



**ALAMO RMA**

*Alamo Regional Mobility Authority*

*"Moving people faster"*

**REQUEST FOR QUALIFICATIONS**  
**BY THE**  
**ALAMO REGIONAL MOBILITY AUTHORITY**  
**FOR**  
**PROFESSIONAL ENGINEERING SERVICES**  
**FOR**  
**BLANCO ROAD PHASE II**

**RFQ Issue Date: June 30, 2016**  
**Questions Due: 4:00 PM CST, July 15, 2016**  
**Response Due: 4:00 PM CST, August 19, 2016**

Renee D. Green, PE  
Director of Engineering & Operations  
Alamo Regional Mobility Authority  
233 N. Pecos La Trinidad, Suite 420  
San Antonio, TX 78207  
Phone (210) 335-7065  
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**REQUEST FOR QUALIFICATIONS  
ALAMO REGIONAL MOBILITY AUTHORITY  
(RMA)  
PROFESSIONAL ENGINEERING SERVICES**

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## **1.0 PURPOSE**

The Alamo Regional Mobility Authority (the “RMA”), a regional mobility authority and political subdivision of the State of Texas, invites qualified firms to submit Statements of Qualifications (“SOQ”) for professional engineering services to design roadway and drainage improvements for the Blanco Road Phase II Project (the “Project”). Construction of the Project will be supported with **Federal/MPO** funding. The required professional engineering services include, but are not limited to:

- Engineering and surveying to design and prepare plans, specifications, and estimates approved by the RMA and other regulatory entities;
- Environmental permitting/compliance;
- Utility coordination;
- Public coordination and meetings;
- Preparation of bid package, bid tabulation, periodic observation of construction, evaluation of laboratory reports, review of shop drawings, review of field alteration requests, review of contractor estimates for payment, preparation of recapitulation of over/under runs, and preparation of as-built drawings.

The anticipated work is described herein and is sometimes referred to as the “services” in the context of this RFQ. All firms providing a response to this RFQ are hereinafter collectively referred to as the “Proposers” or, individually, as a “Proposer.”

Basis of Payment will be lump sum fee based upon a negotiated scope of services and level of effort anticipated for the services to be provided.

The RMA expressly reserves the right to accept or reject any and all statements submitted, is under no legal requirement to execute a resulting contract on the basis of this advertisement, and intends the material provided only as a means of identifying the various contractor alternatives. The RMA will base its choice on demonstrated competence, qualifications, and evidence of superior conformance with criteria.

## **2.0 DESCRIPTION OF THE PROJECT**

### **Blanco Road Phase II**

**Limits: West Oak Estates to Borgfeld Road**

**Bexar County Precinct 3**

**Estimated Construction Cost: \$14,670,000**

**Approximate Length: 3.6 miles**

The RMA is proposing to reconstruct 3.6 miles (approximate) of Blanco Road, from West Oak Estates to Borgfeld Road.

The proposed improvements will widen Blanco Road from its existing two-lane configuration to a four-lane divided roadway with a raised median, drainage, and operational improvements within the existing variable width Right-of-Way. The project will increase roadway capacity to allow for current and anticipated growth, increase safety, add necessary pedestrian/bicycle amenities and enhance regional mobility. The Project is being funded through a combination of the additional Vehicle Registration Fee and Federal/MPO STP-MM funds.

Supplemental information relative to this project may be located on the RMA’s website at [www.alamorma.org/](http://www.alamorma.org/).



