

# **BEXAR COUNTY**

## **Judicial Services**

### **BEXAR COUNTY JUDICIAL MANAGEMENT REPORT**

#### **CRIMINAL DISTRICT COURTS 4th QUARTER FY 2012-13 (July – September, 2013)**

#### **JUDICIAL SYSTEM WORKLOAD AND EFFICIENCY MEASURES**

**Brief Summary:**

This part of the report is based FY 2012-2013 between the months of July and September (Quarter 4). The report only includes criminal district courts and their presiding judge in the Bexar County judicial system, which includes the following:

144<sup>th</sup> Criminal District Court: Judge Angus K. McGinty  
175<sup>th</sup> Criminal District Court: Judge Mary Roman  
186<sup>th</sup> Criminal District Court: Judge Maria Teresa (Tessa) Herr  
187<sup>th</sup> Criminal District Court: Judge Raymond Angelini  
226<sup>th</sup> Criminal District Court: Judge Sid L. Harle  
227<sup>th</sup> Criminal District Court: Judge Philip Kazen  
290<sup>th</sup> Criminal District Court: Judge Melisa Skinner  
379<sup>th</sup> Criminal District Court: Judge Ron Rangel  
399<sup>th</sup> Criminal District Court: Judge Ray J. Olivarri  
437<sup>th</sup> Criminal District Court: Judge Lori Valenzuela

This report focuses on the following six measures and shows how the individual courts performed relative to each other and against a court-wide average.

- Measure 1: Cost per Disposition
- Measure 2: Jail Bed Days
- Measure 3: Clearance Rate
- Measure 4: Disposition Rate
- Measure 5: Time to Disposition
- Measure 6: Age of Active Cases Pending

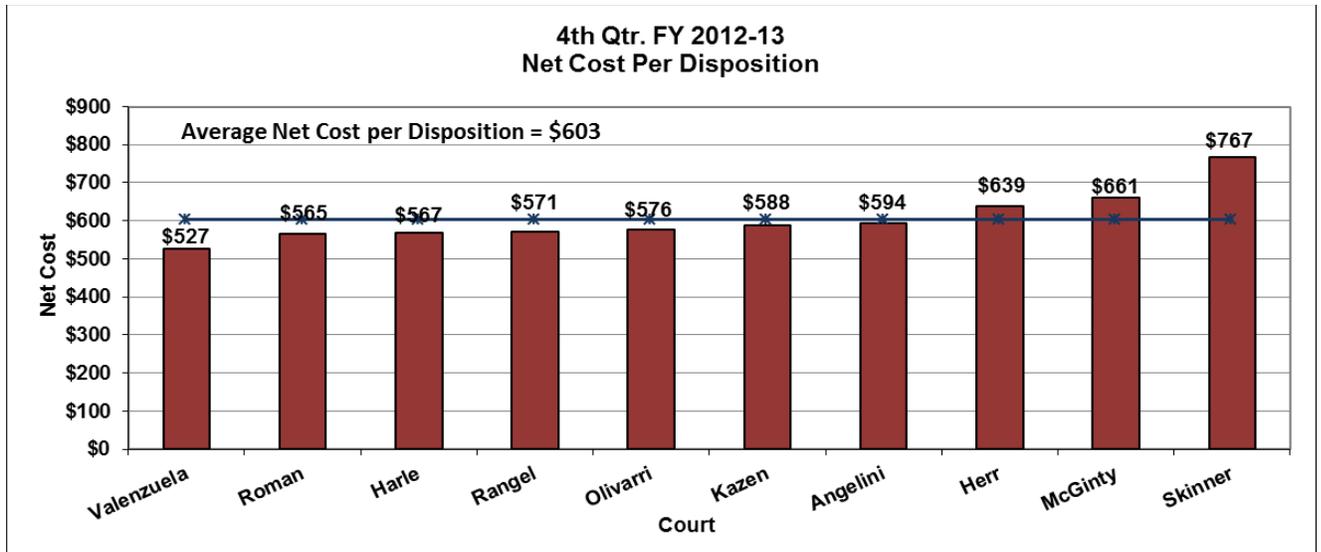
After each chart displaying the court measure, when appropriate, another chart is included showing the court-wide average for the measure for the past four quarters to identify workload trends.

## Measure 1: Cost per Disposition

**Definition:** The net cost of disposing of a single case.

**Analysis and Interpretation:** The following graph and table show a court by court comparison of Cost per Disposition and Cost per Court Appointment for Indigent Defense based on 4th Quarter FY 2012-13 data. Courts are listed in order of the least to the most costly. Indigent defense is included in the net cost per disposition. Of the total expenses for the court system, 60 percent are indigent defense costs. The second graph represents the average net cost (revenue collected versus cost) per court appointed attorney assignment. The final graph shows the average cost per disposition for the County Court over the past eight quarters.

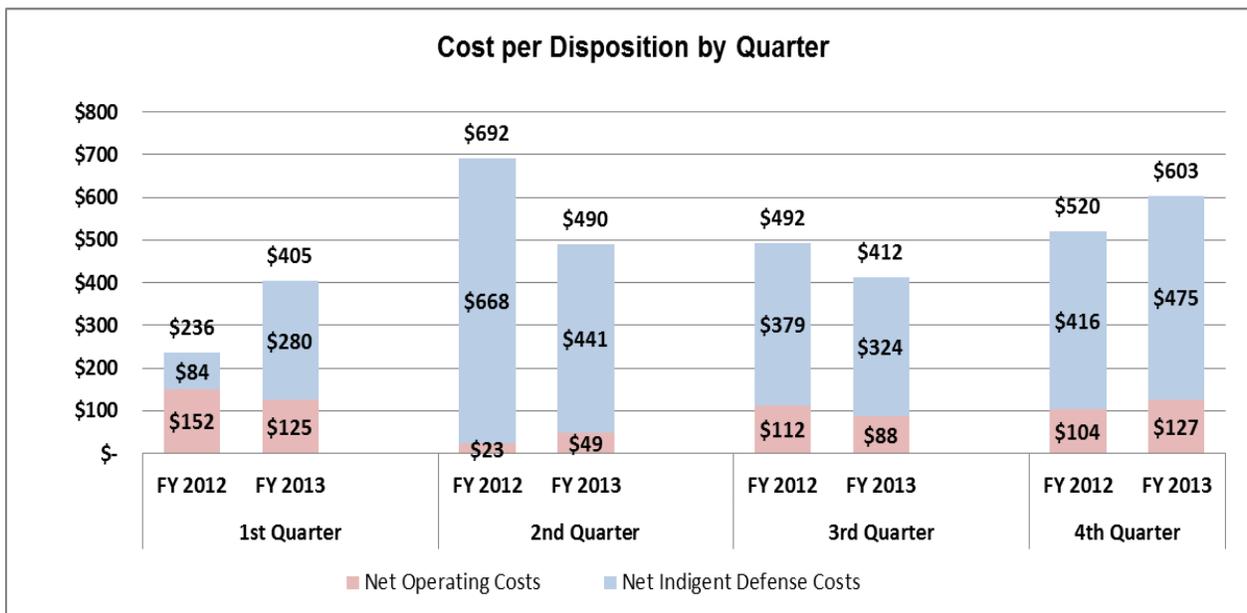
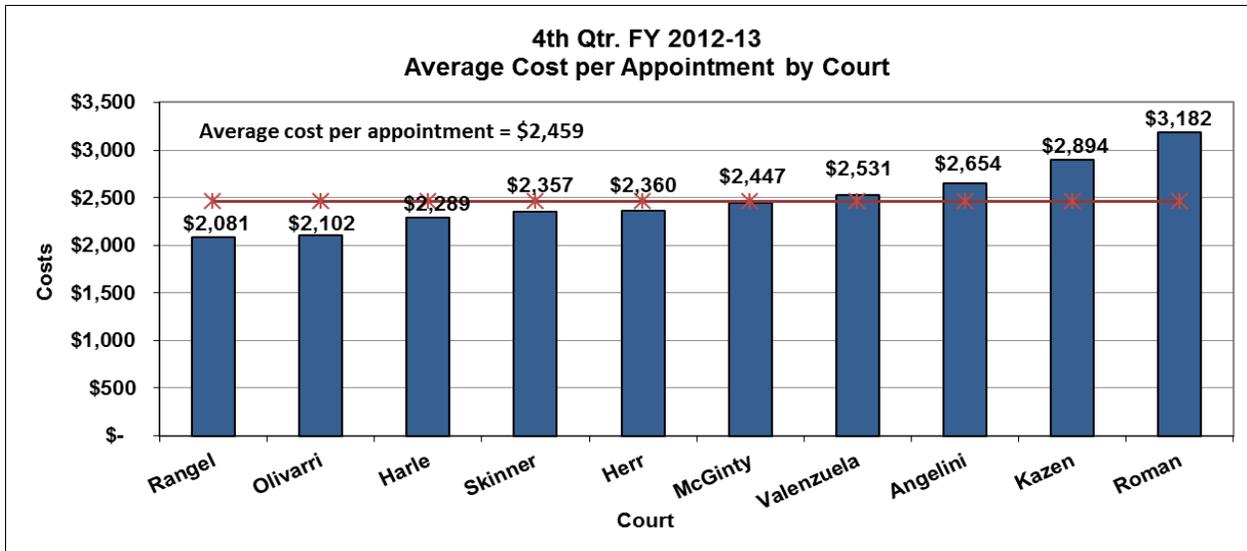
Differences in the net cost per disposition are mostly explained by the differences in the revenue collection and in the number of dispositions of the type that generate fees. For example, the defendant in case dismissal is not accessed fees.



### 4th Qtr. FY 2012-13 Cost per Disposition

Court Number	Judge	Operating Expenses	Ct. Appointed Atty. Costs	Total Expenses	Indigent Defense Revenues	Court Fine Revenues	Court Cost Revenues	Total County Revenues	Net Cost/ (Savings)	Number of Dispositions	Net Cost/ (Savings) per Disposition
144	McGinty	\$ 114,734	\$ 198,686	\$ 313,420	\$ 10,276	\$ 27,319	\$ 45,299	\$ 82,894	\$ 230,526	349	\$ 660.53
175	Roman	\$ 113,215	\$ 199,733	\$ 312,948	\$ 5,653	\$ 22,382	\$ 41,453	\$ 69,488	\$ 243,460	431	\$ 564.87
186	Herr	\$ 115,066	\$ 215,397	\$ 330,462	\$ 7,704	\$ 24,655	\$ 45,608	\$ 77,967	\$ 252,495	395	\$ 639.23
187	Angelini	\$ 113,636	\$ 186,656	\$ 300,292	\$ 8,834	\$ 20,946	\$ 46,494	\$ 76,274	\$ 224,018	377	\$ 594.21
226	Harle	\$ 118,184	\$ 136,748	\$ 254,932	\$ 6,250	\$ 19,612	\$ 37,840	\$ 63,702	\$ 191,230	337	\$ 567.45
227	Kazen	\$ 111,849	\$ 196,856	\$ 308,705	\$ 8,753	\$ 22,559	\$ 48,854	\$ 80,166	\$ 228,539	389	\$ 587.50
290	Skinner	\$ 123,604	\$ 206,145	\$ 329,749	\$ 3,409	\$ 17,293	\$ 32,065	\$ 52,767	\$ 276,982	361	\$ 767.26
379	Rangel	\$ 114,965	\$ 194,132	\$ 309,098	\$ 8,879	\$ 17,972	\$ 47,763	\$ 74,614	\$ 234,484	411	\$ 570.52
399	Olivarri	\$ 111,692	\$ 177,164	\$ 288,856	\$ 6,913	\$ 22,637	\$ 45,763	\$ 75,313	\$ 213,543	371	\$ 575.59
437	Valenzuela	\$ 110,472	\$ 195,486	\$ 305,958	\$ 8,191	\$ 36,987	\$ 32,532	\$ 77,710	\$ 228,248	433	\$ 527.13
	Administration	\$ 591,176	N/A	\$ 591,176	N/A	N/A		N/A	\$ 591,176	N/A	N/A
	Admin/Crt	\$ 59,117.60									
	<b>Total</b>	<b>\$ 1,147,418</b>	<b>\$ 1,907,002</b>	<b>\$ 3,054,420</b>	<b>\$ 74,862</b>	<b>\$ 232,362</b>	<b>\$ 423,671</b>	<b>\$ 730,895</b>	<b>\$ 2,323,525</b>	<b>3854</b>	<b>\$ 602.89</b>

