335
Supplies and Materials	90,644	127,906	100,334	134,551
Interfund Transfers	231,666	438,046	438,046	562,381
Capital Expenditures	575	10,000	575	38,488
Total	\$1,357,432	\$1,769,498	\$1,730,261	\$2,263,202

Program Justification and Analysis:

- Overall, the FY 2018-19 Adopted Budget increased by 30.8 percent when compared to FY 2017-18 Estimates, as described below.
 - The Personnel Services group increased by 40.7 percent when compared to FY 2017-18 Estimates. This is due to changes in the cost healthcare insurance plans as selected by the employees and the cost of new personnel added through the program changes described below.
 - The Travel, Training and Remunerations group increased by 33.8 percent when compared to FY 2017-18 Estimates. The increase is due to additional funding provided for travel and training for new personnel added through program changes. Funding is provided for International Code Council Certification training and the State Fire Marshal Conference.
 - The Operational Expenses group decreased by 34.3 percent when compared to FY 2017-18 Estimates. This is due to one-time technology expenses in FY 2017-18, which are not funded at the same level in FY 2018-19.
 - The Supplies and Materials group increased by 34.1 percent when compared to FY 2017-18 Estimates. This is due to an increase in funding for Safety Supplies and Office Supplies for new personnel added through the program changes described below.
 - The Interfund Transfer group increased by 28.4 percent when compared to FY 2017-18 Estimates. Funding will be transferred from the Fire Code Fund to the Fleet Acquisition Fund for new and replacement vehicles.
 - The Capital Expenditures group increased significantly when compared to FY 2017-18 Estimates. Funding is provided for vehicle attachments.
- The FY 2018-19 Adopted Budget included four program changes for a total cost of \$408,927, as described below.
 - The first program change added two Senior Deputy Fire Marshals (E-07) for a total cost of \$100,318, including salary and benefits (\$77,715), training (\$2,120), and supplies (\$20,483). These positions will provide direct field supervision of all assigned personnel, conduct audit/reviews of cases and inspections, and ensure compliance with industry best practices and standards. One Senior Deputy Fire Marshal is assigned to the Fire Code and Prevention Divisions, while the other Senior Deputy Fire Marshal is assigned to the Fire Investigations and Dispatcher Divisions. These positions are split funded 50 percent in the Fire Marshal General Fund and 50 percent in the Fire Code Fund.
 - The second program change added four Public Safety Dispatchers (NE-06) for a total cost of \$98,761, including salary and benefits (\$97,357), training (\$500), equipment (\$750), and office supplies (\$154). These additional Public Safety Dispatcher positions are necessary to ensure the full implementation of a comprehensive automated dispatching system, as well as the critical Emergency Medical Dispatch program, which was identified as a BCFMO Strategic Priority. This program allows dispatchers to identify the closest emergency responders for incident calls and coordinate medical services more efficiently. These

positions are split funded 75 percent in the Fire Marshal General Fund and 25 percent in the Fire Code Fund. They will be authorized in Fire Marshal General Fund position list.

- The third program change added two Deputy Fire Marshals (NE-09) for the Microsoft Data Center Project for a total cost is \$159,568, including salary and benefits (\$132,258), training (\$9,310), equipment (\$16,500), and supplies (\$1,500). This is contingent on the County and Microsoft reaching an agreement in which Microsoft will reimburse the County for the cost of these Deputy Fire Marshals. This project is going to continue for several years. Once the project is completed, these positions will be deleted.
- The fourth program change added one Administrative Assistant (NE-02) for a total cost of \$50,280, including salary and benefits (\$49,976), training (\$150), and office supplies (\$154). This position will be assigned to the new Public Works Building and provide a “one-stop shop” to citizens who need Public Works and/or Fire Marshal services.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Chief Fire Inspector	1	1	1
Administrative Assistant	0	0	1
Deputy Fire Marshal*	6	6	6
Deputy Fire Marshal - Microsoft Center Project	0	0	2
Office Assistant II	1	2	2
Total – Fire Code Fund	8	9	12

*Includes two part-time positions.

Funding Allocations:

- One Administrative Assistant position is funded 45 percent from the Emergency Management Office – General Fund, 45 percent from the Fire Marshal – General Fund, and 10 percent from the Fire Code Fund. The authorized position can be found within the Fire Marshal – General Fund.
- One Administrative Assistant position is funded 100 percent in Fire Code Fund. The authorized position can be found in the Fire Code Fund.
- The Chief Fire Investigator position is funded 87 percent from the Fire Marshal – General Fund and 13 percent from the Fire Code Fund. The authorized position can be found in the Fire Marshal – General Fund.
- Five Deputy Fire Marshal positions are funded 87 percent from the Fire Marshal – General Fund and 13 percent from the Fire Code Fund. The authorized position can be found in the Fire Marshal – General Fund.
- Five Deputy Fire Marshal positions are funding 50 percent from the Fire Marshal – General Fund and 50 percent from the Fire Code Fund. The authorized positions can be found in the Fire Marshal – General Fund.
- The Fire Marshal position is funded 37.5 percent from the Emergency Management Office – General Fund, 37.5 percent from the Fire Marshal – General Fund, and 25 percent from the Fire Code Fund. The authorized position can be found within the Fire Marshal – General Fund.
- The Public Safety Communication Supervisor position is funded 75 percent from the Fire Marshal – General Fund and 25 percent from the Fire Code Fund. The authorized position can be found in the Fire Marshal – General Fund.

- *Thirteen Public Safety Dispatcher positions are funded 75 percent from the Fire Marshal – General Fund and 25 percent from the Fire Code Fund. The authorized positions can be found in the Fire Marshal – General Fund.*
- *One Office Assistant II position is funded 50 percent from the Fire Marshal – General Fund and 50 percent from the Fire Code Fund. The authorized position can be found in the Fire Code Fund.*
- *One Office Assistant II position is funded 100 percent from the Fire Code Fund. The authorized position can be found in the Fire Code Fund.*
- *The Chief Fire Inspector is funded 100 percent from the Fire Code Fund. The authorized position can be found in the Fire Code Fund.*
- *Two Deputy Fire Marshal- Microsoft Center Project are funded 100 percent from Fire Code Fund. The authorized position can be found in the Fire Code Fund.*

Bexar County, Texas
 Juvenile Case Manager Fund (213)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$8,528	\$9,138	\$0
Total Beginning Balance	\$8,528	\$9,138	\$0

Revenue

Service Fees	\$351,445	\$288,452	\$255,000
Other Revenue	\$550	679	\$400
Subtotal	\$351,995	\$289,131	\$255,400
Total Revenues	\$351,995	\$289,131	\$255,400

TOTAL AVAILABLE FUNDS	\$360,523	\$298,269	\$255,400
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

General Government	\$351,385	\$298,269	\$255,400
Subtotal	\$351,385	\$298,269	\$255,400

TOTAL OPERATING APPROPRIATIONS	\$351,385	\$298,269	\$255,400
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$9,138	\$0	\$0
----------------------------------	----------------	------------	------------

TOTAL APPROPRIATIONS	\$360,523	\$298,269	\$255,400
-----------------------------	------------------	------------------	------------------

JUVENILE CASE MANAGER FUND

In 2005, the 79th Texas Legislature created the Juvenile Case Manager Fund allowing the assessment of a fee of up to \$5 to defendants convicted of fine-only misdemeanor cases in Justice of the Peace Courts and County Courts at Law. Bexar County Commissioners Court approved the collection of the \$5 fee in 2006. This fee may only be used to provide funds for salary and benefits of Juvenile Case Managers employed to provide services in cases involving juvenile offenders.

