Bexar County In Progress

FY 2011-2012 ADOPTED BUDGET

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COUNTY OF BEXAR

ADOPTED ANNUAL BUDGET

FISCAL YEAR 2011-12
OCTOBER 1, 2011 – SEPTEMBER 30, 2012

COMMISSIONERS COURT

NELSON W. WOLFF
County Judge

SERGIO "CHICO" RODRIGUEZ
Commissioner, Pct 1

KEVIN WOLFF
Commissioner, Pct 3

PAUL ELIZONDO
Commissioner, Pct 2

TOMMY ADKISSON
Commissioner, Pct 4

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SUSAN YEATTS, COUNTY AUDITOR

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Bexar County
Mission Statement

Our mission is to build a better community through quality services.

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The Government Finance Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **County of Bexar, Texas** for its annual budget for the fiscal year beginning **October 1, 2010**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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The Fiscal Year 2011-12 Adopted Budget continues to fund an aggressive capital improvements program as a part of the Commissioners Court initiative to stimulate local job growth.

Over $2 billion in projects are currently budgeted within the County Capital Improvement Program. These projects include the 10-year $500 million regional flood control program, and the $415 million Venue Tax projects.

Throughout this budget book you will find various projects that have been completed or are near completion.

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Adult Detention Center Campus

Within the Adult Detention Center Campus master plan is the renovation of the two-warehouse Toudouze property. The first phase of renovation of this property, at $5.3 million, will include:

- Utility upgrades and building systems ready to build out for future occupancies
- Exterior and interior improvements to the west warehouse
- Parking between the two warehouses and south of the property
- Landscaping

Future renovations will make room for video visitation for friends and family of inmates, re-entry services for inmates to make a smooth transition back into society, Sherriff's Office and Adult Probation functions, and storage for County departments.

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David L. Smith
County Manager

To the Honorable Commissioners Court
Bexar County, Texas

This document contains the budget as adopted by Commissioners Court for Fiscal Year 2011-12. The adopted budget document has been updated to reflect changes made by Commissioners Court to the Budget Officer's Proposed Budget. All of the changes made to the proposed document are described in a memo to Commissioners Court included in the Appendices section of this document.

The FY 2011-12 Adopted Budget for all funds totals $1.392 billion, which represents a $70.6 million increase when compared to last year's adopted budget. In FY 2010-11 the Adopted Budget did not include the total budget for all Flood projects. The FY 2011-12 Adopted Budget includes full budgets for the Flood Control program. The change in budgeting represents the majority of the increase in the FY 2011-12 Budget. The FY 2011-12 Adopted Budget for the General Fund totals $380.9 million, or a 1.5% increase when compared to last year's General Fund budget, primarily due to a one-time expenditure of $4 million to the CIED Fund to allocate money for a grant to the Nature Conservatory. Revenue for this expense is also one-time Revenue generated by the Tax Office.

The Bexar County FY 2011-12 Adopted Budget is balanced at a tax rate of .326866 per $100 valuation which is .008538 less than the effective tax rate of .335404 per $100 valuation. When combined with the tax rate reductions Commissioners Court has enacted since 1994, the County has saved taxpayers more than $449.7 million. For FY 2011-12 alone, the savings to our tax payers is greater than $63.4 million. The FY 2011-12 Adopted Budget recommends an overall savings of ($13,969,618) in program changes for all funds. The adopted program changes include 36.25 new positions, 248.25 deleted positions, 18 reclassified positions, and no frozen positions, resulting in the net deletion of 212 positions. The vacancies and deletions will occur with the goal of minimizing the impact on service delivery to the citizens, while bringing recurring revenues and expenditures into balance.

Copies of the Court Orders setting the tax levies for tax year 2011 and adopting the budget for FY 2011-12 are provided in the Appendices section of this document.

The staff of the County Manager's Department is eager to work with Elected and Appointed Officials to help implement the programs and initiatives outlined in the FY 2011-12 Adopted Budget as approved by Commissioners Court.

Sincerely,

David Smith
County Manager/Budget Officer

Bexar County Courthouse Restoration

In April 2011, Commissioners Court approved of a 5-year plan for the restoration of the Bexar County Courthouse and Cadena-Reeves Justice Center. The plan includes:

- Completion of Justice Center 4th floor renovations
- Restoration of the double-height courtroom, the original courtroom in the Spanish Colonial Courthouse
- Two child support courts in the Courthouse basement
- Add two civil district courtrooms
- Restore historic courtrooms and 4th floor public corridor
- Specialty courts and staff offices (Mental Health, Veterans, and Drug Courts)
- A new presiding court complex on the first floor of the Courthouse
- Eight courtroom suites are currently under construction in the Justice Center

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To the Honorable Commissioners Court

Bexar County, Texas

BUDGET MESSAGE

INTRODUCTION

In the pages that follow, you will find the Bexar County FY 2011-12 Adopted Budget as approved by Commissioners Court on September 13, 2011. Unfortunately, the global financial crisis of 2008-09 is continuing to impact our local economy. As I am writing this message, our State's unemployment rate has reached 8.4 percent, the highest level since 1987. Locally, the San Antonio unemployment rate is 7.7 percent, the highest rate since 1990. And, despite over $1 billion in new construction, our net tax base is flat, due to declines in value of existing properties. As a consequence, this budget reduces general fund expenditures, but continues to fund delivery of core services to the community. As we experience continued population growth in the unincorporated areas of the County and limited financial resources, we must meet those challenges by implementing new and innovative ways to provide services to the community.

This Adopted Budget totals $1.392 billion for all funds, including $489.4 million in Operating Appropriations, $509 million in Capital Projects, $95.6 million for Debt Service, and $298 million for reserves and contingencies. The FY 2011-12 Adopted General Fund operating budget totals $331.6 million compared to last year's operating budget of $327.9 million, or an increase of $3.7 million.

POPULATION GROWTH

The United States Census Bureau released the 2010 census population counts for Bexar County. The County population has grown by 23 percent since 2000, an increase of 320,000 citizens. The annual growth rate was 2.1 percent, higher than it has been over the past four decades. The total Bexar County population is projected to continue to grow, reaching nearly 2 million citizens by 2017.

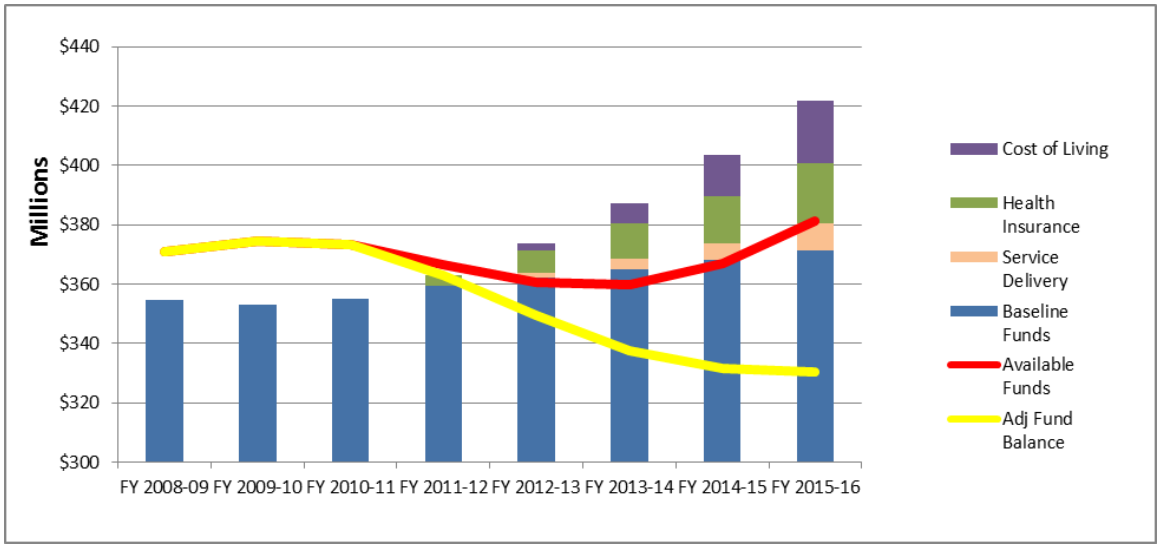
Importantly, the census indicates that the unincorporated area of Bexar County grew by 79 percent, or 110,000 citizens, over the past decade, demonstrating that many citizens have opted to live outside of city limits. Population in the unincorporated area now makes up almost 15 percent of the entire Bexar County population. It is projected that this area will continue to grow over the next several years adding another 100,000 citizens and making up almost 18 percent of total County population.

As the population increases in Bexar County, the demand for services will also increase. This is particularly true when considering increases in population in the unincorporated area, as those citizens do not, but may expect to, receive city-type services.

SERVICE DELIVERY PLAN

During FY 2010-11 Commissioners Court directed staff to develop a five year service delivery forecast. This service forecast, coupled with the long range financial forecast, identified gaps that need to be addressed in both service delivery as well as funding demands.

The forecast showed that over the next five years, the County will need to identify $19.2 million to provide the same level of service provided now to the growing population. But with constrained revenue growth, the only practical way to meet this demand is for the County to identify more cost-effective and efficient ways to deliver these services. As a result, the County will need to focus on core services and employ new strategies, such as e-government and innovative use of technology, and implement more efficient staffing solutions to deliver those services.



IMPACT OF THE GLOBAL FINANCIAL CRISIS

In the fall of 2008, the impacts of the global financial crisis began to be felt in Bexar County. Consequently, Commissioners Court adopted a multi-year Expenditure Balancing Strategy. The County's operating budget, the "General Fund", was most severely impacted by revenue decreases that occurred as a result of the Nation's economic decline. In January 2009, Commissioners Court was presented the long range financial forecast reflecting the projected impact of the crisis on County finances. If Commissioners Court had not taken action, the County would have entered into large operating deficits starting in FY 2009-10.

BUDGET BALANCING STRATEGIES

Property taxes, which provide almost 75 percent of General Fund operating revenues, went from increasing annually at a rate of 5-10 percent in the years prior to FY 2007-08 to annual decreases within a matter of a few months. In order to help lessen the impact of these dramatic changes in revenues, Commissioners Court adopted a three-phased budget balancing strategy that included the following:

FY 2008-09: Mid-year expenditure reductions of 3-5% for all offices and departments;
FY 2009-10: Additional budget reductions of 3-5%;
FY 2010-11: Maintain FY 2009-10 department budget expenses.

In March 2011, property appraisals in Bexar County were expected to decline by 2 percent. The projected decline in *existing* appraised values became a reality with the certification of the 2011 Bexar County tax rolls. However, increases in new construction values largely offset the loss, keeping property tax revenues relatively even for the upcoming fiscal year. Unfortunately, revenue losses in other sources, as well as State and Federal funding reductions, contributed to a reduction in General Fund revenues from $321 million in FY 2010-11 to a projected $314 million in FY 2011-12.

To offset these losses in revenue Commissioner's Court directed the Budget Department to implement several strategies for the FY 2011-12 budget process. These strategies include:

- $2 million (annualized) mid-year savings from May Hiring Freezes
- $5 million from Countywide Attrition and Vacancy Program
- $5 million from targeted program savings in FY 2011-12 Budget
- $5 million for Return on Investment (ROI) from use of Technology to be realized by FY 2012-13

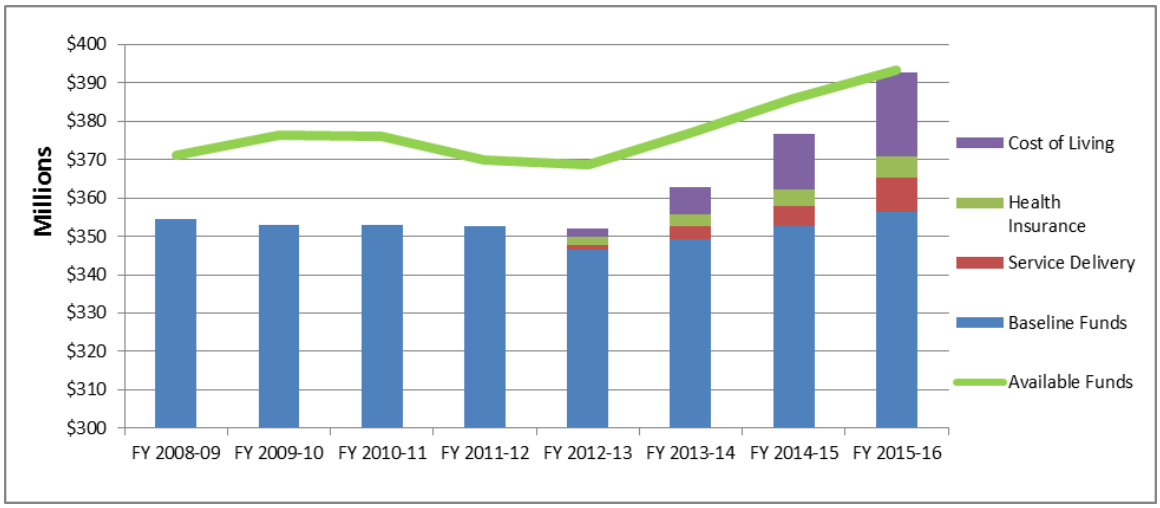
These strategies are projected to allow the County to reduce operating expenses while maintaining the County's ability to provide services to our citizens.

Through the Countywide Attrition and Vacancy Program, offices and departments were given a personnel reduction goal to meet by attrition. Alternatively, offices and departments were allowed to submit their own re-organization plan to achieve these savings instead of achieving these savings through attrition alone. Due to the successful implementation of this strategy, the County was able to save $5.4 million in personnel cost. I would like to take this opportunity to thank the District Clerk's Office for identifying savings above and beyond their personnel reduction goals.

An additional $5 million in savings through targeted programmatic reductions were identified by the Budget Department. These savings were realized through Jail staffing, reduction of Court Appointed Attorney Fees in the County and Civil Courts, reductions in Juvenile Detention costs, and recurring revenues.

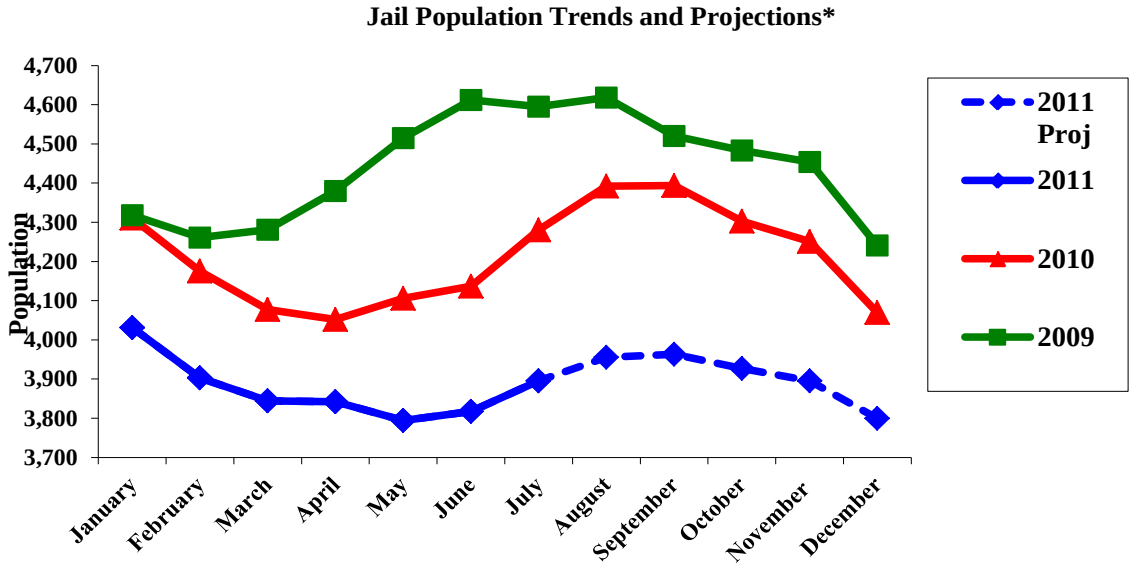
For FY 2012-13, the County will seek an additional $5 million from implementation of technology advancements from the Bexar County Information Technology Department.

Fortunately, through these and other proactive actions, the County is now forecast to have sufficient funds to provide services to our growing population over the next five years.



JUDICIAL SUPPORT SERVICES

Over two-thirds of the County's general fund is budgeted for Adult and Juvenile Criminal Justice. For this reason, Commissioners Court created and staffed a Judicial Support Services division in August 2009 to evaluate court system operations, and to help translate better court operations into savings, particularly in the Adult Detention Center. Since then, Bexar County has experienced a declining trend in jail population. The average daily population in June of 2009 was 4611, for the same month in 2010 it was 4137 and 3784 in 2011.



*** Total Population - includes Housed out of Facility and Sheriff's Department Electronic Leg Monitor (ELM) Work Release inmates**

This declining trend in jail population can be attributed to the active participation by key County criminal justice stakeholders and the leadership of the Commissioners Court in focusing on jail population mitigation strategies, including:

- the specialty courts;
- jail diversion programs;

- inmate re-entry programs;
- Quarterly Judicial Management Report to track key court metrics and improve court processes;
- ongoing reviews of the jail population to identify changes in an inmate status that improve eligibility for release;
- And other enhancements in the County's criminal justice administration processes.

We will need to continue utilizing these and other strategies to meet the demand for services from our growing population.

With a declining jail population, it is only natural that the tax payers and citizens will expect our detention costs to be appropriately reduced as well. As part of the FY 2011-12 Budget, I am recommending the implementation of two strategies to achieve jail staffing savings. These are: (1) recalculating the relief factor with less reliance on full time equivalents for unplanned absences by using part-time deputies and overtime, and (2) staffing the jail to demand, instead of to full capacity. Implementing these two staffing strategies will net over $2.8 million.

Specifically, one change is in the calculation of the "relief factor". The relief factor is used to determine the number of Full Time Equivalent positions ("FTE") necessary to man a post on a 24 hour/7 days a week basis. The current relief factor for posts in the Bexar County Adult Detention Center is 5.37 and was calculated by the Texas Commission on Jail Standards in 2004 based on actual leave taken over the previous year. Based on actual leave taken from June 2010 through May 2011, a new relief factor of 4.93 is budgeted. The change in the relief factor to 4.93 will allow for the deletion of 61 full-time uniformed Deputy Sheriff - Detention Officer positions through attrition for an estimated annualized savings of $**2,789,164**.

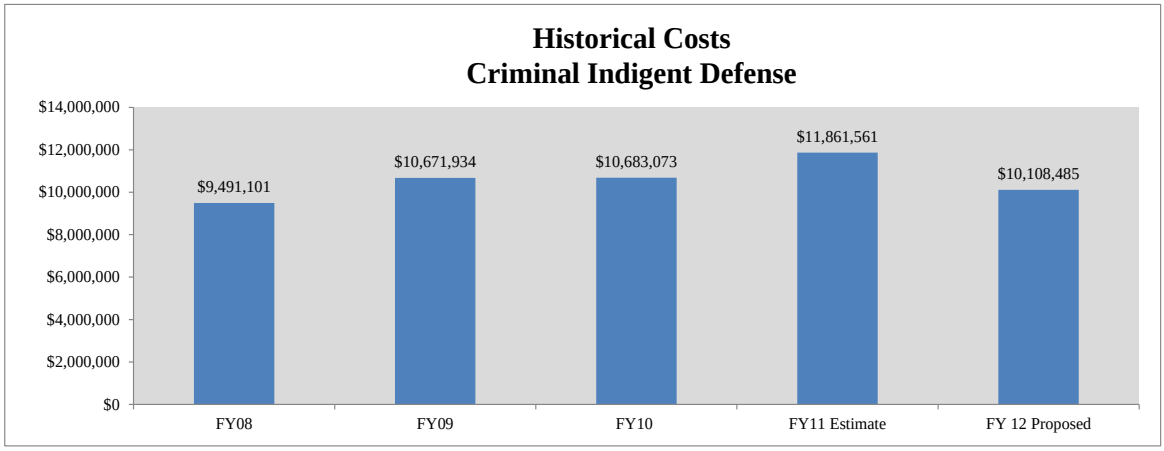
Another change directly corresponds to the decrease in average daily jail population. Deletion of an additional 39 Deputy Sheriff - Detention Officer positions for an additional estimated annualized savings of $**1,783, 236** is budgeted. The existing detention staffing strategy provides 930 uniformed full-time staff to cover the maximum capacity of the detention facility of 4,596 beds. The new staffing strategy recognizes the downward trend in jail population; in May 2011 there were 800 empty jail beds. Based on this lower jail population, I am recommending that staffing be based on a new long-term 4,000 bed baseline. A new lower staffing level of 830 FTEs will then be augmented by alternative staffing tools to address short-term peaks in the inmate population. Such tools include but are not limited to; matching available staffing to daily workload, overtime, part-time/temporary employees, the establishment of an extra board, (included in the funding for the alternative staffing in the previous change) and sending inmates out of County for short periods of time.

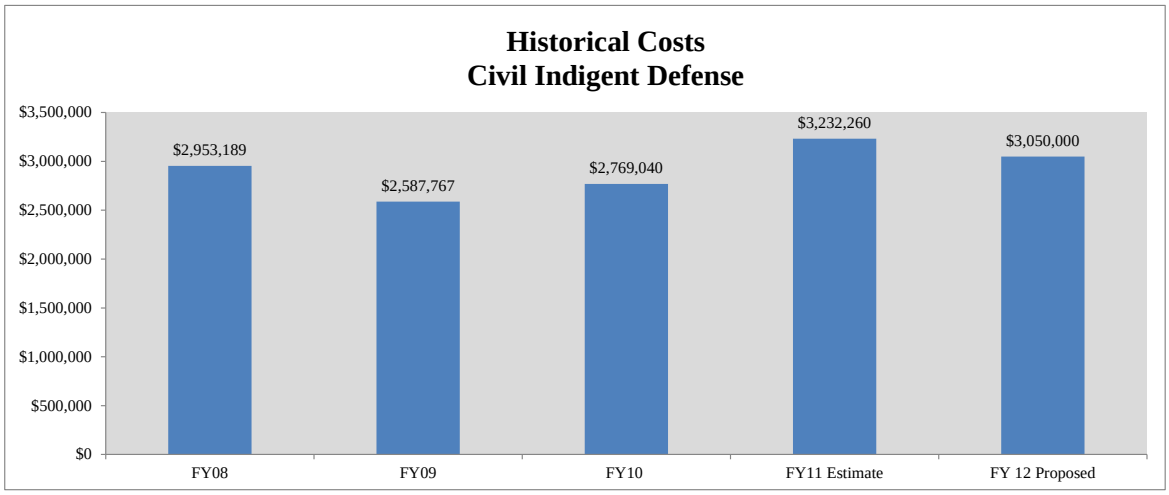
All the deleted jail positions are to be eliminated through attrition. Additionally, the Adopted Budget includes $1.7 million in Non-Departmental Contingencies to address the Sheriff's Office staffing tools and associated issues. The net savings to the general fund for the staffing changes is $2,830,144. Once these savings are achieved, the Commissioners Court and the Sheriff's Office may want to discuss reallocating a portion of these savings to address law enforcement services in the County's unincorporated area.

THE COURT SYSTEM

One of the major cost drivers of courts are court appointed attorneys for indigent defendants. The County spent $13 million in FY 2009-10 and is projected to spend $15 million in FY 2010-11.

The following graphs show the historical costs for indigent defense**:**





In December of 2010, Commissioners Court created a seven-member task force to study the delivery of indigent defense services. The task force made recommendations regarding indigent defense in its final report. Several of these recommendations are now being implemented. For example, Bexar County Information Technology and the District Attorney's Office are working to deliver in 2012 electronic discovery for defense lawyers, which when implemented should allow for faster resolution of cases.

Unfortunately, few of the task force's other recommendations were unanimously agreed to, and more work will still be required to achieve more cost-effective representation of indigent defendants. One measure that I will bring to Commissioners Court for its consideration in the fall is to provide our Courts access to a contract attorney system. Although the use of such a contract attorney will remain up to each judge, at least this contract would allow each judge the option of utilizing these contract services, should they so choose. Currently, there is no contract in place, and so the judges do not have this option available to them. As part of this contract system, I am also recommending that appointed attorneys for appeals be contracted as well.

The FY 2011-12 Budget budgets each criminal court individually, to allow each court to implement improvements in their administrative processes and see the impact on their individual budgets. It will also allow each judge to independently manage their own court, and implement operational and cost-savings ideas on their own. Finally, the citizens and tax payers will be able

to more directly observe the operations and costs of each court.

The County Courts-at-Law Judges developed a budget saving measure to reduce the increasing cost of indigent defense, as well as to improve the compensation paid to attorneys representing indigent defendants. The new fee schedule will become effective soon for those misdemeanor cases filed on or after August 1, 2011. This new flat fee schedule should reduce the number of itemized vouchers and save $431,464.

Finally, I am directing staff to perform a program evaluation of the administrative functions that serve our County and District Courts. These support offices have grown over time, and have not been programmatically reviewed by the Commissioners Court in many years. Some of the issues that should be examined in this study are the gains to efficiency that could result from greater centralization of the administrative functions, shared use of resources between the courts, as well as savings from the better, more up-to-date technology. I am directing staff to complete this work in time for consideration in the FY 2012-13 budget process.

THE OFFICE OF THE COUNTY MANAGER

In July 2011, Commissioners Court established the Office of the County Manager with the objective of increasing organizational efficiency, streamlining operation processes, and reducing administrative costs. Commissioners Court retained the role of setting policy and direction while recognizing the County Manager's role as one of executing the direction and policies of Commissioners Court.

The Budget Officer was appointed County Manager with the following departments reporting directly to the County Manager: Budget, Management Services, Human Resources, Community Resources, Judicial Services, Information Technology, Facilities and Parks Management, and Public Works. In addition, Government Relations, the Fire Marshal's Office, and the agenda process are under the purview of the County Manager. As the statutory Budget Officer and Chief Investment Officer of the County, the Manager is also responsible for the preparation of the annual budget and capital program for all offices and departments.

At the time Commissioners Court created the position, the Court also set an immediate target of identifying $1 million dollars in savings, above and beyond those already required, as part of the County Manager reorganization. I am pleased to report that I have been able to implement changes and efficiencies that will reduce $1.6 million from those budgets reporting to the County Manager. I intend to continue to look for other opportunities to realize cost savings by conducting performance reviews and organization studies throughout this upcoming year.

Another important benefit of the reorganization I have implemented is consolidation of our Flood Control and County Roads programs. One result of this restructuring has been to identify $11,226,088 in Flood Control components for five existing Transportation Capital Projects. By utilizing flood control funding for those components, the existing road funds are being re-allocated to other road projects, helping to advance their implementation. As a result, no new debt will be needed to fund our FY 2012 road projects.

EMPLOYEE COMPENSATION AND BENEFITS

Since 2010, Bexar County has experienced an increase of 6.6 percent in healthcare costs, while nationally healthcare costs continue to escalate at a rate of 10 percent. For FY 2011-12, these

costs will continue to rise due to increases in medical service costs, prescription costs, and plan administration costs. These additional costs will be offset through additional revenues that were certified through the Auditor. Medical plan insurance premiums will remain the same for employees and retirees. Retirees who are over the age of 65 will be transitioned to a fully-insured Medicare advantage plan, which will provide greater benefits with lower co-pays and the removal of their current $100,000 lifetime maximum limitation.

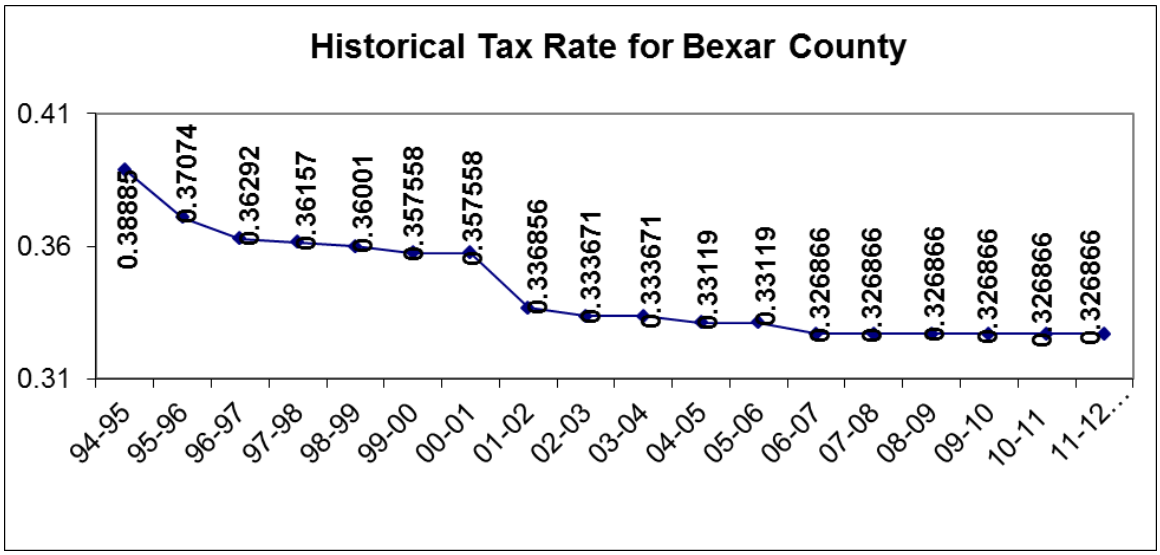
The Texas County and District Retirement System has indicated that to keep the retirement plan benefits the same for FY 2011-12, the County's contribution rate will increase from the current 10.72 percent to 11.30 percent, which is reflected in the FY 2011-12 Adopted Budget. Also, unemployment insurance expenses are increasing. Combined, these two programs will need an additional $1.3 million next year just to maintain our current level of benefits.

The FY 2011-12 Budget also includes changes to authorized position listings. The adopted program changes include 36.25 new positions, 248.25 deleted positions, 18 reclassified positions, and no frozen positions, resulting in the net deletion of 212 positions. Unfortunately, 23 of the 248.25 deleted positions are filled. I have directed Human Resources to provide all appropriate assistance to those employees impacted by these recommendations, including proactively alerting them to job openings elsewhere in the County.

One of the goals of our five-year budget plan is to allow for cost of living adjustments for our employees, even while our tax revenues may be growing more slowly. With revenues that were identified through the Auditors Office, I am pleased to be able to authorize 2 percent Cost of Living Adjustment for all active, regular full-time and part-time employees not covered by a collective bargaining agreement with an employment date on or before October 1, 2011.

TAX RATE

The Bexar County FY 2011-12 Adopted Budget is balanced at a tax rate of .326866 per $100 valuation which is .008538 less than the effective tax rate of .335404 per $100 valuation. The "Effective Tax Rate" is the tax rate that would, on average, yield the same amount of taxes on existing property as the previous year. By adopting a tax rate lower than the Effective Tax Rate of $.335404 per $100 valuation, the County will be saving taxpayers more than $7.6 million in taxes. This is in addition to the savings from the Senior Citizens Tax Freeze, disabled including veterans, and the Homestead Exemption. When combined with the tax rate reductions Commissioners Court has enacted since 1994, the County has saved taxpayers more than $449.7 million. For FY 2011-12 alone, the savings to our tax payers is over $63.4 million.



CONCLUSION

The FY 2011-12 Adopted Budget provides a realistic financial and operating plan for the County, and will allow Bexar County to provide services to our growing community in the current environment of more constrained revenue growth. I intend to continue to look for other opportunities to realize cost savings by conducting performance reviews and organization studies throughout this upcoming year.

I would like to express my appreciation to the Commissioners Court, the County Elected and Appointed Officials, Department Heads and their staffs for their assistance. I would especially like to thank the staff of the Budget Department for their dedication and commitment.

Respectfully,

David L. Smith
County Manager/Budget Officer

BUDGET HIGHLIGHTS

This year's adopted budget continues the budget balancing strategy adopted by Commissioners Court in response to the global financial crisis, which began to impact our local economy in late 2008. That strategy included budget reductions in FY 2008-09 and FY 2009-10 and holding FY 2010-11 funding at the same level as FY 2009-10. In response to budget forecasts presented to Commissioners Court in April 2011, additional strategies were approved in response to service delivery forecasts to balance the budget throughout the five year forecast period. The first strategy was to freeze hiring of all positions that had been vacant over four months to realize a projected savings of $2M annually. Secondly, an attrition strategy for FY 2011-12 was established. By using the annual employee attrition rate to serve as a baseline for reducing authorized positions throughout all County offices and departments, projected annual savings of $5 million should be realized. Another $5 million in annual savings will be realized through implementation of targeted process improvements and operational efficiencies. The final strategy to be enacted during FY 2012-13 involves the setting of another $5 million savings goal by identifying opportunities to streamline operations and improve processes through investments in technology.

As required by law, the FY 2011-12 adopted budget is balanced, and this is done within the County's existing property tax rate of $0.326866/$100 valuation. The FY 2011-12 Adopted Budget should realize an overall savings of ($13,969,618) in program changes for all funds. The adopted program changes include 36.25 new positions, 248.25 deleted positions, 18 reclassified positions, and no frozen positions, resulting in the net deletion of 212 positions. Unfortunately, 23 of the 248.25 deleted positions were filled.

FINANCIAL OVERVIEW

This Adopted Budget totals $1.392 billion for all funds, including $489.4 million in Operating Appropriations, $509 million in Capital Projects, $95.6 million for Debt Service, and $298 million for reserves and contingencies. The Adopted Budget includes a General Fund appropriated fund balance of $49.366 million to meet our commitment to investors and rating agencies to maintain operating reserves of at least 10 percent. The total reserves for all funds for FY 2011-12 is $298 million, which is largely due to the continued funding for the County's $500 million regional flood control program. Reserves in other funds reflect Bexar County's commitment to maintaining a strong financial position that will enable us to continue to address future unforeseen emergencies.

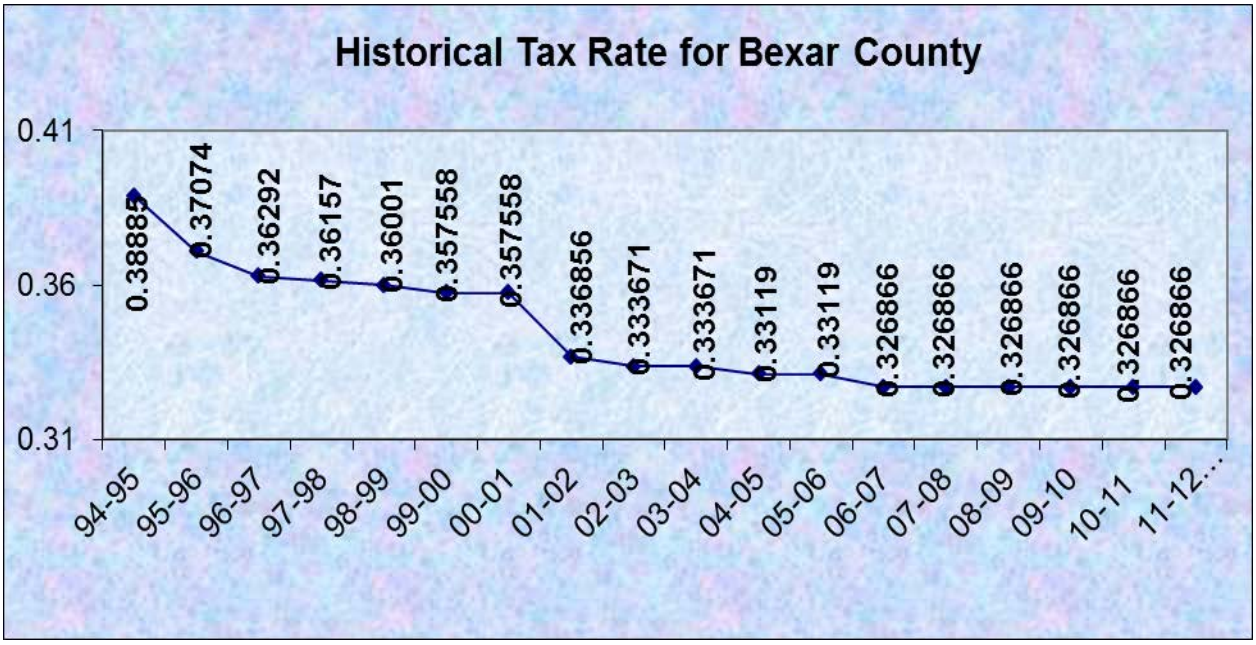
CONTROLING THE TAX RATE AND MANAGING DEBT

The Bexar County FY 2011-12 Adopted Budget is balanced at a tax rate of .326866 per $100 valuation which is .008538 less than the effective tax rate of .335404 per $100 valuation. The "Effective Tax Rate" is the tax rate that would, on average, yield the same amount of taxes on existing property as the previous year. By adopting a tax rate lower than the Effective Tax Rate of $.335404 per $100 valuation, the County will be saving taxpayers more than $7.6 million in taxes. This is in addition to the savings from the Senior Citizens Tax Freeze, disabled including veterans, and the Homestead Exemption. When combined with the tax rate reductions Commissioners Court has enacted since 1994, the County has saved taxpayers more than $449.7 million. For FY 2011-12 alone, the savings to our tax payers is over $63.4 million.

AD VALOREM TAX REVENUE

As previously noted, the Bexar County 2011-12 Adopted Budget is balanced at a tax rate of .326866 per $100 valuation which is .008538 less than the effective tax rate of .335404 per $100 valuation. The lower tax rate results in an annual savings of over $8.2 million to the taxpayers of Bexar County.

Based on the County Auditor's current certified tax revenues, an ad valorem rate of .326866 per $100 valuation will result in revenues of approximately $235.8 million available for the General Fund. This amount is relatively even when compared to FY 2010-11 estimates. Funding within the Flood Control fund will continue the County's $500 million ten-year Bexar Regional Watershed Management plan. The FY 2011-12 Adopted Budget for all existing debt service payments totals $95 million. The County anticipates issuing new debt in the amount of $102.8 million in Certificates of Obligation to pay for new and existing capital improvement projects.



FLOOD CONTROL

The County is currently undertaking the most ambitious Flood Control and Capital Improvement Program. This program includes $500 million in flood control projects to be conducted over ten years.

NEW PROJECTS

Funding is provided for eight new previously unidentified projects in FY 2011-12. The appropriation for new projects is approximately $12 million. New funding for the various water sheds is: South Hausman $300,000, Prue Road at French Creek $300,000, Verde Road Low Water Crossing $200,000, Galm Road Phase I $2 million, Babcock Road Phase V $6,716,949, Trainer Hale Drainage $544,248, Wilderness Oak Bridge $1,440,491 and Benton City Road $524,400.

MISSION REACH

This is a joint effort between the City of San Antonio, Bexar County and the San Antonio River Authority. The project will provide an ecosystem restoration while maintaining and improving flood reduction benefits to the San Antonio River from Lone Star Boulevard to Mission Espada. The estimated completion date for Phase 3 of this project is August 2013. The total estimated project cost for the 10 Year Flood Control Program Fund approved in FY 2011-12 is $39,669,124. Included in the FY 2011-12 Adopted Budget is the total cost of the project at $158,900,000. Phase 1 and 2 from Lone Star Blvd to Mission Road –are complete. Phase 3 consists of the San Antonio river from Mission Road to Mission Espada (5.75 miles) The work includes construction of a pilot channel, 14 riffle structures, pedestrian trails and foot bridges, and ten acres of embayment habitats. There will be Restoration of river remnants near Mission San Juan and Mission Espada and approximately 260 acres of native riparian vegetation. The Installation of picnic tables, benches, trash receptacles, drinking fountains, and trail signage are also included.

DEMAND FOR SERVICE

COLLECTIVE BARGAINING

Commissioners Court recognizes the Deputy Sheriff's Association of Bexar County/Combined Law Enforcement Association of Texas, Local #30 (DSABC/CLEAT) as the exclusive bargaining agent for collective bargaining under Section 174.101 of the Texas Local Government Code. The DSABC/CLEAT represents all Sheriff's Office uniformed employees in the Detention and Law Enforcement careers and a majority of the senior management division chiefs.

The County is continuing to negotiate with the Deputy Sheriffs Association of Bexar County for a new collective bargaining agreement. The FY 2011-12 Adopted Budget includes funding in contingencies for annual step increases which are required as part of the "evergreen" clause in the collective bargaining agreement which expired on September 30, 2009. The first agreement approved on August 17, 2006, expired September 30, 2009. The impact of a new collective bargaining agreement on the County's General Fund can not be estimated until negotiations are finalized.

SHERIFF'S OFFICE

Program changes in the annualized net savings amount of approximately **($4,796,947)** were adopted for the Sheriff's Office in FY 2011-12. The actions include the deletion of frozen positions, transfer of positions, the attrition plan, and program changes.

Frozen position Deletion: The deletion of 11 open civilian positions is adopted for FY 2011-12. For the Law Enforcement Division the positions are one Evidence Receipt Clerk (NE-03). For the Detention Division the positions one Processing Clerk (NE-01), one Processing Clerk (NE-01), and one Paralegal Librarian position (NE-06). For the Support Services Division the positions are one Banking Supervisor (E-04), one Human Resource Analyst (E-04), three Inmate Banking Clerks (NE-02), one Office Assistant II (NE-03), and one Office Assistant III (NE-04). The deletion of these positions will result in an annualized savings of **($151,361).**

Position Transfers: The transfer of 4 positions is adopted for FY 2011-12. For Law Enforcement it is the transfer of one Cashier/Clerk (NE-01 to the Management and Finance Division. For the Detention Division the budget transfers one Librarian position (NE-08) and two Library Clerk positions (NE-01) from the Law Library Fund (011) to the Detention Division. The net annual cost of the transfers is **$129,303**.

Attrition Plan: Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were also offered an opportunity to submit an alternative plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department. Reductions in the Personnel Services Group funding for Law Enforcement are ($259,231), for Detention it is ($47,074), for Support Services it is ($34,962). The total annual savings of the reductions is (**$341,267)**.

Program Changes: Program changes include functions that provide court security services to the Juvenile Associate Judges, Adult Detention Center staffing, and to inmates (PREA Coordinator). Program changes will result in a total net annual savings of approximately (**$4,512,759).**

- The first program change creates and authorizes one Prison Rape Elimination Act (PREA) Coordinator position (NE-10). The PREA was passed by Congress in 2003. A final set of standards was published by the Department of Justice in February 2011 which requires that facilities with a rated capacity of over 1,000 to provide a PREA Coordinator to develop and oversee the jail's compliance with the act. This unfunded mandate will result in a cost to the General Fund of **$59,641**.

- With a declining jail population, it is only natural that the tax payers and citizens will expect our detention costs to be appropriately reduced as well. The second program change updates the jail staffing relief factor for 24 hour/7 day a week posts to 4.93 and deletes staff from the jail previously authorized for coverage of living units now closed resulting in a reduction of authorized uniformed staff by 100 - from 930 to 830. These actions reflect an annual savings of **$4,572,400**.

Alternate staffing strategies have been developed to be implemented solely or in combination to include:

- Use of paid or compensatory overtime on the part of regular full-time staff.
- Call-in assignment of extra-board temporary or part-time employees to posts when needed. (The extra-board temporary pool is made up of former certified detentions staff or newly certified staff waiting for full-time positions to open, or satisfied with the part-time intermittent call-in when the demand arises.)
- Assigning small groups of inmates out to other facilities until it is cost effective to open and staff the next needed living unit.

JAIL POPULATION STRATEGIES

Jail population has steadily declined since the fall of 2010. The average daily population for the first few weeks of August used 474 fewer beds in 2011 compared with the same period in 2010. This declining trend in jail population can be attributed to the active participation by key County criminal justice stakeholders and the leadership of the Commissioners Court in focusing on jail population mitigation strategies such as the specialty courts, jail diversion programs, inmate re-entry programs, using the Quarterly Judicial Management Report to track key court metrics and improve court processes, ongoing reviews of the jail population to identify changes in an inmate status that improve eligibility for release, and other enhancements in the County's criminal justice administration processes. I intend to build upon and sustain these successful jail population mitigation strategies, while working with the Courts to implement new strategies. With a declining jail population we can now also focus on capturing staff

savings by implementing two jail staffing strategies: (1) recalculating the relief factor with less reliance on staffing full time equivalents for unplanned absenteeism by using part-time deputies and overtime, and (2) staffing the jail to demand, instead of to full capacity. Implementing these two staffing strategies will net over $2.8 million.

The County continues to develop the Adult Detention Center Campus in FY 2011-2012. The County has begun construction of a new parking facility for the campus and will continue to look to maximize use of the existing Adult Detention facilities in lieu of constructing and operating an entirely new facility. Pre-trail services will be relocated from the Leona Street facility into a floor in the Probation facility across the street from the Main Jail. Additionally, work has begun on the Adult Detention Center South Campus Annex two blocks south of the jail. This facility will house video visitation and other activities such as the Re-Entry Council. Work continues with the City to improve CMAG operations, while expanding medical and mental facilities, which includes the implementation of the new dialysis unit this fall at the main Jail. A performance review is adopted in FY 2011-12 to be conducted to determine if staffing levels and hours are accurate at Central Magistration. One-half of full funding for the department ($1,166,775) is budgeted within Non-Departmental Contingencies pending the findings of the performance review.

QUALITY OF LIFE

CONTRIBUTIONS TO OUTSIDE AGENCIES

Bexar County Commissioners Court partners with various non-profit organizations (also known as Outside Agencies) to help address gaps in services these agencies can provide to the citizens of Bexar County. Funding these agencies provide important social and environmental services, education programs, and other services for Bexar County citizens.

The Non-Departmental Budget provides funding in the amount of $789,781 for outside agencies. The FY 2011-12 Adopted Budget recommends contributions to 26 outside agencies that provide important social and environmental services, educational programs, economic development initiatives, and other services for Bexar County citizens.

At the inception of contributions to outside agencies, funding for programs with potential were to be provided for a finite amount of time. After a period of time, as determined by Commissioners Court, programs would receive no supplemental funding and would need to secure other sources of funding, with the expectation that successful programs would become self-sufficient. The Budget Department is developing a recommendation for Commissioners Court consideration for the phase-out of entities that annually return to request funding. Below are listed the outside agencies and their recommended funding level.

Outside Agencies	Adopted
Bexar County Detention Ministries	$45,086
Catholic Charities	183,059
Christian Senior Services	62,526
City/County Seniors	6,500
Gardendale Community Center	6,000
Haven for Hope	50,000
Health Collaborative	20,000

Home Comforts Inc	10,000
Jefferson Outreach for Older People	8,000
Magik Theatre	20,000
MLK March	25,000
Northeast Senior Assistance	8,000
Our Lady of Mt St Carmel	5,000
Peace Initiative	25,610
Project Mend	10,000
Project Quest	85,000
San Antonio College GED Scholarship Program	10,000
San Antonio Education Partnership	40,000
San Antonio Food Bank	40,000
Seton Home	25,000
Southeast Community Outreach for Older People	8,000
The Fund	25,000
The San Antonio Opera	20,000
The San Antonio Symphony	20,000
UTSA Restorative Justice	3,000
Walzem Road Area Revitalization	10,000
Well Med Sr. Transportation	8,000
YWCA of San Antonio	20,000
Total	**$798,781**

COMMUNITY INFRASTRUCTURE AND ECONOMIC DEVELOPMENT (CIED)

Pursuant to the Texas Constitution Article III, § 52-a and Chapter 380 of the Texas Local Government Code, a City is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Using this Code, the City of San Antonio (COSA) created a program for the purpose of making loans and grants available for economic development projects meeting certain criteria.

The City owned electricity service, CPS Energy ("CPSE"), developed a fund to support these efforts. As part of its current corporate policy to assist political subdivisions within its service area, CPSE reserves on an annual basis one-percent (1%) of retail electricity sales within the political subdivision in escrow for use by the political subdivision for Community Infrastructure and Economic Development projects ("CIED Funds").

Bexar County has demonstrated the need to use the available and uncommitted County CIED funds reserved by CPSE for use to support County-identified economic development projects that meet the requirements of Chapter 380 of the Texas Local Government Code but that may fall outside the scope of CPSE's CIED Fund Policy. Because of this, COSA has agreed to access County available and uncommitted CIED funds through a 381 grant agreement with the understanding that the County would use these funds for economic development projects.

The FY 2011-12 Budget Funds five economic development projects in the total amount of $6,295,000. These projects include Corporate Recruitment ($230,000), Economic Development Foundation (EDF) Contribution ($625,000), InCube Contribution ($500,000), Medtronics ($400,000), Grant to Nature Conservatory ($4,000,000) and Management Agreements ($540,000).

ADVANCED TRANSPORTATION DISTRICT (ATD)

In FY 2006-07, the County entered into a pass-through financing arrangement with the Texas Department of Transportation (TxDOT) and the Advanced Transportation District (ATD). This agreement allowed for the accelerated construction of two road projects, Blanco Road and Culebra Road, originally on TxDOT's project list for completion several years into the future. In FY 2009-10 Commissioners Court approved a third project, the Superstreet 1604 Project. The agreement allows Bexar County to issue bonds to pay for construction of the roads. Bexar County will then be reimbursed through two sources, TxDOT pass-through funding and a portion of the ATD sales tax revenue authorized by voters on November 2, 2004. In accordance with the agreement, Bexar County has issued bonds in the amount of $53.5 million to pay for the costs associated with these road projects. TxDOT revenues will be remitted to the County upon completion of the road projects. ATD revenues have been remitted to the County since June 2008 and have been utilized to make debt service payments on the bonds.

NEW CAPITAL PROJECTS

The FY 2011-12 County Buildings Capital Improvement Fund's Budget provides total funding in the amount of $379 million. This includes funding in the amount of $54.7 million for 57 new capital improvement projects that include: the purchase of the Courthouse South Annex, Sheriff's substation feasibility study, video visitation, energy reduction, various renovations, and technology projects, which are discussed below.

TECHNOLOGY

Under the leadership of the Chief Information Officer the Bexar County Information Technology, BCIT, organization is working on major on-going technology projects in conjunction with other County offices and departments. Major projects include:

Bexar County Integrated Justice System: The new system will replace an outdated legacy system that has been in service for approximately 30 years. It will allow users to instantly update and exchange information. The new system will have the flexibility to adapt to the changing needs of the County. During FY 2008-09 the cost of this project increased from $18,000,000 to $23,450,000. This amount includes the cost for Central Magistration component and the Master Name Index component. Additional funding in the amount of $150,000 was provided in FY 2010-11 for the purchase of two SAS Servers. The total cost of this portion of the project is $23,600,000. The FY 2011-12 Budget includes additional funding described in the new project section of this narrative for items that were not included in the original scope of the system.

The Juvenile Justice Information System project was terminated prior to completion. Bexar County Information Technology has requested to implement a Juvenile Case Management System as a part of the Countywide Integrated Justice System. The funding allocated for this project is $3,682,609.

The following components are to be implemented in addition to the integrated system detailed above and replaces the Juvenile Justice Information System, the additional parts of the County Integrated Justice System include: E-Discovery System ($600,000), District Attorney Case Management System ($8,000,000), Jail Management System ($7,000,000), Jury Management System ($800,000), Juvenile

Case Management System ($2,000,000), and CIJS Storage ($330,000). The total cost of these components is $18,730,000.

The total investment in the Bexar County Integrated Justice System is **$42,012,609**.

Financial Management System: Bexar County's current Financial System became operational July 1, 1996. A new system is needed to meet the County's growing needs specifically in the areas of financial accounting, purchasing and budgeting. It will enable County users to have access to better management information through reports and queries regarding requisitions, financial cost and accounting information, and the impact on annual budget appropriations. The FY 2010-11 adopted budget included an additional $888,841 for implementation of the financial management system. The total cost of this project is approximately **$7,188,841**.

Cashiering: This project provides software upgrade and integration for the current cashiering system which will aid the auditor's office by providing more flexibility to analyze collections Countywide in several departments. The cost of this project is approximately **$1,000,000**.

Technology Improvement Fund: Additionally, the FY 2011-12 Budget includes funding for replacement and upgrade of equipment throughout the County, through its Technology Improvement Fund. Offices and Departments throughout Bexar County will receive a total of $383,112 in their individual budgets for computer-related and technology-based purchases. This fund places managerial control of technology purchases within the individual departments while centralizing the technological support with Information Services to ensure that technology purchases are integrated and supportable.

Data Warehouse Solution: This project provides data storage infrastructure with analytical access to all County data. The total cost of this project **$300,000.**

Interactive Voice Response (IVR) Solution: This project provides for the implementation of interactive voice response technology in County offices and departments. The system will provide specifically tailored information to callers such as directions, hours of operation, court dates, etc. The total cost of this project is **$150,000.**

Avaya Countywide Voicemail System: This project will replace the Audix voicemail system, which is no longer supported by the phone supplier Avaya. The total cost of this project is **$206,194.**

Avaya Call Management System: This project is an application which will provide real-time and historical reports of statistical data of all incoming and outgoing calls. The data will provide management with call volume, efficiency of calls, and assist in determining staffing. The total cost of this project is **$116,841.**

Time Collection System: This project will provide the software, hardware, infrastructure, and implementation services to implement a countywide time collection system to interface with the County's existing SAP Human Resources system. This implementation will use existing staff and consulting services to accomplish its goal. The total cost of this project is **$550,000.**

Hardware Refresh: The project provides for the replacement of CHRIS hardware to include servers, SANs, switches, etc. The purchase will also include 5 years of hardware support. The total cost of this project is **$250,000.**

COMMUNITY VENUE PROJECTS

In July 2007, Citizen Committees were formed to research, develop and recommend to Commissioners Court projects that met a community need, appealed to visitors, and improved our local economy. In May 2008, Bexar County citizens approved extending the visitor tax, a financing tool combining a 1.75% hotel/motel occupancy tax and a 5% short-term rental tax to fund and develop new community venue projects. ***Voters approved the following four propositions.***

PROPOSITION 1

San Antonio River Improvements:
This project is being paid out of Flood Control Taxes until the Venue Taxes rebound from the economic slowdown of 2008-09. Improvements to the San Antonio River were allocated $125 million. Of that amount, $70 million was allocated to advance fund the federal share of costs associated with the project. In 2009, the project received $25.4 million in stimulus funding as part of the American Recovery and Reinvestment Act and of that amount; $10 million was allocated to reduce the County's commitment to advance the federal share.
This reduction has allowed for a small amount of additional capacity in the Visitor Tax Finance Plan and the additional capacity could be used to pay for costs associated with constructing portals from the river to the new Performing Arts Center with no impact to any other Visitor Tax projects. The FY 2011-12 budget includes adding portals to the existing improvements and funding of the San Antonio River Improvement Project for the Veterans Plaza/ Performing Arts center and for the County/City History Center in the Briscoe Heritage Museum. In FY 2010-11 Commissioners Court approved budgets of $8 million for the Veterans Plaza Portal and $2 million for the County/City History Museum for a total of $10 million.

These improvements will connect the river from Brackenridge Park to Mission Espada. Other aspects of these projects will restore the natural course of the river south of downtown to Mission Espada and restore the natural ecosystem by planting thousands of native trees and grasses. In addition, hike and bike trails, pedestrian footbridges, recreational amenities and river access points will be added to the river.

PROPOSITION 2

Amateur Sports Facilities:
Funding in the amount $80 Million has been allocated for Proposition 2 which provides for the purchase, acquisition, construction and equipping of Youth and Amateur Athletic Facilities in Bexar County. This proposition consists of a total of 13 projects.

- **Brooks Soccer/Rugby**
  This project expands the existing Park by adding 10 full-sized soccer fields to the 4 existing fields. $5 Million
- **Classics Elite Soccer**
  This project develops 5 soccer fields, concession stands, and restrooms at McAllister Park. $1.2 Million
- **Culebra Creek Soccer**
  This project expands the existing Park by adding 14 full-sized soccer fields to the 8 existing fields. $5.23 Million
- **S.T.A.R. Soccer**
  This project develops 15 international-sized soccer fields and a 16-acre special needs park. $5 Million
- **McAllister Little League**
  This project develops 6 youth baseball fields and 4 adult baseball fields at McAllister Park. $2.67 Million

- **Mission Concepcion Athletic Complex**
  This project develops a full athletic complex that includes 6 basketball gymnasiums, a youth baseball 4-plex, 2 softball fields, 1 T-ball field, a full track with a football field, and a 1-mile cross country track. $16.1 Million
- **Missions Baseball Academy**
  This project develops 11 baseball diamonds with the Missions Baseball Club and adult youth leagues. $4 Million
- **Northside Swim Center**
  This project develops a 4,000 seat stadium and an Olympic-sized outdoor pool. $7 Million
- **St. Mary's Complex**
  This project develops a Division II athletics complex at St. Mary's University. $6 Million
- **South East Skyline Pony League**
  This project develops a 7-field Pony League baseball complex. $3.3 Million
- **Texas Fencing Center**
  This project develops a 12 strip international training and competition center for fencing. $2 Million
- **UTSA Complex**
  This project develops a Division I athletics complex at the Loop 1604 Campus. $15 Million
- **Wheatley Heights Complex**
  This project develops an athletic complex that includes a softball 4-plex, a full track with a football field, 5 practice/tournament football fields, and a soccer practice area. $7.5 Million

PROPOSITION 3

Community Arenas and Grounds
$100 Million has been allocated for Proposition 3. Bexar County residents own the Freeman Coliseum, the AT&T Center, and the Exhibition and Stock Show Facilities. The goal of this Proposition is to be a responsible landlord, good community leader, and keep these facilities up-to-date and viable for our tenants and citizens.

- **Freeman Coliseum**
  Improvements include replacing the lower seating section, upgrading to Americans with Disability standards, heating, ventilation and air-conditioning upgrades, a new sound system and stage, and building improvements. $10 Million
- **Exhibition and Stock Show Facilities**
  This project will enable the facility to be renovated into a multi-purpose and climate controlled agricultural facility. $15 Million
- **AT&T Center**
  This project will enhance the arena's technology and mechanical systems and will provide for expanded/increased flexible meeting space to allow the building to compete and attract more events and functions. $75 Million

PROPOSITION 4

Performing Arts Facilities
$110 Million has been allocated for three projects to upgrade and improve Performing Arts Facilities in Bexar County.

- **Alameda Theater**
  This project includes renovation, restoration, and expansion of The Alameda. This is part of the Alameda National Center for Latino Arts and Culture. $6 Million

- **Briscoe Western Art Museum**
  This project renovates historic Hertzberg Museum site along the Riverwalk. The County investment leverages private foundation funding. $4 Million
- **Performing Arts Center**
  This project includes a 1,700 seat, 180,000 gross square foot multiple purpose, variable acoustic hall with double pit lift, a 350-seat capacity, multiple purpose, multiple form, acoustically sound Studio Theater, a 3,000 square foot rehearsal hall, an adequate lobby space of 8-10 square feet per person, an educational facility, and administrative and resident company offices. $100 Million

EMPLOYEE BENEFITS

COMPENSATION

The FY 2011-12 Budget for compensation programs reflects the realities of the continuing difficult economic environment. Faced with declining revenues, even as demands for services continue to increase, Bexar County made some difficult choices in the FY 2010-11 Adopted Budget. Priority was given to protecting as many jobs as possible, even if it necessitated suspending in the overall compensation programs historically available to Bexar County employees. The same posture is carried forward in the FY 2011-12 Budget.

Note: In August 2006, the County entered into the first ever collective bargaining agreement with any group of its employees, the Sheriff's Office uniformed deputies, which are represented by the Deputy Sheriff's Association of Bexar County (DSABC). The discussion which follows applies to the positions not covered by this agreement.

BENEFITS

Employee Medical Plan – Over the past several years, Bexar County has implemented multiple strategies to manage the continued cost of health care. These strategies have included plan design changes, a dependent eligibility audit, and implementation of wellness initiatives including the Bexar County Employee Health and Wellness Clinic.

Claims Expense represents the health and life insurance claims that Bexar County pays in a given fiscal year. The FY 2011-12 Budget includes a two percent increase compared to FY 2010-11 estimates. The increase represents a nine percent projected increase in Health Insurance Claims in FY 2011-12. There is one plan change authorized for FY 2011-12:

Post 65 Medicare Plan
- Fully insured Medicare advantage
- Reduced co-pays
- Dependents under age 65 would go to the County PPO Plan

There are 52 employees who are currently "grandfathered" into the County's subsidized plan (reduced premiums) who have had salary increases that pushed them above the technical salary cutoff for that plan of $22,547 per year or $10.84 per hour. The FY 2009-10 Budget implemented a three-year plan to restore their premiums to the normal plan rates, with one third of the necessary increases occurring during each of the following three plan years. Three employees will be removed from this plan this year and that action is included as part of the FY 2011-12 Budget. There are currently 49 employees who remain in the subsidized plan with an annual salary of less than $22,547. This is also part of the FY 2011-12 Budget.

Employee Health Clinic – Bexar County opened its Employee Health Clinic and Wellness Center on June 22, 2009 in a location just two blocks south of the Courthouse. The goal of the clinic is to improve

the overall health of employees through the convenient and efficient delivery of medical services and wellness programs, and to do so in a way that helps mitigate the rising cost of healthcare. The Employee Health Clinic and Wellness Center provides a broad array of medical services, including preventive health screenings, wellness programs, pre-employment physicals, and medical care for minor injuries and illness.

Medical services are contracted with the Bexar County University Health System through an interlocal agreement. The staff consists of a part-time Medical Director, a full-time Physician's Assistant, a full-time Licensed Vocational Nurse and two full-time Medical Assistants. As part of the larger wellness program, mobile health clinics are also regularly scheduled to provide various medical test screenings for Bexar County's larger employee centers. An amount of $500,000 is included for the health and wellness clinic for FY 2011-12.

Humana Vitality Program – The Humana Vitality Program is to replace the current Virgin Health Miles. Both programs reward healthy behavior, but the Health Miles program rewards generic behaviors and outcomes without health assessments. The Vitality programs rewards specific behaviors and outcomes that are tailored to the individual. The outcomes are validated by mandatory health assessments.

GASB 45 – Reporting Liabilities for Other Post-Employment Benefits (OPEB) --In order to comply with Governmental Accounting Standards Board (GASB) Statement 45, Bexar County will report its accrued liability for Other Post-Employment Benefits (OPEB) as part of the FY 2011-12 Budget. Although this reporting is not required by law, it is part of Generally Accepted Accounting Principles (GAAP). Furthermore, bond rating agencies such as Moody's, Fitch, and Standard & Poor's, have stated that GASB 45 compliance will be considered when assigning credit ratings for local governments. This Budget includes $1,036,584 set aside to continue to address this liability.

VIA Free Pass & Vanpool Transportation Benefits –The County will continue its partnership with VIA Metropolitan Transit by offering free regular route bus service for employees. Through the VIA Easy Pass Program, Bexar County employees are allowed unlimited rides on regular scheduled bus service simply by showing their Bexar County identification. Bexar County was the first participant of this program and has continued to lead the way in encouraging employees to use mass transportation. In addition, the County funds the jury-duty bus pass program. For FY 2011-12 these programs are budgeted at $205,782.

Tuition Reimbursement Program – The County will continue to fund its tuition reimbursement program during FY 2011-12 at the reduced level of 10 percent from last year bringing that level to $189,000. This program reimburses employees, up to the University of Texas at San Antonio rate, for tuition costs while enrolled in a Bachelor's or Master's degree program. Tuition is reimbursed at 100 percent for a grade of A, 90 percent for a grade of B, and 80 percent for a grade of C or pass/fail. The distribution of the funds will be on a first come first served basis until the funding is depleted.

PROGRAM CHANGES

The FY 2011-12 Adopted Budget recommends program changes in all funds which include 36.25 new positions, 248.25 deleted positions, 18 reclassified positions, and no frozen positions for an overall savings of **($13,969,618).** The program changes in the General Fund include: 27 new positions, 226.75 deleted positions, 16 reclassified positions, and no frozen positions. The annualized savings of the program changes for General Fund recommended in the FY 2011-12 Adopted Budget is **($13,432,736).** The program changes in Other Funds include: 9.25 new positions, 21.5 deleted positions and two reclassified positions. The annualized savings of the program changes for Other Funds recommended in

the FY 2011-12 Budget is ($536,882). The following is a breakout of new, deleted, reclassified, and frozen, positions, including the total amount of program changes.

GENERAL GOVERNMENT

The General Government service area includes the Budget Department, County Auditor, County Clerk, County Manager, Economic Development, Elections, Facilities Management-County Buildings, Human Resources, Information Technology, Judge and Commissioners, Purchasing, and the Tax Assessor-Collector's Office. The program changes include 15.5 new positions, 57.25 deleted positions, 6 reclassified positions and no frozen positions. The annualized savings of the program changes for General Government service area recommended in the FY 2011-12 Budget is **($2,441,725).**

General Government					
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**	**Frozen Positions**
Budget	($8,122)	1	-1	0	0
County Auditor	($134,469)	0	0	0	0
County Clerk	($260,863)	11	-21.5	0	0
County Manager	($183,962)	0	-1	0	0
Economic Development	($40,435)	0.5	-1.25	1	0
Elections	($148,262)	1	-8	1	0
Facilities Mgmt.-Cty. Bldgs	($63,266)	1	-3	0	0
Human Resources	($39,700)	0	-1	0	0
Information Technology	($1,205,842)	1	-17	0	0
Judge and Commissioners	($25,951)	0	-1.5	2	0
Management and Finance	$4,830	0	0	1	0
Purchasing	($40,974)	0	-2	1	0
Tax Assessor - Collector	($294,709)	0	0	0	0
TOTAL	**($2,441,725)**	**15.5**	**-57.25**	**6**	**0**

JUDICIAL

The Judicial service area includes the Appellate Public Defender's Office , Civil District Courts, Central Magistration-District Clerk, Central Magistration-District Courts, County Courts at Law, Criminal District Attorney, Criminal District Courts, District Clerk, Judicial Support Services, Justice of the Peace, Precinct I, Place 1, Justice of the Peace, Precinct I, Place 3 , Justice of the Peace, Precinct 2, Justice of the Peace, Precinct 3, Justice of the Peace, Precinct 4, Juvenile Courts, and Probate Courts. The program changes include 4 new positions, 25.5 deleted position, ten reclassified positions, and no frozen positions. The annualized savings of the program changes for the Judicial service area recommended in the FY 2011-12 Budget is **($3,287,406).**

Judicial					
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**	**Frozen Positions**
APDO	($290,605)	0	-1	0	0
Civil District Courts	($192,000)	0	0	0	0
CMAG District Clerk	($60,459)	0	-4	0	0
CMAG District Courts	($1,166,775)	0	0	0	0
County Courts at Law	($110,463)	0	0	0	0
Criminal District Attorney	($802,902)	0	-2	0	0
Criminal District Courts	($203,597)	1	-4	0	0
District Clerk	($316,070)	2	-12	10	0
Judicial Services	$30,230	1	0	0	0
Justice of the Peace 1 Pl. 1	($12,375)	0	-0.5	0	0
Justice of the Peace 1 Pl. 3	($19,842)	0	-1	0	0
Justice of the Peace 2	($22,435)	0	-1	0	0
Justice of the Peace 3	($24,391)	0	0	0	0
Justice of the Peace 4	($16,323)	0	0	0	0
Juvenile Courts	($47,994)	0	0	0	0
Probate Courts	($31,405)	0	0	0	0
TOTAL	**($3,287,406)**	**4**	**-25.5**	**10**	**0**

PUBLIC SAFETY

The Public Safety service area includes the, Community Resources-Crime Lab, Constables, Facilities Management-ADC Maintenance, Facilities Management-Forensic Science Center Operations, Facilities Management-JDC Maintenance Fire Marshall and Emergency Management, Juvenile Detention and Probation, and the Sheriff's functions. The program changes include 6 new positions, 129 deleted positions, and no frozen positions. The annualized savings of the program changes for the Public Safety service area recommended in the FY 2011-12 Budget is **($6,892,625)**.

Public Safety					
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**	**Frozen Positions**
Com. Resources-Crime Lab	($182,614)	0	-3	0	0
Constable Pct. 1	($45,691)	0	0	0	0
Constable Pct. 2	($51,895)	0	0	0	0
Constable Pct. 3	($42,283)	0	0	0	0
Constable Pct. 4	($89,973)	0	-1	0	0

Facilities Mgmt.-ADC Maint	($252,157)	0	-9	0	0
Facilities Mgmt.-FSC Ops	($108,560)	0	-1	0	0
Facilities Mgmt.-JDC Maint	($36,693)	0	-2	0	0
Fire Marshall	($17,906)	0	-0.5	0	0
Fire Marshall-Emg. Mgmt.	($17,906)	0	-0.5	0	0
Juvenile Detention	($550,000)	0	0	0	0
Juvenile Probation	($700,000)	0	0	0	0
Sheriff Detention	($4,532,144)	4	-103	0	0
Sheriff Law Enforcement	($194,178)	2	-2	0	0
Sheriff Support Services	($70,625)	0	-7	0	0
TOTAL	**($6,892,625)**	**6**	**-129**	**0**	**0**

HEALTH AND PULIC WELFARE

The Health and Public Welfare service area includes the Community Resources functions of Administration, Community Programs, and Mental Health in addition to Economic Development SWMBE, and Public Works-Environmental Services. The program changes include one new position and 6.5 deleted positions. The annualized savings of the program changes for the Health and Public Welfare service that are recommended in the FY 2011-12 Budget is **($294,865**).

Health and Public Welfare					
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**	**Frozen Positions**
Community Resources-Admin	($35,546)	0	-0.5	0	0
Community Resources-Com Pgms	($55,565)	0	-1	0	0
Com. Resources-Mentl Hlth	($43,931)	1	-1	0	0
Economic Dev. -SWMBE	($59,566)	0	-2	0	0
Public Works-Environmental	($100,257)	0	-2	0	0
TOTAL	**($294,865)**	**1**	**-6.5**	**0**	**0**

EDUCATION AND RECREATION

The Education and Recreation service area has program changes is Facilities Management-Parks. The program changes include one half of one new position and six deleted positions. The annualized savings of the program changes for the Education and Recreation services that are recommended in the FY 2011-12 Budget is **($246,670).**

Education and Recreation					
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**	**Frozen Positions**
Facilities Mgmt.-Parks	($246,670)	0.5	-6	0	0
TOTAL	**($246,670)**	**0.5**	**-6**	**0**	**0**

HIGHWAYS

The Highways service area includes the Facilities Management functions of Administration and Energy. The program changes include no new position and 2.5 deleted positions. The annualized savings of the program changes for the Highway services that are recommended in the FY 2011-12 Budget is **($269,445).**

Highways					
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**	**Frozen Positions**
Facilities Mgmt.-Admin	($247,302)	0	-2	0	0
Facilities Mgmt.-Energy	($22,143)	0	-0.5	0	0
TOTAL	**($269,445)**	**0**	**-2.5**	**0**	**0**

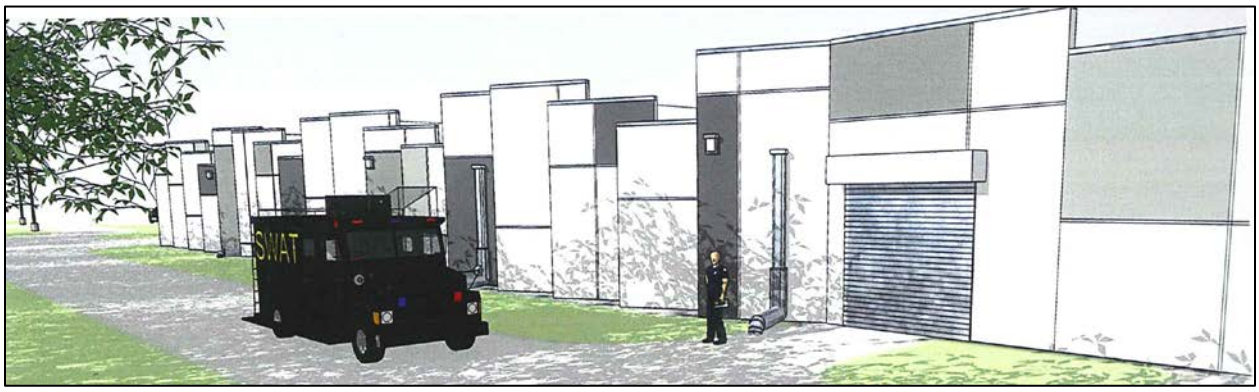
OTHER FUNDS

The Other Funds with program changes includes Community Resources and Economic Development, Courthouse Security, Dispute Resolution, District Clerk-Tech., Fire Code, Flood Control—Cash, HOME Grants, Law Library, the Public Works functions of Road and Bridge and Storm Water, and Community Venue Project The program changes include 9.25 new positions, 21.5 deleted positions, and two reclassified position, The annualized savings of the program changes for the Other Funds service area recommended in the FY 2011-12 Budget is **($536,882**).

Other Funds					
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**	**Frozen Positions**
Community Infr. & Eco Dev	$105,284	0.75	0	0	0
Courthouse Security	($37,016)	0	-1	0	0
Dispute Resolution	($27,450)	0	-1	0	0
District Clerk Tech.	($80,521)	0	-1	0	0
Fire Code	$10,350	0	0	0	0

Flood Control-Cash	($30,005)	2	-0.5	0	0
Home Grants	($92,810)	0	-1	0	0
Law Library	($159,303)	0	-3	0	0
Public Works-Road and Bridge	($166,247)	5	-12	0	0
Public Works-Storm Water	($72,236)	1	-2	0	0
Venue Project	$13,072	0.5	0	2	0
TOTAL	**($536,882)**	**9.3**	**(21.5)**	**2**	**0**

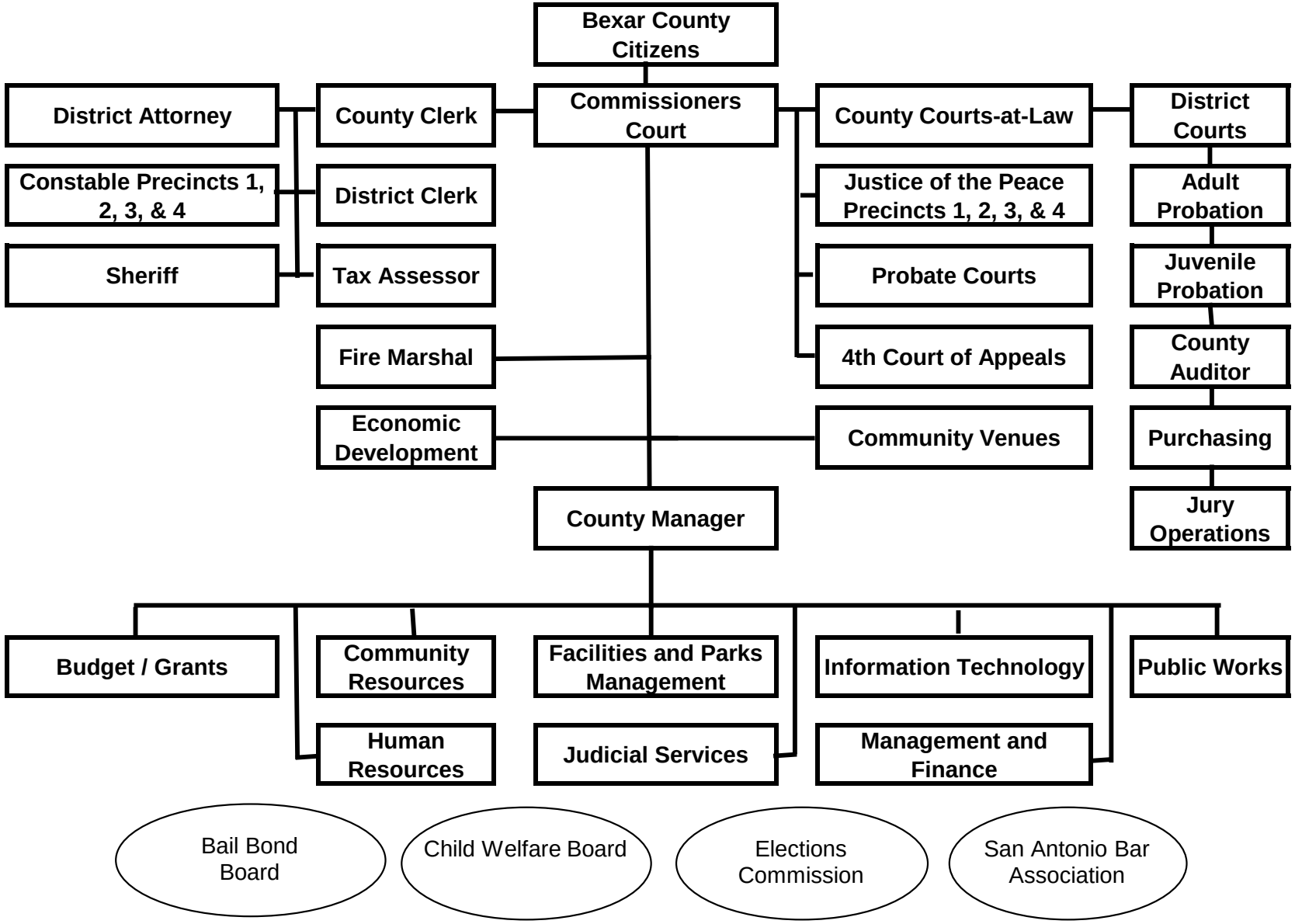
BUDGET OVERVIEW



Bexar County Firing Range

On November 2010, the County embarked on construction of a multi-purpose facility to support law enforcement training needs. The first phase, at $2.6 million, includes a 50-yard, 20-position course for handguns and shotguns. Phase two construction will begin in December and includes an additional 20-position firing deck, a shoot house and administrative area. A future phase will include a 100-yard, five position course for rifles. The range also will support day and night shooting scenarios.

User of the facility will include the Bexar County Sheriff's Office, Fire Marshal's Arson Investigators, Constables, Adult Probation Officers, and District Attorney Investigators, as well as outside law enforcement agencies.


Bexar County Citizens
District Attorney
County Clerk
Commissioners Court
County Courts-at-Law
District Courts
Constable Precincts 1, 2, 3, & 4
District Clerk
Justice of the Peace Precincts 1, 2, 3, & 4
Adult Probation
Sheriff
Tax Assessor
Probate Courts
Juvenile Probation
Fire Marshal
4th Court of Appeals
County Auditor
Economic Development
Community Venues
Purchasing
County Manager
Jury Operations
Budget / Grants
Community Resources
Facilities and Parks Management
Information Technology
Public Works
Human Resources
Judicial Services
Management and Finance
Bail Bond Board
Child Welfare Board
Elections Commission
San Antonio Bar Association

FY 2011-12 BUDGET CALENDAR

May 13, 2011	Bexar County Offices and Departments submit budget requests
June 30, 2011	County Auditor provides preliminary FY 2010-11 revenue estimates and FY 2011-12 projected revenue to Budget Office
July 25, 2011	Certified Tax Roll Received
August 1, 2011	Complete verification of tax roll and calculation of effective tax rate
August 7, 2011	Tax Assessor-Collector publishes Effective Tax Rate, Rollback Tax Rate, & other information
August 23, 2011	Presentation of FY 2011-12 Proposed Budget to Commissioners Court
August 24, 2011	FY 2011-12 Proposed Budget filed with County Clerk and County Auditor
September 13, 2011	Public Hearing on FY 2011-12 Adopted Budget
September 13, 2011	Commissioners Court adopts budget and Elected Officials salaries
September 13, 2011	Commissioners Court adopts Tax Rate.
September 14, 2011	FY 2011-12 Approved Budget filed with County Auditor and County Clerk

BUDGET PROCESS OVERVIEW

The FY 2011-12 Adopted Budget covers a twelve-month period from October 1, 2011 through September 30, 2012.

The purpose of the budget preparation process is to develop a work program and financial plan for Bexar County. The goal is to produce a budget document that identifies County services, functions, and the resources (financial, personnel, and other) that support those services and functions. It serves as a policy document to define issues in a manner that allows Commissioners Court to make sound programmatic and financial decisions. The Commissioners Court must be given enough information to make funding choices between alternative programs and priorities. The budget document provides offices and departments with a work program in support of their individual and collective missions. It also provides the Budget Officer and the County Auditor with a financial plan to assure that the County operates within its financial means. Finally, the budget serves as an important reference document that provides extensive information on the nature and scope of County operations and services, and as such must be clearly understandable by the taxpayers and citizens at large.

The budget preparation process includes four phases (Strategic Planning, Strategic Management Activities, the Long Range Financial Forecast, and the Annual Budget), which are part of a larger financial management process, shown below:

Phase 1 – Strategic Planning

Strategic planning is the crucial link between the end of one fiscal year and the beginning of another. As a first step in the budget development process, the County staff outlines and frames short and long-term issues facing Bexar County and the surrounding region. It is a process that invites all County offices and departments to have input up-front and seeks out important issues from internal and external stakeholders. This broad range of involvement helps formulate key strategic opportunities and challenges facing the County over the next several years. And, it is a critical factor in the success of the strategic plan – ensuring cooperation and support from the organization's leadership.

Phase 2 – Strategic Management Activities

The overarching plan for linking financial management, compensation management, budget administration, and operational accountability of County Offices and Departments is a large part of the strategic management process. The methodology is intended to provide a more transparent, fiscally sound method of matching service delivery demands to recurring revenues. It provides a framework that encourages Commissioners Court and the County's elected and appointed officials to be partners in striving for long-term financial health.

Strategic planning is an on-going, cyclical process that encourages offices and departments to budget for needed resources, implement sound management practices, document and report the results of their programs, evaluate those results, and develop appropriate actions to improve organizational performance. There are several key components to the planning process, as listed below, and discussed in more detail in the following paragraphs.

- Planning
- Budgeting (including compensation programs)
- Reporting
- Evaluating
- Continuous Improvement
- Financial and Management Flexibility

Planning. Each office and department is asked to develop a service and performance plan that identifies its vision, mission, goals, and agreed upon performance measures for the upcoming fiscal year. To the extent practicable, offices and departments that work together in cooperative service areas should collaborate with each other in the development of their plans. These planning elements are incorporated in their official budget submissions and become part of the historical budget document, providing a basis for future evaluation of efficiency and effectiveness.

Budgeting. The annual budget process allocates available funding in a balanced and systematic manner between the needs of employees and the needs of citizens for increased services, while preserving financial stability for the County organization for the future.

Reporting Results. Offices and departments currently submit performance measure reports annually as a part of the budget process. These reports, combined with the regular periodic expenditure reports available through the County Auditor's Office, provide a foundation for evaluating office and department efficiency and effectiveness – measured against the agreed upon standards in their service and

performance plan. Data reported will compare actual and projected performance to the performance objectives identified in the service plan. Likewise, current and projected expenditures will be compared to annual budgeted appropriations.

Evaluating Results. Offices and departments are expected to use their service and performance plans to measure their on-going performance, and to make strategic management adjustments as needed to achieve their overall goals, objectives, and performance measure targets. The Budget Department will work closely with offices and departments to evaluate the efficiency and effectiveness of budgeted programs. Recommendations, both from a management and budgeting perspective, will be made as necessary to help offices and departments achieve success in their respective program areas. Historical, internal performance trends (baselines) and benchmarking best practices of other similar service providers will help the County continually improve the quality and quantity of the services we deliver to our citizens.

Continuous Improvement. The overall goal of the strategic planning and evaluation cycle is to keep the focus on continuous improvement of the services delivered by Bexar County agencies. Rigorous tracking and evaluation of performance and expenditure information will provide an important tool by which offices and departments can measure their success. By measuring and forecasting both performance and expenditures on a quarterly basis, County decision-makers will be better able to set the broad policy goals of the organizations and adjust management programs to enhance program effectiveness.

Phase 3 – Development of the Long Range Financial Forecast and Strategies

The Budget Department presents the Commissioners Court with a five-year financial forecast for the General Fund, the Debt Service Funds, and the Flood Control Fund. Also included are any issues that could affect the County over the next five years.

The Budget Department annually prepares the Five Year Long Range Financial Forecast and Strategies (LRFFS) for presentation to Commissioners Court and use by offices and departments. The forecast contains five sections: 1) a description of the County's financial management system and process; 2) a discussion of the national, state, regional, local, and international economies and their potential impact on the County; 3) an analysis of the projected revenues, expenditures and resulting fund balances for the County's General Fund, and Debt Service Funds; 4) Fund Forecast Scenarios; and 5) an assessment of the major strategic issues affecting the County over the next five years.

The Commissioners Court, the Office of the County Manager and all the other offices in the County use the LRFFS to assist in setting the County's overall priorities and in understanding the County's financial position. The LRFFS projects available funds as well as shortfalls for the coming fiscal year and four future years. The methodology used to project the fund balances incorporates the County's financial policy of maintaining one tenth of expenditures as an operating reserve and one tenth of the annual principal and interest payment as a debt service reserve. The forecast provides valuable information used in developing the annual operating and capital budgets because it gives an indication of the County's overall current and future financial situation. Commissioners Court can then better assess the need to generate additional revenue and/or reduce expenditures or the opportunity to lower taxes and/or fund new programs.

Phase 4 – Annual Budget

This phase begins with offices and departments submitting requests for funding based on current

operational needs, capital needs, and program changes needed to support expanded or changing operational needs. There are formal budget review and adoption processes that guide the budget development through to the point of adoption by Commissioners Court. Budget implementation is the culmination of the Annual Budget process.

Budget Requests:

Baseline. The baseline budget is defined as the level of service that is currently being provided by the office or department and should be affected only by workload volumes and inflationary pressures. For budget preparation purposes, requests for new positions are considered as program changes and are not included in the baseline budget.

Capital Outlays. Capital outlays are expenditures for the acquisition of capital assets, including the cost of land, buildings, permanent improvements, machinery, large tools, furniture, and equipment. Capital outlays refer to those items that cost more than $5,000 per unit. Requests for new or different vehicles (where the type of vehicle requested differs from the vehicle currently in use) are also subject to the capital outlay process; however, replacement vehicles are funded through Short Term Capital. Projects funded through the County Buildings Capital Improvement Fund are generally defined as:

- One-time investments relating to the acquisition, construction, or renovation of major facilities to support the efficient operations of the County and requiring a significant allocation or resources and time to design and build;

- Major equipment associated with acquisition, renovation, or construction of a facility; and

- Other equipment which expands a facility's capacity for use may also be viewed as a capital improvement. The operational life of a completed capital project must be sufficient to justify amortization of the project cost. The required investment in a capital project must be significant enough to justify itemized budgeting and monitoring of associated funding and expenditures.

Bexar County's capital program includes projects identified for funding in the County Road and Bridge Fund, all County Capital Improvement Funds, and grant-funded capital projects.

Program Changes. Program changes refer to requests to change the level of service or method of operation. Generally, program change requests are for positions, technology and other equipment and associated supplies, and contractual services necessary to support a new or expanded program. Program change requests may also take the form of program reductions or elimination. Information submitted in support of the program change describes how the proposal will improve services. Performance indicators that measure and support the program change and justification are also part of the budget submission.

To properly assess the County's business performance, accurate, appropriate, and meaningful performance measures must be developed and continually updated. Properly utilized and implemented, these measures will serve to provide offices and departments objective empirical information critical to their decision-making processes and actions, and will also help to identify areas where efficiencies and process improvements might be found.

Submission. During the FY 2011-12 budget process, offices and departments were provided with spend limits. Offices and department were asked not to exceed their spend limits when requesting funds for their baseline budgets. Any program changes offices and departments requested were required to remain

within their overall budget allocation targets. These requests were accompanied by performance measures as a way to demonstrate how the base division/section's performance will be affected by the new resource allocation requests. Additionally, offices and departments were asked to identify how their actual work product reflects the desired outcome of the County-wide mission, vision and goals. To meet that objective, offices and departments were asked to indicate how each performance measure relates to the achievement of a specific County-wide goal.

Budget Review:

Budget Department Review. Once the budget requests have been received, the Budget Department begins its review. At the same time, revenue estimates and expenditures are received from the County Auditor's Office. The Budget Department uses these estimates and projections as well as tax roll information from the Bexar Appraisal District and Tax Assessor Collector's Office to formulate budget-balancing strategies.

Information Technology Review. The Bexar County Information Technology (BCIT) Department provides technology information and services to offices and departments. Services include infrastructure (networking), application development and maintenance, and technology and training support. BCIT conducts a Technology Review of all technology-based budget requests. During the Technology Review Process, BCIT reviews all budgetary requests for hardware and software, communication equipment, and programming, and subsequently recommends the appropriate technology required to meet the need(s) identified by the office or department.

Adoption Process:

Proposed Budget and Commissioners Court Deliberations. Once the final tax roll is received by the Tax Assessor Collector's Office and the effective tax rate has been calculated, the Commissioners Court is briefed on the status of the Proposed Budget. The Commissioners Court gives direction to the Office of the County Manager and the Budget Department, particularly as relates to any possible tax rate change.

Prior to finalizing the Proposed Budget, the Budget Department will negotiate its final recommendations with each office and department. After the Budget Department submits its proposed balanced budget to Commissioners Court, the Court will conduct its review and deliberations on the budget. Any disagreement may be appealed by the office and department to the Commissioners Court during the Commissioners Court deliberations.

Budget Adoption. After the Commissioners Court completes its deliberations and holds required public hearings on the proposed budget, the Court votes to adopt a budget. The Court may make any changes to the proposed budget it deems necessary as long as the total expenditures do not exceed the total revenues estimated by the County Auditor.

Implementation of the Budget:

Upon adoption of the budget by Commissioners Court, a copy of the budget will be filed with the County Auditor and the County Clerk. The County Auditor will use the Adopted Budget to set up the appropriate budgetary accounts for each office and department. The County Auditor is responsible for the financial accounts of the County and the preparation of Monthly Financial Reports utilized by offices and departments in monitoring their budgets. The Budget Department is responsible for monitoring expenditures in accordance with the budget and for initiating appropriate budgetary transfers. Offices

and departments are responsible for keeping expenditures within the budgeted amount and for tracking performance indicator data.

Budget Amendment. Except through certification of the County Auditor and through approval by Commissioners Court, the total amount appropriated in the budget cannot be amended. However, funds may be reallocated to different expenditure accounts. These types of changes to the budget occur in the form of budget transfers. The following briefly describes the process for approval of budget transfers.

The office or department requests a transfer of funds from one expenditure group to another. The Budget Department evaluates the request to determine its appropriateness and the availability of funds. The Budget Department then forwards transfers of more than $100,000, along with its recommendation, for Commissioners Court consideration. If approved by Commissioners Court, the County Auditor makes the appropriate changes in the financial management system to reflect the approved transfer.

ACCOUNTING SYSTEM

The County's accounting records for governmental fund types and agency funds are maintained on a modified accrual basis, with the revenues being recorded when available and measurable, and expenditures being recorded when the services or goods are received and the liabilities are incurred. In addition, encumbrances are recorded during the year. Property tax revenues are susceptible to accrual, and are considered available to the extent collected within sixty days after the end of the fiscal year. Proprietary/internal service funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses when they are incurred.

The Bexar County budgets are developed on a cash basis. Revenues are recognized only when collected and expenditures are recognized when paid. Under State law, the budget cannot be exceeded in any expenditure category. In addition, the total of the budgets for the General and certain Special Revenue Funds cannot be increased once the budgets are adopted unless certified by the County Auditor and approved by Commissioners Court.

Appropriations in the County Buildings Capital Improvement Fund are made on a project basis rather than on an annual basis and are carried forward until the projects are completed. Except for capital project, grant and federal entitlement appropriations, or for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.

The FY 2011-12 Adopted Budget appropriates funds using the following expenditure groups. (Prior to FY 1997-98, funds were appropriated at the line item level.)

- Personnel Services
- Travel and Remunerations
- Operational Costs
- Supplies and Materials
- Capital Expenditures
- Interfund Transactions
- Contingencies

Each expenditure group is the sum of individual, similar line item allocations. (Each group is defined in the Glossary section of the Appendix.) This presentation of budget data is designed to provide offices and departments detailed information but with greater flexibility in the management and control of their budgets. This system reduces unnecessary bureaucratic control while continuing to provide sound financial and management information.

Although budgetary data is presented in the budget document according to expenditure group, detailed line item information has been input into the County’s financial management system.

ACCOUNT STRUCTURE

The County maintains budgetary control of its operating accounts through the use of various funds. A "fund" is a balanced set of accounts with identifiable revenue sources and expenditures. It is segregated for the purposes of measuring a specific activity. The majority of all County discretionary expenses are included in the following fund types:

- **The General Fund** – includes expenditures for general government, judicial, public safety, education and recreation, highways, health and public welfare, intergovernmental expenditures, capital expenditures, and contingencies.

- **Road Funds –** includes operating and capital expenditures for road maintenance and new road projects. Funds included in this type are:

  Public Works – County Road and Bridge Fund – (previously 096 & 280) includes operating and capital expenditures for single year road projects. This fund's main sources of revenue are vehicle registration fees, motor vehicle sale fees, and road and bridge fees charged when motor vehicle licenses are issued.

  Public Works – County Road and Bridge Fund Multi-Year Projects – includes capital expenditures for multi-year road and bridge projects. This funds main source of revenue is vehicle registration fees and debt issuances.

  Texas Department of Transportation and Advanced Transportation District Multi-Year Fund – includes expenditures for road projects funded through a Pass Through Financing Program Agreement between Bexar County and TxDOT. All construction costs associated with these road improvements will be reimbursed to Bexar County by TxDOT and ATD.

- **Other Operating Funds -** include resources and services such as records management, courthouse security, child support, dispute resolution, parking facilities, technology management, fleet maintenance, and Justice of the Peace Technology. Funds included in this fund type are:

  Records Management – County Clerk Fund – used to fund records management and preservation functions performed by and for the County Clerk's Office.

  Records Management – County Wide Fund – used to fund records management, preservation and automation functions County wide.

  Courthouse Security Fund – used to fund security at the County Courthouse, Justice Center, Juvenile Detention Center and other County offices.

  Justice of the Peace Technology Fund – used to provide funds for specific technological enhancements for justice courts including: computer systems, computer networks, computer hardware, computer software, computer and technology supplies imaging systems, electronic kiosks, electronic ticket writers, and docket management systems.

  Fire Code Fund – used to account for expenditures related to building inspections for compliance with County fire and building codes.

Records Management – District Clerk Fund – used to fund records management and preservation functions performed by and for the District Clerk's Office.

Law Library Fund – used to fund operational expenses of the County Law Library and to keep reference materials current.

Dispute Resolution Fund – used to fund the Mediation Center and Multi-Door Program operations.

Justice of the Peace Security Fund – used to provide funds for specific security enhancements for justice courts including: metal detectors, identification cards and systems, electronic locking and surveillance equipment, court security personnel, signage, confiscated weapons inventory, locks or other security devices, bulletproof glass, and education for court security personnel.

Domestic Relations Office Fund – used to fund the probation function of the child support collection/payment efforts.

Parking Facilities Fund – used to fund all parking facilities operating costs.

Drug Court Fund – provide resources for the development and maintenance of drug court programs operated within the County.

District Clerk Technology Fee Fund – used to fund technology for the District Clerk's Office.

Juvenile Case Manager Fund – used to provide funds for salary and benefits of a juvenile case manager employed to provide services in cases involving juvenile offenders.

Family Protection Account Fund – provides resources for the prevention of family violence or child abuse.

Community Infrastructure and Economic Development (CIED) Fund – used to provide funds for specific types of Economic Development Projects within the County.

Capital Lease Fund – used primarily to fund technology and other innovative projects undertaken by county offices and departments.

Courthouse Facilities Improvement Fund – includes funding for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts.

Fleet Maintenance Fund – internal service fund which accounts for costs related to maintenance and repair of County light vehicles.

Technology Improvement Fund – used to fund the actual purchases and expenses associated with technology improvements in each department.

Stormwater Fund – used to fund the County's Storm Water Quality program, which was mandated by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ) MS4 Phase II Storm Water rules.

- **Grant Funds –** funds that are allocated to Bexar County by various Federal, State, and Private sources in support of services provided by County Offices and Departments Funds within this fund type include:

  Grant Fund – used to account for grant revenue and expenditures for grants received from various Federal, State, and Private sources.

  CDBG Fund – used to track expenditures of all Community Development Block Grants funds.

  HOME Fund – used to track Housing and Urban Development funds for housing rehabilitation through the HOME Investment Partnership Program.

- **Capital Improvement Fund** – includes County Buildings Fund, Economic Development Improvements Fund, Adult and Juvenile Detention Facilities Fund and the 2003 Bond Referendum Fund -- used to fund capital projects, e.g., construction and renovation for detention, courtroom, and office facilities. All proceeds in these funds come from the sale of debt instruments. These funds also include Flood Control Funds which pay annual debt service requirements on flood control projects as well as operating expenses associated with the Bexar County Flood Control Department.

- **The Debt Service Funds** – funded through ad valorem property tax and used to pay principal and interest on all bonds and certificates of obligation issued by the County.

- **The Venue Project Fund** – includes expenditures associated with the Community Arena Venue Project, including construction costs, contingency accounts, Project Improvement Fund expenditures, and debt service.

- **Enterprise Funds –**include expenditures for programs in which revenue sources cover the cost of providing the services provided by these funds. Funds included in this fund type are:

  Other Post Employment Benefit (OPEB) Fund – used to recognize and report post-employment benefits for County retirees.

  Self Insurance Funds – used to fund the County's various insurance plans including health and life, flexible health, dependant care, and workers compensation.

  Records Management Center Fund – an enterprise fund used to account for the operations of the records storage facility.

County of Bexar
Personnel Schedule By Fund and Department
FY 2011-12 Adopted Budget

	FY 2009-10 AUTHORIZED POSITIONS	FY 2010-11 AUTHORIZED POSITIONS	FY 2011-12 AUTHORIZED POSITIONS
GENERAL FUND			
Bail Bond Board	1	1	1
Budget Department	8	7	8
Budget Departments - Grants	0	2	2
Central Magistration			
Criminal District Courts	7.5	7.5	7.5
District Clerk	28	26	24
Civil District Courts	42	44	44
Community Resources			
Administration	7	5.5	3.5
Community Programs	7	8	6
Crime Lab	23	24	21
Medical Examiner	43	43	43
Mental Health Initiative	4	5	4
Veteran Services	3	5	5
Constable-Precinct 1	26	26	25
Constable-Precinct 2	29	29	27
Constable-Precinct 3	25	27	24
Constable-Precinct 4	26	28	27
County Auditor	56.5	59.5	53.5
County Clerk	147	149	138.5
County Manager	11	7	7
County Courts-at-Law	51	52	52
Criminal District Attorney	339	340	338
Criminal District Courts	55.5	56.5	53.5
District Clerk	173	176	166
DPS – Highway Patrol	2	2	2
Economic Development	9	10	9.25
Economic Development - SWMBE	4	4	2
Economic Development - AgriLife	13.5	13.5	13.5
Elections	27	27	20
Facilities Management			
Administration	5	6	2
Adult Detention Center	45	46	37
County Buildings	27	28	26
County Parks	53	53	47.5
Energy Services	2	2	1.5
Forensic Science Facility	1	1	0
Juvenile Institutions	23	23	21
Fire Marshal	20	19	19
Fire Marshal - Emergency Management Office	3	3	2
Human Resources	20	8	8
Information Technology	114	124.5	108.5
Judge/Commissioners Court	20	17	16

	FY 2009-10 AUTHORIZED POSITIONS	FY 2010-11 AUTHORIZED POSITIONS	FY 2011-12 AUTHORIZED POSITIONS
Judicial Services	67	78	79
Judicial Services - Appellate Public Defenders Office	5	5	4
Jury Operations	8	8.5	8.5
Justice of the Peace-Precinct 1, Place 1	14.5	14.5	13
Justice of the Peace-Precinct 1, Place 3	18	18	17
Justice of the Peace-Precinct 2	20	20	17
Justice of the Peace-Precinct 3	18	19	18
Justice of the Peace-Precinct 4	13	13	13
Juvenile			
Child Support Probation	11	11	11
Institutions	346	345	345
Probation	161	188	188
Juvenile District Courts	23	23	23
Management and Finance	12	11	11
Probate Courts	17	17	17
Public Works - Environmental Services	7	7	5
Purchasing	17	21	19
Sheriff			
Adult Detention	1,037	1,037	938
Law Enforcement	685.5	684.5	684.5
Support Services	51	51	44
Tax Assessor Collector	204	204	204
4th Court of Appeals	7	7	7
Total General Fund	**4,243.0**	**4,297.5**	**4,081.8**
OTHER FUNDS			
Community Development Block Grant-CDBG	7	8	8
Community Infrastructure and Economic Development (CIED)	0	0	0.75
Community Venues Program Office	6	7	7
County Buildings Capital Improvement	9	13	13
County Road and Bridge	246	246	239
Courthouse Security	28	28	27
Dispute Resolution	10	10	10
District Clerk - Records Management	1	0	0
District Clerk Technology	1	1	0
Domestic Relations Office	5	5	5
Drug Court	1	1	1
Fire Code	4	4	4
Fleet Maintenance	14	14	14
Flood Control - Cash	9	9	10
Grants in Aid	100	102.3	97.2
HOME Investment Partnership Program	4	3	2
Justice of the Peace - Technology	2	2	2
Juvenile Case Manager	6	6	6
Law Library	7	10	7
Parking Facilities	4	4	4

	FY 2009-10 AUTHORIZED POSITIONS	FY 2010-11 AUTHORIZED POSITIONS	FY 2011-12 AUTHORIZED POSITIONS
Records Management Center	3	3	3
Self Insured-Health and Life	5.8	4.8	4.8
Self Insured-Workers Compensation	2.5	1.5	1.5
Storm Water Mitigation	5	6	5
Technology Improvement	2	2	2
Total Other Funds	**482.3**	**490.6**	**473.25**
Total All Funds	**4,725.3**	**4,788.1**	**4,555.0**

OFFICE/DEPARTMENTS AND POSITION TITLES	ADDED	DELETED
GENERAL FUND		
Budget		
Budget Analyst		(1.00)
Data Tracking Specialist	1.00	
Financial Lead and Trainer - Budget	1.00	
CMAG District Clerk		
Criminal Assignment Clerk III		(2.00)
Community Resources-Administration		
Client Service Manager		(0.50)
Intake Worker		(0.50)
Office Assistant I		(1.00)
Community Resources-Community Programs		
Community Programs Management Analyst		(1.00)
Office Assistant II		(1.00)
Community Resources - Crime Lab		
Forensic Scientist		(3.00)
Community Resources - Mental Health		
Intake Specialist		(1.00)
Constable Precinct 1		
Adminstrative Clerk II		(1.00)
Constable Precinct 2		
Deputy Constable III		(1.00)
Office Assistant III		(1.00)
Constable Precinct 3		
Criminal Warrants Processor		(1.00)
Deputy Constable II		(1.00)
Deputy Constable V		(1.00)
Constable Precinct 4		
Deputy Constable I		(1.00)
County Auditor		
Accountant I		(1.00)
Accounting Clerk II		(1.00)
Staff Auditor II		(1.00)
Staff Auditor III		(1.00)
Staff Auditor IV		(2.00)
County Clerk		
Bookkeeping Specialist	1.00	
Court Services Supervisors	5.00	
Recording Services Supervisors	4.00	
Senior Analyst - Planning and Policies	1.00	
Archivist		(0.50)
Civil Filing Supervisor		(1.00)
Court Clerk Supervisor		(1.00)
Court Operations Clerk		(3.00)
Court Operations Supervisor		(1.00)
Criminal Filing Supervisor		(1.00)

OFFICE/DEPARTMENTS AND POSITION TITLES	ADDED	DELETED
Deed Records Supervisor		(1.00)
DWI Clerk		(1.00)
Indexing Supervisor		(1.00)
Lead Treasury Operations Clerk		(2.00)
License & Recordings Supervisor		(1.00)
Marriage License & Assumed Name Supervisor		(1.00)
Mental Health Supervisor		(1.00)
Probate Court Services Coordinator		(1.00)
Probate Supervisor		(1.00)
Recording and Operations Clerk		(2.00)
Records Storage Supervisor		(1.00)
Treasury and Bookkeeping Coordinator		(1.00)
County Manager		
Executive Assistant	1.00	
Director of Judicial Support Services		(1.00)
Criminal District Attorney		
Division Chief/DA Magistrate Project Coordinator		(1.00)
Investigations Coordinator		(1.00)
Criminal District Courts		
Senior Court Support Specialist	1.00	
Court Support Specialist		(2.00)
Court Reporter		(1.00)
Office Assistant II		(1.00)
District Clerk		
Civil Court Clerk	1.00	
Criminal Assignments Clerk II	2.00	
Division Chief - Criminal Operations	1.00	
Division Chief - Records & Finance	1.00	
Criminal Court Clerk	1.00	
Human Resource Technician	1.00	
Lead Registry Clerk	1.00	
Purchasing Clerk	1.00	
Senior Division Chief	1.00	
Supervisor - Civil Operations	1.00	
Supervisor - Civil Operations	2.00	
Supervisor - Records & Finance	3.00	
Chief of Administration and Public Information		(1.00)
Civil Operations Clerk		(2.00)
Court Clerk Supervisor		(2.00)
Court Registry Clerk		(1.00)
Criminal Assignments Clerk I		(4.00)
Division Chief - Court Support		(1.00)
Division Chief - Courts		(1.00)
Division Chief - Operations		(1.00)
Division Chief - Records		(1.00)
File Clerk - Part Time		(1.00)

OFFICE/DEPARTMENTS AND POSITION TITLES	ADDED	DELETED
Juvenile Court Clerk		(3.00)
Optical Scanning Clerk		(1.00)
Personnel Technician		(1.00)
Purchasing Clerk		(1.00)
Recordings Supervisor		(1.00)
Records Storage Clerk		(1.00)
Records Storage Supervisor		(1.00)
Records Supervisor		(1.00)
Registry/Cashier Supervisor		(1.00)
Economic Development		
Deputy Director-Economic Development	0.50	
Executive Director Economic Development		(0.25)
Senior Analyst – Economic Development		(1.00)
Economic Development -SWMBE		
SMWBE Analyst		(1.00)
SMWBE Contract Compliance Specialist		(1.00)
Elections		
Elections Coordinator	1.00	
Contract and Support Technician		(1.00)
Deputy Elections Administrator		(1.00)
Election Liaison		(2.00)
Senior Voter Registration Processor		(1.00)
Voter Registration Processors		(3.00)
Facilities Management - Administration		
Asset Manager		(1.00)
Executive Assistant		(1.00)
Executive Director of Infrastructure Services		(1.00)
Office Assistant III		(1.00)
Facilities Management - Adult Detention Center Maintenance		
Electronics Supervisor		(1.00)
Electronics Technician I		(2.00)
HVAC Technician II		(1.00)
Maintenance Helper		(1.00)
Maintenance Mechanic I		(3.00)
Maintenance Mechanic II		(1.00)
Facilities Management - County Buildings		
Administrative Assistant	1.00	
Facilities Maintenance Supervisor		(1.00)
HVAC Technician II		(1.00)
Maintenance Helper		(1.00)
Facilities Management - Energy		
Office Assistant IV		(0.50)
Facilities Management - Forensic Science Center Operations		
Forensic Science Manager		(1.00)
Facilities Management - Juvenile Detention Center Maintenance		
Maintenance Mechanic I		(2.00)

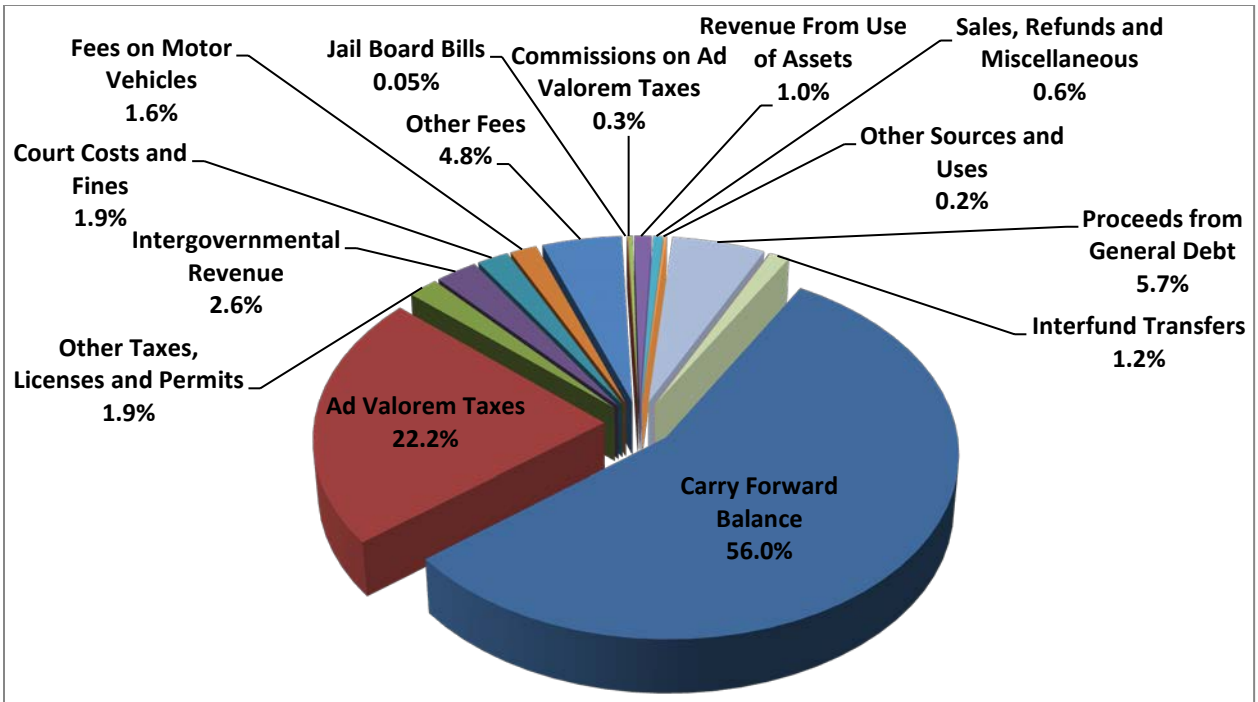
OFFICE/DEPARTMENTS AND POSITION TITLES	ADDED	DELETED
Facilities Management - Parks		
Office Assistant IV	0.50	
Assistant Park Foreman		(2.00)
Field Maintenance Worker		(3.00)
Parks Manager		(1.00)
Fire Marshal - Emergency Management		
Office Assistant I		(1.00)
Information Technology		
Network Architect IV	1.00	
Analyst Programmer I		(4.00)
Chief Network Architect		(1.00)
Communications Specialist		(1.00)
Computer Operator		(2.00)
IT Services Manager		(1.00)
Network Architect I		(1.00)
Office Assistant III		(1.00)
Office Assistant IV		(1.00)
Programmer		(3.00)
Technology Project Coordinator		(1.00)
Technology Business Analyst		(1.00)
Judge and Commissioners		
Communications Operator		(1.00)
Judicial Services		
Cashier Clerk	1.00	
Judicial Services - APDO		
Chief Public Appellate Defender		(1.00)
Justice of the Peace Precinct 1, Place 1		
Court Clerk		(1.00)
File Clerk		(0.50)
Justice of the Peace Precinct 1, Place 3		
Assistant Court Clerk		(1.00)
Justice of the Peace Precinct 2		
Assistant Court Clerk		(2.00)
Court Clerk		(1.00)
Justice of the Peace Precinct 3		
Assistant Court Clerk		(1.00)
Public Works-Environmental		
Office Assistant IV		(1.00)
Sanitarian I		(1.00)
Purchasing		
Assistant Purchasing Agent		(2.00)
Sheriff Detention		
Prison Rape Elimination Act (PREA) Coordinator	1.00	
Deputy Sheriff - Detention Officers		(100.00)
Librarian	1.00	
Library Clerk	2.00	

OFFICE/DEPARTMENTS AND POSITION TITLES	ADDED	DELETED
Paralegal Librarian		(1.00)
Processing Clerk		(2.00)
Sheriff Law Enforcement		
Crime Victims Liaison	1.00	
Law Enforcement Investigator	1.00	
Cashier Clerk		(1.00)
Evidence Receipt Clerk		(1.00)
Sheriff Support Services		
Banking Supervisor		(1.00)
Human Resource Analyst		(1.00)
Inmate Banking Clerk		(3.00)
Office Assistant II		(1.00)
Office Assistant III		(1.00)
	42.00	**(257.75)**
OTHER FUNDS		
Community Infrastructure & Economic Development (CIED)		
Executive Director of Economic Development	0.25	
Deputy Director-Economic Development	0.50	
Courthouse Security		
Security Monitor II		(1.00)
District Clerk Technology		
Analyst Programmer		(1.00)
Flood Control-Cash		
Asset Manager	0.50	
Capital Projects Engineer	1.00	
Engineering Services Manager	0.50	
Flood Control Manager		(1.00)
Home Grants		
Housing Manager		(1.00)
Law Library		
Librarian		(1.00)
Library Clerk		(2.00)
Public Works - Road and Bridge		
Asset Manager	0.50	
Engineering Services Manager	0.50	
Capital Projects Engineer	1.00	
Construction Administration Engineer	1.00	
Public Works Operations Manager	1.00	
Safety Program Supervisor	1.00	
Capital Projects Manager		(1.00)
Design Engineer		(1.00)
Equipment Operator I		(4.00)
Fence Crew Foreman		(1.00)
Mechanic II		(1.00)
Safety and Training Coordinator		(1.00)

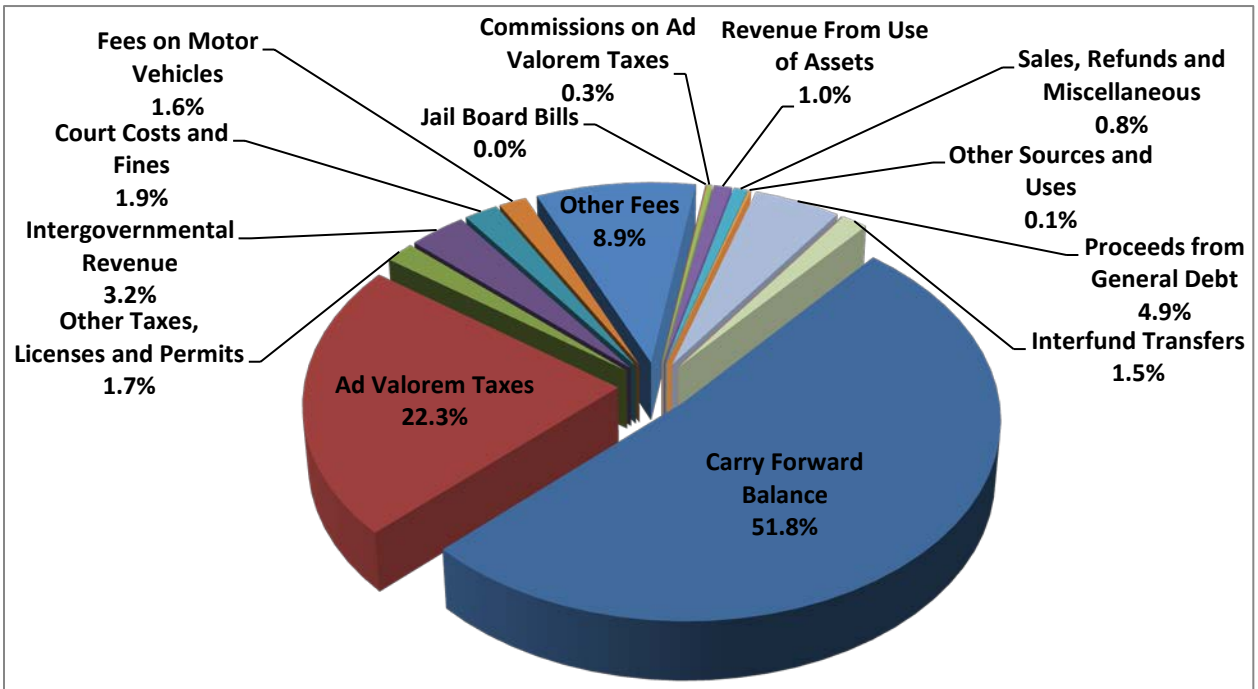
OFFICE/DEPARTMENTS AND POSITION TITLES	ADDED	DELETED
Senior Equipment Operator		(1.00)
Streets & Drainage Manager		(1.00)
Traffic Engineer		(1.00)
Public Works - Storm Water		
Office Assistant IV	1.00	
Civil Engineer		(1.00)
Real Estate Specialist		(1.00)
	8.75	**(21.00)**
GRAND TOTAL	**50.75**	**(278.75)**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

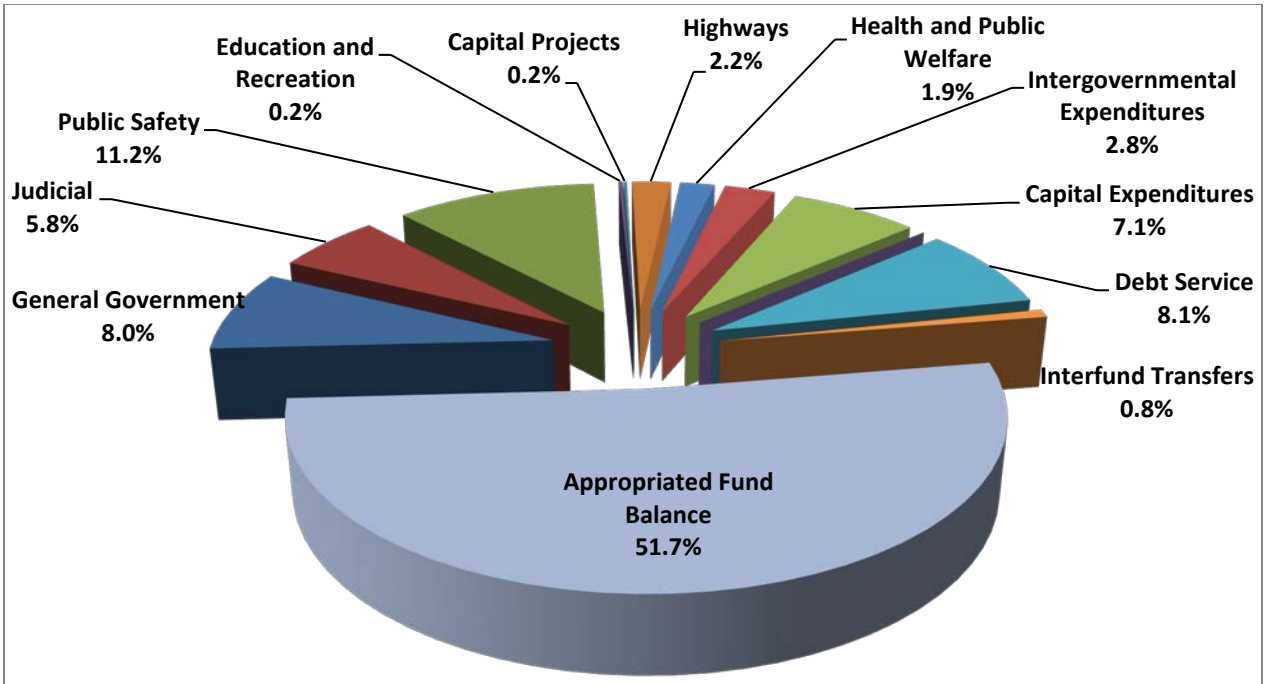
All Funds - Total Available Funds		FY 2010-11 Budget		FY 2010-11 Estimate		FY 2011-12 Budget
Carry Forward Balance	$	606,788,621	$	781,146,518	$	720,579,107
Ad Valorem Taxes	$	309,596,551	$	309,274,228	$	310,409,100
Other Taxes, Licenses and Permits	$	13,691,300	$	25,874,914	$	23,299,700
Intergovernmental Revenue	$	42,564,610	$	35,611,567	$	45,009,538
Court Costs and Fines	$	27,097,224	$	26,772,996	$	26,574,340
Fees on Motor Vehicles	$	21,631,900	$	22,610,348	$	21,728,100
Other Fees	$	129,469,013	$	67,313,945	$	124,514,408
Jail Board Bills	$	681,000	$	668,349	$	642,000
Commissions on Ad Valorem Taxes	$	4,149,000	$	4,106,904	$	4,213,000
Revenue From Use of Assets	$	16,043,410	$	14,615,749	$	14,203,214
Sales, Refunds and Miscellaneous	$	8,328,408	$	8,327,246	$	10,968,270
Other Sources and Uses	$	4,488,205	$	2,328,805	$	1,816,589
Proceeds from General Debt	$	119,576,079	$	78,806,286	$	67,956,081
Notes Receivable	$	1,218,368	$	-	$	-
Interfund Transfers	$	16,400,193	$	16,594,958	$	20,418,988
TOTAL AVAILABLE FUNDS	**$**	**1,321,723,882**	**$**	**1,394,052,814**	**$**	**1,392,332,435**
All Funds - Total Appropriations						
General Government	$	115,766,391	$	111,779,389	$	119,139,081
Judicial	$	77,316,582	$	81,353,848	$	77,133,149
Public Safety	$	156,386,591	$	155,659,525	$	153,123,980
Education and Recreation	$	3,200,568	$	3,101,914	$	2,906,505
Capital Projects	$	760,512	$	2,362,878	$	9,726,920
Highways	$	84,065,579	$	30,103,931	$	29,623,735
Health and Public Welfare	$	7,919,445	$	26,771,179	$	38,753,046
Intergovernmental Expenditures	$	90,613,034	$	39,143,568	$	78,265,291
Capital Expenditures	$	418,988,333	$	99,448,777	$	469,674,002
Contingencies	$	9,802,986	$	-	$	11,954,782
Debt Service	$	90,047,582	$	113,056,327	$	95,614,727
Interfund Transfers	$	10,410,230	$	10,692,371	$	20,115,354
Appropriated Fund Balance	$	256,446,049	$	720,579,107	$	286,301,861
TOTAL APPROPRIATIONS	**$**	**1,321,723,882**	**$**	**1,394,052,814**	**$**	**1,392,332,435**



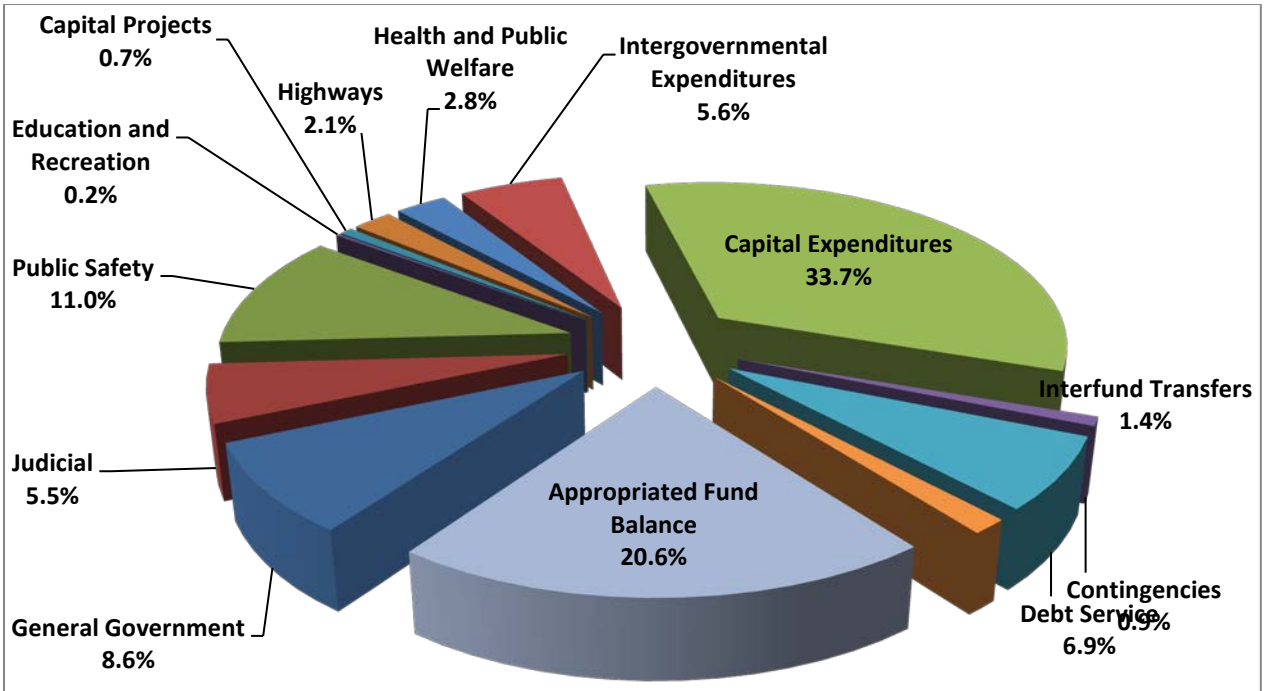
All Funds - FY 2010-11 Estimates
Total Available Funds: $1,394,052,814



All Funds - FY 2011-12 Adopted Budget
Total Available Funds: $1,392,332,435



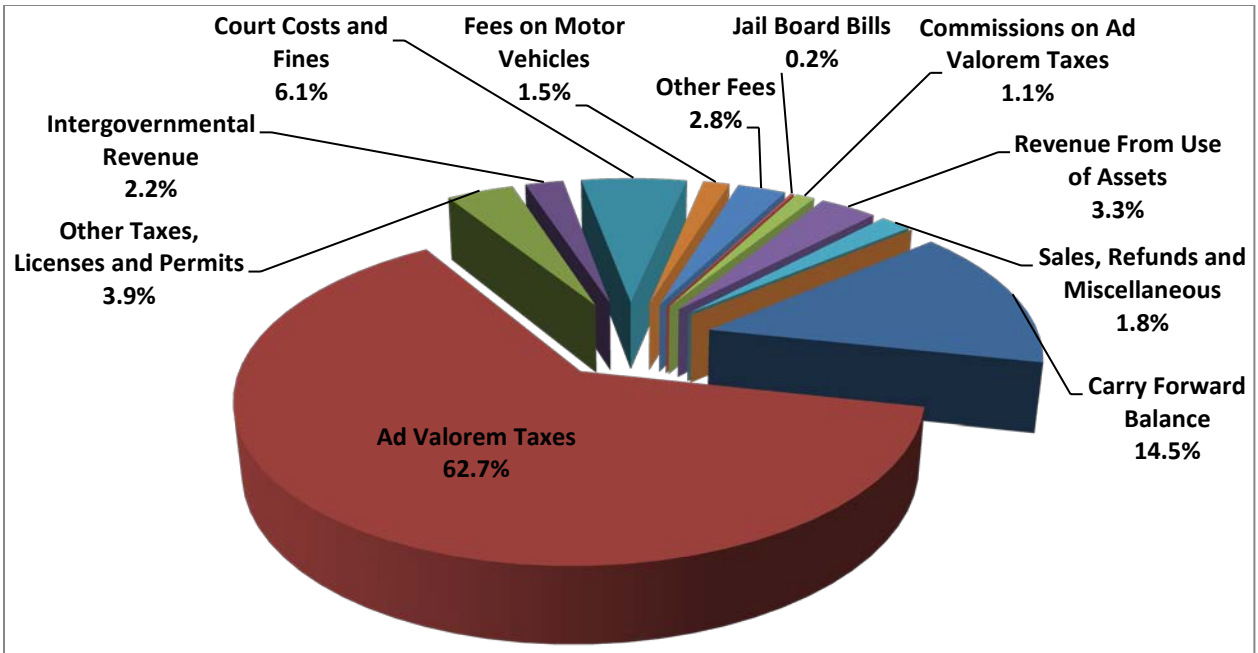
All Funds - FY 2010-11 Estimate
Total Appropriations: $1,394,052,814



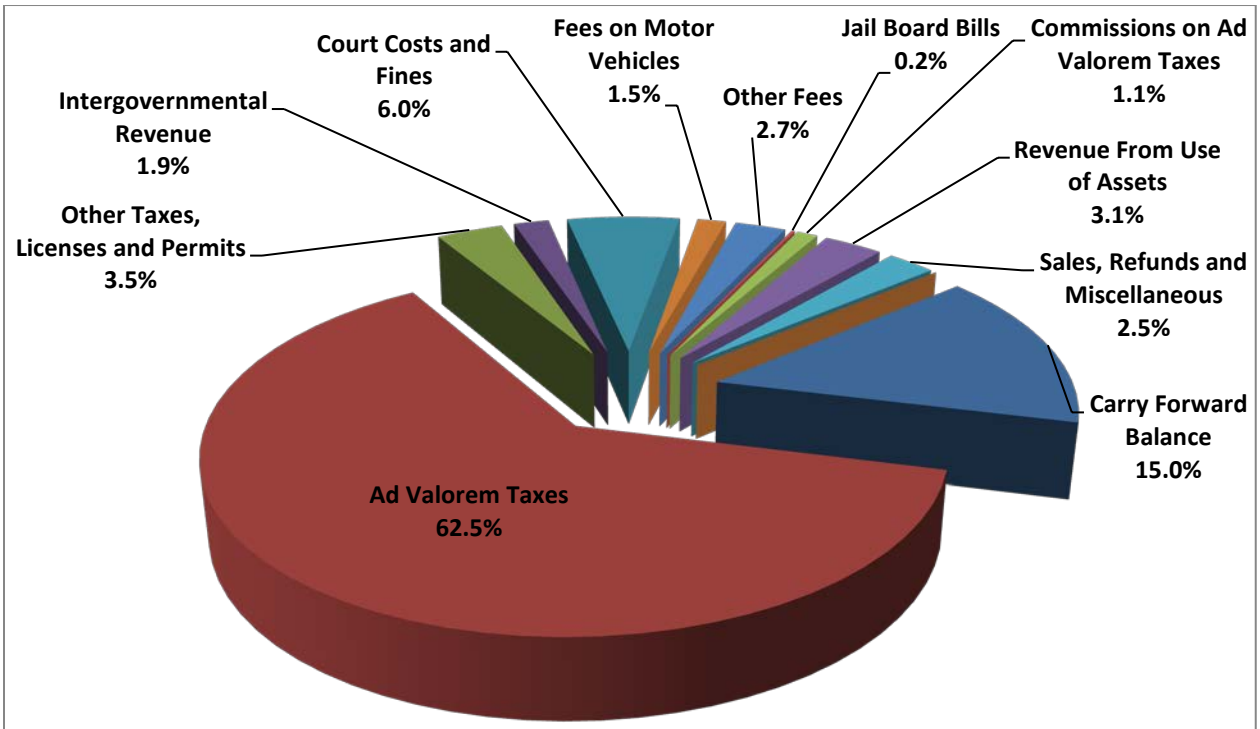
All Funds - FY 2011-12 Adopted Budget
Total Appropriations: $1,392,332,435

Bexar County, Texas
General Fund Summary
Fiscal Year Ending September 30, 2012

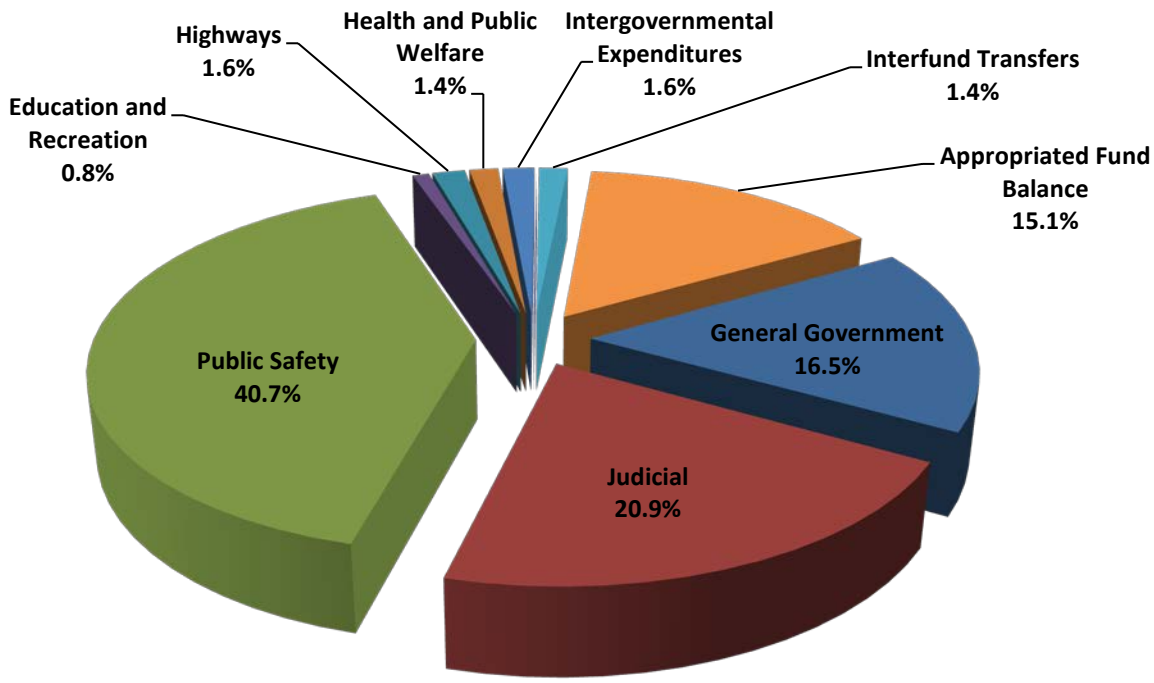
General Fund - Total Available Funds		FY 2010-11 Budget		FY 2010-11 Estimate		FY 2011-12 Budget
Carry Forward Balance	$	51,849,068	$	54,710,219	$	56,985,560
Ad Valorem Taxes	$	237,590,101	$	236,856,918	$	237,992,000
Other Taxes, Licenses and Permits	$	13,581,300	$	14,641,745	$	13,465,700
Intergovernmental Revenue	$	7,223,400	$	8,320,589	$	7,085,400
Court Costs and Fines	$	23,528,074	$	22,973,901	$	22,863,220
Fees on Motor Vehicles	$	5,563,700	$	5,726,727	$	5,781,100
Other Fees	$	10,465,540	$	10,484,297	$	10,306,610
Jail Board Bills	$	681,000	$	668,349	$	642,000
Commissions on Ad Valorem Taxes	$	4,149,000	$	4,106,904	$	4,213,000
Revenue From Use of Assets	$	13,890,420	$	12,449,601	$	11,952,584
Sales, Refunds and Miscellaneous	$	6,885,800	$	6,777,150	$	9,699,000
Interfund Transfers	$	3,070	$	3,070	$	3,070
TOTAL AVAILABLE FUNDS	**$**	**375,410,473**	**$**	**377,719,470**	**$**	**380,989,244**
General Fund - Total Appropriations						
General Government	$	66,143,390	$	62,194,780	$	60,590,235
Judicial	$	75,592,037	$	78,947,910	$	74,882,389
Public Safety	$	154,081,688	$	153,574,621	$	150,868,839
Education and Recreation	$	3,243,771	$	3,101,914	$	2,906,505
Highways	$	6,074,808	$	6,140,621	$	5,632,855
Health and Public Welfare	$	5,653,230	$	5,419,612	$	5,076,692
Intergovernmental Expenditures	$	5,964,101	$	5,964,103	$	6,213,971
Contingencies	$	6,007,211	$	-	$	11,954,782
Interfund Transfers	$	5,158,207	$	5,390,348	$	13,496,744
Appropriated Fund Balance	$	47,492,030	$	56,985,560	$	49,366,231
TOTAL APPROPRIATIONS	**$**	**375,410,473**	**$**	**377,719,470**	**$**	**380,989,244**



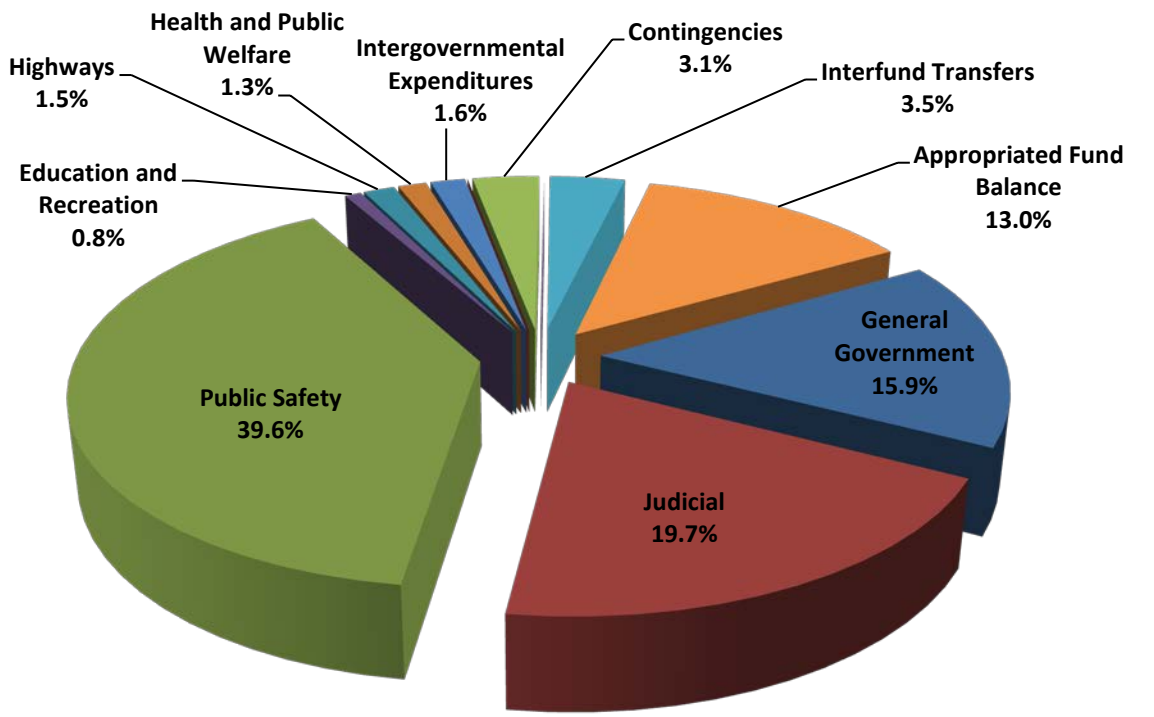
General Fund - FY 2010-11 Estimates
Total Available Funds: $377,719,470



General Fund - FY 2011-12 Adopted Budget
Total Available Funds: $380,989,244



General Fund - FY 2010-11 Estimates
Total Appropriations: $377,719,470



General Fund - FY 2011-12 Adopted Budget
Total Appropriations: $380,989,244

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	All Funds		General Fund	
	Amount	**Percent of Total**	**Amount**	**Percent of Total**
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ 720,579,107	51.8%	$ 56,985,560	15.0%
Designated for Encumbrances	$ -	0.0%	$ -	0.0%
Designated for Debt Service	$ -	0.0%	$ -	0.0%
Total Beginning Balance	**$ 720,579,107**	**51.8%**	**$ 56,985,560**	**15.0%**
Revenue				
Ad Valorem Taxes	$ 310,409,100	22.3%	$ 237,992,000	62.5%
Other Taxes, Licenses and Permits	$ 23,299,700	1.7%	$ 13,465,700	3.5%
Intergovernmental Revenue	$ 45,009,538	3.2%	$ 7,085,400	1.9%
Court Costs and Fines	$ 26,574,340	1.9%	$ 22,863,220	6.0%
Fees on Motor Vehicles	$ 21,728,100	1.6%	$ 5,781,100	1.5%
Other Fees	$ 124,514,408	8.9%	$ 10,306,610	2.7%
Jail Board Bills	$ 642,000	0.0%	$ 642,000	0.2%
Commissions on Ad Valorem Taxes	$ 4,213,000	0.3%	$ 4,213,000	1.1%
Revenue From Use of Assets	$ 14,203,214	1.0%	$ 11,952,584	3.1%
Sales, Refunds and Miscellaneous	$ 10,968,270	0.8%	$ 9,699,000	2.5%
Other Sources and Uses	$ 1,816,589	0.1%	$ -	0.0%
Subtotal	**$ 583,378,259**		**$ 324,000,614**	
Proceeds from General Debt	$ 67,956,081	4.9%	$ -	0.0%
Notes Receivable	$ -	0.0%	$ -	0.0%
Interfund Transfers	$ 20,418,988	1.5%	$ 3,070	0.0%
Total Revenues	**$ 671,753,328**	**48.2%**	**$ 324,003,684**	**85.0%**
TOTAL AVAILABLE FUNDS	**$ 1,392,332,435**		**$ 380,989,244**	
APPROPRIATIONS				
General Government	$ 119,139,081	8.6%	$ 60,590,235	15.9%
Judicial	$ 77,133,149	5.5%	$ 74,882,389	19.7%
Public Safety	$ 153,123,980	11.0%	$ 150,868,839	39.6%
Education and Recreation	$ 2,906,505	0.2%	$ 2,906,505	0.8%
Capital Projects	$ 9,726,920	0.7%	$ -	0.0%
Highways	$ 29,623,735	2.1%	$ 5,632,855	1.5%
Health and Public Welfare	$ 38,753,046	2.8%	$ 5,076,692	1.3%
Intergovernmental Expenditures	$ 78,265,291	5.6%	$ 6,213,971	1.6%
Capital Expenditures	$ 469,674,002	33.7%	$ -	0.0%
Contingencies	$ 11,954,782	0.9%	$ 11,954,782	3.1%
Debt Service	$ 95,614,727	6.9%	$ -	0.0%
Subtotal	**$ 1,085,915,219**		**$ 318,126,269**	
Interfund Transfers	$ 20,115,354	1.4%	$ 13,496,744	3.5%
TOTAL OPERATING APPROPRIATIONS	**$ 1,106,030,574**	**79.4%**	**$ 331,623,013**	**87.0%**
Appropriated Fund Balance	**$ 286,301,861**	**20.6%**	**$ 49,366,231**	**13.0%**
TOTAL APPROPRIATIONS	**$ 1,392,332,435**		**$ 380,989,244**	

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	Records Management - County Clerk	Records Management - Countywide	Courthouse Security	Justice of the Peace Technology
	003	004	005	006
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ 10,667,571	$ 325,906	$ 7,415	$ 185,993
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 10,667,571**	**$ 325,906**	**$ 7,415**	**$ 185,993**
Revenue				
Ad Valorem Taxes	$ -	$ -	$ -	$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ -
Court Costs and Fines	$ 64,300	$ 388,000	$ 399,000	$ 266,000
Fees on Motor Vehicles	$ -	$ -	$ -	$ -
Other Fees	$ 2,337,000	$ -	$ 280,400	$ -
Jail Board Bills	$ -	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -	$ -
Revenue From Use of Assets	$ 13,700	$ 100	$ 100	$ 200
Sales, Refunds and Miscellaneous	$ -	$ -	$ -	$ -
Other Sources and Uses	$ -	$ -	$ -	$ -
Subtotal	**$ 2,415,000**	**$ 388,100**	**$ 679,500**	**$ 266,200**
Proceeds from General Debt	$ -	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ 417,079	$ -
Total Revenues	**$ 2,415,000**	**$ 388,100**	**$ 1,096,579**	**$ 266,200**
TOTAL AVAILABLE FUNDS	**$ 13,082,571**	**$ 714,006**	**$ 1,103,994**	**$ 452,193**
APPROPRIATIONS				
General Government	$ 6,942,068	$ 631,583	$ -	$ -
Judicial	$ -	$ -	$ -	$ 315,317
Public Safety	$ -	$ -	$ 1,103,995	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ 25,000	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 6,967,068**	**$ 631,583**	**$ 1,103,995**	**$ 315,317**
Interfund Transfers	$ 49,531	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 7,016,599**	**$ 631,583**	**$ 1,103,995**	**$ 315,317**
Appropriated Fund Balance	**$ 6,065,972**	**$ 82,423**	**$ (0)**	**$ 136,876**
TOTAL APPROPRIATIONS	**$ 13,082,571**	**$ 714,006**	**$ 1,103,994**	**$ 452,193**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	Fire Code	Records Management - District Clerk	Law Library	Dispute Resolution
	007	009	011	014
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ 1,009,996	$ 118,883	$ (1,623)	$ 5,584
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 1,009,996**	**$ 118,883**	**$ (1,623)**	**$ 5,584**
Revenue				
Ad Valorem Taxes	$ -	$ -	$ -	$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ -
Court Costs and Fines	$ -	$ 94,520	$ 515,000	$ 533,700
Fees on Motor Vehicles	$ -	$ -	$ -	$ -
Other Fees	$ 866,000	$ 125,000	$ -	$ -
Jail Board Bills	$ -	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -	$ -
Revenue From Use of Assets	$ 500	$ 50	$ 100	$ 20
Sales, Refunds and Miscellaneous	$ -	$ -	$ 91,000	$ 27,450
Other Sources and Uses	$ -	$ -	$ -	$ -
Subtotal	**$ 866,500**	**$ 219,570**	**$ 606,100**	**$ 561,170**
Proceeds from General Debt	$ -	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ 218,060	$ 14,088
Total Revenues	**$ 866,500**	**$ 219,570**	**$ 824,160**	**$ 575,258**
TOTAL AVAILABLE FUNDS	**$ 1,876,496**	**$ 338,453**	**$ 822,537**	**$ 580,842**
APPROPRIATIONS				
General Government	$ -	$ -	$ -	$ -
Judicial	$ -	$ 300,000	$ 822,537	$ 580,842
Public Safety	$ 736,393	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ 350,506	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 1,086,899**	**$ 300,000**	**$ 822,537**	**$ 580,842**
Interfund Transfers	$ -	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 1,086,899**	**$ 300,000**	**$ 822,537**	**$ 580,842**
Appropriated Fund Balance	**$ 789,597**	**$ 38,453**	**$ (0)**	**$ (0)**
TOTAL APPROPRIATIONS	**$ 1,876,496**	**$ 338,453**	**$ 822,537**	**$ 580,842**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	Justice of the Peace Security	Domestic Relations Office	Parking Facilities	Drug Court
	015	016	026	028
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ 219,168	$ 216,226	$ 700,653	$ 115,767
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 219,168**	**$ 216,226**	**$ 700,653**	**$ 115,767**
Revenue				
Ad Valorem Taxes	$ -	$ -	$ -	$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ -
Court Costs and Fines	$ 63,000	$ 385,000	$ -	$ 63,700
Fees on Motor Vehicles	$ -	$ -	$ -	$ -
Other Fees	$ -	$ -	$ -	$ -
Jail Board Bills	$ -	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -	$ -
Revenue From Use of Assets	$ 100	$ -	$ 756,000	$ 50
Sales, Refunds and Miscellaneous	$ -	$ -	$ 500	$ -
Other Sources and Uses	$ -	$ -	$ -	$ -
Subtotal	**$ 63,100**	**$ 385,000**	**$ 756,500**	**$ 63,750**
Proceeds from General Debt	$ -	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -
Total Revenues	**$ 63,100**	**$ 385,000**	**$ 756,500**	**$ 63,750**
TOTAL AVAILABLE FUNDS	**$ 282,268**	**$ 601,226**	**$ 1,457,153**	**$ 179,517**
APPROPRIATIONS				
General Government	$ -	$ -	$ 386,745	$ -
Judicial	$ 50,000	$ -	$ -	$ 60,463
Public Safety	$ -	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ -	$ 446,556	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 50,000**	**$ 446,556**	**$ 386,745**	**$ 60,463**
Interfund Transfers	$ -	$ 6,980	$ 453,070	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 50,000**	**$ 453,536**	**$ 839,815**	**$ 60,463**
Appropriated Fund Balance	**$ 232,268**	**$ 147,690**	**$ 617,338**	**$ 119,054**
TOTAL APPROPRIATIONS	**$ 282,268**	**$ 601,226**	**$ 1,457,153**	**$ 179,517**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	District Court Technology	Juvenile Case Manager	Family Protection	Community Infrastructure & Economic Development
	033	035	038	110
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ 94,443	$ 178,664	$ 1,718	$ 486,500
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 94,443**	**$ 178,664**	**$ 1,718**	**$ 486,500**
Revenue				
Ad Valorem Taxes	$ -	$ -	$ -	$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ 2,000,000
Court Costs and Fines	$ 123,000	$ 335,900	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -	$ -
Other Fees	$ -	$ -	$ 120,000	$ -
Jail Board Bills	$ -	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -	$ -
Revenue From Use of Assets	$ 50	$ 100	$ 10	$ -
Sales, Refunds and Miscellaneous	$ -	$ -	$ -	$ -
Other Sources and Uses	$ -	$ -	$ -	$ -
Subtotal	**$ 123,050**	**$ 336,000**	**$ 120,010**	**$ 2,000,000**
Proceeds from General Debt	$ -	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ 4,000,000
Total Revenues	**$ 123,050**	**$ 336,000**	**$ 120,010**	**$ 6,000,000**
TOTAL AVAILABLE FUNDS	**$ 217,493**	**$ 514,664**	**$ 121,728**	**$ 6,486,500**
APPROPRIATIONS				
General Government	$ 150,000	$ -	$ -	$ 105,284
Judicial	$ -	$ -	$ 121,601	$ -
Public Safety	$ -	$ 275,694	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ 2,165,000
Capital Expenditures	$ -	$ -	$ -	$ 4,000,000
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 150,000**	**$ 275,694**	**$ 121,601**	**$ 6,270,284**
Interfund Transfers	$ -	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 150,000**	**$ 275,694**	**$ 121,601**	**$ 6,270,284**
Appropriated Fund Balance	**$ 67,493**	**$ 238,970**	**$ 127**	**$ 216,216**
TOTAL APPROPRIATIONS	**$ 217,493**	**$ 514,664**	**$ 121,728**	**$ 6,486,500**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	Grants-In-Aid	HOME Program	CDBG Program	Capital Lease
	113	117	120	250
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ (223,097)	$ -	$ -	$ 3,403,228
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ (223,097)**	**$ -**	**$ -**	**$ 3,403,228**
Revenue				
Ad Valorem Taxes	$ -	$ -	$ -	$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ 30,680,336	$ 582,578	$ 1,591,837	$ -
Court Costs and Fines	$ -	$ -	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -	$ -
Other Fees	$ -	$ -	$ -	$ -
Jail Board Bills	$ -	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -	$ -
Revenue From Use of Assets	$ 1,000	$ -	$ -	$ -
Sales, Refunds and Miscellaneous	$ 71,000	$ -	$ -	$ -
Other Sources and Uses	$ -	$ -	$ -	$ -
Subtotal	**$ 30,752,336**	**$ 582,578**	**$ 1,591,837**	**$ -**
Proceeds from General Debt	$ -	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -	$ -
Interfund Transfers	$ 526,144	$ -	$ -	$ -
Total Revenues	**$ 31,278,480**	**$ 582,578**	**$ 1,591,837**	**$ -**
TOTAL AVAILABLE FUNDS	**$ 31,055,383**	**$ 582,578**	**$ 1,591,837**	**$ 3,403,228**
APPROPRIATIONS				
General Government	$ -	$ -	$ -	$ -
Judicial	$ -	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ 31,055,383	$ 582,578	$ 1,591,837	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -	$ 1,737,442
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 31,055,383**	**$ 582,578**	**$ 1,591,837**	**$ 1,737,442**
Interfund Transfers	$ -	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 31,055,383**	**$ 582,578**	**$ 1,591,837**	**$ 1,737,442**
Appropriated Fund Balance	**$ -**	**$ -**	**$ -**	**$ 1,665,786**
TOTAL APPROPRIATIONS	**$ 31,055,383**	**$ 582,578**	**$ 1,591,837**	**$ 3,403,228**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	Court Facilities Improvement	Storm Water Mitigation	November 2003 Bond Referendum	County Road and Bridge
	260	580	203	280
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ 920,927	$ 3,246,974	$ 9,443,875	$ 5,922,797
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 920,927**	**$ 3,246,974**	**$ 9,443,875**	**$ 5,922,797**
Revenue				
Ad Valorem Taxes	$ -	$ -	$ -	$ 1,100
Other Taxes, Licenses and Permits	$ -	$ -	$ -	$ 84,000
Intergovernmental Revenue	$ -	$ -	$ -	$ 90,000
Court Costs and Fines	$ 480,000	$ -	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -	$ 15,947,000
Other Fees	$ -	$ 1,761,000	$ -	$ 250,000
Jail Board Bills	$ -	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -	$ -
Revenue From Use of Assets	$ 150	$ 2,000	$ -	$ 75,000
Sales, Refunds and Miscellaneous	$ -	$ -	$ -	$ 5,820
Other Sources and Uses	$ -	$ -	$ -	$ -
Subtotal	**$ 480,150**	**$ 1,763,000**	**$ -**	**$ 16,452,920**
Proceeds from General Debt	$ -	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ 2,770,000
Total Revenues	**$ 480,150**	**$ 1,763,000**	**$ -**	**$ 19,222,920**
TOTAL AVAILABLE FUNDS	**$ 1,401,077**	**$ 5,009,974**	**$ 9,443,875**	**$ 25,145,717**
APPROPRIATIONS				
General Government	$ -	$ 1,251,745	$ -	$ -
Judicial	$ -	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ 9,131,076	$ 595,844
Highways	$ -	$ -	$ -	$ 18,449,875
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ 794,000	$ -	$ -	$ 1,770,000
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 794,000**	**$ 1,251,745**	**$ 9,131,076**	**$ 20,815,719**
Interfund Transfers	$ -	$ 165,939	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 794,000**	**$ 1,417,684**	**$ 9,131,076**	**$ 20,815,719**
Appropriated Fund Balance	**$ 607,077**	**$ 3,592,290**	**$ 312,799**	**$ 4,329,997**
TOTAL APPROPRIATIONS	**$ 1,401,077**	**$ 5,009,974**	**$ 9,443,875**	**$ 25,145,717**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	County Road and Bridge Multi-Year Projects	ATD & TXDOT Multi-Year Projects	Flood Control	Flood Control Multi-Year Projects
	281	282	308	309
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ 21,338,606	$ 31,992,112	$ 48,313,845	$ 236,171,301
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 21,338,606**	**$ 31,992,112**	**$ 48,313,845**	**$ 236,171,301**
Revenue				
Ad Valorem Taxes	$ -	$ -	$ 6,965,000	$ -
Other Taxes, Licenses and Permits	$ -	$ 9,750,000	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ 20,000	$ -
Court Costs and Fines	$ -	$ -	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -	$ -
Other Fees	$ -	$ -	$ -	$ -
Jail Board Bills	$ -	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -	$ -
Revenue From Use of Assets	$ -	$ 36,000	$ 90,000	$ 35,000
Sales, Refunds and Miscellaneous	$ -	$ -	$ -	$ -
Other Sources and Uses	$ -	$ -	$ -	$ -
Subtotal	**$ -**	**$ 9,786,000**	**$ 7,075,000**	**$ 35,000**
Proceeds from General Debt	$ 27,076,235	$ -	$ -	$ 38,514,479
Notes Receivable	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -
Total Revenues	**$ 27,076,235**	**$ 9,786,000**	**$ 7,075,000**	**$ 38,549,479**
TOTAL AVAILABLE FUNDS	**$ 48,414,841**	**$ 41,778,112**	**$ 55,388,845**	**$ 274,720,780**
APPROPRIATIONS				
General Government	$ -	$ -	$ 968,223	$ -
Judicial	$ -	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ 3,753,887	$ 1,787,118	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ 48,414,841	$ -	$ -	$ 274,720,780
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 48,414,841**	**$ 3,753,887**	**$ 2,755,341**	**$ 274,720,780**
Interfund Transfers	$ -	$ 5,943,090	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 48,414,841**	**$ 9,696,977**	**$ 2,755,341**	**$ 274,720,780**
Appropriated Fund Balance	**$ -**	**$ 32,081,135**	**$ 52,633,504**	**$ -**
TOTAL APPROPRIATIONS	**$ 48,414,841**	**$ 41,778,112**	**$ 55,388,845**	**$ 274,720,780**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	County Buildings Multi-Year Projects	Economic Development Improvements	Detention Facilities Capital Projects	Debt Service
	310	339	360	400
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ 135,898,206	$ 7,709,273	$ 158,094	$ 72,374,249
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 135,898,206**	**$ 7,709,273**	**$ 158,094**	**$ 72,374,249**
Revenue				
Ad Valorem Taxes	$ -	$ -	$ -	$ 65,451,000
Other Taxes, Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ 2,959,387
Court Costs and Fines	$ -	$ -	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -	$ -
Other Fees	$ -	$ -	$ -	$ -
Jail Board Bills	$ -	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -	$ -
Revenue From Use of Assets	$ 5,400	$ -	$ -	$ 1,200,000
Sales, Refunds and Miscellaneous	$ -	$ -	$ -	$ -
Other Sources and Uses	$ -	$ -	$ -	$ -
Subtotal	**$ 5,400**	**$ -**	**$ -**	**$ 69,610,387**
Proceeds from General Debt	$ 1,365,367	$ -	$ -	$ 1,000,000
Notes Receivable	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ 6,393,030
Total Revenues	**$ 1,370,767**	**$ -**	**$ -**	**$ 77,003,417**
TOTAL AVAILABLE FUNDS	**$ 137,268,973**	**$ 7,709,273**	**$ 158,094**	**$ 149,377,666**
APPROPRIATIONS				
General Government	$ -	$ 1,846,062	$ -	$ -
Judicial	$ -	$ -	$ -	$ -
Public Safety	$ -	$ -	$ 139,059	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ 137,268,973	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ 81,350,131
Subtotal	**$ 137,268,973**	**$ 1,846,062**	**$ 139,059**	**$ 81,350,131**
Interfund Transfers	$ -	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 137,268,973**	**$ 1,846,062**	**$ 139,059**	**$ 81,350,131**
Appropriated Fund Balance	**$ -**	**$ 5,863,211**	**$ 19,035**	**$ 68,027,535**
TOTAL APPROPRIATIONS	**$ 137,268,973**	**$ 7,709,273**	**$ 158,094**	**$ 149,377,666**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	Other Post Employee Benefits	Self Insured - Health and Life	Self Insured - Worker's Compensation	Fleet Maintenance
	050	500	505	550
AVAILABLE FUNDS				
Beginning Balance, October 1, 2011				
Undesignated Funds	$ 6,013,821	$ (5,221,270)	$ 2,895,666	$ 418,850
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 6,013,821**	**$ (5,221,270)**	**$ 2,895,666**	**$ 418,850**
Revenue				
Ad Valorem Taxes	$ -	$ -	$ -	$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ -
Court Costs and Fines	$ -	$ -	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -	$ -
Other Fees	$ -	$ 31,044,716	$ 1,617,312	$ -
Jail Board Bills	$ -	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -	$ -
Revenue From Use of Assets	$ 10,000	$ -	$ -	$ -
Sales, Refunds and Miscellaneous	$ -	$ -	$ -	$ 690,388
Other Sources and Uses	$ 1,815,589	$ 1,000	$ -	$ -
Subtotal	**$ 1,825,589**	**$ 31,045,716**	**$ 1,617,312**	**$ 690,388**
Proceeds from General Debt	$ -	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -	$ -
Interfund Transfers	$ 1,036,584	$ 5,040,933	$ -	$ -
Total Revenues	**$ 2,862,173**	**$ 36,086,649**	**$ 1,617,312**	**$ 690,388**
TOTAL AVAILABLE FUNDS	**$ 8,875,994**	**$ 30,865,379**	**$ 4,512,978**	**$ 1,109,238**
APPROPRIATIONS				
General Government	$ 6,295,663	$ 35,603,470	$ 1,587,423	$ 783,757
Judicial	$ -	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 6,295,663**	**$ 35,603,470**	**$ 1,587,423**	**$ 783,757**
Interfund Transfers	$ -	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 6,295,663**	**$ 35,603,470**	**$ 1,587,423**	**$ 783,757**
Appropriated Fund Balance	**$ 2,580,331**	**$ (4,738,091)**	**$ 2,925,556**	**$ 325,481**
TOTAL APPROPRIATIONS	**$ 8,875,994**	**$ 30,865,379**	**$ 4,512,978**	**$ 1,109,238**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2012

	Technology Improvement	Records Management Center	Community Venue Projects
	565	575	911
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$ 231,526	$ 648,089	$ 67,603,611
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 231,526**	**$ 648,089**	**$ 67,603,611**
Revenue			
Ad Valorem Taxes			$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -
Court Costs and Fines	$ -	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -
Other Fees	$ -	$ 406,114	$ 75,400,256
Jail Board Bills	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -
Revenue From Use of Assets	$ -	$ -	$ 25,000
Sales, Refunds and Miscellaneous	$ 383,112		$ -
Other Sources and Uses	$ -	$ -	$ -
Subtotal	**$ 383,112**	**$ 406,114**	**$ 75,425,256**
Proceeds from General Debt	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -
Total Revenues	**$ 383,112**	**$ 406,114**	**$ 75,425,256**
TOTAL AVAILABLE FUNDS	**$ 614,638**	**$ 1,054,203**	**$ 143,028,867**
APPROPRIATIONS			
General Government	$ 524,502	$ 297,663	$ 1,174,660
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ 69,886,320
Capital Expenditures	$ -	$ 592,460	$ -
Contingencies	$ -	$ -	$ -
Debt Service	$ -	$ -	$ 14,264,596
Subtotal	**$ 524,502**	**$ 890,123**	**$ 85,325,576**
Interfund Transfers	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 524,502**	**$ 890,123**	**$ 85,325,576**
Appropriated Fund Balance	**$ 90,136**	**$ 164,080**	**$ 57,703,291**
TOTAL APPROPRIATIONS	**$ 614,638**	**$ 1,054,203**	**$ 143,028,867**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2012

	All Funds		
	FY 2009-10 Actual	**FY 2010-11 Estimate**	**FY 2011-12 Budget**
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$ 732,168,732	$ 781,146,518	$ 720,579,107
Designated for Encumbrances	$ 459,493	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 732,628,225**	**$ 781,146,518**	**$ 720,579,107**
Revenue			
Ad Valorem Taxes	$ 312,544,736	$ 309,274,228	$ 310,409,100
Other Taxes, Licenses and Permits	$ 23,588,287	$ 25,874,914	$ 23,299,700
Intergovernmental Revenue	$ 40,300,752	$ 35,611,567	$ 45,009,538
Court Costs and Fines	$ 27,118,249	$ 26,772,996	$ 26,574,340
Fees on Motor Vehicles	$ 23,280,133	$ 22,610,348	$ 21,728,100
Other Fees	$ 67,242,997	$ 67,313,945	$ 124,514,408
Jail Board Bills	$ 702,752	$ 668,349	$ 642,000
Commissions on Ad Valorem Taxes	$ 3,720,762	$ 4,106,904	$ 4,213,000
Revenue From Use of Assets	$ 17,195,473	$ 14,615,749	$ 14,203,214
Sales, Refunds and Miscellaneous	$ 9,971,018	$ 8,327,246	$ 10,968,270
Other Sources and Uses	$ 5,420,922	$ 2,328,805	$ 1,816,589
Subtotal	**$ 531,086,081**	**$ 517,505,051**	**$ 583,378,259**
Proceeds from General Debt	$ 202,183,782	$ 78,806,286	$ 67,956,081
Notes Receivable	$ (2,045,000)	$ -	$ -
Interfund Transfers	$ 32,775,700	$ 16,594,958	$ 20,418,988
Total Revenues	**$ 764,000,563**	**$ 612,906,295**	**$ 671,753,328**
TOTAL AVAILABLE FUNDS	**$ 1,496,628,789**	**$ 1,394,052,814**	**$ 1,392,332,435**
APPROPRIATIONS			
General Government	$ 108,763,499	$ 111,779,389	$ 119,139,081
Judicial	$ 80,447,722	$ 81,353,848	$ 77,133,149
Public Safety	$ 166,540,085	$ 155,659,525	$ 153,123,980
Education and Recreation	$ 3,670,578	$ 3,101,914	$ 2,906,505
Capital Projects	$ 210,527	$ 2,362,878	$ 9,726,920
Highways	$ 58,642,501	$ 30,103,931	$ 29,623,735
Health and Public Welfare	$ 30,193,925	$ 26,771,179	$ 38,753,046
Intergovernmental Expenditures	$ 30,331,967	$ 39,143,568	$ 78,265,291
Capital Expenditures	$ 87,612,079	$ 99,448,777	$ 469,674,002
Contingencies	$ -	$ -	$ 11,954,782
Debt Service	$ 116,637,992	$ 113,056,327	$ 95,614,727
Subtotal	**$ 683,050,876**	**$ 662,781,336**	**$ 1,085,915,219**
Interfund Transfers	$ 32,431,395	$ 10,692,371	$ 20,115,354
TOTAL OPERATING APPROPRIATIONS	**$ 715,482,270**	**$ 673,473,707**	**$ 1,106,030,574**
Appropriated Fund Balance	**$ 781,146,518**	**$ 720,579,107**	**$ 286,301,861**
TOTAL APPROPRIATIONS	**$ 1,496,628,789**	**$ 1,394,052,814**	**$ 1,392,332,435**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2012

	General Fund		
	FY 2009-10 Actual	**FY 2010-11 Estimate**	**FY 2011-12 Budget**
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$ 48,635,188	$ 54,710,219	$ 56,985,560
Designated for Encumbrances	$ 442,769	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 49,077,957**	**$ 54,710,219**	**$ 56,985,560**
Revenue			
Ad Valorem Taxes	$ 239,682,476	$ 236,856,918	$ 237,992,000
Other Taxes, Licenses and Permits	$ 12,623,231	$ 14,641,745	$ 13,465,700
Intergovernmental Revenue	$ 7,711,460	$ 8,320,589	$ 7,085,400
Court Costs and Fines	$ 23,415,699	$ 22,973,901	$ 22,863,220
Fees on Motor Vehicles	$ 5,601,513	$ 5,726,727	$ 5,781,100
Other Fees	$ 10,754,430	$ 10,484,297	$ 10,306,610
Jail Board Bills	$ 702,752	$ 668,349	$ 642,000
Commissions on Ad Valorem Taxes	$ 3,720,762	$ 4,106,904	$ 4,213,000
Revenue From Use of Assets	$ 14,258,601	$ 12,449,601	$ 11,952,584
Sales, Refunds and Miscellaneous	$ 8,719,265	$ 6,777,150	$ 9,699,000
Other Sources and Uses	$ -	$ -	$ -
Subtotal	**$ 327,190,188**	**$ 323,006,181**	**$ 324,000,614**
Proceeds from General Debt	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -
Interfund Transfers	$ 44,144	$ 3,070	$ 3,070
Total Revenues	**$ 327,234,332**	**$ 323,009,251**	**$ 324,003,684**
TOTAL AVAILABLE FUNDS	**$ 376,312,289**	**$ 377,719,470**	**$ 380,989,244**
APPROPRIATIONS			
General Government	$ 62,088,555	$ 62,194,780	$ 60,590,235
Judicial	$ 77,015,650	$ 78,947,910	$ 74,882,389
Public Safety	$ 158,161,702	$ 153,574,621	$ 150,868,839
Education and Recreation	$ 3,039,601	$ 3,101,914	$ 2,906,505
Capital Projects	$ -	$ -	$ -
Highways	$ 5,554,621	$ 6,140,621	$ 5,632,855
Health and Public Welfare	$ 5,341,168	$ 5,419,612	$ 5,076,692
Intergovernmental Expenditures	$ 5,559,835	$ 5,964,103	$ 6,213,971
Capital Expenditures	$ -	$ -	$ -
Contingencies	$ -	$ -	$ 11,954,782
Debt Service	$ -	$ -	$ -
Subtotal	**$ 316,761,132**	**$ 315,343,562**	**$ 318,126,269**
Interfund Transfers	$ 4,840,938	$ 5,390,348	$ 13,496,744
TOTAL OPERATING APPROPRIATIONS	**$ 321,602,070**	**$ 320,733,910**	**$ 331,623,013**
Appropriated Fund Balance	**$ 54,710,219**	**$ 56,985,560**	**$ 49,366,231**
TOTAL APPROPRIATIONS	**$ 376,312,289**	**$ 377,719,470**	**$ 380,989,244**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2012

	Special Revenue Funds		
	FY 2009-10 Actual	**FY 2010-11 Estimate**	**FY 2011-12 Budget**
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$ 19,234,022	$ 21,528,791	$ 21,680,896
Designated for Encumbrances	$ 4,016	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 19,238,038**	**$ 21,528,791**	**$ 21,680,896**
Revenue			
Ad Valorem Taxes	$ -	$ -	$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ 26,910,032	$ 22,968,979	$ 34,854,751
Court Costs and Fines	$ 3,702,550	$ 3,799,095	$ 3,711,120
Fees on Motor Vehicles	$ -	$ -	$ -
Other Fees	$ 5,613,519	$ 5,659,612	$ 5,489,400
Jail Board Bills	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -
Revenue From Use of Assets	$ 566,071	$ 455,374	$ 774,230
Sales, Refunds and Miscellaneous	$ 333,747	$ 234,938	$ 189,950
Other Sources and Uses	$ -	$ -	$ -
Subtotal	**$ 37,125,919**	**$ 33,117,998**	**$ 45,019,451**
Proceeds from General Debt	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -
Interfund Transfers	$ 1,566,989	$ 1,017,248	$ 5,175,371
Total Revenues	**$ 38,692,908**	**$ 34,135,246**	**$ 50,194,822**
TOTAL AVAILABLE FUNDS	**$ 57,930,947**	**$ 55,664,037**	**$ 71,875,718**
APPROPRIATIONS			
General Government	$ 2,005,209	$ 4,527,193	$ 9,467,425
Judicial	$ 3,429,712	$ 2,405,938	$ 2,250,760
Public Safety	$ 7,582,834	$ 2,066,654	$ 2,116,082
Education and Recreation	$ 598,526	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ 61,064	$ -	$ -
Health and Public Welfare	$ 20,092,695	$ 21,351,567	$ 33,676,354
Intergovernmental Expenditures	$ -	$ 1,513,500	$ 2,165,000
Capital Expenditures	$ 2,296,531	$ 1,449,749	$ 6,906,948
Contingencies	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -
Subtotal	**$ 36,066,570**	**$ 33,314,602**	**$ 56,582,569**
Interfund Transfers	$ 335,585	$ 668,540	$ 675,520
TOTAL OPERATING APPROPRIATIONS	**$ 36,402,155**	**$ 33,983,142**	**$ 57,258,089**
Appropriated Fund Balance	**$ 21,528,791**	**$ 21,680,896**	**$ 14,617,629**
TOTAL APPROPRIATIONS	**$ 57,930,947**	**$ 55,664,037**	**$ 71,875,718**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2012

	Capital Projects Funds		
	FY 2009-10 Actual	**FY 2010-11 Estimate**	**FY 2011-12 Budget**
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$ 485,305,894	$ 532,058,343	$ 496,948,109
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 485,305,894**	**$ 532,058,343**	**$ 496,948,109**
Revenue			
Ad Valorem Taxes	$ 8,321,577	$ 6,536,980	$ 6,966,100
Other Taxes, Licenses and Permits	$ 10,965,056	$ 11,233,169	$ 9,834,000
Intergovernmental Revenue	$ 3,839,551	$ 721,203	$ 110,000
Court Costs and Fines	$ -	$ -	$ -
Fees on Motor Vehicles	$ 17,678,620	$ 16,883,621	$ 15,947,000
Other Fees	$ 217,778	$ 234,587	$ 250,000
Jail Board Bills	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -
Revenue From Use of Assets	$ 610,560	$ 463,829	$ 241,400
Sales, Refunds and Miscellaneous	$ 62,903	$ 35,881	$ 5,820
Other Sources and Uses	$ -	$ 557	$ -
Subtotal	**$ 41,696,045**	**$ 36,109,827**	**$ 33,354,320**
Proceeds from General Debt	$ 161,045,000	$ 56,784,032	$ 66,956,081
Notes Receivable	$ (2,045,000)	$ -	$ -
Interfund Transfers	$ 18,579,673	$ 6,770,000	$ 2,770,000
Total Revenues	**$ 219,275,718**	**$ 99,663,859**	**$ 103,080,401**
TOTAL AVAILABLE FUNDS	**$ 704,581,612**	**$ 631,722,202**	**$ 600,028,510**
APPROPRIATIONS			
General Government	$ 3,625,084	$ 987,617	$ 2,814,285
Judicial	$ 2,360	$ -	$ -
Public Safety	$ 795,550	$ 18,250	$ 139,059
Education and Recreation	$ 32,451	$ -	$ -
Capital Projects	$ 210,527	$ 2,362,878	$ 9,726,920
Highways	$ 53,026,816	$ 23,963,309	$ 23,990,880
Health and Public Welfare	$ 4,760,062	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -
Capital Expenditures	$ 85,315,548	$ 97,501,816	$ 462,174,594
Contingencies	$ -	$ -	$ -
Debt Service	$ -	$ 5,940,223	$ -
Subtotal	**$ 147,768,398**	**$ 130,774,093**	**$ 498,845,738**
Interfund Transfers	$ 24,754,872	$ 4,000,000	$ 5,943,090
TOTAL OPERATING APPROPRIATIONS	**$ 172,523,270**	**$ 134,774,093**	**$ 504,788,828**
Appropriated Fund Balance	**$ 532,058,343**	**$ 496,948,109**	**$ 95,239,682**
TOTAL APPROPRIATIONS	**$ 704,581,612**	**$ 631,722,202**	**$ 600,028,510**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2012

	Debt Service Funds		
	FY 2009-10 Actual	**FY 2010-11 Estimate**	**FY 2011-12 Budget**
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$ 57,126,856	$ 72,590,214	$ 72,374,249
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 57,126,856**	**$ 72,590,214**	**$ 72,374,249**
Revenue			
Ad Valorem Taxes	$ 64,540,684	$ 65,880,330	$ 65,451,000
Other Taxes, Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ 1,839,709	$ 3,600,796	$ 2,959,387
Court Costs and Fines	$ -	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -
Other Fees	$ -	$ -	$ -
Jail Board Bills	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -
Revenue From Use of Assets	$ 1,576,174	$ 1,214,904	$ 1,200,000
Sales, Refunds and Miscellaneous	$ -	$ 250	$ -
Other Sources and Uses	$ -	$ -	$ -
Subtotal	**$ 67,956,567**	**$ 70,696,280**	**$ 69,610,387**
Proceeds from General Debt	$ 41,138,782	$ 22,022,254	$ 1,000,000
Notes Receivable	$ -	$ -	$ -
Interfund Transfers	$ 10,084,894	$ 6,390,224	$ 6,393,030
Total Revenues	**$ 119,180,243**	**$ 99,108,758**	**$ 77,003,417**
TOTAL AVAILABLE FUNDS	**$ 176,307,099**	**$ 171,698,972**	**$ 149,377,666**
APPROPRIATIONS			
General Government	$ -	$ -	$ -
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -
Debt Service	$ 103,716,885	$ 99,324,723	$ 81,350,131
Subtotal	**$ 103,716,885**	**$ 99,324,723**	**$ 81,350,131**
Interfund Transfers	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 103,716,885**	**$ 99,324,723**	**$ 81,350,131**
Appropriated Fund Balance	**$ 72,590,214**	**$ 72,374,249**	**$ 68,027,535**
TOTAL APPROPRIATIONS	**$ 176,307,099**	**$ 171,698,972**	**$ 149,377,666**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2012

	Internal Service Funds		
	FY 2009-10 Actual	**FY 2010-11 Estimate**	**FY 2011-12 Budget**
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$ 14,902,751	$ 10,804,043	$ 4,986,682
Designated for Encumbrances	$ 12,708	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 14,915,459**	**$ 10,804,043**	**$ 4,986,682**
Revenue			
Ad Valorem Taxes	$ -	$ -	$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -
Court Costs and Fines	$ -	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -
Other Fees	$ 30,018,949	$ 32,696,281	$ 33,068,142
Jail Board Bills	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -
Revenue From Use of Assets	$ 18,914	$ 12,384	$ 10,000
Sales, Refunds and Miscellaneous	$ 855,103	$ 1,269,716	$ 1,073,500
Other Sources and Uses	$ 5,420,922	$ 2,328,248	$ 1,816,589
Subtotal	**$ 36,313,888**	**$ 36,306,629**	**$ 35,968,231**
Proceeds from General Debt	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -
Interfund Transfers	$ 2,500,000	$ 2,414,416	$ 6,077,517
Total Revenues	**$ 38,813,888**	**$ 38,721,045**	**$ 42,045,748**
TOTAL AVAILABLE FUNDS	**$ 53,729,347**	**$ 49,525,089**	**$ 47,032,430**
APPROPRIATIONS			
General Government	$ 40,425,304	$ 43,407,711	$ 45,092,477
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -
Capital Expenditures	$ -	$ 497,212	$ 592,460
Contingencies	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -
Subtotal	**$ 40,425,304**	**$ 43,904,923**	**$ 45,684,937**
Interfund Transfers	$ 2,500,000	$ 633,483	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 42,925,304**	**$ 44,538,406**	**$ 45,684,937**
Appropriated Fund Balance	**$ 10,804,043**	**$ 4,986,682**	**$ 1,347,493**
TOTAL APPROPRIATIONS	**$ 53,729,347**	**$ 49,525,089**	**$ 47,032,430**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2012

	Community Venue Project Fund 911		
	FY 2009-10 Actual	**FY 2010-11 Estimate**	**FY 2011-12 Budget**
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$ 106,964,021	$ 89,454,908	$ 67,603,611
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 106,964,021**	**$ 89,454,908**	**$ 67,603,611**
Revenue			
Ad Valorem Taxes	$ -	$ -	$ -
Other Taxes, Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -
Court Costs and Fines	$ -	$ -	$ -
Fees on Motor Vehicles	$ -	$ -	$ -
Other Fees	$ 20,638,320	$ 18,239,168	$ 75,400,256
Jail Board Bills	$ -	$ -	$ -
Commissions on Ad Valorem Taxes	$ -	$ -	$ -
Revenue From Use of Assets	$ 165,153	$ 19,657	$ 25,000
Sales, Refunds and Miscellaneous	$ -	$ 9,311	$ -
Other Sources and Uses	$ -	$ -	$ -
Subtotal	**$ 20,803,473**	**$ 18,268,136**	**$ 75,425,256**
Proceeds from General Debt	$ -	$ -	$ -
Notes Receivable	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -
Total Revenues	**$ 20,803,473**	**$ 18,268,136**	**$ 75,425,256**
TOTAL AVAILABLE FUNDS	**$ 127,767,494**	**$ 107,723,044**	**$ 143,028,867**
APPROPRIATIONS			
General Government	$ 619,347	$ 662,087	$ 1,174,660
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ 24,772,132	$ 31,665,965	$ 69,886,320
Capital Expenditures	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -
Debt Service	$ 12,921,107	$ 7,791,381	$ 14,264,596
Subtotal	**$ 38,312,586**	**$ 40,119,433**	**$ 85,325,576**
Interfund Transfers	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 38,312,586**	**$ 40,119,433**	**$ 85,325,576**
Appropriated Fund Balance	**$ 89,454,908**	**$ 67,603,611**	**$ 57,703,291**
TOTAL APPROPRIATIONS	**$ 127,767,494**	**$ 107,723,044**	**$ 143,028,867**

REVENUE

REVENUES

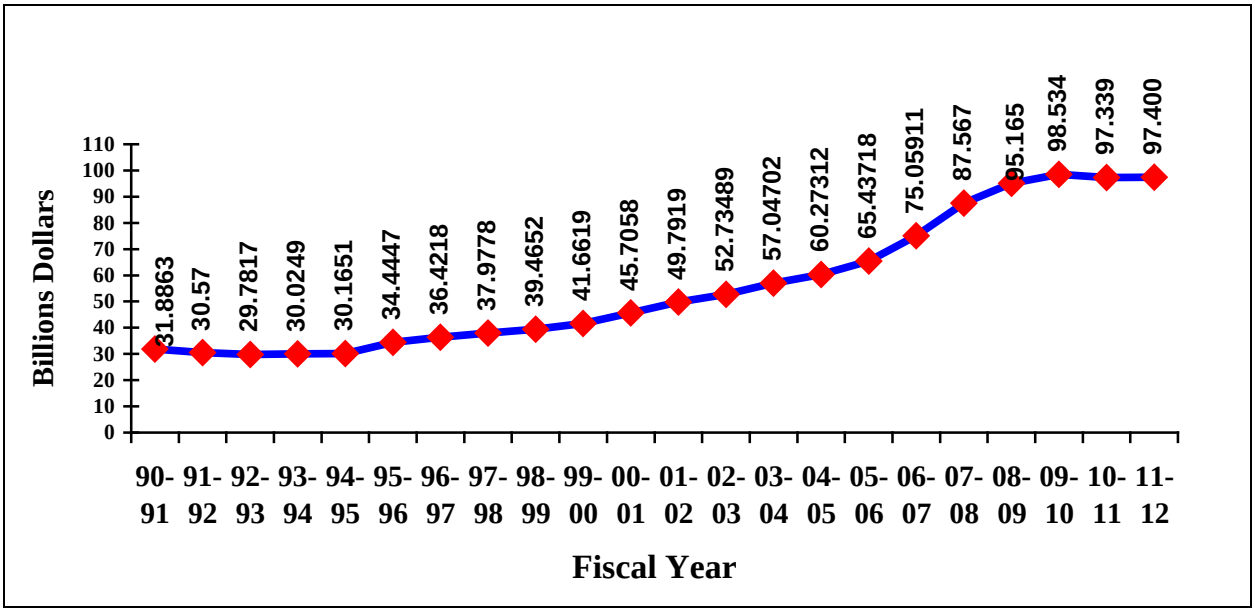
Revenues are prepared and certified by the County Auditor in accordance with Texas State Statutes. The Bexar County Budget Department annually prepares an independent Long Range Financial Forecast. The forecast is based on historical trends, one-time known occurrences, and revenue enhancements.