\* Administrative costs prorated equally across the trial courts

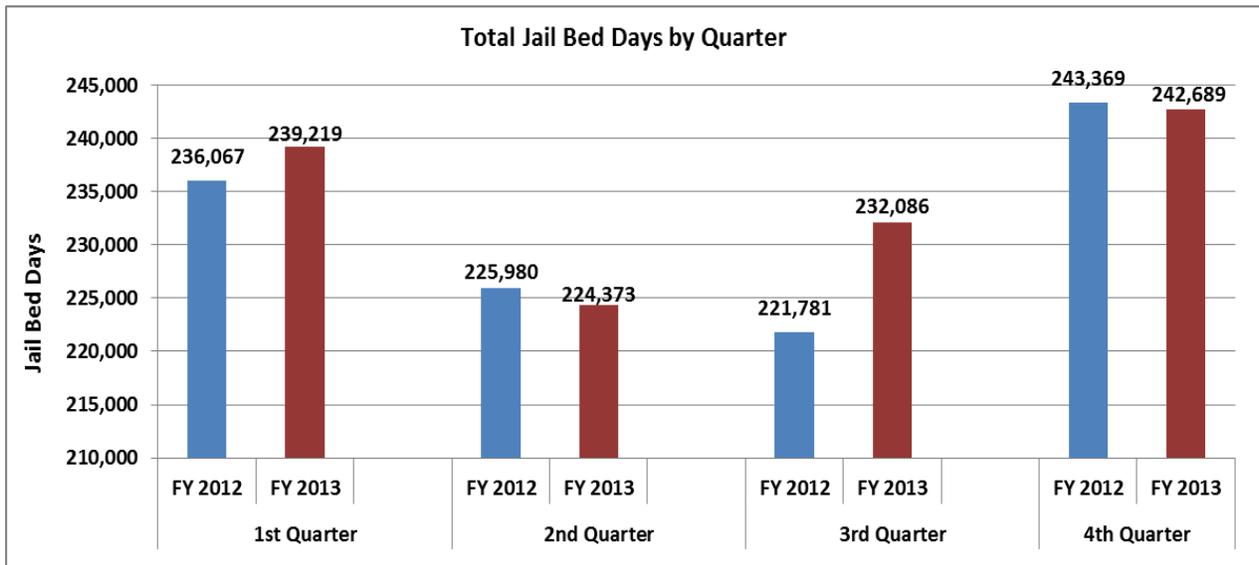
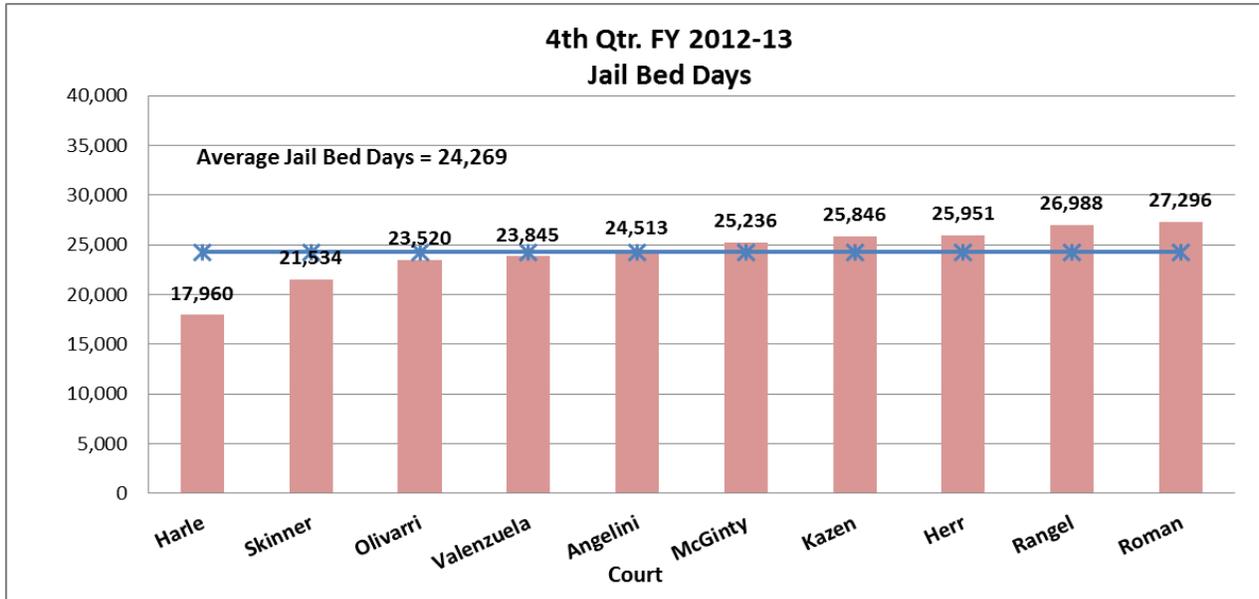


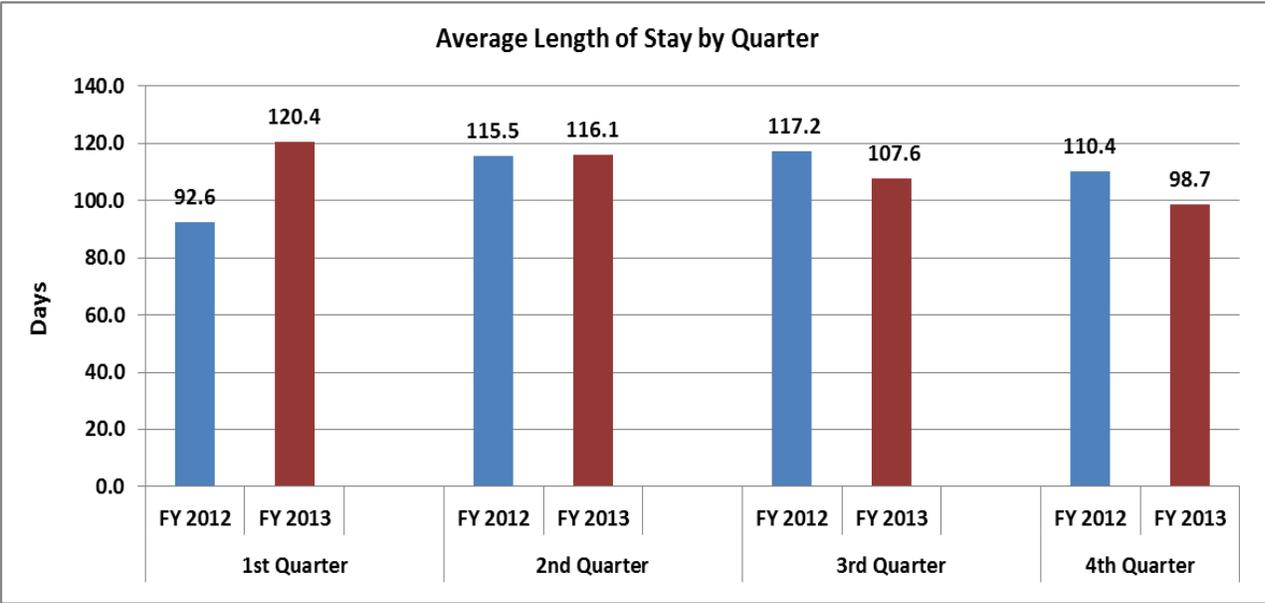
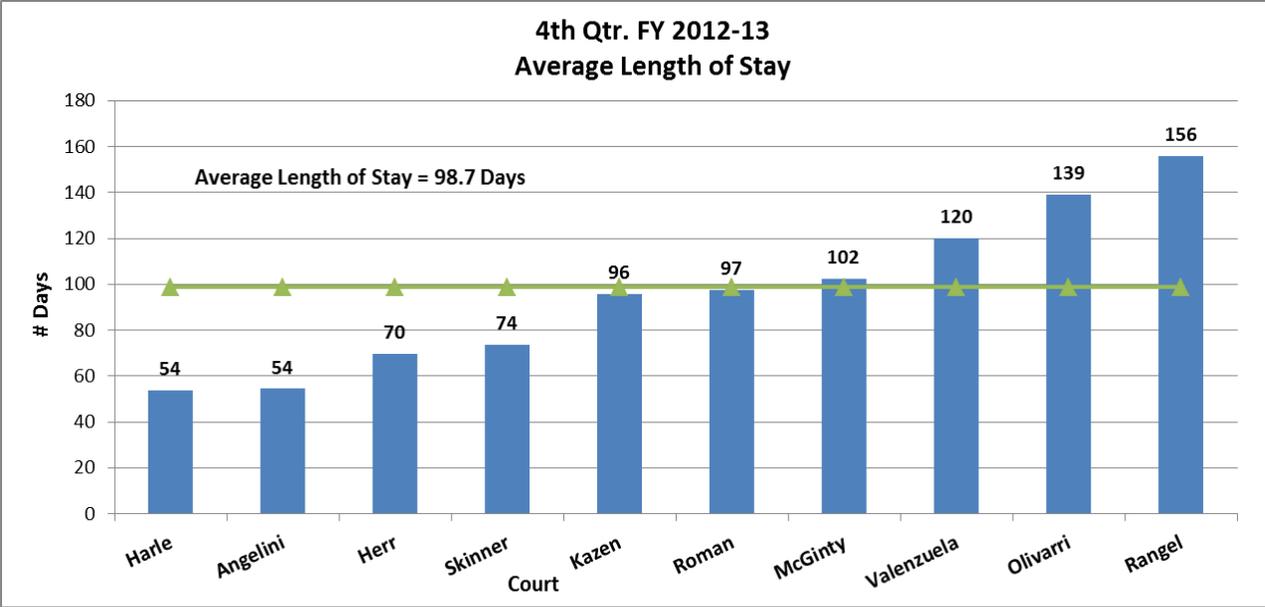
*Note: Lawson implementation delayed recording some of the attorney vouchers from 1<sup>st</sup> Quarter 2012 until 2<sup>nd</sup> Quarter 2012.*

## Measure 2: Jail Bed Days

**Definition:** The number of jail bed days consumed.

**Analysis and Interpretation:** The first chart below shows a court by court comparison of Jail Bed Days for the 4th Quarter of FY 2012-13 from least to the greatest number of jail bed days. The second chart displays the total number of jail bed days consumed court wide for each of the last eight quarters. The third chart shows the average length of stay for custodies by District Court for the 4<sup>th</sup> Quarter of FY 2012-13. The final chart displays the average length of stay for the past eight quarters for the entire court.





