



ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

AGENDA
ALAMO REGIONAL MOBILITY AUTHORITY
REGULAR MEETING OF THE BOARD OF DIRECTORS
Bexar County Public Works
1948 Probandt Street
San Antonio, Texas 78214
April 15, 2020
3:00 p.m.

PUBLIC COMMENT

Individuals may sign up to speak on any item shown below on the agenda. Individuals interested in speaking must sign up to speak prior to the meeting being called to order. Speakers are allotted no more than three (3) minutes to speak and time is not transferable between speakers. Any comments, which do not address a specific agenda item, must be made during the Citizens' Communications portion of the agenda.

1. Call meeting to order.
2. Approval of March 18, 2020 Board of Director Meeting Minutes.
3. Executive Director's Report. (David Smith)
 - A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule
 - B. Monthly Financials
4. Approval of the 2nd Quarterly Investment Report for FY 2019-20 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act. (Seth McCabe)
5. Discussion and appropriate action regarding responses to the Request for Proposals (RFP) for Bank Depository Services. (Seth McCabe)
6. Discussion and appropriate action regarding the issuance of a Request for Proposals for Financial Advisory Services. (Seth McCabe)
7. Discussion and appropriate action regarding the issuance of a Request for Qualifications to provide Legal Services to the Alamo Regional Mobility Authority. (Renee Green)
8. Discussion and appropriate action regarding awarding a contract to the lowest and best qualified bid submitted by Harper Brothers Construction, LLC to provide for the purchase of construction services for the Blanco Road Phase II Project in the amount of \$18,478,805.96 and authorizing the Bexar County Purchasing Agent to execute and file the appropriate award documents for record on behalf of the Alamo Regional Mobility Authority. (Renee Green)
9. Discussion and appropriate action regarding approval of CPS Change Order Number 1 between the Alamo RMA and Texas Sterling Construction for the Foster Road Phase III Project at no cost to the Alamo RMA. (Renee Green)
10. Discussion and Board Direction related to the meetings with entities that responded to the Request for Information (RFI). (Seth McCabe)
11. Citizens' Communications. (Citizens must sign the register to speak)
12. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.

- At any time during the meeting of the Alamo RMA Board of Directors, the Board may meet in executive session pursuant to Chapter 551 of the Texas Government Code, for purposes of the following:
 - A. Section 551.071. Consultation with Attorney - Consultation with, and advice from, legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.
 - B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
 - C. Section 551.074. Personnel Matters - Deliberations concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

13. Adjournment.

NOTES:

Agenda item numbers are assigned for ease of reference only, and do not necessarily reflect the order of their consideration by the Alamo RMA Board of Directors.

PARTICIPATION BY TELEPHONE CONFERENCE CALL:

One or more members of the Board of Directors may participate in this meeting through a telephone conference call, as authorized by Section 370.262, Texas Transportation Code. Under that law, each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location. During the meeting, the identification of each party shall be clearly stated prior to speaking, and the meeting shall be documented by written minutes. On conclusion of the meeting, the written minutes of the meeting will be made available to the public.

ALAMO REGIONAL MOBILITY AUTHORITY ACCESSIBILITY STATEMENT FOR DISABLED PERSONS:

This meeting is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact Daisy Garza at (210) 335-7065 at least two working days prior to the meeting so that appropriate arrangements can be made. Presenters with audiovisual needs are requested to contact Daisy Garza at (210) 335-7065, at least two working days prior to the meeting. Posted at the Bexar County Courthouse, the Alamo RMA Administrative Offices (1948 Probandt Street, San Antonio, TX 78214) and at www.alamorma.org on January 10, 2020 at 5:00 p.m.



ALAMO RMA
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Board Memorandum

Board of Directors

Michael Lynd, Jr.
Chairman

Bobby Perez
Vice Chairman

David Starr
Secretary/Treasurer

John M. Agather
Director

Lou Miller
Director

William L. Raba
Director

Walter Serna, Jr.
Director

David L. Smith
Executive Director

To: Board of Directors
From: David Smith, Executive Director
Copies: File
Date: Wednesday, April 15, 2020

Agenda Item 2: Approval of Minutes from the March 18, 2020 Board of Directors Meeting.

Recommended Motion:

Approval of the minutes from the March 18, 2020 Board of Directors Meeting.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	N/A
Verified by:	N/A
Comments: There is no fiscal impact associated with this item.	



BOARD MEETING MINUTES
Wednesday March 18, 2020 3:00 p.m.
Bexar County Public Works
1948 Probandt Street
San Antonio, Texas 78214

1. Call meeting to order.

M. Lynd called Audio meeting to order at 3:03 P.M. Members present: M. Lynd, W. Raba, D. Starr, J. Agather, B. Perez and W. Serna.

M. Lynd requested to suspend items to the April 15, 2020 Board Meeting with the exception of Items 4,5 and 12.

4. Discussion and appropriate action regarding acceptance of the FY 2019 Annual Financial Statement Audit prepared by RSM. J. Bownds and J. Perez with RSM.

This item requests approval of the FY 2019 Audited Financial Statements prepared by the Alamo RMA's outside auditor, RSM. The opinion on the Financial Statements is "Unmodified", also referred to as a "Clean Opinion", with no findings noted. There were also no findings noted as it relates to compliance with laws and regulations.

RSM will be provided a brief presentation on the Audit to the Board.

A motion was presented by W. Serna for acceptance of the FY 2019 Annual Financial Statement Audit prepared by RSM seconded by B. Perez which motion was voted on as follows: M. Lynd, J. Agather, D. Starr B. Perez W. Serna and W. Raba voting "Aye". The motion was approved.

5. Discussion and appropriate action regarding approval of the submission of the Annual Compliance Report for FY 2019 in accordance with requirements set forth in 43TAC§26.65. S. McCabe presented.

This item requests approval of the submission of the Alamo RMA's Compliance Report for fiscal year 2019 to the Texas Department of Transportation (TxDOT). The Compliance Report certifies that the Alamo RMA has completed all necessary reporting requirements under Subchapter G (Reports and Audits) of the Texas Administrative Code.

A motion was presented by B. Perez for the approval of the submission of the Annual Compliance Report for FY 2019 in accordance with the requirements set forth in 43TAC§26.65 seconded by W. Serna which motion was voted as follows: M. Lynd, J. Agather, W. Raba, B. Perez, W. Serna and David Starr all voting "Aye". The motion was approved.

8. Citizens' Communications. (Citizens must sign the register to speak).

There were no Citizens who signed up to speak.

10. Adjournment.

There being no further action for the Board, Michael Lynd, Jr. adjourned the meeting at 3:25 p.m.

APPROVED:

MICHAEL LYND, JR., CHAIRMAN DATE ADOPTED: April 15, 2020

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on March 18, 2020.

**ATTEST: _____
DAVID STARR, TREASURER/SECRETARY**



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Board Memorandum

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David L. Smith
Executive Director

To: Board of Directors
From: David Smith, Executive Director
Copies: File
Date: Wednesday, April 15, 2020

Agenda Item 3: Executive Director's Report.

Background:

The Executive Director's Report for this month will cover the following topics:

- A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule
- B. Monthly Financials

This information is included in your packets for your review.

Recommended Motion:

There is no action required of the Board on this item.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	N/A
Verified by:	N/A
Comments: There is no fiscal impact associated with this item.	



