

**Bexar County**  
**Emergency Services District No. 3**  
**June 13, 2023**  
**6:30 PM**  
**MINUTES**

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Service District No. 3 had a regular board meeting on June 13, 2023, at 6:30 p.m. at the Bexar-Bulverde Volunteer Fire Department, Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

1. Commissioner Wilkinson called meeting to order at 6:30 p.m. and a quorum was established by roll call. Robert Moss, Ray Wilkinson, John Kirk, Jean Dailey, were present at roll call. David Diharce absent.
2. Welcome and recognition of citizens. None.
3. Citizen Comment. None.
4. Reading and approval of minutes for the regular meeting conducted on:
  - a. May 9, 2023. Commissioner Moss noted that the minutes should reflect that the correct ending cash balance for the month of April 2023 is \$11,201,279.  
**MOTION: Commissioner Moss made motion to approve the minutes for May 9, 2023 meeting as corrected.**  
**2<sup>nd</sup>: Commissioner Dailey**  
**MOTION PASSED: 4/0.**
  - b. May 16, 2023:  
**MOTION: Commissioner Dailey made motion to approve the minutes for the May 16, 2023 meeting.**  
**2<sup>nd</sup>: Commissioner Kirk**  
**MOTION PASSED: 4/0.**
5. Financial report for month of May 2023 was presented. Commissioner Moss gave report with ending cash balance for the month of May 2023 of \$11,565,398.00.  
**MOTION: Commissioner Kirk made motion to accept financial report as submitted for the month of May 2023.**  
**2<sup>nd</sup>: Commissioner Dailey**  
**MOTION PASSED: 3/0 in favor with Commissioner Moss abstaining.**
  - a. Discuss/take action as appropriate regarding monthly approval and authorization of bill payments. Commissioner Moss presented June expenditures in the amount of \$2,432,172.96.  
**MOTION: Commissioner Kirk made motion to approve the Authorization and Approval of the June expenditures in the amount of \$2,432,172.96.**  
**2<sup>nd</sup>: Commissioner Dailey**  
**MOTION PASSED: 4/0 in favor.**
6. Report of Service Provider in District territory:
  - a. Receive monthly performance report from representative of Bexar-Bulverde Volunteer Fire Department ("BBVFD"); discuss/take action as appropriate. Chief Bialick presented the BBVFD Incident Reporting System Emergent Responses for 05/1-31/23 May 2023 Emergent calls = 234, with overall average on-scene at 6:40 minutes. 2023 YTD Emergent calls = 1247, with overall on scene at 6:36 minutes. 2022 YTD Emergent calls = 1292, with overall on scene at 7:00 minutes.
  - b. Receive report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County ("Annexed Territory") from representative of BBVFD; discuss/take action as appropriate. Chief Bialick reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of May 2023. There were 18 Emergent San Antonio Fire Department calls in the US HWY 281N corridor; There were 15 BBVFD arrival prior to any cancellation. 65 billable YTD.

c. Receive report on BBVFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate. Nothing to report.

7. Executive Session – Tabled.

8. Consider, discuss, and take appropriate action on the following items:

- a. Discuss Interlocal Agreement between the City of San Antonio (COSA) and the BCESD#3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by the COSA. Gilbert Vazquez, BCESD#3 Legal Counsel, reported that today he received an e-mail from the Assistant City Attorney for the COSA with a copy attached of the letter of agreement to set the 2023 Annual Service Fee signed by the Assistant City Manager on behalf of the COSA. No action taken.
- b. BCESD Association status report/updates. Commissioners Wilkinson and Diharce attended the May 24<sup>th</sup> meeting where Senate Bill 2633 was discussed and reported that it was passed and waiting to be signed
- c. Legislative items that may affect BCESD#3. Chief Bialick reported that HB1775 remained stuck in committee and failed as the session came to a close.
- d. Consider a BCESD#3 Commissioner site visit to the proposed new station. Chief Bialick reported that he will set a date and time for the Commissioners to visit the site for the proposed new station. The proposal is similar to Station 106. More information to follow. No action taken.
- e. Discuss bank financing with regard to plans for the proposed new fire station. Commissioner Kirk reported he has been in contact with Broadway Bank and Government Capital. No action taken.
- f. BCESD#3 methods to publicize services offered to its citizens. Commissioner Wilkinson suggested reaching out and being pro-active to the neighborhood with periodical/newsletters, etc., to alert residents to activities going on at BCESD#3. Chief Bialick agreed to look into more information and report back to BCESD#3 Commissioners.
- g. BCESD#3 sales and use tax matters. Nothing to report.
- h. BCESD#3 Commissioner (2) holdover status. Commissioner Moss reported he will contact Chris Herrera, Bexar County Office of Emergency Management, for Continuing Education Unit requirements, as part of renewal.
- i. Recurring BCESD#3 monthly meeting items/calendar management. Commissioner Dailey provided updates to the monthly meeting items/calendar management to the Commissioners for review.
- j. Date and time of the July 2023 monthly meeting.

**MOTION: Commissioner Dailey made motion that our regular meeting be held July 11, 2023, at 6:30 p.m. at BBVFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.**

**2<sup>nd</sup>: Commissioner Moss**

**MOTION PASSED: 4/0 in favor.**


9. Close meeting.

**MOTION: Commissioner Moss made motion to close meeting at 7:20 p.m.**

**2<sup>nd</sup>: Commissioner Dailey**

**MOTION PASSED: 4/0 in favor.**

ATTEST:

  
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BCESD#3 Secretary