**PROJECT LOCATION MAP**

### **3.0 SCOPE OF SERVICES**

The services required of the selected firm include, but are not limited to:

- Provide engineering and surveying expertise to design and prepare plans, specifications, and estimates approved by the RMA and other regulatory agencies for the Project;
- Provide any environmental services required to assess and obtain all necessary permits for the Project;
- Coordination with the public, homeowner's associations, and other area stakeholders to solicit input and develop a consensus for the Project;
- Provide horizontal and vertical survey, necessary subsurface utility exploration survey;
- Provide 30, 60, 90, and 100 percent complete submittals for design plans and specifications to include roadway, drainage, existing and proposed utility locations, environmental permits, and right-of-way survey;
- Provide coordination with utilities and other regulatory entities to secure approval of the design;
- Preparation of bid package, bid tabulation, periodic observation of construction, evaluation of laboratory reports, review of shop drawings, review of field alteration requests, review of contractor estimates for payment, preparation of recapitulation of over/under runs, and preparation of as-built drawings.

#### **4.0 CONTENT OF THE RESPONSE**

Each Proposer should submit a detailed response to this RFQ including sufficient information to enable the RMA to fully evaluate the capabilities of the Proposer and its approach to providing the specified services. Responses are subject to the page limit set forth in section 5.1. The page limit and other requirements described will be enforced. The response shall specifically address the issues raised, and provide the information requested under sections 4.1 through 4.9 below and should utilize and follow the order of the headings.

#### **4.1 COVER CITATION**

The following citation must be on the cover:

Submitted to:

Renee D. Green, PE  
Director of Engineering & Operations  
Alamo Regional Mobility Authority  
233 North Pecos La Trinidad, Suite 420  
San Antonio, TX 78207

Statement of Qualifications for:

**Blanco Road Phase II – West Oak Estates to Borgfeld Road**  
*(Date of Submittal)*

#### **4.2 LETTER OF TRANSMITTAL**

The letter of transmittal must include:

1. Brief statement of understanding of the work to be performed and a positive commitment to perform the work within the time period;
2. A statement specifying the project listed in the RFQ the service provider wishes to be considered for; and
3. Name of the contact person or representative for the firm, their title, address and phone number. State whether the contact person is authorized to bind the firm. If not, state who is authorized to sign on behalf of the firm.

#### **4.3 SERVICE PROVIDER INFORMATION**

The Proposer will provide information about the firm(s) and the personnel to be assigned to the Project. The service provider information must include:

1. The name and business address of the firm and principal who would be responsible for the work;
2. Current resumes of the proposed project manager and key personnel to be committed to the Project. Resumes must state where each individual is located (city and state). Also state what task these individuals were assigned and responsible for on each project represented in the resumes. Resumes will be limited to one (1) page each and included in the Appendix;
3. A list of relevant projects completed within the last eight (8) years or under design by the firm of similar scope to the proposed project with approximate construction costs and dates completed. State if the firm was either a prime or a sub-consultant. Also state what task the firm was assigned and responsible for

on each project. Provide a client reference with name, address, and phone number;

4. A list of references complete with names, addresses, and phone numbers. This information should be provided for the **project manager**, the prime consultant and all sub-consultants;
5. A statement of the extent to which the organization qualifies as a Small, Minority & Woman Owned Business Enterprise. The Proposer will provide information in a format similar to that listed below.

Name	% Contract	SCTRCA Certified (Y/N)	Type of Certification (Check all applicable)								
			SBE	WBE	MBE	HUB	VBE	AABE	DBE	8(a)	SBA
<i>Prime Consultant</i>											
<i>Sub-Consultant</i>											
<i>Sub-Consultant</i>											
<i>Sub-Consultant</i>											
<i>Sub-Consultant</i>											
<i>Sub-Consultant</i>											

Additional information may be required after receipt of offers and/or award of contract(s) to support and document the SMWBE certification. The RMA will accept certification from various agencies, [i.e. local ([www.sctrca.org](http://www.sctrca.org)), State of Texas ([www.window.state.tx.us](http://www.window.state.tx.us)), Federal ([www.sba.gov](http://www.sba.gov) or [www.va.gov/OSDBU](http://www.va.gov/OSDBU)), and the private sector ([www.smsdc.org](http://www.smsdc.org) or [www.wbeatexas.org](http://www.wbeatexas.org))].

