



**ALAMO RMA**  
Alamo Regional Mobility Authority  
"Moving people faster"

**BOARD MEETING**  
**Thursday, May 21, 2015 3:00 p.m.**  
**San Antonio River Authority, Board Room**  
**100 E. Guenther Street**  
**San Antonio, Texas 78204**

**Minutes**

1. **Call meeting to order.** Chairman Clamp called the meeting to order at 3:07 p.m. Members present: John Clamp, Gavino Ramos, Ramiro Cavazos, David Starr, Lou Miller, and John Montford.

2. **Approval of minutes from the Regular Board of Directors Meeting of April 16, 2015.**

G. Ramos made motion to approve the minutes as presented to the Board of Directors with a correction as requested by L. Miller to clarify why the Alamo RMA wants to build a parking facility. R. Cavazos seconded the motion. All voted in favor.

3. **Executive Director's Report.** David Smith presented

**A. Monthly Status Report on General Engineering Consultant (GEC) Work Authorizations**

For the month of April, work was performed on Work Authorization (WA) Number 27 with HNTB under the 2009 General Engineering Services Contract. This work authorization expired April 30th, 2015 completing all services required of the 2009 General Engineering Services Contract.

- Work Authorization No. 27: US 281 Investment Grade Traffic and Revenue Study:
  1. Presented the draft Traffic and Toll Revenue study results to the RMA staff for comment
  2. Submitted a revised draft final Traffic and Toll Revenue report to the RMA
  3. Submitted a draft Traffic and Toll Revenue presentation to the RMA

**B. Monthly Update on US Hwy 281 Environmental Impact Statement**

- Work Authorization No. 4B: Design Schematic for the Preferred Alternative and Environmental Impact Statement:
  1. Addressed comments from TxDOT Environmental on the Final EIS
  2. Submitted the revised Final EIS and draft Record of Decision to TxDOT
  3. Continued project management and coordination tasks
- Work Authorization No. 5: Right-of-Way Mapping:
  1. Submitted the final parcel documents and Right-of-Way map; this work authorization is now complete

### **C. Monthly Update on Loop 1604 Environmental Assessment**

- Work Authorization No. 5: Environmental Assessment:
  1. Participated in the TxDOT I-10 Managed Lane stakeholder meeting with RMA staff
  2. Continued the Noise Analysis
  3. Continued the Mobile Source Air Toxics Analysis
  4. Revised the Cumulative Impacts Analysis Resource Study Areas and Indirect Impacts Analysis Area of Influence based on TxDOT Environmental comments
  5. Prepared the Water Resources and Biological Technical Reports and Biological Evaluation Form
  6. Initiated the Biological Assessment
  7. Updated the geometric schematic signage based on TxDOT comments
  8. Continued project management, coordination and administration tasks

### **D. Monthly Financials for April 2015**

- Monthly financial statements are attached for April including the following:
  1. Balance Sheets
  2. Statement of Revenues, Expenses, and Changes in Net Assets
  3. Statement of Revenues and Expenditures
  4. Project Costs (Capitalized and Non-Capitalized)

Question by D. Starr: Do you get to see the monthly statements?

Response by D. Smith: Yes.

Question by D. Starr: Regarding vehicle registration fees how did the May numbers turnout?

Response by D. Smith: We do not have the numbers since we are closing out the month of May but the numbers will be prepared and emailed to you.

**The report was accepted by the Board of Directors as presented.**

### **4. Discussion and appropriate action regarding selection of a Banking Services provider. Seth McCabe with Bexar County presented**

At the last Board meeting staff presented the scores regarding the proposals received and was directed to develop a matrix tied to investments. The new information added to the matrix was in two categories: 1. Amount available to investment (after ECR); Annual Sweep Earnings (after ECR); Net (after costs) and 2. Annual Earnings with \$10M @ Sweep Rate; and Net (after costs). There were a total of six banking firms who submitted proposals:

- Amegy Bank
- Bank of America
- Bank of San Antonio
- Frost Bank
- Generations Federal Credit Union
- Lone Star National Bank

Staff from the Bexar County Auditor's Office and Finance Department scored that proposals based on the criteria established by the Board. Staff recommends Bank of

America and requests authorization to negotiate a contract.

Question by J. Clamp: Is the sweep rate fixed or variable based on fed rate?

Response by S. McCabe: Most of these institutions will be variable and will be benchmarked against federal fund rate or the 3 month Treasury Bill rate. For example, Bank of San Antonio will adjust to their sweep rate based on what the market interest rate is doing but they will guarantee the rate for 1 year.

Question by D. Starr: Are any of these banks rated as below liquidity?

Response by S. McCabe: No, the only concern will be with Bank of America.

Question by J. Clamp and G. Ramos: How long will the new contract be? Three years?

Response by S. McCabe: The new agreement will be two years with a one year renewal.

Question from J. Clamp: Is there anyone here from Bank of San Antonio?

Response by S. McCabe: No.

Question from J. Clamp: Is there anyone here from Generations Federal Credit Union? What is your index?

Response by S. McCabe: Yes. Generations FCU responded by saying that the rate is highly correlated with the Fed Funds Index. It is plus .35% currently and it won't go down and we will guarantee the rate for the next three years.

Question from D. Starr: What is Generation FCU earnings and total capital (assets)?

