

BEXAR COUNTY FIRE MARSHAL'S OFFICE



622 DOLOROSA, SAN ANTONIO, TX 78207 (210)335-0300 Fax:(210)335-0330

MASS GATHERING PERMIT APPLICATION

Name of Proposed Event					
Address or Location	of Proposed Event:				
Please identify the ty	vo (2) closest streets or	roads to the propo	sed event location:		
Date of Event: (note	. 41)		# of poople anticipated		
Starting Time:	; #1)	Ending Time:	# of people anticipated: Total Hours:		
Will alcoholic bevera	ges be	V	Is a Fireworks/pyrotechnics display	□ Yes	
sold/consumed?	M 00 20	□ res	proposed for this event? (note #2)	□ res □ No	
Name of Event Prom	noter/Sponsor:				
Address of Event Pro	omoter/Sponsor:				
City, State, Zip Code	9:				
Phone #	Cell #		e-mail address		
		List below all perfo	rmers for this event		
Name:			Address:		
Agent's Name:			Address:		
Name:			Address:		
Agent's Name:			Address:		
Name:			Address:		
Agent's Name:			Address:		
Name:			Address:		
Agent's Name:			Address:		
Name of Property Ow	ner Where Mass Gathe	oring Will be Held:			
Name of Froperty Ow	THEI WHELE MASS CALLE	anng will be rield.			
Address and Talanka					
Address and Telepho	ne Number of the Prope	erty Owner:			
Does the Promoter In	tend to Limit Attendanc	e to Above Stated I	Event? If so, indicated how.		
Mass Gathering Permit Application FEE: \$200.00 To be paid at the time the completed application is turned in					
Cash/Chk/MO #	Receipt #	Receive	d By Da	ate	
There will be	e no refund of the Mass	Gathering Permit A	pplication fee due to any type of cancellation	on of the event	

Note # 1 The completed packet, with all necessary and required information, paperwork and fee must be returned to the Fire Marshal's Office a minimum of 45 days prior to the event.

Note # 2 Approval of a fireworks display may be regulated by the Bexar County Fire Marshal's Office based on conditions at the time of the event.

The Promoter Must Furnish the Following

- 1. A financial statement that reflects the funds being supplied to finance the mass gathering and each person supplying the funds.
- 2. A certified copy of the agreement between the promoter and the property owner.
- 3. A scaled site plan (map) showing access, exiting, vending locations, etc.
- 4. A description of each agreement between the promoter and a performer.
- A description of each step the promoter has taken to ensure that minimum standards of sanitation and health and safety will be maintained during the mass gathering.
 - (A) A letter from San Antonio Metro Health indicating that all health and sanitation requirement have been met by the promoter.
 - (B) A copy of a contract between the promoter and the fire department, having jurisdiction, for on site fire protection at the mass gathering.
 - (C) A copy of a contract between the promoter and the Bexar County Fire Marshal's Office indicating steps taken to ensure fire prevention and fire code enforcement at the mass gathering.
 - (D) An approval letter between the promoter and the Bexar County Fire Alarm Dispatch office indicating that BC Fire Alarm has been made aware of the Mass Gathering and will take sufficient steps to ensure proper, if not additional, dispatchers to be on duty to cover the event.
- 6. A description of all preparations being made to provide traffic control, to ensure that the mass gathering will be conducted in an orderly manner, and to protect the physical safety of the persons who attend the mass gathering.

Bex Rec	car Coun	Signature ty Fire Marshal ded Not Recommended hty Judge	Date Date Recommended with Conditions Date	
—Bex	ar Coun	ty Fire Marshal		
Pro	moter's	Signature	Date	
10.		cable, a copy of contract with hnic display.	licensed company or individual providing	g fireworks or
9.		for Bexar County Fire Marsh the conclusion of the event	nal/Bexar County Sheriff's Office personr	nel must be paid
8.	A desci	iption of the preparations ma	ade to supervise minors who attend the n	nass gathering.
	(A)	the number of ambulances	en the promoter and ambulance service, emergency first aide stations and emergency first gathering.	•
7.	A desci	iption of the preparations ma	ade to provide adequate medical and nur	sing care.
		Office listing measures to er	nsure safe traffic control and physical second emergency response vehicles to be o	curity, listing the
		Eiro Marchal's Office Eiro In		

Conditions:					

Office Use Only (Check List)

Financial Statement	
Copy of Agreement Promoter/Property Owner	
Agreement Between Promoter/Performer	
Sanitation/Health	
Law Enforcement/BCFMO	
Medical (Ambulance stand-by)	
Fire/Life Safety	
Fire Department/Suppression	
Minor's Supervision	
Site Plan	
Fireworks/Pyrotechnician Contract	
Communications/Dispatch Approval	
Mass Gathering Permit Application Fee	
NIMS 215a – Incident Action Plan 🔲	
After Actions Meeting (Scheduled prior to event)	Scheduled for:

Helpful Telephone Numbers

Metro Health

332 W. Commerce

San Antonio, Texas 78205-2489

(210) 207-8780 * (210) 207-8999 (Fax)

V/TTY (210) 207-8753

www.sanantonio.gov/health

Bexar County Sheriff's Office 200 North Comal San Antonio, Texas 78207-3505 (210) 335-6000

http://www.bexar.org/600/Sheriffs-Office

Deputy Steve Diana (Off Duty Coordinator)

Bexar County Fire Marshal's Office 203 W. Nueva, #302 San Antonio, Texas 78207 (210) 335-0300

http://www.bexar.org/630/Fire-Marshal

Mass Gatherings Event Coordinator