



**ALAMO RMA**  
*Alamo Regional Mobility Authority*  
*"Moving people faster"*

**AGENDA**  
**ALAMO REGIONAL MOBILITY AUTHORITY**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Bexar County Public Works**  
**1948 Probandt Street**  
**San Antonio, Texas 78214**  
**March 18, 2020**  
**3:00 p.m.**

**PUBLIC COMMENT**

Individuals may sign up to speak on any item shown below on the agenda. Individuals interested in speaking must sign up to speak prior to the meeting being called to order. Speakers are allotted no more than three (3) minutes to speak and time is not transferable between speakers. Any comments, which do not address a specific agenda item, must be made during the Citizens' Communications portion of the agenda.

1. Call meeting to order.
2. Approval of January 15, 2020 Board of Director Meeting Minutes.
3. Executive Director's Report. (David Smith)
  - A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule
  - B. Monthly Financials
4. Discussion and appropriate action regarding acceptance of the FY 2019 Annual Financial Statement Audit prepared by RSM. (Seth McCabe)
5. Discussion and appropriate action regarding the approval of the Annual Compliance Report for FY 2019 in accordance with requirements set forth in 43 TAC § 26.65. (Seth McCabe)
6. Discussion and appropriate action regarding responses to the Request for Proposals (RFP) for Bank Depository Services. (Seth McCabe)
7. Discussion and appropriate action regarding the Alamo RMA's policy for approval of change orders. (Renee Green)
8. Discussion and appropriate action regarding approval of Change Order Number 1 between the Alamo RMA and Capital Excavation for the Evans Road Phase I Project. (Renee Green)
9. Discussion and appropriate action regarding approval of the San Antonio Water System (SAWS) Change Order Number 1 between the Alamo RMA and Capital Excavation for the Evans Road Phase I Project at no cost to the Alamo RMA. (Renee Green)
10. Discussion and appropriate action regarding approval of CPS Change Order Number 1 between the Alamo RMA and Texas Sterling Construction for the Foster Road Phase III Project at no cost to the Alamo RMA. (Renee Green)
11. Discussion and Board Direction related to the meetings with entities that responded to the Request for Information (RFI). (Seth McCabe)
12. Citizens' Communications. (Citizens must sign the register to speak)
13. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.

- At any time during the meeting of the Alamo RMA Board of Directors, the Board may meet in executive session pursuant to Chapter 551 of the Texas Government Code, for purposes of the following:
  - A. Section 551.071. Consultation with Attorney - Consultation with, and advice from, legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.
  - B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
  - C. Section 551.074. Personnel Matters - Deliberations concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

14. Adjournment.

**NOTES:**

Agenda item numbers are assigned for ease of reference only, and do not necessarily reflect the order of their consideration by the Alamo RMA Board of Directors.

**PARTICIPATION BY TELEPHONE CONFERENCE CALL:**

One or more members of the Board of Directors may participate in this meeting through a telephone conference call, as authorized by Section 370.262, Texas Transportation Code. Under that law, each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location. During the meeting, the identification of each party shall be clearly stated prior to speaking, and the meeting shall be documented by written minutes. On conclusion of the meeting, the written minutes of the meeting will be made available to the public.

**ALAMO REGIONAL MOBILITY AUTHORITY ACCESSIBILITY STATEMENT FOR DISABLED PERSONS:**

This meeting is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact Daisy Garza at (210) 335-7065 at least two working days prior to the meeting so that appropriate arrangements can be made. Presenters with audiovisual needs are requested to contact Daisy Garza at (210) 335-7065, at least two working days prior to the meeting. Posted at the Bexar County Courthouse, the Alamo RMA Administrative Offices (1948 Probandt Street, San Antonio, TX 78214) and at [www.alamorma.org](http://www.alamorma.org) on January 10, 2020 at 5:00 p.m.



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## Board Memorandum

*Board of Directors*

*Michael Lynd, Jr.  
Chairman*

*Bobby Perez  
Vice Chairman*

*David Starr  
Secretary/Treasurer*

*John M. Agather  
Director*

*Lou Miller  
Director*

*William L. Raba  
Director*

*Walter Serna, Jr.  
Director*

*David L. Smith  
Executive Director*

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

**Agenda Item 2: Approval of Minutes from the January 15, 2020 Board of Directors Meeting.**

### **Recommended Motion:**

Approval of the minutes from the January 15, 2020 Board of Directors Meeting.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	N/A
Verified by:	N/A
Comments: There is no fiscal impact associated with this item.	



**BOARD MEETING MINUTES**  
**Wednesday January 15, 2020 3:00 p.m.**  
**Bexar County Public Works**  
**1948 Probandt Street**  
**San Antonio, Texas 78214**

**1. Call meeting to order.**

M. Lynd called the meeting to order at 3:10 P.M. Members present: M. Lynd, W. Raba, D. Starr, J. Agather, L. Miller and W. Serna.

**2. Approval of Board of Director Meeting Minutes.**

A. Minutes from December 4, 2019

A motion was presented by J. Agather for approval of the Meeting Minutes, seconded by W. Raba which motion was voted on as follows: M. Lynd, J. Agather, D. Starr and W. Raba voting "Aye". The motion was approved.

**3. Monthly Status Report on the Vehicle Registration Fee Program & Schedule**

VRF Program and Schedule update:

- **Fischer Road Phase II (BC01) Project Close out**
  1. Contractor informed staff that they intend to file a delay claim against SAWS which will delay the project close out
- **Old FM 471/Talley Road (BC02) Construction**
  1. Items of work include: Traffic signal installation, concrete riprap, concrete and asphalt driveways, storm sewer installation, asphalt paving, SAWS water line installation
  2. Work on the joint bid-SAWS water line begins on January 13 and will continue through February
- **Talley Road Phase I (BC03) Construction**
  1. Items of work include: Traffic signal installation, concrete riprap, concrete and asphalt driveways, storm sewer installation, asphalt paving, construction of a new bridge, SAWS water line installation, CPS gas installation
  2. Work on the joint-bid SAWS and CPS utilities will begin this month
  3. Detour pavement will be installed and traffic switched this month
- **West Military Drive (BC05) Design**

K Friese + Associates performed the following work:

  1. Design Consultant working towards a 60% Design Submittal
- **Blanco Road Phase II (BC06) (MPO Funded) Bidding**

CP&Y performed the following work:

  1. Bids Opened on January 10th

- **Evans Road Phase I (BC07) Construction**
  1. 55.5 % invoiced through December 31, 2019
  2. Current date for Substantial Completion - August 2020
  3. Anticipated that the intersection of TPC Parkway will be completed this month, allowing traffic to be switched to the final phase of the roadway construction
- **Evans Road Phase II (BC08) Construction**
  1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, temporary signal installation, SAWS and CPS items
  2. Work continues on drainage structure widening which will allow the contractor to move into the roadway portion of the construction
  3. A potential Karst feature was discovered on 12/7/19, SWCA completed an investigation and TCEQ approved the closure plan on 1/8/20
- **Candlemeadow (BC09) Design**

LNV performed the following work:

  1. Notice-to-Proceed for final plans was given on December 30, 2019
- **Foster Road Phase III (BC10) Construction**
  1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, temporary signal installation, SAWS and CPS items, construction of new bridges
  2. Work on Joint-Bid CPS and SAWS work will begin this month
  3. Phase 1 Detour Pavement will be completed this month

## **B. Monthly Financials**

- Monthly financial statements are attached for December 2019 including the following:
  1. Balance Sheet
  2. Statement of Revenues, Expenses, and Changes in Net Assets
  3. Schedule of Budgetary Compliance
  4. Fund Balance Sheet

The Report was accepted by the Board of Directors as presented.

### **4. Approval of the 1<sup>st</sup> Quarterly Investment Report for FY 2019-20 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act.** J. Bownds presented.

Section 2256.023(a) of the Texas Public Funds Investment Act (PFIA) requires that investment reports be filed with the governing body on a quarterly basis each fiscal year.

Attached is the quarterly investment report for the 1st quarter of FY 2019-20. The weighted average yield (WAY) at the end of the quarter was 198 basis points (bps). The weighted average maturity (WAM) at the end of the quarter was 139 days. Total investment income earned over the quarter was \$652,588.

A motion was presented by J. Agather for approval of the 1<sup>st</sup> Quarterly Investment Report for FY 2019-20 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act seconded by W. Raba which motion was voted as follows: M. Lynd, J. Agather, W. Raba and David Starr all voting "Aye". The motion was approved.

### **5. Discussion and appropriate action regarding approval of an Interlocal Agreement between the Alamo RMA and City Public Service (CPS) for the Foster Road Phase III Project.** R. Green presented.

On September 18, 2019 the Board of Directors awarded the Foster Road Phase III construction contract to Texas Sterling Construction in the amount of \$14,235,875.92. The total amount bid included \$1,810,205.44 for construction of City Public Service (CPS) gas joint-bid gas utility

relocations. Prior to construction CPS Energy determined that the subcontractor selected by Texas Sterling Construction failed to meet the requirements needed to complete the gas work. CPS allowed Texas Sterling to contract with a more qualified that increased the cost of the project. This change will be at no cost to the Alamo RMA.

It was anticipated that the CPS Energy Board of Trustees will approve the Interlocal Agreement between the Alamo RMA and CPS Energy governing the terms and providing the funding for the joint-bid items of work in January of 2020. CPS Energy will provide the Alamo RMA with the bid amount of \$2,297,993.65.