In 2013, the 83rd Texas Legislature approved the collection of an additional \$2 fee on all misdemeanor convictions (other than those relating to a pedestrian or the parking of a motor vehicle) in Justice of the Peace Courts to fund a newly created State Truancy Prevention and Diversion Fund. This new fund's purpose is to expand the scope of Juvenile Case Managers state-wide to include prevention and intervention services to juveniles prior to involvement with the criminal justice system. The County keeps \$1 of the \$2 fee to fund Juvenile Case Managers, with the remaining \$1 going to the State's Truancy Prevention and Diversion Fund.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Operational Expenses	\$351,385	\$340,400	\$298,269	\$255,400
Total	\$351,385	\$340,400	\$298,269	\$255,400

Program Justification and Analysis:

- Funding in the amount of \$255,400 in Operational Expenses is budgeted for FY 2018-19. Pursuant to the Uniform Truancy Case Management Agreement that was entered into with the City of San Antonio in FY 2013-14, the County will continue to transfer the balance of funds in the Juvenile Case Manager Fund to the City on a quarterly basis to support the community's Uniform Truancy Case Management Program. The decrease when compared to the FY 2017-18 estimates is due to a projected decline in revenue for FY 2018-19.

Bexar County, Texas
 Dispute Resolution Fund (214)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$36,131	\$100,753	\$86,932
Total Beginning Balance	\$36,131	\$100,753	\$86,932

Revenue

Service Fees	\$614,496	\$616,354	\$600,000
Other Revenue	\$97	\$1,281	\$0
Subtotal	\$614,593	\$617,635	\$600,000

Transfers In	\$64,344	\$32,953	\$0
Total Revenues	\$678,937	\$650,588	\$600,000

TOTAL AVAILABLE FUNDS	\$715,068	\$751,341	\$686,932
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Judicial	\$614,315	\$664,409	\$683,988
Subtotal	\$614,315	\$664,409	\$683,988

TOTAL OPERATING APPROPRIATIONS	\$614,315	\$664,409	\$683,988
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$100,753	\$86,932	\$2,944
----------------------------------	------------------	-----------------	----------------

TOTAL APPROPRIATIONS	\$715,068	\$751,341	\$686,932
-----------------------------	------------------	------------------	------------------

DISPUTE RESOLUTION FUND

Mission: The Bexar County Dispute Resolution Center (BCDRC) is committed to providing timely, effective, and caring services to each person in need of our assistance.

Treat our clients with dignity and respect, striving to earn their trust and maintain our credibility.

Provide our clients with a forum in which to resolve their problems and disputes in a peaceful and expedient manner.

Utilize every opportunity to educate the citizens of Bexar County about our services, promoting, and encouraging the use of mediation as a means of resolution.

Recognize the immense contributions volunteer mediators make to our success and our ability to conduct the business of the Center.

Strive to maintain the leading edge in mediation in the State of Texas and to sustain the Center as a model to be emulated state-wide.

Vision: The vision of the Bexar County Dispute Resolution Center is to provide Bexar County residents with direct access to mediation (through the utilization of volunteer mediators) as an alternative approach to resolving interpersonal, family, business consumer, and community disputes and to assist the courts in the expedient resolution of civil disputes, thereby relieving undue court congestion, costs and delays.

Goals and Objectives:

- Provide Bexar County residents with direct access to alternative methods and resources for resolving disputes of all types.
- Provide dispute resolution services to assist Bexar County residents to resolve disputes in a fair, expeditious, and inexpensive manner.
- Provide information and referral services for disputes that can best be served by other community, governmental, and/or social service agencies.
- Assist the courts in the resolution of both civil and criminal disputes, thereby, relieving undue court congestion, costs, and delays.
- Provide the public school systems of Bexar County with a peer mediation system which will enable students to resolve their own problems in a peaceful manner.
- Increase the public's awareness and knowledge of the use of mediation as an appropriate means of dispute resolution.
- Encourage enhancement of the Center's service delivery system through continuous improvements and innovations, including utilization of technological solutions to improve operations.
- Seek new projects and innovative applications for mediation in various arenas, which will enhance Bexar County Dispute Resolution Center contributions to the community.
- Recruit, train, and utilize community volunteers as mediators, intake workers, and presenters.

Program Description: The Bexar County Dispute Resolution Center has three primary functions: mediation, information/referral, and community education. The Center offers mediation services to Bexar County residents as an alternative method of resolving citizens' disputes in a peaceful and expeditious manner, thereby avoiding judicial action. The Center's mediation services include multiple programs: Community-Based Mediation, Court-Ordered Litigation Mediation, Family Mediation, Children's Court Mediation, Mediation in the Justice of the Peace Courts, Multiparty Public Policy Dispute Resolution, San Antonio Housing Authority Hearings, and Neighborhood Mediation at San Antonio Police Department's substations. The Center offers an information and referral service, which assists citizens with problems or disputes that can best be addressed by other community, governmental, or social service agencies. The Center also conducts community education activities through the Center's Speakers Bureau. These activities promote the use of mediation and conflict management as alternative means of dispute resolution. Speakers Bureau activities include: presentations, lectures, conferences, program exhibits, and conflict management training seminars. The Center provides peer mediation training programs to the school systems of Bexar County through the "Amigos in Mediation" (AIM) program. In addition, the Center conducts Advanced Mediation Training for volunteer mediators.

Performance Indicators:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
--	------------------------------	--------------------------------	------------------------------

Workload Indicators:

Dispute Resolution Services

Number of Clients Served	5,597	6,000	6,000
Cases set for Mediation	2,670	2,520	2,700
Number of Community Awareness & Education Activities	939	750	650

Peer Mediation Services

School Completing Peer Mediation Trainings	75	65	75
Students Trained as Peer Mediators	1,260	1,350	1,450
Peer Mediation Programs Supported by AIM Program	97	100	105

Efficiency Indicators:

Dispute Resolution Services

Average number of days to process a Case	22	23	22
Average Number of Active cases per Month	424	480	490
People Reached Through Community Outreach	741,563	350,000	350,000

Peer Mediation Services

Student Mediations Conducted	800	850	825
Number of Disputants Participating in Mediation	1,650	1,700	1,650
Peer Mediation Agreement Rate	99%	98%	98%

Effectiveness Indicators:
Dispute Resolution Services

FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
------------------------------	--------------------------------	------------------------------

Percent of Cases Resolved	83%	80%	80%
Cases Diverted from Court	75%	70%	70%
Hours of Work Contributed by Volunteers ¹	4,721	5,575	5,000
Dollar Value of Volunteer Support	\$398,170	\$435,000	400,000
Estimated Savings to Bexar County from Cases Court Ordered to Mediation ²	\$2,320,000	\$2,340,000	2,200,000

Peer Mediation Services³

Percent of Reporting Participants Stating Mediation Prevented Inappropriate Action	92%	92%	93%
Percent of Reporting Participants Stating They Would Use Mediation Again	96%	98%	96%
Percent of Reporting Schools Stating They Would Recommend the Program	100%	100%	100%

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
--	------------------------------	------------------------------	--------------------------------	------------------------------

Personnel Services	\$568,850	\$596,443	\$615,748	\$626,628
Travel, Training, and Remunerations	20,479	23,890	22,935	23,835
Operational Expenses	15,392	15,690	15,165	17,850
Supplies and Materials	9,594	11,300	10,561	15,675
Total	\$614,315	\$647,323	\$664,409	\$683,988

¹ Hours include time contributed by volunteers as mediators, community speakers, intake assistants and mediation trainers.