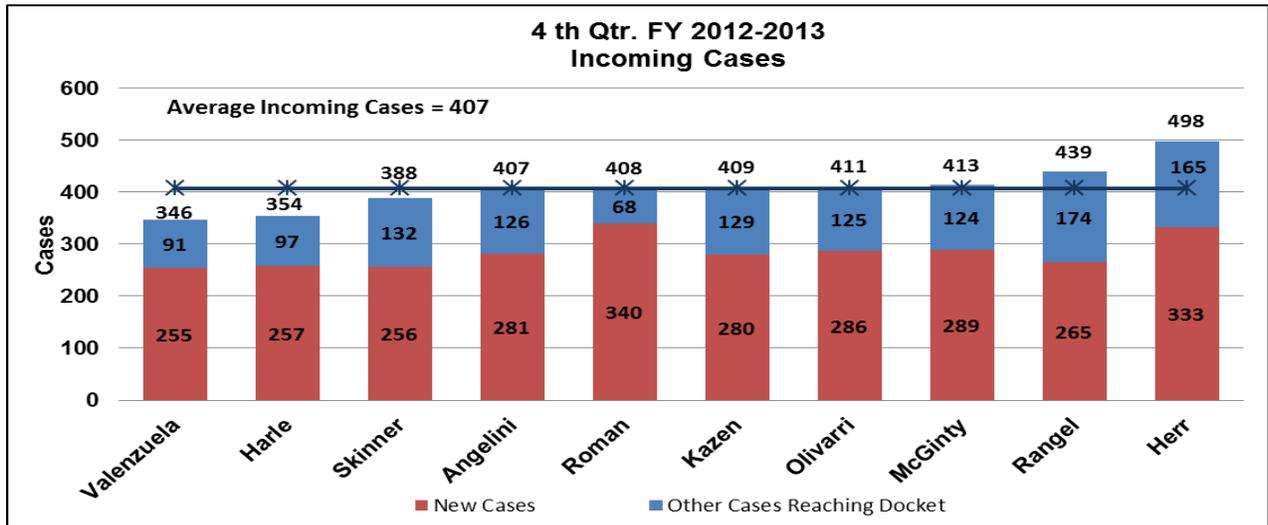
### Measure 3: Clearance Rates

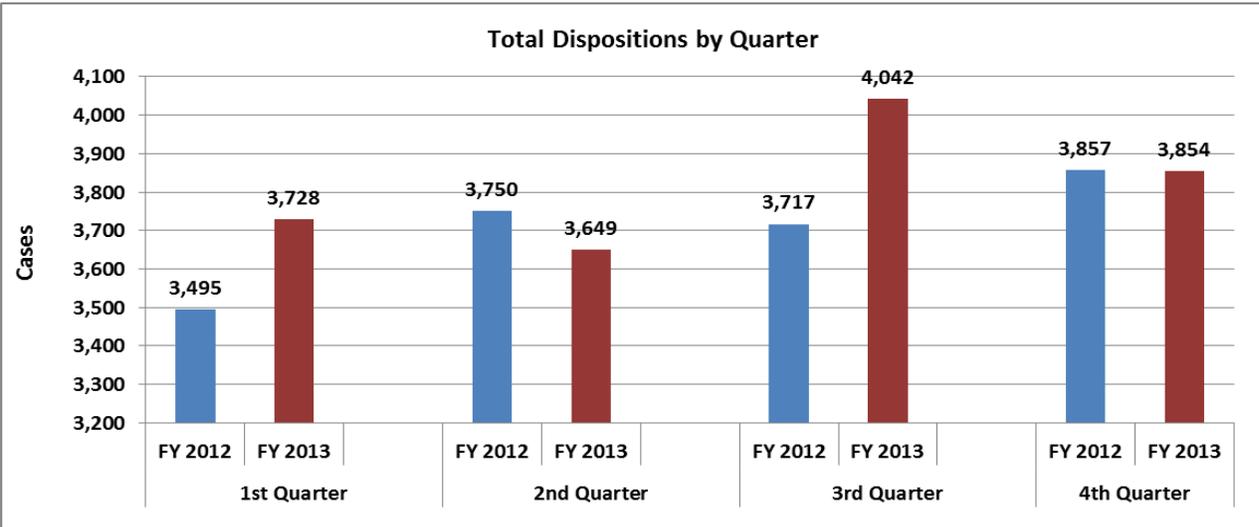
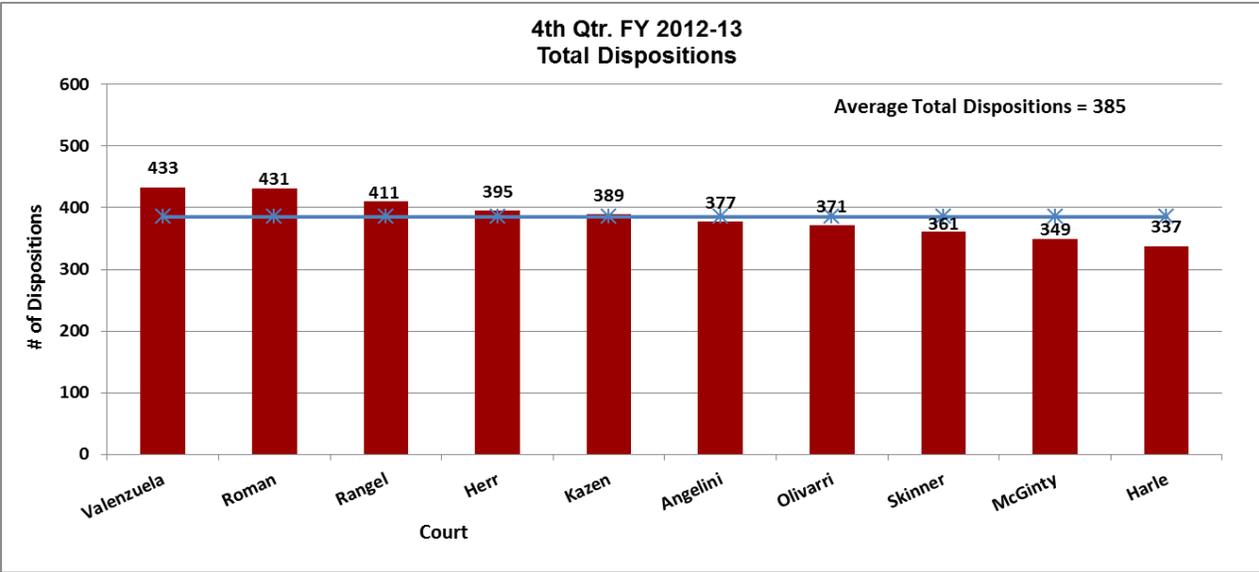
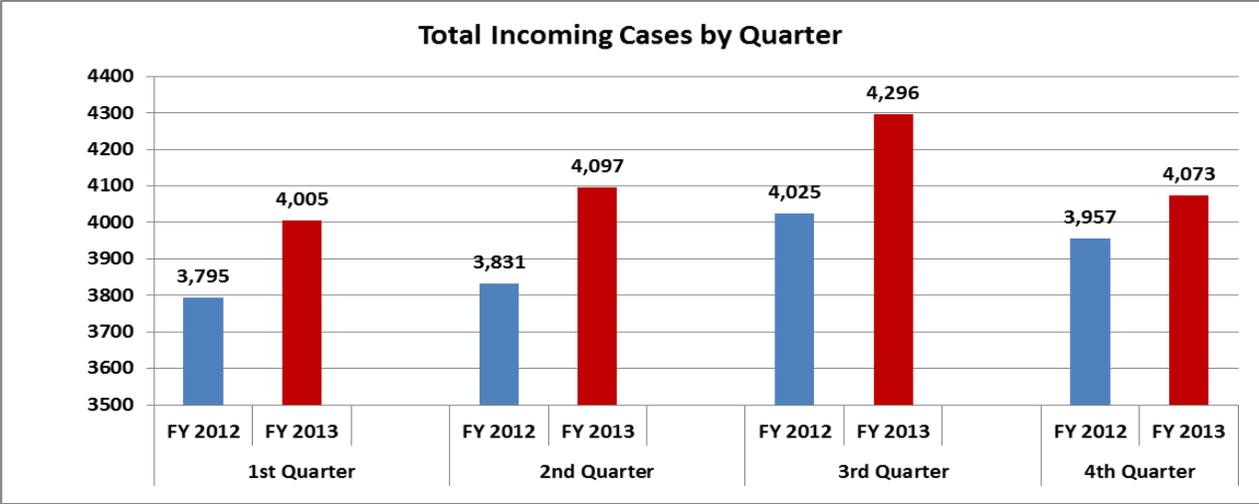
**Definition:** The number of disposed cases as a percentage of the number of incoming cases.

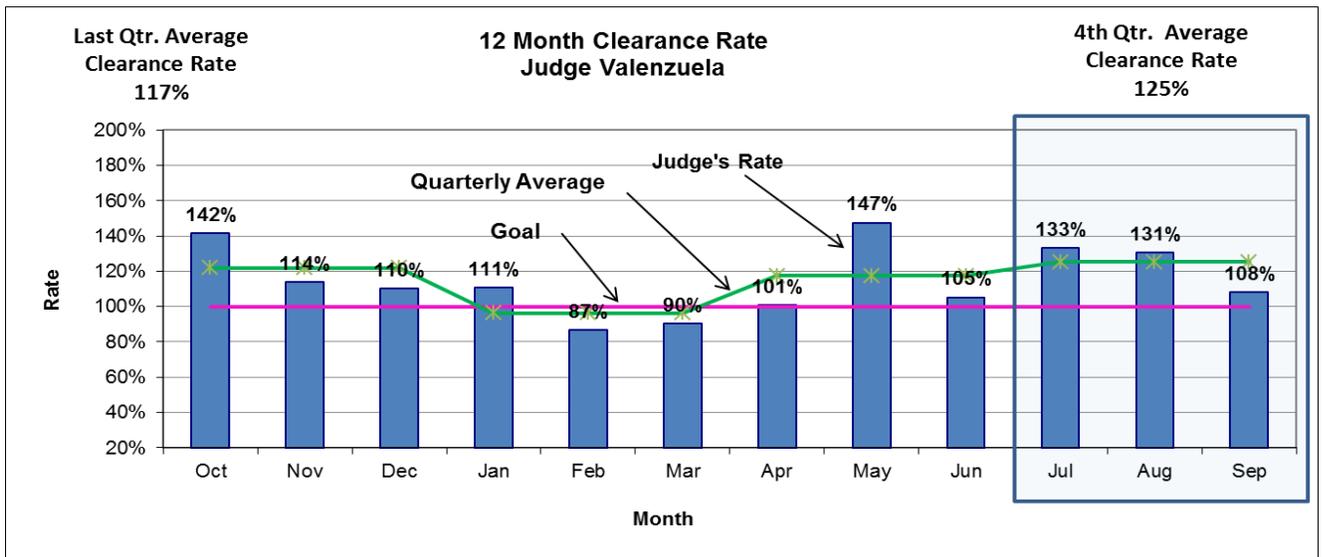
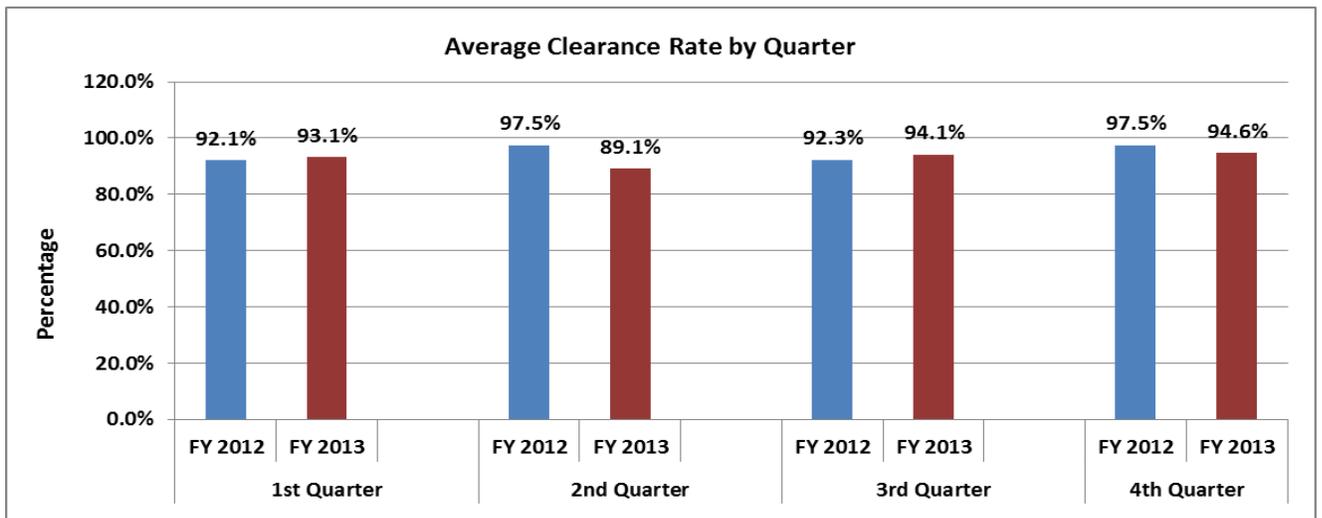
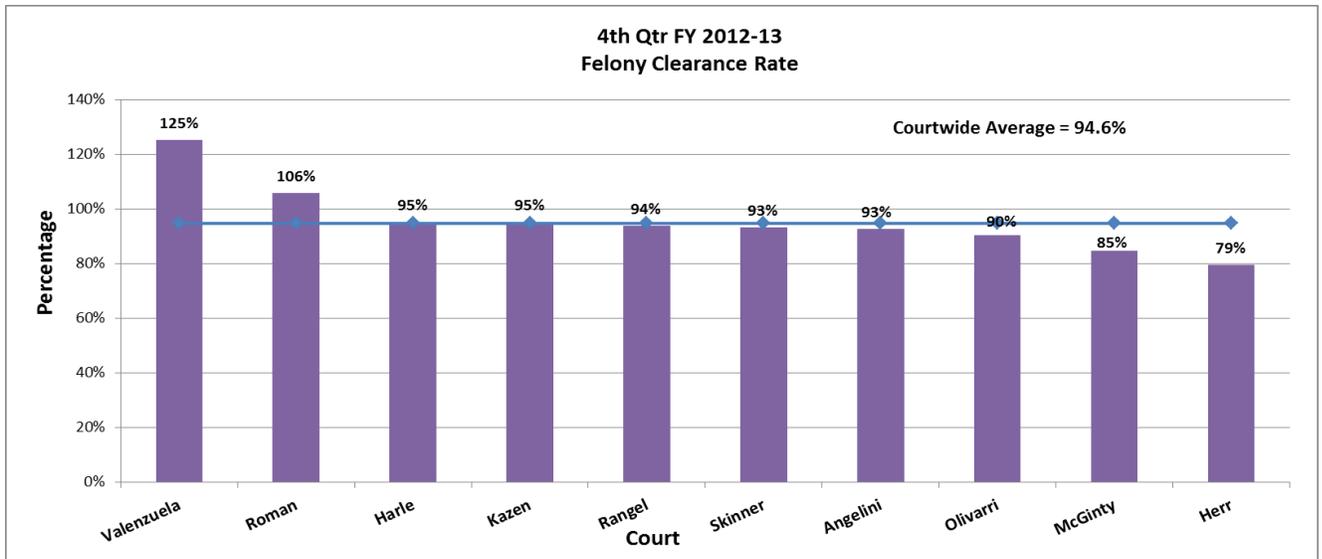
**Analysis and Interpretation:** The clearance rate is a measure of the incoming cases a court receives monthly compared to the total cases disposed of monthly. This measure portrays the court’s ability to balance current caseload and incoming cases. A clearance rate of 100% represents a court that is currently maintaining the status quo. Above 100% represents a court that is disposing of more cases than it is receiving. Below 100% represents a court that is disposing of fewer cases than it is receiving. This measure is helpful in making case management decisions that will assist in the reduction of backlog. *\*Due to new reporting requirements by the Office of Court Administration, certain types of dismissals (such as, Dismissed – Defendant Deceased, Dismissed – Reduced to Class C, Dismissed and Reduced) are not included in the number of dispositions.*