Executive Director's Report

A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule

VRF Program and Schedule update:

- **Fischer Road Phase II (BC01) Project Close out**
 1. Contractor informed staff that they intend to file a delay claim against SAWS which will delay the project close out
- **Old FM 471/Talley Road (BC02) Construction (9% Complete)**
 1. Items of work include: Traffic signal installation, concrete riprap, concrete and asphalt driveways, storm sewer installation, asphalt paving, SAWS water line installation
 2. Work on the joint bid-SAWS water line is nearing completion
 3. Contractor will finish storm sewer installation by early April and begin roadway work on Phase I with an anticipated completion of May 15
- **Talley Road Phase I (BC03) Construction (15% Complete)**
 1. Items of work include: Traffic signal installation, concrete riprap, concrete and asphalt driveways, storm sewer installation, asphalt paving, construction of a new bridge, SAWS water line installation, CPS gas installation
 2. Work on the joint-bid SAWS and CPS utilities will continue through April
 3. Detour pavement will be installed and traffic switched in mid-April allowing the contractor to move into Phase 3A
 4. AT&T and Charter continue to cause issues that could lead to potential delay claims. Staff has already notified AT&T and Charter that any such claims will be passed on to them.
- **West Military Drive (BC05) Design**

K Friese + Associates performed the following work:

 1. Design Consultant submitted a 60% design package on staff has finished the review and will begin working towards the 90% design phase.
- **Blanco Road Phase II (BC06) (MPO Funded) Bidding**
 1. Bids Opened on March 20th
 2. Received 6 bids
 3. Harper Brothers Construction, LLC was the apparent low bidder

- **Evans Road Phase I (BC07) Construction (67% Complete)**
 1. 65 % invoiced through March 31, 2020
 2. Current date for Substantial Completion - August 2020
 3. Traffic will be switched to new pavement allowing Capital to move into the final phase. This phase is expected to move quickly due to the lack of utility conflicts

- **Evans Road Phase II (BC08) Construction (24% Complete)**
 1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, temporary signal installation, SAWS and CPS items
 2. Contractor has worked through two unanticipated karst discoveries with no delay to the project schedule
 3. Traffic switch on 4/1 allowed the contractor to move into the next phase of construction
 4. Jordan-Foster anticipates completing the project by late December if weather permits

- **Candlemeadow (BC09) Design**

LNV performed the following work:

 1. Notice-to-Proceed for final plans was given on December 30, 2019

- **Foster Road Phase III (BC10) Construction (18% Complete)**
 1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, temporary signal installation, SAWS and CPS items, construction of new bridges
 2. Work on Joint-Bid CPS and SAWS work will continue into April
 3. Phase 1 Detour Pavement will be completed and traffic will be switched in April

B. Monthly Financials

- Monthly financial statements are attached for December 2019 including the following:
 1. Balance Sheet
 2. Statement of Revenues, Expenses, and Changes in Net Assets
 3. Schedule of Budgetary Compliance
 4. Fund Balance Sheet



ALAMO REGIONAL MOBILITY AUTHORITY COUNTY OF BEXAR



Project: Fischer Road Phase II – Non-Tolled (BC01)

Location Map

Precinct: 1

Limits: From IH 35 to Somerset Road

Scope: Reconstruct the existing two-lane roadway to a two-lane roadway consisting of one 12-foot travel lane and four-foot shoulder in each direction with drainage improvements.

Status: Construction

Consultant: LNV, Inc.

ARMA Funding: \$4,097,065 (Construction)

Construction End Date: October 2019



Project: Old FM 471/Talley Road – Non-Tolled (BC02)

Location Map

Precinct: 1

Limits (Old FM 471): Culebra Road (FM 471) to Culebra Road (FM 471)

Scope (Old FM 471): Reconstruct the existing roadway from an existing two-lane rural roadway to a two-lane roadway configuration west of Talley Road and a three-lane roadway configuration east of Talley Road.

Limits (Talley Road): Culebra Road (FM 471) to Old Talley Road

Scope (Talley Road): Expand roadway from an existing two-lane rural roadway to various sections including a three-lane roadway configuration south of Old FM 471 and a five-lane roadway configuration north of Old FM 471.

Status: Preparing to Bid

Consultant: Dannenbaum Engr.

ARMA Funding: \$500,000 (ROW)

\$15,544,070 (Construction)

Construction Start Date: November 2019





ALAMO REGIONAL MOBILITY AUTHORITY COUNTY OF BEXAR



Project: Talley Road Phase I – Non-Tolled (BC03)

Precinct: 1

Limits: Potranco Road (FM 1957) to Wiseman

Scope: Expand from an existing two-lane rural roadway to a four-lane urban roadway consisting of two 12-foot travel lanes in each direction, a median, curb, and sidewalk.

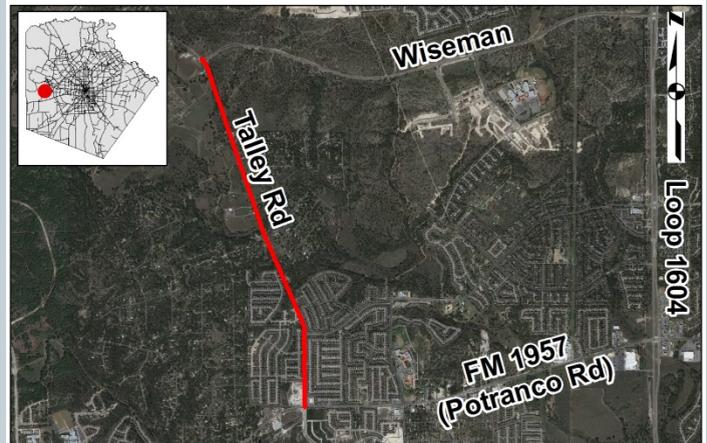
Status: Preparing to Bid

Consultant: CP&Y, Inc.

ARMA Funding: \$1,000,000 (ROW)
\$19,335,664 (Construction)

Construction Start Date: November 2019

Location Map



Project: West Military Drive – Non-Tolled (BC05)

Precinct: 1

Limits: 0.1 mile west of Pinafore St. to Loop 1604

Scope: Reconstruct the existing roadway with 12-foot lanes, a raised median, four-foot shoulders, curb, and full-width sidewalks from 0.1 mile west of Pinafore St. to Westcreek Oaks Drive and mill and overlay the existing roadway from Westcreek Oaks drive to Loop 1604

Status: Design

Consultant: K Friese + Associates

ARMA Funding: \$702,000 (Design)
\$2,340,000 (Construction)

Bid Date: To Be Determined

Location Map





Project: Blanco Road Phase II – Non-Tolled (BC06)

Precinct: 3

Limits: West Oak Estates Drive to Borgfeld Road

Scope: Expand from an existing two-lane rural roadway to a four-lane roadway consisting of two 12-foot travel lanes with six-foot shoulders in each direction, a raised median, curb and sidewalk on the northbound side.

Status: Design

Consultant: CP&Y, Inc.

ARMA Funding: \$4,401,000 (Design)
 \$2,934,000 (Construction)

Construction Start Date: Anticipated May 2020

Location Map



Project: Evans Road Phase I – Non-Tolled (BC07)

Precinct: 3

Limits: Bulverde Road to TPC Parkway

Scope: Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes with four-foot shoulders in each direction.

