



BEXAR COUNTY FY 2013-14 ADOPTED ANNUAL BUDGET

This budget will raise more revenue from property taxes than last year's budget by an amount of \$6,757,463, which is a 2.3 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,018,316.

Record Vote:

Item – 4b

September 10, 2013

Commissioners Court

The Court hereby ordered and approved a motion adopting the Bexar County Fiscal Year 2013-14 Proposed Operating and Capital Budget, including the changes documented in the revised memorandum dated September 10, 2013. (Record)

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Kevin A. Wolff, which motion was voted on as follows: Commissioners Rodriguez, Elizondo, Wolff, Adkisson, and Judge Wolff voting "Aye".

	Fiscal Year 2013	Fiscal Year 2014
Property Tax Rate	0.326866	0.326866
Effective Tax Rate	0.328123	0.317028
Effective Maintenance & Operations Tax Rate	0.263293	0.251188
Rollback Tax Rate	0.371027	0.344809
Debt Rate	0.070312	0.067435

Total amount of County debt obligations: \$1,463,640,000

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FY 2013-14

Adopted Budget Book



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COUNTY OF BEXAR



ADOPTED ANNUAL BUDGET FISCAL YEAR 2013-14 OCTOBER 1, 2013 – SEPTEMBER 30, 2014

COMMISSIONERS COURT

NELSON W. WOLFF
County Judge

SERGIO “CHICO” RODRIGUEZ
Commissioner, Pct 1

KEVIN WOLFF
Commissioner, Pct 3

PAUL ELIZONDO
Commissioner, Pct 2

TOMMY ADKISSON
Commissioner, Pct 4

PREPARED BY THE OFFICE OF THE COUNTY MANAGER- BUDGET DEPARTMENT

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REVENUES PREPARED BY THE AUDITOR’S OFFICE
SUSAN YEATTS, COUNTY AUDITOR

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Bexar County Mission Statement



**Our mission is to build a better
community through quality services.**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

County of Bexar
Texas

For the Fiscal Year Beginning

October 1, 2012

Christopher P. Morill
President

Jeffrey L. Esser
Executive Director

The Government Finance Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **County of Bexar, Texas** for its annual budget for the fiscal year beginning **October 1, 2012**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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TABLE OF CONTENTS



Bexar County's Growing Population

Bexar County has experienced a significant growth in population, specifically in the unincorporated area. According to the United States Census of 2010, the overall County population grew 23 percent since 2000. The County has seen a corresponding increase in growth to the local economy. Property values on existing properties increased by \$3.2 billion and new property generated \$2.3 billion in additional value in FY 2012-13.

As a result, Bexar County has continued to invest in road projects, flood control projects, park improvements, and additional community venues. The County is beginning to move forward in providing the unincorporated area with city-like services. The FY 2013-14 Adopted Budget has invested in projects such as a digital library and animal control services.

Photos: Blanco Road Improvements (Precinct 3), Top Left; Mission County Park Pavilions (Precinct 1), Top Right; Culebra Soccer Park, (Precinct 2), Bottom Right; Woodlake Parkway, (Precinct 4), Bottom Left.



TABLE OF CONTENTS

Section	Page
VOLUME I	
Index of Departmental Summaries	1
Budget Message	9
Budget Highlights	15
Budget Overview	23
County Organizational Chart	25
Budget Calendar	26
Budget Process Overview	27
Accounting System	33
Account Structure	34
Personnel Schedules	38
All Funds Summary	45
Consolidated Fund Balance Summary	62
Revenue Narrative	69
Revenue Schedules	85
Community Profile	106
Economic Outlook	118
Five Year Financial History	137
Performance Reviews and Special Studies	148
Strategic Issues	151
General Fund	155
Summaries	157
Departments	161
VOLUME II	
Road Funds	447
County Road and Bridge Fund	449
County Road and Bridge Multi-Year Projects	455
TxDOT and Advanced Transportation District Multi Year Fund	457
Other Operating Funds	459
Justice of the Peace Security Fund	461
Family Protection Account	462
Records Management - County Clerk Fund	465
Records Management - Countywide Fund	468
District Clerk Records Management Fund	471
Courthouse Security Fund	474
District Clerk Technology Fund	477
Parking Facilities Fund	479

Section	Page
VOLUME II (continued)	
Environmental Services – Storm Water Mitigation	483
Law Library Fund	488
Drug Court Fee Fund	491
Fire Code Fund	493
Juvenile Case Manager Fund	497
Dispute Resolution Fund	499
Domestic Relations Office Fund	503
Justice of the Peace Technology Fund	506
District and County Court Technology Fund	509
Courthouse Facilities Improvement Fund	511
Fleet Maintenance Fund	513
Technology Improvement Fund	517
Capital Lease Project Fund	521
 Grant Funds	 523
Grants-In-Aid Fund	525
HOME Investment Partnership Program	542
Community Development Block Grant Fund	547
 Capital Funds	 555
November 2003 Bond Referendum Fund	557
Flood Control Capital Projects Fund (Cash-Funded)	563
Flood Control Capital Projects Fund (Debt-Funded)	568
Bexar County Capital Improvement Program	582
Adult and Juvenile Detention Facilities Fund	609
Economic Development Capital Projects Fund	611
Five Year Capital Plan FY 2012-13 to FY 2017-18	612
 Debt Service Funds	 615
 Venue Project Fund	 621
 Enterprise Funds	 631
Self Insured Health and Life Fund	633
Self Insured Workers Comp Fund	636
Records Management Center Fund	639
Other Post Employment Benefit	642
Firing Range Fund	644
 Appendix	 647
Financial Policies	649
Debt-Management Policy	656
Glossary	673
Change Order	680

INDEX OF DEPARTMENTAL SUMMARIES

GENERAL FUND	Page
Agrilife	162
Bail Bond Board	166
BiblioTech	169
Budget	174
Central Magistration	
Criminal District Courts	178
District Clerk	182
Civil District Courts	185
Community Resources	
Administration	190
Community Programs	193
Mental Health Initiative	197
Public Defenders	200
Veterans Services	202
Child Welfare Board	205
Community Supervision and Corrections Department	208
Constable Precinct 1	212
Constable Precinct 2	216
Constable Precinct 3	220
Constable Precinct 4	224
County Auditor	228
County Clerk	233
County Courts at Law	239
County Manager	246
Criminal District Attorney	250
Criminal District Courts	256
District Clerk	262
DPS - Highway Patrol	268
Economic Development	272
Elections	277
Facilities Management	281
Administration	283
Adult Detention Center	285
County Buildings	288
County Parks	291
Energy	293
Forensic Science Center	295
Juvenile Institutions	297
Fire Marshal	299
Fire Marshal - Emergency Management Office	304
Human Resources	307
Information Technology	311
Judge/Commissioners Court - Administration	319

INDEX OF DEPARTMENTAL SUMMARIES (Continued)

Page

Judicial Services	324
Appellate Public Defenders	330
Crime Lab	333
Medical Examiner	336
Jury Operations	340
Justice of the Peace Precinct 1, Place 1	344
Justice of the Peace Precinct 1, Place 3	348
Justice of the Peace Precinct 2	352
Justice of the Peace Precinct 3	356
Justice of the Peace Precinct 4	360
Juvenile	
Child Support Probation	364
Institutions	368
Probation	373
Juvenile District Courts	379
Management and Finance	384
Mental Health Department	388
Non-Departmental	392
Probate Courts	398
Public Works	
Animal Services	402
Environmental Services	406
Purchasing	410
Purchasing – Small, Minority and Women Owned Business Enterprise	414
Sheriff’s Office	
Adult Detention Center	418
Law Enforcement	423
Support Services	433
Tax Assessor - Collector	439
Trial Expense	445
4 th Court of Appeals	446

OTHER FUNDS

Road Funds

Public Works Division - County Road and Bridge Fund	449
Public Works Division - County Road and Bridge Fund Multi-Year Projects	455
TxDOT and Advanced Transportation District Multi-Year Projects	457

Other Operating Funds

Justice of the Peace Security	461
Family Protection Account	463
Records Management - County Clerk	465
Records Management – Countywide	468
Records Management - District Clerk	471
Courthouse Security	474
District Clerk Technology	477
Parking Facilities	479

Index of Departmental Summaries (Continued)	Page
Environmental Services - Stormwater Mitigation	483
Law Library	488
Drug Court	491
Fire Code	493
Juvenile Case Manager	497
Dispute Resolution	499
Domestic Relations Office	503
Justice of the Peace Technology	506
District and County Court Technology Fund	509
Court Facilities Improvement	511
Fleet Maintenance	513
Technology Improvement	517
Capital Lease Projects	521
 Grant Funds	
Grants-in-Aid	525
HOME Investment Partnership Program	542
Community Development Block Grant	547
 Capital Improvement Funds	
November 2003 Bond Referendum	557
Flood Control Projects – Cash	563
Flood Control Projects – Debt	568
County Buildings Capital Improvement	582
Adult and Juvenile Detention Facilities	609
Economic Development Capital Projects	611
 Debt Service Funds	
Debt Service	615
 Venue Project Fund	
Community Venue Program	621
 Enterprise Funds	
Self Insurance Fund - Health and Life	633
Self Insurance Fund - Workers Compensation	636
Records Management Center	639
Other Post Employee Benefit	642
Facilities and Parks Management - Firing Range	644



BiblioTech Digital Library

This is the inaugural year of the County's foray into library services with the grand opening of the BiblioTech facility on September 17, 2013. BiblioTech is the first public digital library of its kind and membership is free to all Bexar County residents. The BiblioTech is located at 3505 Pleasanton Rd along with the Justice of the Peace Pct.1, Constable Pct.1, and a satellite office of the Bexar County Tax Assessor-Collector's Office. On June 20, 2013 the Texas State Library and Archives Commission accredited the BiblioTech as a fully functioning public library. This fully digital library will provide citizens with the educational resources and tools for academic success as well as technological aptitude and skills to thrive in a competitive job market. The BiblioTech's hours of operation are Monday through Friday 12:00pm to 8:00pm and Saturday and Sunday 10:00am to 6:00pm, and will be closed on all Bexar County holidays.

OFFICE OF THE COUNTY MANAGER
101 W. Nueva, Suite 1024
San Antonio, Texas 78205
(210) 335-2405 / Fax: (210) 335-2683



David L. Smith
County Manager

To the Honorable Commissioners Court
Bexar County, Texas

This document contains the budget as adopted by Commissioners Court for Fiscal Year FY 2013-14. The adopted budget document has been updated to reflect changes made by Commissioners Court to the Budget Officer's Proposed Budget. All of the changes made to the proposed document are described in a memo to Commissioners Court included in the Appendices section of this document.

The FY 2013-14 Adopted Budget for all funds totals \$1.69 billion, which represents a \$201 million increase when compared to last year's adopted budget. This was mainly due to an increase in funding for capital improvement and flood control projects. The FY 2013-14 Adopted Budget for the General Fund totals \$419.7 million, or a 7.5% increase when compared to last year's General Fund budget primarily due to enhancements to service delivery and employee compensation as described throughout this document.

The Bexar County FY 2013-14 Adopted Budget is balanced at a tax rate of .326866 per \$100 valuation, which is .009838 greater than the effective tax rate of .317028 per \$100 valuation. The FY 2013-14 Adopted Budget includes 28.5 net new positions and 12 reclassified positions. The annualized cost of these recommendations is \$1.55 million.

Copies of the Court Orders setting the tax levies for tax year 2013 and adopting the budget for FY 2013-14 are provided in the Appendices section of this document.

The staff of the County Manager's Office is eager to work with Elected and Appointed Officials to help implement the programs and initiatives outlined in the FY 2013-14 Adopted Budget as approved by Commissioners Court.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Smith", is written over a horizontal line.

David Smith
County Manager/Budget Officer



Mission Concepción Sports Complex (Precinct 1)

This project consists of a full athletic complex that includes six basketball gymnasiums that convert to 12 volleyball courts, a youth baseball 4-plex, two softball fields, one T-ball field, a full track with a football field, and a 1-mile cross country track. The track and trails connect with the historic Mission Concepción and Mission Reach Ecosystem Restoration project. A multi-sports complex provides opportunities for physical fitness activities for youth and young adults through multiple sports programs, while promoting the anchor city of Bexar County, San Antonio, as the premier destination for amateur sports in Texas.



Office of the County Manager

Paul Elizondo Tower, Suite 1021
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San Antonio, Texas 78205

To the Honorable Commissioners Court

Bexar County, Texas

BUDGET MESSAGE

INTRODUCTION

I am pleased to submit the Bexar County FY 2013-14 Adopted Budget. For the past several years, the County experienced minimal growth in revenues and expenditures as we, along with the rest of the nation, continued to face fiscal challenges as a result of the global financial crisis that began in 2008. This year the County's economic environment appears to be moving in a positive direction. Property values have increased by nearly 5.5 percent, or \$5.5 billion in 2013. This is a significant improvement considering last year's values increased by only 1.5 percent (generated only by the value of new property) and property values were flat in 2011. This increase is made up of two components. Property values on existing properties increased by \$3.2 billion and new property generated \$2.3 billion in additional value. Another sign that the local economy is improving is the decrease in foreclosures. Last year, I reported that foreclosures were a leading concern in the Bexar County area with 4.72 percent of residential loans delinquent by at least 90 days. This year that number has decreased to 3.65 percent.

Commissioners Court adopted the current tax rate of \$0.326866 per \$100 valuation, which is above the effective tax rate of \$0.317028 per \$100 valuation. The Adopted Budget totals \$1.69 billion for all funds, including \$495 million in Operating Appropriations, \$821 million in Capital Projects, \$124 million for Debt Service, \$31 million in contingencies, and \$218 million in reserves.

Since the FY 2012-13 Adopted Budget, the General Fund has increased by \$26.5 million. Of this, \$4 million was the result of FY 2012-13 beginning balance being higher than budgeted. An additional \$10 million is the result of actual revenues being higher than projected. For FY 2013-14, the County Auditor is projecting an increase of \$12.5 million in Total Available Funds mostly due to increased projected ad valorem revenue of over \$12 million.

Priorities funded with these additional revenues include enhancements to employee compensation and benefits, a continued focus on flood control, additional investment in public safety, plans to address transportation issues, and, most importantly, improved services and service delivery to Bexar County citizens.

PUBLIC SAFETY

Additional funding in the amount of \$9 million is budgeted to address public safety. The Adopted Budget provides an additional \$2.9 million for the second year of the Collective Bargaining Agreement with the Deputy Sheriff's Association of Bexar County. All uniformed officers will receive a 3 percent pay adjustment and will continue to receive annual increases as they move through the Sheriff's Step Pay Plan. Training funds for uniformed officers will increase by 53 percent, or about \$175,000. The Sheriff's Office will enhance training opportunities for Officers on topics such as investigations, court security management, prisoner control, emergency response and weapons certification.

The FY 2013-14 Adopted Budget includes funding for a Court Services Emergency Response Team (ERT). The purpose of the ERT will be to respond to immediate threats and attacks within the three principal buildings of the County, the Bexar County Courthouse, the Justice Center, and the Paul Elizondo Tower. Funding in the amount of \$235,361 is provided for additional ammunition as well as tactical equipment, including plate carriers, velocity plates, ballistic helmets and shields, breaching kits, and other tactical gear, as well as funding for weapons.

Funding in the amount of \$5.7 million is provided for various capital items related to public safety. This year the Sheriff's Office will implement a new enterprise-wide records management system that will allow for storage, retrieval, retention, manipulation, archiving, and viewing of information, records, documents, or files pertaining to law enforcement operations. Funding is also provided for digital recording equipment in police vehicles in the amount of \$300,000. Finally, nearly \$500,000 is provided for safety equipment, such as Tasers, tactical equipment and body armor.

In FY 2012-13, the Sheriff's Office worked with the Office of the County Manager to develop a comprehensive study on jail staffing needs, which included post-by-post analysis, reallocation of Officers from administrative duties, and attendance and vacancy issues. This study followed the National Institute of Corrections Staffing Analysis, as well as the Texas Commission on Jail Standards. At the full capacity of 4,563 inmates, it was determined the jail would need 621 FTEs (full-time equivalents) for the living units and corridors, 237 FTEs for secondary jail operations, and 24 FTEs for support staffing, for a total of 882 FTEs. This established staffing level for a full jail, which is 4,563 inmates. This year's budget authorizes 830 uniformed staff, which will meet the staffing needs of the jail at the current and projected jail population over the next 12 months. As this budget was being prepared, the jail population stood at about 3,750, with over 800 empty beds. I look forward to working with the Sheriff and her team on the second phase of the agreed on staffing study, which will be an audit of civilian positions to be conducted jointly by our staffs.

FLOOD CONTROL

Over the last year the County and the San Antonio River Authority (SARA) have overseen the preliminary engineering study of the historic San Pedro Creek. The study was commissioned to analyze the feasibility, cost and conceptual renderings to transform the concrete-laden creek into a vibrant linear urban park.

The outcome of the study shows that this restoration project will provide flood control, as well as enhance quality of life, honor our culture and respect the environment. While conducting this study, it was found that previous Federal Emergency Management Agency (FEMA) flood plain maps along the Creek had been miscalculated, thus placing 41.8 acres of downtown within the 100-year flood plain.

The San Pedro Creek project limits would be segmented into six unique sections, each showcasing the cultural and historical significance of the creek. Along with increasing flood control capacity in the heart of downtown, this restoration project will enhance quality of life for our residents by adding 22 acres of park land and other recreational amenities. Finally, as seen along the Museum Reach of the San Antonio

River, we are projecting property values along the Creek to increase two to five times the pre-project value.

The study also concluded that by extending the project limits another one-half mile, from South Alamo Street to the confluence with Alazan/Apache Creek, the County will achieve its goal to contain the flood plain within the channel banks. Based on concept design estimates, the total project costs could range from \$131.5 million to \$174.6 million. A finance plan was approved on May 21st to fund \$125 Million for the San Pedro Creek Project. I am also working with City leadership and SARA to identify the necessary public and private partnerships to develop the funding plan needed to complete this historic waterway.

TRANSPORTATION

Last year, Commissioners Court directed staff to work with the Alamo Regional Mobility Authority (ARMA) to further understand the issues associated with the development and delivery of ARMA projects and continue to identify opportunities for delivering projects in a more cost-effective manner. On April 11, 2013, Governor Rick Perry appointed Mr. John Clamp as Chairman to the Board of Directors of the Alamo RMA. Subsequently, on May 9th the operations of the Alamo RMA were transferred to Bexar County and I was appointed Interim Executive Director.

The State of Texas 83rd Legislature passed a piece of important legislation on behalf of the Alamo RMA this year. Effective September 1, 2013, HB 1573 gives authority, by order of Commissioners Court, for an additional vehicle registration fee of up to \$10 to be collected for the Alamo RMA. The FY 2013-14 Adopted Budget includes a recommendation to authorize this additional fee. Collected revenue will be sent to the Alamo RMA to fund long-term transportation projects in Bexar County. The estimated collections for the first year would be about \$9 million and \$12 million in subsequent years.

The FY 2013-14 Adopted Budget includes new funding for roads in the amount of \$21,425,000 as follows: Shaenfield Place Subdivision (\$3,500,000), Steubing Road (\$3,000,000), Old F.M. 471 & Talley Road (\$1,500,000), Talley Road Phase I (\$1,875,000), Marshall Road (\$1,000,000), Bulverde Phase IV (\$1,000,000), Glen Mont (\$1,500,000), Candlewood Phase I (\$3,250,000), Palm Park (\$600,000), Roft Road (\$2,100,000) and Bulverde Pedestrian Amenities (\$2,100,000).

EMPLOYEE COMPENSATION AND BENEFITS

This year, I asked our Human Resources staff to develop a comprehensive roadmap that will get us back on course to achieving pay equity in the local market. Refreshing the County's pay tables and addressing employee compensation will be a multiyear focus for my staff.

Non-Exempt Pay Table Market Study

A market-based compensation study was completed on the Non-Exempt pay table, which includes most of the trade and clerical classifications. The purpose of the study was to review pay levels and determine if adjustments in pay grades were needed to maintain market comparability. Local public entities were surveyed to compare salaries for similar job groups and positions. These public entities included the City of San Antonio, Alamo Colleges, University Health System, School Districts, SAWS, and VIA. The results of this study show that the County is below the market for Non-Exempt employee wages. Based on the survey, average salary increase for an employee on the Non-Exempt Pay Table will be 7.47 percent. Of the 2,551 employees who hold jobs on the Non-Exempt Pay Table, 1,794 will receive anywhere from 3 to 11.5 percent wage increases.

Cost of Living Adjustment

The FY 2013-14 Adopted Budget includes a 3 percent Cost of Living Adjustment (COLA) for all active, regular full-time, and part-time employees on the Exempt Pay Table not covered by a collective

bargaining agreement with an employment date on or before October 1, 2013. Employees on the Non-Exempt Pay Table who did not receive at least 3 percent as a result of the Non-Exempt Pay Table study will receive a COLA that would bring their wage increase to 3 percent.

My current plan is to conduct a similar market study during FY 2013-14 for those employees on the Exempt Pay Table for implementation in FY 2014-15.

Health Insurance

Last year I alerted Commissioners Court to the potential for an unsustainable County Health Insurance program unless positive management steps were taken to control projected employee healthcare costs. Our projections were showing 10 percent annual increases for the foreseeable future unless we took action. With adoption of the FY 2012-13 Budget the Court approved a number of revisions to the healthcare plan to bring costs back in line. The healthcare plan we implemented this year increased premiums for those employees on the Exclusive Provider Organization (EPO) plan and changed co-pays, co-insurance and out-of-pocket maximums for those employees on one of the Preferred Provider Organization (PPO) plans.

The Adopted Budget projects a 7 percent increase in health care claims in FY 2013-14. This equates to about \$2.2 million in additional claims costs. The Adopted Budget includes funding so that the County absorbs this increase, which results in no impact to the out-of-pocket expenses of Bexar County employees. The following tables show the ratio of contributions between Bexar County and employees:

Non-Uniformed Employees:

Health Plan	Bexar County	Employees
Exclusive Provider Organization (EPO)	54%	46%
Premium Preferred Provider Organization (PPPO)	75%	25%
Base Preferred Provider Organization (BPPO)	81%	19%

Uniformed Employees:

Health Plan	Bexar County	Employees
Exclusive Provider Organization (EPO)	67%	33%
Premium Preferred Provider Organization (PPPO)	83%	17%
Base Preferred Provider Organization (BPPO)	89%	11%

SERVICE ENHANCEMENTS

BiblioTech

Bexar County pays a little under \$4 million per year to the San Antonio Public Library for unincorporated residents to use the City’s libraries. But the City cannot build new libraries in the unincorporated areas, where we are seeing the most population growth. Last year County Judge Nelson Wolff tasked me with researching the feasibility of providing library services in an entirely digital format. After several months of planning and research, in January 2013 the County announced plans for the Nation’s first all-digital public library, named the “BiblioTech”. Located at the Precinct 1 Satellite Office on Pleasanton Road, BiblioTech brings the changing landscape of technology and literacy together in an area of the county where an estimated 75 percent of households do not have internet access at home. Furthermore, the 10,000-title collection is available through a “cloud” library to any Bexar County resident with a

BiblioTech library card and an e-reader, smart phone, tablet reader, or computer from wherever they are 24 hours a day, 7 days a week. The library has opened with 600 e-readers for circulation, 200 enhanced interactive e-readers for children, all of which can be checked out and taken home by BiblioTech card holders. Also, 54 desktop computer stations, 10 laptops, and 55 tablet computers are available in the facility for internal circulation. The BiblioTech staff is working with the surrounding community and school districts to create engaging programming that will increase access to and understanding of technology, promote reading as recreation and equip the residents of our community with necessary tools to thrive as citizens of the 21st Century.

We began construction of the BiblioTech in April, and I am happy to report that the facility had its grand opening September 17, and is now open to the public. I want to congratulate my entire team on taking this first-of-its-kind project from concept to reality in 9 months.

Economic Development Restructure

The Economic Development Department is restructuring to focus on key elements of economic development, primarily job retention and job creation in Bexar County. Bexar County has geographical and demographical advantages in particular sectors of the economy, such as aerospace and light manufacturing, which Economic Development will now target with greater focus and effectiveness. As a result, a new personnel structure of the Economic Development Department is included in the Adopted Budget geared towards increasing the department's effectiveness and efficiency in these critical areas of local economic growth.

Justice of the Peace and Constable Precincts

As the population in Bexar County has grown, the population served by each Justice of the Peace and Constable Precinct has become unbalanced. Whereas the Commissioner Precincts lines have recently been redrawn to rebalance the population between their four precincts, this has not been done recently within the four Justice of the Peace and Constable precincts. The Court has requested analysis, options, and recommendations to redistrict these precincts. Pending the Court's final deliberations on this issue, I have placed funding for the four Justice of the Peace and Constable Precincts in a contingency line item in the Adopted Budget.

Specialty Courts

In May 2013, I tasked the Budget Department with conducting a performance evaluation of the Specialty Courts in Bexar County. The purpose of the study was to examine statewide and national best practices, review workload and resources for each court and ensure cost-effective use of resources. The results of the study have been submitted to stakeholders for their review and comment. Implementation of the recommendations has been postponed until outside studies on the courts have been completed. Funding for the Specialty Courts has been placed in a contingency line item pending the final outcomes of the study.

Mental Health Advocacy

One of the strategic issues I identified as a priority when I was appointed County Manager was an improved focus on the systematic provision of mental wellness services in our community, particularly those services needed by the indigent. The County formed the Bexar County Mental Health Consortium, and utilizing Hogg Foundation grant funds, the Consortium provided a public forum for mental wellness stakeholders to meet and coordinate their activities. To continue this work, funding has been included in the amount of \$314,325 to provide for start-up costs associated with a new Bexar County Mental Health Department. This new function will be staffed by three full-time professionals specializing in the issues of mental health, who can devote their exclusive attention to developing, implementing and coordinating policy and community wide strategies to address mental health concerns. This team will be tasked with identifying service delivery needs and service delivery gaps in our community's mental health service

network, with particular focus on the needs and gaps in service for the indigent. The Department will also be responsible for negotiating contracts for mental health services paid to outside agencies. Performance measures and program compliance metrics for these services will be developed and monitored by Mental Health Department staff. But perhaps most importantly, by having a full-time, dedicated team of professionals working on these issues, and by having this team report directly to me, we hope to be able to insure that unnecessary and unproductive bureaucratic obstacles are not wasting precious time and resources needed by improve mental health service delivery.

I also want to thank Aurora Sanchez, Mike Lozito, and John Diaz for their work on these issues, and I know they will be ready and able to assist our new team in the Mental Health Department.

Reentry Services Center

In 2008 the Bexar County Reentry Council recommended developing a “One-Stop” Reentry Center focused on addressing the needs of individuals leaving the Bexar County Detention Center to avoid their return to the Criminal Justice System. In July 2013, Commissioner’s Court approved a grant application with the U.S. Bureau of Justice for \$1.5 million to provide extensive services from a collaboration of local non-profit and core service vendors to address the “criminogenic needs” of the high utilizer population. Funding in the amount of \$375,000 is included in the FY 2013-14 Adopted Budget as a cash match for this grant. The court also approved a contract for architectural and engineering services to develop a design for the “One-Stop” Reentry Center. Our goal is to have the facility in operation by the spring of 2014. The overarching goal is to develop individualized intervention strategies for each offender, reducing recidivism, and improving public safety while reducing cost.

Adopted Program Changes

The FY 2013-14 Adopted Budget provides funding for program changes in all funds, which include 28.5 net new positions, 12 reclassified positions, for an overall cost of approximately \$1.55 million. The program changes in the General Fund include a net of 28.5 new positions and 11 reclassified positions. The annualized cost of these recommendations is \$1.45 million. The program changes in Other Funds includes one reclassification. The annualized cost of the program changes for Other Funds adopted in the FY 2013-14 Budget is \$91,564.

CONCLUSION

The FY 2013-14 Adopted Budget provides a realistic financial and operating plan for the County, and will allow Bexar County to provide services to our growing community. I intend to continue to look for other opportunities to realize cost savings by conducting performance reviews and organization studies throughout this upcoming year.

I would like to express my appreciation to the Commissioners Court, the County Elected and Appointed Officials, Department Heads and their staffs for their assistance. I would especially like to thank the staff of the Budget Department for their dedication and commitment.

Respectfully,



David L. Smith
County Manager/Budget Officer

BUDGET HIGHLIGHTS

The Adopted Budget totals \$1.689 billion for all funds, including \$485 million in Operating Appropriations, \$821 million in Capital Projects, \$124 million for Debt Service, \$31 million contingencies, and \$218 million for reserves. The FY 2013-14 Adopted General Fund operating budget totals \$366 million compared to last year's operating budget of \$339 million, or an increase of \$27 million.

EMPLOYEE COMPENSATION AND BENEFITS

The Human Resources Department has been directed to develop a comprehensive roadmap that will get the County back on course to achieving pay equity in the local market. Refreshing the County's pay tables and addressing employee compensation will be a multiyear focus.

The first step in this multiyear focus was achieved by the completion of a market-based compensation study on the Non-Exempt pay table. The purpose of the study was to review pay levels and determine if adjustments in pay grades were needed to maintain market comparability. The results of this study show that the County is below the market for Non-Exempt employee wages resulting in the pay table being adjusted. The average salary increase for an employee on the Non-Exempt Pay Table will be 7.47 percent.

A 3 percent Cost of Living Adjustment (COLA) is adopted for all active, regular full-time and part-time employees on the Exempt Pay Table not covered by a collective bargaining agreement and all employees with an employment date on or before October 1, 2013. Employees on the Non-Exempt Pay Table who did not receive at least 3 percent as a result of the Non-Exempt Pay Table study will receive a COLA that would bring their wage increase to 3 percent.

With approval of Commissioners Court, Human Resources staff will conduct a similar market study during FY 2013-14 for those employees on the Exempt Pay Table for implementation in FY 2014-15.

The Adopted Budget assumes a 7 percent increase in health care claims in FY 2013-14. This equates to about \$2.2 million in additional claims costs. The FY 2013-14 Adopted Budget includes this \$2.2 million, which will result in no impact to the out-of-pocket expenses of Bexar County employees.

JUSTICE OF THE PEACE AND CONSTABLE PRECINCTS

As the population in Bexar County has grown, the population served by each Justice of the Peace and Constable Precinct has become unbalanced. Whereas the Commissioner Precincts lines have recently been redrawn to rebalance the population between their four precincts, this has not been done recently within the four Justice of the Peace and Constable precincts. The Court has requested analysis, options, and recommendations to redistrict these precincts. Pending the Court's final deliberations on this issue, the Budget Department has placed funding for the four Justice of the Peace and Constable Precincts in a contingency line item in the Adopted Budget.

PROGRAM CHANGE SUMMARY

The FY 2013-14 Adopted Budget recommends program changes in all funds, which include 28.5 net new positions, 12 reclassified positions, for an overall cost of approximately \$1.55 million. The program changes in the General Fund include a net of 28.5 new positions and 11 reclassified positions. The annualized cost of these recommendations is \$1.45 million. The program changes in Other Funds includes

one reclassification. The annualized cost of the program changes for Other Funds recommended in the FY 2013-14 Budget is \$91,564. The following is a breakout of new and deleted positions including the total amount of program changes for each service area.

GENERAL GOVERNMENT

The General Government service area includes BiblioTech, Budget, County Auditor, County Clerk, County Judge & Commissioners, Economic Development, Elections, Facilities and Parks – County Buildings Maintenance, Human Resources, Information Technology, Management & Finance, Office of the County Manager, Purchasing, and Tax Assessor – Collector.

General Government				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
BiblioTech	\$73,570	1	0	0
Budget	(\$79,844)	0	-1	0
County Auditor	(\$10,550)	0	-1	0
County Clerk	\$150,829	4	-1	0
County Manager	\$96,392	1	0	0
Economic Development	(\$32,766)	2	-2	0
Elections	\$9,106	0	0	2
Facilities Mgmt.-Cty. Bldgs	\$180,175	4	-1	0
Human Resources	\$3,166	0	0	0
Information Technology	\$124,718	7	-5	0
Purchasing	(\$59,623)	2	-3	0
Tax Assessor – Collector	\$64,823	3	-2	0
TOTAL	\$519,996	24	-16	2

JUDICIAL

The Judicial service area includes the 4th Court of Appeals, Bail Bond Board, Central Magistration – District Courts, Central Magistration – District Clerk, Civil District Courts, County Courts at Law, Criminal District Attorney, Criminal District Courts, Department of Public Safety, District Clerk, Judicial Services – Appellate Public Defender Office, Judicial Services – Pre-Trial, Jury Operations, Juvenile Courts, Justice of the Peace, and Probate Courts.

Judicial				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
APDO	\$7,629	1	-1	0
Civil District Courts	\$52,040	2	-2	1
County Courts at Law	\$10,519	0	0	0
Criminal District Attorney	\$190,319	2.5	-1	0

Criminal District Courts	\$20,713	0	0	1
District Clerk	\$44,315	18	-18	0
Judicial Services	(\$29,718)	3	-3	0
Jury Operations	\$10,418	0	0	1
DPS Warrants	\$41,245	1	0	0
TOTAL	\$347,480	27.5	-25	3

PUBLIC SAFETY

The Public Safety service area includes the Community Supervision/Corrections, Constables, Facilities and Parks – Adult Detention Center Maintenance, Facilities and Parks – Juvenile Detention Maintenance, Judicial Services – Crime Lab, Judicial Services – Medical Examiner, Juvenile Office functions, Office of the County Manager – Emergency Management, Office of the County Manager – Fire Marshal, and the Sheriff’s Office functions.

Public Safety				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
Constable, Pct. 1	\$13,906	.5	0	0
Sheriff-Adult Detention	(\$116,826)	1	-2	0
Sheriff-Law Enforcement	\$77,875	1.5	0	0
Sheriff -Support	\$110,020	2	0	0
Juvenile Probation	\$107,349	2	0	0
Medical Examiner	\$117,929	4	-1	2
Fire Marshal	\$59,522	1.5	0	0
Emergency Management	\$85,755	2	0	0
TOTAL	\$455,530	14.5	-3	2

EDUCATION AND RECREATION

The Education and Recreation service area includes Facilities and Parks – Parks and Office of the County Manager – Agrilife Extension.

Education and Recreation				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
County Manager - Agrilife	\$11,665	1	-1.5	1
TOTAL	\$11,665	1	-1.5	1

FACILITIES AND MAINTENANCE

The Facilities and Maintenance service area includes Facilities and Parks – Administration and Facilities and Parks – Energy. There are no program changes for this service area.

HEALTH AND PUBLIC WELFARE

The Health and Public Welfare service area includes Child Welfare Board, the Community Resources functions of Administration, Community Programs, Mental Health, Public Defenders, & Veterans Services, Purchasing – Small, Minority, & Women Owned Business Enterprise, Public Works – Animal Care Services, and Public Works – Environmental Services.

Health and Public Welfare				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
Community Resources – Admin.	\$19,211	1	0	0
Community Resources - Programs	\$3,658	1	-1	0
Community Resources - Mental Health	(\$223,515)	0	0	0
Public Works – Environmental Services	\$1,413	0	0	0
Public Works - Animal Care Services	\$125,534	3	0	0
Veterans Services	\$8,857	0	0	3
Mental Health Department	\$243,325	3	0	0
TOTAL	\$178,483	8	-1	3

OTHER FUNDS

The Other Funds with program changes includes Capital Improvement Program, Community Venue Program Fund, County Road & Bridge Fund, Fire Code Fund, Flood Control Fund, Parking Garage Fund, and Storm Water Fund.

Other Funds				
	Change Amount	New Positions	Deleted Positions	Reclassified Positions
Fire Code Fund	\$122,077	1	0	0
Flood Control M&O Fund	\$3,416	0	0	0
Parking Garage Fund	\$4,304	0	0	1
Road and Bridge Fund	\$14,453	0	0	0
Storm Water Fund	\$4,239	0	0	0
Community Venue Program Fund	(\$66,174)	0	-1	0
Capital Improvement Program	\$9,248	2	-2	0
TOTAL	\$91,563	3	-3	1

CAPITAL

The County has historically taken many initiatives to meet the needs of citizens and County Employees. The County has budgeted \$488 million for its capital improvements program for both horizontal (Roads)

and vertical (Buildings) construction. Investments in Technology are also a major part of the County's Capital Improvement plan.

The County Road and Bridge projects include those that were debt funded since FY 2005-06, as well as some projects that are cash funded in the preliminary phases. The FY 2013-14 Adopted Budget recommends funding a total of \$21,425,000 from the following sources: \$13,425,000 from new debt issuances, \$4,000,000 in cash transferred from the County Road and Bridge Fund, and \$4,000,000 from completed projects and available contingencies.

The following new projects are funded through design and construction: Shaenfield Place Subdivision (\$3,500,000) and Steubing Road (\$3,000,000). The following new projects are funded through design only: Old F.M. 471 & Talley Road (\$1,500,000) and Talley Road Phase I (\$1,875,000). The following new projects are funded through design and partial construction: Marshall Road (\$1,000,000) and Bulverde Pedestrian Amenities (\$2,100,000). The following existing projects will be funded for completion: Bulverde Phase IV (\$1,000,000), Glen Mont (\$1,500,000), Candlewood Phase I (\$3,250,000), Palm Park (\$600,000), and Roft Road (\$2,100,000).

The FY 2013-14 Adopted Budget appropriates a total of \$110 million for capital improvement and road projects to be phased in over a three-year period as shown below.

	Year 1	Year 2	Year 3
Debt Issued by Year	\$44,621,631	\$26,275,000	\$39,721,500

The FY 2013-14 Adopted Budget appropriates \$97 million for the following new and existing capital improvement projects:

Capital Improvement Project	FY 2013-14 Adopted Amount
Facilities and Parks Department	
Adult Detention Center Plumbing & Mechanical Replacement	\$ 35,775,000
Adult Detention Center Improvements	\$ 247,500
Sheriff's Administration Functional Program	\$ 170,000
Countywide Digital Controls Upgrades	\$ 775,000
Courtroom Restoration FY 2014	\$ 4,922,000
Justice Center Improvements - Elevator, Tunnel, Restroom and ADA Compliance	\$ 3,049,500
Paul Elizondo Tower - Court Liaison Officers Space	\$ 85,000
Federal Reserve Building - Child Support Courts	\$ 4,435,500
Elections Warehouse – Purchasing Space	\$ 2,850,000
Forensic Science Center - Interior Renovations	\$ 2,460,000
Precinct 1 Satellite Office – Upgrades	\$ 585,000
Precinct 1 Satellite Office - Emergency Corridor	\$ 23,000
Mission Road Campus Functional Program	\$ 140,000
Bullis Park - SAWS Water Extension	\$ 200,000
County Parks - Playscape Replacements (Rodriquez, Russell, and MacArthur)	\$ 785,000
County Parks - Fall Zone Material Phase II	\$ 350,000

County Parks - Sanchez Spencer Field Demolition	\$ 100,000
County Parks - Padre County Playscape Replacement	\$ 208,800
County Parks - Portable Stage and Equipment	\$ 350,000
County Parks - Pletz Park Improvements	\$ 840,000
Krier Center - Fire Alarm Upgrade	\$ 400,860
County Parks - Salado Creek Study	\$ 150,000
Sheriff's Office	
Records Management System	\$ 4,500,000
Inmate Management System - Handheld Devices	\$ 250,000
Stab Resistant Vests	\$ 200,000
COBAN Digital Video System	\$ 300,000
Patrol & SWAT Tasers	\$ 102,000
Warrants Tasers	\$ 37,620
Level IIIa Body Armor	\$ 90,000
Warrants Protech Ballistic Shields	\$ 14,130
CID Desktop Replacement with Toughbooks	\$ 228,000
Two Gas Convection Ovens (Main Jail)	\$ 11,720
One Gas Convection Oven (Annex)	\$ 5,860
Patrol Deputy (Shotguns and Vests)	\$ 169,000
Tray Washer (Annex)	\$ 48,276
Tray Washer (Main Jail)	\$ 48,276
Replacement of Three Dryers (Annex)	\$ 35,541
Replacement of Three Washers (Annex)	\$ 104,250
14 Ruggedized Notebooks – Classification	\$ 64,932
Sheriff Academy Parking Lot	\$ 196,497
Information Technology	
Bexar DR Proposal - Business Continuity	\$ 2,061,315
BCIT Business Continuity	\$ 5,000,000
One Vehicle for the Mailroom	\$ 35,280
BizTalk	\$ 150,000
PC Replacement 2014 (1,410,784 + 1,700,000 EA)	\$ 1,410,784
Notebook Replacement 2014	\$ 595,944
Rugged Notebook Replacement 2014	\$ 510,000
District Clerk scanner upgrades	\$ 310,000
2 Petabyte of additional storage (Tier 3)	\$ 1,750,000
3 additional ESX servers	\$ 134,862
Wireless infrastructure	\$ 2,500,000
RAM upgrade to 12 existing ESX hosts	\$ 99,185
1 Terabyte of additional video storage (video surveillance)	\$ 50,000

Justice Center- DA floor upgrades	\$ 53,655
Form Automation Project	\$ 518,000
Converged Digital Signage Project	\$ 150,000
CIJS Peripherals	\$ 1,662,000
Omnixx Force Web System	\$ 152,040
Bexar County Radio System	\$ 9,909,600
Orion System - Sheriff Department Time and Attendance Software	\$ 500,000
SAS Analytics for Judicial Services	\$ 100,000
Civil District Court Administration	
45th District Court Improvements	\$ 15,000
Tax Assessor-Collector	
Queue System, Carpet Replacement, etc.	\$ 166,157
Community Resources	
Door Locks System	\$ 30,000
Countywide	
Vehicle Replacement	\$ 4,453,827
GRAND TOTAL	\$ 97,625,911

CONTRIBUTIONS TO OUTSIDE AGENCIES

Bexar County Commissioners Court partners with various non-profit organizations (also known as Outside Agencies) to help address gaps in services these agencies can provide to the citizens of Bexar County. Funding these agencies provide important social and environmental services, education programs, economic development initiatives, and other services for Bexar County citizens.

Outside Agencies	FY 2013-14 Adopted Amount
Catholic Charities	\$193,059
Christian Senior Services	\$62,527
Chrysalis Ministries	\$55,000
City/County Seniors	\$6,500
Club 12	\$1,000
Communities in School	\$26,460
Family Service Association	\$30,000
Haven for Hope	\$50,000
Health Collaborative	\$25,000
Holy Cross Community Services	\$25,000
Home Comforts Inc.	\$10,000
Jefferson Outreach for Older People	\$8,495
JOVEN	\$20,000

Outside Agencies	FY 2013-14 Adopted Amount
MLK March	\$5,000
Northeast Senior Assistance	\$9,000
Our Lady of Mt. Carmel	\$33,532
Peace Initiative	\$65,000
Project MEND	\$20,000
Project Quest	\$55,000
San Antonio AIDS Foundation	\$15,938
San Antonio Cultural Arts	\$15,000
San Antonio Food Bank	\$40,000
Seton Home	\$25,000
Southeast Community Outreach for Older People	\$8,000
St. John Bosco School	\$25,000
The Clubhouse	\$25,000
The Fund	\$30,000
The Magik Theatre	\$10,000
The San Antonio Symphony	\$50,000
WellMed/Southwest Community Outreach for Older People	\$8,000
YWCA of San Antonio	\$20,000
TOTAL	\$972,511

BUDGET OVERVIEW



Loop 1604 Rendering Pass-Thru Road Project (Precinct 4)

The improvements will expand Loop 1604 between IH 10 and IH 35 from its existing two-lane configuration to a four-lane divided roadway to address increased traffic congestion and improve infrastructure capacity in eastern Bexar County. The improvements will also include bridge structures crossing the Salitrillo Creek floodplain, new traffic signalization at Autumn Run Road, and flashing beacons at Graytown Road. This project is funded via a Pass-Through Financing Agreement with the Texas Department of Transportation and the Advanced Transportation District.

FY 2013-14 BUDGET CALENDAR

- May 17, 2013** Bexar County Offices and Departments submit budget requests
- June 30, 2013** County Auditor provides preliminary FY 2012-13 revenue estimates and FY 2013-14 projected revenue to Budget Office
- July 22, 2013** Certified Tax Roll Received
- August 1, 2013** Complete verification of tax roll and calculation of effective tax rate
- August 7, 2013** Tax Assessor-Collector publishes Effective Tax Rate, Rollback Tax Rate, & other information
- August 20, 2013** Presentation of FY 2013-14 Proposed Budget to Commissioners Court
- August 29, 2013** First Public Hearing on the Proposed Tax Rate
- September 4, 2013** Second Public Hearing on the Proposed Tax Rate
- September 5, 2013** FY 2013-14 Proposed Budget filed with County Clerk and County Auditor
- September 10, 2013** Public Hearing on FY 2013-14 Adopted Budget
- September 10, 2013** Commissioners Court adopts budget and Elected Officials salaries
- September 10, 2013** Commissioners Court adopts Tax Rate
- September 11, 2013** FY 2013-14 Approved Budget filed with County Clerk and County Auditor

BUDGET PROCESS OVERVIEW

The FY 2013-14 Adopted Budget covers a twelve-month period from October 1, 2013 through September 30, 2014.

The purpose of the budget preparation process is to develop a work program and financial plan for Bexar County. The goal is to produce a budget document that identifies County services, functions, and the resources (financial, personnel, and other) that support those services and functions. It serves as a policy document to define issues in a manner that allows Commissioners Court to make sound programmatic and financial decisions. The budget document provides Offices and Departments with a work program in support of their individual and collective missions. It also provides the County Manager/Budget Officer and the County Auditor with a financial plan to assure that the County operates within its financial means. Finally, the budget serves as an important reference document that provides extensive information on the nature and scope of County operations and services, and as such, must be clearly understandable by the taxpayers and citizens at large.

The budget preparation process includes four phases (Strategic Planning, Strategic Management Activities, the Long Range Financial Forecast, and the Annual Budget), which are part of a larger financial management process, shown below:



Phase 1 – Strategic Planning

Strategic planning is the crucial link between the end of one fiscal year and the beginning of another. As a first step in the budget development process, the County staff outlines and frames short and long-term issues facing Bexar County and the surrounding region. It is a process that invites all County offices and departments to have input up-front and seeks out important issues from internal and external stakeholders. This broad range of involvement helps formulate key strategic opportunities and challenges facing the County over the next several years. And, it is a critical factor in the success of the strategic plan – ensuring cooperation and support from the organization’s leadership.

Phase 2 – Strategic Management Activities

The overarching plan for linking financial management, compensation management, budget administration, and operational accountability of County Offices and Departments is a large part of the strategic management process. The methodology is intended to provide a more transparent, fiscally sound method of matching service delivery demands to recurring revenues. It provides a framework that encourages Commissioners Court and the County’s elected and appointed officials to be partners in striving for long-term financial health.

Strategic planning is an on-going, cyclical process that encourages Offices and Departments to budget for needed resources, implement sound management practices, document and report the results of their programs, evaluate those results, and develop appropriate actions to improve organizational performance. There are several key components to the planning process, as listed below, and discussed in more detail in the following paragraphs.

- Planning
- Budgeting (including compensation programs)
- Reporting
- Evaluating
- Continuous Improvement
- Financial and Management Flexibility

Planning Each Office and Department is asked to develop a service and performance plan that identifies its vision, mission, goals, and agreed upon performance measures for the upcoming fiscal year. To the extent practicable, Offices and Departments that work together in cooperative service areas should collaborate with each other in the development of their plans. These planning elements are incorporated in their official budget submissions and become part of the historical budget document, providing a basis for future evaluation of efficiency and effectiveness.

Budgeting The annual budget process allocates available funding in a balanced and systematic manner between the needs of employees and the needs of citizens for increased services, while preserving financial stability for the County organization.

Reporting Results Offices and Departments currently submit performance measure reports annually as a part of the budget process. These reports, combined with the regular periodic expenditure reports available through the County Auditor’s Office, provide a foundation for evaluating Office and Department efficiency and effectiveness – measured against the agreed upon standards in their service

and performance plan. Data reported will compare actual and projected performance to the performance objectives identified in the service plan. Likewise, current and projected expenditures will be compared to annual budgeted appropriations.

Evaluating Results Offices and Departments are expected to use their service and performance plans to measure their on-going performance, and to make strategic management adjustments as needed to achieve their overall goals, objectives, and performance measure targets. The Budget Department will work closely with Offices and Departments to evaluate the efficiency and effectiveness of budgeted programs. Recommendations, both from a management and budgeting perspective, will be made as necessary to help Offices and Departments achieve success in their respective program areas. Historical, internal performance trends (baselines) and benchmarking best practices of other similar service providers will help the County continually improve the quality and quantity of the services we deliver to our citizens.

Continuous Improvement The overall goal of the strategic planning and evaluation cycle is to keep the focus on continuous improvement of the services delivered by Bexar County agencies. Rigorous tracking and evaluation of performance and expenditure information will provide an important tool by which offices and departments can measure their success. By measuring and forecasting both performance and expenditures on a quarterly basis, County decision-makers will be better able to set the broad policy goals of the organizations and adjust management programs to enhance program effectiveness.

Phase 3 – Development of the Long Range Financial Forecast and Strategies

The Budget Department presents the Commissioners Court with a five-year financial forecast for the General Fund, the Debt Service Funds, and the Flood Control Fund. Also included are any strategic issues that could affect the County over the next five years.

The Budget Department annually prepares the Five Year Long Range Financial Forecast and Strategies (LRFFS) for presentation to Commissioners Court and use by Offices and Departments. The forecast includes the following: an analysis of the projected revenues, expenditures and resulting fund balances for the County's General Fund, Debt Service Fund, and Flood Control Fund; Fund Forecast Scenarios; and an assessment of the major strategic issues affecting the County over the next five years.

The Commissioners Court, the Office of the County Manager and all other Offices and Departments in the County use the LRFFS to assist in setting the County's overall priorities and to understand the County's financial position. The LRFFS projects available funds as well as shortfalls for the coming fiscal year and four future years. The methodology used to project the fund balances incorporates the County's financial policy of maintaining one tenth of expenditures as an operating reserve and one tenth of the annual principal and interest payment as a debt service reserve. The forecast provides valuable information used in developing the annual operating and capital budgets because it gives an indication of the County's overall current and future financial situation. Then, Commissioners Court can better assess the need to generate additional revenue and/or reduce expenditures or the opportunity to lower taxes and/or fund new programs.

Phase 4 – Annual Budget

This phase begins with Offices and Departments submitting requests for funding based on current operational needs, capital needs, and program changes needed to support expanded or changing operational needs. There are formal budget review and adoption processes that guide the budget through

development and adoption by Commissioners Court. Budget implementation is the culmination of the Annual Budget process.

Budget Requests:

Baseline. The baseline budget is defined as the level of service that is currently being provided by the Office or Department and should be affected only by workload volumes and inflationary pressures. For budget preparation purposes, requests for new positions are considered as program changes and are not included in the baseline budget.

Capital Outlays. Capital outlays are expenditures for the acquisition of capital assets, including the cost of land, buildings, permanent improvements, machinery, large tools, furniture, and equipment. Capital outlays refer to those items that cost more than \$5,000 per unit. Requests for new or different vehicles (where the type of vehicle requested differs from the vehicle currently in use) are also subject to the capital outlay process. Projects funded through the County Buildings Capital Improvement Fund are generally defined as:

- One-time investments relating to the acquisition, construction, or renovation of major facilities to support the efficient operations of the County and requiring a significant allocation of resources and time to design and build;
- Major equipment associated with acquisition, renovation, or construction of a facility; and
- Other equipment which expands a facility's capacity for use may also be viewed as a capital improvement. The operational life of a completed capital project must be sufficient to justify amortization of the project cost. The required investment in a capital project must be significant enough to justify itemized budgeting and monitoring of associated funding and expenditures.

Bexar County's capital program includes projects identified for funding in the County Road and Bridge Fund, all County Capital Improvement Funds, and grant-funded capital projects.

Program Changes. Program changes refer to requests to change the level of service or method of operation. Generally, program change requests are for positions, technology and other equipment and associated supplies, and contractual services necessary to support a new or expanded program. Program change requests may also take the form of program reductions or elimination. Information submitted in support of the program change describes how the proposal will improve services. Performance indicators that measure and support the program change and justification are required and are also part of the budget submission.

To properly assess the County's business performance, accurate, appropriate, and meaningful performance measures must be developed and continually updated. When utilized and implemented properly, these measures will serve to provide offices and departments objective empirical information critical to their decision-making processes and actions, and will also help to identify opportunities for efficiencies and process improvements.

Submission. During the FY 2013-14 budget process, Offices and Departments submitted performance measures as part of their baseline budget request. The submissions of program changes were considered with priority given to those requests that were budget neutral.

Budget Review:

Budget Department Review. Once the budget requests have been received, the Budget Department begins its review. At the same time, revenue estimates and expenditures are received from the County Auditor's Office. The Budget Department uses these estimates and projections, as well as tax roll information from the Bexar Appraisal District and Bexar County Tax Assessor Collector's Office, to formulate budget-balancing strategies.

Information Technology Review. The Bexar County Information Technology (BCIT) Department provides technology information and services to Offices and Departments. Services include infrastructure (networking), application development and maintenance, and technology and training support. BCIT conducts a Technology Review of all technology-based budget requests. During the Technology Review Process, BCIT reviews all budgetary requests for hardware and software, communication equipment, and programming, and subsequently recommends the appropriate technology required to meet the need(s) identified by the Office or Department.

Adoption Process:

Proposed Budget and Commissioners Court Deliberations. Once the final tax roll is received by the Tax Assessor Collector's Office and the effective tax rate has been calculated, the Commissioners Court is briefed on the status of the Proposed Budget. The Commissioners Court gives direction to the Office of the County Manager and the Budget Department, particularly as relates to any possible tax rate change.

Prior to finalizing the Proposed Budget, the Budget Department will negotiate its final recommendations with each Office and Department. After the Budget Department submits its proposed balanced budget to Commissioners Court, the Court will conduct its review and deliberate on the proposed budget. Any disagreement may be appealed by the Office and Department to the Commissioners Court during Commissioners Court deliberations.

Budget Adoption. After the Commissioners Court completes its deliberations and holds required public hearings on the proposed budget, the Court votes to adopt a budget. The Court may make any changes to the proposed budget it deems necessary as long as the total expenditures do not exceed the total revenues estimated by the County Auditor.

Implementation of the Budget:

Upon adoption of the budget by Commissioners Court, a copy of the budget will be filed with the County Auditor and the County Clerk. The County Auditor will use the Adopted Budget to set up the appropriate budgetary accounts for each Office and Department. The County Auditor is responsible for the financial accounts of the County and the preparation of Monthly Financial Reports utilized by offices and departments in monitoring their budgets. The Budget Department is responsible for monitoring expenditures in accordance with the budget and for initiating appropriate budgetary transfers. Offices and Departments are responsible for keeping expenditures within the budgeted amount and for tracking performance indicator data.

Budget Amendment. Except through certification of the County Auditor and through approval by Commissioners Court, the total amount appropriated in the budget cannot be amended. However, funds may be reallocated to different expenditure accounts. These types of changes to the budget occur in the form of budget transfers. The following briefly describes the process for approval of budget transfers.

The Office or Department requests a transfer of funds from one expenditure group to another. The Budget Department evaluates the request to determine its appropriateness and the availability of funds. The Budget Department forwards transfers of more than \$100,000, along with its recommendation, for Commissioners Court consideration. Transfers in amounts less than \$100,000 are forwarded to the County Manager's Office for review and approval, if appropriate. If approved by Commissioners Court or the County Manager, the County Auditor makes the appropriate changes in the financial management system to reflect the approved transfer.

ACCOUNTING SYSTEM

The County's accounting records for governmental fund types and agency funds are maintained on a modified accrual basis, with the revenues being recorded when available and measurable, and expenditures being recorded when the services or goods are received and the liabilities are incurred. In addition, encumbrances are recorded during the year. Property tax revenues are susceptible to accrual, and are considered available to the extent collected within sixty days after the end of the fiscal year. Proprietary/internal service funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses when they are incurred.

The Bexar County budgets are developed on a cash basis. Revenues are recognized only when collected and expenditures are recognized when paid. Under State law, the budget cannot be exceeded in any expenditure category. In addition, the total of the budgets for the General and certain Special Revenue Funds cannot be increased once the budgets are adopted unless certified by the County Auditor and approved by Commissioners Court.

Appropriations in the County Buildings Capital Improvement Fund are made on a project basis rather than on an annual basis and are carried forward until the projects are completed. Except for capital project, grant and federal entitlement appropriations, or for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.

The FY 2013-14 Adopted Budget appropriates funds using the following expenditure groups. (Prior to FY 1997-98, funds were appropriated at the line item level.)

- Personnel Services
- Travel and Remunerations
- Operational Costs
- Supplies and Materials
- Capital Expenditures
- Debt Requirements
- Contingencies
- Interfund Transactions
- Recollections

Each expenditure group is the sum of individual, similar account allocations. (Each group is defined in the Glossary section of the Appendix.) This presentation of budget data is designed to provide offices and departments detailed information but with greater flexibility in the management and control of their budgets. This system reduces unnecessary bureaucratic control while continuing to provide sound financial and management information.

Although budgetary data is presented in the budget document according to expenditure group, detailed account information has been input into the County's financial management system.

ACCOUNT STRUCTURE

The County maintains budgetary control of its operating accounts through the use of various funds. A "fund" is a balanced set of accounts with identifiable revenue sources and expenditures. It is segregated for the purposes of measuring a specific activity. The majority of all County discretionary expenses are included in the following fund types:

- **The General Fund** – includes expenditures for general government, judicial, public safety, education and recreation, highways, health and public welfare, intergovernmental expenditures, capital expenditures, and contingencies.
- **Road Funds** – includes operating and capital expenditures for road maintenance and new road projects. Funds included in this type are:

Public Works – County Road and Bridge Fund (207) – (previously 096 & 280) includes operating and capital expenditures for single year road projects. This fund's main sources of revenue are vehicle registration fees, motor vehicle sale fees, and road and bridge fees charged when motor vehicle licenses are issued.

Public Works – County Road and Bridge Fund Multi-Year Projects (700) – includes capital expenditures for multi-year road and bridge projects. This fund's main source of revenue is vehicle registration fees and debt issuances.

Texas Department of Transportation and Advanced Transportation District Multi-Year Fund (701) – includes expenditures for road projects funded through a Pass-Through Financing Program Agreement between Bexar County and TxDOT. All construction costs associated with these road improvements will be reimbursed to Bexar County by TxDOT and ATD.

- **Other Operating Funds** - include resources and services such as records management, courthouse security, child support, dispute resolution, parking facilities, technology management, fleet maintenance, and Justice of the Peace Technology. Funds included in this fund type are:

Capital Lease Fund (700) – used primarily to fund technology and other innovative projects undertaken by county offices and departments.

Courthouse Facilities Improvement Fund (306) – includes funding for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts.

Courthouse Security Fund (203) – used to offset costs for security at the County Courthouse, Justice Center, Juvenile Detention Center and other County offices.

Dispute Resolution Fund (214) – used to fund the Bexar County Dispute Resolution Center, which offers mediation services to Bexar County residents.

District and County Court Technology Fund (301) – used to cover the expenses associated with continuing education and training for County Court, statutory County Court, or District Court judges, and clerks regarding technological enhancements for those courts, as well as for the

purchase and maintenance of technological enhancements for a County Court, statutory County Court, or District Court.

District Clerk Technology Fee Fund (205) – used to fund technology for the District Clerk’s Office in order to preserve and maintain documents offices are storing electronically or in a digital format.

Domestic Relations Office Fund (215) – used to fund the probation function of the child support collection/payment efforts.

Drug Court Fund (211) – used to provide resources for the development and maintenance of drug court programs operated within the County.

Family Protection Account Fund (121) – used to provide resources for the prevention of family violence or child abuse at the Family Justice Center.

Fire Code Fund (212) – used to account for expenditures related to building inspections for compliance with County fire and building codes.

Fleet Maintenance Fund (504) – used for costs related to the maintenance and repair of County light vehicles.

Justice of the Peace Technology Fund (300) – used to provide funds for specific technological enhancements for justice courts including computer systems, computer networks, computer hardware, computer software, computer and technology supplies imaging systems, electronic kiosks, electronic ticket writers, and docket management systems.

Justice of the Peace Security Fund (112) – used to provide funds for specific security enhancements for justice courts including metal detectors, identification cards and systems, electronic locking and surveillance equipment, court security personnel, signage, confiscated weapons inventory, locks or other security devices, bulletproof glass, and education for court security personnel.

Juvenile Case Manager Fund (213) – used to provide funds for salary and benefits of a juvenile case manager employed to provide services in cases involving juvenile offenders.

Law Library Fund (210) – used to fund operational expenses associated with the County’s Law Library and to keep reference materials current, which is available to all judges, attorneys and the general public.

Parking Facilities Fund (206) – used to fund the daily operation and maintenance of the County’s parking facilities.

Records Management – County Clerk Fund (200) – used to provide funding to maintain and preserve the essential public records of the County.

Records Management – County Wide Fund (201) – used to fund records management, preservation and automation functions County-wide.

Records Management – District Clerk Fund (202) – used to fund records management and preservation services performed by the District Clerk after a document is filed.

Storm Water Mitigation Fund (209) – used to fund the County’s Storm Water Quality program, which was mandated by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ) MS4 Phase II Storm Water rules.

Technology Improvement Fund (565) – used to fund the actual purchases and expenses associated with technology improvements in each department.

- **Grant Funds** – funds that are allocated to Bexar County by various Federal, State, and Private sources in support of services provided by County Offices and Departments Funds within this fund type include:

CDBG Fund (800) – used to track expenditures of all Community Development Block Grants funds.

HOME Fund (802) – used to track Housing and Urban Development funds for housing rehabilitation through the HOME Investment Partnership Program.

Grants-In-Aid Fund (800) – used to account for grant revenue and expenditures for grants received from various Federal, State, and private sources.

- **Capital Improvement Fund** – includes County Improvement Fund, Economic Development Improvements Fund, Adult and Juvenile Detention Facilities Fund and the 2003 Bond Referendum Fund -- used to fund capital projects, e.g., construction and renovation for detention, courtroom, and office facilities. The majority of revenues in these funds come from the sale of debt instruments. These funds also include Flood Control Funds, which pay annual debt service requirements on flood control projects, as well as operating expenses associated with the Bexar County Flood Control Department.
- **The Debt Service Fund (400)** – funded through ad valorem property tax and used to pay principal and interest on all bonds and certificates of obligation issued by the County.
- **The Venue Project Fund (507)** – includes expenditures associated with the Community Arena Venue Project, including construction costs, contingency accounts, Project Improvement Fund expenditures, and debt service.
- **Enterprise Funds** –include expenditures for programs in which revenue sources cover the cost of providing the services provided by these funds. Funds included in this fund type are:

Facilities and Parks Management Firing Range Fund (512) – used to support existing and future firearm (hand gun and shotgun) training requirements for day and night scenarios for deputies and officers from the Bexar County Sheriff’s Office, Constables, Fire Marshal’s and Probation Offices.

Other Post Employment Benefit (OPEB) Fund (506) – used to recognize and report post-employment benefits for County retirees.

Self-Insurance Funds (501/502) – used to fund the County’s various insurance plans including health and life, flexible health, dependant care, and workers compensation.

Records Management Center Fund (505) – an enterprise fund used to account for the operations of the records storage facility.

County of Bexar
Personnel Schedule By Fund and Department
FY 2013-14 Adopted Budget

	FY 2011-12 Authorized Positions	FY 2012-13 Authorized Positions	FY 2013-14 Authorized Positions
<u>GENERAL FUND</u>			
AgriLife	13.5	14.5	14
Bail Bond Board	1	1	1
BiblioTech	0	5.5	6.5
Budget Department	7	8.25	7.25
Central Magistration			
Criminal District Courts	7.5	7.5	7.5
District Clerk	24	24	24
Civil District Courts	44	44	44
Community Resources			
Administration	3.5	3.5	4.5
Community Programs	6	7	7
Mental Health Initiative	4	4	4
Mental Health Public Defenders	0	2	2
Veteran Services	5	5	5
Constable-Precinct 1	25	25.5	26
Constable-Precinct 2	27	27	27
Constable-Precinct 3	24	25	25
Constable-Precinct 4	27	27	27
County Auditor	53.5	54.5	53.5
County Clerk	138.5	141.5	144.5
County Manager	9	11	12
County Courts-at-Law	52	52.5	53
Criminal District Attorney	338	340	341.5
Criminal District Courts	53.5	52.5	52.5
District Clerk	161	162	162
DPS – Highway Patrol	2	1	2
Economic Development	10	9	9
Elections	20	20	20
Facilities Management			
Administration	2	2	2
Adult Detention Center	37	38	38
County Buildings	26	25	28
County Parks	47.5	47.5	47.5
Energy Services	1.5	1.5	1.5
Juvenile Institutions	21	21	21
Fire Marshal	19	19	20.5
Fire Marshal - Emergency Management Office	3	4	6
Human Resources	12.5	11.75	11.75
Information Technology	110	110	112
Judge/Commissioners Court	17	16	16

County of Bexar
Personnel Schedule By Fund and Department
FY 2013-14 Adopted Budget

	FY 2011-12 Authorized Positions	FY 2012-13 Authorized Positions	FY 2013-14 Authorized Positions
Judicial Services			
Judicial Services	80	80	80
Appellate Public Defenders Office	4	4	4
Criminal Investigation Laboratory	21	23	23
Medical Examiner	43	44	47
Jury Operations	8.5	8.5	8.5
Justice of the Peace-Precinct 1, Place 1	13	13	13
Justice of the Peace-Precinct 1, Place 3	17	17	17
Justice of the Peace-Precinct 2	17	17	17
Justice of the Peace-Precinct 3	18	18	18
Justice of the Peace-Precinct 4	12	12	12
Juvenile			
Child Support Probation	11	11	11
Institutions	344	363	363
Probation	191	191	193
Juvenile District Courts	23	23	23
Management and Finance	9	7.25	7.25
Mental Health Department	0	0	3
Probate Courts	17	17	17
Public Works - Animal Control Services	0	0	3
Public Works - Environmental Services	5	5	5
Purchasing	19	19	18
Purchasing - SWMBE	3	4	4
Sheriff			
Adult Detention	933	936	935
Law Enforcement	693	698	699.5
Support Services	43	43	45
Tax Assessor Collector	204	204	205
4th Court of Appeals	7	7	7
Total General Fund	4,088.0	4,135.3	4,164.3
 <u>OTHER FUNDS</u>			
Community Development Block Grant-CDBG	8	8	8
Community Venues Program Office	7	4	3
County Buildings Capital Improvement	19	19	13
County Road and Bridge	239	239	239
Courthouse Security	27	27	27
Dispute Resolution	10	10	10
Domestic Relations Office	5	4	4
Drug Court	1	1	1
Facilities and Parks Management - Firing Range	0	2	2
Fire Code	5	5	6

County of Bexar
Personnel Schedule By Fund and Department
FY 2013-14 Adopted Budget

	FY 2011-12	FY 2012-13	FY 2013-14
	Authorized	Authorized	Authorized
	<u>Positions</u>	<u>Positions</u>	<u>Positions</u>
Fleet Maintenance	14	14.5	14.5
Flood Control - Cash	10	10	10
Grants-in-Aid	77.95	75.95	66.95
HOME Investment Partnership Program	2	1	1

County of Bexar
Personnel Schedule By Fund and Department
FY 2013-14 Adopted Budget

	FY 2011-12 Authorized <u>Positions</u>	FY 2012-13 Authorized <u>Positions</u>	FY 2013-14 Authorized <u>Positions</u>
Justice of the Peace - Technology	2	2	2
Juvenile Case Manager	6	6	6
Law Library	10	7	7
Facilities and Parks Management - Parking Facilities	7	7	7
Records Management Center	3	3	3
Self Insured-Health and Life	4	2.75	2.75
Self Insured-Workers Compensation	1.5	1	1
Public Works - Environmental Services Stormwater Mitigation	5	7	7
Technology Improvement	2	2	2
Total Other Funds	465.45	458.2	443.2
Total All Funds	4,553.5	4,593.5	4,607.5

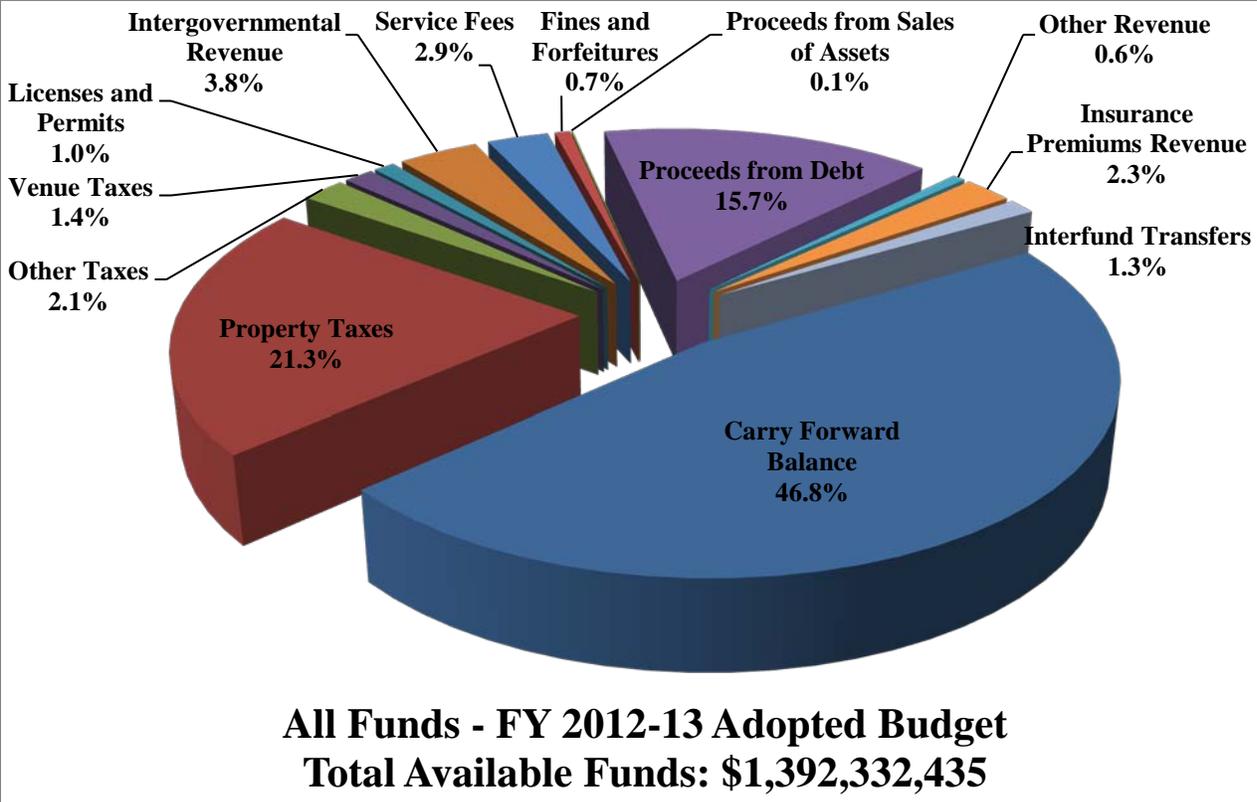
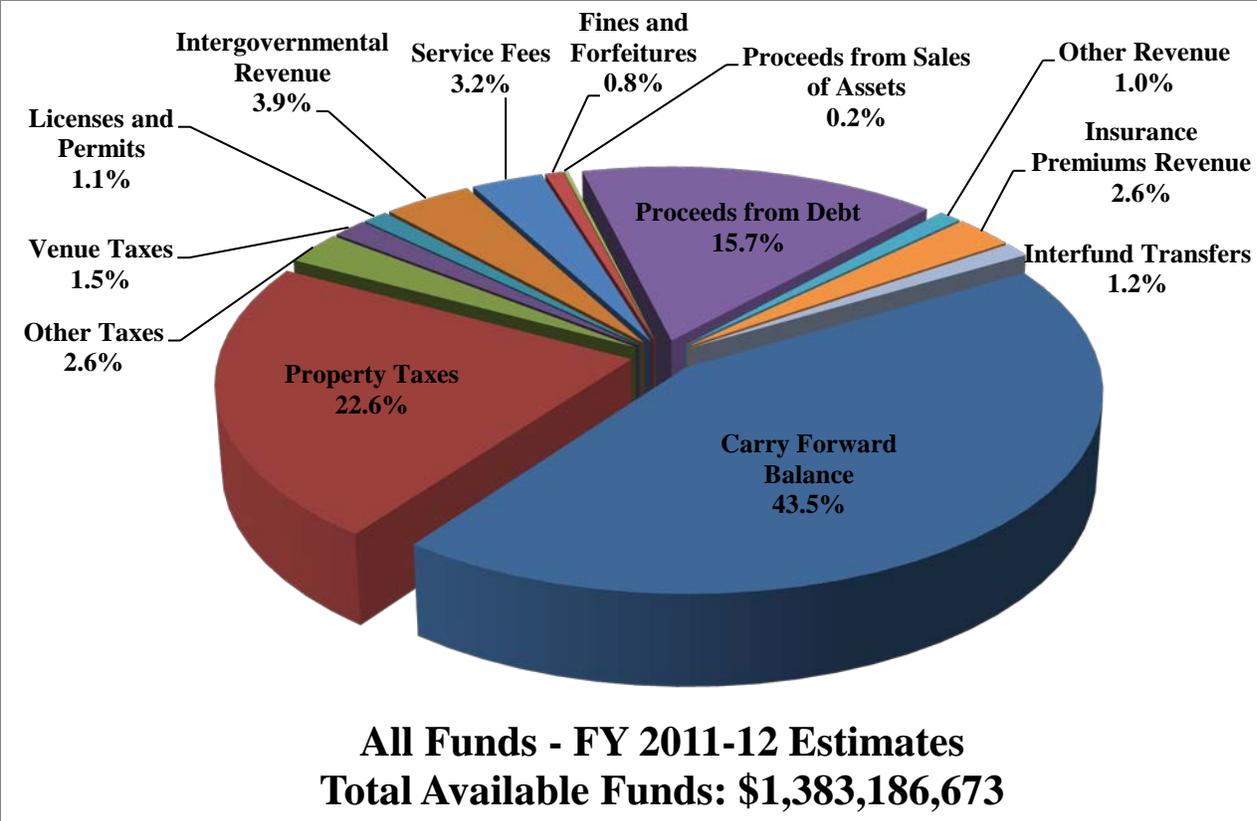
OFFICE/DEPARTMENTS AND POSITION TITLES	<u>ADDED</u>	<u>DELETED</u>
<u>GENERAL FUND</u>		
AgriLife		
Agricultural Program Technician (Part-Time)		(0.50)
Agricultural Youth Educator		(1.00)
Health and Wellness Program Specialist	1.00	
BiblioTech		
Network Architect I	1.00	
Budget Department		
Functional Lead and Trainer - Budget		(1.00)
Civil District Courts		
Chief Trial Assignments Clerk	1.00	
Civil Jury Assignments Clerk		(1.00)
Court Support Specialist		(1.00)
District Court Staff Attorney	1.00	
Community Resources - Administration		
Intake Worker	1.00	
Community Resources - Community Programs		
Community Programs Management Analyst	1.00	
Project Analyst		(1.00)
Constable, Precinct 1		
Administrative Clerk I	0.50	
County Auditor		
Staff Auditor II		(1.00)
County Clerk		
Bookkeeping Specialist		(1.00)
Criminal Court Clerk	2.00	
Lead Treasury Operations Clerk	1.00	
Vital Statistics Manager	1.00	
Office of the County Manager		
Economic Development Coordinator	1.00	
Criminal District Attorney		
Attorney II	1.00	
Community Projects and Initiatives Coordinator		(1.00)
Intern (Part-Time)	0.50	
Prosecutor IV	1.00	
District Clerk		
Civil Operations Clerk		(7.00)
Civil Operations Clerk	1.00	
Court Order Clerk	0.50	
Criminal Assignments Clerk	0.50	
File Clerk		(10.00)
Office Assistant II		(1.00)
Office Assistant IV	1.00	
Optical Scanning Clerk		7.00
Recording Clerk	1.00	
Senior Civil Operations Clerk	7.00	
DPS Highway Patrol		
Office Assistant III	1.00	
Economic Development		
Economic Development Coordinator		(2.00)
Senior Analyst	2.00	

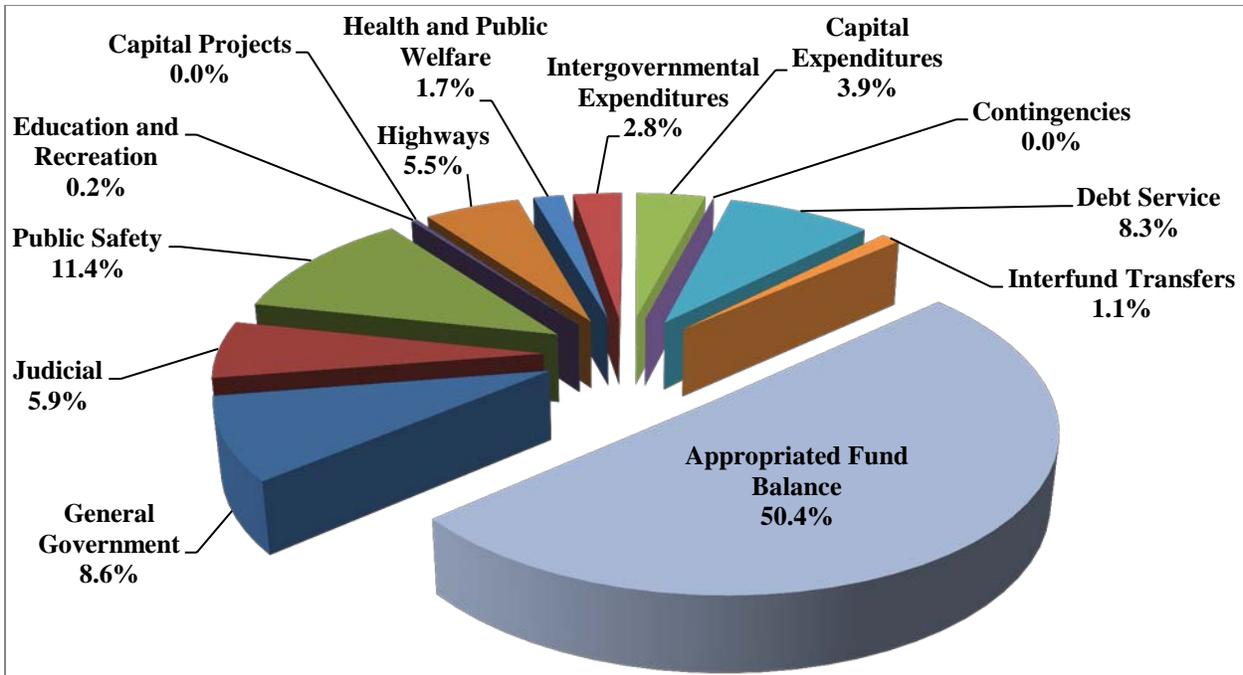
OFFICE/DEPARTMENTS AND POSITION TITLES	<u>ADDED</u>	<u>DELETED</u>
Facilities and Parks Management - County Buildings		
Administrative Assistant		(1.00)
HVAC Technician II	1.00	
Maintenance Mechanic II	1.00	
Project Finance and Department Administrative Lead	1.00	
Technical and Contract Compliance Manager	1.00	
Fire Marshal's Office		
Deputy Fire Marshal	1.00	
Public Safety Dispatcher	0.50	
Emergency Management Office		
Volunteer Services Specialist	1.00	
Weapon of Mass Destruction/Hazmat Team Coordinator	1.00	
Information Technology		
Analyst Programmer I		(3.00)
CHRIS Coordinator		(1.00)
Mail Courier I	1.00	
Network Architect I		(1.00)
Network Security Administrator	1.00	
Senior Software Engineer	1.00	
Senior Technical Training & Support Specialist	1.00	
Software Engineers	2.00	
Technical Support Specialist III	1.00	
Judicial Services		
Administrative Supervisor	1.00	
Judicial Services Data Analyst	1.00	
PICU Coordinator	2.00	
Pre-Trial Bond Officer I		(1.00)
Pre-Trial Bond Officer II		(1.00)
Pre-Trial Supervisor		(1.00)
Senior Analyst		(1.00)
Judicial Services - Appellate Public Defender		
Chief Appellate Public Defender	1.00	
Senior Appellate Public Defender		(1.00)
Judicial Services - Medical Examiner		
Medical Investigator	2.00	
Morgue Specialist	1.00	
Office Assistant III	1.00	
Quality Assurance Officer		(1.00)
Juvenile Probation		
Access Coordinator	1.00	
Juvenile Probation Officer	1.00	
Mental Health Department		
Director	1.00	
Program Coordinator	1.00	
Senior Program Analyst	1.00	
Public Works - Animal Control Services		
Animal Control Officers	3.00	
Purchasing		
Buyers		(3.00)
Data Analyst	1.00	
Senior Data Analyst	1.00	

OFFICE/DEPARTMENTS AND POSITION TITLES	<u>ADDED</u>	<u>DELETED</u>
Sheriff - Adult Detention Center		
Assistant Jail Administrator/Deputy Sheriff-Detention Colonel		(1.00)
Deputy Chief - Administrative & Accreditation Standards	1.00	
Detention Population & Intergovernmental Administrator		(1.00)
Sheriff - Law Enforcement		
Evidence Receipt Clerk	0.50	
Technical Support Specialist IV	1.00	
Sheriff - Support Services		
Banking Supervisor	1.00	
Human Resource Analyst	1.00	
Tax Office		
Project Director	1.00	
	67.00	(38.50)
 <u>OTHER FUNDS</u>		
Fire Code Fund		
Deputy Fire Marshal	1.00	
Grants-In-Aid		
Access Coordinator (Access and Visitation Grant)		(1.00)
Advocate (Justice Assistance Grant)		(1.00)
Case Manager (Adult Treatment Court)		(2.00)
CIED Data Program Manager (Community Infrastructure & Economic Development Fund)	1.00	
Intake Worker (Comprehensive Energy Assistance Program)		(1.00)
Juvenile Probation Officer (Justice Assistance Grant)		(1.00)
Probation Officer (Justice Assistance Grant-Adult Drug Court)		(1.00)
Senior Probation Officer (Project Connect)		(1.00)
Volunteer Services Specialist (State Homeland Security Grant)		(1.00)
Weapons of Mass Destruction/Hazmat Team Coordinator (Urban Area Security Initiatives)		(1.00)
Capital Improvement Program		
Network Security Administrator		(1.00)
Senior Software Engineer		(1.00)
Senior Technical Training & Support Specialist		(1.00)
Software Engineers		(2.00)
Technical Support Specialist III		(1.00)
Communities Venue Program		
Accountant V		(1.00)
	2.00	(17.00)
GRAND TOTAL	69.00	(55.50)

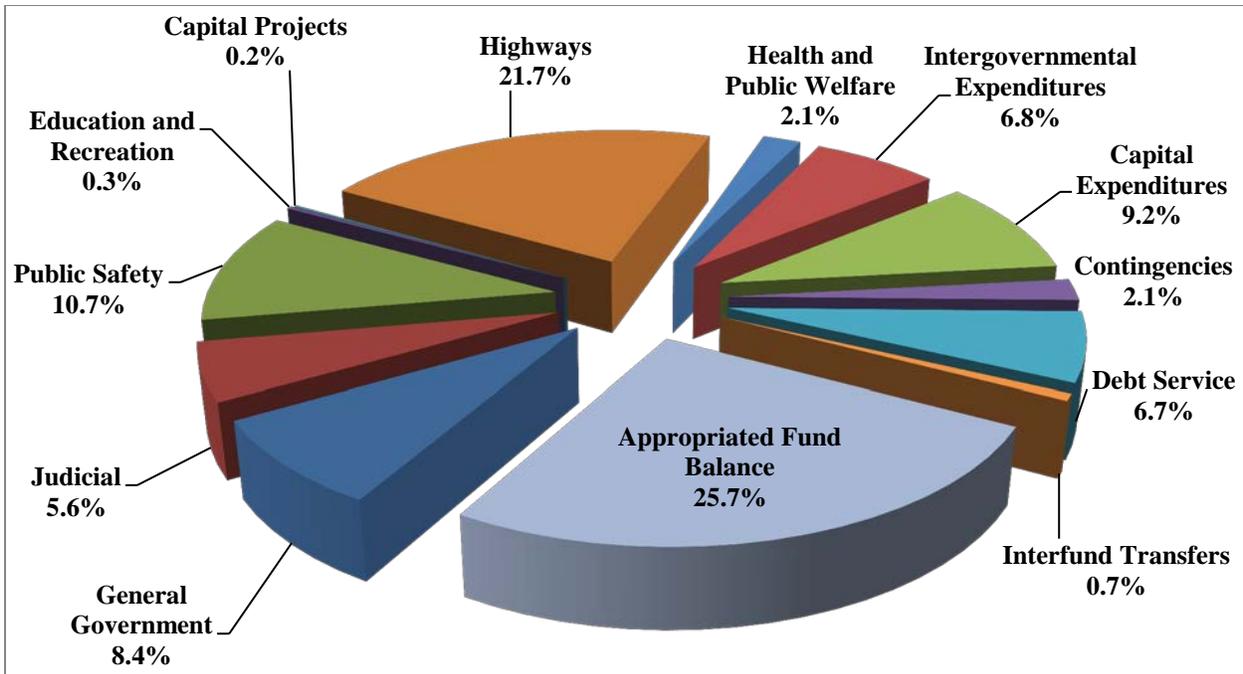
Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

		FY 2012-13		FY 2012-13		FY 2013-14
		Budget		Estimate		Budget
All Funds - Total Available Funds						
Carry Forward Balance	\$	696,560,067	\$	739,275,542	\$	1,045,101,983
Property Taxes	\$	316,864,055	\$	320,002,203	\$	337,125,400
Other Taxes	\$	27,359,250	\$	29,855,247	\$	31,046,285
Venue Taxes	\$	21,000,000	\$	23,714,131	\$	21,500,000
Licenses and Permits	\$	14,927,660	\$	2,136,945	\$	2,180,375
Intergovernmental Revenue	\$	56,345,828	\$	64,013,582	\$	52,837,815
Fees on Motor Vehicle	\$	5,542,500	\$	20,400,887	\$	20,513,000
Commission on Ad Valorem Taxes	\$	3,981,466	\$	3,977,059	\$	4,162,874
Service Fees	\$	37,741,660	\$	43,033,836	\$	43,982,058
Fines and Forfeitures	\$	10,842,000	\$	9,822,677	\$	12,912,000
Proceeds from Sales of Assets	\$	810,200	\$	1,100,147	\$	657,000
Proceeds from Debt	\$	234,520,174	\$	571,201,016	\$	48,000,000
Other Revenue	\$	9,090,842	\$	8,496,471	\$	7,872,167
Insurance Premiums Revenue	\$	34,279,577	\$	38,173,044	\$	38,543,780
Interfund Transfers	\$	19,359,618	\$	16,092,901	\$	23,798,505
TOTAL AVAILABLE FUNDS	\$	1,489,224,897	\$	1,891,295,688	\$	1,690,233,242
All Funds - Total Appropriations						
General Government	\$	124,626,470	\$	130,031,837	\$	142,818,520
Judicial	\$	82,957,812	\$	83,523,115	\$	81,138,149
Public Safety	\$	159,216,646	\$	166,678,116	\$	159,219,333
Education and Recreation	\$	4,168,773	\$	2,938,870	\$	3,031,321
Capital Projects	\$	2,406,526	\$	2,621,122	\$	8,393,865
Highways	\$	323,899,360	\$	105,007,782	\$	253,903,806
Health and Public Welfare	\$	30,629,528	\$	21,934,385	\$	21,621,295
Intergovernmental Expenditures	\$	102,009,992	\$	63,994,805	\$	70,219,786
Capital Expenditures	\$	136,822,341	\$	54,578,842	\$	102,240,687
Contingencies	\$	30,913,865	\$	-	\$	30,941,102
Debt Service	\$	99,338,716	\$	106,562,213	\$	123,871,290
Interfund Transfers	\$	10,078,266	\$	108,322,618	\$	14,861,189
Appropriated Fund Balance	\$	382,156,601	\$	696,559,957	\$	677,972,899
TOTAL APPROPRIATIONS	\$	1,489,224,896	\$	1,542,753,662	\$	1,690,233,242





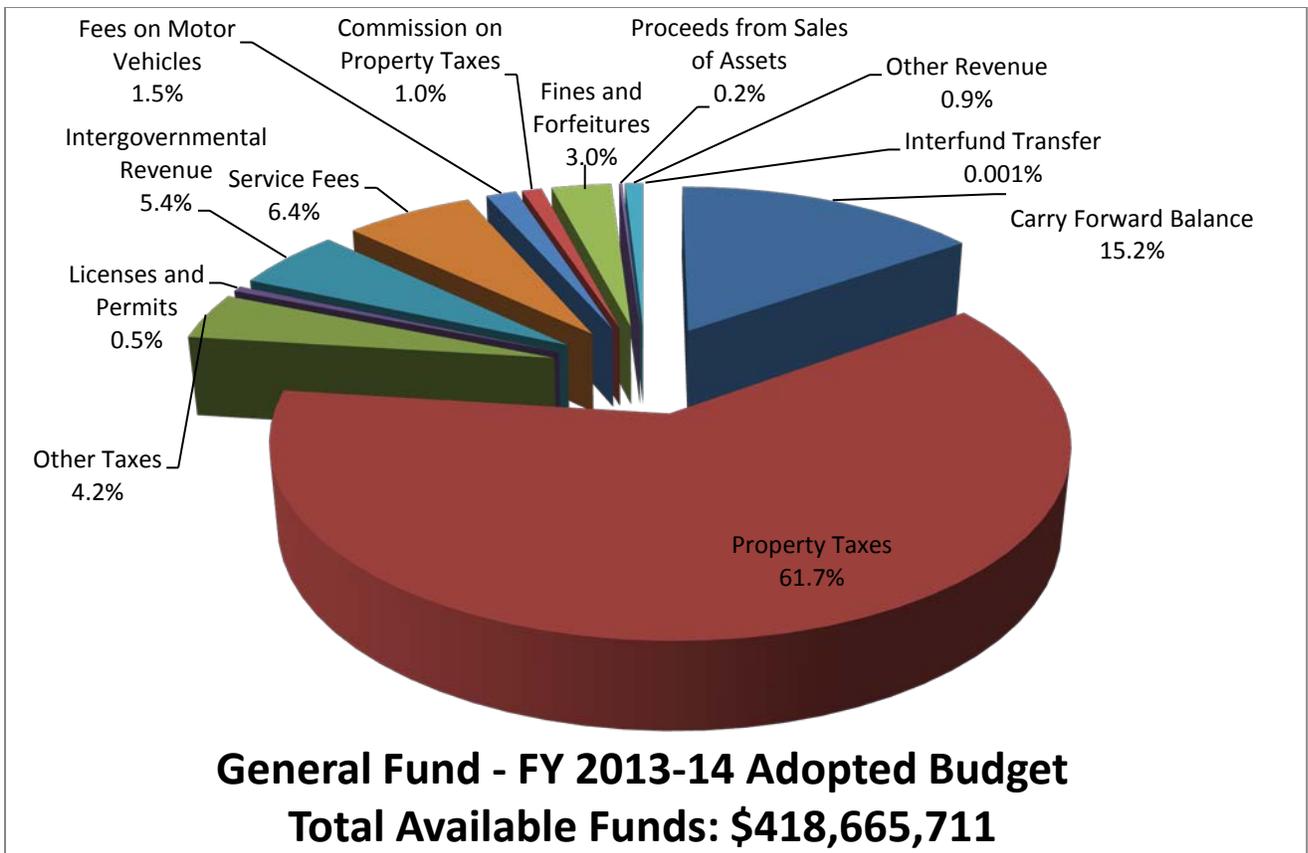
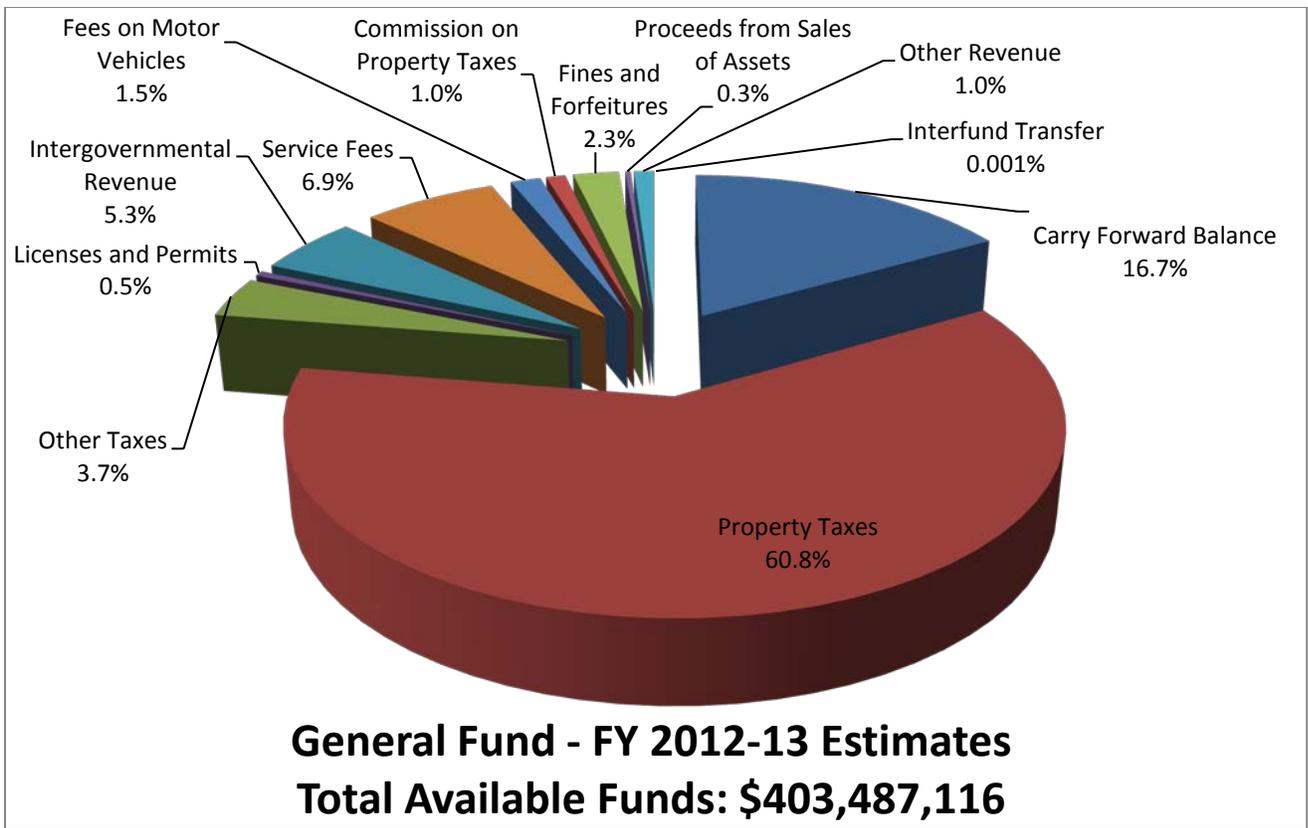
**All Funds - FY 2011-12 Estimate
Total Appropriations: \$1,383,186,673**

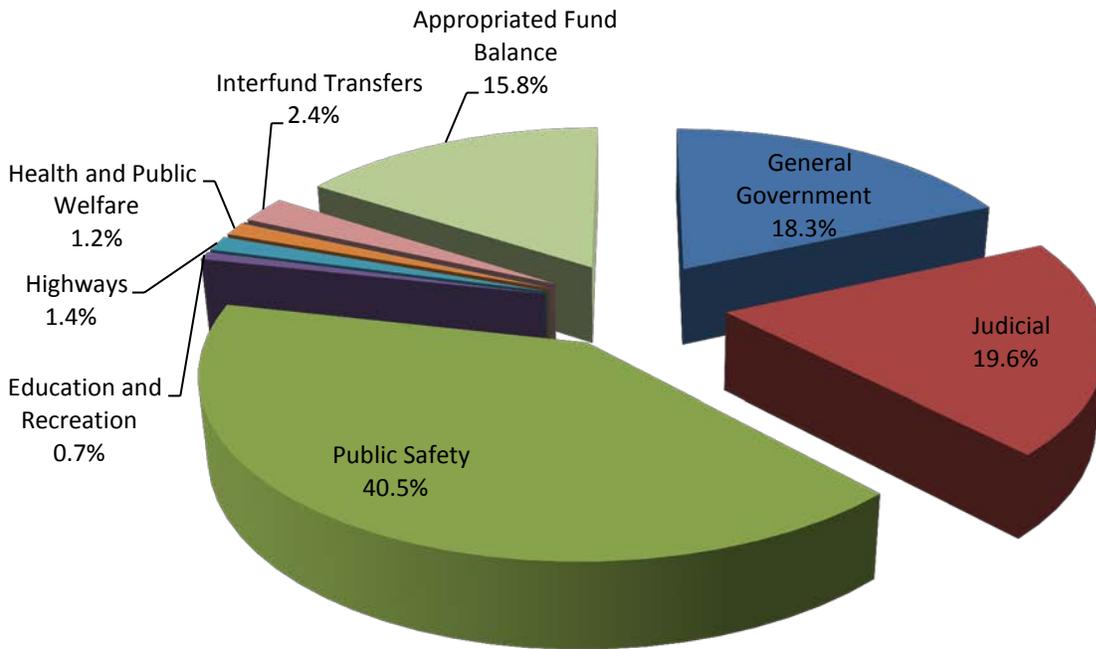


**All Funds - FY 2012-13 Adopted Budget
Total Appropriations: \$1,392,332,435**

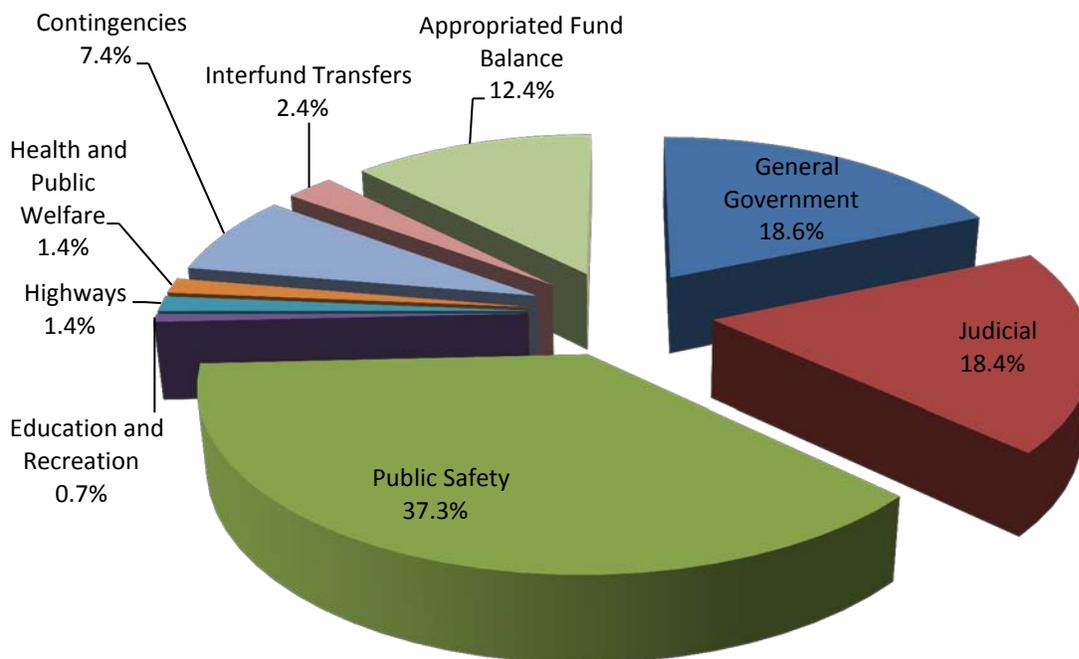
Bexar County, Texas
General Fund Summary
Fiscal Year Ending September 30, 2014

General Fund - Total Available Funds		FY 2012-13 Budget		FY 2012-13 Estimate		FY 2013-14 Budget
Carry Forward Balance	\$	63,770,522	\$	67,381,083	\$	63,759,586
Property Taxes	\$	242,902,905	\$	245,331,150	\$	258,484,000
Other Taxes	\$	13,959,000	\$	14,811,175	\$	17,397,285
Licenses and Permits	\$	1,728,660	\$	1,932,369	\$	2,010,375
Intergovernmental Revenue	\$	18,023,000	\$	21,290,371	\$	22,608,081
Service Fees	\$	25,033,310	\$	27,782,118	\$	26,859,840
Fees on Motor Vehicles	\$	5,472,000	\$	6,233,500	\$	6,363,000
Commission on Property Taxes	\$	3,981,466	\$	3,977,059	\$	4,162,874
Fines and Forfeitures	\$	10,172,000	\$	9,463,361	\$	12,552,000
Proceeds from Sales of Assets	\$	807,700	\$	1,099,551	\$	656,000
Other Revenue	\$	3,562,850	\$	4,182,309	\$	3,809,600
Interfund Transfer	\$	3,070	\$	3,070	\$	3,070
TOTAL AVAILABLE FUNDS	\$	389,416,483	\$	403,487,116	\$	418,665,711
 General Fund - Total Appropriations						
General Government	\$	69,211,733	\$	73,858,436	\$	77,721,475
Judicial	\$	78,488,711	\$	79,010,886	\$	76,889,276
Public Safety	\$	154,183,029	\$	163,608,027	\$	156,190,309
Education and Recreation	\$	3,048,774	\$	2,938,870	\$	3,031,321
Highways	\$	5,920,904	\$	5,478,818	\$	5,876,301
Health and Public Welfare	\$	4,872,311	\$	5,009,901	\$	5,766,897
Contingencies	\$	14,620,221	\$	-	\$	30,932,633
Interfund Transfers	\$	9,525,665	\$	9,822,592	\$	10,215,678
Appropriated Fund Balance	\$	49,545,135	\$	63,759,586	\$	52,041,821
TOTAL APPROPRIATIONS	\$	389,416,483	\$	403,487,116	\$	418,665,711





General Fund - FY 2012-13 Estimates
Total Appropriations: \$403,487,116



General Fund - FY 2013-14 Adopted Budget
Total Appropriations: \$418,665,711

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

All Funds		General Fund	
Budget	% of total	Budget	% of total

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 1,045,101,984	61.8%	\$ 63,759,586	15.2%
Designated for Encumbrances	\$ -	0.0%	\$ -	0.0%
Designated for Debt Service	\$ -	0.0%	\$ -	0.0%
Total Beginning Balance	\$ 1,045,101,984	61.8%	\$ 63,759,586	15.2%
Revenue				
Property Taxes	\$ 337,125,400	19.9%	\$ 258,484,000	61.7%
Other Taxes	\$ 31,046,285	1.8%	\$ 17,397,285	4.2%
Venue Taxes	\$ 21,500,000	1.3%	\$ -	0.0%
Licenses and Permits	\$ 2,180,375	0.1%	\$ 2,010,375	0.5%
Intergovernmental Revenue	\$ 52,837,815	3.1%	\$ 22,608,081	5.4%
Fees on Motor Vehicles	\$ 20,513,000		\$ 6,363,000	1.5%
Commission on Ad Valorem Taxes	\$ 4,162,874		\$ 4,162,874	1.0%
Service Fees	\$ 43,982,058	2.6%	\$ 26,859,840	6.4%
Fines and Forfeitures	\$ 12,912,000	0.8%	\$ 12,552,000	3.0%
Proceeds from Sales of Assets	\$ 657,000	0.0%	\$ 656,000	0.2%
Proceeds from Debt	\$ 48,000,000	2.8%	\$ -	0.0%
Other Revenue	\$ 7,872,167	0.5%	\$ 3,809,600	0.9%
Insurance Premiums Revenue	\$ 38,543,780	2.3%	\$ -	0.0%
Subtotal	\$ 621,332,754	36.8%	\$ 354,903,055	84.8%
Interfund Transfer	\$ 23,798,505	1.4%	\$ 3,070	0.0%
Total Revenues	\$ 645,131,259	38.2%	\$ 354,906,125	84.8%
TOTAL AVAILABLE FUNDS	\$ 1,690,233,243		\$ 418,665,711	100.0%

APPROPRIATIONS

General Government	\$ 142,818,520	8.4%	\$ 77,721,475	18.6%
Judicial	\$ 81,138,149	4.8%	\$ 76,889,276	18.4%
Public Safety	\$ 159,219,333	9.4%	\$ 156,190,309	37.3%
Education and Recreation	\$ 3,031,321	0.2%	\$ 3,031,321	0.7%
Capital Projects	\$ 8,393,865	0.5%	\$ -	0.0%
Highways	\$ 253,903,806	15.0%	\$ 5,876,301	1.4%
Health and Public Welfare	\$ 21,621,295	1.3%	\$ 5,766,897	1.4%
Intergovernmental Expenditures	\$ 70,219,786	4.2%	\$ -	0.0%
Capital Expenditures	\$ 102,240,686	6.0%	\$ -	0.0%
Contingencies	\$ 30,941,101	1.8%	\$ 30,932,633	7.4%
Debt Service	\$ 123,871,290	7.3%	\$ -	0.0%
Subtotal	\$ 997,399,152	59.0%	\$ 356,408,212	85.1%
Interfund Transfers	\$ 14,861,189	0.9%	\$ 10,215,678	2.4%
TOTAL OPERATING APPROPRIATIONS	\$ 1,012,260,341	59.9%	\$ 366,623,890	87.6%
Appropriated Fund Balance	\$ 677,972,902	40.1%	\$ 52,041,821	12.4%
TOTAL APPROPRIATIONS	\$ 1,690,233,243		\$ 418,665,711	

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

Justice of the Peace Security	Family Protection	Records Management-County Clerk	County Wide Records Management
112	121	200	201

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 341,142	\$ -	\$ 15,580,442	\$ 69,319
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 341,142	\$ -	\$ 15,580,442	\$ 69,319
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 65,000	\$ 118,000	\$ 5,002,000	\$ 396,500
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 350	\$ -	\$ 22,000	\$ 100
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 65,350	\$ 118,000	\$ 5,024,000	\$ 396,600
Interfund Transfer	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 65,350	\$ 118,000	\$ 5,024,000	\$ 396,600
TOTAL AVAILABLE FUNDS	\$ 406,492	\$ 118,000	\$ 20,604,442	\$ 465,919

APPROPRIATIONS

General Government	\$ -	\$ -	\$ 7,001,100	\$ 465,850
Judicial	\$ 50,000	\$ 118,000	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ 150,000	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 118,000	\$ 7,151,100	\$ 465,850
Interfund Transfers	\$ -	\$ -	\$ 99,531	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 50,000	\$ 118,000	\$ 7,250,631	\$ 465,850
Appropriated Fund Balance	\$ 356,492	\$ -	\$ 13,353,811	\$ 69
TOTAL APPROPRIATIONS	\$ 406,492	\$ 118,000	\$ 20,604,442	\$ 465,919

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

Records Management-District Clerk	Courthouse Security	District Court Technology	Parking Facilities
202	203	205	206

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 227,686	\$ 99,993	\$ 69,484	\$ 874,112
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 227,686	\$ 99,993	\$ 69,484	\$ 874,112
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 330,100	\$ 690,000	\$ 218,750	\$ 1,300,000
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 290	\$ 520	\$ 350	\$ 1,600
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 330,390	\$ 690,520	\$ 219,100	\$ 1,301,600
Interfund Transfer	\$ -	\$ 311,883	\$ -	\$ -
Total Revenues	\$ 330,390	\$ 1,002,403	\$ 219,100	\$ 1,301,600
TOTAL AVAILABLE FUNDS	\$ 558,076	\$ 1,102,396	\$ 288,584	\$ 2,175,712

APPROPRIATIONS

General Government	\$ -	\$ -	\$ 125,000	\$ 651,076
Judicial	\$ 425,000	\$ 1,102,396	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ 1,150
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 425,000	\$ 1,102,396	\$ 125,000	\$ 652,226
Interfund Transfers	\$ -	\$ -	\$ -	\$ 450,000
TOTAL OPERATING APPROPRIATIONS	\$ 425,000	\$ 1,102,396	\$ 125,000	\$ 1,102,226
Appropriated Fund Balance	\$ 133,076	\$ 0	\$ 163,584	\$ 1,073,485
TOTAL APPROPRIATIONS	\$ 558,076	\$ 1,102,396	\$ 288,584	\$ 2,175,712

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

County Road and Bridge	Flood Control Cash	Storm Water Mitigation	Law Library
207	208	209	210

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 16,103,603	\$ 57,476,010	\$ 5,250,866	\$ -
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 16,103,603	\$ 57,476,010	\$ 5,250,866	\$ -
Revenue				
Property Taxes	\$ 400	\$ 8,621,000	\$ -	\$ -
Other Taxes	\$ 1,149,000	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ 100,000	\$ -	\$ 70,000	\$ -
Intergovernmental Revenue	\$ 85,000	\$ 20,000	\$ -	\$ -
Fees on Motor Vehicles	\$ 14,150,000	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 600,000	\$ -	\$ 1,800,000	\$ 500,000
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ 1,000	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 35,000	\$ 115,000	\$ 9,000	\$ 85,400
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 16,120,400	\$ 8,756,000	\$ 1,879,000	\$ 585,400
Interfund Transfer	\$ -	\$ -	\$ -	\$ 186,649
Total Revenues	\$ 16,120,400	\$ 8,756,000	\$ 1,879,000	\$ 772,049
TOTAL AVAILABLE FUNDS	\$ 32,224,003	\$ 66,232,010	\$ 7,129,866	\$ 772,049

APPROPRIATIONS

General Government	\$ -	\$ 1,292,696	\$ 1,335,812	\$ -
Judicial	\$ -	\$ -	\$ -	\$ 770,935
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ 7,527,545	\$ -	\$ -
Highways	\$ 18,027,504	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ 4,281,680	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ 1,114
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 22,309,184	\$ 8,820,241	\$ 1,335,812	\$ 772,049
Interfund Transfers	\$ 4,000,000	\$ -	\$ 95,980	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 26,309,184	\$ 8,820,241	\$ 1,431,792	\$ 772,049
Appropriated Fund Balance	\$ 5,914,819	\$ 57,411,768	\$ 5,698,074	\$ -
TOTAL APPROPRIATIONS	\$ 32,224,003	\$ 66,232,010	\$ 7,129,866	\$ 772,049

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

Drug Court	Fire Code	Juvenile Case Manager	Dispute Resolution
211	212	213	214

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 218,376	\$ 2,466,540	\$ 318,836	\$ 0
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 218,376	\$ 2,466,540	\$ 318,836	\$ 0
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 85,000	\$ 1,300,000	\$ 330,000	\$ 515,000
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 450	\$ 3,400	\$ 350	\$ 70
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 85,450	\$ 1,303,400	\$ 330,350	\$ 515,070
Interfund Transfer	\$ -	\$ -	\$ -	\$ 95,579
Total Revenues	\$ 85,450	\$ 1,303,400	\$ 330,350	\$ 610,649
TOTAL AVAILABLE FUNDS	\$ 303,826	\$ 3,769,940	\$ 649,186	\$ 610,649

APPROPRIATIONS

General Government	\$ -	\$ -	\$ 283,868	\$ -
Judicial	\$ 78,299	\$ -	\$ -	\$ 611,650
Public Safety	\$ -	\$ 875,304	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ 608,013	\$ -	\$ -
Contingencies	\$ -	\$ 2,483	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 78,299	\$ 1,485,800	\$ 283,868	\$ 611,650
Interfund Transfers	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 78,299	\$ 1,485,800	\$ 283,868	\$ 611,650
Appropriated Fund Balance	\$ 225,526	\$ 2,284,140	\$ 365,318	\$ (1,000)
TOTAL APPROPRIATIONS	\$ 303,826	\$ 3,769,940	\$ 649,186	\$ 610,649

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

Domestic Relations Office	Justice of the Peace Technology	County and District Court Technology Fund	Courthouse Facilities
215	300	301	306

AVAILABLE FUNDS

Beginning Balance					
Undesignated Funds	\$ 115,114	\$ 186,474	\$ 74,972	\$ 1,986,391	
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -	
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -	
Total Beginning Balance	\$ 115,114	\$ 186,474	\$ 74,972	\$ 1,986,391	
Revenue					
Property Taxes	\$ -	\$ -	\$ -	\$ -	
Other Taxes	\$ -	\$ -	\$ -	\$ -	
Venue Taxes	\$ -	\$ -	\$ -	\$ -	
Licenses and Permits	\$ -	\$ -	\$ -	\$ -	
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -	
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -	
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	
Service Fees	\$ -	\$ 270,000	\$ 20,000	\$ 490,000	
Fines and Forfeitures	\$ 360,000	\$ -	\$ -	\$ -	
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -	
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -	
Other Revenue	\$ 500	\$ 500	\$ 50	\$ 1,700	
Insurance Premiums Revenue	\$ -	\$ -	\$ -	\$ -	
Subtotal	\$ 360,500	\$ 270,500	\$ 20,050	\$ 491,700	
Interfund Transfer	\$ -	\$ -	\$ -	\$ -	
Total Revenues	\$ 360,500	\$ 270,500	\$ 20,050	\$ 491,700	
TOTAL AVAILABLE FUNDS	\$ 475,614	\$ 456,974	\$ 95,022	\$ 2,478,091	

APPROPRIATIONS

General Government	\$ -	\$ -	\$ 20,000	\$ -	
Judicial	\$ -	\$ 288,713	\$ -	\$ -	
Public Safety	\$ -	\$ -	\$ -	\$ -	
Education and Recreation	\$ -	\$ -	\$ -	\$ -	
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Highways	\$ -	\$ -	\$ -	\$ -	
Health and Public Welfare	\$ 392,064	\$ -	\$ -	\$ -	
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -	
Capital Expenditures	\$ -	\$ -	\$ -	\$ 250,000	
Contingencies	\$ -	\$ -	\$ -	\$ -	
Debt Service	\$ -	\$ -	\$ -	\$ -	
Subtotal	\$ 392,064	\$ 288,713	\$ 20,000	\$ 250,000	
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	
TOTAL OPERATING APPROPRIATIONS	\$ 392,064	\$ 288,713	\$ 20,000	\$ 250,000	
Appropriated Fund Balance	\$ 83,550	\$ 168,261	\$ 75,022	\$ 2,228,091	
TOTAL APPROPRIATIONS	\$ 475,614	\$ 456,974	\$ 95,022	\$ 2,478,091	

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

Debt Service	Health and Life	Workers Compensation	Fleet Maintenance
400	501	502	504

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 65,368,326	\$ 382,836	\$ 305,648	\$ 295,149
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 65,368,326	\$ 382,836	\$ 305,648	\$ 295,149
Revenue				
Property Taxes	\$ 70,020,000	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ -	\$ -	\$ 15,000	\$ 573,800
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 3,659,387	\$ -	\$ -	\$ 500
Insurance Premiums Revenue	\$ -	\$ 34,546,296	\$ 1,652,440	\$ -
Subtotal	\$ 73,679,387	\$ 34,546,296	\$ 1,667,440	\$ 574,300
Interfund Transfer	\$ 9,480,226	\$ 3,249,511	\$ 569,554	\$ -
Total Revenues	\$ 83,159,613	\$ 37,795,807	\$ 2,236,994	\$ 574,300
TOTAL AVAILABLE FUNDS	\$ 148,527,939	\$ 38,178,643	\$ 2,542,642	\$ 869,449

APPROPRIATIONS

General Government	\$ -	\$ 38,167,665	\$ 2,175,694	\$ 815,557
Judicial	\$ -	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ 3,249
Debt Service	\$ 102,890,245	\$ -	\$ -	\$ -
Subtotal	\$ 102,890,245	\$ 38,167,665	\$ 2,175,694	\$ 818,806
Interfund Transfers	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 102,890,245	\$ 38,167,665	\$ 2,175,694	\$ 818,806
Appropriated Fund Balance	\$ 45,637,694	\$ 10,978	\$ 366,948	\$ 50,643
TOTAL APPROPRIATIONS	\$ 148,527,939	\$ 38,178,643	\$ 2,542,642	\$ 869,449

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

Records Management Center	OPEB	Venue	Firing Range
505	506	507	512

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 412,989	\$ (812,371)	\$ 162,716,059	\$ 83,140
Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 412,989	\$ (812,371)	\$ 162,716,059	\$ 83,140
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ 21,500,000	\$ -
Licenses and Permits	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -
Fees on Motor Vehicles	\$ -	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -
Service Fees	\$ 255,850	\$ -	\$ 1,300,000	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ -	\$ 3,500	\$ 14,000	\$ 50
Insurance Premiums Revenue	\$ -	\$ 2,345,044	\$ -	\$ -
Subtotal	\$ 255,850	\$ 2,348,544	\$ 22,814,000	\$ 50
Interfund Transfer	\$ 99,531	\$ 4,812,102	\$ -	\$ 96,836
Total Revenues	\$ 355,381	\$ 7,160,646	\$ 22,814,000	\$ 96,886
TOTAL AVAILABLE FUNDS	\$ 768,370	\$ 6,348,275	\$ 185,530,059	\$ 180,026

APPROPRIATIONS

General Government	\$ 332,499	\$ 6,841,371	\$ 395,633	\$ 179,434
Judicial	\$ -	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ -	\$ -
Health and Public Welfare	\$ -	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ 70,219,786	\$ -
Capital Expenditures	\$ 27,870	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ 473
Debt Service	\$ -	\$ -	\$ 20,981,045	\$ -
Subtotal	\$ 360,369	\$ 6,841,371	\$ 91,596,464	\$ 179,907
Interfund Transfers	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 360,369	\$ 6,841,371	\$ 91,596,464	\$ 179,907
Appropriated Fund Balance	\$ 408,001	\$ (493,096)	\$ 93,933,595	\$ 120
TOTAL APPROPRIATIONS	\$ 768,370	\$ 6,348,275	\$ 185,530,059	\$ 180,026

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

Technology Improvement	Capital Projects	ATD and TxDOT Multi-Year Projects
565	700	701

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$ 211,986	\$ 199,626,088	\$ 54,249,026
Designated for Encumbrances	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 211,986	\$ 199,626,088	\$ 54,249,026
Revenue			
Property Taxes	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ 12,500,000
Venue Taxes	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ -	\$ 7,400,000
Fees on Motor Vehicles	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -
Service Fees	\$ 947,218	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ 48,000,000
Other Revenue	\$ -	\$ -	\$ 26,500
Insurance Premiums Revenue	\$ -	\$ -	\$ -
Subtotal	\$ 947,218	\$ -	\$ 67,926,500
Interfund Transfer	\$ -	\$ 4,000,000	\$ -
Total Revenues	\$ 947,218	\$ 4,000,000	\$ 67,926,500
TOTAL AVAILABLE FUNDS	\$ 1,159,204	\$ 203,626,088	\$ 122,175,526

APPROPRIATIONS

General Government	\$ 1,090,090	\$ -	\$ -
Judicial	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -
Education and Recreation	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -
Highways	\$ -	\$ -	\$ 50,000,000
Health and Public Welfare	\$ -	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ 96,432,780	\$ -
Contingencies	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -
Subtotal	\$ 1,090,090	\$ 96,432,780	\$ 50,000,000
Interfund Transfers	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 1,090,090	\$ 96,432,780	\$ 50,000,000
Appropriated Fund Balance	\$ 69,114	\$ 107,193,308	\$ 72,175,526
TOTAL APPROPRIATIONS	\$ 1,159,204	\$ 203,626,088	\$ 122,175,526

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

Flood Control Multi-Year Projects	Grants-In-Aid	HOME Program
702	800	802

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$ 397,044,163	\$ -	\$ -
Designated for Encumbrances	\$ -	\$ -	\$ -
Designated for Debt Service	\$ -	\$ -	\$ -
Total Beginning Balance	\$ 397,044,163	\$ -	\$ -

Revenue

Property Taxes	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -
Venue Taxes	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ -	\$ -
Intergovernmental Revenue	\$ -	\$ 20,140,000	\$ 515,131
Fees on Motor Vehicles	\$ -	\$ -	\$ -
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -
Service Fees	\$ -	\$ -	\$ -
Fines and Forfeitures	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ -	\$ -	\$ -
Proceeds from Debt	\$ -	\$ -	\$ -
Other Revenue	\$ -	\$ 82,000	\$ -
Insurance Premiums Revenue	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ 20,222,000	\$ 515,131
Interfund Transfer	\$ -	\$ 893,564	\$ -
Total Revenues	\$ -	\$ 21,115,564	\$ 515,131
TOTAL AVAILABLE FUNDS	\$ 397,044,163	\$ 21,115,564	\$ 515,131

APPROPRIATIONS

General Government	\$ -	\$ 3,923,700	\$ -
Judicial	\$ -	\$ 803,880	\$ -
Public Safety	\$ -	\$ 2,153,720	\$ -
Education and Recreation	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ 866,320	\$ -
Highways	\$ 180,000,000	\$ -	\$ -
Health and Public Welfare	\$ -	\$ 12,877,600	\$ 515,131
Intergovernmental Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ 490,344	\$ -
Contingencies	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -
Subtotal	\$ 180,000,000	\$ 21,115,564	\$ 515,131
Interfund Transfers	\$ -	\$ -	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 180,000,000	\$ 21,115,564	\$ 515,131
Appropriated Fund Balance	\$ 217,044,163	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 397,044,163	\$ 21,115,564	\$ 515,131

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2014

CDBG Program
803

AVAILABLE FUNDS

Beginning Balance	
Undesignated Funds	\$ -
Designated for Encumbrances	\$ -
Designated for Debt Service	\$ -
Total Beginning Balance	\$ -
Revenue	
Property Taxes	\$ -
Other Taxes	\$ -
Venue Taxes	\$ -
Licenses and Permits	\$ -
Intergovernmental Revenue	\$ 2,069,603
Fees on Motor Vehicles	\$ -
Commission on Ad Valorem Taxes	\$ -
Service Fees	\$ -
Fines and Forfeitures	\$ -
Proceeds from Sales of Assets	\$ -
Proceeds from Debt	\$ -
Other Revenue	\$ -
Insurance Premiums Revenue	\$ -
Subtotal	\$ 2,069,603
Interfund Transfer	\$ -
Total Revenues	\$ 2,069,603
TOTAL AVAILABLE FUNDS	\$ 2,069,603

APPROPRIATIONS

General Government	\$ -
Judicial	\$ -
Public Safety	\$ -
Education and Recreation	\$ -
Capital Projects	\$ -
Highways	\$ -
Health and Public Welfare	\$ 2,069,603
Intergovernmental Expenditures	\$ -
Capital Expenditures	\$ -
Contingencies	\$ -
Debt Service	\$ -
Subtotal	\$ 2,069,603
Interfund Transfers	\$ -
TOTAL OPERATING APPROPRIATIONS	\$ 2,069,603
Appropriated Fund Balance	\$ -
TOTAL APPROPRIATIONS	\$ 2,069,603

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2014

All Funds		
FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$ 671,652,503	\$ 739,275,542	\$ 1,045,101,984
Total Beginning Balance	\$ 671,652,503	\$ 739,275,542	\$ 1,045,101,984
Revenue			
Property Taxes	\$ 312,328,560	\$ 320,002,203	\$ 337,125,400
Other Taxes	\$ 33,505,379	\$ 29,855,247	\$ 31,046,285
Venue Taxes	\$ 22,356,097	\$ 23,714,131	\$ 21,500,000
Licenses and Permits	\$ 1,933,235	\$ 2,136,945	\$ 2,180,375
Intergovernmental Revenue	\$ 64,755,981	\$ 64,013,582	\$ 52,837,815
Fees on Motor Vehicles	\$ 20,395,853	\$ 20,400,887	\$ 20,513,000
Commission on Ad Valorem Taxes	\$ 4,244,598	\$ 3,977,059	\$ 4,162,874
Service Fees	\$ 39,457,165	\$ 43,033,836	\$ 43,982,058
Fines and Forfeitures	\$ 11,966,967	\$ 9,822,677	\$ 12,912,000
Proceeds from Sales of Assets	\$ 2,627,297	\$ 1,100,147	\$ 657,000
Proceeds from Debt	\$ 287,936,852	\$ 571,201,016	\$ 48,000,000
Other Revenue	\$ 6,082,574	\$ 8,496,471	\$ 7,872,167
Insurance Premiums Revenue	\$ 36,280,759	\$ 38,173,044	\$ 38,543,780
Subtotal	\$ 843,871,316	\$ 1,135,927,245	\$ 621,332,754
Interfund Transfer	\$ 23,229,577	\$ 16,092,901	\$ 23,798,505
Total Revenues	\$ 867,100,893	\$ 1,152,020,146	\$ 645,131,259
TOTAL AVAILABLE FUNDS	\$ 1,538,753,396	\$ 1,891,295,688	\$ 1,690,233,243

APPROPRIATIONS

General Government	\$ 130,407,033	\$ 130,031,837	\$ 142,818,520
Judicial	\$ 81,832,023	\$ 83,523,115	\$ 81,138,149
Public Safety	\$ 162,959,370	\$ 166,678,116	\$ 159,219,333
Education and Recreation	\$ 3,834,603	\$ 2,938,870	\$ 3,031,321
Capital Projects	\$ 2,565,743	\$ 2,621,122	\$ 8,393,865
Highways	\$ 112,308,874	\$ 105,007,782	\$ 253,903,806
Health and Public Welfare	\$ 29,951,626	\$ 21,934,385	\$ 21,621,295
Intergovernmental Expenditures	\$ 40,558,572	\$ 63,994,805	\$ 70,219,786
Capital Expenditures	\$ 80,525,875	\$ 54,578,842	\$ 102,240,686
Contingencies	\$ 14,883,405	\$ -	\$ 30,941,101
Debt Service	\$ 116,546,874	\$ 106,562,213	\$ 123,871,290
Subtotal	\$ 776,373,998	\$ 737,871,087	\$ 997,399,152
Interfund Transfers	\$ 23,103,857	\$ 108,322,618	\$ 14,861,189
TOTAL OPERATING APPROPRIATIONS	\$ 799,477,855	\$ 846,193,705	\$ 1,012,260,341
Appropriated Fund Balance	\$ 739,275,541	\$ 1,045,101,983	\$ 677,972,902
TOTAL APPROPRIATIONS	\$ 1,538,753,396	\$ 1,891,295,688	\$ 1,690,233,243

**Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2014**

General Fund		
FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget

AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$	61,003,346	\$	67,381,083
			\$	63,759,586
Total Beginning Balance	\$	61,003,346	\$	67,381,083
			\$	63,759,586
Revenue				
Property Taxes	\$	239,427,350	\$	245,331,150
Other Taxes	\$	17,113,635	\$	14,811,175
Venue Taxes	\$	-	\$	-
Licenses and Permits	\$	1,879,235	\$	1,932,369
Intergovernmental Revenue	\$	21,083,808	\$	21,290,371
Fees on Motor Vehicles	\$	6,130,290	\$	6,233,500
Commission on Ad Valorem Taxes	\$	4,244,598	\$	3,977,059
Service Fees	\$	25,648,537	\$	27,782,118
Fines and Forfeitures	\$	11,593,963	\$	9,463,361
Proceeds from Sales of Assets	\$	2,363,606	\$	1,099,551
Proceeds from Debt	\$	-	\$	-
Other Revenue	\$	4,041,768	\$	4,182,309
Insurance Premiums Revenue	\$	-	\$	-
Subtotal	\$	333,526,789	\$	336,102,963
			\$	354,903,055
Interfund Transfer	\$	3,070	\$	3,070
Total Revenues	\$	333,529,859	\$	336,106,033
			\$	354,906,125
TOTAL AVAILABLE FUNDS	\$	394,533,205	\$	403,487,116
			\$	418,665,711

APPROPRIATIONS

General Government	\$	67,660,800	\$	73,858,436
Judicial	\$	76,931,173	\$	79,010,886
Public Safety	\$	155,313,637	\$	163,608,027
Education and Recreation	\$	2,758,902	\$	2,938,870
Capital Projects	\$	-	\$	-
Highways	\$	5,248,470	\$	5,478,818
Health and Public Welfare	\$	4,627,094	\$	5,009,901
Intergovernmental Expenditures	\$	-	\$	-
Capital Expenditures	\$	-	\$	-
Contingencies	\$	-	\$	-
Debt Service	\$	-	\$	-
Subtotal	\$	312,540,076	\$	329,904,938
			\$	356,408,212
Interfund Transfers	\$	14,612,047	\$	9,822,592
			\$	10,215,678
TOTAL OPERATING APPROPRIATIONS	\$	327,152,123	\$	339,727,530
			\$	366,623,890
Appropriated Fund Balance	\$	67,381,082	\$	63,759,586
			\$	52,041,821
TOTAL APPROPRIATIONS	\$	394,533,205	\$	403,487,116
			\$	418,665,711

**Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2014**

Special Revenue Funds		
FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget

AVAILABLE FUNDS

Beginning Balance						
Undesignated Funds	\$	26,840,794	\$	28,991,373	\$	27,879,746
Total Beginning Balance	\$	26,840,794	\$	28,991,373	\$	27,879,746
Revenue						
Property Taxes	\$	-	\$	-	\$	-
Other Taxes	\$	-	\$	-	\$	-
Venue Taxes	\$	-	\$	-	\$	-
Licenses and Permits	\$	54,000	\$	87,600	\$	70,000
Intergovernmental Revenue	\$	33,122,753	\$	21,408,182	\$	22,724,734
Fees on Motor Vehicles	\$	-	\$	-	\$	-
Commission on Ad Valorem Taxes	\$	-	\$	-	\$	-
Service Fees	\$	10,550,862	\$	11,744,885	\$	13,430,350
Fines and Forfeitures	\$	373,004	\$	359,316	\$	360,000
Proceeds from Sales of Assets	\$	202,930	\$	-	\$	-
Proceeds from Debt	\$	-	\$	-	\$	-
Other Revenue	\$	197,813	\$	150,126	\$	208,630
Insurance Premiums Revenue	\$	-	\$	-	\$	-
Subtotal	\$	44,501,362	\$	33,750,109	\$	36,793,714
Interfund Transfer	\$	5,970,671	\$	822,490	\$	1,487,675
Total Revenues	\$	50,472,033	\$	34,572,599	\$	38,281,389
TOTAL AVAILABLE FUNDS	\$	77,312,827	\$	63,563,972	\$	66,161,135

APPROPRIATIONS

General Government	\$	10,094,284	\$	8,993,452	\$	13,806,406
Judicial	\$	4,889,979	\$	4,512,229	\$	4,248,872
Public Safety	\$	3,920,571	\$	3,070,088	\$	3,029,024
Education and Recreation	\$	-	\$	-	\$	-
Capital Projects	\$	2,086,218	\$	952,000	\$	866,320
Highways	\$	-	\$	-	\$	-
Health and Public Welfare	\$	25,320,412	\$	16,924,484	\$	15,854,398
Intergovernmental Expenditures	\$	-	\$	-	\$	-
Capital Expenditures	\$	1,261,029	\$	679,372	\$	1,498,357
Contingencies	\$	-	\$	-	\$	4,746
Debt Service	\$	-	\$	-	\$	-
Subtotal	\$	47,572,493	\$	35,131,625	\$	39,308,124
Interfund Transfers	\$	748,961	\$	552,601	\$	645,511
TOTAL OPERATING APPROPRIATIONS	\$	48,321,454	\$	35,684,226	\$	39,953,635
Appropriated Fund Balance	\$	28,991,373	\$	27,879,746	\$	26,207,500
TOTAL APPROPRIATIONS	\$	77,312,827	\$	63,563,972	\$	66,161,135

**Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2014**

Capital Projects Funds		
FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$ 377,049,761	\$ 356,732,906	\$ 724,498,890
Total Beginning Balance	\$ 377,049,761	\$ 356,732,906	\$ 724,498,890
Revenue			
Property Taxes	\$ 7,055,329	\$ 5,637,470	\$ 8,621,400
Other Taxes	\$ 16,391,744	\$ 15,044,072	\$ 13,649,000
Venue Taxes	\$ -	\$ -	\$ -
Licenses and Permits	\$ -	\$ 116,976	\$ 100,000
Intergovernmental Revenue	\$ 7,583,784	\$ 15,323,685	\$ 7,505,000
Fees on Motor Vehicles	\$ 14,265,563	\$ 14,167,387	\$ 14,150,000
Commission on Ad Valorem Taxes	\$ -	\$ -	\$ -
Service Fees	\$ 543,615	\$ 683,903	\$ 600,000
Fines and Forfeitures	\$ -	\$ -	\$ -
Proceeds from Sales of Assets	\$ 60,761	\$ 596	\$ 1,000
Proceeds from Debt	\$ 146,999,999	\$ 567,998,913	\$ 48,000,000
Other Revenue	\$ 385,659	\$ 284,193	\$ 176,500
Insurance Premiums Revenue	\$ -	\$ -	\$ -
Subtotal	\$ 193,286,454	\$ 619,257,195	\$ 92,802,900
Interfund Transfer	\$ 2,770,000	\$ 2,770,000	\$ 4,000,000
Total Revenues	\$ 196,056,454	\$ 622,027,195	\$ 96,802,900
TOTAL AVAILABLE FUNDS	\$ 573,106,215	\$ 978,760,101	\$ 821,301,790

APPROPRIATIONS

General Government	\$ 5,025,791	\$ 1,216,229	\$ 1,292,696
Judicial	\$ 10,871	\$ -	\$ -
Public Safety	\$ 3,725,162	\$ -	\$ -
Education and Recreation	\$ 1,075,701	\$ -	\$ -
Capital Projects	\$ 479,525	\$ 1,669,122	\$ 7,527,545
Highways	\$ 107,060,404	\$ 99,528,965	\$ 248,027,504
Health and Public Welfare	\$ 4,120	\$ -	\$ -
Intergovernmental Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	\$ 78,165,481	\$ 53,899,470	\$ 100,714,459
Contingencies	\$ 14,883,405	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -
Subtotal	\$ 210,430,460	\$ 156,313,786	\$ 357,562,205
Interfund Transfers	\$ 5,942,849	\$ 97,947,425	\$ 4,000,000
TOTAL OPERATING APPROPRIATIONS	\$ 216,373,309	\$ 254,261,211	\$ 361,562,205
Appropriated Fund Balance	\$ 356,732,906	\$ 724,498,890	\$ 459,739,585
TOTAL APPROPRIATIONS	\$ 573,106,215	\$ 978,760,101	\$ 821,301,790

**Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2014**

Debt Service Funds		
FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget

AVAILABLE FUNDS

Beginning Balance						
Undesignated Funds	\$	71,160,124	\$	70,281,380	\$	65,368,326
Total Beginning Balance	\$	71,160,124	\$	70,281,380	\$	65,368,326
Revenue						
Property Taxes	\$	65,845,881	\$	69,033,583	\$	70,020,000
Other Taxes	\$	-	\$	-	\$	-
Venue Taxes	\$	-	\$	-	\$	-
Licenses and Permits	\$	-	\$	-	\$	-
Intergovernmental Revenue	\$	2,965,636	\$	1,406,285	\$	-
Fees on Motor Vehicles	\$	-	\$	-	\$	-
Commission on Ad Valorem Taxes	\$	-	\$	-	\$	-
Service Fees	\$	-	\$	-	\$	-
Fines and Forfeitures	\$	-	\$	-	\$	-
Proceeds from Sales of Assets	\$	-	\$	-	\$	-
Proceeds from Debt	\$	24,436,853	\$	3,202,103	\$	-
Other Revenue	\$	1,423,274	\$	3,609,828	\$	3,659,387
Insurance Premiums Revenue	\$	-	\$	-	\$	-
Subtotal	\$	94,671,644	\$	77,251,799	\$	73,679,387
Interfund Transfer	\$	6,392,849	\$	6,397,425	\$	9,480,226
Total Revenues	\$	101,064,493	\$	83,649,224	\$	83,159,613
TOTAL AVAILABLE FUNDS	\$	172,224,617	\$	153,930,604	\$	148,527,939

APPROPRIATIONS

General Government	\$	-	\$	-	\$	-
Judicial	\$	-	\$	-	\$	-
Public Safety	\$	-	\$	-	\$	-
Education and Recreation	\$	-	\$	-	\$	-
Capital Projects	\$	-	\$	-	\$	-
Highways	\$	-	\$	-	\$	-
Health and Public Welfare	\$	-	\$	-	\$	-
Intergovernmental Expenditures	\$	-	\$	-	\$	-
Capital Expenditures	\$	-	\$	-	\$	-
Contingencies	\$	-	\$	-	\$	-
Debt Service	\$	101,943,237	\$	88,562,278	\$	102,890,245
Subtotal	\$	101,943,237	\$	88,562,278	\$	102,890,245
Interfund Transfers	\$	-	\$	-	\$	-
TOTAL OPERATING APPROPRIATIONS	\$	101,943,237	\$	88,562,278	\$	102,890,245
Appropriated Fund Balance	\$	70,281,380	\$	65,368,326	\$	45,637,694
TOTAL APPROPRIATIONS	\$	172,224,617	\$	153,930,604	\$	148,527,939

**Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2014**

Internal Service Funds		
FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget

AVAILABLE FUNDS

Beginning Balance						
Undesignated Funds	\$	3,549,560	\$	260,490	\$	879,377
Total Beginning Balance	\$	3,549,560	\$	260,490	\$	879,377
Revenue						
Property Taxes	\$	-	\$	-	\$	-
Other Taxes	\$	-	\$	-	\$	-
Venue Taxes	\$	-	\$	-	\$	-
Licenses and Permits	\$	-	\$	-	\$	-
Intergovernmental Revenue	\$	-	\$	-	\$	-
Fees on Motor Vehicles	\$	-	\$	-	\$	-
Commission on Ad Valorem Taxes	\$	-	\$	-	\$	-
Service Fees	\$	1,414,151	\$	1,522,930	\$	1,791,868
Fines and Forfeitures	\$	-	\$	-	\$	-
Proceeds from Sales of Assets	\$	-	\$	-	\$	-
Proceeds from Debt	\$	-	\$	-	\$	-
Other Revenue	\$	20,945	\$	250,136	\$	4,050
Insurance Premiums Revenue	\$	36,280,759	\$	38,173,044	\$	38,543,780
Subtotal	\$	37,715,855	\$	39,946,110	\$	40,339,698
Interfund Transfer	\$	8,092,987	\$	6,099,916	\$	8,827,534
Total Revenues	\$	45,808,842	\$	46,046,026	\$	49,167,232
TOTAL AVAILABLE FUNDS	\$	49,358,402	\$	46,306,516	\$	50,046,609

APPROPRIATIONS

General Government	\$	46,977,561	\$	45,427,139	\$	49,602,310
Judicial	\$	-	\$	-	\$	-
Public Safety	\$	-	\$	-	\$	-
Education and Recreation	\$	-	\$	-	\$	-
Capital Projects	\$	-	\$	-	\$	-
Highways	\$	-	\$	-	\$	-
Health and Public Welfare	\$	-	\$	-	\$	-
Intergovernmental Expenditures	\$	-	\$	-	\$	-
Capital Expenditures	\$	320,351	\$	-	\$	27,870
Contingencies	\$	-	\$	-	\$	3,722
Debt Service	\$	-	\$	-	\$	-
Subtotal	\$	47,297,912	\$	45,427,139	\$	49,633,902
Interfund Transfers	\$	1,800,000	\$	-	\$	-
TOTAL OPERATING APPROPRIATIONS	\$	49,097,912	\$	45,427,139	\$	49,633,902
Appropriated Fund Balance	\$	260,490	\$	879,377	\$	412,707
TOTAL APPROPRIATIONS	\$	49,358,402	\$	46,306,516	\$	50,046,609

**Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2014**

Community Venue Project Fund		
FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget

AVAILABLE FUNDS

Beginning Balance						
Undesignated Funds	\$	132,048,918	\$	215,628,310	\$	162,716,059
Total Beginning Balance	\$	132,048,918	\$	215,628,310	\$	162,716,059
Revenue						
Property Taxes	\$	-	\$	-	\$	-
Other Taxes	\$	-	\$	-	\$	-
Venue Taxes	\$	22,356,097	\$	23,714,131	\$	21,500,000
Licenses and Permits	\$	-	\$	-	\$	-
Intergovernmental Revenue	\$	-	\$	4,585,059	\$	-
Fees on Motor Vehicles	\$	-	\$	-	\$	-
Commission on Ad Valorem Taxes	\$	-	\$	-	\$	-
Service Fees	\$	1,300,000	\$	1,300,000	\$	1,300,000
Fines and Forfeitures	\$	-	\$	-	\$	-
Proceeds from Sales of Assets	\$	-	\$	-	\$	-
Proceeds from Debt	\$	116,500,000	\$	-	\$	-
Other Revenue	\$	13,115	\$	19,879	\$	14,000
Insurance Premiums Revenue	\$	-	\$	-	\$	-
Subtotal	\$	140,169,212	\$	29,619,069	\$	22,814,000
Interfund Transfer	\$	-	\$	-	\$	-
Total Revenues	\$	140,169,212	\$	29,619,069	\$	22,814,000
TOTAL AVAILABLE FUNDS	\$	272,218,130	\$	245,247,379	\$	185,530,059

APPROPRIATIONS

General Government	\$	648,597	\$	536,580	\$	395,633
Judicial	\$	-	\$	-	\$	-
Public Safety	\$	-	\$	-	\$	-
Education and Recreation	\$	-	\$	-	\$	-
Capital Projects	\$	-	\$	-	\$	-
Highways	\$	-	\$	-	\$	-
Health and Public Welfare	\$	-	\$	-	\$	-
Intergovernmental Expenditures	\$	40,558,572	\$	63,994,805	\$	70,219,786
Capital Expenditures	\$	779,014	\$	-	\$	-
Contingencies	\$	-	\$	-	\$	-
Debt Service	\$	14,603,637	\$	17,999,935	\$	20,981,045
Subtotal	\$	56,589,820	\$	82,531,320	\$	91,596,464
Interfund Transfers	\$	-	\$	-	\$	-
TOTAL OPERATING APPROPRIATIONS	\$	56,589,820	\$	82,531,320	\$	91,596,464
Appropriated Fund Balance	\$	215,628,310	\$	162,716,059	\$	93,933,595
TOTAL APPROPRIATIONS	\$	272,218,130	\$	245,247,379	\$	185,530,059

REVENUES

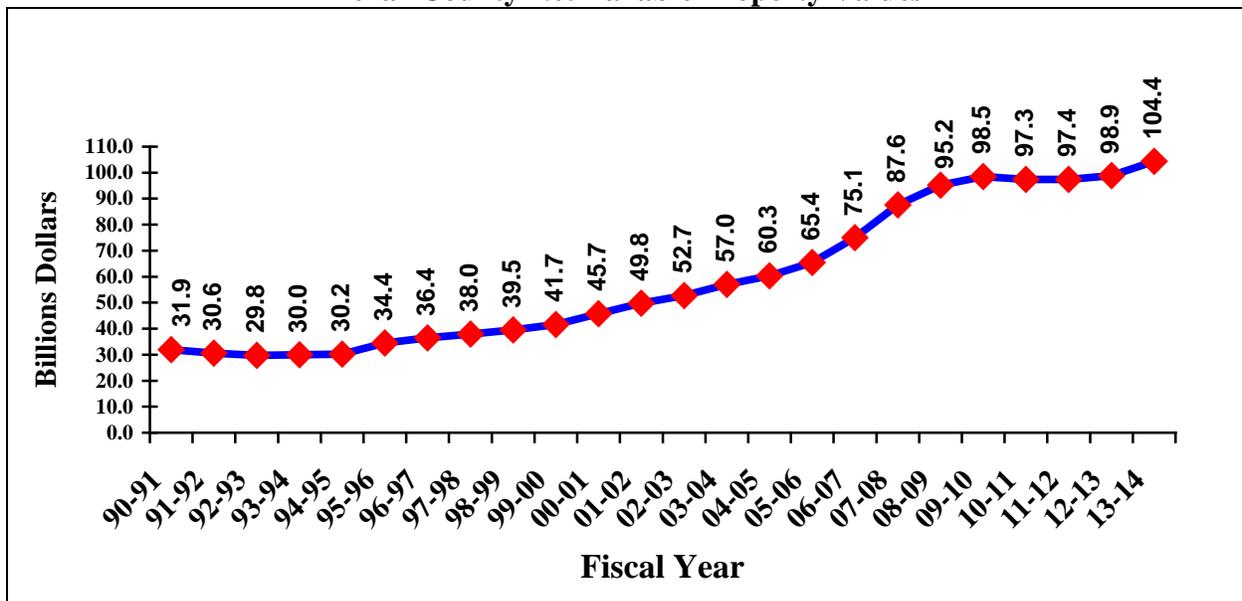
REVENUES

Revenues are prepared and certified by the County Auditor in accordance with Texas State Statutes. The total Bexar County Adopted Budget for FY 2013-14 includes current revenue projections of \$645,131,259. The total revenue budget represents a decrease of \$506,888,886 or approximately 44.0 percent, when compared to FY 2012-13 estimated revenue of \$1,152,020,146. This decrease is primarily due to the Capital Projects Fund and the Multi-Year Flood Projects Fund due to significant debt issuances in FY 2012-13 that covered the all capital projects. No significant debt issuances are planned for FY 2013-14.

AD VALOREM TAXES

Ad valorem tax revenue is determined by three components: total appraised property value, the tax rate and the collection rate.

Bexar County Net Taxable Property Values

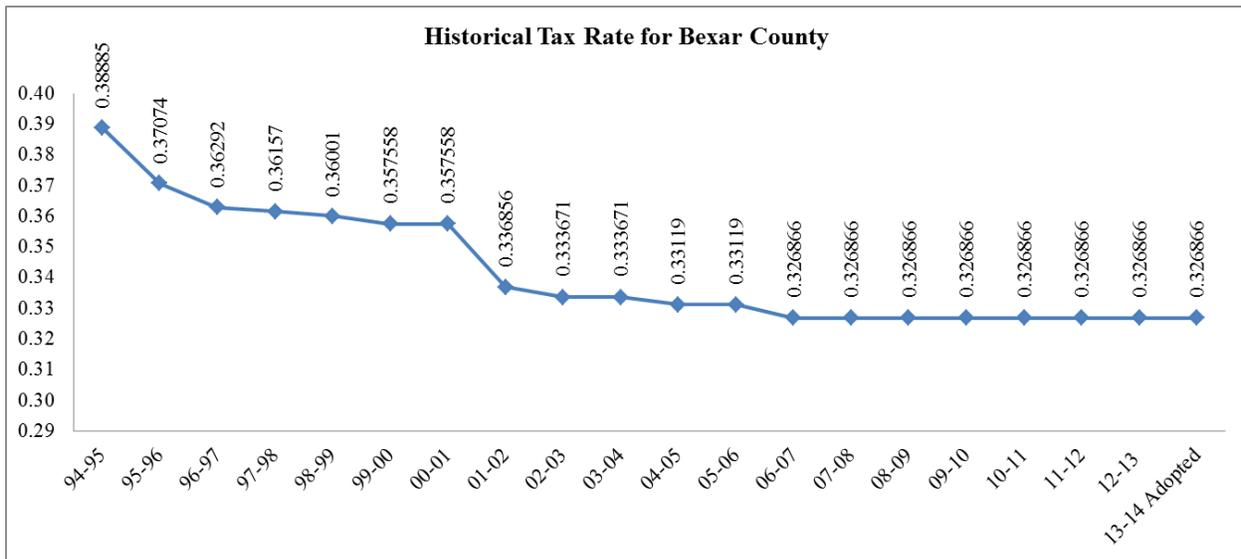


The Bexar Appraisal District (District) establishes appraised property values within the County in accordance with State law. Fiscal Year 1993-94 marked a turn around in property values; it was the first time in seven years that existing property values increased.

The most significant increases experienced in Bexar County were in FY 2006-07 (14.7 percent) and FY 2007-08 (16.7 percent). This trend continued in FY 2008-09 when taxable property values increased by 8.7 percent when compared to FY 2007-08. In FY 2009-10, an increase continued but at a diminishing rate of approximately 3.5 percent over FY 2008-09. In FY 2010-11 property values decreased by 1.3 percent and remained relatively flat for FY 2011-12. Property tax values began to increase again in FY 2012-13 by 1.6 percent.

In 2013, property values have increased by nearly 5.5 percent or \$5.5 billion. This is a significant improvement considering last year's values increased by only 1.5 percent (generated only by the value of new property) and property values were flat in 2011. This increase is made up of two components, property values on existing properties increased by \$3.2 billion and new property generated \$2.3 billion in additional appraisal value.

Historical Tax Rates for Bexar County



The FY 2013-14 Adopted Budget is balanced at an ad valorem property tax rate of \$0.326866 per \$100 valuation – unchanged from FY 2012-13. This rate represents a reduction of \$.061984 or 15.9 percent since 1995 and validates the commitment of Commissioners Court to maintain fair and equitable tax policies. In addition, Bexar County saved taxpayers through exemptions for senior citizens, veterans, and also provides for a Homestead Exemption. When combined with the tax rate reductions, Commissioners Court enacted since 1994, the County has saved taxpayers more than \$75 million in FY 2013-14.

GENERAL FUND REVENUES

The adopted General Fund tax rate is \$0.296187. Overall, General Fund revenue increased \$18,800,093 when compared to FY 2012-13 Estimates. Ad Valorem Tax revenue increased \$13,152,850, or 5.4 percent when compared to the FY 2012-13 Estimate. The increase in Ad Valorem Taxes represents the largest increase in revenues. Overall, these revenues slightly increased by 5.6 percent when compared to FY 2012-13 Estimates.

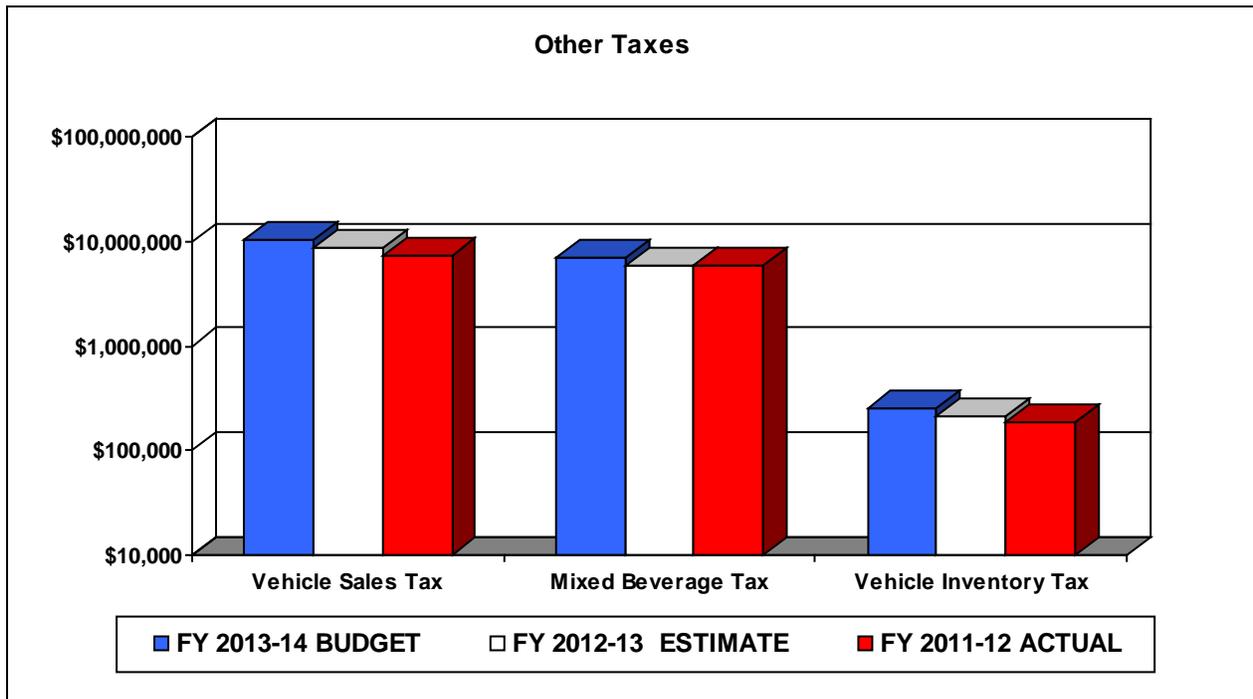
Other sources of revenue to the County include other taxes, licenses and permits, intergovernmental, service fees, fees on motor vehicles, commissions on ad valorem, fines and forfeitures, proceeds from sales of assets, and other revenue. The following briefly describes the major revenue sources in each of these categories and discusses the projected changes in the amount of revenue.

OTHER TAXES

Other Taxes includes revenue from the rendition penalty, mixed beverage tax, vehicle inventory tax overages, and vehicle sales tax from the County Road and Bridge Fund.

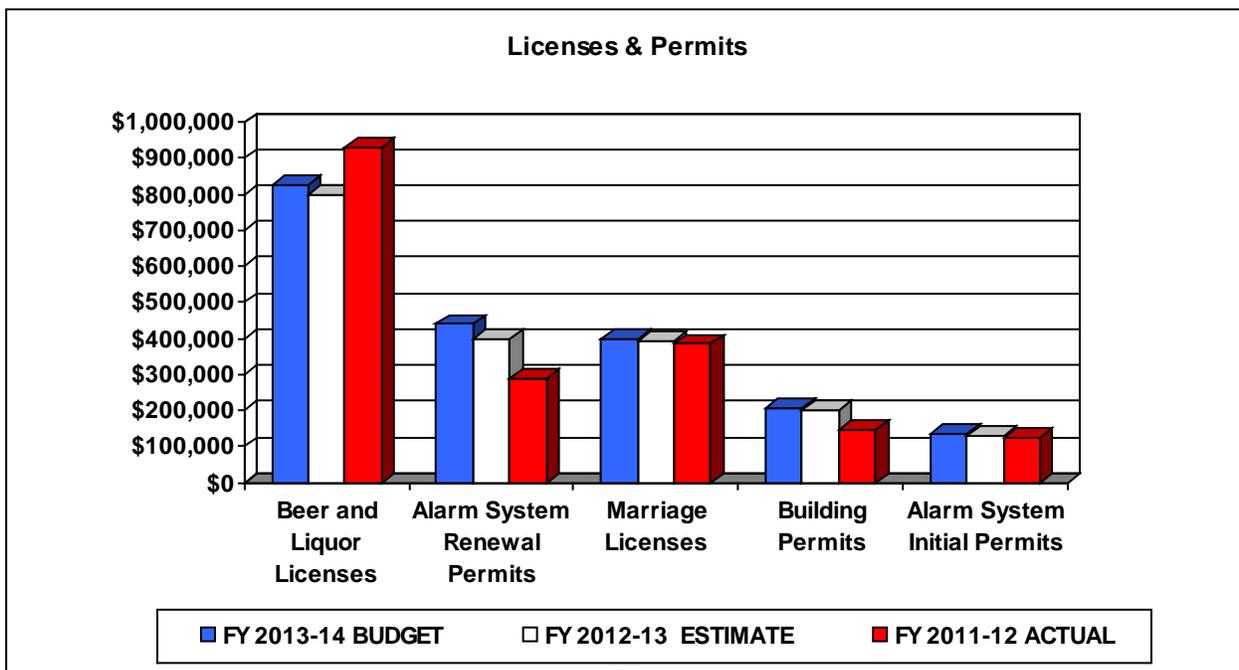
Overall, revenues in this category are projected to total \$17,397,285, which is an increase of \$2,586,110, or 17.5 percent when compared to FY 2012-13 Estimates. The significant increase is due to increased mixed beverage tax and vehicle sales tax collections. The largest revenue source in this category is the vehicle sales tax, which is budgeted at \$10,345,000, an increase of \$1,549,374, or 17.6 percent when compared to the FY 2012-13 Estimate. It is anticipated that vehicle sales will continue to increase as the economy continues to stabilize. Mixed beverage tax is also a significant revenue source and is projected

to generate \$6,800,000, which is an increase of \$1,000,000 or 17.2 percent when compared to FY 2012-13 Estimates.



LICENSES AND PERMITS

Licenses and Permits includes revenues such as marriage licenses, bondsmen licenses, initial alarm system and renewal permits, septic and building permits, and beer and liquor licenses. Overall, the projected revenue in this category is \$2,010,375, which is an increase of \$78,006, or 4.0 percent, when compared to the FY 2012-13 Estimates. The largest revenue source in this category is beer and liquor license fees. Approximately \$825,000 is projected to be generated in FY 2013-14, which is an increase of \$25,000, or 3.1 percent, when compared to FY 2012-13 Estimates. Another significant revenue source is alarm system renewals, which is projected to generate \$440,000 in FY 2012-13, an increase of \$40,000, or 10.0 percent.



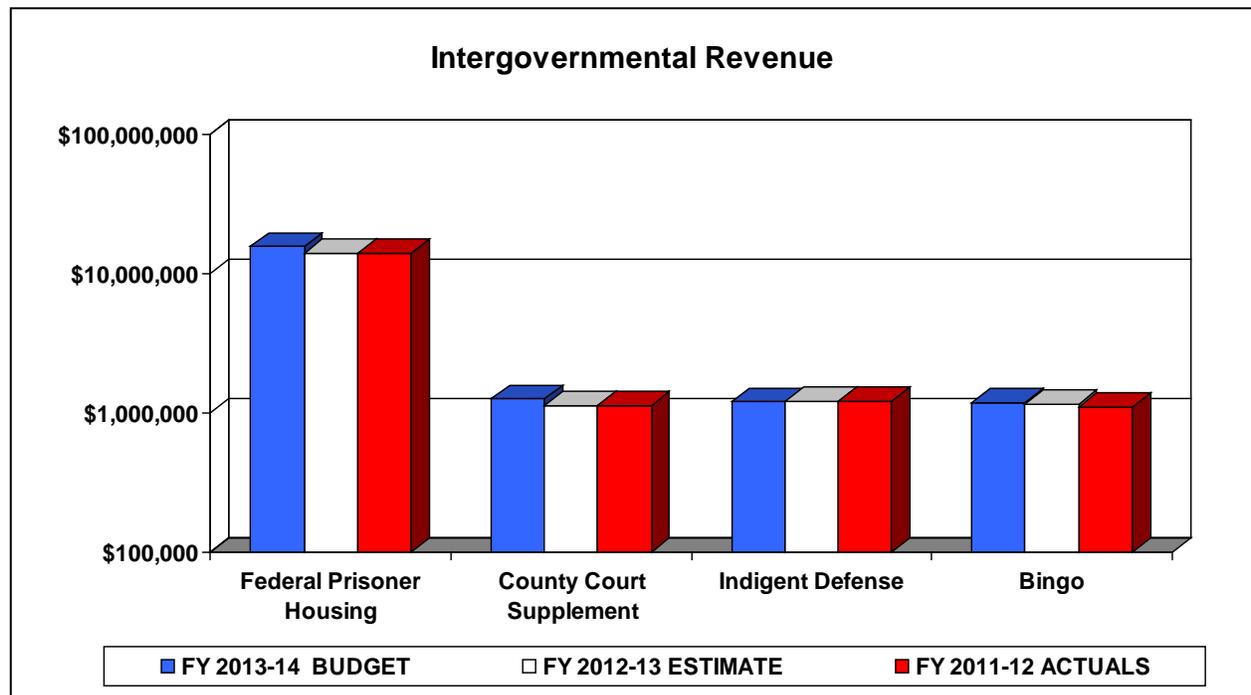
INTERGOVERNMENTAL REVENUE

Intergovernmental Revenue includes payments from various federal, state, and local agencies for services provided by Bexar County. Overall, the projected revenue in this category is \$22,608,081, which is an increase of \$1,317,710 or 6.2 percent when compared to the FY 2012-13 Estimates. The largest revenue source in this category is Federal Prisoner Housing. Approximately \$15.6 million is projected to be collected during FY 2013-14. Commissioners Court approved a new fee schedule with the GEO Group and the United States Marshals to house the federal inmates at the County-owned facility, which increased the amount the County will collect. The increase is due to the contract between Bexar County and the GEO Group Inc. and the U.S. Department of Justice to house Federal detainees. Bexar County will receive compensation in the amount of \$64.95 per day per inmate to house Federal detainees from the U.S. Department of Justice, which is an increase from \$58 per day, per inmate. Some of the other major revenue intergovernmental revenue sources include County Courts supplement (Section 51), indigent defense, and bingo jackpot.

The County Court supplement (Section 51) revenue source is received from the State for the County Court-at-Law. The County is projected to receive \$1,260,000, which is an increase of \$135,000, or 12.0 percent, when compared to FY 2012-13 Estimates.

The indigent defense revenue source is also collected from the State as a partial reimbursement for local indigent defense expenses. The County began receiving this revenue in FY 2001-02 due to Senate Bill 7 (77th Legislative Session), which addressed the appointments of legal counsels for indigent defendants. The County is projected to receive \$1,200,000, which is a decrease of \$13,140, or 1.1 percent, when compared to FY 2012-13 Estimates.

The bingo jackpot fees revenue source collected from persons who win a bingo prize above \$5.00 (five percent of the amount). The County collects 50 percent of these revenues. The County is projected to collect \$1,185,000, which is an increase of \$35,075 or 3.1 percent when compared to FY 2012-13 Estimates.



SERVICE FEES

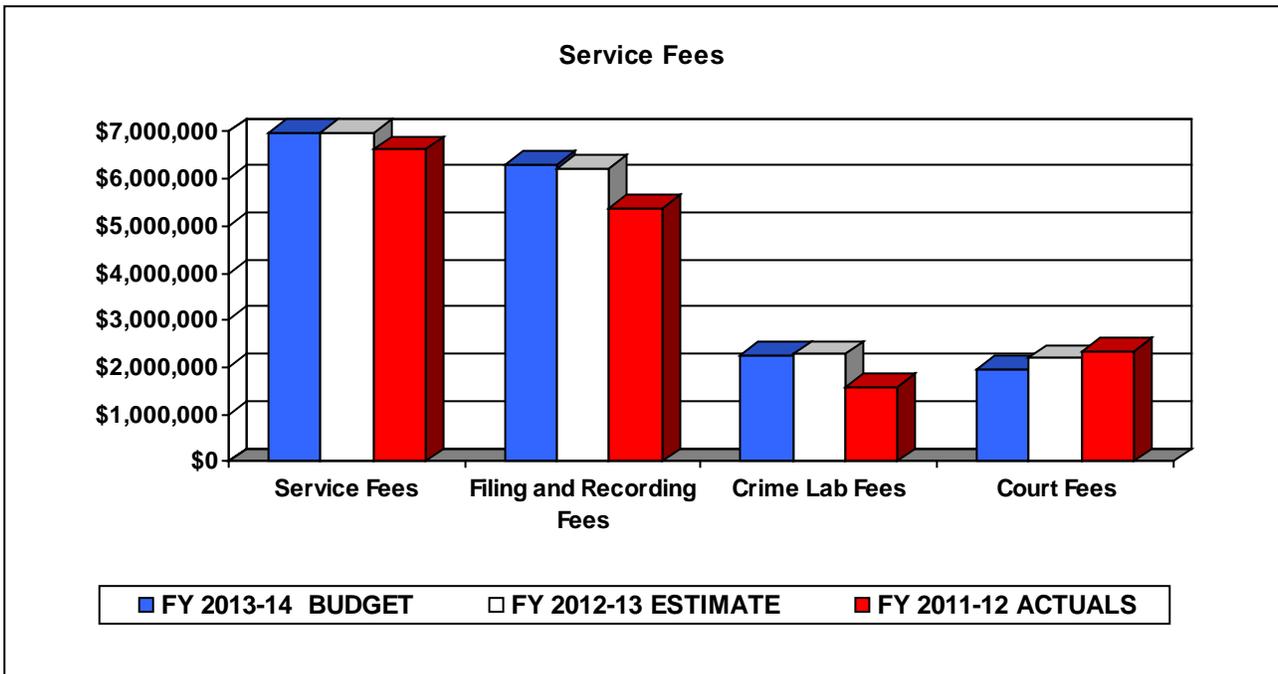
Service Fees include revenue from filing of court documents, fine and fee collections, crime lab fees, Medical Examiner fees, electronic monitoring fees, and various other fees for County services. Overall the projected revenue from this category for FY 2013-14 is \$26,859,840, which is a decrease of \$922,278, or 3.3 percent, when compared to FY 2012-13 Estimates. The major revenue sources include service fees, filing and recording fees, crime lab fees, and court fees.

The largest revenue source in this category is collected from general service fees from offices, such as the County Clerk’s Office, District Clerk’s Office, Sheriff’s Office, Justice of the Peace Courts, and Constable Offices. The County is projected to collect \$6,990,000 in FY 2013-14, which is a slight increase of \$19,649, or 0.3 percent, when compared to FY 2012-13 Estimates.

The filing and recordings revenue source is projected to collect \$6,295,000 in FY 2013-14, which is an increase of \$80,568, or 1.3 percent, when compared to FY 2012-13 Estimates. Filings and recordings are based on the number of County Clerk filings within the County, which are increasing.

Crime lab fees are projected to collect \$2,250,000, which is a decrease of \$27,198, or 1.2 percent, when compared to FY 2012-13 Estimates. The crime lab fee is based on a fee schedule charged to outside agencies, such as the City of San Antonio and/or the surrounding areas for services provided by the Bexar County Criminal Laboratory.

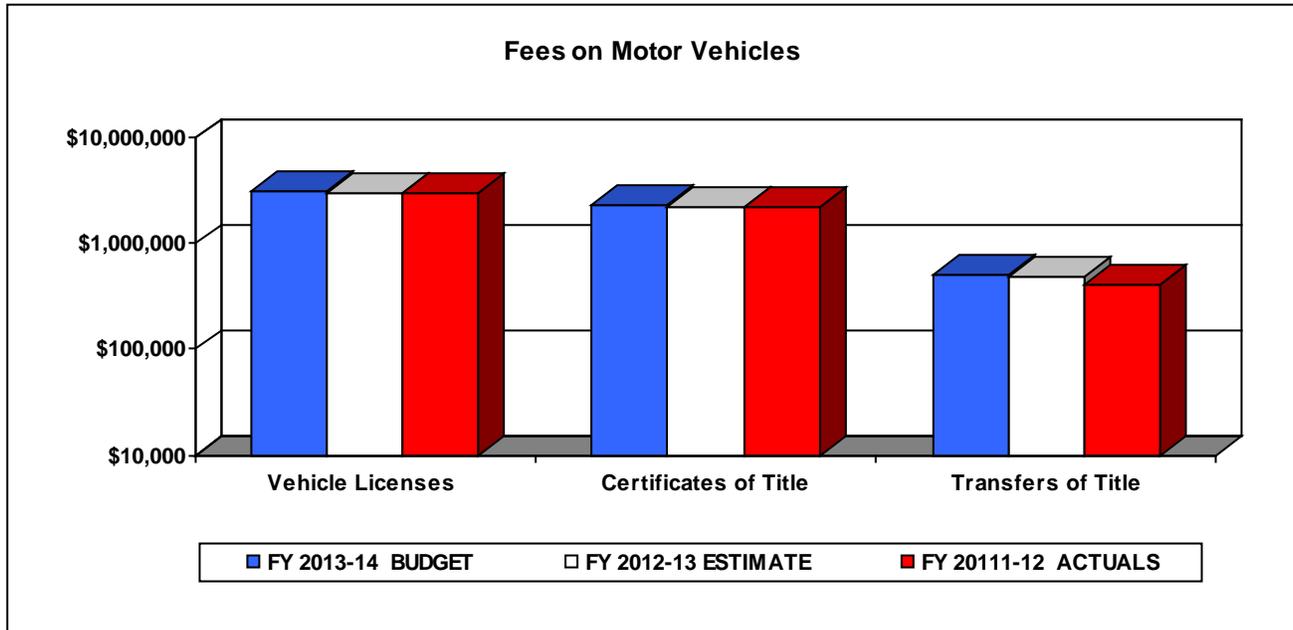
Court fees are collected based on the amounts assessed by the elected Judges of the court, which is also known as court costs. Court fees are projected to collect \$1,946,000, which is a decrease of \$250,368, or 11.4 percent, when compared to FY 2012-13 Estimates.