A motion was presented by D.Starr for the approval of the revised Interlocal Agreement between the Alamo RMA and City Public Service for the Foster Road Phase III joint-bid utility relocations at no cost to the Alamo RMA seconded by W. Raba which motion was voted as follows: M. Lynd, J. Agather, W. Raba, L. Miller and David Starr all voting "Aye". The motion was approved.

*M. Lynd requested to suspend the regular order of business and consider Agenda Item 8 at this time.*

**8. Citizens' Communications. (Citizens must sign the register to speak).**

Jack Finger signed up to speak.

*M. Lynd requested to suspend the regular order of business and go into Executive Session at this time.*

*W. Serna excused himself from Executive Session.*

**9. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

The Alamo RMA Board of Directors met in Executive Session at 3:28 P.M. pursuant to Chapter 551 of the Texas Government Code.

At any time during the meeting of the Alamo RMA Board of Directors, the Board may meet in executive session pursuant to Chapter 551 of the Texas Government Code, for purposes of the following:

A. Section 551.071. Consultation with Attorney - Consultation with, and advice from legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.

B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.

C. Section 551.074. Personnel Matters - Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

The Board of Directors reconvened to Open Session at 4:19 P.M. and no action was taken.

**6. Discussion and Board direction related to the responses to the Request for Information (RFI).**

R. Green presented.

On October 25, 2019 the Alamo Regional Mobility Authority issued a Request for Information (RFI) to gauge industry interest, from both public and private entities, in partnering with the Alamo Regional Mobility Authority. Information requested included development of new delivery methods for transportation projects, development of new revenue sources, and identification of revenue sharing arrangements that would provide the Alamo RMA increased capacity to complete additional transportation projects. Responses to the RFI were due December 30, 2019. 1,034 notifications were sent to potential respondents. Three responses were received. Staff will seek Board direction on any of the responses that the Board deems worthwhile.

The Board directed staff to schedule meetings to get further information from the entities that responded to the Request for Information.

**7. Discussion and appropriate action regarding an amendment to the agreement with Generations Federal Credit Union for Bank Depository Services and the release of a Request for Proposals for Bank Depository Services.** S. McCabe presented.

The purpose of this item is for Staff to brief the Board on the status of the Bank Depository Services Agreement between the Alamo RMA and Generations Federal Credit Union that was originally entered into on September 1, 2015. Staff will brief the Board on a proposed amendment to the agreement that will extend the agreement to May 31, 2020. Staff will also request permission from the Board to release a Request for Proposals (RFP) for Bank Depository Services.

A motion was presented by L. Miller for approval of the amendment to the agreement with Generations Federal Credit Union for Bank Depository Services as well as approval of the release of a Request for Bank Depository Proposals (RFP) for Bank Depository Services seconded by W. Raba which motion was voted on as follows: M. Lynd, J. Agather, D. Starr, W. Raba, L. Miller and W. Raba all voting "Aye". The motion was approved.

**10. Adjournment.**

There being no further action for the Board, Michael Lynd, Jr. adjourned the meeting at 4:21 p.m.

**APPROVED:**

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**MICHAEL LYND, JR., CHAIRMAN      DATE ADOPTED: March 18, 2020**

**I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on January 15, 2020.**

**ATTEST: \_\_\_\_\_**  
**DAVID STARR, TREASURER/SECRETARY**



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## Board Memorandum

*Board of Directors*

*Michael Lynd, Jr.*  
*Chairman*

*Bobby Perez*  
*Vice Chairman*

*David Starr*  
*Secretary/Treasurer*

*John M. Agather*  
*Director*

*Lou Miller*  
*Director*

*William L. Raba*  
*Director*

*Walter Serna, Jr.*  
*Director*

*David L. Smith*  
*Executive Director*

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

### **Agenda Item 3: Executive Director's Report.**

#### **Background:**

The Executive Director's Report for this month will cover the following topics:

- A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule
- B. Monthly Financials

This information is included in your packets for your review.

#### **Recommended Motion:**

There is no action required of the Board on this item.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	N/A
Verified by:	N/A
Comments: There is no fiscal impact associated with this item.	



## **Executive Director's Report**

### **A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule**

VRF Program and Schedule update:

- **Fischer Road Phase II (BC01) Project Close out**
  1. Contractor informed staff that they intend to file a delay claim against SAWS which will delay the project close out
- **Old FM 471/Talley Road (BC02) Construction**
  1. Items of work include: Traffic signal installation, concrete riprap, concrete and asphalt driveways, storm sewer installation, asphalt paving, SAWS water line installation
  2. Work on the joint bid-SAWS water line began on January 13 and will continue through mid-March
  3. Staff has conducted several meetings with school officials concerning traffic congestions caused by the closure of Talley Road
- **Talley Road Phase I (BC03) Construction**
  1. Items of work include: Traffic signal installation, concrete riprap, concrete and asphalt driveways, storm sewer installation, asphalt paving, construction of a new bridge, SAWS water line installation, CPS gas installation
  2. Work on the joint-bid SAWS and CPS utilities will begin this month
  3. Detour pavement will be installed and traffic switched on 2/9 for work in Phase 2 to begin
  4. AT&T and Charter have caused potential delays on the job. CPS has been unable to remove existing power poles because the AT&T and Charter lines are still attached to the poles. CP&Y has come up with design alternatives to keep the project moving. AT&T and Charter have both stated they will be clear by mid-March
- **West Military Drive (BC05) Design**

K Friese + Associates performed the following work:

  1. Design Consultant submitted a 60% Design Package on 2/3, plans are currently under review
- **Blanco Road Phase II (BC06) (MPO Funded) Bidding**

CP&Y performed the following work:

  1. Bids Opened on January 10<sup>th</sup>
  2. Received 8 bids all of which were over the allotted budget number for the project

3. Bids were rejected and we anticipate opening a second time on 3/20 with a reduced scope
- **Evans Road Phase I (BC07) Construction**
    1. 59 % invoiced through February 29, 2020
    2. Current date for Substantial Completion - August 2020
    3. The intersection of TPC Parkway was be completed over the weekend of 2/29, allowing traffic to be switched to the final phase of the roadway construction
  - **Evans Road Phase II (BC08) Construction**
    1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, temporary signal installation, SAWS and CPS items
    2. Work continues on drainage structure widening which will allow the contractor to move into the roadway portion of the construction
    3. A potential Karst feature was discovered on 12/7/19, SWCA completed an investigation and TCEQ approved the closure plan on 1/8/20
    4. A second potential Karst feature was discovered the TCEQ approved closure plan was implemented on 3/3/20
    5. Traffic switch is anticipated to occur mid-March
  - **Candlemeadow (BC09) Design**

LNV performed the following work:

    1. Notice-to-Proceed for final plans was given on December 30, 2019
  - **Foster Road Phase III (BC10) Construction**
    1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, temporary signal installation, SAWS and CPS items, construction of new bridges
    2. Work on Joint-Bid CPS and SAWS work will begin this month
    3. Phase 1 Detour Pavement will be completed this month

## **B. Monthly Financials**

- Monthly financial statements are attached for December 2019 including the following:
  1. Balance Sheet
  2. Statement of Revenues, Expenses, and Changes in Net Assets
  3. Schedule of Budgetary Compliance
  4. Fund Balance Sheet

**Alamo Regional Mobility Authority**  
**Governmental Funds**  
**Balance Sheet**  
January 31, 2020

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
<b>Assets</b>				
Cash and cash equivalents	\$ 22,412,609	\$ 2,240,957	\$ 16,920,694	\$ 41,574,260
Investments	43,972,425	-	34,960,753	78,933,178
Interest receivable	245,936	-	120,255	366,191
Accounts receivable	770,318	775,052	-	1,545,370
Due from other funds	1,383,272	310,021	-	1,693,293
<b>Total assets</b>	<b><u>\$ 68,784,560</u></b>	<b><u>\$ 3,326,030</u></b>	<b><u>\$ 52,001,702</u></b>	<b><u>\$ 124,112,292</u></b>
<b>Liabilities</b>				
Accrued Payroll Liabilities	\$ 15,533	\$ -	\$ 11,481	\$ 27,014
Due to TxDOT	-	-	1,763,023	1,763,023
Due to other funds	310,021	-	1,383,272	1,693,293
Retainage Payable	-	-	556,177	556,177
<b>Total liabilities</b>	<b><u>325,554</u></b>	<b><u>-</u></b>	<b><u>3,713,953</u></b>	<b><u>4,039,507</u></b>
<b>Fund balance</b>				
Restricted:				
Debt service	7,440,900	3,326,030	-	10,766,930
Capital projects	-	-	48,287,749	48,287,749
Committed:				
Unassigned	61,018,106	-	-	61,018,106
<b>Total fund balance</b>	<b><u>68,459,006</u></b>	<b><u>3,326,030</u></b>	<b><u>48,287,749</u></b>	<b><u>120,072,785</u></b>
<b>Total liabilities and fund balance</b>	<b><u>\$ 68,784,560</u></b>	<b><u>\$ 3,326,030</u></b>	<b><u>\$ 52,001,702</u></b>	<b><u>\$ 124,112,292</u></b>

\*decimals not shown on above amounts

**Alamo Regional Mobility Authority**  
**Governmental Funds**  
**Statement of Revenues and Expenditures**  
As of January 31, 2020