The total Bexar County Adopted Budget for FY 2011-12 includes current revenue projections of $671,753,328. The total revenue budget represents an increase of $58,847,033 or approximately 10 percent more than FY 2010-11 estimated revenue. The increase is primarily due to the Intergovernmental Revenues, Other Fees, and Sales, Refunds, and Miscellaneous Revenues.

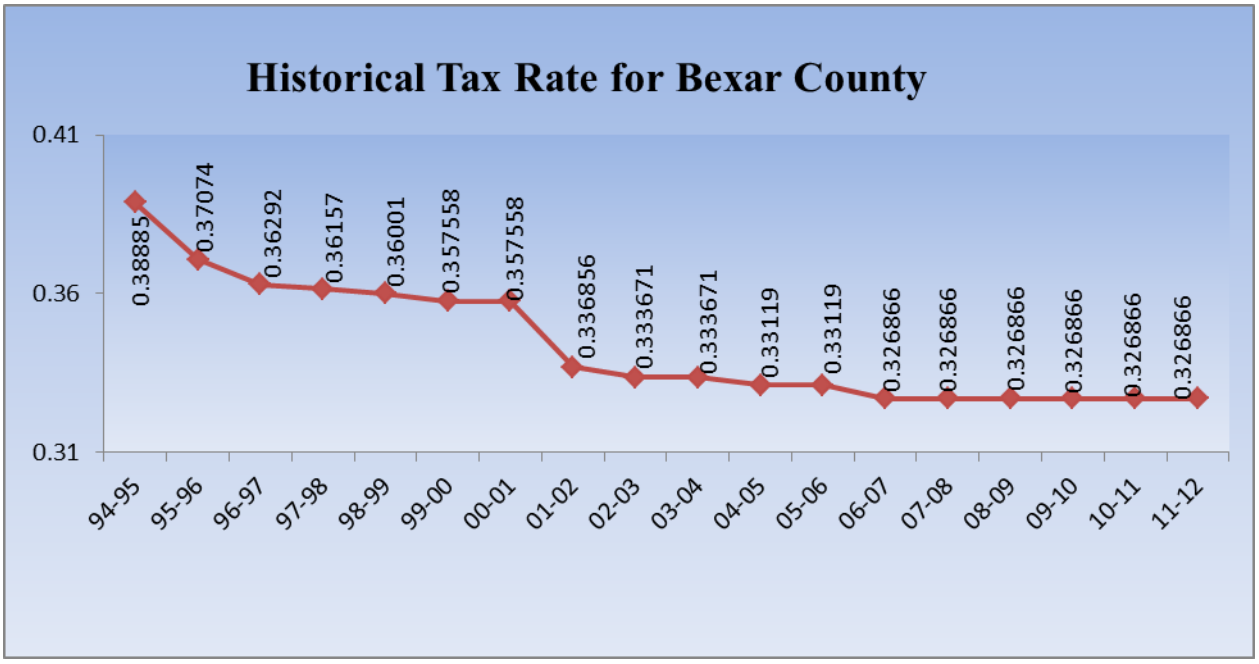
AD VALOREM TAXES

Ad valorem tax revenue is determined by two components: total appraised property value and tax rate.

Bexar County Net Taxable Property Values



The Bexar Appraisal District (District) establishes appraised property values within the County in accordance with State law. Fiscal Year 1993-94 marked a turn around in property values; it was the first time in seven years that existing property values showed an increase. The most significant increases were Fiscal Year 2006-07 (14.7 percent) and Fiscal Year 2007-08 (16.7 percent). Fiscal Year 2008-09 net taxable property values increase 8.7 percent from Fiscal Year 2007-08. Fiscal Year 2010-11 discontinues this increasing trend and property tax revenues remains flat for Fiscal Year 2011-12. Property tax revenues for FY 2010-11 decreased by $2,432,975 and are expected to increase by less than 1 percent for FY 2011-12.



Historical Tax Rates for Bexar County

The FY 2011-12 Adopted Budget is balanced at an ad valorem property tax rate of $0.326866 per $100 valuation – unchanged from FY 2010-11. This rate represents a reduction of $.061984 or 15.9% since 1994 and validates the commitment of Commissioners Court to maintain fair and equitable tax policies. In addition, Bexar County saves taxpayers through exemptions, such as the Senior Citizens Tax Freeze, disabled including veterans, and the Homestead Exemption. When combined with the tax rate reductions, Commissioners Court has enacted since 1994, the County has saved taxpayers more than $449.7 million.

GENERAL FUND REVENUES

The adopted General Fund tax rate is $0.296187. Overall, the General Fund increases $994,433 when compared to FY 2010-11 Estimate. Ad Valorem Taxes increases by $1,135,082 when compared to FY 2010-11 Estimate. The increase in Ad Valorem Taxes represents the largest increase in revenues. Overall these revenues slightly increased by 0.31 percent compared to FY 2010-11 estimates. This is a slight increase when compared to the significant decrease of $2 million experienced last fiscal year.

Other sources of revenue to the County include other taxes, licenses and permits, intergovernmental, court costs and fines, fees on motor vehicles, other fees, detention services, commissions from other agencies for ad valorem tax collection, revenue from use of assets, refunds from other governmental agencies for services provided by the County, interfund transfers, and other miscellaneous sources.

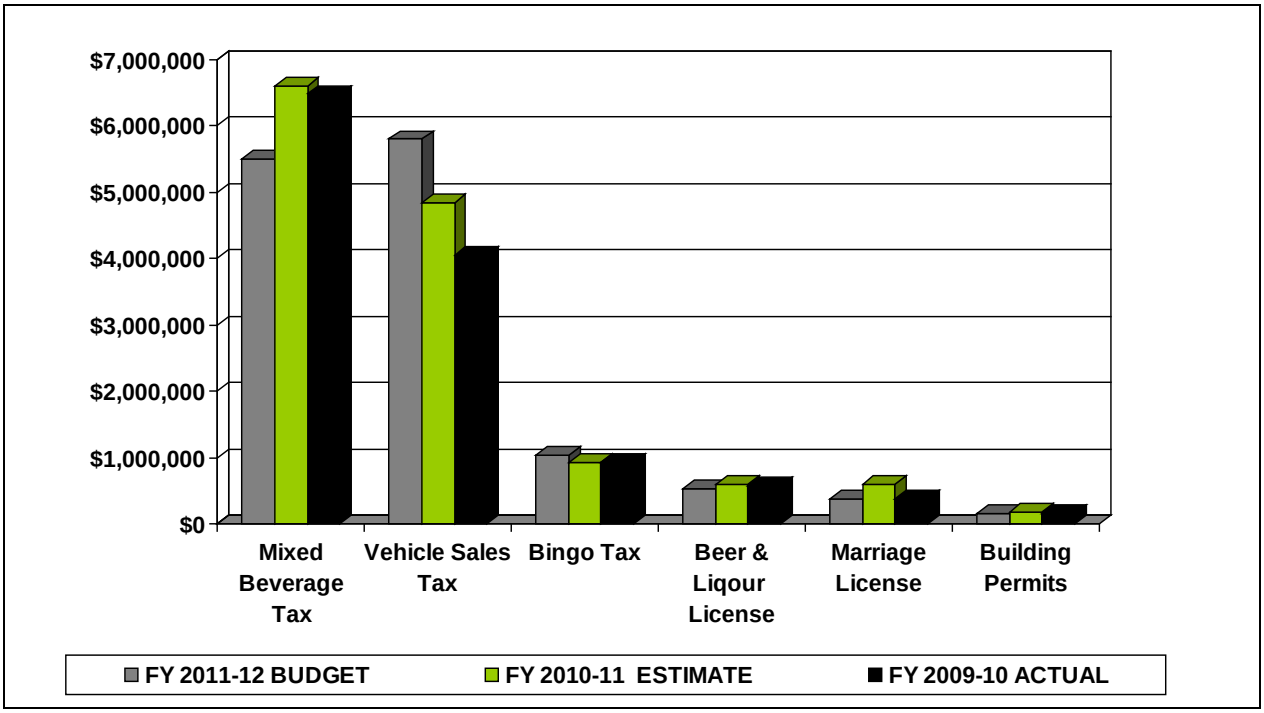
The following narratives briefly describe the major revenue sources in each of these categories and discuss the projected changes in the amount of revenue.

Other Taxes, Licenses and Permits include revenue from the rendition penalty, mixed beverage tax, bingo taxes, vehicle sales tax from the County Road and Bridge Fund, vehicle inventory tax overages, beer and liquor licenses, marriage licenses, bondsmen licenses, and building permits.

The largest revenue source in this category is the mixed beverage tax, which decreased significantly by $1,400,221 million or a 20 percent decrease from FY 2010-11 estimates due to legislation passed during

the 82nd Session of the Texas Legislature. Overall, revenues in this category are projected to total $12,404,200, which is $1,205,111 or 9 percent less than FY 2010-11 estimates. All revenue sources within this category decreased with the exception of Vehicle Sales Tax, Marriage License, and Bondsmen License.

Other Taxes, Licenses, and Fees



INTERGOVERNMENTAL REVENUE

Intergovernmental Revenue includes payments from various federal, state, and local agencies for services provided by Bexar County. Overall, the projected revenue in this category is $7,085,400, which is a decrease of $1,235,189 million or 15 percent when compared to the FY 2010-11 estimates.

The largest revenue source in intergovernmental revenue is the City of San Antonio-Crime Lab. This revenue is collected from the City of San Antonio for services provided by the Bexar County Crime Lab. Approximately $1.5 million is projected to be collected in FY 2011-12, which is a 22 percent decrease from FY 2010-11 estimates.

In FY 2004-05, the 79th Texas Legislature approved Senate Bill (SB) 1704, which relates to the level of daily payment for each grand juror or petit juror in a civil or criminal case in a district court, criminal district court, or county court-at-law or justice court. The FY 2011-12 Intergovernmental Revenue for the SB 1704 Jury Supplement revenue source is anticipated to generate $512,000 which is a 15 percent decrease than the FY 2010-11 estimate due to the State of Texas reducing their juror reimbursement rate to Texas Counties as part of Senate Bill 1, 82nd Legislature, 1st Called Session.

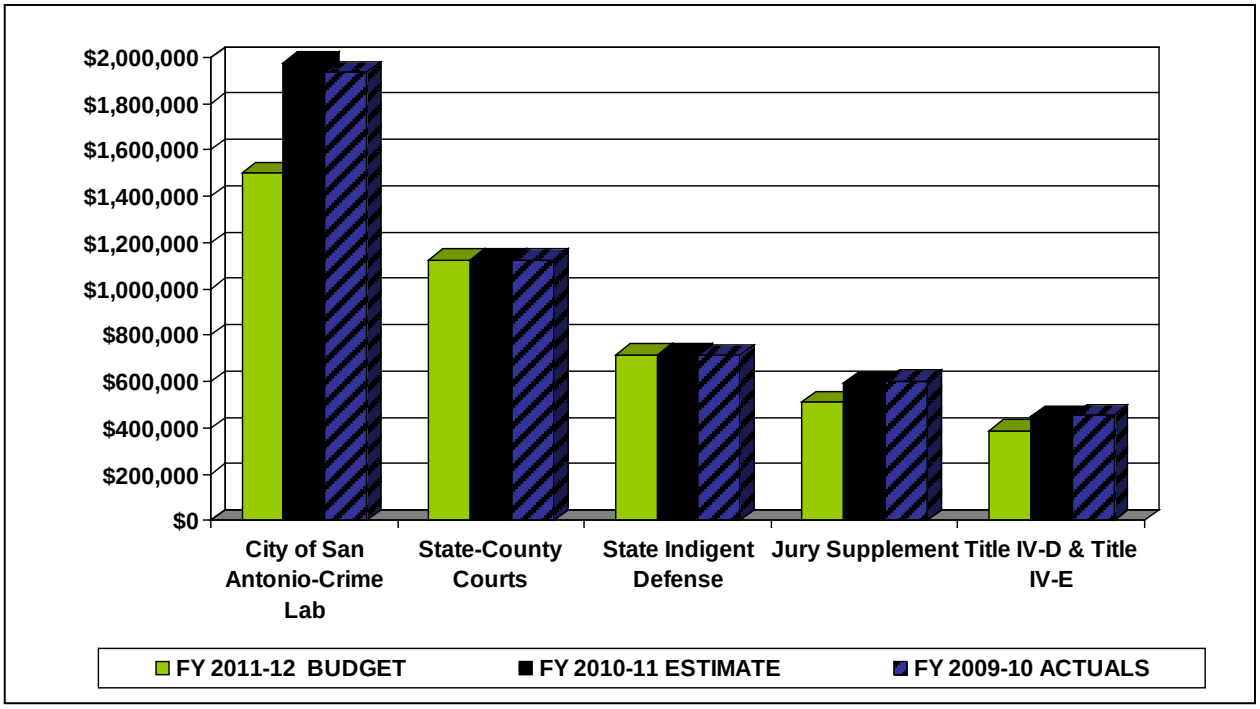
In FY 1996-97, the County entered into an interlocal agreement with the Fourth Court of Appeals to allow the County to receive some reimbursement for expenses incurred relative to the Court's operation. The Fourth Court of Appeals serves a 32 county region and is housed in the Bexar County Justice Center. In addition, Bexar County pays a supplement to the judges' salaries. The Fourth Court of Appeals generates revenue through a fee and a portion of this revenue is paid to Bexar County to offset the costs incurred. This revenue source to Bexar County will total $60,000 in FY 2011-12, which is the same

amount as in FY 2010-11.

In FY 2001-02, Bexar County, began receiving revenue from the State's Task Force on indigent defense. The amount is budgeted at $716,000 in FY 2011-12, which represents a decrease of $5,192 when compared to the FY 2010-11 estimate. In the 77th Legislative Session, the Texas Legislature passed SB 7, which addresses the appointment of legal counsel for the indigent. This revenue is for partial reimbursement for these expenses. The State Indigent Defense Equalization revenue is additional funds the County receives from the Texas Task Force.

The City of San Antonio UHS Reimbursement revenue is projected at $299,000 for FY 2011-12, which is a slight decrease from FY 2010-11. This revenue is for the agreement between Bexar County and University Health System for medical services at the Frank Wing Detention Center. The contract is for $406,976 annually. The City of San Antonio will be responsible for the remainder of the contract. Other Intergovernmental Revenue items include reimbursement from the state for Title IV-D ($390,000) programs. This represents a decrease of $7,336 when compared to FY 2010-11 estimates.

Intergovernmental Revenue



COURT COSTS AND FINES

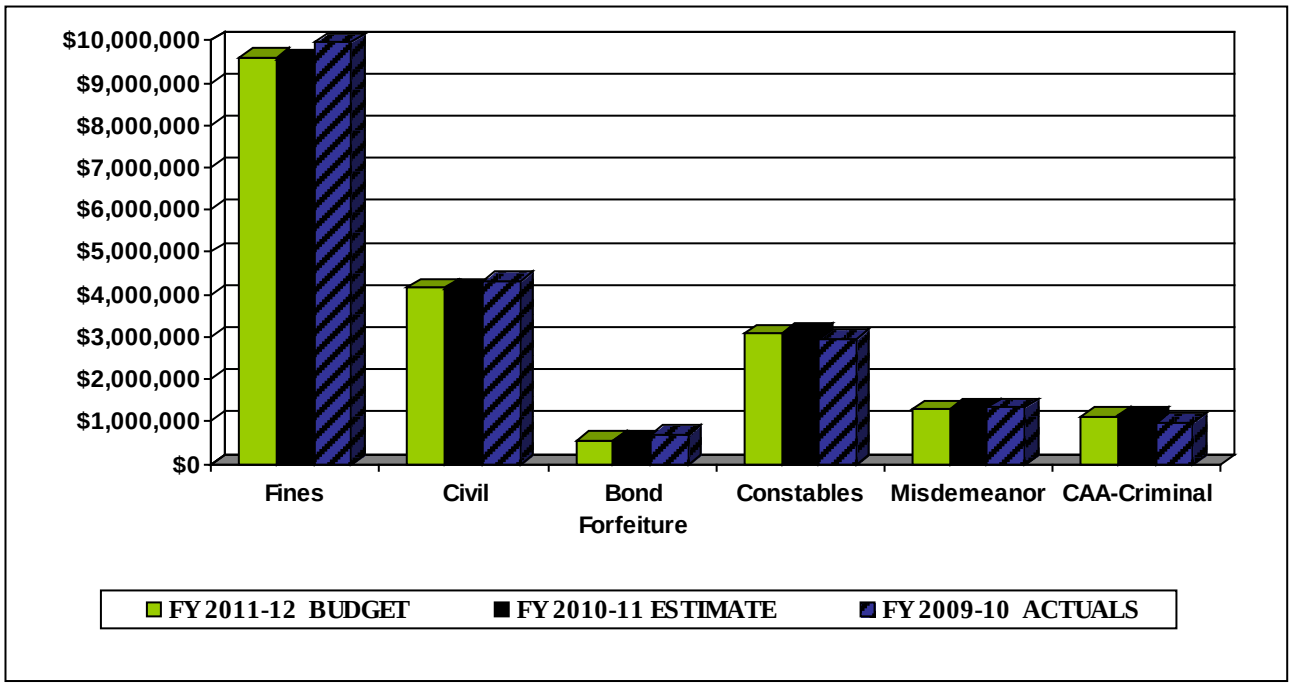
Fines and Court Costs are the second largest source of revenue to the County and include revenue generated through all courts in Bexar County - District, County, Probate, and Justice of the Peace. Overall, this revenue group slightly decreases by $110,681 when compared to the FY 2010-11 estimate. The Fines and Court Costs revenues will collect $22.9 million in FY 2011-12. The largest sources within this revenue category are: civil revenues ($4,151,000) and constable revenues ($3,070,000).

Although fines are expected to slightly increase by $60,000 when compared to the FY 2010-11 estimates, other revenues sources, such as extradition and criminal court appointed attorney are projected to

decrease by $72,770. The extradition revenue is decreasing due to the expedited transfer of inmates from the County Jail to the Texas Department of Criminal Justice due to the coordination efforts of the Judges and the Sheriff's Office. The decrease in criminal court appointed attorney revenues reflect a decrease in payments from defendants.

The collection of fines increases by $60,000, which is a 1 percent increase when compared to FY 2010-11 estimates. The remaining revenue sources decreased slightly when compared to FY 2010-11 estimates. The extradition revenue source experienced the largest decrease within court costs and fines, decreasing $45,834 from FY 2010-11 estimates.

Court Costs and Fines



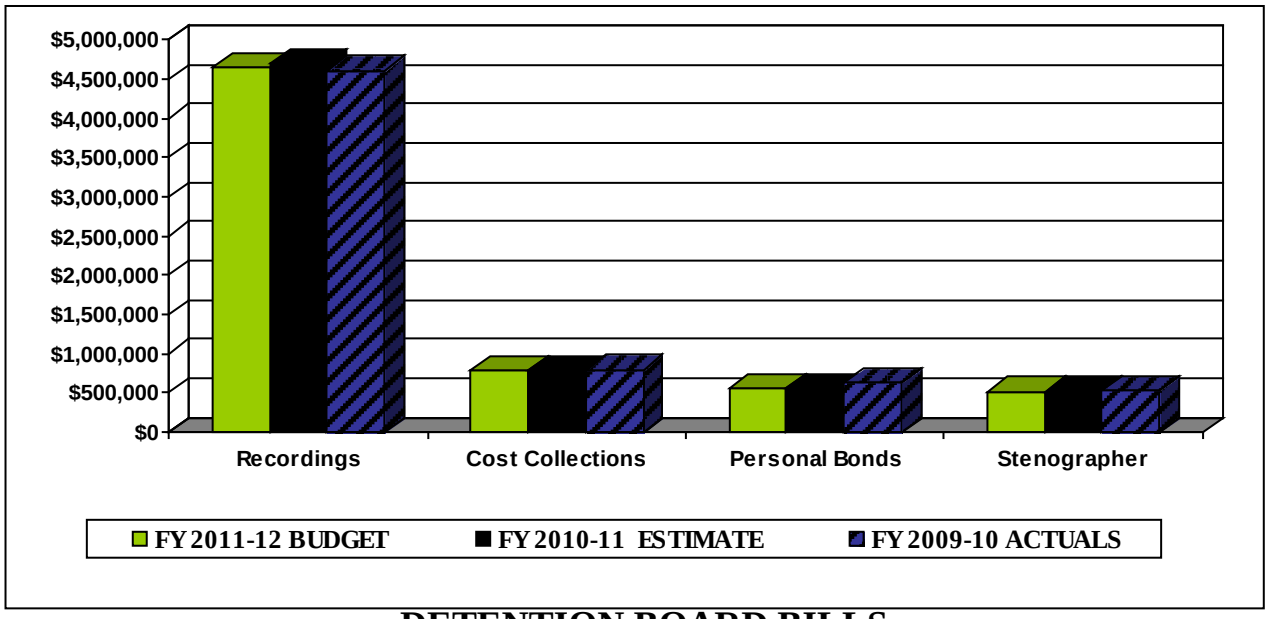
FEES ON MOTOR VEHICLES

Fees on Motor Vehicles revenue category has two main sources of revenue: fees collected on vehicles licenses issued ($2,990,000) and certificates of title issued ($1,970,000). Bexar County also receives revenues for transfers of titles, mail registration fees, duplicate license receipts issued, child safety fee, and District Attorney Subpoena Service. Revenue from this category decreased by $120,168 or 2 percent in comparison to the FY 2010-11 estimates and totals $5,781,000 for FY 2011-12. Despite low interest rates, it is anticipated that revenues from vehicle sales will remain steady.

OTHER FEES

Other Fees include major revenue sources such as recordings ($4,650,000), cost collections ($781,000), personal bonds ($550,000), Certifications ($520,800), stenographers ($520,000), which is for court reporter services, and park reservations ($326,000). Recordings have been on a steady decline. This revenue is dependent on the filings of home sales. Since the real estate market has been in a decline, this has affected the revenue. Although foreclosures have increased, the fee is much less than for a sale of a home. Overall, this revenue source is estimated to collect $10.3 million in FY 2011-12 compared to the $10.4 million estimate for FY 2010-11.

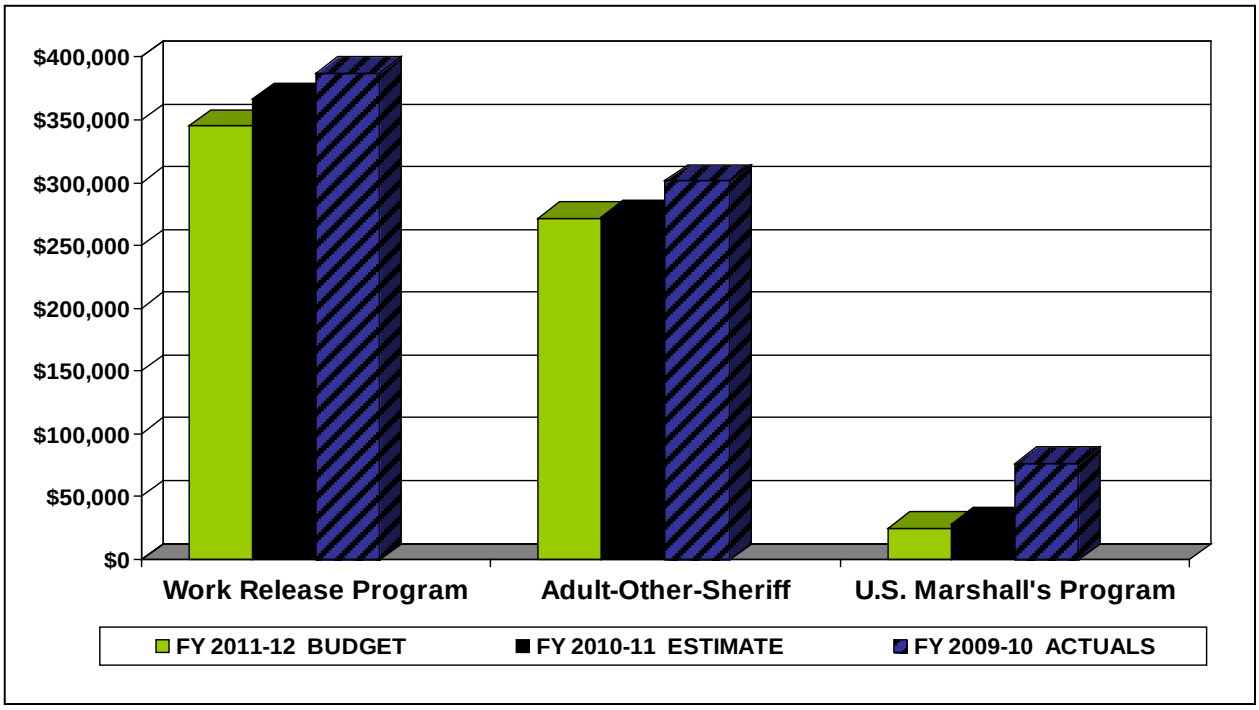
Other Fees



DETENTION BOARD BILLS

Detention Board Bills includes revenue generated through detention related activities, such as work release ($345,000) and detention contracts with various entities ($272,000), and U.S. Marshall contract ($25,000). This group decreased by $26,349, which represents a 4 percent decrease compared to FY 2010-11 estimates. Revenue from all sources in the Detention Board Bills category totals $642,000 or FY 2011-12.

Detention Board Bills



COMMISSION ON AD VALOREM TAXES

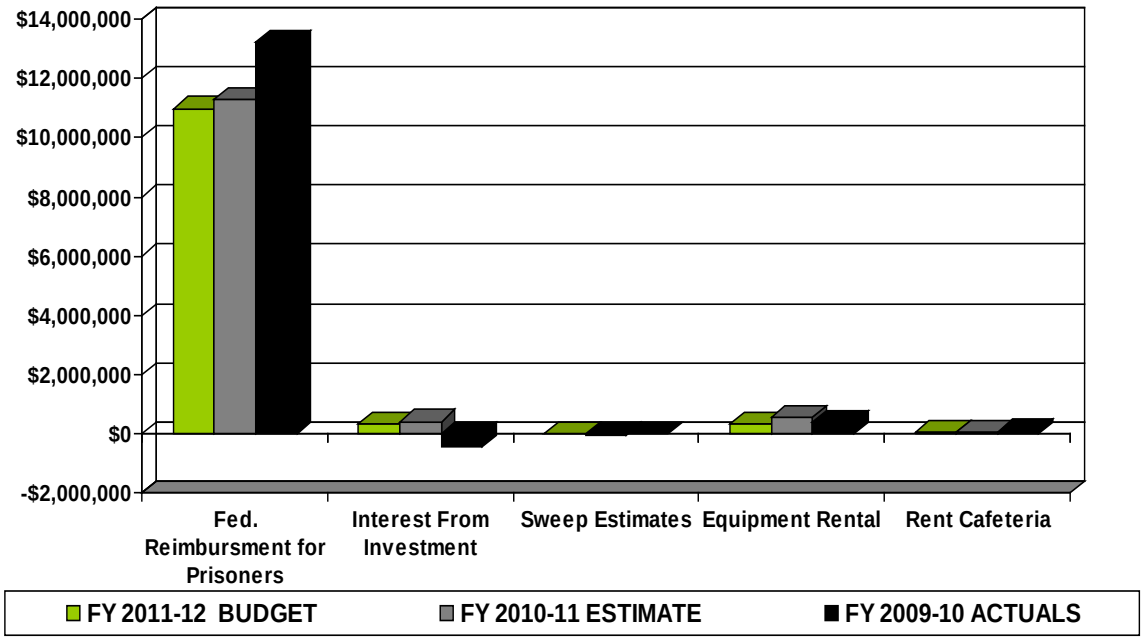
Commission on Ad Valorem Taxes includes payments from the hospital district, schools, municipalities, and special districts for the collection of ad valorem taxes. The revenue from this source totals $4,213,000 for FY 2011-12, an increase of $106,096 or a 3 percent increase compared to the FY 2010-11 estimate. The charge that taxing entities pay to the County increased for FY 2012 to $1.60 per account (Tax Year 2011) from $1.56 per account in FY 2011(Tax Year 2010).

REVENUE FROM THE USE OF ASSETS

Revenue from the Use of Assets incorporates interest from investments ($344,000), sweep estimates ($5,000), INS Prisoner Reimbursement ($82,000) and Federal Reimbursement for Prisoners ($10,980,100). Other sources of revenue include Election Equipment Rental ($350,000) and Election Supplies Rental ($95,000) as other entities will be charged to utilize voting machines purchased by the County. The amount of this revenue will vary annually depending on the number of elections to be held during FY 2011-12. Another source of revenue is Rent Cafeteria ($66,000), which is a charge on vendors who occupy the cafeteria.

Overall, the revenue in this category totals $11,952,584 for FY 2011-12, a decrease of $497,018, compared to FY 2010-11 estimates. This is primarily due to the FED reimbursement. The County contracts with a group to use our facility to house federal prisoners. This contract is based on bed days used. The Western District Marshals have decreased the amount of prisoners they are detaining, therefore our revenue decreases. Interest rates have fallen based on federal policies due to decrease interest rates. Yields continue to be at historic lows due to the current economic environment. As of the September 20-21, 2011 meeting of the Federal Open Market Committee of the Federal Reserve, the Committee decided to keep the target range for the federal funds rate at 0 to 1/4 percent and reaffirmed its anticipation that economic conditions are likely to warrant exceptionally low levels for the federal funds rate at least through mid-2013.

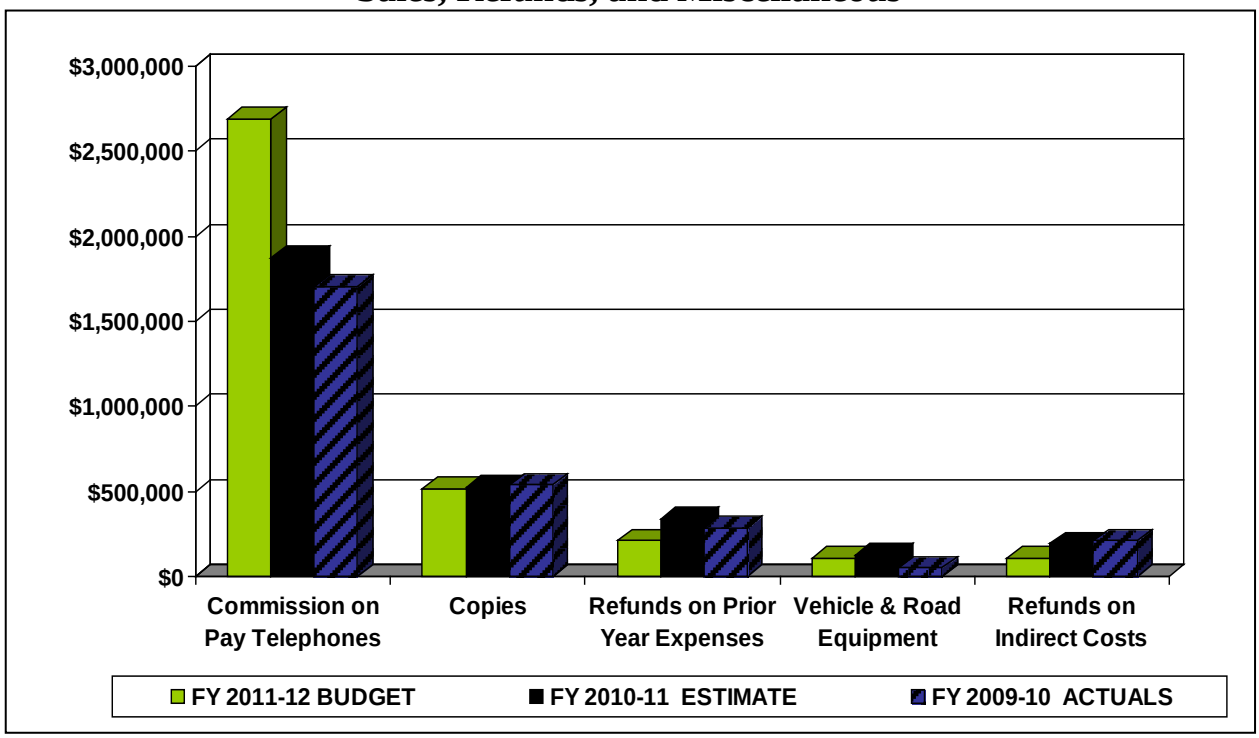
Use of Revenues From Assets



SALES, REFUNDS, AND MISCELLANEOUS

Sales, Refunds and Miscellaneous includes four major sources of revenue as well as various miscellaneous smaller sources, such as copies and vending machine commissions. The major sources involve refunds on commission on pay telephones ($2,687,200), which is attributable to telephone services provided to inmates in County detention facilities, payments from copies ($515,000), vehicle and road equipment rentals ($110,000), and refunds on prior expense ($210,000). A significant one-time revenue source is land and building ($1,281,700) for FY 2011-12 due to the sales of the Milagros building. Another significant revenue source was provided by the Tax Office in the amount of $4,000,000 from unclaimed tax overpayments. Unclaimed payments that have not been claimed for three years or more becomes a part of the County's assets. Overall, this revenue category will generate $9,699,000 for FY 2011-12, an increase of $2,921,850 or 43 percent from the FY 2010-11 estimates.

Sales, Refunds, and Miscellaneous



OTHER FUNDS REVENUE

Records Management - County Clerk Fund

The County collects a County Clerk Records Management and Preservation Fee. Revenues from the $5 fee assessed on recorded documents are placed in a separate fund, as mandated by SB 1058. These revenues must be used for records management functions performed by or for the County Clerk's Office. This fee will generate approximately $64,300 in FY 2011-12, $11,531 less than the FY 2010-11 estimate or a 15 percent decrease.

During the 78th Legislative Session, SB 1731 authorized a $5 records archive fee. The County Clerk's Office began assessing this fee in August 2003 to users that file real record property documents. The amount of revenue that this fee will generate for FY 2011-12 is approximately $2,337,000, which is $67,113 less than the FY 2010-11 estimate or a 3 percent decrease. Also included in this fund is

anticipated interest from investments of $13,700. Overall in FY 2011-12, the Records Management County Clerk fund will generate $2,415,100, which is $82,278 or 3 percent less than the FY 2010-11 estimate.

Records Management - County Wide Fund

In FY 1998-99, the 76th Texas Legislature, through HB 2968, raised the County Wide Records Management Fee. Previously, defendants convicted of a criminal offense in a County or District Court paid a $10 Records Management fee; the fee is now $20. Other fees also support the fund. All persons must pay a $1 fee for the issuance of certain certificates. In addition, a $5 fee is collected on civil case filings in both the County Courts and District Courts, along with all Probate case filings. This revenue must be used for records management preservation or automation purposes throughout the County. This statute also requires counties to place the proceeds of this fee in a separate fund. These fees are projected to generate $388,000 in FY 2011-12.

In addition, the FY 2011-12 County Wide Records Management Fund anticipates $100 in revenues from interest from investments. Overall, the FY 2011-12 County Wide Records Management fund is anticipated to generate revenues in the amount of $388,100, which is 2 percent less than the FY 2010-11 estimate.

Courthouse Security Fund

In 1993, the Texas Legislature, through SB 243, created a fee to fund security services in buildings housing District and/or County Courts. A defendant convicted of a felony must pay a $5 security fee as a cost of court; a defendant convicted of a misdemeanor must pay $3. In the 1997 Texas legislative session, this fee was changed, adding Justice of the Peace misdemeanor convictions. The fees collected for the Courthouse Security Fund are projected to generate revenue in the amount of $679,400 in FY 2011-12, $1,067 less than FY 2010-11 estimates. The statute requires counties to place the proceeds of these fees in a separate fund. The Courthouse Security Fund was established for this purpose. The fund also collects interest from investments in the amount of $100 for FY 2011-12, which is less than FY 2010-11 estimates.

The fees do not generate sufficient funds to cover the full cost of security. The total cost of security at the Bexar County Courthouse and the Justice Center exceeds the amount of revenue projected. Therefore, a transfer of $417,079 from the General Fund to the Courthouse Security Fund is budgeted to cover the additional costs. The overall revenue budgeted for the Courthouse Security Fund is $1,096,579, which is a decrease of $13,713 or 1 percent less when compared to FY 2010-11.

Justice Of The Peace Technology Fund

The FY 2011-12 Justice of the Peace Technology Fund source of revenue is fines and court costs. On September 3, 2003, Commissioners Court reauthorized the collection of $4 from defendants convicted of misdemeanor cases in the Justice of the Peace Courts. The funds collected from these fees may only be used to purchase specific technological enhancements for justice courts. Commissioners Court must approve a budget for the fund. It is estimated that $266,000 in revenues will be realized in FY 2011-12, which is an $11,620 decrease or 4 percent decrease from the FY 2010-11 estimate.

Fire Code Fund

Revenues in the Fire Code Fund are generated from fees charged by the County to review plans for new commercial construction and inspect these buildings for compliance with Bexar County's fire and building codes. State law mandates that counties establish a separate fund for these revenues. In FY 2011-12, these fees are projected to generate $866,000, which is $35,329 less or a 4 percent less than the FY 2010-11 estimates. In effort to continue support for the Fire Code Fund, fees were increased to maintain the current revenue. Due to a decrease in building inspections, the increased fees does not necessarily

increase revenue but maintain the fund.

District Clerk Records Management Fund

House Bill 1905 of the 78th Texas Legislature authorizes the District Clerk to collect a fee from case filings, starting January 1, 2004, for records management and preservation. The $5 fee is deposited in the District Clerk Records Management Fund for records management and preservation services performed by the District Clerk. The fee may only be used to provide funds for specific records management and preservation activities, including automation purposes. It is projected that the FY 2011-12 District Clerk Records Management Fund will generate revenues in the amount of $219,570, which is a decrease of $15,595 or 7 percent less when compared to FY 2010-11 estimates.

Law Library Fund

The Law Library Fund has two main sources of revenue that total $824,150 for FY 2011-12. Court costs and fines dedicated to the Law Library will generate $515,000. In FY 1999-00, Commissioners Court took action to raise the fee for court costs and fines from $13 to $15. The creation of eight new courts for Bexar County by the 76th Texas State Legislative Session also increased revenues within this fund. The fund is also supported by payments for copies made at the library, which will result in $91,000 in anticipated revenue and $100 revenues is projected from interest from investments. Due to a shortage in revenues for this fund a transfer is required from the General Fund to maintain operations at the Law Library in the amount of $218,050.

Dispute Resolution Fund

The Dispute Resolution Fund's primary source of revenue is filing fees, which are projected to total $533,700 for FY 2011-12. The fund receives the proceeds from a $10 filing fee on every civil court case filed. In addition, the fund receives a transfer from the General Fund in the amount of $14,088. The fund's total budgeted revenue of $547,808, which represents a decrease of $21,523 or a 4 percent decrease in comparison to the FY 2010-11 estimates.

Justice of the Peace Security Fund

The Justice of the Peace Security Fund was created as a result of legislation passed by the 79th Texas Legislature. Effective September 1, 2005, a fee of $4 is assessed to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Of the money collected, $3 is deposited in the Courthouse Security Fund, and $1 is deposited in the Justice of the Peace Security Fund. The FY 2011-12 Justice of the Peace Security Fund is projected to generate revenues in the amount of $63,100, which is a decrease of $4,083 or 6 percent from FY 2010-11 estimates.

Domestic Relations Office Fund

Fees for County attorney services on juvenile and child support cases, court, and enforcement fees represent the major source of revenue to Domestic Relations Office (DRO) Fund - and collectively will generate $385,000 for FY 2011-12, a decrease of $4,573 compared to FY 2010-11 estimates as a result of a decrease in the number of cases handled by this office.

Parking Facilities Fund

The Parking Facilities Fund has only two sources of revenue - payments from customers for use of the Justice Center Parking Garage and interest from investments. Customer payments are projected to generate $756,000 in revenue in FY 2011-12, which is an increase of $321,184 in revenue from the FY 2010-11 estimates. The increase is due to new parking rates that were adopted by Commissioners Court on July 26, 2011.

Drug Court Program Fund

The Drug Court Fund provides resources to be used exclusively for the development and maintenance of drug court programs operated within the County. This fee is governed by the Texas Code of Criminal Procedure, Chapter 102, Subchapter A, Article 102.0178. This fee is a direct response to the 80th Legislative Session and was put into effect June 15, 2007. During the 81st Legislature, an increase of $10 was implemented, which was effective January 1, 2010. The Drug Court Fund will collect $63,750, which is a 14 percent decrease from FY 2010-11 estimate.

District Clerk Technology Fund

Senate Bill 1685 from the 81st Legislature authorizes the commissioners court of a county to adopt a district court records archive fee of not more than $5 for the filing of a suit, including an appeal from an inferior court, or a cross-action, counterclaim, intervention, contempt action, motion for new trial, or third-party petition, in a district court in the county as part of the county's annual budget. It requires that the fee be set and itemized in the county's budget as part of the budget preparation process and be approved in a public meeting. This fee is for preservation and restoration services performed in connection with maintaining a district court records archive. The District Clerk Technology Fund is anticipated to collect $123,050, which is a 2 percent decrease from FY 2010-11 estimates.

Juvenile Case Manager Fund

The Juvenile Case Manager Fund was created as a result of legislation passed by the 79th Texas Legislature in the 2005 session allowing the assessment of a fee of up to $5 to defendants convicted of fine-only misdemeanor cases in Justice of the Peace Courts and County Courts at Law. Bexar County Commissioners Court approved the collection of the $5 fee in 2006. This fee may only be used to provide funds for salary and benefits of a juvenile case manager employed to provide services in cases involving juvenile offenders. The FY 2011-12 Juvenile Case Manager Fund is projected to generate revenues in the amount of $336,000. Overall, this is a decrease of $5,221 from the FY 2010-11 estimates or 2 percent less when compared to FY 2010-11 estimates.

Other Post-Employment Benefits (OPEB)Fund

In 2004, the Government Accounting Standards Board issued Statement 45, “Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions.” More commonly known as GASB 45, the purpose of this accounting standard is to:

- Recognize the cost of benefits in periods when the related services are received by the employer.
- Provide information about the actuarial accrued liabilities for promised benefits associated with past services and whether and to what extent those benefits have been funded.
- Provide information useful in assessing potential demands on the employer’s future cash flows.

Bexar County has established the Other Post-Employment Benefits Fund (OPEB) to address the requirements of GASB 45. It is used for the collection and disbursement of funds related to post-employment benefits of County retirees excluding pensions. The fund includes current year revenues and expenses for retiree medical and life insurance benefits, as well as partial pre-funding of future anticipated expenses to offset the actuarial accrued liabilities reported in compliance with GASB 45.

A major source of revenue for this fund is from insurance premium retiree health contribution in the amount of $1,815,589. An interfund transfer was also a revenue source from the General Fund in the amount of $1,036,504. The fund will also collect $10,000 in Interest from Investments for FY 2011-12 and $115,000 from Medicare Part D Subsidy. The FY 2011-12 OBEP Fund is projected to generate revenues in the amount of $2,977,093 which is an increase of $331,280 from the FY 2010-11 estimate.

Community Infrastructure and Economic Development (CIED) Fund

Bexar County has demonstrated the need to use the available and uncommitted County CIED funds reserved by CPSE for use to support County-identified economic development projects that meet the requirements of Chapter 380 of the Texas Local Government Code but that may fall outside the scope of CPSE's CIED Fund Policy. As a result, COSA has agreed to access County available and uncommitted CIED funds through a 381 grant agreement with the understanding that County would use these funds for economic development projects. The revenue from this fund will be $2,000,000 for FY 2011-12 as outlined in the contract.

Grants-In-Aid Fund

The FY 2011-12 Adopted Budget includes $17,318,920 in projected revenue from various federal and state grant programs. This represents a decrease in grant funds of $7,598,867 or 30 percent decrease compared to the FY 2010-11 estimate. The Grants-in-Aid Fund revenues also include an Interfund Transfer from the General Fund of $526,144 for FY 2011-12. This transfer appropriates the County's cash match requirements for various grants. Overall, revenues decrease $7,415,697 or a 29 percent from FY 2010-11 estimates.

HOME Program Funds

The County will have $582,578 available in FY 2011-12 from HOME Program Funds, which come to the County through U.S. Department of Housing and Urban Development grant funds. This is the County's fifteenth year of participating in the HOME Program.

Community Development Block Grant Funds

The County will receive $1,590,000 in Community Development Block Grant (CDBG) funds for FY 2011-12. This will be the twenty-sixth year that Bexar County receives funds from the U.S. Department of Housing and Urban Development.

County Buildings Capital Improvement Fund

Prior to FY 2007-08, the Capital Lease Fund's main source of revenue was supported by proceeds anticipated from the Capital Lease, which previously financed projects through the use of Master Lease Agreements that provide short-term funds for capital and technology needs within the County. This funding mechanism allowed the County to match the term of the liability to the life of the asset being financed while taking advantage of competitive rates. The terms of the Master Lease Agreements required annual budgeted appropriations of the liability. If the funds were not appropriated, the asset was returned to the bank.

Beginning FY 2010-11, equipment formerly provided through the Capital Lease Program is now being funded in short-term Certificates of Obligation funded through the County Buildings Capital Improvement Fund. This change ensures the County's flexibility in using different sources of debt instruments by taking advantage of current interest rates to invest in capital, equipment and technology needs based on the County's upgraded bond ratings.

County Road and Bridge Fund

The County Road and Bridge Fund was created during FY 2010-11 and merged the Farm to Market and Lateral Road Fund (096) and the Special Road and Bridge Fund (280). The consolidation of these two funds was the result of declining revenues from vehicles sales tax, which caused the Farm to Market and Lateral Road Fund to become unsustainable. Merging these two funds combines both programs goals and objectives. The County Road and Bridge Fund will continue to provide construction and maintenance of County roadways and bridges. This new fund combines funding for major road improvement projects to be performed by the County with all operational costs (personnel, operational, supplies, and capital expenditures) related to completing those projects.

The County Road and Bridge Fund's main revenue source is a $10 fee collected as part of motor vehicle registrations. This fee will provide $15,947,000 in FY 2011-12, which is $921,208 less than the FY 2010-11 revenue estimate. This fee funds road maintenance and repair and new road construction projects. In addition, $75,000 is anticipated from revenue from use of assets, $250,000 from Plat Fees, and $5,820 is anticipated from sales, refunds and miscellaneous revenues. This fund is also supported from the General fund in a transfer amount of $2,770,000. The total FY 2011-12 budgeted revenue for this fund is $19,222,920, which is $998,593 less than the FY 2010-11 estimate or a decrease of 5 percent.

Special Road and Bridge Multi-Year Project Fund

The FY 2011-12 is the eighth year the Special Road and Bridge Multi-Year Projects Fun, which appropriates funding for existing and new road projects that will be carried over multiple years until completion. There are no revenues anticipated for FY 2011-12. Instead funding from existing road projects totaling $11,200,000 will be reprogrammed for new and existing road projects

Special Road and Bridge Fund-Advanced Transportation District (ATD)

On December 19, 2006, Commissioners Court approved a Pass-Through Financing Program Agreement between Bexar County and the Texas Department of Transportation (TxDOT) for the construction of improvements to the roadways of FM 3487 from IH 410 to FM 471 (Culebra Road) and FM 2696 from Glade Crossing to West Oak Estates (Blanco Road). According to this Agreement, all construction costs associated with the road improvements will be reimbursed to Bexar County by TxDOT and ATD. For FY 2011-12, $9,786,000 is budgeted as revenue in this fund.

Flood Control Projects Fund

Revenues in the Flood Control Fund are generated from ad valorem taxes and interests from investments and are utilized to pay for operational costs associated with flood control. In FY 2006-07 operational expenses were budgeted separately from capital projects. The Flood Control Projects fund will support operational expenses and the Flood Control Multi-Year Projects Fund will support capital project expenses. During FY 2007-08, Bexar County will support a Flood Control Bond Program for Bexar County's Regional Watersheds to be fully supported by Flood Control Certificates of Obligation over a ten year period.

The FY 2011-12 Flood Control Fund is projected to generate revenues in the amount of $6,956,000 from ad valorem taxes, $20,000 from intergovernmental revenue associated with the San Antonio River Authority, and $90,000 from interest from investments. Overall, the FY 2011-12 Flood Control Fund revenue projections total $7,075,000, which is an increase of $336,607. The Flood Control tax rate is $.030679 per $100 assessed valuation.

Flood Control Multi-Year Projects Fund

In FY 2001-02, Commissioners Court adopted the use of flood control revenues to fund the costs associated with road projects to alleviate flooding along those thoroughfares. These projects are funded through a debt issuance and the debt service is paid from the Flood Control tax revenue. These debt projects are separated from the portion of the fund that is cash funded. This debt projects' portion of the fund consists of multi-year capital improvements projects.

Participation in the Flood Control Bond Program is a result of recommendations from the Countywide Citizens Watershed Master Plan Committee; observations during recent flood events from emergency responders and others in the field; projects planned by suburban cities; and projects identified in partnership with federal and state agencies to address Bexar County's major drainage and flood control improvements.

Bexar County with the support of the City of San Antonio, the San Antonio River Authority (SARA), and the engineering firm of Howard, Needles, Tammen & Burgendoff (HNTB) have identified over $1 billion dollars of projects of which approximately $550 million dollars were prioritized to be completed over a ten year period.

The FY 2011-12 Flood Control Multi-Year Projects Fund projected revenue from proceeds from general long term debt is not anticipated for the year. Existing funds will be used to pay for existing and new multi year capital improvement projects.

Debt Service Funds

The Debt Service Fund has one main source of revenue - ad valorem taxes ($65,451,000). The fund's only other revenues come from interest earned on investments ($1,200,000), Build America Bonds Tax Credit ($2,959,387), and interfund transfers ($6,393,030). This fund pays for debt service associated with debt issued for County Building Capital Improvement Projects, detention facility projects, the construction of road and bridge projects, flood control, pass thru financing initiatives, and the parking garage. This fund is projected to generate revenues in the amount of $76,003,417 for FY 2011-12.

Self Insured Health and Life Fund

Bexar County is an employer that is self insured and participates in an alternate financing system. Bexar County budgets a Self Insured Health and Life Insurance Fund where employee and County contributions are deposited. A portion of this fund covers the costs associated with a third party administering a benefits program and providing specific and aggregate stop-loss insurance. In FY 2011-12, the Self Insured Health and Life fund is projected to generate revenues in the amount of $35,326,649, which is a 5 percent increase when compared to the FY 2010-11 estimate.

Self Insured Workers Compensation Fund

The Bexar County Workers Compensation Fund, like the Self Insured Health and Life Fund is a self insured program that ensures that employees that are injured or disabled on the job are provided with adequate monetary compensation, thereby eliminating the need for litigation. The FY 2010-11 Self Insured Workers Compensation Fund is projected to generate revenues in the amount of $1,617,312. This represents a decrease in revenues of $69,971 when compared to the FY 2009-10 estimate.

Fleet Maintenance Fund

The Fleet Maintenance Fund is an internal service fund for Bexar County. Its revenue of $690,388 for FY 2011-12 comes entirely through payments from other County offices and departments that use the services. The fees charged by Fleet Maintenance to other offices and departments are set to recover the costs associated with these services.

Technology Improvement Fund

The purpose of the Technology Improvement Fund is to implement a County-wide charge-back system for technology expenses. FY 1999-00 was the first year of implementation for this fund. The FY 2011-12 revenues to the fund of $383,112 are generated from the General Fund that will be used to purchase technology related equipment for various offices and departments.

Records Management Center Fund

The Records Management Committee will provide leadership through the Records Facility Manager in the development, allocation, and management of resources to meet County office records storage and document conversion needs while securing and preserving the records of Bexar County in accordance with the Local Government Records Act of 1989. The fund collects $406,114, primarily for the records management storage fee collected from offices and departments, which is a decrease of $83,476 when compared to FY 2010-11 estimates.

Stormwater Mitigation Fund

In June 2003, HB 2031 (78th Legislature) granted Bexar County the authority to implement a Storm Water program. In December 2003, Commissioners' Court approved the Bexar County's proposed SWMP required by the program. It was determined that the authority granted by HB 2031 (78th Legislature) in 2003 was not sufficient to move forward and develop a funding mechanism to cover the program. In June 2007, SB 1932 was passed allowing entities flexibility in developing a funding mechanism. Texas Commission on Environmental Quality (TCEQ) finally approved a general permit August 13, 2007, allowing entities like Bexar County Phase II coverage. The fund will collect $1,763,000 for FY 2011-12, which is a decrease of $58,120 compared to FY 2010-11 estimates.

Community Venue Program Fund

The Community Venues Program Office (CVP) mission is to oversee and implement the four Initiatives approved by Bexar County Citizens in the May, 2008 election. The CVP provides quality oversight, effective quality control, and responsive service to all approved projects, the Bexar County citizens and Commissioners Court in a fair and equitable manner. The fund will collect $17,315,000 FY 2011-12, which is a decrease of $953,135 compared to FY 2010-12 estimates.

	2011 Annualized	FY 2011 Budget	2012 Projection
001/100 General Fund			
Ad Valorem Taxes			
1110/40000 Current Year - Gross	234,759,100	234,759,100	235,889,000
1120/40015 Delinquent - Gross	2,300,000	2,550,000	2,303,000
1130/40030 Penalty & Interest	1,800,000	2,281,000	1,800,000
1180/45020 Refunds	(2,182)	1	-
1190/40025 TIF Due to Other Cities	(2,000,000)	(2,000,000)	(2,000,000)
Total	236,856,918	237,590,101	237,992,000
Other Taxes			
1135/40035 Rendition Penalty	319	800	200
1210/40100 Mixed Beverage Tax	6,904,221	6,600,000	5,504,000
1220/40510 Bingo Tax	1,034,600	934,000	1,030,000
1233/40180 Vehicle Sales Tax	5,530,195	4,834,800	5,800,000
1234/40115 Vehicle Inventory Tax Overage	139,976	53,100	70,000
Total	13,609,311	12,422,700	12,404,200
Licenses and Permits			
1250/40245 Beer & Liquor License	535,331	600,000	535,000
1260/40200 Marriage License	368,919	380,800	370,000
1270/40220 Bondsmen License	7,000	6,500	8,500
1290/40235 Septic/Building Permits	150,250	171,300	148,000
Total	1,061,500	1,158,600	1,061,500
Intergovernmental Revenue			
1185/45090 Payment in Lieu of Taxes	662	700	600
2050/40526 State Apportionment-Emergency	107,114	67,000	79,000
2052/40526 Texas Forest Service	14,374	-	100
2062/40532 STP TJPC-L	189,984	-	180,000
2071/40514 ST: TJPC SCHOOL	2,310	-	-
2088/40514 TTL 4D CHLD1	14,160	-	12,000
2089/41074 Title IV - D	397,337	449,000	390,000
2090/41074 Title IV - E Foster Care	33	300	-
2091/40516 SSA Incentive Payments	30,720	18,900	20,100
2092/41076 Title IV E DA Prosecution	161,669	263,300	200,000
2104/40518 Fed SWBPI	64,453	64,400	-
2105/40522 Federal - SCAAP	195,808	-	-
2120/40500 State - County Courts	1,125,000	1,125,000	1,125,000
2160/40512 COSA	25,000	-	-
2161/40530 COSA Jury	2,698	4,500	1,300
2166/40514 COSA UHS Reimbursement	299,015	203,000	299,000
2170/40534 State - TDHS-School Lunch Program	374,392	413,000	372,000
2180/41016 City of San Antonio - Crime Lab	1,933,765	1,975,000	1,500,000
2181/41032 Medical Examiner Contract with SAPD	405,246	168,000	400,000
2190/40540 Fourth Court of Appeals	60,000	60,000	60,000
2199/40514 TIF Administration Fees	50,988	15,200	25,000
2200/40514 Texas Commission on Enviromental Qlty	13,763	17,600	15,500
2252/40504 State - Indigent Defense	721,192	716,000	716,000
2254/40536 State Capital Appeals Reimbursment	-	27,700	2,700
2255/40504 State - Indigent Defense Equalization	1,118,045	729,600	800,000
2253/40502 State Asst. Prosecutors Longevity Pay	279,413	272,000	280,000
2256/40524 Attorney General Transp Prisoner Reimb	54,573	100	40,000
2295/40514 State - Sex Assault Exam Reimbursement	9,441	100	100
2297/40506 State Witness Reimbursement	66,000	40,000	55,000
2298/40530 State SB 1704 Jury Supplement	603,432	593,000	512,000
Total	8,320,589	7,223,400	7,085,400

	2011 Annualized	FY 2011 Budget	2012 Projection
Fines & Courts Costs			
3010/42000 Fines	9,540,000	9,500,000	9,600,000
3010 CSTBL 3 Enhancement Traffic	Revenue Enhancement	214,475	-
3010 CSTBL 4 Enhancement Traffic	Revenue Enhancement	196,909	-
3020/42005 Bond Forfeitures	564,251	620,000	560,000
3030/41012 Justice of the Peace	631,737	600,000	630,000
3036/41098 Child Restraint	14,849	4,900	7,800
3040/41004 Constables	3,074,253	3,090,000	3,070,000
3050/41120 Jury Request	65,854	59,000	60,000
3060/41126 Trial	128	140	130
3070/41012 Felony	155,399	138,000	138,000
3075/41118 Judicial Court Cost LCG 133.105	66,709	65,000	65,600
3080/41012 Misdemeanor	1,286,602	1,262,100	1,280,000
3090/41004 Civil	4,133,335	4,440,000	4,151,000
3091/41174 Estray Animal Proceeds	12,337	8,400	10,000
3092/41094 Failure to Appear County Share	54,542	42,500	49,900
3100/41138 Sheriff Tax Sale Fee	696,913	711,040	695,000
3110/41078 Probate	456,840	440,000	440,000
3120/41096 Mental Health	205,732	200,000	200,000
3130/41050 Condemnation	1,000	1,800	1,000
3141/41148 Transaction Fee	208,725	254,100	205,000
3150/41142 Extradition	132,834	68,000	87,000
3151/41014 County Clerk - Front Office	54,662	92,000	50,000
3170/41000 Child Support	482	240	320
3173/41110 Court Appointed Atty Criminal	1,136,937	1,031,500	1,110,000
3200/41080 Driving Course Fee	158,328	162,900	159,400
3223/42015 Abandoned Funds Under Artcl 18.17	417	100	100
3231/41138 Constable Commission Precinct 1	604	1,000	100
3232/41138 Constable Commission Precinct 2	2,716	2,700	2,700
3233/41138 Constable Commission Precinct 3	860	2,200	860
3240/41070 Breath Alcohol Testing	4	70	10
3260/41120 Jury	69,259	61,900	64,300
3270/41082 School Attendance	85,348	148,300	75,000
3271/41084 School Zone Violation	162,243	108,800	150,000
Total	22,973,901	23,528,074	22,863,220
Fees on Motor Vehicles			
4110/40205 Vehicles Licenses Issued	3,020,802	2,900,000	2,990,000
4120/41060 Mail Registration Fee	296,305	270,000	285,000
4140/41044 Certificates of Title Issued	2,008,604	1,870,000	1,970,000
4150/40210 Duplicate License Receipts	103,705	71,500	80,000
4160/41048 Transfers of Title	394,096	385,800	390,000
4180/41100 Child Safety Fee	69,038	64,800	66,000
4195/41092 DA Subpoena Fee	8,718	1,600	100
Total	5,901,268	5,563,700	5,781,100
Other Fees			
5020/41116 Recordings	4,705,345	4,525,000	4,650,000
5022/41072 Drug Testing Fee	155,090	190,100	150,000
5023/41070 Electronic Monitoring Fee	111,830	170,000	100,000
5024/41070 GPS Monitoring Fee	340,013	245,000	330,000
5030/41068 Certifications	536,166	500,000	520,800
5035/41040 Tax Liens Transfers	-	7,800	-
5040/41116 Acknowledgements	47,508	47,200	47,300
5050/41014 Process Service for Other Agency	164,010	192,000	160,000
5051/40225 Alarm System Fee Initial	83,778	80,000	81,000
5052/40230 Alarm System Fee Renewal	137,514	126,000	134,000
5053/41018 Alarm System Fee False	2,520	2,000	2,000
5060/40245 Beer	1,392	1,400	1,360

	2011 Annualized	FY 2011 Budget	2012 Projection
Other Fees (cont'd)			
5065/41058 Passport Fee	144,690	239,900	130,000
5066/41058 Passport Fee	see 5065	see 5065	see 5065
5080/41170 Stenographer	515,339	520,000	515,000
5090/41032 ME Examination Fees	353,910	348,800	350,000
5091/41016 Crime Lab Fees	304,329	319,100	300,000
5092/41130 Med Exam South Texas Blood & Tissue	201,600	201,600	201,600
5140/41078 Probate Education Fee	-	To Fund 037	To Fund 037
5150/40538 Cost Collections	787,600	772,000	781,000
5151/41014 Trust Administration Fee	85,735	87,000	85,000
5155/41004 Civil Legal Service	32,943	30,300	30,900
5160/41160 Time Payment Fee	197,893	200,600	197,000
5170/45030 Western Union Transfer Fee	4,181	7,000	2,000
5193/41102 Plat Fees (From 1290)	29,706	27,000	27,000
5200/41154 Park Reservations	311,220	265,000	326,000
5260/41006 Collection Commissions	29,011	47,000	29,100
5261/41007 Stormwater Commissions	42,866	41,700	42,000
5300/41104 Return Check Fee	55,289	62,000	55,000
5301/41108 Check Reissue Fee	1,000	1,000	1,000
5350/41046 Record Search	5,460	6,500	5,200
5600/41158 Master Fee	134,539	127,440	132,100
5610/41138 Emen Domain Special Comms Fee	30,150	1,000	21,000
5700/41036 Personal Bond	551,086	614,000	550,000
5705/41070 Ignition	150,141	132,000	145,000
5710/41070 Bail Bond Fee (moved 5705)	2,301	1,300	1,600
5711/41042 Expungement Fee	94,526	90,000	90,000
5712/41066 Family Protection Fee SB 6	moved to 038	122,800	moved to 038
5870/41056 Fire Inspection Fee	56,136	52,800	53,500
5910/41064 Race Track Fee	8,448	9,000	7,050
5980/41014 Administrative Fee	41,599	32,000	34,900
5990/45030 Miscellaneous Fee	16,305	17,000	14,000
5993/41114 Application Fee	11,128	3,200	3,200
Total	10,484,297	10,465,540	10,306,610
Detention Board Bills			
6020/40524 Adult - U.S. Marshal	28,512	71,000	25,000
6050/40524 Adult - Other	273,042	265,000	272,000
6110/41176 Adult - Work Release Program	366,795	345,000	345,000
Total	668,349	681,000	642,000
Commissions on Ad Valorem Taxes			
7120/41178 Hospital District	973,175	973,000	999,000
7130/41179 School & Special Districts	2,023,192	2,073,000	2,080,000
7135/41180 SARA	330,102	320,000	333,000
7140/41181 Municipalities	780,435	783,000	801,000
Total	4,106,904	4,149,000	4,213,000

	2011 Annualized	FY 2011 Budget	2012 Projection
Revenue From Use of Assets			
7510/45000 Interest From Investments	412,936	400,000	344,000
7515/45002 Sweep Estimate	(35,441)	5,000	5,000
7520/42500 Rentals of Land & Buildings	-	-	14,884
7521/40544 INS Reimbursement Prisoner	85,886	86,860	82,000
7522/40545 West Reimbursement Prisoner	10,744,570	12,600,000	10,530,000
7523/40546 BOP Reimbursement Prisoner	217,924	200,000	200,000
7524/40549 S. District Reimbursement Prisoner	290	-	-
7526/40547 FED US MARSHL TRAVEL WEST	317,111	250,000	250,000
7528/40548 Federal US Marshal Medical	(65)	5,000	100
7532/42500 Rent Notary Booth	4,200	4,200	4,200
7533/42500 Rent Shoe Shine	560	560	600
7534/42500 Rent ATM Machines	9,600	9,600	10,800
7535/42500 Rent Cafeteria	66,000	66,000	66,000
7550/42500 Election Rentals	560,721	200,000	350,000
7551/42500 Election Supplies Rental	65,309	63,000	95,000
Total	12,449,601	13,890,220	11,952,584
Sales, Refunds & Miscellaneous			
8210/40512 Land and Buildings	18,300	1,351,000	1,300,000
8220/42510 Waste, Scrap & Supplies	3,131	2,000	2,000
8240/45070 Copies	523,353	490,000	515,000
8245/41176 Washer/Dryer Fee	750	-	100
8260/40512 Vehicle/Equipment Sales	127,238	110,000	110,000
8420/45030 Refunds on Prior Year Expense	339,306	210,000	210,000
8421/45030 Refund of Payroll Expense	10,476	6,000	6,000
8440/45020 Refunds of Computer Expense	128,851	150,000	120,000
8442/45030 Refunds FSA Admin Fees	33,000	33,000	33,000
8450/46040 Stop Loss Recovery	-	10,000	100
8453/45110 Insurance Settlements	141,026	-	-
8455/41140 Restitution Receipts	1,645	-	-
8470/45030 Indirect Cost (Grant) Recovery	191,965	191,000	109,600
8490/45030 Refunds - Other	1,507	4,400	1,000
8491/45040 Vendor Rebates	905,365	35,000	50,000
8600/45025 Overages	791	500	500
8610/41138 Commission on Vending Machines	155,211	152,000	154,000
8620/45030 Commission on Pay Telephones	1,875,549	1,700,000	2,687,200
8630/41106 Cancellation of Checks	256,006	145,000	185,000
8640/45035 Donations	60,000	-	-
8641/41062 Tax Statement Mailing	70,000	70,000	70,000
8650/45030 Miscellaneous	83,656	130,000	80,000
8652/41112 SWMBE Revenue	38,110	60,400	38,000
8653/40135 Unclaimed Tax Overpayments	1,780,306	2,000,000	4,000,000
8700/41130 Service Fees	5,350	5,000	4,000
8701/41038 Garnishment Fees	20,865	25,500	18,500
8702/45030 Reimbursement from Employees	5,394	5,000	5,000
Total	6,777,150	6,885,800	9,699,000
Interfund Transfers			
9920/43000 From Parking Facility	3,070	3,070	-
Total	3,070	3,070	-
Appropriated Fund Balance			
Total General Fund	323,212,860	323,561,205	324,000,614
Estimated Unencumbered Fund Balance 9-30-11			57,140,962

	2011 Annualized	FY 2011 Budget	2012 Projection
003/200 County Clerk Records Management Fund			
Courts Costs			
3095/41030 Records Preservation Fee	73,763	60,000	62,700
3140/41020 Records Management	2,068	1,000	1,600
Total	75,831	61,000	64,300
Other Fees			
5250/41030 Records Management & Preservation	1,288,612	1,300,000	1,237,000
5251/41024 Archival Fee	1,115,501	1,100,000	1,100,000
Total	2,404,113	2,400,000	2,337,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	12,774	14,000	13,700
Total	12,774	14,000	13,700
Sales, Refunds & Miscellaneous			
8420/45030 Refunds on Prior Year Expense	4,560	100	-
Total	4,560	100	-
Appropriated Fund Balance			
Total County Clerk Records Mgmt Fund	2,497,278	2,475,100	2,415,000
Estimated Unencumbered Fund Balance 9-30-11			10,667,571
004/201 County Wide Records Mgmt Fund			
Courts Costs			
3140/41020 Records Management	395,457	370,000	388,000
Total	395,457	370,000	388,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	283	1,000	100
Total	283	1,000	100
Appropriated Fund Balance			
Total County Wide Records Mgmt Fund	395,740	371,000	388,100
Estimated Unencumbered Fund Balance 9-30-11			246,261

	2011 Annualized	FY 2011 Budget	2012 Projection
005/203 Courthouse Security Fund			
Courts Costs			
3250/41022 Courthouse Security	187,524	189,000	189,000
3251/41022 JP Security	210,842	210,000	210,000
3251/41022 JP Security Enhancement	Revenue Enhancement	13,800	-
Total	398,366	412,800	399,000
Other Fees			
5070/41116 Courthouse Security (Front)	282,101	280,000	280,400
Total	282,101	280,000	280,400
Revenue from Use of Assets	680,467	692,800	679,400
7510/45000 Interest From Investments	247	300	100
Total	247	300	100
Interfund Transfers			
9910/43000 From General Fund	429,578	429,578	417,079
Total	429,578	429,578	417,079
Appropriated Fund Balance			
Total Courthouse Security Fund	1,110,292	1,122,678	1,096,579
Estimated Unencumbered Fund Balance 9-30-11			4,123
006/300 JP Technology Fund			
Courts Costs			
3035/41124 JCTF	277,620	260,000	266,000
3035/41124 JCTF (Enhancement)	Revenue Enhancement	13,800	-
Total	277,620	273,800	266,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	410	1,100	200
Total	410	1,100	200
Sales, Refunds & Miscellaneous			
8420/45030 Refunds on Prior Year Expense	750	-	-
Total	750	-	-
Appropriated Fund Balance			
Total JP Technology Fund	278,780	274,900	266,200
Estimated Unencumbered Fund Balance 9-30-11			185,993
007/212 Fire Code Fund			
Other Fees			
5900/41054 Fire Code Fee	901,329	775,000	866,000
Total	901,329	775,000	866,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	953	1,800	500
Total	953	1,800	500
Appropriated Fund Balance			
Total Fire Code Fund	902,282	776,800	866,500
Estimated Unencumbered Fund Balance 9-30-11			1,009,996

	2011 Annualized	FY 2011 Budget	2012 Projection
009/202 District Clerk Records Mgt			
Courts Costs			
3095/41030 Records Preservation Fee	104,363	90,000	94,500
3140/41020 Records Management	79	-	20
Total	104,442	90,000	94,520
Other Fees			
5250/41030 Records Mgmt & Preservation	130,655	126,000	125,000
Total	130,655	126,000	125,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	68	100	50
Total	68	100	50
Appropriated Fund Balance			
Total District Clerk Records Mgt	235,165	216,100	219,570
Estimated Unencumbered Fund Balance 9-30-11			118,872
010/111 Unclaimed Money Fund			
Revenue from Use of Assets			
7510/45000 Interest From Investments	179	100	100
Total	179	100	100
Appropriated Fund Balance			
Total Unclaimed Money Fund	179	100	100
Estimated Unencumbered Fund Balance 9-30-11			18,237
011/210 Law Library Fund			
Courts Costs			
3160/41028 Law Library	517,106	525,000	515,000
Total	517,106	525,000	515,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	166	200	100
Total	166	200	100
Sales, Refunds & Miscellaneous			
8240/45070 Copies	97,876	95,000	91,000
Total	97,876	95,000	91,000
Interfund Transfers			
9910/43000 From General Fund	139,215	139,215	218,050
Total	139,215	139,215	218,050
Appropriated Fund Balance			
Total Law Library Fund	754,363	759,415	824,150
Estimated Unencumbered Fund Balance 9-30-11			-

	2011 Annualized	FY 2011 Budget	2012 Projection
013/301 C/W Court Technology Fund			
Other Fees			
5190/41124 Cnty/Dist Tech Fee HB3637 81TH	16,109	3,000	12,000
Total	16,109	3,000	12,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	7	-	10
Total	7	-	10
Appropriated Fund Balance			
Total C/W Court Technology Fund	16,116	3,000	12,010
Estimated Unencumbered Fund Balance 9-30-11			19,497
014/214 Dispute Resolution Fund			
Courts Costs			
3190/41088 Dispute Resolution	530,813	536,000	533,700
Total	530,813	536,000	533,700
Revenue from Use of Assets			
7510/45000 Interest From Investments	37	-	20
Total	37	-	20
Interfund Transfers			
9910/43000 From General Fund	38,481	38,481	14,088
Total	38,481	38,481	14,088
Appropriated Fund Balance			
Total Dispute Resolution Fund	569,331	574,481	547,808
Estimated Unencumbered Fund Balance 9-30-11			5,584
015/112 JP Security Fund			
Courts Costs			
3251/41022 JP Security	67,008	62,000	63,000
3251/41022 JP Security (Enhancement)	Revenue Enhancement	3,450	-
Total	67,008	65,450	63,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	175	200	100
Total	175	200	100
Appropriated Fund Balance			
Total JP Security Fund	67,183	65,650	63,100
Estimated Unencumbered Fund Balance 9-30-11			219,168

	2011 Annualized	FY 2011 Budget	2012 Projection
016/215 Domestic Relations Office			
Courts Costs			
3171/41026 Domestic Relations Fee	389,398	385,000	385,000
Total	389,398	385,000	385,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	175	400	-
Total	175	400	-
Appropriated Fund Balance			
Total Domestic Relations Office Fund	389,573	385,400	385,000
Estimated Unencumbered Fund Balance 9-30-11			216,229
017/302 Probate Contribution Fund			
Intergovernmental Revenue			
2122/40514 State Payroll Supplement	80,000	80,000	80,000
Total	80,000	80,000	80,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	2,690	4,500	1,000
Total	2,690	4,500	1,000
Appropriated Fund Balance			
Total Probate Contribution Fund	82,690	84,500	81,000
Estimated Unencumbered Fund Balance 9-30-11			731,236
018/113 Fire Marshall LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	1,178	1,000	-
Total	1,178	1,000	-
Revenue from Use of Assets			
7510/45000 Interest From Investments	2	10	-
Total	2	10	-
Appropriated Fund Balance			
Total Fire Marshall LEOSE Fund	1,180	1,010	-
Estimated Unencumbered Fund Balance 9-30-11			1,892

	2011 Annualized	FY 2011 Budget	2012 Projection
019/114 Sheriff's LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	97,537	100,000	-
Total	97,537	100,000	-
Revenue from Use of Assets			
7510/45000 Interest From Investments	20	50	-
Total	20	50	-
Sales, Refunds & Miscellaneous			
8420/45030 Refunds of Prior Year Expense	525	-	-
Total	525	-	-
Appropriated Fund Balance			
Total Sheriff's LEOSE Fund	98,082	100,050	-
Estimated Unencumbered Fund Balance 9-30-11			-
020/115 District Attorney LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	3,410	3,100	-
Total	3,410	3,100	-
Appropriated Fund Balance			
Total District Attorney LEOSE Fund	3,410	3,100	-
Estimated Unencumbered Fund Balance 9-30-11			338
021/116 Constable 1 LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	2,015	1,800	-
Total	2,015	1,800	-
Appropriated Fund Balance			
Total Constable 1 LEOSE Fund	2,015	1,800	-
Estimated Unencumbered Fund Balance 9-30-11			803

	2011 Annualized	FY 2011 Budget	2012 Projection
022/117 Constable 2 LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	2,202	2,300	-
Total	2,202	2,300	-
Revenue from Use of Assets			
7510/45000 Interest From Investments	14	10	-
Total	14	10	-
Appropriated Fund Balance			
Total Constable 2 LEOSE Fund	2,216	2,310	-
Estimated Unencumbered Fund Balance 9-30-11			16,201
023/118 Constable 3 LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	1,821	1,475	-
Total	1,821	1,475	-
Revenue from Use of Assets			
7510/45000 Interest From Investments	-	10	-
Total	-	10	-
Sales, Refunds & Miscellaneous			
8420/45030 Refunds of Prior Year Expense	200	-	-
Total	200	-	-
Appropriated Fund Balance			
Total Constable 3 LEOSE Fund	2,021	1,485	-
Estimated Unencumbered Fund Balance 9-30-11			2,974
024/119 Constable 4 LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	1,954	1,600	-
Total	1,954	1,600	-
Appropriated Fund Balance			
Total Constable 4 LEOSE Fund	1,954	1,600	-
Estimated Unencumbered Fund Balance 9-30-11			2,813

	2011 Annualized	FY 2011 Budget	2012 Projection
026/206 Parking Facilities Fund			
Revenue From Use of Assets			
7510/45000 Interest from Investments	567	1,500	500
7570/41136 Parking	434,816	561,000	756,000
Total	435,383	562,500	756,500
Appropriated Fund Balance			
Total Parking Facilities Fund	435,383	562,500	756,500
Estimated Unencumbered Fund Balance 9-30-11			220,814
027/322 Child Abuse Prevention Fund			
Courts Costs			
3071/41076 Child Abuse Prevention Fee	300	200	230
Total	300	200	230
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	300	200	230
Estimated Unencumbered Fund Balance 9-30-11			1,418
028/211 Drug Court Program			
Other Fees			
5180/41012 Drug Court Fee	74,144	48,000	63,700
Total	74,144	48,000	63,700
Revenue From Use of Assets			
7510/45000 Interest from Investments	108	100	50
Total	108	100	50
Appropriated Fund Balance			
Total Drug Court Program	74,252	48,100	63,750
Estimated Unencumbered Fund Balance 9-30-11			115,767
033/205 District Court Technology Fund			
Courts Costs			
3094/41116 Court Rcrd Fee SB1685 81st	125,224	100,000	123,000
Total	125,224	100,000	123,000
Revenue From Use of Assets			
7510/45000 Interest from Investments	64	40	50
Total	64	40	50
Appropriated Fund Balance			
Total District Court Technology Fund	125,288	100,040	123,050
Estimated Unencumbered Fund Balance 9-30-11			75,676

	2011 Annualized	FY 2011 Budget	2012 Projection
035/213 Juvenile Case Manager Fund			
Courts Costs			
3037/41002 Juvenile Case Manager	341,096	302,000	335,900
Total	341,096	302,000	335,900
Revenue From Use of Assets			
7510/45000 Interest from Investments	115	100	100
Total	115	100	100
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	341,211	302,100	336,000
Estimated Unencumbered Fund Balance 9-30-11			178,387
036/303 Probate Guardianship Fund			
Courts Costs			
3290/41086 Guardianship Fee HB 1295 80TH	116,788	95,000	115,100
Total	116,788	95,000	115,100
Revenue From Use of Assets			
7510/45000 Interest from Investments	138	100	100
Total	138	100	100
Appropriated Fund Balance			
Total Probate Guardianship Fund	116,926	95,100	115,200
Estimated Unencumbered Fund Balance 9-30-11			152,916
037/304 Probate Education Fund			
Other Fees			
5140/41078 Probate Education Fee	30,058	22,000	28,700
Total	30,058	22,000	28,700
Revenue From Use of Assets			
7510/45000 Interest from Investments	167	100	100
Total	167	100	100
Appropriated Fund Balance			
Total Probate Education Fund	30,225	22,100	28,800
Estimated Unencumbered Fund Balance 9-30-11			201,464

	2011 Annualized	FY 2011 Budget	2012 Projection
038/121 Family Protection Fee SB 6 Fund			
Other Fees			
5712/41066 Family Protection Fee SB 6	123,314	-	120,000
Total	123,314	-	120,000
Revenue From Use of Assets			
7510/45000 Interest from Investments	5		10
Total	5	-	10
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	123,319	-	120,010
Estimated Unencumbered Fund Balance 9-30-11			1,718
050/506 Other Post Employment Benefits Fund			
Sales, Refunds & Miscellaneous			
8550/46000 Insurance Premiums Employer	170,302	4,165,470	-
8552/46010 Insurance Premium Retiree Health	1,647,778	1,684,386	1,815,589
8558/46045 Medicare Part D Subsidy	183,565	85,000	115,000
Total	2,001,644	5,934,856	1,930,589
Revenue From Use of Assets			
7510/45000 Interest from Investments	10,686	15,000	10,000
Total	10,686	15,000	10,000
Interfund Transfers			
9922/43000 Transfer from Workers Comp Fund	633,483	633,843	-
9923/43000 Transfer from Self-Insurance Fund	-	-	-
9910/43000 Transfer from General Fund	-	-	1,036,504
Total	633,483	633,843	1,036,504
Appropriated Fund Balance			
Total Other Post Employment Benefits Fund	2,645,813	6,583,699	2,977,093
Estimated Unencumbered Fund Balance 9-30-11			(10,680,926)
051/324 Juvenile Delinquency Prevention Fund			
Courts Costs			
3280/41012 Graffiti Eradication	2,750	1,000	2,400
Total	2,750	1,000	2,400
Revenue From Use of Assets			
7510/45000 Interest from Investments	15	10	10
Total	15	10	10
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	2,765	1,010	2,410
Estimated Unencumbered Fund Balance 9-30-11			20,136

	2011 Annualized	FY 2011 Budget	2012 Projection
110/800 Community Infra & Econ Dev			
Intergovernmental Revenue			
2160/40512-41930 City of San Antonio	2,000,000	2,000,000	2,000,000
Total	2,000,000	2,000,000	2,000,000
Revenue From Use of Assets			
7510/45000 Interest	151	-	-
Total	151	-	-
Appropriated Fund Balance			
Total Community Infra & Econ Dev	2,000,151	2,000,000	2,000,000
Estimated Unencumbered Fund Balance 9-30-11			254,526
113/800 Grants-in-Aid Fund			
Intergovernmental Revenue			
2020/40532-40903 Federal - Grants-in-Aid	10,003,103	6,500,000	5,800,380
2060/40532-40901 State - Grants in Aid	14,768,299	8,100,000	11,508,280
2070/40532-40901 State - Grants in Aid - CJD	800	-	260
2160/40512-41930 City of San Antonio	90,070	-	-
2200/40514 Other Receipts from Government	32,615	250,000	10,000
2250/40514-41908 Receipts from School Districts	22,900	-	-
Total	24,917,787	14,850,000	17,318,920
Revenue From Use of Assets			
7510/45000 Interest From Investments	1,377	1,000	100
Total	1,377	1,000	100
Sales, Refunds & Miscellaneous			
8420/45030 Refunds on Prior Year Expense	15	-	-
8453/45110 Insurance Settlements	3,325	-	-
8560/45015 Payments by Program Participants	48,570	25,000	32,000
8640/45035 Donations	58,238	46,000	46,000
8647/45015 Revenue Project Funds	21,075	-	-
8650/45030 Miscellaneous	1,808	-	100
Total	133,031	71,000	78,100
Interfund Transfers			
9910/43000 Matching Funds From Various Funds	286,766	215,036	526,144
Total	286,766	215,036	526,144
Appropriated Fund Balance			
Total Grants-in-Aid Fund	25,338,961	15,137,036	17,923,264
Estimated Unencumbered Fund Balance 9-30-11			

	2011 Annualized	FY 2011 Budget	2012 Projection
117/802 Home Program Fund			
Intergovernmental Revenue			
2020/40532-40903 Federal - Grants-in-Aid	650,000	650,000	582,578
Total	650,000	650,000	582,578
Appropriated Fund Balance			
Total Home Programs Fund	650,000	650,000	582,578
Estimated Unencumbered Fund Balance 9-30-11			(307,461)
120/803 CDBG Program Fund			
Intergovernmental Revenue			
2020/40532-40903 Federal - Grants-in-Aid	1,400,000	1,400,000	1,590,000
Total	1,400,000	1,400,000	1,590,000
Appropriated Fund Balance			
Total CDBG Programs Fund	1,400,000	1,400,000	1,590,000
Estimated Unencumbered Fund Balance 9-30-11			(941,211)
203/700 - 2003 Capital Bond Program Fund			
Intergovernmental Revenue			
2163/40512-41930 Saws Interlocal Agreements	47,943	-	-
2165/40512 Bexarmet Interlocal Agreements	(86,722)	-	-
Total	(38,779)	-	-
Appropriated Fund Balance			
Total 203 Capital Bond Program Fund	(38,779)	-	-
Estimated Unencumbered Fund Balance 9-30-11			9,099,652
204/700 - 2004 Certificate of Obligation Fund			
Appropriated Fund Balance			
Total 2004 Certificate of Obligation Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			-
207/700 FY 06 Capital Projects			
Appropriated Fund Balance			
Total FY 06 Capital Projects	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			1,008,478

	2011 Annualized	FY 2011 Budget	2012 Projection
208/700 FY 07 Capital Projects			
Proceeds from General Long-Term Debt			
7510/45000 Interest from Investments	25,708	-	5,000
9820 CO Proceeds	2,259,827	-	-
Total	2,285,535	-	5,000
Appropriated Fund Balance			
Total FY 07 Capital Projects	2,285,535	-	5,000
Estimated Unencumbered Fund Balance 9-30-11			31,824,686
209/700 FY 08 Capital Projects			
Proceeds from General Long-Term Debt			
7510/45000 Interest from Investments	308	3,000	300
9820 CO Proceeds	5,806,138	-	-
Total	5,806,446	3,000	300
Appropriated Fund Balance			
Total FY 08 Capital Projects	5,806,446	3,000	300
Estimated Unencumbered Fund Balance 9-30-11			15,939,395
210/700 FY 09 Capital Projects			
Proceeds from General Long-Term Debt			
9820 CO Proceeds	3,500,000	-	-
Total	3,500,000	-	-
Appropriated Fund Balance			
Total FY 09 Capital Projects	3,500,000	-	-
Estimated Unencumbered Fund Balance 9-30-11			7,709,339
211/700 FY 10 Capital Projects			
Revenue From Use of Assets			
7510/45000 Interest From Investments	4,908	-	100
7520/42500 Rentals of Land & Buildings	557	-	-
Total	5,464	-	100
Proceeds from General Long-Term Debt			
9820 CO Proceeds	30,645,000	-	-
Total	30,645,000	-	-
Appropriated Fund Balance			
Total FY 10 Capital Projects	30,650,464	-	100
Estimated Unencumbered Fund Balance 9-30-11			58,576,309

	2011 Annualized	FY 2011 Budget	2012 Projection
212/700 FY 11 Capital Projects			
Proceeds from General Long-Term Debt			
9820 CO Proceeds	14,573,067	-	-
Total	14,573,067	-	-
Appropriated Fund Balance			
Total FY 11 Capital Projects	14,573,067	-	-
Estimated Unencumbered Fund Balance 9-30-11			10,106,180
250/700 Capital Lease Program fund			
Appropriated Fund Balance			
Total Capital Lease Program Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			3,158,748
260/306 Court Facilities Improvement Fund			
Courts Costs			
3093/41116 Civil Filing Fee HB 144 81st Leg	500,853	400,000	480,000
Total	500,853	400,000	480,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	570	150	150
Total	570	150	150
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	501,423	400,150	480,150
Estimated Unencumbered Fund Balance 9-30-11			968,928

	2011 Annualized	FY 2011 Budget	2012 Projection
280/207 Special Road & Bridge Fund			
Ad Valorem Taxes			
1120/40015 Delinquent - Gross	363	150	200
1130/40030 Penalty & Interest	2,033	500	900
Total	2,396	650	1,100
Other Taxes, License & Permits			
1290/40235 Drive Way Permits	84,834	110,000	84,000
Total	84,834	110,000	84,000
Intergovernmental Revenue			
2030/40514-41922 State Apportionment - Lateral	90,000	90,000	90,000
Total	90,000	90,000	90,000
Fees on Motor Vehicles			
4110/40205 Vehicles Licenses Issued	13,141,886	12,800,000	13,000,000
4130/40110 Vehicle Sales Tax	3,686,797	3,223,200	2,900,000
4170/41034 Weight Fee	39,525	45,000	47,000
Total	16,868,208	16,068,200	15,947,000
Other Fees			
5193/41102 Plat Fees	250,000	250,000	250,000
Total	250,000	250,000	250,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	134,272	19,000	75,000
Total	134,272	19,000	75,000
Sales, Refunds & Miscellaneous			
8220/42510 Waste, Scrap & Supplies	5,769	1,000	2,400
8250/45080 Traffic Signs	1,217	10,000	1,200
8260/40512 Vehicles & Road Equipment	-	1,000	10
8270/45030 Maps & Plans	1,300	1,000	1,000
8300/40512 Subdivision Road Assessment	-	1,000	10
8420/45030 Refunds on Prior Year Expense	12,520	1,000	1,000
8480/45030 Refund services	662	-	-
8490/45030 Refunds - Other	-	1,000	100
8650/45030 Miscellaneous	335	100	100
Total	21,802	16,100	5,820
Interfund Transfers			
9910/43000 Transfers from General Fund	2,770,000	4,770,000	2,770,000
Total	2,770,000	4,770,000	2,770,000
Appropriated Fund Balance			
Total Special Road & Bridge Fund	20,221,513	21,323,950	19,222,920
Estimated Unencumbered Fund Balance 9-30-11			10,809,723

	2011 Annualized	FY 2011 Budget	2012 Projection
281/700 Multi Year Special Road & Bridge Fund			
Interlocal Agreements			
2163/40512-41390 SAWS	343,993	-	-
2164/40512-41390 CPS	171,816	-	-
2165/40512 Bexarmet	1,301,531	-	-
	1,817,340	-	-
Revenue From Use of Assets			
7510/45000 Interest From Investments	(426)	-	-
Total	(426)	-	-
Interfund Transfers			
9915/43000 From Road and Bridge Fund	4,000,000	4,000,000	-
Total	4,000,000	4,000,000	-
Appropriated Fund Balance			
Total Multi Year Special Road & Bridge Fund	5,816,915	4,000,000	-
Estimated Unencumbered Fund Balance 9-30-11			20,617,578
282/701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
1217/40130 ATD Tax	11,148,322	8,000,000	9,750,000
2164/40512-41930 CPS	11,132	-	-
Total	11,159,454	8,000,000	9,750,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	40,757	80,000	35,000
7515/45002 Interest From Sweep	1,760	1,000	1,000
Total	42,517	81,000	36,000
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Fund	11,201,970	8,081,000	9,786,000
Estimated Unencumbered Fund Balance 9-30-11			29,702,053

	2011 Annualized	FY 2011 Budget	2012 Projection
308/208 Flood Projects Fund			
Ad Valorem Taxes			
1110/40000 Current Year - Gross	6,398,710	6,430,900	6,855,000
1120/40015 Delinquent - Gross	59,760	100,000	50,000
1130/40030 Penalty & Interest	76,340	100,000	60,000
1180/45020 Refunds	(226)	-	-
Total	6,534,584	6,630,900	6,965,000
Other Taxes, License & Permits			
1135/40035 Rendition Penalty	13	-	-
Total	13	-	-
Intergovernmental Revenue			
2195/40514 SARA Bexar Appraisal Reimbursement	34,245	20,000	20,000
Total	34,245	20,000	20,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	159,583	90,000	90,000
Total	159,583	90,000	90,000
Sales, Refunds & Miscellaneous			
8420/45030 Refunds on Prior Year Expense	9,967	-	-
Total	9,967	-	-
Appropriated Fund Balance			
Total Flood Projects Fund	6,738,393	6,740,900	7,075,000
Estimated Unencumbered Fund Balance 9-30-11			48,065,161
309/702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
2163/40512-41930 SAWS	3,181,066	-	-
2164/40512-41930 CPS	314,646	-	-
2172/40512 AT&T ILA	28,160	-	-
Total	3,523,872	-	-
Revenue From Use of Assets			
7510/45000 Interest from Investments	64,056	35,000	35,000
Total	64,056	35,000	35,000
Appropriated Fund Balance			
Total Flood Projects Fund	3,587,928	35,000	35,000
Estimated Unencumbered Fund Balance 9-30-11			217,510,143

	2011 Annualized	FY 2011 Budget	2012 Projection
310/700 County Buildings Fund			
Appropriated Fund Balance			
Total County Buildings Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			672,540
330/700 Short-term Capital Projects Fund			
Appropriated Fund Balance			
Total S-T Capital Projects Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			354,329
339/700 EDC Toyota Program Fund			
Appropriated Fund Balance			
Total EDC Toyota Program Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			7,709,273
360/700 Detention Facilities Fund			
Appropriated Fund Balance			
Total Detention Facilities Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			154,444

		2011 Annualized	FY 2011 Budget	2012 Projection
400 Debt Service Fund				
Ad Valorem Taxes				
1110/40000 Current Year - Gross		64,862,000	64,499,900	64,661,000
1120/40015 Delinquent - Gross		440,060	500,000	415,000
1130/40030 Penalty & Interest		578,270	375,000	375,000
1180/45020 Refunds		-	(500)	-
1185/45090 Payment in Lieu of Taxes		-	500	-
	Total	65,880,330	65,374,900	65,451,000
Intergovernmental				
2085/45085 BABs Tax Credit		2,850,796	2,850,797	2,959,387
	Total	2,850,796	2,850,797	2,959,387
Interlocal Agreements				
2164/40512-41930 CPS		750,000	-	-
	Total	750,000	-	-
Revenue From Use of Assets				
7510/45000 Interest From Investments		1,214,904	1,300,000	1,200,000
	Total	1,214,904	1,300,000	1,200,000
Sales, Refunds & Miscellaneous				
8420/45030 Refund of Prior Year Expense		250	-	-
	Total	250	-	-
Proceeds of Gen Long Term Debt				
9815 Refund Bond Proceeds		19,975,000	-	-
9820 Certificates of Obligation Proceeds		2,085,980	-	-
9823 Premium on bond issue		661,745	-	-
	Total	22,722,725	-	-
Interfund Transfers				
9919/43000 From Pass Through Fund		5,940,223	5,940,395	5,943,030
9920/43000 Transfers from Parking		450,000	450,000	450,000
	Total	6,390,223	6,390,395	6,393,030
Appropriated Fund Balance				
	Total Revenues	99,809,228	75,916,092	76,003,417
EXPENDITURES				
4699/55000 Bond Issuing Expense		-	500,000	350,000
5430/52072 S A River Authority (FC)		-	5,000,000	4,900,000
8813/55015 $14,090,000 Refunding G O 2004 - Prin		-	1,920,000	1,995,000
8863/55010 $14,090,000 Refunding G O 2004 - Int		-	380,500	284,500
8814/55015 $6,080,000 Unltd Tax Road 2004 - Prin		-	330,000	345,000
8864/55010 $6,080,0000 Unltd Tax Road 2004 - Int		-	221,715	210,825
8815/55015 $9,400,000 Ltd Tax Bonds 2004 - Prin		-	485,000	505,000
8865/55010 $9,400,000 Ltd Tax Bonds 2004 - Int		-	371,680	355,675
8822/55015 $24,020,000 Ltd Tax Bonds 2010 - Prin		-	-	465,000
8878/55010 $24,020,000 Ltd Tax Bonds 2010 - Int		-	-	928,869
8816/55015 $21,355,000 Refunding GO 2005 - Prin		-	-	2,500,000
8866/55010 $21,355,000 Refunding GO 2005 - Int		-	1,012,450	984,250
8818/50015 $5,175,000 Refunding G O 2006 - Prin		-	1,085,000	1,110,000
8868/55010 $5,175,000 Refunding G O 2006 - Int		-	90,575	47,175
8921/55015 $14,890,000 Refunding G O 2009 - Prin		-	3,555,000	1,960,000
8871/55010 $14,890,000 Refunding G O 2009 - Int		-	236,038	164,938

400 Debt Service Fund (cont'd)

EXPENDITURES (cont'd)

8821/55015 $36,915,00 Refunding G O 2010 - Prin	-	-	1,960,000
8877/55010 $36,915,000 Refunding G O 2010 - Int	-	-	1,481,800
XXXX/55015 $19,975,000 Refunding G O 2011 - Prin	-	-	400,000
XXXX/55010 $19,975,000 Refunding G O 2011 - Int	-	-	472,170
8910/55015 $14,215,000 C of O 2002 - Prin	-	1,270,000	1,340,000
8960/55010 $14,215,000 C of O 2002 - Int	-	400,400	330,550
8911/55015 $4,240,000 Flood C of O 2002 - Prin	-	380,000	395,000
8961/55010 $4,240,000 Flood C of O 2002 - Int	-	127,350	108,350
8912/55015 $14,500,000 C of O 2004 - Prin	-	940,000	965,000
8962/55010 $14,500,000 C of O 2004 - Int	-	489,700	461,500
8913/55015 $3,595,000 Flood C of O 2004 - Prin	-	195,000	200,000
8963/55010 $3,595,000 C of O 2004 - Int	-	131,162	124,727
8914/55015 $23,960,000 C of O 2004 - Prin	-	2,885,000	3,030,000
8964/55010 $23,960,000 C of O 2004 - Int	-	899,438	755,187
8916/55015 $71,820,000 Flood C of O 2007 - Prin	-	1,260,000	1,310,000
8966/55010 $71,820,000 Flood C of O 2007 - Int	-	3,409,950	3,359,550
8915/55015 $22,385,000 Pass - Through 2007 - Prin	-	1,505,000	1,570,000
8965/55010 $22,385,000 Pass - Through 2007 - Int	-	902,945	838,080
8819/55015 $19,220,000 Unltd Tax Road 2007 - Prin	-	725,000	755,000
8869/55010 $19,220,000 Unltd Tax Road 2007 - Int	-	843,250	814,250
8917/55015 $22,205,000 C of O 2007 - Prin	-	805,000	840,000
8967/55010 $22,205,000 C of C 2007 - Int	-	956,494	922,281
8820/55015 $15,205,000 Unltd Tax Road 2008 -Prin	-	520,000	550,000
8870/55010 $15,205,000 Unltd Tax Road 2008 - Int	-	659,189	633,189
8918/55015 $54,675,000 Tax & Rev C of O 2008 - Prin	-	1,920,000	2,005,000
8968/55010 $54,675,000 Tax & Rev C of O 2008 - Int	-	2,328,838	2,242,438
8919/55015 $68,975,000 Flood C of O 2008 - Prin	-	1,200,000	1,245,000
8969/55010 $68,975,000 Flood C of O 2008 - Int	-	3,200,350	3,152,350
8920/55015 $31,125,000 Pass-Through 2008 - Prin	-	2,050,000	2,155,000
8970/55010 $31,125,000 Pass-Through 2008 - Int	-	1,482,450	1,379,950
8922/55015 $5,220,000 Pub Prop Fin C of O 2009 - Prin	-	1,295,000	1,320,000
8872/55010 $5,220,000 Pub Prop Fin C o O 2009 - Int	-	79,200	53,300
8873/55010 $98,445,000 C of O 2009 - Int	-	4,867,713	4,867,713
8874/55010 $103,690,000 Flood C of O 2009 - Int	-	5,128,813	5,128,813
8875/55010 $50,620,000 C of O 2009 - Int	-	2,180,811	3,355,094
8876/55010 $50,620,000 Flood C of O 2009 - Int	-	2,180,811	3,355,094
8880/55010 $30,325,000 C of O 2010 - Int	-	-	1,745,204
8823/55015 $97,455,000 C of O 2010 - Prin	-	-	2,125,000
8879/55010 $97,455,000 C of O 2010 - Int	-	-	4,516,431
XXXX/55015 $61,405,000 C of O 2011 - Prin	-	-	-
XXXX/55010 $61,405,000 C of O 2011 - Int	-	-	2,085,980
Total Expenditures	-	62,406,822	81,455,233
Estimated Unencumbered Fund Balance 9-30-11			73,074,719

	2011 Annualized	FY 2011 Budget	2012 Projection
500/501 Self Insurance- Health/Life Fund			
Sales, Refunds & Miscellaneous			
8450/46040 Stop Loss Recovery	300,728	1,000	1,000
8550/46000 Insurance Premiums Employer Health	22,377,717	21,264,578	22,281,786
8551/46005 Insurance Premium Employee Health	8,879,007	8,222,574	8,182,930
8552/46010 Insurance Premium Retiree Health	-	moved to 050	moved to 050
8553/46015 Insurance Premium Other Health	83,956	65,000	-
8554/46020 Insurance Premium Employer Life	1,000	502,912	500,000
8555/46030 Insurance Premium Retiree Life	98,835	79,441	80,000
Total	31,741,242	30,135,505	31,045,716
Interfund Transfers			
9910/43000 From General Fund	1,780,933	-	4,280,933
Total	1,780,933	-	4,280,933
Appropriated Fund Balance			
Total Self Insurance Health/Life Fund	33,522,175	30,135,505	35,326,649
Estimated Unencumbered Fund Balance 9-30-11			(4,371,861)
505/502 Self Insurance- Workers Comp Fund			
Other Fees			
5270/41152 Employee Health Clinic Fee	13,206	8,500	9,000
Total	13,206	8,500	9,000
Sales, Refunds & Miscellaneous			
8450/46040 Stop Loss Recovery	-	1,000	100
8550/46000 Insurance Premiums	1,674,177	-	-
Total	1,674,177	1,000	100
Appropriated Fund Balance			
Total Self Insurance Workers Comp Fund	1,687,383	9,500	1,617,412
Estimated Unencumbered Fund Balance 9-30-11			2,863,872

	2011 Annualized	FY 2011 Budget	2012 Projection
550/504 Fleet Maintenance Fund			
Revenue From Use of Assets			
8220/42510 Waste, Scrap, Etc	569	-	-
8350/41156 Fleet Maintenance	692,368	-	690,388
8420/45030 Refunds of Prior Year Expense	9	-	-
Total	692,946	-	690,388
Appropriated Fund Balance			
Total Fleet Maintenance Fund	692,946	-	690,388
Estimated Unencumbered Fund Balance 9-30-11			418,850
565/565 Technology Service Fund			
Sales, Refunds & Miscellaneous			
8351/41124 Technology Services	557,488	556,791	383,112
8420/45030 Refunds - Prior Year	19,282	-	-
Total	576,770	556,791	383,112
Appropriated Fund Balance			
Total Technology Service Fund	576,770	556,791	383,112
Estimated Unencumbered Fund Balance 9-30-11			173,103
575/505 Records Management Center Fund			
Sales, Refunds & Miscellaneous			
8352/41020 Records Management Storage Fee	440,059	-	406,114
Total	440,059	-	406,114
Interfund Transfers			
9985/43000 From County Clerk Rec Management Fund	49,531	-	-
Total	49,531	-	-
Appropriated Fund Balance			
Total Records Management Center Fund	489,590	-	406,114
Estimated Unencumbered Fund Balance 9-30-11			157,986
580/209 Storm Water Mitigation Fund			
Other Fees			
5195/40240 Development Permit Fee	40,800	100	11,000
5985/41165 Stormwater Fee	1,777,300	1,890,000	1,750,000
Total	1,818,100	1,890,100	1,761,000
Revenue From Use of Assets			
7510/45000 Interest from Investments	3,020	2,000	2,000
Total	3,020	2,000	2,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	1,821,120	1,892,100	1,763,000
Estimated Unencumbered Fund Balance 9-30-11			3,081,035

	2011 Annualized	FY 2011 Budget	2012 Projection
680/510 Election Contract Svcs Fund			
Intergovernmental Revenues			
2162/40514-40917 Various - Election Contract	2,211,598	2,000,000	2,700,000
Total	2,211,598	2,000,000	2,700,000
Other Fees			
5162/41130-41934 Election Officer Service Fee	200,000	200,000	210,000
Total	200,000	200,000	210,000
Appropriated Fund Balance			
Total Election Contract Services Fund	2,411,598	2,200,000	2,910,000
Estimated Unencumbered Fund Balance 9-30-11			166,460
682/320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
2032/40542 State Chapter 19 Voter Registration	114,000	114,000	100,000
Total	114,000	114,000	100,000
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	114,000	114,000	100,000
Estimated Unencumbered Fund Balance 9-30-11			(68,681)
755/329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
7515/45002 Interest from Sweep	468	500	100
Total	468	500	100
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	468	500	100
Estimated Unencumbered Fund Balance 9-30-11			(50,074)
760/509 DA Hot Check Fund			
Service Fees			
4190/41104 DA Hot Check Processing Fee	475,819	515,000	425,000
Total	475,819	515,000	425,000
Revenue from Use of Assets			
8650/45030 Miscellaneous	180	500	100
Total	180	500	100
Appropriated Fund Balance			
Total DA Hot Check Fund	475,999	515,500	425,100
Estimated Unencumbered Fund Balance 9-30-11			505,843

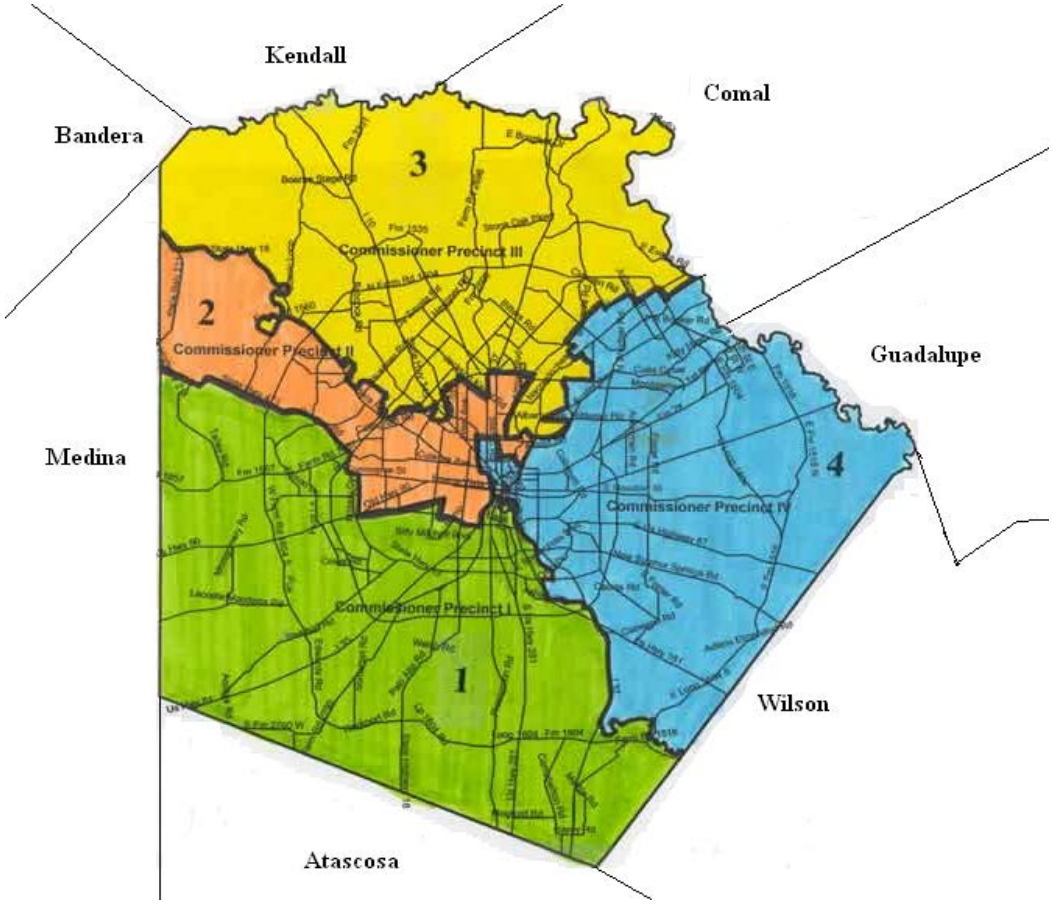
	2011 Annualized	FY 2011 Budget	2012 Projection
911/507 Community Venue Program			
Other Taxes, License & Permits			
1235/40180 Motor Vehicle Tax	5,939,168	5,000,000	5,000,000
1236/40182 Hotel Occupancy Tax	11,000,000	11,000,000	11,000,000
1237/41132 License Fee	1,300,000	1,300,000	1,300,000
Total	18,239,168	17,300,000	17,300,000
Use of Assets			
7510/45000 Interest Income	19,654	20,000	15,000
7515/45002 Sweep Interest	3	-	-
Total	19,657	20,000	15,000
Sales, Refunds & Miscellaneous			
8420/45030 Refund of Prior Year Expense	9,311	-	-
	9,311	-	-
Appropriated Fund Balance			
Total Community Venue Program	18,268,135	17,320,000	17,315,000
Estimated Unencumbered Fund Balance 9-30-11			67,603,610
GF	323,212,860	323,561,205	324,000,614
Other Funds	278,195,383	196,218,987	203,653,814
TOTAL	**601,408,243**	**519,780,192**	**527,654,428**

Pursuant to Local Government Code Section 111.063 (b) (4) and (5) I certify the following projected revenues for the year ending September 30, 2011 and estimated revenues for the fiscal year ending September 30, 2012. The detailed revenue accounts supporting these resources are summarized and included.

COMMUNITY PROFILE

Bexar County was one of 23 counties created in 1836 from a Spanish/Mexican municipality when the Constitution of the Republic of Texas established county level government. The County gets its name from San Antonio de Béxar, one of the twenty-three municipalities of Texas at the time of its independence. San Antonio de Béxar - originally Villa of San Fernando de Béxar - was the first civil government established in the Spanish province of Texas. Specifically, the municipality was created in 1731 when fifty-five Canary Islanders settled near the system of missions that had been established around the source of the San Antonio River. The new settlement was named after the Presidio San Antonio de Béxar, the Spanish military outpost that protected the missions. Today, Bexar County, pronounced "bear", is one of 254 Texas Counties and the County seat is located in San Antonio, Texas, which is the largest city in the County.

Commissioners Court, the governing body for Bexar County, is comprised of the County Judge (elected county-wide) and four Commissioners, one from each of the precincts shown in the map below:



Geography

Bexar County is located in south-central Texas, about 190 miles (305 km) west of Houston and 140 miles (225 km) inland from the Gulf of Mexico. The County is strategically located due to the commerce between the United States and Mexico. The San Antonio River origin is north of downtown San Antonio and flows south through the County. Other less significant streams and rivers are the Medina, Medio, Leon, Helotes, Salado, Calvares, and Cibolo.

The County is bounded on the north by Kendall and Comal counties, on the east by Guadalupe and Wilson counties, on the south by Atascosa County, and on the west by Medina and Bandera counties. Bexar County encompasses 1,247 square miles of which, 768.21 square miles are unincorporated, 388.57 of which is in the City of San Antonio and 90.22 in other incorporated municipalities.

There are 25 incorporated communities within Bexar County:

Alamo Heights	Balcones Heights	Castle Hills	China Grove
Converse	Elmendorf	Fair Oaks Ranch	Grey Forest
Helotes	Hill Country Village	Hollywood Park	Kirby
Leon Valley	Live Oak	Lytle (partial)	Olmos Park
San Antonio	Schertz	Selma	Shavano Park
Somerset	St. Hedwig	Terrell Hills	Universal City
Windcrest			

Climate

Bexar County climate can be characterized as a modified sub-tropical climate at the edge of the Gulf Coastal Plain. Winters are mild with predominately northerly winds. Summers are hot-humid with coastal breezes from the southeast or dry hot winds from the southwest. Average annual rainfall is 27 to 28 inches falling mostly from April through September. May and September tend to have the highest rainfall in this period, averaging around 3.5 inches.

Transportation

Bexar County is located at the junction of two cross-country interstates, Interstate Highway 35 and Interstate Highway 10. The County is also served by other major highways, such as Loop 1604, which forms a complete loop around the city of San Antonio.

Two airports serve the residents of Bexar County: the San Antonio International Airport (SAIA) and the Stinson Municipal Airport. SAIA averages 260 domestic and international departures and arrivals daily. The Stinson Municipal Airport primarily serves light aircraft, individuals, and private aviation companies.

The VIA Metropolitan Transit offers a bus and streetcar system with 7,210 bus stops along 91 bus lines within Bexar County. As Bexar County's population continues to grow, it is imperative to ensure the transportation systems are viable, efficient, and integrated to support the growth and lessen the environmental impacts.

Demographics

In 2010, Bexar County's population is estimated at 1,741,773 according to the U.S. Census Bureau.
Bexar County's largest ethnic group is Hispanic or Latino at 58.7 percent, followed by White at 30.3 percent, Black/African Americans at 6.9 percent, Asian Americans at 2.3 percent, American Indian and Alaska Native at 0.2 percent, Native Hawaiian and other Pacific Islander at 0.1 percent. Those reporting two or more races at represented 1.3 percent of the population.

Additionally, as of the 2000 U.S. Census, 80.5 percent of Bexar County's population over 25 has a high school diploma and 24.6 percent has a bachelor's degree. The number of occupied households in the County is 662,827 with the average household containing 2.86 persons.

Economic Summary

Despite the current budget crisis facing the State of Texas, Bexar County's future remains positive in terms of job creation and growth. For example, Toyota added the Tacoma line to their San Antonio manufacturing plant, which added an estimated 1,000 jobs and a $100 million investment. According to Forbes, "Now several relatively small-scale urban regions are reaching the big leagues. These include at least two cities in Texas: Austin and San Antonio. Economic vibrancy and growing populations drive these cities, which ranked first and second, respectively, among large cities on Forbes' "Best Places for Jobs" list."

San Antonio's economy has a strong military component. The County is home to two Air Force Bases, Lackland and Randolph, and three army installations, Fort Sam Houston, Camp Bullis, and Camp Stanly. Top major employers in the area are: USAA, Valero Energy Corporation, Rackspace, and H.E.B. Grocery Co.

Bexar County is home to 33 hospitals, 2 research centers, and 12 other health care institutions including the Brooks Army Medical Center and the Center for the Intrepid Rehabilitation Facility located at Fort Sam Houston. One of the major medical and biomedical industry sites is the South Texas Medical Center. The Medical Center is home to 45 health related institutions including the UT Health Science Center-San Antonio. There are over a dozen bioscience and healthcare companies operating in Bexar County, employing over 140,000 individuals.

Significant successes in the medical and biomedical industries continue to occur within Bexar County. In June 2010, InCube announced its plans to establish InCube Labs Texas. Since then, InCube has formally opened its doors in its new home in San Antonio. As part of the move, three companies - Corhythm, Neurolink and Fe3 Medical - have also relocated to our facility in San Antonio. Our 20,000 square foot facility in San Antonio includes wet labs, machine shop and a two class 100 clean rooms providing the necessary equipment and facilities for developing life science companies.

The County's commercial construction market is one of the healthiest in the country primarily due to $3 billion in military construction work over the next few years and major public projects, such as University Health System's $900 million capital improvements program. These projects will have a significant impact on the local construction market and will have positive long-term effects to health care services for citizens.

Due to a lower overall tax and business regulatory climate, San Antonio's economy is highly favorable compared to other economies across the Nation. Due to the expansion of military medicine at Fort Sam Houston, Toyota's expanded production of the Tacoma, and ongoing economic development initiatives underway, the economy in Bexar County remains solid.

Education Overview

The San Antonio and surrounding Bexar County area's public school system is comprised of 20 independent school districts with a total of 453 schools. Northside Independent School District is the fourth largest school district in Texas and is the 31st largest public school system in the United States with enrollment of 97,439 students. Total student enrollment at South San Independent School District is approximately 10,000 students serving families in the south and southwest portion of Bexar County.

Independent School Districts:

Alamo Heights ISD	East Central ISD	Edgewood ISD
Somerset ISD	Fort Sam Houston ISD	Lackland ISD
South San Antonio ISD	Southwest ISD	Southside ISD
Judson ISD	North East ISD	Northside ISD
Harlandale ISD	San Antonio ISD	Randolph ISD
Schertz/Cibolo/Universal City	Lytle ISD (partial)	Boerne ISD (partial)
Comal ISD (partial)	Medina Valley ISD (partial)	

Bexar County is also home to over 14 universities and colleges serving 116,000 undergraduate students. Local universities and colleges that serve Bexar County and the region include University of Texas at San Antonio (UTSA), St. Mary's University, Our Lady of the Lake University, Trinity University, and San Antonio College. UTSA serves over 30,000 students and offers 124 academic degree programs. The Alamo Colleges consist of five colleges throughout the Bexar County region and serves a total of 62,295 students.

Local Attractions

Bexar County offers many attractions that draw thousands of tourists every year. Popular attractions include the unique downtown River Walk, the San Antonio Zoo, and El Mercado.

The jewel of Bexar County is the River Walk, located in downtown San Antonio. The site is sequestered 20 feet below street level with paths that border the San Antonio River as it winds its way through the middle of the business district. The River Walk stretches approximately two-and-a half miles through a restaurant, shopping, and entertainment district and connects to the San Antonio Convention Center and Hemisfair Plaza. The new Museum Reach opened in May 2009 and is part of the ongoing project to expand the River Walk from two miles to over thirteen miles. The Museum Reach stretches north along the San Antonio River and connects the existing River Walk to the San Antonio Museum of Art and the 125-year-old Pearl Brewery.

Tourists and residents of Bexar County also enjoy the San Antonio Zoo, which is home to over 3,500 animals representing 600 species of animals on 35 acres near Brackenridge Park. Over 1,000,000 guests visit the San Antonio Zoo annually.

The historic Market Square in downtown San Antonio is home to El Mercado, Farmers Market, and Produce Row. El Mercado is the largest Mexican marketplace outside of Mexico located in downtown San Antonio.

Five historic missions are located within the County and include the Alamo, Mission Concepcion, Mission San Jose, Mission San Juan, and Mission Espada. The Alamo, originally named Mission San Antonio de Valero, was established in 1718 and is visited by 2.5 million people annually. Located on Alamo Plaza in downtown San Antonio, the Alamo is recognized worldwide as a symbol of freedom and independence.

Other attractions that draw visitors to Bexar County include: Sea World San Antonio, Six Flags Fiesta Texas, Tower of the Americas, Witte Museum, and the McNay Art Museum.

The newest attraction to our beautiful city is the addition of the University of Texas at San Antonio Football Team. The University of Texas at San Antonio recently completed its inaugural football season

in record breaking fashion. The Roadrunners drew an NCAA first year record single game crowd of 56,743 to its first game Sept. 3, 2011 in the Alamodome. Through its six-game home season, UTSA averaged 35,521 per game, another NCAA inaugural season record. UTSA moves next season into the Western Athletic Conference and the NCAA Football Bowl Subdivision (FBS), the top level of college football competition. The Roadrunners are making the jump from no program to FBS faster than any other university in history. Head Coach Larry Coker, a two-time NCAA national coach of the year and 2001 national champion at Miami, leads a roster of primarily sophomores and redshirt sophomores into WAC home games next year against San Jose State, Texas State and Utah State. In 2013 the Roadrunners open with home games against Oklahoma State, Houston and Rice before moving into WAC play. Go Runners!

ECONOMIC OUTLOOK

The US economy has emerged slowly from the recent recession that ended in 2009, however the growth of US gross domestic product has been disappointing during the economic recovery. The economic distress has been caused by continued high unemployment which has put pressure on states and local governments to spend more as federal government stimulus programs have ended. The lack of acceleration in growth and stubbornly high unemployment further indicates that a sustained economic recovery is not in full swing, more than two years after the end of the Great Recession. Even though the US avoided a downturn in 2011, local governments will need to continue to find ways to deal with tepid revenue growth while at the same time attempting to meet growing service demands. Bexar County has been proactive in addressing weaker revenue growth by identifying efficiencies and will need to continue to focus on effectively delivering services to a growing population yet with fewer resources.

NATIONAL ECONOMY

In September 2010, the Business Dating Committee of the National Bureau of Economic Research announced that the recession that began in December 2007 officially ended in June 2009.[1] The United States has worked its way through what has been dubbed "The Great Recession" through unprecedented measures from policy officials. One of the major pieces of legislation used to spur economic growth and save or create jobs was the American Recovery and Reinvestment Act (ARRA). This act included $298.5 billion in Tax Benefits, $213.5 billion in contracts, grants and loans, and $212.8 million in entitlements. As of November 14, 2011 all of the $840 billion had been paid out for projects such as bringing broadband to rural communities around the nation and two facilities that will help wounded soldiers continue recuperation after they no longer need hospital care.[2]

This legislation has had the effect of creating some new jobs and raising the Gross Domestic Product (GDP). In a recent report by the Congressional Budget Office, the ARRA will raise real GDP in 2012 between 0.3 percent and 0.8 percent and increase the number of people employed in 2012 between 0.4 million and 1.1 million. Based on ARRA reporting data, close to 1000 jobs in Bexar County have been funded in 2011 by the American Recovery and Reinvestment Act. According to this report, the effects of ARRA peaked in 2010 and are expected to gradually lessen as time goes on.[3]

Tactics to help improve the economy have not only come from the Federal Government, but from the Federal Reserve as well. During December 2008 and March 2010, the Federal Reserve initiated a program, known as quantitative easing, to buy approximately $1.75 trillion in Treasury bonds. In November of 2010, the Federal Reserve announced a second round of monetary easing as the economy was still showing signs of weakness. The Fed has purchased an additional $600 billion in Treasuries, while reinvesting $300 billion. The Federal Reserve's second round of quantitative easing was completed by July of 2011, with rumors of a possible third round dubbed "QE3". The goal of continuing this program is to increase consumer spending and encourage business investment.[4] Another tool the Federal Reserve has used to help jump start the economy in the past year has included maintaining short-term interest rates at historic lows near 0%, to which the Federal Reserve has pledged to remain through at least mid-2013.

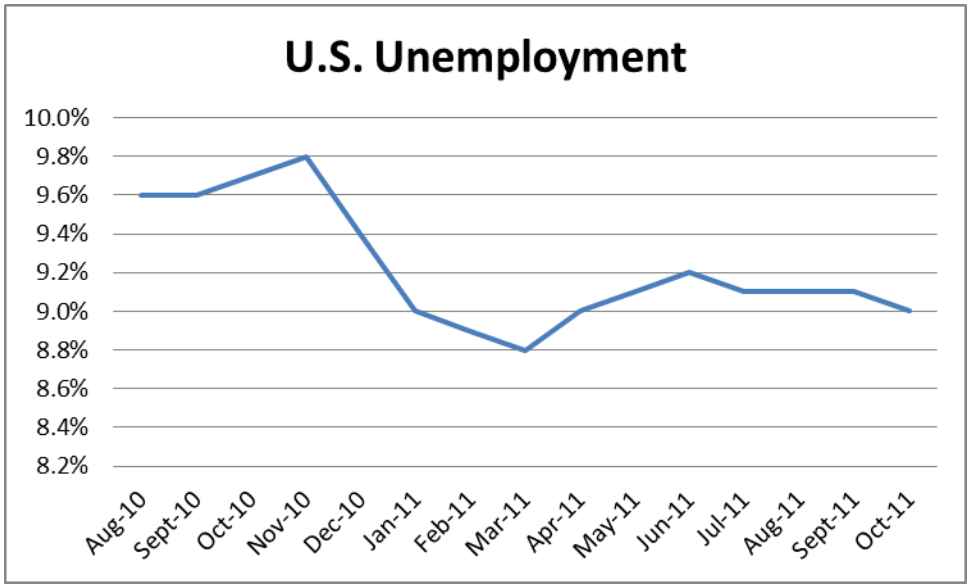
While legislation such as ARRA has aided in helping the economy to recover from the recession, growth has been slow. According to the Bureau of Economic Analysis, the nation's economy grew at a marginal 0.4 percent in the first quarter of 2011. This growth has increased to 1.0 percent in the second quarter

[1] National Bureau of Economic Research. (2010, September 20). Business Cycle Dating Committee, National Bureau of Economic Research. *National Bureau of Economic Research.*
[2] Recovery.org
[3] CBO Report "Estimated Impact of AARA"
[4] "Fed to Buy $600 Billion of Treasurys"

with predictions for third quarter growth at 2.5 percent.[5] This growth rate has caused many economists to scale back their estimates on outlooks over the next year. The wrangling over the debt ceiling has also been cited as a contributing factor to poorer economic growth.[6] On August 5, 2011, Standard & Poor's Ratings Services lowered its long-term credit rating on the United States of America to 'AA+' from 'AAA'. This marks the first time in history that the U.S. has had its credit ratings downgraded and markets responded violently, with the S&P 500 Index dropping 7.2 percent within a week of the downgrade.[7] While some have worried that this slowdown may indicate a second recession or a period of deflation, most economists remain confident in the sustainability of an economic recovery and that a second recession is unlikely.

U.S. Labor Market

Job recovery and the unemployment rate are major concerns of economists going forward. During the recession the unemployment rate rose to an extremely high 10.1 percent and shed more than 5 percent of its non-farm payroll jobs.[8] Unfortunately, since that time, the unemployment situation has not shown signs of significant improvement. While the employment rate has come down from the high of 10.1 percent it has remained around 9.0 percent throughout 2011. In October of 2011, the unemployment rate was 9.0 percent, a change of 0.5 percent since August 2010.[9] Many economists are not expecting this rate to change anytime soon and believe that the unemployment rate will remain around 9.0 percent through 2012 and drop to 8.5 percent by 2013.[10]



Source: Bureau of Labor Statistics

One of the main issues keeping the unemployment rate high is the reluctance of businesses to begin hiring new employees. Based on CBO estimates, approximately 90,000 jobs have to be created each month to keep up with the expanding labor pool. According to the Bureau of Labor Statistics, 1,288,000 non-farm jobs have been added to the labor market since October 2010. Still, even with consistent job growth, the

[5] Bureau of Economic Analysis
[6] Willis, B. (2011, August 3), JPMorgan Chase Cuts U.S. Third-Quarter GDP Forecast to 1.5%, *Bloomberg Business week.*
[7] Gammeltoft, N. (2011, August 5), U.S. Stocks Sink in Biggest Drop Since 2008 on Economic Concern, *Bloomberg*.
[8] Rampell, C. (2010, September 20), Recession May be Over, but Joblessness Remains, *The New York Times.*
[9] Bureau of Labor Statistics
[10] Congressional Budget Office Report, (2011, August), "The Budget and Economic Outlook: An Update."

net amount of jobs in the U.S. labor market since January 2008 is still -7.9 million as of September 2011.[11] If job creation would continue at its current growth rate, in January of 2021 unemployment will be around 7.4 percent, based on a report produced by the Heritage Foundation.[12] The report goes on to suggest that if job growth rates could be sustained at the pre-recession levels of the early 2000's (+176,000 per month), that unemployment should reach 5.2 percent by January 2018.

Consumer Confidence

Just as with the unemployment situation Consumer Confidence and Consumer Spending has also indicated a sluggish economy. In October of 2011, the Consumer Confidence Index dropped to 39.8. This is well below the 90 threshold for a stable economy and a level of 100 that would indicate an economy that was growing strongly. The reasons for the low level of consumer confidence can be attributed to high unemployment levels, volatile stock markets, and growing partisanship over public policy regarding the budget deficit.[13] According to the Conference Board's press release in August, consumers are still very concerned about the employment situation. This has caused consumers to remain worried about the economy and until the unemployment picture improves most analysts believe that consumer confidence will remain low.

U.S. Real Estate Market

As with the rest of the economy the housing market has been slow to recover from the financial crisis and many experts believe the recovery will remain slow throughout 2012, while a full recovery may not happen until 2014.[14] Experts point to several factors impeding the housing market over the next several years, including mortgage delinquencies, continued foreclosures and subsequent foreclosure sales.

Foreclosures still make up nearly a third of the entire residential real estate market according to Realty Trac, a major home sales research firm.[15] The enormous number of foreclosures on the market can have a negative impact on home prices. With so many of these houses on the market, sales and prices are not expected to improve much going forward. At the same time, foreclosure practices have been brought into question causing several states to place moratoriums on foreclosure proceedings. [16] These probes are expected to center around whether the paperwork used in many foreclosure cases was accurate and filed correctly.

U.S. Stock Market

The US stock market has continued to maintain the positive growth that began in March of 2009. The stock market, however, has been sensitive to many issues, such as the growth of China's economy, continuation of the European sovereign debt problems, and even the federal government's attempts at spurring on an economy that continues to show signs of weakness. Additional interventions into the free market by the US government, as well as continued debate over extending tax cuts, have weighed heavily on the stock market. While it is ultimately difficult to predict what the stock market will do going forward there is a positive outlook for the long term so long as the stock market shows resolve and resilience to bad news in the short term. However, the Federal debt ceiling debate which took place in July and August

[11] Bureau of Labor Statistics
[12] Stark, J., (2011, July 5), Years of High Unemployment Ahead at Recovery's Pace**.** *The Heritage Foundation***.**
[13] The Conference Board Report, (2011, August 30), The Consumer Confidence Survey.
[14] Brennan, M. (2011, May 19). Don't Expect A Housing Market Recovery Until 2014. *Forbes.com.*
[15] NPR Staff. (2011, August 25). Foreclosures A Third Of Sales; Mortgage Rates Rise. *NPR.org.*
[16] Comstock, C. (2011, September 1). Fed Launches New Formal Enforcement Action Against Goldman Sachs To Review Foreclosure Practices. *BusinessInsider.com.*

of 2011 and the subsequent downgrade of the U.S. credit rating by Standard and Poor's, sent stock markets worldwide on a downward plunge. While markets have stabilized since, it is evident that confidence in the marketplace is low and any bad news hits the market with substantial impact.

Source: Yahoo! Finance

TEXAS ECONOMY

As with the rest of the nation, Texas was hit by the recession in 2009 and recovery has been slow. Despite the still high unemployment rate, many economists believe that Texas will lead the way in economic recovery. Most point to stable home prices and a strong business environment as reasons why Texas' recovery will continue to outpace most other states in recovery from the Great Recession.

Texas Housing Market

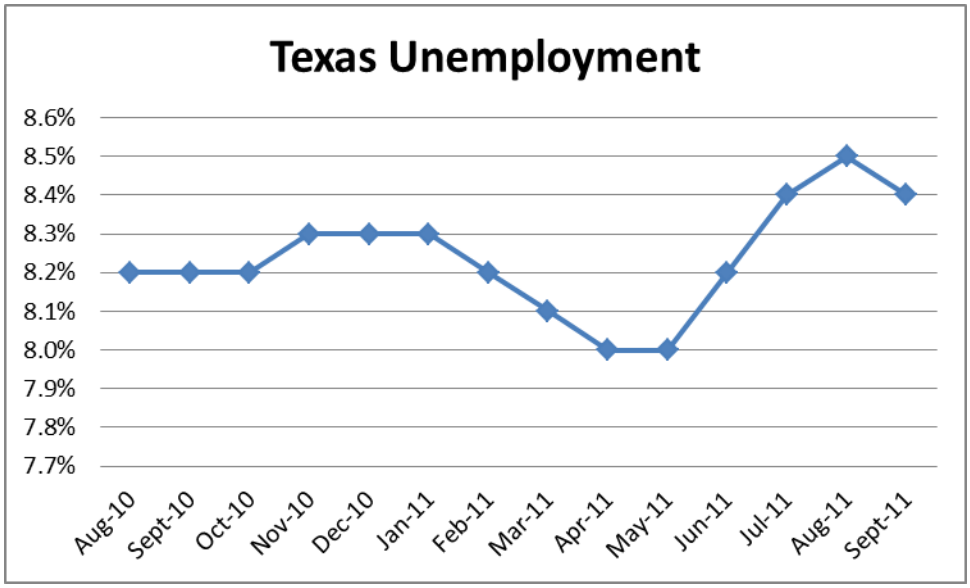
While Texas did not experience a major housing crisis like many other states in the United States, there was a slight decrease in home values during the recession yet recovery from the downturn has begun. The average cost of a home in Texas has increased 1.3 percent when compared the FY 2010-11. Thus far, Texas has weathered the national real estate crunch without significant damage to property values. A total of 5,220 building permits for single-family homes were issued in September 2011. In the 12 months ending in September 2011, 60,260 permits were issued, 8 percent fewer than one year ago. There were 1,923 multi-family building permits issued in September 2011, a 13 percent decrease from September 2010. During the 12 months ending in September 2011, 26,512 permits were issued, 59 percent more than one year ago. In September 2011, sales of existing single-family homes fell by 16 percent from the previous month, to a total of 17,640. September 2011 home sales were 14 percent higher than in September 2010.

Texas Labor Market

Compared to the United States as a whole the Texas economy has done relatively well on the job front. Between June 2009 and September 2011, 305,000 new jobs were added to the Texas economy for an

2011 annual growth rate of 2.1 percent.[17] In comparison to a national annual job growth rate of 1.0 percent for 2011, the Texas economy added jobs at a more robust rate. According to the Federal Reserve Bank of Dallas, Texas has created 4 out of every 10 jobs in the U.S. over the last 3 years.

While Texas has been adding jobs, the unemployment rate remains constant following the US employment rate. In July of 2011, Texas had an unemployment rate of 8.4 percent, which is the highest it has been since July of 1987. Unemployment however has remained consistently high possibly because of Texas's high population growth; it represented the twenty-sixth straight month in which the seasonally adjusted unemployment rate in Texas was over 8 percent.[18] This will be the longest streak of 8 percent or higher unemployment in Texas since data on unemployment has been gathered. The September reading of 8.5 percent was the first time this year it reached that level and was equal to the highest reading since June 1987 when it reached 8.5 percent.



Source: The Bureau of Labor Statistics

Unemployment Rates for States
Monthly Rankings
Seasonally Adjusted
Sept. 2011

State	Rate
NORTH DAKOTA	3.5
NEBRASKA	4.2
SOUTH DAKOTA	4.6
NEW HAMPSHIRE	5.4
VERMONT	5.8
WYOMING	5.8
OKLAHOMA	5.9
IOWA	6
HAWAII	6.4

[17] Federal Reserve Bank of Dallas
[18] Bureau of Labor Statistics.

VIRGINIA	6.5
NEW MEXICO	6.6
KANSAS	6.7
LOUISIANA	6.9
MINNESOTA	6.9
MASSACHUSETTS	7.3
MARYLAND	7.4
UTAH	7.4
MAINE	7.5
ALASKA	7.6
MONTANA	7.7
WISCONSIN	7.8
NEW YORK	8
DELAWARE	8.1
WEST VIRGINIA	8.2
ARKANSAS	8.3
COLORADO	8.3
PENNSYLVANIA	8.3
TEXAS	8.5
MISSOURI	8.7
CONNECTICUT	8.9
INDIANA	8.9
IDAHO	9
ARIZONA	9.1
OHIO	9.1
WASHINGTON	9.1
NEW JERSEY	9.2
OREGON	9.6
KENTUCKY	9.7
ALABAMA	9.8
TENNESSEE	9.8
ILLINOIS	10
GEORGIA	10.3
NORTH CAROLINA	10.5
RHODE ISLAND	10.5
FLORIDA	10.6
MISSISSIPPI	10.6
SOUTH CAROLINA	11
DISTRICT OF COLUMBIA	11.1
MICHIGAN	11.1
CALIFORNIA	11.9
NEVADA	13.4

Source: Bureau of Labor Statistics

Texas Industry

According to the Texas State Comptroller, the Gross State Product (GSP) for 2011 is projected to be $1,321 billion, making Texas the world's fifteenth largest economy in the world, right behind Canada and South Korea.[19] While the economic recession did have an impact on industries located in Texas, advantages such as stable home prices and a stable political environment have made Texas attractive to companies wanting to relocate.

Manufacturing

According to the Dallas Federal Reserve, Texas manufacturing accounts for almost 10 percent of the entire amount of goods produced in the United States. This is second only behind California. Production has been increasing over the course of the year however; recent developments have lowered the rate of increase. Still manufacturing remains in positive territory with revisions of lower expectations for the year.

Agriculture

The Texas Agricultural Industry is a leading part of the overall US Agriculture Industry and is the second largest resource based industry in Texas. The Texas agriculture industry, which generates more than $100 billion a year, accounts for 6 percent of the US agricultural industry. Its top exports include cattle, cotton, sheep, wool, goats, mohair, and horses.[20] Overall, this year the conditions for the Texas agricultural sector have been bad. Severe drought conditions throughout the state have reduced yields and increased abandonment of crops. Livestock have also had to deal with bad grazing conditions. Agricultural losses in the state have reached $5.2 billion as of September, and will likely continue to increase to years end. Already, losses for 2011 will surpass the record set in 2006 of $4.1 billion.

Healthcare and Biosciences

Texas is fortunate to have some of the best medical centers in the country. However, a persistent concern in the Healthcare industry is the nursing shortage. The Texas Center for Nursing Workforce Studies and the Texas Department of State Health Services estimate that Texas will be 71,000 full-time nurses short of the number it will need by 2020. The nursing shortage is even more pronounced in rural Texas, where non-metropolitan counties in Texas have a much lower ratio of registered nurses to population than urban counties. It is estimated that in order to meet the coming demand nursing programs in the state of Texas will have to graduate 25,000 new nurses annually to be able to keep up.[21]

Energy

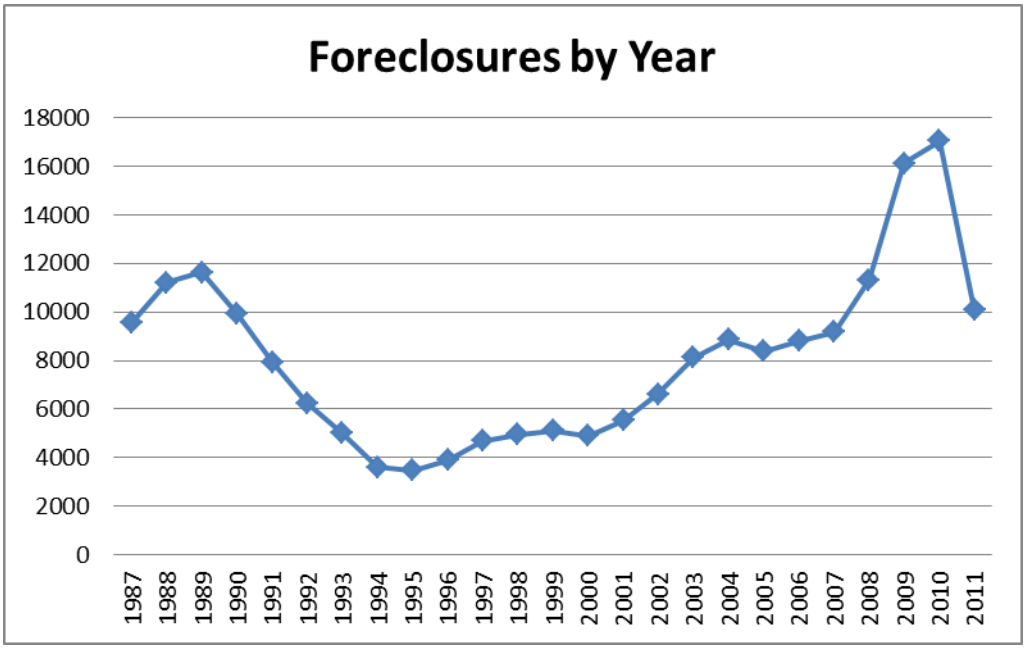
Texas is a leading producer of both oil, natural gas, and wind powered energy in the nation. Texas' petroleum factories can produce almost 4.7 million barrels of crude oil per day. This production makes it the single largest oil producing state in the nation, second only to Federal offshore areas. Drilling activity has steadily increased over the year, will many new rigs focused on land-based ventures primarily seeking oil. Wind resource areas in the Texas Panhandle, along the Gulf Coast, and in the Trans-Pecos region offer some of greatest wind power potential in the United States. With over 2,000 wind turbines in West Texas alone it leads the nation in wind powered generation capacity.[22]

[19] Comptroller's Economic Outlook
[20] Texas Department of Agriculture Strategic Plan FY 2011-2015
[21] Texas Comptroller of Public Accounts, Texas in Focus: A Statewide view of opportunities
[22] US Energy Information Administration, State and Energy Profiles

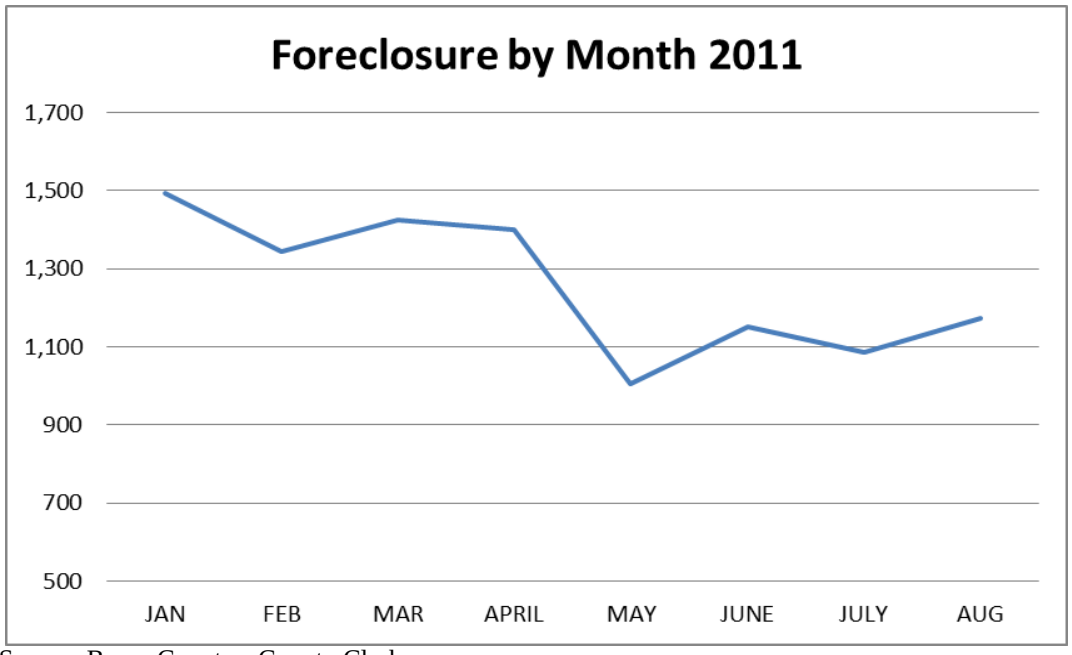
BEXAR COUNTY ECONOMY

Bexar County Real Estate Market

As was the case the last two years, foreclosures remain a top concern in Bexar County. Last year Bexar County hit 17,058 foreclosure notices, which is the second year in a row of the highest filings in over 2 decades. Between January and August of 2011, Bexar County issued 10,077 foreclosure notices and appears likely to stay in line with the 2010 total. This represents a 10 percent decrease over this time last year but still puts the County on track for a year of high foreclosure sales.



Source: Bexar County- County Clerk

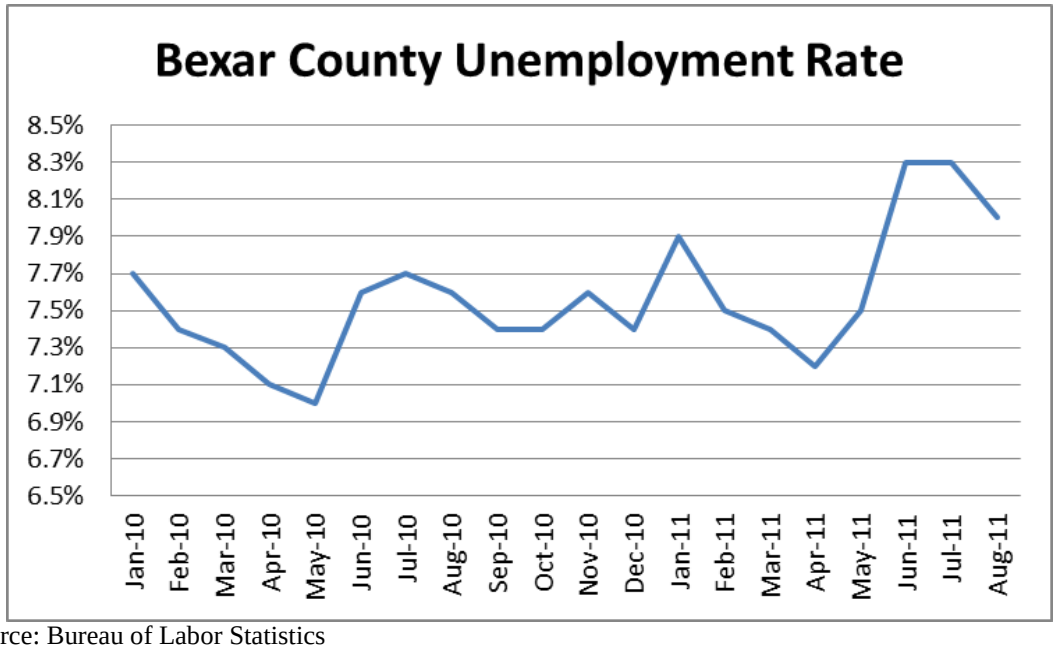


Source: Bexar County - County Clerk

Another major issue that has been affecting the Bexar County Housing Market is falling appraisal values. The Net Taxable Base for FY 2011-12 is $97,400,452,480 which is flat when compared to FY 2010-11, however this is due to new construction in the amount of $1.46 Billion. Existing values declined $1.6 Billion.

Bexar County Labor Market

San Antonio unemployment rate in August 2011 is 8 percent. While this is down from a record of 8.3 percent, which had been reached the previous two months, it is still near historical levels. This marked the twentieth month of unemployment above 7 percent in the San Antonio area, something that has not been seen since 1990; however it remains lower than the Texas and U.S. rates.



Source: Bureau of Labor Statistics

On a positive note, since the beginning of the global financial crisis, the County has played a significant role in a number of major projects, as listed below. These three projects alone have created over 14,000 new jobs for Bexar County.

Economic Development Highlights

Project	Number of New Jobs Created
Toyota Tacoma Production	1,000
Medtronic, Inc.	1,400
BRAC Realignment	12,500
Total	**14,900**

Bexar County Industry

Bexar County is home to a wide variety of industries, which consists of biosciences, medicine, aviation, tourism, aerospace, military and information technology sectors. The local economy is a healthy mix of business services, biomedical technology and research, a diversified manufacturing sector, a rapidly growing information technology industry, and a thriving military community. Many companies continue to choose San Antonio due to its geographic advantages, high quality of life, affordable housing, and low cost of living.

Military/Defense

Bexar County has a strong military presence and remains "Military City, USA," home to Fort Sam Houston, Lackland Airforce Base, Randolph Air Force Base, Brooks City-Base, Camp Bullis, and Camp Stanley, as well as leading government contractors such as Boeing, Lockheed Martin, Pratt &Whitney, General Electric, and Sin-Swearingen.

The Base Realignment and Closure process is nearing completion in San Antonio. The United States Base Realignment and Closure Commission's decision to consolidate all field medical training for all Armed Services branches at Ft. Sam Houston in San Antonio. The realignment will bring the largest training facility for medical technicians in the world to Fort Sam Houston in San Antonio, Texas. The Military Transformation Task Force (MTTF) estimates that 12,500 new jobs will come to San Antonio, including 4,000 trainees and 8,500 military and Department of Defense (DOD) personnel. The potential economic impact is estimated to be nearly $8.3 billion with the majority of that attributable to construction of the facility which will continue through 2011. Ongoing economic impact post-construction is estimated to be nearly $1.6 billion annually. The economic impact of this project is expected to be $621 million per year. Included in the construction is an aircraft taxiway at Randolph Airforce Base, an urban assault course at Camp Bullis, and building renovations at Lackland Airforce Base.

Aerospace and Aviation

The aerospace and aviation industry is growing faster in the San Antonio MSA than the national average, and far outpacing the growth of larger and more established industries in Dallas, Phoenix, and major cities in California. This industry includes establishments that are engaged in one or more of the following areas: manufacturing complete aircraft, missiles or space vehicles; manufacturing aerospace engines, propulsion units, auxiliary equipment or parts; developing and making aerospace product prototypes; aircraft conversion; complete aircraft or propulsion systems overhaul and rebuilding; flight training; air transportation and support activities for air transportation. The 13 aerospace companies at Port San Antonio have created nearly 9,000 jobs and account for about $1.46 billion in annual economic activity for the San Antonio region. A 2010 study indicated that 4,300 area residents are directly employed by aerospace companies at Port San Antonio. Most of them work in aircraft repair, maintenance and overhaul. Also, the aerospace companies create indirect or induced employment for an additional 4,500 people. Combined, this local workforce earns $487 million annually. (San Antonio Economic Development Foundation)

Auto Industry

In August 2009, Toyota announced it would shift production of its Tacoma Pickup from its NUMMI Plant in California to San Antonio. Production commenced for the Toyota Tacoma on August 6, 2010. The shift involved new direct investment of $100 million in investment and the addition of a 1,000 jobs to the Bexar County economy. Production of the Tacoma pick-ups in San Antonio returned the plant to two shifts and means that 80% of Toyota's pickups will be made in San Antonio.

Throughout these developments, Bexar County has been working to address the needs and realize the opportunities of our automotive industry. Since 2008, Bexar County has lead the development of the Texas-Mexico Automotive SuperCluster (TMASC) initiative, which aims to preserve and grow existing industry, recruit foreign direct investment, spur innovation in new technologies, and develop the human capital necessary of a next-generation workforce. Bexar County continues its commitment to improve the local economy by working creatively and collaboratively to advance this initiative.

Healthcare and Biosciences

The industry includes both direct and indirect healthcare services. Direct healthcare services include care provided in hospitals, physicians' offices, nursing homes, offices and clinics of a variety of other healthcare providers, and various other outpatient and ambulatory care settings. Indirect related industries complement and support the provision of medical and healthcare. These industry sectors include health insurance carriers, pharmaceutical companies, medical equipment producers and manufacturers, civilian and military medical education, biomedical research organizations, residential care and social service providers, and a variety of related endeavors. In 2009, according to a Greater San Antonio Chamber of Commerce study, the economic impact of the Bioscience and Healthcare industry was more than $24.5 billion. The industry paid $6.5 billion in wages and salaries to 141,251 employees in 2009.

The most recent growth in this industry was in 2009 when Medtronic's new Diabetes Therapy Management & Education Center began operations in San Antonio. When fully staffed, Medtronic's San Antonio center is expected to generate more than $700 million per year in economic impact for the city and state, according to an impact study generated by SAEDF. In May 2010, BD opened their North American Professional Services Center Headquarters with plans to hire 300. This is the first of four professional services centers planned across the globe.

Another recent win for San Antonio's bioscience sector is the opening of InCube Labs, a local branch of a life science incubator based in the Silicon Valley of California. InCube expects to bring up to five biomedical startup companies and a locally-focused venture capital fund to San Antonio. The first three companies were announced in the fall of 2010. (San Antonio Economic Development Foundation)

Eagle Ford Shale

The Eagle Ford Shale is rapidly becoming one of the largest domestic crude oil and natural gas discoveries in more than 40 years. Roughly 50 miles wide and 400 miles long, the Eagle Ford spreads across Texas from the Mexican border covering 24 Texas counties. It is a hydrocarbon producing formation of significant importance due to its capability of producing both gas and more oil than other traditional shale plays. The shale contains a high amount of carbonate which makes it brittle and easier to use hydraulic fracturing to produce the oil or gas. The oil reserves are estimated at 3 billion barrels with potential output of 420,000 barrels a day. The Eagle Ford is a booming shale play with results indicating there will be development activity for a long time to come.

There have been numerous recent announcements by oil and gas companies concerning their plans to bring new jobs to Bexar County. Oil-field-services giant Halliburton Co. began work in November 2011 on a $50 million base of operations in San Antonio and plans to hire 1,400 workers to support its operations in the Eagle Ford Shale. Baker Hughes Inc. also has plans to build a $30 million operations center and administrative headquarters in southeastern Bexar County to support drilling in the shale and will look to employ 400 people. Weatherford International Inc. and Schlumberger Ltd. are two other oil-field-service companies that plan to build to facilities in southern Bexar County and will be looking to hire 120 and 200 workers, respectively. Other companies that plan to establish sites in Bexar County and contribute to the Eagle Ford Shale job growth include Chesapeake Energy, Cudd Energy, EOG Resources, Inc., Marathon Oil, and Platinum Energy.

In February 2011, the University of Texas at San Antonio released an Economic Impact Study which showed that, as of 2010, Bexar County benefited from its proximity to the Eagle Ford Shale with close to $104 million in total output, around $58 million in total gross state product, and almost $28.3 million in payroll for 590 employees. Projections for Bexar County showed that by 2020, involvement in the Eagle Ford Shale would result in close to $703 million in total output, around $394.5 million in total gross state product, and almost $191 million in payroll for 3,924 employees.

These calculations have recently been updated and the study's main author now believes that the Eagle Ford Shale will help create close to 6,000 jobs by 2020. Since the study's 2010 release, Eagle Ford Shale related employers have announced plans for at least 2,800 new positions in the Alamo City. This number is roughly two thirds the amount the UTSA study predicted they would generate by 2020.

Information Technology

The Information Technology (IT) industry plays a major role in San Antonio. The economic impact of IT and cyber business already measures in the billions: $10 billion in 2010, with conservative estimates of growth to $15 billion by 2015. The industry itself is both large and diverse, including IT and Internet-related firms that produce and sell information technology products. San Antonio is particularly strong in information security. In fact, San Antonio has come to be recognized as a national leader in this vital field, with the U.S. Air Force's Air Intelligence Agency, a large and growing National Security Agency presence, and the Center for Infrastructure Assurance and Security at the University Of Texas at San Antonio.

The state of Texas is #2 in the nation for science and technology. And San Antonio is firmly established as #2 in the nation in cybersecurity. The city's association with the military and with scientific research has helped create a unique combination of cyber resources useful to many business operations. The recent choice of San Antonio for Air Force Cyber Command (24th Air Force) was both highly prestigious and highly publicized. The city offers the kind of network connectivity needed to support all security levels of Global Cyber Operations such as the Joint Worldwide Intelligence Communication System and the National Security Agency Nets, DISA GIG Network (Defense Information Systems Network) and GIG-BE (Global Information Grid Bandwidth Expansion, which helps link major government intel community sites). San Antonio also has the # 2 concentration of data centers in the U.S. and 80-plus companies specializing in defense technology. (San Antonio Economic Development Foundation)

SUMMARY

A summer of stock market gyrations, the financial turmoil in Europe, and the debt limit debate in Washington has led to a modest drag on economic growth. The lack of acceleration in growth, which normally occurs during an economic recovery, has been caused by the persistently high number of unemployment in the US and, furthermore, the slow rate of growth is insufficient to decrease the large number of long-term unemployed. Consumer spending, which accounts for seventy percent of total economic output, is positive but a decline income and a lack of lending by financial institutions has affected the consumer. Businesses continue to keep large amounts of cash on their balance sheets and until a sustainable economic recovery sets in preservation of capital will continue to be a priority.

Texas and San Antonio, on the other hand, are rising above most national standards and continue to be leaders in the recovery as businesses continue to choose Bexar County, specifically, as a place to relocate existing operations or begin new initiatives. The ManpowerGroup recently named San Antonio the country's best city for job seekers, while Forbes ranked it eighth among "best places for business and careers" and fourth among the "next boom towns in the U.S." Bexar County's ability to attract businesses is a major factor in the area's lower unemployment as compared to other parts of the county and has led to numerous families choosing Bexar County as their new home. This subsequent growth of population within Bexar County has led to the increase in demand for services. The fiscal pressure placed on Bexar County due to plateauing property tax growth, along with a tightening of fiscal policy at the federal and state level, necessitates that Bexar County continue to find efficiencies in its business processes and new innovations in order to remain a leader of the economic recovery while still providing valuable services to a growing population.

FIVE YEAR FINANCIAL HISTORY

Five Year General Fund History

Understanding the historical trends in Bexar County's annual budget can contribute to a better understanding of County priorities and its commitment to meet the service demands of its growing population efficiently and fairly. As the population increases, the demand for services increases as well -- particularly in unincorporated areas where citizens often expect services traditionally provided by municipalities. Other factors such as inflation, legislative mandates, changes in jail population, additive program changes, capital planning initiatives, and employee benefit costs have impacted the Bexar County budget over the last five years.

In FY 2007-08 the total General Fund expenditures totaled $316 million, a 7.2% ($21 million) increase over the FY 2006-07 expenditures. As directed by Commissioner's Court, the FY 2007-08 General Fund budget was limited to a level that could be supported by a five percent increase in ad valorem revenue plus increases from other revenue sources. The $21 million increase included $2.7 million to fund the step-plan in the second year of the collecting bargaining contract with the Deputy Sheriff's Association of Bexar County, $1.5 million for market study salary adjustments for non-exempt employees, $2.2 million for other compensation programs, $7.0 million for expanded or new services, and $7.4 million to help address mandates pertaining to jail population and future retiree health care costs. The General Fund ended the year with an appropriated fund balance of $51.5 million, which is a 4.5 percent ($2.4 million) decrease from FY 2006-07.

In FY 2008-09 the total General Fund expenditures totaled $322.4 million, a two percent ($6.3 million) increase over the FY 2007-08 expenditures. As in FY 2007-08, Commissioner's Court directed the FY 2008-09 General Fund budget to be limited to a level that could be supported by a five percent increase in ad valorem revenue plus increases from other revenue sources. However, the global financial crises that dominated FY 2008-09 budget year required Bexar County to take drastic, but necessary, mid-year actions to ensure the long term stability of the County's finances. In January 2009 immediate proactive budget balancing strategies aimed at reducing expenditures, without impacting the delivery of core County services to our citizens, and without requiring an increase in the tax rate in the next fiscal year were enacted. Office and department budgets were adjusted to reflect reduced expenditure targets and initiatives were implemented to help achieve those new targets. An immediate hiring freeze was implemented, and a salary freeze was enacted on all employees earning over $100,000. Also, a freeze on all "out of cycle" midyear budget additions was enacted. The increase is mainly attributable to $3.8 million to fund the step-plan in the second year of the collecting bargaining contract with the Deputy Sheriff's Association of Bexar County. The General Fund ended the year with an appropriated fund balance of $48.6 million, which is a 5.5 percent ($2.9 million) decrease from FY 2007-08.

In FY 2009-10 the total General Fund expenditures totaled $321.6 million, a less than one percent ($802,153) decrease from total FY 2008-09 expenditures. Cost containment strategies initiated in FY 2008-09 were extended into the FY 2009-10 Adopted Budget. This was the second of a three year plan to reduce expenditures and balance recurring revenues with recurring expenses. Vacant positions remained frozen, other positions were eliminated and compensation programs that increased salary costs, such as general market adjustments, the progressive pay models, the six month adjustment program, non-renewable salary increases and the merit award program were suspended. The increases in the FY 2009-10 Adopted Budget were for staff required for the new courts created by the 81st Texas Legislature. The General Fund ended the year with an appropriated fund balance of $54.7 million, which is a 12.5 percent ($6 million) increase from FY 2008-09.

In FY 2010-11 the total General Fund estimated expenditures totaled $320.8 million, a less than one percent increase over FY 2009-10 estimates. This is the third year of the budget balancing strategy initiated in FY 2008-09. The FY 2010-11 Adopted Budget maintained almost all expenditures from FY

2009-10. All new program changes were funded using existing appropriated funds or by eliminating inefficient and unnecessary programs. The increases in the FY 2010-11 Adopted Budget were primarily aimed at keeping an adequate contingency reserve in case the economy declined again and accounting for increases in utility rates. The General Fund is estimated to end the year with an appropriated fund balance of $55.1 million, which is a less than one percent ($462,286) increase from FY 2009-10.

The FY 2011-12 Adopted Budget for the General Fund totals $381 million, a less than one percent increase over FY 2010-11 estimates. Commissioner's Court directed the Budget Department to implement several strategies for the FY 2011-12 budget process. These strategies included:

- $2 million (annualized) mid-year savings from May Hiring Freezes
- $5 million from the Countywide Attrition and Vacancy Program
- $5 million from targeted program savings in FY 2011-12 Budget
- $5 million for Return on Investment (ROI) from use of Technology to be realized by FY 2012-13

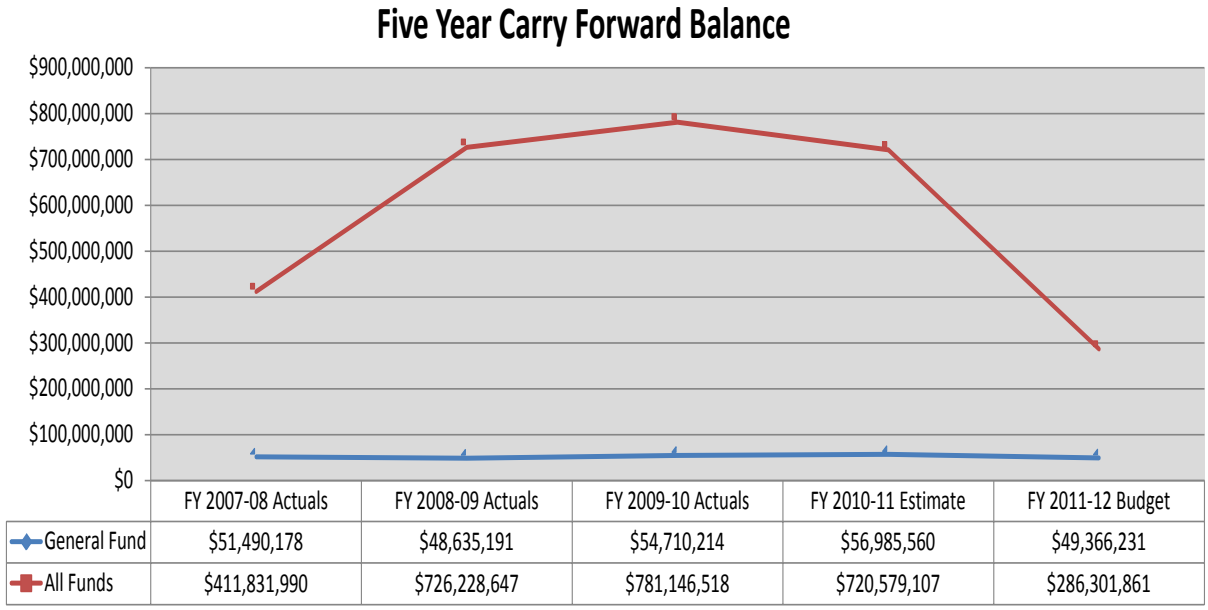
These strategies are projected to allow the County to reduce operating expenses while maintaining the County's ability to provide services to our citizens. Through the Countywide Attrition and Vacancy Program, offices and departments were given a personnel reduction goal to meet by attrition. Alternatively, offices and departments were allowed to submit their own re-organization plan to achieve these savings instead of achieving these savings through attrition alone. Due to the successful implementation of this strategy, the County was able to save $5.4 million in personnel cost. An additional $5 million in savings through targeted programmatic reductions were identified by the Budget Department. The General Fund is estimated to end the year with an appropriated fund balance of $49.3 million, which is a 13.4 percent ($7.6 million) decrease from FY 2010-11 Estimates, which continues to meet our commitment to the rating agencies to maintain operating reserves of at least 10 percent. The final $5 million will be reached through various technological implementations that will further efficiencies for County services.

Five Year Carry Forward Balance History

The carry forward fund balance represents the sum of unspent funds from the previous year. Graph 1 below illustrates the fund balances both realized and anticipated over the past five years in all funds as well as the General Fund. The appropriated fund balances are budgeted much like any other item. However, these balances are designed to be spent only in emergencies or unexpected duress.

Beginning with the FY 2008-09Adopted Budget, strategies were implemented to bring recurring revenues and ongoing expenditures into alignment. The strategy in FY 2008-09 included mid-year budget reductions for every office and department between 3-5 percent. The financial balancing strategies developed in FY 2008-09, coupled with further reductions in FY 2009-10, the containment strategies of the FY 2010-11, and efficiency strategies implemented FY 2011-12 have resulted in projections that indicate that next five years will be financially manageable.

In all other funds, the appropriated fund balance, or ending balance, is significantly higher overall. In capital projects, some projects are multi-year undertakings, so their funding carries forward to the next year. In FY 2007-08 several large multi-year projects were budgeted, but not yet completed resulting in a high carry forward balance for FY 2008-09 in the All Funds category. The decrease in FY 2011-12 All Funds carry forward balance is due to new funding for current and new capital projects, which decreases the ending balance of FY 2011-12.



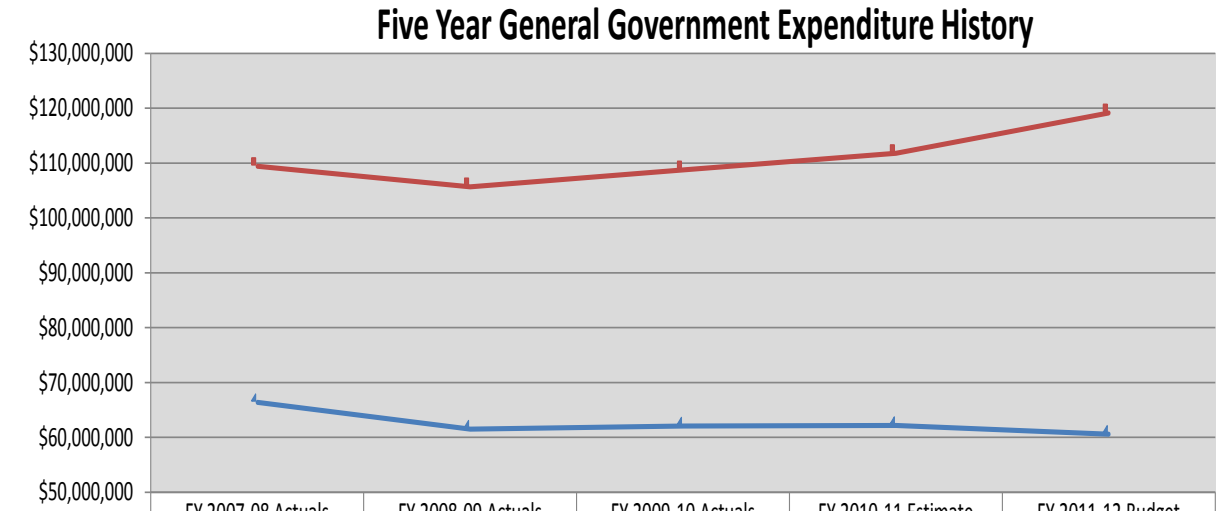
Graph 1 – Five Year Carry Forward Balance History

Five Year General Government Expenditure History

The FY 2011-12 Adopted Budget appropriates $119.1 million across all funds for General Government. Expenditures within this section have steadily increased over the past four years. The General Fund accounts for majority of this section. The General Fund includes offices and departments, such as the Budget Department, Commissioners Court, County Auditor's Office, County Clerk's Office, County Manager's Office, Countywide Mail, Economic Development, Elections, Facilities Management – County Buildings, Human Resources, Information Technology, Management and Finance, Purchasing, and the Tax Assessor – Collector's Office. The FY 2011-12 General Fund Adopted Budget appropriates $60.6 million, an 8.7 percent ($5.8 million) decrease since FY 2007-08. Expenditures decreased 2.6 percent ($1.6 million) from FY 2010-11 estimates.

