



BOARD MEETING MINUTES
Wednesday, May 16, 2018 3:00 p.m.
San Antonio Chamber of Commerce
Northside Business Center
1100 NW Loop 410, Suite 109
San Antonio, Texas 78213

1. Call meeting to order.

M. Lynd called the meeting to order at 3:04 P.M. Members present: M. Lynd, L. Miller, R. Cavazos, D. Starr, and W. Serna via telephone conference call. Members absent: B. Perez and J. Montford.

2. Approval of minutes from the Board of Directors meeting on March 21, 2018.

L. Miller moved for approval of the Meeting Minutes, D. Starr seconded the motion. The minutes were approved without objection.

3. Executive Director's Report. D. Smith presented.

A. Monthly Financials

- Monthly financial statements are attached for March and April 2018 including the following:
 1. Balance Sheet
 2. Statement of Revenues, Expenses, and Changes in Net Assets
 3. Schedule of Budgetary Compliance and Changes to Net Assets
 4. Fund Balance Sheet

B. Monthly Status Report on the Vehicle Registration Fee Program & Schedule

VRF Program and Schedule update:

- **Fischer Road Phase II (BC01) Bidding**
 1. Bids were opened on Thursday, March 29, 2018. 13 bids were submitted with Dean Word, Ltd. the apparent low bidder (Agenda Item 6)
- **Old FM 471/Talley Road (BC02) Design**
 1. Bexar County Public Works continuing to coordinate with Developer for Right-of-Way (ROW) dedication to improve drainage conditions, Developer recently sold a portion of the parcel adding an additional Developer to coordinate with for the dedication
 2. Updating property descriptions to reflect new ownership and additional dedication
 3. Utility relocations will begin once dedications are complete
 4. 100 Percent Plans and Specifications received on March 26, 2018, comments were provided after review
 5. Revised 100 Percent Plans and Specifications are due May 18, 2018
 6. Anticipated Fall 2018 Advertisement for Construction

- **Talley Road Phase I (BC03) Design**

1. Bexar County Public Works continued the required ROW acquisition, as of May 10, 2018 Bexar County is in possession of 31 of the 34 parcels
2. ROW acquisition is estimated to be complete in June, 2018 dependent on condemnation parcel and ongoing coordination with two property owners to schedule closings
3. CPS Energy has continued relocating existing power poles to the new ROW from Potranco Road to Medio Drive
4. Ongoing coordination with CPS Energy for scope of ROW clearing necessary to relocate poles from Medio Drive to Wiseman Blvd.
5. Ongoing coordination with Charter to relocate aerial telecommunications lines to the new CPS Energy poles

- **West Military Drive (BC05) Design**

K Friese + Associates performed the following work:

1. Completed archaeological desktop survey and field investigation
2. Continued utility coordination including subsurface utility engineering (SUE)
3. Preliminary geotechnical report prepared
4. Continued roadway and drainage design
5. Continued schematic development
6. Prepared cost estimates for rehabilitation options and additional roundabouts
7. Consultant prepared a draft contract amendment scope for additional roundabouts at Saxon Hill Drive and Kingsbridge
8. Consultant preparing a level of effort for the additional roundabouts

- **Blanco Road Phase II (BC06) Design**

CP&Y performed the following work:

1. Addressed 60 percent plan review comments
2. Continued development of 90 percent plans including roadway and drainage design
3. Began geotechnical testing for retaining wall design
4. Completed additional subsurface utility locating
5. Continued coordination with affected utilities including SAWS, CPS Energy, and CPS Gas
6. 90 percent plans are due May 23, 2018

- **Evans Road Phase I (BC07) Design**

1. CPS Energy has begun relocating the power poles in the newly acquired ROW area
2. CPS Gas final joint bid plans received Friday, May 4, 2018
3. Design Consultant is preparing final Plans and Specifications
4. Staff negotiating with Foster CM for Construction Inspection Services (Board authorized at August 2017 Meeting)
5. Anticipated to begin advertisement for construction on Friday, June 1, 2018

- **Evans Road Phase II (BC08) Design**

HNTB performed the following work under GEC Work Authorization Number 3:

1. Notice-to-Proceed for 100 percent Design Phase Services issued on March 28, 2018
2. Addressed 90 percent plan review comments
3. Continued preparation of the Water Pollution Abatement Plan
4. Continued coordination with affected utilities including SAWS and CPS Gas

5. Staff coordinated with Property Owner for Right-of-Entry to begin surveying for the required temporary construction easement

- **Candlemeadow (BC09) Design**

1. Staff continued to negotiate with LNV for the Level of Effort based on the Scope of Services for Design Services

- **Foster Road Phase III (BC10) Design**

PDM performed the following work under GEC Work Authorization Number 2:

1. Continued development of 90 percent plans including roadway, drainage, traffic and bridge design
2. Completed additional subsurface utility locating
3. Staff continued coordination with Developers for ROW dedications, as of May 10, 2018 4 of 7 parcels have been dedicated to Bexar County
4. 90 Percent plans are due June 1, 2018

C. Monthly Status Report on the 1604 Managed Lanes Project

- **Work Authorization No. 5: Environmental Assessment (EA):**

1. Staff continued coordination with TxDOT for the Financial Assistance Agreement which will outline the terms for receipt of the Federal Funds for the project

The report was accepted by the Board of Directors as presented.

4. Discussion and appropriate action regarding the FY 2017-18 Budget as it relates to the Vehicle Registration Fee. S. McCabe presented.

In the Alamo RMA's FY 2017-18 Budget, the budgeted amount for Vehicle Registration Fee collections is currently \$16,600,000. This budget matches what was certified for the County's Road & Bridge Fund, which also collects a \$10 vehicle registration fee.

