



# ALAMORMA

Alamo Regional Mobility Authority

"Moving people faster"

**BOARD MEETING MINUTES**  
**Thursday, January 25, 2018 3:30 p.m.**  
**San Antonio River Authority – Board Room**  
**100 E. Guenther Street**  
**San Antonio, Texas 78204**

**1. Call meeting to order.**

M. Lynd called the meeting to order at 3:33 P.M. Members present: M. Lynd, J. Montford, L. Miller, R. Cavazos, W. Serna, and G. Ramos. Members absent: D. Starr.

**2. Approval of minutes from the Board of Directors meeting on December 14, 2017.**

A motion was presented by L. Miller for approval of the Meeting Minutes, seconded by J. Montford which motion was voted on as follows: M. Lynd, L. Miller, J. Montford, W. Serna, G. Ramos, and R. Cavazos voting "Aye". The motion was approved.

**3. Executive Director's Report.** D. Smith presented.

**A. Monthly Financials**

- Monthly financial statements for December 2017 including the following:
  1. Balance Sheet
  2. Statement of Revenues, Expenses, and Changes in Net Assets
  3. Schedule of Budgetary Compliance and Changes to Net Assets
  4. Fund Balance Sheet

**B. Monthly Status Report on the Vehicle Registration Fee Program & Schedule**

VRF Program and Schedule update for December 2017:

- **Fischer Road Phase II (BC01)**
  1. Staff continued preparing to advertise the Project for construction, estimated February 2018
- **Old FM 471/Talley Road (BC02)**
  1. Bexar County Public Works continued coordinating with a Developer for Right-of-Way dedication necessary to improve the drainage conditions
  2. Bexar County Public Works continued to work with the Design Consultant to resolve culvert design issues
  3. Bexar County Public Works continued progressing towards completion of 100 percent Plans and Specifications, estimated Spring 2018

- **Talley Road Phase I (BC03)**
  1. Bexar County Public Works continued progressing towards completion of 100 percent Plans and Specifications
  2. Bexar County Public Works continued the required Right-of-Way acquisition, as of January 18, 2018 Bexar County is in possession of 9 of the 34 acquisitions
  3. Right-of-Way acquisition is estimated to be complete in March, 2018
- **West Military Drive (BC05)**

K Friese + Associates performed the following work:

  1. Began field survey
  2. Completed soil boring and collection of falling weight deflectometer data for the pavement design
  3. Began utility coordination
  4. Completed traffic counts
- **Blanco Road Phase II (BC06)**

CP&Y performed the following work:

  1. Developed the Biological Evaluation Form Report, Air Quality Report, and the Noise Report
  2. Developed the Utility Conflict Matrix
  3. Identified and developed exhibits for subsurface utility locations
  4. Submitted the 60 percent submittal on December 8, 2017
- **Evans Road Phase I (BC07)**
  1. Bexar County Public Works continued progressing towards completion of 100 percent Plans and Specifications
  2. Bexar County Public Works continued Right-of-Way acquisition
- **Evans Road Phase II (BC08)**

HNTB performed the following work under GEC Work Authorization Number 3:

  1. Continued utility coordination
  2. Continued subsurface utility location coordination
  3. Continued coordination and development of the Water Pollution Abatement Plan
- **Candlemeadow (BC09)**
  1. Statements of Qualifications (SOQs) were due December 15, 2017
  2. Sixteen SOQs were received
  3. Staff reviewed and scored the SOQs
- **Foster Road Phase III (BC10)**

PDM performed the following work under GEC Work Authorization Number 2:

  1. Provided Metes and Bounds for Right-of-Way dedication
  2. Submitted the Archaeological Survey Report to the Texas Historical Commission
  3. Continued progressing towards the 90 percent submittal

**C. Monthly Status Report on the 1604 Managed Lanes Project**

- **Work Authorization No. 5: Environmental Assessment (EA):**
  1. Staff continued coordination with TxDOT for the Financial Assistance Agreement which will outline the terms for receipt of the Federal Funds for the project

The report was accepted by the Board of Directors as presented.