² Estimated savings are based upon cost not encumbered for court costs and ad litem fees due to the successful mediation of these cases.

³ Percent's include only those participants and/or schools responding to the measure.

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 2.9 percent when compared to FY 2017-18 Estimates, as described below.
 - The Personnel Services group increased by 1.8 percent when compared to FY 2017-18 Estimates. The increase is due to changes in the cost of health insurance plans as selected by employees.
 - The Travel, Training, and Remunerations group increased by 3.9 percent when compared to FY 2017-18 Estimates. A slight increase is provided for volunteer stipends.
 - The Operational Expenses group increased by 17.7 percent when compared to FY 2017-18 Estimates. This is due to increased funding to fund a lease for a new copier.
 - The Supplies and Materials group increased significantly when compared to FY 2017-18 Estimates. Funding is provided for the purchase of televisions, wall mounts, and installation services for the waiting room.
- There were no program changes included in the FY 2018-19 Adopted Budget.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Dispute Resolution Center Director	1	1	1
Intake Coordinator	2	2	2
Intake/Mediation Manager	1	1	1
Mediation Coordinator	2	2	2
Office Assistant II	2	2	2
Office Assistant IV	1	0	0
Office Supervisor	0	1	1
Peer Mediation Coordinator	1	1	1
Total - Dispute Resolution Fund	10	10	10

Bexar County, Texas
 Domestic Relations Office Fund (215)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$57,202	\$12	\$64
Total Beginning Balance	\$57,202	\$12	\$64

Revenue

Service Fees	\$339,401	\$328,563	\$320,000
Other Revenue	9	640	0
Subtotal	\$339,410	\$329,203	\$320,000

Transfers In	\$38,920	\$118,448	\$172,238
Total Revenues	\$378,330	\$447,651	\$492,238

TOTAL AVAILABLE FUNDS	\$435,532	\$447,663	\$492,302
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Health and Public Welfare	\$428,607	\$440,974	\$485,613
Subtotal	\$428,607	\$440,974	\$485,613
Interfund Transfer	\$6,913	\$6,625	\$6,625

TOTAL OPERATING APPROPRIATIONS	\$435,520	\$447,599	\$492,238
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$12	\$64	\$64
----------------------------------	-------------	-------------	-------------

TOTAL APPROPRIATIONS	\$435,532	\$447,633	\$492,302
-----------------------------	------------------	------------------	------------------

DOMESTIC RELATIONS OFFICE FUND

Program Description: The Domestic Relations Office (DRO) Fund is maintained by a \$15 fee paid upon filing of a civil suit. The DRO is located on the third floor of the Bexar County Courthouse and provides social services to Bexar County citizens. Specifically, the DRO provides social and mental health services support, supervised visitation and neutral exchanges, cooperative parenting group classes, visitation enforcement program, and low cost social study program to the citizens of Bexar County involved in family law matters. The DRO is a statutorily established office (Texas Family Code Chapter 203) administered by the Bexar County Juvenile Probation Department.

Prior to 2000, the DRO was known as an Enforcement Office, and as an extension of the District Attorney’s office enforced child support orders. In the summer of 2000, the Juvenile Probation Department initiated an agreement with the Office of Attorney General (OAG) to transfer its enforcement function to the OAG and consolidate the county enforcement function into one entity under the OAG. The transfer became effective August 1, 2000. In 2001, the Juvenile Board approved the formation of contracts for supervised visitation and neutral child exchange services. In December 2001, the Juvenile Board Chairman Andy Mireles appointed an Advisory Board to the DRO. The DRO Advisory Board has assisted the Bexar County Juvenile Board in developing the current services of the DRO.

Performance Indicators:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
--	------------------------------	--------------------------------	------------------------------

Work Load Indicators:

Number of Non-Custodial Parents Served	779	1,028	871
Average Number of Cases Open per Month	96	130	68
Number of Intake Interviews Conducted	90	90	107

Efficiency Indicators:

Number of Non-Custodial Parents with Increased Parenting Time Annually	72	81	71
Number of Neutral Exchanges	1,452	1,455	1,450
Number of hours of supervised visits	2,534	2,922	2,922

Effectiveness Indicators:

Percentage of Clients Reporting Improved Safety for Children	90%	90%	97%
Percentage of Clients Reporting Reduced Conflict or Violence with Other Parent when Exchanging Children	90%	90%	100%
Percentage of Clients with Increased Parenting Time Visitation	70%	72%	65%

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Personnel Services	\$291,547	\$310,551	\$306,380	\$321,815
Travel, Training, and Remunerations	0	2,000	0	2,000
Operational Expenses	136,862	135,554	134,499	161,098
Supplies and Materials	198	700	95	700
Interfund Transfer	6,913	6,625	6,625	6,625
Total	\$435,520	\$455,430	\$447,599	\$492,238

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 10 percent when compared to FY 2017-18 Estimates, as described below.
 - The Personnel Services group increased by 5 percent when compared to FY 2017-18 Estimates. This is primarily due to changes in the costs of health insurance plans as selected by employees. All positions are fully funded in the FY 2018-19 Adopted Budget.
 - The Travel, Training, and Remunerations group maintains the same level of funding as allocated in the FY 2017-18 Budget, as approved by the Juvenile Probation Board.
 - The Operational Expenses group increased by 19.8 percent when compared to FY 2017-18 Estimates. This is due to a 19.7 percent increase in funding for Professional Services to provide licensed professional counselor services, as approved by the Juvenile Probation Board.
 - The Supplies and Materials group increased significantly when compared to FY 2017-18 Estimates. Funding for this group is provided at the same level as the FY 2017-18 Budget, as approved by the Juvenile Probation Board.
 - The Interfund Transfer group is flat when compared to FY 2017-18 Estimates. Funding is provided for a cash match for Access Coordinator positions, which are grant funded. The Access Coordinator positions work directly with non-custodial parents to resolve visitation issues.
- There were no program changes included in the FY 2018-19 Adopted Budget.
- This fund will continue to require an interfund transfer from the General Fund due to the continued gap between service fee revenue and the cost of personnel and operations. An interfund transfer in the amount of \$172,238 is budgeted to provide sufficient funding through the fiscal year, which is an increase of 45.5 percent when compared to FY 2017-18.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Domestic Relations Office Director	1	1	1
Office Assistant III	1	1	1
Program Specialist	1	1	1
Staff Attorney	1	1	1
Total – Domestic Relations Office Fund	4	4	4

Bexar County, Texas
 Justice of the Peace Technology Fund (300)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$209,729	\$207,043	\$147,009
Total Beginning Balance	\$209,729	\$207,043	\$147,009
Revenue			
Service Fees	\$240,161	\$196,796	\$190,000
Other Revenue	1,593	2,820	1,500
Subtotal	\$241,754	\$199,616	\$191,500
Total Revenues	\$241,754	\$199,616	\$191,500
TOTAL AVAILABLE FUNDS	\$451,483	\$406,659	\$338,509

APPROPRIATIONS

Judicial	\$244,440	\$259,650	\$265,040
Subtotal	\$244,440	\$259,650	\$265,040
TOTAL OPERATING APPROPRIATIONS	\$244,440	\$259,650	\$265,040
Appropriated Fund Balance	\$207,043	\$147,009	\$73,469
TOTAL APPROPRIATIONS	\$451,483	\$406,659	\$338,509