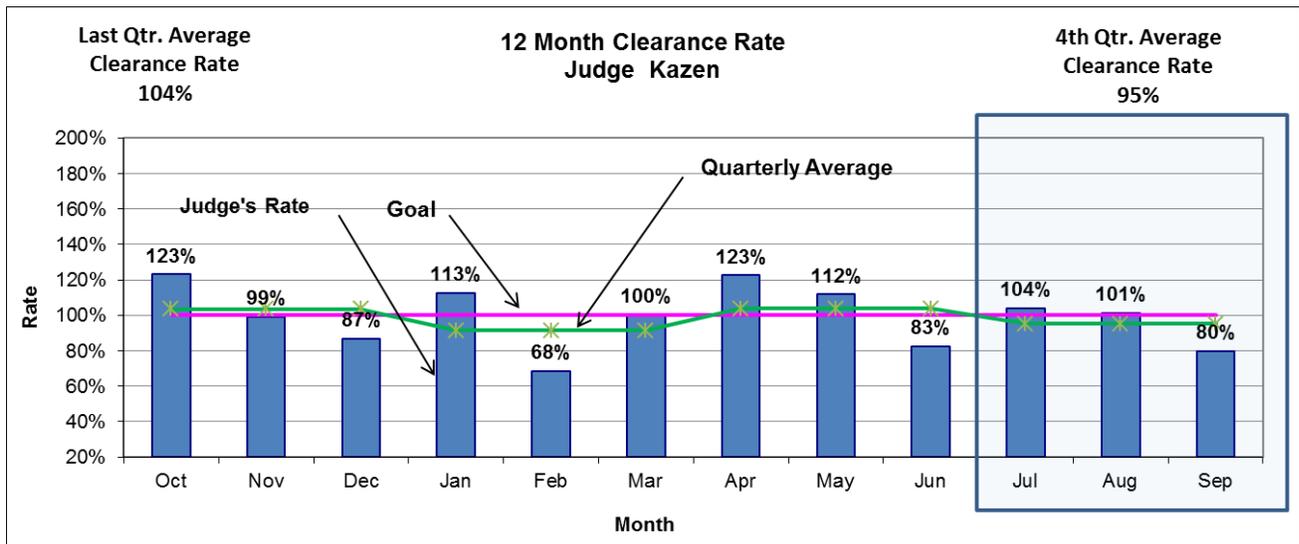
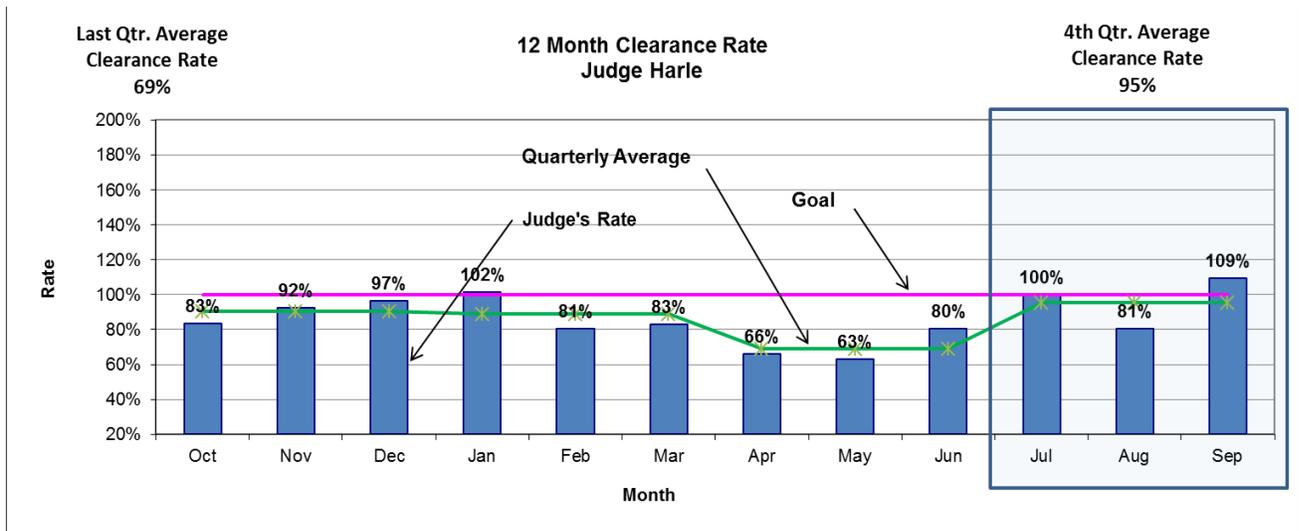
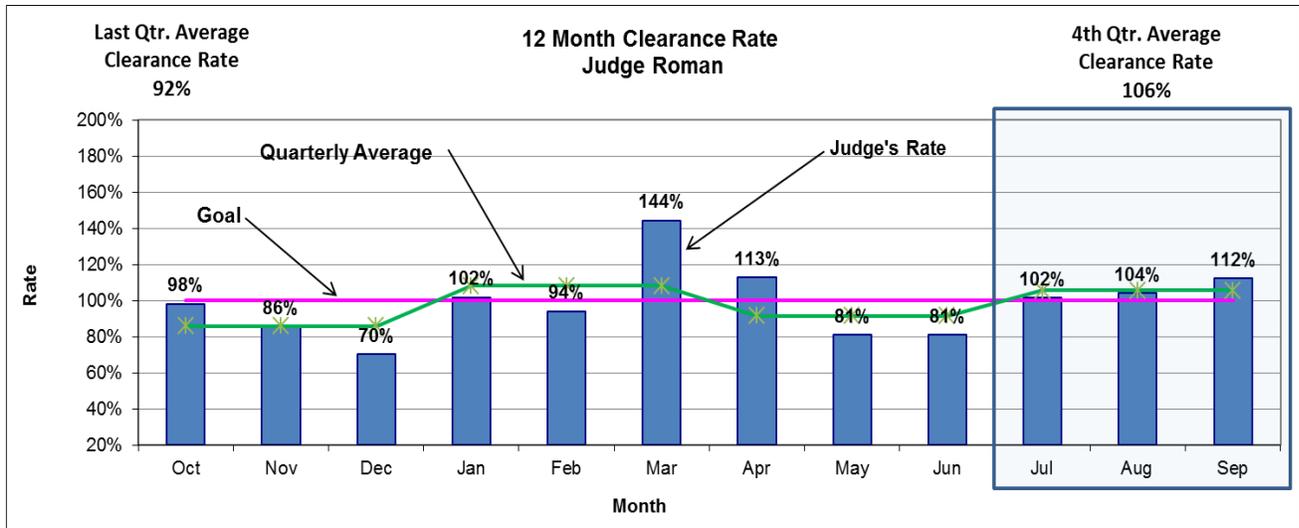
Several graphs are displayed below.

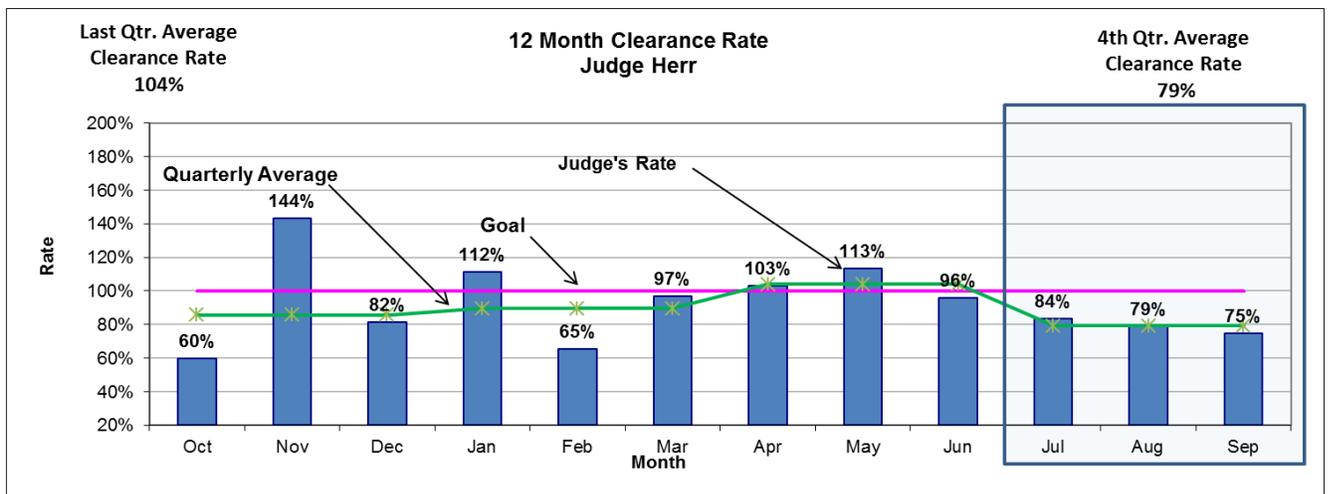
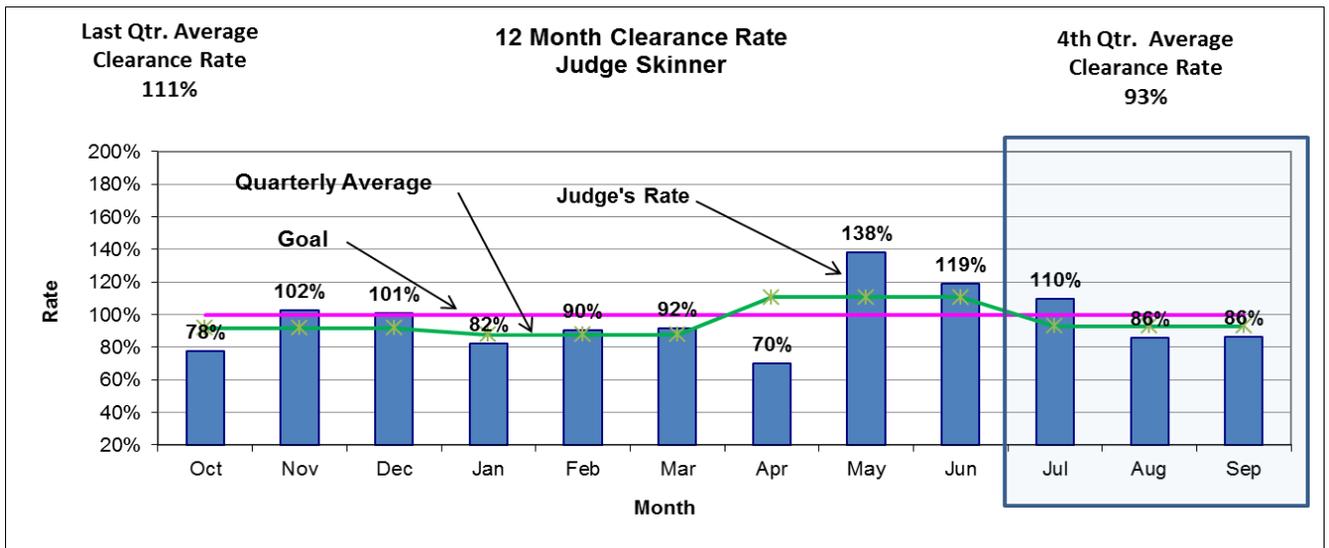
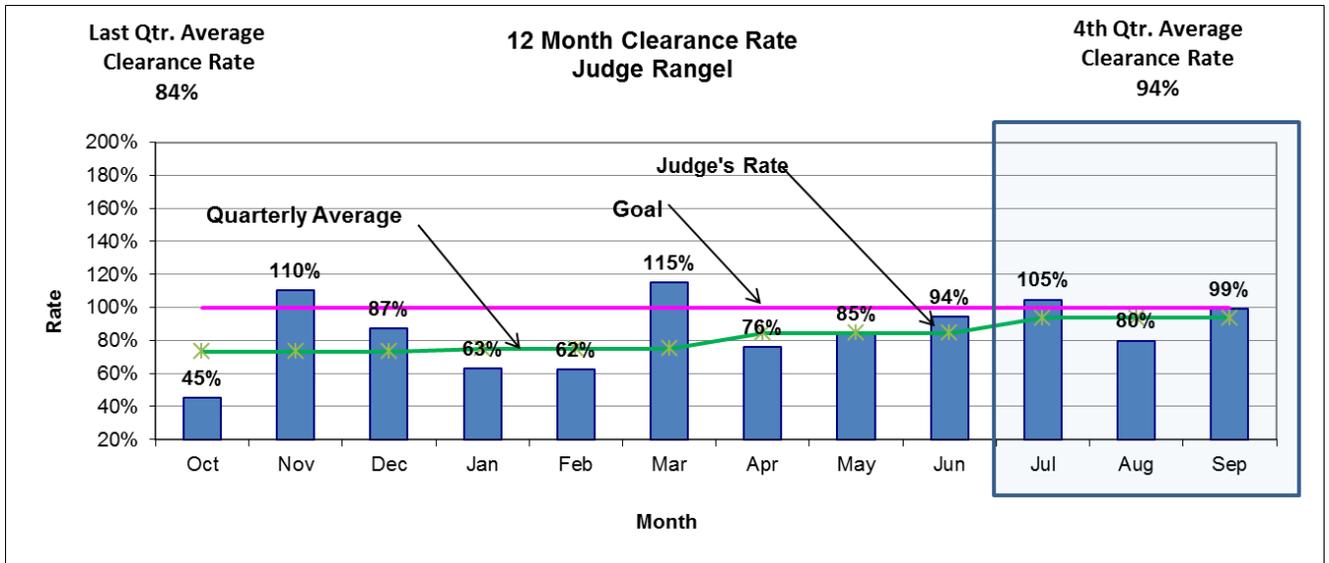
1. The first graph shows the number of incoming cases, which indicates the incoming workload for the Quarter.
2. The second graph displays total number of cases that were disposed by each court, which indicate the amount of work that was produced for the quarter.
3. The third chart shows the clearance rate by court from the highest to the lowest.
4. The fourth chart displays the court-wide average clearance rate for the past eight quarters.
5. The fifth set of graphs display by court the Clearance Rates over the past nine months. The Court with the highest clearance rate is displayed first.