The General Government appropriations for all funds also include funds budgeted in the County's Special Revenue Funds. The County Clerk Records Management Fund is a significant portion within the Special Revenue Funds. As a General Fund cost-saving measure, beginning in FY 2009-10, the County Clerk allocated all records management fees and costs related to document imaging services within the County Clerk Records Management Fund, which is an increase of $6.1 million since FY 2009-10.

Although the General Fund decreased, in FY 2011-12, the Internal Service Funds increased. This group accounts for $45 million, approximately 38 percent, of General Government appropriations. The Internal Revenue Fund includes the Self-Insured Funds. Increases in health insurance ($8.6 million since FY 2007-08) and increases in other post-employee benefits ($2.5 million since FY 2007-08) contributed to the rising expenditures within all funds as shown below.



	FY 2007-08 Actuals	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
General Fund	$66,375,059	$61,520,837	$62,088,555	$62,194,780	$60,590,235
All Funds	$109,418,791	$105,679,302	$108,763,499	$111,779,389	$119,139,081

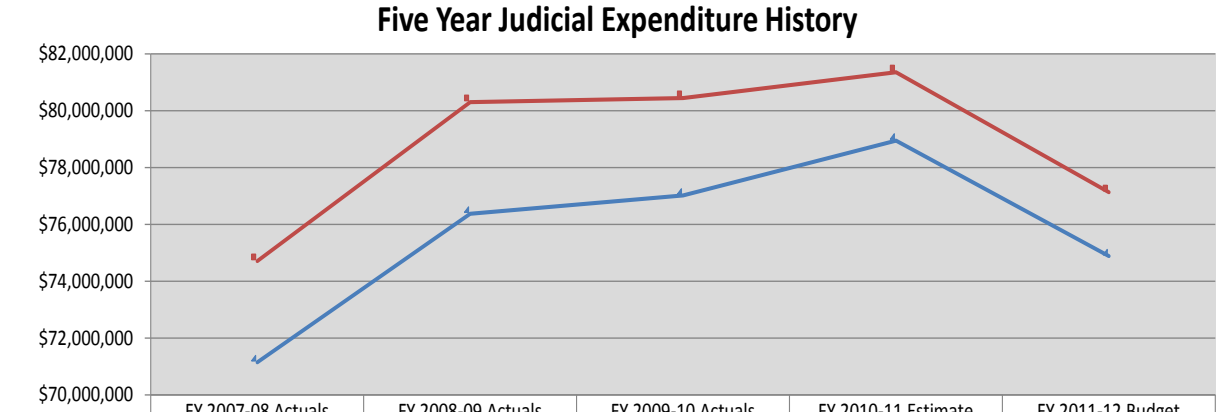
Graph 2 – Five Year General Government Expenditure History

Five Year Judicial Expenditure History

The FY 2011-12 Adopted Budget appropriates $77.1 million across all funds for Judicial. The General Fund accounts for majority of this section. The expenditures within the Judicial category include appropriations for the Bail Bond Board, Central Magistration, Criminal District Attorney's Office, all District Courts, County Courts-At-Law, Probate Courts , Justice of the Peace Courts, District Clerk's Office, DPS Warrants, Fourth Court of Appeals, Judicial Services, Jury Operations, and Trial Expense. All of these offices and departments are impacted by both the number of cases handled and the number of courts operated.

One of the major costs of the Judicial Section is indigent defense. The Texas Fair Defense Act was implemented in January 2002, and since that time, court appointed counsel expenditures for indigent defendants have increased in Bexar County to an estimated $12.8 million for FY 2011-12. Due to the significant and uncontrollable nature of these expenses in FY 2008-09, the Budget Department created the Judicial Management Report for County and Criminal District Courts. This report is presented to Commissioners Court and the various courts on a quarterly basis to help streamline operations without sacrificing due process of law. The courts have also adopted practices to help control the cost of indigent defense for FY 2011-12. Criminal and Juvenile District Courts and County Courts-At-Law have adopted individual budgets to implement improvements in their administrative processes and see the impact on their individual budgets. The County Courts-At-Law Judges also adopted a new flat fee schedule to help minimize itemization. Judge Peter Sakai of the 225th Civil District Court has volunteered to utilize the contract attorney system while the other Civil District Courts Judges adopted changes to ad litem payments. The Criminal District Courts now requires all 3rd Degree Felonies and State Felonies to be reviewed by the Voucher Committee. A Data Tracking Specialist position was also authorized to assist the Voucher Committee in collecting data on indigent defense and trial expenses. These initiatives will save an estimated $2.6 million from FY 2010-11 estimates.

The FY 2011-12 Adopted Budget decreases Central Magistration – District Courts by $1.2 million This amount represents one-half of full funding for the department that is budgeted within Non-Departmental Contingencies. A performance review will be conducted to determine if staffing levels and hours are accurate at Central Magistration. The Criminal District Attorney's Office adopted a plan to reduce personnel costs by $821,202.



	FY 2007-08 Actuals	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
General Fund	$71,148,028	$76,374,184	$77,015,650	$78,947,910	$74,882,389
All Funds	$74,711,654	$80,303,547	$80,447,722	$81,353,848	$77,133,149

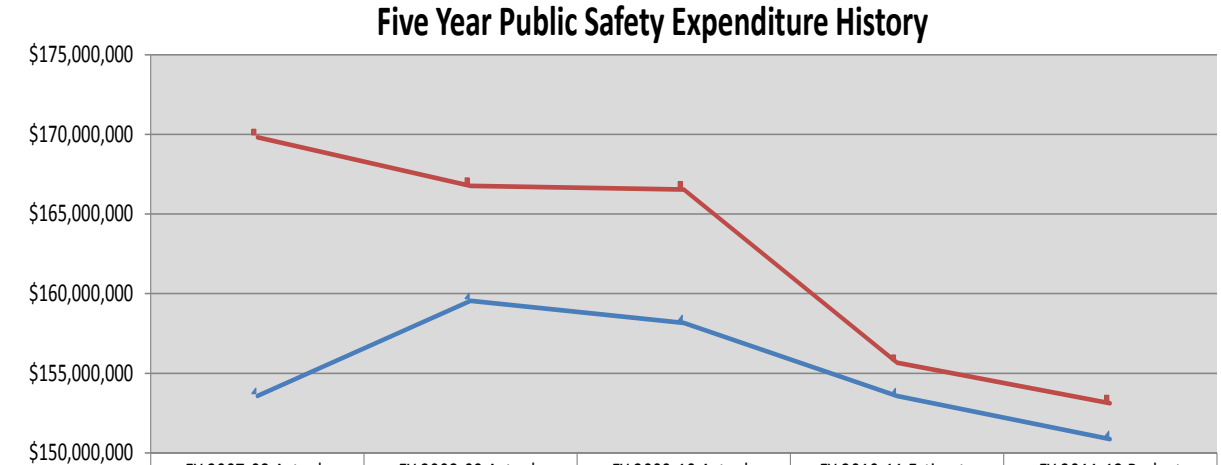
Graph 3 – Five Year Judicial Expenditure History

Five Year Public Safety Expenditure History

The expenditures within the Public Safety category within the General Fund include appropriations for all law enforcement operations including Adult and Juvenile Detention Facilities Management, Community Supervision and Corrections, Constables, Criminal Laboratory, Fire Marshal, Juvenile Institutions, Medical Examiner's Office, and Sheriff's Office. In FY 2009-10, an agreement was made with the Deputy Sheriff's Association of Bexar County and the Sheriff's Office for use of 208 additional beds. This allowed for an increase in bed capacity from 4,390 to 4,598, while remaining in compliance with the Texas Commission on Jail Standards regulations. This resulted in a decrease in expenditures since the County did not have to fund inmates being housed in surrounding counties. The voluntary retirement incentive program was also implemented FY 2009-10 within the General Fund. Also, in FY 2009-10 $5.5 million was funded for public safety through grants.

The Bexar County Sheriff's Office has the largest budget in the General Fund. Jail population has steadily declined since the fall of 2010. The average daily population for the first few weeks of August used 474 fewer beds in 2011 compared with the same period in 2010. The current focus is on building upon and sustaining these successful jail population mitigation strategies, while working with the Courts to implement new strategies. In FY 2011-12, the County recalculated the relief factor with less reliance on staffing full time equivalents for unplanned absenteeism by using part-time deputies and overtime by staffing the jail to demand, instead of to full capacity. The current relief factor for posts in the Bexar County Adult Detention Center is 5.37 and was calculated by the Texas Commission on Jail Standards in 2004 based on actual leave taken over the previous year. Based on actual leave taken from June 2010 through May 2011, a new relief factor of 4.93 is adopted. Two changes are incorporated into the new relief factor. First is the omission of 24 days for other types of leave such as military leave, funeral leave, etc. The second change is the addition of five days for Family and Medical Leave Act (FMLA) leave. This initiative decreased the FY 2011-12 Budget $2.8 million.

The FY 2011-12 General Fund Adopted Budget continues the cost-cutting trend by funding the overall Public Safety appropriation $2.5 million less than FY 2010-11 estimated expenditures. However, the outlook for maintaining these expenses seems unlikely since the impact of a new collective bargaining agreement on the County's General Fund can not be estimated until negotiations are finalized.



	FY 2007-08 Actuals	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
General Fund	$153,580,558	$159,549,995	$158,161,702	$153,574,621	$150,868,839
All Funds	$169,825,006	$166,770,155	$166,540,085	$155,659,525	$153,123,980

Graph 4 – Five Year Public Safety Expenditure History

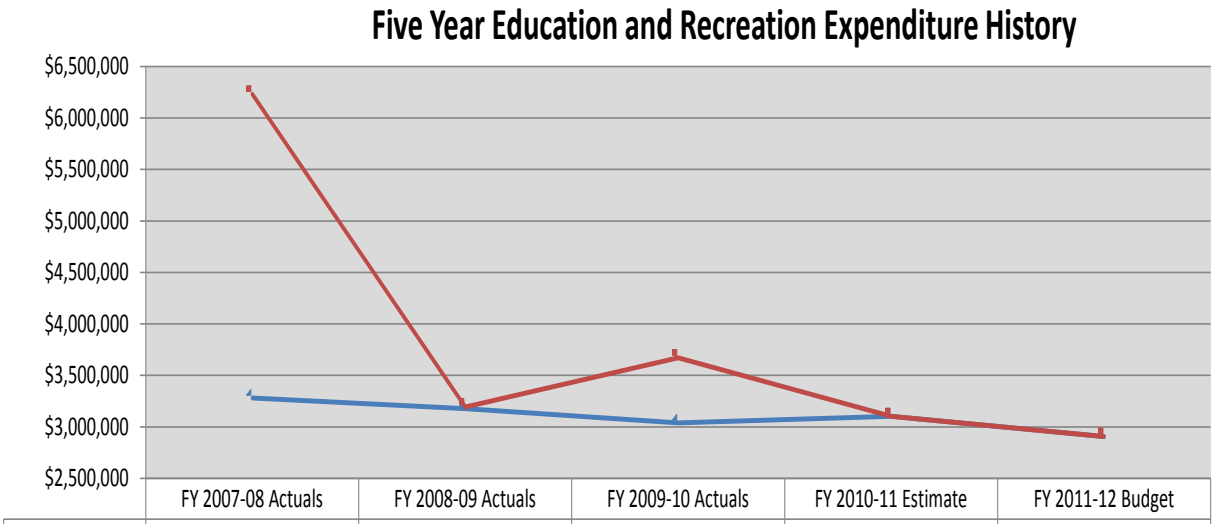
Five Year Education and Recreation Expenditure History

Expenditures in the Education and Recreation category represent a relatively small percent of all County operating appropriations. This group includes Infrastructure Services-Parks and Agricultural Extension Services.

The sharp decline in all funds within this appropriation is due to a significant decrease in funding for grant programs. In FY 2007-08 $2.9 million was spent on the Help America Vote Act (HAVA) and the Texas Juvenile Probation Commission Title IV-E grant. The sharp increase in FY 2009-10 was due to the Help America Vote Grant, which was expended in an estimated amount of $478,783.

Infrastructure Services has provided a Parks Master Plan with a total of ten new park acquisitions proposed to be completed by 2020. This master plan also includes renovations to seven existing parks. The anticipated total budget to complete the Parks Master Plan is an estimated $19.6 million. The Parks Master Plan follows along with the Texas Parks and Wildlife Department's guidelines in assessing the needs for the parks. These guidelines take the demand, standards, and resources in accordance with the local area.

The Agricultural (AgriLife) Extension Services is a program funded by both Bexar County and the State of Texas. The State anticipated a budget shortfall of several billion dollars and began to take measures to reduce spending. Consequently, the AgriLife Extension Office was required to reduce state funded personnel in the FY 2010-11 and is expecting further reductions in the FY 2011-12. The future of this office will continue to be impacted by the State funding reductions and demands of services required by the County.



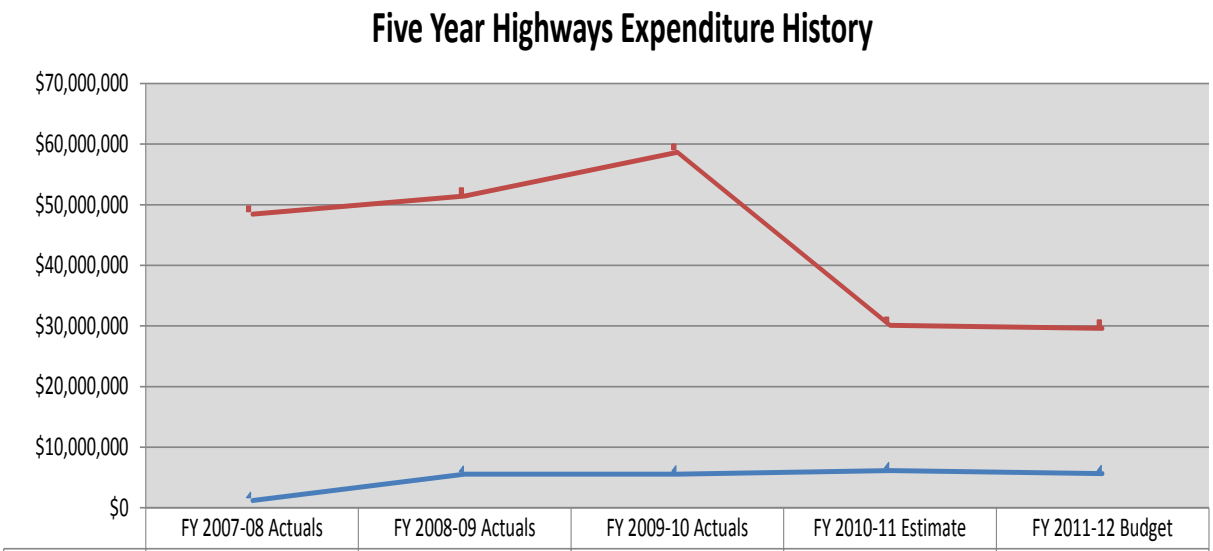
	FY 2007-08 Actuals	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
General Fund	$3,281,982	$3,177,081	$3,039,601	$3,101,914	$2,906,505
All Funds	$6,231,966	$3,193,903	$3,670,578	$3,101,914	$2,906,505

Graph 5– Five Year Education and Recreation Expenditure History

Five Year Highways Expenditure History

The Highway Expenditure group includes projects within the County Road and Bridge (previously known as Farm to Market and Lateral Road & Special Road and Bridge), the 2003 Bond Referendum and the Texas Department of Transportation (TxDOT) and Advanced Transportation District Multi-Year Fund. The design and construction of Culebra and Blanco Roads began during FY 2006-07 and were originally on the Texas Department of Transportation's project list for completion at some time several years into the future. However, a pass-through financing arrangement between Bexar County, TxDOT and the Advanced Transportation District (ATD) has allowed these projects to be accelerated.

As a means of saving and creating jobs, and to take advantage of the favorable conditions in the finance and construction markets, during FY 2008-09, Commissioners Court directed offices and departments to identify "shovel-ready" County capital projects that could be accelerated. The Court also directed the Management and Finance Department to develop a financing strategy for this project acceleration, in order to lock-in favorable interest rates for accelerated, debt-funded projects. Funding is provided for eight new previously unidentified projects in FY 2011-12. The appropriation for new projects is approximately $12 million. New funding for the various water sheds is: South Hausman $300,000, Prue Road at French Creek $300,000, Verde Road Low Water Crossing $200,000, Galm Road Phase I $2 million, Babcock Road Phase V $6,716,949, Trainer Hale Drainage $544,248, Wilderness Oak Bridge $1,440,491 and Benton City Road $524,400.



	FY 2007-08 Actuals	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
General Fund	$1,220,143	$5,543,557	$5,554,621	$6,140,621	$5,632,855
All Funds	$48,423,283	$51,426,860	$58,642,501	$30,103,931	$29,623,735

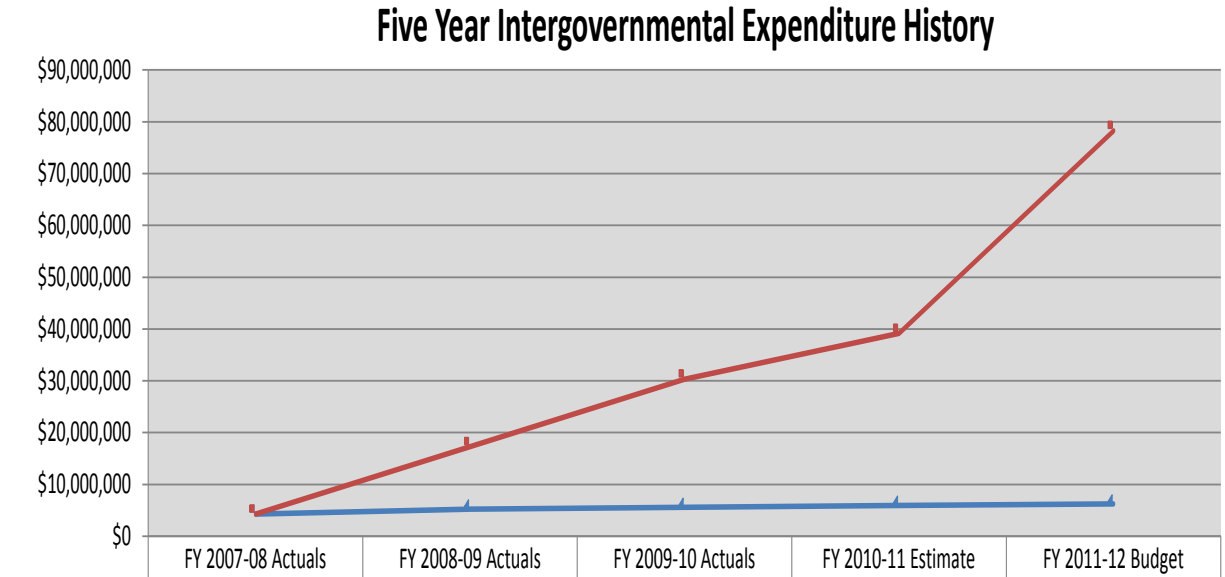
Graph 6 – Five Year Highways Expenditure History

Five Year Intergovernmental Expenditure History

The Intergovernmental Expenditures category is comprised of payments to the City of San Antonio for library and animal control services provided to County residents paid from the General Fund. Services offered through the City of San Antonio include use of library facilities, environmental and food service vendor inspections, and animal control. These reimbursement amounts are set by contracts between the County and the City to help with their cost to provide the services to citizens residing in the areas of the County outside the City of San Antonio. This service area is primarily capital projects from Community Venues Fund.

Expenditures increased primarily due to contract increases with the City of San Antonio. These reimbursement amounts are set by contracts between the County and the City to help with their cost to provide the services to citizens residing in the areas of the County outside the City of San Antonio. Services offered through the City of San Antonio include use of library facilities ($3,885,274), environmental and food service vendor inspections ($131,301), and animal control ($950,000). Center for Health Care Services (CHCS) ($1,250,396) is also funded in this section. CHCS provides a variety of services to the mentally ill in Bexar County, including the Restoration Center, which provides programs to combat the effects of homelessness, substance abuse and mental illness by providing focused treatment alternatives to incarceration.

The sharp increase within all funds is due to the Community Venues Fund, which funds grant payments to vendors for 24 capital projects approved by voters in FY 2009-10. These projects are funded by visitor taxes, which include a levy on hotel and car rentals. Some of the projects underway include Museum Reach (Brackenridge Park to Hildebrand), Eagleland Reach, Mission Reach (Mission Road to Mission Espada), Missions Baseball Academy, Northside Swim Center, St. Mary's Complex, Southeast Skyline, the University of Texas at San Antonio (UTSA) Complex, Wheatley Heights Complex, Freeman Coliseum, the Exhibition and Stock Show Facilities, the AT&T Center, Performing Arts Center, Briscoe Western Art Museum, and Alameda Theater.



	FY 2007-08 Actuals	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
General Fund	$4,264,088	$5,256,409	$5,559,835	$5,964,101	$6,213,971
All Funds	$4,264,088	$17,267,219	$30,331,967	$39,143,568	$78,265,291

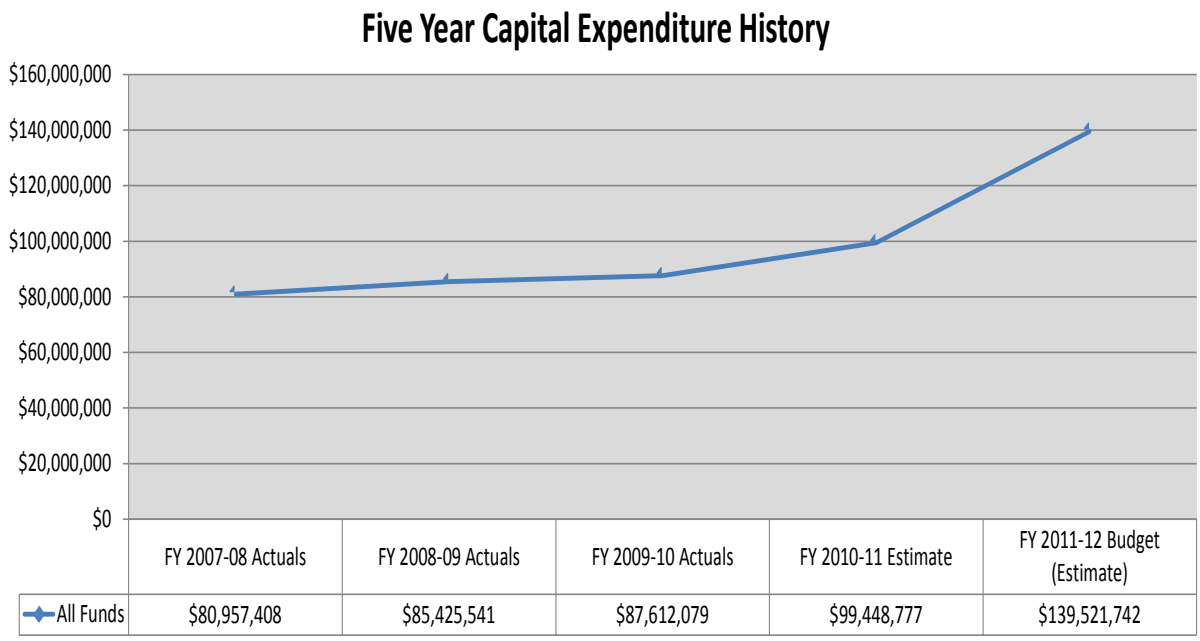
Graph 7 – Five Year Intergovernmental Expenditure History

Five Year Capital Expenditure History

Capital Expenditures are funds appropriated for assets or projects with a useful life of several years or more. Capital expenditures are often funded through debt issuances, and often cost tens of millions of dollars. During the FY 2008-09, Commissioners Court directed offices and departments to identify "shovel-ready" County capital projects that could be accelerated. It was the desire of the Court to use County construction expenditures to save and create jobs, as well as to take advantage of favorable conditions in the finance market and construction markets.

Some of the major funding is for flood and road projects. The strategy for the FY 2011-12 does not require new funding sources for road projects. Instead funding from five existing road projects, totaling $11,200,000, was reprogrammed for two existing and two new road projects in FY 2011-12, which includes existing projects, Big Country V ($4,200,000) and Bulverde V ($2,500,000), and two new projects, Galm Road Phase II ($2,500,000) and Walzem Road ($2,000,000). The sharp increase is to the continued funding for existing projects road projects. Within the Flood Control Capital Fund, funding is provided for eight new previously unidentified projects in FY 2011-12. The appropriation for new projects is approximately $12 million for South Hausman ($300,000), Prue Road at French Creek ($300,000), Verde Road Low Water Crossing $(200,000), Galm Road Phase I ($2 million), Babcock Road Phase V ($6.7 million), Trainer Hale Drainage ($544,248), Wilderness Oak Bridge ($1.4 million) and Benton City Road ($524,400). Also included in flood projects is Mission Reach, which includes its total funding to complete the project in the amount of $158.9 million.

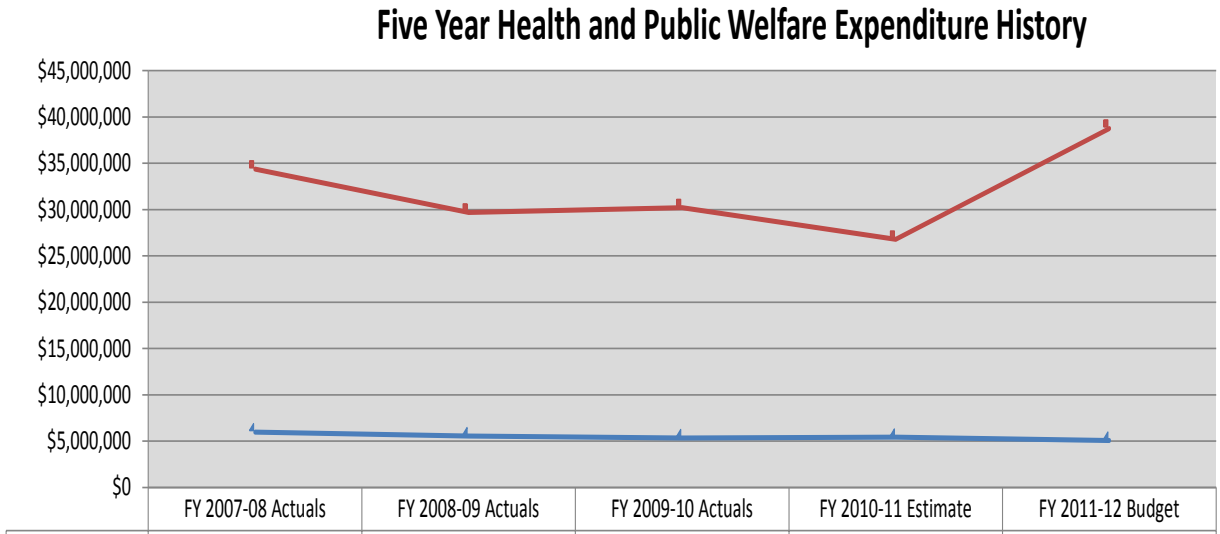
The FY 2011-12 County Buildings Capital Improvement Fund's Budget includes $54.7 million in total new funding. Some of the major projects include Criminal Justice Integrated System ($18.7 million) Courthouse South Annex ($10 million), Video Visitation – Adult Detention South Annex Facility ($3.7 million), Radio Replacement ($2.6 million), Alameda Theater Renovations ($2.5 million),Vehicle Replacement ($2.5 million), Juvenile Facilities Energy Reduction Project ($2 million), Law Enforcement Substations ($1.5 million), PC Replacement ($1.2 million), Notebook Replacement ($1 million). Funding was also continued from previously funded capital projects.



Graph 8 – Five Year Capital Expenditure History

Five Year Health and Public Welfare Expenditure History

The Health and Public Welfare expenditures have experienced fluctuations over the past five years, as most of the expenditures are grant related and grant funding varies one year to the next. Grant funding for Health and Public Welfare programs has changed from $26.7 million estimated for FY 2010-11 to a total of $38.8 million budgeted in FY 2011-12. Many grant years are different than the County's fiscal year. Therefore, a significant amount of funds can be carried forward each year, depending on the term of each grant. In FY 2011-12, $27.4 million has carried forward from previous fiscal years, which is an estimated $8 million increase from FY 2010-11 Estimates. The County also has pending grants in the amount of $3.7 million.



	FY 2007-08 Actuals	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
General Fund	$5,977,960	$5,553,331	$5,341,168	$5,419,612	$5,076,692
All Funds	$34,367,798	$29,699,976	$30,193,925	$26,771,179	$38,753,046

Graph 9 – Five Year Health and Public Welfare Expenditure History

PERFORMANCE REVIEWS
AND
SPECIAL STUDIES

Judicial Management Report

During FY 2008-09, Commissioners Court directed Planning and Resource Management to create a Judicial Management Report to assist the Criminal County Courts and Criminal District Courts in gauging the efficiency and effectiveness of their operational processes. The Judicial Management Report incorporates elements of the "Courtools" model designed by the National Center for State Courts, as well as work that has been done in Dallas and Tarrant counties to measure court system statistics and costs. The report captures key management operational effectiveness and cost statistics, including Net Cost per Disposition, Jail Bed-Days Consumption, Clearance Rate, Time to Disposition, Age of Active Cases Pending, and Caseload Comparison. Other data provided in the report was collected from the State Office of Court Administration. Commissioners Court has directed the Budget Department to continue to provide the Judicial Management Report on a quarterly basis to the courts. This report will continue into FY 2011-12.

FY 2011-12 Planned Studies

At least 11 special studies are planned for FY 2011-12 as described below.

- AgriLife Department: The Office of Economic Development requested a performance review of the AgriLife Department to include the function of the department.

- Appellate Public Defender's Office: Funding in the amount $166,027 in contingencies is for Appellate Public Defender's Office. This involves a formal evaluation of the alternative staffing models for providing appellate defense services. A solicitation of services will be made from the legal community with the release of Request for Proposals (RFP) in January 2012. The final determination will conclude whether to provide appellate defense through contract services or to continue to provide with County employees. Six months of funding is provided for the existing staff and the remaining six months of funding will be placed in contingencies pending the results of the RFP evaluation.

- Bexar County Information Technology: One of the budget strategies, in response to service delivery forecasts to balance the budget for the next five years, was to identify $5 million that will streamline operations and improve processes through investments in technology, which should be enacted by FY 2012-13. Some of the major projects funded in FY 2011-12 include District Document Management System, Time Collection System, and Z/Server Tape Upgrade. Additional funding for the County Integrated Justice System (CIJS) includes such projects as E-Discovery, District Attorney Case Management System, Jail Management System, Jury Management System, Juvenile Case Management System, and Storage.

- Central Magistration (CMAG) Performance Review: A performance review will be conducted to evaluate the efficiency and cost effectiveness of the current Central Magistration process. Pending the completion of this report, six months of funding for CMAG Courts will be placed in contingencies.

- Community Resources Organizational Review: This review will analyze the placement of programs within Community Resources, which includes the department's administration, Community Programs, Crime Lab, Medical Examiner, Mental Health Initiative, Veteran's Services, and Child Welfare Board. Within the past few fiscal years, the County has undergone major departmental reorganizations. Some of the organizational changes included Community Resources, which will be reevaluated with this assessment.

- County Parks and Grounds: This study will review the options of contracted services for this organization such as mowing and other ground maintenance.

- District Clerk Performance Review: The District Clerk's Office is requesting a performance review of the organization, which will be outsourced. The first part of this effort will be to obtain an analysis of the current operations and to map out business processes and management practices. Later phases of the effort will provide more detailed recommendations concerning specific business processes in the office.

- Facilities and Fleet Maintenance Work Management System: During the budget process Commissioners Court approved a Facilities and Fleet Maintenance Work Management System. Recommendations made by the Budget Department include reporting inventory and billing components of the system, as well as a work order tracking component.

- Indigent Defense: One of the issues is the collection of detailed data for indigent defense payments. An analysis will be performed to ensure attorneys are being appointed for qualified indigent defendants in accordance with State Law while maintaining costs for the County. The Courts have implemented various tasks to help decrease the cost of indigent defense. A Data Tracking Specialist position will assist the courts by capturing more detail of one of the fastest growing expenditures of the General Fund to include expenditures in the Trial Expense budget.

- Lawson Budget and Planning Module (LBP): This is the second phase of the Lawson implementation, which is Bexar County's new financial system. This will be a six month intensive implementation of the budgeting module and will begin November 2011 and will be completed in May 2012.

- Performance Measures Initiative: The Budget Department determines funding for offices and departments through their performance measures, which can include recommendations of personnel needs and efficiencies. The Budget Department will develop performance metrics that are more reliable and valid indicators of operational performance and can provide for informed recommendations for funding. The emphasis for these measures is that they must be verifiable and will be posted on the Budget Department's website.

Strategic Issues

Bexar County Commissioners Court has successfully established and implemented a multi-year strategy to respond to the global financial crisis. The FY 2011-12 Adopted Budget continues to maintain the current level of County services in spite of decreasing revenues and prepares for future challenges. The leadership of Bexar County will need to continue to prepare for future challenges presented by the economic uncertainties of the nation, state, and local governments, diminishing revenues, and the continual growth in the unincorporated areas of the County.

One of the main challenges the County faces is the ability to provide the same level of service to its citizens while maintaining personnel costs. The solution is to redesign County business processes and inject new technologies into existing operations. There are several opportunities to help offices and departments work smarter and more efficiently without the need to acquire additional staff. These technological improvements include the electronic management of files, invoices, work orders, and contracts, implementation of video visitation for inmates, a countywide integrated justice system, and the acceptance of online credit card payments. Bexar County's Commissioners Court has adopted over $45 million to implement these projects over the next five years.

Achieving additional efficiencies within our criminal justice system, specifically the judicial court system, continues to be a main priority for Commissioners Court. By finding and enhancing efficiencies within the judicial court system, the County can control court appointed attorney expenditures and decrease the jail population. The continuation of current jail population mitigation strategies such as specialty courts, jail diversion programs, inmate re-entry programs, and the judicial management report are vital to meeting the demand for services from the growing population.

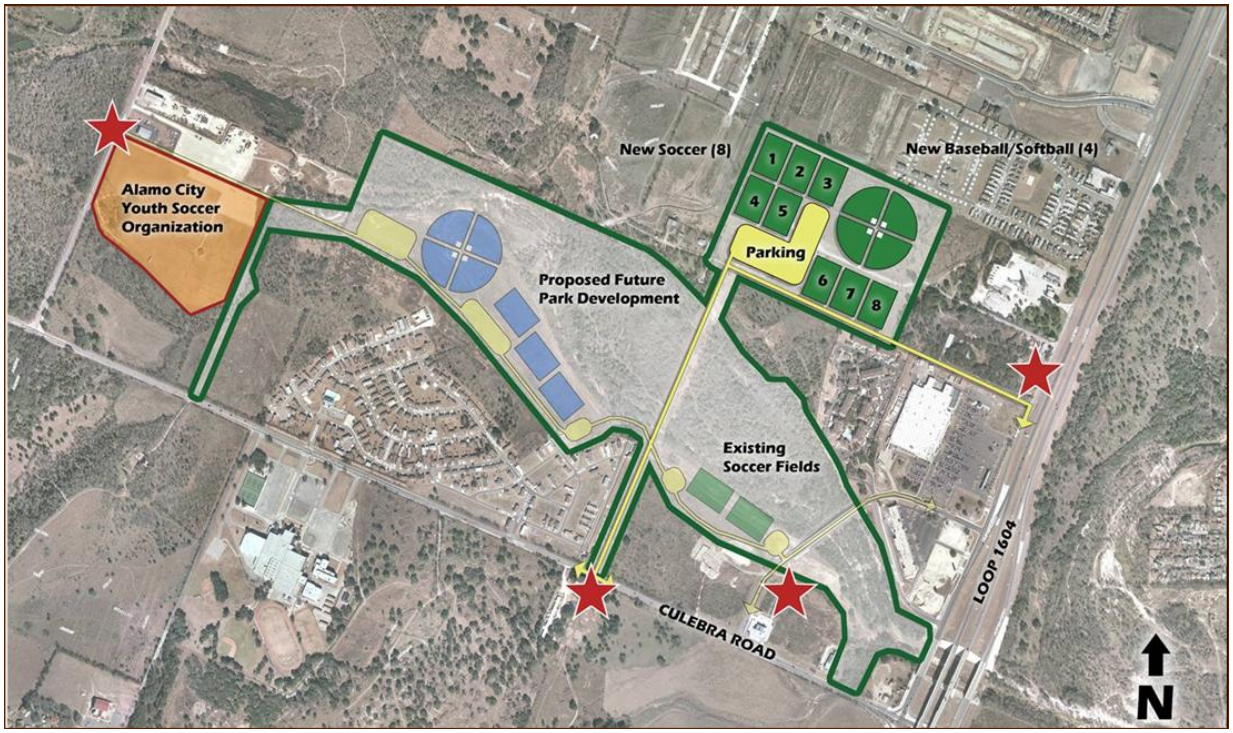
Another challenge Bexar County is facing is rising healthcare costs due to increases in medical service costs, prescription costs, and plan administration costs. The FY 2011-12 Adopted Budget maintains the existing medical plan insurance premiums for employees and retirees which were offset through medical plan adjustments to prescription coverage and additional co-pays. Healthcare programs such as, Humana Vitality, provide the opportunity to reduce healthcare expenses by encouraging a healthy lifestyle with rewards and other incentives.

Stimulating the local economy is one of the top priorities of Bexar County's Commissioners Court. The County continues to utilize pass-through financing agreements with the State of Texas Department of Transportations to complete major road construction improvements. New job creation is another priority of the Commissioners Court and through incentive programs by the Economic Development Department, the County has successfully attracted and retained companies to the area, which has created thousands of jobs.

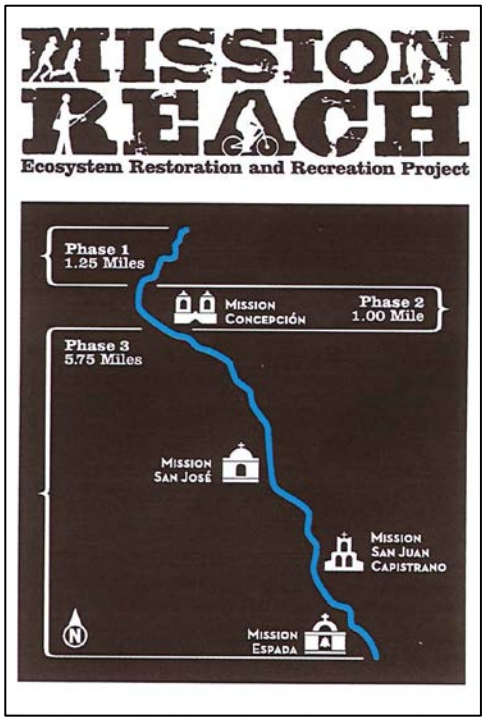
Finally, the County continues to support and address the importance of responsibly managing the needs of the community while effectively and efficiently managing resources. Planning for future challenges, such as healthcare, population growth, urban services, and slower revenue growth are ongoing issues the Commissioners Court of Bexar County will be facing. Finding solutions to conquer the challenges that are expected to arise must include an overall plan that will go beyond fiscal implications and examines all long-term consequences to the County.

Culebra Creek Soccer Park

Bexar County along with the Alamo City Youth Soccer Organization (ACYSO) and the City of San Antonio, is adding five champion size fields to 7 existing fields to the Culebra Creek Soccer Park. The complex gives the 1,500 players in the ACYSO more practice room and the ability to attract college tournaments and U.S. Youth Regional Soccer games. A total of $5.23 million in venue tax funds were used and the park officially opened in June 2011.



GENERAL FUND



Mission Reach Ecosystem Restoration and Recreation Project

The eight-mile Mission Reach of the San Antonio River is a $245.7 million ongoing community investment to return the river to a more natural state. Often called the most important public improvement project to happen on the South Side of San Antonio in decades, the Mission Reach project will r store 113 acres of aquatic habitat with riffles, runs, and pool sequences, and 13 acres of embayments. More than 330 acres of riparian woodland habitat will be restored and more than 23,000 young trees and shrubs will be planted. There will be more than 40 species of native trees and shrubs, and more than 60 species of native grass and wildflowers.

Bexar County, Texas
General Fund Summary
Fiscal Year Ending September 30, 2012

	FY2009-10 ACTUAL	FY 2010-11 BUDGET	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	$ 48,635,188	$ 51,849,068	$ 54,710,219	$ 56,985,560
Designated for Encumbrances	$ 442,769			
Total Beginning Balance	**$ 49,077,957**	**$ 51,849,068**	**$ 54,710,219**	**$ 56,985,560**
Revenue				
Ad Valorem Taxes	$ 239,682,476	$ 237,590,101	$ 236,856,918	$ 237,992,000
Other Taxes, Licenses and Permits	12,623,231	13,581,300	14,641,745	13,465,700
Intergovernmental Revenue	7,711,460	7,223,400	8,320,589	7,085,400
Court Costs and Fines	23,415,699	23,528,074	22,973,901	22,863,220
Fees on Motor Vehicles	5,601,513	5,563,700	5,726,727	5,781,100
Other Fees	10,754,430	10,465,540	10,484,297	10,306,610
Detention Board Bills	702,752	681,000	668,349	642,000
Commissions on Ad Valorem Taxes	3,720,762	4,149,000	4,106,904	4,213,000
Revenue From Use of Assets	14,258,601	13,890,420	12,449,601	11,952,584
Sales, Refunds and Miscellaneous	8,719,265	6,885,800	6,777,150	9,699,000
Subtotal	**$ 327,190,188**	**$ 323,558,335**	**$ 323,006,181**	**$ 324,000,614**
Interfund Transfers	44,144	3,070	3,070	3,070
Total Revenues	**$ 327,234,332**	**$ 323,561,405**	**$ 323,009,251**	**$ 324,003,684**
TOTAL AVAILABLE FUNDS	**$ 376,312,289**	**$ 375,410,473**	**$ 377,719,470**	**$ 380,989,244**
APPROPRIATIONS				
General Government	$ 62,088,555	$ 66,143,390	$ 62,194,780	$ 60,590,235
Judicial	77,015,650	75,592,037	78,947,910	74,882,389
Public Safety	158,161,702	154,081,688	153,574,621	150,868,840
Education and Recreation	3,039,601	3,243,771	3,101,914	2,906,505
Highways	5,554,621	6,074,808	6,140,621	5,632,855
Health and Public Welfare	5,341,168	5,653,230	5,419,613	5,076,692
Intergovernmental Expenditures	5,559,835	5,964,101	5,964,103	6,213,971
Contingencies	-	6,007,211	-	11,954,782
Subtotal	316,761,132	322,760,236	315,343,562	318,126,269
Interfund Transfers	4,840,938	5,158,207	5,390,348	13,496,744
TOTAL OPERATING APPROPRIATIONS	**$ 321,602,070**	**$ 327,918,443**	**$ 320,733,910**	**$ 331,623,013**
Appropriated Fund Balance	**$ 54,710,219**	**$ 47,492,030**	**$ 56,985,560**	**$ 49,366,231**
TOTAL APPROPRIATIONS	**$ 376,312,289**	**$ 375,410,473**	**$ 377,719,470**	**$ 380,989,244**

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2012

	FY2009-10 ACTUAL	FY 2010-11 BUDGET	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET
General Government				
Judge/Commissioners	$ 1,922,112	$ 1,552,870	$ 1,584,294	$ 1,582,597
County Clerk	$ 6,581,857	$ 6,829,193	$ 6,544,019	$ 6,705,547
County Auditor	$ 3,823,436	$ 3,970,846	$ 3,814,161	$ 3,937,435
Economic Development	$ 1,056,072	$ 966,449	$ 913,701	$ 891,078
Elections	$ 2,510,844	$ 2,724,307	$ 2,434,764	$ 2,719,323
Information Services	$ 9,674,309	$ 9,022,822	$ 8,223,798	$ 8,721,254
Tax Assessor - Collector	$ 9,545,953	$ 9,880,976	$ 9,539,664	$ 9,474,337
Purchasing	$ 1,034,181	$ 1,085,065	$ 1,037,397	$ 1,159,290
Facilities Management - County Bldg Maintenance	$ 2,660,542	$ 3,220,698	$ 3,058,962	$ 3,357,227
Budget	$ 509,469	$ 534,872	$ 528,281	$ 600,672
Countywide Mail	$ 214,592	$ 219,744	$ 215,752	$ 221,816
Financial Services	$ 636,258	$ 668,305	$ 620,212	$ 730,679
Human Resources	$ 1,755,658	$ 1,899,454	$ 1,869,202	$ 612,216
County Manager	$ 1,056,199	$ 1,345,165	$ 1,183,416	$ 783,699
Total General Government	**$ 42,981,482**	**$ 43,920,766**	**$ 41,567,621**	**$ 41,497,171**
Judicial				
Criminal District Attorney	$ 23,943,585	$ 23,968,714	$ 23,952,613	$ 23,347,099
Trial Expense	$ 1,693,390	$ 1,141,800	$ 1,424,630	$ 1,360,106
District Clerk	$ 7,374,932	$ 7,406,080	$ 7,255,003	$ 7,269,908
Jury Operations	$ 1,625,089	$ 1,576,929	$ 1,593,526	$ 1,692,596
County Courts at Law	$ 8,928,308	$ 8,750,363	$ 8,753,310	$ 8,236,697
Central Magistration Courts	$ 2,107,021	$ 2,338,880	$ 2,329,778	$ 1,166,775
Central Magistration Clerk	$ 1,081,686	$ 1,087,090	$ 1,049,083	$ 1,045,195
Probate Courts	$ 1,605,724	$ 1,663,403	$ 1,665,226	$ 1,643,569
Justice of the Peace - Precinct 1	$ 645,377	$ 654,251	$ 640,561	$ 630,303
Justice of the Peace - Precinct 1, Place 3	$ 811,321	$ 820,986	$ 823,870	$ 789,241
Justice of the Peace - Precinct 2	$ 1,082,833	$ 1,135,441	$ 1,108,059	$ 1,105,078
Justice of the Peace - Precinct 3	$ 915,514	$ 938,755	$ 924,586	$ 915,647
Justice of the Peace - Precinct 4	$ 766,678	$ 776,224	$ 751,082	$ 755,373
Criminal District Courts	$ 11,033,721	$ 10,052,523	$ 12,256,138	$ 10,962,753
Juvenile Courts	$ 2,715,845	$ 2,907,321	$ 2,878,885	$ 2,724,794
Civil District Courts	$ 5,916,933	$ 5,890,898	$ 6,914,419	$ 6,422,260
Judicial Services	$ 3,999,086	$ 3,779,000	$ 3,934,977	$ 4,420,274
Bail Bond Board	$ 54,335	$ 54,202	$ 54,379	$ 54,467
4th Court of Appeals	$ 71,996	$ 79,520	$ 73,924	$ 74,539
DPS Warrants	$ 95,193	$ 98,555	$ 98,946	$ 99,691
Appellate Public Defender	$ 547,084	$ 471,102	$ 464,916	$ 166,027
Total Judicial	**$ 77,015,650**	**$ 75,592,037**	**$ 78,947,910**	**$ 74,882,389**

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2012

	FY2009-10 ACTUAL	FY 2010-11 BUDGET	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET
Public Safety				
Sheriff - Law Enforcement	$ 48,238,224	$ 45,180,544	$ 45,921,594	$ 47,351,826
Sheriff - Adult Detention	$ 58,734,534	$ 56,746,741	$ 56,657,560	$ 53,629,742
Sheriff - Support Services	$ 2,090,117	$ 2,209,172	$ 2,096,059	$ 2,041,995
Infrastructure Services				
Facilities Maintenance - Adult Detention	$ 2,728,179	$ 3,059,061	$ 2,736,926	$ 2,769,535
Facilities Maintenance - Juvenile Detention	$ 1,588,605	$ 1,752,629	$ 1,708,320	$ 1,710,156
Juvenile Office				
Juvenile Probation	$ 12,234,063	$ 12,817,782	$ 13,026,409	$ 12,664,869
Juvenile Detention	$ 17,093,791	$ 16,454,486	$ 15,727,430	$ 15,295,091
Family Support Services - Probation	$ 647,783	$ 649,125	$ 623,458	$ 641,611
Community Resources				
Medical Examiner	$ 3,996,507	$ 3,991,811	$ 4,054,960	$ 4,054,825
Criminal Investigation Laboratory	$ 2,008,652	$ 2,091,514	$ 1,989,867	$ 1,929,532
FSC Operations	$ 605,728	$ 650,911	$ 613,096	$ 518,904
Community Supervision/Corrections	$ 263,029	$ 223,757	$ 223,248	$ 388,101
County Manager - Fire Marshal	$ 1,017,305	$ 1,003,043	$ 989,550	$ 954,248
County Manager - Emerg Mgmt	$ 429,232	$ 474,046	$ 426,149	$ 428,032
Constable - Precinct 1	$ 1,581,535	$ 1,508,448	$ 1,540,044	$ 1,493,604
Constable - Precinct 2	$ 1,853,800	$ 1,851,981	$ 1,845,059	$ 1,803,071
Constable - Precinct 3	$ 1,463,663	$ 1,660,066	$ 1,639,772	$ 1,589,774
Constable - Precinct 4	$ 1,586,955	$ 1,756,571	$ 1,755,121	$ 1,603,923
Total Public Safety	**$ 158,161,702**	**$ 154,081,688**	**$ 153,574,621**	**$ 150,868,840**
Education and Recreation				
Facilities Management - Parks	$ 2,426,575	$ 2,599,846	$ 2,476,681	$ 2,245,684
Economic Development - Agricultural Ext Svce	$ 613,026	$ 643,925	$ 625,233	$ 660,821
Total Education and Recreation	**$ 3,039,601**	**$ 3,243,771**	**$ 3,101,914**	**$ 2,906,505**
Highways				
Facilities Management - Administration	$ 453,423	$ 508,281	$ 546,723	$ 292,977
Facilities Managements - Energy	$ 5,101,198	$ 5,566,527	$ 5,593,898	$ 5,339,878
Total Highways	**$ 5,554,621**	**$ 6,074,808**	**$ 6,140,621**	**$ 5,632,855**

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2012

	FY2009-10 ACTUAL	FY 2010-11 BUDGET	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET
Health and Public Welfare				
Budget Department Grants	$ 172,025	$ 168,490	$ 169,183	$ 170,413
Community Resources	$ 601,092	$ 526,897	$ 517,388	$ 407,595
Community Resources Community Programs	$ 357,782	$ 412,627	$ 381,663	$ 368,868
Community Resources Mental Health	$ 297,515	$ 434,746	$ 403,451	$ 370,388
Economic Development SWMBE	$ 731,857	$ 734,827	$ 599,387	$ 475,510
Environmental Services	$ 387,087	$ 369,248	$ 369,108	$ 264,301
Child Welfare Board	$ 2,400,536	$ 2,481,233	$ 2,477,689	$ 2,476,801
Veterans Services	$ 170,528	$ 234,198	$ 206,745	$ 247,816
Total Health and Public Welfare	**$ 5,118,422**	**$ 5,362,266**	**$ 5,124,613**	**$ 4,781,692**
Non-Departmental	**$ 29,730,593**	**$ 39,643,107**	**$ 32,276,610**	**$ 51,053,561**
General Government	$ 19,107,074	$ 22,222,624	$ 20,627,159	$ 19,093,064
Health and Welfare	$ 222,746	$ 290,964	$ 295,000	$ 295,000
General Government - Intergovernmental	$ 5,559,835	$ 5,964,101	$ 5,964,103	$ 6,213,971
Helotes Fire	$ -	$ -	$ -	$ -
Contingencies	$ -	$ 6,007,211	$ -	$ 11,954,782
Transfers	$ 4,840,938	$ 5,158,207	$ 5,390,348	$ 13,496,744
TOTAL	**$ 321,602,070**	**$ 327,918,443**	**$ 320,733,910**	**$ 331,623,013**

APPROPRIATED FUND BALANCE **Company: 100**

Program Description: The FY 2011-12 Adopted Budget includes $49,366,231 as an appropriated fund balance for the General Fund. This amount will be held as an operating reserve. Because the County can only spend funds that are actually appropriated in the adopted budget, it is in the County's best interest to appropriate all the anticipated fund balance. This makes these funds available for use if some extraordinary event would require the expenditure of these funds. The County has a policy not to use the Appropriated Fund Balance except for some unforeseen, catastrophic event.

Performance Indicators:

Not Applicable

Appropriations:

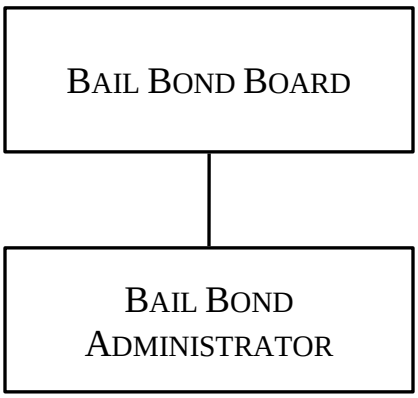
	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Appropriated Fund Balance	$54,710,219	$56,985,560	$49,366,231
Total	***$54,710,219***	***$56,985,560***	***$49,366,231***

Program Justification and Analysis: Commissioners Court has set a policy to maintain a General Fund operating reserve equal to one-tenth of annual operating expenses. This represents Bexar County's commitment to maintain strong financial reserves.

During FY 2010-11, Commissioners Court approved an Appropriated Fund Balance for the General Fund in the amount of $47,441,538. In FY 2011-12, Commissioners Court approved an Appropriated Fund Balance for the General Fund in the amount of $49,366,231. This represents an increase of $1,924,693 or approximately 4.05 percent compared to the FY 2010-11 Adopted Appropriated Fund Balance. This change is a result of an increased beginning balance due to a decrease in general fund expenditures (when compared to the FY 2010-11 estimate).

The FY 2011-12 Adopted Budget includes an ending fund balance that meets the requirement to protect the County's excellent bond rating and maintain financial stability.

BAIL BOND BOARD



BAIL BOND BOARD

COMPANY: 100
ACCOUNTING UNIT: 5201

Mission: To provide regulation of bail bond companies within the appropriate State Statutes and local Bail Bond Rules and ensure the citizens of Bexar County receive fair and equitable service, protection, and treatment.

Vision: To ensure the citizens of Bexar County are receiving credible and honest service and that the citizens have a government office that is accountable and responds to their needs and concerns.

Goals and Objectives:

- Ensure compliance by bail bond sureties with State Statutes and Local Rules.
- Provide an accessible government office to citizens needing information.
- Provide cooperative relationships between bail bond sureties and interested persons.
- Be proactive in practicing prevention and early intervention on any complaints or problems regarding bail bond sureties.

Program Description: The Bail Bond Board exists in all counties having a population of 110,000 or more as directed by Texas State Statute, Chapter 1704, Occupations Code, Regulation of Bail Bond Sureties. The Board is composed of ten members who are elected officials or appointed persons representing the elected official. The Board administers the Code, supervises, and regulates all phases of the commercial bonding business and enforces the Code. The Bail Bond Board also conducts hearings, investigates, and makes determinations with respect to the issuance, refusal, suspension, or revocation of licenses to bondsman. The Board requires applicants and licensees to appear before the Board, examines witnesses, and compels the production of pertinent books, accounts, records, documents, and testimony by the licensee and others. The Board employs a Bail Bond Administrator who performs all functions directed by the Board and the Code.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Number of Prospective Employee Verifications	120	120	120
Number of Bail Bond Surety Customer Complaints Investigated	150	150	150
Efficiency Indicators:			
Number of Bail Bond Sureties Monitored per FTE	41	41	41
Effectiveness Indicators:			
Percent of Bail Bond Sureties referred to Bail Bond Board	2.4%	2.4%	2.4%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$54,237	$53,817	$54,152	$54,239
Operational Costs	97	260	165	165
Supplies and Materials	0	125	63	63
Total	***$54,335***	***$54,202***	***$54,379***	***$54,467***

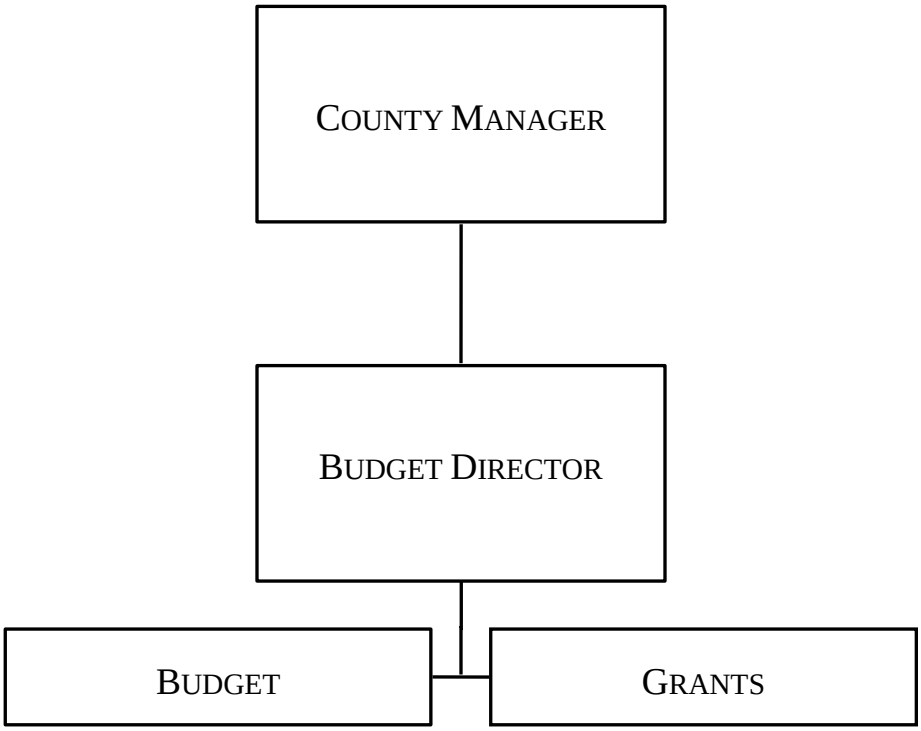
Program Justification and Analysis:

- The FY 2011-12 Budget increases by less than 1 percent compared to the FY 2010-11 estimates primarily due to the Personnel Appropriation.
- The Personnel Services group increases by less than 1 percent compared to the FY 2010-11 estimates. This is due to an increase in the retirement and unemployment contributions based on the new contribution rates for FY 2011-12.
- The Operational Costs group remains the same as the FY 2010-11 estimates due to the statements and transcripts and printing and binding line items, which are based on past usage expenditures.
- The Supplies and Materials group remains flat when compared to FY 2010-11 estimates. Funding in this appropriation is allocated for the office supplies line item, which allows the office to purchase toners for printing agendas and notices.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Bail Bond Administrator	1	1	1
Total - Bail Bond Board	***1***	***1***	***1***

BUDGET DEPARTMENT



BUDGET DEPARTMENT

COMPANY: 100

ACCOUNTING UNIT: 4903

Mission: Serving Bexar County, adding value, delivering results.

Vision: Our customers will see the Budget Department as valued partners in making Bexar County the government of choice. We will be leaders in providing budget monitoring, financial analysis, and business management services.

Goals and Objectives:

- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions, and accountability.
- Strengthen Bexar County's financial position.
- Continuously improve business practices.
- Attract, develop, motivate, and retain a productive and diversified workforce.
- Accomplish goals in the most cost-effective manner for Bexar citizens.

Program Description:

The Budget Department's functions include preparing and presenting the annual County operating and capital budget for approval by Commissioners Court. It has responsibility for monitoring departmental appropriations and expenditures and preparing fiscal assessments/notes and budgetary transfers as required. The Budget Department is responsible for monitoring the performance measures submitted by County departments to evaluate effectiveness and efficiency of programs. The Budget Division ensures that its recommendations are based on accurate information and analyses by maintaining a strong emphasis on validation of data between the budget system, the County Financial Management System, the County Human Resources Information Systems, and data generated by County departments and offices. The division is annually responsible for coordinating the development of the County's Long Range Financial Forecast and providing quarterly updates to Commissioners Court regarding current year expenditures. The division also produces the quarterly Judicial Management Report, which provides judges and administrators with court statistics that can be used to improve administrative processes and operations efficiency.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Number of Budgetary Units Monitored	95	101	104
Special Budget Projects Completed	8	7	9
Number of Budget Transfers	321	204	193
Efficiency Measures:			
Budgetary Dollars Monitored per Analyst	$194,409,615	$230,141,573	$220,287,314
Budget Units Monitored per Analyst	14	17	18

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Budget Transfers Prepared per Analyst	46	34	32
Effectiveness Measures:			
Percent change of General Fund Budget	-0.25%	-0.25%	1.52%
Percent Salary Cost Growth (Decline)	-0.15%	-2.01%	0.90%
Percent Change of Total County Budget	18.01%	1.5%	-4.3%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$493,567	$494,343	$490,417	$560,143
Travel and Remunerations	0	11,000	9,985	13,000
Operational Costs	10,412	16,279	14,629	14,279
Supplies and Materials	5,490	13,250	13,250	13,250
Total	***$509,469***	***$534,872***	***$528,281***	***$600,672***

Program Justification and Analysis:

- The FY 2011-12 Budget reflects a 13.7 percent increase over FY 2010-11 estimates. This increase results primarily from the personnel appropriation described below.

- The Personnel Services group increases 14.2 percent over FY 2010-11 estimates. The personnel appropriation increases due to the return of the Functional Lead and Trainer- Budget position that was previously funded within the Financial Management System implementation project. Other increases are associated with contributions to retirement and unemployment and the program change as described below.

- The Travel and Remunerations group increases 30.2 percent compared to FY 2010-11 estimates and funds only mandatory travel and training.

- The Operational Costs decreases 2.4 percent compared to FY 2010-11 estimates. The decrease is attributed to the printing and binding line item. Bexar County Information Technology will now perform these functions.

- The Supplies and Materials group remains flat compared to the previous year's budget and estimates. Expenditures within this appropriation include Office Supplies for the printing of the annual budget document. Even though the print shop will do the actual printing of the Budget, the department will still need to provide the paper for the job.

- There are two program changes for a total savings of $11,122 included in FY 2011-12 Adopted Budget.
  - The first program change is the deletion of one Budget Analyst (E-5) at a savings of approximately $49,522. With the realignment of duties of Departments under the County Manager it is determined that those duties could be absorbed through existing staff.
  - The second program change is the addition of one Data Tracking Specialist (NE-05) position for a total cost of $41,400. This position will track vouchers associated with Court Appointed Attorney costs and assist with the Judicial Management Report.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Analyst	4	3	2
Budget Director	1	1	1
Data Tracking Specialist	0	0	1
Functional Lead and Trainer – Budget*	0	0	1
Senior Analyst	3	3	3
Total Budget	***8***	***7***	***8***

*The Functional Lead and Trainer – Budget position will transition back into the Budget Division in FY 2011-12 after the successful implementation of the Financial Management System.

BUDGET DEPARTMENT – GRANTS

COMPANY: 100
ACCOUNT UNIT: 4713

Mission: Serving Bexar County, adding value, delivering results.

Vision: Our customers will see the Budget Department as valued partners in making Bexar County the government of choice. We will be leaders in providing budget monitoring, financial analysis, and business management services.

Goals and Objectives:

- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions and accountability.
- Strengthen Bexar County's financial position.
- Continuously improve business practices.
- Attract, develop, motivate and retain a productive and diversified workforce.
- Accomplish goals in the most cost-effective manner for Bexar citizens.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Grant Review Committee/Justice Assistance Grant Advisory Board Meetings Conducted	30	24	24
Number of Continuation Grants Applied For	40	40	*37
Number of Grants Applied For	**25	17	20
Efficiency Indicators:			
Number of Grant Administered and Reported on an Annual and/or Quarterly Basis	45	45	45
Amount of U.S. Department of Justice Funding appropriately expended by September 30th of every year	$2,166,146	$2,200,000	*$2,200,000
Number of Grant Review Committee/Justice Advisory Grant Agenda Packets Distributed at least 24 Hours before Meetings	100%	99%	100%
Effectiveness Indicators:			
Amount of Audit Findings per Various Grants	1	0	0
Amount of Community Resources New Grant Competitive Requests	$10,700,000	$6,800,000	$7,000,000
Percentage of Community Resources New Grants Received	29%	29%	29%

**USDOJ/Project Safe Neighborhood is scheduled to be eliminated*
***Additional Recovery Act Competitive Grant Funding opportunities were available and awarded. FY2009-10 American Reinvestment Recovery Act funding was available.*

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$168,535	$164,835	$165,758	$167,138
Travel and Remunerations	3,000	3,000	3,000	2,757
Operational Costs	491	580	350	518
Supplies and Materials	0	75	75	0
Total	***$172,025***	***$168,490***	***$169,183***	***$170,413***

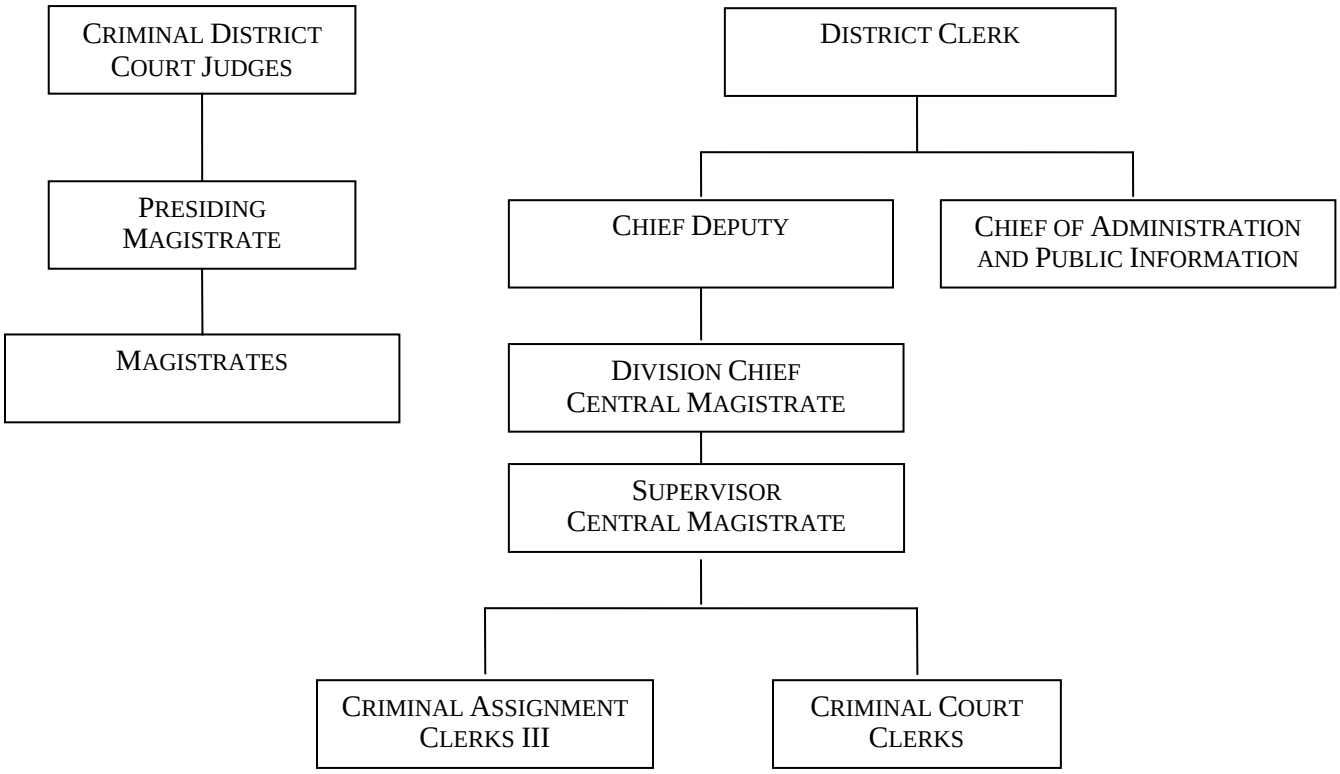
Program Justification and Analysis:

- The FY 2011-12 Budget increases less than one percent from FY 2010-11 estimates as described below.
- The Personnel group reflects a less than one percent increase from FY 2010-11 estimates. The increase is due to unemployment and retirement rate increases.
- The Travel and Remunerations group decreases by 8.1 percent compared to the FY 2010-11 estimates. This reflects all training needs as requested by the division.
- The Operational Costs group is funded at approximately the same level as the FY 2010-11 Adopted Budget. This appropriation pays for air card usage and postage.
- The Supplies and Materials group does not include any funding for the FY 2011-12. Supplies and materials will be utilized from the existing Budget Department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Program and Policy Development Manager	0	1	1
Senior Analyst	0	1	1
Total - Grants	***0***	***2***	***2***

CENTRAL MAGISTRATION



CENTRAL MAGISTRATION
CRIMINAL DISTRICT COURTS

FUND: 100
ACCOUNT UNIT: 3210

Mission: Central Magistration's (CMAG) primary mission is to implement procedures and processes necessary to facilitate timely and orderly magistration of individuals arrested and charged with misdemeanor and felony offenses and to protect the community we serve. Central Magistration strives to work closely with the Criminal District Courts, County Courts-at-Law, other County departments, and the City of San Antonio, while ensuring that justice is carried out in the most efficient and effective manner.

Vision: To provide the most efficient and effective magistration process, provide support to the Courts, and to provide assistance to the citizens of the community.

Goals and Objectives:

- To provide 24 hour, seven day magistration services.
- To provide efficient procedures for the magistration and release of arrested persons.
- To provide efficient and effective procedures for the dissemination of information to the public.
- To handle the administrative duties for central magistration.
- To provide information and support to other departments and agencies integral to the effective performance of Central Magistration.
- To provide efficient and effective processes that effect interaction and cooperation between departments, agencies, and personnel.

Program Description: On November 1, 2007, Bexar County assumed responsibilities associated with the magistration of County arrestees. In assuming the oversight of the magistration process, Bexar County anticipates reducing jail population through a variety of operational changes. Several of the recently implemented changes intended to facilitate reduction of jail population include the ability to accept pleas and sentence arrested persons at the time of magistration. This will allow offenders, if warranted, to be placed directly on probation without spending time in jail and provide the ability to hold arrestees at the magistration site for up to 72 hours from the time taken into custody which allows more cases to be resolved without jail time. Also, CMAG is committed to fine tuning the commercial and personal bonding process in order to help these two systems operate in a more complementary manner. County CMAG operations are divided into three principal areas: Magistration, District Clerk, and Pretrial Services. Each area operates independently and essentially reports to either a Director or Elected Official.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Misdemeanants Magistrated	9,856	14,953	29,106
Number of Felony Offenses Magistrated	4,029	5,736	11,860
Number of Releases from CMAG	7,782	13,479	24,254

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Efficiency Indicators:			
Average Number of Releases per shift	7	12	22
Number of Magistrations per Magistrate	2,459	4,128	7,254
Effectiveness Indicators:			
Percent of defendants Magistrated and Released from CMAG	49.6%	49.8%	51%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$587,023	$586,061	$584,777	$290,499
Travel and Remunerations	(61)	0	0	0
Operational Costs	1,515,303	1,751,069	1,743,569	875,536
Supplies and Materials	1,456	1,750	1,432	750
Total	***$2,103,721***	***$2,338,880***	***$2,329,778***	***$1,166,775***

Program Justification and Analysis:

- The Central Magistration Department's Adopted Budget decreases significantly when compared to the FY 2010-11 estimates. This is primarily due to the program change that is described below.

- The Personnel Services group decreases significantly from the FY 2010-11 estimates. Funding is provided for all full-time and part-time Magistrates. Included in this funding is an increase in employer contributions for retirement and unemployment and the program change as described below.

- The Operational Costs group represents half of the funding compared to FY 2010-11 estimates. This appropriation includes the Interlocal Agreement between the City of San Antonio, University Health Systems, and the County for Detention and Health Services at CMAG.

- The Supplies and Materials group decreases significantly from FY 2010-11 estimates due to the program change that is described below.

- One program change that decreases this department $1,166,775 is adopted. This amount represents one-half of full funding for the department that is budgeted within Non-Departmental Contingencies.

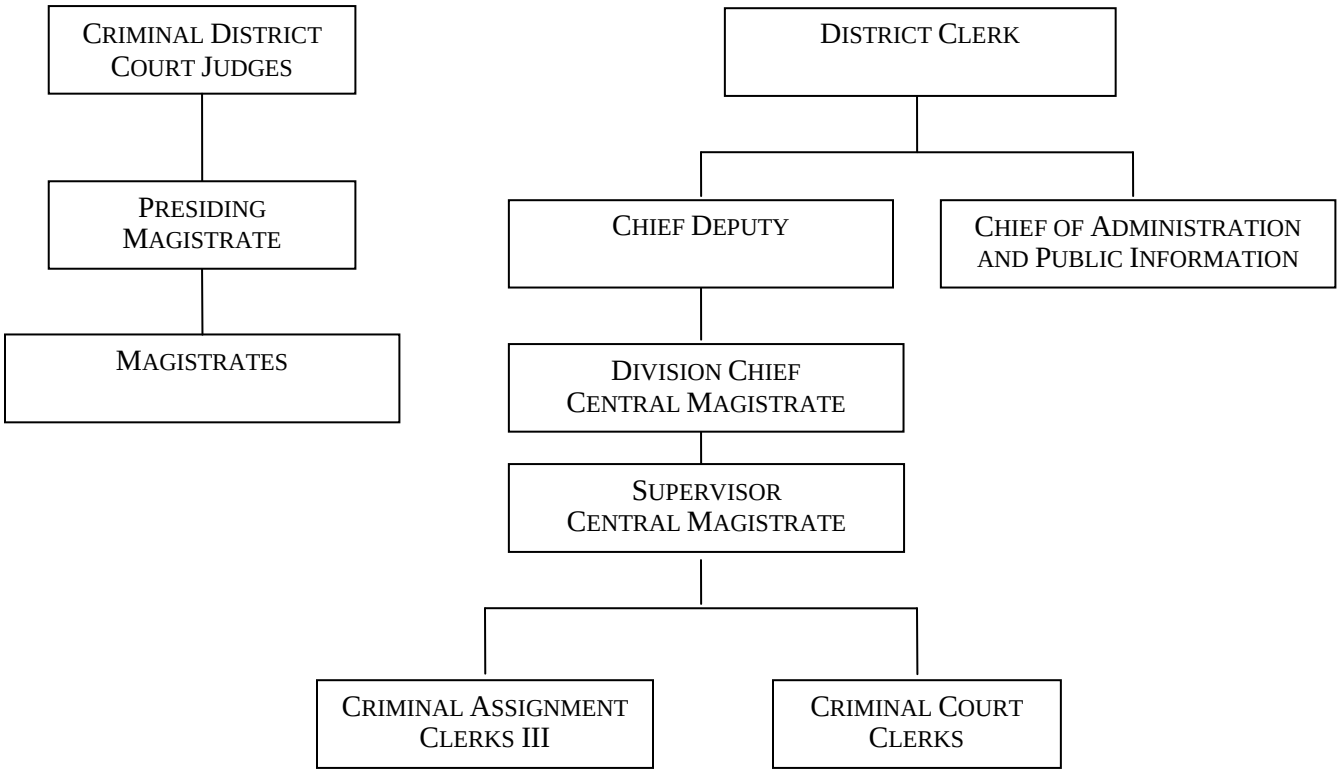
Policy Consideration:

A performance review will be conducted to evaluate the efficiency and cost effectiveness of the current Central Magistration process. Pending the completion of this report, six months of funding for CMAG Courts will be placed in contingencies.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Magistrate	2	2	2
Magistrate Part-time	4.5	4.5	4.5
Presiding Magistrate	1	1	1
Total – CMAG Criminal District Courts	***7.5***	***7.5***	***7.5***

CENTRAL MAGISTRATION



CENTRAL MAGISTRATION – DISTRICT CLERK

COMPANY: 100
ACCOUNT UNIT: 3201

Mission: The District Clerk's mission is to fulfill statutory duties as records custodians for the Magistration Office by providing the County Magistrate Court and public with information and support necessary using the most technologically advanced methods possible in the most cost efficient manner.

Vision: The District Clerk envisions the Magistrate Office setting an example of a collaborative effort between the City of San Antonio and Bexar County by working together to streamline the magistration process.

Goals and Objectives:

- To perform functions and duties as mandated by law.
- To incorporate record management principles in imaging information and technology sources.
- To provide the support and resources for the County Magistrate for Bexar County.
- To provide the support and resources necessary for employees to perform their duties and responsibilities.
- To be customer friendly and responsive to the customers need for service and information.
- To work cooperatively with the City of San Antonio to facilitate the magistrate process.

Program Description: The Magistrate Court works in cooperative effort with the City of San Antonio to magistrate arrested persons. The office operates out of the city facility, Frank Wing Municipal Court Building. The District Clerks' responsibilities in the magistration process include providing support services to the County Magistrate, serving as the clerk of the court, serving as custodian of records pertaining to class B offenses and above, and providing legally authorized information to the public concerning arrested persons brought to the facility to be magistrated.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Persons Magistrated on Felony and Misdemeanor Cases	47,076	46,104	47,023
Number of Phone Calls Handled	71,404	80,714	81,226
Efficiency Indicators:			
Number of Persons Magistrated (intake) per FTE	2,616	2,561	6,612
Number of Phone Calls Handled per FTE	14,281	16,143	16,246
Effectiveness Indicators:			
Average Number of Minutes to Intake an Arrested Person	8	8	8
Number of Minutes to Magistrate an Arrested Person	7	7	7
Average time to deal with difficult situation (hours)	3	3	3

Appropriations:	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,039,310	$1,040,776	$1,006,958	$1,002,470
Travel and Remunerations	0	100	100	100
Operational Costs	15,537	20,214	16,025	16,625
Supplies and Materials	26,836	26,000	26,000	26,000
Total	***$1,081,683***	***$1,087,090***	***$1,049,083***	***$1,045,195***

Program Justification and Analysis:

- The Central Magistration District Clerks Division funding decreases slightly in comparison to the FY 2010-11 estimates as described below.

- The Personnel Services appropriation decreases less than one percent from FY 2010-11 estimates. This is due to the program change as described below. Funding also represents an increase in retirement and unemployment employer contribution.

- The Travel appropriation remains flat from FY 2010-11 estimates. This includes classes that the supervisor needs to maintain professional currency on Magistration.

- The Operational Costs group increases 3.7 percent from FY 2010-11 estimates due to funding for postage, copier rental, and related expenses necessary for the on going functions of the department.

- The Supplies and Materials appropriation remains flat when compared to FY 2010-11 estimates. This funding is for office supplies for the staff at Central Magistration.

- The FY 2011-12 Adopted Budget includes two program changes:

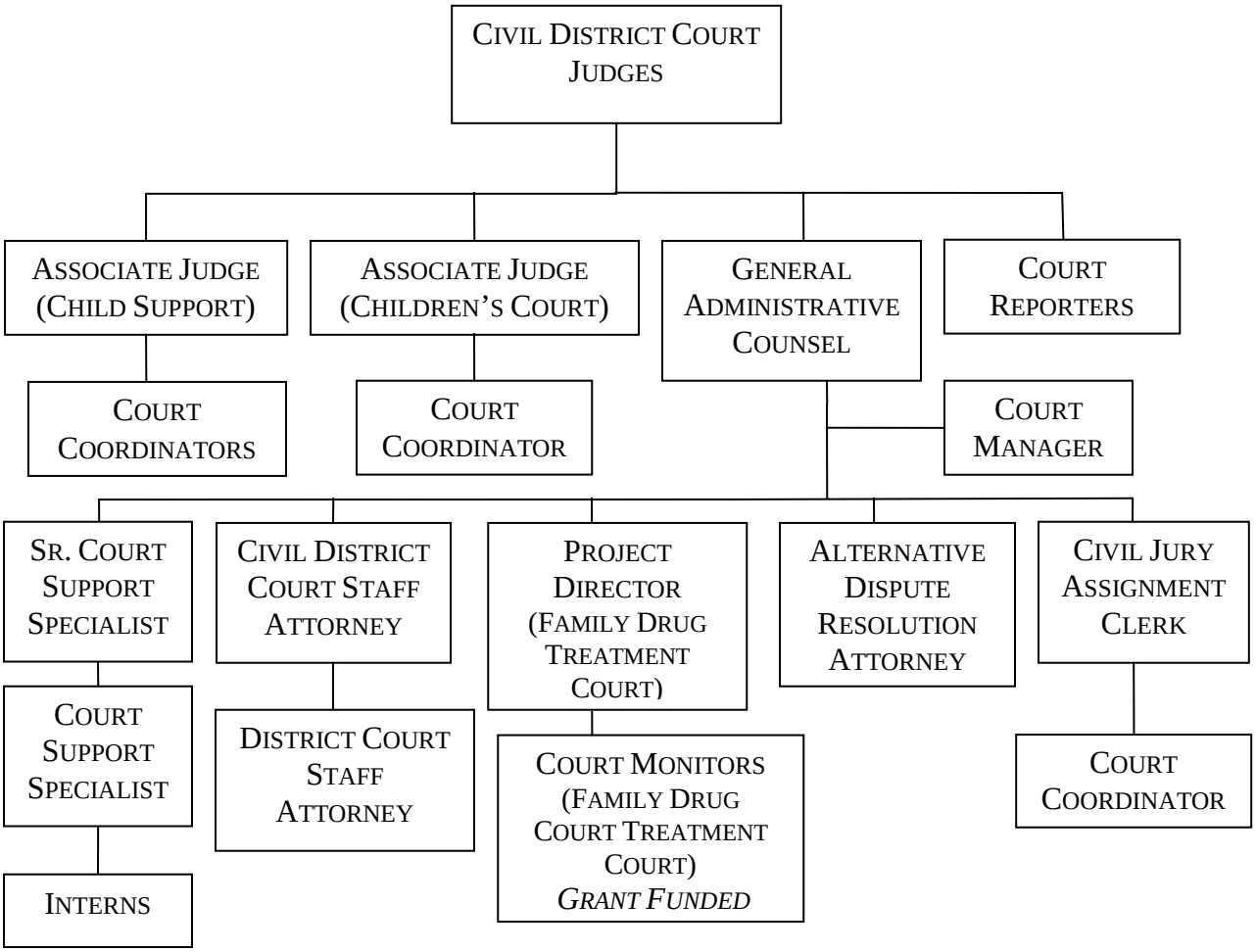
    - The first program change is the deletion of two Criminal Assignment Clerk III positions. These two positions have been frozen for two years and are deleted.

    - The second program change was adopted by Commissioners Court on July 22, 2011 as part of the District Clerk's re-organization plan for the office. The plan deleted a total of two positions that were effective FY 2010-11 and include salary adjustments to ten employees within this Office. The two positions deleted were two Criminal Assignment Clerk III's. The total savings of this plan to the General Fund is $60,459.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Division Chief – CMAG	1	1	1
Central Magistrate Court Clerk	0	9	9
CMAG – Supervisor	3	3	3
Criminal Assignment Clerk III	10	8	6
Criminal Court Clerk	9	0	0
Office Assistant IV	5	5	5
Total – CMAG District Clerk	***28***	***26***	***24***

CIVIL DISTRICT COURTS



CIVIL DISTRICT COURTS

COMPANY: 100
ACCOUNTING UNIT: 3700

Mission: The Civil District Court Administration's mission is to provide Judges and staff with the support necessary to most efficiently conduct Court business.

Vision: The Civil District Court's vision is to provide user friendly and prompt information about the Civil District Courts to participants in the Court process as well as the general public.

Goals and Objectives:

- Conduct Courts that are open to every person injured in their lands, goods, person or reputation so they will have a remedy by due course of law.
- Grant to all parties due process and a fair opportunity to be heard at a meaningful time, place and manner.
- Correctly apply the rules, statutes, common law, and Constitutions of this State and the United States.
- Duly and fairly administer the administrative duties of the District Courts.

Program Description: Civil District Courts Administration provides administrative and liaison support to the fourteen Civil District Courts, two Child Support Associate Judges (Title IV-D), and two Children's Court Associate Judges. The administrative office assists with the functions of the Presiding Court, Jury Monitoring Court and the Alternative Dispute Resolution Court. The Civil District Courts Administration assists in overseeing the official court reporters for the Civil District Courts and Associate Judges. The administrative office assists the Local District Court Administrative Judge and Civil District Judges on the Juvenile Board with legal and administrative tasks. Civil District Courts Administration is responsible for case flow management, research, budget preparation and oversight, advisory services, and dispute resolution, as well as supporting the Children's Court and the Family Drug Treatment Program, and providing ancillary assistance to the Domestic Relations Office.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
New Cases Filed During the Year	42,581	42,751	36,700
Dispositions	42,975	43,220	47,500
Number of Pending Cases at the End of the Year	39,445	39,396	44,555
Efficiency Indicators:			
Cost per Disposition	$138	$153	$183
Court Appointed Attorney Expense per Hearing	$289	$299	$299
Jail Costs per day for Child Support Defendants	$7,900	$6,700	$6,700
Effectiveness Indicators:			
Clearance Rate	101%	100%	100%
Monthly Dispositions per Court	275	257	270

Other Funding Received by the Civil District Courts:

Amount of Funds Projected for FY 2011-12: $127,310 (Personnel)
Funding Source: Regular Justice Assistance Grant (Children's Court Project – Children's Court)

Amount of Funds Projected for FY 2011-12: $135,250 (Family Transition Project)
Funding Source: Hildalgo/Harvey E. Najim Family Foundation Grant (Children's Court Project – Children's Court)

Amount of Funds Remaining for FY 2011-12: $5,000 (Operational Expenses)
Funding Source: Hildalgo/Goldsbury Foundation Grant (Children's Court Project – Children's Court)

Amount of Funds Requested in pending grant for FY 2011-12: $177,150 (Personnel and Therapist)
Funding Source: Criminal Justice Division Grant (Children's Court Project – Children's Court)

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$2,974,203	$3,337,666	$3,274,921	$3,335,496
Travel and Remunerations	10,640	28,438	26,420	23,850
Operational Costs	333,227	327,907	338,714	326,089
Supplies and Materials	36,403	46,887	42,103	36,825
Court Appointed Attorneys	2,562,460	2,150,000	3,232,260	2,700,000
Total	***$5,916,933***	***$5,890,898***	***$6,914,418***	***$6,422,260***

Program Justification and Analysis:

- The FY 2011-12 Budget decreased 7.1 percent when compared to FY 2010-11 estimates as described below.

- The Personnel Services group increased by 1.8 percent when compared to the FY 2010-11 estimates. This is due to an increase in retirement and unemployment employer contribution.

- The Travel and Remunerations group decreased 9.7 percent compared to the FY 2010-11 estimates. Although travel has decreased in order to meet budget constraints, funding is higher than what was expended FY 2009-10.

- The Operational Costs group decreased 3.7 percent compared to the FY 2010-11 estimates primarily due to one-time funding in for technology in FY 2010-11.

- The Supplies and Materials group decreased 12.5 percent when compared to FY 2010-11 estimates. A one-time purchase for furniture was funded in FY 2010-11.

- The Court Appointed Attorney group decreased 16.5 percent. Funding was allocated based upon a corresponding decrease in the number of new case filings projected by the Civil District Courts for FY 2011-12. The Civil District Courts are also implementing various plans to decrease the cost of ad

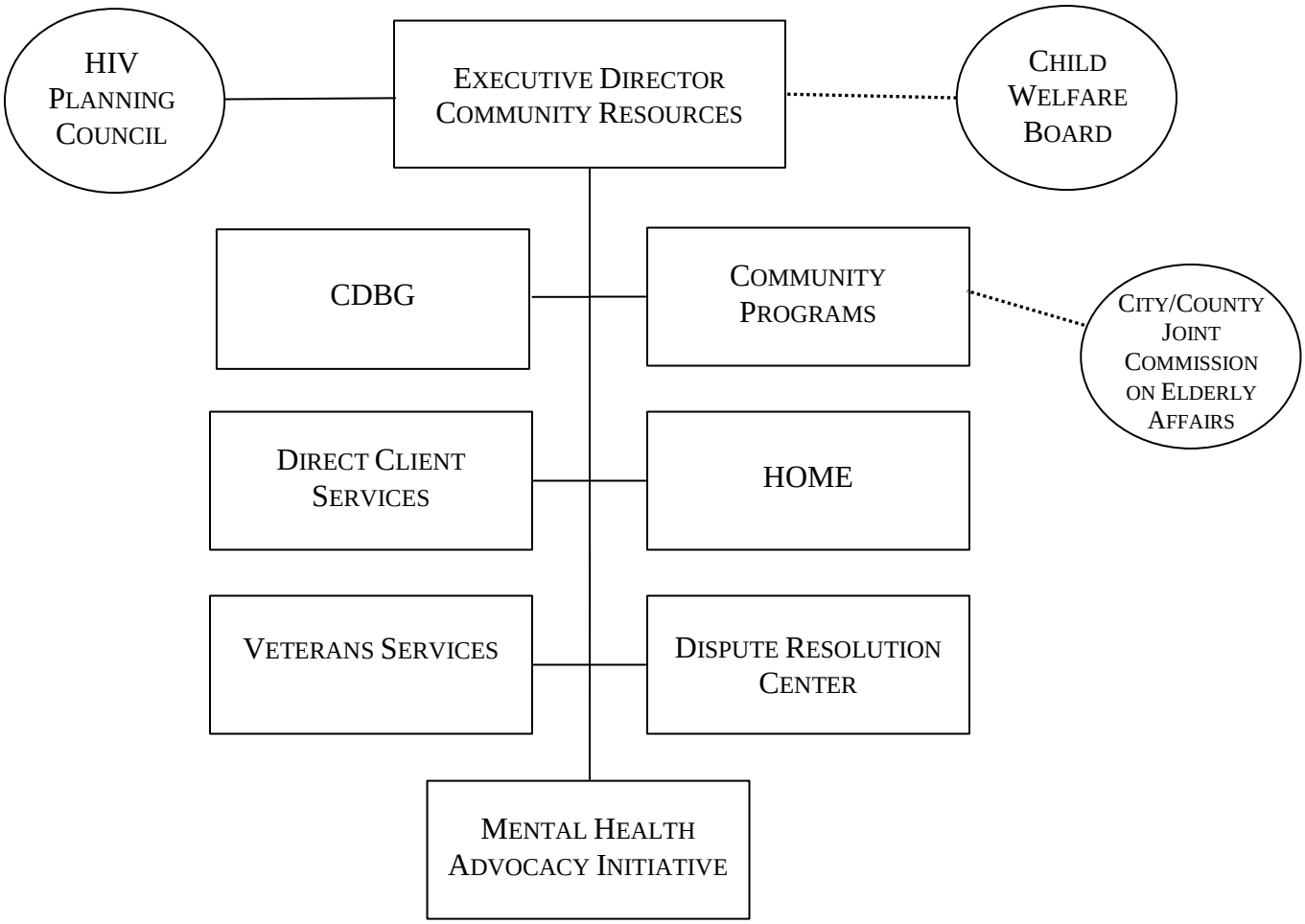
litem fees, one of which includes the participation of the District Court 225th in a pilot program for contracted attorney services.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Alternative Dispute Resolution Attorney	1	1	1
Associate Judge	2	2	2
Civil District Court Manager	1	1	1
Civil District Court Staff Attorney	1	1	1
Civil Jury Assignment Clerk	1	1	1
Court Reporter	16	16	16
Court Support Specialist	1	2	2
District Court Coordinator	2	2	2
District Court Staff Attorney	0	1	1
General Administrative Counsel	1	1	1
Judge	14	14	14
Office Assistant III	1	0	0
Project Director*	0	1	1
Senior Court Support Specialist	1	1	1
Total – Civil District Courts	***42***	***44***	***44***

**Commissioners Court approved to fund a (1) Project Director November 9, 2010 due to lack of funding from a grant.*

COMMUNITY RESOURCES



COMMUNITY RESOURCES – ADMINISTRATION

COMPANY: 100
ACCOUNTING CODE: 4710

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources. Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Developing and implementing a services delivery plan, administering and coordinating programs and services to effect change for the citizens of Bexar County.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.

Goals and Objectives:

- To design and implement programs based on sound public policies, which meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that expands services to County residents.
- To operate basic needs programs that are fully compliant with funding regulations and policies.

Program Description: The Administration Division of the Department of Community Resources (DCR) identifies community needs and priority/target populations coordinating the delivery of service while ensuring compliance with funding regulations. The Administration Division also manages the day to day operations of the department. Additionally, the Division develops working partnerships with other County departments and external agencies that impact the County at a service level. Identifying opportunities to share resources which could impact issues of interest to Bexar County is a priority for this Division. The Division participates in several executive committees and taskforces developed to address County issues in order to ensure that the public and service delivery partners are fully informed on available services and eligibility requirements. Identification of qualified and capable community partners so that the department's ability to meet the basic needs of County residents are met is important to the Division. Finally, the Division prepares plans and negotiates agreements for service delivery of assistance programs ensuring that eligibility criteria is fair, equitable and complies with funding regulations of public agencies and community partners.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Households Assisted	17,544	16,580	11,628
Amount of Benefits Distributed	$9,296,342	$8,787,525	$6,162,863
Efficiency Indicators:			
Ratio of Appointments Given Versus Households Assisted	98%	99%	99%
Ratio of Co-pay Customers Enrolled Versus Completing Program	100%	99%	99%
Effectiveness Indicators:			
Number of Audit findings from funding source	0	0	0
Percentage of households assisted with an Energy Star Rated heating and cooling appliance	10%	15%	15%

Appropriations:

	FY 2009-10 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2011-12 Budget
Personnel Services	$544,263	$442,000	$435,586	$360,180
Travel and Remunerations	4,416	10,300	10,077	18,974
Operational Costs	50,091	72,241	69,369	25,441
Supplies and Materials	2,322	2,356	2,356	3,000
Total	***$601,092***	***$526,897***	***$517,388***	***$407,595***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget decreases by 21 percent compared to the FY 2010-11 estimates as described below.

- The Personnel Services group decreases by 17 percent compared to the FY 2010-11 estimates. This decrease is primarily due to one program change as described below.

- The Travel and Remunerations group increases significantly compared to the FY 2010-11 estimates. The increase reflects funding for staff to attend the National Association of Drug Court Professionals, National Energy and Utility Affordability, and the Texas Association of Community Action Agencies Conferences.

- The Operational Costs group decreases by 63 percent compared to FY 2010-11 estimates. This decrease is due to transferring funding for a contract to the Mental Health Initiative General Fund

Budget. The contract provides a probation officer for the mental health court through the Center for Healthcare Services.

- The Supplies and Materials group increases by 27 percent compared to the FY 2010-11 estimates. The increase funds office supplies for the division.

- One program change is adopted for FY 2011-12. As part of the Hiring Freeze and Vacancy/Attrition Budget Reduction Program approved by Commissioners Court, the Department of Community Resources will transfer 50 percent of salary and benefits of Client Services Manager (E-09) to grants for a net savings of $35,546 to the General Fund.

Policy Consideration:

During FY 2010-11, the Bexar County Commissioners Court created the Office of the County Manager in order to increase efficiency, decrease expenditures, and streamline operations. As a result, the departments of Infrastructure Services, Information Technology, Planning and Resource Management, and Community Resources will report directly to the County Manager instead of Commissioners Court.

An organizational review of the Department of Community Resources will occur during FY 2011-12 as part of identifying additional efficiencies and cost saving measures. The review is expected to be completed by November 30, 2011.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Executive Director	1	1	1
Client Service Manager	1	1	.5
Client Service Supervisor	1	0	0
Housing Manager	.5	0	0
Intake Worker**	.5	.5	0
Office Assistant I**	1	1	0
Office Assistant IV	1	1	1
Operations Manager, Community Resources*	1	1	1
Total – Administration	***7***	***5.5***	***3.5***

*The Operations Manager (E-10) position is paid 80 percent from General Fund and 20 percent from Grant Funds.
**During FY 2010-11, one part-time Intake Worker (NE-07) and one Office Assistant I (NE-02) remained vacant and frozen. These positions were deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011.

COMMUNITY RESOURCES – COMMUNITY PROGRAMS

COMPANY: 100
ACCOUNTING UNIT: 4704

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources. Our mission will:

- Identify and maximize all available resources in the community.
- Work cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Refine program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.
- The development and implementation of a comprehensive plan, administration of the program and coordination of projects/activities to effect change for the citizens of Bexar County with a comprehensive array of services and improvements.

Goals and Objectives:

- To design and implement programs, based on sound public policies, that meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that expands services to County residents.
- To ensure that quality services are being provided to Bexar County residents through effective program evaluation and outcome measurement.
- To provide resource development to enhance and/or expand the services provided by the division, County boards, commissions, and community partners.
- To coordinate community events that educate citizens on issues related to children, seniors, economically disadvantaged populations, and County program services.
- To promote community involvement and development activities.

Program Description: The Community Programs Division is responsible for providing operational/administrative support, coordination, monitoring, preparation of reports, and oversight of diverse constituent services, and functions delivered by internal departments and external agencies that include the following:

- Bexar County Child Welfare Board
- Child Welfare Strategic Alliance
- Workforce Solutions - Alamo
- Committee of Six (Alamo Worksource Officials)
- Joint City/County Commission on Elderly Affairs
- Elder Domestic Taskforce
- Child Abuse Prevention Task Force
- Justice Assistance Grants
- Homeless Prevention and Rapid Re-housing Program

- Tenant Based Rental Program
- Regional Homeless Coalition
- Emergency Food and Shelter Program Board
- Senior Committee on Transportation
- Office on Violence Against Women – Project SAFE
- Reentry Court

The Community Programs Division staff supports the Executive Director of Community Resources by making policy and service delivery program recommendations for constituent services. The Community Programs Division also negotiates contracts and has monitoring responsibilities for the following internal/external agencies:

- Catholic Charities
- Center for Health Care Services
- Bexar County Detention Ministries
- Haven for Hope
- El Carmen Senior Center
- Gardendale Community Center
- Jefferson Outreach for Older People
- Keep San Antonio Beautiful
- Magik Theatre
- MLK March
- Northeast Senior Assistance
- Peace Initiative
- Project Mend
- Project Quest
- San Antonio Lyric Opera
- San Antonio Symphony
- San Antonio Education Partnership
- Seton Home
- Southeast Community Outreach for Older People
- Specialty Court – subcontractors
- Homeless Prevention and Rapid Re-housing Program
- UTSA Restorative Justice Program
- Walzem Revitalization
- WellMed SW Cooperation
- Young Women's Christian Association

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Contracts/Projects Monitored Annually	21	27	31
Number of Technical Assistance Visits Conducted	12	13	15
Number of Forensic Interviews Conducted	1,300	1,400	1,480

Efficiency Indicators:			
Number of Monitoring Visits Conducted According to Schedule	32	54	60
Percentage of Contracts Negotiated within 120 Days of Start of Fiscal Year	95%	75%	90%
Percentage of Forensic Interviewer Cases Requiring a Second Interview within a Six-Month Period	2%	2%	2%
Effectiveness Indicators:			
Percentage of Emergency Forensic Interviewer Cases Interviewed Within 72 Hours	52%	70%	70%
Percentage of Invoices Returned for Questioned Costs	1%	2%	2%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$344,782	$397,323	$366,473	$361,423
Travel and Remunerations	7,078	7,370	7,370	357
Operational Costs	2,962	5,089	4,820	5,089
Supplies and Materials	2,960	2,845	3,000	2,000
Total	***$357,782***	***$412,627***	***$381,663***	***$368,869***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget decreases by 3.3 percent compared to the FY 2010-11 estimates. This decrease is primarily due to the travel and remunerations appropriation group and one program change as described below.
- The Personnel Services group decreases by 1.3 percent compared to the FY 2010-11 estimates. This decrease is primarily due to the adoption of one program change as described below.
- The Travel and Remunerations group decreases significantly compared to the FY 2010-11 estimates and is reduced at the request of the division.
- The Operational Costs group increases by 5.5 percent compared to FY 2010-11 estimates. This increase is due to the telephone usage and postage line items that will increase based on expenditures that occurred in FY 2010-11.
- The Supplies and Materials group decreases by 33 percent compared to the FY 2010-11 estimates and is reduced at the request of the division.
- One program change is adopted for FY 2011-12. As part of the Hiring Freeze and Vacancy/Attrition Budget Reduction Program approved by Commissioners Court, the Department of Community Resources will transfer the cost of salary and benefits for one Community Programs Management Analyst (E-05) to grants in the amount of ($55,565).

Policy Consideration:

During FY 2010-11, the Bexar County Commissioners Court created the Office of the County Manager in order to increase efficiency, decrease expenditures, and streamline operations. As a result, the departments of Infrastructure Services, Information Technology, Planning and Resource Management, and Community Resources will report directly to the County Manager instead of Commissioners Court.

An organizational review of the Department of Community Resources will occur during FY 2011-12 as part of identifying additional efficiencies and cost saving measures. The review is expected to be completed by November 30, 2011.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Child and Family Support Liaison	1	1	1
Community Programs Director	0	1	1
Community Programs Manager	1	0	0
Community Programs Management Analyst*	2	2	1
Forensic Interviewer Specialist	2	2	2
Data Analyst	0	1	1
Office Assistant II**	1	1	0
Total – Community Programs	***7***	***8***	***6***

*Full funding for one Community Programs Management Analyst (E-05) is to be transferred to grants.
**During FY 2010-11, one Office Assistant II (NE-03) remained vacant and frozen. This position was deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011.

COMMUNITY RESOURCES – MENTAL HEALTH INITIATIVE

COMPANY: 100
ACCOUNTING UNIT: 4712

Mission: The Mental Health Advocacy Initiative facilitates significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of tools and resources.

Goals and Objectives:

- Design and implement a mental health advocacy program including policies and procedures that address early identification of mentally ill inmates, individual mental health treatment, consistent case management, and appropriate supportive services.
- Early identification of mentally ill inmates that are incarcerated.
- Identification and facilitation of entrance to mental health treatment, transportation, housing and support services for mentally ill inmates.
- Ensure that clinically appropriate services are provided to the mentally ill and that effective program evaluation and outcome measurements are used to gauge the effectiveness of the program.
- Collaborate and establish productive operational partnerships with other entities that will expand the availability of services and resources.
- Coordinate and participate in community and professional events that will educate others on the Mental Health Initiative program.

Program Description: The Mental Health Advocacy Initiative Program conducts early identification of mentally ill persons incarcerated at the Bexar County Adult Detention Center and who are brought before the Magistrates' office. The Initiative also ensures that mental health screenings are conducted in the shortest time possible and develops transition and treatment plans for implementation by contractors and County staff. Furthermore, case management services, information/referrals, and coordination of services for families and persons responsible for the program's participants are also provided by the Initiative. The Initiative also conducts staffing for the Mental Health Court and educational presentations in the community.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Referrals Per Year	1,038	720	975
Number of Mental Health Court Appearances	303	260	300
Number of Persons Enrolled in Mental Health Court	0	60	70
Efficiency Indicators:			
Number of Weekly Staffing with Mental Health Court	576	720	720
Number of Public Outreach Presentations	20	6	6
Effectiveness Indicators:			
Number of Successful Completions of Mental Health Court Program	54	52	52
Percentage of Demonstrated Reduction of Recidivism	N/A	87%	87%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$205,194	$269,076	$249,885	$233,028
Travel and Remunerations	12,239	11,400	9,896	12,176
Operational Costs	75,028	151,270	140,831	120,844
Supplies and Materials	5,054	3,000	2,839	4,340
Total	***$297,515***	***$434,746***	***$403,451***	***$370,388***

Program Justification and Analysis:

- The Adopted FY 2011-12 Budget decreases by 8 percent compared to the FY 2010-11 estimates. This is due to a decrease in the personnel services and operational costs appropriations.

- The Personnel Services group decreases by 6.7 percent compared to the FY 2010-11 estimates. The decrease is due to one adopted program change as described below.

- The Travel and Remunerations group increases by 23 percent compared to FY 2010-11 estimates. The increase is due to funding travel for the two Attorney II positions that will transfer to this division.

- The Operational Costs group decreases by 14 percent compared to FY 2010-11 estimates. Funding is not adopted for the building rental line item due to the division moving to the Vista Verde Building. Additionally, funding for contracted service is reduced based on FY 2010-11 expenditures.

- The Supplies and Materials group increases significantly compared to FY 2010-11 estimates. Funding for office supplies and books are for the two Attorney II positions that will transfer to this division.

- There are two program changes adopted for FY 2011-12.

  - As part of the Hiring Freeze and Vacancy/Attrition Budget Reduction Program approved by Commissioners Court, the first program change deletes one Intake Specialist (NE-07) and unfreezes one Office Assistant IV (NE-05) for a savings of $43,931.

  - The second program change transfers two Attorney II (E-11) positions that are currently funded within the County Courts-at-Law general fund budget. Funding for salaries and benefits will not be transferred but the positions will be under the Mental Health Initiative instead of the Appellate Public Defender's Office.

Policy Consideration:

During FY 2010-11, the Bexar County Commissioners Court created the Office of the County Manager in order to increase efficiency, decrease expenditures, and streamline operations. As a result, the departments of Infrastructure Services, Information Technology, Planning and Resource Management, and Community Resources will report directly to the County Manager instead of Commissioners Court.

An organizational review of the Department of Community Resources will occur during FY 2011-12 as part of identifying additional efficiencies and cost saving measures. The review is expected to be completed by November 30, 2011.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Intake Specialist	0	1	0
Mental Health Court Manager	1	1	1
Mental Health Case Manager	2	2	2
Office Assistant IV	1	1	1
Total – Mental Health Advocacy Program	***4***	***5***	***4***

COMMUNITY RESOURCES – VETERANS SERVICES

COMPANY: 100
ACCOUNTING UNIT: 4706

Mission: Veterans Services facilitates change in Bexar County through the investment of appropriate resources.

Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.

Vision: To change lives and communities through the careful, deliberate use of tools and resources available to the department.

Goals and Objectives:

- Design and implement programs, based on sound public policies, which meet the basic needs of County residents.
- Form productive operational partnerships with other governmental and non-governmental entities that will expand services to County residents.
- Operate basic needs programs that are fully compliant with funding regulations and policies.

Program Description: Veterans County Services provides assistance to veterans, dependents and survivors in filing claims for U.S. Department of Veterans Affairs (DVA) compensation, pension, death benefits, educational assistance, home loans, insurance, hospitalization, and outpatient care. They also provide assistance in applying for military discharge upgrades, requesting military records, and other documents required to complete claims for benefits. They maintain and store military discharge documents (Department of Defense form 214) for veterans that have a Bexar County mailing address upon discharge. Veterans Services also maintains benefit claim files for veterans, their dependents, and survivors.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Interviews Conducted	2,646	2,700	2,800
Number of First Time Visits	1,200	1,300	1,350
Number of Home Visits	72	75	80
Efficiency Indicators:			
Number of Calls Taken Per Day	32	35	36

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Number of Claims and Support Statements Issued Per Interview	2.2	2.3	2.3
Number of Interviews Conducted Per Day	9.8	12	13
Effectiveness Indicators:			
Number of Veterans Receiving Assistance	2,646	2,700	2,800
Waiting Time for Claims Processing Appointment	4 Days	3 Days	3 Days
Percentage of Claims Submitted by the End of the Month	99.3%	99.5%	89.5%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$165,287	$221,768	$195,597	$237,770
Travel and Remunerations	1,517	1,500	1,131	1,497
Operational Costs	3,047	7,800	6,887	5,419
Supplies and Materials	677	3,130	3,130	3,130
Total	***$170,528***	***$234,198***	***$206,745***	***$247,816***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget increases by 19.8 percent compared to the FY 2010-11 estimates as described below.

- The Personnel Services group increases by 21.5 percent compared to the FY 2010-11 estimates. This is due to savings in FY 2010-11 as a result of a vacant Assistant Veterans Service Officer that is now filled.

- The Travel and Remunerations group increases by 32 percent compared to FY 2010-11 estimates. This increase fully funds training and travel expenses for the Veteran Services Officers. Every appointed Veterans Services Officer requires annual certification training conducted by the Texas Veterans Commission.

- The Operational Costs group decreases by 21 percent compared to FY 2010-11 estimates. This is primarily due to the technology improvement fee line item that was funded during the FY 2010-11 for the one-time purchase of technology equipment for the new Assistant Veterans Service Officer that the Office received last fiscal year.

- The Supplies and Materials group remains flat compared to FY 2010-11 estimates.

Policy Consideration:

During FY 2010-11, the Bexar County Commissioners Court created the Office of the County Manager in order to increase efficiency, decrease expenditures, and streamline operations. As a result, the departments of Infrastructure Services, Information Technology, Planning and Resource Management, and Community Resources will report directly to the County Manager instead of Commissioners Court.

An organizational review of the Department of Community Resources will occur during FY 2011-12 as part of identifying additional efficiencies and cost saving measures. The review is expected to be completed by November 30, 2011.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Veterans Service Officer	1	1	1
Assistant Veterans Service Officer	2	3	3
Office Assistant IV	0	1	1
Total – Veterans Services Office	***3***	***5***	***5***

COMMUNITY RESOURCES – CHILD WELFARE BOARD

COMPANY: 100
ACCOUNTING UNIT: 4714

Mission: The Bexar County Child Welfare Board ensures that appropriate services are provided to abused, neglected, and at-risk children in Bexar County.

Vision: The Bexar County Child Welfare Board is a proactive voice for abused, neglected, and at-risk children and families in Bexar County.

Goals and Objectives:

- Interpret the services of the Texas Department of Family and Protective Services to the community and the Commissioners Court.
- Coordinate the use of federal, state, and local funds for foster care and treatment and the expansion of the full range of Children's Protective Services (CPS).
- Communicate needs and priorities of the community to the Commissioners Court and Children's Protective Services staff.
- Review the quality of services being rendered by the CPS units.
- Prepare and present an annual budget to the Commissioners Court and authorize spending County funds for appropriated purposes.

Program Description: The Bexar County Child Welfare Board is composed of Bexar County Commissioners Court appointees. The Board advocates for the protection of children from abuse and neglect. The Board serves as a conduit between the Texas Department of Family and Protective Services (TDFPS) and the community to increase public awareness of child welfare program polices and needs. TDFPS contracts with Bexar County and the Child Welfare Board to facilitate implementation and administration of the Children's Protective Services Program. The Board develops policies involving payment to non-custody foster care providers, clothing for foster children, funds for in-home services (Family Based Safety Services) and adoption services. The Board also promotes fund raising activities. Through these policies and the Board's role in the community, the effectiveness of TDFPS programs for child protection is increased.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
CPS Cases/Custody			
Legal Cases			
New Cases Filed	773	900	900
Number of Children	1,617	1,841	1,836
FBSS Cases/Non-Custody			
FBSS Families Served	2,233	2,561	2,556
FBSS Children Served	5,583	6,392	6,390

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Adoptions			
Number of Project Push Adoptions	318	324	324
Number of Project Swift Adoptions	370	370	370
Efficiency Indicators:			
CPS Cases/Custody			
Number of Clothing Requests Processed	355	209	209
FBSS Cases/Non-Custody			
Number of FBSS Family Contacts per FTE	348	250	263
Number of FBSS Service Contacts per FTE	1,358	880	918
Adoptions			
Average Number of Months from Termination of Parental Rights to Consummation (Project Push)	11	12	12
Average Number of Months from Termination of Parental Rights to Consummation (Project Swift)	21	25	25
Effectiveness Indicators:			
CPS Cases/Custody			
Number of Children Dismissed from Conservatorship	1,377	1,388	1,387
Number of Adoptions Consummated	762	737	737
FBSS Cases/Non-Custody			
Percent of Children Remaining at Home as a Result of FBSS Services	99%	99%	99%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Travel and Remunerations	$880	$850	$850	$850
Operational Costs	2,253,773	2,334,883	2,331,427	2,334,683
Supplies and Materials	145,883	145,500	145,412	141,268
Total	***$2,400,536***	***$2,481,233***	***$2,477,689***	***$2,476,801***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget decreases by less than 1 percent compared to the FY 2010-11 estimates as described by below.

- The Travel and Remunerations group remains the same compared to FY 2010-11 estimates.

- The Operational Costs group increases by less than 1 percent compared to FY 2010-11 estimates. This increase is due to an increase in the contract for Family Based Safety Services with Texas Department of Family and Protective Services (TDFPS) and an increase in Residential Child Care Services.

- The Supplies and Materials group decreases by 2.8 percent compared to the FY 2010-11 estimates. This decrease is due to reducing the Clothing, Bedding, and Utensils line item as requested by the Child Welfare Board.

COMMUNITY SUPERVISION/CORRECTIONS (ADULT PROBATION)

COMPANY: 100
ACCOUNTING UNIT: 4401

Mission: To enhance safety in our neighborhoods by engaging the community, supporting the courts, and transforming offenders into law abiding citizens.

Vision: To promote the safety of the community at all times and to provide for the protection of society by reducing the incidence of criminal activity committed by those under community supervision.

Goals and Objectives:

- Protect the community and enhance public safety.
- Provide correctional and court related services to the Judiciary and respond to their needs.
- Educate the public.
- Develop, implement, improve, expand, and maintain effective correctional programs and services that address a preventive function or provide for early intervention for at-risk individuals.
- Instill and facilitate a positive change in offenders' behavior by means of counseling, guidance, assistance, surveillance, restraint, enforcement, and punishment.
- Ensure accountability in all programs.
- Use technology to improve operations.
- Encourage innovative corrective solutions to Community Supervision challenges.

Program Description: The Bexar County Community Supervision and Corrections Department operates under a statutory requirement to supervise all individuals within Bexar County who have been convicted of a criminal offense and placed on probation or deferred adjudication by a District or County Court-at-Law.

Supervision includes pre-sentence investigation (PSI), monthly reporting, preparation of violation reports to the Criminal District Attorney's Office, submission of motions to revoke probation to the appropriate court, and visits to probationers' homes. In addition to basic supervision, the department operates a 60-bed Mentally Impaired Offender Facility, two 100-bed Substance Abuse Treatment Facilities, and a 50-bed Zero Tolerance Facility. These programs operate seven days a week, 24 hours a day. The department collects restitution and sends payment to victims. Court costs, court-appointed attorney fees, and fines are also collected on behalf of Bexar County.

Community Supervision/Corrections receives its primary funding from the State of Texas and fees from defendants. The State provides all personnel costs, with the County funding the facilities, utilities, and equipment.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Average number of defendants directly supervised	21,332	21,919	22,269
Number of residential treatment beds	310	310	285
Restitution collected and distributed to victims	$2.5 million	$2.0 million	$2.0 million
Efficiency Indicators:			
Average caseload per officer	119	140	155
Misdemeanants revoked to county jail	2,419	2,352	2,287
Pre-sentence investigations completed per month	413	463	454
Effectiveness Indicators:			
Percentage of successful completion of probation	72%	75%	76%
Revocations as a percentage of total terminations	24%	23%	22%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Operational	$253,283	$208,757	$208,332	$372,601
Supplies	9,746	15,000	14,916	15,500
Total	***$263,029***	***$223,757***	***$223,248***	***$388,101***

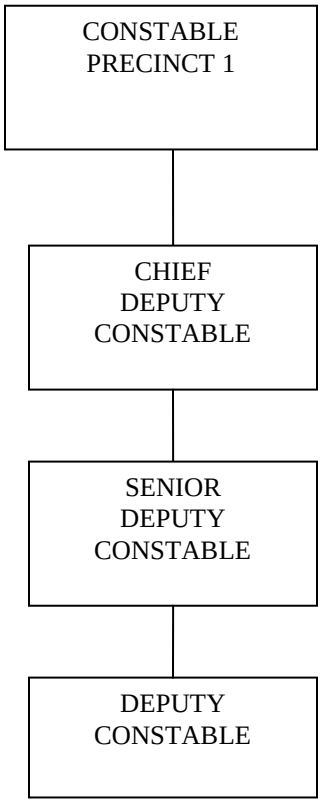
Program Justification and Analysis:

- The FY 2011-12 Adopted Budget increases significantly compared to FY 2010-11 estimates as described below.

- The Operational Costs group increases significantly from the FY 2010-11 estimates. The increase is due to allocating funding in the amount of $192,000 for building rental expenses. As a result of an assessment performed by Dr. Tony Fabelo of the Council of State Government Justice Center, approximately 40 Supervision Officers may be relocated to satellite offices in order to decentralize the Department and to create additional reporting locations for probationers. Currently, all probationers report to one reporting station that is located downtown near the Bexar County Jail.

- The Supplies and Materials increases by 4 percent compared to the FY 2010-11 estimates. The increase is due to office supplies and telephone needs for FY 2011-12.

CONSTABLE, PRECINCT 1



CONSTABLE, PRECINCT 1

COMPANY: 100
ACCOUNTING UNIT: 3001

Mission: To provide a safe living and working environment for the citizens of Precinct 1 and to effectively serve and protect the community in a professional manner that promotes an environment that is safe for citizens at home and work.

Vision: To serve the Precinct 1 community by providing a model neighborhood law enforcement department with properly trained and equipped deputy constables who serve the community in a professional and sensitive manner.

Goals and Objectives:

- To handle civil process and warrants in a timely manner.
- Practice community policing to reduce the crime rate and school truancy.
- Promote a positive relationship with the community and all law enforcement agencies.
- Reduce burglaries, thefts, the distribution and use of narcotics; and enforce underage drinking laws.
- Patrol officers will maintain high visibility near school zones and schools to ensure a safe school environment; also providing law enforcement in unincorporated areas.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school drop out rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing "gaps" between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

Due to the countywide focus on decreasing and deterring juvenile crime, Constables are becoming more involved with truancy issues in the precincts and are assisting the Juvenile Probation Department by serving court summonses to juvenile offenders. Increasingly, Constables are also being called upon to assist the Office of the Attorney General by serving warrants for non-payment of child support.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Other Functions:

- Lecture at schools, work with parents and school officials to reduce crime and truancy.
- Patrol shopping malls and business areas to assist the public and prevent crime.
- Reduce the sale and use of narcotics in the Precinct 1 service area.
- During school hours, provide high visibility near school zones and schools to provide a safe environment for students going to and from school.
- During non-school hours, promote traffic safety and reduce crime in residential areas.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Civil Process served	11,000	12,000	12,000
Warrants/capias served	15,000	15,500	15,500
Number of hours per month spent on school zones	420	420	420
Efficiency Indicators:			
Avg. number of papers served per day	125	130	130
Avg. number of papers served per officer	5	6	6
Number of Save Our Students Truancy contacts	40	40	40
Effectiveness Indicators:			
Percentage of warrants executed	95%	96%	96%
Warrant revenue collected	$2,100,000	$2,300,000	$2,300,000
Total revenue collected	$4,300,000	$4,400,000	$4,400,000

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,406,472	$1,346,061	$1,339,856	$1,313,921
Travel and Remunerations	2,950	2,925	2,900	3,000
Operational Costs	95,119	93,512	99,643	88,083
Supplies and Materials	76,994	65,950	97,645	88,600
Total	***$1,581,535***	***$1,508,448***	***$1,540,044***	***$1,493,604***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget decreases by 3 percent compared to FY 2010-11 estimates. This decrease is due to the operational, and the supplies and materials appropriation.

- The Personnel Services group decreases by 1.9 percent compared to FY 2010-11 estimates. This is primarily due to one adopted program change as described below.

- The Travel and Remunerations group increases by 3 percent compared to FY 2010-11 estimates. This reflects required annual training for peace officers and reflects funding budgeted at approximately the same level in FY 2010-11.

- The Operational Costs group decreases by 11.6 percent compared to FY 2010-11 estimates. This is due to decreasing the electric and gas line item, which was not spent in FY 2010-11.

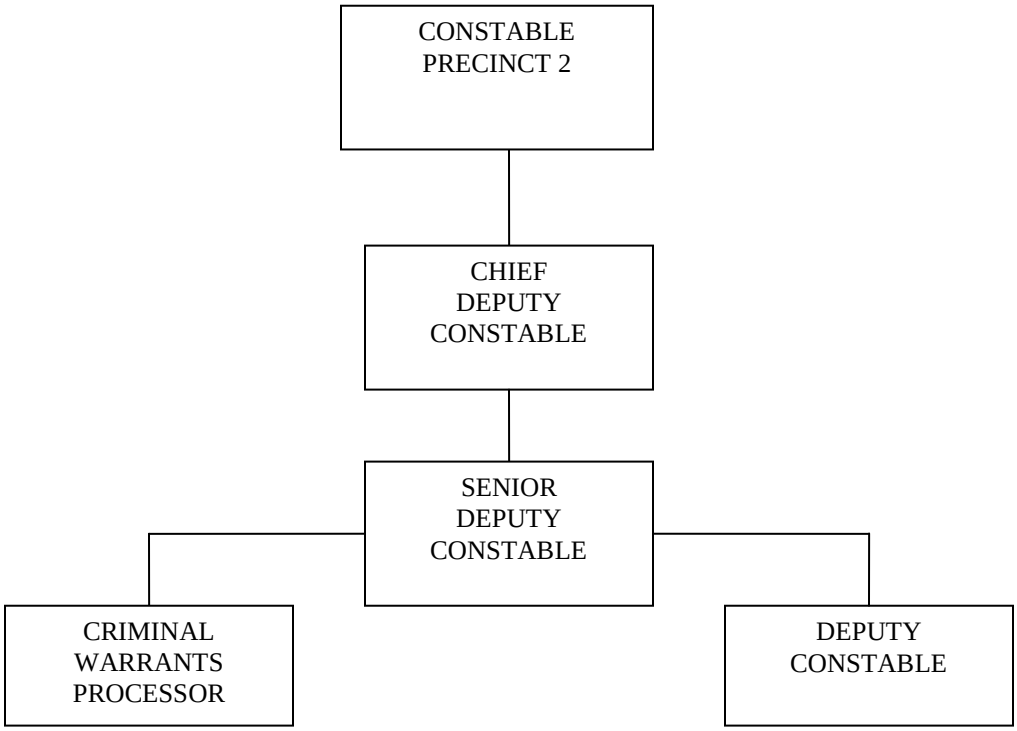
- The Supplies and Materials group decreases by 9.3 percent compared to FY 2010-11 estimates. This is due to decreasing the vehicle fuel and oil line item.

- The FY 2011-12 Adopted Budget includes one program change to reduce the Personnel Services Group funding by $45,691. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered alternative opportunity to submit a plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Constable	1	1	1
Administrative Clerk II	3	3	2
Chief Deputy Constable	1	1	1
Deputy Constable	19	19	19
Office Assistant IV	1	1	1
Senior Deputy Constable	1	1	1
Total - Constable, Precinct 1	***26***	***26***	***25***

CONSTABLE, PRECINCT 2



CONSTABLE, PRECINCT 2

COMPANY: 100
ACCOUNTING UNIT: 3002

Mission: To promote a safe and responsible local community by enforcing court orders, supporting and practicing prevention and early intervention, working in complement with other law enforcement agencies while avoiding duplication of services and reducing the number of traffic accidents in Precinct 2.

Vision: We are a community based police agency dedicated to responding to any needs which may arise. As Texas Peace Officers, we promote safe, responsible local communities by:

- Enforcing court orders.
- Supporting and practicing prevention and early intervention activities.
- Working in complement with other law enforcement agencies while avoiding duplication of service.
- Reducing the number of fatal/non-fatal traffic accidents through the enforcement of traffic laws on all roadways in Precinct 2, Bexar County.
- Complying with all state mandated requirements set out by the State of Texas and the Texas Constitution.

Goals and Objectives:

- Provide Justice Court with security as directed by the Texas Constitution.
- Service of all civil process.
- Execution of warrants.
- Traffic enforcement.
- Apprehending offenders.
- Alcohol, drug and tobacco education and awareness to minors.
- Reducing school truancy.
- Assisting the citizens of Bexar County.
- Reduce the number of traffic accidents through the enforcement of traffic laws in school zones and on roadways of Bexar County.
- Serve all warrants received from the Justice of the Peace Courts in a timely manner.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school drop out rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing “gaps” between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Measures:			
Civil Process Received	8,778	9,400	9,400
Criminal Warrants Received	11,000	12,000	12,000
Total Traffic Citations Filed with Court	9,100	12,500	12,500
Efficiency Measures:			
Civil Process Executed per FTE	976	1,044	1,044
Warrants Executed per FTE	1,250	1,375	1,375
Warrant Revenue generated per FTE	$188,951	$220,000	$220,000
Traffic Citations per FTE	3,033	3,033	3,033
Effectiveness Measures:			
Percentage of Civil Process Executed	100.1%	101.0%	101.0%
Civil Process Executed	8,790	9,400	9,400
Percentage of Criminal Warrants Executed	91%	91%	91%
Warrants Executed	10,000	11,000	11,000

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,584,602	$1,532,458	$1,530,063	$1,480,442
Travel and Remunerations	1,655	3,000	3,097	3,000
Operational Costs	201,276	229,773	226,344	219,829
Supplies and Materials	66,267	86,750	85,555	99,800
Total	***$1,853,800***	***$1,851,981***	***$1,845,059***	***$1,803,071***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget decreases by 2 percent compared to FY 2010-11 estimates. This decrease is due to the personnel services, travel and remunerations, and operational costs appropriation groups.

- The Personnel Services Group decreases by 3 percent compared to FY 2010-11 estimates. This decrease is due to one program change as described below.

- The Travel and Remunerations group slightly decreases compared to FY 2010-11 estimates. This reflects the same levels of funding that was allocated in FY 2010-11.

- The Operational Costs group decreases by 3 percent compared to FY 2010-11 estimates. The decrease is primarily due to the telephone usage line item.

- The Supplies and Materials group increases by 17 percent compared to FY 2010-11 estimates. This is due to the safety supplies line item for the purchase of items, such as flashlights and vehicle equipment.

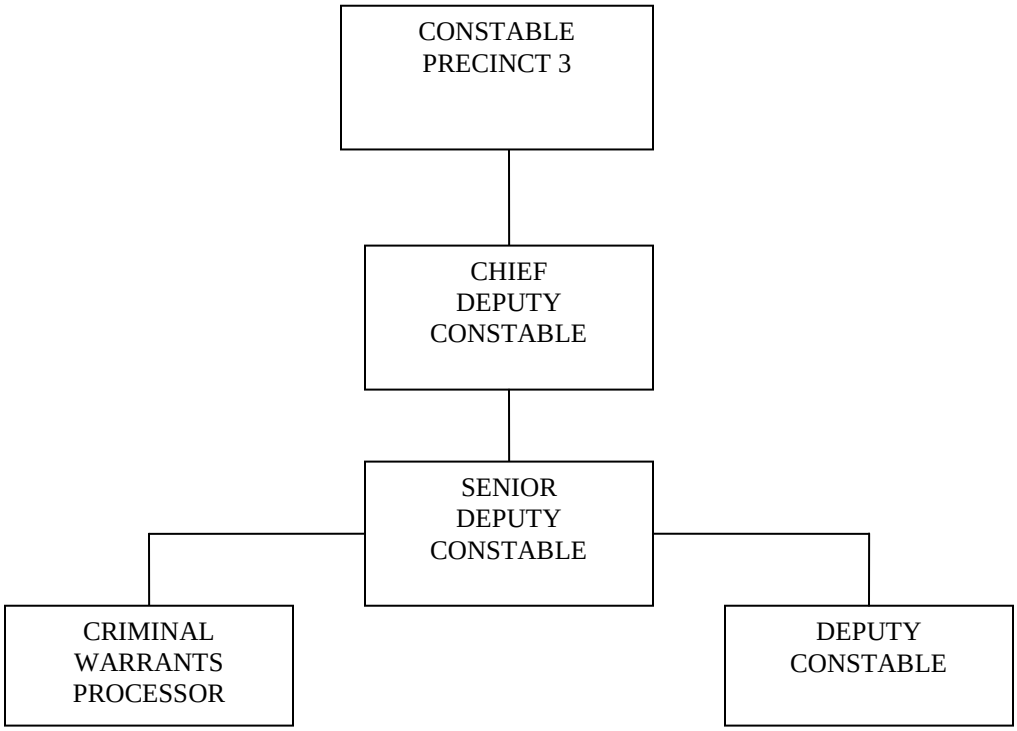
- The FY 2011-12 Adopted Budget includes one program change to reduce the Personnel Services Group funding by $51,895. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered alternative opportunity to submit a plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Constable	1	1	1
Criminal Warrants Processor	1	1	1
Administrative Clerk II	2	2	2
Chief Deputy Constable*	1	1	1
Deputy Constable	21	19	18
Office Assistant III*	1	1	0
Senior Deputy Constable	2	4	4
Total -Constable, Precinct 2	***29***	***29***	***27***

**During FY 2010-11, one Deputy Constable III (NE-09) and one Office Assistant III (NE-04) remained vacant and frozen. These positions were deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011.*

CONSTABLE, PRECINCT 3



CONSTABLE, PRECINCT 3

COMPANY: 100
ACCOUNTING UNIT: 3003

Mission: It is the mission of Bexar County Constable, Precinct 3 Office to serve the citizens of this precinct and Bexar County in a professional, courteous, educated, and respectful manner. This office will execute all legal documents delivered to this office in an efficient, timely, and professional manner as well as to make all returns promptly and accurately. Included in this mission is a mandate to show respect to all persons that this office contacts and to have compassion for those in need of our aid and services. To accomplish the mission of Bexar County Constable, Precinct 3 Office, we will strive to educate ourselves in all areas of law enforcement, cultural diversity and sensitivity, racial profiling, use of force, and protection for all citizens.

Vision: The vision for the Constable's Office encompasses working with the Justice of the Peace Courts to: improve efficiency, ensure that civil process is efficient and cost effective for the taxpayers, continue to develop and refine the warrant revenue collection procedure to maximize the collection of warrant fines and court costs, vigorously enforce traffic laws to minimize deaths and injuries, and maximize the safety level of the motoring public in Bexar County.

Goals and Objectives:

- Actively and consistently enforce federal and state laws and applicable County orders.
- Provide the Justice of the Peace Court with trained bailiff officers to ensure the safety and security of all court personnel, court officers, and all those having business with the Justice Court.
- Be reasonable, open minded listeners and honest communicators in order to negotiate, solve and/or resolve issues and problems creatively where possible, and model a positive attitude, approach and skills as a peace officer.
- Increase the efficiency of civil process and the courts in Bexar County by serving all civil process papers in a timely manner at or above the state average of seven papers per day.
- Consistently increase the warrant revenue collected by following the developed warrant collection procedure and working with defendants to ensure collection of fines and court costs. Help save lives and reduce injuries by vigorously enforcing all traffic laws.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school drop out rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing "gaps" between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Other functions:

- Serve all civil process from Bexar County Justice of the Peace Courts, County Courts, District Courts, Federal Courts, Out-of-County Courts, and Texas Attorney General, Texas Workforce Commission, and other state boards and commissions as directed.
- Execute all warrants issued by the Justice of the Peace Court.
- Control traffic and enforce traffic laws in and around school zones and neighborhoods while projecting a positive model of law enforcement for youth.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Civil Process			
Workload			
Civil Process Received	10,771	15,892	19,092
Efficiency			
Process Executed per FTE-Daily	5.16	9.83	11.4
Effectiveness			
Percent of Process Executed	98.4%	98.7%	95.3%
Process Executed	10,602	15,696	18,196
Criminal Warrants			
Workload			
Criminal Warrants Received	9,226	8,753	9,000
Efficiency			
Criminal Warrants Executed per FTE	90	486	733
Criminal Warrant Revenue Generated per FTE	$77,336	$106,401	$112,312
Effectiveness			
Criminal Warrants Executed	1,613	4,181	4,230
Warrant Revenue Collected	$1,392,041	$1,915,222	$1,955,222
Court Security			
Bailiff Service Hours Provided per Week	40	40	40
Security Monitor Service Hours per Week	40	40	40

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,163,199	$1,337,053	$1,272,117	$1,249,278
Travel and Remunerations	1,803	2,000	2,060	2,000
Operational Costs	192,961	185,949	239,249	199,996
Supplies and Materials	105,700	135,064	126,346	138,500
Total	***$1,463,663***	***$1,660,066***	***$1,639,772***	***$1,589,774***

Program Justification and Analysis:

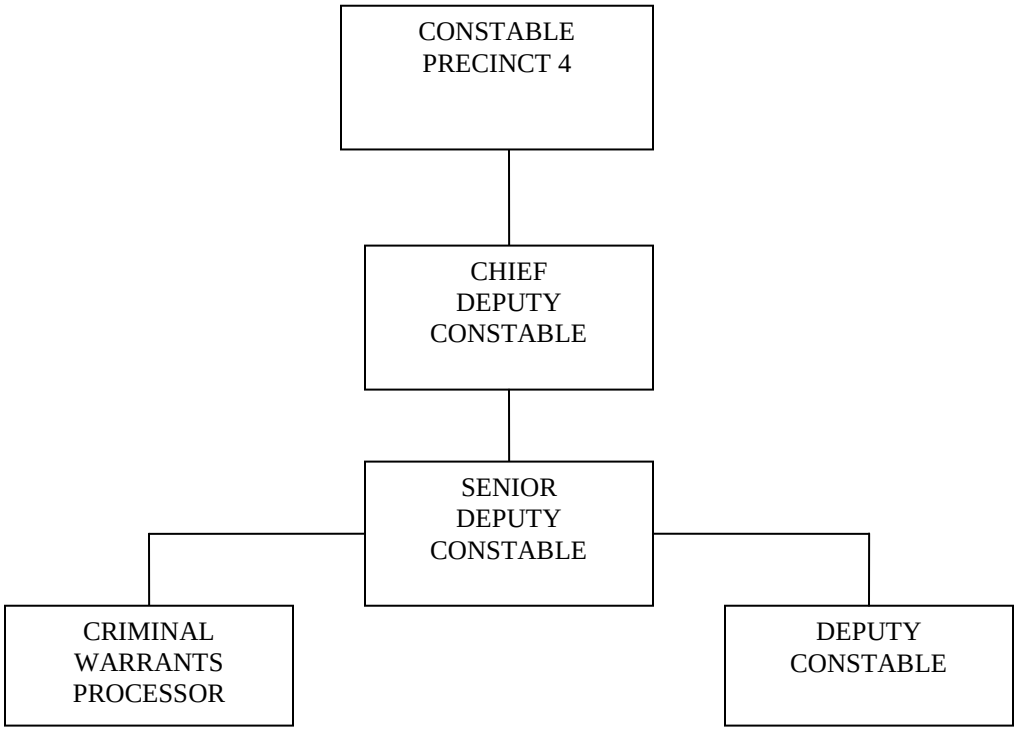
- The FY 2011-12 Adopted Budget decreases by 3 percent compared to FY 2010-11 estimates. The increase is primarily due to one program change as described below.
- The Personnel Services group increases by 1.7 percent compared to FY 2010-11 estimates. The increase is primarily due to unemployment insurance and retirement contributions by the County.
- The Travel and Remunerations group decreases by 3 percent compared to FY 2010-11 estimates. Funding is allocated at approximately the same level as the FY 2010-11 Adopted Budget.
- The Operational Costs group decreases by 16 percent compared to FY 2010-11 estimates. This decrease is due to vehicle accidents that occurred during FY 2010-11.
- The Supplies and Materials group increases by 10 percent compared to FY 2010-11 estimates. This is primarily due to the vehicle fuel and oil line item, which has increased based on the usage by the deputies.
- The FY 2011-12 Adopted Budget includes one program change that reduces the Personnel Services Group funding by $42,283. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered alternative opportunity to submit a plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Constable	1	1	1
Administrative Clerk II	1	1	1
Chief Deputy Constable	1	1	1
Criminal Warrants Processor*	2	2	1
Deputy Constable*	15	17	16
Office Assistant III	1	1	1
Senior Deputy Constable	4	4	3
Total - Constable, Precinct 3	***25***	***27***	***24***

**During FY 2010-11, one Criminal Warrants Processor (NE-04), one Deputy Constable II (NE-08), and one Deputy Constable V (NE-11) remained vacant and frozen. These positions were deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011.*

CONSTABLE, PRECINCT 4



CONSTABLE, PRECINCT 4

COMPANY: 100
ACCOUNTING UNIT: 3004

Mission:

- To enforce court orders.
- To support and practice crime prevention and early intervention activities.
- To work in complement with other law enforcement agencies and local school districts while avoiding duplication of service.

Vision:

- To continue to provide efficient and cost effective civil process service for our customers and the taxpayers.
- To work towards less truancy, resulting in more students completing high school and entering college or the job market.
- To have fewer school age children on the streets during school hours, resulting in less juvenile crime and fewer dropouts.
- To develop a close working relationship with the Justice of the Peace and Juvenile Court systems to increase efficiency.
- To promote less crime in neighborhoods through the use of prevention and early intervention programs identified and supported by the community.
- To continue to work with all law enforcement agencies in an effort to be a viable force to solve community problems and avoid duplication of services.

Goals and Objectives:

- To serve all warrants received from the Justice of the Peace court in a timely manner.
- To serve all civil process in a timely manner.
- To work with school districts to operate the Absent Student Assistance Program (A.S.A.P.) to reduce truancy.
- To work school zones in the precinct to keep the children safe both to and from school.
- To work with neighborhood and community leaders to address the needs in the precinct.
- To work with the school districts, District Attorney and other law enforcement entities to achieve a reduction in truancy.
- To keep a line of communication and cooperation open with all elected officials and County departments.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school drop out rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing “gaps” between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

Due to the countywide focus on decreasing and deterring juvenile crime, Constables are becoming more involved with truancy issues in the precincts and are assisting the Juvenile Probation Department by serving court summonses to juvenile offenders. Increasingly, Constables are also being called upon to assist the Office of the Attorney General by serving warrants for non-payment of child support.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators (Annual):			
Civil process served	2,907	6,400	3,740
Warrants served	5,405	2,549	6,200
Total citations issued	9,601	13,124	15,500
Efficiency Indicators (Annual):			
Average papers served per day per deputy	6.5	7.3	8.1
Average number of juvenile summons and pickup orders executed per month	2	4	6
Average number of ASAP contacts per month	90	93	112
Effectiveness Indicators (Time in Minutes):			
Rate of papers served within 5 days	90%	90%	90%
Rate of warrants executed with fines	55%	52%	56%
Rate of warrants cleared	40%	47%	57%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,259,846	$1,418,976	$1,404,114	$1,296,276
Travel and Remunerations	2,587	3,340	2,791	3,400
Operational Costs	211,257	215,146	220,438	206,947
Supplies and Materials	94,464	118,199	126,870	97,300
Capital Expenditures	18,801	910	907	0
Total	***$1,586,955***	***$1,756,571***	***$1,755,120***	***$1,603,923***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget decreases by 9 percent compared to FY 2010-11 estimates. This decrease is primarily due to one program change as described below.

- The Personnel Services group decreases 7.6 percent compared to FY 2010-11. The decrease is due to funding two temporary deputies to the Justice of the Peace, Place 1 courtroom due to the absence of a bailiff in that justice court during FY 2010-11. Funding for these two temporary deputies is not adopted for FY 2011-12.

- The Travel and Remunerations group increases by 22 percent compared to FY 2010-11 estimates. Funding reflects only the required annual training for Peace Officers.

- The Operational Costs group decreases by 6 percent compared to FY 2010-11 estimates. The decrease is due to the technology improvement fee line item, which is reduced as a result of budgetary constraints. The vehicle repair and maintenance line item also decreases, which is based on the usage in FY 2010-11.

- The Supplies and Materials group decreases by 23 percent compared to FY 2010-11 estimates due to the vehicle fuel and oil line item, which is based on FY 2010-11 usages and the safety supplies line item. In FY 2010-11, the Constable was allocated funding in the safety supply line item for two new deputy positions. There are no new positions adopted for FY 2011-12

- There are two program changes adopted for FY 2011-12.

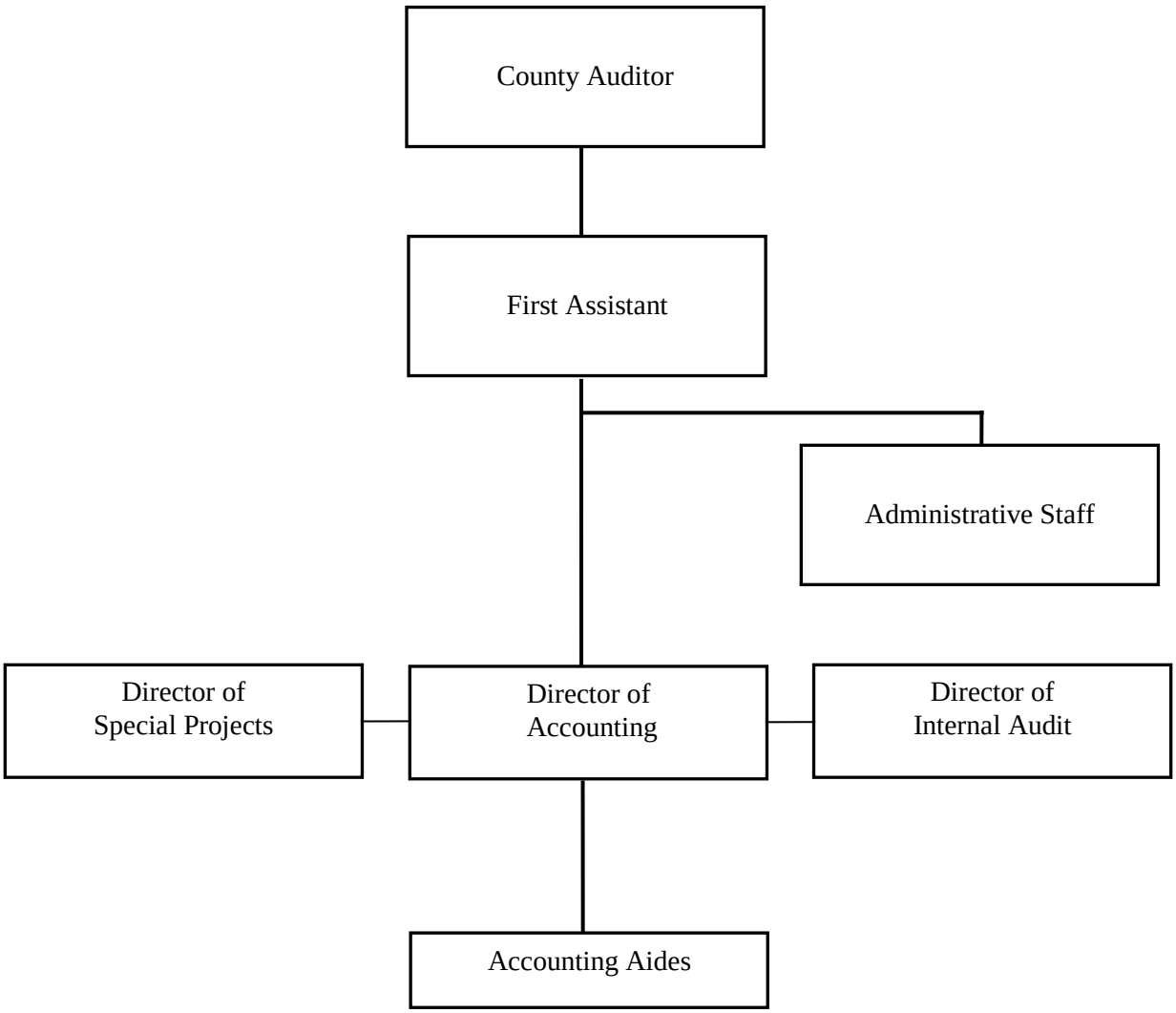
  - The first program change deletes one vacant Deputy Constable I (NE-07) position, which results in a savings of $46,486.

  - The second program change reduces the Personnel Services Group funding by $45,137. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered alternative opportunity to submit a plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Constable	1	1	1
Administrative Clerk II	1	1	1
Chief Deputy Constable	1	1	1
Criminal Warrants Processor	2	2	2
Deputy Constable	17	19	18
Office Assistant III	1	1	1
Senior Deputy Constable	3	3	3
Total - Constable, Precinct 4	***26***	***28***	***27***

COUNTY AUDITOR



COUNTY AUDITOR

COMPANY: 100
ACCOUNTING UNIT: 4001

Mission: To be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's duties and responsibilities. To provide timely, accurate, and meaningful financial information on the fiscal affairs of county government and to provide ancillary support to the Commissioners Court, other elected officials, department heads, and the general public.

Vision: Create and maintain an environment of sound fiscal management and efficient financial operations at all levels of county government, through aggressive support, increased interactive collaboration and communication to assure efficient collection and reporting of revenues and legal compliance with budget expenditures.

Goals and Objectives:

- PROFESSIONALISM - To set and meet quality and professional standards in carrying out the duties and responsibilities of the County Auditor's Office.
- INDEPENDENCE - To maintain an appropriate level of independence in order that the Auditor's Office may freely question and investigate County programs and issues.
- INNOVATION/PRODUCTIVITY - To encourage and promote innovative and productive approaches to current programs and processes both in the Auditor's Office as well as other County Departments.
- PERSONAL GROWTH AND ENRICHMENT - To provide quality training as well as open communications to develop job skills, personal growth, professionalism, and an environment which encourages innovation and positive attitudes.

Program Description: The Auditor's Office is organized into four divisions as follows:

I. Executive Division
II. Special Projects Division
III. Accounting Division
IV. Internal Audit Division

The Executive Division is headed by the First Assistant County Auditor and is comprised of the Executive Administrative Assistant to the County Auditor and the First Assistant County Auditor, Contract Monitoring, Payroll, and Financial System sections. Reporting to the Administrative Assistant is the receptionist and one accounting clerk. The division is responsible for ensuring that support is available for the County Auditor, as needed, that department operations function smoothly, that all contracts are read and approved as appropriate, and that all county personnel requiring retirement assistance and counseling receive the proper information and that all county personnel are paid properly and timely.

The Special Projects Division is headed by the Director of Special Projects and is comprised of the following activities: implementation of the County wide cashiering system, expanding the acceptance of credit cards, special projects as they arise, and documentation of county practices. The Special Projects Division is charged with handling those special programs as assigned by the County Auditor.

The Accounting Division is under the direction of the Director of Accounting and is comprised of the following functions: financial accounting and reporting, grant accounting and reporting, banking services, revenue accounting, accounts payable, and capital improvements.

The Internal Audit Division of the Bexar County Auditor's Office conducts internal reviews, automated system reviews and special projects for the County Auditor and other county departments. The Internal Audit Division also functions as a troubleshooter for other departments, answering questions ranging from how to record transactions to how to design the systems used to enter those transactions. The Audit Division is also responsible for assisting the County Auditor in the prescriptive role of adopting and enforcing regulations consistent with the law needed for the speedy and proper collecting, checking, and accounting for the receipt of funds that belong to the county or to a person for whom a district, county, or precinct officer has made collection and the officer holds the funds for their benefits. The Internal Audit Division conducts regular audits of cash on hand at all county offices.

Additional Goals of the Internal Audit Division are to:

1. Safeguard county assets and revenues.
2. Safeguard public funds not belonging to the County.
3. Safeguard public funds in the control of County, district, and precinct officials.
4. Find ways to increase revenue and reduce costs.
5. Protect the County from unnecessary liability while maintaining efficient delivery of services.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Number of special projects scheduled	2	3	2
Number of payroll distributions	124,460	124,996	124,992
Number of direct hours on audits	9,834	8,274	10,236
Efficiency Indicators:			
Average direct hours on routine tasks per FTE	N/A	N/A	1,158
Average status form changes per FTE*	3,099	4,284	5,141
Average direct hours on audits per FTE	1,204	1,024	1,024
**Used five employees for FY 2011-12.*			
Effectiveness Indicators:			
Percentage of audits completed to audits scheduled	53%	80%	84%
Percentage of audit reports issued to audits scheduled	37%	92%	84%
Percentage of special projects completed to special projects assigned	70%	78%	75%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$3,464,380	$3,730,697	$3,596,002	$3,787,975
Travel and Remunerations	18,856	28,700	21,695	26,000
Operational Costs	301,103	157,449	149,897	77,760
Supplies and Materials	39,097	54,000	46,567	45,700
Total	***$3,823,436***	***$3,970,846***	***$3,814,161***	***$3,937,435***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget increases by 3 percent compared to the FY 2010-11 estimates primarily due to the personnel services and travel and remunerations appropriations.

- The Personnel Services group increases by 5 percent compared to the FY 2010-11 estimates. This is due to fully funding two positions from the General Fund that were previously paid out of capital funds associated with the implementation of the new countywide financial system. The increase is also due to the retirement and unemployment insurance contributions by the County.

- The Travel and Remunerations group increases by 20 percent compared to the FY 2010-11 estimates. This increase is due to additional funding necessary for discretionary travel in order to keep the level of training consistent with the needs of the office.

- The Operational Costs group decreases by 48 percent compared to the FY 2010-11 estimates. This is primarily due to the building rental line item. The Auditor's Office paid for office space in the Heritage Plaza building and moved into the new Paul Elizondo Tower in January 2011. Funding was budgeted for three months of rent; however, no funding is adopted for FY 2011-12.

- The Supplies and Materials group decreases by 1.8 percent compared to FY 2010-11 estimates. This decrease is primarily due to allocating less funding for office supplies as requested by the County Auditor.

- The FY 2011-12 Adopted Budget includes one program change to reduce the Personnel Services Group funding by $134,469. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered alternative opportunity to submit a plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Executive			
County Auditor	1	1	1
Accounting Clerk III	1	1	1
Accounting Clerk II	1	1	1
Executive Assistant	1	1	1
First Assistant County Auditor	1	1	1
Office Assistant III	1	1	1
Technical Support Manager	0	1	1
Total – Executive	***6***	***7***	***7***
Accounting			
Accountant I***	2	2	1
Accountant II	7	7	7
Accountant III	5	5	5
Accountant IV	1	1	1
Accountant V*	1	2	2
Accounting Clerk	2	2	2
Accounting Clerk II***	1	1	0
Accounting Clerk III	2	2	2
Assistant Manager of Payroll Operations	1	1	1
Director of Accounting Division	1	1	1
Manager of Accounts Payable	1	1	1
Manager of Banking Services	1	1	1
Manager of Capital Improvements & Contracts	1	1	1
Manager of Financial Accounting	1	1	1
Manager of Grants	1	1	1
Manager of Insurance & Benefits	1	1	1
Manager of Payroll Operations	1	1	1
Manager of Retirement & Payroll Administration	1	1	1
Manager of Revenue Accounting	1	0	0
Staff Auditor I – Payroll	1	1	1
Staff Auditor II – Payroll	1	1	1
Supervisor of Operations	1	1	1
Total – Accounting	***35***	***35***	***33***
Audit			
Director of Audit Division	1	1	1
Manager of Audit Services	1	1	1
Staff Auditor I	1	0	0
Staff Auditor II***	3	4	3

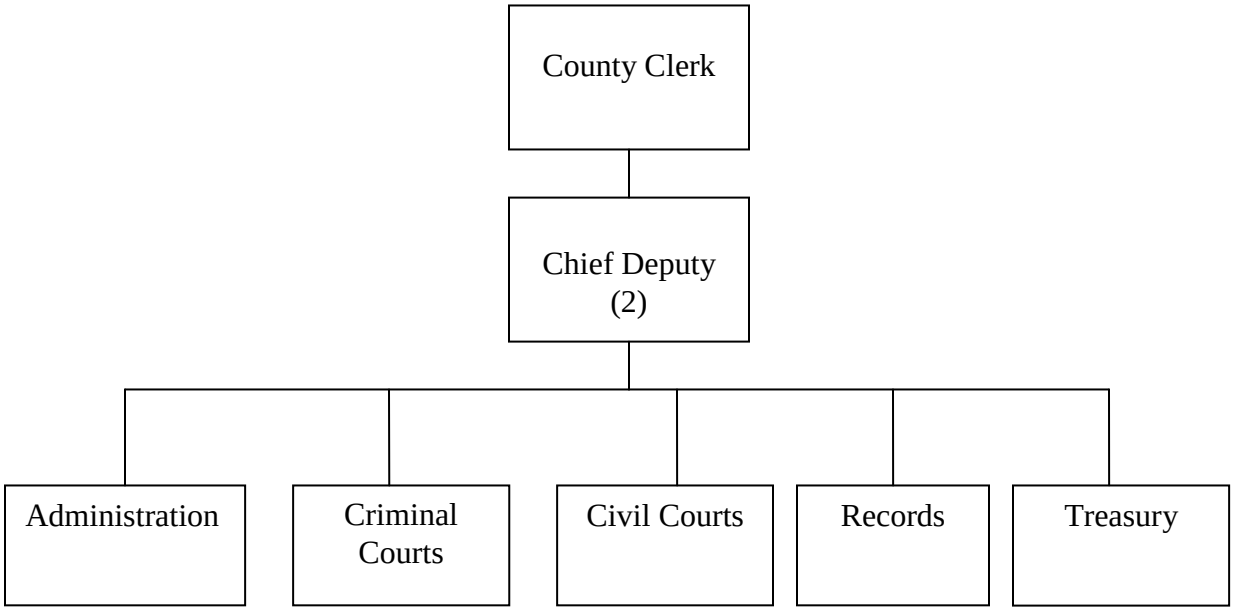
	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Staff Auditor III***	2	2	1
Staff Auditor IV***	4	4	2
Staff Auditor V**	.5	.5	.5
Total - Audit	***12.5***	***12.5***	***8.5***
Special Projects			
Director of Special Projects	1	1	1
Manager of Special Projects	1	1	1
Financial System Functional Lead	0	1	1
Financial System Assistant Functional Lead	0	1	1
Cashier System Coordinator	1	1	1
Total - Special Projects	***3***	***5***	***5***
Total - County Auditor	***56.5***	***59.5***	***53.5***

**The Accountant V (E-08) position will be paid from venue funds.*

***The Staff Auditor V is paid 50% grant funds and 50% general funds.*

****During FY 2010-11, one Accounting Clerk II (NE-04), one Accountant I (NE-08), one Staff Auditor II (E-04, one Staff Auditor III (E-05), and two Staff Auditor IV (E-06) remained vacant and frozen. These positions were deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011.*

COUNTY CLERK



COUNTY CLERK

COMPANY: 100 ACCOUNT UNIT: 2001, 2002, 2010, 2099, 2200, 2300, 2400, 2401

Mission: To provide the county government and the general public with the efficient handling of documents, and to insure that records are provided for public use in a manner that is consistent with the highest standards of law.

Vision: The County Clerk's office is more than just a keeper of records: it is a distributor of them. To fulfill this vision we will continually seek to expand the use of technology in our operations, striving to keep pace with the needs of a growing public and an increasingly complex county government.

Goals and Objectives:

- To efficiently record, index and make publicly available all documents filed with the office.
- To provide the necessary levels of support for the County Courts-at-Law, Probate Courts and Commissioners Court operations, and to establish a cooperative, collaborative working relationship with all other branches of the county government.
- To assist with mental health operations in the County; to protect the welfare of the community by removing persons who are a danger to themselves or others; to ensure that the health and rights of individuals within the system are safeguarded.
- To manage all current operations with fiscal and operational accountability and to focus planning efforts on expanding and improving services to meet future needs.
- To develop and maintain a highly trained, dedicated and informed staff and to ensure that all staff members have the tools and equipment necessary to perform their tasks.
- To provide a pleasant and safe working environment for employees and members of the public.
- To provide the highest level of service in daily interaction with the public and to treat every person with courtesy and respect.
- To adhere to all statutory requirements as prescribed by state and county law; to vigilantly safeguard the records under custodianship and to uphold the rights of individuals and the public.

Program Description: The County Clerk is the official record keeper for Bexar County. As such, the County Clerk's Records Division indexes, copies, exhibits, preserves, and protects all land and personal official records of Bexar County and its citizens. Records include deeds, deeds of trust, abstracts of judgment, Uniform Commercial Code documents, prenuptial agreements, military discharges, hospital liens, mechanic liens, federal tax liens, marriage licenses, and assumed business names. The Deeds Unit of the County Clerk's Record Department maintains historical records dating from 1699 through 1836. These records are preserved as the "Spanish Archives." The County Clerk also maintains records dating from 1836 through the present, maintaining a complete chronological record for Bexar County. The Vital Statistics Unit maintains business name records and marriage records from 1836 to present, birth and death records prior to 1967, school records, cattle brands, and warehouse bonds. The Treasury Division, which moved to the Administration Division in FY 2007-08, invests, monitors, and disburses over $4 million in minor' trust funds generated from the settlement of lawsuits, proceeds from estates, eminent domain funds, and bonds.

The County Clerk is also the Clerk of the Commissioners Court. The Administration Division of the County Clerk's Office records and preserves all Commissioners Court hearings and public meetings.

The County Clerk is also the statutory Clerk for Bexar County's thirteen Criminal County Courts at Law. The Criminal Courts Division manages the County Courts at Law's daily caseload to ensure an expedient flow of

cases through the judicial system. This Division records and maintains records of criminal Class A and B misdemeanors, bond forfeiture cases.

The Civil Courts Division, created in FY 2007-08, combines all of the County Clerks civil judicial responsibilities into one Division. These areas of responsibility include Civil Courts, Mental Health activities and the Probate Courts.

The Civil Courts Division manages the two Civil County Courts at Law's daily caseload to ensure an expedient flow of cases through the judicial system. This Division records and maintains records of civil suits up to $100,000. The Probate Section files, prepares, and preserves as permanent record all wills, administrations, guardianships, condemnations, and related matters for Bexar County's Probate Courts, as well as staffing dockets cases, posting notices, and preparing case files for hearing dates in addition to Probate Court cases, involuntary mental health commitment cases, and 4th Court of Appeals transcripts and case documentation. The Mental Health Section serves Bexar County and a thirty-county area by assisting with all mental health patient activity with referring county, public, and private healthcare facilities. Mental Health Section staff files and maintains records and docket hearings related to probable cause, commitment, chemical/substance abuse, and mental retardation cases. Unlike other County hearings, these are held away from the Courthouse at alternative locations for the patients' benefit. Mental Health Section staff provides support for and attends these hearings. They also handle direct patient and out-of-area billing.

The County Clerk is elected Countywide for a term of four years.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Cases Filed (County Courts)	39,725	34,078	40,000
Number of Cases Filed Annually (Probate)	4,303	4,400	4,400
Cases Filed Annually (Civil)	9,734	9,929	10,128
Cases Filed Annually (Mental Health)	3,720	3,832	3,947
Efficiency Indicators:			
Cases Filed per FTE (Criminal)	1,690	1,602	1,667
Cases Filed per FTE (Bond Forfeiture)	325	313	317
Cases Filed per FTE (Probate)	253	258	259
Cases Filed per FTE (Civil)	608	621	633
Cases Filed per FTE (Mental Health)	531	547	564
Amount of dollars deposited into the Registry per FTE	$66,254,029	$65,714,286	$65,714,286

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Effectiveness Indicators:			
Percentage of Records Filed Electronically	35%	45%	45%
Percent of Surety Cases Filed	65%	67%	69%
Fees Collected (Probate)	$447,859	$352,000	$400,000
Percentage of Cases Reset (Civil)	35%	36%	37%
Percentage of Fees Collected (Mental Health)	95%	95%	95%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$6,252,431	$6,393,280	$6,141,615	$6,334,102
Travel and Remunerations	3,160	11,360	11,360	10,360
Operational Costs	226,176	286,853	267,835	253,384
Supplies and Materials	90,464	137,700	123,209	107,700
Capital Expenditures	9,627	0	0	0
Total	***$6,581,858***	***$6,829,193***	***$6,544,019***	***$6,705,544***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget increases by 2.5 percent compared to the FY 2010-11 estimates as described below.

- The Personnel Services group increases 3.1 percent compared to the FY 2010-11 estimates. The Clerk's Office experienced staff turn-over during FY 2010-11. This appropriation provides funding for all authorized positions and also an increase in unemployment and retirement contributions.

- The Travel and Remunerations group decreases 8.8 percent when compared to FY 2010-11 estimates. The decrease reflects the amount requested for FY 2010-11. Funding is provided for travel that is required for certifications and continuing education for the County Clerk.

- The Operational Costs group decreases 5.4 percent when compared to FY 2010-11 estimates. The postage line item has been reduced because the new print shop will be able to send out postcards instead of the office.

- The Supplies and Materials group decreases 2.3 percent when compared to the FY 2010-11 estimates. This decrease is primarily due to a decrease in funding provided for office supplies at the request of the department.

- The first program change for the County Clerk is a re-organization as reflected below for a total cost savings of $230,845.

County Clerk

Program Change 1:		($150,474)
Delete:	Position #	
Probate Court Services Coordinator (NE-10)	30005836	($51,420)
License & Recordings Supervisor (NE-07)	30004406	($40,176)
Court Clerk Supervisor (NE-07)	30008042	($40,812)
Court Operations Supervisor (NE-07)	30006981	($43,224)
Probate Supervisor (NE-07)	30002920	($42,468)
Civil Filing Supervisor (NE-07)	30007491	($40,512)
Indexing Supervisor (NE-07)	30004343	($31,308)
Records Storage Supervisor (NE-07)	30007000	($39,696)
Marriage License & Assumed Name Supv (NE-07)	30003634	($39,696)
Criminal Filing Supervisor (NE-07)	30006240	($58,235)
Mental Health Supervisor (NE-07)	30002919	($57,660)
Deed Records Supervisor (NE-07)	30006334	($58,800)
		($544,007)
Create five Court Services Supervisors (NE-09)		
Create four Recordings Services Supervisors (NE-09)		$398,044

Program Change 2:		($184,365)
Delete:	Position #	
Court Operations Clerk - FROATT	30006256	($36,873)
Recording and Operations Clerk - FRO0607	30006311	($36,873)
Recording and Operations Clerk - FRO0607	30006441	($36,873)
Court Operations Clerk - FRO0607	30006849	($36,873)
Court Operations Clerk - FRO0607	30009163	($36,873)

Program Change 3:	($30,021)
Move one Archivist from full time to a 20 hour work week	

Program Change 4:	No Cost as these are already budgeted.	
Unfreeze:	Position #	
Court Operations Clerk - FROATT	30004252	
Court Operations Clerk - FRO0607	30004667	
Recording and Operations Clerk - FRO0607	30007667	

Program Change 5:		
Delete:	Position #	
Lead Treasury Operations Clerk	30006137	($93,807)
Treasury and Bookkeeping Coordinator	30006025	

Create and add:		
Senior Analyst - Planning and Policies (E-07)		$112,160
Bookkeeping Specialist (E-04)		

Program Change 6:

Give a ten percent salary increase to:	Position #	$22,259
Civil Courts Manager	30007923	
County Courts Manager	30004626	
Recordings Manager	30002943	
Give a 9.5 percent salary increase to:		$9,171
Chief Deputy For County Clerk - X	30006442	
Give a 2 percent salary increase to:		$3,818
Treasury Manager	30003629	
Chief Deputy County Clerk - Operations	30006541	
Give a two percent increase to all other active full-time employees not impacted by the changes above:		$80,414

- The second program change is to delete one frozen DWI Court Clerk (NE-3) for a General Fund savings of $30,021.
- The third program change is to delete one Lead Treasury Operations Clerk that has been frozen since FY 2009-10.

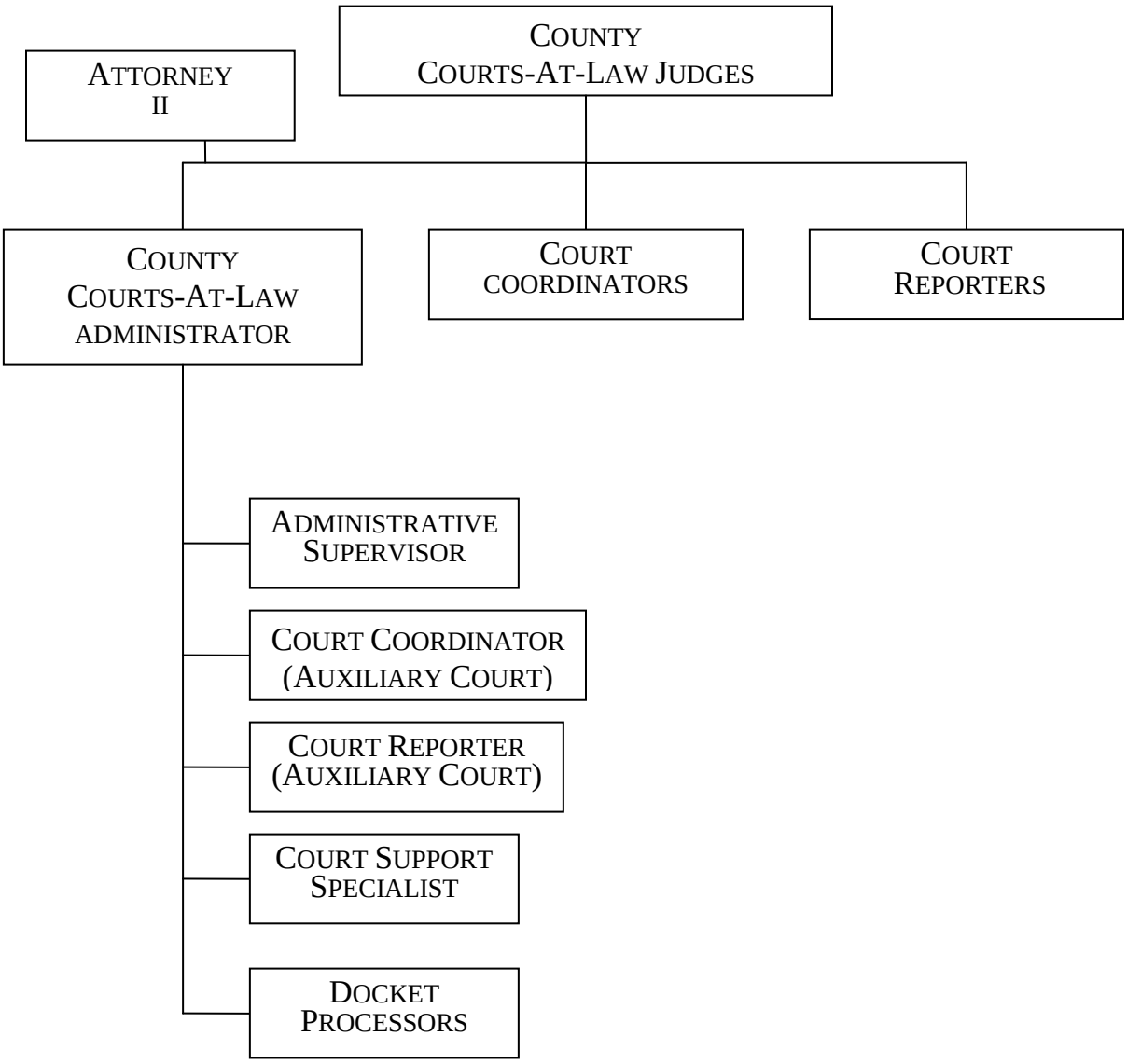
Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administration			
Archivist	1	1	0.5
Chief Deputy County Clerk - Operations	1	1	1
Chief Deputy For County Clerk	1	1	1
Commissioners Court Coordinator	1	1	1
County Clerk	1	1	1
Executive Assistant	2	2	2
Human Resources Analyst	1	1	1
Office Assistant IV	1	0	0
Senior Analyst - Planning and Policies	1	1	1
Total - Administration	***10***	***9***	***8.5***
Criminal Courts			
Criminal Courts Manager	1	1	1
Court Clerk	26	28	28
Court Clerk Supervisor	1	1	0
Court Operations Clerk	15	15	15

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Court Operations Supervisor	1	1	0
Court Services Supervisor	0	0	2
Criminal Filing Supervisor	1	1	0
DWI Court Clerk	1	1	0
Lead Court Operations Clerk	1	2	2
Lead Recording Operations Clerk	1	0	0
Total - Criminal Courts	***48***	***50***	***48***
Civil Courts			
Civil Courts Manager	1	1	1
Civil Filing Supervisor	1	1	0
Court Clerk	8	8	8
Court Operations Clerk	20	20	17
Court Services Supervisor	0	0	3
Mental Health Clerk	5	5	5
Mental Health Supervisor	1	1	0
Lead Court Operations Clerk	1	2	2
Lead Mental Health Clerk	1	1	1
Probate Court Services Coordinator	1	1	0
Probate Supervisor	1	1	0
Total - Civil Courts	***40***	***41***	***37***
Records			
Indexing Supervisor	1	1	0
Lead Recording Operations Clerks	3	3	3
Licensing and Recordings Supervisor	1	1	0
Recordings Services Supervisor	0	0	4
Recording and Operations Clerk	21	21	19
Records Storage Supervisor	1	1	0
Recordings Manager	1	1	1
Deed Records Supervisor	1	1	0
Total - Records	***29***	***29***	***27***
Treasury			
Treasury Operations Clerk	4	4	4
Lead Recording Operations Clerk	2	1	1
Lead Treasury Operations Clerk	1	2	0
Treasury and Bookkeeping Coordinator	1	1	0

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Recording and Operations Clerk	10	10	10
Senior Analyst	0	0	1
Bookkeeping Specialist	0	0	1
Marriage License, Assumed Name, and Vital Statistics Supervisor	1	1	0
Treasury Manager	1	1	1
Total - Treasury	***20***	***20***	***18***
Total - County Clerk	***147***	***149***	***138.5***

COUNTY COURTS-AT-LAW



COUNTY COURTS-AT-LAW

COMPANY: 100
ACCOUNTING UNIT: 3400-3415

Mission: County Courts-at-Law will provide current required levels of case dispositions while positioning the Courts to address the challenges of the future.

Vision: The Bexar County Courts at Law are leaders in providing the citizens of Bexar County with professional, efficient, and compassionate court services. The Judges and staff of the department work hard to achieve the proper balance between the requirements of the law, the needs of the people, and the fiscal ability of the County government.

Goals and Objectives:

- Provide the highest level of court services to the citizenry commensurate with available resources.
- Conduct continuous reviews of the court system's ability to serve the community.
- Encourage development of improved methods for achieving improved efficiency.
- Review and monitor court collections to identify and resolve problem areas.

Program Description: The County Courts-at-Law provide legal resolutions in both criminal misdemeanor and civil cases. There are fifteen statutory courts in the Bexar County system. Two of the County Courts-at-Law give preference to civil cases in which the matter in controversy exceeds $500 but does not exceed $200,000. They provide adjudication in suits of debt, negligence, personal injury, delinquent taxes, and eminent domain. The remaining thirteen statutory County Criminal Courts have general jurisdiction and provide adjudication in misdemeanor criminal cases where the punishment, upon conviction, may be a fine not to exceed $4,000 or a jail sentence not to exceed one year. The newly established courts created by the 81st Legislature function as the Impact Court located next door to Justice of the Peace, Precinct 1 and the Jail Court located in the Adult Detention Center. County Court 13 began their new docket in January, which also shares the family violence docket with County Court 7. The Auxiliary Court (Jail Court) handles misdemeanor cases involving jailed dispositions and resulting in cost savings to the County in terms of reducing the number of nights inmates spend in jail awaiting court hearings and minimizing the transportation of inmates between the jail and the Justice Center or Courthouse.

