



BEXAR COUNTY  
DEPARTMENT OF COMMUNITY  
RESOURCES "Changing Lives – Changing Communities"

Program Year 2015  
2011-2015  
Consolidated Plan (CP)  
  
CDBG, HOME and ESG  
Programs

# Consolidated Annual Performance and Evaluation Report



Prepared By:

Bexar County  
Community Resources  
Community Development  
and Housing Division  
233 N. Pecos, Suite 320  
San Antonio, Texas 78207

## **Executive Summary**

Bexar County receives Community Development Block Grant (CDBG), HOME Investment Partnership Investment (HOME), and Emergency Solution Grant (ESG) funds each year from the federal government through the U.S. Department of Housing and Urban Development (HUD). The Consolidated Annual Performance and Evaluation Report (CAPER) is designed to report on the progress in carrying out the Annual Action Plan. This CAPER reports the accomplishments of the CDBG, HOME and ESG program year October 1, 2015 – September 30, 2016. The CAPER provides an overview of the Count's efforts and accomplishments in addressing its identified community development needs and priorities during the 2015-2016 program year.

### **CR-05 - Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

**This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.**

This is the final reporting year of the 2011-2016 Consolidated Plan. Bexar County Department of Community Resources – Community Development and Housing Division (CDH) administered \$2,779,683 in HUD funds from the sources below:

- CDBG - \$2,106,523
- HOME - \$487,489
- ESG – \$185,671

Bexar County achieved the goals identified in its 2011-2016 Consolidated Plan and addressed these community priorities by:

- providing safe, decent, sanitary and affordable housing;
- creating and maintaining suitable living environments;
- preventing homelessness, re-housing individuals and households who are homeless or at risk of becoming homeless; and
- creating or expanding economic development opportunities for its residents, particularly those who have low to moderate income.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives.

91.520(g) Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete
CDBG Program Goal	Non-Housing Community Development	CDBG: \$2,106,523	Public Facility, Infrastructure and Public Service Activities for Low/Moderate Income Housing Benefit	Households Assisted	1,645	3,097	188%
CDBG Program Goal	Non-Housing Community Development	CDBG: \$2,106,523	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	11,557	54,608	212.00%
ESG Program Goal	Homeless	ESG: \$185,671	Tenant-based rental assistance / Rapid Rehousing	Persons Assisted	20	6	30.00%
ESG Program Goal	Homeless	ESG: \$185,671	Homelessness Prevention	Persons Assisted	50	6	12.00%
HOME Program Goal	Affordable Housing	HOME: \$487,489	Rental Units Constructed/Rehab	Household Housing Unit	2	0	0.00%
HOME Program Goal	Affordable Housing	HOME: \$487,489	Housing Units Rehabilitated/Homebuyer	Households Assisted	10	3	30.00%
HOME Program Goal	Affordable Housing	HOME: \$487,489	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	12	45	375.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Bexar County Commissioners Court allocated a substantial portion of its CDBG program funds to infrastructure improvement projects that support economic growth and improvement in the quality of life for low to moderate income persons living in its jurisdiction. Appreciable progress was made in our five-year goals outlined in the Consolidated Plan.

In 2015, Bexar County expended \$1,373,804 in CDBG program funds in public facility and improvements, housing and social services. These projects improved and expanded streets, drainage, sidewalks, parks and community centers in the participating cities and in the unincorporated areas of Bexar County. Our accomplishments far exceeded the anticipated goals. Bexar County’s deliberate combination of general funded project goals and CDBG Public Service goals made it possible for the County to expand supportive services and housing-related assistance for low to moderate

individuals/families and homeless individuals/families. Bexar County is pleased to announce that it expended 100% of its funding on activities that benefited low to moderate income persons.

Bexar County is proud to announce it has expended \$402,682 in HOME funds for tenant based rental assistance, construction of 14 single family homes as well as the construction of 102 affordable rental units. While not all the accomplishments were reflected in the table above, the County is required to report all accomplishments by September 30th and some of the accomplishments were completed and close out shortly after this required deadline.