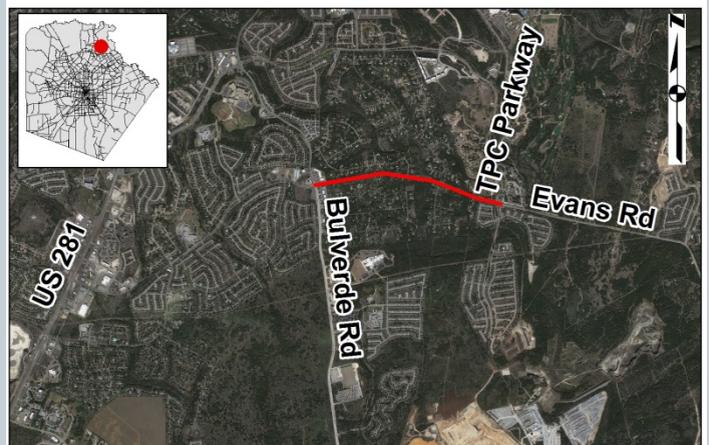
Status: Construction

Consultant: CDS Muery

ARMA Funding: \$10,100,000 (Construction)

Construction Start Date: October 2018

Location Map





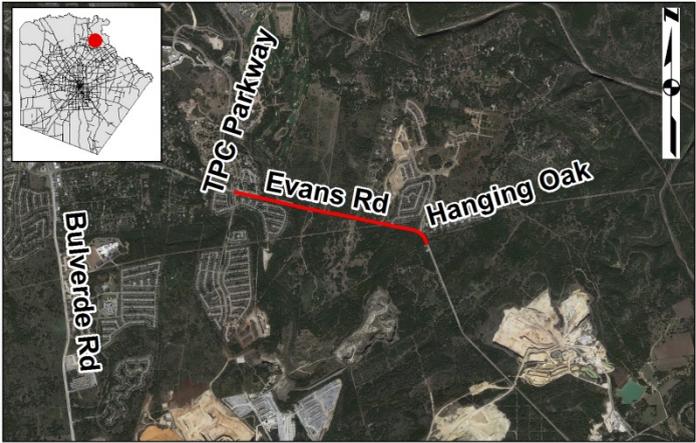
ALAMO REGIONAL MOBILITY AUTHORITY
 COUNTY OF BEXAR



Project: Evans Road Phase II – Non-Tolled (BC08)

Precinct: 3
Limits: TPC Parkway to Hanging Oak
Scope: Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes with four-foot shoulders in each direction.
Status: Preparing to Bid
Consultant: HNTB
ARMA Funding: \$2,200,000 (Design)
 \$8,014,305 (Construction)
Construction Start Date: November 2019

Location Map



Project: Candlemeadow – Non-Tolled (BC09)

Precinct: 4
Limits: Binz-Engleman to Foster Road
Scope: Reconstruct the existing roadway including two twelve-foot travel lanes, six-foot shoulders, curb and full width sidewalks for improved connectivity and safety.
Status: Design
Consultant: LNV, Inc.
ARMA Funding: \$1,100,000 (Design)
 \$3,771,176 (Construction)
Bid Date: Est. May 2020

Location Map





ALAMO REGIONAL MOBILITY AUTHORITY COUNTY OF BEXAR



Project: Foster Road Phase III – Non-Tolled (BC10)

Precinct: 4

Limits: IH 10 to Houston Street (FM 1346)

Scope: Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes with six foot shoulders in each direction.

Status: Design

Consultant: Pape Dawson Munoz

ARMA Funding: \$2,295,000 (Design)
\$10,756,890 (Construction)

Construction Start Date: November 2019

Location Map



Project: Loop 1604 South – Non-Tolled (TxDOT01)

This project will be delivered in partnership with the Texas Department of Transportation.

Precinct: 1

Limits: US 281 to FM 1303

Scope: Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes and 10-foot shoulders in each direction.

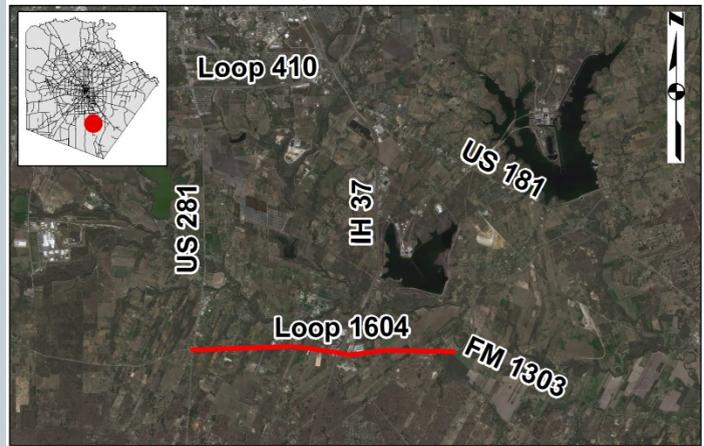
Status: Construction

ARMA Funding: \$10,000,000

Letting Date: June 2018



Location Map





ALAMO REGIONAL MOBILITY AUTHORITY COUNTY OF BEXAR



Project: FM 471 – Non-Tolled (TxDOT02)

This project will be delivered in partnership with the Texas Department of Transportation.

Precinct: 2

Limits: Old FM 471 East to SH 211



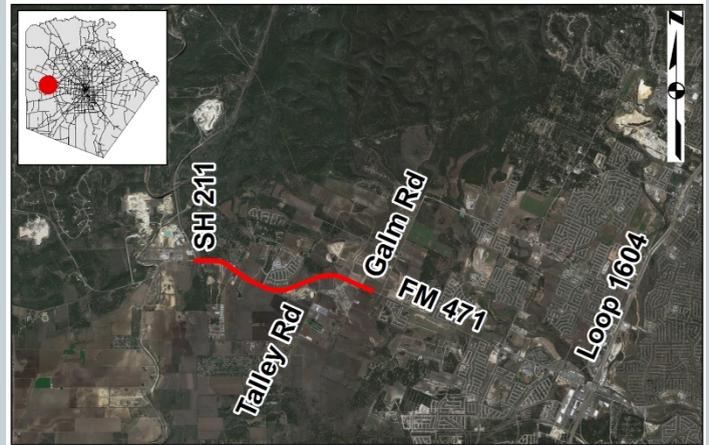
Scope: Expand from an existing three-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes in each direction, turn lanes, bike lanes, and sidewalks.

Status: Currently in planning/environmental

ARMA Funding: \$10,500,000

Est. Letting Date: Feb. 2022

Location Map



Project: FM 1516 – Non-Tolled (TxDOT03)

This project will be delivered in partnership with the Texas Department of Transportation.

Precinct: 4

Limits: FM 78 to IH 10

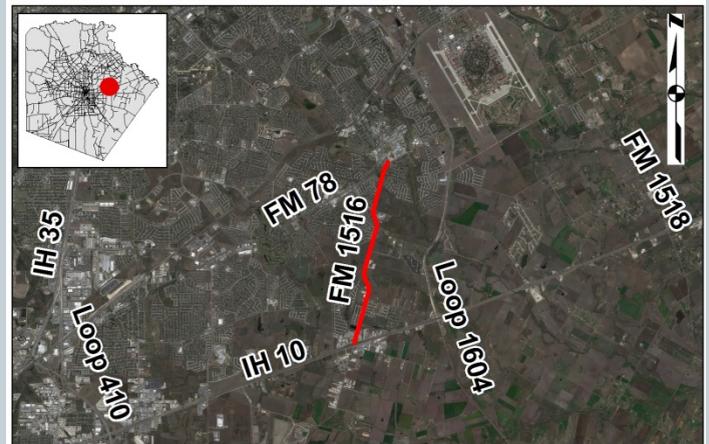
Scope: Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes in each direction, turn lanes, bike lanes, and sidewalks.