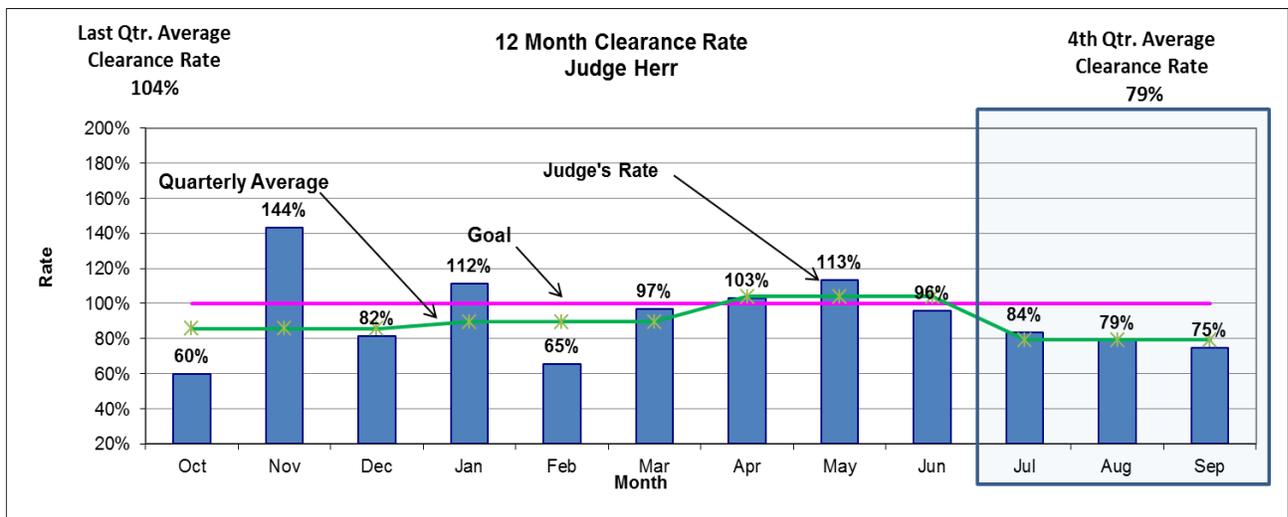
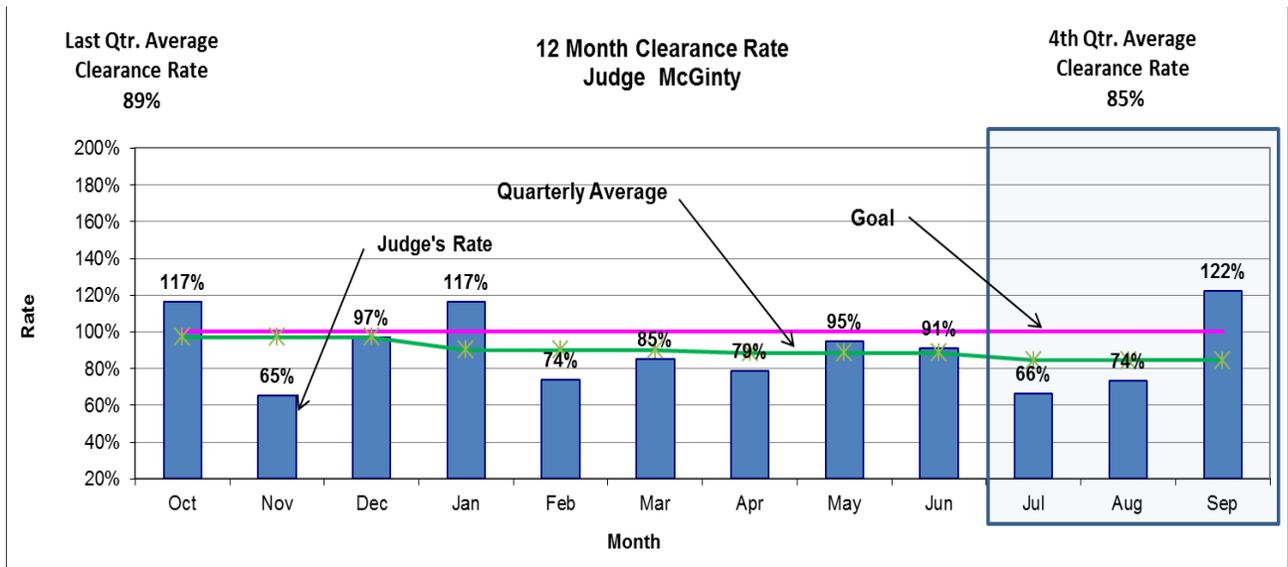
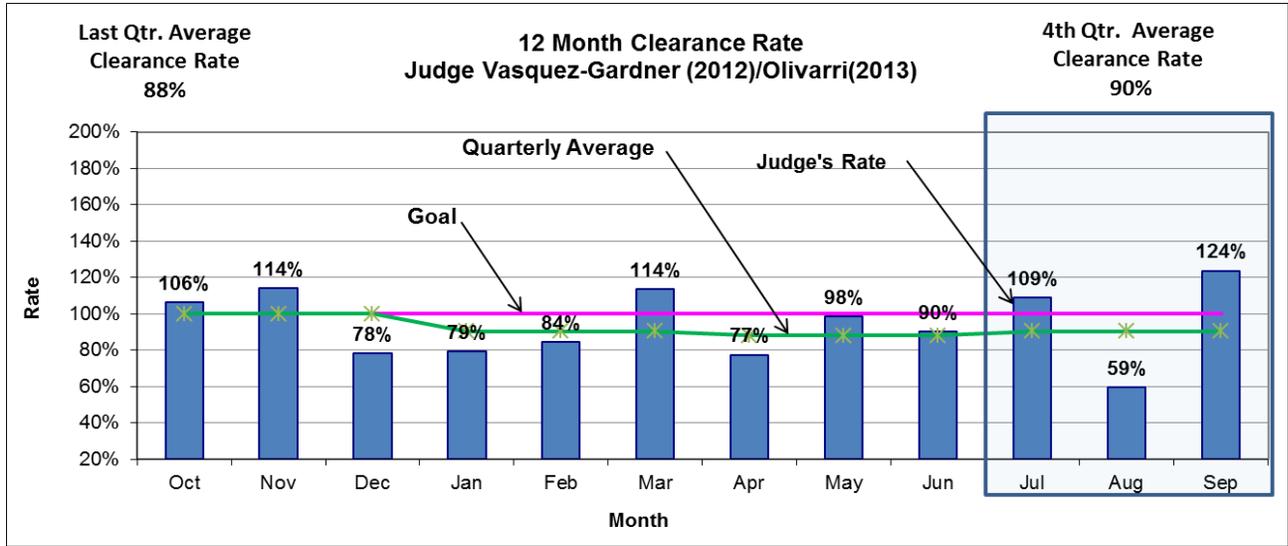








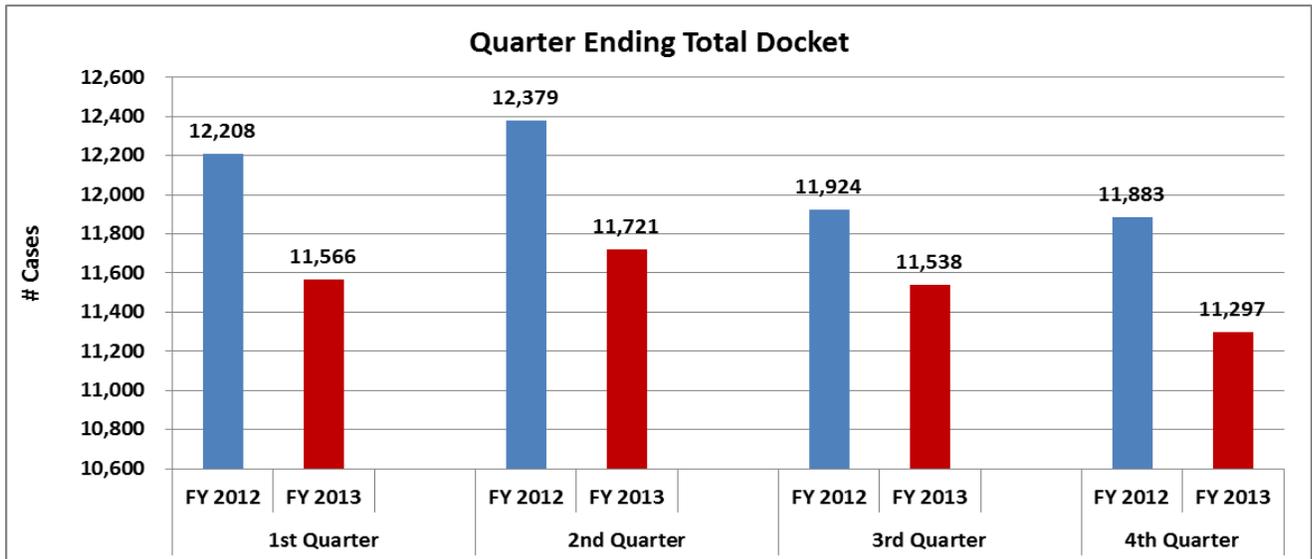
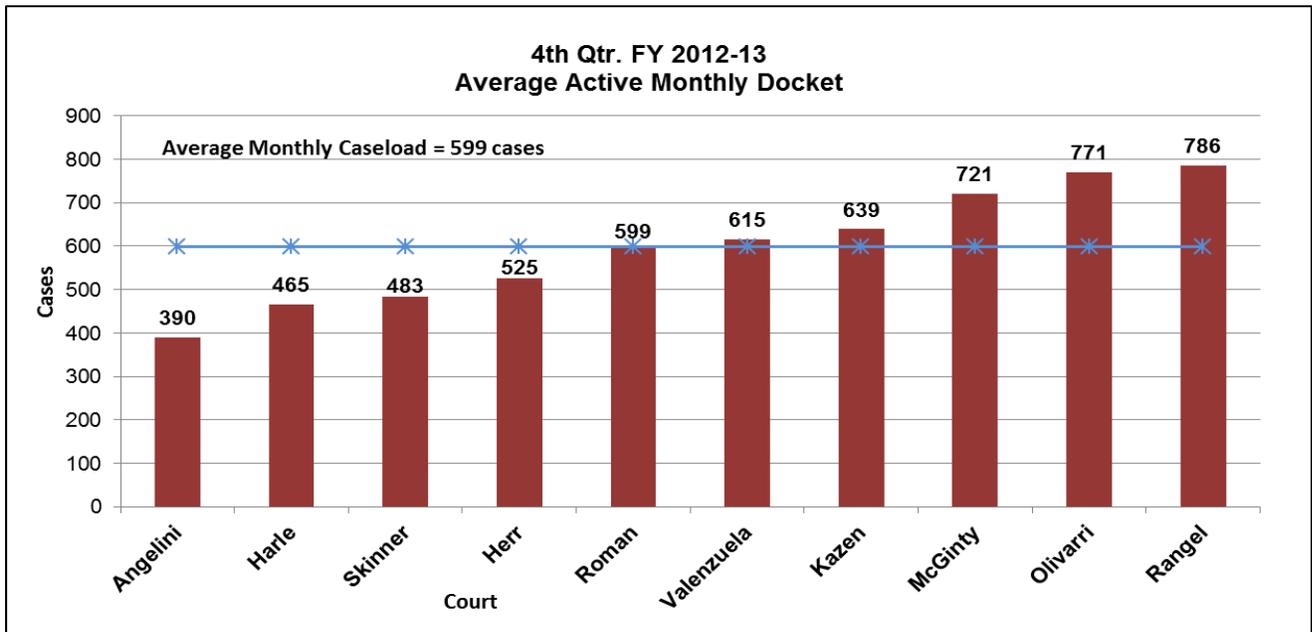