Response by Generations FCU: Currently we show \$50M in earnings with a 9.53% and we are well capitalized according to the Government being over 7% and our assets are \$547M as of last month. Generation FCU has been part of Bexar County for 75 years as was formally San Antonio City Employees Federal Credit Union.

**R. Cavazos made the motion to select Generations Federal Credit Union for Banking Services. D. Starr seconded the motion. All voted in favor.**

**5. Discussion and appropriate action regarding approval of the request to move the Board of Directors meetings to the fourth Thursday of every month.** R. Green presented

Currently the Board is meeting the third Thursday of every month. Due to scheduling conflicts with Board of Directors, staff is requesting to revise the meeting date starting in July to the fourth Thursday of every month to allow attendance by all Board members.

**The Board of Directors approved to move the meeting to the fourth Thursday of every month starting in July but subject to change if there are any schedule conflicts.**

**6. Discussion and appropriate action regarding HNTB's General Engineering Consultant Work Authorization No. 2 for continuation of the General Public Involvement Support effort.** R. Green presented

The Work Authorization No. 2 will provide the continuation of the General Public Involvement Support effort for the US 281 Project in anticipation of the Record of

Decision for the Environmental Impact Statement and to have a community meeting with stakeholders in the amount of \$86,564. The previous Work Authorization No. 18 started in 2014 and expired on February 28, 2015 with a remaining un-billed balance of approximately \$80,622.

**R. Cavazos made the motion to approve HNTB's General Engineering Consultant Work Authorization No. 2 for continuation of General Public Involvement Support effort for US 281 Project. G. Ramos seconded the motion. All voted in favor.**

**7. Discussion and appropriate action regarding approval of the Legal Services Request for Qualifications.** R. Green presented

Back in February 2015 staff was directed to re-compete Legal Services. The current contract with Locke-Lord, LLP expires on July 31, 2015 and staff has prepared a Request for Qualifications for General Legal Services. The scoring criteria are as follows: Experience of the Proposer 30%; Approach to the Services 50%; Staffing (including DEB and HUB Participation). The review team consists of five members (Alamo RMA-1; Public Works-2; County Managers Office-1; District Attorney's-1) that will be scoring the submittals.

Question by J. Clamp: Can you discuss the approach to the services?

Response by C. Trevino: The approach as referenced in the RFQ in your packet page 7-8 will be 6.1 Experience of the Firm; 6.2 Staffing Plan; 6.3 Cost Control Procedures; 6.4 DBE and HUB participation.

Question by D. Starr: Has there been historically two firms hired for example a large and small firm or just one large firm?

Response by R. Green: I do not know the answer to that specifically but I do know Alamo RMA has had two firms hired for bond counsel. The firms will be scored and responses will be limited to ten pages and there will also be potential possibility to present to the board depending on how many submittals are received.

Response by B. Cassidy: Actually early on with the Alamo RMA there was team but it created some conflict because of representation with bond counsel.

Question by L. Miller: In the scoring is there any weight given for the presentation?

Response by R. Green: No, submittals will be scored before the presentation

Question by J. Montford: What is the authority that requires the Alamo RMA to go out for legal services every three years to have this done?

Response by R. Green: There is no requirement, it is a professional services agreement but it has been since 2007 timeframe the last time the legal services were competed.

Question by L. Miller: What is the value of the contract?

Response by R. Green: The value of the contract varies depending on the amount of work and activity/construction the Alamo RMA is undertaking.

Response by B. Cassidy: It can range from \$500,000 to \$1M depending on the project size and delivery method.

Question by R. Cavazos: Regarding the scoring team, there seems to be too many

engineers to review legal proposals. I am just trying to understand the reason for the team composition.

Response by R. Green: The reason is the Alamo RMA and Public Works staff is the dedicated staff and more familiar with daily operations and type of assistance that is need by legal services.

Response by D. Smith: For this procurement it is very important to have representation from Alamo RMA and Public Works operations and District Attorney legal staff

Question by J. Montford: What will be the learning curve with a new firm is to be selected? Will we be starting all over to educate the new firm on all the projects the Alamo RMA is are working on.

Comment by D. Starr: That is the down side but the good side when it comes down to selecting a firm we can say that the existing firm is doing a great job and there is no reason to change but it gives us a choice and we are following protocol for contracts.

Response by R. Green: Let me be clear since this is a Professional Services Agreement the firm is selected based on qualifications and fees will be negotiated once a firm is selected.

Question by J. Clamp: Is there anyone on board that does not want to go thru the RFQ process?

Response by D. Starr: I have no problem in joining with J. Montford to stay with the existing firm and negotiate a new contract and fee.

**L. Miller made the motion to approve the Legal Services Request for Qualifications. G. Ramos seconded the motion. Motion voted in favor 4-2 with J. Montford and D. Starr voting Nay.**

**8. Citizens' Communications (citizens must sign the register to speak)**

Chairman Clamp acknowledged individuals who signed up to speak. Jack Finger signed up to speak on agenda #6.

**9. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

Alamo RMA Board of Directors did not meet in Executive Session and no action was taken.

**10. Adjournment.**

There being no further action for the Board, Chairman Clamp adjourned the meeting at 3:52 p.m.

APPROVED:



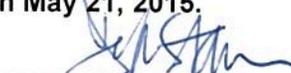
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JOHN CLAMP, CHAIRMAN

DATE ADOPTED: 7/23/2015

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on May 21, 2015.

ATTEST:



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DAVID STARR, TREASURER/SECRETARY