



Bexar County
Emergency Services District No. 3
July 11, 2023
6:30 PM
MINUTES

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Service District No. 3 had a regular board meeting on July 11, 2023, at 6:30 p.m. at the Bexar-Bulverde Volunteer Fire Department Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

1. Commissioner Wilkinson called meeting to order at 6:30 p.m. and a quorum was established by roll call. Robert Moss, Ray Wilkinson, John Kirk, Jean Dailey, and David Diharce present at roll call.
 2. Welcome and recognition of citizens. None.
 3. Citizen Comment. None.
- Note: Board President Commissioner Wilkinson requested defer from the order of the agenda and proceed to item 8.a.**
8. a. Receive Sales Tax Assurance HdL report. Paula Barr, representing HdL Companies, presented the BCESD#3 Sales Tax Snapshot October 22 thru June 2023. Top 30 Companies were ranked and summarized. Discussion followed. No action taken.
- Note: Board President Commissioner Wilkinson requested to return to agenda item 4.**
4. Reading and approval of minutes for the regular meeting conducted on June 13, 2023.
MOTION: Commissioner Dailey made motion to accept minutes of the June 13, 2023 meeting.
2nd: Commissioner Diharce
MOTION PASSED: 5/0.
 5. Financial report for month of June 2023 was presented. Commissioner Moss gave report with ending cash balance for the month of June 2023 of \$12,132,976.00.
MOTION: Commissioner Kirk made motion to accept financial report as submitted for the month of June 2023.
2nd: Commissioner Diharce
MOTION PASSED: 4/0 in favor with Commissioner Moss abstaining.
 - a. Discuss/take action as appropriate regarding monthly approval and authorization of bill payments. Commissioner Moss presented July expenditures in the amount of \$731,802.25.
MOTION: Commissioner Moss made motion to approve the Authorization and Approval of the July expenditures in the amount of \$731,802.25.
2nd: Commissioner Diharce
MOTION PASSED: 5/0 in favor.
 6. Report of Service Provider in District territory:
 - a. Receive monthly performance report from representative of Bexar-Bulverde Volunteer Fire Department ("BBVFD"); discuss/take action as appropriate. Chief Bialick presented the BBVFD Incident Reporting System Emergent Responses for 06/1-30/23 June 2023. Emergent calls = 251, with overall average on-scene at 6:17 minutes. 2023 YTD Emergent calls = 1498, with overall on scene at 6:33 minutes. 2022 YTD Emergent calls = 1,521, with overall on scene at 6:56 minutes.
 - b. Receive report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County ("Annexed Territory") from representative of BBVFD; discuss/take action as appropriate. Chief Bialick reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of June 2023. There were 9 San Antonio Fire Department Emergent calls in the US HWY 281N corridor; There were 8 BBVFD arrival prior to any cancellation. 73 billable YTD.
 Chief Bialick gave brief report with regard to Blue Card Training, a training program that provides Fire Departments with a training and certification system, consisting of completion of a 40-50 hour training program, completion of a Simulation Evaluation system, Continuing Education and a three-year re-certification process, and Instructor training and support program. Discussion followed. No action taken.

- c. Receive report on BBVFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate. No report.
- d. Receive BBVFD Quarterly Budget Comparison for the quarter ending June 30, 2023; discuss/take action as appropriate. Francis Miller, BBVFD Financial Manager, presented the BBVFD Budget Comparison Report, available funds of \$1,296,380. Discussion followed. No action taken.
- e. Receive Station Content Analysis for Insurance; discuss/take action as appropriate. Francis Miller, BBVFD Financial Manager presented the BBVFD Station Contents Analysis for Insurance Purposes Summary. Station 103, \$75,058.58; Station 104, \$254,542.05; Station 105, \$148,087.58; and Station 106, \$103,478.02. Total value, \$581,166.23. Discussion followed. No action taken.
- f. Request/approve to use funds from Workers Compensation dividend to pay off Broadway Bank loan on A-105. Chief Bialick made a presentation and included a draft budget summary of the 2024 BBVFD budget. Discussion followed. No action taken.

7. Executive Session – Tabled.

8. Consider, discuss, and take appropriate action on the following items:

- b. Discuss Interlocal Agreement between the City of San Antonio (COSA) and the BCESD#3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by the COSA. Nothing to report.
- c. BCESD#3 Sales and Use Tax matters. Nothing to report.

d. Receive and review BCESD#3 Investment Transactions Report for the Quarter ending June 30, 2023 per BCESD#3 Investment Policy. Commissioner Kirk presented the Investment Transactions Report for the Quarter ending June 30, 2023. BCESD#3 funds totaling \$5,053,253.00 are on deposit at the Bank of San Antonio; BCESD#3 funds totaling \$7,079,697.00 are on deposit at the Broadway Bank. Total funds on deposit as of June 30, 2023 are \$12,132,950.00.

MOTION: Commissioner Diharce made motion to accept the BCESD#3 Investment Quarter Report for the Quarter ending June 30, 2023, showing total funds on deposit as of June 30, 2023, \$12,132,950.00.

2nd: Commissioner Dailey

MOTION PASSED: 5/0 in favor.

e. Legislative items that may affect BCESD#3. Commissioner Diharce provided the Bexar County Emergency Services Districts Association 2023-2025 Proposed Legislative Mission – Top Local Priorities; Proposed State-Level Priorities; and Budget for the BCESD#3 commissioners to review. No discussion or action taken.

f. Request for qualifications for legal counsel to a Texas ESD. Commissioner Wilkinson requested that Commissioner Kirk determine the experience, qualifications, rates, etc., with regard to hiring an attorney and reporting back to the commissioners.

g. Date and time of the August 8, 2023 monthly meeting.

MOTION: Commissioner Dailey made motion that our regular meeting be held August 8, 2023, at 6:30 p.m. at BBVFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

2nd: Commissioner

MOTION PASSED: 5/0 in favor.

9. Close meeting.

MOTION: Commissioner Moss made motion to close meeting at 8:05 p.m.

2nd: Commissioner Dailey

MOTION PASSED: 5/0 in favor.

ATTEST:


 BCESD#3 Secretary