FEES ON MOTOR VEHICLES

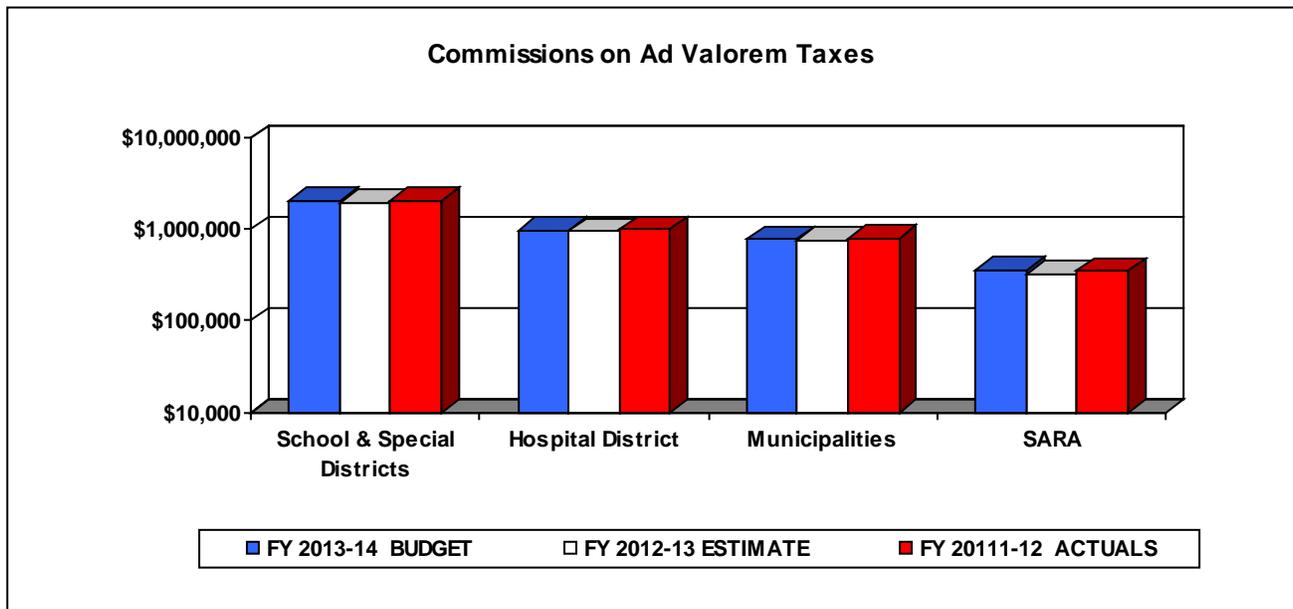
Fees on Motor Vehicles include vehicle licenses certificates of title, certificates of titles issued, transfers of title, mail registration fees, child safety fee, and duplicate license receipts. Overall, the projected revenue in this category for FY 2013-14 is \$6,363,000, which is a \$129,500, or a 2.1 percent, increase when compared to FY 2012-13 Estimates.

One of the major revenue sources in this category is vehicle licenses issued. This revenue projected to generate \$3,110,000, an increase of \$58,600, or 1.9 percent. The other major revenue source is certificates of title issued, which is projected to generate \$2,315,000, which is an increase of \$60,000, or 2.7 percent.



COMMISSIONS ON AD VALOREM TAXES

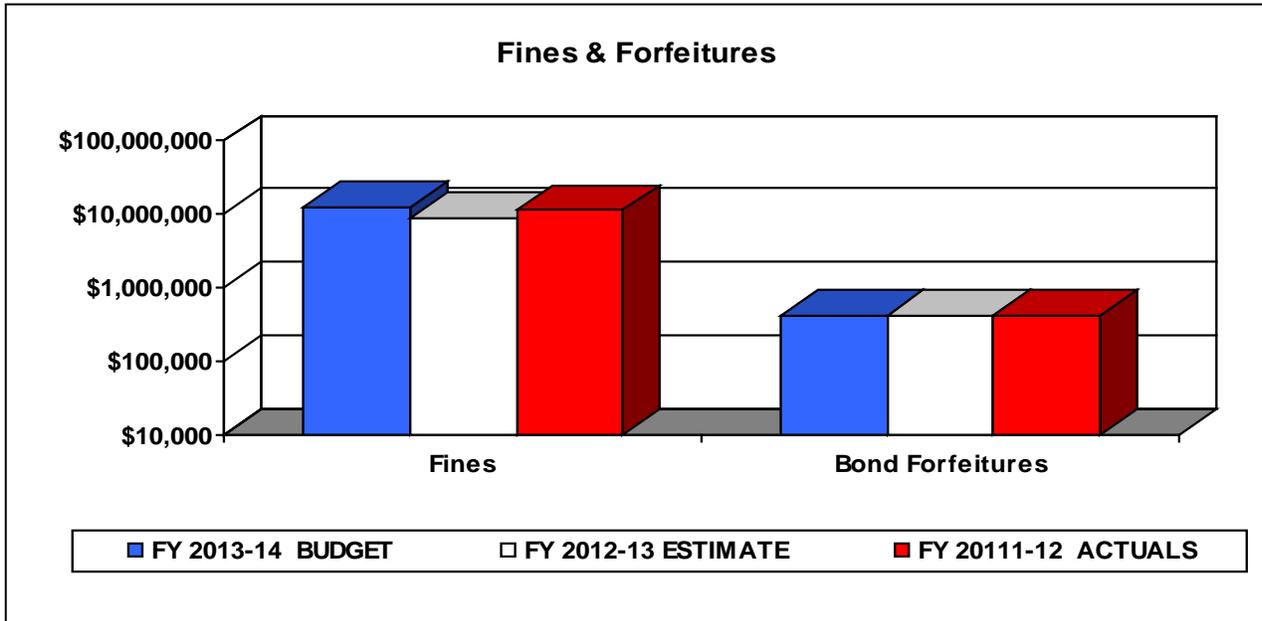
Commissions on Ad Valorem Taxes include special fees collected on behalf of other entities such as school districts, the hospital district, or other special districts. Overall, the projected revenue in this category for FY 2013-14 is \$4,162,874, which is an increase of \$185,815, or 4.7 percent, when compared to FY 2012-13 Estimates.



FINES AND FORFEITURES

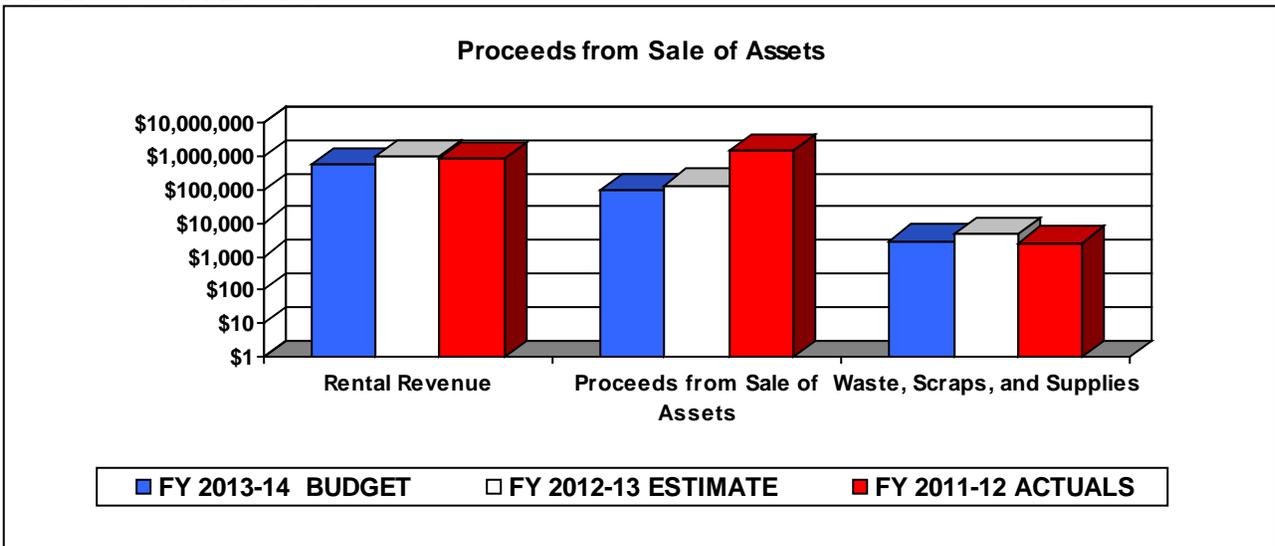
Fines and Forfeitures include bond forfeitures and all fines generated through all courts in Bexar County. Overall, the projected revenue in this category for FY 2013-14 is \$12,552,000, which is an increase of \$3,088,639, or a 32.6 percent, when compared to FY 2012-13 Estimates.

The largest revenue source in this category is collected from fines generated by the Justice of the Peace Courts, Constable Offices, County and District Clerk Offices, and Adult Probation. Fines are projected at \$12,140,000 for FY 2013-14, an increase of \$3,088,925, or 34.1 percent, when compared to FY 2012-13 Estimates. Bond Forfeitures also fall within this category with \$412,000 projected to be collected during FY 2013-14, which remained relatively flat when compared to the FY 2012-13 Estimate.



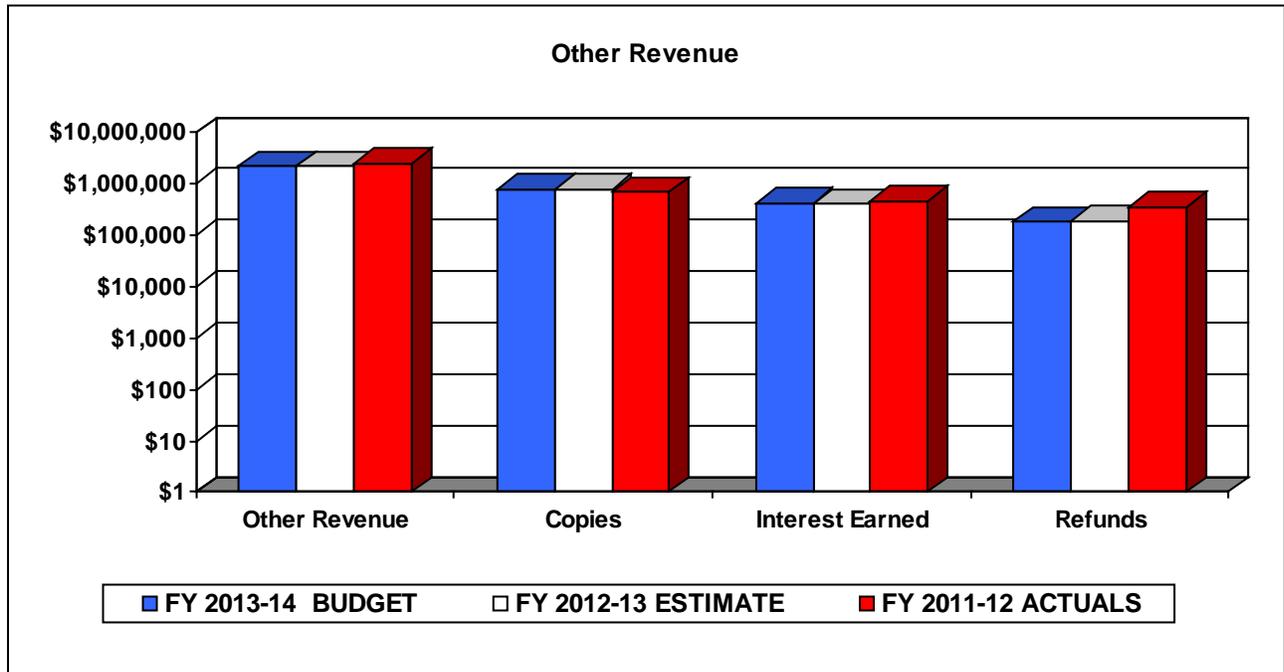
PROCEEDS FROM SALE OF ASSETS

Proceeds from the Sale of Assets includes rental revenue and any income received from the selling of county assets. Overall, this category is projected to generate \$656,000 during FY 2013-14. The largest source of revenue is from rental revenue, which is projected to be \$553,000, a decrease of \$406,208, or 42.3 percent, when compared to the FY 2012-13 Estimate. This decrease is primarily due to the loss of rental revenue for Elections.



OTHER REVENUE

Other Revenue includes miscellaneous revenue sources such as interest earned, refunds, cashier overages, copies, and accounts payable discounts. Overall, this category is estimated to collect \$3,809,600 for FY 2013-14, which is a decrease of \$372,709, or 8.9 percent. The majority of this revenue source is the other revenue category, which includes the collection of pay phone fees from Central Magistration and County Jail.



OTHER FUNDS REVENUE

Justice of the Peace Security Fund

The Justice of the Peace Security Fund was created as a result of legislation passed by the 79th Texas Legislature. Effective September 1, 2005, a fee of \$4 is assessed to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Of the money collected, \$3 is deposited in the Courthouse Security Fund, and \$1 is deposited in the Justice of the Peace Security Fund. The FY 2013-14 Justice of the Peace Security Fund is projected to generate revenues in the amount of \$65,350, which is a decrease of \$17,071, or 20.7 percent, when compared to FY 2012-13 Estimates.

Family Protection Fee

Section 51.961 of the Texas Government Code provides for the mandatory collection of a \$15.00 fee by the District or County Clerk when a petition for divorce is filed. The statute provides that the monies collected through this fee are to be deposited into a special revenue account called the Family Protection Account. On August 10, 2010, Commissioners Court approved the use of the Family Protection Fee for costs associated with the prevention of family violence and child abuse. The Family Protection Fee was previously collected in the General Fund. The fund is projected to generate \$118,000, which is an increase of \$1,385, or 1.2 percent, when compared to FY 2012-13 Estimates.

Records Management - County Clerk Fund

The main purpose of the Records Management - County Clerk Fund is to provide funding to maintain and preserve the essential public records of the County. The primary revenue sources include an archival fee

and a preservation fee. During the 83rd Texas Legislature, House Bill 1513 was approved, which amended the Local Government Code to temporarily raise the current cap of \$5 to \$10 on preservation fees and archival fees. These temporary raises are effective between September 1, 2013 and August 31, 2019. Overall, the fund will generate approximately \$5,024,000 during FY 2013-14. This is an increase of \$2,103,651, or 72 percent, when compared to FY 2012-13 Estimates.

Records Management - County Wide Fund

The Records Management – County Wide Fund was created to account for revenues generated by fees for civil cases, probate cases, and defendants convicted of an offense in a County or District Court, as well as fees for the issuance of certain certificates. All persons must pay a \$1 fee for the issuance of certain certificates. In addition, a \$5 fee is collected on civil case filings in both the County Courts and District Courts, along with all Probate case filings. In 1999, the Legislature increased the fee from \$10 to \$20, effective September 1, 1999. These funds are generally used for microfilming of records, digital imaging of records, and costs related to record storage. These fees are projected to generate \$396,600 during FY 2013-14, which is an increase of \$6,724, or 1.7 percent, when compared to FY 2012-13 Estimates.

Records Management Fund – District Clerk Fund

The District Clerk Records Management Fund was created as a result of legislation passed by the Texas Legislature during the 78th legislative session to account for revenues generated by a \$5 fee for each document filed in the records office of the District Clerk. House Bill 1905 authorizes the District Clerk to collect a \$5 fee for records management and preservation. The fee is to be deposited into the District Clerk Records Management and Preservation Fund for records management and preservation services performed by the District Clerk after a document is filed. The fund is projected to generate FY 2013-14 \$330,390, which is a decrease of \$18,232, or 5.2 percent, when compared to FY 2012-13 Estimates.

Courthouse Security Fund

In 1993, the Texas Legislature, through Senate Bill 243, created a fee to fund security services in buildings housing District and/or County Courts. The County uses the proceeds from these fees to help offset security costs for those County facilities that house the courts such as the Courthouse, the Justice Center, the Juvenile Justice Center, and the Tejeda Justice Center. One of the major revenue sources is a courthouse security fee that is assessed at \$5 for felony convictions and \$3 for misdemeanor convictions. A \$4 fee is also collected for misdemeanor convictions at Justice of Peace courts. In addition, the County receives \$1 for every document filed that is not subject to the \$5 security fee. The fund is projected to generate \$690,000 in these fines for FY 2013-14, which is decrease of \$68,981, or 9.1 percent, when compared to FY 2012-13 Estimates. These fees do not generate sufficient funding to cover the full costs of security. The fund is projected to receive a General Fund inter-fund transfer of \$311,883 for FY 2013-14 to sustain the costs of courthouse security personnel. Overall, the fund is projected to generate \$1,002,403.

District Clerk Technology Fund

State law requires District Clerks to maintain a large number of court records permanently. In order to preserve and maintain these documents, offices are storing documents electronically or in a digital format. Senate Bill 1685 from the 81st Legislature authorizes the Commissioners Court of a county to adopt a District Court Records Archive Fee for the filing of a suit, including an appeal from an inferior court, or a cross-action, counterclaim, intervention, contempt action, motion for new trial, or third-party petition, in a District Court in the county. This is the primary revenue source for this fund. It requires the fee to be set and itemized in the county's budget as part of the budget preparation process and be approved in a public meeting. This fee is for preservation and restoration services performed in connection with maintaining District Court records. During the 83rd Texas Legislature, House Bill 1513 increased the cap of the filing fee from \$5 to \$10, which was adopted by Commissioners Court in August 2013. The fund is projected to generate \$219,100 in FY 2013-14, which is an increase of \$88,416, or 67.7 percent.

Parking Facilities Fund

The Facilities and Parks Management - Parking Facilities Fund was established to account for the collection of revenues from parking fees and expenditures for the daily operation and maintenance of the County's parking facilities. The Parking Facilities Fund has only two sources of revenue - payments from customers for use of the two County parking garages and interest from investments. Customer payments are projected to generate \$1,300,000 in revenue in FY 2013-14, which is a decrease of \$6,699, or 0.5 percent, when compared to FY 2012-13 Estimates.

County Road and Bridge Fund

During FY 2010-11 the County Road and Bridge Fund was created by consolidating the Farm to Market and Lateral Road Fund (096) and the Special Road and Bridge Fund (280). The merging of the two funds was done due to declining revenues from vehicles sales tax which caused a deficit in the Farm to Market and Lateral Road Fund. The County Road and Bridge Fund continues to provide construction and maintenance of County roadways and bridges. It also continues to combine funding for major road improvement projects to be performed by the County, including all operational costs (personnel, operational, supplies, and capital expenditures) related to completing those projects

Motor vehicle fees are the main revenue source for this fund. This fee is projected to generate \$14,150,000 in FY 2013-14, which is a decrease of \$17,387, or 0.1 percent, when compared to FY 2012-13 Estimates. Another major revenue source for this fund is vehicle sales tax. This revenue source is projected to generate \$1,149,000, which is a decrease of \$1,049,906, or 47.7 percent, when compared to FY 2012-13 Estimates. Other major revenue sources include building permits, State revenue which is based on the number of road miles maintained, and platt fees. This fund usually receives an inter-fund transfer from the General Fund. However, there is no inter-fund transfer for FY 2013-14. Overall, the fund is projected to generate \$16,120,400 for FY 2013-14, which is a decrease of \$3,975,521, or 19.8 percent, when compared to FY 2012-13 Estimates. This is primarily due to the decrease in vehicle sales tax, which is shared with the General Fund, as well as the inter-fund transfer. The percentage share decreases each fiscal year for the County Road and Bridge Fund.

Flood Control Projects Fund

The Flood Control Fund was established to account for the accumulation of ad valorem tax revenue collected for flood control projects including payments to the San Antonio River Authority (SARA) pursuant to the amendatory contract. Ad valorem tax is the major revenue source for this fund. It is projected to generate \$8,621,000, which is an increase of \$2,984,547 or 53.0 percent. Overall, the FY 2013-14 Flood Control Fund revenue projections total \$8,756,000, which is an increase of \$2,952,391, or 50.9 percent, when compared to FY 2012-13 Estimate. The Flood Control tax rate is \$.030679 per \$100 assessed valuation, of which \$.008511 is used for maintenance and operations of the Flood Control program.

Storm Water Mitigation Fund

In June 2003, House Bill 2031 (78th Legislature) granted Bexar County the authority to implement a Storm Water program. In December 2003, Commissioners' Court approved the Bexar County's proposed SWMP required by the program. It was determined by the Office of the Attorney General that the authority granted by House Bill 2031 (78th Legislature) in 2003 was not sufficient to move forward and develop a funding mechanism to cover the program. In June 2007, Senate Bill 1932 was passed allowing entities flexibility in developing a funding mechanism. Texas Commission on Environmental Quality (TCEQ) finally approved a general permit August 13, 2007, allowing entities like Bexar County Phase II coverage. The fund is projected to generate \$1,879,000 for FY 2013-14, which is decrease of \$20,122, or 1.1 percent, when compared to FY 2012-13 Estimates.

Law Library Fund

The Law Library provides references with hard-copy books and an online database. The Law Library

Fund receives revenues primarily from court fines and from charges for copies. Fines are projected to generate \$500,000 in FY 2013-14. In FY 1999-00, Commissioners Court took action to raise the fee for court costs and fines from \$13 to \$15. Copies are projected to generate \$85,000 in FY 2013-14. Due to declining revenues, the fund is budgeted an inter-fund transfer from the General Fund in the amount of \$186,649 for FY 2013-14, which is significantly less than FY 2012-13. The Law Library has been implementing cost saving measures to reduce the amount of General Fund support. Overall, the fund is projected to receive \$772,049 in FY 2013-14, which is a decrease of \$68,682, or 8.2 percent, when compared to FY 2012-13 Estimates. This decrease is primarily due to the reduction in the inter-fund transfer.

Drug Court Program Fund

The Drug Court Fund provides resources to be used exclusively for the development and maintenance of drug court programs operated within the County. This fee is governed by the Texas Code of Criminal Procedure, Chapter 102, Subchapter A, Article 102.0178. This fee is a direct response to the 80th Legislative Session and was put into effect June 15, 2007. During the 81st Legislature, an increase of \$10 was implemented, which was effective January 1, 2010. The Drug Court Fund is projected to generate \$85,450, which is a decrease of \$6,142, or 6.7 percent, when compared to FY 2012-13 Estimates.

Fire Code Fund

Revenues in the Fire Code Fund are primarily generated from fees charged by the County to review plans for new commercial construction and inspect these buildings for compliance with Bexar County's fire and building codes. State law mandates that counties establish a separate fund for these revenues. In an effort to maintain the fund, fees for the Fire Code Fund were increased in FY 2010-11. In FY 2013-14, this fund is projected to generate \$1,303,400, which is a decrease of \$240,637, or 15.6 percent, when compared to FY 2012-13 Estimates.

Juvenile Case Manager Fund

The Juvenile Case Manager Fund was created as a result of legislation passed by the 79th Texas Legislature in the 2005 session allowing the assessment of a fee of up to \$5 to defendants convicted of fine-only misdemeanor cases in Justice of the Peace Courts and County Courts at Law. Bexar County Commissioners Court approved the collection of the \$5 fee in 2006. This fee may only be used to provide funds for salary and benefits of a juvenile case manager employed to provide services in cases involving juvenile offenders. Overall, the fund is projected to generate \$330,350 in FY 2013-14, which is a decrease of \$82,937, or 20.1 percent, when compared to the FY 2012-13 Estimates.

Dispute Resolution Fund

The Bexar County Dispute Resolution Center has three primary functions: mediation, information/referral, and community education. A major revenue source for this fund is from a \$10 filing fee for every civil court case filed. This fund is projected to generate \$515,000 in filing fees, which is an increase of \$7,127, or 1.4 percent, when compared to FY 2012-13 Estimates. In order to maintain the costs of this fund, an inter-fund transfer in the amount of \$95,579 will be transferred from the General Fund into the Dispute Resolution Fund. Overall, the fund is projected to receive \$610,649, which is an increase of \$11,998, or 2.0 percent, when compared to FY 2012-13 Estimates.

Domestic Relations Office Fund

The Domestic Relations Office Fund is maintained by a \$15 fee paid upon filing a child support or paternity suit. Probation officers provide a full range of probation services including supervision, crisis intervention, referral services, and monitoring of payments to ensure that individuals provide necessary and required support for their children. Probationers being supervised are individuals who otherwise would have been incarcerated for non-compliance had probation not been an option available to the Court. The Court frequently imposes a supervision fee ranging from \$5 to \$25 per month, in addition to the child support obligation. Overall, the fund is projected to generate \$360,500, which is a slight

increase of \$710, or 0.2 percent, when compared to FY 2012-13 Estimates.

Justice Of The Peace Technology Fund

The Justice of the Peace Technology Fund was created as a result of legislation passed by the 77th Texas Legislature in the 2001 session allowing the assessment of a fee of up to \$4 to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Bexar County Commissioners Court approved the collection of the \$4 fee in 2001. The fee was collected for approximately two months, but was suspended due to pending litigation. A judgment was handed down June 30, 2003 dismissing the litigation. On September 9, 2003, Bexar County Commissioners Court reauthorized the collection of the \$4 fee. This fee may be used to provide funds for technological enhancements for justice courts. Overall, the fund is projected to generate \$270,500, which is a decrease of \$60,949, or 18.4 percent, when compared to the FY 2012-13 Estimates.

County-Wide Court Technology Fund

The fund shall be used to cover the expenses associated with continuing education and training for County Court, statutory County Court, or District Court judges, and clerks regarding technological enhancements for those courts. Article 102.0169 of the Texas Code of Criminal Procedure provides for the mandatory collection of a \$4 fee by a defendant convicted of a criminal offense in a County Court, statutory County Court, or District Court. Overall, this fund is projected to generate \$20,050, which is a decrease of \$7,768, or 27.9 percent, when compared to FY 2012-13 Estimates.

Court Facilities Improvement Fund

The Court Facilities Improvement Fund was created as a result of legislation passed by the 81st Texas Legislature under Section 51.706 of the Texas Government Code. The legislation allows the assessment of a fee of up to \$15 for each civil case filed in the court. The fees collected may be used for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts. Overall, the fund is projected to generate \$491,700, which is a decrease of \$26,517, or 5.1 percent, when compared to FY 2012-13 Estimates.

Debt Service Funds

The Debt Service Fund accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long-term and short-term debt. The County issues General Obligation Bonds, Certificates of Obligation, Flood Control Certificates of Obligation, Pass-Through Revenue Bonds, Refunding Bonds, and Limited Tax Road Bonds. The proceeds from the issuance of these instruments fund capital improvement projects such as road construction, flood control projects, county buildings, improvements to detention facilities, and countywide technology. The County sells bonds once Commissioners Court approves the issuance of bonds or after the successful completion of a General Obligation Bond Election. The bonds are purchased by investors and the funds generated from the sale are allocated to construction bond funds to support specific projects or to pay existing bonds at lower interest rates. This fund is projected to generate revenues in the amount of \$83,159,613 for FY 2013-14, which is a decrease of \$489,611, or 0.6 percent, when compared to FY 2012-13 Estimates. Although, property tax revenue has increased, revenue is slightly lower due to one-time reimbursement from HAVA in FY 2012-13 to assist with debt payments of the Elections Warehouse. There was also a significant debt issuance in FY 2012-13.

Self-Insured Health and Life Fund

Self-Insurance is an alternate financing system in which an employer remits only a portion of the conventional premium to an insurer to cover the cost of administering the benefits program and of providing specific and aggregate stop-loss insurance. The County funds a "bank account" that the insurance company draws upon for the payment of claims. Employee and County contributions as well as payments from retirees and COBRA participants are deposited into the account as revenue. This fund is projected to generate \$37,795,807 from insurance premiums in FY 2013-14, which is an increase of

\$361,459 or 1.1 percent when compared to FY 2012-13 Estimates. The fund also has an inter-fund transfer of \$3,249,511 from the General Fund, which is a significant decrease when compared to FY 2012-13 Estimates due to the fund becoming more sustainable. Overall, the fund is projected to receive \$37,795,807, which is a decrease of \$2,484,659, or 6.2 percent, when compared to FY 2012-13 Estimates.

Self-Insured Workers Compensation Fund

The Bexar County Workers Compensation Fund, like the Self Insured Health and Life Fund is a self-insured program that ensures that employees that are injured or disabled on the job are provided with adequate monetary compensation, thereby eliminating the need for litigation. The revenue is budgeted within each respective fund at \$350 per permanent position in the County. The fund is projected to generate \$2,236,994 overall in FY 2013-14, which is an increase of \$566,895, or 33.9 percent.

Fleet Maintenance Fund

The Public Works - Fleet Maintenance Fund was established to provide for the safety and extended life of the County's light vehicles and lawn equipment. The Fleet Maintenance Fund is an internal service fund for Bexar County. Revenue comes entirely through payments from other County Offices and Departments that use the services. The fees charged by Fleet Maintenance to other Offices and Departments are set to recover the costs associated with these services. The fund is projected to receive \$574,300 in FY 2013-14, which is a decrease of \$2,443, or 0.4 percent, when compared to FY 2012-13 Estimates.

Records Management Center Fund

The Records Management Facility Fund is an enterprise fund created to provide space to County Offices and Departments for the storage of records in accordance with the Local Government Records Act of 1989. The revenue is received as from the Records Management Fund – County-Wide, which is based off the amount of square footage use for each Office and Department. This fund also receives an inter-fund transfer from the Records Management Fund – County Clerk. Overall, the Records management Center Fund is projected to receive \$355,381 in FY 2013-14, which is a decrease of \$15,225, or 4.1 percent, when compared to FY 2012-13 Estimates.

Other Post-Employment Benefits (OPEB) Fund

In 2004, the Government Accounting Standards Board issued Statement 45, "Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions." Bexar County has established the Other Post-Employment Benefits Fund (OPEB) to address the requirements of GASB 45. It is used for the collection and disbursement of funds related to post-employment benefits of County retirees excluding pensions. The fund includes current year revenues and expenses for retiree medical and life insurance benefits, as well as partial pre-funding of future anticipated expenses to offset the actuarial accrued liabilities reported in compliance with GASB 45.

A major source of revenue for this fund is from insurance premiums from the County and the retiree. The fund is projected to generate \$2,345,044 in FY 2013-14, which is a slight increase of \$7,040, or 0.3 percent, when compared to FY 2012-13 Estimates. The fund is also projected to receive an inter-fund transfer from the General Fund in the amount of \$4,812,102 in order to sustain the rising costs within this fund. Overall, the revenue for this fund increases significantly due to the inter-fund transfer.

Community Venue Program Fund

The Community Venues Program Fund pays for projects approved by Bexar County Citizens in the May 2008 election. Funds collected are generated by the Hotel & Motel Tax and the Motor Vehicle Rental Tax. The Hotel & Motel Tax revenue source is projected to generate \$14,000,000 in FY 2013-14, which is a decrease of \$1,397,320 or 9.1 percent. The Motor Vehicle Rental Tax is projected to generate \$7,500,000, which is a decrease of \$816,811, or 9.8 percent, when compared to FY 2012-13 Estimates. Overall, the fund is projected to generate \$22,814,000 in FY 2013-14, which is a decrease of \$6,805,069,

or 23.0 percent, when compared to FY 2012-13 Estimates. This significant decrease is due to funding in FY 2012-13 from contributions made for the Performing Arts Center for project expenses.

Firing Range Fund

The Bexar County Firing Range Facility serves Deputies and Officers from the Bexar County Sheriff's Office, Constable's Offices, Fire Marshal's Office, and Probation Office as a multi-purpose, multi-yardage facility designed to support existing and future firearm (handgun and shotgun) training requirements for day or night scenarios. Fees have not been approved for the use of this facility to date. Therefore, the fund receives an inter-fund transfer from the General Fund in the amount of \$96,836, which is a decrease of \$96,759 or 50 percent when compared to FY 2012-13 Estimates. The decrease in the amount needed is due to the initial inter-fund transfer carry forward balance from FY 2012-13.

Technology Improvement Fund

The purpose of the Technology Improvement Fund is to provide one source for all technology items that are not funded with bond funds, which was implemented FY 1998-99. The fund receives its revenues from the budgeted amounts within each respective fund, including the General Fund by Office and Department. This fund is projected to receive \$947,218 in FY 2013-14, which is an increase of \$335,643, or 54.9 percent, when compared to FY 2012-13 Estimates.

Capital Projects Fund

A few funds are included in the Capital Projects Fund: County Buildings Capital Improvement Fund, County Road and Bridge Multi-Year Projects Fund, and Capital Lease Fund.

The County Buildings Capital Improvement Fund is used to fund improvements to County buildings as well as major capital equipment and information technology purchases. Revenue for this fund is generated through the issuance of Certificates of Obligation, Commercial Paper or other debt instruments. This fund also receives intergovernmental revenue for projects with inter-local agreements. This revenue source is dependent upon when contracts are initiated; therefore, no revenue is certified.

The County Road and Bridge Multi-Year Road Projects include those that were debt funded since FY 2005-06, as well as some projects that are cash funded in the preliminary phases. In FY 2013-14, the fund will receive an inter-fund transfer of \$4,000,000 from the Road and Bridge Fund to cover a capital project related to roads.

Beginning in FY 2010-11, equipment formerly provided through the Capital Lease Program is now being funded with short-term Certificates of Obligation through the County Buildings Capital Improvement Fund. This change ensures the County's flexibility in using different sources of debt instruments by taking advantage of current interest rates to invest in capital, equipment and technology needs based on the County's upgraded bond ratings.

Overall, the Capital Projects Fund has no planned debt issuances in FY 2013-14, which shows a significant decrease in revenues when compared to FY 2012-13 Estimates. This fund has multi-year projects, in which the revenue continues to "roll-over" into each fiscal year.

Advanced Transportation District (ATD) & Texas Department of Transportation (TxDOT) Fund

Since December 2005 Bexar County has entered into six pass-through financing agreements with the Texas Department of Transportation and Advanced Transportation District. The projects combine for around \$248 million in road improvements. The FY 2013-14 revenues for the fund include \$48,000,000 from proceeds of debt issuance, \$12,500,000 from the ATD sales tax, \$7,400,000 from other governmental agencies, and \$26,500 from interest income.

Flood Control Multi-Year Projects Fund

During FY 2001-02, Commissioners Court adopted the use of flood control revenues to fund the costs associated with road projects to alleviate flooding along those thoroughfares. These projects are funded with long-term debt and the debt service is paid from the Flood Control tax revenue. These debt projects are separated from the section of the fund that is cash-funded. The fund has no planned debt issuances in FY 2013-14, which shows a significant decrease in revenues when compared to FY 2012-13 Estimates. However, funds multi-year projects, in which the revenue continues to “roll-over” into each fiscal year.

Bexar County with the support of the City of San Antonio, the San Antonio River Authority (SARA), and the engineering firm of Howard, Needles, Tammen & Bergendoff (HNTB) have identified over \$1 billion dollars in projects, of which approximately \$500 million dollars in projects were prioritized to be completed over a ten year period.

Grants-In-Aid Fund

Bexar County continuously explores opportunities to use grants to supplement annual budget allocations in support of services provided by County offices and departments. Grant funds also serve as potential seed money for new programs and/or services, particularly within County priority areas of concern, identified gaps in service, and other service needs. Revenue comes from various federal and state grant programs. Many of the grant years are different than the County’s fiscal year. Therefore, a significant amount of funds can be carried forward each year, depending on the term of each grant. This fund is projected to receive \$21,115,564 in FY 2013-14, which is an increase of \$1,493,912, or 7.6 percent, when compared to FY 2012-13 Estimates.

HOME Program Funds

The HOME Investment Partnership and American Dream Down Payment Initiative Program (ADDI) goals are to effectively and efficiently allocate the supply of decent, safe and affordable housing for low-to-very low income residents within the Bexar County unincorporated areas. This is the County's twenty-second year of participating in the HOME Program. Funding is received from the United States Department of Housing & Urban Development (HUD) program. The fund is projected to receive \$515,131 in FY 2013-14, which is a decrease of \$258,695, or 33.4 percent, when compared to FY 2012-13 Estimates.

Community Development Block Grant Funds

The CDBG Division’s goals are to effectively and efficiently allocate the supply of CDBG funding for all eligible projects for eligible residents and areas of Bexar County. Funding is received from the United States Department of Housing & Urban Development (HUD) program. The County is projected to receive \$2,069,603 in Community Development Block Grant (CDBG) funds in FY 2013-14, which is an increase of \$983,782 or 90.6 percent when compared to the FY 2012-13 Estimates. This will be the twenty-eighth year that Bexar County receives funds from the U.S. Department of Housing and Urban Development.

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
100 General Fund			
Ad Valorem Taxes			
40000 Property Taxes - Current	241,136,450	240,150,000	254,709,000
40015 Property Taxes - Delinquent	2,860,000	2,472,655	2,825,000
40030 Tax Penalty & Interest	2,534,700	2,030,000	2,300,000
40025 TIF Due to Other Cities	(1,200,000)	(1,750,000)	(1,350,000)
Total	<u>245,331,150</u>	<u>242,902,655</u>	<u>258,484,000</u>
Other Taxes			
40035 Rendition Penalty	88	250	85
40100 Mixed Beverage Tax	5,800,000	5,504,000	6,800,000
40115 Vehicle Inventory Tax Overage	215,460	135,000	252,200
40180 Vehicle Sales Tax	8,795,626	8,320,000	10,345,000
Total	<u>14,811,175</u>	<u>13,959,250</u>	<u>17,397,285</u>
Licenses and Permits			
40200 Marriage Licenses Formal	392,775	378,000	398,000
40220 Bondsmen License	8,500	8,500	6,375
40225 Alarm System Initial Permit	130,400	155,000	136,000
40230 Alarm System Renewal	400,000	261,160	440,000
40235 Septic/Building Permits	200,694	136,000	205,000
40245 Beer & Liquor License	800,000	790,000	825,000
Total	<u>1,932,369</u>	<u>1,728,660</u>	<u>2,010,375</u>
Intergovernmental Revenue			
40500 County Court Cases - Sec 51	1,125,000	1,125,000	1,260,000
40502 Prosecutor Longevity Pay	289,938	285,000	291,000
40504 Indigent Defense	1,213,140	700,000	1,200,000
40506 State Witness Reimbursement	77,782	55,000	85,000
40510 Bingo-Jackpot	1,149,925	1,040,000	1,185,000
40514 Other Receipts From Governmental Entities	156,617	38,500	50,000
40516 Social Security Admin Incent	100,080	35,000	95,000
40520 UHS Interlocal	311,481	299,015	311,481
40522 Federal SCAAP	126,270	-	75,000
40524 OAG - Prisoner Transport Reimbursement	74,933	73,925	69,000
40526 Emergency Management Contribution	74,566	72,000	74,000
40527 Texas Forest Service	64,961	-	-
40530 Jury Supplement Pay	467,501	456,000	425,000
40532 Grant Revenue	194,376	108,000	110,000
40534 School Lunch Program	374,394	365,000	363,500
40538 Cost Collection Recovery	829,624	755,000	810,000
40540 Fourth Court of Appeals	60,000	60,000	60,000
40544 INS Prisoner Housing	37,584	40,000	40,000
40545 Federal Prisoner Housing	13,172,566	11,600,000	14,680,000
40546 Federal BOP Reimbursement	286,300	290,000	380,000
40547 Fed US Marshal Travel West	464,751	340,000	465,000
40549 Federal US Marshal South	11,213	-	-
40555 Texas Commission on Environmental Quality	18,000	15,500	18,000
40560 Title IV-D Child First	14,840	-	11,100
40561 Title IV-D Community Supervision	373,581	348,000	360,000
40563 Title IV-E District Attorney Dependent & Neglect	220,947	203,500	190,000
Total	<u>21,290,371</u>	<u>18,304,440</u>	<u>22,608,081</u>

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
100 General Fund (cont'd)			
Service Fees			
41000 Child Support	158	200	150
41004 Services Fees	6,970,351	6,670,000	6,990,000
41006 Collection Fees	53,798	45,000	51,000
41007 Stormwater Collection Fees	42,756	42,000	42,500
41012 Court Fees	2,196,368	2,120,000	1,946,000
41014 Administrative Fees	271,398	226,000	260,000
41016 Crime Lab Fees	2,277,198	1,723,815	2,250,000
41018 False Alarm Fee	150	1,700	100
41032 Medical Examiner Fees	1,004,000	920,515	625,000
41036 Personal Bond	375,379	398,000	360,000
41038 Garnishment Fees	24,798	23,600	24,500
41042 Expungement of Record Fee	115,032	110,000	121,000
41046 Record Search Fees	4,752	5,550	4,700
41050 Condemnation Fees	1,080	1,200	1,080
41056 Fire Inspection Fees	97,104	58,200	103,000
41058 Passport Fees	165,714	158,000	169,500
41062 Tax Statement Mailing Fee	70,000	70,000	70,000
41064 Race Track Fees	10,280	7,000	9,000
41068 Certification Fees	724,085	583,000	765,000
41070 Monitoring Fees	728,049	648,100	750,000
41072 Drug Testing Fee	167,264	130,000	165,000
41078 Probate Fees	437,389	410,000	435,000
41080 Driving Course Fees	194,570	140,000	180,000
41082 School Attendance	92,616	85,000	92,000
41084 School Zone Violation	102,974	111,000	100,500
41092 Subpoena Fees	24,806	6,000	24,500
41094 Failure to Appear County Share	59,137	48,000	55,500
41096 Mental Health Fees	222,557	175,000	215,000
41098 Child Restraint	14,284	11,500	14,000
41102 Plat Fees	86,611	32,050	83,500
41104 Return Check Fees	63,771	50,000	56,000
41106 Cancellation of Checks & Warrants	195,000	180,000	175,000
41108 Check Reissue Fees	567	800	550
41110 Court Appointed Fees	1,240,637	1,125,000	950,000
41112 SWMBO Conference	30,829	33,800	30,000
41114 Beer/Liquor Application Fees	1,000	5,000	1,000
41116 Filing and Recording Fees	6,214,432	5,102,000	6,295,000
41118 Judicial Fees	60,971	63,500	61,000
41120 Jury Fees	133,549	122,300	135,000
41126 Trial Request Fees	61	80	60
41130 Service Fees	208,284	208,000	208,000
41138 Commission Fees	970,820	950,000	970,000
41140 Restitution Fees	3,647	100	2,000
41142 Extradition Fees	103,500	19,000	61,000
41148 Transaction Fee	251,905	188,000	245,000
41154 Park Reservation Fees	295,287	323,000	305,000
41158 Master Fee/ Court Fees	139,807	122,000	134,000
41160 Time Payment Fees	205,369	219,000	205,500
41170 Stenographer	505,740	475,000	505,000
41174 Stray Animal Proceeds	39,207	13,600	21,500
41175 Adult US Marshal	3,800	6,430	2,500
41176 Adult Detention Work Release Proceeds	297,786	321,200	321,200
41177 Adult - Other	281,490	263,630	268,000
Total	27,782,118	24,751,870	26,859,840

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
100 General Fund (cont'd)			
Fees on Motor Vehicles			
40205 Vehicles Licenses Issued	3,051,400	2,700,000	3,110,000
41060 Mail Registration Fee	311,982	282,000	313,000
41044 Certificates of Title Issued	2,255,000	1,925,000	2,315,000
40210 Duplicate License Receipts	36,496	115,000	30,000
41048 Transfers of Title	490,986	378,000	506,000
41100 Child Safety Fee	87,636	72,000	89,000
Total	<u>6,233,500</u>	<u>5,472,000</u>	<u>6,363,000</u>
Commissions on Ad Valorem Taxes			
41178 Hospital District	942,559	935,647	980,865
41179 School & Special Districts	1,957,020	1,948,938	2,047,804
41180 SARA	327,006	349,345	355,136
41181 Municipalities	750,474	747,536	779,069
Total	<u>3,977,059</u>	<u>3,981,466</u>	<u>4,162,874</u>
Fines & Forfeitures			
42000 General Fines	9,051,075	9,900,000	12,140,000
42005 Bond Forfeitures	412,286	272,000	412,000
Total	<u>9,463,361</u>	<u>10,172,000</u>	<u>12,552,000</u>
Proceeds from the Sale of Assets			
42500 Rental Revenue	959,208	605,700	553,000
42505 Proceeds from Sale of Assets	135,705	200,000	100,000
42510 Waste, Scrap & Supplies	4,638	2,000	3,000
Total	<u>1,099,551</u>	<u>807,700</u>	<u>656,000</u>
Interfund Transfers			
43000 Transfers In	3,070	3,070	3,070
Total	<u>3,070</u>	<u>3,070</u>	<u>3,070</u>
Other Revenue			
45000 Interest Earned	215	-	-
45001 Investment Interest Earned	403,501	305,100	410,000
45002 Sweep Interest	2,314	6,100	2,000
45015 Program Revenue	4,717	-	-
45020 Refunds	184,249	275,500	180,000
45025 Overages	2,104	750	1,500
45030 Other Revenue	2,200,000	2,114,800	2,200,000
45040 Accounts Payable Discounts	408,548	250,000	150,000
45070 Copies	785,463	610,000	785,500
45090 Payment in Lieu of Taxes	660	600	600
45110 Insurance Settlements	190,538	-	80,000
Total	<u>4,182,309</u>	<u>3,562,850</u>	<u>3,809,600</u>
Appropriated Fund Balance			
Total General Fund	<u>336,106,032</u>	<u>325,645,961</u>	<u>354,906,125</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>64,301,029</u>

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
111 Unclaimed Money Fund			
Other Revenue			
45000 Interest Earned	61	400	50
45001 Investment Interest	445	-	250
Total	<u>506</u>	<u>400</u>	<u>300</u>
Appropriated Fund Balance			
Total Unclaimed Money Fund	<u>506</u>	<u>400</u>	<u>300</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>19,380</u>
112 Justice of the Peace Security Fund			
Service Fees			
41022 Case Management Fee	81,739	65,000	65,000
Total	<u>81,739</u>	<u>65,000</u>	<u>65,000</u>
Other Revenue			
45000 Interest Earned	66	300	50
45001 Investment Interest	616	-	300
Total	<u>682</u>	<u>300</u>	<u>350</u>
Appropriated Fund Balance			
Total Justice of the Peace Security Fund	<u>82,421</u>	<u>65,300</u>	<u>65,350</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>356,492</u>
121 Family Protection Fee SB 6 Fund			
Service Fees			
41066 Family Protection Fee	116,613	119,000	118,000
Total	<u>116,613</u>	<u>119,000</u>	<u>118,000</u>
Other Revenue			
45000 Interest Earned	-	10	-
45001 Investment Interest	2	-	-
Total	<u>2</u>	<u>10</u>	<u>-</u>
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	<u>116,615</u>	<u>119,010</u>	<u>118,000</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>-</u>

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
200 County Clerk Records Management Fund			
Service Fees			
41020 Records Management	4,257	2,000	2,000
41024 Archival Fee	1,312,811	1,100,000	2,200,000
41030 Preservation Fee	1,568,341	1,300,000	2,800,000
Total	2,885,409	2,402,000	5,002,000
Other Revenue			
45000 Interest Earned	3,451	22,000	2,000
45001 Investment Interest	31,489	-	20,000
Total	34,940	22,000	22,000
Appropriated Fund Balance			
Total County Clerk Records Management Fund	2,920,349	2,424,000	5,024,000
Estimated Unencumbered Fund Balance 9-30-13			13,503,811
201 County Wide Records Management Fund			
Service Fees			
41020 Record Management Fee	389,810	392,000	396,500
Total	389,810	392,000	396,500
Other Revenue			
45000 Interest Earned	66	400	100
Total	66	400	100
Appropriated Fund Balance			
Total County Wide Records Management Fund	389,876	392,400	396,600
Estimated Unencumbered Fund Balance 9-30-13			69
202 District Clerk Records Management			
Service Fees			
41020 Records Management Fee	160	100	100
41030 Preservation Fee	347,600	315,300	330,000
Total	347,760	315,400	330,100
Other Revenue			
45000 Interest Earned	96	280	90
45001 Investment Interest	766	-	200
Total	862	280	290
Appropriated Fund Balance			
Total District Clerk Records Management	348,622	315,680	330,390
Estimated Unencumbered Fund Balance 9-30-13			133,076

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
203 Courthouse Security Fund			
Service Fees			
41022 Courthouse Security Fee	436,692	380,000	390,000
41116 Filing and Recording Fee	322,289	285,000	300,000
Total	758,981	665,000	690,000
Interfund Transfers			
43000 Transfers In	409,973	409,973	311,883
Total	409,973	409,973	311,883
Other Revenue			
45000 Interest Earned	20	500	20
45001 Investment Interest	766	-	500
Total	786	500	520
Appropriated Fund Balance			
Total Courthouse Security Fund	1,169,740	1,075,473	1,002,403
Estimated Unencumbered Fund Balance 9-30-13	-	-	-
205 District Court Technology Fund			
Service Fees			
41116 Filing & Recording Fees	130,037	125,000	218,750
Total	130,037	125,000	218,750
Other Revenue			
45000 Interest Earned	54	200	50
45001 Investment Interest	593	-	300
Total	647	200	350
Appropriated Fund Balance			
Total District Court Technology Fund	130,684	125,200	219,100
Estimated Unencumbered Fund Balance 9-30-13	-	-	163,584
206 Parking Facilities Fund			
Service Fees			
41136 Parking Fees	1,307,008	1,400,000	1,300,000
Total	1,307,008	1,400,000	1,300,000
Other Revenue			
45000 Interest Earned	165	2,000	100
45001 Investment Interest	1,114	-	1,500
45030 Other Revenue	12	-	-
Total	1,291	2,000	1,600
Appropriated Fund Balance			
Total Parking Facilities Fund	1,308,299	1,402,000	1,301,600
Estimated Unencumbered Fund Balance 9-30-13	-	-	1,073,485

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
207 Special Road & Bridge Fund			
Ad Valorem Taxes			
40015 Property Taxes-Delinquent	271	100	100
40030 Tax Penalty and Interest	746	300	300
Total	1,017	400	400
Other Taxes			
40110 Vehicle Sales Tax	2,198,906	2,000,000	1,149,000
Total	2,198,906	2,000,000	1,149,000
Licenses and Permits			
40235 Building Permits	116,976	84,000	100,000
Total	116,976	84,000	100,000
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds			
44005 Premium/Discounts	148	-	-
Total	148	-	-
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	85,000	90,000	85,000
Total	85,000	90,000	85,000
Fees on Motor Vehicles			
40205 Vehicle Licenses	14,017,387	13,100,000	14,000,000
41034 Weight Fees	150,000	70,500	150,000
Total	14,167,387	13,170,500	14,150,000
Fees			
41102 Platt Fees	683,903	250,000	600,000
Total	683,903	250,000	600,000
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	596	2,000	1,000
Total	596	2,000	1,000
Interfund Transfers			
43000 Transfers In	2,770,000	2,770,000	-
Total	2,770,000	2,770,000	-
Other Revenue			
45000 Interest Earned	4,583	30,000	4,000
45001 Investment Interest	51,887	-	30,000
45020 Refunds	12,283	-	-
45030 Other Revenue	2,539	2,800	-
45080 Traffic Signs	696	1,000	1,000
Total	71,988	33,800	35,000
Appropriated Fund Balance			
Total Special Road & Bridge Fund	20,095,921	18,400,700	16,120,400
Estimated Unencumbered Fund Balance 9-30-13			5,914,819

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
208 Flood Control Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	5,487,136	5,390,000	8,500,000
40015 Property Taxes-Delinquent	90,530	50,000	60,000
40030 Tax Penalty and Interest	58,783	61,000	61,000
40035 Rendition Penalty	4	-	-
Total	5,636,453	5,501,000	8,621,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	24,920	25,000	20,000
Total	24,920	25,000	20,000
Other Revenue			
45000 Interest Earned	13,127	150,000	15,000
45001 Investment Interest	122,117	-	100,000
45020 Refunds	6,992	-	-
Total	142,236	150,000	115,000
Appropriated Fund Balance			
Total Flood Control Fund	5,803,609	5,676,000	8,756,000
Estimated Unencumbered Fund Balance 9-30-13			57,441,768
209 Storm Water Mitigation Fund			
Licenses and Permits			
40240 Stormwater Site Development Permit	87,600	15,000	70,000
Total	87,600	15,000	70,000
Service Fees			
41165 Stormwater Fees	1,798,676	1,800,000	1,800,000
Total	1,798,676	1,800,000	1,800,000
Other Revenue			
45000 Interest Earned	1,188	10,000	1,000
45001 Investment Interest	11,658	-	8,000
Total	12,846	10,000	9,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	1,899,122	1,825,000	1,879,000
Estimated Unencumbered Fund Balance 9-30-13			5,698,074

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
210 Law Library Fund			
Service Fees			
41028 Law Library Fee	505,831	450,000	500,000
Total	<u>505,831</u>	<u>450,000</u>	<u>500,000</u>
Interfund Transfers			
43000 Transfers In	247,877	159,531	186,649
Total	<u>247,877</u>	<u>159,531</u>	<u>186,649</u>
Other Revenue			
45000 Interest Earned	53	400	50
45001 Investment Interest	649	-	350
45025 Cashier Overages	180	-	-
45030 Other Revenue	139	-	-
45070 Copies	86,002	90,000	85,000
Total	<u>87,023</u>	<u>90,400</u>	<u>85,400</u>
Appropriated Fund Balance			
Total Law Library Fund	<u>840,731</u>	<u>699,931</u>	<u>772,049</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>1</u>
211 Drug Court Program Fund			
Service Fees			
41012 Court Fees	91,071	80,000	85,000
Total	<u>91,071</u>	<u>80,000</u>	<u>85,000</u>
Other Revenue			
45000 Interest Earned	47	400	50
45001 Investment Interest	474	-	400
Total	<u>521</u>	<u>400</u>	<u>450</u>
Appropriated Fund Balance			
Total Drug Court Program Fund	<u>91,592</u>	<u>80,400</u>	<u>85,450</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>225,526</u>
212 Fire Code Fund			
Service Fees			
41054 Fire Code Fee	1,538,505	1,000,000	1,300,000
Total	<u>1,538,505</u>	<u>1,000,000</u>	<u>1,300,000</u>
Other Revenue			
45000 Interest Earned	420	3,000	400
45001 Investment Interest	5,112	-	3,000
Total	<u>5,532</u>	<u>3,000</u>	<u>3,400</u>
Appropriated Fund Balance			
Total Fire Code Fund	<u>1,544,037</u>	<u>1,003,000</u>	<u>1,303,400</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>2,368,580</u>

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
213 Juvenile Case Manager Fund			
Service Fees			
41002 Case Management Fee	412,713	335,000	330,000
Total	<u>412,713</u>	<u>335,000</u>	<u>330,000</u>
Other Revenue			
45000 Interest Earned	50	300	50
45001 Investment Interest	524	-	300
Total	<u>574</u>	<u>300</u>	<u>350</u>
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	<u>413,287</u>	<u>335,300</u>	<u>330,350</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>365,318</u>
214 Dispute Resolution Fund			
Service Fees			
41088 Dispute Resolution Fees	507,873	515,000	515,000
Total	<u>507,873</u>	<u>515,000</u>	<u>515,000</u>
Interfund Transfers			
43000 Transfers In	90,660	73,843	95,579
Total	<u>90,660</u>	<u>73,843</u>	<u>95,579</u>
Other Revenue			
45000 Interest Earned	-	40	10
45001 Investment Interest	118	-	60
Total	<u>118</u>	<u>40</u>	<u>70</u>
Appropriated Fund Balance			
Total Dispute Resolution Fund	<u>598,651</u>	<u>588,883</u>	<u>610,649</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>-</u>
215 Domestic Relations Office Fund			
Service Fees			
41026 Domestic Relations Fee	359,316	380,000	360,000
Total	<u>359,316</u>	<u>380,000</u>	<u>360,000</u>
Other Revenue			
45000 Interest Earned	53	500	50
45001 Investment Interest	421	-	450
Total	<u>474</u>	<u>500</u>	<u>500</u>
Appropriated Fund Balance			
Total Domestic Relations Office Fund	<u>359,790</u>	<u>380,500</u>	<u>360,500</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>83,550</u>

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
300 Justice of the Peace Technology Fund			
Service Fees			
41124 Technology Fee	330,897	270,000	270,000
Total	330,897	270,000	270,000
Other Revenue			
45000 Interest Earned	52	500	50
45001 Investment Interest	500	-	450
Total	552	500	500
Appropriated Fund Balance			
Total Justice of the Peace Technology Fund	331,449	270,500	270,500
Estimated Unencumbered Fund Balance 9-30-13			168,261
301 County Wide Court Technology Fund			
Service Fees			
41124 Technology Fee	27,683	20,000	20,000
Total	27,683	20,000	20,000
Other Revenue			
45000 Interest Earned	11	50	10
45001 Investment Interest	124	-	40
Total	135	50	50
Appropriated Fund Balance			
Total County Wide Court Technology Fund	27,818	20,050	20,050
Estimated Unencumbered Fund Balance 9-30-13			75,022
302 Probate Contribution Fund			
Intergovernmental Revenue			
40529 State - Probate Supplement	80,000	80,000	80,000
Total	80,000	80,000	80,000
Other Revenue			
45000 Interest Earned	175	2,000	100
45001 Investment Interest	1,499	-	1,900
Total	1,674	2,000	2,000
Appropriated Fund Balance			
Total Probate Contribution Fund	81,674	82,000	82,000
Estimated Unencumbered Fund Balance 9-30-13			573,824

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
303 Probate Guardianship Fund			
Service Fees			
41086 Guardianship Fees	128,088	115,100	115,100
Total	<u>128,088</u>	<u>115,100</u>	<u>115,100</u>
Other Revenue			
45000 Interest Earned	46	300	50
45001 Investment Interest	409	-	300
Total	<u>455</u>	<u>300</u>	<u>350</u>
Appropriated Fund Balance			
Total Probate Guardianship Fund	<u>128,543</u>	<u>115,400</u>	<u>115,450</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>205,597</u>
304 Probate Education Fund			
Service Fees			
41078 Probate Fees	31,134	27,500	27,500
Total	<u>31,134</u>	<u>27,500</u>	<u>27,500</u>
Other Revenue			
45000 Interest Earned	54	450	50
45001 Investment Interest	498	-	400
Total	<u>552</u>	<u>450</u>	<u>450</u>
Appropriated Fund Balance			
Total Probate Education Fund	<u>31,686</u>	<u>27,950</u>	<u>27,950</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>243,529</u>
306 Court Facilities Improvement Fund			
Courts Costs			
41116 Filing & Recording Fee	514,279	480,000	490,000
Total	<u>514,279</u>	<u>480,000</u>	<u>490,000</u>
Revenue From Use of Assets			
45000 Interest Earned	354	2,000	200
45001 Investment Interest	3,584	-	1,500
Total	<u>3,938</u>	<u>2,000</u>	<u>1,700</u>
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	<u>518,217</u>	<u>482,000</u>	<u>491,700</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>2,228,091</u>

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
40542 State Chapter 19 Voter Registration	98,988	287,000	257,000
Total	<u>98,988</u>	<u>287,000</u>	<u>257,000</u>
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	<u>98,988</u>	<u>287,000</u>	<u>257,000</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>-</u>
322 Child Abuse Prevention Fund			
Service Fees			
41076 Child Abuse Prevention Fee	433	350	350
Total	<u>433</u>	<u>350</u>	<u>350</u>
Other Revenue			
45001 Investment Interest	1	-	-
Total	<u>1</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	<u>434</u>	<u>350</u>	<u>350</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>2,216</u>
324 Juvenile Delinquency Prevention Fund			
Service Fees			
41012 Court Fees	1,193	1,900	1,500
Total	<u>1,193</u>	<u>1,900</u>	<u>1,500</u>
Other Revenue			
45000 Interest Earned	5	30	10
45001 Investment Interest	41	-	20
Total	<u>46</u>	<u>30</u>	<u>30</u>
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	<u>1,239</u>	<u>1,930</u>	<u>1,530</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>23,267</u>
329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
45000 Interest Earned	100,000	-	120,000
45002 Sweep Interest	302	100	100
Total	<u>100,302</u>	<u>100</u>	<u>120,100</u>
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	<u>100,302</u>	<u>100</u>	<u>120,100</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>-</u>

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
400 Debt Service Fund			
Ad Valorem Taxes			
40000 Current Year - Gross	67,854,678	67,430,000	68,990,000
40015 Delinquent - Gross	628,209	450,000	450,000
40030 Penalty & Interest	550,696	580,000	580,000
Total	69,033,583	68,460,000	70,020,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	1,406,285	-	-
Total	1,406,285	-	-
Interfund Transfers			
43000 Transfers In	6,397,425	9,843,285	9,480,226
Total	6,397,425	9,843,285	9,480,226
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds	-	-	-
44005 Premium/Discounts	3,202,103	-	-
Total	3,202,103	-	-
Other Revenue			
45000 Interest Earned	82,852	1,300,000	50,000
45001 Investment Interest	696,323	-	650,000
45085 Tax Credits	2,830,653	2,959,300	2,959,387
Total	3,609,828	4,259,300	3,659,387
Appropriated Fund Balance			
Total Revenues	83,649,224	82,562,585	83,159,613

Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
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400 Debt Service Fund (cont'd)

EXPENDITURES

52072 Administrative Services Fees	4,800,000	6,750
55015 \$14,090,000 Refunding G O 2004 - Principal	1,080,000	780,000
55010 \$14,090,000 Refunding G O 2004 - Interest	133,750	79,750
55015 \$6,080,000 Unltd Tax Road 2004 - Principal	355,000	370,000
55010 \$6,080,000 Unltd Tax Road 2004 - Interest	198,750	185,970
55015 \$9,400,000 Ltd Tax Bonds 2004 - Principal	520,000	235,000
55010 \$9,400,000 Ltd Tax Bonds 2004 - Interest	37,750	11,750
55015 \$24,020,000 Ltd Tax Bonds 2010 - Principal	475,000	490,000
55010 \$24,020,000 Ltd Tax Bonds 2010 - Interest	919,569	905,319
55015 \$17,650,000 Ltd Tax Bonds 2011 - Principal	480,000	45,000
55010 \$17,650,000 Ltd Tax Bonds 2011 - Interest	824,150	809,750
55015 \$21,355,000 Refunding G O 2005 - Principal	2,630,000	4,615,000
55010 \$21,355,000 Refunding G O 2005 - Interest	859,250	740,900
55015 \$36,915,000 Refunding G O 2010 - Principal	2,020,000	2,080,000
55010 \$36,915,000 Refunding G O 2010 - Interest	1,423,000	1,362,400
55015 \$14,890,000 Refunding G O 2009 - Principal	2,005,000	1,775,000
55010 \$14,890,000 Refunding G O 2009 - Interest	125,738	85,638
55015 \$14,215,000 C of O 2002 - Principal	975,000	1,030,000
55010 \$14,215,000 C of O 2002 - Interest	232,925	179,300
55015 \$4,240,000 Flood C of O 2002 - Principal	415,000	440,000
55010 \$4,240,000 Flood C of O 2002 - Interest	88,600	67,850
55015 \$14,500,000 C of O 2004 - Principal	1,015,000	1,065,000
55010 \$14,500,000 C of O 2004 - Interest	263,000	212,250
55015 \$3,595,000 Flood C of O 2004 - Principal	210,000	215,000
55010 \$3,595,000 Flood C of O 2004 - Interest	117,728	110,168
55015 \$23,960,000 C of O 2004 - Principal	3,180,000	755,000
55010 \$23,960,000 C of O 2004 - Interest	196,750	37,750
55015 \$71,820,000 Flood C of O 2007 - Principal	1,375,000	1,430,000
55010 \$71,820,000 Flood C of O 2007 - Interest	3,294,050	3,239,050
55015 \$22,385,000 Pass - Through 2007 - Principal	1,645,000	1,720,000
55010 \$22,385,000 Pass - Through 2007 - Interest	770,412	699,513
55015 \$19,220,000 Unltd Tax Road 2007 - Principal	785,000	815,000
55010 \$19,220,000 Unltd Tax Road 2007 - Interest	784,050	752,650
55015 \$22,205,000 C of O 2007 - Principal	875,000	910,000
55010 \$22,205,000 C of O 2007 - Interest	888,681	853,681
55015 \$15,205,000 Unltd Tax Road 2008 -Principal	575,000	600,000
55010 \$15,205,000 Unltd Tax Road 2008 - Interest	605,689	579,814
55015 \$54,675,000 Tax & Rev C of O 2008 - Principal	2,085,000	2,170,000
55010 \$54,675,000 Tax & Rev C of O 2008 - Interest	2,162,238	2,078,838
55015 \$68,975,000 Flood C of O 2008 - Principal	1,295,000	1,350,000
55010 \$68,975,000 Flood C of O 2008 - Interest	3,102,550	3,050,750
55015 \$31,125,000 Pass-Through 2008 - Principal	2,260,000	2,375,000
55010 \$31,125,000 Pass-Through 2008 - Interest	1,272,200	1,159,200
55015 \$5,220,000 Pub Prop Fin C of O 2009 - Principal	1,345,000	-
55010 \$5,220,000 Pub Prop Fin C of O 2009 - Interest	26,900	-
55010 \$98,445,000 C of O 2009 - Interest	4,867,713	4,867,713
55010 \$103,690,000 Flood C of O 2009 - Interest	5,128,813	5,128,813
55010 \$50,620,000 C of O 2009 - Interest	3,355,094	3,355,094
55010 \$50,620,000 Flood C of O 2009 - Interest	3,355,094	3,355,094
55010 \$30,325,000 C of O 2010 - Interest	1,745,204	1,745,204
55015 \$97,455,000 C of O 2010 - Principal	2,190,000	2,300,000
55010 \$97,455,000 C of O 2010 - Interest	4,452,681	4,343,181
55010 \$59,330,000 C of O 2011 - Interest	2,710,238	2,710,238
55010 \$51,295,000 C of O 2011 - Interest	3,326,943	2,161,913
55015 \$34,095,000 Flood C of O 2011 - Principal	-	725,000
55010 \$34,095,000 Flood C of O 2011 - Interest	2,162,370	1,405,150
55010 \$83,955,000 C of O 2013 - Interest	1,312,646	3,526,513
55010 \$115,040,000 C of O 2013 - Interest	-	5,924,762
55010 \$350,000,000 C of O 2013 - Interest	-	15,208,634
Total Expenditures	-	85,334,526
	-	99,231,350

Estimated Unencumbered Fund Balance 9-30-13

43,236,903

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
501 Self Insurance- Health/Life Fund			
Interfund Transfers			
43000 Transfers In	5,856,790	5,856,790	3,249,511
Total	<u>5,856,790</u>	<u>5,856,790</u>	<u>3,249,511</u>
Other Revenue			
45020 Refunds	238,839	-	-
Total	<u>238,839</u>	<u>-</u>	<u>-</u>
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	24,711,292	22,091,751	25,101,024
46005 Health Insurance Premium-Employee	8,727,956	8,113,132	8,872,584
46020 Life Insurance Premium-Employer	455,433	495,742	455,178
46030 Life Insurance Premium-Retiree	113,551	49,320	117,410
46040 Stop Loss Recovery	176,605	100	100
Total	<u>34,184,837</u>	<u>30,750,045</u>	<u>34,546,296</u>
Appropriated Fund Balance			
Total Self Insurance Health/Life Fund	<u>40,280,466</u>	<u>36,606,835</u>	<u>37,795,807</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>10,978</u>
502 Self Insurance- Workers Compensation Fund			
Service Fees			
41152 Employee Health Clinic Fee	19,896	9,000	15,000
Total	<u>19,896</u>	<u>9,000</u>	<u>15,000</u>
Interfund Transfers			
43000 Transfers In	-	-	569,554
Total	<u>-</u>	<u>-</u>	<u>569,554</u>
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	1,650,203	1,656,656	1,652,340
46040 Stop Loss Recovery	-	100	100
Total	<u>1,650,203</u>	<u>1,656,756</u>	<u>1,652,440</u>
Appropriated Fund Balance			
Total Self Insurance Workers Compensation Fund	<u>1,670,099</u>	<u>1,665,756</u>	<u>2,236,994</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>366,948</u>

		Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
504 Fleet Maintenance Fund				
Service Fees				
41156 Fleet Maintenance		573,800	684,875	573,800
	Total	<u>573,800</u>	<u>684,875</u>	<u>573,800</u>
Proceeds from Sale of Assets				
42510 Waste, Scrap & Supplies		2,703	500	500
	Total	<u>2,703</u>	<u>500</u>	<u>500</u>
Other Revenue				
45020 Refunds		240	-	-
	Total	<u>240</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance				
Total Fleet Maintenance Fund		<u>576,743</u>	<u>685,375</u>	<u>574,300</u>
Estimated Unencumbered Fund Balance 9-30-13				<u>50,643</u>
505 Records Management Center Fund				
Service Fees				
41020 Records Management Fee		321,075	321,075	255,850
	Total	<u>321,075</u>	<u>321,075</u>	<u>255,850</u>
Interfund Transfers				
43000 Transfers In		49,531	49,531	99,531
	Total	<u>49,531</u>	<u>49,531</u>	<u>99,531</u>
Appropriated Fund Balance				
Total Records Management Center Fund		<u>370,606</u>	<u>370,606</u>	<u>355,381</u>
Estimated Unencumbered Fund Balance 9-30-13				<u>388,629</u>
506 Other Post Employment Benefits Fund				
Interfund Transfers				
43000 Transfers In		-	-	4,812,102
	Total	<u>-</u>	<u>-</u>	<u>4,812,102</u>
Other Revenue				
45000 Interest Earned		883	12,000	500
45001 Investment Interest		3,985	-	3,000
	Total	<u>4,868</u>	<u>12,000</u>	<u>3,500</u>
Insurance Premiums Revenue				
46010 Health Insurance Premium-Retirees		2,123,568	1,852,978	2,345,044
46045 Medicare Part D Subsidy		214,436	150,000	-
	Total	<u>2,338,004</u>	<u>2,002,978</u>	<u>2,345,044</u>
Appropriated Fund Balance				
Total Other Post Employment Benefits Fund		<u>2,342,872</u>	<u>2,014,978</u>	<u>7,160,646</u>
Estimated Unencumbered Fund Balance 9-30-13				<u>-</u>

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
507 Community Venue Program Fund			
Venue Taxes			
40180 Motor Vehicle Tax	8,316,811	7,500,000	7,500,000
40182 Hotel Occupancy Tax	15,397,320	13,500,000	14,000,000
Total	23,714,131	21,000,000	21,500,000
Service Fee			
41132 License and Permits Fees	1,300,000	1,300,000	1,300,000
Total	1,300,000	1,300,000	1,300,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	4,585,059	-	-
Total	4,585,059	-	-
Other Revenue			
45000 Interest Earned	19,776	14,000	14,000
45001 Investment Interest	-	-	-
45002 Sweep Interest	103	-	-
Total	19,879	14,000	14,000
Appropriated Fund Balance			
Total Community Venue Program Fund	29,619,069	22,314,000	22,814,000
Estimated Unencumbered Fund Balance 9-30-13			93,933,595
509 District Attorney Hot Check Fund			
Service Fees			
41104 Return Checks Fee	417,837	430,000	400,000
Total	417,837	430,000	400,000
Other Revenue			
45030 Other Revenue	-	100	-
Total	-	100	-
Appropriated Fund Balance			
Total District Attorney Hot Check Fund	417,837	430,100	400,000
Estimated Unencumbered Fund Balance 9-30-13			406,359
510 Election Contract Services Fund			
Intergovernmental Revenues			
40514 Other Receipts From Governmental Entities	3,519	2,700,000	1,300,000
Total	3,519	2,700,000	1,300,000
Service Fees			
41130 Service Fees	-	210,000	72,000
Total	-	210,000	72,000
Appropriated Fund Balance			
Total Election Contract Services Fund	3,519	2,910,000	1,372,000
Estimated Unencumbered Fund Balance 9-30-13			-

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
512 Firing Range Fund			
Interfund Transfers			
43000 Transfers In	193,595	-	96,836
Total	<u>193,595</u>	<u>-</u>	<u>96,836</u>
Other Revenue			
45001 Investment Interest	70	-	50
Total	<u>70</u>	<u>-</u>	<u>50</u>
Appropriated Fund Balance			
Total Firing Range Fund	<u>193,665</u>	<u>-</u>	<u>96,886</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>120</u>
565 Technology Service Fund			
Service Fees			
41124 Technology Fee	608,159	897,412	947,218
Total	<u>608,159</u>	<u>897,412</u>	<u>947,218</u>
Other Revenue			
45020 Refunds	3,416	-	-
Total	<u>3,416</u>	<u>-</u>	<u>-</u>
Appropriated Fund Balance			
Total Technology Service Fund	<u>611,575</u>	<u>897,412</u>	<u>947,218</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>53,994</u>
700 Capital Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	3,879,102	-	-
Total	<u>3,879,102</u>	<u>-</u>	<u>-</u>
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	115,040,000	65,000,000	-
44005 Premium/Discounts	10,958,765	-	-
Total	<u>125,998,765</u>	<u>65,000,000</u>	<u>-</u>
Interfund Transfers			
43000 Transfers In	-	-	4,000,000
Total	<u>-</u>	<u>-</u>	<u>4,000,000</u>
Revenue From Use of Assets			
45000 Interest Earned	-	100	-
Total	<u>-</u>	<u>100</u>	<u>-</u>
Appropriated Fund Balance			
Total Capital Projects Fund	<u>129,877,867</u>	<u>65,000,100</u>	<u>4,000,000</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>219,683,215</u>

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
40130 TXDot and ATD Tax	12,845,166	11,400,000	12,500,000
Total	<u>12,845,166</u>	<u>11,400,000</u>	<u>12,500,000</u>
Intergovernmental Revenue			
40512 Contribution for Infrastructure	3,108,283	-	-
40514 Other Receipts From Governmental Entities	7,490,585	-	7,400,000
Total	<u>10,598,868</u>	<u>-</u>	<u>7,400,000</u>
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	83,955,000	47,250,000	48,000,000
44005 Premium/Discounts	8,045,000	-	-
Total	<u>92,000,000</u>	<u>47,250,000</u>	<u>48,000,000</u>
Other Revenue			
45000 Interest Earned	2,949	25,000	5,000
45001 Investment Interest	64,277	-	20,000
45002 Sweep Interest	2,743	1,500	1,500
Total	<u>69,969</u>	<u>26,500</u>	<u>26,500</u>
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Financing Fund	<u>115,514,003</u>	<u>58,676,500</u>	<u>67,926,500</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>72,175,526</u>
702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	735,795	-	-
Total	<u>735,795</u>	<u>-</u>	<u>-</u>
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	331,725,000	50,000,000	-
44005 Premium/Discounts	18,275,000	-	-
Total	<u>350,000,000</u>	<u>50,000,000</u>	<u>-</u>
Appropriated Fund Balance			
Total Multi Year Flood Projects Fund	<u>350,735,795</u>	<u>50,000,000</u>	<u>-</u>
Estimated Unencumbered Fund Balance 9-30-13			<u>130,830,483</u>

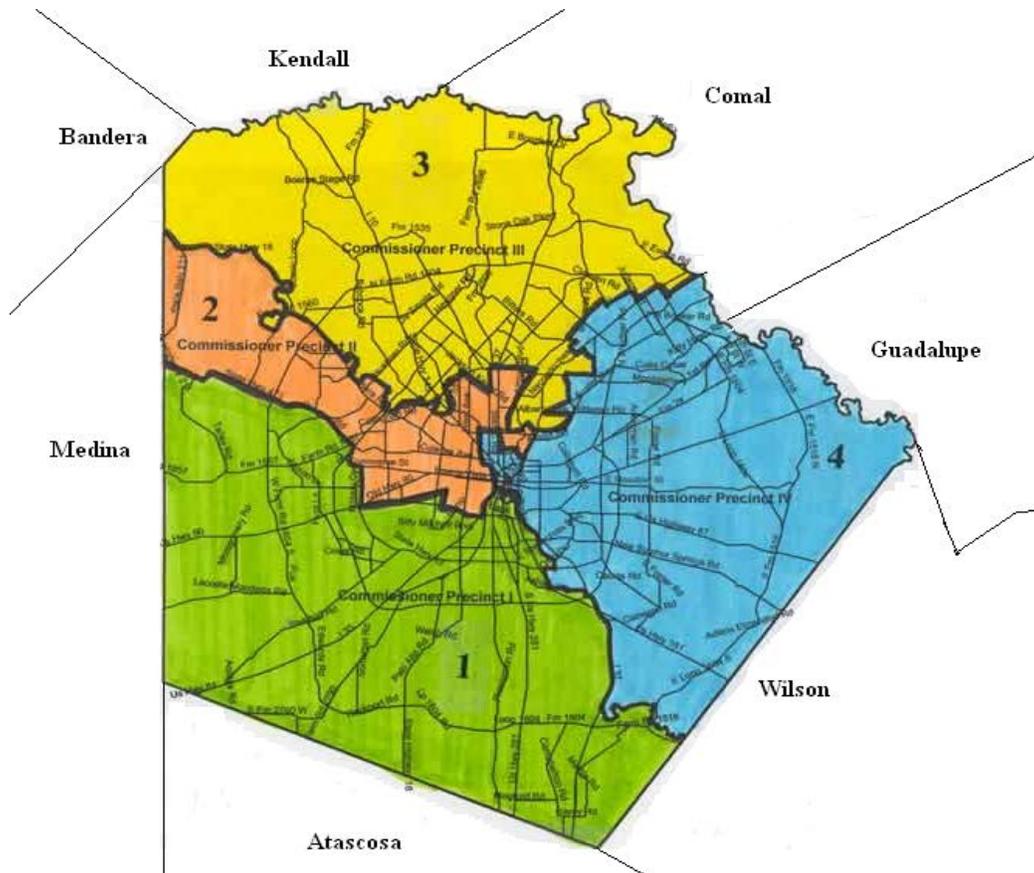
	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
800 Grants-in-Aid Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	-	-	50,000
40514 Other Receipts From Governmental Entities	88,516	89,000	90,000
40532 Grant Revenue	19,460,019	36,000,000	20,000,000
Total	<u>19,548,535</u>	<u>36,089,000</u>	<u>20,140,000</u>
Interfund Transfers			
43000 Transfers In	73,980	230,528	893,564
Total	<u>73,980</u>	<u>230,528</u>	<u>893,564</u>
Other Revenue			
45000 Interest Earned	(1,651)	2,000	1,500
45001 Investment Interest	788	-	500
45035 Donations	-	-	80,000
Total	<u>(863)</u>	<u>2,000</u>	<u>82,000</u>
Appropriated Fund Balance			
Total Grants-in-Aid Fund	<u>19,621,652</u>	<u>36,321,528</u>	<u>21,115,564</u>
Estimated Unencumbered Fund Balance 9-30-13			
	<u>-</u>	<u>-</u>	<u>-</u>
802 Home Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	773,826	361,000	515,131
Total	<u>773,826</u>	<u>361,000</u>	<u>515,131</u>
Appropriated Fund Balance			
Total Home Program Fund	<u>773,826</u>	<u>361,000</u>	<u>515,131</u>
Estimated Unencumbered Fund Balance 9-30-13			
	<u>-</u>	<u>-</u>	<u>-</u>
803 CDBG Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,085,821	1,527,300	2,069,603
Total	<u>1,085,821</u>	<u>1,527,300</u>	<u>2,069,603</u>
Appropriated Fund Balance			
Total CDBG Programs Fund	<u>1,085,821</u>	<u>1,527,300</u>	<u>2,069,603</u>
Estimated Unencumbered Fund Balance 9-30-13			
	<u>-</u>	<u>-</u>	<u>-</u>

COMMUNITY PROFILE

Bexar County was one of 23 counties created in 1836 from a Spanish/Mexican municipality when the Constitution of the Republic of Texas established county level government. The County derives its name from San Antonio de Béxar, one of the 23 municipalities. San Antonio de Béxar—originally Villa of San Fernando de Béxar—was the first civil government established in the Spanish province of Texas. In 1731 the municipality was created when 55 Canary Islanders settled near the system of missions that had been established at the source of the San Antonio River. The new settlement was named after the Presidio San Antonio de Béxar, the Spanish military outpost that protected the missions. Today, Bexar County, pronounced “bear,” is one of 254 Texas Counties and its government is seated in San Antonio, Texas, its largest city.

The Commissioners Court is the overall managing/governing body of Bexar County. It is comprised of a County Judge and four Commissioners. Each Commissioner represents a quarter of Bexar County’s population. The County Judge is the presiding officer of the Bexar County Commissioners Court as well as the spokesperson and ceremonial head of the County government. The Court is responsible for budgetary decisions, tax and revenue decisions, and all personnel decisions except for certain positions which are either elected or appointed by the judiciary or other committees. The Court also appoints and monitors the actions of all County department heads other than those offices headed by elected officials.

The Honorable Nelson W. Wolff, former Mayor of San Antonio, is County Judge. Mr. Sergio “Chico” Rodriguez is Precinct 1 Commissioner, Mr. Paul Elizondo is Precinct 2 Commissioner, Mr. Kevin Wolff is Precinct 3 Commissioner, and Mr. Tommy Adkisson is Precinct 4 Commissioner. Mr. David Smith, appointed by the Commissioners Court, is County Manager. Below is a map of Bexar County and its precincts:



Bexar's Geographic Features

Bexar County is located in south-central Texas, about 190 miles (305 km) west of Houston. Bexar County is also on the edge of the coastal plains, only 140 miles (225 km) inland from the Gulf of Mexico. Terrain altitude within the county varies from 600 to 1,200 feet. The San Antonio River's origin is north of downtown San Antonio and flows south through the County. Other less significant rivers and streams are the Medina, Medio, Leon, Helotes, Salado, Calvares, and Cibolo. Over 60 freshwater lakes are available for fishing. The County residents also receive much of their water from a vast underground lake, the Edwards Aquifer. This aquifer receives water from a 5,400 square mile area of lakes, rivers, creeks, and rainfall.

Seven counties neighbor Bexar County: to the north Kendall and Comal counties, to the east Guadalupe and Wilson counties, to the south Atascosa County, and to the west Medina and Bandera counties. Bexar County encompasses 1,257 square miles of which, 685.5 square miles are unincorporated, 465.4 of which is in the City of San Antonio and 106.1 in other incorporated municipalities.

Within Bexar County are 26 incorporated communities:

Alamo Heights	Balcones Heights	Castle Hills	China Grove
Converse	Elmendorf	Fair Oaks Ranch	Grey Forest
Helotes	Hill Country Village	Hollywood Park	Kirby
Leon Valley	Live Oak	Lytle (partial)	Olmos Park
San Antonio	Schertz	Selma	Shavano Park
Somerset	St. Hedwig	Terrell Hills	Universal City
Von Ormy	Windcrest		

Bexar's Subtropical Climate

Bexar County's climate is subtropical with mild winters and warm summers. Winters are mild with predominately northerly winds. Average annual rainfall is 32 inches. Precipitation falls mostly from April through September. Rainfall tends to peak between May and September, averaging 3.4 inches. Summers are accompanied by refreshing coastal breezes from the southeast.

Temperatures in January range from an average low of 41° F to an average high of 63° and in July from 75° to 95°. The growing season averages 265 days a year, with the first freeze in early December and the last freeze in early March. Crops include oats, sorghum, hay, corn, wheat, and a variety of fruits and vegetables. The climate is also conducive to the raising of livestock. The County's agreeable climate, complimented by its popular tourist attractions such as the Alamo, the River Walk, Sea World, and Fiesta Texas, is why it is the number one vacation destination in Texas.¹

A Modern Transportation Hub

Bexar County, proud home of the Alamo and San Antonio, the seventh largest U.S. city, is strategically important because of its location within the U.S.² Because it is equidistant both to the Atlantic and Pacific Coasts, the County is strategically vital to interstate transportation and commerce.

¹ *San Antonio City Guide*. <http://sanantoniocity.info/index.php>.

² *Port San Antonio*. <http://www.portsanantonio.us/>.

Texas is the leading U.S. exporter of goods and Mexico's largest U.S. trading partner.³ In 2012, Texas exported over \$94 billion of goods to Mexico. Because Bexar County is only 2 hours and 30 minutes from Mexico, the United States' third largest trading partner, it plays a vital role in trade with Mexico. Bexar County is less than 3 hours from Port Houston, the first largest U.S. seaport in handling foreign waterborne tonnage, first largest in export tonnage, and second largest in total tonnage.⁴ Because the County has an advantageous access to the United States' best sea lanes, it is ideally positioned to engage in international trade.

Austin, the capital of Texas, is less than 1 hour away from Bexar County. This close proximity enables a healthy correspondence between county officials, community business leaders, and state officials concerning key policies impacting trade and commerce.

Additionally, Bexar County is located at the junction of three Interstate Highways, I-10, I-35, I-37 and five U.S. highways: 81, 87, 90, 181, and 281. Loop 410 forms an inner ring around the core of the County and the city of San Antonio. Loop 1604 forms a complete outer ring around the limits of the County and San Antonio. Loops 410 and 1604 serve to pump transportation throughout the northern, southern, western, and eastern regions of Bexar County and act as arteries to connect the major interstate and U.S. highway systems mentioned above, accessing Bexar County to the rest of the United States in all directions, north, south, west, east, and to Mexico.

Three airports serve Bexar County: the San Antonio International Airport (SAIA), the Stinson Municipal Airport, and Port San Antonio. An additional terminal in 2010 was added to SAIA to increase its capacity. Daily SAIA averages 260 domestic and international departures and arrivals. During 2012, SAIA serviced 8,243,221 passengers. It has three runways. The general runway is 5,519 feet long and 100 feet wide. The two all-weather air carrier runways are 8,502 feet long and 150 feet wide and 8,505 feet long and 150 feet wide respectively.

The Stinson Municipal Airport, the second airport within Bexar County, is the second oldest general aviation airport in continuous operation in the United States and is currently being expanded to increase its capacity. Stinson has a long history because it eases air traffic at SAIA by providing an additional two runways for corporate travelers, private aircraft owners, and private aviation companies. The runways are 4,129 feet long and 100 feet wide and 5,000 feet long and 100 feet wide respectively. Stinson is conveniently within minutes of Bexar County's major convention centers, business and industrial centers (including San Antonio's downtown business district), cultural attractions, and theme parks.

Port San Antonio, formerly Kelly Air Force Base, is a "1,900 acre aerospace, industrial complex and international logistics platform" that boasts an 11,500 foot runway.⁵ It is also a hub for two national railroads, Union Pacific and BSNF. These railroads are increasing their traffic at Port San Antonio as Bexar County becomes a vital rail junction for shipping supplies and equipment to the Eagle Ford Shale natural gas and petroleum field in South Texas.⁶ Port San Antonio's has over 70 tenants including Boeing, Lockheed Martin, Standard Aero, Pratt & Whitney, Booz Allen Hamilton, and Gore Design Completions and Cromalloy. Subsequently, Port San Antonio has become "valuable real estate for aerospace-related firms and cargo carriers."

³ *U.S. Census Bureau*. <http://www.census.gov/foreign-trade/statistics/state/data/tx.html#ctry>. 2012.

⁴ *The Port of Houston Authority*. <http://www.portofhouston.com/about-us/overview/>. 2013.

⁵ *Port San Antonio*. <http://www.portsanantonio.us/>. 2013.

⁶ *San Antonio Business Journal*. 2012. <http://www.bizjournals.com/sanantonio/print-edition/2012/06/08/port-san-antonios-rail-ex...>

Moreover, Port San Antonio is a designated Free Trade Zone. As a Free Trade Zone, it is a mover of goods from Latin America and Asia. Thus, Bexar County has become both an interstate and international shipping hub and an emerging leader in global commerce.

Public transportation within Bexar County is expanding and improving. VIA Metropolitan Transit offers a bus system with 7,080 bus stops along 91 bus lines within the County. Over 140,000 passengers use VIA daily. VIA is expecting to receive \$20.3 million in federal grants to expand its service to Bexar County residents for FY 2013-14. The County strives to create alternative sources of funds to expand VIA services to ever increasing numbers of passengers who have chosen VIA as a reliable and cost-effective means to commute to work.

Emerging Demographics

Bexar County's populous is a "unique blend of Anglo, Mexican, German," and Polish cultures.⁷ St. Hedwig, to San Antonio's east, is a Polish farming community. Recently the County has received an influx of Asian immigrants from India, China, and the Middle East.

According to the 2012 U.S. Census Bureau estimate, at least 1,785,704 people live in Bexar County and its population has increased by 4.1 percent from 2010 to 2012. The County's 5.8 percent unemployment rate is below both the state and national unemployment rates.⁸ The slight increase in summer unemployment is attributed to the number of students who search for employment upon graduating from local universities and colleges such as the University of Texas at San Antonio, Texas A&M San Antonio, Our Lady of the Lake, St. Mary's, Incarnate Word, Trinity, and the Alamo Community Colleges.⁹ Still, the County's unemployment rate is below the 6.4 percent state unemployment rate and well below the 7.3 percent national unemployment rate. Bexar County's below average unemployment rate is one of the many reasons it is an appealing place to live and to work.

Bexar County's largest ethnic group is Hispanic or Latino at 58.7 percent, followed by White persons at 30.3 percent, Black/African American persons at 6.9 percent, Asian persons at 2.3 percent, the American Indian and Alaska Native at 0.2 percent, and Native Hawaiian and other Pacific Islanders at 0.1 percent. Those reporting two or more races or some other race alone represented 1.3 percent of the population.¹⁰

Additionally, 81.7 percent of Bexar County's population over 25 has a high school diploma and 25.6 percent has a bachelor's degree or higher. The number of housing units in the County is 672,307 with the average household containing 2.79 persons. The percentage of residents between the ages of 18 and 65 is 62.8 percent. 153,044 residents are veterans. These demographics suggest that housing is plentiful and that a considerable percentage of Bexar County residents are of able and working age.

Bright Economic Developments

Bexar County is a generator of careers and its economic growth is looking brighter in the post-recession era. According to *Forbes List Of The Best Places For Business And Careers* for 2013, "San Antonio leads five Texas cities in the top 25 of our list. San Antonio, like much of Texas, benefits from business costs that are 19% below the national average".¹¹

⁷ Bigley, J. & Permenter, P. (2012). *Insider's Guide San Antonio*. Guilford, CT: Morris Book Publishing, LLC.

⁸ *Bureau of Labor Statistics*. http://www.bls.gov/cps/cps_htgm.htm.

⁹ *The San Antonio Business Journal*. www.bizjournals.com/.../unemployment-creeping-up-in-san.html. 2012.

¹⁰ *United States Census Bureau*. http://factfinder2.census.gov/faces/nav/jsf/pages/community_facts.xhtml. 2013.

¹¹ *Forbes.com* <http://www.forbes.com/sites/kurtbadenhausen/2013/08/07/des-moines-tops-list-of-the-best-places-for-business-and-careers>. 2013.

An indicator of robust economic growth is the presence of top international accounting firms. Ernst & Young, KPMG, and Deloitte provide services for the County's rapidly growing business community. The areas of those services include advisory, assurance, tax, transactions, strategic growth markets, and specialty services.¹² These specialty services assist businesses in adjusting to and negotiating in often challenging international trade environments.

Banking, Financial, and Lending Services and Products

Rapidly, Bexar County is becoming a market of financial services and products. USAA, the County's largest employer, offers financial services, financial planning, insurance, investment, and banking products for the military service members and their families.¹³ It has employed over 25,000 staff and has grossed over \$20.7 billion annually.

Frost National Bank, Broadway Bank, Jefferson Bank, First State Bank, and TexStar National Bank are the top County-based banks. Top banks with branches in the County are Frost Bank, Bank of America, Wells Fargo, Broadway Bank, JP Morgan Chase, BBVA, and the International Bank of Commerce. The 5 largest credit unions in the area are Security Service Federal Credit Union, Randolph-Brooks Federal Credit Union, San Antonio Federal Credit Union, Firstmark Credit Union, and Generations Federal Credit Union. Altogether, the 25 top credit unions have held a total of \$14,251,000,000 in assets, received over \$11,773,000,000 in deposits, and have loaned over \$11,713,000,000 in loans yearly. The top 5 Region 6 SBA 504 & 7(A) lending institutions are Superior Financial Group LLC, BBVA Compass, JPMorgan Chase Bank NA, Wells Fargo Bank NA, and Capital Certified Development Corporation. Together, the top 24 SBA lending institutions have guaranteed over \$106,581,625 and have approved over \$85,965,795 loans annually.

Top Private Sector Employers

Top private sector employers in the area are: USAA, Methodist Healthcare System, Baptist Healthcare System, JP Morgan Chase, Six Flags Fiesta Texas, Southwest Research Institute, Sea World San Antonio, Valero Energy Corporation, Frost National Bank, and KCI.

In 2009, Toyota added the Tacoma line to their manufacturing plant, which added almost 1,000 jobs and a \$100 million investment.¹⁴ Toyota expects to manufacture 100,000 annually.¹⁵ HEB, one of the largest employers in Bexar County has recently announced plans to expand its downtown campus to include a 10,000 square foot grocery store at the corner of South Flores and E. Cesar Chavez Blvd. The total investment of the downtown campus expansion is estimated to be around \$100 million dollars.¹⁶

Military County USA

Bexar County has the largest military establishment in the United States, which is why it is called Military County USA.¹⁷ The County is home to two Air Force Bases, Lackland and Randolph, and 3 army installations, Fort Sam Houston, Camp Bullis, and Camp Stanley. Combined, these massive installations employ over 74,500 military and civilian personnel. Their economic impact is over \$4.9

¹² *Ernst & Young Global Limited*. <http://www.ey.com/US/en/Services/Specialty-Services>.

¹³ *San Antonio Business Journal Book of Lists*. 2010.

¹⁴ *Toyota Launches Tacoma Production in San Antonio*. <http://www.prnewswire.com/news-releases/toyota-launches-tacoma-production-in-san-antonio-100122014.html>. 2009.

¹⁵ *Tacoma Production Moves to San Antonio Toyota Plant*. <http://www.freerepublic.com/focus/f-news/2326423/posts>. 2009.

¹⁶ *San Antonio Express News*, <http://blog.mysanantonio.com/downtown/2013/11/main-avenue-group-says-road-is-unsellable/>. 2013.

¹⁷ *San Antonio Economy: Major Industries and Commercial Activity*. <http://www.city-data.com/us-cities/The-South/San-Antonio-Economy.html>. 2009.

billion. The San Antonio Military Medical Center (SAMMC) is now the Defense Department's largest inpatient hospital and it is the Department's only level 1 trauma center within the continental United States. SAMMC has have 425 inpatient beds and 32 operating rooms.¹⁸

Medical and Biomedical Industries

Bexar County is home to 33 hospitals, 2 research centers, and 12 other health care institutions. There are over a dozen bioscience and healthcare companies operating in Bexar County, employing over 140,000 individuals. The 5 largest hospitals in Bexar County are the Baptist Medical Center, the University Hospital, the Methodist Hospital, the Christus Santa Rosa Hospital-City Centre, and the Methodist Specialty & Transplant Hospital.¹⁹ The top 24 hospitals combined provide care for over 249,630 patients annually. The medical and biomedical community generates over \$11.9 billion for the area.

Significant successes in the medical and biomedical industries continue to occur within Bexar County. In June 2010, InCube announced its plans to establish InCube Labs Texas. Since then, InCube has formally opened its doors. As part of the move, three of InCube's subsidiaries—Corhythm, Neurolink and Fe3 Medical—have also relocated to its new research facility.²⁰ The 20,000 square foot facility in San Antonio includes wet labs, machine shop and a two class 100 clean rooms providing the necessary equipment and facilities for developing life science companies.

Commercial Construction

The County's commercial construction market is one of the healthiest in the country primarily due to \$3 billion in military construction work over the next few years and major public projects, such as the University Health System's \$900 million capital improvements program. The Robert B. Green campus, a 290,000 sq. ft. six-story clinical pavilion, was opened on January 2013 and the University Hospital is scheduled to open in early 2014.²¹ These projects will have a significant impact on local construction and will have positive long-term effects to health care services for citizens.

Energy

Valero Energy Corporation, Tesoro, and NuStar Energy (the Fortune 38th best company to work for), headquarters in Bexar County, are among the most successful U.S. natural gas and petroleum firms. Combined, their 2011 net revenues totaled \$2,874,461,000. CPS Energy is the nation's largest municipally owned energy utility providing both natural gas and electric service. It serves more than 717,000 electric customers and 325,000 natural gas customers in and around the seventh-largest city in the nation.²² In 2013 it earned \$2,256,531,000 in revenues and \$575,005,000 in net income.

The Eagle Ford Shale oil and gas reservoir will undoubtedly be an enormous source of economic development for Bexar County as oil and gas companies drill. The shale deposit's thickness averages 475 feet and the entire shale reservoir comprehends 30 Texas counties.

An Overall Friendly Climate

Due to low taxes and relatively few regulations, Bexar County's economy is highly favorable compared to other economies across the Nation. Due to the expansion of military medicine at Fort Sam Houston,

¹⁸ *SAMMC Now the Largest Military Medical Facility*. <http://www.mysanantonio.com/news/military/article/New-CoTo-makes-SAMMC-largest-...> 2012.

¹⁹ *San Antonio Business Journal*. 2012. <http://www.bizjournals.com/sanantonio/print-edition/2012/06/08/port-san-antonios-rail-ex...>

²⁰ InCube Labs Texas. <http://www.incubelabs.com/about/icl-texas/>. 2010.

²¹ *University Health System*, <http://www.universityhealthsystem.com/our-vision/>. 2013.

²² *CPS Energy: Who We Are*. http://cpsenergy.com/About_CPS_Energy/Who_We_Are/. 2012.

Toyota's expanded production of the Tacoma, and ongoing economic development initiatives underway, the economy in Bexar County remains solid.

A Leader in Academics and Research

Bexar County has become a metropolis of academics and research. It is home to over 40 universities, colleges, and technical institutes serving over 154,011 students. The main universities and colleges serving students are the University of Texas-San Antonio (UTSA), Texas A&M-San Antonio (TAMU-SA), St. Mary's University, Our Lady of the Lake University, Incarnate Word, Trinity University, and the Alamo Colleges. The Alamo Colleges include 5 colleges, which serve each of Bexar County's regions: Northeast Lakeview College, Northwest Vista College, Palo Alto College, St. Phillip's College, and San Antonio Community College. Together, in 2013 they enrolled 62,377 students.

The University of Texas-San Antonio

UTSA confers the most degrees in South Texas, contributes over \$1.2 billion to the Bexar County economy, and supports over 15,720 jobs in South Texas. 29,000 students enrolled in UTSA during Fall 2013. Of those who attended 4,264 enrolled to complete a master or doctoral program. Presently UTSA has 8 colleges and offers over 142 academic degree programs.²³ Its Graduate School offered 52 Master and 24 Doctoral programs. It has three campuses: the Main 1604 Campus, the Downtown Campus, and the Institute of Texas Culture.

UTSA is ambitiously implementing its academic vision to become a tier one research university by 2016. Its research institutes seek progress in the 5 areas of Energy, Health, Human & Social Development, Security, and Sustainability.²⁴ UTSA's "19 research centers and institutes have led to discoveries and advances in the areas of cyber security; Alzheimer's diagnosis and treatment; emerging infectious diseases; music research; and conventional, alternative, and renewable energy." When UTSA becomes a tier one university, it will add an additional \$2.5 billion to the County's economy, and an additional 41,000 jobs (9,500 research jobs).

UTSA completed its inaugural football season in 2011, drawing an NCAA first-year record crowd of 56,743 to its first game on September 3, 2011, in the Alamodome. During its six-game home season, UTSA averaged 35,521 fans per game, another NCAA inaugural season record.

In 2012, UTSA joined the Western Athletic Conference and the NCAA Football Bowl Subdivision (FBS), the top tiers of college football competition. The Roadrunners are leaping from a no-football program university to FBS faster than any university in history. Head Coach Larry Coker, a two-time national coach of the year winner and a national championship coach while at the University of Miami, leads the Roadrunners in WAC home games in 2012 against San Jose State, Texas State, and Utah State. In 2013, the Roadrunners will open with home games against Oklahoma State, Houston and Rice before moving into WAC play.

²³ *UTSA Academics*. <http://utsa.edu/about/glance/>. 2013.

²⁴ *UTSA Tier One*. <http://utsa.edu/tierone/impact/index.html>. 2012.

The University of Texas Health Science Center-San Antonio

3,310 students and 1,090 residents and fellows are enrolled at the University of Texas Health Science Center-San Antonio (UTHSCSA).²⁵ The UTHSCSA has 5 schools: the Dental School, the Graduate School of Biomedical Sciences, the School of Health Professions, the School of Medicine, and the School of Nursing.

These are the UTHSCSA's mission strategies:

- Educating a diverse student body to become excellent health care providers and scientists.
- Engaging in research to understand health and disease.
- Commercializing discoveries, as appropriate, to benefit the public.
- Providing compassionate and culturally proficient health care.
- Engaging our community to improve health.
- Influencing thoughtful advances in health policy.

The UTHSCSA is ranked highly in Texas for aging research funding from the National Institute on Aging. It is ranked in the top 3 percent of all institutions worldwide receiving National Institute of Health funding. It is ranked in the top 3 percent of all institutions worldwide receiving federal funding. Moreover, UTHSCSA is the chief catalyst for the \$29.2 billion biosciences and health care industry in Bexar County. UTHSCSA supports approximately 5,500 employees in Bexar County.

Texas A&M University-San Antonio

TAMU-SA was created to address an educational need in South San Antonio. The Texas Legislature asked the Texas A&M University System to establish a center that would offer junior- and senior-level courses in South San Antonio, an area that has been historically underserved in terms of higher education. The university, formerly known as Texas A&M University-Kingsville System Center-San Antonio, was approved by the Texas Higher Education Coordinating Board in January 2000. On May 23, 2009, Governor Rick Perry signed Senate Bill 629 that created Texas A&M University-San Antonio as a stand-alone university.

In 2011, TAMU-SA offered 23 undergraduate and 14 graduate programs, including an MBA program. Over 4,116 students attended: 2,983 undergraduate and 1,133 graduate students. 888 students graduated: 647 undergraduates and 241 graduates.²⁶ It has 4 campuses to meet the needs of enrolled students: Main Campus (near Loop 410 and Zarzamora), Brooks City-Base, Alamo University Center (near Loop S. 1604 and Austin Highway), and the Educational and Cultural Arts Center (near Market Square). The following is TAMU-SA's mission statement:

Texas A&M University-San Antonio faculty and staff prepare and empower students through innovative and challenging academic and co-curricular programs that contribute to and enrich the economic and social development of the community and region. A solid foundation for success is established through dynamic teaching, scholarship, research, and public service that inspire graduates to lifelong learning and responsible global citizenship.

²⁵ UTHSCSA. http://www.uthscsa.edu/op/vital/documents/HSC_Overview_10-3-13.pdf /. 2013.

²⁶ TAMU-SA Factbook: Fall 2012. <http://www.tamusa.tamus.edu/uploadFile/folders/jmims/Pdf/Pdf-635078624893078475-10.100.20.116.pdf>.

Home to the Fourth Largest School District in Texas

Bexar County’s public school system comprises 20 independent school districts with a total of 463 schools and over 400,000 students in the region.²⁷ Northside Independent School District is the fourth largest school district in Texas and is the 30th largest public school system in the United States with enrollment of 97,439 students.

Independent School Districts:

Alamo Heights ISD	East Central ISD	Edgewood ISD
Somerset ISD	Fort Sam Houston ISD	Lackland ISD
South San Antonio ISD	Southwest ISD	Southside ISD
Judson ISD	North East ISD	Northside ISD
Harlandale ISD	San Antonio ISD	Randolph Field ISD
Schertz/Cibolo/Universal City	Floresville ISD (partial)	Boerne ISD (partial)
Comal ISD (partial)	Medina Valley ISD (partial)	

The Number One Tourist Destination in Texas

Bexar County attracts thousands of tourists every year. Four of the most popular attractions include the Tower of the Americas, the Alamo, the River Walk, and Market Square.

The Tower of the Americas dominates Bexar County’s sky scape. Virtually from any direction, when one looks at the horizon, one can see this 750 foot-tall tower. Tourists ride the elevator to the top to gaze at the view of San Antonio and the County as far as the eye can see. At the very top of the Tower is a circular revolving five-star restaurant, the Chart House. Its exquisite cuisine and the charm of its breathtaking view are why many couples make evening reservations to dine there.

By far the most visited of all downtown sites is the Alamo. The Alamo, originally named Mission San Antonio de Valero, was established in 1718. It is one of five historic missions are located within the County, which also include Mission Concepcion, Mission San Jose, Mission San Juan, and Mission Espada. Yearly 2.5 million people visit it. Visitors from faraway—China, India, Japan, Europe, and South America—want to see it. Tourists visit it both to listen to guides retell the inspirational account of Texans’ courageous fight for independence against the oppressive Mexican dictator Santa Anna and to witness the grounds where those Texas patriots fought and sacrificed their lives for freedom.

Near the Alamo, 20 feet below street-level, is the jewel of Bexar County—the River Walk. It winds its way through downtown San Antonio. The River Walk stretches approximately 2.5 miles through a restaurant, shopping, and entertainment district and connects to the San Antonio Convention Center and Hemisfair Plaza. One sees couples spending a romantic evening strolling on the cobblestone pathways along both sides of the river. They are attempting to decide where to eat. The rows of restaurant after restaurant are all worthy of their choice. On the trees are lights of a variety of colors lighting the River Walk so that one can see lush vegetation: sago palms, vines, lilies, elephant ears, coyolas, ferns, oleanders, and irises. Occasionally, one will see a riverboat pass by. In the riverboat are lively people at linen-clothed tables enjoying a Cabernet and a lavish, full-course meal. Soaring above the River Walk are magnificent hotels such as the Marriott and the Hilton Palacio Del Rio inviting tourists to enjoy a pleasant evening’s rest.

²⁷ Enrollment in Texas Public Schools 2011-12. www.tea.state.tx.us/acctres/Enroll_2011-12.pdf.

In May of 2008, Bexar County voters approved four propositions, funded by a visitor tax which is a combination of a 1.75% levy on hotel rooms and a 5% levy on short-term car rentals. These propositions included: San Antonio River Improvements, Amateur Sports Facilities, Community Arenas and Grounds, and Performing Arts Facilities. Many of the community venues described below have been partially or fully funded by Bexar County through these visitor taxes.

Bexar County: A Heritage of Art

In the 1820s, twenty years before Texas joined the United States, Commerce Street had become a marketplace. Some of the earliest businesses in downtown San Antonio were a pharmacy and a dry goods store. Farmers would also bring their produce from their farms. Cowboys would ride into town with their cattle. Residents would then walk to Commerce Street to buy meat. Women, called “Chili Queens,” would set up stands and serve simple Mexican foods such as fresh tacos and chili.

Today, the Market Square is the largest Mexican marketplace outside of Mexico. Visitors to Bexar County can find chess sets and jewelry boxes made of onyx from Oaxaca and leather purses and boots from Leon. One can buy hand-sculpted dolls, hand-painted vases, and red-clay pottery from Jalisco. There, one will see traditional Mexican dresses, white-collared shirts called juaveras, and charro hats. Ponchos and sarapes of many colors, hand-woven from coarse cotton, and hand-woven quilts can be bought there. These hand-woven quilts capture the horizon’s flash of colors at sunrise and sunset and the blaze of a lightning storm. La Margarita and Mi Tierra serve fajitas and all the most-loved Mexican foods, including pastries called “pan dulce.” Also at the Market Square is the Museo Alameda. This museum is a display of art that teaches tourists about Mexico’s history, including its revolution. Tourists will find the art of Diego Rivera, photos of Madero, a president of Mexico’s revolutionary period, and art from Guanajuato. One of the most pleasant experiences of the Market Square is to walk and suddenly hear the stirring music of a local guitarist such as James Martin. You will find those guitarists laboring away on their guitars, pouring into their music their complete, heartfelt emotion.

Just a ten minutes’ drive away are the San Antonio Museum of Art, Witte Museums, and the Dolph Briscoe Museum of Western Art. The San Antonio Museum of Art is located on the bank of the San Antonio River. Its vast collection is a treasure of art from Europe, Latin America, China, India, Mexico, and the United States. In several rooms you will also find ancient Greek hoplite helmets and pottery and sculptures of Roman emperors. The Witte Museum is near the San Antonio Zoo. At the Witte Museum is the South Texas Heritage Center. There, you will discover how people lived during the early days of Texas. The Dolph Briscoe Western Art Museum opened on October 26, 2013. The museum “preserves and interprets the art, history, and culture of the American West”.²⁸

The San Antonio Zoo’s mission is “to foster appreciation and concern for all living things.” It is home to over 3,500 animals of 600 species. The zoo is one of the first cageless zoos in the United States and stretches for 35 acres. Included on those acres are aquariums and botanical gardens. The San Antonio Zoo has participated in over 230 endangered species programs and has received numerous awards for saving and breeding endangered species. 53 snow leopards, an endangered animal, have been bred. Every year 80,000 children visit to see the endangered species at the San Antonio Zoo. The idea is that if they visit and see the variety of wildlife at the San Antonio Zoo, they will make environmentally friendly decisions when they become adults.

The Tobin Center for the Performing Arts is expected to have its grand opening in the fall of 2014. The Tobin Center will be a versatile, world-class performing arts facility for the nation’s seventh-largest city. The Tobin Center will provide education opportunities and exposure to world class performances for youth.

²⁸ *Briscoe Museum*, <http://www.briscoemuseum.org/about>. 2013.

South Texas' Sports Center

Bexar County in the last few decades has become a sports center. Visitors who want to witness Coach Gregg Popovich lead the Spurs to victory can see the games at the AT&T Center. In the *San Antonio Business Journal Book of Lists* one can also find the top 25 golf courses in Bexar County. If one wants to bet on the best horse, one can watch horse-races at Retama Park. The San Antonio Scorpions played their first season in 2010. In 2012 the team joined the National American Soccer League. In 2013 they welcomed fans in their own stadium at the STAR Soccer Complex, the Toyota Field, which has a capacity of 8,000 that may be increased to 18,000 as demand grows.²⁹

²⁹ Toyota Field, <http://www.toyotafield.com/about-toyota-field.html>. 2013.

ECONOMIC OUTLOOK

As the U.S. economy continues to recover from the Great Recession of 2009, various economic indicators continue to improve, albeit at a fairly mild rate. Overall unemployment is lower than it was at this point last year, although its decline has taken a somewhat slow and sometimes stagnant path. Consumer spending has continued to increase and U.S. Gross Domestic Product (GDP) has remained positive. Since the beginning of 2011, quarterly GDP growth has averaged 2 percent. However, GDP growth through the first 3 quarters of this year has averaged 2.1 percent, which is lower than the average growth of 2.6 percent for the first 3 quarters of last year.¹ Other economic indicators, such as property values, housing starts, jobless claims, and consumer confidence have all continued to show improvement. This being said, the scars from the 2009 recession are still visible and confidence in future growth is still very vulnerable due to the slow nature of the recovery.

As the economy modestly improves, states and local governments continue to be under pressure to spend more as the effects of federal government stimulus programs continue to fade and further contraction of the federal government is expected. As the U.S. moves further away from the risk of another recession, local governments must continue to adapt to the “new normal” of slower revenue growth while simultaneously attempting to meet growing service demands. Bexar County has continued to adjust to the economic changes by exploring efficient and cost effective ways to deliver services to a growing population.

NATIONAL ECONOMY

Since the 2010 announcement that the Great Recession had officially ended in June 2009, the U.S. economy has seen tepid growth in the range of 2 percent.² Part of the reason for this slow growth is the completion of the federal stimulus programs enacted by the American Recovery and Reinvestment Act (ARRA). The ARRA, which was passed to spur economic growth and save or create jobs, allocated \$840 billion for stimulus programs, of which \$803.1 billion has been spent as of September 30th, 2013.³ To date, Bexar County has received \$1,041,901,166 in ARRA funding.⁴ The sectors that have received the largest portions of this funding are education (42.1 percent), contracts (16.1 percent), and transportation (9.0 percent).

As has been the case since 2011, the debate in the U.S. Congress about increasing the maximum amount the U.S. would carry on its balance sheet also had a major political impact as public support for Congress continued to drop. The Federal Government shutdown for 16 days in October 2013 over the debt ceiling debate before an agreement was eventually reached to fund the government through January 15, 2014 at sequestration levels and suspend the debt limit until February 15, 2014. Unfortunately, the agreement did not address future budgets, which left intact the lingering uncertainty about future financing of the U.S. government. As the recovery nears its final stages, Congress will have to find ways to reduce its medium to long term spending, while minimizing negative effects on overall confidence in the economy.

In addition to continued debate over the debt ceiling, the first round of the federal government sequestration went into effect on March 1, 2013. The sequester cuts came into effect because of a provision in the Budget Control Act of 2011 stating that if Congress was unable to produce legislation by November 2013 that would reduce the deficit by \$1.2 trillion over ten years, then a series of automatic, across the board cuts would take place. The cuts reduced spending by approximately \$85.4 billion for fiscal year 2013, with similar cuts scheduled for years 2014 through 2021.⁵ The cuts are split evenly

¹ U.S. Bureau of Economic Analysis – Interactive Data

² “End of Recession.” National Bureau of Economic Research, Business Cycle Dating Committee. <http://www.nber.org/cycles/sept2010.html>.

³ “Tracking the Money.” <http://www.recovery.gov/pages/default.aspx>.

⁴ “American Recovery and Reinvestment Act: A Texas Eye on the Dollars.” <http://window.state.tx.us/recovery/transparency/map/index.php>.

⁵ “The Budget and Economic Outlook: Fiscal Years 2013 to 2023”. CBO. Retrieved February 2013.

between defense and non-defense categories, although some major programs like Social Security, Medicaid, federal pensions, and veteran's benefits are exempt. The sequester lowers spending by approximately \$1.1 trillion versus pre-sequester levels over the 8 year period from 2013 to 2021.⁶ The Congressional Budget Office predicted that the sequester would reduce overall economic growth in 2013 by 0.6 percentage points, from 2.0 percent to 1.4 percent and prevent the creation or retention of about 750,000 jobs by year end.⁷ Although many economists predicted that markets would react violently to the sequester cuts, they remained relatively unaffected by the news.

Another way the U.S. Federal Reserve has tried to spur the economy is through the initiation of a program known as quantitative easing, in which the Fed would buy approximately \$1.75 trillion in Treasury bonds. During November 2010, the Federal Reserve announced a second round of monetary easing as the economy was still showing signs of weakness. The Fed purchased an additional \$600 billion in Treasuries, while reinvesting \$300 billion. The Federal Reserve's second round of quantitative easing was completed by July 2011, with rumors of a possible third round dubbed "QE3".⁸ In September 2012, a third round of quantitative easing was approved in which the Federal Reserve decided to launch a new \$40 billion per month, open-ended bond purchasing program of agency mortgage-backed securities.⁹

In June of 2013, Ben Bernanke announced that the Fed planned to scale back its bond purchases from \$85 billion to \$65 billion per month during the upcoming September 2013 policy meeting, contingent upon positive economic data.¹⁰ However, on September 18, 2013 the Fed decided to hold its bond-buying program steady at \$85 billion per month based on the latest economic data, putting off any decision for tapering until later in the year.¹¹ Economic indicators had not improved as much as anticipated, and the Fed did not feel that the overall economy was healthy enough to justify easing back on its stimulus efforts.

Although markets responded positively to QE3, with the S&P 500 and the Dow Jones Industrial Average both closing at record highs on the day of the announcement, the third round of quantitative easing furthered concerns about the health of the U.S. economy more than four years after the official end of the Great Recession. The *Global Competitive Report 2013-14* ranks nations based on their economic competitiveness. After having declined for four consecutive years in the ranking, the United States reversed its downward trend, moving up two spots to 5th.¹² The Fed has forecasted that the pace of economic expansion will likely remain moderate through 2014. Additionally, a tool that the Fed has continued to use to help aid in the recovery is keeping interest rates at historic lows near 0 to 0.25 percent. The Fed has said it will keep the target rate near zero until the unemployment rate is below 6.5 percent and inflation is under control.¹³ Most Fed policymakers expect to see the first interest rate hike occur in 2015 and the federal funds target rate will be 2 percent by the end of 2016.

The U.S. public debt is still a serious area of concern. Currently, the federal government has accumulated over \$17.1 trillion in debt.¹⁴ The interest owed on the public debt has now grown to over \$256.3 billion. The largest budget items are Social Security (\$808 billion), Medicare (\$776 billion), Defense (\$604 billion), Income Security (\$348 billion), and Federal Pensions (\$229 billion). The total U.S. debt—which combines households, businesses, state and local governments, financial institutions, and the federal government—has grown to over \$60.1 trillion and the total interest owed is over \$2.7 trillion.

⁶ "CBO Estimated Impact of Automatic Budget Enforcement Procedures Specified in the Budget Control Act". CBO. Retrieved February 2013.

⁷ "Automatic Reductions in Government Spending -- aka Sequestration". CBO. February 28, 2013. Retrieved March 1, 2013.

⁸ Fed to Buy \$600 Billion of Treasuries.

⁹ Jensen, Greg (19 September 2012). "QE3 Launched: The Ever Decreasing Effects of Monetary Stimulus".

¹⁰ <http://www.foxbusiness.com/economy/2013/06/19/fed-decision-on-tap/>

¹¹ Fed decides not to taper" <http://projects.marketwatch.com/short-history-of-qe-and-the-market-timeline/#9>

¹² The Global Competitiveness Index 2013–2014: CountryProfile Highlights

¹³ "New Fed Chair Could Mean Interest Rates Near Zero Until 2017" – Yahoo Finance

¹⁴ U.S. National Debt Clock: Real Time. <http://www.usdebtclock.org/>

Additionally, total unfunded liabilities have grown to \$126.5 trillion: \$16.7 trillion for Social Security, \$22 trillion for prescription drugs, and \$87.8 trillion for Medicare. It is unclear how the federal government plans to balance the needs of keeping this historically weak recovery on track and bringing medium and long-term federal spending to sustainable levels. Additionally, the decision on when and how much the Fed will eventually let interest rates rise will play a very key role in future debt negotiations.

U.S. Labor Market

The U.S. unemployment rate and the overall job market continue to be major concerns of economists. Many have dubbed this recovery as the “jobless recovery”. During the recession, the unemployment rate rose to 10.1 percent and shed more than 5 percent of its non-farm payroll jobs.¹⁵ The unemployment rate declined from the high of 10.1 percent to around 9.0 percent throughout most of 2011. Many economists did not expect this rate to change anytime soon and believed that the unemployment rate would remain around 9.0 percent through 2012 and drop to 8.5 percent by 2013.¹⁶ During October 2011, the unemployment rate was 9.0 percent, a change of 0.5 percent since August 2010.¹⁷ By the end of 2011, the unemployment rate had dropped 0.1 percent to 8.9 percent.¹⁸

In June 2012, the unemployment rate dropped to 8.2 percent. This drop to below 8.5 was somewhat encouraging considering that economists predicted that it would remain at 8.5 in 2013. In September 2012, the unemployment rate had dropped to 7.9 percent, marking the first time it has been under 8 percent since January 2009. By August 2013, the unemployment rate was 7.3 percent, where it hovered for the next 3 months.¹⁹ It should be noted that the unemployment rate is based on those still seeking employment and doesn't take into account those who have given up on finding employment. Currently, only 62.8 percent of potential civilian workers are employed or seeking employment, which represents a .4 percentage point drop (or 720,000 people) from September 2013 and the lowest participation rate in 35 years.²⁰ Additionally, over 8 million people are currently employed part-time for economic reasons, which is up from 7.8 million in October 2012. Total non-farm payroll employment increased by 204,000 in October and job growth averaged 190,000 per month over the prior 12 months.

There is still some reluctance by businesses to hire new employees due to the slow recovery and uncertainty about capital markets in the near future. More than 8.5 million people lost their jobs between the beginning of 2008 and early 2010, and there are currently 11.3 million people out of work. Of 11.3 million, 4.1 million have been unemployed longer than 27 weeks. Of the 8.7 million jobs lost during the Great Recession, 6.7 million have been regained in the first 40 months since employment growth resumed.²¹ In addition, the number of part-time workers relative to full-time workers is at a record high. This is partly due to the sluggish recovery and partly due to employers anticipating the increased costs of labor as a result of the Affordable Care Act. As of August 2013, 75 percent of all jobs added during the year were classified as part-time.²² These part-time workers do not show up in unemployment numbers, but their decreased productivity and disposable income have the same effect on the economy.

¹⁵ Estimates of Job Creation from the American Recovery and Reinvestment Act of 2009. Council of Economic Advisors. The White House.

¹⁶ Congressional Budget Office Report, (2011, August), “The Budget and Economic Outlook: An Update.”

¹⁷ Bureau of Labor Statistics

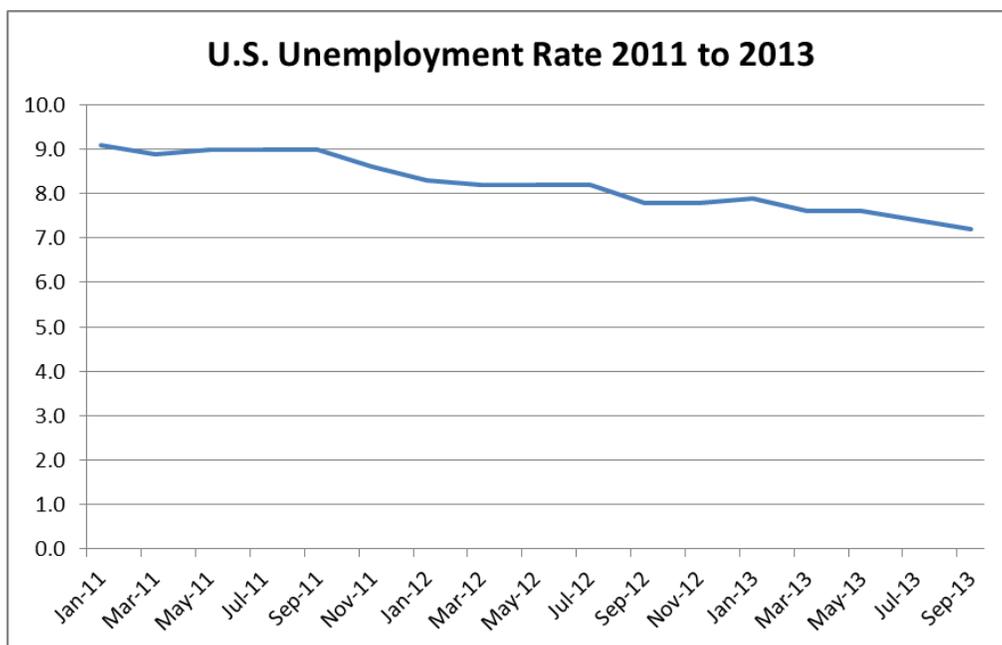
¹⁸ “Labor Force Statistics from the Current Population.” Bureau of Labor Statistics. <http://www.bls.gov/cps/>. 2012.

¹⁹ “Labor Force Statistics from the Current Population Survey” – Bureau of Labor Statistics

²⁰ “How the October Jobs Report Affects the Average American” – Fox Business, November 2013

²¹ American Staffing Association

²² “75 Percent Of Jobs Created This Year Were Part-Time Due To Weak Economy, Obamacare Concerns” The Huffington Post August 2013



Source: Bureau of Labor Statistics

Consumer Confidence

Just as with the unemployment situation, Consumer Confidence and Consumer Spending have also indicated a sluggish recovery. In October 2013, the Consumer Confidence Index dropped from 80.20 in the previous month to 71.20.²³ The 16-day government shutdown yet another battle over the debt limit dampened consumers' expectations. Similar declines in the index were seen after the payroll tax hike earlier this year and the fiscal cliff discussions in late 2012. The index has been relatively volatile in 2013 as the result of an economy that has been somewhat tumultuous. However, there has been slight improvement, as the index averaged 72.8 through the first 10 months of 2013 compared to 66.9 for the same time period in 2012.

Somewhat encouraging is the continued rise in demand for durable goods, manufacturer's shipments, inventories, and orders.²⁴ New orders for manufactured durable goods in September 2013 increased \$8.2 billion or 3.7 percent to \$233.4 billion. This was the 5th month out of the last 6th that an increase was seen. Inventories of manufactured durable goods, also up 5 of the last 6 months increased 0.9 percent or \$3.3 billion. Total shipments of manufactured goods, up for two consecutive months, increased 0.2 percent or \$0.5 billion. Nondefense new order for capital goods also increased in September, up a robust 6.9 percent or \$80.7 billion from August. In July of 2013, overall manufacturing expanded at the fastest pace in more than two years.²⁵

Conversely, food and gasoline prices are rising. Food price indices have risen consistently for eight years. Food prices rose by 5.5 percent in 2008, 1.8 in 2009, 0.8 in 2010, 3.7 in 2011, 2.6 in 2012, and likely between 1.5 and 2.5 in 2013.²⁶ Average gasoline prices per gallon have also remained consistently above \$3.00: \$3.53 per gallon in 2011 and \$3.39 in 2012. However, the average price per gallon so far in 2013 is 5 cents per gallon, or 5 percent lower than it was over the same period last year.²⁷ Rising food and gasoline prices have been cutting into U.S. households' discretionary income at a time when families

²³ The Conference Board, Consumer Confidence Survey, October 2013

²⁴ "Advance Report on Durable Goods Manufacturers' Shipments, Inventories and Orders September 2013", U.S. Census Bureau News

²⁵ "Manufacturing in U.S. Accelerates More Than Forecast" Bloomberg August 2013

²⁶ "Changes in Food Price Indexes, 2011 through 2014" <http://www.ers.usda.gov/data-products/food-price-outlook.aspx>

²⁷ "Recent gasoline prices above last year, but 2013 year-to-date average lower than 2012" U.S. Energy Information Administration August 2013

have already been made vulnerable by a sub-par economy. If the rate of increase in food prices continues to decline as it did in 2012 and the price of gasoline continues to slowly drop, it could go a long way in putting more disposable income in the pockets of middle-class families and in turn, boost consumer confidence.

Consumer Expenditures also saw a healthy increase from 2011 to 2012. Average expenditures per household in 2012 were \$51,442, an increase of 3.5 percent from 2011 levels.²⁸ This surpassed a consumer spending peak reached in 2008, and was an almost 7 percent increase over the 2010 low of \$48,109. The 3.5 increase in spending also outpaced the 2.1 percent increase in prices for goods and services over the same period, as measured by the Consumer Price Index. This is an improvement from 2011, when the increase consumer expenditures mirrored the increase in prices. The biggest increases in spending were seen in cash contributions (11.2 percent), transportation (8.5 percent), and health care (7.3 percent). On the flip side, increases in spending on housing and entertainment (.5 percent and 1.3 percent, respectively) were less than the increase seen in 2011 (1.5 percent and 2.7 percent, respectively). Consumer spending has been volatile so far in 2013, with a stronger summer making up for a very weak start to 2013.²⁹ However, consumers still aren't spending like they were before the Great Recession. Spending is up by approximately 3.7 percent over the last year, which is about half the rate we see in periods of stronger economic growth.

U.S. Real Estate Market

Five years after the collapse of the housing bubble sent shockwaves through the economy and helped cause the financial meltdown, the U.S. housing market seems to have recovered quite well. Bank lending is at an all-time high, which acts as a domino effect for other industries, sparking demand for raw materials and housing-related services.³⁰ Sales of single family houses were 276,000 in July 2010, according to the U.S. Department of Housing and Urban Development. As of May 2013, the number was 454,000. Also, in July 2010, the median sales price of a home was \$204,000. As of May 2013, it was \$271,600. People are buying homes again at or near pre-recession levels and although home prices are not nearly at the level they were in 2007, they made steady gains from 2012 to 2013.

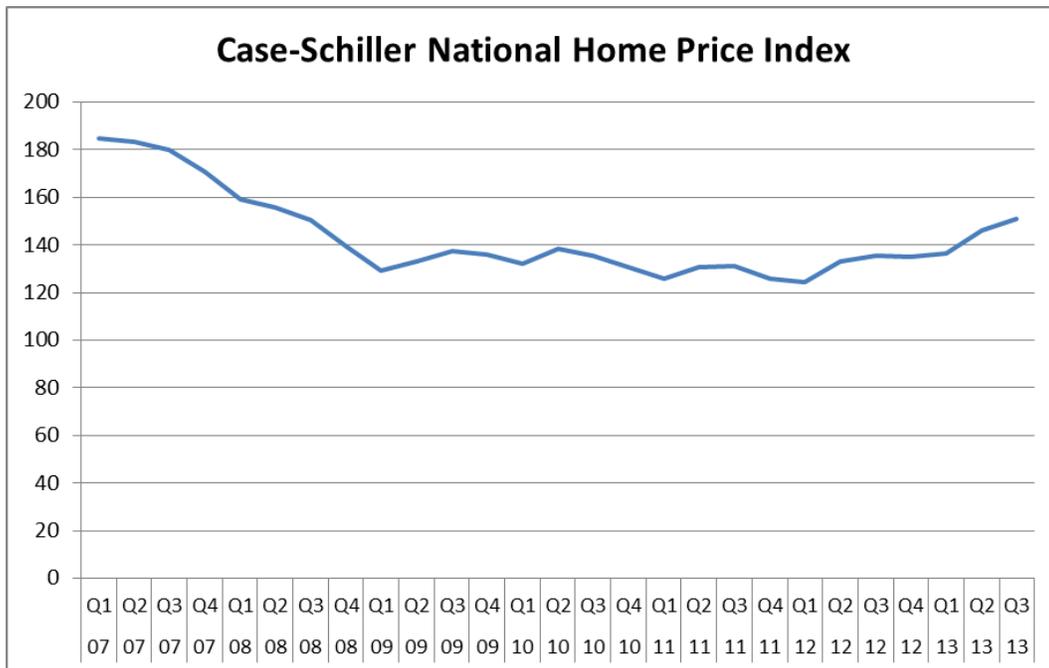
In 2014, forecasters expect home prices to rise at 6 percent due mostly to a low supply of homes on the market.³¹ This would represent a step back from 2013, when prices gained 11 percent. Forecasters also expect homes sales to remain flat in 2014, which would buck the trend of rising home sales the last two years. The lack of income growth, higher home prices, and slowly rising interest rates are all expected to make a dent in home sales. Existing home inventory is also at a 13-year low and new home construction is far from pre-recession levels. Forecasters say increases new home construction is what is really needed to expand existing inventories. Home sales could also see an unexpected boost next year if lenders loosen home loan-lending standards, expanding the pool of potential home buyers. Because of a recent drop off in refinance demand, lenders may choose to do this. Refinance volume is expected to hit a 15-year low next year, according to the chief economist at the National Association of Realtors (NAR). This is because interest rates have been at record lows for the last 5 years and there are simply not many people left with mortgages to refinance. However, any potential boost in sales from reduced lending standards will have to overcome rising mortgage rates. The NAR expects the average 30-year fixed mortgage rate to hit 5.4 percent by the end of 2014 as the Federal Reserve pulls back on its stimulus measures.

²⁸ "Consumer Expenditures– 2012" Bureau of Labor Statistics September 2013

²⁹ "Consumer spending bounces back in August" Market Watch September 2013

³⁰ "The U.S. Housing Market: Home Improvement is Real" Forbes May 2013

³¹ "Realtors forecast flat sales, rising prices" USA Today November 2013



Source: S&P Dow Indices

The U.S. foreclosure situation also continues to edge closer to a pre-recession state. Since the financial crisis began, approximately 4.6 million were completed as of September 2013.³² There were 51,000 completed foreclosures in September, which was down 39 percent compared to September 2012. Currently, fewer than 2.1 million residential mortgages, or 5.2 percent, are seriously delinquent. The seriously delinquent rate is at its lowest level since December 2008. National foreclosure inventory is also down 24 percent year to date in 2013. In addition, approximately 902,000 homes were in some stage of foreclosure as of September 2013 compared to 1.4 million in September 2012. This makes the 23rd consecutive month with a year-over-year decline in this regard. When foreclosure inventory is down, overall home prices benefit because there are fewer homes selling at foreclosure prices in the comparable markets.

U.S. Stock Market

In 2012, the U.S. stock market hit double digit gains despite continuing concerns about the global economy, a near fiscal crisis, and a bitter Presidential election race.³³ By year's end, the Nasdaq Composite was up 15.9 percent, the Dow Jones was up 7.3 percent, and the S&P was up 13 percent for 2012. These gains were realized despite a late year scare which was caused by fears that Congress would not be able to strike a budget deal that would avoid growth-suppressing tax hikes and spending cuts, otherwise known as the "fiscal cliff". Fortunately, a deal was reached in the 11th hour to avoid the cliff, providing a sigh of relief for investors. Also helping markets was the third round of quantitative easing (QE 3) by the Fed, which was announced in September 2012. QE 3 involved buying an additional \$40 billion in the mortgage-backed securities each month indefinitely.³⁴ As Stephen Stanley, chief economist at Pierpont Securities put it, "The FOMC took as aggressive a set of measures as one could imagine, hitting hard on both the communications and QE fronts."³⁵ Although the markets recorded healthy gains in 2012, they were also marked by high levels of volatility. With the U.S. and Europe still working

³² "National Foreclosure Report September 2013" CareLogic

³³ "In uncertain 2012, stocks saw double-digit gain" USA Today December 2012

³⁴ "What is QE3?" Investopedia October 2012

³⁵ "Stocks Go Bonkers As Bernanke Unleashes QE3: Analysts React" Wall Street Journal September 2012

through the fiscal damage created in 2008 and the increased reliance on the Federal Reserve for economic stimulation, investors reacted en masse with each new headline.

In 2013, the markets continued to perform well, with the Dow Jones and S&P 500 both hitting record highs. The Federal Reserve made it clear that it was not willing to pull back on its stimulus efforts until certain economic indicators hit a desired threshold. The recovery has not progressed nearly as quickly as hoped and the prevailing logic seems to be that the risks of falling back into recession outweigh any desire the Fed might have to ease off its bond-buying program, an idea that they have publicly contemplated. The first quarter in 2013 was terrific for the markets.³⁶ The Dow Jones not only hit a 52-week high, but also hit a new record high of 14,585, closing out the first quarter with an 11.25 percent gain.³⁷ The S&P 500 and Nasdaq also logged gains in the first quarter, with increases of 10.03 percent and 8.21 percent respectively. The aversion of the fiscal cliff, coupled with improved risk appetite, caused investors to reallocate from bonds to stocks.³⁸ However, the slow recovery in Europe simultaneously hit a speed bump. Disappointing economic data from Spain, political gridlock in Italy, and an unexpected rise in German unemployment caused the euro to hit a four-month low against the dollar.

The second quarter of 2013 represented the first time that Fed Chairman Ben Bernanke indicated that the Fed may taper the size of its monthly bond-buying program. On May 22nd, Bernanke told Congress that the Fed may cut the pace of bond purchases at some point during the next few meetings if policy makers saw indications of sustained economic growth.³⁹ This caused markets to drop and interest rates to rise. This development from the Fed erased much of the gains made up until that point, with the Dow Jones finishing the quarter 2.9 percent higher. The third quarter saw solid gains in the stock market as the Fed did not follow through on tapering its bond-buying efforts. However, disappointing quarterly news from Wal-Mart Stores and Cisco Systems, companies regarded as bellwethers for the broader economy, weighed on the market in August.⁴⁰

In addition, the growing likelihood of U.S. military strikes in Syria also added a feeling of bearishness for investors. In September, talks of a possible diplomatic solution for the crisis in Syria caused markets to rebound. Stocks received a bigger boost on September 18th when the Fed decided to further delay any tapering moves, causing the Dow Jones to hit a then all-time high of 15,676. However in the last week of the quarter, stock prices backtracked over concerns about a possible government shutdown over the debt ceiling debate. In a quarter that was filled with mixed news, the Dow Jones gained 2.12 percent, the S&P 500 gained 5.24 percent, and the Nasdaq closed out very strong with a gain of 10.21 percent. In November, the Dow Jones actually hit the 16,000 mark for the first time and the current all-time high sits at 16,072, which was hit on November 25.

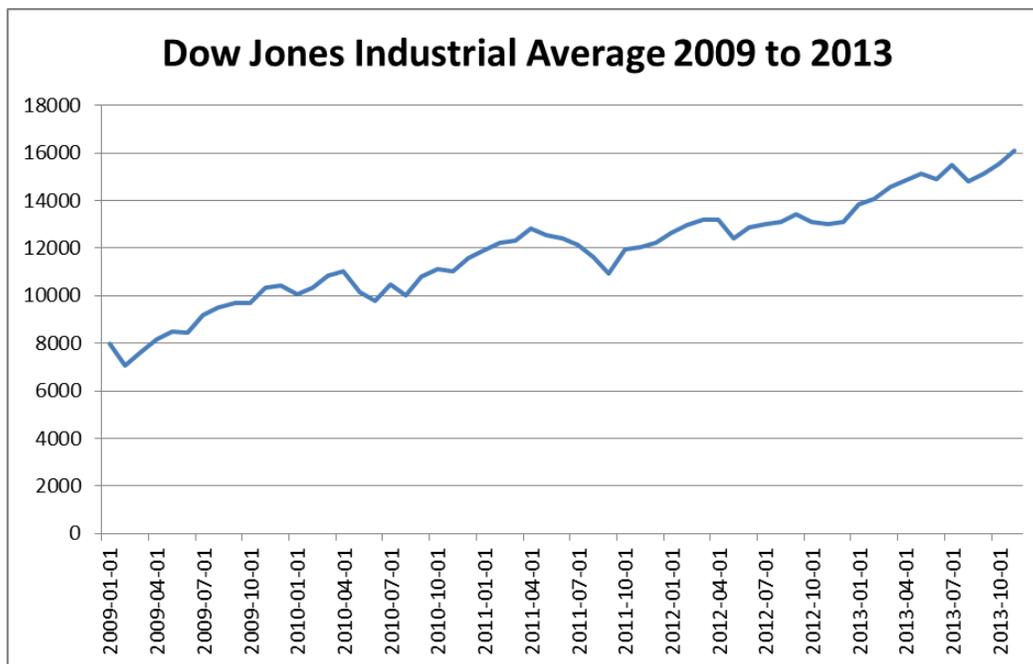
³⁶ “Q1 Market Update: Looking Beyond the Headlines” T. Rowe Price April 2013

³⁷ “Q1-2013- Dow Jones, S&P 500 and NASDAQ log solid quarterly gains.” Volume Watchers March 2013

³⁸ “Quarterly markets review - Q1 2013” Schroders Talking Point April 2013

³⁹ “U.S. 10-Year Yield Tops 2% as Bernanke Says Fed May Taper Buys” Bloomberg May 2013

⁴⁰ “Q3 2013: Fed delays tapering QE, stocks keep rising”, Mass Mutual October 2013



Source: Federal Reserve Bank of St. Louis

Although the government did shut down for a 16-day period in October, markets had a surprisingly mild reaction. Conventional wisdom among analysts was that any real damage would be minimal before lawmakers could hammer out a deal. Maybe the biggest factor that will influence markets in 2014 is new leadership at the Federal Reserve beginning on January 1st. President Obama has nominated Janet Yellen, the current Vice Chair of the Board of Governors of the Federal Reserve System, to fill Ben Bernanke's spot when he steps down. Yellen shares many of the same beliefs as Bernanke and most analysts expect her to continue the commitment to quantitative easing, while at the same time managing inflation and interest rate pressures. According to research from Bank of America Merrill Lynch, the majority of investors expect the Fed to begin tapering in March of 2014.⁴¹ It remains to be seen whether the market fundamentals are there to withstand reduced stimulus from the Fed, whenever that occurs, without serious consequences. The upcoming congressional elections and continued debate over our nation's unresolved fiscal issues will also undoubtedly leave their mark on the markets in 2014.

TEXAS ECONOMY

As with the rest of the nation, Texas was hit by the recession in 2009. Nevertheless, Texas continues to be one of the leaders in the economic recovery. Most point to stable home prices and a robust business environment as reasons why Texas' recovery will continue to outpace most other states to recovery from the Great Recession.

Texas Housing Market

While Texas did not experience a major housing crisis like many other states, there was a slight decrease in home values during the recession.⁴² Fortunately, recovery was quick. Throughout 2011, the average price of a single-family home increased 6.14 percent. During 2012, the price increased 8.65 percent. Through the first 8 months of 2013, prices dropped backed down 7.21 percent. Even with this drop however, prices are still 16.5 percent higher than they were in 2009. The number of permits to build single-family homes increased 0.6 percent during 2011. A total of 67,234 permits were issued. In 2012,

⁴¹ "Majority of fund managers expect tapering in March 2014" Fundweb November 2013

⁴² Texas Building Permits. Real Estate Center at Texas A&M University. <http://recenter.tamu.edu/data/bp/bps/st48.asp>

75,533 permits were issued, a 12.34 increase from 2011. And in the first 8 months of 2013, a total of 60,853 permits were issued, which represents a 16.39 percent increase over the same time period in 2012.

In addition, the Texas housing market is expected to have a great year in 2014.⁴³ The reason for this optimism is the state's top-notch job market and still historically cheap mortgage rates. According to the Texas A&M University Real Estate Center, even if mortgage rates were to rise to 7 percent, houses would still be just as affordable as they were in 2007. However, like many areas in the U.S., Texas currently has a low housing inventory. A 6.5 month inventory is viewed as a balanced market and the current statewide average is 4 months. This constrained supply of homes is likely to continue through 2014 as home builders are having a difficult time getting loans to build new houses. Home builders will not be able to build homes fast enough to meet the growing demand and prices will continue to rise in 2014.

Texas Labor Market

According to the Federal Reserve Bank of Dallas, the Texas economy is expanding at a healthy pace. The 2012 annual job growth rate was 3.34 percent compared to only 2.06 percent in 2011. As of August, 169,000 jobs have been added in 2013, which represents an annualized growth rate of 2.31 percent.⁴⁴ From August 2012 to August 2013, the Texas Economy gained 258,500 nonagricultural jobs.⁴⁵ This represented an annual growth rate of 2.4 percent compared to the 1.7 percent national growth rate. Over the past year, Texas added jobs in all of the major 11 industries.⁴⁶ Of the jobs added from the start of 2013 to August, the Trade, Transportation & Utilities (+19.9 percent), Government (+16.2 percent), Education & Health Services (+13.4 percent) and Professional Business Services (+13.0 percent) industries showed the biggest relative gains. Pre-recession employment peaked at 10,635,700 in August 2008. This number was surpassed in September 2011 and by August 2013, an additional 548,000 jobs had been added. Additionally, according to the Bureau of Labor Statistics, Texas entrepreneurs have added more jobs over the last year than any other state.⁴⁷

The current Texas unemployment rate is 6.4 percent, 0.9 percent lower than the U.S. unemployment rate of 7.3 percent. Texas' unemployment rate has now been lower than the national average for 80 consecutive months. And unlike the U.S. as a whole, Texas' unemployment rate is not the result of a shrinking labor force. In fact, the state's labor force has increased 1.4 percent over the last year compared to a nationwide increase of just 0.5 percent. All data shows that Texas continues to be at the fore-front of job creation.

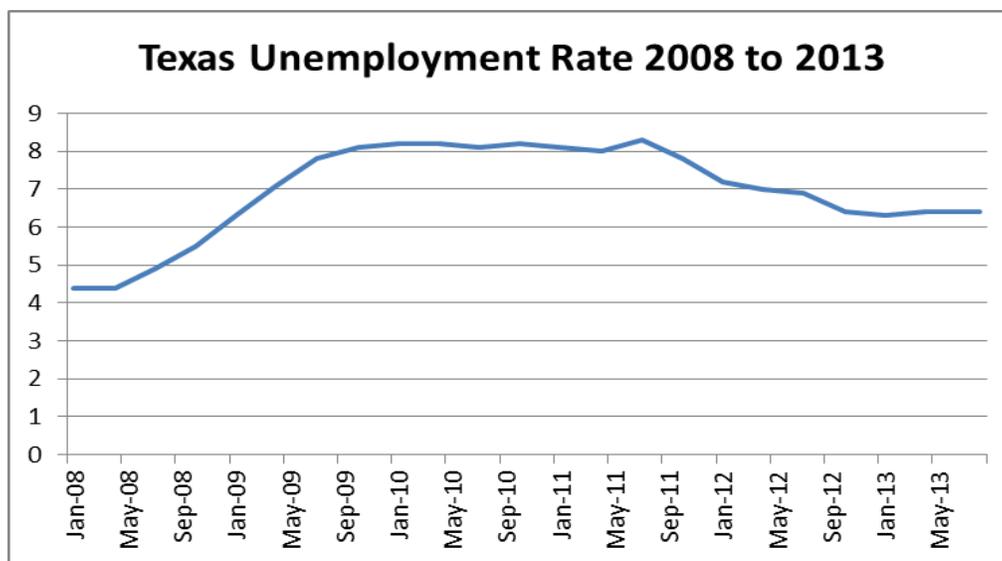
⁴³ "Hotter Texas Housing Market Predicted for 2014" <http://recenter.tamu.edu/news/pdf/NewsRel01-0913.pdf>

⁴⁴ Federal Reserve Bank of Dallas.

⁴⁵ "Monthly Review of the Texas Economy—September 2013" Texas A&M Real Estate Center

⁴⁶ "Comptroller's Weekly Economic Outlook" Texas Comptroller of Public Accounts November 2013

⁴⁷ "Texas' Job Growth Rate Outpaces Nation" Texas Public Policy Foundation September 2013



Source: The Bureau of Labor Statistics

Texas Industry

In 2012, the Texas Gross State Product (GSP) was an estimated \$1.3 trillion, making Texas the world's thirteenth largest economy in the world, just behind Canada and Australia.⁴⁸ In 2013, while the economic recession did have an impact on industries located in Texas, advantages such as stable home prices and a stable political environment have made Texas attractive to companies wanting to relocate. Texas is an industry leader in the global marketplace. In 2012, for the eleventh year in a row, Texas was ranked as the number one state by export revenues. Texas exports totaled over \$264.7 billion in 2012, which was up 5.3 percent from 2011. The state's exports outperformed overall U.S. exports, which grew only by 4.4 percent in 2012.

Manufacturing

According to the Dallas Federal Reserve, Texas is the second leading manufacturer, just behind California, accounting for almost 10 percent of the entire amount of goods produced in the United States and represents over 93 percent of Texas exports.⁴⁹ Texas is home to over 20,030 manufacturers. Total manufacturing output in exports is over \$192.2 billion. Manufacturing employs over 810,800 jobs directly and 731,800 jobs indirectly. The top four manufacturing sectors in Texas are petroleum and coal products, computers and electronics, chemicals, and machinery. From 2003 to 2010 the growth of manufactured goods exports has increased 105 percent. Texas produces more than 11 percent of total manufactured goods in the U.S., ranking second behind California in factory production.

Agriculture

Rural lands, including privately owned forest, total 144 million acres, 86 percent of the state's total land area. Texas has more farms and ranches than any other state in the United States—247,500 farms and ranches covering 130.4 million acres. Its top exports include cattle, cotton, sheep, wool, goats, mohair, and horses.⁵⁰ These are the top 10 commodities in terms of cash receipts: cattle, cotton, milk, broilers, greenhouse & nursery, corn, wheat, timber, grain sorghum and vegetables. One in seven of Texas workers are employed in agriculturally-related occupations. Nationwide, Texas is the number one producer of

⁴⁸“Overview of the Texas Economy” Office of the Governor

⁴⁹ “Texas Manufacturing Facts.” National Association of Manufacturers. nam.org/statedata.

⁵⁰ Texas Department of Agriculture Strategic Plan FY 2011-2015.

cotton and cottonseed, exporting over \$1.7 billion. It is the number two producer of feeds and fodders, producing a worth of \$509 million, and the number two producer of peanuts, producing a worth of over \$56 million. Moreover, it is the third largest exporter of live animals and meat, producing over \$740 million; the third largest exporter of hides and skins, producing over \$341 million; and the third largest exporter of animal fats, producing over \$180 million.⁵¹ Texas is also the fourth largest producer of tree nuts, exporting over \$41 million. Yearly, Texas exports over \$6 billion in agricultural products to foreign countries. The economic impact of the food and fiber sector totals more than \$100 billion.

Yet, drought and overpopulation are ever-present concerns in many parts of Texas, leading to pressure on its water infrastructure. The drought was the worst drought since recordkeeping began—and it may prove to be one of most devastating economic events in state history, possibly even reversing Texas' agricultural prosperity. According to the Texas Water Development Board, demand for water will rise by 22 percent by 2060.⁵² Estimates by the Texas AgriLife Extension Service put Texas agricultural losses for the year at \$5.2 billion. A December economic analysis by BBVA Compass Bank found that indirect drought losses to the state's agricultural industries could add another \$3.5 billion to the toll. However, drought conditions have improved significantly in 2013. The fall season provided much relief to Texas, significantly decreasing the portion of the state that is considered to be experiencing "drought" conditions.⁵³ In fact, the 2013 recovery has the state in the best position it's been in since the beginning of the great drought of 2011.

Texas has a dynamic biotechnology marketplace with an estimated economic impact of \$75 billion. The state is home to over 4,100 biotechnology, biomedical research, business and government consortia, medical manufacturing companies, and world-class universities and research facilities, employing over 104,400 at an average annual salary of over \$67,300. A significant number of top global biotechnology and pharmaceutical companies have Texas locations, underscoring the state's vitality. Government support; a highly trained work force, excellent educational, medical, and research institutions; a first-rate transportation and logistics infrastructure; and a top ranked business climate all strengthen the state's status as a biotechnology leader.

The Life Sciences industry generates a significant economic impact on the state of Texas, as companies and institutions purchase equipment and inputs and well-paid employees spend money in their home communities.⁵⁴ The industry's total economic impact on the State of Texas is estimated at \$75 billion in economic activity, 236,000 jobs, and \$31 billion in payroll. State and local governments receive an estimated \$2 billion each year due to these impacts. For every job created in the industry, another 2.3 jobs are created elsewhere in the Texas economy.

Texas is a leader in nanohealth, a fairly new biotechnology area defined as healthcare and medical technology at the nanoscale level.⁵⁵ The state has developed strong nanohealth resources, based on its long-standing leadership in the biotechnology, medical, and healthcare industries. The Alliance for NanoHealth, an innovator in national and global nanohealth R&D and commercialization, is located in Houston and is comprised of members of the renowned Houston-based Texas Medical Center (TMC), the world's largest medical center. Texas-based nanohealth technologies include personalized molecular-level drug delivery systems, wireless neurostimulation solutions to treat chronic pain and other neurological conditions, and new cancer treatments and pharmaceuticals.

Texas researchers are making great strides in the field of tissue engineering, testing new procedures for reducing infections and diseases that result from bone marrow transplants, as well as pioneering in nano-

⁵¹ "Texas Agricultural Statistics." Texas Department of Agriculture. <http://www.texasagriculture.gov/About/TexasAgStats.aspx>.

⁵² "The Impact of the 2011 Texas Drought and Beyond." Susan Combs. Texas Comptroller of Public Account. <http://www.window.state.tx.us/specialrpt/drought/>.

⁵³ "Weekly Weather: Texas drought conditions are the best they've been in three years" Houston Chronicle November 2013

⁵⁴ "Texas at a Glance." Texas Healthcare & Bioscience Institute. <http://www.thbi.com/>.

⁵⁵ "Texas Biotechnology Industry Report." Texas Healthcare & Bioscience Institute. <http://www.thbi.com/>.

medicine. The Texas Workforce Commission reports that Texas is home to 153 pharmaceutical manufacturing companies employing 9,873 (NAICS 3254) and 2,556 medical research, development, and testing laboratories employing 47,584 (NAICS 6215, 54138, and 54171).

The production of medical devices is the state's second largest biotechnology sector and a growing industry area strongly associated with health care and medical research. It includes establishments primarily engaged in the manufacturing of medical equipment and supplies, such as surgical, dental, orthopedic, ophthalmologic, and laboratory instruments and apparatus. Examples of products being developed and produced in Texas include surgical sutures, syringes, eye-care products, cardiac catheters, urinalysis and blood transport vials, and medication delivery systems. The Texas Workforce Commission reports that the state is home to 1,225 medical equipment establishments, or approximately 29 percent of Texas' biotechnology businesses, employing 35,592 skilled workers, or approximately 34 percent of Texas' biotechnology employment (NAICS 3391 and 3345).

Energy

Texas is a leading producer of both oil, natural gas, and wind powered energy in the nation. Texas' petroleum factories can produce almost 4.7 million barrels of crude oil per day. This production makes it the single largest oil producing state in the nation, second only to Federal offshore areas. Drilling activity steadily increased over 2012, with many new rigs focused on land-based ventures primarily seeking oil. More than one-fourth of all U.S. natural gas production occurs in Texas, making it the nation's leading natural gas producer.⁵⁶ Additionally, according to Wind resource areas in the Texas Panhandle, along the Gulf Coast, and in the Trans-Pecos region offer some of greatest wind power potential in the United States. With over 2,000 wind turbines in West Texas alone, Texas leads the nation in wind powered generation capacity.⁵⁷

Exxon Mobil Corp. is also expanding its Baytown complex to boost its capacity for turning natural gas into petrochemical building blocks.⁵⁸ Exxon Mobil is the largest U.S. producer of natural gas and plans to expand its petrochemical facilities in the Gulf Coast, including the new steam cracking capacity at its Baytown plant. When the permits are approved, construction of the plant will take about three years, and Exxon Mobil says the plant could be up and running by the end of 2016. The expansion will increase the Baytown plant's capacity to convert ethane, a natural gas liquid, into the chemical building block ethylene, and from that to produce the plastic polyethylene. According to Steve Pryor, President of Exxon Mobil, the expanded plant will have features that will keep it economically competitive even if the price of natural gas rises.

BEXAR COUNTY ECONOMY

Bexar County Real Estate Market

Fortunately, the number of homes facing foreclosure in the San Antonio area continues to drop.⁵⁹ As of July 31, 2013, 1.11 percent of all outstanding mortgages in the San Antonio/New Braunfels metro area were in some stage of the foreclosure process, down from 1.33 percent in July 2012. 3.69 percent of all mortgages in the San Antonio/New Braunfels metro were 90 days or more delinquent, down from the 4.34 percent of mortgages that were delinquent as of July 2012. In October 2013, the number of properties that received a foreclosure filing in San Antonio was 33 percent lower than the previous month and 50 percent lower than the same time last year.⁶⁰ The median sales price of a home in foreclosure was \$83,700 in September 2013, up 1 percent from than the same time last year. The foreclosure situation in

⁵⁶ "Texas Energy Quick Facts" Susan Combs, Texas Comptroller of Public Accounts

⁵⁷ US Energy Information Administration, State and Energy Profiles

⁵⁸ "Exxon doubles down in multibillion-dollar Baytown plant expansion" Houston Chronicle March 2013

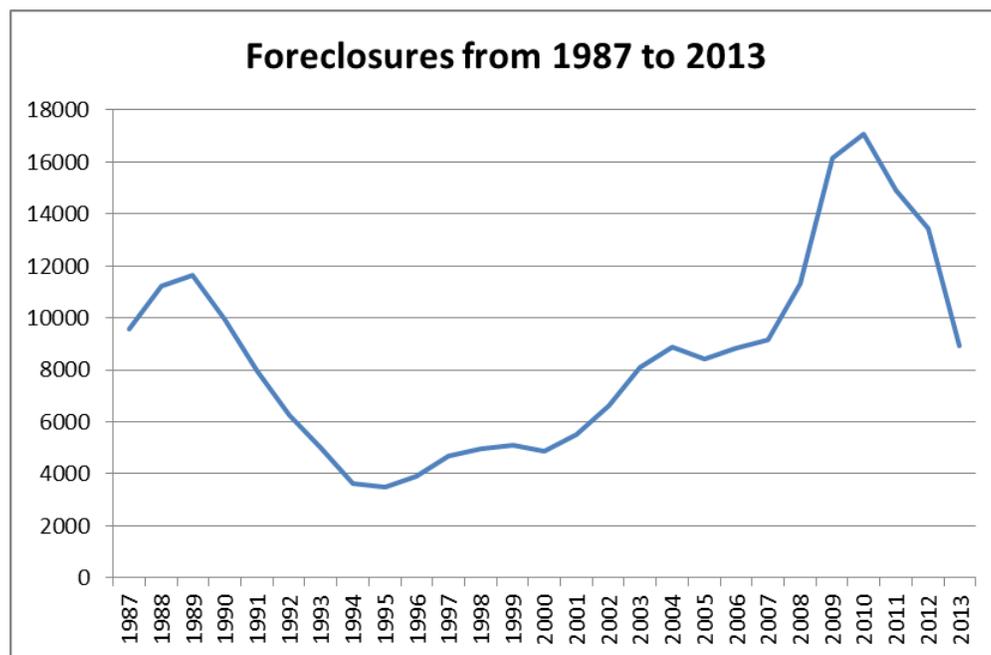
⁵⁹ "Delinquency, foreclosure figures down in July for San Antonio's housing market" San Antonio Business Journal September 2013

⁶⁰ "San Antonio Real Estate Trends & Market Info" RealtyTrac October 2013

the San Antonio area continues to outperform the U.S. as a whole, as the national delinquency rate on mortgages currently sits at 5.44 percent.

Another major issue that was affecting the Bexar County housing market was falling appraisal values. The Net Taxable Base for FY 2011-12 was \$97,400,452,480, which was flat when compared to FY 2010-11. However, this was due to new construction in the amount of \$1.46 billion; existing values actually declined by \$1.6 billion. The net taxable base for FY 2012-13 increased 7.15 percent to \$104,364,039,107. Of this increase, \$2,122,931,877 was due to new construction. This significant improvement from FY 2011-12 to FY 2012-13 further reinforces the fact that the Bexar County housing market, along with the Texas housing market, is starting to show strong signs of recovery from the housing crisis of 2008.

The San Antonio housing market in 2014 will most likely be highlighted by rising home prices.⁶¹ Over the past 12 months, the supply of housing has fallen while demand has risen, forcing buyers to compete for fewer properties. Rising population and growth in the job market ensure that there will be a larger pool of home buyers in the market next year. The median home sales price rose more than 10 percent in the last year for the San Antonio area. Given this trend, it is realistic to expect annual home price gains of 6 to 7 percent in 2014.



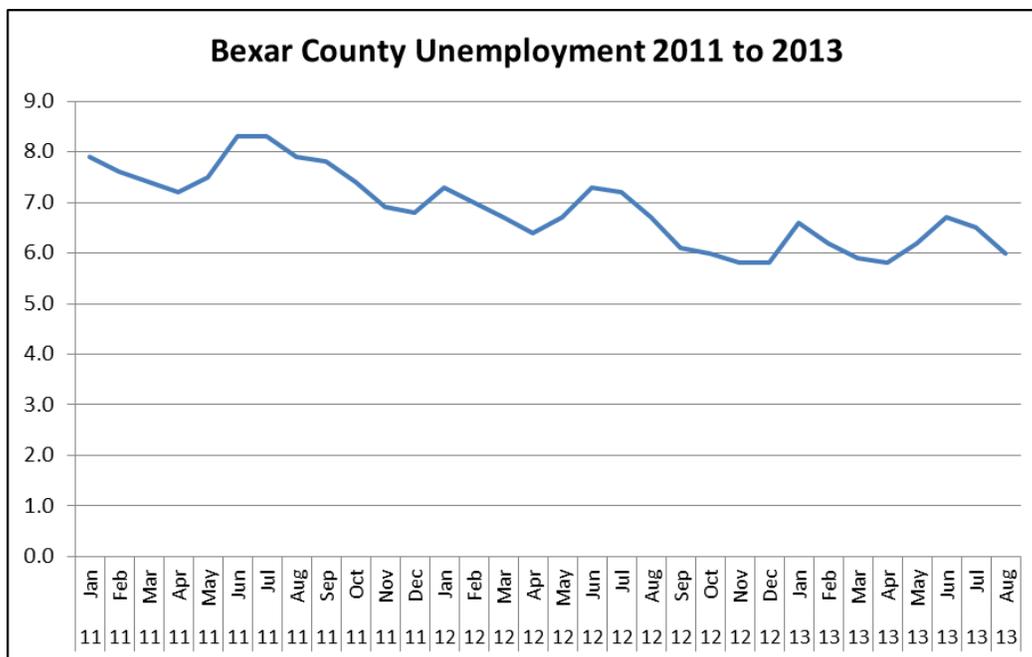
Source: Bexar County – County Clerk; *2013 is an estimate

Bexar County Labor Market

Currently, the unemployment rate for the greater San Antonio area is 6.0 percent. This is 0.4 percent lower than the state-wide unemployment rate and 1.3 percent lower than the U.S. unemployment rate. This also represents an improvement over the annual unemployment rate in 2012, which was 6.5 percent. Current unemployment is down 0.6 percent from where it was at the start of 2013 and went down by 0.5 percent from July to August. The biggest gains in employment over the last year occurred in Mining and Logging (+7.1 percent), Construction (+5.1 percent), and Information (+3.5 percent). Employment in Financial Activities (-1.9 percent) and Professional and Business Services (-0.3 percent) both decreased when compared to the last year.

⁶¹ “Texas Housing Outlook for 2014: Market Trends for Houston, Austin, Dallas and More” Home Buying Institute November 2013

San Antonio also ranks number 3 on the list of cities creating the most middle class jobs, right behind Austin and Houston, according to Forbes.⁶² In 2013, 310,290 “middle skill” jobs have been created, which is a 3.4 percent increase over 2007. Bexar County’s favorable business environment and growing economy has made Bexar County a popular place for existing business to relocate and new business to start.



Source: Bureau of Labor Statistics

Bexar County Industry

Bexar County is home to a wide variety of industries, which include biosciences, medicine, aviation, tourism, aerospace, military and information technology sectors. The local economy is a healthy mix of business services, biomedical technology and research, a diversified manufacturing sector, a rapidly growing information technology industry, and a thriving military community. Many companies continue to choose San Antonio due to its geographic advantages, high quality of life, affordable housing, and low cost of living.

Military/Defense

Bexar County has a strong military presence and remains “Military County, USA,” home to Fort Sam Houston, Lackland Airforce Base, Randolph Air Force Base, Brooks City-Base, Camp Bullis, and Camp Stanley, as well as leading government contractors such as Boeing, Lockheed Martin, Pratt &Whitney, General Electric, and Sin-Swearingen.

The Base Realignment and Closure process is nearing completion in San Antonio. The United States Base Realignment and Closure Commission’s decision to consolidate all field medical training for all Armed Services branches at Ft. Sam Houston in San Antonio. The realignment will bring the largest training facility for medical technicians in the world to Fort Sam Houston in San Antonio, Texas. The Military Transformation Task Force (MTTF) estimates that 12,500 new jobs will come to San Antonio, including 4,000 trainees and 8,500 military and Department of Defense (DOD) personnel. The economic impact was estimated to be nearly \$8.3 billion with the majority of that attributable to construction of the training

⁶² “The Cities Creating the Most Middle-Class Jobs” Forbes October 2013

facility which continued through 2011. Ongoing economic impact post-construction is estimated to be nearly \$1.6 billion annually. The economic impact of this project is expected to be \$621 million per year. Included in the construction is an aircraft taxiway at Randolph Airforce Base, an urban assault course at Camp Bullis, and building renovations at Lackland Airforce Base.

Aerospace and Aviation

The aerospace and aviation industry is growing faster in the San Antonio MSA than the national average, and far outpacing the growth of larger and more established industries in Dallas, Phoenix, and major cities in California. This industry includes establishments that are engaged in one or more of the following areas: manufacturing complete aircraft, missiles or space vehicles; manufacturing aerospace engines, propulsion units, auxiliary equipment or parts; developing and making aerospace product prototypes; aircraft conversion; complete aircraft or propulsion systems overhaul and rebuilding; flight training; air transportation and support activities for air transportation. The 13 aerospace companies at Port San Antonio have created nearly 9,000 jobs and account for about \$1.46 billion in annual economic activity for the San Antonio region. A 2010 study indicated that 4,300 area residents are directly employed by aerospace companies at Port San Antonio. Most of them work in aircraft repair, maintenance and overhaul. Also, the aerospace companies create indirect or induced employment for an additional 4,500 people. Combined, this local workforce earns \$487 million annually.⁶³

Auto Industry

In August 2009, Toyota announced it would shift production of its Tacoma Pickup from its NUMMI Plant in California to San Antonio. Production commenced for the Toyota Tacoma on August 6, 2010. The shift involved new direct investment of \$100 million and the addition of a 1,000 jobs to the Bexar County economy. Production of the Tacoma pick-ups in San Antonio returned the plant to two shifts and 80 percent of Toyota's pickups are now made in San Antonio.

On October 17th, 2013, Toyota celebrated its 1- year anniversary in San Antonio. In the 10 years since Toyota broke ground in San Antonio, they have experienced their share of challenges. Multiple safety recalls, the 2011 tsunami in Japan, and the economic crisis of 2008 all represented serious setbacks to Toyota and in turn, its San Antonio plant. However, these setbacks have not changed the fact that Toyota's presence in San Antonio has been a huge contributor to economic activity in the last decade. Recently, the San Antonio plant hit a milestone as the one millionth truck was produced, proof that Toyota's estimated \$2.2 billion dollar investment has paid off.

According to the CEO of Toyota's North American region, Jim Lentz, the San Antonio plant will have helped export Tundras and Tacomas to some 11 countries around the world. He added, "It's safe to say that the number of countries and the number of exports will continue to grow well into the future." Lentz says that the plant's future growth will play into the company's plans to make North America a major manufacturing hub. The south-side factory, which broke its annual production capacity of 200,000, currently sits on 2,000 acres and has the space to essentially double in size. As Bexar County Judge Nelson Wolff put it, "We've now gone through 10 years of marriage." Noting the "tough, tough times" of the recalls, natural disasters and recession, "We look forward to an easier 10 years of marriage", he added.⁶⁴

Throughout these developments, Bexar County has been working to address the needs and realize the opportunities of our automotive industry. Since 2008, Bexar County has lead the development of the Texas-Mexico Automotive SuperCluster (TMASC) initiative, which aims to preserve and grow existing industry, recruit foreign direct investment, spur innovation in new technologies, and develop the human

⁶³ San Antonio Development Foundation. www.sanantonioedf.com.

⁶⁴ "Toyota marks first decade in Alamo City" San Antonio Express News October 2013

capital necessary for a next-generation workforce. Bexar County continues its commitment to improve the local economy by working creatively and collaboratively to advance this initiative.

Healthcare and Biosciences

Bexar County's well established community of healthcare and medical service providers—including hospitals, physicians, other specialty providers and nursing homes—forms a strong foundation for the County's \$24.5 billion Healthcare and Bioscience Industry. The industry includes both direct and indirect healthcare services. Direct healthcare services include care provided in hospitals, physicians' offices, nursing homes, offices and clinics of a variety of other healthcare providers, and various other outpatient and ambulatory care settings. Indirectly related industries complement and support the provision of medical and healthcare. These industries include health insurance carriers, pharmaceutical companies, medical equipment producers and manufacturers, civilian and military medical education, biomedical research organizations, residential care and social service providers, and a variety of related endeavors. The Bioscience and Healthcare industry is more than \$24.5 billion.⁶⁵ The industry paid \$6.5 billion in wages and salaries to 141,251 employees.