Performance Indicators:

Criminal County Courts *(Based on Judicial Management Report)*

	FY 2009-10 Actual	FY 2010-11 Estimate
Workload Statistics:		
New Cases		
County Court 1	3,627	2,908
County Court 2	3,745	3,076
County Court 4	3,564	2,904
County Court 5	3,710	3,060
County Court 6	3,657	3,099
County Court 7	4,865	1,855
County Court 8	3,595	2,951

	FY 2009-10 Actual	FY 2010-11 Estimate
County Court 9	3,607	2,935
County Court 11	3,668	3,024
County Court 12	3,736	2,166
County Court 13*	-	3,371
Dispositions		
County Court 1	3,565	2,864
County Court 2	3,866	4,240
County Court 4	3,591	2,943
County Court 5	3,229	3,499
County Court 6	3,889	3,376
County Court 7	5,683	3,868
County Court 8	3,490	3,105
County Court 9	3,671	2,923
County Court 11	3,611	3,316
County Court 12	4,151	3,644
County Court 13*	-	1,422
Efficiency Statistics:		
Cost Per Disposition		
County Court 1	$8	$11
County Court 2	$54	$49
County Court 4	$40	$41
County Court 5	$26	$21
County Court 6	$16	$1
County Court 7	$149	$59
County Court 8	$46	$84
County Court 9	$32	$20
County Court 11	$30	$18
County Court 12	$48	$14
County Court 13*	-	$303
Average Indigent Defense Cost per Appointment		
County Court 1	$76	$71
County Court 2	$79	$104
County Court 4	$89	$86
County Court 5	$65	$76
County Court 6	$64	$63
County Court 7	$92	$176

	FY 2009-10 Actual	FY 2010-11 Estimate
County Court 8	$71	$239
County Court 9	$74	$61
County Court 11	$75	$117
County Court 12	$88	$126
County Court 13*	-	$38
Effectiveness Statistics:		
Clearance Rate		
County Court 1	97%	75%
County Court 2	91%	113%
County Court 4	90%	76%
County Court 5	74%	88%
County Court 6	89%	79%
County Court 7	85%	51%
County Court 8	85%	82%
County Court 9	89%	82%
County Court 11	89%	84%
County Court 12	91%	87%
County Court 13*	-	42%
Jail Bed Days		
County Court 1	26,932	22,087
County Court 2	21,942	19,220
County Court 4	18,358	20,879
County Court 5	25,537	19,948
County Court 6	28,548	24,441
County Court 7	92,029	35,971
County Court 8	22,449	22,294
County Court 9	24,136	21,442
County Court 11	25,894	38,519
County Court 12	32,149	29,867
County Court 13*	-	

**County Court 13 began sharing the County Court 7 docket January 2011.*

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Civil County Courts-At-Law			
Workload Statistics:			
New Cases Filed During the Year	9,731	10,248	10,128
Total Cases Disposed	8,531	8,934	9,816
Efficiency Statistics:	4,866	5,124	5,064
New Cases per Court	4,266	4,467	4,908
Disposed Cases per Court			
Effectiveness Statistics:			
Clearance Rate	87%	87%	97%
Final Judgment	688	524	769

Appropriations:

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Budget
Administration (3400)				
Personnel Services	-	-	-	$511,219
Travel and Remunerations	-	-	-	9,500
Operational Costs	-	-	-	44,035
Supplies and Materials	-	-	-	18,800
Subtotal:	**-**	**-**	**-**	***$583,554***
County Court 1 (3401)				
Personnel Services	-	-	-	$342,010
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$582,108***
County Court 2 (3402)				
Personnel Services	-	-	-	$355,862
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$595,960***

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Budget
County Court 3 (Civil) (3403)				
Personnel Services	-	-	-	$320,253
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Subtotal:	**-**	**-**	**-**	***$326,393***
County Court 4 (3404)				
Personnel Services	-	-	-	$334,518
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$574,616***
County Court 5 (3405)				
Personnel Services	-	-	-	$345,918
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$586,016***
County Court 6 (3406)				
Personnel Services	-	-	-	$340,556
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$580,654***
County Court 7 (3407)				
Personnel Services	-	-	-	$323,689
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$563,787***

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Budget
County Court 8 (3408)				
Personnel Services	-	-	-	$334,613
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$574,711***
County Court 9 (3409)				
Personnel Services	-	-	-	$328,792
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$568,890***
County Court 10 (Civil) (3410)				
Personnel Services	-	-	-	$313,465
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Subtotal:	**-**	**-**	**-**	***$319,605***
County Court 11 (3411)				
Personnel Services	-	-	-	$343,483
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$583,581***
County Court 12 (3412)				
Personnel Services	-	-	-	$331,636
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$571,734***
County Court 13 (3413)				
Personnel Services	-	-	-	$343,301
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Court Appointed Attorney Fees	-	-	-	233,958
Subtotal:	**-**	**-**	**-**	***$583,399***

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Budget
County Court 14 (3414)				
Personnel Services	-	-	-	$350,030
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,073
Subtotal:	**-**	**-**	**-**	***$356,170***
County Court 15 (3415)				
Personnel Services	-	-	-	$279,385
Travel and Remunerations	-	-	-	5,067
Operational Costs	-	-	-	1,068
Subtotal:	**-**	**-**	**-**	***$285,520***
Personnel Services	$5,562,091	$5,511,575	$5,547,349	$5,498,728
Travel and Remunerations	138,847	143,834	135,326	85,505
Operational Costs	75,988	64,824	64,423	60,125
Supplies and Materials	19,661	25,130	23,514	18,800
Court Appointed Attorney Fees	3,131,721	3,005,000	2,982,698	2,573,538
County Courts-At-Law Grand Total	***$8,928,308***	***$8,750,363***	***$8,753,310***	***$8,236,698***

Program Justification and Analysis:

- The FY 2011-12 Budget decreased 5.9 percent compared to FY 2010-11 estimates due to a reduction in Travel and Operational Cost, and Court Appointed Attorney groups.

- The Personnel Services group decreased less than one percent compared to the FY 2010-11 estimates. This is due to the program change described below.

- The Travel and Remunerations group decreased significantly compared to the FY 2010-11 estimates. The savings is described in the program change below.

- The Operational Costs group decreased 6.7 percent when compared to FY 2010-11 estimates. The decrease is due to Telephone Usage, which was funded at the amount requested by the Office.

- The Supplies and Materials group decreased significantly when compared to the FY 2010-11 estimates when furniture was acquired for the new courts.

- The Court Appointed Attorney group decreased 13.7 percent compared to FY 2010-11 estimates due to the new flat fee ordered by the County Court-At-Law Judges. The Judges developed a budget saving measure to reduce the increasing costs of Indigent Defense, as well as to improve the compensation paid to attorneys representing indigent defendants. The new fee schedule will become effective for those misdemeanor cases filed on or after August 1, 2011. This new flat fee schedule should reduce the number of itemized vouchers and save $431,464.

- The FY 2011-12 Budget has one program change described below:

  - The program change reduced the Personnel Services Group funding $110,466. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered the opportunity to submit an alternative plan in order to reach the personnel reduction target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

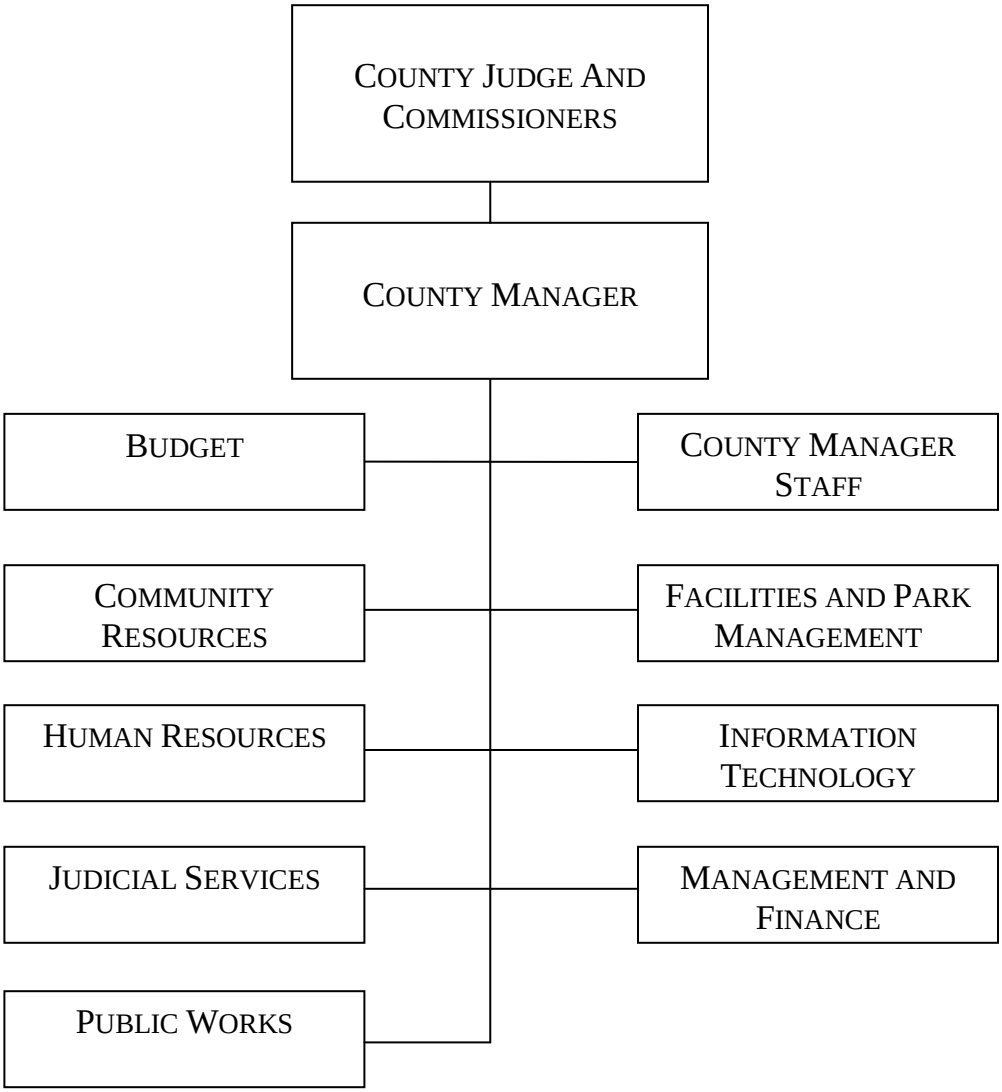
Policy Considerations: The FY 2011-12 Budget will transition the courts into individual court budgets. This will allow each court to manage each of their budgets as it relates to court management.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administrative Supervisor	0	1	1
Attorney II*	3	3	3
County Courts-at-Law Administrator	1	1	1
Court Coordinator**	13	14	14
Court Reporter	15	15	15
Court Support Specialist	0	1	1
Docket Processor	2	2	2
Judge	15	15	15
Office Assistant III	1	0	0
Office Supervisor	1	0	0
Total – County Courts-at-Law	***51***	***52***	***52***

**(2) Attorney II's are assigned to Mental Health cases.*
*** Commissioners Court approved (1) Court Coordinator December 7, 2010 for County Court 13 (Family Violence Court)*

OFFICE OF THE COUNTY MANAGER



OFFICE OF THE COUNTY MANAGER

COMPANY: 100
ACCOUNT UNIT: 4901

Mission: To provide effective, efficient, responsive and quality services to the citizens of Bexar County and to all the offices and departments of the Bexar County government.

Vision: The Office of the County Manager strives to deliver quality service with integrity and dedication to ensuring trust and confidence of Bexar County. Our customers will see Bexar County as the government of choice.

Goals and Objectives:

- Decrease cost and streamline operations in support of all County offices and departments;
- Provide services to the Bexar County citizens in an efficient manner;
- Exercise authority in accordance with applicable Federal and State laws, and applicable County policies, regulations and orders;
- Strengthen Bexar County's financial position; and
- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions and accountability.

Program Description:

On July 12, 2011, Bexar County Commissioners Court approved a county reorganization plan of all departments reporting directly to Commissioners Court and appointed a County Manager. At the pleasure of the Commissioners Court, the Manager serves as the chief administrator of those activities that report to the Commissioners Court. The Manager supervises and coordinates these activities of the County departments for the Commissioners, seeing that all orders and policies are carried out. As the statutory Budget Officer and Chief Investment Officer of the County, the Manager is responsible for the preparation of the annual budget and capital program for all departments.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Number of Implemented Policies	0	0	12
Number of Special Projects/Performance Reviews	0	0	12
Number of Agendas/Public Hearings	0	0	40
Efficiency Measures:			
Percentage of Special Projects/Performance Reviews Completed	0	0	90
County's Bond Rating	AAA	AAA	AAA
Percentage of Evaluation of Manager Departments/Programs	0	0	90

Effectiveness Measures:	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Policies/Initiatives Implemented	0	1	12
Timely response to constituent inquiries/issues;	0	0	400

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$807,147	$1,206,993	$1,047,392	$719,995
Travel and Remunerations	661	28,000	28,000	28,000
Operational Costs	241,117	86,935	84,877	12,557
Supplies and Materials	7,274	23,237	23,147	23,147
Total	***$1,056,199***	***$1,345,165***	***$1,183,416***	***$783,699***

Program Justification and Analysis:

- The FY 2011-12 Budget reflects a significant decrease from previous fiscal years due to the FY 2010-11 County Manager Reorganization and the program change described below. In addition the County Manager was asked to provide a reduction of $1 million. The total amount saved by the County Manager reorganization is $1,595,416.

- The Personnel Services group decreases 31.3 percent when compared to FY 2010-11 estimates. The personnel appropriation represents funding of all currently authorized positions and Commissioners Court approved positions. Although there was an increase in the retirement and unemployment rate the County Manager Reorganization and the program change below resulted in a significant decrease in this appropriation.

- The Travel and Remunerations group is funded at the same level as FY 2010-11 estimates. Funding is provided for only mandatory travel and training.

- The Operational Costs group decreases significantly from previous fiscal years due to the removal of Building Rental expenditures. During the FY 2010-11 staff was relocated to the new Paul Elizondo Tower.

- The Supplies and Materials group is funded at the same level as FY 2010-11 estimates. Sufficient funding is provided for supplies and furniture purchases.

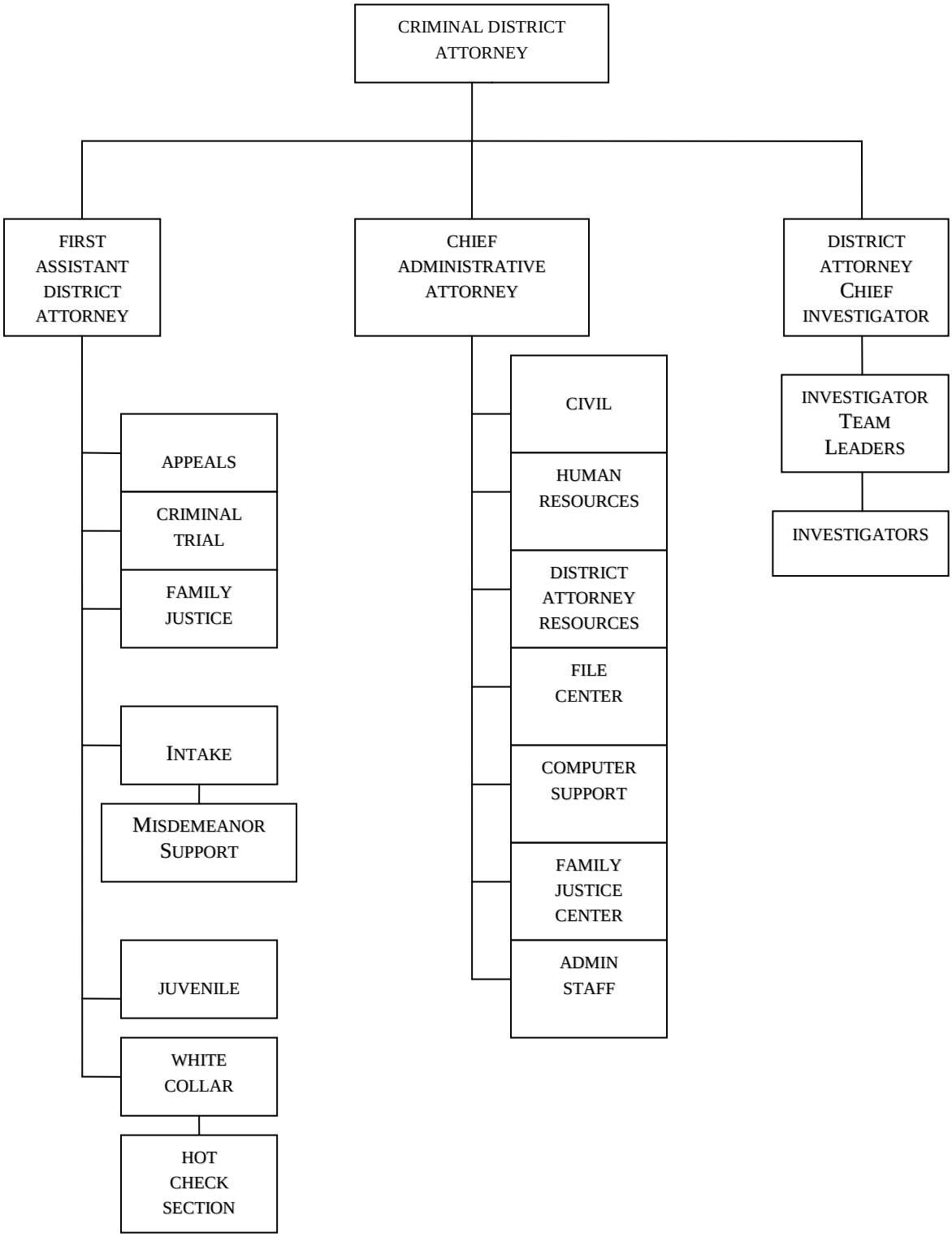
- The FY 2011-12 Budget includes one program change, the deletion of one Director of Judicial Support Services (T-99) for a total savings of $183,962.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administrative Supervisor*	1	0	0
Assistant to the County Manager*	0	2	2
Chief of Staff to the County Manager*	0	1	1
County Manager/Budget Officer*	0	1	1
Court Support and Special Programs Administrator*	1	0	0
Director of Judicial Support Services*	1	1	0
Executive Assistant*	0	0	1
Executive Director/Budget Officer*	1	0	0
Government Relations Aide	1	1	1
Office Assistant III	1	0	0
Office Assistant IV	2	2	1
Operations Manager*	1	0	0
Organizational Development and External Relations Specialist	1	0	0
Planning and Operations Manager*	1	0	0
Total County Manager	***11***	***8***	***7***

*These positions were affected by the FY 2010-11 County Manager Reorganization. Funding for these positions is reflected in their respective budgets.

CRIMINAL DISTRICT ATTORNEY



CRIMINAL DISTRICT ATTORNEY

COMPANY: 100
ACCOUNTING UNIT: 1200

Mission: The Criminal District Attorney's Office seeks to perform its many duties mandated by the Texas Constitution and state laws by investigating, preparing, prosecuting, and appealing all criminal cases, except Class C misdemeanors, preparing and litigating civil suits filed against the County, as well as representing the County in all of its legal dealings.

Vision: The Bexar County District Attorney's Office is a team of dedicated prosecutors committed to aggressively seeking justice and protection for the family, person, and property of all citizens in our community.

Goals and Objectives:

- To seek justice, not merely convictions, in all cases in which a citizen is accused of a criminal offense.
- To investigate thoroughly, effectively, and efficiently in order to provide all needed facts and background for criminal prosecutions.
- To promote the well being of families and children through prosecution and intervention.
- To reduce the trauma to victims of crime by clearly and effectively communicating with them throughout the judicial process.
- To seek compensation for victims of crime through significant efforts to make perpetrators of crimes pay restitution.
- To aggressively develop contacts within our community to create or support existing initiatives to prevent crimes against families, persons, and property.
- To provide the County, its officials and departments with sound legal advice in civil matters.

Program Description: The Criminal District Attorney has many duties mandated by the Texas Constitution and State laws. The emphasis is on areas of criminal prosecution, which best promotes a safe environment within the community and is responsive to law enforcement's needs. The Criminal District Attorney is responsible for the preparation of cases to be presented to the Grand Jury and jury filed information and indictments. The office also is responsible for trials and appeals of criminal cases, except those Class C misdemeanors filed in San Antonio Municipal Court. The interviews of witnesses and victims prior to trial minimizes any trauma to the victims caused by the judicial system by providing them with support, such as assisting them to court proceedings. The Criminal District Attorney also collects physical evidence and prepares the evidence as trial exhibits. Training is also given to law enforcement. Sound legal advice and representation to the County and its elected officials in civil actions in state and federal courts is also provided by the Criminal District Attorney. The office also develops and maintains contact within the community regarding prevention and intervention in crime.

In addition, the Criminal District Attorney's Office provides staff in the Family Justice Center, which is a collaborative effort of over forty on-site and off-site partners that provide comprehensive legal, medical, mental health, employment, law enforcement, housing, child care, chaplain, and case management services to victims of domestic violence and their children, in one centralized location.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Cases (Felony & Misdemeanor) Opened in the DA's Office	63,154	64,000	64,000
Number of Community Outreach Projects Supported	329	337	352
Number of Major Initiatives Requiring Legal Work	120	125	125
Efficiency Indicators:			
Percentage of Staff Positions Funded by Grants	2.3%	2.3%	1.5%
Percentage of Theft/Check Restitution Returned to the Community	72.0%	89.0%	95.0%
Number of Applicants for Protective Orders Filed in Domestic Violence Cases	775	1,324	1,330
Effectiveness Indicators:			
Number of Open Records Requests Processed	290	320	350
Total Cases (Felony/Misdemeanor) Disposed Of	62,150	63,000	63,000
Number of Personal Contacts Made with Victims by Advocates	11,831	11,850	11,900

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$23,257,867	$23,340,451	$23,277,643	$22,695,185
Travel and Remunerations	64,430	64,500	63,594	64,900
Operational Costs	432,525	373,210	411,133	398,960
Supplies and Materials	188,763	190,553	200,243	188,053
Total	***$23,943,585***	***$23,968,714***	***$23,952,613***	***$23,347,098***

Program Justification and Analysis:

- The FY 2011-12 Budget decreased 2.5 percent compared to the FY 2010-11 estimates.
- The Personnel Services group decreased 2.5 percent compared to FY 2010-11 estimates. This is due to the program changes as described below.
- The Travel and Remunerations group increased 2.1 percent compared to the FY 2010-11 estimates due to a slight increase in local mileage, which is utilized by juvenile and mental health attorneys, investigators, and mail couriers.
- The Operational Costs group decreased three percent compared to FY 2010-11 estimates. This is due to the funding of the District Attorney Witness Reimbursement line item. This is a reimbursement from the State and is funded at the same amount as the revenue certified.

- The Supplies and Materials group decreased 6.1 percent compared to FY 2010-11 estimates. The Office requested the same as the budgeted amount for FY 2010-11, which was less than what was estimated for FY 2010-11.

- The FY 2011-12 Budget includes three program changes described below:

    - The first program change is to continue to freeze two Attorney II (E-11) positions, two Office Assistant I (NE-02) positions, two Prosecutor III (E-09) positions, and one Prosecutor IV (E-11) position for a savings in the amount of $449,599.

    - The second program change is to delete one Division Chief/DA Magistrate Project Coordinator (E-14) and one Investigations Coordinator (NE-13) for a savings of $257,964 as part of the Office's personnel plan.

    - The third program change reduced the Personnel Services Group funding by an additional $113,639, which can be absorbed through normal turnover.

Authorized Positions:

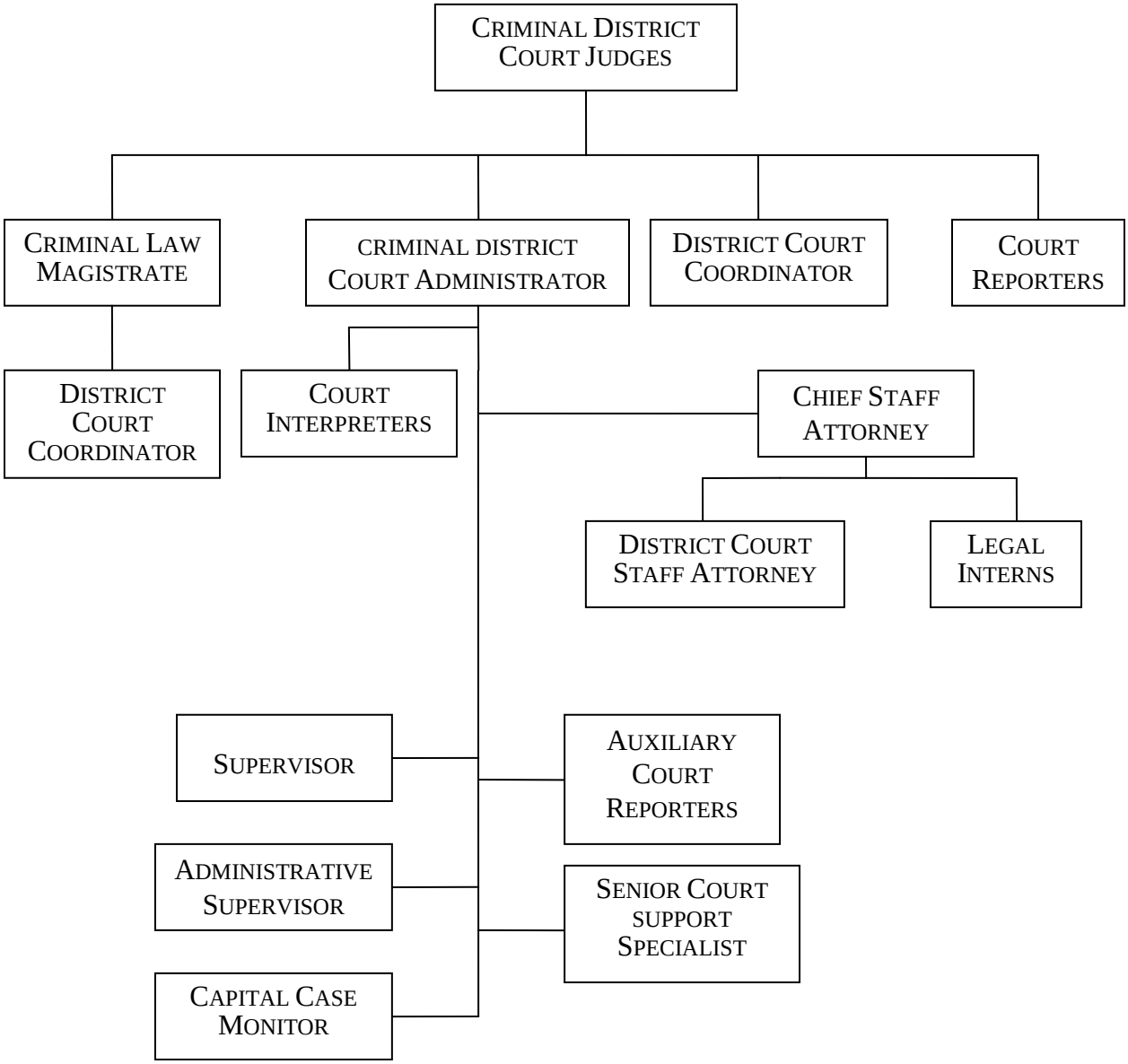
	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Accounting Clerk	1	1	1
Advocate*	34	36	36
Advocate Supervisor	1	1	1
Aide to the District Attorney	1	1	1
Attorney II*	7	7	7
Attorney III *	11	11	11
Bond Forfeiture Coordinator	1	1	1
Chief Administrative Attorney	1	1	1
Community Projects and Initiatives Coordinator	1	1	1
Computer Security Investigator	1	1	1
Courier	1	1	1
Criminal District Attorney	1	1	1
District Attorney Administrator	1	1	1
Criminal District Attorney Chief Investigator	1	1	1
District Attorney Database Administrator	1	1	1
Division Chief - DA's Office	6	6	6
Division Chief / D.A. Magistrate Project Coordinator	1	1	0
Evidence Technician	1	1	1
File Clerk	5	5	5
First Assistant District Attorney	1	1	1
Human Resource Manager	1	1	1
Human Resources Technician	1	1	1
Interns (Part-Time)	9	9	9
Investigations Coordinator	1	1	0
Investigations Team Leader^	4	3	3

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Investigator - District Attorney	33	33	33
Legal Secretary	3	3	3
Major Crimes Chief	1	1	1
Misdemeanor Prosecutor^	41	40	40
Office Assistant I*	13	13	13
Office Assistant II	13	12	12
Office Assistant III^	5	8	8
Office Assistant IV	4	5	5
Office Supervisor*	7	7	7
Paralegal*	9	7	7
Prosecutor III*^	35	34	34
Prosecutor IV*	29	29	29
Prosecutor IV - Job Share	1	1	1
Prosecutor V^	30	31	31
Prosecutor V - Job Share	1	1	1
Purchasing Clerk	1	1	1
Senior Security Investigator	1	1	1
Technical Support Specialist II	1	1	1
Victim Services Coordinator	1	1	1
Word Processing Specialist	11	11	11
Total – Criminal District Attorney's Office	***334***	***335***	***333***
Family Justice Center			
Executive Director	1	1	1
Office Assistant II	1	1	1
Office Supervisor	1	1	1
Program Manager FJC	1	1	1
Systems Program Manager	1	1	1
Total - Family Justice Center	***5***	***5***	***5***
Total Criminal District Attorney's Office	***339***	***340***	***338***

**Denotes one or more frozen positions*

^ Commissioners Court approved to delete (1) Investigations Team Leader, (1) Misdemeanor Prosecutor, (1) Prosecutor III and add (3) Office Assistant III's and (1) Prosecutor IV January 4, 2011.

CRIMINAL DISTRICT COURTS



CRIMINAL DISTRICT COURTS

COMPANY: 100
ACCOUNTING UNIT: 3600-3610

Mission: To provide immediate, accurate, and beneficial support to the ten Criminal District Courts, Criminal Law Magistrate Court, Drug Court, Central Magistration Magistrates, Impact Court, and citizens who request assistance.

Vision: The Office of Criminal District Courts Administration are leaders in developing and maintaining innovative, state-of-the-art support, and assistance for the criminal district courts and the citizens of Bexar County that they serve. The office strives to promote quality communication between our Courts and all other County departments, while insuring that justice is carried out in the most effective and efficient manner possible.

Goals and Objectives:

- Provide high quality staff-support.
- Facilitate the functions of other court staff to assist in their productivity.
- Handle the administrative duties of the courts in an effective manner.
- Disseminate and communicate all information integral to the effective and efficient performance of the courts.
- Process writs within the time deadlines specified by statute.
- Prepare legally correct jury instructions in a timely manner.

Program Description: District Courts are created by the State Legislature and are lead by Criminal District Judges, which are elected for four-year terms. The Texas Legislature has authorized ten Criminal District Courts for Bexar County. Criminal District Courts have original jurisdiction over all criminal matters. Court Administration provides Spanish interpreters, auxiliary court reporters freelance court reporters, visiting judges, and substitutions for court personnel when needed. Court Administration also coordinates all capital murder cases, prepares and indexes pages for court reporters, assists in processing court appointments of defense attorneys for indigent defendants under a court appointed attorney system, updates monthly lists of eligible investigators for court appointments, and holds training or refresher courses for court clerks. The division assists Administrative Judges for the District Courts with their administrative tasks, distributes monthly statistics to the courts, and assists Judges in legal research and drafting of documents and administrative matters. The review of appellate court opinions and updates of jury charges based on the law is also a responsibility of the Administration. The assistance for citizens needing public information about cases in the Criminal District Court is available through Administration. Administration prepares writ applications and writ orders for the Judges. A new Felony CASE Plan was implemented by the Criminal District Courts which assists in the disposition of certain types of cases. The office schedules and assists criminal defense attorneys using the Remote Attorney Visitation System and assist with the Voucher Recommendation Committee (VRC) meetings.

Performance Indicators:

Criminal District Courts

(Based on Judicial Management Report)

	FY 2009-10 Actual	FY 2010-11 Estimate
Workload Statistics:		
New Cases		
District Court 144th	1,450	1,363
District Court 175th	1,359	1,219
District Court 186th	1,418	1,143
District Court 187th	1,435	1,164
District Court 226th	1,562	1,221
District Court 227th	1,402	1,220
District Court 290th	1,269	1,197
District Court 379th	1,418	1,192
District Court 399th	1,294	1,217
District Court 437th	656	1,141
Dispositions		
District Court 144th	1,638	1,681
District Court 175th	1,630	1,600
District Court 186th	1,926	1,761
District Court 187th	1,934	1,655
District Court 226th	1,888	1,635
District Court 227th	1,417	1,896
District Court 290th	1,554	1,472
District Court 379th	1,895	1,769
District Court 399th	1,729	1,744
District Court 437th	675	1,113
Efficiency Statistics:		
Cost Per Disposition		
District Court 144th	$316	$355
District Court 175th	$366	$403
District Court 186th	$441	$241
District Court 187th	$446	$202
District Court 226th	$321	$296
District Court 227th	$297	$185
District Court 290th	$434	$357
District Court 379th	$254	$175
District Court 399th	$370	$236
District Court 437th	$589	$643

	FY 2009-10 Actual	FY 2010-11 Estimate
Average Indigent Defense Cost per Appointment		
District Court 144th	$686	$960
District Court 175th	$835	$657
District Court 186th	$1,002	$678
District Court 187th	$971	$616
District Court 226th	$761	$717
District Court 227th	$568	$1,119
District Court 290th	$724	$604
District Court 379th	$670	$578
District Court 399th	$927	$667
District Court 437th	$644	$787
Effectiveness Statistics:		
Clearance Rate		
District Court 144th	86%	65%
District Court 175th	94%	98%
District Court 186th	96%	100%
District Court 187th	101%	88%
District Court 226th	100%	96%
District Court 227th	78%	108%
District Court 290th	96%	88%
District Court 379th	101%	97%
District Court 399th	99%	98%
District Court 437th	99%	86%
Jail Bed Days		
District Court 144th	129,320	119,038
District Court 175th	111,328	98,766
District Court 186th	109,482	92,912
District Court 187th	97,137	89,187
District Court 226th	102,863	84,293
District Court 227th	107,983	114,416
District Court 290th	85,244	87,930
District Court 379th	114,629	102,132
District Court 399th	116,492	111,809
District Court 437th	43,695	91,168

Other funding received: Court appointed attorney fees are partially funded by the State Formula Grant from the Texas Task Force on Indigent Defense (TFID). According to the Criminal District Courts, the amount of funds allocated to Bexar County for Indigent Defense will be determined by the Texas Task Force on Indigent Defense every summer after the State Comptroller certifies the funds available. Bexar County will receive its notice of allocation under the formula that has been used in the previous years. As a point of reference, Bexar County has been awarded funds in the following amounts since the inception of the program:

FY 2002: $414,837
FY 2003: $656,372
FY 2004: $648,705
FY 2005: $744,015
FY 2006: $780,874
FY 2007: $714,070
FY 2008: $713,661 (plus $385,802 in equalization payments)
FY 2009: $711,711 (plus $732,820 in equalization payments)
FY 2010: $714,473 (plus $1,070,201 in equalization payments)
FY 2011: $721,192

Note: The Funds received by the County from the Texas Force on Indigent Defense are transferred directly into the General Fund.

Appropriations:

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Budget
Administration (3600)				
Personnel Services	-	-	-	$1,955,379
Travel and Remunerations	-	-	-	13,200
Operational Costs	-	-	-	60,832
Supplies and Materials	-	-	-	43,284
Subtotal:	**-**	**-**	**-**	***$2,072,695***
District Court 144th (3601)				
Personnel Services	-	-	-	$187,308
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$878,687***
District Court 175th (3602)				
Personnel Services	-	-	-	$193,223
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$884,603***

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Budget
District Court 186th (3603)				
Personnel Services	-	-	-	$205,243
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$896,623***
District Court 187th (3604)				
Personnel Services	-	-	-	$212,759
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$904,138***
District Court 226th (3605)				
Personnel Services	-	-	-	$200,760
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$892,139***
District Court 227th (3606)				
Personnel Services	-	-	-	$198,547
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$889,926***
District Court 290th (3607)				
Personnel Services	-	-	-	$188,092
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$879,471***
District Court 379th (3608)				
Personnel Services	-	-	-	$195,913
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$887,292***
District Court 399th (3609)				
Personnel Services	-	-	-	$209,813
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$901,192***

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Budget
District Court 437th (3610)				
Personnel Services	-	-	-	$184,608
Operational Costs	-	-	-	28,000
Court Appointed Attorney Fees	-	-	-	663,379
Subtotal:	**-**	**-**	**-**	***$875,987***
Personnel Services	$3,908,654	$4,137,101	$4,031,210	$3,931,645
Travel and Remunerations	138,459	138,570	113,570	13,200
Operational Costs	316,785	358,687	362,719	340,832
Supplies and Materials	40,931	43,165	44,519	43,284
Court Appointed Attorney Fees	6,628,892	5,375,000	7,704,119	6,633,790
Criminal District Court Grand Total:	***$11,033,721***	***$10,052,523***	***$12,256,138***	***$10,962,751***

Program Justification and Analysis:

- The FY 2011-12 Budget reflects a 10.6 percent decrease compared to FY 2010-11 estimates as described below.

- The Personnel Services group decreased 2.5 percent, which is due to the program changes described below.

- The Travel and Remunerations group decreased significantly when compared to FY 2010-11 estimates. The funding provides equitable resources among the courts, training for the judges, staff attorneys, court reporters, and court coordinators. The savings is due to no funding provided for outsourcing of Deputy Court Reporters.

- The Operational Costs group decreased 6.0 percent compared to FY 2010-11 estimates primarily due to Statements and Transcripts. Funding is budgeted at the amount requested by the Office and is equivalent to the amount budgeted FY 2010-11.

- The Supplies and Materials group decreased 2.8 percent compared to FY 2010-11 estimates. This decrease is primarily due to a decrease in books and periodicals costs and is comparable to FY 2009-10 actuals.

- The Court Appointed Attorney group decreased 13.9 percent, which is based from the average cost of vouchers for the past fiscal year.

- The FY 2011-12 Budget has three program changes described below:

    - The first program change consists of deleting two Court Support Specialists (E-02) and one Office Assistant II (NE-03) and adding one Senior Court Support Specialist (E-03) for a net savings of $91,465.

    - The second program change is to delete one frozen Court Reporter (T-99) position. This will acquire no savings since the position has been frozen since FY 2008-09.

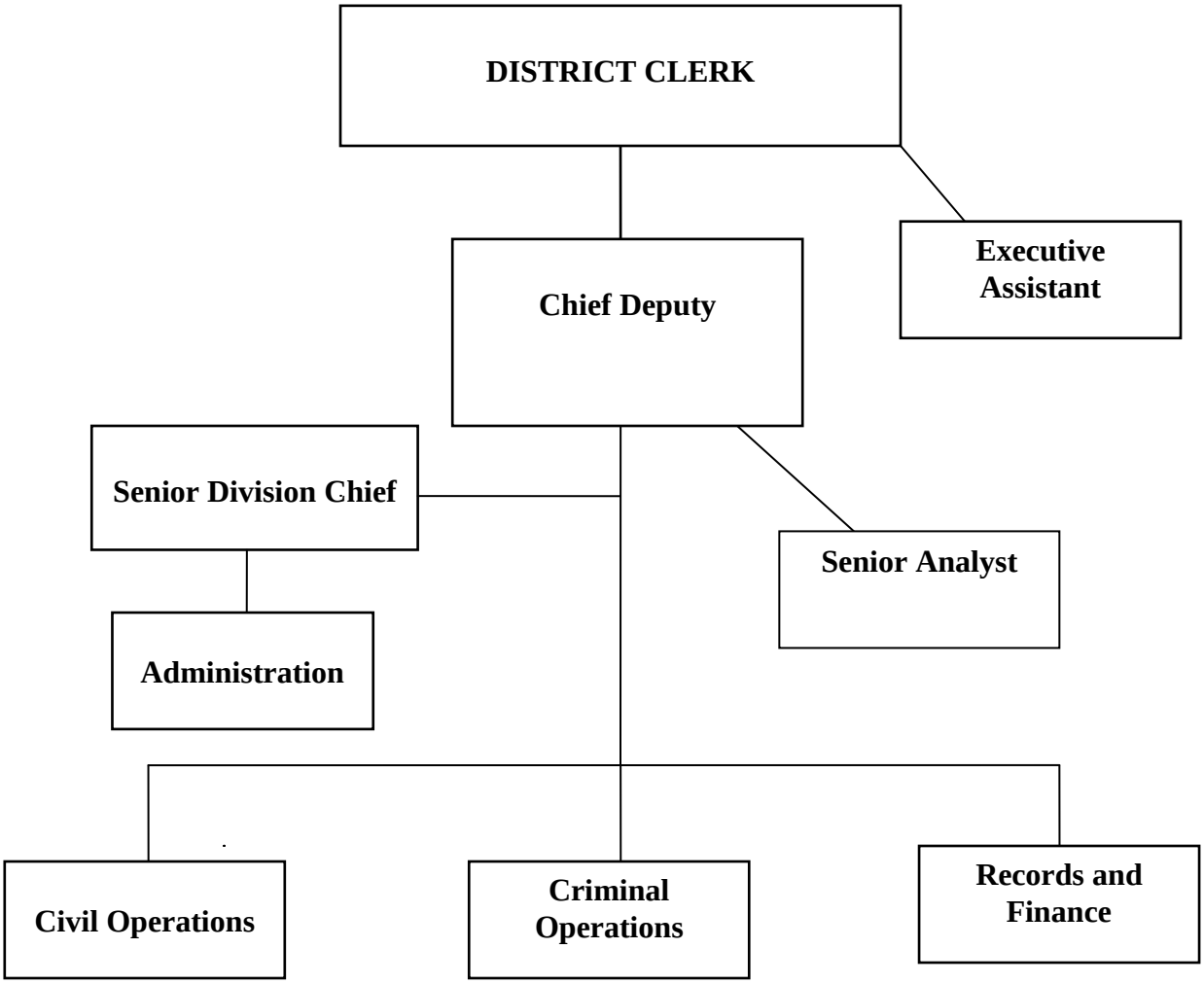
- The third program change is the cost of one Court Reporter, which will be deleted through attrition in FY 2011-12 for a savings of $112,132.

Policy Considerations: The FY 2011-12 Budget transitioned into individual court budgets. This will allow each court to manage each of their budgets as it relates to court management.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administrative Supervisor	1	1	1
Capital Case Monitor	1	1	1
Chief Staff Attorney	1	1	1
Court Interpreter	4	4	4
Court Reporter	17	17	16
Court Support Specialist	2	2	0
Criminal and Juvenile District Court Staff Attorney	2	0	0
Criminal Law Magistrate	1	1	1
District Court Coordinator	11	11	11
District Court Staff Attorney	0	2	2
Drug Court Magistrate	1	1	1
Drug Court Coordinator	1	1	1
General Admin Counsel-Criminal District Courts	1	1	1
Judge	10	10	10
Legal Intern (Part-Time)	1.5	1.5	1.5
Office Assistant II	0	1	0
Senior Court Support Specialist	0	0	1
Supervisor	1	1	1
Total – Criminal District Courts	***55.5***	***56.5***	***53.5***

DISTRICT CLERK



DISTRICT CLERK

COMPANY: 100
ACCOUNTING UNIT: 3200

Mission: To provide the Judicial System and the public with information and support using the most technologically advanced methods possible at a reasonable cost by:

- Fulfilling our statutory duties as record custodians and fee officers to the best of our abilities;
- Fostering an environment for our employees that encourages the development of new ideas and the willingness to improve productivity;
- Implementing our goals and objectives with a team approach and decision making at all levels of the organization; and
- Striving to be a leader and example to other County and State agencies.

Vision: The District Clerk envisions the Bexar County District Clerk's Office as becoming a leader and example not only in Bexar County but throughout the State of Texas by providing constant training and education of the workforce; by acquiring and implementing the latest in information technology services such as imaging technology for the storage and retrieval of case record information; and by implementation of electronic technology for exchange of information through the Internet.

Goals and Objectives:

- To perform functions and duties as mandated by law.
- To incorporate record management principles in imaging information and technology sources.
- To provide the support and resources for all District and Special Courts of Bexar County.
- To provide the support and resources necessary for employees to perform their responsibilities and duties.
- To monitor/verify all receivables and fees charged.
- To safely deposit receivables in a timely manner.
- To be responsive to the customers' need for service and information.
- To encourage all employees to be customer friendly and service oriented.
- To provide information and quality services to all at a reasonable cost.
- To support the continued development of employees by encouraging participation in County training classes.

Program Description: The District Clerk is an integral part of the District Courts system in Bexar County, providing support services to all Criminal, Juvenile, and Civil District Courts. The Office is divided into six divisions: Administration, Courts, Civil Filings, Court Support, Operations and Records. The District Clerk records the acts and proceedings of the Courts, enters all judgments of the Courts, and records all issued executions and returns on executions. The District Clerk also prepares an annual written statement of fines and jury fees received and operates the Register of the Court. The District Clerk serves as the official custodian of District Court records by indexing and carefully maintaining the Court records and assisting the Courts and the public in accessing those records. The District Clerk also provides support services to many County offices and departments, in particular to the Criminal District Attorney's Office, the Constables' Offices, the Sheriff's Office, the Dispute Resolution Center, Juvenile Probation, and the Texas Attorney General's Office.

The District Clerk is elected Countywide for a term of four years.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators (Annual):			
Civil Cases filed	35,717	35,508	36,399
Juvenile Cases filed	3,021	3,564	3,104
Number of Criminal Cases Filed	13,633	10,018	13,775
Efficiency Indicators (Annual):			
Civil Cases Filed per FTE	2,976	3,126	3,033
Criminal Cases Filed per FTE	6,817	5,009	6,888
Civil Hearings Held	90,203	97,070	102,547
Effectiveness Indicators:			
Bond Forfeiture Revenue Collected	$314,962	$339,527	$330,699
Civil Court Costs Collected	$23,473,007	$19,411,381	$22,914,033
Number of Documents Imaged	5,746,764	5,919,564	8,293,081

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel	$6,969,239	$6,981,897	$6,849,843	$6,877,338
Travel	1,178	4,440	4,418	4,995
Operational	297,709	315,093	299,163	277,025
Supplies	106,806	104,650	101,579	110,550
Total	***$7,374,932***	***$7,406,080***	***$7,255,003***	***$7,269,908***

Program Justification and Analysis:

- The FY 2011-12 Budget increases less than one percent when compared to the FY 2010-11 estimates. This is due primarily to the Program Change, as described below.

- The Personnel Services group increases less than one percent compared to the FY 2010-11 estimates. This is primarily due to the Reorganization Plan as described below.

- The Travel and Remunerations group represents 13.1 percent increase compared to FY 2010-11 estimates. Funding is provided for Continuing Education for the newly elected District Clerk and staff and travel and training.

- The Operational Costs group decreases 7.4 percent compared to FY 2010-11 estimates. This decrease is primarily due to the one-time indemnification costs that were charged to this budget in FY 2010-11.

- The Supplies and Materials group increases 8.8 percent compared to FY 2010-11 estimates. This increase is primarily due to increased funding for office supplies as compared to the FY 2010-11 estimates.

- There is one program change included in the District Clerk's Office for FY 2011-12. On July 22, 2011 a re-organization plan was adopted by Commissioner's Court. This plan included:
    - Deletion of 12 Positions within the Office, effective July 31, 2011.
    - Creation of 2 Positions within the Office, effective July 22, 2011.
    - Reclassification of 8 positions, effective October 1, 2011.
    - Regrade of 2 positions, effective October 1, 2011.
    - Re-title of 9 positions, effective October 1, 2011.
    - Salary adjustments of 12 positions, effective October 1, 2011.

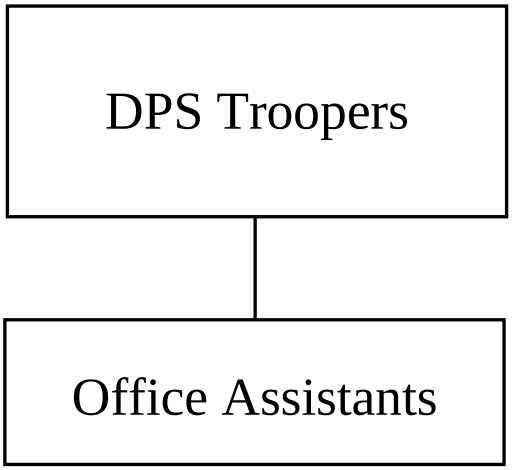
Authorized Positions:

	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
Administration			
District Clerk	1	1	1
Chief Deputy	1	1	1
Chief of Administration and Public Information	1	1	0
Executive Assistant*	0	1	1
Human Resource Technician	0	0	1
Purchasing Clerk	0	0	1
Senior Analyst Policies and Planning	0	1	1
Senior Division Chief	0	0	1
Total - Administration	***3***	***5***	***7***
**created mid-year with new District Clerk*			
Courts Division			
Accounting Clerk	1	1	1
Civil Court Clerk	18	18	19
Court Clerk Supervisor	1	1	0
Division Chief - Courts	1	1	0
Lead Civil Court Clerk	8	8	8
Office Assistant II	1	1	1
File Clerk	1	1	1
Civil Operations Clerk	2	2	2
Supervisor - Civil Operations	0	0	1
Total - Courts	***33***	***33***	***33***

	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
Civil Filing Division			
Civil Filing Supervisor	2	2	2
Civil Operations Clerk	13	13	11
Division Chief - Civil Operations	1	1	1
Lead Civil Operations Clerk	5	5	5
Senior Civil Operations Clerk	5	5	5
Total - Civil Filing	***26***	***26***	***24***
Court Support Division			
Criminal Assignments Clerk I	5	5	1
Criminal Assignments Clerk II	5	5	7
Criminal Assignments Clerk III	7	7	7
Criminal Court Clerk	25	20	21
Criminal Filing Supervisor	1	1	1
Division Chief - Court Support	1	1	0
Division Chief - Criminal Operations	0	0	1
File Clerk - Part Time	2	2	2
Lead Criminal Assignments Clerk	2	7	7
Supervisor - Civil Operations	0	0	1
Total - Court Support Division	***48***	***48***	***48***
Operations Division			
Accounting Clerk	4	4	4
Cashier/Clerk	4	4	4
Court Registry Clerk	3	3	2
Division Chief - Operations	1	1	0
File Clerk - Part Time	2	2	2
Personnel Technician	1	1	0
Court Clerk Supervisor	1	1	0
Registry/Cashier Supervisor	2	2	1
Juvenile Court Clerk Supervisor	1	1	1
Juvenile Court Clerk	12	12	9
Lead Accounting Clerk	1	1	1
Lead Registry Clerk	0	0	1
Office Assistant II	1	1	1
Recording Clerk	0	0	0
Supervisor - Records & Finance	0	0	1
Total - Operations	***33***	***33***	***27***

	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
Records Division			
Administrative Clerk I	0	0	0
Court Order Clerk	2	2	2
Division Chief - Records	1	1	0
Division Chief - Records & Finance	0	0	1
File Clerk	8	8	8
File Clerk - Part Time	2	2	1
Lead Recordings Clerk	0	1	1
Optical Scanning Clerk	3	3	2
Purchasing Clerk	1	1	0
Recording Clerk	8	8	8
Records Storage Clerk	2	2	1
Records Storage Supervisor	1	1	0
Recordings Supervisor	1	1	0
Records Supervisor	1	1	0
Supervisor - Civil Operations	0	0	1
Supervisor - Records & Finance	0	0	2
Total - Records	***30***	***31***	***27***
Total - District Clerk	***173***	***176***	***166***

DPS - HIGHWAY PATROL



DPS - HIGHWAY PATROL

COMPANY: 100
ACCOUNTING UNIT: 1200

Mission: The Department of Public Safety – Highway Patrol Division provides staff support for the surrounding Highway Patrol Troopers and Bexar County citizens allowing the release of troopers to perform enforcement activities on the rural roadways of Bexar County. Specifically, troopers address enforcement in the following areas: 1) traffic enforcement of all vehicles; 2) regulation of commercial and "for hire" traffic; 3) the preservation of the public peace; 4) the investigation of highway accidents; 5) the investigation of criminal activity; 6) the arrest of criminals and wanted people; 7) assistance in emergency management during disaster functions for Bexar County providing manpower and public inquiry assistance; and 8) assisting as State liaison clerks between the city, county, and state during emergency functions.

Goals and Objectives:

- To assist the Courts of Bexar County with the creation of a smooth flow of information between the Courts and the Texas Highway Patrol. This smooth exchange of information will create an atmosphere of increased accountability for Bexar County.
- To increase the apprehension of Bexar County residents wanted by the Justice Courts of Bexar County.
- To release the troopers of Sergeant Area 3B01 for increased routine patrol devoted to the public safety of the citizens of Bexar County. Increased routine patrol will allow for safer roadways and increased apprehension of law violators and criminals in Bexar County.
- To interact directly with the citizens of Bexar County through public telephone inquiries to assist the citizens in the following areas:
    - Highway patrol/criminal law inquiries
    - Reporting of dangerous situations
    - Various public complaints
    - Outstanding violations/warrants
    - General information
    - Employment opportunities available with the Texas Department of Public Safety

Program Description: The Department of Public Safety (DPS) Highway Patrol Division was established to centralize the handling and distribution of all criminal cases filed by highway patrol troopers of the area and surrounding counties. These cases are both misdemeanors and felonies and are coordinated by the Highway Patrol Division between District Courts, County Courts and Justice of the Peace Courts. Personnel of the Highway Patrol Division are tasked with assembling and forwarding felony criminal cases to the District Courts of the County and misdemeanor criminal cases to the Justice of the Peace Courts and County Courts at Law.

Personnel of the Highway Patrol Division provide administrative support and report the dispositions of all criminal cases issued by Sergeant Area 3B01 to the Texas Department of Public Safety-Austin. Staff prepares complaints and probable cause affidavits for the issuance of warrants by the Justice Courts of the County in all highway patrol citations issued by Sergeant Area 3B01. Upon receiving warrants lists from the Justice Courts of Bexar County, Highway Patrol Division personnel establish telephone contact and prepare written correspondence with the named violators on the warrants to obtain voluntary compliance with the court order.

Highway Patrol Division personnel utilize the County's computer network to check violators' compliance with the phone/written contacts and for the reporting of dispositions. Highway Patrol Division works for

all Justice Courts utilizing the county computer network to enter citations into the Justice Court System. Highway Patrol Division also acts as liaison between area troopers and the court systems of Bexar County. Highway Patrol Division interacts directly with the citizens of Bexar County through public telephone to address questions concerning State law and other pertinent public issues. The functions performed by the Highway Patrol Division allows for an increased presence of troopers on routine patrol in Bexar County to increase public safety for the citizens of Bexar County.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Texas Highway Patrol Stops	14,106	12,500	12,500
Formal Complaints & Affidavits Processed	1,788	1,500	1,500
Number of Citations entered for JP Courts	8,871	8,500	8,500
Effectiveness Indicators:			
Citations Maintained & Researched per FTE per year	22,746	25,500	25,500
DWI/Criminal Reports Maintained per FTE per year	264	250	250
Total Warrants served by area	162	150	150
Effectiveness Indicators:			
Justice Court Revenue from DPS Citations	$592,677	$700,000	$700,000
Total Highway Patrol Traffic Citations	12,141	11,500	11,500
Total Highway Patrol Traffic Warnings	10,341	9,500	9,500

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$95,193	$98,555	$98,946	$99,691
Total	***$95,193***	***$98,555***	***$98,946***	***$99,691***

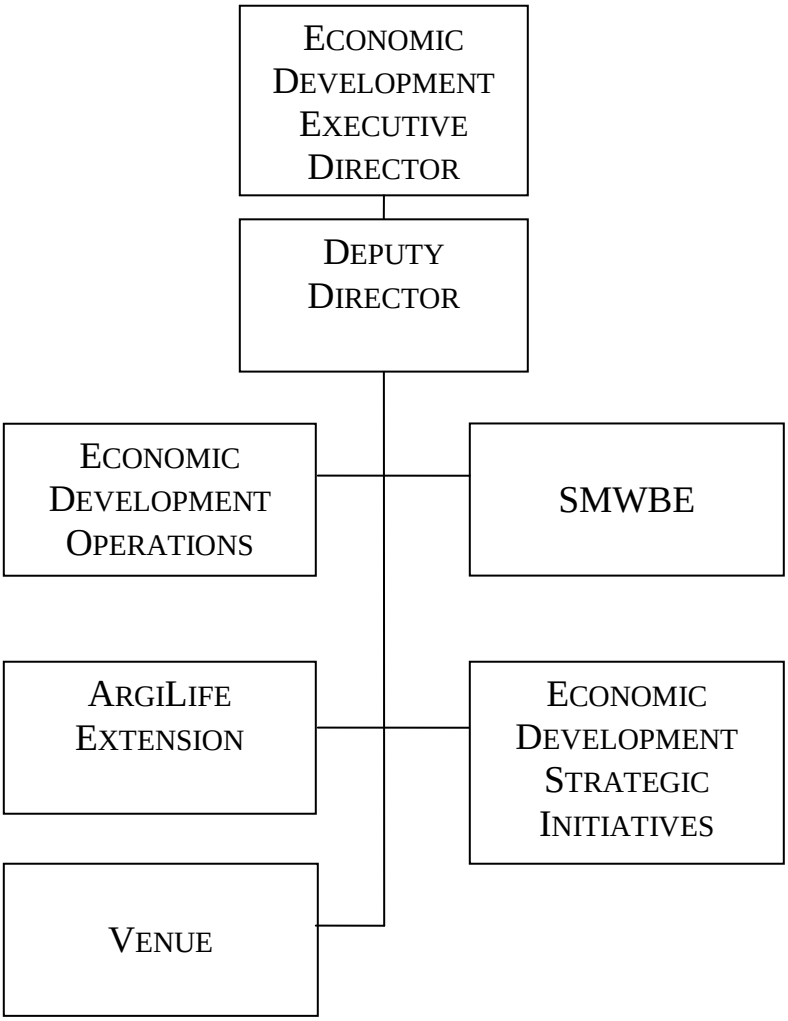
Program Justification and Analysis:

- The FY 2011-12 Adopted Budget increases by less than 1 percent compared to the FY 2010-11 Estimate. The increase is due to increases to the unemployment insurance and retirement line items by the County.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Office Assistant III	2	2	2
Total – DPS Highway Patrol	***2***	***2***	***2***

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

COMPANY: 100
ACCOUNT UNIT: 5100

Mission: The Economic Development Department (EDD) focuses on issues affecting Bexar County's economy and provides a variety of business development resources to help the County remain at the forefront of economic development. The EDD's goal is to strengthen Bexar County's economic well-being and expand employment opportunities by collaborating with the private sector and local communities to create an environment that encourages business expansion, creation and relocation. The EDD also promotes the expansion of Bexar County's economy through increased international trade in goods, services, and related activities.

Vision: To be an economic development leader recognized for working with local partners by developing and capitalizing on opportunities to grow the Bexar County economy.

Goals and Objectives:

- Encourage the healthy expansion of the local economy through growth in existing business enterprises, by reducing attrition of jobs, and by attracting external business enterprises in targeted industries to locate, relocate, or expand in the local economy.
- Collaborate with local external agencies in activities designed to promote and sustain Bexar County's economy.
- Pursue strategies aimed at encouraging and promoting the continued integration of the south central Texas and global markets focusing on North America, Latin America and Asia.
- Create and promote economic development incentives that will stimulate development in specified areas of the County.
- Leverage Federal investments made in Bexar County.
- Conduct and review financial analysis of economic development projects to determine investment feasibility and economic impact.
- Administer, manage and oversee contract development and implementation and performance reviews to ensure compliance.
- Develop and maintain partnerships with external agencies, the business community and community organizations to promote incentives for economic development initiatives undertaken by the business sector.
- Leverage the community's investment in the AT&T Center and Arena Venue to improve the economic activity and quality of life in the Arena Venue District.

Program Description: The Economic Development Department's purpose is to enhance the focus on issues affecting Bexar County's economy and provide a variety of business development resources to help the County remain at the forefront of economic development. The Economic Development Department's goal is to strengthen Bexar County's economic well-being and expand employment opportunities by collaborating with the private sector and local communities to create an environment that

encourages business expansion, creation, and relocation. The Department also promotes the expansion of Bexar County's economy through increased international trade in goods, services and related activities.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Active Tax Phase-Ins (TPI's)	33	30	38
Active Tax Increment Reinvestment Zones & Public Improvement Districts	24	23	23
Efficiency Measures:			
Annual County Investment (Active TPIs)	$2,735,787	$2,942,701	$3,100,205
Annual tax revenue generated by Tax Increment Reinvestment Zones & Public Improvement Districts (M&O)	$4,690,000	$4,960,000	$5,150,000
Effectiveness Measures:			
Percentage of County Investment to Company Investment	0.18%	0.13%	0.12%
Percentage increase in ad valorem taxable value for Tax Increment Reinvestment Zones & Public Improvement Districts	27.4%	6%	4%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$767,207	$808,937	$762,101	$789,129
Travel and Remunerations	16,645	17,234	15,624	1,700
Operational Costs	221,992	133,578	129,503	91,249
Supplies and Materials	15,102	6,700	6,473	9,000
Interfund Transfer	35,125	0	0	0
Total	***$1,056,072***	***$966,449***	***$913,701***	***$891,079***

Program Justification and Analysis:

- The FY 2011-12 Budget reflects a 2.5 percent decrease compared to FY 2010-11 estimates primarily due to decreases in the travel and operational appropriations that are offset by increases in personnel and supplies and include program changes as listed below.

- The Personnel Services group increases 3.5 percent when compared to FY 2010-11 estimates primarily due to funding for a temporary position to complete the BRAC implementation. There are also increases in retirement and unemployment contributions from the County and health insurance plan changes by the employees within this department.

- The Travel and Remunerations group decreases significantly when compared to FY 2010-11 estimates. This is due to funding for this appropriation being moved to the Community Infrastructure and Economic Development (CIED) fund.

- The Operational Costs group decreases significantly when compared to FY 2010-11 estimates. This primarily due to the Department's cancelation of the Free Trade Alliance Institutional Membership. Costs associated with BRAC realignment and Joint Land Use Study has offset some of this decrease when compared to the FY 2010-11 estimates.

- The Supplies and Materials group increases significantly when compared to FY 2010-11 estimates Funding in this group represents office supplies, computers for interns, and furniture for the Executive Director's office.

- Funding for the Economic Development Department outside agencies will be budgeted within the Non-Departmental Budget and the Community Infrastructure and Economic Development (CIED) Fund.

- There are five program changes adopted for FY 2011-12 at a total general fund cost savings of $40,435:

  - The first program change is to add one Deputy Director-Economic Development (E-14) to be funded fifty percent from the general fund at a total cost of $52,885.

  - The second program change is to transfer twenty-five percent of the costs for the Executive Director Economic Development position from the General Fund to the CIED fund at a total general fund savings of $52,399.

  - The third program change is to delete one Senior Analyst – Economic Development (E-07) for a savings of $63,836.

  - The fourth program change is to reclassify one Office Assistant IV (NE-05) to Office Supervisor (NE-08) for a total cost of $8,878.

  - The final program change is to redistribute a portion of these savings as performance pay for employees within the Economic Development and SMWBE Departments. Based upon each employee's job performance and current salary level a performance based pay increase will be awarded up to 3.5 percent. An average of all the performance based salary awards for the staff will be 2 percent. The total cost of this program is $14,038.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Executive Director of Economic Development	1	1	0.75
Analyst – Economic Development	2	3	3
Economic Development Manager	2	2	2
Deputy Director-Economic Development	0	0	0.5
Economic Development Coordinator	1	2	2
Office Assistant IV	1	1	0
Office Supervisor	0	0	1
Senior Analyst – Economic Development	1	1	0
TIF & Special Projects Coordinator	1	0	0
Total Economic Development —	***9***	***10***	***9.25***

ECONOMIC DEVELOPMENT – AGRILIFE

COMPANY: 100
ACCOUNTING UNIT: 5102

Mission: The Texas ArgiLife Extension Office facilitates significant change in Bexar County through the investment of appropriate resources.

Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.
- The development and implementation of a comprehensive plan, administration of program and coordination of projects/activities to effect change for the citizens of Bexar County with a comprehensive array of services and improvements.
- Improving the lives of people, business, and communities across Bexar County and beyond through high-quality, relevant education.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources.

Goals and Objectives:

- To design and implement programs based on sound public policies, which meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that will expand services to County residents.
- To operate basic needs programs that are fully compliant with funding regulations and policies.
- To provide quality services and client satisfaction through the timely and cost effective expenditure of resources.
- Enhance access to and deliver of entitlement benefits through Bexar County.
- Provide and promote quality information and referrals to other resources.
- Educate Bexar County residents to take more responsibility for improving their health, safety, productivity and well being.
- Educate Bexar County residents to improve their stewardship of the environment and Texas' natural resources.
- Enable Bexar County residents to make decisions that contribute to their economic security and to the County's economic prosperity.
- Foster the development of responsible, productive, and self-motivated youth and adults.

Program Description: The Texas AgriLife Extension Service Division offers the knowledge resources of the land-grant university system to educate Bexar County residents for self-improvement, individual action and community problem solving. The Texas AgriLife Extension Service Division is a statewide educational agency and a member of the Texas A&M University System (TAMUS), linked in a unique partnership with the nationwide Cooperative Extension System and Texas County governments.

The Texas AgriLife Extension Service Division values and promotes principles of citizen and community involvement, scientifically-based education, lifelong learning and volunteerism. It provides access to all citizens and works cooperatively with other TAMUS parts, County departments and external agencies and organizations to achieve its goals.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Number of People (Adults & Youth) Reached by Group Educational Programs	766,582	500,000	500,000
Number of Youth Reached by Educational Group Programs	168,997	200,000	200,000
Educational Programs Conducted by Faculty	5,400	6,000	6,000
Efficiency Indicators:			
Average attendance per educational program	88	80	80
Average hours of work accomplished per volunteer	40	40	40
Percentage of Master Volunteers Fulfilling Commitment of Volunteer Service	82%	70%	70%
Effectiveness Indicators:			
Value of Information and Program provided by the Extension (5.0 = Extremely valuable)	4.56	4.6	4.6
Overall Satisfaction with Extension Activities (5.0 = Completely Satisfied)	4.7	4.7	4.75
Percent Who Would Recommend the Extension Activity to Others	99%	99%	100%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$454,874	$479,828	$466,833	$497,695
Travel and Remunerations	17,161	17,500	15,943	17,408
Operational Costs	129,365	131,244	127,744	133,554
Supplies and Materials	11,626	12,150	11,510	12,164
Capital	0	3,203	3,203	0
Total	***$613,026***	***$643,925***	***$625,233***	***$660,821***

Program Justification and Analysis:

- The FY 2011-12 Budget increases by 5.7 percent compared to the FY 2010-11 estimates. This is primarily due to the personnel and travel cost appropriation as described below.

- The Personnel Services group increases by 6.6 percent compared to the FY 2010-11 estimates. This increase is due to a change in health insurance coverage selected by employees and an increase in the County's retirement contribution. The department also realized unusual turnover in FY 2010-100.

- The Travel and Remunerations group increases by 9.2 percent compared to FY 2010-11 estimates. This reflects the same level of funding that was allocated in FY 2010-11 for employees to conduct educational programs throughout Bexar County and surrounding areas.

- The Operational Costs group increases by 4.5 percent compared to FY 2010-11 estimates. This is due to an increase in the rental lease agreement, which is offset by the program change as described below.

- The Supplies and Materials group increases by 5.7 percent compared to FY 2010-11 estimates. This reflects the same level of funding that was allocated in FY 2010-11 for equipment needed for presentation to youth groups.

- No funding is allocated for the Capital Appropriation for FY 2011-12. Previous funding was for additional costs related to a replacement van.

- The FY 2011-12 Adopted Budget does not include any program changes, however contracts with two other entities for building rental will now be in place to raise revenue $16,380. The Department will charge two other entities housed in their location for rental space.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Department Head/County Extension Director	1	1	1
Agriculture Youth Educator	0	1	1
*Agricultural Program Technician	1.5	1.5	1.5
County Extension Agent - 4-H	1	1	1
County Extension Agent - Agriculture	2	1	1
County Extension Agent - Family & Consumer Science	1	1	1
County Extension Agent - Horticulturist	1	1	1
Office Assistant III	3	3	3
Office Supervisor	1	1	1
Youth Gardens Coordinator	1	1	1
Youth Outreach Educator	1	1	1
Total – AgriLife	***13.5***	***13.5***	***13.5***

SMALL MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE

COMPANY: 100
ACCOUNTING UNIT: 5101

Mission: The purpose of the Bexar County Small, Minority and Women Owned Business Enterprise (SMWBE) Program is to establish minimum goals and oversee implementation of commitments for expenditures with small, minority and women owned business enterprises. Procurement dollars spent with a Minority and Women Business Enterprise (MWBE) that is also a Small Business Enterprise (SBE) will be counted in both categories.

Vision: Bexar County is committed to increasing the involvement of SMWBEs for all procurement dollars for County Offices, Departments, funded entities, facilities and other economic development programs in the areas of Commodities, Equipment, Professional and Personnel Services, Maintenance and Construction. It is the intent of the County to afford small, minority and women-owned businesses a fair opportunity to compete for all Bexar County contracts.

Goals and Objectives:

- The County, its contractors, their subcontractors and suppliers, as well as all vendors of Commodities, Equipment, Professional and Personnel Services, Maintenance and Construction, shall not discriminate on the basis of race, color, religion, national origin, disability, gender or sexual orientation in the award and/or performance of contracts. All individuals and entities doing business, or anticipating doing business, with Bexar County are encouraged to support and implement a program designed to achieve the goal of establishing equal opportunity for all of the citizens of Bexar County.
- SMWBEs are companies with a certification designation from an authorized certification agency as a woman, small or minority group certification, such as Historically Underutilized Business (HUB), Disadvantaged Business Enterprise (DBE), Minority Business Enterprise (MBE), Women Owned Business Enterprise (WBE), or Small Business Enterprise (SBE) recognized and approved by Bexar County Commissioners Court.

Program Description:

The SMWBE Program Office is the designated office responsible for the implementation, monitoring, and general operations of the SMWBE policy requirements. In addition, all County offices, funded entities and facilities are required to identify a liaison to assure compliance with the County's goals and to coordinate with the SMWBE Program Office. The SMWBE Program Office is responsible for the overall administration of the County's SMWBE Program. The SMWBE Program Office responsibilities include:

- Establishing procedures for the implementation of the policy;
- Developing and implementing educational programs to assist SMWBEs to compete effectively for County contracts;
- Making recommendations to the Commissioners Court to further the objectives of this policy;
- Compiling a written quarterly report reflecting program statistics and the progress in attaining the county goals;
- Auditing compliance with the SMWBE policy on all purchases after award, during the performance of the contract, and after completion;
- Reviewing, developing and providing access to a directory of certified SMWBEs and those in the South Central Texas Regional Certification Agency (SCTRCA) certification process;

- Establishing outreach activities and materials to provide information and needed assistance to SMWBEs to increase their participation in the County's procurement, contracting and certification process;
- Providing staff support for the SMWBE Advisory Committee;
- Serving as Bexar County's board representative to the SCTRCA;
- Working with departments to identify SMWBEs for use in the purchase of professional and personal services;
- Establishing efforts to build and maintain partnerships with other public and non-profit agencies and private enterprise organizations for the Purpose outlined in this policy.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Number of referrals to/by SMWBE Program for County Procurement	7,500	7,000	10,000
Number of SMWBE Program contacts (outreach)	35,000	45,000	51,000
Number of vendor referrals for certification or renewal	3,000	3,000	3,500
Efficiency Measures:			
Number of SMWBE contacts (outreach) per FTE	11,250	11,250	12,750
Number of partnerships and agency relationships developed and maintained per FTE	30	35	40
Number of vendor records maintained or develop for applications, certification, training or information	65,000	65,000	75,000
Effectiveness Measures:			
Percent of SMWBEs contacts obtaining county procurement information	70%	70%	75%
Percentage of SMWBE awarded prime contract work on county projects (target 30%)	16.8%	17.2%	18.5%
Percentage of SMWBE awarded prime or sub-contract work on other county agreements, funded entities, facilities or agencies	20%	22%	25%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$221,157	$226,356	$225,057	$173,882
Travel and Remunerations	4,251	5,000	4,695	4,150
Operational Costs	473,057	468,512	432,885	254,128
Supplies and Materials	33,392	34,959	34,959	43,350
Total	***$731,857***	***$734,827***	***$697,596***	***$475,510***

Program Justification and Analysis:

- The FY 2011-12 Budget decreases by 32 percent compared to the FY 2010-11 estimates. This decrease is primarily due to decreases in the Operational Appropriation and the program change as described below.

- The Personnel Services group decreases 22 percent compared to the FY 2010-11 estimates. This decrease is primarily due to the program change outlined below. It includes increases in the employer contribution for retirement and unemployment.

- The Travel and Remunerations group represents 11.6 percent decrease compared to FY 2010-11 estimates. This decrease is based on the department's normal travel and training.

- The Operational Costs group decreases significantly when compared to FY 2010-11 estimates. This decrease is due to a decrease in Contracted Services. The County's Disparity Study, which was previously budgeted in this appropriation, was completed in FY 2010-11. There is $50,000 remaining for FY 2011-12 for the last payment of the contract which is still in review by the District Attorney's Office.

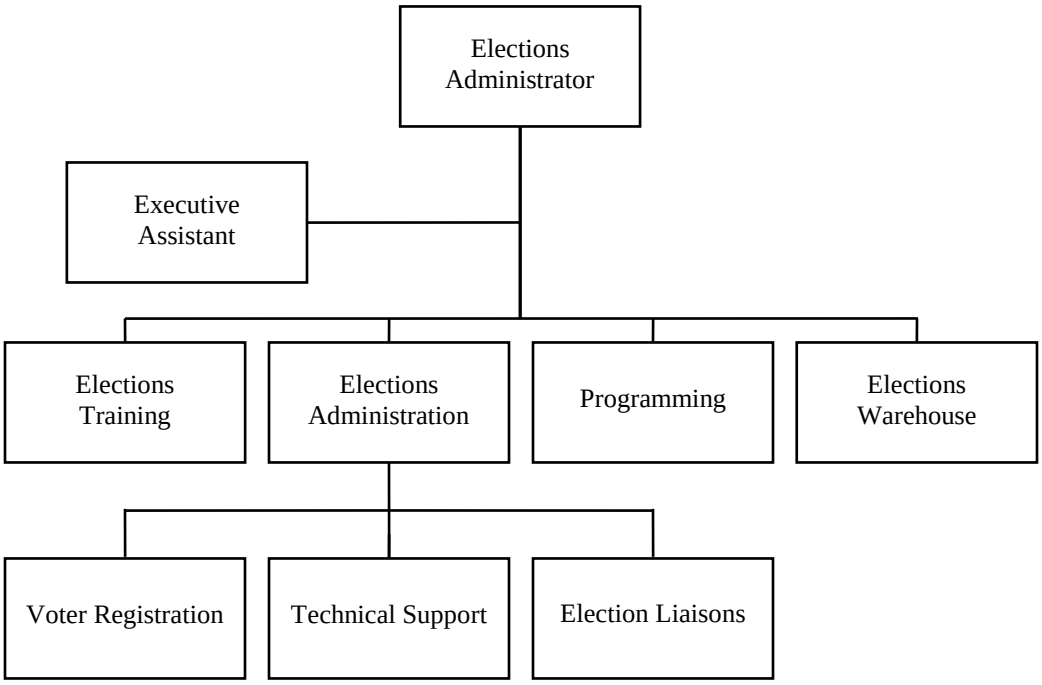
- The Supplies and Materials group increases 24 percent compared to FY 2010-11 estimates. This increase represents a slight increase in computer software for SMWBE and also a change of accounting from the new financial management system which moved postage into the Supply Appropriation from Operations.

- There are four program changes for a total cost savings of $59,566.
  - The first program change deletes one SMWBE Contract Compliance Specialist (E-06) for a total cost savings of $59,566.
  - The second program change is to redistribute a portion of these savings as performance pay for employees within the Economic Development and SMWBE Departments. Based upon each employee's job performance and current salary level a performance based pay increase will be awarded up to 3.5 percent. An average of all the performance based salary awards for the staff will be 2 percent. The total cost of this program is $14,038 and is budgeted in the Economic Development Budget.
  - The third program change is to relocate one SMWBE Venue Analyst to the Authorized Personnel within the Venue Department. The funding for this position has always been in the Venue Budget. This action allows the Analyst to do more than just SMWBE functions within Venue Projects.
  - The last program change retitles the remaining SMWBE Analyst to Analyst.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
SMWBE Program Manager	1	1	1
Analyst	0	0	1
SMWBE Contract Compliance Specialist	1	1	0
SMWBE Analyst	2	2	0
Total –SMWBE	***4***	***4***	***2***

ELECTIONS


Elections Administrator
Executive Assistant
Elections Training
Elections Administration
Programming
Elections Warehouse
Voter Registration
Technical Support
Election Liaisons

ELECTIONS

COMPANY: 100
ACCOUNTING UNIT: 1100

Mission: To plan and conduct Federal, State, County, and contract elections and to provide voter registration services to the citizens of Bexar County efficiently, accurately, and in accordance with established laws, regulations, and governmental policies.

Vision: To conduct Federal, State, County, and contract elections and to provide voter registration services to the citizens of Bexar County in a timely, accurate and efficient and customer-oriented way. The Elections Department will be responsive and accountable to the individual citizens we service - dedicated to meeting their needs through the use of sound business practices and improved technology; accurate application of established laws, regulations and policies; and an absolute commitment to quality customer service.

Goals and Objectives:

- To plan and conduct Federal, State, County, and contract elections for all county political subdivisions.
- To provide information and guidance to voters and organizations regarding election issues.
- To maintain accurate voter registration records and to provide resources for voter registration activities.
- To maintain election histories for elections conducted in the county.
- To receive and file campaign and expenditure reports for candidates and officeholders.
- To communicate with the Secretary of State and the US Department of Justice regarding regulatory and legislative issues.
- To provide a technologically improved and professional environment.
- To be HAVA compliant on both the Election and Voter Registration Divisions.

Program Description: In FY 2000-01, Commissioners Court created the Bexar County Elections Department by combining the functions of the County Clerk's Office, Elections Division, and those of the Tax Assessor-Collector's Office Voter Registration Division. Thirteen positions from the County Clerk's Office and ten positions from the Tax-Assessor Collector's Office were transferred to the new department and organized into three sections: Administration, Elections, and Voter Registration. Commissioners Court created the position of Elections Administrator to lead the department.

The Elections Department conducts County, State, and Federal elections and holds contract elections for political subdivisions within Bexar County as authorized by the Texas Election Code. The Elections Department prepares ballots, furnishes election equipment and supplies, and coordinates all logistical and managerial components involved with conducting an election. These components involve staffing all polling facilities during the early voting period and, on Election Day, securing and retrieving ballots from the polling facilities ensuring all elections are conducted according to the Election Code. The department conducts early voting both by personal appearance and by mail and canvasses election returns. The department also compiles and maintains the record of all elections.

The Election Administrator serves as the County Voter Registrar and is responsible for maintaining accurate and up to date voter registration records, conducting voter registration drives, and maintaining accurate precinct/boundary maps and address records.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Elections Held Including Run Off and Special:			
Funded by Bexar County	3	3	3
Funded by Other Entities	39	42	42
Number of Early Voting Election Sites	153	97	145
Number of Election Day Voting Sites	1,119	1,043	1,119
Efficiency Indicators:			
Number of Workers per Early Voting Site	5	5	6
Number of Workers per Election Day Site	5	5	6
Number of iVotronics Maintained with Peripherals per FTE	950	950	950
Effectiveness Indicators:			
Percentage of Judges Passing Certification the First Time on Electronic Voting Equipment	95%	95%	95%
Percentage of Early Voting Results Available by 7:15pm	100%	100%	100%
Percentage of Election with Results Available Three Hours after Receipt of All Ballots	92%	90%	90%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,341,754	$1,548,783	$1,289,339	$1,428,366
Travel and Remunerations	531,806	480,203	466,860	560,800
Operational Costs	543,167	599,821	588,026	655,657
Supplies and Materials	94,117	95,500	90,539	74,500
Total	***$2,510,844***	***$2,724,307***	***$2,434,764***	***$2,719,323***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget increases by 11.6 percent compared to the FY 2010-11 estimates. This is due to increases in the personnel, operational costs, and travel and remunerations costs appropriation groups described below.

- The Personnel Services group increases by 10.7 percent compared to the FY 2010-11 estimates. This increase is due to funding temporary personnel for upcoming primary elections and increases in contributions by the County to the retirement line item.

- The Travel and Remunerations group increases by 20 percent compared to FY 2010-11 estimates. This reflects an increase in training materials needed for the implementation of the State's Voter Identification Act.

- The Operational Costs group increases by 11.5 percent compared to FY 2010-11 estimates. The postage line item increases significantly due to the required mailing of voter registration cards to voters.

- The Supplies and Materials group decreases by 17.7 percent compared to FY 2010-11 estimates due to the one-time purchases that occurred in FY 2010-11 in the Other Supplies line item and as requested by the department.

- There are five program changes adopted for FY 2011-12:

    - The first program change reduces the Personnel Services Group funding by $43,194. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered alternative opportunity to submit a plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

    - The second program change deletes 7 vacant positions: 3 Voter Registration Processors (NE-02), 2 Election Liaison (NE-03), 1 Contract and Support Technician (NE-04), and 1 Senior Voter Registration Processor (NE-04) for a savings of $257,905.

    - The third program change adds 7 full-time temporary positions in the amount of $155,573. The addition of these positions will assist the Elections Department with unfunded mandates from the State of Texas and the Federal Government. The unfunded mandates that will be enacted during the FY 2011-12 are the Voter Identification Act and the Military and Overseas Voter Empowerment (MOVE) Act.

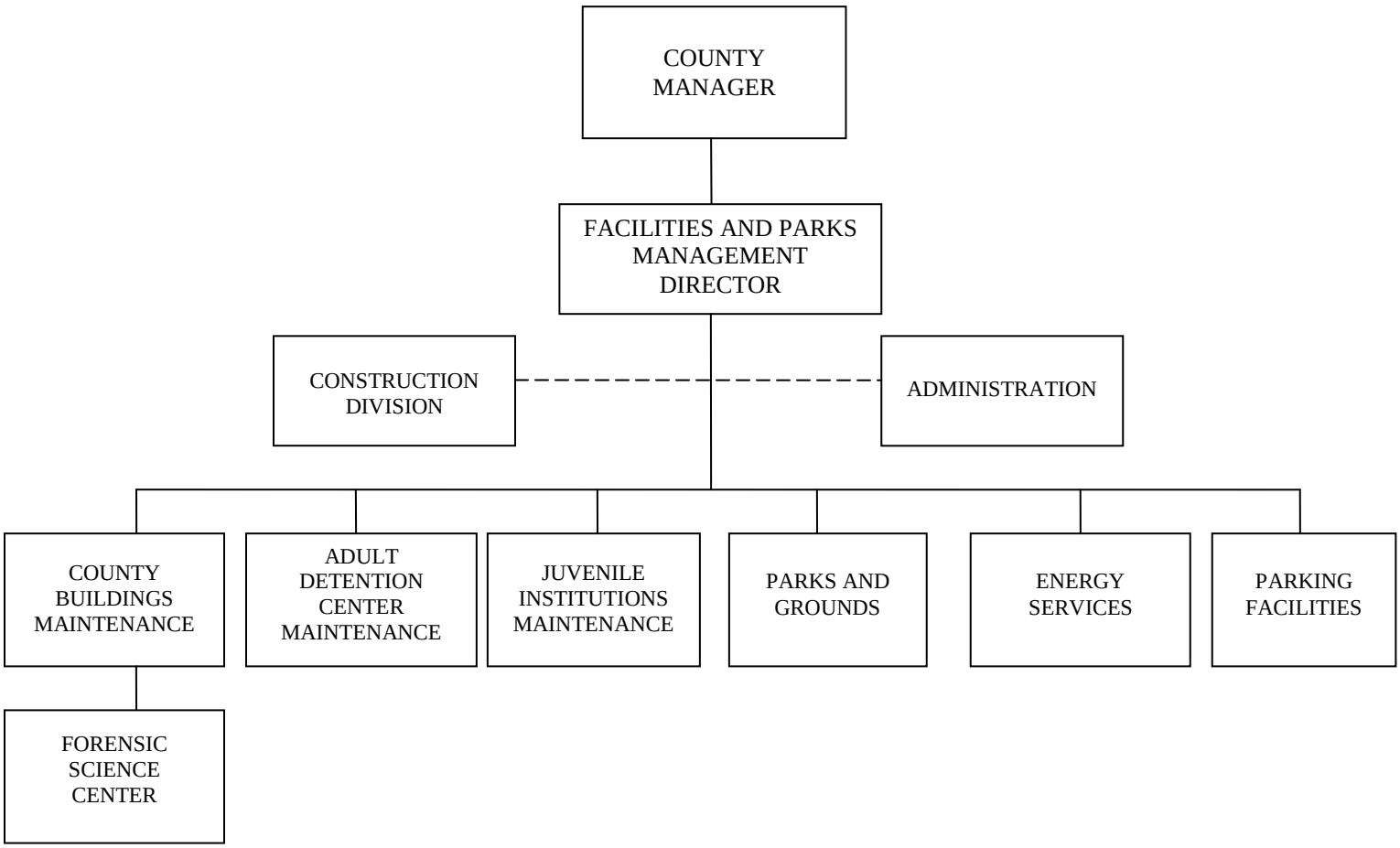
    - The fourth program change deletes 1 Deputy Elections Administrator (E-10) and adds 1 Elections Coordinator (E-08) for a net savings of $4,932.

    - The fifth program change re-classifies 1 Election Warehouse Supervisor NE-08 to an Operations Coordinator NE-09 at a cost of $2,196.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Analyst Programmer II	2	2	2
Contracts and Support Technician	1	1	0
Deputy Elections Administrator	1	1	0
Elections Administrator	1	1	1
Elections Coordinator	0	0	1
Elections Inventory Clerk	2	2	2
Election Liaison	4	4	2
Elections Training Coordinator	1	1	1
Election Warehouse Supervisor	1	1	0
Executive Assistant	1	1	1
GIS Technician	1	1	1
Operations Coordinator	0	0	1
Senior Voter Registration Processor	2	2	1
Technical Support Specialist IV	3	3	3
Voter Registration Coordinator	1	1	1
Voter Registration Processor	6	6	3
Total - Elections	***27***	***27***	***20***

FACILITIES AND PARKS MANAGEMENT



FACILITIES AND PARKS MANAGEMENT

The following Mission, Vision and Goals and Objectives guide the programs and activities of the Facilities and Parks Management Office, which includes Administration, Energy Services, Facilities Maintenance of the Adult Detention Center, County Buildings, Forensic Science Center, and Juvenile Institutions, and Parking Facilities divisions.

Mission: The Mission of the Facilities and Parks Management Department is to preserve all County resources by providing efficient, cost-effective services which ensure the safety, health and welfare of our customers and improve their quality of life.

Vision: We envision the Facilities and Parks Management Department as the leader in developing and maintaining County equipment, parks and facilities. Facilities Management strives to ensure good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources. They do this by providing the public and other County Offices thorough analyses, expert advice, prompt and reliable services, and open, honest communications related to the responsible allocation and utilization of Facilities and Parks Management personnel and resources.

Goals and Objectives:

- Provide an aggressive and methodical preventive maintenance program for all of our customers.
- Establish a work center atmosphere that promotes the effective and efficient management of County resources.
- Promote energy education throughout the County.
- Develop energy conservation plans and provide utility monitoring for all County-owned buildings.

FACILITIES AND PARKS MANAGEMENT - ADMINISTRATION

COMPANY: 100
ACCOUNTING UNIT: 5000

Program Description: During the FY 2010-11, the Infrastructure Services Department was divided and split into two Departments: Facilities and Parks Management and Public Works. The Facilities and Parks Management Department will continue to oversee County Capital Improvement Projects and direct the operations of other functions including Facilities Maintenance of the Adult Detention Center, County Buildings, Forensic Science Center and Juvenile Institutions. Facilities Management will also continue to manage the Parks and County Grounds and Energy Services divisions. The appropriations shown below are the General Fund activities only. The other funds' activities including Capital Projects and Parking Facilities appear in the Other Funds section of this document.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Number of Projects Managed	53	65	70
Number of Personnel Files Maintained	384	387	392
Number of Disciplinary Cases Grieved to Civil Service Commission	8	10	10
Efficiency Measures :			
Average Number of Discipline Upheld by Civil Service Commission	5	8	8
Number of Projects on Approved Schedule within 10% of time	23	23	23
Effectiveness Measures:			
Number of Projects Achieving Approved Goals within 10% of established criteria	23	23	23

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$390,977	$404,472	$462,502	$216,616
Travel and Remunerations	3,682	3,150	3,522	2,800
Operational Costs	54,760	72,386	65,564	59,188
Supplies and Materials	4,004	28,273	15,135	14,373
Total	***$453,423***	***$508,281***	***$546,723***	***$292,977***

Program Justification and Analysis:

- Overall the FY 2011-12 Adopted Budget for Facilities and Parks Management - Administration is a 54 percent reduction from FY 2010-11 estimates. The significant reduction is due to the restructuring of the Infrastructure Department described in the program changes below.

- The Personnel Services group decreases significantly due to program changes described below.
- The Travel and Remunerations group decreases 20.5 percent from FY 2010-11 estimates. Funding is budgeted for only mandatory training of personnel.
- The Operational Costs group decreases 9.7 percent from FY 2010-11 estimates. During the FY 2010-11 a one-time increase in appraisals, surveys, and mapping expenses was provided for services to be performed on the Parent/Child Incorporated Building. Those funds are not required nor budgeted for in FY 2011-12.
- The Supplies and Materials group slightly decreases from FY 2010-11 estimates due to a decrease in furniture funding provided for at the request of the department.
- The FY 2011-12 Adopted Budget includes the following program changes for the Facilities and Parks Management Administration Division:
    - The first program change is the transfer of one Asset Manager to the County Road and Bridge Fund and the Flood Control Program Fund. This recommendation is a result of the reorganization of Infrastructure Services into the Public Works and Facilities and Parks Management Departments. The total savings to the General Fund is $100,051.
    - The second program change is the elimination of the Executive Director of Infrastructure Services position. The reorganization of Infrastructure Services into the Public Works and Facilities and Parks Management Departments resulted in the elimination of this position. The total savings to the General Fund is $108,423.
    - The third program change includes the deletion of one Office Assistant III (NE-3) frozen position based on the Countywide Vacancy Savings plan. The position was vacant for more than four months prior to the Commissioners Court directed freeze in May 2011. The total cost savings from the elimination of the position is $38,828.

Authorized Positions:

	FY 2010-11 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Asset Manager	1	1	0
Building Use and Permit Coordinator	0	1	1
Executive Assistant	1	1	0
Executive Director of Infrastructure Services	1	1	0
Facilities and Parks Management Director	1	1	1
Office Assistant III	1	1	0
Total-Facilities & Parks Management Administration	***5***	***6***	***2***

- 50% of the Facilities and Parks Management Director position is funded in Administration and 50% in County Buildings Capital Improvement Fund
- 100% of the following positions are funded in the County Buildings Capital Improvement Fund:
    - (2) Construction Coordinators
    - (1) Construction Manager
    - (1) Senior Construction Coordinator
    - (1) County Architect
    - (1) Document Control Technician

FACILITIES MANAGEMENT – ADULT DETENTION CENTER

COMPANY: 100
ACCOUNTING UNIT: 5025

Program Description: The Facilities Management-Adult Detention Center Division is responsible for the operation, maintenance, and repair of the County Adult Detention Facilities. Included are the Adult Detention Center and the Adult Detention Center Annex (4,598 beds), the Sheriff's administrative office spaces, and a detached 96-bed portable housing unit located adjacent to the Adult Detention Center Annex. Responsibilities include maintenance, pest control services, repair, and minor remodeling of the facilities, and upkeep of grounds and parking lots. Preventive maintenance is regularly performed on all equipment, machinery and systems, and repairs are made as needed.

This division maintains the facilities 24 hours per day, seven days a week. Contracts monitored include janitorial services, elevator maintenance, garbage disposal, pest control services, and water treatment. Economic effectiveness, efficient services, and application of sound engineering practices, which ensures the reliability and effectiveness of all our equipment and utility systems, are part of the Facilities Management Division Goals. The proper functioning of these systems helps to ensure the County's compliance with state mandates and limit any liability concerns.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Work Orders Completed	35,418	37,500	38,000
Building Square Footage Maintained	817,801	817,801	817,801
Special Projects Completed	5	5	5
Efficiency Measures:			
Maintenance Cost per Square Foot	$3.72	$3.74	$3.80
Maintenance Coverage per Production Personnel per Square Foot	27,260	27,260	27,260
Effectiveness Measures:			
Favorable Audits by the Texas Commission on Jail Standards (typical 1 per year)	2 of 2	1 of 1	1 of 1
Building Equipment Certification Deficiencies	0	0	0

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,772,397	$1,955,389	$1,633,478	$1,659,149
Travel and Remunerations	0	5,110	5,110	5,110
Operational Costs	602,984	726,410	726,791	748,836
Supplies and Materials	352,798	372,152	371,547	356,440
Total	***$2,728,179***	***$3,059,061***	***$2,736,926***	***$2,769,535***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget for the Adult Detention Center Division increases 1.2 percent from FY 2010-11 estimates.

- The Personnel Services group increases 1.6 percent compared to FY 2010-11 estimates. The FY 2011-12 Adopted Budget includes full funding for all authorized positions.

- The Travel and Remunerations group remains at the same level as FY 2010-11 Estimates. Funding is provided for only mandatory training for personnel.

- The Operational Costs group increases 3.1 percent from FY 2010-11 estimates. For the FY 2011-12 Adopted Budget, there is an anticipated increase in inspections specifically for fire alarm testing, elevator services, and domestic water treatment services.

- The Supplies and Materials group decreases 4 percent compared to FY 2010-11 estimates. Sufficient supply funding is appropriated for FY 2011-12 based on historical expenditures in this Division.

- The FY 2011-12 Adopted Budget for the Adult Detention Center Division includes the deletion of six frozen positions based on the Countywide Vacancy Savings plan. These positions were vacant for more than four months prior to the Commissioners Court directed freeze in May 2011. The positions are listed below:

    - Two Electronics Technician I (NE-5) $41,191 each
    - One Electronics Supervisor (NE-9) $52,664
    - Two Maintenance Mechanic I (NE-3) $36,693 each
    - One Maintenance Mechanic II (NE-6) $43,725

  The total cost savings from the elimination of these positions is $252,157.

- The second program change is the deletion of positions frozen prior to FY 2010-11. The following positions will be removed from the Adult Detention Center Division authorized position list:

    - One HVAC Technician II (NE-8)
    - One Maintenance Helper (NE-1)
    - One Maintenance Mechanic I (NE-3)

  There is no cost savings associated with these positions since they were not budgeted in the FY 2010-11 Adopted Budget.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Carpenter	1	1	1
Electrician	1	1	1
Electronics Supervisor	1	1	0
Electronics Technician I	5	5	3
Electronics Technician II	2	2	2
Exterminator	1	1	1
Facilities Maintenance Supervisor	1	1	1
HVAC Technician	1	1	1
HVAC Technician II	1	1	0
Life and Safety Supervisor	1	1	1
Life and Safety Technician	4	4	4
Maintenance Helper	1	1	0
Maintenance Mechanic I	17	17	14
Maintenance Mechanic II	4	5	4
Office Assistant IV	1	1	1
Plumber	2	2	2
Welder II	1	1	1
Total – Facilities Management – Adult Detention Center	***45***	***46***	***37***

FACILITIES MANAGEMENT - COUNTY BUILDINGS

COMPANY: 100
ACCOUNTING UNIT: 5020

Program Description: The Facilities Management-County Buildings Division is responsible for the operation, maintenance, and repair of all County judicial and administrative facilities. These include the Courthouse, Justice Center, Courthouse Annex, Fire Marshal's building, the Community Supervision and Corrections Department building (Adult Probation), Vista Verde Plaza, the Milagros building, the Elections and Voter Registration facility, the Fleet Maintenance Facility, the Records Management and Training Center, Paul Elizondo Tower, the two Parking Garages on Flores Street, the new Adult Detention Center South Annex Facility, new Firing Range and the portion of the Laredo Street Facility that houses the Precinct 1 Constable and the Justices of the Peace Office.

This division is responsible for the maintenance, pest control services, repair, and minor remodeling of these facilities. Preventive, diagnostic, and demand maintenance programs are regularly performed on all equipment, machinery, and systems. The facilities maintained by this division generally operate five days a week, at least eight hours per day with after hour on-call maintenance support services. This division also monitors the following contracts for proper compliance: janitorial services, elevator maintenance, waste disposal, recycling program, water treatment, un-interruptible power supply systems (UPS), cafeteria concession services, contracted security services, ATM services, uniform services, and contracted correctional facility services. Economic effectiveness, efficient services, and the application of the best engineering practices to ensure the reliability and effectiveness of all our equipment and utility systems are part of the Facilities Management responsibilities. The proper functioning of these systems helps to ensure the County's compliance with state mandates and limits any liability concerns.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Work Orders Completed	28,963	28,000	28,000
Building Square Footage Maintained	931,487	1,147,487	1,243,530
Special Projects Completed	30	20	20
Efficiency Measures:			
Maintenance Cost per Square Foot	$2.96	$2.96	$2.97
Maintenance Coverage per Production Personnel per Square Foot	34,645	38,812	46,056
Effectiveness Measures:			
Number of favorable Audits by the Texas Commission on Jail Standards	1	1	1
Building Equipment Certification Deficiencies	0	0	0

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,219,478	$1,353,450	$1,198,732	$1,330,509
Travel and Remunerations	1,000	5,625	5,450	3,625
Operational Costs	1,310,512	1,729,049	1,724,199	1,883,257
Supplies and Materials	129,552	132,574	130,581	139,836
Total	***$2,660,542***	***$3,220,698***	***$3,058,962***	***$3,357,227***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget for the County Buildings Division increases 9.8 percent from FY 2010-11 estimates.

- The Personnel Services group increases 11 percent compared to FY 2010-11 estimates. The FY 2010-11 Adopted Budget provides full funding for all authorized positions and includes increases in the retirement and unemployment rate. A high level of turnover during FY 2010-11 also caused the significant increase.

- The Travel and Remunerations group decreases 33.4 percent from 2010-11 estimates. Funding is only provided for mandatory training for personnel.

- The Operational Costs group increases 9.3 percent from FY 2010-11 estimates. The increase in funding provides for the additional costs of janitorial and garbage services for the new Adult Detention Center South Annex and Firing Range facilities scheduled to open in FY 2011-12.

- The Supplies and Materials group increases 7.1 percent from FY 2010-11 estimates. The FY 2011-12 Adopted Budget includes an increase in funding for maintenance supplies, tools, and equipment with the addition of the Adult Detention Center South Annex Facility and Firing Range facilities.

- The FY 2011-12 Adopted Budget for the County Buildings Division includes the deletion of two frozen positions based on the Countywide Vacancy Savings plan. These positions were vacant for more than four months prior to the Commissioners Court directed freeze in May 2011. The positions are listed below:

    - One Facilities Maintenance Supervisor (NE-10) $56,137
    - One HVAC Technician II (NE-8) $49,461

  The total cost savings from the elimination of these positions is $105,598.

- The second program change is the addition of one Administrative Assistant (E-4) and the unfreezing of one Building Engineer (E-11). These recommendations were made to assist during the reorganization of the Facilities Management Department and will result in a total cost of $42,332. Funding for the Building Engineer is already budgeted at minimum within the personnel appropriation.

- The third program change is the deletion of one position frozen prior to FY 2010-11. The following position will be removed from the County Buildings Division authorized position list:

    - One Maintenance Helper (NE-1)

  There is no cost savings associated with this position since it was not budgeted in the FY 2010-11 Adopted Budget.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administrative Assistant	0	0	1
Building Engineer	0	1	1
Building Monitor	1	1	1
Carpenter	1	1	1
Electrician	1	1	1
Electronic Technician II	1	1	1
Exterminator	1	1	1
Facilities Maintenance Supervisor	3	3	2
Facilities Operations Coordinator	0	1	1
Facilities Operations Manager	1	0	0
HVAC Technician II	0	1	0
Life & Safety Technician	1	1	1
Maintenance Helper	3	3	2
Maintenance Mechanic I	6	6	6
Maintenance Mechanic II	3	3	3
Maintenance Section Chief	1	1	1
Office Assistant II	1	1	1
Office Assistant IV	1	1	1
Painter	1	0	0
Plumber	1	1	1
Total – Facilities Management – County Buildings	***27***	***28***	***26***

FACILITIES AND PARKS MANAGEMENT – COUNTY PARKS AND GROUNDS

COMPANY: 100
ACCOUNTING UNIT: 5023

Program Description: The Facilities and Parks Management - County Parks and Grounds Division is responsible for operations and maintenance of County parks and grounds maintenance around County-owned facilities. This division is responsible for landscaping, construction, maintenance, and repair of park structures and building grounds. The County's recreational system consists of eleven parks and three civic centers. Staff is responsible for arranging some services for events in all parks, including handling citizen inquiries and coordinating security services.

In FY 2011-12, the County will begin the implementation of its own Park reservation services developed in-house by the Bexar County Information Technology Department. Previously the park reservation services were provided by the City of San Antonio Department of Parks and Recreation through an inter-local agreement. The County Parks division is responsible for coordinating park planning activities with outside agencies and boards, and facilitating the applications and implementations of grant funded projects.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Work Orders Completed	895	900	1,000
Acres Maintained	247	247	247
Special Projects Completed	11	11	20
Reservations Waivers	432	400	20
Efficiency Measures:			
Maintenance Cost per Acre	$9,824	$10,521	$9,091
Acres of Maintenance Coverage per Production Personnel	11.61	11.61	12
Work Orders Completed per Production Personnel	233.75	225	250
Effectiveness Measures:			
Park Visitation	1,331,164	1,730,513	2,249,666
Reservations Paid	3,100	3,255	3,417
Written Citizens Compliments	2	3	5

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,965,099	$2,073,681	$1,972,088	$1,811,105
Travel and Remunerations	405	3,500	2,669	3,500
Operational Costs	216,777	273,335	269,355	198,749
Supplies and Materials	244,294	249,330	232,569	232,330
Total	***$2,426,575***	***$2,598,846***	***$2,476,681***	***$2,245,684***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget for the Parks and Grounds division decreases 9.3 percent from the FY 2010-11 estimates. The significant reduction is attributable to program changes described below.
- The Personnel Services group decreases 8.1 percent compared to FY 2010-11 estimates. The FY 2011-12 Adopted Budget includes full funding for all authorized positions. The decrease is due to program changes described below.
- The Travel and Remunerations group remains at the same level as the FY 2010-11 Budget. Funding is provided for only mandatory training for personnel.
- The Operational Costs group decreases significantly from FY 2010-11 estimates. The decrease in this group is related to the removal of park reservation system expenditures spent on the Interlocal agreement with the City of San Antonio. The County has developed its own park reservation system that will be managed internally.
- The Supplies and Materials group appropriates approximately the same level as FY 2010-11 estimates. Sufficient funding is provided for office supplies, maintenance tools and supplies, and machines and equipment.
- The FY 2011-12 Adopted Budget includes three program changes for the Parks and Grounds Division.
    - The first program change is the transfer of 50 percent of the Office Assistant IV (NE-5) currently in the Energy Services Division into the Facilities Management Parks Division. The goal is to have the position assist with the administrative duties associated with the new County Parks Reservation system. The total cost to the Parks and Grounds division is $22,143.
    - The second program change is the deletion of one Parks Manager (E-11). The position responsibilities will be absorbed by the Facilities Operations Coordinator currently in the County Buildings Division. The total savings is $101,830.
    - The final program change is the deletion of two Assistant Park Foreman (NE-3) and three Field Maintenance Workers (NE-1). This recommendation is an efficiency strategy to continue to provide core services and keep all County parks open. The total savings for this program change is $166,983.

Policy Consideration: During the FY 2011-12, the Budget Division will research and identify the best practices for management of grounds keeping services in County Parks and Facilities. This study was requested by the department management as several issues of efficiency and required services arose during the FY 2011-12 budget process. Local and Regional organizations will be contacted to compare services.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Assistant Park Foreman	3	3	1
Field Maintenance Worker	31	31	28
Gardener	1	1	1
Human Resources Technician	1	1	1
Maintenance Mechanic I	4	4	4
Office Assistant IV	1	1	1.5
Parks and Ground Foreman	9	9	9
Parks Manager	1	1	0
Supply Clerk I	1	1	1
Utility Foreman	1	1	1
Total-Facilities and Parks Management-County Parks and Grounds	***53***	***53***	***47.5***

FACILITIES MANAGEMENT - ENERGY SERVICES

COMPANY: 100
ACCOUNTING UNIT: 5021

Program Description: The Energy Management Program (EMP) was created by Commissioners Court in early 2004 to reduce and conserve the County's overall energy consumption and cost. The goal of the EMP is to maximize available energy-efficient conservation technologies while utilizing sustainable materials and approaches in the design, construction and operations. The EMP also aims to ensure compliance with the Energy Conservation and Recycling Policy approved and adopted by the Bexar County Commissioners Court on October 23, 2007. The Energy Manager serves as a point of contact for all energy related activities throughout the County.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Projects Completed	3	3	4
Consumption of Electricity (kWh) per Square Foot	21.8	23.4	23.1
Consumption of Natural Gas (CCF) per Square Foot	0.29	0.28	0.27
Total Landfill Waste produced by County (Tons)	4,800	4,800	3,840
Efficiency Measures:			
Avg. kWh Dollars Saved per Project	$11,661	$39,275	$50,000
Percentage of Total kWh Saved	9%	11%	15%
Total Recycling Collected per Year (Tons)	150	150	195
Effectiveness Measures:			
Total Utility Cost Savings (kWh + CCF + Gal)	$23,322	$126,291	$356,450
Percent Reduction in kWh per Square Foot	9.5%	10.2%	16.3%
Percent Reduction in CCF per Square Foot	8.2%	7.6%	9.4%
Percent Increase of Total Recycled Material Collected per Year	N/A	10%	20%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$138,979	$138,418	$139,162	$118,212
Travel and Remunerations	0	500	500	500
Operational Costs	4,961,872	5,426,109	5,452,839	5,219,766
Supplies and Materials	347	1,500	1,398	1,400
Total	***$5,101,198***	***$5,566,527***	***$5,593,898***	***$5,339,878***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget for the Energy Services Division decreases 5.1 percent from the FY 2010-11 estimates.

- The Personnel Services group decreases 15 percent from FY 2010-11 estimates. The significant decrease is attributable to the program change described below.

- The Travel and Remunerations group is also funded at the same level as FY 2010-11 estimates.

- The Operational Costs group decreases 4.9 percent when compared to FY 2010-11 estimates. The decrease is attributed to anticipated cost savings and CPS rebates associated with funded Capital Projects. Funding for Build San Antonio Green ($50,000) and Solar San Antonio ($35,000) are appropriated within this group for a total of $85,000.

- The Supplies and Materials group is funded at the same level as FY 2010-11 estimates. Sufficient funding is appropriated for office supplies, fuel, books and periodicals.

- The FY 2011-12 Adopted Budget includes one program change for Energy Services. The program change transfers 50 percent of the Office Assistant IV (NE-5) to the Facilities Management Parks and Grounds Division. The goal is to have the position assist with the administrative duties associated with the new County Parks Reservation system. The total savings to the Energy Services division is $22,143.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Energy Manager	1	1	1
Office Assistant IV	1	1	.5
Total – Facilities Management – Energy Services	**2**	**2**	**1.5**

FACILITIES MANAGEMENT – FORENSIC SCIENCE CENTER

COMPANY: 100
ACCOUNTING UNIT: 4709

Mission: The mission of the Facilities Management - Forensic Science Center Division is to provide the tenants of the Center (and agencies of the Criminal Justice System) with reliable, cost-effective, and professional facility services and a comfortable working environment.

Vision: The Bexar County Facilities Management - Forensic Science Center Division is committed to providing quick and reliable solutions to maintain a comfortable and safe environment within the facility to all tenants and visitors who come to the facility. The Office will constantly strive to adopt new and innovative solutions that will increase the expediency of our work product, decrease costs and decrease the time necessary to accomplish our tasks. We will maintain excellent relations with the public and members of the Criminal Justice System.

Goals and Objectives:

- Promote public safety and well-being.
- Maintain ADA and OSHA standards in the Forensic Science Center.
- Automate as many functions as possible to increase the efficiency of the office, without affecting the quality of services provided.
- Maintain a short turnaround time for all services provided by continuously keeping up with the demands of the tenants.
- Encourage enhancements of the Center's service delivery system through continuous improvement and innovations, including utilization of technological solutions to improve operations.

Program Description: The Forensic Science Center Facilities Division is responsible for scheduling and overseeing building interior and exterior maintenance; coordinating special projects related to space planning, cost reductions and analysis of supplier performance; coordinating utility shutdowns to cause the least disturbance to tenants; and adhering to compliance issues of various local, state, and federal governing entities. Other responsibilities include: addressing the Crime Lab and Medical Examiner's Office accreditation requirements in regards to facility issues; implementing and communicating facilities policies and procedures; monitoring compliance with procedures throughout the facility; interfacing with suppliers and contractors, negotiate price, and arrange for delivery of goods; coordinating purchasing documents and staying current with the latest technological innovations.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Operational Work Requests	168	190	170
Major Projects	30	20	10
Utility Shutdowns	60	40	60
Communication Work Requests	25	25	20
Building Inspections	268	225	300
Efficiency Indicators:			
Number of Days to Process a Work Request	2	2	2
Number of Days to Process Major Projects	8	10	10
Number of Hours to Coordinate Utility Shutdowns	8	4	4
Effectiveness Indicators:			
Average Days a Work Request is Complete	13	10	9
Average Days a Major Project is Complete	26	50	60
Average Days a Communication Request is Complete	2	2	2

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$95,959	$96,331	$96,364	$0
Travel and Remunerations	565	900	823	0
Operational Costs	502,780	545,880	508,705	511,704
Supplies and Materials	6,424	7,800	7,204	7,200
Total	***$605,728***	***$650,911***	***$613,096***	***$518,904***

Program Justification & Analysis:

- The FY 2011-12 Adopted Budget decreases by 15.3 percent from the FY 2010-11 estimates. The significant reduction is attributable to the program change described below.

- Funding for the Personnel Services and Travel Remunerations groups have been eliminated due to a program change described below.

- The Operational Costs group increases less than 1 percent compared to FY 2010-11 estimates. A slight increase is due primarily to a new janitorial contract and electricity expenditures.

- The Supplies and Materials group is funded at the same level as FY 2010-11 estimates. The FY 2011-12 Adopted Budget includes sufficient funding for all supplies and tools based on historical expenditures.

- The FY 2011-12 Adopted Budget includes one program change, the deletion of the Forensic Science Manager (E-8) of the Forensic Science Center Division. The deletion of the Forensic Science Manager is recommended and the responsibilities of Facility Maintenance will be transferred under the Facilities Management Department. The total savings is $108,560 and includes the associated operational cost including telephone usage, travel, purchasing card expenditures and agency memberships.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Forensic Science Manager	1	1	0
Total –Facilities Management-Forensic Science Center	***1***	***1***	***0***

FACILITIES MANAGEMENT - JUVENILE INSTITUTIONS

COMPANY: 100
ACCOUNTING UNIT: 5026

Program Description: The Facilities Management - Juvenile Institutions Division is responsible for the operation, maintenance, and repair of the juvenile detention and administration facilities located at the Bexar County Juvenile Detention Center – Mission Road, Cyndi Taylor Krier Juvenile Correctional Treatment Facility, the Frank Tejeda Juvenile Justice Center, and the Juvenile Probation building. During the FY 2009-10 the Mission Juvenile Complex expanded to include a 48-bed juvenile housing unit, new intake and medical areas, and a gym. Responsibilities include maintenance, pest control services, repair, and minor remodeling of these facilities. Preventive, diagnostic, and demand maintenance programs are regularly performed on all equipment, machinery and systems (including electrical, heating, ventilation, air conditioning, mechanical, and plumbing) to support the safe and efficient operation of the facilities. This division also monitors the following contracts: janitorial services, elevator maintenance, garbage disposal, pest control, and water treatment.

The Juvenile facilities operate 24 hours a day, seven days a week, and the administrative related buildings operate ten hours a day, five days a week. Economic effectiveness, efficient services, and the application of sound engineering practices to ensure the reliability and effectiveness of all our equipment and utility systems are part of our Facilities Management Division Goals.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Work Orders Completed	27,116	30,183	30,275
Square Footage Maintained	360,458	360,458	422,386
Special Projects Completed	10	10	10
Efficiency Measures:			
Maintenance Cost per Square Foot	$4.44	$4.44	$4.19
Square Feet per Production Personnel	43,313	48,102	48,102
Effectiveness Measures:			
Number of Favorable Annual TJPC Audits	1	1	1
Number of Building Equipment Certification Deficiencies	0	0	0

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,002,197	$1,054,902	$1,035,371	$1,021,748
Travel and Remunerations	0	1,000	1,000	1,000
Operational Costs	498,847	569,001	557,058	551,414
Supplies and Materials	87,561	127,726	114,892	123,194
Capital Expenditures	0	0	0	12,800
Total	***$1,588,605***	***$1,752,629***	***$1,708,320***	***$1,710,156***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget for Juvenile Institutions Division increases less than 1 percent from FY 2010-11 estimates.

- The Personnel Services group decreases 1.3 percent compared to the FY 2010-11 estimates. The decrease is due to the program change described below.

- The Travel and Remunerations group remains funded at the same level as FY 2010-11 estimates. Funding is provided for only mandatory training for personnel.

- The Operational Costs group decreases 1 percent from FY 2010-11 estimates. Sufficient funding is appropriated for all maintenance contracts and maintenance inspection expenditures.

- The Supplies and Materials group increases 7.3 percent compared to the FY 2010-11 estimates. The significant addition of facility space requires more maintenance supplies such as filters and replacement parts.

- The Capital Expenditures group includes funding for water softeners to be installed at the Juvenile Detention Centers. The equipment is expected to reduce calcium deposits leading to the degradation of piping and require less maintenance for personnel.

- The FY 2011-12 Adopted Budget for the Juvenile Institutions Division includes the deletion of one frozen position based on the Countywide Vacancy Savings plan. The position was vacant for more than four months prior to the Commissioners Court directed freeze in May 2011. The position is listed below:

    - One Maintenance Mechanic I (NE-3) $36,693

  The total cost savings from the elimination of the position is $36,693.

- The second program change is the deletion of one position frozen prior to FY 2010-11. The following positions will be removed from the Juvenile Institutions Division authorized position list:

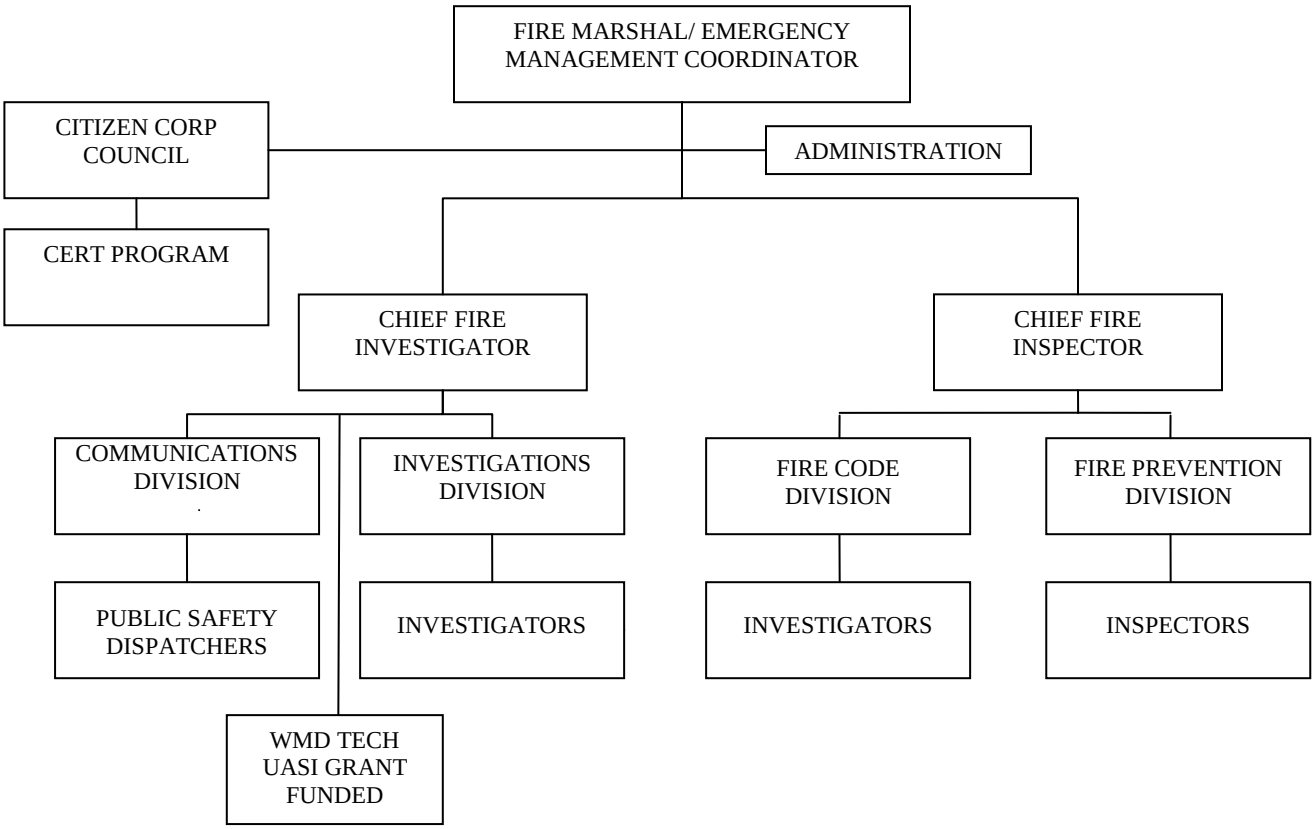
    - One Maintenance Mechanic I (NE-3)

  There is no cost savings associated with this position since it was not budgeted in the FY 2010-11 Adopted Budget.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Electronic Technician II	3	3	3
Facilities Maintenance Supervisor	2	2	2
HVAC Technician	2	2	2
Life & Safety Technician	1	1	1
Maintenance Mechanic I	12	12	10
Maintenance Mechanic II	2	2	2
Plumber	1	1	1
Total – Facilities Management – Juvenile Institutions	***23***	***23***	***21***

FIRE MARSHAL'S OFFICE



FIRE MARSHAL'S OFFICE

COMPANY: 100
ACCOUNTING UNIT: 5070

Mission: The mission of the Bexar County Fire Marshal's/Emergency Management Office (BCFM/EMO) is to develop, foster, and promote methods of protecting the lives and property of the citizens of Bexar County from fires, both natural and man-made hazards, and other significant events through direct coordination and action with other public safety, private, and business communities. BCFM/EMO coordinates with federal, state, and other local governmental agencies with a focus on reducing the vulnerability to all natural and man-made hazards by minimizing damage and assisting in the recovery for any type of incident that may occur.

Vision: The BCFM/EMO acts in accordance with the highest standards of professionalism, efficiency, integrity and accountability in order to support the mission and goals of Bexar County. We affirm that the responsibility for providing safety from fire and related hazards must be a cooperative effort, and we approach our activities in a genuine partnership with fire service, local governments, other Bexar County departments, regulated fire service industries and the public which we serve. We assure the public and regulated communities that we are service-oriented and always strive to fulfill the needs of our customers in a fair and sensible manner. We provide equal opportunity for all employees and quality services which are accessible to all.

Goals and Objectives:

- To ensure safety in commercial and public buildings by conducting annual inspections to identify and reduce fire hazards.
- To reduce the incidence of fire loss of life through public fire safety education.
- To address concerns of County residents by investigating and addressing complaints related to fire and life safety issues.
- To determine the origin and cause of fires.
- To assist in the prosecution of individuals when warranted.
- To monitor and provide technical and professional assistance to the volunteer fire departments under contract with Bexar County.
- To coordinate the interjurisdictional emergency management plan.
- To provide community and emergency responder training and awareness in Weapons of Mass Destruction and Homeland Security.
- To provide emergency response dispatching and communication support to volunteer fire departments.

Program Description: The Bexar County Fire Marshal's Office (BCFM/EMO) consists of the following functions:

- Public Fire Prevention and Education
- Public Fire Safety Inspections
- Investigation of Fire Safety Complaints
- Explosive and Blast Permitting
- Fire and Building Code Compliance
- Building Plans Review and Permitting
- Fire Origin and Cause Determination
- Fire/Arson Investigation

- Interjurisdictional Emergency Management Plan Coordination
- Volunteer Fire Department Contract Administration
- Coordinate all County Volunteer Department Activities
- Oversee emergency communication dispatching for the Volunteer Fire Departments
- Coordinate and facilitate mutual aid agreements with emergency services districts, volunteer fire departments, municipalities, and the military.
- Oversee contract administration for Hazardous Materials Response
- Train and equip personnel for Weapons of Mass Destruction response

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Annual Fire Inspections	1,281	3,640	3,750
Number of Cases Filed with D.A. Office for Prosecution	27	52	50
Number of Emergency Service Requests Received at Dispatch	15,839	20,145	20,000
Efficiency Indicators:			
Number of Inspections per Fire Inspector	320	910	912
Number of Investigations per Investigator	53	47	45
Number of Dispatcher Calls per Dispatcher	257	280	277
Effectiveness Indicators:			
Number of Inspected Occupancies Impacted by Fire	23	14	10
Number of Fire Investigations Closed per Investigator	5	9	9
Avg Number of Emergency Calls Dispatched per Month	1,540	1,679	1,666

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$795,064	$771,718	$754,004	$721,886
Travel and Remunerations	469	5,000	5,000	4,850
Operational Costs	188,571	190,167	186,016	184,609
Supplies and Materials	33,201	36,158	44,530	42,903
Total	***$1,017,305***	***$1,003,043***	***$989,550***	***$954,248***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget reflects a 3.5 percent decrease from FY 2010-11 estimates.

- The Personnel Services group decreases 4.2 percent compared to FY 2010-11 estimates. The FY 2011-12 Adopted Budget provides full funding for all authorized positions. The decrease is due to a program change described below.

- The Travel and Remunerations group is a slight decrease from FY 2010-11 estimates. The FY 2011-12 Adopted Budget only funds mandatory travel and training for updating or maintaining certifications and licenses for staff.

- The Operational Costs group decreases less than 1 percent from FY 2010-11 estimates. Funding for various mutual fire aid contracts are budgeted within this appropriation.

- The Supplies and Materials group decreases 3.6 percent from 2010-11 estimates. Sufficient funding is appropriated for all supplies and fuel based on historical expenditures.

- The FY 2011-12 Adopted Budget includes the deletion of one Office Assistant I (NE-2) which is partially funded in the Fire Marshal budget and the remaining in the Emergency Management Office budget. This position is found in the Emergency Management Office authorized position list. The proposal was submitted in order to unfreeze one Public Safety Dispatcher (NE-5). The total savings associated with this recommendation is $17,906.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Assistant Fire Marshal	1	0	0
Chief Fire Investigator	0	1	1
Deputy Fire Marshal	0	9	9
Fire Arson Investigator	5	0	0
Fire Inspector	4	0	0
Fire Marshal/Emergency Management Coordinator	1	1	1
Investigations and Communications Program Manager	1	0	0
Office Assistant I	1	1	1
Office Assistant IV	1	0	0
Office Supervisor	0	1	1
Public Safety Dispatcher I	5	5	5
Public Safety Dispatcher II	1	1	1
Total –Fire Marshal	***20***	***19***	***19***

Authorized Position Funding Allocation:

- (1) Chief Fire Investigator funded 87% Fire Marshal and 13% Fire Code
- (5) Deputy Fire Marshal funded 87% Fire Marshal and 13% Fire Code [Fire Arson Investigator]
- (4) Deputy Fire Marshal funded 50% Fire Marshal and 50% Fire Code [Fire Inspector]
- (1) Fire Marshal/Emergency Mgmt. Coordinator funded 37.5% Fire Marshal, 37.5% Emergency Mgmt., and 25% Fire Code
- (1) Office Supervisor funded 45% Fire Marshal, 45% Emergency Mgmt., and 10% Fire Code
- (5) Public Safety Dispatcher I funded 75% Fire Marshal and 25% Fire Code
- (1) Public Safety Dispatcher II funded 75% Fire Marshal and 25% Fire Code

FIRE MARSHAL - EMERGENCY MANAGEMENT OFFICE

COMPANY: 100
ACCOUNTING UNIT: 5060

Mission: The mission is to develop, foster, and promote methods of protecting the lives and property of the citizens of Bexar County from fires, both natural and man-made hazards, and other significant events through the direct coordination and action with other public safety, private, and business communities. The Bexar County Fire Marshal's/Emergency Management Office (BCFMO/EMO) coordinates its activities and functions with federal, state, and other local governmental agencies with a focus on reducing the vulnerability to all natural and man-made hazards by minimizing damage and assisting in the recovery for any type of incident that may occur.

Vision: The BCFMO/EMO acts in accordance with the highest standards of professionalism, efficiency, integrity and accountability in order to support the mission and goals of Bexar County. We affirm that the responsibility for providing safety from fire and related hazards must be a cooperative effort, and we approach our activities in a genuine partnership with fire service, local government, other Bexar County departments, regulated fire service industries and the public which we serve. We assure the public and regulated communities that we are service-oriented and always strive to fulfill the needs of our customers in a fair and sensible manner. We provide equal opportunity for all employees and quality services which are accessible to all.

Goals and Objectives:

- Coordinate the County inter-jurisdictional emergency management plan and activities.
- Provide professional services, support, and oversight to the volunteer fire departments contracted with Bexar County in Hazardous Materials, Weapons of Mass Destruction, and Community Emergency Response Training.
- Provide citizen training through the Community Emergency Response Training (CERT) program.
- Coordinate Community/Private organization response during emergency situations.

Program Description: The Office of Emergency Management is consolidated within the Fire Marshal's Office and provides coordinated management and utilization of resources during both natural and man-made emergencies. The Emergency Management Office of the County is housed with the City of San Antonio's Emergency Management Division at Brooks City Base as the Emergency Operations Center (EOC). The EOC is a project that was voted on by the Citizens of Bexar County during the 2003 City/County Bond Election. The EOC facilitates the entire Fire Marshal's Office during emergency operations as needed.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Number of Volunteer Firefighter/Weapons of Mass Destruction Team Training Classes Conducted	10	12	12
Number of Community Emergency Response Training Classes Conducted	12	14	12
Number of Local Emergency Management Coordination Meetings Attended	41	48	45
Efficiency Measures:			
Total Number of Volunteer Firefighters Trained in Weapons of Mass Destruction	192	166	166
Total Number of Persons Trained in Community Emergency Response Training	154	200	250
Total Number of Hours per Emergency Management Meetings Attended	82	96	90
Effectiveness Measures:			
Average Number of Participants in Firefighter & Weapons of Mass Destruction Training per Class	19.2	13.2	13.2
Average Number of Participants in Community Emergency Response Training per Class	13	15	21
Average Number of Participants in Emergency Management Meetings Attended	14	17	18

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$179,680	$207,846	$194,503	$194,307
Travel and Remunerations	9,076	10,000	9,853	10,000
Operational Costs	13,917	11,600	12,334	11,150
Supplies and Materials	226,559	244,600	209,459	212,575
Total	***$429,232***	***$474,046***	***$426,149***	***$428,032***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget increases less than 1 percent from FY 2010-11 estimates.

- The Personnel Services group decreases less than 1 percent from FY 2010-11 estimates. The FY 2011-12 Adopted Budget provides full funding for all authorized positions. The slight decrease is due to a program change described below.

- The Travel and Remunerations group is funded at the same level as the FY 2010-11 Adopted Budget. The FY 2011-12 Adopted Budget only funds mandatory travel and training for updating or maintaining certifications and licenses for staff.

- The Operational Costs group decreases 9.6 percent from FY 2010-11 estimates. Funding for special services was not appropriated for the FY 2011-12 Adopted Budget due to budgetary reductions.

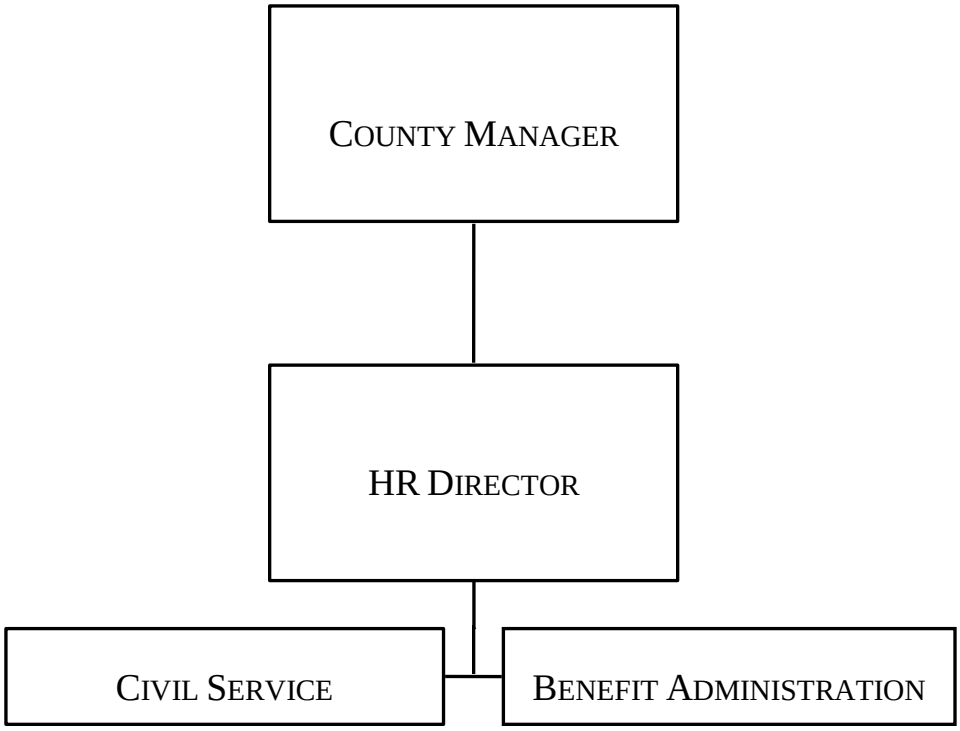
- The Supplies and Materials group increases 1.5 percent from FY 2010-11 estimates. The increase in funding is due to an anticipated increase in the Emergency Operations Center contract with the City of San Antonio.

- The FY 2011-12 Adopted Budget proposes the deletion of one Office Assistant I (NE-2) which is partially funded in the Fire Marshal budget and the remaining in the Emergency Management Office budget. This position is found in the Emergency Management Office authorized position list. The proposal was submitted in order to unfreeze one Public Safety Dispatcher (NE-5). The total savings associated with this recommendation is $17,906.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Assistant Emergency Management Coordinator	1	1	1
Citizen Corps Council Coordinator	1	1	1
Office Assistant I	0	1	0
Office Assistant II	1	0	0
Total –Fire Marshal's Office– Emergency Management Office	**3**	**3**	**2**

HUMAN RESOURCES



HUMAN RESOURCES

COMPANY: 100
ACCOUNTING UNIT: 4907

Mission: Serving Bexar County, adding value, delivering results.

Vision: Our customers will see Human Resources (HR) as valued partners in making Bexar County the government of choice. We will be leaders in providing human capital services.

Goals and Objectives:

- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions and accountability.
- Strengthen Bexar County's financial position.
- Continuously improve business practices.
- Attract, develop, motivate and retain a productive and diversified workforce.
- Strengthen Bexar County's Civil Service processes to ensure quick and equitable resolution to employee grievances.
- Accomplish goals in the most cost-effective manner for Bexar citizens.

Program Description:

The Human Resources Division is responsible for the development and administration of County personnel policies and procedures to assure compliance with the federal and state laws and County regulations. The HR division: 1) oversees Employee Relations activities 2) administers Bexar County employee health insurance, workers compensation, including the Employee Wellness Clinic, Family and Medical Leave Act, sick leave pool, and County-wide training; and 3) oversees the recruitment, examination, and certification process for employment candidates and administers the County's Civil Service Program including providing direct support to the Bexar County Civil Service Commission and the Sheriff's Civil Service Commission.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Number of Workers Compensation Cases Filed	411	357	400
Training events provided	120	115	117
Clinic pre-employment physicals	290	327	300
Efficiency Measures:			
Number of HR Staff per 100 employees	0.48	0.50	0.50
Number of New Hires processed	762	506	450
Civil Service Grievances heard	12	10	14
Effectiveness Measures:			
Percent of Health Plan Cost Growth	9.9%	9.8%	10.0%
Employee Clinic visits	2,963	3,179	4,300
Number of employees trained	2,437	1,715	1,900

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,401,085	$1,414,935	$1,399,951	$502,563
Travel and Remunerations	6,148	21,137	21,137	21,137
Operational Costs	182,955	237,750	236,399	63,143
Supplies and Materials	165,470	225,632	211,715	25,373
Total	***$1,755,658***	***$1,899,454***	***$1,869,202***	***$612,216***

Program Justification and Analysis:

- The FY 2011-12 Budget reflects a significant reduction from previous fiscal years due to the FY2010-11 County Manager reorganization described below.

- The Personnel Services group decreases significantly from previous fiscal years. During the FY 2010-11, the County Manager reorganization transferred the County Human Resources Information System (CHRIS) division over to the Information Technology Department. The positions of Human Resources and CHRIS Manager (T-99) and Employee Relations Administrator (E-10) were deleted. The Human Resources Director (E-10) position was added to this division and the Compensation section was transferred over to the Management and Financial Services division. The FY 2011-12 Budget personnel appropriation reflects these changes.

- The Travel and Remunerations group is funded at the same level as FY 2010-11 estimates. Funding is provided for only mandatory travel and training.

- The Operational Costs group also decreases significantly when compared to previous fiscal years due to the removal of building rental expenditures. In FY 2010-11 the Human Resources Civil Service division moved into the new Flores Street Parking Garage space and no longer requires rental space.

- The Supplies and Materials group decreases significantly when compared to previous fiscal years due to the removal of software maintenance expenditures for the CHRIS team from this division.

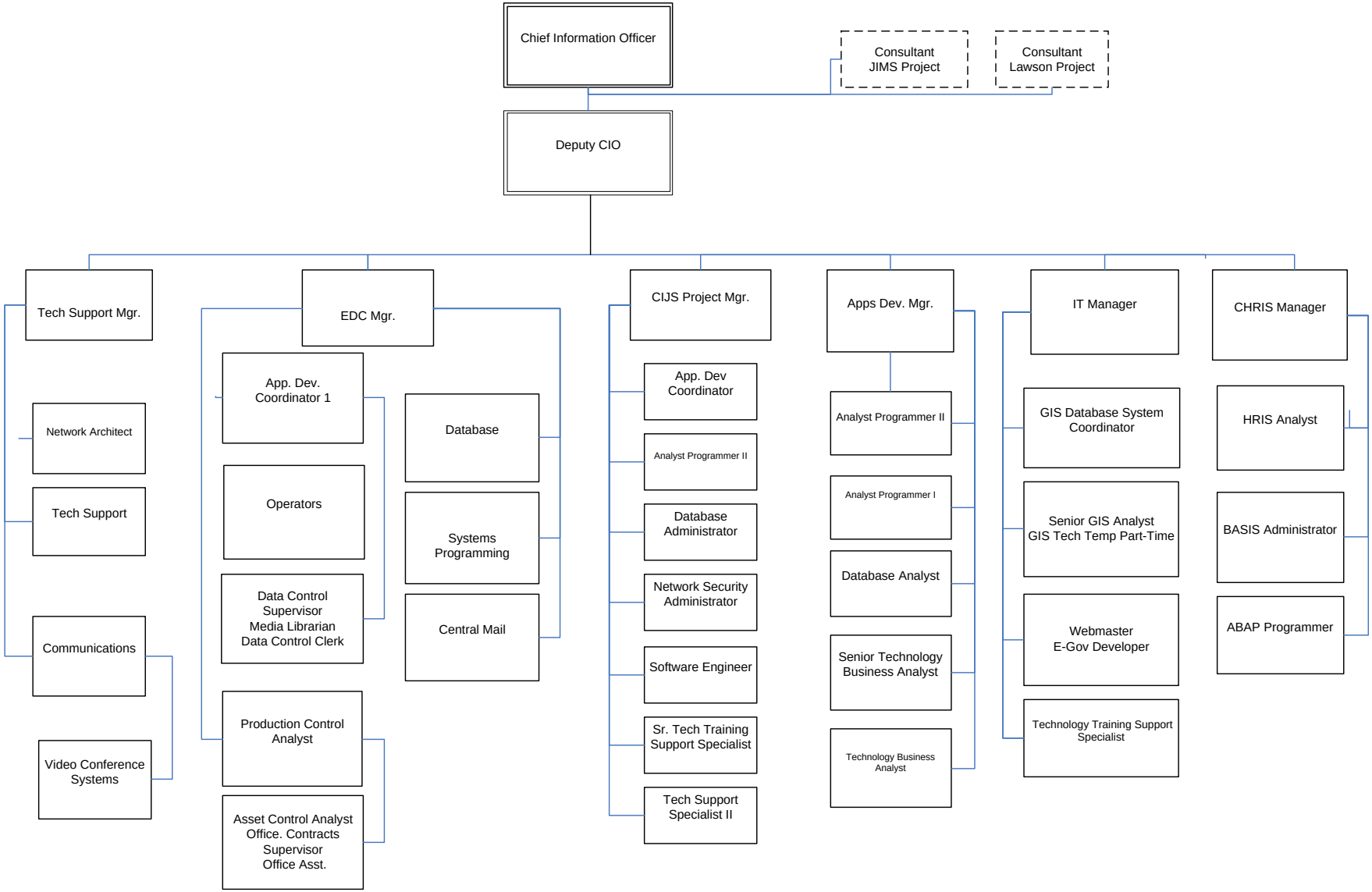
- The FY 2011-12 Budget includes one program change, the elimination of the Human Resources Services Manager (E-10) position. The total savings from this program change is $39,700. This position was partially funded in the General Fund and the Self Insured – Health and Life Insurance Fund.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
ABAP Programmer*	1	0	0
Analyst – Human Resources*	2	1	1
BASIS Administrator*	1	0	0
CHRIS Support Specialist*	3	0	0
CHRIS Coordinator*	1	0	0
Civil Service Director	1	1	1
Compensation Coordinator*	1	0	0
Employee Relations Administrator*	1	0	0
Human Resources and CHRIS Manager*	1	0	0
Human Resources Director*	0	1	1
Human Resource Technician I	2	2	2
Human Resources Technician II	1	1	1
Human Resources Training and Development Specialist	1	1	1
Human Resources Services Manager*	1	0	0
Office Assistant III	1	1	1
Senior Analyst – Human Resources*	2	0	0
Total Human Resources	***20***	***8***	***8***

*These positions were affected by the FY 2010-11 County Manager Reorganization. Funding for these positions is reflected in their respective budgets.

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY

COMPANY: 100
ACCOUNT UNIT: 4800-4806

Mission: An efficient County government supported by an integrated information environment created through strong departmental partnerships and provided by a highly trained and diverse workforce deploying effective technologies.

Vision: To support the mission of Bexar County with high quality, innovative, and cost effective information and communication technology solutions.

Goals and Objectives:

Goal 1: Customer Relations: To earn the trust and confidence of customers.

Objectives:

- Establish levels of service that can be supported
- Deliver what is promised
- Be accountable for actions
- Establish customer driven standards and keep customers informed
- Involve customers in the prioritization and implementation processes
- Evaluate performance against customer expectations

Goal 2: Information Management: To treat information as a critical asset, collecting information once and using it many times.

Objectives:

- Expand existing capabilities to make information easily accessible by County employees and citizens
- Facilitate electronic workflow and electronic data management
- Leverage current and future technologies to manage and deliver information

Goal 3: Technology Infrastructure: To have a robust, integrated, and sustainable infrastructure which is protected and restricts access where appropriate.

Objectives:

- Provide County employees with a technology infrastructure that is capable of transmitting and storing voice, data, and video on demand, protected as necessary
- Sustain the longevity of our infrastructure by thoroughly researching and documenting analysis, development, implementation and assessment efforts
- Maximize systems reliability and information availability

Goal 4: Systems Interoperability: To strive to ensure systems and applications meet multiple needs and serve multiple customers.

Objectives:

- Ensure customer system requests optimize solutions to maximize customer base
- Identify additional opportunities for systems integration when developing business case

analysis for new systems and capabilities

Goal 5: Business Application Investment Decisions: To make sound application investment recommendations in cooperation with our partners.

Objectives:

- Ensure information technology solutions undergo thorough cost and impact analysis prior to expending fiscal resources
- Institute and use a Countywide process to facilitate application investment decisions
- Advocate innovation and leading-edge technology when cost effective
- Benchmark with best practices

Goal 6: Legacy Mainframe Systems: To maintain legacy mainframe systems as long as they remain a cost-effective solution.

Objectives:

- Continuously examine the cost effectiveness of operating the legacy systems
- Exploit commercial off-the-shelf applications where prudent

Goal 7: Our People: Our people are valued; we will treat them with respect and maintain a professional environment in which to work.

Objectives:

- Keep people informed
- Establish priorities and set realistic goals
- Promote professional growth
- Enhance training opportunities
- Maintain a positive working environment

Goal 8: Security And Privacy: To ensure the security and privacy of our information resources.

Objectives:

- Protect data from unauthorized access and misuse
- Protect the physical integrity of the network
- Implement procedures for properly storing and maintaining copyrighted software

Goal 9: Training And Support Services: To provide County employees with effective technology training and support services.

Objectives:

- Coordinate the introduction of new technologies including installation, documentation, user training and help desk preparation
- Provide life-cycle support for all County standard products

Program Description: Bexar County Information Technology (BCIT) is responsible for the development, implementation, and maintenance of technology and communication systems for the County. BCIT utilizes its resources and technological expertise to develop and operate efficient and secure communications and computer systems throughout the County. This includes

coordinating County technology improvement plans that use new or more effective computer systems, as well as evaluating the needs of individual offices and departments and matching them with the optimum available communications, hardware or software systems. In this manner, BCIT assists offices and departments in improving their processes and better utilizing their resources. To facilitate this effort, the Department continually researches new technical developments to determine their usefulness to the County.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Applications Development			
Legacy Enhancement Projects	N/A	696	700
Enterprise Data Center			
Number of Processed Mainframe Jobs	237,058	238,602	234,948
Geographical Information Systems			
Number of GIS Service Visits	212,282	202,678	220,000
Planning and Technical Services			
Number of Communication Device Service/Trouble Call Received	2,103	2,000	2,000
Technical Support			
Number of Help Calls Received	16,976	20,000	19,800
Efficiency Indicators:			
Applications Development			
Legacy Enhancement Projects Completed	N/A	600	600
Enterprise Data Center			
Total Number of Job Failures	588	636	346
Geographical Information Systems			
Average Number of Inquires per Visit	7,361	6,127	6,136
Planning and Technical Services			
Number of Analyses/Research Projects Completed per FTE	39	30	30
Technical Support			
Number of Voice/Data Service Calls Closed per FTE	453	508	750
Effectiveness Indicators:			
Applications Development			
Percent of Legacy Enhancement Projects Completed	N/A	86.2%	85%
Enterprise Data Center			
Percentage of Time Mainframe is Available	99.87 %	98.10%	98.60%

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Geographical Information Systems			
Percentage of GIS System Availability	99.82%	99.84%	99.99%
Planning and Technical Services			
Amount Saved by Providing In-House Desktop Training	$186,268	$225,000	$225,000
Technical Support			
Percentage of Calls Resolved by Help Desk Staff	72%	60%	80%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$7,121,810	$7,194,583	$6,552,560	$7,336,134
Travel and Remunerations	90,927	191,888	191,888	140,337
Operational Services	917,359	1,189,697	1,042,795	246,823
Supplies and Materials	1,544,213	446,654	436,555	997,960
Total	***$9,674,309***	***$9,022,822***	***$8,223,798***	***$8,721,254***

Program Justification and Analysis:

- The FY 2011-12 Budget increases by 6 percent compared to the FY 2010-11 estimates. This is primarily due to an increase in the Personnel Appropriation as described below.

- The Personnel Services group increases 12 percent compared to the FY 2010-11 estimates. During FY 2010-11, the County Manager's reorganization transferred the County Human Resources Information System (CHRIS) division and the Mailroom to BCIT; and created the position of Deputy Chief Information Officer in the Information Technology Department. The FY 2011-12 Adopted Budget personnel appropriation reflects these changes.

- The Travel and Remunerations group decreases 26.9 percent when compared to FY 2010-11 estimates. This represents the amount requested by the department.

- The Operational Costs group decreases by 76.3 percent compared to FY 2010-11 estimates. This is primarily due to countywide annual hardware maintenance agreements that are now funded in the Non-Departmental Budget. It also reflects the decreases in maintenance contracts as described in the program change below. Funding in this appropriation includes the County's phone contract, postage for the print shop, professional memberships, and other operational services.

- The Supplies and Materials group increased substantially compared to FY 2010-11 estimates. This reflects an increase in the computer software line item. Also included is maintenance of the SAP system that was transferred into this budget with the CHRIS division.

- The FY 2011-12 Adopted Budget program change represents a re-organization within Information Technology for a net savings of $1,205,843 as follows:

Program Change 1:

Unfreeze 4 Positions for a total cost of $74,443:

Position #	Position Title	
30003127	Video Conferencing Systems Mgr - FRO0511	E-09
30000109	Systems Programming Administer- FRO0607	E-09
30001233	Network Architect I - FRO0607	E-07
30004708	Analyst Programmer II - FROZEN	E-08

Program Change 2:

Salary Adjustments 8% increase totaling $40,754:

Position	Position Title	
30009225	E-Government Developer	E-07
30002938	GIS Senior Analyst	E-07
30000107	Applications Development Manager	E-11
30004328	Enterprise Data Center Manager	E-11
30001827	GIS Manager - X	E-11
30008067	Webmaster	E-08
30007950	Communications Coordinator	E-08

Salary Adjustment 7% increase totaling $7,383:

Position	Position Title	
30005999	Technical Support Manager	E-12

Program Change 3:

Deletion of sixteen positions for a total General Fund savings of $559,043:

Position	Position Title
30006574	Analyst Programmer I - FRO0511
30004231	Analyst Programmer I - FRO0607
30009507	Analyst Programmer I - FROATT
30006041	Analyst Programmer I - FROZEN
30001239	Chief Network Architect - FRO0511
30009227	Communications Specialist - FRO0607
30007367	Computer Operator - FRO0511
30007426	Computer Operator FROZEN

30008080 IT Services Manager - FRO0511
30005930 Network Architect I - FRO0607
30006879 Office Assistant III - FROATT
30006703 Office Assistant IV - FRO0607
30004147 Programmer - FROZEN
30004300 Programmer - FROZEN
30008302 Programmer - FROZEN
30009428 Technology Project Coordinator FROZEN

Program Change 4:

Transfer of one Technology Business Analyst to the JP Tech Fund for a General Fund cost savings of $51,675. Transfer of one Network Architect IV from Capital projects into the General Fund. Funding for this position is included in the Personnel Appropriation because it is reimbursed, therefore there is no cost associated with this action.

Program Change 5:

Budget for turnover for a General Fund cost savings of $126,372.

Program Change 6:

Decrease BCIT Maintenance contracts for hardware and software for a General Fund cost savings of $591,332.

Policy Consideration:

During FY 2010-11, the Bexar County Commissioners Court created the Office of the County Manager in order to increase efficiency, decrease expenditures, and streamline operations. As a result, the departments of Public Works, Facilities and Park Management, Budget, Management and Finance, Human Resources, Information Technology, and the Community Resources will report directly to the County Manager instead of Commissioners Court.

An organization review of the GIS function countywide is planned for FY 2011-12 as part of identifying additional efficiencies and cost saving measures. The GIS function is housed in two separate departments in Bexar County. The review will establish if this is the efficient and effective way to conduct GIS in Bexar County, or if it needs to be consolidated into one department. The review is expected to be completed by January 31, 2011.

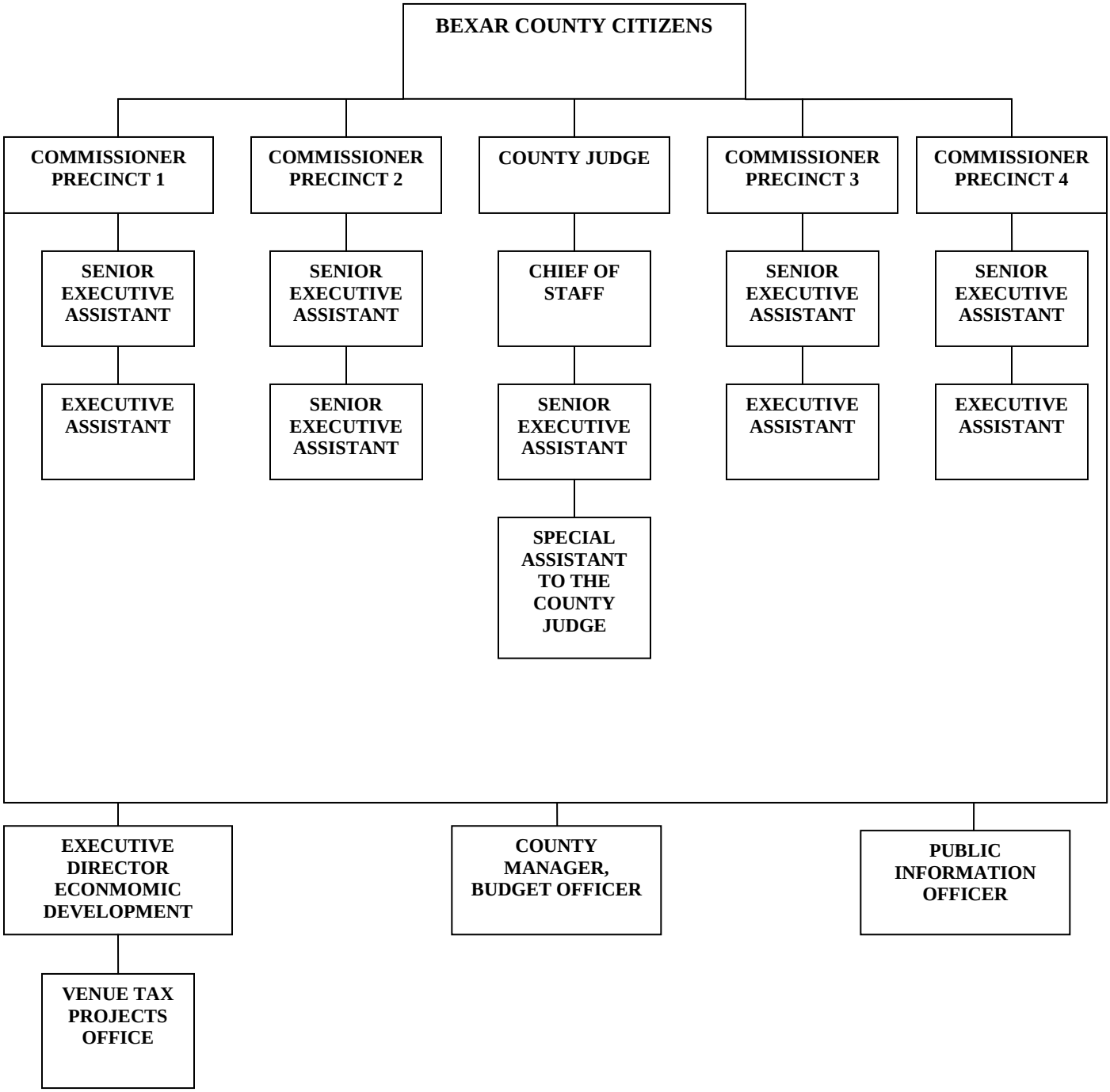
Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administration			
Chief Information Officer	1	1	1
Deputy Chief Information Officer	0	1	1
Total-Administration	***1***	***2***	***2***
Applications Development			
Applications Development Coordinator	2	1	0
Applications Development Manager	1	1	1
Analyst Programmer I	12	16	12
Analyst Programmer II	14	14	14
Database Analyst	3	2.5	0
Database Administrator	1	1	0
Database Coordinator	1	1	0
Data Security Analyst	1	1	1
E-Government Developer	1	2	0
Programmer	9	3	0
Senior Technology Business Analyst	0	0	1
Technology Business Analyst	0	0	2
Web Master	1	1	0
Total - Applications Development	***46***	***43.5***	***31***
CHRIS			
ABAP Programmer	0	1	1
BASIS Administrator	0	1	1
CHRIS Coordinator	0	1	1
CHRIS Support Specialist	0	3	3
	0	***6***	***6***
Enterprise Data Center			
Applications Development Coordinator	0	0	1
Asset Control Analyst	0	0	1
Computer Operator	5	5	3
Data Control Clerk	1	1	1
Data Control Supervisor	1	1	1
Database Analyst	0	0	3
Database Administrator	0	0	1
Database Coordinator	0	0	1
Enterprise Data Center Coordinator	1	0	0
Enterprise Data Center Manager	1	1	1

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Lead Computer Operator	3	3	3
Mail Courier I	0	3	3
Mail Courier II	0	1	1
Mailroom Supervisor	0	1	1
Media Librarian	1	1	1
Office/Contracts Supervisor	0	0	1
Operations Shift Supervisor	3	3	3
Production Control Analyst	1	1	1
Systems Programmer	3	3	3
System Programming Administrator	1	1	1
Total - Enterprise Data Center	***21***	***25***	***31***
Geographical Information Systems			
E-Government Developer	0	0	2
GIS Database/Systems Coordinator	1	1	1
GIS Manager	1	1	1
GIS Senior Analyst	1	1	1
Senior Technology Training and Support Specialist	0	0	1
Technology Training and Support Specialist	0	0	2
Web Master	0	0	1
Total - Geographical Information Systems	***3***	***3***	***9***
Planning and Technical Services			
Chief Information Officer	1	0	0
Communications Coordinator	1	1	0
Communications Specialist	1	1	0
Court Technology Support Specialist	1	1	0
IT Services Manager	0	1	0
Lead Communication Specialist	1	1	0
Office Assistant III	1	1	0
Office Assistant IV	1	1	0
Office/Contracts Supervisor	1	1	0
Planning and Technical Services Manager	1	0	0
Senior Technology Business Analyst	1	1	0
Senior Technology Training and Support Specialist	1	1	0
Technology Business Analyst	3	3	0
Technical Project Coordinator	0	1	0
Technology Training and Support Specialist	2	2	0
Video Conferencing Systems Manager	1	1	0
Total - Planning and Technical Services	***17***	***17***	***0***

Technical Support	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Asset Control Analyst	1	1	0
Chief Network Architect	1	1	0
Communications Coordinator	0	0	1
Communications Supervisor	1	1	1
Communication Technician	3	3	3
Court Technology Support Specialist	1	2	3
Lead Communication Specialist	0	0	1
Lead Communication Technician	1	1	1
Network Architect I	4	5	4
Network Architect III	1	1	1
Technical Support Coordinator	1	1	1
Technical Support Manager	1	1	1
Technical Support Specialist II	3	2	2
Technical Support Specialist III	5	6	6
Technical Support Specialist IV	1	1	2
Video Conferencing Systems Manager	0	0	1
Total - Technical Support	***24***	***26***	***28***
Technology Fund			
Network Architect I	1	1	1
Network Architect II	1	1	1
Total - Technology Fund	***2***	***2***	***2***
BCIT TOTAL	**114.0**	**124.5**	**108.5**

JUDGE/COMMISSIONERS COURT



JUDGE/COMMISSIONERS COURT

COMPANY: 100
ACCOUNT UNIT: 1000 , 1011, 1012, 1013, 1014

Mission: Our mission is to improve the quality of life for the citizens of Bexar County by providing services that are appropriate, effective, and responsive in a fair and equitable manner.

Vision: Commissioners Court is committed to providing services with excellence. The people of Bexar County are our customers and we will treat them with dignity and respect. We will continuously strive to keep their trust and maintain our credibility. We will empower and support a competent, stable, motivated workforce dedicated to excellence. We will be accountable to our customers and responsive to their needs. We will protect and preserve our diverse cultural heritage. We will explore innovative ideas and services and be accessible to all.

Goals and Objectives:

- Provide quality services which are accessible to all.
- Manage the public's resources with efficiency and integrity.
- Promote public safety and well-being.
- Encourage flexibility and accountability in all offices and departments.
- Create an environment that encourages continuous improvement, innovation, and communication in County operations.
- Use technological solutions to improve operations.
- Promote diversity in the workforce.
- Value every employee and treat them with respect and fairness.
- Develop a highly qualified and dedicated workforce.
- Preserve the history and heritage of Bexar County.
- Improve community relationships and communications.

Program Description: The Commissioners Court, which is composed of the County Judge and four Commissioners, is the overall managing/governing body of Bexar County. The County Judge is the presiding officer of the Bexar County Commissioners Court as well as the spokesperson and ceremonial head of the County government. The County Judge is elected Countywide for a term of four years. The Commissioners are elected from four precincts within the County for four year staggered terms. The Court is responsible for budgetary decisions, tax and revenue decisions, and all personnel decisions except for certain positions that are either elected or appointed by the judiciary or other statutory boards and commissions.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators*:*			
Number of Contacts	8,000	8,000	9,000
Number of Meetings Attended	1,200	1,200	1,450
Number of Speaking Events Conducted	120	120	500
Efficiency Indicators:			
Percentage of Constituency Responded to in 14 Days	90%	90%	95%
Percentage of Special Projects Completed in 14 Days	95%	95%	95%
Number of Meetings attended per week (staff/official)	45	45	75
Effectiveness/Outcome Indicators:			
Percentage of Constituency Responded to	95%	95%	95%
Special Projects Completed/Implemented	500	500	525

Appropriations:

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Budget
County Judge's Office				
Personnel Services	-	-	-	$441,587
Travel and Remunerations	-	-	-	2,000
Operational Costs	-	-	-	25,080
Supplies and Materials	-	-	-	4,063
Total:	**-**	**-**	**-**	**$472,730**
Commissioner Precinct 1				
Personnel Services	-	-	-	$276,401
Travel and Remunerations	-	-	-	2,000
Operational Costs	-	-	-	3,222
Supplies and Materials	-	-	-	880
Total:	**-**	**-**	**-**	**$282,503**
Commissioner Precinct 2				
Personnel Services	-	-	-	$266,297
Travel and Remunerations	-	-	-	2,000
Operational Costs	-	-	-	3,222
Supplies and Materials	-	-	-	880
Total:	**-**	**-**	**-**	**$272,399**

Commissioner Precinct 3				
Personnel Services	-	-	-	$276,029
Travel and Remunerations	-	-	-	2,000
Operational Costs	-	-	-	3,222
Supplies and Materials	-	-	-	880
Total:	**-**	**-**	**-**	**$282,131**
Commissioner Precinct 4				
Personnel Services	-	-	-	$266,733
Travel and Remunerations	-	-	-	2,000
Operational Costs	-	-	-	3,222
Supplies and Materials	-	-	-	880
Total:	**-**	**-**	**-**	**$272,835**
Personnel Services	$1,861,116	$1,486,975	$1,517,859	$1,527,046
Travel and Remunerations	17,178	12,450	12,450	10,000
Operational Costs	38,066	42,947	43,487	37,968
Supplies and Materials	5,752	10,498	10,498	7,583
Commissioners Court Grand Total	***$1,922,112***	***$1,552,870***	***$1,584,294***	***$1,582,597***

Program Justification and Analysis:

- Overall, the FY 2011-12 Judge and Commissioners Budget reflects less than one percent decrease compared to the FY 2010-11 estimates.

- The Personnel Services group increases less than one percent when FY 2010-11 estimates. The increase represents an equal amount of funding for each Commissioner's support staff to be allocated at the Commissioner's discretion. Also included is an increase to unemployment and retirement contribution by the County.

- The Travel and Remunerations group decreases 19.7 percent when compared to the FY 2010-11 estimates. Funding from this group supports Bexar County Commissioners with the mandatory continuing education requirements for the Judge and County Commissioner. The decrease is due to FY 2011-12 not being a Legislative year.

- The Operational Costs group decreases 12.7 percent when compared to the FY 2010-11 estimates. This decrease represents less funding due to the legislative year. Funding included in this appropriation is data processing services, printing and binding, and copier rental.

- Supplies and Materials group reflects a significant decrease over FY 2010-11 estimates primarily due to newspaper subscription cuts. Funding is provided for general office supplies, books and periodicals, and other supplies.

- There are three program changes for FY 2011-12 for a total cost savings of $25,951:

- The first program change is to delete one Communications Operator (NE-03) for a cost savings of $36,551.

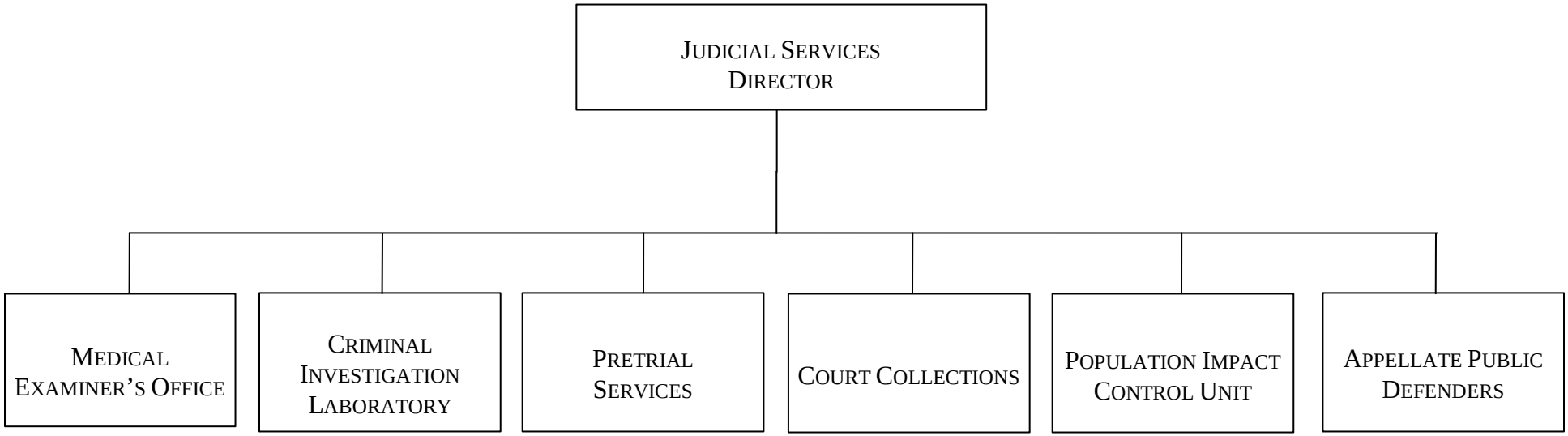
- The second program change is to reclassify Assistant to the County Judge (NE-01) to create a new position of Special Assistant to County Judge (NE-03) for a cost of $6,204.

- The third program change is to reclassify one Office Assistant IV (NE-05) to Office Supervisor (NE-08) 50% funded in General Fund, 50% in Venue Fund for a cost of $4,356.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
County Judge	1	1	1
Commissioner	4	4	4
Chief of Staff	1	1	1
Assistant to the County Judge	1	1	0
Communications Operator	1	1	0
Executive Assistant to the Commissioner	3	3	3
Government Relations Assistant	1	0	0
Government Relations Manager	1	0	0
Office Supervisor	0	0	.5
Public Information Officer	1	1	1
Senior Executive Assistant	6	5	5
Special Assistant to the County Judge	0	0	1
Total - Judge/Commissioners Court	***20***	***17***	***16.5***

JUDICIAL SERVICES



JUDICIAL SERVICES

COMPANY: 100
ACCOUNTING UNIT: 4902

Mission: It is the mission of the Judicial Services Department to coordinate and collaborate with County stakeholders to focus on initiatives aimed at improving efficiency in the criminal justice processes.

Vision: To expedite the pretrial and post-trial release and supervision of eligible defendants from incarceration, and streamline processes in order to reduce the time to indictment and the time to disposition without compromising community safety.

Goals and Objectives:

- To provide the Judiciary with needed information and to facilitate the releases of defendants under appropriate conditions.
- To provide supervision strategies that respond appropriately to the risks and needs posed by released defendants.
- To implement and maintain viable cost recovery procedures through the collection of authorized fees.
- To provide a timely process for defendants requesting court appointed counsel in accordance with the law.
- To continue to analyze the County's Indigent Defense Program, identifying improvements or alternatives and making recommendations to the Criminal District Courts, the County Courts and Commissioners Court.
- To review the status of detained defendants on an ongoing basis to determine if there are any changes in eligibility for release options.
- To provide in-house appellate representation for all qualified indigent appellate cases.

Program Description:

The Judicial Services Department consists of six divisions: Pretrial Services Office (PTSO), Population Impact Control Unit (PICU), Court Collections Services (CCS), the Appellate Public Defenders Office (APDO), the Medical Examiner, and the Crime Lab. The Judicial Services Director provides overall direction to the departments to include general administrative support, planning, budgeting, training, and coordination of daily operations. In addition to the supervision of the departments, the Director is responsible for coordination and collaboration with Criminal District Courts, County Courts, Court Administration, Community Supervision and Corrections Department (CSCD), and Texas Department of Criminal Justice.

The Pretrial Services Office (PTSO) is comprised of the Intake Section which is staffed twenty-four hours a day/seven days a week located at the Central Magistration (CMAG) facility and the Adult Detention Center (ADC). Intake Services also operates a Court Services Unit at the Court House. The Intake Section interviews individuals eligible for Personal Recognizance (PR) Bonds and provides the results to Magistrates assigned to the CMAG for release decisions. The section also processes defendants requesting court appointed counsel. The Supervision Section provides supervision to those individuals released on PR Bond and monitors compliance to court ordered conditions on Surety and Attorney Bonds. Those conditions include Domestic Violence, Ignition Interlock Orders, Drug Testing, Drug Treatment,

Special Needs Unit, Regular Reporting, and Global Positing Satellite (GPS). The Pretrial Collection Section provides cashiering and collection services for Pretrial Fees to include, Bond Fees, Drug Testing, GPS, and Ignition Interlock.

The Population Impact Control Unit (PICU) reviews, researches, and troubleshoots jail population listings to identify inmates ready or eligible for release. The unit will coordinate releasing processes with the Sheriff's Office, develop and maintain tracking systems to monitor jail population and review all defendants that were not released on a daily basis to determine if their eligibility status has changed.

The Court Collections Services (CCS) division assists defendants through the post-trial process to collect fees and set up payment plans. The section ensures increased collections, reducing the number of warrants issued and the associated costs, resulting in lower default rates. They also maximize the collections of court costs and fines into the county's general revenue. The program is mandated and monitored by the Texas Office of Court Administration.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Defendants Interviewed for Personal Bond	18,448	15,204	15,500
Number of Defendants Interviewed and Released on Personal Bond	13,278	11,304	11,500
Number of Defendants Supervised but Released on bond other than PR Bond	2,898	2,938	2,950
Number of Defendants Released under the Supervision of Pretrial Services	9,254	8,728	8,800
Number of Defendants Processed for MHMR consideration	1,140	1,365	1,400
Bond Not Made/Not Eligible for PR Bond	N/A	7,500	7,695
Bond Not Made/Eligible for PR Bond	N/A	1,885	1,900
Bond Not Made/Released by PICU	N/A	1,512	1,520
Jail cases reviewed by PICU for Docket	N/A	10,716	11,000
Jail Cases/Cases Closed based on review	N/A	6,804	6,903
Efficiency Indicators:			
Total Supervision files closed	16,304	15,792	15,800
Number of Defendants Closed out due to Adjudication	12,188	12,576	12,600
Number of Defendants with Warrants for Failure To Appear that were under Supervision of Pretrial Services Office	1,663	1,200	1,100
Effectiveness Indicators:			
Total Bond Fees Waived	$343,688	$329,592	$330,000
Total Bond Fee's Collected	$627,648	$561,852	$565,000
Total Fees Collected and Deposited	$1,284,677	$1,249,968	$1,300,000

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$3,302,280	$3,177,812	$3,288,562	$3,828,346
Travel and Remunerations	6,764	7,500	7,300	7,500
Operational Costs	639,260	542,013	587,695	531,518
Supplies and Materials	50,782	51,675	51,420	52,910
Total	***$3,999,086***	***$3,779,000***	***$3,934,977***	***$4,420,274***

Program Justification and Analysis:

- The FY 2011-12 Budget reflects a 12.4 percent increase from FY 2010-11 estimates. This increase results primarily from the FY 2010-11 County Manager Reorganization and the program change described below.

- The Personnel Services group increases 16.4 percent from FY 2010-11 estimates. During the FY 2010-11, the County Manager reorganization consolidated the existing Judicial Support Services, Pretrial Services, and Collections division as the Judicial Services Department. The FY 2011-12 Budget personnel appropriation reflects these changes. The increase is also associated with retirement and unemployment rate increases.

- The Travel and Remunerations group is funded at the same level as the FY 2010-11 Adopted Budget. Only mandated travel and training is recommended for FY 2011-12.
- The Operational Costs decreases 9.6 percent compared to FY 2010-11 estimates. The decrease is due to a decrease in the contract services for offenders expenditures. These expenditures fund the costs of electronic monitoring and GPS units.
- The Supplies and Materials group increases 2.9 percent from FY 2010-11 estimates. The FY 2011-12 Budget includes an anticipated increase in medical and lab supplies expenses. These expenditures fund drug testing kits used by the Pretrial Services division.

- The FY 2011-12 Budget includes one program change, the transfer of one Cashier Clerk (NE-01) from the Bexar County Sheriff's Office. The total cost of this program change is $30,230.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Cashier Clerk	0	0	1
Collections Coordinator*	0	1	1
Collections Officer*	0	2	2
Collections Officer (Part-time)*	0	1	1
Collections Specialist*	0	6	6
Judicial Services Director*	0	1	1
Judicial Support Manager*	1	0	0

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Lead Pretrial Bond Officer	2	0	0
Lead Pretrial Supervisor	0	2	2
Mental Health Clerk	1	1	1
Office Assistant III*	1	2	2
Office Assistant IV*	1	1	1
Office Supervisor	2	2	2
PICU Coordinator	2	2	1
Post Release Manager	1	1	1
Post Release Supervisor	2	0	0
Pretrial Bond Officer I	16	16	16
Pretrial Bond Officer II	19	19	19
Pretrial Bond Officer III	14	14	14
Pretrial Collections Supervisor	1	1	1
Pretrial Intake Manager	1	0	0
Pretrial Intake Supervisor	2	0	0
Pretrial PICU Coordinator	0	0	1
Pretrial Programs Manager	0	1	1
Pretrial Operations Manager	1	1	1
Pretrial Supervisor	0	4	4
Senior Analyst – Planning and Policies*	0	1	0
Total – Judicial Services	***67***	***79***	***79***

*These positions were affected by the FY 2010-11 County Manager Reorganization. Funding for these positions is reflected in their respective budgets.

JUDICIAL SERVICES
APPELLATE PUBLIC DEFENDERS OFFICE

COMPANY: 100
ACCOUNTING UNIT: 4904

Mission: It is the Mission of the Appellate Public Defender's Office (APDO) to provide representation for indigent appellants accused of criminal acts by ensuring consistent, accountable, highly qualified professional representation throughout the appellate process.

Vision: APDO envisions all clients being treated with dignity and respect while striving to earn their trust and maintaining credibility. This includes pursuing all meritorious claims; and centralizing management of indigent appeals, thereby increasing productivity, efficiency, and accountability.

Goals and Objectives:

- Create a basis of institutional knowledge and consistency within the indigent criminal defense community in parity with the District Attorney's Office.
- Provide in-house appellate representation for all indigent appellate cases, except those in which conflict exists.
- Offer one main institution in processing criminal appeals for the County.
- Reduce the number of frivolous appeals, thus saving resources involved in filing an appeal and impacting positively on jail time.

Program Description:

The APDO represents all indigent individuals as appointed by trial courts to include capital murder, felonies, misdemeanors, and juvenile appeals. In addition, the department assists trial courts in researching case law, working on suggested jury charge language, and occasionally represents/advises witnesses regarding legal rights (if witness is an appeals client). The appellate process includes opening briefs, reply brief, and petition for discretionary review in non-capital offenses. Additionally, the department has significant correspondence with clients, prisons, jail, and the Criminal District Courts Administration. The APDO acts as a support agency when the Court of Appeals requires an institution to work out problems processing and efficient administration of justice in the appellate process. APDO also reviews appellate rule changes and makes suggestions and recommendations.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Appointments	151	157	175
Number of Open cases at the end of every month	145	90	101
Number of Briefs Filed*	108	89	97
Number of To Be Dismissed (TBD) Cases	78	59	66
Number of Anders Briefs Filed	14	17	0
Number of Closed Cases	190	185	202

* Does not include TBDs

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Efficiency Indicators:			
Brief per Attorney	27	22	32
Number of Days between completion of record and filing of opening brief	89	87	90
Effectiveness Indicators:			
Cost per Closed Case*	$2,879	$2,513	$2,260

* Expenditures divided by Number of Closed Cases

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$442,621	$424,878	$426,905	$152,953
Travel and Remunerations	6,004	9,491	1,500	3,250
Operational Costs	61,348	30,378	30,191	7,333
Supplies and Materials	3,412	6,355	6,320	2,490
Interfund Transfer	33,699	0	0	0
General Fund Total	***$547,084***	***$471,102***	***$464,916***	***$166,026***

Program Justification and Analysis:

- The FY 2011-12 Budget decreases significantly from previous fiscal years due to the program changes described below.
- The Personnel Services group decreases significantly from FY 2010-11 estimates due to the program changes described below. Increases in the retirement and unemployment rate have also been included in this funding.
- The Travel and Remunerations group provides funding for only mandatory travel and training.
- The Operational Costs group decreases significantly when compared to FY 2010-11 estimates due to the program changes described below. It also decreases funding in the building rental line item since the Appellate Public Defender's Office moved into the new Paul Elizondo Tower in December 2010.
- The Supplies and Materials group decreases significantly when compared to FY 2010-11 estimates due to the program changes described below. Sufficient funding is provided for supplies and equipment.

- The FY 2011-12 Budget includes the following program changes:

  - The first program change is the deletion of one Chief Appellate Public Defender (E-14) position. This total savings associated with this program change is $124,578.

  - The second program change places six months of funding for the existing staff in contingencies pending the results of the RFP evaluation as seen in the Policy Consideration as seen below. The total amount placed in contingencies is $166,027.

Policy Considerations:

An evaluation of the cost effectiveness of contracting for appellate public defender services will be conducted in FY 2011-12. A solicitation of services will be offered with the release of a Request for Proposals (RFP) in December 2011, and final determination will be made by March 2012 on whether to provide appellate defense through contract services or to continue to provide this service with County employees. Six months of funding is provided for the existing staff and the remaining six months of funding will be placed in contingencies pending the results of the RFP evaluation. This is part of the County Manager's initiative to provide services in a more efficient and cost effective manner to the citizens of Bexar County.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Chief Appellate Public Defender	1	1	0
Senior Appellate Public Defender	1	1	1
Assistant Appellate Public Defender	2	2	2
Paralegal	1	1	1
Total - Appellate Public Defenders Office	***5***	***5***	***4***

JUDICIAL SERVICES-
CRIMINAL INVESTIGATION
LABORATORY

COMPANY: 100
ACCOUNTING UNIT: 4707

Mission: The mission of the Bexar County Criminal Investigation Laboratory is to provide the citizens of Bexar County and our customers with comprehensive, impartial, reliable scientific analysis of evidence by experts skilled in the latest technology in Forensic Sciences as cost effectively and timely as possible without jeopardizing the quality of work, the integrity of the laboratory, or the principles of justice.

