



# ALAMO RMA

Alamo Regional Mobility Authority

"Moving people faster"

**BOARD MEETING MINUTES**  
**Thursday, October 27, 2016 3:00 p.m.**  
**Bexar County Courthouse – Double-Height Courtroom**  
**100 Dolorosa, Suite 2.01**  
**San Antonio, Texas 78205**

**1. Call meeting to order.**

Vice Chairman Gavino Ramos called the meeting to order at 3:01 P.M. Members present: David Starr, Gavino Ramos, Walter Serna, Lou Miller, John Montford, and Ramiro Cavazos who arrived during the meeting. Members absent: Rad Weaver.

**2. Approval of minutes from the Regular Board of Directors Meeting of August 25, 2016.**

A motion was presented by W. Serna, seconded by D. Starr, which motion was voted on as follows: D. Starr, W. Serna, G. Ramos, L. Miller, and J. Montford voting "Aye". The motion was approved.

**3. Executive Director's Report.** David Smith presented.

**A. Monthly Status Report on the Vehicle Registration Fee (VRF) Program**

VRF Program update for the months of August and September:

- **Talley Road (BC03)**
  1. Staff began review of Talley Road 60 Percent Plans which will be funded in construction by VRF funds, this project is currently in design managed by Bexar County Public Works
- **Blanco Road Phase II (BC06)**
  1. Staff continued coordination with TxDOT for the Local Government Project Procedures necessary for Blanco Road Phase II to receive MPO funding
  2. Staff reviewed and scored Blanco Road Phase II Statements of Qualifications for Professional Engineering Services
- **Evans Road Phase I (BC07)**
  1. Staff reviewed Evans Road Phase I 90 Percent Plans which will be funded in construction by VRF funds, this project is currently in design managed by Bexar County Public Works
  2. Staff attended the 90 percent design review and utility conflict meeting
- **Evans Road Phase II (BC08)**

HNTB performed the following work under GEC Work Authorization Number 3:

  1. Attended Project Kick-Off Meeting
  2. Developed project schedule
  3. Began environmental work
  4. Began field survey and prepared Right-of-Entry letters

- **Foster Road Phase III (BC10)**

PDM performed the following work under GEC Work Authorization Number 2:

1. Attended Project Kick-Off Meeting
  2. Developed project schedule
  3. Began field survey, prepared and sent Right-of-Entry letters
  4. Began geotechnical engineering including soil borings
  5. Began subsurface utility investigation
  6. Began environmental work
  7. Began preparing preliminary roadway layout
- **Loop 1604 West (TxDOT825)**
    1. Staff attended the TxDOT Groundbreaking Ceremony of the Loop 1604 Expansion Project from US 90 to Potranco Road

### **B. Monthly Status Report on the Loop 1604 Environmental Assessment**

- **Work Authorization No. 5: Environmental Assessment (EA):**
  1. The Consultant is on hold pending the Financial Analysis of the Loop 1604 Managed Lane Project

### **C. Monthly Financials for August and September 2016**

- Monthly financial statements are attached for August and September 2016 including the following:
  1. Balance Sheets
  2. Statement of Revenues, Expenses, and Changes in Net Assets
  3. Schedule of Budgetary Compliance and Changes to Net Assets
  4. Project Costs (Capitalized and Non-Capitalized)

Question by D. Starr: This question is for Don Gonzales. The projects that are underway, can we get an update? How much of the bond money, that has been raised, has been allocated for the projects?

Response by Don Gonzales: My guess is that the engineers are keeping up with those.

Question by D. Starr: What do we have in unallocated funds and is there a way of tracking that on the projects?

Response by S. McCabe: All of the bond proceeds have been allocated to projects.

Question by D. Starr: If we stay consistent and a project came up will we have available funds to do another issue?

Response by S. McCabe: The way we structured the financing you have two options. If you increase capacity through the growth over the 2.5% and your coverage improves you have the option to do another issuance or have money in the bank where you can cash fund a small project.

Question by D. Starr: I'd like to keep track of how much money we got and how much was spent and where we are on the timeline, if you can get that for me?

Response by S. McCabe: We can do that.

Response by D. Smith: We can give the board a project by project budget expenditure status.

The report was accepted by the Board of Directors as presented.

**4. Discussion and direction regarding the Bond Counsel Professional Services Contract with Bracewell & Giuliani.** Seth McCabe presented.

The Alamo RMA entered into an agreement with Vinson & Elkins, L.L.P. (Vinson & Elkins) for bond counsel services on October 13, 2011. The agreement provided for a five (5) year term ending October 13, 2016. On February 9<sup>th</sup>, 2012, the attorneys and associated staff at Vinson & Elkins who were providing services to the Alamo RMA under the agreement departed Vinson & Elkins and joined the law firm of Bracewell & Giuliani LLP (Bracewell & Giuliani). As a result, Vinson & Elkins assigned all of its rights, and all of the duties and obligations under the agreement to Bracewell & Giuliani, who currently serves as the Alamo RMA's bond counsel.

The purpose of this item is to inform the Board of the upcoming expiration of the current agreement for bond counsel services with Bracewell & Giuliani and provide an opportunity for discussion and subsequent direction to Alamo RMA staff.