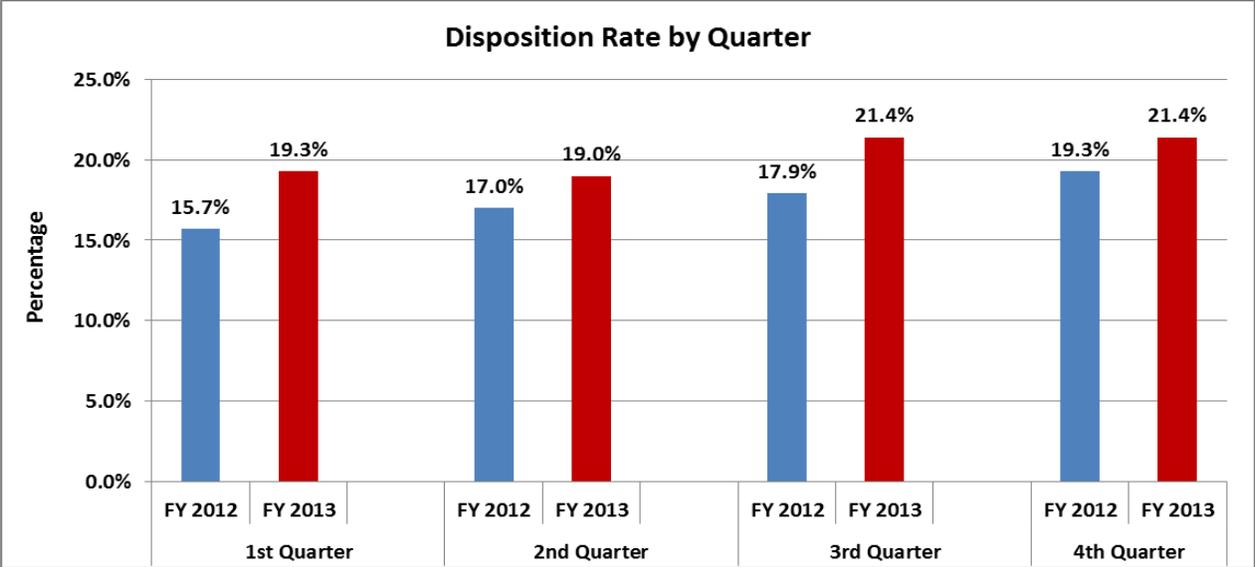
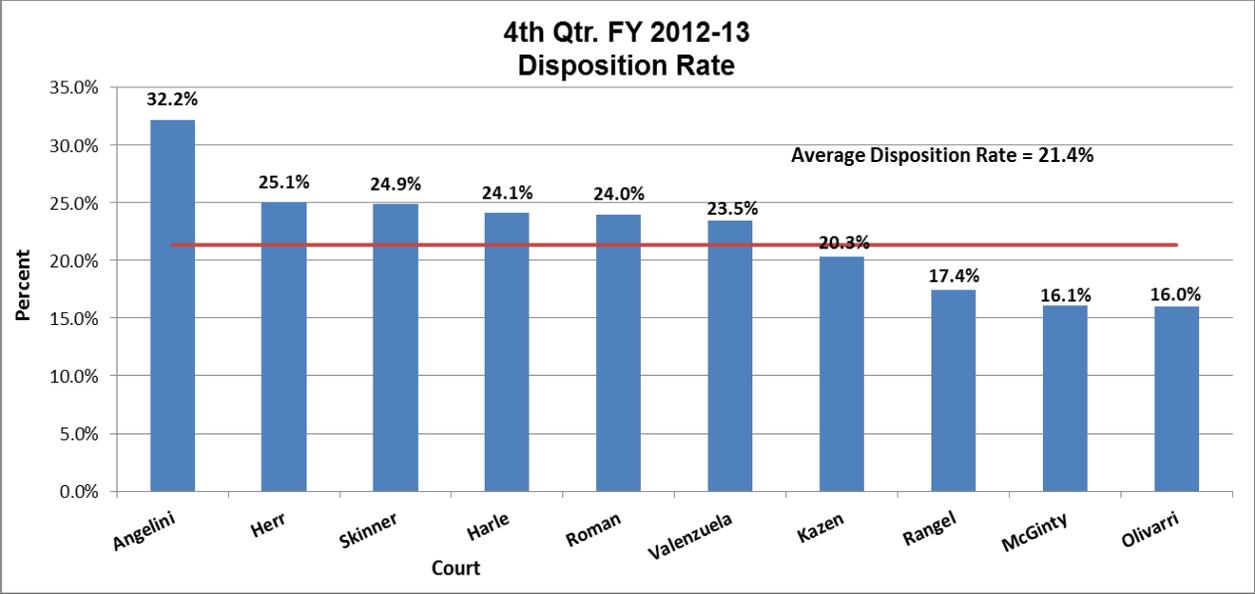


## Measure 4: Disposition Rates

**Definition:** The number of disposed cases as a percentage of the Active Caseload.

**Analysis and Interpretation:** The disposition rate is a measure of the cases a court disposed in the quarter compared to the average active case load during the same quarter. This is a measure of the judicial workload and represents the actual day to day workings of the Court. This calculation takes into consideration the disposition of cases on the active docket in addition to the other matters addressed by the Court on an average day. The disposition rate portrays the flow of the variety of judicial proceedings routinely before the Court. The first chart displays the number of average active caseload by court from the smallest to largest. The second chart displays court wide docket total at the end of each of the past eight quarters. The third chart shows the disposition rate by court, from highest to lowest. The final chart displays the court-wide average disposition rate for the past eight quarters.





## Measure 5: Time to Disposition

**Definition:** The percentage of cases disposed or otherwise resolved within established time frames. This is a comparison of data from *age of disposed cases* and only considers cases that are disposed, not the full docket.

The Criminal District Courts have implemented a Felony Case Plan (CASE) that sets the time standards for Bexar County. The applied time frame for this measure will use the Standard Track time frame, in which a case can be disposed of between 275 days and 285 days. The most similar range in the reported data is between 181 and 365 days, which will be used for this measure.

**Analysis and Interpretation:** For each case, the report calculates the time, in days, from filing of the case in the Court until the date the case was disposed. The case processing time standards published by the American Bar Association (ABA), those published by the Conference of State Court Administrators (COSCA) and the National Center for State Courts (NCSC) provide a starting point for determining guidelines. The following charts display for each court the time periods required to dispose of their cases. The courts with the greatest number of dispositions are shown first.

**Note:** Although the time to disposition is measured only using active cases that have been disposed, the case time that elapsed when the defendant was a fugitive is included in this measure.

### COSCA Case Processing Standards – Criminal Felony

COSCA Case Processing Standards	Criminal District Courts
100% within 180 Days	62% within 180 Days

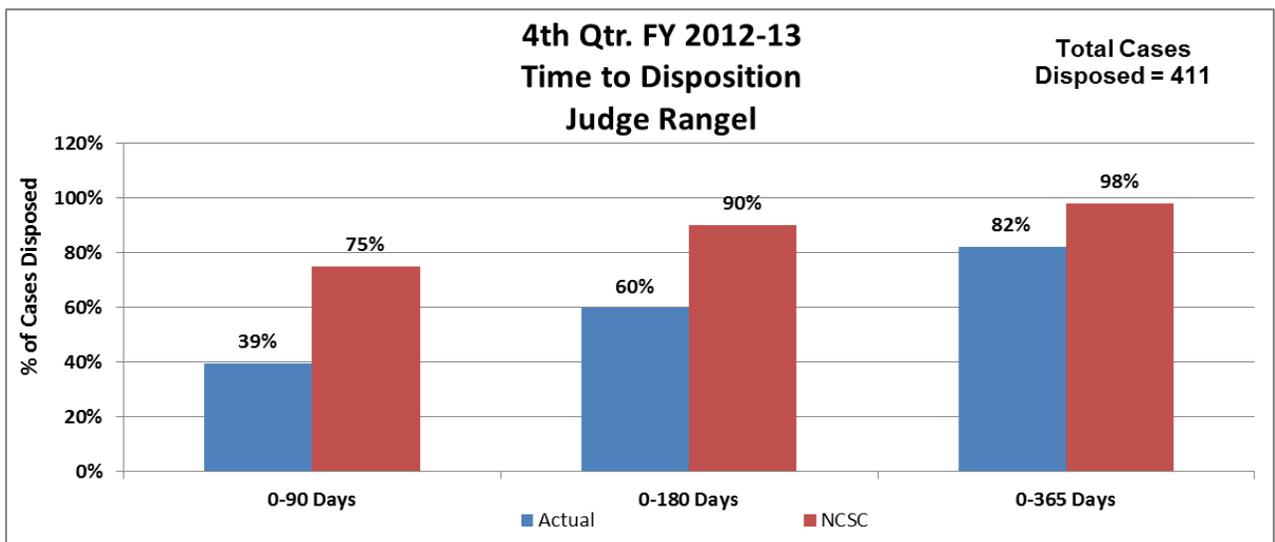
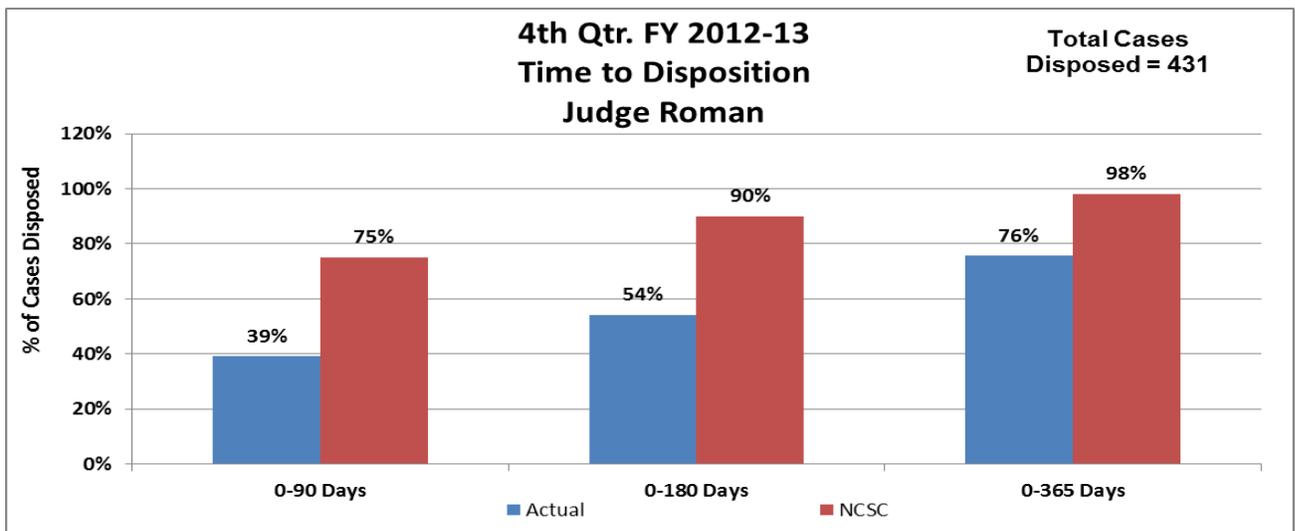
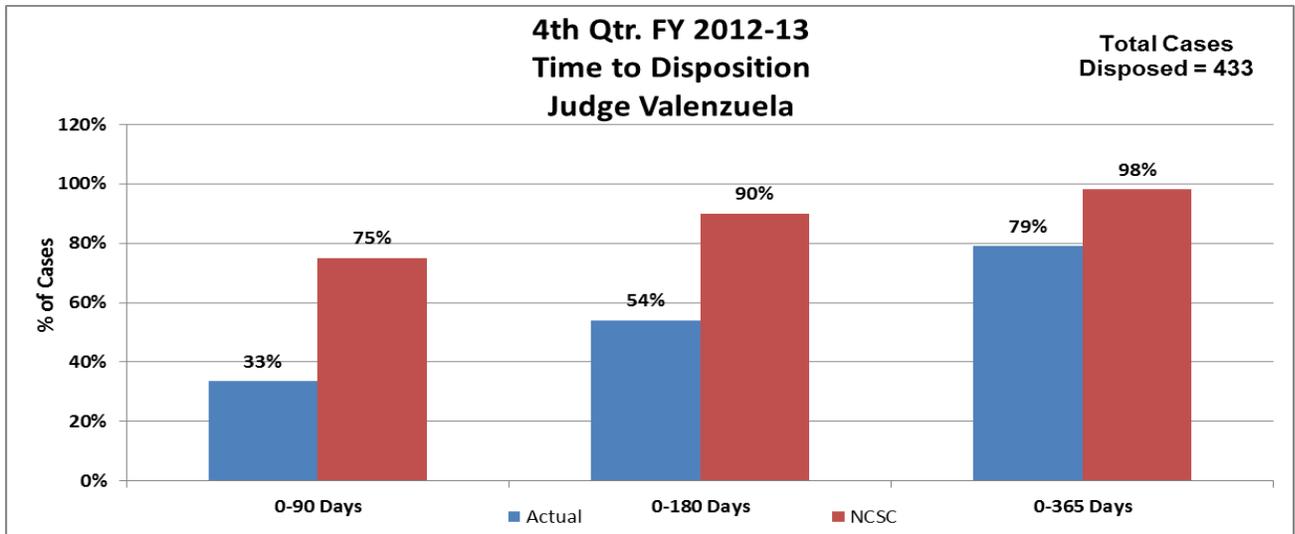
### ABA Case Processing Standards – Criminal Felony