Status: Currently in planning/environmental

ARMA Funding: \$11,750,000

Est. Letting Date: Feb. 2022

Location Map





ALAMO REGIONAL MOBILITY AUTHORITY COUNTY OF BEXAR



Project: Loop 1604 West – Non-Tolled (TxDOT825)

This project will be delivered in partnership with the Texas Department of Transportation.

Precinct: 1

Limits: Potranco Rd (FM 1957) to US 90

Scope: Expand from an existing four-lane divided roadway to a full expressway section with main lanes and frontage roads.

Status: Currently in construction

ARMA Funding: \$70,000,000 (Construction)

Est. Construction End: Fall 2019

Location Map



Alamo Regional Mobility Authority
Governmental Funds
Balance Sheet
January 31, 2020

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
Assets				
Cash and cash equivalents	\$ 22,412,609	\$ 2,240,957	\$ 16,920,694	\$ 41,574,260
Investments	43,972,425	-	34,960,753	78,933,178
Interest receivable	245,936	-	120,255	366,191
Accounts receivable	770,318	775,052	-	1,545,370
Due from other funds	1,383,272	310,021	-	1,693,293
Total assets	<u>\$ 68,784,560</u>	<u>\$ 3,326,030</u>	<u>\$ 52,001,702</u>	<u>\$ 124,112,292</u>
Liabilities				
Accrued Payroll Liabilities	\$ 15,533	\$ -	\$ 11,481	\$ 27,014
Due to TxDOT	-	-	1,763,023	1,763,023
Due to other funds	310,021	-	1,383,272	1,693,293
Retainage Payable	-	-	556,177	556,177
Total liabilities	<u>325,554</u>	<u>-</u>	<u>3,713,953</u>	<u>4,039,507</u>
Fund balance				
Restricted:				
Debt service	7,440,900	3,326,030	-	10,766,930
Capital projects	-	-	48,287,749	48,287,749
Committed:				
Unassigned	61,018,106	-	-	61,018,106
Total fund balance	<u>68,459,006</u>	<u>3,326,030</u>	<u>48,287,749</u>	<u>120,072,785</u>
Total liabilities and fund balance	<u>\$ 68,784,560</u>	<u>\$ 3,326,030</u>	<u>\$ 52,001,702</u>	<u>\$ 124,112,292</u>

*decimals not shown on above amounts

Alamo Regional Mobility Authority
Governmental Funds
Statement of Revenues and Expenditures
As of January 31, 2020

	Major Funds			Total Governmental Funds
	General	Debt Service	Capital Projects	
Revenues				
Vehicle registration fees	\$ 2,664,593	\$ 2,451,527	\$ -	\$ 5,116,120
Interest income	454,394	15,975	307,787	778,156
Contributions for infrastructure	-	-	4,257,786	4,257,786
Total revenues	<u>3,118,987</u>	<u>2,467,502</u>	<u>4,565,573</u>	<u>10,152,062</u>
Expenditures				
Payroll and payroll related expenses	112,224	-	-	112,224
Auditing Services	15,000	-	-	15,000
Contracted services	4,140	-	-	4,140
Banking Fees	50	-	-	50
Legal services	3,995	-	-	3,995
Membership fees	1,500	-	-	1,500
Copier rental & expense	857	-	-	857
RMA sponsored events	54	-	-	54
Liability insurance	1,223	-	-	1,223
Telephone and Internet services	581	-	-	581
Office supplies	264	-	-	264
Capital expenditures	-	-	4,655,967	4,655,967
Interest expense	-	2,722,750	-	2,722,750
Total expenditures	<u>139,888</u>	<u>2,722,750</u>	<u>4,655,967</u>	<u>7,518,605</u>
Excess of revenues over expenditures	2,979,099	(255,248)	(90,394)	2,633,457
Net change in fund balances	<u>2,979,099</u>	<u>(255,248)</u>	<u>(90,394)</u>	<u>2,633,457</u>
Fund balance September 30, 2019	<u>65,479,907</u>	<u>3,581,278</u>	<u>48,378,143</u>	<u>117,439,328</u>
Fund balance - ending	<u>\$ 68,459,006</u>	<u>\$ 3,326,030</u>	<u>\$ 48,287,749</u>	<u>\$ 120,072,785</u>

*decimals not shown on above amounts

ALAMO REGIONAL MOBILITY AUTHORITY
Schedule of Budgetary Compliance for Operational Expenses
GENERAL FUND
As of January 31, 2020
(unaudited)

	<u>Original Budget</u>	<u>January Actuals</u>	<u>January Budget</u>	<u>Variance</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Variance</u>
Operating Expense							
Salary regular	\$ 286,187	\$ 22,340	\$ 23,849	\$ 1,509	\$ 83,724	\$ 95,396	\$ 11,672
Social security	16,580	1,196	1,382	186	4,461	5,527	1,066
Medicare	4,677	313	390	77	1,168	1,559	391
Life insurance	527	43	44	1	162	176	14
Health insurance	31,917	2,856	2,660	(196)	10,749	10,639	(110)
Unemployment insurance	343	27	29	2	101	114	13
Workers compensation	1,506	124	126	2	464	502	38
Retirement	38,950	3,041	3,246	205	11,395	12,983	1,588
Subtotal	380,687	29,940	31,726	1,786	112,224	126,896	14,672
ND-Training/Cert/Dev-Registat	6,000	-	500	500	-	2,000	2,000
Subtotal	6,000	-	500	500	-	2,000	2,000
Auditing services	43,500	15,000	15,000	-	15,000	15,000	-
Professional services	10,900	-	908	908	-	3,633	3,633
Contracted services	66,000	2,058	5,500	3,442	4,140	22,000	17,860
Banking fees	47,000	10	3,917	3,907	50	15,667	15,617
Legal services	50,000	-	4,167	4,167	3,995	16,667	12,672
Printing and binding	500	-	42	42	-	167	167
Membership fees	3,000	1,500	250	(1,250)	1,500	1,000	(500)
Accreditation & certification	100	-	8	8	-	33	33
Copier rental & expense	2,570	214	214	-	857	857	-
RMA sponsored events	300	13	25	12	54	100	46
Indemnification expense	500	-	42	42	-	167	167
Liability insurance	3,000	-	250	250	1,223	1,000	(223)
Telephone and internet service	1,500	91	125	34	581	500	(81)
Subtotal	228,870	18,886	30,448	11,562	27,400	76,791	49,391
Office supplies	2,000	-	167	167	264	667	403
Computer supplies	2,500	-	208	208	-	833	833
Minor equipment & machinery	500	-	42	42	-	167	167
Subtotal	5,000	-	417	417	264	1,667	1,403
Total Operating Expense	620,557	48,826	63,091	14,265	139,888	207,354	67,466
Nonoperating Revenues (Expenses)							
Vehicle Registration Fees	17,000,000	1,297,570	1,228,698	68,872	5,116,120	5,092,695	23,425
Interest Revenue	1,500,000	216,945	125,000	91,945	778,156	500,000	278,156
Contributions for infrastructure	4,257,786	-	-	-	4,257,786	4,257,786	-
Amortization of bond insurance	(8,125)	(665)	(677.00)	12	(2,660)	(2,708)	48
Interest expense	(5,445,500)	(334,543)	(453,792.00)	119,249	(1,338,172)	(1,815,167)	476,995
Total Nonoperating Revenues (Expenses)	\$ 17,304,161	\$ 1,179,307	\$ 899,229	\$ 280,078	\$8,811,230	\$8,032,606	\$ 778,624