**4. Discussion and appropriate action regarding selection of the Professional Engineering Services Provider for the Candlemeadow Project.** R. Green presented.

On November 7, 2017, The Alamo Regional Mobility Authority issued a Request for Qualifications for Professional Engineering Services for Candlemeadow. Statements of Qualifications (SOQs) were due December 15, 2017. Sixteen SOQs were received which staff reviewed and numerically scored. Staff presented a recommendation to the Board regarding firm selection.

A motion was presented by R. Cavazos for approval of Professional Engineering Services for the Candlemeadow Project, seconded by L. Miller which motion was voted on as follows: R. Cavazos, J. Montford, M. Lynd, L. Miller, G. Ramos and W. Serna voting "Aye". The motion was approved.

**5. Discussion and appropriate action regarding approval of a Resolution to pursue condemnation of a 0.092 acre Right-of-Way acquisition being out of a 1.21 acre Lot 2, Block 2 of Hilltop Acres, Unit One, utilizing the professional services of Ross Molina Oliveros, P.C. (condemnation attorney) under the same terms and conditions as Bexar County for the Talley Road Phase I Project.** R. Green presented.

On October 26, 2017 the Alamo Regional Mobility Authority Board of Directors approved the purchase of Right-of-Way in a total amount not-to-exceed \$750,000 for approximately 35 parcels for the Talley Road Phase I Project (the Project).

This item would authorize the use of the power of eminent domain and approve a Resolution declaring the public use and necessity for the acquisition in Fee Simple of a 0.092 acre tract of land located in Lot 2, Block 2 of Hilltop Acres, Unit One, recorded in Volume 4400, pages 65-67 of the Deed and Plat Records of Bexar County, Texas and being a portion of that tract described to Larry E. Smith, recorded in Volume 14937, pages 2398-2399 of the Official Public Records of Bexar County, Texas and being more particularly described by metes and bounds.

The Project will reconstruct Talley Road from the existing two lane rural roadway to a four lane urban section with a center turn lane and required drainage improvements from Potranco Road to Wiseman Boulevard. The reconstruction of Talley Road will add additional capacity to relieve traffic congestion and accommodate current and projected traffic volumes to resolve threats to the health and safety of the public.

This item would also authorize use of the professional services of Ross Molina Oliveros, P.C. as the condemnation attorney under the same terms and conditions as Bexar County for the Project.

A motion was presented by J. Montford for a resolution to pursue condemnation of a 0.092 acre Right-of-Way acquisition being out of a 1.21 acre Lot 2, Block 2 of Hilltop Acres, Unit One, and utilizing the professional services of Ross Molina Oliveros, P.C. under the same terms and conditions as Bexar County for the Talley Road Phase I Project, seconded by G. Ramos which motion was voted on as follows: M. Lynd, R. Cavazos, J. Montford, L. Miller, G. Ramos and W. Serna voting "Aye". The motion was approved.

**6. Discussion and direction regarding cancellation of the February 2018 regularly scheduled Board of Directors Meeting and revising the date of the reoccurring Board of Directors Meeting to the third Wednesday of every month.** R. Green presented.

Due to a light agenda, Alamo Regional Mobility Authority staff is requesting to cancel the regularly scheduled February 2018 Board of Directors Meeting. In addition, staff is requested to revise the date of the reoccurring Board of Directors Meeting from the fourth Thursday of every month to the third Wednesday of every month.

A motion was presented by L. Miller regarding the cancellation of the February 2018 regularly scheduled Board of Directors Meeting and revising the date of the reoccurring Board of Directors Meeting to the third Wednesday of every month, seconded by G. Ramos

which motion was voted on as follows: M. Lynd, R. Cavazos, J. Montford, L. Miller, G. Ramos and W. Serna voting "Aye". The motion was approved.

**7. Approval of the 1<sup>st</sup> Quarterly Investment Report for FY 2017-18 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act.** J. Bownds presented.

Section 2256.023 (a) of the Texas Public Funds Investment Act (PFIA) requires that investment reports be filed with the governing body on a quarterly basis each fiscal year.