Bexar County Medical Society, the first county medical society in Texas and the eighth largest in the U.S., includes more than 4,000 physicians, representing virtually every specialty and sub-specialty. The County is home to more than 40 hospitals, including four major hospital systems, with a total of more than 5,000 staffed beds. In addition to acute care hospitals, a number of specialty hospitals and treatment centers provide care to targeted populations.

County hospitals continue to expand the delivery of healthcare services to the community—both in place and into rapidly growing suburban areas—while providing significant levels of uncompensated care to the uninsured population and caring for the nation's wounded warriors. The Greater San Antonio Hospital Foundation represents over 125 hospitals and healthcare organizations in the South Central Texas Region.

Bexar County is currently the only U.S. County with three Level I trauma centers, serving the civilian and military populations. All hospitals in the county are linked in real time to coordinate patient reception, staffing and resource allocation during disasters, positioning the county second only to New York City in terms of disaster preparedness.

The 900-acre South Texas Medical Center (STMC), located in the County, boasts the region's largest concentration of medical treatment, research, education and related activity. Its more than 75 medical-related facilities comprise approximately \$2.1 billion in infrastructure values and employ nearly 28,000 medically related personnel. Two of the County's four major hospital systems, Methodist Healthcare System and University Health System, are based in the Medical Center, while two other major systems have a Medical Center presence. The South Texas Veterans Health Care System is also based at the Medical Center. Currently, the System provides health care services for 80,000 unique veterans.⁶⁶ Approximately 30 percent of patients treated at the center's non-government supported hospitals are from outside Bexar County, a recent study shows. Capital improvements valued at approximately \$550 million are now in progress or projected over the next five years.

Other healthcare hubs are also located in Bexar County. Two major hospital systems, Christus Santa Rosa Health Care and Baptist Health System, are based downtown, along with the Nix Health Care System. Local medical facilities are keeping pace with the County's rapid population growth in new areas such as Stone Oak, Westover Hills, and Boerne. Construction of new hospitals and expansions of existing facilities are in the works, or recently completed, by all of the city's three of the major hospital systems.

⁶⁵ BioMed SA. <http://www.biomedsa.org/research>.

⁶⁶ U.S. Department of Veteran's Affairs

Long known as “Military County USA,” Bexar County is also becoming the “Home of Military Medicine.” As a result of the most recent Base Realignment and Closure Process, San Antonio’s Brooke Army Medical Center (BAMC) is being consolidated with the U.S. Air Force hospital, Wilford Hall Medical Center, to become the largest national military medical center. The consolidated San Antonio Military Medical Center will be the only Department of Defense medical facility with a Level I trauma center that treats civilians as well as military personnel. Already, BAMC is home of the world-renowned burn unit and the Center for the Intrepid for rehabilitating wounded warriors. Additionally, the Army’s Medical Department Center and School, based at Fort Sam Houston, will expand to become the Department of Defense training center for military allied health medical training and education for all branches of the service.

The University of Texas Health Science Center at San Antonio is the region’s leading provider of health professions education, with almost 3,000 students enrolled in five schools: the School of Medicine, the Graduate School of Biomedical Sciences, the Dental School, the School of Nursing, and the School of Allied Health Sciences. Together, the schools award 69 health-related degree specialties and pre- and post-baccalaureate certificate programs. Opened in 1968, the Health Science Center is one of six academic health science centers in The University of Texas System. It encompasses six campuses in Bexar County and South Texas, with more than 2 million square feet of education, research, treatment, and administration facilities.

Another welcome addition to San Antonio’s healthcare industry is the University of Incarnate Word (UIW) School of Osteopathic Medicine. On October 10, 2013, the San Antonio City Council officially approved the Medical School to be built on the currently vacant practice fields at Fox Tech high school in downtown San Antonio.⁶⁷ According to Incarnate Word President Dr. Lou Agnese, “This is basically going to create a second Medical Center for the City of San Antonio.” According to the agreement approved by the San Antonio Independent School District Board (SAISD), the University will pay \$1.5 million to SAISD over a two-year period to enhance the expansion of SAISD’s health careers programs at Fox Tech and Edison High Schools, as well as provide scholarships for SAISD students to attend Incarnate Word. A 25 year lease for the property has also been approved by the school board. The Medical School should be a major economic generator for the downtown region. Plans are for the school to be constructed and the first class enrolled by the fall of 2016.

In addition to being a regional hub for medical care in South Texas, Bexar County is increasingly recognized as a national center for bioscience research and innovation. The County’s vibrant research community is discovering and developing new treatments, vaccines, and prevention techniques for some of mankind’s most challenging and complex diseases, such as cancer, cardiovascular disease, and diabetes, as well as bio-threat agents like smallpox, Ebola and tularemia. The biomedical research community is anchored by The University of Texas Health Science Center at San Antonio (UTHSCSA), which ranks in the top 5 percent of the 1,650 U.S. universities and non-profit institutions that receive federal research funding. Its research strengths include aging, cancer, cardiopulmonary disease, transplantation, infectious disease, metabolic biology, neuroscience, trauma and women’s health.

The most recent growth in the bioscience industry was in 2009 when Medtronic’s new Diabetes Therapy Management & Education Center began operations in San Antonio. When fully staffed, Medtronic’s San Antonio center is expected to generate more than \$700 million per year in economic impact for the city and state, according to an impact study generated by SAEDF. In May 2010, BD opened its North American Professional Services Center Headquarters with plans to hire 300. This is the first of four professional services centers planned across the globe.

Another recent win for Bexar County’s bioscience sector was the opening of InCube Labs, a local branch of a life science incubator based in the Silicon Valley of California. InCube expects to bring up to five

⁶⁷ “UIW Medical School Posed to Get the Green Light This Week” WOAI October 2013

biomedical startup companies and a locally-focused venture capital fund to the County. The first three companies were announced in the fall of 2010.⁶⁸

Eagle Ford Shale

The Eagle Ford Shale is rapidly becoming one of the largest domestic crude oil and natural gas discoveries in more than 40 years. Roughly 50 miles wide and 400 miles long, the Eagle Ford spreads across Texas from the Mexican border covering 24 Texas counties. It is a hydrocarbon producing formation of significant importance due to its capability of producing both gas and more oil than other traditional shale plays. Because the shale contains a high amount of carbonate, making it brittle, using hydraulic fracturing to produce the oil or gas is easy. The oil reserves are estimated at 3 billion barrels, with potential output of 420,000 barrels a day.

There have been numerous recent announcements by oil and gas companies concerning their plans to bring new jobs to Bexar County. Oil-field-services giant Halliburton Co. began work in November 2011 on a \$50 million base of operations in San Antonio and plans to hire 1,400 workers to support its operations in the Eagle Ford Shale. Baker Hughes Inc. also has plans to build a \$30 million operations center and administrative headquarters in southeastern Bexar County to support drilling in the shale and will look to employ 400 people. Weatherford International Inc. and Schlumberger Ltd. are two other oil-field-service companies that plan to build facilities in the County and will be looking to hire 120 and 200 workers, respectively. Other companies that plan to establish sites in Bexar County and contribute to the Eagle Ford Shale job growth include Chesapeake Energy, Cudd Energy, EOG Resources, Inc., Marathon Oil, and Platinum Energy.

In February 2011, the University of Texas at San Antonio released an Economic Impact Study which showed that, as of 2010, Bexar County benefited from its proximity to the Eagle Ford Shale with close to \$104 million in total output, around \$58 million in total gross state product, and almost \$28.3 million in payroll for 590 employees. Projections for the County showed that by 2020, involvement in the Eagle Ford Shale would result in close to \$703 million in total output, around \$394.5 million in total gross state product, and almost \$191 million in payroll for 3,924 employees.

The study was recently updated to better grasp the full economic impact. According to the update, the Eagle Ford Shale added an estimated 20,000 jobs to Bexar County in 2012, up from less than 5,000 in 2011.⁶⁹ Close to \$161 million in construction activity for oilfield service corporations such as Halliburton and Platinum Energy Services and close to \$24 million in pipeline construction produced direct impacts in Bexar County.⁷⁰ Including both direct and indirect economic impacts, the Eagle Ford Shale has produced a gross county product (GCP) of just over 3.14 billion and total output of \$5.11 billion. This amount will support 20,000 full-time jobs with a total payroll of over \$920 million.

San Antonio is the largest metropolitan area adjacent to the Eagle Ford Shale and will continue to receive serious economic benefits. The County benefits from refinery operations both here and in the Corpus Christi area. In 2022, it is projected that Bexar County will use 14,000 barrels of oil per day for refining. Additionally, in 10 years, the gross county product will be an estimated \$3.92 billion and the total output will be an estimated \$6.65 billion. For the estimated 24,280 jobs supported, the total payroll will have increased to \$1.1 billion.

⁶⁸ San Antonio Economic Development Foundation. <http://www.sanantoniodef.com/industry-clusters/biosciencehealthcare>.

⁶⁹ "Eagle Ford Shale's impact topped \$60 billion in 2012, report says" San Antonio Business Journal March 2013

⁷⁰ "Economic Impacts of the Eagle Ford Shale" March 2013

Information Technology

The Information Technology (IT) industry plays a major role in Bexar County. The economic impact of IT and cyber business already measures in the billions: \$10 billion in 2010, with conservative estimates of growth to \$15 billion by 2015. The industry itself is both large and diverse, including IT and Internet-related firms that produce and sell information technology products. Information Security is a strong field in Bexar County, with the U.S. Air Force's Air Intelligence Agency, a large and growing National Security Agency presence, and the Center for Infrastructure Assurance and Security at the University Of Texas at San Antonio.

Texas is number two in the nation for science and technology and Bexar County is firmly established as number two in the nation in cyber security. The County's association with the military and with scientific research has helped to create a unique combination of cyber resources useful to many business operations. The Air Force Cyber Command's (24th Air Force) recent choice to locate within the County was both highly prestigious and highly publicized. The County offers the kind of network connectivity needed to support all security levels of Global Cyber Operations such as the Joint Worldwide Intelligence Communication System and the National Security Agency Nets, DISA GIG Network (Defense Information Systems Network) and GIG-BE (Global Information Grid Bandwidth Expansion, which helps link major government intelligence community sites). The County also has the second largest concentration of data centers in the U.S. and 80-plus companies specializing in defense technology.⁷¹

HEB Expansion

In October 2013, HEB revealed plans for a \$100 million expansion of its downtown San Antonio headquarters.⁷² The expansion would double HEB's downtown workforce by 2030 and transform the area just north of the historic King William neighborhood. The expansion will also include a new downtown grocery store, to be called Flores Market. The proposed market will cover an estimated 10,000 square feet and will include several mixed-use buildings, new public spaces, and a bike trail along South Flores Street. This expansion effort will only further aid in San Antonio's push to revitalize downtown both culturally and economically.

SUMMARY

Although the United States as a whole continues to experience a slow and sluggish economic recovery and uncertainty about its long-term economic future, Texas and Bexar County continue to remain above the national average in several economic indicators. Bexar County continues to be a popular place for business to relocate existing operations and begin new initiatives. The County looks to continue to maintain and draft new policies that will attract businesses and support a healthy labor market. This should continue to result in more families choosing to make Bexar County their new home. Increased population growth has already led to an increase in demand for services. Although the property tax base has started to grow again, the tightening of fiscal policy at the federal and state level as a result of economic struggles necessitates that the County continues to find efficiencies in its business processes and new innovations in order to remain an economic leader, while still proving valuable services to a growing population. The fiscal pressures the County currently faces should continue to subside, but the pace at which this happens depends on several factors that are influenced by every level of government.

⁷¹ San Antonio Economic Development Foundation.
http://us.yhs4.search.yahoo.com/yhs/search?p=San+Antonio+Economic+Development+Foundation&hspart=att&hsimp=yhs-att_001&type=att_my_portal_home&togle=1&cop=&ei=UTF-8&fr=att-portal

⁷² "H-E-B plans \$100 million investment around downtown store" San Antonio Express News November 2013

FIVE YEAR FINANCIAL HISTORY

Five Year General Fund History

Understanding the historical trends in Bexar County's annual budget can contribute to a better understanding of County priorities and its commitment to meet the service demands of its growing population efficiently and fairly. As the population increases, the demand for services increases, as well - particularly in unincorporated areas where citizens often expect services traditionally provided by municipalities. Other factors such as inflation, legislative mandates, changes to jail population, new and increased services, capital planning initiatives, and employee benefit costs have impacted the Bexar County budget over the last five years.

In FY 2009-10, the total General Fund expenditures totaled \$321.6 million, a quarter of a percent (\$802,153) decrease from total FY 2008-09 expenditures. Cost containment strategies initiated in FY 2008-09 were extended into FY 2009-10. This was the second year of a three year plan to reduce expenditures and balance recurring revenues with recurring expenses. Vacant positions remained frozen, other positions were eliminated and compensation programs that increased salary costs, such as general market adjustments, the progressive pay models, the six month adjustment program, non-renewable salary increases and the merit award program were suspended. The increases in the FY 2009-10 Adopted Budget were for staff required for the new courts created by the 81st Texas Legislature. The General Fund ended the year with an appropriated fund balance of \$54.7 million, which is a 12.5 percent (\$6 million) increase from FY 2008-09.

In FY 2010-11 the total General Fund expenditures totaled \$319 million, a less than one percent (\$2.5 million) decrease from FY 2009-10. This was the third year of the budget balancing strategy initiated in FY 2008-09. The FY 2010-11 Adopted Budget maintained almost all expenditures from FY 2009-10. All new program changes were funded using existing appropriated funds or by eliminating inefficient and unnecessary programs. The increases in the FY 2010-11 Adopted Budget were primarily aimed at keeping an adequate contingency reserve in case the economy declined again and accounting for increases in utility rates. The General Fund ended the year with an appropriated fund balance of \$61 million, which is an 11.5 percent (\$6.3 million) increase from FY 2009-10.

In FY 2011-12, the General Fund expenditures totaled \$327.1 million, a 2.5 percent (\$8.1 million) increase from FY 2010-11. Commissioner's Court directed the Budget Department to implement several strategies for the FY 2011-12 budget process. These cost-saving strategies were found on achieving the following reductions in operating expenditures:

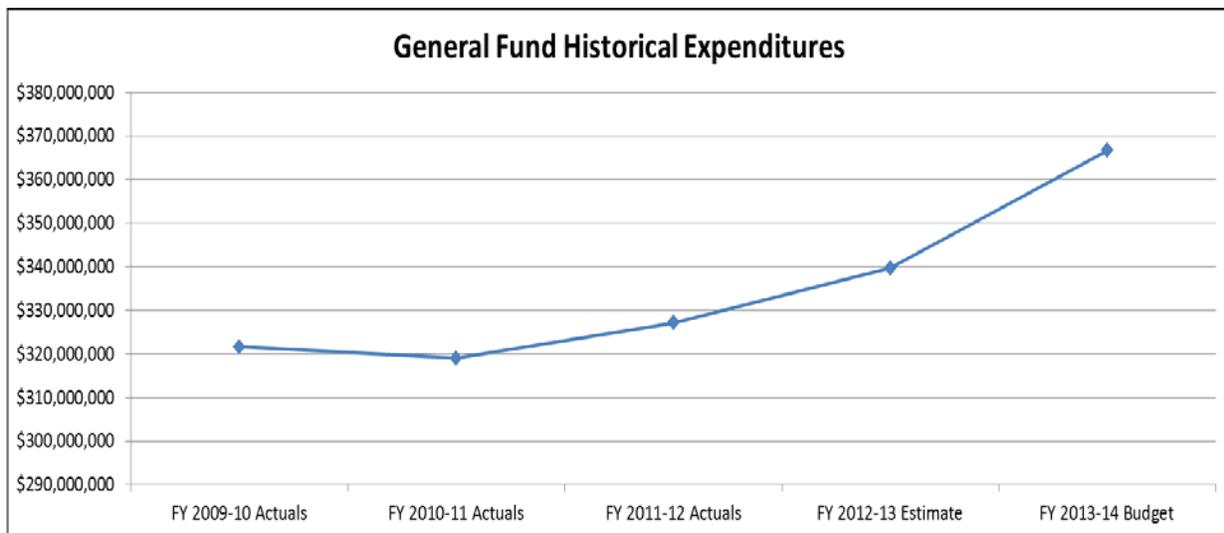
- \$2 million (annualized) mid-year savings from May Hiring Freezes
- \$5 million from the County-wide Attrition and Vacancy Program
- \$5 million from targeted program savings in FY 2011-12 Budget
- \$5 million for Return on Investment (ROI) from use of Technology to be realized by FY 2012-13

These allowed the County to reduce operating expenses while maintaining the County's ability to provide services to our citizens. Through the County-wide Attrition and Vacancy Program, Offices and Departments were given a personnel reduction goal to meet through attrition. Alternatively, Offices and Departments were allowed to submit their own re-organization plan to achieve these savings instead of achieving these savings through attrition alone. Due to the successful implementation of this strategy, the County was able to save \$5.4 million in personnel cost. An additional \$5 million in savings through targeted program reductions was identified by the Budget Department. The final \$5 million will be reached through various technological implementations that will further efficiencies for County services.

The General Fund ended the year with an appropriated fund balance of \$67.4 million, which was a 10.5 percent (\$6.4 million) increase from FY 2010-11 Actuals, which continues to meet our commitment to the rating agencies to maintain operating reserves of at least 10 percent.

In FY 2012-13, the General Fund expenditures totaled an estimated \$339.9 million, a 3.8 percent (\$12.6 million) increase over FY 2011-12. The increase was primarily due to the newly adopted Collective Bargaining Agreement with the Deputy Sheriff’s Association of Bexar County (DSABC) and the county-wide cost of living increases. Some of the changes in the Collective Bargaining Agreement include funding for shift differential, duty differential, education incentive, master jailer licenses, uniform allowances, law enforcement certification, and a step plan. The FY 2012-13 Adopted Budget also reflected the final cost-reduction strategy, achieving cost-savings by identifying opportunities to streamline operations and improve processes through investments in technology.

The FY 2013-14 Adopted Budget General Fund projects expenditures totaling \$366.6 million, a 7.9 percent increase over FY 2012-13 estimates. The significant increase is mostly the result of allocating \$6.8 million for the Non-Exempt Table Study that occurred during FY 2012-13. Funding in the amount of \$1.9 million was also allocated for a 3 percent Cost of Living Adjustment for Exempt employees. Another increase is due to implementation of the 2nd year of the Collective Bargaining Contract, at a cost of \$2.9 million. The FY 2013-14 Adopted Budget also includes \$1 million for an increase in the contribution rate for the participation in the County’s retirement plan.



Graph 1 – General Fund Historical Expenditures

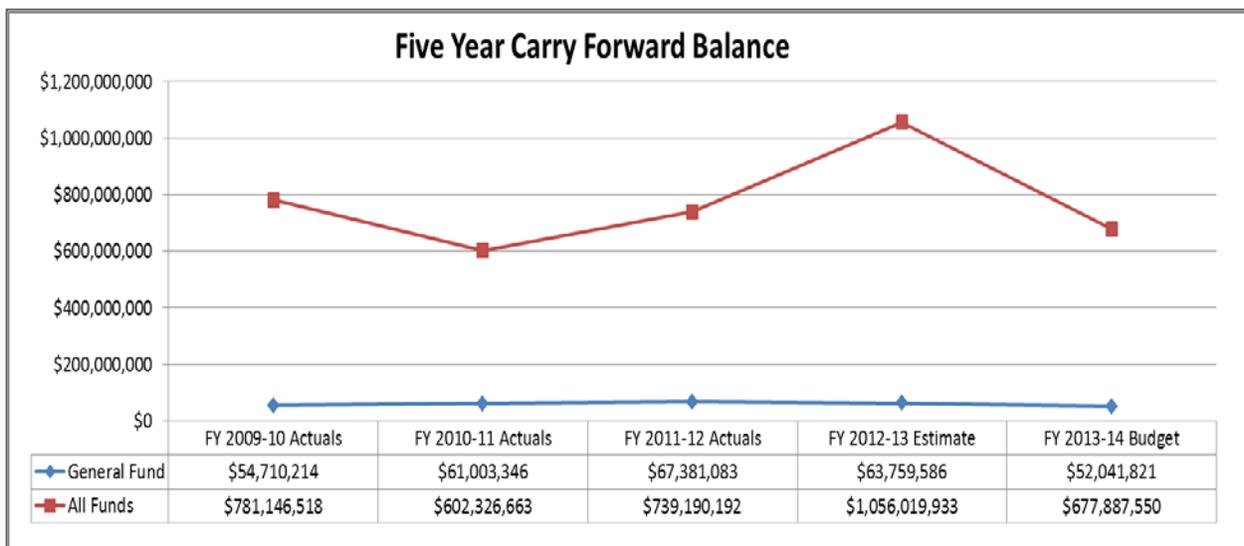
Five Year Carry Forward Balance History

The Carry Forward Fund Balance represents the sum of unspent funds from the previous year. Graph 2 below illustrates the Fund Balances both realized and anticipated over the past five years in all Funds, as well as the General Fund. The Appropriated Fund Balances are budgeted much like any other item. However, these balances are designed to be spent only in emergencies or unexpected duress.

Beginning with the FY 2009-10 Adopted Budget for the General Fund, strategies were implemented to bring recurring revenues and ongoing expenditures into alignment. The strategy in FY 2009-10 included mid-year budget reductions for every office and department between three to five percent. The financial

balancing strategies developed in FY 2009-10, coupled with further reductions in FY 2010-11, the containment strategies of the FY 2011-12, and efficiency strategies implemented in FY 2012-13 have resulted in projections that indicate that next five years will be financially manageable.

In FY 2013-14 for all other Funds, the Carry Forward Balance, or Appropriated Fund Balance, is significantly lower overall compared to the previous Fiscal Year. The Carry Forward Balance is affected by both the revenue and the expenditures of a Fund. From FY 2012-13 to FY 2013-14, revenues decreased by 35 percent; however, the expenditures have increased significantly over the same time period. This, in effect, decreases the carry forward balance for FY 2013-14, decreasing it significantly as shown in the Graph 2 below. The decrease in the carry forward balance is primarily due to spending the funding of capital projects in the Flood Control Multi-Year Fund and the Advanced Transportation District (ATD) Fund as well as Capital Improvements Projects. These projects are being accelerated in FY 2013-14 by fully funding each project for completion.



Graph 2 – Five Year Carry Forward Balance History

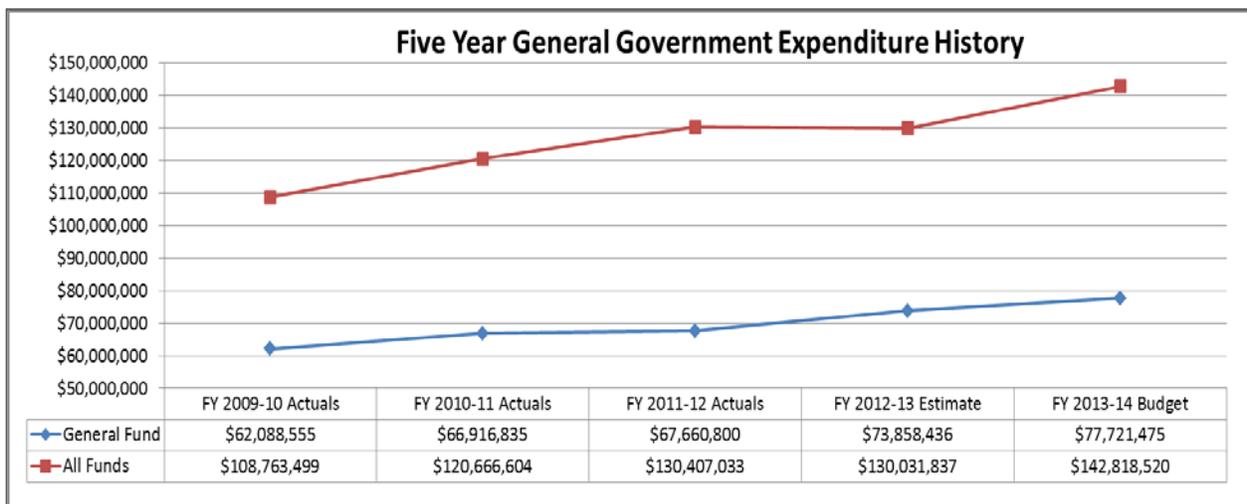
Five Year General Government Expenditure History

The FY 2013-14 Adopted Budget appropriates \$142.8 million across all Funds for General Government. Expenditures within this section have steadily increased over the year. The General Government Appropriation accounts for more than half of the General Fund and includes Offices and Departments, such as BiblioTech, Budget, County Auditor, the County Clerk’s Office, Office of the County Manager, Economic Development, Elections, Facilities and Parks – County Building Maintenance, Human Resources, Information Technology, County Judge and Commissioners Court, Management and Finance, Non-Departmental, Purchasing, and the Tax Assessor-Collector’s Office. The FY 2013-14 General Fund Adopted Budget appropriates \$77.7 million, a 5.2 percent increase over FY 2012-13 estimates. The most significant increases was the implementation of the 2nd year of the Collective Bargaining Contract and increase to employee compensation and benefits.

Additionally, Internal Revenue Funds account for \$49.6 million, or 35 percent, of the General Government appropriations. The major expenditure in this group is the Self-Insured Funds. Increases in Health Insurance and increases in Other Post-Employee Benefits (OPEB) contributed to the increased expenditures within all Funds as shown below. The Health Insurance Fund has reached \$38.1 million in

expenditures for FY 2013-14, which exceeds revenues by \$371,858. As a result of these increases, in FY 2012-13, Commissioners Court directed staff to negotiate a contract with Aetna, to administer the County’s health benefits program. The contract with Aetna is a first step in the effort to reduce expenditures within the Health Insurance Fund. In FY 2012-13, total medical claims decreased by 3.5 percent, as a result of plan changes within the County’s self-insured plans, as well as switching Healthcare Administrators.

General Government includes the Special Revenue Funds. This group accounts for \$13.8 million, or ten percent, of the General Government appropriations. The various Records Management Funds and Court Technology Funds are a significant portion of expenditures within the Special Revenue Funds. As a General Fund cost-saving measure, beginning in FY 2009-10, the County Clerk allocated all records management costs related to document imaging services within the County Clerk Records Management Fund. The increase is due to the allocation of a technology project to upgrade their Land Data software.



Graph 3 – Five Year General Government Expenditure History

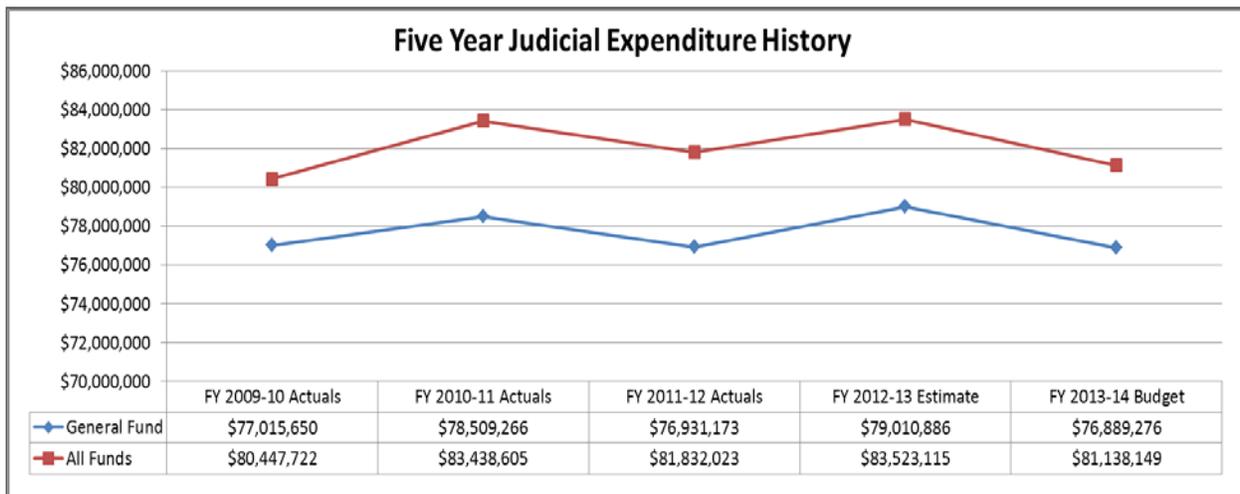
Five Year Judicial Expenditure History

The FY 2013-14 Adopted Budget appropriates \$81 million across all Funds for Judicial activities. The General Fund accounts for the majority of this section. The expenditures within the Judicial category include appropriations for the Bail Bond Board, Central Magistration, County Courts-At-Law, Criminal District Attorney’s Office, District Clerk’s Office, District Courts, DPS Warrants, Fourth Court of Appeals, Justice of the Peace Courts, Probate Courts, Judicial Services, Jury Operations, and Trial Expense. All of these Offices and Departments are impacted by both the number of cases handled and the number of courts operated.

Commissioners Court is considering redistricting of the Justice of the Peace Precinct lines during FY 2013-14. This has the potential to significantly change the budgets of each Justice of the Peace. As a result, the Budget Department has placed 25% of the Budget in each Office’s respective General Fund Budget and the remaining 75% into contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies.

One of the major costs of the Judicial Section is Indigent Defense. The Texas Fair Defense Act was

implemented in January 2002, and since that time, Court Appointed Counsel expenditures for Indigent Defendants have increased from \$6.25 million in FY 2001-02 to \$13.2 million for FY 2013-14. Due to the significant and uncontrollable nature of these expenses in FY 2008-09, the Budget Department created the Judicial Management Report for County and Criminal District Courts. This report is presented to Commissioners Court and the various Courts on a quarterly basis to help streamline operations without sacrificing due process of law. The Courts have also adopted practices to help control the cost of Indigent Defense in FY 2011-12. Criminal and Juvenile District Courts and County Courts-At-Law have adopted individual budgets to implement improvements in their administrative processes and see the impact on their individual budgets. The County Courts-At-Law Judges also adopted a new flat fee schedule to help minimize itemization on Court Appointed Attorney Vouchers. The Civil District Courts Judges adopted changes to ad litem payments. The Criminal District Courts now requires all 3rd Degree Felonies and State Felonies to be reviewed by the Voucher Committee. Other Revenue includes miscellaneous revenue sources such as interest earned, refunds, cashier overages, copies, and accounts payable discounts. Overall, this category is estimated to collect \$3,809,600 for FY 2013-14, which is decrease of \$372,709 or 8.9 percent. Majority of this revenue source is the other revenue category, which includes the collection of pay phone fees from Central Magistration.



Graph 4 – Five Year Judicial Expenditure History

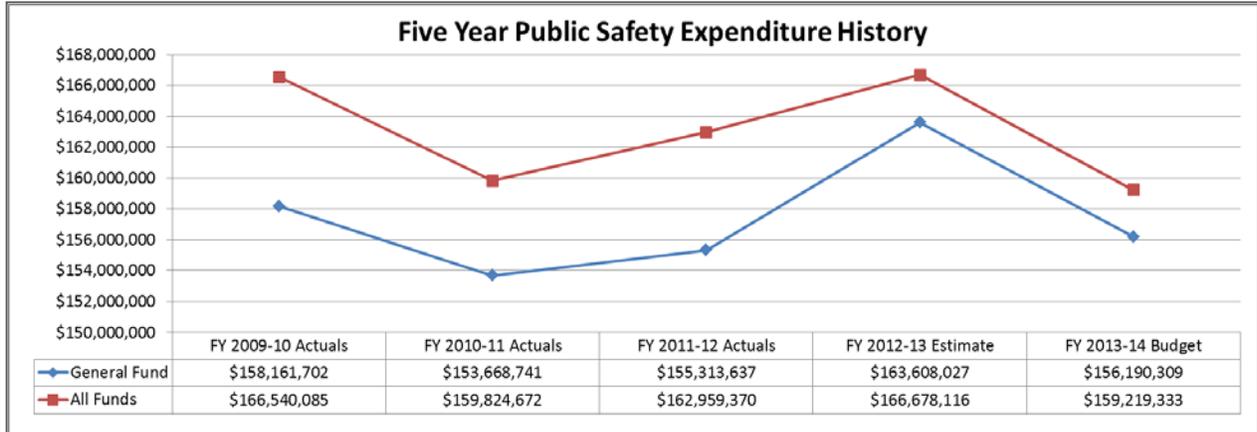
Five Year Public Safety Expenditure History

The FY 2013-14 Adopted Budget appropriates \$159.2 million across all Funds for Public Safety. The expenditures within the Public Safety category within the General Fund include appropriations for all Adult and Juvenile Detention Facilities Management, Community Supervision and Corrections, Constables, Criminal Laboratory, Emergency Management, Fire Marshal, Juvenile Office, Medical Examiner’s Office, and Sheriff’s Office. The Sheriff’s Office had significant decreases in overtime payments to Detention Officers which was approved by Commissioners Court in FY 2012-13. Based on the average turnover in FY 2012-13, a two percent reduction of the fully staffed personnel cost was also reduced in FY 2013-14.

Commissioners Court is considering redistricting of the Constables Precinct lines during FY 2013-14. This has the potential to significantly change the budgets of each Constable. As a result, the Budget Department has placed 25% of the Budget in each Office’s respective General Fund Budget and the remaining 75% into contingencies for the FY 2013-14 Budget. All one-time expenses were also placed

in Contingencies.

Included in Other Funds are various Grants approved for Public Safety issues. The amounts have remained close to flat from FY 2012-13 to FY 2013-14.



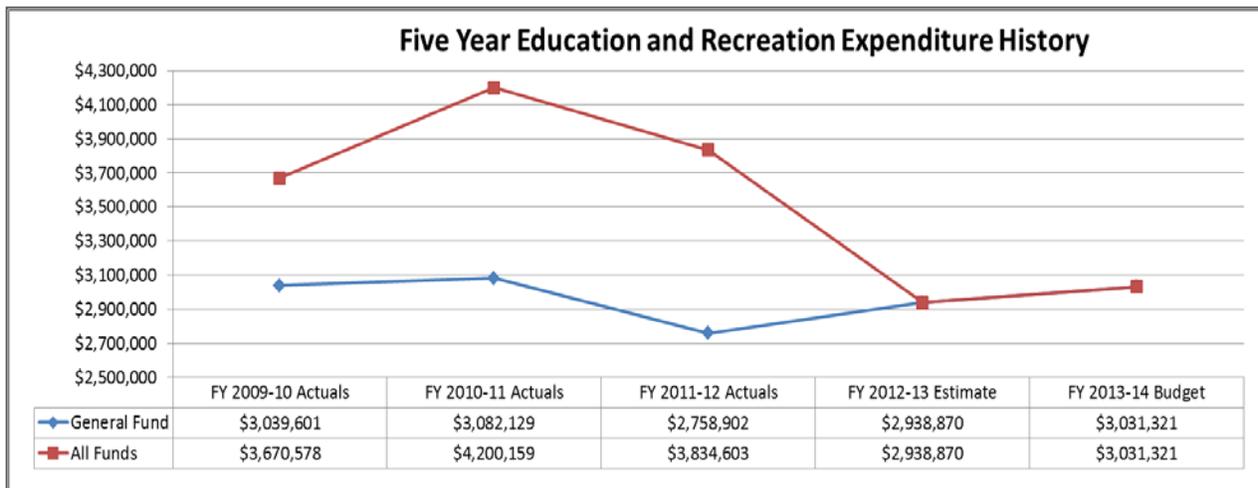
Graph 5 – Five Year Public Safety Expenditure History

Five Year Education and Recreation Expenditure History

The FY 2013-14 Adopted Budget appropriates \$3 million across all Funds for Education and Recreation. Expenditures in the Education and Recreation category represent a relatively small percent of all County operating appropriations. This group includes Facilities and Parks Management-Parks and Agricultural Extension Services (AgriLife).

Within the General Fund, Facilities and Parks Management-Parks increased due to new funding for contribution to Outside Agencies. AgriLife is a program funded by both Bexar County and the State of Texas. The State anticipated a budget shortfall of several billion dollars and began to take measures to reduce spending. Consequently, the AgriLife Extension Office was required to reduce state funded personnel in the FY 2010-11. The future of this office will continue to be impacted by the State funding reductions and demands of services required by the County.

The increase from FY 2012-13 to FY 2013-14 in General Funds within this appropriation is due to increases in funding for AgriLife Extension Services and Facilities and Parks Management-Parks. All Funds has decreased significantly due to Grant Funds having been expended in FY 2011-12. As of FY 2012-13 there are no grants that are considered to be Education and Recreation expenses.



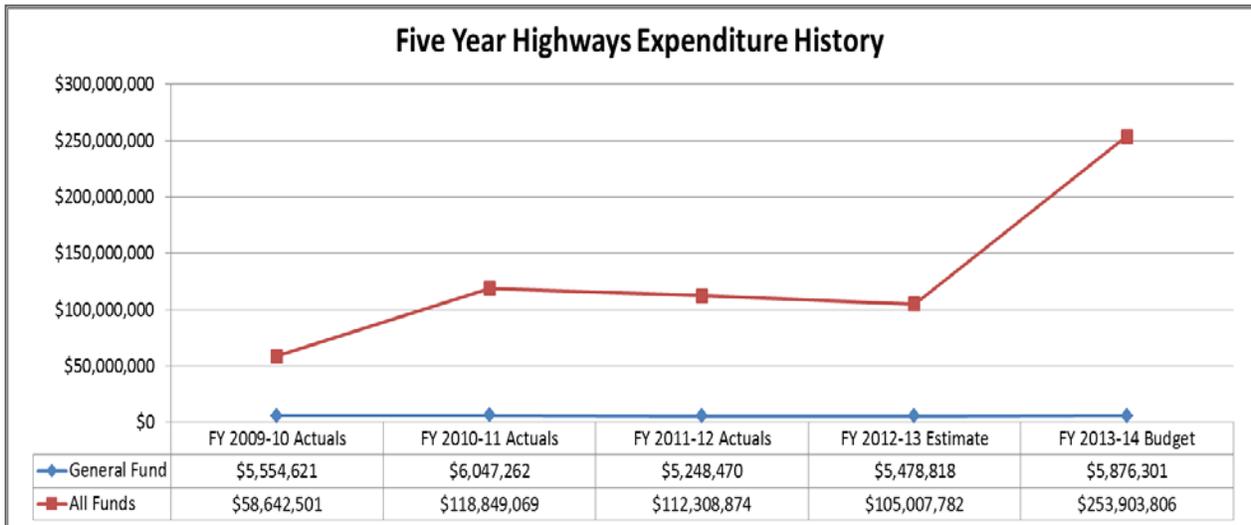
Graph 6– Five Year Education and Recreation Expenditure History

Five Year Highways Expenditure History

The FY 2013-14 Adopted Budget appropriates \$253.9 million across all Funds for Highways. The General Fund is a small percentage of this expenditure group. Facilities and Parks-Administration and Facilities and Parks-Energy are also included in this group within the General Fund. The increase is primarily in Energy due to anticipated rate increases from City Public Service (CPS), along with the addition of two new facilities, the Adult Detention Center South Annex (formerly Toudouze) and the Pleasanton Road Precinct 1 Facility.

Other funds included in the Highway group are the County Road and Bridge Fund, the 2003 Bond Referendum Fund, and the Texas Department of Transportation (TxDOT) and Advanced Transportation District (ATD) Multi-Year Fund. Capital projects, specifically the Capital Improvements and TxDOT/ATD projects, received a significant amount of funding in order to accelerate the projects to completion. As a means of saving and creating jobs, and to take advantage of the favorable conditions in the finance and construction markets, during FY 2008-09, Commissioners Court directed Offices and Departments to identify “shovel-ready” County Capital Improvement Projects (CIP) that could be accelerated. The Court also directed the Management and Finance Department to develop a financing strategy for this project acceleration, in order to lock-in favorable interest rates for accelerated, debt-funded projects. This initiative has continued since FY 2008-09 and in FY 2012-13 the County, took advantage of the continued low interest rate environment and issued \$475 million in Certificates of Obligation.

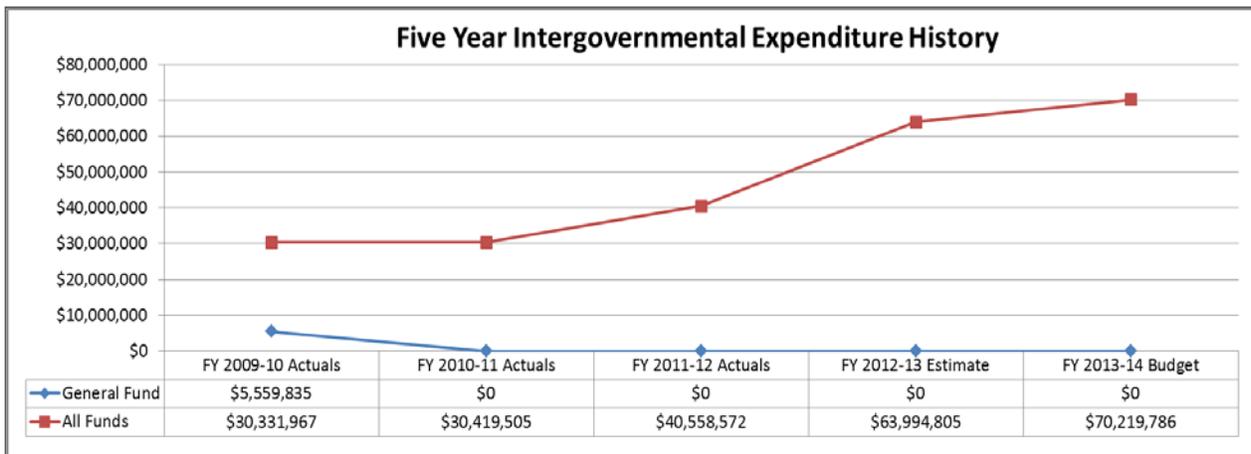
In FY 2006-07, the Countywide Citizens Watershed Master Plan Committee identified a total of approximately 71 projects with an estimated cost of over \$500 million dollars to be completed over the next ten years. In FY 2013-14, the Flood Control Debt-Funded projects were allocated \$180 million of the \$500 million, in order to complete existing and new projects. Another significant increase was the Texas Department of Transportation and Advanced Transportation District Multi-Year Fund, which budgeted \$50 million to complete two new projects in FY 2013-14.



Graph 7 – Five Year Highways Expenditure History

Five Year Intergovernmental Expenditure History

The FY 2013-14 Adopted Budget appropriates \$70.2 million across all Funds for Intergovernmental. The major expenditure for this section is the Community Venues Fund, funded by Visitor Tax revenue, which includes a levy on hotel/motel occupancy and car rentals. Some of the Projects that are completed or are underway include Museum Reach (Brackenridge Park to Hildebrand), Eagleland Reach, Mission Reach (Mission Road to Mission Espada), Missions Baseball Academy, Northside Swim Center, St. Mary’s Complex, Southeast Skyline, the University of Texas at San Antonio (UTSA) Complex, Wheatley Heights Complex, Freeman Coliseum, the Exhibition and Stock Show Facilities, the AT&T Center, Performing Arts Center, Briscoe Western Art Museum, and Alameda Theater. During FY 2012-13, significant progress was made in the construction of the Performing Arts Center. Due to financial reporting changes in the new financial system, the General Fund shows no funding starting FY 2010-11, as shown below.



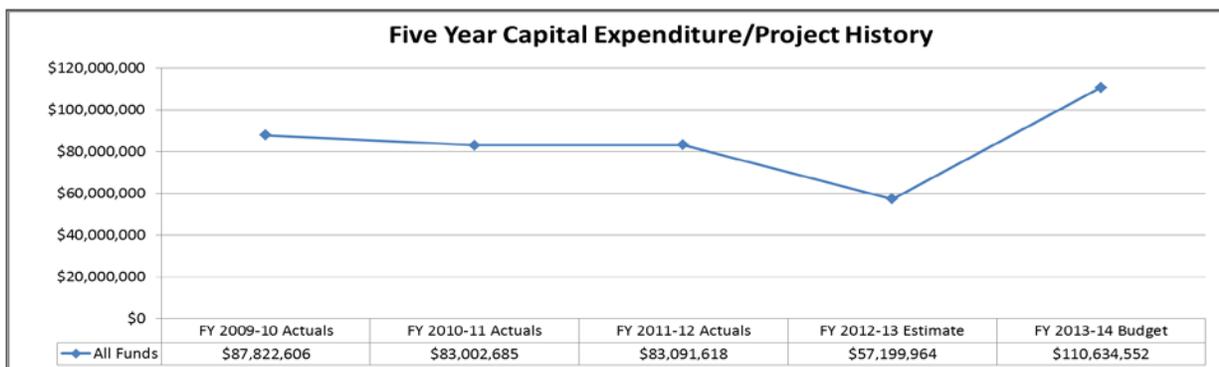
Graph 8 – Five Year Intergovernmental Expenditure History

Five Year Capital Expenditure History

The FY 2013-14 Adopted Budget appropriates \$110.6 million across all Funds for Capital Expenditures. Capital Expenditures are funds appropriated for assets or projects with a useful life of several years or more. Capital expenditures are often funded through debt issuances and often cost tens of millions of dollars. Capital projects may also be cash-funded. Debt-funded projects are included in Grants-In-Aid, County Road and Bridge (Debt), and Capital Improvement Projects. Cash-funded projects are included in County Road and Bridge (Cash) and Flood Control (Cash). Cash-funded projects are short-term projects that are funded with the available revenue for that Fiscal Year. Grants may also purchase capital items, but is a Special Revenue Fund funded through outside sources. County Road and Bridge and Capital Improvement Projects are the major expenditures in this section. During the FY 2008-09, Commissioners Court directed Offices and Departments to identify “shovel-ready” County Capital Projects that could be accelerated. It was the desire of the Court to use County construction expenditures to save and create jobs, as well as to take advantage of favorable conditions in the finance market and construction markets. This initiative has continued since FY 2008-09 and in FY 2012-13 the County, took advantage of the continued low interest rate environment and issued \$475 million in Certificates of Obligation.

The FY 2013-14 Adopted Budget funds a total of \$21,425,000 from the following sources: \$13,425,000 from new debt issuances, \$4,000,000 in cash transferred from the County Road and Bridge Fund, and \$4,000,000 from completed projects and available contingencies. The following new projects are funded through design and construction: Shaenfield Place Subdivision (\$3,500,000), and Steubing Road (\$3,000,000). The following new projects are funded through design only: Old F.M. 471 & Talley Road (\$1,500,000), and Talley Road Phase I (\$1,875,000). The following new projects are funded through design and partial construction: Marshall Road (\$1,000,000) and Bulverde Pedestrian Amenities (\$2,100,000). The following existing projects will be funded for completion: Bulverde Phase IV (\$1,000,000), Glen Mont (\$1,500,000), Candlewood Phase I (\$3,250,000), Palm Park (\$600,000), and Roft Road (\$2,100,000).

The FY 2013-14 Capital Improvement Fund’s Budget appropriated \$97.6 million in new funding for new and existing Projects. Some of the major Projects include the Adult Detention Center Plumbing and Mechanical Systems Replacement (\$35,775,000), Courtroom Restoration FY 2014 (\$4,922,000), Federal Reserve Building Child Support Courts (\$4,435,500), Sheriff’s Office Records Management System (\$4,500,000) BCIT Bexar Business Continuity (\$7,061,315), Radio Systems FY 2014-2016 (\$9,909,600), and Vehicle Replacement FY 2014 (\$4,453,827). Funding was also continued from previously funded Capital Projects.

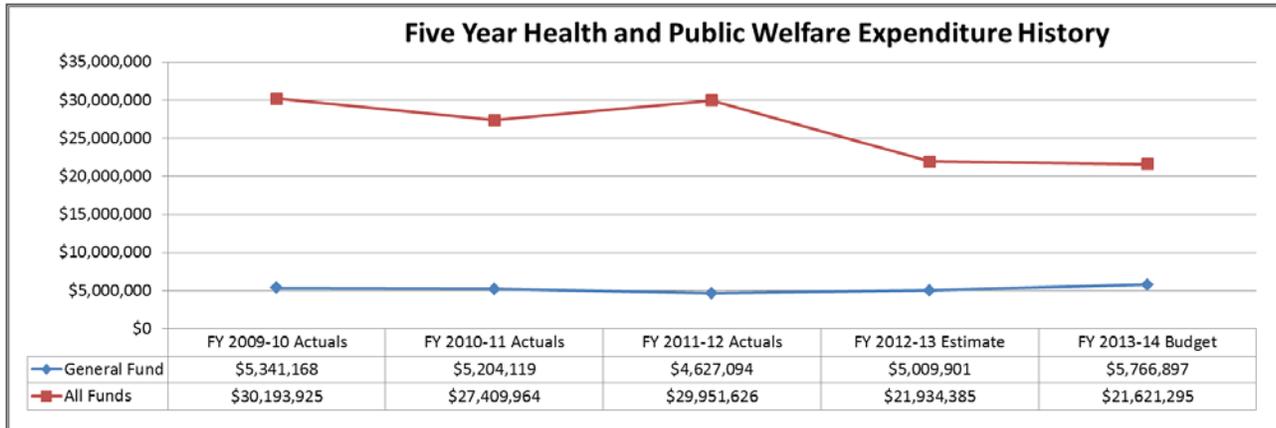


Graph 9 – Five Year Capital Expenditure History

Five Year Health and Public Welfare Expenditure History

The FY 2013-14 Adopted Budget appropriates \$21.6 million across all Funds for Health and Public Welfare. The major expenditure for this section is Grant-In-Aid. Grant funding for Health and Public Welfare programs has changed from \$14.6 million estimated for FY 2012-13 to a total of \$12.8 million budgeted in FY 2013-14. Many grant agencies issue grants around January, which is after the first quarter of the County’s fiscal year. Therefore, a significant amount of funds can be carried forward each year, depending on the term of each Grant. The County also has new and pending Grants in the amount of \$7.1 million for FY 2013-14.

Community Development Block Grant (CDBG) is an expenditure in this section. In FY 2013-14, \$2 million was approved for Infrastructure Projects, Project delivery, and administrative costs. CDBG funding can be carried over to the next year, excluding public service and administration costs. If all public service and administration costs cannot be expended during the budget year, the additional funding may be used for eligible CDBG Projects with budgetary short falls during the budget year.



Graph 10 – Five Year Health and Public Welfare Expenditure History

**PERFORMANCE REVIEWS
AND
SPECIAL STUDIES**

FY 2013-14 Studies

The following are planned studies for FY 2013-2014:

- Justice of the Peace and Constable Redistricting: Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and Constable's respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable's General Fund Budget.
- Fleet Management Performance Review: The Fleet Maintenance Department is currently located in a space that does not offer room for expansion. As Bexar County's population continues to grow and more citizens move into the unincorporated area, it is possible that the County's fleet will grow as well. To ensure that the Fleet Maintenance Department can continue to provide services for County vehicles and equipment, a Performance Review will be completed to determine the best method of delivering fleet management and maintenance services. This review will involve analysis of the turn-around times for vehicle maintenance and services. Furthermore, the Performance Review of the Fleet Maintenance Department will look at costs and effectiveness associated with the Fleet Maintenance Department, as well as its location, to ensure the Fleet Maintenance Department is prepared for any growth in the County's vehicle fleet.
- Vehicle Use/Replacement Policy Review: The Vehicle Replacement Policy outlines criteria for replacement of vehicles in the County's fleet. A review of the policy will be undertaken to ensure that it meets each Office and Departments mission and needs. More specifically, the review will ensure that the policy reflects more efficient, uniform, and effective business practices. The Budget Department, along with the County Manager's Office, will look to put in place a policy that standardizes the types of vehicles purchased by the County, rather than encouraging the purchase of multiple types of vehicles across the County. In addition, the Vehicle Use Policy will be reviewed to ensure that vehicles are being assigned and used appropriately during County duties as well as outside County functions.
- Adult Detention Civilian Staffing Study: The Budget Department along with the Bexar County Sheriff's Office will conduct a staffing study for civilian positions within the Adult Detention Center, identify staffing needs, and bring forward a recommendation on the number and type of civilian positions so that more uniformed officers can be available to guard/watch inmates.
- Court Security Staffing Study: The Budget Department, along with the Bexar County Sheriff's Office, will conduct a staffing study of uniformed positions within the Court Security division of the Sheriff's Office, identify staffing needs, and bring forward a recommendation as to the number of positions required to provide a safe working environment in an efficient manner.

- Staff Support for Substations Study & Law Enforcement Training Study: The Budget & Management/Finance Department alongside the Parks and Facilities Department and the Bexar County Sheriff's Office will conduct a study on the need for Substations and a Law Enforcement Training facility. The goal of the project is to determine the best location and design of substations to provide the most efficient and effective law enforcement services to Bexar County citizens. The total estimated cost of this project is \$1,500,000.
- Specialty Courts Study: In May 2013, the County Manager tasked the Budget & Management/Finance Department with conducting a review and best practices analysis of the Bexar County Specialty Courts program. This review examined statewide and national best practices for each court. The Budget & Management/Finance Department concluded the review in August and presented its recommendations to all stakeholders involved with the Specialty Courts. The outcome of the study is now pending additional input from outside consultants, which should be completed before the end of FY 2013-14.
- Juvenile Probation Relocation Feasibility Study: Juvenile Probation requested funding during the FY 2013-14 budget process for the relocation of their Juvenile Justice Alternative Education Program (JJAEP). Specifically, Juvenile Probation requested funding for a new centrally-located leased or county-owned facility. The JJAEP facility is the old Sears building on the east side of town and requires a significant amount of repairs. The facility is owned by the County and is located at 1402 N. Hackberry, San Antonio, TX 78208. Juvenile Probation stated that due to declining referrals from local school districts, the facility is not being used to its full capacity. The current facility is 29,680 sq. ft. and the population of students has decreased from 300 to 70 over the past several years. The Juvenile Board has increased the cost charged to the School Districts for educating their students from \$79 per day to \$135 per day. As a result of an increase in cost charged to school districts, the school districts send students to their own alternative schools instead. Additionally, Juvenile Probation requested funds from the General Fund to relocate their Ropes Challenge Course. The program uses two courses: one is located at the Cyndi Taylor Krier Juvenile Correctional Center for the residents of that post adjudication facility; the other one is at the Blessed Sacrament Academy for use by juveniles in the Mission Facility. Blessed Sacrament wants to discontinue the use of their course for the Ropes program. Juvenile Probation can sell the course infrastructure to Blessed Sacrament or move the course infrastructure to a new location. The Budget Department will examine the feasibility of relocating the JJAEP facility and the Ropes Challenge Course.
- AgriLife Performance Review: During the FY 2013-14 budget process, the Office of the County Manager assumed responsibility for the Texas AgriLife Extension Office, previously under the Economic Development Department. As a result, the County Manager has tasked the Budget Department with a discovery/performance review study to understand the operations and the impacts the Department has on Bexar County and the surrounding region. The study will include a staffing analysis, operational activities overview, and a review of current performance measures.

Strategic Issues

The leadership of Bexar County continues to prepare for future challenges presented by the economic uncertainties of the nation and the State of Texas, marginal revenue growth, and continual growth in the unincorporated areas of the County. Over the past five years, the national economy has been experiencing a wide berth of challenges including high unemployment, weak housing markets, increased energy prices, and tighter credit lending to consumers. Against this backdrop, Bexar County Commissioners Court continues to be proactive and forward thinking in order to lessen the impact of these variables on County finances and operations. Bexar County is a partner in the global market place and must develop strategies to mitigate any negative influences while strengthening positive economic ties from abroad.

Justice of the Peace Precincts

Maintaining operations in key service areas, such as public safety and the justice system, are essential due to the increase in the demand for County services. Commissioners Court is addressing the matter in the FY 2013-14 Adopted Budget. As the population in Bexar County has grown, the population served by each Justice of the Peace and Constable Precinct has become unbalanced. Whereas the Commissioner Precincts lines have recently been redrawn to rebalance the population between their four precincts, this has not been done within the four Justice of the Peace and Constable precincts. To offer higher levels of “equal” service across the County, Commissioners Court will review aligning the Justice of the Peace and Constable precincts to mirror Commissioner Precinct lines.

Public Safety Investments

Achieving additional efficiencies within Bexar County’s criminal justice system continues to be a main priority for Commissioners Court. The continuation of current jail population mitigation strategies such as specialty courts, jail diversion programs, inmate re-entry programs, and the judicial management report are vital to meeting the demand for services from the growing population. To further enhance public safety and services in Bexar County, two new sections have been created with the Sheriff’s Office this fiscal year. The first section is the Court Services Emergency Response Team (ERT). The ERT will provide immediate response to threats and attacks to the seat of county government, county courts-at-law, criminal and civil district courts, and the Fourth Court of Appeals. Commissioners Court has also included funding for capital projects in the amount of \$5,789,287, which includes a Records Management System, COBAN Digital Video System, Criminal Investigations Division Desktop Replacement with Toughbook’s, Academy Parking Lot Surfacing, Patrol Shotguns and Vests, Omnixx Force Web, Patrol and SWAT Tasers, Tasers for the Warrants Section, Ballistic Shields for the Warrants Section, and Level IIIA Body Armor for Patrol.

Offender Reentry Services

In 2008, the Bexar County Reentry Council recommended developing a “One-Stop” Reentry Center focused on addressing the needs of individuals leaving the Bexar County Detention Center to avoid their return to the Criminal Justice System. In July 2013, Commissioner’s Court approved a grant application with the U.S. Bureau of Justice for \$1.5 million to provide extensive services from a collaboration of local non-profit and core service vendors to address the “criminogenic needs” of the high utilizer population. Funding in the amount of \$375,000 is proposed as a cash match for this grant. The Court also approved a contract for architectural and engineering services to develop a design for the “One-Stop” Reentry Center. The goal is to have

the facility in operation by the spring of 2014. The overarching goal is to develop individualized intervention strategies for each offender, reducing recidivism, and improving public safety while reducing cost.

City-Like Services

This year Commissioners Court has taken steps necessary to address the concerns of citizens located in the unincorporated areas for more “city-like” services. The FY 2013-14 Adopted Budget creates the Animal Control Services Department; this department will be responsive to the animal control needs of residents living in the unincorporated areas of Bexar County. Employees of the Division will humanely capture, restrain, and transport loose and/or dangerous animals to a City run Animal Care Services Facility. Prior to this action taken by Commissioners Court, the County contracted with the City of San Antonio for animal control services. However, due to the concerns of citizens in the unincorporated area, whom City Officials are not held responsible to, the County has elected to bring the services in-house to better meet the needs of the unincorporated area.

This is also the inaugural year of the County’s foray into library services with the grand opening of the BiblioTech facility on September 17, 2013. BiblioTech is the first public digital library of its kind and membership is free to all Bexar County residents. On June 20, 2013 the Texas State Library and Archives Commission accredited the BiblioTech as a fully functioning public library, which will allow the BiblioTech to participate in the TexShare Program and the federal E-Rate program. Educational achievement and success in Bexar County has always been at the forefront of Commissioners Court’s agenda, particularly in a time where traditional education is lacking in preparing students for the challenges of a new global marketplace. This fully digital library will provide citizens with the educational resources and tools for academic success as well as technological aptitude and skills to thrive in a competitive job market. The BiblioTech’s hours of operation are Monday through Friday 12:00pm to 8:00pm and Saturday and Sunday 10:00am to 6:00pm, and will be closed on all Bexar County holidays.

Transportation Initiatives

Growth in the unincorporated area in Bexar County puts strain on transportation infrastructure and can cut into the entire County’s productivity, i.e. traffic congestion. Besides the maintenance of over 1,300 center lane miles of county roads, Bexar County has currently three large roadway improvements projects underway; Loop 1604 - Lower Seguin Rd., FM 471-Culebra, and FM 1957 - Potranco / 211. In FY 2012-13 the Culebra Road - FM 3487 and Blanco Road - FM 2696 improvement projects were completed. These projects have a total budget of \$156,227,000. Also, the County has funded a portion of the U.S. Highway 281 & 1604 interchange improvement project, \$92,000,000, which the Texas Department of Transportation is managing. The investments Commissioners Court continues to make in transportation infrastructure will ensure the continued growth and prosperity of Bexar County.

Flood Control

The County is now in the seventh year of the 10-year \$500 million flood control program, another vital infrastructure activity. Of the 70 projects approved, 15 have been completed with an additional 10 in construction. The remaining 45 projects are currently in the planning and design stages. Phase II of the High Water Detection and Warning System project, which warns motorists of flooded roadways in real time and is a life safety enhancement that will protect our growing community, is currently underway with an additional 41 High Water Detection and

Warning System (HALT) sites planned for installation this fiscal year. There are currently 52 HALT sites, all of which are located in the unincorporated area of Bexar County.

During the planning and design phases of various projects associated with the Ten-Year Flood Control Program, it was found that FEMA flood plain maps along San Pedro Creek were miscalculated. As a result, Commissioners Court initiated one of the largest flood control projects to date, the San Pedro Creek Restoration. This project is estimated to cost \$174.6 million and will widen and deepen the San Pedro Channel and by doing so, remove 41.8 acres of adjacent property and structures from the 100-year flood plain in Bexar County. This project is also expected to increase the quality of life of citizens in Bexar County and provide economic development benefits to the western portion of the downtown area through continued revitalization and rehabilitation by both private and public agencies in the coming decade. The County has committed \$125 million to this project.



BiblioTech Grand Opening

The BiblioTech had its grand opening on September 17, 2013. This venture was the County's first step in providing library services to the community. The County also provides funding to the City of San Antonio library system through its Master Interlocal Agreement. BiblioTech is the first public digital library of its kind. Membership is free to all Bexar County residents. Patron services include:

- Access to BiblioTech's digital collection including e-books, audiobooks, software training databases and more
- Wireless internet access
- Computer classes
- Laptop, desktop and tablet access
- E-readers (available for circulation)
- Programs for children and adults
- Study/meeting space

GENERAL FUND



Culebra Creek Sports Complex (Precinct 2)

Bexar County along with the Alamo City Youth Soccer Organization (ACYSO) and the City of San Antonio, is adding five champion size fields to 7 existing fields at the Culebra Creek Soccer Park. The complex gives the 1,500 players in the ACYSO more practice room and the ability to attract college tournaments and U.S. Youth Regional Soccer games. A total of \$5.23 million in venue tax funds were used and the park officially opened in June 2011.



Bexar County, Texas
 General Fund Summary
 Fiscal Year Ending September 30, 2014

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 ESTIMATE	FY 2013-14 BUDGET
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AVAILABLE FUNDS

Beginning Balance				
Undesignated Funds	\$ 61,003,346	\$ 63,770,522	\$ 67,381,083	\$ 63,759,586
Designated for Encumbrances	\$ -			
Total Beginning Balance	\$ 61,003,346	\$ 63,770,522	\$ 67,381,083	\$ 63,759,586
Revenue				
Ad Valorem Taxes	\$ 239,427,350	\$ 242,902,905	\$ 245,331,150	\$ 258,484,000
Other Taxes	\$ 17,113,635	\$ 13,959,000	\$ 14,811,175	\$ 17,397,285
Licenses and Permits	\$ 1,879,235	\$ 1,728,660	\$ 1,932,369	\$ 2,010,375
Intergovernmental Revenue	\$ 21,083,808	\$ 18,023,000	\$ 21,290,371	\$ 22,608,081
Service Fees	\$ 25,648,537	\$ 25,033,310	\$ 27,782,118	\$ 26,859,840
Fees on Motor Vehicles	\$ 6,130,290	\$ 5,472,000	\$ 6,233,500	\$ 6,363,000
Commission on Ad Valorem Taxes	\$ 4,244,598	\$ 3,981,466	\$ 3,977,059	\$ 4,162,874
Fines and Forfeitures	\$ 11,593,963	\$ 10,172,000	\$ 9,463,361	\$ 12,552,000
Revenue From Use of Assets	\$ 2,363,606	\$ 807,700	\$ 1,099,551	\$ 656,000
Other Revenue	\$ 4,041,769	\$ 3,562,850	\$ 4,182,309	\$ 3,809,600
Interfund Transfers	\$ 3,070	\$ 3,070	\$ 3,070	\$ 3,070
Total Revenues	\$ 333,529,860	\$ 325,645,961	\$ 336,106,033	\$ 354,906,125
TOTAL AVAILABLE FUNDS	\$ 394,533,206	\$ 389,416,483	\$ 403,487,116	\$ 418,665,711

APPROPRIATIONS

General Government	\$ 67,660,800	\$ 70,371,752	\$ 73,858,436	\$ 77,721,475
Judicial	\$ 76,931,173	\$ 78,585,961	\$ 79,010,886	\$ 76,889,276
Public Safety	\$ 155,313,637	\$ 154,951,469	\$ 163,608,027	\$ 156,190,309
Education and Recreation	\$ 2,758,902	\$ 3,065,598	\$ 2,938,870	\$ 3,031,321
Highways	\$ 5,248,470	\$ 5,920,904	\$ 5,478,818	\$ 5,876,301
Health and Public Welfare	\$ 4,627,094	\$ 4,890,799	\$ 5,009,901	\$ 5,766,897
Contingencies	\$ -	\$ 12,559,201	\$ -	\$ 30,932,633
Subtotal	\$ 312,540,076	\$ 330,345,684	\$ 329,904,938	\$ 356,408,212
Interfund Transfers	\$ 14,612,047	\$ 9,575,665	\$ 9,822,592	\$ 10,215,678
TOTAL OPERATING APPROPRIATIONS	\$ 327,152,123	\$ 339,921,349	\$ 339,727,530	\$ 366,623,890
Appropriated Fund Balance	\$ 67,381,083	\$ 49,495,134	\$ 63,759,586	\$ 52,041,821
TOTAL APPROPRIATIONS	\$ 394,533,206	\$ 389,416,483	\$ 403,487,116	\$ 418,665,711
Target Fund Balance	\$ 32,715,212	\$ 33,992,135	\$ 33,972,753	\$ 36,662,389
Difference	\$ (34,665,871)	\$ (15,502,999)	\$ (29,786,833)	\$ (15,379,432)

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2014

	FY 2011-12 ACTUAL	FY 2012-13 MOD BUDGET	FY 2012-13 ESTIMATE	FY 2013-14 BUDGET
General Government				
Judge/Commissioners	\$ 1,516,380	\$ 1,485,666	\$ 1,498,962	\$ 1,510,114
County Clerk	\$ 6,400,294	\$ 6,620,599	\$ 6,522,947	\$ 6,763,159
County Auditor	\$ 4,017,289	\$ 4,033,635	\$ 4,006,745	\$ 4,177,960
Economic Development	\$ 872,581	\$ 884,112	\$ 933,322	\$ 866,725
Elections	\$ 2,464,466	\$ 2,249,868	\$ 1,853,337	\$ 2,503,877
Information Technology	\$ 8,441,790	\$ 9,378,634	\$ 9,020,727	\$ 9,693,088
Tax Assessor - Collector	\$ 9,467,737	\$ 9,692,256	\$ 9,589,129	\$ 9,934,261
Purchasing	\$ 1,180,079	\$ 1,200,295	\$ 1,213,706	\$ 1,182,114
Facilities and Parks - County Bldg Maintenance	\$ 3,083,721	\$ 3,277,225	\$ 3,359,522	\$ 3,584,227
Office of the County Manager	\$ 894,540	\$ 1,082,319	\$ 1,115,710	\$ 1,180,614
Budget	\$ 633,942	\$ 567,406	\$ 476,584	\$ 482,872
Management and Finance	\$ 851,008	\$ 565,961	\$ 594,227	\$ 537,244
Human Resources	\$ 643,084	\$ 1,023,053	\$ 1,007,785	\$ 1,074,531
BiblioTech	\$ -	\$ 164,090	\$ 140,465	\$ 1,210,398
Total General Government	\$ 40,466,911	\$ 42,225,119	\$ 41,333,168	\$ 44,701,184
Judicial				
Criminal District Attorney	\$ 23,615,005	\$ 23,915,637	\$ 24,520,975	\$ 24,771,667
Trial Expense	\$ 1,238,144	\$ 1,251,543	\$ 1,304,630	\$ 1,288,855
District Clerk	\$ 7,130,276	\$ 7,365,468	\$ 7,319,289	\$ 7,457,366
Jury Operations	\$ 1,575,526	\$ 1,691,448	\$ 1,761,541	\$ 1,718,818
County Courts at Law	\$ 8,919,336	\$ 8,704,480	\$ 8,973,155	\$ 9,150,715
Central Magistration Courts	\$ 2,442,961	\$ 2,519,389	\$ 2,502,063	\$ 2,607,122
Central Magistration Clerk	\$ 1,046,127	\$ 1,064,841	\$ 1,086,040	\$ 1,111,694
Probate Courts	\$ 1,667,014	\$ 1,643,570	\$ 1,728,256	\$ 1,749,396
Justice of the Peace - Precinct 1	\$ 614,146	\$ 634,906	\$ 641,328	\$ 157,894
Justice of the Peace - Precinct 1, Place 3	\$ 776,683	\$ 736,314	\$ 757,117	\$ 185,305
Justice of the Peace - Precinct 2	\$ 1,130,102	\$ 1,153,920	\$ 1,181,530	\$ 290,361
Justice of the Peace - Precinct 3	\$ 907,497	\$ 986,742	\$ 996,725	\$ 243,364
Justice of the Peace - Precinct 4	\$ 759,555	\$ 884,652	\$ 848,458	\$ 227,236
Criminal District Courts	\$ 10,808,021	\$ 11,166,084	\$ 10,787,906	\$ 10,847,507
Juvenile District Courts	\$ 2,692,550	\$ 2,805,111	\$ 2,631,436	\$ 2,671,494
Civil District Courts	\$ 6,970,878	\$ 7,035,676	\$ 6,990,598	\$ 7,214,915
Judicial Services	\$ 4,179,307	\$ 4,426,326	\$ 4,544,569	\$ 4,624,541
Bail Bond Board	\$ 55,544	\$ 55,851	\$ 57,611	\$ 58,674
4th Court of Appeals	\$ 74,302	\$ 74,483	\$ 74,607	\$ 78,140
DPS Highway Patrol	\$ 99,236	\$ 53,540	\$ 54,803	\$ 95,248
Judicial Services - Appellate Public Defender	\$ 228,963	\$ 415,980	\$ 248,248	\$ 338,964
Total Judicial	\$ 76,931,173	\$ 78,585,961	\$ 79,010,886	\$ 76,889,276

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2014

	FY 2011-12 ACTUAL	FY 2012-13 MOD BUDGET	FY 2012-13 ESTIMATE	FY 2013-14 BUDGET
Public Safety				
Sheriff - Law Enforcement	\$ 48,138,985	\$ 48,728,105	\$ 52,456,938	\$ 53,146,761
Sheriff - Adult Detention	\$ 57,930,027	\$ 54,699,094	\$ 59,141,750	\$ 54,465,763
Sheriff - Support Services	\$ 1,968,496	\$ 2,165,990	\$ 2,144,238	\$ 2,429,628
Facilities and Parks Department				
Facilities and Parks - Adult Detention	\$ 2,406,182	\$ 2,779,028	\$ 2,670,769	\$ 3,066,408
Facilities and Parks - Juvenile Detention	\$ 1,588,996	\$ 1,703,092	\$ 1,661,973	\$ 1,693,586
Juvenile Office				
Juvenile Probation	\$ 12,043,952	\$ 12,014,637	\$ 12,789,556	\$ 13,033,787
Juvenile Institutions	\$ 15,627,633	\$ 15,933,259	\$ 16,249,839	\$ 16,356,431
Juvenile - Child Support Probation	\$ 615,452	\$ 653,676	\$ 655,650	\$ 634,574
Judicial Services				
Medical Examiner	\$ 4,141,862	\$ 4,407,972	\$ 4,274,992	\$ 4,665,456
Criminal Investigation Laboratory	\$ 1,934,528	\$ 2,070,144	\$ 2,121,685	\$ 2,243,352
Facilities and Parks - FSC Operations	\$ 510,797	\$ 488,948	\$ 487,686	\$ 504,108
Community Supervision/Corrections	\$ 219,487	\$ 582,922	\$ 317,093	\$ 343,432
Office of the County Manager - Fire Marshal	\$ 971,371	\$ 1,060,633	\$ 998,438	\$ 1,059,592
Office of the County Manager - Emerg Mgmt	\$ 463,359	\$ 865,689	\$ 707,343	\$ 756,821
Constable - Precinct 1	\$ 1,523,335	\$ 1,514,681	\$ 1,570,999	\$ 418,373
Constable - Precinct 2	\$ 1,916,181	\$ 1,925,050	\$ 1,976,923	\$ 505,845
Constable - Precinct 3	\$ 1,637,943	\$ 1,632,058	\$ 1,668,736	\$ 413,666
Constable - Precinct 4	\$ 1,675,051	\$ 1,726,491	\$ 1,713,420	\$ 452,727
Total Public Safety	\$ 155,313,637	\$ 154,951,469	\$ 163,608,027	\$ 156,190,309
Education and Recreation				
Facilities and Parks - Parks	\$ 2,126,732	\$ 2,353,308	\$ 2,239,955	\$ 2,289,254
AgriLife Extension	\$ 632,170	\$ 712,290	\$ 698,915	\$ 742,067
Total Education and Recreation	\$ 2,758,902	\$ 3,065,598	\$ 2,938,870	\$ 3,031,321
Facilities Maintenance				
Facilities and Parks - Administration	\$ 258,810	\$ 334,932	\$ 298,209	\$ 323,101
Facilities and Parks - Energy	\$ 4,989,660	\$ 5,585,972	\$ 5,180,609	\$ 5,553,200
Total Highways	\$ 5,248,470	\$ 5,920,904	\$ 5,478,818	\$ 5,876,301

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2014

	FY 2011-12 ACTUAL	FY 2012-13 MOD BUDGET	FY 2012-13 ESTIMATE	FY 2013-14 BUDGET
Health and Public Welfare				
Community Resources	\$ 413,997	\$ 428,025	\$ 436,379	\$ 448,926
Community Resources - Community Programs	\$ 390,551	\$ 434,387	\$ 424,236	\$ 454,873
Community Resources - Mental Health Initiative	\$ 413,891	\$ 413,785	\$ 416,790	\$ 216,579
Community Resources - Mental Health Public Defenders	\$ -	\$ 141,414	\$ 126,631	\$ 143,624
Purchasing - SMWBE	\$ 406,684	\$ 474,335	\$ 611,071	\$ 593,721
Public Works - Environmental Services	\$ 277,009	\$ 265,138	\$ 268,908	\$ 464,670
Public Works - Animal Care Services	\$ -	\$ -	\$ -	\$ 226,716
Child Welfare Board	\$ 2,476,131	\$ 2,476,798	\$ 2,475,874	\$ 2,627,004
Veterans Services	\$ 248,831	\$ 256,917	\$ 250,014	\$ 276,460
Mental Health Department	\$ -	\$ -	\$ -	\$ 314,325
Total Health and Public Welfare	\$ 4,627,094	\$ 4,890,799	\$ 5,009,901	\$ 5,766,897
Non-Departmental				
General Government	\$ 27,193,889	\$ 28,146,633	\$ 32,525,268	\$ 33,020,290
Interfund Transfers	\$ 14,612,047	\$ 9,575,665	\$ 9,822,592	\$ 10,215,678
Contingencies	\$ -	\$ 12,559,201	\$ -	\$ 30,932,633
TOTAL	\$ 327,152,123	\$ 339,921,349	\$ 339,727,530	\$ 366,623,890

APPROPRIATED FUND BALANCE

Company: 100

Program Description: The FY 2013-14 Adopted Budget includes \$52,041,820 as an appropriated fund balance for the General Fund. This amount will be held as an operating reserve. Because the County can only spend funds that are actually appropriated in the adopted budget, it is in the County's best interest to appropriate all of the anticipated fund balance. This makes these funds available for use if some extraordinary event would require the expenditure of these funds. The County has a policy not to use the Appropriated Fund Balance except for some unforeseen, catastrophic event.

Performance Indicators:

Not Applicable

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Appropriated Fund Balance	\$67,381,083	\$63,759,586	\$52,041,821
<i>Total</i>	<i>\$67,381,083</i>	<i>\$63,759,586</i>	<i>\$52,041,821</i>

Program Justification and Analysis:

Commissioners Court has set a policy to maintain a General Fund operating reserve equal to one-tenth of annual operating expenses. This represents Bexar County's commitment to maintain strong financial reserves.

The FY 2013-14 Appropriated Fund Balance decreases by 18.4 percent when compared to the FY 2012-13 estimates. This is a difference of about \$11,717,766 when compared to the FY 2012-13 estimated Appropriated Fund Balance, which is due to an increase in expenditures for FY 2013-14 when compared to FY 2012-13 estimates.

The FY 2013-14 Adopted Budget includes an ending fund balance of \$52,041,821 that meets the requirement to protect the County's excellent bond rating and maintain financial stability.

AGRI LIFE

FUND: 100
ACCOUNTING UNIT: 5102

Mission: The Texas AgriLife Extension Office facilitates significant change in Bexar County through the investment of appropriate resources.

Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.
- The development and implementation of a comprehensive plan, administration of program and coordination of projects/activities to effect change for the citizens of Bexar County with a comprehensive array of services and improvements.
- Improving the lives of people, business, and communities across Bexar County and beyond through high-quality, relevant education.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources.

Goals and Objectives:

- To design and implement programs based on sound public policies, which meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that will expand services to County residents.
- To operate basic needs programs that are fully compliant with funding regulations and policies.
- To provide quality services and client satisfaction through the timely and cost effective expenditure of resources.
- Enhance access to and deliver of entitlement benefits through Bexar County.
- Provide and promote quality information and referrals to other resources.
- Educate Bexar County residents to take more responsibility for improving their health, safety, productivity and well being.
- Educate Bexar County residents to improve their stewardship of the environment and Texas' natural resources.
- Enable Bexar County residents to make decisions that contribute to their economic security and to the County's economic prosperity.
- Foster the development of responsible, productive, and self-motivated youth and adults.

Program Description: The Texas AgriLife Extension Service Division offers the knowledge resources of the land-grant university system to educate Bexar County residents for self-improvement, individual action and community problem solving. The Texas AgriLife Extension Service Division is a statewide educational agency and a member of the Texas A&M University System (TAMUS), linked in a unique partnership with the nationwide Cooperative Extension System and Texas County governments.

The Texas AgriLife Extension Service Division values and promotes principles of citizen and community involvement, scientifically-based education, lifelong learning and volunteerism. It provides access to all citizens and works cooperatively with other TAMUS parts, County departments and external agencies and organizations to achieve its goals.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Work Load Indicators:			
Number of People (Adults & Youth) Reached by Group Educational Programs	416,994	469,135	475,000
Number of Youth Reached by Educational Group Programs	148,440	274,180	280,045
Educational Programs Conducted by Faculty	6,066	5,676	5,876
Efficiency Indicators:			
Average attendance per educational program	51	59	58
Average hours of work accomplished per volunteer	40	40	40
Percentage of Master Volunteers Fulfilling Commitment of Volunteer Service	70%	75%	80%
Effectiveness Indicators:			
Value of Information and Program provided by the Extension (5.0 = Extremely valuable)	4.6	4.59	4.65
Overall Satisfaction with Extension Activities (5.0 = Completely Satisfied)	4.7	4.66	4.75
Percent Who Would Recommend the Extension Activity to Others	97%	97.4%	98%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$472,073	\$517,645	\$506,782	\$551,910
Travel, Training, and Remunerations	19,323	19,320	19,320	23,430
Operational Expenses	128,136	162,002	160,064	150,452
Supplies and Materials	12,638	13,323	12,749	16,275
Total	\$632,170	\$712,290	\$698,915	\$742,067

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 6 percent when compared to the FY 2012-13 estimates. This is primarily due to an increase in the Personnel Services Appropriation as described below.
- The Personnel Services group increases by 9 percent when compared to the FY 2012-13 estimates. This increase is due to fully funding all positions within AgriLife’s authorized position list.
- The Travel and Remunerations group increases by 21 percent when compared to the FY 2012-13 estimates. This increase is due to additional travel for the Youth Agriculture, Outreach, and Garden programs throughout Texas. Travel also has increased due to the addition of a new County Extension Associate-Water and Natural Resources.
- The Operational Costs group decreases by 6 percent when compared to FY 2012-13 estimates. This is due to one-time costs associated with technology improvement items which were purchased in FY 2012-13.
- The Supplies and Materials group increases by 28 percent when compared to FY 2012-13 estimates. This is due to material costs associated with the new Health and Wellness Program Specialist as described in the program change below.
- The FY 2013-14 Adopted Budget includes two program changes for a total cost of \$11,665.
 - The first program change adds one Health and Wellness Program Specialist (E-07) and deletes one Agricultural Youth Educator (E-02) and one Agricultural Program Technician-Part-Time (NE-03) for a total cost of \$11,665. The new position will leverage eight AmeriCorps Members and 50 trained Master Wellness and Master Gardener volunteers who will compel positive changes in health and wellness behaviors through teaching health education to parents and other adults, nutrition education for children, growing fruits and vegetables, and engaging children in physical activity.
 - The second program change reclassifies a County Extension Associate-Natural Resources to a County Extension Associate-Agriculture at no cost.

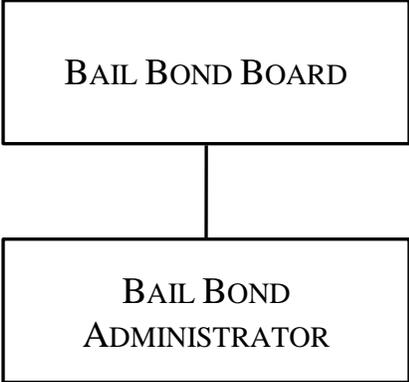
Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Department Head/County Extension Director	1	1	1
Agriculture Youth Educator	1	1	0
Agricultural Program Technician	1.5	1.5	1
County Extension Associate - 4-H	1	1	1
County Extension Associate - Agriculture	0	0	1
County Extension Associate - Family & Consumer Science	1	1	1

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
County Extension Associate - Water and Natural Resources*	0	1	1
County Extension Associate - Natural Resources	1	1	0
County Extension Associate - Horticulturist	1	1	1
Health and Wellness Program Specialist	0	0	1
Office Assistant III	3	0	0
Office Assistant IV	0	3	3
Office Supervisor	1	1	1
Youth Gardens Coordinator	1	1	1
Youth Outreach Educator	1	1	1
<i>Total – AgriLife</i>	<i>13.5</i>	<i>14.5</i>	<i>14</i>

*Position is fully funded for a 2-year trial period by the Texas A&M Institute of Renewable Natural Resources/Texas Water Resources Institute (IRNR/TWRI) and Texas A&M Agrilife Extension Service. Only funding for auto allowance is provided for this position. This position was added mid-year in FY 2012-13.

BAIL BOND BOARD



BAIL BOND BOARD

FUND: 100
ACCOUNTING UNIT: 5201

Mission: To provide regulation of bail bond companies within the appropriate State Statutes and local Bail Bond Rules and ensure the citizens of Bexar County receive fair and equitable service, protection, and treatment.

Vision: To ensure the citizens of Bexar County are receiving credible and honest service and that the citizens have a government office that is accountable and responds to their needs and concerns.

Goals and Objectives:

- Ensure compliance by bail bond sureties with State Statutes and Local Rules.
- Provide an accessible government office to citizens needing information.
- Provide cooperative relationships between bail bond sureties and interested persons.
- Be proactive in practicing prevention and early intervention on any complaints or problems regarding bail bond sureties.

Program Description: The Bail Bond Board exists in all counties with a population of 110,000 or more as directed by Texas State Statute, Chapter 1704, Occupations Code, Regulation of Bail Bond Sureties. The Board is composed of ten members who are elected officials or appointed persons representing the elected official. The Board administers the Code, supervises, and regulates all phases of the commercial bonding business and enforces the Code. The Bail Bond Board also conducts hearings, investigates, and makes determinations with respect to the issuance, refusal, suspension, or revocation of licenses to bondsman. The Board requires applicants and licensees to appear before the Board, examines witnesses, and compels the production of pertinent books, accounts, records, documents, and testimony by the licensee and others. The Board employs a Bail Bond Administrator who performs all functions directed by the Board and the Code.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Work Load Indicators:

Number of Prospective Employee Verifications	120	120	120
Number of Bail Bond Surety Customer Complaints Investigated	150	150	150

Efficiency Indicators:

Number of Bail Bond Sureties Monitored per FTE	41	41	41
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Effectiveness Indicators:

Percent of Bail Bond Sureties referred to Bail Bond Board	2.4%	2.4%	2.4%
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Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$55,452	\$55,623	\$57,383	\$57,728
Operational Costs	69	135	135	853
Supplies and Materials	23	93	93	93
Total	\$55,544	\$55,851	\$57,611	\$58,674

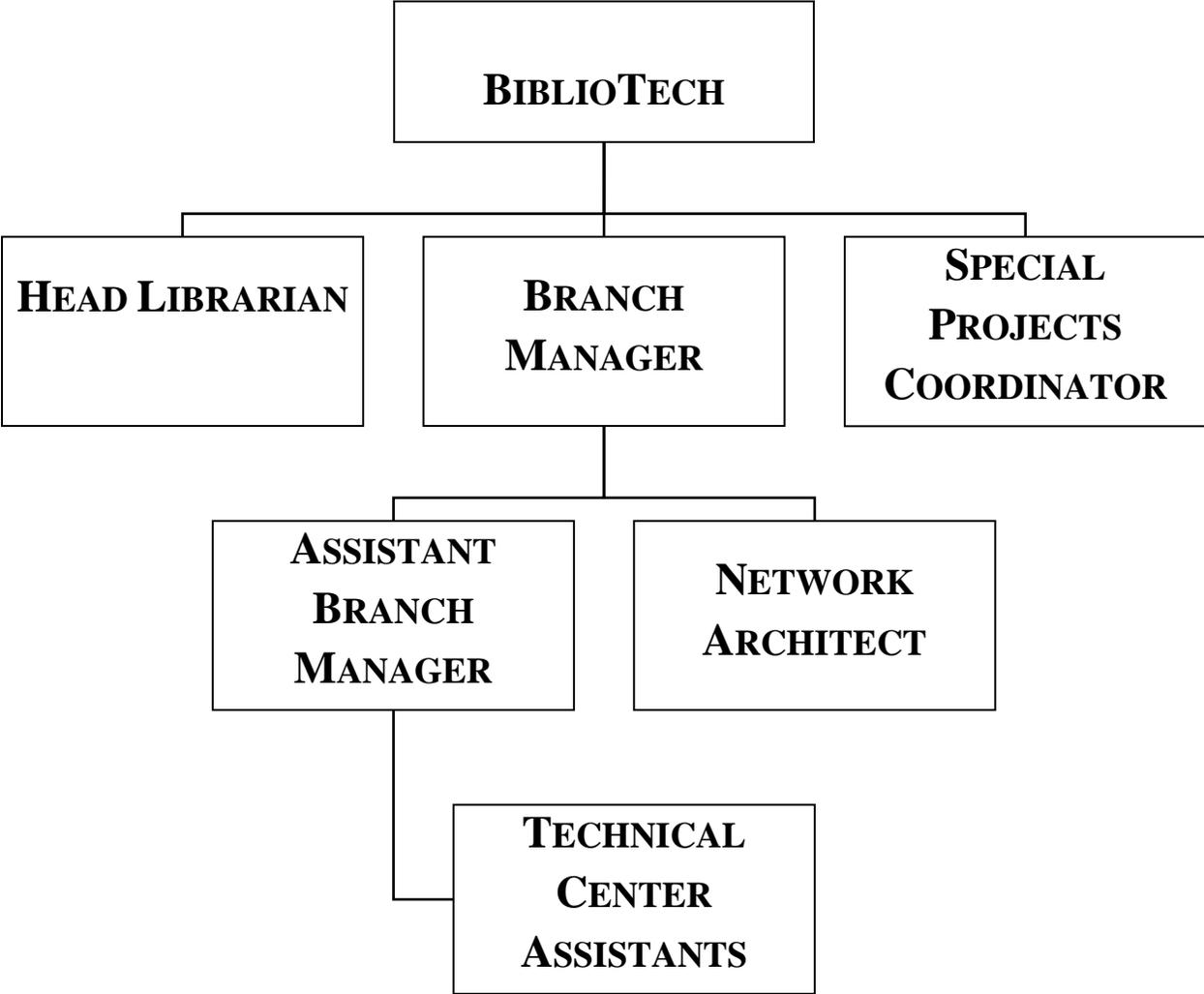
Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases 1.8 percent when compared to the FY 2012-13 estimates.
- The Personnel Services group remains relatively flat when compared to the FY 2012-13 estimates. The minor increase is due to retirement contributions.
- The Operational Costs group increases significantly when compared to the FY 2012-13 estimates due to increase funding for the purchase of a laser printer/scanner/fax/copier and toner with a total cost of \$718.
- The Supplies and Materials group remains flat when compared to FY 2012-13 estimates.
- There are no program changes in the FY 2013-14 Adopted Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Bail Bond Administrator	1	1	1
Total - Bail Bond Board	1	1	1

BIBLIOTECH



BIBLIOTECH

FUND: 100
ACCOUNTING UNIT:
6901, 6911



Mission: Provide all Bexar County residents the opportunity to access technology and its applications for the purposes of enhancing education and literacy, promoting reading as recreation and equipping residents of our community with the necessary tools to thrive as citizens of the 21st century.

Vision: BiblioTech will serve as a driving force for the advancement of traditional and digital literacy in Bexar County.

Goals and Objectives:

- Provide public library services delivered in digital format, including a quality collection of recreational reading materials, resource materials and databases
- Provide educational programs for all ages designed to meet the growing technology needs of our residents
- Actively pursue community engagement through partnerships with various public and private organizations in fulfillment of its mission
- Support local schools through the provision of digital resources and electronic devices
- Serve as a bridge for the digital divide that exists in Bexar County

Program Description: BiblioTech will serve as a public source of computing equipment, electronic devices, study spaces and meeting rooms in an internet café type setting. The Center will operate in conjunction with a county wide e-book lending repository accessible either on-site or remotely. BiblioTech will be staffed by a Master of Library and Information Science (MLIS) Librarian, Branch Manager and team of Technology Assistants and will be open to the public seven days a week.

Policy Consideration:

The BiblioTech concept was developed in 2012 and will be operational by September of 2013. As BiblioTech is the first digit public library in the United States, it was developed without the benefit of an existing model, and has received significant attention in the press and library community on a world-wide scale. As BiblioTech develops as a full-service library, unexplored content opportunities will present themselves. The BiblioTech has received contacts and invitations from other cities in the United States interested in implementing digital libraries. Speaking opportunities have also been presented to Bexar County staff and a travel budget has been developed for FY 2013-14.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Work Load Indicators:

Number of books checked out	N/A	N/A	N/A
Number of e-readers circulated	N/A	N/A	N/A
Number of computer hours logged	N/A	N/A	N/A
Number of program attendees	N/A	N/A	N/A
Number of on-site patrons (foot traffic)	N/A	N/A	N/A

Efficiency Indicators:

Number of waitlisted devices	N/A	N/A	N/A
Number of waitlisted books	N/A	N/A	N/A
Number of wish listed books	N/A	N/A	N/A
Average computer wait time	N/A	N/A	N/A

Effectiveness Indicators:

Number of library cards issued	N/A	N/A	N/A
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Appropriations:

FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
Actual	Budget	Estimate	Budget

Personnel Services	\$0	\$107,734	\$95,360	\$495,907
Travel, Training, and Remunerations	0	0	0	15,000
Operational Expenses	0	34,951	23,750	649,311
Supplies and Materials	0	21,405	21,355	50,180

Total	\$0	\$164,090	\$140,465	\$1,210,398
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Program Justification and Analysis:

- The BiblioTech FY 2013-14 Adopted Budget increases significantly when compared to the FY 2012-13 Estimates. The FY 2012-13 Adopted Budget for the BiblioTech was appropriated on January 15, 2013 by Commissioners Court to include only four months of operating expenses for FY 2012-13. The increase from FY 2012-13 estimates to the FY 2013-14 Adopted Budget is due to fully funding the BiblioTech for FY 2013-14.
- The Personnel Services group increases significantly when compared to the FY 2012-13 estimates. This is due to fully funding all authorized positions for the fiscal year. Funding is also provided for seven temporary Technical Center Assistants (NE-04) throughout the fiscal year to assist with seasonal adjustments in the use of the facility by the public.
- The Travel and Remunerations group has been added for travel and training of the BiblioTech’s Head Librarian and staff. Continuing education is required to obtain accreditation from the Texas Library Association.
- The Operational Costs group increases significantly when compared to FY 2012-13 estimates. This increase includes funding for the maintenance of the library repository and an additional 10,000 titles to be added to the collection. Funding is also appropriated for additional e-readers and children’s programming and content. Funding will be provided for replacement of inventory of loaned e-readers, as well as replacement of faulty or destroyed hardware, if necessary.
- The Supplies and Materials group increases significantly when compared to the FY 2012-13 estimates. This increase is due to the County staffing and operating the BiblioTech Café pending the selection of an outside vendor to operate the Café. The Café will offer sundry goods and snacks to the public who visit the BiblioTech.
- There is one program change in the FY 2013-14 Adopted Budget for the BiblioTech as described below:
 - A Network Architect I (E-07) has been involved in the technological implementation and integration of the BiblioTech site at the Pleasanton Facility. This position will be transferred from the Bexar County Information Technology budget into the BiblioTech at a cost of \$73,570.

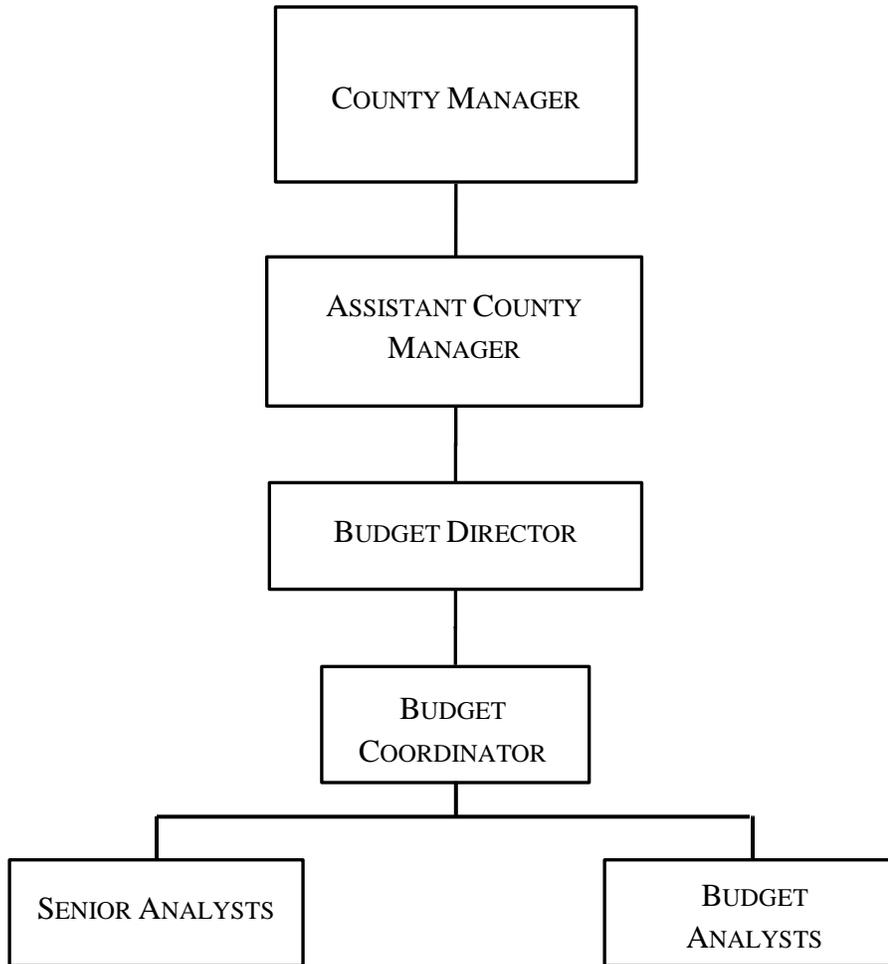
Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administration			
BiblioTech Head Librarian	0	1	1
BiblioTech Branch Manager	0	1	1
Network Architect I	0	0	1
BiblioTech Assistant Branch Manager	0	1	1

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Technical Center Assistant - Part Time	0	1.5	1.5
Special Projects Coordinator-BiblioTech	0	1	1
<i>Total - BiblioTech</i>	<i>0</i>	<i>5.5</i>	<i>6.5</i>

BUDGET DEPARTMENT



BUDGET DEPARTMENT

COMPANY: 100
ACCOUNTING UNIT: 4903

Mission: Serving Bexar County, adding value, delivering results.

Vision: Our customers will see the Budget Department as a valued partner in making Bexar County the government of choice. We will be leaders in providing budget monitoring and financial analysis.

Goals and Objectives:

- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions, and accountability.
- Strengthen Bexar County's financial position.
- Continuously improve business practices.
- Attract, develop, motivate, and retain a productive and diversified workforce.
- Accomplish goals in the most cost-effective manner for Bexar citizens.

Program Description:

The Budget Department's functions include preparing and presenting the annual County operating budget for approval by Commissioners Court. It has responsibility for monitoring departmental appropriations and expenditures and preparing fiscal assessments/notes and budgetary transfers as required. The Budget Department is responsible for monitoring the performance measures submitted by County Offices and Departments to evaluate effectiveness and efficiency of programs. The budget staff ensures that its recommendations are based on accurate information and analyses by maintaining a strong emphasis on validation of data between the budget system, the County Financial Management System, the County Human Resources Information Systems, and data generated by County Offices and Departments. The Budget Department is also responsible for coordinating the development of the County's Long Range Financial Forecast and providing quarterly updates to Commissioners Court regarding current year expenditures.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Fiscal Notes written	174	56	50
Number of Budgets Monitored	84	91	92
Special Budget Projects Completed	5	4	10
Number of Budget Transfers	151	200	200
Efficiency Measures:			
Budgetary Dollars Monitored per Analyst	\$232,055,406	\$140,934,247	\$168,062,993
Number of Budgets Monitored per Analyst	14	15	15

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Efficiency Measures Cont:

Budget Transfers Prepared per Analyst	25	33	33
Fiscal Notes Written per Analyst	29	9	8

Effectiveness Measures:

Percent Change of General Fund Budget	3%	4%	7%
Percent Change of Total County Budget	8%	6%	19%
Percentage Difference of Actuals versus Estimates	1%	1%	1%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Personnel Services	\$598,912	\$535,627	\$453,431	\$456,543
Travel and Remunerations	3,228	13,000	6,000	13,000
Operational Costs	19,897	8,279	6,550	2,829
Supplies and Materials	11,905	10,500	10,603	10,500
<i>Total</i>	<i>\$633,942</i>	<i>\$567,406</i>	<i>\$476,584</i>	<i>\$482,872</i>

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 1.3 percent when compared to FY 2012-13 estimates. This increase is due to an increase in the personnel services appropriation group as described below.
- The Personnel Services group increases by less than 1 percent when compared to FY 2012-13 estimates. This increase is due to the transfer of one position from the Management and Finance Department to the Budget Department mid-year during FY 2012-13. This position was created to provide support to the Interim Budget Director. At the same time, the Management and Finance Services Director position was deleted in order to pay for the cost of the new Budget Coordinator position.
- The Travel and Remunerations group increases significantly when compared to FY 2012-13. Funding is provided to pay for writing skills and presentation skills training for Budget staff.
- The Operational Costs group decreases significantly when compared to FY 2012-13 estimates. The decrease is due to a decrease in the technology improvement fee line item.
- The Supplies and Materials group remains relatively flat when compared to FY 2012-13 estimates.

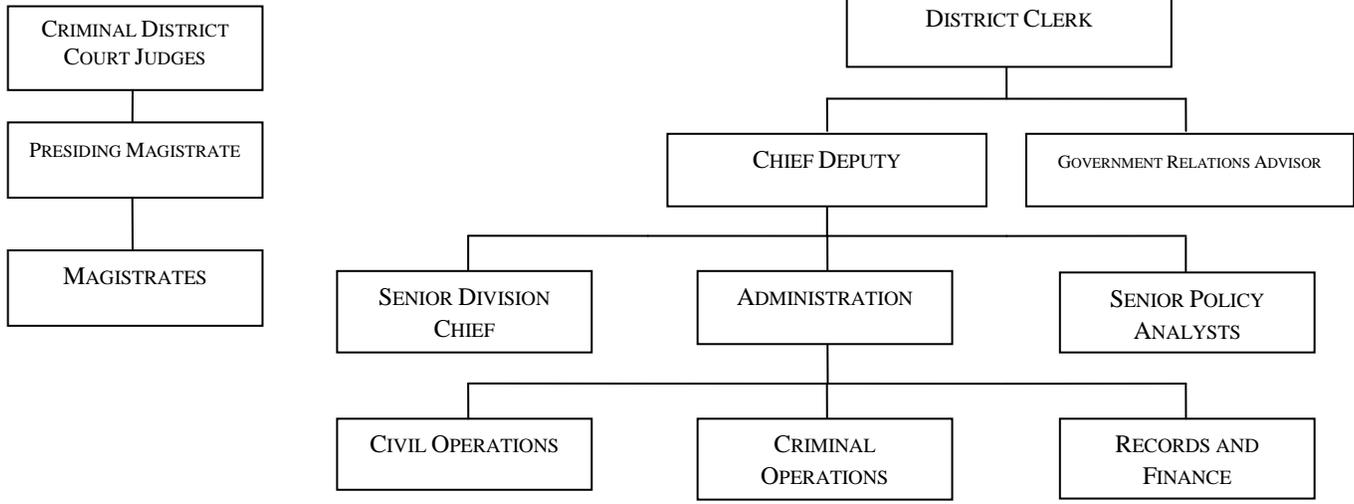
- One program change is adopted for the Budget Department as described below:
 - The Functional Lead and Trainer – Budget position is deleted for a savings of \$79,844. This position was created to provide training and support to the Budget Department for the Lawson Budget and Planning (LBP) software implemented during FY 2011-12. All Budget staff is fully trained and system support is provided by both Bexar County Information Technology (BCIT) and the County Auditor’s Office. Therefore, this position is no longer required.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Analyst	2	3	3
Assistant County Manager	0	.25	.25
Budget Coordinator	0	1	1
Budget Director	1	1	1
Data Tracking Specialist	1	0	0
Functional Lead and Trainer – Budget	1	1	0
Senior Analyst	2	2	2
Total - Budget Department	7	8.25	7.25

The Budget Coordinator and the Data Tracking Specialist positions were created during FY 2012-13.

CENTRAL MAGISTRATION



CENTRAL MAGISTRATION CRIMINAL DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3210

Mission: Central Magistration envisions itself as implementing the procedures and processes necessary to facilitate the timely and orderly magistration of individuals arrested and charged with misdemeanor or felony offenses and the protection of the community that we serve. Central Magistration strives to work closely with the District and County Courts, the other County departments and the City of San Antonio, while insuring that justice is carried out in the most efficient and effective manner.

Vision: To provide the most efficient and effective magistration process, to provide support to the District and County Court Judges and to provide assistance to the citizens of our community.

Goals and Objectives:

- Provide 24 hour magistration.
- Provide efficient procedures for the magistration and release of arrested individuals.
- Provide efficient and effective procedures for the dissemination of information to the public.
- Handle the administrative duties for Central Magistration.
- Provide information to the magistrates concerning legal and administrative changes that impact central magistration.
- Provide information to other departments and agencies integral to the effective performance of central magistration.
- Provide efficient and effective processes that affect interaction and cooperation between departments, agencies and personnel.

Program Description: On November 1, 2007, Bexar County assumed responsibilities associated with the magistration of County arrestees. In assuming the oversight of the magistration process, Bexar County anticipates reducing jail population through a variety of operational changes. Several of the recently implemented changes intended to facilitate reduction of jail population include the ability to accept pleas and sentence arrested persons at the time of magistration. This will allow offenders, if warranted, to be placed directly on probation without spending time in jail and provide the ability to hold arrestees at the magistration site for up to 72 hours from the time taken into custody, which allows more cases to be resolved without jail time. Also, CMAG is committed to fine tuning the commercial and personal bonding process in order to help these two systems operate in a more complementary manner. County CMAG operations are divided into three principal areas: Magistration, District Clerk, and Pretrial Services. Each area operates independently and reports to either a Director or Elected Official.

Performance Indicators:

FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Budget
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Workload Indicators:

Total Number of Persons Magistrated	63,229	64,750	66,300
Number of Offenses Magistrated	66,591	69,556	72,510
Number of Felony Misdemeanants Magistrated	43,138	45,838	48,538
Number of Felony Offenses Magistrated	23,420	23,696	23,972

Efficiency Indicators

Number of persons Magistrated			
Full-Time Magistrates	39,834	40,793	41,769
Part-Time magistrates	23,395	23,958	24,531

Effectiveness Indicators:

Percent of Misd/Felony Offenses Magistrated			
Misdemeanors	46.4%	46.4%	46.4%
Felonies	18.5%	18.4%	18.4%
Other (NCC)	35.1%	35.2%	35.2%
Percent of Individuals Magistrated and Released from CMAG	48.7%	50.1%	51.0%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Personnel Services	\$570,082	\$587,002	\$604,250	\$613,209
Travel, Training, and Remunerations	0	0	0	3,600
Operational Costs	1,872,288	1,930,887	1,897,222	1,988,813
Supplies and Materials	591	1,500	591	1,500

Total \$2,442,961 \$2,519,389 \$2,502,063 \$2,607,122

Program Justification and Analysis:

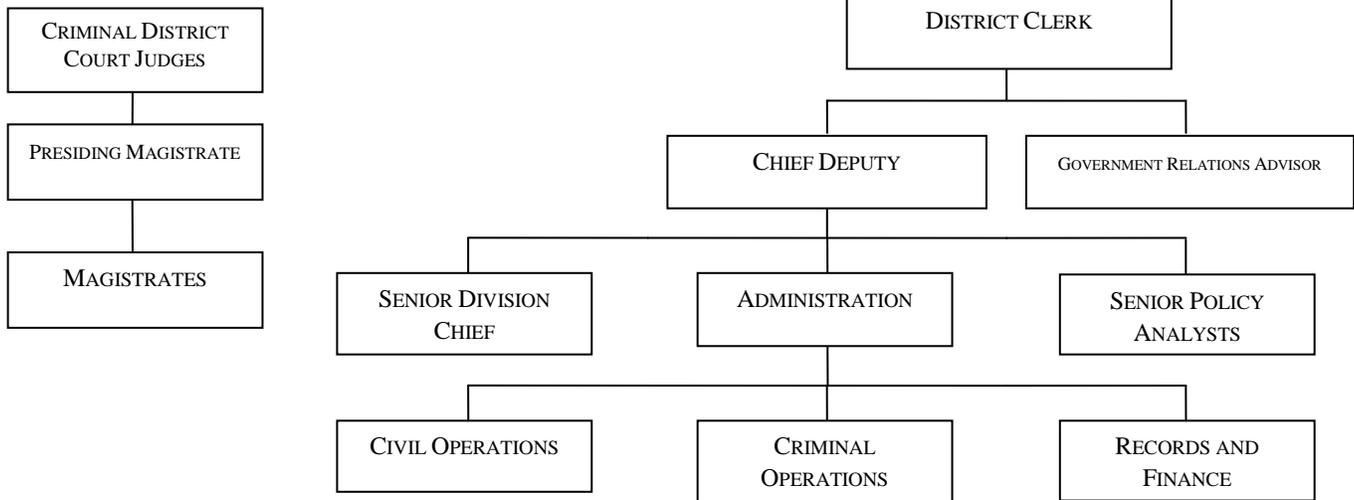
- The Central Magistration Department’s Budget increased by 4.2 percent when compared to the FY 2012-13 estimates. This is primarily due to a slight increase in contract costs as described below.
- The Personnel Services group increased by 1.5 percent when compared to FY 2012-13 estimates. A Magistrate position was vacant for a portion of FY 2012-13. Full funding is provided for all positions in FY 2013-14.

- The Travel, Training, and Remunerations group was budgeted to receive funding in FY 2013-14 for a Judicial Seminar.
- The Operational Expenses increased by 4.8 percent when compared to FY 2012-13 estimates due to an increase in costs for the Detention Healthcare contract and the University Health System (UHS) contract.
- The Supplies and Materials group increased significantly when compared to FY 2012-13 estimates due to funding provided for office furniture in FY 2013-14.
- There are no program changes in the FY 2013-14 Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Magistrate	2	2	2
Magistrate Part-time	4.5	4.5	4.5
Presiding Magistrate	1	1	1
<i>Total – CMAG Criminal District Courts</i>	<i>7.5</i>	<i>7.5</i>	<i>7.5</i>

CENTRAL MAGISTRATION



CENTRAL MAGISTRATION – DISTRICT CLERK

FUND: 100
ACCOUNTING UNIT: 3201

Mission: The District Clerk’s mission is to fulfill statutory duties as records custodians for the Magistration Office by providing the County Magistrate Court and public with information and support necessary using the most technologically advanced methods possible in the most cost efficient manner.

Vision: The District Clerk envisions the Magistrate Office setting an example of a collaborative effort between the City of San Antonio and Bexar County by working together to streamline the magistration process.

Goals and Objectives:

- To perform functions and duties as mandated by law.
- To incorporate record management principles in imaging information and technology sources.
- To provide the support and resources for the County Magistrate for Bexar County.
- To provide the support and resources necessary for employees to perform their duties and responsibilities.
- To be customer friendly and responsive to the customers need for service and information.
- To work cooperatively with the City of San Antonio to facilitate the magistrate process.

Program Description: The Magistrate Court works cooperatively with the City of San Antonio to magistrate arrested persons. The office operates out of the City’s Frank Wing Municipal Court Building. The District Clerk’s responsibilities in the magistration process include providing support services to the County Magistrate, serving as the clerk of the court, serving as custodian of records pertaining to class B offenses and above, and providing legally authorized information to the public concerning arrested persons brought to the facility to be magistrated.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Indicators:

Number of Persons Magistrated	63,229	64,750	71,225
Number of Phone Calls	65,415	91,868	92,000
Number of Records Maintained	10,177	10,370	10,400

Efficiency Indicators:

Number of Persons Magistrated (Intake) per FTE	3,513	3,597	3,957
Number of Phone Calls per FTE	21,805	30,623	30,667

Effectiveness Indicators:

Average Number of Minutes to Intake an Arrested Person	8	8	8
Average Response Time in Hours to Deal with a Difficult Situation	3	3	3

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,005,806	\$1,022,116	\$1,045,356	\$1,068,969
Travel and Remunerations	0	100	50	0
Operational Expenses	15,095	15,775	13,750	15,800
Supplies and Materials	25,226	26,850	26,884	26,925
Total	\$1,046,127	\$1,064,841	\$1,086,040	\$1,111,694

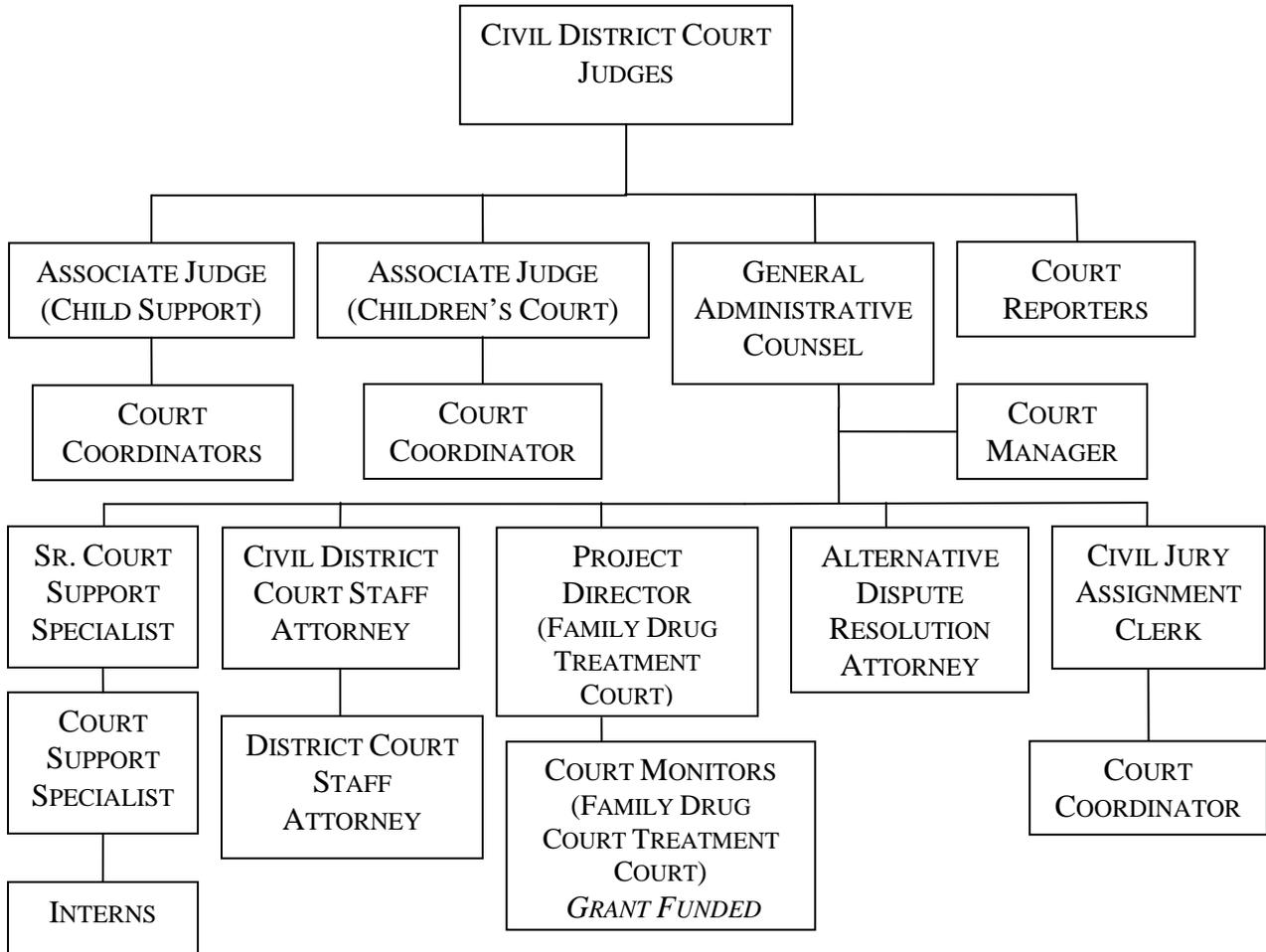
Program Justification and Analysis:

- The Central Magistration Department’s FY 2013-14 Budget increased by 2.4 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group increased by 2.3 percent when compared to the FY 2012-13 estimates. This is primarily due to turnover experienced in FY 2012-13.
- The Travel, Training and Remunerations group was no longer budgeted because funding is no longer required.
- The Operational Costs group increased by 14.9 percent when compared to FY 2012-13 estimates due to funding being budgeted at the FY 2012-13 Budget level.
- The Supplies and Materials group remained flat when compared to FY 2012-13 estimates.
- There are no program changes for the FY 2013-14 Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Division Chief – CMAG	1	1	1
Central Magistrate Court Clerk	9	9	9
CMAG – Supervisor	3	3	3
Criminal Assignment Clerk III	6	6	6
Office Assistant IV	5	5	5
Total – CMAG District Clerk	24	24	24

CIVIL DISTRICT COURTS



CIVIL DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3700

Mission: The Civil District Court Administration’s mission is to provide Judges and staff with the support necessary to most efficiently conduct Court business.

Vision: The Civil District Court’s vision is to provide user friendly and prompt information about the Civil District Courts to participants in the Court process as well as the general public.

Goals and Objectives:

- Conduct Courts that are open to every person injured in their lands, goods, person or reputation so they will have a remedy by due course of law.
- Grant to all parties due process and a fair opportunity to be heard at a meaningful time, place and manner.
- Correctly apply the rules, statutes, common law, and Constitutions of this State and the United States.
- Duly and fairly administer the administrative duties of the District Courts.

Program Description: Civil District Courts Administration provides administrative and liaison support to the fourteen Civil District Courts, two Child Support Associate Judges (Title IV-D), and two Children’s Court Associate Judges. The administrative office assists with the functions of the Presiding Court, Jury Monitoring Court and the Alternative Dispute Resolution Court. The Civil District Courts Administration assists in overseeing the official court reporters for the Civil District Courts and Associate Judges. The administrative office assists the Local District Court Administrative Judge and Civil District Judges on the Juvenile Board with legal and administrative tasks. Civil District Courts Administration is responsible for case flow management, research, budget preparation and oversight, advisory services, and dispute resolution, as well as supporting the Children’s Court and the Family Drug Court Treatment Program, and providing ancillary assistance to the Domestic Relations Office.

Performance Indicators:

FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Budget
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Workload Indicators (Civil & Family Law):

Number of Cases Pending at Beginning of Year	40,025	42,733	44,825
New Cases Filed During the Year	43,600	43,000	43,000
Disposition of Cases	40,080	41,000	44,000
Number of Cases Pending at the End of the Year	42,748	44,825	43,715

Efficiency Indicators:

Court Appointed Attorney Expense per Hearing	\$304	\$306	\$310
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FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Budget
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Effectiveness Indicators:

Clearance Rate (Civil and Family Law)	93.5%	96.5%	97%
Monthly Dispositions per Court	239	244	262
Aging Analysis of Disposed Cases			
0-3 Months	30%	30.5%	30%
3-6 Months	20%	17%	20%
6-12 Months	20%	19%	16%
12-18 Months	10%	11.5%	5%
Over 18 Months	20%	22%	29%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$3,257,563	\$3,368,058	\$3,429,419	\$3,533,283
Travel and Remunerations	14,438	17,350	15,735	17,350
Operational Costs	301,902	318,243	302,865	331,067
Supplies and Materials	46,630	32,025	31,878	33,215
Court Appointed Attorneys	3,350,345	3,300,000	3,210,701	3,300,000
Total	\$6,970,878	\$7,035,676	\$6,990,598	\$7,214,915

Program Justification and Analysis:

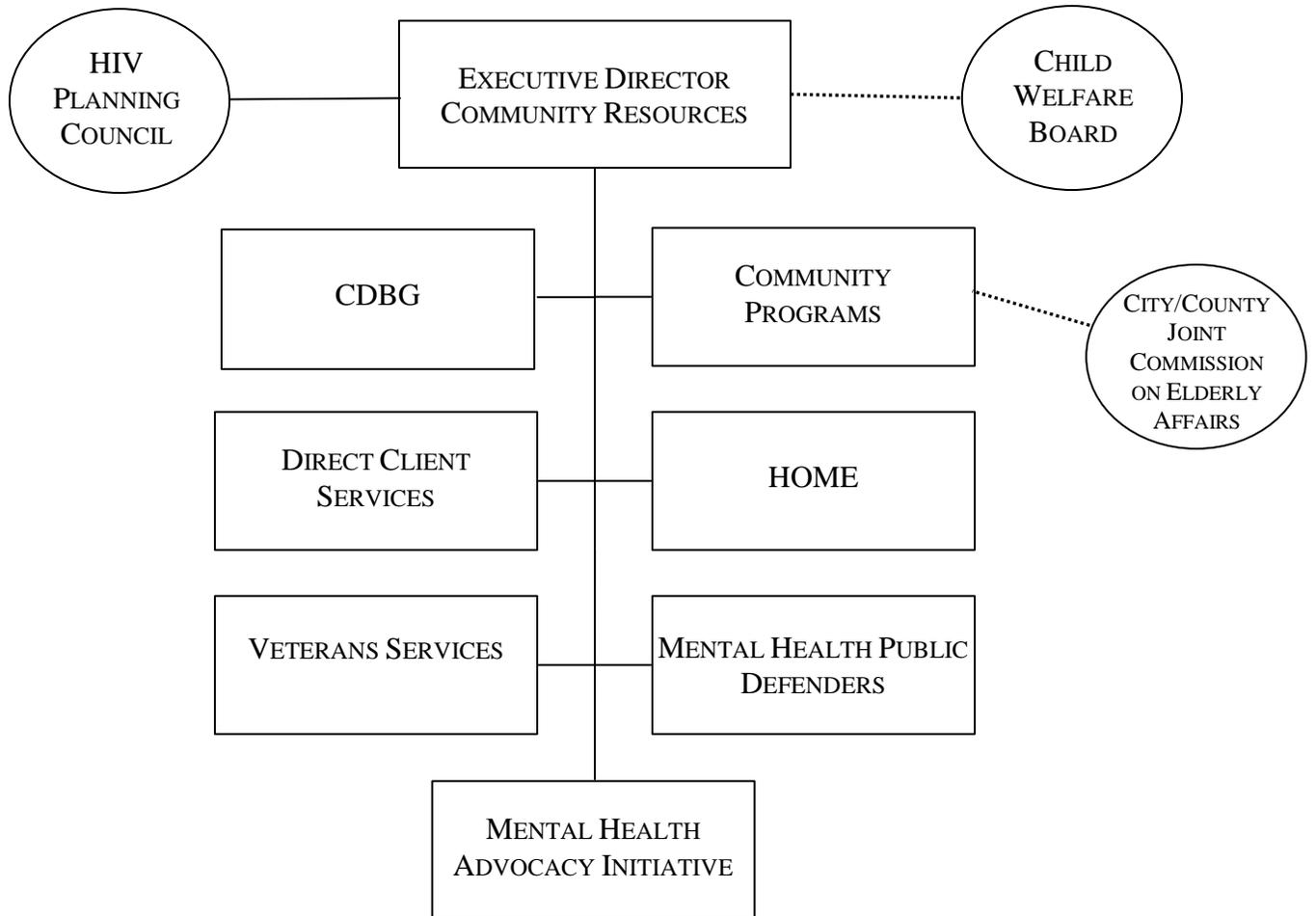
- The FY 2013-14 Proposed Budget increases by 3.2 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increases by 3 percent when compared to the FY 2012-13 estimates. This is due to Out of Cycle Salary Adjustments approved for the Civil District Court Manager and the Senior Court Support Specialist in FY 2012-13 and program changes as described below.
- The Travel and Remunerations group increases by 10.3 percent when compared to the FY 2012-13 estimates. Funding is kept at the same levels as the previous budget.
- The Operational Costs group increases by 9.3 percent when compared to the FY 2012-13 estimates, primarily due to increases in the Transcription Services and Professional Services line item.
- The Supplies and Materials group increases by 4.2 percent when compared to FY 2012-13 estimates. The increase is due to additional funding provided for office supplies.
- The Court Appointed Attorney group increases by 2.7 percent when compared to the FY 2012-13 estimates. Funding is kept at the same levels as the previous budget.

- The FY 2013-14 Proposed Budget includes three program changes for a total cost of \$52,040 as described below:
 - The first program change is to add one Chief Trial Assignment Clerk (E-10) and delete one Civil Jury Assignments Clerk (E-07) for a total cost of \$6,318. This is proposed due to an anticipated increase in filings due to implementation of e-filing.
 - The second program change is to add one District Court Staff Attorney (E-11) and delete one Court Support Specialist (E-02) for a total cost of \$39,630. The increased attorney work load includes legal research, reviewing and drafting orders, and assisting the Judges with Court dockets. Along with the increased work load, the Staff Attorneys Office is expecting additional workload as a result of the implementation of e-filing and the work that is required to accomplish e-filing.
 - The third program change reclassifies the Program Director from an E-08 to an E-09. This change brings this position in line with all other Specialty Court Managers. The cost associated with this reclassification is \$6,092.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Alternative Dispute Resolution Attorney	1	1	1
Associate Judge	2	2	2
Chief Trial Assignment Clerk	0	0	1
Civil District Court Manager	1	1	1
Civil District Court Staff Attorney	1	1	1
Civil Jury Assignment Clerk	1	1	0
Court Reporter	16	16	16
Court Support Specialist	2	2	1
District Court Coordinator	2	2	2
District Court Staff Attorney	1	1	2
General Administrative Counsel	1	1	1
Judge	14	14	14
Project Director	1	1	1
Senior Court Support Specialist	1	1	1
Total – Civil District Courts	44	44	44

COMMUNITY RESOURCES



COMMUNITY RESOURCES – ADMINISTRATION

FUND: 100
ACCOUNTING UNIT: 4710

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources. Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Developing and implementing a services delivery plan, administering and coordinating programs and services to effect change for the citizens of Bexar County.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.

Goals and Objectives:

- To design and implement programs based on sound public policies, which meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that expands services to County residents.
- To operate basic needs programs that are fully compliant with funding regulations and policies.

Program Description: The Administration Division of the Department of Community Resources (DCR) identifies community needs and priority/target populations coordinating the delivery of service while ensuring compliance with funding regulations. The Administration Division also manages the day to day operations of the department. Additionally, the Division develops working partnerships with other County departments and external agencies that impact the County at a service level. Identifying opportunities to share resources which could impact issues of interest to Bexar County is a priority for this Division. The Division participates in several executive committees and taskforces developed to address County issues in order to ensure that the public and service delivery partners are fully informed about available services and eligibility requirements. Identification of qualified and capable community partners so that the department's ability to meet the basic needs of County residents are met is important to the Division. Finally, the Division prepares plans and negotiates agreements for service delivery of assistance programs ensuring that eligibility criteria is fair, equitable and complies with funding regulations of public agencies and community partners.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Workload Indicators:

Number of Households Assisted	54,599	21,001	21,014
Amount of Benefits Distributed	\$9,234,208	\$ 7,098,247	\$ 7,143,247
Number of Funeral Services (Pauper Burial)	468	500	550

Efficiency Indicators:

Ratio of Appointments Given Versus Households Assisted	99%	99%	99%
Ratio of Co-pay Customers Enrolled Versus Completing Program	99%	99%	99%

Effectiveness Indicators:

% of households deferred from disconnection of services	88%	85%	85%
Percentage of Funding Allocated vs. Expended	98%	100%	100%

Appropriations:

	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
	Actual	Budget	Estimate	Budget

Personnel Services	\$373,811	\$364,200	\$380,125	\$391,458
Travel and Remunerations	11,262	18,937	10,708	18,130
Operational Costs	25,898	41,688	41,929	36,038
Supplies and Materials	3,026	3,200	3,617	3,300
Total	\$413,997	\$428,025	\$436,379	\$448,926

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 3 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group increases by 3 percent when compared to the FY 2012-13 estimates. This increase is due to the program change described below.
- Funding is provided for Travel and Remunerations at similar levels as the FY 2012-13 budgeted amount.
- The Operational Costs group decreases by 14 percent when compared to FY 2012-13 estimates. This is due to a decrease in the Grant Expenditures account for utility assistance and general assistance for Bexar County citizens. Funding has been budgeted within the Non-Departmental budget to provide a contingency to be used for unforeseen events in the community, e.g. funding for temporary housing

of displaced families due to fire and flooding and will be transferred into this account on an as needed basis.

- The Supplies and Materials group decreases by 9 percent when compared to the FY 2012-13 estimates. Community Resources requested the decrease in funding for supplies and materials.
- There is one program change in Community Resources-Administration. An Intake Worker who performs Pauper Burial and handles a portion of the Comprehensive Energy Assistance Program (CEAP) intake and interviews will now be funded 50 percent General Fund and 50 percent in the CEAP Grant Fund based on the split of duties assigned. This program change will cost a total of \$19,211.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Executive Director	1	1	1
Client Services Manager	.5	.5	.5
Intake Worker*	0	0	1
Office Assistant IV	1	1	1
Operations Manager, Community Resources**	1	1	1
<i>Total – Administration</i>	3.5	3.5	4.5

* The Intake Worker is 50 percent General Fund and 50 percent CEAP Grant Funded.

**The Operations Manager (E-10) position is paid 80 percent from General Fund and 20 percent from Grant Funds.

COMMUNITY RESOURCES – COMMUNITY PROGRAMS

FUND: 100
ACCOUNTING UNIT: 4704

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources. Our mission will:

- Identify and maximize all available resources in the community.
- Work cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Refine program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.
- The development and implementation of a comprehensive plan, administration of the program and coordination of projects/activities to effect change for the citizens of Bexar County with a comprehensive array of services and improvements.

Goals and Objectives:

- To design and implement programs, based on sound public policies, that meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that expands services to County residents.
- To ensure that quality services are being provided to Bexar County residents through effective program evaluation and outcome measurement.
- To provide resource development to enhance and/or expand the services provided by the division, County boards, commissions, and community partners.
- To coordinate community events that educate citizens on issues related to children, seniors, economically disadvantaged populations, and County program services.
- To promote community involvement and development activities.

Program Description: The Community Programs Division is responsible for providing operational/administrative support, coordination, monitoring, preparation of reports, and oversight of diverse constituent services, and functions delivered by internal departments and external agencies that include the following:

- Bexar County Child Welfare Board
- Child Welfare Strategic Alliance
- Workforce Solutions - Alamo
- Committee of Six (Alamo Worksource Officials)
- Joint City/County Commission on Elderly Affairs
- Elder Domestic Taskforce
- Child Abuse Prevention Task Force
- Homeless Prevention and Rapid Re-housing Program
- Tenant Based Rental Program

- Regional Homeless Coalition
- Emergency Food and Shelter Program Board
- Senior Committee on Transportation
- Office on Violence Against Women – Project SAFE

The Community Programs Division staff supports the Executive Director of Community Resources by making policy and service delivery program recommendations for constituent services. The Community Programs Division also negotiates contracts and has monitoring responsibilities for the following internal/external agencies:

- Catholic Charities
- Center for Health Care Services
- Chrysalis Ministries
- Christian Senior Services
- Haven for Hope
- El Carmen Senior Center
- The Clubhouse
- Jefferson Outreach for Older People
- Northeast Senior Assistance
- JOVEN
- PEACE Initiative
- Project Mend
- Project Quest
- San Antonio Food Bank
- Home Comforts
- Health Collaborative
- Magik Theatre
- San Antonio Symphony
- Seton Home
- Southeast Community Outreach for Older People
- Young Women’s Christian Association

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Dollar amount of contracts administered	\$4,380,754	\$4,500,00	\$4,700,000
Number of agencies receiving an on-site monitoring visit	24	12	12
Number of Forensic Interviews Conducted	1,300	1,380	1,400
Efficiency Indicators:			
Number of participants receiving housing services	125	120	100
Percentage of payments processed and sent to Auditors within one week of meeting program eligibility requirements	45%	45%	45%
Percentage of Forensic Interviewer Cases Requiring a Second Interview within a Six-Month Period	2%	1%	1%

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Effectiveness Indicators:

Percentage of Emergency Forensic Interviewer Cases Interviewed Within 72 Hours	70%	70%	70%
Percentage of Invoices Returned for Questioned Costs	1%	1%	1%

Appropriations:

	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
	Actual	Budget	Estimate	Budget
Personnel Services	\$382,137	\$426,591	\$415,896	\$443,590
Travel and Remunerations	353	750	750	975
Operational Costs	5,734	4,446	4,346	7,408
Supplies and Materials	2,327	2,600	3,244	2,900
<i>Total</i>	<i>\$390,551</i>	<i>\$434,387</i>	<i>\$424,236</i>	<i>\$454,873</i>

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 7 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group increases by 7 percent when compared to the FY 2012-13 estimates. This increase is due to position vacancies experienced in the Department during FY 2012-13 that are fully funded in FY 2013-14.
- The Travel and Remunerations group increases significantly when compared to the FY 2012-13 estimates. This is due to increased funding provided for reimbursement costs for travel to home and site visits, which have increased and are projected to increase further in FY 2013-14.
- The Operational Costs group increases significantly when compared to the FY 2012-13 estimates. This is for one-time expenditures for scanners in FY 2013-14 as requested by Community Programs.
- The Supplies and Materials group decreases by 11 percent compared to the FY 2012-13 estimates. The decrease is due to one-time expenditures in FY 2012-13 which are not budgeted for.
- One program change deletes a Project Analyst (E-04) and adds a Community Programs Management Analyst (E-05) to the Community Programs division at a cost of \$3,658. This is due to additional duties related to monitoring outside agencies that require a higher level position.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Child and Family Support Liaison	1	1	1
Community Programs Director	1	1	1
Community Programs Management Analyst	1	1	2
Forensic Interviewer Specialist	2	2	2
Data Analyst	1	1	1
Project Analyst	0	1	0
<i>Total – Community Programs</i>	6	7	7

COMMUNITY RESOURCES – MENTAL HEALTH INITIATIVE

FUND: 100
ACCOUNTING UNIT: 4712

Mission: The Mental Health Advocacy Initiative facilitates significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of tools and resources.

Goals and Objectives:

- Design and implement a Mental Health Advocacy program including policies and procedures that address early identification of mentally ill inmates, individual mental health treatment, consistent case management, and appropriate supportive services.
- Early identification of mentally ill inmates that are incarcerated.
- Identification and facilitation of entrance to mental health treatment, transportation, housing and support services for mentally ill inmates.
- Ensure that clinically appropriate services are provided to the mentally ill and that effective program evaluation and outcome measurements are used to gauge the effectiveness of the program.
- Collaborate and establish productive operational partnerships with other entities that will expand the availability of services and resources.
- Coordinate and participate in community and professional events that will educate others on the Mental Health Initiative program.

Program Description: The Mental Health Advocacy Initiative Program conducts early identification of mentally ill persons incarcerated at the Bexar County Adult Detention Center and who are brought before the Magistrates' Office. The Initiative also ensures that mental health screenings are conducted in the shortest time possible and develops transition and treatment plans for implementation by contractors and County staff. Furthermore, case management services, information/referrals, and coordination of services for families and persons responsible for the program's participants are also provided by the Initiative. The Initiative also conducts staffing for the Mental Health Court and educational presentations in the community.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Workload Indicators:

Number of Referrals Per Year	1,130	850	1,000
Number of Mental Health Court Cases Heard	809	700	800
Number of Persons Enrolled in Mental Health Court	84	80	100

Efficiency Indicators:

Number of Weekly Staffings with Mental Health Court	720	720	900
Number of Persons Who Re-offend	3	13	16

Effectiveness Indicators:

Number of Successful Completions of Mental Health Court Program	38	50	85
Percentage of Demonstrated Reduction of Recidivism	90%	90%	90%

Appropriations:

	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
	Actual	Budget	Estimate	Budget

Personnel Services	\$294,052	\$233,526	\$240,465	\$20,320
Travel and Remunerations	7,081	8,562	8,389	5,925
Operational Costs	104,770	168,897	165,133	185,979
Supplies and Materials	6,088	2,800	2,803	4,355
Transfers Out	1,900	0	0	0
Total	\$413,891	\$413,785	\$416,790	\$216,579

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget decreases significantly when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group decreases significantly when compared to the FY 2012-13 estimates. This is due to the program change described below.
- The Travel and Remunerations group decreases by 29 percent when compared to FY 2012-13 estimates. The decrease was requested by the Community Resources-Mental Health Initiative.
- The Operational Costs group increases by 13 percent when compared to FY 2012-13 estimates. This increase is due to an increase in contracted services for mental health services and treatment, which corresponds to the increase in the number of participants in the Mental Health Court.

- The Supplies and Materials group increases significantly when compared to FY 2012-13 estimates. This increase of 55 percent is due to one-time costs associated with office furniture and computer supplies.
- There is one program change for the Mental Health Initiative for a total savings of \$223,515. A Specialty Court Study is assessing the allocation of resources and workload within all of Bexar County's Specialty Courts. This program change moves 11 months of salary for all positions within the Mental Health Initiative to the General Fund's Non-Departmental contingencies budget pending the outcome of the Specialty Court Study.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Mental Health Court Manager	1	1	1
Mental Health Case Manager	2	2	2
Office Assistant IV	1	1	1
<i>Total - Community Resources - Mental Health</i>	4	4	4

COMMUNITY RESOURCES – MENTAL HEALTH PUBLIC DEFENDERS

FUND: 100
ACCOUNTING UNIT: 4715

Mission: The mission of the misdemeanor Mental Health Public Defender’s Office (MHPD) is to represent certain defendants identified with treatable mental health issues in a professionally efficient manner.

Vision: Because we are specially trained and experienced in mental health issues, the MHPD unit can move pending cases through the criminal justice system more efficiently than other attorneys (both retained and Court appointed). Moving cases efficiently saves the County money and allows the client to obtain needed mental health treatment, awareness and insight.

Goals and Objectives:

- Move Mental Health cases efficiently through the Bexar County Criminal Justice System with the intention of helping the client with long-term Mental Health needs.
- Expand the Mental Health Court to include more defendants identified with mental health issues and offer more clients long-term treatment and services.
- Educate clients and their families about the need to stay connected to treatment and inform them of alternatives to calling the police in times of mental health crisis.
- Educate people in the community (including defense attorneys) that the Mental Health Court is ready to serve their clients now and in the future.

Program Description: The Mental Health Public Defenders unit will efficiently screen clients for their unique mental health needs through seeking orders of protective custody, involuntary outpatient program referrals, jail-time served issues, competency orders, special needs bonds, probation applications, trial settings, and representation through the Mental Health Court program. The Mental Health Public Defenders unit will attempt to include mental health education for clients and their families in an effort to help the client attain long-term mental health goals.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Workload Indicators:

Number of New Cases Opened	N/A	430	450
Number of Cases Closed	N/A	450	470

Efficiency Indicators:

Number of Plea Agreements	N/A	40	60
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FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Effectiveness Indicators:

Number of Persons Referred to Mental Health Services without Participation in the Mental Health Court

N/A 75 100

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Personnel Services	\$0	\$132,043	\$118,528	\$133,253
Travel and Remunerations	0	2,700	2,700	3,246
Operational Costs	0	4,921	3,988	4,218
Supplies and Materials	0	1,750	1,415	2,907
Total	\$0	\$141,414	\$126,631	\$143,624

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 13 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increases by 12 percent when compared to the FY 2012-13 estimates. This is due to a reallocation of personnel resources from Community Resources - Administration in the second quarter of the fiscal year.
- The Travel and Remunerations group increases by 20 percent when compared to the FY 2012-13 estimates. This is for ongoing travel and training associated with the Mental Health Attorney.
- The Operational Costs group increases by six percent when compared to the FY 2012-13 estimates. The budget for Operational Costs has been maintained at FY 2012-13 levels.
- The Supplies and Materials group increases significantly compared to the FY 2012-13 estimates. This increase is due to increased funding for office supplies due to a projected increase in caseload.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Attorney III	0	1	1
Office Assistant	0	1	1
Total – Mental Health Public Defender	0	2	2

COMMUNITY RESOURCES – VETERANS SERVICES

FUND: 100
ACCOUNTING UNIT: 4706

Mission: Veterans Services facilitates change in Bexar County through the investment of appropriate resources.

Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.

Vision: The Veteran Service Office will implement information, experience and knowledge to assist all veterans and their dependents in obtaining entitled benefits through education, communication and technology.

Goals and Objectives:

- Design and implement programs, based on sound public policies, which meet the basic needs of County residents.
- Form productive operational partnerships with other governmental and non-governmental entities that will expand services to County residents.
- Operate basic needs programs that are fully compliant with funding regulations and policies.

Program Description: Veterans Services staff provides assistance to veterans, dependents and survivors in filing claims for U.S. Department of Veterans Affairs (DVA) compensation, pension, death benefits, educational assistance, home loans, insurance, hospitalization, and outpatient care. They also provide assistance in applying for military discharge upgrades, requesting military records, and other documents required to complete claims for benefits. They maintain and store military discharge documents (Department of Defense form 214) for veterans that have a Bexar County mailing address upon discharge. Veterans Services also maintains benefit claim files for veterans, their dependents, and survivors.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Indicators:

Number of Interviews Conducted	3,303	3,350	3,400
Number of First Time Visits	1,600	1,625	1,650
Number of Home Visits	68	100	75

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Efficiency Indicators:			
Number of Calls Taken Per Day	35	40	50
Number of Claims and Support Statements Issued Per Interview	2.3	2.4	2.5
Number of Interviews Conducted Per Day	13.5	15.0	16.0
Effectiveness Indicators:			
Number of Veterans Receiving Assistance	3,250	3,350	3,350
Waiting Time for Claims Processing Appointment	2.5 Days	2.0 Days	2.0 Days
Percentage of Claims Submitted by the End of the Month	99.5%	99.5%	99.5%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$236,981	\$241,428	\$236,018	\$258,387
Travel and Remunerations	4,673	2,150	2,150	4,326
Operational Costs	3,389	9,209	7,354	9,547
Supplies and Materials	3,788	4,130	4,492	4,200
<i>Total</i>	<i>\$248,831</i>	<i>\$256,917</i>	<i>\$250,014</i>	<i>\$276,460</i>

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 11 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group increases by nine percent when compared to the FY 2012-13 estimates. This is due to savings in FY 2012-13 as a result of a brief vacancy of an Assistant Veterans Service Officer position that is now filled and the program change described below.
- The Travel and Remunerations group increases significantly when compared to the FY 2012-13 estimates. This increase fully funds training and travel expenses for the Veteran Services Officers who are required to fulfill annual certification training conducted by the Texas Veterans Commission. In addition, funds have been allocated for the accreditation of the Veterans Services Officer's by the Department of Veterans Affairs to allow for increased access to VA claims file data.
- The Operational Costs group increases by 30 percent when compared to FY 2012-13 estimates. This is primarily due to funding for technology improvements including four scanners to increase the Veterans Services efficiency and free up office space by removing filing cabinets.
- The Supplies and Materials group decreases by seven percent when compared to FY 2012-13 estimates. This is due to keeping the FY 2013-14 budgeted amount relatively flat.

- There is one program change for a total amount of \$8,857. This program change reclassifies three Assistant Veterans Service Officers from (E-01) to (E-02). This is because of the increased complexity of veteran’s benefits and qualification/eligibility criteria. In addition, the Veterans Services Department is projecting an increase in the number of veterans returning to the community, due to the drawdown of U.S. troops in Iraq and Afghanistan.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Veterans Service Officer	1	1	1
Assistant Veterans Service Officer	3	3	3
Office Assistant IV	1	1	1
<i>Total – Veterans Services Office</i>	5	5	5

COMMUNITY RESOURCES – CHILD WELFARE BOARD

FUND: 100
ACCOUNTING UNIT: 4714

Mission: The Bexar County Child Welfare Board ensures that appropriate services are provided to abused, neglected, and at-risk children in Bexar County.

Vision: The Bexar County Child Welfare Board is a proactive voice for abused, neglected, and at-risk children and families in Bexar County.

Goals and Objectives:

- Interpret the services of the Texas Department of Family and Protective Services to the community and the Commissioners Court.
- Coordinate the use of federal, state, and local funds for foster care and treatment and the expansion of the full range of Children’s Protective Services (CPS).
- Communicate needs and priorities of the community to the Commissioners Court and Children’s Protective Services staff.
- Review the quality of services being rendered by the CPS units.
- Prepare and present an annual budget to the Commissioners Court and authorize spending County funds for appropriated purposes.

Program Description: The Bexar County Child Welfare Board is composed of Bexar County Commissioners Court appointees. The Board advocates for the protection of children from abuse and neglect. The Board serves as a conduit between the Texas Department of Family and Protective Services (TDFPS) and the community to increase public awareness of child welfare program polices and needs. TDFPS contracts with Bexar County and the Child Welfare Board to facilitate implementation and administration of the Children’s Protective Services Program. The Board develops policies involving payment to non-custody foster care providers, clothing for foster children, funds for in-home services (Family Based Safety Services) and adoption services. The Board also promotes fund raising activities. Through these policies and the Board’s role in the community, the effectiveness of TDFPS programs for child protection is increased.

Performance Indicators:

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget

Work Load Indicators:

CPS Cases/Custody

Legal Cases

New Cases Filed	1,026	874	874
Number of Children	2,050	1,822	1,822

FBSS Cases/Non-Custody

FBSS Families Served	2,142	1,972	1,972
FBSS Children Served	5,355	4,930	4,930

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Adoptions

Number of Project Push Adoptions	452	523	523
Number of Project Swift Adoptions	359	325	325

Efficiency Indicators:

CPS Cases/Custody

Number of Clothing Requests Processed	333	206	206
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FBSS Cases/Non-Custody

Number of FBSS Family Contacts per FTE	333	322	322
Number of FBSS Service Contacts per FTE	740	1003	1003

Adoptions

Average Number of Months from Termination of Parental Rights to Consummation (Project Push)	11	12	12
Average Number of Months from Termination of Parental Rights to Consummation (Project Swift)	20	13	13

Effectiveness Indicators:

CPS Cases/Custody

Number of Children Dismissed from Conservatorship	1,765	1,702	1,702
Number of Adoptions Consummated	812	867	867

FBSS Cases/Non-Custody

Percent of Children Remaining at Home as a Result of FBSS Services	98%	99%	99%
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Appropriations:

	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
	Actual	Budget	Estimate	Budget

Travel and Remunerations	\$830	\$850	\$850	\$200
Operational Costs	2,334,083	2,404,317	2,403,393	2,555,173
Supplies and Materials	141,218	71,631	71,631	71,631
Total	\$2,476,131	\$2,476,798	\$2,475,874	\$2,627,004

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by six percent when compared to the FY 2012-13 estimates as described below.

- The Travel and Remunerations group decreases significantly when compared to FY 2012-13 estimates. This decrease was requested by the Child Welfare Board.
- The Operational Costs group increases by six percent when compared to FY 2012-13 estimates. This increase is due to a one percent cost of living adjustment for the 55 employees in Child Protective Services, which Bexar County funds through the Title IV-E contract with the Texas Department of Family and Protective Services.
- The Supplies and Materials group remains flat when compared to the FY 2012-13 estimates.

COMMUNITY SUPERVISION/CORRECTIONS (ADULT PROBATION)

COMPANY: 100
ACCOUNTING UNIT: 4401

Mission: To enhance the safety of our neighborhoods by engaging the community, supporting the courts, and transforming offenders into law abiding citizens.

Vision: To promote the safety of the community at all times and to provide for the protection of society by reducing the incidence of criminal activity committed by those under community supervision.

Goals and Objectives:

- Protect the community and enhance public safety.
- Provide correctional and court related services to the Judiciary and respond to their needs.
- Develop, implement, improve, expand, and maintain maximally effective correctional programs and services that address a preventive function or provide for early intervention for at-risk individuals.
- Instill and facilitate a positive change in offenders' behavior by means of counseling, guidance, assistance, surveillance, restraint, enforcement, and punishment.
- Ensure accountability in all programs.
- Use technology to improve operations.
- Encourage innovative corrective solutions to Community Supervision challenges.

Program Description: The following describes in detail the organizational structure of the Adult Probation Department:

The 10 Regionalized Regular Supervision units are comprised of 10 probation officers who each supervise 100 or more misdemeanor and felony offenders. The caseloads are divided into DWI offenders, High Risk Offenders, and Regular Probation. The offenders are supervised under standards based on the individual risk level and officers work the criminogenic need of offenders to assist them to become law abiding individuals.

The Mentally Impaired Offender Facility provides treatment for mentally ill offenders who have been Court ordered to participate as a result of a Motion to Revoke Probation or as a result of a new offense. Mentally impaired offenders will first be stabilized in the jail and then released to the Bexar County Mentally Impaired Offender Facility. The maximum capacity is sixty offenders and the average length of stay will be sixty to ninety days. The most salient program feature is the establishment of a continuum of care beginning with mental health treatment while incarcerated, transitioning to the Facility and then to the Mentally Impaired Caseload unit after release.

Substance Abuse Treatment Facility provides substance abuse education/rehabilitation. It has the capacity to house up to 200 male and female offenders at a time. The SATF uses cognitive behavioral therapy to help offenders recognize situations, and how to cope more effectively with the problematic negative behaviors.

Intermediate Sanction Facility II is a residential treatment facility that diverts nonviolent youthful offenders from the overcrowded jail and prison system and provides adequate and sufficient supervision to promote community safety and reduce crime and/or violations of community supervision conditions

through the swift certainty of sanctions. Intermediate Sanction Facility II is designed as a 40-bed male-only facility.

Mental Impairment Caseload provides funding for Case Managers to serve felony offenders described under the mental impairments priority population which is defined as individuals diagnosed with (1) schizophrenia, (2) major depression or (3) bipolar disorder or (4) who are seriously impaired in their functioning due to a mental condition and a Global Assessment Functioning level of 50 or below.

Sex Offender Management Unit supervises all sex offenders who meet the definition of a sex offender under Article 62.01(5) Code of Criminal Procedure. The program addresses the criminogenic needs of the offenders with a maximum caseload of 45 cases. The unit monitors treatment compliance and conducts field visits on all assigned offender.

High Risk Gang Caseload targets high risk/high needs felony offenders who have been identified as gang members. The program encompasses an intensive supervision plan that addresses criminogenic needs of each offender in the program.

The Intermediate Sanctions Program serves offenders who are in risk of revocation for technical non-compliance with the conditions of probation. The program is a phased plan to intensively supervise these offenders with the goal of sending into regular supervision.

Felony and Misdemeanor Drug Courts were implemented to target high risk/high needs felony or misdemeanor offenders who are referred to the Drug Courts. They integrate substance abuse treatment with the justice system through a continuum of treatment, rehabilitation and related services. Other specialized treatment Courts include the following Courts with assigned specialized probation officers: Mental Health Court, Felony and the Misdemeanor Re- Entry Courts, and DWI Court.

High/Medium Reduction Caseload was established with the goal of reducing probation revocation. The program utilizes a combination of progressive sanctions, incentives, increased supervision and monitoring.

Substance Abuse Aftercare Caseload program is designed to reduce the number of violators going to prison due to substance abuse. Offenders exiting substance abuse facilities are placed in a caseload that is capped at 60 probationers.

Treatment Alternatives to Incarceration Program - TAIP provides screening, assessment, evaluation, and referral services to the courts for individuals committing felony and misdemeanor crimes who have drug or alcohol problems. The TAIP provides referral to residential treatment facilities or to outpatient drug and alcohol treatment program provided within the department.

The Pre-Sentence Investigation unit completes a presentence report for all felony offenders prior to sentencing. The unit utilizes evidence-based assessment tools to provide recommendations to the Court for conditions of community supervision.

The Court Liaison Officer Unit provides an assigned Probation Officer to each Court in Bexar County. The Officer processes offenders into probation, prepares court documents, and represents the Department in judicial proceedings.

The Intake unit provides initial in-processing to all offenders. The unit ensures each offender is presented with their conditions of probation, conducts evidence-based assessments, collects DNA samples as required by law, and enters all legal and financial information into the Department's databases.

The Field Unit conducts visits in the offender's residence or place of employment. The Field Officers ensure that offenders are compliant with ignition interlock requirements, GPS/electronic monitoring units, curfews, and not in possession of firearms.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Number of defendants directly supervised	22,187	22,089	22,138
Number of cashiering transactions	486,804	528,182	554,591
Residential Beds Available	315	285	300
Number of cases in specialized units	2,212	2,464	2,700
Efficiency Indicators:			
Average caseload per officer			
Regular Supervision	129	153	125
Specialized Supervision	45	45	45
PSI Completed per Officer	340	268	304
Effectiveness Indicators:			
Total offenders revoked monthly			
Felony	1.04%	1.05%	1.13%
Misdemeanor	2.07%	1.74%	1.66%
Percentage of early termination			
Felony	13.80%	14.60%	12.70%
Misdemeanor	12.80%	10.74%	9.62%
Technical revocations as a percentage of total revocations			
Felony	45.40%	46.27%	45.36%
Misdemeanor	74.40%	71.00%	67.00%

Appropriations:

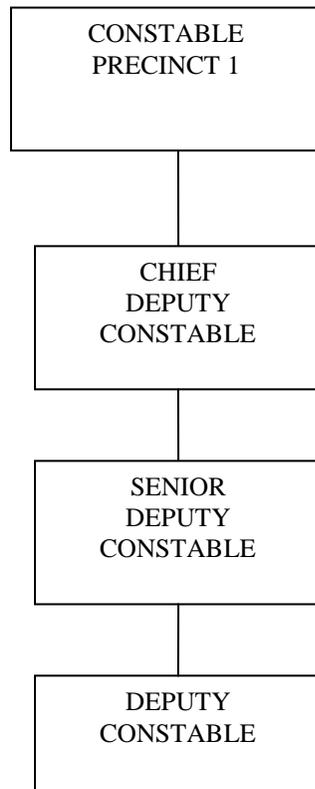
	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Operational Costs	\$204,811	\$552,922	\$267,408	\$318,432
Supplies & Materials	14,676	30,000	49,685	25,000
Total	\$219,487	\$582,922	\$317,093	\$343,432

Program Justification and Analysis:

- The FY 2013-14 Budget increased by 8.3 percent when compared to the FY 2012-13 estimates as described below.
- The Operational Costs group increased by 19.1 percent when compared to the FY 2012-13 estimate. This is primarily due to security upgrades for the planned expansion to two satellite offices and increased funding for technology.
- The Supplies and Materials group decreased by 49.7 percent when compared to the FY 2012-13 estimate. The decrease is primarily due to various purchases that were made in FY 2012-13 in anticipation of the acquisition of two satellite offices for expansion.
- There are no program changes for the FY 2013-14 Budget.

Policy Consideration: Adult Probation currently only has one office that is located downtown. This is not a convenient location for many probationers county-wide. To alleviate this problem, Adult Probation has been and continues to look for potential satellite offices that are strategically located to be more convenient for probationers that have appointments to check in. Funding related to this expansion has been allocated for FY 2013-14, with the majority of it funded in Contingencies pending the outcome of their search. There are some expansion-related costs that were funded in Adult Probations FY 2013-14 General Fund.

CONSTABLE, PRECINCT 1



CONSTABLE, PRECINCT 1

COMPANY: 100
ACCOUNTING UNIT: 3001

Mission: To provide a safe living and working environment for the citizens of Precinct 1 and to effectively serve and protect the community in a professional manner that promotes an environment that is safe for citizens at home and work.

Vision: To serve the Precinct 1 community by providing a model neighborhood law enforcement department with properly trained and equipped deputy constables who serve the community in a professional and sensitive manner.

Goals and Objectives:

- To handle civil process and warrants in a timely manner.
- Practice community policing to reduce the crime rate and school truancy.
- Promote a positive relationship with the community and all law enforcement agencies.
- Reduce burglaries, thefts, the distribution and use of narcotics; and enforce underage drinking laws.
- Patrol officers will maintain high visibility near school zones and schools to ensure a safe school environment; also providing law enforcement in unincorporated areas.

Program Description: As trained Peace Officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school dropout rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing “gaps” between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

Due to the countywide focus on decreasing and deterring juvenile crime, Constables are becoming more involved with truancy issues in the precincts and are assisting the Juvenile Probation Department by serving court summonses to juvenile offenders. Increasingly, Constables are also being called upon to assist the Office of the Attorney General by serving warrants for non-payment of child support.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, a K-9 Unit, bike patrol, lake and park security, and a variety of other functions.

Other Functions:

- Lecture at schools, work with parents and school officials to reduce crime and truancy.
- Patrol shopping malls and business areas to assist the public and prevent crime.
- Reduce the sale and use of narcotics in the Precinct 1 service area.
- During school hours, provide high visibility near school zones and schools to provide a safe environment for students going to and from school.
- During non-school hours, promote traffic safety and reduce crime in residential areas.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Indicators:

Number of Civil Process Executed	15,935	17,000	18,500
Number of Warrants Executed	13,519	15,500	18,000
Number of Traffic Citations Served	79	1,302	1,500

Efficiency Indicators:

Civil Cases Executed per FTE	1,225	1,416	1,541
Warrants Executed per FTE	1,126	1,291	1,500
Traffic Citations per FTE	6	108	125

Effectiveness Indicators:

Percent Change in Civil Process Executed	1%	1%	1%
Percent Change in Warrants Executed	1%	1%	1%
Percent Change in Revenue Collected	2%	1.6%	1.7%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Personnel Services	\$1,349,421	\$1,352,912	\$1,405,983	\$379,233
Travel, Training, and Remunerations	815	3,000	2,824	750
Operational Expenses	85,081	74,969	75,765	16,811
Supplies and Materials	88,018	83,800	86,427	21,579

Total ***\$1,523,335*** ***\$1,514,681*** ***\$1,570,999*** ***\$418,373***

Program Justification and Analysis:

Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and Constable’s respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable’s General Fund Budget.

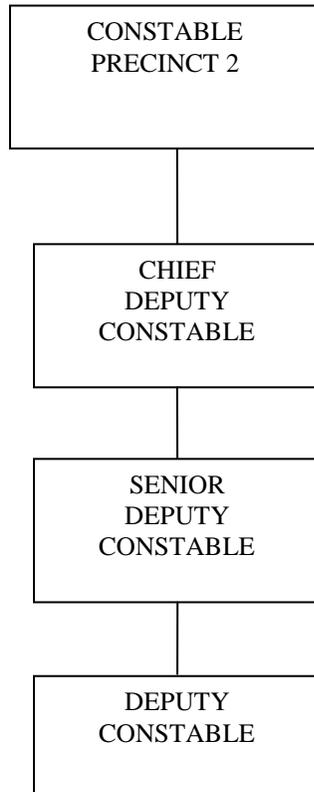
- There is one program change for FY 2013-14.
 - Add one part-time Administrative Clerk I (NE-01) for a cost of \$13,906. This position is needed to help handle the large number of truancy summons that come in from Justice of the Peace, Precinct 1 and Justice of the Peace, Precinct 1 Place 3.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Constable	1	1	1
Administrative Clerk I	0	0	0.5
Administrative Clerk II	2	2	2
Chief Deputy Constable	1	1	1
Deputy Constable*	19	19.5	19.5
Office Assistant IV	1	1	1
Senior Deputy Constable	1	1	1
Total - Constable, Precinct 1	25	25.5	26

**In FY 2012-13, a part-time Deputy Constable I (NE-07) was added to provide security for the BiblioTech library.*

CONSTABLE, PRECINCT 2



CONSTABLE, PRECINCT 2

COMPANY: 100
ACCOUNTING UNIT: 3002

Mission: The Mission of Precinct 2 Constable's Office of Bexar County is to compassionately serve the citizens of the County by promoting a safe and responsible local community through positive and meaningful interaction with the public and diligent enforcement of all civil and criminal Court orders, Traffic Law and Criminal law. Establish and support the practice of prevention techniques to promote early intervention for offenders of the public good. And, through cooperation and promotion, develop complimentary working relationships with other law enforcement agencies to lessen the duplication of services.

Vision: The Vision of the Precinct 2 Constable's Office is to provide consistent quality service to the Citizens of Bexar County by being a wholly committed community based Law Enforcement agency dedicated and ever ready to respond to any need which may arise in our Community.

Goals and Objectives:

- Provide the Justice Court with quality security as mandated by the Texas Constitution
- Serve all Civil Process presented to the Office in a precise and timely manner.
- Execute all Criminal and Civil Warrants issued to the Office.
- Enforce State Criminal and Traffic laws.
- Apprehend Criminal offenders.
- Promote and provide Alcohol, Tobacco, and Drug education and awareness to minors.
- Assist in the reduction of school truancy
- Play an integral role in the safety and wellbeing of County citizens during natural or manmade disasters or threats by cooperating with other local, state, and federal agencies.
- Safeguard the Constitutional Rights of every Citizen of Bexar County.

Program Description: As trained licensed peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school dropout rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing "gaps" between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Because of State statute, Constables are mandated to attend to the need of the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, transporting status offenders, and summoning jurors.

Due to the Countywide focus on decreasing and deterring juvenile crime, Constables are becoming more involved with truancy issues in the precincts and are assisting the Juvenile Probation Department by serving court summons to juvenile offenders. In addition, Constables are called upon to assist the Office of the Attorney General by serving warrants for the non-payment of child support.

Besides the judicial and statutory responsibilities, Constables perform a multitude of various unique law enforcement activities in and out of their precincts. These include traffic law enforcement, special event security and monitoring, various actions at reducing gang and narcotics activity, involvement with youth programs, a K-9 unit, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload/Output Measures:

Civil Process Received	10,649	10,752	10,800
Criminal Warrants Received	16,138	44,547	30,000
Bailiff Service Hrs. per Week	120	120	120
Traffic Citations Filed With Court	3,886	5,548	6,000

Efficiency Measures:

Civil Process Executed Per FTE	1,134	1,182	1,200
Warrants Executed Per FTE	1,335	582	1,400
Warrant Revenue Generated per FTE	\$ 331,653	\$ 168,588	\$ 347,800
Traffic Citations per FTE	1,295	1,387	1,500

Effectiveness Measures:

Percent of Civil Process Executed	96%	99%	100%
Civil Process Executed	10,205	10,640	10,800
Percent of Criminal Warrants Executed	63%	10%	37%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Personnel Services	\$1,544,380	\$1,555,868	\$1,604,139	\$402,219
Travel, Training, and Remunerations	2,899	5,500	3,865	1,450
Operational Expenses	248,166	245,182	254,489	67,176
Supplies and Materials	120,736	118,500	114,430	35,000
Total	\$1,916,181	\$1,925,050	\$1,976,923	\$505,845

Program Justification and Analysis:

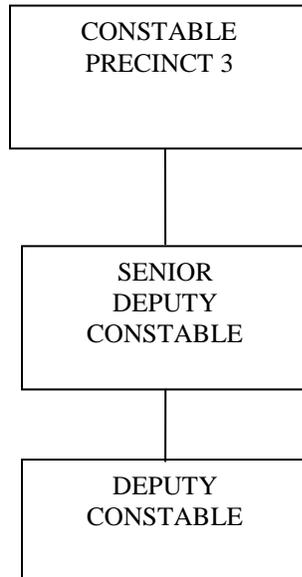
Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and Constable's respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-

14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable's General Fund Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Constable	1	1	1
Criminal Warrants Processor	1	1	1
Administrative Clerk II	2	2	2
Chief Deputy Constable	1	1	1
Deputy Constable*	18	16	16
Senior Deputy Constable	4	6	6
<i>Total -Constable, Precinct 2</i>	<i>27</i>	<i>27</i>	<i>27</i>

CONSTABLE, PRECINCT 3



CONSTABLE, PRECINCT 3

COMPANY: 100
ACCOUNTING UNIT: 3003

Mission: It is the mission of Bexar County Constable, Precinct 3 Office to serve the citizens of this precinct and Bexar County in a professional, courteous, educated, and respectful manner. This office will execute all legal documents delivered to this office in an efficient, timely, and professional manner, as well as make all returns promptly and accurately. Included in this mission is a mandate to show respect to all persons that this office contacts and to have compassion for those in need of our aid and services. To accomplish the mission of Bexar County Constable, Precinct 3 Office, we will strive to educate ourselves in all areas of law enforcement, cultural diversity and sensitivity, racial profiling, use of force, and protection for all citizens.

Vision: The vision for the Constable's Office encompasses working with the Justice of the Peace Courts to: improve efficiency, ensure that civil process is efficient and cost-effective for the taxpayers, continue to develop and refine the warrant revenue collection procedure to maximize the collection of warrant fines and court costs, vigorously enforce traffic laws to minimize deaths and injuries, and maximize the safety level of the motoring public in Bexar County.

Goals and Objectives:

- Actively and consistently enforce federal and state laws and applicable County orders.
- Provide the Justice of the Peace Court with trained bailiff officers to ensure the safety and security of all court personnel, court officers, and all those having business with the Justice Court.
- Be reasonable, open-minded listeners and honest communicators in order to negotiate, solve and/or resolve issues and problems creatively where possible, and model a positive attitude, approach and skills as a peace officer.
- Increase the efficiency of civil process and the courts in Bexar County by serving all civil process papers in a timely manner at or above the state average of seven papers per day.
- Consistently increase the warrant revenue collected by following the developed warrant collection procedure and working with defendants to ensure collection of fines and court costs. Help save lives and reduce injuries by vigorously enforcing all traffic laws.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school dropout rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing "gaps" between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Other functions:

- Serve all civil process from Bexar County Justice of the Peace Courts, County Courts, District Courts, Federal Courts, Out-of-County Courts, and Texas Attorney General, Texas Workforce Commission, and other state boards and commissions as directed.
- Execute all warrants issued by the Justice of the Peace Court.
- Control traffic and enforce traffic laws in and around school zones and neighborhoods while projecting a positive model of law enforcement for youth.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Measures:

Number of Civil Process Executed	240*	13,088	13,088
Number of Warrants Executed	10*	3,026	3,026
Number of Traffic Citations Served	17,433	13,199	13,199

Efficiency Measures:

Civil Cases Executed per FTE	13*	2,379	2,379
Warrants Executed per FTE	2*	585	585
Traffic Citations per FTE	918	695	695

Effectiveness Measures:

Percent Change in Civil Process Executed	0%	5,353%	0%
Percent Change in Warrants Executed	99%	30,160%	0%
Percent Change in Revenue Collected	-33%*	-24%	0%

**The Justice of the Peace, Precinct 3 stopped serving warrants and civil processes in May 2011.*

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,230,400	\$1,264,247	\$1,289,174	\$331,209
Travel, Training, and Remunerations	4,538	7,000	3,977	1,750
Operational Expenses	212,890	185,304	208,641	39,207
Supplies and Materials	190,115	175,507	166,944	41,500
Total	\$1,637,943	\$1,632,058	\$1,668,736	\$413,666

Program Justification and Analysis:

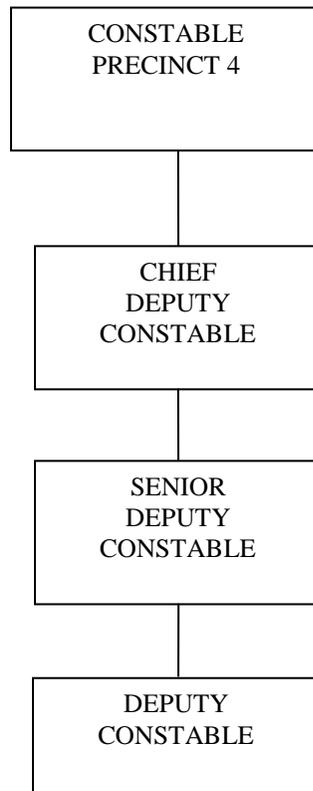
Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and Constable's respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable's General Fund Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Constable	1	1	1
Administrative Clerk I	0	2	2
Administrative Clerk II	1	1	1
Chief Deputy Constable*	1	0	0
Criminal Warrants Processor	1	1	1
Deputy Constable	16	18	18
Office Assistant III	1	1	1
Senior Deputy Constable	3	1	1
Total - Constable, Precinct 3	24	25	25

**During FY 2012-13, one Chief Deputy Constable (E-08) was deleted to fund performance pay for Deputy Constables based on the Constable Career Path Guidelines, which follow Compensation Policy Number 7.2.06 directive related to Promotions and Temporary Promotions.*

CONSTABLE, PRECINCT 4



CONSTABLE, PRECINCT 4

COMPANY: 100
ACCOUNTING UNIT: 3004

Mission:

- To enforce court orders.
- To support and practice crime prevention and early intervention activities.
- To work in complement with other law enforcement agencies and local school districts while avoiding duplication of service.

Vision:

- To continue to provide cost effective civil process service for our customers and the taxpayers.
- To work towards less truancy, resulting in more students completing high school and entering college or the work force.
- To have fewer school age children on the streets during school hours, resulting in less juvenile crime and fewer dropouts.
- To develop a close working relationship with the Justice of the Peace and Juvenile Court systems to increase efficiency.
- To promote less crime in neighborhoods through the use of prevention and early intervention programs identified and supported by the community.
- To continue to work with all law enforcement agencies in an effort to be a viable force to solve community problems and avoid duplication of services.