JUSTICE OF THE PEACE TECHNOLOGY FUND

In 2001, the 77th Texas Legislature created the Justice of the Peace Technology Fund (JP Tech Fund) funded by the assessment of a fee of up to \$4 to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Bexar County Commissioners Court approved the collection of the \$4 fee in 2001. The County collected the fee for approximately two months, but it was suspended due to pending litigation. A judgment was handed down June 30, 2003 dismissing the litigation. On September 9, 2003, Commissioners Court reauthorized the collection of the \$4 fee. This fee may be used to provide funds for technological enhancements for justice courts including: computer systems, computer networks, computer hardware, computer software, imaging systems, electronic kiosks, electronic ticket writers, and docket management systems. In accordance with Article 102.0173 of the Texas Code of Criminal Procedure, the statute lists technological enhancements that may be purchased from the fund; however the enhancements are not limited to the items on the list. County Commissioners Court determines and approves what items may be purchased from the fund.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Operational Expenses	\$244,440	\$259,650	\$259,650	\$265,040
Total	\$244,440	\$259,650	\$259,650	\$265,040

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 2.1 percent when compared to FY 2017-18 Estimates, as described below.
- The Operational Expenses group increased by 2.1 percent when compared to FY 2017-18 Estimates. This is due to the annual increase in software maintenance costs for the AiCMS, which is the case management System used by the Justice of the Peace Courts. Funding in the amount of \$20,000 is budgeted for each precinct for any technological needs.

Bexar County, Texas
 County Wide Court Technology Fund (301)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimates	FY 2018-19 Budget
-----------------------	-------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$134,667	\$146,543	\$150,391
Total Beginning Balance	\$134,667	\$146,543	\$150,391

Revenue

Service Fees	\$37,512	\$41,101	\$35,000
Other Revenue	1,334	1,871	1,000
Subtotal	\$38,846	\$42,972	\$36,000

Total Revenues	\$38,846	\$42,972	\$36,000
-----------------------	-----------------	-----------------	-----------------

TOTAL AVAILABLE FUNDS	\$173,513	\$189,515	\$186,391
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

General Government	\$26,970	\$39,124	\$38,129
Subtotal	\$26,970	\$39,124	\$38,129

TOTAL OPERATING APPROPRIATIONS	\$26,970	\$39,124	\$38,129
---------------------------------------	-----------------	-----------------	-----------------

Appropriated Fund Balance	\$146,543	\$150,391	\$148,262
----------------------------------	------------------	------------------	------------------

TOTAL APPROPRIATIONS	\$173,513	\$189,515	\$186,391
-----------------------------	------------------	------------------	------------------

DISTRICT AND COUNTY COURTS TECHNOLOGY FUND

Program Description: Article 102.0169 of the Texas Code of Criminal Procedure provides for the mandatory collection of a \$4 fee by a defendant convicted of a criminal offense in a County Court, statutory County Court, or District Court. The fee shall be deposited in a fund known as the District and County Court Technology Fund. The fund shall be used to cover the expenses associated with continuing education and training for County Court, statutory County Court, or District Court judges, and clerks regarding technological enhancements for those courts. These funds may also be used for the purchase and maintenance of technological enhancements for a County Court, statutory County Court, or District Court.

The District and County Court Technology Fund shall be administered by and under the direction of the Commissioners Court of the County.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Operational Expenses	\$0	\$39,124	\$39,124	\$38,129
Supplies and Materials	26,970	0	0	0
Total	\$26,970	\$39,124	\$39,124	\$38,129

Program Justification and Analysis:

- The Operational Expenses group decreased by 2.5 percent when compared to FY 2017-18 Estimates. Funding is provided for technology improvements and replacements for the County Courts-at-Law and Criminal District Courts.

Bexar County, Texas
Courthouse Facilities Improvement Fund (306)
Fiscal Year Ending September 30, 2019

FY 2016-17	FY 2017-18	FY 2018-19
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$1,313,876	\$1,473,914	\$1,895,425
Total Beginning Balance	\$1,313,876	\$1,473,914	\$1,895,425

Revenue

Service Fees	\$559,117	\$554,078	\$530,000
Other Revenue	13,016	26,433	\$10,000
Total Revenues	\$572,133	\$580,511	\$540,000

TOTAL AVAILABLE FUNDS	\$1,886,009	\$2,054,425	\$2,435,425
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

Capital Expenditures	\$412,095	\$159,000	\$313,100
Subtotal	\$412,095	\$159,000	\$313,100

TOTAL OPERATING APPROPRIATIONS	\$412,095	\$159,000	\$313,100
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$1,473,914	\$1,895,425	\$2,122,325
----------------------------------	--------------------	--------------------	--------------------

TOTAL APPROPRIATIONS	\$1,886,009	\$2,054,425	\$2,435,425
-----------------------------	--------------------	--------------------	--------------------

COURTHOUSE FACILITIES IMPROVEMENT FUND

The Courthouse Facilities Improvement Fund is a Bexar County Operating Fund created as a result of legislation passed by the 81st Session of the Texas Legislature. The legislation allows the assessment of a fee of up to \$15 for each civil case filed in the court. The fees collected may be used for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts. This budget for this fund is approved by the Commissioners Court in accordance with Section 51.706 of the Texas Government Code.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Capital Expenditures	\$412,095	\$159,000	\$159,000	\$313,100
Total	\$412,095	\$159,000	\$159,000	\$313,100

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased significantly when compared to FY 2017-18 Estimates, as described below.
 - The Capital Expenditures group increased significantly when compared to FY 2017-18 Estimates. There are four projects funded in FY 2018-19, which include the replacement of the Sewer Lift Station at the Courthouse (\$115,000), the replacement of the Fire Pump & Controller at the Courthouse (\$150,000), Carpet Replacement at the 285th District Court (\$23,800), and Safety Initiatives for the Courthouse Basement (\$24,300).

Bexar County, Texas
 DA Pre-Trial Diversion Program Fund (333)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$373,283	\$411,099	\$376,651
Total Beginning Balance	\$373,283	\$411,099	\$376,651

Revenue

Service Fees	\$55,900	\$56,540	\$50,000
Other Revenue	261,152	313,014	253,500
Subtotal	\$317,052	\$369,554	\$303,500

Total Revenues	\$317,052	\$369,554	\$303,500
-----------------------	------------------	------------------	------------------

TOTAL AVAILABLE FUNDS	\$690,335	\$780,653	\$680,151
------------------------------	------------------	------------------	------------------

APPROPRIATIONS

Judicial	\$279,236	\$404,002	\$418,207
Subtotal	\$279,236	\$404,002	\$418,207

TOTAL OPERATING APPROPRIATIONS	\$279,236	\$404,002	\$418,207
---------------------------------------	------------------	------------------	------------------

Appropriated Fund Balance	\$411,099	\$376,651	\$261,944
----------------------------------	------------------	------------------	------------------

TOTAL APPROPRIATIONS	\$690,335	\$780,653	\$680,151
-----------------------------	------------------	------------------	------------------

