



# ALAMORMA

Alamo Regional Mobility Authority

"Moving people faster"

**BOARD MEETING MINUTES**  
**Thursday, July 28, 2016 3:00 p.m.**  
**Bexar County Elections & Purchasing Building**  
**Elections Multipurpose Room**  
**1103 S. Frio Street**  
**San Antonio, Texas 78207**

**1. Call meeting to order.**

Chairman Rad Weaver called the meeting to order at 3:11 P.M. Members present: John Montford, Rad Weaver, Walter Serna, and David Starr. Members absent: Gavino Ramos, Ramiro Cavazos and Lou Miller.

**2. Approval of minutes from the Regular Board of Directors Meeting of April 28, 2016.**

A motion was presented by J. Montford, seconded by W. Serna, which motion was voted on as follows: D. Starr, R. Weaver, W. Serna, and J. Montford voting "Aye". The motion was approved.

**3. Executive Director's Report.** Chris Trevino and Seth McCabe presented.

**A. Monthly Status Report on the Vehicle Registration Fee (VRF) Program**

- VRF Program update for the months of May, June and July:
  1. Staff provided support for the Vehicle Registration Fee Revenue Bond sale
  2. Staff finalized the Scope of Services and began negotiation of the Level of Efforts for the Evans Road Phase II and Foster Road Phase III projects
  3. Staff completed negotiations with PDM for the Foster Road Phase III project
  4. A Draft Work Authorization for Design, Bid, and Construction Phase Services for Evans Road Phase II and Foster Road Phase III services was prepared and reviewed by General Counsel for compliance with the GEC Master Agreement
  5. Staff prepared and released the Blanco Road Phase II Request for Qualifications
  6. Staff continued to meet with the consultant community to provide updates related to the VRF Program and upcoming projects

**B. Monthly Status Report on the Loop 1604 Environmental Assessment**

- **Work Authorization No. 5:** Environmental Assessment (EA):
  1. Submitted draft Public Hearing materials for review
  2. Updated website with draft EA
  3. Submitted 100 percent design schematic, cross-sections, and construction cost estimate
  4. Submitted the final drainage and WPAP reports
  5. Received the Biological Opinion from US Fish and Wildlife Services
  6. Continued project management, coordination and administration tasks

### **C. Monthly Status Report on General Engineering Consultant (GEC) Work Authorizations**

- For the months of April, May, and June, no work was performed with Pape Dawson Munoz or HNTB.

### **D. Monthly Financials for March 2016**

- Monthly financial statements are attached for April, May, and June 2016 including the following:
  1. Balance Sheets
  2. Statement of Revenues, Expenses, and Changes in Net Assets
  3. Schedule of Budgetary Compliance and Changes to Net Assets
  4. Project Costs (Capitalized and Non-Capitalized)

The report was accepted by the Board of Directors as presented.

4. **Update on bond pricing and closing.** Don Gonzales from Estrada Hinojosa & Company, Inc. presented.

The Alamo RMA Vehicle Registration Fee Revenue Bonds, Series 2016 priced on May 18, 2016 and closed on June 15, 2016. The Senior Lien Bonds generated a total of \$73,382,568 and the Junior Lien Bonds generated a total of \$62,992,542, for a total proceeds amount of \$136,375,110 (including premium). Out of this total proceeds amount, \$135,000,000 was deposited in Alamo RMA Construction Fund on the closing date for the Vehicle Registration Fee Projects to be financed.

*Lou Miller joined the meeting at this time.*

No action was taken by the Alamo RMA Board of Directors.

5. **Discussion and appropriate action regarding approval of Estrada Hinojosa & Company, Inc. Work Authorization for Financial Analysis of the Loop 1604 Managed Lanes Project .** Seth McCabe presented.

For those services not resulting in a debt issuance, the Financial Advisor contract with Estrada Hinojosa & Company, Inc. requires the approval of the Alamo RMA Board before work can proceed.

As Financial Advisor to the Alamo RMA, Estrada Hinojosa & Company, Inc. proposes the following scope of work in relation to the Loop 1604 Managed Lanes analysis, which shall be initiated at the direction of the Board or the Board's representative.

- Data analysis and creation of financial feasibility model(s) inputs
- Financial feasibility model(s) creation and model(s) run
- Review and analysis of results to include a secondary review as well as the creation of a presentation

The Not-to-Exceed amount for the aforementioned scope of work is \$46,275.

A motion was presented by L. Miller, seconded by W. Serna, which motion was voted on as follows: D. Starr, R. Weaver, W. Serna, L. Miller and J. Montford voting "Aye". The motion was approved.

