

**“The Basics” Registration Application**  
**Operating a Small, Minority, Woman or Disadvantaged Construction**  
**Business for Contractors, Subcontractors and Suppliers**



**REGISTRATION: All regular session times: 6:00 8:00 p.m. Tuesdays, March 29<sup>th</sup> May 31<sup>st</sup>**  
**Pricing: \$150.00 tuition per person, refundable with satisfaction of attendance requirement**

Please make my reservation for the “**Basics**” Course

**Business Description:** (check all that apply)

- General Contractor       Specialty Contractor       AGC Member\*

\* Membership is not required for participation

Years in business: \_\_\_\_\_

Industry Trade: \_\_\_\_\_

Number of employees: \_\_\_\_\_ Annual Revenues: \_\_\_\_\_

Describe each business that you have owned and length of time in operation:

.....

.....

.....

**SMWDVBE – Certifying Entity** (check all that apply)

- |                                                                            |             |                      |
|----------------------------------------------------------------------------|-------------|----------------------|
| <input type="checkbox"/> Texas Department of Transportation (TXDOT)        | Year Expire | <input type="text"/> |
| <input type="checkbox"/> South Central Texas Regional Certification Agency | Year Expire | <input type="text"/> |
| <input type="checkbox"/> Texas State HUB Program                           | Year Expire | <input type="text"/> |
| <input type="checkbox"/> US Small Business Administration                  | Year Expire | <input type="text"/> |
| <input type="checkbox"/> Southwest Minority Supplier Development Council   | Year Expire | <input type="text"/> |

**Certification Type** (check all that apply)

- |                                                                  |                                                                    |
|------------------------------------------------------------------|--------------------------------------------------------------------|
| <input type="checkbox"/> Minority Business Enterprise (MBE)      | <input type="checkbox"/> Veterans Business Enterprise (VBE)        |
| <input type="checkbox"/> Disadvantaged Business Enterprise (DBE) | <input type="checkbox"/> Woman Business Enterprise (WBE)           |
| <input type="checkbox"/> Small Business Enterprise (SBE)         | <input type="checkbox"/> Historically Underutilized Business (HUB) |
|                                                                  | <input type="checkbox"/> 8 (A) Contractor                          |

**If your business is not currently certified.** (check all the above that apply)

Certification is a requirement for participation in this program:

Date submitted application for certification \_\_\_\_\_ Agency: \_\_\_\_\_

**Company Name:**

\_\_\_\_\_

**Name:** (must be owner to participate)

\_\_\_\_\_

**Title:**

\_\_\_\_\_

**Telephone Numbers:**

Home: \_\_\_\_\_

Office: \_\_\_\_\_

Cell: \_\_\_\_\_

Pager: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Business Address:**

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Briefly describe your three most recent projects (indicate commercial or residential) Include also your company's role and responsibilities:

1.

\_\_\_\_\_

2.

\_\_\_\_\_

3.

\_\_\_\_\_

List the contact information for each project described above:

1.

\_\_\_\_\_

2.

\_\_\_\_\_

3.

\_\_\_\_\_

Briefly describe any performance issues or obstacles you have experienced in doing business with a governmental entity:

What benefits do you expect to receive from participating in this program?

Are you willing to commit to attend all ten seminar sessions of this program?  Yes  No

Upon completion, are you interested in participating in a Mentor-Protégé Program?  Yes  No

Please email, mail or fax completed application to:

Renee Watson, BBA, MPA, MCCA  
*Master Certified Compliance Administrator (ACCA)*  
Small, Minority and Women Owned Business Enterprise (SMWBE) Program Manager  
Disadvantaged Business Enterprise (DBE) Liaison/ Title VI Coordinator  
Small Business and Entrepreneurship Department  
Bexar County  
101 W. Nueva, Suite 112  
San Antonio, TX 78205  
Office: (210) 335-2478 Facsimile: (210) 335-0673 Cell: (210) 288-7571 Email: [rwatson@bexar.org](mailto:rwatson@bexar.org)

*2013 Alton "Bubba" Moeller Award for Outstanding Service from The San Antonio Chapter of Associated General Contractors (AGC) of America*

**Deadline for applications: March 15, 2016**

Successful applicants will be notified no later than March 23<sup>rd</sup>. Upon acceptance to the class, companies will be required to submit payment of the registration fee before or on the first night of the class on March 29<sup>th</sup>.