*decimals not shown on above amounts

Bexar County, Texas
Alamo Regional Mobility Authority
As of January 31, 2020

	New Budget		Expenses To Date		Balance
Revenue					
Vehicle Registration Fees	\$ 95,915,723	\$	29,234,035	\$	66,681,687
Bexar County Loans	\$ 750,000	\$	750,000	\$	-
City of SA Loan	\$ 500,000	\$	500,000	\$	-
TxDOT Loan FAA 5	\$ 12,390,000	\$	12,390,000	\$	-
TxDOT AG2 Grant	\$ 18,000,000	\$	16,236,978	\$	1,763,022
Interest Income	\$ 6,389,362	\$	1,472	\$	6,387,891
Proceeds from Debt	\$ 136,375,110	\$	97,376,254	\$	38,998,856
Future Proceeds from Debt	\$ 47,315,570	\$	-	\$	47,315,570
Intergovernmental Revenue	\$ 8,017,719	\$	1,341,739	\$	6,675,980
MPO Funding	\$ 14,192,075	\$	-	\$	14,192,075
Subtotal	\$ 339,845,559	\$	157,830,478	\$	182,015,081
Interfund Transfers In	\$ -	\$	-	\$	-
Total Revenues	\$ 339,845,559	\$	157,830,478	\$	182,015,081
Appropriations					
Capital Projects					
VRF Projects	\$ 131,382,755	\$	19,580,534	\$	111,802,221
Previous Project Expenses	\$ 32,167,042	\$	31,076,641	\$	1,090,401
Subtotal	\$ 163,549,797	\$	50,657,175	\$	112,892,622
VRF Debt Service	\$ 7,440,500	\$	2,722,750	\$	4,717,750
Bexar & COSA Loan Repayment	\$ 1,673,438	\$	1,673,438	\$	-
Required Reserve (MADS) Amount	\$ 7,440,900	\$	-	\$	7,440,900
Total Appropriations	\$ 180,104,635	\$	55,053,363	\$	125,051,272
Appropriated Fund Balance				\$	56,963,809
TOTAL APPROPRIATIONS				\$	182,015,081
Cash & Investments*				\$	120,507,436

*Total Appropriations Less Future Proceeds from Debt & MPO Funding

Alamo Regional Mobility Authority
Governmental Funds
Balance Sheet
February 29, 2020

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
Assets				
Cash and cash equivalents	\$ 30,390,763	\$ 2,863,539	\$ 16,139,540	\$ 49,393,842
Investments	37,983,609	-	35,471,697	73,455,306
Interest receivable	274,661	-	149,622	424,283
Accounts receivable	770,318	775,052	-	1,545,370
Due from other funds	-	310,021	-	310,021
Total assets	<u>\$ 69,419,351</u>	<u>\$ 3,948,612</u>	<u>\$ 51,760,859</u>	<u>\$ 125,128,822</u>
Liabilities				
Accrued Payroll Liabilities	\$ 15,533	\$ -	\$ 11,481	\$ 27,014
Due to TxDOT	-	-	1,763,023	1,763,023
Due to other funds	310,021	-	-	310,021
Retainage Payable	-	-	692,077	692,077
Total liabilities	<u>325,554</u>	<u>-</u>	<u>2,466,581</u>	<u>2,792,135</u>
Fund balance				
Restricted:				
Debt service	7,440,900	3,948,612	-	11,389,512
Capital projects	-	-	49,294,278	49,294,278
Committed:				
Capital projects	-	-	-	-
Unassigned	61,652,897	-	-	61,652,897
Total fund balance	<u>69,093,797</u>	<u>3,948,612</u>	<u>49,294,278</u>	<u>122,336,687</u>
Total liabilities and fund balance	<u>\$ 69,419,351</u>	<u>\$ 3,948,612</u>	<u>\$ 51,760,859</u>	<u>\$ 125,128,822</u>

*decimals not shown on above amounts

Alamo Regional Mobility Authority
Governmental Funds
Statement of Revenues and Expenditures
As of February 29, 2020

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
Revenues				
Vehicle registration fees	\$ 3,240,931	\$ 3,071,569	\$ -	\$ 6,312,500
Interest income	573,452	18,515	369,344	961,311
Contributions for infrastructure	-	-	8,004,311	8,004,311
Total revenues	<u>3,814,383</u>	<u>3,090,084</u>	<u>8,373,655</u>	<u>15,278,122</u>
Expenditures				
Payroll and payroll related expenses	142,315	-	-	142,315
Auditing Services	35,000	-	-	35,000
Contracted services	11,781	-	-	11,781
Banking Fees	60	-	-	60
Legal services	6,411	-	-	6,411
Printing	143	-	-	143
Membership fees	1,500	-	-	1,500
Copier rental & expense	1,071	-	-	1,071
RMA sponsored events	54	-	-	54
Liability insurance	1,223	-	-	1,223
Telephone and Internet services	671	-	-	671
Office supplies	264	-	-	264
Capital expenditures	-	-	7,457,520	7,457,520
Interest expense	-	2,722,750	-	2,722,750
Total expenditures	<u>200,493</u>	<u>2,722,750</u>	<u>7,457,520</u>	<u>10,380,763</u>
Excess of revenues over expenditures	3,613,890	367,334	916,135	4,897,359
Net change in fund balances	3,613,890	367,334	916,135	4,897,359
Fund balance September 30, 2019	<u>65,479,907</u>	<u>3,581,278</u>	<u>48,378,143</u>	<u>117,439,328</u>
Fund balance - ending	<u>\$ 69,093,797</u>	<u>\$ 3,948,612</u>	<u>\$ 49,294,278</u>	<u>\$ 122,336,687</u>

*decimals not shown on above amounts

ALAMO REGIONAL MOBILITY AUTHORITY
Schedule of Budgetary Compliance for Operational Expenses
GENERAL FUND
As of February 29, 2020
(unaudited)

	Original Budget	February Actuals	February Budget	Variance	YTD Actual	YTD Budget	YTD Variance
Operating Expense							
Salary regular	\$ 286,187	\$ 22,341	\$ 23,849	\$ 1,508	\$ 106,065	\$ 119,245	\$ 13,180
Social security	16,580	1,327	1,382	55	5,788	6,908	1,120
Medicare	4,677	310	390	80	1,478	1,949	471
Life insurance	527	44	44	-	206	220	14
Health insurance	31,917	2,830	2,660	(170)	13,579	13,299	(280)
Unemployment insurance	343	20	29	9	121	143	22
Workers compensation	1,506	123	126	3	587	628	41
Retirement	38,950	3,096	3,246	150	14,491	16,229	1,738
Subtotal	380,687	30,091	31,726	1,635	142,315	158,621	16,306
ND-Training/Cert/Dev-Registral	6,000	-	500	500	-	2,500	2,500
Subtotal	6,000	-	500	500	-	2,500	2,500
Auditing services	43,500	20,000	20,000	-	35,000	35,000	-
Professional services	10,900	-	908	908	-	4,542	4,542
Contracted services	66,000	7,641	5,500	(2,141)	11,781	27,500	15,719
Banking fees	47,000	10	3,917	3,907	60	19,583	19,523
Legal services	50,000	2,416	4,167	1,751	6,411	20,833	14,422
Printing and binding	500	143	42	(101)	143	208	65
Membership fees	3,000	-	250	250	1,500	1,250	(250)
Accreditation & certification	100	-	8	8	-	42	42
Copier rental & expense	2,570	214	214	-	1,071	1,071	-
RMA sponsored events	300	-	25	25	54	125	71
Indemnification expense	500	-	42	42	-	208	208
Liability insurance	3,000	-	250	250	1,223	1,250	27
Telephone and internet service	1,500	90	125	35	671	625	(46)
Subtotal	228,870	30,514	35,448	4,934	57,914	112,237	54,323
Office supplies	2,000	-	167	167	264	833	569
Computer supplies	2,500	-	208	208	-	1,042	1,042
Minor equipment & machinery	500	-	42	42	-	208	208
Subtotal	5,000	-	417	417	264	2,083	1,819
Total Operating Expense	620,557	60,605	68,091	7,486	200,493	275,441	74,948
Nonoperating Revenues (Expenses)							
Vehicle Registration Fees	17,000,000	1,196,380	1,196,719	(339)	6,312,500	6,289,414	23,086
Interest Revenue	1,500,000	183,155	125,000	58,155	961,311	625,000	336,311
Contributions for infrastructure	8,004,311	3,746,525	3,746,525	-	8,004,311	8,004,311	-
Amortization of bond insurance	(8,125)	(665)	(677.00)	12	(3,325)	(3,385)	60
Interest expense	(5,445,500)	(334,543)	(453,792)	119,249	(1,338,172)	(2,268,958)	930,786
Total Nonoperating Revenues (Expenses)	\$ 21,050,686	\$ 4,790,852	\$ 4,613,775	\$ 177,077	\$ 13,936,625	\$ 12,646,382	\$ 1,290,243