**6. Approval of the 3<sup>rd</sup> Quarterly Investment Report for FY 2015-16 in accordance with Section 2256.023(a).** John Bownds presented.

Section 2256.023 (a) of the Texas Public Funds Investment Act (PFIA) requires that investment reports be filed with the governing body on a quarterly basis each fiscal year.

Attached is the quarterly investment report for the 3<sup>rd</sup> quarter of FY 2015-16. The weighted average yield (WAY) at the end of the quarter was 40 bps. The weighted average maturity at the end of the quarter was 43 days. Total investment income earned over the quarter was \$41,325. This included \$20,273 in interest income on the depository account as well as \$21,052 on the five Certificates of Deposit (CD's) that the Alamo RMA currently owns.

A motion was presented by L. Miller, seconded by W. Serna, which motion was voted on as follows: D. Starr, R. Weaver, W. Serna, L. Miller and J. Montford voting "Aye". The motion was approved.

**7. Discussion and appropriate action regarding approval of PDM's General Engineering Consultant Work Authorization No. 2 for Design, Bid, and Construction Phase Services of Foster Road Phase III.** Chris Trevino presented.

On March 24, 2016 the Alamo RMA Board of Directors directed staff to negotiate a Work Authorization with Pape Dawson Munoz, LLC for design related services of the Vehicle Registration Fee Foster Road Phase III Project. The scope of work for this Work Authorization includes the preparation of Plans, Specifications, and Estimate (PS&E), and Bidding Documents followed by Construction Phase Services.

Question by W. Serna: On the Pape Dawson Munoz team is AECOM still part of that team?

Response by C. Trevino: Yes, sir.

Response by W. Serna: I will be recusing myself from discussions.

Alamo RMA staff requests appropriate action regarding approval of Work Authorization Number 2 for a Not-to-Exceed amount of \$995,009.47.

A motion was presented by J. Montford, seconded by D. Starr, which motion was voted on as follows: D. Starr, R. Weaver, L. Miller and J. Montford voting "Aye". W. Serna recused himself from this item. The motion was approved.

**8. Discussion of the Blanco Road Phase II Request for Qualifications Process.** Chris Trevino presented.

In March of 2015, the Alamo Area Metropolitan Planning Organization (MPO) issued a call for projects, announcing that approximately \$100 million would be made available for eligible Surface Transportation Program – Metropolitan Mobility (STP-MM) projects.

The Alamo Regional Mobility Authority (ARMA) submitted the Blanco Road Phase II project for consideration and the project was selected to receive \$11.7 million in federal funding. Professional service contracts for federally funded projects must be competitively procured based on qualifications.

Question by L. Miller: What type of minority participation program are we going to use?

Response by C. Trevino: The Alamo RMA, for professional services, has not adopted a minority participation policy. We have a memorandum of understanding for our projects with a federal funding component with TxDOT that we follow their DBE requirements and that is for the construction portion of the project. Bexar County has a targeted goal that they follow but it's a recommended target. We are strongly encouraging the minority participation but we do not have a minimum requirement.

Response by D. Starr: I think it is important that minorities get the equal opportunity.

Question by J. Montford: Anything else we can do to expedite this project?

Response by C. Trevino: The SOQ's for Blanco Road are due August 19<sup>th</sup> and staff would score SOQ's through the month of September. In October we will bring to you a list of scores for the submittals we received. At that point if you want to expedite the process the decision can be made then to go with the highest ranking firm or we can schedule for interviews. Normally we combine our November/December meeting and we can do a worksession and bring those firms in.

Response by D. Starr: In the past we have always had some interviews and I am an advocate of that, not necessarily the highest rank, but firms we think can be qualified to suit the community and objectives of the board, if the other board members agree to that.

Response by J. Montford: I will agree to that if it doesn't slow the process down.

Response by C. Trevino: Again, because of the federal funding requirements we will stress that the selection does have to be based purely on qualifications.

No action was taken by the Alamo RMA Board of Directors.

**9. Citizens' Communications - Citizens must sign the register to speak.**

Chairman Weaver acknowledged individuals who signed up to speak. Jack M. Finger signed up to speak on agenda #9.

**10. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

Alamo RMA Board of Directors did not meet in Executive Session and no action was taken.

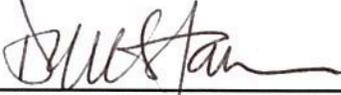
**11. Adjournment.**

There being no further action for the Board, Chairman Weaver adjourned the meeting at 4:07 p.m.

APPROVED:

  
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RAD WEAVER, CHAIRMAN      DATE ADOPTED: August 25, 2016

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on July 28, 2016.

ATTEST:   
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DAVID STARR, TREASURER/SECRETARY