DISTRICT ATTORNEY’S PRE-TRIAL DIVERSION FUND

Program Description: During 2015, the District Attorney’s Office implemented a Pre-Trial Diversion (PTD), a program which replaced the former MILES Program. This program was created under Article 102.0121 of the Texas Criminal Code of Procedure. The program is for first time offenders of all ages charged with certain misdemeanor offenses and offers them an opportunity to have their charge dismissed following successful completion of supervisory term and full payment of restitution and other fees. During 2016, the District Attorney’s Office started accepting applications for first time offenders charged with certain felony offenses and offers the same benefits after successful completion of the program. The opportunity provides a path for first-time offenders, meeting certain qualifications, to conclude their criminal justice involvement without a conviction on their record. In addition to the reduction in the number of defendants on the court dockets, the District Attorney’s Office anticipates a reduction in jail bed days, as these defendants will now be supervised rather than be incarcerated. The Judicial Services Department will supervise and tailor conditions to meet and address the specific issues contributing to an individual defendant committing crimes.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Personnel Services	\$275,978	\$401,611	\$401,850	\$418,207
Operational Expenses	3,258	2,152	2,152	0
Total	\$279,236	\$403,763	\$404,002	\$418,207

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 3.5 percent when compared to FY 2017-18 Estimates, as described below.
 - The Personnel Services group increased by 4.1 percent when compared to FY 2017-18 Estimates. This increase is due to turnover in personnel experienced in FY 2017-18 that is not anticipated to occur in FY 2018-19.
 - There is no funding allocated in the Operational Expenses group at the Office’s request.
 - The FY 2018-19 Adopted Budget included one program change at a total cost of \$7,659, as described below.
 - This program change reclassified two Accounting Clerk II (NE-04) positions to Accounting Clerk IIIs (NE-05) and provided an 8 percent salary adjustment at a total cost of \$7,659, including salary and benefits. These positions are authorized in the Hot Checks Fund, which is under the authority of the District Attorney’s Office. This reclassification aligns the current job duties with the job description of the position.

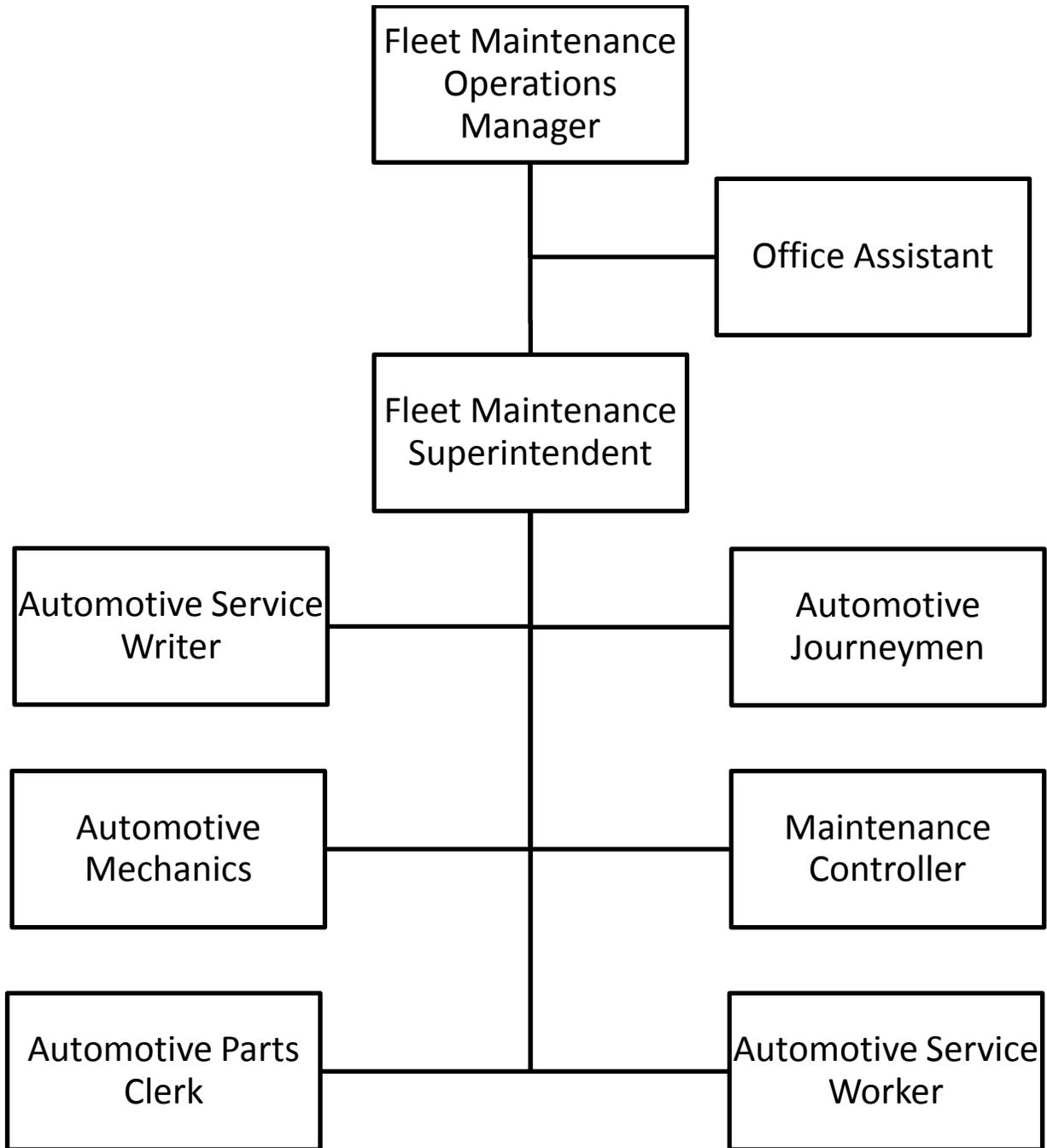
Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Paralegal	3	3	3
Pre-Trial Bond Officer	0	3	3
Total - DA Pre-Trial Diversion Program Fund	3	6	6

Note:

- *Two Pre-Trial Bond Officer I positions are funded 61 percent in the General Fund and 39 percent in the DA Pre-Trial Diversion Fund.*
- *One Office Supervisor and two Accounting Clerk III positions are funded 56 percent in the Hot Checks Fund and 44 percent in the DA Pre-Trial Diversion Fund.*

PUBLIC WORKS – FLEET MAINTENANCE FUND



Bexar County, Texas
 Fleet Maintenance (Fund 504)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$42,473	(\$37,626)	(\$44,680)
Total Beginning Balance	\$42,473	(\$37,626)	(\$44,680)

Revenue

Service Fees	\$790,727	\$832,380	\$950,000
Proceeds from Sales of Assets	612	0	0
Other Revenue	4,106	1,997	0
Subtotal	\$795,445	\$834,377	\$950,000
Transfers In	\$62,374	\$120,000	\$27,271
Total Revenues	\$857,819	\$954,377	\$977,271

TOTAL AVAILABLE FUNDS

\$900,292	\$916,751	\$932,591
------------------	------------------	------------------

APPROPRIATIONS

General Government	\$937,918	\$961,431	\$895,691
Capital Expenditures	0	0	36,900
Subtotal	\$937,918	\$961,431	\$932,591

TOTAL OPERATING APPROPRIATIONS

\$937,918	\$961,431	\$932,591
------------------	------------------	------------------

Appropriated Fund Balance

(\$37,626)	(\$44,680)	\$0
-------------------	-------------------	------------

TOTAL APPROPRIATIONS

\$900,292	\$916,751	\$932,591
------------------	------------------	------------------

PUBLIC WORKS – FLEET MAINTENANCE FUND

Program Description: The Public Works - Fleet Maintenance Fund was established to provide for the safety and extended life of the County’s light vehicles. The Fleet Maintenance Department is tasked with providing County vehicles with periodic preventive maintenance, evaluating and recommending vehicles for replacement based on maintenance and operational cost analyses, developing specifications for contract repairs, and serving as technical advisor to other Offices and Departments in developing special equipment and vehicle bid specifications. The Fleet Maintenance Director is the Chair of the Bexar County Vehicle Replacement Committee.