*decimals not shown on above amounts

Bexar County, Texas
Alamo Regional Mobility Authority
As of February 29, 2020

	New Budget		Expenses To Date		Balance
Revenue					
Vehicle Registration Fees	\$ 97,112,103	\$	29,277,576	\$	67,834,527
Bexar County Loans	\$ 750,000	\$	750,000	\$	-
City of SA Loan	\$ 500,000	\$	500,000	\$	-
TxDOT Loan FAA 5	\$ 12,390,000	\$	12,390,000	\$	-
TxDOT AG2 Grant	\$ 18,000,000	\$	16,236,978	\$	1,763,022
Interest Income	\$ 6,514,424	\$	1,472	\$	6,512,952
Proceeds from Debt	\$ 136,375,110	\$	100,026,316	\$	36,348,795
Future Proceeds from Debt	\$ 47,315,570	\$	-	\$	47,315,570
Intergovernmental Revenue	\$ 11,765,962	\$	1,376,111	\$	10,389,851
MPO Funding	\$ 14,192,075	\$	-	\$	14,192,075
Subtotal	\$ 344,915,244	\$	160,558,452	\$	184,356,792
Interfund Transfers In	\$ -	\$	-	\$	-
Total Revenues	\$ 344,915,244	\$	160,558,452	\$	184,356,792
Appropriations					
Capital Projects					
VRF Projects	\$ 131,382,755	\$	22,289,726	\$	109,093,029
Previous Project Expenses	\$ 32,167,042	\$	31,076,641	\$	1,090,401
Subtotal	\$ 163,549,797	\$	53,366,367	\$	110,183,430
VRF Debt Service	\$ 7,440,500	\$	2,722,750	\$	4,717,750
Bexar & COSA Loan Repayment	\$ 1,673,438	\$	1,673,438	\$	-
Required Reserve (MADS) Amount	\$ 7,440,900	\$	-	\$	7,440,900
Total Appropriations	\$ 180,104,635	\$	57,762,555	\$	122,342,080
Appropriated Fund Balance				\$	62,014,712
TOTAL APPROPRIATIONS				\$	184,356,792
Cash & Investments*				\$	122,849,148

*Total Appropriations Less Future Proceeds from Debt & MPO Funding

Alamo Regional Mobility Authority
Governmental Funds
Balance Sheet
March 31, 2020

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
Assets				
Cash and cash equivalents	\$ 24,408,512	\$ 3,486,598	\$ 21,688,984	\$ 49,584,094
Investments	42,220,923	-	29,997,052	72,217,975
Interest receivable	284,874	-	107,577	392,451
Accounts receivable	770,318	775,052	-	1,545,370
Due from other funds	2,460,834	310,021	-	2,770,855
Total assets	<u>\$ 70,145,461</u>	<u>\$ 4,571,671</u>	<u>\$ 51,793,613</u>	<u>\$ 126,510,745</u>
Liabilities				
Accrued Payroll Liabilities	\$ 15,533	\$ -	\$ 11,481	\$ 27,014
Due to TxDOT	-	-	1,763,023	1,763,023
Due to other funds	310,021	-	2,460,834	2,770,855
Retainage Payable	-	-	809,077	809,077
Total liabilities	<u>325,554</u>	<u>-</u>	<u>5,044,415</u>	<u>5,369,969</u>
Fund balance				
Restricted:				
Debt service	7,440,900	4,571,671	-	12,012,571
Capital projects	-	-	46,749,198	46,749,198
Committed:				
Capital projects	-	-	-	-
Unassigned	62,379,007	-	-	62,379,007
Total fund balance	<u>69,819,907</u>	<u>4,571,671</u>	<u>46,749,198</u>	<u>121,140,776</u>
Total liabilities and fund balance	<u>\$ 70,145,461</u>	<u>\$ 4,571,671</u>	<u>\$ 51,793,613</u>	<u>\$ 126,510,745</u>

*decimals not shown on above amounts

Alamo Regional Mobility Authority
Governmental Funds
Statement of Revenues and Expenditures
As of March 31, 2020

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
Revenues				
Vehicle registration fees	\$ 3,896,790	\$ 3,691,610	\$ -	\$ 7,588,400
Interest income	684,455	21,533	432,789	1,138,777
Contributions for infrastructure	-	-	8,004,311	8,004,311
Total revenues	<u>4,581,245</u>	<u>3,713,143</u>	<u>8,437,100</u>	<u>16,731,488</u>
Expenditures				
Payroll and payroll related expenses	172,408	-	-	172,408
Auditing Services	35,000	-	-	35,000
Contracted services	14,326	-	-	14,326
Banking Fees	60	-	-	60
Legal services	13,093	-	-	13,093
Printing	444	-	-	444
Membership fees	1,500	-	-	1,500
Accreditations	40	-	-	40
Copier rental & expense	1,285	-	-	1,285
RMA sponsored events	54	-	-	54
Liability insurance	2,010	-	-	2,010
Telephone and Internet services	761	-	-	761
Office supplies	264	-	-	264
Capital expenditures	-	-	10,066,045	10,066,045
Interest expense	-	2,722,750	-	2,722,750
Total expenditures	<u>241,245</u>	<u>2,722,750</u>	<u>10,066,045</u>	<u>13,030,040</u>
Excess of revenues over expenditures	4,340,000	990,393	(1,628,945)	3,701,448
Fund balance September 30, 2019	<u>65,479,907</u>	<u>3,581,278</u>	<u>48,378,143</u>	<u>117,439,328</u>
Fund balance - ending	<u>\$ 69,819,907</u>	<u>\$ 4,571,671</u>	<u>\$ 46,749,198</u>	<u>\$ 121,140,776</u>

*decimals not shown on above amounts

ALAMO REGIONAL MOBILITY AUTHORITY
Schedule of Budgetary Compliance for Operational Expenses
GENERAL FUND
As of March 31, 2020
(unaudited)