With regards to the Emergency Solutions Grant (ESG) funds, Bexar County did have any expenditure in 2015. The County had to deobligate its 2014 funding and part of the 2015 funding from one of County agency's in order to comply with 24 CFR Parts 91 and 576. Bexar County has developed a partnership with the CoC, aligning priorities, strategies, utilizing coordinated access and HMIS.

### **CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)**

<b>Demographics</b>	<b>CDBG</b>	<b>HOME</b>	<b>HOPWA</b>
White	2,691	39	0
Black or African American	258	8	0
Asian	20	1	0
American Indian or American Native	10	0	0
Native Hawaiian/Other Pacific Islander	0	0	0
American Indian/Alaskan Native & White	0	0	0
Asian & White	0	0	0
Other Multi-racial	118	0	0
Hispanic	1,469	24	0
Not Hispanic	1,628	24	0
Total	3,097	48	0

**Table 2 – Table of assistance to racial and ethnic populations by source of funds obtained from IDIS Report PR23**

Bexar County has experienced a growth explosion in the unincorporated areas and its participating cities throughout the Five Year 2011-2016 Consolidated Plan (CP). Bexar County's Urban County jurisdiction population has doubled in sized and is now composed of 427,908 persons living in the unincorporated areas of Bexar County and 124,944 persons living in the participating cities. The total Urban County jurisdiction population is 552,882 persons and is expected to continue to grow despite the City of San Antonio Annexation.

According to the 2015 U.S. Census Bureau Quick Facts, Bexar County's Racial and ethnic composition consists of 28.7% White, 8.4% Black or African American, 1.2% American Indian and Alaska Native, 3.0% Asian, 0.2% Native Hawaiian and Other Pacific Islander, 2.2% Two or more Races and 59.5% Hispanic or Latino.

All entitlement funds were distributed among Bexar County's low and moderate-income census tracts in the Urban County Jurisdiction. One hundred percent (100%) of our project dollars were expended for the benefit of low to moderate-income residents. In Kirby, a validated income survey was used to determine that the beneficiaries of street reconstruction met the 51% threshold.

**CR-15 - Resources and Investments 91.520(a)**

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year
CDBG	Entitlement	2,106,523	2,082,967.90
HOME	Entitlement	487,489	402,682.00
ESG	Entitlement	185,671	0.00

**Table 3 - Resources Made Available**

In 2015, Bexar County Community Development Block Grant (CDBG) funds totaling \$2,106,523 were allocated as follows: Public Facility projects \$44,241; Infrastructure projects \$1,325,000; Public Service projects \$315,978 (15% cap) and CDBG Administration \$421,304 (20% cap). CDBG expenditures include remaining funds from prior years that were reprogrammed to eligible public facility and infrastructure projects and expended in 2015.

HOME funding of \$487,489 was allocated as follows: HOME projects \$438,741; CHDO activities \$73,123 and HOME Administration \$48,748 (10% cap).

ESG funding of \$185,671 was allocated as follows: ESG projects \$171,746 and ESG Administration \$13,925 (7.5% cap).

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A	N/A	N/A	N/A

**Table 4 – Identify the geographic distribution and location of investments**

Bexar County has consistently used 100% of its funds for projects that served low to moderate income communities and residents in the unincorporated areas of the County and in its participating cities.

Bexar County utilizes its HUD funds for projects and programs that have the goal of reducing the number and percentage of persons in poverty while improving their quality of life. These programs include food assistance, rental assistance, childcare services, senior nutrition and transportation services. Educational and afterschool programs along with the expansion of affordable housing, medical clinics and services also serve to enhance the community.

**Leverage**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Although no match is required for the Community Development Block Grant Program the County recognizes the value of leveraging its CDBG program funds.

Bexar County encourages all sub-recipients to contribute some of their own funding to the selected CDBG Infrastructure and Public Facility projects. Generally, Bexar County’s HUD funding does not bear the full cost of the project. The implementation of this policy has made it possible for Bexar County to leverage over \$19.2 million dollars that has extended the capacity of HUD CDBG funds so that more comprehensive projects can be undertaken for the benefit of low to moderate income residents.