	Major Funds			Total Governmental Funds
	General	Debt Service	Capital Projects	
<b>Revenues</b>				
Vehicle registration fees	\$ 2,664,593	\$ 2,451,527	\$ -	\$ 5,116,120
Interest income	454,394	15,975	307,787	778,156
Contributions for infrastructure	-	-	4,257,786	4,257,786
<b>Total revenues</b>	<b>3,118,987</b>	<b>2,467,502</b>	<b>4,565,573</b>	<b>10,152,062</b>
<b>Expenditures</b>				
Payroll and payroll related expenses	112,224	-	-	112,224
Auditing Services	15,000	-	-	15,000
Contracted services	4,140	-	-	4,140
Banking Fees	50	-	-	50
Legal services	3,995	-	-	3,995
Membership fees	1,500	-	-	1,500
Copier rental & expense	857	-	-	857
RMA sponsored events	54	-	-	54
Liability insurance	1,223	-	-	1,223
Telephone and Internet services	581	-	-	581
Office supplies	264	-	-	264
Capital expenditures	-	-	4,655,967	4,655,967
Interest expense	-	2,722,750	-	2,722,750
<b>Total expenditures</b>	<b>139,888</b>	<b>2,722,750</b>	<b>4,655,967</b>	<b>7,518,605</b>
Excess of revenues over expenditures	2,979,099	(255,248)	(90,394)	2,633,457
Net change in fund balances	2,979,099	(255,248)	(90,394)	2,633,457
<b>Fund balance September 30, 2019</b>	<b>65,479,907</b>	<b>3,581,278</b>	<b>48,378,143</b>	<b>117,439,328</b>
<b>Fund balance - ending</b>	<b>\$ 68,459,006</b>	<b>\$ 3,326,030</b>	<b>\$ 48,287,749</b>	<b>\$ 120,072,785</b>

\*decimals not shown on above amounts

**ALAMO REGIONAL MOBILITY AUTHORITY**  
**Schedule of Budgetary Compliance for Operational Expenses**  
**GENERAL FUND**  
**As of January 31, 2020**  
***(unaudited)***

	<u>Original Budget</u>	<u>January Actuals</u>	<u>January Budget</u>	<u>Variance</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Variance</u>
<b>Operating Expense</b>							
Salary regular	\$ 286,187	\$ 22,340	\$ 23,849	\$ 1,509	\$ 83,724	\$ 95,396	\$ 11,672
Social security	16,580	1,196	1,382	186	4,461	5,527	1,066
Medicare	4,677	313	390	77	1,168	1,559	391
Life insurance	527	43	44	1	162	176	14
Health insurance	31,917	2,856	2,660	(196)	10,749	10,639	(110)
Unemployment insurance	343	27	29	2	101	114	13
Workers compensation	1,506	124	126	2	464	502	38
Retirement	38,950	3,041	3,246	205	11,395	12,983	1,588
<b>Subtotal</b>	<b>380,687</b>	<b>29,940</b>	<b>31,726</b>	<b>1,786</b>	<b>112,224</b>	<b>126,896</b>	<b>14,672</b>
ND-Training/Cert/Dev-Registral	6,000	-	500	500	-	2,000	2,000
<b>Subtotal</b>	<b>6,000</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>
Auditing services	43,500	15,000	15,000	-	15,000	15,000	-
Professional services	10,900	-	908	908	-	3,633	3,633
Contracted services	66,000	2,058	5,500	3,442	4,140	22,000	17,860
Banking fees	47,000	10	3,917	3,907	50	15,667	15,617
Legal services	50,000	-	4,167	4,167	3,995	16,667	12,672
Printing and binding	500	-	42	42	-	167	167
Membership fees	3,000	1,500	250	(1,250)	1,500	1,000	(500)
Accreditation & certification	100	-	8	8	-	33	33
Copier rental & expense	2,570	214	214	-	857	857	-
RMA sponsored events	300	13	25	12	54	100	46
Indemnification expense	500	-	42	42	-	167	167
Liability insurance	3,000	-	250	250	1,223	1,000	(223)
Telephone and internet service	1,500	91	125	34	581	500	(81)
<b>Subtotal</b>	<b>228,870</b>	<b>18,886</b>	<b>30,448</b>	<b>11,562</b>	<b>27,400</b>	<b>76,791</b>	<b>49,391</b>
Office supplies	2,000	-	167	167	264	667	403
Computer supplies	2,500	-	208	208	-	833	833
Minor equipment & machinery	500	-	42	42	-	167	167
<b>Subtotal</b>	<b>5,000</b>	<b>-</b>	<b>417</b>	<b>417</b>	<b>264</b>	<b>1,667</b>	<b>1,403</b>
<b>Total Operating Expense</b>	<b>620,557</b>	<b>48,826</b>	<b>63,091</b>	<b>14,265</b>	<b>139,888</b>	<b>207,354</b>	<b>67,466</b>
<b>Nonoperating Revenues (Expenses)</b>							
Vehicle Registration Fees	17,000,000	1,297,570	1,228,698	68,872	5,116,120	5,092,695	23,425
Interest Revenue	1,500,000	216,945	125,000	91,945	778,156	500,000	278,156
Contributions for infrastructure	4,257,786	-	-	-	4,257,786	4,257,786	-
Amortization of bond insurance	(8,125)	(665)	(677.00)	12	(2,660)	(2,708)	48
Interest expense	(5,445,500)	(334,543)	(453,792.00)	119,249	(1,338,172)	(1,815,167)	476,995
<b>Total Nonoperating Revenues (Expenses)</b>	<b>\$ 17,304,161</b>	<b>\$ 1,179,307</b>	<b>\$ 899,229</b>	<b>\$ 280,078</b>	<b>\$8,811,230</b>	<b>\$8,032,606</b>	<b>\$ 778,624</b>

\*decimals not shown on above amounts

**Bexar County, Texas**  
**Alamo Regional Mobility Authority**  
**As of January 31, 2020**

	<b>New Budget</b>	<b>Expenses To Date</b>	<b>Balance</b>
<b>Revenue</b>			
Vehicle Registration Fees	\$ 95,915,723	\$ 29,234,035	\$ 66,681,687
Bexar County Loans	\$ 750,000	\$ 750,000	\$ -
City of SA Loan	\$ 500,000	\$ 500,000	\$ -
TxDOT Loan FAA 5	\$ 12,390,000	\$ 12,390,000	\$ -
TxDOT AG2 Grant	\$ 18,000,000	\$ 16,236,978	\$ 1,763,022
Interest Income	\$ 6,389,362	\$ 1,472	\$ 6,387,891
Proceeds from Debt	\$ 136,375,110	\$ 97,376,254	\$ 38,998,856
Future Proceeds from Debt	\$ 47,315,570	\$ -	\$ 47,315,570
Intergovernmental Revenue	\$ 8,017,719	\$ 1,341,739	\$ 6,675,980
MPO Funding	\$ 14,192,075	\$ -	\$ 14,192,075
<b>Subtotal</b>	<b>\$ 339,845,559</b>	<b>\$ 157,830,478</b>	<b>\$ 182,015,081</b>
Interfund Transfers In	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 339,845,559</b>	<b>\$ 157,830,478</b>	<b>\$ 182,015,081</b>
<b>Appropriations</b>			
Capital Projects			
VRF Projects	\$ 131,382,755	\$ 19,580,534	\$ 111,802,221
Previous Project Expenses	\$ 32,167,042	\$ 31,076,641	\$ 1,090,401
<b>Subtotal</b>	<b>\$ 163,549,797</b>	<b>\$ 50,657,175</b>	<b>\$ 112,892,622</b>
VRF Debt Service	\$ 7,440,500	\$ 2,722,750	\$ 4,717,750
Bexar & COSA Loan Repayment	\$ 1,673,438	\$ 1,673,438	\$ -
Required Reserve (MADS) Amount	\$ 7,440,900	\$ -	\$ 7,440,900
<b>Total Appropriations</b>	<b>\$ 180,104,635</b>	<b>\$ 55,053,363</b>	<b>\$ 125,051,272</b>
<b>Appropriated Fund Balance</b>			<b>\$ 56,963,809</b>
<b>TOTAL APPROPRIATIONS</b>			<b>\$ 182,015,081</b>
<b>Cash &amp; Investments*</b>			<b>\$ 120,507,436</b>

\*Total Appropriations Less Future Proceeds from Debt & MPO Funding

**Alamo Regional Mobility Authority**  
**Governmental Funds**  
**Balance Sheet**  
February 29, 2020

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
<b>Assets</b>				
Cash and cash equivalents	\$ 30,390,763	\$ 2,863,539	\$ 16,139,540	\$ 49,393,842
Investments	37,983,609	-	35,471,697	73,455,306
Interest receivable	274,661	-	140,857	415,518
Accounts receivable	770,318	775,052	-	1,545,370
Due from other funds	-	310,021	-	310,021
<b>Total assets</b>	<b><u>\$ 69,419,351</u></b>	<b><u>\$ 3,948,612</u></b>	<b><u>\$ 51,752,094</u></b>	<b><u>\$ 125,120,057</u></b>
<b>Liabilities</b>				
Accrued Payroll Liabilities	\$ 15,533	\$ -	\$ 11,481	\$ 27,014
Due to TxDOT	-	-	1,763,023	1,763,023
Due to other funds	310,021	-	-	310,021
Retainage Payable	-	-	692,077	692,077
<b>Total liabilities</b>	<b><u>325,554</u></b>	<b><u>-</u></b>	<b><u>2,466,581</u></b>	<b><u>2,792,135</u></b>
<b>Fund balance</b>				
Restricted:				
Debt service	7,440,900	3,948,612	-	11,389,512
Capital projects	-	-	49,285,513	49,285,513
Committed:				
Capital projects	-	-	-	-
Unassigned	61,652,897	-	-	61,652,897
<b>Total fund balance</b>	<b><u>69,093,797</u></b>	<b><u>3,948,612</u></b>	<b><u>49,285,513</u></b>	<b><u>122,327,922</u></b>
<b>Total liabilities and fund balance</b>	<b><u>\$ 69,419,351</u></b>	<b><u>\$ 3,948,612</u></b>	<b><u>\$ 51,752,094</u></b>	<b><u>\$ 125,120,057</u></b>

