



ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

BOARD MEETING
Thursday, April 16, 2015 3:00 p.m.
San Antonio River Authority, Board Room
100 E. Guenther Street
San Antonio, Texas 78204

Minutes

1. **Call meeting to order.** Chairman Clamp called the meeting to order at 3:09 p.m. Members present: John Clamp, Gavino Ramos, Ramiro Cavazos, David Starr, Lou Miller, and John Montford.

2. **Approval of minutes from the Regular Board of Directors Meeting/Worksession of March 19, 2015.**

G. Ramos made motion to approve the minutes as presented to the Board of Directors. J. Montford seconded the motion. All voted in favor.

3. **Nomination and appointment of Treasurer/Secretary.** John Clamp presented

G. Ramos made the motion to nominate David Starr as Treasurer/Secretary of the Alamo Regional Mobility Authority. J. Montford seconded the motion. All voted in favor with D. Starr abstaining.

4. **Executive Director's Report.** David Smith presented

A) Monthly Status Report on General Engineering Consultant (GEC) Work Authorizations

The 2009 GEC Master Agreement with HNTB expired on December 31, 2014. Time was extended for Work Authorization Number 18 and Work Authorization Number 27 to allow for completion of the work at no additional cost to the RMA. Work Authorization Number 18 expired February 28, 2015. Work Authorization Number 27 will expire on April 30, 2015.

For the month of March, work was performed on Work Authorizations (WA) Number 27 with HNTB under the 2009 General Engineering Services Contract.

- Work Authorization No. 27: US 281 Investment Grade Traffic and Revenue Study:
 1. Completion of additional Traffic and Revenue Scenario analysis with incorporation of the background projects from the 2040 Metropolitan Transportation Plan
 2. Submitted a draft report to the Alamo RMA staff

For the month of March, work was performed on Work Authorization (WA) Number 1 with HNTB under the 2014 General Engineering Services Contract.

- Work Authorization No. 1: – Texas Tolling Operations Workshop and Presentation:
 1. Presentation of the Toll Operations Workshop
 2. Submitted the draft Texas Tolling Operations and Gantry Operations Report

B) Monthly Update on US 281/Loop 1604 Interchange Project

- Final Settlement Remittance has been made to Williams Brothers
- TxDOT and FHWA have accepted the project
- The project will be closed and removed from the RMA financial statements

C) Monthly Update on US Hwy 281 Environmental Impact Statement

- Work Authorization No. 4B: Design Schematic for the Preferred Alternative and Environmental Impact Statement:
 1. Continued project management and coordination tasks
 2. Conducted a Project Files review session with RMA staff and TxDOT
 3. Provided support for the Town of Hollywood Park meeting
 4. Received the final USFWS Biological Opinion
 5. Made revisions to the Preliminary Final EIS
- Work Authorization No. 5: Right-of-Way Mapping:
 1. Revised the draft parcel documents and Right-of-Way map to address TxDOT and Alamo RMA comments

D) Monthly Update on Loop 1604 Environmental Assessment

- Work Authorization No. 5: Environmental Assessment:
 1. Continued project management, coordination, and administration tasks
 2. Coordinated and staffed two public meetings held on March 4th and 5th
 3. Prepared the Public Meeting Summary Report
 4. Continued the Noise Analysis and Impact Assessment
 5. Coordinated the Mobile Source Air Toxics Interagency Meeting and prepared a meeting summary
 6. Coordinated the proposed Cumulative Impacts Analysis Resource Study Areas and Indirect Impacts Analysis Area of Influence with TxDOT Environmental Affairs Division staff
 7. Met with TxDOT ENV to discuss the Biological Assessment approach and the final karst report
 8. Updated the geometric schematic adding weave lane access locations to the managed lanes at I-10 and US 281
 9. Received and responded to comments on the 90 percent geometric schematic and continued coordination and progression to the 100 percent schematic

E) Monthly Financials for January, February, and March 2015

- Monthly financial statements are attached for January, February, and March including the following:
 1. Balance Sheets
 2. Statement of Revenues, Expenses, and Changes in Net Assets
 3. Statement of Revenues and Expenditures
 4. Project Costs (Capitalized and Non-Capitalized)

The report was accepted by the Board of Directors as presented.