Additionally, non-profit housing corporations and providers also provided the required match for their projects. ESG funds require dollar for dollar match contributions. The sub-recipients used cash from non-federal sources and in-kind donations as sources of match for ESG.

**HOME MBE/WBE Reports**

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	189,977.26
2. Match contributed during current Federal fiscal year	135034.15
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	189,977.26
4. Match liability for current Federal fiscal year	43,907.16
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	281,104.25

**Table 5 – Fiscal Year Summary - HOME Match Report**

HOME Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
0	0	0	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
		Minority Business Enterprises				
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	White Non-Hispanic
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
		<b>Women Business Enterprises</b>	<b>Male</b>			
<b>Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicated the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted	
	Minority Property Owners

<b>Minority Owners of Rental Property – Indicated the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	White Non-Hispanic
Number	0	0	0	0	0	0
	Total	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition</b>						
Parcels Acquired				0	0	
Business Displaced				0	0	
Nonprofit Organizations Displaced				0	0	
Households Temporarily Relocated, not Displaced				0	0	
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

### **CR-20 - Affordable Housing 91.520(b)**

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	27
Number of Non-Homeless households to be provided affordable housing units	22	109
Number of Special-Needs households to be provided affordable housing units	0	11
<b>Total</b>	<b>22</b>	<b>147</b>

**Table 11 – Number of Households**

	One-Year Goal	Actual
Number of households supported through Rental Assistance	12	134

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through The Production of New Units	10	106
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>22</b>	<b>240</b>

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Bexar County exceeded its housing goals due to the increased need for rental assistance. As South Texas economy continues to grow, the County is expected to continue to see a reduction in affordable housing units due to the growth in population.

In 2015, Bexar County partnered with Habitat for Humanity to increase the supply of affordable housing. Habitat for Humanity will construct 19 single-family home units in Bexar County utilizing HOME funds. In addition to affordable housing expansion efforts, Bexar County will also continue to fund rental assistance programs to maintain afford rents for low income families and continue to promote the prevention of homelessness and rapid-housing.

**Discuss how these outcomes will impact future annual action plans.**

Bexar County outcomes have been consistent with the anticipated goals will continue to evaluate its programs and adjust as needed based upon the emerging needs of the community.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	291	45
Low-income	6,674	3
Moderate-income	131	0
<b>Total</b>	<b>7,096</b>	<b>48</b>

**Table 13 – Number of Persons Served – HOME Summary of Accomplishments**

Bexar County makes housing options available to all qualified individuals regardless of race, color, religion, sex, familial status, disability, national origin, sexual orientation and gender identity. The accomplishments show that Bexar County is providing CDBG and HOME assistance to low income families with the greatest need.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Bexar County's Department of Community Resources entered into a contract with the South Alamo Regional Alliance for the Homeless Continuum of Care. As a result of this contract, Bexar County provides the administrative support for the Continuum. Additionally, Bexar County is a designated member of the Continuum of Care and participates in all planning and evaluation activities undertaken by the Continuum. Bexar County was awarded a Planning Grant by HUD to further the activities of the Continuum by including the development and implementation of: a Coordinated Access System; a monitoring tool and schedule for all HUD funded programs for homeless and performance evaluation of current homeless assistance providers. These activities support the role of the Continuum of Care as a decision point for future funding.

Bexar County worked closely with the CoC members in formulating the process and locations for the annual Point in Time Survey. The survey is important because it establishes the dimensions of homelessness in the area which helps communities address local needs. In 2015, 318 families were surveyed in the Point in Time count (PIT).

In support of HUD's goal to reduce homelessness, Bexar County allocated its ESG funds to St. Peter St. Joseph's Children Home which is the non-profit to ensure that individuals and families could avoid homelessness and quickly regain stability in permanent housing. The County chose to partner with St.PJ's because it has a substantial clientele, qualified staff, program expertise, and a centralized assessment system already in place to ensure proper screening, assessments and referrals that are consist with the CoC required ESG standards. Bexar County programs provided financial and housing stability to 10 ESG participants.

Additional statistical data on ESG expenditures and client demographics are contained in Sections CR 70 and CR75 of the E-Con Plan Suite IDIS CAPER Report.