As the Alamo RMA has now collected seven (7) months of vehicle registration fees for FY 2017-18, staff is better able to estimate what the actual collections will be for the full fiscal year. The purpose of this item is for staff to brief the Board on where the FY 2017-18 estimate stands compared to the budgeted amount as well as to recommend that the FY 2017-18 budgeted amount be revised to more accurately reflect the estimate for total FY 2017-18 collections.

A motion was presented by R. Cavazos to revise the FY 2017-18 Vehicle Registration Fee Revenues Budget on the Schedule of Budgetary Compliance, seconded by L. Miller which motion was voted on as follows: M. Lynd, R. Cavazos, D. Starr, L. Miller, W. Serna voting "Aye". The motion was approved.

5. Approval of the 2nd Quarterly Investment Report for FY 2017-18 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act. J. Bownds presented.

Section 2256.023(a) of the Texas Public Funds Investment Act (PFIA) requires that investment reports be filed with the governing body on a quarterly basis each fiscal year.

Attached is the quarterly investment report for the 2nd quarter of FY 2017-18. The weighted average yield (WAY) at the end of the quarter was 159.4 bps. The weighted average maturity (WAM) at the end of the quarter was 140 days. Total investment income earned over the quarter was \$398,171. This included \$69,691 in earned income on the two sweep accounts that the Alamo RMA utilizes and \$328,480 on investment securities that the Alamo RMA holds.

A motion was presented by L. Miller to approve the 2nd Quarterly Investment Report for FY 2017-18 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act,

seconded by D. Star which motion was voted on as follows: M. Lynd, R. Cavazos, D. Starr, L. Miller, W. Serna voting "Aye". The motion was approved.

6. Discussion and appropriate action regarding awarding a contract to the lowest and best qualified bid submitted by Dean Word Company, Ltd. to provide for the purchase of construction services for the Fischer Road Phase II Project in the amount of \$3,406,682.44 and authorizing the Bexar County Purchasing Agent to execute and file the appropriate award documents for record on behalf of the Alamo Regional Mobility Authority. R. Green presented.

This contract provides for the purchase of all labor, materials and equipment to reconstruct Fischer road from IH 35 to Somerset Road including upgrading the existing two lanes to a roadway section consisting of one twelve foot travel lane and four foot shoulder in each direction with drainage improvements.

The Bexar County Purchasing Department issued IFB 2018-004 on February 23, 2018. The project was advertised on Civcast and sent to 298 vendors. Thirteen responses were received by the closing date of March 29, 2018, Dean Word Company, Ltd. was considered the lowest and best bid for the project.

Based on competition received the Bexar County Purchasing Department recommends the award of IFB 2018-004 to Dean Word Company, Ltd., in the amount of \$3,406,682.44 for the construction of the Fischer Road Phase II Project.

A motion was presented by R. Cavazos for approval of Awarding a contract to the lowest and best qualified bid submitted by Dean Word Company, Ltd. to provide for the purchase of construction services for the Fischer Road Phase II Project in the amount of \$3,406,682.44 and authorizing the Bexar County Purchasing Agent to execute and file the appropriate award documents for the record on behalf of the Alamo Regional Mobility Authority, seconded by L. Miller which motion was voted on as follows: M. Lynd, R. Cavazos, D. Starr, L. Miller, and W. Serna voting "Aye". The motion was approved.

7. Discussion and presentation by TxDOT regarding Alamo RMA and TxDOT partnership projects including planned Loop 1604 South improvements.

M. Jorge, P.E. presented.

TxDOT staff provided an update regarding Alamo RMA and TxDOT partnership projects which are partially funded through the additional Vehicle Registration Fee. The projects include:

- Loop 1604 South from US 281 to FM 1303 (TXDOT01)
- FM 471 Old from FM 471 East to SH 211 (TXDOT02)
- FM 1516 from FM 78 to IH 10 (TXDOT03)
- Loop 1604 West from US 90 to FM 1957 (TXDOT825)

Mario R. Jorge, P.E. provided a brief presentation on the Alamo RMA and TxDOT partnership projects.

There was no action required of the Board on this Item.

8. Citizens' Communications. (Citizens must sign the register to speak).

Jack M. Finger signed up to speak.

9. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.

The Alamo RMA Board of Directors met in Executive Session at 4:22 P.M., pursuant to Chapter 551 of the Texas Government Code.

- A. Section 551.071. Consultation with Attorney - Consultation with, and advice from legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this

agenda, and other legal matters.

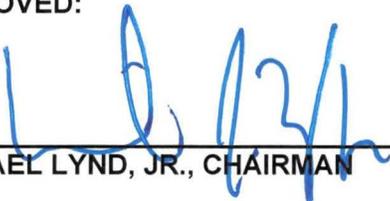
- i. Legal matters regarding the 1604 Managed Lanes Project.
- B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
- C. Section 551.074. Personnel Matters - Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

Board of Directors reconvened to Open Session at 4:38 P.M. and no action was taken.

10. Adjournment.

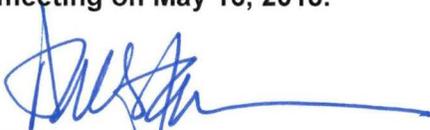
There being no further action for the Board, Michael Lynd, Jr. adjourned the meeting at 4:41 p.m.

APPROVED:



MICHAEL LYND, JR., CHAIRMAN DATE ADOPTED: July 18, 2018

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on May 16, 2018.


ATTEST: _____
DAVID STARR, TREASURER/SECRETARY