Although the RMA does not have a DBE/HUB/SMWBE policy that specifically relates to professional services procurement, the RMA strongly encourages the utilization of HUB and/or DBE firms, as well as small, minority, and women owned business enterprises as it relates to the procurement of the required services.

6. A statement of the extent to which the individual or organization has a place of business within Bexar County and the percentage of the work expected to occur at this place of business for the Project. If the majority of work for the Project will be performed at an office located outside of Bexar County, provide the location of the office.

**4.4 PROJECT APPROACH/WORK PLAN**

Describe the firm’s approach to performing the specific services required for the Project as noted in Section **3.0 SCOPE OF SERVICES**. Include a schedule of work to be performed with appropriate milestones. Present a discussion of the Proposer’s understanding of the necessary services from design through construction and its approach and methodology to providing those services. The work plan should include at a minimum: itemized tasks, resource requirements, specialized skills needed, special considerations, and possible challenges in completing the Project. Provide a thorough understanding of the development of a project of this nature, as well as possible design alternatives and potential cost savings specific to the Project. Also identify the extent to which RMA staff will be involved in the Project.

**4.5 QUALITY CONTROL/QUALITY ASSURANCE**

Provide a description of the quality control and quality assurance and other technical activities specific to the Project that will be implemented to demonstrate the results of the work performed will fully and accurately satisfy Section 3.0 SCOPE OF SERVICES.

**4.6 MANAGEMENT PLAN**

Describe in both narrative and graphic form how the firm proposes to manage the project. Provide general information on the organization and management processes of the firms involved in the Project, as well as a more specific outline of the structure of the proposed project team (sole proprietor, partnership, corporation, joint venture, etc.). This section should answer questions such as: Who will have overall responsibility? What will the lines of authority be? Discuss how the coordination and exchange of information will be assured between the RMA, the Proposer, and other governmental bodies.

In addition to the narrative description, the management plan should include an organization chart of the project team. This section should include assurances that a joint venture will be well coordinated and any problems that may arise will be considered and resolved without infringing on the Project.

**4.7 OTHER APPROPRIATE DATA**

Other data demonstrating the ability and experience of the Proposer in providing the specified services may be included in the response. The Proposer is cautioned, however, not to omit or unduly abbreviate information specifically requested under Sections 4.1 through 4.6 in order to include additional data.

**4.8 CERTIFICATION**

The Proposer is required to include the following **notarized** statement and signature area; failure to provide a notarized seal shall disqualify the firm:

I certify that \_\_\_\_\_ has carefully reviewed this Request for Qualifications and recognize that this Statement of Qualifications becomes the property of the Alamo Regional Mobility Authority and is non-returnable. I further certify that the enclosed information is accurate, and verifiable by the Alamo Regional Mobility Authority, and that the below named signatory is fully authorized to bind the firm to the provisions of this Statement of Qualifications.

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Date

Seal:

#### **4.9 CONFLICTS OF INTEREST**

The Proposer must adhere to the following:

1. Proposers must familiarize themselves and comply with the RMA's Conflict of Interest Policy for Consultants, included in **APPENDIX A**.
2. Disclose any prior or existing relationships between the Proposer and the RMA, any member of the RMA Board of Directors, or any entity that provides services to the RMA including Bexar County. Refer to the RMA designation of Key Personnel in **APPENDIX B** for a list of Board members and individuals and entities providing services to the RMA. Disclosure forms may be included in the Appendix.