## **Addressing the emergency shelter and transitional housing needs of homeless persons**

Bexar County collaborated, coordinated and provided funding to St. Peter St. Joseph's Children Home Project Ayuda. This program provides housing assistance and supportive services to individuals and families who are in imminent danger of eviction, at risk of homelessness, or are currently homeless and residing in a shelter or transitional home.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, preventing individuals and families who were recently homeless from becoming homeless again**

Bexar County used funding from CDBG, HOME and ESG Funds to provide financial assistance to persons who are at risk of homelessness and/or homeless. The County's HOME program funds a robust Tenant Based Rental Assistance programs and partners with community based organizations and the St. Peter St. Joseph's Children Home to identify persons at risk of homelessness who can be assisted to regain permanent housing quickly. CDBG funds supported community based organizations that provide rental assistance and essential services to the homelessness. Bexar County also sharpened its focus on homeless veterans by establishing a strong network of veteran serving organizations who share information and referrals for assistance to homeless veterans. While Bexar County does not receive a direct HOPWA allocation from HUD, through its Ryan White program, it administers HOPWA funding from the Texas Dept. of State Health Services.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

In addition to the efforts made by the Continuum of Care, Bexar County has facilitated funding to non-profit organizations and community based organizations that specialize in providing basic needs such as employment and training, food, shelter, medical care, daycare and afterschool programs. Bexar County combines its general funds and HUD funds to ensure that agencies such as San Antonio Food Bank, St. Vincent de Paul, Seton Home, Health Collaborative and Home Comforts have funding to meet the stabilization needs of its targeted populations. These populations include the mentally ill, children aging out of foster care, and those with disabilities. Bexar County allocated General funds totaling \$1,772,450 for Senior Services, Education Training, Case Management and Social Services. Bexar County also utilized State funds in the amount of \$6.2 million dollars to provide utility assistance to 35,144 low income

households living at or below 150% of the Federal Poverty Level and an additional \$6.5 million dollars in State and Federal funds to provide programs that serve persons with HIV/AIDS.

### **CR-30 - Public Housing 91.220(h); 91.320(j)**

#### **Actions taken to address the needs of public housing**

The Housing Authority of Bexar County (HABC) is the County's designated agency to address housing. The Board members for HABC are appointed by Bexar County Commissioners. At the same time, the San Antonio City Council appoints the Board members to the San Antonio Housing Authority (SAHA). These agencies do not have overlapping jurisdictions. Bexar County staff maintains a good working relationship with SAHA however; the County does not have any approval or authorization responsibility for SAHA plans or operations. The Housing Authority of Bexar County's mission is to provide affordable housing that is in decent and safe condition, to be stewards of Public Funds and Trust, and to serve all customers with respect and compassion. To guide the participants to become economically self-sufficient, and improving the livelihood of citizens who are in need within the City of San Antonio and Bexar County.

Annually, HABC presents its Public Housing Plan to Bexar County Commissioners Court for its review, approval and alignment with the Bexar County Consolidated Plan. The Public Housing Plan contains the proposed activities, including capital improvements and applications relative to the expansion of affordable housing that are planned.

The Housing Authority of Bexar County has made educating public housing and subsidized housing tenants about homeownership programs a priority. HABC operates a successful education program that includes the following activities: encouraging Section8/Housing Choice Voucher and Public Housing tenants to participate in the Family Self-Sufficiency program and inviting their clients to provide public input and suggested improvements to the housing facilities and programs. HABC's FSS program promotes employment, furtherance of education, homeownership and financial independence. Financial incentives are delivered through the establishment of an escrow account for the FSS program participant. Deposits are made to the account when specific accomplishments are achieved.

Bexar County will continue to partner with the Housing Authority of Bexar County to continue to build a comprehensive alignment and provide coordinated efforts to address community needs.

### **Actions taken to provide assistance to troubled PHAs**

Given the number and tenor of the communications between HUD and HABC within the past two years regarding the Housing Authority of Bexar County and its previous “troubled” status, Bexar County has become more engaged in the resolution of any outstanding issues.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

HABC’s strategy for improving living environments is based on regular unit and building maintenance and repair, including HVAC improvements, interior modernization, roof replacement, fencing, and painting. To help the families with Section 8 vouchers find decent and affordable housing, HABC has increased its voucher payment standards above 100% of HUD’s FMRs.