\*decimals not shown on above amounts

**Alamo Regional Mobility Authority**  
**Governmental Funds**  
**Statement of Revenues and Expenditures**  
As of February 29, 2020

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
<b>Revenues</b>				
Vehicle registration fees	\$ 3,240,931	\$ 3,071,569	\$ -	\$ 6,312,500
Interest income	573,452	18,515	360,579	952,546
Contributions for infrastructure	-	-	8,004,311	8,004,311
<b>Total revenues</b>	<b>3,814,383</b>	<b>3,090,084</b>	<b>8,364,890</b>	<b>15,269,357</b>
<b>Expenditures</b>				
Payroll and payroll related expenses	142,315	-	-	142,315
Auditing Services	35,000	-	-	35,000
Contracted services	11,781	-	-	11,781
Banking Fees	60	-	-	60
Legal services	6,411	-	-	6,411
Printing	143	-	-	143
Membership fees	1,500	-	-	1,500
Copier rental & expense	1,071	-	-	1,071
RMA sponsored events	54	-	-	54
Liability insurance	1,223	-	-	1,223
Telephone and Internet services	671	-	-	671
Office supplies	264	-	-	264
Capital expenditures	-	-	7,457,520	7,457,520
Interest expense	-	2,722,750	-	2,722,750
<b>Total expenditures</b>	<b>200,493</b>	<b>2,722,750</b>	<b>7,457,520</b>	<b>10,380,763</b>
Excess of revenues over expenditures	3,613,890	367,334	907,370	4,888,594
Net change in fund balances	3,613,890	367,334	907,370	4,888,594
<b>Fund balance September 30, 2019</b>	<b>65,479,907</b>	<b>3,581,278</b>	<b>48,378,143</b>	<b>117,439,328</b>
<b>Fund balance - ending</b>	<b>\$ 69,093,797</b>	<b>\$ 3,948,612</b>	<b>\$ 49,285,513</b>	<b>\$ 122,327,922</b>

\*decimals not shown on above amounts

**ALAMO REGIONAL MOBILITY AUTHORITY**  
**Schedule of Budgetary Compliance for Operational Expenses**

**GENERAL FUND**  
**As of February 29, 2020**  
*(unaudited)*

	<b>Original Budget</b>	<b>February Actuals</b>	<b>February Budget</b>	<b>Variance</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>YTD Variance</b>
<b>Operating Expense</b>							
Salary regular	\$ 286,187	\$ 22,341	\$ 23,849	\$ 1,508	\$ 106,065	\$ 119,245	\$ 13,180
Social security	16,580	1,327	1,382	55	5,788	6,908	1,120
Medicare	4,677	310	390	80	1,478	1,949	471
Life insurance	527	44	44	-	206	220	14
Health insurance	31,917	2,830	2,660	(170)	13,579	13,299	(280)
Unemployment insurance	343	20	29	9	121	143	22
Workers compensation	1,506	123	126	3	587	628	41
Retirement	38,950	3,096	3,246	150	14,491	16,229	1,738
<b>Subtotal</b>	<b>380,687</b>	<b>30,091</b>	<b>31,726</b>	<b>1,635</b>	<b>142,315</b>	<b>158,621</b>	<b>16,306</b>
ND-Training/Cert/Dev-Registral	6,000	-	500	500	-	2,500	2,500
<b>Subtotal</b>	<b>6,000</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>
Auditing services	43,500	20,000	20,000	-	35,000	35,000	-
Professional services	10,900	-	908	908	-	4,542	4,542
Contracted services	66,000	7,641	5,500	(2,141)	11,781	27,500	15,719
Banking fees	47,000	10	3,917	3,907	60	19,583	19,523
Legal services	50,000	2,416	4,167	1,751	6,411	20,833	14,422
Printing and binding	500	143	42	(101)	143	208	65
Membership fees	3,000	-	250	250	1,500	1,250	(250)
Accreditation & certification	100	-	8	8	-	42	42
Copier rental & expense	2,570	214	214	-	1,071	1,071	-
RMA sponsored events	300	-	25	25	54	125	71
Indemnification expense	500	-	42	42	-	208	208
Liability insurance	3,000	-	250	250	1,223	1,250	27
Telephone and internet service	1,500	90	125	35	671	625	(46)
<b>Subtotal</b>	<b>228,870</b>	<b>30,514</b>	<b>35,448</b>	<b>4,934</b>	<b>57,914</b>	<b>112,237</b>	<b>54,323</b>
Office supplies	2,000	-	167	167	264	833	569
Computer supplies	2,500	-	208	208	-	1,042	1,042
Minor equipment & machinery	500	-	42	42	-	208	208
<b>Subtotal</b>	<b>5,000</b>	<b>-</b>	<b>417</b>	<b>417</b>	<b>264</b>	<b>2,083</b>	<b>1,819</b>
<b>Total Operating Expense</b>	<b>620,557</b>	<b>60,605</b>	<b>68,091</b>	<b>7,486</b>	<b>200,493</b>	<b>275,441</b>	<b>74,948</b>
<b>Nonoperating Revenues (Expenses)</b>							
Vehicle Registration Fees	17,000,000	1,196,380	1,196,719	(339)	6,312,500	6,289,414	23,086
Interest Revenue	1,500,000	174,390	125,000	49,390	952,546	625,000	327,546
Contributions for infrastructure	8,004,311	3,746,525	3,746,525	-	8,004,311	8,004,311	-
Amortization of bond insurance	(8,125)	(665)	(677.00)	12	(3,325)	(3,385)	60
Interest expense	(5,445,500)	(334,543)	(453,792)	119,249	(1,338,172)	(2,268,958)	930,786
<b>Total Nonoperating Revenues (Expenses)</b>	<b>\$ 21,050,686</b>	<b>\$ 4,782,087</b>	<b>\$ 4,613,775</b>	<b>\$ 168,312</b>	<b>\$ 13,927,860</b>	<b>\$ 12,646,382</b>	<b>\$ 1,281,478</b>

\*decimals not shown on above amounts

**Bexar County, Texas**  
**Alamo Regional Mobility Authority**  
**As of February 29, 2020**

	<b>New Budget</b>		<b>Expenses To Date</b>		<b>Balance</b>
<b>Revenue</b>					
Vehicle Registration Fees	\$ 97,112,103	\$	29,277,576	\$	67,834,527
Bexar County Loans	\$ 750,000	\$	750,000	\$	-
City of SA Loan	\$ 500,000	\$	500,000	\$	-
TxDOT Loan FAA 5	\$ 12,390,000	\$	12,390,000	\$	-
TxDOT AG2 Grant	\$ 18,000,000	\$	16,236,978	\$	1,763,022
Interest Income	\$ 6,514,424	\$	1,472	\$	6,512,952
Proceeds from Debt	\$ 136,375,110	\$	100,026,316	\$	36,348,795
Future Proceeds from Debt	\$ 47,315,570	\$	-	\$	47,315,570
Intergovernmental Revenue	\$ 11,765,962	\$	1,376,111	\$	10,389,851
MPO Funding	\$ 14,192,075	\$	-	\$	14,192,075
<b>Subtotal</b>	<b>\$ 344,915,244</b>	<b>\$</b>	<b>160,558,452</b>	<b>\$</b>	<b>184,356,792</b>
Interfund Transfers In	\$ -	\$	-	\$	-
<b>Total Revenues</b>	<b>\$ 344,915,244</b>	<b>\$</b>	<b>160,558,452</b>	<b>\$</b>	<b>184,356,792</b>
<b>Appropriations</b>					
Capital Projects					
VRF Projects	\$ 131,382,755	\$	22,289,726	\$	109,093,029
Previous Project Expenses	\$ 32,167,042	\$	31,076,641	\$	1,090,401
<b>Subtotal</b>	<b>\$ 163,549,797</b>	<b>\$</b>	<b>53,366,367</b>	<b>\$</b>	<b>110,183,430</b>
VRF Debt Service	\$ 7,440,500	\$	2,722,750	\$	4,717,750
Bexar & COSA Loan Repayment	\$ 1,673,438	\$	1,673,438	\$	-
Required Reserve (MADS) Amount	\$ 7,440,900	\$	-	\$	7,440,900
<b>Total Appropriations</b>	<b>\$ 180,104,635</b>	<b>\$</b>	<b>57,762,555</b>	<b>\$</b>	<b>122,342,080</b>
<b>Appropriated Fund Balance</b>				<b>\$</b>	<b>62,014,712</b>
<b>TOTAL APPROPRIATIONS</b>				<b>\$</b>	<b>184,356,792</b>
<b>Cash &amp; Investments*</b>				<b>\$</b>	<b>122,849,148</b>