#### **5.0 SUBMITTAL**

##### **5.1 FORMAT**

The response must be submitted in bound volumes on standard 8½" x 11" paper. All information must be assembled and indexed in the order indicated in Sections 4.1 through 4.9, together with an Appendix containing the items described below. The response is limited to fifteen (15) pages, single-sided and includes typed text, graphics, charts and photographs (except when found on section dividers and not referenced in the text). **Minimum type or font size for text shall be 12-point (Arial, not Arial Narrow)**. The minimum for non-text portions, such as graphics and charts, shall be 10-point. Tabloid 11"x17" paper size, will be permitted but will be counted as two (2) pages and must be folded to the standard page size. **The minimum margin size is 0.75" for all margins.**

The page count does not include:

- Table of Contents;
- Front and back cover and section dividers;
- Key staff resumes (not more than one page in length per person) described in Section 4.3 of this RFQ, which shall be part of the Appendix; and

***Note: Failure to follow any of the above may be grounds for the SOQ to be deemed non responsive. Clarifications and addenda may be posted on the RMA website ([www.alamorma.org](http://www.alamorma.org)). All interested parties are responsible for monitoring the website for such materials and respondents shall be responsible for compliance with any clarifications or addenda posted thereon.***

##### **5.2 DUE DATE**

Five (5) copies of the written response and one pdf version on CD or data storage device (e.g., USB flash drive) must be received by the RMA before 4:00 p.m. on Friday August 19<sup>th</sup>, 2016. One copy of the response shall be marked original and bear all original signatures. The other four (4) may be copies. The response package shall be submitted to:

Renee D. Green, PE  
Director of Engineering & Operations  
Alamo Regional Mobility Authority  
233 N. Pecos La Trinidad, Suite 420  
San Antonio, Texas 78207

## **6.0 DEADLINE FOR QUESTIONS**

All questions (including all technical, contractual or administrative questions) regarding the services required must be submitted in writing or electronically and addressed to:

Chris Trevino, PE, CCM  
Operations Engineer  
Alamo Regional Mobility Authority  
233 N. Pecos La Trinidad, Suite 420  
San Antonio, Texas 78207  
christopher.trevino@bexar.org

**The deadline for receipt of questions is 4:00 PM, CST, July 15, 2016.**

Questions (edited as deemed appropriate by the RMA) and answers may be made available to all interested parties via the RMA website or written distribution. Proposers are responsible for monitoring the Requests for Qualifications page of the RMA website for periodic updates ([www.alamorma.org](http://www.alamorma.org)).

## **7.0 SCORING OF RESPONSES**

The RMA will make its selection of a Proposer based on demonstrated competence, experience, knowledge, and qualifications as reflected in the criteria set forth below. The responses will scored by a selection committee established by the RMA.

Scoring of the written responses will be completed prior to any oral presentations.

### **7.1 SCORING CRITERIA (MAXIMUM POINTS)**

The written responses will be scored as follows:

1. Personnel Qualifications (20) – The extent to which the Proposer has personnel with the necessary relevant design experience and training to perform the work
2. Firm Experience (20) – The extent to which the Proposer has demonstrated prior experience in performing similar work
3. SOQ Work Plan (25) – The extent to which the Proposer has developed a work plan that demonstrates a thorough understanding of the scope of the Project and will meet the needs of the RMA
4. Cost Awareness (5) – Ability to provide alternate solutions permitting the RMA choices, taking into consideration initial cost, long-term cost, and maintenance factors
5. Management Plan (10) – An organizational structure and management plan for the Project that will be highly responsive to the needs and interests of the RMA
6. Previous Performance (10) – Previous performance with the RMA, Bexar County, and other governmental or institutional clients
7. SOQ Quality (10) – The extent to which the SOQ is free of errors and demonstrates an organized approach to the Project

The RMA may, but shall not be required to, solicit oral presentations from one or more of the responding Proposers in accordance with Section 8.0 below prior to selecting a Proposer. The selection committee will make a recommendation to the Board concerning the best-qualified Proposer. Final selection, if any, will be made by the Board.

## **8.0 ORAL PRESENTATIONS**

Some or all of the firms being considered may, at the sole discretion of the RMA, be required to appear for oral presentations. The oral presentations, if required, will be conducted so as to solicit information to enable the RMA to evaluate the capability of the applicable Proposers to provide the desired services. Any such presentations will be significant to the selection of the Proposer. If the RMA notifies a Proposer that an oral presentation is required, the RMA will inform the Proposer of the schedule, order and procedure for the presentation, including its content, time limits, identity of the presenters, and use of handouts and visual aids. The RMA may tape record and/or videotape any presentations. The oral presentations, if any, will be scored by the RMA staff and the Board.