According to their 2016-2017 Annual Plan, HABC plans the following actions to address housing needs:

- Maximize and maintain lease-up rates in the HCV program.
- Educate families in their housing search by counseling and providing relevant information tailored to meet the program participant’s needs.
- Seek opportunities to apply for and offer additional programs and services, including Special Purpose Vouchers, Project-Based Vouchers and HUD-VASH vouchers.
- Pursue additional alternative funding sources.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Bexar County has instituted several economic development policies that specify incentives to persons or business entities that want to create affordable housing in targeted areas of Bexar County. These Bexar County programs include: housing bond programs, Tax Phase in policies for central city multi-family housing, and Tax Increment Reinvestment Zones. The County’s Tax Increment Financing Reinvestment Zone program includes criteria that benefit areas that meet HUD’s low to moderate income levels.

Also included in the ranking criteria are projects that are located in a participating city, projects that favorably impact housing, essential services, employment, financial resources and projects that support infrastructure and ADA/Universal Design.

Other than the prohibition contained in the Texas Constitution that does not allow counties to have ordinance making power, we know of no county policy that has created any additional barriers to affordable housing other than those that have been mentioned already in this Consolidated Plan.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The 2011-2016 Consolidated Plan list the following obstacles to meeting underserved needs such as:

- Insufficient funding necessary to adequately address the requests received annually from the citizens of Bexar County;
- Lack of adequate public transportation in the balance of Bexar County necessary to access employment;
- High rates of poverty, food insufficiency and educational attainment opportunities;
- Limited economic resources for persons living in the balance of Bexar County

Multiple Bexar County departments form strategies and alliances that have the cumulative effect of mitigating these barriers. Adoption of a living wage policy, formation and participation in Tax Increment Re-investment zones, Tax Abatement policies that award points for targeted development and employment opportunities, directing the efforts of Texas Department of Transportation to establish new roads and oversight of the Workforce Solutions Alamo Board are some of the examples of the County's efforts to address the above obstacles.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

In recognition of the number of houses in the Urban County designation that may have lead based paint and the limited financial ability of the low to moderate income residents have to abate lead based paint hazards without financial assistance, Bexar County will continue its efforts to assist clients with referrals to the City of San Antonio's Lead Based Paint program. Bexar County currently does not operate a Lead Based Program due to limited funding availability.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Multiple Bexar County departments form strategies and alliances that have the cumulative effect of mitigating barriers to achieving a financially secure lifestyle for all Bexar County residents, especially targeted populations including low to moderate income persons, the disabled, the elderly, the mentally ill, the homeless and youth who are aging out of foster care. Adoption of a living wage policy, formation and participation in Tax Increment Re-investment zones, Tax Abatement policies that award points for targeted development and employment opportunities, directing the efforts of Texas Department of Transportation to establish new roads and oversight of the Workforce Solutions Alamo Board are some

of the examples of the County's efforts to improve the financial circumstances of all persons who live in Bexar County.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

It is policy and practice for Bexar County and its Department of Community Resources to establish and maintain strong collaborative relationships with its Participating cities, Chief Elected Officials, non-profit housing developers, both Housing Authorities, utility purveyors, faith based organizations and community based and non-profit organizations. Bexar County's public input process establishes an effective vehicle for citizens to advise the County Judge and Commissioners on the needs in the community, as well as, advising them of any unaddressed issues with ongoing projects.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Partnerships have been formed with elected officials of participating cities, social service agencies, utility purveyors, housing development organizations, service providers for special populations, and State agencies. Bexar County's appointment of the Housing Authority Board of Commissioners and its annual progress reporting to Commissioners Court strengthens and maintains the collaboration in meeting the housing needs of Bexar County residents. These partnerships help further the priorities set by the citizens and Commissioners Court, are essential in securing "buy in" from the community and ensure economic viability of the projects from inception to completion. Additionally, as the administrative entity for the South Alamo Regional Alliance for the Homeless Continuum of Care, Bexar County plays an enhanced role in the planning and implementation of housing programs for the homeless and those at risk of homelessness.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Bexar County approved an updated Analysis of Impediments to Fair Housing Choice (AI) in 2010. The AI examined policy and other barriers to affordable housing in addition to factors that further limit fair housing choice in the County. The following impediments identified in the AI related specifically to housing affordability and public policies:

- Insufficient enforcement of fair housing laws and regulations
- Insufficient water and sewer infrastructure
- Limited public transportation in rural areas

## **CR-40 - Monitoring 91.220 and 91.230**

### **Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Bexar County monitors and provides technical assistance on a consistent basis and uses HUD guidance and monitoring tools as a basis for its monitoring documents and procedures. Monitoring visits assist the County to assess the sub-recipient's compliance with contract deliverables, HUD and County policies and procedures, including but not limited to Procurement, Davis Bacon provisions and wage standards. Any deficiencies noted during monitoring are noted and corrective action is specified and required within a specific period of time.

Bexar County Community Resources Community Development and Housing Division (CDH) regularly monitors HOME-assisted properties to ensure conformity of residents' eligibility for HOME designated units and that management agencies comply with regulatory requirements outlined in property agreements.

Bexar County's CDBG administrative staff conducts monitoring reviews of each sub-recipient annually to ensure program compliance with HUD regulations.

#### CDBG 1.5 Requirement

On July 31st of each year, HUD requires that the County have no more than 1.5 times the entitlement in its account. Bexar County CDH met this requirement in July 2016. CDH administrative staff performs monthly reviews of expenditures and if needed, Action Plan amendments are implemented to ensure timely expenditures. If necessary, Bexar County defunds slow-moving activities and reallocates to other priority activities that can utilize the funds expeditiously.

Bexar County's ESG administrative staff monitors annually for contract compliance, financial management systems and programmatic activity. CDH administered ESG funds in 2015 and is committed to providing accurate non-duplicative demographic information in IDIS to comply with HUD's reporting requirements. Client demographics are entered in HMIS from which the ESG CAPER is derived.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

A public notice was published in the San Antonio Express Newspaper on November 18, 2016 inviting the public to comment on Bexar County's Consolidated Annual Performance Evaluation Report for the October 1, 2015 - September 30, 2016 program year and posted on Bexar County's website.

### **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Bexar County has not changed the objectives of its CDBG program and continues to strategically use CDBG funds to maximize leverage for infrastructure and public facility improvements and public services activities. There is a continuous need for CDBG funds to fulfill objectives in all the above categories thus limited resources available to meet all needs.

Bexar County pursued potential resources identified in the Consolidated Plan and worked with its partner agencies and participating cities to leverage funds for construction, public service programs and community development activities directed toward revitalizing neighborhoods and economic development.

Bexar County CDH staff continued to improve its standard practices. In 2014, Paper and digital filing systems were improved and implemented for consistency and accuracy and to decrease paper files and the need for expensive storage. To add to the division efficiencies in 2015, Bexar County staff implemented a streamline process with the 2016-2017 application process and moved to online application system.

<b>Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?</b>	No
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**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations. Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.**

Bexar County regularly monitors HOME assisted properties to confirm that residents qualify for HOME designated units and that borrowers comply with regulatory requirements that are included in the funding contracts. Bexar County has a total of eighteen apartment complexes which include: Oak Forest, Casitas De Merced, SAMM Housing, La Paloma De La Paz, Town Square, FairWeather Lodge, Wagon's Crossing, San Antonio Metropolitan Ministries, Marshall Meadows, Seton Home, Costa Almadena, Casitas De Villa Corona, Costa Mirabella, Methodist Mission Home, Montabella Pointe, Terrace at Haven, Guild Park and West Avenue containing a total of eighty four HOME units.

Bexar County requires that Housing Properties submit Quarterly Performance Reports throughout the period of affordability to ensure ongoing compliance. The Quarterly Performance Reports included a listing of current tenants occupying HOME-assisted units, household annual income, source of income, household size, ethnicity, household type, number of bedrooms, current rent amount and affordable income designation. All complete rental assistance home units were occupied at completion of project.