Goals and Objectives:

- Provide safe and mechanically sound vehicles to our customers, especially those who drive emergency vehicles that provide for public safety for Bexar County citizens.
- Reduce the number of unscheduled repairs by providing an aggressive and methodical preventive maintenance program for all Bexar County vehicles and equipment.
- Assist all Offices and Departments in having the proper vehicle or piece of equipment to perform their missions.
- Assist in getting the best return for all Bexar County vehicles at the time of sale.
- Establish a work atmosphere that promotes the effective and efficient management of Bexar County resources.
- Establish a work center atmosphere that promotes the effective and efficient management of County resources.

Performance Indicators:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
--	----------------------	------------------------	----------------------

Workload Indicators:

Number of Light Vehicles in Fleet- Active	904	890	890
Number of Maintenance Services Performed	2,268	2,315	2,350
Number of Work Orders per Fiscal Year	5,216	5,361	5,446

Efficiency Indicators:

Number of Heavy Units per Mechanic	129	127	127
Number of Work Orders Processed per Week	100	103	105
Number of Work Orders Completed per Unit	6	6	6

Effectiveness Indicators:

Percentage of Work Orders Completed per FTE per Week	97%	98%	98%
Ratio of Preventative Maintenance Work Orders per Total Work Orders Completed	43%	43%	43%
Number of Unscheduled Repairs	2,948	3,046	3,096

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Personnel Services	\$772,669	\$814,016	\$843,982	\$800,481
Travel, Training, and Remunerations	2,438	3,685	2,447	3,800
Operational Expenses	71,071	75,643	67,431	52,910
Supplies and Materials	43,256	51,768	47,571	38,500
Capital Expenditures	0	0	0	36,900
Total	\$889,434	\$945,112	\$961,431	\$932,591

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget decreased by 3 percent when compared to FY 2017-18 Estimates, as described below.
 - The Personnel Services group decreased by 5.2 percent when compared to FY 2017-18 Estimates. The decrease is due to the program changes described below.
 - The Travel, Training, and Remunerations group increased significantly when compared to FY 2017-18 Estimates. Funding is provided for employees to attend the Fleet Safety Conference and the National Association of Fleet Administrators conference to stay current on the best safety and management practices in the fleet management industry.
 - The Operational Expenses group decreased by 21.5 percent when compared to FY 2017-18 Estimates. The decrease is due to reduced funding in the Repairs & Maintenance – Buildings account. The FY 2017-18 Adopted Budget provided increased one-time funding to make large repairs and upkeep to the facility.
 - The Supplies and Materials group decreased by 19.1 percent when compared to FY 2017-18 Estimates. The decrease is primarily due to reduced funding in the Tools & Hardware and the Minor Equipment & Machinery accounts at the request of the department.
 - The Capital Expenditures group increased significantly when compared to FY 2017-18 Estimates. The FY 2018-19 Adopted Budget included funding for the Break Room Expansion project, as well as installation of parking lot lights to improve safety.
- The FY 2018-19 Adopted Budget included three program changes for total savings of \$79,247, as described below.
 - The first program change reclassified one Fleet Maintenance Operations Manager from an E-10 pay grade to an E-11 at a total cost of \$8,304, including salary and benefits. The duties of the position have increased and relate to the tracking of performance measures surrounding the County’s entire fleet, both light and heavy, to help ensure the longevity of each County vehicle.

- The second program change transferred one Fleet Technician (NE-05) to the Sheriff’s Office Law Enforcement General Fund Personnel budget for a total savings to the Fleet Maintenance Fund of \$43,219, including salary and benefits. This position is solely dedicated to the Sheriff’s Office fleet rather than countywide fleet operations, therefore it is more accurately reflected in the Sheriff’s Office budget.
- The third program change transferred one Automotive Service Worker (NE-01) to the BCSO-LE (Patrol) Department personnel for a total savings to the Fleet Maintenance Fund of \$44,332, including salary and benefits. This position is solely dedicated to the Sheriff’s Office fleet rather than countywide fleet operations, therefore it is more accurately reflected in the Sheriff’s Office budget.
- There is an Interfund Transfer from the General Fund in the amount of \$27,271 to supplement the Fleet Maintenance Fund through FY 2018-19. This transfer allows the Fleet Maintenance Fund to continue operating as an internal fund within the County.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Automotive Journeyman	2	2	2
Automotive Mechanic	4	4	4
Automotive Parts Clerk	1	1	1
Automotive Service Worker	2	2	1
Automotive Service Writer	1	1	1
Fleet Maintenance Operations Manager	1	1	1
Fleet Maintenance Superintendent	1	1	1
Fleet Technician	1	1	0
Maintenance Controller	1	1	1
Office Assistant III	1	1	1
Total - Fleet Maintenance Fund	15	15	13

Bexar County, Texas
 Technology Improvement Fund (565)
 Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-----------------------	------------------------	----------------------

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$1,637,563	\$825,745	\$821,551
Total Beginning Balance	\$1,637,563	\$825,745	\$821,551
Revenue			
Service Fees	\$761,501	\$958,052	\$934,028
Other Revenue	\$2,855	\$1,337	\$0
Subtotal	\$764,356	\$959,389	\$934,028
Transfers In	\$0	\$2,019,472	\$1,308,806
Total Revenues	\$764,356	\$2,978,861	\$2,242,834
TOTAL AVAILABLE FUNDS	\$2,401,919	\$3,804,606	\$3,064,385

APPROPRIATIONS

General Government	\$590,154	\$777,955	\$1,136,376
Capital Expenditures	\$986,020	\$2,205,100	\$1,928,009
Subtotal	\$1,576,174	\$2,983,055	\$3,064,385
TOTAL OPERATING APPROPRIATIONS	\$1,576,174	\$2,983,055	\$3,064,385
Appropriated Fund Balance	\$825,745	\$821,551	\$0
TOTAL APPROPRIATIONS	\$2,401,919	\$3,804,606	\$3,064,385

TECHNOLOGY IMPROVEMENT FUND

Program Description: The Technology Improvement Fund was established in FY 1998-99 as a result of a performance review of the Bexar County Information Technology Department (BCIT). The outside consultant, MGT of America, made recommendations designed to improve the County’s technology planning and services. This fund facilitates the purchase of computer-related equipment. It is designed to satisfy the departmental requirement for an internal information technology budget, while maintaining centralized control of the purchasing process to maintain countywide technology standards. The goal is to maintain the highest level of performance for each department’s unique needs, while maintaining overall connectivity between systems.