A quarterly investment report for the 1<sup>st</sup> quarter of FY 2017-18 was presented. The weighted average yield (WAY) at the end of the quarter was 132 bps. The weighted average maturity (WAM) at the end of the quarter was 148 days. Total investment income earned over the quarter was \$340,666. This included \$55,662 in earned income on the two seep accounts that the Alamo RMA utilizes and \$285,004 on investment securities that the Alamo RMA holds.

A motion was presented by L. Miller for the approval of the 1<sup>st</sup> Quarterly Investment Report for FY 2017-18 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act, seconded by W. Serna which motion was voted on as follows: M. Lynd, R. Cavazos, J. Montford, L. Miller, G. Ramos and W. Serna voting "Aye". The motion was approved.

*M. Lynd requested to suspend the regular order of business and consider Agenda Item 9 at this time.*

**9. Citizens' Communications. (Citizens must sign the register to speak)**

Jack M. Finger signed up to speak and withdrew.

*M. Lynd requested to suspend the regular order of business and enter into Executive Session at this time.*

**10. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

The Alamo RMA Board of Directors met in Executive Session at 4:14 P.M., pursuant to Chapter 5513071, Subchapter I, Texas Government Code.

A. Section 551.071. Consultation with Attorney - Consultation with, and advice from, legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.

i. Legal matters regarding the Trustee for the Alamo RMA's Senior Lien Vehicle Registration Fee Revenue Bonds, Series 2016 and Junior Lien Vehicle Registration Fee Revenue Bonds, Series 2016.

*M. Lynd reconvened to Open Session at 4:35 P.M. No action was taken by the Board of Directors in Executive Session.*

**8. Discussion and appropriate action regarding the Trustee for the Alamo RMA Senior Lien Vehicle Registration Fee Revenue Bonds, Series 2016 and Junior Lien Vehicle Registration Fee Revenue Bonds, Series 2016, Wilmington Trust including the consideration and adoption of a Resolution providing for appropriate actions regarding the position of trustee as directed by the Board.** J. Bownds presented.

The Alamo Regional Mobility Authority ("Alamo RMA") entered into the Master Trust Indenture, dated June 1, 2016, with Wilmington Trust, National Association ("Wilmington Trust") serving as Trustee for the Alamo RMA Senior Lien Vehicle Registration Fee Revenue Bonds, Series 2016 and Junior Lien Vehicle Registration Fee Revenue Bonds, Series 2016. This Master Trust Indenture established Wilmington Trust as the Trustee and the Paying Agent for both Series of Bonds. Pursuant to Sections 4.03 and 4.05 of the Master Trust Indenture, Wilmington Trust, serving as Paying Agent, is responsible for making the bi-annual debt service payments for both the Senior Lien Bonds and the Junior Lien Bonds.

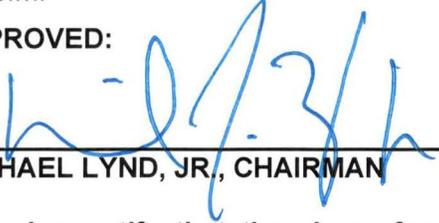
The purpose of this item is to discuss Wilmington Trust's current role as Trustee and Paying Agent for the Bonds.

A motion was presented by L. Miller for the approval of a Resolution authorizing the removal of Wilmington Trust and appointment of Regions Bank as the Trustee for the Alamo Regional Mobility Authority's Outstanding Senior Lien Vehicle Registration Fee Revenue Bonds, Series 2016 and Junior Lien Vehicle Registration Fee Revenue Bond, Series 2016, seconded by J. Montford which motion was voted on as follows: M. Lynd, R. Cavazos, J. Montford, L. Miller, G. Ramos and W. Serna voting "Aye". The motion was approved.

**11. Adjournment.**

There being no further action for the Board, Michael Lynd, Jr. adjourned the meeting at 4:43 p.m.

**APPROVED:**



**MICHAEL LYND, JR., CHAIRMAN**      **DATE ADOPTED: March 21, 2018**

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on January 25, 2018.

**ATTEST:**



**DAVID STARR, TREASURER/SECRETARY**