In 2015, Bexar County contracted with the Housing Authority of Bexar County to conduct Housing Quality Standard Inspections for Bexar County's HOME Program. A total of 19 inspections were completed under the HOME Program.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

Bexar County makes housing options available to all qualified individuals regardless of race, color, religion, sex, familial status, disability, national origin, sexual orientation or gender identity. For all multi-family rental projects, Bexar County strictly enforces affirmative marketing and Equal Housing Opportunity practices. Each funded agency is required to report the status of their affirmative marketing practices annually. Compliance measures including but not limited to, advertising in both English and Spanish and displaying the Equal Housing Opportunity logo in a prominent location that is visible by ingress and egress to the property. Finally, annual audits are performed for HOME-funded rental housing projects, and include checking records of advertisement, websites, tenant applications and notifications.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Bexar County does not have any program income.

### **CR-60 - ESG 91.520(g) (ESG Recipients only)**

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

#### **1. Recipient Information – Grant Information**

<b>Recipient Name</b>	BEXAR COUNTY
<b>Organizational DUNS Number</b>	070487020
<b>EIN/TIN Number</b>	746002039
<b>Identify the Field Office</b>	SAN ANTONIO
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	South Alamo Regional Alliance for the Homeless (SARAH) Continuum of Care

#### **2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	10/01/2015
<b>Program Year End Date</b>	09/30/2016

#### **3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** BEXAR COUNTY  
**City:** SAN ANTONIO  
**State:** TX  
**Zip Code:** 78205,  
**DUNS Number:** 070487020  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Unit of Government  
**ESG Sub grant or Contract Award Amount:** 185,671

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	6
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>6</b>

Table 14 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	6
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>6</b>

Table 15 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 16 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 17 – Household Information for Street Outreach

**4e. Totals for all Persons Served with ESG**

Number of Persons in Households	Total
Adults	12
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>12</b>

**Table 18 – Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	Total
Male	8
Female	4
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>12</b>

**Table 19 – Gender Information**

**6. Age—Complete for All Activities**

	Total
Under 18	0
18-24	0
25 and over	12
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>12</b>

**Table 20 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

Subpopulation	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters	Total
Veterans	0	0	0	0
Victims of Domestic Violence	0	6	0	6
Elderly	0	0	0	0

Subpopulation	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters	Total
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	3	0	3
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	9	0	9

Table 21 – Special Population Served

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	0
Total Number of bed-nights provided	0
Capacity Utilization	0.00%

Table 22 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Bexar County entered into contract with one ESG Subrecipient, St. Peter St. Joseph’s Children Home Project Ayuda for their Rapid Rehousing and Homeless Prevention Program. As part of the contract requirements St. PJ’s was required to enter all ESG data into the HMIS and comply with all ESG requirements.

The HMIS data utilized in reporting client demographics in this report was obtained directly from HMIS.

Bexar County will continue to coordinate and consult with the CoC on allocations of ESG funds, performance evaluations and reporting.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Expenditures for Rental Assistance	25,121	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	11,215	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>36,336</b>	<b>0</b>	<b>0</b>

Table 23 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Expenditures for Rental Assistance	40,817	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	25,569	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>66,386</b>	<b>0</b>	<b>0</b>

Table 24 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Essential Services	0	0	0
Operations	0	0	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 25 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
HMIS	0	0	0
Administration	8,353	9,927	0
Street Outreach	0	0	0

**Table 26 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	FY 2013	FY 2014	FY 2015
0	111,075	9,927	0

**Table 27 - Total ESG Funds Expended**

**11f. Match Source**

	FY 2013	FY 2014	FY 2015
Other Non-ESG HUD Funds	0	0	
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0
Private Funds	0	0	0
Other	103,022	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>103,022</b>	<b>0</b>	<b>0</b>

**Table 28 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

Total Amount of Funds Expended on ESG Activities	FY 2013	FY 2014	FY 2015
224,024	214,097	9,927	0

**Table 29 - Total Amount of Funds Expended on ESG Activities**