	Original Budget	March Actuals	March Budget	Variance	YTD Actual	YTD Budget	YTD Variance
Operating Expense							
Salary regular	\$ 286,187	\$ 22,340	\$ 23,849	\$ 1,509	\$ 128,405	\$ 143,094	\$ 14,689
Social security	16,580	1,330	1,382	52	7,118	8,290	1,172
Medicare	4,677	311	390	79	1,789	2,339	550
Life insurance	527	43	44	1	249	264	15
Health insurance	31,917	2,830	2,660	(170)	16,409	15,959	(450)
Unemployment insurance	343	20	29	9	141	172	31
Workers compensation	1,506	122	126	4	709	753	44
Retirement	38,950	3,097	3,246	149	17,588	19,475	1,887
Subtotal	380,687	30,093	31,726	1,633	172,408	190,346	17,938
ND-Training/Cert/Dev-Registart	6,000	-	500	500	-	3,000	3,000
Subtotal	6,000	-	500	500	-	3,000	3,000
Auditing services	43,500	-	-	-	35,000	35,000	-
Professional services	10,900	-	908	908	-	5,450	5,450
Contracted services	66,000	2,545	5,500	2,955	14,326	33,000	18,674
Banking fees	47,000	-	3,917	3,917	60	23,500	23,440
Legal services	50,000	6,682	4,167	(2,515)	13,093	25,000	11,907
Printing and binding	500	301	42	(259)	444	250	(194)
Membership fees	3,000	-	250	250	1,500	1,500	-
Accreditation & certification	100	40	8	(32)	40	50	10
Copier rental & expense	2,570	214	214	-	1,285	1,285	-
RMA sponsored events	300	-	25	25	54	150	96
Indemnification expense	500	-	42	42	-	250	250
Liability insurance	3,000	787	250	(537)	2,010	1,500	(510)
Telephone and internet service	1,500	90	125	35	761	750	(11)
Subtotal	228,870	10,659	15,448	4,789	68,573	127,685	59,112
Office supplies	2,000	-	167	167	264	1,000	736
Computer supplies	2,500	-	208	208	-	1,250	1,250
Minor equipment & machinery	500	-	42	42	-	250	250
Subtotal	5,000	-	417	417	264	2,500	2,236
Total Operating Expense	620,557	40,752	48,091	7,339	241,245	323,531	82,286
Nonoperating Revenues (Expenses)							
Vehicle Registration Fees	17,000,000	1,275,900	1,543,166	(267,266)	7,588,400	7,832,580	(244,180)
Interest Revenue	1,500,000	186,231	125,000	61,231	1,138,777	750,000	388,777
Contributions for infrastructure	8,004,311	-	-	-	8,004,311	8,004,311	-
Amortization of bond insurance	(8,125)	(665)	(677.00)	12	(3,325)	(4,063)	738
Interest expense	(5,445,500)	(334,543)	(453,792)	119,249	(1,338,172)	(2,722,750)	1,384,578
Total Nonoperating Revenues (Expenses)	\$ 21,050,686	\$1,126,923	\$1,213,697	\$ (86,774)	\$ 15,389,991	\$13,860,078	\$1,529,913

*decimals not shown on above amounts

Bexar County, Texas
Alamo Regional Mobility Authority
As of March 31, 2020

	New Budget		Expenses To Date		Balance
Revenue					
Vehicle Registration Fees	\$ 98,388,003	\$	29,328,753	\$	69,059,250
Bexar County Loans	\$ 750,000	\$	750,000	\$	-
City of SA Loan	\$ 500,000	\$	500,000	\$	-
TxDOT Loan FAA 5	\$ 12,390,000	\$	12,390,000	\$	-
TxDOT AG2 Grant	\$ 18,000,000	\$	16,236,978	\$	1,763,022
Interest Income	\$ 6,723,815	\$	1,472	\$	6,722,343
Proceeds from Debt	\$ 136,375,110	\$	102,476,817	\$	33,898,293
Future Proceeds from Debt	\$ 47,315,570	\$	-	\$	47,315,570
Intergovernmental Revenue	\$ 11,767,578	\$	1,408,418	\$	10,359,160
MPO Funding	\$ 14,192,075	\$	-	\$	14,192,075
Subtotal	\$ 346,402,150	\$	163,092,438	\$	183,309,712
Interfund Transfers In	\$ -	\$	-	\$	-
Total Revenues	\$ 346,402,150	\$	163,092,438	\$	183,309,712
Appropriations					
Capital Projects	\$ 183,690,680				
VRF Projects	\$ 131,382,755	\$	22,693,770	\$	108,688,985
Previous Project Expenses	\$ 32,167,042	\$	31,076,641	\$	1,090,401
Subtotal	\$ 163,549,797	\$	53,770,411	\$	109,779,386
VRF Debt Service	\$ 7,440,500	\$	2,722,750	\$	4,717,750
Bexar & COSA Loan Repayment	\$ 1,673,438	\$	1,673,438	\$	-
Required Reserve (MADS) Amount	\$ 7,440,900	\$	-	\$	7,440,900
Total Appropriations	\$ 180,104,635	\$	58,166,599	\$	121,938,036
Appropriated Fund Balance					\$ 61,371,676
TOTAL APPROPRIATIONS					\$ 183,309,712
Cash & Investments*					\$ 121,802,067

*Total Appropriations Less Future Proceeds from Debt & MPO Funding



ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

Board Memorandum

Board of Directors

*Michael Lynd, Jr.
Chairman*

*Bobby Perez
Vice Chairman*

*David Starr
Secretary/Treasurer*

*John M. Agather
Director*

*Lou Miller
Director*

*William L. Raba
Director*

*Walter Serna, Jr.
Director*

*David L. Smith
Executive Director*

To: Board of Directors
From: David Smith, Executive Director
Copies: File
Date: Wednesday, April 15, 2020

Agenda Item 4: Approval of the 2nd Quarterly Investment Report for FY 2019-20 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act.

Background:

Section 2256.023(a) of the Texas Public Funds Investment Act (PFIA) requires that investment reports be filed with the governing body on a quarterly basis each fiscal year.

The weighted average yield (WAY) at the end of the quarter was 130 basis points (bps). The weighted average maturity (WAM) at the end of the quarter was 133 days. Total investment income earned over the quarter was \$560,426.

Recommended Motion:

Approval of the 2nd Quarterly Investment Report for FY 2019-20 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	John Bownds
Verified by:	Seth McCabe
Comments: There is no fiscal impact associated with this item.	



ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

Board Memorandum

Board of Directors

*Michael Lynd, Jr.
Chairman*

*Bobby Perez
Vice Chairman*

*David Starr
Secretary/Treasurer*

*John M. Agather
Director*

*Lou Miller
Director*

*William L. Raba
Director*

*Walter Serna, Jr.
Director*

*David L. Smith
Executive Director*

To: Board of Directors
From: David Smith, Executive Director
Copies: File
Date: Wednesday, April 15, 2020

Agenda Item 5: Discussion and appropriate action regarding responses to the Request for Proposals (RFP) for Bank Depository Services.

Background:

With Board direction, on February 6th, 2020 the Alamo RMA released a Request for Proposals (RFP) for Bank Depository Services. Responses were due on March 4th, 2020. The Alamo RMA's current bank depository contract with Generations Federal Credit Union (FCU) expires on May 31st, 2020.

The purpose of this item is to brief the Board on the response to the RFP and for Staff to receive direction on next steps.

Recommended Motion:

Direction regarding the Request for Proposals (RFP) for Bank Depository Services.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	John Bownds
Verified by:	Seth McCabe
Comments: There is no fiscal impact associated with this item.	



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Board Memorandum

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*David L. Smith
Executive Director*

To: Board of Directors
From: David Smith, Executive Director
Copies: File
Date: Wednesday, April 15, 2020

Agenda Item 6: Discussion and appropriate action regarding the issuance of a Request for Proposals (RFP) for Financial Advisory Services.