\*Total Appropriations Less Future Proceeds from Debt & MPO Funding



ALAMO REGIONAL MOBILITY AUTHORITY  
 COUNTY OF BEXAR



**Project: Fischer Road Phase II – Non-Tolled (BC01)**

Location Map



**Precinct:** 1  
**Limits:** From IH 35 to Somerset Road  
**Scope:** Reconstruct the existing two-lane roadway to a two-lane roadway consisting of one 12-foot travel lane and four-foot shoulder in each direction with drainage improvements.  
**Status:** Construction  
**Consultant:** LNV, Inc.  
**ARMA Funding:** \$4,097,065 (Construction)  
**Construction End Date:** October 2019

**Project: Old FM 471/Talley Road – Non-Tolled (BC02)**

Location Map



**Precinct:** 1  
**Limits (Old FM 471):** Culebra Road (FM 471) to Culebra Road (FM 471)  
**Scope (Old FM 471):** Reconstruct the existing roadway from an existing two-lane rural roadway to a two-lane roadway configuration west of Talley Road and a three-lane roadway configuration east of Talley Road.  
**Limits (Talley Road):** Culebra Road (FM 471) to Old Talley Road  
**Scope (Talley Road):** Expand roadway from an existing two-lane rural roadway to various sections including a three-lane roadway configuration south of Old FM 471 and a five-lane roadway configuration north of Old FM 471.  
**Status:** Preparing to Bid  
**Consultant:** Dannenbaum Engr.  
**ARMA Funding:** \$500,000 (ROW)  
 \$15,544,070 (Construction)  
**Construction Start Date:** November 2019



# ALAMO REGIONAL MOBILITY AUTHORITY COUNTY OF BEXAR



## Project: Talley Road Phase I – Non-Tolled (BC03)

**Precinct:** 1

**Limits:** Potranco Road (FM 1957) to Wiseman

**Scope:** Expand from an existing two-lane rural roadway to a four-lane urban roadway consisting of two 12-foot travel lanes in each direction, a median, curb, and sidewalk.

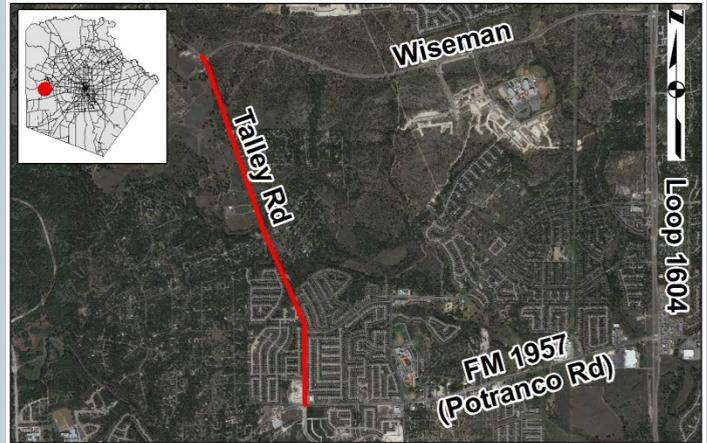
**Status:** Preparing to Bid

**Consultant:** CP&Y, Inc.

**ARMA Funding:** \$1,000,000 (ROW)  
\$19,335,664 (Construction)

**Construction Start Date:** November 2019

Location Map



## Project: West Military Drive – Non-Tolled (BC05)

**Precinct:** 1

**Limits:** 0.1 mile west of Pinafore St. to Loop 1604

**Scope:** Reconstruct the existing roadway with 12-foot lanes, a raised median, four-foot shoulders, curb, and full-width sidewalks from 0.1 mile west of Pinafore St. to Westcreek Oaks Drive and mill and overlay the existing roadway from Westcreek Oaks drive to Loop 1604

**Status:** Design

**Consultant:** K Friese + Associates

**ARMA Funding:** \$702,000 (Design)  
\$2,340,000 (Construction)

**Bid Date:** To Be Determined

Location Map





## Project: Blanco Road Phase II – Non-Tolled (BC06)

**Precinct: 3**

**Limits:** West Oak Estates Drive to Borgfeld Road

**Scope:** Expand from an existing two-lane rural roadway to a four-lane roadway consisting of two 12-foot travel lanes with six-foot shoulders in each direction, a raised median, curb and sidewalk on the northbound side.

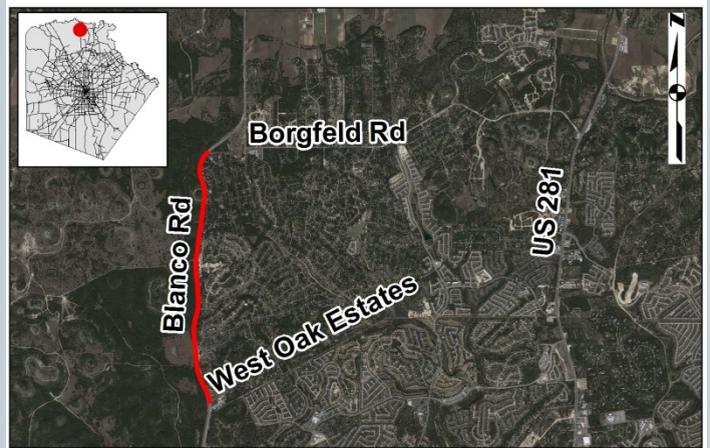
**Status:** Design

**Consultant:** CP&Y, Inc.

**ARMA Funding:** \$4,401,000 (Design)  
\$2,934,000 (Construction)

**Bid Date:** March 2020

Location Map



## Project: Evans Road Phase I – Non-Tolled (BC07)

**Precinct: 3**

**Limits:** Bulverde Road to TPC Parkway

**Scope:** Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes with four-foot shoulders in each direction.

**Status:** Construction

**Consultant:** CDS Muery

**ARMA Funding:** \$10,100,000 (Construction)

**Construction Start Date:** October 2018

Location Map





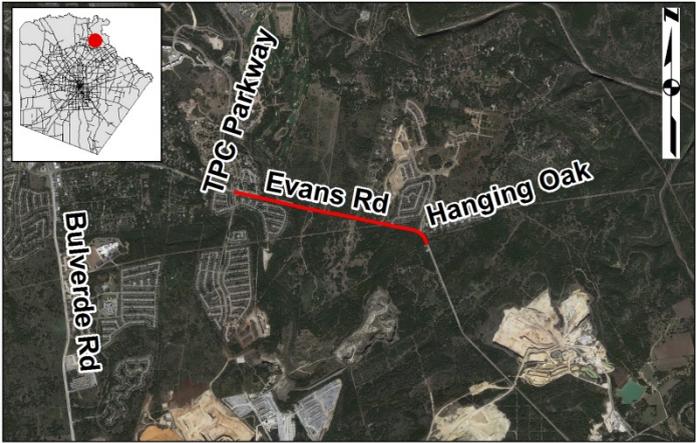
**ALAMO REGIONAL MOBILITY AUTHORITY**  
**COUNTY OF BEXAR**



**Project: Evans Road Phase II – Non-Tolled (BC08)**

**Precinct:** 3  
**Limits:** TPC Parkway to Hanging Oak  
**Scope:** Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes with four-foot shoulders in each direction.  
**Status:** Preparing to Bid  
**Consultant:** HNTB  
**ARMA Funding:** \$2,200,000 (Design)  
 \$8,014,305 (Construction)  
**Construction Start Date:** November 2019

**Location Map**



**Project: Candlemeadow – Non-Tolled (BC09)**

**Precinct:** 4  
**Limits:** Binz-Engleman to Foster Road  
**Scope:** Reconstruct the existing roadway including two twelve-foot travel lanes, six-foot shoulders, curb and full width sidewalks for improved connectivity and safety.  
**Status:** Design  
**Consultant:** LNV, Inc.  
**ARMA Funding:** \$1,100,000 (Design)  
 \$3,771,176 (Construction)  
**Bid Date:** Est. May 2020

**Location Map**





# ALAMO REGIONAL MOBILITY AUTHORITY COUNTY OF BEXAR



## Project: Foster Road Phase III – Non-Tolled (BC10)

**Precinct:** 4

**Limits:** IH 10 to Houston Street (FM 1346)

**Scope:** Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes with six foot shoulders in each direction.

**Status:** Design

**Consultant:** Pape Dawson Munoz

**ARMA Funding:** \$2,295,000 (Design)  
\$10,756,890 (Construction)

**Construction Start Date:** November 2019

Location Map



## Project: Loop 1604 South – Non-Tolled (TxDOT01)

*This project will be delivered in partnership with the Texas Department of Transportation.*