Vision: To be recognized as a leader among Criminal Investigation Laboratories in providing expert scientific analysis of forensic evidence to support public safety and further the goals of justice.

Goals and Objectives:

- Present impartial scientific findings and opinions to the customer and the Courts.
- Provide analytical reports in a timely manner.
- Provide cost effective scientific services.
- Provide outstanding customer service.
- Provide quality services.

Program Description: The Criminal Investigation Laboratory provides technical and analytical expertise in drug identification, firearm examination, tool mark examination, forensic serology, DNA profiling and microscopical and chemical analysis of trace evidence. The Criminal Investigation Laboratory conducts scientific examinations and analyses on a wide variety of specimens submitted by police agencies and the District Attorney, such as drugs, firearms, bullets, documents, blood, hair, and fibers. The Criminal Investigations staff maintains proficiency, audits, certification, and financial reports and information to ensure operational efficiency and quality assurance. The Forensic Scientist conducts scientific tests, goes to criminal courts and testifies. The Director monitors the time it takes to complete a case and prepares, monitors and approves financial reports. The Quality Assurance Manager monitors proficiency tests, audits the sections and writes operational procedures.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Number of Requests Completed	6,837	5,820	6,200
Number of Exams Completed	34,367	30,266	32,000
Number of Hours Testified	399	322	325
Number of Hours Billed	33,392	21,572	28,000

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Efficiency Indicators:			
Cost per Exam Completed	$65	$77	$81
Cost per Hour Billed	$73	$108	$93
Productivity (hours billed/total hours) (37,848 = total hours available for billing)	88%	56%	74%
Effectiveness Indicators:			
Average Days to Complete Submissions			
Trace Evidence Section	19	22	22
Drug ID	5	5	6
Firearms-Toolmarks	272	34	32
Forensic Biology/DNA	16/41	14/23	14/30
Average	35	11	18

Customer Survey: The results above are based on a customer survey mailed to CIL customers. 20 out of 52 clients responded. (Survey responses: 1=Poor; 2=Fair; 3=Meets Needs; 4=Good, 5=Excellent)

	% Poor	% Fair	% Meets Needs	% Good	% Excellent	Avg. Score
Customer Service	0.0%	3.4%	0.0%	44.8%	51.7%	4.45
Technical Expertise	0.0%	0.0%	3.6%	32.1%	64.3%	4.61
Turnaround Time	0.0%	3.4%	3.4%	48.3%	44.8%	4.34
Laboratory Fees	0.0%	10.7%	35.7%	35.7%	17.9%	3.61
Types of Services	0.0%	0.0%	0.0%	55.2%	44.8%	4.45
Overall Quality	0.0%	0.0%	3.4%	41.4%	55.2%	4.52

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,724,975	$1,768,495	$1,671,984	$1,623,041
Travel and Remunerations	6,861	11,900	11,900	9,862
Operational Costs	110,687	117,343	114,297	129,529
Supplies and Materials	166,129	193,776	191,686	167,100
Total	***$2,008,652***	***$2,091,514***	***$1,989,867***	***$1,929,532***

Program Justification and Analysis:

- The Criminal Investigation Laboratory's (CIL) FY 2011-12 Adopted Budget reflects a 3 percent decrease in funding when compared to FY 2010-11 estimates. This decrease is due to personnel services, travel and remunerations, and supplies and materials appropriations.
- The Personnel Services group decreases by 2.9 percent compared to the FY 2010-11 estimates. The decrease is due to one adopted program change as described below.
- The Travel and Remunerations group decreased by 17 percent when compared to FY 2010-11 estimates. Funding is reduced at the request of the division.
- The Operational Costs group reflects a 13 percent increase compared to FY 2010-11 estimates. This increase is primarily due to funding technology equipment, such as digital cameras and tablet computers that need to be replaced.
- The Supplies and Materials group decreases by 12.8 percent compared to the FY 2010-11 estimates due to reducing the medical and lab supplies line item, which is recommended based on FY 2009-10 expenditures.
- One program change is adopted for FY 2011-12. As part of the Hiring Freeze and Vacancy/Attrition Budget Reduction Program approved by Commissioners Court, three vacant Forensic Scientist positions are deleted for a savings of $182,614.

Policy Consideration:

During FY 2010-11, the Bexar County Commissioners Court created the Office of the County Manager in order to increase efficiency, decrease expenditures, and streamline operations. As a result, the departments of Infrastructure Services, Information Technology, Planning and Resource Management, and Community Resources will report directly to the County Manager instead of Commissioners Court.

In November 2011, the County Manager's Office reassigned the Criminal Investigation Laboratory from Community Resources to the Judicial Services Department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Crime Laboratory Director	1	1	1
Assistant Crime Lab Director	1	1	1
Crime Lab Specialists	3	3	3
Crime Lab Specialist Supervisor	1	1	1
Forensic Scientist	11	12	9
Forensic Scientist Supervisor	4	4	4
Forensic Technician	1	1	1
Quality Assurance Manager	1	1	1
Total – Criminal Investigation Laboratory	***23***	***24***	***21***

JUDICIAL SERVICES – MEDICAL EXAMINER

COMPANY: 100
ACCOUNTING UNIT: 4705

Mission: The mission of the Medical Examiner's Office is to provide the citizens of Bexar County (and agencies of the Criminal Justice System) with accurate scientific determinations of the cause and manner of death of all individuals dying violently, suddenly, or unexpectedly in Bexar County.

Vision: The Bexar County Medical Examiner's Office is committed to providing high quality service in the investigation and certification of deaths falling under the jurisdiction of the Medical Examiner's Office. The Medical Examiner's Office will constantly strive to adopt new scientific methods that will increase the quality of our work, decrease costs and decrease the time necessary to accomplish our tasks. We will maintain excellent relations with the public and members of the Criminal Justice System.

Goals and Objectives:

- Provide quality services to the citizens of Bexar County by keeping up with the latest techniques available in the forensic science field.
- Maintain national accreditation in the rapidly changing field of forensic science.
- Automate as many functions as possible to increase the efficiency as economically as possible without affecting the quality of services provided.
- Maintain a short turnaround time for all services provided by continuously keeping up with the state of the art equipment in the forensic field.
- Maintain a highly qualified, dedicated workforce despite the limited number of individuals that specialize in the field of forensic science.

Program Description: The Medical Examiner's Office investigates the deaths of all individuals in Bexar County who die suddenly, violently or unexpectedly to determine the cause and manner of death. The Medical Examiner's Office conducts scene investigations and interviews witnesses, attending physicians, relatives, and police. Based on the information gathered, a decision is made as to whether the case is a Medical Examiner's case and, if so, whether an autopsy needs to be performed.

Whether an autopsy or an external examination is conducted, the Medical Examiner directs that body fluids and tissue be removed from the body and analyzed by the Toxicology Unit to determine the presence or absence of poison, drugs or other chemicals.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Cases Handled by Investigations	9,834	10,622	11,000
Autopsies Performed	1,322	1,338	1,350
Toxicology Tests Performed	75,874	114,158	142,000
Efficiency Indicators:			
Number of Cases Handled Per Doctor	441	459	460
Number of Cases Handled Per Investigator	983	1,062	1,100
Number of Cases Handled per Autopsy Technician	887	915	921

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Effectiveness Indicators:			
Average Days to complete an ME Case from onset to completion	17	19	19
Average Days to complete the Toxicology Report for an ME Case	30	31	30
Average Days to Transcribe Cases	2	2	2

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$3,363,670	$3,349,210	$3,389,830	$3,405,506
Travel and Remunerations	23,795	23,900	23,900	22,200
Operational Costs	420,317	426,501	443,473	438,809
Supplies and Materials	188,725	181,200	187,289	188,310
Capital Expenditures	0	11,000	10,468	0
Total	***$3,996,507***	***$3,991,811***	***$4,054,960***	***$4,054,825***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget remains approximately the same compared to FY 2010-11.
- The Personnel Services group reflects an increase of less than 1 percent from FY 2010-11 estimates. This is primarily due to increasing contributions by the County into the retirement line item.
- The Travel and Remunerations group decreases by 7 percent from FY 2010-11 estimates. Travel and training funds is reduced at the request of the Office.
- The Operational Costs group decreases by 1 percent compared to FY 2010-11 estimates. This is due to reductions in line items, such as telephone usage, postage, and medical services. The reductions are based on the expenditures that occurred in FY 2010-11.
- The Supplies and Materials group increases by less than 1 percent compared to the FY 2010-11 estimates. This represents increasing funding medical and lab supplies based on historical usage.
- The Capital Expenditures group is not allocated funding for FY 2011-12. During FY 2010-11, the Medical Examiner's Office completed a one-time purchase of an ampule sealer for their laboratory.

Policy Consideration:

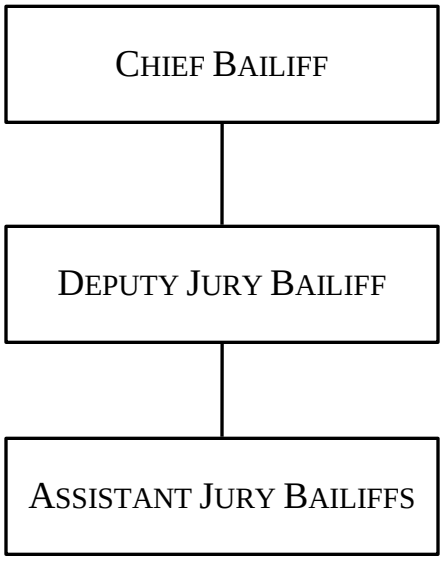
During FY 2010-11, the Bexar County Commissioners Court created the Office of the County Manager in order to increase efficiency, decrease expenditures, and streamline operations. As a result, the departments of Infrastructure Services, Information Technology, Planning and Resource Management, and Community Resources will report directly to the County Manager instead of Commissioners Court.

In November 2011, the County Manager's Office reassigned the Criminal Investigation Laboratory from Community Resources to the Judicial Services Department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administrative Supervisor	1	1	1
Autopsy Technicians	7	7	7
Chief Autopsy Technician	1	1	1
Chief Medical Examiner	1	1	1
Chief Medical Investigator	1	1	1
Chief Toxicologist	1	1	1
Deputy Chief Medical Examiner	1	1	1
Forensic Technician	1	1	1
Forensic Transcribers	3	3	3
Medical Examiner	3	3	3
Medical Investigator	10	10	10
Office Assistant IV	1	1	1
Office Assistant III	1	1	1
Office Assistant II	1	1	1
Quality Assurance Officer	1	1	1
Senior Medical Investigator	1	1	1
Senior Toxicology Chemist	2	2	2
Toxicology Chemist	6	6	6
Total – Medical Examiner's Office	***43***	***43***	***43***

JURY OPERATIONS



JURY OPERATIONS

COMPANY: 100
ACCOUNTING UNIT: 4201

Mission: To work alongside the court system and Bexar County in providing legally qualified jurors, keeping cost measures in mind, effectively keeping the jury case load moving steadily, and striving faithfully to work with the Bexar County Citizens in a professional, compassionate, and understanding manner.

Vision: We envision the Central Jury Room (CJR) personnel as the welcome wagon or the initial welcoming group to Bexar County citizens, as jurors and taxpayers, as they begin their journey into the Bexar County jury selection process. Throughout the citizens' journeys as jurors, the imperfections in the jury room, courthouse hallways, and courtrooms are brought to the attention of staff and, if possible, attended to. Individual strengths and diverse backgrounds of our personnel enable CJR to interact with respect and empathy for citizens of the county functioning as jurors. The knowledge and experience that CJR staff gains and encounters daily aids in the ability to manage this mandated statutory duty. With this in mind, CJR bilaterally works with the Bexar County Information Technology Department, in designing programs and acquiring efficient technology, under the guidance of Commissioners Court, for a jury system that will be productive as well as cost efficient.

Goals and Objectives:

- To keep abreast of innovative concepts and ideas for Bexar County citizens (as jurors and taxpayers) and the Bexar County Court System, so that cost savings may be realized where possible.
- To continue working with our Community Needs Organization in order to produce program efficiencies and cost savings in the CJR.
- To keep a primary focus on review of procedures, management studies, reports, and mechanical units that may be non-productive or inefficient.
- To acknowledge and utilize employees' individual strengths while maintaining a positive attitude toward every employee, thereby creating good rapport with Bexar County citizens (as jurors and taxpayers), the Bexar County Court System, and associated departments.
- To maintain and update accurate daily, weekly, monthly, and yearly reports. These reports assist the department in analyzing and predicting needs of CJR, allow for adherence to SB 1704, and are used in requesting reimbursement from State Comptroller.
- To have a department vision that enables us to enhance employees' work time in a manner that will amplify productivity and service towards the Bexar County citizens, Bexar County Court System, and associated departments.

Program Description: Jury Operations coordinates and administers the qualifications, notifications, exemptions, excuses, selection, service, and compensation of selected Bexar County jurors. The department consolidates payroll of jurors and processes jury pools for five Justice of the Peace Courts, three Juvenile Courts, twenty-five District Courts, fifteen County Courts-at-Law, two Probate Courts, one Trial Impact Court, one Magistrate Court, and six City Municipal Courts. Bexar County provides jurors to the City of San Antonio's Municipal Court System on an as-needed basis; all additional costs incurred by Bexar County, including the $6 juror fee and expenses associated with the transport of jurors, are reimbursed by the City on a monthly basis. Juror services sometimes include room and board for selected jurors.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Jurors Summoned	239,075	251,029	253,551
Jurors Appeared	122,502	125,536	126,798
Jurors Excused	106,325	108,263	109,351
Jury Panels to Court	1,148	1,205	1,217
Efficiency Indicators:			
Mail Received/Processed Per FTE	118,884	124,208	125,456
Jurors Processed Per FTE	22,443	23,372	23,606
Percentage of Jurors Contacted	83%	87%	88%
Effectiveness Indicators:			
Percentage of Juror Apathy	17%	13%	13%
Percentage of Pool Utilized	103%	121%	104%
Average Time in Delivering Panels to Courts ETA (minutes)	25	20	15

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$328,793	$346,150	$343,967	$348,328
Travel and Remunerations	1,151,969	1,087,440	1,104,000	1,200,687
Operational Costs	131,810	130,764	132,534	131,072
Supplies and Materials	12,517	12,575	13,025	12,509
Total	***$1,625,089***	***$1,576,929***	***$1,593,526***	***$1,692,596***

Program Justification and Analysis:

- The FY 2011-12 Budget increased 6.2 percent compared to the FY 2010-11 estimates as described below.

- The Personnel Services group increased by 1.3 percent compared to FY 2010-11 estimates. This is due to an increase in retirement and unemployment employer contribution.

- The Travel and Remunerations group increased 8.8 percent compared to FY 2010-11 estimates. This group funds Juror costs. The number of jurors requested for trials by the courts is anticipated to increase FY 2011-12 based on the number of trials the courts are scheduling.

- The Operational Costs group decreased 1.1 percent compared to FY 2010-11 estimates due to a slight decrease in Postage and Printing and Binding.

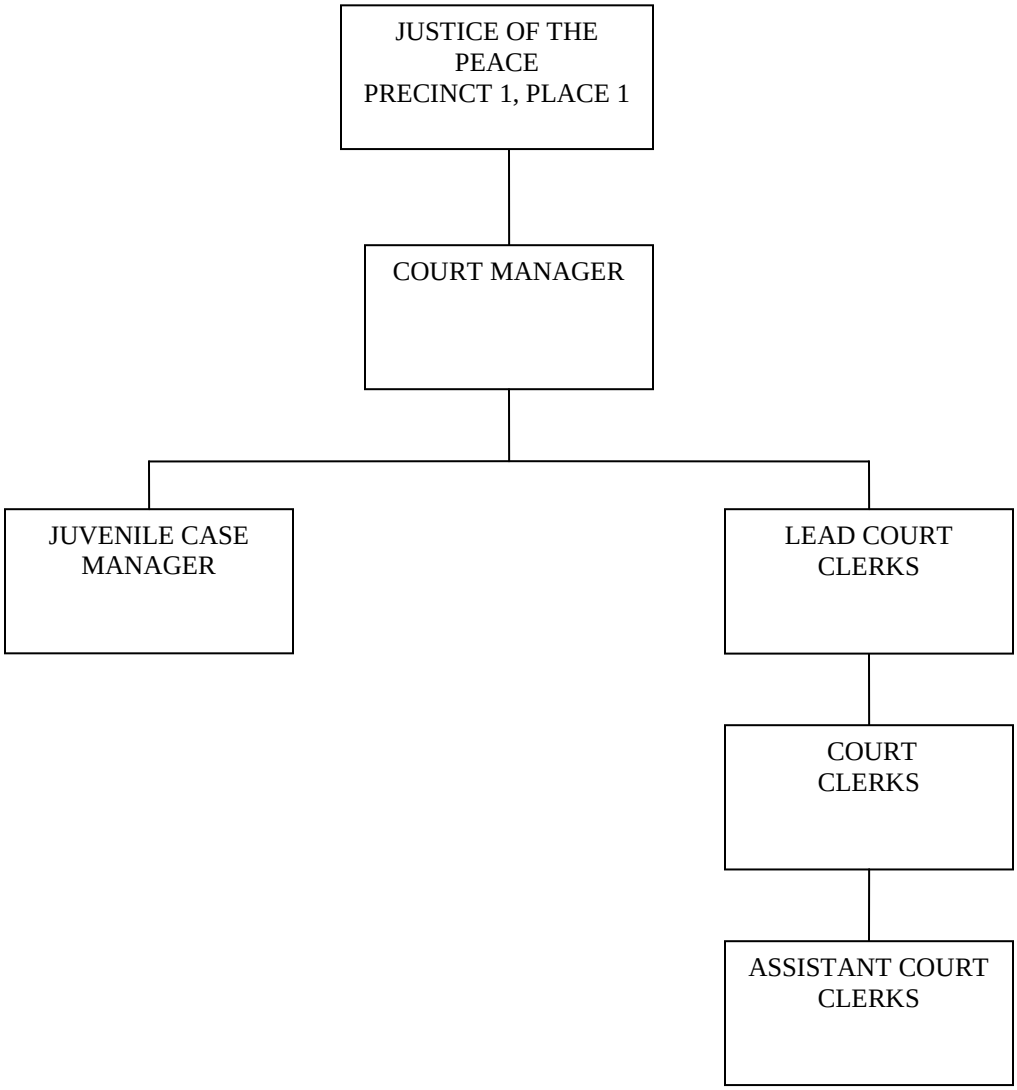
- The Supplies and Materials group decreased 4.0 percent compared to FY 2010-11 estimates due to a decrease in Office Supplies.

- There are no program changes for the FY 2011-12 Budget.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Assistant Jury Bailiff	6	6.5	6.5
Chief Bailiff	1	1	1
Deputy Jury Bailiff	1	1	1
Total - Jury Operations	***8***	***8.5***	***8.5***

JUSTICE OF THE PEACE
PRECINCT 1 PLACE 1



JUSTICE OF THE PEACE
PRECINCT 1, PLACE 1

COMPANY: 100
ACCOUNTING UNIT: 4500

Mission: To promote employee development and adequately staff the Court in order to serve all who seek the services of the Court.

Vision: To provide quality professional assistance to all who contact this Court and to work with the school districts to reduce the truancy rate.

Objectives:

- To create an environment that provides opportunities and promotes employee development and safety.
- To create policies and procedures, which facilitate more accessible services to our clients.
- To strive to set a standard of excellence by granting all persons and parties due process and a fair opportunity to be heard.
- To correctly apply the rules, statutes and common law of the State of Texas.
- To continue to work closely with all school districts to reduce the ever-increasing truancy and dropout rates.
- To provide dedicated public service to all Bexar County citizens.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, and criminal cases on Class C misdemeanors of $500 or less, including having sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, warrant issuance, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 1 has two Justices, Places 1 and 3. They are elected to four-year terms with Place 1 and 3 serving concurrently.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Civil cases	5,544	5,900	5,900
Criminal cases	33,521	35,000	35,000
Warrants/Capias	15,588	17,000	17,000
Efficiency Indicators			
Civil cases per FTE	1,108	1,180	1,180
Criminal cases per FTE	6,702	7,000	7,000
Walk-in customers	26,472	28,000	28,000
Effectiveness Indicators:			
Revenue collected	$2,806,260	$3,000,000	$3,000,000
Community service ($12.50/hr)	$128,076	$130,000	$130,000
Total revenue	$2,934,336	$3,130,000	$3,130,000

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$602,502	$610,151	$596,096	$579,929
Travel and Remunerations	2,458	2,000	2,000	4,500
Operational Costs	18,712	16,500	18,379	22,674
Supplies and Materials	21,705	25,600	24,086	23,200
Total	***$645,377***	***$654,251***	***$640,561***	***$630,303***

Program Justification and Analysis:

- Overall the FY 2011-12 Adopted Budget decreases by 2 percent from FY 2010-11 estimates.
- The Personnel Services group decreases by less than 2.7 percent compared to FY 2010-11 estimates. In FY 2010-11 the Office was funding temporary personnel. No funding is adopted for temporary personnel for FY 2011-12 at the request of the Office.
- The Travel and Remunerations group increases by 23 percent compared to the FY 2010-11 estimates reflecting travel mandated for the Judge.
- The Operational Costs group increases by 23 percent from FY 2010-11. The increase is due additional mailings by the Office.

- The Supplies and Materials group decreases by 3.6 percent compared to FY 2010-11 estimates. The decrease is due to reduced funding for furniture as requested by the Office.

- One program change is adopted for FY 2011-12 that consists of deleting the part-time File Clerk (NE-01) position as part of the Countywide Hiring Freeze and Vacancy/Attrition Budget Reduction Program to reduce personnel expenditures as requested by the Bexar County Commissioners Court.

Policy Consideration:

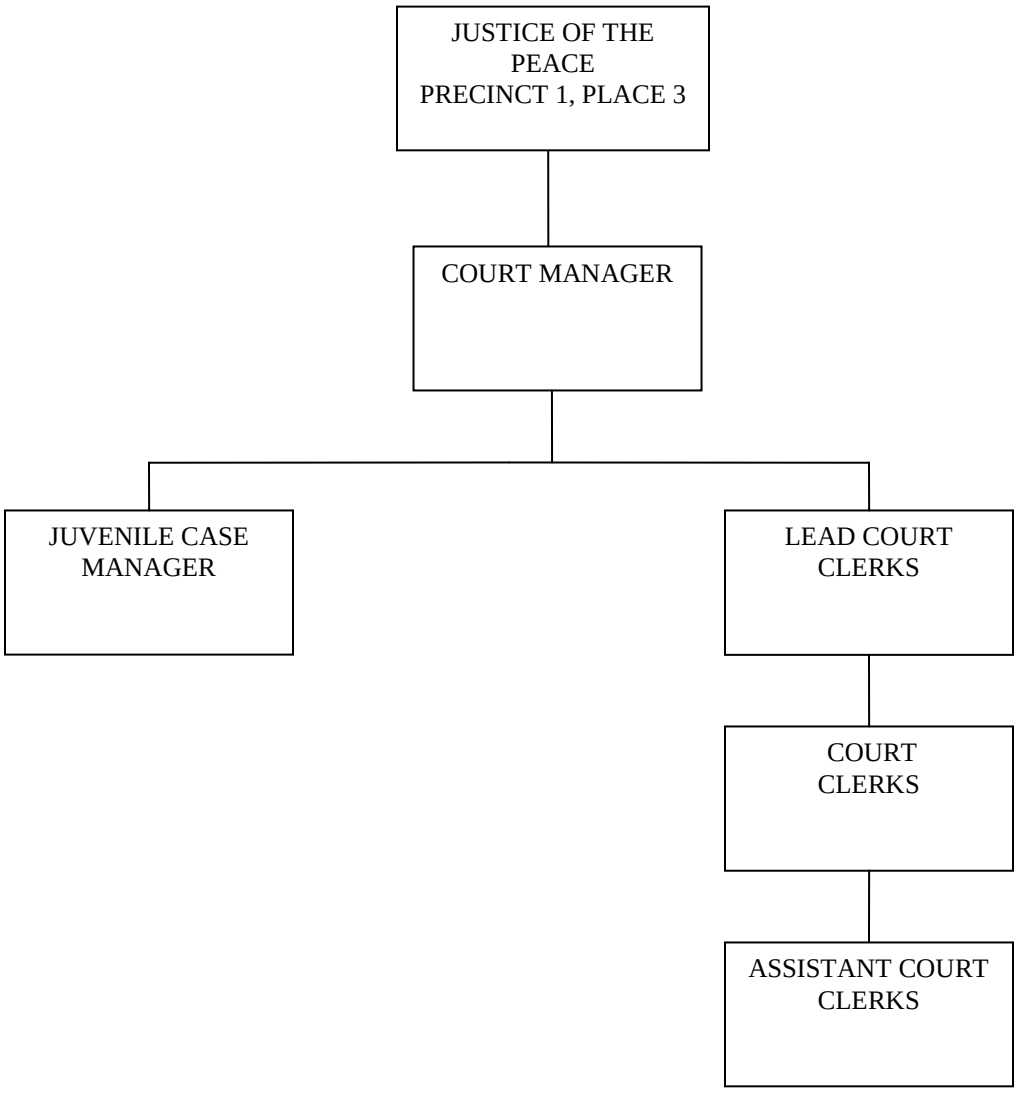
In September 2010, the Justice of the Peace, Precinct 1 began using a new court case management system often referred to as AMCAD, which is a component of the Bexar County Integrated Justice System (CIJS). The new case management system is expected to provide the Justice Courts with added efficiencies within the areas of docketing, documentation, court case management, and financial management. All Justice Courts have implemented the new case management system with the exception of one Justice Court. Full implementation of the court case management system is anticipated for February 2012.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	3	3	3
Court Clerk*	7	7	6
File Clerk	.5	.5	0
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	2
Total – Justice of the Peace, Precinct 1	***14.5***	***14.5***	***13***

*During FY 2010-11, one Court Clerk (NE-04) remained vacant and frozen. These positions were deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011.

JUSTICE OF THE PEACE
PRECINCT 1, PLACE 3



JUSTICE OF THE PEACE
PRECINCT 1, PLACE 3

COMPANY: 100
AGENCY: 4501

Mission: To provide the citizens of Bexar County with professional, courteous, timely, and high-quality service.

Vision: To demonstrate to the citizens of Bexar County the overall efficiency and effectiveness of a well-operated and organized County government office.

Objectives:

- To create policies and procedures which facilitate our services to be more accessible to customers.
- To utilize effective means to collect revenue owed to Bexar County.
- To create an environment that provides opportunities and promotes employee development.
- To design court procedures to provide assistance to individuals and to provide education of such policies and procedures.
- To provide expeditious court docket management.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, criminal cases on Class C misdemeanors of $500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, warrant issuance, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 1 has two Justices, Places 1 and 3. They are elected to four-year terms with Places 1 and 3 serving concurrently.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Civil/Small Claims/Evictions	1,341	1,534	1,630
Truancy/Juvenile	6,014	6,961	7,148
Traffic/Non-Traffic	19,674	18,933	19,478
Efficiency Measures:			
Cases filed per FTE	1,801	1,959	2,018
Revenue generated per FTE	$166,227	$149,534	$151,015
Cases disposed per FTE	1,391	1,601	1,637
Effective Measures:			
Warrant/Capias issued	5,810	10,563	11,063
Revenue Generated	$2,493,417	$2,093,487	$2,114,212
Cases Disposed	20,876	22,420	22,920

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$682,584	$694,404	$697,545	$662,340
Travel and Remunerations	702	980	969	1,380
Operational Costs	112,868	109,543	109,336	109,415
Supplies and Materials	15,167	16,059	16,020	16,106
Total	***$811,321***	***$820,986***	***$823,870***	***$789,241***

Program Justification and Analysis:

- Overall the FY 2011-12 Adopted Budget decreases by 4.2 percent from FY 2010-11 estimates primarily due to one program change as described below.

- The Personnel Services group decreases by 5 percent compared to FY 2010-11 estimates. The decrease is primarily due to employee turnover and eliminating funding for temporary personnel that was allocated in FY 2010-11.

- The Travel and Remunerations group increases by 42 percent from FY 2010-11 estimates. Funding is provided for required annual training for the Justice of the Peace and court personnel.

- The Operational Costs group remains flat compared to FY 2010-11 estimates. This appropriation includes funding for janitorial services and copier rental expenditures.

- The Supplies and Materials group remains flat from FY 2010-11 estimates. Funding for updated books and periodicals are included in this appropriation.

- One program change is adopted for FY 2011-12 that consists of deleting one Assistant Court Clerk (NE-01) as part of the Countywide Hiring Freeze and Vacancy/Attrition Budget Reduction Program to reduce personnel expenditures as requested by the Bexar County Commissioners Court. As a result of permanently reducing their personnel expenditures, 14 employees of the Justice of the Peace, Place 1, Precinct 3 will receive one-time, non-recurring lump sum payment in the amount of $979 each in December 2011.

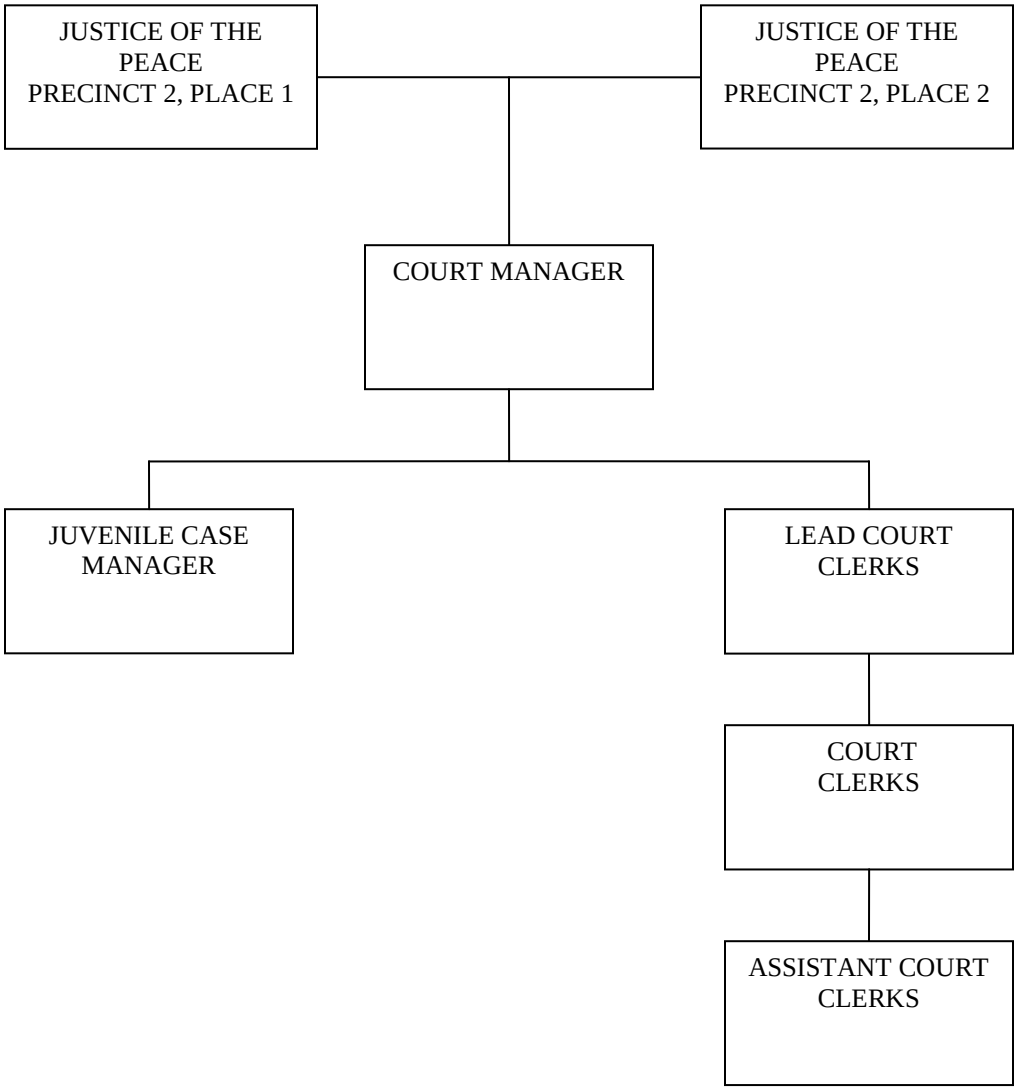
Policy Consideration:

In February 2010, the Justice of the Peace, Precinct 1 Place 3 began using a new court case management system often referred to as AMCAD, which is a component of the Bexar County Integrated Justice System (CIJS). The new case management system is expected to provide the Justice Courts with added efficiencies within the areas of docketing, documentation, court case management, and financial management. All Justice Courts have implemented the new case management system with the exception of one Justice Court. Full implementation of the court case management system is anticipated for February 2012.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	7	7	6
Court Clerk – Part Time	2	2	2
Court Clerk	5	5	5
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	2
Total – Justice of the Peace, Precinct 1 Place 3	***18***	***18***	***17***

JUSTICE OF THE PEACE PRECINCT 2



JUSTICE OF THE PEACE PRECINCT 2

COMPANY: 100
ACCOUNTING UNIT: 4510

Mission: To provide the citizens of Bexar County professional, courteous, timely and quality public service in connection with all cases under the jurisdiction of the Court.

Vision: To reduce truancy and daytime crime through early intervention with counseling and meaningful community service.

Objectives:

- Customer Service: create policies and procedures that facilitate services being more accessible to our clients.
- Customer accessibility to information: utilizing well-trained staff, information handouts and user-friendly website.
- Increase efficiency and productivity by effective procedures and utilizing new technology.
- Revenue recovery and collection: utilizing effective means to collect revenue owed to the County.
- Safety and security for customers and employees.
- Create an environment that provides opportunities and promotes employee development.
- Effective caseload management.
- Create and nurture a barrier-free environment that encourages open communication within each department.
- To create an environment that provides opportunities and promotes employee development.
- To participate in programs within our community whose goals coordinate or overlap with Bexar County Goals.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, criminal cases on Class C misdemeanors of $500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Precinct 2 has two Justices of the Peace, Places 1 and 2, elected for staggered four-year terms. Precinct 2 has created and maintains a website that makes information, forms and related links available to the public. Precinct 2 continues to offer the public the option of paying their fines by credit card via the Internet or telephone service.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators (Annual):			
Traffic and Non-traffic Misdemeanors	38,371	37,149	42,000
Truancy and Juvenile Cases Filed	5,010	1,822	2,000
Civil Cases Filed	6,306	6,418	7,000
Efficiency Indicators (Annual):			
Warrants & Capias Issued	13,694	12,837	15,000
Cases Disposed	35,214	34,042	38,250
Revenue Generated	$4,741,989	$4,464,781	$4,800,000
Effectiveness Indicators:			
Rate of Revenue Generated	-9%	-6%	6%
Rate of Cases Filed	6%	-9%	12%
Rate of Documents Gathered	-4%	44%	12%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$818,877	$830,932	$824,442	$826,654
Travel and Remunerations	1,903	1,950	1,950	1,950
Operational Costs	236,535	278,559	259,473	257,474
Supplies and Materials	25,518	24,000	22,194	19,000
Total	***$1,082,833***	***$1,135,441***	***$1,108,059***	***$1,105,078***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget decreases by less than 1 percent from FY 2010-11 estimates.

- The Personnel Services group increases by less than 1 percent compared to FY 2010-11 estimates. The increase is primarily due to the unemployment insurance and retirement contributions by the County.

- The Travel and Remunerations group is funded at the same levels as the FY 2010-11 estimates. Funding is provided for required annual training for the Justice of the Peace and court personnel.

- The Operational Costs group decreases by less than 1 percent compared to FY 2010-11 estimates. This decrease is due to reductions within the Other Facilities Cost line item as requested by the Office.

- The Supplies and Materials group decreases by 14 percent compared to FY 2010-11 estimates. The decrease in allocated funds is due to one-time furniture and other supplies purchased during FY 2010-11.

- One program change is adopted to delete 1 vacant Assistant Court Clerk (NE-01) for a savings of $33,419. As a result, $10,984 may be used by the Office for the purpose of re-organizing or rebalancing workload.

Policy Consideration:

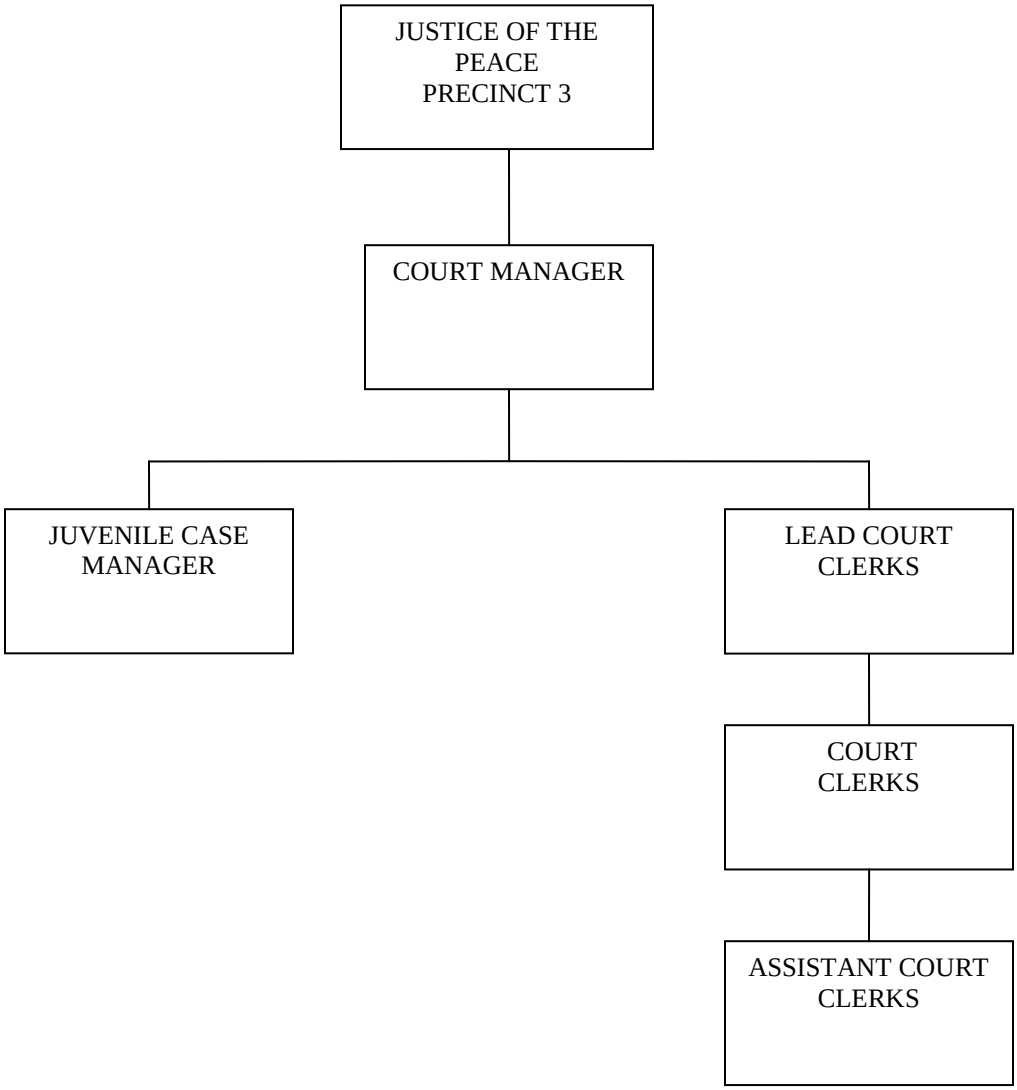
In July 2010, the Justice of the Peace, Precinct 2 began using a new court case management system often referred to as AMCAD, which is a component of the Bexar County Integrated Justice System (CIJS). The new case management system is expected to provide the Justice Courts with added efficiencies within the areas of docketing, documentation, court case management, and financial management. All Justice Courts have implemented the new case management system with the exception of one Justice Court. Full implementation of the court case management system is anticipated for February 2012.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Justice of the Peace	2	2	2
Assistant Court Clerk*	5	5	3
Court Clerk*	9	9	8
Justice Court Manager	1	1	1
Lead Court Clerk	3	3	3
Total – Justice of the Peace Precinct 2	***20***	***20***	***17***

**During FY 2010-11, one Assistant Court Clerk (NE-01) and one Court Clerk (NE-04) remained vacant and frozen. These positions were deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011.*

JUSTICE OF THE PEACE PRECINCT 3



JUSTICE OF THE PEACE PRECINCT 3

COMPANY: 100
ACCOUNTING UNIT: 4520

Mission: To excel as a Bexar County Justice of the Peace Court by providing the most accurate, prompt and professional customer service to the citizens of Bexar County, while also furnishing a safe, equitable and rewarding work environment to the employees of the Court.

Vision: To provide excellent service to the citizens of Bexar County in all matters of the justice system at the Justice of the Peace level.

Objectives:

To excel in the areas of:

- Customer service satisfaction
- Customer accessibility to information
- Efficiency and productivity
- Revenue recovery and collection
- Management accountability
- Safety and security for customers and employees
- Employee training and career development
- Caseload management

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, criminal cases on Class C misdemeanors of $500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 3 has one Justice, elected to a four-year term.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators			
Traffic and Non-Traffic Misdemeanors	29,008	32,000	33,100
Truancy and Juvenile Misdemeanors	4,350	4,000	4,000
Civil, Small Claims, and Evictions	7,683	7,800	7,900
Efficiency Indicators			
Total Warrant & Capias Issued	9,072	13,500	14,500
Total Cases Disposed (Misdemeanor and Civil)	43,528	49,500	50,500
Total Revenue Generated (Misdemeanor and Civil)	$4,389,146	$5,500,000	$6,000,000
Effectiveness Indicators			
Total Rate of Warrants/Capias Issued	-29%	-25%	8%
Total Rate of All Cases Disposed	-8%	14%	2%
Total Rate of All Revenue Generated	5%	25%	9%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$748,466	$772,217	$754,360	$741,579
Travel and Remunerations	3,993	2,700	2,700	2,700
Operational Costs	146,002	144,288	147,654	146,668
Supplies and Materials	17,053	19,550	19,872	17,400
Capital Expenditures	0	0	0	7,300
Total	***$915,514***	***$938,755***	***$924,586***	***$915,647***

Program Justification and Analysis:

- Overall the FY 2011-12 Adopted Budget decreases by less than 1 percent from FY 2010-11 estimates.

- The Personnel Services group decreases by 1.6 percent from FY 2010-11 estimates. This is due to one program change as described below.

- The Travel and Remunerations group remains the same compared to FY 2010-11 estimates. Funding is provided for required annual training for the Justice of the Peace and court personnel.

- The Operational Costs group decreases by less than 1 percent from FY 2010-11 estimates. Funding for this appropriation group remains at approximately the same levels of FY 2010-11.

- The Supplies and Materials group decreases 12.4 percent compared to the FY 2010-11 estimates at the request of the Office.

- The Capital Expenditures group is allocated $7,300 for the purchase of furniture. The office plans to replace chairs that are needed in the courtroom for public use.

- The adopted program change reduces the Personnel Services Group funding $24,391. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered alternative opportunity to submit a plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

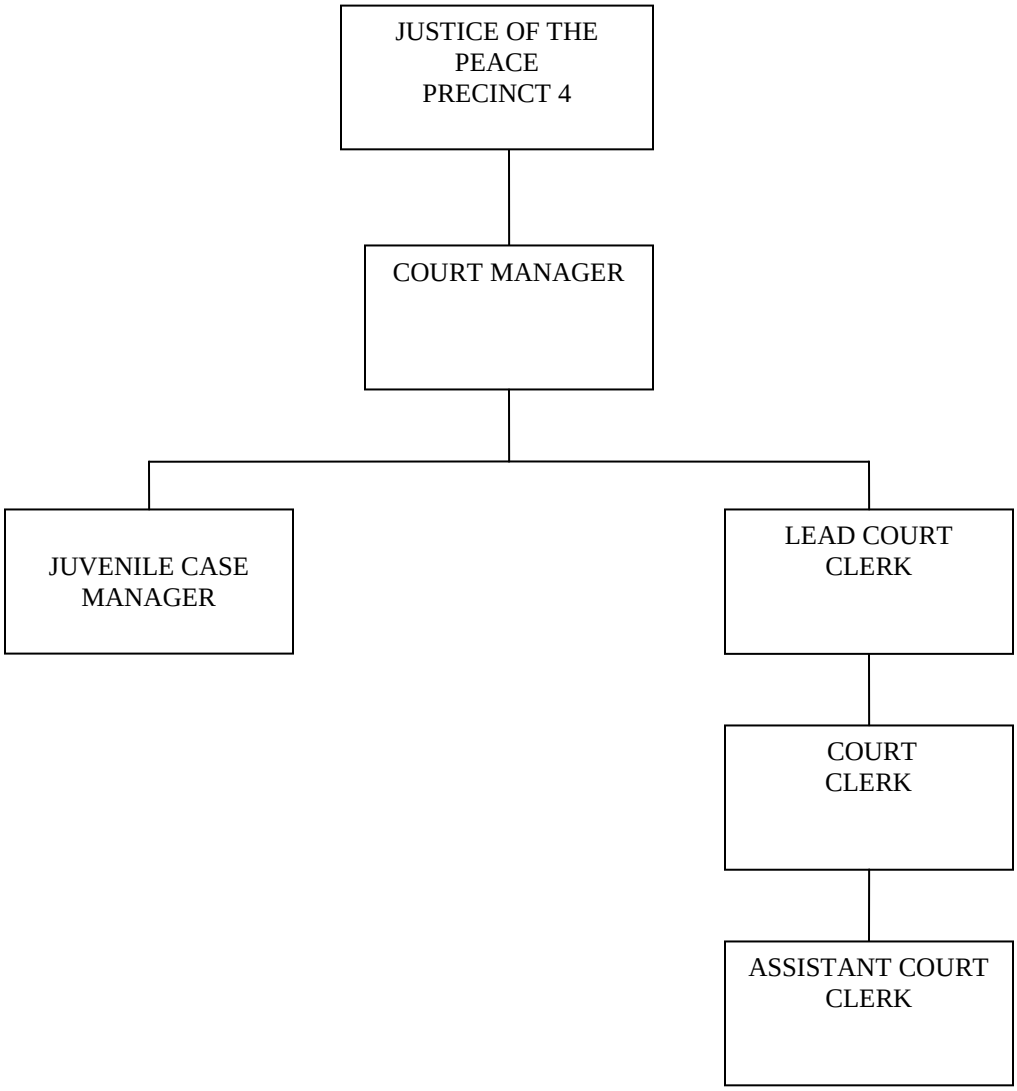
Policy Consideration:

As part of the implementation of a new County Integrated Justice System (CIJS) for Bexar County, most Justice Courts are using a new case management system, which is often referred to as AMCAD. The Justice of the Peace, Precinct 3 is expected to use the new case management system in February 2012. The new case management system is expected to provide the Justice Courts with added efficiencies within the areas of docketing, documentation, court case management, and financial management.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	6	6	5
Court Clerk	8	9	9
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	2
Total – Justice of the Peace, Precinct 3	***18***	***19***	***18***

JUSTICE OF THE PEACE PRECINCT 4



JUSTICE OF THE PEACE PRECINCT 4

COMPANY: 100
ACCOUNTING UNIT: 4530

Mission: To provide excellent court services through efficient and effective case management and quality customer service.

Vision: We envision Justice of the Peace Precinct Number Four as a leader in providing accessible and responsive services to our citizens in a timely, accurate, and customer-oriented manner, while utilizing technology and our commitment to quality customer service.

Objectives:

- Efficiently and effectively process, adjudicate and dispose of cases filed in a timely and lawful manner.
- Create and support an environment that nurtures the development and growth of each staff member.
- Utilize effective means in collection of revenue.
- Continue working with citizens and programs within our community whose goals coordinate with those of Precinct four and Bexar County.
- Utilize technology to expand court services.
- Implement plans to address the concerns of juvenile crime.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, criminal cases on Class C misdemeanors of $500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 4 has one Justice, elected to a four-year term.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Traffic/Non-traffic Cases Filed	25,299	29,094	35,458
Truancy/Juvenile Cases Filed	6,914	8,138	8,128
Civil/Small Claims/FE&D Cases Filed	2,615	2,668	2,935
Efficiency Indicators:			
Warrants/Capias Issued	12,180	12,180	12,180
Documents Generated	103,105	152,740	175,651
Cases Disposed	39,393	43,198	47,517
Effectiveness Indicators:			
Percent Change in Cases Filed	0%	15%	15%
Percent Change in Documents Generated	4%	48%	15%
Percent Change in Cases Disposed	0%	10%	10%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$578,711	$571,408	$562,129	$554,682
Travel and Remunerations	1,434	3,649	1,500	3,649
Operational Costs	165,814	173,618	160,404	171,542
Supplies and Materials	20,719	27,549	27,049	25,500
Total	***$766,678***	***$776,224***	***$751,082***	***$755,373***

Program Justification and Analysis:

- Overall the FY 2011-12 Adopted Budget increases by less than 1 percent from FY 2010-11 estimates.

- The Personnel Services group decreases by 1.3 percent from FY 2010-11 estimates. The increase is due to one program change as described below.

- The Travel and Remunerations group increases significantly from FY 2010-11 estimates. Funding is provided for required annual training for the Justice of the Peace and court personnel; additionally, funding is allocated at the same level of funding as adopted in FY 2010-11.

- The Operational Costs group increases by 6.9 percent compared to FY 2010-11 estimates. This increase is primarily due to the building rental line item as a result of a planned expansion of the

space currently used by the Office. The expansion will also increase storage for files and the number of windows to serve the public.

- The Supplies and Materials group decreases by 5.7 percent compared to FY 2010-11 estimates. The decrease is due to the one-time purchase of furniture line item as requested by the Office.

- One program change is adopted to reduce the Personnel Services Group funding by $16,323. Offices and Departments were requested to decrease their personnel expenditures by an amount determined by the total overall personnel budget and the total personnel budget of all county departments and offices. The Office will decrease their personnel expenditures through attrition.

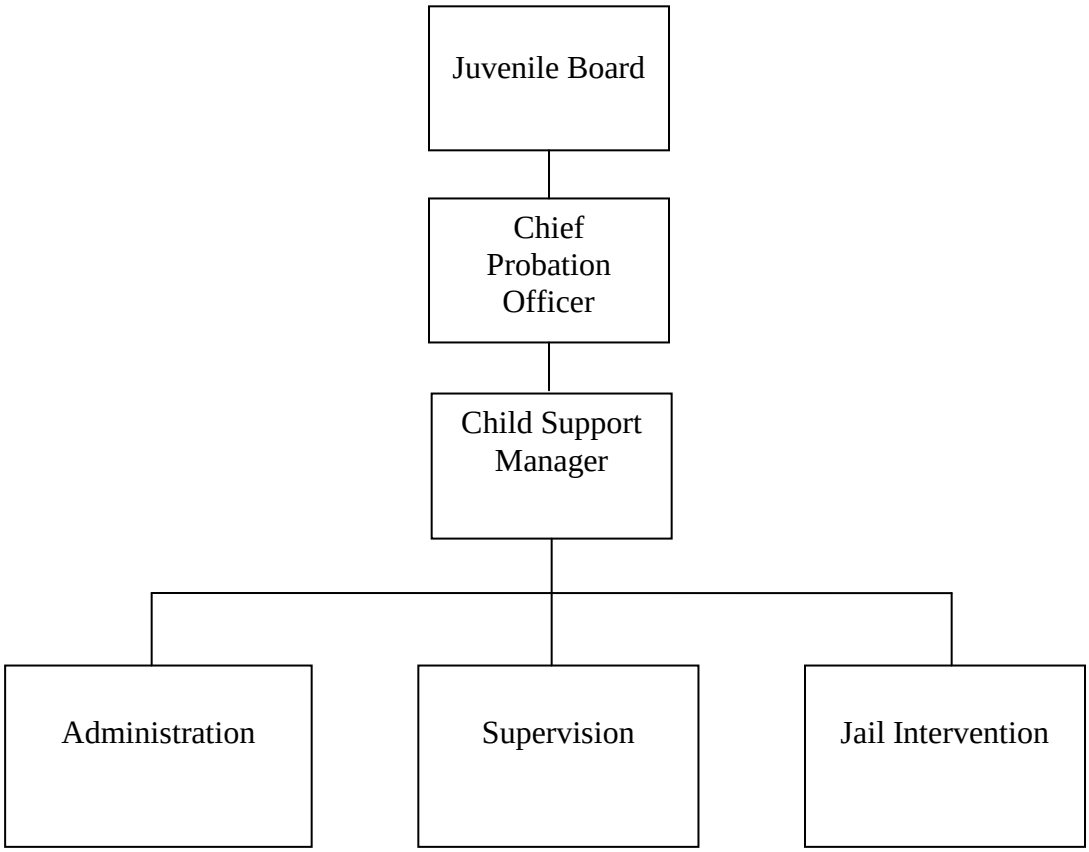
Policy Consideration:

In July 2010, the Justice of the Peace, Precinct 1 began using a new court case management system often referred to as AMCAD, which is a component of the Bexar County Integrated Justice System (CIJS). The new case management system is expected to provide the Justice Courts with added efficiencies within the areas of docketing, documentation, court case management, and financial management. All Justice Courts have implemented the new case management system with the exception of one Justice Court. Full implementation of the court case management system is anticipated for February 2012.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	3	3	3
Court Clerk	7	7	7
Justice Court Manager	1	1	1
Lead Court Clerk	1	1	1
Total – Justice of the Peace, Precinct 4	***13***	***13***	***13***

JUVENILE – CHILD SUPPORT PROBATION



JUVENILE – CHILD SUPPORT PROBATION

COMPANY: 100
ACCOUNT UNIT: 4120

Mission: To promote the rehabilitation and well-being of offenders and their families by redirecting behavior with an emphasis on individual responsibility and the protection and safety of the community.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well being of offenders and their families. The Juvenile Probation Department vision is to be in the forefront of redirecting behavior with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Improve staff to juvenile ratio in the Mission Road Detention Center and the Cyndi Taylor Krier Treatment Center.
- Create a database to evaluate the performance of agencies/programs with whom we contract.
- Aggressively seek new sources of funding, public and private, to fund new, creative programs and initiatives.
- Ensure that available resources are used appropriately.
- Increase, at Intake, the use of advice, counsel and release option, when appropriate, in order to decrease the number of cases referred to other Early Intervention Units.
- Increase the school attendance rate of youth served through the School Based Unit.
- Increase the percentage of child support probationers making regular payments.
- Electronically transmit information required by Texas Juvenile Probation Commission.
- Develop a plan to obtain an alternative information system that would integrate all departmental applications and maintain an interface with the Juvenile Information Management System (JIMS).
- Develop and/or revamp the current JIMS to provide better information to the department and other officials.

Program Description: The Bexar County Juvenile Child Support Probation Division monitors and enforces child support payment responsibilities of individuals referred to the division by the courts. Counseling regarding personal responsibility and employment is provided during orientation classes and monthly in person reporting. The division reports payment compliance to the courts and the State Attorney General's Office. Partial funding for the division is provided by the State Attorney General's Office through an annually negotiated contract with the County being paid a flat fee per case.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Average Monthly Caseload Supervised	1,549	1,456	1,470
Total Number of Probationers Reporting	7,013	6,850	6,918
Total Child Support Funds Collected	$4,293,183	$4,300,000	$4,350,000

Efficiency Indicators:			
Average Caseload per Probation Officer	221	207	209
Average Number of Probationers Reporting In Person Monthly	433	425	429
Number of Probationers Who Attend/Complete Orientation Class	124	133	135
Effectiveness Indicators:			
Percent of Probationers Making a Child Support Payment	67%	68%	68%
Percent of Child Support Funds Owed That Are Collected	67%	68%	68%
Percent of Probationers Who Attended/Completed Orientation Class	82%	82%	82%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$633,069	$625,500	$606,413	$629,063
Travel and Remunerations	5,610	5,619	5,619	0
Operational Costs	6,673	12,306	7,356	7,548
Supplies and Materials	2,431	5,700	4,070	5,000
Total	***$647,783***	***$649,125***	***$623,459***	***$641,611***

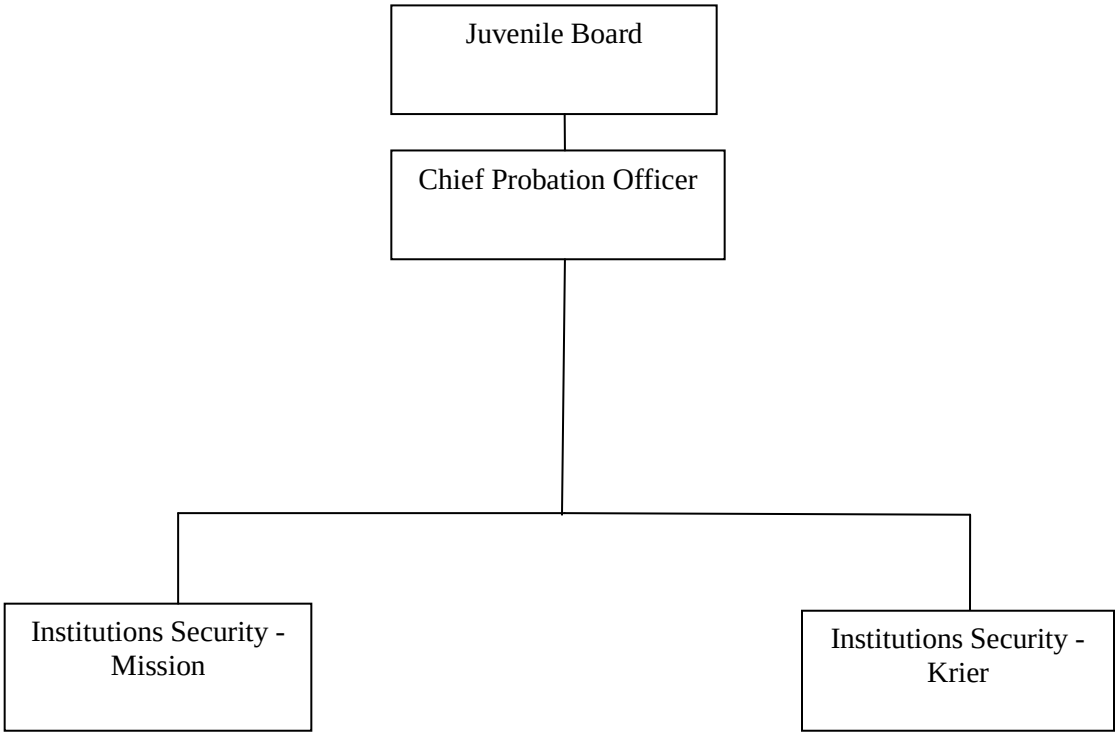
Program Justification and Analysis:

- The FY 2011-12 Budget increases by 2.9 percent compared to the FY 2010-11 estimates as described below.
- The Personnel Services group increases by 3.7 percent compared to the FY 2010-11 estimates and represent full funding for all authorized positions as well as increases in the employer's contribution rate for unemployment and retirement. The FY 2010-11 estimates are less than the FY 2011-12 Budget due to the division having one position open for an extended period of time.
- The Travel and Remunerations group was not requested to be funded by the Department as part of their budget reduction plan.
- The Operational Costs group increases 2.6 percent compared to the FY 2010-11 estimates. The increase is in copier rental.
- The Supplies and Materials group increases 22.9 percent compared to FY 2010-11 estimates. This increase is due to the supply purchases anticipated in FY 2011-12 that were deferred during FY 2010-11.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Assistant Unit Supervisor	1	1	1
Child Support Probation Officer	5	5	5
Child Support Probation Supervisor	1	1	1
Child Support Program Aide	1	1	1
Child Support Senior Probation Officer	1	1	1
Jail Intervention Probation Officer-Assessment	1	1	1
Jail Intervention Probation Officer- Supervision	1	1	1
Total - Juvenile - Child Support Probation	***11***	***11***	***11***

JUVENILE - INSTITUTIONS



JUVENILE - INSTITUTIONS

COMPANY: 100
ACCOUNT UNIT: 4110, 4111

Mission: Our mission is to create and maintain a safe and secure atmosphere in which to provide a program that is healthy for the body, mind, and spirit of each child in our care.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well-being of offenders and their families. The Juvenile Probation Department's vision is to be in the forefront of redirecting behavior, with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Increase consistency across the various shifts in the Juvenile Detention Center and Cyndi Taylor Krier Juvenile Correctional Treatment Center.
- Increase juvenile compliance with the treatment level system.
- Improve staff to juvenile ratio in compliance with the Texas Juvenile Probation Commission, (TJPC) standards.
- Develop reality-based training curriculum.
- Decrease the number of serious incidents by 5 percent.
- Decrease the number of physical restraints by 5 percent.

Program Description: The Bexar County Juvenile Probation Institutions Division is comprised of two facilities; one pre-adjudication facility - the Bexar County Juvenile Detention Center, and one post adjudication facility - the Cyndi Taylor Krier Juvenile Correctional Treatment Center.

The Juvenile Detention Center, located at 600 Mission Road, has the responsibility of maintaining a safe and secure environment for youth placed in the facility. As indicated in the Mission Statement, emphasis is placed on providing an educational program that will assist the youth in continuing their education upon release, providing nutritious meals and physical recreation to improve their health, and offering access to counseling and religious services. The Detention Center has 264 beds separated into nineteen dorms. Youth detained at the Center complete an orientation process to determine the dorm in which they can best function. Supervision of youth is provided by certified Juvenile Detention Officers. Detention Officers ensure that juveniles are safe and secure; that they participate in Center activities; and that structure and guidance is provided for youth during their stay in detention.

The Krier Center is a secure, long-term, post-adjudication residential treatment facility. It has a capacity of 96 beds separated into eight individual units with twelve beds each. The facility is unique in the manner in which it combines treatment, correctional, educational and medical components to provide juveniles a comprehensive array of services. Individual, group and family counseling is provided by eight licensed masters' level counselors. Each counselor is assigned a unit of 12 youth as their caseload. Probation officers, counselors, treatment officers, teachers, medical staff, the youth and their families take part in the creation and development of individual treatment programs. The treatment component is managed by the Center's Clinical Director. Psychiatric consultation is provided through a contract with psychiatrists with the University of Texas Health Science Center's Division of Child and Adolescent Psychiatry. They provide medication management and valuable input regarding treatment plans.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Mission Road			
Workload Indicators:			
Number of Juveniles Detained	2,770	2,715	2,772
Average Daily Population	166	168	169
Peak Population	205	203	207
Efficiency Indicators:			
Number of Total Incidents	3,861	3,763	3,912
Number of Violent Incidents Juvenile to Staff	2,937	2,765	3,336
Number of Visits	18,093	17,457	17,700
Effectiveness Indicators:			
Percent Change in Juveniles Detained	N/A	-2%	2%
Percent Change in Total Incidents	N/A	-3%	4%
Percent Change in Visits	N/A	-4%	1%
Krier			
Workload Indicators:			
Number of Juveniles Placed	188	103	132
Average Daily Population	87	87	89
Peak Population	96	96	96
Efficiency Indicators:			
Number of Total Incidents	2,841	1,324	2,556
Number of Violent Incidents Juvenile to Staff	264	62	192
Number of Individual Counseling Sessions	3,740	3,720	3,888
Effectiveness Indicators:			
Percent change in Violent Incidents Juvenile to Staff	N/A	-53%	209%
Percent Change in Violent Incidents	N/A	-76%	93%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$15,505,485	$14,989,268	$14,265,688	$13,899,674
Travel and Remunerations	500	500	500	500
Operational Costs	869,322	849,220	973,439	849,220
Supplies and Materials	718,484	615,498	487,803	545,698
Total	***$17,093,791***	***$16,454,486***	***$15,727,430***	***$15,295,092***

Program Justification and Analysis:

- The FY 2011-12 Budget decreases 2.7 percent compared to FY 2010-11 estimates as described below.

- The Personnel Services group increases 1.3 percent compared to FY 2010-11 estimates. This increase is due to increased employer contributions for retirement and unemployment insurance.

- The Travel and Remunerations group is the same level of funding as the FY 2010-11 estimates.

- The Operational Costs group decreases by 12.8 percent compared to FY 2010-11 estimates. The decrease is described in program changes below.

- The Supplies and Materials group increases 11.9 percent compared to FY 2010-11 estimates. This is due to the increase in National School Lunch Program per meal cost which increased to the maximum reimbursable by the Federal Government.

One program change is approved for FY 2011-12 as detailed below.

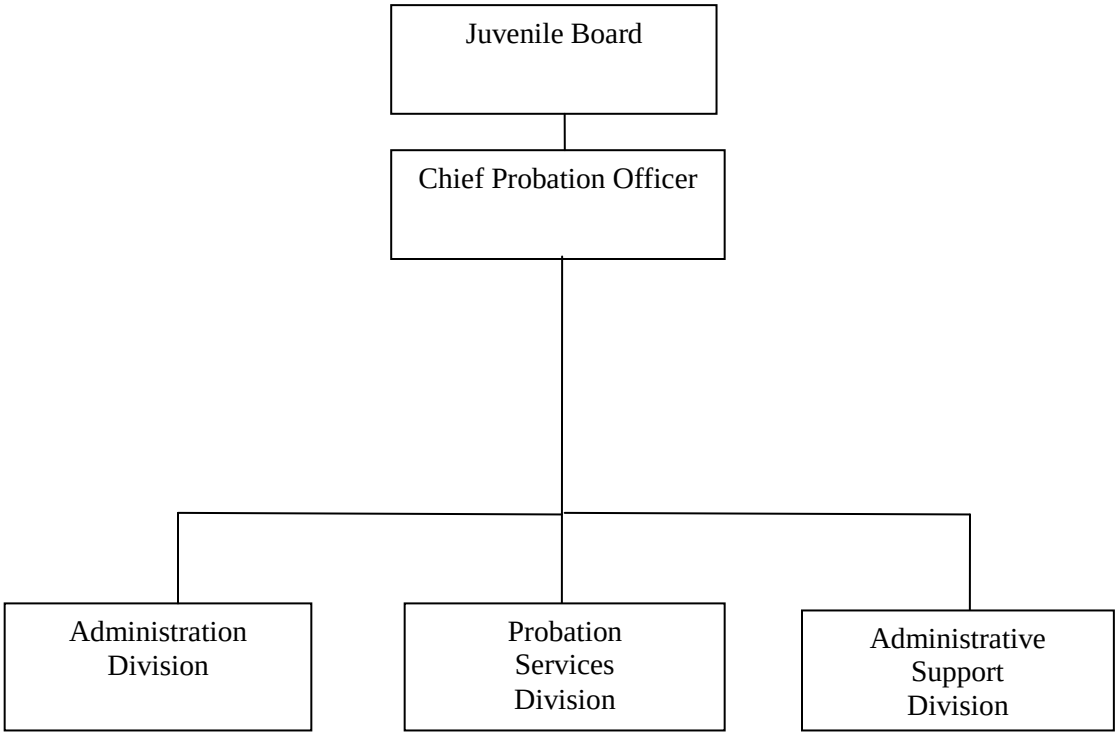
- On June 21, 2011 Commissioners Court approved a budget reduction plan that decreases the Juvenile Departments recurring cost by $1.1M. The reductions are split evenly between Probation and Detention at $550,000 each. The Juvenile Department's plan includes maintaining selected positions vacant, reducing contract costs, reducing operational costs through efficiencies, and maximizing the use of State Funds. The strategies previously listed will emphasize the Department's commitment to meet State standards as well as minimizing the impact of services provided.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Institutions Security - Mission			
Detention Assistant Superintendent	1	1	1
Detention Recreation Coordinator	2	2	2
Detention Shift Team Leader	9	9	9
Detention Superintendent	1	1	1
Juvenile Detention Officer I	121	118	118
Juvenile Detention Officer II	54	56	56
Juvenile Detention Officer III	8	8	8

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Juvenile Detention Shift Supervisor	4	4	4
Laundry Worker	3	3	3
Main Control Technician	13	13	13
Transportation Supervisor	1	1	1
Total Detention Security-Mission	*217*	*216*	*216*
Institutions Security - CTK			
Campus Coordinator	4	4	4
Clinical Director	1	1	1
Clinical Unit Supervisor	1	1	1
Corrections Superintendent	1	1	1
Detention Assistant Superintendent	1	1	1
Juvenile Corrections Unit Supervisor	4	4	4
Juvenile Counselor	9	0	0
Juvenile Counselor II	0	9	9
Research Specialist (part-time)	1	1	1
Residential Treatment Officer I	75	76	76
Residential Treatment Officer II	23	23	23
Residential Treatment Officer III	8	8	8
Special Projects Coordinator	1	0	0
Total Detention Security - CTK	*129*	*129*	*129*
Total - Juvenile - Institutions	***346***	***345***	***345***

JUVENILE PROBATION



JUVENILE PROBATION

COMPANY: 100
ACCOUNT UNIT: 4100, 4101, 4102

Mission: To promote the rehabilitation and well-being of offenders and their families by redirecting behavior with an emphasis on individual responsibility and the protection and safety of the community and to support the Juvenile Courts under Title III of the Texas Family Code.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well-being of offenders and their families. The Juvenile Probation Department's vision is to be in the forefront of redirecting behavior with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Improve the staff-to-juvenile ratios compliance in the Detention Center and Cyndi Taylor Krier Juvenile Correctional Treatment Center.
- Create a database to evaluate the performance of agencies/programs with whom we contract.
- Aggressively seek new sources of funding, public and private, to fund new and creative programs and initiatives.
- Ensure that available resources are used effectively and efficiently.
- Increase, at Intake, the use of advice, counsel and release option, when appropriate, in order to decrease the number of cases referred to other Early Intervention Units.
- Increase the school attendance of youth served through the School Based Unit.
- Increase the percentage of child support probationers making regular payments.
- Electronically transmit information required by the Texas Juvenile Probation Commission.
- Develop plans to obtain an information system that would integrate all departmental applications and maintain an interface with the Juvenile Information Management System (JIMS).

Program Description: The Bexar County Juvenile Probation Department is comprised of three divisions performing functions to meet the departmental goals.

The Administration Division's responsibilities include Community Service Restitution, Victims Assistance, Volunteers in Probation, and the Ropes/Challenge programs. These programs provide resources and support to help juvenile offenders to complete their court-ordered probation conditions or deferred prosecution contracts.

The Probation Services Division consists of general field units and specialized units. The field units are responsible for performing pre-adjudication and post-adjudication services to juveniles who have been arrested and/or referred to the Juvenile Probation Department for Intensive Supervision (Felony and Specialized). The specialized units deliver a broad array of programs including the Diversion, Rural Youth/School Based Units, and Residential Services. These units are responsible for providing early intervention services to juveniles who have been arrested and referred to the Bexar County Juvenile Probation Department. Generally, the younger, first-time offenders receive services in a diversion setting.

The Administrative Support Division is the overhead function of the Bexar County Juvenile Probation Department. In addition to senior management this division includes the Human Resources Office, Clerical, Records Management, Information Management, Fiscal Office, Reimbursement Office, and Facilities Management Services.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Number of Referrals	9,710	8,089	8,500
Number of Children Placed on Formal Probation	1,058	1,143	1,100
Number of Children Served in Contract Care	190	190	190
Efficiency Indicators:			
Number of Texas Youth Commission Commitments	88	89	95
Number of Successful Releases from Contract Care	105	140	145
Average Aftercare Case Load	97	95	95
Effectiveness Indicators:			
Percent of Youths Completing Field Probation	82%	82%	82%
Percent of Juveniles Successfully Released from Contract Care and not Readjudicated (6 months)	94%	90%	87%
Number of Cases which Successfully Completed Deferred Prosecution	1,740	1,870	1,700

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$8,677,478	$8,679,351	$9,500,340	$9,252,731
Travel and Remunerations	388,779	406,697	367,244	333,697
Operational Costs	2,722,612	3,280,057	2,693,210	2,613,934
Supplies and Materials	238,244	258,508	272,447	271,338
Interfund Transfer	206,949	193,169	193,169	193,169
Total	***$12,234,063***	***$12,817,782***	***$13,026,409***	***$12,664,869***

Program Justification and Analysis:

- The FY 2011-12 Budget decreases by 2.8 percent compared to FY 2010-11 estimates as described below in the program changes.

- The Personnel Services group decreases 2.6 percent compared to the FY 2010-11 estimates. The decrease is due to the program change as outlined below.

- The Travel and Remunerations group decreases 9.1 percent compared to the FY 2010-11. This decrease is described in program changes below.

- The Operational Costs group decreases 2.9 percent compared to the FY 2010-11 estimates. The decrease is described in program changes below.

- The Supplies and Materials group decreases less than one percent compared to the FY 2010-11 estimates.

- The Interfund Transfer represents the same level of funding as the FY 2010-11 estimates.

One program change is adopted for FY 2011-12 as detailed below.

- On June 21, 2011 Commissioners Court approved a budget reduction plan that decreases the Juvenile Department's recurring cost by $1.1M. The reductions are split evenly between Probation and Detention at $550,000 each. Probation also reduced by an additional $150,000 because of programs that will be implemented to keep kids out of trouble. The Juvenile Department's plan includes maintaining selected positions vacant, reducing travel,reducing contract costs, reducing operational costs through efficiencies, and maximizing the use of State Funds. These strategies will emphasize the Department's commitment to meet State standards and minimize the impact of services provided.

Authorized Positions:

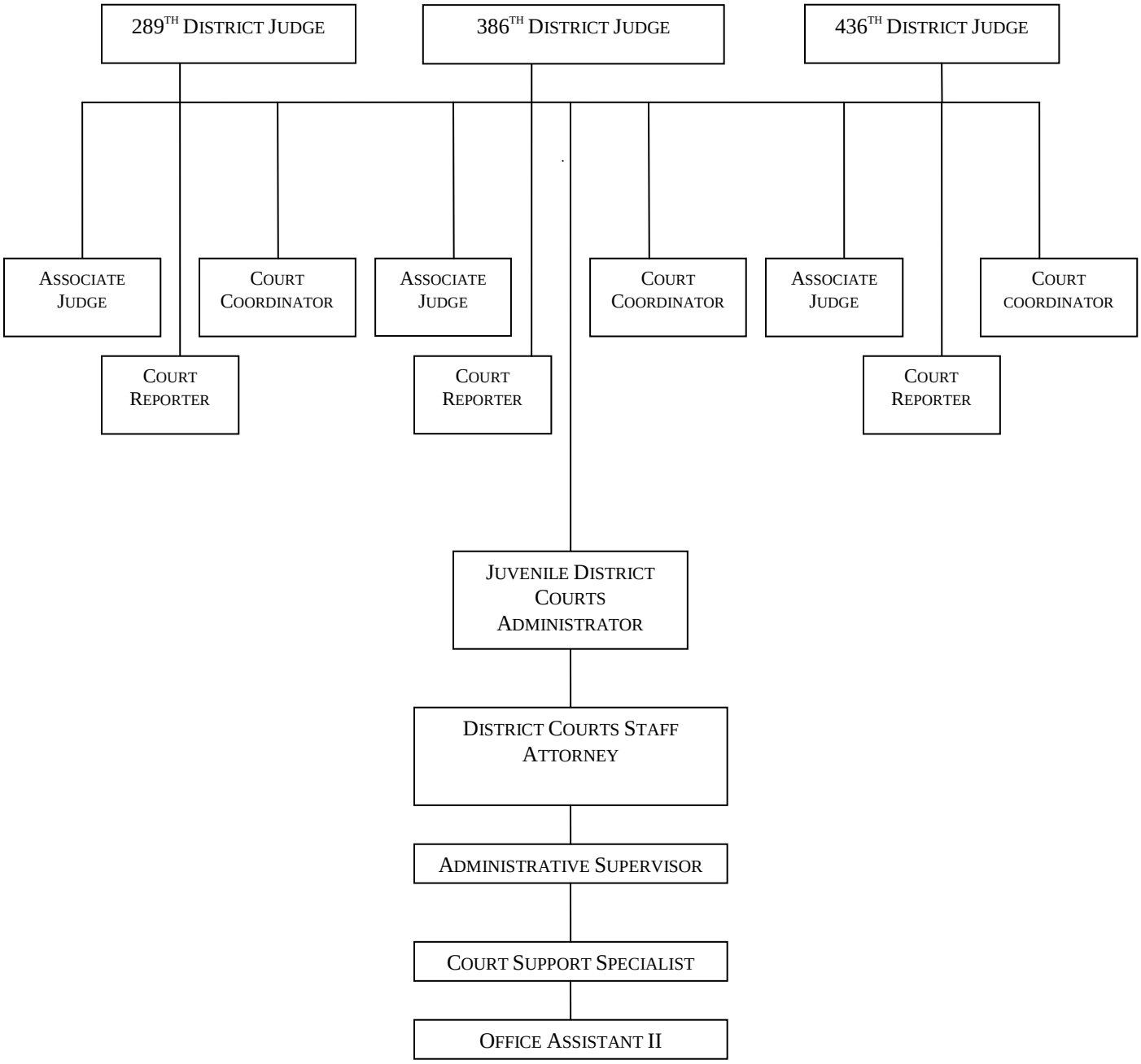
	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administration			
Aftercare Program Specialist	2	2	2
Challenge/Ropes Program Officer	4	4	4
Community Service Restitution Lead Specialist	1	1	1
Community Service Restitution Specialist	5	5	5
Community Service Restitution Specialist (p/t)	2	2	2
Foster Care Reimbursement Officer	0	1	1
Internship Supervisor	1	1	1
Mental Health Services Assessment Manager	1	1	1
Mental Health Services Assistant	1	0	0
Office Assistant I	3	3	3
Office Assistant II	17.5	17.5	17.5
Office Assistant III	2	2	2
Office Assistant IV	3	3	3
Program Aide	5	5	5
Staff Psychologist	1	1	1
Victim Services Specialist-20 hrs	0.5	0.5	0.5
Victim Services Supervisor	1	1	1
Vocational & Employment Services Supervisor	1	1	1
Total - Administration	*51*	*51*	*51*

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Probation			
Accreditation & Training Officer	1	0	0
Assistant Unit Supervisor	13	15	15
Intake Technician	1	1	1
Juvenile Probation Officer	30	33	33
Juvenile Unit Supervisor	9	13	13
Mental Health Services Transition Coordinator	1	1	1
Mental Health Services Senior Probation Officer ICS	1	1	1
Residential Placement Officer	4	18	18
Residential Placement Unit Supervisor	0	1	1
Senior Probation Officer	19	19	19
Substance Abuse Services Manager	1	0	0
Total - Probation			
	80	*102*	*102*
Administrative Support			
Accreditation and Training Manager			
Accreditation & Training Officer	1	1	1
Asst Ch Probation Ofcr/General Counsel	2	2	2
Chief Juvenile Probation Officer	1	1	1
Clerical Office Supervisor	1	1	1
Contract Coordinator	1	1	1
Court Order Clerk	1	1	1
DCPO Early Intervention & Ed Services	1	1	1
DCPO Field Services	1	1	1
Deputy Chief Probation Officer Institutions	1	1	1
Director of Finance and Admin Svcs.	1	1	1
Director of Mental Health Services	1	1	1
Enrichment Program Coordinator	1	1	1
Executive Assistant	0	1	1
Fiscal Analyst	1	1	1
Fiscal Technician	1	1	1
Human Resource Technician	1	1	1
Information Manager	2	2	2
Investigator	1	1	1
Juvenile Personnel Technician	1	1	1
Juvenile Resource Specialist	1	1	1
Juvenile Resource Supervisor	1	1	1
Lead Court Order Clerk	0	1	1
Project Manager	1	1	1

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Reimbursement Specialist	1	1	1
Reimbursement Supervisor	0	2	2
Standard and Compliance Analyst	0	1	1
Standards Compliance Manager	2	2	2
Statistical Analyst	1	1	1
Supply Clerk II	1	1	1
Total - Administrative Support	2	2	2
	30	*35*	*35*
Total - Juvenile Probation			
	161	***188***	***188***

* Grant funded positions with fringe benefits paid by Bexar County are not shown.

JUVENILE DISTRICT COURTS



JUVENILE DISTRICT COURTS

COMPANY: 100
ACCOUNTING UNIT: 3800-3803

Mission: The Juvenile District Courts will fairly administer justice in all cases that properly come before them, while disposing of cases in a timely and efficient manner. The staff will provide immediate, accurate, and beneficial support to the Juvenile District Courts, and citizens who request assistance.

Vision: Juvenile District Courts are leaders that provide all citizens of Bexar County who are involved in the Juvenile Justice system with efficient, appropriate, and equitable court services. The administrative staff is devoted to developing and maintaining innovative, state-of-the-art support and assistance for the Juvenile District Courts and the citizens of Bexar County whom they serve. The Courts strive to promote quality communication between our courts and all other county departments, while insuring that justice is carried out in the most effective and efficient manner possible.

Goals and Objectives:

- Provide high quality staff-support.
- Facilitate the functions of other court staff to assist in their productivity.
- Handle the administrative duties of the courts in an effective manner.
- Disseminate and communicate all information integral to the effective and efficient performance of the courts.
- Prepare legally correct jury instructions in a timely manner.
- Provide the highest possible level of court services to juveniles and other interested parties.
- Protect the rights of victims of crime.
- Dispose of cases in a timely manner.

Program Description: The Juvenile District Courts have three statutorily mandated Juvenile District Courts. The Courts function with three Judges and three full time Associate Judges. These courts adjudicate all cases involving juveniles under 17 years of age who are charged with felony or misdemeanor offenses. The staff processes court appointments of defense attorneys for indigent juvenile respondents, schedules interpreters, prepares jury charges, and distributes legal notices to all necessary parties. In addition to determining if juveniles are in need of supervision or have committed delinquent conduct, the juvenile courts also may certify juveniles for transfer to adult criminal court. The Courts also receive and respond to orders directed to the Juvenile District Courts from the Court of Criminal Appeals. The staff also prepares the budget for the Juvenile District Courts while providing proper and efficient case flow management for the Courts.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of New Cases Filed	3,009	2,901	2,728
Number of Cases Disposed	3,604	3,496	3,391
Detention Hearings Conducted	4,803	6,635	6,635
Number of Families Interviewed for Indigence	3,946	4,056	4,169

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Efficiency Indicators:			
Average Number of Cases Pending per Month	599	716	856
Average Number of Dispositions per Month	260	295	335
Number of Families Interviewed per FTE	968	1,014	1,042
Effectiveness Indicators:			
Number of Reversals Based on Charge Preparation Error	0	0	0
Percentage of Total Cases Disposed of per Year	87%	91%	91%
Percentage of Cases Disposed of in Fewer Than 60 Days	87%	87%	87%

Other funding received: Court appointed attorney fees are partially funded by the State Formula Grant from the Texas Task Force on Indigent Defense (TFID). According to the Criminal District Courts, the amount of funds allocated to Bexar County for Indigent Defense will be determined by the Texas Task Force on Indigent Defense every summer after the State Comptroller certifies the funds available. Bexar County will receive its notice of allocation under the formula that has been used in the previous years. As a point of reference, Bexar County has been awarded funds in the following amounts since the inception of the program:

FY 2002: $414,837
FY 2003: $656,372
FY 2004: $648,705
FY 2005: $744,015
FY 2006: $780,874
FY 2007: $714,070
FY 2008: $713,661 (plus $385,802 in equalization payments)
FY 2009: $711,711 (plus $732,820 in equalization payments)
FY 2010: $714,473 (plus $1,070,201 in equalization payments)
FY 2011: $721,192

Note: The Funds received by the County from the Texas Force on Indigent Defense are transferred directly into the General Fund.

Appropriations:

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Budget
Administration (3800)				
Personnel Services	-	-	-	$445,086
Travel and Remunerations	-	-	-	10,600
Operational Costs	-	-	-	11,981
Supplies and Materials	-	-	-	28,000
Total:	**-**	**-**	**-**	**$495,667**
District Court 289th (3801)				
Personnel Services	-	-	-	$441,934
Operational Costs				4,333
Court Appointed Attorney Fees	-	-	-	300,386
Total:	**-**	**-**	**-**	**$746,653**
District Court 386th (3802)				
Personnel Services	-	-	-	$452,260
Operational Costs				4,333
Court Appointed Attorney Fees	-	-	-	300,386
Total:	**-**	**-**	**-**	**$756,979**
District Court 436th (3803)				
Personnel Services	-	-	-	$420,776
Operational Costs				4,333
Court Appointed Attorney Fees	-	-	-	300,386
Total:	**-**	**-**	**-**	**$725,495**
Personnel Services	$1,703,559	$1,800,366	$1,799,702	$1,760,056
Travel and Remunerations	6,134	22,850	8,137	10,600
Operational Costs	24,657	37,649	21,875	24,980
Supplies and Materials	45,915	41,000	23,451	28,000
Capital Expenditures	50,742	0	0	0
Court Appointed Attorney Fees	884,838	1,005,456	1,025,721	901,158
Juvenile District Court Grand Total	***$2,715,845***	***$2,907,321***	***$2,878,885***	***$2,724,794***

Program Justification and Analysis:

- The FY 2011-12 Budget decreased 5.4 percent compared to FY 2010-11 estimates as described below.

- The Personnel Services group decreased 2.2 percent from FY 2010-11 estimates. This is due to program change described below.

- The Travel and Remunerations group increased significantly when compared to FY 2010-11 estimates. Funding is provided for mandatory training required by Judges, Court Coordinators, and Court Reporters which is more than what is estimated in FY 2010-11.

- The Operational Costs group decreased 14.2 percent compared to FY 2010-11 estimates primarily due to Printing and Binding services, which is used for printing case setting forms and other related forms for court.

- The Supplies and Materials group increased 19.4 percent compared to FY 2010-11 estimates due to Office Supplies. However, when compared to the FY 2010-11 Budget, Office Supplies were significantly less than the FY 2011-12 budgeted amount.

- The Court Appointed Attorney group decreased 12.1 percent compared to FY 2010-11 estimates. Funding was provided at the requested amount.

- The FY 2011-12 Budget has one program change described below:

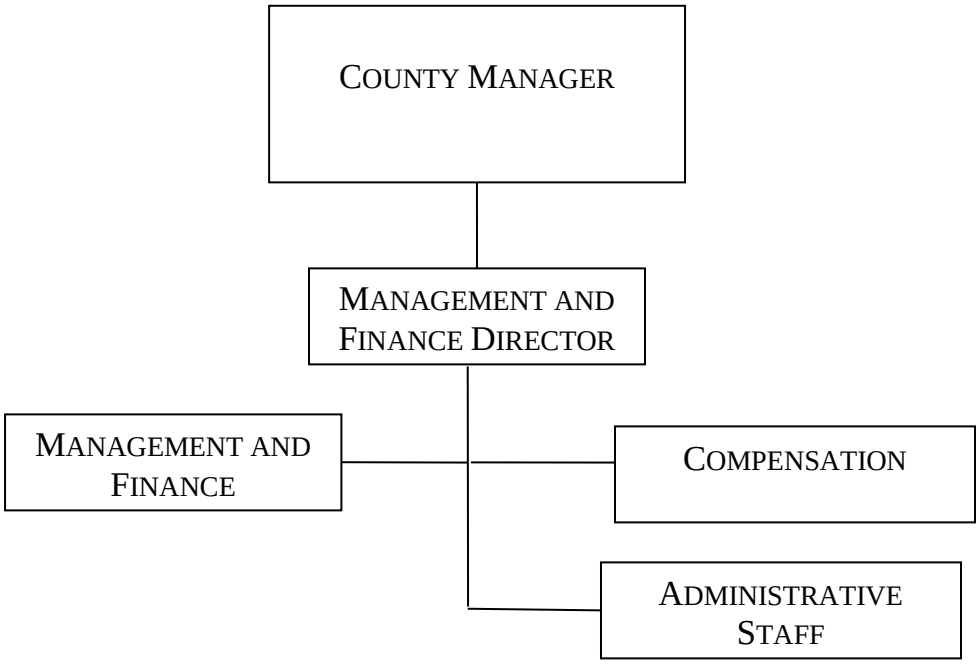
  - The first program change reduces the Personnel Services Group funding $47,994. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered an opportunity to submit an alternative plan in order to reach the personnel reduction target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

Policy Considerations: The FY 2011-12 Budget transitioned into individual court budgets. This will allow each court to manage each of their budgets as it relates to court management.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administrative Supervisor	1	1	1
Associate Judge	3	3	3
Court Coordinator	3	3	3
Court Interpreter I	1	1	1
Court Reporter	6	6	6
Court Support Specialist	1	1	1
Criminal and Juvenile District Courts Staff Attorney	1	0	0
District Court Staff Attorney	0	1	1
General Administrative Counsel	1	1	1
Judge	3	3	3
Office Assistant II	3	3	3
Total - Juvenile - District Courts	***23***	***23***	***23***

MANAGEMENT AND FINANCE



MANAGEMENT AND FINANCE

COMPANY: 100
ACCOUNTING UNIT: 4906

Mission: To strengthen the County's strategic and financial position through debt management, revenue maximization, strategic planning, business process improvement, and workforce management.

Vision: Our customers will see the Management and Financial Services Division as valued partners in making Bexar County the leader and best practice model for management and financial services.

Goals and Objectives:

- To develop and implement a compensation plan that attracts and retains experienced, accomplished and knowledgeable employees.
- To provide efficient and effective administrative services to all Departments of the Office of the County Manager.
- To effectively manage the County's Debt and Investment portfolios to ensure opportunities for savings and increased investment revenue.
- To negotiate a collective bargaining agreement that is fair and equitable for uniformed employees, preserves the management rights of the Sheriff and is affordable for the taxpayers.

Program Description:

Management and Finance consist of three divisions: Management Services, Workforce Management and Administrative Services.

The Management Services Division is responsible for cost analyses, debt service schedules, economic analyses, and investment plans. The division will make recommendations to management on appropriate courses of action to improve organizational performance and increase operational efficiency. This division will be called upon in a consultative capacity to assist County managers in exploring and seeking new opportunities to reduce operating costs and increase revenue generation. In addition, the division will continue to provide special studies/projects including conducting organizational reviews, jail population analyses, and management studies as directed by Commissioners Court.

The Workforce Management Division is responsible for the development and administration of the County's compensation policies and program. This Division will prepare and maintain job descriptions, conduct desk audits and assist offices and departments with compensation issues. This Division is also responsible for the collective bargaining contract to include negotiation and assistance with the grievance process, mediation and lawsuits that may arise.

The Administrative Services Division is a new Division that will provide a one-stop customer service function for all departments that report to the County Manager. These services will include requisition and purchasing services, making travel arrangements, timekeeping, and budget administration.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Investment Portfolio	$751 M.	$796 M.	$850 M.
Debt Portfolio	$1.06 B.	$1.22 B.	$1.32 B.
Efficiency Measures:			
Investment Overhead per Investment Dollar Earned	$0.05	$0.047	$0.06
FTEs per Workforce Management FTE	947	949	1,175
Effectiveness Measures:			
County's Bond Rating	AA+	AAA	AAA
Investment Income Earned	$2.37 M.	$2.53 M.	$2 M.
Debt Service Savings from Refunding Bonds	$0 M.	$1.1 M.	$1.3 M.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$606,062	$639,147	$590,522	$701,367
Travel and Remunerations	4,188	3,000	3,000	4,500
Operational Costs	19,111	18,177	18,610	18,963
Supplies and Materials	6,897	7,981	8,080	5,849
Total	***$636,258***	***$668,305***	***$620,212***	***$730,679***

Program Justification and Analysis:

- The FY 2011-12 Budget reflects a 17.8 percent increase over FY 2010-11 estimates. This increase results primarily from the FY 2010-11 County Manager Reorganization described below.

- The Personnel Services group increases 18.7 percent from FY 2010-11 estimates. The personnel appropriation represents funding of all currently authorized positions and Commissioners Court approved positions. Funding for the Compensation division is also included within this appropriation as a result of the County Manager Reorganization in FY 2010-11. The Collections division was transferred from the Management and Finance division into the Judicial Support Services division and is reflected in the authorized positions below. Also included is a Reclassification of Administrative Supervisor (E-05) to Administrative Services Coordinator (E-06).

- The Travel and Remunerations group continues to fund only mandatory travel and training for the FY 2011-12.

- The Operational Costs group increases 1.9 percent compared to FY 2010-11 estimates. The FY 2011-12 Budget reflects an anticipated increase postage usage for the division.

- The Supplies and Materials group decreases 27.6 percent from FY 2010-11 estimates. This decrease is due to the one-time purchase of furniture in FY 2010-11.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administrative Services Coordinator	0	0	1
Administrative Supervisor*	0	1	0
Analyst – Human Resources*	0	1	1
Collections Coordinator*	1	0	0
Collections Officer (Part-time)*	0	0	0
Collections Specialist*	7	0	0
Communications Operator*	0	1	1
Compensation Coordinator*	0	1	1
Management and Finance Director	1	1	1
Office Assistant III	1	0	0
Office Assistant IV*	0	1	1
Senior Analyst	2	2	2
Senior Analyst – Human Resources*	0	2	2
Senior Analyst – Planning and Policies*	0	1	1
Total Management and Finance	***12***	***11***	***11***

*These positions were affected by the FY 2010-11 County Manager Reorganization. Funding for these positions is reflected in their respective budgets.

NON-DEPARTMENTAL – GENERAL FUND

COMPANY: 100
ACCOUNT UNIT: 9999

Program Description: The expenses in the Non-departmental budget all share a basic similarity--they represent expenses that benefit multiple offices and departments throughout the County. This budgetary approach also serves to streamline the budget and financial accounting processes. Each of the groups of expenditures shown in this budget is described in more detail below.

Appropriations:

General Government	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$0	$1,778,842	$1,778,842	$0
Travel and Remunerations	61,135	30,000	30,000	30,000
Operational Costs	18,965,661	20,073,319	18,477,854	17,174,188
Supplies and Materials	2,750	0	0	1,563,201
Interfund Transfer	77,527	340,463	340,463	325,675
Subtotal	**$19,107,074**	**$22,222,624**	**$20,627,159**	**$19,093,064**
Health and Safety				
Operational Costs	$222,746	$290,964	$295,000	$295,000
Subtotal	**$222,746**	**$290,964**	**$295,000**	**$295,000**
Services By Other Agencies				
Operational Costs	$5,559,835	$5,929,101	$5,929,101	$6,213,971
Capital Expenditures	0	35,000	35,000	0
Subtotal	**$5,559,835**	**$5,964,101**	**$5,964,101**	**$6,213,971**
Contingencies				
Contingencies	$0	$6,007,211	$0	$11,954,782
Subtotal	**$0**	**$6,007,211**	**$0**	**$11,954,782**
Other Financing Uses				
Interfund Transactions	$4,840,938	$5,158,207	$5,390,348	$13,496,744
Subtotal	**$4,840,938**	**$5,158,207**	**$5,390,348**	**$13,496,744**
Total Non-Departmental	***$29,730,593***	***$39,643,107***	***$32,276,608***	***$51,053,561***

Program Justification and Analysis:

General Government

General Government expenses include various expenditure items that benefit multiple functions within the County's organization and/or the County as a whole. Items here include advertising expenses, the County-wide outside audit, legal services, legislative services, interpreter services, the County's contribution to other agencies, and fees and dues for associations.

The Non-Departmental - General Government FY 2011-12 Budget shows a 7.4 percent decrease compared to the FY 2010-11 estimate. This is primarily due to decreased funding in the personnel appropriation. FY 2010-11 all non-uniformed County employees received a one-time bonus of $500. The total cost of this program was $1,778,842. This is not adopted for FY 2011-12.

Other funding in General Government is allocated for contractual services, Information Technology maintenance contracts, travel, and other agencies as described below.

Funding in the amount of $30,000 is allocated for travel expenses. This represents required travel for elected officials to enhance economic development initiatives for the County.

Funding in the Operational Costs group for the following items:

Funding in the amount of $109,532 is for telephone usage which is allocated for the phones services at Central Magistration. Funding in the amount of $82,850 is allocated for pre-sorting services for the County's outgoing mail. Funding in the amount of $678,888 is for security services in the County-owned facilities that do not house courtrooms. Funding in the amount of $25,000 is for interpreter services for the deaf and the blind who require assistance in Courtrooms and Auctions.

The FY 2011-12 Budget includes $100,000 for consultant services. Countywide initiatives requiring the services of outside consultants are funded from this group. Also, funding for the annual Countywide outside audit is budgeted in the amount of $165,800. The County Manager is responsible for hiring an outside auditor for the annual audit of the County's financial and accounting processes and the production of the Comprehensive Annual Financial Report. Also included in this amount is funding for an outside audit of the County's registry accounts as required by the Texas Legislature.

Funding for Legal Services is budgeted in the amount of $420,222. This represents a significant decrease when compared to FY 2010-11 estimate primarily due to a one time payout of a lawsuit in FY 2010-11 in the amount of $1,000,000. Included in this is funding for the County's Federal lobbyist in the amount of $180,000 and the law firm contracted for the Collective Bargaining negotiations and agreement with Bexar County Sherriff Deputies. Funding for Legislative Services line item remains funded $120,000 which is allocated between two contracts for State lobbyists.

Funding in the amount of $136,000 is budgeted in the financial services line item for the total expense associated with the County's financial advisor's services. Funding for Banking Services is also funded at $112,685 to pay fees associated with the County's Bank Depository contract and lockbox services. The General Government group also provides $189,000 in funding for the Employee Education Incentive Program which represents a 10 percent decrease from FY 2010-11. Funded is $65,000 for the Employee Assistance Program. Funding in the amount of $205,782 is budgeted for transportation initiatives for the VIA Bus "Big Pass" Program that offers free bus rides to County employees by simply showing a County ID card, a one-day Bus Pass for Jurors and vanpool subsidies. Funding in the amount of $60,000 is budgeted for County-wide training for the County's Leadership Program. Funding in the amount of

$45,000 is budgeted to hire an outside consultant to assist with the Sheriff's promotional testing program. Also, funding in the amount of $15,000 is budgeted to fund the ECivis licenses used to search grants and other countywide contracts.

Funding in the amount of $259,183 is budgeted for various association fees in the General Government group, and includes the Alamo Area Council of Governments, LoneStar Commuter Rail District, County Judges & Commissioners Association of Texas, Conference of Urban Counties, National Association of Counties, San Antonio Mobility Coalition, South Texas County Judges & Commissioners Association, Texas Associations of Counties, and Austin San Antonio Corridor.

The Non-Departmental Budget provides funding in the amount of $798,781 for outside agencies. The FY 2011-12 Adopted Budget recommends contributions to 26 outside agencies that provide important social and environmental services, educational programs, economic development initiatives, and other services for Bexar County citizens.

Outside Agencies	Adopted
Bexar County Detention Ministries	$45,086
Catholic Charities	183,059
Christian Senior Services	62,526
City/County Seniors	6,500
Gardendale Community Center	6,000
Haven for Hope	50,000
Health Collaborative	20,000
Home Comforts Inc	10,000
Jefferson Outreach for Older People	8,000
Magik Theatre	20,000
MLK March	25,000
Northeast Senior Assistance	8,000
Our Lady of Mt St Carmel	5,000
Peace Initiative	25,610
Project Mend	10,000
Project Quest	85,000
San Antonio College GED Scholarship Program	10,000
San Antonio Education Partnership	40,000
San Antonio Food Bank	40,000
Seton Home	25,000
Southeast Community Outreach for Older People	8,000
The Fund	25,000
The San Antonio Opera	20,000
The San Antonio Symphony	20,000
UTSA Restorative Justice	3,000
Walzem Road Area Revitalization	10,000

Well Med Sr. Transportation	8,000
YWCA of San Antonio	20,000
Total	**$798,781**

In addition to this list there is a $86,904 contribution to Park Centre which is 381 Grants that were previously approved by Commissioners Court for multiple year funding.

The FY 2011-12 Adopted Budget includes $7,000 for the Historical Commission, $1,200 for the Texas State Guard, $75,000 for Public Notices, $13,500 for the County Arbitrage Expense, $35,000 for elected official bonds, and $52,800 for the Flexible Spending Account Administration Fees.

The FY 2011-12 Adopted Budget also includes funding in the amount of $25,460 for special services that include an end of the year report on the County finances and special events that the County hosts such as groundbreakings. Budgeted for copier rental is $27,860 and for professional fees, dues and subscriptions is $6,958 to fund countywide dues.

Also included in the Non-Departmental budget is funding in the amount of $1,366,322 million for the County's liability insurance and $1,591,537 for costs associated with the appraisal of property in Bexar County. Also included is funding in the amount of $3,679,219 for the City/County Joint Radio Project, Video Conferencing, and maintenance for countywide computer software, hardware, and other equipment. This amount is significantly higher than FY 2010-11. In FY 2011-12 some of these maintenance contracts were budgeted in the Innovation Fund. These contracts have now been moved back to the General Fund as planned in the Computer Software line item. Also included in this funding is the annual maintenance of the new financial management system.

In FY 2008-09 the County negotiated a contract with the GEO Group that increases the amount per day per inmate paid to the County for housing select federal inmates and also negotiated a contract with the Federal Government to increase the revenue received for housing these inmates. Based on information from the Western US Marshal, the Average Daily Population of US Marshal prisoners the first half of the year was 521. The GEO group is currently forecasting a population of 492 for FY 2010-11, therefore, funding in the amount of $8,162,121 is budgeted for this expense.

The FY 2011-12 Adopted Budget for the General Government allocates an interfund transfer to Grants-In-Aid in the amount of $325,675 for the purchase of bullet proof vests for various participating Bexar County Law Enforcement Agencies and for a cash match for the U.S. Department of Justice FY 2011 Bexar County Re-Entry Supplemental Grant.

Health and Public Welfare

The Health and Safety group remains flat compared to FY 2010-11 estimates. The Burial Services line item provides funding for the cost incurred to provide burial services for indigent Bexar County residents. The FY 2011-2 Budget recommends $295,000 for these burial services. Because of the current economy this service has been being utilized more than in recent years.

Services by Other Agencies

Services by Other Agencies increases 4.8 percent compared to FY 2010-11 estimates. This is primarily due to contract increases to the City of San Antonio. Services offered through the City of San Antonio include use of library facilities, environmental and food service vendor inspections, and animal control. These reimbursement amounts are set by contracts between the County and the City to help with their cost to provide the services to citizens residing in the areas of the County outside the City of San Antonio.

The library contract provides that the County pays a proportionate share of the total library costs based on the amount that the library budget grows each year, up to a 5 percent increase. The total cost may not include Capital Improvements. For FY 2011-12, the County's estimated annual cost of library services is $3,882,274 which represents a 5 percent increase. The City's Adopted budget for library grows 2 percent grew; therefore, this expenditure will decrease by 3 percent of the actual budgeted amount.

The City of San Antonio provides Environmental Health Services for the residents of unincorporated Bexar County on a fee for services basis. These services include environmental health inspections, food establishment permits, and food inspections. For FY 2011-12, a total amount of $131,301 is adopted.

The City of San Antonio provides animal control services in the unincorporated areas of Bexar County. The County pays for these services in two ways. First, the County fully funds four Animal Control Officers, including vehicles. These four officers pick up animals only in the unincorporated areas. In addition, the County pays for kenneling, rabies observation, euthanasia, and dangerous dog pick-up. For FY 2011-12, $950,000 is adopted for animal control in the unincorporated areas of Bexar County. This contract is due for renegotiation after this fiscal year.

Funding in the amount of $1,250,396 is budgeted for the Center for Health Care Services. The center provides a variety of services to the mentally ill in Bexar County. Specifically, the Restoration Center is a group of programs to combat the effects of homelessness, substance abuse and mental illness by providing a public safety focused treatment alternative to incarceration. The programs include a Public Safety Unit that provides injured prisoner screening and urgent medical care for persons under arrest and sobering services for arrestees in lieu of incarceration. Persons are brought in custody of police and are medically evaluated before entering a sobering program. As they begin to sober, motivation interviewing is used to encourage individuals to begin receiving treatment for their addictions. The Restoration Center also includes a licensed 27-bed Detoxification service and a licensed 250 person Intensive Outpatient service. This Fiscal Year it is adopted that the amount that funds the detoxification unit will be reprogrammed to competency restoration. Also, funding is budgeted for local competency restoration, involuntary outpatient procedures, medication and transportation.

Contingencies

Contingencies increase significantly over FY 2010-11 Budget. Items adopted under Contingencies vary widely in scope and purpose and change from year to year. These expenditures include salary increases for the collective bargaining agreement, funds for operating offices and departments set aside pending completion of new initiatives, a 2 percent Cost of Living Adjustment for all all active, regular full-time and part-time employees not covered by a collective bargaining agreement, and undesignated funds.

The FY 2011-12 Adopted Budget includes $5,000,000 in undesignated funds and $1,000,000 in operating reserve, which represents 2 percent of the total General Fund Budget to address unanticipated expenses during the fiscal year. Also, funding is budgeted in the amount of $1,166,775 representing one-half of full funding for CMAG operations. In FY 2011-12 a Performance Review will be conducted to evaluate the efficiency and cost effectiveness of the current Central Magistration process. Pending the completion of this report, 6 months of funding for CMAG Courts will be placed in Non-Departmental.

Total funding of $1,700,000 is budgeted to address Sheriff's Office staffing tools and issues. Also, funding is budgeted in the amount $166,027 for Appellate Public Defenders. This involves a formal evaluation of the alternative staffing models for providing appellate defense services. A solicitation of services will be made from the legal community with the release of Request for Proposals (RFP) in December 2011, and final determination will be made by March 2012 on whether to provide appellate defense through contract services or to continue to provide with County employees. Six months of

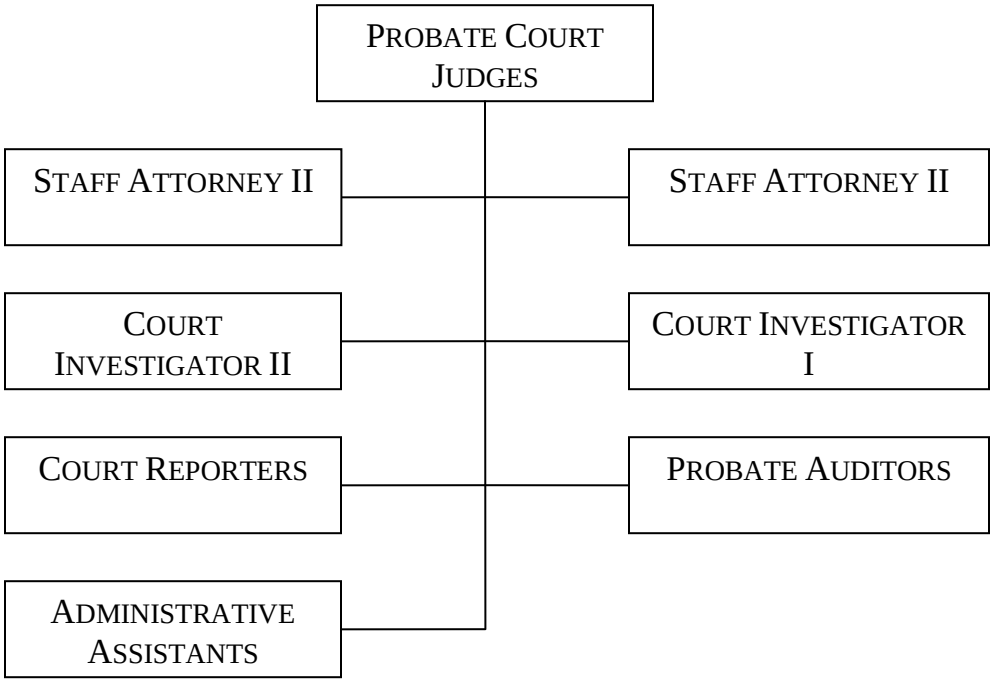
funding is provided for the existing staff and the remaining six months of funding will be placed in contingencies pending the results of the RFP evaluation.

Total funding in the amount of $2,921,980 is adopted to provide a 2 percent Cost of Living Adjustment for all active, regular full-time and part-time employees not covered by a collective bargaining agreement.

Interfund Transfers

Interfund Transfers increase significantly primarily due to transfers to the Health Insurance Funds and the CIED fund. The Interfund Transfers portion of this budget transfers from the General Fund to other County funds in the amount $13,496,744. In FY 2011-12, the General Fund supports five other funds: $2,770,000 to the Farm to Market Lateral Road Fund Transfer, $417,079 for the Courthouse Security Fund, $14,088 for the Dispute Resolution Fund, $218,060 for the Law Library Fund, and $4,000,000 to the CIED Fund for a Economic Development Grant to Nature Conservatory. Also included in the interfund transfers is $1,036,504 for a transfer to the OPEB Fund to fully fund retirees health and $5,040,933 for a transfer to the Self Insured Fund to make that fund whole. This transfer has been projected in the General Fund Forecast, therefore it is not an expense that is new.

PROBATE COURTS



PROBATE COURTS

COMPANY: 100
ACCOUNTING UNIT: 4600

Mission: To provide appropriate, effective and responsive court services and judicial supervision to probate, estate administration, guardianship, mental health and eminent domain proceedings, in a fair and equitable manner, complying with the Texas Probate Code, Texas Trust Code, Texas Property Code, Texas Mental Health Code, the Code of Judicial Conduct and all other laws of the State of Texas and the United States.

Vision: To be the forum for the efficient administration of decedents' estates and for the resolution of any issues or litigation incident to a decedent's estate; oversight and protection of incapacitated persons through creating and monitoring guardianships of the person and/or estate; protection of the constitutional rights of persons for whom court ordered mental health services are sought; and oversee the orderly acquisition of private property for a public purpose in eminent domain proceedings.

Goals and Objectives:

- To provide an accessible and equitable justice system that is responsive to the citizens appearing before the court and to the community in general.
- To promote public safety and well being.
- To oversee the administration of the estates of deceased and incapacitated persons.
- To protect individual rights and provide justice to all citizens, particularly the mentally ill, incapacitated persons and the heirs/devisees of deceased persons.
- To provide quality service to all citizens appearing before these courts.

Program Description: Probate Courts 1 and 2 are Statutory Probate Courts as defined in the Texas Probate Code. A Statutory Probate Court has jurisdiction over all matters or proceedings relating to the estate of a decedent. These courts hear all applications, petitions and motions filed in connection with the administration of decedents' estates – including (but not limited to) admitting wills to probates, oversight of dependent administrations, heirship proceedings, review and approval of inventories, annual accounts and the distribution of estates. Probate Courts also hear applications, petitions and motions filed in connection with the administration of guardianships of incapacitated persons and minors, including (but not limited to) annual accounts, annual reports on condition and well-being of the ward, and sales of real and personal property. These Courts preside over matters involving interviews, testamentary or charitable trust including contests, trust modification and/or termination. All cases involving civil commitments including warrants, orders for protective custody, orders for commitment and administration of medication are heard in the Probate Courts, as well as all non-jury and jury trials involving any of the aforementioned applications, motions or petitions. Probate Courts also preside over all lawsuits appertaining and incident to estates (descendents and guardianships) including any type of civil litigation such as will contest, personal injury lawsuits, suits for property damage, forcible entry and detainer, wrongful death, breach of fiduciary duty, divorce, custody determination and adoption. In addition, the Probate Courts appoint commissioners in eminent domain proceedings and preside over eminent domain appeals.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Decedent's Estates Filed	1,250	1,250	1,250
Guardianships Filed	350	350	350
Mental Health Cases Filed	3,500	3,500	3,500
Efficiency Indicators:			
Average Number of Hearings Per Week			
Probate	95	95	95
Mental Health	150	150	150
Average Number of Account Reports			
Audited per Week	95	95	95
Average Number of Cases Reviewed per Week	215	215	215
Effectiveness Indicators:			
Show Cause Orders Issued	40	40	40
Court Initiated Guardianships	35	35	35
Cases Appealed as Percentage of Total Cases Filed	.0010%	.0010%	.0010%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,599,423	$1,585,605	$1,593,504	$1,565,771
Travel and Remunerations	1,301	7,500	3,096	7,500
Operational Costs	5,000	67,798	66,452	67,798
Supplies and Materials	0	2,500	2,174	2,500
Total	***$1,605,724***	***$1,663,403***	***$1,665,226***	***$1,643,569***

Program Justification and Analysis:

- The FY 2011-12 Budget slightly decreased 1.3 percent compared to the FY 2010-11 estimates as discussed below.

- The Personnel Services group decreased 1.7 percent from the FY 2010-11 estimates. This is due to the program change as described below.

- The Travel and Remunerations group increased significantly compared to FY 2010-11 estimates, but is comparable to funding in the FY 2010-11 Adopted Budget.

- The Operational Costs group increased two percent compared to FY 2010-11 estimates. Funding is comparable to funding in the FY 2010-11 Budget.

- The Supplies and Materials group increased 15.0 percent when compared to FY 2010-11 estimates. Funding is comparable to funding in the FY 2010-11 Budget.

- The FY 2011-12 Budget has one program change described below:

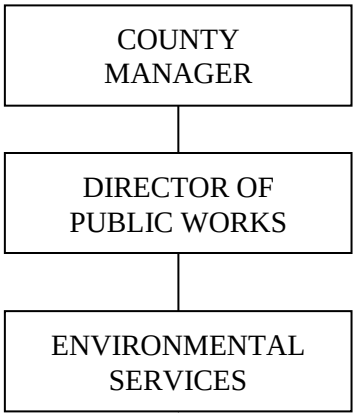
  - The first program change reduces the Personnel Services Group funding $39,277. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered alternative opportunity to submit a plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Associate Judge	1	1	1
Attorney II*	2	2	2
Court Investigator**	1	1	1
Court Investigator II**	1	1	1
Court Reporter**	2	2	2
Judge	2	2	2
Probate Court Administrative Assistant	2	2	2
Probate Court Auditor	4	4	4
Probate Court Staff Attorney II**	2	2	2
Total – Probate Courts	***17***	***17***	***17***

**(2) Attorney II's are assigned to Mental Health.*
***Positions are funded both in the General Fund and the Probate Discretionary Fund.*

PUBLIC WORKS
ENVIRONMENTAL SERVICES



PUBLIC WORKS – ENVIRONMENTAL SERVICES

COMPANY: 100
ACCOUNTING UNIT: 5041

Program Description: The Bexar County Environmental Services Division of the Public Works Department identifies and addresses environmental compliance issues (planned or unplanned), which may present a potential hazard to the County. These issues may include, but are not limited to, management and disposal of hazardous waste streams generated by County facilities, remediation of contamination at facilities, management of underground fuel storage tanks, environmental assistance on capital projects, and representation of the County on local and civic environmental committees.

This division acts as an Authorized Agent of the Texas Commission on Environmental Quality to regulate, permit, and inspect installation of private on-site sewage systems (OSSF) in Bexar County. In addition, this division administers and enforces the Nuisance Abatement Court Orders by investigating public complaints, properly notifying offenders, and monitoring removal of public nuisances. Environmental Services represents and promotes the County's position on air and water quality issues, including implementation of control strategies in response to the non-attainment-deferred designation given by the Environmental Protection Agency (EPA). This division also represents the County on the Texas Clean Air Working Group.

The Environmental Services Division implements pending EPA Phase II Storm water rules for Bexar County to include development of the Storm Water Management program. It represents Bexar County on the Alamo Area Council of Governments Resources Reclamation Committee and City of San Antonio River Quality Committee. This division reviews all proposed subdivision plats utilizing On-Site Sewage Facilities within Bexar County (including the City of San Antonio and suburban cities) to ensure the protection of public health and safety by determining suitability.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Nuisance Complaints	1,159	2,135	2,250
Number of OSSF Inspections	4,057	4,650	4,880
Number of Nuisance Inspections	3,153	6,400	6,720
Efficiency Measures:			
Cost per OSSF Inspection	$62.22	$60.75	$68.10
Cost per Nuisance Complaint	$176.84	$110.26	$123.08
Cost per Nuisance Inspection	$58.95	$36.78	$41.21
Effectiveness Measures:			
OSSF Successfully Installed	98%	97%	97%
Nuisance Complaints Resolved	81%	88%	90%
County Dept./Divisions Services	60%	65%	69%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$353,061	$331,094	$328,097	$224,147
Travel and Remunerations	1,329	1,450	1,450	1,450
Operational Costs	23,118	29,276	28,931	29,276
Supplies and Materials	9,579	7,428	10,630	9,428
Total	***$387,087***	***$369,248***	***$369,108***	***$264,301***

Program Justification and Analysis:

- Overall, the Environmental Services' FY 2011-12 Adopted Budget reflects a significant decrease compared to FY 2010-11 estimates.

- The Personnel Services group decreases significantly from FY 2010-11 estimates. The FY 2011-12 Adopted Budget fully funds all authorized positions. The decrease is attributable to the program change described below.

- The Travel and Remunerations group is funded at the same level as the FY 2010-11 Adopted Budget. Funding is provided for only mandatory training for personnel.

- The Operational Costs group increases by 1.2 percent from FY 2010-11 estimates. The slight increase is due to funds appropriated for nuisance expense.

- The Supplies and Materials group decreases by 11.3 percent from FY 2010-11 estimates. Sufficient funds are appropriated for office and safety supplies, and vehicle fuel and oil.

- The FY 2011-12 Adopted Budget includes the following two program changes:

  - The first program change is the deletion of one Sanitarian I (NE-7) position. The current workload levels do not warrant the position and the total savings is $42,717.

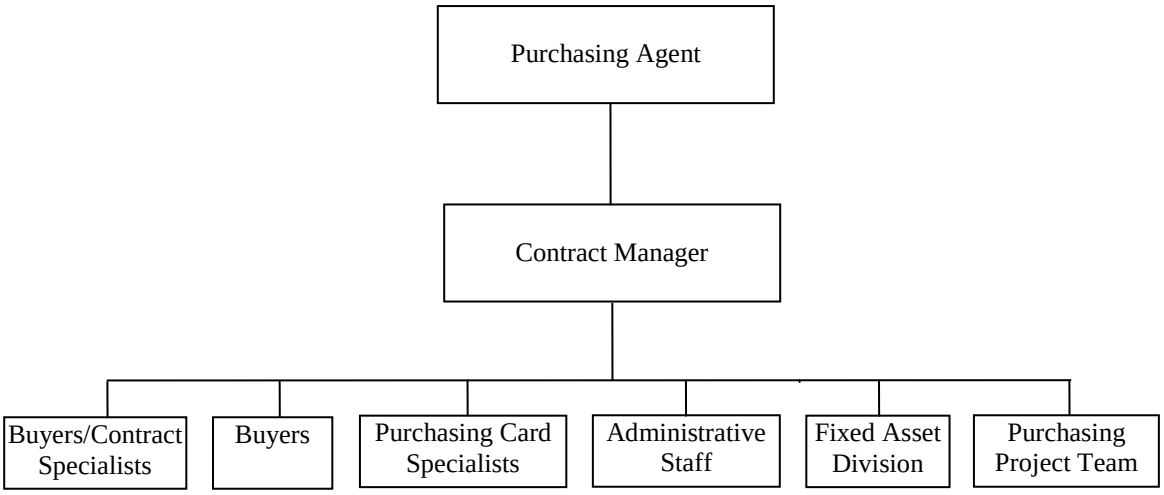
  - The second program change is the transfer of one Office Assistant IV (NE-5) from the General Fund into the Stormwater Mitigation Fund 580. The total savings associated with this program change is $57,540.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Environmental Engineer	1	1	1
Environmental Services Inspector	1	1	1
Office Assistant IV	1	1	0
Sanitarian I	3	3	2
Sanitarian II	1	1	1
Total – Public Works –Environmental Services	***7***	***7***	***5***

- The Environmental Engineer (E-11) position is funded 25% from the General Fund and 75% from the Stormwater Mitigation Fund.

PURCHASING


Purchasing Agent
Contract Manager
Buyers/Contract Specialists
Buyers
Purchasing Card Specialists
Administrative Staff
Fixed Asset Division
Purchasing Project Team

PURCHASING

COMPANY: 100
ACCOUNTING UNIT: 4301

Mission and Vision Statement: The Bexar County Purchasing Department is to be recognized by customers for delivering exceptional value-added results by being an organization committed to a cost-effective, value added service that leverages the County's spending power and common work practices to deliver the lowest total cost of acquisition and best supplier performance.

The Purchasing Department will pursue superior customer service and ensure customers know we have provided value and met or exceeded all their expectations and business requirements. Each individual in our department is responsible for adopting a "Helpful Attitude" approach to customer service, product delivery, and representing Bexar County.

Building customer relationships is vital to achieving the Purchasing Department goals. This includes ensuring the customer is thoroughly supported, kept informed at all times, and that we understand the customer's expectations, meet those expectations, and manage the acquisition process to those expectations.

Objectives:

- To effectively and efficiently purchase goods and services in support of all County departments and offices.
- To enforce policies and procedures which maintain competition and integrity in the County purchasing process.
- To treat all vendors in an equitable manner and provide opportunities for all to bid.
- To achieve direct cost savings, cost avoidance, or reduction of expenses in the cost of procuring goods and services.
- To accurately track, inventory, and report the use of the County's fixed and controlled assets.
- To provide contract administration assistance.
- To actively support the County SMWBE program initiatives.

Program Description: The Purchasing Agent, appointed by the Purchasing Appointment Board, supervises all purchases made by the County by competitive bids or proposals, and directly procures all supplies, equipment, and services, except real property and professional services. The Purchasing Agent also maintains the County's fixed assets inventory, transfers supplies, materials and equipment as necessary within the County, and disposes of surplus property by auction or competitive bid. An annual report is prepared and submitted to the Purchasing Appointment Board, which consists of three District Judges and two members of Commissioners Court. The Board has also designated the Purchasing Agent as the County's Disadvantaged Business Enterprise (DBE) Coordinator. Planning and coordinating the purchase of furniture, fixtures and equipment for major capital projects are the Purchasing Department's responsibility as well. The Contract Manager serves as the County Recycling Coordinator.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Requisitions Processed	16,028	17,000	20,000
Purchase Orders Issued	7,300	8,000	9,200
Fixed & Controlled Assets Inventoried	14,366	32,433	45,000
Efficiency Measures:			
Number of Days to Process Informal Requisitions	4	4	3
Number of Days to Process Formal Requisitions	52	90	120
Effectiveness Measures:			
Purchase Dollars	$38,762,044	$92,136,625	$216,000,000
Non Traditional/High Risk Contracts	$60,992,877	$95,622,625	$147,250,000
Purchasing Card Dollars	$947,300	$750,000	$400,000

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$906,318	$1,022,376	$979,867	$1,099,732
Travel and Remunerations	7,978	6,000	6,000	7,000
Operational Costs	101,246	25,229	22,018	26,808
Supplies and Materials	18,639	31,460	29,512	25,749
Total	***$1,034,181***	***$1,085,065***	***$1,037,397***	***$1,159,289***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget increases by 11.7 percent compared to the FY 2010-11 estimates. This is due to the personnel and operational cost appropriation groups as described below.

- The Personnel Services group increases by 12.2 percent compared to the FY 2010-11 estimates. The increase reflects the addition of two positions that were previously paid from capital positions. These positions are associated with the new countywide financial system and will be fully funded in FY 2011-12.

- The Travel and Remunerations group increases by 16 percent compared to FY 2010-11 estimates. This is due to funding the training and certification of the Purchasing Agent and Buyers.

- The Operational Costs group increases by 21.7 percent compared to FY 2010-11 estimates. This is due to purchasing uniforms for the inventory personnel and allocating funds in preventative maintenance for the vehicle that was purchased in FY 2010-11 for the inventory division.

- The Supplies and Materials group decreases by 12.7 percent compared to FY 2010-11 estimates. This is due to decreasing the computer software line item as requested by the department.

- The FY 2011-12 Adopted Budget includes four program changes in the net amount of ($40,975). They are detailed as follows:

  - The first program change deletes one Assistant Purchasing Agent E-09 in the amount of ($73,060). As part of the Countywide Attrition Program that was adopted by Commissioners Court, the Purchasing Department will receive $36,000 to use for employee salary adjustments, temporary personnel, or hiring part-time employees.

  - The second program change re-grades the Contract Manager E-08 to an E-09 in the amount of $6,357.

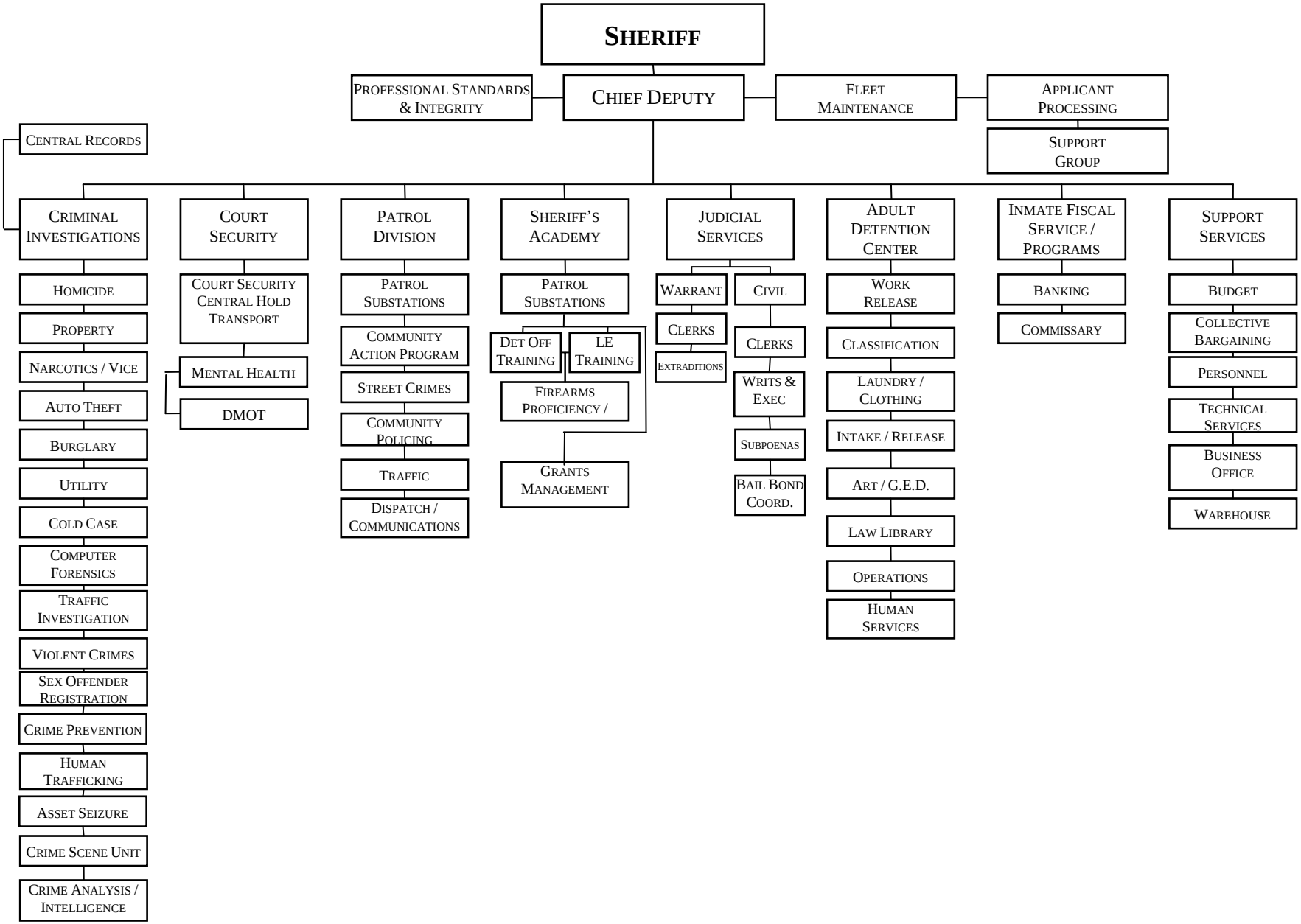
  - The third program change adopts a three percent salary adjustment for one Senior Contract Specialist E-07 in the amount of $2,027.

  - The fourth program change adopts a three percent salary adjustment for 18 employees in the amount of $23,701.

  - The fifth program change deletes one frozen Assistant Purchasing Agent E-09 position. There is no cost associated with this program change.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Assistant Purchasing Agent	2	2	0
Buyer	3	3	3
Buyer/Contract Specialist	4	4	4
Contract Manager	1	1	1
Fixed Assets Specialist	1	2	2
Lead Fixed Assets Specialist	0	1	1
Procurement Card Program Specialist	1	1	1
Procurement Data Analyst	1	1	1
Procurement Systems Specialist	2	2	2
Purchasing Agent	1	1	1
Purchasing Project Lead	0	1	1
Purchasing Assistant Project Lead	0	1	1
Senior Contract Specialist	1	1	1
Total – Purchasing Department	***17***	***21***	***19***


SHERIFF
PROFESSIONAL STANDARDS & INTEGRITY
CHIEF DEPUTY
FLEET MAINTENANCE
APPLICANT PROCESSING
SUPPORT GROUP
CENTRAL RECORDS
CRIMINAL INVESTIGATIONS
HOMICIDE
PROPERTY
NARCOTICS / VICE
AUTO THEFT
BURGLARY
UTILITY
COLD CASE
COMPUTER FORENSICS
TRAFFIC INVESTIGATION
VIOLENT CRIMES
SEX OFFENDER REGISTRATION
CRIME PREVENTION
HUMAN TRAFFICKING
ASSET SEIZURE
CRIME SCENE UNIT
CRIME ANALYSIS / INTELLIGENCE
COURT SECURITY
COURT SECURITY CENTRAL HOLD TRANSPORT
MENTAL HEALTH
DMOT
PATROL DIVISION
PATROL SUBSTATIONS
COMMUNITY ACTION PROGRAM
STREET CRIMES
COMMUNITY POLICING
TRAFFIC
DISPATCH / COMMUNICATIONS
SHERIFF'S ACADEMY
PATROL SUBSTATIONS
DET OFF TRAINING
LE TRAINING
FIREARMS PROFICIENCY /
GRANTS MANAGEMENT
JUDICIAL SERVICES
WARRANT
CIVIL
CLERKS
EXTRADITIONS
CLERKS
WRITS & EXEC
SUBPOENAS
BAIL BOND COORD.
ADULT DETENTION CENTER
WORK RELEASE
CLASSIFICATION
LAUNDRY / CLOTHING
INTAKE / RELEASE
ART / G.E.D.
LAW LIBRARY
OPERATIONS
HUMAN SERVICES
INMATE FISCAL SERVICE / PROGRAMS
BANKING
COMMISSARY
SUPPORT SERVICES
BUDGET
COLLECTIVE BARGAINING
PERSONNEL
TECHNICAL SERVICES
BUSINESS OFFICE
WAREHOUSE

SHERIFF - ADULT DETENTION

COMPANY: 100
ACCOUNT UNIT: 2506, 2598, 2599

Mission: The mission of the Bexar County Adult Detention Center is:

To deliver detention services and conduct operations necessary for the protection of society, provide a safe environment to the staff working in the building, and maintain the proper well being of incarcerated persons.

To provide an environment for incarcerated persons in which correction of behavior is possible if the individual so desires. Such an environment shall include the protection of the incarcerated person from victimization within the facility.

To provide an environment for incarcerated persons that maintains the appropriate due process and internal legality necessary to protect an individual's constitutional rights.

To return the offender to society in a condition (physically, mentally or any other manner) that is no worse than when the prisoner came into the facility.

To develop and maintain a competent, stable, motivated workforce dedicated to excellence.

To provide information to the courts, upon request, to ensure proper decisions are reached when sentencing criminals.

To provide the necessary levels of security, appropriate inmate classification, staff support, and training to safely accomplish the preceding objectives.

Vision: The Bexar County Adult Detention Center envisions a fully staffed modern system consisting of a multi-complex facility that houses 4,596 prisoners as the leader in the Nation of innovative programs. These programs provide necessary and mandated services for incarcerated individuals, result in the efficient use of staff, provide outstanding services to the public, and provide an increase of revenue to offset operating costs.

Goals and Objectives:

- To keep open and fully staff all units of the Annex Expansion to keep our rated capacity at 4,596 beds.
- To maintain compliance with the Texas Commission on Jail Standards.
- To enhance community relations through communication and participation.
- To be accountable to the taxpayers and customers by being responsive to their needs.
- To aggressively recruit for detention officer posts.

Program Description: The Bexar County Sheriff is the keeper of the jail and detention center. The Sheriff appoints a Jail Administrator to supervise, direct, and control the daily operation of this adult detention system that includes a Main Jail, Annex, and Annex Expansion facilities that can house 4,596 inmates. The Sheriff's Office provides continuous 24 hours per day 365 days per year services in accordance with the Texas Commission on Jail Standards. Functions and activities include:

- Provide a safe and suitable environment for all staff, visitors, and incarcerated men and women
- Fingerprint, photograph, and process all inmates
- Store all property brought in by inmates for safekeeping
- Provide staff appropriately trained and certified by the State of Texas to administer continuous supervision of all inmates within the facilities

- Provide nutritious meals, a clean and sanitary living environment, clean uniforms, and underclothes to all incarcerated individuals
- Provide a law library, rehabilitative programs, and indoor and outdoor recreation to inmates
- Deliver over 100,000 pieces of incoming and outgoing mail per month for inmates and Sheriff's Office personnel
- Make proper housing assignments to keep hardened criminals apart from first time offenders and segregated gang members. Identify those inmates who will be housed in the general population. This is done by a classification system that gathers data on each inmate and uses that data to make housing assignment decisions
- Manage work programs that reduce the costs associated with maintaining the detention facilities and give inmates the opportunity to make money to pay back child support payments and fines
- Provide service through Jail Industries using inmate labor to do work in County owned properties

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Total Number of Inmates Booked	66,893	64,217	67,428
Total Number of Inmates Released	66,587	63,924	67,120
Authorized Bed Capacity	4,596	4,596	4,596
Efficiency Indicators:			
Average Daily Inmate Population	4,258	4,100	4,300
Average Number of Hours to Release Inmates (Hrs.)	5.5	5.5	7.5
Uniformed Staff to inmate Ratio	1:48	1:48	1:48
Effectiveness Indicators:			
Total Number of Escapes	1	0	0
TCJS Citations for Non-Compliance	0	0	0
Number Major Incidents Requiring Unit Lockdown	15	15	15

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$53,069,413	$51,487,861	$51,450,364	$48,553,185
Operational Costs	4,296,808	3,926,230	3,670,551	3,778,317
Supplies and Materials	1,352,424	1,263,450	1,476,207	1,295,600
Capital Expenditures	15,889	69,200	60,438	2,640
Total	***$58,734,534***	***$56,746,741***	***$56,657,560***	***$53,629,742***

Program Justification and Analysis:

- The FY 2011-12 Sheriff's Adult Detention Center Budget decreases 5.3 percent compared to FY 2010-11 estimates as described below.

- The Personnel Services group decreases 5.6 percent compared to FY 2010-11 estimates. This is due in part to an increase in employer's contribution to unemployment insurance and retirement, but is offset by decreases adopted in the program changes.

- The Operational Costs Group increases 2.9 percent compared to FY 2010-11 estimates. This increase is due to the expected 3.2 percent increase in the cost of inmate and officer meals. The food service contract allows the vendor to negotiate price per meal increases annually based on the change in the Consumer Price Index.

- The Supplies and Materials group decreases 12.2 percent compared to FY 2010-11 estimates. The decrease in the supplies and material group is due to the decrease in average daily inmate population from 4,232 in FY 2009-10 to 3,977 in FY 2010-11.

- The Capital Expenditure group is funded at $2,640 for property room elevator maintenance.

Seven program changes at a net savings to the General Fund of $4,530,144 are adopted for the FY 2011-12 Budget.

- The first program change deletes two Processing Clerks (NE-01), one Inmate Booking Clerk (NE-01), and one Clothing/Property Technician (NE-02) position frozen before this Fiscal year. Since the positions are not funded there is no fiscal impact from this program change.

- The second program change deletes one Processing Clerk (NE-01) that has been vacant since October 1, 2010 and one Paralegal Librarian position (NE-06) that has been vacant since June 22, 2011 and subsequently frozen. This program change results in a savings to the General Fund of $78,749.

- The third program change moves one Librarian position (NE-08) and two Library Clerk positions (NE-01) from the Law Library Fund (011) to the General Fund. The revenues into the Law Library Fund are not sufficient to fund these positions without General Fund augmentation, so the positions are being moved to the General Fund at a total annual cost of $108,436.

- The fourth program change creates and authorizes one Prison Rape Elimination Act (PREA) Coordinator position (NE-10). The PREA was passed by Congress in 2003. A final set of standards was published by the Department of Justice in February 2011 which requires that facilities with a rated capacity of over 1,000 to provide a PREA Coordinator to develop and oversee the jail's compliance with the act. This unfunded mandate will result in a cost to the General Fund of $59,641.

- The fifth program change reduces the Personnel Services Group funding $47,074. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were also offered the opportunity to submit an alternative plan in order to reach the personnel target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

- The sixth program change reduces the current relief factor for a 24/7 post from 5.37 to 4.93. Calculation of a relief factor is used to determine the number of positions necessary to man a post on a 24hour/7 days a week basis. The relief factor used for posts in the Bexar County Adult Detention Center was 5.37 and was calculated by Sheriff's Office administrative staff as part of the Texas Commission on Jail Standards staffing analysis project in 2004. The scheduled time off allotted for each category was based on actual leave and other absences taken by uniformed staff during the previous year. Based on actual leave and absences during the period of June 2010 through May 2011 a new updated relief factor of 4.93 has been adopted. Two primary changes are incorporated into the

new relief factor. First, a category of "other" leave such as military, funeral (bereavement) and jury duty in the amount of 24 additional days off for each full time employee was updated to include a new category for FMLA. Changes in policy since 2004 have resulted in this category being modified to include FMLA absences and is adjusted from 24 days down to 5.6 days per employee for coverage for this type of absence. The second change is to cover the intermittent need for staff to be absent for jury duty, bereavement and military summer camp on an "on demand" basis through the use of overtime. Since these types of absences are unscheduled it is more efficient to handle through the use of overtime rather than through the hiring of additional full time staff. The change in the relief factor to 4.93 will allow for the deletion of 61 full-time uniformed Deputy Sheriff - Detention Officers through attrition for an estimated annualized savings of $2,789,164. It is recognized that additional tools will be necessary for the Sheriff to effectively staff the jail given less reliance of full-time equivalents and the fact that coverage will still be needed when other types of leave, such as Military leave, jury duty, funeral leave are taken. Funding for the utilization of these staffing tools will be capped and budgeted in Non-Departmental contingencies. These positions are to be deleted through attrition during FY 2011-12. The Sheriff's Office has agreed conceptually that the new reduced relief factor could result in 61 fewer full time positions being required to staff the jail.

- The seventh program change corresponds to the decrease in average daily population at the jail over the past year. Deletions of an additional 39 Deputy Sheriff – Detention Officers for an estimated annualized savings of $1,783, 236 is adopted. The existing detention staffing strategy provided 930 uniformed full time staff to cover the maximum capacity of the detention facility of 4,596 beds. The staffing strategy recognizes the downward trend in jail population; comparing the average daily population of 4,259 for May 2010 and 3,794 in May 2011 or over 800 fewer filled beds to establish a new long-term 4,200 bed baseline. A new lower core full time staff of 830 will then be augmented by alternative staffing tools to address short-term peaks in the inmate population. Such tools include but are not limited to matching available staffing to daily workload, overtime, part-time/temporary employees, the establishment of an extra board, (included in the funding for the alternative staffing in the previous change) and sending inmates out of County for short periods of time. The positions will be deleted through attrition. It should be noted that in discussions with the Sheriff's Office, that office agreed to consider deleting eleven detention officer positions to reflect lower average daily inmate populations. The FY 2011-12 Adopted Budget recommends recognizing the full saving associated with this lower inmate population and therefore includes the deletion of 39 detention officer positions through attrition.

- Adopted is funding in the amount of $1.7 M in Non-Departmental Contingencies to address Sheriff's Office staffing tools and issues. The net saving to the General Fund for the sixth and seventh program changes, is $2,872,400.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Detention Security – Comal Street			
Asst. Jail Admin/Deputy Sheriff –Detention Col	1	1	1
Clerk	0	1	1
Clerk I	2	2	2
Clothing/Property Supervisor	1	1	1
Clothing/Property Technician	16	16	15
Deputy Sheriff – Detention	529	529	429

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Deputy Sheriff - Detention Cadet	40	40	40
Deputy Sheriff-Detention Captain	6	6	6
Deputy Sheriff-Detention Corporal	114	114	114
Deputy Sheriff-Detention Lieutenant	6	6	6
Deputy Sheriff-Detention Sergeant	53	53	53
Detention Population Monitor	1	0	0
Detention Pop. & Intergovernmental Administrator	0	1	1
Employee Disciplinary/Grievance Tech	1	1	1
Detention Pop. & Intergovernmental Administrator	0	1	1
Employee Disciplinary/Grievance Tech	1	1	1
G.E.D. Instructor	1	1	1
Inmate Booking Clerk	3	3	2
Inmate Disciplinary Technician	1	1	1
Inmate Education Services Supervisor	0	1	1
Inmate Human Services Supervisor	2	1	1
Jail Administrator	1	1	1
Jail Programs Manager	1	1	1
Laundry Supervisor	1	1	1
Laundry Technician	6	5	5
Librarian	0	0	1
Library Clerk	0	0	2
Mail Courier	3	3	3
Match/Patch Coordinator	1	1	1
Match/Patch Technician	1	1	1
Office Assistant II	2	2	2
Office Assistant III	2	2	2
Office Assistant IV	4	4	4
Paralegal Librarian	1	1	0
PREA Coordinator	0	0	1
Processing Clerk	8	8	6
Receptionist	1	0	0
Security Monitor I	7	*7*	*7*
Senior Administrative Supervisor	1	1	1
Total-Adult Detention Security -Comal Street	*817*	*816*	*690*
Detention Security – Annex			
Deputy Sheriff-Detention	179	179	179
Deputy Sheriff-Detention Captain	1	1	1
Deputy Sheriff-Detention Corporal	25	25	25
Deputy Sheriff-Detention Lieutenant	6	6	6

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Deputy Sheriff-Detention Sergeant	5	5	5
G.E.D. Instructor	1	1	1
Office Assistant III	1	1	1
Paralegal Librarian	1	1	1
Total-Adult Detention Security - Annex	*219*	*219*	*219*
Total – Sheriff - Adult Detention Center	***1,036***	***1,035***	***937***

SHERIFF - LAW ENFORCEMENT

COMPANY: 100
ACCOUNT UNIT: 2001, 2002, 2010, 2099, 2200, 2300, 2400, 2401

Mission: We pledge to the Sheriff's Office and its employee's that we will maintain high ethical standards as we fulfill our obligations. We will apply the laws of the State of Texas and the Constitution, justly and consistently. We will provide quality, efficient, and economical service. We will meet our responsibilities with fairness, integrity, honesty, accuracy, and courtesy. We affirm that regardless of rank, experience, or background, each of us will positively contribute to the effectiveness, reputation, and reliability of the Sheriff's Office. Each employee is valued as an individual and as a member of the team. At all times, our co-workers will be treated with dignity, fairness, consideration, and respect. At all times, emphasis will be on cooperation, teamwork, honesty, and sharing of information in our work environment. We will never lose sight of our responsibilities to our families, our communities, and ourselves. At all times, we will be more than employees. We will be good citizens, taxpayers, friends, and neighbors. We will continue to enhance our reputation for integrity, quality, innovation, and service. We pledge to work to earn the respect of those whom we serve. Their trust will be zealously guarded and built upon.

Goals and Objectives:

Criminal Warrants and Judicial Services:

- To reduce the increasing number of backlogged warrants.
- To reduce the number of returned subpoenas by serving them prior to the date of return.
- To assist all other Law Enforcement Agencies with the apprehension of wanted persons.
- To notify victims, complainants, witnesses and the accused of pending court dates.
- To assist all public and private hospitals with transportation of mental health patients.
- To reduce the cost of transporting wanted persons both in and out of state.

Criminal Investigations Division:

- To commit to provide an advanced level of expertise to the investigation, resolution and prosecution of crimes against persons and property.
- To remain constantly aware of the need for compassion and common sense in dealing with people and endeavor to enforce the law in a fair and impartial manner. Above all to remember our sworn oath to protect the rights of all people.
- To provide services that are responsive to community needs and to remember our primary purpose is the protection of life and property.
- To assist in the growing number of cases filed and calls for service, ensuring the highest level of service to the citizens of Bexar County.
- To meet the challenge of the future through involvement in community-based social and educational programs, incorporation of technological advancements, improved training, and the wise management of our Criminal Investigation Division personnel and resources in the continued fight against crime and the preservation of peace.

Civil:

- To improve the services (delivery) of civil documents
- To use manpower effectively
- To expand on Civil process service during yearly "in-service" training
- To allocate the resources available and utilize them to maximize performance

Professional Standards and Integrity:

- To receive complaints and concerns.

- To promote employee and public confidence in the Sheriff's Office.
- To promote employee excellence by investigating any alleged wrong doing.
- To insure all citizen complaints are handled in a professional manner.
- To insure a fair, impartial and equal investigation of alleged employee misconduct.

Patrol:

- To provide vigorous preventative and enforcement activities.
- To provide quality and equitable services in the most efficient and cost effective manner by treating each citizen with the highest respect and courtesy.
- To obtain community cooperation by establishing and maintaining a meaningful and productive partnership with citizens to resolve community problems and improve their quality of life.
- To recognize that our neighborhoods/communities must be involved to control crime.

Court Security and Transport:

- To ensure safety and security of the judges, employees, civilians and inmates within the County Courts-at-Law, District Courts, Presiding Courts, Magistrate Courts and Juvenile Courts of the Courthouse, Justice Center and Juvenile Justice .
- To apply proactive crime prevention procedures to deter crime at all Bexar County Judicial Buildings.
- Maintain officer readiness availability to respond to any incidents that may jeopardize security and safety at all County facilities.
- Maintain security of 1.5 detention holdover in the Justice Center for the protection of inmates.

Central Records:

- Provide 48 hour turn around for criminal history and photographic requests from outside agencies, i.e. District Attorney's Office, Community Corrections and Supervision.
- Provide 48 hour turn around time for entry of offense and assignment reports generated by deputies into the mainframe computer.
- Provide one hour turn around time for requests for criminal histories and photographs for law enforcement agencies.
- Provide immediate response for telephone requests for inmate information.

Training Academy:

- To ensure all officers receive and comply with all State and local mandated training.
- To ensure the continued development of training courses and various programs that will support individual and unit mission and goals.
- To ensure the development and availability of programs and courses that will support individual officers' academic and professional needs.

Community Initiatives Division:

- To provide professional crime prevention education programs to our community.
- Develop and implement proactive community involvement with law enforcement.
- Educate youth and adults on the dangers of use of alcohol and driving.
- Reduce juvenile and adult related crimes through drug prevention, education, intervention and comprehensive community initiatives and training programs.

Program Description: The Bexar County Sheriff is responsible for law enforcement in the unincorporated areas of the County. In performing this function, the Sheriff's Office provides protection

and traffic control, assists other law enforcement agencies, conducts crime prevention programs, investigates crimes, and provides civil and criminal warrant service to County and District Courts. The Court Security Section of the Law Enforcement Division provides security for all Bexar County courts as well as for the Courthouse and Justice Center buildings. The Court Security Section advises Bexar County offices and departments on appropriate security precautions. This section also assists in assessing and transporting individuals in need of mental health assessments to and from medical facilities, mental health facilities and linking them with services available in the community. The Patrol Section has active community policing programs. They also support community crime prevention through education programs. The Organized Crime and Intelligence Unit combats organized crime through its Gang and Vehicle Theft Units. It also has a Vice Unit, which inspects bars for under-age drinking and provides intelligence information through its surveillance function.

The Sheriff's Office performs administrative and support services necessary for the operation of the department. These functions are budgeted separately in the Sheriff - Support Services budget. The Sheriff is also responsible for the management and operation of the Adult Detention Centers. This function is described in more detail in the Sheriff - Adult Detention and Sheriff Support Services sections of this document.

The Sheriff is elected Countywide for a term of four years.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Patrol Officers per District	1.7	1.7	1.7
Number of 9-1-1 Calls Answered	126,226	130,013	135,214
Number of Courts Staffed	57	57	57
Efficiency Indicators:			
Violent Crime Cases Filed	1,230	959	1,000
Average Response Time per Request for 911 Service	Na	16.2 min	15.5 min
Average Busy Time per 9-1-1 Call	1:12 min	1:21 min	1:19 min
Effectiveness Indicators:			
Percent of Criminal Cases Closed	Na	50%	45%
Percent Change in Property Crime	Na	59%	19%
Percent of 9-1-1 Calls Answered Within 10 Seconds	79%	79%	81%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$44,036,692	$41,313,277	$41,878,679	$43,107,947
Travel and Remunerations	94,861	112,000	112,000	112,000
Operational Costs	2,424,740	2,125,650	1,995,577	2,133,630
Supplies and Materials	1,667,940	1,529,750	1,835,471	1,953,250
Capital Expenditures	0	78,000	78,000	45,000
Interfund Transfer	13,992	21,867	21,867	0
Total	***$48,238,224***	***$45,180,544***	***$45,921,594***	***$47,351,827***

Program Justification and Analysis:

- The FY 2011-12 Budget increases 3.1 percent compared to FY 2010-11 estimates as described below.

- The Personnel Services group increases 2.9 percent compared to FY 2010-11 estimates. This increase is due in part to an increase in the employer's contribution rate for unemployment insurance and retirement.

- The Travel and Remunerations group represents the same level of funding as FY 2010-11 estimates.

- The Operational Costs group increases 6.9 percent compared to FY 2010-11 estimates. Automobile repairs required in FY 2010-11 were unusually low. Funding for automobile repair is budgeted in FY 2011-12 at the same level as budgeted in FY 2010-11.

- The Supplies and Materials group increases 6.4 percent compared to FY 2010-11 estimates. The increase is due to increase in the cost per gallon of fuel projected ($3.60/Gal) in FY 2011-12.

- The Capital expenditures group is budgeted at $45,000 for vehicle attachments for new vehicles.

The FY 2011-12 Adopted Budget includes four program changes that decrease the Sheriff's Law Enforcement Budget by $194,178.

- The first program change transfers one Cashier/Clerk (NE-01) position from the Sheriff's Court Security Division to the Court Collections staff in the County Manager's Office at an annual savings of $30,230, to correspond recent legislative changes.

- The second program change deletes one Evidence Receipt Clerk (NE-03) that has been frozen since May 2011. Approval of this program change will result in a savings to the General Fund of $36,717.

- The third program change reduces the Personnel Services Group funding $259,231. Commissioners Court approved an attrition plan, which included target reduction amounts, to

result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were also offered the opportunity to submit an alternative plan in order to reach the personnel cost target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

- The fourth program change authorizes and funds one Crime Victims Liaison (NE-06) and one Law Enforcement Investigator (LE-04) in the amount of $132,000 in the General Fund. These two positions were previously funded by a grant and Commissioners Court is allowing the General Fund to now fund them as they are pertinent to the Human Trafficking initiative.

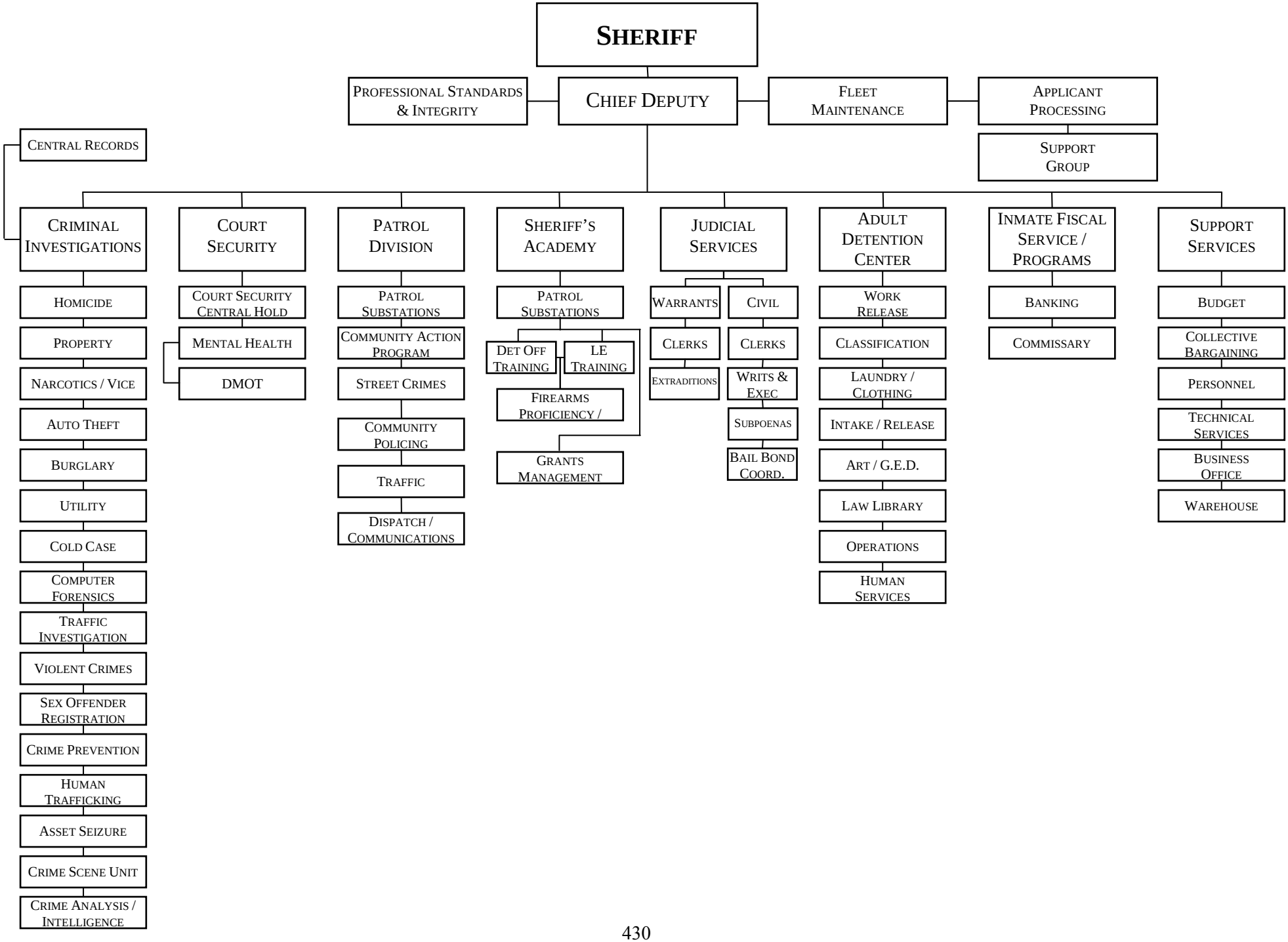
- The final program change deletes the positions frozen between November 3, 2008 and September 5, 2009. The positions include one Administrative Clerk I, one Criminal Warrants Processor, one Fingerprint Examiner, one Office Assistant II, one Office Assistant III, one Pre-Employment Specialist, one Public Safety Dispatcher I, and one Public Safety Operator.

- Funding remains budgeted in Non-Departmental Contingencies enabling the County Manager to Authorize and Fund Law Enforcement Officers contingent upon the return of Bexar County inmates currently housed outside of Bexar County.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Sheriff Administration & Operational			
Administrative Clerk I – Part-time	1	1	0
Automated Fingerprint Examiner	1	0	0
Chief Deputy	1	1	1
Clerk	3	3	3
Crime Victims Liaison	0	0	1
Criminal Warrants Processor	6	6	5
Deputy Chief	6	3	3
Deputy Sheriff – Law Enforcement	308	311	311
Deputy Sheriff - Law Enforcement Captain	0	4	4
Deputy Sheriff - Law Enforcement Lieu.	0	13	13
Deputy Sheriff -Law Enforcement Sergeant	0	37	37
Deputy Sheriff -LE Investigator	0	36	36
Digital Imaging Specialist	4	4	4
Director of Communications & Tech Serv.	0	1	1
Director of Grants & Public Information	0	1	1
Evidence Receipt Clerk	4	4	3
Executive Assistant	1	1	1
Fleet Maintenance Supervisor	0	0	0
Fleet Technician	0	0	0
Fingerprint Examiner	13	13	12
GIS Analyst	1	1	1
Grant Manager	1	0	0

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Investigator	31	0	0
Latent Print Examiner	0	1	1
Law Enforcement Captain	3	0	0
Law Enforcement Investigator	0	0	1
Law Enforcement Lieutenant	13	0	0
Law Enforcement Sergeant	37	0	0
Manager – ID & Records	1	1	1
Office Assistant I	1	1	1
Office Assistant II	4	4	3
Office Assistant III	15	15	14
Office Assistant IV	5	5	5
Operations Supervisor - Patrol Division	1	1	1
Pre-Employment Coordinator	1	1	1
Pre-Employment Specialist (1)	2	2	1
Pre-Employment Specialist -Part Time (1)	0.5	0.5	0.5
Public Safety Communications Manager	1	1	1
Public Safety Communications Supervisor	4	4	4
Public Safety Dispatcher I	23	23	22
Public Safety Dispatcher II	10	10	10
Public Safety Operator	12	12	11
Records & ID Services Supervisor	1	1	1
Records Supervisor	4	4	4
Records/Identification Clerk	43	38	38
Sheriff	1	1	1
Technical Support Specialist III	1	1	1
Total – Administration & Operational	*564.5*	*566.5*	*559.5*
Court Security			
Cashier/Clerk	1	1	0
Deputy Chief	1	1	1
Deputy Sheriff – Law Enforcement	111	108	108
Lieutenant	1	1	1
Office Assistant IV	1	1	1
Office Assistant II	2	2	2
Sergeant	4	4	4
Total - Court Security	*121*	*118*	*117*
Total Sheriff – Law Enforcement	***685.5***	***684.5***	***676.5***


SHERIFF
PROFESSIONAL STANDARDS & INTEGRITY
CHIEF DEPUTY
FLEET MAINTENANCE
APPLICANT PROCESSING
SUPPORT GROUP
CENTRAL RECORDS
CRIMINAL INVESTIGATIONS
COURT SECURITY
PATROL DIVISION
SHERIFF'S ACADEMY
JUDICIAL SERVICES
ADULT DETENTION CENTER
INMATE FISCAL SERVICE / PROGRAMS
SUPPORT SERVICES
HOMICIDE
PROPERTY
NARCOTICS / VICE
AUTO THEFT
BURGLARY
UTILITY
COLD CASE
COMPUTER FORENSICS
TRAFFIC INVESTIGATION
VIOLENT CRIMES
SEX OFFENDER REGISTRATION
CRIME PREVENTION
HUMAN TRAFFICKING
ASSET SEIZURE
CRIME SCENE UNIT
CRIME ANALYSIS / INTELLIGENCE
COURT SECURITY CENTRAL HOLD
MENTAL HEALTH
DMOT
PATROL SUBSTATIONS
COMMUNITY ACTION PROGRAM
STREET CRIMES
COMMUNITY POLICING
TRAFFIC
DISPATCH / COMMUNICATIONS
PATROL SUBSTATIONS
DET OFF TRAINING
LE TRAINING
FIREARMS PROFICIENCY /
GRANTS MANAGEMENT
WARRANTS
CIVIL
CLERKS
EXTRADITIONS
CLERKS
WRITS & EXEC
SUBPOENAS
BAIL BOND COORD.
WORK RELEASE
CLASSIFICATION
LAUNDRY / CLOTHING
INTAKE / RELEASE
ART / G.E.D.
LAW LIBRARY
OPERATIONS
HUMAN SERVICES
BANKING
COMMISSARY
BUDGET
COLLECTIVE BARGAINING
PERSONNEL
TECHNICAL SERVICES
BUSINESS OFFICE
WAREHOUSE

SHERIFF - SUPPORT SERVICES

COMPANY: 100
ACCOUNT UNIT: 2702, 2704, 2706

Mission: We pledge to the Sheriff's Office and its employees that we will maintain high ethical standards as we fulfill our obligations. We will apply the laws of the State of Texas and the Constitution justly and consistently. We will provide quality, efficient, and economical service. We will meet our responsibilities with fairness, integrity, honesty, accuracy, and courtesy. We affirm that regardless of rank, experience, or background, each of us will positively contribute to the effectiveness, reputation and reliability of the Sheriff's Office. Each employee is valued as an individual and as a member of the team. At all times, our co-workers will be treated with dignity, fairness, consideration, and respect. At all times, emphasis will be on cooperation, teamwork, honesty, and sharing of information in our work environment. We will never lose sight of our responsibilities to our families, our communities, and ourselves. At all times, we will be more than employees. We will be good citizens, taxpayers, friends, and neighbors. We will continue to enhance our reputation for integrity, quality, innovation, and service. We pledge to work to earn the respect of those whom we serve. Their trust will be zealously guarded and built upon.

Goals and Objectives:

Personnel:

- To provide leadership by promoting a broad set of principles and standards of conduct which govern the employer/employee relationship which will enable the Sheriff's Office to be successful.
- To facilitate the implementation of plans that address the resource needs of the Sheriff's Office.
- To provide quality services which are accessible to all.
- To limit possible litigation by promoting Human Resources principles which enable the County to function in an efficient manner.

Business Office:

- To process all collections, reports, and deposit funds to the County's Auditor's Office and the County Treasury within three work days.
- To process requisitions for equipment, supplies and services within 24 hours.
- To process all court documents and return to appropriate court within 48 hours.
- To maintain stock levels of supplies and forms in warehouse to prevent work stoppage situations.
- To insure that all equipment repairs are completed in a timely manner.
- Process all inmate medical billing, releases, and deductions daily in order to ensure that sufficient funds are available when deducting from inmate's account before release from jail.
- Prepare manual checks for Civil "Order of Sales", "Executions", and refund checks needed.

Inmate Fiscal Services:

- To provide an efficient and effective commissary operation.
- To provide an Inmate Banking System that efficiently and effectively administers inmate trust funds to include a strong tracking system and to maintain secured custody of inmate property.
- To provide indigent inmates with hygiene supplies and writing materials, notary and paralegal services as required.
- To expand the inventory and services of the general and law libraries.

- To provide support to programs that address the social, medical, health and rehabilitative needs of County inmates.

Program Description: The Bexar County Sheriff is responsible for law enforcement in the unincorporated areas of the County and for management and operation of the Bexar County Adult Detention Centers. The Support Services Division of the Sheriff's Office performs administrative, accounting, and record keeping for these activities to allow them to operate efficiently and effectively. The Support Services Division includes Personnel, the Business Office and Inmate Fiscal Services. Specifically, these sections provide skilled clerical, data processing, personnel services, bookkeeping, accounting, and administrative professional support to the Detention and Law Enforcement Divisions of the Sheriff's Office.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Employee Personnel Files Maintained	6,444	6,614	6,788
Off-duty Work Permits	6,115	6,234	6,281
Recruiting Events	20	5	5
Efficiency Indicators:			
Records Maintained per FTE	312	285	262
Off-duty Work Permits per FTE	6,115	6,234	6,281
Effectiveness Indicators:			
Percentage of Civil Service Decisions Which Upheld the Discipline or Termination	80%	92%	98%
Percentage of Labor Relation Lawsuit Activity per Size of Workforce	0.00%	0.006%	0.01%
Staffing Levels Maintained	70%	67%	65%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$2,073,609	$2,187,582	$2,080,821	$2,025,886
Operational Costs	8,714	8,490	8,089	8,210
Supplies and Materials	7,794	13,100	7,150	5,654
Capital Expenditures	0	0	0	2,245
Total	***$2,090,117***	***$2,209,172***	***$2,096,059***	***$2,041,995***

Program Justification and Analysis:

- The FY 2011-12 Sheriff Support Services Budget reflects a 2.6 percent decrease compared to 2010-11 estimates as described below.

- The Personnel Services group decreases 2.6 percent compared to FY 2010-11 estimates and represents funding for all authorized positions and the increased employer's contribution for unemployment and retirement.

- The Operational Cost group increases 1.5 percent compared to FY 2010-11 estimates. This increase is due to higher copier rental fees.

- The Supplies and Materials group decreases 20.9 percent compared to FY 2010-11 estimates. This decrease is primarily due to the one time purchase of computer software in FY 2010-11that will not occur in FY 2011-12.

- The Capital Expenditures group includes funding for upgrades to the banking area including a new glass cage and floor tile.

Three program changes that will result in a total saving to the General Fund of $70,625 are adopted for FY 2011-12. For frozen and deleted positions related to inmate banking services, it may be appropriate to identify other, non-General Fund, funding sources to allow hiring for some of these positions.

- The first program change deletes the positions frozen between November 3, 2008 and September 5, 2009. The positions include one Banking Supervisor (E-04), one Human Resource Analyst (E-04), two Inmate Banking Clerks (NE-02), one Office Assistant II (NE-03), and one Office Assistant III (NE-04). Since the positions are not funded there is no fiscal impact from this program change.

- The second program change deletes one Inmate Banking Clerk (NE-02) that has been vacant since May 26, 2011 and subsequently frozen. This change results in a savings to the General Fund of $35,663.

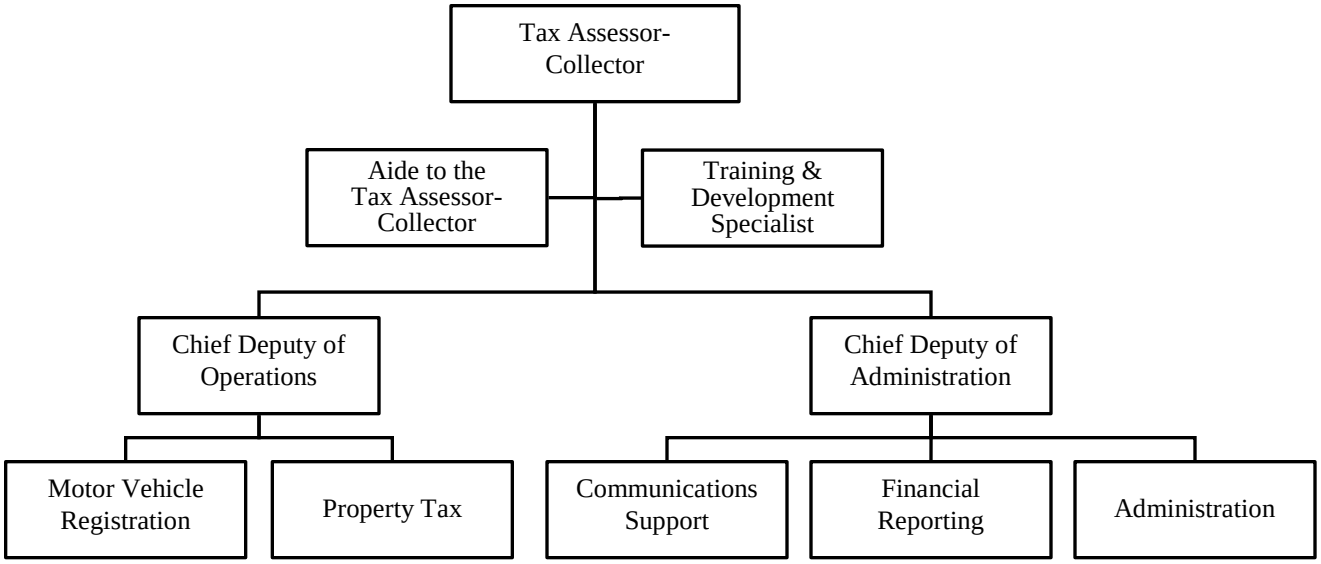
- The final program change reduces the Personnel Services Group funding $34,962. Commissioners Court approved an attrition plan, which included target reduction amounts, to result in savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were also offered the opportunity to submit an alternative plan in order to reach the personnel cost target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Banking Supervisor	5	5	4
Business Manager	1	1	1
Business Office Operations Supervisor	1	1	1
Business Office Supervisor	1	1	1
Clerk	1	1	1
Deputy Chief	1	1	1
Director of Administration	1	1	1
Grievance & Appeals Specialist	1	1	1
Human Resources Analyst	1	1	0
Human Resources Manager	0	1	1

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Inmate Banking Clerk	15	15	12
Intern	1	1	1
Lead Accounting Clerk	3	3	3
Lead Personnel Technician	2	0	0
Network Architect II	1	1	1
Office Assistant II	2	5	4
Office Assistant III	0	2	1
Office Assistant IV	3	3	3
Personnel Administrator	1	0	0
Personnel Supervisor	1	1	1
Personnel Technician	3	0	0
Senior Technology Business Analyst	1	1	1
Supply Clerk I	2	2	2
Technical Services Manager	1	1	1
Technical Support Specialist IV	1	1	1
Worker's Compensation/Light Duty Coordinator	1	1	1
Total - Sheriff's Office Support Services	***51***	***51***	***44***

TAX ASSESSOR - COLLECTOR



TAX ASSESSOR - COLLECTOR

COMPANY: 100
ACCOUNTING UNITS:
3300, 3002, 3310, 3313

Mission: The Tax Assessor-Collector's mission is to calculate ad valorem property tax levy, administer collections, centrally provide remittances and reporting to all taxing jurisdictions, as well as provide vehicle registration and titling services as an agent for the Texas Department of Motor Vehicles and the Texas Alcoholic and Beverage Commission.

Vision: To serve as a leader in providing enhanced and innovative levels of customer service with professionalism and pride.

Goals and Objectives:

- Provide taxing jurisdictions with easy, secure, and continuous access to tax assessing and collection information and data for their area.
- Provide incentives and reduce barriers to the public to support improved tax assessing, collecting and vehicle titling services, i.e., "one stop" services.
- Serve as a model for other county agencies or offices by providing good management and maintaining effective internal controls.
- Minimize redundant operations and systems.
- Develop a seamless process for remitting payments to taxing jurisdictions.
- Support and fund pilot programs to quickly assess emerging technologies and approaches to cash management, tax assessment and collection, and vehicle registration and titling.
- Assume a greater leadership role to identify and resolve issues.
- Foster a learning organization with a supportive work environment where all employees can acquire the knowledge, skills, and tools to succeed and are valued and respected for their shared contributions to the organization's mission.

Program Description: The Tax Assessor-Collector is elected Countywide for a term of four years. The Tax Assessor-Collector has two primary areas of responsibility: calculation and collection of ad valorem taxes and the registration and titling of motor vehicles. The Tax Assessor-Collector also acts as an agent for the Texas Department of Motor Vehicles, Texas State Comptroller of Public Accounts and Texas State Beverage Commission to collect beer and liquor license fees.

Ad Valorem Taxes – The Tax Assessor-Collector is responsible for the assessment and collection of current and delinquent ad valorem taxes on real and personal property for Bexar County and forty-five other taxing units. Included in the collection of taxes is the mailing out of a combined tax statement. Consolidation of all tax collection with the Tax Assessor-Collector yields savings in cost of tax collection for all taxing entities, and therefore the County citizens. Bexar County and all other taxing units have designated the Tax Assessor-Collector as the official who calculates the annual effective tax rate.

Motor Vehicle Registration and Titling – The Tax Assessor-Collector acts as an agent for the Texas Department of Transportation – Division of Motor Vehicles Titles and Registrations and the State Comptrollers of Public Accounts in registering, licensing, titling, and collecting sales tax on motor vehicles in Bexar County.

The Tax Assessor-Collector operates three branch offices located in highly populated areas of the County. These satellite locations provide the citizens of Bexar County convenient access to services provided by the Office of the Tax Assessor-Collector.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Incoming/Outgoing Mail	572,095	579,755	597,168
Motor Vehicle Registrations Processed	1,362,454	1,382,891	1,403,634
Ad Valorem Taxes Assessed	$2,321,616,019	$2,325,582,118	$2,335,192,383
Tax Statements Mailed	858,221	851,103	857,103
Efficiency Indicators:			
Percentage of Calls Answered	94.6%	94.4%	92.7%
Title and Register Vehicles per Day (Including In Person, Franchise Dealers and Title Services)	6,218	6,311	6,437
Payments Cashiered per FTE	14,807	16,253	17,699
Effectiveness Indicators:			
Mail Sorting Accuracy	97.3%	97.1%	98.2%
Train Clerks Regarding Current Laws and Procedures for State of Texas within 10 Days	95%	96%	96%
Hearing Held Once a Month and Rejections Corrected on a Daily Basis to Ensure 100% Accuracy	94.5%	95%	96%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$8,365,722	$8,458,099	$8,269,850	$8,088,530
Travel and Remunerations	28,681	27,440	27,303	27,420
Operational Costs	1,032,239	1,189,867	1,083,528	1,178,595
Supplies and Materials	119,311	205,570	158,984	179,792
Total	***$9,545,953***	***$9,880,976***	***$9,539,665***	***$9,474,337***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget decreases by less than 1 percent compared to the FY 2010-11 estimates primarily due to the personnel services appropriation.

- The Personnel Services group decreases by 2.1 percent compared to the FY 2010-11 estimates. This is due to decrease in funds for the use of temporary employees.

- The Travel and Remunerations group increases by less than 1 percent compared to FY 2010-11 estimates.