Background:

In August 2014 the Alamo RMA entered into an agreement with Estrada Hinojosa for Financial Advisory Services. The agreement provided for an initial term of two (2) years with one (1) one-year extension option. In August 2016, the Board approved the one-year extension option ending August 2017. In August 2017, the Board approved an amendment to the agreement that provided for an additional two (2) years ending August 20, 2019, with one (1) one-year extension option. During this time, Estrada Hinojosa was performing financial analysis on the Loop 1604 Managed Lanes project.

At the September 2019 Board Meeting, the Board approved the (1) one-year extension option, which brought the expiration date of the current agreement to August 2020, 2020.

The purpose of this seek Board approval to draft and release a Request for Proposals (RFP) for Financial Advisory Services.

Recommended Motion:

Approval of the draft and release of a Request for Proposals (RFP) for Financial Advisory Services.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	John Bownds
Verified by:	Seth McCabe
Comments: There is no fiscal impact associated with this item.	



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To: Board of Directors
From: David Smith, Executive Director
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Date: Wednesday, April 15, 2020

Agenda Item 7: Discussion and appropriate action regarding the issuance of the Legal Services Request for Qualifications.

Background:

The current contract with Locke-Lord, LLP for General Legal Services expires on August 1, 2020.

Section 5.01 of the Professional Services Agreement states that the Agreement is subject to possible extension by agreement of the parties.

Section 10.01 of the Professional Services Agreement states that the Agreement may be amended by the mutual agreement of the parties.

Recommended Motion:

Staff is requesting direction and a motion from the Board.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	N/A
Verified by:	N/A
Comments: There is no fiscal impact associated with this item.	



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Agenda Item 8: Discussion and appropriate action regarding awarding a contract to the lowest and best qualified bid submitted by Harper Brothers Construction, LLC. to provide for the purchase of construction services for the Blanco Road Phase II Project in the amount of \$18,478,805.96 and authorizing the Bexar County Purchasing Agent to execute and file the appropriate award documents for record on behalf of the Alamo Regional Mobility Authority.

Background:

This contract provides for the purchase of all labor, materials and equipment necessary to complete the Blanco Road Phase II Project which begins at West Oak Estates and extends north approximately 3.2 miles just past Borgfeld Drive in Precinct 3. The Project will expand Blanco Road from an existing two-lane roadway to a four-lane divided roadway consisting of one 12-foot travel lane, one 11-foot travel lane, and a five-foot bicycle lane in each direction. Sidewalk will be constructed on the northbound side only. Additional improvements include a raised median, traffic signal improvements at the Blanco Road/Slumber Pass intersection, drainage improvements, and other operational improvements.

The Bexar County Purchasing Department issued IFB 2020-004 on January 31, 2020. The project was advertised on CivCast and sent to 458 vendors. Six responses were received by the closing date of March 20, 2020, Harper Brothers Construction, LLC was considered the lowest and best bid for the project.

Based on competition received the Bexar County Purchasing Department recommends the award of IFB 2020-004 to Harper Brothers Construction, LLC, in the amount of \$18,478,805.96 for the construction of the Blanco Road Phase II Project.

Recommended Motion:

Awarding a contract to the lowest and best qualified bid submitted by Harper Brothers Construction, LLC to provide for the purchase of construction services for the Blanco Road Phase II Project in the amount of \$18,478,805.96 and authorizing the Bexar County Purchasing Agent to execute and file the appropriate award documents for the record on behalf of the Alamo Regional Mobility Authority.

Fiscal Assessment Applicable:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Expense
Category:	<input checked="" type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	FY 2019-20 Capital Budget
Dollar Amount Associated with Item:	\$18,478,806
Current Budget Amount :	\$24,452,061
Coordinated by:	Reggie Fountain
Verified by:	John Bownds
<p>Comments: Blanco Road Phase II is a budgeted project within the Alamo RMA's FY 2019-20 Capital Budget. The current budget is \$24,452,061. Of this total budget, \$10,259,986 represents the Alamo RMA's portion and \$14,192,075 represents the MPO reimbursement for the project. This contract is within the amount that was budgeted for construction.</p>	



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Date: Wednesday, April 15, 2020

Agenda Item 9: Discussion and appropriate action regarding approval of CPS Change Order Number 1 between the Alamo RMA and Texas Sterling Construction for the Foster Road Phase III Project at no cost to the Alamo RMA.

Background:

On September 18, 2019 the Board of Directors awarded the Foster Road Phase III construction contract to Texas Sterling Construction in the amount of \$14,235,875.92. The total amount bid included \$1,810,205.44 for construction of City Public Service (CPS) gas joint-bid gas utility relocations. Prior to construction CPS Energy determined that the subcontractor selected by Texas Sterling Construction failed to meet the requirements needed to complete the gas work. CPS allowed Texas Sterling to contract with a more qualified that increased the cost of the project.

On January 15, 2020 the Board of Directors approved a revised Interlocal Agreement between the Alamo RMA and City Public Service for the Foster Road Phase III Project for \$2,297,993.65.

CPS Change Order Number 1 will remove all original bid items and their associated unit prices and replace them with updated items and unit costs.

This Change Order will be at no cost to the Alamo RMA.

Recommended Motion:

Approval of CPS Change Order Number 1 between the Alamo RMA and Texas Sterling in the amount of \$487,788.21 to be paid by CPS.

Fiscal Assessment Applicable:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Expense
Category:	<input checked="" type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	FY 2019-20 Capital Budget
Dollar Amount Associated with Item:	\$487,788 (to be paid by CPS)
Current Budget Amount :	\$14,047,711
Coordinated by:	Reggie Fountain
Verified by:	John Bownds
<p>Comments: CPS will be responsible for the \$487,788 cost of the change order.</p> <p>Foster Road Phase III is a budgeted project within the Alamo RMA's FY 2019-20 Capital Budget. The current budget is \$14,047,711.</p>	



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To: Board of Directors
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Agenda Item 10: Discussion and Board direction related to the responses to the Request for Information (RFI).

Background:

On October 25, 2019 the Alamo Regional Mobility Authority issued a Request for Information (RFI) to gauge industry interest, from both public and private entities, in partnering with the Alamo Regional Mobility Authority. Information requested included development of new delivery methods for transportation projects, development of new revenue sources, and identification of revenue sharing arrangements that would provide the Alamo RMA increased capacity to complete additional transportation projects.

The purpose of this item is to update the Board on the initial meeting(s) held regarding responses to the RFI as well as steps that Alamo RMA staff has taking to conduct preliminary due diligence.

Recommended Motion:

Direction regarding responses received to the Request for Information (RFI).

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	John Bownds
Verified by:	Seth McCabe
Comments: There is no fiscal impact associated with this item.	



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To: Board of Directors
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Agenda Item 11: Citizens' Communications.

Citizens must sign the register to speak. Individuals may sign up to speak on any item on the agenda. Individuals interested in speaking must sign up to speak prior to the item being placed in consideration before the Board of Directors. Speakers are allotted no more than three (3) minutes to speak and time is not transferable between the speakers. Any comments, which do not address a specific agenda item, must be made during the Citizens' Communications portion of the agenda, provided the individual has signed up to speak prior to this period starting.



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Agenda Item 12: Executive Session – Pursuant to Chapter 551, Subchapter D, Texas Government Code.

At any time during the meeting of the Alamo RMA Board of Directors, the Board may meet in executive session pursuant to Chapter 551 of the Texas Government Code, for purposes of the following:

- A. Section 551.071. Consultation with Attorney - Consultation with, and advice from legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.
- B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
- C. Section 551.074. Personnel Matters - Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.