**Precinct:** 1

**Limits:** US 281 to FM 1303

**Scope:** Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes and 10-foot shoulders in each direction.

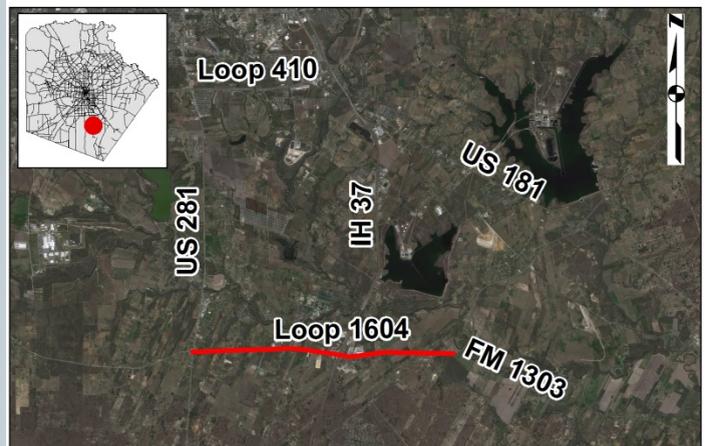
**Status:** Construction

**ARMA Funding:** \$10,000,000

**Letting Date:** June 2018



Location Map





# ALAMO REGIONAL MOBILITY AUTHORITY COUNTY OF BEXAR



## Project: FM 471 – Non-Tolled (TxDOT02)

*This project will be delivered in partnership with the Texas Department of Transportation.*

**Precinct: 2**

**Limits: Old FM 471 East to SH 211**



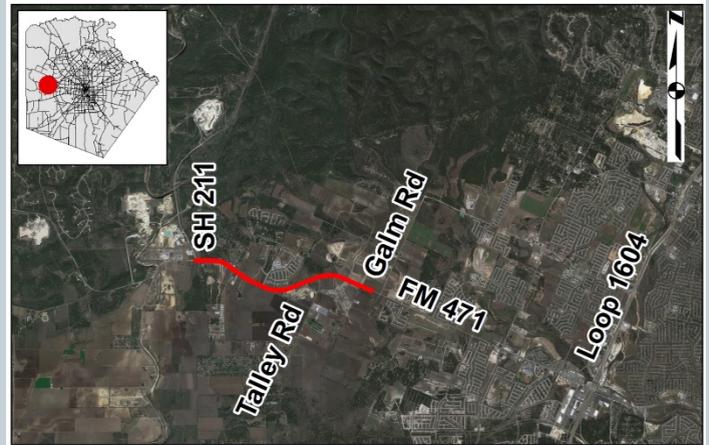
**Scope:** Expand from an existing three-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes in each direction, turn lanes, bike lanes, and sidewalks.

**Status:** Currently in planning/environmental

**ARMA Funding:** \$10,500,000

**Est. Letting Date:** Feb. 2022

Location Map



## Project: FM 1516 – Non-Tolled (TxDOT03)

*This project will be delivered in partnership with the Texas Department of Transportation.*

**Precinct: 4**

**Limits: FM 78 to IH 10**

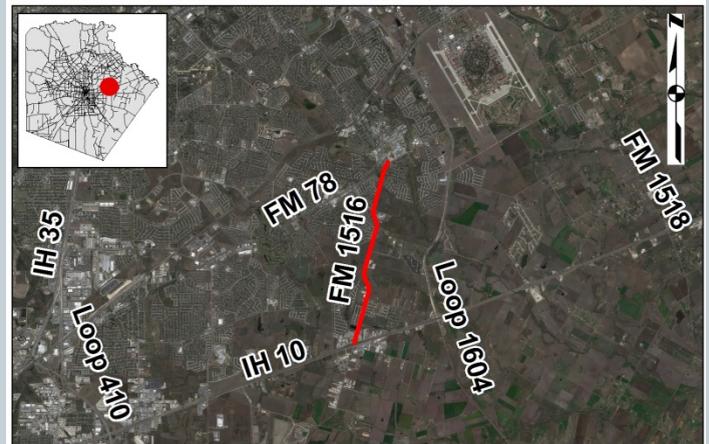
**Scope:** Expand from an existing two-lane roadway to a four-lane roadway consisting of two 12-foot travel lanes in each direction, turn lanes, bike lanes, and sidewalks.

**Status:** Currently in planning/environmental

**ARMA Funding:** \$11,750,000

**Est. Letting Date:** Feb. 2022

Location Map





ALAMO REGIONAL MOBILITY AUTHORITY  
COUNTY OF BEXAR



**Project: Loop 1604 West – Non-Tolled (TxDOT825)**

*This project will be delivered in partnership with the Texas Department of Transportation.*

**Precinct:** 1

**Limits:** Potranco Rd (FM 1957) to US 90

**Scope:** Expand from an existing four-lane divided roadway to a full expressway section with main lanes and frontage roads.

**Status:** Currently in construction

**ARMA Funding:** \$70,000,000 (Construction)

**Est. Construction End:** Fall 2019

**Location Map**





**ALAMO RMA**  
Alamo Regional Mobility Authority  
"Moving people faster"

## Board Memorandum

*Board of Directors*

*Michael Lynd, Jr.  
Chairman*

*Bobby Perez  
Vice Chairman*

*David Starr  
Secretary/Treasurer*

*John M. Agather  
Director*

*Lou Miller  
Director*

*William L. Raba  
Director*

*Walter Serna, Jr.  
Director*

*David L. Smith  
Executive Director*

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

**Agenda Item 4: Discussion and appropriate action regarding acceptance of the FY 2019 Annual Financial Statement Audit prepared by RSM.**

**Background:**

This item requests approval of the FY 2019 Audited Financial Statements prepared by the Alamo RMA's outside auditor, RSM. The opinion on the Financial Statements is "Unmodified", also referred to as a "Clean Opinion", with no findings noted. There were also no findings noted as it relates to compliance with laws and regulations.

RSM will be providing a brief presentation on the Audit to the Board.

**Recommended Motion:**

Acceptance of the FY 2019 Annual Financial Statement Audit prepared by RSM.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	John Bownds
Verified by:	Seth McCabe
Comments: There is no fiscal impact associated with this item.	



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Alamo Regional Mobility Authority  
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## Board Memorandum

*Board of Directors*

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Director*

*Lou Miller  
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*William L. Raba  
Director*

*Walter Serna, Jr.  
Director*

*David L. Smith  
Executive Director*

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

**Agenda Item 5: Discussion and appropriate action regarding approval of the submission of the Annual Compliance Report for FY 2019 in accordance with requirements set forth in 43TAC§26.65.**

### **Background:**

This item requests approval of the submission of the Alamo RMA's Compliance Report for fiscal year 2019 to the Texas Department of Transportation (TxDOT). The Compliance Report certifies that the Alamo RMA has completed all necessary reporting requirements under Subchapter G (Reports and Audits) of the Texas Administrative Code.

### **Recommended Motion:**

Approval of the submission of the Annual Compliance Report for FY 2019 in accordance with requirements set forth in 43TAC§26.65.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	John Bownds
Verified by:	Seth McCabe
Comments: There is no fiscal impact associated with this item.	

**Alamo Regional Mobility Authority  
Compliance Report**

Texas Administrative Code Title 43, Part I, Chapter 26, Subchapter G  
§26.65(a) Annual Reports to the Commission

Compliance Rule	Compliance Statement	Certification
<i>Rule §26.61 Written Reports:</i>		
The annual operating and capital budgets adopted by the RMA year.	Budget submitted to Board of Directors on August 15, 2018 for fiscal year beginning October 1, 2018	Board of Directors approved the fiscal year 2019 Budget.
Any annual financial information and notices of material events required to be disclosed under Rule 15c2-12 of the SEC.	No material events under rule 15c2-12 occurred in fiscal year 2019.	Pursuant to SEC Rule 15c2-12, the annual continuing disclosure for outstanding debt will be filed with MSRB as of March 31, 2020.
To the extent not disclosed in another report required in this compliance report, a statement of any surplus revenue held by the RMA and a summary of how it intends to use the surplus revenue.	Alamo RMA had no surplus revenue in fiscal year 2019 as defined in Transportation Code Sec 370.003(12)	Not applicable
An independent auditor's review of the reports of investment transactions prepared under Government Code, §2256.023.	Included as part of the fiscal year 2019 audit.	Fiscal year 2019 Annual Audit approved by the Board of Directors on March 18, 2020.
<i>Rule §26.62 Annual Audit:</i>		
The RMA shall maintain its books and records in accordance with generally accepted accounting principles in the United States and shall have an annual financial and compliance audit of such books and records.	ARMA maintains its books and records in accordance with generally accepted accounting principles in the United States and has an annual financial and compliance audit verify compliance.	Fiscal year 2019 Annual Audit approved by the Board of Directors on March 18, 2020.
The annual audit shall be submitted to each county or city that is a part of the RMA within 120 days after the end of the fiscal year, and conducted by an independent certified public accountant.	Annual audit to be submitted to Bexar County after printing/binding is complete.	Fiscal year 2019 Annual Audit approved by the Board of Directors on March 18, 2020.
All work papers and reports shall be retained for a minimum of four years from the date of the audit.	Files are maintained for a minimum of four years.	Not applicable
<i>Rule §26.63 Other Reports to Counties and Cities:</i>		
Provide other reports and information regarding its activities promptly when requested by the counties or cities.	ARMA promptly provides reports and information regarding activities when requested.	Not applicable
<i>Rule §26.64 Operating Records:</i>		
The Department will have access to all operating and financial records of the RMA. The executive director will provide notification if access is desired by the department.	Financial records are available upon request	Not applicable



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## Board Memorandum

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Director*

*David L. Smith  
Executive Director*

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

**Agenda Item 6: Discussion and appropriate action regarding responses to the Request for Proposals (RFP) for Bank Depository Services.**

**Background:**

With Board direction, on February 6<sup>th</sup>, 2020 the Alamo RMA released a Request for Proposals (RFP) for Bank Depository Services. Responses were due on March 4<sup>th</sup>, 2020. The Alamo RMA's current bank depository contract with Generations Federal Credit Union (FCU) expires on May 31<sup>st</sup>, 2020.