Goals and Objectives:

- To serve all warrants received from the Justice of the Peace court in a timely manner.
- To serve all civil process in a timely manner.
- To work with school districts to operate the Absent Student Assistance Program (A.S.A.P.) to reduce truancy.
- To work school zones in the precinct to keep the children safe both to and from school.
- To work with neighborhood and community leaders to address the needs in the precinct.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school dropout rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing “gaps” between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

Due to the countywide focus on decreasing and deterring juvenile crime, Constables are becoming more involved with truancy issues in the precincts and are assisting the Juvenile Probation Department by serving court summonses to juvenile offenders. Increasingly, Constables are also being called upon to assist the Office of the Attorney General by serving warrants for non-payment of child support.

In addition to their judicial and statutory responsibilities, Constables perform various unique law

enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Measures:			
Number of Civil Process Executed	3,550	3,875	3,875
Number of Warrants Executed	5,900	6,200	6,200
Number of Traffic Served	4,084	3,475	6,378
Efficiency Measures:			
Civil Cases Executed per FTE	1,123	1,235	1,235
Warrants Executed per FTE	1,967	2,068	2,068
Traffic Citations per FTE	681	579	1,063
Effectiveness Measures:			
Percent Change in Civil Process Executed	9%	9%	9%
Percent Change in Warrants Executed	-2%	5%	5%
Percent Change in Revenue Collected	24%	1%	1%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,374,420	\$1,380,752	\$1,413,624	\$352,704
Travel, Training, and Remunerations	2,444	3,400	2,209	1,000
Operational Expenses	196,697	227,449	195,702	71,403
Supplies and Materials	101,490	114,890	101,885	27,620
Total	\$1,675,051	\$1,726,491	\$1,713,420	\$452,727

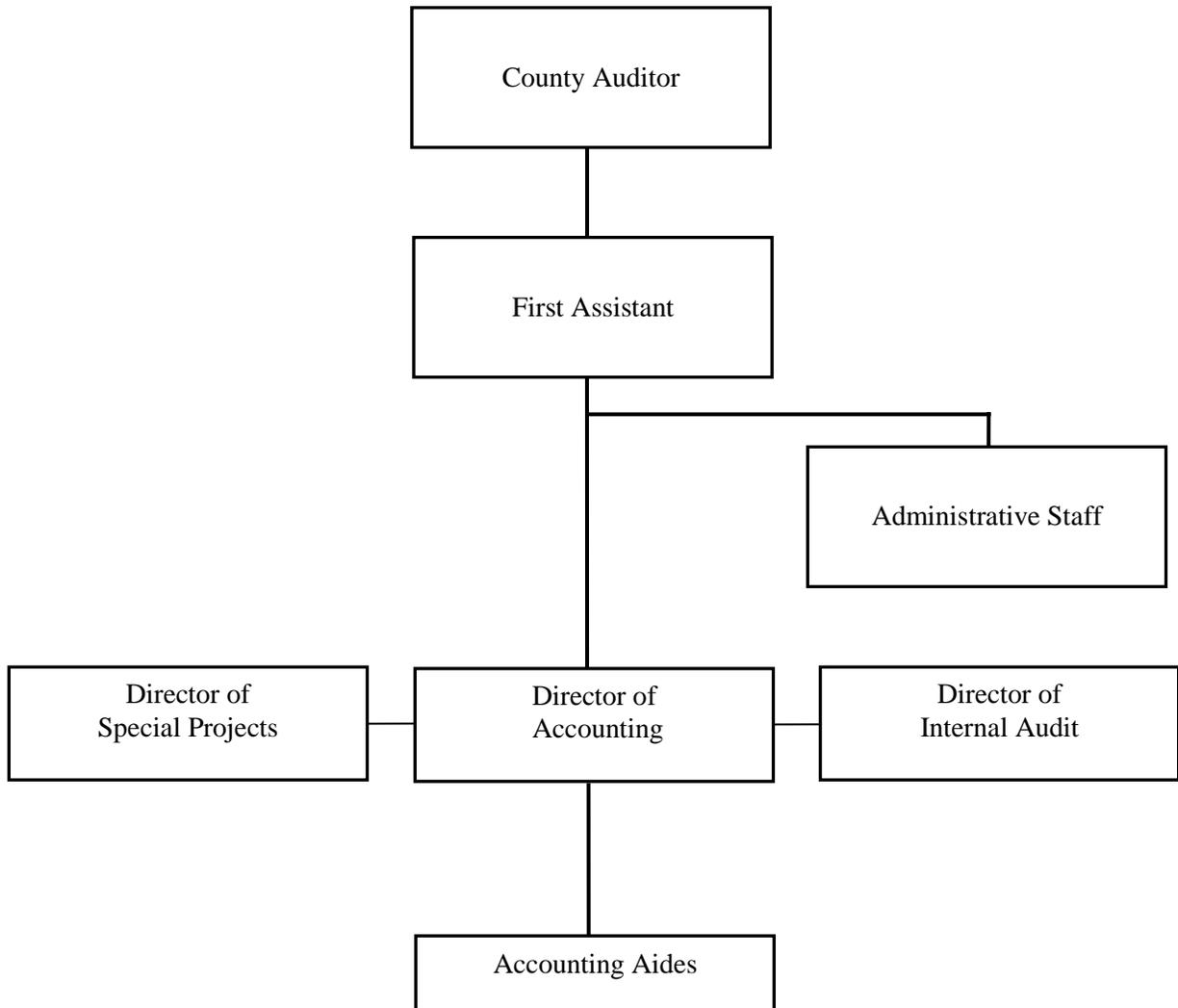
Program Justification and Analysis:

Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and Constable’s respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable’s General Fund Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Constable	1	1	1
Administrative Clerk II	1	1	1
Chief Deputy Constable	1	1	1
Criminal Warrants Processor	2	2	2
Deputy Constable*	18	18	18
Office Assistant III	1	1	1
Senior Deputy Constable	3	3	3
<i>Total - Constable, Precinct 4</i>	27	27	27

COUNTY AUDITOR



COUNTY AUDITOR

COMPANY: 100
ACCOUNTING UNIT: 4001

Mission: To be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's duties and responsibilities. To provide timely, accurate, and meaningful financial information on the fiscal affairs of county government and to provide ancillary support to the Commissioners Court, other elected officials, department heads, and the general public.

Vision: Create and maintain an environment of sound fiscal management and efficient financial operations at all levels of county government, through aggressive support, increased interactive collaboration and communication to assure efficient collection and reporting of revenues and legal compliance with budget expenditures.

Goals and Objectives:

- PROFESSIONALISM - To set and meet quality professional standards in carrying out the duties and responsibilities of the County Auditor's Office.
- INDEPENDENCE - To maintain an appropriate level of independence in order that the Auditor's Office may freely question and investigate County programs and issues.
- INNOVATION/PRODUCTIVITY - To encourage and promote innovative and productive approaches to current programs and processes both in the Auditor's Office as well as other County Departments.
- PERSONAL GROWTH AND ENRICHMENT - To provide quality training as well as open communications to develop job skills, personal growth, professionalism, and an environment which encourages innovation and positive attitudes.

Program Description: The Auditor's Office is organized into four divisions as follows:

1. Executive Division
2. Accounting Division
3. Internal Audit Division

The Executive Division is responsible for ensuring that support is available for the County Auditor, as needed, that department operations function smoothly, that all contracts are read and approved as appropriate, that all county personnel requiring retirement assistance and counseling receive the proper information, and that all county personnel are paid properly and timely.

The Accounting Division is under the direction of the Director of Accounting and is comprised of the following functions: financial accounting and reporting, grant accounting and reporting, banking services, revenue accounting, revenue forecasting, accounts receivable, accounts payable, and capital improvements. The Accounting Division is responsible for major annual projects that include the preparation of the Comprehensive Annual Financial Report (CAFR), and the County Wide Revenue Forecast Certification.

The Internal Audit Division of the Bexar County Auditor's Office conducts internal reviews, automated system reviews and special projects for the County Auditor and other county departments. Internal Audit Technical Support also functions as a point of contact for assisting County departments with financial system troubleshooting, answering questions ranging from how to record and enter transactions to fielding requests for security profile and system access changes. The Audit Division is also responsible

for assisting the County Auditor in the prescriptive role of adopting and enforcing regulations consistent with the law needed for the speedy and proper collecting, checking, and accounting for the receipt of funds that belong to the county or to a person for whom a district, county, or precinct officer has made collection and the officer holds the funds for their benefits. The Internal Audit Division conducts regular audits of cash on hand at all county offices.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Work Load Indicators:

Number of Audit Special Projects	7	11	14
Number of Payroll Distributions	120,380	120,978	121,200
Number of Invoices Processed	118,087	120,264	122,669
Number of Grants Monitored	171	165	165

Efficiency Indicators:

Average Status Form Change per FTE	6,087	3,104	3,117
Average Personnel Status Changes by spreadsheet per FTE	1,852	3,713	3,200
Average Number of Payments Processed per FTE	2,419	2,479	2,539
Average number of Invoices Processed per FTE	6,946	7,074	7,216
Average number of Grants Monitored per FTE	43	41	41

Effectiveness Indicators:

Percentage of Audit Reports Issued to Audits Scheduled	86%	89%	92%
Length of Time to Process Invoices	12 minutes	12 minutes	10 minutes
Amount of Potential Revenue Identified by Internal Audit	\$75,590	\$30,809	\$105,252

Appropriations:

FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
Actual	Budget	Estimate	Budget

Personnel Services	\$3,887,089	\$3,888,255	\$3,863,558	\$4,034,820
Travel, Training, and Remunerations	25,076	28,000	29,748	27,910
Operational Expenses	51,355	59,830	59,112	60,790
Supplies and Materials	53,769	57,550	54,327	54,440

Total ***\$4,017,289*** ***\$4,033,635*** ***\$4,006,745*** ***\$4,177,960***

Program Justification and Analysis:

- The FY 2013-14 Budget increased by 4.3 percent when compared to the FY 2012-13 estimates as due to the program changes as described below.
- The Personnel Services group increased by 4.7 percent when compared to the FY 2012-13 estimates due primarily to staff turnover experienced in FY 2012-13.
- The Travel and Remunerations group decreased by 6.2 percent compared to the FY 2012-13 estimates. Funding was provided at the FY 2012-13 Budget level.
- The Operational Costs group increased by 2.8 percent when compared to the FY 2012-13 estimates. Telephone and Internet Services funding was provided at FY 2012-13 levels.
- The Supplies and Materials group remained relatively flat compared to FY 2012-13 estimates.
- There are two program changes for FY 2013-14 for a total savings of \$10,550 as described below.
 - The first program change deleted one Staff Auditor II (E-04) for a savings of \$67,353, including salary and benefits.
 - The second program change provided salary adjustments for County Auditor staff for a total cost of \$56,803, which includes benefits. The purpose of this program change was to make the Auditor’s salaries more competitive with similar positions in surrounding entities, public and private, and reduce Audit staff turnover in the future. These salary adjustments were paid for by the deletion of the Staff Auditor II.

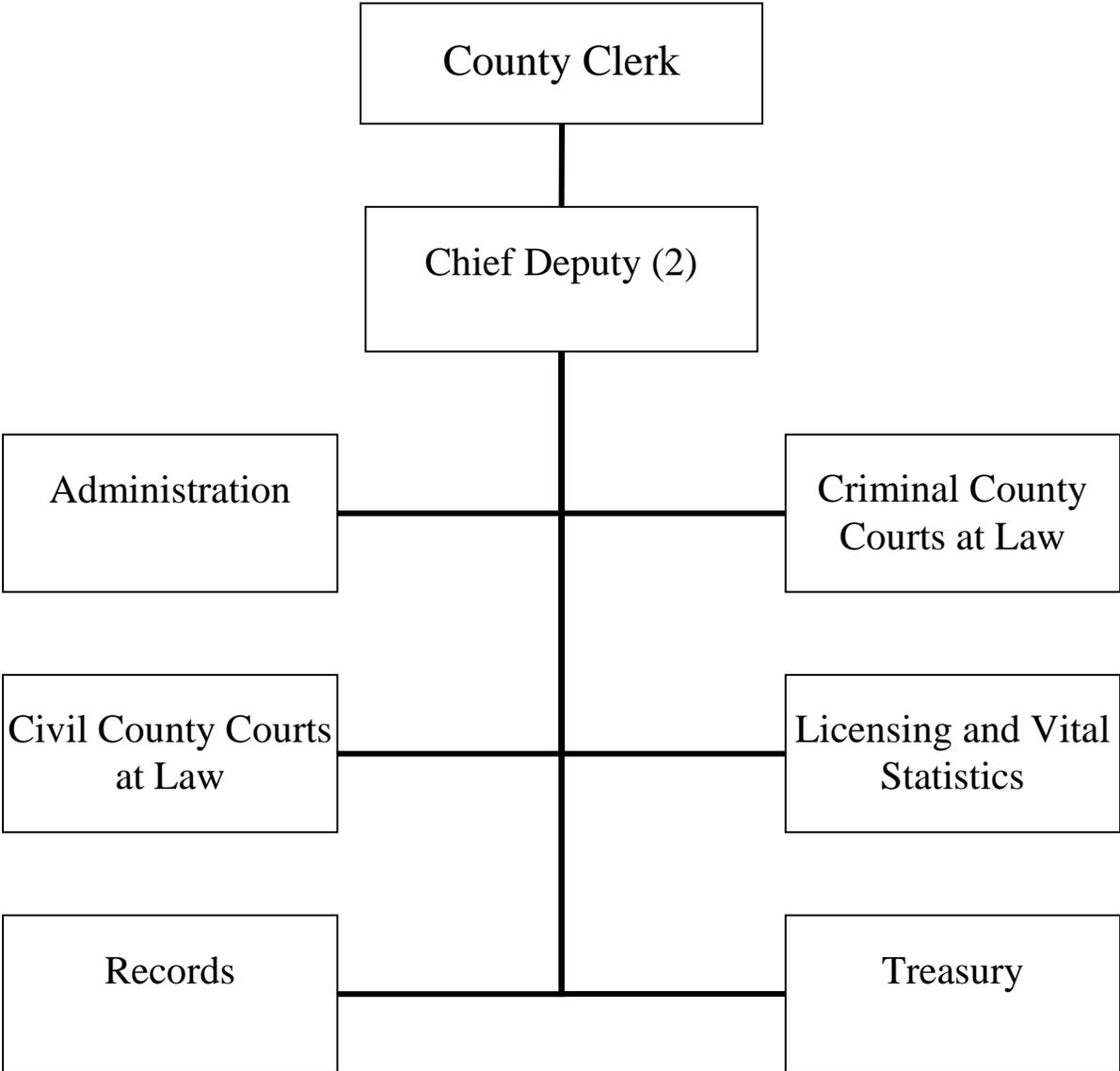
Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Executive			
County Auditor	1	1	1
Accounting Clerk III	1	1	1
Accounting Clerk II	1	1	1
Executive Assistant	1	1	1
First Assistant County Auditor	1	1	1
Office Assistant III	1	1	1
Technical Support Manager	1	1	1
Total – Executive	7	7	7

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Accounting			
Accountant I	2	2	2
Accountant II	7	7	7
Accountant III	5	5	5
Accountant IV	1	1	1
Accountant V	2	1	1
Accounting Clerk	2	2	2
Accounting Clerk III	2	3	3
Accounting Division Director	1	1	1
Assistant Manager of Payroll Operations	1	1	1
Manager of Accounts Payable	1	1	1
Manager of Banking Services	1	1	1
Manager of Capital Improvements & Contracts	1	1	1
Manager of Financial Accounting	1	1	1
Manager of Grants	1	1	1
Manager of Payroll Operations	1	1	1
Manager of Retirement & Payroll Administration	1	1	1
Staff Auditor I – Payroll	1	1	1
Staff Auditor II – Payroll	1	2	2
Supervisor of Operations	1	1	1
Total – Accounting	33	34	34
Audit			
Director of Audit Division	1	1	1
Manager of Audit Services	1	1	1
Staff Auditor II	3	3	2
Staff Auditor III	1	1	1
Staff Auditor IV	2	2	2
Staff Auditor V**	0.5	0.5	0.5
Total - Audit	8.5	8.5	7.5
Special Projects			
Director of Special Projects	1	1	1
Manager of Special Projects	1	1	1
Financial System Functional Lead	1	1	1
Financial System Assistant Functional Lead	1	1	1
Cashier System Coordinator	1	1	1
Total - Special Projects	5	5	5
Total - County Auditor	53.5	54.5	53.5

** The Staff Auditor V is paid 50 percent from grant funds and 50 percent from the general fund.

COUNTY CLERK



COUNTY CLERK

FUND: 100
ACCOUNTING UNIT: 3100

Mission: To provide the county government and the general public with the efficient handling of documents, and to insure that records are provided for public use in a manner that is consistent with the highest standards of law.

Vision: The County Clerk's office is more than just a keeper of records: it is a distributor of them. To fulfill this vision, we will continually seek to expand the use of technology in our operations, striving to keep pace with the needs of a growing public and an increasingly complex county government.

Goals and Objectives:

- To efficiently record, index and make publicly available all documents filed with the office.
- To provide the necessary levels of support for the County Courts-at-Law, Probate Courts and Commissioners Court operations, and to establish a cooperative, collaborative working relationship with all other branches of the county government.
- To assist with mental health operations in the County; to protect the welfare of the community by removing persons who are a danger to themselves or others; to ensure that the health and rights of individuals within the system are safeguarded.
- To manage all current operations with fiscal and operational accountability and to focus planning efforts on expanding and improving services to meet future needs.
- To develop and maintain a highly trained, dedicated and informed staff and to ensure that all staff members have the tools and equipment necessary to perform their tasks.
- To provide a pleasant and safe working environment for employees and members of the public.
- To provide the highest level of service in daily interaction with the public and to treat every person with courtesy and respect.
- To adhere to all statutory requirements as prescribed by state and county law; to vigilantly safeguard the records under custodianship and to uphold the rights of individuals and the public.

Program Description: The County Clerk is the official record keeper for Bexar County. As such, the County Clerk's Records Division indexes, copies, exhibits, preserves, and protects all land and personal official records of Bexar County and its citizens. Records include deeds, deeds of trust, abstracts of judgment, Uniform Commercial Code documents, prenuptial agreements, military discharges, hospital liens, mechanic liens, federal tax liens, marriage licenses, and assumed business names. The Deeds Unit of the County Clerk's Record Division maintains historical records dating from 1699 through 1836. These records are preserved as the "Spanish Archives." The County Clerk also maintains records dating from 1836 through the present, maintaining a complete chronological record for Bexar County. The Vital Statistics Unit maintains business name records and marriage records from 1836 to present, birth and death records prior to 1967, school records, cattle brands, and warehouse bonds.

The Treasury Division invests, monitors, and disburses over \$4 million in minor's trust funds generated from the settlement of lawsuits, proceeds from estates, eminent domain funds, and bonds.

The County Clerk is also the Clerk of the Commissioners Court. The Administration Division of the County Clerk's Office records and preserves all the records of Commissioners Court hearings and public meetings.

The County Clerk is the statutory Clerk for Bexar County’s thirteen Criminal County Courts at Law. The Criminal Courts Division manages the County Courts at Law’s daily caseload to ensure an expedient flow of cases through the judicial system. This Division records and maintains records of criminal Class A and B misdemeanors, bond forfeiture cases.

The Civil Courts Division, created in FY 2007-08, combines all of the County Clerks civil judicial responsibilities into one Division. These areas of responsibility include Civil Courts, Mental Health activities and the Probate Courts.

The Civil Courts Division manages the daily caseload of two Civil County Courts at Law’s to ensure an expedient flow of cases through the judicial system. This Division records and maintains records of civil suits up to \$100,000. The Probate Section files, prepares, and preserves as permanent record all wills, administrations, guardianships, condemnations, and related matters for Bexar County’s Probate Courts, as well as staffing dockets cases, posting notices, and preparing case files for hearing dates in addition to Probate Court cases, involuntary mental health commitment cases, and 4th Court of Appeals transcripts and case documentation. The Mental Health Section serves Bexar County and a thirty-county area by assisting with all mental health patient activity with referring county, public, and private healthcare facilities. Mental Health Section staff files and maintains records and docket hearings related to probable cause, commitment, chemical/substance abuse, and mental retardation cases. Unlike other County hearings, these are held away from the Courthouse at alternative locations for the patients’ benefit. Mental Health Section staff provides support for and attends these hearings. They also handle direct patient and out-of-area billing.

The Licensing and Vital Statistics Section is responsible for issuing marriage licenses (formal and informal), issuing applications and certified copies for incorporated, un-incorporated, and abandonment of assumed names, as well as beer & wine licenses. This section is also responsible for the recording and the custodianship of the following documents: marriage licenses, informal marriage licenses, DD214s, birth certificates, death certificates, assumed names, cattle brands, oaths of office and bonds, personal financial statements of county officials and county judicial officers, county financial records, UCCs, and deputations.

The County Clerk is elected Countywide for a term of four years.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Indicators:

Number of Cases Filed (Criminal)	33,794	34,510	36,000
Number of Cases Filed (Probate)	4,552	4,664	4,850
Number of Cases Filed (Civil)	8,266	9,608	10,950
Number of Cases Filed (Mental Health)	3,610	3,718	3,830

Efficiency Indicators:

Cases Filed per FTE (Criminal)	3,072	3,137	3,273
Cases Filed per FTE (Bond Forfeiture)	343	364	400
Cases Filed per FTE (Probate)	303	310	323
Cases Filed per FTE (Civil)	636	739	842
Amount of dollars deposited into the Treasury per FTE	\$132,974,723	\$143,333,333	\$143,333,333

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Effectiveness Indicators:

Percentage of Records Filed Electronically	51%	59%	62%
Percentage of Cases Filed and Ready for Disposition (Bond Forfeiture)	75%	75%	75%
Percentage of Daily Public Inquiries Satisfied	98%	98%	98%
Percentage of Available Cases Set (Civil)	91%	92%	93%
Percentage of Fees Collected (Mental Health)	89%	91%	91%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$6,058,295	\$6,247,405	\$6,137,845	\$6,353,687
Travel, Training, and Remunerations	11,224	11,710	11,253	12,765
Operational Expenses	131,117	178,784	184,564	225,207
Supplies and Materials	199,658	182,700	189,285	171,500
Total	\$6,400,294	\$6,620,599	\$6,522,947	\$6,763,159

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by less than 4 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group increases by 3 percent when compared to the FY 2012-13 estimates. This is due to turnover experienced during FY 2012-13 and program changes as described below.
- The Travel and Remunerations group increases by 13 percent when compared to FY 2012-13 estimates. Funding is provided for travel that is required for certifications and continuing education for the County Clerk.
- The Operational Costs group increases by 22 percent when compared to FY 2012-13 estimates. This increase includes an increase in copier rental expense, the technology improvement fee, and repairs and maintenance accounts requested by the County Clerk's Office. The County Clerk was funded \$52,467 in the technology improvement fee account for various upgrades throughout the County Clerk's Office.
- The Supplies and Materials group decreases by 9 percent when compared to the FY 2012-13 estimates. This decrease is primarily due to a decrease in funding provided for office supplies as requested by the County Clerk's Office.
- There are three program changes in the County Clerk's Office for FY 2013-14 for a total cost of \$150,829.

- The first program change for the County Clerk authorizes two additional Criminal Court Clerks (NE-04) to be used as rovers for a cost of \$82,186. These positions will fill in for other Court Clerks who are out on various types of leave. The clerk has 5 rover positions funded for FY 2013-14.
- The second program change adds one Lead Treasury Operations Clerk (NE-05) and deletes one Bookkeeping Specialist (E-04) for a savings of \$7,222. This will create an additional lateral position within the Treasury Department of the County Clerk's Office.
- The third program change creates a new division, Licensing and Vital Statistics, within the County Clerk's Office. Existing staff will be reallocated from the Treasury Department and one Recordings Services Supervisor from Records; however the creation of a Licensing and Vital Statistics Manager (E-09) is being proposed to oversee the new division. This program change will be for a total cost of \$75,865.

Authorized Positions:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Administration

Archivist (Part-time)	0.5	0.5	0.5
Chief Deputy County Clerk - Operations	1	1	1
Chief Deputy For County Clerk	1	1	1
Commissioners Court Coordinator	1	1	1
County Clerk	1	1	1
Administrative Assistant	0	1	1
Executive Assistant	2	1	1
Human Resources Analyst	1	1	1
Senior Analyst - Planning and Policies	1	1	1
<i>Total - Administration</i>	8.5	8.5	8.5

Criminal Courts

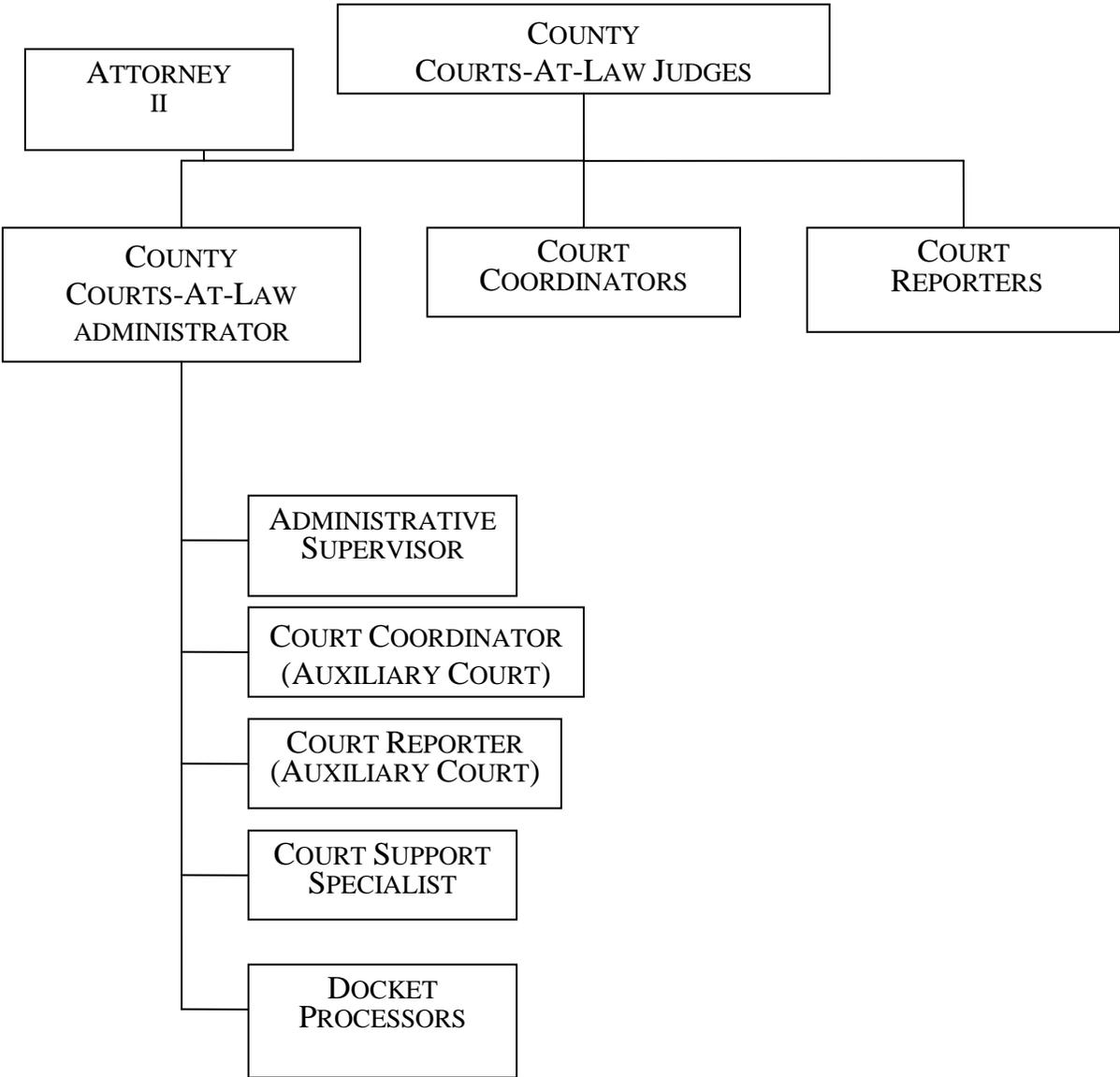
County Courts Manager	1	1	1
Court Clerk	28	31	33
Court Services Supervisor	2	2	2
Court Operations Clerk	15	15	15
Lead Court Operations Clerk	2	2	2
<i>Total - Criminal Courts</i>	48	51	53

Records

Lead Recording Operations Clerks	3	3	3
Recording and Operations Clerk	19	19	19
Recordings Services Supervisor	4	4	3

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Recordings Manager	1	1	1
<i>Total - Records</i>	27	27	26
Civil Courts			
Civil Courts Manager	1	1	1
Court Clerk	8	8	8
Court Operations Clerk	17	17	17
Court Services Supervisor	3	3	3
Mental Health Clerk	5	5	5
Lead Court Operations Clerk	2	2	2
Lead Mental Health Clerk	1	1	1
<i>Total - Civil Courts</i>	37	37	37
Licensing and Vital Statistics			
Licensing and Vital Statistics Manager	0	0	1
Lead Recording Operations Clerk	0	0	1
Recording and Operations Clerk	0	0	10
Recordings Services Supervisor	0	0	1
<i>Total - Licensing and Vital Statistics</i>	0	0	13
Treasury			
Treasury Operations Clerk	4	4	4
Lead Treasury Operations Clerk	0	0	1
Lead Recording Operations Clerk	1	1	0
Recording and Operations Clerk	10	10	0
Registry Funds Accountant	1	1	1
Bookkeeping Specialist	1	1	0
Treasury Manager	1	1	1
<i>Total - Treasury</i>	18	18	7
<i>Total - County Clerk</i>	138.5	141.5	144.5

COUNTY COURTS-AT-LAW



COUNTY COURTS-AT-LAW

FUND: 100
ACCOUNTING UNIT: 3400-3415

Mission: County Courts-at-Law will provide current required levels of case dispositions while positioning the Courts to address the challenges of the future.

Vision: The Bexar County Courts at Law are leaders in providing the citizens of Bexar County with professional, efficient, and compassionate court services. The Judges and staff work hard to achieve the proper balance between the requirements of the law, the needs of the people, and the fiscal ability of the County government.

Goals and Objectives:

- Provide the highest level of court services to the citizenry commensurate with available resources.
- Conduct continuous reviews of the court system’s ability to serve the community.
- Encourage development of improved methods for achieving improved efficiency.
- Review and monitor court collections to identify and resolve problem areas.

Program Description: The County Courts-at-Law provide legal resolutions in both criminal misdemeanor and civil cases. There are fifteen statutory courts and one Auxiliary Jail court in the Bexar County system. Two of the County Courts-at-Law give preference to civil cases in which the matter in controversy exceeds \$500 but does not exceed \$100,000. They provide adjudication in suits of debt, negligence, personal injury, delinquent taxes, and eminent domain. The remaining thirteen statutory County Criminal Courts have general jurisdiction and provide adjudication in misdemeanor criminal cases where the punishment, upon conviction, may be a fine not to exceed \$4,000 or a jail sentence not to exceed one year. Three courts are were created by the 81st Legislature. The Auxiliary Court #1 (Jail Court) handles misdemeanor cases involving jailed defendants and is located within the Adult Detention Center. The use of this Court results in faster case dispositions and in significant savings to the County in terms of reducing the number of nights inmates spend in jail awaiting court hearings and minimizing the transportation of inmates between the jail and the Justice Center or Courthouse.

Performance Indicators:

	FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Budget
Workload Indicators (Civil):			
Pending Cases on Docket at the Beginning of the Year	28,451	29,266	30,006
New Cases Filed During the Year	8,102	7,054	8,631
Other Cases Reaching Docket	705	548	617
Number of Final Judgments/Dispositions	7,992	6,862	8,240
Efficiency Indicators (Civil):			
New Cases per Court	2,025	1,763	2,157
Disposed Cases per Court	1,998	1,715	2,060
Effectiveness Indicators (Civil):			
Pending Cases on Docket at the End of the Year	29,266	30,006	31,014
Clearance Rate	98%	97%	95%

	FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Budget
Percentage of Cases Disposed of Within 6 months	47%	47%	50%
Workload Indicators (Criminal):			
Pending Cases on Docket at the Beginning of the Year	32,987	33,195	30,007
New Cases	31,474	26,134	32,299
Other Cases Reaching Docket	5,154	4,002	5,214
Number of Dispositions	38,748	33,324	40,271
Effectiveness Indicators (Criminal):			
Pending Cases on Docket at the End of the Year	33,195	30,007	27,249
Percentage of Cases Disposed of within 90 days	44%	44%	45%

Appropriations:

	FY 2011-12 Actuals	FY 2012-13 Budget	FY 2012-13 Estimates	FY 2013-14 Budget
<i>Administration (3400)</i>				
Personnel Services	\$591,523	\$351,480	\$500,547	\$579,712
Travel and Remunerations	2,575	5,000	2,725	5,000
Operational Costs	42,059	110,079	118,851	124,035
Supplies and Materials	20,841	20,899	22,925	40,800
Total:	\$656,998	\$487,458	\$645,048	\$749,547
<i>County Court 1</i>				
Personnel Services	\$343,970	\$345,139	\$351,652	\$353,550
Operational Costs	15,388	10,938	12,655	11,000
Court Appointed Attorney Fees	272,453	212,662	241,819	230,770
Total:	\$631,811	\$568,739	\$606,126	\$595,320
<i>County Court 2</i>				
Personnel Services	\$357,394	\$359,279	\$365,802	\$367,788
Operational Costs	789	10,200	11,208	11,000
Court Appointed Attorney Fees	324,788	212,662	251,770	230,770
Total:	\$682,971	\$582,141	\$628,780	\$609,558
<i>County Court 3 (Civil)</i>				
Personnel Services	\$352,741	\$356,784	\$340,061	\$332,429
Operational Costs	1,095	10,000	1,095	10,000
Court Appointed Attorney Fees	290	0	1,162	0
Total:	\$354,126	\$366,784	\$342,318	\$342,429

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
<i>County Court 4</i>				
Personnel Services	\$336,510	\$347,743	\$354,175	\$356,081
Operational Costs	11,157	11,438	10,405	11,000
Supplies and Materials	0	400	0	0
Court Appointed Attorney Fees	273,363	212,662	234,441	230,770
Total:	\$621,030	\$572,243	\$599,021	\$597,851
<i>County Court 5</i>				
Personnel Services	\$347,918	\$346,156	\$352,778	\$354,570
Operational Costs	4,279	10,538	9,888	11,000
Supplies and Materials	587	300	256	0
Court Appointed Attorney Fees	316,308	212,662	273,975	230,770
Total:	\$669,092	\$569,656	\$636,897	\$596,340
<i>County Court 6</i>				
Personnel Services	\$342,935	\$343,901	\$350,939	\$352,393
Operational Costs	16,539	10,638	13,063	11,000
Court Appointed Attorney Fees	342,395	272,962	348,844	230,770
Total:	\$701,869	\$627,501	\$712,846	\$594,163
<i>County Court 7</i>				
Personnel Services	\$325,651	\$322,845	\$328,671	\$330,585
Operational Costs	5,548	10,838	12,292	11,000
Court Appointed Attorney Fees	273,207	212,662	180,863	230,770
Total:	\$604,406	\$546,345	\$521,826	\$572,355
<i>County Court 8</i>				
Personnel Services	\$335,555	\$337,591	\$308,309	\$345,075
Operational Costs	5,672	10,100	9,519	11,000
Court Appointed Attorney Fees	283,061	212,662	252,138	230,770
Total:	\$624,288	\$560,353	\$569,966	\$586,845
<i>County Court 9</i>				
Personnel Services	\$330,769	\$331,905	\$338,128	\$340,043
Operational Costs	5,716	13,338	5,291	11,000
Court Appointed Attorney Fees	272,170	212,662	229,824	230,770
Total:	\$608,655	\$557,905	\$573,243	\$581,813
<i>County Court 10 (Civil)</i>				
Personnel Services	\$237,045	\$279,750	\$306,839	\$318,735
Operational Costs	0	10,000	0	10,000

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Supplies and Materials	638	0	0	0
Total:	\$237,683	\$289,750	\$306,839	\$328,735
County Court 11				
Personnel Services	\$345,169	\$346,722	\$352,869	\$355,010
Operational Costs	3,311	10,900	5,734	11,000
Court Appointed Attorney Fees	290,071	212,662	266,659	230,770
Total:	\$638,551	\$570,284	\$625,262	\$596,780
County Court 12				
Personnel Services	\$333,176	\$331,796	\$337,833	\$339,651
Operational Costs	6,538	10,200	3,821	11,000
Court Appointed Attorney Fees	306,616	212,662	236,630	230,770
Total:	\$646,330	\$554,658	\$578,284	\$581,421
County Court 13				
Personnel Services	\$345,286	\$346,549	\$353,047	\$354,924
Operational Costs	7,028	10,300	10,742	11,000
Supplies and Materials	319	0	0	0
Court Appointed Attorney Fees	236,054	212,362	190,127	230,770
Total:	\$588,687	\$569,211	\$553,916	\$596,694
County Court 14				
Personnel Services	\$351,371	\$525,479	\$391,928	\$380,919
Operational Costs	8,482	14,642	22,702	11,000
Supplies and Materials	0	1,500	0	0
Court Appointed Attorney Fees	0	182,663	156,389	230,770
Total:	\$359,853	\$724,284	\$571,019	\$622,689
County Court 15				
Personnel Services	\$280,352	\$358,363	\$349,447	\$356,405
Operational Costs	12,469	14,642	9,639	11,000
Supplies and Materials	0	1,500	750	0
Court Appointed Attorney Fees	165	182,663	141,929	230,770
Total:	\$292,986	\$557,168	\$501,765	\$598,175
Personnel Services	\$5,557,365	\$5,631,482	\$5,683,025	\$5,817,870
Travel and Remunerations	2,575	5,000	2,725	5,000
Operational Costs	146,070	278,791	256,905	287,035
Supplies and Materials	22,385	24,599	23,931	40,800

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Court Appointed Attorney Fees	3,190,941	2,764,608	3,006,570	3,000,010
<i>Grand Total - County Courts-At-Law</i>	<i>\$8,919,336</i>	<i>\$8,704,480</i>	<i>\$8,973,156</i>	<i>\$9,150,715</i>

Program Justification and Analysis:

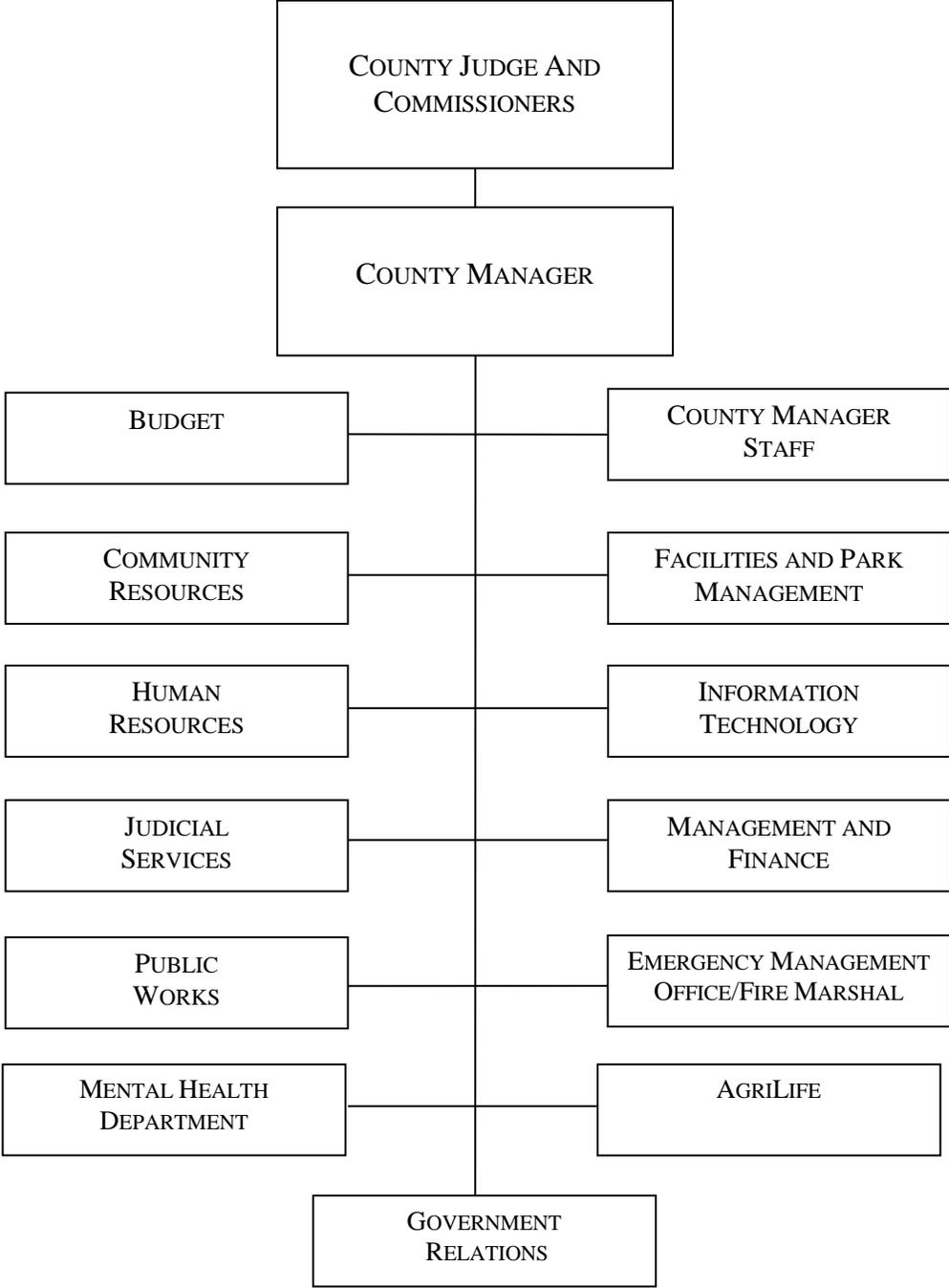
- The FY 2013-14 Adopted Budget increases by 2.0 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increases by 2.4 percent when compared to the FY 2012-13 estimates. This is due to turnover experienced during FY 2012-13 and the program changes described below.
- The Travel and Remunerations group increases significantly when compared to the FY 2012-13 estimates. Funding is proposed at FY 2012-13 budget levels.
- The Operational Costs group increases by 11.7 percent when compared to FY 2012-13 estimates due to increases in the Technology and Visiting Judges line item as requested by the Courts.
- The Supplies and Materials group increases significantly when compared to the FY 2012-13 estimates. Additional supplies are needed as County Courts 14 and 15 are now handling full-time arraignment dockets and trials.
- The Court Appointed Attorney group decreases by less than one percent when compared to FY 2012-13 estimates due to the new flat fee ordered by the County Court-At-Law Judges.
- The FY 2013-14 Adopted Budget includes one program changes for a cost of \$10,519, as described below:
 - The program change will adjust the salary for the Attorney II position to be comparable to other Attorney II's in the County, for a total cost of \$10,519 including salary and benefits.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administrative Supervisor	1	1	1
Attorney II	3	1	1
County Courts-at-Law Administrator	1	1	1
Court Coordinator	14	15.5	15.5
Court Reporter*	15	16	16
Court Support Specialist	1	1	1
Docket Processor	2	2	2
Judge	15	15	15
<i>Total – County Courts-at-Law</i>	52	52.5	52.5

*One Court Reporter (T-99) is a part-time position for the Auxiliary Jail Court.

OFFICE OF THE COUNTY MANAGER



OFFICE OF THE COUNTY MANAGER

COMPANY: 100
ACCOUNTING UNIT: 4901

Mission: To provide effective, efficient, responsive and quality services to the citizens of Bexar County and to all the Offices and Departments of the Bexar County government.

Vision: The Office of the County Manager strives to deliver quality service with integrity and dedication to ensuring trust and confidence of Bexar County. Our customers will see Bexar County as the government of choice.

Goals and Objectives:

- Decrease cost and streamline operations in support of all County Offices and Departments;
- Provide services to the Bexar County citizens in an efficient manner;
- Exercise authority in accordance with applicable Federal and State laws, and applicable County policies, regulations and orders;
- Strengthen Bexar County's financial position; and
- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions and accountability.

Program Description:

On July 12, 2011, Bexar County Commissioners Court approved a county reorganization plan of all departments reporting directly to Commissioners Court and appointed a County Manager. At the discretion of the Commissioners Court, the Manager serves as the chief administrator of those activities that report to the Commissioners Court. The Manager supervises and coordinates these activities of the County departments for the Commissioners, seeing that all orders and policies are carried out. As the statutory Budget Officer and Chief Investment Officer of the County, the Manager is responsible for the preparation of the annual budget and capital program for all Offices and Departments.

Performance Indicators:

Workload/Output Measures:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Amount of the County's Investment Portfolio	\$793 M.	\$1.2B.	\$980 M.
Number of Special Projects/Performance Reviews	5	8	8
Number of Agendas/Public Hearings	30	30	30

Efficiency Measures:

Total Full-Time Equivalents per 1,000 Citizens	2.56	2.56	2.56
Average Budget Expenditures per Resident	\$455	\$481	\$574
Percent of Annual Budget Used to Service Debt Obligations	13%	10%	10%

Effectiveness Measures:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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County's Bond Rating by Fitch and Moody's
Debt per Capita

AAA

AAA

AAA

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Personnel Services	\$858,686	\$1,002,016	\$1,040,864	\$1,100,311
Travel and Remunerations	4,048	30,000	30,000	30,000
Operational Costs	18,832	29,236	29,246	29,236
Supplies and Materials	12,974	21,067	15,600	21,067
Total	\$894,540	\$1,082,319	\$1,115,710	\$1,180,614

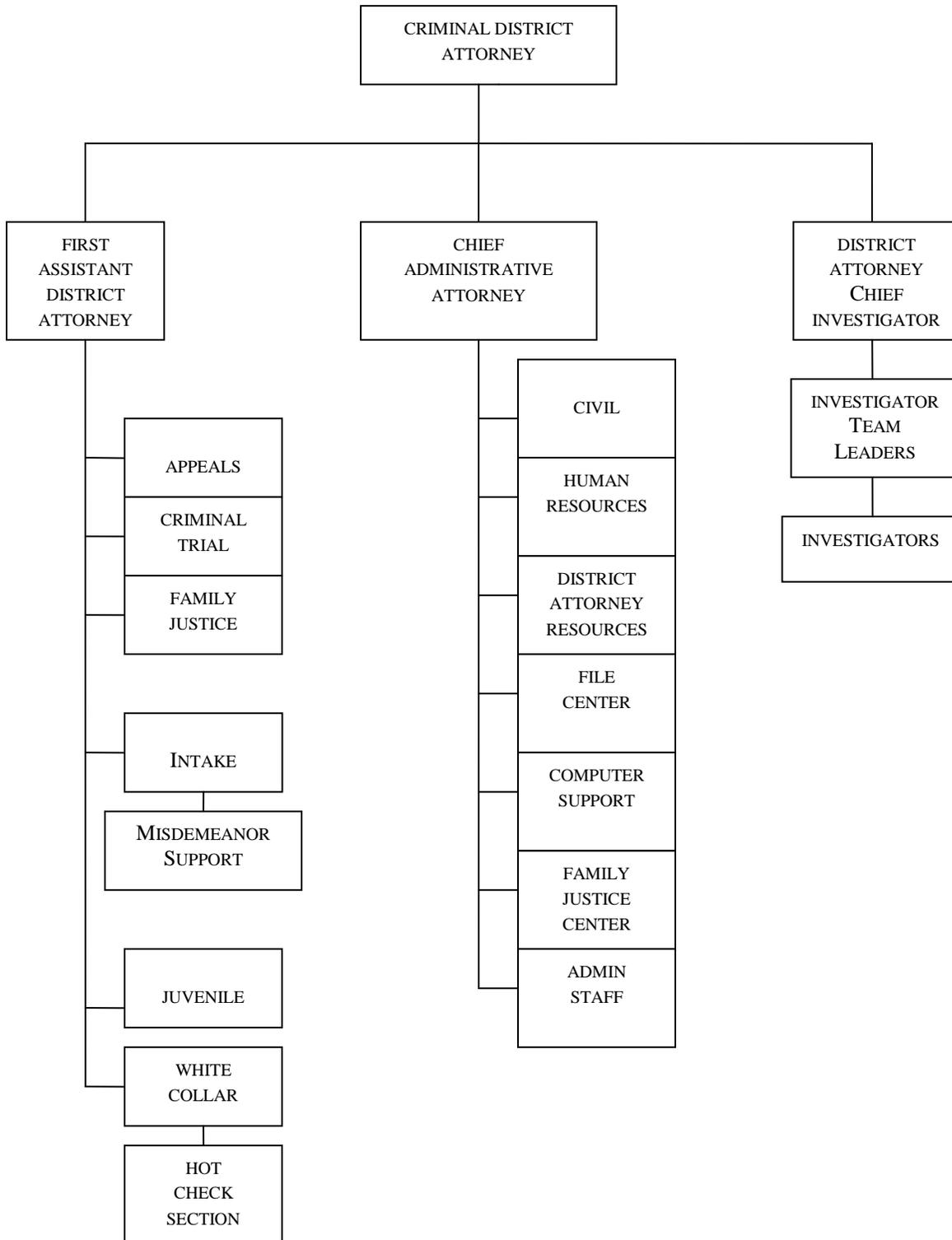
Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 5.8 percent compared to FY 2012-13 estimates. The increase is due primarily to the program changes as described below.
- The Travel and Remunerations group remains the same when compared to FY 2012-13 estimates.
- The Operational Costs group decreases by less than 1 percent when compared to FY 2012-13 estimates. The decrease is primarily due to a decrease in the Dues and Subscriptions line item, as subscriptions are required to be renewed every two years.
- The Supplies and Materials group increases by 35 percent when compared to FY 2012-13 estimates. Additional funding is provided in the Tools and Hardware account as items in this account were not needed in FY 2012-13.
- There are two program changes for FY 2013-14 in the amount of \$96,392.
 - The first program change is the reclassification of one Public Information Officer (PIO). During FY 2012-13, an Assistant Public Information Officer was created. This position was created to provide additional coverage for events, such as emergencies, and to assist the Public Information Officer with responses to the media and the general public. This newly created position will report directly to the PIO. Therefore, the grade of the PIO is reclassified from an E-09 to E-10 at a cost of \$8,287 (salary and benefits).
 - The second program change transfers one Economic Development Coordinator (E-09) from the Economic Development Department to the Government Relations Division of the Office of the County Manager. The Economic Development Coordinator will provide support to the Assistant to the County Manager in regards to Special Improvement Districts and other issues. The cost of this program change is \$88,105.

Authorized Positions:

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget
Administrative Services Coordinator	1	0	0
Administrative Supervisor	0	1	1
Assistant County Manager	1	0	0
Assistant to the County Manager	2	2	2
Assistant Public Information Officer	0	1	1
Chief of Staff to the County Judge	1	0	0
Chief of Staff to the County Manager	1	1	1
County Manager/Budget Officer	1	1	1
Economic Development Coordinator	0	0	1
Government Relations Aide	1	1	1
Office Assistant IV	1	1	1
Office Supervisor	0	1	1
Public Information Officer	0	1	1
Senior Analyst	0	1	1
<i>Total - County Manager's Office</i>	9	11	12

CRIMINAL DISTRICT ATTORNEY



CRIMINAL DISTRICT ATTORNEY

FUND: 100
ACCOUNTING UNIT: 1300

Mission: The Criminal District Attorney's Office seeks to perform its many duties mandated by the Texas Constitution and state laws by investigating, preparing, prosecuting and appealing all criminal cases, except Class C misdemeanors, preparing and litigating civil suits filed against the County, and representing the County in all of its legal dealings.

Vision: The Bexar County District Attorney's Office is a team of dedicated prosecutors committed to aggressively seeking justice and the protection of the family, person, and property of all the citizens of our community.

Goals and Objectives:

- To seek justice, not merely convictions, in all cases, in which a citizen is accused of a criminal offense;
- To investigate thoroughly, effectively, and efficiently, in order to provide all needed facts and background for criminal prosecution;
- To promote the well-being of families and children through prosecution and intervention;
- To interview all witnesses and potential witnesses as required by the prosecutors in each criminal case;
- To reduce the trauma to victims of crime by clearly and effectively communicating with them throughout the judicial process;
- To seek compensation for victims of crime through significant efforts to make perpetrators of crimes pay restitution;
- To aggressively develop contacts within our community to create or support existing initiatives to prevent crimes against families, persons, and property;
- To provide the county and its officials and departments with sound legal advice and representation in civil matters;
- To acquire and administer grants, which allows the Office to promote the well-being of families and children through prosecution and intervention;
- To create and support community initiatives for better-informed citizens, enjoying safer neighborhoods;
- To adequately and effectively represent the County in legal disputes arising from its daily course of business.

Program Description: The Criminal District Attorney has many duties mandated by the Texas Constitution and State laws. The emphasis is on areas of criminal prosecution, which best promotes a safe environment within the community and is responsive to law enforcement's needs. The Criminal District Attorney is responsible for the preparation of cases to be presented to the Grand Jury and jury filed information and indictments. The office also is responsible for trials and appeals of criminal cases, except those Class C misdemeanors filed in San Antonio Municipal Court. The interviews of witnesses and victims prior to trial minimizes trauma to the victims caused by the judicial system by providing them with support, such as assisting them with court proceedings. The Criminal District Attorney also collects physical evidence and prepares the evidence for trial exhibits. Training is also provided for law enforcement. Sound legal advice and representation to the County and its elected officials in civil actions in state and federal courts is also provided by the Criminal District Attorney. The Office also develops and maintains contact within the community regarding prevention and intervention in crime.

In addition, the Criminal District Attorney’s Office provides staff in the Family Justice Center, which is a collaborative effort of over forty on-site and off-site partners that provide comprehensive legal, medical, mental health, employment, law enforcement, housing, child care, chaplain, and case management services to victims of domestic violence and their children, in one centralized location.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Cases Opened	57,640	59,000	59,500
Number of Crime Victims Accompanied to Court	3,997	3,782	3,850
Number of Community Outreach Projects Supported	345	230*	235
Number of Major Initiatives Requiring Legal Work	35	42	45
Number of Civil Cases	107	140	150
Number of Expunctions Processed	570	650	728
Number of Nondisclosures Processed	329	336	350
Efficiency Measures:			
Percentage of Staff Positions Funded by Grants	2%	3%	2%
Percentage of Theft/Check Restitution Returned to the Community	78%	100%	88%
Number of Applicants for Protective Orders Filed in Domestic Violence Cases	1,104	1,154	1,160
Number of Felony Cases per Prosecutor	385	380	395
Number of Misdemeanor Cases per Prosecutor	1,976	2,090	2,060
Number of Investigation Cases per Investigator	800	791	822
Effectiveness Measures:			
Total Felony/Misdemeanor (including juvenile) Cases Disposed Of	58,121	60,000	60,500
Number of Personal Contacts Made with Victims by Advocates	12,418	12,000	12,200
Average Number of Services Utilized by an Individual at the Family Justice Center	3.5	3.5	3.5

* Reduction in numbers due to a position being vacant.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$22,959,634	\$23,266,427	\$23,832,924	\$24,083,652
Travel and Remunerations	62,936	64,200	62,936	64,500
Operational Costs	381,605	344,460	377,362	379,515
Supplies and Materials	210,830	240,550	247,753	244,000
Total	\$23,615,005	\$23,915,637	\$24,520,975	\$24,771,667

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increased 1 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group increased by 1 percent when compared to the FY 2012-13 estimates primarily due to the five program changes.
 - The first program change is to add one part-time Intern (T-99) position for a total cost of \$10,737, which includes salary and benefits. This position will be responsible for assisting court staff with trials in Criminal District Court 437th.
 - The second program change adds one Prosecutor IV (E-11) in the amount of \$80,861, which includes salary and benefits. This position will be assigned to the Felony Jail Court, which was implemented again in FY 2012-13. Currently, Prosecutors that are assigned to a District Court are taken away from their daily duties to prepare for and participate in the Felony Jail Court. This assigned Felony Jail Court Prosecutor IV will review files and evidence, research criminal statutory and case law issues, draft case documents, file the information, draft plea paperwork, contact victims on plea bargains, attend jail court dockets, confer with Probation Officers on motions to revoke probation cases, and confer with Defense Attorneys. Felony Jail Court will run as a part-time court; however, the full-time Prosecutor IV will assist other District Courts if available.
 - The third program change increases the salary of a Prosecutor V by 14% or \$12,540 annually. The cost of this increase will be \$15,185, which includes salary and benefits. This salary increase will compensate the Prosecutor V for additional duties, which include the duties of a project manager for the development of AMCAD, which was taken on after previous employees separated from the County, taking the lead on new special projects for the Meaningful Intervention Leading to Enduring Success (M.I.L.E.S.) program and the Legal Enrichment and Decision Making (L.E.A.D.) program, as well as developing the policies and procedures for eDiscovery.
 - The fourth program change unfreezes one Paralegal (NE-06) position and deletes one Community Projects and Initiatives Coordinator (E-03) for a savings of \$4,781. The Paralegal will be responsible for coordinating the paperwork for the M.I.L.E.S. and L.E.A.D programs.
 - The fifth program change adds one Attorney II (E-11) in the amount of \$88,317, which includes salary and benefits. This position will be responsible for Public Information Requests, which have significantly increased over the last several years. This position will be assigned to the Civil Section of the District Attorney's Office and will be the point of contact when a public inquiry is requested from the Civil Section. The existing attorneys within the Civil Section were spending a significant amount of their time working on these public inquiries. This position will allow the existing attorneys to focus on their primary assigned work.
- The Travel and Remunerations group increased by 2.5 percent when compared to the FY 2012-13 estimates as requested by the District Attorney's Office. The Travel and Remunerations group was budgeted at the same levels as FY 2012-13.
- The Operational Costs group increased by less than 1 percent when compared to the FY 2012-13 estimates. The increase is also due to the District Attorney Witness Reimbursement account, which is

budgeted equal to the amount certified by the Auditor's Office for State reimbursement. Funding is increased throughout the fiscal year as additional revenue is collected. It is also important to note that copiers were upgraded significantly in FY 2012-13, in order to meet the needs of the Office.

- The Supplies and Materials group decreased by 1.5 percent when compared to the FY 2012-13 estimates due to one-time purchases of computer supplies in FY 2012-13. Funding is authorized for computer supplies in the Technology Improvement account in the Operational Costs group for FY 2013-14.

Authorized Positions:

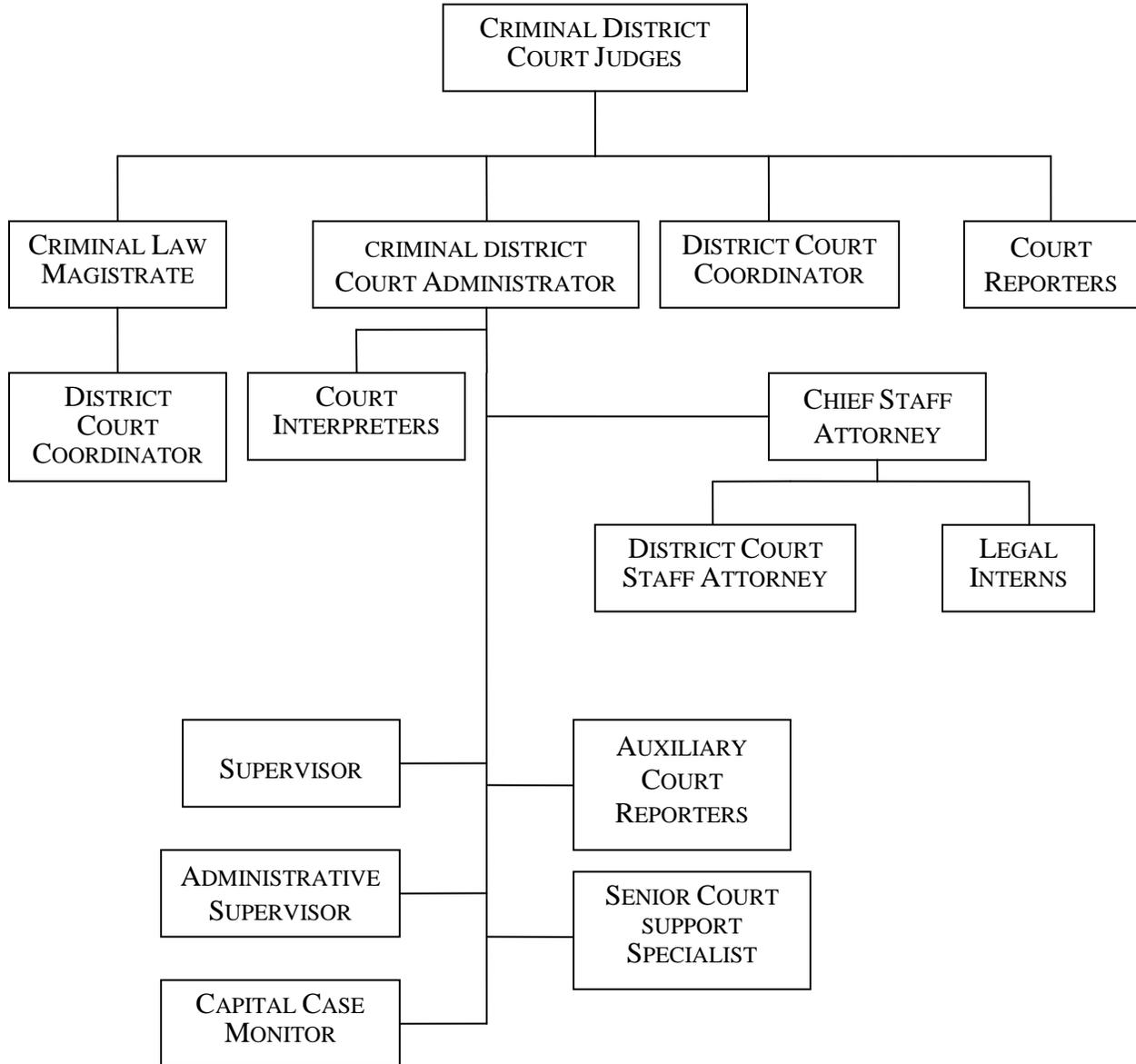
	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Accounting Clerk	1	1	1
Advocate*	36	36	36
Advocate Supervisor	1	1	1
Aide to the District Attorney	1	1	1
Attorney II*	7	7	8
Attorney III *	11	11	11
Bond Forfeiture Coordinator	1	1	1
Chief Administrative Attorney	1	1	1
Community Outreach Strategist	1	1	1
Community Projects and Initiatives Coordinator	1	1	0
Computer Security Investigator	1	1	1
Courier	1	1	1
Criminal District Attorney	1	1	1
District Attorney Administrator	1	1	1
Criminal District Attorney Chief Investigator	1	1	1
Division Chief - DA's Office	6	6	6
Evidence Technician	1	1	1
File Clerk	5	5	5
First Assistant District Attorney	1	1	1
Human Resource Manager	1	1	1
Human Resources Technician	1	1	1
Interns (Part-Time)	9	9	9.5
Investigations Team Leader	3	3	3
Investigator - District Attorney	33	33	33
Legal Secretary	3	3	3
Major Crimes Chief	1	1	1
Misdemeanor Prosecutor	40	41	41
Office Assistant I*	13	12	12
Office Assistant II	13	13	13
Office Assistant III	8	9	9
Office Assistant IV	4	4	4

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Office Supervisor*	7	7	7
Paralegal	7	7	7
Prosecutor III*	34	34	34
Prosecutor IV^	29	30	31
Prosecutor IV - Job Share^	1	0	0
Prosecutor V^	31	33	33
Prosecutor V - Job Share^	1	0	0
Purchasing Clerk	1	1	1
Senior Security Investigator	1	1	1
Technical Support Specialist II	1	1	1
Victim Services Coordinator	1	1	1
Word Processing Specialist	11	11	11
<i>Subtotal - Criminal District Attorney's Office</i>	333	335	336.5
Family Justice Center			
Executive Director	1	1	1
Office Assistant II	1	1	1
Office Supervisor	1	1	1
Program Manager FJC	1	1	1
Systems Program Manager	1	1	1
<i>Subtotal - Family Justice Center</i>	5	5	5
<i>Total Criminal District Attorney's Office</i>	338	340	341.5

*Denotes one or more frozen positions.

^Delete Job Share Positions (two employees fill one position) to create a full-time position in FY 2011-12. Due to changes in federal reporting, the position was converted from a Job Share to a full-time authorized position.

CRIMINAL DISTRICT COURTS



CRIMINAL DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3600-3610

Mission: To provide immediate, accurate, and beneficial support to the ten Criminal District Courts, Criminal Law Magistrate Court, Drug Court, Central Magistration Magistrates, Impact Court, and citizens who request assistance.

Vision: The Office of Criminal District Courts Administration is the leader in developing and maintaining innovative, state-of-the-art support, and assistance for the criminal district courts and the citizens of Bexar County that they serve. The office strives to promote quality communication between our Courts and all other County departments, while insuring that justice is carried out in the most effective and efficient manner possible.

Goals and Objectives:

- Provide high quality staff-support.
- Facilitate the functions of other court staff to assist in their productivity.
- Handle the administrative duties of the courts in an effective manner.
- Disseminate and communicate all information integral to the effective and efficient performance of the courts.
- Process writs within the time deadlines specified by statute.
- Prepare legally correct jury instructions in a timely manner.

Program Description: District Courts are created by the State Legislature and are lead by Criminal District Judges, which are elected for four-year terms. The Texas Legislature has authorized ten Criminal District Courts for Bexar County. Criminal District Courts have original jurisdiction over all criminal matters. The Court Administration provides Spanish interpreters, auxiliary court reporters freelance court reporters, visiting judges, and substitutions for court personnel when needed. The Court Administration also coordinates all capital murder cases, prepares and indexes pages for court reporters, assists in processing court appointments of defense attorneys for indigent defendants under a court appointed attorney system, updates monthly lists of eligible investigators for court appointments, and holds training or refresher courses for court clerks. The division assists Administrative Judges for the District Courts with their administrative tasks, distributes monthly statistics to the courts, and assists Judges in legal research and drafting of documents and administrative matters. The review of appellate court opinions and updates of jury charges based on the law is also a responsibility of the Administration. The assistance for citizens needing public information about cases in the Criminal District Court is available through the Administration. The Administration prepares writ applications and writ orders for the Judges. A new Felony CASE Plan was implemented by the Criminal District Courts which assists in the disposition of certain types of cases. The office schedules and assists criminal defense attorneys using the Remote Attorney Visitation System and assist with the Voucher Recommendation Committee (VRC) meetings.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload/Output Indicators (Administration):

Jury Charges Prepared	1,124	1050	1000
Writ Applications Processed	218	220	230
Motions and Other Legal Documents Processed	2,621	2,600	2,800
Number of Court Reporter Assignments	2,034	1,726	1,800
Number of Vouchers Reviewed	827	474	500

Efficiency Indicators (Administration):

Jury Charges Prepared per FTE	749	700	667
Writs Processed per FTE	87	88	92
Motions and Legal Documents processed per FTE	1,048	1,040	1,120
Average recommended savings per voucher	\$250	\$320	\$300
Savings Recommended by Voucher Review Committee	\$206,397	\$151,518	\$150,000

Effectiveness Indicators (Administration):

Number of Writs returned by Court of Criminal Appeals	6	4	3
Net Savings due to VRC review	\$176,897	\$130,018	\$128,500

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Administration (3600)

Personnel Services	\$2,015,346	\$1,960,194	\$2,041,772	\$2,090,084
Travel and Remunerations	11,117	13,200	13,200	20,000
Operational Costs	254,045	271,744	265,723	264,008
Supplies and Materials	42,079	43,532	41,896	46,932
Court Appointed Attorney Fees	0	0	1,175	0

Total: \$2,322,587 \$2,288,670 \$2,363,766 \$2,421,024

District Court 144th (3601)

Personnel Services	\$185,724	\$190,212	\$203,472	\$205,796
Operational Costs	29,519	24,290	19,864	25,000
Court Appointed Attorney Fees	655,562	665,479	691,697	613,427

Total: \$870,805 \$879,981 \$915,033 \$844,223

District Court 175th (3602)

Personnel Services	\$197,028	\$196,387	\$197,380	\$200,410
Operational Costs	11,954	24,290	20,963	25,000
Court Appointed Attorney Fees	601,820	665,059	636,044	613,427

Total: \$810,802 \$885,736 \$854,387 \$838,837

FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
Actual	Budget	Estimate	Budget

District Court 186th (3603)

Personnel Services	\$207,702	\$208,182	\$216,206	\$197,943
Operational Costs	25,245	24,290	25,245	25,000
Court Appointed Attorney Fees	663,069	665,479	657,767	613,427
Total:	\$896,016	\$897,951	\$899,218	\$836,370

District Court 187th (3604)

Personnel Services	\$219,024	\$195,600	\$209,192	\$211,194
Operational Costs	11,305	24,290	14,036	25,000
Court Appointed Attorney Fees	657,644	665,479	497,743	613,427
Total:	\$887,973	\$885,369	\$720,971	\$849,621

District Court 226th (3605)

Personnel Services	\$210,762	\$206,775	\$211,954	\$213,540
Operational Costs	8,566	24,290	21,801	25,000
Court Appointed Attorney Fees	536,974	665,479	478,066	613,427
Total:	\$756,302	\$896,544	\$711,821	\$851,967

District Court 227th (3606)

Personnel Services	\$203,875	\$201,789	\$206,215	\$207,730
Operational Costs	29,845	24,290	20,949	25,000
Court Appointed Attorney Fees	587,323	665,479	578,928	613,427
Total:	\$821,043	\$891,558	\$806,092	\$846,157

District Court 290th (3607)

Personnel Services	\$194,421	\$191,069	\$204,140	\$206,454
Operational Costs	48,097	24,290	44,241	25,000
Court Appointed Attorney Fees	655,456	665,479	671,559	613,427
Total:	\$897,974	\$880,838	\$919,940	\$844,881

District Court 379th (3608)

Personnel Services	\$194,582	\$198,876	\$200,254	\$205,628
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	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Operational Costs	29,265	24,290	30,775	25,000
Court Appointed Attorney Fees	584,505	665,479	808,998	613,427
Total:	\$808,352	\$888,645	\$1,040,027	\$844,055
<i>District Court 399th (3609)</i>				
Personnel Services	\$211,870	\$203,589	\$198,112	\$195,259
Operational Costs	18,940	24,290	15,841	25,000
Court Appointed Attorney Fees	614,093	665,479	466,700	613,427
Total:	\$844,903	\$893,358	\$680,653	\$833,686
<i>District Court 437th (3610)</i>				
Personnel Services	\$185,071	\$187,665	\$197,199	\$198,259
Operational Costs	37,595	24,290	33,204	25,000
Court Appointed Attorney Fees	668,598	665,479	645,595	613,427
Total:	\$891,264	\$877,434	\$875,998	\$836,686
Personnel Services	\$4,025,405	\$3,940,338	\$4,085,896	\$4,132,297
Travel and Remunerations	11,117	13,200	13,200	20,000
Operational Costs	504,376	514,644	512,642	514,008
Supplies and Materials	42,079	43,532	41,896	46,932
Court Appointed Attorney Fees	6,225,044	6,654,370	6,134,272	6,134,270
<i>Criminal District Court Grand Total</i>	<i>\$10,808,021</i>	<i>\$11,166,084</i>	<i>\$10,787,906</i>	<i>\$10,847,507</i>

Program Justification and Analysis:

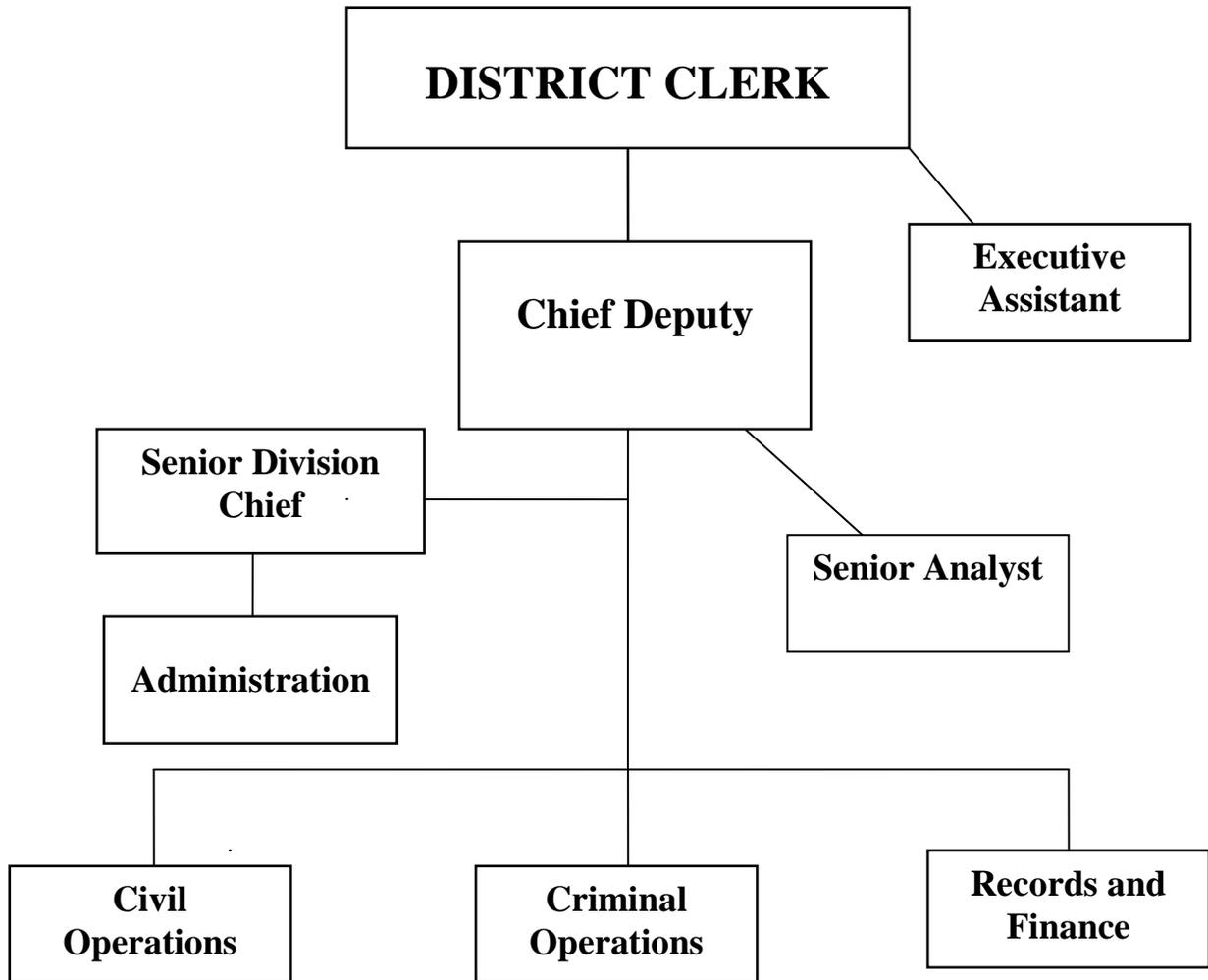
- The FY 2013-14 Adopted Budget increases by less than one percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increases by 1.1 percent due to slight turnover experienced in FY 2012-13 that is not anticipated in FY 2013-14 and the program changes described below.
- The Travel and Remunerations group increases significantly. Funding is provided for travel that is required for certifications and continuing education for the Criminal District Courts staff.
- The Operational Costs group increases by less than one percent when compared to FY 2012-13 estimates due a slight increase in transcription services.

- The Supplies and Materials group increases by 12.0 percent when compared to FY 2012-13 estimates. Funding is provided for office furniture, as chairs and desks need to be replaced for court offices.
- The FY 2013-14 Adopted Budget includes one program change for a total cost of \$20,713 as described below:
 - One program change reclassifies the Felony Drug Court Coordinator from an E-05 to an E-09. This change brings the position in line with the Court Coordinators in Specialty Courts. During FY 2012-13, a Specialty Court study was conducted, but not fully implemented. However, this reclassification was recommended as the positions should all be graded appropriately. The cost associated with this reclassification is \$20,713.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administrative Supervisor	1	1	1
Capital Case Monitor	1	1	1
Chief Staff Attorney	1	1	1
Court Interpreter	4	4	4
Court Reporter	16	15	15
Criminal Law Magistrate	1	1	1
District Court Coordinator	11	11	11
District Court Staff Attorney	2	2	2
Drug Court Magistrate	1	1	1
Drug Court Coordinator	1	1	1
General Admin Counsel-Criminal District Courts	1	1	1
Judge	10	10	10
Legal Intern (Part-Time)	1.5	1.5	1.5
Senior Court Support Specialist	1	1	1
Supervisor	1	1	1
<i>Total – Criminal District Courts</i>	53.5	52.5	52.5

DISTRICT CLERK



DISTRICT CLERK

FUND: 100
ACCOUNTING UNIT: 3200

Mission: To provide the Judicial System and the public with information and support using the most technologically advanced methods possible at a reasonable cost by:

- Fulfilling our statutory duties as record custodians and fee officers to the best of our abilities;
- Fostering an environment for our employees that encourages the development of new ideas and the willingness to improve productivity;
- Implementing our goals and objectives with a team approach and decision making at all levels of the organization; and
- Striving to be a leader and example to other County and State agencies.

Vision: The District Clerk envisions the Bexar County District Clerk's Office as becoming a leader and example not only in Bexar County but throughout the State of Texas by providing constant training and education of the workforce; by acquiring and implementing the latest in information technology services such as imaging technology for the storage and retrieval of case record information; and by implementation of electronic technology for exchange of information through the Internet.

Goals and Objectives:

- To perform functions and duties as mandated by law.
- To incorporate record management principles in imaging information and technology sources.
- To provide the support and resources for all District and Special Courts of Bexar County.
- To provide the support and resources necessary for employees to perform their responsibilities and duties.
- To monitor/verify all receivables and fees charged.
- To safely deposit receivables in a timely manner.
- To be responsive to the customers' need for service and information.
- To encourage all employees to be customer friendly and service oriented.
- To provide information and quality services to all at a reasonable cost.
- To support the continued development of employees by encouraging participation in County training classes.

Program Description: The District Clerk is an integral part of the District Courts system in Bexar County, providing support services to all Criminal, Juvenile, and Civil District Courts. The Office is divided into six divisions: Administration, Courts, Civil Filings, Court Support, Operations and Records. The District Clerk records the acts and proceedings of the Courts, enters all judgments of the Courts, and records all issued executions and returns on executions. The District Clerk also prepares an annual written statement of fines, jury fees received, and operates the Register of the Court. The District Clerk serves as the official custodian of District Court records by indexing and carefully maintaining the Court records and assisting the Courts and the public in accessing those records. The District Clerk also provides support services to many County offices and departments, in particular to the Criminal District Attorney's Office, the Constables' Offices, the Sheriff's Office, the Dispute Resolution Center, Juvenile Probation, and the Texas Attorney General's Office.

The District Clerk is elected Countywide for a term of four years.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Work Load Indicators (Annual):

Civil Cases filed	36,929	36,722	36,958
Juvenile Cases filed	2,287	1,846	2,664
Number of Criminal Cases Filed	10,556	11,132	11,273
Number of Documents Imaged	6,391,168	14,180,580	8,858,299

Efficiency Indicators (Annual):

Civil Cases Filed per FTE	4,616	4,590	4,620
Criminal Cases Filed per FTE	5,278	5,566	5,637
Civil Hearings Held	94,807	93,016	81,092

Effectiveness Indicators:

Bond Forfeiture Revenue Collected	\$248,607	\$287,008	\$356,892
Civil Court Costs Collected	\$10,951,663	\$11,319,853	\$11,636,533

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Personnel Services	\$6,762,963	\$6,972,898	\$6,970,335	\$7,064,796
Travel, Training, and Remunerations	5,208	5,000	4,764	4,313
Operational Expenses	95,307	135,320	108,232	130,560
Supplies and Materials	266,798	252,250	235,958	257,697
Total	\$7,130,276	\$7,365,468	\$7,319,289	\$7,457,366

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by less than 2 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group increases by one percent when compared to the FY 2012-13 estimates. This is due to turnover experienced during FY 2012-13.
- The Travel and Remunerations group represents a 9 percent decrease when compared to FY 2012-13 estimates. The District Clerk’s Office requested the reduction of funds. Funding is provided for Continuing Education for the District Clerk and staff and for travel and training.

- The Operational Costs group increases by 20 percent when compared to FY 2012-13 estimates. This increase is primarily due to additional funding for repairs and maintenance of office equipment, copier rental and expense, computer hardware, and one-time technology costs associated with mandatory e-filing for the Civil District Courts starting January 1, 2014.
- The Supplies and Materials group increases by 9 percent when compared to FY 2012-13 estimates. Funding has been maintained at FY 2012-13 budgeted levels.
- There are seven program changes included in the District Clerk’s Office for FY 2012-13, for a total cost of \$44,315. The District Clerk brought forth a plan to realign work-responsibilities and balance duties within the District Clerks Office due to a court order by the Texas Supreme Court, Misc. Docket No. 13-9092, mandating the e-filing of all civil cases in the District Courts. This requirement will demand more technical expertise of certain positions, hence the program changes described below. The plan includes:
 - Deletion of 7 Civil Operations Clerks (NE-03) and the addition of 7 Senior Civil Operations Clerks (NE-04) within the Office of the District Clerk – Civil Operations.
 - Deletion of 1 File Clerk (NE-01) and the addition of 1 Civil Operations Clerk (NE-03) within the Office of the District Clerk – Civil Operations.
 - Deletion of 1 Optical Scanning Clerk (NE-03) and the addition of 1 Recording Clerk (NE-03) within the Office of the District Clerk – Records and Finance.
 - Deletion of 8 File Clerks (NE-01) and the addition of 8 Optical Scanning Clerks (NE-03) within the Office of the District Clerk – Records and Finance.
 - Deletion of 1 File Clerk – Part Time (NE-01) and the addition of 1 Criminal Assignments Clerk II - Part-time (NE-02) within the Office of the District Clerk – Criminal Operations.
 - Deletion of 1 File Clerk - Part-time (NE-01) and the addition of 1 Court Order Clerk - Part-time (NE-02) within the Office of the District Clerk – Records and Finance.
 - Deletion of 1 Office Assistant II (NE-03) and the addition of 1 Office Assistant IV (NE-04) within the Office of the District Clerk – Administration.

Authorized Positions:

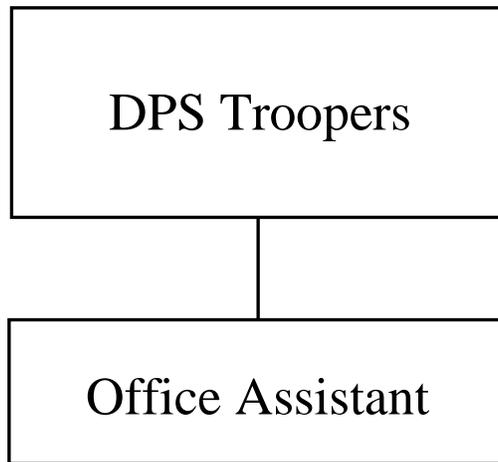
	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administration			
District Clerk	1	1	1
Chief Deputy	1	1	1
Government Relations Advisor	1	1	1
Human Resource Technician	1	1	1
Office Assistant IV	0	0	1
Purchasing Clerk	1	1	1
Senior Analyst Policies and Planning	2	2	2
Senior Division Chief	1	1	1
Total - Administration	8	8	9

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget
Civil Operations			
Civil Court Clerk	19	21	21
Civil Filing Supervisor	1	1	1
Civil Operations Clerk	13	13	7
Data Control Clerk	0	2	2
Division Chief - Civil Operations	1	1	1
File Clerk	1	1	0
Lead Civil Court Clerk	8	8	8
Lead Civil Operations Clerk	5	5	5
Office Assistant II	1	1	0
Recording Clerk Supervisor	1	1	1
Registry/Cashier Supervisor	1	1	1
Senior Civil Operations Clerk	4	3	10
Supervisor - Civil Operations	1	1	1
<i>Total - Civil Operations</i>	56	59	58
Criminal Operations			
Civil Filing Supervisor	1	1	1
Criminal Assignments Clerk II	7	7	7.5
Criminal Assignments Clerk III	7	5	5
Criminal Court Clerk	22	23	23
Criminal Filing Supervisor	1	1	1
Division Chief - Criminal Operations	1	1	1
File Clerk - Part Time	.5	.5	0
Juvenile Court Clerk	9	9	9
Juvenile Court Clerk Supervisor	1	1	1
Lead Criminal Assignments Clerk	2	1	1
Lead Criminal Court Clerk	5	8	8
Office Assistant II	1	1	1
Supervisor - Criminal Operations	1	1	1
<i>Total - Criminal Operations</i>	58.5	59.5	59.5
Records & Finance Division			
Accounting Clerk	3	5	5
Cashier/Clerk	3	0	0
Court Order Clerk	2	2	2.5
Court Registry Clerk	2	2	2
Criminal Assignments Clerk I	1	0	0

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Division Chief - Records & Finance	1	1	1
File Clerk	8.5	8.5	0
Lead Accounting Clerk	1	1	1
Lead Recordings Clerk	1	1	1
Lead Registry Clerk	1	1	1
Optical Scanning Clerk	2	1	8
Recording Clerk	9	9	10
Registry/Cashier Supervisor	0	1	1
Senior Civil Operations Clerk	1	1	1
Supervisor - Records & Finance	3	2	2
<i>Total - Records & Finance Division</i>	38.5	35.5	35.5
<i>Total - District Clerk</i>	161	162	162

DPS - HIGHWAY PATROL



DPS - HIGHWAY PATROL

FUND: 100
ACCOUNTING UNIT: 1200

Mission: The Department of Public Safety – Highway Patrol Division provides staff support for the surrounding Highway Patrol Troopers and Bexar County citizens allowing the release of troopers to perform enforcement activities on the rural roadways of Bexar County. Specifically, troopers address enforcement in the following areas: 1) traffic enforcement of all vehicles; 2) regulation of commercial and “for hire” traffic; 3) the preservation of the public peace; 4) the investigation of highway accidents; 5) the investigation of criminal activity; 6) the arrest of criminals and wanted people; 7) assistance in emergency management during disaster functions for Bexar County providing manpower and public inquiry assistance; and 8) assisting as State liaison clerks between the city, county, and state during emergency functions.

Goals and Objectives:

- To assist the Courts of Bexar County with the creation of a smooth flow of information between the Courts and the Texas Highway Patrol. This smooth exchange of information will create an atmosphere of increased accountability for Bexar County.
- To increase the apprehension of Bexar County residents wanted by the Justice Courts of Bexar County.
- To release the troopers of Sergeant Area 3B01 for increased routine patrol devoted to the public safety of the citizens of Bexar County. Increased routine patrol will allow for safer roadways and increased apprehension of law violators and criminals in Bexar County.
- To interact directly with the citizens of Bexar County through public telephone inquiries to assist the citizens in the following areas:
 - Highway patrol/criminal law inquiries
 - Reporting of dangerous situations
 - Various public complaints
 - Outstanding violations/warrants
 - General information
 - Employment opportunities available with the Texas Department of Public Safety

Program Description: The Department of Public Safety (DPS) Highway Patrol Division was established to centralize the handling and distribution of all criminal cases filed by Highway Patrol Troopers of the area and surrounding counties. These cases are both misdemeanors and felonies and are coordinated by the Highway Patrol Division between District Courts, County Courts and Justice of the Peace Courts. Personnel of the Highway Patrol Division are tasked with assembling and forwarding felony criminal cases to the District Courts of the County and misdemeanor criminal cases to the Justice of the Peace Courts and County Courts at Law.

Personnel of the Highway Patrol Division provide administrative support and report the dispositions of all criminal cases issued by Sergeant Area 3B01 to the Texas Department of Public Safety-Austin. Staff prepares complaints and probable cause affidavits for the issuance of warrants by the Justice Courts of the County in all highway patrol citations issued by Sergeant Area 3B01. Upon receiving warrants lists from the Justice Courts of Bexar County, Highway Patrol Division personnel establish telephone contact and prepare written correspondence with the named violators on the warrants to obtain voluntary compliance with the court order.

Highway Patrol Division personnel utilize the County’s computer network to check violators’ compliance with the phone/written contacts and for the reporting of dispositions. Highway Patrol Division works for

all Justice Courts utilizing the County computer network to enter citations into the Justice Court System. Highway Patrol Division also acts as liaison between area troopers and the court systems of Bexar County. Highway Patrol Division interacts directly with the citizens of Bexar County through public telephone to address questions concerning State law and other pertinent public issues. The functions performed by the Highway Patrol Division allow for an increased presence of troopers on routine patrol in Bexar County to increase public safety for the citizens of Bexar County.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Texas Highway Patrol Stops	22,270	25,000	31,000
Citations Entered	10,414	13,144	15,212
DWI Criminal Arrests	786	800	895
Efficiency Indicators:			
Citations Maintained & Researched per FTE per year	25,100	27,830	29,830
DWI/Criminal Reports Maintained per FTE per year	1,551	1,555	2,117
Complaints & Affidavits	550	800	976
Effectiveness Indicators:			
Total Violations	33,405	33,410	36,300
JP Court Revenue from Citations	\$1,372,594	\$1,782,094	\$2,110,017

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$99,236	\$53,540	\$54,803	\$95,248
Total	\$99,236	\$53,540	\$54,803	\$95,248

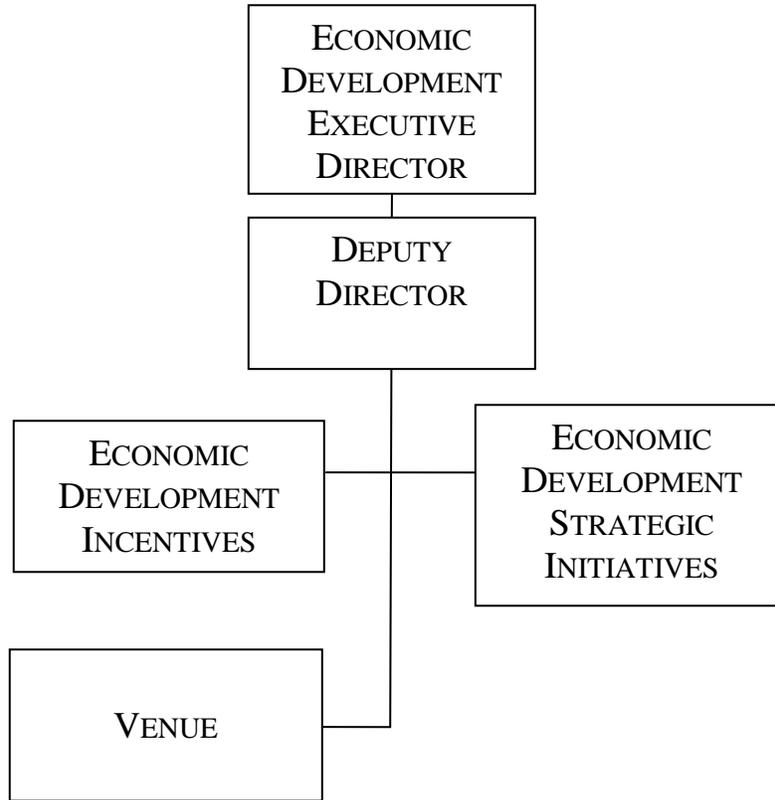
Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 74 percent compared to the FY 2012-13 Estimate. The increase is due to the addition of one Office Assistant III at the request of the Department of Public Safety Highway Patrol Division. As of December, 2012, the San Antonio DPS Highway Patrol section has increased from one Sergeant and 8 Troopers to two Sergeants and 18 Troopers. The increase in administrative workload increased 50 percent and requires one additional position.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Office Assistant III	2	1	2
<i>Total – DPS Highway Patrol</i>	<i>2</i>	<i>1</i>	<i>2</i>

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

FUND: 100
ACCOUNTING UNIT: 5100

Mission: The Economic Development Department (EDD) focuses on issues affecting Bexar County's economy and provides a variety of business development resources to help the County remain at the forefront of economic development. The EDD's goal is to strengthen Bexar County's economic well-being and expand employment opportunities by collaborating with the private sector and local communities to create an environment that encourages business expansion, creation and relocation. The EDD also promotes the expansion of Bexar County's economy through increased international trade in goods, services, and related activities.

Vision: To be an economic development leader recognized for working with local partners by developing and capitalizing on opportunities to grow the Bexar County economy.

Goals and Objectives:

- Encourage the healthy expansion of the local economy through growth in existing business enterprises, by reducing attrition of jobs, and by attracting external business enterprises in targeted industries to locate, relocate, or expand in the local economy.
- Collaborate with local external agencies in activities designed to promote and sustain Bexar County's economy.
- Pursue strategies aimed at encouraging and promoting the continued integration of the south central Texas and global markets focusing on North America, Latin America and Asia.
- Create and promote economic development incentives that will stimulate development in specified areas of the County.
- Leverage Federal investments made in Bexar County.
- Conduct and review financial analysis of economic development projects to determine investment feasibility and economic impact.
- Administer, manage and oversee contract development and implementation and performance reviews to ensure compliance.
- Develop and maintain partnerships with external agencies, the business community and community organizations to promote incentives for economic development initiatives undertaken by the business sector.
- Leverage the community's investment in the AT&T Center and Arena Venue to improve the economic activity and quality of life in the Arena Venue District.

Program Description: The Economic Development Department enhances the focus on issues affecting Bexar County’s economy and provides a variety of business development resources to help the County remain at the forefront of economic development. The Economic Development Department’s goal is to strengthen Bexar County’s economic well-being and expand employment opportunities by collaborating with the private sector and local communities to create an environment that encourages business expansion, creation, and relocation. The Department also promotes the expansion of Bexar County’s economy through increased international trade in goods, services and related activities.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Active Tax Phase-Ins (TPI’s)	42	45	52
Active Tax Increment Reinvestment Zones & Public Improvement Districts	22	22	22
Efficiency Measures:			
Annual County Investment (Active TPIs)	\$3,314,270	\$3,304,622	\$3,652,446
Annual tax revenue generated by Tax Increment Reinvestment Zones & Public Improvement Districts (M&O)	\$4,900,000	\$5,500,000	\$5,700,000
Effectiveness Measures:			
Percentage of County Investment to Company Investment	0.10%	0.09%	0.10%
Percentage increase in ad valorem taxable value for Tax Increment Reinvestment Zones & Public Improvement Districts	0.40%	11.5%	3%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$741,474	\$793,762	\$822,482	\$774,563
Travel, Training, and Remunerations	1,962	2,000	4,100	7,000
Operational Expenses	122,772	76,850	94,010	75,400
Supplies and Materials	6,373	11,500	12,730	9,762
Total	\$872,581	\$884,112	\$933,322	\$866,725

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget reflects a 7 percent decrease when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group decreases by 6 percent when compared to the FY 2012-13 estimates. This is due to costs associated with an employee payout in FY 2012-13 and savings from individuals electing not to carry the County's health insurance, along with program changes as described below.
- The Travel and Remunerations group increases significantly when compared to the FY 2012-13 estimates. This is due to an increased focus on local and regional economic development activities in conjunction with the reorganization of the Economic Development Department during FY 2013-14, as described in the program changes below.
- The Operational Costs group decreases by 20 percent when compared to the FY 2012-13 estimates. This is primarily due to a decrease in the Professional Services line item, as these costs are being shifted over to the Community Investment Economic Development Fund.
- The Supplies and Materials group decreases by 23 percent when compared to the FY 2012-13 estimates. This is due to one-time expenditures associated with a projector system for Economic Development's executive conference room in FY 2012-13.
- Funding for outside agencies associated with the Economic Development Department is budgeted within the Non-Departmental Budget and the Community Infrastructure and Economic Development (CIED) Fund.
- There are two program changes within the Economic Development Department for a total savings of \$32,766 as described below. The Economic Development Department is restructuring to focus on key elements of economic development, primarily job retention and job creation in Bexar County. Bexar County has geographical and demographical advantages in particular sectors of the economy such as aerospace and car manufacturing, which Economic Development will now target with greater focus and effectiveness. These program changes within the personnel structure of Economic Development are geared towards increasing the department's effectiveness and efficiency in these critical areas of local economic growth.
 - The first program change adds two Senior Analysts – Economic Development (E-07) and deletes one Economic Development Coordinator (E-09) for a total cost of \$55,339.
 - The second program change will transfer one Economic Development Coordinator (E-09) to the Office of the County Manager, for a total savings of \$88,105. This savings however, will be offset by a corresponding increase in the Office of the County Manager's budget.

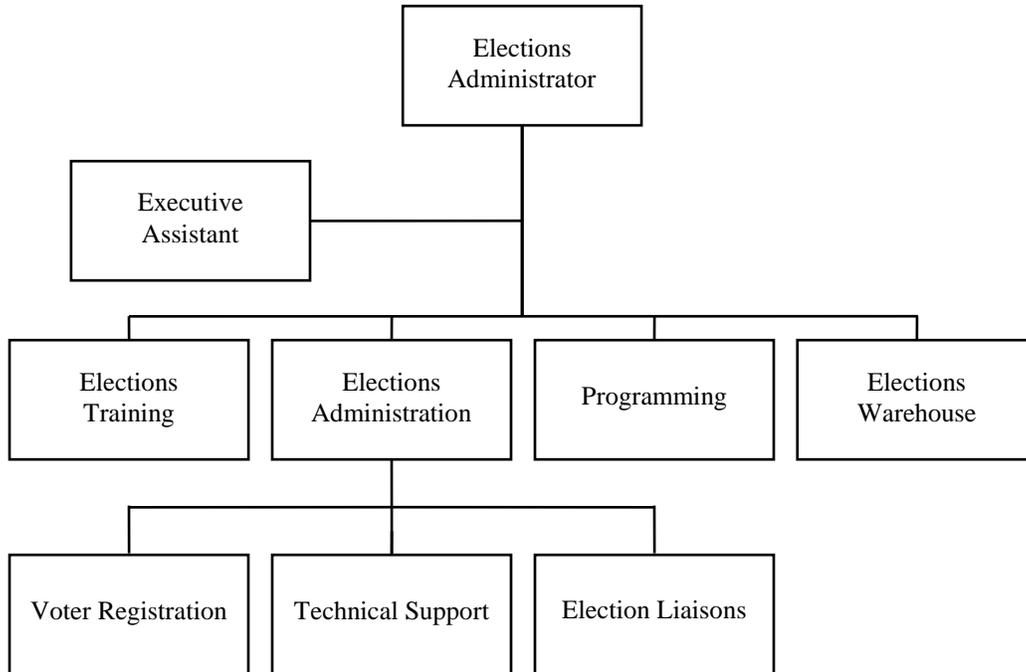
Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Executive Director of Economic Development*	1	1	1
Deputy Director - Economic Development**	1	1	1
Analyst – Economic Development	3	2	2
Economic Development Manager	2	2	2
Economic Development Coordinator	2	2	0
Office Supervisor	1	1	1
Senior Analyst – Economic Development	0	0	2
<i>Total – Economic Development</i>	10	9	9

*Executive Director is funded 75% General Fund and 25% CIED Fund

**Deputy Director is funded 50% General Fund and 50% CIED Fund

ELECTIONS



ELECTIONS

COMPANY: 100
ACCOUNTING UNIT: 1100

Mission: To plan and conduct Federal, State, County, and contract elections and to provide voter registration services to the citizens of Bexar County efficiently, accurately, and in accordance with established laws, regulations, and governmental policies.

Vision: To conduct Federal, State, County, and contract elections and to provide voter registration services to the citizens of Bexar County in a timely, accurate, efficient and customer-oriented way. The Elections Department will be responsive and accountable to the individual citizens we service - dedicated to meeting their needs through the use of sound business practices and improved technology; accurate application of established laws, regulations and policies; and an absolute commitment to quality customer service.

Goals and Objectives:

- To plan and conduct Federal, State, County, and contract elections for all county political subdivisions.
- To provide information and guidance to voters and organizations regarding election issues.
- To maintain accurate voter registration records and to provide resources for voter registration activities.
- To maintain election histories for elections conducted in the county.
- To receive and file campaign and expenditure reports for candidates and officeholders.
- To communicate with the Secretary of State and the U.S. Department of Justice regarding regulatory and legislative issues.
- To provide a technologically improved and professional environment.
- To be HAVA compliant on both the Election and Voter Registration Divisions.

Program Description: In FY 2000-01, Commissioners Court created the Bexar County Elections Department by combining the functions of the County Clerk's Office, Elections Division, and those of the Tax Assessor-Collector's Office Voter Registration Division. Thirteen positions from the County Clerk's Office and ten positions from the Tax-Assessor Collector's Office were transferred to the new department and organized into three sections: Administration, Elections, and Voter Registration. Commissioners Court created the position of Elections Administrator to lead the department.

The Elections Department conducts County, State, and Federal elections and holds contract elections for political subdivisions within Bexar County as authorized by the Texas Election Code. The Elections Department prepares ballots, furnishes election equipment and supplies, and coordinates all logistical and managerial components involved with conducting an election. These components involve staffing all polling facilities during the early voting period and, on Election Day, securing and retrieving ballots from the polling facilities ensuring all elections are conducted according to the Election Code. The Department conducts early voting both by personal appearance and by mail and canvasses election returns. The Department also compiles and maintains the record of all elections.

The Elections Administrator serves as the County Voter Registrar and is responsible for maintaining accurate and up to date voter registration records, conducting voter registration drives, and maintaining accurate precinct/boundary maps and address records.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Work Load Indicators:

Elections Held Including Run Off and Special:

Funded by Bexar County	3	3	3
Funded by Other Entities	42	41	41
Number of Early Voting Election Sites	145	100	160
Number of Election Day Voting Sites	1,119	1,129	1,385

Efficiency Indicators:

Number of Workers per Early Voting Site	5	6	6
Number of Workers per Election Day Site	5	7	7
Number of Mail Ballots Processed per FTE	700	1,125	1,125
Number of Voter Registration Maintained per FTE	17,540	12,320	12,320

Effectiveness Indicators:

Percentage of Early Voting Results Available by 7:15PM	100%	100%	100%
Percentage of Election with Results Available 3 hours after receipt of all Ballots	100%	95%	95%
Percentage of Errors in Voter Registration Data Submitted to the Secretary of State/TEAM	3.20%	1.90%	1.90%
Percentage of Increase/(Decrease) in Registered Voters	12%	-8%	-8%

Appropriations:

	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
	Actual	Budget	Estimate	Budget
Personnel Services	\$1,435,044	\$1,269,043	\$1,237,039	\$1,302,022
Travel, Training and Remunerations	2,299	10,600	5,300	7,750
Operational Costs	735,204	793,300	469,904	862,428
Supplies and Materials	284,915	176,925	141,114	291,677
Capital Expenditures	7,004	0	0	40,000
Total	\$2,464,466	\$2,249,868	\$1,853,357	\$2,503,877

Program Justification and Analysis:

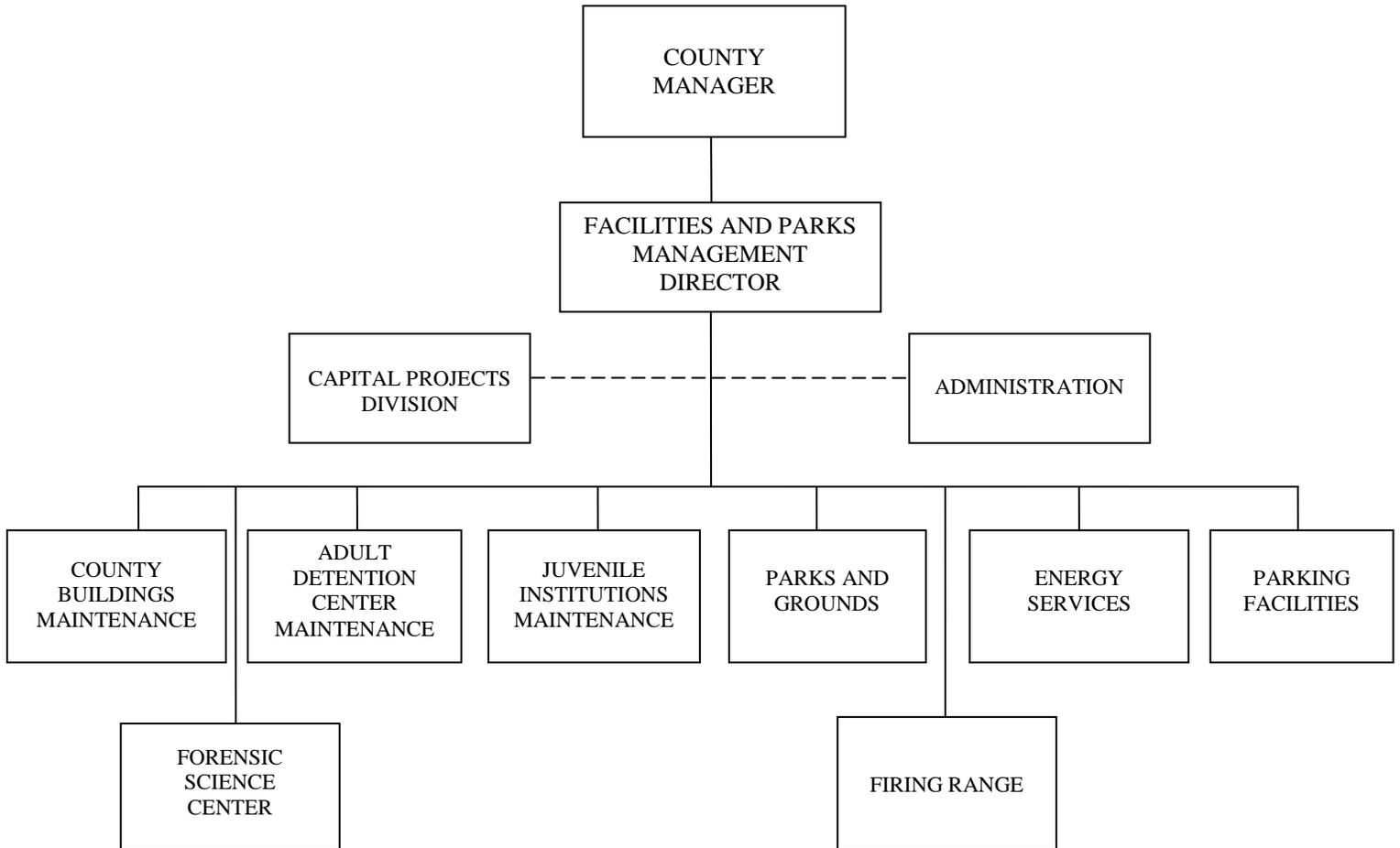
- The FY 2013-14 Budget increased by 35.1 percent compared to the FY 2012-13 estimates due primarily to Personnel Services, Operational Expenses, and Supplies and Materials related to upcoming elections as described below.

- The Personnel Services group increased by 5.3 percent compared to the FY 2012-13 estimates due primarily to turnover experienced and a program change as described below.
- The Travel and Remunerations group increased significantly compared to FY 2012-13 estimates as funding is provided for staff to attend a law seminar.
- The Operational Costs group increased significantly compared to FY 2012-13 estimates. This increase is primarily due to the expiration of HAVA grant funding, a significant increase in Election Worker's Wages for the upcoming FY 2013-14 elections, and Computer Hardware Repairs & Maintenance for the associated election hardware maintenance.
- The Supplies and Materials group increased significantly when compared to FY 2012-13 estimates due primarily to increased funding for Postage for the mass mail out of voter registration cards. Part of this increase is due to the actual price of postage and part of it is due to the number of cards that must be mailed out for the elections held during FY 2013-14.
- There is one program change for FY 2013-14.
 - Reclassify two Analyst Programmers II (E-08) to two Database Coordinators (E-09) for a total cost of \$9,106, including salary and benefits. During FY 2012-13, Bexar County was selected to run the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) pilot program. The Act provides the legal basis for absentee voting requirements for certain uniformed service members that are overseas. The implementation of this program will take extensive time and significantly expand the job duties of these two Programmers. They will be responsible for developing, testing, and implementing web-based applications related to processing UOCAVA voters.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Analyst Programmer II	2	2	0
Database Coordinator	0	0	2
Elections Administrator	1	1	1
Elections Coordinator	1	1	1
Elections Inventory Clerk	2	2	2
Election Liaison	2	2	2
Elections Training Coordinator	1	1	1
Executive Assistant	1	1	1
GIS Technician	1	1	1
Operations Coordinator	1	1	1
Senior Voter Registration Processor	1	1	1
Technical Support Specialist IV	3	3	3
Voter Registration Coordinator	1	1	1
Voter Registration Processor	3	3	3
Total - Elections	20	20	20

FACILITIES AND PARKS MANAGEMENT



FACILITIES AND PARKS MANAGEMENT

The following Mission, Vision and Goals and Objectives guide the programs and activities of the Facilities and Parks Management Department, which includes Administration, Energy, Facilities Maintenance of the Adult Detention Center, County Buildings, Forensic Science Center, and Juvenile Institutions, and Parking Facilities divisions.

Mission: The Mission of the Facilities and Parks Management Department is to preserve all County resources by providing efficient, cost-effective services which ensure the safety, health and welfare of our customers and improve their quality of life.

Vision: We envision the Facilities and Parks Management Department as the leader in developing and maintaining County equipment, parks and facilities. Facilities Management strives to ensure good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources. They do this by providing the public and other County Offices thorough analyses, expert advice, prompt and reliable services, and open, honest communications related to the responsible allocation and utilization of Facilities Management personnel and resources.

Goals and Objectives:

- Provide an aggressive and methodical preventive maintenance program for all of our customers.
- Establish a work center atmosphere that promotes the effective and efficient management of County resources.
- Promote energy education throughout the County.
- Develop energy conservation plans and provide utility monitoring for all County-owned buildings.

FACILITIES AND PARKS MANAGEMENT - ADMINISTRATION

COMPANY: 100
ACCOUNTING UNIT: 5000

Program Description: During FY 2010-11, the Infrastructure Services Department was divided and split into two Departments: Facilities and Parks Management and Public Works. The Facilities and Parks Management Department will continue to oversee County Capital Improvement Projects and provide services for other areas including maintenance for the Adult Detention Center, County Buildings, Forensic Science Center and Juvenile Institutions. Facilities and Parks Management will also continue to manage the Parks and County Grounds and Energy Services divisions.

The Administration Division of the Facilities Management Department provides for the general welfare of the citizens of Bexar County by managing the construction and maintenance of all County Facilities. The appropriations shown below are the General Fund activities only. The other funds' activities, including Capital Projects and Parking Facilities appear in the Other Funds section of this document.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Capital Projects Managed (\$0-5 million)	69	75	86
Number of Capital Projects Managed (\$5-10+ million)	15	18	19
Number of Group Tour Agreements	1	2	3
Efficiency Measures :			
Average Number of Monthly Building Use Permits	1	4	10
Average Percent Increase in Budget for a Project	7.5%	5%	5%
Average Percentage of Filled vs. Vacant Positions	95%	100%	100%
Effectiveness Measures:			
Percent Increase of Change Orders on Capital Projects	3%	3%	3%
Total Amount of Contractor Services Managed	\$241,463,186	\$245,000,000	\$245,000,000
Total Revenue Collected from Building Use Permits	\$250	\$1,500	\$2,000

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$185,980	\$240,017	\$179,538	\$187,699
Travel and Remunerations	3,833	8,150	7,427	12,000
Operational Costs	60,456	70,010	89,669	106,152
Supplies and Materials	8,541	16,755	21,575	17,250
Total	\$258,810	\$334,932	\$298,209	\$323,101

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget for Facilities and Parks Management - Administration

increases by 8.3 percent when compared to FY 2012-13 estimates, which is primarily due to increases in the Operational Costs group.

- The Personnel Services group increases by 4.5 percent when compared to FY 2012-13 estimates. The increase is due to funding temporary employees for the Department, these temporary employees will work on projects as directed by the Facilities and Parks Management Director.
- The Travel and Remunerations group increases significantly when compared to historical amounts. Funding is provided for staff to attend mandatory certification and specialized training sessions during FY 2013-14.
- The Operational Costs group increases by 18 percent when compared to FY 2012-13 estimates. Funding is provided for the one-time purchase of electronic tablets for staff.
- The Supplies and Materials group decreases by 20 percent when compared to FY 2012-13 estimates due to the computer supplies account. Items purchased in the computer supplies account are allocated in the technology improvement account for this division.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Building Use and Permit Coordinator	1	1	1
Facilities and Parks Management Director	1	1	1
<i>Total – Facilities and Parks Management – Administration</i>	2	2	2

- *Fifty percent of the Facilities and Parks Management Director position is funded in Administration Division and 50% in the County Capital Improvement Fund*

FACILITIES AND PARKS MANAGEMENT – ADULT DETENTION CENTER

COMPANY: 100
ACCOUNTING UNIT: 5025

Program Description: The Facilities and Parks Management-Adult Detention Center Division is responsible for the operation, maintenance, and repair of the County Adult Detention Facilities. Included are the Adult Detention Center and the Adult Detention Center Annex (4,596 beds), the Sheriff’s administrative office spaces, and a detached 96-bed portable housing unit located adjacent to the Adult Detention Center Annex. Responsibilities include maintenance, pest control services, repair, and minor remodeling of the facilities, and upkeep of grounds and parking lots. Preventive maintenance is regularly performed on all equipment, machinery and systems, and repairs are made as needed.

This division maintains the facilities 24 hours per day, seven days a week. Contracts monitored include janitorial services, elevator maintenance, garbage disposal, pest control services, and water treatment. Economic effectiveness, efficient services, and application of sound engineering practices, which ensures the reliability and effectiveness of all our equipment and utility systems, are part of the Facilities Management Division Goals. The proper functioning of these systems helps to ensure the County’s compliance with state mandates and limit any liability concerns.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Work Orders (Demand Generated)	39,894	41,383	42,000
Number of Work Orders (Preventive Maintenance)	6,500	7,500	7,500
Building Square Footage Maintained	817,801	817,801	817,801
Efficiency Measures:			
Average Number of Days to Complete Demand and Generated Work Orders	3	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	5	5	5
Number of Work Orders (Demand Generated) per FTE	1,312	1,200	1,200
Number of Work Orders (Preventive Maintenance) per FTE	184	184	214
Effectiveness Measures:			
Percentage of Work Orders Completed (Demand Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	96%	96%	96%
Number of Favorable Audits by Outside Agencies	2 out of 2	2 out of 2	2 out of 2

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,510,771	\$1,652,904	\$1,561,378	\$1,769,629
Travel and Remunerations	2,004	5,301	5,016	5,301
Operational Costs	612,700	780,351	786,875	841,882
Supplies and Materials	280,707	340,472	317,500	360,472
Capital Expenditures	0	0	0	89,124
<i>Total</i>	<i>\$2,406,182</i>	<i>\$2,779,028</i>	<i>\$2,670,769</i>	<i>\$3,066,408</i>

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget for the Adult Detention Center Division increases by 14.8 percent when compared to FY 2012-13 estimates.
- The Personnel Services group increases by 13.3 percent when compared to the FY 2012-13 estimates. Employee turnover resulted in reduced expenditures during FY 2012-13.
- The Travel and Remunerations group increases by 5.7 percent when compared to the FY 2012-13 estimates. Funding is provided for personnel training, such as pest control and backflow certifications. Funding is also provided for HVAC, electrician, and plumbing continuing education for staff.
- The Operational Costs group increases by 7.0 percent when compared to FY 2012-13 estimates. The increase is due to an increase in the janitorial contract for the Adult Detention Center and funding for a contract to maintain laundry equipment.
- The Supplies and Materials group increases by 13.5 percent when compared to FY 2012-13 estimates. Additional funds are needed in the tools and hardware account to replace equipment used to fix repairs in the detention center.
- Funding for the Capital Expenditure group is provided for computer workstations at the Getaway Café, resurfacing of flooring, new countertops, carpet tile, and window coverings within the detention center.
- There are no program changes for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Carpenter	1	1	1
Electrician	1	1	1
Electronics Technician I	3	3	3
Electronics Technician II	2	2	2
Exterminator	1	1	1
Facilities Maintenance Supervisor	1	1	1
HVAC Technician	1	1	1
Jail Superintendent	0	1	1
Life and Safety Supervisor	1	1	1
Life and Safety Technician	4	4	4
Maintenance Mechanic I	14	14	14
Maintenance Mechanic II	4	4	4
Office Assistant IV	1	1	1
Plumber	2	2	2
Welder II	1	1	1
<i>Total – Facilities and Parks Management – Adult Detention Center</i>	37	38	38

FACILITIES AND PARKS MANAGEMENT - COUNTY BUILDINGS

COMPANY: 100
ACCOUNTING UNIT: 5020

Program Description: The Facilities and Parks Management-County Buildings Division is responsible for the operation, maintenance, and repair of all County judicial and administrative facilities. These include the Courthouse, Justice Center, Courthouse Annex, Fire Marshal’s building, the Community Supervision and Corrections Department building (Adult Probation), Vista Verde Plaza, the Elections and Voter Registration facility, the Fleet Maintenance Facility, the Records Management and Training Center, the Paul Elizondo Tower, the two Parking Garages on Flores Street, and the portion of the Laredo Street Facility that houses the Justice of the Peace Office in Precinct 1. Some new additions to the facilities portfolio include the Adult Detention Center South Annex Facility (formerly known as Toudouze), the Comal Parking Garage, and the Constable, Justice of the Peace, and Tax Offices in Precinct 1 and the Bibliotech.

This division is responsible for the maintenance, pest control services, repair, and minor remodeling of these facilities. Preventive, diagnostic, and demand maintenance programs are regularly performed on all equipment, machinery, and systems. The facilities maintained by this division generally operate five days a week, at least eight hours per day with after hour on-call maintenance support services. This division also monitors the following contracts for proper compliance: janitorial services, elevator maintenance, waste disposal, recycling program, water treatment, un-interruptible power supply systems (UPS), cafeteria concession services, contracted security services, ATM services, uniform services, and contracted correctional facility services. The proper functioning of these systems helps to ensure the County’s compliance with state mandates and limits any liability concerns.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload/Output Measures:

Number of Work Orders (Demand and Generated)	34,000	35,700	42,840
Number of Work Orders (Preventive Maintenance)	2,274	2,388	2,400
Building Square Footage Maintained	1,243,530	1,243,530	1,243,530

Efficiency Measures:

Average Number of Days to Complete Demand and Generated Work Orders	3	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	5	5	5
Number of Work Orders (Demand and Generated) per FTE	1,675	1,758	1,758
Number of Work Orders (Preventive Maintenance) per FTE	120	132	156

Effectiveness Measures:

Percentage of Work Orders Completed (Demand and Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	96%	96%	96%
Number of Favorable Audits by Outside Agencies	2 out of 2	2 out of 2	2 out of 2

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,233,963	\$1,187,022	\$1,274,128	\$1,465,483
Travel and Remunerations	2,680	3,625	3,504	9,651
Operational Costs	1,705,671	1,956,819	1,954,106	2,013,310
Supplies and Materials	100,326	129,759	127,784	147,803
Capital	41,081	0	0	0
<i>Total</i>	\$3,083,721	\$3,277,225	\$3,359,522	\$3,626,247

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget for the County Buildings Division increases by 8.2 percent when compared to FY 2012-13 estimates.
- The Personnel Services group increases by 15 percent when compared to FY 2012-13 estimates. The increase is due to the program changes as described below. Full funding is allocated for all employees in FY 2013-14.
- The Travel and Remunerations group increases significantly when compared to FY 2012-13 estimates. Funding is provided for staff to attend training on the Hirsch card access system, which is used to control and maintain the security access in County Buildings.
- The Operational Costs group increases by 3 percent when compared to FY 2012-13 estimates. The increase is due to an increase in the janitorial contracts and funding for a new service contract to perform landscaping around the Courthouse, Justice Center, and Paul Elizondo Tower buildings. Funding is also provided for six months of rent for the Sheriff's Office Training Academy portable substation, which was previously expensed from Capital Funds.
- The Supplies and Materials group increases by 15.7 percent when compared to FY 2012-13 estimates. The increase is primarily due to funding safety supplies and tools and hardware needed to fix minor repairs in the Courthouse, Justice Center, and Paul Elizondo Tower buildings.
- The FY 2013-14 Adopted Budget for the County Buildings Division includes the following program changes:
 - The first program change is the addition of one Maintenance Mechanic II (NE-06) position. This position will assist the division with maintaining new facilities, such as the Precinct 1 Satellite Office, Toudouze Warehouse, and Comal Street Parking Garage. The total cost of this program change is \$47,271.
 - The second program change is the addition of one HVAC Technician III (NE-09). The County air conditioning, heating, and ventilation systems require a position that has extensive experience and a higher level of technical skills. Due to the addition of new County-owned facilities that have been constructed with the latest technology, an HVAC Technician III will

provide the Division with advanced knowledge and skills. The total cost of this program change is \$55,146.

- The third program change is the addition of one Technical and Contract Compliance Manager (E-09). The position will oversee the increasing number of countywide services contract, such as elevator inspections and maintenance, fire alarm, waste disposal services, gas line inspection and testing contracts. Additionally, the position may provide cost savings to the County through the negotiation of contracts and verification of invoices. The cost of this program change is \$75,865. It is important to note that this Technical and Contract Compliance Manager (E-09) position will be frozen until the Facilities and Parks Management Department fills the position of Jail Superintendent (E-10).
- The fourth program change is the deletion of one Administrative Assistant (E-04) and adds one Project Finance and Department Administrative Lead (E-05). The position will manage the departmental budget development and oversee execution of all budget processes. The total cost of this program change is \$3,787. Fifty percent of the cost of this program change will be funded within the General Fund and 50 percent of the cost will be funded within the Capital Improvement Program Fund.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administrative Assistant	1	1	0
Building Engineer	1	0	0
Building Monitor	1	1	1
Carpenter	1	1	1
Division Chief – County Facilities	0	1	1
Electrician	1	1	1
Electronic Technician II	1	1	1
Exterminator	1	1	1
Facilities Maintenance Supervisor	2	2	2
Facilities Operations Coordinator	1	0	0
HVAC Technician III	0	0	1
Life & Safety Technician	1	1	1
Maintenance Helper	2	2	2
Maintenance Mechanic I	6	6	6
Maintenance Mechanic II	3	3	4
Maintenance Section Chief	1	1	1
Office Assistant II	1	1	1
Office Assistant IV	1	1	1
Plumber	1	1	1
Project Finance and Department Administrative Lead	0	0	1
Technical and Contract Compliance Manager	0	0	1
<i>Total – Facilities Management – County Buildings</i>	26	25	28

FACILITIES AND PARKS MANAGEMENT – COUNTY PARKS AND GROUNDS

COMPANY: 100
ACCOUNTING UNIT: 5023

Program Description: The Facilities and Parks Management - County Parks and Grounds Division is responsible for the operation and maintenance of County parks and grounds around County-owned facilities. This division is responsible for landscaping, construction, maintenance, and repair of park structures and building grounds. The County’s recreational system consists of eleven parks and three civic centers. Staff is responsible for arranging some services for events in all parks, including handling citizen inquiries and coordinating security services.

During FY 2011-12, the County began the implementation of its own Park reservation services software developed in-house by the Bexar County Information Technology Department. Previously, park reservation services were provided by the City of San Antonio Department of Parks and Recreation through an inter-local agreement. The County Parks division is responsible for coordinating park planning activities with outside agencies and boards, and facilitating the application and implementation of grant funded projects.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload/Output Measures:

Number of Inspections Performed Weekly	1,079	1,079	1,079
Total Number of Acres Maintained	481	481	481
Number of Park Visitors	1,450,677	1,475,000	1,500,000

Efficiency Measures:

Acres of Maintenance Coverage per FTE	10.93	10.93	10.93
Inspections Completed Weekly per FTE	36	36	36
Avg. Daily Hrs Spent Maintaining Bldg. Grounds per FTE	7.5	7.5	7.5
Avg. Daily Hrs Spent Servicing Parks per FTE	5	5	5

Effectiveness Measures:

Percentage Increase/Decrease of Park Visitors	2%	4%	2%
Percentage Increase/Decrease of Park Reservations	2.5%	3%	3%
Percentage of Inspections Completed within 7 Days	98%	98%	100%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,751,383	\$1,802,330	\$1,713,034	\$1,848,276
Travel and Remunerations	2,929	3,500	3,500	3,500
Operational Costs	115,973	294,395	274,398	184,395
Supplies and Materials	256,447	253,083	249,023	253,083
Total	\$2,126,732	\$2,353,308	\$2,239,955	\$2,289,254

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget for the Parks and Grounds division increases by 2.2 percent when compared to FY 2012-13 estimates, as described below.
- The Personnel Services group increases by 7.9 percent when compared to FY 2012-13 estimates. Employee turnover resulted in reduced expenditures during FY 2012-13.
- The Travel and Remunerations group remains at the same level as FY 2012-13 estimates. Funding is provided only for mandatory personnel training.
- The Operational Costs group decreases by 32 percent when compared to FY 2012-13 estimates. This is primarily due to expenditures for the Bexar County Games, which were expensed in this budget during FY 2012-13. This expense will be allocated in the Venue Fund for FY 2013-14.
- The Supplies and Materials group increases by 1.6 percent when compared to FY 2012-13 estimates. Sufficient funding is provided for office supplies, uniforms, and safety supplies.
- There are no program changes for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Assistant Park Foreman	1	1	1
Field Maintenance Worker	28	28	28
Gardener	1	1	1
Human Resources Technician	1	1	1
Maintenance Mechanic I	4	4	4
Office Assistant IV	1.5	1.5	1.5
Parks and Ground Foreman	9	9	9
Supply Clerk I	1	1	1
Utility Foreman	1	1	1
Total-Facilities and Parks Management- County Parks and Grounds	47.5	47.5	47.5

- *Fifty percent of the Office Assistant IV position is funded in Energy Division and 50% in the County Parks and Grounds Division*

FACILITIES AND PARKS MANAGEMENT - ENERGY SERVICES

COMPANY: 100
ACCOUNTING UNIT: 5021

Program Description: The Energy Management Program (EMP) was created by Commissioners Court in early 2004 to reduce the County's overall energy consumption and cost. The goal of the EMP is to maximize available energy-efficient conservation technologies while utilizing sustainable materials and approaches in design, construction and operations. The EMP also aims to ensure compliance with the Energy Conservation and Recycling Policy approved and adopted by the Bexar County Commissioners Court on October 23, 2007. The Energy Manager serves as a point of contact for all energy related activities throughout the County.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Total Electricity Consumption (kWh)	49,592,160	49,262,217	49,901,548
Total Natural Gas Consumption (CCF)	482,521	473,981	456,634
Total Water Consumption (Gallons)	184,667,934	181,293,264	178,535,232
Building Square Footage	2,387,934	2,387,934	2,387,934
Efficiency Measures:			
Consumption of Electricity (kWh) per Square Foot	20.77	20.21	20.19
Consumption of Natural Gas (CCF) per Square Foot	0.20	0.20	0.19
Consumption of Water (Gallons) per Square Foot	77.33	75.92	74.77
Effectiveness Measures:			
Percent Reduction in kWh per Square Foot	2.0%	2.7%	3.4%
Percent Reduction in CCF per Square Foot	2.5%	0.4%	0.7%
Percent Reduction in Gallons per Square Foot	0.5%	1.8%	1.5%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$113,867	\$119,004	\$122,663	\$123,410
Travel and Remunerations	515	1,300	1,000	1,500
Operational Costs	4,874,605	5,464,218	5,055,583	5,426,340
Supplies and Materials	673	1,450	1,363	1,950
Total	\$4,989,660	\$5,585,972	\$5,180,609	\$5,553,200

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget for the Energy Services Division increases by 7.2 percent when compared to FY 2012-13 estimates. This is mostly due to Operational Cost increases described below.
- The Personnel Services group is funded at approximately the same level as FY 2012-13 estimates. A slight increase is due to the Social Security and Medicare accounts.
- The Travel and Remunerations group increases significantly when compared to FY 2012-13 estimates. The increase in funds will allow the Energy Manager to attend conferences in order to obtain continued education credits as required to maintain the Leadership in Energy & Environmental Design (LEED) and Certified Energy Manager (CEM) certifications.
- The Operational Costs group increases by 7.3 percent when compared to FY 2012-13 estimates. The increase is attributed to an anticipated electricity rate increase of 4 percent from City Public Service. Funding for Centro San Antonio in the amount of \$30,000 is also provided within this group.
- The Supplies and Materials group increases by 43 percent when compared to the FY 2012-13. The increase is due to funding books and periodicals pertaining to energy management and sustainable building practices.
- There are no program changes for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Energy Manager	1	1	1
Office Assistant IV*	.5	.5	.5
<i>Total – Facilities and Parks Management – Energy Services</i>	1.5	1.5	1.5

- *Fifty percent of the Office Assistant IV position is funded in Energy Division and 50% in the County Parks and Grounds Division*

FACILITIES AND PARKS MANAGEMENT – FORENSIC SCIENCE CENTER

COMPANY: 100
ACCOUNTING UNIT: 4709

Mission: The mission of the Facilities and Parks Management - Forensic Science Center Facility Division is to provide the tenants of the Center (and agencies of the Criminal Justice System) with reliable, cost-effective, and professional facility services and a comfortable working environment.

Vision: The Bexar County Forensic Science Facility Maintenance Division is committed to providing quick and reliable solutions to maintain a comfortable and safe environment for all tenants and visitors who come to the facility. The Division will constantly strive to adopt new and innovative solutions that will increase the expediency of our work product, decrease costs and decrease the time necessary to accomplish our tasks. We will maintain excellent relations with the public and members of the Criminal Justice System.

Goals and Objectives:

- Promote public safety and well-being.
- Maintain ADA and OSHA standards in the Forensic Science Center.
- Automate as many functions as possible to increase the efficiency of the office, without affecting the quality of services provided.
- Maintain a short turnaround time for all services provided by continuously keeping up with the demands of the tenants.
- Encourage enhancements to the Center’s service delivery system through continuous improvement and innovations, including utilization of technological solutions to improve operations.

Program Description: The Forensic Science Center Facility Division is responsible for scheduling and overseeing building interior and exterior maintenance; coordinating special projects related to space planning, cost reductions and analysis of supplier performance; coordinating utility shutdowns to cause the least disturbance to tenants; and adhering to compliance issues of various local, state, and federal governing entities. Other responsibilities include: addressing the Criminal Investigation Laboratory and Medical Examiner’s Office accreditation requirements in regards to facility issues; implementing and communicating facilities policies and procedures; and monitoring compliance with procedures throughout the facility.

Performance Indicators:

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget

Work Load Indicators:

Number of Work Orders (Demand Generated)	N/A*	225	350
Number of Work Orders (Preventive Maintenance)	125	125	260
Building Square Footage Maintained	49,200	49,200	49,200

Efficiency Indicators:

Average Number of Days to Complete Demand and Generated Work Orders	10	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	10	5	3
Maintenance Cost per Square Foot	\$6.38	\$5.10	\$5.10

Effectiveness Indicators:

Percentage of Work Orders Completed (Demand and Generated)
 Percentage of Work Orders Completed (Preventive Maintenance)
 Number of Favorable Audits by Outside Agencies
 Percentage of Cost Increase/Decrease to Maintain Square Footage

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
100%	100%	100%
100%	100%	100%
1 out 1	1 out 1	1 out 1
4.2 %	-21%	-20%

**This is a new performance measure.*

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$27,630	\$0	\$0	\$0
Operational Costs	482,077	481,748	479,783	494,481
Supplies and Materials	1,090	7,200	7,903	9,627
Total	\$510,797	\$488,948	\$487,686	\$504,108

Program Justification & Analysis:

- The FY 2013-14 Adopted Budget increases by 3.4 percent when compared to FY 2012-13 estimates. The increase is due to the Operational Costs and Supplies and Materials group as described below.
- The Operational Costs group increases by 3 percent when compared to FY 2012-13 estimates. This is due to providing funding for vehicle maintenance, an increase in water rates, and environmental services.
- The Supplies and Materials group increases by 21.8 percent when compared to FY 2012-13 estimates. The FY 2013-14 Adopted Budget provides funding for vehicle fuel or oil, which has not been previously allocated within this budget. In the past, these charges have been expensed to the County Buildings Division of the Facilities and Parks Management Department. Maintenance staff is required to drive to the Forensic Science Center Facility to performance routine maintenance and repairs to the facility. This will better track expenses associated with the Forensic Science Center.

FACILITIES AND PARKS MANAGEMENT - JUVENILE INSTITUTIONS

COMPANY: 100
ACCOUNTING UNIT: 5026

Program Description: The Facilities and Parks Management - Juvenile Institutions Division is responsible for the operation, maintenance, and repair of the juvenile detention and administration facilities located at the Bexar County Juvenile Detention Center – Mission Road, Cyndi Taylor Krier Juvenile Correctional Treatment Facility, the Frank Tejada Juvenile Justice Center, and the Juvenile Probation building. During FY 2009-10, the Mission Juvenile Complex expanded to include a 48-bed juvenile housing unit, new intake and medical areas, and a gym. Responsibilities include maintenance, pest control services, repair, and minor remodeling of these facilities. Preventive, diagnostic, and demand maintenance programs are regularly performed on all equipment, machinery and systems (including electrical, heating, ventilation, air conditioning, mechanical, and plumbing) to support the safe and efficient operation of the facilities. This division also monitors the following contracts: janitorial services, elevator maintenance, garbage disposal, pest control, and water treatment.

The Juvenile facilities operate 24 hours a day, seven days a week, and the administrative related buildings operate ten hours a day, five days a week. Economic effectiveness, efficient services, and the application of sound engineering practices to ensure the reliability and effectiveness of all our equipment and utility systems are part of our Facilities Management Division Goals.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Work Orders (Demand Generated)	17,537	17,537	17,712
Number of Work Orders (Preventive Maintenance)	11,622	11,622	11,622
Building Square Footage Maintained	422,386	422,386	422,386
Efficiency Measures:			
Average Number of Days to Complete Demand Generated Work Orders	3	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	5	5	5
Number of Work Orders (Demand Generated) per FTE	900	900	900
Number of Work Orders (Preventive Maintenance) per FTE	611	600	600
Effectiveness Measures:			
Percentage of Work Orders Completed (Demand Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	100%	100%	100%
Number of Favorable Audits by Outside Agencies	1 out 1	1 out 1	1 out 1
Percentage of cost increase/decrease to maintain square footage	-0.3%	0%	0.45%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,015,391	\$1,035,235	\$1,000,834	\$1,030,729
Travel and Remunerations	322	1,000	500	1,000
Operational Costs	493,054	565,543	547,279	555,543
Supplies and Materials	80,229	101,314	113,360	106,314
Capital Expenditures	0	0	0	0
Total	\$1,588,996	\$1,703,092	\$1,661,973	\$1,693,586

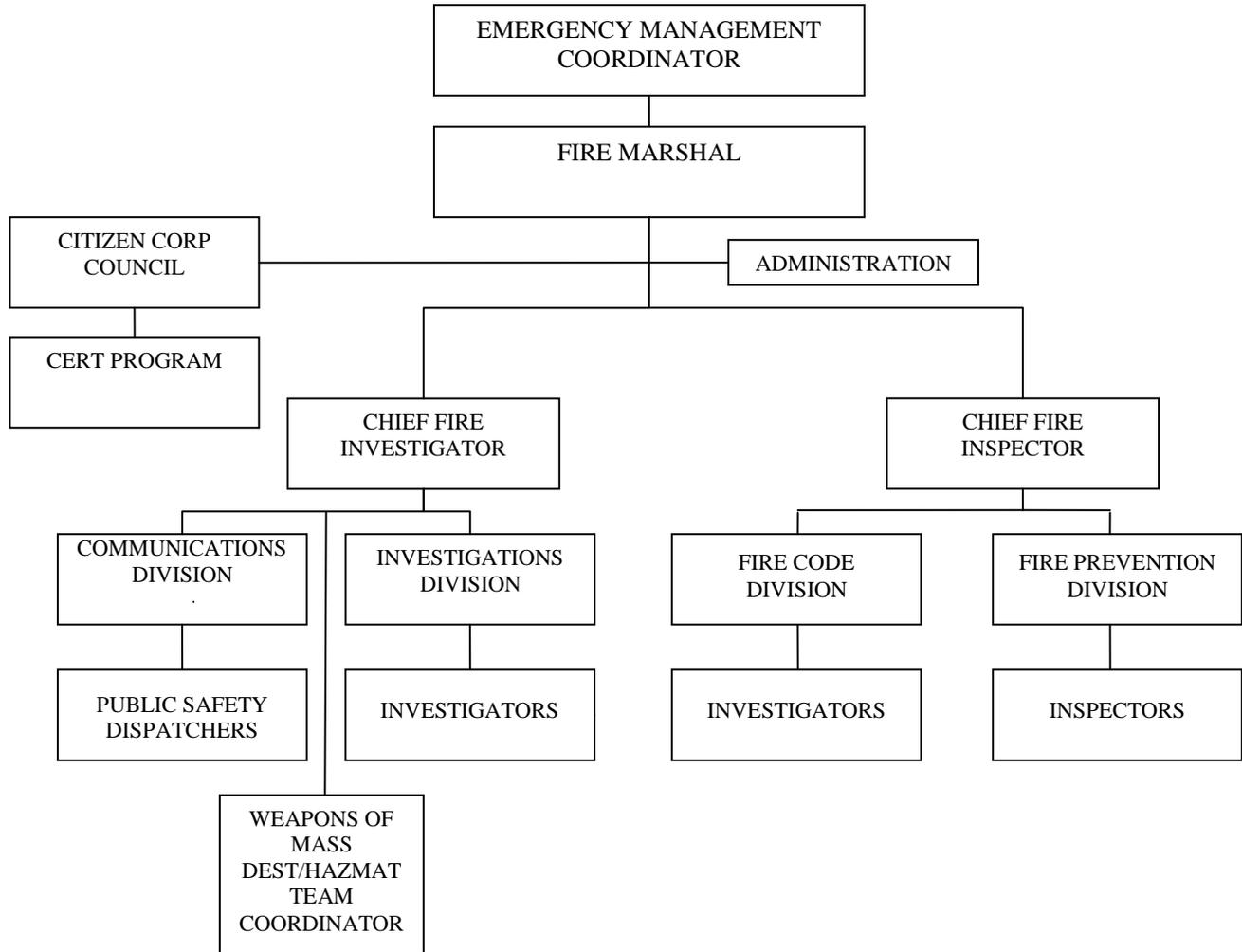
Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget for the Juvenile Institutions Division increases by 1.9 percent when compared to FY 2012-13 estimates.
- The Personnel Services group increases by 3.0 percent when compared to FY 2012-13 estimates. Employee turnover resulted in reduced expenditures during FY 2012-13. Funding is provided to fully fund all personnel in FY 2013-14.
- The Travel and Remunerations group remains funded at the same level as the FY 2012-13 Budget. Funding is provided only for mandatory personnel training.
- The Operational Costs group increases by 1.5 percent when compared to FY 2012-13 estimates. Additional funding is allocated to the Repairs and Maintenance – Buildings account for minor repairs to the Juvenile Detention Center as requested by the Division.
- The Supplies and Materials group decreases by 6.2 percent when compared to FY 2012-13 estimates. The decrease is due to the Tools and Hardware account, which is funded based on the Division’s request.
- There are no program changes for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Electronic Technician II	3	3	3
Facilities Maintenance Supervisor	2	2	2
HVAC Technician	2	2	2
Life & Safety Technician	1	1	1
Maintenance Mechanic I	10	10	10
Maintenance Mechanic II	2	2	2
Plumber	1	1	1
Total – Facilities and Parks Management – Juvenile Institutions	21	21	21

FIRE MARSHAL'S OFFICE



FIRE MARSHAL'S OFFICE

COMPANY: 100
ACCOUNTING UNIT: 5070

Mission: The mission of the Bexar County Fire Marshal's/Emergency Management Office (BCFM/EMO) is to develop, foster, and promote methods of protecting the lives and property of the citizens of Bexar County from fires, both natural and man-made hazards, and other significant events through direct coordination and action with other public safety, private, and business communities. BCFM/EMO coordinates with federal, state, and other local governmental agencies with a focus on reducing the vulnerability to all natural and man-made hazards by minimizing damage and assisting in the recovery for any type of incident that may occur.

Vision: The BCFM/EMO acts in accordance with the highest standards of professionalism, efficiency, integrity and accountability in order to support the mission and goals of Bexar County. We affirm that the responsibility for providing safety from fire and related hazards must be a cooperative effort, and we approach our activities in a genuine partnership with fire service, local governments, other Bexar County departments, regulated fire service industries and the public which we serve. We assure the public and regulated communities that we are service-oriented and always strive to fulfill the needs of our customers in a fair and sensible manner. We provide equal opportunity for all employees and quality services which are accessible to all.

Goals and Objectives:

- To ensure safety in commercial and public buildings by conducting annual inspections to identify and reduce fire hazards.
- To reduce the incidence of fire loss of life through public fire safety education.
- To address concerns of County residents by investigating and addressing complaints related to fire and life safety issues.
- To determine the origin and cause of fires.
- To assist in the prosecution of individuals when warranted.
- To monitor and provide technical and professional assistance to the volunteer fire departments under contract with Bexar County.
- To coordinate the inter-jurisdictional emergency management plan.
- To provide community and emergency responder training and awareness in Weapons of Mass Destruction and Homeland Security.
- To provide emergency response dispatching and communication support to volunteer fire departments.

Program Description: The Bexar County Fire Marshal's Office (BCFM/EMO) consists of the following functions:

- Public Fire Prevention and Education
- Public Fire Safety Inspections
- Investigation of Fire Safety Complaints
- Explosive and Blast Permitting
- Fire and Building Code Compliance
- Building Plans Review and Permitting
- Fire Origin and Cause Determination
- Fire/Arson Investigation

- Interjurisdictional Emergency Management Plan Coordination
- Volunteer Fire Department Contract Administration
- Coordinate all County Volunteer Department Activities
- Oversee emergency communication dispatching for the Volunteer Fire Departments
- Coordinate and facilitate mutual aid agreements with emergency services districts, volunteer fire departments, municipalities, and the military.
- Oversee contract administration for Hazardous Materials Response
- Train and equip personnel for Weapons of Mass Destruction response

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Number of Annual Fire Inspections	1,576	1,132*	2,500
Number of Cases Filed with the D.A. Office for Prosecution	41	50	50
Number of Emergency Service Requests Received at Dispatch	24,498	24,948	25,500
Efficiency Indicators:			
Number of Inspections per Fire Inspector	394	566*	625
Number of Investigations per Investigator	58.	42	30
Number of Dispatcher Calls per Dispatcher	5,444	5,544	5,100
Effectiveness Indicators:			
Percentage of citizen complaints closed within 24 hours	N/A**	N/A**	90%
Average Number of emergency calls dispatched per month	2,042	2,079	2,125

* From October 2012 through December 2012, two fire inspector positions were vacant and from January 2013 through April 2013, one fire inspector position was vacant.

** Current computer software does not track this information.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$731,388	\$821,682	\$741,430	\$803,000
Travel and Remunerations	5,178	6,900	6,110	9,480
Operational Costs	181,829	178,339	188,702	181,219
Supplies and Materials	52,976	53,712	62,196	64,218
Capital	0	0	0	\$1,675
Total	\$971,371	\$1,060,633	\$998,438	\$1,059,592

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget reflects a 6.1 percent increase when compared to FY 2012-13 estimates. The increase is primarily due to two program changes as described below.
- The Personnel Services group increases by 8.3 percent when compared to FY 2012-13 estimates. The increase is due to two program changes as described below.
- The Travel and Remunerations group increases significantly when compared to FY 2012-13 estimates. The FY 2013-14 Adopted Budget funds travel and training for updating and/or maintaining certifications and licenses for staff.
- The Operational Costs group decreases by 4 percent when compared to FY 2012-13 estimates. The decrease is due to the Repairs and Maintenance – Vehicles account as requested by the Office.
- The Supplies and Materials group increases by 3.3 percent when compared to 2012-13 estimates. The increase is due to providing supplies to the new Deputy Fire Marshal position.
- The Capital Expenditures group allocates a total of \$1,675 for vehicle equipment that will be assigned to the new Deputy Fire Marshal position.
- Two program changes are adopted for FY 2013-14 in the amount of \$59,522.
 - The first program change adds one Deputy Fire Marshal (NE-09) for FY 2013-14. The position will be assigned to the Fire Prevention & Inspection Section of the Fire Code Enforcement and Prevention Division and will conduct fire and safety inspections on all commercial, public accessible, and multi-family residential buildings in the unincorporated area. The total cost of this position is \$85,774. Fifty percent of the total cost will be funded in the Fire Code Fund and 50 percent will be funded in the Fire Code General Fund. The cost includes supplies, such as ammunition and technology items.
 - The second program change adds one part-time Public Safety Dispatcher I (NE-05) position in the amount of \$16,635. During FY 2012-13, the Budget Department conducted a Dispatch Study. As a result of the study, the Budget Department recommended one part-time Dispatcher position due to the population increase in the unincorporated area. The addition of this position will also allow two Dispatchers to be on-duty dispatching during peak call time. The total cost of this program change is \$22,413, of which 75% will be funded by the General Fund in the amount of \$16,635 and 25% will be funded in the Fire Code in the amount of \$5,778.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Chief Fire Investigator	1	1	1
Deputy Fire Marshal	9	9	10
Fire Marshal	1	1	1
Office Assistant I	1	1	1
Office Supervisor	1	1	1
Public Safety Dispatcher I	5	5	5.5
Public Safety Dispatcher II	1	1	1
<i>Total – Fire Marshal’s Office</i>	<i>19</i>	<i>19</i>	<i>20.5</i>

Authorized Position Funding Allocation:

- (1) Chief Fire Investigator funded 87 percent Fire Marshal and 13 percent Fire Code Fund
- (5) Deputy Fire Marshal funded 87 percent Fire Marshal and 13 percent Fire Code Fund
- (5) Deputy Fire Marshal funded 50 percent Fire Marshal and 50 percent Fire Code Fund
- (4) Deputy Fire Marshal funded 100 percent Fire Marshal and 50 Fire Code Fund
- (1) Fire Marshal funded 37.5 percent Fire Marshal, 37.5 percent Emergency Mgmt., and 25 percent Fire Code Fund
- (1) Office Supervisor funded 45 percent Fire Marshal, 45 percent Emergency Mgmt., and 10 percent Fire Code Fund
- (5.5) Public Safety Dispatcher I funded 75 percent Fire Marshal and 25 percent Fire Code Fund
- (1) Public Safety Dispatcher II funded 75 percent Fire Marshal and 25 percent Fire Code Fund

FIRE MARSHAL - EMERGENCY MANAGEMENT OFFICE

**COMPANY: 100
ACCOUNTING UNIT: 5061**

Mission: The mission is to develop, foster, and promote methods of protecting the lives and property of the citizens of Bexar County from fires, both natural and man-made hazards, and other significant events through the direct coordination and action with other public safety, private, and business communities. The Bexar County Fire Marshal's/Emergency Management Office (BCFMO/EMO) coordinates its activities and functions with federal, state, and other local governmental agencies with a focus on reducing the vulnerability to all natural and man-made hazards by minimizing damage and assisting in the recovery for any type of incident that may occur.

Vision: The BCFMO/EMO acts in accordance with the highest standards of professionalism, efficiency, integrity and accountability in order to support the mission and goals of Bexar County. We affirm that the responsibility for providing safety from fire and related hazards must be a cooperative effort, and we approach our activities in a genuine partnership with fire service, local government, other Bexar County departments, regulated fire service industries and the public which we serve. We assure the public and regulated communities that we are service-oriented and always strive to fulfill the needs of our customers in a fair and sensible manner. We provide equal opportunity for all employees and quality services which are accessible to all.

Goals and Objectives:

- Coordinate the County inter-jurisdictional emergency management plan and activities.
- Provide professional services, support, and oversight to the volunteer fire departments contracted with Bexar County in Hazardous Materials, Weapons of Mass Destruction, and Community Emergency Response Training.
- Provide citizen training through the Community Emergency Response Training (CERT) program.
- Coordinate Community/Private organization response during emergency situations.

Program Description: The Office of Emergency Management provides coordinated management and utilization of resources during both natural and man-made emergencies. The Emergency Management Office of the County is housed with the City of San Antonio's Emergency Management Division at Brooks City Base as the Emergency Operations Center (EOC). The EOC is a project that was voted on by the Citizens of Bexar County during the 2003 City/County Bond Election. The EOC facilitates the entire Fire Marshal's Office during emergency operations as needed.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of All-Hazards Responder Training Classes	13	24	25
Number of Community/Volunteer Training Classes	71	65	68
Efficiency Measures:			
Average Number of Community Partners/Volunteers Trained per Class	32	19.8	22
Average Number of Responders Trained per Class	20.69	18.75	20
Effectiveness Measures:			
Total Number of Responders Trained	21	19	20
Total Number of Community Partner/Volunteers Trained	2,277	1,287	1,600

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$177,717	\$327,006	\$349,400	\$462,120
Travel and Remunerations	5,003	9,500	5,203	18,450
Operational Costs	249,233	338,033	204,357	136,326
Supplies and Materials	31,406	189,650	148,383	139,925
Capital Expenditures	0	1,500	0	0
Total	\$463,359	\$865,689	\$707,343	\$756,821

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget increases by 7 percent when compared to FY 2012-13 estimates. This is due to an increase in the Personnel Services group and two program changes as described below.
- The Personnel Services group increases by 32 percent when compared to FY 2012-13 estimates. The increase is due to two program changes as described below.
- The Travel and Remunerations group increases significantly when compared to FY 2012-13 estimates. The FY 2013-14 Adopted Budget funds travel and training for updating and maintaining certifications and licenses for staff.

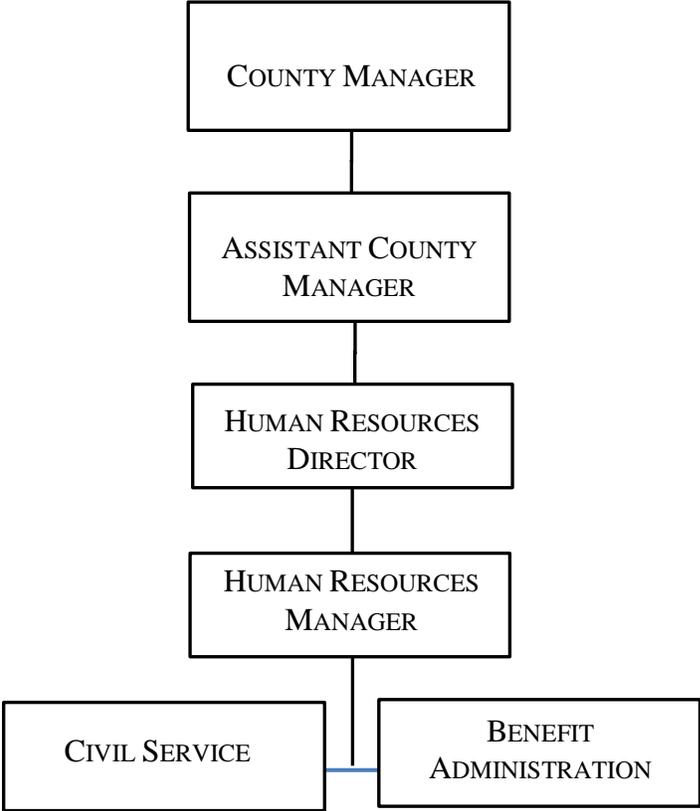
- The Operational Costs group decreases by 33 percent when compared to FY 2012-13 estimates. The decrease is primarily due to the Emergency Operations Center contract with the City of San Antonio; funding will now be captured in the Non-Department General Fund Budget.
- The Supplies and Materials group decreases by 5.7 percent when compared to FY 2012-13 estimates. The decrease is due to the one-time purchase of tools and hardware that occurred during FY 2012-13.
- Two program changes are adopted for FY 2013-14 for a total cost of \$85,755.
 - The first program change transfers funding for one Bexar County Weapon of Mass Destruction/Hazmat Team Coordinator (NE-08) from Grants-in-Aid to the General Fund in the amount of \$47,761. This position advises and assists the Incident Commander in minimizing and mitigating the effects of a WMD/Hazmat incident. Grant funding for this position is ending and, as a result, the position will be funded in the General Fund.
 - The second program change transfers funding for one Volunteer Services Specialist (NE-06) from Grants-in-Aid to the General Fund in the amount of \$37,994. This position supports the functions of the Citizen Corps and Community Emergency Response Teams (CERT) as well as the functions of the Volunteer Operations Center. Grant funding for this position is ending and, as a result, the position will be funded in the General Fund.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Assistant Emergency Management Coordinator	1	1	1
Bexar County Weapon of Mass Destruction/Hazmat Team Coordinator	0	0	1
Citizen Corps Council Coordinator	1	1	1
Emergency Management Coordinator*	0	1	1
Emergency Management Specialist	0	1	1
Office Assistant I	1	0	0
Volunteer Services Specialist	0	0	1
Total - Emergency Management Office	3	4	6

*The Emergency Management Coordinator (T-99) position was created during FY 2011-12.

HUMAN RESOURCES



HUMAN RESOURCES

COMPANY: 100
ACCOUNTING UNIT: 4907

Mission: Serving Bexar County, adding value, delivering results.

Vision: Our customers will see Human Resources (HR) as valued partners in making Bexar County the government of choice. We will be leaders in providing human capital services.

Goals and Objectives:

- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions and accountability.
- Strengthen Bexar County's financial position.
- Continuously improve business practices.
- Attract, develop, motivate and retain a productive and diversified workforce.
- Strengthen Bexar County's Civil Service processes to ensure quick and equitable resolution to employee grievances.
- Accomplish goals in the most cost-effective manner for Bexar citizens.

Program Description:

The Human Resources Division is responsible for the development and administration of County personnel policies and procedures to assure compliance with the federal and state laws and County regulations. The HR division: 1) oversees Employee Relations activities 2) administers Bexar County employee health insurance, including the Employee Wellness Clinic, Family and Medical Leave Act, sick leave pool, and County-wide training; and 3) oversees the recruitment, examination, and certification process for employment candidates and administers the County's Civil Service Program including providing direct support to the Bexar County Civil Service Commission and the Sheriff's Civil Service Commission.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Training events provided	78	70	75
Number of applications reviewed	25,200	41,214	45,000
Number of clinic pre-employment physicals	451	580	638
Efficiency Measures:			
Number of HR staff per 100 employees	0.2	0.3	0.3
Number of new hires processed per FTE	246	313	329
Number of applications reviewed per FTE	8,400	13,738	15,000
Effectiveness Measures:			
Percentage of health plan cost growth	2.0%	-0.6%	7%
Percentage of increase/decrease of employee clinic visits	40%	26%	10%
Percentage of attendees for training	100%	95%	100%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$557,740	\$908,138	\$917,021	\$913,761
Travel and Remunerations	8,332	21,000	10,025	21,000
Operational Costs	41,221	46,215	42,858	92,770
Supplies and Materials	35,791	47,700	37,881	47,000
<i>Total</i>	<i>\$643,084</i>	<i>\$1,023,053</i>	<i>\$1,007,785</i>	<i>\$1,074,531</i>

Program Justification and Analysis:

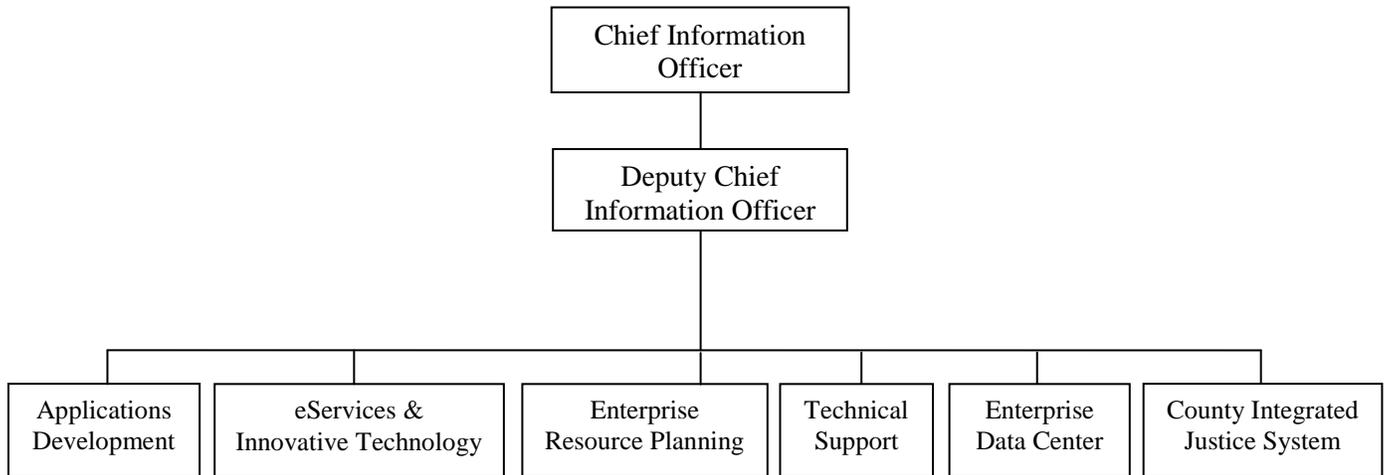
- The FY 2013-14 Adopted Budget increases by 6.6 percent when compared to FY 2012-13 estimates primarily due an increase in the operational costs appropriation group as described below.
- The Personnel Services group decreases by less than one percent when compared to FY 2012-13 estimates. Funding for temporary employees was decreased slightly based on the Department’s needs.
- The Travel and Remunerations group increases significantly and provides additional training funds for educational seminars related to employee compensation and benefits.
- The Operational Costs group increases significantly as funding is provided for maintenance to support the County’s applicant/hiring software for the first year. Also, funding is provided for online I-9 verification software.
- The Supplies and Materials group increases by 24 percent when compared to FY 2012-13 estimates. This increase will provide new furniture and additional office supplies that will be required as the County conducts its open enrollment for benefits in October and November of 2013.
- One program change provides a 5 percent salary adjustment to the Senior Analyst – Human Resources. This position will be required to take on additional responsibility and develop a long-range compensation program for Bexar County employees.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Analyst – Human Resources	2	2	2
Assistant County Manager	0	.25	.25
Civil Service Director	1	1	1
Compensation Coordinator	1	0	0
Human Resources Director	1	1	1
Human Resources Manager	0	1	1
Human Resources Technician I	2	3	3
Human Resources Technician II*	.5	.5	.5
Human Resources Training and Development Specialist	1	0	0
Office Assistant III	1	0	0
Senior Analyst – Human Resources	2	2	2
Senior Analyst – Planning and Resource Management	1	1	1
Total - Human Resources	12.5	11.75	11.75

** Fifty percent of the Human Resource Technician II position is funded in Human Resources Department and 50% in the Self-Insured – Health and Life Fund.*

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY

COMPANY: 100
ACCOUNTING UNIT: 4800, 4802 & 4905

Mission: An efficient County government supported by an integrated information environment created through strong departmental partnerships and provided by a highly trained and diverse workforce deploying effective technologies.

Vision: To support the mission of Bexar County with high quality, innovative, and cost effective information and communication technology solutions.

Goals and Objectives:

Goal 1: Customer Relations: To earn the trust and confidence of customers.

Objectives:

- Establish levels of service that can be supported
- Deliver what is promised
- Be accountable for actions
- Establish customer driven standards and keep customers informed
- Involve customers in the prioritization and implementation processes
- Evaluate performance against customer expectations

Goal 2: Information Management: To treat information as a critical asset, collecting information once and using it many times.

Objectives:

- Expand existing capabilities to make information easily accessible by County employees and citizens
- Facilitate electronic workflow and electronic data management
- Leverage current and future technologies to manage and deliver information

Goal 3: Technology Infrastructure: To have a robust, integrated, and sustainable infrastructure which is protected and restricts access where appropriate.

Objectives:

- Provide County employees with a technology infrastructure that is capable of transmitting and storing voice, data, and video on demand, protected as necessary
- Sustain the longevity of our infrastructure by thoroughly researching and documenting analysis, development, implementation and assessment efforts
- Maximize systems reliability and information availability

Goal 4: Systems Interoperability: To strive to ensure systems and applications meet multiple needs and serve multiple customers.

Objectives:

- Ensure customer system requests optimize solutions to maximize customer base
- Identify additional opportunities for systems integration when developing business case

analysis for new systems and capabilities

Goal 5: Business Application Investment Decisions: To make sound application investment recommendations in cooperation with our partners.

Objectives:

- Ensure information technology solutions undergo thorough cost and impact analysis prior to expending fiscal resources
- Institute and use a Countywide process to facilitate application investment decisions
- Advocate innovation and leading-edge technology when cost effective
- Benchmark with best practices

Goal 6: Legacy Mainframe Systems: To maintain legacy mainframe systems as long as they remain a cost-effective solution.

Objectives:

- Continuously examine the cost effectiveness of operating the legacy systems
- Exploit commercial off-the-shelf applications where prudent

Goal 7: Our People: Our people are valued; we will treat them with respect and maintain a professional environment in which to work.

Objectives:

- Keep people informed
- Establish priorities and set realistic goals
- Promote professional growth
- Enhance training opportunities
- Maintain a positive working environment

Goal 8: Security And Privacy: To ensure the security and privacy of our information resources.

Objectives:

- Protect data from unauthorized access and misuse
- Protect the physical integrity of the network
- Implement procedures for properly storing and maintaining copyrighted software

Goal 9: Training And Support Services: To provide County employees with effective technology training and support services.

Objectives:

- Coordinate the introduction of new technologies including installation, documentation, user training and help desk preparation
- Provide life-cycle support for all County standard products

Program Description: Bexar County Information Technology (BCIT) is responsible for the development, implementation, and maintenance of technology and communication systems for the County. BCIT utilizes its resources and technological expertise to develop and operate efficient and secure communications and computer systems throughout the County. This includes

coordinating County technology improvement plans that use new or more effective computer systems, as well as evaluating the needs of individual Offices and Departments and matching them with the optimum available communications, hardware or software systems. In this manner, BCIT assists Offices and Departments in improving their processes and better utilizing their resources. To facilitate this effort, the Department continually researches new technical developments to determine their usefulness to the County.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Work Load Indicators:

Applications Development

Legacy Software Defects (Fixes)	2,103	1,500	2,000
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Enterprise Data Center

Number of Processed Mainframe Jobs	216,887	238,264	221,422
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E-Services/ Geographical Information Systems

Number of GIS Service Visits	211,106	216,000	205,000
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Technical Support

Number of Help Call Tickets	12,839	12,214	19,382
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Efficiency Indicators:

Applications Development

Legacy Software Defects (Fixes) completed	2,103	1,425	2,100
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Enterprise Data Center

Number of 24/7 Support Calls Taken per FTE	1,685	1,768	1,521
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E-Services/ Geographical Information Systems

Average Number of Inquires per Visit	12,312	12,841	12,500
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Technical Support

Number of Voice/Data Service Calls Closed per FTE	584	418	672
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Effectiveness Indicators:

Applications Development

Percent of Legacy Software Defects (fixes completed)	100%	95%	95%
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Enterprise Data Center

Percentage of Security calls closed	100%	100%	100%
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E-Services/ Geographical Information Systems

Percentage of GIS System Availability	99%	99%	99%
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Technical Support

Percentage of Calls Resolved by Help Desk Staff	66%	72%	66%
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Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$7,080,628	\$7,448,222	\$7,208,871	\$7,673,330
Travel and Remunerations	64,890	159,447	125,640	150,317
Operational Services	755,077	1,095,693	908,325	1,156,891
Supplies and Materials	541,195	675,272	777,891	712,550
Total	\$8,441,790	\$9,378,634	\$9,020,727	\$9,693,088

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 7.5 percent when compared to the FY 2012-13 estimates. This is primarily due to an increase in the personnel services, operational services, and travel and remunerations appropriations as described below.
- The Personnel Services group increases by 6.4 percent when compared to the FY 2012-13 estimates. The increase is due to employee turnover that occurred in FY 2012-13 as well as program changes as described below.
- The Travel and Remunerations group increases by 19.6 percent when compared to FY 2012-13 estimates. Additional funding is provided to train staff on new technologies and projects.
- The Operational Costs group increases by 27.4 percent when compared to FY 2012-13 estimates. The increase is due to increases in Telephone and Internet Service. The increasing demand for Video Teleconferencing and County-Wide switches requires additional funding for FY 2013-14.
- The Supplies and Materials group decreases by 8.4 percent when compared to FY 2012-13 estimates. This decrease is due to a decrease in the computer supplies line item as requested by the Department.
- The FY 2013-14 Adopted Budget includes five program changes for a total cost of \$124,718 as described below:
 - The first program change deletes the CHRIS Coordinator (T-99) position in order to fund the transition of the County Integrated Justice System (CIJS) personnel to the General Fund. The total savings of this program change is \$99,962.
 - The second program change deletes three Analyst Programmer I (E-06) positions for a total savings of \$152,754. These savings will help offset the cost of transitioning CIJS personnel to the General Fund.
 - The third program change adds 6 CIJS personnel (1-Network Security Administrator, 1-Senior Software Engineer, 1- Senior Technical Training & Support Specialist, 2- Software Engineers, and 1- Technical Support Specialist III) in the amount of \$409,156. Personnel expenditures within the County Integrated Justice System Capital Project are reaching the threshold as stated

in the County's Debt Policy, therefore funding and authorization of a portion of the personnel budgeted in the CIJS Project will be transferred to the General Fund.

- The fourth program change transfers a Network Architect I (E-07) from the BiblioTech Budget. The Network Architect I has been involved in the technological implementation and integration of the BiblioTech site at the Pleasanton Road Facility. The net cost of this transfer is zero. However, the Bexar County Information Technology budget will decrease by \$73,570. The corresponding increase is presented in the BiblioTech budget narrative.
- The fifth program change adds one Mail Courier II (NE-02) for a total cost of \$41,848. The addition of this position will take on the duties associated with the uniformed Sheriff Deputy who performed the mail courier functions at the Sheriff's Office.

