



Bexar County
Emergency Services District No. 3
March 14, 2023
6:30 PM
MINUTES

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Service District No. 3 had a regular board meeting on March 14, 2023, at 6:30 p.m. at the Bexar-Bulverde Volunteer Fire Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

1. Commissioner Wilkinson called meeting to order at 6:30 p.m. and a quorum was established by roll call. Robert Moss, Ray Wilkinson, John Kirk, David Diharce, Jean Dailey present at roll call.
2. Welcome and recognition of citizens. Christopher Herrera (Emergency Services District Liaison, Bexar County Office of Emergency Management), Brian Carlise, Ken Jarvis (BCESD#3 Public Service Liaison), James Borden (BBVFD Association Trustee), Jeff O'Leary.
3. Citizen Comment. None.
4. a. Rescind the January 10, 2023 minutes:
MOTION: Commissioner Diharce made motion to rescind the January 10, 2023 minutes.
2nd: Commissioner Kirk
MOTION PASSED: 5/0.
b. Reading and approval of the corrected minutes for the regular meeting conducted on January 10, 2023.
MOTION: Commissioner Diharce made motion to accept the corrected minutes of the January 10, 2023 meeting.
2nd: Commissioner Kirk
MOTION PASSED: 5/0.
c. Reading and approval of minutes for the regular meeting conducted on February 14, 2023.
MOTION: Commissioner Diharce made motion to accept minutes of the February 14, 2023 meeting.
2nd: Commissioner Kirk
MOTION PASSED: 5/0.
5. Financial report for month of February 2023 was presented. Commissioner Moss gave report with ending cash balance for the month of February 2023 of \$12,590,519.00.
MOTION: Commissioner Dailey made motion to accept financial report as submitted for the month February 2023.
2nd: Commissioner Diharce
MOTION PASSED: 4/0 in favor with Commissioner Moss abstaining.
a. Discuss/take action as appropriate regarding monthly approval and authorization of bill payments. Commissioner Moss presented March 2023 expenditures in the amount of \$2,425,748.30.
MOTION: Commissioner Diharce made motion to approve the Authorization and Approval of the March 2023 expenditures in the amount of \$2,425,748.30.
2nd: Commissioner Dailey.
MOTION PASSED: 5/0 in favor.
6. Report of Service Provider in District territory:
a. Receive monthly performance report from representative of Bexar-Bulverde Volunteer Fire Department ("BBVFD"); discuss/take action as appropriate. Chief Bialick presented the BBVFD Incident Reporting System

Emergent Responses for 02/1-28/2023: Emergent calls =260, with overall average on-scene at 6:52 minutes. 2023 YTD Emergent calls = 517, with overall on scene at 6:40 minutes. 2022 YTD Emergent calls = 511, with overall on-scene at 6:58 minutes.

b. Receive report on City of San Antonio (COSA) US Hwy 281 North Commercial Corridor within Bexar County (“Annexed Territory”) from representative of BBVFD; discuss/take action as appropriate. Chief Bialick reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of February 2023. There were 17 SAFD Emergent calls in the US HWY 281N corridor; 14 BBVFD arrival prior to any cancellation; 29 billable YTD.

c. Receive report on BBVFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate. Chief Bialick reported hydrant inspections were starting up in the neighborhoods. Nothing further to report.

Chief Bialick provided the Commissioners a comprehensive overview packet, starting with Emergency Services District #3 (BCESD#3) and Bexar-Bulverde Volunteer Fire Department (BBVFD), the mission statement(s).

Also included Staffing, Budget, Revenue, and Debt, ISO Rating, Call Volume, Fire Stations and Administrative Building, and BBVFD Apparatus. Discussion followed. No further action.

7. Executive Session – The following may be discussed in Executive Session and Action Taken in an Opening Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act.

8. Consider, discuss, and take appropriate action on the following items:

a. Discuss Interlocal Agreement between the City of San Antonio (COSA) and the BCESD#3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by the COSA. The signed agreement from BCESD#3 Commissioner and President Raymond Wilkinson was forwarded to the San Antonio City Manager for signature.

b. BCESD Association status report/updates. Stacy Shults provided the Commissioners information sheets from the most current Legislative efforts. Commissioner Wilkinson and Commissioner Diharce are receiving regular legislative reports, especially Texas House Bill 2633 and Senate Bill 1794, relating to conditions imposed on an emergency services district that includes territory in the extraterritorial jurisdiction of certain municipalities.

As an example, impacting ESD#3 is the Debt Cap as negatively forced ESD3 to use a service provider to both provide services and to hold debt. The service provider hires and operates independently from the ESD, other than to provide the contractual obligations and reports. The ESD virtually funds everything. Nothing further to report.

c. Reminder from Bexar County Auditor to submit the 2022 audited financial statements to the Auditor’s Office by June 1, 2023. Commissioner Moss aware.

d. Special Purpose District Public Information Database Report. Report filed electronically on March 9, 2023 per Commissioner Moss.

e. Legislative items that may affect BCESD#3. Craig Chick, Foley & Lardner LLP, sent a report to ESD#3 that as of March 14th no ESD specific bills have been heard and many have not been referred to their committee of jurisdiction.

f. BCESD#3 Sales and Use Tax matters. Nothing to report.

g. Recurring BCESD#3 monthly meeting items/calendar management. Up to date.

h. Date and time of the April monthly meeting.

MOTION: Commissioner Dailey made motion that our regular meeting be held April 11, 2023, at 6:30 p.m. at the BBVFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

2nd: Commissioner Diharce,

MOTION PASSED: 5/0

9. Close Meeting.

MOTION: Commissioner Moss made motion to close meeting at 7:25 p.m.

2nd: Commissioner Diharce

MOTION PASSED: 5/0.

ATTEST:



BCESD#3 Secretary