Notwithstanding the foregoing, the RMA may elect to forego oral presentations for all or some Proposers. Consequently, all responses should be comprehensive and clear on their face, and no Proposer should rely upon the opportunity to present additional or clarifying information at a later time.

## **9.0 NEGOTIATIONS**

Upon conclusion of the selection process, the RMA will attempt to negotiate the Agreement with the most highly qualified provider of the required services at a fair and reasonable price. If a satisfactory contract cannot be negotiated with the most highly qualified provider of the required services, the RMA will formally end negotiations with that provider, select the next most highly qualified provider, and attempt to negotiate a contract with that provider at a fair and reasonable price. The RMA will continue the foregoing process until the Agreement is executed or the process is terminated.

## **10.0 OPEN RECORDS**

All responses to this RFQ will be deemed, once submitted, to be the property of the RMA and are subject to the Public Information Act (Texas Government Code Chapter 552). The Proposers should familiarize themselves with the provisions of that Act. In no event shall the RMA, or any of its agents, representatives, consultants, directors, officers, or employees, be liable to a Proposer for the disclosure of all or any portion of a response submitted pursuant to this RFQ. If the RMA receives a request for public disclosure of all or any portion of a response, the RMA will use reasonable efforts to notify the applicable Proposer of the request and give such Proposer an opportunity to assert, in writing, a claimed exception under the Public Information Act or other applicable law within the time period specified in the RMA's notice and allowed under the Act. Provided that the RMA receives the Proposer's written assertions for the exception of identified materials within the time period specified in the RMA's notice, the RMA will forward those assertions to the Office of the Attorney General with the RMA's request for determination of the matter. If a Proposer has special concerns about information which it desires to make available to the RMA but which it believes constitutes a trade secret, proprietary information or other information excepted from disclosure, such Proposer should specifically and conspicuously designate that information as such in its response.

## **11.0 COST OF RESPONSES**

All costs directly or indirectly related to preparation of a response to this RFQ and in any oral presentation required to supplement and/or clarify the RFQ are the sole responsibility of, and shall be borne by, the Proposer.

## **12.0 PROPOSER'S ACKNOWLEDGEMENT**

By submitting a response to this RFQ, each Proposer acknowledges that the Proposer has read and fully understands this RFQ, and that the Proposer has asked questions and received satisfactory answers from the RMA regarding any provisions of this RFQ with regard to which the Proposer desired clarification.

## **13.0 ANTI-LOBBYING PROHIBITION**

During the pendency of this procurement, Proposers may not contact the RMA Board of Directors nor, except as provided herein, any RMA staff or consultants, concerning this procurement. All contact with the RMA is to be through the RMA contact designated in Section 6.0 above. Any Proposer violating the anti-lobbying prohibition may be disqualified from consideration in this procurement.

## **APPENDIX A**

*Adopted: June 7, 2004*

### **Alamo Regional Mobility Authority Conflict of Interest Policy for Consultants**

The Alamo Regional Mobility Authority (“AlamoRMA”) anticipates utilizing outside consultants for a significant portion of the work necessary to plan, study, and develop transportation projects. The AlamoRMA also anticipates developing projects through a variety of means, including through private sector involvement and contracts that combine various elements of the work necessary for design, construction, financing, operation and/or maintenance of projects. The AlamoRMA recognizes that many of the same individuals and firms that provide services to it may also have, or previously have had, some business relationship with individuals and firms seeking to do business with the AlamoRMA. To assure that any such relationships are fully disclosed and so as to assure that the impartiality of the AlamoRMA personnel and the individuals and firms working for the AlamoRMA (“outside consultants”) is not compromised, AlamoRMA’s personnel and outside consultants, and those individuals and firms seeking to do business with the AlamoRMA, must adhere to the following procedures:

1. The AlamoRMA shall maintain, on its website and in the records of the authority, a list of AlamoRMA’s personnel and outside consultants. Any individual or firm receiving more than \$10,000 in compensation for goods and services rendered to the AlamoRMA during the preceding 12 months, as well as any newly hired individual or firm expected to be paid more than \$10,000 in a 12 month period, shall be included on that list.