Authorized Positions:

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget
Administration			
Chief Information Officer	1	1	1
Deputy Chief Information Officer	1	1	1
<i>Total-Administration</i>	2	2	2
Applications Development			
Applications Development Manager	1	1	1
Analyst Programmer I	12	12	9
Analyst Programmer II	14	14	14
Data Security Analyst	1	1	1
Senior Technology Business Analyst	1	1	1
Technology Business Analyst	2	2	2
<i>Total - Applications Development</i>	31	31	28
CIJS			
Network Security Administrator	0	0	1
Senior Software Engineer	0	0	1
Senior Technical Training & Support Specialist	0	0	1
Software Engineer	0	0	2
Technical Support Specialist III	0	0	1
<i>Total - CIJS</i>	0	0	6
ABAP Programmer	1	1	1
BASIS Administrator	1	1	1
CHRIS Coordinator	1	1	0

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
CHRIS Support Specialist	3	3	3
<i>Total - CHRIS</i>	6	6	5
Enterprise Data Center			
Applications Development Coordinator	1	1	1
Asset Control Analyst	1	1	1
Computer Operator	3	3	3
Data Control Clerk	1	1	1
Data Control Supervisor	1	1	1
Database Analyst	3	3	3
Database Administrator	1	1	1
Database Coordinator	1	1	1
Enterprise Data Center Manager	1	1	1
Lead Computer Operator	3	3	3
Mail Courier I	3	3	3
Mail Courier II	1	1	2
Mailroom Supervisor	1	1	1
Media Librarian	1	1	1
Office/Contracts Supervisor	1	1	1
Operations Shift Supervisor	3	3	3
Production Control Analyst	1	1	1
Systems Programmer	3	3	3
System Programming Administrator	1	1	1
<i>Total - Enterprise Data Center</i>	31	31	32
E-services/Geographical Information Systems			
E-Government Developer	2	2	2
GIS Database/Systems Coordinator	1	1	1
GIS Manager	1	1	1
GIS Senior Analyst	1	1	1
Senior Technology Training and Support Specialist	1	1	1
Technology Training and Support Specialist	2	2	2
Web Master	1	1	1
<i>Total - Geographical Information Systems</i>	9	9	9

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Technical Support

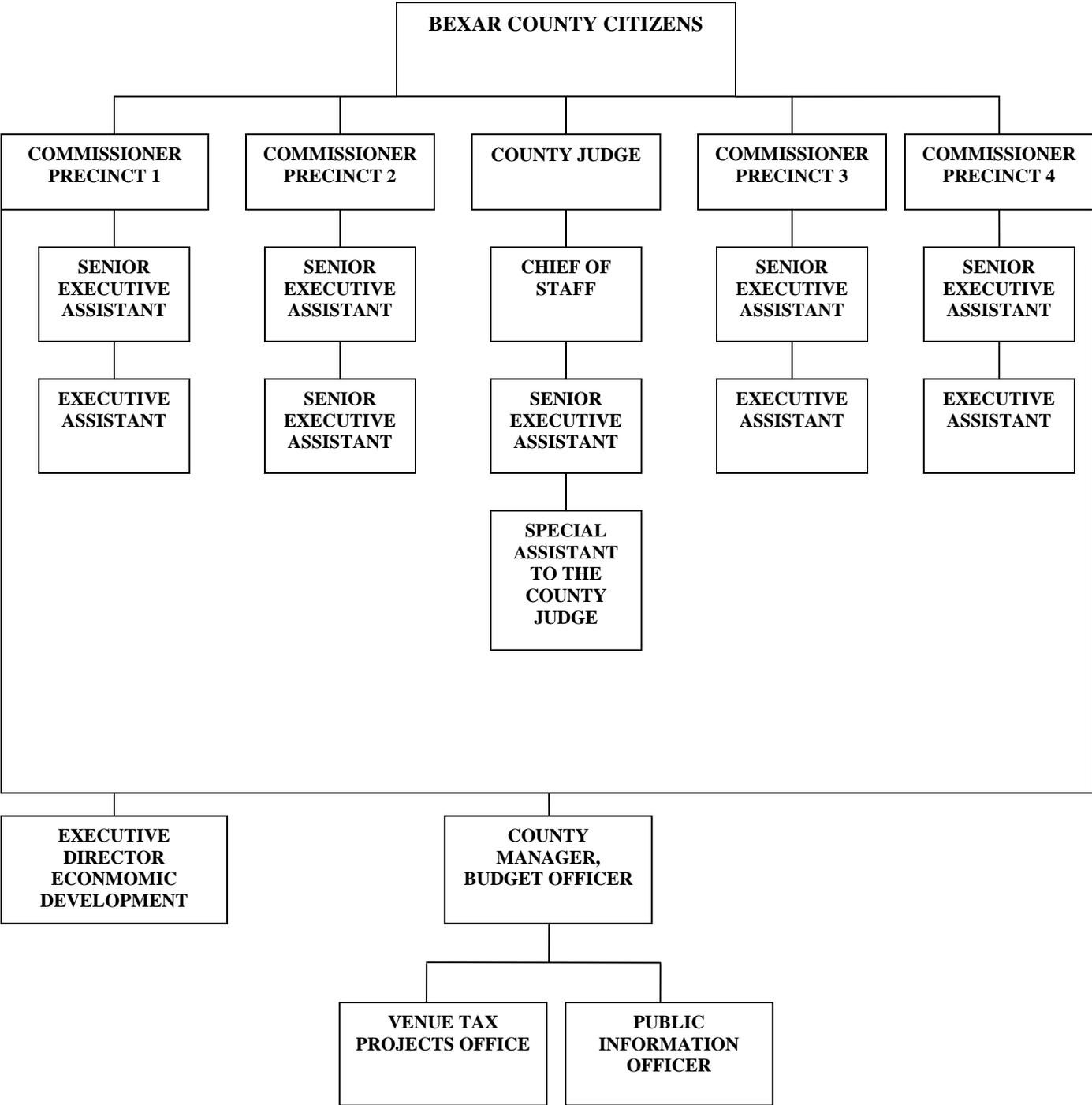
Communications Coordinator	1	1	1
Communications Supervisor	1	1	1
Communication Technician	3	3	3
Court Technology Support Specialist	3	3	3
Executive Assistant*	1	1	1
Lead Communication Specialist	1	1	1
Lead Communication Technician	1	1	1
Network Architect I	4	4	3
Network Architect III	1	1	1
Technical Support Coordinator	1	1	1
Technical Support Manager	1	1	1
Technical Support Specialist II	2	2	2
Technical Support Specialist III	6	6	6
Technical Support Specialist IV	2	2	2
Video Conferencing Systems Manager	1	1	1
<i>Total - Technical Support</i>	29	29	28

Technology Fund

Network Architect I	1	1	1
Network Architect II	1	1	1
<i>Total - Technology Fund</i>	2	2	2

BCIT - TOTAL **110** **110** **112**

JUDGE/COMMISSIONERS COURT



JUDGE/COMMISSIONERS COURT

FUND: 100
ACCOUNTING UNIT:
1000, 1010, 1011, 1012, 1013, 1014

Mission: Our mission is to improve the quality of life for the citizens of Bexar County by providing services that are appropriate, effective, and responsive in a fair and equitable manner.

Vision: Commissioners Court is committed to providing services with excellence. The people of Bexar County are our customers and we will treat them with dignity and respect. We will continuously strive to keep their trust and maintain our credibility. We will empower and support a competent, stable, motivated workforce dedicated to excellence. We will be accountable to our customers and responsive to their needs. We will protect and preserve our diverse cultural heritage. We will explore innovative ideas and services and be accessible to all.

Goals and Objectives:

- Provide quality services which are accessible to all.
- Manage the public's resources with efficiency and integrity.
- Promote public safety and well-being.
- Encourage flexibility and accountability in all offices and departments.
- Create an environment that encourages continuous improvement, innovation, and communication in County operations.
- Use technological solutions to improve operations.
- Promote diversity in the workforce.
- Value every employee and treat them with respect and fairness.
- Develop a highly qualified and dedicated workforce.
- Preserve the history and heritage of Bexar County.
- Improve community relationships and communications.

Program Description: The Commissioners Court, which is composed of the County Judge and four Commissioners, is the overall managing/governing body of Bexar County. The County Judge is the presiding officer of the Bexar County Commissioners Court as well as the spokesperson and ceremonial head of the County government. The County Judge is elected Countywide for a term of four years. The Commissioners are elected from four precincts within the County for four year staggered terms. The Court is responsible for budgetary decisions, tax and revenue decisions, and all personnel decisions except for certain positions that are either elected or appointed by the judiciary or other statutory boards and commissions.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Workload Indicators:

Number of Contacts	8,250	8,290	8,320
Number of Meetings Attended	1,235	1,185	1,450
Number of Speaking Events Conducted	121	114	120

Efficiency Indicators:

Percentage of Constituency Responded to in 14 Days	91%	93%	94%
Percentage of Special Projects Completed in 14 Days	92%	91%	94%
Number of Meetings attended per week (staff/official)	45	50	50

Effectiveness/Outcome Indicators:

Percentage of Constituency Responded to	96%	95%	97%
Special Projects Completed/Implemented	500	500	525

Appropriations:

FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
Actual	Budget	Estimate	Budget

County Judge's Office

Personnel Services	\$429,516	\$351,086	\$359,700	\$361,107
Travel and Remunerations	723	2,000	1,998	2,000
Operational Costs	24,532	11,498	10,340	11,300
Supplies and Materials	3,815	4,125	3,357	4,150

Total ***\$458,586*** ***\$368,709*** ***\$375,395*** ***\$378,557***

Commissioner Precinct 1

Personnel Services	\$259,643	\$271,100	\$273,697	\$270,931
Travel and Remunerations	0	2,000	2,000	2,000
Operational Costs	5,247	8,404	8,464	8,604
Supplies and Materials	684	1,390	1,369	1,400

Total ***\$265,574*** ***\$282,894*** ***\$285,530*** ***\$282,935***

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Commissioner Precinct 2

Personnel Services	\$261,754	\$266,781	\$270,023	\$271,160
Travel and Remunerations	0	1,000	0	1,000
Operational Costs	1,557	1,340	1,200	1,640
Supplies and Materials	1,115	1,190	949	1,400
Total	\$264,426	\$270,311	\$272,172	\$275,200

Commissioner Precinct 3

Personnel Services	\$260,178	\$268,784	\$270,724	\$273,887
Travel and Remunerations	425	2,000	1,773	2,000
Operational Costs	1,953	2,040	1,900	2,140
Supplies and Materials	1,112	2,290	2,125	1,400
Total	\$263,668	\$275,114	\$276,522	\$279,427

Commissioner Precinct 4

Personnel Services	\$260,084	\$267,842	\$270,633	\$272,105
Travel and Remunerations	550	2,000	1,000	2,000
Operational Costs	2,609	2,366	2,076	2,390
Supplies and Materials	883	1,190	1,024	1,400
Total	\$264,126	\$273,398	\$274,733	\$277,895

Commissioners Court Administration

Operational Costs	\$0	\$14,740	\$14,182	\$15,100
Supplies and Materials	0	500	426	1,000
Total	\$0	\$15,240	\$14,608	\$16,100

Commissioners Court Grand Total

Personnel Services	\$1,471,175	\$1,425,593	\$1,444,777	\$1,449,190
Travel and Remunerations	1,698	9,000	6,773	9,000
Operational Costs	35,898	40,388	38,162	41,174
Supplies and Materials	7,609	10,685	9,250	10,750
Total	\$1,516,380	\$1,485,666	\$1,498,962	\$1,510,114

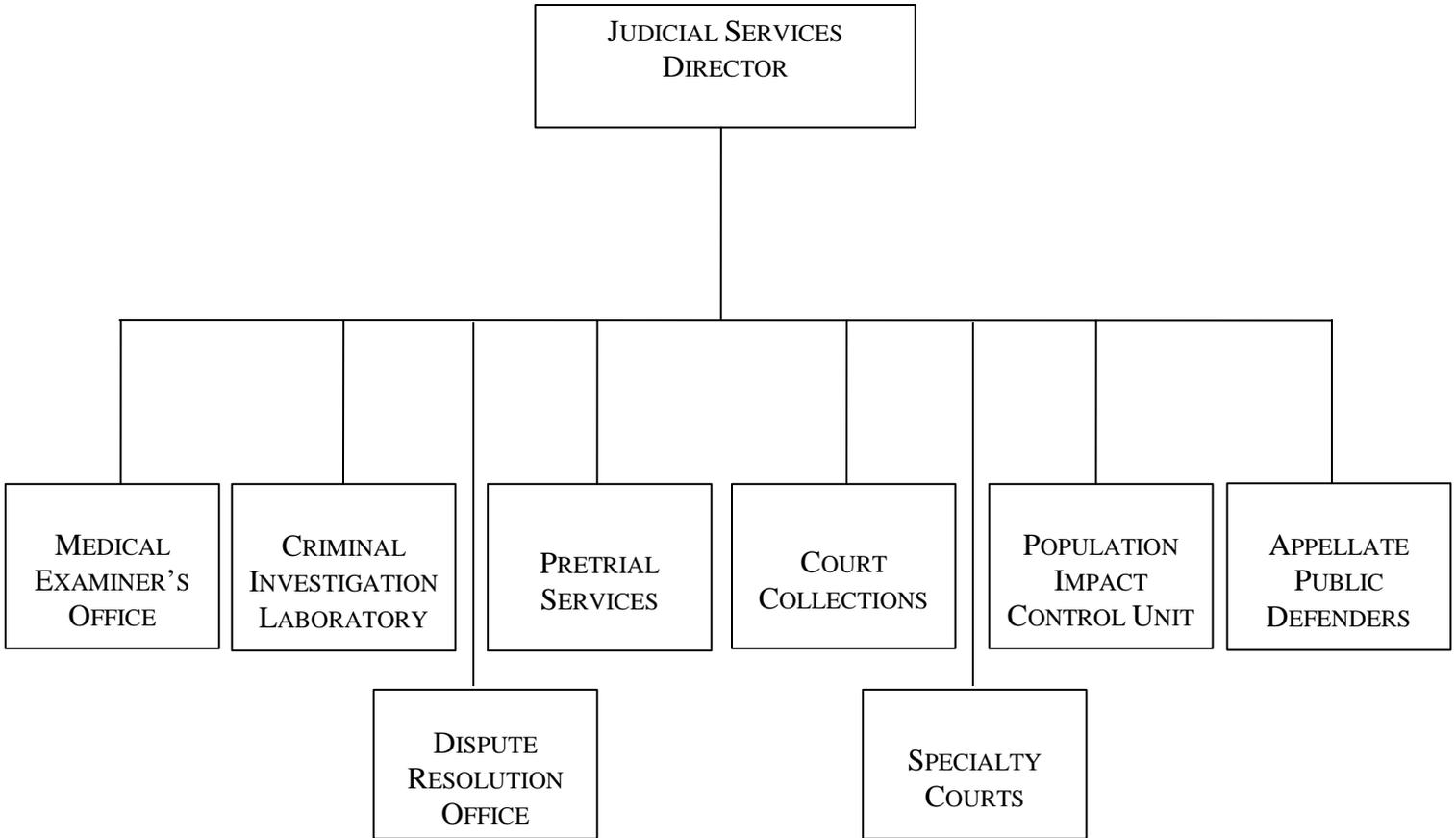
Program Justification and Analysis:

- Overall, the FY 2013-14 Judge and Commissioners Court Adopted Budget reflects a one percent increase when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group stays relatively flat when compared to FY 2012-13 estimates.
- The Travel and Remunerations group increased 33 percent when compared to the FY 2012-13 estimates. Funding in this group supports Bexar County Commissioners with mandatory continuing education requirements for the Judge and County Commissioners.
- The Operational Costs group increases by eight percent when compared to the FY 2012-13 estimates. Funding is provided for data processing services, printing and binding, and copier rental.
- The Supplies and Materials appropriation reflects an increase of 16 percent when compared to FY 2012-13 estimates, primarily due to additional funding provided for books and periodicals and general office supplies.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
County Judge	1	1	1
Commissioner	4	4	4
Chief of Staff	1	1	1
Assistant to the County Judge	1	1	1
Executive Assistant to the Commissioner	3	3	3
Public Information Officer	1	0	0
Senior Executive Assistant	5	5	5
Special Assistant to the County Judge	1	1	1
<i>Total - Judge/Commissioners Court</i>	<i>17</i>	<i>16</i>	<i>16</i>

JUDICIAL SERVICES



JUDICIAL SERVICES

FUND: 100
ACCOUNTING UNIT: 4902

Mission: It is the mission of the Judicial Services Department to coordinate and collaborate with County stakeholders to focus on initiative aimed at improving efficiency in the criminal justice processes.

Vision: To expedite the pretrial and post-trial release and supervision of eligible defendants from incarceration, and streamline processes in order to reduce the time to indictment and the time to disposition without compromising community safety.

Goals and Objectives:

- To provide the Judiciary with needed information and to facilitate the releases of defendants under appropriate conditions.
- To provide supervision strategies that respond appropriately to the risks and needs posed by released defendants.
- To implement and maintain viable cost recovery procedures through the collection of authorized fees.
- To provide a timely process for defendants requesting court appointed counsel in accordance with the law.
- To continue to analyze the County's indigent Defense Program, identifying improvements or alternatives and making recommendations to the Criminal District Courts, the County Courts and Commissioner's Court.
- To review the status of detained defendants on an ongoing basis to determine if there are any changes in eligibility for release options.
- To provide in-house appellate representation for all qualified indigent appellate cases.
- Conduct scientific examinations and analysis on a wide variety of specimens submitted by law enforcement and present impartial scientific findings and opinions.
- Investigate the deaths of all individuals in Bexar County who die suddenly, violently or unexpectedly to determine the cause and manner of death.
- Provide mediation, information/referral and community education as an alternative method to resolve citizen disputes.
- Specialty Courts are to be a humane and cost-effective method to prevent offenders with substance abuse and mental health problems from re-entering the criminal justice systems.

Program Description: The Judicial Services Department consists of nine divisions: Appellate Public Defenders Office (APDO), Court Collections (CCS), Criminal Investigation Laboratory, Dispute Resolution Office, Medical Examiner's Office, Population Impact Control Unit (PICU), Pretrial Services Office (PTSO), Data Analysis and Specialty Courts. The Judicial Services Director provides overall direction to the departments to include general administrative support, planning, budgeting, training, and coordination of the daily operations. In addition to the supervision of the departments, the Director is responsible for coordination and collaboration with the Criminal District Courts, the County Courts at Law, Court Administration, the Community Supervision and Corrections Department (CSCD), and the Texas Department of Criminal Justice.

The Pretrial Services Office (PTSO) is comprised of the Intake Section, which is staffed twenty-four hours a day/seven days a week, located at the Central Magistration (CMAG) facility and the Adult

Detention Center (ADC). Intake Services also operates a Court Services Unit at the Courthouse. The Intake Section interviews individuals eligible for Personal Recognizance (PR) Bonds and provides the results to Magistrate assigned to the CMAG for release decisions. The section also processes defendants requesting court appointed counsel. The supervision section provides supervision to those individuals released on PR Bond and monitors compliance with court ordered conditions on Surety and Attorney Bonds. Those conditions include Domestic Violence, Ignition Interlock Orders, Drug Testing, Drug Treatment, Special Needs Unit, Regular Reporting and Global Positioning Satellite (GPS). The Pretrial Collection Section provides cashiering and collection services for Pretrial fees to include bond fees, drug testing, GPS, and Ignition Interlock.

The Population Impact Control Unit (PICU) reviews, researches, and troubleshoots jail population listings to identify inmates ready or eligible for release. The unit will coordinate releasing processes with the Sheriff's Office, develop and maintain tracking systems to monitor jail population and review all defendants that were not released on a daily basis to determine if their eligibility status has changed.

The Court Collections Services (CCS) division assists defendants through the post-trial process to collect fees and set up payment plans. The section aims to increase collections, reduce the number of warrants issued and the associated costs and, to decrease default rates. They also maximize the collections of court costs and fines. The program is mandated and monitored by the Texas Office of Court Administration.

Performance Indicators:

	FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Budget
<i>Pretrial Services</i>			
Workload Indicators:			
Number of Defendants Interviewed for Personal Bond	13,702	12,714	13,000
Number of Defendants Interviewed and Released on PR Bond	8,891	7,938	8,000
Number of Defendants Supervised but Released on Bond Other Than PR Bond	3,231	3,392	3,500
Efficiency Indicators:			
Total Supervision Files Closed	14,135	14,950	15,000
Number of Defendants Closed out due to adjudication	11,325	10,536	10,500
Number of Defendants with Warrants for Failure to Appear that were under Supervision of Pretrial Services Office	1,094	622	900
Effectiveness Indicators:			
Total Bond Fees Waived	\$268,442	\$230,504	\$230,000
Total Bond Fees Collected	\$426,957	\$377,766	\$377,000
Total Fees Collected and deposited	\$1,086,925	\$1,096,996	\$1,100,000

FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Budget
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Court Collections

Workload Indicators:

Number of Defendants Interviewed for Payment Plans	13,331	16,090	16,300
Criminal District Courts	2,526	3,408	3,500
County Courts	8,825	9,810	9,900
Justice of the Peace	1,980	2,872	2,900

Efficiency Indicators:

Number of Defendants per FTE	2,222	2,692	2,700
Number of Defendants Contacted through Auto-Dialer	8,946	16,490	16,500
Revenue Collected Upfront per FTE	\$21,513	42,738	43,000

Effectiveness Indicators:

Total Court Costs and Fines Collected	\$7,985,768	\$8,177,942	\$8,200,00
Collection Rate	48%	58%	60%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$3,646,817	\$3,830,736	\$4,004,156	\$4,057,504
Travel, Training and Remunerations	7,875	14,500	7,449	5,630
Operational Costs	483,141	531,930	488,862	516,586
Supplies and Materials	41,474	49,160	44,102	44,821
Total	\$4,179,307	\$4,426,326	\$4,544,569	\$4,624,541

Program Justification and Analysis:

- The FY 2013-14 Budget increased 1.8 percent when compared to FY 2012-13 estimates due to increases in the Personnel Services and Operational Expenses appropriations as described below.
- The Personnel Services group increased by 1.3 percent due to turnover experienced in FY 2012-13 that is not anticipated in FY 2013-14 and the program changes as described below.
- The Travel and Remunerations group decreased by 24.4 percent when compared to FY 2012-13 estimates due to a decreased need in funding for training in FY 2013-14.
- The Operational Costs increases by 5.7 percent when compared to FY 2012-13 estimates. This is primarily due to funding provided for a 3-year contract at an annual cost of \$21,413. This contract will produce a recidivism study and also includes \$36,540 for a new case management system.
- The Supplies and Materials group remained relatively flat when compared to FY 2012-13 estimates.
- There are six program changes for a total savings of \$29,718 for FY 2013-14 as described below.

- Add one Judicial Services Data Analyst Manager (E-08) and delete one Senior Analyst – Planning and Policies (E-07) for a cost of \$1,904. The Data Analyst Manager will be responsible for planning and conducting organizational performance review studies in the criminal justice system to improve the utilization of organizational resources.
- Add one Population Impact Control Unit Coordinator (E-06) and delete one Pre-Trial Bond Officer II (NE-06) for a cost of \$4,071. The purpose of this is to expand the PICU program in an effort to keep jail population down.
- Add one PICU Coordinator (E-06) and delete one Pre-Trial Supervisor (E-04) for cost of \$3,870. The purpose of this is to expand the PICU program in an effort to keep jail population down.
- Add one Administrative Supervisor (E-05) and delete one Pre-Trial Bond Officer (NE-05) for no cost. One additional Administrative Supervisor is authorized in order to help monitor equipment inventory, coordinate and train new hires, provide administrative support to the Pre-Trial Manager, and oversee budgetary accounts.
- Performance pay raises for five Pre-Trial Supervisors, two Pre-Trial Lead Supervisors, one Pre-Trial Manager, and one Judicial Services Deputy Director totaling \$27,180. These raises were paid for by one Pre-Trial Bond Officer II position that was deleted during FY 2012-13.
- This program change moves 11 months of salary and benefits, or \$66,743, for the Adult Drug Court/DWI Court Manager into Contingencies pending the outcome of the Specialty Court Study. The study is assessing the allocation of resources and workload within all of Bexar County’s Specialty Courts and the outcome has potential budget implications.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Adult Drug Court/DWI Court Manager	0	1	1
Administrative Supervisor	2	1	2
Cashier Clerk	1	1	1
Collections Officer	2	2	2
Collections Officer (Part-Time)	1	1	1
Collections Specialist	6	6	6
Court Collections - Judicial Service Manager	1	1	1
Data Analyst Manager	0	0	1
Judicial Services Director	1	1	1
Judicial Services Deputy Director	1	1	1
Lead Pretrial Supervisor	2	2	2

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Mental Health Clerk	1	1	1
Office Assistant III	2	2	2
Office Assistant IV	1	1	1
PICU Coordinator	1	1	3
PICU Manager	1	1	1
Pre-Trial Bond Officer I	16	16	15
Pre-Trial Bond Officer II	19	18	17
Pre-Trial Bond Officer III	14	14	14
Pre-Trial Manager*	1	1	1
Pre-Trial Programs Manager	1	1	1
Pretrial Supervisor*	5	5	4
Program and Training Manager	0	0	0
Senior Analyst – Planning and Policies	1	1	0
Re-entry Program Manager	0	1	1
Total	80	80	80

JUDICIAL SERVICES

FUND: 100

ACCOUNTING UNIT: 4904

APPELLATE PUBLIC DEFENDER'S OFFICE

Mission: It is the mission of the Appellate Public Defenders Office (APDO) to provide representation for indigent appellants accused of criminal acts by ensuring consistent, accountable, highly qualified professional representation throughout the appellate process.

Vision: Appellate Public Defenders Office envisions all cents being treated with dignity and respect while striving to earn their trust and maintaining credibility. This includes pursuing all meritorious claims; and centralizing management of indigent appeals, thereby increasing productivity, efficiency, and accountability.

Goals and Objectives:

- Create a basis of institutional knowledge and consistency within the indigent criminal defense community in parity with the District Attorney's Office.
- Provide in-house appellate representation for all indigent appellate cases, except those in which conflict exists.
- Offer one main institution in processing criminal appeals for the County.
- Reduce the number of frivolous appeals, thus saving resources involved in filing appeal and impacting positively on jail population.

Program Description:

The Appellate Public Defenders Office represents all indigent individuals as appointed by trial courts to include capital murder, felonies, misdemeanors, and juvenile appeals. In addition, the department assists trial courts in researching case law, working on suggested jury charge language, and occasionally represents/advises witnesses regarding legal rights (if witness is an appeals client). The appellate process includes opening briefs, reply brief, and petition for discretionary review in non-capital offenses. Additionally, the department has significant correspondence with clients, prisons, jails, and the Criminal District Courts Administration. The Appellate Public Defenders Office acts as a support agency when the Court of Appeals requires an institution to work out problems processing and efficient administration of justice in the appellate process. The Appellate Public Defenders Office also reviews appellate rule changes and makes suggestions and recommendations.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$216,619	\$403,050	\$235,898	\$327,199
Travel, Training and Remunerations	400	800	893	1,345
Operational Costs	9,042	8,630	8,457	6,920
Supplies and Materials	2,902	3,500	3,000	3,500
Total	\$228,963	\$415,980	\$248,248	\$338,964

Program Justification and Analysis:

- The FY 2013-14 Budget increased significantly when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increased significantly when compared to FY 2012-13 estimates due to the program change as described below.
- The Travel and Remunerations group increased significantly to provide funding for training and education for the Public Defenders.
- The Operational Costs group decreased by 18.2 percent when compared to FY 2012-13 estimates due to one-time Contracted Services expenses for software incurred in FY 2012-13.
- The Supplies and Materials group increased by 16.7 percent when compared to FY 2012-13 estimates due to funding being budgeted at FY 2012-13 Budget levels.
- The FY 2013-14 Budget includes one program change in the amount of \$7,629 as described below.
 - A Senior Appellate Public Defender (E-13) was deleted and a Chief Appellate Public Defender Position (E-14) was added. The Texas Code of Criminal Procedures, Art. 26.044 “Public Defenders Office” Section (b) 7k (f), states “A Public Defenders Office must be directed by a Chief Public Defender.” This add/delete satisfies the statute and has a net cost of \$7,629, including salary and benefit.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Chief Appellate Public Defender	0	0	1
Senior Appellate Public Defender	1	1	0
Assistant Appellate Public Defender	2	2	2
Paralegal	1	1	1
<i>Total - Appellate Public Defenders Office</i>	<i>4</i>	<i>4</i>	<i>4</i>

JUDICIAL SERVICES- CRIMINAL INVESTIGATION LABORATORY

FUND: 100
ACCOUNTING UNIT: 4707

Mission: The mission of the Bexar County Criminal Investigation Laboratory is to provide the citizens of Bexar County and our customers with comprehensive, impartial, reliable scientific analysis of evidence by experts skilled in the latest technology in Forensic Science as cost effective and timely as possible without jeopardizing the quality of work, the integrity of the laboratory, or the principles of justice.

Vision: To be recognized as a leader among Criminal Investigation Laboratories in providing expert scientific analysis of forensic evidence to support public safety and further the goals of justice.

Goals and Objectives:

- Present impartial scientific findings and opinions to the customer and the Courts.
- Provide analytical reports in a timely manner.
- Provide cost effective scientific services.
- Provide outstanding customer service.
- Provide quality services.

Program Description: The Criminal Investigation Laboratory is part of the Community Resources Department. The laboratory provides technical and analytical expertise in drug identification, firearm examination, tool mark examination, forensic serology, DNA profiling, and microscopical and chemical analysis of trace evidence. The Criminal Investigation Laboratory conducts scientific examinations and analyses on a wide variety of specimens submitted by police agencies and the District Attorney, such as drugs, firearms, bullets, documents, blood, hair, and fibers. The Criminal Investigations staff maintains proficiency, audits, certification, and financial reports and information to ensure operational efficiency and quality assurance. The Forensic Scientist conducts scientific tests, attend criminal court and testifies. The Director monitors the time it takes to complete a case and prepares, monitors and approves financial reports. The Quality Assurance Manager monitors proficiency tests, audits the sections and writes operational procedures.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Work Load Indicators:			
Number of Requests Completed	4,870	6,500	6,700
Number of Scientific Examinations Completed	26,708	33,638	35,000
Number of Hours Testified	233	104	100
Efficiency Indicators:			
Cost per Exam Completed	\$72	\$61	\$57
Cost per Hour Billed	\$90	\$76	\$72
Productivity (hours billed/total hours)	63%	71%	75%
Number of cases per FTE	286	342	319

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Effectiveness Indicators:

Average Days to Complete Submissions

Trace Evidence Section	58	78	50
Drug ID	79	126	55
Firearms-Tool marks	41	38	35
Forensic Biology/DNA	100	97	80

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Personnel Services	\$1,651,298	\$1,781,288	\$1,808,864	\$1,922,667
Travel, Training and Remunerations	19,885	31,116	32,835	34,406
Operational Costs	111,836	111,693	115,758	134,479
Supplies and Materials	151,509	146,047	164,228	151,800
Total	\$1,934,528	\$2,070,144	\$2,121,685	\$2,243,352

Program Justification and Analysis:

- The FY 2013-14 Budget increased by 5.7 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increased by 6.3 percent when compared to the FY 2012-13 estimates due to turnover and the addition of two Forensic Scientists positions during FY 2012-13 because of increased workload within the Forensic Biology/DNA and Drug Identification sections.
- The Travel and Remunerations group increased by 4.8 percent when compared to FY 2012-13 estimates due to increased needs for Lodging, Meals, and Transportation.
- The Operational Costs group increased 16.2 percent when compared to FY 2012-13 estimates primarily due to funding provided for new printers and additional computer equipment in FY 2013-14, and an increase in the cost of maintenance contracts for lab equipment.
- The Supplies and Materials group decreased by 7.6 percent when compared to FY 2012-13 estimates due primarily to Medical Lab and Supplies being budgeted at an amount consistent with previous years.
- There are no program changes for FY 2013-14

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Crime Laboratory Director	1	1	1
Assistant Crime Lab Director	1	1	1
Crime Lab Specialists	3	3	3
Crime Lab Specialist Supervisor	1	1	1
Forensic Scientist	9	11	11
Forensic Scientist Supervisor	4	4	4
Forensic Technician	1	1	1
Quality Assurance Manager	1	1	1
<i>Total – Criminal Investigation Laboratory</i>	21	23	23

JUDICIAL SERVICES – MEDICAL EXAMINER

FUND: 100
ACCOUNTING UNIT: 4705

Mission: The mission of the Medical Examiner's Office is to provide the citizens of Bexar County with accurate scientific determinations of the cause and manner of death of all individuals dying violently or suddenly and unexpectedly in Bexar County.

Vision: The Bexar County Medical Examiner's Office is committed to providing quality service in the investigation and certification of deaths falling under the jurisdiction of the Office. The Office will constantly strive to adopt new scientific methods that will increase the quality of our work, decrease costs and decrease the time necessary to accomplish our tasks.

Goals and Objectives:

- Provide state of the art, expert and impartial forensic pathology and toxicology services to the citizens of Bexar County.
- Maintain national accreditation in the rapidly changing field of forensic pathology and forensic toxicology.
- Automate as many functions as possible to increase the efficiency of the Office, without affecting the quality of services provided.
- Provide services in the most expeditious time frame possible without compromising quality.
- Maintain a highly qualified, dedicated workforce.

Program Description: The Medical Examiner's Office investigates the deaths of all individuals in Bexar County who die suddenly, violently or unexpectedly to determine the cause and manner of death. The Medical Examiner's Office conducts scene investigations and interviews witnesses, attending physicians, relatives, and police. Based on the information gathered, a decision is made as to whether the case is a Medical Examiner's case and, if so, whether an autopsy needs to be performed.

Whether an autopsy or an external examination is conducted, the Medical Examiner directs that body fluids and tissue be removed from the body and analyzed by the Toxicology Unit to determine the presence or absence of poison, drugs or other chemicals.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Indicators:

Cases Handled by Investigations	10,701	11,732	11,967
Cases Accepted	2,458	2,500	2,550
Autopsies Performed	1,602	1,545	1,576
External Examinations Conducted	783	824	840

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Efficiency Indicator:			
Number of Cases Handled Per Doctor	492	500	425
Number of NAME Autopsy Equivalents per Doctor	360	350	298
Number of Cases Handled Per Investigator	1,070	1,173	1,197
Number of Cases Transcribed Per Transcriber	737	921	805

Effectiveness Indicators:			
Average Days to complete an ME Case from onset to completion, except for toxicology results.	12	35	30
Average Days to complete the Toxicology Report for an ME Case	20	35	30
Average Days to Transcribe Cases	5	25	5

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$3,419,956	\$3,690,251	\$3,531,835	\$3,857,253
Travel, Training and Remunerations	29,673	31,400	33,914	44,965
Operational Costs	469,768	456,023	465,204	507,936
Supplies and Materials	222,465	230,298	244,039	255,302
Total	\$4,141,862	\$4,407,972	\$4,274,992	\$4,665,456

Program Justification and Analysis:

- The FY 2013-14 Budget increased by 9.1 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increased by 9.2 percent when compared to FY 2012-13 estimates, due to turnover experienced in FY 2012-13 and program changes as described below.
- The Travel and Remunerations group increased significantly when compared to FY 2012-13 estimates due to additional training needed for a new Medical Examiner added in FY 2012-13.
- The Operational Costs group increased by 9.2 percent when compared to FY 2012-13 estimates. Funding is provided to address an increase in biohazardous waste that needs to be disposed of and an increase in maintenance contract costs.
- The Supplies and Materials group increased by 4 percent when compared to FY 2012-13 estimates. Increased Medical and Lab Supplies funding was needed due to new regulations regarding medical disposal and a new Medical Examiner added in FY 2012-13.
- There are five program changes for FY 2013-14 totaling \$117,929 as described below.

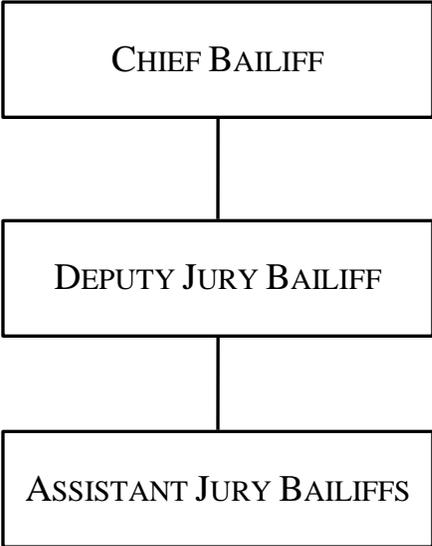
- The first program change added one Morgue Specialist (NE-05) for a cost of \$43,057, including salary and benefits. An additional Morgue Specialist was needed due to the addition of a Medical Examiner in FY 2012-13.
- The second program change added one Office Assistant III (NE-04) for a cost of \$42,415, including salary and benefits. The Office Assistant will provide administrative support to the Medical Examiner that was added in FY 2012-13 and address the corresponding increase in workload in the Investigations section.
- The third program change added two Medical Investigators (NE-10) for a cost of \$117,859, including salary and benefits. These two Medical Investigators will also act as supporting staff for the Medical Examiner that was added in FY 2012-13.
- The fourth program change deleted one Quality Assurance Officer (E-08) for a savings of \$96,282, including salary and benefits. The Quality Assurance Officer's job duties were reallocated to existing staff.
- The fifth program change reclassified two Senior Toxicology Chemists (E-07) to Senior Toxicology Chemists (E-08) for a cost of \$10,880, including salary and benefits. This reclassification was due to the fact that these two positions will be taking on the duties of the deleted Quality Assurance Officer.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administrative Supervisor	1	1	1
Autopsy Technicians	7	0	0
Chief Autopsy Technician	1	0	0
Chief Medical Examiner	1	1	1
Chief Medical Investigator	1	1	1
Chief Toxicologist	1	1	1
Deputy Chief Medical Examiner	1	1	1
Forensic Technician	1	1	1
Forensic Transcribers	3	3	3
Medical Examiner	3	4	4
Medical Investigator	10	9	11
Morgue Specialist	0	6	7
Morgue Supervisor	0	1	1
Office Assistant IV	1	1	1
Office Assistant III	1	1	2
Office Assistant II	1	1	1
Quality Assurance Officer	1	1	0
Senior Medical Investigator	1	2	2
Senior Morgue Specialist	0	1	1

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget
Senior Toxicology Chemist	2	2	2
Toxicology Chemist	6	6	6
<i>Total – Medical Examiner’s Office</i>	<i>43</i>	<i>44</i>	<i>47</i>

JURY OPERATIONS



JURY OPERATIONS

FUND: 100
ACCOUNTING UNIT: 4201

Mission: To work alongside the court system and Bexar County in providing legally qualified jurors, keeping cost measures in mind, effectively keeping the jury case load moving steadily, and striving faithfully to work with the Bexar County Citizens in a professional, compassionate, and understanding manner.

Vision: We envision the Central Jury Room (CJR) personnel as the welcome wagon or the initial welcoming group to Bexar County citizens, as jurors and taxpayers, as they begin their journey into the Bexar County jury selection process. Throughout the citizens' journeys as jurors, the deficiencies in the jury room, courthouse hallways, and courtrooms are brought to the attention of staff and, if possible, attended to. Individual strengths and diverse backgrounds of our personnel enable CJR to interact with respect and empathy for citizens of the county functioning as jurors. The knowledge and experience that CJR staff gains and encounters daily aids in the ability to manage this mandated statutory duty. With this in mind, CJR bilaterally works with the Bexar County Information Technology Department, in designing programs and acquiring efficient technology, under the guidance of Commissioners Court, for a jury system that will be productive as well as cost efficient.

Goals and Objectives:

- To keep abreast of innovative concepts and ideas for Bexar County citizens (as jurors and taxpayers) and the Bexar County Court System, so that cost savings may be realized where possible.
- To continue working with our Community Needs Organization in order to produce program efficiencies and cost savings in the CJR.
- To keep a primary focus on review of procedures, management studies, reports, and mechanical units that may be non-productive or inefficient.
- To acknowledge and utilize employees' individual strengths while maintaining a positive attitude toward every employee, thereby creating good rapport with Bexar County citizens (as jurors and taxpayers), the Bexar County Court System, and associated departments.
- To maintain and update accurate daily, weekly, monthly, and yearly reports. These reports assist the department in analyzing and predicting needs of CJR, allow for adherence to SB 1704, and are used in requesting reimbursement from State Comptroller.
- To have a department vision that enables us to enhance employees' work time in a manner that will amplify productivity and service towards the Bexar County citizens, Bexar County Court System, and associated departments.

Program Description: Jury Operations coordinates and administers the qualifications, notifications, exemptions, excuses, selection, service, and compensation of selected Bexar County jurors. The department consolidates payroll of jurors and processes jury pools for five Justice of the Peace Courts, three Juvenile Courts, twenty-five District Courts, fifteen County Courts-at-Law, two Probate Courts, one Trial Impact Court, one Magistrate Court, and six City Municipal Courts. Bexar County provides jurors to the City of San Antonio's Municipal Court System on an as-needed basis; all additional costs incurred by Bexar County, including the \$6 juror fee for the first day and \$36 thereafter, and expenses associated with the transport of jurors, are reimbursed by the City on a monthly basis. Juror services sometimes include room and board for selected jurors.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Number of Jurors Summoned	262,420	260,446	262,702
Number of Jurors Appeared	80,041	79,349	80,605
Number of Panels Ordered	2,186	2,024	2,042
Efficiency Indicators:			
Mail Received/Processed per FTE	15,818	14,701	15,950
Jurors Processed per FTE	31	30	31
Jury Panels per Year	26	26	26
Wait Time per Juror (Minutes)	5	5	5
Effectiveness Indicators:			
Percentage of Juror Pool Utilization	105.97%	104%	105%
Average Time in Delivering Panels to Courts (Minutes)	15	15	15
Juror Appearance Rate	30%	30%	30%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$346,267	\$340,700	\$350,640	\$364,137
Travel	0	4,500	4,500	4,283
Operational Costs	1,086,603	1,218,389	1,290,987	1,221,639
Supplies and Materials	142,656	127,859	115,414	128,759
Total	\$1,575,526	\$1,691,448	\$1,761,541	\$1,718,818

Program Justification and Analysis:

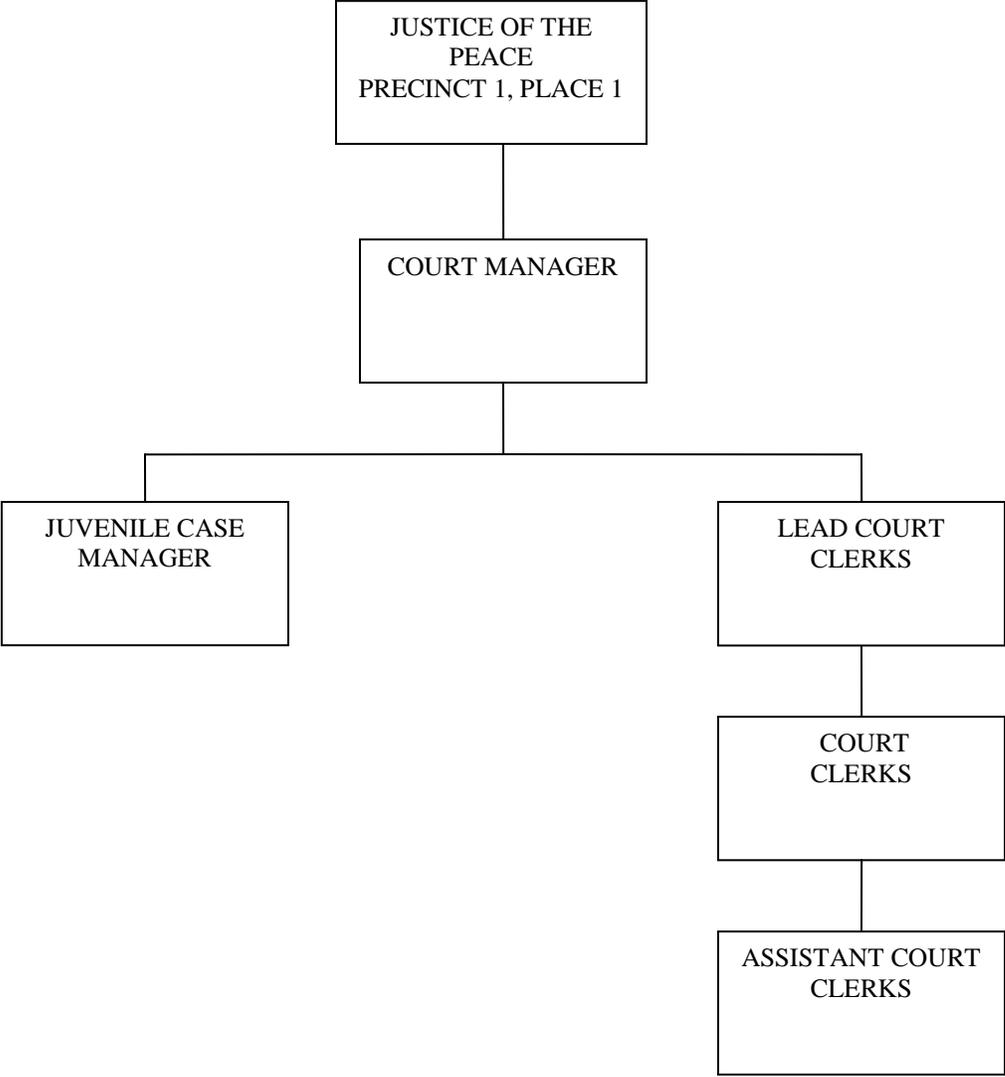
- The FY 2013-14 Adopted Budget decreases by 2.4 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group increases by 3.8 percent when compared to FY 2012-13 estimates due to the program changes as described below.
- The Travel group decreased slightly when compared to FY 2012-13 estimates due to a reduction in the Training/Cert/Dev- Registration Fees line item at the request of the department.
- The Operational Costs group decreases by 5.4 percent when compared to FY 2012-13 estimates due to funding Jury Pay at previous budget levels.

- The Supplies and Materials group increases 11.6 percent when compared to FY 2012-13 estimates due to an increase in the postage line item.
- There is one program change in the FY 2013-14 Adopted Budget, which includes the reclassification of a Central Jury Bailiff (E-07) to a Chief Central Jury Bailiff (E-08). The total cost of this program change is \$10,418. The Chief Central Jury Bailiff is responsible for supplying jurors to 57 different courts, including the Justice of the Peace Courts and the Municipal Courts. A slight increase in the number of summons per year and an expansion of job duties justifies the reclassification.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Assistant Jury Bailiff	6.5	6.5	6.5
Chief Central Jury Bailiff	0	0	1
Central Jury Bailiff	1	1	0
Deputy Jury Bailiff	1	1	1
<i>Total - Jury Operations</i>	8.5	8.5	8.5

JUSTICE OF THE PEACE PRECINCT 1 PLACE 1



JUSTICE OF THE PEACE PRECINCT 1, PLACE 1

COMPANY: 100
ACCOUNTING UNIT: 4500

Mission: To promote employee development and adequately staff the Court in order to serve all who seek the services of the Court.

Vision: To provide quality professional assistance to all who contact this Court and to work with the school districts to reduce the truancy rate.

Objectives:

- To create an environment that provides opportunities and promotes employee development and safety.
- To create policies and procedures, which facilitate more accessible services to our clients.
- To strive to set a standard of excellence by granting all persons and parties due process and a fair opportunity to be heard.
- To correctly apply the rules, statutes and common law of the State of Texas.
- To continue to work closely with all school districts to reduce the ever-increasing truancy and dropout rates.
- To provide dedicated public service to all Bexar County citizens.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of \$10,000 or less, and criminal cases on Class C misdemeanors of \$500 or less, including having sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, warrant issuance, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 1 has two Justices, Places 1 and 3. They are elected to four-year terms with Place 1 and 3 serving concurrently.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Number of Civil Cases Filed	5,604	5,750	5,750
Number of Criminal Cases Filed	19,104	19,500	19,500
Number of Warrant/Capias Issued	9,504	9,800	9,800
Efficiency Indicators			
Civil cases per FTE	1,401	1,438	1,438
Criminal cases per FTE	2,388	2,438	2,438
Revenue Generated per FTE*	\$213,502	\$225,000	\$225,000
Effectiveness Indicators:			
Percent Change in Cases Filed	13%	10%	10%
Percent Change in Cases Disposed	19%	28%	28%
Percent Change in Warrants Issued	-12%	3%	3%

**Includes all revenues collected. A portion of revenues is directed to the State of Texas.*

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$575,531	\$576,632	\$589,906	\$147,244
Travel, Training and Remunerations	3,329	4,000	2,311	1,000
Operational Costs	14,952	16,074	14,645	4,025
Supplies and Materials	20,334	38,200	34,466	5,625
Total	\$614,146	\$634,906	\$641,328	\$157,894

Program Justification and Analysis:

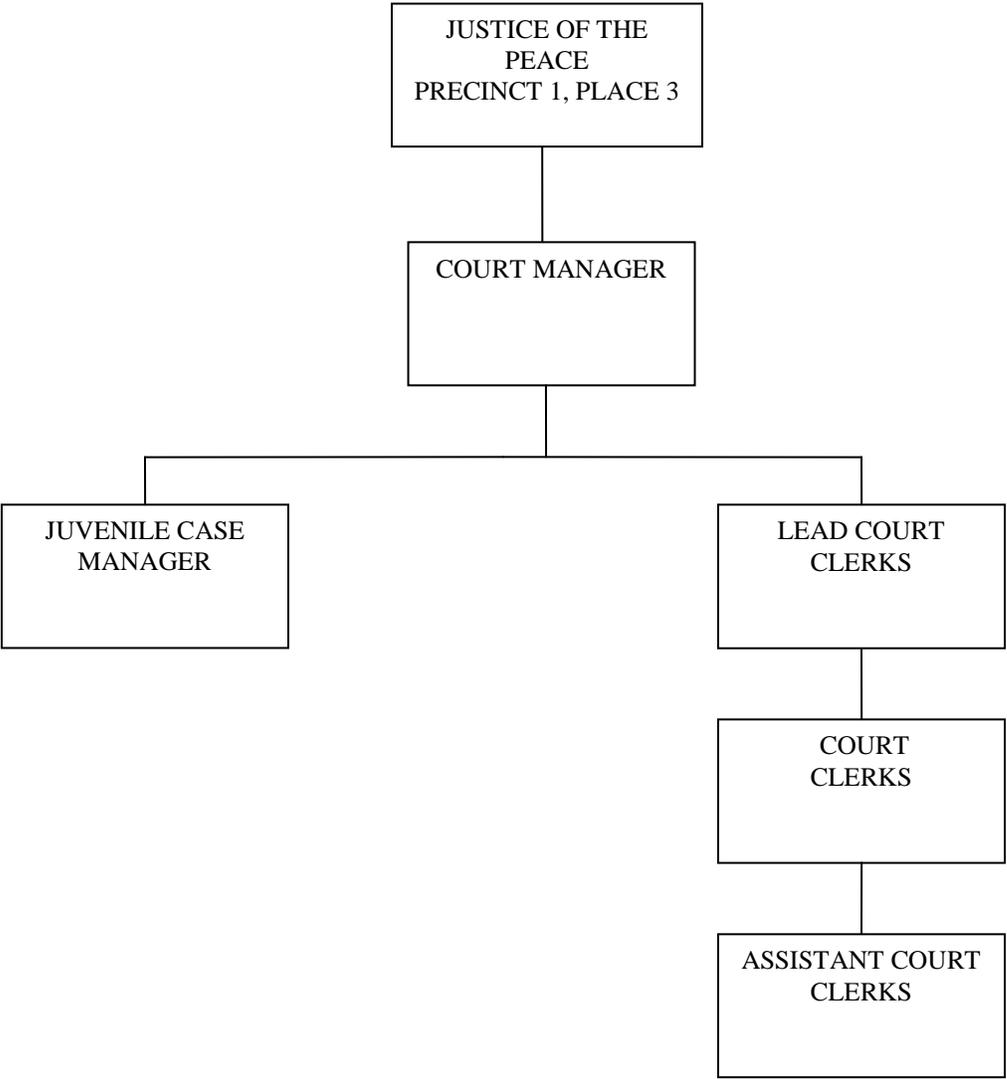
Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and Constable's respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding

redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable's General Fund Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	3	3	3
Court Clerk	6	6	6
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	2
<i>Total – Justice of the Peace, Precinct 1</i>	<i>13</i>	<i>13</i>	<i>13</i>

JUSTICE OF THE PEACE PRECINCT 1, PLACE 3



JUSTICE OF THE PEACE PRECINCT 1, PLACE 3

COMPANY: 100
ACCOUNTING UNIT: 4501

Mission: To provide the citizens of Bexar County with professional, courteous, timely, and high-quality service.

Vision: To demonstrate to the citizens of Bexar County the overall efficiency and effectiveness of a well-operated and organized County government office.

Objectives:

- To create policies and procedures which facilitate our services to be more accessible to customers.
- To utilize effective means to collect revenue owed to Bexar County.
- To create an environment that provides opportunities and promotes employee development.
- To design court procedures to provide assistance to individuals and to provide education of such policies and procedures.
- To provide expeditious court docket management.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of \$10,000 or less, criminal cases on Class C misdemeanors of \$500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, warrant issuance, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 1 has two Justices, Places 1 and 3. They are elected to four-year terms with Places 1 and 3 serving concurrently.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	1,901	1,969	1,969
Number of Criminal Cases Filed	26,230	27,541	27,541
Number of Warrant/Capias Issued	19,102	20,057	20,057
Efficiency Measures:			
Civil cases per FTE	624	655	655
Criminal cases per FTE	2,384	2,503	2,503
Revenue Generated per FTE	169,042	177,494	177,494
Effective Measures:			
Percent Change in Cases Filed	12%	5%	5%
Percent Change in Cases Disposed	48%	5%	5%
Percent Change in Warrants Issued	23%	5%	5%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$676,122	\$672,584	\$689,603	\$173,300
Travel, Training and Remunerations	975	1,380	1,428	345
Operational Costs	84,001	33,675	32,433	5,889
Supplies and Materials	15,585	28,675	33,653	5,771
Total	\$776,683	\$736,314	\$757,117	\$185,305

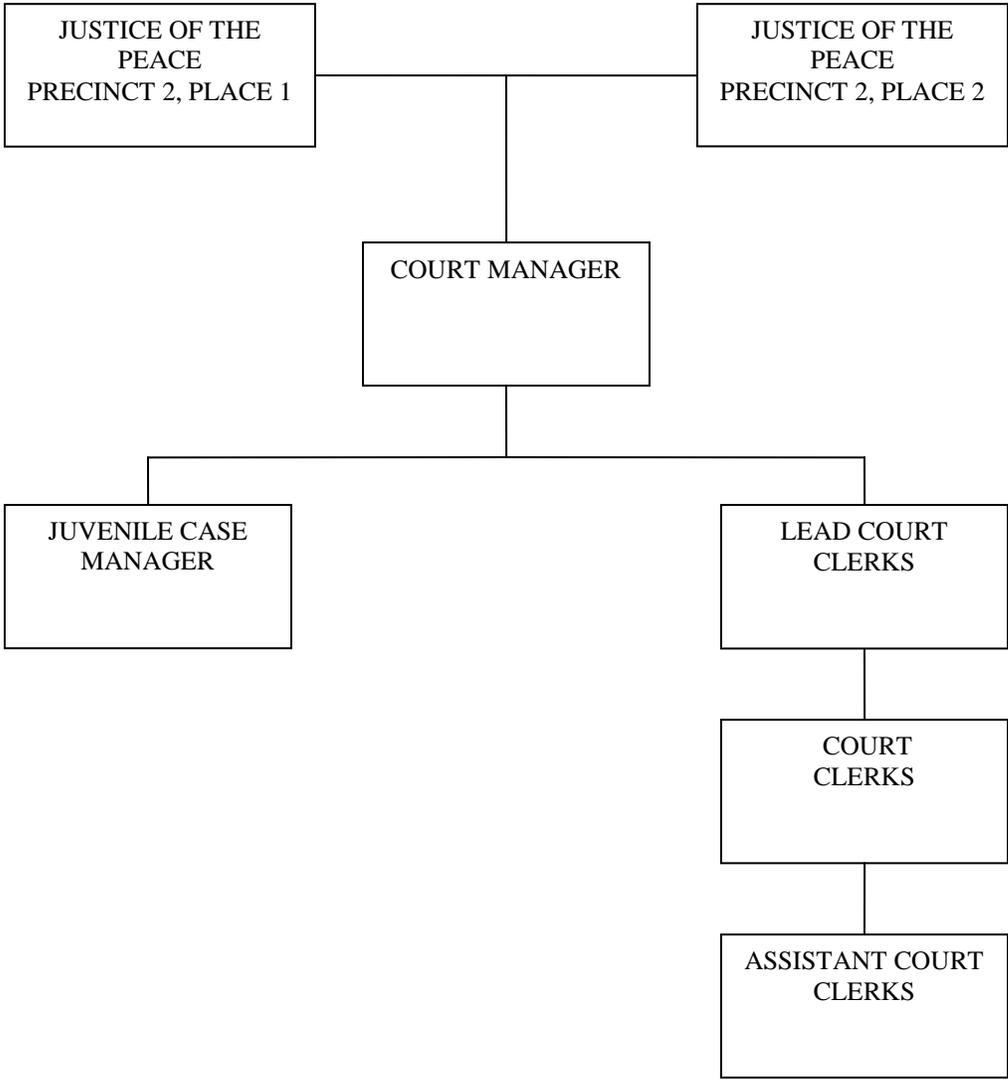
Program Justification and Analysis:

Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and Constable's respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable's General Fund Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	6	6	6
Court Clerk – Part Time	2	2	2
Court Clerk	5	5	5
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	2
<i>Total – Justice of the Peace, Precinct 1 Place 3</i>	<i>17</i>	<i>17</i>	<i>17</i>

JUSTICE OF THE PEACE PRECINCT 2



JUSTICE OF THE PEACE PRECINCT 2

COMPANY: 100
ACCOUNTING UNIT: 4510

Mission: To Provide the citizens of Bexar County with a sense of confidence and open access to our Judicial system in connection with all cases under the jurisdiction of the Court.

Vision: To create a team of well trained, professional staff that will provide uncommon public service to our citizens and to have an extremely efficient court by use of proactive case management techniques and the use of technology to expedient our caseload, while providing outstanding service to our citizens.

Objectives:

- Open Access: create policies and procedures that facilitate our court being more accessible to our litigants
- Increase training for staff; by investing in our staffs education we will increase the quality of service we provide to our citizens and litigants
- Continued use of technology to increase efficiency and productivity
- Pro-active case management techniques to increase productivity and efficiency
- Reduce time from case filed to final disposition/judgment
- Increase Disposition rate by utilizing proactive case management techniques
- Maintain a safe and secure environment for our citizens, litigants and staff
- Continue a barrier-free communication environment with all county offices and departments
- Maintain a work environment that promotes employee development and growth
- Participate in programs within our community whose goals coordinate or overlap with Bexar County Goals.
- Continue to participate and be a resource for new legislation and collaborative efforts for JP Courts to improve our judicial process.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of \$10,000 or less, criminal cases on Class C misdemeanors of \$500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Precinct 2 has two Justices of the Peace, Places 1 and 2, elected for staggered four-year terms.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	4,828	4,182	4,500
Number of Criminal Cases Filed	22,648	25,809	29,680
Number of Warrants Issued	4,415	10,381	11,000
Efficiency Measures:			
Civil cases per FTE	644	558	600
Criminal cases per FTE	3,020	3,441	3,957
Warrants issued per FTE*	589	1,384	1,467
Effective Measures:			
Percent Change in Cases Filed	21%	9%	14%
Percent Change in Cases Disposed	12%	56%	0%
Percent Change in Warrants Issued	-33%	135%	0%

**Includes all revenues collected. A portion of revenues is directed to the State of Texas.*

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$843,766	\$851,197	\$873,591	\$211,118
Travel, Training and Remunerations	1,460	1,950	2,101	500
Operational Costs	263,554	275,773	277,542	72,743
Supplies and Materials	21,322	25,000	28,296	6,000
Total	\$1,130,102	\$1,153,920	\$1,181,530	\$290,361

Program Justification and Analysis:

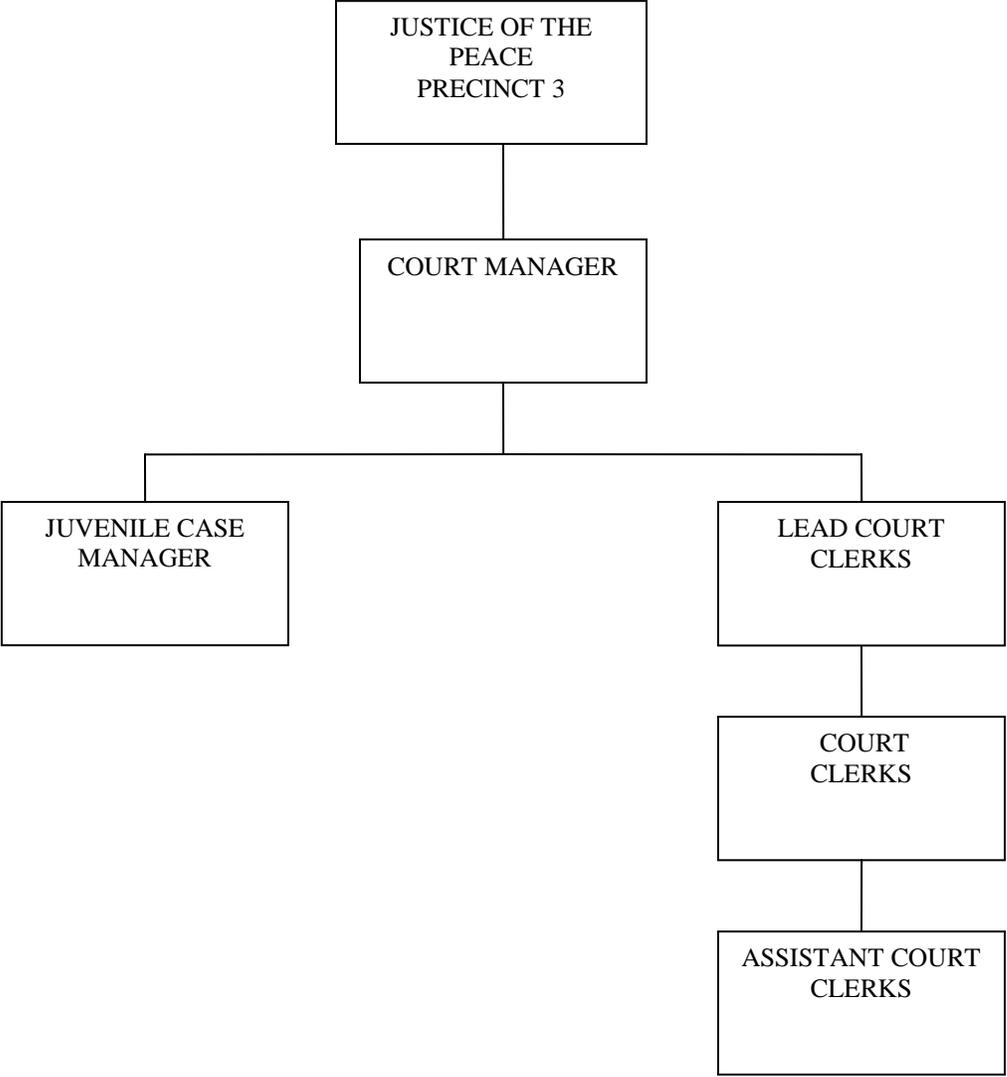
Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and

Constable's respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable's General Fund Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Justice of the Peace	2	2	2
Assistant Court Clerk	3	3	3
Court Manager	1	1	1
Court Clerk	8	8	8
Lead Court Clerk	3	3	3
<i>Total – Justice of the Peace Precinct 2</i>	<i>17</i>	<i>17</i>	<i>17</i>

JUSTICE OF THE PEACE PRECINCT 3



JUSTICE OF THE PEACE PRECINCT 3

COMPANY: 100
ACCOUNTING UNIT: 4520

Mission: To be the leading Bexar County Justice of the Peace Court by providing professional, courteous, and prompt customer service to the citizens of Bexar County, while also furnishing a safe, equitable and rewarding work environment to our Court Employees.

Vision: To provide excellent service to the citizens of Bexar County in all matters of the justice system at the Justice of the Peace level.

Objectives:

To excel in the areas of:

- Customer service satisfaction
- Customer accessibility to information
- Efficiency and productivity
- Revenue recovery and collection
- Management accountability
- Safety and security for customers and employees
- Employee training and career development
- Caseload management

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of \$10,000 or less, criminal cases on Class C misdemeanors of \$500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 3 has one Justice, elected to a four-year term.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	8,742	8,024	8,685
Number of Criminal Cases Filed	31,325	34,828	39,390
Number of Warrant/Capias Issued*	5,853	22,109	22,330
Efficiency Measures:			
Civil cases per FTE	546	502	1,240
Criminal cases per FTE	1,957	2,177	4,376
Revenue Generated per FTE**	\$401,527	\$326,380	\$334,615
Effective Measures:			
Percent Change in Cases Filed	-1%	1%	1%
Percent Change in Cases Disposed	-.72%	1.02%	1%
Percent Change in Warrants Issued	-99%	277%	1%

*The Justice of the Peace stopped issuing warrants and civil processes in May 2011.

**Includes all revenues collected. A portion of revenues is directed to the State of Texas.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$725,859	\$772,171	\$772,367	\$191,873
Travel, Training, and Remunerations	3,465	2,700	2,200	675
Operational Expenses	149,077	182,461	187,711	43,517
Supplies and Materials	29,096	29,410	34,447	7,299
Total	\$907,497	\$986,742	\$996,725	\$243,364

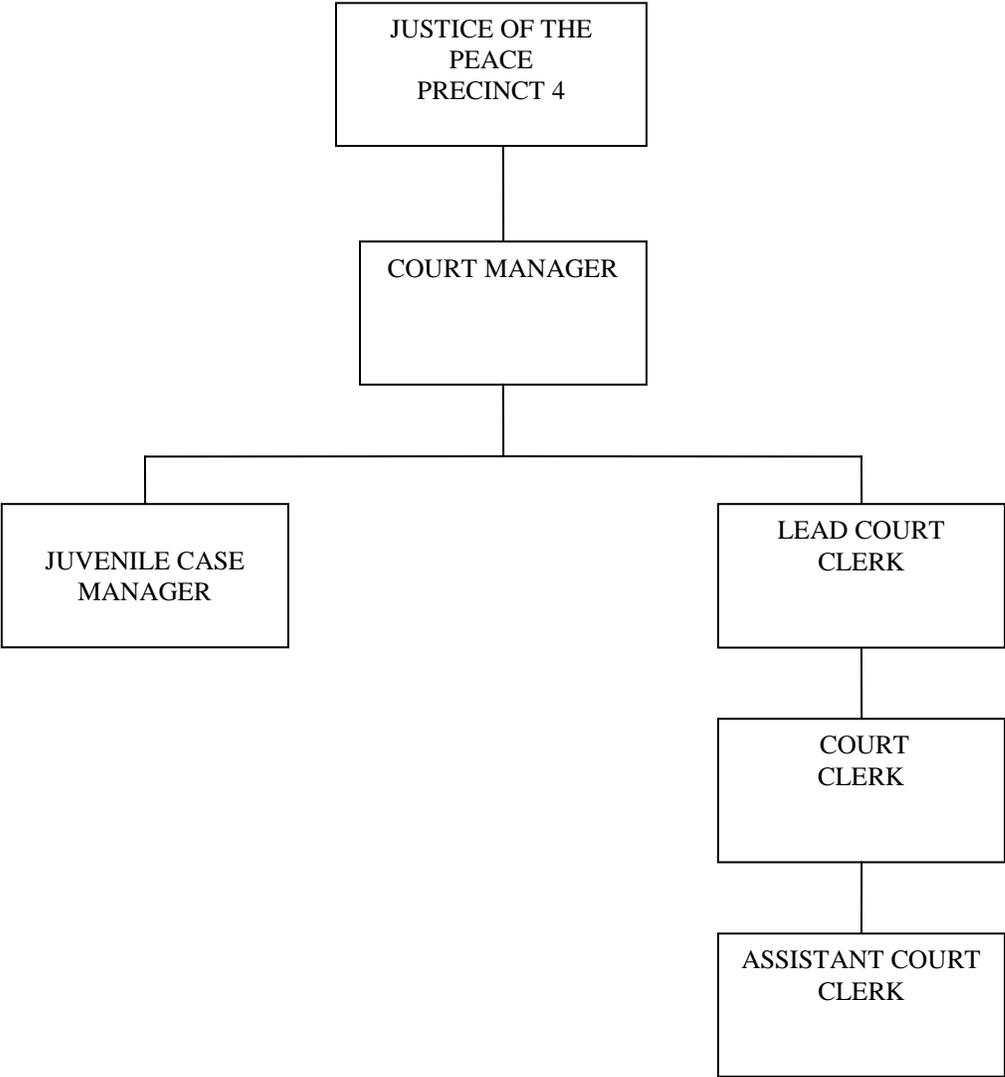
Program Justification and Analysis:

Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and Constable’s respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable’s General Fund Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	5	5	5
Court Clerk	9	9	9
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	2
<i>Total – Justice of the Peace, Precinct 3</i>	<i>18</i>	<i>18</i>	<i>18</i>

JUSTICE OF THE PEACE PRECINCT 4



JUSTICE OF THE PEACE PRECINCT 4

COMPANY: 100
ACCOUNTING UNIT: 4530

Mission: To provide excellent court services through efficient and effective case management and quality customer service.

Vision: We envision Justice of the Peace Precinct Number Four as a leader in providing accessible and responsive services to our citizens in a timely, accurate, and customer-oriented manner, while utilizing technology and our commitment to quality customer service.

Objectives:

- Efficiently and effectively process, adjudicate and dispose of cases filed in a timely and lawful manner.
- Create and support an environment that nurtures the development and growth of each staff member.
- Utilize effective means in collection of revenue.
- Continue working with citizens and programs within our community whose goals align with those of Precinct four and Bexar County.
- Utilize technology to expand court services.
- Implement plans to address the concerns of juvenile crime.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of \$10,000 or less, criminal cases on Class C misdemeanors of \$500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 4 has one Justice, elected to a four-year term.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	2,682	3,015	2,700
Number of Criminal Cases Filed	45,657	50,222	50,222
Number of Warrant/Capias Issued	11,275	12,402	12,402
Efficiency Measures:			
Civil cases per FTE	1,341	1,508	1,350
Criminal cases per FTE	5,707	6,277	6,277
Revenue Generated per FTE	\$343,905	\$378,295	\$378,295
Effective Measures:			
Percent Change in Cases Filed	10%	10%	10%
Percent Change in Cases Disposed	10%	10%	10%
Percent Change in Warrants Issued	6%	10%	10%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$583,201	\$594,397	\$604,652	\$148,564
Travel, Training and Remunerations	1,678	3,649	1,243	950
Operational Costs	152,358	250,816	215,463	70,608
Supplies and Materials	22,318	35,790	27,100	7,115
Total	\$759,555	\$884,652	\$848,458	\$227,236

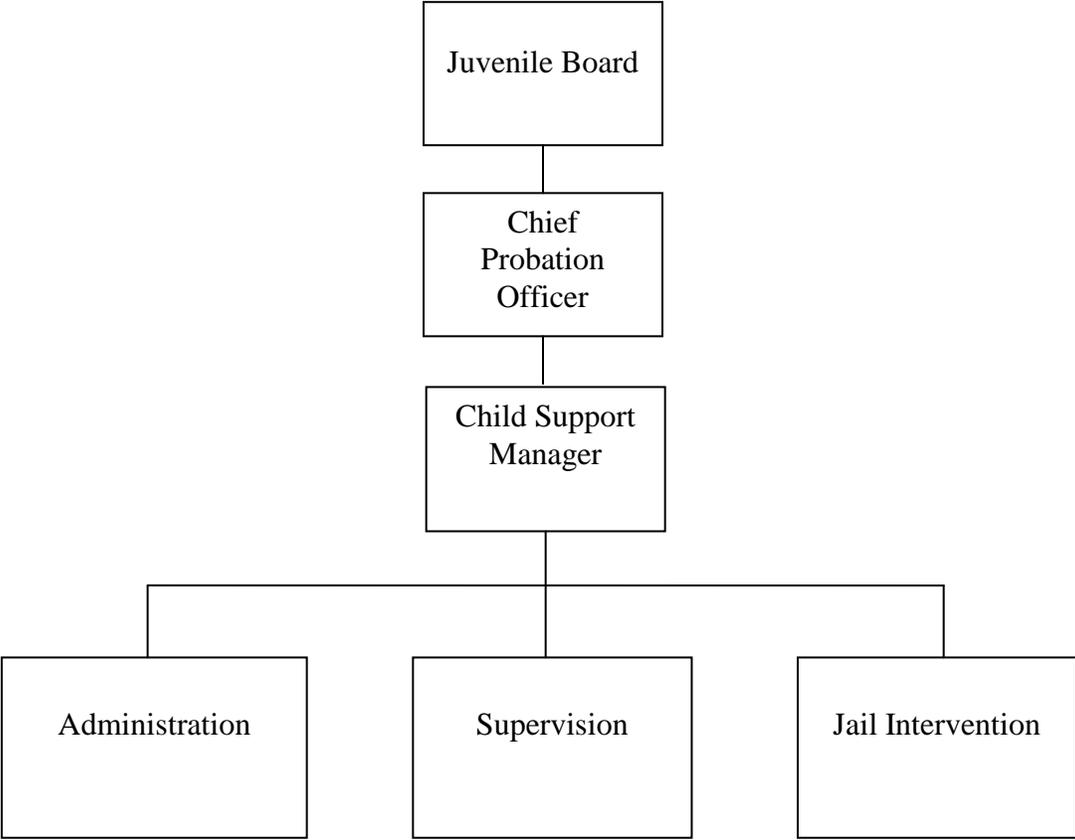
Program Justification and Analysis:

Commissioners Court is considering redistricting the Justice of the Peace and Constable Precinct lines to mirror Commissioner Precinct lines during FY 2013-14. The current population distribution and associated workload between the Justice of the Peace and Constable Precincts is notably out of balance, causing County-wide inefficiencies. Because redistricting would involve a redistribution of staff and resources among the Precincts, the budgets for each Precinct would also experience significant change. In response, the Budget Department has placed 25% of the Budget in each Justice of the Peace and Constable's respective General Fund Budget and the remaining 75% into Contingencies for the FY 2013-14 Budget. All one-time expenses were also placed in Contingencies. Once an outcome regarding redistricting has been decided, all funds will be released from Contingencies into each Justice of the Peace and Constable's General Fund Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	2	2	2
Court Clerk	7	7	7
Justice Court Manager	1	1	1
Lead Court Clerk	1	1	1
<i>Total – Justice of the Peace, Precinct 4</i>	<i>12</i>	<i>12</i>	<i>12</i>

JUVENILE – CHILD SUPPORT PROBATION



JUVENILE – CHILD SUPPORT PROBATION

COMPANY: 100
ACCOUNTING UNIT: 4120

Mission: To promote the rehabilitation and well-being of offenders and their families by redirecting behavior with an emphasis on individual responsibility and the protection and safety of the community.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well being of offenders and their families. The Juvenile Probation Department vision is to be in the forefront of redirecting behavior with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Improve staff to juvenile ratio in the Mission Road Detention Center and the Cyndi Taylor Krier Treatment Center.
- Create a database to evaluate the performance of agencies/programs with whom we contract.
- Aggressively seek new sources of funding, public and private, to fund new, creative programs and initiatives.
- Increase, at Intake, the use of advice, counsel and release option, when appropriate, in order to decrease the number of cases referred to other Early Intervention Units.
- Increase the school attendance rate of youth served through the School Based Unit.
- Increase the percentage of child support probationers making regular payments.
- Electronically transmit information required by Texas Juvenile Probation Commission.
- Develop a plan to obtain an alternative information system that would integrate all departmental applications and maintain an interface with the Juvenile Information Management System (JIMS).
- Develop and/or revamp the current JIMS to provide better information to the department and other officials.

Program Description: The Bexar County Juvenile Child Support Probation Division monitors and enforces child support payment responsibilities of individuals referred to the division by the courts. Counseling regarding personal responsibility and employment is provided during orientation classes and monthly in person reporting. The division reports payment compliance to the courts and the State Attorney General’s Office. Partial funding for the division is provided by the State Attorney General’s Office through an annually negotiated contract with the County being paid a flat fee per case.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Work Load Indicators:			
Total Number of Probationers Reporting	6,162***	5,700***	5,757
Number of Probationers Scheduled for Orientation Class	120*	156**	157
Number of Probationers Who Attended/Completed Orientation Class	96*	133**	134

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Efficiency Indicators:			
Average Caseload Per Child Support Probation Officer Per Month	185	181	183
Average Number Probationer Reports By Case	514***	475***	480
Average Number Of Court-Ordered Probation Cases Opened Per Month	26	32	33
Effectiveness Indicators:			
Percent of Probationers Making A Child Support Payment	73%	72%	73%
Percent of Probationers Who Attended/Completed Orientation Class	80%	85%**	85%
Total Child Support Funds Collected	\$4,034,301	\$4,000,000	\$4,040,000
Percent of Child Support Funds Collected	69%	69%	70%

*FY11-12: Started classes every other month beginning December 2011; these numbers represent 7 classes

**FY12-13: Resumed monthly classes January 2013; numbers will represent 10 classes

***This category was calculated by manual computation thru July 2012; automated report initiated August 2012

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$608,400	\$646,448	\$648,548	\$632,289
Operational Costs	7,052	7,228	7,102	2,285
Total	\$615,452	\$653,676	\$655,650	\$634,574

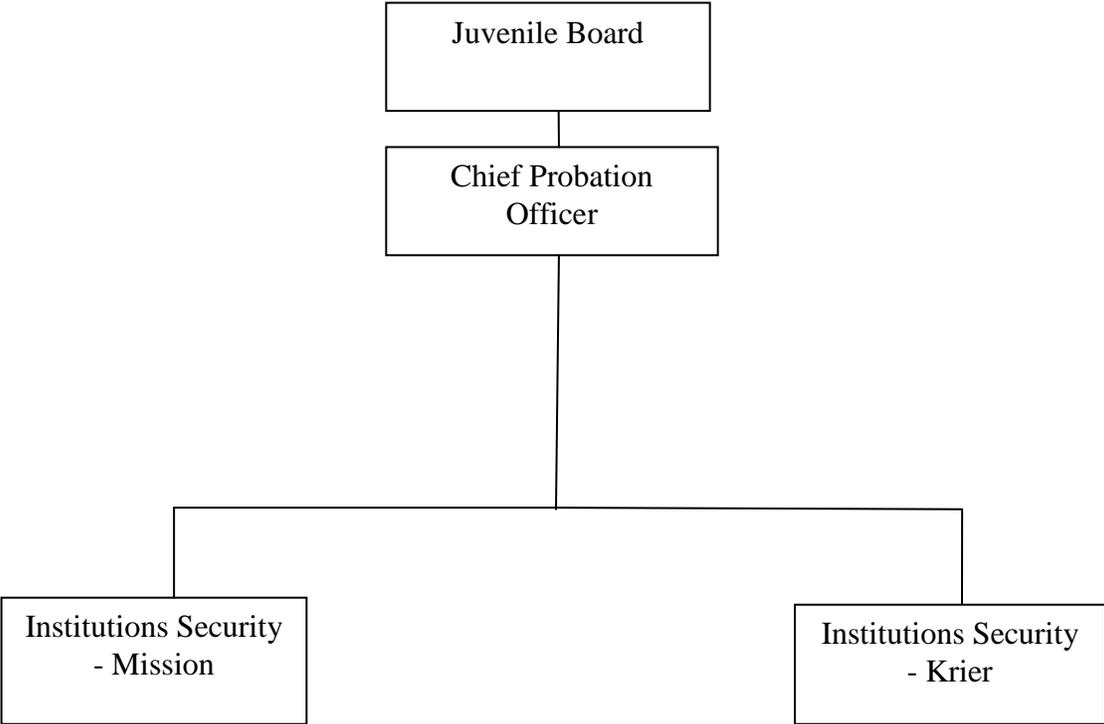
Program Justification and Analysis:

- The FY 2013-14 Adopted Budget for Juvenile Child Support Probation decreases by 3.2 percent when compared to FY 2012-13 estimates.
- The Personnel Services group decreases by 3 percent when compared to the FY 2012-13 estimates. Funding for this appropriation is based on the Department's requests for FY 2013-14.
- The Operational Costs group decreases significantly when compared to the FY 2012-13 estimates. Funding is for this appropriation is based on the Department's request for FY 2013-14.
- There are no program changes for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Assistant Unit Supervisor	1	1	1
Child Support Probation Officer	5	5	5
Child Support Probation Supervisor	1	1	1
Child Support Program Aide	1	1	1
Child Support Senior Probation Officer	1	1	1
Jail Intervention Probation Officer-Assessment	1	1	1
Jail Intervention Probation Officer- Supervision	1	1	1
<i>Total - Juvenile - Child Support Probation</i>	<i>11</i>	<i>11</i>	<i>11</i>

JUVENILE - INSTITUTIONS



JUVENILE - INSTITUTIONS

COMPANY: 100
ACCOUNTING UNIT: 4110, 4111, & 4112

Mission: Our mission is to create and maintain a safe and secure atmosphere in which to provide a program that is healthy for the body, mind, and spirit of each child in our care.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well-being of offenders and their families. The Juvenile Probation Department's vision is to be in the forefront of redirecting behavior, with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Increase consistency across the various shifts in the Juvenile Detention Center and Cyndi Taylor Krier Juvenile Correctional Treatment Center.
- Increase juvenile compliance with the treatment level system.
- Improve staff to juvenile ratio in compliance with the Texas Juvenile Probation Commission (TJPC) standards.
- Develop reality-based training curriculum.
- Decrease the number of serious incidents by 5 percent.
- Decrease the number of physical restraints by 5 percent.

Program Description: The Bexar County Juvenile Probation Institutions Division is comprised of two facilities; one pre-adjudication facility, the Bexar County Juvenile Detention Center, and one post adjudication facility, the Cyndi Taylor Krier Juvenile Correctional Treatment Center.

The Juvenile Detention Center, located at 600 Mission Road, has the responsibility of maintaining a safe and secure environment for youth placed in the facility. As indicated in the Mission Statement, emphasis is placed on providing an educational program that will assist the youth in continuing their education upon release, providing nutritious meals and physical recreation to improve their health, and offering access to counseling and religious services. The Detention Center has 264 beds separated into nineteen dorms. Youth detained at the Center complete an orientation process to determine the dorm in which they can best function. Supervision of youth is provided by certified Juvenile Detention Officers. Detention Officers ensure that juveniles are safe and secure, that they participate in Center activities, and that structure and guidance is provided for youth during their stay in detention.

The Krier Center is a secure, long-term, post-adjudication residential treatment facility. It has a capacity of 96 beds separated into eight individual units with twelve beds each. The facility is unique in the manner in which it combines treatment, correctional, educational and medical components to provide juveniles a comprehensive array of services. Individual, group, and family counseling is provided by eight licensed masters' level counselors. Each counselor is assigned a unit of 12 youth as their caseload. Probation officers, counselors, treatment officers, teachers, medical staff, the youth and their families take part in the creation and development of individual treatment programs. The treatment component is managed by the Center's Clinical Director. Psychiatric consultation is provided through a contract with psychiatrists with the University of Texas Health Science Center's Division of Child and Adolescent Psychiatry. They provide medication management and valuable input regarding treatment plans.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Mission Road

Workload Indicators:

Number of Juveniles Detained	2,304	2,340	2,403
Average Daily Population	135	134	142
Peak Population	153	167	164

Efficiency Indicators:

Number of Total Incidents	3,378	4,084	3,639
Number of Violent Incidents Juvenile to Staff	557	570	495
Number of Visits	15,067	15,548	15,266

Effectiveness Indicators:

Percent Change in Juveniles Detained	-10.00%	2.00%	3.00%
Percent Change in Total Incidents	-2.00%	21.00%	-11.00%
Percent Change in Visits	-7.00%	-3.00%	5.00%

Krier

Workload Indicators:

Number of Juveniles Placed	99	118	120
Average Daily Population	79	77	84
Peak Population	85	81	84

Efficiency Indicators:

Number of Total Incidents	2,046	1,833	1,803
Number of Violent Incidents Juvenile to Staff	345	244	266
Number of Individual Counseling Sessions	3,629	3,956	3,852

Effectiveness Indicators:

Percent Change in Juveniles Placed	-11.00%	15.00%	2.00%
Percent Change in Violent Incidents Juvenile to Staff	69.50%	-29.00%	9.00%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$14,053,354	\$ 14,497,717	\$ 14,637,738	\$ 14,957,286
Operational Costs	1,121,126	971,190	1,164,175	956,621
Supplies and Materials	405,015	451,231	441,268	429,403
Capital Expenditures	48,138	13,121	6,658	13,121
Total	\$15,627,633	\$15,933,259	\$16,249,839	\$16,356,431

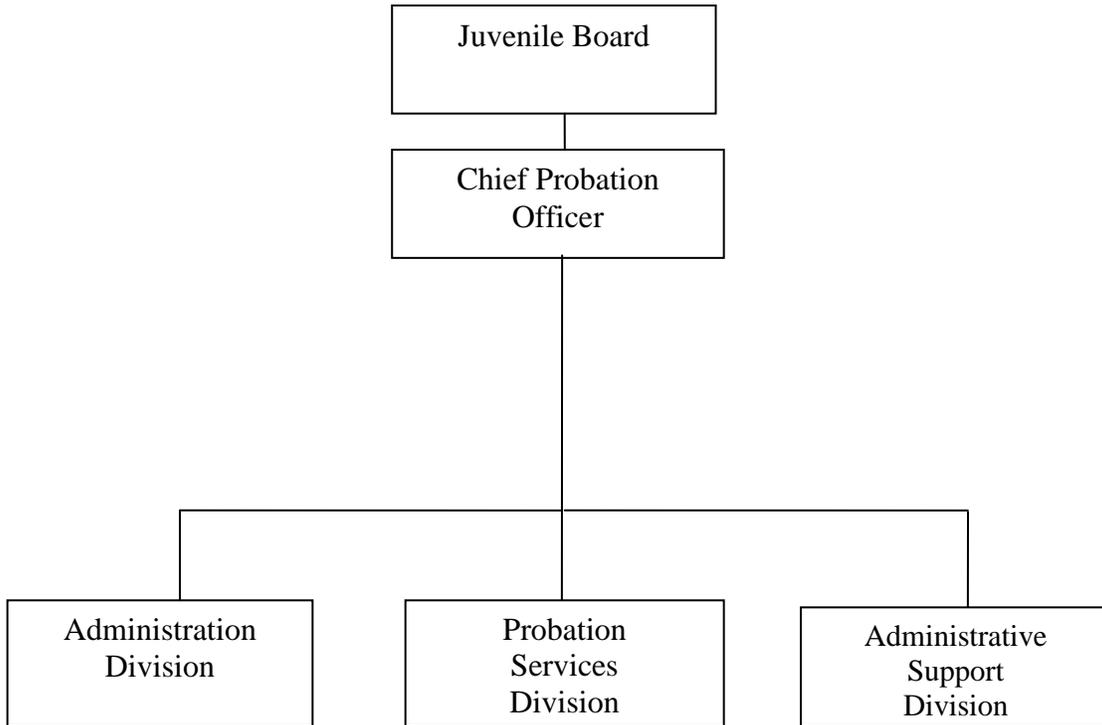
Program Justification and Analysis:

- The FY 2013-14 Adopted Budget for Juvenile Institutions increases by less than 1 percent when compared to FY 2012-13 estimates. Funding is provided at approximately the same level as the FY 2012-13 budgeted amount. Funding for FY 2013-14 is also allocated based on the Department's budget requests.
- The Personnel Services group increases by 2.2 percent when compared to the FY 2012-13 estimates. This is primarily due to the Salary Temporary account. Funding for this appropriation is based on the Department's requests for FY 2013-14.
- The Operational Costs group decreases by 18 percent when compared to the FY 2012-13 estimates. This is primarily due to the Printing and Binding account, which was funded based on the Department's request for FY 2013-14.
- The Supplies and Materials group decreases by 3 percent when compared to the FY 2012-13 estimates. This is due to the Books and Periodicals, Food Expense, and Office Furniture accounts, which was funded based on the Department's request for FY 2013-14.
- The Capital Expenditures group increases significantly when compared to the FY 2012-13 estimates. Funding is provided for upgrading archive time and analog cameras to the existing Video System at the Bexar County Juvenile Detention Center and Cyndi Taylor Krier Juvenile Correctional Treatment Center.
- There are no program changes for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Institutions Security - Mission			
Detention Assistant Superintendent	1	1	1
Detention Recreation Coordinator	2	2	2
Detention Shift Team Leader	9	9	9
Detention Superintendent	1	1	1
Juvenile Detention Officer I	118	118	118
Juvenile Detention Officer II	56	57	57
Juvenile Detention Officer III	8	8	8
Juvenile Detention Shift Supervisor	4	4	4
Laundry Worker	3	3	3
Main Control Technician	13	13	13
Transportation Supervisor	1	1	1
Shift Team Leader	0	2	2
<i>Total Detention Security-Mission</i>	216	219	219
Institutions Security - CTK			
Campus Coordinator	4	5	5
Clinical Director	1	1	1
Clinical Program Coordinator	0	1	1
Clinical Unit Supervisor	1	1	1
Corrections Superintendent	1	1	1
Detention Assistant Superintendent	1	1	1
Juvenile Corrections Unit Supervisor	4	4	4
Juvenile Counselor II	9	8	8
Research Specialist (part-time)	1	1	1
Residential Treatment Officer I	75	86	86
Residential Treatment Officer II	23	27	27
Residential Treatment Officer III	8	8	8
<i>Total Detention Security - CTK</i>	128	144	144
<i>Total - Juvenile - Institutions</i>	344	363	363

JUVENILE PROBATION



JUVENILE PROBATION

COMPANY: 100
ACCOUNTING UNIT: 4100, 4101, & 4102

Mission: To promote the rehabilitation and well-being of offenders and their families by redirecting behavior with an emphasis on individual responsibility and the protection and safety of the community and to support the Juvenile Courts under Title III of the Texas Family Code.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well-being of offenders and their families. The Juvenile Probation Department's vision is to be in the forefront of redirecting behavior with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Improve the staff-to-juvenile ratios compliance in the Detention Center and Cyndi Taylor Krier Juvenile Correctional Treatment Center.
- Create a database to evaluate the performance of agencies/programs with whom we contract.
- Aggressively seek new sources of funding, public and private, to fund new and creative programs and initiatives.
- Ensure that available resources are used effectively and efficiently.
- Increase, at Intake, the use of advice, counsel and release option, when appropriate, in order to decrease the number of cases referred to other Early Intervention Units.
- Increase the school attendance of youth served through the School Based Unit.
- Increase the percentage of child support probationers making regular payments.
- Electronically transmit information required by the Texas Juvenile Probation Commission.

Program Description: The Bexar County Juvenile Probation Department is comprised of three divisions performing functions to meet the departmental goals.

The Administration Division's responsibilities include Community Service Restitution, Victims Assistance, Volunteers in Probation, and the Ropes/Challenge programs. These programs provide resources and support to help juvenile offenders to complete their court-ordered probation conditions or deferred prosecution contracts.

The Probation Services Division consists of general field units and specialized units. The field units are responsible for performing pre-adjudication and post-adjudication services to juveniles who have been arrested and/or referred to the Juvenile Probation Department for Intensive Supervision (Felony and Specialized). The specialized units deliver a broad array of programs including the Diversion, Rural Youth/School Based Units, and Residential Services. These units are responsible for providing early intervention services to juveniles who have been arrested and referred to the Bexar County Juvenile Probation Department. Generally, the younger, first-time offenders receive services in a diversion setting.

The Administrative Support Division is the overhead function of the Bexar County Juvenile Probation Department. In addition to senior management this division includes the Human Resources Office, Clerical, Records Management, Information Management, Fiscal Office, Reimbursement Office, and Facilities Management Services.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Work Load Indicators:

Number of Referrals	7,676	6,991	7,110
Number of Children Placed on Formal Probation	780	710	717
Number of Children Placed in Contract Care	119	112	114

Efficiency Indicators:

Number of Texas Youth Commission Commitments	65	47	48
Number of Successful Releases from Contract Care	102	93	96
Average Aftercare Case Load	90	58	59

Effectiveness Indicators:

Percent of Youths Completing Field Probation	84%	92%	92%
Percent of Juveniles Successfully Released from Contract Care and not Readjudicated (6 months)	82%	75%	77%
Number of Cases which Successfully Completed Deferred Prosecution	1,125	1,025	1,040

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$9,079,805	\$8,986,203	\$10,062,252	\$10,072,191
Travel and Remunerations	357,826	480,815	341,662	480,815
Operational Costs	2,142,108	2,086,887	1,925,555	2,099,535
Supplies and Materials	323,274	272,494	271,849	193,008
Interfund Transfer	140,939	188,238	188,238	188,238
Total	\$12,043,952	\$12,014,637	\$12,789,556	\$ 13,033,787

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget for Juvenile Probation increases by 8.5 percent when compared to FY 2012-13 primarily due to the Travel and Remunerations group and two program changes as described below. Funding is allocated based on the Department's requests for FY 2013-14.
- The Personnel Services group increases by less than 1 percent when compared to the FY 2012-13 estimates. This increase is primarily due to the Salary Temporary account. Funding for this appropriation is based on the Department's requests for FY 2013-14.
- The Travel and Remunerations group increases by 41 percent when compared to the FY 2012-13 estimates. Funding for this appropriation is based on the Department's request for FY 2013-14.

- The Operational Costs group increases by 9 percent when compared to the FY 2012-13 estimates. This is primarily due to the Public Notices and Transportation Services accounts, which is funded based on the Department's request.
- The Supplies and Materials group decreases by 29 percent when compared to the FY 2012-13 estimates. This is due to the Books and Periodicals, Food Expense, and Office Furniture accounts, which was funded based on the Department's request.
- Two program changes are adopted for FY 2013-14:
 - The first program change transfers funding for one Access Coordinator (E-05) from the Office of the Attorney General grant - DRO to the General Fund in the amount of \$58,186. Grant funding for this position is ending and, as a result, the position will be funded in the General Fund.
 - The second program change transfers funding for one Juvenile Probation Officer (NE-07) from the Justice Assistance Grant for the Intake/Court Office to the General Fund in the amount of \$49,163. Grant funding for this position is ending and, as a result, the position will be funded in the General Fund.

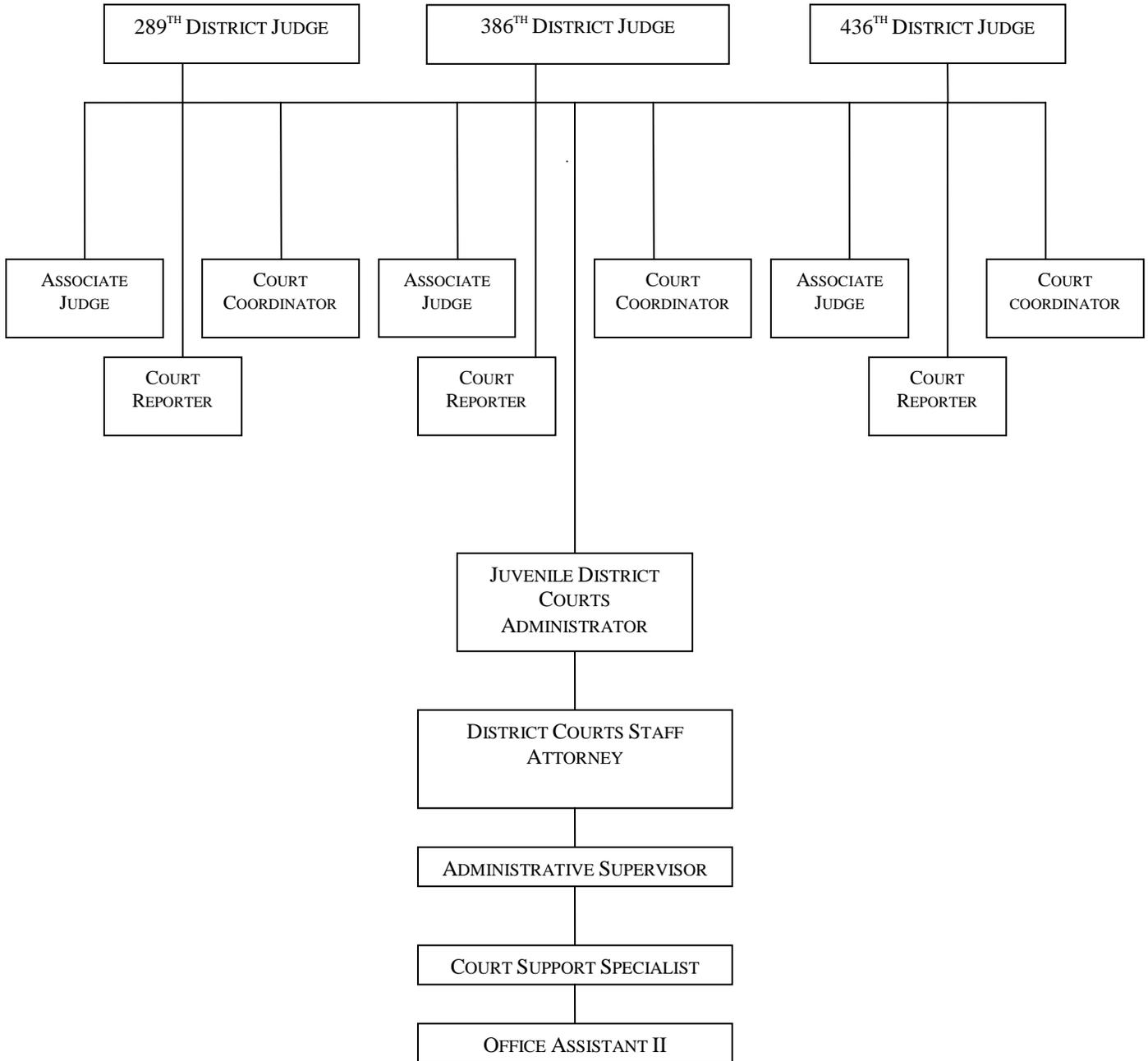
Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administration			
Aftercare Program Specialist	1	1	1
Challenge/Ropes Program Officer	4	4	4
Community Development Coordinator	0	1	1
Community Service Restitution Lead Specialist	1	1	1
Community Service Restitution Specialist	5	5	5
Community Service Restitution Specialist (p/t)	2	2	2
Education Manager	1	2	2
Employment & Educational Guidance Supervisor	0	1	1
Internship Supervisor	1	1	1
Juvenile Programs Specialist	1	1	1
Mental Health Services Assessment Manager	1	1	1
Office Assistant I	3	3	3
Office Assistant II	12.5	11.5	11.5
Office Assistant III	2	2	2
Office Assistant IV	3	3	3
Program Aide	5	5	5
Juvenile Records Clerk	5	5	5
Special Services Supervisor	1	1	1
Staff Psychologist	1	0	0
Victim Services Specialist-20 hrs	0.5	0.5	0.5

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget
Victim Services Supervisor	1	1	1
Vocational & Employment Services Supervisor	1	0	0
Total - Administration	52	52	52
Probation			
Access Coordinator	0	0	1
Accreditation & Training Officer	0	1	1
Assistant Unit Supervisor	18	18	18
Intake Technician	1	1	1
Juvenile Probation Officer	33	33	34
Juvenile Unit Supervisor	12	11	11
Mental Health Services Transition Coordinator	1	1	1
Mental Health Services Senior Probation Officer ICS	1	1	1
Residential Placement Officer	18	18	18
Residential Placement Unit Supervisor	1	1	1
Senior Probation Officer	19	19	19
Total - Probation	104	104	106
Administrative Support			
Accreditation and Training Manager	1	1	1
Accreditation & Training Officer	1	1	1
Asst Ch Probation Officer/General Counsel	1	1	1
Chief Juvenile Probation Officer	1	1	1
Clerical Office Supervisor	1	1	1
Contract and Legal Support Attorney	1	1	1
Contract Coordinator	1	1	1
Court Order Clerk	1	1	1
DCPO Early Intervention & Ed Services	1	1	1
DCPO Field Services	1	1	1
Deputy Chief Probation Officer Institutions	1	1	1
Director of Finance and Admin Svcs.	1	1	1
Director of Mental Health Services	1	1	1
Enrichment Program Coordinator	1	1	1
Executive Assistant	1	1	1
Fiscal Technician	1	1	1
Human Resource Technician	2	2	2
Information Manager	1	1	1
Information Resource Supervisor	0	1	1
Investigator	1	1	1
Juvenile Personnel Technician	1	1	1

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget
Juvenile Resource Specialist	1	1	1
Juvenile Resource Supervisor	1	0	0
Lead Court Order Clerk	1	1	1
Project Manager	1	1	1
Reimbursement Specialist	3	3	3
Reimbursement Supervisor	1	1	1
Standard and Compliance Analyst	2	2	2
Standards Compliance Manager	1	1	1
Statistical Analyst	1	1	1
Supply and Fixed Asset Specialist	2	2	2
<i>Total - Administrative Support</i>	35	35	35
<i>Total - Juvenile Probation</i>	191	191	193

JUVENILE DISTRICT COURTS



JUVENILE DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3800-3803

Mission: The Juvenile District Courts will fairly administer justice in all cases that properly come before them, while disposing of cases in a timely and efficient manner. The staff will provide immediate, accurate, and beneficial support to the Juvenile District Courts, and citizens who request assistance.

Vision: Juvenile District Courts are leaders that provide all citizens of Bexar County who are involved in the Juvenile Justice system with efficient, appropriate, and equitable court services. The administrative staff is devoted to developing and maintaining innovative, state-of-the-art support and assistance for the Juvenile District Courts and the citizens of Bexar County whom they serve. The Courts strive to promote quality communication between our courts and all other County departments, while insuring that justice is carried out in the most effective and efficient manner possible.

Goals and Objectives:

- Provide high quality staff-support.
- Facilitate the functions of other court staff to assist in their productivity.
- Handle the administrative duties of the courts in an effective manner.
- Disseminate and communicate all information integral to the effective and efficient performance of the courts.
- Prepare legally correct jury instructions in a timely manner.
- Provide the highest possible level of court services to juveniles and other interested parties.
- Protect the rights of victims of crime.
- Dispose of cases in a timely manner.

Program Description: The Juvenile District Courts have three statutorily mandated Juvenile District Courts. The Courts function with three Judges and three full time Associate Judges. These courts adjudicate all cases involving juveniles under 17 years of age who are charged with felony or misdemeanor offenses. The staff processes court appointments of defense attorneys for indigent juvenile respondents, schedules interpreters, prepares jury charges, and distributes legal notices to all necessary parties. In addition to determining if juveniles are in need of supervision or have committed delinquent conduct, the juvenile courts also may certify juveniles for transfer to adult criminal court. The Courts also receive and respond to orders directed to the Juvenile District Courts from the Court of Criminal Appeals. The staff also prepares the budget for the Juvenile District Courts while providing proper and efficient case flow management for the Courts.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Number of New Petitions Filed	2,803	3,300	3,795
Number of Cases Disposed	2,473	2,970	3,475
Detention Hearings Conducted	3,672	4,302	4,947
Number of Families Interviewed for Indigence	2,532	2,898	3,275

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Efficiency Indicators:			
Average Number of Cases Pending per Month	486	494	504
Average Number of Dispositions per Month	206	222	238
Families Interviewed per FTE	633	725	819
Effectiveness Indicators:			
Percentage of Total Cases Disposed in Year	88%	90%	91%
Percentage of Cases Disposed of in Less than 60 Days	87%	87%	87%

Appropriations:

	FY 2011-12 Actuals	FY 2012-13 Budget	FY 2012-13 Estimates	FY 2013-14 Budget
<i>Administration (3800)</i>				
Personnel Services	\$540,193	\$508,171	\$538,625	\$536,955
Travel and Remunerations	5,507	9,600	5,507	9,600
Operational Costs	8,903	12,681	11,602	12,231
Supplies and Materials	26,056	28,300	26,737	29,300
Total:	\$580,659	\$558,752	\$582,471	\$588,086
<i>District Court 289th (3801)</i>				
Personnel Services	\$449,985	\$452,481	\$457,518	\$456,365
Operational Costs	5,017	4,666	4,008	5,926
Court Appointed Attorney Fees	307,850	300,386	225,145	223,604
Total:	\$762,852	\$757,533	\$686,671	\$685,895
<i>District Court 386th (3802)</i>				
Personnel Services	\$419,414	\$450,517	\$462,224	\$476,551
Operational Costs	3,561	4,666	3,561	4,666
Court Appointed Attorney Fees	254,076	300,386	247,284	223,604
Total:	\$677,051	\$755,569	\$713,069	\$704,821

	FY 2011-12 Actuals	FY 2012-13 Budget	FY 2012-13 Estimates	FY 2013-14 Budget
<i>District Court 436th (3803)</i>				
Personnel Services	\$428,976	\$428,205	\$450,715	\$453,088
Operational Costs	126	4,666	126	6,000
Court Appointed Attorney Fees	242,886	300,386	198,384	233,604
Total:	\$671,988	\$733,257	\$649,225	\$692,692
Personnel Services	\$1,838,568	\$1,839,374	\$1,909,082	\$1,922,959
Travel and Remunerations	5,507	9,600	5,507	9,600
Operational Costs	17,607	26,679	19,297	28,823
Supplies and Materials	26,056	28,300	26,737	29,300
Court Appointed Attorney Fees	804,812	901,158	670,813	680,812
Juvenile District Court Grand Total	\$2,692,550	\$2,805,111	\$2,631,436	\$2,671,494

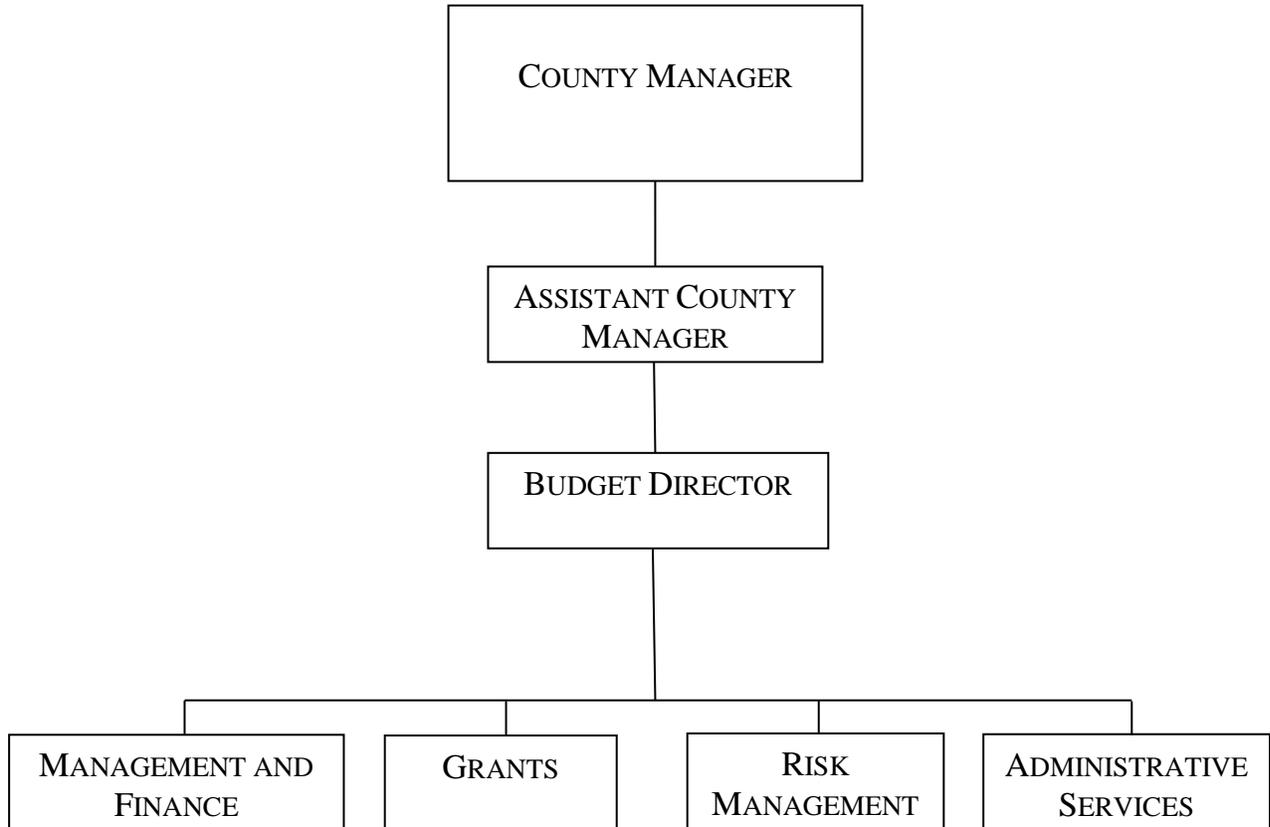
Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 2 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group remains relatively flat when compared to FY 2012-13 estimates. All authorized positions are fully funded.
- The Travel and Remunerations group increases significantly when compared to FY 2012-13 estimates due to funding provided at the same level as FY 2012-13.
- The Operational Costs group increases by 49.4 percent when compared to FY 2012-13 estimates due to the replacement of two printers and the addition of the Cross-Over Youth Docket held in District Court 436th. The Cross-Over Youth Docket combines the child's CPS case with the Juvenile Delinquency case.
- The Supplies and Materials group increases by 9.6 percent when compared to FY 2012-13 estimates due to an increase for replacing and upgrading office supplies.
- The Court Appointed Attorney group increases by 1.3 percent when compared to FY 2012-13 estimates. Additional funding is provided in anticipation of the addition of the Cross-Over Youth Docket.
- There are no program changes in the FY 2013-14 Adopted Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administrative Supervisor	1	1	1
Associate Judge	3	3	3
Court Coordinator	3	3	3
Court Interpreter I	1	1	1
Court Reporter	6	6	6
Court Support Specialist	1	1	1
District Court Staff Attorney	1	1	1
General Administrative Counsel	1	1	1
Judge	3	3	3
Office Assistant II	3	3	3
<i>Total - Juvenile - District Courts</i>	23	23	23

MANAGEMENT AND FINANCE



MANAGEMENT AND FINANCE

COMPANY: 100
ACCOUNTING UNIT: 4906

Mission: To strengthen the County’s strategic and financial position through debt management, revenue maximization, strategic planning, business process improvement and risk management.

Vision: Our customers will see the Management and Finance Department as valued partners in making Bexar County the leader and best practice model for management and financial services.

Goals and Objectives:

- To provide efficient and effective administrative services to all offices and departments.
- To effectively manage the County’s Debt and Investment portfolios to ensure opportunities for savings and increased investment revenue.
- To prevent injuries, protect the County’s assets and emphasize workplace safety.

Program Description:

The Management and Finance Services Department is responsible for cost analyses, debt service schedules, economic analyses, and investment plans. The Department will make recommendations to management on appropriate courses of action to improve organizational performance and increase operational efficiency. This Department will be called upon in a consultative capacity to assist County managers in exploring and seeking new opportunities to reduce operating costs and increase revenue generation. In addition, the Department will continue to provide special studies/projects including conducting organizational reviews, jail population analyses, and management studies as directed by Commissioners Court. Finally, the Department administers the County’s risk management program to include managing the County’s insurance programs, workers compensation and workplace safety.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Investment Portfolio	\$793 M.	\$1.2B.	\$980 M.
Total Debt Issued	\$263 M.	\$567 M.	\$48 M.
Efficiency Measures:			
Average Number of Trades Executed per Quarter	16.5	20	24
County’s Bond Rating	AAA	AAA	AAA
Effectiveness Measures:			
Percentage of Capital/Roads Program Funded	86%	100%	72%
Percentage of Investment Income to Gen. Fund Rev	0.7%	0.6%	0.7%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$827,191	\$547,061	\$575,515	\$522,618
Travel and Remunerations	1,225	6,000	6,000	6,000
Operational Costs	13,232	6,200	6,883	1,926
Supplies and Materials	9,360	6,700	5,829	6,700
<i>Total</i>	\$851,008	\$565,961	\$594,227	\$537,244

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget decreases by 9.6 percent compared to FY 2012-13 estimates. This decrease is primarily due to the personnel services appropriation as described below.
- The Personnel Services group decreases by 9.2 percent compared to FY 2012-13 estimates. During FY 2012-13, the Management and Finance Director position was deleted. The FY 2012-13 Adopted Budget fully funds the remainder of the Management and Finance positions.
- The Travel and Remunerations group remains flat when compared to FY 2012-13 estimates.
- The Operational Costs group decreases significantly due to the one-time purchase of technology in FY 2012-13 that will not be required in FY 2013-14.
- The Supplies and Materials group increases by 15 percent when compared to FY 2012-13 estimates. Additional funding is provided for office supplies and furniture as these items were not needed in FY 2012-13.
- There are no program changes are for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administrative Services Coordinator	1	1	1
Assistant County Manager	0	.25	.25
Grants Compliance Coordinator	1	1	1
Management and Finance Director	1	0	0
Office Assistant II	1	0	0
Office Assistant III	0	1	1
Office Assistant IV	1	1	1
Program and Policy Development Manager	1	1	1

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Risk Management Coordinator	1	1	1
Senior Analyst	2	1	1
Senior Analyst – Grants	0	0	0
<i>Total - Management and Finance</i>	9	7.25	7.25

MENTAL HEALTH DEPARTMENT

FUND: 100
ACCOUNTING UNIT: 7001

Mission: Act as Commissioners Court advocate, expert and clearinghouse on community mental health issues and programs. This department will be the leader in planning, coordinating, advocating and organizing community behavioral health stakeholders in activities to continually improve the availability of services in this community.

Vision: Transforming Bexar County to be a model community of mental health.

Goals and Objectives:

- Provide County leadership with a systematic process to continually assess the needs for mental health services in the community and prioritize the best investment of County funds to meet those needs.
- Lead mental health stakeholders in pursuing strategies that create a seamless, integrated system of care and safety net services for the mentally ill; improving access to service by providing multiple points of entry to the system of care; coordinating programs, providers and services by continued dialogue with all community mental health stakeholders
- Continue the work of the Bexar County Mental Health Consortium to further the Strategic Plan to: Create a community mental health coordinating structure; raise awareness in the community and with public policy leaders and impact legislation; facilitate training, recruitment and retention of mental health professionals; and ensure a coordinated system of care in the community.
- Establish a partnership with the Center for Healthcare Services to ensure that gaps, needs and services identified by the Consortium and other mental health stakeholders are formalized and incorporated in the Center's service delivery plan.
- Be Commissioners Court expert and advocate on mental health issues and programs in the County. Negotiate contracts for mental health services paid to outside agencies with County general fund or grant funds. Track performance measures and program compliance metrics and monitor the effectiveness of treatment providers.

Program Description: The Mental Health Department will report directly to the County Manager, with a small staff of professionals specialized in the issues of mental health, who can devote their exclusive attention to developing, implementing and coordinating policy and community wide strategies to address mental health concerns. This department will pursue these strategies by building and acting in partnerships with judges, public safety officials, attorneys, mental health service providers, agency administrators, school officials, family members, and consumers either collectively in the Mental Health Consortium or individually. The department also has responsibility for negotiating contracts for mental

health services paid to outside agencies with County general fund or grant funds and tracking performance measures and program compliance metrics for these services.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Coordinate Meetings with Consortium Stakeholders	N/A	N/A	4
Coordinate Strategic Meetings with Lead Mental Health Stakeholders	N/A	N/A	2
Provide Public Information Awareness to the Community and/or to Governmental/Legislative Officials	N/A	N/A	10
Develop Coordinated Approaches and Collaborations Regarding Leveraging Resources with Grant Funding	N/A	N/A	2
Coordinate Changes to The Request For Proposal/ Funding Process of Mental Health Services For Bexar County	N/A	N/A	1
Develop an Annual Mental Health Data Report	N/A	N/A	1
Monitor and Track the Performance and Activities of Mental Health Contracts	N/A	N/A	2
Efficiency Indicators:			
Number of Public Information Awareness Meetings/ Legislative Meetings Conducted/Attended	N/A	N/A	10
Number of Grants Written and/or Grant Collaborations regarding Mental Health Services	N/A	N/A	1
Number of Monitoring Visits Conducted	N/A	N/A	2
Number of Monitoring Visit Findings	N/A	N/A	2
Effectiveness Indicators:			
Percentage of Targeted Public Information Awareness Meetings/ Legislative Meetings Conducted/Attended	N/A	N/A	100%
Percentage of Targeted Number of Grants Written and/or Grant Collaborations Regarding Mental Health Services Awarded	N/A	N/A	100%
Percentage of Monitoring Visit Findings That are Corrected Within 90 Days	N/A	N/A	100%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$0	\$0	\$0	\$243,325
Travel and Remunerations	0	0	0	10,000
Operational Costs	0	0	0	25,000
Supplies and Materials	0	0	0	36,000
<i>Total</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$314,325</i>

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget creates an additional Department in the County Manager’s Office. Funding is provided for the start-up costs associated with additional personnel and structural components as they pertain to office space such as furniture and computer hardware.
- The Personnel Services group for FY 2013-14 includes funding for three new positions as shown in the authorized position list.
- The Travel and Remunerations group for FY 2013-14 includes funding for local mileage for the Director of the Mental Health Department and the Coordinator for travel to increase the efforts of the Mental Health Consortium within the community. Funding is also provided for travel to conferences nationwide such as the Mental Health America Conference and the National Council for Behavioral Health.
- The Operational Costs group for FY 2013-14 includes funding for contracted services with local service providers as well as printing and binding, membership fees, telephone and internet, and copier and rental services.
- The Supplies and Materials group for FY 2013-14 includes funding for office supplies, postage, books and periodicals, and standard office equipment such as furniture, computers, telephones, printers and scanners.
- There are three program changes for the Mental Health Department for a total cost of \$243,325.
 - The first program change adds one Director (E-13) for a total cost of \$101,510.
 - The second program change adds one Program Coordinator (E-09) for a total cost of \$76,487.
 - The third program change adds one Senior Program Analyst (E-07) for a total cost of \$65,328.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Director	0	0	1
Program Coordinator	0	0	1
Senior Program Analyst	0	0	1
<i>Total – Mental Health Department</i>	<i>0</i>	<i>0</i>	<i>3</i>

NON-DEPARTMENTAL GENERAL FUND

FUND: 100
ACCOUNTING UNIT: 9906, 9910, & 9999

Program Description: The expenses in the Non-Departmental budget all share a basic similarity-- they represent expenses that benefit multiple Offices and Departments throughout the County. This budgetary approach also serves to streamline the budget and financial accounting processes. Each of the groups of expenditures shown in this budget is described in more detail below.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$277,676	\$293,882	\$288,665	\$287,000
Travel and Remunerations	27,222	30,000	27,307	30,000
Operational Costs	25,986,718	26,181,092	31,048,741	31,892,595
Supplies and Materials	887,573	1,625,059	1,143,955	794,595
Debt Service	14,700	16,600	16,600	16,100
Interfund Transfer	14,612,047	9,575,665	9,777,096	10,215,678
Contingencies	0	12,559,201	0	30,932,633
Total	\$41,805,936	\$50,281,499	\$42,302,364	\$74,168,601

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget increases by 75 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group decreases by less than 1 percent when compared to FY 2012-13 estimates. Funding is not allocated for the Employee Medical Service account. New employee physicals are now being conducted at the Bexar County's Employee Health Clinic. Other items in the Personnel Services group include:
 - The VIA Bus Pass Program is also funded in this group in the amount of \$205,000, which is the same level of funding that was budgeted in FY 2012-13. This program is a transportation initiative for the VIA Bus "Big Pass" Program that offers free bus rides to County employees by simply showing a County ID card, a one-day Bus Pass for Jurors and vanpool subsidies. This program encourages employees to be environmentally friendly by using public transportation instead of their vehicles.
 - The Employee Assistance Program (EAP) is funded in this group in the amount of \$70,000, which is the same level of funding that was budgeted in FY 2012-13. This program provides health and wellness programs for Bexar County employees.
- The Travel and Remunerations group increases by 10 percent when compared to FY 2012-13 estimates. Funding is allocated at approximately the same level that was allocated in FY 2012-13. This group funds required travel for Elected Officials to enhance economic development initiatives for the County.

- The Operational Costs group increases by 2.7 percent when compared to FY 2012-13 estimates as described below:
 - The increase is due to the contract between Bexar County and the GEO Group Inc. and the U.S. Department of Justice to house Federal detainees. The per diem rate that the County pays to the GEO Group Inc. to house Federal detainees increased from \$44.15 to \$50.60. Bexar County will receive compensation in the amount of \$64.95 per day per inmate to house Federal detainees from the U.S. Department of Justice. The total amount budgeted for GEO is \$12,172,825, which is a 13 percent increase when compared to the FY 2012-13 estimates.
 - Another significant increase is the Contracted Services account due to various contracts. Through an Interlocal Agreement with the City of San Antonio, Bexar County pays 20 percent of operations for the Emergency Operations Center at Brooks City Base. This contract was previously budgeted within the Emergency Management's Office General Fund Budget. Also, countywide hardware and software maintenance contracts from Bexar County Information Technology are budgeted within this account in the amount of \$3,739,413, which includes \$830,000 for the Microsoft Agreement that allows County employees the use of numerous software programs.
 - Library Services are provided to citizens of Bexar County through an Interlocal Agreement with the City of San Antonio. The City of San Antonio provides library services to the citizens living in the unincorporated areas of the County. For FY 2012-13, the County paid \$3,784,028 to the City of San Antonio for library services. The county's estimated annual cost of Library Services for FY 2013-14 is \$3,784,028. It is important to note the new Bibliotech facility on Pleasanton Road opened in September of 2013. Bibliotech is the first digit public library in the United States and will serve all Bexar County citizens.
 - Other major accounts included in the Non-Departmental budget are: \$1,815,812 for the County's Liability Insurance and \$1,669,418 for Appraisal Fees, which increased 2 percent based on Bexar Appraisal District's 2014 Proposed Budget.
 - Funding for the City of San Antonio and Bexar County Radio System is allocated in the amount of \$634,000 for FY 2013-14. This expense covers Bexar County's 20 percent share of maintenance and overhead costs for the public radio system. The expense also covers Bexar County's annual CAD costs, which is determined by the County's percentage use of the system.
 - Bexar County contracts with the City of San Antonio for Animal Control Services. For FY 2013-14, the County will assume animal control services in-house. The County will hire Animal Control Service Officers to collect stray animals in the unincorporated areas of the County and transport them to the City of San Antonio Animal Care Services Facility. As a result, the contract between Bexar County and San Antonio will be reduced by 48 percent. For FY 2013-14, \$544,800 is allocated for animal control in the unincorporated areas of Bexar County.
 - Funding for Security Services in the County-owned facilities that do not house courtrooms is allocated in the amount of \$800,202, which is a significant increase compared to the FY 2012-13 budgeted amount. The increase is due to adding security guard services to the Toudouze Facility and armed guards to the Bexar County Tax Office – Vista Verde location at the request of the Tax Assessor Collector.

- Bexar County provides assistance for families and individuals who are indigent and cannot afford burial services. Pauper burials are funded at \$295,000, which is relatively flat when compared to the estimates for FY 2012-13.
- Funding in the amount of \$317,423 is for various association fees in the General Government group, and includes the Alamo Area Council of Governments (AACOG), County Judges & Commissioners Association of Texas, Conference of Urban Counties, National Association of Counties, San Antonio Mobility Coalition, South Texas County Judges & Commissioners Association, Texas Associations of Counties, and Austin San Antonio Corridor.
- The Operating Cost group provides \$189,000 in funding for the Employee Tuition Reimbursement Program.
- Funding for the annual Countywide outside audit is allocated in the amount of \$175,800. The County Manager is responsible for hiring an Outside Auditor for the annual audit of the County's financial and accounting processes and the production of the Comprehensive Annual Financial Report. Also included in this amount is funding for an outside audit of the County's registry accounts, as required by the Texas Legislature.
- The City of San Antonio provided Environmental Health Services for the residents of unincorporated Bexar County on a fee for services basis. Previously, the City of San Antonio provided health inspections in the unincorporated areas of the County; however, these duties will be assumed by the County in FY 2013-14. Beginning October 1, 2013, the Bexar County Public Works Department will provide this service to the unincorporated area of the County. These services include the inspection of food service establishments, retail food stores, mobile food units, roadside food units, temporary food vendors, and establishments that offer food such as foster homes, daycares in the unincorporated areas of the County. As a result, no funding is allocated for this account in FY 2013-14.
- Funding in the amount of \$92,000 is allocated in the Financial Services line item for the total expense associated with the County's Financial Advisor services.
- Funding in the amount of \$250,852 is allocated to pay fees associated with the County's Bank Depository contract and Lockbox Services.
- Funding in the amount of \$72,363 is allocated for telephone usage, which is provided for the phones services at Central Magistration.
- Funding in the amount of \$100,000 is allocated to hire an outside consultant to assist with the Sheriff's Promotional Testing Program. This amount will also cover the costs for room rental used to conduct testing for the Sheriff's Office.
- Funding in the amount of \$20,000 is allocated for Interpreter Services for the deaf and the blind that require assistance in Courtrooms and Auctions.
- The County also adopted funding in the amount of \$1,250,000 for the Center for Health Care Services.
- The Non-Departmental Budget provides funding in the amount of \$972,511 for Outside Agencies. The FY 2013-14 Adopted Budget recommends contributions to 32 outside agencies

that provide important social and environmental services, educational programs, economic development initiatives, and other services for Bexar County citizens.

Outside Agencies	FY 2013-14 Budget
Catholic Charities	\$193,059
Christian Senior Services	\$62,527
Chrysalis Ministries	\$55,000
City/County Seniors	\$6,500
Club 12	\$1,000
Communities in School	\$26,460
Family Service Association	\$30,000
Haven for Hope	\$50,000
Health Collaborative	\$25,000
Holy Cross Community Services	\$25,000
Home Comforts Inc.	\$10,000
Jefferson Outreach for Older People	\$8,495
JOVEN	\$20,000
MLK March	\$5,000
Northeast Senior Assistance	\$9,000
Our Lady of Mt. Carmel	\$33,532
Peace Initiative	\$65,000
Project MEND	\$20,000
Project Quest	\$55,000
San Antonio AIDS Foundation	\$15,938
San Antonio Cultural Arts	\$15,000
San Antonio Food Bank	\$40,000
Seton Home	\$25,000
Southeast Community Outreach for Older People	\$8,000
St. John Bosco School	\$25,000
The Clubhouse	\$25,000
The Fund	\$30,000
The Magik Theatre	\$10,000
The San Antonio Symphony	\$50,000
WellMed/Southwest Community Outreach for Older People	\$8,000
YWCA of San Antonio	\$20,000
Grand Total:	\$972,511

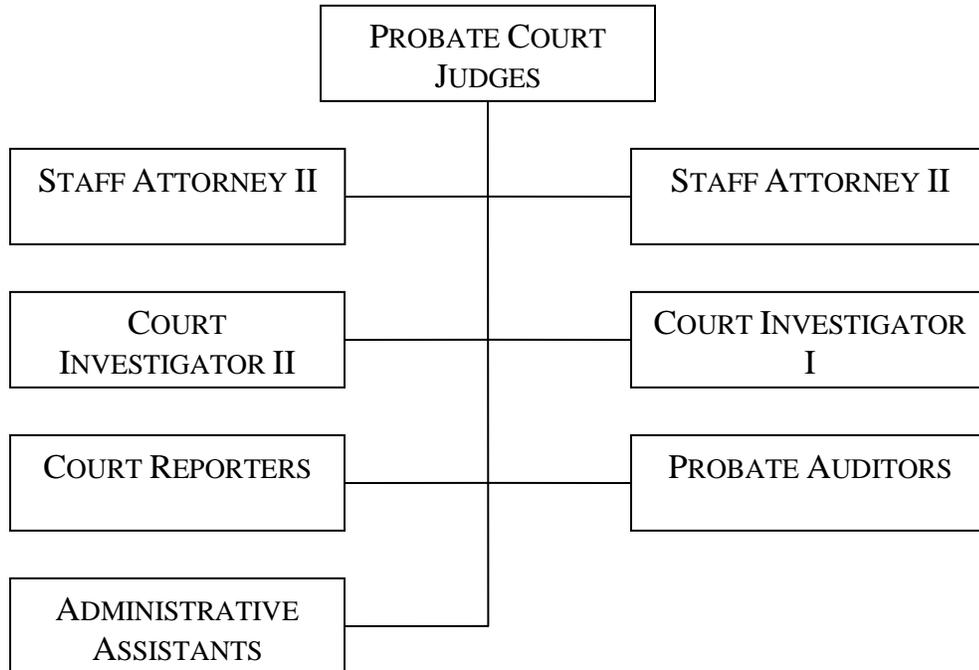
- The Supplies and Materials group decreases by 31 percent when compared to FY 2012-13 estimates.

- Funding is provided for annual maintenance costs for radio equipment, which is not under warranty. These funds also will provide repairs for all Bexar County radios, which are not covered by the maintenance agreement in the amount of \$73,805.
- Funding for pre-sorting mail services is allocated at \$60,000.
- The Debt Service group decreases by 3 percent when compared to FY 2012-13 estimates. Funding is provided for the arbitrage rebate fee based on the FY 2012-13 expenditures in the amount of \$16,100.
- Interfund transfers increases by 4.5 percent when compared to FY 2012-13 estimates. The total amount for interfund transfers is \$10,215,678.
 - This increase is due to Interfund Transfers for various other funds. These funds include: \$311,883 for the Courthouse Security Fund, \$186,649 for the Law Library Fund, \$3,249,511 for the Self Insured Health and Life Fund, \$4,812,102 for the Other Post-Employment Benefits Fund, \$569,554 for the Self Insured Worker's Comp Fund, \$96,836 for the Firing Range Fund, and \$95,579 for the Dispute Resolution Fund.
 - The FY 2013-14 Adopted Budget allocates an Interfund Transfer to the Grants-In-Aid Fund in the amount of \$198,728 for the purchase of bullet proof vests for various participating Bexar County Law Enforcement Agencies. A cash match in the amount of \$375,000 for the U.S. Department of Justice Second Chance Act Phase Two Adult Reentry Demonstration Program is allocated for FY 2013-14.
 - Other cash matches include: \$44,116 for the U.S. Department of Justice Mental Health Collaboration for Dual Diagnosis Court, \$66,667 U.S. Department of Justice Adult Drug Court Discretionary Grant Program for Dual Diagnosis Court, \$11,911 Juvenile Probation Drug Court Grant (CJD), and \$197,142 Juvenile Probation for Early Intervention Grant (CJD).
- Contingency funding is provided for the following in FY 2013-14 Adopted Budget:
 - The FY 2013-14 Adopted Budget includes \$1,046,563 for the increase in the contribution rates for retirement. The retirement contribution rate for calendar year 2013 is 12.38 percent. The contribution rate represents the percentage of payroll the County is required to contribute to the fund future benefits for current employees, former employees, and retirees.
 - Funding in the amount of \$442,000 is allocated for the Chief Justice of the Fourth Court of Appeals, Fourth Court of Appeals Justices, and District Court Judges salary increases as mandated by the Texas 83rd Legislative Session, Regular Session 2013 in accordance with Texas Government Code §25.0005.
 - The FY 2013-14 Adopted Budget includes \$2,924,789 for the 2nd year of the Collective Bargaining Contract, which includes a 3 percent salary adjustment for all uniform officers and an increase in the number of pay allowances.
 - Funding is provided for Adult Probation satellite offices in the amount of \$773,370. The decentralization of Adult Probation offices will create additional reporting locations for

probationers. Currently, all probationers report to one reporting station that is located downtown near the Bexar County Jail.

- Funding in the amount of \$1,950,000 is allocated for a 3 percent Cost of Living Adjustment for Exempt employees. The FY 2013-14 Adopted Budget also allocates \$6,800,000 for the Non-Exempt Table Study that occurred during FY 2012-13.
- A contingency in the amount of \$8,696,318 is allocated for the redistricting of the Justice of the Peace and Constable Offices redistricting. Funding for these Offices for the period of January 2014 through September 2014 is set aside in the Contingency account pending Commissioners Court's direction regarding redistricting.
- A Specialty Court Study is underway to evaluate the allocation of resources and workload between all of Bexar County's Specialty Courts. Funding in the amount of \$290,258 is budgeted within the Contingency appropriation, which represents 11 months of salary for all positions within the Department of Community Resources - Mental Health Initiative Division and 11 months of salary for the Adult Drug Court/DWI Court Manager within the Pre-Trial Services Department pending the outcome of the Specialty Court Study.
- The FY 2013-14 Adopted Budget includes \$7,159,122 in Undesignated Funds, which represents a significant increase compared to FY 2012-13 Budget. Undesignated funds are used to address unanticipated expenses during the fiscal year.

PROBATE COURTS



PROBATE COURTS

FUND: 100
ACCOUNTING UNIT: 4600

Mission: To provide appropriate, effective and responsive court services and judicial supervision to probate, estate administration, guardianship, mental health and eminent domain proceedings, in a fair and equitable manner, complying with the Texas Probate Code, Texas Trust Code, Texas Property Code, Texas Mental Health Code, the Code of Judicial Conduct and all other laws of the State of Texas and the United States.

Vision: To be the forum for the efficient administration of decedents' estates and for the resolution of any issues or litigation incident to a decedent's estate; oversight and protection of incapacitated persons through creating and monitoring guardianships of the person and/or estate; protection of the constitutional rights of persons for whom court ordered mental health services are sought; and oversee the orderly acquisition of private property for a public purpose in eminent domain proceedings.

Goals and Objectives:

- To provide an accessible and equitable justice system that is responsive to the citizens appearing before the court and to the community in general.
- To promote public safety and well being.
- To oversee the administration of the estates of deceased and incapacitated persons.
- To protect individual rights and provide justice to all citizens, particularly the mentally ill, incapacitated persons and the heirs/devisees of deceased persons.
- To provide quality service to all citizens appearing before these courts.

Program Description: Probate Courts 1 and 2 are Statutory Probate Courts as defined in the Texas Probate Code. A Statutory Probate Court has jurisdiction over all matters or proceedings relating to the estate of a decedent. These courts hear all applications, petitions and motions filed in connection with the administration of decedents' estates – including (but not limited to) admitting wills to probates, oversight of dependent administrations, heirship proceedings, review and approval of inventories, annual accounts and the distribution of estates. Probate Courts also hear applications, petitions and motions filed in connection with the administration of guardianships of incapacitated persons and minors, including (but not limited to) annual accounts, annual reports on condition and well-being of the ward, and sales of real and personal property. These Courts preside over matters involving interviews, testamentary or charitable trust including contests, trust modification and/or termination. All cases involving civil commitments including warrants, orders for protective custody, orders for commitment and administration of medication are heard in the Probate Courts, as well as all non-jury and jury trials involving any of the aforementioned applications, motions or petitions. Probate Courts also preside over all lawsuits appertaining and incident to estates (descendants and guardianships) including any type of civil litigation such as will contest, personal injury lawsuits, suits for property damage, forcible entry and detainer, wrongful death, breach of fiduciary duty, divorce, custody determination and adoption. In addition, the Probate Courts appoint commissioners in eminent domain proceedings and preside over eminent domain appeals.

Performance Indicators:

FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Budget
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Workload Indicators:

Number of Descendant's Estates Filed	3,390	3,515	3,515
Number of Guardianships Filed	459	481	481
Number of Mental Health Cases Filed	3,537	3,714	3,714

Efficiency Indicators:

Average Number of Hearings per Year			
Probate	4,182	4,391	4,391
Mental Health	3,746	3,811	3,811
Average Number of Accounts Reports Audited per Week	1,862	1,909	1,909

Effectiveness Indicators:

Show Cause Orders Issued	258	275	275
Court Initiated Guardianships	91	100	100

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Personnel Services	\$1,620,288	\$1,565,772	\$1,658,528	\$1,668,112
Operational Costs	45,256	74,668	67,228	78,784
Supplies and Materials	1,470	3,130	2,500	2,500
Total	\$1,667,014	\$1,643,570	\$1,728,256	\$1,749,396

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 1.2 percent compared to the FY 2012-13 estimates as discussed below.
- The Personnel Services group slightly increases compared to the FY 2012-13 estimates due to an increase by an employee contribution to health insurance.
- The Operational Costs group increases by 17 percent compared to FY 2012-13 estimates due to one-time funding for membership fees in FY 2013-14.
- The Supplies and Materials group remains flat when compared to FY 2012-13 estimates due to funding Supplies and Materials at the same level.
- The FY 2013-14 Adopted Budget has no program changes.

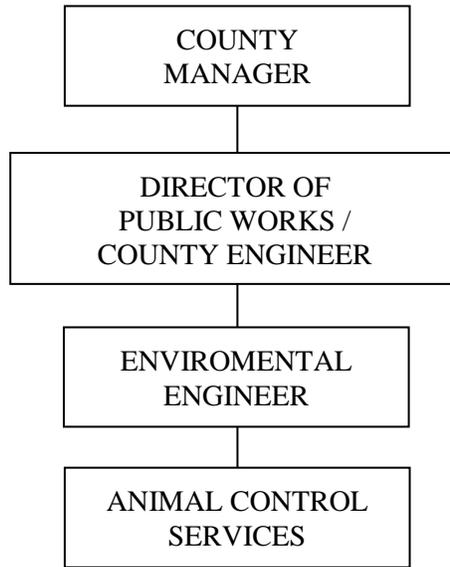
Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Associate Judge	1	1	1
Attorney II*	2	2	2
Court Investigator**	1	1	1
Court Investigator II**	1	1	1
Court Reporter**	2	2	2
Judge	2	2	2
Probate Court Administrative Assistant	2	2	2
Probate Court Auditor	4	4	4
Probate Court Staff Attorney II**	2	2	2
Total – Probate Courts	17	17	17

**(2) Attorney II's are assigned to Mental Health.*

***Positions are funded both in the General Fund and the Probate Discretionary Fund.*

PUBLIC WORKS ANIMAL SERVICES



PUBLIC WORKS – ANIMAL CONTROL SERVICES

FUND: 100
ACCOUNTING UNIT: 5044

Mission: The mission of the Public Works Department is to preserve all County resources by providing efficient, cost effective services which ensures the safety, health and welfare of our customers and improve the quality of life.

Vision: We envision the Public Works Department as the leader in developing and maintaining county bridges, and roads. The Public Works Department strives to ensure environmental compliance, fire safety, good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources, by providing the public and other County offices, a thorough analysis, expert advice, prompt, reliable services, and open, honest communications related to the responsible allocation and utilization of Public Works Department services personnel and resources.

Goals and Objectives:

- To be responsive to the animal control needs of Bexar County residents.
- To provide Bexar County with reasonable, cost effective and efficient animal control.
- To protect the public health and safety through administration and enforcement of the Bexar County Rabies Control and Animal Control Court Orders.

Program Description: The Bexar County Animal Control Services Division of the Public Works Department will be responsive to the animal control needs of residents living in the unincorporated areas of Bexar County. Employees of the Division will humanely capture, restrain, and transport loose and/or dangerous animals.

Prior to FY 2013-14, Bexar County contracted with the City of San Antonio for Animal Control Services. Through an Inter-local Agreement, Bexar County paid an annual fee to COSA for animal control services and provided four County-owned vehicles to the City of San Antonio. Due to proposed changes to services by the City of San Antonio, the County created a new Animal Control Division.

The County will hire three Animal Control Service Officers to collect stray animals in the unincorporated areas of the County and transport them to the City of San Antonio Animal Care Services Facility. As a result, the contract between Bexar County and San Antonio will be reduced by 48 percent. For FY 2013-14, \$544,800 is allocated within the Non-Departmental General Fund Budget for animal control in the unincorporated areas of Bexar County.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Work Load Indicators:

Number of Animal Control Calls	N/A	N/A	N/A
Number of Animals Picked up	N/A	N/A	1,200
Number of Rabies Investigations	N/A	N/A	50

Efficiency Indicators:

Cost per Animal Control Call	N/A	N/A	\$100
Cost per Animal Picked up	N/A	N/A	\$75
Cost per Rabies Investigation	N/A	N/A	\$500

Effectiveness Indicators:

Percentage of Animal calls Responded to	N/A	N/A	100%
Percentage of Calls resulting in an Animal Pick-up	N/A	N/A	75%
Percentage of Investigations Resulting in Confirmed a Rabies Case	N/A	N/A	50%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$0	\$0	\$0	\$125,534
Travel and Remunerations	0	0	0	25,300
Operational Costs	0	0	0	21,420
Supplies and Materials	0	0	0	31,462
Capital Expenditures	0	0	0	23,000
Total	\$0	\$0	\$0	\$226,716

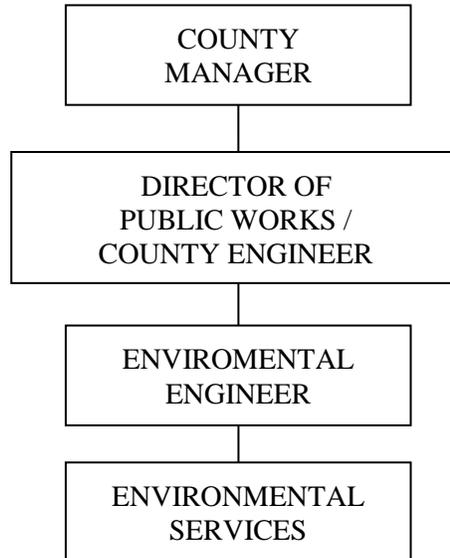
Program Justification and Analysis:

- The FY 2013-14 Adopted Budget funds the newly created Animal Control Services Division within the Public Works Department.
- The Personnel Service group funds three Animal Control Officer (NE-05) positions for animal control services. These positions are fully funded for FY 2013-14.
- The Travel and Remunerations group funds state mandated training for licensing staff.
- The Operational Costs group funds educational materials for the public, modifications to the Cartegraph information system in order to track data from Animal Control Officers, and required licensing fees.
- The Supplies and Materials group funds vehicle fuel and oil, office supplies, staff uniforms, gloves, masks, and animal control equipment.
- Bexar County previously contracted with the City of San Antonio for animal control services. For FY 2013-14, the County will assume animal control services in-house. The County will hire Animal Control Officers to collect stray animals in the unincorporated areas of the County and transport them to the City of San Antonio's Animal Care Services Facility.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Animal Control Services Officer	0	0	3
<i>Total – Public Works – Animal Control Services</i>	<i>0</i>	<i>0</i>	<i>3</i>

PUBLIC WORKS ENVIRONMENTAL SERVICES



PUBLIC WORKS – ENVIRONMENTAL SERVICES

COMPANY: 100
ACCOUNTING UNIT: 5041

Mission: The mission of the Public Works Department is to preserve all County resources by providing efficient, cost effective services which ensures the safety, health and welfare of our customers and improve the quality of life.

Vision: We envision the Public Works Department as the leader in developing and maintaining county bridge and roads. The Public Works Department strives to ensure environmental compliance, fire safety, good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources, by providing the public and other County offices, a thorough analysis, expert advice, prompt, reliable services, and open, honest communications related to the responsible allocation and utilization of Public Works Department services personnel and resources.

Program Description: The Bexar County Environmental Services Division of the Public Works Department identifies and addresses environmental compliance issues (planned or unplanned), which may present a potential hazard to the County. These issues may include, but are not limited to, management and disposal of hazardous waste streams generated by County facilities, remediation of contamination at facilities, management of underground fuel storage tanks, health inspections, environmental assistance on capital projects, and representation of the County on local and civic environmental committees.

This division acts as an Authorized Agent of the Texas Commission on Environmental Quality to regulate, permit, and inspect installation of private on-site sewage facilities (OSSF) in Bexar County. In addition, this division administers and enforces the Nuisance Abatement Court Orders by investigating public complaints, properly notifying offenders, and monitoring removal of public nuisances. Environmental Services represents and promotes the County's position on air and water quality issues, including implementation of control strategies in response to the non-attainment-deferred designation given by the Environmental Protection Agency (EPA). This division also represents the County on the Texas Clean Air Working Group.

The Environmental Services Division implements pending EPA Phase II Storm water rules for Bexar County to include development of the Storm Water Management program. It represents Bexar County on the Alamo Area Council of Governments Resources Reclamation Committee and the City of San Antonio River Quality Committee. This division reviews all proposed subdivision plats utilizing On-Site Sewage Facilities within Bexar County (including the City of San Antonio and suburban cities) to ensure the protection of public health and safety by determining suitability.

Prior to FY 2013-14, Bexar County contracted with the City of San Antonio Metropolitan Health Department for Environmental Services. Through an Inter-local Agreement, the City of San Antonio provided Bexar County with food and environmental health inspection services in the unincorporated areas of the County. Due to the increasing cost of the Inter-local Agreement with the City of San Antonio, Bexar County contracted with a vendor to provide these services beginning FY 2013-14. These services include the inspection of food service establishments, retail food stores, mobile food units, roadside food units, temporary food vendors, and establishments that offer food such as foster homes, daycares in the unincorporated areas of the County.

Performance Indicators:

Workload/Output Measures:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Number of Nuisance Complaints	2,250	2,300	2,500
Number of OSSF Inspections	4,880	5,000	5,100
Number of Nuisance Inspections	6,720	6,750	7,000

Efficiency Measures:

Cost per Nuisance Complaints	\$82	\$76	\$80
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	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Cost per Nuisance Inspections	\$27	\$27	\$26
Cost per OSSF Inspection	\$38	\$37	\$37

Effectiveness Measures:

Nuisance Complaints Resolved	90%	89%	95%
OSSF Successfully Installed	100%	100%	100%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$237,257	\$228,038	\$233,855	\$240,812
Travel and Remunerations	30	2,285	1,105	1,575
Operational Costs	16,888	18,684	17,142	206,152
Supplies and Materials	22,834	16,131	16,806	16,131
Total	\$277,009	\$265,138	\$268,908	\$464,670

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget for Public Works Environmental Services Division increases significantly when compared to FY 2012-13 estimates. This is mostly due to funding for Personnel Services and Operational Costs as described below.
- The Personnel Services group increases by 3 percent when compared to FY 2012-13 estimates. The increase is primarily due to one program change as described below.
- The Travel and Remunerations group increases by 42 percent when compared to FY 2012-13 estimates. Funding is allocated for training and mileage for staff to receive their certifications from the Texas Environmental Health Association, Texas Floodplain Management, and Certified Erosion, Sediment and Storm Water Inspector Certifications.
- The Operational Costs group increases significantly when compared to FY 2012-13 estimates. The FY 2013-14 Adopted Budget provides funding for a new vendor to perform health inspections in the

unincorporated area of the County. Previously, the City of San Antonio performed these services for the County through an Interlocal Agreement.

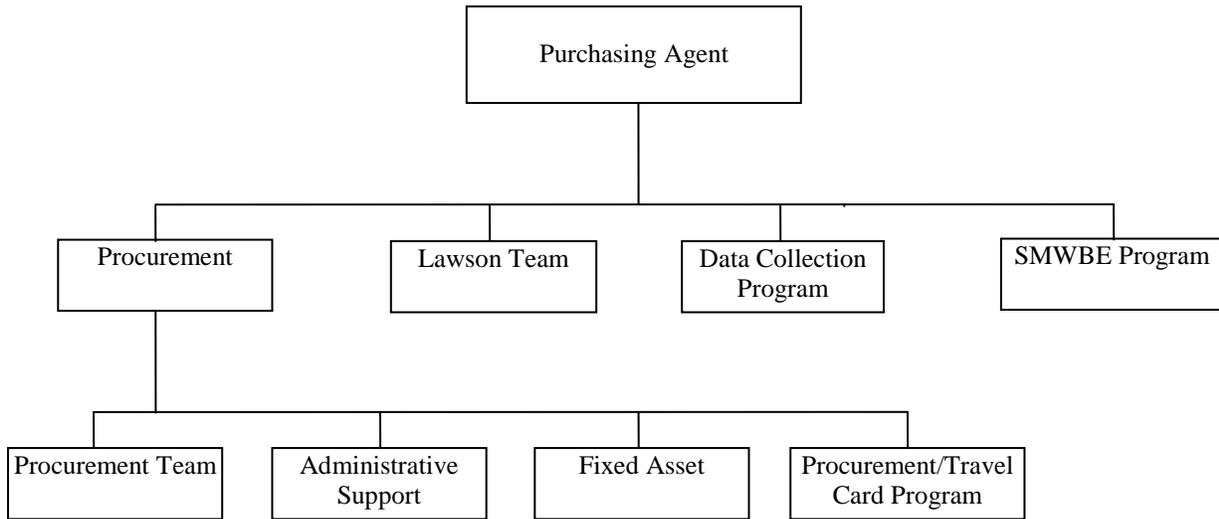
- The Supplies and Materials group decreases by 4 percent from FY 2012-13 estimates. The decrease is due to a reduction in the postage line item as requested by the Division.
- The FY 2013-14 Adopted Budget for the Public Works – Environmental Services Division includes one program change. The program change provides a pay adjustment for the Environmental Engineer (E-11) position due to new duties that will be acquired during FY 2013-14. The new duties include implementing and managing the health inspections management program and overseeing the animal control services division. Previously, the City of San Antonio provided health inspections in the unincorporated areas of the County; however, these duties will be assumed by the County in FY 2013-14. The total cost of this program change is \$5,652, of which \$1,413 will be funded by the Public Works – Environmental Services Division General Fund Budget and \$4,239 will be funded from the Storm Water Fund (209).

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Environmental Engineer	1	1	1
Environmental Services Inspector	1	1	1
Sanitarian I	2	2	2
Sanitarian II	1	1	1
<i>Total – Public Works –Environmental Services</i>	5	5	5

- The Environmental Engineer (E-11) position is funded 25% from the General Fund and 75% from the Storm Water Mitigation Fund.

PURCHASING



PURCHASING

COMPANY: 100
ACCOUNTING UNIT: 4301

Mission and Vision Statement: The Bexar County Purchasing Department is to be recognized by customers for delivering exceptional value-added results by being an organization committed to a cost-effective, value added service that leverages the County's spending power and common work practices to deliver the lowest total cost of acquisition and best supplier performance.

The Purchasing Department will pursue superior customer service and ensure customers know we have provided value and met or exceeded all their expectations and business requirements. Each individual in our department is responsible for adopting a "Helpful Attitude" approach to customer service, product delivery, and representing Bexar County.

Building customer relationships is vital to achieving the Purchasing Department goals. This includes ensuring the customer is thoroughly supported, kept informed at all times, and that we understand the customer's expectations, meet those expectations, and manage the acquisition process to those expectations.

Objectives:

- To effectively and efficiently purchase goods and services in support of all County departments and offices.
- To enforce policies and procedures which maintain competition and integrity in the County purchasing process.
- To treat all vendors in an equitable manner and provide opportunities for all to bid.
- To achieve direct cost savings, cost avoidance, or reduction of expenses in the cost of procuring goods and services.
- To accurately track, inventory, and report the use of the County's fixed and controlled assets.
- To provide contract administration assistance.
- To actively support the County SMWBE program initiatives.

Program Description: The Purchasing Agent, appointed by the Purchasing Appointment Board, supervises all purchases made by the County through competitive bids or proposals, and directly procures all supplies, equipment, and services, except real property and professional services. The Purchasing Agent also maintains the County's fixed assets inventory, transfers supplies, materials and equipment as necessary within the County, and disposes of surplus property by auction or competitive bid. An annual report is prepared and submitted to the Purchasing Appointment Board, which consists of three District Judges and two members of Commissioners Court. The Board has also designated the Purchasing Agent as the County's Disadvantaged Business Enterprise (DBE) Coordinator. Planning and coordinating the purchase of furniture, fixtures and equipment for major capital projects is the Purchasing Department's responsibility as well.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Number of POs Issued	10,260	8,537	8,025
IFB/RFPs Issued	111	149	185
Number of Contracts Processed	471	130	140
Efficiency Measures:			
Number of Requisitions Processed	760	1,028	1,258
Number of Contracts Processed	59	16	20
Number of Assets Processed	3,800	4,345	4,910
Effectiveness Measures:			
Percentage of Satisfied Customers	30%	50%	35%
Percentage of Purchases using Purchasing Card	-32%	9%	0%
Percentage of Assets Processed	-78%	14%	4%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,118,044	\$1,134,713	\$1,148,694	\$1,121,132
Travel, Training and Remunerations	6,381	8,000	8,786	10,000
Operational Costs	33,729	29,033	34,753	27,233
Supplies and Materials	21,925	28,349	21,273	23,749
Capital	0	200	200	0
Total	\$1,180,079	\$1,200,295	\$1,213,706	\$1,182,114

Program Justification and Analysis:

- The FY 2013-14 Budget decreased by 2.6 percent when compared to the FY 2012-13 Estimate as described below.
- The Personnel Services group decreased by 2.4 percent when compared to the FY 2012-13 Estimate due to turnover experienced in FY 2012-13 and the program changes as described below.

- The Travel and Remunerations group increased by 13.8 percent when compared to the FY 2012-13 Estimate to provide funding for training and education for Purchasing Department staff.
- The Operational Expenses group decreased by 21.6 percent compared to the FY 2012-13 Estimates due to an expected reduction in furniture pick up costs in FY 2013-14.
- The Supplies and Materials group increased by 11.6 percent when compared to the FY 2012-13 Estimate and provides funding at the same level as the FY 2012-13 Budget.
- There are three program changes for FY 2013-14 for a total savings of \$59,623 as described below.
 - The first program change deleted three Buyers (E-03) for a savings of \$182,907. Due to the implementation of the Lawson Financial system, the job duties of the Buyers were no longer needed by the department.
 - The second program change added one Senior Data Analyst (E-07) for a cost of \$65,798. This position will deal primarily with the Lawson Financial system and will assist with the monitoring and maintenance of the County's data collection within the procurement competitive process.
 - The third program change added one Compliance Data Analyst (E-05) for a cost of \$57,486. This position will deal primarily with the Lawson Financial system and will assist with the monitoring, maintenance, and compliance of the County's data collection within the procurement competitive process.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Buyer	3	3	0
Buyer/Contract Specialist	4	4	4
Compliance Data Analyst	0	0	1
Contract Manager	1	1	1
Fixed Asset Specialist	2	2	2
Lead Fixed Asset Specialist	1	1	1
Procurement Card Specialist	1	1	1
Procurement Data Analyst	1	1	1
Procurement Systems Specialist	2	2	2
Purchasing Agent	1	1	1
Purchasing Assistant Project Lead	1	1	1
Purchasing Project Lead	1	1	1
Senior Contract Specialist	1	1	1
Senior Data Analyst	0	0	1
<i>Total – Purchasing Department</i>	<i>19</i>	<i>19</i>	<i>18</i>

PURCHASING - SMALL, MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE

**FUND: 100
ACCOUNTING UNIT: 5101**

Mission: The purpose of the Bexar County Small, Minority and Women Owned Business Enterprise (SMWBE) Program is to establish minimum goals and oversee implementation of commitments for expenditures with small, minority and women owned business enterprises. Procurement dollars spent with a Minority and Women Business Enterprise (MWBE) that is also a Small Business Enterprise (SBE) will be counted in both categories.

Vision: Bexar County is committed to increasing the involvement of SMWBEs for all procurement dollars for County Offices, Departments, funded entities, facilities and other economic development programs in the areas of Commodities, Equipment, Professional and Personnel Services, Maintenance and Construction. It is the intent of the County to afford small, minority and women-owned businesses a fair opportunity to compete for all Bexar County contracts.

Goals and Objectives:

- The County, its contractors, their subcontractors and suppliers, as well as all vendors of Commodities, Equipment, Professional and Personnel Services, Maintenance and Construction, shall not discriminate on the basis of race, color, religion, national origin, disability, gender or sexual orientation in the award and/or performance of contracts. All individuals and entities doing business, or anticipating doing business, with Bexar County are encouraged to support and implement a program designed to achieve the goal of establishing equal opportunity for all of the citizens of Bexar County.
- SMWBEs are companies with a certification designation from an authorized certification agency as a woman, small or minority group certification, such as Historically Underutilized Business (HUB), Disadvantaged Business Enterprise (DBE), Minority Business Enterprise (MBE), Women Owned Business Enterprise (WBE), or Small Business Enterprise (SBE) recognized and approved by Bexar County Commissioners Court.

Program Description:

The SMWBE Program Office is the designated office responsible for the implementation, monitoring, and general operations of the SMWBE policy requirements. In addition, all County offices, funded entities and facilities are required to identify a liaison to assure compliance with the County's goals and to coordinate with the SMWBE Program Office. The SMWBE Program Office is responsible for the overall administration of the County's SMWBE Program. The SMWBE Program Office responsibilities include:

- Establishing procedures for the implementation of the policy;
- Developing and implementing educational programs to assist SMWBEs to compete effectively for County contracts;
- Making recommendations to the Commissioners Court to further the objectives of this policy;
- Compiling a written quarterly report reflecting program statistics and the progress in attaining the county goals;
- Auditing compliance with the SMWBE policy on all purchases after award, during the performance of the contract, and after completion;

- Reviewing, developing and providing access to a directory of certified SMWBEs and those in the South Central Texas Regional Certification Agency (SCTRCA) certification process;
- Establishing outreach activities and materials to provide information and needed assistance to SMWBEs to increase their participation in the County’s procurement, contracting and certification process;
- Providing staff support for the SMWBE Advisory Committee;
- Serving as Bexar County’s board representative to the SCTRCA;
- Working with departments to identify SMWBEs for use in the purchase of professional and personal services;
- Establishing efforts to build and maintain partnerships with other public and non-profit agencies and private enterprise organizations for the Purpose outlined in this policy.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of referrals to/by SMWBE Program for County Procurement	7,800	12,000	12,000
Number of SMWBE Program contacts (outreach)	51,000	55,000	55,000
Number of vendor referrals for certification or renewal	3,500	3,600	3,600
Efficiency Measures:			
Number of SMWBE contacts (outreach) per FTE	12,750	13,000	13,000
Number of partnerships and agency relationships developed and maintained per FTE	40	40	40
Number of vendor records maintained or develop for applications, certification, training or information	75,000	77,000	77,000
Effectiveness Measures:			
Percent of SMWBEs contacts obtaining county procurement information	75%	75%	75%
Percentage of SMWBE awarded prime contract work on county projects (target 30%)	20%	25%	25%
Percentage of SMWBE awarded prime or sub-contract work on other county agreements, funded entities, facilities or agencies	25%	25%	25%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$187,651	\$243,235	\$389,822	\$387,021
Travel, Training and Remunerations	3,893	9,650	5,993	5,650
Operational Costs	167,021	163,400	156,877	163,500
Supplies and Materials	48,119	58,050	58,379	37,550
<i>Total</i>	<i>\$406,684</i>	<i>\$474,335</i>	<i>\$611,071</i>	<i>\$593,721</i>

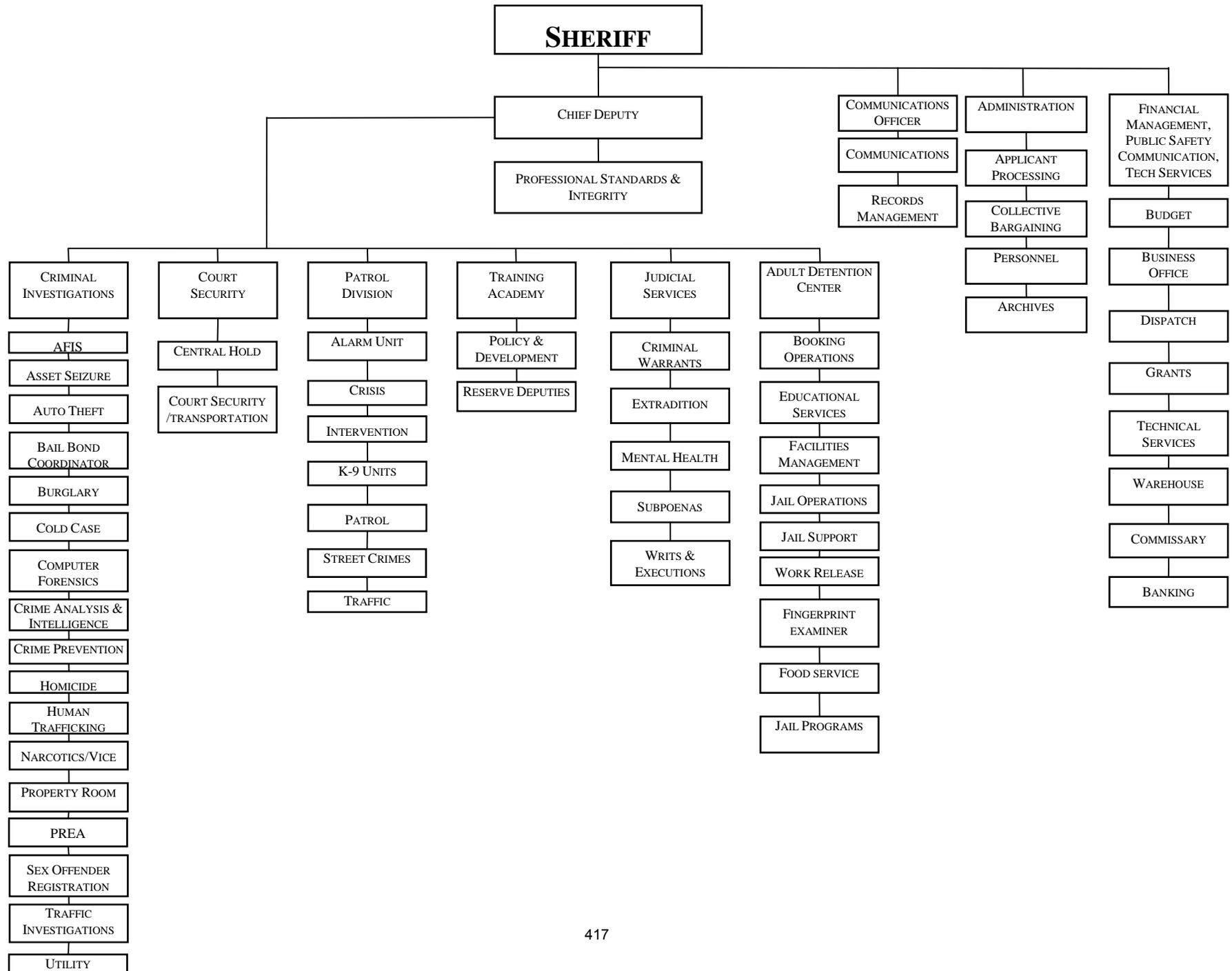
Program Justification and Analysis:

- The FY 2013-14 Budget decreased by 2.8 percent compared to the FY 2012-13 Estimate as described below.
- The Personnel Services group remained relatively flat compared to the FY 2012-13 Estimate.
- The Travel and Remunerations group decreased by 5.7 percent compared to the FY 2012-13 Estimate due to a slight decrease in funding for Discretionary Travel and Training.
- The Operational Costs group increased by 4.2 percent when compared to the FY 2012-13 Estimate due primarily to an increase in Education funding for vendor training events.
- The Supplies and Materials group decreased significantly compared to the FY 2012-13 Estimate due primarily to a decrease in funding for Computer Supplies.
- There are no program changes for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Analyst - SMWBE	1	2	2
SMWBE Program Manager	1	1	1
Compliance Programs Manager	1	1	1
<i>Total –SMWBE</i>	<i>3</i>	<i>4</i>	<i>4</i>

SHERIFF'S OFFICE



SHERIFF - ADULT DETENTION

FUND: 100
ACCOUNTING UNIT: 2500-2503,
2505-2507, 2598, 2599

Mission: To deliver detention services and conduct operations to maintain the proper well-being of incarcerated men and women, provide a safe environment to the staff, inmates and public within the facility, and remain fiscally responsible and accountable to the citizens of Bexar County.

Vision: The Bexar County Adult Detention Center envisions a fully staffed modern system consisting of a multi-complex 4,563 bed facility compliant with Federal and State mandates; providing innovative programs to incarcerated men and women; a safe and secure environment for staff, the incarcerated, volunteers, and general public; through the efficient management of resources, implementation of technology and continuous assessment of operational processes to maintain effectiveness and fiscal responsibility and accountability.

Goals and Objectives:

- To provide a safe and secure environment for inmates, staff and public
- To maintain compliance with the Texas Commission on Jail Standards
- To efficiently operate and staff 4,563 rated bed capacity multi-complex facility
- To aggressively recruit, retain, and train staff

Program Description: The Bexar County Sheriff is the chief law enforcement officer of the county and responsible for leading the organization and properly managing resources for the custodial care of incarcerated men and women. The Sheriff appoints a Jail Administrator to supervise, direct, and control the daily operation of the adult detention system that includes a Main Jail and Annex facilities rated with a combined 4,563 bed capacity. The Detention Division operates 24 hours per day 365 days per year and administers services in accordance with the Texas Commission on Jail Standards (TCJS). Functions and activities include:

- Provide a safe and secure environment for all incarcerated men and women, staff, and public
- Fingerprint, photograph, and process all inmates in accordance with state mandates
- Properly store and account for all inmate property for safekeeping
- Provide trained and certified staff to administer proper supervision of all inmates within the facilities
- Provide nutritious meals, sanitary clothing, bedding and living environment to all incarcerated men and women
- Provide a law library, rehabilitative programs, and recreation to incarcerated men and women
- Deliver privileged and non-privileged inmate correspondence
- To utilize an effective classification system that maximizes the utilization of inmate beds to make the appropriate housing assignments while maintaining the safety and security of the facilities
- Manage work programs that reduce the costs associated with maintaining the detention facilities and provide incarcerated men and women the opportunity to retain employment to meet financial obligations related to child support and court fines
- Implement and maintain standards in accordance to the Prison Rape Elimination Act (PREA)
- Provide cost avoidance services through Jail Industries using inmate labor to work on County owned properties

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Work Load Indicators:			
Total Number of Inmates Booked	59,309	61,192	62,000
Total Number of Inmates Released	60,700	63,040	63,040
Authorized Bed Capacity	4,563	4,563	4,563
Efficiency Indicators:			
Average Daily Inmate Population	3,678	3,700	3,700
Average daily number of bookings	162	168	168
Uniformed Staff to inmate Ratio	1:48	1:48	1:48
Effectiveness Indicators:			
Total Number of Escapes	1	0	0
TCJS Citations for Non-Compliance	0	0	0
Number of Major Incidents Requiring Unit Lockdown	8	14	14

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$51,830,885	\$49,467,432	\$53,702,461	\$48,974,578
Travel and Remunerations	0	0	0	20,818
Operational Costs	4,712,671	3,899,349	3,921,042	3,907,193
Supplies and Materials	1,386,471	1,332,313	1,518,247	1,464,500
Capital Expenditures	0	0	0	98,674
Total	\$57,930,027	\$54,699,094	\$59,141,750	\$54,465,763

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget decreased by 7.9 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group decreased by 8.8 percent when compared to FY 2012-13 estimates. This is due to a significant decrease in overtime funding for Detention Officers, which was approved and funded by Commissioners Court in FY 2012-13. Funding in the amount of \$250,000 is provided for overtime based on the amount required by the Collective Bargaining Agreement. A portion of the decrease is also due to the program change as described below.
- The Travel and Remunerations group is a new appropriation allocated for training for staff within the Adult Detention Center budget. The Office began an initiative to fully train their staff on topics such as K9 re-certifications, detention population administration, TASER re-certification, and jail manager exams.
- The Operational Costs group decreased by less than 1 percent when compared to FY 2012-13 estimates. This decrease is primarily due to eliminating out-of-county costs at the Office’s request.

The Office utilizes other options, including the free jail bed days included in a contract between the County and GEO, Inc., before using any out-of-county jail bed day options that are a cost the County.