Prior to FY 1998-99, the technology improvements were expensed either in the BCIT budget or appropriated in the capital expenditure line item of individual offices and departments. This budgeting approach made it difficult to track and control the County’s investments in technology. The system of allocating all the costs of technology improvements to County offices and departments more accurately assesses the true costs of the operation of these offices and departments. This system also places managerial control of these costs within each organization. Once transferred to the Technology Fund, the funding for each office or department’s technology needs are tracked separately to ensure that the contributions made by each are used only to purchase their technology equipment recommended in the budget process. In turn, this system also gives county officials and department heads better cost information with which to assess the performance of their office or department.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Personnel Services	\$147,613	\$199,046	\$127,723	\$202,348
Supplies and Materials	1,400,938	3,001,019	2,855,332	2,862,037
Capital Expenditures	27,623	0	0	0
Total	\$1,576,174	\$3,200,065	\$2,983,055	\$3,064,385

Program Justification and Analysis:

- The FY 2018-19 Adopted Budget increased by 2.7 percent when compared to FY 2017-18 Estimates, as described below.
 - The Personnel Services group increased significantly when compared to the FY 2017-18 Estimates. This increase is due to turnover in staff experienced in FY 2017-18 that is not anticipated to occur in FY 2018-19.
 - The Supplies and Materials group is flat when compared to the FY 2017-18 Estimates. Funding in the amount of \$1,928,009 will support the replacement of personal computers (\$1,503,546), notebooks (\$108,680), and workstations (\$315,783). Funding is also provided for new technology items for offices and departments in the total amount of \$934,028 as listed below:

General Fund	
Department/Office	FY 2018-19 Budget
Adult Probation	\$35,084
Bexar Heritage	6,383
BiblioTech	6,241
Budget	5,000
CMAG- District Clerk	5,342
Civil District Court	13,477
Constable 1	8,804
Constable 4	12,028
County Auditor	7,010
County Clerk	29,336
Criminal District Attorney	76,929
District Clerk	12,273
Economic and Community Development	13,562
Elections	9,000
Emergency Management Office	6,622
Facilities- ADC	196
Facilities- Admin & Projects	10,920
Human Resources	4,021
Information Technology	73,361
Judicial Services- Beh. & Mental Health	3,408
Judicial Services- Crime Lab	4,686
Judicial Services- Medical Examiner	10,570
Judicial Services- Mental Health Initiative	774
Judicial Services- Pretrial	26,066
Juvenile- Probation	5,086
Management and Finance	9,000
Military Services Office	22,250
Public Defender	3,000
Public Works- Environmental Services	2,191
Purchasing	5,165
Sheriff- Adult Detention Center	68,567
Sheriff- Law Enforcement	136,670
Sheriff- Support	24,573
Small Business & Entrepreneurship	4,088
Tax Office	77,579
Veterans Services	900
Total:	\$740,162

Other Funds	
Department/Office	FY 2018-19 Budget
200- County Clerks Records Management	\$10,506
207- County Road and Bridge	3,010
210- Law Library Fund	7,659
212- Fire Code Fund	47,585
214- Dispute Resolution Fund	1,167
300- Justice of the Peace Tech Fund	80,000
301- Courts Tech Fund	38,129
504- Fleet Maintenance	5,810
Total:	\$193,866

- The FY 2018-19 Adopted Budget included one program change for a total savings of \$5,993, as described below.
 - The program change added one Asset Management Coordinator (E-08) and deleted one Asset Management Supervisor (E-09) at a savings of \$5,993, including salary and benefits. The position description has been rewritten and no longer includes supervisory duties.

Authorized Positions:

	FY 2016-17 Actual	FY 2017-18 Estimate	FY 2018-19 Budget
Asset Management Coordinator	0	0	1
Asset Management Specialist I	0	2	2
Asset Management Supervisor	0	1	0
Network Architect I	1	0	0
Network Architect II	1	0	0
Total – Technology Improvement Fund	2	3	3

CAPITAL LEASE PROJECTS FUND

Program Description: The projects in this fund were funded through Master Lease Agreements up until 2008-09. This funding mechanism allowed the County to match the term of the liability to the life of the asset being financed at competitive rates. Upon expiration of the Master Lease Agreements, the remaining cash balance in the Capital Lease Projects Fund was reprogrammed to establish the Efficiencies and Innovations Project. The following are the current projects created to enhance daily business operations and create efficiencies to include the automation of business processes. The remaining Efficiencies and Innovations Project balance is also reflected in the list below.

Project	Project Budget	Activity to Date	Funds Available
KOVIS Licenses	\$261,868	\$17,316	\$244,552
AMS Financial Management Maintenance	135,027	67,514	67,513
Medical Examiner Imaging Project	70,000	25,000	45,000
Efficiencies And Innovations Project	720,709	124,556	596,153
Total	\$1,187,604	\$234,386	\$953,218

Bexar County, Texas
Fleet Acquisition Fund (703)
Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Budget
-------------------------------------	--------------------------------------	------------------------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$914,003	\$1,614,819	\$1,883,244
Total Beginning Balance	\$914,003	\$1,614,819	\$1,883,244

Revenue

Service Fees	\$0	\$0	\$0
Fines and Forfeitures	0	0	0
Proceeds from Sales of Assets	396,018	188,614	300,000
Other Revenue	0	18,592	0
Subtotal	\$396,018	\$207,206	\$300,000

Interfund Transfers	\$3,706,074	\$3,035,880	\$5,471,621
Total Revenues	\$4,102,092	\$3,243,086	\$5,771,621

TOTAL AVAILABLE FUNDS	\$5,016,095	\$4,857,905	\$7,654,865
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

Capital Expenditures	\$3,401,276	\$2,974,661	\$7,154,189
Subtotal	\$3,401,276	\$2,974,661	\$7,154,189

TOTAL OPERATING APPROPRIATIONS	\$3,401,276	\$2,974,661	\$7,154,189
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$1,614,819	\$1,883,244	\$500,676
----------------------------------	--------------------	--------------------	------------------

TOTAL APPROPRIATIONS	\$5,016,095	\$4,857,905	\$7,654,865
-----------------------------	--------------------	--------------------	--------------------

FLEET ACQUISITION FUND

Program Description: The Fleet Acquisition Fund was created in the FY 2014-15 Adopted Budget to provide a more transparent vehicle acquisition process. These funds are used to purchase new vehicles, as well as replacement vehicles as recommended by the Bexar County Vehicle Replacement Committee and approved by Commissioners Court.

The Fleet Acquisition Fund will receive its revenue from budgeted funds in the appropriate funding source (Capital Fund, Road and Bridge Fund, General Fund, etc.) established by the Budget Department. Once transferred to this fund, the funding for each Office and Department’s vehicle purchases will be tracked separately to ensure vehicles recommended in the budget process are purchased.

Appropriations:

	FY 2016-17 Actual	FY 2017-18 Budget	FY 2017-18 Estimate	FY 2018-19 Budget
Capital Expenditures	\$3,401,276	\$4,076,940	\$2,974,661	\$7,154,189
Total	\$3,401,276	\$4,076,940	\$2,974,661	\$7,154,189

Program Justification and Analysis:

- The Fleet Acquisition Fund collects revenue via Interfund Transfers in the amount of \$4,789,906 from the Capital Fund, \$351,000 from the Road and Bridge Fund, and \$330,715 from the Fire Code Fund, for a total of \$5,471,621 for the replacement and purchase of new vehicles.
- The FY 2018-19 Adopted Budget included \$7,025,689 in funding for new vehicles and replacement vehicles, as well as \$128,500 for vehicle equipment and attachments.
 - The table below reflects the FY 2018-19 Adopted Budget funding for new vehicles for the listed offices and departments. These new vehicles were added as a result of a program change or capital request.

