



Bexar County
Emergency Services District No. 3
February 14, 2023
6:30 PM
MINUTES

1. Commissioner Wilkinson called meeting to order at 6:28 p.m. and a quorum was established by roll call. Robert Moss, Ray Wilkinson, John Kirk, David Diharce, Jean Dailey present at roll call.
2. Welcome and recognition of citizens. Paul Muniz, Michael Lara, George Amen.
3. Citizen Comment. Paul Muniz, president of the newly formed Bexar-Bulverde Professional Firefighters Association IAFF Local, representing career firefighters, gave a brief overview of the Association's goals. No action taken.
4. a. Reading and approval of minutes for the regular meeting conducted on January 10, 2023.
MOTION: Commissioner Kirk made motion to accept minutes of the January 10, 2023 meeting.
2nd: Commissioner Moss
MOTION PASSED: 5/0 in favor.
b. Reading and approval of minutes for the special meeting conducted on January 24, 2023.
MOTION: Commissioner Diharce made motion to accept minutes of the January 24, 2023 meeting.
2nd: Commissioner Kirk
MOTION PASSED: 5/0 in favor.
5. Financial report for month of January 2023 was presented. Commissioner Moss gave report with ending cash balance for the month of January 2023 of \$11,318,047.
MOTION: Commissioner Dailey made motion to accept financial report as submitted for the month of January 2023.
2nd: Commissioner Kirk
MOTION PASSED: 4/0 in favor with Commissioner Moss abstaining.
a. Discuss/take action as appropriate regarding monthly approval and authorization of bill payments. Commissioner Moss presented February 2023 expenditures in the amount of \$20,003.47.
MOTION: Commissioner Dailey made motion to approve the Authorization and Approval of the February 2023 expenditures in the amount of \$20,003.47.
2nd: Commissioner Kirk
MOTION PASSED: 5/0 in favor.
6. Report of Service Provider in District territory:
 - a. Receive monthly performance report from representative of Bexar-Bulverde Volunteer Fire Department ("BBVFD"); discuss/take action as appropriate. Chief Bialick presented the BBVFD Incident Reporting System Emergent Responses for 01/1-31/2023. Emergent calls 257, with overall average on-scene at 6:27 minutes. 2023 Emergent calls = 257, with overall on scene at 6:27 minutes. 2022 Emergent calls = 264, with overall on-scene at 7:05 minutes.
 - b. Receive report on City of San Antonio (COSA) US Hwy 281 North Commercial Corridor within Bexar County ("Annexed Territory") from representative of BBVFD; discuss/take action as appropriate. Chief Bialick reported SAFD Emergent calls for 01/1-31/2023 in the US Hwy 281N Commercial Corridor. There were 17 SAFD Emergent calls in the US HWY 281N corridor; 15 BBVFD arrival prior to any cancellation; 15 billable YTD.
 - c. Receive report on BBVFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate. Nothing to report.

7. Executive Session – The following may be discussed in Executive Session and Action Taken in an Opening Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act.

8. Consider, discuss, and take appropriate action on the following items:

a. Discuss Interlocal Agreement between the City of San Antonio (COSA) and the BCESD#3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by the COSA. BCESD#3 Legal counsel Gilbert Vazquez reported that a letter dated January 10, 2023 from BCESD#3 Board President Raymond Wilkinson to the COSA submitting the information from BBVFD for the year ending December 31, 2022 necessary to calculate the annual service fee under the Interlocal Agreement and advising the City that pursuant to these calculations the 2023 Annual Service Fee shall be \$291,821.57 was sent to Erik Walsh, San Antonio City Manager for agreement and signature. No action taken.

b. Approve revised BCESD#3 budget for FY 2023. Commissioner Moss presented a revision to the BCESD#3 2023 Budget. Discussion followed.

MOTION: Commissioner Moss made motion that the Bexar County ESD#3 Commissioners approve a revision to the BCESD#3 2023 Budget to provide for the payment of \$50,000.00 to Bexar County Emergency Services Districts Association, representing the annual dues for membership in the Association plus \$42,000.00 payable to Foley & Lardner LLP representing lobbying fees for the six-month period beginning on February 1, 2023, at \$7,000.00 per month. Membership expense will be increased by \$50,000.00 and administrative expense will be increased by \$42,000.00, resulting in a reduced revenue surplus of \$214,878.00.

2nd: Commissioner Kirk

MOTION PASSED: 5/0.

c. Texas Comptroller of Public Accounts Authorization Letter for Consulting Services between BCESD#3 and Sales Tax Assurance LLC. BCESD#3 President Raymond Wilkinson reported that he received and will sign and transmit the annual letter to authorize Sales Tax Assurance LLC now known as HdL Companies to act on behalf of BCESD#3 and receive information regarding BCESD#3 sales and use tax from Texas Comptroller of Public Accounts under the terms of the Consulting Services Agreement between BCESD#3 and Sales Tax Assurance LLC.

MOTION: Commissioner Diharce made motion to approve the letter authorizing Sales Tax Assurance LLC nka HdL Companies to Receive BCESD#3 sales and use tax Information from the Texas Comptroller of Public Accounts.

2nd: Commissioner Kirk

MOTION PASSED: 5/0.

d. Legislative items that may affect BCESD#3. Nothing to report.

e. Report on Legislative items by Mr. Craig Chick. Nothing to report.

f. BCESD Association status report/updates. Nothing to report.

g. Commissioner(s) report following February 2-4, 2023 SAFE-D Conference. Commissioners Kirk and Moss attended the Texas State Association of Fire and Emergency Districts. Commissioner Kirk completed the necessary requirements to become a Certified Emergency Services Commissioner.

h. Discuss and approve the addition of Broadway Bank to the BCESD#3 banking relationships.

MOTION: Commissioner Moss made motion to add Broadway Bank, San Antonio, as a banking relationship with BCESD#3.

2nd: Commissioner Diharce.

MOTION PASSED: 5/0.

i. Recurring BCESD#3 monthly meeting items/calendar management. Updates to the BCESD#3 Recurring Reports spreadsheet was provided to the commissioners.

j. Date and time of the March 2023 monthly meeting.

MOTION: Commissioner Dailey made motion that our regular meeting be held March 14, 2023, at 6:30 p.m. at the BBVFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

2nd: Commissioner Diharce.

MOTION PASSED: 5/0.

9. Close Meeting.

MOTION: Commissioner Moss made motion to close meeting at 7:17 p.m.

2nd: Commissioner Dailey

MOTION PASSED: 5/0.

Note: This meeting has been scheduled in accordance with Texas Government Code, Chapter 551: Open Meetings

ATTEST:



BCESD#3 Secretary