- The Supplies and Materials group decreased by 3.5 percent when compared to FY 2012-13 estimates due to a decrease in tools and hardware, hygiene supplies, and janitorial supplies; however, the adopted amount has increased compared to the FY 2012-13 budget levels.
- The Capital Expenditures group is a new appropriation allocated specifically for kitchen equipment, which includes two tilting skillets, vacuum sealer, two cup washing machines, a cooking kettle, and food carts for a total amount of \$98,674.
- The FY 2013-14 Adopted Budget includes three program changes for a savings of \$116,826 as described below:
 - The first program change deleted one Detention Population & Intergovernmental Administrator (E-10) for a cost savings of \$104,696, including salary and benefits. This position was responsible for negotiations on behalf of the County for the Collective Bargaining Agreement, which was completed in FY 2012-13.
 - The second program change deleted one Assistant Jail Administrator/Deputy Sheriff –Detention Colonel (E-10) for a cost savings of \$114,418, including salary and benefits. This is due to an internal reorganization at the request of the Sheriff’s Office.
 - The third program change added one Deputy Chief-Administrative & Accreditation Standards (E-13) for a cost of \$102,288, including salary and benefits. This is due to an internal reorganization at the request of the Sheriff’s Office. This position will be responsible for providing leadership guidance, direction and overall management actions to operate the County’s Adult Detention/Corrections System on a daily basis, consistent with departmental policies and good management practices ensuring discipline, safety, and security while conforming to county, state and federal regulations. The position will also assist with long and short-term planning for programming and facilities and for coordinating staff activities, as well as developing long-term strategies for obtaining national jail accreditation.

Policy Considerations: In FY 2012-13, the Sheriff’s Office worked with the Office of the County Manager to develop a comprehensive study on jail staffing needs, which included post-by-post analysis, reallocation of officers from administrative duties, and attendance and vacancy issues. This study followed the National Institute of Corrections Staffing Analysis, as well as the Texas Commission on Jail Standards’ study. At the full bed capacity of 4,563, it was determined the jail would need 621 FTEs (full-time equivalents) for the core posts in the living units and corridors; 237 FTEs for secondary jail operations; and 24 FTEs for support operations, for a total of 882 FTEs. This established baseline staff for 4,563 inmates in the jail. This year’s adopted budget authorizes 830 uniformed staff, which will meet the staffing needs at current and projected jail population.

The Adult Detention Center was allocated a total \$1,204,153 for capital expenses, which include \$98,674 for kitchen equipment within the Adult Detention Center General Fund budget, \$89,124 for facilities improvements, which was allocated in the Facilities and Parks-Adult Detention Center General Fund budget, as well as \$1,016,355 in the Capital Improvement Fund. Included in the Capital Improvement Fund are Handheld Devices for inmate management (\$250,000), Adult Detention Center Improvements (\$247,500), Stab Resistant Vests (\$200,000), Washer Replacements (\$104,250), Ruggedized Notebooks

for the Classification Section (\$64,932), Tray Washers (\$96,552), Dryers (\$35,541), and Gas Convection Ovens (\$17,580). Funding is also provided in grants for Stab Resistant Vests in the amount of \$31,840.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Detention – Comal Street			
Administrative Clerk I	2	2	2
Assistant Jail Administrator	0	1	1
Assistant Jail Administrator/Deputy Sheriff – Detention Colonel	1	1	0
Clerk	1	1	1
Clothing/Property Supervisor	1	1	1
Clothing/Property Technician*	15	15	15
Deputy Chief-Administrative & Accreditation Standards	0	0	1
Deputy Sheriff – Detention	429	430	430
Deputy Sheriff - Detention Cadet	40	40	40
Deputy Sheriff-Detention Captain	6	6	6
Deputy Sheriff-Detention Corporal	114	115	115
Deputy Sheriff-Detention Lieutenant	6	6	6
Deputy Sheriff-Detention Sergeant	53	53	53
Detention Population & Intergovernmental Administrator	1	1	0
Employee Disciplinary/Grievance Tech	1	1	1
G.E.D. Instructor	1	1	1
Inmate Booking Clerk	2	2	2
Inmate Disciplinary Technician	1	1	1
Inmate Human/Education Services Supervisor	2	2	2
Jail Administrator	1	1	1
Jail Programs Manager	1	1	1
Laundry Supervisor	1	1	1
Laundry Technician*	5	5	5
Librarian	1	1	1
Library Clerk	2	2	2
Mail Courier	3	3	3
Match/Patch Coordinator	1	1	1
Match/Patch Technician	1	1	1
Office Assistant II	2	2	2
Office Assistant III	2	2	2
Office Assistant IV	4	4	4
Prison Rape Elimination Act Coordinator	1	1	1
Processing Clerk	5	5	5

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Security Monitor I	7	7	7
Senior Administrative Supervisor	1	1	1
<i>Subtotal - Comal Street</i>	714	717	716
Detention – Annex			
Deputy Sheriff-Detention	179	179	179
Deputy Sheriff-Detention Captain	1	1	1
Deputy Sheriff-Detention Corporal	25	25	25
Deputy Sheriff-Detention Lieutenant	6	6	6
Deputy Sheriff-Detention Sergeant	5	5	5
G.E.D. Instructor*	1	1	1
Office Assistant III	1	1	1
Paralegal Librarian	1	1	1
<i>Subtotal - Annex</i>	219	219	219
<i>Total – Sheriff - Adult Detention Center</i>	933	936	935

*Denotes one or more frozen positions.

SHERIFF - LAW ENFORCEMENT

Mission:

- To ensure public safety and security for the citizens of Bexar County
- To accept, register and thoroughly investigate all complaints of alleged misconduct by all Sheriff's Office employees, and to provide equal and fair investigation
- To provide superior, efficient and cost effective service to all State Criminal Courts, County Criminal Courts, Magistrate Courts and Probate Courts
- To pursue and apprehend fugitives from justice in Bexar County, across the State of Texas and the United States of America
- To pledge the prompt delivery of civil process from the State District Courts, County Courts, Probate Courts and all other courts in Bexar County, Texas and provide professional and expedient delivery of civil process service to all citizens of Bexar County in the name of the Sheriff.
- To strive to have nothing less than excellence while performing our civil process duties
- To maintain a productive and efficient work environment while striving to eliminate duplication and waste
- To be professional and accountable in duties while managing our resources, effectiveness and above all protecting our integrity.
- To ensure public safety and security for the citizens and visitors of Bexar County
- To train and educate the Deputy Sheriffs, Tele-communicators, and civilian employees of the Bexar County Sheriff's Office and to provide concise and effective policies and plans to enable the smooth and efficient functioning of the Sheriff's Office
- To conduct competent investigations in order to enforce the law efficiently and impartially while protecting lives, property and the rights of all people and developing strong community partnerships to improve the quality of life for the citizens of Bexar County and those entrusted in our care
- To serve Bexar County by providing the greatest possible protection for the citizens, judiciary, and county employees by maintaining the highest standards of vigilance in security matters and integrity in daily practices
- To provide a professional, trained, skilled, effective, and compassionate response to the execution of mental health related court ordered processes
- To provide a supporting coordinated effort to individuals suffering from mental health crises by working in partnership with community mental health providers to successfully defuse and deescalate a mental health crisis
- To serve as the critical communications link between the citizen and public safety services and to carry out this mission, by providing the public, external agencies and internal units courteous and immediate responses, accurate records, timely service and quality training with the highest standards of integrity and performance.

Vision:

- To be the benchmark agency for professional, efficient and effective law enforcement, detention and jail services
- To ensure employees of the Bexar County Sheriff's Office are held to a higher standard of conduct in order to preserve the essential relationship of trust and confidence within the community
- To work in conjunction with all law enforcement agencies to apprehend the individual whom is wanted for a crime and make our community and Bexar County, Texas a safer place to live

- To be relentless, diligent and professional while in pursuit of any and all absconders and to do this in a manner of professionalism and integrity that the community and citizens of Bexar County deserve and expect
- To provide professional and expedient civil process to the court system and citizens of Bexar County
- To be the benchmark for professional, efficient and effective law enforcement and related services.
- To provide benchmark training, policies and procedures for law enforcement, detention, telecommunications and jail operations
- To provide the highest quality investigations to the citizens of Bexar County.
- To use technology and training to provide Bexar County with superior safety and security
- To secure and efficient transportation of prisoners to court, with greater comfort and dignity Public
To maintain teamwork, technology and excellence

Goals and Objectives:

Administration:

- Provide vigorous preventative and enforcement activities
- Provide a safe and secure environment for inmates, staff and public
- Maintain compliance with the Texas Commission on Jail Standards
- Ensure requests for service from citizens are dispatched promptly and that public safety responders are provided the necessary tactical and operational support to carry out their assigned duties
- Ensure safety and security of the civilians, judges, employees, and inmates within the County Courts-at-Law, District Courts, Presiding Courts, Magistrate Courts and Juvenile Courts of the Courthouse, Justice Center and Juvenile Justice

Professional Standards and Integrity:

- Receive complaints and concerns
- Ensure all citizen complaints are handled in all alleged misconduct
- Promote employee excellence by investigation of alleged misconduct
- Promote community confidence in the Sheriff's Office
- Ensure fair, impartial, and equal investigation of alleged employee misconduct

Criminal Investigations Division:

- Commitment to service: provide the highest quality of investigative services to the community and other law enforcement agencies
- Recognize the individual needs of people: conduct investigations efficiently and impartially while protecting lives, property and the rights of all people
- Be responsive to community needs: implement strong community partnerships through enforcement, educational and crime preventive programs to improve the quality of life for the citizens of Bexar County
- Efficient utilization of resources: provide quality services in the most efficient and cost effective manner
- Meeting the challenges of the future: provide the highest quality of service with the use of technological advancements, continued training and efficient use of resources
- Commitment to employees: to provide good working conditions, proper training and resources to perform their assigned duties

Court Services Division:

- To ensure safety and security of the civilians, judges, employees, and inmates within the County Courts-at-Law, District Courts, Presiding Courts, Magistrate Courts and Juvenile Courts of the Courthouse, Justice Center and Juvenile Justice
- To apply proactive crime prevention procedures to deter crime at all Bexar County Judicial Buildings.
- Maintain officer readiness availability to respond to any incidents that may jeopardize security and safety at all County facilities
- Maintain security of 1.5 detention holdover in the Justice Center for the protection of inmates
- Provide safe and secure transportation of inmates to and from court in the Justice Center, Courthouse, Juvenile Justice Center, Federal Courts, City Magistrates court
- Provide immediate law enforcement response to incidents and calls of service to any incident occurring at facilities or properties controlled or owned by Bexar County in the inner city
- Assist the public in and around the Bexar County facilities in a manner as to reflect the highest professionalism and compassion possible
- Provide the courts with the conduit through which to process service and paperwork to and from the Sheriff's Office
- Through the use of technology and training, develop a security plan to be put in place in the event of emergencies or disaster
- Maintain an efficient "Emergency Response Team "E.R.T." team capable of responding to any emergency situation that threatens the security of the judges, employees, civilians and inmates of all county facilities
- Oversee daily operating and activities of the Mental Health Unit

Patrol:

- Providing vigorous preventative and enforcement activities
- Providing quality and equitable services in the most efficient and cost effective manner and by treating each citizen with the highest respect and courtesy
- Obtaining community cooperation by establishing and maintaining a meaningful and productive partnership with citizens to resolve community problems and improve the quality of life
- Recognizing that our neighborhoods/communities must be involved to control crime

Public Safety Communications:

- Answering 9-1-1, non-emergency, and other calls for service from citizens in the most professional manner possible while doing so as effectively as possible
- Ensuring that requests for service from citizens are dispatched promptly and that public safety responders are provided the necessary tactical and operational support to carry out their assigned duties
- Ensuring that criminal justice information is entered, validated and safeguarded through the training of staff, development of policies, and by using appropriate physical and technical security
- Providing responsive user, hardware, and system support for deployed public safety communications platforms such as but not limited to the City of San Antonio / Bexar County Radio System, CAD System, and Mobile Data Systems
- Providing public safety communications technology training to empower users, improve business processes, and reduce operational downtime

- Acting as an internal Technology consultant to Executive Staff to identify public safety communications technology internal / external dependencies as they independently develop and implement their respective operational / business plans
- Improving short term and long term public safety technology Strategic Planning to enhance business process automation and reduce technology stagnation

Academy and Policy:

- Meet or exceed TCLEOSE training requirements
- Improve training course offerings
- Improve training management
- Ensure development of policies and procedures meet Sheriff's Office needs
- Reinvigorate the Sheriff's Reserve Division
- Provide high-quality Honor Guard ceremonial support to select events as identified by the Sheriff's Office

Judicial Services and Warrants:

- Track, locate and arrest violent and non-violent criminal fugitives from justice
- Provide services to the courts by entering active fugitive warrants into local, state and national databases expeditiously, accurately and efficiently
- Providing cost-effective extradition services for fugitives apprehended outside of Bexar County and the State of Texas
- Conduct research on fugitives to reduce man-hours and provide a higher arrest rate when tracking individuals

Civil:

- To improve the services (delivery) of civil documents
- To use manpower effectively and efficiently
- To expand on Civil process service during yearly in-service and continuing training
- To allocate the resources available and utilize them to maximize performance

Program Description: Administration provides leadership and direction to operational and support units to effectively and efficiently achieve the mission and objectives of the Sheriff's Office.

The Professional Standards and Integrity division investigates all citizen complaints and alleged charges of misconduct, assists public with general information, articulates to citizens when alleged misconduct is proper conduct per Policy and Procedure, investigate all complaints from Inmates of the Detention Facility, reports findings to the Sheriff and Division Administrators, serve Administrative Orders (e.g., Administrative Leave, Proposal for Dismissal, Order of Dismissal, Fitness for Duty, etc.), coordinate with Federal Authorities on any activity identified as a Civil Rights Violation being investigated by them, coordinates and works with Patrol and other Divisions during emergency situations, operates and oversees Random Drug Testing under the Collective Bargaining Agreement, and prepares case jackets for Open Records Request.

The Criminal Investigations Division is responsible for the initiation and follow-up investigation of crimes committed against persons and property. Investigators and/or Deputies are responsible for completing and properly preparing a case for prosecution. Follow-up investigations consists of an on-scene investigation, locating and interviewing victims, witnesses and suspects, surveillance, working with other agencies (law enforcement and social) and preparing a detailed case for prosecution. Initiating cases consist of covert and special operations. Special operations are conducted for proactive measures in reducing property crimes.

The Court Services division assigns deputies as mandated by state statute, transports all inmates from the Adult Detention Center to all courts as mandated by court orders, operates the 1.5 detention holdover cell in an efficient, safe manner that complies with Texas Jail Standards, maintains the Communications Dispatch Center for the Court Services Division, summons all Bexar County Sheriff's Office deputies for court appearance, administers the security surveillance monitor initiative at all entrances to judicial buildings, and provides basic law enforcement services in the central sector of the inner city.

The Patrol division provides basic law enforcement services including aggressive traffic/DWI enforcement to residents in the unincorporated areas of the County, develops community programs designed to reduce crime, develops effective, coordinated enforcement strategies to curb alcohol related offenses, works with the community to develop lasting, working relationships to improve quality of life issues, uses innovative technological solutions to enhance our responsiveness to the community, gathers meaningful quantitative data to identify trends and patterns useful in the reduction of traffic accident fatalities, implements strategic partnerships with local intervention programs to better help victims of crime, trains citizens to be the "eyes and ears" of law enforcement, and develops coordinated strategies with other public safety agencies to identify and combat homeland security issues.

The Public Safety Communications division provides quality customer service to citizens calling for assistance, uses innovative technology solutions to enhance our responsiveness to the community, gather meaningful quantitative data to identify trends and patterns useful in deployment of operational resources, trains all personnel accessing the Texas Crime Information Center (TCIC), National Crime Information Center (NCIC), Texas Law Enforcement Telecommunications System (TLETS), National Law Enforcement Telecommunications System (NLETS) systems in their use as well as TCIC/NCIC policy and procedures, enters all Protective Orders, Missing Persons, Stolen Vehicles, and Guns into Texas Crime Information Center (TCIC), National Crime Information Center (NCIC) and performs all Wanted Person/Stolen Vehicle Hit Confirmations, validates monthly all Protective Order, Missing Person, Stolen Vehicle, and Gun records provides Tier 1 and limited Tier 2 support for all public safety communications and technology hardware platforms in use within the Sheriff's Office 24/7, manages, monitors, maintains, and troubleshoots multiple systems not directly supported by Bexar County Information Technology such as but not limited to the City/County Radio System, CAD, and Mobile Data Systems, develops and manages E-Sheriff initiatives, improves technical support and planning services by informally drafting subject matter experts with appropriate technology skills to provide direct support to specialized projects within their respective Division/Section.

The Training Academy and Policy section provides in-service training various certifications and courses, ensures officers are in compliant with NCIC/TCIC requirements and the Prison Rape Elimination Act, collaborates with other Department heads to establish goals, objectives and policies for the management of the Sheriff's Office, works with Divisional leaders to ensure conformity with policies, procedures and Sheriff's directives, analyzes work product, assignments, priorities and staffing levels confers with Divisional leaders to review data, discuss options and providing factual reports, initiates special projects and research programs to improve process efficient and implements process improvements, assists in coordination of the development, implementation, and evaluation of a strategic plan, organizational development and effectiveness by providing policy, statistical, and legislative support, conducts managerial and organizational reviews and studies, reviews organizational structure and offers recommendations for reassignments or consolidation of functions as appropriate.

The Judicial Services and Warrants section pursues and apprehends all criminal fugitives by arrest or extradition from other law enforcement agencies, transports fugitives in a safe and cost-effective manner back to Adult Detention Center to await disposition by the court, enters and researches fugitive warrants issued by the courts into local, state and national databases, provides validation of warrants already

entered into the databases to insure that the most current information on the fugitive is available to law enforcement agencies, and returns executed warrants to the court for disposition.

The Civil section of the Sheriff’s Office services the courts of Bexar County to serve all civil process. This includes citations, executions, orders of sales, writs, child attachments, commissioner court sales, subpoenas, tax sales, Attorney General Documents. We maintain an accurate maintenance of attempted service as well as documents served. All civil process is performed and served by professional law enforcement deputies of the Sheriff’s Office.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Number of Patrol CAD Incidents	183,492	218,728	260,286
Minor Complaints	168	198	204
Total number of Standard Inmate Transports	64,987	75,347	66,936
Total 9-1-1 Calls Answered	103,215	123,370	136,071
Basic Jailer Course (courses/students)	3/76	5/133	9/225
Fugitive Warrants Executed	8,075	4,466	6,270
Subpoenas Received	11,687	9,090	7,072
Efficiency Indicators:			
Number of Patrol CAD Incidents Handled Without a Report	94,206	84,072	109,320
Minor Complaints Handled per Investigator	65	100	120
Number of Total Emergency Detention Transports	18	17	19
Average Call Duration per 9-1-1 Call (Minutes)	2:15	2:30	2:20
Fugitive Warrants executed (2 per team)	806	446	626
Average Subpoena Served by Deputy	308	223	161
Effectiveness Indicators:			
Percent of Patrol CAD Incidents – Handled Without a Report	51%	38%	42%
Investigations Completed within Collective Bargaining Agreement 180 day period	100%	100%	100%
Percentage of Courts Staffed	100%	100%	100%
Percent of 9-1-1 Calls Answered (<10 seconds)	55%	54%	54%
Fugitive Warrants Executed	21%	12%	12%
Subpoenas Served	63%	58%	58%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$43,653,562	\$44,302,368	\$47,495,913	\$47,799,912
Travel and Remunerations	273,364	314,954	329,168	458,441
Operational Expenses	1,784,485	1,922,635	1,980,507	2,074,518
Supplies and Materials	2,272,589	2,096,148	2,604,846	2,678,890
Capital Expenditures	154,985	92,000	92,000	135,000
Total	\$48,138,985	\$48,728,105	\$52,502,434	\$53,146,761

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increased by 1.2 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increased by less than 1 percent when compared to FY 2012-13 estimates due to increased employer costs for health insurance and full-year funding for five temporary Deputy Sheriff Law Enforcement Officers for Courthouse Security. These temporary officers will alleviate the need for paid overtime for full-time Deputy Sheriff Law Enforcement Officers in Courthouse Security. Courthouse Security is allocated 7,800 hours for the entire fiscal year at the minimum pay of a temporary Deputy Sheriff Law Enforcement Officer.
- The Travel and Remunerations group increased by 39.3 percent when compared to FY 2012-13. Funding is provided for public safety training and other required training. The Office began an initiative to fully train staff on topics such as internal affairs certifications, property management, narcotics, investigations, court security management, homeland security, tactical operations, telecommunications, TCLEOSE, prisoner control, civil processes, emergency response, and public information conferences.
- The Operational Costs group increased by 4.7 percent when compared to FY 2012-13 estimates primarily due to an increase in Contracted Services. These services include various investigative online tools, polygraph and drug testing for employees, towing services, as well as public information tools and services for the new Communications Section in the Sheriff's Office.
- The Supplies and Materials group increased by 2.8 percent when compared to FY 2012-13 estimates, which is primarily due to an increase in the cost of ammunition and new safety equipment. The newly implemented Emergency Response Team (ERT) in Courthouse Security will require additional ammunition, as well as tactical equipment, including plate carriers, velocity plates, ballistic helmets and shields, breaching kits, and other tactical gear, as well as funding for weapons. Funding was also provided for ammunition ordered in FY 2012-13; however, due to the availability of ammunition, funding was adopted to FY 2013-14 to cover these costs
- Funding in the amount of \$135,000 is funded in the Capital expenditures group for vehicle attachments.

- The FY 2013-14 Adopted Budget included two program change in the amount of \$77,875 as described below:
 - The first program change added one Technical Support Specialist IV (NE-12) for a cost of \$68,172, including salary, benefits and a cell phone data plan. This position will support the radios assigned to the Bexar County Fire Marshal's Office and any external fire departments with radios that are on the system. Additionally, this position will be used to better support the deployment and ongoing support needs of the software (Mobile & ETI Fire Records Management) used by external agencies as it relates to their day-to-day operations. This position will also support the Bexar County Regional Information Hub (BC-RISH) and any newly implemented platforms.
 - The second program change added one part-time Evidence Receipt Clerk (NE-03) for a total cost of \$9,703, including salary and benefits. This position will purge items in the Sheriff's Office property room, where an estimated 175,000 items are stored. This position will be responsible for purging these items, for destruction or sale after a case is adjudicated. Capital improvements have been made in the Comal Parking Garage for an expanded evidence room.

Policy Considerations: Within the Law Enforcement General Fund budget, two new sections are funded. The first section is the Court Services Emergency Response Team (ERT). The ERT staff will be chosen from the existing Court Services Law Enforcement Officers. Funding is provided for training, ammunition, weapons, and ballistic equipment. The ERT will provide immediate response to threats and attacks to the seat of county government, county courts-at-law, criminal and civil district courts, and the Fourth Court of Appeals. The responsibility of the ERT is to contain and mitigate a threat until the deployment of the BCSO Patrol Services SWAT. The amount for this new section is \$235,361. This program will be phased in over the next few fiscal years. In FY 2012-13, seven Deputies were chosen to train for ERT. Training will be conducted in-house by BCSO Patrol Services SWAT. It is anticipated by the Sheriff's Office that eight more officers will become members of ERT, which will be addressed in FY 2014-15.

The second section being funded is the Communications Section. This section will provide internal and external communications for the Sheriff's Office, which includes communications for change management within the Office, annual reports, public information, employee communication for over 1,600 Sheriff's employees, and community events and community initiatives.

Within the Non-Departmental General Fund budget, \$2,924,789 is funded for an increase in special allowances and a three percent salary adjustment for officers. This is budgeted in accordance with the Collective Bargaining Agreement signed in May 2012.

Funding is allocated in the Capital Improvement Fund for capital projects in the amount of \$5,789,287, which include a Records Management System (\$4,500,000), COBAN Digital Video System (\$300,000), Criminal Investigations Division Desktop Replacement with Toughbooks (\$228,000), Academy Parking Lot Surfacing (\$196,497), Patrol Shotguns and Vests (\$169,000), Omnixx Force Web (\$152,040), Patrol and SWAT Tasers (\$102,000), Tasers for the Warrants Section (\$37,620), Ballistic Shields for the Warrants Section (\$14,130), and Level IIIA Body Armor for Patrol (\$90,000).

Grant funding is also being provided for Bulletproof Vests for Patrol in the amount for \$43,725.

Authorized Positions:

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget
Sheriff Administration & Operational			
Change Management Specialist^	0	1	1
Chief Communications Officer^	0	1	1
Chief Deputy	1	1	1
Clerk	3	3	3
Crime Victims Liaison	1	1	1
Criminal Warrants Processor	5	5	5
Deputy Chief - Training, Plans & Standardization^	0	1	1
Deputy Chief - Criminal Investigations^	0	1	1
Deputy Chief - Patrol^	0	1	1
Deputy Chief^	3	0	0
Deputy Sheriff – Law Enforcement	321	321	321
Deputy Sheriff - Law Enforcement Captain	4	4	4
Deputy Sheriff - Law Enforcement Lieutenant	13	13	13
Deputy Sheriff -Law Enforcement Sergeant	37	37	37
Deputy Sheriff -LE Investigator	37	42	42
Digital Imaging Specialist^	4	2	2
Director of Communications & Tech Service^	1	0	0
Director of Grants & Public Information	1	1	1
Evidence Receipt Clerk**	3	3	3.5
Executive Assistant	1	1	1
Fingerprint Examiner*	12	12	12
GIS Analyst	1	1	1
Latent Print Examiner	1	1	1
Manager – ID & Records	1	1	1
Office Assistant I	1	1	1
Office Assistant II*	3	3	3
Office Assistant III	14	15	15
Office Assistant IV	5	5	5
Operations Supervisor - Patrol Division	1	1	1
Pre-Employment Coordinator	1	1	1
Pre-Employment Specialist	2	2	2
Public Safety Communications Manager	1	1	1
Public Safety Communications Supervisor	4	4	4
Public Safety Dispatcher I	21	21	21
Public Safety Dispatcher II*	11	11	11
Public Safety Operator	11	11	11
Records & ID Services Supervisor	1	1	1

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Records Supervisor	4	4	4
Records/Identification Clerk*	43	43	43
Sheriff	1	1	1
Technical Support Specialist III	1	1	1
Technical Support Specialist IV	0	0	1
<i>Subtotal - Administration & Operational</i>	575	580	581.5
Court Security			
Deputy Chief - Court Security & Judicial Services^	1	1	1
Deputy Sheriff - Law Enforcement	109	109	109
Deputy Sheriff - Law Enforcement Lieutenant	1	1	1
Deputy Sheriff -Law Enforcement Sergeant	4	4	4
Office Assistant II	2	2	2
Office Assistant IV	1	1	1
<i>Subtotal - Court Security</i>	118	118	118
<i>Total Sheriff – Law Enforcement</i>	693	698	699.5

*Denotes one or more frozen positions.

^Mid-year program change in FY 2012-13.

**One part-time position.

SHERIFF - SUPPORT SERVICES

FUND: 100
ACCOUNTING UNIT: 2702
2704-2706

Mission: The Sheriff Support Services includes Personnel, Business Office, Warehouse, and Technical Services sections. The Personnel Section's mission is to support Public Safety through effective oversight and implementation of human resource services to the Bexar County Sheriff's Office. The Business Office's mission is to be progressive in their abilities to provide superior service, increase productivity, implement procedures that are cost effective, and provide leadership in the allocation and disbursement of county funds. The mission of the Warehouse Section is to provide professional delivery and professional management of all requested supplies and to meet and exceed the challenges of an ever changing supply environment. The Technical Services Section's mission is to improve staff efficiency and increase productivity through the research, planning, acquisition, implementation and support of applicable technologies.

Vision:

Personnel:

To support Public Safety through effective oversight and implementation of human resource services to the Bexar County's Sheriff's Office.

Business Office:

To excel in service and support to all Sheriff's Office Division, County entities and the public while persistently pursuing innovative and cost effective methods to reduce costs and increase efficiency.

Warehouse:

To be a good steward's of Sheriff Office resources and to support to those who protect and serve.

Technical Services:

To increase the transparency of the technology layer and respective components that support the organization's automated business processes and to blend technology with the other significant business process components (human resources, best business practices, policies, etc.) to meet or exceed ever-increasing citizen expectations.

Goals and Objectives:

Personnel:

- To provide leadership by promoting a broad set of principles and standards of conduct, which will govern the employer/employee relationship and enable the Sheriff's Office to successfully provide for public safety
- To facilitate the implementation of plans and procedures that address the resource needs of the Sheriff's Office
- To provide quality services accessible to all employees
- To limit possible litigation by promoting Human Resources principles which enable the Sheriff's Office to function in an effective manner

Business Office:

- Process, reconcile and deposit all funds, cashier reports and deposit warrants to County Auditor and Treasury within three business days
- Collect, distribute, bills of cost, capias, Justice of the Peace administrative fees, and other miscellaneous transactions on a daily basis
- Process all bond types, surety, Personal Recognizance Bonds, Out of County, and Capias

- Prepare and type manual check for Civil Division which include refunds and disbursements
- Process all requisitions for all services within a 24-hour period in the Lawson Financial System
- Ensure equipment service call for fax/copier are completed in a timely manner to prevent work delays
- Process and maintain extradition funds to ensure travel expenditures are processed timely in order to replenish the funds on hand
- Staff will effectively cross train in all areas within the Business Office on in-house processes and procedures to ensure effectiveness
- Collect and cashier bond forfeitures timely and effectively on a daily basis
- Process refund, disbursement checks, and ensure check stock is maintained

Warehouse:

- Receive, safeguard and effectively dispense all supplies and materials ordered and required of the Bexar County Sheriff Office
- Monitor and process all requisitions effectively and efficiently
- Review and reduce all excessive ordering
- Conserve all available resources
- Ensure that operations in the Warehouse are timely and 100% accurate
- Communicate effectively with all internal and external customers on supplies utilization
- Train all personnel on being good stewards of resources and be financially conservative
- Support all operations of the Bexar County Sheriff Office by planning for, storing and delivering all required items
- Implement and use technology to reduce waste and improve efficiency and accountability

Technical Services:

- Minimize business process downtime resulting from a failure of any technology component
- Improve technical support and planning services by informally drafting subject matter experts with appropriate technological skills to provide direct support to specialized projects within their respective division/section
- Position a transition towards a managed competition environment including service charge back and transfer of managerial responsibility
- Continue the migration of technological infrastructure from mainframe to client/server: robust enterprise server, database backend licensing, with the objective being to completely replace our infrastructure
- Aggressively develop and manage our E-sheriff efforts by empowering citizens and staff through the provision of information via our public Internet presence and the development of our organizational Intranet

Program Description: The Personnel section supports employment and human resource functions for the Sheriff's Office including, but not limited to recruitment, job postings, rehires, and processing pre-employment assessments. Personnel is also responsible for all timekeeping transactions, tracking of military leave, payroll submittals including shift, duty, and supervisory differentials, detention and law enforcement step pay plans, education incentives, uniform and parking allowances, law enforcement and jailer proficiency certification pay, and overtime and compensatory time. This section also responsible for maintaining all employee files. Personnel also processes promotion and transfer lists to market, enroll, and qualify applicants through the civil service procedures. This section also issues and maintains the badges, credentials and parking permits within the Sheriff's Office. Any employee medical or injury related events that involving long-term absences, Family Medical and Leave Act (FMLA) requests, worker's compensation, and/or light duty. This section also maintains the standards of the Collective

Bargaining Agreement (CBA) and assists supervisors with any application the agreement. This section accepts walk-ins and telephone calls regarding employees returning to work, sick leave balances, payroll, FMLA, workers' compensation claims, light duty, employment, and/or resignations. This section is also involved with the employee grievance processes and hearings with Bexar County Sheriff's Civil Service Commission and supports the Sheriff's Office with employee disciplinary actions.

The Business Office processes and ensures all account payables are paid accurately and in timely fashion. This section collects, audits, and deposits collections and payments for the Civil Division to include, Order of Sales, Executions, "Tax Suit," as well as, other various fees. This section also processes inmate restitution payments from the Banking Section and from the courts. The Business Office collects, verifies, cashiers, and deposits funds for "Cash Bonds" and "Capias Profine" on a daily basis. This section also prepares and processes "Extradition" trip vouchers and ensures requisitions are processed timely to replenish extradition funds. This section also processes all service and reimbursement requisition in Lawson. The Business Office maintains records, archives annually and prepares annual reports on all transactions performed. This section is also responsible for cashiering all quantities of cash, business checks, and money orders for the Sheriff's Office and resolves any inquiries pertaining to Business Office transactions and various procedures. This section creates and tracks collection letters for Bond Forfeitures and tracks inventory for in and out of county transactions.

The Warehouse section provides internal and external customer service and answers phone calls in a prompt, efficient, respectful, and dignified manner. The Warehouse section opens any incoming correspondence and disseminates to the appropriate desk/area for continued processing. All funds that are utilized are accounted for through the Warehouse section. This section also trains customers on the requirements of processing a requisition in the Lawson system and processes customer supply requests within 48 hours of receipt. This section is also responsible for reviewing requisitions for accuracy and appropriateness of supply issuance.

The Technical Services section provides direct responsibility for the complex mainframe environment that is comprised of several hundred zero client machines and printers requiring intimate familiarity with the complex technology layer and infrastructure that supports the unique mission-critical and life safety business processes, which includes security access for several thousand users (Bexar County, multiple local, regional, state and federal law enforcement agencies) for the Computer Assisted Dispatch System (CADS), Inmate Management Information Systems (IMIS) and several subsystems with the Criminal Justice Information System (CJIS). This section also manages the staff's access to the National Law Enforcement Telecommunications System (NLETS), National Crime Information Center (NCIC), Texas Crime Information Center (TCIC) and several San Antonio Police Department systems. This section also provides direct responsibility of the complex computer environment that is comprised of several hundred workstations, multiple servers and a variety of network components including: fiber optic cabling, switches, routers, etc.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Number of Employee Personnel Files Maintained	6,586	6,619	6,694
Number of Bail Bond Fees Collected, Cashiered, Deposited	32,133	36,064	40,391
Number of Supply Requisitions Submitted	26,000	30,000	30,000
Support Call Requests	18,500	20,000	22,500

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Efficiency Indicators:			
Number of Records Maintained per FTE	311	297	372
Number of Weekly deposit-bail bond fees	2,677	2,755	3,366
Average time to process a Requisition in Lawson (minutes)	15	12	12
Average Time per Support Call Resolved – Mainframe (minutes)	10	15	10
Effectiveness Indicators:			
Percentage of Labor Relation Lawsuit Activity per Size of Workforce	2%	3%	3%
Bail bond fees	535	551	673
Percent of Requisitions Processed in 24 hours	80	85	85
Percentage of Support Calls Resolved - Mainframe	100%	100%	100%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,959,632	\$2,134,745	\$2,118,265	\$2,198,496
Travel and Remunerations	0	0	0	24,855
Operational Costs	2,855	9,145	9,200	157,362
Supplies and Materials	6,009	22,100	16,773	48,915
Total	\$1,968,496	\$2,165,990	\$2,144,238	\$2,429,628

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increased by 13.3 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increased by 3.8 percent when compared to FY 2012-13 estimates. Two program changes were approved.
- The Travel and Remunerations group is a new appropriation allocated for training within the Sheriff's Support Services budget. The Office began an initiative to fully train staff on topics such as labor relations, employment law, human resource administration, and warehouse management.
- The Operational Costs group increased significantly when compared to FY 2012-13 estimates primarily due to funding for technology in the amount of \$85,638. Funded technology includes accounting software, financial software, check-writing software, printer and computer replacements, port switches, and media storage. Funding was also provided for recruitment services and critical incidence counseling for Deputies, separate and apart from counseling services provided as part of employee counseling services, as this was deemed a specialized counseling need.

- The Supplies and Materials group increased significantly when compared to FY 2012-13 estimates due to funding for office furniture in FY 2013-14. Some furniture within the Sheriff's Office is in need of replacement. Funding is also allocated to replace pallet jacks, carts, and shelving for the Warehouse.
- The FY 2013-14 Adopted Budget included two program changes in the amount of \$110,020 as described below:
 - The first program change added one Banking Supervisor (E-04) in the amount of \$55,010, which includes salary and benefits. During an internal audit, it was found that Banking Supervisors were handling responsibilities of the clerks. The addition of this position will allow the Banking Supervisors to supervise the clerks, as recommended by the County Auditor's Office.
 - The second program change added one Human Resource Analyst (E-05) in the amount of \$55,010, which includes salary and benefits. This position will be responsible for handling process analysis, data mining and analysis, new processes to address personnel and workflow issues, and employee audits and reports. The Office is currently working on reducing manual processes through use of technology tools and software.

Authorized Positions:

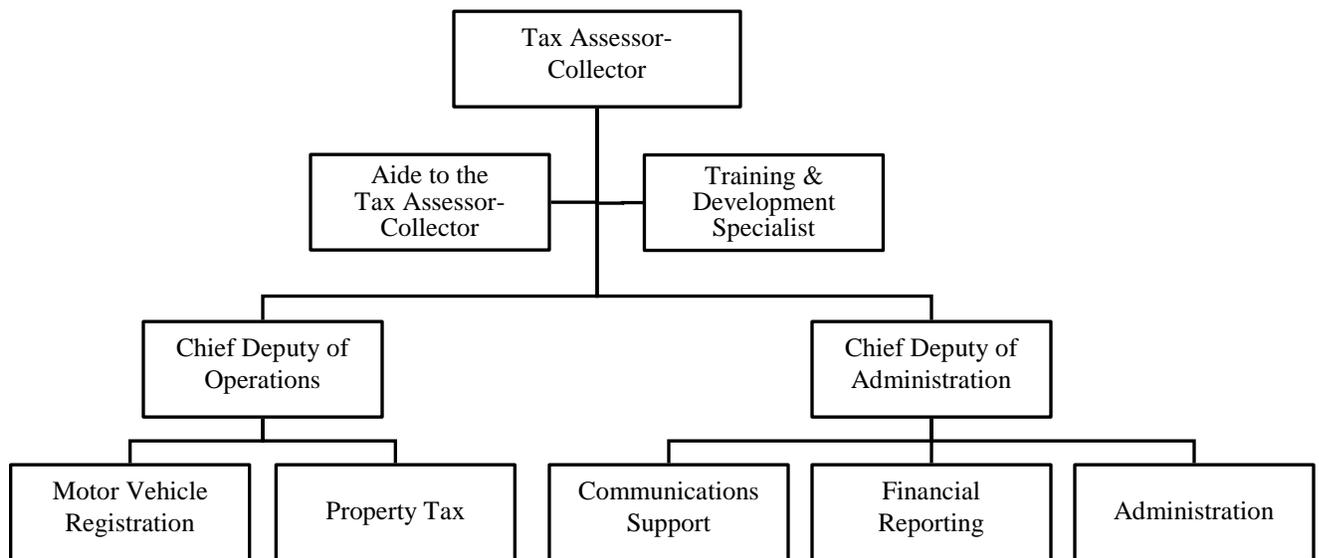
	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Banking Supervisor	4	4	5
Business Manager	1	1	1
Business Office Operations Supervisor	1	1	1
Business Office Supervisor	1	1	1
Chief Administrative Officer^	0	1	1
Clerk	1	1	1
Deputy Chief - Inmate Fiscal Services^	1	0	0
Director of Administration^	1	0	0
Grievance & Appeals Specialist	1	1	1
Human Resources Analyst	0	0	1
Human Resources Manager	1	1	1
Inmate Banking Clerk	12	13	13
Lead Accounting Clerk	3	2	2
Network Architect II	1	1	1
Office Assistant II	4	4	4
Office Assistant III	1	1	1
Office Assistant IV	3	4	4
Personnel Supervisor	1	1	1
Senior Technology Business Analyst*	1	0	0
Software Engineer*	0	1	1
Supply Clerk I	2	2	2
Technical Services Manager	1	1	1
Technical Support Specialist IV	1	1	1

	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Estimate	Budget
Worker's Compensation/Light Duty Coordinator	1	1	1
<i>Total - Sheriff's Office Support Services</i>	43	43	45

**Position was retitled during FY 2011-12.*

^Mid-year program change in FY 2012-13.

TAX ASSESSOR - COLLECTOR



TAX ASSESSOR - COLLECTOR

FUND: 100
ACCOUNTING UNIT:
3300, 3302, 3310, 3313

Mission: The Tax Assessor-Collector's mission is to calculate the ad valorem property tax levy, administer collections, centrally provide remittances and reporting to all taxing jurisdictions, as well as provide vehicle registration and titling services as an agent for the Texas Department of Motor Vehicles and the Texas Alcoholic and Beverage Commission.

Vision: To serve as a leader in providing enhanced and innovative levels of customer service with professionalism and pride.

Goals and Objectives:

- Provide taxing jurisdictions with easy, secure, and continuous access to tax assessing and collection information and data for their area.
- Provide incentives and reduce barriers to the public to support improved tax assessing, collecting and vehicle titling services, i.e., "one stop" services.
- Serve as a model for other county agencies or offices by providing good management and maintaining effective internal controls.
- Minimize redundant operations and systems.
- Develop a seamless process for remitting payments to taxing jurisdictions.
- Support and fund pilot programs to quickly assess emerging technologies and approaches to cash management, tax assessment and collection, and vehicle registration and titling.
- Assume a greater leadership role to identify and resolve issues.
- Foster a learning organization with a supportive work environment where all employees can acquire the knowledge, skills, and tools to succeed and are valued and respected for their shared contributions to the organization's mission.

Program Description: The Tax Assessor-Collector is elected Countywide for a term of four years. The Tax Assessor-Collector has two primary areas of responsibility: calculation and collection of ad valorem taxes and the registration and titling of motor vehicles. The Tax Assessor-Collector also acts as an agent for the Texas Department of Motor Vehicles, Texas State Comptroller of Public Accounts and Texas State Beverage Commission to collect beer and liquor license fees.

Ad Valorem Taxes – The Tax Assessor-Collector is responsible for the assessment and collection of current and delinquent ad valorem taxes on real and personal property for Bexar County and forty-five other taxing units. Included in the collection of taxes is the mailing out of a combined tax statement. Consolidation of all tax collection with the Tax Assessor-Collector yields savings in cost of tax collection for all taxing entities, and therefore the County citizens. Bexar County and all other taxing units have designated the Tax Assessor-Collector as the official who calculates the annual effective tax rate.

Motor Vehicle Registration and Titling – The Tax Assessor-Collector acts as an agent for the Texas Department of Transportation – Division of Motor Vehicles Titles and Registrations and the State Comptrollers of Public Accounts in registering, licensing, titling, and collecting sales tax on motor vehicles in Bexar County.

The Tax Assessor-Collector operates three branch offices located in highly populated areas of the County. These satellite locations provide the citizens of Bexar County convenient access to services provided by the Office of the Tax Assessor-Collector.

Performance Indicators:

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

Work Load Indicators:

Incoming/Outgoing Mail	554,230	524,988	540,738
Motor Vehicle Registrations Processed	1,436,201	1,450,563	1,465,069
Ad Valorem Taxes Assessed	\$2.57 Billion	\$2.65 Billion	\$2.7 Billion
Tax Statements Mailed	839,613	848,059	855,949

Efficiency Indicators:

Percentage of Calls Answered	95.2%	94.1%	95.0%
Title and Register Vehicles per Day, Per FTE (Including In Person, Franchise Dealers and Title Services)	91	91	92

Effectiveness Indicators:

Mail Sorting Accuracy	95.5%	94.1%	95.0%
Train Clerks Regarding Current Laws and Procedures for State of Texas within 10 Days	97%	98%	98%
Hearing Held Once a Month and Rejections Corrected on a Daily Basis to Ensure 100% Accuracy	100%	100%	100%

Appropriations:

FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
Actual	Budget	Estimate	Budget

Personnel Services	\$8,203,006	\$8,478,259	\$8,376,172	\$8,597,657
Travel and Remunerations	20,651	28,000	28,336	28,000
Operational Costs	658,495	596,304	553,557	668,084
Supplies and Materials	585,585	579,693	621,619	640,520
Capital Expenditures	0	10,000	9,445	0

Total ***\$9,467,737*** ***\$9,692,256*** ***\$9,589,129*** ***\$9,934,261***

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 3.6 percent when compared to the FY 2012-13 estimates due to an increase in Personnel Services.
- The Personnel Services group increases by 2.6 percent when compared to the FY 2012-13 estimates, due to the program changes as described below.
- The Travel and Remunerations group decreases by 1.2 percent when compared to FY 2012-13 estimates. Funding is provided for required training and certification for the incoming Tax Assessor-Collector.
- The Operational Costs group increases by 20.7 percent when compared to FY 2012-13 estimates. This increase is due to an increase in Rental Expenses for the NE Substation.
- The Supplies and Materials group increases by 3 percent when compared to FY 2012-13 estimates. This increase is due to funding provided for the purchase of furniture and other various supplies and materials for the incoming Tax Assessor-Collector and staff.
- Funding for security camera upgrades, a folding and stuffing machine, a queuing system, a Microfilm machine and printer, and replacement of carpet is appropriated in the County Buildings Capital Improvement Fund for the Tax Office.
- There are two program changes for a total cost of \$64,823.
 - The first program change adds a Project Director (E-08), at a cost of \$59,640. With the addition of the Project Director, the Tax Office will evaluate the effectiveness of Special Inventory Tax administrative procedures, guide customer service centers, investigate fraudulent activity, support the Tax Assessor in accomplishing the full range of duties, and manage special projects as directed by the Tax Assessor.
 - The second program change reclassifies two Vault Cashiers from (NE-03) to Vault Cashiers II (NE-04), for a total cost of \$5,183. This reclassification will establish create a career ladder within the Financial Reporting Department of the Tax Office.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administration			
Tax Assessor - Collector	1	1	1
Administrative Clerk II	1	1	1
Aide to the Tax Assessor - Collector	1	1	1
Chief Deputy of Administration	1	1	1
Chief Deputy of Operations	1	1	1
Human Resource Technician	1	1	1
Office Assistant II	1	1	1
Office Assistant III	1	1	1
Training and Development Specialist	1	1	1
Project Director	0	0	1
<i>Total Administration</i>	9	9	10
Communications Support			
Archive & Research Processor	1	1	1
Information Clerk	12	12	12
Lead Clerk – Information Center	1	1	1
Office Supervisor	1	1	1
Public Information & Support Manager	1	1	1
Purchasing Clerk	0	1	1
Support Services Clerk	2	1	1
Support Services Supervisor	1	1	1
<i>Total Communications Support</i>	19	19	19
Financial Reporting			
Accounting Assistant I	4	4	4
Account Clerk	6	6	6
Financial Reporting Manager	1	1	1
Financial Reporting Supervisor	1	1	1
Lead Account Clerk	2	2	2
Lead Vault Cashier	1	1	1
Office Assistant II	1	1	1
Refund Audit Clerk	2	2	2
Vault Cashier	4	4	2
Vault Cashier II	0	0	2
<i>Total Financial Reporting</i>	22	22	22
Motor Vehicle Registration			
Beer/Liquor License Processor	1	1	1
Downtown Station Manager	1	1	1
Lead Title & Registration Processor	5	5	6
Motor Vehicle Inventory Clerk	2	2	2
Motor Vehicle Registration Director	1	1	1
Motor Vehicle Training Instructor	1	1	1

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Office Assistant II	1	1	1
Senior Vehicle Inventory Clerk	1	1	1
Substation Manager	3	3	3
Title & Registration Processor I	67	67	66
Title & Registration Processor II	16	16	16
Title & Registration Supervisor	6	6	6

<i>Total Motor Vehicle Registration</i>	<i>105</i>	<i>105</i>	<i>105</i>
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Property Tax

Assessing Processor	4	4	4
Assessing Processor Technician	4	4	4
Lead Property Tax Processor	5	5	5
Office Assistant II	1	1	1
Property Tax Manager	1	1	1
Property Tax Processor I	20	20	20
Property Tax Processor II	11	11	11
Property Tax Supervisor	3	3	3

<i>Total Property Tax</i>	<i>49</i>	<i>49</i>	<i>49</i>
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<i>Total Tax Assessor-Collector</i>	<i>204</i>	<i>204</i>	<i>205</i>
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TRIAL EXPENSE

FUND: 100
ACCOUNTING UNIT: 9951

Program Description: The Trial Expense budget allocates funding for various costs directly related to trials and appeals, including expenses for prosecution, defense, and adjudication of cases. These costs include: travel expenses associated with cases requiring a change of venue and payment for appeals cases argued before the Court of Criminal Appeals; psychiatric evaluations, which may be done at the request of either the State or defense; and professional testimony for both defense and District Attorney experts. Funding is also provided for court costs, which include freelance court interpreters, the breath test program, required AIDS and STD testing, and a fee to fund the 4th Administrative Judicial Region. Investigation services, which are considered a cost of indigent defense, are also funded in the Trial Expense budget.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Operational Costs	\$1,131,644	\$1,103,220	\$1,138,859	\$1,123,084
Supplies and Materials	106,500	148,323	165,771	165,771
<i>Total</i>	<i>\$1,238,144</i>	<i>\$1,251,543</i>	<i>\$1,304,630</i>	<i>\$1,288,855</i>

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget decreases 1.2 percent when compared to the FY 2012-13 estimates as described below.
- The Operational Costs group decreases by 1.4 percent when compared to FY 2012-13 estimates due to funding Court Cost at FY 2012-13 budget levels.
- The Supplies and Materials remains flat compared to FY 2012-13 estimates, which includes funding for breathalyzer services.
- There are no program changes to the FY 2013-14 Adopted Budget.

4TH COURT OF APPEALS

FUND: 100
ACCOUNTING UNIT: 3500

Program Description: The 4th Court of Appeals has intermediate appellate jurisdiction in both civil and criminal cases appealed from the District Courts and the County Courts-at-Law. The jurisdiction covers a 32-county geographical region surrounding San Antonio. The 4th Court of Appeals hears cases that have not yet been submitted to the Supreme Court of Texas or the Court of Criminal Appeals. Cases decided by County Courts-at-Law involving amounts of \$100 or less are excluded. By statute, the 4th Court of Appeals consists of one Chief Justice and six Justices elected within the 32-county district for staggered six-year terms.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$70,971	\$71,303	\$71,375	\$74,940
Operational Costs	3,331	3,180	3,232	3,200
<i>Total</i>	<i>\$74,302</i>	<i>\$74,483</i>	<i>\$74,607</i>	<i>\$78,140</i>

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget reflects an increase of 4.7 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increases by 5.0 percent when compared to the FY 2012-13 estimates due to an increase in employee contribution for Health Insurance.
- The Operational Costs group remains relatively flat compared to FY 2012-13 estimates.
- There are no program changes in the FY 2013-14 Adopted Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Chief Justice	1	1	1
Justice	6	6	6
<i>Total – 4th Court of Appeals</i>	<i>7</i>	<i>7</i>	<i>7</i>

ROAD FUNDS



Evans Flood Project (Precinct 3)

This project upgraded Evans Road above the Elm Waterhole Creek to mitigate flooding in a rapidly developing residential area in the unincorporated area of Bexar County. Construction included a span bridge structure, roadway widening with taper-downs, channel grading, drainage easement acquisition, and utility relocation. The project was completed for \$3.8 million.

Bexar County, Texas
County Road and Bridge Company 207
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$10,124,808	\$15,180,317	\$16,103,603
Total Beginning Balance	\$10,124,808	\$15,180,317	\$16,103,603

Revenue

Property Taxes	\$693	\$1,017	\$400
Other Taxes	3,531,360	2,198,906	1,149,000
Licenses and Permits	0	116,976	100,000
Intergovernmental Revenue	87,783	85,000	85,000
Fees on Motor Vehicles	14,265,563	14,167,387	14,150,000
Service Fees	543,615	683,903	600,000
Proceeds from Sales of Assets	58,651	596	1,000
Proceeds from Debt	0	148	0
Other Revenue	142,420	71,988	35,000
Subtotal	\$18,630,085	\$17,325,921	\$16,120,400
Interfund Transfers	\$2,770,000	\$2,770,000	\$0
Total Revenues	\$21,400,085	\$20,095,921	\$16,120,400

TOTAL AVAILABLE FUNDS	\$31,524,893	\$35,276,238	\$32,224,003
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APPROPRIATIONS

Capital Projects	\$0	\$0	\$0
Highways	14,009,556	15,773,165	18,027,504
Capital Expenditures	2,335,020	3,399,470	4,281,680
Subtotal	\$ 16,344,576	\$19,172,635	\$22,309,184
Interfund Transfers	\$0	\$0	\$4,000,000

TOTAL OPERATING APPROPRIATIONS	\$16,344,576	\$19,172,635	\$26,309,184
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Appropriated Fund Balance	\$15,180,317	\$16,103,603	\$5,914,819
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TOTAL APPROPRIATIONS	\$31,524,893	\$35,276,238	\$32,224,003
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PUBLIC WORKS - COUNTY ROAD AND BRIDGE FUND

Company: 207

Mission: The mission of the Public Works – Road and Bridge Division is to provide for the safe and efficient movement of people and commerce over County roads and bridges; to assist in improved air and water quality and land development through administering environmental regulations and subdivision development standards; and to efficiently and effectively manage the resources of the Public Works Department.

Program Description: During FY 2010-11 the County Road and Bridge Fund was created by consolidating the Farm to Market and Lateral Road Fund (096) and the Special Road and Bridge Fund (280). The merging of the two funds was done due to declining revenues from vehicles sales tax which caused a deficit in the Farm to Market and Lateral Road Fund. The County Road and Bridge Fund continues to provide construction and maintenance of County roadways and bridges. It also continues to combine funding for major road improvement projects to be performed by the County, including all operational costs (personnel, operational, supplies, and capital expenditures) related to completing those projects.

Revenue sources for this fund are generated from vehicle registration fees and fees on the sale of motor vehicles and are augmented by funds from the State based on road miles maintained. During the 83rd Texas legislative session, state officials approved the option for Commissioners Court to collect an additional \$10 motor vehicle registration fee to be used and collected by the Regional Mobility Authority for long-term transportation projects. The FY 2013-14 Adopted Budget includes the recommendation for Bexar County to exercise its option at collecting the fee. Construction and maintenance of the farm to market road system is coordinated with the Texas Department of Transportation and is currently carried out by staff in three Public Works service centers. All operational expenses for the County’s Public Works service centers are included in this fund. Also included are costs for plat reviews, subdivision construction plan reviews, traffic engineering, right of way management and acquisition services, construction inspection and monitoring, capital project design review, capital project management, and limited in-house design.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Indicators:

Number of Work Orders for Traffic Maintenance	1,178	1,250	1,350
Number of Work Orders for Road Maintenance	2,237	2,400	2,500
Number of Road Center Lane Miles Maintained	1,244	1,275	1,300
Number of Online Work Requests Received	397	600	700

Efficiency Indicators:

Number of Work Orders Processed per FTE – Traffic	107	114	123
Number of Work Orders Processed per FTE – Road Maintenance	13.16	14.12	14.71
Number of Online Work Requests Processed per Week	7.6	11.54	13.46
Cost per Work Order for Maintenance	\$3,635	\$3,388	\$3,253

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Effectiveness/Outcome Indicators:

Percent of Work Orders Completed– Road Maintenance	95%	96%	97%
Percent of Work Orders Completed– Traffic Maintenance	97%	98%	98%
Percent of Miles of Roads Resurfaced	7.6%	8.0%	7.8%
Percent of Online Work Order Requests Completed	98%	98%	98%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$9,064,094	\$10,501,897	\$9,382,997	\$10,468,188
Travel and Remunerations	28,768	46,002	28,671	22,670
Operational Costs	1,405,593	2,022,032	2,030,447	2,494,970
Supplies and Materials	3,511,101	5,420,505	4,331,049	5,041,676
Capital Expenditures	2,335,020	3,399,470	3,399,470	4,281,680
Interfund Transfers	0	0	0	4,000,000
Total	\$16,344,576	\$21,389,906	\$19,172,634	\$26,309,184

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget for the County Road and Bridge Fund increases significantly when compared to prior fiscal years. The increase is attributed to the Interfund Transfer explained below.
- The Personnel Services group increases 12 percent when compared to the FY 2012-13 estimates. The FY 2013-14 Adopted Budget provides sufficient funding based on historical trends of vacancies and all filled authorized positions in the County Road and Bridge Fund. The personnel appropriation also includes costs associated with the adopted non-exempt pay table market adjustments.
- The Travel and Remunerations Group decreases 20.9 percent from FY 2012-13 estimates. The FY 2013-14 Adopted Budget includes sufficient funding for mandatory personnel travel and training.
- The Operational Costs group represents an increase of 23 percent from the FY 2012-13 estimates. The increase is due to data collection services, for the amount of \$400,000, used every three years for a countywide evaluation of existing roads. This appropriation includes funding for various contracted services, which cover traffic signal and pavement stabilization services. It also includes funding for garbage disposal services, which cover expenses for neighborhood trash cleanup services.
- The Supplies and Materials budget increases 16 percent when compared to FY 2012-13 estimates. The FY 2013-14 Adopted Budget includes increases for construction supplies and materials and vehicle fuel and oil. Costs to specific materials used in paving and construction roads has risen from previous years.
- The Capital Expenditures group increases significantly due mostly to capital improvements funded for the Judson Service Center and Heavy Equipment purchases.

- The FY 2013-14 Adopted Budget includes an Interfund Transfer totaling \$4,000,000 which will provide cash funding for new road projects within the County Road and Bridge Multi-Year Project Fund.
- The FY 2013-14 Adopted Budget includes one program change which provides supplemental salary pay for positions that have taken on additional duties now that the County has acquired the responsibilities of the Alamo Regional Mobility Authority. The total cost of this program change is \$14,453. The positions and percentages are: Administrative Assistant – 5 percent, Engineering Services Manager – 5 percent, Fiscal and Administrative Services Manager – 5 percent, and the Capital Projects Engineer – 5 percent.
- There are no single-year road projects for FY 2013-14. Any small road projects identified during the fiscal year will be funded using existing budget within the operational and supplies appropriations.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Administration			
Administrative Assistant	1	1	1
Administrative Clerk I	1	0	0
Asset Manager	0.5	0.5	0.5
Attorney III	1	1	1
Capital Projects Engineer	1	1	1
Capital Projects Manager	0	0	0
Civil Engineers	2	2	2
Civil Engineering Assistant*	6	7	7
Construction Administration Engineer	1	1	1
Construction Inspector I	5	5	5
Construction Inspector II	4	4	4
County Engineer	1	1	1
Design Engineer	0	0	0
Development Services Engineer	1	1	1
Engineering Services Manager	0.5	0.5	0.5
Engineering Technician II	2	2	2
Fiscal and Administrative Services Manager	1	1	1
GIS Analyst	1	1	1
Human Resources Technician	1	1	1
Office Assistant II	1	0	0
Office Assistant IV	3	4	4
Office/Contracts Supervisor	1	1	1
Paving Crew Foreman	1	1	1
Public Works Operations Manager	1	1	1
Right of Way Specialist	1	1	1
Safety and Training Coordinator	0	0	0
Safety Program Supervisor	1	1	1

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Senior Construction Inspector	1	1	1
Streets and Drainage Manager	0	0	0
Subdivision Technician	1	1	1
Survey Crew Chief	1	1	1
Survey Crew Worker	1	1	1
Survey Instrument Operator	1	1	1
Technical Support Specialist III	1	1	1
Traffic Engineer	0	0	0
Traffic Safety Coordinator	1	1	1
<i>Total – Administration</i>	46	46	46
Southeast Service Center			
Administrative Clerk II	1	1	1
Concrete Crew Foreman	1	1	1
Equipment Operator I	30	30	30
Equipment Operator II	8	8	8
Equipment Operator II w/Pesticide Licenses	2	2	2
Fence Crew Foreman	0	0	0
Field Maintenance Worker	19	19	19
Paving Crew Foreman	0	0	0
Public Works Assistant Superintendent	3	3	3
Public Works Superintendent	1	1	1
Senior Equipment Operator	10	10	10
Tire Service Worker	1	1	1
Welder I	1	1	1
<i>Total – Southeast Service Center</i>	77	77	77
Northeast Service Center			
Administrative Clerk II	1	1	1
Equipment Operator I	19	19	19
Equipment Operator II	6	6	6
Equipment Operator II w/Pesticide Licenses	2	2	2
Field Maintenance Worker	11	11	11
Pavement Marking Operator I	1	1	1
Pavement Marking Operator II	2	2	2
Public Works Assistant Superintendent	2	2	2
Public Works Superintendent	1	1	1
Senior Equipment Operator	3	3	3

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Traffic Control Fabricator I	1	1	1
Traffic Control Fabricator II	1	1	1
Traffic Counter I	1	1	1
Traffic Counter II	1	1	1
Traffic Maintenance Supervisor	1	1	1
Traffic Sign Technician I	3	3	3
Traffic Sign Technician II	3	3	3
<i>Total – Northeast Service Center</i>	59	59	59
Northwest Service Center			
Administrative Clerk II	1	1	1
Equipment Operator I	18	18	18
Equipment Operator II	6	6	6
Equipment Operator II w/Pesticide Licenses	2	2	2
Field Maintenance Worker	13	13	13
Public Works Assistant Superintendent	1	1	1
Public Works Superintendent	1	1	1
Senior Equipment Operator	3	3	3
<i>Total – Northwest Service Center</i>	45	45	45
Public Works - Fleet Maintenance			
Automotive Part Clerk	1	1	1
Equipment Maintenance Coordinator	1	1	1
Mechanic I	7	7	7
Mechanic II	3	3	3
<i>Total – Public Works Fleet Maintenance</i>	12	12	12
<i>TOTAL –COUNTY ROAD & BRIDGE FUND</i>	239	239	239

*Note: This position was an out-of-cycle addition during FY 2012-13.

PUBLIC WORKS - COUNTY ROAD AND BRIDGE MULTI-YEAR PROJECTS

Company: 700

The County Road and Bridge Multi-Year Road Projects include those that were debt funded since FY 2005-06, as well as some projects that are cash funded in the preliminary phases. The FY 2013-14 Adopted Budget funds a total of \$21,425,000 from the following sources: \$13,425,000 from new debt issuances, \$4,000,000 in cash transferred from the County Road and Bridge Fund, and \$4,000,000 from completed projects and available contingencies.

The following new projects are funded through design and construction: Shaenfield Place Subdivision (\$3,500,000), and Steubing Road (\$3,000,000). The following new projects are funded through design only: Old F.M. 471 & Talley Road (\$1,500,000), and Talley Road Phase I (\$1,875,000). The following new projects are funded through design and partial construction: Marshall Road (\$1,000,000) and Bulverde Pedestrian Amenities (\$2,100,000). The following existing projects will be funded for completion: Bulverde Phase IV (\$1,000,000), Glen Mont (\$1,500,000), Candlewood Phase I (\$3,250,000), Palm Park (\$600,000), and Roft Road (\$2,100,000).

Below is a list of all active multi-year road projects, including the newly adopted projects:

Project	Project Budget	Activity to Date	Funds Available
Boerne Stage Road Phase I	\$745,000	\$743,523	\$1,477
Galm Road Phase I	6,405,000	6,286,156	118,844
Borgfeld Road Phase II	3,699,856	1,148,156	2,551,700
Babcock Phase V	2,563,331	1,105,036	1,458,295
Big Country V	5,262,073	4,051,689	1,210,384
West Military Road Extension	2,400,000	1,945,572	454,428
Bulverde Phase IV	4,045,595	1,060,984	2,984,611
Bulverde Phase V	5,750,000	1,164,468	4,585,532
Macdona Subdivision Phase I	3,268,113	324,044	2,944,069
PCT 2 Pavement Restoration	2,755,062	0	2,755,062
Galm Road Phase II	5,500,000	34,324	5,465,676
Walzem Road	2,000,000	751,031	1,248,969
Palm Park	623,000	22,188	600,812
Glen Mont Drive	3,000,000	768,254	2,231,746
Roft Road	3,100,000	436,313	2,663,687
W.T. Montgomery Road Phase I	1,000,000	496,042	503,958
San Antonio Ranch Rehab Phase I	1,000,000	0	1,000,000
TPC Light	360,000	0	360,000
Candlewood Phase I	5,750,000	509,018	5,240,982
Binz Engleman	500,000	0	500,000
Borgfeld Road Phase I	6,376,134	4,429	6,371,705
Old F.M. 471 & Talley Road	1,500,000	0	1,500,000
Talley Road Phase I	1,875,000	0	1,875,000

Project	Project Budget	Activity to Date	Funds Available
Bulverde Pedestrian Amenities	\$2,100,000	\$0	\$2,100,000
Shaenfield Place Subdivision	3,500,000	0	3,500,000
Steubing Road	3,000,000	0	3,000,000
Marshall Road	1,000,000	0	1,000,000
Total	\$79,078,164	\$20,851,227	\$58,226,937
Contingencies	\$144,339	\$0	\$144,339
Grand Total	\$79,222,503	\$20,851,227	\$58,371,276

Bexar County, Texas
ATD & TxDOT Fund Company 701
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$30,560,874	\$38,830,229	\$54,249,026
Total Beginning Balance	\$30,560,874	\$38,830,229	\$54,249,026

Revenue

Other Taxes	\$12,860,384	\$12,845,166	\$12,500,000
Intergovernmental Revenue	4,723,929	10,598,868	7,400,000
Proceeds from Debt	0	92,000,000	48,000,000
Other Revenue	41,637	69,969	26,500
Total Revenues	\$17,625,950	\$115,514,003	\$67,926,500

TOTAL AVAILABLE FUNDS	\$48,186,824	\$154,344,232	\$122,175,526
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APPROPRIATIONS

Highways	\$3,413,746	\$2,147,781	\$50,000,000
Subtotal	\$3,413,746	\$2,147,781	\$50,000,000
Interfund Transfers	5,942,849	97,947,425	0

TOTAL OPERATING APPROPRIATIONS	\$9,356,595	\$100,095,206	\$50,000,000
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Appropriated Fund Balance	\$38,830,229	\$54,249,026	\$72,175,526
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TOTAL APPROPRIATIONS	\$48,186,824	\$154,344,232	\$122,175,526
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TEXAS DEPT. OF TRANSPORTATION AND ADVANCED TRANSPORTATION DISTRICT MULTI-YEAR FUND

Company: 701

The Texas Department of Transportation and Advanced Transportation District Multi-Year Fund includes the following roadway improvement projects:

Culebra Road – FM 3487: The improvements to Culebra Road included upgrades to the existing roadway, a sixth lane, intermittent raised medians at major signalized intersections, and several upgrades at several cross drainage features including relocating a segment of the city street outside of a flood prone area. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District) (Completed)

Blanco Road - FM 2696: The improvements to Blanco Road included upgrading the existing roadway to four lanes, raised the median to separate vehicular travel, several channelized median openings to allow left turn lanes, and several cross drainage features. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District) (Completed)

Loop 1604 – Lower Seguin Road: The improvements will expand Loop 1604 from its existing two-lane configuration to a four-lane divided roadway. The improvements will also include bridge structures crossing the Salitrillo Creek floodplain, new traffic signalization at Autumn Run Road, and flashing beacons at Graytown Road. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District)

Culebra Road – FM 471: The improvements will widen Culebra Road from its existing two-lane configuration to a four-lane divided roadway with anticipated bicycle and pedestrian amenities. The project will increase roadway capacity to allow for projected growth, increase safety with the continuation of the existing section east of FM 1560 and added bicycle amenities will enhance regional mobility. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District)

Potranco Road – FM 1957: The improvements will expand the existing two-lane rural roadway section to an urban roadway section consisting of one 11-foot and one 14-foot travel lane in each direction with a 14-foot raised center median within an 80’ ROW (Minimum). There are three cross drainage structures within these project limits located within the existing 100-year floodplain. The project will relieve traffic congestion by increasing capacity, and will enhance regional mobility. (Pass-Through Financing Agreement between TxDOT and Westside 211 Public Improvement District)

U.S. Highway 281 and Loop 1604: These funds will be used for improvements to portions of U.S. Highway 281 and Loop 1604. All aspects of this project will be managed by the Texas Department of Transportation. Bexar County remitted its portion of the project costs to TxDOT in FY 2012-13.

Project	Project Budget	Activity to Date	Funds Available
Culebra Road - FM 3487	\$23,431,000	\$23,406,187	\$24,813
Blanco Road - FM 2696	30,414,000	27,474,654	2,939,346
Loop 1604 - Lower Seguin Rd.	28,702,000	5,296,757	23,405,243
FM 471-Culebra	18,080,000	4,264,708	13,815,292
FM 1957 - Potranco / 211	55,600,000	4,013,166	51,586,834
U.S. Highway 281 & 1604	92,000,000	92,000,000	0
Total	\$ 248,227,000	\$ 156,455,472	\$ 91,771,528

OTHER OPERATING FUNDS



Northside Swim Center (Precinct 3)

The Northside Swim Center is a 50-meter, Olympic-size outdoor swimming pool and 25-meter diving and warm-up pool. Both swimming pools are built adjacent to the existing Northside Natatorium at Loop 1604 and Hausman Road. The outdoor swim center features shaded seating for 2,400 spectators as well as high-tech timing, lighting, sound and video scoreboard systems.

“The Northside Swim Center will make a big splash in 2015 as host of three prestigious national swimming events. USA Swimming awarded two of the sport's top meets to San Antonio- the Phillips 66 National Championships and the Speedo Jr. National Championships. Both will be held in August 2015. In addition, U.S. Masters Swimming awarded the city its U.S. Masters Swimming Spring National Championships to be held in April 2015. The combined economic impact of these three meets is expected to be \$5 million.” (Source: “Northside Swim Center to host three national swim events.” *Northside ISD* 9 Oct. 2013 nisd.net Web. 19 Nov. 2013.)

Bexar County, Texas
Justice of the Peace Security Fund 112
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$217,767	\$269,253	\$341,142
Total Beginning Balance	\$217,767	\$269,253	\$341,142

Revenue

Court Costs and Fines	\$61,273	\$81,739	\$65,000
Revenue From Use of Assets	830	682	350
Total Revenues	\$62,103	\$82,421	\$65,350

TOTAL AVAILABLE FUNDS	\$279,870	\$351,674	\$406,492
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APPROPRIATIONS

Judicial	\$10,617	\$10,532	\$50,000
Subtotal	\$10,617	\$10,532	\$50,000

TOTAL OPERATING APPROPRIATIONS	\$10,617	\$10,532	\$50,000
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Appropriated Fund Balance	\$269,253	\$341,142	\$356,492
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TOTAL APPROPRIATIONS	\$279,870	\$351,674	\$406,492
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JUSTICE OF THE PEACE SECURITY FUND

COMPANY: 112

The Justice of the Peace Security Fund was created as a result of legislation passed by the 79th Texas Legislature. Effective September 1, 2005, a fee of \$4 is assessed to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Of the money collected, \$3 is deposited in the Courthouse Security Fund, and \$1 is deposited in the Justice of the Peace Security Fund. This fee may only be used to provide funds for specific security enhancements for justice courts including: metal detectors, identification cards and systems, electronic locking and surveillance equipment, court security personnel, signage, confiscated weapons inventory, locks or other security devices, bulletproof glass, and education for court security personnel. This fund is budgeted by approval of the Commissioners Court in accordance with Chapter 102 of the Texas Code of Criminal Procedure.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Operational Expenses	\$9,215	\$50,000	\$10,532	\$50,000
Supplies and Materials	1,402	0	0	\$0
<i>Total</i>	<i>\$10,617</i>	<i>\$50,000</i>	<i>\$10,532</i>	<i>\$50,000</i>

Program Justification and Analysis:

The FY 2013-14 Budget provides \$10,000 for each Justice of the Peace Office for the purchase of security upgrades as requirements are identified.

Bexar County, Texas
Family Protection Account (Fund 121)
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$1,056	\$0	\$0
Total Beginning Balance	\$1,056	\$0	\$0

Revenue

Intergovernmental Revenue	\$1,579	\$0	\$0
Service Fees	118,965	116,613	118,000
Other Revenue	1	2	0
Subtotal	\$120,545	\$116,615	\$118,000
Total Revenues	\$120,545	\$116,615	\$118,000

TOTAL AVAILABLE FUNDS	\$121,601	\$116,615	\$118,000
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APPROPRIATIONS

Judicial	\$121,601	\$116,615	\$118,000
Subtotal	\$121,601	\$116,615	\$118,000

TOTAL OPERATING APPROPRIATIONS	\$121,601	\$116,615	\$118,000
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Appropriated Fund Balance	\$0	\$0	\$0
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TOTAL APPROPRIATIONS	\$121,601	\$116,615	\$118,000
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FAMILY PROTECTION ACCOUNT

FUND: 121

Program Description: Section 51.961 of the Texas Government Code provides for the mandatory collection of a \$15.00 fee by the District or County Clerk when a petition for divorce is filed. The statute provides that the monies collected through this fee are to be deposited into a special revenue account called the Family Protection Account. On August 10, 2010, Commissioners Court approved the use of the Family Protection Fee for costs associated with the prevention of family violence and child abuse. Due to the limited amount of revenue generated by the fund, a portion of these costs will continue to be funded in a discretionary fund managed by the District Attorney’s Office. The Family Protection Fee was previously collected in the General Fund.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Operational	\$121,601	\$120,765	\$116,615	\$118,000
<i>Total</i>	<i>\$121,601</i>	<i>\$120,765</i>	<i>\$116,615</i>	<i>\$118,000</i>

Program Justification and Analysis:

- Funding is provided in the Operations group for the rent, telephone, and cell phone expenses of the Family Justice Center. All funding projected to be generated by the fee is allocated for these costs.

**Bexar County, Texas
County Clerk Records Management Company 200
Fiscal Year Ending September 30, 2014**

FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget
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AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$12,412,614	\$14,088,775	\$15,580,442
Total Beginning Balance	\$12,412,614	\$14,088,775	\$15,580,442
Revenue			
Service Fees	\$2,669,929	\$2,885,409	\$5,002,000
Other Revenue	46,063	34,940	22,000
Subtotal	\$2,715,992	\$2,920,349	\$5,024,000
Total Revenues	\$2,715,992	\$2,920,349	\$5,024,000
TOTAL AVAILABLE FUNDS	\$15,128,606	\$17,009,124	\$20,604,442

APPROPRIATIONS

General Government	\$990,300	\$1,379,151	\$7,001,100
Capital Expenditures	0	0	150,000
Subtotal	\$990,300	\$1,379,151	\$7,151,100
Interfund Transfers	\$49,531	\$49,531	\$99,531
TOTAL OPERATING APPROPRIATIONS	\$1,039,831	\$1,428,682	\$7,250,631
Appropriated Fund Balance	\$14,088,775	\$15,580,442	\$13,353,811
TOTAL APPROPRIATIONS	\$15,128,606	\$17,009,124	\$20,604,442

RECORDS MANAGEMENT – COUNTY CLERK FUND

FUND: 200
ACCOUNTING UNIT: 3100

Program Description: The main purpose of the Records Management - County Clerk Fund is to provide funding to maintain and preserve the essential public records of the County. The County Clerk uses these funds to preserve the history and the heritage of Bexar County by providing records management and preservation services after filing and recording documents in the records of the Office of the County Clerk. The County Clerk is responsible for maintaining historical records filed from the year 1699 to present. Activities include records preservation, storage and retrieval as well as disaster preparedness. The main functions funded in the Records Management-County Clerk Fund include storage costs and the imaging contract costs for the County Clerk’s Office.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Indicators:

Number of files pulled	7,547	7,924	7,924
Number of files returned/re-filed	71,766	75,354	75,354
Number of Perma Boxes Handled	9,504	9,979	9,979

Efficiency Indicators:

Number of files pulled per FTE	2,156	2,264	2,264
Number of files returned/re-filed per FTE	20,505	21,530	21,530
Number of Perma Boxes Handled	2,715	2,851	2,851

Effectiveness Indicators:

Average daily response time (pulled & delivered)	2 HOURS	2 HOURS	2 HOURS
Average time needed to pick-up and re-file	5 HOURS	5 HOURS	5 HOURS
Average Time Needed to Handle Perma Boxes	2 HOURS	2 HOURS	2 HOURS

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
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Travel, Training, and Remunerations	\$6,547	\$20,000	\$10,000	\$20,000
Operational Expenses	925,547	6,860,100	1,297,125	6,866,100
Supplies and Materials	58,206	115,000	72,026	115,000
Capital	0	0	0	150,000
Interfund Transfers	49,531	49,531	49,531	99,531
Total	\$1,039,831	\$7,044,631	\$1,428,682	\$7,250,631

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases significantly when compared to FY 2012-13 estimates. This increase is primarily due to additional funding provided for document imaging in the Operational Costs group.
- Funding in the amount of \$20,000 is provided to fund travel directly related to records management and the Spanish Archive Center.
- The Operational Costs group increases significantly when compared to FY 2012-13 estimates. Funding has been appropriated for imaging services in the amount of \$6,310,500 and for printing and binding in the amount of \$520,000. The remaining funding is for copier and rental costs, technology improvements, repairs and maintenance for computer hardware, and repairs and maintenance for vehicles.
- The Supplies and Materials group increases significantly when compared to FY 2012-13 estimates due to maintaining the FY 2012-13 budgeted amount.
- The Capital Expenditures group has funding in the amount of \$150,000 for FY 2013-14 for the BizTalk Capital Project. The project provides for the purchase and implementation of the BizTalk platform for communications and data exchange between Bexar County and TexFile. This software is needed for our County Clerk's Office to comply with the newly mandated e-filing legislation. The total estimated cost of this project is \$300,000, of which \$150,000 is funded via the County Clerks Records Management Fund and the remaining \$150,000 from the Capital Improvement Program.
- The Interfund Transfers Group increased significantly when compared to FY 2012-13 estimates. The transfer is for the cost of storage space and preservation of records in the Records Management Center for the County Clerk's Office. The County Clerk has increased the contribution to the Records Management Center by \$50,000, for a total interfund transfer of \$99,531 for FY 2013-14.

Policy Consideration:

- The 83rd Texas Legislature approved HB 1513 which amends the Local Government Code to temporarily raise the caps on the records management and preservation fee and the records archive fee, set and collected by county clerks, from \$5 to \$10. These raises are effective September 1, 2013 thru August 31, 2019. On September 9, 2013 Commissioners Court approved the increase of the fees from \$5 to \$10.

**Bexar County, Texas
Records Management County Wide 201
Fiscal Year Ending September 30, 2014**

FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget
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AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$386,829	\$224,018	\$69,319
Total Beginning Balance	\$386,829	\$224,018	\$69,319
Revenue			
Service Fees	\$405,574	\$389,810	\$396,500
Other Revenue	652	66	100
Subtotal	\$406,226	\$389,876	\$396,600
Total Revenues	\$406,226	\$389,876	\$396,600
TOTAL AVAILABLE FUNDS	\$793,055	\$613,894	\$465,919

APPROPRIATIONS

General Government	\$569,037	\$544,575	\$465,850
Subtotal	\$569,037	\$544,575	\$465,850
TOTAL OPERATING APPROPRIATIONS	\$569,037	\$544,575	\$465,850
Appropriated Fund Balance	\$224,018	\$69,319	\$69
TOTAL APPROPRIATIONS	\$793,055	\$613,894	\$465,919

RECORDS MANAGEMENT – COUNTY WIDE FUND

FUND: 201
ACCOUNTING UNIT: VARIOUS

Program Description: The Records Management – County Wide Fund was created to account for revenues generated by fees for defendants convicted of an offense in a County or District Court and the issuance of certain certificates. In 1999, the Legislature increased the fee from \$10 to \$20, effective September 1, 1999. This revenue may only be used for records management and preservation or automation purposes for any Office or Department in the County. Government Code Section 25.0171(b)(1999) mandates counties to create a separate fund for these revenues. These funds are generally used for microfilming of records, digital imaging of records, and costs related to record storage.

The mission and goal of the Countywide Records Management Fund is to provide funds and resources that can be used to microfilm/image records stored by County Offices and Departments in the Courthouse or at an off-site records facility in order to better utilize office space and preserve County records. Microfilming/imaging provides 97 percent savings in storage space. Over 70 percent of County Offices and Departments use this funding to facilitate the storage of their records at the County off-site storage facility. Currently, the Records Management Center is able to provide some microfilming services to County Offices and Departments; however, most microfilm work is outsourced to private service companies.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Work Load Indicators:

Records Storage Space Recovered in Square Feet	1,800	1,500	1,600
Records Storage Projects Completed	5	3	2
Building Square Feet Maintained	72,000	72,000	72,000

Efficiency Indicators:

Number of Square Feet Utilized for Storage	58,000	58,000	58,000
Number of County Offices Using Records Center	40	41	42
Number of County Offices Destroying Paper Records Expired or Imaged	25	25	25

Effectiveness Indicators:

Ratio of stored space used to reused space	98%	95%	96%
Percent of offices using Records Center	85%	86%	88%
Percent of Projects Completed	90%	95%	95%
Percent of Offices Destroying Paper Records Expired or Imaged	63%	61%	60%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Operational Expenses	\$522,027	\$544,575	\$544,575	\$465,850
Supplies and Materials	23,488	0	0	0
Capital Expenditures	23,522	0	0	0
Total	\$569,037	\$544,575	\$544,575	\$465,850

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget decreases by 15 percent when compared to FY 2012-13 estimates. Fund balance in Fund 201 has been expended in prior years in order to provide County Office’s and Department’s with funding and resources to decrease their paper footprint. This FY 2013-14 Adopted Budget begins to reduce its reliance on fund balance, hence the 15 percent decrease in the Operational Costs Appropriation as described below.
- Funding in the amount of \$255,850 is provided to contribute to the operational costs associated with the Records Management Center.
- The Operational Costs group also includes funding in the amount of \$210,000 for other imaging projects countywide. The Records Committee met on July 11, 2013 and approved the following funds be appropriated accordingly:

	FY2013-14 Adopted Budget
District Clerk’s Office	\$49,500
Criminal Investigations Laboratory	\$12,000
Bexar County Sheriff’s Office	\$30,000
District Attorney’s Office	\$30,000
Medical Examiner’s Office	\$35,000
Tax Assessor-Collector’s Office	\$15,000
Justice of the Peace, Precinct 3	\$30,000
Elections	\$8,500
Total	\$210,000

Bexar County, Texas
Records Management District Clerk Fund 202
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$183,938	\$366,135	\$227,686
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Total Beginning Balance	\$183,938	\$366,135	\$227,686
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Revenue

Service Fees	\$248,473	\$347,760	\$330,100
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Other Revenue	1,047	862	290
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Subtotal	\$249,520	\$348,622	\$330,390
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Total Revenues	\$249,520	\$348,622	\$330,390
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TOTAL AVAILABLE FUNDS	\$433,458	\$714,757	\$558,076
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APPROPRIATIONS

Judicial	\$67,323	\$487,071	\$425,000
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Subtotal	\$67,323	\$487,071	\$425,000
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TOTAL OPERATING APPROPRIATIONS	\$67,323	\$487,071	\$425,000
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Appropriated Fund Balance	\$366,135	\$227,686	\$133,076
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TOTAL APPROPRIATIONS	\$433,458	\$714,757	\$558,076
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RECORDS MANAGEMENT DISTRICT CLERK FUND

FUND: 202
ACCOUNTING UNIT: 3200

Program Description: The District Clerk Records Management Fund was created as a result of legislation passed by the Texas Legislature during the 78th legislative session to account for revenues generated by a \$5 fee for each document filed in the records office of the District Clerk. House Bill 1905 authorizes the District Clerk to collect a \$5 fee for records management and preservation. The fee is to be deposited into the District Clerk Records Management and Preservation Fund for records management and preservation services performed by the District Clerk after a document is filed. The fee may only be used with approval of a budget submitted by the District Clerk to Commissioners Court in accordance with Chapter 111 of the Texas Local Government Code.

Performance Indicators:

	FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget
Work Load Indicators:			
Number of Imaged Documents processed by Civil	608,712	582,762	1,285,158
Number of Imaged Documents processed by Criminal	2,460,893	1,209,254	685,118
Number of Imaged Documents processed by Adoptions	108,286	113,548	93,782
Number of Imaged Documents processed by outside vendor	2,160	995,056	1,656,189
Efficiency Indicators:			
Number of Documents Imaged per FTE in Civil	19,636	18,799	41,456
Number of Documents Imaged per FTE in Criminal	820,298	403,085	228,373
Number of documents processed per FTE in Adoptions	54,143	56,774	46,891
Effectiveness Indicators:			
Average Time to File a Case (civil)	12 minutes	12 minutes	12 minutes
Average Retrieval Time for a Court Request (civil)	45 minutes	45 minutes	45 minutes
Average Retrieval and Copy Time for a Public Request (civil)	9 minutes	8 minutes	8 minutes
Total amount of backlogged boxes for Quality Assurance	607	725	700

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Operational Expenses	\$7,209	\$477,900	\$477,621	\$425,000
Supplies and Materials	41,020	0	0	0
Capital Expenditures	19,094	9,500	9,450	0
<i>Total</i>	\$67,323	\$487,400	\$487,071	\$425,000

Program Justification and Analysis:

- Funding is provided in the Operational Costs group to pay for imaging services for the District Clerk Records Division. Funding decreases by 11 percent when compared to the FY 2012-13 Estimates for imaging projects. This decrease is at the request of the District Clerk’s Office.
- The Bexar County District Clerk’s Office has developed a Ten Year Document Conversion Project that will result in the District Clerk’s Office being completely paperless no later than the end of FY 2015-16. The project is proposed to be funded from Capital Funds, the County-wide Records Management Fund, and the District Clerk Records Management Fund. The total ten year estimated project cost to the three funds is \$2,500,000. It is estimated that there will be savings to the General Fund as the project nears completion.
- At existing funding levels of approximately \$200,000 per year, the number of new filings is approximately equal to the number of stored paper documents converted per year. This means that the District Clerk’s Office, without changing work processes and receiving additional funding, will always maintain ten years of paper records in the 11,193 square feet of space they currently occupy in the Records Management Center. FY 2013-14 is considered year eight of the project.

Bexar County, Texas
Courthouse Security Fund (Fund 203)
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$6,753	\$51,464	\$99,993
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Total Beginning Balance	\$6,753	\$51,464	\$99,993
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Revenue

Service Fees	\$681,867	\$758,981	\$690,000
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Other Revenue	685	786	520
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Subtotal	\$682,552	\$759,767	\$690,520
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Transfers In	\$417,079	\$409,973	\$311,883
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Total Revenues	\$1,099,631	\$1,169,740	\$1,002,403
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TOTAL AVAILABLE FUNDS	\$1,106,384	\$1,221,204	\$1,102,396
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APPROPRIATIONS

Judicial	\$1,054,920	\$1,121,211	\$1,102,396
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Subtotal	\$1,054,920	\$1,121,211	\$1,102,396
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TOTAL OPERATING APPROPRIATIONS	\$1,054,920	\$1,121,211	\$1,102,396
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Appropriated Fund Balance	\$51,464	\$99,993	\$0
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TOTAL APPROPRIATIONS	\$1,106,384	\$1,221,204	\$1,102,396
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COURTHOUSE SECURITY FUND

Program Description: The Courthouse Security Fund was originally established to account for revenue generated by security fees created during the 1993 Texas Legislative Session and instituted in October 1993 by Commissioners Court. Justice of the Peace Court security fees were added by the Texas Legislature in 1997. A \$5 fee for security is collected at the time of filing for each civil case filed in District Courts or County Courts-at-Law. The County also collects \$5 from defendants convicted of a felony offense in a District Court and \$3 from those convicted of a misdemeanor offense in any court. In addition, the County receives \$1 for every document filed that is not subject to the \$5 security fee. The legislature created the fees to help fund security services in buildings that were Courts. The County uses the proceeds from these fees to help offset security costs for those County facilities that house the courts such as the Courthouse, the Justice Center, the Juvenile Justice Center and the Tejedra Justice Center. Funds generated help pay the cost of the communication and law enforcement services provided by the Bexar County Sheriff’s Office. In the past, Bexar County contracted with private vendors for the provision of security in buildings that house courts. In FY 2000-01, the Sheriff’s Office took over this responsibility. Security Monitors and Law Enforcement Officers man entrances to County buildings that house courts and the main Tax Office.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$1,054,920	\$1,075,473	\$1,121,211	\$1,097,481
Contingencies	0	0	0	4,915
<i>Total</i>	<i>\$1,054,920</i>	<i>\$1,075,473</i>	<i>\$1,121,211</i>	<i>\$1,102,396</i>

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget decreased by 1.7 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group decreased by 2.1 percent and represents full funding of all current authorized positions. The decrease is due to hiring new employees at the lower end of the County’s pay table.
- A Contingency is funded in the amount of \$4,914 to allocate funding for an increase in the County’s retirement contribution.
- An inter-fund transfer from the General Fund is funded in the amount of \$311,883 to provide sufficient funding for the fund through the fiscal year.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Deputy Sheriff - Law Enforcement	5	5	5
Security Monitor	14	14	14
Security Monitor II	8	8	8
<i>Total - Court Security</i>	<i>27</i>	<i>27</i>	<i>27</i>

**Bexar County, Texas
District Clerk Technology Fund 205
Fiscal Year Ending September 30, 2014**

FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget
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AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$166,389	\$226,174	\$69,484
Total Beginning Balance	\$166,389	\$226,174	\$69,484

Revenue

Service Fees	\$127,219	\$130,037	\$218,750
Other Revenue	736	647	350
Subtotal	\$127,955	\$130,684	\$219,100

Total Revenues	\$127,955	\$130,684	\$219,100
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TOTAL AVAILABLE FUNDS	\$294,344	\$356,858	\$288,584
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APPROPRIATIONS

General Government	\$68,170	\$287,374	\$125,000
Subtotal	\$68,170	\$287,374	\$125,000

TOTAL OPERATING APPROPRIATIONS	\$68,170	\$287,374	\$125,000
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Appropriated Fund Balance	\$226,174	\$69,484	\$163,584
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TOTAL APPROPRIATIONS	\$294,344	\$356,858	\$288,584
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DISTRICT CLERK- TECHNOLOGY FUND

FUND: 205
ACCOUNTING UNIT: 3200

Program Description: State law requires District Clerks to maintain a large number of court records permanently. In order to preserve and maintain these documents, offices are storing documents electronically or in a digital format. State law and state library rules dictate that the film and digital images be maintained permanently with a storage plan to secure the future transition of digitized records to new media that allows access to these records. Transitioning paper records to digital formats can be costly for counties that do not have in-house computer service departments, as contracted vendors often maintain proprietary controls. While current statute allows District Courts to assess records management fees, the District Clerks' offices do not have control over the funding and counties can use the monies for other methods of records preservation.

Senate Bill 1685 from the 81st Legislature authorizes the Commissioners Court of a county to adopt a District Court Records Archive Fee of not more than \$5 for the filing of a suit, including an appeal from an inferior court, or a cross-action, counterclaim, intervention, contempt action, motion for new trial, or third-party petition, in a District Court in the county. It requires that the fee be set and itemized in the county's budget as part of the budget preparation process and be approved in a public meeting. This fee is for preservation and restoration services performed in connection with maintaining District Court records.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Operational Expenses	\$68,170	\$300,000	\$287,374	\$125,000
Total	\$68,170	\$300,000	\$287,374	\$125,000

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget decreases substantially when compared to FY 2012-13 estimates, as described below.
- The Operations group has decreased significantly in the FY 2013-14 Adopted Budget. This is due to the District Clerk spending down the fund balance in FY 2012-13. The District Clerk has an aggressive imaging and image resurrection plan to address the restoration and preservation needs of the District Clerk's permanent court records. The District Clerk's plan is available for viewing in the appendix.

Bexar County, Texas
Parking Facilities Fund 206
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$ 742,977	\$ 660,915	\$ 874,112
Total Beginning Balance	\$ 742,977	\$ 660,915	\$ 874,112

Revenue

Service Fees	\$ 888,964	\$ 1,307,008	\$ 1,300,000
Other Revenue	2,021	1,291	1,600
Subtotal	\$ 890,985	\$ 1,308,299	\$ 1,301,600
Total Revenues	\$ 890,985	\$ 1,308,299	\$ 1,301,600

TOTAL AVAILABLE FUNDS	\$ 1,633,962	\$ 1,969,214	\$ 2,175,712
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APPROPRIATIONS

General Government	\$ 519,977	\$ 642,032	\$ 651,076
Contingencies	0	0	1,150
Subtotal	\$ 519,977	\$ 642,032	\$ 652,226
Interfund Transfers	\$ 453,070	\$ 453,070	\$ 450,000

TOTAL OPERATING APPROPRIATIONS	\$ 973,047	\$ 1,095,102	\$ 1,102,226
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Appropriated Fund Balance	\$ 660,915	\$ 874,112	\$ 1,073,486
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TOTAL APPROPRIATIONS	\$ 1,633,962	\$ 1,969,214	\$ 2,175,711
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FACILITIES AND PARKS MANAGEMENT – PARKING FACILITIES FUND

COMPANY: 206

Program Description:

The Facilities and Parks Management - Parking Facilities Fund was established to account for the collection of revenues from parking fees and expenditures for the daily operation and maintenance of the County's parking facilities. The fund also contributes revenue to the Debt Service Fund to pay a portion of the principal and interest due semi-annually on the outstanding bonds issued for the construction of Bexar County parking garages.

The Parking Facilities program is responsible for the safe, efficient, and cost-effective parking of public and private vehicles with an emphasis on providing parking for the Bexar County Justice Center and Paul Elizondo Tower, the Courthouse, and the Courthouse Annex. The County opened the five-story, 668 parking space garage in June 1988 as part of the Justice Center development. The new Flores Street Parking Garage opened in August 2011 and houses the Human Resources Department on the first floor. Contract parking is available to County employees and other downtown customers. Some reserved space is also available for County elected and appointed officials and other personnel. In addition, discounted parking is available for those summoned for jury duty.

The Parking Division is responsible for the Flores Street Parking Garage, Comal Street Parking Garages and several County parking lots, such as the lots located at the Adult Probation Building, Juvenile Building, Cindy Krier Detention Center, Adult Detention Center South Annex, Courthouse Annex, Precinct 1 Pleasanton Road, Fire Marshal's Office, Justice of the Peace, Precinct 1, and the Vista Verde Building.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Monthly Rate Customers, Flores St	412	555	560
Number of Monthly Rate Customers, Comal St	85	105	150
Number of Jurors	42,047	40,000	42,000
Efficiency Measures:			
Turnover per Space, Flores St.	1.5	1.6	1.6
Turnover per Space, Comal St.	.02	.3	.4
Percent of Daily Capacity, Flores St.	90%	93%	100%
Percent of Daily Capacity, Comal St.	1.9%	37%	39%
Effectiveness Measures:			
Total Revenue Collected from Automated Parking System, Flores St.	\$133,728	\$136,000	\$142,000
Total Revenue Collected from Automated Parking System, Comal St.	\$2,448	\$16,251	\$17,000
Special Events Revenue (Fiesta)	\$35,490	\$31,410	\$33,000

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$179,424	\$284,989	\$307,267	\$306,667
Operational Costs	281,698	365,508	309,034	320,631
Supplies and Materials	47,470	24,928	25,731	24,928
Interfund Transfers	453,070	453,070	453,070	450,000
Contingency	11,385	0	0	0
<i>Total</i>	\$973,047	\$1,128,495	\$1,095,102	\$1,102,226

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget increases slightly when compared to FY 2012-13 estimates. This is due to one program change as described below.
- The Personnel Services group decreases by less than 1 percent when compared to FY 2012-13 estimates. This decrease is due to the payment of overtime that is not budgeted in FY 2013-14.
- The Operational Costs group increases by 3.8 percent when compared to FY 2012-13 estimates. The increase is due to additional funding provided in the Electric and Gas Service account to pay for full-year operational costs of the Comal Street Parking Garage.
- The Supplies and Materials group decreases by 3.1 percent when compared to FY 2012-13 estimates. The decrease is due to reduced projected expenditures in the Office Supplies and Computer Supplies account.
- The Interfund Transfer in the amount of \$450,000 is funded for FY 2013-14, which will be transferred to the Debt Service Fund.
- The FY 2013-14 Adopted Budget includes one program change. One Parking Superintendent (NE-08) will be reclassified to a Parking Operations Manager (E-06). The position has a higher level of responsibility with the added garage facilities and staff. Additionally, the position oversees the collection of revenue that has increased significantly as a result of additional parking facilities. The cost of this program change is \$4,304.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Parking Garage Attendant	6	6	6
Parking Garage Superintendent	1	1	0
Parking Operations Manager	0	0	1
<i>Total – Parking Facilities Fund</i>	<i>7</i>	<i>7</i>	<i>7</i>

Bexar County, Texas
Storm Water Mitigation Fund 209
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$3,665,140	\$4,737,237	\$5,250,866
Total Beginning Balance	\$3,665,140	\$4,737,237	\$5,250,866

Revenue

Licenses and Permits	\$54,000	\$87,600	\$ 70,000
Service Fees	1,845,123	1,798,676	1,800,000
Proceeds from Sales of Assets	200,000	0	0
Other Revenue	15,435	12,846	9,000
Subtotal	\$2,114,558	\$1,899,122	\$1,879,000
Total Revenues	\$2,114,558	\$1,899,122	\$1,879,000

TOTAL AVAILABLE FUNDS

\$5,779,698	\$6,636,359	\$7,129,866
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APPROPRIATIONS

General Government	\$796,101	\$1,335,493	\$1,335,812
Subtotal	\$796,101	\$1,335,493	\$ 1,335,812
Interfund Transfers	\$246,360	\$50,000	\$95,980

TOTAL OPERATING APPROPRIATIONS

\$1,042,461	\$1,385,493	\$1,431,792
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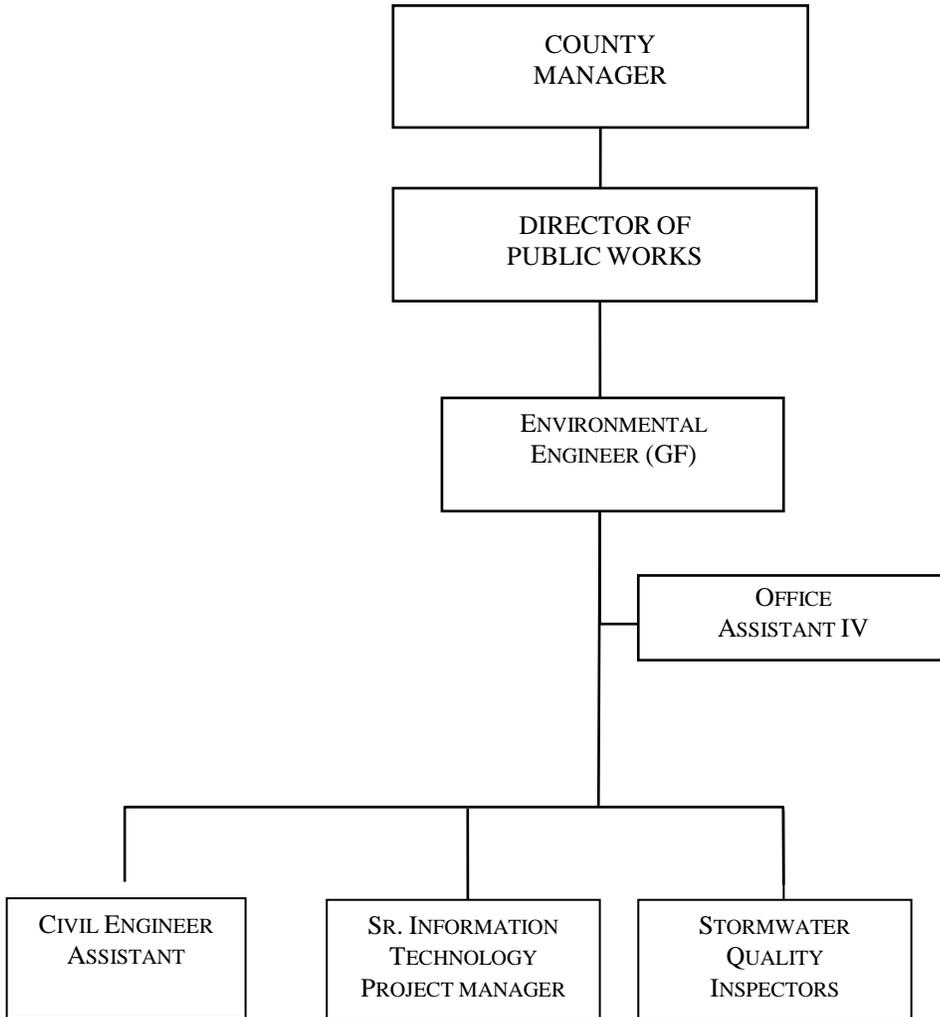
Appropriated Fund Balance

\$4,737,237	\$5,250,866	\$5,698,074
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TOTAL APPROPRIATIONS

\$5,779,698	\$6,636,359	\$7,129,866
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PUBLIC WORKS - STORMWATER MITIGATION



PUBLIC WORKS - ENVIRONMENTAL SERVICES STORMWATER MITIGATION

COMPANY: 209

Program Description: The Public Works - Environmental Services Storm Water Mitigation program implements and manages the Bexar County Storm Water Quality (BCSWQ) program, which was mandated by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ) MS4 Phase II Storm Water rules. This program will be responsible for developing and presenting educational programs to inform the public on the proper management and disposal of used oil, antifreeze, paints, and/or hazardous or toxic materials typically found in the residential environment. The program will also conduct outreach activities to provide reasonable household hazardous waste collection and assist with neighborhood clean-up activities and events designed to reduce or lead to the reduction of the discharge of pollutants into storm water. It will monitor and inspect to detect and eliminate illicit discharges to reduce pollutants from entering storm water conveyances. The program will review plats, construction plans, and permit applications of new development and redevelopment to insure compliance with appropriate best practices controls for storm water runoff during and post construction. During and after construction, the program will be responsible for monitoring, inspecting, and enforcing construction sites to ensure the quality of storm water runoff. This program will also enforce pollution prevention by County operations through education and monitoring of good housekeeping techniques by County personnel during County operations. This program acts as an Authorized Agent of the TCEQ to inspect, administer, and regulate storm water activities within the unincorporated areas of Bexar County.

In June 2003, HB 2031 (78th Legislature) granted Bexar County the authority to implement a Stormwater program. In December 2003, Commissioners Court approved the Bexar County’s proposed Stormwater Mitigation Program. In June 2007, SB 1932 was passed allowing entities flexibility in developing a funding mechanism. TCEQ finally approved a general permit on August 13, 2007, allowing entities like Bexar County Phase II coverage.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload/Output Measures:			
Number of Discharge Location Inspections	201	225	260
Number of Complaint Inspections	1,000	1,500	2,000
Number of Complaint Abatements	10	10	12
Efficiency Measures:			
Cost per Discharge Location Inspection	\$51	\$119	\$115
Cost per Nuisance Inspection	\$51	\$78	\$79
Cost per Nuisance Abatements	\$5,144	\$6,520	\$7,200
Effectiveness Measures:			
Percent of Nuisance Complaints Resolved	85%	90%	95%
Percent of Nuisance Abatements Completed	100%	100%	100%
Percent of Discharge Location Inspections Completed	100%	100%	100%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$412,828	\$484,720	\$477,583	\$511,508
Travel and Remunerations	2,754	35,860	11,664	20,865
Operational Costs	143,949	663,148	624,788	655,186
Supplies and Materials	17,305	128,538	30,730	148,153
Interfund Transfer	246,360	50,000	50,000	95,980
Capital Expenditures	219,265	147,987	190,728	100
Total	\$1,042,461	\$1,510,253	\$1,385,493	\$1,431,792

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget reflects a 3.3 percent increase when compared to FY 2012-13 estimates.
- The Personnel Services Group increases by 7.1 percent when compared to FY 2012-13 estimates. A portion of the increase is due to turnover experienced in FY 2012-13 that is not anticipated in FY 2013-14. The FY 2013-14 Adopted Budget provides full funding for all authorized positions. Also, the Adopted Budget includes one program change as described below.
- The Travel and Remunerations group increases significantly when compared to FY 2012-13 estimates. Additional funding is provided for training and certification seminars for personnel to maintain job knowledge and licenses.
- The Operational Costs group increases by 4.9 percent when compared to FY 2012-13 estimates. Funding is provided for property abatements and for two homeowner’s association clean up events per precinct.
- The Supplies and Materials group increases significantly when compared to FY 2012-13 estimates. The increase is due to funding the replacement of old camera equipment and to purchase safety supplies, such as gloves, masks, and sanitizer for inspectors.
- The Interfund Transfer group includes funding for the required local match for the Southern Edwards Plateau-Habitat Conservation Plan (SEP-HCP) grant. The SEP-HCP grant is for the development of a habitat conservation plan to protect endangered species habitat within Bexar County thereby allowing the continued development of Bexar County in compliance with Federal Fish and Wildlife laws.
- The FY 2013-14 Adopted Budget includes a pay adjustment for the Environmental Engineer (E-11) position due to new duties that will be acquired during FY 2013-14. The new duties include implementing and managing the health inspections management program and overseeing the new Animal Control Division. The City of San Antonio provided health inspections in the unincorporated areas of the County; however, these duties will be assumed by the County in FY 2013-14. The total cost of this program change is \$5,652, of which \$1,413 will be funded by the Public Works –

Environmental Services Division General Fund Budget and \$4,239 will be funded from the Storm Water Fund (209).

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Civil Engineer Assistant	1	1	1
Office Assistant IV	2	2	2
Senior Information Technology Project Manager	1	1	1
Stormwater Quality Inspector I	1	1	1
Stormwater Quality Inspector II	0	2	2
<i>Total – Public Works – Stormwater Mitigation</i>	5	7	7

- The Environmental Engineer (E-11) position is funded 75% from the Storm Water Fund and 25% from the General Fund. The authorized position can be found within the General Fund Public Works-Environmental Services Division.

Bexar County, Texas
Law Library (Fund 210)
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$69,243	\$49,578	\$0
Total Beginning Balance	\$69,243	\$49,578	\$0

Revenue

Service Fees	\$496,024	\$505,831	\$500,000
Other Revenue	88,785	87,023	85,400
Subtotal	\$584,809	\$592,854	\$585,400

Transfers In	\$232,253	\$247,878	\$186,649
Total Revenues	\$817,062	\$840,732	\$772,049

TOTAL AVAILABLE FUNDS	\$886,305	\$890,310	\$772,049
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APPROPRIATIONS

Judicial	\$836,727	\$890,310	\$770,935
Contingencies	\$0	\$0	\$1,114
Subtotal	\$836,727	\$890,310	\$772,049

TOTAL OPERATING APPROPRIATIONS	\$836,727	\$890,310	\$772,049
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Appropriated Fund Balance	\$49,578	\$0	\$0
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TOTAL APPROPRIATIONS	\$886,305	\$890,310	\$772,049
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LAW LIBRARY

FUND: 210

Program Description: The Bexar County Law Library is housed on the fifth floor of the Bexar County Courthouse along with the San Antonio Bar Association (SABA). The Law Library provides reference books and guides that total approximately 80,000 bound volumes. The Law Library Fund receives revenues from court fines and from charges for copies made. SABA has renovated much of the area for the 4th Court of Appeals. The space includes several conference rooms available for attorney conferences and a courtroom used for various hearings and functions.

The Library is available to all judges, attorneys and the general public. The staff continually maintains the Law Library collection through the acquisition of new books and supplemental materials. Increasingly, the Law Library is providing access to legal resources through electronic means such as CD-ROMs and electronic data services. It also has video equipment available for all the courts. The Law Library houses the copier for library customers as well as all patrons of the County Courthouse and Justice Center.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Work Load Indicators :			
Number of Copies Made	650,000	650,000	650,000
Pro Se Litigants Assisted	660	660	660
Efficiency Indicators:			
Pro Se Litigants Assisted per Day	58	58	58
Computer Users Assisted per Day	55	55	55
Copier Customers Assisted per Day	250	250	250
Effectiveness Indicators:			
Number of New Books Acquired	0	0	0

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel	\$240,793	\$253,518	\$256,495	\$258,424
Operational	107,555	144,000	107,949	144,000
Supplies	488,379	368,511	525,866	368,511
Contingencies	0	0	0	1,114
Total	\$836,727	\$766,029	\$890,310	\$772,049

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget decreases by 13.3 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group increases slightly when compared to the FY 2012-13 estimates due to slight turnover in FY 2012-2013.
- The Operational Costs group increases by 33.4 percent when compared to FY 2012-13 estimates. This appropriation includes funding for online services with Lexis Nexis and Thompson West.
- The Supplies and Materials group decreases by 29.9 percent when compared to FY 2012-13 estimates due to a renegotiated contract for books within the Law Library. The office removed any unused books and periodicals within the library and will begin phasing in online services in the future to help decrease the cost of replacing books and periodicals.
- The Contingencies group proposes funding due to an increase in the County’s contribution rate for retirement.
- Due to declining revenues within the Law Library Fund, the Adopted Budget will have an interfund transfer of \$186,649 from the General Fund to sustain this fund.
- There are no program changes in the FY 2013-14 Adopted Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Copy Machine Operator	1	1	1
Law Library Administrator/Librarian	1	1	1
Law Library Clerk	2	2	2
Librarian	1	0	0
Library Clerk	2	0	0
Library/Account Clerk	1	1	1
Office Assistant III	1	1	1
Receptionist	1	1	1
<i>Total – Law Library</i>	10	7	7

Bexar County, Texas
Drug Court Fund (Fund 211)
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$139,294	\$195,395	\$218,376
Total Beginning Balance	\$139,294	\$195,395	\$218,376

Revenue

Service Fees	\$89,730	\$91,071	\$85,000
Other Revenue	579	521	\$450
Subtotal	\$90,309	\$91,592	\$85,450
Total Revenues	\$90,309	\$91,592	\$85,450

TOTAL AVAILABLE FUNDS	\$229,603	\$286,987	\$303,826
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APPROPRIATIONS

Judicial	\$34,208	\$68,611	\$78,299
Subtotal	\$34,208	\$68,611	\$78,299

TOTAL OPERATING APPROPRIATIONS	\$34,208	\$68,611	\$78,299
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Appropriated Fund Balance	\$195,395	\$218,376	\$225,526
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TOTAL APPROPRIATIONS	\$229,603	\$286,987	\$303,826
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DRUG COURT FUND

FUND: 211

Program Description: The Drug Court Fund provides resources to be used exclusively for the development and maintenance of drug court programs operated within the County. The Bexar County Felony and Misdemeanor Drug Court program directs eligible, non-violent substance abusers into a complete program of drug treatment and rehabilitation services. The goal of the program is to break the cycle of drugs and crime by substituting jail or prison with an effective treatment alternative. The Drug Court changes the way non-violent drug addicted defendants are handled by treating the participants for the addiction, which is usually the reason for their involvement within the criminal justice system. It is built upon a unique partnership between the criminal justice system and the drug treatment community. However, it also includes the personal involvement of the Drug Court Judge. This fee is governed by the Texas Code of Criminal Procedure, Chapter 102, Subchapter A, Article 102.0178 and charges a \$60 fee for drug cases. This fee is a direct response to the 80th Legislative Session and was put into effect June 15, 2007.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Costs	\$34,208	\$77,214	\$68,611	\$78,299
Total	\$34,208	\$77,214	\$68,611	\$78,299

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 14 percent as discussed below.
- The Personnel group increases by 14 percent when compared to FY 2012-13 estimates due to savings realized from vacancies in FY 2012-13. The FY 2013-14 Budget provides partial funding for two Adult Probation Officers.
- The FY 2012-13 Adopted Budget includes no program changes.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Analyst – Drug Court*	1	1	1
Total – Drug Court Fund	1	1	1

*This position is proposed to be funded 24 percent in the Misdemeanor Program Income Fund and 76% in the Drug Court Fund.

Bexar County, Texas
Fire Code Fund 212
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$1,290,099	\$1,689,400	\$2,466,540
Total Beginning Balance	\$1,290,099	\$1,689,400	\$2,466,540

Revenue

Service Fees	\$1,306,238	\$1,538,505	\$1,300,000
Revenue From Use of Assets	5,818	5,532	3,400
Total Revenues	\$1,312,056	\$1,544,037	\$1,303,400

TOTAL AVAILABLE FUNDS

\$2,602,155	\$3,233,437	\$3,769,940
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APPROPRIATIONS

Public Safety	\$669,209	\$729,088	\$872,762
Capital Expenditures	243,546	37,809	613,038
Subtotal	\$912,755	\$766,897	\$1,485,800

TOTAL OPERATING APPROPRIATIONS

\$912,755	\$766,897	\$1,485,800
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Appropriated Fund Balance

\$1,689,400	\$2,466,540	\$2,284,140
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TOTAL APPROPRIATIONS

\$2,602,155	\$3,233,437	\$3,769,940
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FIRE CODE FUND

COMPANY: 212

Program Description: The Fire Marshal’s Office is responsible for reviewing plans for new commercial construction and inspecting buildings for compliance with Bexar County's Fire and Building Codes. Revenues are generated from fees charged for these services. State law mandates that counties establish a separate fund for these revenues. State law also mandates that revenues in this fund be expended only for administration and enforcement of the Fire Code.

This fund was established in September 1993 and the fees were instituted in May 1994.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Work Load Indicators:			
Number of Annual Fire Inspections	1,576	1,132*	2,500
Number of Fire Education Events	12	10	10
Number of emergency service requests received at dispatch	24,498	24,948	25,500
Efficiency Indicators:			
Number of Inspections per Fire Inspector	394	566*	625
Average Number of Fire Education Events per Month	3	2.6	2.5
Number of Dispatcher Calls per Dispatcher	5,444	5,544	5,100
Effectiveness Indicators:			
Percentage of citizen complaints closed within 24 hours	N/A**	N/A**	90%
Number of Fire Education Attendees	501	2,608	250
Number of Inspected Occupancies Impacted by Fire	8	6	3

* From October 2012 through December 2012, two fire inspector positions were vacant and from January 2013 through April 2013, one fire inspector position was vacant.

** Current computer software does not track this information.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$509,093	\$490,906	\$537,907	\$638,183
Travel and Remunerations	10,700	27,660	18,266	33,910
Operational Costs	85,307	96,500	69,050	81,395
Supplies and Materials	64,109	121,973	103,865	119,274
Capital Expenditures	243,546	37,809	37,806	613,038
Total	\$912,755	\$774,848	\$766,894	\$1,485,800

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget increases significantly when compared to FY 2012-13 estimates primarily due to the Capital Expenditures group and three program changes as described below.
- The Personnel Services group increases by 18.6 percent when compared to FY 2012-13 estimates. The increase is due to three program changes as described below. The FY 2013-14 Adopted Budget provides full funding for all authorized positions.
- The Travel and Remunerations group increases significantly when compared to FY 2012-13 estimates. Funding is provided at the same level as the FY 2012-13 budgeted amount as requested by the Office.
- The Operational Costs group increases by 17.9 percent when compared to FY 2013-14 estimates. Funding is provided for education expenses and repairs and maintenance of vehicles.
- The Supplies and Materials group increases by 14.8 percent when compared to FY 2012-13 estimates. The increase is due to providing supplies to the newly created positions for FY 2013-14.
- Funding is allocated in the Capital Expenditures group for FY 2013-14. The funds are for the purchase of two vehicles that will be needed as a result of the program changes as described below. The funds will also be used toward the purchase of tools and equipment for the office and technology equipment, such as network wiring, and computers for the new facility that will house the Office of Emergency Management and the Fire Marshal's Office.
- Three program changes are adopted for FY 2013-14 in the amount of \$122,077.
 - The first program change adds one Deputy Fire Marshal (NE-09) position. The position will be assigned to the Fire Prevention & Inspection Section of the Fire Code Enforcement and Prevention Division and will conduct fire and safety inspections on all commercial, public accessible, and multi-family residential buildings in the unincorporated area. The total cost of this position is \$85,774. Fifty percent of the total cost will be funded from the Fire Code Fund in the amount of \$42,887 and 50 percent will be funded in the Fire Code General Fund in the

amount of \$42,887. The cost includes supplies, such as ammunition and technology items. This position is listed in the Fire Marshal General Fund Authorized Position list.

- The second program change adds one Deputy Fire Marshal (NE-11) position in the amount of \$73,412. The position will assist in the creation of a new Support Services division within the Fire Marshal’s Office. This position will perform wildfire risk assessment around the County, educate the public on fire prevention techniques that can be used and performed to lessen their fire risk potential, and work with Office of Emergency Management to prepare firefighting and preparation plans.
- The third program change adds one part-time Public Safety Dispatcher (NE-05) position in the amount of \$5,778. During FY 2012-13, the Budget Department conducted a Dispatch Study. As a result of the study, the Budget Department recommended one part-time Dispatcher position due to the population increase in the unincorporated area. The addition of this position will also allow two Dispatchers to be on-duty dispatching during peak call time. The total cost of this program change is \$22,413, of which 75% will be funded by the General Fund in the amount of \$16,635 and 25% will be funded in the Fire Code in the amount of \$5,778. This position is listed in the Fire Marshal General Fund Authorized Position list.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Chief Fire Inspector	1	1	1
Deputy Fire Marshal	3	3	4
Office Assistant II	1	1	1
<i>Total – Fire Code Fund</i>	<i>5</i>	<i>5</i>	<i>6</i>

Bexar County, Texas
Juvenile Case Manager Fund 213
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$172,868	\$200,376	\$318,836
Total Beginning Balance	\$172,868	\$200,376	\$318,836

Revenue

Court Costs and Fines	\$317,000	\$412,713	\$330,000
Interest Revenue	650	574	350
Total Revenues	\$317,650	\$413,287	\$330,350

TOTAL AVAILABLE FUNDS	\$490,518	\$613,663	\$649,186
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APPROPRIATIONS

Personnel	\$290,142	\$294,827	\$283,868
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TOTAL OPERATING APPROPRIATIONS	\$290,142	\$294,827	\$283,868
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Appropriated Fund Balance	\$200,376	\$318,836	\$365,318
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TOTAL APPROPRIATIONS	\$490,518	\$613,663	\$649,186
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JUVENILE CASE MANAGER FUND

COMPANY: 213

The Juvenile Case Manager Fund was created as a result of legislation passed by the 79th Texas Legislature during the 2005 session allowing the assessment of a fee of up to \$5 to defendants convicted of fine-only misdemeanor cases in Justice of the Peace Courts and County Courts at Law. Bexar County Commissioners Court approved the collection of the \$5 fee in 2006. This fee may only be used to provide funds for salary and benefits of Juvenile Case Managers employed to provide services in cases involving juvenile offenders.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$290,142	\$296,578	\$294,827	\$283,868
<i>Total</i>	<i>\$290,142</i>	<i>\$296,578</i>	<i>\$294,827</i>	<i>\$283,868</i>

Program Justification and Analysis:

- The FY 2013-14 Budget decreased by 3.7 percent when compared to FY 2012-13 estimates.
- The Personnel Services group decreased by 3.7 percent when compared to FY 2012-13 estimates, which includes full funding for all authorized positions. The decrease is due to turnover that occurred within this fund.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Juvenile Case Manager	6	6	6
<i>Total – Juvenile Case Manager Fund</i>	<i>6</i>	<i>6</i>	<i>6</i>

Bexar County, Texas
Dispute Resolution Fund 214
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance, October 1, 2012

Undesignated Funds	\$4,686	\$0	\$0
Total Beginning Balance	\$4,686	\$0	\$0

Revenue

Service Fees	\$517,919	\$507,873	\$515,000
Other Revenue	27,511	118	70
Subtotal	\$545,430	\$507,991	\$515,070

Transfers In	\$38,544	\$90,660	\$95,579
Total Revenues	\$583,974	\$598,651	\$610,649

TOTAL AVAILABLE FUNDS	\$588,660	\$598,651	\$610,649
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APPROPRIATIONS

Judicial	\$588,660	\$598,651	\$611,649
Subtotal	\$588,660	\$598,651	\$611,649

TOTAL OPERATING APPROPRIATIONS	\$588,660	\$598,651	\$611,649
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Appropriated Fund Balance	\$0	\$0	(\$1,000)
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TOTAL APPROPRIATIONS	\$588,660	\$598,651	\$611,649
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DISPUTE RESOLUTION FUND

FUND: 214

Mission: The Bexar County Dispute Resolution Center (BCDRC) is committed to providing timely, effective, and caring services to each person in need of our assistance.

Treat our clients with dignity and respect, striving to earn their trust and maintain our credibility.

Provide our clients with a forum in which to resolve their problems and disputes in a peaceful and expedient manner.

Utilize every opportunity to educate the citizens of Bexar County about our services, promoting, and encouraging the use of mediation as a means of resolution.

Recognize the immense contributions volunteer mediators make to our success and our ability to conduct the business of the Center.

Strive to maintain the leading edge in mediation in the State of Texas and to sustain the Center as a model to be emulated state-wide.

Vision: The vision of the Bexar County Dispute Resolution Center is to provide Bexar County residents with direct access to mediation (through the utilization of volunteer mediators) as an alternative approach to resolving interpersonal, family, business consumer, and community disputes and to assist the courts in the expedient resolution of civil disputes, thereby relieving undue court congestion, costs and delays.

Goals and Objectives:

- Provide Bexar County residents with direct access to alternative methods and resources for resolving disputes of all types.
- Provide dispute resolution services to assist Bexar County residents to resolve disputes in a fair, expeditious, and inexpensive manner.
- Provide information and referral services for disputes that can best be served by other community, governmental, and/or social service agencies.
- Assist the courts in the resolution of both civil and criminal disputes, thereby, relieving undue court congestion, costs, and delays.
- Provide the public school systems of Bexar County with a peer mediation system which will enable students to resolve their own problems in a peaceful manner.
- Increase the public's awareness and knowledge of the use of mediation as an appropriate means of dispute resolution.
- Encourage enhancement of the Center's service delivery system through continuous improvements and innovations, including utilization of technological solutions to improve operations.
- Seek new projects and innovative applications for mediation in various arenas, which will enhance Bexar County Dispute Resolution Center contributions to the community.
- Recruit, train, and utilize community volunteers as mediators, intake workers, and presenters.

Program Description: The Bexar County Dispute Resolution Center has three primary functions: mediation, information/referral, and community education. The Center offers mediation services to Bexar County residents as an alternative method of resolving citizens' disputes in a peaceful and expeditious

manner, thereby avoiding judicial action. The Center's mediation services include nine programs: Community-Based Mediation, Court-Ordered Litigation Mediation, Family Mediation, Children's Court Mediation, Mediation in the Justice of the Peace Courts, Multiparty Public Policy Dispute Resolution, San Antonio Housing Authority Hearings, and Neighborhood Mediation at San Antonio Police Department's substations. The Center offers an information and referral service, which assists citizens with problems or disputes that can best be addressed by other community, governmental, or social service agencies. The Center also conducts community education activities through the Center's Speakers Bureau. These activities promote the use of mediation and conflict management as alternative means of dispute resolution. Speakers Bureau activities include: presentations, lectures, conferences, program exhibits, and conflict management training seminars. The Center provides peer mediation training programs to the school systems of Bexar County through the "Amigos in Mediation" (AIM) program. In addition, the Center conducts Advanced Mediation Training for volunteer mediators.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Average Defendants Directly Supervised	22,187	22,089	22,138
Number of Cashiering Transactions	486,804	528,182	554,591
Number of Misdemeanor Placements Annually	10,136	10,971	10,554
Number of Felony Placements Annually	4,849	4,354	4,602
Efficiency Indicators:			
Average Caseload per Officer			
Regular Supervision	129	153	125
Specialized Supervision	45	45	45
PSI Completed per Officer	340	268	304
Effectiveness Indicators:			
Percent of Offenders Revoked Monthly			
Felony	1.04%	1.05%	1.13%
Misdemeanor	2.07%	1.74%	1.66%
Percent of Early Termination			
Felony	13.80%	14.60%	12.70%
Misdemeanor	12.80%	10.74%	9.62%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$543,322	\$544,154	\$553,585	\$562,631
Travel, Training, and Remunerations	22,608	22,399	22,393	23,399
Operational Expenses	13,969	13,830	13,961	17,119
Supplies and Materials	8,761	8,500	8,712	8,500
<i>Total</i>	\$588,660	\$588,883	\$598,651	\$611,649

Program Justification and Analysis:

- The FY 2013-14 Budget increased by 2 percent when compared to the FY 2012-13 estimates as described below.
- The Personnel Services group increased by 1.6 percent when compared to the FY 2012-13 estimates. Full funding is provided for all authorized positions.
- The Travel and Remunerations group remained flat when compared to FY 2012-13 estimates. Funding is provided for volunteer stipend payments as requested by the Center to assist the 140 volunteers with travel and parking expenses.
- The Operational Costs group increased by 22.6 percent when compared to the FY 2012-13 estimates due to funding being provided to purchase a new printer.
- The Supplies and Materials group decreased by 2.4 percent when compared to the FY 2012-13 estimates due to funding being provided at the same level as the FY 2012-13 Budget.
- There are no program changes for the FY 2013-14 Budget.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Dispute Resolution Center Director	1	1	1
Intake Coordinator	2	2	2
Intake/Mediation Manager	1	1	1
Mediation Coordinator	2	2	2
Office Assistant II	2	2	2
Office Assistant IV	1	1	1
Peer Mediation Coordinator	1	1	1
<i>Total - Dispute Resolution Fund</i>	10	10	10

Bexar County, Texas
Domestic Relations Office Fund 215
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$ 221,533	\$ 194,958	\$ 115,114
Total Beginning Balance	\$ 221,533	\$ 194,958	\$ 115,114

Revenue

Service Fees	\$ 373,004	\$ 359,316	\$ 360,000
Other Revenue	796	474	500
Subtotal	\$ 373,800	\$ 359,790	\$ 360,500
Total Revenues	\$ 373,800	\$ 359,790	\$ 360,500

TOTAL AVAILABLE FUNDS	\$ 595,333	\$ 554,748	\$ 475,614
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APPROPRIATIONS

Health and Public Welfare	\$ 400,375	\$ 439,634	\$ 392,064
Subtotal	\$ 400,375	\$ 439,634	\$ 392,064
TOTAL OPERATING APPROPRIATIONS	\$ 400,375	\$ 439,634	\$ 392,064

Appropriated Fund Balance	\$ 194,958	\$ 115,114	\$ 83,550
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TOTAL APPROPRIATIONS	\$ 595,333	\$ 554,748	\$ 475,614
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DOMESTIC RELATIONS OFFICE FUND

COMPANY: 215

Program Description: The Domestic Relations Office Fund is maintained by a \$15 fee paid upon filing a child support or paternity suit. The Family Support Services Probation Department works with individuals who have been placed on probation by the District Courts through the Office of the Attorney General. This type of probation occurs after a finding of contempt due to non-compliance with a Court decree regarding child support. The Unit provides a full range of probation services including supervision, crisis intervention, referral services, and monitoring of payments to ensure that individuals provide necessary and required support for their children. The degree of supervision varies from active supervision, reporting by mail to unsupervised status, depending on the individual's degree of effort and acceptance of responsibility. Probationers being supervised are individuals who otherwise would have been incarcerated for non-compliance had probation not been an option available to the Court. The Court frequently imposes a supervision fee ranging from \$5 to \$25 per month, in addition to the child support obligation.

Performance Indicators:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Work Load Indicators:

Number of Non-Custodial Parents Served	245	270	270
Average Number of Cases Open per Month	70	85	85
Number of Cases Referred to Legal Services Annually	72	96	96

Efficiency Indicators:

Number of Non-Custodial Parents with Increased Parenting Time Annually	148	197	197
Average Monthly Legal Caseload	30	45	45
Number of Average Monthly Attorney Consultations	32	48	48

Effectiveness Indicators:

Increased Parenting Time	60%	60%	80%
Percentage of Access Resolution Cases Resulting in Increased Visitation	65%	65%	75%
Percentage of Legal Cases Resulting in Increased Visitation	50%	50%	65%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$218,143	\$288,550	\$239,144	\$246,397
Travel and Remunerations	2,730	2,950	2,836	2,000
Operational Costs	178,475	193,627	195,654	136,054
Supplies and Materials	1,027	3,800	2,000	700
Interfund Transfer	0	0	0	6,913
Total	\$400,375	\$488,927	\$439,634	\$392,064

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget decreases by 11 percent when compared to the FY 2012-13 estimates. Funding for all FY 2013-14 appropriations are allocated based on the Juvenile Probation Department's budget requests.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Domestic Relations Office Director	1	1	1
Education Manager*	1	0	0
Office Assistant III	1	1	1
Program Specialist	1	1	1
Staff Attorney	1	1	1
Total – Domestic Relations Office Fund	5	4	4

*Juvenile Probation deleted the Education Manager position during FY 2012-13.

Bexar County, Texas
Justice of the Peace Technology Fund 300
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$254,915	\$150,253	\$186,474
Total Beginning Balance	\$254,915	\$150,253	\$186,474

Revenue

Court Costs and Fines	\$256,133	\$330,897	\$270,000
Revenue From Use of Assets	891	552	500
Total Revenues	\$257,024	\$331,449	\$270,500

TOTAL AVAILABLE FUNDS	\$511,939	\$481,702	\$456,974
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APPROPRIATIONS

Judicial	\$361,686	\$295,228	\$288,713
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TOTAL OPERATING APPROPRIATIONS	\$361,686	\$295,228	\$288,713
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Appropriated Fund Balance	\$150,253	\$186,474	\$168,261
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TOTAL APPROPRIATIONS	\$511,939	\$481,702	\$456,974
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JUSTICE OF THE PEACE – TECHNOLOGY FUND

COMPANY: 300

The Justice of the Peace Technology Fund was created as a result of legislation passed by the 77th Texas Legislature in the 2001 session allowing the assessment of a fee of up to \$4 to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Bexar County Commissioners Court approved the collection of the \$4 fee in 2001. The fee was collected for approximately two months, but was suspended due to pending litigation. A judgment was handed down June 30, 2003 dismissing the litigation. On September 9, 2003, Bexar County Commissioners Court reauthorized the collection of the \$4 fee. This fee may be used to provide funds for technological enhancements for justice courts including: computer systems, computer networks, computer hardware, computer software, imaging systems, electronic kiosks, electronic ticket writers, and docket management systems. In accordance with article 102.0173 of the Texas Code of Criminal Procedure, the statute lists technological enhancements that may be purchased from the fund; however the enhancements are not limited to the items on the list. It is up to the County Commissioners Court to determine and approve what items may be purchased from the fund.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$109,335	\$134,854	\$141,568	\$142,613
Operational Expenses	196,100	137,560	153,660	146,100
Supplies and Materials	56,251	0	0	0
Total	\$361,686	\$272,414	\$295,228	\$288,713

Program Justification and Analysis:

- The FY 2013-14 Budget decreased by 2.2 percent when compared to FY 2012-13 estimates due to one-time technology expenditures in FY 2012-13.
- The Personnel Services Group remained relatively flat when compared to FY 2012-13 estimates. Full funding is provided for all positions.
- The Operational Costs group funds \$10,000 per Justice of the Peace Office for technology improvement equipment purchases for FY 2013-14. The appropriation decreased by 4.9 percent due to one-time Technology expenditures in FY 2012-13.

Operational and Supplies Breakout by Precinct:

	Operational
Justice of the Peace Precinct 1, Place 1	\$10,000
Justice of the Peace Precinct 1, Place 3	10,000
Justice of the Peace Precinct 2	10,000
Justice of the Peace Precinct 3	10,000
Justice of the Peace Precinct 4	10,000
<i>TOTAL</i>	<i>\$50,000</i>

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Analyst Programmer II	1	1	1
Technology Business Analyst	1	1	1
<i>Total – Justice of the Peace Technology Fund</i>	<i>2</i>	<i>2</i>	<i>2</i>

**Bexar County, Texas
 District and County Court Technology Fund 301
 Fiscal Year Ending September 30, 2014**

FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget
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AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$20,337	\$47,154	\$74,972
Total Beginning Balance	\$20,337	\$47,154	\$74,972

Revenue

Service Fees	\$26,704	\$27,683	\$20,000
Other Revenue	113	135	50
Subtotal	\$26,817	\$27,818	\$20,050

Total Revenues	\$26,817	\$27,818	\$20,050
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TOTAL AVAILABLE FUNDS	\$47,154	\$74,972	\$95,022
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APPROPRIATIONS

General Government	\$0	\$0	\$20,000
Subtotal	\$0	\$0	\$20,000

TOTAL OPERATING APPROPRIATIONS	\$0	\$0	\$20,000
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Appropriated Fund Balance	\$47,154	\$74,972	\$75,022
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TOTAL APPROPRIATIONS	\$47,154	\$74,972	\$95,022
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DISTRICT AND COUNTY COURT TECHNOLOGY FUND

COMPANY: 301

Program Description: Article 102.0169 of the Texas Code of Criminal Procedure provides for the mandatory collection of a \$4 fee by a defendant convicted of a criminal offense in a County Court, statutory County Court, or District Court. The fee shall be deposited in a fund known as the District and County Court Technology Fund. The fund shall be used to cover the expenses associated with continuing education and training for County Court, statutory County Court, or District Court judges, and clerks regarding technological enhancements for those courts. These funds may also be used for the purchase and maintenance of technological enhancements for a County Court, statutory County Court, or District Court.

The District and County Court Technology Fund shall be administered by and under the direction of the Commissioners Court of the County.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Operational	\$0	\$20,000	\$0	\$20,000
<i>Total</i>	<i>\$0</i>	<i>\$20,000</i>	<i>\$0</i>	<i>\$20,000</i>

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget allocates a total of \$20,000 for the purchase of technology for the District Courts and the County Courts-at-Law.

Bexar County, Texas
Court Facilities Improvement Fund 306
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$ 970,243	\$ 1,468,174	\$ 1,986,391
Total Beginning Balance	\$ 970,243	\$ 1,468,174	\$ 1,986,391

Revenue

Service Fees	\$ 493,727	\$ 514,279	\$ 490,000
Other Revenue	\$ 4,204	\$ 3,938	\$ 1,700
Subtotal	\$ 497,931	\$ 518,217	\$ 491,700
Total Revenues	\$ 497,931	\$ 518,217	\$ 491,700

TOTAL AVAILABLE FUNDS	\$ 1,468,174	\$ 1,986,391	\$ 2,478,091
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APPROPRIATIONS

Capital Expenditures	\$ 0	\$ 0	\$ 250,000
Subtotal	\$ 0	\$ 0	\$ 250,000
TOTAL OPERATING APPROPRIATIONS	\$ 0	\$ 0	\$ 250,000

Appropriated Fund Balance	\$ 1,468,174	\$ 1,986,391	\$ 2,228,091
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TOTAL APPROPRIATIONS	\$ 1,468,174	\$ 1,986,391	\$ 2,478,091
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COURT FACILITIES IMPROVEMENT FUND

COMPANY: 306

The Court Facilities Improvement Fund is a Bexar County Operating Fund created as a result of legislation passed by the 81st Session of the Texas Legislature. The legislation allows the assessment of a fee of up to \$15 for each civil case filed in the court. The fees collected may be used for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts. This fund is budgeted by approval of the Commissioners Court in accordance with Section 51.706 of the Texas Government Code.

Appropriations:

	FY 2012-13 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Capital Expenditures	\$0	\$0	\$250,000
<i>Total</i>	<i>\$0</i>	<i>\$0</i>	<i>\$250,000</i>

Program Justification and Analysis:

- Funding is allocated in the Capital Expenditures group for FY 2013-14. These funds are for improvements in the Bexar County Courthouse, such as repairs of the air conditioning ducts and extension of the catwalk. Since the creation of this fund, no expenditures have occurred.

Bexar County, Texas
Fleet Maintenance Fund 504
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$ 423,031	\$ 384,938	\$ 295,149
Total Beginning Balance	\$ 423,031	\$ 384,938	\$ 295,149

Revenue

Service Fees	\$ 660,348	\$ 573,800	\$ 573,800
Other Revenue	3,582	2,943	500
Subtotal	\$ 663,930	\$ 576,743	\$ 574,300
Total Revenues	\$ 663,930	\$ 576,743	\$ 574,300

TOTAL AVAILABLE FUNDS	\$ 1,086,961	\$ 961,681	\$ 869,449
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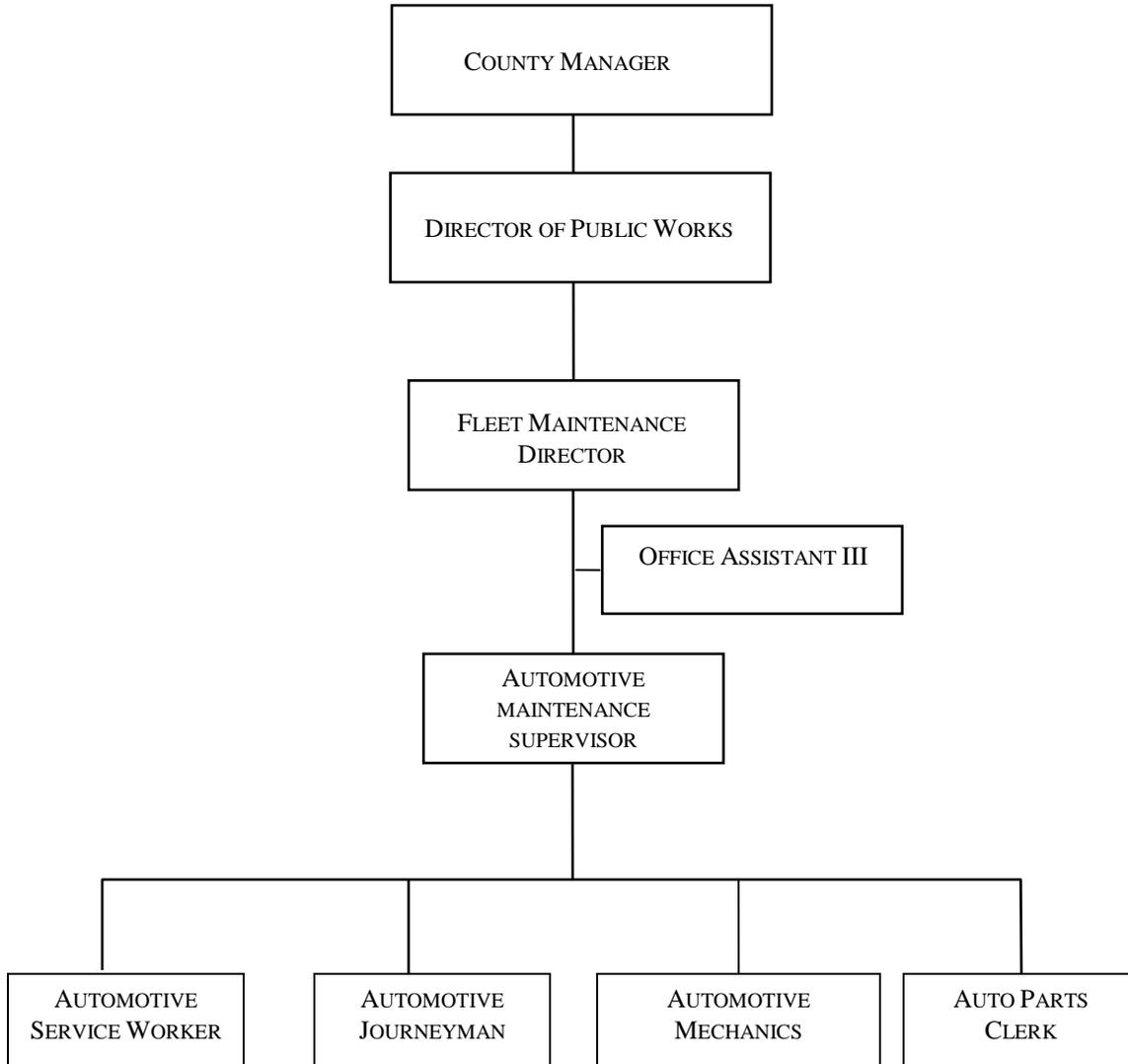
APPROPRIATIONS

General Government	\$ 702,023	\$ 666,532	\$ 815,557
Contingencies	0	0	3,249
Subtotal	\$ 702,023	\$ 666,532	\$ 818,806
TOTAL OPERATING APPROPRIATIONS	\$ 702,023	\$ 666,532	\$ 818,806

Appropriated Fund Balance	\$ 384,938	\$ 295,149	\$ 50,643
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TOTAL APPROPRIATIONS	\$ 1,086,961	\$ 961,681	\$ 869,449
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PUBLIC WORKS FLEET MAINTENANCE FUND



PUBLIC WORKS – FLEET MAINTENANCE FUND

COMPANY: 504

Program Description:

The Public Works - Fleet Maintenance Fund was established to provide for the safety and extended life of the County’s light vehicles and lawn equipment. The Fleet Maintenance division is tasked with providing County vehicles with periodic preventive maintenance, evaluating and recommending vehicles for replacement based on maintenance and operational cost analyses, developing specifications for contract repairs, and serving as technical advisor to other offices and departments in developing special equipment and vehicle bid specifications. The Fleet Maintenance Director is the Chair of the Bexar County Vehicle Replacement Committee.

Goals and Objectives:

- Provide safe and mechanically sound vehicles to our customers, especially those who drive emergency vehicles that provide for public safety for Bexar County Citizens.
- Reduce the number of unscheduled repairs by providing an aggressive and methodical preventive maintenance program for all Bexar County vehicles and equipment.
- Assist all offices and departments in having the proper vehicle or piece of equipment to perform their missions.
- Assist in getting the best return for all Bexar County vehicles at the time of sale.
- Establish a work atmosphere that promotes the effective and efficient management of Bexar County resources.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Indicators:			
Total Patrol Vehicles in Fleet	140	115	125
(# of maintenance services performed)	657	750	700
Total Traffic Vehicles in Fleet	99	90	90
(# of maintenance services performed)	302	315	315
Total Hybrid units	13	16	16
Efficiency Indicators:			
Maintenance Cost per Mile (Patrol)	.13	.20	.20
Maintenance Cost per Mile (Traffic)	.16	.18	.20
Ratio of Vehicles per Mechanic	116	110	127
Effectiveness Indicators:			
Percentage of Days Available – Patrol Vehicles	99%	98%	98%
Percentage of Days Available – Traffic Vehicles	98%	96%	96%
Percentage of Days Available – Light Vehicles	98%	98%	98%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$617,577	\$715,495	\$574,664	\$722,238
Travel and Remunerations	0	0	0	1,000
Operational Costs	18,027	49,543	32,446	51,668
Supplies and Materials	66,419	66,026	59,422	43,900
Total	\$702,023	\$831,064	\$666,532	\$818,806

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget increases by 22.8 percent when compared to FY 2012-13 estimates, which is primarily due to the Personnel Services group and the Operational Costs group as described below.
- The Personnel Services group increases by 25.7 percent when compared to FY 2012-13 estimates. This increase is due to savings realized from vacant positions that occurred during FY 2012-13.
- Funding is provided within the Travel and Remunerations group for the certification of the Automotive Mechanics.
- The Operational Costs group increases significantly when compared to the FY 2012-13 estimates. Funding is provided for the replacement of the air conditioning system in the Fleet Maintenance facility.
- The Supplies and Materials group decreases by 26 percent when compared to FY 2012-13 estimates. During FY 2012-13, the Division purchased office furniture, which is not budgeted for FY 2013-14.
- There are no program changes for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Automotive Journeyman	2	2	2
Automotive Maintenance Supervisor	1	1	1
Automotive Mechanic	5	5	5
Automotive Parts Clerk	1	1	1
Automotive Service Worker	1	2	2
Fleet Maintenance Director	1	1	1
Fleet Technician	0	1.5	1.5
Deputy Sheriff-Detention	1	0	0
Deputy Sheriff-Detention Corporal	1	0	0
Office Assistant III	1	1	1
Total – Public Works – Fleet Maintenance	14	14.5	14.5

Bexar County, Texas
Technology Improvement Fund 565
Fiscal Year Ending September 30, 2014

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	\$213,151	\$201,135	\$211,986
Total Beginning Balance	\$213,151	\$201,135	\$211,986
Revenue			
Service Fees	\$383,112	\$608,159	\$947,218
Other Revenue	0	3,416	0
Total Revenues	\$383,112	\$611,575	\$947,218
TOTAL AVAILABLE FUNDS	\$596,263	\$812,710	\$1,159,204
APPROPRIATIONS			
General Government	\$395,128	\$600,724	\$1,090,090
Subtotal	\$395,128	\$600,724	\$1,090,090
TOTAL OPERATING APPROPRIATIONS	\$395,128	\$600,724	\$1,090,090
Appropriated Fund Balance	\$201,135	\$211,986	\$69,114
TOTAL APPROPRIATIONS	\$596,263	\$812,710	\$1,159,204

TECHNOLOGY IMPROVEMENT FUND

COMPANY: 565

Program Description: The Technology Improvements Fund was established in FY 1998-99 as a result of a performance review of the Bexar County Information Technology Department (BCIT). The outside consultant, MGT of America, made recommendations designed to improve the County's technology planning and services. This fund facilitates the purchase of computer-related equipment. It is designed to satisfy the departmental requirement for an internal information technology budget, while maintaining centralized control of the purchasing process to maintain Countywide technology standards. The goal is to maintain the highest level of performance for each department's unique needs, while maintaining overall connectivity between systems.

Prior to FY 1998-99, the technology improvements were expensed either in the BCIT budget or appropriated in the capital expenditure line item of individual offices and departments. This budgeting approach made it difficult to track and control the County's investments in technology.

The system of allocating all the costs of technology improvements to County Offices and Departments more accurately assesses the true costs of the operation of these offices and departments. This system also places managerial control of these costs within each organization. Once transferred to the Technology Fund, the funding for each Office and Department's technology needs are tracked separately to ensure that the contributions made by each are used only to purchase their technology equipment recommended in the budget process. In turn, this system also gives County Officials and Department heads better cost information with which to assess their Office's or Department's performance.

Performance Indicators: (See Information Technology)

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$144,433	\$144,560	\$158,702	\$142,255
Travel and Remunerations	2,201	0	0	0
Supplies and Materials	247,406	920,060	442,022	947,218
Capital Expenditures	1,088	0	0	0
Contingencies	0	0	0	617
Total	\$395,128	\$1,064,620	\$600,724	\$1,090,090

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases significantly when compared to FY 2012-13 estimates. This is due to an increase in the Supplies and Materials appropriation group as described below.
- The Personnel Services group decreases by 10.4 percent when compared to FY 2012-13 estimates. This increase is due to turnover in FY 2012-13 that is not anticipated in FY 2013-14.
- No funding is proposed for the Travel and Remunerations group or the Capital Expenditures Group. Expenditures in FY 2012-13 within these groups were one-time expenditures, which will not occur in FY 2013-14.
- The Supplies and Material group increases significantly when compared to FY 2012-13 estimates. Funding is allocated for the purchase of new technology items and the replacement of existing technology, such as monitors and printers for Offices and Departments.
- The Contingencies group proposes funding due to an increase in the County’s contribution rate for retirement.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Network Architect I	1	1	1
Network Architect II	1	1	1
<i>Total – Technology Improvement Fund</i>	2	2	2

Appropriations:

Office/Department	Amount
Adult Probation	\$186,752
AgriLife	\$3,117
Bail Bond Board	\$718
BCIT	\$179,254
Civil District Courts	\$9,556
Community Programs 4704	\$3,962
Constable 2	\$2,036
Constable 4	\$411
County Auditor	\$10,600
County Clerk	\$52,467
County Courts at Law	\$10,892
Crime Lab	\$6,447
Criminal District Attorney	\$35,890

Office/Department	Amount
Criminal District Courts	\$3,830
Dispute Resolution	\$2,772
District Clerk	\$10,000
Economic Development	\$2,400
Environmental Services – Storm Water Fund	\$10,909
Facilities and Parks - Administration	\$6,403
Fire Code Fund	\$9,660
Fleet Maintenance Fund	\$3,000
Fund 200 County Clerk Records Management	\$12,000
JP Tech Fund	\$50,000
Juvenile District Courts	\$1,260
Medical Examiner	\$3,200
Office of the County Manager – Emergency Management	\$59,700
Office of the County Manager - Fire Marshal	\$900
Pre-Trial	\$3,573
Probate Courts	\$3,798
Sheriff ADC	\$27,868
Sheriff LE	\$119,847
Sheriff Support	\$85,638
Tax Office	\$20,131
Veteran Services 4706	\$3,356
Technology Baseline Total:	\$942,347
Sheriff LE	\$723
Constable 1	\$1,148
Medical Examiner	\$3,000
Technology Program Change Total:	\$4,871
Technology Grand Total:	\$947,218

CAPITAL LEASE PROJECTS FUND

COMPANY: 700

Program Description: The projects in this fund were funded through Master Lease Agreements up until 2008-09. This funding mechanism allowed the County to match the term of the liability to the life of the asset being financed at competitive rates. In FY 2008-09, the County began to fund this equipment with short-term Certificates of Obligation. The FY 2013-14 Adopted Budget continues this practice. The projects below are the remaining active projects from the Capital Lease Fund and the Efficiencies and Innovations Fund:

- **Database Integration:** Integrate existing scattered SQL databases into a single, more robust and reliable Oracle database platform with dedicated SAN storage and centralized backup/recovery features. This will enhance operations, reliability, fault tolerance, data integrity and reduce risk of data and productivity loss. It will also ease the administration of hardware and software. The total estimated cost of this project is **\$157,000**.
- **SAP System:** In September 2003, the County began using the new SAP County Human Resources Information Software system (CHRIS) and the CHRIS Customer Center (CCC) was established. Since that time, the CHRIS project team has begun implementation of the system to provide full functionality to all offices and departments. The total estimated cost of this project is **\$431,000**.
- **Building Maintenance Truck:** The purchase of an additional truck for Infrastructure Services – County Building Maintenance was approved due to the addition of a countywide construction crew. The estimated completion date is September 2009. The purchase was completed for \$24,100. The remaining balance will be transferred into the Efficiencies and Innovations Project. (Completed)
- **Jail Track SAS System:** This project, created in FY 2010-11, provides for the purchase of programming assistance with the Jail Track SAS Computer System. The total estimated cost of the project is **\$449,603**.
- **CSS Collections System:** This project provides for the purchase of the CSS software system for the Collections Department. The total estimated cost of this project is **\$105,973**.

Project	Project Budget	Activity to Date	Funds Available
Database Integration	\$157,000	\$92,268	\$64,732
SAP System	431,000	301,030	129,970
Building Maintenance Truck	30,000	24,100	5,900
Jail Track SAS System	449,603	449,603	0
CSS Collections System	105,973	72,972	33,001
Total	\$1,173,576	\$939,973	\$233,603

During the FY 2010-11, the Efficiencies and Innovations Fund was created as a subset of the Capital Lease Program. The funds were established as a result of cash remaining from the Capital Lease Projects buyout. The following are the current projects created to enhance daily business operations and create efficiencies to include the automation of business processes. The Efficiencies and Innovations Project balance is also reflected in the list below.

Project	Project Budget	Activity to Date	Funds Available
Cisco Network Implementation Services	\$165,000	\$52,062	\$112,938
IVR Programming Assistance	100,000	0	100,000
Pretrial Services IVR	29,800	0	29,800
Staff Augmentation for BCIT	200,000	194,672	5,328
Computer Aided Dispatch System	567,300	567,250	50
KOVIS Licenses	261,868	17,316	244,552
CSCD Case Management System	110,000	109,458	542
Medical Examiner Digital Dictation System	25,800	23,971	1,829
Purchasing Inventory Outsourcing	50,000	0	50,000
Software Maintenance for Middleware	242,959	208,107	34,852
Software Maintenance for 999S Sol	236,980	216,024	20,956
AMS Financial Management Maintenance	135,027	67,514	67,513
License Agreement with Software AG	525,000	525,000	0
Crime Lab Information Management System	110,457	110,457	0
Efficiencies And Innovations Project	793,682	0	793,682
Pretrial Technology Equipment	45,800	45,629	171
County Imaging Project	228,700	215,191	13,509
Medical Examiner Imaging Project	70,000	0	70,000
Sheriff Process Improvements	50,000	49,000	1,000
CSS Specialty Courts	19,000	0	19,000
HR Online Open Enrollment	200,000	0	200,000
Total	\$4,167,373	\$2,401,651	\$1,765,722

GRANT FUNDS



Toudouze Building

The Toudouze Building is located near the Bexar County Adult Detention Center. This facility currently houses the Bexar County Felony Drug Court. This court focuses on specialized treatment for felony offenders in Bexar County.

This building will also house the Adult Detention Center video visitation section and the Re-Entry Facility. The Re-Entry Facility will offer services to criminal offenders and will aim to reduce recidivism. The estimated cost for video visitation is approximately \$5,675,060 and the Re-Entry Facility is approximately \$1,500,000.

Bexar County, Texas
Grants-In-Aid 800
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$5,939,031	\$4,396,911	\$0
Total Beginning Balance	\$5,939,031	\$4,396,911	\$0
Revenue			
Intergovernmental Revenue	\$30,947,259	\$19,548,535	\$20,140,000
Proceeds from Sales of Assets	2,930	0	0
Other Revenue	996	(863)	82,000
Subtotal	\$30,951,185	\$19,547,672	\$20,222,000
Interfund Transfers	\$5,282,795	\$73,980	\$893,564
Total Revenues	\$36,233,980	\$19,621,652	\$21,115,564
TOTAL AVAILABLE FUNDS	\$42,173,011	\$24,018,563	\$21,115,564

APPROPRIATIONS

General Government	\$6,860,557	\$4,510,000	\$3,923,700
Judicial	1,814,237	924,000	803,880
Public Safety	3,251,362	2,341,000	2,153,720
Capital Projects	2,086,218	952,000	866,320
Health and Public Welfare	22,746,243	14,650,000	12,877,600
Capital Expenditures	1,017,483	641,563	490,344
Subtotal	\$37,776,100	\$24,018,563	\$21,115,564
TOTAL OPERATING APPROPRIATIONS	\$37,776,100	\$24,018,563	\$21,115,564
Appropriated Fund Balance	\$4,396,911	\$0	\$0
TOTAL APPROPRIATIONS	\$42,173,011	\$24,018,563	\$21,115,564

GRANTS-IN-AID FUND

FUND: 800

Program Description:

Bexar County continuously explores opportunities to use grants to supplement annual budget allocations in support of services provided by County offices and departments. Grant funds also serve as potential seed money for new programs and/or services, particularly within County priority areas of concern, identified gaps in service, and other service needs.

Prior to receiving grants from multiple state and federal sources, the Commissioners Court will approve, in advance, Office and Department applications for discretionary grant funding. Programs and services funded by grant monies are authorized only for the term of the grant. Likewise, positions that are funded by grant resources are authorized only for the term of the grant and employees who fill these positions are notified of this condition of employment. Grants appearing in this fund vary from year to year as some expire and others become active. Currently, all grants' budgets appear under this fund, including grants received that were not anticipated at the time that the budget was prepared. The County's cash matches for grants, if required, are appropriated in the responsible Office or Department's budget. Estimates are based on the best available data at the time the budget is prepared.

Performance Indicators:

Each grant includes performance indicators particular to its service and/or program activities. These indicators become part of the grant submission and award. Bexar County Offices and Departments which are awarded grant funds are responsible for adhering to all grantor requirements, including but not limited to grant certifications, training, submission of regular progress reports, maintenance of written policies and procedures and other documentation supporting grant activities, and notifying the grantor agency of grant changes. Performance reports are reviewed by the County in recommending support for grant renewal or continued service funding through other non-grant means.

Appropriations:

County grants are listed with the total grant budget, expenditures to date, and the remaining funds available. Each Grant is listed by funding source. Many of the grant years are different than the County's fiscal year. Therefore, a significant amount of funds can be carried forward each year, depending on the term of each grant.

Due to various grant applications and terms, grant appropriations and authorized positions are approximate and may fluctuate throughout the Fiscal Year.

Grant Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Adult Probation			
<u>JAG Adult Drug Court JA1202390101</u>			
Probation Officer	3	3	2
<u>Veterans Court Grant MS1307470601</u>			
Probation Officer	1	1	1
<u>Re-Entry Court MS1113471301</u>			
Probation Officer	2	2	2
Juvenile Probation			
<u>Family Preservation Grant JM131801, JM131802</u>			
Senior Juvenile Probation Officer	3	2	2
Program Aide	1	1	1
Juvenile Probation Officer	0	1	1
<u>CJD Juvenile Drug Court JM122001</u>			
Juvenile Probation Officer	1	1	1
<u>Justice Assistance Grant JR0904410101</u>			
Juvenile Probation Officer	1	1	0
<u>Project Connect JM111801</u>			
Senior Probation Officer	1	1	0
<u>Project Safe Neighborhoods JM091601</u>			
Senior Probation Officer	2	2	2
<u>Access and Visitation Grant JM101701</u>			
Access Coordinator	1	1	0
<u>Keeping It Real JM121901</u>			
Program Aide	1	1	1
Office of the County Manager			
<u>State Homeland Security Grant HLS0902507001</u>			
Volunteer Services Specialist	1	1	0
<u>Urban Area Security Initiatives HLS1202507001</u>			
Weapons of Mass Destruction/Hazardous Materials Team Coordinator	1	1	0
District Clerk			
<u>Adult Drug Court (CJD)MS1206390101</u>			
Criminal Court Clerk	1	1	1

Grant Authorized Positions:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Criminal District Attorney

Family Preservation Grant JM121801

Misdemeanor Prosecutor 1 1 1

Victim Empowerment (COSA)

MS1332133001,MS1332133002

Licensed Professional Counseling Supervisor 0 1 1

Community Resource Manager 0 1 1

Justice Assistance Grant JA1107130002, JA1207130002

Prosecutor V 1 0 0

Advocate 2 2 1

Justice Assistance Grant

Elder Fraud Advocate 1 1 1

Domestic Violence Advocate 1 1 1

AVON Foundation Grant MS1323133001

Crime Victim Liaison 1 1 1

Family Justice Center Foundation Grant MS1322130001

Office Assistant IV 1 1 1

Allstate Foundation Grant MS1324133001

Crime Victim Liaison 1 1 1

Civil District Court

Family Drug Treatment Court MS1205370001

Family Support Monitor 1 1 1

Justice Assistance Grant Recovery JR0904410101

Family Drug Court Monitor 1 1 1

Family Support Monitor 2 1 1

Criminal District Courts

Re-Entry Court Grant MS1113471301

Case Manager 1 1 1

Adult Treatment Court MS1344390101

Case Manager 1 2 0

Justice Assistance Grant JA1002471301

Data Tracking Specialist 1 1 1

Re-Entry Court Grant MS1217471301

Case Manager 2 2 2

Grant Authorized Positions:

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Bexar County Sheriff

Human Trafficking Task Force MS1321230001

Investigator-FY 2013-14 Pending Grant Award

2 2 2

Analyst -FY 2013-14 Pending Grant Award

1 1 1

ReAct Grant MS1304230001

Investigator

2 2 2

Judicial Services

Veterans Court (CJD) MS1307470601

Intake Specialist

1 0 0

Veterans Treatment Court Manager

1 1 1

Veterans Court (SAMHSA) MS1320470601

Veterans Court Case Manager

1 1 1

Veterans Court (SAMHSA) MS1211470601

Veterans Treatment Court Project Director

0 1 1

Adult Treatment Court MS1344390101

Problem Solving Courts-Case Manager

0 4 4

Re-Entry Court MS1113471301

Re-Entry Court Case Manager- Misdemeanor

1 1 1

Adult Drug Court MS0401340001

Adult Drug Court/DWI Court Manager

0 1 1

Senior Data Analyst - Specialty Court

1 1 1

Community Resources

Comprehensive Energy Assistance Program CEAP122

Client Services Supervisor

2 2 2

Client Services Manager

.5 .5 .5

Intake Worker

7 5 4

Office Assistant I

1 0 0

Office Assistant IV

2 2 2

SARAH Continuum of Care MS1347470401

Continuum of Care Planning Coordinator

0 1 1

Office Assistant IV

0 1 1

S.A.F.E. Program MS1107470401

Grant Support Specialist

1 0 0

Community Programs Project Analyst

1 0 0

Ryan White AR139900001, AM139900001, BS139900001

Accountant III - Grants

1 1 1

Staff Auditor V

.5 .5 .5

Community Health Coordinator

1 1 1

Fiscal Monitor

2 1 1

Grant Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Grant Support Specialist	1	0	0
HIV Contract Analyst	1	1	1
HIV Coordinator	1	0	0
HIV Planner	2	0	0
HIV Planning Council Liaison	1	1	1
HIV Analyst	1	1	1
Lead Fiscal Monitor	0	1	1
Office Assistant IV	1	1	1
Operations Manager	0.2	0.2	0.2
Quality Management Specialist	1	0	0
<i><u>Emergency Shelter Grant MS1121470401</u></i>			
Project Analyst	1	0	0
<i><u>Child Welfare Strategic Alliance JA1307471401</u></i>			
Forensic Interview Specialist	0	1	1
<u>Economic Development CIED</u>			
<i><u>CIED MS1310510001</u></i>			
Executive Director of Economic Development	.25	.25	.25
Deputy Director-Economic Development	.50	.50	.50
CIED Data Program Manager	0	0	1
Economic Development Manager*	0	0	0

*The Economic Development Managers are receiving a stipend from CIED proportionate to workload and involvement in CIED functions, due to the restructuring of Economic Development in FY 2013-14.