2. Any individual, firm, or team (including individual team members) submitting a proposal (including an unsolicited proposal and a response to solicited proposal) to the AlamoRMA to perform work for the authority shall disclose on its submittal the existence of any current or previous (defined as one terminating within 12 months prior to submission of the proposal) business relationship with any of the AlamoRMA’s personnel or outside consultants. The disclosure shall include information on the nature of the relationship, the current status, and the date of termination (or expected termination, if known) of the relationship. *Failure to make the disclosure required in this paragraph is grounds for rejection of the proposal and disqualification from further consideration for the project or work which is the subject of the proposal.*

3. Separate and apart from the disclosure required to be made by proposers under the preceding paragraph, any personnel or outside consultants of the AlamoRMA who are requested to participate in any way in the review of a proposal, the procurement of good and services leading to a proposal, or the supervision of work to be performed pursuant to a proposal, must disclose the existence of any current or previous business relationship with any individual, firm, or team (including team members) making a proposal to provide goods or services or a proposal to perform work to be supervised. *Failure to make the disclosure required in this paragraph is grounds for termination of work by the key personnel failing to make the disclosure.* Disclosures required under this paragraph shall be made within three business days of receipt of information concerning the identity of a proposer to the AlamoRMA’s executive director in accordance with paragraph 5 below, unless the disclosure is required of the executive director, in which case disclosure shall be made to the chairman of the AlamoRMA board of directors.

4. For any disclosures required under paragraphs 2 or 3 above, the affected personnel, outside consultant, or individual or firm submitting a proposal shall complete and submit the form attached hereto as Attachment A. (Submittal of such form shall be sufficient to constitute the disclosure required under paragraph 3 above.) Completion of the required information is necessary to provide the AlamoRMA with information to assess the nature of the prior or current business relationships, the role of individuals and firms involved, internal safeguards which may be implemented by the affected personnel or outside consultant to protect against access to, or disclosure of, information, and the potential for the prior or current business relationship to compromise the independence of the affected personnel or outside consultant.

5. The AlamoRMA's executive director shall be responsible for compiling and presenting to the Executive Committee information concerning all conflict of interest disclosures. The Executive Committee shall determine whether to permit the affected personnel or outside consultant to continue its work on the proposal or the work giving rise to the conflict, and if such work is permitted to continue, the safeguards to be implemented as a condition of the continuation. *If continuation of work is approved subject to the implementation of safeguards, failure to implement and maintain those measures is grounds for termination of that work and any further work for the authority.* If the Executive Committee does not approve of the continuation of work by the affected personnel or outside consultant, that individual or firm shall immediately cease any work and shall turn over all records concerning such work to the authority.

6. These policies and procedures may be amended or modified at any time action of the AlamoRMA board of directors. Key personnel and proposers seeking to do business with the AlamoRMA are responsible for complying with these policies and procedures as amended from time to time.

**ATTACHMENT A**

**DISCLOSURE STATEMENT FORM**

This Disclosure Statement outlines potential conflicts of interest as a result of a previous or current business relationship between the undersigned individual (and/or the firm for which the individual works) and an individual or firm submitting a proposal or otherwise under consideration for a contract associated with \_\_\_\_\_.

Section I of this Disclosure Statement Form describes the potential conflicts of interest.

Section II of this Disclosure Statement Form describes the proposer's management plan for dealing with the potential conflicts of interest as described in Section I of this form.

This Disclosure Statement is being submitted in compliance with the Alamo Regional Mobility Authority's Conflict of Interest Policy for Key Personnel. The undersigned acknowledges that approval of the proposed management plan is within the sole discretion of the Alamo Regional Mobility Authority.