*Ramiro Cavazos joined the meeting at this time.*

A motion was presented by W. Serna to have staff commence negotiations with Bracewell & Giuliani to review bond counsel representation, seconded by D. Starr, which motion was voted on as follows: D. Starr, W. Serna, G. Ramos, L. Miller, R. Cavazos and J. Montford voting "Aye". The motion was approved.

**5. Discussion and direction regarding Investment Advisory Services to be provided to the Alamo RMA.** Seth McCabe presented.

The purpose of this item is to obtain direction from the Board on the investment of available funds given the options to be presented by Alamo RMA staff. The Alamo RMA currently has two options for the investment of funds. Those options being to either utilize the existing banking relationship that the Alamo RMA has with Generations Federal Credit Union to purchase certificates of deposit or utilize the existing trustee relationship that the Alamo RMA has with Wilmington Trust to purchase individual securities. In addition to these existing options, other investment options will be put forth by Alamo RMA staff for discussion.

A motion was presented by L. Miller to negotiate with First Southwest regarding Investment Advisory Services, seconded by J. Montford, which motion was voted on as follows: D. Starr, W. Serna, G. Ramos, L. Miller, R. Cavazos and J. Montford voting "Aye". The motion was approved.

**6. Discussion and direction regarding the Blanco Road Phase II Statements of Qualifications.** Renee Green presented.

In March of 2015, the Alamo Area Metropolitan Planning Organization (MPO) issued a call for projects, announcing that approximately \$100 million would be made available for eligible Surface Transportation Program – Metropolitan Mobility (STP-MM) projects.

The Alamo Regional Mobility Authority (ARMA) submitted the Blanco Road Phase II project for consideration and the project was selected to receive \$11.7 million in federal funding. Professional service contracts for federally funded projects must be competitively procured based on qualifications.

On June 30<sup>th</sup>, ARMA issued a Request for Qualifications for Professional Engineering Services for Blanco Road Phase II. Statements of Qualifications (SOQs) were due August 19<sup>th</sup>. Fifteen SOQs were received which staff reviewed and numerically scored. Staff presented a recommendation to the Board regarding firm selection.

Question by R. Green: Do you want to direct staff to set up interviews for the top two firms or start negotiations?

A motion was presented to select the top scoring firm, CP&Y, by R. Cavazos, seconded by D. Starr, which motion was voted on as follows: D. Starr, W. Serna, G. Ramos, R. Cavazos, and J. Montford voting "Aye". L. Miller abstained. The motion was approved.

**7. Discussion of the RMA's 2017 legislative agenda to include a possible increase of the Additional Vehicle Registration Fee.** Renee Green presented.

In preparation for the upcoming 2017 85<sup>th</sup> Legislative Session, the Alamo RMA Board of Directors has requested staff review the requirements to increase the Additional Vehicle Registration Fee. In order to increase the \$10 fee it would be necessary to amend Texas Transportation Code Section 502.402 to allow a county that has a population of more than 1.5 million that is coterminous with a regional mobility authority the ability to increase the additional fee to an amount that does not exceed \$20. The current code also requires that an increase in the \$10 fee be approved by a majority of the qualified voters of the county voting on the issue at a referendum election.

Alamo RMA staff requests discussion regarding a possible increase of the Additional Vehicle Registration Fee.

Response by W. Serna: I don't think it will be easy but the fact that voters will decide whether they want to impose this. If it passes it will have to be a referendum again to increase it. We are hoping to build more roads. We all know there is not enough transportation in this community and we talk about the struggles the federal government and the state has. This is a way locally we can decide but if the voters say no, they say no.

Question by G. Ramos: If this were to go through how soon would an election be?

Response by R. Green: Following year, there is no time frame on the way this is written. From my experience you don't go forward with an election until you have a list of projects.

Question by G. Ramos: In terms of Vehicle Registration Fees where does Bexar County fall within the state? Are they all the same or are we lower and where would we be if we get an additional \$10.

Response by R. Green: We are maxed out. When you go through state to find out what each county charges the max is \$10 and most counties in the state charge maximum \$10.

No action taken from the board.

**8. Discussion and appropriate action regarding the November and December 2016 Board Meeting Dates.** Renee Green presented.

Due to the Thanksgiving and Christmas holidays, Alamo RMA staff requests that the regularly scheduled Board Meetings for November and December 2016 be held as one combined meeting in early December.

Alamo RMA Board of Directors chose December 15, 2016.

**9. Citizens' Communications – Citizens must sign the register to speak.**

Jack M. Finger signed up to speak.

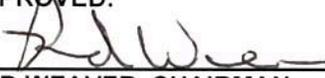
**10. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

Alamo RMA Board of Directors did not meet in Executive Session and no action was taken.

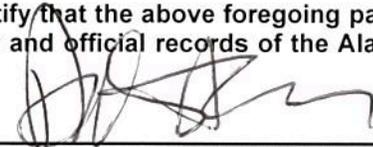
**11. Adjournment.**

There being no further action for the Board, Vice Chairman Ramos adjourned the meeting at 3:58 p.m.

APPROVED:

   
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RAD WEAVER, CHAIRMAN      DATE ADOPTED: December 15, 2016

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on October 27, 2016.

ATTEST:   
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DAVID STARR, TREASURER/SECRETARY