



Bexar County
Emergency Services District No. 3
October 10, 2023
6:30 PM
MINUTES

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Service District No. 3 had a regular board meeting on October 10, 2023, at 6:30 p.m. at the Bexar-Bulverde Volunteer Fire Department Station 105, 25408 Canyon Golf Road., San Antonio, Texas 78260.

1. Commissioner Wilkinson called meeting to order at 6:30 p.m. and a quorum was established by roll call. Robert Moss, Ray Wilkinson, John Kirk, Jean Dailey, and David Diharce present at roll call.
2. Welcome and recognition of citizens.
3. Citizen Comment. None.
4. a. Reading and approval of minutes for the regular board meeting conducted on August 8, 2023.
MOTION: Commissioner Diharce made motion to accept minutes from the August 8, 2023 regular board meeting.
2nd: Commissioner Kirk
MOTION PASSED: 5/0.
b. Reading and approval of minutes for the Public Hearing conducted on September 12, 2023.
MOTION: Commissioner Kirk made motion to accept minutes from the September 12, 2023 Public Hearing.
2nd: Commissioner Moss
MOTION PASSED: 5/0.
c. Reading and approval of minutes for the regular board meeting conducted on September 12, 2023.
MOTION: Commissioner Diharce made motion to accept minutes from the September 12, 2023 regular board meeting.
2nd: Commissioner Kirk
MOTION PASSED: 5/0.
5. Financial report for month of September 2023 was presented. Commissioner Moss gave report with ending cash balance for the month of September 2023 of \$10,553,506.
MOTION: Commissioner Diharce made motion to accept financial report as submitted for the month of September 2023.
2nd: Commissioner Kirk
MOTION PASSED: 4/0 in favor with Commissioner Moss abstaining.
a. Discuss/take action as appropriate regarding monthly approval and authorization of bill payments.
Commissioner Moss presented expenditures in the amount of \$17,507.59.
MOTION: Commissioner Kirk made motion to approve the Authorization and Approval of the October expenditures in the amount of \$17,507.59.
2nd: Commissioner Diharce
MOTION PASSED: 5/0 in favor.
6. Report of Service Provider in District territory:
a. Receive monthly performance report from representative of Bexar-Bulverde Volunteer Fire Department ("BBVFD"); discuss/take action as appropriate. Chief Bialick presented the BBVFD Incident Reporting System Emergent Responses for 09/1-30/23 September 2023. Emergent calls = 266, with overall average on-scene at 6:27 minutes.

2023 YTD Emergent calls = 2,299 with overall on scene average at 6:28 minutes. 2022 YTD Emergent calls = 2,050 with overall on scene at 6:50 minutes.

b. Receive report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County ("Annexed Territory") from representative of BBVFD; discuss/take action as appropriate. Chief Bialick reported SAFD Emergent calls in the U.S. Hwy 281 N Commercial Corridor for the month of September 2023. There were 10 SAFD Emergent calls in the U.S Hwy 281 N Commercial Corridor; 8 BBVFD arrival prior to any cancellation; 101 billable YTD.

c. Receive report on BBVFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate. Chief Bialick reported that Station 105 experienced some building leaks that need to be repaired. No further issues and no action taken. Chief Bialick reported an awards event was held at Fellowship Church to acknowledge the firefighters and the work they have done for the community; neighborhoods were visited during National Night Out. A Pancake Breakfast is planned for Saturday, October 14th. Nothing further to report.

d. Receive BBVFD Quarterly Budget Comparison Report; discuss/take action as appropriate. BBVFD Financial Manager Frances Miller provided a comprehensive report on the BBVFD Budget Comparison Report for the third quarter 2023. Available funds, \$1,651,315.00. Discussion followed. No action taken.

7. Executive Session – The following May Be Discussed in Executive Session and Action take in an Open Meeting Session under Section 551.071 in the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No.3 under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with the Act. Tabled.

8. Consider, discuss, and take appropriate action on the following items:

a. Discuss Interlocal Agreement between the City of San Antonio (COSA) and the BCESD#3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by the COSA. No report.

b. Receive and review BCESD#3 Investment Transaction Report for Quarter ending September 30, 2023 per BCESD#3 Investment policy. Commissioner Kirk provided a comprehensive explanation of the Investment Transaction Report for the Quarter ending September 30, 2023.

Commissioner Kirk also presented a list of Authorized Investments in which BCESD#3 funds may be invested consistent with Government Code Section 2256.010: Certificates of Deposit and Share Certificates.

MOTION: Commissioner Diharce made motion to accept the Investment Transaction Report for the Quarter ending September 30, 2023 with total funds on deposit of \$10,536,145.

2nd: Commissioner Moss

MOTION PASSED: 5/0.

c. Status report/updates on BCESD Association. Commissioner Wilkinson reported that the next Association meeting is scheduled for Thursday, October 12, 2023, in Somerset.

d. Status report/updates on BCESD#3 /BBVFD merger. Per Commissioner Wilkinson the merger discussions are moving along well.

e. Legislative items that may affect BCESD#3. No report.

f. BCESD#3 sales and use tax matters. Commissioner Kirk presented the Texas Forecast for Sales Tax Trends and Economic Drivers Report for September 2023 from HdL Companies. No action taken.

g. BCESD#3 Commissioner (2) holdover status. Stacy Shults, BCESD#3 Administrative Assistant reported all necessary information has been presented to Bexar County and she is following up with Commissioner Moss and Commissioner Diharce.

h. Discuss other ESD hiring practices for legal counsel. Stacy Shults presented a summary of other ESD hiring practices for legal counsel per Commissioner Kirk's request. Discussion followed. No action taken.

i. Recurring BCESD#3 monthly meeting items/calendar management. No report.

j. Date and time of the November 14, 2023 monthly meeting.

MOTION: Commissioner Dailey made motion that our regular meeting be held November 14, 2023, at 6:30 p.m. at BBVFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

2nd: Commissioner Kirk

MOTION PASSED: 5/0 in favor.

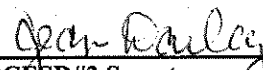
9. Close meeting.

MOTION: Commissioner Moss made motion to close meeting at 7:24 p.m.

2nd: Commissioner Kirk

MOTION PASSED: 5/0 in favor.

ATTEST:



BCESD#3 Secretary