The purpose of this item is to brief the Board on the response to the RFP and for Staff to receive direction on next steps.

**Recommended Motion:**

Direction regarding the Request for Proposals (RFP) for Bank Depository Services.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	John Bownds
Verified by:	Seth McCabe
Comments: There is no fiscal impact associated with this item.	



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## Board Memorandum

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*Executive Director*

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

**Agenda Item 7: Discussion and appropriate action regarding the Alamo RMA's policy for the approval of Change Orders.**

**Background:**

The Alamo RMA Board of Directors approved a resolution in August of 2010 which granted the Alamo RMA's Executive Director authority to approve change orders relating to construction and maintenance contracts in amounts up to the lesser of \$150,000 or thirty percent (30%) of the original contract amount. Change orders exceeding \$150,000 or thirty percent (30%) of the original contract amount are currently required to be presented to the Board of Directors for approval. Any change order, regardless of the amount, that requires a budgetary transfer requires Board Approval.

This Change Order Approval Policy has not been revisited since 2010. The purpose of this item is to provide information to the Board in regards to how the current Policy compares with applicable Government Code as well as Bexar County Policy, and receive direction regarding the Policy moving forward.

**Recommended Motion:**

Action by the Alamo RMA's Board of Directors regarding the Alamo RMA's Change Order Approval Policy.

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	Reggie Fountain
Verified by:	John Bownds
Comments: There is no fiscal impact associated with this item.	

**GENERAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
ALAMO REGIONAL MOBILITY AUTHORITY**

**RESOLUTION NO. 10-29**

WHEREAS, the Alamo Regional Mobility Authority ("Alamo RMA") was created pursuant to the request of Bexar County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code §26.01, *et. seq.* (the "RMA Rules"); and

WHEREAS, the Board of Directors of the Alamo RMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, the Alamo RMA is empowered to procure such goods and services as it deems necessary to assist with its operations and to study and develop potential transportation projects pursuant to its Policies and Procedures Governing Procurements of Goods and Services by the Authority (the "Procurement Policies") as adopted on July 6, 2004 and amended on September 18, 2007; and

WHEREAS, Section 27 of the Alamo RMA Bylaws authorizes the Executive Director to execute change orders in amounts up to limits established by the Board through resolutions; and

WHEREAS, the Board of Directors desires to grant the Executive Director of the Alamo RMA the discretion to approve change orders relating to construction and maintenance contracts in amounts up to the lesser of \$150,000 or thirty percent (30%) of the original contract amount; and

WHEREAS, the Board of Directors desires that all change orders that exceed the lesser of \$150,000 or thirty percent (30%) shall be presented to the Board of Directors for approval.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Alamo RMA hereby authorizes the Executive Director to approve change orders relating to construction and maintenance contracts in amounts up to the lesser of \$150,000 or thirty percent (30%) of the original contract amount; and

BE IT FURTHER RESOLVED, that change orders relating to construction and maintenance contracts that exceed the lesser of \$150,000 or thirty percent (30%) of the original contract amount will be presented to the Board of Directors for approval; and

BE IT FURTHER RESOLVED, that the Executive Director may in their discretion present change orders relating to construction and maintenance contracts in amounts up to the lesser of \$150,000 or thirty percent (30%) of the original contract amount to the Board of Directors for approval.

Adopted by the Board of Directors of the Alamo Regional Mobility Authority on the 12th day of August, 2010.

Submitted and reviewed by:

  
\_\_\_\_\_  
Terry M. Brechtel  
Executive Director for the Alamo  
Regional Mobility Authority

Approved:

  
\_\_\_\_\_  
William E. Thornton  
Chairman, Board of Directors  
Resolution Number 10-29  
Date Passed 08/12/10

ALAMO REGIONAL MOBILITY AUTHORITY  
CHANGE ORDER REQUEST

Date: June 18, 2019

SAWS Change Order No. 1

FISCHER ROAD PHASE II  
(IFB 2018-004)

The Change Order described below is hereby requested; including all changes in Contract Cost and Contract Time:

See ATTACHMENT "A"

Justification for the proposed Change Order:

See ATTACHMENT "B"

Resulting net change in Contract Cost:

\$101,584.69

Resulting change in Contract Time:

30 Calendar Days

Change Order Requested By:

San Antonio Water System

AGREED TO BY:

Contractor: Dean Word Company, Ltd.

Name:

  
Dean Word, III  
Managing Partner

Date:

6/18/2019

RECOMMENDED:

Joint-Bid Utility: San Antonio Water System

Name:

  
David R. Gonzalez, CPM  
Manager, Construction

Date:

6-24-19

APPROVED:

Owner: Alamo Regional Mobility Authority

Name:

  
Renee D. Green, PE  
Director Engineering & Operations

Date:

6/26/2019

APPROVED:

Owner: Alamo Regional Mobility Authority

Name:

  
David L. Smith  
Executive Director

Date:

6.28.19



# INTRODUCTION

## CHAPTER 1 OVERVIEW

### 1.1 Contracting Policy

Transportation & Capital Improvements (TCI) is responsible for coordinating procurements of all construction, architectural and engineering services for the City of San Antonio. The TCI Director or designee has ultimate authority over these solicitations and contracts as laid out in Administrative Directive (A.D.) 1.6 and A.D. 8.6. This Manual works in conjunction with the COSA Policy and Procedures Manual and supersedes in areas of all construction, architectural and engineering services. TCI Real Estate Division coordinates property acquisition for the City of San Antonio.

The Contract Services Staff follows the City's contracting policy, as outlined in the COSA Procurement Policy and Procedures Manual.

#### 1.1.1 Public Works/ Procurement and Contracting

TCI is responsible for public works contracts - agreements for the construction, repair, or renovation of a building, structure, road, highway, other improvement of or addition to real property, or construction-related contracts.

#### 1.1.2 Architectural and Engineering Services

Professional Service contracts related to architectural and engineering services are solicited by or in coordination with the TCI Department.

#### 1.1.3 Real Estate Division

The Real Estate Division of TCI provides real estate support to all City departments by performing property acquisition and disposition functions and also acquires land for public use, purchases tracts of property, secures Fee Simple Title, Easements, Joint Use Agreements and numerous other title interests through negotiations whenever possible, or by eminent domain proceedings if necessary. This division manages sales of City-owned real property. Property Leasing is handled by Building and Equipment Services Department.

## 1.2 Purchasing Authority

### 1.2.1 Execution of Contracts

The COSA Procurement Policy and Procedures Manual cites in Section 1.3 Purchasing Authority (page 13), Administrative Directive 1.6 that the Director of TCI or his/her Designee is authorized to execute construction contracts in the amount of \$50,000 or less and sets internal controls and procedures regarding departmental procurements.

### 1.2.2 Execution of Contract Amendments

The Director of TCI has designated authority to TCI Project Managers (PM's) to execute Contract Changes in the amount of \$100,000 or less on Construction Contracts, contingent upon available and appropriated funds within the project budget. Changes cannot cumulatively increase the original contract value by more than 25%.

Contract Services Division shall monitor Change Orders (COs) under \$100,000 for any signs of deliberate splitting of COs which are of similar scope, done in order to avoid the process of Council approval.

#### **Amendments to Professional Services Contracts including Architectural and Engineering**

If included in the contract language, Professional Services Contracts may be amended up to \$25,000 by the Department Director and \$50,000 by the Assistant/Deputy City Manager, contingent upon appropriated funds. Amendments over \$50,000 require City Council approval per Administrative Directive 1.6 and are not governed by state law.

Professional services contracts are not subject to the 25% contract value cap, unless funded by certificates of obligation.

### **1.3 Procurement Review and Approval**

#### **1.3.1 City Council**

City Council is required to approve any expenditure contract greater than \$50,000 and COs greater than \$100,000 on construction contracts.

If rare circumstances require a contract or CO/amendment to be executed prior to City Council approval, the Director of TCI shall request that City Council ratify such contract or CO. Note that such practices should be avoided whenever possible.

The PM or designee is responsible for drafting Requests for Council Action (RFCA) for his/her project.

#### **1.3.2 City Attorney's Office**

In accordance with the COSA Procurement Policy & Procedures Manual, City Attorney's Office (CAO) shall review all contracts. CAO may consult/advise on any procurement or contracting issue after review by TCI Executive Team.

### **1.4 Types of Solicitations**

Invitations for Bids/Low Bids, Qualified Low Bids, Requests for Competitive Sealed Proposals (RFCSP), Request for Qualifications (RFQ), and Request for Proposals (RFP), Construction Manager at Risk and Design-Build are request for offers under basic principles of contract law. Issuing a solicitation for a contract never binds the City to entering into a contract. The following table gives an overview of the correct solicitation method for different types of work and the unique aspects of each type:

6. Purchasing Department staff will verify the Excluded Parties List System (EPLS) for all Federal Funded Procurement Requirements by registering with the System for Award Management (SAM). [www.sam.gov](http://www.sam.gov)

## **CHANGE ORDERS AND AMENDMENTS TO CONTRACT ACTIONS REQUIRING COMMISSIONERS COURT APPROVAL**

### **General**

Bexar County is subject to Texas Local Government Code 262.031, CHANGES IN PLANS AND SPECIFICATIONS, among many other laws pertaining to the purchase of goods and services. It is important that there is consistency in how our vendors, the public and other government agencies perceive our procurement process in terms of compliance to the applicable laws. That is why it is necessary that all change orders or amendments be coordinated appropriately by the Purchasing Agent, who is responsible to assure compliance with the applicable procurement laws and to promote fair and consistent dealings with the vendors used to supply County needs.