**SECTION I. Description of Potential Conflicts of Interest.**

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**SECTION II. Management Plan for Dealing with Potential Conflicts of Interest.**

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SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
NAME AND TITLE:

\_\_\_\_\_  
REPRESENTING:  
\_\_\_\_\_

**APPROVED BY THE ALAMO REGIONAL MOBILITY AUTHORITY:**  
SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
NAME AND TITLE:  
\_\_\_\_\_

*Confidential*

## **APPENDIX B**

### **CONFLICT OF INTEREST POLICY FOR CONSULTANTS** **IDENTIFICATION OF KEY PERSONNEL**

On June 7, 2004 the Alamo Regional Mobility Authority adopted a conflict of interest policy for non-financial consultants. Copies of the policy and the disclosure form may also be obtained from the office of Alamo Regional Mobility Authority, 233 N. Pecos La Trinidad, Suite 420, San Antonio, Texas 78207

The conflict of interest policy requires that the Alamo Regional Mobility Authority designate key personnel for purpose of disclosing potential conflicts of interest. The key personnel are as follows:

John Bownds  
Albert Carter  
Ramiro Cavazos  
Reggie Fountain  
Renee D. Green  
Kerim Jacaman  
Beatrice Marroquin  
Seth McCabe  
Lou Miller  
John Montford  
Gavino Ramos, Jr.  
Linda Rios  
Walter Serna, Jr.  
David L. Smith  
Tine Smith-Dean  
David Starr  
Christopher Trevino  
Rad Weaver  
David Wegmann  
  
HNTB Corporation  
Locke Lord LLP  
Michael Baker Jr. Inc.  
Pape Dawson Munoz, LLC

**NOTE:** There is a separate Conflict of Interest Policy for Financial Team Members, and separate designation of Key Financial Personnel for conflict disclosure purposes. Firms proposing to do business with the Alamo Regional Mobility Authority are required to comply with both policies. Also, the Alamo Regional Mobility Authority's conflict of interest policies are intended to supplement, and not replace, any other conflict of interest laws, rules, and regulations.

Updated June 30, 2016

CONFLICT OF INTEREST POLICY FOR FINANCIAL TEAM MEMBERS  
IDENTIFICATION OF KEY FINANCIAL PERSONNEL

On June 7, 2004 the Alamo Regional Mobility Authority adopted a conflict of interest policy for financial team members. Copies of the policy and the disclosure form may also be obtained from the office of Alamo Regional Mobility Authority, 233 N. Pecos La Trinidad, Suite 420, San Antonio, Texas 78207.

The conflict of interest policy requires that the Alamo Regional Mobility Authority designate key financial personnel for purpose of disclosing potential conflicts of interest. The key personnel are as follows:

John Bownds  
Albert Carter  
Ramiro Cavazos  
Reggie Fountain  
Renee D. Green  
Kerim Jacaman  
Beatrice Marroquin  
Seth McCabe  
Lou Miller  
John Montford  
Gavino Ramos, Jr.  
Linda Rios  
Walter Serna, Jr.  
David L. Smith  
Tina Smith-Dean  
David Starr  
Christopher Trevino  
David Wegmann  
Rad Weaver

Bracewell & Giuliani  
Estrada Hinojosa & Co., Inc.  
HNTB Corporation  
Locke Lord, LLP  
Padgett Stratemann & Co., LLP  
Pape Dawson Munoz, LLC  
Resource Systems Group  
Wilbur Smith Associates

NOTE: There is a separate Conflict of Interest Policy for Consultants, and separate designation of Key Personnel for conflict disclosure purposes. Firms proposing to do business with the Alamo Regional Mobility Authority are required to comply with both policies. Also, the Alamo Regional Mobility Authority's conflict of interest policies are intended to supplement, and not replace, any other conflict of interest laws, rules, and regulations.

Updated June 30, 2016