



COMMISSIONERS COURT REGULATION

No. 12.105.103091

DATE APPROVED: . OCTOBER 30, 1991

EFFECTIVE DATE: OCTOBER 30, 1991

REGULATIONS FOR THE CUTTING, ALTERING, RECONSTRUCTION OR REMOVAL OF ANY EXISTING CURB OR SIDEWALK TO CONSTRUCT A DRIVEWAY THAT PROVIDES ACCESS TO OR FROM ANY PRIVATE PROPERTY ADJACENT TO ANY BEXAR COUNTY ROAD OR STREET

WHEREAS, V.A.T.S. Article 2351 authorizes the Commissioners Court of Bexar County, Texas to exercise control over Bexar County right-of-way; and

WHEREAS, the regulation of cutting, removing, altering or reconstructing curbs and sidewalks in Bexar County right-of-way will benefit the safety and welfare of the residents of Bexar County; and

WHEREAS, the Commissioners Court of Bexar County, Texas has considered the matter and deems it appropriate to adopt regulations for the cutting, removing, altering or reconstruction of curbs and sidewalks in Bexar County right-of-way;

NOW, THEREFORE, IT IS ORDERED BY COMMISSIONERS COURT OF BEXAR COUNTY, TEXAS:

Any private individual, company or corporation desiring to cut, remove, alter or reconstruct any existing curbs or sidewalks along any County road or street for the purpose of constructing, reconstructing, altering or removing any driveway that provides access across Bexar County right-of-way for egress or ingress to their private property, shall first obtain a permit from the Bexar County Director of Public Works or his designated representative. Such permit to be granted hereafter only under the following conditions and specifications:

- (1) The permit must be obtained before any cuts shall be made in any existing curb, sidewalk and/or driveway access constructed across Bexar County right-of-way. Application for said permit shall be accompanied by a fee of \$35.00 for each driveway access to be constructed, and a development plan (2 copies) as hereinafter described. Checks for filing fee shall be made out to "The Bexar County Clerk."
- (2) No permit shall be issued by the Bexar County Director of Public Works or his designated representative for a curb cut,

sidewalk construction, access driveway and/or median crossover until the County Engineer and/or the Traffic Engineer has approved the site development plan.

- (3) The site development plan, submitted in duplicate, along with the permit request, shall be drawn to scale, and shall indicate (1) dimensions and locations of sidewalks, driveways or median crossovers being requested, (2) locations of existing and proposed roads or roadway intersections if within 100 feet of the site, (3) locations of existing or proposed buildings, structures, storm sewer inlets, fire hydrants, utility poles, fences and service fixtures, (4) radius dimensions, (5) driveway separation and (6) name and telephone number of responsible party. If the site development plan is a part of a new building construction plan requiring a building permit, the Building Permit is a prerequisite to the issuance of the curb cut and/or driveway access permit.

CONSTRUCTION SPECIFICATIONS

- (4) All construction shall be performed in compliance with the following standards and specifications.

I. Cutting and replacing of concrete curbs:

- a. Curbs shall be vertically cut with a concrete saw.
- b. Reinforcing steel dowels (one #4 x 2' - 0" bar at each end of cut) shall be used to tie to the existing curb. Bar to be replaced at the center of the curb. Expansion Joint will be provided at this cut between the old and the new curb.
- c. Concrete for the curb replacement shall be minimum 2500 P.S.I. in 28 days.
- d. Replaced or new curb sections shall be finished to match existing curbs.

II. Cutting of existing and/or placing of new concrete sidewalks:

- a. Walks shall be vertically cut with a concrete saw.
- b. A complete section of walk shall be removed, backfill shall be well tamped prior to replacement or placement of new walks.
- c. Reinforcing steel dowels (#4 x 2' - 0" bars spaced 18" on center) shall be used to tie to existing walk and for new walks at every expansion joint.
- d. Expansion joints shall be provided for new sidewalks spaced at least every 20 feet, but no more than every 24 feet, along the full length of the

sidewalk. Also, an Expansion Joint with dowels will be installed between sidewalks and driveway. Dummy Joints will be provided every four feet for full length of sidewalks.

- e. Sidewalks shall be four inch minimum thickness.
- f. Concrete for the sidewalk shall be reinforced with 6" x 6" x #12 gauge wire mesh placed at the vertical center of the sidewalk.
- g. Concrete for the sidewalk shall be minimum of 2500 P.S.I. in 28 days.
- h. Replacement sidewalk sections shall have a surface finish to match existing adjacent walks.
- i. New sidewalks shall have a broomed finish, with trowled edges and dummy joints every four feet.

III. Placing of Concrete Driveways:

- a. Once the existing concrete curb and/or sidewalk has been removed from the proposed driveway opening, the asphalt road or street shall be vertically cut with a concrete saw for the full length of the opening, so as to provide a straight vertical face for the new depth of the concrete at this interface shall be a least 6 inches. A lip shall be provided at the juncture of the driveway ramp with the roadway. This lip shall have the thickness of a 2" x 4" piece of lumber secured flush with the sawed edge of the roadway. (Nominal height of 1 and a 1/2 inches).
- b. The width of driveways and radii at curb returns as well as other criteria and standards are detailed for each condition or situation on the attached summary of driveway regulations.
- c. Backfill shall be well tamped prior to placement of concrete driveway(s).
- d. Where driveway ties to an existing sidewalk, reinforcing steel dowels (#4 x 2' - 0" bars spaced at 18" on center) shall be used with an expansion joint at the interface.
- e. Driveway shall be six (6) inches minimum thickness at the interface with the roadway and for the ramp and may be reduced to a minimum of four (4) inches at the property line.

- f. Driveway shall be reinforced with #4 bars in both directions tied in a 12 inch grid and placed so as to be in the vertical center of the driveway after concrete is laid.
 - g. Concrete for the driveway placement shall be minimum 2500 P.S.I. in 28 days.
 - h. Driveway sections shall have a broomed surface finish with trowled rounded edges and at all joints. Dummy Joints will be provided at least every 20 ft. for the full length and width of the driveway.
- (5) Each party making the curb cut and/or placing a concrete access driveway across County right-of-way to the party's property shall be responsible for maintaining the replaced curb, sidewalk and/or driveway for a period of one (1) year.
 - (6) Notice shall be given to the Bexar County Director of Public Works before any concrete is laid. In no case shall a replaced curb, sidewalk and/or driveway be poured without the presence of a representative of the Bexar County Director of Public Works, unless authorized by the County Engineer or his designated representative.
 - (7) The cutting of curbs in existing medians and/or the placement of crossovers or crossovers with vehicle storage lanes shall require the same permit procedure and specifications as curb cuts and/or for access driveway. Permit fee for crossover construction shall be \$75.00 for each crossover. Checks should be made payable to "Bexar County Clerk."
 - (8) This permit is given subject to the right of the Commissioners Court of Bexar County, Texas, when said Commissioners Court deems it necessary to demand removal and/or relocation of any installed curb, sidewalk, driveway and/or median crossover in, along or across any County right-of-way in Bexar County, Texas, within thirty (30) days of notice of such demand.