Adopted FY 2018-19 New Vehicles Budget	
Office/Department	Amount
Bexar Heritage	\$34,000
Bibliotech	30,000
Fire Marshal	193,372
Office of Emergency Management	48,343
Public Works - Animal Control Services	30,642
Sheriff	1,303,596
Total	\$1,639,953

- The table below reflects the FY 2018-19 Adopted Budget for replacement vehicles for the listed offices and departments as recommended by the Vehicle Replacement Committee.

Adopted FY 2018-19 Replacement Vehicles Budget	
Office/Department	Amount
Constable Precinct 1	\$48,000
Constable Precinct 3	144,000
Fire Marshal	89,000
Juvenile Center	32,000
Juvenile Probation	84,000
Public Works - Road and Bridge	351,000
Public Works - Animal Control Services	32,000
Sheriff	3,206,000
Total	\$3,986,000

- The FY 2018-19 Adopted Budget also included funding in the amount \$288,000 for the replacement of total loss vehicles for the Sheriff's Office on an as needed basis.
- The FY 2018-19 Adopted Budget provided carryover funding in the amount of \$28,500 to equip approved take-home vehicles with GPS tracking units.
- The FY 2018-19 Adopted Budget also included \$100,000 of funding to install vehicle attachments, as needed.
- The FY 2018-19 Adopted Budget also provided carryover funding from FY 2017-18 in the amount of \$1,111,736 for vehicles procured in FY 2017-18, but not delivered by the end of the fiscal year.

Bexar County, Texas
Community Infrastructure and Economic Development Fund (815)
Fiscal Year Ending September 30, 2019

FY 2016-17 Actuals	FY 2017-18 Estimates	FY 2018-19 Budget
-------------------------------	---------------------------------	------------------------------

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$4,010,171	\$2,504,701	\$1,394,969
Total Beginning Balance	\$4,010,171	\$2,504,701	\$1,394,969

Revenue

Intergovernmental Revenue	\$4,177	\$0	\$0
Subtotal	\$4,177	\$0	\$0
Interfund Transfer	\$0	\$0	\$1,000,000
Total Revenues	\$4,177	\$0	\$1,000,000

TOTAL AVAILABLE FUNDS	\$4,014,348	\$2,504,701	\$2,394,969
------------------------------	--------------------	--------------------	--------------------

APPROPRIATIONS

General Government	\$1,509,647	\$1,109,732	\$2,156,281
Subtotal	\$1,509,647	\$1,109,732	\$2,156,281

TOTAL OPERATING APPROPRIATIONS	\$1,509,647	\$1,109,732	\$2,156,281
---------------------------------------	--------------------	--------------------	--------------------

Appropriated Fund Balance	\$2,504,701	\$1,394,969	\$238,688
----------------------------------	--------------------	--------------------	------------------

TOTAL APPROPRIATIONS	\$4,014,348	\$2,504,701	\$2,394,969
-----------------------------	--------------------	--------------------	--------------------

COMMUNITY INFRASTRUCTURE AND ECONOMIC DEVELOPMENT FUND

Program Description:

Pursuant to the Texas Constitution Article III, § 52-a and Chapter 380 of the Texas Local Government Code, a City is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Using this Code, the City of San Antonio (COSA) created a program for the purpose of making loans and grants available for economic development projects meeting certain criteria.

The City-owned electricity service, CPS Energy (“CPSE”) developed a fund to support these efforts. As part of its current corporate policy to assist political subdivisions within its service area, CPSE reserves on an annual basis one-percent (1%) of retail electricity sales within the political subdivision in escrow for use by the political subdivision for Community Infrastructure and Economic Development projects (“CIED Funds”).

Bexar County has demonstrated the need to use the available and uncommitted City CIED funds reserved by CPSE for use to support County-identified economic development projects that meet the requirements of Chapter 380 of the Texas Local Government Code, but that may fall outside the scope of CPSE’s CIED Fund Policy. Because of this, COSA has agreed to allow the County access to available and uncommitted CIED funds through a 381 grant agreement with the understanding that County would use these funds for economic development projects. Parameters to be met to be considered for use of these funds are:

- The economic development project supports the attraction, retention or expansion of companies in targeted industries, as defined in the approved City or County Tax Abatement Guidelines.
- The economic development project supports development at or around military bases, educational institutions or other nongovernmental institutions which results in job creation or retention in targeted industries.
- The economic development project promotes commercial or mixed-use development in the City’s Inner City Reinvestment and Infill Policy area.
- The economic development project includes public improvements, training, property acquisition, site development, and facility construction or improvements that support a targeted industry.
- The economic development project may include studies or planning activities that promote growth in targeted industries or economic development.

Below are the project allocations within this Fund:

	FY 2016-17 Actuals	FY 2017-18 Estimate	FY 2018-19 Adopted
<u>Projects</u>			
EDF Contribution (SA EDF)	\$535,000	\$335,000	\$235,000
Cyber Security Grant to Chamber of Commerce	\$50,000	\$0	\$0
San Antonio FTA	\$50,000	\$0	\$0
Advanced Manufacturing Technician Initiative	\$0	\$100,000	\$0
381 Grants	\$326,725	\$394,732	\$421,281
Innovation Fund	\$468,172	\$255,000	\$500,000
Workforce Initiative/Skills Fund	\$169,750	\$25,000	\$1,000,000
Grand Total	\$1,599,647	\$1,109,732	\$2,156,281

Economic Development Foundation (EDF) Contribution

The City of San Antonio began looking at opportunities to improve corporate retention and recruitment in the summer of 2008. As a result, several issues were identified, which included an assessment of the strengths and weaknesses of the community’s overall retention and recruitment processes. The corporate retention and recruitment subcommittee has worked over the past year to acquire information and interview stakeholders in the economic development community. The committee also evaluated national economic industry trends and best practices from other cities. The recommendations will help the local economic development community refocus economic development efforts on attracting and retaining new businesses. The subcommittee’s recommendations have three main components: 1) create a long-range vision and strategic plan, 2) establish a process and structure for economic development in San Antonio, and 3) improve resource utilization. For FY 2018-19 funding in the amount of \$235,000 has been allocated towards the EDF pending contract negotiations.

381 Grant Agreements

Funding in the amount of \$421,281 is appropriated for the County’s various 381 grant agreements.

Brooks Development Authority	\$	220,000
Bergstrom	\$	16,249
Peanut Factory 210 Developers	\$	13,855
Amstar/TW Southtown	\$	40,019
Vitre	\$	32,000
TK Holdings	\$	69,166
SJS Redevelopment	\$	29,992

Innovation Fund

Innovation in the Cyber/IT industry and its ecosystem aligns well with central city revitalization and growth in the desired high-wage/ high-skilled economic activity. To develop this industry, the County has established the Innovation Fund which will be used for direct incentives and other support programs. For FY 2018-19, funding in the amount of \$500,000 is available to continue the program. The total multi-year budget is \$2 million.

Workforce Initiative/Skills Fund

Another initiative that the Department works on is The Texas Federation for Advanced Manufacturing Education (TX FAME). TX FAME is a partnership of regional manufacturers whose purpose is to implement dual-track; apprenticeship-style training that will create a pipeline of highly skilled workers.

The purpose of the TX FAME is to be the catalyst for developing world-class technical talent for manufacturing. TX FAME works closely with educational and training institutions to establish and endorse programs and curricula that develop the necessary skill-sets for students to be prepared in Bexar County's manufacturing job market. TX FAME collaborates with industry, educators, and the public sector. For FY 2018-19, funding in the amount of \$1,000,000 is available for this program, as well as other programs that will assist the County workforce with developing skills for the ever evolving job industry.