Appropriations:

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
CEAP10	CEAP-2010*	\$5,099,095	\$3,585,244	\$1,513,851
CEAP11	CEAP-2011*	13,292,265	12,699,476	592,789
CEAP12	CEAP-2012	14,169,072	12,169,060	2,000,012
CEAP13	CEAP-2013	5,816,867	772,399	5,044,468
HI02	HIDALGO FOUNDATION-2002	58,330	22,552	35,778
HI0301502001	SBS Technology Updates	903,995	0	903,995
HI0301502002	Children's Drug Court	320,000	0	320,000
HI0301502003	Historical Furniture Restoration	4,583	0	4,583
HI0501502001	General Restoration	400,009	0	400,009
HI0801370001	Unrestricted funds	79,183	0	79,183
HI09	HIDALGO FOUNDATION-2009	202,973	202,973	0
HLS04	State Home Land Security Prg-2004*	12,338	(4,186)	16,524
HLS06	State Home Land Security Prg-2006*	1,924	(1,918)	3,842
HLS08	State Home Land Security Prg-2008*	832,592	830,195	2,397
HLS09	State Home Land Security Prg-2009*	1,844,118	1,839,490	4,628
HLS10	State Home Land Security Prg-2010	1,157,657	1,157,245	412
HLS11	State Home Land Security Prg-2011	192,367	189,464	2,903
HLS12	State Home Land Security Prg-2012	232,500	31,681	200,819
JA09	JAG Program-2009*	6,621	6,466	155
JA10	JAG Program-2010*	379,194	375,823	3,371
JA11	JAG Program-2011	992,124	984,920	7,204
JA12	JAG Program-2012	778,632	777,678	954
JA13	JAG Program-2013	708,501	580,895	127,606
JR09	JAG Recovery 2009-COSA	798,758	724,531	74,227
JS09	JAG State Recovery-2009*	456,237	298,268	157,969
JJ11	Juvenile Justice Alternative Education Program-2011	3,237,857	2,478,062	759,795

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
JJ12	Juvenile Justice Alternative Education Program-2012	1,506,012	1,225,967	280,045
JJ13	Juvenile Justice Alternative Education Program-2013	1,473,318	1,151,040	322,278
JM08	Juvenile Prob-Miscellaneous Grants 2008*	81,837	48,256	33,581
JM09	Juvenile Prob-Miscellaneous Grants 2009*	79,051	86,308	(7,257)
JM10	Juvenile Prob-Miscellaneous Grants 2010	995,991	871,265	124,726
JM11	Juvenile Prob-Miscellaneous Grants 2011	1,512,077	489,525	1,022,552
JM12	Juvenile Prob-Miscellaneous Grants 2012	835,477	710,799	124,678
JM13	Juvenile Prob-Miscellaneous Grants 2013	926,804	727,895	198,909
JP07	TJPC-2007*	35,244	27,139	8,105
JP08	TJPC-2008*	194,043	152,032	42,011
JP09	TJPC-2009*	305,193	258,898	46,295
JP10	TJPC-2010*	499,948	406,900	93,048
JP11	TJPC-2011*	9,209,515	7,832,629	1,376,886
JP12	TJJD-2011	9,355,954	8,678,479	677,475
JP13	TJJD-2012/2013	9,900,569	7,658,722	2,241,847
AM10	Ryan White Part A-MAI 2010*	289,871	212,472	77,399
AM11	Ryan White Part A-MAI 2011*	445,521	389,612	55,909
AM12	Ryan White Part A-MAI 2012	436,486	385,356	51,130
AM13	Ryan White Part A-MAI 2013	378,112	93,622	284,490
AR10	Ryan White Part A 2010*	1,607,106	1,511,348	95,758
AR11	Ryan White Part A 2011*	3,172,078	3,133,156	38,922
AR12	Ryan White Part A 2012	3,097,240	3,027,675	69,565
AR13	Ryan White Part A 2013	2,798,249	1,007,313	1,790,936
AS10	Ryan White Part A-Supplemental 2010*	748,526	584,602	163,924
AS11	Ryan White Part A-Supplemental 2011*	910,866	910,866	0
AS12	Ryan White Part A-Supplemental 2012	1,160,541	1,160,501	40

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
AS13	Ryan White Part A-Supplemental 2013	1,141,612	2,933	1,138,679
BH10	Ryan White-Hopwa 2010*	101,589	85,593	15,996
BH11	Ryan White-Hopwa 2011*	211,000	207,959	3,041
BH12	Ryan White-Hopwa 2012*	115,472	113,191	2,281
BH13	Ryan White-Hopwa 2013	197,950	77,583	120,367
BH13A	Ryan White-Hopwa 2013 2nd contract	252,827	82,111	170,716
BS10	Ryan White Part B-State Service Delivery 2010*	989,413	870,096	119,317
BS11	Ryan White Part B-State Service Delivery 2011*	1,675,176	1,593,989	81,187
BS12	Ryan White Part B-State Service Delivery 2012*	691,351	651,818	39,533
BS13	Ryan White Part B-State Service Delivery 2013	1,860,434	1,219,203	641,231
SR10	Ryan White Part B-State Services 2010*	703,198	688,218	14,980
SR11	Ryan White Part B-State Services 2011*	736,202	726,950	9,252
SR13	Ryan White Part B-State Services 2013	731,188	558,624	172,564
SS11	Part B Service Delivery Supplemental 2011*	35,000	31,698	3,302
MS0403110001	HAVA-COMPLIANCE*	83,048	83,048	0
MS0501230001	OCDETF -Overtime	75,917	67,563	8,354
MS0502230001	FBI - Overtime	56,209	45,904	10,305
MS0503230001	DEA - Overtime	58,750	43,483	15,267
MS0504230001	US Marshals-Overtime	78,932	103,085	(24,153)
MS0901470701	DNA Backlog*	321,899	259,150	62,749
MS1001230001	Immigration/Customs	61,903	87,267	(25,364)
MS1002230001	Human Trafficking*	195,818	196,573	(755)
MS1003130001	Enhanced Intake Program*	113,747	41,383	72,364
MS1005370001	Family Drug Treatment Court*	170,725	165,969	4,756
MS1006370001	Family Drug Court*	180,337	77,223	103,114
MS1007390101	Adult Drug Court*	202,178	163,625	38,553
MS1008	Lackland AFB Joint Land Use Study*	221,837	99,485	122,352

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
MS1009130001	Community Advocate Program*	114,046	101,112	12,934
MS1010230001	Victims of Crime Liaison Grant*	49,841	47,771	2,070
MS1011230001	Internet Crime Against Children*	7,251	5,037	2,214
MS1012230001	Regional Auto Crimes Team*	149,279	138,217	11,062
MS1013230001	Bulletproof Vest	87,402	87,301	101
MS1014504101	SEP-HCP	1,435,503	1,111,097	324,406
MS1015504101	Photovoltaic Panels	1,105,608	951,500	154,108
MS1016470301	Recovery Act: EECBG	2,113,380	2,118,274	(4,894)
MS1017470401	FY-10HPRP*	239,322	239,322	0
MS1018471101	Amigos In Mediation	6,053	4,728	1,325
MS1019340601	FY10-Veteran's court-State-DCJ	102,000	52,950	49,050
MS1020340601	FY10-Veteran's court-HHS	224,180	18,900	205,280
MS1021230001	Tobacco Compliance Grant*	57,000	56,986	14
MS1101504101	ARRA:DOE-BC Rooftop Solar cell*	2,500,000	2,500,000	0
MS1102133001	Avon Foundation*	49,275	45,349	3,926
MS1103470401	HOGG Foundation	166,655	166,655	0
MS1104230001	Bulletproof Vest*	93,823	93,443	380
MS1105470701	COVERDELL FORENSIC*	49,300	36,734	12,566
MS1106470701	DNA Backlog*	127,119	88,309	38,810
MS1107470401	S.A.F.E. Program	375,000	95,220	279,780
MS1108390101	FY11-Adult Drug Court*	363,369	184,699	178,670
MS1109995201	Coliseum Advisory	1,725,000	1,586,720	138,280
MS1110	Economic Development Incentive 2011	1,600,000	1,263,422	336,578
MS1111340601	Veteran's Court-DOJ	181,620	154,110	27,510
MS1112340601	Veteran's Commission-TVC*	40,000	19,203	20,797
MS1113471301	Re-Entry Court (DOJ)	1,074,911	543,168	531,743
MS1114504101	Dump Your Junk*	90,365	48,842	41,523

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
MS1115471101	SA Bar A Donation 2011-2012	39,375	20,717	18,658
MS1116470301	Water Harvesting for SA Food Bank*	80,000	80,000	0
MS1117130001	Children's Fund of San Antonio	16,431	16,280	151
MS1118470301	Twin Valley PCI Building*	3,325	2,975	350
MS1119130001	Family Justice Center Foundation*	39,193	12,948	26,245
MS1120504101	BC Mission County Park II	1,500,000	1,500,000	0
MS1121470401	Emergency shelter Grants*	104,000	77,916	26,084
MS1122200101	National Night Out	2,407	100	2,307
MS1123470401	Community Services Block Grant*	76,179	64,658	11,521
MS1201230001	Tobacco Compliance	49,000	48,380	620
MS1203340601	Adult Drug Court - 3yrs MISDEM	48,339	92	48,247
MS1203390101	Adult Drug Court - 3yrs FELONY	478,670	292,901	185,769
MS1204230001	ReAct Grant*	163,568	149,770	13,798
MS1205370001	Family Drug Treatment Court	174,772	171,220	3,552
MS1206390101	Adult Drug Court FY2012	220,121	200,431	19,690
MS1207470601	Veterans Court (CJD)	102,000	37,927	64,073
MS1208370001	Family Drug Court	62,398	0	62,398
MS1209130001	Vulnerable Victim Advocacy Program*	97,720	75,966	21,754
MS1210510001	Economic Development Incentive 2012	7,320,090	6,941,237	378,853
MS1211130001	Texas VINE Grant*	97,595	97,595	0
MS1211470601	Veterans Court(SAMHSA)*	348,139	23,360	324,779
MS1212230001	Sheriff's Intellectual Property	200,000	32,540	167,460
MS1214470201	Prescription Discount Card-Gen	93,940	22,578	71,362
MS1214470202	Prescription Discount Card-FM	6,588	0	6,588
MS1216300301	PCT#3 off duty patrol UTSA	18,576	0	18,576
MS1217471301	2nd Chance Act Reentry(CORE)	600,000	421,621	178,379
MS1218230001	Texas Traffic Safety-S.T.E.P.	690,136	553,681	136,455

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
MS1221230001	Human Trafficking*	213,463	175,031	38,432
MS1222130001	Family Justice Center Foundation	39,193	33,256	5,937
MS1223133001	2012 Avon Foundation	55,000	32,241	22,759
MS1224133001	Allstate Foundation Grant	49,275	30,864	18,411
MS1225470701	Forensic DNA Backlog Program	335,751	0	335,751
MS1226130001	No-Refusal Initiative (DWI)*	241,233	180,000	61,233
MS1227504101	BC Mission County Park III	2,000,000	2,000,000	0
MS1228502001	TX Hist Comm - BC Courthouse R	12,888,913	0	12,888,913
MS1229230001	Bulletproof Vest	135,212	127,881	7,331
MS1230230001	Internet Crime Against Children	18,667	18,659	8
MS1231230001	Texas School Safety Ctr - Toba	40,800	9,364	31,436
MS1232510001	Randolph AFB (JLUS)	317,556	9,786	307,770
MS1233230001	Click it or Ticket*	29,923	14,388	15,535
MS1234110301	Federal Voting Assistance Program	466,939	42,086	424,853
MS1235200101	K-9 Donation	8,084	6,000	2,084
MS1241470401	CJD-Central Magistration Division	29,296	26,080	3,216
MS1304230001	ReAct Grant	165,567	149,084	16,483
MS1305370001	Family Drug Treatment Court	190,610	134,010	56,600
MS1306390101	Adult Drug Court 40% CJD	70,984	23,199	47,785
MS1306390102	Felony Drug Court CJD	175,848	86,604	89,244
MS1307470601	Veterans Court (CJD)	122,400	114,260	8,140
MS1310510001	CIED-Economic Development 2013	2,194,588	1,590,167	604,421
MS1311130001	2013 Texas VINE Grant	92,716	0	92,716
MS1315471101	SA Bar A Donation 2012-2013	18,658	17,531	1,127
MS1318230001	Texas Traffic Safety-S.T.E.P.	522,995	450,442	72,553
MS1320470601	Veterans Court(SAMHSA)	396,246	7,175	389,071
MS1321230001	Human Trafficking	188,112	159,070	29,042

Activity Code	Grant Title	Budget	Activity to Date	Funds Remaining
MS1322133001	Family Justice Center Found OA	44,846	13,721	31,125
MS1323133001	2013 Avon Foundation	47,150	21,416	25,734
MS1324133001	Allstate Foundation Grant	40,000	23,813	16,187
MS1326130001	No-Refusal Initiative (DWI)	180,000	52,300	127,700
MS1329230001	Bulletproof Vest (2012)	250,294	132,800	117,494
MS1330230001	Internet Crime Against Children	5,000	4,628	372
MS1331230001	Texas School Safety Ctr - Toba	45,675	21,447	24,228
MS1332133001	Victim Empowerment -COSA	85,289	47,102	38,187
MS1332133002	Dream Center-COSA	61,491	35,426	26,065
MS1342471301	Re-Entry Council Planning Initiative	50,000	76	49,924
MS1342471302	Re-Entry Council Planning-MATCH	25,000	1,663	23,337
MS1343300301	TX School Safety Ctr- Tobacco	17,850	0	17,850
MS1344390101	Adult Treatment Court Collaborative	325,000	103,243	221,757
MS1345470401	Toyota Sr-Transportation Program	5,000	0	5,000
MS1346230001	UTHCSA Sex Education Program	2,000	0	2,000
MS1347470401	SARAH Continuum of Care	122,478	37,737	84,741
Total		\$164,272,099	\$119,342,931	\$44,929,168

*The term of these grants have ended or are expected to end during FY 2013-14.

Pending Grants:

Below is a list of pending grants Commissioners Court has authorized staff to submit applications for during FY 2013-14. Bexar County has submitted applications for the following grants and is pending acceptance of the grant award.

Activity Code	Pending Grants	Budget
TBD	TxDOT Traffic Safety for a DWI Docket	\$220,382
TBD	TxDOT Traffic Safety Program for the No Refusal Initiative	187,500
TBD	TxDOT Traffic Safety for the Selective Traffic Enforcement Program (STEP) overtime for officers	582,993
TBD	National Leadership Grants for Museums for the Bexar County History Center	246,560
TBD	Institute for Museum and Library Services for the National Leadership Grants for Libraries	500,000
TBD	Office of the Governor, Criminal Justice Division for the CMAG Mentally Ill Diversion Project	63,425
TBD	Office of the Governor, Criminal Justice Division for the Domestic Violence Accountability Program	144,000
TBD	Office of the Governor, Criminal Justice Division for the DA Human Trafficking Unit	222,274
TBD	USDOJ Enhanced Collaborative Model to Combat Human Trafficking	500,000
TBD	Office of the Governor, Criminal Justice Division Grant for Human Trafficking	229,515
TBD	USDOJ for Justice and Mental health Collaboration for the Dual Diagnosis Court	244,116
TBD	Office of Violence Against Women - Safe Havens Grant for Supervised Visitation	349,996
TBD	USDOJ, OJJDP Family Drug Court Enhancement	550,000
TBD	USDOJ Justice and Mental Health Collaboration for the Planning and Implementation of a Prostitution Track	250,000
TBD	Shield-Ayers Foundation to continue the Mental Health Consortium	150,000
TBD	SAMHSA Offender Re-Entry Program for evidence based treatment at the Bexar County Re-Entry Center	1,290,000
TBD	USDOJ, National Institute of Justice for the Forensic DNA Backlog Program	107,560
TBD	USDOJ Bulletproof Vest Partnership Program	198,728
TBD	USDOJ Second Chance Act Two Phase Adult Reentry Demonstration Program	1,125,000
TBD	San Antonio Bar Foundation Amigos In Mediation Program for FY 2013	18,700
TBD	CIED-Economic Development	TBD
TBD	FY 2014 Texas State University - Texas School Safety Center for the Tobacco Enforcement Program	15,000

Total \$7,195,749

COMMUNITY INFRASTRUCTURE AND ECONOMIC DEVELOPMENT FUND:

Pursuant to the Texas Constitution Article III, § 52-a and Chapter 380 of the Texas Local Government Code, a City is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Using this Code, the City of San Antonio (COSA) created a program for the purpose of making loans and grants available for economic development projects meeting certain criteria.

The City-owned electricity service, CPS Energy (“CPSE”) developed a fund to support these efforts. As part of its current corporate policy to assist political subdivisions within its service area, CPSE reserves on an annual basis one-percent (1%) of retail electricity sales within the political subdivision in escrow for use by the political subdivision for Community Infrastructure and Economic Development projects (“CIED Funds”).

Bexar County has demonstrated the need to use the available and uncommitted County CIED funds reserved by CPSE for use to support County-identified economic development projects that meet the requirements of Chapter 380 of the Texas Local Government Code, but that may fall outside the scope of CPSE’s CIED Fund Policy. Because of this, COSA has agreed to grant the County available and uncommitted CIED funds through a 381 grant agreement with the understanding that County would use these funds for economic development projects. Parameters to be met to be considered for use of these funds are:

- The economic development project supports the attraction, retention or expansion of companies in targeted industries, as defined in the approved City or County Tax Abatement Guidelines.
- The economic development project supports development at or around military bases, educational institutions or other nongovernmental institutions which results in job creation or retention in targeted industries.
- The economic development project promotes commercial or mixed-use development in the City’s Inner City Reinvestment and Infill Policy area.
- The economic development project includes public improvements, training, property acquisition, site development, and facility construction or improvements that support a targeted industry.
- The economic development project may include studies or planning activities that promote growth in targeted industries or economic development.

Below are the project allocations within this Fund:

	FY 2011-12 Actuals	FY 2012-13 Estimate	FY 2013-14 Budget
Projects			
In Cube Contribution (SA EDC)	\$500,000	\$500,000	\$500,000
EDF Contribution (SA EDF)	500,000	500,000	375,000
Medtronic’s (MiniMed)	400,000	400,000	400,000
MA - PETCO	40,000	140,000	440,000
Recruitment - Int'l Programming	201,922	41,221	200,000
Economic Development Programming	5,241,391	442,652	1,025,238
Total Projects	\$6,883,313	\$2,023,873	\$2,940,238

InCube Contribution:

Funding has been made available from CIED for use on County-identified economic development projects, includes the InCube Labs LLC. (“InCube”) project. As a term of the Interlocal Agreement, the County has agreed that with funds received it shall meet its \$2,000,000 funding commitment to the San Antonio Economic Development Corporation (the “SAEDC”) for the InCube Project. These will be in installments of \$500,000 over the next four years.

Economic Development Foundation (EDF) Contribution:

The City of San Antonio began looking at opportunities to improve corporate retention and recruitment in the summer of 2008. As a result, several issues were identified which included an assessment of the strengths and weaknesses of the community’s overall retention and recruitment processes. The corporate retention and recruitment subcommittee has worked over the past year to acquire information and interview stakeholders in the economic development community. The committee also evaluated national economic industry trends and best practices from other cities. The recommendations will help the local economic development community refocus economic development efforts on attracting and retaining new businesses. The subcommittee’s recommendations have three main components: 1) create a long-range vision and strategic plan, 2) establish a process and structure for economic development in San Antonio, and 3) improve resource utilization. A part of their recommendations include establishing funding for the San Antonio Economic Development Foundation from the City of San Antonio and the County of Bexar in an amount of \$500,000 from each entity.

MiniMed Distribution Corporation:

On May 19, 2009, Commissioners Court directed staff to develop an incentive package not to exceed \$2 million for MiniMed Distribution Corporation to develop a National Diabetes Therapy Management and Education Center. Payments will be made each year from 2010-2014 in the amount of \$400,000 if stated permanent full-time, benefitted employment levels are attained. Employment levels must be maintained through 2019. The project will create over 1,300 jobs with an average yearly wage of \$31,321 and generate an annual payroll exceeding \$45 million at full employment over five years. The Diabetes Therapy Management Center will employ professionals responsible for the ongoing support of over 200,000 current patients in the United States. This Bexar County location will also launch future business strategies focused on improving the lives of patients. A six year, sliding scale recapture period will begin in 2020.

PETCO Contribution:

Funding has been made available to make an economic development grant to PETCO to further the objectives of the Bexar County Commissioners Court and benefit the community while also serving the broader purpose of stimulating and encouraging business and commercial activity in the Bexar County, retaining and expanding job opportunities and building the property tax base. The agreement is for a five year period and for a total not to exceed \$700,000.

Recruitment – International Programming:

This project provides funding to pursue companies to relocate or expand into Bexar County, which is an essential function of Economic Development. This includes travel for employees. This Project consists of other agreements that fall under CIED such as WEBERCC (West-East Bilateral Economic Regional Collaboration Council), Omega International Group (for activities related with China).

Economic Development Programming:

This project supports various professional services agreements, 381 grants, and sponsorships within the local and regional geographic area to assist Economic Development in performing its key functions of job retention and job growth.

Personnel:

The CIED Fund continues to include funding for 25 percent of the Executive Director of Economic Development and 50 percent of the Deputy Director of Economic Development.

There are three program changes for the Economic Development staff in CIED for a total cost of \$125,618.

- The first program change creates a CIED Data Program Manager at a cost of \$114,716 that will be fully funded for FY 2013-14 in CIED. This position will be a senior policy advisor to the Economic Development Department and Commissioners Court staff and facilitate the development of a system to monitor the health of Bexar County's economy.
- The second program change provides a stipend for the Economic Development Manager overseeing Strategic Initiatives for a total cost of \$9,691. This stipend is provided due to additional workload resulting from the restructuring of the Economic Development Department in FY 2013-14.
- The third program change provides a stipend for the Economic Development Manager overseeing Incentives for a total cost of \$1,211. This stipend is provided due to additional workload resulting from the restructuring of the Economic Development Department in FY 2013-14.

Bexar County, Texas
Home Program Fund 802
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$4,390	\$4,390	\$0
Total Beginning Balance	\$4,390	\$4,390	\$0

Revenue

Intergovernmental Revenue	\$851,536	\$773,826	\$515,131
Subtotal	\$851,536	\$773,826	\$515,131
Total Revenues	\$851,536	\$773,826	\$515,131

TOTAL AVAILABLE FUNDS	\$855,926	\$778,216	\$515,131
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APPROPRIATIONS

Health and Public Welfare	\$851,536	\$778,216	\$515,131
Subtotal	\$851,536	\$778,216	\$515,131
Interfund Transfers			

TOTAL OPERATING APPROPRIATIONS	\$851,536	\$778,216	\$515,131
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Appropriated Fund Balance	\$4,390	\$0	\$0
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TOTAL APPROPRIATIONS	\$855,926	\$778,216	\$515,131
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COMMUNITY RESOURCES

HOME INVESTMENT PARTNERSHIP FUND (HOME)

& THE AMERICAN DREAM DOWN PAYMENT

INITIATIVE PROGRAM (ADDI)

FUND: 802

Mission: To provide Bexar County residents with a comprehensive array of services to encourage self-sufficiency skills and allow recipients to maximize their talents resulting in an improved quality of life which positively impacts the Bexar County community.

Vision: To develop the human and physical infrastructure of Bexar County through the Administration of public service programs with the provisions of local, state and federal funding and HOME funding for new construction, rehabilitation, and acquisition of single family, multi-family and transitional living facilities. In addition to HOME funding, Bexar County also received American Dream Down payment Initiative (ADDI) funding. The Community Resources Department oversees the day to day operations of local Contractors or Sub-recipients to ensure the delivery of quality services that will benefit the low and moderate income persons and neighborhoods having a particular housing need or down payment assistance within Bexar County Jurisdictional areas. (*Federal Register, 24 Section 92.205*)

Goals and Objectives:

- To maximize available resources
- To provide educational programs
- To provide access to entitlement benefits
- To provide financial assistance
- To provide information and referral
- To provide community development activities

The United States Department of Housing & Urban Development (HUD) program requirements state that agencies involved in the planning, application and performance reporting related to the receipt of federal funds from the Community Development Block Grant (CDBG) and the **HOME Investment Partnership Act (HOME)** must complete a Consolidated Plan.

The Consolidated Plan is a 5-year strategic planning document. More information regarding the Consolidated Plan process may be viewed in the Community Development Block Group (CDBG) narrative.

For purposes of CDBG and HOME programs, housing is defined as *an activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households. This could include the acquisition, new construction, reconstruction or rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion and demolition. Other expenses may include financing costs, relocation expenses of any displaced persons, families, businesses or organizations. Tenant-based rental assistance may also be used with HOME funding, to include security deposits, payment of reasonable administrative planning costs and payment for operating expenses of community housing development organizations. The housing must be permanent or transitional. (Federal Register, 24 Section 92.205)*

Program Description: The HOME Investment Partnership and ADDI Program goals are to effectively and efficiently allocate the supply of decent, safe and affordable housing for low-to-very low income residents within the Bexar County unincorporated areas. The Programs ensure compliance with the HUD regulations and the Office of Management and Budget (OMB) circulars.

A Community Housing Development Organization (CHDO) is a private nonprofit, community-based, service organization that has staff with the capacity to develop affordable housing for the community it serves. A portion of HOME funding is allocated for Community Development Housing Organizations within Bexar County, for FY 2013-14 \$77,269 is allocated for this purpose.

On July 16, 2013, Commissioners Court approved the final selection of the FY 2013–14 HOME Projects which are outlined below. A *One Year Action Plan* describing the use of funds for these projects and the amount of funding allocated for each project was submitted to HUD on August 20, 2013.

FY 2013-14 will be the twenty-second year that Bexar County has received HOME funding; the County will receive \$515,131.

The HUD American Dream Down-payment Initiative (ADDI) Program is administered differently than the HOME Program. The Department approves home loan applications for persons with low-to-very low income who will guarantee that they will reside within the unincorporated area of Bexar County or in a municipality other than the City of San Antonio. If a person/household is eligible, then a set amount of down payment assistance will be provided. ADDI can only be used for direct assistance.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Indicators:

Number of HOME Applications Reviewed and/or Evaluated	11	7	6
Number of Housing Rehabilitation Applications Received and/or Evaluated	1	2	1
Number of HOME Contracts Executed before 12/31	2	2	2

Efficiency Indicators:

Number of Housing Rehabilitation Applications Approved within 30 days of Receipt	1	0	0
Average Number of Homes Rehabilitated per FTE	7	0	0
Number of HOME Projects Monitored per Quarter	3	3	2

Effectiveness/Outcome Indicators:

Percent of Current FY HOME funds Expended During Fiscal Year	22%	52%	52%
Percent of Projects Monitored with Audits Completed and Findings Resolved within 90 Days	100%	100%	100%

HOME and ADDI Funding:
FY 2013-14

Funding Source	FY 2013-14 Budget
HOME Funding	\$515,131
ADDI Funding	0
Total	\$515,131
Available for Community Development Housing Organization (CHDO)	\$77,269
Available for FY 2013-14 HOME Projects	386,349
Available for HOME Administration	51,513
Available for ADDI	0
Total	\$515,131

The fiscal year for HOME is October 1, 2013 – September 30, 2014. Funding may be carried over from one year to another. HOME authorized positions and reclassifications are contingent upon available HOME grant funding.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget*
Community Development & Housing Supervisor	0	1	1
Housing Rehabilitation Inspector	1	0	0
HOME Monitor	1	0	0
Total	2	1	1

**In FY 2013-14, Administration Costs will be used to fund 7 percent of the personnel costs of the Community Development & Housing Division. All positions within the Community Development & Housing Division can be found in the Community Development Block Grant (CDBG) Narrative.*

Program Justification and Analysis:

HOME PROJECTS:

Approved Projects Fiscal Year 2013-14	Amount
Bexar County Community Development & Housing - Tenant Based Rental Assistance	\$276,909
Housing and Community Services - TG 106, Inc.(CHDO)	\$77,269
Neighborhood Housing Services - First Time Home Buyer Program	\$109,440
Administration	\$51,513
Total	\$515,131

Approved Projects Fiscal Year 2012-13	Amount
Bexar County Community Development & Housing	\$200,000
Housing and Community Services - TG 106, Inc.(CHDO)	\$124,900
Administration	\$36,100
Total	\$361,000

Approved Projects Fiscal Year 2011-12	Amount
Housing and Community Services (CHDO)	\$87,386
Bexar County Tenant Based Rental Assistance	136,935
National Alliance on Mental Illness	300,000
Administration	58,257
Total	\$582,578

Approved Projects Fiscal Year 2010-11	Amount
Housing and Community Services (CHDO)	\$99,391
Haven for Hope Multi Family Housing	400,000
Bexar County Tenant Based Rental Assistance	96,951
Administration	66,206
Total	\$662,548

* The above amounts represent total allotted allocations for previous years. Not all allocations will be spent in the fiscal year in which they were approved; therefore, total operating appropriations may be different.

Bexar County, Texas
CDBG Program Fund 803
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	(\$29,308)	(\$29,187)	\$0
Total Beginning Balance	(\$29,308)	(\$29,187)	\$0

Revenue

Intergovernmental Revenue	\$1,322,379	\$1,085,821	\$2,069,603
Subtotal	\$1,322,379	\$1,085,821	\$2,069,603
Total Revenues	\$1,322,379	\$1,085,821	\$2,069,603

TOTAL AVAILABLE FUNDS	\$1,293,071	\$1,056,634	\$2,069,603
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APPROPRIATIONS

Health and Public Welfare	\$1,322,258	\$1,056,634	\$2,069,603
Subtotal	\$1,322,258	\$1,056,634	\$2,069,603

TOTAL OPERATING APPROPRIATIONS	\$1,322,258	\$1,056,634	\$2,069,603
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Appropriated Fund Balance	(\$29,187)	\$0	\$0
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TOTAL APPROPRIATIONS	\$1,293,071	\$1,056,634	\$2,069,603
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COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FUND: 803

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources. This will be accomplished by: identifying and maximizing all available resources in the community; working cooperatively with other governmental agencies, organizations and institutions to provide planned, comprehensive services for our customers that avoid duplication of services; refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services; developing and implementing a comprehensive plan, administration of the program and coordination of projects/activities to effect change for the citizens of Bexar County with comprehensive array of services and improvements.

Vision: To change lives through careful, deliberate use of tools and resources available to the department. This will be accomplished through effective administration of the following: Public Service Programs throughout Bexar County with resources from local, state and federal funding at sites accessible to the citizens of the County; Community Development Block Grant resources to advance the environment through construction of water, sewer, drainage, road, street and sidewalk projects and other public facilities; Community Development Block Grant and HOME program resources to provide housing by providing new construction, rehabilitation and acquisition of single family, multi-family and transitional living facilities to help stabilize families' lives.

Goals and Objectives:

- Provide quality services and client satisfaction through the timely and cost effective expenditure of resources
- Enhance access to and delivery of entitlement benefits through Bexar County
- Provide and promote quality information and referrals to other resources
- Promote community involvement and development activities
- Maintain complete and accurate project records to avoid HUD non-compliance findings

Every five years, Bexar County is required to conduct comprehensive assessments of housing and community development needs as well as identify strategies and goals to meet these needs. Bexar County's Consolidated Plan 2011-16 fulfills these requirements to enhance the quality of life for Bexar County Residents.

CDBG Regulations: Definitions of Priorities

Public Service – Providing funding to sub recipients for those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, homebuyer down payment assistance or recreational needs.

Housing – An activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households. This could include the acquisition or rehabilitation of property, new housing construction or conversion of nonresidential structures.

Public Facilities – Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements carried out by the recipient. Such facilities could include shelters, halfway houses for run-away children, drug offenders or parolees, group homes for mentally challenged persons and temporary housing for disaster victims.

Infrastructure – Acquisition, reconstruction, rehabilitation and installation of distribution lines and facilities of privately-owned utilities, provided such activities meet a national objective. A grantee may use CDBG funds to pay the costs of placing underground utilities, such as gas or telephone lines. A grantee may be able to install water and sewer lines to be owned and operated by a private utility.

Economic Development – Eligible activities are extensive and include acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures and other real property equipment and improvements, including railroad spurs or similar extensions. Additionally, private for profit businesses may receive grants, loans and other forms of support for any activity where the assistance is appropriate to carry out an economic development project. Lastly, in connection with eligible economic activities, developers must outreach to market available forms of assistance, screen applicants, review and underwrite applications, screen, refer and place low to moderate income applicants for employment opportunities generated by a CDBG eligible economic development activity.

Program Description: The CDBG Division’s goals are to effectively and efficiently allocate the supply of CDBG funding for all eligible projects for eligible residents and areas of Bexar County. The Bexar County Community Development Block Grant (CDBG) ensures compliance with the U.S. Department of Housing & Urban Development (HUD) regulations and the Office of Management and Budget (OMB) circulars.

Beginning in the month of January, nine public hearings were held throughout Bexar County to solicit funding requests from the general public, service organizations and participating cities for the CDBG and HOME funding. For FY 2013-14, a total of 27 requests for funding were submitted.

The preliminary selection of 21 CDBG and 6 HOME projects was reviewed by Commissioners Court on June 12, 2013 and published in the *San Antonio Express-News*. Thereafter, a required publication of public notice, followed by a 30-day public comment period, was conducted. Commissioners Court is required by regulation to review all public comments received and then approve or make changes to the final selection of projects to be funded with CDBG and HOME funding for the current year.

On July 16, 2013 Commissioners Court approved the final selection of the FY 2013–14 CDBG and HOME Projects as shown in this budget narrative after the Authorized Positions Listing and in the HOME services section of this budget document. A *One Year Action Plan* describing the use of funds for the projects selected and the amount of funding allocated for each project was developed and submitted to Housing & Urban Development (HUD) on August 15, 2013.

In conjunction with the *One Year Action Plan*, a *Five Year Consolidated Plan* (Con Plan) for CDBG & HOME funding must be submitted to HUD by August 15th. The *Con Plan* is a HUD program requirement which allows Bexar County to identify the housing and community development needs of its residents. The plan covers the Urban County jurisdiction and is comprised of the Balance of Bexar (participating incorporated cities and unincorporated areas). During the CDBG & HOME public hearings in the months of January and February every year, citizens are asked (along with public and private agencies that provide housing, health services and social services) to participate in the identification of housing and non-housing community needs in the Urban County jurisdiction. FY 2013-14 is the twenty-eighth year of Bexar County’s participation in the CDBG program.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Workload Indicators:

Applications Evaluated per Year	35	30	25
Site Visits (Construction Projects)	80	135	100

Efficiency Indicators:

ERR, FONSI & RROF (Environmental Studies)			
Complete by September 15	24	20	14
CDBG Contracts Executed by October 31	18	18	18
Percent of Projects in Progress by December 31	85%	100%	100%

Effectiveness/Outcome Indicators:

Percentage of Invoices Processed within 5 days	95%	98%	99%
Number of Audit Findings with HUD	0	0	0
HUD required ratio by July 31 cannot be higher than 1.50 percent of total allocation	1.01	.09	.09

CDBG Funding:

Adopted FY 2013-14

Funding Source	FY 2013-14 Budget
*U.S. Department of Housing & Urban Development (HUD)	\$2,069,603
Total	\$2,069,603
15% available for Public Service Projects	\$310,440
20% available for Administration Costs	413,920
Public Facility Projects	61,884
Total available for all other FY 2012-13 CDBG Projects	1,283,359
Total	\$2,069,603

* Funding year is October 1, 2013 – September 30, 2014

- All Public Service funding must be expended within the program year and not more than 15 percent of the current year’s allocation can be expended for public service funding.
- Not more than 20 percent of the current year’s allocation can be expended for administration.

CDBG funding can be carried over to the next year, excluding public service and administration costs. If all public service and administration costs cannot be expended during the budget year, the additional funding may be used for eligible CDBG project with budgetary short falls during the budget year. CDBG authorized positions and reclassifications are contingent upon available CDBG grant funding.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget*
Community Development and Housing Director	1	1	1
Community Development and Housing Supervisor	1	1	1
Housing Rehabilitation Inspector	1	1	1
Grant Support Specialist	0	0	0
Office Assistant IV	1	1	1
Community Development and Housing Analyst	4	4	4
Total	8	8	8

**Full funding for authorized positions in FY 2013-14 will come from a combination of Community Development Block Grant (CDBG) funding, HOME funding, Energy Efficiency and Conservation Block Grant (EECBG) funding, Emergency Shelter Grant (ESG) and Community Development Block Grant – Recovery (CDBG-R) funding.*

Community Development Block Grant Funded Projects:

FY 2013-14

<u>Public Facilities</u>	<u>Amount</u>
City of Schertz (Pickrell Park)	\$61,884
Total Public Facility Projects	\$61,884
<u>Public Service</u>	
New Hope Church	\$38,125
Greater Randolph Area Service Provider	\$33,125
San Antonio Food Bank	\$53,125
St. Vincent De Paul	\$31,272
Project MEND	\$33,125
San Antonio Family Endeavors	\$38,125
Parent Child Incorporated	\$30,418
Project QUEST	\$30,000
Boys and Girls Club	\$23,125
Total Public Service Projects	\$310,440
<u>Infrastructure</u>	
City of Universal City - Parkview Estates Storm Drainage Phase IX	\$200,000
City of Somerset - 6th St. Reconstruction Project Phase II	\$322,398
City of Kirby - Alan Dean Drive Street Reconstruction	\$216,000
Macdona - Street Reconstruction	\$209,961
City of Balcones Heights - Hanch Drive Street Reconstruction	\$335,000
Total Infrastructure Projects	\$1,283,359
Total Administration Costs	\$413,920
Total FY 2013-14 CDBG Approved Budget	\$2,069,603

PAST CDBG FISCAL YEARS:

<u>Fiscal Year 2012-13</u>	<u>Amount</u>
JOVEN Losoya Area After School Youth Program	\$30,000
Casa Helotes Senior Citizens Center	34,435
ASSIST, Inc. (Somerset)	99,716
New Hope Church	30,000
Greater Randolph Area Service Provider	20,000
San Antonio Food Bank	30,000
Project MEND	30,000
San Antonio Family Endeavors	30,000
Parent Child Incorporated	29,107
Bexar County Detention Ministries	30,000
Boys and Girls Club	30,000
City of Universal City	194,000
City of Live Oak	29,084
City of Kirby - Priority # 1	167,325
City of Converse	145,500
City of Somerset - Priority 1	105,730
City of Balcones Heights	187,226
Administration	305,177

Total FY 2012-13 CDBG Approved Budget **\$1,527,300**

<u>Fiscal Year 2011-12</u>	<u>Amount</u>
JOVEN Losoya Area After School Youth Program	\$30,000
Bexar County Utility Assistance Program	63,775
San Antonio Family Endeavors After School and Summer Camp Program	30,000
St. Vincent De Paul Rental Assistance Program	30,000
Project MEND–Durable Medical Equipment	25,000
San Antonio Food Bank Food Distribution Services	30,000
Boys and Girls Club of San Antonio Youth Services	30,000
Casa Helotes Senior Citizens Center	200,000
City of Somerset–City Park Improvements Phase I	88,804
City of Von Ormy Park Improvements	50,000
City of Somerset Street Repairs	99,875
Universal City Parkview Estates Storm Drainage Phase VII	170,000
Balcones Heights Beryl Drive Street Reconstruction and Design	76,016
City of Converse Fair Meadows Phase I	150,000
City of Von Ormy Infrastructure Improvements	200,000
Administration	318,367

Total FY 2011-12 CDBG Approved Budget **\$1,591,837**

Fiscal Year FY 2010-11

Christian Senior Services–Meals on Wheels Program	\$62,600
GRASP Senior Meals Program	21,050
Project MEND–Durable Medical Equipment	10,000
Boys & Girls Clubs Candlewood Area	20,000
Kirby Senior Center Senior Meals Program	13,509
San Antonio Food Bank County Food Program	40,000
JOVEN Losoya Area After School Fitness Program	40,777
San Antonio Family Endeavors After School and Summer Program	40,000
Bexar County Detention Ministries Rental Assistance Program	17,000
St. Vincent De Paul Homeless Prevention Program	20,000
City of Somerset Quarter Mile Walking Track	53,000
El Carmen Society Sports Park Upgrade Phase II	51,000
Casa Helotes Sewer System Connection	73,991
Assist, Inc. Sports Park Upgrade Phase III	90,000
Bexar County Community Resources Department Emergency Housing Repairs	139,641
City of Somerset–Casias and 6 th Street Drainage Improvements	247,094
City of Converse–Avenue B Street Reconstruction	75,000
City of Balcones Heights–Concord Place Street Reconstruction	150,000
Bexar Met Water District Paseo Derecho Water Main–Meadowood Acres	60,000
Bexar Met Water District Paseo Pinosa Water Main–Meadowood Acres	50,000
City of Live Oak–ADA Curb and Sidewalk Improvements	25,000
Hillbrook Neighborhood Emergency Water Project	220,000
Administration	379,915

Total FY 2010-11 CDBG Approved Budget **\$1,899,577**

Fiscal Year 2009-10

	<u>Amount</u>
GRASP Senior Meals Program	\$24,993
Project MEND–Durable Medical Supplies	44,000
Alpha Home Substance Abuse Treatment	17,347
Christian Senior Services–Meals on Wheels Program	27,589
JOVEN–After School / Summer Project	30,000
Kirby Senior Center–Administrative Costs for Senior Program	28,207
San Antonio Family Endeavors–After School Program	22,669
Society of St. Vincent De Paul–Homeless Prevention Program	40,000
Our Casas–Foreclosure Prevention Program	9,054
City of Leon Valley–Senior Citizens Center Improvements	104,222
City of Somerset–Community Center Driveway Improvements	52,000
ASSIST, Inc.–Sports Park Upgrade Project Phase II	19,992
Gardendale Community Center–Septic System & Fence Improvements	35,000
Meadowood Acres Community Center–Marquee Display Project	2,000
City of Balcones Heights–Concord Street Reconstruction/Design	30,000
City of Converse–Placid Park Street Reconstruction Phase III	200,000
City of Elmendorf–Street and Drainage Improvements	149,484
City of Kirby–Edalyn Street Reconstruction	150,000
Macdona–Street Reconstruction Phase II/Infrastructure Master Plan	146,853
Von Ormy Infrastructure Master Plan	75,000
Bexar Met Water–Cinco De Mayo Water Improvements (Meadowood Acres)	26,100
Bexar Met Water–Calle Duarte Water Improvements (Meadowood Acres)	50,000

Bexar Met Water–Calle Briseno Water Improvements (Meadowood Acres)	70,897
Administration Costs	328,381
FY 2010 CDBG Reserve	33,472
Total FY 2009-10 CDBG Approved Budget	\$1,717,260

CAPITAL FUNDS



Wheatley Sports Complex, Precinct 4

Bexar County in partnership with the City of San Antonio funded and constructed the Wheatley Heights Sports Complex. This project is a multi-sport facility which includes: a football stadium, a 9 lane all-weather track, four soccer fields, and a cross country track along with other improvements. A total of \$7.5 million in venue tax funds were used and the complex officially opened in February of 2012. The Eastside Christian Action Group is developing and managing the regional multi-use facility on approximately 66 acres of land in Central East Bexar County, an area that was devastated by the flood of 1998.

NOVEMBER 2003

BOND REFERENDUM FUND

COMPANY: 700

Program Description: The 2003 Bexar County Bond Election consisted of four separate propositions: Proposition 1 (Juvenile Probation, Adult Probation and Jail Improvements); Proposition 2 (Road and Bridge Improvements); Proposition 3 (Parks and Recreation Improvements); and Proposition 4 (Emergency Operations Center and Senior Citizens Facilities Improvements). The projects total cost is \$100.2 million. A commitment was made that the County's ad valorem tax rate would not increase to pay for the bonds associated with these projects. Bexar County has partnered with the City of San Antonio on several of the bond projects to bring Bexar County's one million plus residents more City-County collaboration and more streamlined delivery of services. These projects include: an Emergency Operations Center, a Senior Citizens Multi-purpose Facility in the Medical Center area and a Historic Museum. The appropriations for the November 2003 Bond Referendum Fund are listed following the Program Justification and Analysis section for this fund. Bexar County has issued all bonds associated with this fund.

PROPOSITION 1

Juvenile Probation, Adult Probation and County Jail Improvements

Funding in the amount of \$47,981,948 has been allocated for Proposition 1, including \$16,425,225 for an Adult Probation Facility, \$1,151,154 for a Sheriff's Automated Fingerprint System, \$28,506,495 for (5) Juvenile Probation improvements, \$1,249,503 for completion of an upgrade to the Jail Electronic Lock System, and \$649,571 for Public Safety Radio System Enhancement. This proposition consisted of a total of 9 projects.

- **Automated Fingerprint Identification System**
This project enhanced and sped up the identification of individuals processed and placed in custody through the Adult Detention Center, Central Magistration and Courthouse Booking Station. This project provides the capability to aid in the identification of offenders from crime scenes. This project was completed for \$1,150,253. (Completed)
- **Juvenile Detention Center Facility Improvements**
This project involved the expansion of the existing detention center by adding 72 beds, room for future expansion, and a gymnasium. It allowed for needed roof repairs, an additional medical area, surveillance cameras, fire alarms, and improved communication systems. The project was completed for \$3,641,600. (Completed)
- **Juvenile Placement Facility**
This project included construction of a residential facility for juveniles removed from their home. Local educational and treatment programs that include the juvenile's family improve the prospect of successful reintegration into the community. The project was completed for \$219,267. (Completed)
- **Juvenile Probation Center**
This included the replacement of the dilapidated juvenile probation center structure which had substandard accommodations for probation officers and clients. The existing facility was demolished to make way for the Detention Center expansion. The project was completed for \$21,475,028. (Completed)
- **Krier Juvenile Correctional Treatment Center**
The secure juvenile correctional treatment facility required numerous site and facility renovations, including installation of surveillance cameras, covering over walkways and blacktop, and gymnasium improvements to meet University Interscholastic League (UIL) standards. The project was completed for \$254,344. (Completed)

- Site Development - Juvenile Facilities (Demolition & Parking)**
 This project provided for site development adjacent to the Juvenile facilities located on E. Mitchell to include demolition of the facility at 233 E. Mitchell, the facility temporarily occupied by Elections Administration and the vacant Rice facility structure. It also provided for the construction of 550 surface parking spaces which serves the Juvenile facilities. The project was completed for \$878,101. (Completed)
- Tejeda Juvenile Courts Building & Juvenile Justice Academy**
 The Tejeda Juvenile Courts was removed from the 2003 Bond Referendum fund and placed in the FIMP fund for more appropriate funding. The Juvenile Justice Academy is being funded in the County Building Improvement Fund in the amount of \$1.5 million. (Completed)
- Jail Locks, Phase III**
 This project completed the modernization and upgrade of the outdated electronic jail lock system at the Adult Detention Facility for a total cost of \$8,800,000 for Phases I and II. This project was completed for \$1,249,503. (Completed)
- Public Safety Radio System Enhancement**
 This project enhanced the Bexar County Sheriff's Office communication capabilities by providing additional radios for law enforcement personnel. This effort leveraged Bexar County's \$7.4 million investment in the City-County \$43 million joint radio system. This project was completed for \$649,571. (Completed)
- Adult Probation Facility**
 Bexar County constructed a new 100,000 square foot facility to consolidate and centralize Adult Probation offices and operations, eliminating a cost of \$670,000 yearly for leased facilities. This project was completed for \$16,290,205. (Completed)

PROPOSITION 2

Road and Bridge Improvements

Funding in the amount of \$40,581,000 has been allocated for Proposition 2, which provides for the reconstruction of roads in areas of high growth to support existing and proposed schools, improve driving conditions and safety, as well as support economic development for Bexar County by leveraging funds through partnerships. This proposition consists of a total of 12 projects.

- Borgfeld Rd., Phase I (Hwy 281 to Timberline)**
 This project improves the driving conditions on Borgfeld Rd. by reconstructing the roadway to provide two lanes, with a center turn lane and necessary drainage. This effort is coupled with Bexar County's earlier investment of \$600,000 as leverage towards an estimated \$18.0 million in improvements to the intersection of Borgfeld Rd. and Hwy 281. During the FY 2012-13, additional funding to complete construction of this project was provided from other completed projects within this proposition. The new budget for this project is \$4,657,291. (Precinct 3)
- Braun Rd. (Loop 1604 to FM 1560)**
 This project widened Braun Rd. from Loop 1604 to the bridge at Helotes Creek to two lanes with a center turn lane. The area from the bridge at Helotes Creek to FM 1560 was widened to four lanes and includes necessary drainage. This project was completed for \$6,116,852. (Precinct 2) (Completed)
- Bulverde Rd. (Smithson Valley to Hwy 281)**
 Bulverde Road was reconstructed to provide for four traffic lanes with a continuous turn lane and to improve major drainage conditions on the roadway. This project was completed for \$2,466,082. (Precinct 3) (Completed)

- **Foster Rd., Phase I (IH10 to Binz-Engleman)**
 This project improved a section of Foster Rd. by reconstructing a four-lane divided roadway with curbs, sidewalks and necessary drainage. This project provided needed improvements in an area which will see the construction of two new schools by Judson Independent School District in the future. (Precinct 4) This project was completed for \$4,819,969. (Completed)
- **Kriewald Rd. (Hwy 90 at the east end of Kriewald to 300 feet west of Pue Rd.)**
 This project provided for construction of a two lane road with curbs, sidewalks and necessary drainage. The project included installation of a traffic signal at Pue Rd. This improvement benefits the surrounding developing neighborhoods and Kriewald Rd. Elementary School located in the Southwest Independent School District. This project was completed for \$4,803,550. (Precinct 1) (Completed)
- **Lakeview Dr. (Woodlake Parkway to Foster Rd.)**
 This project improved this section of Lakeview Dr. by providing for the reconstruction of a two-lane road with curbs, sidewalks and necessary drainage. This project was completed for \$1,182,176. (Precinct 4) (Completed)
- **Pue Rd. (Kriewald Rd. to Sunset Place)**
 This project provided for a two-lane road with a center turn lane, along with curbs, sidewalks, and necessary drainage. This improvement benefits the surrounding developing neighborhoods and Kriewald Rd. Elementary School located in the Southwest Independent School District. This project was completed for \$3,474,917. (Precinct 1) (Completed)
- **Shaenfield Rd. (Loop 1604 to FM 1560)**
 This was a reconstruction project that provided for a four-lane divided roadway to include curbs, sidewalks and necessary drainage, in an area of high neighborhood development and where the North Side Independent School District constructed a new school. This project was completed for \$2,683,697. (Precinct 2) (Completed)
- **Smith Rd. (Hwy 16 to 7,745 feet west of Hwy 16)**
 This project provided for construction of a two-lane road with a continuous turning lane with necessary drainage. This project improved access to Veterans Elementary School located in the Somerset Independent School District. This project was completed for \$2,979,980. (Precinct 1) (Completed)
- **South Applewhite Development Project**
 This project leveraged a total of \$3 million in improvements to Applewhite Rd. south of Loop 1604 as part of infrastructure improvements for future economic development. The \$32,640 budgeted was not used and transferred to other projects within this same proposition. (Precinct 1)
- **Wiseman Rd. Extension**
 This project allowed for future extension of Wiseman Rd. from Loop 1604 to Talley Rd., which will provide relief and an alternate roadway to FM 471 in proximity of Taft High School located in the North Side Independent School District. The project provided leverage for a \$7.4 million project to provide for a four-lane divided extension. This project was completed for \$632,640. (Precinct 1) (Completed)
- **Woodlake Parkway (Binz-Engleman to FM78)**
 This project provided for construction of a four-lane roadway to also include bike paths, curbs, sidewalks and necessary drainage. This project was completed for \$6,763,846. (Precinct 4) (Completed)

PROPOSITION 3

Parks and Recreation Improvements

Funding in the amount \$6,958,007 has been allocated for Proposition 3 which provides for the purchase, acquisition, construction and equipping of parks and recreation improvements and venues in Bexar County. The proposition also includes cultural and educational facilities. Seven of the 13 projects will leverage \$4,775,000 towards earlier investments or public partnerships including parks, a historic center, recreational facilities and community centers. This proposition consists of a total of 14 projects.

- **Comanche Park Improvements**

This project rehabilitated outdoor park and recreation facilities. (Precinct 4) This project was completed for \$199,591. (Completed)

- **Copper Ridge Sports Park**

This represents Bexar County's share towards the development of 36.91 acres of land into a sports park, with the operations and maintenance to be assumed by other entities. The total budget for this project is \$2,000,000. (Precinct 1)

- **Historic Center**

This is Bexar County's contribution, in partnership with the City of San Antonio, toward the conversion of the Hertzberg Museum into a City/County History Center. The City contributed \$250,000. This project was completed for \$250,000. (Precinct 4) (Completed)

- **Lakewood Acres**

This project developed outdoor recreational facilities on 175 acres of property previously acquired by Bexar County through a FEMA Flood Buyout program. This project was completed for \$375,183. (Precinct 4) (Completed)

- **Navajo Improvements**

This project rehabilitated and provided improvements to the Navajo Civic Center. This project was completed for \$199,469. (Precinct 4) (Completed)

- **Orsinger Park**

This project provided for additional park facility improvements. This project was completed for \$175,927. (Precinct 3) (Completed)

- **Raymond Russell Park**

This project provided park-like improvements on approximately 3.5 acres of dedicated land adjacent to Raymond Russell Park. This project was completed for \$118,911. (Precinct 3) (Completed)

- **Rodriguez Park**

This project rehabilitated outdoor park and recreational facilities. This project was completed for \$249,480. (Precinct 2) (Completed)

- **Sports Foundation**

This is Bexar County's contribution, in partnership with the San Antonio Sports Foundation, to leverage the development of a \$3,230,000 International Track & Field and Soccer stadium (5,000 seats) to be located at the University of Texas at San Antonio. The total project budget is \$1,500,000. (Precinct 3)

- **Thelma Area Senior Community Center**
This project provides for investment by Bexar County to leverage other possible efforts in the development of a Senior Community Center to be located on the south side in the Thelma area. The total project budget is \$750,000. (Precinct 1)
- **YMCA - Braundera**
This is an investment by Bexar County in a partnership with the YMCA to create new multi-purpose recreation fields within Bexar County at the Braundera YMCA facility. The total project budget is \$400,000. However, the project scope changed, accomplished with alternate funding source. (Precinct 2) (Completed)
- **YMCA - Mays Family**
This is an investment by Bexar County in a partnership with the YMCA to create new multi-purpose recreation fields within Bexar County at the Mays Family YMCA facility. The project was completed for \$248,187. (Precinct 3) (Completed)
- **YMCA - Southside**
This is an investment by Bexar County in a partnership with the YMCA to create new multi-purpose recreation fields within Bexar County at the Southside YMCA facility. The total project budget is \$200,000. However, the project scope changed, accomplished with alternate funding source. (Precinct 4) (Completed)
- **Bullis Park**
This project developed outdoor recreation facilities. This project was completed for \$124,669. (Precinct 3) (Completed)

PROPOSITION 4

Emergency Operations Center and Senior Citizens Multi-purpose Facilities Improvements

\$4,750,000 was allocated for Proposition 4, which represents Bexar County's share of the costs as a result of the partnership with the City of San Antonio: \$4,000,000 for an Emergency Operations Center, and \$750,000 for a Senior Citizens Multi-Purpose Center (Medical Center Area). This investment leverages a combined City and County investment in the amount of \$27 million for facility development.

- **Emergency Operation Center (EOC)**
The Emergency Operations Center unified County, City, Regional, State and Federal departments and/or personnel for the purpose of gathering, evaluating, and distributing critical information and implementing responsive actions in the event of a natural or man-made emergency or disaster. The Center is capable of operating around the clock for extended periods of time. The Emergency Operations Center includes central command operations space, a media briefing room, an emergency planning room, administrative and support space, a technical infrastructure and computer room, redundant communications systems and electrical generator back-up systems. The Center is staffed during emergencies by the County and other governmental agencies such as City of San Antonio, local and regional utilities, FEMA, local military and state/federal liaisons, and other agencies with emergency response functions. (The County's investment was coupled with the City of San Antonio's proposed \$20.5 million.) The project was completed for \$3,975,000. (Completed)
- **Senior Citizens Multi-Purpose Center (Medical Center Area)**
Bexar County's investment was leveraged with City funds for acquisition, construction and outfitting of a new community multi-use and health center. The project was completed for \$750,000. (Completed)

Unexpended funds will remain within each respective proposition and transferred back to debt service when the propositions are completed.

Project	Project Budget	Activity to Date	Funds Available
<u>PROPOSITION 1</u>			
Automated Fingerprint Identification System	\$1,151,154	\$1,150,253	\$901
Juvenile Probation Projects	28,506,495	26,468,340	2,038,155
Jail Locks, Phase III	1,249,503	1,249,503	0
Public Safety Radio System Enhancement	649,571	649,571	0
Adult Probation Facility	16,425,225	16,290,205	135,020
<u>PROPOSITION 2</u>			
Borgfeld Road, Phase 1 (Pct 3)	\$4,657,291	\$2,939,209	\$1,718,082
Braun Road (Pct 2)	6,116,852	6,116,852	0
Bulverde Road (Pct 3)	2,466,082	2,466,082	0
Foster Road, Phase 1 (Pct 4)	4,819,969	4,819,969	0
Kriewald Road (Pct 1)	4,803,550	4,803,550	0
Lakeview Dr. (Pct 4)	1,182,176	1,182,176	0
Pue Road (Pct 1)	3,474,917	3,474,917	0
Shaenfield Road (Pct 2)	2,683,697	2,683,697	0
Smith Road (Pct 1)	2,979,980	2,979,980	0
S. Applewhite Development Project (Pct 1)	0	0	0
Wiseman Rd. Extension (Pct 1)	632,640	632,640	0
Woodlake Parkway (Pct 4)	6,763,846	6,763,846	0
<u>PROPOSITION 3</u>			
Comanche Park Improvements (Pct 4)	\$199,591	\$199,591	\$0
Copper Ridge Sports Park (Pct 1)	2,000,000	1,632,640	367,360
Historic Center	250,000	250,000	0
Lakewood Acres (Pct 4)	383,750	375,183	8,567
Navajo Improvements (Pct 4)	200,000	199,469	531
Orsinger Park (Pct 3)	175,927	175,927	0
Raymond Russell Park (Pct 3)	124,070	118,911	5,159
Rodriguez Park (Pct 2)	250,000	249,480	520
Sports Foundation	1,500,000	1,127,607	372,393
Thelma Area Senior Community Ctr. (Pct 1)	750,000	0	750,000
YMCA - Braundera (Pct 2)	400,000	0	400,000
YMCA - Mays Family (Pct 3)	400,000	248,187	151,813
YMCA - Southside (Pct 4)	200,000	0	200,000
Bullis Park (Pct 3)	124,669	124,669	0
<u>PROPOSITION 4</u>			
Emergency Operations Center	\$4,000,000	\$3,975,000	\$25,000
Senior Citizens Multi-Purpose Center	750,000	750,000	0
Total	\$100,270,955	\$94,097,454	\$6,173,501

**Bexar County, Texas
Flood Control M&O Company 208
Fiscal Year Ending September 30, 2014**

FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$48,672,484	\$54,557,752	\$57,476,010
Total Beginning Balance	\$48,672,484	\$54,557,752	\$57,476,010
Revenue			
Property Taxes	\$7,054,636	\$5,636,453	\$8,621,000
Intergovernmental Revenue	35,077	24,920	20,000
Other Revenue	192,993	142,236	115,000
Total Revenues	\$7,282,706	\$5,803,609	\$8,756,000
TOTAL AVAILABLE FUNDS	\$ 55,955,190	\$ 60,361,361	\$ 66,232,010

APPROPRIATIONS

General Government	\$917,913	\$1,216,229	\$1,292,696
Capital Projects	479,525	1,669,122	7,527,545
Subtotal	\$1,397,438	\$2,885,351	\$8,820,241
TOTAL OPERATING APPROPRIATIONS	\$1,397,438	\$2,885,351	\$8,820,241
Appropriated Fund Balance	\$54,557,752	\$57,476,010	\$57,411,768
TOTAL APPROPRIATIONS	\$55,955,190	\$60,361,361	\$66,232,010

FLOOD CONTROL CAPITAL PROJECTS FUND (CASH-FUNDED)

COMPANY: 208

Mission: The mission of the Public Works Department is to preserve all County resources by providing efficient, cost effective services which ensure the safety, health and welfare of our customers and improve the quality of life.

Vision: We envision the Public Works Department as the leader in developing and maintaining County roads, bridges, vehicles, equipment, parks, and facilities. The Public Works Department strives to ensure environmental compliance, fire safety, good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources, by providing the public and other County Offices a thorough analysis, expert advice, prompt, reliable services, and open, honest communications related to the responsible allocation and utilization of Public Works personnel and resources.

Program Description: The Flood Control Fund was established to account for the accumulation of ad valorem tax revenue collected for flood control projects including payments to the San Antonio River Authority (SARA) pursuant to the amendatory contract. The County collects a set ad valorem property tax rate for the operation and maintenance of the flood control operation. Prior to FY 2004-05, Bexar County collected taxes dedicated solely for flood control purposes and transferred a significant portion of the revenue to the San Antonio River Authority (SARA) to pay for debt service associated with flood control projects that SARA engineered, designed, constructed, operated and maintained. Starting in FY 2004-05, Bexar County collects this tax revenue and the proceeds are deposited into the Debt Service Fund. This tax revenue supports the County's projected costs for flood control components of the San Antonio River Capital Improvement Project, as well as provides additional funding for projects in other watersheds. The Public Works Department, Flood Control Division, manages the fund. Personnel and Capital costs associated with these projects are also appropriated within this fund.

The Flood Control Division-Regional Flood Control, supports and participates in the Bexar Regional Watershed Management Program (BRWM) with San Antonio River Authority (SARA), City of San Antonio (COSA), and Suburban Cities. BRWM Capital Improvements Projects are reviewed and included in the annual and three-year Regional Flood Control Capital Improvements Plan. This division also reviews countywide Watershed Modeling efforts and floodplain remapping known as Digital Flood Insurance Rate for the Regional Watershed Modeling System in partnership with SARA, COSA, and Federal Emergency Management Agency (FEMA), which includes Museum, Mission, and Eagleland Reach in the San Antonio River Improvements Projects. The Division represents the County as a stakeholder in the project. The Ten-Year Flood Control Capital Improvement Program (\$500 million) was developed from the BRWM Capital Improvement Project list funded by Bexar County Flood Tax and other sources. Management of ongoing Capital Improvement Projects is also supported by the Bexar County Flood Tax and Road and Bridge Funds.

The Floodplain Management provides policy and procedural guidance for floodplains. It also supports staff in review of floodplain development issues. It enforces, identifies, and issues floodplain violation notices to property owners who violate Bexar County's Flood Damage Prevention Court Order. The division also receives, investigates, and responds to drainage and flooding concerns.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workload Measures:			
Number of Flood Projects in Planning Phase	0	12	1
Number of Flood Projects in Design Phase	37	27	23
Number of Flood Projects in Construction Phase	8	10	22
Efficiency Measures:			
Number of Flood Projects Managed per FTE	6	6	6
Avg. Time to Complete Flood Project (Design and Engineering)	2 – 2.5 yrs.	2 yrs.	2 yrs.
Avg. Time to Complete Flood Project (Construction)	2 yrs	2 yrs	2 yrs
Effectiveness Measures:			
Percent of Flood Projects Completed	9%	14%	18%
Percentage of HALT Installations	0%	27%	100%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$727,694	\$750,878	\$701,275	\$785,726
Travel and Remunerations	5,584	13,838	6,000	4,909
Operational Costs	179,728	551,314	505,545	497,061
Supplies and Materials	4,907	9,516	3,409	5,000
Capital (*see projects list below)	479,525	*	*	*
Total	\$1,397,438	\$1,325,546	\$1,216,229	\$1,292,696

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 6 percent from FY 2012-13 estimates. This is due to an increase in the personnel services appropriation group as described below.
- The Personnel Services group increases by 11 percent when compared to the FY 2012-13 estimates. During the FY 2012-13, two employees, which are partially funded within this fund, were incorrectly fully funded in the Road and Bridge Fund. The funding issue was resolved after the 1st quarter of the year, and the estimate reflects the decrease in expenses to this fund as a result of the error. The personnel appropriation also includes an anticipated increase in the retirement rate for FY 2014.
- The Travel and Remunerations group decreases from the FY 2012-13 estimates. Funding is budgeted for required certification and continuing education for Floodplain Management.

- The Operational Costs group decreases by 1.7 percent when compared to FY 2012-13 estimates. This appropriation includes funding in the amount of \$325,000 for High-Water Alert Life-Saving Technology (HALT) maintenance costs.
- The Supplies and Materials group is funded at approximately the same level as the FY 2011-12 actuals. This appropriation includes adequate funding for tools and hardware and vehicle fuel and oil.
- The Capital Appropriation includes the following projects cash-funded Flood Control Projects:
 - **Precinct 1 Drainage Analysis** - Precinct 1 Drainage Analysis provides funding for analysis and design of various projects within Precinct 1 of Bexar County. Projects could result in further study as drainage issues are identified by Public Works field personnel and citizen complaints. This funding may also be used for regional flood control projects in the Medina River, Medio Creek and Leon Creek Watersheds for potential inclusion on the Bexar Regional Watershed Management future Capital Improvement Projects List.
 - **SARA Local Project** - This project covers expenses related to indirect costs associated with the San Antonio River Authority in relation to the Mission Reach, Park Reach, and Eagleland Reach improvements of the River.
 - **Local Project** – This project provides funding for analysis and design of various projects within the County. This project could result in further study and construction as drainage issues are identified by Public Works field personnel and citizen complaints.
 - **County Parks Flood Control** – This project provides funding for analysis and design of flood control and erosion mitigation for Comanche and Pletz Parks.
 - **Espada Flood Mitigation** – This project provides funding for real estate and land acquisition in the Espada area. It includes appraisal services, relocation services, and any other expenses incurred for acquiring property in the area.

	Project Budget	Activity to Date	Funds Available
Projects			
Drainage Analysis Pct. 1	\$156,406	\$45,076	\$111,330
SARA Flood Control	2,709,070	1,623,982	1,085,088
Local Project	431,211	0	431,211
County Park Flood Control	350,000	64	349,936
Espada Flood Mitigation	5,549,980	0	5,549,980
Total Projects	\$9,196,667	\$1,669,122	\$7,527,545

- The FY 2013-14 Adopted Budget includes one program change; a 5 percent salary supplement is for the Engineering Services Manager (E-13). This position has taken on additional duties since the County has acquired the day-to-day responsibilities of the Alamo Regional Mobility Authority. The total cost of this program change is \$3,416.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Asset Manager	.5	.5	.5
Capital Projects Engineer	1	1	1
Civil Engineer	2	2	2
Civil Engineering Assistant	2	2	2
Engineering Services Manager	.5	.5	.5
Flood Control Manager	0	0	0
GIS Technician	1	1	1
Infrastructure Services Coordinator	1	1	1
Office Assistant IV	1	1	1
Real Estate Specialist	1	1	1
<i>Total – Public Works - Flood Control</i>	10	10	10

Bexar County, Texas Flood Control Capital Projects Company 702			
Project	Budget	Activity to Date	Funds Available
Benton City Road	\$775,000	\$166,347	\$608,653
Bulverde Phase V	2,200,000	0	2,200,000
Calaveras 10 Dam	3,591,140	3,591,140	0
CB09 Cimarron Subdivision	2,601,562	600,266	2,001,296
CB18 Smithson Valley LWC	166,625	166,625	0
CB19 Schaefer Road Drainage PhI	8,824,733	8,775,184	49,549
CW0 Program Management (Phase I)	16,126,422	16,126,422	0
CW1 High Water Detection	866,883	852,808	14,075
CW5 Program Controls Management System	355,140	355,140	0
Elmendorf Lake	7,500,000	500,000	7,000,000
Galm Road Phase I	2,000,000	2,000,000	0
Helotes Creek RSWF	5,540,000	0	5,540,000
High Water Detection System Phase II	3,000,000	2,732,510	267,490
High Water Detection System Phase III	20,000,000	145,414	19,854,586
Babcock Road Phase V	6,716,949	6,700,325	16,624
LC10 Hausman Drainage Project Phase II	8,408,659	8,408,659	0
LC14 Chimenea Creek RSWF	269,990	269,990	0
LC15 Huebner Creek RSWF	3,549,495	894,390	2,655,105
LC17 Huebner Creek Enhanced Conveyance NWWC	39,190,494	35,278,716	3,911,778
LC18 Boerne Stage Road	10,720,000	10,513,810	206,190
LC19 Local Projects (Pct 3) Whisper Creek	2,766,246	508,161	2,258,085
LC22 FCDS French Creek Drainage Study	167,676	167,676	0
LC23 French Creek Trib NWWC	5,082,889	1,232,370	3,850,519
LC24 FCDS - Verde LWC	5,235,000	645,082	4,589,918
LC27 Old Fredricksburg Road	2,528,846	590,996	1,937,850

Project	Budget	Activity to Date	Funds Available
LC5 FCDS - S. Hausman	\$13,052,800	\$36,000	\$13,016,800
LC6 FCDS - Prue Rd. at French Crk	6,780,900	779,981	6,000,919
LC8 Ingram Road LWC #58	9,760,391	9,452,879	307,512
LC9 Hausman Drainage Project Phase I	12,747,671	11,974,666	773,005
Martinez Dams	5,400,000	5,316,060	83,940
Medina Lake Dam	3,000,000	3,000,000	0
Medio Creek NWWC Sunset Subdivision	15,055,000	30,000	15,025,000
Mid-Beitel Creek Channel Restoration Phase II	7,510,000	0	7,510,000
Millrace and Mulberry	1,100,000	0	1,100,000
MR13 Live Oak Slough - Quintana Rd and IH35	327,058	327,058	0
MR27 Live Oak Slough - Overflow Control	308,112	308,112	0
MR28 Briggs Road	141,906	141,906	0
MR29 Local Projects (Pct 1) Luckey Road	362,224	362,224	0
MR30 Grosenbacher Rd South of Madrona	3,414,341	504,353	2,909,988
MR31 Elm Forest at Turtle Cross	3,744,971	645,339	3,099,632
MR8 Shepard Rd @ Elm Crk & Black Hill Branch	3,580,529	3,311,304	269,225
MR9 Robert Glenn at Live Oak Slough	302,856	302,856	0
Pearsall Road Bridge at Elm Creek	5,945,000	15,000	5,930,000
Program/Project Management FY 13-17	16,720,865	4,892,192	11,828,673
SA14 Science Park	3,851,744	376,782	3,474,962
SA17 Real Road	1,727,605	571,552	1,156,053
SA2 Laddie Place RSWF Phase III	30,391,524	27,282,900	3,108,624
SA22 San Pedro Phase II	10,807,422	10,747,422	60,000
SA 22 San Pedro Phase III	3,027,089	841,126	2,185,963
SA3 Barbara Drive	15,046,125	689,474	14,356,651
SA33 Olmos Dam	5,970,868	5,970,868	0

Project	Budget	Activity to Date	Funds Available
SA38 Balcones Heights RSWF	\$184,221	\$184,221	\$0
SA4 Shane Road	2,227,746	2,131,920	95,826
SA40 Calaveras Dam 6	1,000,000	1,000,000	0
SA41 Calaveras 8 Increase Detention	1,648,423	1,648,422	1
SA42 Broadway Drainage Improvements	827,750	827,750	0
SA43 Six Mile Creek Drainage Improvements I	23,608,748	4,558,014	19,050,734
SA44 VFW Drainage	9,981,045	5,156,746	4,824,299
SA45 Cacias Road LWC	1,313,640	358,943	954,697
SA46 Kirkner Road LWC	2,726,080	745,460	1,980,620
SA47 Henze	3,321,974	669,974	2,652,000
SA48 Concepcion Creek Drainage Improvements	447,240	447,240	0
SA6 Rock Creek NWWC/Outfall	3,900,000	2,891,039	1,008,961
SA6 Rock Creek NWWC/Outfall Phase II	4,542,040	540,487	4,001,553
SA8 S New Braunfels	10,640,236	1,201,185	9,439,051
Salado Creek Tributary D @ Ira Lee	3,467,000	618,092	2,848,908
SARIP San Pedro Creek Restoration	125,000,000	700,000	124,300,000
SARIP Eagle Plunge Pool	814,241	763,253	50,988
SARIP Eagleland Betterment	3,123,292	2,674,273	449,019
SARIP Mission Reach	177,516,842	166,445,261	11,071,581
SARIP Museum Reach	10,812,325	10,681,187	131,138
SARIP Park Reach Project	1,600,000	1,600,000	0
SC12 Menger Road	379,179	379,179	0
SC15 Rosillo Creek RSWF	10,416,372	9,885,887	530,485
SC18 Roland Ave. Bridge	8,304,979	7,244,522	1,060,457
SC2 Evans Road Ph I - South Lane	3,825,488	3,825,488	0
SC27 Bulverde and Jung Mud Crk Trib A	3,033,573	462,185	2,571,388

Project	Budget	Activity to Date	Funds Available
SC28 Jones Maltberger at Elm Creek	\$1,509,544	\$173,325	\$1,336,219
SC4 Knoll Creek	9,960,700	4,780,750	5,179,950
SC5 Mid-Beitel Bridge Expansion	1,683,145	1,506,868	176,277
SC9 Perrin Beitel Bridge Expansion	9,215,775	1,558,551	7,657,224
Sixmile Creek Drainage Imp CCR 2 & Bridges	18,490,000	0	18,490,000
St. Mary's Drainage	2,000,000	1,735,789	264,211
Trainer Hale Drainage	428,842	428,842	0
Wilderness Oak Bridge	1,400,000	1,400,000	0
Woodlawn @ 36th St. Drainage	13,975,000	15,000	13,960,000
Total	\$811,586,190	\$428,341,938	\$383,244,252

FLOOD CONTROL CAPITAL PROJECTS FUND (DEBT-FUNDED)

COMPANY: 702

Program Description:

During FY 2001-02, Commissioners Court adopted the use of flood control revenues to fund the costs associated with road projects to alleviate flooding along those thoroughfares. These projects are funded with long-term debt and the debt service is paid from the Flood Control tax revenue. During the FY 2012-13, Bexar County issued \$350 million in certificates of obligation for a large portion of these projects. These debt projects are separated from the section of the fund that is cash-funded. This section of the fund consists of multi-year capital improvements projects. Below is a list of all active projects with an overview of the scope of work to be performed:

- **Benton City Road Low Water Crossing** – Replacement of a 3-barrel corrugated metal pipe drainage structure. Current configuration is both in poor repair and unable to safely pass stormwater runoff from significant rainfall events. The drainage structure is located within the existing 100-year floodplain. The structure replacement will provide for improved conveyance of storm water runoff while safely passing the 100-year runoff. The estimated cost of this project is \$775,000.
- **Bulverde Phase V** – This project will expand the existing two-lane rural roadway section to two 12-foot travel lanes in each direction, and shoulders within an 86' typical right-of-way. The proposed drainage structures will safely pass the 100-year storm event. The total estimated cost of this project is \$2,200,000.
- **Calaveras 10 Dam Rehabilitation** - This project provides for the rehabilitation for Calaveras Dam. The dam is owned and operated by the San Antonio River Authority (SARA). The improvements will be in line with Federal Natural Resource Conservation Service (NRCS) standards. SARA is the project manager. The estimated cost of this project is \$3,591,140.
- **CB 09 Cimarron Subdivision** – The purpose of this project is to remove ten homes from the 100-year floodplain of West Salitrillo Creek in the Cimarron Subdivision. The estimated cost of this project is \$2,601,562.
- **CB 18 Smithson Valley Low Water Crossing** - Smithson Valley at Cibolo Creek is a low water crossing. This project upgraded the crossing to provide access in a high-frequency storm event. The project was identified in the 2004 Regional Capital Improvements Program for flood control. This project was completed for \$166,625.
- **CB 19 Schaefer Road Drainage Phase I** – The purpose of this project is to improve the existing water conveyance of a roadway section of Schaefer Road located in northeast Bexar County. This section of roadway is located approximately 0.5 mile east of the intersection of Schaefer Road and FM 1518. Schaefer Road crosses a low lying area that drains upland across the road and currently sheet flows across existing property to the south, ultimately entering Cibolo Creek. This project also includes land acquisition. The total estimated cost of this project is \$8,824,733.
- **CW 00 Project Management** – This funding provided for the costs of professional services for project management associated with all flood control projects. A total of \$16,126,422 has been expended. Future project management costs will now be expended under a new project activity labeled Program Management FY 2013-2017.

- **CW 01 High Water Detection System** – This project provided High Water Detection Systems to warn motorists of flooded roadways in real time. These systems are easily integrated with existing monitoring systems providing seamless control and notification while supplementing existing regional drainage and river flow databases. The systems were installed with flashing lights and signs and activate themselves locally when predetermined flood conditions occur. The systems then communicate their status to a central base station via any of a variety of communications means. Additional phases of this system are budgeted and can be found later in this section. A total of 10 units were installed. The total estimated cost of this project is \$866,883.
- **CW 05 Program Controls Management System** –This funding covered program management services for project management collaborative software. A firm was chosen to monitor program progress from a project budget, schedule, and document management standpoint. Under the direction of the Public Works Department this funding is no longer required. This project was completed for \$355,140.
- **Elmendorf Lake** – This project will provide for water quality improvements to the lake, as well as flood control enhancements in the portion of the lake between 24th and Commerce Streets adjacent to Elmendorf Lake Park. The project will result in shoreline restoration along with water quality improvement. This project is intended to complement the San Antonio River Authority’s Westside Creeks Restoration project, which is focused on environmental restoration and recreational opportunities. The total estimated cost of this project is \$7,500,000.
- **Galm Road Phase I** – There are two low-water crossings within the project limits located within the existing 100-year floodplain, which are repeatedly closed during significant storm events. The flood control component of this project is the construction of two bridge spans, which will pass a 100-year storm event. The total estimated cost of this project is \$2,000,000.
- **Helotes Creek RSWF** –This project provided for the purchase of land or a drainage easement from the owners of the existing 48.5 acre Vulcan Quarry. The total estimated cost of this project was \$5,540,000. After careful review, this project is not recommended for design or construction.
- **High Water Detection System Phase II** – This project provided for additional installations of the high water detection systems at various locations around the County. The systems warn drivers of high water at selected locations. This was a continuation of the Bexar County Flood Control Phase I project. A total of 42 units will be installed. The total estimated cost of this project is \$3,000,000.
- **High Water Detection System Phase III** – This project provides for additional installations of the high water detection systems at various locations around the County. The systems warn drivers of high water at selected locations. This is a continuation of the Bexar County Flood Control Phase II project. Approximately 220 units will be installed through the County and City limits. The total estimated cost of this project is \$20,000,000.
- **LC 10 Babcock Road Phase V** – This project consists of improving existing cross drainage structures within these project limits located within the 100-year flood plain. Four bridges and one bridge class culvert will ensure a “no rise” water surface elevation solution while passing the 100-year runoff. The estimated cost of this project is \$6,716,949.
- **LC 10 Hausman Road Phase II** – This project starts at Babcock and continues to the east of Roadrunner Way. The existing low water crossing over Maverick Creek will be replaced with a bridge to provide unflooded access across Maverick Creek. This project replaces the existing low water crossing at Maverick Creek with a bridge capable of passing a 100-year storm. The estimated cost of this project is \$8,408,659.

- **LC 14 Chimenea Creek RSWF** – A study was performed to determine the conceptual location and size of regional Stormwater detention ponds at strategic locations within the Leon Creek Watershed and this project was one of them. The preliminary engineering report (PER) for this project has been completed. No cost effective regional storm water projects were identified during the PER. Various alternatives of regional detention ponds and channel improvements were reviewed during the PER. The total amount expended for this project was \$269,990.
- **LC 15 Huebner Creek at Prue Rd RSWF** – This project will alleviate flooding downstream of Prue Road and provide a Regional Storm Water Detention Facility to reduce flow rate by approximately 10 percent. Prue Road crossing has been constructed as an all-weather crossing at Huebner Creek. This project requires obtaining regulatory permits such as United States Army Corps of Engineers permits, local floodplain permit, and a potential dam permit. The estimated cost of this project is \$3,549,495.
- **LC 17 Huebner Creek Enhanced Conveyance** – This project includes the analysis of Leon Creek starting at Loop 410, and following Leon Creek to Huebner Creek just upstream of Bandera Road. This study will determine the possible channel improvements and the alternatives to reduce structural flooding for Leon Valley and the City of San Antonio. The project will be divided into three phases. Phase I will be from Loop 410 upstream to Ingram Road. Phase II will be from Ingram Road upstream to the city limit line between Leon Valley and San Antonio. Phase III will be from the city limit line between Leon Valley and San Antonio upstream to Bandera Road. A Cost Benefit Study, coordination with Leon Valley, City of San Antonio, San Antonio River Authority, Corps of Engineers, and possible buyouts are part of this project. The total estimated cost of this project is \$39,190,494.
- **LC 18 Boerne Stage Road** – This project provides for the reconstruction of a portion of Boerne Stage Road to include two travel lanes, six foot shoulders and a continuous center turn median. Roadway reconstruction will provide unflooded access (25 years storm event) to the area residents and businesses. This project will require additional right-of-way reconstruction includes raising the roadway, improvements to the pavement section, increasing roadside bar ditch capacities, adding drainage system, and traffic signal upgrade. The total estimated cost of this project is \$10,720,000.
- **LC 19 Whisper Creek** – This project is located on Huebner Creek downstream of Hollyhock Street in northwest Bexar County and in the northwest area of the City of San Antonio. Bexar County proposes to alleviate flooding in the Whisper Creek subdivision during an Ultimate Development (UD) 100-year storm event by constructing concrete drainage wall and concrete channel. The total estimated cost of the project is \$2,766,246.
- **LC 22 French Creek Drainage Study** – A study was performed to determine the feasibility of placing one or several detention ponds between South Verde Road in the Verde Hills Subdivision and Evans Valley Acres Subdivision in Helotes. The results concluded a detention pond would not provide sufficient benefits for the area. This project is not recommended for construction. The total amount expended for this project was \$167,676.
- **LC 23 French Creek Tributary NWWC Environmental** – This project will remove multiple residential properties from the floodplain located in the Cedar Springs Subdivision and the Evans Valley Subdivision. Improvements to existing low water crossings in Evans Valley Subdivision and the intersection of Diamond K and Bar X Trail will also be considered. The estimated cost of this project is \$5,082,889.

- **LC 24 N. Verde Road LWC** – This project provides for the construction of a bridge at French Creek over North Verde Road. The existing culvert is undersized and needs to be replaced. This will also include improvements to North Verde Road and west of the bridge. North Verde Road is the only way in or out of the existing residential subdivision during flood events. The construction of this bridge will increase public safety for this area. The total estimated cost of this project is \$5,235,000.
- **LC 27 Old Fredericksburg Road LWC** – This project will replace the current low water crossing near Old Fredericksburg Road and Lost Creek Gap Rd. with a structure capable of passing the 1 percent chance 100-year storm event without overtopping the road. The total estimated cost of this project is \$2,528,846.
- **LC 5 S. Hausman Road LWC** – This project provides for the construction of a culvert and a bridge on S. Hausman Road between Prue Road and Bamberger Trail. There are currently two low water crossings on S. Hausman Road. This will also include improvements to S. Hausman Road north and south of the two structures. The proposed upgrade will increase public safety for this area. The total estimated cost of this project is \$13,052,800.
- **LC 6 Prue Road LWC at French Creek** – This project provides for the construction of a bridge at French Creek over Prue Road. The existing multi-barrel box culvert is undersized and must be replaced with a bridge. This also includes improvements east and west of the bridge. The total estimated cost of this project is \$6,780,900.
- **LC 8 Ingram Road LWC** – This project provides for the construction of a bridge along Ingram Road across Leon Creek and Huebner Creek between Northwestern and Potranco providing unflooded access during the 1 percent chance rainfall event. This project includes coordination with the City of San Antonio Parks Departments’ Linear Creekway Project and the Huebner Creek Enhanced Conveyance Project (LC-17). The estimated cost of this project is \$9,760,391.
- **LC 9 Hausman Drainage Project Phase I** - This project replaces three low water crossings with bridges and downstream channel improvements to provide unflooded access during the 1 percent chance storm event along Hausman Road between Babcock and Huntsman. This also includes buyouts downstream of the three crossings in the existing Valley View Subdivision for mitigation and channel improvements purposes. The estimated cost of this project is \$12,747,671.
- **Martinez Dams** - This project provides for the rehabilitation of three Martinez Creek Dams. The dams are owned and operated by the San Antonio River Authority (SARA). The improvements will be to Federal Natural Resource Conservation Service (NRCS) standards. SARA is the project manager. The estimated cost of this project is \$5,400,000.
- **Medina Lake Dam** - During FY 2008-09, an engineering stability study on the Medina Lake Dam concluded that the abutments of the Medina Lake Dam do not meet the probable maximum flood (PMF) event or the criteria for stability in one-half a PMF event set by the State. This project provides for the installation of post tension anchors and a reinforced concrete apron for the foundation to alleviate susceptible erosion. The total cost for the dam improvements was \$10,000,000. Bexar Medina Atascosa (BMA) has worked with the Texas Water Development Board to obtain the remaining funding of \$7,000,000 for the project. Bexar County committed one-time funding in the amount of \$3,000,000 for this project.

- **Medio Creek NWWC Sunset Subdivision** – This project provides for the channelization of Medio Creek upstream of Ray Ellison Drive for additional storm water conveyance. The approaches to Ray Ellison Road bridge crossing will be upgraded, if needed and the viability of a detention pond near this location will be studied. The results of this project will remove over 100 homes in the Sunset Subdivision from the floodplain. The total estimated cost of this project is \$15,055,000.
- **Mid-Beitel Creek Channel Restoration Phase II** – This project was to provide for drainage channel improvements between the CPS Energy High Voltage lines and Thousand Oaks Drive. The estimated cost of this project was \$7,510,000. The project is not recommended for design or construction.
- **Millrace and Mulberry** – This funding is for the City of San Antonio project, which upgrades the bridges at Mulberry and Millrace crossing the Catalpa-Pershing channel from box culverts to a single span bridge. Bexar County will commit one-time funding in the amount of \$1,100,000 to the project.
- **MR 13 Live Oak Slough - Quintana to I-35** - This project was going to include channel restoration and drainage improvements along Benton City Road between Quintana Road and IH-35. The project is not recommended for completion since improvements would provide very little reduction in flooding and cause extensive environmental issues. The total amount expended \$327,058.
- **MR 27 Live Oak Slough Overflow Control** – This project was going to reduce flooding and erosion at the residence properties along Trawalter Lane and Quintana Road. The project is not recommended for completion since improvements would provide very little reduction in flooding and cause extensive environmental issues. The total amount expended was \$308,112.
- **MR 28 Briggs Road** – This project was going to include the construction of a parallel channel to Briggs Road to capture storm water so that it may be properly discharged into a natural low. The project is not recommended for completion since the improvements would provide very little reduction in flood and required extensive real estate acquisition. The total amount expended was \$141,906.
- **MR 29 Luckey Road** - This project was going to address possible solutions for residents who live along Luckey Road and have no road access during heavy storms. The project is not recommended for completion due to contaminated water and soil which would require extensive remediation for a low volume road project. The total amount expended was \$362,224.
- **MR 30 Grosenbacher LWC** - This project will provide improvements for two low water crossings on Grosenbacher Road. Channel improvements will be made to keep homes from flooding. This project will also increase the size of the culvert and look at drainage channel improvements to improve flow through the culvert and avoid damage to residences upstream and downstream of the crossing. The total estimated cost of this project is \$3,414,341.
- **MR 31 Elm Forest at Turtle Cross Street** - This project provides for improvements to the low water crossing at the entrance to the subdivision. It will also provide additional capacity at several inadequate drainage outfalls to Medio Creek. The total estimated cost of this project is \$3,744,971.
- **MR 8 Shepherd Rd at Elm Creek & Black Hill Branch** – This project provides unflooded access at Shepherd Road at two low water crossings. The first crossing is at Elm Creek and the second at Blackhill Branch. This project will also provide emergency access to IH-35 from Elm Creek Elementary School, and to 12 residences between Elm and Black Hill Branch Creeks. The total estimated project cost is \$3,580,529.

- **MR 9 Robert Glen at Live Oak Slough** – This project was going to provide for a replacement low water crossing at Live Oak Slough and Robert Glen Road. After careful review, the project is not recommended for completion. The total amount expended is \$302,856.
- **MR 11 Pearsall Road at Elm Creek** – This project provides for the replacement of the inadequate existing multiple box culvert with a bridge capable of passing the 1 percent chance 100-year storm event. There is currently a curve in the road that will be straightened to accommodate the proposed bridge. The total estimated cost of this project is \$5,945,000.
- **Project Management (FY 2013-2017)** - These funds will cover all program management expenses through the completion of the flood control program. The total estimated cost is \$16,720,865.
- **SA 14 Science Park** – This project studies the undersized Science Park Drainage Project, where the channels between the four street crossing drainage structures downstream of Bandera Road have eroded severely. The total estimated cost of this project is \$3,851,744.
- **SA 17 Real Road** – This project will replace the existing low water crossing at Real Road and Chupaderas Creek with a structure capable of passing a 1 percent chance 100-year storm event. Real Road will be reconstructed with bar ditches and the channels upstream and downstream will all be regraded. The total estimated cost of this project is \$1,727,605.
- **SA 2 Laddie Place RSWF** – This project is located between Fredericksburg Road and Gardina St. The purpose of this project is to remediate flooding at and downstream of the Northwest Center by constructing a regional storm water detention pond. It will remove over 30 structures from the 100-year floodplain. The total estimated cost of this project is \$30,391,524.
- **SA 22 San Pedro Huisache Phase II** – The purpose of this project is to alleviate flooding in the Alta Vista Subdivision at Mark Twain Middle School during a 1 percent chance 100-year rainfall event. This phase of the project includes construction of an underground drainage system and street reconstruction. The total estimated project cost is \$10,807,422.
- **SA 22 San Pedro Huisache Phase III** – This project is the third phase of the San Pedro Huisache project. This phase is intended to construct a storm drain system east of San Pedro between Agarita Street and Elsmere Place. The intent of this project is to prevent San Pedro Avenue from flooding and to keep the neighborhoods on both sides of San Pedro Avenue safe from flooding. The total estimated cost of this project is \$3,027,089.
- **SA 3 Barbara Drive Drainage** – This project replaces the concrete lined open channels between McCullough and the confluence of the box culverts located approximately 800 feet east of McCullough. This project will also reconstruct McCullough Street from Barbara to Sharon Street with an underground storm sewer system with curb inlets to eliminate the low water crossing at Barbara Drive and McCullough. The total estimated cost of this project is \$15,046,125
- **SA 33 Olmos Dam** – This project repaired the existing Olmos dam that protects the City of San Antonio downtown business district. The project was completed for \$5,970,868.
- **SA 38 Balcones Heights RSWF** – This project was funded to alleviate flooding in the City of Balcones Heights by constructing a Regional Storm Water Facility in the southern portion of Oak Hills Park near Fredericksburg Rd. and Loop 410. After careful review, the project is not recommended for construction. The total amount expended was \$184,221.

- **SA 4 Shane Road LWC** – This project improves the low water crossing and creates un-flooded access to Shane Road to remediate flooding. This project will also include the installation of a bridge class structure, downstream channel grading, drainage easement acquisition, associated roadway reconstruction and utility relocation. The total estimated cost of this project is \$2,227,746.
- **SA 40 Calaveras Dam 6** - This project raised the top of the dam, constructed an additional principle spillway, and modified existing auxiliary spillways. The total estimated cost for the dam improvements is \$3,173,000. The United States Department of Agriculture-Natural Resources Conservation Service (NRCS) has funded \$2,373,000. The Bexar County Flood Program is \$1,000,000 which includes administrative costs.
- **SA 41 Calaveras 8 Increase Detention** - This project will increase the detention volume of the existing structure at U.S. Highway 87 between Stuart Road and E. Loop 1604S by raising the top of the dam 2.7 feet and replace the principle spillway from 14 inches to 36 inches. It will then safely pass the Probability Mass Function and contain a 1 percent chance flood. The total estimated project cost is \$1,648,423.
- **SA 42 Broadway Drainage Improvements** – This project was going to include wetlands restoration and detention improvements in Brackenridge Park to eliminate the “Broadway Spill” at the Witte Museum, detention pond at 300 Patterson Avenue and detention pond on the McNay Institute property next to N. New Braunfels Street. The project is not recommended for completion due to the unavailability of real estate required for the detention pond. The total amount expended was \$827,750.
- **SA 43 Six Mile Creek Drainage Improvements** – This project constructs a Regional Storm Water Facility on Six Mile Creek to reduce flow in the existing channel. The intent is to place a detention pond or ponds along the creek to reduce the flows and reduce the draft digital Flood Insurance Rate Map (DFIRM) floodplain in the residential area between S. Flores Street and W. Petaluma Blvd. The total estimated cost of this project is \$23,608,748.
- **SA 44 VFW Boulevard Drainage** – This project provides for the construction of a new storm drain system to reduce flooding near the intersection of Roosevelt Avenue and VFW Blvd. The storm drain will accept the water at the intersection and drain into the San Antonio River. The project will redirect runoff and prevent Mission County Park from flooding. The total estimated cost of this project is \$9,981,045.
- **SA 45 Cacias Road LWC** – This project will replace the two low water crossings on Cacias Road with culverts capable of passing a 25-year storm without overtopping the road. Both culverts are to be replaced with multiple box culverts with headwalls upstream and downstream. Channel grading will be done upstream and downstream of these two culverts. Right-of-way (drainage easements) will have to be obtained to accommodate the drainage channels. The estimated cost of this project is \$1,313,640.
- **SA 46 Kirkner Road LWC** – This project will improve the four low water crossings on Kirkner Road between Zigmont Road and Stuart Road in eastern Bexar County. This location will receive a High Water Detection System as well. The total estimated cost of this project is \$2,726,080.
- **SA 47 Henze Road LWC** – This project will improve the existing low water crossing at Henze Road in South Bexar County to meet a 25-year storm event. The project will replace the existing low water crossing, which includes no culvert, with appropriate culverts with parallel wing walls upstream and downstream of Henze Road. The total estimated cost of this project is \$3,321,974.

- **SA 48 Concepcion Creek Drainage Improvements** – This project studied the feasibility of providing flooding relief for 130 homes between Interstate Highway 35 and the San Antonio River. The project is not recommended for completion due to high construction costs and extensive real estate acquisition with a low (27) number of homes removed from the floodplain. The total amount expended was \$447,240.
- **SA 6 Rock Creek Outfall Improvement** – This project is located between Rock Creek at Interstate Highway 10 and Dudley Drive. The project removes 16 structures from the 100 year floodplain and improves the outfall at confluence with Olmos Creek. Improvements will be made to the Rock Creek waterway, between IH-10 and Dudley Drive, from a natural, rocky channel to a more engineered flood conveyance waterway. The wider, grass-lined channel will have the general effect of lowering the 100-yr floodplain elevation. Stabilization of the channel slopes from approximately 800 feet upstream of Callaghan Road to IH-10 is also considered. The project does not include any roadway repairs or relocations. The total estimated project cost is \$3,900,000.
- **SA 6 Rock Creek Outfall Improvement Phase II** – This is a continuation of the current Bexar County Flood Control Rock Creek Phase I project. The channel will be cut from the existing rock from Dudley Drive to Callaghan Road. The bank stabilization is to be placed from the toe of slope to just above the 100-yr floodplain elevation along the channel. The potential of additional culvert barrels at Callaghan Road is to be investigated with this project. The estimated cost of this project is \$4,542,040.
- **SA 8 S. New Braunfels LWC** – This project increases the channel size and capacity at the upstream of Hot Wells Road and downstream of S. New Braunfels to contain the 100-yr water surface. Additional structures will require reconstruction of S. New Braunfels and Hot Wells Road. Right of Way acquisition and utility relocations are associated with the roadway reconstruction. The total estimated cost of this project is \$10,640,236.
- **Salado Creek Tributary D at Ira Lee** – This project includes 800 feet of earthen channel improvements just north of Garner Middle School. The Ira Lee low water crossing will be improved and 20 facilities will be removed from the 100 year floodplain. The total estimated cost of this project is \$3,467,000.
- **SARIP - San Pedro Creek Restoration** – This project would widen and deepen the San Pedro Creek channel, increasing its carrying capacity. This project would remove 41.8 acres and 38 adjacent structures from the 100-year flood plain. These parcels have an estimated value of \$45.7M in assessed value. This project also replaces a network of unsightly drainage with approximately 22 acres of parkland, hiking and biking trails, and other recreation amenities. The following are the project limits and estimated costs: Villa Lagunilla (Inlet to Travis), Salon De Alameda (Travis to Alameda Theatre), Agua Antigua (Alameda Theatre to Dolorosa), El Merodeo (Dolorosa to Cesar Chavez), Canal Principal (Cesar Chavez to Guadalupe), Campo Abajo (Guadalupe to South Alamo), and Alamo Street to Confluence. The total estimated cost of the project is \$174,600,000. The County has identified \$125,000,000 as its portion of the project. The remaining funds will be contributed by seeking public and private partnerships.
- **SARIP – Eagleland Reach ‘Plunge Pool’** - As part of the San Antonio River Improvements Projects, the Plunge Pool Wall protects 300 linear feet of the east bank of the San Antonio River south of Alamo Street. The project was necessary due to the erosion potential caused by turbulence downstream of Gate 6 and for protection of significant bald cypress trees on the channel bank. The project was constructed in a joint bid project with the City of San Antonio/TxDOT Riverwalk Link, Pedestrian Phase Project. The total estimated cost of the project is \$814,241.

- **SARIP - Eagleland Betterment** – The project provides new trails and upgrades to existing trails, pavilions, overlooks, landscaping, and picnic tables from South Alamo to Lone Star Blvd. The total estimated cost of this project is \$3,123,292.
- **SARIP - Mission Reach** - This is a joint effort between the City of San Antonio, Bexar County and the San Antonio River Authority. The project provides ecosystem restoration while maintaining and improving flood reduction benefits to the San Antonio River from Lone Star Boulevard to Mission Espada. The estimated completion date for this project is September 2013 for Phase 3. The total estimated cost of this project is \$177,516,842 within the Flood Control Program. Other funding associated with the Mission Reach Project includes: an additional flood component funded within the VFW Drainage Improvements (\$2,232,377), indirect costs (\$2,709,070) within the Flood Maintenance and Operations Budget, and the Community Venues Program funding for Mission Reach (\$6,741,711) and Portals (\$10,000,000). The County portion of Mission Reach funding from all sources is \$199,200,000.
- **SARIP - Museum Reach** - This project was a joint effort between the City of San Antonio, Bexar County, and the San Antonio River Authority on the final design of this project. The project provided ecosystem restoration while maintaining or improving flood reduction benefits to the San Antonio River from Hildebrand Avenue to Lexington Avenue. The total estimated cost of this project is \$10,812,325.
- **SARIP - Park Reach** – This project will provide new trails, landscaping, and ecosystem restoration along the Catalpa-Pershing channel and San Antonio River. The total estimated cost of this project is \$1,600,000.
- **SC 12 Menger Road LWC** – This project replaced the existing structures in order to provide channel regrades to improve water flow. The project also provides all-weather access to Menger Road. The project was completed for \$379,179.
- **SC 15 Rosillo Creek RSWF** – This project will alleviate flooding on the tributary to Rosillo Creek downstream of F.M. 78 in the City of Kirby. It will provide runoff control and reduce the floodplain along one tributary to Rosillo Creek. The total estimated cost of this project is \$10,416,372.
- **SC 18 Roland Avenue Bridge** – The project will raise Roland Avenue above the 100-year water surface elevation crossing over Salado Creek. It also provides two separate bridges and 1,450 feet of roadway approaches. Roland Avenue will be re-aligned to improve the sharp curves through the low water crossing. The total estimated cost of this project is \$8,304,979.
- **SC 2 Evans Road LWC** – This project upgraded Evans Road above the Elm Waterhole Creek. Construction included a span bridge structure, roadway widening with taper-downs, channel grading, drainage easement acquisition, and utility relocation. The project was completed for \$3,825,488.
- **SC 27 Bulverde and Jung Mud Creek Trib A** – This project provides improvements to the low water crossing at Bulverde Rd and Jung Road at Tributary A to Mud Creek to convey a 100-year storm event. The total estimated cost of this project is \$3,033,573.
- **SC 28 Jones Maltsberger at Elm Creek** - This project constructs a bridge at the current low water crossing at Jones Maltsberger and Elm Creek. A portion of Jones Maltsberger Road will have to be rebuilt to be able to place the bridge. The total estimated cost of this project is \$1,509,544.

- **SC 4 Knoll Creek** – This project involves a drainage study to determine the best option for improving Knoll Creek to remove homes from the 100-year floodplain just downstream of Classen Road without adversely impacting commercial properties downtown. The total estimated cost of this project is \$9,960,700.
- **SC 5 Mid-Beitel Creek Channel Restoration** - This project provides for the design of the channelization of a section of Beitel Creek. Beitel Creek has been channelized from N.E. Loop 410 upstream to an area just south of Garden Court East Subdivision. The project will also include construction of an earthen channel from the existing channel, upstream approximately 4,000 feet. The channel will be adjacent to the Garden Court East Subdivision within the City of San Antonio. The project cost is estimated at \$1,683,145.
- **SC 9 Perrin Beitel Bridge Expansion** – This project includes the design and construction to elevate the roadway and bridge on Perrin-Beitel Rd at Beitel Creek. Vicar Rd would terminate in a cul-de-sac before the existing Vicar Rd low water crossing. The improved bridge on Perrin-Beitel will withstand the 1 percent chance storm event and minimize flooding in the Briar Glen subdivision. Some channel improvements and regrading will be required. The total estimated cost of this project is \$9,215,775.
- **Sixmile Creek Drainage CCR 2 and Bridges** – This project is a continuation of the current Sixmile Creek Flood Control project. This phase includes channel and bridge improvements between Ashley and Commercial Avenue. The project will remove 180 homes from the floodplain limits. The total estimated cost of this project is \$18,490,000.
- **SA 49 St. Mary’s University Drainage** - The San Antonio River Authority planning process identified a need to develop a detention basin for the Alazan Creek on the site of St. Mary’s University Campus. The upper part of the Alazan Creek bisects part of the campus. The project consists of constructing a detention pond facility and underground system to capture stormwater which will control flooding in the area. The flood control project is coordinated with the development of the St. Mary’s University Venue Tax Sports Project. The total estimated cost of this project is \$2,000,000.
- **Trainer Hale LWC** – This project replaced a 4-barrel corrugated metal pipe drainage structure. The original configuration was unable to safely pass stormwater runoff from significant rainfall events. The drainage structure is located within the existing 100-year floodplain and design of new structure ensures a “no-rise” water surface elevation solution. The project was completed for \$428,842.
- **Wilderness Oak Bridge** - The project provides for the construction of 1,200 linear feet of Wilderness Oak across Mud Creek to establish connectivity and provide additional unflooded access to the surrounding subdivisions and elementary school. The total estimated cost of this project is \$1,400,000.
- **Woodlawn at 36th Street Drainage** – This project consists of the construction of two barrels of culverts at Woodlawn and 36th Street. These two culverts will take the flood waters that currently flood the adjacent subdivision west of the two streets into the existing St. Mary’s University drainage channel. There are currently 134 homes in the floodplain adjacent to this project. The total estimated cost of this project is \$13,975,000.

Bexar County, Texas
Capital Improvement Program FY 2014

Project	Project Budget	Activity to Date	Funds Available
Nextel FCC Rebanding	\$75,300	\$33,728	\$41,572
CHRIS Timekeeping Software	500,000	328,411	171,589
Energy Project CIED In-Kind	448,209	14,500	433,709
CJ Information System	23,600,000	24,249,755	(649,755)
227 Flores Parking Garage	15,170,377	15,073,965	96,412
Financial Management System	7,188,841	7,025,100	163,741
Cashiering System	1,000,000	916,720	83,280
Courthouse Restoration	5,394,035	5,086,879	307,156
Juvenile Justice Academy	1,501,637	2,088	1,499,549
CHRIS Online Open Enrollment	250,000	74,104	175,896
Energy Conservation Equipment	500,263	295,183	205,080
Central Magistration Build Out	4,813,860	1,850,251	2,963,609
Heat Recovery System ADC Laundry	375,105	248,324	126,781
Countywide Roofing Project	1,548,769	1,458,922	89,847
Rodriguez Park Improvement	75,634	40,874	34,760
Water Service – Bullis	82,193	22,685	59,508
Sidewalk and Barbed Wire Enhancement and Replacement Project	131,289	83,192	48,097
Replace Generator and Add Emergency Electrical Circuits-Courthouse	420,000	420,000	0
Replace/Renovate and Strip Parking Lots-Vista Verde, TASC Building, Juvenile Detention, Cyndi Krier	282,870	281,267	1,603
Modifications/Upgrade to Electrical Power Supply-ADC Admin	290,070	1,450	288,620
Camp Bullis Easement	1,000,000	1,349	998,651
CHRIS Project	250,000	0	250,000
Automated Fingerprint Identification System (AFIS)	400,000	262,406	137,594
Reconciling Software for District Clerk, County Clerk, PRM	60,000	0	60,000
Breath Test Support Program	92,642	9,750	82,892
Video Conferencing (3 floors) for Criminal District Courts	187,491	0	187,491
Washer and Dryer Set for Juvenile Detention	15,000	0	15,000
Livescan Unit for Juvenile Probation	60,000	0	60,000
Pre-Trial Services-Intake Station	20,000	0	20,000
Juvenile Courts A/C Chiller	136,662	100,475	36,187
Re-Entry Facility	1,500,000	28,150	1,471,850
Forensic Science Center Equipment and Facility Repairs	500,000	433,333	66,667
Courthouse Restoration and Historic Rehabilitation-Double Height Project	6,350,000	3,561,707	2,788,293
FY 2010-11 Vehicle Replacement	2,580,283	2,496,138	84,145
Enterprise Data Center Power Upgrade	386,415	366,020	20,395
Replace Batteries in iVotronics Machines	244,038	185,064	58,974
Dialysis Machines for ADC	500,000	300,000	200,000
Repair Flooring in ADC Inmate Recreation Areas	990,000	15,816	974,184
Septic System Upgrade at Raymond Russell Park	10,000	141	9,859

Project	Project Budget	Activity to Date	Funds Available
Parking Lot & Road Overlay at County Parks	\$1,200,000	\$54,722	\$1,145,278
Redevelop Mission County Park	5,400,000	5,400,000	0
FY 2011-12 Vehicle Replacement	2,344,565	2,247,020	97,545
Forensic Science Center Lighting Replacement	215,208	1,484	213,724
Crime Lab Equipment	368,836	271,883	96,953
Federal Reserve Facility Purchase	10,000,000	85,687	9,914,313
Alameda Theater Renovations	2,500,000	0	2,500,000
Law Enforcement Substations	1,500,000	671,735	828,265
Juvenile Facilities Energy Reduction Project	2,000,000	1,086,567	913,433
WOW Project Phase II	250,000	1,749	248,251
Child Support Courtroom Renovations	500,000	108,218	391,782
Children's Court Technology Upgrades	190,000	190,275	(275)
Justice Center 4th Floor Build-Out FF&E	500,000	409,112	90,888
Restroom Renovations at Comanche and Raymond Russell Park	103,500	3,909	99,591
County Park Signage	275,000	83,022	191,978
County Park Alarm Monitoring Systems	80,000	54,997	25,003
County Park Mechanical Equipment	128,408	48,905	79,503
Adult Detention Center - Pipe Replacement Phase I	550,000	549,391	609
Adult Detention Center Communications Room A/C System	123,000	858	122,142
Adult Detention Center Door Slot and Bunk Storage Renovations	102,503	70,831	31,672
Adult Detention Center Cell Renovations	186,200	9,474	176,726
Adult Detention Center Booking Break Room	18,208	708	17,500
Adult Detention Center Washing Machine	38,923	31,272	7,651
Sheriff's Office E-Citation and Rocket Modem Technology	696,750	691,116	5,634
Sheriff's Office Body Armor	80,000	25,838	54,162
Server Cabinet Reconfiguration and Fiber Upgrade	240,000	0	240,000
Interactive Voice Response Solution	150,000	26,665	123,335
Session Manager (SIP)	26,998	0	26,998
Time Collection System	550,000	318,554	231,446
CHRIS Hardware Refresh	250,000	26,277	223,723
Global 360	50,000	0	50,000
CIJS - E-Discovery System	600,000	499,492	100,508
CIJS - District Attorney Case Management System	8,000,000	7,951,269	48,731
CIJS - Jail Management System	7,000,000	2,476,632	4,523,368
CIJS - Jury Management System	800,000	744,399	55,601
CIJS - Juvenile Case Management System	2,000,000	333,948	1,666,052
CIJS - Storage	67,019	67,000	19
Sheriff Position Capital Equipment	183,000	158,588	24,412
Elections Facility – Property Acquisition	1,700,000	1,671,248	28,752
Inventory Equipment	34,086	27,748	6,338
Sheriff Academy Relocation	445,950	405,311	40,639
Forensic Science Center Improvements	3,500,000	394,859	3,105,141

Project	Project Budget	Activity to Date	Funds Available
Courthouse Basement Courts	\$4,200,000	\$3,988,342	\$ 211,658
Courthouse Personnel Relocation	750,000	226,328	523,672
Courthouse Exterior Restoration – Gondeck Removal and Double-Height Courtroom	12,900,000	4,211,620	8,688,380
Courthouse History Center	2,000,000	124,116	1,875,884
Justice Center 5th Floor Renovations	125,000	5,576	119,424
Downtown Central Control Improvements	250,000	79,573	170,427
Justice Center Courtroom Suites Renovations	3,050,000	745,690	2,304,310
Records Storage Facility Improvements	1,150,000	139,093	1,010,907
South Flores Parking Garage Improvements	1,000,000	131,086	868,914
Video Visitation - Adult Detention South Annex Facility	5,675,060	86,104	5,588,956
Vista Verde Plaza Improvements	400,000	37,200	362,800
Bullis County Park Enhancements	150,000	132,718	17,282
Courthouse Annex Improvements	675,000	99,664	575,336
BCIT - Z/Server Tape Upgrade	1,630,000	905,556	724,444
Print Shop Equipment	289,722	289,722	0
WebCRD System	92,494	92,494	0
County Facilities Fiber Upgrade	4,610,000	1,692	4,608,308
PC Replacement 2013	1,332,341	486,414	845,927
Notebook Replacement 2013	487,221	150,884	336,337
Courtroom Technology	171,875	56,796	115,079
Forefront Identity Manager Enhancements	75,000	0	75,000
Telecom Management System	65,000	0	65,000
Automated License Plate Recognition System	96,000	94,120	1,880
Court Kiosks System	20,633	0	20,633
Medical Examiner FAS System	265,000	0	265,000
Electronic Attorney Voucher System	100,000	99,997	3
Automated Fingerprint Identification System Enhancements	2,700,000	2,700,000	0
Datalux Tracer Processor Upgrades	261,000	0	261,000
Adult Detention Center Kitchen Equipment	162,750	148,377	14,373
Adult Detention Center Laundry Equipment	168,400	157,439	10,961
Dell Tablet Implementation	165,000	0	165,000
FY 2012-13 vehicle Replacement	2,402,720	2,212,427	190,293
Haven for Hope Facility Improvements	1,516,000	1,516,000	0
St. Vincent de Paul Kitchen Equipment	1,000,000	1,000,000	0
Hot Wells Interpretive Center - Public Park	2,706,000	347,539	2,358,461
World Heritage Site	143,060	61,591	81,469
Land Acquisition – ADC South Annex Phase II	2,630,000	0	2,630,000
Land Acquisition – ADC South Annex Phase III	2,505,000	613	2,504,387
Land Acquisition - Pleasanton Road	200,000	44,105	155,895
County Facilities ADA	90,591	90,591	0
Adult Detention Center Maintenance Shop Renovations	500,000	94,266	405,734
Elections Facility	5,226,112	3,223	5,222,889

Project	Project Budget	Activity to Date	Funds Available
County Parks Improvements	\$275,000	\$274,999	\$1
Fleet Maintenance and Motor Pool Assessment	100,000	0	100,000
BiblioTech Center	2,425,268	2,300,814	124,454
Credit Card Implementation	74,500	26,956	47,544
Sheriff's Evidence Storage	30,510	30,501	9
Jail Conveyor System	21,900	4,977	16,923
County Clerk Relocation	389,275	0	389,275
Contingency – Capital Projects	11,194,188	0	11,194,188
Adult Detention Center Plumbing and Mechanical Systems Replace	35,775,000	0	35,775,000
Sheriff's Administration Functional Program	170,000	0	170,000
Countywide Digital Controls Upgrades	775,000	0	775,000
Courtroom Restoration FY 2014	4,922,000	0	4,922,000
Justice Center Improvements - Elevator, Tunnel, Restroom and ADA Compliance	3,049,500	0	3,049,500
Paul Elizondo Tower - Court Liaison Officers Space	85,000	0	85,000
Federal Reserve Building - Child Support Courts	4,435,500	0	4,435,500
Elections Warehouse – Purchasing Space	2,850,000	0	2,850,000
Forensic Science Center - Interior Renovations	2,460,000	0	2,460,000
Precinct 1 Satellite Office Upgrades	608,000	0	608,000
Mission Road Campus Functional Program	140,000	0	140,000
Bullis Park - SAWS Water Extension	200,000	0	200,000
County Parks - Playscape Replacements (Rodriquez, Russell, and MacArthur)	785,000	0	785,000
County Parks - Fall Zone Material Phase II	350,000	0	350,000
County Parks - Sanchez Spencer Field Demolition	100,000	0	100,000
County Parks - Padre County Playscape Replacement	208,800	0	208,800
County Parks - Portable Stage and Equipment	350,000	0	350,000
County Parks - Pletz Park Improvements	840,000	0	840,000
Krier Center - Fire Alarm Upgrade	400,860	0	400,860
County Parks - Salado Creek Study	150,000	0	150,000
Sheriff's Office - Records Management System	4,500,000	0	4,500,000
Inmate Management System - Handheld Devices	250,000	0	250,000
Sheriff Tactical Equipment	612,750	0	612,750
Digital Video System - COBAN	300,000	0	300,000
Ruggedized Notebooks - CID Desktop Replacement	228,000	0	228,000
ADC Kitchen and Laundry Equipment – FY 2014	253,923	0	253,923
Ruggedized Notebooks - Classification	64,932	0	64,932
Sheriff Academy Parking Lot Pavement	196,497	0	196,497
Omnixx Force Web System	152,040	0	152,040
Orion System - Sheriff Department Time and Attendance Software	500,000	0	500,000
B.C.I.T. Bexar Business Continuity	7,061,315	0	7,061,315
PC Replacement 2014	1,410,784	0	1,410,784
Notebook Replacement 2014	595,944	0	595,944

Project	Project Budget	Activity to Date	Funds Available
Rugged Notebook Replacement 2014	\$510,000	\$0	\$510,000
District Clerk Scanner Upgrades	310,000	0	310,000
Countywide Storage - 2 Petabytes (Tier 3)	1,750,000	0	1,750,000
Countywide Servers - 3 ESX servers	134,862	0	134,862
County Buildings Wireless Infrastructure	2,500,000	0	2,500,000
Countywide RAM - Upgrades	99,185	0	99,185
Countywide Storage - 1 Terabyte (Video)	50,000	0	50,000
Justice Center Technology Improvements - District Attorney	53,655	0	53,655
Form Automation	518,000	0	518,000
Digital Signage	150,000	0	150,000
CIJS – Peripherals	1,662,000	0	1,662,000
Radio System FY 2014-2016	9,909,600	0	9,909,600
SAS Analytics	100,000	0	100,000
45th District Court Improvements	15,000	0	15,000
Tax Office Equipment and Improvements	166,157	0	166,157
Community Resources Office Door Lock System	30,000	0	30,000
FY 2013-14 Vehicle Replacement	4,453,827	0	4,453,827
Mailroom Vehicle	35,280	0	35,280
Adult Detention Center Improvements	247,500	0	247,500
BizTalk	150,000	0	150,000
Grand Total	\$309,952,668	\$115,667,713	\$194,284,955

BEXAR COUNTY CAPITAL IMPROVEMENT FUND

COMPANY: 700

Program Description: The County Buildings Capital Improvement Fund is used to fund improvements to County buildings as well as major capital equipment and information technology purchases. Examples of major projects that have been budgeted in this fund include the Historic Double-Height Courtroom, Personal Computer and Notebook Replacement, and the County Integrated Justice System. Revenue for this fund is generated through the sale of Certificates of Obligation, Commercial Paper or other debt instruments.

During the budget process, Offices and Departments submit capital project requests to the Budget Department. Each County Office and Department requesting an appropriation of capital funds is responsible for preparing a project application on a standardized form, which includes a general project description and justification of its importance or need. With coordination from the Budget Department, project applications and recommendations are presented to Commissioners Court.

During the capital improvement process, the County determines the most appropriate funding source for each approved project. The available funding sources include current revenue from the General Fund, County Road and Bridge Fund, and various debt instruments. The funding source used depends on the type of project and available funds. In the case of debt financing, the County matches the terms of the debt to the useful life of equipment or structures.

Program Justification and Analysis: The FY 2013-14 Adopted Budget appropriates a total of \$97,625,911 for the following new projects:

- Adult Detention Center Plumbing and Mechanical Systems Replacement \$35,775,000
- Sheriff's Administration Functional Program \$170,000
- Countywide Digital Controls Upgrades \$775,000
- Courtroom Restoration FY 2014 \$4,922,000
- Justice Center Improvements Elevator, Tunnel, Restroom and ADA Compliance \$3,049,500
- Paul Elizondo Tower Court Liaison Officers Space (Adult Probation) \$85,000
- Federal Reserve Building Child Support Courts \$4,435,500
- Elections Warehouse Purchasing Space \$2,850,000
- Forensic Science Center Interior Renovations \$2,460,000
- Precinct 1 Satellite Office Upgrades \$608,000
- Mission Road Campus Functional Program \$140,000
- Bullis Park SAWS Water Extension \$200,000
- County Parks Playscape Replacements (Rodriguez, Russell, and MacArthur) \$785,000
- County Parks Fall Zone Material Phase II \$350,000
- County Parks Sanchez Spencer Field Demolition \$100,000
- County Parks Padre County Playscape Replacement \$208,800
- County Parks Portable Stage and Equipment \$350,000
- County Parks Pletz Park Improvements \$840,000
- Krier Center Fire Alarm Upgrade \$400,860
- County Parks Salado Creek Study \$150,000
- Sheriff's Office Records Management System \$4,500,000
- Inmate Management System Handheld Devices \$250,000
- Sheriff Tactical Equipment \$612,750

- Digital Video System COBAN \$300,000
- Ruggedized Notebooks CID Desktop Replacement \$228,000
- Adult Detention Center Kitchen and Laundry Equipment – FY 2014 \$253,923
- Ruggedized Notebooks Classification \$64,932
- Sheriff Academy Parking Lot Pavement \$196,497
- Omnixx Force Web System \$152,040
- Orion System Sheriff Department Time and Attendance Software \$500,000
- BCIT Bexar Business Continuity \$7,061,315
- PC Replacement 2014 \$1,410,784
- Notebook Replacement 2014 \$595,944
- Rugged Notebook Replacement 2014 \$510,000
- District Clerk Scanner Upgrades \$310,000
- Countywide Storage 2 Petabytes (Tier 3) \$1,750,000
- Countywide Servers 3 ESX servers \$134,862
- County Building Wireless Infrastructure \$2,500,000
- Countywide RAM Upgrades \$99,185
- Countywide Storage 1 Terabyte (Video) \$50,000
- Justice Center Technology Improvements District Attorney \$53,655
- Form Automation \$518,000
- Digital Signage \$150,000
- CIJS Peripherals \$1,662,000
- Radio System FY 2014-2016 \$9,909,600
- SAS Analytics \$100,000
- 45th District Court Improvements \$15,000
- Tax Office Improvements \$166,157
- Community Resources Office Door Lock System \$30,000
- Vehicle Replacement FY 2014 \$4,453,827
- Mailroom Vehicle \$ 35,280
- Adult Detention Center Improvements \$247,500
- BizTalk \$150,000

Completed Projects:

The following is a list of all completed Bexar County projects. The total amount expended can be found in parentheses next to the project name. In some cases the project was not recommended for completion or alternative sources of funding were used, therefore, the amount expended is zero.

Southeast Service Center (\$306,202)
 Forensic Science Space Plan (\$299,721)
 Gondek Addition Resealing (\$100,000)
 Courthouse Restoration (\$10,354,781)
 CHRIS Hardware Upgrade (\$90,534)
 Gondek Refurbish (\$0)
 Juvenile Justice Information System (\$3,259,249)
 PR/HR Payroll System (\$0)
 Justice Center Expansion (\$64,919,598)
 Fire Suppression (\$1,165,986)
 County ADA Adaptation (\$74,000)
 Energy Upgrades to Bond Projects (\$7,117,748)
 ADC Annex 1:64 Conversion (\$244,200)

AP Parking Garage (\$16,310,029)
 ADC CO2 Purge (\$9,287)
 Suicide Observation jail bed conversion (\$250,000)
 Cadena Reeves Roof Replacement (\$2,100,000)
 Mainframe System for EOC (\$462,803)
 Land for Jail Campus (\$9,294,208)
 ADC HVAC Control Replacement (\$695,209)
 Chilled Water Cooling Towers B&C (\$79,597)
 ADC Utility Drain Piping Replacement (\$758,041)
 ADC Water Condenser Replacement (\$550,000)
 ADC Annex Roof Replacement (\$1,347,369)
 ADC Annex Solar Hot Water Heater (\$125,473)
 ADC Mattresses (\$30,000)

JP/Constable Facility (\$5,666,429)
 CommuniCare Facility (\$100,000)
 2003 Road Projects Adjustments (\$4,159,497)
 CentroMed (\$1,000,000)
 SAN Upgrade for Technical Support (\$301,788)
 Ethernet Migration - Vista Verde (\$152,227)
 Server Purchase for Technical Support (\$24,130)
 Billing Software (\$0)
 T-1 Router (\$15,101)
 Justice Center Wireless Project (\$24,661)
 Virtual Server (\$30,077)
 Ruggedized Notebook Replacement 2009 (\$26,859)
 PC Replacement 2009 (\$1,808,039)
 Notebook Replacement 2009 (\$635,748)
 KOVIS (\$85,471)
 Courthouse Ethernet Migration (\$10,000)
 Adult Probation Technology (\$159,043)
 NetMotion Virtual Network (\$182,979)
 JP & Pretrial Lync Software (\$44,800)
 Vehicle Replacement 2009 (\$1,931,907)
 Constable Police Package Vehicles (\$586,578)
 District Clerk Imaging (\$127,711)
 Computer Aided Dispatch (\$278,392)
 Radio Replacement – Law Enforcement (\$469,507)
 ADC Dryer (\$14,800)
 Sheriff's-Investigator, Sergeant, Power Shift (\$91,058)
 Vehicle Replacement - Constable 3 (\$35,781)
 Parks Vehicle Replacement (\$28,740)
 Renovate Mental Holding Unit Project (\$46,247)
 Radio System Enhancement (\$102,767)
 Damaged Corridor Panel Replacement (\$186,425)
 ADC Roof Replacement/Ext. Cleaning (\$1,306,755)
 ADC Kitchen Floor Replacement (\$29,253)
 Firing Range (\$6,200,412)
 ADC Officer's Dining Room (\$488,822)
 UPS System - Forensic Science Center (\$79,500)
 Lakewood Acres Park Vehicles (\$0)
 ADC Water Heater Loops (\$652,634)
 Zap Trucks and Storage Project (\$86,540)
 Pre-Trial Services - Video Conferencing (\$24,768)
 PC Replacement 2010 (\$955,963)
 Notebook Replacement 2010 (\$248,516)
 Ruggedized Notebook Replacement 2010 (\$92,901)
 Computer Room A/C Relocation (\$8,000)
 Delphax Printer Replacement (\$250,000)
 Commissioners Court Video Upgrade (\$240,651)
 Forensic Science Center Network Upgrade (\$95,754)
 Dark Fiber Replacement (\$83,943)
 Printer Solution Equipment (\$0)
 Vehicles – Dodge Chargers (\$658,943)
 Imaging Project 2010 (\$59,841)
 Haven for Hope (\$1,000,000)
 Toudouze Renovations (\$8,904,453)
 Justice Center 4th Floor Courts (\$21,851,325)
 ADC Air Handler Units – 2 projects (\$32,401,109)
 PC Replacement 2011 (\$1,210,401)
 Notebook Replacement 2011 (\$310,047)
 Ruggedized Notebook Replacement 2011 (\$43,104)
 ADC Ethernet Cabling (\$367,975)
 LAN Management Solution (\$70,905)
 Network Switches (\$277,253)
 Upgrade Data Center Switch (\$636,577)
 Firewall Replacement (\$19,818)
 ArcGIS Server/Desktop Tools (\$88,206)
 Expansion of Avaya Meeting Exchange (\$10,304)
 I.T. Printer Solution (\$895,621)
 Five Digit Dialing (\$18,916)
 Avaya Phone Cabinet Replacement (\$20,910)
 District Clerk Imaging/Scanners (\$60,000)
 Neopost Mailing System (\$232,034)
 Purchasing Vehicles (\$24,654)
 Constable 3 Vehicles (\$60,000)
 Constable 4 Vehicles (\$60,000)
 City Base West (\$2,500,000)
 Infrastructure Building (\$139,605)
 Radio Replacement 2012 (\$2,984,550)
 Medical Examiner Equipment (\$286,632)
 Farm Road Fence (\$30,220)
 ADC Table Capping (\$45,095)
 Sheriff's Office - ADA Transport Vans (\$76,049)
 On-Demand Mapping Project (\$80,000)
 Communication Room Expansion (\$14,636)
 Document Management System (\$0)
 Printer Solution Peripherals (\$26,489)
 Data Warehouse Solution (\$289,687)
 PC Replacement 2012 (\$1,212,345)
 Notebook Replacement 2012 (\$1,070,628)
 BCIT - Video Visitation (\$101,303)
 Avaya Messaging Voicemail System (\$185,948)
 Avaya Call Management System (\$108,303)
 BCIT Cargo Van (\$19,840)
 Facilities Management Cartograph System (\$193,277)
 ADC UPS Replacement (\$47,659)
 County Imaging Project 2012 (\$215,191)
 Dell Compellant Storage (\$1,221,944)
 Haven for Hope (\$0)
 ADC Jail Electronic/Mechanical Upgrades (\$77,700)
 Laredo Street Facility Renovations (\$50,400)
 Justice Center Corridor New Seating (\$125,000)
 Fire Suppression - Courthouse Annex (\$60,840)
 Service Center Perimeter Fence (\$50,544)
 Paul Elizondo Tower Improvements (\$99,604)

Pitney Bowes (\$290,211)
Sheriff Storage Equipment (\$37,059)
IAPRO/Blue Team (\$47,600)
Countywide Radio Replacement (\$1,429,701)

Medical Examiner Equipment (\$48,798)
Commissioners Court Emergency Vehicle (\$31,996)
Economic Development Improvements (\$726,807)
Justice Center 8th Floor Improvements (\$50,000)

The remaining balances for these closed projects will be reallocated into a new Capital Contingency Budget. A total of \$11,194,188 has been established as a Capital Contingencies Budget.

On-going Projects

The following is a list of all active Bexar County Projects.

Nextel FCC Rebanding: Due to many years of interference related issues experienced by Public Safety users who use frequencies close to Nextel's frequency, the FCC formally accepted a plan to solve the interference problem. This project is 100 percent reimbursable for all of the County's costs incurred in Rebanding, but the initial outlay of funds is necessary. Upon reimbursement for this project the refund will be used to pay debt service. The estimated cost of this project is **\$75,300**.

CHRIS Timekeeping Software: A total of **\$500,000** is budgeted for the acquisition, configuration, installation, and implementation of time collection software and hardware. The time collection system will allow County offices and departments to positively identify and track the "clock-in" and "clock-out" times of County employees, to ensure for better management of the County's human capital.

Energy Projects – CIED In-Kind: Bexar County has identified seven energy conservation projects for implementation within existing Bexar County facilities. These projects include the Seal Building envelope at the Bexar County Courthouse, Additional Door Entry at South End of County Courthouse, Lighting Retrofit for County Courthouse, Energy Management System Upgrade at the County Courthouse, Energy Management System Upgrade at Vista Verde, Energy Management System Upgrade at the Adult Detention Center, and Energy Management System Upgrade at the Justice Center. The total cost of these projects is approximately \$1.6 million. The **\$448,209** will be utilized to complete projects not funded through the grant.

County Justice Information System: The new justice information system will replace an outdated legacy system that has been in service for approximately 30 years. It will allow users to instantly update and exchange information. The new system will have the flexibility to adapt to the changing needs of the County. During FY 2008-09 the cost of this project increased from \$18,000,000 to \$23,450,000. This amount includes the cost for the Central Magistration component and the Master Name Index component. Additional funding in the amount of \$150,000 was provided in FY 2010-11 for the purchase of two SAS Servers. The total estimated cost of this portion of the project is **\$23,600,000**.

227 Flores Parking Facility: This project consists of a 500-space parking garage adjacent to the existing Flores parking garage. The FY 2010-11 Budget included additional funding for the build-out of the first floor with office space and a photovoltaic system. The total estimated cost of the project is **\$15,170,377**.

Financial Management System: A new financial management system has been implemented to meet the County's growing needs specifically in the areas of financial accounting, purchasing and budgeting. It enables County users to have access to better management information through reports and queries regarding requisitions, financial cost and accounting information, and the impact on annual budget appropriations. The FY 2010-11 Adopted Budget included an additional \$888,841 for implementation of the financial management system. The total estimated cost of this project is **\$7,188,841**.

Cashiering System: This project provides software upgrades and integration of the cashiering system, which will aid the auditor's office by providing more flexibility to analyze collections countywide in several departments. The estimated cost of this project is **\$1,000,000**.

Courthouse Restoration: This project is a continuation of the Courthouse Restoration and Renovation Project. Additional funding in the amount of \$750,000 during FY 2011-12 was allocated to fund the Pre-Design phase of the double-height courtroom in the Courthouse. The estimated cost of this project is approximately **\$5,394,035**.

Juvenile Justice Academy: This project provides for a contribution to the Juvenile Probation Department for infrastructure and equipment related to the Bexar County Juvenile Justice Academy. The total estimated cost of this project is **\$1,501,637**.

CHRIS Online Open Enrollment: This project, created in FY 2010-11, will provide for the implementation of online open enrollment for all County employees. Online Open Enrollment will help reduce administrative costs surrounding the County's annual open enrollment effort by reducing time spent on manual data entry and eliminate the need for paper forms. This project will also enhance communication between Human Resources and County employees via the Employee Self Service System. The total estimated cost of this project is **\$250,000**.

Energy Conservation Equipment: This project provides funding for equipment associated with energy conservation initiatives that are to be further defined by Bexar County. Initiatives that move the County towards carbon neutrality, such as substituting travel with video conferencing or the purchase and installation of devices and equipment that reduces Bexar County's greenhouse gas emissions will be included. Another possible use of the project fund is to build a closed-loop system utilizing solar panels to power an electrolyzer which makes hydrogen that is stored in a pressurized tank that powers a fuel cell to provide clean electrical power. The heat generated during the fuel cell process may also be used for heating. The estimated project cost is approximately **\$500,263**.

Central Magistration Build Out Project: With the anticipated assumption of the Central Magistration Facility by Bexar County, the site will require upgrades and renovations to accommodate the needs of the building. Additional funding in the amount of \$3,050,000 was provided in FY 2008-09 for a new Central Magistration Facility on Comal Street for the Pre-Design Phase (\$850,000) and Design Phase (\$2,200,000). The estimated cost of this project is approximately **\$4,813,860**.

Heat Recovery System – ADC Laundry: This project provides funding for the replacement of the main jail laundry heat recovery and lint trap system. The completion of this project will result in heat recovery and lint trap recovery at full capacity, while improving energy efficiency and reducing energy consumption. The estimated cost of this project is **\$375,105**.

Countywide Roofing Project: This project provides funding to repair the roofs on three Bexar County Buildings. The Main Adult Detention Center, Courthouse Annex, and new weather protection (caulking) for the Main Adult Detention Center. This estimated cost of this project is **\$1,548,769**.

Rodriguez Park Improvement: This project provides funding for the provision of playground equipment and perimeter fencing. This project replaced outdated playground equipment with equipment that meets ADA, Federal, and local guide lines for safety and security. The replacement of the perimeter fence is to ensure security of the park after hours, as well as the renovation of restrooms. The total estimated cost for this project is **\$75,634**.

Water Service – Bullis: Bullis County Park is provided water via a well system. This project will resolve numerous problems associated with water purity, which will avoid further violations with the governing body Texas Birds Records Committee. The estimated cost of this project is **\$82,193**.

Sidewalk and Barbed Wire Enhancement and Replacement Project: The existing fence is beyond repair and requires replacement to maintain current park boundaries. With the installation of the dome posts, the park will be secured and aesthetically pleasing. This project will also include the construction of a sidewalk between the park and the Elementary school located across the street. The estimated cost for this project is **\$131,289**.

Replace Generators and Add Emergency Electrical Circuits-Courthouse: This project will provide emergency electrical generation capabilities at the Courthouse and will add emergency electrical outlets. The Courthouse has an undersized generator. The estimated cost for this project is **\$420,000**.

Replace/Renovate/Stripe Parking Lots-Vista Verde, Juvenile Detention, and Krier: This project is to renovate and re-stripe the asphalt parking lot at the Vista Verde, Juvenile Detention Center, and Cyndi Taylor Krier facilities. This project will remove existing asphalt and replace it with a new base, asphalt, and striping at Vista Verde. For the other areas, the project will repair, seal, and re-stripe the parking lots. The estimated cost for this project is **\$282,870**.

Modifications/Upgrade to Electrical Power Supply-ADC Admin: This project includes an evaluation of the availability of electrical supply capacity serving the first floor of the Adult Detention Center, Administration and Office area. The estimated project cost is **\$290,070**.

Camp Bullis Easement: The purpose of this project is to study the easements of Camp Bullis for the Habitat Conservation Plan. Habitat Conservation Plans (HCPs), also known as Regional Habitat Conservation Plans (RHCPs), can be designed to cover one or more endangered species for portions of the county, entire counties, or multiple counties. The estimated cost for this project is **\$1,000,000**.

CHRIS Project: This project is for the purchase of e-Recruitment software, and consulting services associated with the project upgrade. The estimated cost for this project is **\$250,000**.

Automated Fingerprint Identification System (AFIS): This project enhances and speeds up the identification of individuals processed and placed in custody at the Adult Detention Center, Central Magistration and Courthouse Booking Station. This project provides the capability to aid in the identification of offenders at crime scenes. This total estimate project cost is **\$400,000**.

Reconciling Software for District Clerk, County Clerk, and Management and Finance Department: The purpose of this software system is to reconcile the book balance for the Trust Accounts to the bank balance. This system will enable the County Clerk and the Auditor to account for all transactions related to the Trust Accounts. This system may be integrated within the new financial system in the future. The estimated cost of this project is **\$60,000**.

Breath Test Support Program: The current contract for breath testing requires that Bexar County maintain all equipment for these services. As a result of a mandate requiring all equipment to be a particular grade/model or newer, the vendor purchase replacement equipment during the FY 2008-09 fiscal year in order to have all upgrades completed by the required deadline. The estimated cost for this project is **\$92,642**.

Video Teleconferencing (3 floors) for Criminal District Courts: The Criminal District Courts have requested three video teleconferencing systems. These systems will be portable units located on each of the three Justice Center floors where Criminal District Courts preside. This equipment is being purchased as a pilot program to determine the level of need that the Criminal District Courts have for these systems. The estimated cost for this project is **\$187,491**.

Washer and Dryer Set for Juvenile Detention: This item provides funding to replace units that are beyond repair at the Juvenile Detention Center. The estimated cost for this project is **\$15,000**.

Livescan Unit for Juvenile Probation: This item provides funding to replace a unit that is beyond repair at the Juvenile Probation Intake Section. The estimated cost for this project is **\$60,000**.

Pre-trial Services Intake Station: This project provides for the construction of an intake station at the Central Magistration Facility to provide better efficiency and security when employees interview defendants. The total estimated cost of this project is **\$20,000**.

Juvenile Courts A/C Chiller: This project was created during FY 2010-11 for the replacement of an air conditioning chiller for the Juvenile Tejada Courts Facility. The total estimated cost of this project is **\$136,662**.

Re-Entry Facility: This project is intended to reduce jail population, as well as pro-actively address Jail Commission Requirements. The estimated cost for this project is approximately **\$1,500,000**.

Forensic Science Center Equipment and Facility Repair Project: The FY 2009-10 County Buildings Capital Improvement Fund's adopted budget included funding in the amount of \$500,000 to correct condensation and leaking problems in Room 241 of the Forensic Science Center Building, expansion of the decomposition autopsy space, and other repairs to the Forensic Science Center. The total estimated cost of this project is **\$500,000**.

Courthouse Exterior Restoration and Double-Height Project: This project provided for the restoration and historic rehabilitation of the double-height 1892 County Court in the Bexar County Courthouse and Presiding Courtroom Renovations. The renovations to the Presiding Court are near completion and the double-height courtroom will now be a combined project with the Gondeck Demolition, described later in this narrative. Expenditures from this project will now only include Presiding Court Renovations until completion. The original total project budget is **\$6,350,000**.

FY 2010-11 Vehicle Replacement: The FY 2010-11 Adopted Budget appropriated funding for the replacement of 96 vehicles. The total estimated cost is **\$2,580,283**.

Enterprise Data Center Power Upgrade: This project will upgrade the power in the Enterprise Data Center in order to meet existing demands and provide for future demands. This upgrade is based on a Power Infrastructure Upgrade Assessment done by Cleary Zimmerman Engineers. The estimated cost of this project is **\$386,415**.

Replacement of iVotronic Batteries: This project funds the replacement of approximately 2,400 batteries for the iVotronic Machines that are used during elections. The total estimated cost will be **\$244,038**.

Dialysis Machines for Adult Detention Center: This project will provide for the purchase of the Dialysis Machines for use at the Adult Detention Center Infirmery. This will allow inmates to be treated at the Adult Detention Center instead of being transported to a hospital. The total estimated cost for this project is **\$500,000**.

Repair Inmate Recreation Flooring-ADC: This project will repair the flooring in 33 inmate exercise/recreation areas at the Adult Detention Center. These floors have met life expectancy and are now failing. The total estimated cost of this project is **\$990,000**.

Septic System Upgrade at Raymond Russell Park: This project will install a septic tank system at Raymond Russell Park that will meet all local and state environmental codes. This improvement is included in the Bexar County Parks and Open Space Master Plan. The total estimated cost of this project is **\$10,000**.

Parking Lot and Road Overlay at County Parks: This project provides for the re-asphalting and re-striping of the parking lots and roads at Raymond Russell County Park, Rodriguez County Park, Comanche County Park, and parts of Mission County Parks I, II, and Padre Park. The total estimated cost of this project is **\$1,200,000**.

Redevelopment of Mission County Park: Initially established in 1949, and renovated in 1980, Mission County Park is in constant use by large groups and daily use by families and individuals; this has resulted in facilities that are in need of total renewal. This project will upgrade all park restroom facilities and playscapes, relocation of the Parks Maintenance shops and parking areas, as well as burial of overhead utility lines, and the removal of sports courts and ball fields, which will be supplanted by other nearby venue projects. This project will be done in conjunction with two Texas Parks and Wildlife Reimbursement Grants. The total estimated cost of this project is **\$5,400,000**.

FY 2011-12 Vehicle Replacement: The FY 2011-12 Budget appropriated funding for the replacement of 81 vehicles. The total estimated cost of this project is **\$2,344,565**.

Forensic Science Center Lighting Replacement: This project will replace light fixtures at the Forensic Science Center required due to the 2009 Department of Energy regulations that phase out T12 lamps. The total estimated cost of the project is **\$215,208**.

Criminal Laboratory Equipment: This project provides for the purchase of scanning electron microscopes, gas chromatograph/mass selective detectors, and other lab equipment. The existing equipment is more than 15 years old and is used in the daily analysis of the Criminal Laboratory. The total estimated cost of this project is **\$368,836**.

Federal Reserve Facility: This project provides for the purchase of the Federal Reserve Facility located south of the Bexar County Courthouse. The total estimated cost of this project is **\$10,000,000**.

Alameda Theater Renovations: This project provides for the design and construction of renovations planned for the Alameda Theatre. The total estimated cost of this project is **\$2,500,000**.

Bexar County Law Enforcement Substations: This project provides for a needs assessment and preliminary design of law enforcement substations in Bexar County. The goal of the project is to determine the best location and design of substations to provide the most efficient and effective law enforcement services to Bexar County citizens. The total estimated cost of this project is **\$1,500,000**.

Juvenile Facilities Energy Reduction: This project will retrofit existing inefficient lighting, heating and air-conditioning and control systems at the Juvenile Detention Center, Tejada Courts, and Krier Treatment Center. The County will seek rebates from CPS Energy in the estimated amount of \$500,000. The total estimated cost of this project is **\$2,000,000**.

WOW™ Energy Monitoring System Phase II: This project is an expansion of the existing WOW system, which is a web-based sustainability management and information system that provides real-time energy usage data to employees and the citizens of Bexar County. The system provides a dashboard of the various projects and initiatives the County has implemented over the years, such as the solar energy, water conservation, and recycling programs. The total estimated cost of this project is **\$250,000**.

Child Support Courtroom Renovations: This project will create two new child support courtrooms, and provide offices for the two County Judges, support staff, and office space for Attorney General staff. In FY 2011-12, a total of **\$500,000** was allocated for architectural and design components of the project. The FY 2013-14 Adopted Budget appropriates the remaining costs to complete the project.

Children's Court Technology Upgrades: This project includes the design and construction of technological upgrades for the Children's court. The total estimated cost of this project is **\$190,000**.

Justice Center 4th Floor Buildout – FF&E: This project provides for the purchase of all furniture, fixtures, and equipment related to the Cadena Reeves Expansion project. The total estimated cost of this project is **\$500,000**.

Restroom Renovations at Comanche and Raymond Russell: This project will renovate and construct restroom facilities at Comanche and Raymond Russell parks. The restroom facilities require new partitions and ADA compliance renovations. The total estimated cost of the project is **\$103,500**.

County Park Signage: This project will consist of the design, fabrication, and installation of new countywide park signage. The total estimated cost of this project is **\$275,000**.

County Park Alarm Monitoring Systems: The project will provide for the implementation of alarm monitoring systems to prevent damage and theft in County parks. The total estimated cost of this project is **\$80,000**.

County Park Mechanical Equipment: This project will provide for the purchase of the following equipment for County Parks: one genie lift, two diesel mowers, one gooseneck trailer, one crew-cab diesel truck, and one skid steer. The total estimated cost of this equipment purchase is **\$128,408**.

Adult Detention Center Pipe Replacement – Phase I: This project will provide for engineering services and repairs associated with all systemic piping failures in the Adult Detention Center. This project will begin replacing domestic water piping that is deteriorating. The total estimated cost of this project is **\$550,000**. The FY 2013-14 Adopted Budget appropriates the remaining costs to complete the project.

Adult Detention Center Communications Room A/C System: This project will replace the air-conditioning unit in the Adult Detention Center Communications Room. The current unit is in need of replacement and the equipment housed in this room is mission critical to the 24/7 operations of the jail. The total estimated cost of this project is **\$123,000**.

Adult Detention Center Door Slot and Bunk Storage Renovations: This project provides for the installation of secure food slots in inmate cell doors in the Adult Detention Center Main Jail and Annex. These slots are used to distribute food, medications or belongings to inmates. This also includes the replacement of bunk storage containers provided for inmates in their cells. The total estimated cost of this project is **\$102,503**.

Adult Detention Center Cell Renovations: This project provides for the renovations of cells that house inmates under suicide watch. The renovations will include the removal and replacement of standard cell equipment such as light fixtures, plumbing and furniture. The project is in response to a recommendation made by the National Center on Institutions and Alternatives pertaining to suicide resistant cells. The total estimated cost of this project is **\$186,200**.

Adult Detention Center – Booking Break Room: This project provides for the installation of a fire rated ceiling in the booking operations break room in the Adult Detention Center. The project is in response to a recommendation by the Fire Marshal’s Office during the annual inspection. The total estimated cost of this project is **\$18,208**.

Adult Detention Center – Washing Machine: This project provides for the purchase of an industrial size washing machine for the Adult Detention Center. The total estimated cost of this project is **\$38,923**.

Sheriff’s Office – E-Citation and Rocket Modem Technology: This project provides for the purchase of 150 e-citation devices and 75 rocket modem units. The E-Citation devices are used to efficiently process data input by deputies and the rocket modem units allow for increased performance and availability of wireless communications. The total estimated cost of this project is **\$696,750**.

Sheriff’s Office Deputy Body Armor: This project provides for the replacement of 100 units of body armor for Sheriff Deputies. The total estimated cost of this project is **\$80,000**.

BCIT – Server Cabinet Reconfiguration and Fiber Upgrade: This project will relocate all current servers to minimize overheating and maximize cooling. This will prolong the life of the servers and reduce the risk of potential failures. The fiber upgrade will provide increased bandwidth from the servers to the network and allow applications to perform at their optimal level. The total estimated cost of this project is **\$240,000**.

BCIT – Interactive Voice Response (IVR) Solution: This project provides for the implementation of interactive voice response technology in County offices and departments. The system will provide specifically tailored information to callers such as directions, hours of operation, court dates, etc. The total estimated cost of this project is **\$150,000**.

BCIT – Session Manager (Session Initiation Protocol): This project allows for communication with multiple and different Session Initiation Protocol entities and normalizes those communications to the infrastructure. The total estimated cost of this project is **\$26,998**.

CHRIS - Time Collection System: This project will provide the software, hardware, infrastructure, and implementation services to implement a countywide time collection system to interface with the County’s existing SAP Human Resources system. This implementation will use existing staff and consulting services to accomplish its goal. The total estimated cost of this project is **\$550,000**.

CHRIS Hardware Refresh: The project provides for the replacement of CHRIS hardware to include servers, SANs, switches, etc. The purchase will also include 5 years of hardware support. The total estimated cost of this project is **\$250,000**.

Global 360: This project will provide Judges and support staff access to imaged court case files. This will reduce the need for hard-copy paper printing or copying. The total estimated cost of this project is **\$50,000**.

Bexar County Integrated Justice System: The following components are to be implemented as a part of the County Integrated Justice System: E-Discovery System (**\$600,000**), District Attorney Case Management System (**\$8,000,000**), Jail Management System (**\$7,000,000**), Jury Management System (**\$800,000**), Juvenile Case Management System (**\$2,000,000**), and CIJS Storage (**\$67,019**). The total cost of these components is \$18,467,019.

Sheriff Position Capital Equipment: This project provides for the purchase of radios and vehicles. The total estimated cost of this equipment is **\$183,000**.

Elections Facility –Property Acquisition: This project provides for the purchase of the property located at 1103 South Frio Street. The intent is for the facility to be used as an Elections facility for staff and warehouse for their equipment. The total cost of this project is **\$1,700,000**.

Inventory Equipment: This project provides for the purchase of barcode scanning equipment for County employees to perform inventory asset management. The total cost of this project is **\$34,086**.

Sheriff Academy Relocation: This project provides for the relocation of the Sheriff’s Training Academy from the Guerra School to the Bexar County Firing Range. The total cost of this project is **\$445,950**.

Forensic Science Center Improvements: This project provides funding for major renovations at the Forensic Science Center. This includes renovating office space and laboratory work areas for both the Medical Examiner’s Office and Criminal Laboratory. The total estimated cost of the project is **\$3,500,000**.

Courthouse Basement Courts: During FY 2011-12, a project was funded to renovate space in the Courthouse basement for specialty court suites. After reprogramming space and relocating judges, this project will now involve renovating two courtroom suites for County Courts 3 & 10. A total of \$500,000 was budgeted during FY 2011-12 for architectural and design components. The total estimated cost of the project is **\$4,200,000**.

Courthouse Personnel Relocation: Due to the renovation of the Double-Height Courtroom and Gondeck demolition, the relocation of staff in the courthouse is necessary. The Staff Attorney, Civil District Court Administration and Domestic Relations Offices will be relocated to their planned locations on the 1st floor. The total estimated cost of this project is **\$750,000**.

Courthouse Exterior Restoration – Gondeck Removal and Double-Height Courtroom: This project provides for the exterior restoration of the Courthouse (Gondeck Removal) and construction of the new Double-Height Courtroom. This includes a series of smaller projects, including improvements on Main Street, construction of new prisoner ramps and holding cells, and technology enhancements for the new courtroom. During FY 2011-12, a total of \$959,000 was funded for architectural services. The total estimated cost of this project is **\$12,900,000**.

Courthouse History Center: During FY 2011-12, this project was initially created for the construction of a history center, book store, and Spanish archives. A total of \$500,000 was appropriated for architectural and preliminary design. The project now only provides for the construction of a Bexar County History Center for displaying exhibits and artifacts. The total estimated cost of this project is **\$2,000,000**.

Justice Center 5th Floor Renovations: This project provides for architectural and preliminary design related to 5th floor improvements at the Cadena Reeves Justice Center. The total estimated cost of this project is **\$125,000**.

Downtown Central Control Improvements: This project will provide programming of current Court Security operations at Central Control and the design of an improved layout and operations system. This will include architectural, technological enhancements, and the related construction. The total estimated cost of this project is **\$250,000**.

Justice Center Courtroom Suites Renovations: This project provides for renovations to the courtrooms that were not recently constructed in the Cadena Reeves Justice Center. A total of 16 courtrooms require improvements. This project provides for 4 of the courtrooms to receive renovations during FY 2012-13. The plan will be to phase in courtroom renovations until all 16 have been completed. The total estimated cost for the four courtroom renovations is \$762,500. The FY 2013-14 Budget appropriates an additional \$2,287,500 to complete the project. These funds were already forecasted and the debt has been issued. The total estimated cost of this project is **\$3,050,000**.

Records Storage Facility Improvements: This project provides for the installation of a new roof at the 78,000 sq. ft. facility. This will also include the construction of a new ADA compliant entrance. The total estimated cost of this project **\$1,150,000**.

South Flores Parking Garage Improvements: This project provides for the replacement of public elevators at the South Flores Parking Garage. The project also includes exterior improvements such as signage, and resealing/recladding the surfaces. The total estimated cost is **\$1,000,000**.

Video Visitation – ADC South Annex Facility: This project, initially created during FY 2011-12, includes the programming, design, and construction of a video visitation system that will interface visitors with inmates at the Adult Detention Center and Adult Detention Center Annex. The implementation of this project should alleviate security and infrastructure issues currently experienced at the jail. The original project estimate was \$3,675,060; however, after preliminary design an additional \$2,000,000 is required, for a new total estimated project cost of **\$5,675,060**.

Vista Verde Plaza Improvements: This project provides for the replacement of two air-conditioning chillers, relocation of a generator, and the conversion to digital control at Vista Verde. The total estimated cost is **\$400,000**.

Bullis County Park Enhancements: The project provides for the preliminary design and programming of revenue generating enhancements to Bullis County Park. The total estimated cost of this project is **\$150,000**.

Courthouse Annex Improvements: This project provides for the replacement of two elevator cabs at the Courthouse Annex. The total estimated cost of this project is **\$675,000**.

BCIT - zServer Tape Upgrade: This project was created to upgrade the existing tape management system. The upgrade will deliver increased application productivity and data availability. A total of \$530,000 was allocated during FY 2011-12. The FY 2012-13 Budget provided an additional \$1,100,000 for components related to the overall Z-Server Upgrade. The total estimated cost of this project is **\$1,630,000**.

Print Shop Equipment: This project provides for the purchase a new color printer used for large-scale print jobs. The existing color printer is not capable of maintaining the high volume requests from County offices and departments. The total estimated cost of this project is **\$289,722.**

WebCRD System: This project provides for the purchase of a web-based production management system. This will automate job submissions to the print shop allowing for more efficient processes for the customer and users. The total estimated cost of this project is **\$92,494.**

County Facilities Fiber Upgrade: This project provides for the upgrade of fiber network for various Bexar County Facilities. The total estimated cost of this project is **\$4,610,000.**

PC Replacement 2013: The PC Replacement Program is approved annually through the budget process. In FY 2012-13 approximately 1,232 desktop computers and 9 workstations are to be replaced at a cost of approximately **\$1,332,341.**

Notebook Replacement 2013: The Notebook Replacement Program is approved annually through the budget process. In FY 2012-13 approximately 79 notebooks, 18 ATGs, 3 XT tablets, 1 mobile are to be replaced at a cost of approximately **\$487,221.**

Courtroom Technology: This project provides for the purchase and installation of standard courtroom technology including microphones, monitors, switches, video conferencing equipment, and camera control systems. The total estimated cost of this project is **\$171,875.**

Forefront Identity Manager Enhancements: This project will provide for the automation of provisioning/de-provisioning of accounts in Active Directory, to provide a directory for authentication for RACF and SAP ESS, and to provide self-service password reset functionality for accounts in Active Directory. The total estimated cost of this project is **\$75,000.**

Telecom Management System: This project provides for the purchase of an application system that will manage the inventory, receiving, billing, auditing, and reconciling all communications equipment and services. The total estimated cost of this project is **\$65,000.**

Automated License Plate Recognition System: This project provides for the purchase and installation of one automated license plate recognition system. The total estimated cost for this project is **\$96,000.**

Court Kiosks System: This project provides for the purchase of a kiosk system to allow self-service capabilities in the courts system. This project allows for the purchase of one system as a pilot program. The total estimated cost of this project is **\$20,633.**

Medical Examiner F.A.S. System: This project allows for the Medical Examiner to migrate from an aged software platform to a new evidence and report management system. The total estimated cost of the project is **\$265,000.**

Electronic Attorney Voucher System: This project provides for an electronic system for court appointed attorneys to submit their payment vouchers. The total estimated cost of this project is **\$100,000.**

Automated Fingerprint Identification System Enhancements: This project provides for upgrades and hardware replacement for the existing system. These enhancements will expand the existing database and replace critical hardware (servers, workstations, FastID, and MobileID). The total estimated cost of the project is **\$2,700,000.**

Datalux Tracer Processor Upgrades: This project provides for processor upgrades for 174 Datalux Tracer units. The new hardware will allow for better reliability of computer performance. The estimated cost of this project is **\$261,000.**

Adult Detention Center Kitchen Equipment: This project provides for the purchase of commercial grade kitchen equipment for the Bexar County Adult Detention Center. The total estimated cost of the project is **\$162,750.**

Adult Detention Center Laundry Equipment: This project provides for the replacement of four industrial size washing machines located at the Main Jail and Annex. The total estimated cost of the project is **\$168,400.**

Dell Tablet Implementation: This project provides for the purchase of Dell Tablets for use by law enforcement personnel undergoing training. Deputies will be able to use digital copies of course materials instead of carrying large paper-filled binders. The total estimated cost of this project is **\$165,000.**

FY 2012-13 Vehicle Replacement: The FY 2012-13 Budget appropriates funding for the replacement of 75 vehicles. The total estimated cost of this project is **\$2,402,720.**

Haven for Hope Facility Improvements: This project provides for improvements to the Haven for Hope facilities. The total estimated cost of this project is **\$1,516,000.**

St. Vincent de Paul Kitchen Equipment: This project provides for commercial kitchen equipment and improvements. The total estimated cost of this project is **\$1,000,000.**

Hot Wells Interpretive Center and Public Park: This project redevelops the ruins at the site of the Historic Hot Wells Hotel and Bath House. The area will be re-purposed as a public park and historic site on the river trail of the Mission Reach of the San Antonio River. The total estimated cost of this project is **\$2,706,000.**

World Heritage Site: This project funds consulting and contract services related to the designation of the San Antonio Missions as a World Heritage Site. The total estimated cost of this project is **\$143,060.**

Land Acquisition – ADC South Annex Phase II: This project provides for the purchase of the property located at 1126 W. Commerce, previously the site of the Jail House Café. The total estimated cost of the purchase is **\$2,630,000.**

Land Acquisition – ADC South Annex Phase III: This project provides for the purchase of the property located at 1114 W. Commerce, previously the site of the King Koil Warehouse. The total estimated cost of the purchase is **\$2,505,000.**

Land Acquisition – Pleasanton Road: This project provides for the purchase of vacant property located adjacent to the new Constable, Justice of the Peace and Tax Office Precinct 1 Office. The total estimated cost of the purchase is **\$200,000.**

County Facilities A.D.A.: This project provides for an assessment of all County owned facilities and parks and their standing with the current ADA and TAS standards and produce a plan for compliance. The total estimated cost of this project is **\$90,591.**

Adult Detention Center Maintenance Shop Renovations: This project provides for improvements to the Facilities Maintenance shop located at the Adult Detention Center. The total estimated cost of this project is **\$500,000**.

Elections Facility: This funding provides for the construction of a new Elections Facility located at 1103 S. Frio, previously the site of the St. Vincent de Paul Warehouse. A contribution from the Help American Vote Act (HAVA) Fund, for an amount not to exceed \$1.5 million, is available to reduce the overall cost of this project. The total estimated cost of this project is **\$5,226,112**.

County Parks Improvements – Fall Zone: This funding provides for the installation of fall zone material at County Parks. The total estimated cost of this project is **\$275,000**.

Fleet Maintenance and Motor Pool Assessment: This project provides for a needs assessment of the future and current needs of the Fleet Maintenance department, including the feasibility of establishing a motor pool function. The total estimated cost of this project is **\$100,000**.

Out of Cycle Projects - FY 2012-13

Paul Elizondo Tower Improvements: This project provided for minor security and safety upgrades within the new Paul Elizondo Tower. This also included signage and minor improvements to flooring and painting throughout the facility. The project was completed for **\$99,604. (Completed)**

Fire Suppression - Courthouse Annex: This project was established to recharge the fire suppression systems at the Courthouse Annex. During FY 2012-13, smoke from the Enterprise Data Center caused the fire suppression systems to activate. The project was completed for **\$60,840. (Completed)**

Service Center Perimeter Fence: This project provided for the construction of an electronic perimeter fence located at the Public Works - Southton Service Center. The fence was required for 24-hour security entry by Sheriff Deputies using the fuel pumps at the service station. The project was completed for **\$50,544. (Completed)**

Justice Center 8th Floor Improvements: This project funds improvements to the 8th Floor of the Paul Elizondo Tower to accommodate office space for Senator Leticia Van de Putte and support staff. The Senator and Bexar County entered into an agreement to have rental expenses cover the construction costs and all other associated costs. The project was completed for **\$50,000. (Completed)**

BiblioTech Center: This project funds the design and construction of the Bibliotech Center located at the Precinct 1 Satellite Office off Pleasanton Road. The facility will be the first of its kind allowing citizens to check out e-books using digital devices. The center is scheduled to open September 2013. The total estimated cost of this project is **\$2,425,268**.

Credit Card Implementation: This project provides for the implementation of credit card devices at various county locations. The total estimated cost of this project is **\$74,500**.

Sheriff's Evidence Storage: The Sheriff's Office stored blood sample evidence at the Medical Examiner's Office. Since the new agreement for blood collection was established the ME's Office no longer will be storing the items. Instead once the vendor is done with their analysis, they will send the evidence to the Sheriff's Office which requires refrigeration. This transfer provides for the purchase of a refrigeration unit to be located at the Sheriff's Evidence Storage Warehouse at the Comal Parking Garage. The total estimated cost of this project is **\$30,510**.

Jail Conveyor System: This project will centralize the inmate clothing storage system at the Main Jail. The project will expedite inmate intakes and releases and eliminate the need to transfer property to and from the Annex. The total estimated cost of this project is **\$21,900**.

County Clerk Relocation: This project relocates the County Clerk's offices from the Historic Courthouse to the Paul Elizondo Tower. The relocation is necessary to allow modifications of the existing HVAC system and for the construction of a new stairway. Multi-level HVAC modifications are required as part of the larger project Double Height Courtroom renovations. The total estimated cost of this project is **\$389,275**.

New Projects – FY 2013-14

Adult Detention Center Plumbing and Mechanical Systems Replacement: This project provides for the replacement of critical building systems including doors, cameras, mechanical, plumbing, and electrical systems at the Adult Detention Center Main Jail and Annex. The project will also address the long term plans and renovations requirements for Master Control. The total estimated cost of this project is **\$35,775,000**.

Sheriff's Administration Functional Program: This will identify the current and future needs of the Sheriff's Administration, possible operational and facility efficiencies, and quantify the space required for possible relocation. The total estimated cost of this project is **\$170,000**.

Countywide Digital Controls Upgrades: This project will replace current old and inefficient HVAC control systems in County facilities. The total estimated cost of this project is **\$775,000**.

Courtroom Restoration FY 2014: This project restores two Historic Courtrooms located in the Bexar County Courthouse. The Courtrooms, known as rooms 2-6 and 2-7, will be restored following the 5-Year Courthouse and Justice Center Restoration Master Plan. The total estimated cost of this project is **\$4,922,000**.

Justice Center Improvements: This project provides for the renovation of the 4 public elevators in the Cadena Reeves Justice Center, modifications to the tunnel ceiling, and improvements to the restrooms to meet new ADA requirements. The total estimated cost of this project is **\$3,049,500**.

Paul Elizondo Tower Court Liaison Officers Space – Adult Probation: This project provides office space in the Paul Elizondo Tower for court liaison officers to work and use their laptops. The total estimated cost of this project is **\$85,000**.

Federal Reserve Building Child Support Courts: This project provides for the construction of two Child Support Courts on the second floor of the former Federal Reserve Building. The project will accommodate staff from the State Attorney General's Office, Child Support Probation Staff, two new courtrooms, Judge's chambers, support staff, and waiting/conferring areas. The total estimated cost of this project is **\$4,435,500**.

Elections Warehouse Purchasing Space: This provides for the construction of office space and storage for the Purchasing Department at the Elections Warehouse Facility. The total estimated cost of this project is **\$2,850,000**.

Forensic Science Center Interior Renovations: This project provides for the expansion of the coolers and autopsy areas for the Medical Examiner at the Forensic Science Center. The renovations also include improvements to the evidence drop off and collection areas. These renovations, along with the previously funded mechanical and building upgrades will extend the useful life of this facility at least 10 years. The total estimated cost of this project is **\$2,460,000**.

Precinct 1 Satellite Office Upgrades: This project provides for upgrades to the HVAC controls, access card system and exterior improvements to properly secure the ground mounted RTUs. This will also include the purchase and installation of an emergency generator for the facility. The total estimated cost of these improvements is \$585,000. This project also provides for the construction of a corridor which connects the existing Tax Office and Justice of the Peace/Constable areas. The total estimated cost for this corridor is \$23,000. The combined project total is **\$608,000**.

Mission Road Campus Functional Program: This project will evaluate and assess the existing courtrooms and their functions. The study will also address campus wide parking issues/utilization and long range planning. The total estimated cost of this project is **\$140,000**.

Bullis Park SAWS Water Extension: This project provides for the connection of SAWS domestic water service at Bullis County Park. The total estimated cost of this project is **\$200,000**.

County Parks - Playscape Replacements: This project provides for the replacement of playscapes at Rodriquez, Russell, and MacArthur County Parks. The total estimated cost of this project is **\$785,000**.

County Parks - Fall Zone Material Phase II: This project provides for fall zone material to be installed at 16 playgrounds throughout Bexar County Parks. The total estimated cost of this project is **\$350,000**.

County Parks Sanchez-Spencer Field Demolition: This project provides for the demolition of Sanchez-Spencer Field. The total estimated cost of this project is **\$100,000**.

County Parks Padre County Playscape: This project provides for the installation of a new playground system at Padre County Park. The total estimated cost of this project is **\$208,800**.

County Parks Portable Stage and Equipment: This project provides for the purchase of sound equipment and a mobile stage unit for use at County Parks. The total estimated cost of this project is **\$350,000**.

County Parks Pletz Park Improvements: This project provides facility upgrades, site stabilization, and road and bridge structural fortification at Pletz Park. The total estimated cost of this project is **\$840,000**.

Krier Center Fire Alarm Upgrade: This project provides upgrades to the fire alarm system at the Juvenile Krier Center. The total estimated cost of this project is **\$400,860**.

County Parks Salado Creek: This project will evaluate a 200-acre site in the Salado Creek area for use as a future county park. The total estimated cost of this project is **\$150,000**.

Sheriff's Office Records Management System: This project provides for the purchase and implementation of an enterprise-wide system allowing for storage, retrieval, retention, manipulation, archiving, and viewing of information, records, documents, or files pertaining to law enforcement operations. The total estimated cost of this project is **\$4,500,000**.

Inmate Management System Handheld Devices: This project provides for the purchase and implementation of hand-held devices to manage mandated inmate observation checks at the Adult Detention Center. The total estimated cost of this project is **\$250,000**.

Sheriff Tactical Equipment: The following list of items is included within the scope of this project. The total combined cost is **\$612,750.**

- Stab Resistant Vests: This project provides for the purchase of 500 stab-resistant vests for deputies at the Adult Detention Center. The total estimated cost for this equipment is \$200,000.
- Tasers Patrol and SWAT: This project provides for the purchase of 68 Taser units for the Sheriff's Patrol and SWAT Divisions. The total estimated cost for this equipment is \$102,000.
- Tasers Warrants: This project provides for the purchase of 45 Taser units for the Sheriff's Warrants Division. The total estimated cost for this equipment is \$37,620.
- Body Armor Level IIIa: This project provides for the purchase of 100 body armor units for the Sheriff's Patrol Division. The total estimated cost for this equipment is \$90,000.
- Ballistic Shields Warrants: This project provides for the purchase of 6 Protech Ballistic Shield units for the Sheriff's Warrants Division. The total estimated cost for this equipment is \$14,130.
- Shotguns and Vests – Patrol: This project provides for the purchase of 50 shotguns and 50 External Carrier Threat Level IV Tactical Vests for the Sheriff's Patrol and SWAT Divisions. The total estimated cost for this equipment is \$169,000.

Digital Video System COBAN: This project provides for the purchase of digital video cameras for the Sheriff's Office. This includes 50 car units, 3 motorcycle units, 1 interview room unit, and 40 body units. The total estimated cost of this project is **\$300,000.**

Ruggedized Notebooks CID Desktop Replacement: This project provides for the purchase of 47 desktop replacements with Panasonic Toughbooks for the Sheriff's Criminal Investigations Division. The total estimated cost of this project is **\$228,000.**

ADC Kitchen and Laundry Equipment – FY 2014: The following list of items is included within the scope of this project. The total combined cost is **\$253,923.**

- Gas Convection Ovens: This project provides for the purchase of three replacement gas convection ovens, two at the Main Jail and one at the Annex. The total estimated cost for this equipment is \$17,580.
- Tray Washer Replacement: This project provides for the purchase of two replacement tray washers, one at the Main Jail and one at the Annex. The total estimated cost for this equipment is \$96,552.
- Dryer Replacement: This project provides for the purchase of three replacement dryers at the Annex. The total estimated cost for this equipment is \$35,541.
- Washer Replacement: This project provides for the purchase of three replacement washers at the Annex. The total estimated cost for this equipment is \$104,250.

Ruggedized Notebooks: This project provides for the purchase of 14 ruggedized notebooks for the Sheriff's Classification Division. The total estimated cost of the project is **\$64,932.**

Sheriff's Academy Parking Lot Improvements: This project provides for the addition of an asphalt parking area located at the temporary Sheriff's Academy. The existing surface has deteriorated and is causing damage to vehicles. The total estimated cost of this project is **\$196,497.**

Omnixx Force Web System: This project provides for the purchase and installation of the Omnixx Force Web System, used by Offices and Departments to query persons or objects in federal, state, and local databases. The total estimated cost of this project is **\$152,040.**

Orion System: This project provides for the purchase and implementation of time and attendance software for the Sheriff's Department. The total estimated cost of this project is **\$500,000.**

Bexar Business Continuity: This project provides for the implementation of a full redundant server and storage infrastructure at the Emergency Operations Center. This redundant server will allow critical County applications to failover and continue to run in the case of a catastrophe or damage to the existing Bexar County Data Center. The total estimated cost of this project is **\$7,061,315.**

PC Replacement 2014: This project provides for the purchase of 1,233 replacement personal computers. The total estimated cost of this project is **\$1,410,784.**

Notebook Replacement 2014: This project provides for the purchase of 248 replacement notebooks. The total estimated cost of this project is **\$595,944.**

Rugged Notebook Replacement 2014: This project provides for the purchase of 100 replacement ruggedized notebooks. The total estimated cost of this project is **\$510,000.**

District Clerk Scanner Upgrades: This project provides for the purchase of 22 specialized scanners for the District Clerks Office. The total estimated cost of this project is **\$310,000.**

Countywide Storage Upgrade: This project provides for the purchase of 2 petabytes of storage for Information Technology. The total estimated cost of this project is **\$1,750,000.**

Countywide Servers: This project provides for the purchase of 3 ESX servers for Information Technology. The total cost of this project is **\$134,862.**

Wireless Infrastructure: This project provides for the purchase and implementation of wireless network capabilities for all Bexar County buildings. This network will allow for both public and private access. The total estimated cost of this project is **\$2,500,000.**

Countywide RAM Upgrades: This project provides for the purchase of 12 units of RAM for the existing 12 SAN servers. The total estimated cost of this project is **\$99,185.**

Countywide Storage Upgrade: This project provides for the purchase of 1 terabyte of additional storage for files stored from the law enforcement video devices. The total estimated cost of this project is **\$50,000.**

Justice Center Technology Improvements - District Attorney: This project upgrades the current Justice Center District Attorney network. This will allow Bexar County to extend network quality of service services, such as Video, VoIP more efficiently. The total estimated cost of this project is **\$53,655.**

Form Automation: This project provides for the implementation of an automated solution that utilizes Adobe LiveCycle and Adobe PDF to transform Bexar County paper or flat PDF forms into interactive, guided forms. The total estimated cost of this project is **\$518,000.**

Digital Signage: This project provides for the purchase and installation of digital displays at County Facilities. The signage will disseminate information pertinent to the specific location. The total estimated cost of this project is **\$150,000.**

CIJS - Peripherals: This project provides for the purchase of computer peripheral equipment associated with the implementation of the County Integrated Justice System. The total estimated cost of this project is **\$1,662,000.**

Bexar County Radio System: This project provides for the purchase of radio replacement equipment including the Bexar County P25 Radio System upgrade. The total estimated cost of this project is **\$9,909,600**. Overall, the County and City of San Antonio have invested \$43 million towards the purchase and implementation of this new Radio System.

SAS Analytics: This project provides enhancements for the SAS Business Analytics Software. Judicial Services and other Departments are seeking additional services for the system. The total estimated cost of this project is **\$100,000**.

45th District Court Improvements: This project provides for acoustic improvements to the 45th District Court. The total estimated cost of this project is **\$15,000**.

Tax Office Equipment and Improvements: This project provides for the following purchases and improvements for the Tax Assessor-Collector's locations: relocation costs and upgrades to the Vista Verde Security Camera System (\$40,157); a folding/stuffing machine (\$6,000); a queue system for all locations (\$90,000); a microfilm machine and printer (\$5,000); and carpet replacement at Vista Verde (\$25,000). The total estimated cost of this project is **\$166,157**

Community Resources Office Door Lock System: This project provides for the purchase and installation of a digital door lock system to include a camera for Community Resources at the Vista Verde location. The total estimated cost of this project is **\$30,000**.

FY 2013-14 Vehicle Replacement: This project provides for the purchase of 131 replacement vehicles for offices and departments throughout the County. The total estimated cost of this project is **\$4,453,827**.

Mailroom Vehicle: This project provides for the purchase of a vehicle for the mailroom. During the FY 2013-14 Adopted Budget a new Mailroom Clerk was authorized to assist with the courier services required at the Adult Detention Center. The total estimated cost of this project is **\$ 35,280**.

Adult Detention Center Improvements: This project provides for electronic and interior improvements to the Adult Detention Center Annex Command Center and Sheriff's Administration area at the Main Jail. The total estimated cost of this project is **\$247,500**.

BizTalk: The project provides for the purchase and implementation of the BizTalk platform for communications and data exchange between Bexar County and TexFile. This software is needed for our County Clerk's Office to comply with the newly mandated e-filing legislation. The total estimated cost of this project is \$300,000, of which \$150,000 is funded via the County Clerks Records Management Fund and the remaining **\$150,000** from the Capital Improvement Program.

Personnel:

The following is a list of capital-funded personnel:

The FY 2013-14 Adopted Budget continues to fund the following position out of the Central Magistration Build-Out Project:

- Temporary CMAG Special Projects Administrator (T-99)

Facilities and Parks Management (Capital Projects Division)

The FY 2013-14 Adopted includes two program changes within the Facilities Capital Projects Division. The first program change is the addition of one Project Manager (E-7) and the deletion of one Construction Coordinator (E-6). The total cost of this program change is \$5,231. The second program change is the addition of one Assistant Project Manager (E-6) and the deletion of one Construction Document Control Technician (NE-11). The total cost of this program change is \$2,124. The list below represents the personnel after recommendations within the Facilities – Capital Projects Division:

- One Assistant Project Manager (E-6)
- One Capital Projects Manager (E-11)
- One Construction Coordinator (E-6)
- One County Architect (E-12)
- One Project Finance and Department Administrative Lead (E-05), of which 50% is funded from the County Capital Improvement Fund and 50% is funded from the Bexar County General Fund.
- One Project Manager (E-7)
- One Senior Construction Coordinator (E-8)
- One Facilities Management Director (T-99), of which 50% is funded from the County Capital Improvement Fund and 50% is funded from the Bexar County General Fund.