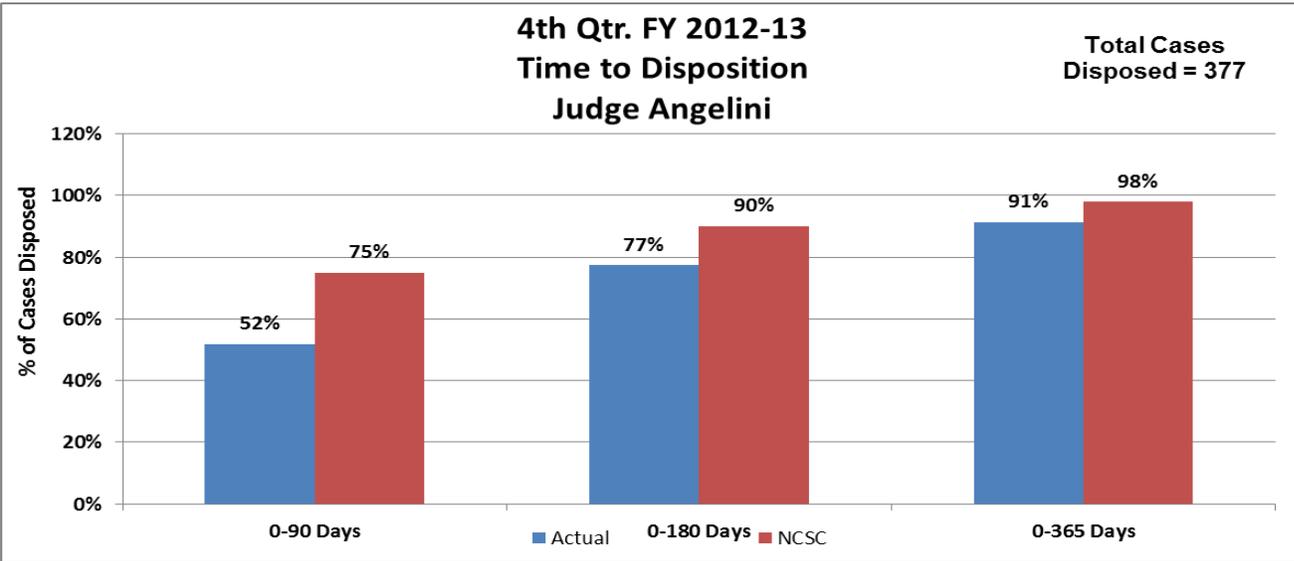
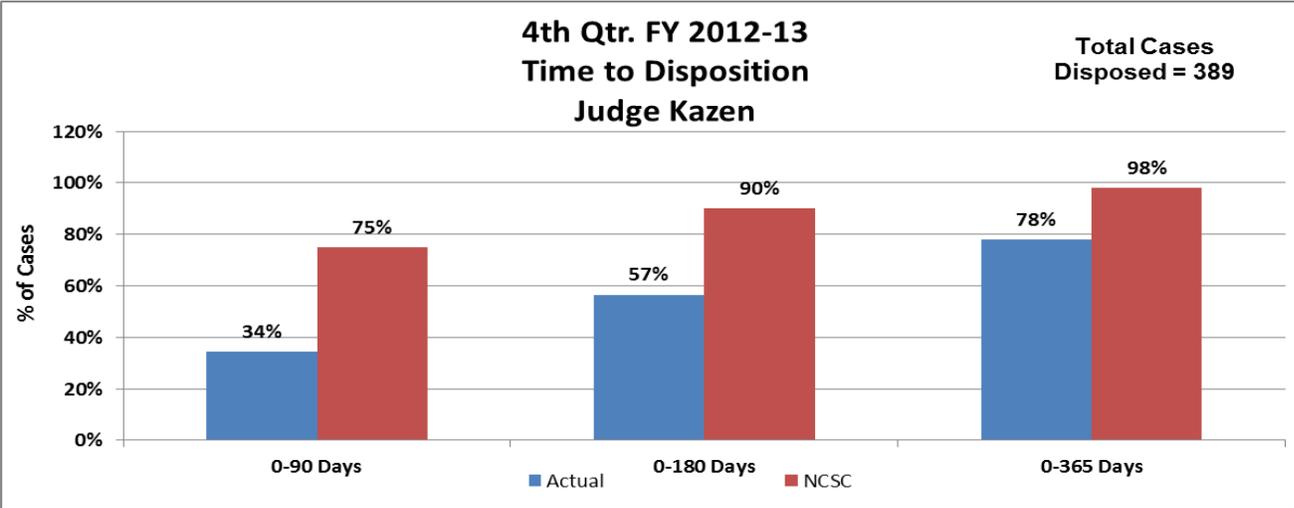
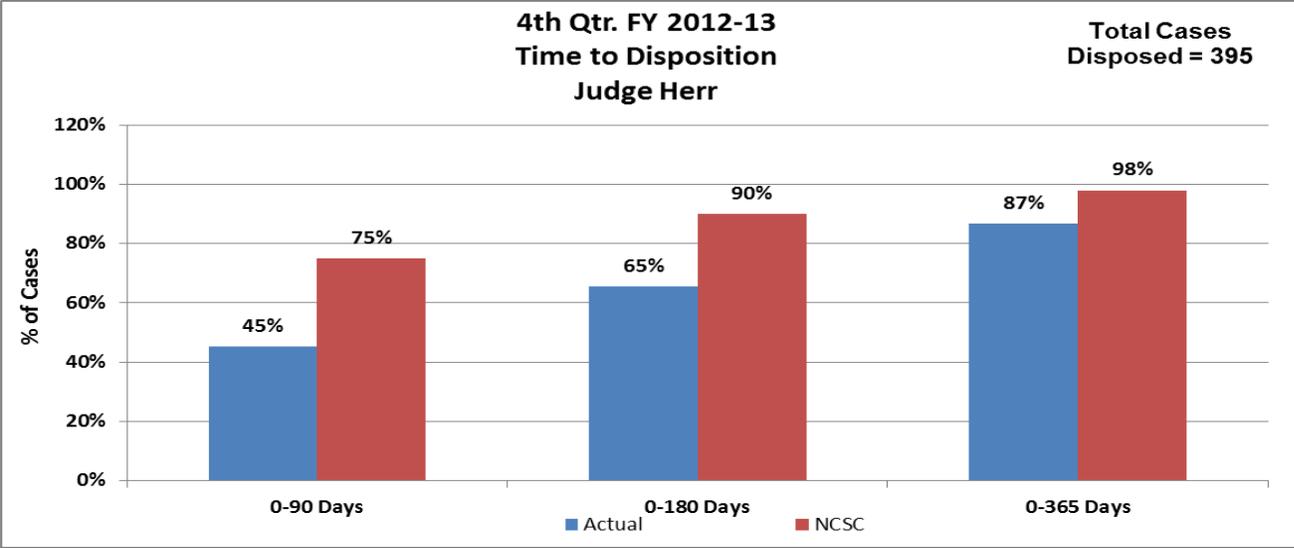
ABA Case Processing Standards	Criminal District Courts
90 % within 90 Days	42% within 90 Days
98% within 180 Days	62% within 180 Days
100% within 365 Days	82% within 365 Days

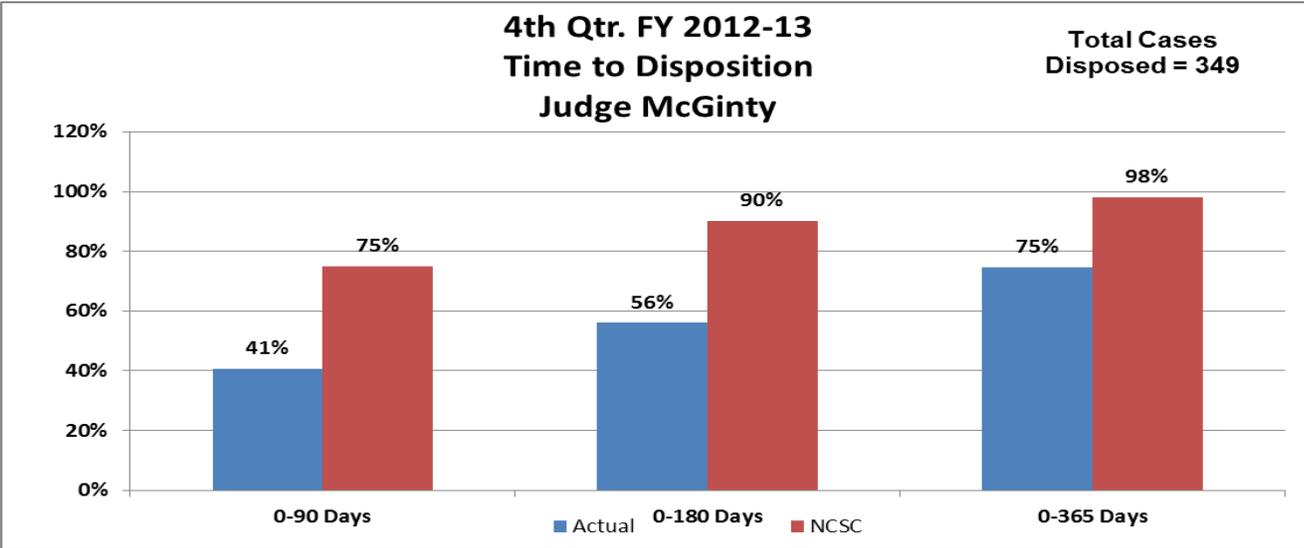
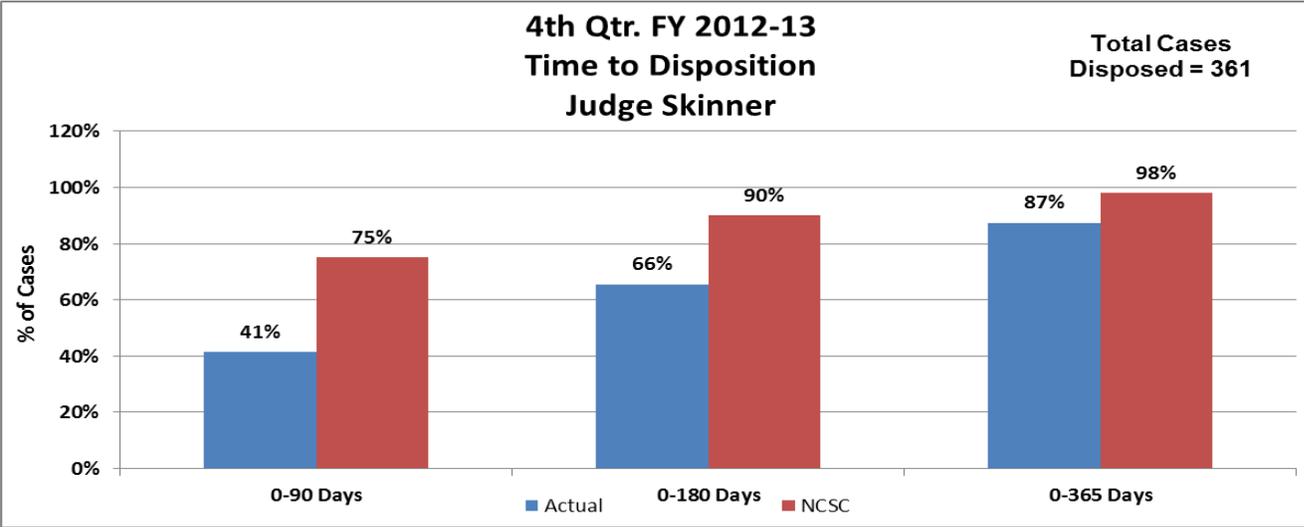
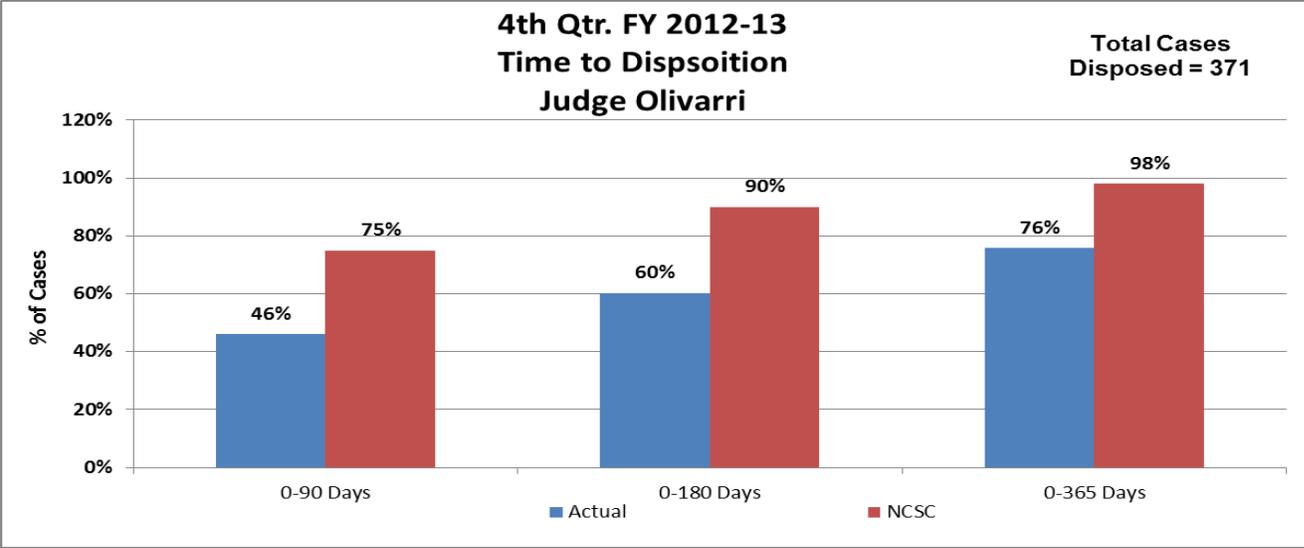
### National Center for State Courts Model Case Processing Standards – Criminal Felony

