



## COUNTY OF BEXAR

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### PUBLIC WORKS DEPARTMENT

233 N. Pecos La Trinidad, Suite 420  
San Antonio, Texas 78207-3188  
Main 210-335-6700 Fax 210-335-6713

## Bexar County's Adopt-A-County Road Program

### Eligibility:

- Eligible participants include members or employees of civic and nonprofit organizations; employees of private businesses and governmental entities; families, and individuals.
- The adopting group must be located or reside in Bexar County.

### Requirements and Responsibility of Adoption Group:

- Submit complete Application to Bexar County Public Works, Operations Division.
- Execute Agreement with Bexar County, subject to approval by Commissioners Court approval.
- Agree to indemnification and hold harmless provision and not hold Bexar County responsible for any injuries that they may suffer or damages they may cause or suffer as a result of participation in the Program.
- Comply and abide by all laws and regulations relating to safety and such other terms and conditions as may be required by the County Engineer for special conditions on a particular adopted section.
- Minimum section of roadway is two (2) miles long, unless a shorter length is in the best interest of Bexar County.
- Minimum adoption period is two (2) years.
- Pick up litter a minimum of four (4) times a year at approximately quarterly intervals.
- Submit name of appointed or selected authorized representative and an alternate to serve as spokesperson for the group with contact information.
- Provide supervision by one or more adults for minor participants of a group who are 15 years of age and older, with at least one (1) adult for every three (3) children who are 7 to 14 years of age. Children under the age of 7 may not participate in the Program.
- Conduct or attend at least two (2) safety meetings per year and ensure all participants attend a safety meeting before participating in a cleanup of the adopted section.
- Pick up required supplies and materials from Bexar County during regular business hours (M-F; 7:30am to 4pm)

- Contact Bexar County 48 hours in advance of a scheduled trash pickup to open traffic control signs during a cleanup and return them to the closed position (or removed in the case of detachable signs) after the cleanup.
- Wear Bexar County-furnished safety vests during the trash pickup.
- Place litter in trash bags furnished by Bexar County, place filled bags at the sign base, and contact the assigned maintenance person on the first working day after the cleanup for removal of the bags.
- Groups may pick up litter only within the mowed areas of the right-of-way, if concerned about the hazards of walking within unmowed areas. Large pieces of litter within the unmowed areas, visible from the roadway, should also be removed by the group.
- Return unused materials and supplies to the Bexar County within one week following each cleanup.
- Possession or consumption of alcoholic beverages or illegal drugs while on the adopted right-of-way section is **PROHIBITED**.
- Supply a first-aid kit and adequate drinking water while on the adopted section.
- Group cannot subcontract or assign its responsibilities to any other group, organization or enterprise without the expressed written authorization of the department.
- Group has option of renewing an agreement subject to the approval and continuation by Bexar County of the Adopt-A-Roadway Program.

**Bexar County Provides:**

- Work with the Group to determine the specific section of the County roadway right-of way to be adopted.
- Install a 4' x 4' sign at each end of the adopted section with the Group's name or acronym displayed. Signs will not state the full name or official title of an elected official. Phone numbers, website addresses, etc., are not permitted.
- Supply traffic control signs, safety vests, trash bags, and safety information.
- Remove the filled trash bags the first workday after the pickup.
- Remove litter from the adopted section under unusual circumstances only, i.e. to remove large, heavy or hazardous items or if the group has not fulfilled its responsibilities.

If you have any further questions regarding the Bexar County Adopt-A-County Road Program, please contact the Public Works Operations Division at (210) 335-6700.



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### ADOPT A COUNTY ROAD APPLICATION

Bexar County will work with the adopting group to determine the specific section of county roadway right-of-way to be adopted. Bexar County may consider such factors as width of right-of-way, geometrics, congestion, and sight distance of roadways in determining what sections of roadways shall be eligible for adoption.

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Organization Mailing Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Estimated Number of Volunteers Participating

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Day Phone Number

\_\_\_\_\_  
Evening Phone Number or Cell Phone Number

**(Note: Signature of Alternate is not required.)**

\_\_\_\_\_  
Printed Name of Alternate Representative

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Day Phone Number

\_\_\_\_\_  
Evening Phone Number or Cell Phone Number

**Bexar County roadway section you are interested in adopting (please provide limits):**

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**Mail this form (this page only) to:**  
Bexar County Public Works Department  
Attn: Operations Division  
233 N. Pecos, Suite 420  
San Antonio, TX 78207