- The Operational Costs group increases by 9 percent compared to FY 2010-11 estimates. This increase is due to the relocation costs, such as signage and transferring security cameras associated with the move of the current Southside Center Substation to a county owned facility, which is scheduled to open in 2012. Building rental cost is also allocated during the interim until the Tax Office moves into the new substation.

- The Supplies and Materials group increases by 13 percent compared to FY 2010-11 estimates. This increase is due to the purchase of replacement chairs for customers and staff, replacement of heavy-duty shredders at the substations, and office supplies.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administration			
Tax Assessor - Collector	1	1	1
Administrative Clerk II	1	1	1
Aide to the Tax Assessor - Collector	1	1	1
Chief Deputy of Administration	1	1	1
Chief Deputy of Operations	1	1	1
Human Resource Technician	1	1	1
Office Assistant II	1	1	1
Office Assistant III	1	1	1
Training and Development Specialist	1	1	1
Total - Administration	***9***	***9***	***9***
Communications Support			
Archive & Research Processor	1	1	1
Information Clerk	12	12	12
Lead Clerk – Information Center	1	1	1
Office Supervisor	1	1	1
Public Information & Support Manager	1	1	1
Purchasing Clerk	0	1	1
Support Services Clerk	2	1	1
Support Services Supervisor	1	1	1
Total - Communications Support	***19***	***19***	***19***

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Financial Reporting			
Accounting Assistant I	4	4	4
Account Clerk	6	6	6
Financial Reporting Manager	1	1	1
Financial Reporting Supervisor	1	1	1
Lead Account Clerk	2	2	2
Lead Vault Cashier	1	1	1
Office Assistant II	1	1	1
Refund Audit Clerk	2	2	2
Vault Cashier	4	4	4
Total Financial Reporting	***22***	***22***	***22***
Motor Vehicle Registration			
Beer/Liquor License Processor	1	1	1
Downtown Station Manager	1	1	1
Lead Title & Registration Processor	5	5	5
Motor Vehicle Inventory Clerk	2	2	2
Motor Vehicle Registration Director	1	1	1
Motor Vehicle Training Instructor	0	1	1
Office Assistant II	1	1	1
Senior Vehicle Inventory Clerk	1	1	1
Substation Manager	3	3	3
Title & Registration Processor I	67	67	67
Title & Registration Processor II	16	16	16
Title & Registration Supervisor	6	6	6
Total Motor Vehicle Registration	***105***	***105***	***105***
Property Tax			
Assessing Processor	4	4	4
Assessing Processor Technician	4	4	4
Lead Property Tax Processor	5	5	5
Office Assistant II	1	1	1
Property Tax Manager	1	1	1
Property Tax Processor I	20	20	20
Property Tax Processor II	11	11	11
Property Tax Supervisor	3	3	3
Total Property Tax	***49***	***49***	***49***
Total Tax Assessor-Collector	***204***	***204***	***204***

TRIAL EXPENSE

COMPANY: 100
ACCOUNTING UNIT: 9951

Program Description: The Trial Expense budget allocates funding for various costs directly related to trials and appeals, including expenses for prosecution, defense, and adjudication of cases. These costs include: travel expenses associated with cases requiring a change of venue and payment for appeals cases argued before the Court of Criminal Appeals; psychiatric evaluations, which may be done at the request of either the State or defense; and professional testimony for both defense and the District Attorney experts. Funding is also provided for court costs, which include freelance court interpreters, the breath test program, required AIDS and STD testing, and a fee to fund the 4th Administrative Judicial Region. Investigation services, which are considered a cost of indigent defense, are also funded in the Trial Expense budget.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Operational Costs	$1,693,390	$1,141,800	$1,424,630	$1,360,106
Total	***$1,693,390***	***$1,141,800***	***$1,424,630***	***$1,360,106***

Program Justification and Analysis:

- The FY 2011-12 Budget decreased 4.5 percent compared to the FY 2010-11 estimates as described below.
- The Operational Costs group decreased 4.5 percent compared to FY 2010-11 estimates. Funding will be being comparable to the FY 2010-11 Budget for professional testimony.

4TH COURT OF APPEALS

COMPANY: 100
ACCOUNTING UNIT: 3500

Program Description: The 4th Court of Appeals has intermediate appellate jurisdiction in both civil and criminal cases appealed from the District Courts and the County Courts-at-Law. The jurisdiction covers a 32-county geographical region surrounding San Antonio. The 4th Court of Appeals hears cases that have not yet been submitted to the Supreme Court of Texas or the Court of Criminal Appeals. Cases decided by County Courts-at-Law involving amounts of $100 or less are excluded. By statute, the 4th Court of Appeals consists of one Chief Justice and six Justices elected within the 32-county district for staggered six-year terms.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$68,349	$70,516	$70,744	$71,359
Operational Costs	3,647	9,004	3,180	3,180
Total	***$71,996***	***$79,520***	***$73,924***	***$74,539***

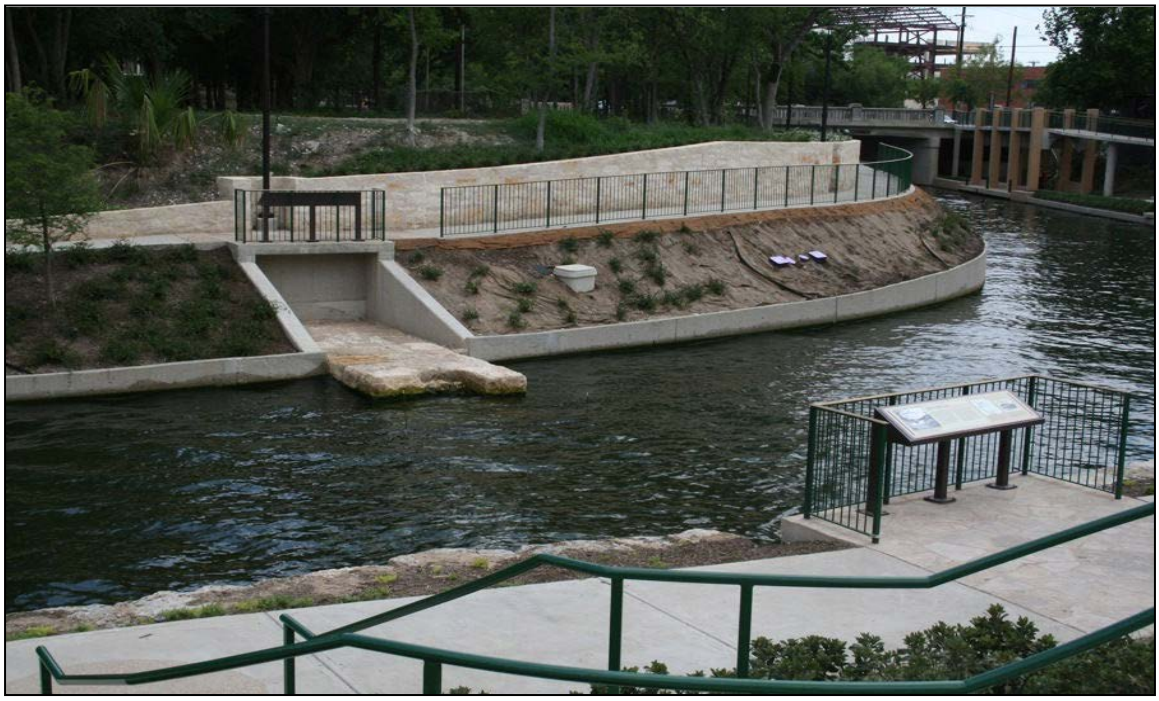
Program Justification and Analysis:

- The FY 2011-12 Budget reflects a slight increase when compared to FY 2010-11 estimates as described below.
- The Personnel Services group increased less than one percent compared to FY 2010-11 estimates. This is due to an increase in retirement and unemployment employer contribution.
- The Operational Costs group remained flat compared to the FY 2010-11 estimates.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Chief Justice	1	1	1
Justice	6	6	6
Total – 4th Court of Appeals	***7***	***7***	***7***

Museum Reach was a joint effort between the City of San Antonio, Bexar County, and the San Antonio River Authority on the final design of this project. The project provided an ecosystem restoration with maintaining or improving flood reduction benefits to the San Antonio River from Hildebrand Avenue to Lexington Avenue.



Bexar County In Progress

FY 2011-12 Adopted Budget

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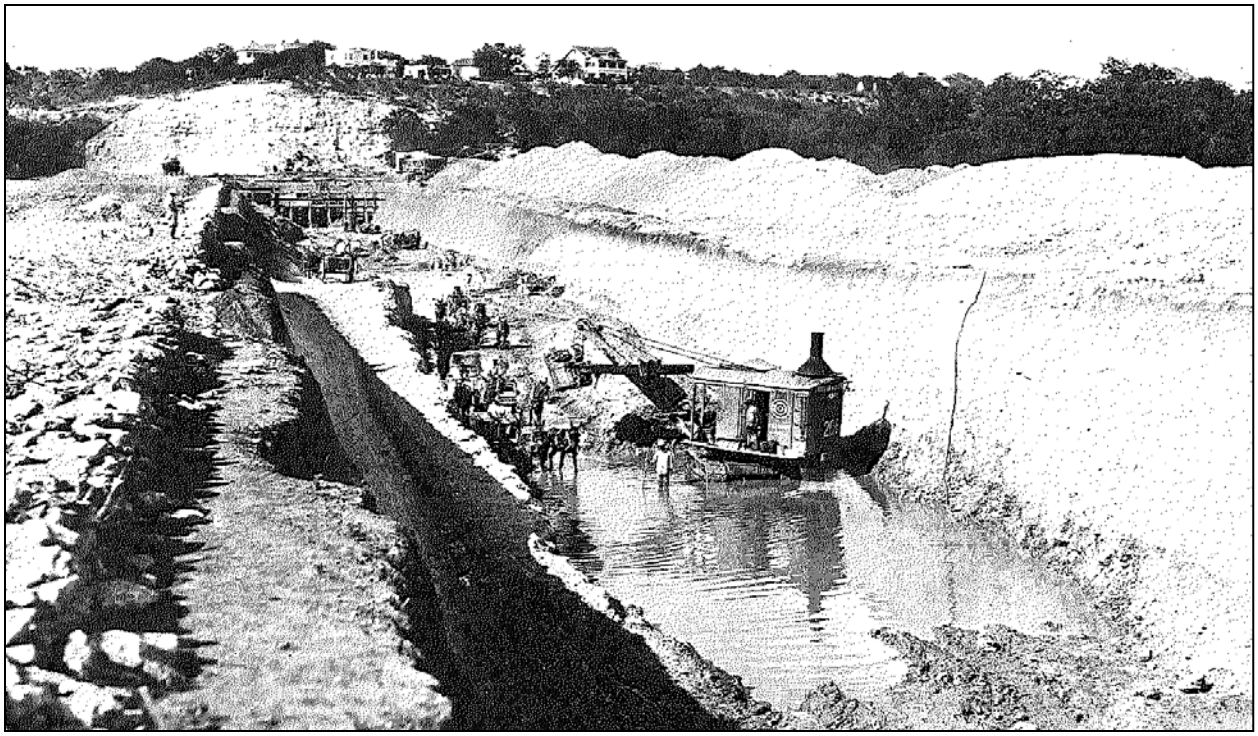
ROAD FUNDS

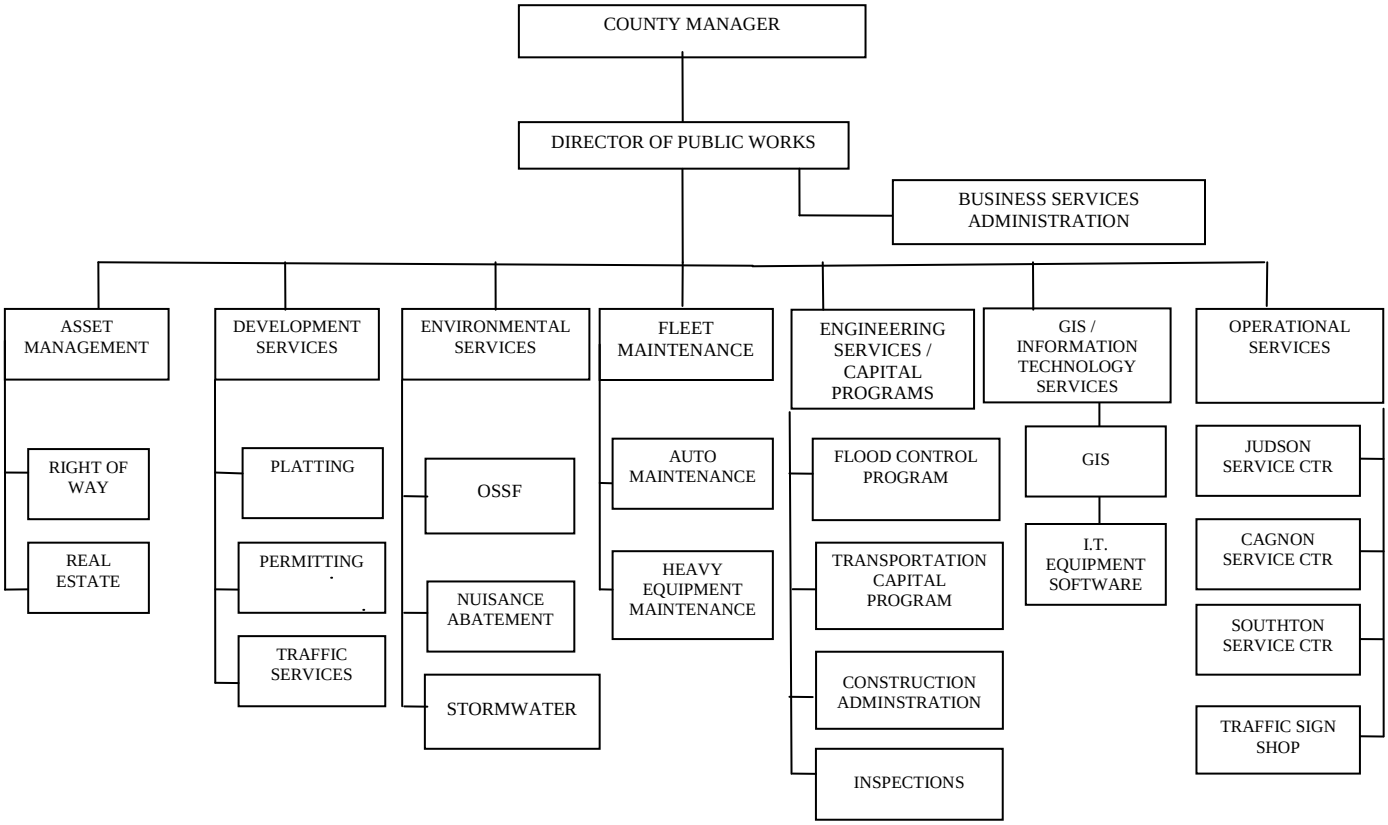


Olmos Dam was completed in 1926 and was designed to protect the City of San Antonio downtown business district. Bexar County has allocated funding for repairs to the aging dam within the Flood Control Capital Fund. Construction was completed in June 2011.

Bexar County, Texas
Public Works – County Road and Bridge Fund (Previously 096 & 280)
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$22,957,035	$9,918,185	$5,922,797
Total Beginning Balance	**$22,957,035**	**$9,918,185**	**$5,922,797**
Revenue			
Ad Valorem Taxes	$1,741	$2,396	$1,100
Other Taxes, Licenses and Permits	114,598	84,834	84,000
Intergovernmental Revenue	95,841	90,000	90,000
Fees on Motor Vehicles	17,678,620	16,883,621	15,947,000
Other Fees	217,778	234,587	250,000
Revenue From Use of Assets	151,136	134,272	75,000
Sales, Refunds and Miscellaneous	58,750	21,761	5,820
Subtotal	**$18,318,464**	**$17,451,471**	**$16,452,920**
Interfund Transfers	4,235,445	2,770,000	2,770,000
Total Revenues	**$22,553,909**	**$20,221,471**	**$19,222,920**
TOTAL AVAILABLE FUNDS	**$45,510,944**	**$30,139,656**	**$25,145,717**
APPROPRIATIONS			
Capital Projects	$210,527	$836,262	$595,844
Highways	15,825,693	17,362,693	18,449,875
Capital Expenditures	1,241,085	2,017,904	1,770,000
Subtotal	**$17,277,305**	**$20,216,859**	**$20,815,719**
Interfund Transfers	$18,315,454	$4,000,000	$0
TOTAL OPERATING APPROPRIATIONS	**$35,592,759**	**$24,216,859**	**$20,815,719**
Appropriated Fund Balance	**$9,918,185**	**$5,922,797**	**$4,329,997**
TOTAL APPROPRIATIONS	**$45,510,944**	**$30,139,656**	**$25,145,717**

PUBLIC WORKS
COUNTY ROAD AND BRIDGE



PUBLIC WORKS DIVISION - COUNTY ROAD AND BRIDGE FUND

Company: 207
Accounting Unit: 5043/50

Mission: The mission of the Public Works Division of the Infrastructure Services Department is to provide for the safe and efficient movement of people and commerce over County roads and bridges; to assist in improved air and water quality and land development through administering of environmental regulations and subdivision development standards; and to efficiently and effectively manage the resources of the Public Works Division.

Program Description: In 2010-11 the County Road and Bridge Fund was created from the consolidation of the Farm to Market and Lateral Road Fund (096) and the Special Road and Bridge Fund (280). The merging of the two funds was the result of declining revenues from vehicles sales tax which caused the Farm to Market and Lateral Road Fund to become unsustainable. The County Road and Bridge Fund continues to provide construction and maintenance of County roadways and bridges. It also continues to combine funding for major road improvement projects to be performed by the County with all operational costs (personnel, operational, supplies, and capital expenditures) related to completing those projects.

Revenue sources for this fund are generated from registration fees and fees on the sale of motor vehicles and are augmented by funds from the State based on road miles maintained. Construction and maintenance of the farm to market road system is coordinated with the Texas Department of Transportation and is currently carried out from three Public Works service centers. All operational expenses for the County's Public Works service centers including personnel, equipment, and supply costs are included in this fund. Also included are costs for plat reviews, subdivision construction plan reviews, traffic engineering, right of way management and acquisition services, construction inspection and monitoring, capital project design review, capital project management, and limited in-house design.

The County Road and Bridge Fund also provides monies for the construction and maintenance of County roads and bridges. The fund's main revenue source is the $10 road and bridge fees charged when motor vehicle licenses are issued and vehicles sales tax. Funds are used for road, bridge and drainage capital improvements, road equipment and machinery, and road and traffic material purchases.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Work Orders for Traffic Maintenance	2,573	2,800	2,800
Number of Work Orders for Road Maintenance	8,607	8,723	8,812
Number of Road Center Lane Miles Maintained	1,004	1,004	1,200
Number of Permit Inspections Made	8,412	7,500	5,000
Number of Capital Projects in Design	19	11	6
Number of Capital Projects in Construction	9	9	13

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Efficiency Indicators:			
Number of Work Orders Processed per Day – Traffic	9.9	10.77	10.77
Number of Work Orders Processed per Day – Road Maintenance	34	34	35
Average Cost per Mile Maintained Roads (Exclude Capital Projects)	$12,138	$11,672	$11,832
Average Number of Miles Seal Coated per Week	2.12	2.21	2.3
Number of Permits Inspected per Inspector	935	833	556
Effectiveness/Outcome Indicators:			
Percent of Work Orders Completed per Work Day – Road Maintenance	98%	98%	98%
Percent of Work Orders Completed per Work Day – Traffic Maintenance	90%	98%	98%
Percent of Miles of Roads Resurfaced	12%	12%	10%
Number of Projects Substantially Complete	10	3	8

Program Justification and Analysis: (see schedule of appropriation on following page)

- Overall, the FY 2011-12 Adopted Budget for the County Road and Bridge Fund decreases 14 percent when compared to FY 2010-11 estimates. The significant reduction is attributable to the removal of the Interfund Transfer normally appropriated into the Multi-year Project Fund 281.

- The FY 2011-12 Adopted Budget allocates $595,844 for the County Road and Bridge Fund single-year cash-funded projects.

- The Personnel Services group increases 11.9 percent compared to the FY 2010-11 estimates. The FY 2011-12 Adopted Budget provides appropriate funding for authorized positions in the County Road and Bridge Fund. The increase is due to increases in healthcare, retirement and unemployment insurance for the group.

- The FY 2011-12 Travel and Remunerations Group decreases 24.8 percent from FY 2010-11 estimates. The FY 2011-12 Adopted Budget provides funding for mandatory travel and training for staff.

- The Operational Costs group increases 4.3 percent compared to FY 2010-11 estimates. This is due to increases in various line items which include consultant services and road construction services all related to the completion of more road projects.

- The Supplies and Materials budget decreases 2.2 percent from FY 2010-11 estimates. The decrease is due to less funding appropriated for line items such as computer software which was a one-time expenditure.

- The Capital Expenditures group decreases 12.2 percent from FY 2010-11 estimates due to a reduction in machinery and road equipment at the request of the Department.

- The FY 2011-12 Adopted Budget for County Road and Bridge includes a total of two program changes described below:

    - The first program change involves a reorganization of personnel so that the addition of the Flood Control Program in Public Works could be managed more effectively and efficiently. The following positions were deleted:
        - One Capital Projects Manager (E-11) $103,024
        - One Design Engineer (E-11) $101,943
        - One Traffic Engineer (E-11) $103,493 *effective Feb. 29, 2012
        - One Safety and Training Coordinator (E-7) $54,064
        - One Streets & Drainage Manager (E-9) $92,956
        - One Fence Crew Foreman (NE-3) $27,317
        - One Mechanic II (NE-6) $34,341
        - One Senior Equipment Operator (NE-6) $34,235
        - Four Equipment Operator I (NE-2) $26,264 each *total $105,056

    The following positions were added added:
        - One Engineering Services Manager (E-13) $63,635 *50% Roads/50% Flood
        - One Construction Administration Engineer (E-11) $101,943
        - One Capital Projects Engineer (E-10) $83,258 *Effective Feb 29, 2012
        - One Safety Program Supervisor (E-5) $45,931
        - One Public Works Operations Manager (E-10) $100,392

    The department is also authorized to award merit pay increases based upon each employee's job performance and current salary level for a total amount not to exceed $45,000 and an increase no greater than 8 percent of the employee's current salary. The total savings realized by the reorganization plan is $216,273.

    - The second program change is the transfer of one Asset Manager (E-10) from the General Fund for a total cost of $50,026. This represents only 50 percent of the position salary and benefits. The remaining 50 percent will be funded from the Flood Control Program.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Appropriations			
Personnel Services	$9,324,138	$9,390,025	$10,510,473
Travel and Remunerations	40,293	40,200	30,200
Operational Costs	1,419,102	2,399,164	2,501,264
Supplies and Materials	5,042,160	5,533,304	5,407,938
Capital Expenditures	1,241,085	2,017,904	1,770,000
Interfund Transfers	18,315,454	4,000,000	0
TOTAL APPROPRIATIONS	***$35,382,232***	***$23,380,597***	***$20,219,875***

		FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Single Year – Cash Funded Projects				
5219	Loop 1604 ROW	$9,627	$10,000	$0
5275	New World II	0	35,000	35,000
5279	Crestway I (MPO)	0	25,000	25,000
5281	Mission Trails (MPO)	0	71,512	71,512
5303	Crestway II (MPO)	0	45,000	45,000
5305	Miller Road	0	70,000	70,000
5322	Warning Lights and Traffic Signals	83,095	19,935	0
5356	Traffic Calming Devices, Pct 1	0	25,000	25,000
5357	Traffic Calming Devices, Pct 2	0	25,000	25,000
5358	Traffic Calming Devices, Pct 3	21,805	80,815	832
5359	Traffic Calming Devices, Pct 4	0	25,000	25,000
5360	Bridge Assessment	96,000	276,000	273,500
New	Wilderness Oak Golf Canyon Traffic Signal	0	128,000	0
TOTAL PROJECTS		**$210,527**	**$836,262**	**$595,844**
TOTAL COUNTY ROAD AND BRIDGE FUND		**$35,592,759**	**$24,216,859**	**$20,815,719**

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Administration			
Administrative Assistant	1	1	1
Administrative Clerk I	1	1	1
Asset Manager	0	0	.5
Attorney III	1	1	1
Capital Projects Engineer	0	0	1
Capital Projects Manager	1	1	0
Civil Engineers	2	2	2
Civil Engineering Assistant	6	6	6
Construction Administration Engineer	0	0	1
Construction Inspector I	5	5	5
Construction Inspector II	4	4	4
County Engineer	1	1	1
Design Engineer	1	1	0
Development Services Engineer	1	1	1
Engineering Services Manager	0	0	.5
Engineering Technician II	2	2	2
Fiscal and Administrative Services Manager	1	1	1

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
GIS Analyst*	1	1	1
Human Resources Technician	1	1	1
Office Assistant II	1	1	1
Office Assistant IV	3	3	3
Office/Contracts Supervisor	1	1	1
Paving Crew Foreman	1	1	1
Public Works Operations Manager	0	0	1
Right of Way Specialist	1	1	1
Safety and Training Coordinator	1	1	0
Safety Program Supervisor	0	0	1
Senior Construction Inspector	1	1	1
Streets and Drainage Manager	1	1	0
Subdivision Technician	1	1	1
Survey Crew Chief	1	1	1
Survey Crew Worker	1	1	1
Survey Instrument Operator	1	1	1
Technical Support Specialist III	1	1	1
Traffic Engineer	1	1	0
Traffic Safety Coordinator	1	1	1
Total – Administration	***46***	***46***	***46***
Southeast Service Center			
Administrative Clerk II	1	1	1
Concrete Crew Foreman	1	1	1
Equipment Operator I	32	32	30
Equipment Operator II	8	8	8
Equipment Operator II w/Pesticide Licenses	2	2	2
Fence Crew Foreman	1	1	0
Field Maintenance Worker	19	19	19
Paving Crew Foreman	0	0	0
Public Works Assistant Superintendent	3	3	3
Public Works Superintendent	1	1	1
Senior Equipment Operator	11	11	10
Tire Service Worker	1	1	1
Welder I	1	1	1
Total – Southeast Service Center	***81***	***81***	***77***
Northeast Service Center			
Administrative Clerk II	1	1	1
Equipment Operator I	20	20	19

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Equipment Operator II	6	6	6
Equipment Operator II w/Pesticide Licenses	2	2	2
Field Maintenance Worker	11	11	11
Pavement Marking Operator I	1	1	1
Pavement Marking Operator II	2	2	2
Public Works Assistant Superintendent	2	2	2
Public Works Superintendent	1	1	1
Senior Equipment Operator	3	3	3
Traffic Control Fabricator I	1	1	1
Traffic Control Fabricator II	1	1	1
Traffic Counter I	1	1	1
Traffic Counter II	1	1	1
Traffic Maintenance Supervisor	1	1	1
Traffic Sign Technician I	3	3	3
Traffic Sign Technician II	3	3	3
Total – Northeast Service Center	***60***	***60***	***59***
Northwest Service Center			
Administrative Clerk II	1	1	1
Equipment Operator I	19	19	18
Equipment Operator II	6	6	6
Equipment Operator II w/Pesticide Licenses	2	2	2
Field Maintenance Worker	13	13	13
Public Works Assistant Superintendent	1	1	1
Public Works Superintendent	1	1	1
Senior Equipment Operator	3	3	3
Total – Northwest Service Center	***46***	***46***	***45***
Public Works - Fleet Maintenance			
Automotive Part Clerk	1	1	1
Equipment Maintenance Coordinator	1	1	1
Mechanic I	7	7	7
Mechanic II	4	4	3
Total – Public Works Fleet Maintenance	***13***	***13***	***12***
TOTAL –COUNTY ROAD & BRIDGE FUND	***246***	***246***	***239***

*An organizational review of the GIS function countywide is scheduled for FY 2011-12 as part of identifying additional efficiencies and cost saving measures. The review is expected to be completed by January 31, 2011.

PUBLIC WORKS - COUNTY ROAD AND BRIDGE FUND MULTI-YEAR PROJECTS

Company: 700

Within Fund 281 of the FY 2011-12 Adopted Budget, projects are separated from the operations component of the County Road and Bridge Fund. These projects include those that were debt funded since FY 2005-06, as well as some projects that are cash funded that are in the preliminary phases and construction phases.

The strategy for the FY 2011-12 Adopted Budget does not require new funding sources for road projects. Instead funding from five existing road projects totaling $11,200,000 will be reprogrammed for two existing and two new road projects in FY 2011-12. These five projects have been identified as a part of the Flood Control Program: Galm Road Phase I ($2,000,000), Babcock Phase V ($6,715,000), Trainer Hale Drainage ($540,000), Wilderness Oak Bridge ($1,420,600), and Benton City Road ($524,400). Road and Bridge funding from these projects will be reprogrammed to the following projects: Big Country V ($4,200,000), Bulverde V ($2,500,000), and two new projects Galm Road Phase II ($2,500,000) and Walzem Road ($2,000,000).

The FY 2011-12 Adopted Budget closes out the following projects and transfers the remaining available funds into contingencies: Drainage Structures 04 ($5,110), Ventura Phase VII ($0), Raven Field ($280,347), Bulverde Road Phase II ($0), General Engineering Services F&N ($0), Comal Street ($66,323), Talley Road-Potranco to Culebra ($600,000), Foster Road Lakeview Traffic ($156,772), Traffic Signal Pct. 1 ($243,009), New World/Miller Road Traffic Signal ($71,178), Wilderness Oak Bridge ($19,791), and Benton City Road ($0).

Bexar County, Texas
County Road and Bridge Fund (Multi-Year Projects)
Fiscal Year Ending September 30, 2012

	Total Project Budget	Expenditures To Date	FY 2011-12 Available
AVAILABLE FUNDS			
Beginning Balance			
Proceeds from Previous Debt Issuance	$33,233,341	$12,440,629	$20,792,712
Interfund Transfers	20,730,217	4,456,133	16,274,084
Private Funding Donations	5,690,861	5,690,861	0
Intergovernmental Revenue	534,504	534,504	0
TOTAL AVAILABLE FUNDS	$60,188,923	$23,122,127	$37,066,796

Project Org	Project Name	Total Project Budget	Expenditures to Date	FY 2011-12 Available
5230	State Highway 211 ROW	$1,504,525	$1,381,502	$123,023
5338	Boerne Stage Road Phase I	745,000	721,694	23,306
5342	Galm Road Phase I	6,405,000	2,326,860	4,078,140
5343	Borgfeld Road Phase II	3,899,856	1,005,400	2,894,456
5346	Bulverde/Evans Intersection	1,000,000	754,874	245,126
5353	Foster Road Phase II	7,151,775	4,656,904	2,494,871
5354	Babcock Phase V	2,563,331	1,086,117	1,477,214
5355	Ventura VIII	3,125,000	2,149,700	975,300
5363	Ventura IX and X	4,974,000	3,287,012	1,686,988
5364	Heritage Park SD Phase II	2,525,000	1,965,990	559,010
5370	Heritage Park Phase III	3,005,041	1,461,273	1,543,768
5371	Big Country V	5,262,073	542,900	4,719,173
5372	West Military Road Extension	2,400,000	430,400	1,969,600
5373	Bulverde Phase IV	845,595	391,888	453,707
5374	Camelot Phase II	3,395,000	393,191	3,001,809
5375	Trainer Hale Drainage	320,000	106,700	213,300
5377	Bulverde V	3,250,000	459,722	2,790,278
5378	Macdona Subdivision Phase I	468,113	0	468,113
5381	Rainbow Ridge	1,377,531	0	1,377,531
New	Galm Road Phase II	2,500,000	0	2,500,000
New	Walzem Road	2,000,000	0	2,000,000
	Total Capital Projects	**$58,716,840**	**$23,122,127**	**$35,594,713**
	Contingencies	**$1,472,083**	**$0**	**$1,472,083**
	Total Appropriations	**$60,188,923**	**$23,122,127**	**$37,066,796**

Bexar County, Texas
TXDOT & ATD Multi-Year Company 701
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$41,858,683	$32,240,424	$31,992,112
Total Beginning Balance	**$41,858,683**	**$32,240,424**	**$31,992,112**
Revenue			
ATD Sales Tax Revenue	$10,850,427	$11,148,322	$9,750,000
Intergovernmental Revenue	698,778	11,132	0
Revenue From Use of Assets	108,199	42,517	36,000
Total Revenues	**$11,657,404**	**$11,201,971**	**$9,786,000**
TOTAL AVAILABLE FUNDS	**$53,516,087**	**$43,442,395**	**$41,778,112**
APPROPRIATIONS			
Highways	$15,340,769	$5,510,060	$3,753,887
Subtotal	**$15,340,769**	**$5,510,060**	**$3,753,887**
Interfund Transfers	$5,934,894	$5,940,223	$5,943,090
TOTAL OPERATING APPROPRIATIONS	**$21,275,663**	**$11,450,283**	**$9,696,977**
Appropriated Fund Balance	**$32,240,424**	**$31,992,112**	**$32,081,135**
TOTAL APPROPRIATIONS	**$53,516,087**	**$43,442,395**	**$41,778,112**

TEXAS DEPT OF TRANSPORTATION AND ADVANCED TRANSPORTATION DISTRICT MULTI-YEAR FUND

Company: 701

On December 19, 2006, Commissioners Court approved a Pass Through Financing Program Agreement between Bexar County and the Texas Department of Transportation for the construction of improvements to the roadways of FM 3487 from IH 410 to FM 471 (Culebra Road) and FM 2696 from Glade Crossing to West Oak Estates (Blanco Road), and Loop 1604 from Braun Road to Highway 151 (1604 Superstreet).

Culebra Road – FM3487: The improvements to Culebra Road includes upgrades to the existing roadway, a sixth lane, intermittent raised medians at major signalized intersections, several upgrades at several cross drainage features including relocating a segment of the city street outside of a flood prone area.

Blanco Road - FM 2696: The improvements to Blanco Road include upgrading the existing roadway to four lanes, raised median to separate vehicular travel, several channelized median openings to allow left turn lanes, and several cross drainage features.

Superstreet 1604: The Superstreet 1604 project provides funding for administration/project oversight, environmental clearance, engineering design, and outreach activities to be performed by the Alamo Regional Mobility Authority.

	Total Project Budget	Expenditures To Date	FY 2011-12 Available
APPROPRIATIONS			
5348 - Culebra Road - FM 3487	$23,231,000	$22,858,151	$372,849
5351 - Blanco Road - FM 2696	30,965,000	27,583,962	3,381,038
5376 - Superstreet 1604	900,000	900,000	0
TOTAL APPROPRIATIONS	**$55,096,000**	**$51,342,113**	**$3,753,887**

OTHER OPERATING FUNDS

Precinct 1 Satellite Offices

Several assessments of the County's population, service delivery and functions have resulted in the determination that both the public and County Can benefit from having precinct-based satellite offices where the public can easily access them. Precinct 1 will be the first to get such a facility. An old Winn's Department Store on Pleasanton Road will be converted into offices for the Tax Assessor-Collector; Justice of the Peace Precinct 1, Place 3; Constable Precinct 1 and a community resource center for Commissioner Sergio "Chico" Rodriguez. The offices are expected to be finished in spring 2012.

Bexar County, Texas
Justice of the Peace Security Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$118,622	$176,985	$219,168
Total Beginning Balance	**$118,622**	**$176,985**	**$219,168**
Revenue			
Court Costs and Fines	$69,994	$67,008	$63,000
Revenue From Use of Assets	266	175	100
Total Revenues	**$70,260**	**$67,183**	**$63,100**
TOTAL AVAILABLE FUNDS	**$188,882**	**$244,168**	**$282,268**
APPROPRIATIONS			
Judicial	$11,897	$25,000	$50,000
Subtotal	**$11,897**	**$25,000**	**$50,000**
TOTAL OPERATING APPROPRIATIONS	**$11,897**	**$25,000**	**$50,000**
Appropriated Fund Balance	**$176,985**	**$219,168**	**$232,268**
TOTAL APPROPRIATIONS	**$188,882**	**$244,168**	**$282,268**

JUSTICE OF THE PEACE SECURITY FUND

COMPANY: 112

The Justice of the Peace Security Fund was created as a result of legislation passed by the 79th Texas Legislature. Effective September 1, 2005, a fee of $4 is assessed to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Of the money collected, $3 is deposited in the Courthouse Security Fund, and $1 is deposited in the Justice of the Peace Security Fund. This fee may only be used to provide funds for specific security enhancements for justice courts including: metal detectors, identification cards and systems, electronic locking and surveillance equipment, court security personnel, signage, confiscated weapons inventory, locks or other security devices, bulletproof glass, and education for court security personnel. This fund is budgeted by approval of the Commissioners Court in accordance with Chapter 102 of the Texas Code of Criminal Procedure.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Operational Costs	$4,450	$0	$0
Supplies and Materials	7,447	25,000	50,000
Capital Expenditures	0	0	0
Total	***$11,897***	***$25,000***	***$50,000***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget funds $10,000 for each Justice of the Peace Office for the purchase of security upgrades as requirements are identified.

Bexar County, Texas
Family Protection Account
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$0	$0	$3,070
Total Beginning Balance	**$0**	**$0**	**$3,070**
Revenue			
Other Fees	$0	$123,314	$120,000
Revenue From Use of Assets	0	5	10
Subtotal	**$0**	**$123,319**	**$120,010**
Total Revenues	**$0**	**$123,319**	**$120,010**
TOTAL AVAILABLE FUNDS	**$0**	**$123,319**	**$121,728**
APPROPRIATIONS			
Judicial	$0	$121,601	$121,601
Subtotal	**$0**	**$121,601**	**$121,601**
TOTAL OPERATING APPROPRIATIONS	**$0**	**$121,601**	**$121,601**
Appropriated Fund Balance	**$0**	**$1,718**	**$127**
TOTAL APPROPRIATIONS	**$0**	**$123,319**	**$121,728**

FAMILY PROTECTION ACCOUNT

COMPANY: 121

Program Description: Section 51.961 of the Texas Government Code provides for the mandatory collection of a $15.00 fee by the district or county clerk when a petition for divorce is filed. The statute provides that the monies collected through this fee are to be deposited into a special revenue account called the family protection account. Commissioners Court is then charged with determining how the funds are to be used by designating the funds to be used by a service provider that prevent family violence or child abuse.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Operational	$0	$0	$121,601	$121,601
Total	***$0***	***$0***	***$121,601***	***$121,601***

Program Justification and Analysis:

- Funding was provided in the Operations group FY 2011-12 Budget for the rent, telephone, and cell phone expenses of the Family Justice Center. On August 10, 2010, Commissioners Court approved the use of the Family Protection Fee for these expenses. Due to the limited amount of revenue, the difference of these costs will continue to be funded in a discretionary fund the District Attorney's Office manages. The Family Protection Fee was previously collected in the General Fund; therefore, revenue in the amount of $121,600 was transferred from the General Fund beginning FY 2010-11.

Bexar County, Texas
County Clerk Records Management Company 200
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$8,894,104	$10,574,018	$10,667,571
Designated for Encumbrances	4,016		
Total Beginning Balance	**$8,898,120**	**$10,574,018**	**$10,667,571**
Revenue			
Court Costs and Fines	$1,444	$75,831	$63,306
Other Fees	2,491,004	2,404,113	2,342,195
Revenue From Use of Assets	18,117	12,774	16,559
Sales, Refunds and Miscellaneous	0	4,560	0
Subtotal	2,510,564	2,497,278	2,422,060
Total Revenues	**$2,510,564**	**$2,497,278**	**$2,422,060**
TOTAL AVAILABLE FUNDS	**$11,408,684**	**$13,071,296**	**$13,089,631**
APPROPRIATIONS			
General Government	$777,238	$2,341,694	$6,942,068
Capital Expenditures	7,897	12,500	25,000
Subtotal	**$785,135**	**$2,354,194**	**$6,967,068**
Interfund Transfers	49,531	49,531	49,531
TOTAL OPERATING APPROPRIATIONS	**$834,666**	**$2,403,725**	**$7,016,599**
Appropriated Fund Balance	**$10,574,018**	**$10,667,571**	**$6,073,032**
TOTAL APPROPRIATIONS	**$11,408,684**	**$13,071,296**	**$13,089,631**

RECORDS MANAGEMENT – COUNTY CLERK FUND

COMPANY: 200

Program Description: The main purpose of the Records Management - County Clerk Fund is to provide funding to maintain and preserve the essential public records of the County. The County Clerk uses these funds to preserve the history and the heritage of Bexar County by providing records management and preservation services after filing and recording documents in the records of the Office of the County Clerk. The County Clerk is responsible for maintaining historical records filed from the year 1699 to present. Activities include records preservation, storage and retrieval as well as disaster preparedness. The main functions funded in the Records Management-County Clerk Fund include storage costs and the imaging contract costs for the County Clerk's Office.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Number of files pulled	7,188	9,588	9,588
Number of files returned/re-filed	65,242	65,242	65,242
Number of Perma Boxes Handled	8,640	8,640	8,640
Efficiency Measures:			
Number of files pulled per FTE	1,438	1,918	1,918
Number of files returned/re-filed per FTE	13,048	13,048	13,048
Number of Perma Boxes Handled	1,728	1,728	1,728
Effectiveness Measures:			
Average daily response time (pulled & delivered)	2 hours	2 hours	2 hours
Average time needed to pick-up and re-file	2 hours	3.5 hours	3.5 hours
Average Time Needed to Handle Perma Boxes	N/A	1.5 hours	1.5 hours

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Travel and Remunerations	$801	$2,000	$2,000	$2,000
Operational Costs	736,711	4,535,595	2,294,733	6,942,068
Supplies and Materials	39,726	90,000	44,961	90,000
Capital Expenditures	7,897	25,000	12,500	25,000
Interfund Transfers	49,531	49,531	49,531	49,531
Total	***$834,666***	***$4,702,126***	***$2,403,725***	**$7,016,599**

Program Justification and Analysis:

- The FY 2011-12 Budget increases significantly when compared to FY 2010-11 estimates. This increase is primarily due to additional funding provided for document imaging in the Operational Costs group.

- Funding in the amount of $2,000 is provided to fund travel directly related to Records Management and the Spanish Archive Center.

- The Operational Costs group increases significantly when compared to FY 2010-11 estimates. The County Clerk's Office is re-evaluating the company that is used for the Office's imaging project. Due to this evaluation, imaging in the Office has drastically decreased. Once the evaluation is complete imaging should return to the normal rate. It also includes funding for the County Clerk Archive Plan.

- The Supplies and Materials group increases significantly when compared to FY 2010-11 estimates due to an increase in the need for other supplies.

- The Capital Expenditures group provides $25,000 for office and other equipment and technology associated with the management of County Clerk records.

- The Interfund Transfers Group remains the same when compared the FY 2010-11. The County Clerk's portion of the Records Management Center is paid from this appropriation.

Bexar County, Texas
County Records Management Company 201
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$738,181	$678,575	$325,906
Total Beginning Balance	**$738,181**	**$678,575**	**$325,906**
Revenue			
Court Costs and Fines	$379,124	$395,457	$388,433
Revenue From Use of Assets	1,178	283	100
Total Revenues	**$380,302**	**$395,740**	**$388,533**
TOTAL AVAILABLE FUNDS	**$1,118,483**	**$1,074,315**	**$714,439**
APPROPRIATIONS			
General Government	$439,908	$748,409	$631,583
Subtotal	**$439,908**	**$748,409**	**$631,583**
TOTAL OPERATING APPROPRIATIONS	**$439,908**	**$748,409**	**$631,583**
Appropriated Fund Balance	**$678,575**	**$325,906**	**$82,856**
TOTAL APPROPRIATIONS	**$1,118,483**	**$1,074,315**	**$714,439**

RECORDS MANAGEMENT – COUNTY WIDE FUND

COMPANY: 201

Program Description: The Records Management – County Wide Fund was created to account for revenues generated by fees for defendants convicted of an offense in a County or District Court and the issuance of certain certificates. In 1999, the Legislature increased the fee from $10 to $20, effective September 1, 1999. This revenue may only be used for records management and preservation or automation purposes for any office or department in the County. Government Code Section 25.0171(b)(1999) mandates counties to create a separate fund for these revenues. These funds are generally used for microfilming of records, digital imaging of records, and costs related to record storage.

The mission and goal of the Countywide Records Management Fund is to provide funds and resources that can be used to microfilm/image records stored by County offices and departments in the Courthouse or at an off-site records facility in order to better utilize office space and preserve County records. Microfilming/imaging provides 97 percent savings in storage space. Over 70 percent of County offices and departments use this funding to facilitate the storage of their records at the County off-site storage facility. Currently, the Records Management Center is able to provide some microfilming services to County offices and departments; however, most microfilm work is outsourced to private service companies.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Records Storage Space Recovered	4,900	400	1,800
Records Storage Projects Completed	7	4	5
Building Square Feet Maintained	72,000	72,000	72,000
Efficiency Indicators:			
Number of Square Feet Utilized for Storage	58,000	58,000	58,000
Percent of Projects Completed	95%	90%	95%
Number of County Offices Using Records Center	40	40	40
Number of County Offices Destroying Paper Records Expired or Imaged	27	25	25
Effectiveness Indicators:			
Ratio of stored space used to reused space	98%	95%	98%
Percent of offices using Records Center	80%	85%	85%
Percent of Projects Completed	95%	90%	85%
Percent of Offices Destroying Paper Records Expired or Imaged	80%	80%	85%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Operational Costs	$439,908	$748,409	$748,409	$631,583
Total	***$439,908***	***$748,409***	***$748,409***	***$631,583***

Program Justification and Analysis:

- The FY 2011-12 Budget decreases slightly when compared to FY 2010-11 estimates. This decrease is due to the Operations Appropriation as described below.

- Funding in the amount of $356,583 is provided to contribute to the Records Management Center. This will fund the operations and a portion of the new shelving at the Center. FY 2010-11 Operational Costs were higher due to the one time funding to install the Air Conditioning at the Records Warehouses.

- The Operational Costs group also includes funding in the amount of $275,000 for other imaging projects countywide. The Records Committee meets to decide how these funds will be appropriated to various offices and departments requesting funding to image documents specifically stored in the Records Center. The following is a breakout of that funding:

District Clerk	$50,000
District Attorney	$50,000
Sheriff Office	$50,000
Auditor	$48,500
JP 3	$41,500
Medical Examiner	$35,000

Bexar County, Texas
District Clerk Records Management Company 202
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$62,480	$88,098	$118,883
Total Beginning Balance	**$62,480**	**$88,098**	**$118,883**
Revenue			
Court Costs and Fines	$79,119	$104,442	$94,520
Other Fees	127,358	130,655	125,000
Revenue From Use of Assets	84	79	50
Total Revenues	**$206,560**	**$235,176**	**$219,570**
TOTAL AVAILABLE FUNDS	**$269,040**	**$323,274**	**$338,453**
APPROPRIATIONS			
Judicial	$180,943	$204,391	$300,000
TOTAL OPERATING APPROPRIATIONS	**$180,943**	**$204,391**	**$300,000**
Appropriated Fund Balance	**$88,098**	**$118,883**	**$38,453**
TOTAL APPROPRIATIONS	**$269,040**	**$323,274**	**$338,453**

RECORDS MANAGEMENT DISTRICT CLERK FUND

COMPANY: 202

Program Description: The District Clerk Records Management Fund was created as a result of legislation passed by the Texas Legislature during the 78th legislative session to account for revenues generated by a $5 fee for each document filed in the records office of the District Clerk. House Bill 1905 authorizes the District Clerk to collect a $5 fee for records management and preservation. The fee is to be deposited into the District Clerk Records Management and Preservation Fund for records management and preservation services performed by the District Clerk after a document is filed. The fee may only be used with approval of a budget submitted by the District Clerk to Commissioners Court in accordance with Chapter 111 of the Texas Local Government Code.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators (Annual):			
Number of Cases Filed	35,717	37,508	36,399
Number of Imaged Documents processed by outside vendor	5,073,956	3,477,969	4,716,418
Efficiency Indicators (Annual):			
Number of Cases Filed per FTE	4,375	6,688	4,550
Number of Case Files Imaged per week	97,576	66,884	90,700
Effectiveness Indicators (Time in Minutes):			
Average Time to File a Case	5	5	5
Average Retrieval Time for a Court Request	5	5	5
Average Retrieval and Copy Time for a Public Request	5	5	5

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel	$77,299	$0	$0	$0
Operational Costs	103,643	204,391	204,391	300,000
Total	***$180,942***	***$204,391***	***$204,391***	***$300,000***

Program Justification and Analysis:

- Funding is provided in the Operational Costs group to pay for imaging services for the District Clerk Records Division. Funding increases significantly when compared to the FY 2010-11 Estimates for imaging projects. This will allow for the office to purchase twenty new scanners and licensing for them in FY 2011-12.

The Bexar County District Clerk's Office has developed a Ten Year Document Conversion Project that will result in the District Clerk's Office being completely paperless no later than the end of FY 2015-16. The project is proposed to be funded from Capital Funds, the County-wide Records Management Fund, and the District Clerk Records Management Fund. The total ten year estimated project cost to the three funds is $2,500,000. It is estimated that there will be a net savings to the General Fund (Fund 001) of approximately $18,000 over the same period.

At existing funding levels of approximately $200,000 per year, the number of new filings is approximately equal to the number of stored paper documents converted per year. This means that the District Clerk's Office, without changing work processes and receiving additional funding, will always maintain ten years of paper records in the 9,740 square feet of space they currently occupy in the Records Management Center. FY 2011-12 is considered Year Six of the project.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Analyst Programmer II	1	0	0
Total – District Clerk Records Management	***1***	***0***	***0***

Bexar County, Texas
Court Security Company 203
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$18,221	$14,010	$7,415
Total Beginning Balance	**$18,221**	**$14,010**	**$7,415**
Revenue			
Court Costs and Fines	$412,847	$398,366	$394,516
Other Fees	285,293	282,101	281,089
Revenue From Use of Assets	301	247	100
Subtotal	**$698,441**	**$680,714**	**$675,705**
Interfund Transfers	$372,484	$429,578	$420,874
Total Revenues	**$1,070,925**	**$1,110,292**	**$1,096,579**
TOTAL AVAILABLE FUNDS	**$1,089,146**	**$1,124,302**	**$1,103,995**
APPROPRIATIONS			
Public Safety	$1,075,136	$1,116,887	$1,103,995
Subtotal	**$1,075,136**	**$1,116,887**	**$1,103,995**
TOTAL OPERATING APPROPRIATIONS	**$1,075,136**	**$1,116,887**	**$1,103,995**
Appropriated Fund Balance	**$14,010**	**$7,415**	**$0**
TOTAL APPROPRIATIONS	**$1,089,146**	**$1,124,302**	**$1,103,995**

COURTHOUSE SECURITY FUND

COMPANY: 203

Program Description: The Courthouse Security Fund was originally established to account for revenue generated by security fees created during the 1993 Texas Legislative Session and instituted in October 1993 by Commissioners Court. Justice of the Peace Court security fees were added by the Texas Legislature in 1997. A $5 fee for security is collected at the time of filing of each civil case filed in District Courts or County Courts-at-Law. The County also collects $5 from defendants convicted of a felony offense in a District Court and $3 from those convicted of a misdemeanor offense in any court. In addition, the County receives $1 for every document filed that is not subject to the $5 security fee. The legislature created the fees to help fund security services in buildings housing Courts. The County uses the proceeds from these fees to help offset security costs for those County facilities that house the courts such as the Courthouse, the Justice Center, the Juvenile Justice Center and the Tejeda Justice Center. Funds generated help pay the cost of the communication and law enforcement services provided by the Bexar County Sheriff's Office.

In the past, Bexar County contracted with private vendors for the provision of security in buildings that house courts. In FY 2000-01, the Sheriff's Office took over this responsibility. Security Monitors and Law Enforcement Officers staff entrances to County buildings that house courts and the main Tax Office.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$1,075,136	$1,133,188	$1,116,887	$1,103,995
Total	***$1,075,136***	***$1,133,188***	***$1,116,887***	***$1,103,995***

Program Justification and Analysis:

- The FY 2011-12 Sheriff Courthouse Security Fund Budget reflects a 1.7 percent decrease compared to FY 2010-11 estimates. This decrease is detailed in the program changes below.
- The personnel appropriation decreases less than one percent and represents full funding of all current authorized positions and an increase in the employer's contribution rate for unemployment and retirement and the program change as described below.

One program change is adopted for FY 2011-12 resulting in an annual savings of $37,016. It is adopted that one Security Monitor II (NE-03) position that is frozen and has been vacant since May 28, 2011 is deleted.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Deputy Sheriff - Law Enforcement	5	5	5
Security Monitor	14	14	14
Security Monitor II	9	9	8
Total - Court Security	***28***	***28***	***27***

Bexar County, Texas
Courthouse Tech Fee
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$0	$120,567	$92,703
Total Beginning Balance	**$0**	**$120,567**	**$92,703**
Revenue			
Court Costs and Fines	$120,470	$125,224	$123,000
Revenue From Use of Assets	97	64	50
Total Revenues	**$120,567**	**$125,288**	**$123,050**
TOTAL AVAILABLE FUNDS	**$120,567**	**$245,855**	**$215,753**
APPROPRIATIONS			
General Government	$0	$153,152	$150,000
Subtotal	**$0**	**$153,152**	**$150,000**
TOTAL OPERATING APPROPRIATIONS	**$0**	**$153,152**	**$150,000**
Appropriated Fund Balance	**$120,567**	**$92,703**	**$65,753**
TOTAL APPROPRIATIONS	**$120,567**	**$245,855**	**$215,753**

DISTRICT CLERK TECHNOLOGY FUND

COMPANY: 205

Program Description: State law requires district clerks to maintain large amounts of court records permanently. In order to preserve and maintain these documents, offices are storing documents electronically or in a digital format. State law and state library rules dictate that the film and digital images be maintained permanently with a storage plan to secure the future transition of digitized records to new media that allows access to these records. Transitioning paper records to digital formats can be costly for counties that do not have in-house computer service departments, as contracted vendors often maintain proprietary controls. While current statute allows district courts to assess record management fees, the district clerks' offices do not have control over the funding and counties can use the monies for other methods of records preservation.

Senate Bill 1685 from the 81st Legislature authorizes the commissioners court of a county to adopt a district court records archive fee of not more than $5 for the filing of a suit, including an appeal from an inferior court, or a cross-action, counterclaim, intervention, contempt action, motion for new trial, or third-party petition, in a district court in the county as part of the county's annual budget. It requires that the fee be set and itemized in the county's budget as part of the budget preparation process and be approved in a public meeting. This fee is for preservation and restoration services performed in connection with maintaining a district court records archive.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Costs	$0	$79,918	$78,152	$0
Operational	0	75,000	75,000	150,000
Total	***$0***	***$154,918***	***$153,152***	***$150,000***

Program Justification and Analysis:

- The FY 2011-12 Budget decreases 2.1 percent compared to FY 2010-11 estimates primarily due to the program change group discussed below.

- The Personnel group is not budgeted in FY 2011-12. The program change below moves this funding from this budget into the BCIT General Fund Budget in FY 2011-12. The newly elected District Clerk does not wish to continue to fund an Analyst Programmer from this fund. The cost savings to this fund will be $80,521.

- Funding in the Operations group doubles in the FY 2011-12 Budget. The District Clerk has an aggressive imaging and image resurrection plan that requires additional funding. The goal is to restore records, suspend or reduce deterioration of public records, and improve public access to these documents in a manner that reduces risk of deterioration. In addition, to comply with the Texas State Library and Archives Commission's records retention requirements for permanent retention, which are hundreds of thousands of pages of documents from the years 1836 through 1920, and in accordance with Government Code 51.304(5) "provide for the permanent retention of records including security provisions to guard against physical loss, alteration, and deterioration." The scope

of this Plan addresses the restoration and preservation needs of the District Clerk's court permanent records, as follows:

1. To restore, preserve, and digitize historically valuable Court minutes and index books;
2. To restore, preserve, and digitize historically valuable permanent paper Court documents in their original format to include, Court documents from all differing periods of Court history from 1836 through 1920, The Republic of Texas, The Confederate States of America, and Early Union Statehood;
3. To make our permanent Court records accessible to constituents in a user friendly format;
4. To create a computerized index for the permanent records; and
5. To seek Commissioners Court's approval to advertise a Request for Proposal to solicit competitive proposals for these preservation and restoration services.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Analyst Programmer II	1	1	0
Total – District Clerk Technology	***1***	***1***	***0***

Bexar County, Texas
Parking Facilities Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$889,175	$1,023,631	$700,653
Total Beginning Balance	**$889,175**	**$1,023,631**	**$700,653**
Revenue			
Revenue From Use of Assets	$540,104	$434,816	$756,000
Sales, Refunds and Miscellaneous	0	567	500
Subtotal	**$540,104**	**$435,383**	**$756,500**
TOTAL AVAILABLE FUNDS	**$1,429,279**	**$1,459,014**	**$1,457,153**
APPROPRIATIONS			
General Government	$252,578	$305,291	$386,745
Interfund Transfers	153,070	453,070	453,070
TOTAL OPERATING APPROPRIATIONS	**$405,648**	**$758,361**	**$839,815**
Appropriated Fund Balance	**$1,023,631**	**$700,653**	**$617,338**
TOTAL APPROPRIATIONS	**$1,429,279**	**$1,459,014**	**$1,457,153**

FACILITIES AND PARKS MANAGEMENT – PARKING FACILITIES FUND

COMPANY: 206

Program Description:

The Facilities and Parks Management - Parking Facilities Fund was established to account for the collection of revenues from parking fees and expenditures for daily operation and maintenance of the County's parking facilities. The Fund also contributes to the Debt Service Fund. A portion of the debt expense is associated with the construction of the Bexar County parking garage.

The Parking Facilities program is responsible for the safe, efficient, and cost-effective parking of public and private vehicles with an emphasis on providing parking for the Bexar County Justice Center and Paul Elizondo Tower, the Courthouse, and the Courthouse Annex. The County opened the five-story, 668 parking space garage in June 1988 as part of the Justice Center development. The new Flores Street Parking Garage opened in August 2011 and also houses Human Resources personnel on the first floor. Contract parking is available to County employees and other downtown customers. Some reserved space is also available for complimentary use by County elected and appointed officials and other personnel. In addition, discounted parking is available for those summoned for jury duty.

The Facilities Division of Facilities and Parks Management supervises the operation of the parking garage. The Division produces access cards for contract customers, reserved space users, and special community events. The Division also provides oversight of revenue for the two Flores Street parking lots and access management for employee parking lots at the Annex building, Precinct #1 office, and Vista Verde building.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Average Number of Daily Customers, Garage	428	467	758
Average Number of Daily Customers, Flores St. Lot	141	0	0
Efficiency Measures:			
Revenues Generated per Parking Space (2nd-5th Floor)	$804	$836	$857
Revenue Generated per Parking Space (Flores St. Parking Garage)	$755	$922	$922
Average Turnover per Space (Garage)	1.86	1.71	1.85
Effectiveness Measures:			
Avg. Percent of Daily Capacity (Garage)	186%	171%	185%
Avg. Percent of Daily Capacity (Flores St. Lot)	116%	0%	0%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$169,160	$164,100	$166,355	$152,658
Operational Costs	77,934	135,166	129,123	223,354
Supplies and Materials	5,484	9,813	9,813	10,733
Interfund Transfers	153,070	453,070	453,070	453,070
Total	***$405,648***	***$762,149***	***$758,361***	***$839,815***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget increases 10.8 percent from FY 2010-11 estimates primarily due to operational costs described below.

- The Personnel Services group decreases 8.2 percent from FY 2010-11 estimates. The FY 2011-12 Adopted Budget provides full funding for all authorized positions. The FY 2010-11 estimates include funding provided for overtime worked during the fiesta period.

- The Operational Costs group reflects a significant increase from historical expenditures. This appropriation reflects the increases expected for the operation of the new Flores Street Parking Garage that opened in August 2011.

- The Supplies and Materials group reflects a 9.4 percent increase from FY 2010-11 estimates. Additional funding was appropriated for maintenance tools and supplies as requested for the operation of the new parking garage.

- Two Interfund Transfers in the amount of $453,070 are funded for FY 2011-12, of which $3,070 to the General Fund and $450,000 to debt service payments. The debt service payment is accounting for the Flores Street Parking Garage debt service payment in FY 2011-12.

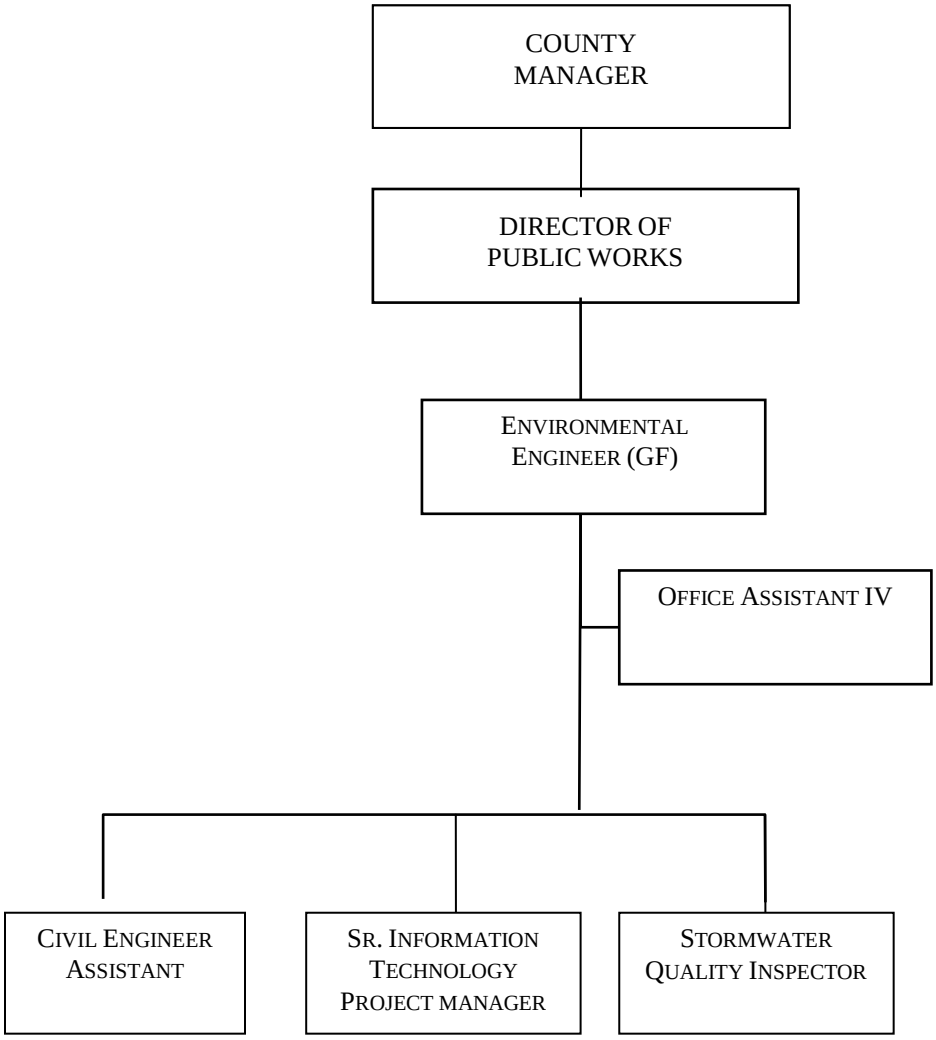
Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Parking Garage Attendant	3	3	3
Parking Garage Superintendent	1	1	1
Total – Parking Facilities Fund	***4***	***4***	***4***

Bexar County, Texas
Stormwater Mitigation Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$1,382,837	$2,593,578	$3,246,974
Total Beginning Balance	**$1,382,837**	**$2,593,578**	**$3,246,974**
Revenue			
Other Fees	$1,752,376	$1,818,100	$1,761,000
Revenue From Use of Assets	4,299	3,020	2,000
Total Revenues	**$1,756,675**	**$1,821,120**	**$1,763,000**
TOTAL AVAILABLE FUNDS	**$3,139,512**	**$4,414,698**	**$5,009,974**
APPROPRIATIONS			
General Government	$434,210	$978,647	$1,251,745
Capital Expenditures	0	23,138	0
Subtotal	**$434,210**	**$1,001,785**	**$1,251,745**
Interfund Transfers	111,724	165,939	165,939
TOTAL OPERATING APPROPRIATIONS	**$545,934**	**$1,167,724**	**$1,417,684**
Appropriated Fund Balance	**$2,593,578**	**$3,246,974**	**$3,592,290**
TOTAL APPROPRIATIONS	**$3,139,512**	**$4,414,698**	**$5,009,974**

PUBLIC WORKS - STORMWATER MITIGATION



PUBLIC WORKS - ENVIRONMENTAL SERVICES STORMWATER MITIGATION COMPANY: 209

Program Description: The Public Works - Environmental Services Storm Water Mitigation program implements and manages the Bexar County Storm Water Quality (BCSWQ) program, which was mandated by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ) MS4 Phase II Storm Water rules. This program will be responsible for developing and presenting educational programs to inform the public on the proper management and disposal of used oil, antifreeze, paints, and/or hazardous or toxic materials typically found in the residential environment. The program will also conduct outreach activities to provide reasonable household hazardous waste collection and assist with neighborhood clean-up activities and events designed to reduce or lead to the reduction of the discharge of pollutants into storm water. It will monitor and inspect to detect and eliminate illicit discharges to reduce pollutants from entering storm water conveyances. The program will review plats, construction plans, and permit applications of new development and redevelopment to insure compliance with appropriate best practices controls for storm water runoff during and post construction. During and after construction, the program will be responsible for monitoring, inspecting, and enforcing construction sites to ensure the quality of storm water runoff. This program will also endure pollution prevention by County operations through education and monitoring of good housekeeping techniques by County personnel during County operations. This program acts as an Authorized Agent of the TCEQ to inspect, administer, and regulate storm water activities within the unincorporated areas of Bexar County.

In June 2003, HB 2031 (78th Legislature) granted Bexar County the authority to implement a Stormwater program. In December 2003, Commissioners' Court approved the Bexar County's proposed Stormwater Mitigation Program required by the program. In June 2007, SB 1932 was passed allowing entities flexibility in developing a funding mechanism. TCEQ finally approved a general permit August 13, 2007, allowing entities like Bexar County Phase II coverage.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload/Output Measures:			
Number of Discharge Location Inspections	87	100	200
Number of Complaint Inspections	1,567	1,000	2,000
Number of Complaint Abatements	5	8	10
Efficiency Measures:			
Cost per Discharge Location Inspection	$117	$102	$51
Cost per Nuisance Inspection	$65	$102	$51
Cost per Nuisance Abatements	$10,211	$6,382	$5,144
Effectiveness Measures:			
Successful Homeowners Association Clean-ups	100%	100%	100%
Plans Reviewed within Acceptable Period	100%	95%	95%
Nuisance Complaints Resolved	50%	70%	85%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$312,986	$451,153	$396,685	$399,030
Travel and Remunerations	4,735	8,310	8,310	8,500
Operational Costs	111,964	792,755	557,360	836,990
Supplies and Materials	4,525	15,525	16,292	7,225
Capital Expenditures	0	25,000	23,138	0
Interfund Transfers	111,724	165,939	165,939	165,939
Total	***$545,934***	***$1,458,682***	***$1,167,724***	***$1,417,684***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget reflects a significant increase from FY 2010-11 estimates, primarily due to an increase in Operational Costs as described below.

- The Personnel Services Group increases less than one percent from FY 2010-11 estimates. The FY 2011-12 Adopted Budget provides full funding for all authorized positions.

- The Travel and Remunerations group remains relatively flat when compared to FY 2010-11 estimates. Funding is provided to ensure proper training of employees working in the Stormwater program.

- The Operational Costs group increases significantly due to various lines items, which includes Contracted Services for implementation of the stormwater program, Nuisance Expense for neighborhood clean-ups, and a feasibility study on a countywide trash and recycling service.

- The Supplies and Materials group decreases almost 50 percent from FY 2010-11 estimates. The decrease is due to one-time furniture purchases expensed during FY 2010-11 that are not budgeted in FY 2011-12.

- The FY 2011-12 Adopted Budget includes Interfund Transfers in the amount of $165,939. These funds are a cash match for a grant from the U.S. Fish and Wildlife Service for the development of a Habitat Conservation Plan. Funding is also appropriated for the Dump your Junk program.

- The FY 2011-12 Adopted Budget includes the following three program changes:

    - The first program change is the transfer of one Office Assistant IV (NE-5) from the General Fund Environmental Services Division. The total cost of the position is $57,540.

    - The second program change is the deletion of one Real Estate Specialist (NE-9) for a total savings of $43,271. This position is eliminated because it is deemed unnecessary and can be funded via the Regional Habitat Conservation Plan once it is implemented in two to three years.

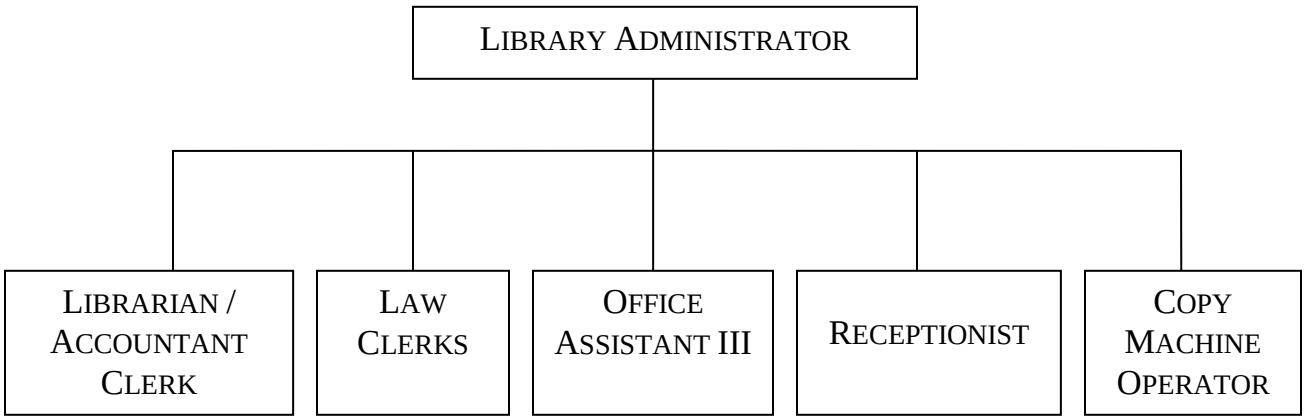
- The third program change is the deletion of one Civil Engineer (E-10) for a total savings of $86,505. This position is eliminated due to a significant decrease in outside development activity and the remaining functions of the position can be absorbed by the Environmental Engineer.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Civil Engineer	1	1	0
Civil Engineer Assistant	1	1	1
Office Assistant IV	1	1	2
Real Estate Specialist	1	1	0
Senior Information Technology Project Manager	1	1	1
Stormwater Quality Inspector	0	1	1
Total – Public Works – Stormwater Mitigation	***5***	***6***	***5***

- The Environmental Engineer (E-11) position is funded 25% from the General Fund (Public Works-Environmental Services) and 75% from the Stormwater Fund.
- The Senior Information Technology Project Manager (E-10) was transferred from the Farm to Market and Lateral Road Fund during the FY 2008-09.

LAW LIBRARY


LIBRARY ADMINISTRATOR
LIBRARIAN / ACCOUNTANT CLERK
LAW CLERKS
OFFICE ASSISTANT III
RECEPTIONIST
COPY MACHINE OPERATOR

Bexar County, Texas
Law Library Fund Summary
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$80,944	$0	$0
Total Beginning Balance	**$80,944**	**$0**	**$0**
Revenue			
Court Costs and Fines	$526,043	$517,106	$515,000
Revenue From Use of Assets	181	166	100
Sales, Refunds and Miscellaneous	98,204	97,876	91,000
Subtotal	**$624,428**	**$615,148**	**$606,100**
Interfund Transfer	$211,406	$264,046	$216,437
Total Revenues	**$835,834**	**$879,194**	**$822,537**
TOTAL AVAILABLE FUNDS	**$916,778**	**$879,194**	**$822,537**
APPROPRIATIONS			
Judicial	$902,249	$879,194	$822,537
Subtotal	**$902,249**	**$879,194**	**$822,537**
Interfund Transfers	$14,529	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$916,778**	**$879,194**	**$822,537**
Appropriated Fund Balance	**$0**	**$0**	**$0**
TOTAL APPROPRIATIONS	**$916,778**	**$879,194**	**$822,537**

LAW LIBRARY

COMPANY: 210

Program Description: The Bexar County Law Library is housed on the fifth floor of the Bexar County Courthouse along with the San Antonio Bar Association (SABA). The Law Library provides reference books and guides that total approximately 80,000 bound volumes. The Law Library Fund receives revenues from court fines and from charges for copies made. SABA has renovated much of the area for the 4th Court of Appeals. The space includes several conference rooms available for attorney conferences, and a courtroom used for various hearings and functions.

The Library is available to all judges, attorneys and the general public. The staff continually maintains the Law Library collection through the acquisition of new books and supplemental materials. Increasingly, the Law Library is providing access to legal resources through electronic means such as CD-ROMs and electronic data services. It also has video equipment available for all the courts. The Law Library houses the copier for library customers as well as all patrons of the County Courthouse and Justice Center.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators :			
Number of Copies Made	553,658	600,000	650,000
Pro Se Litigants Assisted	40	50	58
Efficiency Indicators:			
Pro Se Litigants Assisted per Day	480	600	660
Computer Users Assisted per Day	22	45	55
Copier Customers Assisted per Day	175	215	250
Effectiveness Indicators:			
Number of New Books Acquired	0	0	0

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel	$339,720	$357,576	$352,045	$243,304
Operational	153,186	133,340	143,418	174,130
Supplies	409,343	268,500	383,731	405,103
Interfund Transfer	14,529	0	0	0
Total	***$916,778***	***$759,416***	***$879,194***	***$822,537***

Program Justification and Analysis:

- The FY 2011-12 Budget decreased 6.4 percent when compared to FY 2010-11 estimates.
- The Personnel Services group decreased significantly when compared to the FY 2010-11 estimates to the program change described below.

- The Operational Costs group increased 21.4 percent when compared to FY 2010-11 estimates. This is due to an increase in costs for online services with Lexis Nexis and West Law.

- The Supplies and Materials group increased 5.6 percent when compared to FY 2010-11 estimates. This is due to an increase in books and periodicals due to new law changes from the 82nd Legislature.

- Due to declining revenues within the Law Library Fund, the Budget will transfer $216,437 from the General Fund to sustain this fund.

- The FY 2011-12 Budget has one program change:

  - The program change moves one Librarian (NE-08) and two Library Clerks (NE-01) to the Sheriff – Adult Detention General Fund budget for a savings of $108,438. These positions were originally funded in the Sheriff – Adult Detention General Fund budget and are located at the jail library. Due to declining revenue, the fund can no longer sustain these positions and has received significant interfund transfers from the General Fund.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Copy Machine Operator	1	1	1
Law Library Administrator/Librarian	1	1	1
Law Library Clerk	2	2	2
Librarian	0	1	0
Library Clerk	0	2	0
Library/Account Clerk	1	1	1
Office Assistant III	1	1	1
Receptionist	1	1	1
Total – Law Library	***7***	***10***	***7***

Bexar County, Texas
Drug Court Fund Summary
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$72,105	$108,178	$115,767
Total Beginning Balance	**$72,105**	**$108,178**	**$116,148**
Revenue			
Court Costs and Fines	$62,275	$74,144	$63,700
Revenue From Use of Assets	163	108	50
Subtotal	**$62,438**	**$74,252**	**$63,750**
Total Revenues	**$62,438**	**$74,252**	**$63,750**
TOTAL AVAILABLE FUNDS	**$134,543**	**$182,430**	**$179,898**
APPROPRIATIONS			
Judicial	$26,365	$66,663	$60,463
Subtotal	**$26,365**	**$66,663**	**$60,463**
Interfund Transfers			
TOTAL OPERATING APPROPRIATIONS	**$26,365**	**$66,663**	**$60,463**
Appropriated Fund Balance	**$108,178**	**$115,767**	**$119,435**
TOTAL APPROPRIATIONS	**$134,543**	**$182,430**	**$179,898**

DRUG COURT FUND

COMPANY: 211

Program Description: The main purpose of the Drug Court Fund is to provide resources to be used exclusively for the development and maintenance of drug court programs operated within the County. The purpose of the Bexar County Felony Drug Court (BCFDC) program is to direct eligible, non-violent substance abusers into a complete program of drug treatment and rehabilitation services. The goal of the program is to break the cycle of drugs and crime by substituting jail or prison with an effective treatment alternative. The Drug Court changes the way non-violent drug addicted defendants are handled by treating the participants for the addiction, which is usually the reason for their involvement within the criminal justice system. It is built upon a unique partnership between the criminal justice system and the drug treatment community. However, it also includes the personal involvement of the drug court judge. This fee is governed by the Texas Code of Criminal Procedure, Chapter 102, Subchapter A, Article 102.0178. This fee is a direct response to the 80th Legislative Session and was put into effect June 15, 2007.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Costs	$26,365	$61,145	$60,317	$60,463
Operational	0	6,203	6,203	0
Supplies	0	143	143	0
Total	***$26,365***	***$67,491***	***$66,663***	***$60,463***

Program Justification and Analysis:

- The FY 2011-12 Budget decreased 9.3 percent due to the operations group discussed below.
- The Personnel group remained flat when compared to FY 2010-11 estimates. Funding is provided for all authorized positions at the same level as in the previous year.
- No funding was provided in the Operations group FY 2011-12 Budget. This is due to one-time funding provided for various operational costs for the Restoration Center where court is held.

Authorized Positions:

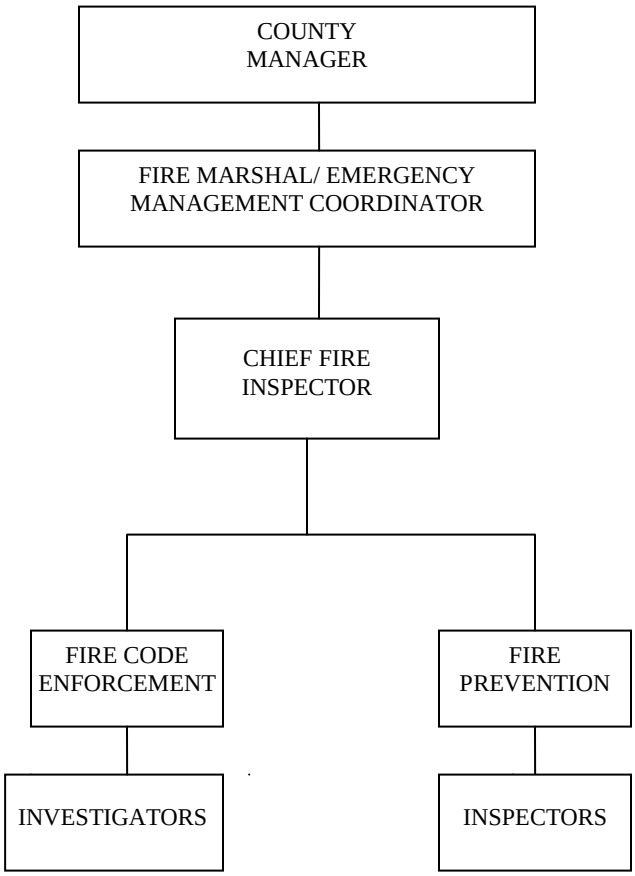
	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Analyst – Drug Court*	1	1	1
Total – Drug Court Fund	***1***	***1***	***1***

** This position is funded 41 percent in the General Fund and 59 percent in the Drug Court Fund.*

Bexar County, Texas
Fire Code Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$1,171,417	$922,268	$1,009,996
Total Beginning Balance	**$1,171,417**	**$922,268**	**$1,009,996**
Revenue			
Other Fees	$957,489	$901,329	$866,000
Revenue From Use of Assets	1,942	953	500
Total Revenues	**$959,431**	**$902,282**	**$866,500**
TOTAL AVAILABLE FUNDS	**$2,130,848**	**$1,824,550**	**$1,876,496**
APPROPRIATIONS			
Public Safety	$650,428	$670,836	$736,393
Capital Expenditures	558,152	143,718	350,506
Subtotal	**$1,208,580**	**$814,554**	**$1,086,899**
TOTAL OPERATING APPROPRIATIONS	**$1,208,580**	**$814,554**	**$1,086,899**
Appropriated Fund Balance	**$922,268**	**$1,009,996**	**$789,597**
TOTAL APPROPRIATIONS	**$2,130,848**	**$1,863,987**	**$1,876,496**

FIRE CODE FUND



FIRE CODE FUND

COMPANY: 212

Program Description: The Fire Marshal's Office is responsible for reviewing plans for new commercial construction and inspecting buildings for compliance with Bexar County's Fire and Building Codes. Revenues are generated from fees charged for these services. State law mandates that counties establish a separate fund for these revenues. State law also mandates that revenues in this fund be expended only for administration and enforcement of the Fire Code.

This fund was established in September 1993 and the fees were instituted in May 1994.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Number of building permits processed	238	398	425
Number of fire protection system permits processed	201	225	275
Number of code consultations conducted	10	6	10
Efficiency Indicators:			
Average number of days to process building permits	14	7	10
Number of code complaints investigated	88	88	50
Number of final constructions inspection conducted	241	398	250
Effectiveness Indicators:			
Building permits issued within 14 calendar days	100%	95%	95%
System permits issued within 14 calendar days	100%	95%	95%
Number of work authorizations issued within 14 days	100%	100%	100%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$445,171	$486,065	$474,420	$502,642
Travel and Remunerations	18,952	29,413	19,000	27,750
Operational Costs	90,001	146,500	127,339	131,500
Supplies and Materials	96,304	43,077	50,077	74,501
Capital Expenditures	558,152	148,500	143,718	350,506
Total	***$1,208,580***	***$853,555***	***$814,554***	***$1,086,899***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget increases 33.5 percent from FY 2010-11 estimates primarily due to a large purchase in one-time capital expenditures explained below.
- The Personnel Services group increases 5.9 percent when compared to FY 2010-11 estimates. The FY 2011-12 Adopted Budget provides full funding for all authorized positions and includes increases in retirement and unemployment expenditures.
- The Travel and Remunerations group is funded at approximately the same level as the FY 2010-11 Adopted Budget. Funding is provided for only mandatory training for personnel.
- The Operational Costs group increases 3.3 percent from FY 2010-11 estimates. The FY 2011-12 Adopted Budget includes sufficient funding for all operational costs including a slight increase in preventative maintenance.
- The Supplies and Materials group increases significantly compared to FY 2010-11 estimates. The FY 2011-12 Adopted Budget includes funding for one-time photography equipment purchases for Fire Code personnel.
- The Capital group increases significantly due to one-time funding for a vehicle replacement program requested by the department. The vehicle replacement plan will allow for the purchase of pickup trucks for Deputy Fire Marshal positions. The current vehicles of the Fire Marshal staff will be distributed to other areas in Facilities Management that require vehicle replacement. This appropriation also includes one-time building improvements for the facility the Fire Marshal's Office occupied one year ago.
- The FY 2011-12 Adopted Budget includes one program change which is the unfreezing of one Public Safety Dispatcher (NE-5). The Fire Marshal agreed to eliminate one Office Assistant I (NE-2) funded within the General Fund as a part of the target reduction plan to unfreeze the Dispatcher position. The total savings to the General Fund from the Office Assistant position elimination is $35,812. The Public Safety Dispatcher position can be found in the General Fund Fire Marshal's Office authorized position list. The total cost of the position in the Fire Code Fund is $10,350.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Chief Fire Inspector	0	1	1
Deputy Fire Marshal	0	2	2
Fire Code Enforcement & Inspection Program Mgr.	1	0	0
Fire Inspector	2	0	0
Office Assistant I	1	0	0
Office Assistant II	0	1	1
Total – Fire Code Fund	***4***	***4***	***4***

Bexar County, Texas
Juvenile Case Manager Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$43,053	$116,384	$178,664
Total Beginning Balance	**$43,053**	**$116,384**	**$178,664**
Revenue			
Court Costs and Fines	$351,275	$341,096	$335,900
Interest Revenue	143	115	100
Total Revenues	**$351,418**	**$341,211**	**$336,000**
TOTAL AVAILABLE FUNDS	**$394,471**	**$457,595**	**$514,664**
APPROPRIATIONS			
Personnel	$278,087	$278,391	$275,694
TOTAL OPERATING APPROPRIATIONS	**$278,087**	**$278,391**	**$275,694**
Appropriated Fund Balance	**$116,384**	**$178,664**	**$238,970**
TOTAL APPROPRIATIONS	**$394,471**	**$457,595**	**$514,664**

JUVENILE CASE MANAGER FUND

COMPANY: 213

The Juvenile Case Manager Fund was created as a result of legislation passed by the 79th Texas Legislature in the 2005 session allowing the assessment of a fee of up to $5 to defendants convicted of fine-only misdemeanor cases in Justice of the Peace Courts and County Courts at Law. Bexar County Commissioners Court approved the collection of the $5 fee in 2006. This fee may only be used to provide funds for salary and benefits of a juvenile case manager employed to provide services in cases involving juvenile offenders.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel	$278,087	$278,931	$275,694
Total	***$278,087***	***$278,931***	***$275,694***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget decreases by 1 percent compared to FY 2010-11 estimates.
- The Personnel Services group slightly decreases compared to FY 2010-11 estimates, which includes full funding for all authorized positions and includes a slight decrease in the group health insurance line item. Each Justice of the Peace Office is authorized one Juvenile Case Manager, with exception of Precinct 2 which is authorized two Juvenile Case Managers.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Juvenile Case Manager	6	6	6
Total – Juvenile Case Manager Fund	***6***	***6***	***6***

Bexar County, Texas
Dispute Resolution Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$4,458	$10,151	$5,584
Total Beginning Balance	**$4,458**	**$10,151**	**$5,584**
Revenue			
Court Costs and Fines	$542,258	$530,813	$533,700
Interest Revenue	28	37	20
Sales, Refunds and Miscellaneous	9,000	0	27,450
Interfund Transfers	21,602	38,481	14,088
Total Revenues	**$572,888**	**$569,331**	**$575,258**
TOTAL AVAILABLE FUNDS	**$577,346**	**$579,482**	**$580,842**
APPROPRIATIONS			
Judicial	$567,195	$573,898	$580,842
TOTAL OPERATING APPROPRIATIONS	**$567,195**	**$573,898**	**$580,842**
Appropriated Fund Balance	**$10,151**	**$5,584**	**($0)**
TOTAL APPROPRIATIONS	**$577,346**	**$579,482**	**$580,842**

DISPUTE RESOLUTION FUND

COMPANY: 214

Mission: The Bexar County Dispute Resolution Center (BCDRC) is committed to providing timely, effective, and caring services to each person in need of our assistance.

Treat our clients with dignity and respect, striving to earn their trust and maintain our credibility.

Provide our clients with a forum in which to resolve their problems and disputes in a peaceful and expedient manner.

Utilize every opportunity to educate the citizens of Bexar County about our services, promoting, and encouraging the use of mediation as a means of resolution.

Recognize the immense contributions volunteer mediators make to our success and our ability to conduct the business of the Center.

Strive to maintain the leading edge in mediation in the State of Texas and to sustain the Center as a model to be emulated state-wide.

Vision: The vision of the Bexar County Dispute Resolution Center is to provide Bexar County residents with direct access to mediation (through the utilization of volunteer mediators) as an alternative approach to resolving interpersonal, family, business consumer, and community disputes and to assist the courts in the expedient resolution of civil disputes, thereby relieving undue court congestion, costs and delays.

Goals and Objectives:

- Provide Bexar County residents with direct access to alternative methods and resources for resolving disputes of all types.
- Provide dispute resolution services to assist Bexar County residents to resolve disputes in a fair, expeditious, and inexpensive manner.
- Provide information and referral services for disputes that can best be served by other community, governmental, and/or social service agencies.
- Assist the courts in the resolution of both civil and criminal disputes, thereby, relieving undue court congestion, costs, and delays.
- Provide the public school systems of Bexar County with a peer mediation system which will enable students to resolve their own problems in a peaceful manner.
- Increase the public's awareness and knowledge of the use of mediation as an appropriate means of dispute resolution.
- Encourage enhancement of the Center's service delivery system through continuous improvements and innovations, including utilization of technological solutions to improve operations.
- Seek new projects and innovative applications for mediation in various arenas, which will enhance Bexar County Dispute Resolution Center contributions to the community.
- Recruit, train, and utilize community volunteers as mediators, intake workers, and presenters.

Program Description: The Bexar County Dispute Resolution Center has three primary functions: mediation, information/referral, and community education. The Center offers mediation services to Bexar County residents as an alternative method of resolving citizens' disputes in a peaceful and expeditious

manner, thereby avoiding judicial action. The Center's mediation services include nine programs: Community-Based Mediation, Court-Ordered Litigation Mediation, Family Mediation, Children's Court Mediation, Mediation in the Justice of the Peace Courts, Multiparty Public Policy Dispute Resolution, San Antonio Housing Authority Hearings, and Neighborhood Mediation at San Antonio Police Department's substations. The Center offers an information and referral service, which assists citizens with problems or disputes that can best be addressed by other community, governmental, or social service agencies. The Center also conducts community education activities through the Center's Speakers Bureau. These activities promote the use of mediation and conflict management as alternative means of dispute resolution. Speakers Bureau activities include: presentations, lectures, conferences, program exhibits, and conflict management training seminars. The Center provides peer mediation training programs to the school systems of Bexar County through the "Amigos in Mediation" (AIM) program. In addition, the Center conducts Advanced Mediation Training for volunteer mediators.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Dispute Resolution Services			
Number of Clients Served	7,288	7,300	7,250
Cases set for Mediation	2,212	2,250	2,225
People Reached through Community Outreach	331,060	320,000	320,000
Efficiency Indicators:			
Dispute Resolution Services			
Average Number of Days to process a Case	22	23	23
Average Number of Active cases per Month	438	445	440
Average Number of Participants per community awareness/education activities	220	210	210
Peer Mediation Services			
Student Mediations Conducted	1,510	1,550	1,525
Number of Disputants Participating in Mediation	3,170	3,200	3,180
Peer Mediation Agreement Rate	99%	98%	98%
Effectiveness Indicators:			
Dispute Resolution Services			
Cases Diverted from Court	72%	72%	72%
Hours of Work Accomplished by Volunteers	5,229	5,200	5,200
Peer Mediation Services			
Percentage of Those Reporting Stating That:			
Mediation Prevented Inappropriate Action	100%	99%	99%
They would use Mediation Again	100%	98%	98%
Percentage of Reporting Schools Stating That:			
They would recommend program to other schools	100%	100%	100%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$524,357	$527,792	$530,873	$535,338
Travel and Remunerations	20,646	20,896	18,491	20,896
Operational Costs	16,627	19,793	18,534	19,108
Supplies and Materials	5,565	6,000	6,000	5,500
Total	***$567,195***	***$574,481***	***$573,898***	***$580,842***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget for the Dispute Resolution Fund increases by 1.2 percent when compared to the FY 2010-11 estimates due to the personnel services, travel and remunerations, and operational costs appropriation groups.
- The Personnel Services group increases by less than 1 percent when compared to the FY 2010-11 estimates. The increase is primarily due to increases in the retirement line item.
- The Travel and Remunerations group increases by 13 percent compared to FY 2010-11 estimates. This reflects increased funding for volunteer stipends payments as requested by the Center to assist the 150 volunteers with travel and parking expenses.
- The Operational Costs group increases by 3 percent compared to the FY 2010-11 estimates due to increases in the telephone usage line item.
- The Supplies and Materials group decreases by 8.3 percent compared to the FY 2010-11 estimates corresponding to a reduced level of office supplies needed.
- The Dispute Resolution Fund Adopted Budget includes $27,450 in revenue donations from the local Mediator's Association.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Dispute Resolution Center Director	1	1	1
Intake Coordinator	2	2	2
Intake/Mediation Manager	1	1	1
Mediation Coordinator	2	2	2
Office Assistant II	2	2	2
Office Assistant IV	1	1	1
Peer Mediation Coordinator	1	1	1
Total - Dispute Resolution Fund	***10***	***10***	***10***

Bexar County, Texas
Domestic Relations Fund 016
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$264,424	$205,772	$216,226
Total Beginning Balance	**264,424**	**205,772**	**216,226**
Revenue			
Court Costs and Fines	$400,756	$389,395	$385,000
Revenue From Use of Assets	468	175	$0
Total Revenues	**$401,224**	**$389,570**	**$385,000**
TOTAL AVAILABLE FUNDS	**$665,648**	**$595,342**	**$601,226**
APPROPRIATIONS			
Health and Public Welfare	$453,145	$379,116	$446,556
Subtotal	**$453,145**	**$379,116**	**$446,556**
Interfund Transfers	$6,731	$0	$6,980
TOTAL OPERATING APPROPRIATIONS	**$459,876**	**$379,116**	**$453,536**
Appropriated Fund Balance	**$205,772**	**$216,226**	**$147,690**
TOTAL APPROPRIATIONS	**$665,648**	**$595,342**	**$601,226**

DOMESTIC RELATIONS OFFICE FUND

COMPANY: 215

Program Description: The Domestic Relations Office Fund is maintained through a $15 fee paid upon the filing of a child support or paternity suit. The Family Support Services Probation Department, handles those individuals who have been placed on probation by the District Courts through the Office of the Attorney General. This type of probation occurs following a finding of contempt due to non-compliance with a Court decree regarding child support. The Unit provides a full range of probation services including supervision, crisis intervention, referral services, and monitoring of payments to ensure that individuals provide necessary and required support for their children. The degree of supervision will vary from active supervision, reporting by mail to unsupervised status, depending upon the individual's degree of effort and acceptance of responsibility. Probationers being supervised are individuals who otherwise would have been incarcerated for non-compliance had probation not been an option available to the Court. The Court frequently imposes a supervision fee ranging from $5 to $25 per month upon the probationer, in addition to the child support obligation.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Number of Non-Custodial Parents Served	245	270	270
Average Number of Cases Open per Month	70	85	85
Number of Cases Referred to Legal Services Annually	72	96	96
Efficiency Indicators:			
Number of Non-Custodial Parents with Increased Parenting Time Annually	148	197	197
Average Monthly Legal Caseload	30	45	45
Number of Average Monthly Attorney Consultations	32	48	48
Effectiveness Indicators:			
Increased Parenting Time	60%	60%	80%
Percentage of Access Resolution Cases Resulting in Increased Visitation	65%	65%	75%
Percentage of Legal Cases Resulting in Increased Visitation	50%	50%	65%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$271,470	$221,727	$209,737	$223,688
Travel and Remunerations	3,183	5,900	5,900	5,900
Operational Costs	178,446	212,868	161,143	211,968
Supplies and Materials	46	5,000	2,336	5,000
Interfund Transfer	6,731	0	0	6,980
Total	***$459,876***	***$445,495***	***$379,116***	***$453,536***

Program Justification and Analysis:

- The FY 2011-12 Budget increases 19.6 percent compared to the FY 2010-11 estimates. This increase is due to increases in the operational cost group for professional fees as described below.
- The Personnel Services group increases 6.7 percent compared to FY 2010-11 estimates. This increase is due to full funding of all authorized positions and increased employer's contribution rate for unemployment and retirement. The lower estimate is due to the Education Manager position being vacant toward the end of FY 2010-2011.
- The Travel and Remunerations group represents the same level of funding as FY 2010-11 estimates.
- The Operational Costs group increases 31.5 percent compared FY 2010-11 estimates. This increase is due to a demand for additional professional services anticipated in FY 2011-12.
- The Supplies and Materials group increases significantly compared to FY 2010-11 estimates. This increase is due to the supply purchases anticipated in FY 2011-12 that were deferred during FY 2010-11, such as copier toner and printer ink cartridges.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Coordinator	1	0	0
Domestic Relations Office Administrator	1	1	1
Education Manager	0	1	1
Office Assistant III	1	1	1
Program Specialist	1	1	1
Staff Attorney	1	1	1
Total – Domestic Relations Office Fund	***5***	***5***	***5***

Bexar County, Texas
Justice of the Peace Technology Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$777,488	$442,404	$185,993
Total Beginning Balance	**$777,488**	**$442,404**	**$185,993**
Revenue			
Court Costs and Fines	$289,822	$277,620	$266,000
Revenue From Use of Assets	1,379	410	200
Sales, Refunds and Miscellaneous	0	750	0
Total Revenues	**$291,201**	**$278,780**	**$266,200**
TOTAL AVAILABLE FUNDS	**$1,068,689**	**$ 721,184**	**$452,193**
APPROPRIATIONS			
Judicial	$626,285	$535,191	$315,317
TOTAL OPERATING APPROPRIATIONS	**$626,285**	**$535,191**	**$315,317**
Appropriated Fund Balance	**$442,404**	**$185,993**	**$136,876**
TOTAL APPROPRIATIONS	**$1,068,689**	**$724,184**	**$452,193**

JUSTICE OF THE PEACE – TECHNOLOGY FUND

COMPANY: 300

The Justice of the Peace Technology Fund was created as a result of legislation passed by the 77th Texas Legislature in the 2001 session allowing the assessment of a fee of up to $4 to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Bexar County Commissioners Court approved the collection of the $4 fee in 2001. The fee was collected for approximately two months, but was suspended due to pending litigation. A judgment was handed down June 30, 2003 dismissing the litigation. On September 9, 2003, Bexar County Commissioners Court reauthorized the collection of the $4 fee. This fee may be used to provide funds for technological enhancements for justice courts including: computer systems, computer networks, computer hardware, computer software, imaging systems, electronic kiosks, electronic ticket writers, and docket management systems. In accordance with article 102.0173 of the Texas Code of Criminal Procedure, the statute lists technological enhancements that may be purchased from the fund, however the enhancements are not limited to the items on the list. It is up to the County Commissioners Court to determine and approve what items may be purchased from the fund.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel	$133,392	$111,109	$135,317
Travel and Remunerations	750	0	0
Operational Costs	35,000	98,640	180,000
Supplies and Materials	174,508	125,817	0
Capital Expenditures	282,635	199,625	0
Total	***$626,285***	***$535,191***	***$315,317***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget decreases by 41 percent compared to FY 2010-11 estimates.
- The Personnel Group increases by 21 percent compared to FY 2010-11 estimates. The increase is due to savings that occurred in FY 2010-11 from a vacant Technology Business Analyst (E-05) position.
- The Operational Costs group funds $20,000 per Justice of the Peace office for technology improvement equipment purchases for FY 2011-12. Funding in the amount of $80,000 is also allocated for air card charges that are used by the Brazos ticket writers.
- In accordance with article 102.0173 of the Texas Code of Criminal Procedure, the statute lists technological enhancements that may be purchased from the fund; however, the enhancements are not limited to the items on the list. It is up to the County Commissioners Court to determine and approve what items may be purchased from the fund.

Operational and Supplies Breakout by Precinct:

	Operational
Justice of the Peace Precinct 1, Place 1	$20,000
Justice of the Peace Precinct 1, Place 3	20,000
Justice of the Peace Precinct 2	20,000
Justice of the Peace Precinct 3	20,000
Justice of the Peace Precinct 4	20,000
TOTAL	**$100,000**

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Analyst Programmer II	1	1	1
Technology Business Analyst	1	1	1
Total – Justice of the Peace Technology Fund	***2***	***2***	***2***

Bexar County, Texas
Court Facilities Improvement
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$ 0	$467,504	$920,927
Total Beginning Balance	**$ 0**	**$467,504**	**$920,927**
Revenue			
Court Costs and Fines	$467,124	$500,853	$480,000
Revenue From Use of Assets	380	570	150
Total Revenues	**$467,504**	**$501,423**	**$480,150**
TOTAL AVAILABLE FUNDS	**$467,504**	**$968,927**	**$1,401,077**
APPROPRIATIONS			
Capital Expenditures	$0	$48,000	$794,000
Subtotal	**$0**	**$48,000**	**$794,000**
TOTAL OPERATING APPROPRIATIONS	**$0**	**$48,000**	**$794,000**
Appropriated Fund Balance	**$467,504**	**$920,927**	**$607,077**
TOTAL APPROPRIATIONS	**$467,504**	**$968,927**	**$1,401,077**

COURT FACILITIES IMPROVEMENT FUND

COMPANY: 306

The Court Facilities Improvement Fund is a Bexar County Operating Fund created as a result of legislation passed by the 81st Session of the Texas Legislature. The legislation allows the assessment of a fee of up to $15 for each civil case filed in the court. The fees collected may be used for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts. This fund is budgeted by approval of the Commissioners Court in accordance with Section 51.706 of the Texas Government Code.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Capital Expenditures	$0	$48,000	$794,000
Subtotal	***$0***	***$48,000***	***$794,000***
Program Changes			$0
Total	***$0***	***$48,000***	***$794,000***

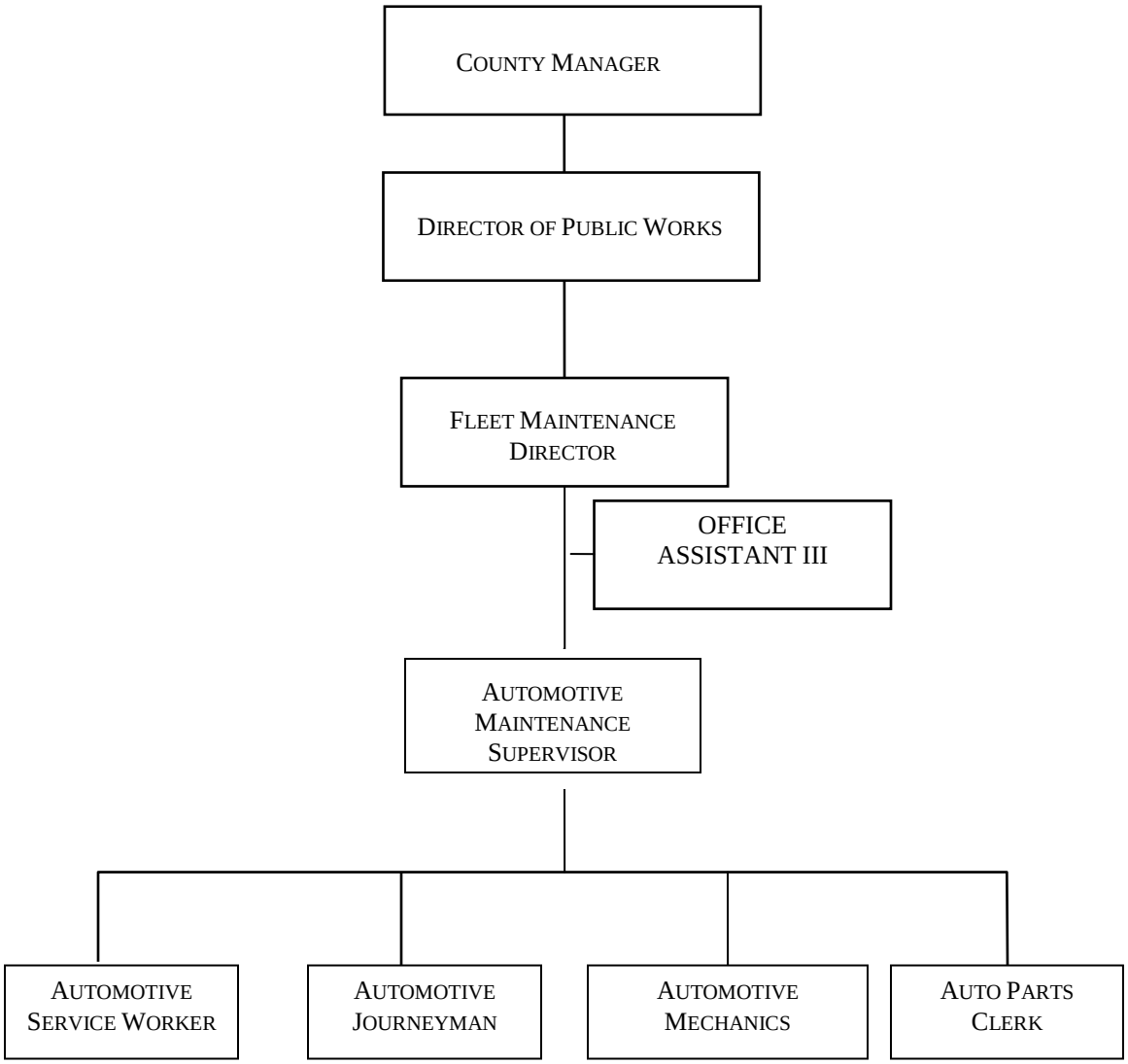
Program Justification and Analysis:

- Funding is provided in the Capital Expenditures group in the amount of $794,000 for the following projects:
    - Downtown Central Control – The project will include programming of current Court Security operations at Central Control and the design of an improved layout and operations system. The Downtown Central Control is located on the 1st floor of the Justice Center. This project will include architectural and technological enhancements, and the related construction. The total cost of this project is $250,000.
    - Courthouse A/C Unit Replacement – This project will provide for the replacement of three units on the 5th floor and two units on the 2nd floor. The new units will replace older units that are past their life expectancy. The new energy efficient units will help eliminate energy loss throughout the building by sealing areas that allow for loss of conditioned air. The total cost of this project is $466,000.
    - Courthouse Communications Room A/C Replacement – The computer room at the Courthouse Annex has a total of five air conditioning units to provide cooling to critical electronic communication equipment. Four out of the five units were replaced in 2006. This project would replace the final unit which is over 20 years old and is experiencing mechanical and electronic component failures. The total cost of this project is $78,000.

Bexar County, Texas
Public Works - Fleet Maintenance Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$734,320	$429,405	$418,850
Total Beginning Balance	**$734,320**	**$429,405**	**$418,850**
Revenue			
Sales, Refunds and Miscellaneous	$350,257	$692,946	$690,388
Other Sources and Uses	715	0	0
Total Revenues	**$350,972**	**$692,946**	**$690,388**
TOTAL AVAILABLE FUNDS	**$1,085,292**	**$1,122,351**	**$1,109,238**
APPROPRIATIONS			
General Government	$655,887	$703,501	$783,757
TOTAL OPERATING APPROPRIATIONS	**$655,887**	**$703,501**	**$783,757**
Appropriated Fund Balance	**$429,405**	**$418,850**	**$325,481**
TOTAL APPROPRIATIONS	**$1,085,292**	**$1,122,351**	**$1,109,238**

PUBLIC WORKS
FLEET MAINTENANCE FUND



PUBLIC WORKS – FLEET MAINTENANCE FUND

COMPANY: 504

Program Description:

The Public Works - Fleet Maintenance Fund was established to provide for the safety and extended life of the County's light vehicles and lawn equipment. The Fleet Maintenance division is tasked with providing County vehicles with a periodic preventive maintenance program, evaluating and recommending vehicles for replacement based on maintenance and operational cost analyses, developing specifications for contract repairs, and serves as technical advisor to other offices and departments in developing special equipment and vehicle bid specifications. The fleet maintenance director is the Chair of the Bexar County Vehicle Replacement Committee.

Goals and Objectives:

- Provide safe and mechanically sound vehicles to our customers, especially those who drive emergency vehicles that provide for public safety for Bexar County Citizens.
- Reduce the number of unscheduled repairs by providing an aggressive and methodical preventive maintenance program for all Bexar County vehicles and equipment.
- Assist all offices and departments in having the proper vehicle or piece of equipment to perform their missions.
- Assist in getting the best return for all Bexar County vehicles at the time of sale.
- Establish a work atmosphere that promotes the effective and efficient management of Bexar County resources.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Total Patrol Vehicles in Fleet	124	110	125
(# of maintenance services performed)	809	880	840
Total Traffic Vehicles in Fleet	95	90	90
(# of maintenance services performed)	301	300	310
Total Light Vehicles in Fleet	796	800	800
(# of maintenance services performed)	1,578	1,700	1,600
Total Flex-Fuel (E-85) vehicles	278	300	300
Total Hybrid units	13	13	16
Efficiency Indicators:			
Maintenance Cost per Mile (All Fleet)	0.13	0.16	0.16
Ratio of Vehicles per Mechanic	114	114	110
Effectiveness Indicators:			
Number of Unscheduled Repairs*			
Patrol	874	800	800
Traffic	372	350	400
Light Vehicles	1,404	1,500	1,500

*Unscheduled repairs include flat tires, wiper blades, light bulb replacement, etc.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$621,008	$665,599	$627,536	$668,027
Operational Costs	20,511	63,793	55,813	44,710
Supplies and Materials	14,368	20,046	20,152	71,020
Total - Fleet Maintenance Fund	***$655,887***	***$749,438***	***$703,501***	***$783,757***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget increases 11 percent from FY 2010-11 estimates.
- The Personnel Services group increases 6.5 percent compared to FY 2010-11 estimates. The FY 2011-12 Adopted Budget continues to fund two Deputy Sheriff-Detention positions from the Bexar County Sheriff's Office. Funding for the two Sheriff Deputies was originally budgeted in FY 2009-10 as two Deputy Detention (DT01) positions, however one position was transferred in as a Deputy Detention Corporal (DT02) which required additional funds.
- The Operational Costs group decreases 20 percent when compared to FY 2010-11 estimates. The decrease reflects technology appropriated in FY 2010-11 that is not funded in FY 2011-12.
- The Supplies and Materials group increases significantly from FY 2010-11 estimates. A new Fleet Maintenance Management System is funded for the FY 2011-12. This new software will allow for the management of work orders or services provided by Fleet Maintenance and manage an inventory of parts.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Automotive Journeyman	2	2	2
Automotive Maintenance Supervisor	1	1	1
Automotive Mechanic	5	5	5
Automotive Parts Clerk	1	1	1
Automotive Service Worker	1	1	1
Fleet Maintenance Director	1	1	1
Deputy Sheriff-Detention	1	1	1
Deputy Sheriff-Detention Corporal	1	1	1
Office Assistant III	1	1	1
Total - Fleet Maintenance Fund	***14***	***14***	***14***

Bexar County, Texas
Technology Improvement Company 565
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$511,074	$527,803	$231,526
Designated for Encumbrances	12,708	0	0
Total Beginning Balance	**$523,782**	**$527,803**	**$231,526**
Revenue			
Sales, Refunds and Miscellaneous	$504,846	$576,770	$383,112
Total Revenues	**$504,846**	**$576,770**	**$383,112**
TOTAL AVAILABLE FUNDS	**$1,028,628**	**$1,104,573**	**$614,638**
APPROPRIATIONS			
General Government	$500,825	$873,047	$524,502
Subtotal	**$500,825**	**$873,047**	**$524,502**
TOTAL OPERATING APPROPRIATIONS	**$500,825**	**$873,047**	**$524,502**
Appropriated Fund Balance	**$527,803**	**$231,526**	**$90,135**
TOTAL APPROPRIATIONS	**$1,028,628**	**$1,104,573**	**$614,638**

TECHNOLOGY IMPROVEMENT FUND

COMPANY: 565

Program Description: The Technology Improvements Fund was established in FY 1998-99 as a result of a performance review of the Bexar County Information Services Department (BCIS). The outside consultant, MGT of America, made recommendations designed to improve the County's technology planning and services. One of the most important recommendations made by MGT was to implement a "chargeback" system for technology expenditures. This fund facilitates the purchase of computer-related equipment. It is designed to satisfy the departmental requirement for an internal information technology budget, while maintaining centralized control of the purchasing process to maintain Countywide technology standards. The goal is to maintain the highest level of performance for each department's unique needs, while maintaining overall connectivity between systems.

Prior to FY 1998-99, the technology improvements were expensed either in the BCIS budget or appropriated in the capital expenditure line item of individual offices and departments. This budgeting approach made it difficult to track and control the County's investments in technology.

The system of allocating all the costs of technology improvements to County offices and departments more accurately assesses the true costs of the operation of these offices and departments. This system also places managerial control of these costs within each organization. Once transferred to the Technology Fund, the funding for each office and department's technology needs are tracked separately to ensure that the contributions made by each are used only to purchase their technology equipment recommended in the budget process. In turn, this system also gives County department heads and officials better cost information with which to assess their office's or department's performance.

Performance Indicators: (See Information Services)

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$126,493	$139,716	$136,524	$141,390
Operational Costs	9,600	225,000	221,991	0
Supplies and Materials	296,357	514,532	514,532	383,112
Capital Expenditures	41,830	0	0	0
Interfund Transfer	26,546	0	0	0
Total	***$500,825***	***$879,248***	***$873,047***	***$524,502***

Program Justification and Analysis:

- The FY 2011-12 Budget decreases by 39.9 percent when compared to FY 2010-11 estimates. This is primarily due to a elimination of the operational appropriation group as described below.

- The Personnel Services group increases by 3.6 percent compared to FY 2010-11. This increase is the result of an anticipated increase in the employer contribution to unemployment and retirement.

- The Operational group included funding for the Maintenance Agreements for the County's new Financial Management System in FY 2010-11. This maintenance will now be paid in the General Fund in Non-Departmental.

- The Supplies and Materials Group provides funding for various offices and departments to fund technology needs. The table below in the Appropriations Section indicates the technology dollar amount budgeted in the technology improvement fee line item for each Bexar County Department, Office and Fund. These funds are transferred from their respective budgets to the Technology Improvement Fund.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Network Architect I	1	1	1
Network Architect II	1	1	1
Total – Tech Fund	***2***	***2***	***2***

Appropriations:

Constable 1	$5,000
Adult Probation	77,601
Auditor	10,000
Budget	10,000
Civil District Courts	7,500
Commissioners Court	1,566
Community Programs	1,904
Constable 2	5,000
Constable 3	50,000
Constable 4	10,000
County Clerk	12,000
County Clerk Records	2,000
Crime Lab	5,650
Criminal District Courts	1,893
Finance	5,305
Fire Code Fund	32,500
Human Resources	4,591
JP tech fund	100,000
Juvenile Child Support	4,943
Juvenile Detention	1,338
Juvenile Probation	5,086
Mental Health	2,520
Purchasing	2,000
SMWBE	900
Stormwater Fund	2,000
Tax Office	19,815
Venue	1,500
Veterans	500
Total	**$383,112**

Bexar County, Texas
Capital Lease Project Fund
Fiscal Year Ending September 30, 2012

		Project Budget	Activity To Date	FY 2011-12 Available
	FY 2005-06 Projects			
2512	Database Integration	$157,000	$92,268	$64,732
2525	SAP System	500,000	301,031	198,969
	Subtotal	**$657,000**	**$393,299**	**$263,701**
	FY 2007-08 Projects			
2564	Building Maintenance Truck (1)	$30,000	$24,100	$5,900
	Subtotal	**$30,000**	**$24,100**	**$5,900**
	FY 2010-11 Projects			
5522	Jail Track SAS System	$266,227	$156,227	$110,000
TBD	CSS Collections System	33,000	0	33,000
	Innovation Fund Projects			
2586	Cisco Network Implementation Services	$165,000	$0	$165,000
2587	IVR Programming Assistance	100,000	0	100,000
2588	Pretrial Services Interactive Voice Recognition	75,000	0	75,000
2589	Staff Augmentation for BCIT	200,000	194,120	5,880
2590	Computer Aided Dispatch System	510,000	0	510,000
2591	KOVIS Licenses	261,868	17,316	244,552
2592	CSCD Case Management System	90,000	72,972	17,028
2593	ESS Software Licenses for Election	88,038	0	88,038
2594	Medical Examiner Digital Dictation System	25,800	23,971	1,829
2569	Purchasing Inventory Outsourcing	50,000	0	50,000
2596	Software Maintenance for Middleware	242,959	242,959	0
2597	Software Maintenance for 999S Packaged Sol	236,980	236,980	0
2598	AMS Financial Management Maintenance	135,027	67,513	67,514
2599	License Agreement with Software AG	525,000	525,000	0
2600	Crime Lab Information Management System	110,457	110,457	0
	10-11 Innovations Fund Subtotal	**$3,115,356**	**$1,647,515**	**$1,467,841**
	Capital Lease Fund Subtotal	**$3,802,356**	**$2,064,914**	**$1,737,442**
	Transfers Out	$735,891	$735,891	$0
	Legal Services	7,500	7,500	0
	Total	**$4,545,747**	**$2,808,305**	**$1,737,442**

CAPITAL LEASE PROJECTS FUND

Program Description: The projects in this fund were funded through Master Lease Agreements up until 2008-09. This funding mechanism allowed the County to match the term of the liability to the life of the asset being financed at competitive rates. In FY 2008-09, the County began to fund equipment formerly funded through the Capital Lease Program with short-term Certificates of Obligation. The FY 2011-12 Adopted Budget continues this practice.

The following projects have been closed and removed from the Capital Lease Fund:

FY 2005-06 Projects
Geographical Information System
Call Tracking System
Courthouse Ethernet Migration
PC Replacement 05-06
Direct E-Filing

FY 2007-08 Projects
Annex Network Upgrade
Interactive Voice Response System
Medical Examiner Computer Upgrade
Countywide Vehicle Replacement (94 units)
Parks Equipment Replacement
Juvenile Phone Network Integration
Tray Washer for ADC
Tray Dryer for ADC and Annex
Cooking Equipment for ADC
Kitchen Conveyor ADC & Annex
Laundry Washers ADC & Annex
Door Control for ADC
Security Access System CH
AC Units for ADC Annex
IVR Speech Engine Project

FY 2008-09 Projects
IVR Speech Engine Project

Program Justification and Analysis:

FY 2005-2006

- **Database Integration:** Integrate existing scattered SQL databases into single, more robust and reliable Oracle database platform with dedicated SAN storage and centralized backup/recovery features. This will enhance operations, reliability, fault tolerance, data integrity and reduce risk of data and productivity loss. It will also ease the administration of hardware and software. The estimated completion date of this project is unknown. Total cost is approximately **$157,000.** (On-going)

- **SAP System:** In September 2003, the County began using the new SAP County Human Resources Information Software system (CHRIS) and the CHRIS Customer Center (CCC) was established. Since that time, the CHRIS project team has begun implementation of the system to provide full functionality to all offices and departments. The estimated completion date is unknown. Total cost is approximately **$500,000**. (On-going)

FY 2007-08 Projects

- **Building Maintenance Truck:** The purchase of an additional truck for Infrastructure Services – County Building Maintenance was approved due to the addition of a Countywide construction crew. The estimated completion date is September 2009. The cost of the purchase is approximately **$30,000.** (On-going)

FY 2010-11 Projects

- **Jail Track SAS System:** This project, created in FY 2010-11, provides for the purchase of programming assistance with the Jail Track SAS Computer System. An additional $110,000 is appropriated in the FY 2011-12 Adopted Budget for additional services. The total cost of the project is **$266,227.** (On-going)

- **CSS Collections System:** This project provides for the purchase of the CSS software system for the Collections Department. A total of $33,000 is budgeted for this project.

- **Efficiencies and Innovations Project:** This project will provide Offices and Departments funding for capital or technology purchases that will enhance daily business operations and create efficiencies to include the automation of business processes. The FY 2010-11 budget added the following projects funded within the Efficiencies and Innovations Project:

Cisco Network Implementation Services	$165,000
Interactive Voice Recognition Programming Assistance	$100,000
Pretrial Services Interactive Voice Recognition	$75,000
Staff Augmentation for BCIT	$200,000
Computer Aided Dispatch System	$510,000
KOVIS Licenses	$261,868
CSCD Case Management System	$90,000
ESS Software Licenses for Election	$88,038
Medical Examiner Digital Dictation System	$25,800
Purchasing Inventory Outsourcing	$50,000
Annual Software Maintenance for Middleware	$242,959
Annual Software Maintenance for 999S Packaged Sol	$236,980
AMS Financial Management Software Maintenance	$135,027
Annual Software Maintenance for License Agreement with Software AG	$525,000
Crime Lab Information Management System	$110,457
Total	**$2,816,129**

Bexar County, Texas
CIED Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$0	$0	$486,500
Total Beginning Balance	**$0**	**$0**	**$486,500**
Revenue			
Intergovernmental Revenue	$0	$2,000,000	$6,000,000
Total Revenues	**$0**	**$2,000,000**	**$6,000,000**
TOTAL AVAILABLE FUNDS	**$0**	**$2,000,000**	**$6,486,500**
APPROPRIATIONS			
General Government	$0	$0	$105,284
Intergovernmental Expenditures	0	1,513,500	6,165,000
Subtotal	**$0**	**$1,513,500**	**$6,270,284**
Interfund Transfers			
TOTAL OPERATING APPROPRIATIONS	**$0**	**$1,513,500**	**$6,270,284**
Appropriated Fund Balance	**$0**	**$486,500**	**$216,216**
TOTAL APPROPRIATIONS	**$0**	**$2,000,000**	**$6,486,500**

COMMUNITY INFRASTRUCTURE AND ECONOMIC DEVELOPMENT (CIED) FUND

COMPANY: 800

Program Description:

Pursuant to the Texas Constitution Article III, § 52-a and Chapter 380 of the Texas Local Government Code, a City is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Using this Code, the City of San Antonio (COSA) created a program for the purpose of making loans and grants available for economic development projects meeting certain criteria.

The City owned electricity service, CPS Energy ("CPSE") developed a fund to support these efforts. As part of its current corporate policy to assist political subdivisions within its service area, CPSE reserves on an annual basis one-percent (1%) of retail electricity sales within the political subdivision in escrow for use by the political subdivision for Community Infrastructure and Economic Development projects ("CIED Funds").

Bexar County has demonstrated the need to use the available and uncommitted County CIED funds reserved by CPSE for use to support County-identified economic development projects that meet the requirements of Chapter 380 of the Texas Local Government Code but that may fall outside the scope of CPSE's CIED Fund Policy. Because of this, COSA has agreed to access County available and uncommitted CIED funds through a 381 grant agreement with the understanding that County would use these funds for economic development projects. Parameters to be met to be considered for use of these funds are:

- The economic development project supports the attraction, retention or expansion of companies in targeted industries, as defined in the approved City or County Tax Abatement Guidelines.
- The economic development project supports development at or around military bases, educational institutions or other nongovernmental institutions which results in job creation or retention in targeted industries.
- The economic development project promotes commercial or mixed-use development in the City's Inner City Reinvestment and Infill Policy area.
- The economic development project includes public improvements, training, property acquisition, site development, and facility construction or improvements that support a targeted industry.
- The economic development project may include studies or planning activities that promote growth in targeted industries or economic development.

Below is a list of projects that will be funded from this revenue:

Projects

	Total Project Budget	Expenditures	Available
Recruitment	$100,000	$0	$100,000
EDF Contribution	625,000	0	625,000
InCube Contribution	500,000	0	500,000
Medtronics	400,000	0	400,000
Management Agreements	540,000	0	540,000
Grant for Nature Conservatory	$4,000,000	0	$4,000,000
Total Projects	**$6,165,000**	**$0**	**$6,165,000**

Corporate Recruitment:

This project allows for funding to pursue companies to relocate or expand into Bexar County, which is an essential function of Economic Development. This includes travel for staff.

Economic Development Foundation (EDF) Contribution:

The City of San Antonio began looking at opportunities to improve corporate retention and recruitment in the summer 2008. As a result, several issues were identified which included an assessment of the strengths and weaknesses of the community's overall retention and recruitment processes. The corporate retention and recruitment subcommittee has worked over the past year to acquire information and interview stakeholders in the economic development community. The committee also evaluated national economic industry trends and best practices from other cities. The recommendations will help the local economic development community refocus economic development efforts for attracting and retaining new businesses.

The subcommittee's recommendations have three main components: 1) create a long-range vision and strategic plan, 2) establish a process and structure for economic development in San Antonio, and 3) improve resource utilization. Part of their recommendations include establishing funding for the San Antonio Economic Development Foundation from the City of San Antonio and the County of Bexar in an amount of $500,000.00 from each entity.

InCube Contribution:

Funding that has been made available from CIED for use on County-identified economic development projects, includes the InCube Labs LLC. ("InCube") project. As a term of the Interlocal Agreement, the County has agreed that with funds received it shall meet its $2,000,000.00 funding commitment to the San Antonio Economic Development Corporation (the "SAEDC") for the InCube Project. These will be in installments of $500,000 for the next four years.

MiniMed Distribution Corporation:

On May 19, 2009 Commissioners Court directed staff to develop an incentive package not to exceed $2 million for MiniMed Distribution Corporation to develop a National Diabetes Therapy Management and Education Center. Payments will be made each year from 2010-2014 in the amount of $400,000 if stated permanent full-time, benefitted employment levels are attained. Employment levels must be maintained through 2019. The project will create over 1,300 jobs with an average yearly wage of $31,321 and generate an annual payroll exceeding $45 million at full employment over five years. The Diabetes Therapy Management Center will employ professionals responsible for the ongoing support of over 200,000 current patients in the United States. This Bexar County location will also launch future business

strategies focused on improving the lives of patients. A six year, sliding scale recapture period will begin in 2020.

Management Agreements:
This Project consists of other agreements that fall under this Fund such as WEBERCC (West-East Bilateral Economic Regional Collaboration Council, a contract with Omega International Group for activities related to China, and other Management Agreements that will be considered for CIED funding.

Nature Conservatory:
This project will allocate $4,000,000 for the purchase of a tract of land the will enable the U.S. Army to fulfill their training needs for Camp Bullis and also protect the wildlife on this land.

Estimates for FY 2010-11 are:

Projects:	**FY 2010-11 Estimates**
Recruitment	$150,000
EDF Contribution	463,500
InCube Contribution	500,000
Medtronics	400,000
Total	**$1,513,500**

There are two program changes adopted for FY 2011-12 for a total cost of $105,284.

- The first program change is to add one Deputy Director-Economic Development (E-14) to be funded fifty percent from this fund at a total cost of $52,885.

- The second program change is to transfer twenty-five percent of the Executive Director Economic Development from the General Fund to the CIED fund at a total cost of $52,399.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Executive Director of Economic Development	0	0	0.25
Deputy Director-Economic Development	0	0	0.5
Total CIED —	***0***	***0***	***.75***

Paul Elizondo Tower

Bexar County celebrated the grand opening of the Paul Elizondo Tower in March 2011. Several offices and departments moved into the new 200,000 sq.ft. LEED Silver building named after the longest standing member of the court, the Honorable Paul Elizondo. The building houses solar panels to support clean operation and lower energy costs.

GRANT FUNDS

The Dolph and Janey Briscoe Western Art Museum

The Briscoe Western Art Museum is being built along the river walk located where the original Main Library of San Antonio was built in 1929. The historic building will host meetings and conferences as well as provide three floors for art galleries and artifacts. Bexar County contributed $4 million for the design and construction of the 5,000 square foot Pavilion. The museum is scheduled to open in 2012.

Bexar County, Texas
Grants-In-Aid 113
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	($98,582)	($526,956)	($223,097)
Total Beginning Balance	**($98,582)**	**($526,956)**	**($223,097)**
Revenue			
Ad Valorem Taxes			
Other Taxes, Licenses and Permits			
Intergovernmental Revenue	$23,873,248	$18,918,979	$30,680,336
Revenue From Use of Assets	(3,061)	1,377	1,000
Sales, Refunds and Miscellaneous	226,543	131,185	71,000
Other Sources and Uses			
Subtotal	**$24,096,730**	**$19,051,541**	**$30,752,336**
Proceeds from General Debt			
Notes Receivable			
Interfund Transfers	$961,497	$286,766	$526,144
Total Revenues	**$25,058,227**	**$19,338,307**	**$31,278,480**
TOTAL AVAILABLE FUNDS	**$24,959,645**	**$18,811,351**	**$31,055,383**
APPROPRIATIONS			
Grants	**$25,486,601**	**$19,034,448**	**$31,055,383**
TOTAL OPERATING APPROPRIATIONS	**$25,486,601**	**$19,034,448**	**$31,055,383**
Appropriated Fund Balance	**($526,956)**	**($223,097)**	**($0)**
TOTAL APPROPRIATIONS	**$24,959,645**	**$18,811,351**	**$31,055,383**

GRANTS-IN-AID FUND

COMPANY: 800

Program Description:

Bexar County continuously explores opportunities to use grants to supplement annual budget allocations in support of services provided by County offices and departments. Grant funds also serve as potential seed money for new programs and/or services, particularly within County priority areas of concern, identified gaps in service, and other service needs.

Prior to receiving grants from multiple state and federal sources, the Commissioners Court will approve, in advance, office and department applications for discretionary grant funding. Programs and services funded by grant monies are authorized only for the term of the grant. Likewise, positions that are funded by grant resources are authorized only for the term of the grant and employees who fill these positions are notified of this condition of employment. Grants appearing in this fund vary from year to year as some expire and others become active. Currently, all grants' budgets appear under this fund, including grants received that were not anticipated at the time that the budget was prepared. The County's cash matches for grants, if required, are appropriated in the responsible office or department's budget. Estimates are based on the best available data at the time the budget is prepared.

Performance Indicators:

Each grant includes performance indicators particular to its service and/or program activities. These indicators become part of the grant submission and award. Bexar County offices and departments which are awarded grant funds are responsible for adhering to all grantor requirements, including but not limited to grant certifications, training, submission of regular progress reports, maintenance of written policies and procedures and other documentation supporting grant activities, and notifying the grantor agency of grant changes. Performance reports are reviewed by the County in recommending support for grant renewal or continued service funding through other non-grant means.

Appropriations:

County grants are listed with grant amounts, estimated expenditures for FY 2010-11, and the Adopted Budget for FY 2011-12. Each Grant is listed by funding source. Many of the grant years are different than the County’s fiscal year. Therefore, a significant amount of funds can be carried forward each year, depending on the term of each grant.

Due to various grant applications and terms, grant appropriations and authorized positions are approximate and may fluctuate throughout the Fiscal Year.

Grant Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Adult Probation			
State JAG (CJD/4338)			
Probation Officer	3	3	3
Veterans Court Grant (CJD/6722)			
Probation Officer	0	0	1
Operation JEDI			
Senior Line Officer	2	0	0
Re-Entry Court			
Probation Officer	0	0	1
Justice Assistance Grant (Adult Criminal Drug Court)			
Adult Probation Officer/Manager	5	6	6
Senior Adult Probation Officer	1	0	0
Adult Criminal Drug Court (State Recovery JAG)			
Case Manager	2	0	0
Mental Health Court			
Adult Probation Officer	2	2	0
Juvenile Probation			
Family Preservation Grant			
Senior Juvenile Probation Officer	3	3	3
Program Aide	1	1	1
Juvenile Drug Court			
Juvenile Probation Officer	1	1	1
Justice Assistance Grant			
Juvenile Probation Officer	1	1	1
Juvenile Mental Health Court			
Senior Probation Officer	1	1	1
Safe Havens Collaborative			
Program Specialist	1	1	1
Project Connect			
Senior Probation Officer	0	1	1
Project Safe Neighborhoods			
Senior Probation Officer	2	2	2
Access and Visitation Grant			
Access Coordinator	1	1	1
Safe and Drug Free School			
Senior Probation Officer	1	0	0
Gang Intelligence			
Senior Probation Officer	1	0	0

Grant Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Criminal District Attorney			
Family Preservation			
Misdemeanor Prosecutor	0	1	1
Community Advocate Program			
Advocate	2	2	2
Justice Assistance Grant-Recovery			
Prosecutor V	1	1	1
Advocate	2	2	0
Investigator	1	1	0
Justice Assistance Grant			
Elder Fraud Advocate	1	1	1
Domestic Violence Advocate	1	1	0
Intake Advocate	1	0	1
State Recovery Justice Assistance Grant			
Advocate	0	1	1
AVON Foundation Grant			
Crime Victim Liaison	0	0	1
Family Justice Foundation Grant			
Office Assistant IV	0	0	1
Juvenile Drug Court			
Misdemeanor Prosecutor	1	0	0
Family Justice Center Federal Grant			
Intake Workers	2	0	0
Interpersonal Violence Program			
Advocate	0	1	0
Prosecutor III	0	1	0
Civil District Court			
Family Drug Treatment Court			
Family Support Monitor	1	1	1
Justice Assistance Grant			
Family Drug Court Monitor	1	1	1
Drug Court Analyst	0	0	1
Family Support Monitor	2	1	1
Data Tracking Specialist	1	1	0
Civil Drug Court Project Director	1	1	0

Grant Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Criminal District Courts			
Justice Assistance Grant			
Data Entry Clerk	1	0	0
Case Manager	0	2	2
Data Tracking Specialist	0	1	1
Re-Entry Court Grant			
Case Manager	0	0	1
Infrastructure Services			
Metropolitan Planning Organization			
Transportation Planner	1	1	1
State Homeland Security Grant			
Volunteer Services Specialist	0	1	1
Urban Area Security Initiatives			
Weapons of Mass Destruction/Hazardous Materials Team Coordinator	0	1	1
District Clerk			
Adult Drug Court (CJD)			
Criminal Court Clerk	0	1	1
Bexar County Sheriff			
Human Trafficking Task Force			
Investigator	2	2	2
Analyst	1	1	1
Crime Victim Liason			
Crime Victim Liason	1	1	1
Regional Auto Theft Program			
Investigator	2	2	2
Project Safe Neighborhood Grant			
Anti-Gang Deputy	2	2	0
Community Resources			
Veterans Court (CJD)			
Veterans Court Case Manager	0	0	1
Veterans Treatment Court Manager	0	0	1
Justice Assistance Grant			
Forensic Interviewer	1	1	1
Veterans Court (DOJ)			
Intake Specialist	0	0	1

Grant Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Comprehensive Energy Assistance Program			
Client Services Supervisor	1	2	2
Intake Worker (Permanent)	7	7	7
Intake Worker (Temporary)	2	7	7
Intake Clerks (Temporary)	0	2	3
Grant Support Specialist	1	0	0
Housing and Rehabilitation Inspector	2	1	1
Office Assistant I (Permanent)	5	5	4
Office Assistant I (Temporary)	1	4	2
Office Assistant IV (Permanent)	1	0	0
Office Assistant IV (Temporary)	1	1	1
Homelessness Prevention and Rapid Re-Housing			
Grant Support Specialist	0	1	1
Community Programs Project Analyst	0	0	1
Ryan White			
Accountant III	0	1	1
Auditor I	1	0	0
Community Health Program Manager	1	1	0
Fiscal Monitor	1	2	2
Grant Support Specialist	1	1	1
HIV Contract Analyst	0	1	1
HIV Coordinator	1	1	1
HIV Planner	2	2	2
HIV Services Advocate Clerk	1	1	1
HIV Services Data Analyst	1	1	0
Office Assistant IV	1	2	2
Operations Manager	0	0.3	0.2
Planning Council Liaison	1	1	1
Project Monitor	1	1	1
Quality Management Specialist	1	1	1
National Institute of Justice			
Forensic Nurses	2	0	0
USDOJ Re-Entry Court			
Veterans Services Officer	0.5	0	0

Grant Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
County Court-at-Law			
Adult Drug Court (USDOJ)			
Administrative Assistant	1	0	0
Manager/Case Manager	1	0	0
Case Managers	3	0	0
Victim Advocate	1	0	0

Appropriations:

Account Codes	Grant	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
113/AAC/6725	Dump Your Junk	$0	$48,842	$41,523
113/CJD/4023	Drug Court	22,571	14,545	68,360
113/CJD/4048	Felony Drug Court	500	501	7,856
113/CJD/4083	Family Preservation Services (Juvenile Accountability)	217,548	0	0
113/CJD/4084	Juvenile Drug Court	135,090	(683)	23,126
113/CJD/4085	Family Drug Treatment Court	142,146	0	0
113/CJD/4079	Family Drug Treatment Court	183,691	0	0
113/CJD/4087	Intervention and Prevention for Offenders at Risk of Abusing Drugs	70,000	0	0
113/CJD/4088	K-9 Enhancement Project	27,320	0	0
113/CJD/4089	Community Advocate Program	101,315	0	0
113/CJD/4090	Implementation of Enhancement Phase of the Juvenile Case Management System	68,755	118,640	2,705
113/CJD/4338	FY09 State Recovery Act-JAG Comprehensive Public Safety	364,727	298,268	15,988
113/CJD/4358	Interpersonal Violence Enhanced Intake Program	23,049	41,383	72,363
113/CJD/6469	Family Preservation Early Intervention	13,722	202,779	66,415
113/CJD/6470	Juvenile Drug Court 2011	3,894	96,886	31,546
113/CJD/6479	Family Drug Treatment Court	4,047	131,399	11,629
113/CJD/6480	Adult Drug Court 2011	5,613	119,448	81,344
113/CJD/6489	Community Advocate Program	7,234	88,872	24,105
113/CJD/6722	Veterans Court 2010-2011	0	43,390	56,146
113/CJD/6724	Paul Coverdell Forensic Improvement	0	36,733	12,565

Account Codes	Grant	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
113/CJD/6752	New Life	0	0	75,000
113/CPA/6507	Tobacco Compliance, Sheriff 2008	134		
113/CPA/6508	Tobacco Compliance, Sheriff 2009	37,273	0	0
113/CPA/6509	Tobacco Compliance, Sheriff 2010		32,649	24,209
113/DHS/4462	Urban Areas Security Initiative	(4,436)	(4,186)	58,544
113/DHS/4473	Urban Areas Security Initiative 2008	1,121,681	0	0
113/DHS/4478	Urban Area Security Initiative 2009	671,941	421,794	0
113/DHS/6538	Urban Area Security Initiative 2010	182,634	161,124	502,151
113/DHS/6729	Urban Area Security Initiative 2011	0	32,310	574,101
113/DHS/6730	Urban Area Security Initiative (LEAP)	0	0	104,000
113/DHS/4479	Urban Area Security Initiative (LEAP)	111,319	319,118	0
113/DHS/6539	Urban Area Security Initiative (LEAP)	0	112,116	322,112
113/DHS/4468	Citizen Corp (CCP) 2006	192	0	0
113/DHS/4472	Citizen Corp (CCP) 2007	53,102	0	0
113/DHS/4480	Citizen Corp (CCP) 2008	51,531	9,190	0
113/DHS/6535	Citizen Corp (CCP) 2009	14,645	42,415	408
113/DHS/6728	Citizen Corp (CCP) 2010	0	20,109	22,810
113/DHS/4470	Law Enforcement Terrorism Prevention Program 2007	389	0	0
113/DHS/4474	Law Enforcement Terrorism Prevention Program 2008	251,442	0	0
113/DHS/4471	State Homeland Security Program	6,793	(1,918)	1,924
113/DHS/4475	State Homeland Security Program	49,293	0	0
113/DHS/6536	State Homeland Security Program	430,304	357,878	32,405
113/DHS/4475	State Homeland Security Program 2008	49,293	0	0
113/DHS/4476	State Homeland Security Program 2009	92,004	80,094	2,145
113/DHS/6747	State Homeland Security Program 2010	0	152,321	89,526
113/DHS/4477	State Homeland Security Program (LEAP)	124,300	0	0
113/DOD/4357	Lackland AFB Joint Land Use Study	129,288	73,538	148,299
113/DOE/4290	Parking Garage Photovoltaic Panel	0	0	951,500
113/DOE/4336	Recovery Act: Energy Efficiency Conservation Block Grant	342,195	1,230,903	849,418
113/DOE/6753	Energy Efficiency Conservation Block Grant	0	0	2,500,000
113/DOE/6751	Harvest Food Bank	0	80,000	0
113/DOI/4151	Southern Edwards Plateau Habitat Conservation Plan	426,065	677,241	47,588
113/DOJ/4206	Justice Assistance Grant 2006	968	0	0
113/DOJ/4207	Justice Assistance Grant 2007	51,633	86	6,505
113/DOJ/4208	Justice Assistance Grant 2008	58,150	4,281	0
113/DOJ/4209	Justice Assistance Grant 2009 (Recovery)	1,291,752	514,324	154,366
113/DOJ/4210	Justice Assistance Grant 2009 (Regular)	609,493	128,932	248,189

Account Codes	Grant	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
113/DOJ/6610	Justice Assistance Grant 2010	0	524,111	462,247
113/DOJ/4222	Safe Havens: Supervised Visitation and Exchange Program	88,714	0	0
113/DOJ/4235	Safe Havens :Supervised Visitation and Exchange Program	33,934	51,520	158,575
113/DOJ/4223	Bullet Proof Vests 2006	2,290	0	0
113/DOJ/4230	Bullet Proof Vests 2007	190	0	0
113/DOJ/4234	Bullet Proof Vests 2008	130,732	728	
113/DOJ/4239	Bullet Proof Vests 2009	0	87,301	101
113/DOJ/4226	Operation JEDI	0	0	3,030
113/DOJ/4227	Law Enforcement Task Forces and Services for Human Trafficking Victims	185,964	0	0
113/DOJ/4231	Mental Health Court (CC5)	67,370	0	0
113/DOJ/4232	Forensic DNA Backlog Reduction Program	9,528	0	0
113/DOJ/4233	Mental Health Court for Female Juvenile Offenders	61,414	42,785	30,185
113/DOJ/4236	Family Drug Court	86,331	0	180,337
113/DOJ/4237	DNA Backlog	42,694	30,987	290,911
113/DOJ/4339	DNA Backlog 2011	0	60,538	66,579
113/DOJ/4899	Human Trafficking Grant	0	157,924	36,323
113/DOJ/6490	Veterans Court	0	650	178,027
113/DOJ/6500	Re-Entry Court	0	28,140	503,145
113/DOJ/6504	Safety Alliance for Elders	0	11,656	350,541
113/DON/6526	Avon Empowerment Grant	0	22,293	26,434
113/DON/6726	HOGG Foundation Mental Health Consortium	0	7,705	77,491
113/DON/6755	MPO Walk And Roll FY 2011	0	951	49
113/DOT/4240	Unified Planning Work Program	61,064	23,861	86,016
113/DOT/4265	Unified Work Program	0	0	0
113/DOT/4492	MPO-Healthy Heads Wear Helmets	9,998	0	0
113/DOT/4619	STEP-Click It Or Ticket	173,224	0	0
113/DOT/6525	STEP-Click It Or Ticket	0	0	0
113/HCA	CEAP 2009	2,383,558	3,585,244	1,513,850
113/HCA	CEAP 2010	6,263,418	0	6,020,224
113/HCA	CEAP 2011	0	2,426,113	0
113/HHS/6460	Veterans Court	0	2,432	212,203
113/HHS/6532	Keeping It Real Year 1 of 3	0	120,783	182,510
113/HHS/6566	Bexar County Adult Drug Court HHS year 1	236,630	0	0
113/HHS/6567	Bexar County Adult Drug Court HHS year 2	0	113,087	12,759

Account Codes	Grant	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
113/HUD/4160	Homelessness Prevention and Rapid Rehousing	461,838	108,346	129,781
113/HUD/4337	CDBG-R (American Recovery and Reinvestment Act)	324,581	11,980	25,809
113/ICE/6450	Immigration and Customs Enforcement FY 10	3,109	15,616	824
113/IND/4287	Appellate Public Defenders Office, Indigent Defense	6,717	0	0
113/IND/4289	Appellate Public Defenders Office, Out of County	3,907	0	0
113/ISD/4150	Project Connect at Highlands HS	43,694	20,052	0
113/ISD/6749	Project Connect at Highlands HS	0	18,034	70,258
113/OAG/4882	Project Safe Neighborhood	28,141	0	0
113/OAG/6529	Victim Coordinator Liaison 2011	3,348	41,860	7,093
113/OAG/6530	Access and Visitation Program 2011	3,382	54,302	5,696
113/OAG/4359	FY 2011 Texas Vine Grant	97,595	0	0
113/OAG/4890	FY 2010 Texas Vine Grant	81,500	0	0
113/OAG/4452	Internet Crimes Against Children	7,749	5,037	2,213
113/OAG/4881	Project Safe Neighborhood-Juvenile Probation 2009	18,631	0	0
113/OAG/4887	Project Safe Neighborhood-Juvenile Probation 2010	44,000	0	0
113/OAG/4889	Project Safe Neighborhood-Sheriff 2010	18,000	0	0
113/OAG/4883	Project Safe Neighborhood-DA 2009	5,674	0	0
113/OAG/4888	Project Safe Neighborhood-DA 2010	57,500	0	0
113/OAG/6527	Project Safe Neighborhood	0	2,833	75,648
113/OAG/4884	Victim Coordinator Liaison	45,979	0	0
113/OAG/4886	Access and Visitation Program-Title IV-D	55,535	0	0
113/OTM/6585	Organized Crime Drug Enforcement Task Force Overtime	0	18,257	1,990
113/OTM/6586	FBI-Sheriff	4,253	8,068	3,531
113/OTM/6587	DEA-Sheriff	14,458	8,666	1,383
113/OTM/6588	US Marshals Service -Sheriff	28,414	37,970	490
Ryan White	Various	5,909,881	5,223,088	5,971,668
113/SAB/4389	Amigos in Mediation	19,373	202,103	1,325
113/SAT/4299	Regional Auto Crimes Team	143,112	0	0
113/SAT/6499	Regional Auto Crimes Team	11,406	123,334	25,023
113/SOS/6439	Help America Vote	495,468	83,048	0
113/TPW/6599	Lakewood Acres Trail System	16,250	0	0
113/TPW/6762	B.C. Mission County Park II - Park Improvements	0	0	1,500,000
113/TVC/6723	Bexar County Veterans Court (TVC) - FY'11	0	9,942	30,058
113/501/4362	Hildalgo Foundation/Program Support	39,816	8,604	138,134
113/501/4364	Hildalgo Foundation/Children's Court	0	0	320,000

Account Codes	Grant	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
113/501/4365	Hildalgo Foundation/Historic Furniture	0	0	4,583
113/501/4366	Hildalgo Foundation/Technology	28,863	0	903,995
113/501/4367	Hildalgo Foundation/Technology	0	0	400,009
113/501/4369	Hildalgo Foundation/Technology	0	0	79,183
113/501/4373	Hildalgo Foundation/Celebrating Family-Drug Court	82,774	49,177	43,545
	Total	**$25,486,601**	**$19,034,448**	**$27,364,648**

Pending Grants:

Account Codes	Grant	FY 2009-10 Actuals	FY 2010-11 Estimate	FY 2011-12 Budget
DOJ	COPS Hiring Program			$597,570
DOJ	Victime of Crime Liaison			58,000
DOJ	Intellectual Property Crimes Enforcement			200,000
DOJ	Solving Cold Cases with DNA			202,336
DOJ	JAG Regular			488,626
DOJ	Bullet Proof Vest			25,000
DOT	STEP Impaired Driving Mobilization			994,114
DOJ	Human Trafficking Task Force Initiative			250,000
OAG	Vulnerable Victims Advocacy Program			97,720
OCP	Child Predator Program			500,000
SAT	Regional Auto Crimes Team			132,369
CPA	Tobacco Compliance Grant			70,000
DOT	Click IT or Ticket STEP			75,000
	Total			**$3,690,735**

Bexar County, Texas
HOME & American Dream Down Payment Initiative (ADDI) Program
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	($13,133)	($13,134)	$0
Total Beginning Balance	**($13,133)**	**($13,134)**	**$0**
Revenue			
Intergovernmental Revenue	$785,327	$650,000	$582,578
Subtotal	**$785,327**	**$650,000**	**$582,578**
Total Revenues	**$785,327**	**$650,000**	**$582,578**
TOTAL AVAILABLE FUNDS	**$772,194**	**$636,866**	**$582,578**
APPROPRIATIONS			
Health and Public Welfare	$785,328	$636,866	$582,578
Subtotal	**$785,328**	**$636,866**	**$582,578**
TOTAL OPERATING APPROPRIATIONS	**$785,328**	**$636,866**	**$582,578**
Appropriated Fund Balance	**($13,134)**	**$0**	**$0**
TOTAL APPROPRIATIONS	**$772,194**	**$636,866**	**$582,578**

COMMUNITY RESOURCES
HOME INVESTMENT PARTNERSHIP FUND (HOME) & THE AMERICAN DREAM DOWN PAYMENT INITIATIVE PROGRAM (ADDI)

COMPANY: 800

Mission: To provide Bexar County residents with a comprehensive array of services to encourage self-sufficiency skills and allow recipients to maximize their talents resulting in an improved quality of life which positively impacts the Bexar County community.

Vision: To develop the human and physical infrastructure of Bexar County through the Administration of public service programs with the provisions of local, state and federal funding and HOME funding for new construction, rehabilitation, acquisition of single family, multi-family and transitional living facilities. In addition to HOME funding, Bexar County also receives American Dream Down payment Initiative (ADDI) funding. The Community Resources Department oversees the day to day operations of local Contractors or Sub-recipients to ensure the deliverance of quality services that will benefit the low and moderate income persons and neighborhoods having a particular housing need or down payment assistance within Bexar County Jurisdictional areas. (*Federal Register, 24 Section 92.205*)

Goals and Objectives:

- To maximize available resources
- To provide educational programs
- To provide access to entitlement benefits
- To provide financial assistance
- To provide information and referral
- To provide community development activities

The United States Department of Housing & Urban Development (HUD) program requirements state that agencies involved in the planning, application and performance reporting related to the receipt of federal funds from the Community Development Block Grant (CDBG) and the **HOME Investment Partnership Act (HOME)** must complete a Consolidated Plan.

The Consolidated Plan is a 5-year strategic planning document. More information regarding the Consolidated Plan process may be viewed in the Community Development Block Group (CDBG) narrative.

For purposes of CDBG and HOME programs, housing is defined as a*n activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households. This could include the acquisition, new construction, reconstruction or rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion and demolition. Other expenses may include financing costs, relocation expenses of any displaced persons, families, businesses or organizations. Tenant-based rental assistance may also be used with HOME funding, to include security deposits, payment of reasonable administrative planning costs and payment for operating expenses of community housing development organizations. The housing must be permanent or transitional.* (*Federal Register, 24 Section 92.205*)

Program Description: The HOME Investment Partnership and ADDI Program goals are to effectively and efficiently allocate the supply of decent, safe and affordable housing for low-to-very low income residents within the Bexar County unincorporated areas. The Programs ensure compliance with the HUD regulations and the Office of Management and Budget (OMB) circulars.

On July 12, 2011, Commissioners Court approved the final selection of the FY 2011–12 HOME Projects which are outlined below. A *One Year Action Plan* describing the use of funds for these projects and the amount of funding allocated for each project was submitted to HUD on August 15, 2011.

FY 2011-12 will be the twentieth year that Bexar County has received HOME funding; the County will receive $582,578.00

The HUD American Dream Down-payment Initiative (ADDI) Program is administered differently than the HOME Program. The Department approves home loan applications for persons who are low-to-very low income persons who will guarantee that they will reside within the unincorporated area of Bexar County or in a municipality other than the City of San Antonio. If a person/household is eligible, then a set amount of down payment assistance will be provided. ADDI can only be used for direct assistance.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of HOME Applications Reviewed and/or Evaluated	6	10	7
Number of Housing Rehabilitation Applications Received and/or Evaluated	1	0	0
Number of HOME Contracts Executed before 12/1	0	2	2
Efficiency Indicators:			
Number of Housing Rehabilitation Applications Approved within 30 days of Receipt	1	0	0
Average Number of Homes Rehabilitated per FTE	7	0	0
Number of HOME Projects Monitored per Quarter	3	3	3
Effectiveness/Outcome Indicators:			
Percent of Current FY HOME funds Expended During Fiscal Year	22%	52%	52%
Percent of Projects Monitored with Audits Completed and Findings Resolved within 90 Days	100%	100%	100%

HOME and ADDI Funding:
FY 2011-12

Funding Source	FY 2011-12 Budget
HOME Funding	$582,578
ADDI Funding	0
Total	**$582,578**
Available for Community Development Housing Organization (CHDO) Set Aside	$87,386
Available for FY 2011-12 HOME Projects	436,935
Available for HOME Administration	58,257
Available for ADDI	0
Total	**$582,578**

Breakdown of HOME Administration Costs	FY 2011-12 Budget
Capital Expenditures	$0
Operational Costs	1,160
Personnel Services	55,397
Supplies and Materials	200
Travel and Remuneration	1,500
Total Administrative	**$58,257**

Funding year for HOME is October 1, 2011 – September 30, 2012. Funding may be carried over. HOME authorized positions and reclassifications are contingent upon available HOME grant funding.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget*
Housing Rehabilitation Inspector	2	2	1
HOME Monitor	1	1	1
Housing Manager	1	1	0
Total	***4***	***3***	***2***

**In FY 2011-12 Administration Costs will be used to fund 12.32% of the personnel costs of the Community Development & Housing Division. All positions within the Community Development & Housing Division can found in the Community Development Block Grant (CDBG) Narrative. The following is a breakdown of the amount of each position that will be funded using HOME funding:*

- Community Development and Housing Director: 20%

- *Community Development and Housing Supervisor- 20%*
- *Community Development and Housing Analyst- 5%*
- *Community Development and Housing Analyst- 25%*
- *Office Assistant IV-5%*

Program Justification and Analysis:

HOME PROJECTS:

Approved Projects Fiscal Year 2011-12		Amount
Housing and Community Services (CHDO)		$87,386
Bexar County Tenant Based Rental Assistance		136,935
National Alliance on Mental Illness		300,000
Administration		58,257
	Total	**$582,578**

Approved Projects Fiscal Year 2010-11		Amount
Housing and Community Services (CHDO)		$99,391
Haven for Hope Multi Family Housing		400,000
Bexar County Tenant Based Rental Assistance		96,951
Administration		66,206
	Total	**$662,548**

Approved Projects Fiscal Year 2009-10		Amount
Housing and Community Services (CHDO)		$235,900
Methodist Mission Home		100,000
Bexar County Housing Rehabilitation		250,000
Administration		65,099
	Total	**$650,999**

***** The above amounts represent total allotted allocations for previous years. Not all allocations will be spent in the fiscal year in which they were approved; therefore, total operating apparitions may be different.

Bexar County, Texas
Community Development Block Grant Fund
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	($99,579)	($98,864)	$0
Total Beginning Balance	**($99,579)**	**($98,864)**	**$0**
Revenue			
Intergovernmental Revenue	$2,251,457	$1,400,000	$1,591,837
Revenue From Use of Assets	2	0	0
Subtotal	**$2,251,459**	**$1,400,000**	**$1,591,837**
Total Revenues	**$2,251,459**	**$1,400,000**	**$1,591,837**
TOTAL AVAILABLE FUNDS	**$2,151,880**	**$1,301,136**	**$1,591,837**
APPROPRIATIONS			
Health and Public Welfare	$2,250,744	$1,301,136	$1,591,837
Subtotal	**$2,250,744**	**$1,301,136**	**$1,591,837**
TOTAL OPERATING APPROPRIATIONS	**$2,250,744**	**$1,301,136**	**$1,591,837**
Appropriated Fund Balance	**($98,864)**	**$0**	**$0**
TOTAL APPROPRIATIONS	**$2,151,880**	**$1,301,136**	**$1,591,837**

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Company: 800

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources. This will be accomplished by: identifying and maximizing all available resources in the community; working cooperatively with other governmental agencies, organizations and institutions to provide planned, comprehensive services for our customers that avoid duplication of services; refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services; developing and implementing a comprehensive plan, administration of the program and coordination of projects/activities to effect change for the citizens of Bexar County with comprehensive array of services and improvements.

Vision: To change lives through careful, deliberate use of tools and resources available to the department. This will be accomplished through effective administration of the following: Public Service Programs throughout Bexar County with resources from local, state and federal funding at sites accessible to the citizens of the County; Community Development Block Grant resources to advance the environment through construction of water, sewer, drainage, road, street and sidewalk projects and other public facilities; Community Development Block Grant and HOME program resources to provide housing by providing new construction, rehabilitation and acquisition of single family, multi-family and transitional living facilities to help stabilize families' lives.

Goals and Objectives:

- Provide quality services and client satisfaction through the timely and cost effective expenditure of resources
- Enhance access to and delivery of entitlement benefits through Bexar County
- Provide and promote quality information and referrals to other resources
- Promote community involvement and development activities
- Maintain complete and accurate project records to avoid HUD non compliance findings

Every five years, Bexar County is required to conduct comprehensive assessments of housing and community development needs as well as identify strategies and goals to meet these needs. Bexar County's Consolidated Plan 2011-2016 fulfills these requirements to enhance the quality of life for Bexar County Residents.

CDBG Regulations: Definitions of Priorities

Public Service – Providing funding to sub recipients for those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, homebuyer down payment assistance or recreational needs.

Housing – An activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households. This could include the acquisition or rehabilitation of property, new housing construction or conversion of nonresidential structures.

Public Facilities – Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements carried out by the recipient. Such facilities could include shelters, halfway houses for run-away children, drug offenders or parolees, group homes for mentally challenged persons and temporary housing for disaster victims.

Infrastructure – Acquisition, reconstruction, rehabilitation and installation of distribution lines and facilities of privately-owned utilities, provided such activities meet a national objective. A grantee may use CDBG funds to pay the costs of placing underground utilities, such as gas or telephone lines. A grantee may be able to install water and sewer lines to be owned and operated by a private utility.

Economic Development – Eligible activities are extensive and include acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures and other real property equipment and improvements, including railroad spurs or similar extensions. Additionally, private for profit businesses may receive grants, loans and other forms of support for any activity where the assistance is appropriate to carry out an economic development project. Lastly, in connection with eligible economic activities, developers must outreach to market available forms of assistance, screen applicants, review and underwrite applications, screen, refer and place low to moderate income applicants for employment opportunities generated by a CDBG eligible economic development activity.

Program Description: The CDBG Division's goals are to effectively and efficiently allocate the supply of CDBG funding for all eligible projects for eligible residents and areas of Bexar County. The Bexar County Community Development Block Grant (CDBG) ensures compliance with the U.S. Department of Housing & Urban Development (HUD) regulations and the Office of Management and Budget (OMB) circulars.

Beginning in the month of January, nine public hearings were held throughout Bexar County to solicit funding requests from the general public, service organizations and participating cities for the CDBG and HOME funding. In FY 2011-12, a total of 41 requests for funding were submitted.

The preliminary selection of 34 CDBG and 7 HOME projects was reviewed by Commissioners Court on June 7, 2011 and published in the *San Antonio Express-News*. Thereafter, a required publication of public notice, followed by a 30 day public comment period, was conducted. Commissioners Court is required by regulation to review all public comments received and then approve or make changes in the final selection of projects to be funded with CDBG and HOME funding for the current year.

On July 12, 2011, Commissioners Court approved the final selection of the FY 2011–12 CDBG and HOME Projects as shown in the budget narrative after the Authorized Positions Listing and in the HOME services section of this budget document. A *One Year Action Plan* describing the use of funds for the projects selected and the amount of funding allocated for each project will be developed and submitted to Housing & Urban Development (HUD) on August 15, 2011.

In conjunction with the *One Year Action Plan*, a *Five Year Consolidated Plan* (Con Plan) for CDBG & HOME funding must be submitted to HUD by August 15th. The *Con Plan* is a HUD program requirement which allows Bexar County to identify the housing and community development needs of its residents. The plan covers the Urban County jurisdiction and is comprised of the Balance of Bexar (participating incorporated cities and unincorporated areas). During the CDBG & HOME public hearings in the months of January and February every year, citizens are asked (along with public and private agencies that provide housing, health services and social services) to participate in the identification of housing and non-housing community needs in the Urban County jurisdiction. FY 2011-12 is the twenty-sixth year of Bexar County's participation in the CDBG program.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Applications Evaluated per Year	69	65	65
Site Visits (Construction Projects)	80	135	135
Environmental Record Reviews to be Completed	18	22	22
Efficiency Indicators:			
ERR, FONSI & RROF (environmental Studies) complete by September 15	16	22	22
CDBG Contract Executed by October 31	18	18	18
Percent of Projects in Progress by December 31	85%	100%	100%
Effectiveness/Outcome Indicators:			
Percentage of Invoices Processed within 5 days	98%	98%	98%
Number of Audit Findings with HUD	0	0	0
HUD required ratio by July 31 cannot be higher than 1.50 percent of total allocation	1.01	.09	.09

CDBG Funding:
Budget FY 2011-12

Funding Source	FY 2011-12 Budget
*U.S. Department of Housing & Urban Development (HUD)	$1,591,837
Total	**$1,591,837**
15% available for Public Service Projects	$238,775
20% available for Administration Costs	318,367
Total available for all other FY 2011-12 CDBG Projects	1,034,695
Total	**$1,591,837**

* Funding year is October 1, 2011 – September 30, 2012

- All Public Service funding must be expended within the program year and not more than 15% of the current year's allocation can be expended for public service funding.
- Not more than 20% of the current year's allocation can be expended for administration.

CDBG funding can be carried over to the next year, excluding public service and administration costs. If all public service and administration costs cannot be expended during the budget year, the additional funding may be used for eligible CDBG project with budgetary short falls during the budget year. CDBG authorized positions and reclassifications are contingent upon available CDBG grant funding.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget*
Community Development and Housing Director	1	1	1
Community Development and Housing Supervisor	1	1	1
Grant Support Specialist	1	1	1
Office Assistant IV	1	1	1
Community Development and Housing Analyst	3	4	4
Total	***7***	***8***	***8***

**Full funding for authorized positions in FY 2011-12 will come from a combination of Community Development Block Grant (CDBG) funding, HOME funding, Energy Efficiency and Conservation Block Grant (EECBG) funding, and Community Development Block Grant –Recovery (CDBG-R) funding. The proportion of funding will be as follows:*

-CDBG: 67.30%
- HOME: 12.32%
-CDBG-R: 3.23%
-EECBG: 17.15%

Community Development Block Grant Funded Projects:
FY 2011-12

Public Service Projects	**Amount**
JOVEN Losoya Area After School Youth Program	$30,000
Bexar County Utility Assistance Program	63,775
San Antonio Family Endeavors After School and Summer Camp Program	30,000
St. Vincent De Paul Rental Assistance Program	30,000
Project MEND–Durable Medical Equipment	25,000
San Antonio Food Bank Food Distribution Services	30,000
Boys and Girls Club of San Antonio Youth Services	30,000
Total Public Service Projects	***$238,775***

Public Facilities	**Amount**
Casa Helotes Senior Citizens Center	$200,000
City of Somerset–City Park Improvements Phase I	88,804
City of Von Ormy Park Improvements	50,000
Total Public Facility Projects	***$338,804***

Infrastructure	**Amount**
City of Somerset Street Repairs	$99,875
Universal City Parkview Estates Storm Drainage Phase VII	170,000

Balcones Heights Beryl Drive Street Reconstruction and Design	76,016
City of Converse Fair Meadows Phase I	150,000
City of Von Ormy Infrastructure Improvements	200,000
	$695,891
Total Infrastructure Projects	
Total Administration Costs	*$318,367*
Total FY 2011-12 CDBG Approved Budget	**$1,591,837**

PAST CDBG FISCAL YEARS:

Fiscal Year FY 2010-11

Christian Senior Services–Meals on Wheels Program	$62,600
GRASP Senior Meals Program	21,050
Project MEND–Durable Medical Equipment	10,000
Boys & Girls Clubs Candlewood Area	20,000
Kirby Senior Center Senior Meals Program	13,509
San Antonio Food Bank County Food Program	40,000
JOVEN Losoya Area After School Fitness Program	40,777
San Antonio Family Endeavors After School and Summer Program	40,000
Bexar County Detention Ministries Rental Assistance Program	17,000
St. Vincent De Paul Homeless Prevention Program	20,000
City of Somerset Quarter Mile Walking Track	53,000
El Carmen Society Sports Park Upgrade Phase II	51,000
Casa Helotes Sewer System Connection	73,991
Assist, Inc. Sports Park Upgrade Phase III	90,000
Bexar County Community Resources Department Emergency Housing Repairs	139,641
City of Somerset–Casias and 6th Street Drainage Improvements	247,094
City of Converse–Avenue B Street Reconstruction	75,000
City of Balcones Heights–Concord Place Street Reconstruction	150,000
Bexar Met Water District Paseo Derecho Water Main–Meadowood Acres	60,000
Bexar Met Water District Paseo Pinosa Water Main–Meadowwood Acres	50,000
City of Live Oak–ADA Curb and Sidewalk Improvements	25,000
Hillbrook Neighborhood Emergency Water Project	220,000
Administration	379,915
Total FY 2010-11 CDBG Approved Budget	**$1,899,577**

Fiscal Year 2009-10	**Amount**
GRASP Senior Meals Program	$24,993
Project MEND–Durable Medical Supplies	44,000
Alpha Home Substance Abuse Treatment	17,347
Christian Senior Services–Meals on Wheels Program	27,589
JOVEN–After School / Summer Project	30,000
Kirby Senior Center–Administrative Costs for Senior Program	28,207
San Antonio Family Endeavors–After School Program	22,669
Society of St. Vincent De Paul–Homeless Prevention Program	40,000
Our Casas–Foreclosure Prevention Program	9,054
City of Leon Valley–Senior Citizens Center Improvements	104,222
City of Somerset–Community Center Driveway Improvements	52,000

ASSIST, Inc.–Sports Park Upgrade Project Phase II	19,992
Gardendale Community Center–Septic System & Fence Improvements	35,000
Meadowood Acres Community Center–Marquee Display Project	2,000
City of Balcones Heights–Concord Street Reconstruction/Design	30,000
City of Converse–Placid Park Street Reconstruction Phase III	200,000
City of Elmendorf–Street and Drainage Improvements	149,484
City of Kirby–Edalyn Street Reconstruction	150,000
Macdona–Street Reconstruction Phase II/Infrastructure Master Plan	146,853
Von Ormy Infrastructure Master Plan	75,000
Bexar Met Water–Cinco De Mayo Water Improvements (Meadowood Acres)	26,100
Bexar Met Water–Calle Duarte Water Improvements (Meadowood Acres)	50,000
Bexar Met Water–Calle Briseno Water Improvements (Meadowood Acres)	70,897
Administration Costs	328,381
FY 2010 CDBG Reserve	33,472
Total FY 2009-10 CDBG Approved Budget	**$1,717,260**

Fiscal Year 2008-09	**Amount**
Any Baby Can–Prescription Assistance Program	$37,250
GRASP Senior Services	5,000
EL Carmen Society	15,000
San Antonio Food Bank	20,000
Project MEND–Durable Medical Equipment	32,679
Boys and Girls Club Summer Program	15,945
Bexar County Utility Relief Program	10,165
Christian Senior Services–Meals on Wheels Program	32,294
Kirby Senior Center–Staff Salaries	34,068
Bexar County Detention Ministries–Tenant Based Rental Assistance (TBRA)	16,065
JOVEN–After School / Summer Project	34,068
City of Kirby–Friendship Park Upgrade Project	28,000
Casa Helotes Senior Center Monument Sign Project	25,000
Leon Valley Senior Citizens Center Improvements	45,050
Rodriguez Park–Improvements	100,000
Universal City–Parkview Estates Storm Drainage Project–Phase V	86,984
ARWSC–Shepard Road	47,161
Bexar Met–Calle Aleman Water Main Upgrade	50,224
City of Balcones Heights–Concord Avenue Reconstruction	196,984
City of Converse–Placid Park Improvements Phase II	86,984
City of Kirby–Edalyn Street Reconstruction	135,513
Highland Oaks–Memorial Lane Phase II	196,984
City of Somerset–Waste Water Plant Phase Design	96,984
Administration Costs	308,823
FY 2009 CDBG Reserve	31,034
Total FY 2008-09 CDBG Approved Budget	**$1,688,259**

Fiscal Year 2007-08	**Amount**
Friends of CHRISTUS Santa Rosa–Mammogram Screening Project	$14,585
Greater Randolph Service Program	32

Bexar County Utility Relief Program	135,558
Christian Senior Services–Meals on Wheels	29,322
Kirby Senior Center–Transportation and Staff Salaries	34,068
Family Service Association–Senior Services Project	4,012
JOVEN–Losoya Summer Project	18,915
Project Mend–Handicapped Equipment Project	21,180
San Antonio Food Bank–Healthy Options Program for the Elderly	10,112
City of Kirby–Friendship Park ADA Playground Equipment Project	52,066
Mission County Park–Rotunda Pavilion Replacement Project	100,000
MacArthur Park–ADA Playground Equipment Project	100,000
Rodriguez Park–Pavilion Renovation Project	100,000
El Carmen Sports Park Upgrades	72,000
City of Somerset–Park Upgrades	94,380
Universal City–Parkview Estates Drainage Project – Phase VII	100,000
Atascosa Rural Water; Ess Rd.	25,243
ARWSC–Fire Protection Upgrade Project	119,830
City of Leon Valley–ACA Handicapped Curbs & Sidewalk Project	53,114
City of Balcones Heights–Bobbies Lane Street Reconstruction Phase II	150,000
City of Converse–Placid Park Subdivision Street Reconstruction	90,000
City of Elmendorf–Infrastructure Engineering Master Plan	100,000
Administration Costs	285,405
FY 2008 CDBG Reserve	80,410
Total FY 2007-08 CDBG Approved Budget	**$1,785,661**

CAPITAL FUNDS

University Health System Hospital District and Level 1 Trauma Center

The $889.4 million Capital Improvement Program includes a new 10-story trauma tower at University Hospital and a six-story clinical services building on the historic Robert B. Green Campus downtown. The downtown facility will be completed in late 2012 and the new hospital tower will open in early 2014.

NOVEMBER 2003
BOND REFERENDUM FUND

COMPANY: 700

Program Description: Your Voice, Your Future, Building Together. That was the theme of Bexar County's 2003 Strategic Planning Initiative. In order to gain public input on the Strategic Planning Effort, Bexar County Commissioners held several public meetings in each of their precincts to get direct feedback from the citizens they serve. As a result of this community input and the Strategic Planning process, Bexar County developed a bond package to address many of the needs and concerns raised by the citizens at those meetings. The bond referendum was placed on the November 2003 ballot and was approved by a majority of those voting in that election.

The 2003 Bexar County Bond Election consisted of four separate propositions: Proposition 1 (Juvenile Probation, Adult Probation and Jail Improvements); Proposition 2 (Road and Bridge Improvements); Proposition 3 (Parks and Recreation Improvements); and Proposition 4 (Emergency Operations Center and Senior Citizens Facilities Improvements). The projects total $99.2 million. A commitment was made that the County's ad valorem tax rate would not increase to pay for the bonds associated with these projects.

Bexar County has partnered with the City of San Antonio on several of the bond projects to bring Bexar County's one million plus residents more City-County collaboration and more streamlined delivery of services. These projects include: an Emergency Operations Center, a Senior Citizens Multi-purpose Facility in the Medical Center area and a Historic Museum.

Appropriations: The appropriations for the November 2003 Bond Referendum Fund are listed following the Program Justification and Analysis section for this fund. The costs represented in the descriptions illustrate the total costs of the projects. Bexar County has issued all bonds associated with this fund.

Program Justification and Analysis:

PROPOSITION 1

Juvenile Probation, Adult Probation and County Jail Improvements
Funding in the amount of $47,981,948 has been allocated for Proposition 1, including $16,425,225 for an Adult Probation Facility, $1,151,154 for a Sheriff's Automated Fingerprint System, $28,506,495 for (5) Juvenile Probation improvements, $1,249,503 for completion of an upgrade to the Jail Electronic Lock System, and $649,571 for Public Safety Radio System Enhancement. This proposition consisted of a total of 9 projects.

- **Adult Probation Facility**
  Bexar County constructed a new 100,000 square foot facility to consolidate and centralize Adult Probation offices and operations, eliminating a cost of $670,000 yearly for leased facilities. $16,425,225 (Completed)

- **Automated Fingerprint Identification System**
  This project enhances and speeds up the identification of individuals processed and placed in custody through the Adult Detention Center, Central Magistration and Courthouse Booking

Station. This project provides the capability to aid in the identification of offenders from crime scenes. $1,151,154 (Completed)

- **Jail Locks, Phase III**
  This project completed the modernization and upgrade of the outdated electronic jail lock system at the Adult Detention Facility. This completes the initial investment of approximately $8,800,000 for Phases I and II. $1,249,503 (Completed)

- **Juvenile Detention Center Facility Improvements**
  This project involves the expansion of the existing detention center by adding 72 beds, room for future expansion, and a gymnasium. It allowed for needed roof repairs, an additional medical area, surveillance cameras, fire alarms, and improved communication systems. This project cost is approximately $3,675,490. (Completed)

- **Juvenile Placement Facility 1**
  This project included construction of a residential facility for juveniles removed from their home. Local educational and treatment programs that include the juvenile's family improve the prospect of successful reintegration into community. $2,163,211

- **Juvenile Probation Center**
  This included the replacement of the dilapidated juvenile probation center structure which had substandard accommodations for probation officers and clients. The existing facility was demolished to make way for the Detention Center expansion. $21,535,349 (Completed)

- **Krier Juvenile Correctional Treatment Center**
  The secure juvenile correctional treatment facility required numerous site and facility renovations, including installation of surveillance cameras, covering over walkways and blacktop, and gymnasium improvements to meet University Interscholastic League (UIL) standards. $254,344 (Completed)

- **Public Safety Radio System Enhancement**
  This project enhanced the Bexar County Sheriff's Office communication capability by providing additional radios for law enforcement personnel. This effort leveraged Bexar County's $7.4 million investment in the City-County $43 million joint radio system. This project was completed for $649,571. (Completed)

- **Site Development - Juvenile Facilities (Demolition & Parking)**
  This project provided for site development adjacent to the Juvenile facilities located on E. Mitchell to include demolition of the facility at 233 E. Mitchell, the facility temporarily occupied by Elections Administration and the vacant Rice facility structure. It also provided for the construction of 550 surface parking spaces which serve the Juvenile facilities. $7,623 (Completed)

- **Tejeda Juvenile Courts Building & Juvenile Justice Academy**
  The Tejeda Juvenile Courts was removed from the 2003 Bond Referendum fund and placed in FIMP fund for more appropriate funding. The Juvenile Justice Academy is being funded in the County Building Improvement Fund in the amount of $1.5 million. (Completed)

PROPOSITION 2

Road and Bridge Improvements
Funding in the amount of $40,581,000 has been allocated for Proposition 2 which provides for the reconstruction of roads in areas of high growth to support existing and proposed schools, improve driving conditions and safety, as well as support economic development for Bexar County by leveraging funds through partnerships. This proposition consists of a total of 12 projects.