NCSC Case Processing Standards	Criminal District Courts
75 % within 90 Days	42% within 90 Days
90% within 180 Days	62% within 180 Days
98% within 365 Days	82% within 365 Days

Source: National Center for State Courts Web site,  
[www.ncsconline.org/WC/Publications/KIS\\_CasManCPTSPub.pdf](http://www.ncsconline.org/WC/Publications/KIS_CasManCPTSPub.pdf)

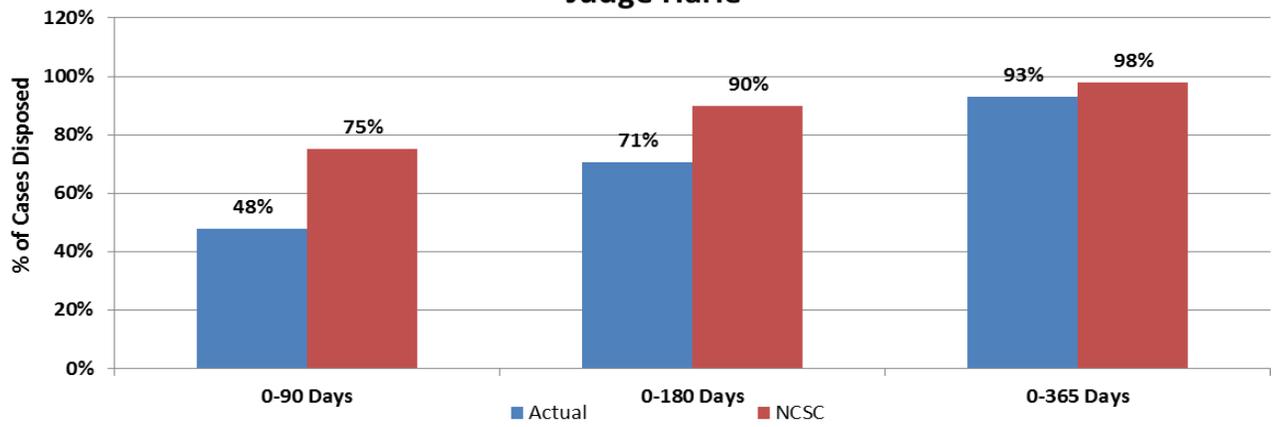






**4th Qtr. FY 2012-13  
Time to Disposition  
Judge Harle**

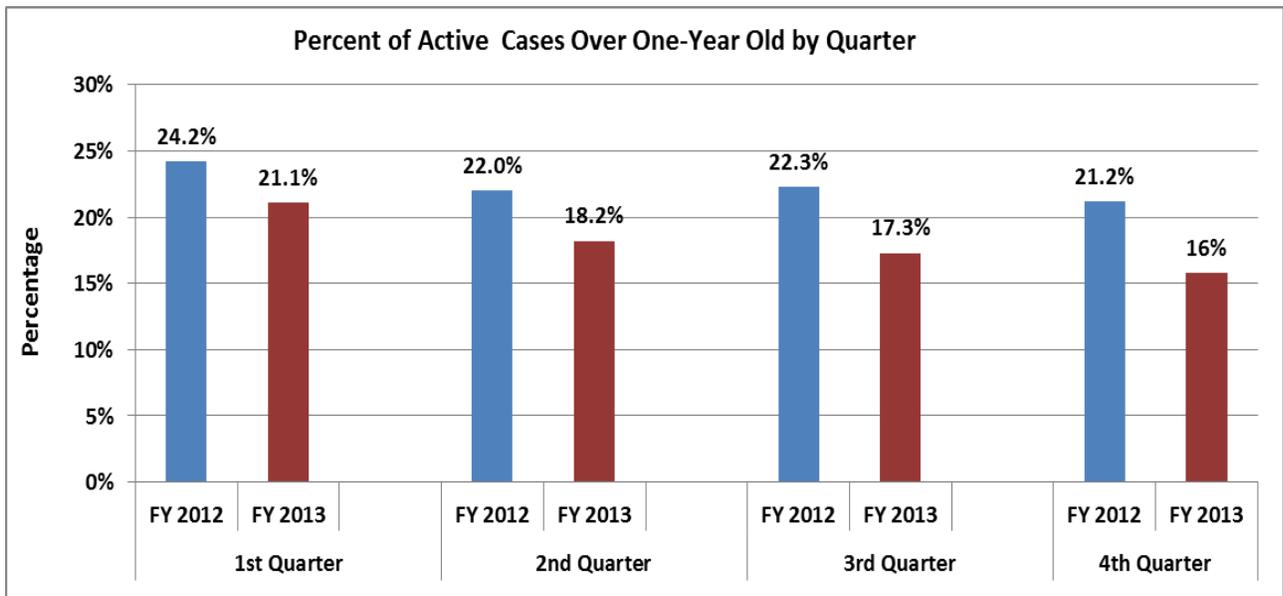
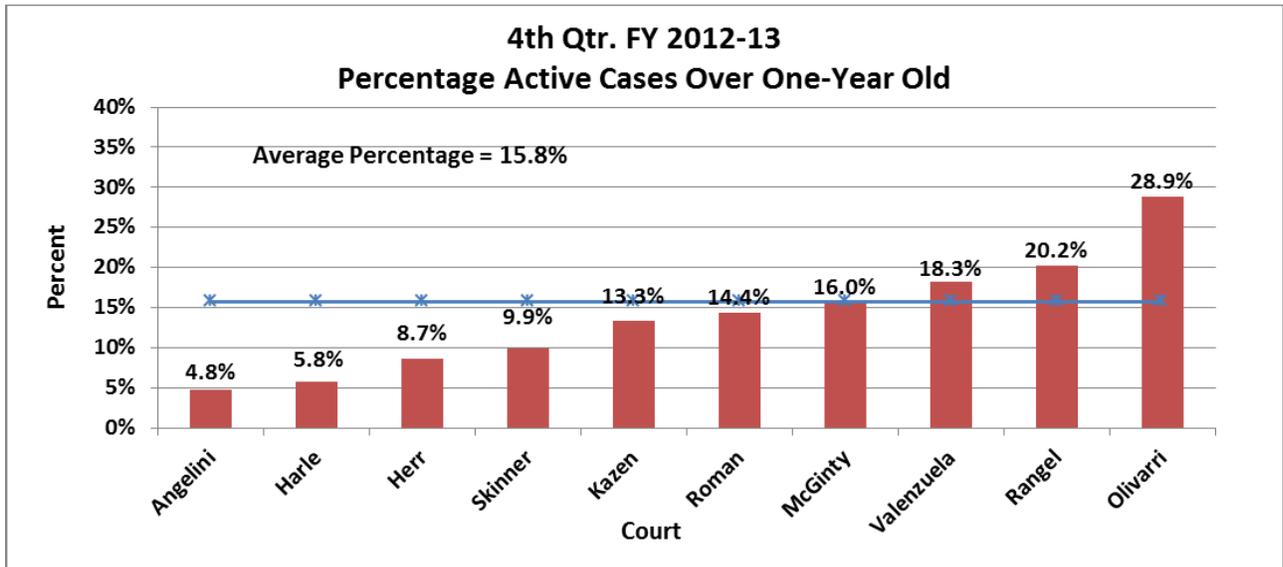
**Total Cases  
Disposed = 337**



## Measure 6: Age of Active Cases Pending Cases

**Definition:** The age of active cases pending before the court is measured as the number of days from filing until the time of measurement.

**Analysis and Interpretation:** This measure allows a court to view their progress in achieving a time-to-disposition more in line with the ABA standards. It is a helpful tool in docket management allowing the court to make the necessary adjustments in case administration to achieve a reduction in the time to dispose of a case in line with ABA standards. The first chart displays the percent of active cases that are over a year old for each of the courts. The second chart shows the court-wide average percent of active cases over 365 days for the past eight quarters. *Note: Fugitives are not included in the data. Cases include what district courts consider open felony cases.*



# BEXAR COUNTY JUDICIAL MANAGEMENT REPORT

## APPENDIX A

### Explanation and Method of Collection for Different Measures

#### Measure 1: Cost per Disposition

**Definition:** The net cost of disposing of a single case.

**Method:** Cost per disposition is the net cost of the court divided by the number of dispositions. Net cost per disposition includes revenue collected and costs between July and September 2013 from each court. This measure allows the court to compare its average cost per case to other courts, enabling the participants to make adjustments to court practices where applicable. Other personnel are budgeted within other respective County departments, such as the District Attorney's Office, Bexar County Sheriff's Office, and the District Clerk's Office are not included in the calculation for net Court cost per disposition.

#### Measure 2: Jail Bed Days

**Definition:** The number of jail bed days consumed.

**Method:** This information is retrieved from the Jail Track Management System. Analysis of jail bed days is helpful when making case management decisions regarding disposition. The ultimate goal is expedited case disposition where appropriate, and the benefit is a reduction in jail bed days consumed. *Note: Motions to revoke probation are included.*

The average length of stay for inmates is calculated by totaling the number of jail bed days consumed from indictment to release and dividing by the number of inmates incarcerated.

#### Measure 3: Clearance Rates

**Definition:** The number of disposed cases as a percentage of the number of incoming cases.

**Method:** Clearance rates are measured using two variables, incoming cases and the number of cases disposed monthly. Incoming cases include new cases filed by information, new cases filed by indictment, other cases reaching docket (motions to revoke probation/deferred adjudication, cases reactivated, other cases added, internal cases transferred in and out). Motions to revoke probation are counted against the original court in which the case was disposed from. The number of outgoing cases includes all monthly dispositions. *\*Due to new reporting requirements by the Office of Court Administration, certain types of dismissals (such as, Dismissed – Defendant Deceased, Dismissed – Reduced to Class C, Dismissed and Reduced) are not included in the number of dispositions.*

#### Measure 4: Disposition Rates

**Definition:** The number of disposed cases as a percentage of the Active Caseload.

**Method:** Disposition rates are measured using two variables, active caseload and the number of cases disposed. The active caseload includes any cases which have been assigned to the Court and the defendant is not a fugitive with an active warrant for arrest. The number of disposed cases includes all adjudicated cases less certain dismissals not allowed by OCA directive. *\*Due to new reporting requirements by the Office of Court Administration, the disposition rate is now a percentage of the active docket and not of the entire docket as previously reported.*

## Measure 5: Time to Disposition

**Definitions:** The percentage of cases disposed or otherwise resolved within established time frames. This is a comparison of data from *age of disposed cases* and only considers cases that are disposed, not the full docket.

**Method:** For each case, the time is calculated, in days, from filing of the case until the date the case was disposed. The case processing time standards published by the American Bar Association (ABA) and those published by the Conference of State Court Administrators (COSCA) and the National Center for State Courts provide a starting point for determining guidelines.

### COSCA Case Processing Standards

- Felony – 100% within 180 days

### ABA Case Processing Standards

- Felony
- 90% within 90 days
- 98% within 180 days
- 100% within 365 days

### NCSC Model Case Processing Standards – Criminal

- Felony
- 75% within 90 days
- 90% within 180 days
- 98% within 365 days

*Source: National Center for State Courts Web site,  
[www.ncsonline.org/WC/Publications/KIS\\_CasManCPTSPub.pdf](http://www.ncsonline.org/WC/Publications/KIS_CasManCPTSPub.pdf).*

## Measure 6: Age of Active Cases Pending Cases

**Definition:** The age of active cases pending before the court is measured as the number of days from filing until the time of measurement at the end of the Quarter.

**Method:** For each case type being analyzed, the report calculates the time, in days, from filing of the case until the date established for the reporting period being examined (September 30, 2013).

BEXAR COUNTY JUDICIAL MANAGEMENT REPORT  
APPENDIX B  
Source Documents for Different Measures

**Sources:**

**Measure 1: Cost per Disposition**

Bexar County Court Collections System Report: Felony  
Bexar County Criminal Justice Information System: District Court Criminal Section Summary Report  
Lawson Financial System

**Measure 2: Jail Bed Days**

Jail Track Management System

**Measure 3: Clearance Rate**

Bexar County Criminal Justice Information System: District Court Criminal Section Summary Report

**Measure 4: Disposition Rate**

Bexar County Criminal Justice Information System: District Court Criminal Section Summary Report

**Measure 5: Time to Disposition**

Bexar County Criminal Justice Information System: District Court Criminal Section Summary Report  
National Center for State Courts

**Measure 6: Age of Active Cases Pending**

Bexar County Criminal Justice Information System