### **Specific**

Only the Purchasing Agent is hereby authorized to issue change orders to existing contracts. Any change orders issued by any employee other than the Purchasing Agent, or an employee of the Purchasing Department of Bexar County is not binding and may result in disciplinary action for such employee.

Texas Local Government Code 262.031, CHANGES IN PLANS AND SPECIFICATIONS states:

(a) If it becomes necessary to make changes in plans, specifications, or proposals after a contract is made or if it becomes necessary to increase or decrease the quantity of items purchased, the Commissioners Court may make the changes. However, the total contract price may not be increased unless the cost of the change can be paid from available funds.

(b) If a change order involves an increase or decrease in cost of \$50,000 or less, the Commissioners Court may grant general authority to an employee to approve the change orders. However, the original contract price may not be increased by more than 25 percent unless the change order is necessary to comply with a federal or state statute, rule, regulation, or judicial decision enacted, adopted, or rendered after the contract was made. The original contract price may not be decreased by 18 percent or more without the consent of the contractor.



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## Board Memorandum

Board of Directors

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Secretary/Treasurer

John M. Agather  
Director

Lou Miller  
Director

William L. Raba  
Director

Walter Serna, Jr.  
Director

David L. Smith  
Executive Director

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

**Agenda Item 8: Discussion and appropriate action regarding approval of Change Order Number 1 between the Alamo RMA and Capital Excavation for the Evans Road Phase I Project.**

**Background:**

In order to facilitate the construction improvements on the Evans Road Phase I Project, Roadway Change Order Number 1 is being requested to increase the contract between the Alamo RMA and Capital Excavation in the amount of \$54,767.61 to be paid by the Alamo RMA.

Changes incorporated with Change Order Number 1 include:

- Inclusion of required trench excavation protection which was omitted in the original bid set
- Fencing required to close an adjacent property which was omitted in the original bid set
- Pavement marking elimination for 8", 24" and word/arrow markings which were omitted in the original bid set.
- Mobilization of milling operations to expedite the reconstruction of the TPC/Evans intersection. By using the milling operation the contractor saved time and was able to reconstruct the heavily trafficked intersection and have it open to traffic in two weekends where the original plans were expected to take up to four weeks.

**Recommended Motion:**

Approval of Change Order Number 1 between the Alamo RMA and Capital Excavation in the amount of \$54,767.61.

Fiscal Assessment Applicable:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Expense
Category:	<input checked="" type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	FY 2019-20 Capital Budget
Dollar Amount Associated with Item:	\$54,768
Current Budget Amount :	\$8,299,036
Coordinated by:	Reggie Fountain
Verified by:	John Bownds
<p>Comments: Included in the construction contract with Capital Excavation is contingencies in the amount of \$348,604. After approval of this change order, \$293,836 will remain in contingencies within the contract.</p> <p>Evans Road Phase I is a budgeted project within the Alamo RMA's FY 2019-20 Capital Budget. The current budget is \$8,299,036. The project is funded with Vehicle Registration Fee Revenue Bonds.</p>	



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## Board Memorandum

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*David L. Smith  
Executive Director*

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

**Agenda Item 9: Discussion and appropriate action regarding approval of San Antonio Water System (SAWS) Change Order Number 1 between the Alamo RMA and Capital Excavation for the Evans Road Phase I Project at no cost to the Alamo RMA.**

### **Background:**

In order to facilitate the construction improvements on the Evans Road Phase I Project, SAWS Change Order Number 1 is being requested to increase the contract between the Alamo RMA and Capital Excavation in the amount of \$12,656.82 to be paid by SAWS.

Changes incorporated with Change Order Number 1 include:

- Compensation for labor and equipment that was mobilized for waterline work that was cancelled by the SAWS without adequate notice.
- Additional days were added back to the contract to offset the delay caused by this shut down.

### **Recommended Motion:**

Approval of SAWS Change Order Number 1 between the Alamo RMA and Capital Excavation in the amount of \$12,656.82 to be paid by SAWS.

Fiscal Assessment Applicable:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Expense
Category:	<input checked="" type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	FY 2019-20 Capital Budget
Dollar Amount Associated with Item:	\$12,657 (to be paid by SAWS)
Current Budget Amount :	\$8,299,036
Coordinated by:	Reggie Fountain
Verified by:	John Bownds
<p>Comments: SAWS will be responsible for the \$12,657 cost of this change order.</p> <p>Evans Road Phase I is a budgeted project within the Alamo RMA's FY 2019-20 Capital Budget. The current budget is \$8,299,036. The project is funded with Vehicle Registration Fee Revenue Bonds.</p>	



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## Board Memorandum

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Director

David L. Smith  
Executive Director

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

**Agenda Item 10: Discussion and appropriate action regarding approval of CPS Change Order Number 1 between the Alamo RMA and Texas Sterling Construction for the Foster Road Phase III Project at no cost to the Alamo RMA.**

### Background:

On September 18, 2019 the Board of Directors awarded the Foster Road Phase III construction contract to Texas Sterling Construction in the amount of \$14,235,875.92. The total amount bid included \$1,810,205.44 for construction of City Public Service (CPS) gas joint-bid gas utility relocations. Prior to construction CPS Energy determined that the subcontractor selected by Texas Sterling Construction failed to meet the requirements needed to complete the gas work. CPS allowed Texas Sterling to contract with a more qualified that increased the cost of the project.

On January 15, 2020 the Board of Directors approved a revised Interlocal Agreement between the Alamo RMA and City Public Service for the Foster Road Phase III Project for \$2,297,993.65.

CPS Change Order Number 1 will remove all original bid items and their associated unit prices and replace them with updated items and unit costs.

This Change Order will be at no cost to the Alamo RMA.

### Recommended Motion:

Approval of CPS Change Order Number 1 between the Alamo RMA and Texas Sterling in the amount of \$487,788.21 to be paid by CPS.

Fiscal Assessment Applicable:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Expense
Category:	<input checked="" type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	FY 2019-20 Capital Budget
Dollar Amount Associated with Item:	\$487,788 (to be paid by CPS)
Current Budget Amount :	\$14,047,711
Coordinated by:	Reggie Fountain
Verified by:	John Bownds
<p>Comments: CPS will be responsible for the \$487,788 cost of the change order.</p> <p>Foster Road Phase III is a budgeted project within the Alamo RMA's FY 2019-20 Capital Budget. The current budget is \$14,047,711. The project is funded with Vehicle Registration Fee Revenue Bonds.</p>	



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## Board Memorandum

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Executive Director*

**To: Board of Directors**  
**From: David Smith, Executive Director**  
**Copies: File**  
**Date: Wednesday, March 18, 2020**

### **Agenda Item 11: Discussion and Board direction related to the responses to the Request for Information (RFI).**

#### **Background:**

On October 25, 2019 the Alamo Regional Mobility Authority issued a Request for Information (RFI) to gauge industry interest, from both public and private entities, in partnering with the Alamo Regional Mobility Authority. Information requested included development of new delivery methods for transportation projects, development of new revenue sources, and identification of revenue sharing arrangements that would provide the Alamo RMA increased capacity to complete additional transportation projects.

The purpose of this item is to update the Board on the initial meeting(s) held regarding responses to the RFI as well as steps that Alamo RMA staff is taking to conduct due diligence.

#### **Recommended Motion:**

Direction regarding responses received to the Request for Information (RFI).

Fiscal Assessment Applicable:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Revenue <input type="checkbox"/> Expense
Category:	<input type="checkbox"/> Project <input type="checkbox"/> Indirect <input type="checkbox"/> Other: _____
Funding Source:	N/A
Dollar Amount Associated with Item:	N/A
Current Budget Amount :	N/A
Coordinated by:	John Bownds
Verified by:	Seth McCabe
Comments: There is no fiscal impact associated with this item.	



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## Board Memorandum

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Executive Director*

**To: Board of Directors**  
**From: David Smith, Executive Director**  
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**Date: Wednesday, March 18, 2020**

### **Agenda Item 12: Citizens' Communications.**

Citizens must sign the register to speak. Individuals may sign up to speak on any item on the agenda. Individuals interested in speaking must sign up to speak prior to the item being placed in consideration before the Board of Directors. Speakers are allotted no more than three (3) minutes to speak and time is not transferable between the speakers. Any comments, which do not address a specific agenda item, must be made during the Citizens' Communications portion of the agenda, provided the individual has signed up to speak prior to this period starting.



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Executive Director*

**To: Board of Directors**  
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**Copies: File**  
**Date: Wednesday, March 18, 2020**

**Agenda Item 13: Executive Session – Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

At any time during the meeting of the Alamo RMA Board of Directors, the Board may meet in executive session pursuant to Chapter 551 of the Texas Government Code, for purposes of the following:

- A. Section 551.071. Consultation with Attorney - Consultation with, and advice from legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.
- B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
- C. Section 551.074. Personnel Matters - Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.