1. **Discussion and appropriate action regarding acceptance of the FY 2014 Annual Financial Statement Audit prepared by Padgett Stratemann.** Seth McCabe with Bexar County and Santos Fraga and Marc Sewell with Padgett Stratemann presented

Presentation was made on the FY 2014 Annual Financial Statement Audit. The audit results on the opinion on the Financial Statements is "Unmodified" also referred to as a "Clean Opinion". The opinion on State Compliance Audit is Unmodified and Financial Assistance Agreement – AG2 was "No Findings". The report over Internal Controls over Financial Reporting was "No Issues". Lastly the report over compliance with laws and regulations was "No Issues".

Question by D. Starr: What does the total expense on the rental office on page 5-45?
Response by S. McCabe: The expense was a onetime expense for the buyout of the lease.

D. Starr made the motion to approve the acceptance of the FY 2014 Annual Financial Statement Audit prepared by Padgett Stratemann. R. Cavazos seconded the motion. All voted in favor.

2. **Discussion and appropriate action regarding approval of the Annual Compliance Report for FY 2014 in accordance with the requirements set forth in 43TAC§26.65(a).** Seth McCabe presented

Texas Administrative Code Rule §26.65(a) requires that after the end of the fiscal year of an Regional Mobility Authority (RMA), the RMA shall submit to the Executive Director a report that lists each duty that the RMA has performed the requirement for FY 2014.

R. Cavazos made the motion to approve the Annual Compliance Report for FY 2014 in accordance with the requirements set forth in 43TAC§26.65(a). D. Starr seconded the motion. All voted in favor.

3. **Discussion and appropriate action regarding approval of the Banking Services Request for Proposals.** Seth McCabe presented

There were a total of six banking firms who submitted proposals:

- Amegy Bank
- Bank of America
- Bank of San Antonio
- Frost Bank
- Generations Federal Credit Union
- Lone Star National Bank

Staff from the Bexar County Auditor's Office and Finance Department scored that proposals based on the criteria established by the Board. Staff recommends Bank of America and requests authorization to negotiate a contract.

J. Clamp requested that the Board of Directors defer item #7 regarding the approval of the Banking Services Request for Proposals until the next board

meeting.

G. Ramos made the motion to extend the existing Banking Services Contract with Frost Bank thru May 2015. D. Starr seconded the motion. All voted in favor.

4. Discussion and appropriate action regarding approval of PDM/AECOM's General Engineering Consultant Work Authorization No. 1 for preparation of a Parking Facility White Paper. R. Green presented

The Board of Directors has requested that Pape Dawson Munoz, LLC (PDM) develop a white paper report determining the feasibility of owning and operating a parking facility. The report is also to include a formal presentation detailing their findings.

Question by J. Clamp: What is the funding source?

Response by R. Green: The funding source is from left over dollars from the City of San Antonio and Bexar County loans.

Question by J. Clamp: Will the white paper identify funding sources and partners to do a project?

Response by R. Green: Yes. The white paper consists of two tasks. Task 1 will be data collection and assembly and feasibility analysis. Task 2 will identify preferred areas and specific locations for the proposed facility which will include preliminary construction cost estimates; facility analysis (existing opportunities); site analysis for new construction; and develop optimal project delivery and financing strategies.

Comment by D. Starr: There are a lot of opportunities for a parking garage in connection with the future developments in downtown such as the San Pedro Creek Improvement project and the new downtown high rise on Houston Street near San Pedro Creek project.

Question/comment by L. Miller: Is there funding to a parking garage? I do not agree on the white paper if there is no money to build the parking garage.

Response by R. Green: There is no funding to build the parking garage but the white paper will allow the Alamo RMA if there is a need to own and build a parking garage.

G. Ramos made the motion to approve PDM/AECOM's General Engineering Consultant Work Authorization No. 1 for preparation of a Parking Facility White Paper. R. Cavazos seconded the motion. All voted in favor and L. Miller voted Nay.

5. Citizens' Communications (citizens must sign the register to speak)

Chairman Clamp acknowledged individuals who signed up to speak. Jack Finger signed up to speak on agenda #9.

6. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.

Alamo RMA Board of Directors did not meet in Executive Session and no action was taken.

7. **Adjournment.**

There being no further action for the Board, Chairman Clamp adjourned the meeting at 4:01 p.m.

APPROVED: 

JOHN CLAMP, CHAIRMAN

DATE ADOPTED: 5/21/2015

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on May 21, 2015.

ATTEST: 

David Starr, Treasurer/Secretary