- **Borgfeld Rd., Phase I (Hwy 281 to Timberline)**
  This project improves the driving conditions on Borgfeld Rd. by reconstructing the roadway to provide two lanes, with a center turn lane and necessary drainage. This effort is coupled with Bexar County's earlier investment of $600,000 as leverage towards an estimated $18.0 million in improvements to the intersection of Borgfeld Rd. and Hwy 281. (Precinct 3) $3,211,621

- **Braun Rd. (Loop 1604 to FM 1560)**
  This project widened Braun Rd. from Loop 1604 to the bridge at Helotes Creek to two lanes with a center turn lane. The area from the bridge at Helotes Creek to FM 1560 will be widened to four lanes and include necessary drainage. (Precinct 2) This project was budgeted for $6,251,441 but was completed for $6,116,852 (Completed)

- **Bulverde Rd. (Smithson Valley to Hwy 281)**
  Bulverde Road will be reconstructed to provide for four traffic lanes with a continuous turn lane and improve major drainage conditions on the roadway. (Precinct 3) $2,630,000

- **Foster Rd., Phase I (IH10 to Binz-Engleman)**
  This project improved this section of Foster Rd. by reconstructing a four-lane divided roadway with curbs, sidewalks and necessary drainage. This project provided needed improvements in an area which will see the construction of two new schools by Judson Independent School District in the future. (Precinct 4) This project was budgeted for $4,997,198 but was completed for $4,853,527 (Completed)

- **Kriewald Rd. (Hwy 90 at the east end of Kriewald to 300 feet west of Pue Rd.)**
  This project provides for construction of a two lane road with curbs, sidewalks and necessary drainage. The project will include installation of traffic signal at Pue Rd. This improvement will benefit the surrounding developing neighborhoods and Kriewald Rd. Elementary School located in the Southwest Independent School District. (Precinct 1) $4,930,910

- **Lakeview Dr. (Woodlake Parkway to Foster Rd**.)
  This project improved this section of Lakeview Dr. by providing for the reconstruction of a two-lane road with curbs, sidewalks and necessary drainage. (Precinct 4) $1,182,176 (Completed)

- **Pue Rd. (Kriewald Rd. to Sunset Place)**
  This project provided for a two-lane road with a center turn lane, along with curbs, sidewalks, and necessary drainage. This improvement benefits the surrounding developing neighborhoods and Kriewald Rd. Elementary School located in the Southwest Independent School District. (Precinct 1) This project was budgeted for $3,700,000 but was completed for $3,474,917. (Completed)

- **Shaenfield Rd. (Loop 1604 to FM 1560)**
  This is a reconstruction project that provided for a four-lane divided roadway to include curbs, sidewalks and necessary drainage in an area of high neighborhood development and where the

North Side Independent School District has constructed a new school. (Precinct 2) This project is budgeted $3,268,559.

- **Smith Rd. (Hwy 16 to 7,745 feet west of Hwy 16)**
  This project provided for construction of a two-lane road with a continuous turning lane with necessary drainage. This project provided for improved access to Veterans Elementary School located in the Somerset Independent School District. (Precinct 1) This project was completed for $2,979,981. (Completed)

- **South Applewhite Development Project**
  This project will leverage an estimated $3.0 million in improvements to Applewhite Rd. south of Loop 1604 as part of infrastructure improvements for future economic development. (Precinct 1) $32,640

- **Wiseman Rd. Extension**
  This project allowed for future extension of Wiseman Rd. from Loop 1604 to Talley Rd. which will provide relief and an alternate roadway to FM 471 in proximity to Taft High School located in the North Side Independent School District. The project provided leverage for a $7.4 million project to provide for a four-lane divided extension. (Precinct 1) $632,640 (Completed)

- **Woodlake Parkway (Binz-Engleman to FM78)**
  This project provided for construction of a four-lane roadway to also include bike paths, curbs, sidewalks and necessary drainage. (Precinct 4) This project was budgeted for $6,759,379 but was completed for $6,388,511. (Completed)

PROPOSITION 3

Parks and Recreation Improvements
Funding in the amount $6,958,007 has been allocated for Proposition 3 which provides for the purchase, acquisition, construction and equipping of parks and recreation improvements and venues in Bexar County. The proposition also includes cultural and educational facilities. Seven of the 13 projects will leverage $4,775,000 towards earlier investments or public partnerships including parks, a historic center, recreational facilities and community centers. This proposition consists of a total of 14 projects.

- **Bullis Park**
  This project developed outdoor recreation facilities. (Precinct 3) This project was completed for $124,669. (Completed)

- **Comanche Park Improvements**
  This project rehabilitated outdoor park and recreation facilities. (Precinct 4) This project was completed for $199,591. (Completed)

- **Copper Ridge Sports Park**
  This represents Bexar County's share towards the development 36.91 acres of land into a sports park, with the operations and maintenance to be assumed by other entities. (Precinct 1) $2,000,000

- **Historic Center**
  This is Bexar County's contribution, in partnership with the City of San Antonio, toward the conversion of the Hertzberg Museum into a City/County History Center. The City is contributing $250,000. (Precinct 4) This project was completed for $250,000. (Completed)

- **Lakewood Acres**
  This project develops outdoor recreational facilities on 175 acres of property previously acquired by Bexar County through a FEMA Flood Buyout program. (Precinct 4) $383,750 (Completed)

- **Navajo Improvements**
  This project rehabilitated and provided improvements to the Navajo Civic Center. (Precinct 4) This project was budgeted at $200,000 but completed $199,470. (Completed)

- **Orsinger Park**
  This project provided for additional park facility improvements. (Precinct 3) This project was completed for $175,927. (Completed)

- **Raymond Russell Park**
  This project provided park-like improvements on approximately 3.5 acres of dedicated land adjacent to Raymond Russell Park. (Precinct 3) $124,070 (Completed)

- **Rodriguez Park**
  This project rehabilitated outdoor park and recreational facilities. (Precinct 2)This project was budgeted at $250,000 but was completed for $249,480. (Completed)

- **Sports Foundation**
  This is Bexar County's contribution in partnership with the San Antonio Sports Foundation to leverage the development of a $3,230,000 International Track & Field and Soccer stadium (5,000 seats) to be located at the University of Texas at San Antonio. (Precinct 3) $1,500,000

- **Thelma Area Senior Community Center**
  This project provides for investment by Bexar County to leverage other possible efforts in the development of a Senior Community Center to be located on the south side in the Thelma area. (Precinct 1) $750,000

- **YMCA - Braundera**
  This is an investment by Bexar County in a partnership with the YMCA to create new multi-purpose recreation fields within Bexar County at the Braundera YMCA facility. (Precinct 2) $400,000 (Project scope changed, accomplished with alternate funding source)

- **YMCA - Mays Family**
  This is an investment by Bexar County in a partnership with the YMCA to create new multi-purpose recreation fields within Bexar County at the Mays Family YMCA facility. (Precinct 3) $400,000 (Project scope changed, accomplished with alternate funding source)

- **YMCA - Southside**
  This is an investment by Bexar County in a partnership with the YMCA to create new multi-purpose recreation fields within Bexar County at the Southside YMCA facility. (Precinct 4) $200,000 (Project scope changed, accomplished with alternate funding source)

PROPOSITION 4

Emergency Operations Center and Senior Citizens Multi-purpose Facilities Improvements
$4,750,000 was allocated for Proposition 4 which provides Bexar County's share in partnership with the City of San Antonio: $4,000,000 for an Emergency Operations Center, and $750,000 for a Senior Citizens Multi-Purpose Center (Medical Center Area). This investment leverages a combined City and County investment in the amount of $27 million for facility development.

- **Emergency Operation Center (EOC)**
  The Emergency Operations Center unifies County, City, Regional, State and Federal departments and/or personnel for the purpose of gathering, evaluating, and distributing critical information and implementing responsive actions in the event of a natural or man-made emergency or disaster.

The Center is to be capable of operating around the clock for extended periods of time. The Emergency Operations Center includes central command operations space, a media briefing room, an emergency planning room, administrative and support space, a technical infrastructure and computer room, redundant communications systems and electrical generator back-up systems. The Center will be staffed during emergencies by the County and other governmental agencies such as City of San Antonio, local and regional utilities, FEMA, local military and state/federal liaisons, and other agencies with emergency response functions. (The County's investment was coupled with the City of San Antonio's proposed $20.5 million.) (Completed)

- **Senior Citizens Multi-Purpose Center** (Medical Center Area)
  Bexar County's investment was leveraged with City funds for acquisition, construction and outfitting of new community multi-use and health center. $750,000 (Completed)

Unexpended funds will remain within each respective proposition.

Bexar County, Texas
November 2003 Bond Referendum
Fiscal Year Ending September 30, 2012

Org	Project	Project Budget	Activity To Date	Funds Available
	PROPOSITION 1			
5113	Automated Fingerprint Identification System	$1,151,154	$1,150,254	$900
5114	Juvenile Probation Projects (5114 - 5118)	28,506,495	25,590,541	2,915,954
5122	Jail Locks, Phase III	1,249,503	1,249,503	0
5123	Public Safety Radio System Enhancement	649,571	649,571	0
5124	Adult Probation Facility	16,425,225	16,410,105	15,120
	Total	**$47,981,948**	**$45,049,974**	**$2,931,974**
	PROPOSITION 2			
3801	Borgfeld Road, Phase 1 (Pct 3)	$3,211,621	$2,146,820	$1,064,801
3802	Braun Road (Pct 2)	6,251,441	6,116,852	134,589
3803	Bulverde Road (Pct 3)	2,630,000	2,504,774	125,226
3804	Foster Road, Phase 1 (Pct 4)	4,997,198	4,853,527	143,671
3805	Kriewald Road (Pct 1)	4,930,910	4,791,093	139,817
3806	Lakeview Dr. (Pct 4)	1,182,176	1,182,176	0
3807	Pue Road (Pct 1)	3,700,000	3,474,917	225,083
3808	Shaenfield Road (Pct 2)	3,268,559	2,719,553	549,006
3809	Smith Road (Pct 1)	2,984,436	2,979,981	4,455
3810	South Applewhite Development Project (Pct 1)	32,640	0	32,640
3811	Wiseman Rd. Extension (Pct 1)	632,640	632,640	0
3812	Woodlake Parkway (Pct 4)	6,759,379	6,388,511	370,868
	Total	**$40,581,000**	**$37,790,844**	**$2,790,156**
	PROPOSITION 3			
5143	Comanche Park Improvements (Pct 4)	$199,591	$199,591	$0
5144	Copper Ridge Sports Park (Pct 1)	2,000,000	1,632,640	367,360
5145	Historic Center	250,000	250,000	0
5146	Lakewood Acres (Pct 4)	383,750	375,184	8,566
5147	Navajo Improvements (Pct 4)	200,000	199,470	530
5148	Orsinger Park (Pct 3)	175,927	175,927	0
5149	Raymond Russell Park (Pct 3)	124,070	118,912	5,158
5152	Rodriguez Park (Pct 2)	250,000	249,480	520
5153	Sports Foundation	1,500,000	0	1,500,000
5154	Thelma Area Senior Community Center (Pct 1)	750,000	0	750,000

	Project	Project Budget	Activity To Date	Funds Available
	PROPOSITION 3			
5155	YMCA - Braundera (Pct 2)	$400,000	$0	$400,000
5156	YMCA - Mays Family (Pct 3)	400,000	248,188	151,813
5157	YMCA - Southside (Pct 4)	200,000	0	200,000
5158	Bullis Park (Pct 3)	124,669	124,669	0
	Total	**$6,958,007**	**$3,574,061**	**$3,377,747**
	PROPOSITION 4			
5171	Emergency Operations Center	$4,000,000	$3,975,000	$25,000
5172	Senior Citizens Multi-Purpose Center	750,000	750,000	0
	Total	**$4,750,000**	**$4,725,000**	**$25,000**

Bexar County, Texas
Flood Control Company 208
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$36,160,233	$43,653,626	$48,313,845
Total Beginning Balance	**$36,160,233**	**$43,653,626**	**$48,313,845**
Revenue			
Ad Valorem Taxes	$8,319,836	$6,534,584	$6,965,000
Other Taxes, Licenses and Permits	31	13	$0
Intergovernmental Revenue	22,840	34,245	$20,000
Revenue From Use of Assets	217,908	159,583	90,000
Sales, Refunds and Miscellaneous		9,967	
Subtotal	**$8,560,615**	**$6,738,392**	**$7,075,000**
Total Revenues	**$8,560,615**	**$6,738,392**	**$7,075,000**
TOTAL AVAILABLE FUNDS	**$44,720,848**	**$50,392,018**	**$55,388,845**
APPROPRIATIONS			
General Government	$931,997	$987,617	$968,223
Highways	135,226	1,090,556	$1,787,118
Subtotal	**$1,067,223**	**$2,078,173**	**$2,755,341**
TOTAL OPERATING APPROPRIATIONS	**$1,067,223**	**$2,078,173**	**$2,755,341**
Appropriated Fund Balance	**$43,653,626**	**$48,313,845**	**$52,633,504**
TOTAL APPROPRIATIONS	**$44,720,848**	**$50,392,018**	**$55,388,845**

FLOOD CONTROL CAPITAL PROJECTS FUND (CASH-FUNDED)

COMPANY: 208

Mission: The mission of the Public Works Department is to preserve all County resources by providing efficient, cost effective services which ensure the safety, health and welfare of our customers and improve the quality of life.

Vision: We envision the Public Works Department as the leader in developing and maintaining County roads, bridges, vehicles, equipment, parks, and facilities. The Public Works Department strives to ensure environmental compliance, fire safety, good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources, by providing the public and other County Offices a thorough analysis, expert advice, prompt, reliable services, and open, honest communications related to the responsible allocation and utilization of Public Works personnel and resources.

Program Description: The Flood Control Fund was established to account for the accumulation of ad valorem tax revenue collected for flood control projects including payments to the San Antonio River Authority (SARA) pursuant to the amendatory contract. The County collects a set ad valorem property tax rate for the operation and maintenance of the flood control operation. Prior to FY 2004-05, Bexar County collected tax dedicated solely for flood control purposes and transferred a significant portion of the revenue to the San Antonio River Authority (SARA) to pay for debt service on flood control projects that SARA engineered, designed, constructed, operated and maintained. Starting in FY 2004-05, Bexar County collects this tax as debt service revenue and the proceeds are deposited into the Debt Service Fund. This tax revenue supports the County's projected costs for flood control components of the San Antonio River Capital Improvement Project, as well as provides additional funding for projects in other watersheds. The Public Works Department, Flood Control Division, manages the fund. Personnel and Capital costs associated with these projects are also appropriated within this fund.

The Flood Control Division-Regional Flood Control, supports and participates in the Bexar Regional Watershed Management Program (BRWM) with San Antonio River Authority (SARA), City of San Antonio (COSA), and Suburban Cities. BRWM Capital Improvements Projects are reviewed and inputted for the annual and three-year Regional Flood Control Capital Improvements Plan. This division also reviews and inputs countywide Watershed Modeling efforts and floodplain remapping known as Digital Flood Insurance Rate for the Regional Watershed Modeling System in partnership with SARA, COSA, and Federal Emergency Management Agency (FEMA). San Antonio River Improvements Projects (SARIP), which includes Museum, Mission, and Eagleland Reach, represents the County as a stakeholder in the project. The Ten-Year Flood Control Capital Improvement Program ($500 million) was developed from the BRWM Capital Improvement Project list funded by Bexar County Flood Tax and other sources. Management of ongoing Capital Improvement Projects are also supported by the Bexar County Flood Tax and Road and Bridge Funds.

The Floodplain Management provides policy and procedural guidance for floodplains. It also supports staff in review of floodplain development issues. It enforces, identifies, and issues floodplain violation notices to property owners who violate Bexar County's Flood Damage Prevention Court Order. The division also receives, investigates, and responds to drainage and flooding concerns.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Measures:			
Number of Drainage and Flooding Concerns Received	20	35	35
Number of Capital Projects in Progress	547	673	848
Number of BRWM Program Coordination Meetings	22	31	46
Efficiency Measures:			
Number of Drainage and Flooding Concerns Processed per Month	2	3	3
Number of Capital Projects Managed per FTE	46	56	71
Number of BRWM Program Meetings attended per Month	4	5	8
Effectiveness Measures:			
Percent of Drainage and Flooding Concerns Resolved	85%	96%	96%
Number of Capital Projects Substantially Completed	2	3	4

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$692,363	$760,943	$757,981	$730,938
Travel and Remunerations	2,840	2,840	2,840	6,580
Operational Costs	205,856	223,094	220,515	222,504
Supplies and Materials	6,972	7,600	6,282	8,200
Capital	159,192	1,678,173	1,090,556	1,787,118
Total	***$1,067,223***	***$2,672,650***	***$2,078,173***	***$2,755,340***

Appropriations for the Cash Funded Projects within the Flood Control Fund are listed following the Program Justification and Analysis section.

Program Justification and Analysis:

- The FY 2011-12 Budget increases 32.6 percent when compared to the FY 2010-11 estimates as discussed below.

- The Personnel Services group decreases 3.6 percent compared to the FY 2010-11 estimates. This is due to the program changes that were adopted as outlined below. All authorized positions are fully

funded in this appropriation including increases in the County's retirement and unemployment contribution.

- The Travel and Remunerations group increases significantly when compared to FY 2010-11 estimates. The FY 2011-12 budget recommends funding travel required for certifications and continuing education for training for Stormwater Management and Floodplain Management.

- The Operational Costs group increases less than one percent compared to the FY 2010-11 estimates primarily due to an increase in telephone usage for the smart phones. This appropriation also includes funding in the amount of $206,184 for Bexar Appraisal Fees assessed to Bexar County for Flood Control.

- The Supplies and Materials group increases significantly when compared to FY 2010-11 estimates. This increase is primarily due to vehicle fuel and oil.

- The Capital Appropriation includes the following projects that are budgeted in this Fund:

Program Justification and Analysis - Projects:

- **Precinct 1 Drainage Analysis -** Precinct 1 Drainage Analysis provides funding for analysis and design of various projects within Precinct 1 of Bexar County. Projects could include further study of drainage issues identified by Public Works field personnel and citizen complaints. This funding may also be used to identify regional flood control projects in the Medina River, Medio Creek and Leon Creek Watersheds for potential inclusion on the Bexar Regional Watershed Management future Capital Improvement Projects List. This is an on-going project.

- **SARA Local Project -** This project is for expenses related to indirect costs to the San Antonio River Authority in relation to the Mission Reach, Park Reach, and Eagleland Reach improvements of the River.

- **Local Project** – This project provides funding for analysis and design of various projects within the County. This project could include further study and construction of drainage issues identified by Public Works field personnel and citizen complaints.

Appropriations:

Projects

		Total Project Budget	Expenditures	Available
	Revenue	**$1,787,118**	**$326,436**	**$1,460,682**
3740	Drainage Analysis Pct. 1	$201,482	$45,076	$156,406
3748	SARA Flood Control	1,154,425	0	873,065
3799	Local Project	431,211	0	431,211
	Total Projects	**$1,787,118**	**$326,436**	**$1,460,682**

- There are five program changes Adopted for FY 2011-12 decreasing this budget by a total of $30,005:

    - The first program change is to move 50 percent funding of an Asset Manager (E-10) from the General Fund to Flood Control in the amount of $50,026.

    - The second program change is to add a Capital Projects Engineer (E-11) for a total of $83,258.

    - The third program change is to move 50 percent funding of one Engineering Services Manager (E-13) from the General Fund to Flood Control in the amount of $63,635.

    - The fourth program change is to delete one Flood Control Manager (E-11) at a cost savings of $118,500.

    - The final program change is to delete the Infrastructure Executive Director position which is funded 50 percent in Flood Control at a cost savings of $108,422.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Asset Manager	0	0	.5
Capital Projects Engineer	0	0	1
Civil Engineer	2	2	2
Civil Engineering Assistant	2	2	2
Engineering Services Manager	0	0	.5
Flood Control Manager	1	1	0
GIS Technician	1	1	1
Office Assistant IV	1	1	1
Real Estate Specialist	1	1	1
Senior Management Coordinator	1	1	1
Total - Flood Control	***9***	***9***	***10***

FLOOD CONTROL CAPITAL PROJECTS FUND (DEBT-FUNDED)

COMPANY: 702

Bexar County
Flood Control Summary-Multi Year Projects Fund
Fiscal Year Ending September 30, 2012

		Total Project Budget	Expenditures	FY 2011-12 Available
AVAILABLE FUNDS				
Revenue				
	Proceeds From Debt Issuance	$295,881,660	$160,751,523	$135,130,137
	Proceeds From Future Debt Issuance	$334,349,000		$334,349,000
	Transfer	1,750,000		$1,750,000
	Revenue from Use of Assets	83,315		$83,315
	Total Revenues	**$632,063,975**	**$160,751,523**	**$471,312,452**
APPROPRIATIONS				
3724	Cibolo Creek Watershed Study	$184,178	0	$184,178
3729	Hilltop Acres Buyouts	43,068	4,072	38,996
3730	CB19 Schaefer Rd Drainage PhII	442,298	442,297	1
3732	CB18 Smithson Valley LWC	614,500	166,625	447,875
3733	MR13 Live Oak Slough -Quintana Rd and IH35	510,000	327,058	182,942
3734	SC5 Mid-Beitel Creek Channel Restoration	1,491,858	1,349,479	142,379
3735	SC9 Perrin Beitel Bridge Expansion	4,000,000	694,623	3,305,377
3738	MR3AJungman Road LWC	176,217	176,217	0
3748	SARIP Mission Reach	158,900,000	41,189,461	117,710,539
3749	SARIP Museum Reach	10,812,325	10,652,148	160,177
3750	CW1 High Water Detection	1,730,000	777,926	952,074
3751	CB19 Schaefer Rd Drainage PhI	13,000,000	1,912,026	11,087,974
3752	LC8 Ingram Road LWC #58	9,879,559	8,847,296	1,032,263
3753	LC9 Hausman Drainage Project Phase I	13,100,499	4,143,247	8,957,252
3754	LC14 Chimenea Creek RSWF	327,320	327,320	0
3755	LC15 Huebner Creek RSWF	1,737,275	181,935	1,555,340
3756	LC17 Huebner Creek Enhanced Conveyance NWWC	22,920,639	11,304,409	11,616,230
3758	LC18 Boerne Stage Rd	5,720,000	1,224,108	4,495,892

3759	MR8 Shepard Rd@Elm Crk & Black Hill Branch	4,385,845	3,056,747	1,329,098
3760	MR27 Live Oak Slough -Overflow Control	1,370,000	323,942	1,046,058
3761	SA2 Laddie Place RSWF Phase III	29,956,829	19,567,256	10,389,573
3762	SA4 Shane Rd.	3,385,850	2,110,680	1,275,170
3763	SA6 Rock Creek NWWC/Outfall	5,738,920	924,116	4,814,804
3764	Local Projects MR28 Briggs Rd	1,565,000	392,604	1,172,396
3765	SA22 San Pedro Phase II	10,657,583	10,086,350	571,233
3766	SA33 Olmos Dam	6,280,943	6,073,031	207,912
3767	SA38 Balcones Heights RSWF	285,659	262,989	22,670
3768	CW0 Program Management (Phase I)	18,257,378	12,602,249	5,655,129
3769	SA41 Calaveras 8 Increase Detention	1,440,959	509,291	931,668
3770	SC2 Evans Road Ph I -South Lane	5,161,243	3,837,766	1,323,477
3771	SC12 Menger Rd.	587,737	517,126	70,611
3772	SC15 Rosillo Creek RSWF	9,525,000	911,939	8,613,061
3773	SC18 Roland Ave Bridge	10,220,000	1,335,033	8,884,967
3775	SARIP Eagleland	814,241	470,105	344,136
3777	LC19 Local Projects (Precinct 3) Whisper Creek	3,000,000	639,736	2,360,264
3778	MR29 Local Projects (Precinct 1) Luckey Road	2,000,000	614,241	1,385,759
3779	SA40 Calaveras Dam 6	1,000,000	1,000,000	0
3780	SA42 Broadway Drainage Improvements	3,000,000	490,437	2,509,563
3781	SA43 Six Mile Creek Drainage Improvements	6,200,000	1,151,636	5,048,364
3782	Medina Lake Dam	3,000,000	3,000,000	0
3783	Elmendorf Lake	3,000,000	500,000	2,500,000
3784	CW2 Material Testing	200,000	0	200,000
3785	Park Reach Project	1,600,000	0	1,600,000
3786	Eagleland betterment	3,123,292	158,930	2,964,362
3787	LC22 FCDS-French Creek Drainage Study	850,000	482,514	367,486
3788	LC23 French Creek Trib NWWC -Environmental	850,000	306,555	543,445
3789	LC27 Old Fredricksburg Road	550,000	15,600	534,400
3790	MR9 Robert Glenn at Live Oak Slough	950,000	54,600	895,400
3791	MR30 Groenbacher Rd South of Madrona	850,000	39,000	811,000
3792	MR31 Elm Forest at Turtle Cross	750,000	31,200	718,800
3793	SA3 Barbara Drive	1,300,000	579,497	720,503
3794	SA6 Rock Creek NWWC/Outfall Phase II	1,000,000	156,000	844,000
3795	SA8 S New Braunfels	1,100,000	71,075	1,028,925
3796	SA14 Science Park	700,000	439,285	260,715
3797	SA17 Real Road	550,000	15,600	534,400
3798	SA22 San Pedro Phase III	900,000	727,453	172,547
3813	CB9 Cimarron Subd	650,000	247,610	402,390
3814	LC10 Hausman Drainage Project Phase II	1,650,000	497,731	1,152,269
3815	SA44 VFW Drainage	12,000,000	893,522	11,106,478
3816	SA45 Casias Road LWC	650,000	39,000	611,000
3817	SA46 Kirkner Road LWC	600,000	70,200	529,800

3818	SA47 Henze LWC	650,000	54,600	595,400
3819	SA48 Concepcion Creek Drainage Improvements	2,650,000	648,045	2,001,955
3820	SC4 Knoll Creek	5,600,000	590,220	5,009,780
3821	SC27 Bulverde and Jung Mud Ck Trib A	1,500,000	15,600	1,484,400
3822	SC28 Jones Maltsberger at Elm Ck	800,000	15,600	784,400
3823	CW3 Inspection Services	200,000	0	200,000
3824	CW4 Environmental Services	700,000	0	700,000
3825	CW5 Program Controls Management System	1,000,000	370,000	630,000
3826	Millrace and Mulberry	1,100,000	134,564	965,436
3827	St Mary's Drainage	2,000,000	0	2,000,000
TBD	LC5 FCDS-S. Hausman	300,000	0	300,000
TBD	LC6 FCDS-Prue Rd. at French Ck	300,000	0	300,000
TBD	LC24 FCDS-Verde LWC	200,000	0	200,000
TBD	Galm Road Phase I	2,000,000	0	2,000,000
TBD	Babcock Phase V	6,716,949	0	6,716,949
TBD	Trainer Hale Drainage	544,248	0	544,248
TBD	Wilderness Oak Bridge	1,440,491	0	1,440,491
TBD	Benton City Road	524,400	0	524,400
	Total Projects	$435,472,303	$160,751,523	$274,720,780
	Contingencies	$196,591,672		$196,591,672
	TOTAL APPROPRIATIONS	$632,063,975	$160,751,523	$471,312,452

Program Description:

In FY 2001-02, Commissioners Court adopted the use of flood control revenues to fund the costs associated with road projects to alleviate flooding along those thoroughfares. These projects are funded through a debt issuance and the debt service is paid from the Flood Control tax revenue. These debt projects are separated from the portion of the fund that is cash funded. This portion of the fund consists of multi-year capital improvements projects.

- **The Cibolo Creek Watershed Study and Salado Creek/Cibolo Creek Watershed Integration Study** as well as other concept projects adopted by the Countywide Citizens Watershed Master Plan Committee is design studies. Funding for these studies is provided in the Concept Design project within this fund. The estimated cost for this project is $184,178 which was approved in FY 2009-10.

- **Hill Top Acres Flood Property Buy-out -** This is a voluntary buy-out of properties flooded in 2002. The program involves 20 property owners in the Hill Top Acres Subdivision off of Talley Road. On February 24, 2004 the Bexar County Commissioners Court authorized the San Antonio River Authority (SARA) to conduct the buy-out program. The program was implemented in three phases: Phase I-Title Search, Title Commitment, Appraisals and offer letters; Phase II-Negotiation, Acquisition and Closing; Phase III-Relocation, Demolition and Close-out. Of the 20 properties, 14 owners agreed to participate in the program. All participating properties have been appraised except

for one that requested a delay for personal reasons. SARA is currently making purchase offers to owners. The estimated project cost is $43,068.

- **Schaeffer Road Drainage Project -** The addition adds culverts and bar ditches along Schaefer Road and Raf Burnette to divert water in heavy rain events from adjacent properties to Cibolo Creek. The project would require securing easements from 12 property owners. The project budget is approximately $658,748 and was approved by Bexar County Commissioners Court February 24, 2004. Prior to the initiation of the project, the County secured a commitment from the neighborhood association to contact the affected property owners to help secure donated easements to complete the drainage projects. A neighborhood meeting was held on March 20, 2004 to initiate the process. To date, only two of the 12 property owners have agreed to donate the required easement. Phase I of this project was completed in January 2009. The total estimated project cost of $442,298.

- **Smithson Valley Low Water Crossing -** Smithson Valley at Cibolo Creek is a low water crossing. This project will upgrade the crossing to provide access in a higher frequency storm event. The project was identified in the 2004 Regional Capital Improvements Program for flood control. The total estimated cost of $614,500 is adopted in FY 2010-11.

- **Live Oak Slough- Quintana to I-35 (MR13) -** Live Oak Slough is a low water crossing. This project included channel restoration and drainage improvements along Benton City Road between Quintana Road and IH-35. Phase I of this project was completed in September 2009. The estimated project cost is $510,000 which is adopted in FY 2011-12.

- **Mid-Beitel Creek Channel Restoration (SC5) -** This project is for the design of the channelization of a section of Beitel Creek. Beitel Creek has been channelized from N.E. Loop 410 upstream to an area just south of Garden Court East Subdivision. After design, the project will consist of constructing an earthen channel from the existing channel, upstream approximately 4,000 feet. The channel will be adjacent to the Garden Court East Subdivision within the City of San Antonio. The project cost is estimated at $1,491,858.

- **Perrin Beitel & Briar Glen Design (SC9) -** Design and reconstruction to elevate the roadway and bridge on Perrin-Beitel Rd at Beitel Creek. The Vicar Rd/Perrin-Beitel intersection may be closed. Vicar Rd would terminate in a cul-de-sac before the existing Vicar Rd low water crossing. The improved bridge on Perrin-Beitel will withstand the 1 percent storm event and minimize flooding in the Briar Glen subdivision. Some channel improvements and regrading will be required. The project cost is estimated at $4,000,000. .

- **Jungman Road Design –** This project is to replace the existing low water crossing at the Medina River. The elevation of the existing drainage structure is at river water level. Therefore during any significant rain water covers and runs rapidly over the existing drainage structure. This results in the closure of the roadway. The approved structure will provide for a greater amount of rainfall to flow under the structure. This project was completed in May 2009. The project cost was $176,217.

- **Mission Reach -** This is a joint effort between the City of San Antonio, Bexar County and the San Antonio River Authority. The project will provide an ecosystem restoration while maintaining and improving flood reduction benefits to the San Antonio River from Lone Star Boulevard to Mission Espada. The estimated completion date for this project is August 2013 for Phase 3. The total estimated project cost for the 10 Year Flood Control Program Fund approved in FY 2011-12 is $39,669,124. Included in the FY 2011-12 Budget is the total cost of the project at $158,900,000. (Phase 1 and 2 from Lone Star Blvd to Mission Rod –Complete.)

- **Museum Reach -** This was a joint effort between the City of San Antonio, Bexar County, and the San Antonio River Authority on the final design of this project. The project provided an ecosystem restoration with maintaining or improving flood reduction benefits to the San Antonio River from Hildebrand Avenue to Lexington Avenue. The project cost was $10,812,325. (Complete)

- **Eagleland Reach:** As part of the San Antonio River Improvements Project, the Plunge Pool Wall will protect 300 linear feet of the east bank of the San Antonio River south of Alamo Street. The project is necessary due to the erosion potential caused by turbulence downstream of Gate 6 and for protection of significant bald cypress trees on the channel bank. The project was constructed in a joint bid project with the City of San Antonio/TxDOT Riverwalk Link, Pedestrian Phase Project and began construction in early 2009 and completed in May 2011. The total project cost was $814,241. (Complete)

- **Park Reach** – As part of the Community Venues Program for the San Antonio River Improvements Project, the Park Reach will provide new trails, landscaping, and ecosystem restoration along the Catalpa-Pershing channel and San Antonio River. The total adopted budget for the project is $1,600,000.

- **Eagleland Betterment** – As part of the Community Venues Program for the San Antonio River Improvements Project, the Eagleland Reach will provide new trails and upgrades to existing trails, pavilions, overlooks, landscaping, and picnic tables from S. Alamo to Lone Star Blvd. The total adopted budget for the project is $3,123,292.

Cibolo Creek Watershed

- **Schaefer Road Drainage Phase I (CB19)** – The purpose of this project is to improve the existing water conveyance of a roadway section of Schaefer Road located in northeast Bexar County. This section of roadway is located approximately 0.5 mile east of the intersection of Schaefer Road and FM 1518. Schaefer Road crosses a low lying area that drains uplands across the road and currently sheet flows across existing property to the south, ultimately entering Cibolo Creek. This project also includes land acquisition. The estimated completion date of this project is July 2012. The budget for this project is $13,000,000.

- **Cimarron Subdivision (CB9)** – The purpose of this project is to remove ten homes from the 100-year floodplain of West Salitrillo Creek in Cimarron Subdivision. The estimated cost of this project is $882,596 of which $650,000 is adopted in FY 2010-11.

Leon Creek Watershed

- **Ingram Road Low Water Crossing (LC8)** – This project is to build a bridge along Ingram Road across Leon Creek and Huebner Creek between Northwestern and Potranco providing unflooded access during the 1 percent chance rainfall event. This project includes coordination with the CoSA Parks Departments' Linear Creekway Project and the Huebner Creek Enhanced Conveyance Project (LC-17). The estimated completion date of this project is October 2011. The budget for this project is $9,879,559.

- **Hausman Drainage Project Phase I (LC9) -** This project will consist of replacing three low water crossings with bridges and downstream channel improvements to provide unflooded access during the 1 percent chance rainfall event along Hausman Road between Babcock and Huntsman. This project includes buyouts downstream of the three crossings in the existing Valley View Subdivision for

mitigation and channel improvements purposes. The estimated completion date of this project is December 2013. The estimated cost of this project is $15,445,639 of which $13,100,499 is budgeted in FY2011-12.

- **Hausman Road Phase II (LC10)** – This project will start at Babcock and continues to the east of Roadunner Way. The existing low water crossing over Maverick Creek will be replaced with a bridge to provide unflooded access across Maverick Creek. This project replaces the existing low water crossing at Maverick Creek with a bridge capable of passing a 100 year storm. The estimated cost of this project is $7,641,074 of which $1,650,000 is budgeted in FY2011-12.

- **Chimenea Creek RSWF (LC14)** – An objective of study was done to determine the conceptual location and size of regional Stormwater detention ponds at strategic locations within the Leon Creek Watershed and this project was one of them. The preliminary engineering report (PER) for this project has been completed. No cost effective regional storm water projects were identified during the PER. Various alternatives of regional detention ponds and channel improvements were reviewed during the PER. The project cost was $327,320. (Complete)

- **Huebner Creek at Prue Rd (LC15)** – This project is to alleviate flooding downstream of Prue Road. Provide a Regional Storm Water Detention Facility to reduce flow rate by approximately 10 percent. Prue Road crossing has been constructed as an all-weather crossing at Huebner Creek. Project requires obtaining regulatory permits such as United States Army Corps of Engineers permits, local floodplain permit, and a potential dam permit. The estimated completion date of this project is October 2013. The estimated cost of this project is $1,900,000 of which $1,737,275 is budgeted in FY 2011-12.

- **Huebner Creek Enhanced Conveyance (LC17)** – This project includes the analysis of Leon Creek starting at Loop 410, and following Leon Creek upstream to Huebner Creek just upstream of Bandera Road. This study is to determine the possible channel improvements and the alternatives to reduce structural flooding both in Leon Valley and the City of San Antonio. The project will be divided into three phases. Phase I will be from Loop 410 upstream to Ingram Road. Phase II will be from Ingram Road upstream to the city limit line between Leon Valley and San Antonio. Phase III will be from the city limit line between Leon Valley and San Antonio upstream to Bandera Road. A Cost Benefit Study, coordination with Leon Valley, City of San Antonio, San Antonio River Authority, Corps of Engineers, and possible buyouts are part of this project. The estimated completion date of this project is August 2013. The estimated cost of this project is $22,920,639, which is budgeted in FY 2011-12.

- **Boerne Stage Road (LC18)** – This project is funded for Public Works Division. 30 percent of the project is for the drainage improvements and 70 percent is for the roadway improvements. Reconstruction of a portion of Boerne Stage Road to include two travel lanes, six foot shoulders and a continuous center turn median. Roadway reconstruction will provide unflooded access (25 years storm event) to the area residents and businesses. This project will require additional right-of-way. Reconstruction includes raising the roadway, improvements to the pavement section, increasing roadside bar ditch capacities, adding drainage system, and traffic signal upgrade. The estimated cost of this project is $10,769,652 of which $5,720,000 is budgeted in FY 2011-12.

- **Local Project – Whisper Creek at Hollyhock (LC19)** – This project is located on Huebner Creek downstream of Hollyhock Street in northwest Bexar County and in the northwest area of the City of San Antonio. Bexar County proposes to alleviate flooding in the Whisper Creek subdivision during an Ultimate Development (UD) 100-year storm event by constructing concrete drainage wall and

concrete channel. The estimated project completion date is November 2013. The total project cost approved for FY 2011-12 is $3,000,000.

- **French Creek Drainage Study (LC22)** – This project is intended to study the feasibility of placing one or several detention ponds between S. Verde Road in the Verde Hills Subdivision and Evans Valley Acres Subdivision in Helotes to determine the effect such detention pond(s) may have on the several projects planned for this portion of French Creek. Proposed BCFC projects at N. Verde Road, Prue Road, S. Hausman Road, and Evans Valley Acres Subdivision may be positively affected by the placement of detention pond(s) in this reach of French Creek. The design fee for this project is $198,571. The amount of $850,000 is budgeted in FY2011-12.

- **Old Fredericksburg Road Low Water Crossing (LC27)** – This project is to replace the current low water crossing near Old Fredericksburg Road and Lost Creek Gap Rd. with a structure capable of passing the 1-percent-annual-chance (100 year) storm without overtopping the road. The estimated project completion date is November 2014. The estimated cost of this project is $2,761,505 of which $550,000 is budgeted for FY2011-12.

- **French Creek Tributary NWWC Environmental (LC23)** – This project is intended to remove multiple residential properties from the floodplain located in the Cedar Springs Subdivision and the Evans Valley Subdivision. Improvements to existing low water crossings in Evans Valley Subdivision and the intersection of Diamond K and Bar X Trail will also be considered. The estimated cost of this project is $4,216,644 of which $850,000 is budgeted in FY2011-12.

Medina River Watershed

- **Shepherd Rd at Elm Creek & Black Hill Branch (MR8)** – This project provides unflooded access at Shepherd Road at two low water crossings. The first crossing is at Elm Creek and the second at Blackhill Branch. This project also provides emergency access to IH-35 from Elm Creek Elementary School, and to 12 residences between Elm and Black Hill Branch Creeks. There was one flooding related death in this area in May 2007. The estimated completion date of this project is November 2011. The total estimated project cost is $3,146,173, of which $4,385,845 is budgeted in FY 2011-12.

- **Robert Glen Road Low Water Crossing (MR9):** – This project is to build a replacement for the low water crossing at Live Oak Slough and Robert Glen Road and to perform channel improvements between Loop 1604 and Robert Glen to provide flooding relief to the homes upstream of Robert Glen. The estimated project completion date is October 2014. The estimated cost of this project is $2,400,114 of which $950,000 is budgeted in FY2011-12.

- **Live Oak Slough Overflow Control (MR27)** – This project is located on the Medina River through property owned by the San Antonio Water System. The purpose of this project is to reduce flooding and erosion at the residence properties along Trawalter Lane and Quintana Road. The estimated completion of this project is January 2013. The total estimated project cost is $2,000,000 of which $1,370,000 is budgeted in FY2011-12.

- **Local Project Briggs Road (MR28) -** This project is located in southwest Bexar County between Luckey Road and McConnell Road. Briggs Road currently does not have the infrastructure to carry and convey water to a natural low during times of moderate and heavy rainfall. Therefore this area becomes inaccessible to residents and emergency personal due to flooding. Approximately 1,344 acres of adjacent property drain onto Briggs Road. The project will construct a parallel channel to Briggs Road to capture the storm water so that it may be properly discharged into a natural low.

Utilities relocation and culvert crossings will be inclusive of the project. The total estimated project cost was approved in FY 2008-09 at $1,565,000.

- **Local Project – Luckey Road near Wheeler Road (MR29):** This project addresses possible solutions for residents who live along Luckey Road and who have no road access during heavy storms. Luckey Road is located in Southwest Bexar County. The road ends half a mile north of its intersection with Wheeler Road. A private road that intersects with Luckey Road includes several homes that become inaccessible during severe storms. One possibility is to acquire property for connecting the area to Wheeler Road. Another solution is to buyout the residents. A couple of homes may be placed out of the flood plain by building a berm around them. The estimated length of time for buyouts and construction of berm is 1 year. The estimated completion date for this project is May 2013. The total estimated project cost is $2,810,921. The amount of $2,000,000 is budgeted in FY 2011-12.

- **Grosenbacher Low Water Crossing (MR30):** This project is intended to provide improvements to two low water crossings on Grosenbacher Road. One crossing is north of Madrona Street and the other is south of Madrona Street. There would be channel improvements to keep the two homes from flooding. This project will increase the size of the culvert and look at drainage channel improvements to improve flow through the culvert and avoid damage to residences upstream and downstream of the crossing. The estimated cost of this project is $2,888,095 of which $850,000 is budgeted for FY2011-12.

- **Elm Forest at Turtle Cross Street (MR31):** This project is intended to replace the low water crossing at the entrance to the subdivision. It is also intended to provide more capacity at several inadequate drainage outfalls to Medio Creek for several of the subdivision streets. The estimated cost of this project is $1,500,000 of which $750,000 is budgeted for FY2011-12.

- **Medina Lake Dam -** During FY 2008-09, an engineering stability study on the Medina Lake Dam concluded that the abutments or toes of the Medina Lake Dam do not meet the probable maximum flood (PMF) event or the criteria for stability in one-half a PMF event set by the State. In order to meet the State criteria for a PMF event, the Medina Lake Dam will need to be upgraded through having post tension anchors and a reinforced concrete apron to be installed in order to alleviate susceptible erosion to the foundation. The total estimated cost for the dam improvements is $10,000,000. Bexar Median Atascosa (BMA) is presently working with the Texas Water Development Board to obtain the remaining funding of $7,000,000 for the project. Bexar County will commit one time funding in the amount of $3,000,000 for this project. Bexar County funding is contingent upon whether BMA secures funding of $7,000,000 from the Texas Water Development Board (TWDB). Once funding is obtained by BMA from TWDB, an Interlocal Agreement between Bexar County and BMA will begin and be presented to Commissioners Court for final approval. Budgeted is $3,000,000.

San Antonio River Watershed

- **Laddie Place RSWF Phase III (SA2)** – This project is located between Fredericksburg Road and Gardina St. The purpose of this project is to remediate flooding at and downstream of the Northwest Center by constructing a regional storm water detention pond at the back parking lot of the shopping center. It will remove over 30 structures from 100 year floodplain. The estimated completion date of this project is April 2013. The total estimated project cost is $27,700,000 of which $29,956,829 is budgeted for FY2011-12.

- **Barbara Drive Drainage (SA3)** – This project replaces the concrete lined open channels between McCullough and the confluence of the box culverts located approximately 800 ft east of McCullough. This project will also reconstruct McCullough Street from Barbara to Sharon Street with an underground storm sewer system with curb inlets to eliminate the low water crossing at Barbara Drive and McCullough. The street reconstruction will include new streets, driveways, sidewalks and curbs. The estimated cost of this project is $9,629,312 of which $1,300,000 is budgeted for FY2011-12.

- **Shane Rd Low Water Crossing #158 (SA4)** – This project runs from an unnamed tributary to San Antonio River at Shane Rd – Low Water Crossing 158. The purpose of this project is to improve low water crossing at all weather crossing and create un-flooded access to Shane Road to remediate flooding on Shane Road, this project will require the installation of a bridge class structure, downstream channel grading, drainage easement acquisition, associated roadway reconstruction and utility relocation. The estimated completion date of this project is January 2012. The total estimated project of $3,385,850 is budgeted for FY 2011-12.

- **Rock Creek Enhanced Conveyance/Outfall Improvement (SA6)** – This project is located between Rock Creek at IH10 and Dudley Drive. The project removes 16 structures from the 100 year floodplain and improves the outfall at confluence with Olmos Creek. This project proposes to improve the Rock Creek waterway, between IH-10 and Dudley Drive, from a natural, rocky channel to a more engineered flood conveyance waterway. The wider, grass-lined channel will have the general effect of lowering the 100-yr floodplain elevation. Stabilization of the channel slopes from approximately 800 feet upstream of Callaghan Road to IH-10 is also considered. The project does not include any roadway repairs or relocations. The estimated completion date of this project is December 2012. The total estimated project cost of $5,738,920 is budgeted for FY2011-12.

- **Rock Creek Phase** II (SA6) – This is a continuation of the current Bexar County Flood Control Rock Creek Phase I project. The channel will be cut from the existing rock from Dudley Drive to Callaghan Road. The bank stabilization is to be placed from the toe of slope to just above the 100-yr floodplain elevation along the channel. The potential of additional culvert barrels at Callaghan Road is to be investigated with this project. The estimated cost of this project is $3,196,000 of which $1,000,000 is budgeted for FY2011-12.

- **S. New Braunfels Low Water Crossing (SA8)** – This project proposes increasing the channel size and capacity at the upstream of Hotwells Road and downstream of S. New Braunfels to contain the 100-yr water surface. Placement of additional structures will require reconstruction of S. New Braunfels and Hotwells Road, Right of Way acquisition and utility relocations are associated with the roadway reconstruction. The estimated cost of this project is $9,739,881 of which $1,100,000 is budgeted for FY 2011-12.

- **Science Park (SA14)** – This project proposes a study of the undersized Science Park Drainage Project, where the channels between the four street crossing drainage structures downstream of Bandera Road have eroded severely. The drainage study is to look at the feasibility of keeping the four street crossing structures in place and stabilizing the existing channel by use of bank stabilization techniques. The estimated cost of this project is $5,216,000 of which $700,000 is budgeted for FY2011-12.

- **Real Road at Chupaderas Creek Low Water Crossing (SA17)** – This project will replace the existing low water crossing at Real Road and Chupaderas Creek with a structure capable of passing a 1-percent chance (100 year) storm without overtopping the road. In addition, Real Road will be reconstructed, bar ditches along Real road will be regraded, and the channels upstream and

downstream will be regraded as well. The estimated cost of this project is $3,039,000 of which $550,000 is budgeted for FY2011-12.

- **San Pedro Huisache Phase II (SA22)** – The purpose of this project is to alleviate flooding in the Alta Vista Subdivision at Mark Twain Middle School during a 1 percent chance rainfall event. This phase of the project includes construction of an underground drainage system and street reconstruction. The main limits of construction are along Woodlawn Ave from the railroad to Ripley, along Ripley from Woodlawn Ave to Summit Ave, along Huisache Ave from Ripley to Breeden, along Breeden from Huisache Ave to Summit Ave, along Summit Ave from Breeden to San Pedro Ave, and along Mulberry from Breeden to San Pedro Ave.. The estimated completion date of this project is October 2012.The total estimated project cost is $11,974,702, of which $10,657,583 is budgeted for FY2011-12.

- **San Pedro – Huisache Phase III (SA22)** – This project the third phase of the San Pedro - Huisache project. This phase is intended to construct a storm drain system east of San Pedro between Agarita Street and Elsmere Place. The intent of this project is to prevent San Pedro Avenue from flooding and to keep the neighborhoods on both sides of San Pedro Avenue reasonably safe from flooding. The estimated cost of this project is $77,020,000 of which $900,000 is budgeted for FY2011.

- **Olmos Dam (SA33)** – This project consists of repairs to the existing Olmos dam that protects the City of San Antonio downtown business district. The project was completed in July 2011. The total budget of this project to $6,280,943 which is budgeted in FY 2011-12.

- **Balcones Heights RSWF (SA38)** - The purpose of this project is to alleviate flooding in the City of Balcones Heights by constructing a Regional Storm Water Facility in the southern portion of Oak Hills Park near Fredericksburg Rd. and IH 410. The project was intended to be a grass-lined facility that required grading of a portion of City of San Antonio Park Property. The intention is to reestablish a park in the regraded facility. This project is reprogrammed due to low benefit to the cost potential and community feedback. The completed amount for this project was $285,658. (Complete)

- **Calaveras 8 Increase Detention (SA41)** - This project will increase the detention volume of the existing structure at US HWY 87 between Stuart Road and E Loop 1604S by raising the top of the dam 2.7 feet and replace the principle spillway from 14 inches to 36 inches. It will then safely pass the Probability Mass Function and contain a 1 percent chance flood. The estimated completion date of this project is December 2012. The total estimated project cost is $1,500,000, of which $1,440,959 is budgeted in FY2011-12.

- **Calaveras Dam 6 (SA40)** - This project has been identified as a priority dam needing rehabilitation. The rehabilitation is required to place the dam into compliance with current safety standards, and provide better flood protection to an urbanizing area. This project will raise the top of the dam, add another principle spillway, and modify existing auxiliary spillways. Therefore Bexar County will include $1,000,000 in the Flood Control Program for this project. The total estimated cost for the dam improvements is $3,173,000. The United States Department of Agriculture-Natural Resources Conservation Service (NRCS) has funded the project at a cost of $2,373,000 with Bexar County funding $800,000 for the project plus administrative costs. Bexar County is working with the San Antonio River Authority (SARA) as the project manager. An Interlocal Agreement between Bexar County and SARA will be presented to Commissioners Court for final approval. The estimated project cost budgeted for FY 2011-12 is $1,000,000.

- **Broadway Drainage Improvements Project (SA42)** - The scope of work for this project includes; wetlands restoration and detention project in Brackenridge Park to eliminate the "Broadway Spill" at the Witte Museum, detention pond at 300 Patterson Avenue and detention pond on the McNay Institute property next to N. New Braunfels Street. The estimated completion date for this project is 2015. The estimated project cost is $28,100,000 of which $3,000,000 is budgeted for FY2011-12.

- **Six Mile Creek Drainage Improvements (SA43) –** This project constructs a Regional Storm Water Facilities on the Six Mile Creek to reduce flow in the existing channel. The intent is to place a detention pond or ponds along the creek to reduce the flows and reduce the draft digital Flood Insurance Rate Map (DFIRM) floodplain in the residential area between S. Flores Street and W. Petaluma Blvd. The estimated project completion is 2015. The estimated cost for South Flores Bridge and master plan is $23,000,000 of which $6,200,000 is budgeted for FY2011-12.

- **VFW Boulevard Drainage (SA44) –** This project is intended to reduce flooding near the intersection of Roosevelt Avenue with VFW Blvd by means of a new storm drain system in VFW Blvd. The storm drain will accept the water at the intersection and drain it to the San Antonio River. In addition the project will look at the runoff from the new City of San Antonio library at the intersection and direct it in a manner that will keep the County Mission Park from being flooded from runoff from the new facilities. The estimated cost of this project is $12,000,000 of which $12,000,000 is budgeted for FY2011-12.

  Cacias Road Low Water Crossing (SA45) – This project replaces the two low water crossings on Cacias Road with culverts capable of passing a 25-year storm without overtopping the road. Both culverts are to be replaced with multiple box culverts with headwalls upstream and downstream. Channel grading will be done upstream and downstream of these two culverts. Right-of-way (drainage easements) will have to be obtained to accommodate the drainage channels. The estimated cost of this project is $1,455,000 of which $650,000 is budgeted for FY2011-12.

- **SA-46 Kirkner Road Low Water Crossings (SA46) –** This project will improve the four low water crossings on Kirkner Road between Zigmont Road and Stuart Road in eastern Bexar County. This location will receive a High Water Detection System as well. The estimated cost of this project is $3,360, 000 of which $600,000 is budgeted for FY2011-12.

- **Henze Road Low Water Crossing (SA47) –** The purpose of this project is to improve the existing low water crossing at Henze Road in South Bexar County to meet a 25-year storm event. To meet this criteria the project proposes replacing the existing low water crossing which includes no culvert with appropriate culverts with parallel wing walls upstream and downstream of Henze Road. The estimated cost of this project is $1,152,000 of which $650,000 is budgeted for FY2011-12.

- **Concepcion Creek Drainage Improvements (SA48) –** The goal of the project is to study what engineering solutions are feasible to provide flooding relief for 130 homes between IH-35 and San Antonio River. The first phase of the study will determine what needs to be done to the existing creek channel and many street crossings to remove the adjacent private residences from the floodplain. The second phase of the project will be to construct the required improvements as determined in the drainage study. The estimated cost of this project is $2,489,000 of which $2,650,000 is budgeted for FY2011-12.

- **St. Mary's University Drainage Project (SA49)** - The San Antonio River Authority planning process identified a need to develop, St. Mary's University Drainage Project (SA49), a detention basin for the Alazan Creek on the site of St. Mary's University Campus. The upper part of the Alazan

Creek actually bisects part of the campus. The project consists of a detention pond facility and underground system to capture stormwater which will control flooding in the area. The flood control project is coordinated with the development of the St. Mary's University Venue Tax Sports Project. $2,000,000 is budgeted for this project.

- **Elmendorf Lake**. This project is located within the Apache Creek Watershed adjacent to the Our Lady of the Lake University. Moderate to heavy rainfall within this watershed has caused flooding and water quality issues; therefore there has been a need for a comprehensive look at flood control components that would help alleviate these problems. The improvements have been identified as a part of the overall flood control effort within this area. Bexar County will commit one time funding in the amount of $3,000,000 to provide for the desilting and possible installation of a bottom release sedimentation gate to be installed in the existing lake infrastructure. Bexar County is working with the San Antonio River Authority (SARA) as the technical partner on this project. An Interlocal Agreement between Bexar County and SARA will be presented to Commissioners Court for final approval.

Salado Creek Watershed

- **Evans Road LWC (SC2)** – This project is located at Evans Road and Elm Creek. This project will raise and upgrade Evans Road above the Elm Waterhole Creek. Construction includes a span bridge structure, roadway widening with taper-downs, channel grading, drainage easement acquisition, and utility relocation. The potential for loss of life will be reduced and an all weather access on this major thoroughfare will be provided. The estimated completion date of this project is November 2012. The total estimated project cost is $5,161,243 which is budgeted.

- **Knoll Creek SC4:** The goal of this project is to perform a drainage study to determine the best option for improving this portion of Knoll Creek to remove homes from the 100-year floodplain just downstream of Classen Road without adverse impact to the flooded commercial properties downstream. The estimated cost of this project is $12,000,000 of which $5,600,000 is budgeted for FY2011-12.

- **Menger Road LWC (SC12)** – The location of this project is the low water crossing at Menger Road and Elm Creek. This project will replace the existing structures and provide channel regrades to improve water flow. The project will provide an all weather access to Menger Road and may reduce potential for loss of life. The total estimated project cost is $1,700,000 of which $587,737 is budgeted for FY 2011-12.

- **Rosillo Tributary RSWF (SC15)** – The location of this project is the detention facility north of Old Seguin Road. This project will alleviate flooding on the tributary to Rosillo Creek downstream of FM 78 in the City of Kirby. It will provide runoff control and reduce the floodplain along one tributary to Rosillo Creek. The estimated completion date of this project is December 2013. The total estimated project cost is $9,611,000 of which $9,525,000 is budgeted for FY 2011-12.

- **Roland Ave. Bridge (SC18)** – This project is located at Roland Ave. and Salado Creek. The project will raise Roland Ave. above the 100 year water surface elevation crossing over Salado Creek. It will provide two separate bridges and 1,450 feet of roadway approaches. Roland Ave. will be re-aligned to improve the sharp curves through the low water crossing. The project will provide unflooded access and may reduce the potential for loss of life. The estimated completion date of this project is October 2012. The total estimated is $10,220,000 which is budgeted for FY2011-12.

- **Bulverde and Jung Mud Creek Trib A SC27:** The goal of this project is to improve the low water crossing at Bulverde Rd and Jung Road at Trib A to Mud Creek to convey an 100-year ultimate storm event. The estimated cost of this project is $5,174,000 of which $1,500,000 is budgeted for FY2011-12.

- **Jones Maltsberger at Elm Creek SC28:** This project will construct a bridge at the current low water crossing at the Jones - Maltsberger crossing of Elm Creek. A portion of Jones - Maltsberger Road will have to be rebuilt to be able to place the bridge. Per the City of San Antonio Major Thoroughfare Plan, Jones - Maltsberger is to be widened to four lanes and a turning lane in this portion of he project. The estimated cost of this project is $2,701,951 of which $800,000 is budgeted for FY2011-12.

Countywide

- **Project Management (CW0)** – The annual estimated cost of professional services for project management associated with all flood control projects is $3,000,000. These services through requests for proposal will be secured every three years. The total estimated project cost of the first phase of program is $7,689,656, of which $3,500,000 was approved for FY 2009-10, and $4,189,656 was the previous year funding. Second phase of the program increased the one year of program management budget to $5,077,258, and the third phase increased it by $5,160,390, increase the total budget to $18,257,378 for FY 2011-12.

- **High Water Detection System (CW1)** – This project provides automatically activated High Water Detection Systems to warn motorists of flooded roadways in real time. These systems are easily integrated in with existing monitoring systems providing seamless control and notification while supplementing existing regional drainage and river flow databases. The systems can be installed with flashing lights and signs and activate themselves locally when predetermined flood conditions occur. The systems then communicate their status to a central base station via any of a variety of communications means. This project will be incorporated in incremental phases over 10 year life of the flood control program. The estimated completion date was January 2010. The total estimated project cost is $1,730,000, of which $1,730,000 is budgeted in FY 2011-12.

- **Material Testing Services (CW2)** – This is funded for quality assurance material testing services in support of Flood Control CIP projects. The services include geotechnical site investigation and laboratory testing, and construction material testing services. Program recommended $150,000 for FY 2009-10 and $1,500,000 for FY10-11.This project appropriates funds for unanticipated costs associated with environmental required material testing associated with the construction of Flood Control Projects. The amount of $200,000 is budgeted FY2011-12.

- **Inspection Services (CW3)** –This is funded for professional construction inspection services in support of Flood Control CIP projects. The services include all services related to the inspection, coordination of testing, maintenance of records, developing reports, review of contractor pay estimates, attending project meetings, receiving, coordinating, and processing submittals and RFIs, and obtaining project closeout documentations. The amount of $200,000 is budgeted for FY 2011-12.

- **Environmental Services (CW4)** –This is funded for environmental and geological services in support of Flood Control CIP projects. The services include hazardous materials, U.S. Army Corps of Engineers Permitting, geology, biological resources, and cultural resources. The amount of $700,000 is budgeted for FY 2011-12.

- **Program Controls Management System (CW5)** –This is funded for Program management services that will be to implement reliable program/project management collaborative software. Selected firm will accurately monitor program progress from a project budget, schedule, and document management standpoint. Monitoring progress will occur on a short-term basis (i.e. daily and weekly) and will summarize and report progress status in an easy to understand form. The amount of 1,000,000 is budgeted for FY2011-12.

- **Millrace and Mulberry -Enhancements** - This funding is for the City of San Antonio project, Catalpa-Pershing. Catalpa-Pershing project is to upgrade the bridges at Mulberry and Millrace crossing the Catalpa-Pershing channel from box culverts to single span bridge. Both bridges will include art enhancement element from a local San Antonio artist. Estimated CoSA construction cost is $1,616,459. Construction started in January 2011 and ends in March 2012. Bexar County will commit one time funding in the amount of $1,100,000 in FY2011-12.

Flood Control Components of Local Transportation Projects

- **Galm Road Phase** I – There are two low-water crossing within the project limits located within the existing 100-year floodplain which are repeatedly closed during significant storm events. The flood control components of this project are the construction two bridge spans which will pass a 100 year storm event. The estimated flood control components cost is $2,000,000.00 for FY 2011-12.

- **Babcock Road** – Project consists of existing cross drainage structures within these project limits located within the 100-year flood plain. Four bridges and one bridge class culvert will ensure a "no rise" water surface elevation solution while passing the 100-year runoff. The estimated construction cost is $6,716,949 for FY 2011-2012.

- **Trainer Hale Low Water Crossing** – Replacement of a 4-barrel corrugated metal pipe drainage structure. Current configuration is both in poor repair and unable to safely pass stormwater runoff from significant rainfall events. Drainage structure is located within the existing 100-year floodplain and design of new structure will need to ensure a "no-rise" water surface elevation solution while safely passing the 100-year runoff. The estimated construction cost is $544,248 for FY 2011-2012..

- **Wilderness Oak Bridge** - The project is the construction of approximately 1,200 linear feet of Wilderness Oak across Mud Creek to close the gap between Wilderness Oaks to the west, which connects to Blanco Road through Canyon Springs, and Wilderness Oaks to the east, which connects to US Highway 281. The construction is 1,200 linear feet of 20 – 10' x 10' bridge class box culverts to establish connectivity and provide additional unflooded access to the surrounding subdivisions and elementary school. The County's portion of the estimated cost for FY 2011-2012 is $1,440,491.

- **Benton City Road Low Water Crossing** – Replacement of a 3-barrel corrugated metal pipe drainage structure. Current configuration is both in poor repair and unable to safely pass stormwater runoff from significant rainfall events. Drainage structure is located within the existing 100-year floodplain. The structure replacement will provide for an improved conveyance of storm water runoff while safely passing the 100-year runoff. The estimated cost for FY 2011-2012 is $524,400.

Bexar County, Texas
Economic Development Capital Projects Fund
Fiscal Year Ending September 30, 2012

	Total Project Budget	Expenditures	FY 2011-12 Available
AVAILABLE FUNDS			
Revenue	$40,827,528	$38,981,466	$1,846,062
Total Revenues	**$40,827,528**	**$38,981,466**	**$1,846,062**
TOTAL AVAILABLE FUNDS			
APPROPRIATIONS			
Highways - Projects	$40,827,528	$38,981,466	$1,846,062
TOTAL OPERATING APPROPRIATIONS	**$40,827,528**	**$38,981,466**	**$1,846,062**
APPROPRIATED FUND BALANCE	**$0**	**$0**	**$0**
TOTAL APPROPRIATIONS	**$40,827,528**	**$38,981,466**	**$1,846,062**

ECONOMIC DEVELOPMENT CAPITAL PROJECTS FUND

COMPANY: 700

Program Description:

The Economic Development Capital Projects Fund was created in FY 2003-04 as a funding source for capital improvement projects associated with the County's Economic Development program. These projects are capital improvements committed to be completed by the County as part of its effort to improve the quality of life of its citizens, provide high-quality job opportunities, and diversify the local economy. The fund also allows the citizens to more easily track the County's progress in completing these important projects.

Appropriations:

The appropriations for the Economic Development Capital Projects Fund are listed following the Program Justification and Analysis.

Program Justification and Analysis:

- **Toyota Plant Road Improvements:** In December 2002, Toyota Motor Manufacturing North America, Inc. announced that it would locate its sixth North American manufacturing facility in southern Bexar County. The $800 million plant was completed in 2007 and produced its first vehicle in November that year. The plant employed approximately 2,000 people, with the potential to employ as many as 4,000 if a second phase of the project is undertaken. As part of the County's contribution to the project, the County provided a ten-year, 100 percent tax abatement, competitive rail access (through the activities of the Bexar County Rail District), and road improvements totaling $17.7 million. Of the $17.7 million, approximately $2.7 million was funded in the Special Road and Bridge Fund using previously budgeted and reprogrammed funds from other projects. This $2.7 million funded the design and right-of-way acquisition. The remaining funding was used for the Applewhite South and Applewhite North road projects. (Complete)

- **City/County Road Improvements:** Bexar County provided the City of San Antonio $3 million in funding for reconstruction, asphalt overlay and recycling, and hot paver laid microsurface on roads in and around the AT&T Center.

Account Number	Projects	Total Project Budget	Total Estimated Project Expenditures	FY 2011-12 Available Funds
5220	**Toyota South (Watson Rd to Loop 1604)**			
3849	Road Construction Service	$9,758,000	$8,529,382	$1,228,618
4630	Public Notice	0	1,528	(1,528)
5840	Right of Way	419,590	271,093	148,497
7006	Traffic Signal	0	197,869	(197,869)
	Subtotal	**$10,177,590**	**$8,999,872**	**$1,177,718**
5229	**Toyota North (Zarzamora to Watson Rd)**			
3849	Road Construction Service	$12,522,000	$ 11,705,418	$ 816,582
5840	Right of Way	277,349	425,587	(148,238)
	Subtotal	**$12,799,349**	**$12,131,005**	**$668,344**
5332	**Toyota Applewhite South**			
5449	Economic Development Activity	$14,850,589	$14,850,589	$0
	Subtotal	**$14,850,589**	**$14,850,589**	**$0**
5249	**City/County Road Improvements**			
3849	Road Construction Service	$3,000,000	$3,000,000	$0
	Subtotal	**$3,000,000**	**$3,000,000**	**$0**
	TOTAL AVAILABLE	**$40,827,528**	**$38,981,466**	**$1,846,062**

Bexar County, Texas
Adult and Juvenile Facilities Fund Summary
Fiscal Year Ending September 30, 2012

	Project	Activity to Date	Funds Available
AVAILABLE FUNDS			
Intergovernmental Revenue	$4,000,000	$4,000,000	$0
Proceeds from Long Term Debt	28,734,393	28,595,334	139,059
TOTAL AVAILABLE FUNDS	**$32,734,393**	**$32,595,334**	**$139,059**
APPROPRIATIONS			
Projects			
Jail Locks Phase II	$3,377,902	$3,377,902	$0
ADC Annex 1:64 Conversion	268,880	268,880	0
Comal Street Project	4,207,471	4,191,994	15,477
Medium Risk Adult Detention Center Expansion	23,393,403	23,273,604	119,799
Laredo Street Roof Repair	307,825	307,825	0
Comal Street Temporary Buildings	1,139,699	1,139,699	0
Body Orifice Security Scanner	17,180	17,180	0
Tower E – Bed Conversion	20,000	18,250	1,750
Total Projects	**$32,732,360**	**$32,595,334**	**$137,026**
Contingencies	**$2,033**	**$0**	**$2,033**
TOTAL APPROPRIATIONS	**$32,734,393**	**$32,595,334**	**$139,059**

ADULT AND JUVENILE DETENTION FACILITIES FUND

COMPANY: 700

Program Description: The Adult and Juvenile Detention Facilities Fund accounts for the expenditure of the General Obligation Bond proceeds from the $79 million authorized by the voters in November 1993 for the construction of adult and juvenile detention facilities in Bexar County. The proceeds from the sale of these bonds were used to purchase land and to fund project engineering and design, construction, equipment, and other related costs for detention facility projects. The following projects have been designed and completed: Comal Street Adult Detention Facilities renovations, Mission Road Juvenile Detention Facility expansion, the Krier Center for Juveniles, and the Laredo Street Air Conditioning Repair Project. The County sold $67 million of the $79 million in General Obligation Bonds authorized by the voters to fund these projects.

Appropriations: The appropriations for the Adult and Juvenile Detention Facilities Fund are listed following the Program Justification and Analysis section for this fund.

Program Justification and Analysis:

In July 1994, $25 million in General Obligation bonds were sold and an additional $19 million were sold in July 1995. In March 1999, $10 million in bonds were sold to fund the expansion of the Adult Detention Center, now a medium risk facility. An additional $13 million were sold in August 2000 to fund the completion of the Annex Expansion Project. Commissioners Court gave authorization in FY 1998-99 to modify original plans for the Work Release Facility in response to changes in the classification of inmates the facility needed to house.

- **Adult Detention Center Lock Project, Phase II:** The total cost for the project is approximately $10.11 million and was phased in over three fiscal years. Phase I was budgeted in the County Buildings Capital Improvement Fund. Phase II in the Detention Facilities Fund, and Phase II was funded using 2003 Bond Referendum funds. All Phases are complete.

- **Adult Detention Center Annex 1:64 Conversion:** In FY 2007-08, the need to convert the Adult Detention Center Annex supervising staffing ratio from one staff to 48 inmates to a ratio of one to 64 inmates to reduce the necessity of housing Bexar County inmates in other county jail facilities

- **Comal Street Project:** The existing Comal Street jail has undergone extensive renovations to improve the efficiency of the facility. These renovations included changes to the layout of the reception area and booking areas, as well as expansion of the medical, housing, laundry, and Pretrial Services areas. The project budget was $4,179,947. In FY 2004-05 an additional $420,000 was added to this project budget for the inclusion of needed repairs to the facility. This project is on-going.

- **Medium Risk Adult Detention Center Expansion Project:** This project was programmed in the 1993 Farbstein and Associates report as a 320 bed expansion of the Comal Street Jail Annex to house the work release program; however changing population demands changed the scope of this project. The expansion of the Work Release Program Project into a larger facility was reprogrammed and renamed in FY 1998-99 as the Medium Risk Adult Detention Center Project. Reprogramming the facility from work release to medium risk required design upgrades to further secure the facility. Construction on the Medium Risk Adult Detention Facility is complete and the facility is fully operational.

- **Laredo Street Roof Repair:** The Central Texas Parole Violators Facility needed significant roof repairs totaling an estimated $250,000 and the FY 2004-05 Budget included a project budget in this

amount. To complete the repairs, in FY 2005-06 $49,840 was reprogrammed from the Medium Risk Adult Detention Center Expansion Project. The project budget was $307,825; the project is effectively closed out.

- **Comal Street Temporary Buildings:** In FY 2006-07 it became necessary for Bexar County to make needed repairs to the Comal Street Jail and expand the capacity of the Medium Risk Facility due to overcrowding issues. The temporary building project was created to enable inmates to be moved to a secure location temporarily while repairs and other work is being performed in their units. Funding was provided for this project from the Comal Street Jail Project in the amount of $1,139,699.

- **Body Orifice Body Scanner:** During FY 2008-09 the purchase of two Body Orifice Scanners was necessary in order to comply with a consent decree to change the strip search policy that resulted in a lawsuit. Funding in the amount of $17,180 was provided to purchase the security scanners.

- **Tower E – Renovations:** During FY 2009-10 this project was created to cover architectural and engineering services related to the conversion of temporary inmate housing to permanent in the Adult Detention Center Annex. The total project cost is $20,000.

Fund: 360
Agency: 501
Adult and Juvenile Detention Facilities Fund

	Project	Budget	Activity To Date	Funds Available
CAPITAL EXPENDITURES				
3551	**Jail Locks Phase II**			
0110	Personnel	$0	$15,514	($15,514)
3600	Medical Services	0	115	(115)
3674	Architectural Services	267,339	267,339	0
4655	Contract Detention Services	0	126,320	(126,320)
8310	Building Equipment	3,110,563	2,916,142	194,421
8040	Building Improvements	0	52,472	(52,472)
	Total Jail Locks Phase II	**$3,377,902**	**$3,377,902**	**$0**
5540	**ADC Annex 1:64 Conversion**			
8040	Building Improvement	$268,880	$268,880	$0
	Total ADC Annex 1:64 Conversion	**$268,880**	**$268,880**	**$0**

	Project	Budget	Activity To Date	Funds Available
5961	**Comal Street Project**			
0110	Personnel	$2,193	$0	$2,193
3650	Legal Services	3,994	3,994	0
3831	Appraisal and Survey Services	2,150	2,150	0
3674	Architectural Services	566,908	566,908	0
3805	Program Management Services	75,445	75,445	0
3806	Construction Management Services	732,804	732,804	0
3820	Planning Services	36,398	36,398	0
3832	Site Surveys	5,265	5,265	0
3840	Financial Advisory Services	7,920	7,920	0
3899	Professional Fees	25,301	25,301	0
4685	Environmental Expense	13,736	13,736	0
4698	Permits and Fees	2,660	2,660	0
4699	Bond Issuance Services	20,852	20,852	0
5600	Insurance	26,175	26,175	0
8020	Buildings	70,336	57,163	13,173
8025	General Contractor	2,243,474	2,243,364	110
8026	Electrical Systems	187,944	187,944	0
8441	Furnishings	12,329	12,329	0
7911	Land Acquisition	171,587	171,587	0
	Total Comal Street Project	**$4,207,471**	**$4,191,994**	**$15,477**
5965	**Medium Risk Adult Detention Center Expansion**			
0110	Personnel Services	$0	$0	$0
3806	Construction Management Services	1,452,911	1,452,911	0
3825	Consultant Services	19,538	19,538	0
4630	Public Notice	5,566	5,566	0
4698	Permits and Fees	93,850	93,850	0
4699	Bond Issuing Services	117,666	117,666	0
4840	Office and Other Equipment Repairs	770	770	0
5600	Insurance	20,633	20,633	0
6020	Office Supplies	44,212	44 212	0
6040	Maintenance Tools and Supplies	3,000	2,709	291
6199	Other Supplies	100,793	100,793	0
6450	Safety Supplies	2,000	1,356	644
7220	Clothing Bedding and Utensils	8,816	6,805	2,011
7850	Communication Equipment	10,835	10,835	0
7911	Land Acquisition	281,231	261,231	20,000
8020	Construction	19,597,533	19,597,533	0
8310	Building Equipment	14,210	14,210	0

	Project	Budget	Activity To Date	Funds Available
8441	Furnishings	327,283	327,283	0
8460	Kitchen Equipment	290,178	290,178	0
9400	Contingency	1,002,378	905,525	96,853
	Total Medium Risk Adult Detention Center Expansion	**$23,393,403**	**$23,273,604**	**$119,799**
5972	**Laredo Street Roof Repair**			
4830	Building and Ground Repair	$57,840	$57,840	$0
8020	Construction	249,985	249,985	0
	Total Laredo Street Roof Repair	**$307,825**	**$307,825**	**$0**
5902	**Comal Street Temporary Buildings**			
3825	Consulting Services	$46,000	$46,000	$0
8020	Buildings	1,093,699	1,093,699	0
	Total Comal Street Temporary Buildings	**$1,139,699**	**$1,139,699**	**$0**
6005	**Body Orifice Security Scanner**			
8470	Machinery Special Equipment	$17,180	$17,180	$0
	Total Body Orifice Security Scanner	**$17,180**	**$17,180**	**$0**
6007	**Tower E – Bed Conversion**			
3825	Consultant Services	$20,000	$18,250	$1,750
	Total Tower E – Bed Conversion	**$20,000**	**$18,250**	**$1,750**
TOTAL CAPITAL EXPENDITURES		**$32,732,360**	**$32,595,334**	**$137,026**
CONTINGENCIES				
9400	Undesignated Funds	$2,033	$0	$2,033
TOTAL CONTINGENCIES		**$2,033**	**$0**	**$2,033**
TOTAL DETENTION FACILITIES FUND		**$32,734,393**	**$32,595,334**	**$139,059**

Bexar County, Texas
County Buildings Capital Improvement Fund
Ending September 30, 2012

Agcy	Org	Project	Project Budget	Activity To Date	Funds Available
105	5532	Financial Management System	$7,188,841	$6,762,740	$426,101
106	5522	CJ Information System	23,600,000	12,383,603	11,216,397
106	5533	Cashiering System	1,000,000	890,971	109,029
106	5537	Juvenile Justice Information System	3,682,609	3,261,865	420,744
106	5594	Server Purchase for Technical Support	24,131	24,131	0
106	5598	Virtual Server (R900)	30,077	30,077	0
106	5605	Notebook Replacement Project (136)	248,516	227,893	20,623
106	5608	Replacement of Delphax Large Capacity Printer	250,000	250,000	0
106	5611	Dark Fiber Replacement Project – Downtown	83,943	83,943	0
106	5615	FY 2010-11 PC Replacement	1,210,760	737,163	473,597
106	5616	FY 2010-11 Notebook Replacement	310,047	201,545	108,502
106	5617	Ruggedized Notebook Replacement	43,104	43,104	0
106	5619	Enterprise Data Center Power Upgrade	307,700	32,300	275,400
106	5620	Ethernet Cabling Adult Detention Center	355,808	178,449	177,359
106	5621	LAN Management Solution	88,143	0	88,143
106	5622	Switches for Converged and Redundant Network	343,335	17,991	325,344
106	5623	Upgrade Data Center Switch	501,760	0	501,760
106	5625	Firewall Replacement	16,127	0	16,127
106	5626	ArcGIS Server/Desktop Tools	91,000	31,543	59,457
106	5627	Expansion of Avaya Meeting Exchange	14,948	10,303	4,645
106	5628	I.T. Printer Solution	895,621	895,621	0

Agcy	Org	Project	Project Budget	Activity To Date	Funds Available
106	5629	County Telephone Five-Digit Dialing	$18,916	$0	$18,916
106	5630	Avaya Phone Cabinet Replacement	20,910	0	20,910
106	5631	District Clerk Scanning Equipment	60,000	60,000	0
106	5632	Printer Solution Equipment (Cutter Attachment)	7,300	0	7,300
106	5633	Justice of the Peace and Pretrial - LYNC System	44,864	44,800	64
106	tbd	Printer Solution Equipment (Neopost Mailing System)	232,100	0	232,100
109	5604	Purchasing Vehicles	24,662	24,654	8
109	5605/06	Constable Revenue Certified (4) Vehicles	120,000	120,000	0
112	5535	CHRIS Timekeeping Software	500,000	299,700	200,300
112	5536	CHRIS Online Open Enrollment	250,000	10,944	239,056
112	5583	CHRIS Project	250,000	0	250,000
113	5001	Replace Batteries in iVotronics Machines	156,000	0	156,000
222	5586	Imaging-District Clerk	128,629	127,712	917
222	5586	Imaging Project for FY 2009-10	60,000	59,841	159
222	5587	Reconciling Software for District Clerk, County Clerk, PRM	60,000	0	60,000
238	5590	Video Teleconferencing (3 floors) for Criminal District Courts	187,491	0	187,491
350	5584	Computer Aided Dispatch-BCSO	279,000	232,455	46,545
350	5610	Dialysis Machines for ADC	500,000	300,000	200,000
350	6008	Nextel FCC Rebanding	150,300	33,728	116,572
350	6011	Training Firing Range	87,392	56,008	31,384
353	5606	Washer and Dryer Set for Juvenile Detention	15,000	0	15,000
353	5607	Livescan Unit for Juvenile Probation	60,000	0	60,000

Agcy	Org	Project	Project Budget	Activity To Date	Funds Available
501	5011	Courthouse Exterior	$10,365,449	$10,352,701	$12,748
501	5124	Adult Probation Facility	2,356,097	2,355,573	524
501	5442	Northeast Service Center	246,919	246,919	0
501	5443	Southeast Service Center	310,306	306,202	4,104
501	5444	Forensic Science Space Plan	300,000	299,721	279
501	5504	Main Jail Laundry Boiler Room	36,293	31,912	4,381
501	5507	Firing Range Berms	90,485	46,375	44,110
501	5509	Courthouse Roof Repair	4,855,967	4,841,646	14,321
501	5515	Park Improvements	525,645	525,487	158
501	5516	Replace Hot Water Units in Tower A of ADC	322,333	321,507	826
501	5521	Energy Project CIED In-Kind	448,209	12,576	435,633
501	5523	Justice Center Expansion Project	66,681,398	66,615,392	66,006
501	5525	Fire Suppression	1,608,585	1,165,986	442,599
501	5528	227 Flores Parking Garage	14,609,907	14,586,916	22,991
501	5529	Energy Upgrades to Bond Projects	7,458,998	6,844,233	614,765
501	5530	Central Magistration Build Out	4,739,129	1,611,467	3,127,662
501	5538	Courthouse Restoration	5,394,035	4,793,466	600,569
501	5539	Juvenile Justice Academy	1,501,637	2,088	1,499,549
501	5541	AP Parking Garage	17,187,677	16,962,799	224,878
501	5542	Land for Jail Campus	9,255,572	9,254,929	643
501	5549	Heat Recovery System ADC Laundry	375,105	123,424	251,681
501	5550	Solar Hot H2O ADC Annex	212,695	123,367	89,328
501	5553	Vista Verde Waterproof/Concrete	454,566	454,313	253

Agcy	Org	Project	Project Budget	Activity To Date	Funds Available
501	5556	Pletz Park Improvement	$145,536	$143,673	$1,863
501	5558	Rodriguez Park Improvement	75,634	40,795	34,839
501	5562	Haven for Hope Homeless Campus	11,000,000	11,000,000	0
501	5564	Energy Conservation Equipment	500,263	292,532	207,731
501	5565	Juvenile Facilities Projects	5,055,334	5,052,982	2,352
501	5566	Constable/JP Facility Project	5,279,579	5,275,159	4,420
501	5567	Communicare Facility Renovation Project	100,000	0	100,000
501	5568	Road and Bridge Project	6,500,000	3,671,483	2,828,517
501	5571	Water Service – Bullis	82,193	6,652	75,541
501	5572	Sidewalk and Barbed Wire Enhancement and Replacement Project	131,289	82,175	49,114
501	5574	Radio System Antenna Enhancement at Justice Center, Courthouse, and AT&T Center	267,000	27,394	239,606
501	5575	Replace Damaged Corridor Panels-Justice Center	185,000	65	184,935
501	5576	Replace Generator and Add Emergency Electrical Circuits-Courthouse	420,000	0	420,000
501	5577	Replace/Renovate and Strip Parking Lots-Vista Verde, TASC Building, Juvenile Detention, Cyndi Krier	269,670	11,982	257,688
501	5578	ADC Roof Replacement, Waterproofing of Masonry Envelope, and Exterior Cleaning	1,301,462	1,301,462	0
501	5580	Modifications/Upgrade to Electrical Power Supply-ADC Admin	153,408	745	152,663
501	5581	Firing Range	6,001,037	3,478,367	2,522,670
501	5582	Camp Bullis Easement	1,000,000	1,349	998,651
501	5583	Officer's Dining Room-ADC	517,154	487,874	29,280
501	5585	Automated Fingerprint Identification System (AFIS)	400,000	229,982	170,018

Agcy	Org	Project	Project Budget	Activity To Date	Funds Available
501	5589	Breath Test Support Program	$92,642	$9,750	$82,892
501	5591	Lakwood Acres Park Vehicles (5)	163,866	0	163,866
501	5594	ADC Domestic Hot Water Heater (Water Loops)	655,900	652,555	3,345
501	5596	Countywide Roofing Project	1,948,769	407,471	1,541,298
501	5597	Adult Detention Center -Suicide Bed Conversion	250,000	39,650	210,350
501	5612	ZAP Trucks and Storage Project	86,540	86,540	0
501	5613	Toudouze Property Purchase/Renovation	7,900,000	7,890,350	9,650
501	5614	Courthouse Restoration and Historic Rehabilitation-Double Height Project	6,350,000	754,196	5,595,804
501	5615	Cadena Reeves Expansion and Renovation Project	21,812,000	2,049,058	19,762,942
501	5616	Re-Entry Facility	2,500,000	499	2,499,501
501	5617	Adult Detention Center Air Handler Unit Replacement and Air Improvement Project	29,000,000	20,471,007	8,528,993
501	5624	Repair Flooring in ADC Inmate Recreation Areas	990,000	13,203	976,797
501	5625	Septic System Upgrade at Raymond Russell Park	10,000	0	10,000
501	5626	Parking Lot Overlays-Raymond Russell, Rodriguez, Comanche, and Mission County Park	1,200,000	874	1,199,126
501	5627	Redevelop Mission County Park	2,000,000	1,268,885	731,115
501	5628	City Base West	3,940,000	0	3,940,000
501	5629	512 E. Highland Infrastructure Facility	5,728,000	2,450,160	3,277,840
501	5980	Gondek Addition Resealing	100,000	0	100,000
501	5982	Cashiering System	622,055	0	622,055
501	5999	Audio/Visual Control Room	176,936	102,921	74,015
501	6002	Vista Verde Elevator Replacement	553,212	532,676	20,536

Agcy	Org	Project	Project Budget	Activity To Date	Funds Available
501	6010	Juvenile District Courts Renovation and Expansion Project	$200,000	$0	$200,000
501	6016	Juvenile Courts A/C Chiller	136,662	0	136,662
610	5593	Forensic Science Center Equipment and Facility Repairs	500,000	260,556	239,444
699	5611	Pre-Trial Project-Video Teleconferencing	28,000	24,768	3,232
699	5612	Pre-Trial Services-Intake Station	20,000	0	20,000
900	9010	Animal Services Trucks	70,000	40,644	29,356
900	9301	Contingencies	508,016	0	508,016
var	var	FY 2009-10 Replacement Vehicles	1,954,237	1,868,689	85,548
var	var	FY 2010-11 Vehicle Replacement	2,431,500	2,333,159	98,341
tbd	tbd	Radio Replacement	2,751,550	0	2,751,550
tbd	tbd	Vehicle Replacement	2,274,192	0	2,274,192
tbd	tbd	Forensic Science Center Lighting Replacement	215,208	0	215,208
tbd	tbd	Crime Lab Equipment	270,900	0	270,900
tbd	tbd	Medical Examiner Equipment	59,315	0	59,315
tbd	tbd	Courthouse South Annex	10,000,000	0	10,000,000
tbd	tbd	Alameda Theater Renovations	2,500,000	0	2,500,000
tbd	tbd	Law Enforcement Substations	1,500,000	0	1,500,000
tbd	tbd	Juvenile Facilities Energy Reduction Project	2,000,000	0	2,000,000
tbd	tbd	WOW Project Phase II	250,000	0	250,000
tbd	tbd	Video Visitation - Adult Detention South Annex Facility	3,675,060	0	3,675,060
tbd	tbd	Farm Road Fence	30,000	0	30,000
tbd	tbd	Child Support Courtroom Renovations	500,000	0	500,000
tbd	tbd	Courthouse Specialty Courts	500,000	0	500,000

Agcy	Org	Project	Project Budget	Activity To Date	Funds Available
tbd	tbd	Courthouse Bookstore, History Center, and Spanish Archives	$250,000	$0	$250,000
tbd	tbd	Children's Court Technology Upgrades	190,000	0	190,000
tbd	tbd	Justice Center 4th Floor Build-Out FF&E	500,000	0	500,000
tbd	tbd	Restroom Renovations at Comanche and Raymond Russell Park	103,500	0	103,500
tbd	tbd	County Park Signage	275,000	0	275,000
tbd	tbd	County Park Alarm Monitoring Systems	80,000	0	80,000
tbd	tbd	County Park Mechanical Equipment	128,408	0	128,408
tbd	tbd	Adult Detention Center - Pipe Replacement Phase I	550,000	0	550,000
tbd	tbd	Adult Detention Center Communications Room A/C System	123,000	0	123,000
tbd	tbd	Adult Detention Center Door Slot and Bunk Storage Renovations	102,503	0	102,503
tbd	tbd	Adult Detention Center Table Capping	77,875	0	77,875
tbd	tbd	Adult Detention Center Cell Renovations	186,200	0	186,200
tbd	tbd	Adult Detention Center Booking Break Room	18,208	0	18,208
tbd	tbd	Adult Detention Center Washing Machine	38,923	0	38,923
tbd	tbd	Sheriff's Office E-Citation and Rocket Modem Technology	696,750	0	696,750
tbd	tbd	Sheriff's Office Body Armor	80,000	0	80,000
tbd	tbd	Sheriff's Office - ADA Transport Vehicles	76,868	0	76,868
tbd	tbd	BCIT - On-Demand Mapping Project	80,000	0	80,000
tbd	tbd	BCIT - Z/Server Tape Upgrade	530,000	0	530,000
tbd	tbd	BCIT - Communication Room Expansion	21,200	0	21,200
tbd	tbd	Server Cabinet Reconfiguration and Fiber Upgrade	240,000	0	240,000
tbd	tbd	Document Management System	500,000	0	500,000

Agcy	Org	Project	Project Budget	Activity To Date	Funds Available
tbd	tbd	BCIT - Printer Solution Peripherals	$26,489	$0	$26,489
tbd	tbd	BCIT - Data Warehouse Solution	300,000	0	300,000
tbd	tbd	PC Replacement	1,212,360	0	1,212,360
tbd	tbd	Notebook Replacement	1,070,628	0	1,070,628
tbd	tbd	BCIT Video Visitation	350,000	0	350,000
tbd	tbd	Interactive Voice Response Solution	150,000	0	150,000
tbd	tbd	Avaya Modular Messaging County Voicemail System	206,194	0	206,194
tbd	tbd	Avaya Call Management System	116,841	0	116,841
tbd	tbd	Session Manager (SIP)	26,998	0	26,998
tbd	tbd	BCIT - Cargo Van	19,840	0	19,840
tbd	tbd	Time Collection System	550,000	0	550,000
tbd	tbd	CHRIS Hardware Refresh	250,000	0	250,000
tbd	tbd	Global 360	50,000	0	50,000
tbd	tbd	Facilities Management Cartegraph System	177,393	0	177,393
tbd	tbd	CIJS - E-Discovery System	600,000	0	600,000
tbd	tbd	CIJS - District Attorney Case Management System	8,000,000	0	8,000,000
tbd	tbd	CIJS - Jail Management System	7,000,000	0	7,000,000
tbd	tbd	CIJS - Jury Management System	800,000	0	800,000
tbd	tbd	CIJS - Juvenile Case Management System	2,000,000	0	2,000,000
tbd	tbd	CIJS - Storage	330,000	0	330,000
tbd	tbd	Radios and Vehicles	183,000	0	183,000
		Total	**$378,943,338**	**$241,674,365**	**$137,268,973**

COUNTY BUILDINGS CAPITAL IMPROVEMENT FUND

SUMMARY

Program Description: The County Buildings Capital Improvement Fund is used to fund improvements to County buildings as well as major capital equipment and systems purchases. Examples of major projects that have been budgeted in this fund include the Paul Elizondo Tower-Justice Center Expansion, PC and Notebook Replacement, and the County Integrated Justice System. Revenue for this fund is generated through the sale of Certificates of Obligation, Commercial Paper or other debt instruments.

During the budget process, departments and offices submit capital project requests to the Budget Department. Each County office and department requesting an appropriation of capital funds is responsible for preparing a project application on a standardized form which includes a general project description and justification of its importance or need. With coordination from the Budget Department, project applications and recommendations are presented to Commissioners Court.

During the capital improvement process, the County determines the most appropriate funding source for each approved project. The available funding sources include current revenue from the General Fund, County Road and Bridge Fund, and various debt instruments. The funding source used depends on the type of project and available funds. In the case of debt financing, the County matches the terms of the debt to the useful life of equipment or structures.

Appropriations: The appropriations for the County Buildings Capital Improvement Fund are listed following the Program Justification and Analysis section for this fund.

Program Justification and Analysis:

The FY 2011-12 Adopted Budget includes new funding in the amount of $54,794,403 for the following projects:

- Radio Replacement ($2,751,550)
- Vehicle Replacement ($2,274,192)
- Forensic Science Center Lighting Replacement ($215,208)
- Crime Lab Equipment ($270,900)
- Medical Examiner Equipment ($59,315)
- Courthouse South Annex ($10,000,000)
- Alameda Theater Renovations ($2,500,000)
- Law Enforcement Substations ($1,500,000)
- Juvenile Facilities Energy Reduction Project ($2,000,000)
- WOW Project Phase II ($250,000)
- Video Visitation - Adult Detention South Annex Facility ($3,675,060)
- Farm Road Fence ($30,000)
- Child Support Courtroom Renovations ($500,000)
- Courthouse Specialty Courts ($500,000)
- Courthouse Bookstore, History Center, and Spanish Archives ($250,000)
- Children's Court Technology Upgrades ($190,000)
- Justice Center 4th Floor Build-Out FF&E ($500,000)

- Restroom Renovations at Comanche and Raymond Russell Park ($103,500)
- County Park Signage ($275,000)
- County Park Alarm Monitoring Systems ($80,000)
- County Park Mechanical Equipment ($128,408)
- Adult Detention Center - Pipe Replacement Phase I ($550,000)
- Adult Detention Center Communications Room A/C System ($123,000)
- Adult Detention Center Door Slot and Bunk Storage Renovations ($102,503)
- Adult Detention Center Table Capping ($77,875)
- Adult Detention Center Cell Renovations ($186,200)
- Adult Detention Center Booking Break Room ($18,208)
- Adult Detention Center Washing Machine ($38,923)
- Sheriff's Office E-Citation and Rocket Modem Technology ($696,750)
- Sheriff's Office Body Armor ($80,000)
- Sheriff's Office - ADA Transport Vehicles ($76,868)
- BCIT - On-Demand Mapping Project ($80,000)
- BCIT - Z/Server Tape Upgrade ($530,000)
- BCIT - Communication Room Expansion ($21,200)
- Server Cabinet Reconfiguration and Fiber Upgrade ($240,000)
- Document Management System ($500,000)
- BCIT - Printer Solution Peripherals($26,489)
- BCIT - Data Warehouse Solution ($300,000)
- PC Replacement ($1,212,360)
- Notebook Replacement ($1,070,628)
- BCIT Video Visitation ($350,000)
- Interactive Voice Response Solution ($150,000)
- Avaya Modular Messaging County Voicemail System ($206,194)
- Avaya Call Management System ($116,841)
- Session Manager (SIP) ($26,998)
- BCIT - Cargo Van ($19,840)
- Time Collection System ($550,000)
- CHRIS Hardware Refresh ($250,000)
- Global 360 ($50,000)
- Facilities Management Cartegraph System ($177,393)
- CIJS - E-Discovery System ($600,000)
- CIJS - District Attorney Case Management System ($8,000,000)
- CIJS - Jail Management System ($7,000,000)
- CIJS - Jury Management System ($800,000)
- CIJS - Juvenile Case Management System ($2,000,000)
- CIJS – Storage ($330,000)
- Radios and Vehicles ($183,000)

Personnel Issues:

Infrastructure Services

The FY 2011-12 Adopted Budget continues to fund a total of three positions that were approved by Commissioners Court during FY 2007-08, four that were approved as part of Bexar County's FY 2008-2009 General Fund cost saving reduction plan, and two positions that were approved in the FY 2009-10 adopted budget from Infrastructure Services:

- One Construction Manager (E-10)

- One Document Control Technician (NE-11)
- Two Construction Coordinators (E-6)
- One County Architect (E-11)
- One Senior Construction Coordinator (E-8)
- One Facilities Division Manager (E-13) of which 50% was approved in the FY 09-10 adopted budget to be funded from the County Buildings Capital Improvement Fund and 50% is approved to be funded from the Bexar County General Fund.
- One HVAC Technician II (NE-08) and one Maintenance Mechanic I (NE-03) will be funded out of the Adult Detention Center Air Handler Units Replacement Project in Fund 211.

Information Services
The FY 2011-12 Adopted Budget continues to fund a total of five positions from the County Integrated Justice System project:

- One Applications Development Coordinator Position (E-09)
- One Analyst Programmer II (E-08)
- One Database Administrator (T-99)
- One Project Manager (T-99)
- One Senior Technical Training and Support Specialist Position (E-06)

Financial Management System
The FY 2011-12 Adopted Budget continues to fund one position from the Financial Management Systems Project (5532):

- Functional Lead and Trainer-Budget (E-10)

CMAG Build-Out Project
The FY 2011-12 Adopted Budget continues to fund the following position out of the Central Magistration Build-Out Project:

- Temporary CMAG Special Projects Administrator (T-99)

Project Completions:

In Fund 208, a total of 9 projects were completed or closed.

Completed Projects:

- Positron CAD Project (Total project cost $100,000)
- CHRIS Hardware Upgrade (Total project cost $90,354)
- Clothing Property Section (Total project cost $708,506)
- Audio/Visual Equipment Upgrades (Total project cost $11,797)
- Repair Courthouse Annex Roof (Total project cost $4,605)
- Repair Adult Detention Center Penthouse Roof (Total project cost $78,124)
- Adult Detention Center 1:64 Conversion (Total project cost $244,200)
- Countywide Americans with Disabilities Act Adaptations (Total project cost $74,000)
- ADC – CO2 Purge Programming for 40 day rooms (Total project cost $9,827)

In Fund 209, a total of 7 projects were completed or closed.

Completed Projects:

- Lakewood Acres Park (Total project cost $42,096)

- Raymond Russell Park (Total project cost $421,969)
- Chilled H2O Condenser Tower A (Total project cost $550,000)
- Adult Detention Center Annex Roof (Total project cost $1,347,369)
- Courthouse Communications Closet (Total project cost $2,386)
- Mission Park Improvement (Total project cost $96,993)
- MacArthur Park Improvement (Total project cost $245,252)

In Fund 210, a total of 18 projects were completed or closed.

Completed Projects:

- Renovate MHU for Fire Marshal (Total project cost $46,247)
- ADC – Roof Replacement, waterproofing, and exterior cleaning (Total project cost $1,301,462)
- Replace kitchen floor at ADC (Total project cost $29,253)
- SAN Upgrade for Technical Support (Total project cost $301,788)
- Ethernet Migration-Vista Verde (Total project cost $152,227)
- Server Purchase for Technical Support (Total project cost $24,131)
- Virtual Server (R900) (Total project cost $30,077)
- Ruggedized Notebook Replacement(Total project cost $26,860)
- PC Replacement Project (Total project cost $1,808,038)
- Notebook Replacements (Total project cost $635,747)
- KOVIS (Total project cost $85,471)
- Ethernet Migration-Courthouse Project (Total project cost $10,000)
- Vehicle Replacement (90) (Total project cost $1,931,907)
- Radio Replacement BCSO-Law Enforcement (Total project cost $469,507)
- BCSO-Investigator, Sergeant, Power Shift (Total project cost $91,058)
- ZAP Trucks and Storage Project (Total project cost $86,540)
- Net Motion Virtual Private Network (Total project cost $182,979)
- Parks Vehicles (Total project cost $28,740)

In Fund 211 a total of 8 projects were completed or closed out.

Completed Projects

- Dodge Chargers (22) (Total project cost $658,943)
- PC Replacement Project (851) (Total project cost $955,963)
- Ruggedized Notebook Replacement Project (42) (Total project cost $92,901)
- Computer Room Air Conditioner (CRAC) Unit Relocation (Total project cost $8,000)
- Replacement of Delphax Large Capacity Printer (Total project cost $250,000)
- Commissioners Court Video Upgrade (Total project cost $240,651)
- Forensic Science Center Network Upgrade (Total project cost $95,754)
- Dark Fiber Replacement Project – Downtown (Total project cost $83,943)

On-Going Projects:

In accordance with the new financial system implementation beginning September 2011, the Capital Project narrative reflects changes in the organization of the capital fund. The new system will no longer index projects by a fund number. The narratives below represent the new organization in which the projects are represented on the project sheet.

Financial Management System: Bexar County's current Financial System became operational July 1, 1996. A new system is needed to meet the County's growing needs specifically in the areas of financial accounting, purchasing and budgeting. It will enable County users to have access to better management information through reports and queries regarding requisitions, financial cost and accounting information, and the impact on annual budget appropriations. The FY 2010-11 Adopted Budget included an additional $888,841 for implementation of the financial management system. The total estimated cost of this project is approximately **$7,188,841**.

Bexar County Integrated Justice System: The new system will replace an outdated legacy system that has been in service for approximately 30 years. It will allow users to instantly update and exchange information. The new system will have the flexibility to adapt to the changing needs of the County. During FY 2008-09 the cost of this project increased from $18,000,000 to $23,450,000. This amount includes the cost for Central Magistration component and the Master Name Index component. Additional funding in the amount of $150,000 was provided in FY 2010-11 for the purchase of two SAS Servers. The total estimated cost of this portion of the project is **$23,600,000**. The FY 2011-12 Adopted Budget includes additional funding described in the new project section of this narrative for items that were not included in the original scope of the system.

Cashiering: This project provides software upgrade and integration for the current cashiering system which will aid the auditor's office by providing more flexibility to analyze collections countywide in several departments. The estimated cost of this project is approximately **$1,000,000**.

Juvenile Justice Information System: Bexar County Juvenile Probation (BCJP) in conjunction with BC Information Technology created a Juvenile Justice Information Focus Group to assess the current JJIS. The current JJIS is a second generation mainframe-based application originally developed in the mid 1980's, since then it has been extensively modified but is now nearing the end of its product life cycle. The funding allocated for this project is **$3,682,609.** During the FY 2010-11, this project was terminated prior to completion. Bexar County Information Technology has requested to implement a Juvenile Case Management System as a part of the Countywide Integrated Justice System. This project is found in the new project section below.

Server Purchase for Technical Support: There are four servers and two server components that are approaching their end-of-life cycle with Dell warranty and maintenance support. The maintenance support for these servers and server components will no longer be extended by Dell; therefore, there will not be physical resources to recover from a server failure if a failure occurs. This project will enable Information Technology to replace these servers with new servers and replace all the data. The total cost of the completed project is **$24,131**. **(Completed)**

Virtual Server (R900): This project will enable BCIS to migrate servers that are reaching their end-of-life cycle for warranty and maintenance support. The data will also be migrated to a robust virtual infrastructure environment that will provide a redundancy and recoverability for these servers. The total cost of the completed project is **$30,077**. **(Completed)**

Notebook Replacements Countywide 2010: Implemented in FY 2005-06, the Notebook replacement program was implemented as a companion to the PC replacement program. In FY 2009-10 approximately 136 Notebooks are estimated to be replaced at a cost of approximately **$248,516**.

Delphax Large Capacity Printer Replacement Project: This project funded the replacement of the redundant existing Delphax large capacity printer. The total cost of the completed project is **$250,000**. **(Completed)**

Dark Fiber Replacement Project – Downtown: This project provides for the replacement of the existing fiber optic cable in order to support the network needs of Bexar County users of all facilities including the Paul Elizondo Tower. The total cost of the completed project is **$83,943**. **(Completed)**

PC Replacement Project 2011: The PC Replacement Plan is approved annually through the budget process. In FY 2010-11 approximately 1,027 Desktop Computers are estimated to be replaced at a cost of approximately **$1,210,760.**

Notebook Replacements Countywide 2011: Implemented in FY 2005-06, the Notebook replacement program was implemented as a companion to the PC replacement program. In FY 2010-11 approximately 164 Notebooks are estimated to be replaced at a cost of approximately **$310,047.**

Ruggedized Notebook Replacement Countywide 2010: Implemented in FY 2006-07 the Ruggedized Notebook replacement program represents full utilization of countywide computer replacement program. A Ruggedized Notebook is usually utilized in portable situations where a sturdier piece of equipment is necessary. In FY 2010-11 approximately 20 Ruggedized Notebooks are estimated to be replaced at a cost of **$43,104.**

Enterprise Data Center Power Upgrade: This project will upgrade the power in the Enterprise Data Center in order to meet existing demands and provide for future demands. This upgrade is based on a Power Infrastructure Upgrade Assessment done by Cleary Zimmerman Engineers. The estimated cost of this project is **$307,700.**

Ethernet Migration-Adult Detention Center: This project is to migrate the Adult Detention Center building from their current Coaxial based technology to a TCP/IP based technology. Bexar County must become more efficient in providing reliable, stable, and faster technology to all departments. The need to upgrade not only alleviates the down time incurred by old technology but allows the County to acquire more advanced applications to provide better service to the community. Total estimated cost is approximately **$355,808**

LAN Mangement Solution: The BCIT Strategic Plan calls for a robust network infrastructure with the capability of self-healing in order to prevent a network outage. This initiative will also allow an organization to view many devices from a centralized location. A LAN Management Solution (LMS) is a suite of powerful management tools that simplify the configuration, administration, monitoring, and trouble shooting of networks. The estimated cost of this project is **$88,143.**

Switches for Redundant Network: This project is for the purchase of switches and a router for a new Redundant Network. Bexar County Information Technology Department currently houses Bexar County's most vital network data. The increasing requirement to transmit images, files, video and voice over the network has the potential to seriously impede network performance. This project would create a single and redundant network that will move all communication information through a single network. The total estimated cost for this project is **$343,335**

Upgrade Data Center Switch: The data center serves as the central junction point for data network communication for the Bexar County wide area network. The current core switch serves as the nucleus of the network and currently provides a full redundant solution. This project will purchase a Nexus 7000 switch in order to bring a faster more efficient network to the core of Bexar County's network. The total estimated cost of this project will be **$501,760.**

Firewall Replacement Project: Bexar County Information Technology implements a series of firewalls in order to prevent unauthorized Internet users from accessing private networks connected to the Internet. Three of these firewalls have reached their end of life and need to be replaced. The total estimated cost of this project is **$16,127.**

Business Analyst Online API & Extension for ArcGIS Server: This project will allow BCIT to purchase an ArcGIS Server and various GIS desktop tools to better utilize GIS software. The total estimated cost of this project is **$91,000.**

Expand Capacity of Avaya meeting Exchange: Currently, Information Technology has established a County Conferencing bridge for callers to call into the County and not require staff to call out to location which could be long distance numbers with long distance charges. This conference number is being used by many Bexar County Departments; however a formal launch has not been done because of the capacity of the system. The estimated cost of this project is **$14,948.**

BCIT – Printer Solution: This project, created in FY 2010-11, provides for the purchase of a new mainframe printer used for all of Bexar County's enterprise printing, document production, and workflow management system. The total estimated cost of this project is **$895,621.**

County Telephone – Five- Digit Dialing: This project will expand the four-digit phone extensions into five-digit extensions. The four-digit capacity is approaching its maximum capacity and this project will alleviate the issue. The total estimated cost for this project is **$18,916.**

Avaya Phone Cabinet Replacement: This project will replace an outdated phone cabinet that is no longer supported by Avaya. Currently if this equipment were to become non-functional the maintenance vendor would not be able to acquire parts for repair. This equipment is required for all phone services to the entire Vista Verde facility. The total estimated cost of this project is **$20,910.**

District Clerk Scanning Equipment: This project will provide for the purchase of new scanners to be used in the District Clerk's new satellite office. The total estimated cost of this project is **$60,000.**

Printer Solution Equipment – Cutter Attachment: This project, created in FY 2010-11 will provide an expansion of cutting options for custom internal print jobs, and will reduce the need for outside vendor services. The total estimated cost of this project is **$7,300.**

Justice of the Peace and Pretrial – LYNC System: This project, created in FY 2010-11, provides for the purchase of software that will allow for automated phone calls to be used as reminders for customers and clients of the County. The total estimated cost of this project is **$44,864.**

Printer Solution Equipment – Neopost Mailing System: This project was created in FY 2010-11 and will provide an expansion of mailing system capabilities for the existing Bexar County Print Shop. The total estimated cost of this project is **$232,100.**

Purchasing Vehicles: This project would provide for the purchase of a Ford F-250 Truck for use by the Purchasing Department for Fixed Asset Inventory. The total cost of this project is estimated to be **$24,662.**

Constable Vehicles: This project will provide funding for the purchase of 4 vehicles for new Constables that were certified in Precinct 3 and 4. The total cost of this project is estimated to be $**120,000**

CHRIS Timekeeping Software: $500,000 is budgeted for the acquisition, configuration, installation, and implementation of time collection software and hardware. The time collection system will allow County offices and departments to positively identify and track the "clock-in" and "clock-out" times of County employees, to ensure for better management of the County's human capital.

CHRIS Online Open Enrollment: This project, created in FY 2010-11, will provide for the implementation of online open enrollment for all County employees. Online Open Enrollment will help reduce administrative costs surrounding the County's annual open enrollment effort by reducing time spent on manual data entry and eliminate the need for paper forms. This project will also enhance communication between Human Resources and County employees via the Employee Self Service System. The total estimated cost of this project is **$250,000.**

CHRIS Project: This project is for the purchase of e-Recruitment software, and consulting services associated with the project upgrade. The estimated cost for this project is **$250,000.**

Replacement of iVotronic Batteries: This project funds the replacement of approximately 2,400 batteries the iVotronic Machines that are used during elections. The total estimated cost will be **$156,000**.

Imaging-District Clerk: The Bexar County District Clerk's Office has developed a Ten Year Document Conversion Project that will result in the District Clerk's Office being completely paperless no later than the end of FY 2015-16. The project is funded from Capital, the General Fund, the County-wide Record Management Fund, and the District Clerk Records Management Fund. Additional scanners, software, and supporting hardware and placed at additional points of customer service in various divisions. A savings will be realized in the General Fund because additional files and boxes will not be required. The total cost of the completed project is **$128,629. (Completed)**

District Clerk Imaging Project '09: The Bexar County District Clerk's Office has developed a Ten Year Document Conversion Project that will result in the District Clerk's Office being completely paperless no later than the end of FY 2015-16. The project is funded from Capital, the General Fund, the County-wide Record Management Fund, and the District Clerk Records Management Fund. Additional scanners, software, and supporting hardware and placed at additional points of customer service in various divisions. A savings will be realized in the General Fund because additional files and boxes will not be required. The estimated cost of this project is **$60,000**.

Reconciling Software for District Clerk, County Clerk, and Management and Finance Dept: The purpose of this software system is to reconcile the book balance for the Trust Accounts to the bank balance. This system will enable the County Clerk and the Auditor to account for all transactions related to the Trust Accounts. This system may be integrated within the new financial system in the future. The estimated cost of this project is **$60,000**.

Video Teleconferencing (3 floors) for Criminal District Courts: The Criminal District Courts have requested three video teleconferencing systems. These systems will be portable units located on each of the three Justice Center floors where Criminal District Courts preside. This equipment is being purchased as a pilot program to determine the level of need that the Criminal District Courts have for these systems. The estimated cost for this project is **$187,491**.

Computer Aided Dispatch-BCSO: This is joint project with the City of San Antonio, the Bexar County Sheriff's Office, Bexar County Fire Marshall, Metro 9-1-1, and City of Schertz to develop a regional dispatch and law enforcement system to better serve the citizens of the Metro 9-1-1 area. This funding represents the Sheriff's Office share of the initial capital costs of their share of the system. The estimated cost of this project is **$279,000**.

Dialysis Machines for Adult Detention Center: This project will provide for the purchase of the Dialysis Machines for use at the Adult Detention Center Infirmary. This will allow inmates to be treated at the Adult Detention Center instead of being transported to a hospital. The total estimated cost for this project is **$500,000.**

Nextel FCC Rebanding: Due to many years of interference related issues experienced by Public Safety users who use frequencies close to Nextel's frequency, the FCC formally accepted a plan to solve the interference problem. This project is 100 percent reimbursable for all of the County's costs incurred in Rebanding, but the initial outlay of funds is necessary. Upon reimbursement for this project the refund will be used to pay back debt service. The estimated cost of Nextel FCC Rebanding is **$150,300**.

Training Firing Range: The design and construction of a multi-purpose, multi-yardage firing range is needed to support existing and future firearm training requirements. The range will support County law enforcement requirements and can be used to support outside agencies. The firing range will be designed for both handgun and shotgun training by having a 50 yard, 20 position course and a 100 yard, five position course supporting rifles. The range will support both day and night shooting scenarios and be equipped with a roof to support operations in inclement weather. The estimated cost of this project is **$87,392**.

Washer and Dryer Set for Juvenile Detention: This item provides funding to replace units that are beyond economical repair at the Juvenile Detention Center. The estimated cost for this project is **$15,000**.

Livescan Unit for Juvenile Probation: This item provides funding to replace a unit that is beyond economical repair at the Juvenile Probation Intake Section. The estimated cost for this project is **$60,000**.

Courthouse Restoration and Renovation: The Bexar County Courthouse was constructed in 1896 and is listed in the National Register of Historic Places. In the FY 1997-98 Budget, $350,000 was allocated to conduct a professional survey of the exterior of the over 100 year-old courthouse masonry, to identify problems and to recommend possible corrective action or repairs. This survey was the first step in identifying the extent of the damage and deterioration of the exterior stone. After further review, the project scope was modified to include both the survey and the needed design and building improvements in one project. In FY 1999-00, Bexar County was awarded approximately $2.8 million from the Texas Historic Commission to initiate the restoration of the Bexar County Courthouse. The Bexar County Courthouse has stood for 111 years and is in continuous need of restoration, not only to preserve its significance as a major historical Texas landmark, but also to accommodate the safety and technology needs of a modern workforce. The estimated cost to restore and renovate the Courthouse is **$10,365,449**. The Courthouse Restoration Fund will be used in future years to fund these types of expenses.

Adult Probation Facility: This project provided additional funding to construct the new Adult Probation Facility as approved in The 2003 Bexar County Bond Election, Proposition 1. The result of the completion of this project was a new 100,000 square foot facility to consolidate and centralize Adult Probation offices and operations, eliminating a cost of $670,000 yearly for leased facilities. The cost of this project has expanded from the $16,775,000 approved by the voters to $19,173,131. The total cost for this completed project is **$2,356,097. (Completed)**

Northeast Service Center Expansion: This project will provide funding for the expansion of the Northeast Service Center briefing and training room. The results of completion of this project are the ability to train, brief, and dispatch the 60 staff members assigned to the service center at the same time. The facility currently will accommodate approximately half the assigned staff. The total cost of this completed project is **$246,919.**

Southeast Service Center Warehouse: This project provides funding for the erection of a metal warehouse building at the Public Works Southeast Service Center. The result of completion of this project is the proper storage of flood control devices, emergency patch material, metal barricades and traffic control devices. Proper storage of these materials will be the savings realized through bulk purchase and sufficient material available to react to the fluctuating needs of the department. The total cost of this completed project is **$310,306.**

Forensic Science Build-Out Assessment: The Bexar County Forensic Science Center was designed initially for future expansion as the workload of the Medical Examiner (ME) and Criminal Investigation Laboratory (CIL) warranted. In 1998, 4,000 square feet of the Forensic Science Center reverted back to the County from the University of Texas Health Science Center. Approximately 35 percent of the space will be used for mechanical rooms, corridors and restrooms leaving approximately 2,600 square feet for expansion. This project will provide funding for an assessment of the build-out of this expansion space. The total cost of this completed project is **$300,000**.

Main Jail Laundry Boiler Room: This project replaced three major components (the Water Heater, Heat Recovery System, and Hot Water Tank Insulator) that have been in service for 23 years. This investment will reduce annual maintenance and operating costs. In addition, the FY 2008-09 Adopted Budget included installation of two new hot water boilers, two new circulating water pumps, and electrical modifications, which is due to the addition of 400 square feet to current limited space. The total estimated cost of this project is **$36,293**.

Firing Range (build berms): In conjunction with the current Firing Range Project within fund 207, this project would install berms/backstops on the firing range. The estimated cost of this project is approximately **$90,485**.

Courthouse Roof Repair: This project will remove tile in selected areas, and re-lay them after applying a new underlayment as well as replacement of selected metal flashings and repairs of lightning damage to the South East Tower. Additional funding in the amount of $3,250,000 was funded FY 2008-09 to remove old tiles and install plywood sheets over existing concrete decking to secure new tiles and meet wind load requirements. The estimated cost of this project is approximately **$4,855,967**.

Park Improvements: These park improvements include miscellaneous repairs to all civic centers, upgrades to sports fields, and the replacement of playground equipment throughout all the County Parks. The total estimated cost of this project is **$525,645.**

Replace Hot Water Units in Tower A of ADC: These units are required to serve all floors in the A-tower, supplying hot water to over a thousand inmates. The units are over 20 years old and have out lived their service life expectancy. The total estimated cost of the project is **$322,333**.

Energy Projects – CIED In-Kind: Bexar County has identified seven energy conservation projects for implementation within existing Bexar County facilities. These projects include Seal Building envelope at the Bexar County Courthouse, Additional Door Entry at South End of County Courthouse, Lighting Retrofit for County Courthouse, Energy Management System Upgrade at the County Courthouse, Energy Management System Upgrade at Vista Verde, Energy Management System Upgrade at the Adult Detention Center, and Energy Management System Upgrade at the Justice Center. The total cost of these projects is approximately $1.6 million. The **$448,209** will be utilized to complete projects not funded through the grant.

Paul Elizondo Tower (Justice Center Expansion) Project: The Cadena Reeves Justice Center was completed in 1991. Since then the County has not added any additional judicial space and the demand for judicial space has forced the County to enter into lease space for critical support staff. The expansion will enable the County to reconsolidate its support staff, expand existing judicial space, and complete the restoration of the existing historical courthouse including the modification of the Gondek structure. During FY 2008-09 additional funding was appropriated to pay for Leadership in Energy and Environmental Design (LEED) Services. The project cost appropriated in Fund 208 is approximately $61,931,335. In addition, during FY 2008-09 additional funding was appropriated in Fund 209 in the amount of $3,304,554 to pay for final design build documents for this project. Furthermore, in FY 09-10 an additional $1,445,509 was appropriated for revisions to the existing floor plans of the New Justice Center Expansion project to include a new interior staircase connecting floor 4-7, new interior staircase connecting floors 9-10, revise the floor plan for floors 4-6 and finish out shell space for floor 10 for office space for Commissioners Court. The total estimated cost for this project is **$66,681,398.**

Fire Suppression: This project will treat the sub flooring of the fifth and sixth floor of the courthouse lumber that requires fire suppression treatment to meet life safety and building codes. The estimated cost of this project is approximately **$1,608,585**.

227 Flores Parking Facilities: This project would construct 500-space parking garage. Located adjacent to the current Bexar County parking garage, this facility would complement the existing 666 space facility to meet the needs of the downtown area. This facility would meet the parking needs and would serve to alleviate an already congested parking situation. The FY 2010-11 adopted budget included additional funding for the build-out of the first floor with office space and a photovoltaic system. The estimated cost of this project is approximately **$14,609,907**.

Energy Upgrades to Bond Projects: Several of the facility projects authorized in the 2003 Bond Referendum require upgrade to ensure that the operation is energy efficient. This includes full automation of temperature controllers, relays and programming for proper Heating Ventilation and Air Conditioning operation and energy management. These initiatives will lower energy consumption costs. Funding will also replace the roof and upgrade solar hot water system at the ADC Annex ($2,015,000). The total estimated project cost is **$7,458,998.**

Central Magistration Build Out Project: With the anticipated assumption of the Central Magistration Facility by Bexar County, the site will require upgrades and renovations to accommodate the needs of the building. Additional funding in the amount of $3,050,000 is funded in FY 2008-09 for the new Central Magistration on Comal Street for the Pre-Design Phase ($850,000) and Design Phase ($2,200,000) to include. The estimated cost of this project is approximately **$4,739,129**.

Courthouse Restoration: This project is a continuation of the Courthouse Restoration and Renovation Project. Additional funds in the amount of $750,000 are allocated to fund the Pre-Design phase of the double-high courtroom in the Courthouse. The estimated cost of this project is approximately **$5,394,035**.

Juvenile Justice Academy: This project provides for the contribution of **$1,500,000** to the Juvenile Probation Department for infrastructure and equipment related to the Bexar County Juvenile Justice Academy. The total estimated cost of this project is **$1,501,637.**

Adult Probation Parking Garage: This facility is envisioned to be constructed on the campus of the Adult Detention Center. This facility would meet the parking needs of visitors to the ADC and would serve to alleviate an already congested parking situation. This project was originally allocated in the Two 500-space Parking Garage. The FY 2010-11 adopted budget included an additional allocation for the build-out of the first floor of the Parking Garage and to increase the amount of spaces included in the project to 959. The estimated cost of this project is approximately **$17,187,677**.

Land for Jail Campus: This project provides funding for the acquisition of approximately five acres of property adjacent to the Comal Street Jail and Jail Annex, bound on the east by Comal St., on the west by San Marcos St., on the north by Travis St., and on the south by W. Commerce. The result of the completion of this project will provide property on which one 500 space parking garage to support the jail and probation campus will be built. The estimated cost of this project is approximately **$9,255,572.**

Heat Recovery System – ADC Laundry: This project provides funding for the replacement of the main jail laundry heat recovery and lint trap system. The completion of this project will result in the heat recovery and lint trap recovery at full capacity while improving energy efficiency and reducing energy consumption. The estimated cost of this project is $**375,105**.

Solar Hot Water Heater – ADC Annex: This project provides funding for the repair of the Adult Detention Center Annex solar hot water heating system. The completion of this project will result in the removal, repair and reinstallation of existing solar panels, repair and patching of pipe insulation, repair of the 20,000 water tank, and the addition of updated controls, bypass valves and cross connection piping. It is estimated that energy savings of up to $50,000 per year in utilities will be realized. The estimated cost of this project is **$212,695**.

Vista Verde Water Proofing and Concrete Repair: This project provided funding for the water proofing of the Vista Verde Building envelope. This project removed and replaced water proofing materials around expansion joints, windows, roof flashing, exhaust pipes, vents and other areas where water infiltrated and caused damage. Funding in the amount of $300,000 was funded in FY 2008-09 to fix a safety hazard due to the uneven concrete walkways around the entire building. The total estimated cost of this project is **$454,566.**

Park Improvement Project – Pletz: This project provided funding for the provision of playground equipment and park road overlay. This project replaced outdated playground equipment with equipment that meets ADA, Federal, and local guidelines for safety and security. The overlay of the park roads will ensure safe access to all park amenities. The estimated cost for this project is **$145,536.**

Park Improvement Project – Rodriguez: This project provided funding for the provision of playground equipment and perimeter fencing. This project replaced outdated playground equipment with equipment that meets ADA, Federal, and local guide lines for safety and security. The replacement of the perimeter fence is to ensure security of the park after hours as well as the renovation of set restrooms. The total estimated cost for this project is **$75,634.**

Haven for Hope Homeless Campus: This project provides funding to support the construction and establishment of the Haven for Hope homeless campus. This project will contribute to the creation, by the City of San Antonio, of a 22 acre campus on the western edge of downtown to address the issues of the homeless including the creation countywide public safety triage and detoxification units. In FY 2007-08, $5,000,000 in funding was provided, in FY 2008-09 $5,000,000 was appropriated and in FY 2009-10 $1,000,000. Bexar County's total estimated contribution to this project is **$11,000,000.**

Energy Conservation Equipment: This project provides funding for equipment associated with energy conservation initiatives that are to be further defined by Bexar County. Initiatives that move the County towards carbon neutrality, such as substituting travel with video conferencing or the purchase and installation of devices and equipment that reduces Bexar County's greenhouse gas emissions will be included. Another possible use of the project fund is to build a closed-loop system utilizing solar panels to power an electrolyzer which makes hydrogen that is stored in a pressurized tank that powers a fuel cell to provide clean electrical power. The heat generated during the fuel cell process may also be used for heating. The estimated project cost is approximately **$500,263**.

Juvenile Facilities Project: This project provides funds for anticipated costs to include escalation costs for labor, supplies and materials associated with the on-going Juvenile Facilities Project located on E Mitchell and the Juvenile Placement Facility. Funding the in the amount of $2.1M is provided for construction, contingencies, FF&E, moving expenses and information technology needs identified by the Infrastructure Services Department. An additional $900,000 was provided for unforeseen cost escalations primarily for information technology and appropriate Juvenile Probation Department start-up costs. The total estimated cost of this project is **$5,055,334**.

Constables/Justice of the Peace Facility Project: This project provides funds for the construction and establishment of a new facility for Constables/Justice of the Peace and/or other county offices on the Southside of Bexar County. The County's contribution to this project is **$5,279,579**.

CommuniCare Facility Renovation Project: This project provides funds for the County to assist with the design and construction of a new facility for CommuniCare Health Centers. The facility, located at 8210 Callaghan Road, will be a 23,000 sq. ft. multi-disciplinary healthcare facility. Adult, senior, pediatric, behavioral, and women's health services will be provided by CommuniCare at this location. The total County contribution is **$100,000**.

Road and Bridge Project: This project provides funds for costs associated with unanticipated road and bridge construction escalation costs, to include increases in labor, supplies and materials as they pertain to on-going road projects. The estimated project cost is **$6,500,000**.

Water Service – Bullis: The park provides water via a well system. This project will resolve numerous problems associated with water purity, which will avoid further violations with the governing body TBRC. The estimated cost of this project is **$82,193**.

Sidewalk and Barbed Wire Enhancement and Replacement Project: The existing fence is beyond economical repair and requires replacement to maintain current park boundaries. With the installation of the dome posts, the park will be secured and aesthetically pleasing. This project will also include the construction of a sidewalk between the park and the Elementary school located across the street. The estimated cost for this project is **$131,289**.

Radio System Antenna Enhancement at Justice Center, Courthouse, and AT&T Center: Distributed Antenna Systems (DAS) or Bi-Directional Amplifier (BDA) systems will allow radio signals to penetrate large and heavy buildings that would otherwise limit the signal. The estimated project cost for this project is **$267,000**.

Replace Damaged Corridor Panels-Justice Center: This project will consist of laminated wall panels of the basement through the fifth floor of the Justice Center. The current walls are in poor condition. Sections have been severely damaged and are incapable of repair. The estimated cost of this project is **$185,000**.

Replace Generators and Add Emergency Electrical Circuits-Courthouse: This project will provide emergency electrical generation capabilities at the Courthouse and will add emergency electrical outlets. The Courthouse has an undersized generator. This generator is necessary upon a commercial power outage. The approximate cost for this project is **$420,000**.

Replace/Renovate/Stripe Parking Lots-Vista Verde, TASC Building, Juvenile Detention, and Krier: This project is to renovate and re-strip the asphalt parking at Vista Verde, TASC Building, Juvenile Detention, and Krier. This project will remove existing asphalt and replace with a new base, asphalt, and stripe the parking lots at Vista Verde. For the other areas, the project will repair, seal, and re-stripe parking lots. The estimated cost for this project is **$269,670**.

ADC Roof Replacement, Waterproofing of Masonry Envelope, and Exterior Cleaning: This project replaced roof to include top coat, underlayment, valleys, gutters, eves, flashing. This project also waterproofed and caulked the entire system. The total project cost is **$1,301,462. (Completed)**

Modifications/Upgrade to Electrical Power Supply-ADC Admin: This project includes an evaluation of the availability of electrical supply capacity serving the first floor of the Adult Detention Center, Administration and Office area. The estimated project cost is **$153,408.**

Firing Range: Multi-purpose, multi-yardage firing range designed to support existing and future firearm (handgun and shotgun) training requirements day or night scenarios. Facility equipped with roof to support training during inclement weather. To be used by County or outside agencies. No longer can qualify officers and significant liability issues. In the FY 10-11 adopted budget, $3,500,000 was appropriated for Phase II of the Firing Range Project The estimated cost for this project is **$6,001,037.**

Camp Bullis Easement: The purpose of this project is to study the easements of Camp Bullis for the Habitat Conservation Plan. Habitat Conservation Plans (HCPs), also known as Regional Habitat Conservation Plans (RHCPs), can be designed to cover one or more endangered species for portions of the county, entire counties, or multiple counties. The estimated cost for this project is **$1,000,000**.

Officer's Dining Room: This project provides funding for the renovation/remodel of the Officer's Dining Room at the Adult Detention Center. The cost of the project is estimated to be **$517,154.**

Automated Fingerprint Identification System (AFIS): This project enhances and speeds up the identification of individuals processed and placed in custody through the Adult Detention Center, Central Magistration and Courthouse Booking Station. This project provides the capability to aid in the identification of offenders from crime scenes. This project will cost **$400,000.**

Breath Test Support Program: The current contract obligates Bexar County to maintain all equipment for these services. As a result of a recent mandate requiring all equipment to be a particular grade/model or newer, the vendor must purchase replacement equipment during the FY 2008-09 fiscal year in order to have all upgrades completed by the required deadline. The estimated cost for this project is **$92,642**.

Lakewood Acres Park Vehicles (5): This project will provide vehicles for Lakewood Acres Park, which will include 15-foot Batwing Finish Mower with Tractor ($50,000), 15-foot batwing Mower with Tractor ($60,000), 72-inch Riding Finish Mover (2) Units ($30,000), and a half-ton Crew Cab ($23,866). The estimated cost for this project is **$163,866.**

Adult Detention Center Domestic Hot Water Loops Project: During FY 2008-09, funding was allocated to purchase and install Domestic Hot Water Loops at the Adult Detention Center. This project was necessary in order to comply with the Commission on Jail Standard requirements. The estimated cost of this project is **$655,900**.

Countywide Roofing Project: This project provides funding for three Bexar County Buildings, The Main Adult Detention Center, Courthouse Annex, and new weather protection (caulking) for the Main Adult Detention Center. This estimated cost of this project is **$1,948,769.**

Adult Detention Center -Suicide Bed Conversion: This project, created in FY 2010-11, will provide for the conversion of beds for suicide observation in the Adult Detention Center. A total of 132 existing low-risk beds in the basement of Tower A will be converted to medium-risk classification. The total estimated cost of this project is **$250,000.**

ZAP Trucks and Storage Project: This project will provide funding for the purchase of four new solar powered electric trucks that will provide energy efficient equipment for the parks section to provide services that are environmentally friendly. The Storage Sheds will be placed in one park in each precinct. The Zap Trucks will be stored in each assigned Storage Shed but can be utilized for parks within each precinct. This project will allow the parks section to continue to maintain park acreage and provide a safe recreational environment for park users. This will coincide with the Bexar County Energy Policy. The storage sheds will be placed in the same parks to provide the ability to secure utility vehicles and other valuable equipment as a means to prevent theft and vandalism. The total cost of the project was **$86,540**. **(Completed)**

Toudouze Property Purchase and Renovation Project: This project provides for the purchase of two warehouses known as the Toudouze Property south of the Criminal Justice Campus. The project will renovate one warehouse to house the Work Release Program and the second warehouse is to be used to relocate Pre-Trial Services from Leona Street. Additional funding of $2,100,000 was provided during the FY 2010-11. The estimated cost of this project is **$7,900,000.**

Restoration and Historic Rehabilitation of double-height 1892 County Courthouse: This project provides for the Restoration and historic rehabilitation of the double-height 1892 County Court in Bexar County Courthouse. This project will be completed in two phases. Phase I – provides for forensic investigations to include; selective demolition, paint, plaster carpentry, glass, hardware, other studies, historical research, project definition, material specifications and curatorial procedures, concept design and renderings, mockups, historic documentation and project application to the Texas Historic Commission. Phase II provides for design and construction. The estimated cost of this project is approximately **$6,350,000.**

Cadena Reeves Expansion and Renovation Project: This project provides for the Design and Construction/Interior renovation at Cadena Reeves Justice Center to include demolition of existing build out and construction of 8 new courtroom suites at 4th floor Justice Center, including new courtroom technology, and new courtroom furniture. The estimated cost of the project is **$21,812,000.** The FY 2011-12 Adopted Budget allocates an additional $500,000 for furniture, fixtures, and equipment to complete the project.

Re-Entry Facility: This project proposes funding to construct a Re-Entry facility to house in-mates that have previously been in the jail system previously. This project is intended to reduce jail population as well as pro-actively address Jail Commission Requirements. The estimated cost for this project is approximately **$2,500,000**.

Adult Detention Center Air Handler Unit Replacement and Air Improvement Project: This is a multi-year phased project beginning in FY 2009-10. The project provides for the replacement of 74 total air handler units in the Adult Detention Center Towers A, B, and C. Ventilation units and outside air intake ducts will be added on the roof to pre-treat air in all towers and heat recovery wheels to reduce energy consumption. UV lamps and four negative pressure cells will be installed in the medical and mental health areas. In addition, the basement at the Adult Detention Center would be renovated to include the addition of 186 beds. The total estimated cost of the project is $34,000,000. The FY 2011-12 Adopted Budget funds a total of **$29,000,000** for the project.

Repair Inmate Recreation Flooring-ADC: This project will repair the flooring in 33 inmate exercise/recreation areas at the Adult Detention Center. These floors have met life expectancy and are now failing. The total estimated cost of this project is **$990,000**

Upgrade Septic System at Raymond Russell Park: This project will install a septic tank system at Raymond Russell Park that will meet all local and state environmental codes. This improvement coincides with the Bexar County Parks and Open Space Master Plan. The total estimated cost of this project is **$10,000.**

Parking Lot and Road Overlay at County Parks: This project provides for the re-asphalting and re-striping of the parking lots and roads at Raymond Russell County Park, Rodriguez County Park, Comanche County Park, and parts of Mission County Park I, II, and Padre Park. The total estimated cost of this project is **$1,200,000**

Redevelopment of Mission County Park: Initially established in 1949, and renovated in 1980, Mission County Park is in constant use by large groups and daily use by families and individuals; this has resulted in facilities that are in need of total renewal. This project will upgrade all park restroom facilities and playscapes, relocation of the Parks Maintenance shops and parking areas as well as burial of overhead utility lines, and the removal of sports courts and ball fields which will supplanted by other nearby venue projects. This project will be done in conjunction with two Texas Parks and Wildlife Reimbursement Grants. Additionally, $200,000 for CIED Funds from CPS Energy will be utilized to bury overhead utility lines and remove telephone poles. The total estimated cost of this project is **$2,000,000**.

City Base West : The project will develop 47-acres of currently undeveloped land on the corner of S.E. Military and New Braunfels roads. The development will create 227 new full-time jobs by the end of 2015 with an additional 275 part-time jobs and ultimately stimulate the overall economy of Bexar County. The project consists of planning, design, construction, and property acquisition. The total amount budgeted for this project is **$3,940,000**.

512 East Highland Facility Purchase and Renovation: The project will relocate Public Works and Facilities Management (previously Infrastructure) personnel currently located at the Vista Verde Building to a facility located at 512 East Highland Boulevard and Hackberry. The total estimated cost of this project is **$5,728,000.**

Gondek Addition Resealing: This project calls for the replacement of all exterior weatherproofing and elastomeric rubber sealant on the 1963 and 1972 Gondek additions to the Bexar County Courthouse. The existing sealants were installed in 1963 and 1972 respectively. The sealants are now failing, allowing moisture to enter the wall system. Rust and deterioration of structural attachments is now possible. The estimated cost of this project is **$100,000**.

Cashiering System: In FY 1996-97, a technology Users Committee designated replacement of the County's cashiering systems as one of its top priorities. The Committee determined that development of a Countywide cashiering system would be easier to administer, support, audit, and control as a single cashiering system rather than four separate systems, and would give those County offices and departments which do not currently have access to an automated system a reliable cashiering system. Phase I, which was funded as part of the Year 2000 project, addressed cashiering system requirements in the Child Support Registry. Phases II and III of the cashiering project, expected to cost $750,000, were designed to provide a new cashiering system for the District Clerk's Office, the County Clerk's Office, and Community Resources. The estimated cost for this project is **$622,055.**

Audio/Visual Control Room and Equipment Upgrade: The Audio/Visual Control room will be relocated to a larger area within Commissioner Court and the Equipment used to broadcast Commissioner's Court will be upgraded to provide a higher quality of broadcasting on the Intranet and Internet. The estimated cost of this project is approximately **$176,936.**

Vista Verde Elevator Replacement: This project is to replace two elevators at the Vista Verde Building which provide service to employees and the general Public. These are heavily used elevators. Additional funds in the amount of $319,000 were appropriated in FY 2008-09 to complete this project. The estimated cost of this project is **$553,212**.

Juvenile District Courts Renovation and Expansion Project: This project will allow citizens to have better access to the Court Room, Detention Center area, and expands office space for the Judge. The total estimated cost of this project is **$200,000**.

Juvenile Courts A/C Chiller: This project was created during FY 2010-11 for the replacement of an air conditioning chiller for the Juvenile Tejeda Courts Facility. The total estimated cost of this project is **$136,662.**

Forensic Science Center Equipment and Faciltiy Repair Project: The FY 2009-2010 County Buildings Capital Improvement Fund's adopted budget included funding in the amount of $500,000 to correct condensation and leaking problems in Room 241 of the Forensic Science Center Building expansion of the decomposition autopsy space, and other repairs to the Forensic Science Center. The total estimated cost of this project is **$500,000**.

Pre-trial Services Project: This project will appropriate funding in the amount of $28,000 to purchase video teleconferencing to allow employees currently housed at the Adult Detention facility to relocate with the other Pretrial Bond officers at the Central Magistration Facility. This project also appropriates $20,000 to fund an intake station at the Central Magistration Facility to provide better efficiency and security when employees interview defendants. The total estimated cost of this project is **$48,000**.

Animal Care Services Vehicles: This project provides for the purchase of two vehicles Animal Care Services. The total estimated cost is **$70,000.**

Vehicle Replacement 2010: The FY 2009-10 Adopted Budget appropriated funding for the replacement of 84 vehicles. Total estimated cost is approximately **$1,954,381.**

Vehicle Replacement 2011: The FY 2010-11 Adopted Budget appropriated funding for the replacement of 96 vehicles. Total estimated cost is approximately **$2,431,500.**

New Projects

Radio Replacement: The FY 2011-12 Adopted Budget appropriates funding for the replacement of 1,140 radio units. The total estimated cost of this project is **$2,751,550.**

Vehicle Replacement 2012: The FY 2011-12 Adopted Budget appropriates funding for the replacement of 81 vehicles. The total estimated cost of this project is **$2,274,192.**

Forensic Science Center Lighting Replacement: This project will replace light fixtures at the Forensic Science Center as a result of the 2009 Department of Energy regulations to phase out T12 lamps. The total estimated cost of the project is **$215,208.**

Criminal Laboratory Equipment: This project provides for the purchase of one scanning electron microscope and one gas chromatograph/mass selective detector. The current equipment is more than 15 years old and is used in the daily analysis of the Criminal Laboratory. The total estimated cost of this project is **$270,900.**

Medical Examiner Digital X-Ray Machine: This project provides for the purchase of a digital x-ray machine that can be utilized from several computers in the Medical Examiner's Office. The machine will also allow for digital scanning and archiving of past x-ray files. The total estimated cost of this project is **$59,315.**

Courthouse South Annex: This project provides for the purchase of the Federal Reserve Facility located south of the Bexar County Courthouse. The total estimated cost of this project is **$10,000,000.**

Alameda: This project provides for the design and construction of renovations planned for the Alameda Theatre. The total estimated cost of this project is **$2,500,000.**

Bexar County Law Enforcement Substations: This project provides for the needs assessment and preliminary design of law enforcement substations in Bexar County. The goal of the project is to determine the best location and design of substations that provide the most efficient and effective law enforcement services to Bexar County citizens. The total cost of this project is **$1,500,000.**

Juvenile Facilities Energy Reduction: This project will retrofit existing inefficient lighting, heating and air-conditioning and control systems at the Juvenile Detention Center, Tejeda Courts, and Krier Treatment Center. The County will seek rebates from CPS Energy for an estimated amount of $500,000. The total estimated cost of this project is **$2,000,000.**

WOW™ Energy Monitoring System Phase II: This project is an expansion of the existing WOW system, which is a web-based sustainability management and information system that provides real-time energy usage data to employees and the citizens of Bexar County. The system provides a dashboard of the various projects and initiatives the County has implemented over the years such as the solar energy, water conservation, and recycling programs. The total estimated cost of this project is **$250,000.**

Video Visitation – ADC South Annex Facility: This project will include the programming, design, and construction of a video visitation system that will interface visitors with inmates at the Adult Detention Center and Adult Detention Center Annex. The implementation of this project should alleviate security and infrastructure issues currently experienced at the jail. The total estimated cost of this project is **$3,675,060.**

Farm Road Fence: This project will secure the perimeter of the Bexar County Firing Range by constructing a fence around the area. The total estimated cost of this project is **$30,000.**

Courthouse and Justice Center Five-Year Work Plan: The following projects are recommended in the FY 2011-12 Adopted Budget for the Courthouse and Justice Center 5-Year Work Plan.

> **Child Support Courtroom Renovations:** This project will create two new child support courtrooms, and provide offices for the two County Judges, support staff, and office space for Attorney General staff. The total estimated cost of this project is $3,000,000; however, only **$500,000** will be allocated in FY 2011-12 to begin the architectural and design components of the project.
>
> **Courthouse Specialty Court and Office Suites:** This project includes the construction of the Mental Health Initiatives, Veterans, and Drug Courts. The total estimated cost of this project is $3,400,000; however, only **$500,000** will be allocated in FY 2011-12 to begin architectural and design components of the project.
>
> **Courthouse Bookstore, History Center, and Spanish Archives:** This project includes the construction of a history center, and expansion of the Spanish archives. The total estimated cost of this project is $2,000,000; however only **$250,000** will be allocated in FY 2011-12 to begin architectural and design components of the project.

Children's Court Renovations: This project includes the design and construction of technological upgrades of the Children's court. The total estimated cost of this project is **$190,000.**

Cadena Reeves Expansion and Renovation Project – FF&E: This project provides for the purchase of all furniture, fixtures, and equipment related to the Cadena Reeves Expansion project. The total estimated cost of this project is **$500,000.**

Restroom Renovations at Comanche and Raymond Russell: This project will renovate and construct restroom facilities at Comanche and Raymond Russell parks. The restroom facilities require new partitions and ADA compliance renovations. The total estimated cost of the project is **$103,500.**

County Park Signage: This project will consist of the design, fabrication, and installation of new countywide park signage. The total estimated cost of this project is **$275,000.**

County Park Alarm Monitoring Systems: The project will provide for the implementation of alarm monitoring systems in County parks. The improvement is aimed at preventing damage and theft in County parks. The total estimated cost of this project is **$80,000.**

County Park Mechanical Equipment: This project will provide for the purchase of the following equipment for County Parks: one genie lift, two diesel mowers, one gooseneck trailer, one crew-cab diesel truck, and one skid steer. This total estimated cost of this equipment purchase is **$128,408.**

Adult Detention Center Pipe Replacement – Phase I: This project will provide for engineering services and repairs associated with all systemic piping failures in the Adult Detention Center. This project will begin replace domestic water piping that is deteriorating. The total estimated cost of this project is **$550,000.**

Adult Detention Center Communications Room A/C System: This project will replace the air-conditioning unit in the Adult Detention Center Communications Room. The current unit is in need of replacement and the equipment housed in this room is mission critical to the 24/7 operations of the jail. The total estimated cost of this project is **$123,000.**

Adult Detention Center Door Slot and Bunk Storage Renovations: This project provides for the installation of secure food slots in inmate cell doors in the Adult Detention Center Main Jail and Annex. These slots are used to distribute food, medications or belongings to inmates. This also includes the replacement of bunk storage containers provided for inmates in their cells. The total estimated cost of this project is **$102,503.**

Adult Detention Center Table Capping: This project will cap 89 tables in the Adult Detention Center Annex with stainless steel to prevent ongoing maintenance and repairs caused by inmate degradation. The capping would require less upkeep and prevent damage to the County property. The total estimated cost of this project is **$77,875.**

Adult Detention Center Cell Renovations: This project provides for the renovations of cells that house inmates under suicide watch. The renovations will include the removal and replacement of standard cell equipment such as light fixtures, plumbing and furniture. The project is in response to a recommendation made by the National Center on Institutions and Alternatives pertaining to suicide resistant cells. The total estimated cost of this project is **$186,200.**

Adult Detention Center – Booking Break Room: This project provides for the installation of a fire rated ceiling in the booking operations break room in the Adult Detention Center. The project is in response to a recommendation by the Fire Marshal's Office during the annual inspection. The total estimated cost of this project is **$18,208.**

Adult Detention Center – Washing Machine: This project provides for the purchase of an industrial size washing machine for the Adult Detention Center. The total estimated cost of this project is **$38,923.**

Sheriff's Office – E-Citation and Rocket Modem Technology: This project provides for the purchase of 150 e-citation devices and 75 rocket modem units. The E-Citation devices are used to efficiently process data input by deputies and the rocket modem units allow for increased performance and availability of wireless communications. The total estimated cost of this project is **$696,750**.

Sheriff Deputy Body Armor: This project provides for the replacement of 100 units of body for Sheriff Deputies. The total estimated cost of this project is **$80,000.**

Sheriff's ADA Transport Vehicles: This project provides for the purchase of two vehicles required for transporting jurors and inmates that require wheelchair accessibility. The total estimated cost of this project is **$76,868.**

BCIT - On-Demand Mapping Project: This project will provide Bexar County employees and citizens access to the County Geographic Information System. This system contains regional, national, and international spatial data with the ability to add information and create custom maps on-demand. The total estimated cost of this project is **$80,000.**

BCIT - zServer Tape Upgrade: This project will upgrade the existing tape management system. The upgrade will deliver increased application productivity and data availability. The total estimated cost of this project is **$530,000.**

BCIT – Communication Room Expansion: This project will expand the communications room in the Enterprise Data Center in order to meet existing demands and provide for future growth. The total estimated cost is **$21,200.**

BCIT – Server Cabinet Reconfiguration and Fiber Upgrade: This project will relocate all current servers to minimize overheating and maximize cooling. This will prolong the life of the servers and reduce the risk of potential failures. The fiber upgrade will provide increased bandwidth from the servers to the network and allow applications to perform at their optimal level. The total estimated cost of this project is **$240,000.**

BCIT – Document Management System: This project will allow the County to manage critical digital content much more efficiently while maintaining secure access 24/7 to workers and County partners. This system will allow for rapid content retrieval through full text and metadata indexing via a search engine. The total estimated cost of this project is **$500,000.**

BCIT – Printer Solution Peripherals: This project provides for the purchase of peripherals for the County Print Shop. Included are a binding machine, hardcover guide, and auto-laminator. The total estimated cost of this project is **$26,489.**

BCIT – Data Warehouse Solution: This project provides data storage infrastructure with analytical access to all County data. The total estimated cost of this project **$300,000.**

BCIT - PC Replacement Project 2012: The PC Replacement Plan is approved annually through the budget process. In FY 2011-12 approximately 1,000 desktop computers and 24 workstations are to be replaced at a cost of approximately **$1,212,360.**

Notebook Replacements Countywide 2012: In FY 2005-06, the Notebook replacement program was implemented as a companion to the PC replacement program. In FY 2011-12 approximately 396 notebooks, 24 ruggedized notebooks, and 2 tablets are to be replaced at a cost of approximately **$1,070,628.**

BCIT – Video Visitation: This project provides the technological infrastructure required to implement video technologies. This includes software, hardware, and network equipment that will allow for secure and reliable video sessions. The total estimated cost of this project is **$350,000.**

BCIT – Interactive Voice Response (IVR) Solution: This project provides for the implementation of interactive voice response technology in County offices and departments. The system will provide specifically tailored information to callers such as directions, hours of operation, court dates, etc. The total estimated cost of this project is **$150,000.**

BCIT – Avaya Countywide Voicemail System: This project will replace the Audix voicemail system, which is no longer supported by the phone supplier Avaya. The total estimated cost of this project is **$206,194.**

BCIT – Avaya Call Management System: This project is an application which will provide real-time and historical reports of statistical data of all incoming and outgoing calls. The data will provide management with call volume, efficiency of calls, and assist in determining staffing. The total estimated cost of this project is **$116,841.**

BCIT – Session Manager (Session Initiation Protocol): This project allows for communication with multiple and different Session Initiation Protocol entities and normalizes those communications to the infrastructure. The total estimated cost of this project is **$26,998.**

BCIT – Cargo Van: This provides for the purchase of one standard length cargo van used for transporting computer or network equipment by Information Technology staff. The total estimated cost of this project is **$19,840**.

CHRIS - Time Collection System: This project will provide the software, hardware, infrastructure, and implementation services to implement a countywide time collection system to interface with the County's existing SAP Human Resources system. This implementation will use existing staff and consulting services to accomplish its goal. The total estimated cost of this project is **$550,000.**

CHRIS Hardware Refresh: The project provides for the replacement of CHRIS hardware to include servers, SANs, switches, etc. The purchase will also include 5 years of hardware support. The total estimated cost of this project is **$250,000.**

Global 360: This project will provide Judges and support staff access to imaged court case files. This will reduce the need for hard-copy paper printing or copying. The total estimated cost of this project is **$50,000**.

Facilities Maintenance Management System: This project will provide for the software and hardware required to implement a Facilities Management System. The system will digitize the work order process and provide better management of County Facility equipment and maintenance records. The total estimated cost of this project is **$177,393.**

Bexar County Integrated Justice System: The following components are to be implemented as a part of the County Integrated Justice System: E-Discovery System **($600,000)**, District Attorney Case Management System **($8,000,000)**, Jail Management System **($7,000,000)**, Jury Management System **($800,000**), Juvenile Case Management System **($2,000,000)**, and CIJS Storage **($330,000**). The total cost of these components is $18,730,000**.**

Radios and Vehicles: This project provides for the purchase of radios and vehicles. The total estimated cost of this equipment is **$183,000.**

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Analyst Programmer II	0	1	1
Applications Development Coordinator	0	1	1
County Architect	0	1	1
Construction Coordinators	0	2	2
Construction Manager	1	1	1
Database Administrator	0	1	1
Document Control Technician	1	1	1
Facilities Division Manager	0	1	1
Financial System Assistant Functional Lead	1	1	0
Functional Lead and Trainer – Budget	1	1	1
Financial System and Functional Lead	1	1	0
Parks Manager	1	0	0
Project Manager (CIJS)	1	1	1
Purchasing Project Lead	1	1	0
Purchasing Assistant Project Lead	1	1	0
Senior Construction Coordinator	0	1	1
Senior Technical Training and Support Specialist	0	1	1
Total – County Buildings Capital Improvement Fund	**9**	**17**	**13**

- 50% of the Facilities Division Manager position will be funded in County Buildings Capital Improvement Fund and 50% is to be funded by the Bexar County General Fund.
- 100% of the following positions will be funded in County Buildings Capital Improvement Fund:
  (2) Construction Coordinator (1) County Architect
  (1) Construction Manager (1) Document Control Technician
  (1) Senior Construction Coordinator

BEXAR COUNTY
CAPITAL IMPROVEMENTS PROGRAM
FIVE YEAR CAPITAL PLAN, FY 2011-12 TO FY 2016-17:

The Budget Department works with County offices and departments and the Commissioners Court to improve long range capital projects planning. As part of this process, offices and departments are encouraged to submit projects that they feel will be necessary within a five-year time frame to properly plan, even for those projects that may not be funded immediately. The five year plan is a tool that gives policy makers a view of the major capital needs the County will be facing over the next five years in terms of phasing in cost and funding requirements, potential impacts on operating budgets, and potential impacts on debt service requirements.

During the budgetary process, departments and offices submit capital project requests to the Budget Department. Each County office and department requesting an appropriation of capital funds prepares a project application on a standardized form which includes a general project description and justification of its importance or need. With assistance and coordination from the Facilities Management Department, project applications are prioritized and prepared for presentation to Commissioners Court. During the capital improvement process, County leadership determines the most appropriate funding source for each approved project. The available funding sources include revenue from the General Fund, County Road and Bridge Fund and other various debt instruments. The funding source used depends on the type of project and available funds. In the case of debt financing, the County matches the terms of the debt to the useful life of equipment or structures.

Capital Improvement Program

In FY 2011-12, Bexar County has continued its aggressive Capital Improvements program. The FY 2011-12 Adopted Budget includes debt issuance in the amount of $54.7 million for 57 new capital projects within the County Buildings Capital Improvements fund. The long term debt financed projects include:

- Radio Replacement ($2,751,550)
- Vehicle Replacement ($2,274,192)
- Forensic Science Center Lighting Replacement ($215,208)
- Crime Lab Equipment ($270,900)
- Medical Examiner Equipment ($59,315)
- Courthouse South Annex ($10,000,000)
- Alameda Theater Renovations ($2,500,000)
- Law Enforcement Substations ($1,500,000)
- Juvenile Facilities Energy Reduction Project ($2,000,000)
- WOW Project Phase II ($250,000)
- Video Visitation - Adult Detention South Annex Facility ($3,675,060)
- Child Support Courtroom Renovations ($500,000)
- Courthouse Specialty Courts ($500,000)
- Courthouse Bookstore, History Center, and Spanish Archives ($250,000)
- Children's Court Technology Upgrades ($190,000)
- Justice Center 4th Floor Build-Out FF&E ($500,000)
- Restroom Renovations at Comanche and Raymond Russell Park ($103,500)
- County Park Signage ($275,000)

- Adult Detention Center - Pipe Replacement Phase I ($550,000)
- Adult Detention Center Communications Room A/C System ($123,000)
- Sheriff's Office E-Citation and Rocket Modem Technology ($696,750)
- BCIT - On-Demand Mapping Project ($80,000)
- BCIT - Z/Server Tape Upgrade ($530,000)
- BCIT - Communication Room Expansion ($21,200)
- Server Cabinet Reconfiguration and Fiber Upgrade ($240,000)
- Document Management System ($500,000)
- BCIT - Printer Solution Peripherals($26,489)
- BCIT - Data Warehouse Solution ($300,000)
- PC Replacement ($1,212,360)
- Notebook Replacement ($1,070,628)
- BCIT Video Visitation ($350,000)
- Interactive Voice Response Solution ($150,000)
- Avaya Modular Messaging County Voicemail System ($206,194)
- Avaya Call Management System ($116,841)
- Session Manager (SIP) ($26,998)
- BCIT - Cargo Van ($19,840)
- Time Collection System ($550,000)
- CHRIS Hardware Refresh ($250,000)
- Global 360 ($50,000)
- Facilities Management Cartegraph System ($177,393)
- CIJS - E-Discovery System ($600,000)
- CIJS - District Attorney Case Management System ($8,000,000)
- CIJS - Jail Management System ($7,000,000)
- CIJS - Jury Management System ($800,000)
- CIJS - Juvenile Case Management System ($2,000,000)
- CIJS – Storage ($330,000)
- Radios and Vehicles ($183,000)

Flood Control Program

Also included in the Capital Improvement Funds, are the Flood Control Project Funds. During FY 2006-07, a Bexar County Flood Control Program for the County's Regional Watersheds (San Antonio, Salado, Cibolo, Medina, and Leon Creek) was developed by the Countywide Citizens Watershed Master Plan Committee. The Committee considered observations during recent flood events from emergency responders and others in the field; projects planned by suburban cities; and projects identified in partnership with federal and state agencies to address Bexar County's major drainage and flood control improvements. The Countywide Citizens Watershed Master Plan Committee has identified a total of approximately 71 projects with an estimated cost of over $500 million dollars to be completed over the next nine years. The projects are grouped into one of five categories: regional storm water detention facilities, enhanced conveyance, improved storm water outfalls, low water crossing improvements, and buyouts. Through FY 2010-11 the total amount of debt issuance approved to be issued utilizing Flood Control Certificates of Obligation is $322,432,660.

The FY 2011-12 Adopted Budget includes the following 8 new projects:

- LC5 FCDS-S. Hausman ($300,000)
- LC6 FCDS-Prue Rd. at French Ck ($300,000)

- LC24 FCDS-Verde LWC ($200,000)
- Galm Road Phase I ($2,000,000)
- Babcock Phase V ($6,716,949)
- Trainer Hale Drainage ($544,248)
- Wilderness Oak Bridge ($1,440,491)
- Benton City Road ($524,400)

The addition of the FY 2011-12 projects will affect future years' budgets. Although the debt structure of several of the projects will be phased over two or more years, the debt service on these projects will take most of the County's available debt capacity in future years. Some capacity has been reserved for projects that may be identified through the County's future capital projects planning process.

Operational and Personnel Project Costs

Future debt service on projects is not the only cost the County will incur. Operational and personnel costs for some of these projects are also a consideration in the County's decision to implement capital improvement projects.

Law Enforcement Substations: The total estimated project cost for three law enforcement substations is $15,000,000. The total operational and additional personnel recurring costs are expected to be $1,097,794. However, the expected operational savings from fuel, maintenance, and vehicle replacement savings is approximately $829,185.

Constable/Justice of the Peace Precinct 1 Facility: The estimated total annual cost for operations is $94,606 but is expected to be offset by moving the offices out of space currently leased for $158,620 annually. The completion of this project is estimated to produce a net annual operational savings of $64,014.

County Integrated Justice System (CIJS): The estimated project cost is expected to be $42,330,000 but includes maintenance and operational support through the seventh year of implementation. For years eight through ten the total maintenance support cost is $1,208,000. There are no personnel costs anticipated for this project after implementation is complete.

Toudouze Property Purchase/Renovation project net estimated annual operating cost is $187,455. This includes $35,655 for janitorial expense and $151,799 for utilities. There are no personnel costs anticipated for this project.

This Five-Year Capital Plan includes ongoing projects and new projects funded in the FY 2011-12 Adopted Budget, and newly identified projects that are currently not funded. It is important to note that all cost figures are expressed in current dollars and do not include cost escalations that are likely to occur. The County Buildings Capital Improvement Fund, described within this document, is used to fund improvements to County buildings and major capital equipment and systems purchases.

Active Projects

The County also continues to implement and complete on-going projects described in previous budget documents. In FY 2003-04, the citizens of Bexar County approved a bond referendum consisting of 4 propositions for a total of $99.2 million. As of FY 2011-12, all construction and improvements to County facilities projects are complete, and on-going road projects will be substantially completed by 2012.

The County Buildings Capital Improvement Fund continues various projects including the Courthouse Restoration and Renovation project, County Integrated Justice System (CIJS), air handler unit

replacement and air improvements at the Adult Detention Center (ADC), and a firing range for the Sheriff's Office. The majority of the funds for these projects have been issued and the County is paying the debt service costs on those issuances.

Projects under Consideration

The following list represent projects that may be considered in the future as a part of Bexar County's five year capital improvements program as funding becomes available or until alternatives to these projects can be explored. As noted above, this plan will be updated during the budget process before each fiscal year. The Five-Year Capital Plan also includes projects being analyzed for feasibility that warrant consideration within the plan.

Project Title	**Cost**
Forensic Science Center	
-Medical Examiner's Office and Criminal Laboratory Office Facility	$52,000,000
Facilities Management	
-Completion of the 5-Year Courthouse Restoration Work Plan	$7,150,000
-Detention Facilities Water Conservation Projects	$1,200,000
-New Vestibules at Vista Verde	$750,000
-Parking Lot Overlay – Comanche, Mission, Orsinger, Pletz, Padre, and Raymond Russell Parks	$3,000,000
Information Technology	
-Managed Printer Services	$350,000
-CIJS – Self-service kiosks	$138,000
-CIJS – Video court signage	$450,000
Sheriff's Office	
-Renovation of ADC Central Control	$500,000

The five year capital improvements plan can be modified if conditions change, or new projects are identified throughout the coming fiscal years. The plan will be updated just prior to the next capital budget cycle as a starting point to the process, and will be revised after the adoption of the budget to include any new projects that are funded or submitted.

DEBT SERVICE FUNDS

St. Mary's University Outdoor Sports Complex

The 157 year-old institution of higher education on San Antonio's West Side will continue athletic excellence with upgraded and new facilities for baseball, softball, soccer, and tennis. The complex will use $6 million in venue tax funds and will attract NCAA Division II competitions, while providing much-needed modern facilities at St. Mary's. Construction began in November 2011.

Bexar County, Texas
Debt Service Fund 400
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$57,126,856	$72,590,214	$72,374,249
Total Beginning Balance	**$57,126,856**	**$72,590,214**	**$72,374,249**
Revenue			
Ad Valorem Taxes	$64,540,684	$65,880,330	$65,451,000
Intergovernmental Revenue	1,839,709	3,600,796	2,959,387
Revenue From Use of Assets	1,576,174	1,214,904	1,200,000
Sales, Refunds, and Miscellaneous	0	250	0
Subtotal	**$67,956,567**	**$70,696,280**	**$69,610,387**
Proceeds from General Debt	41,138,782	22,022,254	1,000,000
Interfund Transfers	10,084,894	6,390,224	6,393,030
Total Revenues	**$119,180,243**	**$99,108,758**	**$77,003,417**
TOTAL AVAILABLE FUNDS	**$176,307,099**	**$171,698,972**	**$149,377,666**
APPROPRIATIONS			
Debt Service	$103,716,885	$99,324,723	$81,350,131
TOTAL OPERATING APPROPRIATIONS	**$103,716,885**	**$99,324,723**	**$81,350,131**
Appropriated Fund Balance	**$72,590,214**	**$72,374,249**	**$68,027,535**
TOTAL APPROPRIATIONS	**$176,307,099**	**$171,698,972**	**$149,377,666**

DEBT SERVICE FUND

COMPANY: 400

Program Description: The Debt Service Fund accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term and short term debt. The County issues General Obligation Bonds, Certificates of Obligation, Commercial Paper, and Road Bonds to fund capital improvement projects such as road construction, flood control projects, county buildings, detention facilities, and countywide technology. The County sells bonds once Commissioners Court approves the issuance of bonds or after the successful completion of a General Obligation Bond Election. The bonds are purchased by investors and the funds generated from the sale are allocated to bond funds to support specific projects.

It should be noted that this funds does not include revenue bonds issued by the County to fund the design and construction of the Visitor Tax Projects (described later in this document). The bonds issued for those projects are revenue bonds and are supported solely by Hotel/Motel Occupancy and Motor Vehicle Rental tax revenues. No other County revenues are pledged to support those revenue bonds.

The budgeted appropriation amounts reflect the actual principal and interest payments on all outstanding debt. The following lists each currently outstanding debt issuance, its purpose, issuance date, and type and amount of debt. The debt issuances described here are backed by the ad valorem taxing authority of the County. Other funding sources such as parking revenue support the Debt Service Fund.

Refunding	02/15/04 Refunding Bonds (Partial ref. 9.15.05)	$14,090,000
	9/15/05 Limited Tax Refunding Bonds	21,355,000
	5/1/06 Ltd Tax GO Refunding Bonds	5,175,000
	5/15/09 Ltd Tax GO Refunding Bonds	14,890,000
	7/22/10 Ltd Tax Refunding Bonds (Com Paper)	36,915,000
	9/13/11 Ltd Tax Refunding Bonds	18,375,000
Roads	10/15/04 Unlimited Tax Road Bonds	$6,080,000
	09/10/07 Unlmited Tax Road Bonds	19,220,000
	06/01/08 Unlimited Tax Road Bonds	15,205,000
GO's	10/15/04 Limited Tax GO Bonds	$9,400,000
	8/19/10 Ltd Tax GO Bonds	24,020,000
CO's	04/15/02 C.O. (Partial ref. 9.15.05)	$14,215,000
	02/15/04 C.O.	14,500,000
	10/15/04 Tax & Rev. C.O. (Partial ref. 9.15.05)	23,960,000
	09/10/07 Tax & Revenue C.O.	22,205,000
	06/01/08 Tax & Revenue C.O.	54,675,000
	06/11/09 PPFCO	5,220,000
	09/03/09 Tax & Rev C.O.	98,445,000
	08/19/10 Tax & Rev C.O.	97,455,000
	09/19/11 Tax & Rev C.O.	14,215,000
BAB-CO's	09/03/09 Tax & Rev C.O.	$50,620,000
	08/19/10 Tax & Rev C.O.	30,325,000

Flood	05/15/02 C.O. - Flood	$4,240,000
	10/15/04 Flood Control Tax & Rev C.O.	3,595,000
	08/01/07 Flood Control Tax & Rev C.O.	71,820,000
	06/01/08 Flood Control Tax & Rev C.O.	68,975,000
	09/03/09 Flood Control Tax & Rev C.O.	103,690,000
BAB-Flood	09/03/09 Flood Control Tax & Rev C.O.	50,620,000
Pass-Thru	08/09/07 Pass-Through Rev & Ltd Tax Bonds (Culebra)	$22,385,000
Pass-Thru	11/15/08 Pass-Through Rev & Ltd Tax Bonds (Blanco)	32,530,000

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Debt Service	$57,831,245	$72,873,493	$75,345,131
Bond Issuance Costs	1,801,640	575,000	1,000,000
Refunding Payment	39,384,000	20,471,230	0
Paying Agent Fee	0	5,000	5,000
SARA Requirements	4,700,000	5,400,000	5,000,000
Total	***$103,716,885***	***$99,324,723***	***$81,350,131***

Program Justification and Analysis:

- The FY 2011-12 Adopted Budget for all debt service payments totals $75,345,131. These payments include the debt service for debt issued by the San Antonio River Authority (SARA), which is a contractual requirement between Bexar County and SARA. Prior to FY 2004-05, funding for these debt service payments was forwarded to SARA and the debt service payments were made directly by SARA. Because these payments reflect actual debt service paid by Bexar County, they are more accurately reflected in the Debt Service Fund as payments required by Bexar County. The FY 2011-12 SARA debt service requirements is approximately $5,000,000.

- Funding in the amount of $1,000,000 is scheduled for Bond Issuance Fees. These fees represent the cost of issuing bonds and are paid to financial advisors, bond counsel and rating agencies that assist the County with the debt issuance process.

- The County's credit rating of AAA by Fitch, Aaa by Moody's, and AA+ by Standard & Poors was reaffirmed in FY 2010-11. The County should continue to be able to borrow at favorable interest rates in FY 2011-12 as the municipal bond market continues to experience historically low interest rates.

- Debt service payments scheduled in FY 2011-12 include:

  - A payment of $5,000,000 for the FY 2011-12 SARA debt service requirements.

  - Funding in the amount of $1,000,000 for bond issuance costs.

- Payments totaling $14,631,512 to pay for general obligation bonds and limited tax bonds.
- Payments totaling $3,308,264 for unlimited taxable road bonds.
- Payments totaling $27,872,450 for certificates of obligation.
- Payments totaling $15,023,790 for Flood Control certificates of obligation.
- Payments totaling $5,943,090 for pass through financing bonds.
- Payments totaling $8,455,391 for Build America Bonds.

Bexar County Annual Debt Service
As of September 30, 2011

Year	Principal	Interest	SARA	Total
2011	30,425,000	42,448,494	5,400,000	78,273,494
2012	30,645,000	44,700,131	5,000,000	80,345,131
2013	31,710,000	44,000,041	4,360,950	80,070,991
2014	28,495,000	42,676,227	3,144,511	74,315,738
2015	26,125,000	41,417,749	3,150,520	70,693,269
2016	26,030,000	40,257,992	3,145,706	69,433,698
2017	24,915,000	39,136,709	3,144,810	67,196,519
2018	26,065,000	37,986,813		64,051,813
2019	31,265,000	36,800,971		68,065,971
2020	30,440,000	35,382,194		65,822,194
2021	30,880,000	33,896,086		64,776,086
Total	**$316,995,000**	**$438,703,409**	**$27,346,497**	**$783,044,906**

VENUE PROJECT FUNDS

Tobin Center for the Performing Arts

Renovations on the Municipal Auditorium that started in spring 2011 will turn the 1920's landmark into a world class center for performing arts, and a permanent home for resident groups such as the San Antonio Symphony, San Antonio Opera, and Ballet San Antonio. When completed the Tobin Center will have a 1,750-seat main performance hall and have access to the Museum Reach of the San Antonio Riverwalk. A total of $100 million in venue tax funds and another $54 million raised privately for the renovation project.

Bexar County, Texas
Community Venue Project - Overall Fund Summary
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2011-12 Estimate	FY 2010-11 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$106,964,021	$89,454,908	$67,603,611
Total Beginning Balance	**$106,964,021**	**$89,454,908**	**$67,603,611**
Revenue			
Other Fees	$20,638,320	$18,239,168	$75,400,256
Revenue From Use of Assets	165,153	19,657	25,000
Sales, Refunds and Miscellaneous	0	9,311	0
Total Revenues	**$20,803,473**	**$18,268,136**	**$75,425,256**
TOTAL AVAILABLE FUNDS	**$127,767,494**	**$107,723,044**	**$143,028,867**
APPROPRIATIONS			
General Government	$619,347	$662,087	$1,174,660
Intergovernmental Expenditures	24,772,132	31,665,965	69,886,320
Debt Service	12,921,107	7,791,381	14,264,596
Subtotal	**$38,312,586**	**$40,119,433**	**$85,325,576**
TOTAL OPERATING APPROPRIATIONS	**$38,312,586**	**$40,119,433**	**$85,325,576**
Appropriated Fund Balance	**$89,454,908**	**$67,603,611**	**$57,703,291**
TOTAL APPROPRIATIONS	**$127,767,494**	**$107,723,044**	**$143,028,867**

Bexar County, Texas
Community Venue Project Fund Balance
Fiscal Year Ending September 30, 2012

	Project	Project Budget	Activity To Date	Funds Available
	PROPOSITION 1			
9603	Park Reach	$5,758,289	$677	$5,757,612
9602	Eagleland Reach	2,800,000	677	2,799,323
9601	Mission Reach	6,741,711	6,741,711	0
9604	Portal Veterns	8,000,000	0	8,000,000
9605	Portal Brisco	2,000,000	566,974	1,433,026
	Total	**$25,300,000**	**$7,310,039**	**$17,989,961**
	PROPOSITION 2			
9654	Brooks Soccer/Rugby	$5,000,000	$677	$4,999,323
9658	Classics Elite Soccer	1,200,000	1,199,955	45
9656	Culebra Creek Soccer	5,230,000	5,230,000	0
9653	Hartman Soccer	5,000,000	5,000,000	0
9660	McAlister Little League	2,670,000	2,670,000	0
9655	Mission Concepcion Athletic Complex	16,100,000	4,311,282	11,788,718
9663	Missions Baseball Academy	4,000,000	297,503	3,702,497
9652	National Swim Center	7,000,000	471,916	6,528,084
9657	St. Mary's Complex	6,000,000	677	5,999,323
9661	South East Skyline Pony League	3,300,000	3,154,986	145,014
9662	Texas Fencing Center	2,000,000	677	1,999,323
9651	UTSA Complex	15,000,000	230,977	14,769,023
9659	Wheatley Heights Complex	7,500,000	2,848,252	4,651,748
	Total	**$80,000,000**	**$25,416,902**	**$54,583,098**
	PROPOSITION 3			
9701	Freeman Coliseum	$10,000,000	$1,868,126	$8,131,874
9702	Exhibition and Stock Show Facilities	15,000,000	5,600,000	9,400,000
9703	AT&T Center	75,000,000	677	74,999,323
	Total	**$100,000,000**	**$7,468,803**	**$92,531,197**
	PROPOSITION 4			
9752	Alameda Theater	$6,000,000	$219,238	$5,780,762
9753	Brisco Western Art Museum	4,000,000	3,600,677	399,323

9751	Performing Arts Center	100,000,000	15,212,232	84,787,768
	Total	**$110,000,000**	**$19,032,148**	**$90,967,852**
	GRAND TOTAL	**$315,300,000**	**$59,227,892**	**$256,072,108**

*** Only betterments to be paid from Venue on this project. All construction currently budgeted in Flood Control Budget 309.**

Community Venues Program Office

COMPANY: 507

Mission: The Community Venues Program Office (CVP) mission is to oversee and implement the four Initiatives approved by Bexar County Citizens in the May, 2008 election. The CVP will provide quality oversight, effective quality control and responsive service to all 24 approved projects, the Bexar County citizens and Commissioners Court in a fair and equitable manner.

Vision: The CVP office is committed to providing oversight of planning, construction and stability for all 24 projects to insure fiscal responsibility, quality management, and provide advice for continued success. The office strives to develop trust within the community, while expanding convention and tourism activity, through timely completion and successful longevity of projects.

Goals and Objectives:

- Provide oversight on Phase I planning and hiring
- Provide quality control throughout the construction Phase
- Ensure fiscal responsibility of the CVP office and all projects
- Provide leadership and insight into the sustainability of projects
- Restore and enhance the S.A. River to its natural habitat and flow
- Enhance local arts and culture
- Increase quality of life for Bexar County Citizens
- Create first class facilities
- Enhance tourism activity
- Promote workforce diversity
- Develop a quality useful website
- Provide updated information through our website

Program Description: The CVP office, which is composed of the Director and Office Supervisor, will serve as the County's point of contact regarding the venue projects that were approved by voters on May 10, 2008. The office is responsible for budgetary and personnel decisions except for certain positions that are either elected or appointed by the judiciary or other statutory boards and commissions to include, the District Attorneys Office, the Small, Minority and Women Owned Business Enterprise office and the Auditors Office. The Director will oversee the development of contracts and inter-local agreements as well as oversee the development and implementation of all 24 contracts. The Bexar County Commissioners Court unanimously approved 24 agreements with various organizations to develop athletic, performing arts, cultural arts, and San Antonio River projects.

The Community Venue Project is funded by visitor taxes which are a combination of a 1.75% levy on hotel rooms and a 5% levy on short term car rentals, and are divided into the following funding and initiatives:

PROPOSITION 1

San Antonio River Improvements:
This project is being paid out of Flood Control Taxes until the Venue Taxes rebound from the economic slowdown of 2008-09. Improvements to the San Antonio River were allocated $125 million. Of that amount, $70 million was allocated to advance fund the federal share of costs associated with the project.

In 2009, the project received $25.4 million in stimulus funding as part of the American Recovery and Reinvestment Act and of that amount, $10 million was allocated to reduce the County's commitment to advance the federal share.

This reduction has allowed for a small amount of additional capacity in the Visitor Tax Finance Plan and the additional capacity could be used to pay for costs associated with constructing portals from the river to the new Performing Arts Center with no impact to any other Visitor Tax projects. The FY 2011-12 budget includes adding portals to the existing improvements and funding of the San Antonio River Improvement Project for the Veterans Plaza/ Performing Arts center and for the County/City History Center in the Briscoe Heritage Museum In FY 2010-11 Commissioners Court approved budgets of $8 million for the Veterans Plaza Portal and $2 million for the County/City History Museum for a total of $10 million.

These improvements will connect the river from Brackenridge Park to Mission Espada. Other aspects of these projects will restore the natural course of the river south of downtown to Mission Espada and restore the natural ecosystem by planting thousands of native trees and grasses. In addition, hike and bike trails, pedestrian footbridges, recreational amenities and river access points will be added to the river.

PROPOSITION 2

Amateur Sports Facilities:
Funding in the amount $80 Million has been allocated for Proposition 2 which provides for the purchase, acquisition, construction and equipping of Youth and Amateur Athletic Facilities in Bexar County. This proposition consists of a total of 13 projects.

- **Brooks Soccer/Rugby**
  This project expands the existing Park by adding 10 full-sized soccer fields to the 4 existing fields. $5 Million

- **Classics Elite Soccer**
  This project develops 5 soccer fields, concession stands, and restrooms at McAllister Park. $1.2 Million

- **Culebra Creek Soccer**
  This project expands the existing Park by adding 14 full-sized soccer fields to the 8 existing fields. $5.23 Million

- **S.T.A.R. Soccer**
  This project develops 15 international-sized soccer fields and a 16-acre special needs park. $5 Million

- **McAllister Little League**
  This project develops 6 youth baseball fields and 4 adult baseball fields at McAllister Park. $2.67 Million

- **Mission Concepcion Athletic Complex**
  This project develops a full athletic complex that includes 6 basketball gymnasiums, a youth baseball 4-plex, 2 softball fields, 1 T-ball field, a full track with a football field, and a 1-mile cross country track. $16.1 Million

- **Missions Baseball Academy**
  This project develops 11 baseball diamonds with the Missions Baseball Club and adult youth leagues. $4 Million

- **Northside Swim Center**
  This project develops a 4,000 seat stadium and an Olympic-sized outdoor pool. $7 Million

- **St. Mary's Complex**
  This project develops a Division II athletics complex at St. Mary's University. $6 Million

- **South East Skyline Pony League**
  This project develops a 7-field Pony League baseball complex. $3.3 Million

- **Texas Fencing Center**
  This project develops a 12 strip international training and competition center for fencing. $2 Million

- **UTSA Complex**
  This project develops a Division I athletics complex at the Loop 1604 Campus. $15 Million

- **Wheatley Heights Complex**
  This project develops an athletic complex that includes a softball 4-plex, a full track with a football field, 5 practice/tournament football fields, and a soccer practice area. $7.5 Million

PROPOSITION 3

Community Arenas and Grounds
$100 Million has been allocated for Proposition 3. Bexar County residents own the Freeman Coliseum, the AT&T Center, and the Exhibition and Stock Show Facilities. The goal of this Proposition is to be a responsible landlord, good community leader, and keep these facilities up-to-date and viable for our tenants and citizens.

- **Freeman Coliseum**
  Improvements include replacing the lower seating section, upgrading to Americans with Disability standards, heating, ventilation and air-conditioning upgrades, a new sound system and stage, and building improvements. $10 Million

- **Exhibition and Stock Show Facilities**
  This project will enable the facility to be renovated into a multi-purpose and climate controlled agricultural facility. $15 Million

- **AT&T Center**
  This project will enhance the arena's technology and mechanical systems and will provide for expanded/increased flexible meeting space to allow the building to compete and attract more events and functions. $75 Million

PROPOSITION 4

Performing Arts Facilities
$110 Million has been allocated for three projects to upgrade and improve Performing Arts Facilities in Bexar County.

- **Alameda Theater**
  This project includes renovation, restoration, and expansion of The Alameda. This is part of the Alameda National Center for Latino Arts and Culture. $6 Million

- **Briscoe Western Art Museum**
  This project renovates historic Hertzberg Museum site along the Riverwalk. The County investment leverages private foundation funding. $4 Million

- **Performing Arts Center**
  This project includes a 1,700 seat, 180,000 gross square foot multiple purpose, variable acoustic hall with double pit lift, a 350-seat capacity, multiple purpose, multiple form, acoustically sound Studio Theater, a 3,000 square foot rehearsal hall, an adequate lobby space of 8-10 square feet per person, an educational facility, and administrative and resident company offices. $100 Million

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$364,802	$410,632	$398,331	$429,901
Travel and Remunerations	635	3,000	1,500	4,000
Operational Costs	244,789	194,679	260,756	737,760
Supplies and Materials	9,121	9,068	1,500	3,000
Total	***$619,347***	***$617,379***	***$662,087***	***$1,174,660***

Program Justification and Analysis:

- Overall, the FY 2011-12 Community Venues Program Office Budget reflects a 77.4 percent increase compared to the FY 2010-11 estimates due to increases in Operational Costs and the program changes as described below.

- The Personnel Services group increases 7.9 percent compared to FY 2010-11 estimate. The increase represents full funding for all authorized positions and the program change as described below. There was a position vacated in FY 2010-11 that was not filled for two months that realized savings.

- The Travel and Remunerations group increases significantly compared to the FY 2010-11 estimate but is in line with the actual budgeted amount for FY 2010-11. Funding from this group supports the office for travel and training related to the propositions for staff.

- The Operational Costs group increases significantly when compared to the FY 2010-11 estimate. Funding is appropriated in this group for consultants for the Amateur Sports and Performing Arts initiatives. The increase is represented for legal expenses incurred that are related to the project.
- The Supplies and Materials group reflects a significant increase compared to the FY 2010-11 estimate but is lower than the budgeted amount for FY 2010-11.

- There are two program changes adopted for FY 2011-12 in the amount of $13,072.
  - The first Program Change Adopted for FY 2011-12 in the amount of $4,356 to reclassify one Office Assistant IV (NE-05) to Office Supervisor (NE-08) 50% funded in General Fund, 50% in Venue Fund.
  - The second Program Change Adopted for FY 2011-12 is to reclassify one SMWBE Analyst (E-05) to Senior Analyst-Venue (E-07) for a total cost of $8,715.

Project Update:

In July 2007, Citizen Committees were formed to research, develop and recommend to Commissioners Court projects that met a community need, appealed to visitors, and improved our local economy. In May 2008, Bexar County citizens approved extending the visitor tax, a financing tool combining a 1.75% hotel/motel occupancy tax and a 5% short-term rental tax to fund and develop new community venue projects. Four Propositions were passed in the amount of $415 Million.

The first Proposition was for San Antonio River Improvements in the amount of $125 Million. These improvements are for on three different parts of the river. Currently this project is being paid out of Flood Control Taxes until the Venue Taxes rebound from the economic slowdown of 2008-09.

Museum Reach for $12.5 Million has completed the Urban Segment and the Phase 1 and 2 for the Park Segment is to complete, Phase 3 for Brackenridge Park to Hildebrand is under design with approximately $7.1 Million expended to date.

Eagleland Reach for $2.8 Million Betterments Design completion has estimated start of construction, Fall 2011 approximately $400,000 has been expended to date.

Mission Reach has now entered into construction phase of the final Phase. Included is a 5.75 mile section from Mission Road to Mission Espada with an approximate $9.4 Million expended to date.

San Antonio River Authority (SARA) has completed acquisition of property and will manage construction. The major construction is to be completed by June 2013.

The second Proposition was Amateur Sports Facilities which $80 Million was passed to provide for the purchase, acquisition, construction and equipping of Youth and Amateur Athletic Facilities in Bexar County. This proposition consists of a total of 13 projects:

Mission City Soccer and Rugby - $5 Million May 4, 2010 Bexar County Commissioners voted unanimously to relocate the Mission City Soccer project from Brooks City Park located in Precinct 4 to located in Precinct 1. Development and Operating Agreements are in process, site location has been determined.

Classics Elite Soccer - $1.2 Million Construction is complete with park opening September 2010 on time and under budget.

Culebra Creek Soccer - $5.23 Million Construction is complete with park opening June 2011 on time and under budget.

S.T.A.R. Soccer Complex - $5 Million Construction is complete with park opening November 2009 on time and under budget.

McAllister Little League - $2.67 Million Construction is complete with park opening September 2010 on time and under budget.

Mission Concepcion Athletic Complex - $16.1 Million The Master Plan is complete and Phase 1 underway. Approximately $2.3 Million expended to date.

Missions Baseball Academy - $4 Million Development and Operating Agreements signed, ground breaking complete, construction under way.

Northside Swim Center - $7 Million Development and Operating Agreements signed, ground breaking complete, construction under way.

St. Mary's Complex - $6 Million Development and Operating Agreements signed, ground breaking September 2011.

SE Skyline - $3.3 Million Park opened late 2010 with 97% completion.

The Fencing Center - $2 Million Development agreement pending site decision.

UTSA Complex - $15 Million Development and Operating Agreements signed with design under way.

Wheatley Heights Complex - $7.5 Million Ground breaking complete, construction under way.

The third Proposition is for Community Arenas and Grounds in the amount of $100 Million for the Freeman Coliseum, the AT&TCenter and the Exhibition and Stock Show Facilities. The Freeman Coliseum for $10 Million, the Exhibition and Stock Show Facilities for $15 Million, and the AT&TCenter for $75 Million are all under contract.

The fourth Proposition is the Performing Arts Facilities in the amount of $110 Million.

Tobin Center for the Performing Arts for $100 Million, recently added was $8 Million for a portal to the Performing Arts Center.

Briscoe Western Art Museum for $4 Million, has had ground breaking and construction is nearly complete. Recently added was $2 Million for a portal to the Briscoe Western Art Museum.

Alameda Theater for $6 Million reviving contract and operating agreements for Alameda. Final design and budget for Alameda are being revised with construction beginning in September, 2011.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Director	1	1	1
Office Assistant IV	1	1	0
Attorney V	1	1	1
Legal (supplement)	1	1	1
Paralegal	1	1	1
SWMBE Analyst	1	1	0
Senior Analyst	0	0	1
Audit IV	1	1	1
Accountant V	0	1	1
Office Supervisor	0	0	1
Total -Community Venue Program Office	***7***	***8***	***8***

ENTERPRISE FUNDS

McAllister Park Little League

Bexar County does not have a premier tournament baseball complex. With an upgrade to their Little League (12 and under) and Big League (13 thru 18) fields, McAllister Park Little League will enhance their ability to host tournaments at the Sectional, State and Regional levels for Little League baseball and softball. A Regional Tournament will bring teams from around the state of Texas and 6 surrounding states. This tournament could bring the possibility of National TV coverage as part of Little League Baseball Incorporated's partnership with ESPN and their broadcasting of Regional and World Series Championships. (Source: Bexar County Venues Program website)

Bexar County, Texas
Other Post Employment Benefit (OPEB) Fund Summary
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$7,838,680	$10,503,765	$6,013,821
Designated for Encumbrances			
Total Beginning Balance	**$7,838,680**	**$10,503,765**	**$6,013,821**
Revenue			
Interest From Investments	$18,914	$12,384	$10,000
Insurance Premiums Retiree	5,166,662	2,027,520	1,815,589
Transfers	2,500,000	633,483	1,036,584
Total Revenues	**$7,685,576**	**$2,673,387**	**$2,862,173**
TOTAL AVAILABLE FUNDS	**$15,524,256**	**$13,177,152**	**$8,875,994**
APPROPRIATIONS			
Retiree Medical Expenses	$4,746,772	$6,926,279	$5,918,907
Retiree Administration Fees	273,719	237,052	376,756
Total Expenditures	**$5,020,491**	**$7,163,331**	**$6,295,663**
TOTAL OPERATING APPROPRIATIONS	**$5,020,491**	**$7,163,331**	**$6,295,663**
Appropriated Fund Balance	**$10,503,765**	**$6,013,821**	**$2,580,331**
TOTAL APPROPRIATIONS	**$15,524,256**	**$13,177,152**	**$8,875,994**

Other Post Employee Benefit F

COMPANY: 506

Program Description: GASB Statement 45 was issued in 2004 as a result of a growing concern that state and local governments were not recognizing the liability of post-employment benefits, such as retiree health benefits, in their annual financial statements. The Statement requires that these liabilities now be reported. Bexar County must now recognize other post-employment benefits (OPEB) earned by employees during the time they were actually employed. In order to comply with GASB 45, Bexar County has established an OPEB fund.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Retiree Medical Expenses	$4,746,772	$5,896,438	$6,926,279	$5,918,907
Retiree Administration Fees	273,719	0	237,052	376,756
Total	***$5,020,491***	***$5,896,438***	***$7,163,331***	***$6,295,663***

Program Justification and Analysis:

- In FY 2010-11 the amount of the transfer from the Self Insured Workers Compensation Fund was $633,483. The FY 2011-12 Budget provides funding in the amount of $1,036,584 from the General Fund to the OPEB Fund. The difference will be used to offset a projected shortfall in the FY 2011-12 Self Insured Health Insurance Fund. This transfer will still keep the County in compliance with GASB 45 requirements.

- The total budget represents a 12 percent decrease when compared to FY 2010-11 estimates. This decrease includes a provision to move approximately 255 post 65 retirees to a Medicare plan. Under this plan, premiums remain the same or cheaper, and benefits would increase. The anticipated savings for this plan revision is approximately $1,700,000.

Bexar County, Texas
Self Insured - Health and Life 501
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	($526,962)	($5,223,944)	($5,221,270)
Total Beginning Balance	**($526,962)**	**($5,223,944)**	**($5,221,270)**
Revenue			
Other Fees	28,046,590	$30,517,705	$31,044,716
Other Sources and Uses	253,544	300,728	1,000
Subtotal	**$28,300,135**	**$30,818,433**	**$31,045,716**
Interfund Transfers	$0	$1,780,933	$5,040,933
Total Revenues	**$28,300,135**	**$32,599,366**	**$36,086,649**
TOTAL AVAILABLE FUNDS	**$27,773,173**	**$27,375,422**	**$30,865,379**
APPROPRIATIONS			
General Government	$32,997,117	$32,596,692	$35,603,470
Subtotal	**$32,997,117**	**$32,596,692**	**$35,603,470**
Interfund Transfers			
TOTAL OPERATING APPROPRIATIONS	**$32,997,117**	**$32,596,692**	**$35,603,470**
Appropriated Fund Balance	**($5,223,944)**	**($5,221,270)**	**($4,738,091)**
TOTAL APPROPRIATIONS	**$27,773,173**	**$27,375,422**	**$30,865,379**

SELF INSURED – HEALTH AND LIFE FUND

COMPANY: 501

Program Description: Self-Insurance is an alternate financing system in which an employer remits only a portion of the conventional premium to an insurer to cover the cost of administering the benefits program and of providing specific and aggregate stop-loss insurance. The employer, usually referred to in this case as the self-insured, funds a "bank account" that the insurance company draws upon for the payment of claims. Employee and County contributions as well as payments from retirees and COBRA participants are deposited into the account.

Each year Bexar County examines the health insurance plans offered to employees to determine if the benefits plans offered are consistent with those being offered by other employers in Bexar County, if the premiums required of employees is competitive and financially responsible, and if the overall cost of the plan meets the demands of the County's budgeting requirements. The County also provides life insurance that is equal to the employee's annual salary up to a maximum of $200,000. There is a double indemnity accidental death and dismemberment clause, which provides for additional coverage equal to the employee's annual salary with a maximum of $200,000 in the event of the employee's accidental death.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
General Government	$623,923	$662,492	$561,670	$545,432
Administrative Fee	2,320,961	2,593,160	2,498,044	2,615,570
Claims Expense	29,508,209	29,683,963	29,113,274	32,017,468
Insurance Expense	544,024	511,298	423,704	425,000
Total	***$32,997,117***	***$33,450,913***	***$32,596,692***	***$35,603,470***

Program Justification and Analysis:

- The General Government group decreases 3 percent compared to FY 2010-11 estimates. Funding is provided for all authorized remaining positions as well as funding for travel and supplies. However, in FY 2010-11, the Human Resources department deleted one Human Resources Technician I position for a savings of $44,656. Some of these savings were offset by increases to retirement and unemployment contributions.

- Administrative Fees are those expenses paid to the County's Third Party Administrator and Stop Loss premiums. Stop Loss payments limit the County's total liability for health insurance. Should the County liabilities exceed a specified amount, the County is refunded that amount over the Stop Loss ceiling. The FY 2011-12 Budget represents a 4 percent increase compared to FY 2010-11 estimates due to the increase in claims expected in FY 2010-11.

- Claims Expense represents the health and life insurance claims that Bexar County pays in a given fiscal year. The FY 2011-12 Budget represents a 10 percent increase compared to FY 2010-11 estimates. The increase represents the projected increase in Health Insurance Claims in FY 2011-12. However, one plan change has been adopted:

Adjust EPO Co-Pays

- Add $250 EPO co-pays for outpatient surgery and outpatient diagnostic treatments.
- Increase EPO co-pay for Emergency room visit from current $150 per visit to $250 per visit

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Analyst - Human Resources	1	1	1
Benefits Administrator	1	1	1
Human Resources Services Manager	.5	0	0
Human Resources Technician I	2	1	1
CHRIS Support Specialist	.5	0	0
CHRIS Coordinator	.3	0	0
Office Assistant IV	.5	.5	.5
Total-Health and Life Fund	***5.8***	***3.5***	***3.5***

Bexar County, Texas
Self Insured - Workers Comp 505
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$5,408,200	$3,648,184	$2,895,666
Total Beginning Balance	**$5,408,200**	**$3,648,184**	**$2,895,666**
Revenue			
Other Fees	$1,696,574	$1,688,986	$1,617,312
Subtotal	**$1,696,574**	**$1,688,986**	**$1,617,312**
Total Revenues	**$1,696,574**	**$1,688,986**	**$1,617,312**
TOTAL AVAILABLE FUNDS	**$7,104,774**	**$5,337,170**	**$4,512,978**
APPROPRIATIONS			
General Government	$956,591	$1,808,020	$1,587,423
Subtotal	**$956,591**	**$1,808,020**	**$1,587,423**
Interfund Transfers	$2,500,000	$633,483	$0
TOTAL OPERATING APPROPRIATIONS	**$3,456,591**	**$2,441,503**	**$1,587,423**
Appropriated Fund Balance	**$3,648,184**	**$2,895,666**	**$2,925,556**
TOTAL APPROPRIATIONS	**$7,104,774**	**$5,337,170**	**$4,512,979**

SELF INSURED – WORKERS COMP

COMPANY: 502

Program Description: The goal of the Workers Compensation Self-Insurance Program is to ensure that employees who are injured or disabled on the job are provided with adequate monetary compensation, eliminating the need for litigation.

The Bexar County Human Resources Department works to administer the County's Workers Compensation Program. Numerous measures to control workers compensation related expenses have been established. The Workers Compensation Program will continue to increase the review of outstanding workers compensation claims and to monitor decisions regarding claims. Strong support from adjusters, supervisors, and managers working with the staff of Human Resources, offices, department employees, and medical groups have created a team approach to manage workers compensation**.** Early intervention assists employees in returning to work more quickly either through modified duty programs or full duty return to work.

The Workers Compensation Program was expanded to provide increased training for employees and supervisors in an effort to prevent accidents resulting in workers compensation claims. Classes are conducted in CPR and first aid, ergonomics, back lifting, defensive driving, fire extinguisher training and fire evacuation procedures. Workers compensation training is also offered to supervisors and employees. The Sheriff's Office, Public Works and Facilities Management Department have provided modified duty jobs that have resulted in reduced indemnity and medical claims. Workstation evaluation has resulted in minimized occupational repetitive motion trauma and has helped reduce high cost claims for upper extremities. Education and evaluation continues with all offices and departments. Early intervention by case managers has resulted in returning injured employees back to work – often in less than seven days. This has also reduced indemnity and medical costs.

All lost-time cases are assigned case managers who work directly with the employee and the medical provider to provide the best quality medical attention and assist the employee in returning to work in a more timely fashion. Through open discussions with offices and departments, the Third Party Administrator and staff have developed better understanding of work requirements, causes of injuries, and remedies. Peer reviews are utilized to challenge cases taken to the Workers Compensation Commission, making it more difficult for one medical provider to keep an employee off work unnecessarily.

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
General Government	$461,387	$560,332	$571,111	$534,838
Claims Expense	183,417	1,146,676	884,324	700,000
Insurance Expense	311,787	365,108	352,585	352,585
Interfund Transfer	2,500,000	633,483	633,483	0
Total	***$3,456,591***	***$2,705,599***	***$2,441,503***	***$1,587,423***

Program Justification and Analysis:

- The General Government group decreases by 6 percent compared to FY 2010-11 estimates due to a reorganization of the Human Resources Department in which the position of Employee Clinic and Wellness Coordinator was deleted in FY 2010-11.

- Claims expenses are anticipated to decrease to historic levels after anticipated worker comp claims are settled in FY 2010-11.

- There is no interfund transfer for FY 2011-12.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workers Compensation Specialist	1	1	1
Employee Clinic & Wellness Coordinator	1	0	0
Office Assistant IV	.5	.5	.5
Total – Workers Compensation Fund	***2.5***	***1.5***	***1.5***

Bexar County, Texas
Records Management Center 505
Fiscal Year Ending September 30, 2012

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$937,439	$918,831	$648,089
Total Beginning Balance	**$937,439**	**$918,831**	**$648,089**
Revenue			
Other Fees	$275,785	$489,590	$406,114
Total Revenues	**$275,785**	**$489,590**	**$406,114**
TOTAL AVAILABLE FUNDS	**$1,213,224**	**$1,408,421**	**$1,054,203**
APPROPRIATIONS			
General Government	$294,393	$263,120	$297,663
Capital Expenditures	0	497,212	592,460
Subtotal	**$294,393**	**$760,332**	**$890,123**
TOTAL OPERATING APPROPRIATIONS	**$294,393**	**$760,332**	**$890,123**
Appropriated Fund Balance	**$918,831**	**$648,089**	**$164,080**
TOTAL APPROPRIATIONS	**$1,213,224**	**$1,408,421**	**$1,054,203**

RECORDS MANAGEMENT CENTER FUND

COMPANY: 505

Mission: The Records Management Committee will provide leadership through the Records Facility Manager in the development, allocation and management of resources to meet County office records storage and document conversion needs while securing and preserving the records of Bexar County in accordance with the Local Government Records Act of 1989.

Vision: We envision the Records Management Committee to have a state-of-the-art Records Management Facility that will meet the records storage needs of all County offices and departments, be in compliance with the Local Government Records Act of 1989 for the preservation and maintenance of local government records, and provide convenient access and retrieval of County records to County offices and the general public.

Program Description: The Records Management Facility Fund is an enterprise fund created to provide space to County offices and departments for the storage of records. The facility, located at 232 Iowa Street, allows the County to consolidate all its records in one facility. In the future, the facility will also become a records technology center where records currently stored on paper can be microfilmed for storage or imaged into an appropriate format so they can be electronically delivered to the offices or departments requesting them.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Work Load Indicators:			
Daily Training Room preparation	2	2	0
Number of daily phone calls	10	10	12
Number of Training classes held	128	135	0
Efficiency Indicators:			
Monthly Bulletin board preparation	12	12	12
Weekly Requisition Creation	3	3	3
Daily P-Card balance and paperwork	6	6	6
Daily enter data into computer	13	13	13
Effectiveness Indicators:			
Daily Security Monitor	100%	100%	100%
Daily interoffice copies	100%	100%	100%

Appropriations:

	FY 2009-10 Actual	FY 2010-11 Budget	FY 2010-11 Estimate	FY 2011-12 Budget
Personnel Services	$161,703	$160,798	$157,297	$158,338
Operational Costs	69,808	104,236	96,280	129,225
Supplies and Materials	4,796	10,025	9,543	10,100
Capital Expenditures	58,086	992,150	497,212	592,460
Total	***$294,393***	***$1,267,209***	***$760,332***	***$890,123***

Program Justification and Analysis:

- The FY 2011-12 Budget increases 17.1 percent when compared to FY 2010-11 estimates. This increase is due to funding in the Capital Expenditures group as described below.

- The Personnel Services group decreases less than 1 percent when compared to FY 2010-11 estimates. This represents full funding for all authorized positions.

- The Operational Costs group increases 34.2 percent compared to FY 2010-11 estimates due to an increased funding for shredding trucks and increases in the electricity consumption costs due to the new Air Conditioner.

- The Supplies and Materials group increases 5.8 percent when compared to FY 2010-11 estimates due to an increase in funding for Maintenance Tools and Supplies as requested by the Department.

- Capital in the amount of $97,533 is included in FY 2011-12 for Shelving for the Records Center. Some records that have been moved or destroyed have left additional room for new shelving to be installed at the center to increase capacity. In FY 2010-11 there was one time funding for the purchase and installation of the Air Conditioning for the Warehouses. However, the project was unable to be finished by the end of FY 2010-11. Funding in the amount $494,938 has been rolled forward to FY 2011-12 to complete the project.

Authorized Positions:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Records Management Center Manager	1	1	1
Maintenance Mechanic I	1	1	1
Office Assistant II	1	1	1
Total – Records Management Center Fund	***3***	***3***	***3***

UTSA Sports Complex

The University of Texas at San Antonio has begun design and engineering of a new $84 million competitive athletic complex on the recently acquired 125-acre Park West Campus near the intersection of Highway 1604 and Kyle Seale Parkway. the first phase of the complex funded in part by $15 million from the 2008 Bexar County venue tax election will include the soccer and track stadiums. When all phases of the complex are completed, the 60-acre venue will be the most versatile and visited athletic complex in San Antonio. (Source: Bexar County Venues Program website)

APPENDIX

Freeman Coliseum – Exhibition Barns

This new 315,900 sq. ft. climate controlled facility hosts the annual San Antonio Stock Show & Rodeo. Bexar County venue funds appropriated $15 million for the renovations. Some of the features include:

- A competition arena measuring 125 feet wide by 300 feet long
- 126 prime commercial exhibit spaces
- Climate controlled warm-up arena and show arena
- 1,500 spectator seats
- Approximately 750 new stalls
- Indoor wash racks
- Improved unloading areas for trailers

BEXAR COUNTY

STATEMENT OF FINANCIAL POLICIES

I. GENERAL

1.01 The County will operate on a fiscal year which begins on October 1 and ends on September 30.

1.02 The County will conduct its financial affairs in conformity with State and Federal laws. This Statement of Financial Policies shall be approved by Commissioners Court and reviewed on an annual basis as a part of the budget process.

II. ACCOUNTING, AUDITING, & FINANCIAL PLANNING

2.01 The Bexar County Auditor's Office maintains records on a basis consistent with accepted principles and standards for local government accounting, as determined by GASB and GFOA.

2.02 Regular monthly and annual financial reports are issued summarizing financial activity. The monthly financial reports are presented to Commissioners Court and are distributed to offices and departments.

2.03 A financial audit is performed annually by an independent public accounting firm, and an official opinion and annual financial report is published and issued.

2.04 Annually, Commissioners Court will accept the audited Comprehensive Annual Financial Report for the past fiscal year.

2.05 Full disclosure is provided in the annual financial and budget reports and bond representations.

III. BUDGETING

3.01 The County budgets resources on a fiscal year which begins October 1 and ends on the following September 30th.

3.02 Bexar County prepares and maintains a long range five year financial forecast which: a) develops a local, regional, state and national economic outlook and describes the potential impact on Bexar County; b) updates reserve and expenditure projections for the next five years; c) projects capital improvement requirements over the five-year period, including future operating costs associated with all projects; d) updates revenue and expenses for each year in the period; and e) describes the strategic issues that present the County with challenges and opportunities for the future and, in some cases, assesses their fiscal impact.

3.03 Budget manuals for annual preparation, which include forms and instructions as necessary, shall be distributed to County offices and departments no later than April 30 in each year. All offices and departments must return their proposals no later than June 15 in that year.

3.04 The proposed budget shall be prepared and distributed to all of the Commissioners Court members on or before August 30 of the preceding fiscal year.

3.05 The proposed budget shall be presented in the following format:

a. Fund balance schedules;

b. Revenue estimates;

c. Operating and maintenance expenditures by office or department and major expense categories;

d. Capital projects' funding;

e. Debt service summarized by issues by fund.

3.06 The proposed budget shall also contain:

a. Program summaries for each office and department;

b. Performance indicators that include workload, efficiency and effectiveness measures for each office and department;

c. Descriptions and detailed cost analysis of proposed program changes;

d. A discussion of capital projects proposed for funding;

e. A list of proposed authorized positions, by section where appropriate, for each office and department;

f. Any additional information, data, or analysis requested of management by the Commissioners Court.

3.07 The proposed budget submitted by August 30 shall be balanced.

3.08 The initial proposed budgeted revenues are provided by the County Auditor's Office no later than June 15. Revenue projections are revised by the County Auditor's Office by August 10 thereafter to reflect the certified tax roll data.

3.09 Commissioners Court shall adopt the tax rate and the budget by Court Order before September 23 to allow sufficient time to send out property tax statements to the citizens.

3.10 The Budget Division will prepare a report on the budget status and trends and submit it to Commissioners Court quarterly.

3.11 The County budgeting procedures attempt to identify distinct functions and activities performed by the County, and to allocate budget resources adequate to perform these functions and activities at a specified level of service. The budget process will be coordinated with the County wide strategic planning process and will reflect the goals and objectives developed through this process.

3.12 The County will continue to integrate performance measurement and productivity indicators with the budget process where appropriate. The County will use efficiency and effectiveness measures.

3.13 The County will continually strive to improve the budget development and monitoring process and will evaluate and utilize when appropriate innovative, alternative approaches to costing and budgeting.

3.14 Appropriations as approved by the Commissioners Court, are set upon the books of the County by the County Auditor.

a. The following general categories are used to appropriate funds annually:

1. Personnel Services
2. Travel and Remunerations
3. Operational Costs
4. Supplies and Materials
5. Capital Expenditures
6. Debt Retirement
7. Contingencies
8. Interfund Transfers

Detailed expenditures in each of these categories are maintained by the County Auditor.

b. Annually, the budget will be developed for each office and department *at the division and/or section level* to better represent their organization structures. However, the budget document will appropriate funds at the office and department level and fiscal control shall occur at this level.

c. Exceptions to this are budgets that are controlled at the division level and which are: the Sheriff's Office as Law Enforcement, Adult Detention, and Support Services; and the Juvenile Office as Detention, Probation, Family Support Services - Probation, Family Support Services-Domestic Relations Office (a separate fund); Parks and Facilities Management as Facilities Maintenance - Adult Detention, Facilities Maintenance - County Buildings, Facilities Maintenance - Juvenile Detention, Parks. Public Works as Road and Bridge Fund, Parking Facilities Fund and Fleet Maintenance Fund; Community Resources as Veterans Services, Community Programs, Direct Client Services, and Dispute Resolution (a separate fund); and Judicial Services and APDO, Pre-trial Services, and Criminal Investigation Laboratory, Medical Examiner's Office and Administration; Economic Development as Administration, Agricultural Extension Services, and SMWBE.

d. Appropriations in the Capital Projects Funds are made on a project basis across multiple fiscal years rather than on a single fiscal year basis and are carried forward until the projects are completed.

e. Appropriations in the Grant Funds are made on a grant year basis by project rather than on a County fiscal year basis.

3.15 Except for capital project, grant and federal entitlement appropriations, or for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.

3.16 Commissioners Court shall approve all budget transfer in amounts over $100,000. The County Manager/Budget Officer shall approve all budget transfers in amounts up to $100,000.

3.17 For budget transfers taking funds from Appropriated Fund Balance, and for budget transfer amounts over the $100,000, Commissioners Court approval is required

3.18 Under the more flexible, higher level of budgetary control in effect, offices and departments are accountable for not exceeding their annual budgetary appropriations.

3.19 Bexar County will, during the annual budget process, identify areas for performance reviews to judge the effectiveness and efficiencies of County services. Annually, the Commissioners Court will adopt a work plan for the performance reviews that will be completed during the fiscal year.

3.20 Cost/benefit studies will be conducted, where appropriate and applicable, on non-recurring expenditures, capital projects and operational alternatives.

IV. REVENUES AND TRANSFERS

4.01 Bexar County will maintain a diversified and stable revenue base to shelter it from short term fluctuations in any one revenue source by doing the following:

a. Establishing user charges and fees as permitted by law at a level related to the cost of providing that service including indirect costs when appropriate;

b. Pursuing legislative change, where necessary, to permit increases in user charges and fees to allow the County to recover the full cost of services;

c. Aggressively collecting property tax revenues, including the filing of suit where appropriate and necessary, as authorized by the Texas Property Tax Code.

d. Aggressively collecting all other fines, fees and revenues due the County.

4.02 Bexar County will set as a goal minimizing its reliance on non-recurring sources of revenue including the use of prior year fund balances for recurring expenditures.

4.03 Bexar County will actively pursue intergovernmental grant funding to fund programs that have been identified as important to meet the County's mission, vision, goals and objectives.

V. RESERVES

5.01 The County will maintain an operating reserve for use in the event of unanticipated, extraordinary expenditures and/or the loss of a major revenue source. The operating reserve and specified contingencies shall be established at a minimum of one tenth operating expenditures for any year. These funds can only be appropriated by an affirmative vote of four of the five Commissioners Court members.

Therefore, it will be necessary for officials and department heads to review and control expenditures such that the rate of expenditure does not exceed the approved budget.

5.02 The County will maintain a reserve requirement of not less than 10 percent of annual Debt Service. The Debt Service reserve funds can only be appropriated by an affirmative vote of four of the five Commissioners Court members.

5.03 Insurance reserves are established at a level, which, together with purchased insurance policies, adequately cover the County and its officers against loss.

VI. PERSONNEL

6.01 At no time shall the number of regular employees on the payroll in each office or department exceed the total number of positions authorized by the Commissioners Court when approved as part of the annual budget or authorized by the County Manager outside of the annual budget process. All personnel actions shall at all times be in strict conformance with applicable federal, state, and County policies.

6.02 Compensation for overtime worked will be given in the form of compensatory time. No overtime compensation shall be paid unless Commissioners Court specifically approves an exception and authorizes payment in advance. All employees, regardless of the source of funding for the position, accrue compensatory time at the rate of one hour for every hour for exempt employees and at the rate of one and one half hour for every hour actually worked over 40 in a regular work week for non-exempt employees.

6.03 Deletions and/or downgrades of positions may occur at any time during the fiscal year at the department head or official's request or if a review of workload statistics indicates that a reduction in force is practical in an office or department. All funds appropriated for such deleted positions will be returned to the appropriate fund in the Contingencies - Undesignated Funds account.

6.04 Additions, position reclassifications, reorganizations, etc., are prepared by the requesting office or department and reviewed by Budget and Grants Department. The Budget and Grants Department will work with the initiating office or department to bring the proposal for Commissioners Court consideration or to the County Manager if the request is made outside of the County's annual budget process.

6.05 The County Manager has the authority to add, delete, hire, fire, discipline, demote, promote, compensate, direct, and supervise all functions and staff that report to the County Manager.

6.06 The Court may institute a freeze during the fiscal year on hiring, promotions, transfers, and capital equipment purchases. Such action will not be used arbitrarily and will allow for exceptions in appropriate areas to comply with emergency needs such as natural disasters and/or loss of major revenue sources.

6.07 Commissioners Court shall approve all authorized positions and changes to them (this does not include actions affecting the actual employees holding these positions) as part of the annual budget process. The County Manager has the authority to review and, if appropriate, approve all authorized positions, including adding and deleting positions, and changes to them, including reclassifications and compensation changes, if a request is made outside of the annual budget process by a County office or department.

6.08 Offices and departments may hire temporary help if:

a. Funds are available in the Salary, Temporary Help line item in the office or department's adopted budget appropriations (organization level one); or

b. The adopted budget authorizes a temporary position(s).

In all other cases, Commissioners Court shall approve hiring temporary help.

6.09 The County maintains written Personnel Rules adopted by Commissioners Court and available from the Human Resources Department.

VII. PURCHASING & FIXED ASSETS

7.01 All capital expenditure purchases will be initiated prior to August 15 each fiscal year; all non-capital expenditure purchases will be initiated prior to September 10 each fiscal year. Exceptions can occur at the Purchasing Agent's and County Auditor's discretion. Capital projects and grant funded purchases are exempt from these deadlines.

a. Prior to adoption of the annual budget, the Purchasing Office will annually provide a list of purchases that are not anticipated to be delivered until the next fiscal year. The list of capital expenditures should be completed by August 31 or as soon as possible thereafter and non-capital expenditures by September 15 or as soon as possible thereafter.

7.02 All purchases of fixed assets with a value of $5,000 or more will be placed on the County inventory.

7.03 Each County office and department will protect the County's investment in capital assets by performing and reporting to the County Purchasing Agent and County Auditor a complete inventory at least once annually.

7.04 Capital expenditures for projects are budgeted by project and must be spent accordingly. Any request for unbudgeted capital projects throughout the fiscal year must be submitted to the Budget and Financial Services Division and approved by Commissioners Court.

7.05 Where possible, items in good, safe, useable condition placed in surplus will be used:

a. To supplement expenditure for new budgeted capital purchases;

b. To supplement expenditure for replacement/budgeted capital purchases;

c. To supply needed unbudgeted new and replacement equipment.

The Purchasing Agent transfers surplus supplies, materials and equipment.

7.06 Offices and departments will make every effort to use furniture refurbished through the Sheriff's Office Jail Industries Program.

7.07 Prior to submission of the requisition, the executive in charge of the Information Services Division shall approve all purchases of information and communication technology including but not limited to: all mainframe and microcomputer software; all mainframe hardware and peripherals; all microcomputer hardware and peripherals; all telecommunications and data systems hardware and software.

VIII. DEBT MANAGEMENT

8.01 The County maintains a written Debt Management Policy adopted by Commissioners Court and include in the Administrative Policies book.

IX. INVESTMENT AND CASH MANAGEMENT

9.01 The County maintains a written Investment Policy adopted by Commissioners Court and included in the Administrative Policies book.

BEXAR COUNTY

FINANCIAL AND MANAGEMENT SERVICES

DEBT MANAGEMENT POLICY

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BEXAR COUNTY
ADMINISTRATIVE POLICY
AND PROCEDURES MANUAL

ADMINISTRATIVE POLICY NUMBER:	03.12
TITLE:	DEBT MANAGEMENT POLICY
PREPARED BY:	Commissioners Court
ADOPTED DATE:	August 14, 2007
REFERENCE:	N/A
EFFECTIVE DATE:	August 14, 2007
REVISED DATE:	N/A

Section 1

PURPOSE AND OBJECTIVES

1.1 Purpose

The purpose of this policy is to provide guidance regarding the issuance, management, continuing evaluation and reporting on all debt obligations issued by Bexar County, Texas (the "County"). The Bexar County Commissioners Court recognizes there are no absolute rules or easy formulas that can substitute for a thorough review of all information affecting the County's debt position. Debt decisions should be the result of deliberative consideration of all factors involved. This policy is intended to augment the deliberation process by addressing the methods, procedures and practices to be utilized to ensure effective and judicious fiscal management of County funds.

The terms of this Debt Management Policy (the "Policy") are intended to comply with all Texas and Federal Law governing debt, including, but not limited to, Texas law, Internal Revenue Service rules and regulations, United States Securities and Exchange Commission "(SEC)" regulations, Municipal Securities Rulemaking Board "(MSRB)" regulations, court rulings, and existing County debt covenants.

1.2 Objectives

Debt Management shall be conducted with the primary objectives of:

* Maintaining and improve the County's existing credit rating;
* Maintaining access to capital; and
* Minimizing borrowing costs

Section 2

SCOPE

2.1 This Policy shall govern debt obligations issued by the County that finance the construction or acquisition of infrastructure and other assets or to refinance existing debt. The County may also desire to issue debt obligations on behalf of external agencies, non profit corporations, or other authorities for the purpose of construction or acquisition of infrastructure or other assets that further the goals and objectives of County government. In that case, the County shall take reasonable steps to confirm the financial feasibility of the project and the financing solvency of any necessary borrower; and shall take all reasonable precautions to ensure the public purpose and financial viability of such transactions. This policy does not apply to the County's Capital Lease Program.

Section 3

ROLES AND RESPONSIBILITIES

3.1 As provided by the Texas Local Government Code, each member of Commissioners Court has a fiduciary responsibility in the management of the County's indebtedness. All debt programs are to be made in accordance with applicable Texas and federal regulations. The Commissioners Court will approve all County indebtedness.

3.2 The Executive Director of Planning and Resource Management has the primary responsibility for making debt-financing recommendations to the Commissioners Court.

3.3 The Executive Director of Planning and Resource Management, or their designee, will coordinate all activities necessary to issue debt, including, but not limited to:

- Review of resolutions provided by bond counsel;
- Review of offering memoranda provided by financial advisors; and
- Review of all related financial analyses.

ROLES AND RESPONSIBILITIES (Continued)

3.4 The Executive Director of Planning and Resource Management, or their designee, will report annually to the Commissioners Court:

a. A projected list of expected capital needs for the year;
b. An annual debt issuance schedule for capital projects;
c. An updated five-year capital improvement plan as part of the budget;
d. Certification that the County is current on all debt service payments; and
e. Disclosure of any bond covenant violations or defaults over the past year.

3.5 The Executive Director of Planning and Resource Management, or his designee, will implement and oversee the Capital Reporting System for County offices and departments pursuant to Section 17 of this policy.

3.6 The Executive Director of Planning and Resource Management, or his designee, will recommend to the Commissioners Court a financing team consisting of bond counsel, financial advisors, and underwriters.

3.7 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.

3.8 The Office of the County Auditor is responsible for assuring that all debt service payments are made in a timely manner to the appropriate paying agents.

3.9 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c-12.

3.10 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f)(2) of the Internal Revenue code. These annual estimates are for informational and internal reporting purposes only.

3.11 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage.

3.12 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy.

Section 4

REPORTING

4.1 The Executive Director of Planning and Resource Management, or his designee, will report annually to the Commissioners Court:

a. A projected list of expected capital needs for the year;
b. An annual debt issuance schedule for capital projects;
c. An updated five-year capital improvement plan as part of the budget;
d. Certification that the County is current on all debt service payments; and
e. Disclosure of any bond covenant violations or defaults over the past year.

4.2 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.

4.3 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c-12.

4.4 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f)(2) of the Internal Revenue code. These annual estimates are for informational and internal reporting purposes only.

4.5 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage

4.6 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy.

Section 5

ORGANIZATIONS AFFECTED

5.1 All County offices and departments must comply with the guidelines and procedures set forth in this Policy.

Section 6

USE OF DEBT INSTRUMENTS

6.1 Debt financing will not generally be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The County will use debt financing for one-time capital improvement projects including appropriate operating expenditures required to implement the projects under the following circumstances:

a. The project must be approved by Commissioners Court;
b. The project's useful life will be equal to or exceed the term of the financing;
c. The equipment has an expected useful life of at least the term of financing;
d. There are revenues sufficient to service the debt, whether from future property taxes, user fees, or other specified and reserved resources; or
e. Compliance with the appropriate provisions of Texas Law and the Internal Revenue Code of 1986, as amended.

6.2 Operating expenditures required to implement capital improvement projects will be funded using debt financing in accordance with Chapter 1201, as amended Texas Government Code and Chapter 1431, as amended Texas Government Code.

Section 7

STRUCTURE AND TYPE OF DEBT

7.1 Debt service will be structured to match projected cash flows and minimize the impact on future property tax levies.

7.2 The term of the debt issuance should equal the lesser of the useful life of the asset being financed or the maximum of 40 years in accordance with Chapter 1201, as amended Texas Government Code.

7.3 The types of debt instruments to be issued by the County include:

a. General Obligation Bonds;
b. Certificates of Obligation;
c. Revenue Bonds
d. Refunding Bonds;
e. Commercial Paper;
f. Tax Anticipation Notes; and
g. Any other debt instrument authorized for issuance by a County in accordance with the Texas Government Code or other applicable law

STRUCTURE AND TYPE OF DEBT (Continued)

7.4 Individual revenue streams considered for proposed debt service should meet a minimum debt service coverage ratio test of 1.10 along with any appropriate revenue or contingency funds. Debt coverage is defined as total revenue divided by total debt service.

Section 8

DEBT LIMITS

8.1 The County will not exceed the debt issuance limits described in Article 3, Section 52 of the Texas Constitution and Chapter 1301 of the Texas Government Code.

8.2 The County shall use economic ratios as a tool to assist in providing an objective analytical approach to determine debt capacity for new projects. These ratios may include:

a. Debt per capita;
b. Debt as a percent of statutory debt limit;
c. Debt as a percent of appraised valuation;
d. Debt service payments as a percent of governmental expenditures; or
e. Level of overlapping net debt of all local taxing jurisdictions.

8.3 The County will maintain a debt service fund balance of at least 10 percent of the annual debt service requirement for the fiscal year; provided; however, that this requirement shall comply with the provisions of the Internal Revenue Code of 1986, as amended.

Section 9

METHOD OF SALE

9.1 The County may use competitive sales, negotiated sales, or private placements. When considering the method of sale, the County will take into consideration:

a. Financial conditions;
b. Market conditions;
c. Transaction-specific conditions;
d. County-related conditions; and
e. Risks associated with each method.

9.2 Competitive sales are the preferred method under the following circumstances:

a. A general obligation pledge or annual appropriation of general revenue;
b. Simple structure and financial analysis;
c. Stable financial market; and

d. Moderate par amount.

9.3 Negotiated sales are the preferred method under the following circumstances:

a. Complex transactions that require extensive financial modeling, credit analysis, pre-marketing efforts, or that are interest rate sensitive; and
b. Volatile financial markets.

9.4 Private Placement is the preferred method under the following circumstances:

a. Small issue size;
b. Questionable security for the issue; and
c. Overall cost savings to the County.

Section 10

REIMBURSEMENT RESOLUTION

10.1 As provided in the Texas Government Code, Section 1201.042, as amended, Department of the Treasury Regulation, Section 1.150-2 of the Internal Revenue Code of 1986 as amended, Commissioners Court may decide that it is in the County's best interest to pass a reimbursement resolution prior to the formal issuance of debt. The purpose of the resolution would be to announce the intent to reimburse itself for expenditures related to capital programs for which debt will be issued and the General Fund could then be reimbursed once the debt is sold. The County will intend to reimburse itself within 18 months from the later of date of the original expenditure or the date the property financed is placed into service (but in no event more than 3 years after the original expenditure is paid).

Section 11

REFUNDING OF DEBT

11.1 The County may elect to refund existing debt for reasons including, but not limited to, the following:

a. To achieve Net Present Value (NPV) savings generally of at least 3 percent;
b. To update bond covenants on outstanding debt which impair efficient operations or prohibit necessary or desirable activities;
c. To restructure the debt service schedules associated with outstanding bond issues; or
d. To alter bond characteristics such as call provisions or payment dates.

REFUNDING OF DEBT (Continued)

11.2 If a refunding is undertaken, the County will evaluate:

a. Issuance costs that will be incurred;
b. Interest rate at which the refunding bonds can be issued;
c. Maturity dates of the refunded bonds;
d. Call date (if any) on the refunded bonds; and
e. Call premium (if any) on the refunded bonds

Section 12

VARIABLE RATE EXPOSURE

12.1 The County may use variable rate debt (including commercial paper) to lower the cost of borrowing and provide a hedge against interest rate risk.

12.2 The County should establish a target of not to exceed 20 percent of its total outstanding debt in a variable rate mode.

12.3 Variable rate debt should be converted to fixed rate debt as necessary to maintain the 20 percent target, to meet the particular needs of a financing program, or to lock in low long term fixed interest rates.

12.4 When issuing variable rate debt, the County will have appropriate contingency plans in place, such as reserves or hedging instruments, to mitigate the risk associated with rising interest rate environments.

Section 13

INTEREST RATE SWAP AGREEMENTS

13.1 The County will consider the use of interest rate swap agreements on a case-by-case basis and consistent with Texas law and financial prudence.

13.2 Interest rate swap agreements may be used for the following purposes:

a. To achieve significant savings as compared to other, non-derivative type products available in the bond market;
b. To prudently hedge risk in the context of a particular financing or the overall asset/liability management of the County;
c. To incur variable rate exposure within prudent financial guidelines;
d. To achieve more flexibility in meeting overall financial objectives than available in conventional markets; or
e. To accomplish a financial objective not otherwise obtainable using traditional financing methods.

13.3 The County will not enter into an interest rate swap agreement without advice of an independent advisor and bond counsel.

13.4 The County may enter into an interest rate swap agreement if the counterparty has at least two long term unsecured credit ratings of at least equal to the County's long term general obligation rating from Fitch Ratings, Moody's Investors Service or Standard & Poor's Ratings Services and the party has demonstrated experience in successfully executing interest rate swap agreements.

13.5 The County will select counterparties utilizing one of the Methods of Sale as outlined in Section 9 of this policy.

13.6 Before entering into an interest rate swap agreement, the County shall evaluate all the risks inherent in the transaction including counterparty risk, termination risk, rollover risk, basis risk, tax event risk, credit risk and amortization risk. Evaluation of risk will also include the following considerations:

a. Uncertainty with respect to the County's future debt obligations;
b. Effect on the County's credit quality;
c. Cumulative exposure to all risk factors identified;
d. Difficulty and costs associated with terminations; and
e. Limitations on the ability to refund the swap's underlying bonds.

13.7 The County will monitor interest rate swap agreements on a quarterly basis to ensure compliance with corresponding swap documentation.

Section 14

CONTINUING DISCLOSURE

14.1 The County will periodically review the requirements of the Municipal Securities Rulemaking Board (MSRB) and the recommendations of the Government Finance Officers Association (GFOA), including the GFOA recommendation that financial statements be prepared and presented according to generally accepted accounting principles.

14.2 The County will remain in compliance with SEC Rule 15c2-12 by filing its annual financial statements and other financial and operating data for the benefit of its bondholders within six months after the end of each fiscal year.

Section 15

MATERIAL EVENTS

15.1 Material Events are defined as those events, which are considered likely to reflect on the credit supporting the securities.

15.2 The County will issue a material event notice in accordance with the provisions of SEC Rule 15c2-12.

15.3 The events Bexar County will consider material are:

a. Principal and interest payment delinquencies;
b. Non-payment related defaults;
c. Unscheduled draw on debt service reserves reflecting financial difficulties;
d. Unscheduled draw on credit enhancements;
e. Substitution of credit or liquidity providers, or their failure to perform;
f. Adverse tax opinions or events affecting the tax-exempt status of the security;
g. Modification to rights of the security holders;
h. Bond calls;
i. Defeasances;
j. Release substitution, or sale of property securing repayment of the securities;
k. Rating changes; and
l. Any change in the County's fiscal year

Section 16

INVESTMENT OF DEBT PROCEEDS

16.1 Debt proceeds will be invested in accordance with the County's Investment Policy #3.10 or as otherwise permitted in the order or resolution authorizing the issuance of the debt.

16.2 Interest earned on proceeds from bonds, certificates of obligation, commercial or other short-term or long-term debt proceeds (excluding capital lease proceeds) is allocated to the Debt Service Fund.

16.3 Interest earned on proceeds from bonds, certificates of obligations, or other short-term or long-term debt proceeds (excluding capital lease proceeds) allocated to the Debt Service Fund shall be used solely to pay current and future debt service payments, as well as all related issuance cost.

Section 17

ARBITRAGE

17.1 The County will follow a policy of full compliance with all arbitrage rebate requirements of the Internal Revenue Code of 1986, as amended and its adopted rules and regulations, and will perform (via contract consultant) arbitrage calculations for each debt issue subject to rebate on an annual basis. All necessary rebates liability will be filed and paid when due.

Section 18

CAPITAL PROJECT REPORTING SYSTEM

18.1 The Capital Reporting System is an internal reporting system used to track actual cash needs for capital improvement projects to be debt financed by requiring offices and departments administering a capital project to detail the different phases of the project, a timeline for each phase, and cost per phase pursuant to 17.3 and 17.4 of this section.

18.2 As set forth in Section 3 of this policy, the Executive Director of Planning and Resource Management is responsible for making debt-financing recommendations to the Commissioners Court. In order to ensure sufficient cash flow is available to meet capital improvement project cash requirements, an annual debt issuance schedule is required. The Capital Reporting System will provide the basis for the annual debt issuance schedule.

18.3 Upon approval of a new debt-financed project during the annual budget process, each office or department will complete the Initial Project Outline form (Appendix A). This form will be submitted to Planning and Resource Management not later than October 15th in any given fiscal year.

18.4 In order to update the annual debt issuance schedule, each office or department administering a project funded through debt financing will submit a Quarterly Project Report (Appendix B). The report will be submitted to Planning and Resource Management not later than the 15th day following the end of each quarter of the County's fiscal year.

Section 19

DEFINITIONS

19.1 Definitions:

a. Arbitrage – Arbitrage is the profit that results from investing tax-exempt proceeds in higher-yielding taxable securities. In general, Internal Revenue Service (IRS) Regulations require that positive arbitrage earnings be rebated back to the government.

b. Bond Indenture – The contract that sets forth the promises of a bond issuer and the rights of investors in the bond.

c. Bond Covenant – A clause in a bond indenture that either requires or forbids some act by, and the issuer is obligated to comply with the covenant by virtue of issuing its bonds.

d. Call Dates – The date, prior to maturity, on which a callable bond may be redeemed.

e. Call Premium – The price, as established in the bond covenant, at which bonds will be redeemed.

f. Certificate of Obligation – The Certificate of Act of 1971 (as amended) permits a County to issue certificates of obligations for the purpose of paying contractual obligations incurred in the construction of public works and the purchase of materials, supplies, equipment, buildings, professional services and real property. Certificates of obligation are normally secured by ad valorem tax revenue and there is no requirement for voter approval.

g. Call Provisions – A clause in a bond contract granting the issuer the right to buy back all or part of an issue prior to the maturity date.

h. Capital Lease – A contract for the purchase of capital equipment through installment payments.

i. Commercial Paper – Short-term, unsecured promissory notes usually backed by a line of credit with a bank. Maturities do not exceed 270 days.

j. Competitive Sales – A sale whereby the issuer determines the bond structure and solicits bids. The bonds are then awarded to the underwriting firm that submits the lowest interest costs for the debt.

k. Continuing Disclosure – The principal that accurate and complete information material to the transaction, which potential investors would be likely to consider

material in making investment decisions with respect to the securities, be made available on an ongoing basis.

l. General Obligation – Bonds backed by the annual levy of an ad valorem tax as necessary, within the limits prescribed by law (if any), to pay off the bonds. Bonds are issued upon approval by the public in an election.

m. Interest Rate Management Agreement – An agreement entered into in connection with the issuance of debt by an issuer or in connection with debt already outstanding, with a counterparty to provide for an exchange of payments based upon fixed and/or variable interest rates.

n. Issuance Costs – The expenses associated with the sale of new securities, including such items as underwriter's spread, printing, legal fees and rating costs.

o. Negotiated Sales – A sale whereby the issuer selects an underwriter in advance so that the underwriter can assist with determining the appropriate structure of the bonds.

p. Private Placement – A sale whereby the issuer sells the bonds directly to an institutional investor.

q. Refunding Bonds – Bonds issued to retire a bond already outstanding that may be sold for cash and outstanding bonds redeemed with cash or exchanged with holders of outstanding bonds.

r. Revenue Bonds – Bonds issued where the money raised to pay off the bonds comes from a non-tax revenue source or a special/specific enterprise fund.

s. Tax Anticipation Notes – Short-term notes issued in anticipation of collections of taxes. Short-term notes issued by the county to finance current operations, with repayment from anticipated tax receipts. Also called tax anticipation warrant. These notes are issued at a discount, and must have a maturity of thirteen months or less, and mature either at a specific future date or when property and other taxes are collected. Tax anticipation notes hold first claim on tax receipts when collected.

t. Variable Rate Debt – Bonds with interest rates that fluctuate based upon an index or pricing procedure. These bonds often offer lower interest rates and have short maturities.

Appendix A

Bexar County Capital Improvement Program

FY 2006-07

Initial Project Outline

Approved Project:	
Funding Codes (Fund/Agency/Org):	
Approved Budget:	
Sponsoring Office/Department:	
Project Liaison: Name	
Title	
Office Location	
Phone Number	

Timeline by Phase and Budget:

Phase	Start Date/Completion Date	Approved Budget

Office/Department Approval:

Authorized Signature Date

Appendix B

Bexar County Capital Improvement Program

FY 2006-07

Quarterly Project Report

Approved Project:	
Funding Codes (Fund/Agency/Org):	
Approved Budget:	
Sponsoring Office/Department:	
Project Liaison: Name	
Title	
Office Location	
Phone Number	

Current Project Timeline by Phase and Budget:

Phase	Start Date/ Completion Date	Estimated Cost	Approved Budget

If the project timeline and/or budget has changed since last quarter, please explain:

Attach contracts approved for this project since last quarterly project report

Office/Department Approval:

Authorized Signature Date

GLOSSARY OF TERMS

Accounting System: The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

Activity: A specific unit of work or service.

APDO: Appellate Public Defender's Office.

Appropriated Fund Balance: The excess of an entity's revenues over expenditures and encumbrances over a specific period of time that are appropriated as part of the adopted budget. This fund balance is available for emergencies or unforeseen expenditures.

Appropriation: An authorization made by the Commissioners Court, which allows officials to incur obligations and make expenditures of governmental resources. An appropriation is typically granted for periods of one year and specified for fixed amounts.

Assessed Valuation: An estimated value placed upon real and personal property by the appraisal district as the basis for levying property taxes.

Assets: Property owned by the County, which has monetary value.

Audit: A systematic examination of resource utilization. The audit is a test of management's internal accounting controls and is intended to verify financial positions and the legality of transactions; to identify improvements in accounting systems and accuracy and consistency of transactions; and to certify the stewardship of officials responsible for governmental funds.

Authorized Positions: All positions authorized by Commissioners Court for each office and department. This includes both full-time and part time positions. The numbers shown under authorized positions for FY 2010-11 represent the full time equivalents.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

Balanced Budget: A budget in which planned expenditures on goods, services, and debt income is met by income from taxation and other governmental receipts.

Base Line Budget: Ongoing expenses for personnel, contractual services, supplies, and equipment required to maintain service levels previously authorized by the Commissioners Court.

Bond: Bonds are used as long-term debt instruments to pay for capital expenditures. A bond is a written promise to pay a specified sum of money (principal) at a specified future date (maturity date), as well as periodic interest paid at a specified percentage of the principal (interest rate).

Bond Rating: The credit-worthiness of a government as evaluated by independent agencies.

Budget (Operating): A financial operation plan consisting of proposed estimated expenditures for a fiscal year and an estimate of proposed revenues. The term is also used to identify the officially approved expenditure levels under which the County and its offices and departments operate.

Budget Calendar: The schedule of key or target dates that the County follows in the preparation and adoption of the budget.

Budget Document: The instrument used by the Budget Officer to present a comprehensive financial program to the Commissioners Court.

Budget Message: The general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience and presents recommendations made by the Budget Officer.

Capital Assets (Fixed Assets): Assets of significant value that have a useful life of several years.

Capital Budget: A plan of proposed capital expenditures and the means of financing the proposals. The capital budget is established as part of the County's budget which includes both operating and capital expenditures. The capital budget is based on a Capital Improvement Program.

Capital Expenditures: An expenditure group used to fund capital outlay purchases such as furniture, computers, vehicles and kitchen and laundry equipment. Purchases made from the capital expenditures group become fixed assets of the County.

Capital Improvement Program: A multi-year plan for capital expenditures, which sets forth each proposed capital project, identifies the expected beginning and ending date for each project, the amount to be expended each year, and the method of financing each capital project.

Capital Improvements Project Activity: A Capital Improvements Project Activity is one of the following groups of actions usually undertaken in a capital improvements project: planning and engineering, right-of-way acquisition, utility relocation, construction, and other costs for initial capital equipment.

Capital Outlays: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, furniture, and equipment.

Carry Forward Balance: The amount of excess revenues over expenditures within the same fund that are transferred from one fiscal year to the next.

Cash Management: The management of cash necessary to fund government services while investing temporary cash excesses to earn interest revenue. Cash management refers to the activities of forecasting the inflows and the outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds to achieve the highest interest and return available for temporary cash balances.

CDBG: Community Development Block Grant.

CEAP: Comprehensive Energy Assistance Program.

Certificate of Deposit: A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.

Charge Back System: A system designed for expenditures to be expensed to the individual offices and departments. This will help to appropriately charge the expenditures to the offices and departments.

Commodities: Items of expenditure which, after use, are consumed or show a material change in their physical condition. Commodities are generally of limited value and are characterized by rapid depreciation (i.e. office supplies, motor fuel, etc.).

Community Infrastructure and Economic Development: Pursuant to the Texas Constitution Article III, § 52-a and Chapter 380 of the Texas Local Government Code, a Municipality is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Using this Code, the City of San Antonio (COSA) created a program for the purpose of making loans and grants available for economic development projects meeting certain criteria.

Contingencies: The expenditure group that includes all contingency funding such as undesignated funds and monies set aside for salary increases.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Contractual Services: Items of expenditure from services the County receives from an internal service fund or an outside company.

Current Taxes: Taxes that are levied and due within one year.

Debt Service: The obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that are unpaid after the due date, in which a penalty is assessed for non-payment.

Department: A major administrative division of the County that reports to Commissioners Court which indicates overall management responsibility for the operation of a group of related functions.

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, physical elements, inadequacy, or obsolescence. Depreciation is also the portion of the cost of a capital asset which is charged as an expense during a particular accounting period.

Economic Development Foundation: A corporate retention and recruitment subcommittee has worked over the past year to acquire information and interview stakeholders in the economic development community. The subcommittee recommended establishing the San Antonio Economic Development Foundation with funds from the City of San Antonio and the County of Bexar.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue on the same tax base in the next fiscal year as in the current fiscal year.

Encumbrances: Obligations in the form of purchase orders, contracts, or salary commitments that are reserved in specified appropriations. Encumbrances cease to exist when paid or when an actual liability is established.

Enterprise Fund: A fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of

providing goods through fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimate: The estimated actual expenditures and revenues for the fiscal year prior to the budget fiscal year. Used to determine the Carry Forward Balance.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, social security and Medicare, retirement, group health insurance, group life insurance and workers compensation premiums. An office or department can over run an individual line item as long as the expenditure group remains within budget.

Expenditures: The cost of goods and services rendered.

Fiscal Year: The time period designated by the County signifying the beginning and ending periods for recording financial transactions. Bexar County has designated October 1 to September 30 as its fiscal year.

Frozen Position: A position that is not filled and cannot be filled without approval of Commissioners Court and the Planning and Resource Management Department.

Full Faith and Credit: A pledge of the County's taxing power to repay debt obligations.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts, identifiable revenue sources and expenditures. Funds are segregated for the purpose of completing specific activities or attaining certain objectives.

Fund Balance: The excess of an entity's revenues over expenditures and encumbrances over a specific period of time.

Governmental Accounting Standards Board (GASB): The current source of generally accepted accounting principles used by State and Local governments in the United States of America. GASB is a private, non-governmental organization.

General Fund: The largest fund within the County. The General Fund accounts for most of the financial resources of the government that may be used for any lawful purpose. General Fund revenues include property taxes, court costs and fines, licenses and permits, intergovernmental revenue, motor vehicle fees and other types of revenue. The General Fund usually includes most of the basic operating services, such as the Sheriff's Office, Jail, Judicial System, Parks Department, Fire Marshal, Information Technology, Constables, Justices of the Peace, and Public Works.

General Obligation Bond: General Obligation Bonds must be authorized by public referenda. Bonds become General Obligation Bonds when the County pledges its full faith and credit to the repayment of the issued bonds.

HOME – Home Investment Partnership Act.

Interfund Transactions: The expenditure group used to account for transfers between funds. This group also includes cash matches budgeted for both anticipated and awarded grants.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Grant: A contribution of assets by one governmental unit to another. In most cases the grants are made to local governments from the State and/or Federal Governments. Intergovernmental grants are usually made for specified purposes.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Bexar County, intergovernmental revenue is received from the City of San Antonio, the State of Texas, the Federal Government, and other indirect sources.

Internal Service Fund: Funds utilized to account for the financing of goods or services provided by one department or office to other departments or offices within a government.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments received.

Liability: Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. A liability does not include encumbrances.

Long-Term Debt: Debt with maturity of more than one year after the date of issuance.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Object of Expenditure: Expenditure classifications based upon the types of goods and services purchased. Examples of typical objects of expenditure include salaries, postage, supplies, copier expense, etc.

Office: A major administrative division of the County headed by an elected or appointed official that assumes overall management responsibility for the operation of a group of related functions.

OPEB: Other Post Employment Benefit.

Operating Funds: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and "pay-as-you-go" capital projects.

Operational Costs: The expenditure group that includes all payments for services, including those provided through County internal service funds. Examples of expenses included in this group are: postage, utilities, medical and legal services, architectural and engineering services, printing, microfilming, vehicle and radio repair and maintenance and contributions to other agencies.

Performance Indicators: Specific quantitative measures of work performed within an activity or program (i.e. total number of investigations conducted by the Sheriff's Office). Types of performance indicators include workload, efficiency (output) and effectiveness (outcome) indicators.

Personnel Services: An expenditure group that includes all personnel related costs such as salaries, social security and Medicare, retirement, group health insurance, group life insurance and workers compensation premiums.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Change: Requests submitted by offices and departments during the budget preparation process to change the level of service or method of operation. Generally, these requests are for additional resources including personnel, but may take the form of program reductions or elimination.

Reconciliation: A detailed summary of increases and decreases in departmental expenditures from one budget year to another.

Reserve: An account used to indicate that part of a fund's assets is legally reserved for a specific purpose.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue: The funds collected by a government.

Revenue Bonds: Government-issued bonds which do not pledge the full faith and credit of the jurisdiction and must therefore rely on operating revenues other than property taxes to repay the bonded debtness.

Revenue Estimate: A formal estimate of the amount of revenue that will be earned from a specific revenue source for some future period.

Risk Management: An organized attempt to protect a government's assets against accidental loss.

Shortfall: The excess of expenditures over revenues during a single accounting period.

Supplies and Materials: The expenditure group that includes all payments for commodities. Examples of line items in this group include office supplies, small tools, ammunition, software, fuel and oil, clothing and bedding and uniforms.

Tax Levy: The total amount raised by general property taxes for operating and debt service purposes.

Tax Rate : The amount of tax levied for each $100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a county may levy a tax. The limit may apply to taxes raised for a particular purpose or for a general purpose.

Technology Fund: The appropriations from the technology improvements fee line item (included in the individual offices and departments charge back system), where the actual purchases and expenses associated with technology projects will occur.

TDHCA: Texas Department of Housing and Community Affairs.

TDSHS: Texas Department of State Health Services.

TFID: Texas Task Force on Indigent Defense.

Travel and Remunerations: An expenditure group that includes travel, professional training, payments to staff for extradition services, payment of wages to election workers, and the stipends paid to jurors.

Unit Cost: The cost required to produce a specific product or unit of service.

User Charges (Fees): The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Yield: The rate earned on an investment based on the price paid for the investment.

CHANGE ORDER

Change Order FY 2011-12

Approval of the FY 2011-12 Proposed Budget
Commissioners Court approves the FY 2011-12 Proposed Budget as filed with the County Clerk with the amendments recommended by the Budget Department included in the September 13, 2011 Memorandum "Recommended Changes to the FY 2011-12 Proposed Budget" (Attachment 1), as well as approving Attachments 2 through 10 for inclusion in the FY 2011-12 Adopted Budget.

Authorized Positions
The positions listed for each office and department in the FY 2011-12 Proposed Budget, as revised in Attachments 1 through 10 and Adopted by Commissioners Court, are the authorized positions for FY 2011-12. Deletions of any non-collective bargaining agreement positions that are filled by an incumbent as of September 30, 2011 in the FY 2011-12 Adopted Budget will be eliminated effective October 31, 2011, unless otherwise specified, to allow for a smooth transition of affected employees. Deletions of any collective bargaining agreement positions that are filled by an incumbent as of September 30, 2011 in the FY 2011-12 Adopted Budget will be eliminated effective November 30, 2011. New positions are effective October 1, 2011 unless otherwise specified.

The following funds have positions budgeted: General Fund (001), Courthouse Security Fund (005), Justice of the Peace – Technology Fund (006), Fire Code Fund (007), Records Management District Clerk (009), Law Library Fund (011), Dispute Resolution Fund (014), Domestic Relations Office Fund (016), Parking Facilities Fund (026), Drug Court Fund (028), Courthouse Technology Fee Fund (033), Juvenile Case Manager Fund (035), Fleet Maintenance Fund (550), Public Works – County Road and Bridge Fund (280), Technology Fund (565), Storm Water Mitigation Fund (580), County Building Capital Improvement Fund, Flood Control Operations Fund (308), Community Venues Program Office Fund (911), Self-Insured – Health and Life Fund (500), Self-Insured – Workers Comp Fund (505), County Capital Improvement Fund (213), and Records Management Center Fund (575).

The FY 2011-12 Proposed Budget, as adopted by Commissioners Court, controls expenditures at the appropriation unit level for these funds. These appropriation units are:

- Personnel Services
- Travel and Remunerations
- Operational Costs
- Supplies and Materials
- Capital Expenditures
- Interfund Transfers
- Contingencies
- Court Appointed Attorneys

In the Public Works – County Road and Bridge Fund (280), the road projects are controlled by project.

County Capital Improvement Fund, the capital projects are controlled by project.

In the Grants-in-Aid Fund, the grants are controlled by total grant allocation.

In the Technology Improvement Fund, revenue into the fund is provided by transferring the entire Technology Improvement Fee line item appropriation each fiscal year from each office or department budget to the Technology Improvement Fund.

In the Self Insured Funds, partial revenue into the fund is provided by the periodic transfer of the entire Group Health and Group Life line item appropriation each fiscal year from each office or department budget to the respective funds.

In addition, the FY 2011-12 Proposed Budget, as adopted by Commissioners Court, controls expenditures at the department and office level with the following exceptions. These budgets are controlled at the division level as listed:

Central Magistration
- Criminal District Courts
- District Clerk

Economic Development
- Administration
- Small, Minority, and Women Owned Business Enterprise
- AgriLife

Judicial Support
- Pre-Trial
- Appellate Public Defender's Office
- Judicial Services

Facilities Maintenance
- Administration
- Adult Detention
- County Buildings
- Juvenile Institutions
- County Parks and Grounds
- Flood Control Fund

Office of the County Manager
- Emergency Management
- Fire Marshal
- Fire Code Fund

Public Works
- Energy Services
- Environmental Services
- Fleet Maintenance Fund
- Parking Facilities Fund
- Public Works – County Road and Bridge Fund
- Stormwater Mitigation Fund

Community Resources
- Administration
- Community Programs
- Crime Laboratory
- Dispute Resolution Center
- Medical Examiner
- Mental Health Initiative
- Veterans Services

Budget
- Budget
- Grants

Sheriff's Office
- Adult Detention
- Law Enforcement
- Support Services
- Court Security Fund

These funds, as stated, are appropriated and controlled at the appropriation unit level. These appropriation units are developed by summing up individual line items (object code allocations). The individual object code allocations that were used to develop the budget appropriations adopted in the FY 2011-12 Budget will be supplied to the County Auditor for entry into the financial management system, and are included in the adoption of the FY 2011-12 Budget. The County Auditor will use these object code allocations to establish the FY 2011-12 individual budget accounts in the financial management system.

Recommended Changes to the FY 2011-12 Proposed Budget
Attachment 1, Recommended Changes to the FY 2011-12 Proposed Budget, is the recommended changes to the FY 2011-12 Adopted Budget, as amended by Attachments 1 through 10.

FY 2011-12 Revenue Projections
Attachment 2, FY 2011-12 Revenue Projections, includes the amount of revenue certified by the County Auditor's Office by line item.

County Elected and Precinct Officers Compensation
Attachment 3, County Elected and Precinct Officers Compensation, provides the salary and auto allowance for Elected Officials that have changes to be effective the first pay period in October. The Elected Officials Compensation documents are adopted as part of the FY 2011-12 Adopted Budget.

Proposed Calendar Year 2012 Holiday Schedule
Attachment 4, Proposed Calendar Year 2012 Holiday Schedule, is the proposed paid holiday schedule for calendar year 2012. This schedule is adopted as part of the FY 2011-12 Adopted Budget.

Vehicle Replacement List
Attachment 5 is the FY 2011-12 vehicle replacement list.

Texas Department of Transportation and Advanced Transportation District (ADT) Multi-year Fund 282
Attachment 6 is an updated Narrative for the ADT Budget Fund 282.

Deleted Position List
Attachment 7 is a list of positions to be deleted from various Offices and Departments Authorized Personnel Lists due to the Vacancy and Attrition Program.

County Manager Positions List
Attachment 8 is a list of positions in the Office of the County Manager's Budgets that are to be classified as sensitive.

Juvenile District Courts
Attachment 9 is an updated Appropriation Section for the Juvenile District Courts that gives all of the Courts Separate Budgets.

County Clerk Archives Yearly Plan
Attachment 10 is the Annual Records Archive Preservation and Restoration Plan for the County Clerk. This plan is required to be adopted with the annual budget as stated in the Texas Local Government Code (LGC) 118.025(g) for the expenditure of revenues collected by the Records Archive Fee established by LGC 118.001(f).

Administrative Changes:

Economic Development:
The Economic Development Budget reads, "The **third** proposed program change is to reclassify one Office Assistant IV (NE-05) to Office Supervisor (**NE-089**)." It should read, "The **fourth** proposed program change is to reclassify one Office Assistant IV (NE-05) to Office Supervisor (**NE-08**)".

Economic Development-SWMBE:
Rename to Bexar County Small Business and Entrepreneurship Program.

Human Resources:
The Human Resources budget reads, "The Human Resources Director **(E-10)** position was added to this division." It should reads, "The Human Resources Director **(E-11)** position was added to this division.

Juvenile Probation:
The Juvenile Probation position list reads:

Juvenile Probation Officer	1	1	1
Juvenile Unit Supervisor	30	33	33
Mental Health Services Transition Coordinator	9	13	13

It Should Read:

Juvenile Probation Officer	30	33	33
Juvenile Unit Supervisor	9	13	13
Mental Health Services Transition Coordinator	1	1	1

Countywide Records Management Fund 004:
The Countywide Records Management Fund includes the following breakout of funding:

District Clerk	$50,000
District Attorney	$50,000
Sheriff Office	$50,000
Auditor	$48,500
JP 3	$41,500
Medical Examiner	$35,000

Flood Control Fund 308:
The second program change reads, "Capital Project Engineer - **E-11.**" It should read, "Capital Project Engineer- **E-10**."

Grants–in–Aid
Authorized Position List FY 2011–12 Proposed Column reads, "Community Health Program Manager – **0",** it should read, "FY 2011–12 Proposed Column – **1"**.

Authorized Position List FY 2011–12 Proposed Column reads, "HIV Services Data Analyst – **0**", it should read, **"**FY 2011–12 Proposed Column – **1**."

Authorized Position List FY 2011–12 should include Staff Auditor V – **0.5** for FY 2009–10 Actual, FY 2010–11 Estimate, and FY 2011–12 Proposed Columns.

Authorized Position List FY 2011–12, reads Office Assistant IV (Permanent) – **0**, it should read: Office Assistant IV (Permanent) – **1** for FY 2010–11 Estimate, and FY 2011–12 Proposed Columns.

Authorized Position List FY 2011-12 should include: Office of Violence Against Women - Community Programs Management Analyst – **1** for FY 2011-12 Proposed.

Self Insured – Health and Life Fund 500
The section that outlines the plan changes has been removed.

The following positions have been moved to the Information Technology Budget:

Authorized Position List FY 2010–11 Estimate and FY 2011–12 Proposed Columns reads: Human Resources Services Manager – **.5** and should read **0**.
Authorized Position List FY 2010–11 Estimate and FY 2011–12 Proposed Columns reads: CHRIS Support Specialist – **.5** and should read **0**.
Authorized Position List FY 2010–11 Estimate and FY 2011–12 Proposed Columns reads: CHRIS Coordinator – **.5** and should read **0**.

Recommended Changes to the FY 2011-12 Proposed Budget

General Fund Balance in the FY 2011-12 Proposed Budget	$49,271,480
Decrease in FY 2010-11 General Fund Expenditure Estimates	$48,209
Increase/(Decrease) in FY 2010-11 General Fund Revenue Estimates	$1,764,851
Increase/(Decrease) in FY 2011-12 General Fund Revenue Estimates	$9,309,384
Increase/(Decrease) in General Fund Proposed Appropriations	$11,027,693
Revised Fund Balance	**$49,366,231**

GENERAL FUND

Budget Department

Authorize and fund one Data Tracking Specialist (NE-05) position	$41,400

Civil District Courts

Fund and Authorize (1) Senior Court Support Specialist (E-03)	$45,316
Increase Personnel Appropriation	$98,043
Increase Personnel Appropriation to Fund Temporary Positions	$50,000
Increase Travel and Remunerations Appropriation	$8,000
Decrease Line Item for Contract Court Reporters	($62,976)
Decrease Ad Litem Attorney Appropriation	($200,000)

Criminal District Attorneys

Increase Travel and Remunerations Appropriation	$700
Increase Operations Appropriation	$10,100
Increase Supplies Appropriation	$7,500

Criminal District Courts

Increase Administration Personnel Services Appropriation	$1,735
Increase District Court 144th Personnel Services Appropriation	$3,252
Decrease District Court 290th Personnel Services Appropriation	($4,987)
Decrease Line Item for Contract Court Reporters	($39,360)
Re-Authorize and Fund (4) out of (5) deleted Court Reporters (T-99) and Increase Personnel Appropriation within Administration Budget	$320,044
A frozen Court Reporter position will continue to be deleted. Through attrition, another Court Reporter position will be deleted.	

Constable Precinct 4

Increase Operations Appropriation	$1,650

County Courts-At-Law

Decrease Line Item for Contract Court Reporters	($59,040)
Increase County Court 1 Court Appointed Attorney Appropriation	$62,389
Increase County Court 2 Court Appointed Attorney Appropriation	$62,389
Decrease County Court 3 Court Appointed Attorney Appropriation	($171,569)
Increase County Court 4 Court Appointed Attorney Appropriation	$62,389
Increase County Court 5 Court Appointed Attorney Appropriation	$62,389
Increase County Court 6 Court Appointed Attorney Appropriation	$62,389
Increase County Court 7 Court Appointed Attorney Appropriation	$62,389
Increase County Court 8 Court Appointed Attorney Appropriation	$62,389
Increase County Court 9 Court Appointed Attorney Appropriation	$62,389
Decrease County Court 10 Court Appointed Attorney Appropriation	($171,569)
Increase County Court 11 Court Appointed Attorney Appropriation	$62,389
Increase County Court 12 Court Appointed Attorney Appropriation	$62,389
Increase County Court 13 Court Appointed Attorney Appropriation	$62,389
Decrease County Court 14 Court Appointed Attorney Appropriation	($171,569)
Decrease County Court 15 Court Appointed Attorney Appropriation	($171,569)

Economic Development SWMBE

Increase Operations Appropriation	$48,209

Justice of the Peace, Precinct 1	
Increase Travel and Remunerations Appropriation	$3,000
Increase Operations Appropriation	$5,000
Juvenile District Courts	
Decrease Line Item for Contract Court Reporters	($23,616)
Restore funding for (3) Full-Time Associate Judges and (3) Full-Time Court Reporters	$160,655
Juvenile Probation	
Decrease Personnel Appropriation	($150,000)
Management and Finance	
Reclassification of Administrative Supervisor (E-05) to Administrative Services Coordinator (E-06)	$4,830
Probate Courts	
Decrease Line Item for Contract Court Reporters	($7,872)
Sheriff - Law Enforcement	
Fund and Change (3) Full-Time Deputy Sheriff - Law Enforcement Positions to Full-Time for Juvenile District Courts	$37,439
Authorize and Fund one Crime Victims Liaison and one Law Enforcement Investigator	$132,000
Sheriff - Adult Detention	
Authorize and Fund 28 previously Deleted Deputy Sheriff – Detention Officers.	$1,280,272
Decrease Personnel Approriation for postion that is moved from Law Library Fund	($50,865)
Non-Departmental General Government	
Increase Contributions to Outside Agencies	$119,610
Decrease Health Collaborative $10,000 for a total budget of $20,000	
Increase Our Lady of Mt. Carmel $5,000 for a total budget of $5,000	
Increase Magik Theatre $20,000 for a total budget of $20,000	
Increase Peace Initiative $25,610 for a total budget of $25,610	
Increase Seton Home $10,000 for a total budget of $25,000	
Increase UTSA Restorative Justice Program $3,000 for a total budget of $3,000	
Increase Project Quest $35,000 for a total budget of $85,000	
Increase MLK March $25,000 for a total budget of $25,000	
Increase Gardendale Community Center $6,000 for a total budget of $6,000	
Non-Departmental Contingencies	
Authorize and Fund a 2 percent Cost of Living Adjustment for all all active, regular full-time and part-time employees not covered by a collective bargaining agreement with an employment date on or before October 1, 2011	$2,921,980
Non-Departmental Interfund Transfers	
Increase Transfers to Courthouse Security	$3,795
Increase Transfers to Dispute Resolution	$2,935
Increase Transfers to Law Library	$52,488
Increase Transfers to Self-Insured Fund	$2,260,000
Increase Transfers to CIED Fund for a Economic Development Grant to Nature Conservatory	$4,000,000
Purchasing	
Increase Personnel Appropriation	$6,453
Total- General Fund Expenditure Increase/(Decrease)	**$11,027,693**

OTHER FUNDS

Fund 003 County Clerk Records Management	
Increase the Operations Appropriation FY 2011-12	$2,310,473
Decrease Appropriated Fund Balance FY 2011-12	($2,317,533)
Decrease FY 2010-11 Court Costs and Fines Revenue	($994)
Increase FY 2010-11 Other Fees Revenue	$5,195
Increase FY 2010-11 Revenue From Use of Assets Revenue	$2,859
Fund 004 County Records Management	
Increase FY 2010-11 Court Cost Revenue	$433
Increase FY 2011-12 Appropriated Fund Balance	$433
Fund 005 Courthouse Security	
Decrease FY 2010-11 Court Cost Revenue	($4,484)
Increase FY 2010-11 Other Fees Revenue	$689
Increase FY 2011-12 Interfund Transfer Revenue	$3,795
Fund 006 Justice of the Peace Technology	
Decrease FY 2010-11 Court Costs and Fines Revenue	($2,993)
Decrease FY 2011-12 Appropriated Fund Balance	($2,993)
Fund 007 Fire Code	
Decrease FY 2010-11 Fire Code Fee Revenue	($39,437)
Decrease FY 2011-12 Fire Code Fee Revenue	($74,766)
Decrease FY 2011-12 Appropriated Fund Balance	($114,203)
Fund 009 District Clerk Records Management	
Decrease FY 2010-11 Court Cost Revenue	($941)
Decrease FY 2010-11 Other Fees Revenue	($627)
Increase FY 2010-11 Revenue From Use of Assets Revenue	$11
Decrease FY 2011-12 Other Fees Revenue	($4,400)
Decrease FY 2011-12 Appropriated Fund Balance	($5,957)
Fund 011 Law Library Fund	
Increase Personnel Appropriation	$50,865
Decrease FY 2010-11 Law Library Revenue	($5,212)
Increase FY 2010-11 Copies Revenue	$3,589
Increase FY 2011-12 Interfund Transfer Revenue	$52,488
Fund 014 Dispute Resolution	
Decrease FY 2010-11 Court Costs and Fines Revenue	($2,935)
Authorize and Fund one Office Assistant II (NE-03)	$27,450
Increase FY 2011-12 Sales, Refunds and Miscellaneous Revenue	$27,450
Increase FY 2011-12 Interfund Transfers Revenue	$2,935
Fund 015 Justice of the Peace Security	
Decrease FY 2010-11 Court Costs and Fines Revenue	($743)
Decrease FY 2011-12 Appropriated Fund Balance	($743)
Fund 016 Domestic Relations Office	
Decrease FY 2010-11 Court Cost Revenue	($2,734)
Decrease FY 2011-12 Revenue from Use of Assets Interfund Transfer Revenue	($100)
Decrease FY 2011-12 Appropriated Fund Balance	($2,834)
Fund 026 Parking Facilities	
Decrease FY 2010-11 Interest from Investments Revenue	($5,929)
Decrease FY 2011-12 Appropriated Fund Balance	($5,929)

Fund 028 Drug Court Fund	
Increase FY 2010-11 Drug Court Fee Revenue Estimates	$381
Increase FY 2011-12 Appropriated Fund Balance	$381
Fund 033 District Clerk Technology Fee	
Decrease FY 2010-11 Court Costs and Fines Revenue	$870
Decrease FY 2011-12 Appropriated Fund Balance	$870
Fund 035 Juvenile Case Manager	
Decrease FY 2010-11 Court Costs and Fines Revenue	($3,823)
Decrease FY 2011-12 Appropriated Fund Balance	($3,823)
Fund 038 Family Protection Fee Fund	
Decrease FY 2010-11 Family Protection Fee Revenue	($1,357)
Increase FY 2010-11 Interest From Investments Revenue	$5
Increase FY 2011-12 Interest From Investments Revenue	$10
Decrease FY 2011-12 Appropriated Fund Balance	($1,342)
Fund 110 CIED Fund	
Increase FY 2011-12 Interfund Transfer Revenue	$4,000,000
Increase the FY 2011-12 Capital Appropriation	$4,000,000
Fund 117 Home Program Fund	
Decrease FY 2010-11 Intergovernmental Revenue	($12,602)
Decrease FY 2010-11 Operating Appropraitions	($12,602)
Fund 120 CDBG	
Decrease FY 2010-11 Intergovernmental Revenue	($499,577)
Decrease FY 2010-11 Operating Appropraitions	($499,577)
Fund 213 Capital Improvement Fund	
Increase Radio Replacement project	$138,800
Fund 250 Capital Lease	
Increase the Jail Track SAS System project	$35,000
Authorize the CSS Collections System project	$33,000
Decrease FY 2011-12 Appropriated Fund Balance	($68,000)
Fund 260 Court Facilities Improvement	
Decrease FY 2010-11 Civil Filing Fee Revenue	($4,799)
Decrease FY 2011-12 Appropriated Fund Balance	($4,799)
Fund 280 County Road and Bridge	
Increase FY 2010-11 Delinquent – Gross Tax Revenue	$5
Decrease FY 2010-11 Penalty and Interest Tax Revenue	($121)
Increase FY 2010-11 Drive Way Permits Revenue	$407
Decrease FY 2010-11 Vehicle Licenses Issued Revenue	($32,809)
Decrease FY 2010-11 Weight Fee Revenue	($15,413)
Decrease FY 2010-11 Interest from Investments Revenue	($3,381)
Decrease FY 2010-11 Waste, Scrap, and Supplies Revenue	($21)
Increase FY 2010-11 Refunds on Prior Year Expense Revenue	$5
Decrease FY 2011-12 Appropriated Fund Balance	($51,328)
Fund 282 Advanced Transportation District and Texas Department of Transportation Roads	
Increase FY 2010-11 ATD Tax Revenue	$1,217,227
Increase FY 2010-11 Interest from Investments Revenue	$5
Increase FY 2010-11 Interest from Sweep Revenue	$188
Increase FY 2011-12 Appropriated Fund Balance	$1,217,420
Fund 308 Flood Control	
Decrease FY 2010-11 Ad Valorem Revenue	($30,863)
Increase FY 2010-11 Intergovernmental Revenue	$15,117
Increase FY 2010-11 Revenue From Use of Assets	$4,203
Increase FY 2011-12 Ad Valorem Revenue	$115,000
Increase FY 2011-12 Appropriated Fund Balance	$103,457

Fund 309 Flood Control Capital	
Increase the Project CW0 Program Management (Phase I)	$5,160,390
Increase the Project SA44 VFW Drainage	$10,000,000
Decrease the Project LC17 Huebner Creek Enhanced Conveyance NWWC	($10,000,000)
Decrease FY 2011-12 Appropriated Fund Balance	($5,160,390)
Fund 400 Debt Service	
Increase FY 2010-11 Current Year – Gross Revenue	$362,100
Increase FY 2010-11 Delinquent – Gross Revenue	$24,600
Decrease FY 2010-11 Penalty & Interest Revenue	($16,134)
Increase FY 2010-11 CPS Interlocal Agreement Revenue	$750,000
Increase FY 2010-11 Interest from Investments Revenue	$1,220
Increase FY 2011-12 Current Year – Gross Revenue	$168,000
Increase FY 2011-12 Penalty & Interest Revenue	$25,000
Increase FY 2011-12 Appropriated Fund Balance	$1,314,786
Fund 500 Self Insured Fund	
Increase FY 2011-12 Transfers from General Fund Revenue	$2,260,000
Increase FY 2011-12 Operating Expenditures	$2,260,000
Fund 550 Fleet Maintenance	
Increase FY2010-11 Fleet Maintenance Revenue	$2,558
Increase FY 2011-12 Appropriated Fund Balance	$2,558
Fund 580 Storm Water Mitigation	
Increase FY 2010-11 Development Permit Fee Revenue	$1,467
Decrease FY 2010-11 Stormwater Fee Revenue	($13,030)
Increase FY 2011-12 Stormwater Fee Revenue	$40,000
Increase FY 2011-12 Appropriated Fund Balance	$28,437
Fund 565 Records Center	
Increase the Capital Appropriation	$494,938
Decrease the FY 2010-11 Capital Appropriation	($494,938)
Fund 911 Community Venue Program	
Decrease FY 2010-11 Other Fees Revenue	($43,279)
Decrease FY 2010-11 Revenue From Use of Assets Revenue	($594)
Increase FY 2011-12 Revenue From Use of Assets Revenue	$5,000
Decrease FY 2011-12 Appropriated Fund Balance	($38,873)

COUNTY OF BEXAR
COUNTY CLERK

Fiscal Year 2011-12 Annual Records Archive Preservation & Restoration Plan

EXECUTIVE SUMMARY

The majority of permanent records in the custody of the Bexar County Clerk are paper-based. Although many of these permanent records have been preserved or restored, as well as digitized over the past ten years, there remains many more permanent records covering over one hundred years and multiple topics that need to be preserved. These records are accessed on a daily basis by the public and are vulnerable to loss by theft, wear and tear, and environmental decay.

With no cost to the Bexar County general fund, these records will be preserved by utilizing the revenue collected by way of the records archive fee, covering the cost of imaging the paper-based documents and preserving the handwritten ones by encapsulation. In addition, to preserving the documents, the images can be added to our existing imaging system improving customer service by offering a wider range of documents on the internet.

INTRODUCTION

The Fiscal Year 2011-12 Annual Records Archive Preservation & Restoration Plan serves to satisfy the following objective: the plan satisfies the statutory requirement set out in Texas Local Government Code 118.025(g) for the expenditure of revenues collected by the Records Archive Fee [LGC 118.011(f)] authorized by the Bexar County Commissioners Court as part of the budgetary process [LGC 118.025(b)].

The Bexar County Clerk is currently authorized to collect a records archive fee of $5.00 when recording a real property document into the public record. The revenue generated from the collection of a fee under this section may be expended only for the preservation and restoration of the County Clerk's records archive, which include public documents the County Clerk shall designate subject to approval by the Commissioners Court in a public meeting [LGC Sec. 118.025(e)].

DESIGNATED RECORDS ARCHIVE

The Bexar County Clerk's Office hereby designates the following public documents as the records archive in accordance with Texas Local Government Code Sec. 118.025(e): (1) all public documents in the care of the County Clerk that have a permanent retention period as designated by schedules issued by the Texas State Library and Archives Commission, and (2) public documents that have a historical value to Bexar County and the South Texas region.

Specifically, the retention schedules issued by the Texas State Library and Archives Commission of concern to this plan are listed below and attached to this plan.

- Schedule CC (Records of County Clerks)
    - Part 1: County Clerk as Clerk to Commissioners Court
    - Part 2: County Clerk as Recorder
    - Part 3: County Clerk as Clerk of County Court
    - Part 4: Official Public Records of County Clerks
    - Part 5: Records of the County Surveyor
    - Part 6: Records of the County Superintendent of Schools

- Schedule EL (Records of Elections and Voter Registration)
    - Part 1: Election Records
    - Part 2: Records of Candidacy and Campaign Finance
    - Part 3: Voter Registration Records
- Schedule GR (Records of Common to All Governments)
    - Part 1: Administrative Records
    - Part 2: Financial Records
    - Part 3: Personnel and Payroll Records
    - Part 4: Support Services Records
    - Part 5: Electronic Data Processing Records

Other records that have been deemed to have a historical value to Bexar County and the South Texas region include:

- These documents are to be determined upon exploration of the archived records. Such records will then be presented to the Commissioners Court for approval.
- The Bexar Archives; Spanish and Mexican era 1717-1836.

ANNUAL PLAN FOR FISCAL YEAR 2011-12

The following plan details the preservation and restoration activities to be carried out by the Bexar County Clerk's Office on public documents approved as part of the records archive from October 1, 2011 through September 30, 2012. The activities for this fiscal year are conservative considering the Bexar County Clerk's Office will be procuring and possibly implementing a new Records Management and Imaging System. Revenue collected and not expended to the fiscal year will be carried forward. It is also understood that due to deliverable based contracts with vendors for services provided during this period, payment may be accrued beyond the September 30, 2012 end-date to allow for validation and verification periods.

- The Bexar Archives; Spanish and Mexican era 1717-1836
    - Scanning and translation of pages in the Bexar Archives
- Probate Cases (1832-1899)
    - Dismantle, Flatten, Surface clean
    - Remove old repairs, mend and repair pages
    - Deacidify (Archival Polyester sealant for Photostat negatives)
    - Encapsulate into Archival Polyester sleeves
    - Image every page
    - Rebind into a New Archival fireproof
- Birth & Death Records
    - Birth Records
    - Dismantle, Flatten, Surface clean
    - Remove old repairs, mend and repair pages
    - Deacidify (Archival Polyester sealant for Photostat negatives)
    - Encapsulate into Archival Polyester sleeves
    - Image every page
    - Rebind into a New Archival fireproof binder
    - Death Records
    - Dismantle, Flatten, Surface clean

- Remove old repairs, mend and repair pages
- Deacidify (Archival Polyester sealant for Photostat negatives)
- Encapsulate into Archival Polyester sleeves
- Image every page
- Rebind into a New Archival fireproof binder

- Plat Books

  - Dismantle, Flatten, Surface clean
  - Remove old repairs, mend and repair pages
  - Deacidify (Archival Polyester sealant for Photostat negatives)
  - Encapsulate into Archival Polyester sleeves
  - Image every page
  - Rebind into a New Archival fireproof binder

- DD-214s

  - Dismantle, Flatten, Surface clean
  - Remove old repairs, mend and repair pages
  - Deacidify (Archival Polyester sealant for Photostat negatives)
  - Encapsulate into Archival Polyester sleeves
  - Image every page
  - Rebind into a New Archival fireproof binder

- Deed Books/School Records

  - Dismantle, Flatten, Surface clean
  - Remove old repairs, mend and repair pages
  - Deacidify (Archival Polyester sealant for Photostat negatives)
  - Encapsulate into Archival Polyester sleeves
  - Image every page
  - Rebind into a New Archival fireproof binder

- Facilities

  - High capacity shelves (Warehouse)
  - Steel wheel Pallet jacks (2)
  - Vertical Mast Lift, electrical self propelled lift (2)
  - Replacement Tires for Vertical Lift
  - Create a workroom /workspace to facilitate preservation and restoration activities.
    - Supplies and furniture for the workroom

PROPOSED RECORDS ARCHIVE BUDGET FOR FISCAL YEAR 2011-12

To date, the total fund balance for Fund 003 (special Bexar County Clerk Records Management Fund) has accumulated over $8 million in appropriated funds, at least half of which can be attributed to revenue collected by the records archive fee. The Bexar County Clerk's Office requests a proposed budget of $2,310,473.00 for preservation and restoration activities to the approved records archive documents. The table below provides a proposed itemized budget by project. The Bexar County Clerk's Office requests the approval of the total requested amount as a not to exceed allocation so that any savings from a project can be applied to another project with a cost estimate that is too conservative.

Project	Estimated Cost
Bexar Archives 1717-1836 (Scanning & Translation)	300,000.00
Probate Cases (1832-1899)	620,903.00
Probate Birth Records	302,544.00
Birth & Death Records	24,018.00
Plat Books	322,500.00
DD-214	175,428.00
Deed Books/School Records	507,708.00
Facilities Equipment	57,372.00
Total	$2,310,473.00

RECOMMENDED ACTION

The Bexar County Clerk's Office requests the Bexar County Commissioners Court approve the Fiscal Year 2011-12 Annual Records Archive Preservation & Restoration Plan and continue the $5.00 records archive fee in accordance with Texas Local Government Code Sections 118.011(f) and 118.025.

Respectfully Submitted,

Gerard Rickhoff
County Clerk
Bexar County, Texas

H.B. No. 2716

AN ACT

relating to fees charged for the management and preservation of the county clerk's records.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 118.0216(c), Local Government Code, is amended to read as follows:

(c) The [~~In a county that is adjacent to an international boundary, the~~] fee shall be deposited in a separate records management and preservation account in the general fund of the county.

SECTION 2. Sections 118.025(d), (e), (g), and (i), Local Government Code, are amended to read as follows:

(d) The fee shall be deposited in a separate records archive account in the general fund of the county. Any interest accrued remains with the account.

(e) The funds generated from the collection of a fee under this section may be expended only for the preservation and restoration of the county clerk's records archive. The county clerk shall designate the public documents that are part of the records archive for purposes of this section. The designation of public documents by the county clerk under this subsection is subject to approval by the commissioners court in a public meeting during the budget process.

(g) Before collecting the fee under this section, the [~~The~~]

county clerk shall prepare an annual written plan for funding the preservation and restoration of the county clerk's records archive. The commissioners court shall publish notice of a public hearing on the plan in a newspaper of general circulation in the county not later than the 15th day before the date of the hearing. After the public hearing, the plan shall be considered for approval by the commissioners court. Funds from the records archive account may be expended only as provided by the plan. All expenditures from the records archive account shall comply with Subchapter C, Chapter 262. The hearing may be held during the budget process. After establishing the fee, the plan may be approved annually during the budget process.

(i) The fee is subject to approval by the commissioners court in a public meeting during the budget process.

SECTION 3. Section 118.025(j), Local Government Code, is repealed.

SECTION 4. This Act takes effect immediately if it receives a vote of two-thirds of all the members elected to each house, as provided by Section 39, Article III, Texas Constitution. If this Act does not receive the vote necessary for immediate effect, this Act takes effect September 1, 2011.

President of the Senate

Speaker of the House

I certify that H.B. No. 2716 was passed by the House on April 14, 2011, by the following vote: Yeas 141, Nays 1, 1 present, not voting; and that the House concurred in Senate amendments to H.B. No. 2716 on May 21, 2011, by the following vote: Yeas 142, Nays 0, 2 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 2716 was passed by the Senate, with amendments, on May 19, 2011, by the following vote: Yeas 30, Nays 1.

Secretary of the Senate

APPROVED: _____

Date

_____

Governor

COUNTY OF BEXAR

CERTIFICATION OF COUNTY REVENUE
FISCAL YEAR 2011-2012
OCTOBER 1, 2011 – SEPTEMBER 30, 2012

September 13, 2011

SUSAN T. YEATTS, CPA
BEXAR COUNTY AUDITOR

COMMISSIONERS COURT ORDER SETTING THE 2011 TAX AND LEVYING TAXES FOR BEXAR COUNTY FOR THE YEAR 2011

WHEREAS, Bexar County Commissioners Court voted on August 23, 2011, to propose at its September 13, 2011, meeting adoption of a tax rate;

WHEREAS, at least four members of Commissioners Court are present to consider the adoption of the 2011 tax rate for Bexar County;

NOW THEREFORE, BE IT ORDERED, ADJUDGED AND DECREED BY COMMISSIONERS COURT OF BEXAR COUNTY, TEXAS: that the following taxes shall be, and the same are hereby levied, and shall be assessed and collected on each One Hundred Dollars ($100) assessed valuation on all property situated in Bexar County, Texas (not exempt from taxation by the County or by the laws of the State of Texas) for the year 2011:

1. Taxes levied under Article 8, Section 1-a of the Texas Constitution on each One Hundred Dollars ($100) assessed valuation, except for the first Three Thousand Dollars ($3,000) value of residential homesteads, and not exempt from taxation by the County or by the laws of the State of Texas.

Flood Control Fund:

Maintenance and Operation	0.007299
Debt Service	0.023380
Total Flood Control Tax Rate	0.030679

2. Taxes levied under Article 8, Section 9 of the Texas Constitution on each One Hundred Dollars ($100) assessed valuation on the property not exempt from taxation by the County or by the laws of the State of Texas.

General Fund:

Maintenance and Operation	0.250920
Debt Service	0.045267
Total General Fund Tax Rate	0.296187

The above Order being read, it was moved by Commissioner Paul Elizondo and seconded by Commissioner Sergio "Chico" Rodriguez that the same shall pass, and the above Order was passed by the following members voting AYE: Commissioners Rodriguez, Elizondo, Wolff, Adkisson and Judge Wolff and voting NO: _____.

PASSED AND APPROVED THIS September 13, 2011

NELSON W. WOLFF
Bexar County Judge

ATTEST:

Gerard C. Rickhoff
County Clerk of Bexar County, Texas

Leo S. Caldera, CIA, CGAP
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Susan T. Yeatts, CPA
BEXAR COUNTY AUDITOR

September 13, 2011

Mr. David Smith
County Manager, Financial Management
Bexar County, Texas

RE: Certification of County Revenue for Fiscal Year Ending September 30, 2012

As required by Local Government Codes §111.0639(b) and §111.0707, please find attached the required certifications of anticipated revenues for the various operating funds in and for Bexar County, Texas for the fiscal year ending September 30, 2012.

Should there be any questions related to the information included herein, please do not hesitate to call on me.

Susan T Yeatts

Susan T. Yeatts, CPA
Bexar County Auditor

Copies Provided To:
Honorable Nelson Wolff, County Judge
Honorable Sergio Rodriguez, Commissioner Precinct 1
Honorable Paul Elizondo, Commissioner Precinct 2
Honorable Kevin Wolff, Commissioner Precinct 3
Honorable Tommy Adkisson, Commissioner Precinct 4

BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS AND FUND BALANCES
For The Fiscal Year Ending September 30, 2012

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BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS AND FUND BALANCES
For The Fiscal Year Ending September 30, 2012

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	2011 Annualized	FY 2011 Budget	2012 Projection
001/100 General Fund			
Ad Valorem Taxes			
1110/40000 Current Year - Gross	234,759,100	234,759,100	235,889,000
1120/40015 Delinquent - Gross	2,300,000	2,550,000	2,303,000
1130/40030 Penalty & Interest	1,800,000	2,281,000	1,800,000
1180/45020 Refunds	(2,182)	1	-
1190/40025 TIF Due to Other Cities	(2,000,000)	(2,000,000)	(2,000,000)
Total	236,856,918	237,590,101	237,992,000
Other Taxes			
1135/40035 Rendition Penalty	319	800	200
1210/40100 Mixed Beverage Tax	6,904,221	6,600,000	5,504,000
1220/40510 Bingo Tax	1,034,600	934,000	1,030,000
1233/40180 Vehicle Sales Tax	5,530,195	4,834,800	5,800,000
1234/40115 Vehicle Inventory Tax Overage	139,976	53,100	70,000
Total	13,609,311	12,422,700	12,404,200
Licenses and Permits			
1250/40245 Beer & Liquor License	535,331	600,000	535,000
1260/40200 Marriage License	368,919	380,800	370,000
1270/40220 Bondsmen License	7,000	6,500	8,500
1290/40235 Septic/Building Permits	150,250	171,300	148,000
Total	1,061,500	1,158,600	1,061,500
Intergovernmental Revenue			
1185/45090 Payment in Lieu of Taxes	662	700	600
2050/40526 State Apportionment-Emergency	107,114	67,000	79,000
2052/40526 Texas Forest Service	14,374	-	100
2062/40532 STP TJPC-L	189,984	-	180,000
2071/40514 ST: TJPC SCHOOL	2,310	-	-
2088/40514 TTL 4D CHLD1	14,160	-	12,000
2089/41074 Title IV - D	397,337	449,000	390,000
2090/41074 Title IV - E Foster Care	33	300	-
2091/40516 SSA Incentive Payments	30,720	18,900	20,100
2092/41076 Title IV E DA Prosecution	161,669	263,300	200,000
2104/40518 Fed SWBPI	64,453	64,400	-
2105/40522 Federal - SCAAP	195,808	-	-
2120/40500 State - County Courts	1,125,000	1,125,000	1,125,000
2160/40512 COSA	25,000	-	-
2161/40530 COSA Jury	2,698	4,500	1,300
2166/40514 COSA UHS Reimbursement	299,015	203,000	299,000
2170/40534 State - TDHS-School Lunch Program	374,392	413,000	372,000
2180/41016 City of San Antonio - Crime Lab	1,933,765	1,975,000	1,500,000
2181/41032 Medical Examiner Contract with SAPD	405,246	168,000	400,000
2190/40540 Fourth Court of Appeals	60,000	60,000	60,000
2199/40514 TIF Administration Fees	50,988	15,200	25,000
2200/40514 Texas Commission on Enviromental Qlty	13,763	17,600	15,500
2252/40504 State - Indigent Defense	721,192	716,000	716,000
2254/40536 State Capital Appeals Reimbursment	-	27,700	2,700
2255/40504 State - Indigent Defense Equalization	1,118,045	729,600	800,000
2253/40502 State Asst. Prosecutors Longevity Pay	279,413	272,000	280,000
2256/40524 Attorney General Transp Prisoner Reimb	54,573	100	40,000
2295/40514 State - Sex Assault Exam Reimbursement	9,441	100	100
2297/40506 State Witness Reimbursement	66,000	40,000	55,000
2298/40530 State SB 1704 Jury Supplement	603,432	593,000	512,000
Total	8,320,589	7,223,400	7,085,400

	2011 Annualized	FY 2011 Budget	2012 Projection
Fines & Courts Costs			
3010/42000 Fines	9,540,000	9,500,000	9,600,000
3010 CSTBL 3 Enhancement Traffic	Revenue Enhancement	214,475	-
3010 CSTBL 4 Enhancement Traffic	Revenue Enhancement	196,909	-
3020/42005 Bond Forfeitures	564,251	620,000	560,000
3030/41012 Justice of the Peace	631,737	600,000	630,000
3036/41098 Child Restraint	14,849	4,900	7,800
3040/41004 Constables	3,074,253	3,090,000	3,070,000
3050/41120 Jury Request	65,854	59,000	60,000
3060/41126 Trial	128	140	130
3070/41012 Felony	155,399	138,000	138,000
3075/41118 Judicial Court Cost LCG 133.105	66,709	65,000	65,600
3080/41012 Misdemeanor	1,286,602	1,262,100	1,280,000
3090/41004 Civil	4,133,335	4,440,000	4,151,000
3091/41174 Estray Animal Proceeds	12,337	8,400	10,000
3092/41094 Failure to Appear County Share	54,542	42,500	49,900
3100/41138 Sheriff Tax Sale Fee	696,913	711,040	695,000
3110/41078 Probate	456,840	440,000	440,000
3120/41096 Mental Health	205,732	200,000	200,000
3130/41050 Condemnation	1,000	1,800	1,000
3141/41148 Transaction Fee	208,725	254,100	205,000
3150/41142 Extradition	132,834	68,000	87,000
3151/41014 County Clerk - Front Office	54,662	92,000	50,000
3170/41000 Child Support	482	240	320
3173/41110 Court Appointed Atty Criminal	1,136,937	1,031,500	1,110,000
3200/41080 Driving Course Fee	158,328	162,900	159,400
3223/42015 Abandoned Funds Under Artcl 18.17	417	100	100
3231/41138 Constable Commission Precinct 1	604	1,000	100
3232/41138 Constable Commission Precinct 2	2,716	2,700	2,700
3233/41138 Constable Commission Precinct 3	860	2,200	860
3240/41070 Breath Alcohol Testing	4	70	10
3260/41120 Jury	69,259	61,900	64,300
3270/41082 School Attendance	85,348	148,300	75,000
3271/41084 School Zone Violation	162,243	108,800	150,000
Total	22,973,901	23,528,074	22,863,220
Fees on Motor Vehicles			
4110/40205 Vehicles Licenses Issued	3,020,802	2,900,000	2,990,000
4120/41060 Mail Registration Fee	296,305	270,000	285,000
4140/41044 Certificates of Title Issued	2,008,604	1,870,000	1,970,000
4150/40210 Duplicate License Receipts	103,705	71,500	80,000
4160/41048 Transfers of Title	394,096	385,800	390,000
4180/41100 Child Safety Fee	69,038	64,800	66,000
4195/41092 DA Subpoena Fee	8,718	1,600	100
Total	5,901,268	5,563,700	5,781,100
Other Fees			
5020/41116 Recordings	4,705,345	4,525,000	4,650,000
5022/41072 Drug Testing Fee	155,090	190,100	150,000
5023/41070 Electronic Monitoring Fee	111,830	170,000	100,000
5024/41070 GPS Monitoring Fee	340,013	245,000	330,000
5030/41068 Certifications	536,166	500,000	520,800
5035/41040 Tax Liens Transfers	-	7,800	-
5040/41116 Acknowledgements	47,508	47,200	47,300
5050/41014 Process Service for Other Agency	164,010	192,000	160,000
5051/40225 Alarm System Fee Initial	83,778	80,000	81,000
5052/40230 Alarm System Fee Renewal	137,514	126,000	134,000
5053/41018 Alarm System Fee False	2,520	2,000	2,000
5060/40245 Beer	1,392	1,400	1,360

	2011 Annualized	FY 2011 Budget	2012 Projection
Other Fees (cont'd)			
5065/41058 Passport Fee	144,690	239,900	130,000
5066/41058 Passport Fee	see 5065	see 5065	see 5065
5080/41170 Stenographer	515,339	520,000	515,000
5090/41032 ME Examination Fees	353,910	348,800	350,000
5091/41016 Crime Lab Fees	304,329	319,100	300,000
5092/41130 Med Exam South Texas Blood & Tissue	201,600	201,600	201,600
5140/41078 Probate Education Fee	-	To Fund 037	To Fund 037
5150/40538 Cost Collections	787,600	772,000	781,000
5151/41014 Trust Administration Fee	85,735	87,000	85,000
5155/41004 Civil Legal Service	32,943	30,300	30,900
5160/41160 Time Payment Fee	197,893	200,600	197,000
5170/45030 Western Union Transfer Fee	4,181	7,000	2,000
5193/41102 Plat Fees (From 1290)	29,706	27,000	27,000
5200/41154 Park Reservations	311,220	265,000	326,000
5260/41006 Collection Commissions	29,011	47,000	29,100
5261/41007 Stormwater Commissions	42,866	41,700	42,000
5300/41104 Return Check Fee	55,289	62,000	55,000
5301/41108 Check Reissue Fee	1,000	1,000	1,000
5350/41046 Record Search	5,460	6,500	5,200
5600/41158 Master Fee	134,539	127,440	132,100
5610/41138 Emen Domain Special Comms Fee	30,150	1,000	21,000
5700/41036 Personal Bond	551,086	614,000	550,000
5705/41070 Ignition	150,141	132,000	145,000
5710/41070 Bail Bond Fee (moved 5705)	2,301	1,300	1,600
5711/41042 Expungement Fee	94,526	90,000	90,000
5712/41066 Family Protection Fee SB 6	moved to 038	122,800	moved to 038
5870/41056 Fire Inspection Fee	56,136	52,800	53,500
5910/41064 Race Track Fee	8,448	9,000	7,050
5980/41014 Administrative Fee	41,599	32,000	34,900
5990/45030 Miscellaneous Fee	16,305	17,000	14,000
5993/41114 Application Fee	11,128	3,200	3,200
Total	10,484,297	10,465,540	10,306,610
Detention Board Bills			
6020/40524 Adult - U.S. Marshal	28,512	71,000	25,000
6050/40524 Adult - Other	273,042	265,000	272,000
6110/41176 Adult - Work Release Program	366,795	345,000	345,000
Total	668,349	681,000	642,000
Commissions on Ad Valorem Taxes			
7120/41178 Hospital District	973,175	973,000	999,000
7130/41179 School & Special Districts	2,023,192	2,073,000	2,080,000
7135/41180 SARA	330,102	320,000	333,000
7140/41181 Municipalities	780,435	783,000	801,000
Total	4,106,904	4,149,000	4,213,000

	2011 Annualized	FY 2011 Budget	2012 Projection
Revenue From Use of Assets			
7510/45000 Interest From Investments	412,936	400,000	344,000
7515/45002 Sweep Estimate	(35,441)	5,000	5,000
7520/42500 Rentals of Land & Buildings	-	-	14,884
7521/40544 INS Reimbursement Prisoner	85,886	86,860	82,000
7522/40545 West Reimbursement Prisoner	10,744,570	12,600,000	10,530,000
7523/40546 BOP Reimbursement Prisoner	217,924	200,000	200,000
7524/40549 S. District Reimbursement Prisoner	290	-	-
7526/40547 FED US MARSHL TRAVEL WEST	317,111	250,000	250,000
7528/40548 Federal US Marshal Medical	(65)	5,000	100
7532/42500 Rent Notary Booth	4,200	4,200	4,200
7533/42500 Rent Shoe Shine	560	560	600
7534/42500 Rent ATM Machines	9,600	9,600	10,800
7535/42500 Rent Cafeteria	66,000	66,000	66,000
7550/42500 Election Rentals	560,721	200,000	350,000
7551/42500 Election Supplies Rental	65,309	63,000	95,000
Total	12,449,601	13,890,220	11,952,584
Sales, Refunds & Miscellaneous			
8210/40512 Land and Buildings	18,300	1,351,000	1,300,000
8220/42510 Waste, Scrap & Supplies	3,131	2,000	2,000
8240/45070 Copies	523,353	490,000	515,000
8245/41176 Washer/Dryer Fee	750	-	100
8260/40512 Vehicle/Equipment Sales	127,238	110,000	110,000
8420/45030 Refunds on Prior Year Expense	339,306	210,000	210,000
8421/45030 Refund of Payroll Expense	10,476	6,000	6,000
8440/45020 Refunds of Computer Expense	128,851	150,000	120,000
8442/45030 Refunds FSA Admin Fees	33,000	33,000	33,000
8450/46040 Stop Loss Recovery	-	10,000	100
8453/45110 Insurance Settlements	141,026	-	-
8455/41140 Restitution Receipts	1,645	-	-
8470/45030 Indirect Cost (Grant) Recovery	191,965	191,000	109,600
8490/45030 Refunds - Other	1,507	4,400	1,000
8491/45040 Vendor Rebates	905,365	35,000	50,000
8600/45025 Overages	791	500	500
8610/41138 Commission on Vending Machines	155,211	152,000	154,000
8620/45030 Commission on Pay Telephones	1,875,549	1,700,000	2,687,200
8630/41106 Cancellation of Checks	256,006	145,000	185,000
8640/45035 Donations	60,000	-	-
8641/41062 Tax Statement Mailing	70,000	70,000	70,000
8650/45030 Miscellaneous	83,656	130,000	80,000
8652/41112 SWMBE Revenue	38,110	60,400	38,000
8653/40135 Unclaimed Tax Overpayments	1,780,306	2,000,000	4,000,000
8700/41130 Service Fees	5,350	5,000	4,000
8701/41038 Garnishment Fees	20,865	25,500	18,500
8702/45030 Reimbursement from Employees	5,394	5,000	5,000
Total	6,777,150	6,885,800	9,699,000
Interfund Transfers			
9920/43000 From Parking Facility	3,070	3,070	-
Total	3,070	3,070	-
Appropriated Fund Balance			
Total General Fund	323,212,860	323,561,205	324,000,614
Estimated Unencumbered Fund Balance 9-30-11			57,140,962

	2011 Annualized	FY 2011 Budget	2012 Projection
003/200 County Clerk Records Management Fund			
Courts Costs			
3095/41030 Records Preservation Fee	73,763	60,000	62,700
3140/41020 Records Management	2,068	1,000	1,600
Total	75,831	61,000	64,300
Other Fees			
5250/41030 Records Management & Preservation	1,288,612	1,300,000	1,237,000
5251/41024 Archival Fee	1,115,501	1,100,000	1,100,000
Total	2,404,113	2,400,000	2,337,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	12,774	14,000	13,700
Total	12,774	14,000	13,700
Sales, Refunds & Miscellaneous			
8420/45030 Refunds on Prior Year Expense	4,560	100	-
Total	4,560	100	-
Appropriated Fund Balance			
Total County Clerk Records Mgmt Fund	2,497,278	2,475,100	2,415,000
Estimated Unencumbered Fund Balance 9-30-11			10,667,571
004/201 County Wide Records Mgmt Fund			
Courts Costs			
3140/41020 Records Management	395,457	370,000	388,000
Total	395,457	370,000	388,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	283	1,000	100
Total	283	1,000	100
Appropriated Fund Balance			
Total County Wide Records Mgmt Fund	395,740	371,000	388,100
Estimated Unencumbered Fund Balance 9-30-11			246,261

	2011 Annualized	FY 2011 Budget	2012 Projection
005/203 Courthouse Security Fund			
Courts Costs			
3250/41022 Courthouse Security	187,524	189,000	189,000
3251/41022 JP Security	210,842	210,000	210,000
3251/41022 JP Security Enhancement	Revenue Enhancement	13,800	-
Total	398,366	412,800	399,000
Other Fees			
5070/41116 Courthouse Security (Front)	282,101	280,000	280,400
Total	282,101	280,000	280,400
Revenue from Use of Assets			
7510/45000 Interest From Investments	247	300	100
Total	247	300	100
Interfund Transfers			
9910/43000 From General Fund	429,578	429,578	417,079
Total	429,578	429,578	417,079
Appropriated Fund Balance			
Total Courthouse Security Fund	1,110,292	1,122,678	1,096,579
Estimated Unencumbered Fund Balance 9-30-11			4,123
006/300 JP Technology Fund			
Courts Costs			
3035/41124 JCTF	277,620	260,000	266,000
3035/41124 JCTF (Enhancement)	Revenue Enhancement	13,800	-
Total	277,620	273,800	266,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	410	1,100	200
Total	410	1,100	200
Sales, Refunds & Miscellaneous			
8420/45030 Refunds on Prior Year Expense	750	-	-
Total	750	-	-
Appropriated Fund Balance			
Total JP Technology Fund	278,780	274,900	266,200
Estimated Unencumbered Fund Balance 9-30-11			185,993
007/212 Fire Code Fund			
Other Fees			
5900/41054 Fire Code Fee	901,329	775,000	866,000
Total	901,329	775,000	866,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	953	1,800	500
Total	953	1,800	500
Appropriated Fund Balance			
Total Fire Code Fund	902,282	776,800	866,500
Estimated Unencumbered Fund Balance 9-30-11			1,009,996

	2011 Annualized	FY 2011 Budget	2012 Projection
009/202 District Clerk Records Mgt			
Courts Costs			
3095/41030 Records Preservation Fee	104,363	90,000	94,500
3140/41020 Records Management	79	-	20
Total	104,442	90,000	94,520
Other Fees			
5250/41030 Records Mgmt & Preservation	130,655	126,000	125,000
Total	130,655	126,000	125,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	68	100	50
Total	68	100	50
Appropriated Fund Balance			
Total District Clerk Records Mgt	235,165	216,100	219,570
Estimated Unencumbered Fund Balance 9-30-11			118,872
010/111 Unclaimed Money Fund			
Revenue from Use of Assets			
7510/45000 Interest From Investments	179	100	100
Total	179	100	100
Appropriated Fund Balance			
Total Unclaimed Money Fund	179	100	100
Estimated Unencumbered Fund Balance 9-30-11			18,237
011/210 Law Library Fund			
Courts Costs			
3160/41028 Law Library	517,106	525,000	515,000
Total	517,106	525,000	515,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	166	200	100
Total	166	200	100
Sales, Refunds & Miscellaneous			
8240/45070 Copies	97,876	95,000	91,000
Total	97,876	95,000	91,000
Interfund Transfers			
9910/43000 From General Fund	139,215	139,215	218,050
Total	139,215	139,215	218,050
Appropriated Fund Balance			
Total Law Library Fund	754,363	759,415	824,150
Estimated Unencumbered Fund Balance 9-30-11			-

	2011 Annualized	FY 2011 Budget	2012 Projection
013/301 C/W Court Technology Fund			
Other Fees			
5190/41124 Cnty/Dist Tech Fee HB3637 81TH	16,109	3,000	12,000
Total	16,109	3,000	12,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	7	-	10
Total	7	-	10
Appropriated Fund Balance			
Total C/W Court Technology Fund	16,116	3,000	12,010
Estimated Unencumbered Fund Balance 9-30-11			19,497
014/214 Dispute Resolution Fund			
Courts Costs			
3190/41088 Dispute Resolution	530,813	536,000	533,700
Total	530,813	536,000	533,700
Revenue from Use of Assets			
7510/45000 Interest From Investments	37	-	20
Total	37	-	20
Interfund Transfers			
9910/43000 From General Fund	38,481	38,481	14,088
Total	38,481	38,481	14,088
Appropriated Fund Balance			
Total Dispute Resolution Fund	569,331	574,481	547,808
Estimated Unencumbered Fund Balance 9-30-11			5,584
015/112 JP Security Fund			
Courts Costs			
3251/41022 JP Security	67,008	62,000	63,000
3251/41022 JP Security (Enhancement)	Revenue Enhancement	3,450	-
Total	67,008	65,450	63,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	175	200	100
Total	175	200	100
Appropriated Fund Balance			
Total JP Security Fund	67,183	65,650	63,100
Estimated Unencumbered Fund Balance 9-30-11			219,168

	2011 Annualized	FY 2011 Budget	2012 Projection
016/215 Domestic Relations Office			
Courts Costs			
3171/41026 Domestic Relations Fee	389,398	385,000	385,000
Total	389,398	385,000	385,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	175	400	-
Total	175	400	-
Appropriated Fund Balance			
Total Domestic Relations Office Fund	389,573	385,400	385,000
Estimated Unencumbered Fund Balance 9-30-11			216,229
017/302 Probate Contribution Fund			
Intergovernmental Revenue			
2122/40514 State Payroll Supplement	80,000	80,000	80,000
Total	80,000	80,000	80,000
Revenue from Use of Assets			
7510/45000 Interest From Investments	2,690	4,500	1,000
Total	2,690	4,500	1,000
Appropriated Fund Balance			
Total Probate Contribution Fund	82,690	84,500	81,000
Estimated Unencumbered Fund Balance 9-30-11			731,236
018/113 Fire Marshall LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	1,178	1,000	-
Total	1,178	1,000	-
Revenue from Use of Assets			
7510/45000 Interest From Investments	2	10	-
Total	2	10	-
Appropriated Fund Balance			
Total Fire Marshall LEOSE Fund	1,180	1,010	-
Estimated Unencumbered Fund Balance 9-30-11			1,892

	2011 Annualized	FY 2011 Budget	2012 Projection
019/114 Sheriff's LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	97,537	100,000	-
Total	97,537	100,000	-
Revenue from Use of Assets			
7510/45000 Interest From Investments	20	50	-
Total	20	50	-
Sales, Refunds & Miscellaneous			
8420/45030 Refunds of Prior Year Expense	525	-	-
Total	525	-	-
Appropriated Fund Balance			
Total Sheriff's LEOSE Fund	98,082	100,050	-
Estimated Unencumbered Fund Balance 9-30-11			-
020/115 District Attorney LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	3,410	3,100	-
Total	3,410	3,100	-
Appropriated Fund Balance			
Total District Attorney LEOSE Fund	3,410	3,100	-
Estimated Unencumbered Fund Balance 9-30-11			338
021/116 Constable 1 LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	2,015	1,800	-
Total	2,015	1,800	-
Appropriated Fund Balance			
Total Constable 1 LEOSE Fund	2,015	1,800	-
Estimated Unencumbered Fund Balance 9-30-11			803

	2011 Annualized	FY 2011 Budget	2012 Projection
022/117 Constable 2 LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	2,202	2,300	-
Total	2,202	2,300	-
Revenue from Use of Assets			
7510/45000 Interest From Investments	14	10	-
Total	14	10	-
Appropriated Fund Balance			
Total Constable 2 LEOSE Fund	2,216	2,310	-
Estimated Unencumbered Fund Balance 9-30-11			16,201
023/118 Constable 3 LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	1,821	1,475	-
Total	1,821	1,475	-
Revenue from Use of Assets			
7510/45000 Interest From Investments	-	10	-
Total	-	10	-
Sales, Refunds & Miscellaneous			
8420/45030 Refunds of Prior Year Expense	200	-	-
Total	200	-	-
Appropriated Fund Balance			
Total Constable 3 LEOSE Fund	2,021	1,485	-
Estimated Unencumbered Fund Balance 9-30-11			2,974
024/119 Constable 4 LEOSE Fund			
Intergovernmental Revenue			
2031/40526 LEOSE	1,954	1,600	-
Total	1,954	1,600	-
Appropriated Fund Balance			
Total Constable 4 LEOSE Fund	1,954	1,600	-
Estimated Unencumbered Fund Balance 9-30-11			2,813

	2011 Annualized	FY 2011 Budget	2012 Projection
026/206 Parking Facilities Fund			
Revenue From Use of Assets			
7510/45000 Interest from Investments	567	1,500	500
7570/41136 Parking	434,816	561,000	756,000
Total	435,383	562,500	756,500
Appropriated Fund Balance			
Total Parking Facilities Fund	435,383	562,500	756,500
Estimated Unencumbered Fund Balance 9-30-11			220,814
027/322 Child Abuse Prevention Fund			
Courts Costs			
3071/41076 Child Abuse Prevention Fee	300	200	230
Total	300	200	230
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	300	200	230
Estimated Unencumbered Fund Balance 9-30-11			1,418
028/211 Drug Court Program			
Other Fees			
5180/41012 Drug Court Fee	74,144	48,000	63,700
Total	74,144	48,000	63,700
Revenue From Use of Assets			
7510/45000 Interest from Investments	108	100	50
Total	108	100	50
Appropriated Fund Balance			
Total Drug Court Program	74,252	48,100	63,750
Estimated Unencumbered Fund Balance 9-30-11			115,767
033/205 District Court Technology Fund			
Courts Costs			
3094/41116 Court Rcrd Fee SB1685 81st	125,224	100,000	123,000
Total	125,224	100,000	123,000
Revenue From Use of Assets			
7510/45000 Interest from Investments	64	40	50
Total	64	40	50
Appropriated Fund Balance			
Total District Court Technology Fund	125,288	100,040	123,050
Estimated Unencumbered Fund Balance 9-30-11			75,676

	2011 Annualized	FY 2011 Budget	2012 Projection
035/213 Juvenile Case Manager Fund			
Courts Costs			
3037/41002 Juvenile Case Manager	341,096	302,000	335,900
Total	341,096	302,000	335,900
Revenue From Use of Assets			
7510/45000 Interest from Investments	115	100	100
Total	115	100	100
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	341,211	302,100	336,000
Estimated Unencumbered Fund Balance 9-30-11			178,387
036/303 Probate Guardianship Fund			
Courts Costs			
3290/41086 Guardianship Fee HB 1295 80TH	116,788	95,000	115,100
Total	116,788	95,000	115,100
Revenue From Use of Assets			
7510/45000 Interest from Investments	138	100	100
Total	138	100	100
Appropriated Fund Balance			
Total Probate Guardianship Fund	116,926	95,100	115,200
Estimated Unencumbered Fund Balance 9-30-11			152,916
037/304 Probate Education Fund			
Other Fees			
5140/41078 Probate Education Fee	30,058	22,000	28,700
Total	30,058	22,000	28,700
Revenue From Use of Assets			
7510/45000 Interest from Investments	167	100	100
Total	167	100	100
Appropriated Fund Balance			
Total Probate Education Fund	30,225	22,100	28,800
Estimated Unencumbered Fund Balance 9-30-11			201,464

	2011 Annualized	FY 2011 Budget	2012 Projection
038/121 Family Protection Fee SB 6 Fund			
Other Fees			
5712/41066 Family Protection Fee SB 6	123,314	-	120,000
Total	123,314	-	120,000
Revenue From Use of Assets			
7510/45000 Interest from Investments	5		10
Total	5	-	10
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	123,319	-	120,010
Estimated Unencumbered Fund Balance 9-30-11			1,718
050/506 Other Post Employment Benefits Fund			
Sales, Refunds & Miscellaneous			
8550/46000 Insurance Premiums Employer	170,302	4,165,470	-
8552/46010 Insurance Premium Retiree Health	1,647,778	1,684,386	1,815,589
8558/46045 Medicare Part D Subsidy	183,565	85,000	115,000
Total	2,001,644	5,934,856	1,930,589
Revenue From Use of Assets			
7510/45000 Interest from Investments	10,686	15,000	10,000
Total	10,686	15,000	10,000
Interfund Transfers			
9922/43000 Transfer from Workers Comp Fund	633,483	633,843	-
9923/43000 Transfer from Self-Insurance Fund	-	-	-
9910/43000 Transfer from General Fund	-	-	1,036,504
Total	633,483	633,843	1,036,504
Appropriated Fund Balance			
Total Other Post Employment Benefits Fund	2,645,813	6,583,699	2,977,093
Estimated Unencumbered Fund Balance 9-30-11			(10,680,926)
051/324 Juvenile Delinquency Prevention Fund			
Courts Costs			
3280/41012 Graffiti Eradication	2,750	1,000	2,400
Total	2,750	1,000	2,400
Revenue From Use of Assets			
7510/45000 Interest from Investments	15	10	10
Total	15	10	10
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	2,765	1,010	2,410
Estimated Unencumbered Fund Balance 9-30-11			20,136

	2011 Annualized	FY 2011 Budget	2012 Projection
110/800 Community Infra & Econ Dev			
Intergovernmental Revenue			
2160/40512-41930 City of San Antonio	2,000,000	2,000,000	2,000,000
Total	2,000,000	2,000,000	2,000,000
Revenue From Use of Assets			
7510/45000 Interest	151	-	-
Total	151	-	-
Appropriated Fund Balance			
Total Community Infra & Econ Dev	2,000,151	2,000,000	2,000,000
Estimated Unencumbered Fund Balance 9-30-11			254,526
113/800 Grants-in-Aid Fund			
Intergovernmental Revenue			
2020/40532-40903 Federal - Grants-in-Aid	10,003,103	6,500,000	5,800,380
2060/40532-40901 State - Grants in Aid	14,768,299	8,100,000	11,508,280
2070/40532-40901 State - Grants in Aid - CJD	800	-	260
2160/40512-41930 City of San Antonio	90,070	-	-
2200/40514 Other Receipts from Government	32,615	250,000	10,000
2250/40514-41908 Receipts from School Districts	22,900	-	-
Total	24,917,787	14,850,000	17,318,920
Revenue From Use of Assets			
7510/45000 Interest From Investments	1,377	1,000	100
Total	1,377	1,000	100
Sales, Refunds & Miscellaneous			
8420/45030 Refunds on Prior Year Expense	15	-	-
8453/45110 Insurance Settlements	3,325	-	-
8560/45015 Payments by Program Participants	48,570	25,000	32,000
8640/45035 Donations	58,238	46,000	46,000
8647/45015 Revenue Project Funds	21,075	-	-
8650/45030 Miscellaneous	1,808	-	100
Total	133,031	71,000	78,100
Interfund Transfers			
9910/43000 Matching Funds From Various Funds	286,766	215,036	526,144
Total	286,766	215,036	526,144
Appropriated Fund Balance			
Total Grants-in-Aid Fund	25,338,961	15,137,036	17,923,264
Estimated Unencumbered Fund Balance 9-30-11			2,226,715

	2011 Annualized	FY 2011 Budget	2012 Projection
117/802 Home Program Fund			
Intergovernmental Revenue			
2020/40532-40903 Federal - Grants-in-Aid	650,000	650,000	582,578
Total	650,000	650,000	582,578
Appropriated Fund Balance			
Total Home Programs Fund	650,000	650,000	582,578
Estimated Unencumbered Fund Balance 9-30-11			(307,461)
120/803 CDBG Program Fund			
Intergovernmental Revenue			
2020/40532-40903 Federal - Grants-in-Aid	1,400,000	1,400,000	1,590,000
Total	1,400,000	1,400,000	1,590,000
Appropriated Fund Balance			
Total CDBG Programs Fund	1,400,000	1,400,000	1,590,000
Estimated Unencumbered Fund Balance 9-30-11			(941,211)
203/700 - 2003 Capital Bond Program Fund			
Intergovernmental Revenue			
2163/40512-41930 Saws Interlocal Agreements	47,943	-	-
2165/40512 Bexarmet Interlocal Agreements	(86,722)	-	-
Total	(38,779)	-	-
Appropriated Fund Balance			
Total 203 Capital Bond Program Fund	(38,779)	-	-
Estimated Unencumbered Fund Balance 9-30-11			9,099,652
204/700 - 2004 Certificate of Obligation Fund			
Appropriated Fund Balance			
Total 2004 Certificate of Obligation Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			-
207/700 FY 06 Capital Projects			
Appropriated Fund Balance			
Total FY 06 Capital Projects	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			1,008,478

	2011 Annualized	FY 2011 Budget	2012 Projection
208/700 FY 07 Capital Projects			
Proceeds from General Long-Term Debt			
7510/45000 Interest from Investments	25,708	-	5,000
9820 CO Proceeds	2,259,827	-	-
Total	2,285,535	-	5,000
Appropriated Fund Balance			
Total FY 07 Capital Projects	2,285,535	-	5,000
Estimated Unencumbered Fund Balance 9-30-11			31,824,686
209/700 FY 08 Capital Projects			
Proceeds from General Long-Term Debt			
7510/45000 Interest from Investments	308	3,000	300
9820 CO Proceeds	5,806,138	-	-
Total	5,806,446	3,000	300
Appropriated Fund Balance			
Total FY 08 Capital Projects	5,806,446	3,000	300
Estimated Unencumbered Fund Balance 9-30-11			15,939,395
210/700 FY 09 Capital Projects			
Proceeds from General Long-Term Debt			
9820 CO Proceeds	3,500,000	-	-
Total	3,500,000	-	-
Appropriated Fund Balance			
Total FY 09 Capital Projects	3,500,000	-	-
Estimated Unencumbered Fund Balance 9-30-11			7,709,339
211/700 FY 10 Capital Projects			
Revenue From Use of Assets			
7510/45000 Interest From Investments	4,908	-	100
7520/42500 Rentals of Land & Buildings	557	-	-
Total	5,464	-	100
Proceeds from General Long-Term Debt			
9820 CO Proceeds	30,645,000	-	-
Total	30,645,000	-	-
Appropriated Fund Balance			
Total FY 10 Capital Projects	30,650,464	-	100
Estimated Unencumbered Fund Balance 9-30-11			58,576,309

	2011 Annualized	FY 2011 Budget	2012 Projection
212/700 FY 11 Capital Projects			
Proceeds from General Long-Term Debt			
9820 CO Proceeds	14,573,067	-	-
Total	14,573,067	-	-
Appropriated Fund Balance			
Total FY 11 Capital Projects	14,573,067	-	-
Estimated Unencumbered Fund Balance 9-30-11			10,106,180
250/700 Capital Lease Program fund			
Appropriated Fund Balance			
Total Capital Lease Program Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			3,158,748
260/306 Court Facilities Improvement Fund			
Courts Costs			
3093/41116 Civil Filing Fee HB 144 81st Leg	500,853	400,000	480,000
Total	500,853	400,000	480,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	570	150	150
Total	570	150	150
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	501,423	400,150	480,150
Estimated Unencumbered Fund Balance 9-30-11			968,928

	2011 Annualized	FY 2011 Budget	2012 Projection
280/207 Special Road & Bridge Fund			
Ad Valorem Taxes			
1120/40015 Delinquent - Gross	363	150	200
1130/40030 Penalty & Interest	2,033	500	900
Total	2,396	650	1,100
Other Taxes, License & Permits			
1290/40235 Drive Way Permits	84,834	110,000	84,000
Total	84,834	110,000	84,000
Intergovernmental Revenue			
2030/40514-41922 State Apportionment - Lateral	90,000	90,000	90,000
Total	90,000	90,000	90,000
Fees on Motor Vehicles			
4110/40205 Vehicles Licenses Issued	13,141,886	12,800,000	13,000,000
4130/40110 Vehicle Sales Tax	3,686,797	3,223,200	2,900,000
4170/41034 Weight Fee	39,525	45,000	47,000
Total	16,868,208	16,068,200	15,947,000
Other Fees			
5193/41102 Plat Fees	250,000	250,000	250,000
Total	250,000	250,000	250,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	134,272	19,000	75,000
Total	134,272	19,000	75,000
Sales, Refunds & Miscellaneous			
8220/42510 Waste, Scrap & Supplies	5,769	1,000	2,400
8250/45080 Traffic Signs	1,217	10,000	1,200
8260/40512 Vehicles & Road Equipment	-	1,000	10
8270/45030 Maps & Plans	1,300	1,000	1,000
8300/40512 Subdivision Road Assessment	-	1,000	10
8420/45030 Refunds on Prior Year Expense	12,520	1,000	1,000
8480/45030 Refund services	662	-	-
8490/45030 Refunds - Other	-	1,000	100
8650/45030 Miscellaneous	335	100	100
Total	21,802	16,100	5,820
Interfund Transfers			
9910/43000 Transfers from General Fund	2,770,000	4,770,000	2,770,000
Total	2,770,000	4,770,000	2,770,000
Appropriated Fund Balance			
Total Special Road & Bridge Fund	20,221,513	21,323,950	19,222,920
Estimated Unencumbered Fund Balance 9-30-11			10,809,723

	2011 Annualized	FY 2011 Budget	2012 Projection
281/700 Multi Year Special Road & Bridge Fund			
Interlocal Agreements			
2163/40512-41390 SAWS	343,993	-	-
2164/40512-41390 CPS	171,816	-	-
2165/40512 Bexarmet	1,301,531	-	-
	1,817,340	-	-
Revenue From Use of Assets			
7510/45000 Interest From Investments	(426)	-	-
Total	(426)	-	-
Interfund Transfers			
9915/43000 From Road and Bridge Fund	4,000,000	4,000,000	-
Total	4,000,000	4,000,000	-
Appropriated Fund Balance			
Total Multi Year Special Road & Bridge Fund	5,816,915	4,000,000	-
Estimated Unencumbered Fund Balance 9-30-11			20,617,578
282/701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
1217/40130 ATD Tax	11,148,322	8,000,000	9,750,000
2164/40512-41930 CPS	11,132	-	-
Total	11,159,454	8,000,000	9,750,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	40,757	80,000	35,000
7515/45002 Interest From Sweep	1,760	1,000	1,000
Total	42,517	81,000	36,000
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Fund	11,201,970	8,081,000	9,786,000
Estimated Unencumbered Fund Balance 9-30-11			29,702,053

	2011 Annualized	FY 2011 Budget	2012 Projection
308/208 Flood Projects Fund			
Ad Valorem Taxes			
1110/40000 Current Year - Gross	6,398,710	6,430,900	6,855,000
1120/40015 Delinquent - Gross	59,760	100,000	50,000
1130/40030 Penalty & Interest	76,340	100,000	60,000
1180/45020 Refunds	(226)	-	-
Total	6,534,584	6,630,900	6,965,000
Other Taxes, License & Permits			
1135/40035 Rendition Penalty	13	-	-
Total	13	-	-
Intergovernmental Revenue			
2195/40514 SARA Bexar Appraisal Reimbursement	34,245	20,000	20,000
Total	34,245	20,000	20,000
Revenue From Use of Assets			
7510/45000 Interest From Investments	159,583	90,000	90,000
Total	159,583	90,000	90,000
Sales, Refunds & Miscellaneous			
8420/45030 Refunds on Prior Year Expense	9,967	-	-
Total	9,967	-	-
Appropriated Fund Balance			
Total Flood Projects Fund	6,738,393	6,740,900	7,075,000
Estimated Unencumbered Fund Balance 9-30-11			48,065,161
309/702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
2163/40512-41930 SAWS	3,181,066	-	-
2164/40512-41930 CPS	314,646	-	-
2172/40512 AT&T ILA	28,160	-	-
Total	3,523,872	-	-
Revenue From Use of Assets			
7510/45000 Interest from Investments	64,056	35,000	35,000
Total	64,056	35,000	35,000
Appropriated Fund Balance			
Total Flood Projects Fund	3,587,928	35,000	35,000
Estimated Unencumbered Fund Balance 9-30-11			217,510,143

	2011 Annualized	FY 2011 Budget	2012 Projection
310/700 County Buildings Fund			
Appropriated Fund Balance			
Total County Buildings Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			672,540
330/700 Short-term Capital Projects Fund			
Appropriated Fund Balance			
Total S-T Capital Projects Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			354,329
339/700 EDC Toyota Program Fund			
Appropriated Fund Balance			
Total EDC Toyota Program Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			7,709,273
360/700 Detention Facilities Fund			
Appropriated Fund Balance			
Total Detention Facilities Fund	-	-	-
Estimated Unencumbered Fund Balance 9-30-11			154,444

		2011 Annualized	FY 2011 Budget	2012 Projection
400 Debt Service Fund				
Ad Valorem Taxes				
1110/40000 Current Year - Gross		64,862,000	64,499,900	64,661,000
1120/40015 Delinquent - Gross		440,060	500,000	415,000
1130/40030 Penalty & Interest		578,270	375,000	375,000
1180/45020 Refunds		-	(500)	-
1185/45090 Payment in Lieu of Taxes		-	500	-
	Total	65,880,330	65,374,900	65,451,000
Intergovernmental				
2085/45085 BABs Tax Credit		2,850,796	2,850,797	2,959,387
	Total	2,850,796	2,850,797	2,959,387
Interlocal Agreements				
2164/40512-41930 CPS		750,000	-	-
	Total	750,000	-	-
Revenue From Use of Assets				
7510/45000 Interest From Investments		1,214,904	1,300,000	1,200,000
	Total	1,214,904	1,300,000	1,200,000
Sales, Refunds & Miscellaneous				
8420/45030 Refund of Prior Year Expense		250	-	-
	Total	250	-	-
Proceeds of Gen Long Term Debt				
9815 Refund Bond Proceeds		19,975,000	-	-
9820 Certificates of Obligation Proceeds		2,085,980	-	-
9823 Premium on bond issue		661,745	-	-
	Total	22,722,725	-	-
Interfund Transfers				
9919/43000 From Pass Through Fund		5,940,223	5,940,395	5,943,030
9920/43000 Transfers from Parking		450,000	450,000	450,000
	Total	6,390,223	6,390,395	6,393,030
Appropriated Fund Balance				
	Total Revenues	99,809,228	75,916,092	76,003,417
EXPENDITURES				
4699/55000 Bond Issuing Expense		-	500,000	350,000
5430/52072 S A River Authority (FC)		-	5,000,000	4,900,000
8813/55015 $14,090,000 Refunding G O 2004 - Prin		-	1,920,000	1,995,000
8863/55010 $14,090,000 Refunding G O 2004 - Int		-	380,500	284,500
8814/55015 $6,080,000 Unltd Tax Road 2004 - Prin		-	330,000	345,000
8864/55010 $6,080,0000 Unltd Tax Road 2004 - Int		-	221,715	210,825
8815/55015 $9,400,000 Ltd Tax Bonds 2004 - Prin		-	485,000	505,000
8865/55010 $9,400,000 Ltd Tax Bonds 2004 - Int		-	371,680	355,675
8822/55015 $24,020,000 Ltd Tax Bonds 2010 - Prin		-	-	465,000
8878/55010 $24,020,000 Ltd Tax Bonds 2010 - Int		-	-	928,869
8816/55015 $21,355,000 Refunding GO 2005 - Prin		-	-	2,500,000
8866/55010 $21,355,000 Refunding GO 2005 - Int		-	1,012,450	984,250
8818/50015 $5,175,000 Refunding G O 2006 - Prin		-	1,085,000	1,110,000
8868/55010 $5,175,000 Refunding G O 2006 - Int		-	90,575	47,175
8921/55015 $14,890,000 Refunding G O 2009 - Prin		-	3,555,000	1,960,000
8871/55010 $14,890,000 Refunding G O 2009 - Int		-	236,038	164,938

400 Debt Service Fund (cont'd)

EXPENDITURES (cont'd)

8821/55015 $36,915,00 Refunding G O 2010 - Prin	-	-	1,960,000
8877/55010 $36,915,000 Refunding G O 2010 - Int	-	-	1,481,800
XXXX/55015 $19,975,000 Refunding G O 2011 - Prin	-	-	400,000
XXXX/55010 $19,975,000 Refunding G O 2011 - Int	-	-	472,170
8910/55015 $14,215,000 C of O 2002 - Prin	-	1,270,000	1,340,000
8960/55010 $14,215,000 C of O 2002 - Int	-	400,400	330,550
8911/55015 $4,240,000 Flood C of O 2002 - Prin	-	380,000	395,000
8961/55010 $4,240,000 Flood C of O 2002 - Int	-	127,350	108,350
8912/55015 $14,500,000 C of O 2004 - Prin	-	940,000	965,000
8962/55010 $14,500,000 C of O 2004 - Int	-	489,700	461,500
8913/55015 $3,595,000 Flood C of O 2004 - Prin	-	195,000	200,000
8963/55010 $3,595,000 C of O 2004 - Int	-	131,162	124,727
8914/55015 $23,960,000 C of O 2004 - Prin	-	2,885,000	3,030,000
8964/55010 $23,960,000 C of O 2004 - Int	-	899,438	755,187
8916/55015 $71,820,000 Flood C of O 2007 - Prin	-	1,260,000	1,310,000
8966/55010 $71,820,000 Flood C of O 2007 - Int	-	3,409,950	3,359,550
8915/55015 $22,385,000 Pass - Through 2007 - Prin	-	1,505,000	1,570,000
8965/55010 $22,385,000 Pass - Through 2007 - Int	-	902,945	838,080
8819/55015 $19,220,000 Unltd Tax Road 2007 - Prin	-	725,000	755,000
8869/55010 $19,220,000 Unltd Tax Road 2007 - Int	-	843,250	814,250
8917/55015 $22,205,000 C of O 2007 - Prin	-	805,000	840,000
8967/55010 $22,205,000 C of C 2007 - Int	-	956,494	922,281
8820/55015 $15,205,000 Unltd Tax Road 2008 -Prin	-	520,000	550,000
8870/55010 $15,205,000 Unltd Tax Road 2008 - Int	-	659,189	633,189
8918/55015 $54,675,000 Tax & Rev C of O 2008 - Prin	-	1,920,000	2,005,000
8968/55010 $54,675,000 Tax & Rev C of O 2008 - Int	-	2,328,838	2,242,438
8919/55015 $68,975,000 Flood C of O 2008 - Prin	-	1,200,000	1,245,000
8969/55010 $68,975,000 Flood C of O 2008 - Int	-	3,200,350	3,152,350
8920/55015 $31,125,000 Pass-Through 2008 - Prin	-	2,050,000	2,155,000
8970/55010 $31,125,000 Pass-Through 2008 - Int	-	1,482,450	1,379,950
8922/55015 $5,220,000 Pub Prop Fin C of O 2009 - Prin	-	1,295,000	1,320,000
8872/55010 $5,220,000 Pub Prop Fin C o O 2009 - Int	-	79,200	53,300
8873/55010 $98,445,000 C of O 2009 - Int	-	4,867,713	4,867,713
8874/55010 $103,690,000 Flood C of O 2009 - Int	-	5,128,813	5,128,813
8875/55010 $50,620,000 C of O 2009 - Int	-	2,180,811	3,355,094
8876/55010 $50,620,000 Flood C of O 2009 - Int	-	2,180,811	3,355,094
8880/55010 $30,325,000 C of O 2010 - Int	-	-	1,745,204
8823/55015 $97,455,000 C of O 2010 - Prin	-	-	2,125,000
8879/55010 $97,455,000 C of O 2010 - Int	-	-	4,516,431
XXXX/55015 $61,405,000 C of O 2011 - Prin	-	-	-
XXXX/55010 $61,405,000 C of O 2011 - Int	-	-	2,085,980
Total Expenditures	-	62,406,822	81,455,233
Estimated Unencumbered Fund Balance 9-30-11			73,074,719

	2011 Annualized	FY 2011 Budget	2012 Projection
500/501 Self Insurance- Health/Life Fund			
Sales, Refunds & Miscellaneous			
8450/46040 Stop Loss Recovery	300,728	1,000	1,000
8550/46000 Insurance Premiums Employer Health	22,377,717	21,264,578	22,281,786
8551/46005 Insurance Premium Employee Health	8,879,007	8,222,574	8,182,930
8552/46010 Insurance Premium Retiree Health	-	moved to 050	moved to 050
8553/46015 Insurance Premium Other Health	83,956	65,000	-
8554/46020 Insurance Premium Employer Life	1,000	502,912	500,000
8555/46030 Insurance Premium Retiree Life	98,835	79,441	80,000
Total	31,741,242	30,135,505	31,045,716
Interfund Transfers			
9910/43000 From General Fund	1,780,933	-	4,280,933
Total	1,780,933	-	4,280,933
Appropriated Fund Balance			
Total Self Insurance Health/Life Fund	33,522,175	30,135,505	35,326,649
Estimated Unencumbered Fund Balance 9-30-11			(4,371,861)
505/502 Self Insurance- Workers Comp Fund			
Other Fees			
5270/41152 Employee Health Clinic Fee	13,206	8,500	9,000
Total	13,206	8,500	9,000
Sales, Refunds & Miscellaneous			
8450/46040 Stop Loss Recovery	-	1,000	100
8550/46000 Insurance Premiums	1,674,177	-	-
Total	1,674,177	1,000	100
Appropriated Fund Balance			
Total Self Insurance Workers Comp Fund	1,687,383	9,500	9,100
Estimated Unencumbered Fund Balance 9-30-11			2,863,872

	2011 Annualized	FY 2011 Budget	2012 Projection
550/504 Fleet Maintenance Fund			
Revenue From Use of Assets			
8220/42510 Waste, Scrap, Etc	569	-	-
8350/41156 Fleet Maintenance	692,368	-	690,388
8420/45030 Refunds of Prior Year Expense	9	-	-
Total	692,946	-	690,388
Appropriated Fund Balance			
Total Fleet Maintenance Fund	692,946	-	690,388
Estimated Unencumbered Fund Balance 9-30-11			418,850
565/565 Technology Service Fund			
Sales, Refunds & Miscellaneous			
8351/41124 Technology Services	557,488	556,791	383,112
8420/45030 Refunds - Prior Year	19,282	-	-
Total	576,770	556,791	383,112
Appropriated Fund Balance			
Total Technology Service Fund	576,770	556,791	383,112
Estimated Unencumbered Fund Balance 9-30-11			173,103
575/505 Records Management Center Fund			
Sales, Refunds & Miscellaneous			
8352/41020 Records Management Storage Fee	440,059	-	406,114
Total	440,059	-	406,114
Interfund Transfers			
9985/43000 From County Clerk Rec Management Fund	49,531	-	-
Total	49,531	-	-
Appropriated Fund Balance			
Total Records Management Center Fund	489,590	-	406,114
Estimated Unencumbered Fund Balance 9-30-11			157,986
580/209 Storm Water Mitigation Fund			
Other Fees			
5195/40240 Development Permit Fee	40,800	100	11,000
5985/41165 Stormwater Fee	1,777,300	1,890,000	1,750,000
Total	1,818,100	1,890,100	1,761,000
Revenue From Use of Assets			
7510/45000 Interest from Investments	3,020	2,000	2,000
Total	3,020	2,000	2,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	1,821,120	1,892,100	1,763,000
Estimated Unencumbered Fund Balance 9-30-11			3,081,035

	2011 Annualized	FY 2011 Budget	2012 Projection
680/510 Election Contract Svcs Fund			
Intergovernmental Revenues			
2162/40514-40917 Various - Election Contract	2,211,598	2,000,000	2,700,000
Total	2,211,598	2,000,000	2,700,000
Other Fees			
5162/41130-41934 Election Officer Service Fee	200,000	200,000	210,000
Total	200,000	200,000	210,000
Appropriated Fund Balance			
Total Election Contract Services Fund	2,411,598	2,200,000	2,910,000
Estimated Unencumbered Fund Balance 9-30-11			166,460
682/320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
2032/40542 State Chapter 19 Voter Registration	114,000	114,000	100,000
Total	114,000	114,000	100,000
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	114,000	114,000	100,000
Estimated Unencumbered Fund Balance 9-30-11			(68,681)
755/329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
7515/45002 Interest from Sweep	468	500	100
Total	468	500	100
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	468	500	100
Estimated Unencumbered Fund Balance 9-30-11			(50,074)
760/509 DA Hot Check Fund			
Service Fees			
4190/41104 DA Hot Check Processing Fee	475,819	515,000	425,000
Total	475,819	515,000	425,000
Revenue from Use of Assets			
8650/45030 Miscellaneous	180	500	100
Total	180	500	100
Appropriated Fund Balance			
Total DA Hot Check Fund	475,999	515,500	425,100
Estimated Unencumbered Fund Balance 9-30-11			505,843

	2011 Annualized	FY 2011 Budget	2012 Projection
911/507 Community Venue Program			
Other Taxes, License & Permits			
1235/40180 Motor Vehicle Tax	5,939,168	5,000,000	5,000,000
1236/40182 Hotel Occupancy Tax	11,000,000	11,000,000	11,000,000
1237/41132 License Fee	1,300,000	1,300,000	1,300,000
Total	18,239,168	17,300,000	17,300,000
Use of Assets			
7510/45000 Interest Income	19,654	20,000	15,000
7515/45002 Sweep Interest	3	-	-
Total	19,657	20,000	15,000
Sales, Refunds & Miscellaneous			
8420/45030 Refund of Prior Year Expense	9,311	-	-
	9,311	-	-
Appropriated Fund Balance			
Total Community Venue Program	18,268,135	17,320,000	17,315,000
Estimated Unencumbered Fund Balance 9-30-11			67,603,610

Pursuant to Local Government Code Section 111.063 (b) (4) and (5) I certify the following projected revenues for the year ending September 30, 2011 and estimated revenues for the fiscal year ending September 30, 2012. The detailed revenue accounts supporting these resources are summarized and included.

Elected Officials' Salaries

Local Government Code Section 152.013 states that the Commissioners Court sets the salaries and allowances of elected officers as part of the regular budget process each year.

The Bexar County Citizen's Advisory Committee on Elected Officials' Salaries was first formed in 1997 to examine Elected Officials' salaries and make recommendations to Commissioners Court regarding salary adjustments. The committee meets every two years and provides the Court with two year recommendations. The committee last convened in Spring 2008 to develop recommendations for adjustments to Elected Officials' salaries and allowances for FY 2008-09 and FY 2009-10, and presented those recommendations to Commissioners Court in July 2008.

On July 9, 2008, Commissioners Court accepted the committee's report and adopted the committee recommendations for FY 2008-09 and 2009-10. On July 21, 2009, Commissioners Court voted to maintain FY 2008-09 salary and auto allowances for all Elected Officials for FY 2009-10. Commissioners Court rejected the Committee's recommended increases scheduled for FY 2009-10, as the County was facing fiscal challenges due to the state of the economy.

The Citizen's Advisory Committee on Elected Officials' Salaries did not convene in FY 2009-10 to make salary recommendations for Elected Officials. Commissioners Court voted to maintain FY 2009-10 salary and auto allowances for all Elected Officials for FY 2010-11.

On June 21, 2011, Commissioners Court voted once again to maintain salary and auto allowances for Elected Officials in FY 2011-12.

Longevity Pay for Probate Court Judges and County Courts-at-Law Judges

Commissioners Court must make monthly longevity payments to Probate Court judges, who have served as a judge of a statutory probate court or a statutory county court for at least 16 years, in an amount equal to the amount of longevity pay a district judge is entitled to receive from the state for equivalent years of service (HB 765).

Probate Court Judges and County Courts-at-Law Judges with 16 years of service receive longevity pay in the amount of $20.00 per month for each year of completed service, not to exceed 16 years of service. This equates to a monthly amount of $320.00 for an annual total of $3,480.00.

Supplemental Payments to Probate Court Judges

An annual payment equal to the amount of the benefit replacement pay a district judge is entitled to receive from the state is to be paid to a Probate Court Judge if that judge has continuously served as a Probate Judge or a County Court Judge since August 31, 1995, not to exceed $965.25 annually. Currently, only one Bexar County Probate Court judge is eligible for this supplemental payment (HB 765).

Elected Officials’ Salaries and Allowances for FY 2011-12

FY 2011-12 Elected Officials' Salaries

Officials	Current County Salary	Current Auto Allowance
County Judge	$121,318	$6,000
County Commissioner	$103,674	$6,000
4th Court of Appeals - Chief Justice	$7,500	$0
4th Court of Appeals - Justice	$7,500	$0
Constable	$73,545	$0
County Clerk	$103,961	$6,000
County Court-at-Law Judge	$139,000	$0
County Sheriff	$125,499	$0
County Tax Assessor-Collector	$103,773	$6,000
District Attorney	$43,034	$6,000
District Clerk	$106,426	$6,000
District Court Judge	$15,000	$0
Justice of the Peace - FT	$87,582	$0
Justice of the Peace - PT	$63,578	$0
Probate Judge	$155,221	$0

FY 2001-12 Holiday Schedule

HOLIDAY	DAY OF THE WEEK	DATE
New Years' Day Observed	Monday	02 January 2012
Martin Luther King, Jr. Day	Monday	16 January 2012
President's Day	Monday	20 February 2012
Good Friday	Friday	06 April 2012
Battle of Flowers	Friday	27 April 2012
Memorial Day	Monday	28 May 2012
Independence Day	Wednesday	04 July 2012
Labor Day	Monday	03 September 2012
Veteran's Day Observed	Monday	12 November 2012
Thanksgiving	Thursday	22 November 2012
	Friday	23 November 2012
Christmas Eve*	Monday	24 December 2012
Christmas Day	Tuesday	25 December 2012

*As per Human Resource's Policy 7.4.09 County Holidays, Commissioners Court has the approval to designate Christmas Eve (Monday) a holiday during years that Christmas Day falls on a Tuesday.

Public Works Department
Fleet Maintenance
4023 N Panam Expressway
San Antonio, Texas 78219-2206
210-475-9910

May 4, 2011

TO: Commissioners Court

FROM: Willford P. Crossno
Chairman
Vehicle Replacement Committee

SUBJECT: Vehicles Recommended for Replacement during the FY 2011-2012 Budget Year

Vehicles appearing on the attached listing are being recommended for replacement during the FY 2011-2012 budget. The criteria for selecting vehicles for replacement are:

- General Purpose vehicles - six years or 100,000 miles
- Patrol vehicles - two years or 75,000 miles
- Patrol motorcycles - three years or 45,000 miles

If you have any questions concerning this listing, please contact me at 475-9913.

VEHICLE REPLACEMENT 2011-2012					
Unit NUM	**LICENSE NUM**	**YEAR**	**MAKE_MODEL**	**LOCATION**	**VIN**
				CONSTABLE PCT 2	
6030	899933	2005	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71W15X152529
				CONSTABLE PCT 3	
6057	BR5W958	2007	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71W37X155855
6081	BR5W960	2007	DODGE CHARGER SE LXD	TRAFFIC SAFETY	2B3KA43H07H878081
6082	BR5W959	2007	DODGE CHARGER SE LXD	TRAFFIC SAFETY	2B3KA43H17H878087
6083	BR5W957	2007	DODGE CHARGER SE LXD	TRAFFIC SAFETY	2B3KA43H37H878107
6084	1048459	2007	DODGE CHARGER SE LXD	TRAFFIC SAFETY	2B3KA43H07H771015
				CONSTABLE PCT 4	
6031	206107	2005	FORD CROWN VICTORIA	CONSTABLE PCT. #4	2FAFP71W65X150274
6043	222224	2006	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71W26X145039
				JUVENILE CTR	
6034	205326	2006	FORD EXT CAB F 150	JUVENILE PROBATION	1FTRX12W76NA12281
6108	1056642	2008	FORD E350 15 PASSENG	JUVENILE CTR	1FBSS31LX8DA89212
				PARKS	
4043	882045	2005	CHEVEROLET SILVERADO	RAYMOND RUSSELL PARK	1GCEC14ZX5Z126073
4061	1031794	2007	FORD F-150	MAIN OFFICE	1FTRF12W37NA86477
				PUBLIC WORKS	
				ROAD AND BRIDGE	
1336	817751	2001	CHEVROLET 3500 HD UT	N.E. SIGN SHOP	3GBKC34F61M108187
1449	898921	2005	FORD F450 XL MECH. T	CAGNON SERVICE CENTE	1FDXF46P15EC88142
1580	1063059	2008	FORD F-150	CAGNON SERVICE CENTE	1FTPF12V38KE83852
5067	216090	2006	FORD EXPEDITION XLT	MAIN OFFICE	1FMPU16556LA60855
5091	1030142	2007	FORD F-150	MAIN OFFICE	1FTRF12V17KC68011

Unit NUM	**LICENSE NUM**	**YEAR**	**MAKE_MODEL**	**LOCATION**	**VIN**
				SHERIFF	
9113	1100919	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV8AX136519
9115	1100926	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV6AX136518
9116	1100925	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV4AX136517
9117	1030083	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV2AX136516
9120	1100922	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV9AX136514
9130	1095744	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV1AX134255
9131	1095745	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BVXAX134254
9132	1095753	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV7AX132025
9137	1095749	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV2AX134250
9141	1095750	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV6AX134249
9142	1095751	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV2AX132031
9148	1095762	2010	FORD E350 PASSENGER	WARRANTS	1FBSS3BL6ADA67793
9150	1095755	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV2AX132028
9151	1095759	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV3AX132023
9152	1095758	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV5AX132024
9156	1095757	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV9AX132026
9161	BS2K934	2003	FORD CROWN VICTORIA	CID CRIMINAL INVESTI	2FAFP73W53X201158
9162	94JCF7	2003	FORD PASSENGER VAN E	CID CRIMINAL INVESTI	1FBSS31L63HB22269
9166	1095754	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV4AX132029
9169	BR6S197	2003	FORD TAURUS FFV	CID CRIMINAL INVESTI	1FAFP52223A217121
9171	BR6S198	2003	FORD TAURUS FFV	CID-BURGLARY	1FAFP52283A217124
9182	BS2K904	2003	FORD TAURUS FFV	CID ASSAULTS	1FAFP52223A217118
9203	104-8704	2008	CHEVROLET VAN	DETENTION CTR	1GAHG39K981196880
9216	104-8810	2008	FORD 150 EXT CAB	TRAFFIC SAFETY	1FTVX12598KE14796
9219	104-8812	2008	FORD CROWN VICTORIA	PATROL EAST	2FAFP71V08X164697
9232	KSF705	2008	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71V38X164709
9254	JLD205	2008	CHEVROLET IMPALA	CIVIL	2G1WB58K881271811
9255	JLD206	2008	CHEVROLET IMPALA	CIVIL	2G1WB58K681272293
9256	JLD207	2008	CHEVROLET IMPALA	CIVIL	2G1WB58K981270487
9257	JLD208	2008	CHEVROLET IMPALA	CIVIL	2G1WB58K481267917
9258	JLD209	2008	CHEVROLET IMPALA	CIVIL	2G1WB58K081272094
9259	JLD210	2008	CHEVROLET IMPALA	CIVIL	2G1WB58K781269385
9260	JLD211	2008	CHEVROLET IMPALA	CIVIL	2G1WB58K881272117
9280	KSF711	2008	FORD CROWN VICTORIA	WARRANTS	2FAFP71V98X164696
9286	KSF714	2008	FORD CROWN VICTORIA	WARRANTS	2FAFP71V78X164695
9306	098XTV	2007	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71W47X163513
9308	1002215	2007	FORD CROWN VICTORIA	STREET CRIMES	2FAFP71WX7X163466
9310	1002200	2007	FORD CROWN VICTORIA	STREET CRIMES	2FAFP71W37X163499
9311	400YGF	2007	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71W87X163515
9318	HMF149	2007	FORD CROWN VICTORIA	MENTAL HEALTH	2FAFP71W67X163478
9321	1002225	2007	FORD CROWN VICTORIA	CRISIS INTERVENTION	2FAFP71W37X163471
9329	1031883	2007	FORD CROWN VICTORIA	CRISIS INTERVENTION	2FAFP71W87X163496
9351	1002216	2007	FORD VAN	FLEET	1FBSS31L87DA98036
9360	100-2231	2007	FORD CROWN VICTORIA	DETENTION CTR	2FAFP71W67X163495
9361	1002298	2007	FORD CROWN VICTORIA	PATROL EAST	2FAFP71W07X163475
9371	CZC851	2008	CHEVROLET IMPALA	ADMINISTRATION	2G1WB58K889246375
9377	CZC856	2008	CHEVROLET IMPALA	CIVIL	2G1WB58K989253044
9381	CZC860	2008	CHEVROLET IMPALA	CRIME PREVENTION	2G1WB58K589247600
9387	CZC863	2008	CHEVROLET IMPALA	MENTAL HEALTH	2G1WB58K789248327

Unit NUM	**LICENSE NUM**	**YEAR**	**MAKE_MODEL**	**LOCATION**	**VIN**
9503	1071599	2009	FORD E350 PASSENGER	DETENTION CTR	1FBSS31L69DA68522
9506	1071601	2009	FORD E350 PASSENGER	WARRANTS	1FBSS31LX9DA68524
9523	1069207	2009	FORD CROWN VICTORIA	PATROL EAST	2FAHP71V99X114276
9527	1069206	2009	FORD CROWN VICTORIA	PATROL EAST	2FAHP71V79X114275
9529	1069211	2009	FORD CROWN VICTORIA	PATROL EAST	2FAHP71V09X114246
9531	1069201	2009	FORD CROWN VICTORIA	PATROL EAST	2FAHP71V19X114269
9532	1069203	2009	FORD CROWN VICTORIA	PATROL EAST	2FAHP71V19X114272
9541	1069208	2009	FORD CROWN VICTORIA	PATROL EAST	2FAHP71V19X114224
9544	1069209	2009	FORD CROWN VICTORIA	PATROL EAST	2FAHP71V39X114242
9549	1069215	2009	FORD CROWN VICTORIA	PATROL EAST	2FAHP71V99X114262
9559	1069232	2009	FORD CROWN VICTORIA	PATROL WEST	2FAHP71V29X114250
9831	69LJX2	2005	CHEVORLET ASTRO MINI	WARRANTS	1GNDM19X35B126576
9832	70LJX2	2005	CHEVORLET ASTRO MINI	COURT SECURITY	1GNDM19X15B126155
9871	796GNZ	2006	FORD TAURUS SE	CID ASSAULTS	1FAFP53U26A147012
9883	506PJY	2006	FORD CROWN VICTORIA	WARRANTS	2FAFP73V46X162610
9938	405YGF	2007	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71W07X163511

Bexar County, Texas
TXDOT & ATD Multi-Year Company 701
Fiscal Year Ending September 30, 2011

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Proposed
AVAILABLE FUNDS			
Beginning Balance, October 1, 2011			
Undesignated Funds	$41,858,683	$32,240,424	$31,992,112
Total Beginning Balance	**$41,858,683**	**$32,240,424**	**$31,992,112**
Revenue			
ATD Sales Tax Revenue	$10,850,427	$11,148,322	$9,750,000
Intergovernmental Revenue	698,778	11,132	0
Revenue From Use of Assets	108,199	42,517	36,000
Total Revenues	**$11,657,404**	**$11,201,971**	**$9,786,000**
TOTAL AVAILABLE FUNDS	**$53,516,087**	**$43,442,395**	**$41,778,112**
APPROPRIATIONS			
Highways	$15,340,769	$5,510,060	$3,753,887
Subtotal	**$15,340,769**	**$5,510,060**	**$3,753,887**
Interfund Transfers	$5,934,894	$5,940,223	$5,943,090
TOTAL OPERATING APPROPRIATIONS	**$21,275,663**	**$11,450,283**	**$9,696,977**
Appropriated Fund Balance	**$32,240,424**	**$31,992,112**	**$32,081,135**
TOTAL APPROPRIATIONS	**$53,516,087**	**$42,224,975**	**$40,560,692**

TEXAS DEPT OF TRANSPORTATION AND ADVANCED TRANSPORTATION DISTRICT MULTI-YEAR FUND

Company: 701

On December 19, 2006, Commissioners Court approved a Pass Through Financing Program Agreement between Bexar County and the Texas Department of Transportation for the construction of improvements to the roadways of FM 3487 from IH 410 to FM 471 (Culebra Road) and FM 2696 from Glade Crossing to West Oak Estates (Blanco Road), and Loop 1604 from Braun Road to Highway 151 (1604 Superstreet).

Culebra Road – FM3487: The improvements to Culebra Road includes upgrades to the existing roadway, a sixth lane, intermittent raised medians at major signalized intersections, several upgrades at several cross drainage features including relocating a segment of the city street outside of a flood prone area.

Blanco Road - FM 2696: The improvements to Blanco Road include upgrading the existing roadway to four lanes, raised median to separate vehicular travel, several channelized median openings to allow left turn lanes, and several cross drainage features.

Superstreet 1604: The Superstreet 1604 project provides funding for administration/project oversight, environmental clearance, engineering design, and outreach activities to be performed by the Alamo Regional Mobility Authority.

	Total Project Budget	Expenditures To Date	FY 2011-12 Available
APPROPRIATIONS			
5348 - Culebra Road - FM 3487	$23,231,000	$22,858,151	$372,849
5351 - Blanco Road - FM 2696	30,965,000	27,583,962	3,381,038
5376 - Superstreet 1604	900,000	900,000	0
TOTAL APPROPRIATIONS	**$55,096,000**	**$51,342,113**	**$3,753,887**

The following positions are to be deleted from the various Offices and Departments. These are positions that were frozen in previous years or vacated through the attrition program.

Community Resources – Administration
Intake Worker
Office Assistant I

Community Resources – Programs
Office Assistant II

Constable Office, Precinct 1
Administrative Clerk II

Constable Office, Precinct 2
Deputy Constable III
Office Assistant III

Constable Office, Precinct 3
Deputy Constable V
Criminal Warrants Processor
Deputy Constable II

County Auditor
Accounting Clerk II
Accountant I
Staff Auditor II
Staff Auditor III
Two Staff Auditor IV

Justice of the Peace, Precinct 1
Court Clerk

Justice of the Peace, Precinct 2
Court Clerk
Assistant Court Clerk

Justice of the Peace, Precinct 3
Assistant Court Clerk

Office of the Tax Assessor–Collector
Five Title & Registration Processor I
Title & Registration Processor II
Two Property Tax Processor I

Sheriff Detention Budget
Delete 100 Deputy Sheriff – Detention positions (DT-01) effective October 1, 2011. Reauthorize 42 filled Deputy Sheriff – Detention positions (DT-01) through October 31, 2011. Filled positions may be authorized by Commissioners Court on a periodic basis until 100 total vacant Deputy Sheriff – Detention positions (DT-01) are deleted.

Sheriff Administration
Administrative Clerk I
Criminal Warrants Processor
Fingerprint Examiner
Office Assistant II
Office Assistant III
Pre-Employment Specialist
Public Safety Dispatcher I
Public Safety Operator

Sheriff Detention Budget
Clothing/Property Technician
Inmate Booking Clerk
Processing Clerk

Office of the County Manager – Declaration of Positions as "Sensitive"

POSITION TITLES DECLARED SENSTIVE
Assistant to the County Manager T99
Building Engineer E11
Chief of Staff to the County Manager E14
Construction Administrative Engineer E11
County Engineer/Public Works Director T99
Deputy Chief Information Officer T99
Engineering Services Manager E13
Facilities Management Director E13
Human Resources Director E11
Management and Finance Director E11
Network Security Administrator T99
PreTrial Operations Manager E11
Public Works Operations Manager E11

	FY 2009-10 Actuals	FY 2010-11 Budget	FY 2010-11 Estimates	FY 2011-12 Proposed
Administration				
Personnel Services	-	-	-	$493,080
Travel and Remunerations	-	-	-	$10,600
Operational Costs	-	-	-	$11,981
Supplies and Materials	-	-	-	$28,000
Total:	**-**	**-**	**-**	**$543,661**
District Court 289th				
Personnel Services	-	-	-	$441,934
Court Appointed Attorney Fees	-	-	-	$304,719
Total:	**-**	**-**	**-**	**$746,653**
District Court 386th				
Personnel Services	-	-	-	$452,260
Court Appointed Attorney Fees	-	-	-	$304,719
Total:	**-**	**-**	**-**	**$756,979**
District Court 436th				
Personnel Services	-	-	-	$420,776
Court Appointed Attorney Fees	-	-	-	$304,719
Total:	**-**	**-**	**-**	**$725,495**
Personnel Services	$1,703,559	$1,800,366	$1,799,702	$1,808,050
Travel and Remunerations	6,134	22,850	8,137	10,600
Operational Costs	24,657	37,649	21,875	11,981
Supplies and Materials	45,915	41,000	23,451	28,000
Capital Expenditures	50,742	0	0	0
Court Appointed Attorney Fees	884,838	1,005,456	1,025,721	914,157
Subtotal:	***$2,715,845***	***$2,907,321***	***$2,878,885***	***$2,772,788***
Juvenile District Court Grand Total	***$2,715,845***	***$2,907,321***	***$2,878,885***	***$2,772,788***