Information Technology

The FY 2013-14 Adopted Budget recommends moving 6 positions from the County Integrated Justice System project to the Bexar County General Fund. The positions to be moved are listed below:

- One Network Security Administrator (T-99)
- One Senior Software Engineer (E-8)
- One Senior Technical Training and Support Specialist Position (E-06)
- Two Software Engineer (E-7)
- One Technical Support Specialist III (NE-10)

The following positions will remain within the project budget:

- Two Analyst Programmer II (E-8)
- Two Applications Development Coordinator (E-09)
- One Applications Development Program Aid (NE-4)
- One Database Administrator (T-99)
- One Project Manager (T-99)

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Analyst Programmer II	2	2	2
Applications Development Coordinator	2	2	2
Applications Development Program Aid	1	1	1
Assistant Project Manager	0	0	1
Capital Projects Manager	0	1	1
County Architect	1	1	1
Construction Coordinator	2	2	1
Construction Document Control Technician	1	1	0
Construction Manager	1	0	0
Database Administrator	1	1	1
Network Security Administrator	1	1	0
Project Manager (CIJS)	1	1	1
Project Manager (Facilities)	0	0	1
Senior Construction Coordinator	1	1	1
Senior Software Engineer	1	1	0
Senior Technical Training and Support Specialist	1	1	0
Software Engineer	2	2	0
Technical Support Specialist III	1	1	0
Total – Capital Improvement Fund	19	19	13

ADULT AND JUVENILE DETENTION FACILITIES FUND

COMPANY: 700

Program Description: The Adult and Juvenile Detention Facilities Capital Fund accounts for the expenditure of the General Obligation Bond proceeds from the \$79 million authorized by the voters in November 1993 for the construction of adult and juvenile detention facilities in Bexar County. The proceeds from the sale of these bonds were used to purchase land and to fund project engineering and design, construction, equipment, and other related costs for detention facility projects. The following projects have been designed and completed: Comal Street Adult Detention Facilities renovations, Mission Road Juvenile Detention Facility expansion, the Krier Center for Juveniles, and the Laredo Street Air Conditioning Repair Project. The County sold \$67 million of the \$79 million in General Obligation Bonds authorized by the voters to fund these projects.

Program Justification and Analysis:

In July 1994, \$25 million in General Obligation bonds were sold and an additional \$19 million in bonds was sold in July 1995. In March 1999, \$10 million in bonds was sold to fund the expansion of the Adult Detention Center, now a medium risk facility. An additional \$13 million in bonds was sold in August 2000 to fund the completion of the Annex Expansion Project. Commissioners Court gave authorization in FY 1998-99 to modify original plans for the Work Release Facility in response to changes in the classification of inmates the facility needed to house.

- **Adult Detention Center Lock Project, Phase II:** The total cost for the project is approximately \$10.11 million and was phased in over three fiscal years. Phase I was budgeted in the County Buildings Capital Improvement Fund. Phase II in the Detention Facilities Fund, and Phase III was funded using 2003 Bond Referendum funds. **(Complete)**
- **Adult Detention Center Annex 1:64 Conversion:** In FY 2007-08, it was necessary to convert the Adult Detention Center Annex supervising staffing ratio from one officer to 48 inmates to a ratio of one officer to 64 inmates to reduce the need to house Bexar County inmates in other county jail facilities. **(Complete)**
- **Laredo Street Roof Repair:** The Central Texas Parole Violators Facility needed significant roof repairs totaling an estimated \$250,000 and the FY 2004-05 Budget included a project budget in this amount. To complete the repairs, \$57,825 was reprogrammed from the Medium Risk Adult Detention Center Expansion Project in FY 2005-06. **(Complete)**
- **Comal Street Temporary Buildings:** In FY 2006-07 it became necessary for Bexar County to make needed repairs to the Comal Street Jail and expand the capacity of the Medium Risk Facility due to overcrowding issues. The temporary building project was created to enable inmates to be moved to a secure location temporarily while repairs and other work was being performed in their units. Funding was provided for this project from the Comal Street Jail Project in the amount of \$1,139,699. **(Complete)**
- **Body Orifice Scanner:** During FY 2008-09 two Body Orifice Scanners were purchased in order to comply with a consent decree to change the strip search policy that resulted in a lawsuit. Funding in the amount of \$17,180 was provided to purchase the security scanners. **(Complete)**
- **Comal Street Project:** The existing Comal Street jail has undergone extensive renovations to improve the efficiency of the facility. These renovations included changes to the layout of the

reception area and booking areas, as well as expansion of the medical, housing, laundry, and Pretrial Services areas. The total project was completed for \$4,191,995. **(Complete)**

- **Medium Risk Adult Detention Center Expansion Project:** This project was programmed in the 1993 Farbstein and Associates report as a 320 bed expansion of the Comal Street Jail Annex to house the work release program. However, changing population demands changed the scope of this project. The expansion of the Work Release Program Project into a larger facility was reprogrammed and renamed in FY 1998-99 as the Medium Risk Adult Detention Center Project. Reprogramming the facility from work release to medium risk required design upgrades to further secure the facility. Construction on the Medium Risk Adult Detention Facility is complete and the facility is fully operational. **(Complete)**
- **Tower E – Renovations:** During FY 2009-10 this project was created to cover architectural and engineering services related to the conversion of temporary inmate housing to permanent in the Adult Detention Center Annex. The project was completed for \$18,250. **(Complete)**

Project	Project Budget	Activity to Date	Funds Available
Jail Locks Phase II	\$3,377,902	\$ 3,377,902	\$0
ADC Annex 1:64 Conversion	268,880	268,880	0
Laredo Street Roof Repair	307,825	307,825	0
Comal Street Temporary Buildings	1,139,699	1,139,699	0
Body Orifice Security Scanner	17,180	17,180	0
Comal Street (ADC Annex)	4,191,995	4,191,995	0
Medium Risk ADC Expansion	23,286,909	23,286,909	0
Tower E Bed Conversion	18,250	18,250	0
Total	\$32,608,640	\$32,608,640	\$0

All projects are complete and any remaining project balances, to include fund balance and contingencies, will be transferred to the debt service fund towards repayment of the bonds. This fund will be closed and no longer included in future budget documents.

ECONOMIC DEVELOPMENT CAPITAL PROJECTS FUND

COMPANY: 700

Program Description:

The Economic Development Capital Projects Fund was created in FY 2003-04 as a funding source for capital improvement projects associated with the County's Economic Development program. These projects are capital improvements completed by the County as part of its effort to improve the quality of life of its citizens, provide high-quality job opportunities, and diversify the local economy.

Appropriations:

The appropriations for the Economic Development Capital Projects Fund are listed following the Program Justification and Analysis.

Program Justification and Analysis:

- Toyota Plant Road Improvements:** In December 2002, Toyota Motor Manufacturing North America, Inc. announced that it would locate its sixth North American manufacturing facility in southern Bexar County. The \$800 million plant was completed in 2007 and produced its first vehicle in November of that year. The plant employed approximately 2,000 people, with the potential to employ as many as 4,000 if a second phase of the project is undertaken. As part of the County's contribution to the project, the County provided a ten-year, 100 percent tax abatement, competitive rail access (through the activities of the Bexar County Rail District), and road improvements totaling \$17.7 million. Of the \$17.7 million, approximately \$2.7 million was funded in the Special Road and Bridge Fund using previously budgeted and reprogrammed funds from other projects. This \$2.7 million funded the design and right-of-way acquisition. The remaining funding was used for the Applewhite South and Applewhite North road projects. (Complete)
- City/County Road Improvements:** Bexar County provided the City of San Antonio \$3 million in funding for reconstruction, asphalt overlay and recycling, and hot paver laid microsurface on roads in and around the AT&T Center. (Complete)

Project	Project Budget	Activity to Date	Funds Available
Toyota South	\$10,177,590	\$8,999,872	\$1,177,718
Toyota North	12,799,349	12,131,005	668,344
City/County Road Improvements	3,000,000	3,000,000	0
Subtotal	\$25,976,939	\$24,130,877	\$1,846,062
Transfers Out (to Company 700 Contingencies)			(\$1,846,062)
Total			\$0

All projects are complete and the remaining funds will have their *cash* balances reallocated into a capital contingency fund. This fund will be closed and no longer included in future budget documents.

BEXAR COUNTY

CAPITAL IMPROVEMENTS PROGRAM

FIVE YEAR CAPITAL PLAN, FY 2013-14 TO FY 2018-19:

The Budget and Finance Departments work with County Offices and Departments and the Commissioners Court to improve long range capital projects planning. As part of this process, Offices and Departments are encouraged to submit projects that they believe are necessary within a five-year time frame to properly plan, even for those projects that may not be funded immediately. The five year plan is a tool that gives policy makers a view of the major capital needs the County will be facing over the next five years in terms of phasing in costs and funding requirements, potential impacts on operating budgets, and potential impacts on debt service requirements.

During the budgetary process, offices and departments submit capital project requests to the Budget Department. Each County office and department requesting an appropriation of capital funds prepares a project application, which includes a general project description and justification of its importance or need. With assistance and coordination from the Facilities and Parks Management Department, project applications are prioritized and prepared for presentation to Commissioners Court. During the capital improvement process, County leadership determines the most appropriate funding source for each approved project. The available funding sources include revenue from the General Funds, County Road and Bridge Funds and other various debt instruments. The funding source used depends on the type of project and available funds. In the case of debt financing, the County matches the terms of the debt to the useful life of equipment or structures.

Capital Improvement Program

The FY 2013-14 Adopted Budget appropriates a total of \$97,625,911 for new projects. The following is a list of notable projects with completion dates within the next 5 years:

Facilities and Parks

- Adult Detention Center Plumbing and Mechanical Systems Replacement \$35,775,000
- Federal Reserve Building - Child Support Courts \$4,435,500
- Justice Center Improvements (Elevator, Tunnel, and Restroom Improvements) \$3,049,500
- Purchasing Department @ Elections Facility \$2,850,000
- County Parks Improvements \$2,633,800
- Forensic Science Center Interior Renovations \$2,460,000

Public Safety - Sheriff's Office

- Records Management System \$4,500,000
- Inmate Management System Handheld Devices \$250,000
- Sheriff Tactical Equipment \$612,750
- Sheriff Academy Parking Lot Pavement \$196,497
- Orion System Time and Attendance Software \$500,000

Information Technology

- Bexar Business Continuity \$7,061,315
- PC/Notebook Replacement 2014 \$2,516,728
- County Building Wireless Infrastructure \$2,500,000
- Countywide Storage 2 Petabytes (Tier 3) \$1,750,000

Flood Control Program

Also included in the Capital Improvement Funds, are the Flood Control Project Funds. During FY 2006-07, a Bexar County Flood Control Program for the County's Regional Watersheds (San Antonio, Salado, Cibolo, Medina, and Leon Creek) was developed by the Countywide Citizens Watershed Master Plan Committee. The Committee considered observations during recent flood events from emergency responders and others in the field; projects planned by suburban cities; and projects identified in partnership with federal and state agencies to address Bexar County's major drainage and flood control improvements. The Countywide Citizens Watershed Master Plan Committee has identified a total of approximately 70 projects with an estimated cost of over \$500 million dollars to be completed over the next ten years. The projects are grouped into one of five categories: regional storm water detention facilities, enhanced conveyance, improved storm water outfalls, low water crossing improvements, and buyouts.

The FY 2013-14 Budget serves as the 7th year of the Flood Control Program and as of the summer of 2013, a total of 12 projects are in the Planning Phase, 27 in the Design Phase, 10 in the Construction Phase, and 15 have been completed. There are also 6 projects that have been combined with transportation (road improvements).

Although the debt structure of several of the projects will be phased over two or more years, the debt service on these projects will require a significant portion of the County's available debt capacity in future years. Some capacity has been reserved for projects that may be identified through the County's future capital projects planning process.

Operational and Personnel Project Costs

Future debt service on capital projects is not the only cost the County will incur. Operational and personnel costs are also a consideration in the County's decision to implement capital improvement projects. Below is a list of the most recently completed or upcoming capital projects that require expenses beyond capitals costs:

Bibliotech: Bexar County Digital Library: The first of its kind in the country, the Bibliotech was completed in August and opened to the public during September 2013. An operational budget was created and adopted for the FY 2014. The General Funded budget of \$1,210,398, includes funding for personnel, supplies, and costs for maintaining the digital book licenses.

County Buildings Wireless Infrastructure: When completed this project will implement Wi-Fi access for employees and citizens within County Facilities. The total estimated capital cost of this project is \$2,500,000. Bexar County Information Technology estimates annual costs of maintaining the wireless access is \$150,000.

County Integrated Justice System (CIJS): This project aims to provide a modern case management system for all stakeholders within the Bexar County Judicial Process. The total estimated cost of the project is \$42,330,000. This amount includes maintenance and operational support through the seventh year of implementation. For years eight through ten the total maintenance support cost is estimated to be \$1,208,000. There are currently no personnel costs anticipated for this project after implementation is complete.

Toudouze Property Purchase/Renovation: This facility is a partially completed project that includes build out of the Adult Drug Court completed during the summer of 2012. The remaining areas to be completed include the Adult Detention Center Video Visitation site and vacant space for a Re-entry Facility. The total estimated annual operating cost is \$187,455. This includes \$35,655 for janitorial expenses and \$151,799 for utilities and operations.

Active Projects

The County Buildings Capital Improvement Fund continues various projects including Courthouse Restoration and Renovation projects, County Integrated Justice System (CIJS), Forensic Science Center Improvements, and the Election's and Purchasing Department Facility. All projects authorized prior to the adoption of the FY 2013-14 Capital Budget have been issued and the County is paying the debt service costs associated with those issuances.

The County also continues to implement and complete on-going projects described in previous budget documents. In FY 2003-04, the citizens of Bexar County approved a bond referendum consisting of 4 propositions for a total of \$100.2 million. As of FY 2012-13, all construction and improvements to County facilities projects are complete, and on-going road projects will be substantially completed by mid-2014.

Projects Under Consideration

The following list represents projects that may be considered in the future as a part of Bexar County's five year capital improvements program as funding becomes available or until alternatives to these projects can be explored. The following list will be updated during the budget process before each fiscal year. The Five-Year Capital Plan also includes projects being analyzed for feasibility that warrant consideration within the plan.

- Criminal Laboratory Facility
- Medical Examiner Facility
- Public Safety Training Facility
- Law Enforcement Substations
- Law Enforcement Analog-to-Digital Video Transition
- Courthouse Courtroom Restoration and Improvements
- Bexar County Data Center Expansion or Relocation
- Federal Reserve Facility Build-out
- Central Magistration Facility

The five year capital improvements plan can be modified if conditions change, or new projects are identified throughout the coming fiscal years. The plan will be updated just prior to the next capital budget cycle as a starting point of the process, and will be revised after the adoption of the budget to include any new projects that are funded or submitted.

DEBT SERVICE FUNDS



Mission County Park Amenities

Mission County Park 1 & 2 offer amenities such as pavilions, playground equipment, kitchen facilities, dance areas, cooking grills and barbeque pits, picnic tables, restroom facilities and tennis, baseball and soccer fields.



Bexar County, Texas
Debt Service Company 400
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$71,160,124	\$70,281,380	\$65,368,326
Total Beginning Balance	\$71,160,124	\$70,281,380	\$65,368,326

Revenue

Property Taxes	\$65,845,881	\$69,033,583	\$70,020,000
Intergovernmental Revenue	2,965,636	1,406,285	0
Proceeds from Debt	24,436,853	3,202,103	0
Other Revenue	1,423,274	3,609,828	3,659,387
Subtotal	\$94,671,644	\$77,251,799	\$73,679,387
Interfund Transfers	6,392,849	6,397,425	9,480,226
Total Revenues	\$101,064,493	\$83,649,224	\$83,159,613

TOTAL AVAILABLE FUNDS	\$172,224,617	\$153,930,604	\$148,527,939
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APPROPRIATIONS

Debt Service	\$101,943,237	\$88,562,278	\$102,890,245
TOTAL OPERATING APPROPRIATIONS	\$101,943,237	\$88,562,278	\$102,890,245

Appropriated Fund Balance	\$70,281,380	\$65,368,326	\$45,637,694
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TOTAL APPROPRIATIONS	\$172,224,617	\$153,930,604	\$148,527,939
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DEBT SERVICE FUND

COMPANY: 400

Program Description: The Debt Service Fund accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long-term and short-term debt. The County issues General Obligation Bonds, Certificates of Obligation, Flood Control Certificates of Obligation, Pass-Through Revenue Bonds, Refunding Bonds, and Limited Tax Road Bonds. The proceeds from the issuance of these instruments fund capital improvement projects such as road construction, flood control projects, county buildings, improvements to detention facilities, and countywide technology. The County sells bonds once Commissioners Court approves the issuance of bonds or after the successful completion of a General Obligation Bond Election. The bonds are purchased by investors and the funds generated from the sale are allocated to construction bond funds to support specific projects or to pay existing bonds at lower interest rates.

It should be noted that this fund does not include revenue bonds issued by the County to fund the design and construction of the Visitor Tax Projects (described later in this document). The bonds issued for those projects are Venue Project Revenue Bonds and are supported solely by Hotel/Motel Occupancy Tax and Motor Vehicle Rental Tax revenues. No other County revenues are pledged to support those revenue bonds.

The budgeted appropriation amounts reflect the actual principal and interest payments on all outstanding debt. The following table lists each outstanding debt issuance, issuance date, type and amount of debt. The debt issuances described here are backed by the ad valorem taxing authority of the County. Other funding sources, such as parking revenue, support the Debt Service Fund.

Issue Date	Type	Par Amount
8/22/2013	Comb Tax & Rev C/O Ser 2013B	\$331,725,000
5/9/2013	Comb Tax & Rev C/O Ser 2013A	\$115,040,000
2/14/2013	Comb Tax & Rev C/O Ser 2013	\$83,955,000
12/1/2011	Comb Flood Control Tax & Rev C/O Ser 2011	\$34,095,000
12/1/2011	Comb Tax & Rev C/O Ser 2011A	\$51,295,000
9/1/2011	Comb Tax & Rev C/O Ser 2011	\$59,330,000
9/1/2011	Ltd Tax Ref Bds Ser 2011	\$17,650,000
7/15/2010	Ltd Tax GO Bds Ser 2010	\$24,020,000
7/15/2010	Comb Tax & Rev C/O Taxable Ser 2010B (Build America Bds - Direct Subsidy)	\$30,325,000
7/15/2010	Comb Tax & Rev C/O Ser 2010A	\$97,455,000
6/15/2010	Ltd Tax Ref Bds Ser 2010	\$36,915,000
8/1/2009	Comb Flood Control Tax & Rev C/O Ser 2009A	\$103,690,000
8/1/2009	Comb Flood Control Tax & Rev C/O Ser 2009B (Direct Subsidy-Build America Bonds)	\$50,620,000
8/1/2009	Comb Tax & Rev C/O Taxable Ser 2009B (Direct Subsidy-Build America Bonds)	\$50,620,000
8/1/2009	Comb Tax & Rev C/O Ser 2009A	\$98,445,000
5/15/2009	Ltd Tax Ref Bds Ser 2009	\$14,890,000
5/15/2009	Pub Prop Finance Contractual Obligns Ser 2009	\$5,220,000
11/15/2008	Pass-Through Rev & Ltd Tax Bds Ser 2008	\$31,125,000

Issue Date	Type	Par Amount
6/1/2008	U/L Tax Road Bds Ser 2008	\$15,205,000
6/1/2008	Comb Tax & Rev C/O Ser 2008	\$54,675,000
6/1/2008	Comb Flood Control Tax & Rev C/O Ser 2008	\$68,975,000
8/1/2007	U/L Tax Road Bds Ser 2007	\$19,220,000
8/1/2007	Comb Tax & Rev C/O Ser 2007	\$22,205,000
8/1/2007	Comb Flood Control Tax & Rev C/O Ser 2007	\$71,820,000
6/1/2007	Pass-Through Rev & Ltd Tax Bds Ser 2007	\$22,385,000
9/15/2005	Ltd Tax GO Ref Bds Ser 2005	\$21,355,000
10/15/2004	Comb Tax & Rev C/O Ser 2004-A	\$23,960,000
10/15/2004	Ltd Tax Bds Ser 2004	\$9,400,000
10/15/2004	Comb Flood Control Tax & Rev C/O Ser 2004	\$3,595,000
10/15/2004	U/L Tax Road Bds Ser 2004	\$6,080,000
2/15/2004	Comb Tax & Rev C/O Ser 2004	\$14,500,000
2/15/2004	Ltd Tax GO Ref Bds Ser 2004	\$14,090,000
4/15/2002	Comb Tax & Rev C/O Ser 2002	\$14,215,000
4/15/2002	Comb Flood Control Tax & Rev C/O Ser 2002	\$4,240,000

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Debt Service	\$74,988,795	\$80,256,897	\$99,224,599
Bond Issuance Costs	1,626,639	3,915,247	525,000
Refunding Payment	20,417,103	0	0
Paying Agent Fee	10,700	3,000	10,000
SARA Requirements	4,900,000	4,387,134	3,130,646
<i>Total</i>	<i>\$101,943,237</i>	<i>\$88,562,278</i>	<i>\$102,890,245</i>

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget for all debt service payments totals \$102,355,245. These payments include the debt service for debt issued by the San Antonio River Authority (SARA), which is a contractual requirement between Bexar County and SARA. Prior to FY 2004-05, funding for these debt service payments was forwarded to SARA and the debt service payments were made directly by SARA. Because these payments reflect actual debt service paid by Bexar County, they are more accurately reflected in the Debt Service Fund as payments required by Bexar County. The FY 2013-14 SARA debt service requirement is \$3,130,646.

- Funding in the amount of \$525,000 is scheduled for Bond Issuance Fees. These fees represent the cost of issuing bonds and are paid to financial advisors, bond counsel and rating agencies that assist the County with the debt issuance process.
- The County's credit rating of AAA by Fitch, Aaa by Moody's, and AA+ by Standard & Poors was reaffirmed in FY 2012-13. The County should continue to be able to borrow at favorable interest rates based on its credit rating level.
- Debt service payments scheduled in FY 2013-14 include:
 - A payment of \$3,130,646 for the FY 2013-14 SARA debt service requirements.
 - Funding in the amount of \$525,000 for bond issuance costs.
 - Payments totaling \$14,015,506 to pay for General Obligation Bonds and Limited Tax Bonds.
 - Payments totaling \$3,303,434 for Unlimited Taxable Road Bonds.
 - Payments totaling \$46,808,259 for Certificates of Obligation.
 - Payments totaling \$17,161,783 for Flood Control Certificates of Obligation.
 - Payments totaling \$9,480,226 for Pass-Through Revenue Bonds.
 - Payments totaling \$8,455,391 for Build America Bonds. The federal government contributes a 35 percent to the County towards repayment of these bonds. During the sequestration of FY 2013, that subsidy was reduced 8.7 percent or \$257,467.

**Bexar County Outstanding Debt
As of September 30, 2013**

Year	Principal	Interest	SARA	Total
2014	\$28,390,000	\$70,834,599	\$3,130,646	\$102,355,245
2015	26,695,000	69,962,462	3,139,412	99,796,874
2016	28,210,000	68,791,454	3,143,624	100,145,078
2017	27,575,000	67,620,622	3,143,124	98,338,746
2018-2022	175,260,000	316,767,467	12,427,672	504,455,139
2023-2027	209,050,000	271,241,162	6,608,406	486,899,568
2028-2032	266,835,000	215,473,156	5,982,820	488,290,976
2033-2037	337,745,000	144,711,682	379,744	482,836,426
2038-2040	363,880,000	62,445,500	0	426,325,500
Total	\$1,463,640,000	\$1,287,848,104	\$37,955,448	\$2,789,443,552

VENUE PROJECT FUNDS



Laddie Place III Flood Project (Precinct 2)

This project is located between Fredericksburg Road and Gardina Street. The purpose of this project is to remediate flooding at and downstream of the area by constructing a regional storm water detention pond. It will remove over 30 structures from the 100-year floodplain. The total estimated cost of this project is \$30.4 million.

Bexar County, Texas
Community Venue Company 507 (Cash Basis)
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actual	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$132,048,918	\$215,628,310	\$162,716,059
Total Beginning Balance	\$132,048,918	\$215,628,310	\$162,716,059

Revenue

Venue Taxes	\$22,356,097	\$23,714,131	\$21,500,000
Intergovernmental Revenue	0	4,585,059	0
Service Fees	1,300,000	1,300,000	1,300,000
Proceeds from Debt	116,500,000	0	0
Other Revenue	13,115	19,879	14,000
Total Revenues	\$140,169,212	\$29,619,069	\$22,814,000

TOTAL AVAILABLE FUNDS

\$272,218,130	\$245,247,379	\$185,530,059
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APPROPRIATIONS

General Government	\$648,597	\$536,580	\$395,633
Intergovernmental Expenditures	40,558,572	63,994,805	70,219,786
Capital Expenditures	779,014	0	0
Debt Service	14,603,637	17,999,935	20,981,045
Subtotal	\$56,589,820	\$82,531,320	\$91,596,464

TOTAL OPERATING APPROPRIATIONS

\$56,589,820	\$82,531,320	\$91,596,464
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Appropriated Fund Balance

\$215,628,310	\$162,716,059	\$93,933,595
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TOTAL APPROPRIATIONS

\$272,218,130	\$245,247,379	\$185,530,059
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Projects	Project Budget	Activity To Date	Funds Available
PROPOSITION 1			
Park Reach	\$5,758,289	\$677	\$5,757,612
Eagleland Reach	2,800,000	677	2,799,323
Mission Reach	6,741,711	6,741,711	0
Portal - Veterans	8,000,000	1,369,352	6,630,648
Portal - Briscoe	2,000,000	2,000,000	0
Total	\$25,300,000	\$10,112,417	\$15,187,583
PROPOSITION 2			
Mission City Soccer Complex	\$5,000,000	\$3,402,234	\$1,597,766
Classics Elite Soccer	1,200,000	1,200,000	0
Culebra Creek Soccer	5,230,000	5,230,000	0
Hartman Soccer	5,000,000	5,000,000	0
McAlister Little League	2,670,000	2,670,000	0
Mission Concepcion Athletic Complex	16,100,000	16,074,615	25,385
Missions Baseball Academy	4,000,000	3,869,602	130,398
National Swim Center	7,000,000	6,262,915	737,085
St. Mary's Complex	6,000,000	6,000,000	0
South East Skyline Pony League	3,300,000	3,293,147	6,853
Texas Fencing Center	2,000,000	1,997,338	2,662
UTSA Complex	15,000,000	7,833,510	7,166,490
Wheatley Heights Complex	7,500,000	7,497,144	2,856
Total	\$80,000,000	\$70,330,505	\$9,669,495
PROPOSITION 3			
Freeman Coliseum	\$10,000,000	\$4,172,512	\$5,827,488
Exhibition and Stock Show Facilities	15,000,000	7,833,510	7,166,490
AT&T Center	75,000,000	677	74,999,323
Total	\$100,000,000	\$12,006,699	\$87,993,301
PROPOSITION 4			
Alameda Theater	\$6,000,000	\$4,446,467	\$1,553,533
Briscoe Western Art Museum	4,000,000	4,000,000	0
Performing Arts Center	100,000,000	60,627,868	39,372,132
Total	\$110,000,000	\$69,074,335	\$40,925,665
GRAND TOTAL	\$315,300,000	\$161,523,956	\$153,776,044

Community Venues Program Office

COMPANY: 507

Mission: The Community Venues Program Office's (hereafter CVP) mission is to oversee and implement the four Initiatives approved by Bexar County Citizens in the May, 2008 election. The CVP will provide quality oversight, effective quality control and responsive service to all 24 approved projects, the Bexar County citizens and Commissioners Court in a fair and equitable manner.

Vision: The CVP office is committed to providing oversight of planning, construction and stability for all 24 projects to insure fiscal responsibility, quality management, and provide advice for continued success. The office strives to develop trust within the community, while expanding convention and tourism activity, through timely completion and successful longevity of projects.

Goals and Objectives:

- Provide oversight on Phase I planning and hiring
- Provide quality control throughout the construction phase
- Ensure fiscal responsibility of the CVP office and all projects
- Provide leadership and insight into the sustainability of projects
- Restore and enhance the San Antonio River to its natural habitat and flow
- Enhance local arts and culture
- Increase quality of life for Bexar County Citizens
- Create first class facilities
- Enhance tourism activity
- Promote workforce diversity
- Develop a quality useful website
- Provide updated information through our website

Program Description: The CVP office, which is composed of the Director and Office Supervisor, will serve as the County's point of contact regarding the venue projects that were approved by voters on May 10, 2008. The office is responsible for budgetary and personnel decisions except for certain positions that are either elected or appointed by the judiciary or other statutory boards and commissions to include, the District Attorney's Office, the Small, Minority and Women Owned Business Enterprise Department and the Auditor's Office. The Director will oversee the development of contracts and inter-local agreements as well as oversee the development and implementation of all 24 contracts. The Bexar County Commissioners Court unanimously approved 24 agreements with various organizations to develop athletic, performing arts, cultural arts, and San Antonio River projects.

The Community Venues Project is funded by the visitor tax which is a combination of a 1.75% levy on hotel rooms and a 5% levy on short-term car rentals, and are divided into the following funding and initiatives:

PROPOSITION 1

San Antonio River Improvements:

This project is being paid out of the Flood Control Fund with flood control taxes. Improvements to the San Antonio River were allocated \$125 million. Of that amount, \$70 million in flood control taxes was allocated to advance fund the federal share of costs associated with the project. In 2009, the project received \$25.3 million in stimulus funding as part of the American Recovery and Reinvestment Act and of that amount \$10 million was allocated to reduce the County's commitment to advance the federal share.

This reduction has allowed for a small amount of additional capacity in the Visitor Tax Finance Plan and the additional capacity will be used to pay for costs associated with constructing portals from the river to the new Performing Arts Center with no impact to any other Visitor Tax projects. The FY 2011-12 budget included funding for the Veterans Plaza/Performing Arts Center and for the County/City History Center in the Briscoe Heritage Museum. The budget includes \$8 million for the Veterans Plaza Portal and \$2 million for the County/City History Museum, for a total of \$10 million.

These improvements will connect the river from Brackenridge Park to Mission Espada. Other aspects of these projects will restore the natural course of the river south of downtown to Mission Espada and restore the natural ecosystem by planting thousands of native trees and grasses. In addition, hike and bike trails, pedestrian footbridges, recreational amenities and river access points will be added to the river.

PROPOSITION 2

Amateur Sports Facilities:

Funding in the amount \$80 Million has been allocated for Proposition 2 which provides for the purchase, acquisition, construction and equipping of Youth and Amateur Athletic Facilities in Bexar County. This proposition consists of a total of 13 projects.

- **Mission City Soccer Complex**
This project expands the existing Park by adding 10 full-sized soccer fields to the 4 existing fields. The total project budget is \$5,000,000.
- **Classics Elite Soccer**
This project constructed 5 soccer fields, concession stands, and restrooms at McAllister Park. The project was completed for \$1,200,000.
- **Culebra Creek Soccer**
This project expanded the existing Park by adding 14 full-sized soccer fields to the 8 existing fields. The project was completed for \$5,230,000.
- **S.T.A.R. (Hartman)Soccer**
This project consisted of construction 15 international-sized soccer fields and a 16-acre special needs park. The project was completed for \$5,000,000.
- **McAllister Little League**
This project constructed 6 youth baseball fields and 4 adult baseball fields at McAllister Park. The project was completed for \$2,670,000.
- **Mission Concepcion Athletic Complex**
This project consists of a full athletic complex that includes 6 basketball gymnasiums, a youth baseball 4-plex, 2 softball fields, 1 T-ball field, a full track with a football field, and a 1-mile cross country track. The total project budget is \$16,100,000.
- **Missions Baseball Academy**
This project consists of 11 baseball diamonds for the Missions Baseball Club and Adult & Youth leagues. The total project budget is \$4,000,000.
- **National Swim Center**
This project consists of a 4,000 seat stadium and an Olympic-sized outdoor pool. The total project budget is \$7,000,000.

- **St. Mary's Complex**
This project consists of a Division II athletics complex at St. Mary's University. The total project budget is \$6,000,000.
- **South East Skyline Pony League**
This project consists of a 7-field Pony League baseball complex. The total project budget is \$3,300,000.
- **Texas Fencing Center**
This project consists of a 12 strip international training and competition center for fencing. The total project budget is \$2,000,000.
- **UTSA Complex**
This project consists of a Division I athletics complex at the Loop 1604 Campus. The project budget is \$15,000,000.
- **Wheatley Heights Complex**
This project consists of an athletic complex that includes a softball 4-plex, a full track with a football field, 5 practice/tournament football fields, and a soccer practice area. The total project budget is \$7,500,000.

PROPOSITION 3

Community Arenas and Grounds

\$100 Million has been allocated for Proposition 3. Bexar County residents own the Freeman Coliseum, the AT&T Center, and the Exhibition and Stock Show Facilities. The goal of this Proposition is to be a responsible landlord, good community leader, and keep these facilities up-to-date and viable for our tenants and citizens.

- **Freeman Coliseum**
Improvements include replacing the lower seating section, upgrading to Americans with Disability standards, heating, ventilation and air-conditioning upgrades, a new sound system and stage, and other building improvements. The total project budget is \$10,000,000.
- **Exhibition and Stock Show Facilities**
This project will enable the facility to be renovated into a multi-purpose and climate controlled agricultural facility. The total project budget is \$15,000,000.
- **AT&T Center**
This project will enhance the arena's technology and mechanical systems and will provide for expanded/increased flexible meeting space to allow the building to compete for and attract more events and functions. The total project budget is \$75,000,000.

PROPOSITION 4

Performing Arts Facilities

\$110 Million has been allocated for three projects to upgrade and improve Performing Arts Facilities in Bexar County.

- **Alameda Theater**
This project includes renovation, restoration, and expansion of The Alameda. This is part of the Alameda National Center for Latino Arts and Culture. The total project budget is \$6,000,000.

- **Briscoe Western Art Museum**

This project renovates the historic Hertzberg Museum site along the Riverwalk. The County investment leverages private foundation funding. The total project budget is \$4,000,000.

- **Performing Arts Center**

This project includes a 1,700 seat, 180,000 gross square foot multiple purpose, variable acoustic hall with a double pit lift, a 350-seat capacity, multiple purpose, multiple form, acoustically sound Studio Theater, a 3,000 square foot rehearsal hall, lobby space that allows for 8-10 square feet per person, an educational facility, and administrative and resident company offices. The total project budget is \$100,000,000. The estimated completion date is May 2014.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$433,944	\$409,009	\$402,794	\$194,233
Travel and Remunerations	426	7,500	104	0
Operational Costs	212,774	412,150	133,047	200,900
Supplies and Materials	1,453	4,000	635	500
Total	\$648,597	\$832,659	\$536,580	\$395,633

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget reflects a significant decrease when compared to prior fiscal years. The reduction in the budget reflects the completion of nearly the entire program.
- The Personnel Services group decreases significantly from FY 2012-13 estimates due to a reduction in personnel for the program. The program change is described below.
- There are no funds budgeted for the Travel and Remunerations group. Funding for travel is not required as the program nears completion.
- The Operational Costs group increases significantly when compared to the FY 2012-13 estimates. The FY 2013-14 Adopted Budget includes costs associated with paying agent fees, City of San Antonio tax collection fees, fees for arbitrage calculations, and services related to conducting the Bexar County Games.
- The Supplies and Materials group is funded for a small amount of supplies.
- The FY 2013-14 Budget includes one program change, the deletion of one Accountant V (E-8) position. As the Community Venues Program nears completion, staffing levels have been reduced to reflect the diminishing workload. The total savings of this program change is \$66,174.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Director	1	1	1
Office Assistant IV**	1	0	0
Attorney III*	2	2	2
SWMBE Analyst**	1	0	0
Senior Analyst – Venue**	0	0	0
Accountant V	2	1	0
<i>Total - Community Venue Program Office</i>	7	4	3

*Note: The two Attorney III positions receive a salary supplement for the services they provide to the Venue Program. Their regular salaries and benefits are paid for from the General Fund and County Road and Bridge Fund. Once the program is complete they will no longer receive the salary supplement provided by this fund.

**Note: These positions were reorganized to other County Departments during FY 2012-13.



Perrin Beitel Flood Project (Precinct 4)

This project includes the design and construction to elevate the roadway and bridge on Perrin-Beitel Rd at Beitel Creek. Vicar Road would terminate in a cul-de-sac before the existing Vicar Road low water crossing. The improved bridge on Perrin-Beitel will withstand the effects of a 1 percent chance catastrophic storm event and minimize flooding in the Briar Glen subdivision. Some channel improvements and regrading will be required. The total estimated cost of this project is \$9.2 million.

ENTERPRISE FUNDS



Galm Road Project (Precinct 2)

This is a two phase project that will reconstruct Galm Road from FM 1560 to Government Canyon State Natural Area. The existing two lane road section will be expanded to a four lane section with four foot shoulders and left turn lanes where they are required. The project will remove Galm Road from the flood plain with the construction of three bridges. Additional improvements provided by the project include a traffic signal at Swayback Ranch for the newly constructed school and Bexar County's first multi-lane roundabout at the entrance to Government Canyon State Natural Area.

Bexar County, Texas
Self Insured - Health and Life Fund 501
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	(\$5,597,056)	(\$4,269,678)	\$382,836
Total Beginning Balance	(\$5,597,056)	(\$4,269,678)	\$382,836
Revenue			
Other Revenue	\$258,774	\$238,839	\$0
Insurance Premiums Revenue	32,389,429	34,184,837	34,546,296
Subtotal	\$32,648,203	\$34,423,676	\$34,546,296
Interfund Transfers	\$6,840,933	\$5,856,790	\$3,249,511
Total Revenues	\$39,489,136	\$40,280,466	\$37,795,807
TOTAL AVAILABLE FUNDS	\$33,892,080	\$36,010,788	\$38,178,643

APPROPRIATIONS

General Government	\$38,161,758	\$35,627,952	\$38,167,665
Subtotal	\$38,161,758	\$35,627,952	\$38,167,665
TOTAL OPERATING APPROPRIATIONS	\$38,161,758	\$35,627,952	\$38,167,665
Appropriated Fund Balance	(\$4,269,678)	\$382,836	\$10,978
TOTAL APPROPRIATIONS	\$33,892,080	\$36,010,788	\$38,178,643

SELF-INSURED – HEALTH AND LIFE FUND

FUND: 501

Program Description: Self-Insurance is an alternate financing system in which an employer remits only a portion of the conventional premium to an insurer to cover the cost of administering the benefits program and of providing specific and aggregate stop-loss insurance. The employer, usually referred to in this case as the self-insured, funds a "bank account" that the insurance company draws upon for the payment of claims. Employee and County contributions as well as payments from retirees and COBRA participants are deposited into the account.

Each year Bexar County examines the health insurance plans offered to employees to determine if the benefits plans offered are consistent with those being offered by other employers in Bexar County, if the premiums required of employees is competitive and financially responsible, and if the overall cost of the plan meets the demands of the County's budgeting requirements. The County also provides life insurance that is equal to the employee's annual salary up to a maximum of \$200,000. There is a double indemnity accidental death and dismemberment clause, which provides for additional coverage equal to the employee's annual salary with a maximum of \$200,000 in the event of the employee's accidental death.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$251,792	\$215,918	\$220,837	\$217,905
Travel, Training, and Remunerations	3,006	3,350	3,350	3,350
Operational Expenses	37,905,741	33,514,093	35,397,615	37,940,260
Supplies and Materials	1,219	6,150	6,150	6,150
<i>Total</i>	<i>\$38,161,758</i>	<i>\$33,739,511</i>	<i>\$35,627,952</i>	<i>\$38,167,665</i>

Program Justification and Analysis:

- The Self-Insured Health and Life Fund Adopted Budget FY 2013-14 increases by seven percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group decreases by one percent when compared to FY 2012-13 estimates. This is due to personnel costs associated with deleted positions funded through October of FY 2012-13, as is standard Bexar County policy.
- The Travel and Training group remains flat when compared to FY 2012-13 estimates.

- The Operational Expenses group increases by seven percent when compared to FY 2012-13 Estimates which corresponds to a nationwide projected increase of 6.5 to 8 percent for healthcare costs in FY 2013-14. This appropriation includes expenses associated with the County’s Third-Party Administrator and Stop Loss premiums. Stop Loss insurance limits the County’s total liability for health insurance claims. Should the County’s liabilities exceed a specified amount, the County is refunded the amount over the Stop Loss ceiling.
- For FY 2013-14 there are no plan changes and no increases to premiums except any increases associated with the Collective Bargaining Agreement between the Deputy Sheriff’s Association of Bexar County and Bexar County.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Assistant County Manager*	0	0.25	0.25
Analyst - Human Resources	1	0	0
Benefits Administrator	1	1	1
Human Resources Technician I	1	1	1
Human Resources Technician II**	0.5	0.5	0.5
Office Assistant IV	0.5	0	0
<i>Total-Health and Life Fund</i>	4	2.75	2.75

* This position is 25% General funded in each of the following departments: Human Resources, Budget, Management & Finance, and 25% funded out of Fund 501 Self-Insured – Health and Life.

** This position is 50% General funded in Human Resources and 50% funded out of Fund 501 Self-Insured – Health and Life.

Bexar County, Texas
Self Insured - Workers Comp Fund 502
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimate	Budget

AVAILABLE FUNDS

Beginning Balance			
Undesignated Funds	\$2,318,692	\$510,016	\$305,648
Designated for Encumbrances			
Designated for Debt Service			
Total Beginning Balance	\$2,318,692	\$510,016	\$305,648
Revenue			
Service Fees	\$14,108	\$19,896	\$15,000
Insurance Premiums Revenue	1,602,974	1,650,203	1,652,440
Subtotal	\$1,617,082	\$1,670,099	\$1,667,440
Interfund Transfers	\$0	\$0	\$569,554
Total Revenues	\$1,617,082	\$1,670,099	\$2,236,994
TOTAL AVAILABLE FUNDS	\$3,935,774	\$2,180,115	\$2,542,642

APPROPRIATIONS

General Government	\$1,625,758	\$1,874,467	\$2,175,694
Subtotal	\$1,625,758	\$1,874,467	\$2,175,694
Interfund Transfers	\$1,800,000	\$0	\$0
TOTAL OPERATING APPROPRIATIONS	\$3,425,758	\$1,874,467	\$2,175,694
Appropriated Fund Balance	\$510,016	\$305,648	\$366,948
TOTAL APPROPRIATIONS	\$3,935,774	\$2,180,115	\$2,542,642

SELF INSURED – WORKERS COMP

FUND: 502

Program Description: The goal of the Workers Compensation Self-Insurance Program is to ensure that employees who are injured or disabled on the job are provided with adequate monetary compensation, eliminating the need for litigation. The Bexar County Management and Finance Department administers the County’s Workers Compensation Program. Numerous measures to control workers compensation related expenses have been established. The Workers Compensation Program will continue to increase the review of outstanding workers compensation claims and to monitor decisions regarding claims. Strong support from adjusters, supervisors, and managers working with the staff of Management and Finance, employees, and medical groups has created a team approach to manage workers compensation. Early intervention assists employees in returning to work more quickly either through modified duty programs or full duty return to work.

Several years ago the Workers Compensation Program was expanded to provide increased training for employees and supervisors in an effort to prevent accidents resulting in workers compensation claims. Classes are conducted in CPR and first aid, ergonomics, back lifting, defensive driving, fire extinguisher training and fire evacuation procedures. Workers compensation training is also offered to supervisors and employees. The Sheriff’s Office, Public Works and Facilities Management Department have provided modified duty jobs that have resulted in reduced indemnity and medical claims. Workstation evaluation has resulted in minimized occupational repetitive motion trauma and has helped reduce high cost claims for upper extremities. Education and evaluation continues with all offices and departments. Early intervention by case managers has resulted in returning injured employees back to work – often in less than seven days. This has also reduced indemnity and medical costs.

All lost-time cases are assigned case managers who work directly with the employee and the medical provider to provide the best quality medical attention and assist the employee in returning to work in a more timely fashion. Through open discussions with offices and departments, the Third Party Administrator and staff have developed better understanding of work requirements, causes of injuries, and remedies. Peer reviews are utilized to challenge cases taken to the Workers Compensation Commission, making it more difficult for one medical provider to keep an employee off work unnecessarily.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$70,078	\$52,753	\$63,773	\$65,110
Travel, Training, and Remunerations	587	2,150	2,150	2,150
Operational Expenses	1,548,181	1,989,036	1,798,810	2,097,334
Supplies and Materials	6,912	11,100	9,734	11,100
Interfund Transfers	1,800,000	0	0	0
Total	\$3,425,758	\$2,055,039	\$1,874,467	\$2,175,694

Program Justification and Analysis:

- The General Government group increases by 16 percent when compared to FY 2012-13 estimates as described below.
- The Personnel Services group remains relatively flat when compared to FY 2012-13 estimates.
- The Travel and Remunerations group remains flat when compared to FY 2012-13 estimates.
- The Operational Costs group increases by 17 percent when compared to FY 2012-13 estimates due to contract requirements with University Health System for ambulatory services associated with the Bexar County Health Clinic and a projected increase of 10 percent in Workers Compensation claims for FY 2013-14.
- The Supplies and Materials group increases by 14 percent when compared to FY 2012-13 estimates due to maintaining levels of funding at FY 2012-13 budgeted amounts.
- Workers Compensation claims expenses are anticipated to increase in the short term. A Risk Management Coordinator position was created during FY 2012-13 in the Management and Finance Department to assess and prevent job related accidents. It is anticipated that claims expense will remain flat and/or trend negatively over the long term.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Workers Compensation Specialist	1	1	1
Office Assistant IV	0.5	0	0
<i>Total – Workers Compensation Fund</i>	<i>1.5</i>	<i>1</i>	<i>1</i>

Bexar County, Texas
Records Management Center 505
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$618,741	\$341,005	\$412,989
Total Beginning Balance	\$618,741	\$341,005	\$412,989

Revenue

Service Fees	\$356,583	\$321,075	\$255,850
Subtotal	\$356,583	\$321,075	\$255,850

Interfund Transfers	\$215,470	\$49,531	\$99,531
Total Revenues	\$572,053	\$370,606	\$355,381

TOTAL AVAILABLE FUNDS	\$1,190,794	\$711,611	\$768,370
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APPROPRIATIONS

General Government	\$529,438	\$298,622	\$332,499
Capital Expenditures	320,351	0	27,870
Subtotal	\$849,789	\$298,622	\$360,369
Interfund Transfers	\$0	\$0	\$0

TOTAL OPERATING APPROPRIATIONS	\$849,789	\$298,622	\$360,369
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Appropriated Fund Balance	\$341,005	\$412,989	\$408,001
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TOTAL APPROPRIATIONS	\$1,190,794	\$711,611	\$768,370
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RECORDS MANAGEMENT CENTER FUND

FUND: 505
ACCOUNTING UNIT: 3142

Mission: The Records Management Committee will provide leadership through the Records Facility Manager in the development, allocation and management of resources to meet County office records storage and document conversion needs while securing and preserving the records of Bexar County in accordance with the Local Government Records Act of 1989.

Vision: We envision the Records Management Committee to have a state-of-the-art Records Management Facility that will meet the records storage needs of all County offices and departments, be in compliance with the Local Government Records Act of 1989 for the preservation and maintenance of local government records, and provide convenient access and retrieval of County records to County offices and the general public.

Program Description: The Records Management Facility Fund is an enterprise fund created to provide space to County offices and departments for the storage of records. The facility, located at 232 Iowa Street, allows the County to consolidate all its records in one facility. In the future, the facility will also become a records technology center where records currently stored on paper can be microfilmed for storage or imaged into an appropriate format so they can be electronically delivered to the offices or departments requesting them.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
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Work Load Indicators:

Daily Training Room preparation	2	2	2
Number of daily phone calls	12	14	15
Number of Training classes held	122	120	121

Efficiency Indicators:

Monthly Bulletin board preparation	12	12	12
Weekly Requisition Creation	3	2	2
Daily P-Card balance and paperwork	6	5	5
Daily entry of data into computer	13	13	13

Effectiveness Indicators:

Daily Security Monitor	100%	100%	100%
Daily interoffice copies	100%	100%	100%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$160,880	\$166,931	\$171,951	\$170,164
Travel, Training, and Remunerations	0	1,400	1,400	1,400
Operational Expenses	153,576	157,385	118,980	144,885
Supplies and Materials	214,982	6,050	6,291	16,050
Capital Expenditures	320,351	0	0	27,870
Total	\$849,789	\$331,766	\$298,622	\$360,369

Program Justification and Analysis:

- The FY 2013-14 Adopted Budget increases by 21 percent when compared to FY 2012-13 estimates. This is due to increased funding in the Operational group and Capital Expenditures Group as described below.
- The Personnel Services group remains relatively flat when compared to FY 2012-13 estimates.
- The Travel and Remunerations group includes \$1,400 in FY 2013-14 for the Records Management Center Manager to attend County and District Clerk Annual Records Conferences and records training classes at the Texas State Library in Austin, Texas.
- The Operational Costs group increases by 22 percent compared to FY 2012-13 estimates due to an increase in the amount of funding for shredding trucks and increases in electricity and water due to the installation of a new air conditioner.
- The Supplies and Materials group increases significantly when compared to FY 2012-13 estimates due to one-time costs associated with new office furniture.
- The FY 2013-14 Adopted Budget includes \$27,870 in Capital Expenditures for an A/C Replacement Project within the Records Center’s interior offices.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Records Management Center Manager	1	1	1
Maintenance Mechanic I	1	1	1
Office Assistant II	1	1	1
Total – Records Management Center Fund	3	3	3

Bexar County, Texas
Other Post Employment Benefit (OPEB) Fund 506
Fiscal Year Ending September 30, 2014

FY 2011-12	FY 2012-13	FY 2013-14
Actuals	Estimates	Budget

AVAILABLE FUNDS

Beginning Balance

Undesignated Funds	\$5,573,001	\$3,093,074	(\$812,371)
Total Beginning Balance	\$5,573,001	\$3,093,074	(\$812,371)

Revenue

Other Revenue	\$17,363	\$4,868	\$3,500
Insurance Premiums Revenue	2,029,582	2,338,004	2,345,044
Subtotal	\$2,046,945	\$2,342,872	\$2,348,544

Interfund Transfers	\$1,036,584	\$0	\$4,812,102
Total Revenues	\$3,083,529	\$2,342,872	\$7,160,646

TOTAL AVAILABLE FUNDS	\$8,656,530	\$5,435,946	\$6,348,275
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APPROPRIATIONS

General Government	\$5,563,456	\$6,248,317	\$6,841,371
Subtotal	\$5,563,456	\$6,248,317	\$6,841,371

TOTAL OPERATING APPROPRIATIONS	\$5,563,456	\$6,248,317	\$6,841,371
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Appropriated Fund Balance	\$3,093,074	(\$812,371)	(\$493,096)
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TOTAL APPROPRIATIONS	\$8,656,530	\$5,435,946	\$6,348,275
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Other Post Employee Benefit Fund

FUND: 506

Program Description: GASB Statement 45 was issued in 2004 as a result of a growing concern that state and local governments were not recognizing the liability of post-employment benefits, such as retiree health benefits, in their annual financial statements. The Statement requires that these liabilities now be reported. Bexar County must now recognize other post-employment benefits (OPEB) earned by employees during the time they were actually employed. In order to comply with GASB 45, Bexar County has established an OPEB fund.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Retiree Medical Expenses	\$5,278,087	\$5,145,469	\$5,988,748	\$6,574,015
Retiree Administration Fees	285,369	257,279	259,569	267,356
<i>Total</i>	<i>\$5,563,456</i>	<i>\$5,402,748</i>	<i>\$6,248,317</i>	<i>\$6,841,371</i>

Program Justification and Analysis:

- The total budget represents a 9 percent increase when compared to FY 2012-13 estimates. This increase is due to an anticipated 9 percent increase in healthcare costs associated with retirees.

FACILITIES AND PARKS MANAGEMENT – FIRING RANGE FUND

COMPANY: 512

Program Description: The Bexar County Firing Range Facility will serve Deputies and Officers from the Bexar County Sheriff’s, Constable’s, Fire Marshal’s, and Probation Offices. This multi-purpose, multi-yardage facility is designed to support existing and future firearm (handgun and shotgun) training requirements for day or night scenarios. The facility is also equipped with a roof to support training during inclement weather. Facilities and Parks Management is responsible for the operation of the facility. The Firing Range facility will be available for use by other law enforcement entities. Revenues collected from these entities will be deposited into this fund to pay the costs associated with the operations of this facility.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Budget
Personnel Services	\$0	\$113,980	\$51,069	\$115,872
Travel and Remunerations	0	1,500	750	1,000
Operational Costs	0	70,415	56,637	55,335
Supplies and Materials	0	7,700	2,069	7,700
Total	\$0	\$193,595	\$110,525	\$179,907

Program Justification and Analysis:

- Overall, the FY 2013-14 Adopted Budget for the Firing Range Fund increases significantly when compared to FY 2012-13 estimates, as the Firing Range transitions to a full year of operations.
- The Personnel Services group increases significantly when compared to FY 2012-13 estimates. Reduced expenditures occurred during FY 2012-13 because the Rangemaster position was filled in June 2013. Full funding is provided for authorized positions in FY 2013-14.
- The Travel and Remunerations group increases by 33 percent when compared to the FY 2012-13 estimates. Funding is for certifications and training for the Rangemaster as required by the TCLEOSE Firearms Instructor Proficiency Certification and National Rifle Association Range Safety Officer Certification. Funding is also provided for training maintenance personnel on the maintenance of electronic equipment related to the Firing Range.
- The Operational Costs group decreases by 2.3 percent when compared to FY 2012-13 estimates. Sufficient funding for building repairs and maintenance is appropriated for FY 2013-14 based on historical expenditures.

- The Supplies and Materials group increases significantly when compared to FY 2012-13 estimates. Sufficient funding is provided for all accounts including tools and hardware, office supplies, and safety supplies for the Division.
- There are no program changes for FY 2013-14.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Field Maintenance Worker	0	1	1
Rangemaster	0	1	1
<i>Total – Firing Range Fund</i>	0	2	2

- *One existing Maintenance Mechanic II position is funded 75 percent from the General Fund and 25 percent from the Firing Range Fund. This position can be found in the authorized positions list of the General Fund – Juvenile Institutions Maintenance Division.*

APPENDIX



Bulverde Road Project (Precinct 3)

Bulverde Road is a multi-phase project. Phases IV and V are currently under design and construction respectively, these projects will reconstruct Bulverde Road from Marshall Road to the intersection of Smithson Valley Road and Bulverde Road. The existing two lane road section will be expanded to a four lane section with four foot shoulders and left turn lanes where they are required. The project will remove a portion of Bulverde Road near Smithson Valley Road from the flood plain by construction of a bypass channel in Bexar County acquired right-of-way. Additional improvements provided by the project include three traffic signals along the corridor and the addition of a sidewalk from Marshall Road to Bulverde Oaks.

BEXAR COUNTY

STATEMENT OF FINANCIAL POLICIES

I. GENERAL

- 1.01 The County will operate on a fiscal year which begins on October 1 and ends on September 30.
- 1.02 The County will conduct its financial affairs in conformity with State and Federal laws. This Statement of Financial Policies shall be approved by Commissioners Court and reviewed on an annual basis as a part of the budget process.

II. ACCOUNTING, AUDITING, & FINANCIAL PLANNING

- 2.01 The Bexar County Auditor's Office maintains records on a basis consistent with accepted principles and standards for local government accounting, as determined by GASB and GFOA.
- 2.02 Regular monthly and annual financial reports are issued summarizing financial activity. The monthly financial reports are presented to Commissioners Court and are distributed to offices and departments.
- 2.03 A financial audit is performed annually by an independent public accounting firm, and an official opinion and annual financial report is published and issued.
- 2.04 Annually, Commissioners Court will accept the audited Comprehensive Annual Financial Report for the past fiscal year.
- 2.05 Full disclosure is provided in the annual financial and budget reports and bond representations.

III. BUDGETING

- 3.01 The County budgets resources on a fiscal year which begins October 1 and ends on the following September 30th.
- 3.02 Bexar County prepares and maintains a long range five year financial forecast which: a) develops a local, regional, state and national economic outlook and describes the potential impact on Bexar County; b) updates reserve and expenditure projections for the next five years; c) projects capital improvement requirements over the five-year period, including future operating costs associated with all projects; d) updates revenue and expenses for each year in the period; and e) describes the strategic issues that present the County with challenges and opportunities for the future and, in some cases, assesses their fiscal impact.

- 3.03 Budget manuals for annual preparation, which include forms and instructions as necessary, shall be distributed to County offices and departments no later than April 30 in each year. All offices and departments must return their proposals no later than June 15 in that year.
- 3.04 The proposed budget shall be prepared and distributed to all of the Commissioners Court members on or before August 30 of the preceding fiscal year.
- 3.05 The proposed budget shall be presented in the following format:
- a. Fund balance schedules;
 - b. Revenue estimates;
 - c. Operating and maintenance expenditures by office or department and major expense categories;
 - d. Capital projects' funding;
 - e. Debt service summarized by issues by fund.
- 3.06 The proposed budget shall also contain:
- a. Program summaries for each office and department;
 - b. Performance indicators that include workload, efficiency and effectiveness measures for each office and department;
 - c. Descriptions and detailed cost analysis of proposed program changes;
 - d. A discussion of capital projects proposed for funding;
 - e. A list of proposed authorized positions, by section where appropriate, for each office and department;
 - f. Any additional information, data, or analysis requested of management by the Commissioners Court.
- 3.07 The proposed budget submitted by August 30 shall be balanced.
- 3.08 The initial proposed budgeted revenues are provided by the County Auditor's Office no later than June 15. Revenue projections are revised by the County Auditor's Office by August 10 thereafter to reflect the certified tax roll data.
- 3.09 Commissioners Court shall adopt the tax rate and the budget by Court Order before September 23 to allow sufficient time to send out property tax statements to the citizens.
- 3.10 The Budget Division will prepare a report on the budget status and trends and submit it to Commissioners Court quarterly.

- 3.11 The County budgeting procedures attempt to identify distinct functions and activities performed by the County, and to allocate budget resources adequate to perform these functions and activities at a specified level of service. The budget process will be coordinated with the County wide strategic planning process and will reflect the goals and objectives developed through this process.
- 3.12 The County will continue to integrate performance measurement and productivity indicators with the budget process where appropriate. The County will use efficiency and effectiveness measures.
- 3.13 The County will continually strive to improve the budget development and monitoring process and will evaluate and utilize when appropriate innovative, alternative approaches to costing and budgeting.
- 3.14 Appropriations as approved by the Commissioners Court, are set upon the books of the County by the County Auditor.
- a. The following general categories are used to appropriate funds annually:
1. Personnel Services
 2. Travel and Remunerations
 3. Operational Costs
 4. Supplies and Materials
 5. Capital Expenditures
 6. Debt Retirement
 7. Contingencies
 8. Interfund Transfers

Detailed expenditures in each of these categories are maintained by the County Auditor.

- b. Annually, the budget will be developed for each office and department *at the division and/or section level* to better represent their organization structures. However, the budget document will appropriate funds at the office and department level and fiscal control shall occur at this level.
- c. Exceptions to this are budgets that are controlled at the division level and which are: the Sheriff's Office as Law Enforcement, Adult Detention, and Support Services; and the Juvenile Office as Detention, Probation, Family Support Services - Probation, Family Support Services-Domestic Relations Office (a separate fund); Parks and Facilities Management as Facilities Maintenance - Adult Detention, Facilities Maintenance - County Buildings, Facilities Maintenance - Juvenile Detention, Parks. Public Works as Road and Bridge Fund, Parking Facilities Fund and Fleet Maintenance Fund; Community Resources as Veterans Services, Community Programs, Direct Client Services, and Dispute Resolution (a separate fund); and Judicial Services and APDO, Pre-trial Services, and Criminal Investigation Laboratory, Medical Examiner's Office and Administration; Economic Development as Administration, Agricultural Extension Services, and SMWBE.

- d. Appropriations in the Capital Projects Funds are made on a project basis across multiple fiscal years rather than on a single fiscal year basis and are carried forward until the projects are completed.
 - e. Appropriations in the Grant Funds are made on a grant year basis by project rather than on a County fiscal year basis.
- 3.15 Except for capital project, grant and federal entitlement appropriations, or for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.
- 3.16 Commissioners Court shall approve all budget transfer in amounts over \$100,000. The County Manager/Budget Officer shall approve all budget transfers in amounts up to \$100,000.
- 3.17 For budget transfers taking funds from Appropriated Fund Balance, and for budget transfer amounts over the \$100,000, Commissioners Court approval is required
- 3.18 Under the more flexible, higher level of budgetary control in effect, offices and departments are accountable for not exceeding their annual budgetary appropriations.
- 3.19 Bexar County will, during the annual budget process, identify areas for performance reviews to judge the effectiveness and efficiencies of County services. Annually, the Commissioners Court will adopt a work plan for the performance reviews that will be completed during the fiscal year.
- 3.20 Cost/benefit studies will be conducted, where appropriate and applicable, on non-recurring expenditures, capital projects and operational alternatives.

IV. REVENUES AND TRANSFERS

- 4.01 Bexar County will maintain a diversified and stable revenue base to shelter it from short term fluctuations in any one revenue source by doing the following:
- a. Establishing user charges and fees as permitted by law at a level related to the cost of providing that service including indirect costs when appropriate;
 - b. Pursuing legislative change, where necessary, to permit increases in user charges and fees to allow the County to recover the full cost of services;
 - c. Aggressively collecting property tax revenues, including the filing of suit where appropriate and necessary, as authorized by the Texas Property Tax Code.
 - d. Aggressively collecting all other fines, fees and revenues due the County.
- 4.02 Bexar County will set as a goal minimizing its reliance on non-recurring sources of revenue including the use of prior year fund balances for recurring expenditures.

- 4.03 Bexar County will actively pursue intergovernmental grant funding to fund programs that have been identified as important to meet the County's mission, vision, goals and objectives.

V. RESERVES

- 5.01 The County will maintain an operating reserve for use in the event of unanticipated, extraordinary expenditures and/or the loss of a major revenue source. The operating reserve and specified contingencies shall be established at a minimum of one tenth operating expenditures for any year. These funds can only be appropriated by an affirmative vote of four of the five Commissioners Court members.

Therefore, it will be necessary for officials and department heads to review and control expenditures such that the rate of expenditure does not exceed the approved budget.

- 5.02 The County will maintain a reserve requirement of not less than 10 percent of annual Debt Service. The Debt Service reserve funds can only be appropriated by an affirmative vote of four of the five Commissioners Court members.
- 5.03 Insurance reserves are established at a level, which, together with purchased insurance policies, adequately cover the County and its officers against loss.

VI. PERSONNEL

- 6.01 At no time shall the number of regular employees on the payroll in each office or department exceed the total number of positions authorized by the Commissioners Court when approved as part of the annual budget or authorized by the County Manager outside of the annual budget process. All personnel actions shall at all times be in strict conformance with applicable federal, state, and County policies.
- 6.02 Compensation for overtime worked will be given in the form of compensatory time. No overtime compensation shall be paid unless Commissioners Court specifically approves an exception and authorizes payment in advance. All employees, regardless of the source of funding for the position, accrue compensatory time at the rate of one hour for every hour for exempt employees and at the rate of one and one half hour for every hour actually worked over 40 in a regular work week for non-exempt employees.
- 6.03 Deletions and/or downgrades of positions may occur at any time during the fiscal year at the department head or official's request or if a review of workload statistics indicates that a reduction in force is practical in an office or department. All funds appropriated for such deleted positions will be returned to the appropriate fund in the Contingencies - Undesignated Funds account.
- 6.04 Additions, position reclassifications, reorganizations, etc., are prepared by the requesting office or department and reviewed by Budget and Grants Department. The Budget and Grants Department will work with the initiating office or department to bring the proposal for Commissioners Court consideration or to the County Manager if the request is made outside of the County's annual budget process.

- 6.05 The County Manager has the authority to add, delete, hire, fire, discipline, demote, promote, compensate, direct, and supervise all functions and staff that report to the County Manager.
- 6.06 The Court may institute a freeze during the fiscal year on hiring, promotions, transfers, and capital equipment purchases. Such action will not be used arbitrarily and will allow for exceptions in appropriate areas to comply with emergency needs such as natural disasters and/or loss of major revenue sources.
- 6.07 Commissioners Court shall approve all authorized positions and changes to them (this does not include actions affecting the actual employees holding these positions) as part of the annual budget process. The County Manager has the authority to review and, if appropriate, approve all authorized positions, including adding and deleting positions, and changes to them, including reclassifications and compensation changes, if a request is made outside of the annual budget process by a County office or department.
- 6.08 Offices and departments may hire temporary help if:
- a. Funds are available in the Salary, Temporary Help line item in the office or department's adopted budget appropriations (organization level one); or
 - b. The adopted budget authorizes a temporary position(s).
- In all other cases, Commissioners Court shall approve hiring temporary help.
- 6.09 The County maintains written Personnel Rules adopted by Commissioners Court and available from the Human Resources Department.

VII. PURCHASING & FIXED ASSETS

- 7.01 All capital expenditure purchases will be initiated prior to August 15 each fiscal year; all non-capital expenditure purchases will be initiated prior to September 10 each fiscal year. Exceptions can occur at the Purchasing Agent's and County Auditor's discretion. Capital projects and grant funded purchases are exempt from these deadlines.
- a. Prior to adoption of the annual budget, the Purchasing Office will annually provide a list of purchases that are not anticipated to be delivered until the next fiscal year. The list of capital expenditures should be completed by August 31 or as soon as possible thereafter and non-capital expenditures by September 15 or as soon as possible thereafter.
- 7.02 All purchases of fixed assets with a value of \$5,000 or more will be placed on the County inventory.
- 7.03 Each County office and department will protect the County's investment in capital assets by performing and reporting to the County Purchasing Agent and County Auditor a complete inventory at least once annually.

- 7.04 Capital expenditures for projects are budgeted by project and must be spent accordingly. Any request for unbudgeted capital projects throughout the fiscal year must be submitted to the Budget and Financial Services Division and approved by Commissioners Court.
- 7.05 Where possible, items in good, safe, useable condition placed in surplus will be used:
- a. To supplement expenditure for new budgeted capital purchases;
 - b. To supplement expenditure for replacement/budgeted capital purchases;
 - c. To supply needed unbudgeted new and replacement equipment.
- The Purchasing Agent transfers surplus supplies, materials and equipment.
- 7.06 Offices and departments will make every effort to use furniture refurbished through the Sheriff's Office Jail Industries Program.
- 7.07 Prior to submission of the requisition, the executive in charge of the Information Services Division shall approve all purchases of information and communication technology including but not limited to: all mainframe and microcomputer software; all mainframe hardware and peripherals; all microcomputer hardware and peripherals; all telecommunications and data systems hardware and software.

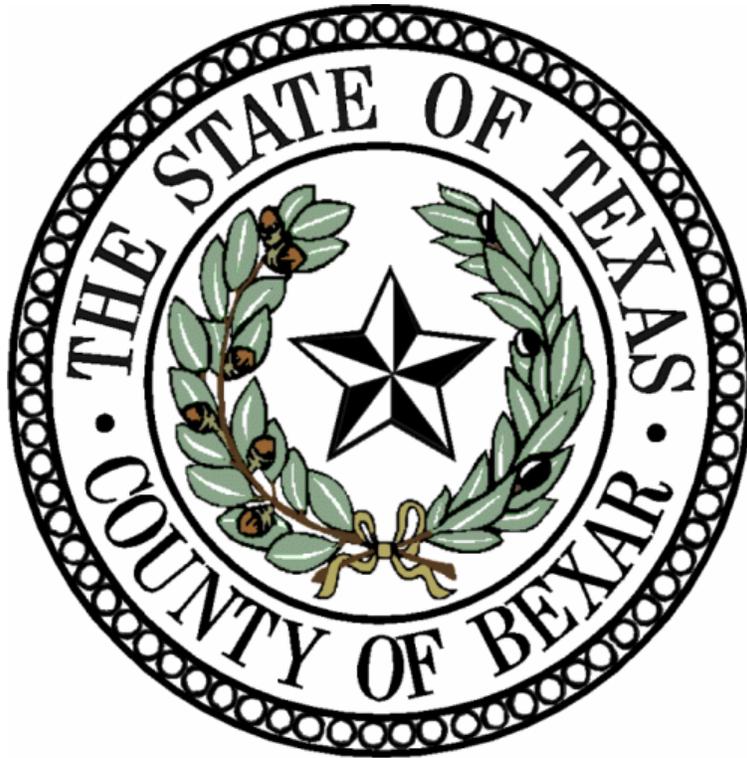
VIII. DEBT MANAGEMENT

- 8.01 The County maintains a written Debt Management Policy adopted by Commissioners Court and include in the Administrative Policies book.

IX. INVESTMENT AND CASH MANAGEMENT

- 9.01 The County maintains a written Investment Policy adopted by Commissioners Court and included in the Administrative Policies book.

BEXAR COUNTY



FINANCIAL AND MANAGEMENT SERVICES

DEBT MANAGEMENT POLICY

Table of Contents

Section	Title	Page
1.	Purpose and Objectives	2
2.	Scope.....	3
3.	Roles and Responsibilities	3
4.	Reporting	5
5.	Organizations Affected.....	5
6.	Use of Debt Instruments.....	6
7.	Structure and Type of Debt	6
8.	Debt Limits	7
9.	Method of Sale.....	8
10.	Reimbursement Resolution	8
11.	Refunding of Debt.....	9
12.	Variable Rate Exposure	9
13.	Interest Rate Swap Agreement.....	10
14.	Continuing Disclosure	11
15.	Material Events	11
16.	Investment of Debt Proceeds	11
17.	Arbitrage.....	12
18.	Capital Reporting System	12
19.	Definitions.....	13



BEXAR COUNTY ADMINISTRATIVE POLICY AND PROCEDURES MANUAL

ADMINISTRATIVE POLICY NUMBER: 03.12

TITLE: DEBT MANAGEMENT POLICY

PREPARED BY: Commissioners Court

ADOPTED DATE: August 14, 2007

REFERENCE: N/A

EFFECTIVE DATE: August 14, 2007

REVISED DATE: N/A

Section 1

PURPOSE AND OBJECTIVES

1.1 Purpose

The purpose of this policy is to provide guidance regarding the issuance, management, continuing evaluation and reporting on all debt obligations issued by Bexar County, Texas (the “County”). The Bexar County Commissioners Court recognizes there are no absolute rules or easy formulas that can substitute for a thorough review of all information affecting the County’s debt position. Debt decisions should be the result of deliberative consideration of all factors involved. This policy is intended to augment the deliberation process by addressing the methods, procedures and practices to be utilized to ensure effective and judicious fiscal management of County funds.

The terms of this Debt Management Policy (the “Policy”) are intended to comply with all Texas and Federal Law governing debt, including, but not limited to, Texas law, Internal Revenue Service rules and regulations, United States Securities and Exchange Commission “(SEC)” regulations, Municipal Securities Rulemaking Board “(MSRB)” regulations, court rulings, and existing County debt covenants.

1.2 Objectives

Debt Management shall be conducted with the primary objectives of:

- * Maintaining and improve the County’s existing credit rating;
- * Maintaining access to capital; and
- * Minimizing borrowing costs

Section 2

SCOPE

2.1 This Policy shall govern debt obligations issued by the County that finance the construction or acquisition of infrastructure and other assets or to refinance existing debt. The County may also desire to issue debt obligations on behalf of external agencies, non profit corporations, or other authorities for the purpose of construction or acquisition of infrastructure or other assets that further the goals and objectives of County government. In that case, the County shall take reasonable steps to confirm the financial feasibility of the project and the financing solvency of any necessary borrower; and shall take all reasonable precautions to ensure the public purpose and financial viability of such transactions. This policy does not apply to the County’s Capital Lease Program.

Section 3

ROLES AND RESPONSIBILITIES

3.1 As provided by the Texas Local Government Code, each member of Commissioners Court has a fiduciary responsibility in the management of the County’s indebtedness. All debt programs are to be made in accordance with applicable Texas and federal regulations. The Commissioners Court will approve all County indebtedness.

3.2 The Executive Director of Planning and Resource Management has the primary responsibility for making debt-financing recommendations to the Commissioners Court.

3.3 The Executive Director of Planning and Resource Management, or their designee, will coordinate all activities necessary to issue debt, including, but not limited to:

- Review of resolutions provided by bond counsel;
- Review of offering memoranda provided by financial advisors; and
- Review of all related financial analyses.

ROLES AND RESPONSIBILITIES (Continued)

- 3.4 The Executive Director of Planning and Resource Management, or their designee, will report annually to the Commissioners Court:
- a. A projected list of expected capital needs for the year;
 - b. An annual debt issuance schedule for capital projects;
 - c. An updated five-year capital improvement plan as part of the budget;
 - d. Certification that the County is current on all debt service payments; and
 - e. Disclosure of any bond covenant violations or defaults over the past year.
- 3.5 The Executive Director of Planning and Resource Management, or his designee, will implement and oversee the Capital Reporting System for County offices and departments pursuant to Section 17 of this policy.
- 3.6 The Executive Director of Planning and Resource Management, or his designee, will recommend to the Commissioners Court a financing team consisting of bond counsel, financial advisors, and underwriters.
- 3.7 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.
- 3.8 The Office of the County Auditor is responsible for assuring that all debt service payments are made in a timely manner to the appropriate paying agents.
- 3.9 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c-12.
- 3.10 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f)(2) of the Internal Revenue code. These annual estimates are for informational and internal reporting purposes only.
- 3.11 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage.
- 3.12 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy.

Section 4

REPORTING

- 4.1 The Executive Director of Planning and Resource Management, or his designee, will report annually to the Commissioners Court:
- a. A projected list of expected capital needs for the year;
 - b. An annual debt issuance schedule for capital projects;
 - c. An updated five-year capital improvement plan as part of the budget;
 - d. Certification that the County is current on all debt service payments; and
 - e. Disclosure of any bond covenant violations or defaults over the past year.
- 4.2 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.
- 4.3 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c-12.
- 4.4 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f)(2) of the Internal Revenue code. These annual estimates are for informational and internal reporting purposes only.
- 4.5 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage
- 4.6 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy.

Section 5

ORGANIZATIONS AFFECTED

- 5.1 All County offices and departments must comply with the guidelines and procedures set forth in this Policy.

Section 6

USE OF DEBT INSTRUMENTS

- 6.1 Debt financing will not generally be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The County will use debt financing for one-time capital improvement projects including appropriate operating expenditures required to implement the projects under the following circumstances:
- a. The project must be approved by Commissioners Court;
 - b. The project's useful life will be equal to or exceed the term of the financing;
 - c. The equipment has an expected useful life of at least the term of financing;
 - d. There are revenues sufficient to service the debt, whether from future property taxes, user fees, or other specified and reserved resources; or
 - e. Compliance with the appropriate provisions of Texas Law and the Internal Revenue Code of 1986, as amended.
- 6.2 Operating expenditures required to implement capital improvement projects will be funded using debt financing in accordance with Chapter 1201, as amended Texas Government Code and Chapter 1431, as amended Texas Government Code.

Section 7

STRUCTURE AND TYPE OF DEBT

- 7.1 Debt service will be structured to match projected cash flows and minimize the impact on future property tax levies.
- 7.2 The term of the debt issuance should equal the lesser of the useful life of the asset being financed or the maximum of 40 years in accordance with Chapter 1201, as amended Texas Government Code.
- 7.3 The types of debt instruments to be issued by the County include:
- a. General Obligation Bonds;
 - b. Certificates of Obligation;
 - c. Revenue Bonds
 - d. Refunding Bonds;
 - e. Commercial Paper;
 - f. Tax Anticipation Notes; and
 - g. Any other debt instrument authorized for issuance by a County in accordance with the Texas Government Code or other applicable law

STRUCTURE AND TYPE OF DEBT (Continued)

- 7.4 Individual revenue streams considered for proposed debt service should meet a minimum debt service coverage ratio test of 1.10 along with any appropriate revenue or contingency funds. Debt coverage is defined as total revenue divided by total debt service.

Section 8

DEBT LIMITS

- 8.1 The County will not exceed the debt issuance limits described in Article 3, Section 52 of the Texas Constitution and Chapter 1301 of the Texas Government Code.
- 8.2 The County shall use economic ratios as a tool to assist in providing an objective analytical approach to determine debt capacity for new projects. These ratios may include:
- a. Debt per capita;
 - b. Debt as a percent of statutory debt limit;
 - c. Debt as a percent of appraised valuation;
 - d. Debt service payments as a percent of governmental expenditures; or
 - e. Level of overlapping net debt of all local taxing jurisdictions.
- 8.3 The County will maintain a debt service fund balance of at least 10 percent of the annual debt service requirement for the fiscal year; provided; however, that this requirement shall comply with the provisions of the Internal Revenue Code of 1986, as amended.

Section 9

METHOD OF SALE

- 9.1 The County may use competitive sales, negotiated sales, or private placements. When considering the method of sale, the County will take into consideration:
- a. Financial conditions;
 - b. Market conditions;
 - c. Transaction-specific conditions;
 - d. County-related conditions; and
 - e. Risks associated with each method.
- 9.2 Competitive sales are the preferred method under the following circumstances:
- a. A general obligation pledge or annual appropriation of general revenue;
 - b. Simple structure and financial analysis;
 - c. Stable financial market; and

d. Moderate par amount.

9.3 Negotiated sales are the preferred method under the following circumstances:

- a. Complex transactions that require extensive financial modeling, credit analysis, pre-marketing efforts, or that are interest rate sensitive; and
- b. Volatile financial markets.

9.4 Private Placement is the preferred method under the following circumstances:

- a. Small issue size;
- b. Questionable security for the issue; and
- c. Overall cost savings to the County.

Section 10

REIMBURSEMENT RESOLUTION

10.1 As provided in the Texas Government Code, Section 1201.042, as amended, Department of the Treasury Regulation, Section 1.150-2 of the Internal Revenue Code of 1986 as amended, Commissioners Court may decide that it is in the County's best interest to pass a reimbursement resolution prior to the formal issuance of debt. The purpose of the resolution would be to announce the intent to reimburse itself for expenditures related to capital programs for which debt will be issued and the General Fund could then be reimbursed once the debt is sold. The County will intend to reimburse itself within 18 months from the later of date of the original expenditure or the date the property financed is placed into service (but in no event more than 3 years after the original expenditure is paid).

Section 11

REFUNDING OF DEBT

11.1 The County may elect to refund existing debt for reasons including, but not limited to, the following:

- a. To achieve Net Present Value (NPV) savings generally of at least 3 percent;
- b. To update bond covenants on outstanding debt which impair efficient operations or prohibit necessary or desirable activities;
- c. To restructure the debt service schedules associated with outstanding bond issues;
or
- d. To alter bond characteristics such as call provisions or payment dates.

REFUNDING OF DEBT (Continued)

11.2 If a refunding is undertaken, the County will evaluate:

- a. Issuance costs that will be incurred;
- b. Interest rate at which the refunding bonds can be issued;
- c. Maturity dates of the refunded bonds;
- d. Call date (if any) on the refunded bonds; and
- e. Call premium (if any) on the refunded bonds

Section 12

VARIABLE RATE EXPOSURE

- 12.1 The County may use variable rate debt (including commercial paper) to lower the cost of borrowing and provide a hedge against interest rate risk.
- 12.2 The County should establish a target of not to exceed 20 percent of its total outstanding debt in a variable rate mode.
- 12.3 Variable rate debt should be converted to fixed rate debt as necessary to maintain the 20 percent target, to meet the particular needs of a financing program, or to lock in low long term fixed interest rates.
- 12.4 When issuing variable rate debt, the County will have appropriate contingency plans in place, such as reserves or hedging instruments, to mitigate the risk associated with rising interest rate environments.

Section 13

INTEREST RATE SWAP AGREEMENTS

- 13.1 The County will consider the use of interest rate swap agreements on a case-by-case basis and consistent with Texas law and financial prudence.
- 13.2 Interest rate swap agreements may be used for the following purposes:
 - a. To achieve significant savings as compared to other, non-derivative type products available in the bond market;
 - b. To prudently hedge risk in the context of a particular financing or the overall asset/liability management of the County;
 - c. To incur variable rate exposure within prudent financial guidelines;
 - d. To achieve more flexibility in meeting overall financial objectives than available in conventional markets; or
 - e. To accomplish a financial objective not otherwise obtainable using traditional financing methods.

- 13.3 The County will not enter into an interest rate swap agreement without advice of an independent advisor and bond counsel.
- 13.4 The County may enter into an interest rate swap agreement if the counterparty has at least two long term unsecured credit ratings of at least equal to the County's long term general obligation rating from Fitch Ratings, Moody's Investors Service or Standard & Poor's Ratings Services and the party has demonstrated experience in successfully executing interest rate swap agreements.
- 13.5 The County will select counterparties utilizing one of the Methods of Sale as outlined in Section 9 of this policy.
- 13.6 Before entering into an interest rate swap agreement, the County shall evaluate all the risks inherent in the transaction including counterparty risk, termination risk, rollover risk, basis risk, tax event risk, credit risk and amortization risk. Evaluation of risk will also include the following considerations:
- a. Uncertainty with respect to the County's future debt obligations;
 - b. Effect on the County's credit quality;
 - c. Cumulative exposure to all risk factors identified;
 - d. Difficulty and costs associated with terminations; and
 - e. Limitations on the ability to refund the swap's underlying bonds.
- 13.7 The County will monitor interest rate swap agreements on a quarterly basis to ensure compliance with corresponding swap documentation.

Section 14

CONTINUING DISCLOSURE

- 14.1 The County will periodically review the requirements of the Municipal Securities Rulemaking Board (MSRB) and the recommendations of the Government Finance Officers Association (GFOA), including the GFOA recommendation that financial statements be prepared and presented according to generally accepted accounting principles.
- 14.2 The County will remain in compliance with SEC Rule 15c2-12 by filing its annual financial statements and other financial and operating data for the benefit of its bondholders within six months after the end of each fiscal year.

Section 15

MATERIAL EVENTS

- 15.1 Material Events are defined as those events, which are considered likely to reflect on the credit supporting the securities.
- 15.2 The County will issue a material event notice in accordance with the provisions of SEC Rule 15c2-12.
- 15.3 The events Bexar County will consider material are:
- a. Principal and interest payment delinquencies;
 - b. Non-payment related defaults;
 - c. Unscheduled draw on debt service reserves reflecting financial difficulties;
 - d. Unscheduled draw on credit enhancements;
 - e. Substitution of credit or liquidity providers, or their failure to perform;
 - f. Adverse tax opinions or events affecting the tax-exempt status of the security;
 - g. Modification to rights of the security holders;
 - h. Bond calls;
 - i. Defeasances;
 - j. Release substitution, or sale of property securing repayment of the securities;
 - k. Rating changes; and
 - l. Any change in the County's fiscal year

Section 16

INVESTMENT OF DEBT PROCEEDS

- 16.1 Debt proceeds will be invested in accordance with the County's Investment Policy #3.10 or as otherwise permitted in the order or resolution authorizing the issuance of the debt.
- 16.2 Interest earned on proceeds from bonds, certificates of obligation, commercial or other short-term or long-term debt proceeds (excluding capital lease proceeds) is allocated to the Debt Service Fund.
- 16.3 Interest earned on proceeds from bonds, certificates of obligations, or other short-term or long-term debt proceeds (excluding capital lease proceeds) allocated to the Debt Service Fund shall be used solely to pay current and future debt service payments, as well as all related issuance cost.

Section 17

ARBITRAGE

17.1 The County will follow a policy of full compliance with all arbitrage rebate requirements of the Internal Revenue Code of 1986, as amended and its adopted rules and regulations, and will perform (via contract consultant) arbitrage calculations for each debt issue subject to rebate on an annual basis. All necessary rebates liability will be filed and paid when due.

Section 18

CAPITAL PROJECT REPORTING SYSTEM

18.1 The Capital Reporting System is an internal reporting system used to track actual cash needs for capital improvement projects to be debt financed by requiring offices and departments administering a capital project to detail the different phases of the project, a timeline for each phase, and cost per phase pursuant to 17.3 and 17.4 of this section.

18.2 As set forth in Section 3 of this policy, the Executive Director of Planning and Resource Management is responsible for making debt-financing recommendations to the Commissioners Court. In order to ensure sufficient cash flow is available to meet capital improvement project cash requirements, an annual debt issuance schedule is required. The Capital Reporting System will provide the basis for the annual debt issuance schedule.

18.3 Upon approval of a new debt-financed project during the annual budget process, each office or department will complete the Initial Project Outline form (Appendix A). This form will be submitted to Planning and Resource Management not later than October 15th in any given fiscal year.

18.4 In order to update the annual debt issuance schedule, each office or department administering a project funded through debt financing will submit a Quarterly Project Report (Appendix B). The report will be submitted to Planning and Resource Management not later than the 15th day following the end of each quarter of the County's fiscal year.

Section 19

DEFINITIONS

19.1 Definitions:

- a. Arbitrage – Arbitrage is the profit that results from investing tax-exempt proceeds in higher-yielding taxable securities. In general, Internal Revenue Service (IRS) Regulations require that positive arbitrage earnings be rebated back to the government.
- b. Bond Indenture – The contract that sets forth the promises of a bond issuer and the rights of investors in the bond.
- c. Bond Covenant – A clause in a bond indenture that either requires or forbids some act by, and the issuer is obligated to comply with the covenant by virtue of issuing its bonds.
- d. Call Dates – The date, prior to maturity, on which a callable bond may be redeemed.
- e. Call Premium – The price, as established in the bond covenant, at which bonds will be redeemed.
- f. Certificate of Obligation – The Certificate of Act of 1971 (as amended) permits a County to issue certificates of obligations for the purpose of paying contractual obligations incurred in the construction of public works and the purchase of materials, supplies, equipment, buildings, professional services and real property. Certificates of obligation are normally secured by ad valorem tax revenue and there is no requirement for voter approval.
- g. Call Provisions – A clause in a bond contract granting the issuer the right to buy back all or part of an issue prior to the maturity date.
- h. Capital Lease – A contract for the purchase of capital equipment through installment payments.
- i. Commercial Paper – Short-term, unsecured promissory notes usually backed by a line of credit with a bank. Maturities do not exceed 270 days.
- j. Competitive Sales – A sale whereby the issuer determines the bond structure and solicits bids. The bonds are then awarded to the underwriting firm that submits the lowest interest costs for the debt.
- k. Continuing Disclosure – The principal that accurate and complete information material to the transaction, which potential investors would be likely to consider

material in making investment decisions with respect to the securities, be made available on an ongoing basis.

- l. General Obligation – Bonds backed by the annual levy of an ad valorem tax as necessary, within the limits prescribed by law (if any), to pay off the bonds. Bonds are issued upon approval by the public in an election.
- m. Interest Rate Management Agreement – An agreement entered into in connection with the issuance of debt by an issuer or in connection with debt already outstanding, with a counterparty to provide for an exchange of payments based upon fixed and/or variable interest rates.
- n. Issuance Costs – The expenses associated with the sale of new securities, including such items as underwriter’s spread, printing, legal fees and rating costs.
- o. Negotiated Sales – A sale whereby the issuer selects an underwriter in advance so that the underwriter can assist with determining the appropriate structure of the bonds.
- p. Private Placement – A sale whereby the issuer sells the bonds directly to an institutional investor.
- q. Refunding Bonds – Bonds issued to retire a bond already outstanding that may be sold for cash and outstanding bonds redeemed with cash or exchanged with holders of outstanding bonds.
- r. Revenue Bonds – Bonds issued where the money raised to pay off the bonds comes from a non-tax revenue source or a special/specific enterprise fund.
- s. Tax Anticipation Notes – Short-term notes issued in anticipation of collections of taxes. Short-term notes issued by the county to finance current operations, with repayment from anticipated tax receipts. Also called tax anticipation warrant. These notes are issued at a discount, and must have a maturity of thirteen months or less, and mature either at a specific future date or when property and other taxes are collected. Tax anticipation notes hold first claim on tax receipts when collected.
- t. Variable Rate Debt – Bonds with interest rates that fluctuate based upon an index or pricing procedure. These bonds often offer lower interest rates and have short maturities.

Bexar County Capital Improvement Program

FY 2006-07

Quarterly Project Report

Approved Project:	
Funding Codes (Fund/Agency/Org):	
Approved Budget:	
Sponsoring Office/Department:	
Project Liaison: Name	
Title	
Office Location	
Phone Number	

Current Project Timeline by Phase and Budget:			
Phase	Start Date/ Date	Completion	Estimated Cost
			Approved Budget

If the project timeline and/or budget has changed since last quarter, please explain:

Attach contracts approved for this project since last quarterly project report

Office/Department Approval:

 Authorized Signature Date

GLOSSARY OF TERMS

Account: An individual 5 digit code in the County's financial system which corresponds to a line-item in any given appropriation. It is the most detailed unit in the accounting string. For example, in the appropriation Personnel Service, account 50200 is the defined line-item for Social Security expenditures.

Accounting System: The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

Accounting Unit: A four digit code in the County's financial system which corresponds to a given division within a department or office.

Accrual: Accrual accounting/budgeting refers to a method of accounting/budgeting in which revenues are recorded when earned and outlays are recorded when goods are received or services are performed, even though the actual receipts and disbursements of cash may occur, in whole or in part, in a different fiscal period.

Activity: (1) A specific unit of work or service. (2) A county financial system code designating funding for a capital project or grant.

APDO: Appellate Public Defender's Office.

Appropriated Fund Balance: The excess of an entity's revenues over its appropriations for a specific period of time that is appropriated as part of the adopted budget. This fund balance is available for emergencies or unforeseen expenditures.

Appropriation: An authorization made by the Commissioners Court, which allows officials to incur obligations and make expenditures of governmental resources. An appropriation is typically granted for periods of one year and specified for fixed amounts.

Assessed Valuation: An estimated value placed upon real and personal property by the appraisal district as the basis for levying property taxes.

Assets: Property owned by the County, which has monetary value.

Audit: A systematic examination of resource utilization. The audit is a test of management's internal accounting controls and is intended to verify financial positions and the legality of transactions; to identify improvements in accounting systems and accuracy and consistency of transactions; and to certify the stewardship of officials responsible for governmental funds.

Authorized Positions: All positions authorized by Commissioners Court for each office and department. This includes both full-time and part time positions. The numbers shown under authorized positions for FY 2013-14 represent the full time equivalents.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

Balanced Budget: A budget in which planned expenditures on goods, services, and debt income is equal to income from taxation and other governmental receipts.

Base Line Budget: Ongoing expenses for personnel, contractual services, supplies, and equipment required to maintain service levels previously authorized by the Commissioners Court.

BiblioTech: Bexar County's own public digital library, the first of its kind nationwide.

Bond: Bonds are used as long-term debt instruments to pay for capital expenditures. A bond is a written promise to pay a specified sum of money (principal) at a specified future date (maturity date), as well as periodic interest paid at a specified percentage of the principal (interest rate).

Bond Rating: The credit-worthiness of a government as evaluated by independent agencies.

Budget (Operating): A financial operation plan consisting of proposed estimated expenditures for a fiscal year and an estimate of proposed revenues. The term is also used to identify the officially approved expenditure levels under which the County and its offices and departments operate.

Budget Calendar: The schedule of key or target dates that the County follows in the preparation and adoption of the budget.

Budget Document: The instrument used by the Budget Officer to present a comprehensive financial program to the Commissioners Court.

Budget Message: The general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience and presents recommendations made by the Budget Officer.

Capital Assets (Fixed Assets): Assets of significant value that have a useful life of several years.

Capital Budget: A plan of proposed capital expenditures and the means of financing the proposals. The capital budget is established as part of the County's budget, which includes both operating and capital expenditures. The capital budget is based on a Capital Improvement Program.

Capital Expenditures: An expenditure group used to fund capital outlay purchases such as furniture, computers, vehicles and kitchen and laundry equipment. Purchases made from the capital expenditures group become fixed assets of the County.

Capital Improvement Program: A multi-year plan for capital expenditures, which sets forth each proposed capital project, identifies the expected beginning and ending date for each project, the amount to be expended each year, and the method of financing each capital project.

Capital Improvements Project Activity: A Capital Improvements Project Activity is one of the following groups of actions usually undertaken in a capital improvements project: planning and engineering, right-of-way acquisition, utility relocation, construction, and other costs for initial capital equipment.

Capital Outlays: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, furniture, and equipment.

Carry Forward Balance: The amount of excess revenues over expenditures within the same fund that are transferred from one fiscal year to the next.

Cash Management: The management of cash necessary to fund government services while investing temporary cash excesses to earn interest revenue. Cash management refers to the activities of forecasting the inflows and the outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds to achieve the highest interest and return available for temporary cash balances.

CDBG: Community Development Block Grant.

CEAP: Comprehensive Energy Assistance Program.

Certificate of Deposit: A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period at a specified rate of interest.

Charge Back System: A system designed for expenditures to be expensed to the individual offices and departments. This will help to appropriately charge the expenditures to the offices and departments.

Commodities: Items of expenditure which, after use, are consumed or show a material change in their physical condition. Commodities are generally of limited value and are characterized by rapid depreciation (i.e. office supplies, motor fuel, etc.).

Community Infrastructure and Economic Development: Pursuant to the Texas Constitution Article III, § 52-a and Chapter 380 of the Texas Local Government Code, a Municipality is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Using this Code, the City of San Antonio (COSA) created a program for the purpose of making loans and grants available for economic development projects meeting certain criteria.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Contractual Services: Services the County receives from an internal service fund or an outside entity.

Current Taxes: Taxes that are levied and due within one year.

Debt Service: The obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that are unpaid after the due date, in which a penalty is assessed for non-payment.

Department: A major administrative division of the County that reports to Commissioners Court and provides management responsibility for a group of related functions.

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, physical elements, inadequacy, or obsolescence. Depreciation is also the portion of the cost of a capital asset which is charged as an expense during a particular accounting period.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue on the same tax base in the next fiscal year as in the current fiscal year.

Encumbrances: Obligations in the form of purchase orders, contracts, or salary commitments that are reserved in specified appropriations. Encumbrances cease to exist when paid or when an actual liability is established.

Enterprise Fund: A fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods through fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimate: The estimated actual expenditures and revenues for the fiscal year prior to the budget fiscal year. Used to determine the Carry Forward Balance.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance and workers compensation premiums. An office or department can over run an individual line item as long as the expenditure group budget amount is not exceeded.

Expenditures: The cost of goods and services rendered.

Fiscal Year: The time period designated by the County signifying the beginning and ending periods for recording financial transactions. Bexar County has designated October 1 to September 30 as its fiscal year.

Frozen Position: A position that is not filled and cannot be filled without approval of Commissioners Court and the Budget Department.

Full Faith and Credit: A pledge of the County's taxing power to repay debt obligations.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts, identifiable revenue sources and expenditures. Funds are segregated for the purpose of completing specific activities or attaining certain objectives.

Fund Balance: The excess of an entity's revenues over expenditures and encumbrances over a specific period of time.

Governmental Accounting Standards Board (GASB): The current source of generally accepted accounting principles used by State and Local governments in the United States of America. GASB is a private, non-governmental organization.

General Fund: The largest fund within the County. The General Fund accounts for most of the financial resources of the government that may be used for any lawful purpose.

General Obligation Bond: General Obligation Bonds must be authorized by public referenda. Bonds become General Obligation Bonds when the County pledges its full faith and credit to the repayment of the issued bonds.

HOME: Home Investment Partnership Act.

HOPWA: Housing Opportunities for Persons with AIDS

Interfund Transactions: The expenditure group used to account for transfers between funds. This group also includes cash matches budgeted for both anticipated and awarded grants.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Grant: A contribution of assets by one governmental unit to another. In most cases the grants are made to local governments from the State and/or Federal Governments. Intergovernmental grants are usually made for specified purposes.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Bexar County, intergovernmental revenue is received from the City of San Antonio, the State of Texas, the Federal Government, and other indirect sources.

Internal Service Fund: Funds utilized to account for the financing of goods or services provided by one department or office to other departments or offices within a government.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments received.

Liability: Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. A liability does not include encumbrances.

Long-Term Debt: Debt with maturity of more than one year after the date of issuance.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Office: A major administrative division of the County headed by an elected or appointed official that assumes overall management responsibility for the operation of a group of related functions.

OPEB: Other Post-Employment Benefits.

Operating Funds: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and "pay-as-you-go" capital projects.

Operational Costs: The expenditure group that includes all payments for services, including those provided through County internal service funds. Examples of expenses included in this group are: postage, utilities, medical and legal services, architectural and engineering services, printing, microfilming, vehicle and radio repair and maintenance and contributions to other agencies.

Performance Indicators: Specific quantitative measures of work performed within an activity or program (i.e. total number of investigations conducted by the Sheriff's Office). Types of performance indicators include workload, efficiency (output) and effectiveness (outcome) indicators.

Personnel Services: An expenditure group that includes all personnel related costs such as salaries, social security and Medicare, retirement, group health insurance, group life insurance and workers compensation premiums.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Change: Requests submitted by offices and departments during the budget preparation process to change a level of service or method of operation. Generally, these requests are for additional resources, including personnel, but may take the form of program reductions or eliminations.

Proprietary Funds: accounts for government activities that are similar to the commercial sector, such as a water utility or transportation system.

Reconciliation: A detailed summary of increases and decreases in departmental expenditures from one budget year to another.

Reserve: An account used to indicate that part of a fund's assets is legally reserved for a specific purpose.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue: The funds collected by a government.

Revenue Bonds: Government-issued bonds which do not pledge the full faith and credit of the jurisdiction and must therefore rely on operating revenues other than property taxes to repay the debt.

Revenue Estimate: A formal estimate of the amount of revenue that will be earned from a specific revenue source for some future period.

Risk Management: An organized attempt to protect a government's assets against accidental loss.

RFP: Request for Proposals

Shortfall: The excess of expenditures over revenues during a single accounting period.

Supplies and Materials: The expenditure group that includes all payments for commodities. Examples of line items in this group include office supplies, small tools, ammunition, software, fuel and oil, clothing and bedding and uniforms.

Tax Levy: The total amount raised by general property taxes for operating and debt service purposes.

Tax Rate : The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a county may levy a tax. The limit may apply to taxes raised for a particular purpose or for a general purpose.

Technology Fund: The appropriations from the technology improvements fee line item (included in the individual offices and departments charge back system), where the actual purchases and expenses associated with technology projects will occur.

TCDRS: Texas County and District Retirement System

TDHCA: Texas Department of Housing and Community Affairs.

Third Party Administration: An organization that processes insurance claims or certain aspects of employee benefits plans for a separate entity.

TFID: Texas Task Force on Indigent Defense.

Travel and Remunerations: An expenditure group that includes travel, professional training, payments to staff for extradition services, payment of wages to election workers, and stipends paid to jurors.

Unit Cost: The cost required to produce a specific product or unit of service.

User Charges (Fees): The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Yield: The rate earned on an investment based on the price paid for the investment.

CHANGE ORDER

Change Order FY 2013-14

Approval of the FY 2013-14 Proposed Budget

Commissioners Court approves the FY 2013-14 Proposed Budget as filed with the County Clerk and the amendments recommended by the Budget Department included in the September 10, 2013 Memorandum “Recommended Changes to the FY 2013-14 Proposed Budget” (Attachment 1), as well as approving Attachments 2 through 14 for inclusion in the FY 2013-14 Adopted Budget.

Authorized Positions

The positions listed for each office and department in the FY 2013-14 Proposed Budget, as revised in Attachments 1 through 14 and Adopted by Commissioners Court, are the authorized positions for FY 2013-14. Deletions of any non-collective bargaining agreement positions that are filled by an incumbent as of September 30, 2013 in the FY 2013-14 Adopted Budget will be eliminated effective October 31, 2013, unless otherwise specified, to allow for a smooth transition of affected employees. New positions are effective October 1, 2013 unless otherwise specified.

The following funds have positions budgeted: General Fund (100), Courthouse Security Fund (203), Parking Facilities Fund (206), Public Works – County Road and Bridge Fund (207), Flood Control Operations Fund (208), Storm Water Mitigation Fund (209), Law Library Fund (210), Drug Court Fund (211), Fire Code Fund (212), Juvenile Case Manager Fund (213), Dispute Resolution Fund (214), Domestic Relations Office Fund (215), Justice of the Peace – Technology Fund (300), Self-Insured – Health and Life Fund (501), Self-Insured – Workers Comp Fund (502), Fleet Maintenance Fund (504), Records Management Center Fund (505), Community Venues Program Office Fund (507), Technology Improvement Fund (565), Bexar County Capital Improvement Fund (700), Community Infrastructure and Economic Development Fund (800), Grants in Aid Fund (800), HOME (802), CDBG (803), and Facilities and Parks Management – Firing Range (512).

The FY 2013-14 Proposed Budget, as adopted by Commissioners Court, controls expenditures at the appropriation unit level for these funds. These appropriation units are:

- Personnel Services
- Travel, Training, and Remunerations
- Operational Costs
- Supplies and Materials
- Capital Expenditures
- Interfund Transfers
- Contingencies
- Court Appointed Attorneys

In the Public Works – County Road and Bridge Fund, the road projects are controlled by project.

In the County Capital Improvement Fund, the capital projects are controlled by project.

In the Grants-in-Aid Fund, the grants are controlled by total grant allocation.

In the Technology Improvement Fund, revenue into the fund is provided by transferring the entire Technology Improvement Fee line item appropriation each fiscal year from each office or department budget to the Technology Improvement Fund.

In the Self Insured Funds, partial revenue into the fund is provided by the periodic transfer of the entire Group Health, Group Life, and Workers Compensation line items appropriated each fiscal year from each office or department budget to the respective funds.

In addition, the FY 2013-14 Proposed Budget, as adopted by Commissioners Court, controls expenditures at the department and office level with the following exceptions. These budgets are controlled at the division level as listed:

Central Magistration

Criminal District Courts
District Clerk

County Courts

Administration
County Court 1
County Court 2
County Court 3
County Court 4
County Court 5
County Court 6
County Court 7
County Court 8
County Court 9
County Court 10
County Court 11
County Court 12
County Court 13
County Court 14
County Court 15

County Clerk

County Clerk
Records Management Fund – County Clerk

Criminal District Attorney

Criminal District Attorney
Family Protection Fund

Criminal District Courts

Administration
District Court 144th
District Court 175th
District Court 186th
District Court 187th
District Court 226th
District Court 227th
District Court 290th
District Court 379th
District Court 399th
District Court 437th

District Clerk

District Clerk
District Clerk Technology Fund
Records Management Fund – District Clerk

Office of the County Manager

AgriLife

BiblioTech

Budget

Community Resources

Administration

Child Welfare Board

Community Programs

Mental Health Initiative

Mental Health Public Defenders

Veterans Services

Emergency Management

Facilities and Parks Management

Administration

Adult Detention Center

County Buildings

County Parks

Energy

Forensic Science Center

Juvenile Institutions

Firing Range Fund

Parking Facilities Fund

Fire Marshal

Fire Code Fund

Judicial Services

Appellate Public Defender's Office

Criminal Laboratory

Judicial Services

Medical Examiner

Dispute Resolution Fund

Court Facilities Improvement Fund

Human Resources

Information Technology

Management & Finance

Mental Health Department

Public Works

Animal Control Services

Environmental Services

County Road and Bridge Funds

Fleet Maintenance Fund

Flood Control Funds

Parking Facilities Fund

Storm Water Mitigation Fund

Juvenile

Child Support Probation

Institutions

Probation

Juvenile District Courts

District Court 289th

District Court 386th
District Court 436th

Purchasing
Purchasing
Small, Minority, and Women Owned Business Enterprise

Sheriff's Office
Adult Detention
Law Enforcement
Support Services
Courthouse Security Fund

These funds, as stated, are appropriated and controlled at the accounting unit level. These appropriation units are developed by summing up individual line items (object code allocations). The individual object code allocations that were used to develop the budget appropriations are adopted in the FY 2013-14 Budgets will be supplied to the County Auditor for entry into the financial management system, and are included in the adoption of the FY 2013-14 Budget. The County Auditor will use these object code allocations to establish the FY 2013-14 individual budget accounts in the financial management system.

Recommended Changes to the FY 2013-14 Proposed Budget

Attachment 1, Recommended Changes to the FY 2013-14 Proposed Budget, is the recommended changes to the FY 2013-14 Adopted Budget, as amended by Attachments 1 through 14.

Administrative Changes to the FY 2013-14 Proposed Budget

Attachment 2 is the list of administrative changes to the FY 2013-14 Proposed Budget.

FY 2013-14 Revenue Projections

Attachment 3 is the FY 2013-14 Revenue Projections, which includes the amount of revenue certified by the County Auditor's Office by line item.

Vehicle Replacement List

Attachment 4 is the FY 2013-14 vehicle replacement list.

Proposed Calendar Year 2014 Holiday Schedule

Attachment 5, Proposed Calendar Year 2014 Holiday Schedule, is the proposed paid holiday schedule for calendar year 2014. This schedule is adopted as part of the FY 2013-14 Adopted Budget.

County Elected Officials' Compensation

Attachment 6, County Elected and Precinct Officers Compensation, provides the salary and auto allowance for Elected Officials that have changes to be effective the first pay period in October. The Elected Officials Compensation documents are adopted as part of the FY 2013-14 Adopted Budget.

Collective Bargaining Agreement - Step Pay Plan

Attachment 7 is the Detention and Law Enforcement Step Pay Plan for October 2013 through September 2014 in accordance with the Collective Bargaining Agreement.

Non-Exempt Table

Attachment 8 is the Non-Exempt Pay Grade Table for FY 2013-14.

Order Approving County Auditor Budget and Salary of County Auditor, Assistant County Auditors, and Court Reporters

Attachment 9 is the order approving the budget for the County Auditor's Office, including the salaries of the County Auditor and the Assistant County Auditors, and salaries of the Court Reporters.

District Clerk's Preservation Plan

Attachment 10 is the FY 2013-14 District Clerk's Preservation Plan.

County Courts-At-Law Narrative

Attachment 11 is the narrative for the County Courts-At-Law with administrative changes.

Criminal District Courts Narrative

Attachment 12 is the narrative for the Criminal District Courts with administrative changes.

Records Management Center Fund 505 Narrative

Attachment 13 is the narrative for the Records Management Center Fund 505 with a corrected Fund Balance.

Other Post Employment Benefit (OPEB) Fund 506 Narrative

Attachment 14 is the narrative for the Other Post Employment Benefit (OPEB) Fund 506 with a corrected Fund Balance.

Recommended Changes to the FY 2013-14 Proposed Budget

General Fund Balance in the FY 2013-14 Proposed Budget	\$ 52,037,515
Increase/(Decrease) in FY 2012-13 General Fund Revenue Estimates	\$ 47,779
Increase/(Decrease) in FY 2012-13 General Fund Expenditure Estimates	\$ 589,223
Increase/(Decrease) in FY 2013-14 General Fund Revenue	\$ 3,249,630
Increase/(Decrease) in FY 2013-14 General Fund Proposed Appropriations	\$ 2,703,881
Revised Fund Balance	\$ 52,041,820

GENERAL FUND**Criminal District Attorney**

Increase Operations Appropriation for Witness Services	\$ 30,000
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Elections

Reclassify Two Analyst Programmer II (E-08) to Two Database Coordinators (E-09)	\$ 9,106
---	----------

Information Technology

Increase Operations Appropriation for Technology Improvement	\$ 100,000
Increase Supplies Appropriation for Office Furniture	\$ 10,000
Authorize and Fund One Mail Courier II (NE-02)	\$ 41,848

Jury Operations

Increase Personnel Appropriation for the Reclassification of Chief Central Jury Bailiff	\$ 5,149
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Non-Departmental

Increase Operations Appropriation for Legal Services	\$ 75,000
Decrease Operations Appropriation for Detention Services	\$ (350,701)
Decrease Operations Appropriation for ICE (INS)	\$ (270)
Decrease Operations Appropriation for BOP Inmate-Transport-Medical	\$ (2,569)
Increase Operations Appropriation for US Marshal – Western Transport	\$ 27,884
Increase Operations Appropriation for Outside Agencies	
Catholic Charities	\$ 10,000
Club 12	\$ 1,000
The Clubhouse	\$ 25,000
Haven for Hope	\$ 15,000
Holy Cross Community Services	\$ 25,000
Home Comforts, Inc.	\$ 5,000
The Magik Theatre	\$ 10,000
MLK March	\$ 5,000
San Antonio Cultural Arts	\$ 15,000
The San Antonio Symphony	\$ 40,000
Seton Home	\$ 12,500
St. John Bosco School	\$ 25,000
Increase Contingency Appropriation for Elected Official Salaries	\$ 434,505
Increase Contingency Appropriation for an additional One Percent Cost of Living Adjustment	\$ 650,000
Increase Contingency Appropriation for the Non-Exempt Table	\$ 1,200,000
Decrease Contingency Appropriation from Undesignated Funds	\$ (45,000)
Increase Operations Appropriation for Contracted Services (Centro SA)	\$ 45,000

Public Works - Environmental Services

Increase Operations Appropriation for Contracted Services (Health Inspections)	\$ 182,468
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Sheriff-Support Services

Increase Operations Appropriation for Recruitment Services	\$ 41,580
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Increase Operations Appropriation for Contracted Services (Critical Incidence Counseling)	\$ 15,885
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Sheriff-Law Enforcement

Increase Supplies Appropriation for Ammunition	\$ 45,496
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OTHER FUNDS**Fund 200 Records Management Fund - County Clerk**

Increase FY 2013-14 Capital Appropriation	\$ 150,000
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Decrease FY 2013-14 Appropriated Fund Balance	\$ (150,000)
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Increase FY 2013-14 Proposed Revenue	\$ 2,500,000
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Increase FY 2013-14 Appropriated Fund Balance	\$ 2,500,000
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Fund 205 District Clerk Technology Fund

Increase FY 2013-14 Proposed Revenue	\$ 93,750
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Increase FY 2013-14 Appropriated Fund Balance	\$ 93,750
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Fund 214 Dispute Resolution Fund

Increase FY 2013-14 Travel Appropriation	\$ 1,000
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Decrease FY 2013-14 Appropriated Fund Balance	\$ (1,000)
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Fund 210 Law Library Fund

Increase FY 2012-13 Revenue Estimate	\$ 1,831
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Decrease FY 2012-13 Transfers Out	\$ (1,831)
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Fund 212 Fire Code Fund

Decrease FY 2013-14 Appropriated Fund Balance	\$ (84,440)
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Increase FY 2013-14 Capital Expenditure Appropriation for Vehicles	\$ 84,440
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Fund 400 Debt Service Fund

Increase FY 2012-13 Revenue Estimate	\$ 2,400,791
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Increase FY 2013-14 Beginning Balance	\$ 2,400,791
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Fund 565 Technology Improvement Fund

Increase FY 2012-13 Revenue Estimate	\$ 15,120
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Increase FY 2013-14 Beginning Balance	\$ 15,120
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Increase FY 2013-14 Proposed Revenue	\$ 100,000
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Increase FY 2013-14 Operations Appropriation for BCIT Technology	\$ 100,000
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Fund 700 Capital Improvement Fund

Authorize One Vehicle for the Mailroom	\$ 35,280
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Authorize Adult Detention Center Improvements	\$ 247,500
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Authorize BizTalk	\$ 150,000
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Fund 702 Flood Control Fund

Decrease FY 2012-13 Revenue Estimate	\$ (2,400,791)
Decrease FY 2013-14 Beginning Balance	\$ (2,400,791)

Fund 803 CDBG Program

Decrease FY 2012-13 Revenue Estimate	\$ (1,000)
Decrease FY 2012-13 Expenditure Estimate	\$ (1,000)

Administrative Changes:**AgriLife**

The Authorized Position List reads Agricultural Program Technician FY 2011–12 – **1**, FY 2012-13 – **1**, FY 2013-14 – **1**; these should read FY 2011–12 – **1.5**, FY 2012-13 – **1.5**, FY 2013-14 – **1** and *deletes the Agricultural Program Technician Part-Time* line.

BiblioTech

The Authorized Position List reads Technical Center Assistant - Part Time FY 2011–12 – **0**, FY 2012-13 – **3**, FY 2013-14 – **3**; this should read Technical Center Assistant FY 2011–12 – **0**, FY 2012-13 – **1.5**, FY 2013-14 – **1.5**.

Budget Department

The Authorized Position List should reads, *Budget Coordinator – 0 for FY 2012-13 Estimate* and should read *Budget Coordinator – 1 for FY 2012-13 Estimate*.

Office of the County Manager

The Authorized Position List reads Chief of Staff to the County Judge FY 2011–12 – **1**, FY 2012-13 – **1**, FY 2013-14 – **1**; these should read **0**.

The Authorized Position List should include: *Senior Analyst – FY 2011–12 - 0, FY 2012-13 – 1, and FY 2013-14 – 1*.

The Authorized Position List should include: *Office Supervisor – 0 for FY 2011–12, FY 2012-13 – 1, and FY 2013-14 – 1*.

District Clerk

Authorization Position List reads Criminal Assignments Clerk II FY 2011–12 – **7**, FY 2012-13 – **7**, FY 2013-14 – **7**; this should read FY 2011–12 – **7**, FY 2012-13 – **7**, FY 2013-14 – **7.5**.

The Authorized Position List reads File Clerk - Part Time FY 2011–12 – **1**, FY 2012-13 – **1**, FY 2013-14 – **0**; this should read FY 2011–12 – **.5**, FY 2012-13 – **.5**, FY 2013-14 – **0**.

The Authorized Position List reads Court Order Clerk FY 2011–12 – **2**, FY 2012-13 – **2**, FY 2013-14 – **2**; this should read FY 2011–12 – **2**, FY 2012-13 – **2**, FY 2013-14 – **2.5** and *deletes the Court Order Clerk Part Time* line.

The Authorized Position List reads File Clerk FY 2011–12 – **8**, FY 2012-13 – **8**, FY 2013-14 – **0**; this should read FY 2011–12 – **8.5**, FY 2012-13 – **8.5**, FY 2013-14 – **0** and *deletes the File Clerk Part Time* line.

Economic Development:

The second program change description reads, "...transfer one Economic Development Coordinator (**E-07**)," and it should read, "...transfer one Economic Development Coordinator (**E-09**)."

Elections

The FY 2012-13 Personnel Estimate reads **\$1,237,029** and should read **\$1,237,039**.

Fire Marshal

The Authorized Position List reads, *Deputy Fire Marshal FY 2011-12 – 10, FY 2012-13 – 10, FY 2013-14 – 11*, and it should read, *Deputy Fire Marshal FY 2011-12 – 9, FY 2012-13 – 9, FY 2013-14 – 10*.

The Authorized Position funding allocation reads:

(5) Deputy Fire Marshal funded 87 percent Fire Marshal and 13 percent Fire Code Fund [Fire Arson Investigator]

(7) Deputy Fire Marshal funded 50 percent Fire Marshal and 50 percent Fire Code Fund [Fire Inspector]

The Authorized Position funding allocation should read:

(4) Deputy Fire Marshal funded 50 percent Fire Marshal General Fund and 50 percent Fire Code Fund

(3) Deputy Fire Marshal funded 100 percent Fire Marshal General Fund

The second program change reads: The second program change adds one part-time *Public Safety Dispatcher* (NE-05) position in the amount of \$16,635. This should read: *Public Safety Dispatcher I* (NE-05).

Purchasing

The Authorized Position List reads, “*I*” for the Office Supervisor in FY 2011-12 Actuals, FY 2012-13 Estimate, and FY 2013-14 Proposed, and it *should be deleted* from the list.

The Authorized Position List needs to include, “*I*” for the *Purchasing Project Lead in FY 2011-12 Actuals, FY 2012-13 Estimate, and FY 2013-14 Proposed*.

Sheriff-Law Enforcement

The FY 2012-13 Estimate and the FY 2013-14 Proposed columns in the Authorized Position List reads in “*2*”, and it should read “*0*” for the Digital Imaging Specialist.

Fire Code Fund

The Authorized Position List reads, *Deputy Fire Marshal FY 2011-12 – 2, FY 2012-13 – 2, FY 2013-14 – 3*, and it should read *Deputy Fire Marshal FY 2011-12 – 3, FY 2012-13 – 3, FY 2013-14 – 4*.

Self-Insured – Health and Life Fund 501

The FY 2011-12 Actuals Other Revenue reads \$*0* and should read \$*258,774*.

The FY 2011-12 Actuals Insurance Premiums Revenue reads \$*32,648,203* and should read \$*32,389,429*.

Grants-in-Aid

The Authorized Position List reads Volunteer Services Specialist FY 2011-12 – *1*, FY 2012-13 – *1*, FY 2013-14 – *1*; this should read FY 2011-12 – *1*, FY 2012-13 – *1*, FY 2013-14 – *0*.

The Authorized Position List reads Weapons of Mass Destruction/Hazardous Materials Team Coordinator FY 2011-12 – *1*, FY 2012-13 – *1*, FY 2013-14 – *1*; this should read FY 2011-12 – *1*, FY 2012-13 – *1*, FY 2013-14 – *0*.

The Authorized Position List reads Access Coordinator FY 2011-12 – *1*, FY 2012-13 – *1*, FY 2013-14 – *1*; this should read FY 2011-12 – *1*, FY 2012-13 – *1*, FY 2013-14 – *0*.

The Authorized Position List reads Intake Worker FY 2011-12 – *7*, FY 2012-13 – *5*, FY 2013-14 – *5*; this should read FY 2011-12 – *7*, FY 2012-13 – *5*, FY 2013-14 – *4*.

COUNTY OF BEXAR

**CERTIFICATION OF COUNTY REVENUE
FISCAL YEAR 2013-2014
OCTOBER 1, 2013 – SEPTEMBER 30, 2014**

September 10, 2013

**SUSAN T. YEATTS, CPA
BEXAR COUNTY AUDITOR**

Leo S. Caldera, CIA, CGAP
First Assistant County Auditor



Paul Elizondo Tower
101 W. Nueva, Suite 800
San Antonio, Texas 78205
(210) 335-2301
Fax: (210) 335-2996
AuFrontDesk@Bexar.Org

Susan T. Yeatts, CPA
BEXAR COUNTY AUDITOR

September 10, 2013

Mr. David Smith
County Manager
Bexar County, Texas

RE: Certification of County Revenue for Fiscal Year Ending September 30, 2014

As required by Local Government Codes §111.0639(b) and §111.0707, please find attached the required certifications of anticipated revenues for the various operating funds in and for Bexar County, Texas for the fiscal year ending September 30, 2014.

Should there be any questions related to the information included herein, please do not hesitate to call on me.

A handwritten signature in cursive script that reads "Susan T. Yeatts".

Susan T. Yeatts, CPA
Bexar County Auditor

Copies Provided To:

Honorable Nelson Wolff, County Judge
Honorable Sergio Rodriguez, Commissioner Precinct 1
Honorable Paul Elizondo, Commissioner Precinct 2
Honorable Kevin Wolff, Commissioner Precinct 3
Honorable Tommy Adkisson, Commissioner Precinct 4

**BEXAR COUNTY, TEXAS
 CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS
 AND FUND BALANCES
 For The Fiscal Year Ending September 30, 2014**

CONTENTS

<u>Description</u>	<u>Fund</u>	<u>Page</u>
General Fund	100	1-3
Unclaimed Money Fund	111	4
Justice of the Peace Security Fund	112	4
Family Protection Fee SB 6 Fund	121	4
County Clerk Records Management Fund	200	5
County Wide Records Management Fund	201	5
District Clerk Records Management Fund	202	5
Courthouse Security Fund	203	6
District Court Technology Fund	205	6
Parking Facilities Fund	206	6
Special Road and Bridge Fund	207	7
Flood Control Fund	208	8
Storm Water Mitigation Fund	209	8
Law Library Fund	210	9
Drug Court Program Fund	211	9
Fire Code Fund	212	9
Juvenile Case Manager Fund	213	10
Dispute Resolution Fund	214	10
Domestic Relations Office Fund	215	10
Justice of the Peace Technology Fund	300	11
County Wide Court Technology Fund	301	11
Probate Contribution Fund	302	11
Probate Guardianship Fund	303	12
Probate Education Fund	304	12
Court Facilities Improvement Fund	306	12
Chapter 19 Voter Registration Fund	320	13
Child Abuse Prevention Fund	322	13
Juvenile Delinquency Prevention Fund	324	13
Motor Vehicle Inventory Tax Fund	329	13
Debt Service Fund	400	14-15
Self Insurance – Health/Life Fund	501	16
Self Insurance – Workers’ Compensation Fund	502	16
Fleet Maintenance Fund	504	17
Records Management Center Fund	505	17
Other Post Employment Benefits Fund	506	17
Community Venue Program Fund	507	18
“Hot Check” Fund – District Attorney	509	18

**BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS
AND FUND BALANCES
For The Fiscal Year Ending September 30, 2014**

CONTENTS (cont'd)

<u>Description</u>	<u>Fund</u>	<u>Page</u>
Election Contract Services Fund	510	18
Firing Range Fund	512	19
Technology Service Fund	565	19
Capital Projects Fund	700	19
TXDOT and ATD Pass Through Financing	701	20
Multi Year Flood Projects Fund	702	20
Grants-In-Aid Fund	800	21
Home Program Fund	802	21
CDBG Program Fund	803	21

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
100 General Fund			
Ad Valorem Taxes			
40000 Property Taxes - Current	241,136,450	240,150,000	254,709,000
40015 Property Taxes - Delinquent	2,860,000	2,472,655	2,825,000
40030 Tax Penalty & Interest	2,534,700	2,030,000	2,300,000
40025 TIF Due to Other Cities	(1,200,000)	(1,750,000)	(1,350,000)
Total	245,331,150	242,902,655	258,484,000
Other Taxes			
40035 Rendition Penalty	88	250	85
40100 Mixed Beverage Tax	5,800,000	5,504,000	6,800,000
40115 Vehicle Inventory Tax Overage	215,460	135,000	252,200
40180 Vehicle Sales Tax	8,795,626	8,320,000	10,345,000
Total	14,811,175	13,959,250	17,397,285
Licenses and Permits			
40200 Marriage Licenses Formal	392,775	378,000	398,000
40220 Bondsman License	8,500	8,500	6,375
40225 Alarm System Initial Permit	130,400	155,000	136,000
40230 Alarm System Renewal	400,000	261,160	440,000
40235 Septic/Building Permits	200,694	136,000	205,000
40245 Beer & Liquor License	800,000	790,000	825,000
Total	1,932,369	1,728,660	2,010,375
Intergovernmental Revenue			
40500 County Court Cases - Sec 51	1,125,000	1,125,000	1,260,000
40502 Prosecutor Longevity Pay	289,938	285,000	291,000
40504 Indigent Defense	1,213,140	700,000	1,200,000
40506 State Witness Reimbursement	77,782	55,000	85,000
40510 Bingo-Jackpot	1,149,925	1,040,000	1,185,000
40514 Other Receipts From Governmental Entities	156,617	38,500	50,000
40516 Social Security Admin Incent	100,080	35,000	95,000
40520 UHS Interlocal	311,481	299,015	311,481
40522 Federal SCAAP	126,270	-	75,000
40524 OAG - Prisoner Transport Reimbursement	74,933	73,925	69,000
40526 Emergency Management Contribution	74,566	72,000	74,000
40527 Texas Forest Service	64,961	-	-
40530 Jury Supplement Pay	467,501	456,000	425,000
40532 Grant Revenue	194,376	108,000	110,000
40534 School Lunch Program	374,394	365,000	363,500
40538 Cost Collection Recovery	829,624	755,000	810,000
40540 Fourth Court of Appeals	60,000	60,000	60,000
40544 INS Prisoner Housing	37,584	40,000	40,000
40545 Federal Prisoner Housing	13,172,566	11,600,000	14,680,000
40546 Federal BOP Reimbursement	286,300	290,000	380,000
40547 Fed US Marshal Travel West	464,751	340,000	465,000
40549 Federal US Marshal South	11,213	-	-
40555 Texas Commission on Environmental Quality	18,000	15,500	18,000
40560 Title IV-D Child First	14,840	-	11,100
40561 Title IV-D Community Supervision	373,581	348,000	360,000
40563 Title IV-E District Attorney Dependent & Neglect	220,947	203,500	190,000
Total	21,290,371	18,304,440	22,608,081

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
100 General Fund (cont'd)			
Service Fees			
41000 Child Support	158	200	150
41004 Services Fees	6,970,351	6,870,000	6,990,000
41006 Collection Fees	53,798	45,000	51,000
41007 Stormwater Collection Fees	42,756	42,000	42,500
41012 Court Fees	2,196,368	2,120,000	1,946,000
41014 Administrative Fees	271,398	226,000	260,000
41016 Crime Lab Fees	2,277,198	1,723,815	2,250,000
41018 False Alarm Fee	150	1,700	100
41032 Medical Examiner Fees	1,004,000	920,515	625,000
41036 Personal Bond	375,379	398,000	360,000
41038 Garnishment Fees	24,798	23,600	24,500
41042 Expungement of Record Fee	115,032	110,000	121,000
41046 Record Search Fees	4,752	5,550	4,700
41050 Condemnation Fees	1,080	1,200	1,080
41056 Fire Inspection Fees	97,104	58,200	103,000
41058 Passport Fees	165,714	158,000	169,500
41062 Tax Statement Mailing Fee	70,000	70,000	70,000
41064 Race Track Fees	10,280	7,000	9,000
41068 Certification Fees	724,085	583,000	765,000
41070 Monitoring Fees	728,049	648,100	750,000
41072 Drug Testing Fee	167,264	130,000	165,000
41078 Probate Fees	437,389	410,000	435,000
41080 Driving Course Fees	194,570	140,000	180,000
41082 School Attendance	92,616	85,000	92,000
41084 School Zone Violation	102,974	111,000	100,500
41092 Subpoena Fees	24,806	6,000	24,500
41094 Failure to Appear County Share	59,137	48,000	55,500
41096 Mental Health Fees	222,557	175,000	215,000
41098 Child Restraint	14,284	11,500	14,000
41102 Plat Fees	86,611	32,050	83,500
41104 Return Check Fees	63,771	50,000	56,000
41106 Cancellation of Checks & Warrants	195,000	180,000	175,000
41108 Check Reissue Fees	567	800	550
41110 Court Appointed Fees	1,240,637	1,125,000	950,000
41112 SWMBO Conference	30,829	33,800	30,000
41114 Beer/Liquor Application Fees	1,000	5,000	1,000
41116 Filing and Recording Fees	6,214,432	5,102,000	6,295,000
41118 Judicial Fees	60,971	63,500	61,000
41120 Jury Fees	133,549	122,300	135,000
41126 Trial Request Fees	61	80	60
41130 Service Fees	208,284	208,000	208,000
41138 Commission Fees	970,820	950,000	970,000
41140 Restitution Fees	3,647	100	2,000
41142 Extradition Fees	103,500	19,000	61,000
41148 Transaction Fee	251,905	188,000	245,000
41154 Park Reservation Fees	295,287	323,000	305,000
41158 Master Fee/ Court Fees	139,807	122,000	134,000
41160 Time Payment Fees	205,369	219,000	205,500
41170 Stenographer	505,740	475,000	505,000
41174 Stray Animal Proceeds	39,207	13,600	21,500
41175 Adult US Marshal	3,800	6,430	2,500
41176 Adult Detention Work Release Proceeds	297,786	321,200	321,200
41177 Adult - Other	281,490	263,630	268,000
Total	27,782,118	24,751,870	26,859,840

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
100 General Fund (cont'd)			
Fees on Motor Vehicles			
40205 Vehicles Licenses Issued	3,051,400	2,700,000	3,110,000
41060 Mail Registration Fee	311,982	282,000	313,000
41044 Certificates of Title Issued	2,255,000	1,925,000	2,315,000
40210 Duplicate License Receipts	36,496	115,000	30,000
41048 Transfers of Title	490,986	378,000	506,000
41100 Child Safety Fee	87,636	72,000	89,000
Total	6,233,500	5,472,000	6,363,000
Commissions on Ad Valorem Taxes			
41178 Hospital District	942,559	935,647	980,865
41179 School & Special Districts	1,957,020	1,948,938	2,047,804
41180 SARA	327,006	349,345	355,136
41181 Municipalities	750,474	747,536	779,069
Total	3,977,059	3,981,466	4,162,874
Fines & Forfeitures			
42000 General Fines	9,051,075	9,900,000	12,140,000
42005 Bond Forfeitures	412,286	272,000	412,000
Total	9,463,361	10,172,000	12,552,000
Proceeds from the Sale of Assets			
42500 Rental Revenue	959,208	605,700	553,000
42505 Proceeds from Sale of Assets	135,705	200,000	100,000
42510 Waste, Scrap & Supplies	4,638	2,000	3,000
Total	1,099,551	807,700	656,000
Interfund Transfers			
43000 Transfers In	3,070	3,070	3,070
Total	3,070	3,070	3,070
Other Revenue			
45000 Interest Earned	215	-	-
45001 Investment Interest Earned	403,501	305,100	410,000
45002 Sweep Interest	2,314	6,100	2,000
45015 Program Revenue	4,717	-	-
45020 Refunds	184,249	275,500	180,000
45025 Overages	2,104	750	1,500
45030 Other Revenue	2,200,000	2,114,800	2,200,000
45040 Accounts Payable Discounts	408,548	250,000	150,000
45070 Copies	785,463	610,000	785,500
45090 Payment in Lieu of Taxes	660	600	600
45110 Insurance Settlements	190,538	-	80,000
Total	4,182,309	3,562,850	3,809,600
Appropriated Fund Balance			
Total General Fund	336,106,032	325,645,961	354,906,125
Estimated Unencumbered Fund Balance 9-30-13			64,301,029

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
111 Unclaimed Money Fund			
Other Revenue			
45000 Interest Earned	61	400	50
45001 Investment Interest	445	-	250
Total	506	400	300
Appropriated Fund Balance			
Total Unclaimed Money Fund	506	400	300
Estimated Unencumbered Fund Balance 9-30-13			19,380
112 Justice of the Peace Security Fund			
Service Fees			
41022 Case Management Fee	81,739	65,000	65,000
Total	81,739	65,000	65,000
Other Revenue			
45000 Interest Earned	66	300	50
45001 Investment Interest	616	-	300
Total	682	300	350
Appropriated Fund Balance			
Total Justice of the Peace Security Fund	82,421	65,300	65,350
Estimated Unencumbered Fund Balance 9-30-13			356,492
121 Family Protection Fee SB 6 Fund			
Service Fees			
41066 Family Protection Fee	116,613	119,000	118,000
Total	116,613	119,000	118,000
Other Revenue			
45000 Interest Earned	-	10	-
45001 Investment Interest	2	-	-
Total	2	10	-
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	116,615	119,010	118,000
Estimated Unencumbered Fund Balance 9-30-13			-

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
200 County Clerk Records Management Fund			
Service Fees			
41020 Records Management	4,257	2,000	2,000
41024 Archival Fee	1,312,811	1,100,000	2,200,000
41030 Preservation Fee	1,568,341	1,300,000	2,800,000
Total	2,885,409	2,402,000	5,002,000
Other Revenue			
45000 Interest Earned	3,451	22,000	2,000
45001 Investment Interest	31,489	-	20,000
Total	34,940	22,000	22,000
Appropriated Fund Balance			
Total County Clerk Records Management Fund	2,920,349	2,424,000	5,024,000
Estimated Unencumbered Fund Balance 9-30-13			13,503,811
201 County Wide Records Management Fund			
Service Fees			
41020 Record Management Fee	389,810	392,000	396,500
Total	389,810	392,000	396,500
Other Revenue			
45000 Interest Earned	66	400	100
Total	66	400	100
Appropriated Fund Balance			
Total County Wide Records Management Fund	389,876	392,400	396,600
Estimated Unencumbered Fund Balance 9-30-13			69
202 District Clerk Records Management			
Service Fees			
41020 Records Management Fee	160	100	100
41030 Preservation Fee	347,600	315,300	330,000
Total	347,760	315,400	330,100
Other Revenue			
45000 Interest Earned	96	280	90
45001 Investment Interest	766	-	200
Total	862	280	290
Appropriated Fund Balance			
Total District Clerk Records Management	348,622	315,680	330,390
Estimated Unencumbered Fund Balance 9-30-13			133,076

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
203 Courthouse Security Fund			
Service Fees			
41022 Courthouse Security Fee	436,692	380,000	390,000
41116 Filing and Recording Fee	322,289	285,000	300,000
Total	758,981	665,000	690,000
Interfund Transfers			
43000 Transfers In	409,973	409,973	311,883
Total	409,973	409,973	311,883
Other Revenue			
45000 Interest Earned	20	500	20
45001 Investment Interest	766	-	500
Total	786	500	520
Appropriated Fund Balance			
Total Courthouse Security Fund	1,169,740	1,075,473	1,002,403
Estimated Unencumbered Fund Balance 9-30-13			-
205 District Court Technology Fund			
Service Fees			
41116 Filing & Recording Fees	130,037	125,000	218,750
Total	130,037	125,000	218,750
Other Revenue			
45000 Interest Earned	54	200	50
45001 Investment Interest	593	-	300
Total	647	200	350
Appropriated Fund Balance			
Total District Court Technology Fund	130,684	125,200	219,100
Estimated Unencumbered Fund Balance 9-30-13			163,584
206 Parking Facilities Fund			
Service Fees			
41136 Parking Fees	1,307,008	1,400,000	1,300,000
Total	1,307,008	1,400,000	1,300,000
Other Revenue			
45000 Interest Earned	165	2,000	100
45001 Investment Interest	1,114	-	1,500
45030 Other Revenue	12	-	-
Total	1,291	2,000	1,600
Appropriated Fund Balance			
Total Parking Facilities Fund	1,308,299	1,402,000	1,301,600
Estimated Unencumbered Fund Balance 9-30-13			1,073,485

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
207 Special Road & Bridge Fund			
Ad Valorem Taxes			
40015 Property Taxes-Delinquent	271	100	100
40030 Tax Penalty and Interest	746	300	300
Total	1,017	400	400
Other Taxes			
40110 Vehicle Sales Tax	2,198,906	2,000,000	1,149,000
Total	2,198,906	2,000,000	1,149,000
Licenses and Permits			
40235 Building Permits	116,976	84,000	100,000
Total	116,976	84,000	100,000
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds			
44005 Premium/Discounts	148	-	-
Total	148	-	-
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	85,000	90,000	85,000
Total	85,000	90,000	85,000
Fees on Motor Vehicles			
40205 Vehicle Licenses	14,017,387	13,100,000	14,000,000
41034 Weight Fees	150,000	70,500	150,000
Total	14,167,387	13,170,500	14,150,000
Fees			
41102 Platt Fees	683,903	250,000	600,000
Total	683,903	250,000	600,000
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	596	2,000	1,000
Total	596	2,000	1,000
Interfund Transfers			
43000 Transfers In	2,770,000	2,770,000	-
Total	2,770,000	2,770,000	-
Other Revenue			
45000 Interest Earned	4,583	30,000	4,000
45001 Investment Interest	51,887	-	30,000
45020 Refunds	12,283	-	-
45030 Other Revenue	2,539	2,800	-
45080 Traffic Signs	696	1,000	1,000
Total	71,988	33,800	35,000
Appropriated Fund Balance			
Total Special Road & Bridge Fund	20,095,921	18,400,700	16,120,400
Estimated Unencumbered Fund Balance 9-30-13			5,914,819

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
208 Flood Control Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	5,487,136	5,390,000	8,500,000
40015 Property Taxes-Delinquent	90,530	50,000	60,000
40030 Tax Penalty and Interest	58,783	61,000	61,000
40035 Rendition Penalty	4	-	-
Total	5,636,453	5,501,000	8,621,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	24,920	25,000	20,000
Total	24,920	25,000	20,000
Other Revenue			
45000 Interest Earned	13,127	150,000	15,000
45001 Investment Interest	122,117	-	100,000
45020 Refunds	6,992	-	-
Total	142,236	150,000	115,000
Appropriated Fund Balance			
Total Flood Control Fund	5,803,609	5,676,000	8,756,000
Estimated Unencumbered Fund Balance 9-30-13			57,441,768
209 Storm Water Mitigation Fund			
Licenses and Permits			
40240 Stormwater Site Development Permit	87,600	15,000	70,000
Total	87,600	15,000	70,000
Service Fees			
41165 Stormwater Fees	1,798,676	1,800,000	1,800,000
Total	1,798,676	1,800,000	1,800,000
Other Revenue			
45000 Interest Earned	1,188	10,000	1,000
45001 Investment Interest	11,658	-	8,000
Total	12,846	10,000	9,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	1,899,122	1,825,000	1,879,000
Estimated Unencumbered Fund Balance 9-30-13			5,698,074

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
210 Law Library Fund			
Service Fees			
41028 Law Library Fee	505,831	450,000	500,000
Total	505,831	450,000	500,000
Interfund Transfers			
43000 Transfers In	247,877	159,531	186,649
Total	247,877	159,531	186,649
Other Revenue			
45000 Interest Earned	53	400	50
45001 Investment Interest	649	-	350
45025 Cashier Overages	180	-	-
45030 Other Revenue	139	-	-
45070 Copies	86,002	90,000	85,000
Total	87,023	90,400	85,400
Appropriated Fund Balance			
Total Law Library Fund	840,731	699,931	772,049
Estimated Unencumbered Fund Balance 9-30-13			1
211 Drug Court Program Fund			
Service Fees			
41012 Court Fees	91,071	80,000	85,000
Total	91,071	80,000	85,000
Other Revenue			
45000 Interest Earned	47	400	50
45001 Investment Interest	474	-	400
Total	521	400	450
Appropriated Fund Balance			
Total Drug Court Program Fund	91,592	80,400	85,450
Estimated Unencumbered Fund Balance 9-30-13			225,526
212 Fire Code Fund			
Service Fees			
41054 Fire Code Fee	1,538,505	1,000,000	1,300,000
Total	1,538,505	1,000,000	1,300,000
Other Revenue			
45000 Interest Earned	420	3,000	400
45001 Investment Interest	5,112	-	3,000
Total	5,532	3,000	3,400
Appropriated Fund Balance			
Total Fire Code Fund	1,544,037	1,003,000	1,303,400
Estimated Unencumbered Fund Balance 9-30-13			2,368,580

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
213 Juvenile Case Manager Fund			
Service Fees			
41002 Case Management Fee	412,713	335,000	330,000
Total	412,713	335,000	330,000
Other Revenue			
45000 Interest Earned	50	300	50
45001 Investment Interest	524	-	300
Total	574	300	350
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	413,287	335,300	330,350
Estimated Unencumbered Fund Balance 9-30-13			365,318
214 Dispute Resolution Fund			
Service Fees			
41088 Dispute Resolution Fees	507,873	515,000	515,000
Total	507,873	515,000	515,000
Interfund Transfers			
43000 Transfers In	90,660	73,843	95,579
Total	90,660	73,843	95,579
Other Revenue			
45000 Interest Earned	-	40	10
45001 Investment Interest	118	-	60
Total	118	40	70
Appropriated Fund Balance			
Total Dispute Resolution Fund	598,651	588,883	610,649
Estimated Unencumbered Fund Balance 9-30-13			-
215 Domestic Relations Office Fund			
Service Fees			
41026 Domestic Relations Fee	359,316	380,000	360,000
Total	359,316	380,000	360,000
Other Revenue			
45000 Interest Earned	53	500	50
45001 Investment Interest	421	-	450
Total	474	500	500
Appropriated Fund Balance			
Total Domestic Relations Office Fund	359,790	380,500	360,500
Estimated Unencumbered Fund Balance 9-30-13			83,550

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
300 Justice of the Peace Technology Fund			
Service Fees			
41124 Technology Fee	330,897	270,000	270,000
Total	330,897	270,000	270,000
Other Revenue			
45000 Interest Earned	52	500	50
45001 Investment Interest	500	-	450
Total	552	500	500
Appropriated Fund Balance			
Total Justice of the Peace Technology Fund	331,449	270,500	270,500
Estimated Unencumbered Fund Balance 9-30-13			168,261
301 County Wide Court Technology Fund			
Service Fees			
41124 Technology Fee	27,683	20,000	20,000
Total	27,683	20,000	20,000
Other Revenue			
45000 Interest Earned	11	50	10
45001 Investment Interest	124	-	40
Total	135	50	50
Appropriated Fund Balance			
Total County Wide Court Technology Fund	27,818	20,050	20,050
Estimated Unencumbered Fund Balance 9-30-13			75,022
302 Probate Contribution Fund			
Intergovernmental Revenue			
40529 State - Probate Supplement	80,000	80,000	80,000
Total	80,000	80,000	80,000
Other Revenue			
45000 Interest Earned	175	2,000	100
45001 Investment Interest	1,499	-	1,900
Total	1,674	2,000	2,000
Appropriated Fund Balance			
Total Probate Contribution Fund	81,674	82,000	82,000
Estimated Unencumbered Fund Balance 9-30-13			573,824

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
303 Probate Guardianship Fund			
Service Fees			
41086 Guardianship Fees	128,088	115,100	115,100
Total	128,088	115,100	115,100
Other Revenue			
45000 Interest Earned	46	300	50
45001 Investment Interest	409	-	300
Total	455	300	350
Appropriated Fund Balance			
Total Probate Guardianship Fund	128,543	115,400	115,450
Estimated Unencumbered Fund Balance 9-30-13			205,597
304 Probate Education Fund			
Service Fees			
41078 Probate Fees	31,134	27,500	27,500
Total	31,134	27,500	27,500
Other Revenue			
45000 Interest Earned	54	450	50
45001 Investment Interest	498	-	400
Total	552	450	450
Appropriated Fund Balance			
Total Probate Education Fund	31,686	27,950	27,950
Estimated Unencumbered Fund Balance 9-30-13			243,529
306 Court Facilities Improvement Fund			
Courts Costs			
41116 Filing & Recording Fee	514,279	480,000	490,000
Total	514,279	480,000	490,000
Revenue From Use of Assets			
45000 Interest Earned	354	2,000	200
45001 Investment Interest	3,584	-	1,500
Total	3,938	2,000	1,700
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	518,217	482,000	491,700
Estimated Unencumbered Fund Balance 9-30-13			2,228,091

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
40542 State Chapter 19 Voter Registration	98,988	287,000	257,000
Total	98,988	287,000	257,000
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	98,988	287,000	257,000
Estimated Unencumbered Fund Balance 9-30-13			-
322 Child Abuse Prevention Fund			
Service Fees			
41076 Child Abuse Prevention Fee	433	350	350
Total	433	350	350
Other Revenue			
45001 Investment Interest	1	-	-
Total	1	-	-
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	434	350	350
Estimated Unencumbered Fund Balance 9-30-13			2,216
324 Juvenile Delinquency Prevention Fund			
Service Fees			
41012 Court Fees	1,193	1,900	1,500
Total	1,193	1,900	1,500
Other Revenue			
45000 Interest Earned	5	30	10
45001 Investment Interest	41	-	20
Total	46	30	30
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	1,239	1,930	1,530
Estimated Unencumbered Fund Balance 9-30-13			23,267
329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
45000 Interest Earned	100,000	-	120,000
45002 Sweep Interest	302	100	100
Total	100,302	100	120,100
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	100,302	100	120,100
Estimated Unencumbered Fund Balance 9-30-13			-

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
400 Debt Service Fund			
Ad Valorem Taxes			
40000 Current Year - Gross	67,854,678	67,430,000	68,990,000
40015 Delinquent - Gross	628,209	450,000	450,000
40030 Penalty & Interest	550,696	580,000	580,000
Total	69,033,583	68,460,000	70,020,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	1,406,285	-	-
Total	1,406,285	-	-
Interfund Transfers			
43000 Transfers In	6,397,425	9,843,285	9,480,226
Total	6,397,425	9,843,285	9,480,226
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds	-	-	-
44005 Premium/Discounts	3,202,103	-	-
Total	3,202,103	-	-
Other Revenue			
45000 Interest Earned	82,852	1,300,000	50,000
45001 Investment Interest	696,323	-	650,000
45085 Tax Credits	2,830,653	2,959,300	2,959,387
Total	3,609,828	4,259,300	3,659,387
Appropriated Fund Balance			
Total Revenues	83,649,224	82,562,585	83,159,613

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
400 Debt Service Fund (cont'd)			
EXPENDITURES			
52072 Administrative Services Fees		4,800,000	6,750
55015 \$14,090,000 Refunding G O 2004 - Principal		1,080,000	780,000
55010 \$14,090,000 Refunding G O 2004 - Interest		133,750	79,750
55015 \$6,080,000 Unltd Tax Road 2004 - Principal		355,000	370,000
55010 \$6,080,000 Unltd Tax Road 2004 - Interest		198,750	185,970
55015 \$9,400,000 Ltd Tax Bonds 2004 - Principal		520,000	235,000
55010 \$9,400,000 Ltd Tax Bonds 2004 - Interest		37,750	11,750
55015 \$24,020,000 Ltd Tax Bonds 2010 - Principal		475,000	490,000
55010 \$24,020,000 Ltd Tax Bonds 2010 - Interest		919,569	905,319
55015 \$17,650,000 Ltd Tax Bonds 2011 - Principal		480,000	45,000
55010 \$17,650,000 Ltd Tax Bonds 2011 - Interest		824,150	809,750
55015 \$21,355,000 Refunding G O 2005 - Principal		2,630,000	4,615,000
55010 \$21,355,000 Refunding G O 2005 - Interest		859,250	740,900
55015 \$36,915,000 Refunding G O 2010 - Principal		2,020,000	2,080,000
55010 \$36,915,000 Refunding G O 2010 - Interest		1,423,000	1,362,400
55015 \$14,890,000 Refunding G O 2009 - Principal		2,005,000	1,775,000
55010 \$14,890,000 Refunding G O 2009 - Interest		125,738	85,638
55015 \$14,215,000 C of O 2002 - Principal		975,000	1,030,000
55010 \$14,215,000 C of O 2002 - Interest		232,925	179,300
55015 \$4,240,000 Flood C of O 2002 - Principal		415,000	440,000
55010 \$4,240,000 Flood C of O 2002 - Interest		88,600	67,850
55015 \$14,500,000 C of O 2004 - Principal		1,015,000	1,065,000
55010 \$14,500,000 C of O 2004 - Interest		263,000	212,250
55015 \$3,595,000 Flood C of O 2004 - Principal		210,000	215,000
55010 \$3,595,000 Flood C of O 2004 - Interest		117,728	110,168
55015 \$23,960,000 C of O 2004 - Principal		3,180,000	755,000
55010 \$23,960,000 C of O 2004 - Interest		196,750	37,750
55015 \$71,820,000 Flood C of O 2007 - Principal		1,375,000	1,430,000
55010 \$71,820,000 Flood C of O 2007 - Interest		3,294,050	3,239,050
55015 \$22,385,000 Pass - Through 2007 - Principal		1,645,000	1,720,000
55010 \$22,385,000 Pass - Through 2007 - Interest		770,412	699,513
55015 \$19,220,000 Unltd Tax Road 2007 - Principal		785,000	815,000
55010 \$19,220,000 Unltd Tax Road 2007 - Interest		784,050	752,650
55015 \$22,205,000 C of O 2007 - Principal		875,000	910,000
55010 \$22,205,000 C of O 2007 - Interest		888,681	853,681
55015 \$15,205,000 Unltd Tax Road 2008 -Principal		575,000	600,000
55010 \$15,205,000 Unltd Tax Road 2008 - Interest		605,689	579,814
55015 \$54,675,000 Tax & Rev C of O 2008 - Principal		2,085,000	2,170,000
55010 \$54,675,000 Tax & Rev C of O 2008 - Interest		2,162,238	2,078,838
55015 \$68,975,000 Flood C of O 2008 - Principal		1,295,000	1,350,000
55010 \$68,975,000 Flood C of O 2008 - Interest		3,102,550	3,050,750
55015 \$31,125,000 Pass-Through 2008 - Principal		2,260,000	2,375,000
55010 \$31,125,000 Pass-Through 2008 - Interest		1,272,200	1,159,200
55015 \$5,220,000 Pub Prop Fin C of O 2009 - Principal		1,345,000	-
55010 \$5,220,000 Pub Prop Fin C of O 2009 - Interest		26,900	-
55010 \$98,445,000 C of O 2009 - Interest		4,867,713	4,867,713
55010 \$103,690,000 Flood C of O 2009 - Interest		5,128,813	5,128,813
55010 \$50,620,000 C of O 2009 - Interest		3,355,094	3,355,094
55010 \$50,620,000 Flood C of O 2009 - Interest		3,355,094	3,355,094
55010 \$30,325,000 C of O 2010 - Interest		1,745,204	1,745,204
55015 \$97,455,000 C of O 2010 - Principal		2,190,000	2,300,000
55010 \$97,455,000 C of O 2010 - Interest		4,452,681	4,343,181
55010 \$59,330,000 C of O 2011 - Interest		2,710,238	2,710,238
55010 \$51,295,000 C of O 2011 - Interest		3,326,943	2,161,913
55015 \$34,095,000 Flood C of O 2011 - Principal		-	725,000
55010 \$34,095,000 Flood C of O 2011 - Interest		2,162,370	1,405,150
55010 \$83,955,000 C of O 2013 - Interest		1,312,646	3,526,513
55010 \$115,040,000 C of O 2013 - Interest		-	5,924,762
55010 \$350,000,000 C of O 2013 - Interest		-	15,208,634
Total Expenditures	-	85,334,526	99,231,350
Estimated Unencumbered Fund Balance 9-30-13			43,236,903

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
501 Self Insurance- Health/Life Fund			
Interfund Transfers			
43000 Transfers In	5,856,790	5,856,790	3,249,511
Total	5,856,790	5,856,790	3,249,511
Other Revenue			
45020 Refunds	238,839	-	-
Total	238,839	-	-
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	24,711,292	22,091,751	25,101,024
46005 Health Insurance Premium-Employee	8,727,956	8,113,132	8,872,584
46020 Life Insurance Premium-Employer	455,433	495,742	455,178
46030 Life Insurance Premium-Retiree	113,551	49,320	117,410
46040 Stop Loss Recovery	176,605	100	100
Total	34,184,837	30,750,045	34,546,296
Appropriated Fund Balance			
Total Self Insurance Health/Life Fund	40,280,466	36,606,835	37,795,807
Estimated Unencumbered Fund Balance 9-30-13			10,978
502 Self Insurance- Workers Compensation Fund			
Service Fees			
41152 Employee Health Clinic Fee	19,896	9,000	15,000
Total	19,896	9,000	15,000
Interfund Transfers			
43000 Transfers In	-	-	569,554
Total	-	-	569,554
Insurance Premiums Revenue			
46000 Health Insurance Premium-Employer	1,650,203	1,656,656	1,652,340
46040 Stop Loss Recovery	-	100	100
Total	1,650,203	1,656,756	1,652,440
Appropriated Fund Balance			
Total Self Insurance Workers Compensation Fund	1,670,099	1,665,756	2,236,994
Estimated Unencumbered Fund Balance 9-30-13			366,948

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
504 Fleet Maintenance Fund			
Service Fees			
41156 Fleet Maintenance	573,800	684,875	573,800
Total	573,800	684,875	573,800
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	2,703	500	500
Total	2,703	500	500
Other Revenue			
45020 Refunds	240	-	-
Total	240	-	-
Appropriated Fund Balance			
Total Fleet Maintenance Fund	576,743	685,375	574,300
Estimated Unencumbered Fund Balance 9-30-13			50,643
505 Records Management Center Fund			
Service Fees			
41020 Records Management Fee	321,075	321,075	255,850
Total	321,075	321,075	255,850
Interfund Transfers			
43000 Transfers In	49,531	49,531	99,531
Total	49,531	49,531	99,531
Appropriated Fund Balance			
Total Records Management Center Fund	370,606	370,606	355,381
Estimated Unencumbered Fund Balance 9-30-13			388,629
506 Other Post Employment Benefits Fund			
Interfund Transfers			
43000 Transfers In	-	-	4,812,102
Total	-	-	4,812,102
Other Revenue			
45000 Interest Earned	883	12,000	500
45001 Investment Interest	3,985	-	3,000
Total	4,868	12,000	3,500
Insurance Premiums Revenue			
46010 Health Insurance Premium-Retirees	2,123,568	1,852,978	2,345,044
46045 Medicare Part D Subsidy	214,436	150,000	-
Total	2,338,004	2,002,978	2,345,044
Appropriated Fund Balance			
Total Other Post Employment Benefits Fund	2,342,872	2,014,978	7,160,646
Estimated Unencumbered Fund Balance 9-30-13			-

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
507 Community Venue Program Fund			
Venue Taxes			
40180 Motor Vehicle Tax	8,316,811	7,500,000	7,500,000
40182 Hotel Occupancy Tax	15,397,320	13,500,000	14,000,000
Total	23,714,131	21,000,000	21,500,000
Service Fee			
41132 License and Permits Fees	1,300,000	1,300,000	1,300,000
Total	1,300,000	1,300,000	1,300,000
Intergovernmental Revenue			
40514 Other Receipts From Governmental Entities	4,585,059	-	-
Total	4,585,059	-	-
Other Revenue			
45000 Interest Earned	19,776	14,000	14,000
45001 Investment Interest	-	-	-
45002 Sweep Interest	103	-	-
Total	19,879	14,000	14,000
Appropriated Fund Balance			
Total Community Venue Program Fund	29,619,069	22,314,000	22,814,000
Estimated Unencumbered Fund Balance 9-30-13			93,933,595
509 District Attorney Hot Check Fund			
Service Fees			
41104 Return Checks Fee	417,837	430,000	400,000
Total	417,837	430,000	400,000
Other Revenue			
45030 Other Revenue	-	100	-
Total	-	100	-
Appropriated Fund Balance			
Total District Attorney Hot Check Fund	417,837	430,100	400,000
Estimated Unencumbered Fund Balance 9-30-13			406,359
510 Election Contract Services Fund			
Intergovernmental Revenues			
40514 Other Receipts From Governmental Entities	3,519	2,700,000	1,300,000
Total	3,519	2,700,000	1,300,000
Service Fees			
41130 Service Fees	-	210,000	72,000
Total	-	210,000	72,000
Appropriated Fund Balance			
Total Election Contract Services Fund	3,519	2,910,000	1,372,000
Estimated Unencumbered Fund Balance 9-30-13			-

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
512 Firing Range Fund			
Interfund Transfers			
43000 Transfers In	193,595	-	96,836
Total	193,595	-	96,836
Other Revenue			
45001 Investment Interest	70	-	50
Total	70	-	50
Appropriated Fund Balance			
Total Firing Range Fund	193,665	-	96,886
Estimated Unencumbered Fund Balance 9-30-13			120
565 Technology Service Fund			
Service Fees			
41124 Technology Fee	608,159	897,412	947,218
Total	608,159	897,412	947,218
Other Revenue			
45020 Refunds	3,416	-	-
Total	3,416	-	-
Appropriated Fund Balance			
Total Technology Service Fund	611,575	897,412	947,218
Estimated Unencumbered Fund Balance 9-30-13			53,994
700 Capital Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	3,879,102	-	-
Total	3,879,102	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	115,040,000	65,000,000	-
44005 Premium/Discounts	10,958,765	-	-
Total	125,998,765	65,000,000	-
Interfund Transfers			
43000 Transfers In	-	-	4,000,000
Total	-	-	4,000,000
Revenue From Use of Assets			
45000 Interest Earned	-	100	-
Total	-	100	-
Appropriated Fund Balance			
Total Capital Projects Fund	129,877,867	65,000,100	4,000,000
Estimated Unencumbered Fund Balance 9-30-13			219,683,215

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
40130 TXDot and ATD Tax	12,845,166	11,400,000	12,500,000
Total	12,845,166	11,400,000	12,500,000
Intergovernmental Revenue			
40512 Contribution for Infrastructure	3,108,283	-	-
40514 Other Receipts From Governmental Entities	7,490,585	-	7,400,000
Total	10,598,868	-	7,400,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	83,955,000	47,250,000	48,000,000
44005 Premium/Discounts	8,045,000	-	-
Total	92,000,000	47,250,000	48,000,000
Other Revenue			
45000 Interest Earned	2,949	25,000	5,000
45001 Investment Interest	64,277	-	20,000
45002 Sweep Interest	2,743	1,500	1,500
Total	68,969	26,500	26,500
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Financing Fund	115,514,003	58,676,500	67,926,500
Estimated Unencumbered Fund Balance 9-30-13			72,175,526
702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	735,795	-	-
Total	735,795	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	331,725,000	50,000,000	-
44005 Premium/Discounts	18,275,000	-	-
Total	350,000,000	50,000,000	-
Appropriated Fund Balance			
Total Multi Year Flood Projects Fund	350,735,795	50,000,000	-
Estimated Unencumbered Fund Balance 9-30-13			130,830,483

	Fiscal Year 2013 Annualized	Fiscal Year 2013 Budget	Fiscal Year 2014 Projection
800 Grants-in-Aid Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	-	-	50,000
40514 Other Receipts From Governmental Entities	88,516	89,000	90,000
40532 Grant Revenue	19,460,019	36,000,000	20,000,000
Total	19,548,535	36,089,000	20,140,000
Interfund Transfers			
43000 Transfers In	73,980	230,528	893,564
Total	73,980	230,528	893,564
Other Revenue			
45000 Interest Earned	(1,651)	2,000	1,500
45001 Investment Interest	788	-	500
45035 Donations	-	-	80,000
Total	(863)	2,000	82,000
Appropriated Fund Balance			
Total Grants-in-Aid Fund	19,621,652	36,321,528	21,115,564
Estimated Unencumbered Fund Balance 9-30-13			-
802 Home Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	773,826	361,000	515,131
Total	773,826	361,000	515,131
Appropriated Fund Balance			
Total Home Program Fund	773,826	361,000	515,131
Estimated Unencumbered Fund Balance 9-30-13			-
803 CDBG Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,085,821	1,527,300	2,069,603
Total	1,085,821	1,527,300	2,069,603
Appropriated Fund Balance			
Total CDBG Programs Fund	1,085,821	1,527,300	2,069,603
Estimated Unencumbered Fund Balance 9-30-13			-

Pursuant to Local Government Code Section 111.063 (b) (4) and (5) I certify the preceding projected revenues for the fiscal year ending September 30, 2013 and estimated revenues for the fiscal year ending September 30, 2014. The detailed revenue accounts supporting these resources are summarized and included.



**PUBLIC WORKS
FLEET MAINTENANCE
4023 N. Panam Expressway
San Antonio, Texas, 78219**

August 20, 2013

TO: Commissioners Court
**FROM: *Willford P. Crossno*
Willford P. Crossno, Chairman
Vehicle Replacement Committee**

SUBJECT: Vehicles Recommended for Replacement During 2013-2014 Budget Year

Vehicles appearing on the attached listing are being recommended for replacement during the 2013-2014 budget year. The criteria for selecting vehicles for replacement are:

- **General Purpose vehicles - six years or 100,000 miles**
- **Patrol vehicles - two years or 75,000 miles**
- **Patrol motorcycles - three years or 45,000 miles**

If you have any questions concerning this listing, please contact me at 475-9913.

Vehicle Replacement FY 2013-14						
Unit #	VIN	License #	Year	Make	Model	Division
CONSTABLE PCT. 1						
6087	2B3KA43H57H771012	1048525	2007	DODGE	CHARGER SE LX	TRAFFIC SAFETY
6089	2B3KA43H27H878082	104-8527	2007	DODGE	CHARGER SE LX	TRAFFIC SAFETY
6119	2B3KA43T09H608436	1071660	2009	DODGE	CHARGER	TRAFFIC SAFETY
6120	2B3KA43T69H608439	1071663	2009	DODGE	CHARGER	TRAFFIC SAFETY
6123	2FABP7BV8AX115234	1092581	2010	FORD	CROWN VICTORIA	TRAFFIC SAFETY
CONSTABLE PCT. 2						
6059	2FAFP71W57X155856	1002256	2007	FORD	CROWN VICTORIA	TRAFFIC SAFETY
6076	2B3KA43H17H878106	BZW3870	2007	DODGE	CHARGER SE LX	TRAFFIC SAFETY
6079	2B3KA43H77H771013	1048458	2007	DODGE	CHARGER SE LX	TRAFFIC SAFETY
6134	2FAFP71VX8X178106	1071579	2008	FORD	CROWN VICTORIA	CONSTABLE PCT. #2
6135	2FAHP71V79X118648	1071588	2009	FORD	CROWN VICTORIA	CONSTABLE PCT. #2
CONSTABLE PCT. 3						
6171	2FAFP71V78X178094	1069234	2008	FORD	CROWN VICTORIA	TRAFFIC SAFETY
6172	2FAFP71V08X178096	1069237	2008	FORD	CROWN VICTORIA	TRAFFIC SAFETY
6173	2FAFP71V48X178098	1069236	2008	FORD	CROWN VICTORIA	TRAFFIC SAFETY
6175	2FAFP71V28X178097	1069238	2008	FORD	CROWN VICTORIA	TRAFFIC SAFETY
6252	1GNMCAE01AR168919	1095707	2010	CHEVROLET	TAHOE POLI	TRAFFIC SAFETY
6254	1GNMCAE07AR136699	1095709	2010	CHEVROLET	TAHOE POLI	TRAFFIC SAFETY
CONSTABLE PCT. 4						
6070	2B3KA43H67H878084	1032046	2007	DODGE	CHARGER	TRAFFIC SAFETY
6074	2B3KA43H77H878076	1032162	2007	DODGE	CHARGER	TRAFFIC SAFETY
FIRE MARSHAL						
5066	2FAFP71W26X103812	239116	2006	FORD	CROWN VICTORIA	FIRE MARSHAL
5074	1FTSW21557EA55957	BZW3853	2007	FORD	F250 CREW CAB 4	FIRE MARSHAL
5075	1FTSW21517EA55955	BZW3852	2007	FORD	F250 CREW CAB 4	FIRE MARSHAL
5076	1FTSW21577EA55958	BZW3851	2007	FORD	F250 CREW CAB 4	FIRE MARSHAL
5077	1FTSW21597EA55959	BZW3850	2007	FORD	F250 CREW CAB 4	FIRE MARSHAL
5078	1FTSW21537EA55956	BZW8124	2007	FORD	F250 CREW CAB 4	FIRE MARSHAL
5094	1FMFK20527LA96326	181YGJ	2007	FORD	EXPEDITION	FIRE MARSHAL
5100	1FTSW21588ED86274	72ZHW7	2008	FORD	F-250 HD	FIRE MARSHAL
FLEET MAINTENANCE						
9000	1FTRF17Z1XKB76053	767817	1999	FORD	F150 BI-FUEL	FLEET MAINTENANCE
JUVENILE						
6020	1FBSS31L84HA09182	863341	2004	FORD	VAN CLUB WAGON	JUVENILE CTR
6021	1FBSS31L44HA11334	863340	2004	FORD	VAN CLUB WAGON	JUVENILE CTR
6053	1FBSS31LX6DB20360	233662	2006	FORD	E350 EXT PASS	JUVENILE PROBATION
6099	2FAHP72VX9X109523	1063248	2009	FORD	CROWN VICTORIA	JUVENILE CTR
6100	2B3KA43GX8H135016	103-2172	2008	DODGE	CHARGER	JUVENILE PROBATION
6104	2FAFP72VX8X163054	104-8706	2008	FORD	CROWN VICTORIA	JUVENILE CTR
6105	1FBSS31LX8DA89209	1056639	2008	FORD	E350 15 PASSENG	FAMILY PRESERVATION
PARKS						
4062	1FTRF12W87NA86474	1031795	2007	FORD	F-150	MISSION COUNTY PARK
PRE-TRIAL						
9090	1GNM19X62B115518	826279	2002	CHEVROLET	ASTRO VAN	PR BOND
9091	1GNM19X92B115495	826280	2002	CHEVROLET	ASTRO VAN	PR BOND
9092	1G1ND52J92M605281	826278	2002	CHEVROLET	MALIBU 4DR	PR BOND
9093	1G1ND52J92M663018	829537	2002	CHEVROLET	MALIBU 4DR	PR BOND
PUBLIC WORKS ROAD & BRIDGE						
1461	1GCEC14Z45Z305550	204570	2005	CHEVROLET	1/2 TON SI	JUDSON SERVICE CENTE
1525	1FDSW34R98EA70219	1030146	2008	FORD	F-350	JUDSON SERVICE CENTE
1610	1FTPX14V19KB23202	1095838	2009	FORD	150 EXT CAB 4X4	CAGNON SERVICE CENTE
5042	2TFPF17Z53CA71005	854656	2003	FORD	F150 BI-FUEL	ENVIROMENTAL
5090	1FTRF12VX7KC68010	1030140	2007	FORD	F-150	ENVIROMENTAL
5095	1FTWW30R18EB25337	1030153	2008	FORD	F-350	MAIN OFFICE
5121	1FTVX1EV1AKE01414	1100860	2010	FORD	F-150 4X4	MAIN OFFICE

Unit #	VIN	License #	Year	Make	Model	Division
	SHERIFF					SHERIFF
9112	2FAPP71W03X115078	852992	2003	FORD	CROWN VICTORIA	DETENTION CTR
9124	1GNMCAE06AR209500	BV3V154	2010	CHEVROLET	TAHOE POLI	PATROL ADMINI
9127	1FMJU1G54AEB56025	BV3V157	2010	FORD	EXPEDITION XLT	PATROL
9155	2FAPP73W33X201157	BS2K937	2003	FORD	CROWN VICTORIA	WORK RELEASE
9177	1GNMCAE09AR207904	1101037	2010	CHEVROLET	TAHOE POLI	PATROL
9186	1GNMCAE04AR208331	BT6Y501	2010	CHEVROLET	TAHOE POLI	PATROL
9210	2FAPP71V08X164683	104-8824	2008	FORD	CROWN VICTORIA	PATROL EAST
9234	2FAPP71V18X164711	KSF707	2008	FORD	CROWN VICTORIA	TRAFFIC SAFETY
9235	2FAPP71V38X164712	KSF708	2008	FORD	CROWN VICTORIA	TRAFFIC SAFETY
9252	2G1WB58K981272658	JLD203	2008	CHEVROLET	IMPALA	CID
9261	2G1WB58K981271137	JLD212	2008	CHEVROLET	IMPALA	CIVIL
9264	2G1WB58K781272514	JLD214	2008	CHEVROLET	IMPALA	CID CRIMINAL INVESTI
9290	2FAPP73V88X169076	JLD269	2008	FORD	CROWN VICTORIA	CID CRIMINAL INVESTI
9293	2FAPP73V18X169078	JTV639	2008	FORD	CROWN VICTORIA	MENTAL HEALTH
9294	2FAPP73VX8X169077	JTV640	2008	FORD	CROWN VICTORIA	WARRANTS
9300	2FAPP73V67X152792	1002110	2007	FORD	CROWN VICTORIA	CID-EVIDENCE
9305	2FAPP73VX7X152794	368XMR	2007	FORD	CROWN VICTORIA	CID CRIMINAL INVESTI
9315	2FAPP71W27X163509	404YGF	2007	FORD	CROWN VICTORIA	PATROL ADMINI
9316	2FAPP71WX7X163483	1002230	2007	FORD	CROWN VICTORIA	COMMUNITY POLICE
9317	2FAPP71W27X163493	1002229	2007	FORD	CROWN VICTORIA	COMMUNITY POLICING
9341	2FAPP71W17X163498	1002204	2007	FORD	CROWN VICTORIA	PATROL EAST
9372	2G1WB58K889251401	CZC852	2008	CHEVROLET	IMPALA	CID CRIMINAL INVESTI
9376	2G1WB58K189251949	CZC855	2008	CHEVROLET	IMPALA	CIVIL
9380	2G1WB58K689249579	CZC859	2008	CHEVROLET	IMPALA	CID CRIMINAL INVESTI
9384	2FAPP73V58X125097	BZF062	2008	FORD	CROWN VICTORIA	WARRANTS
9386	2G1WB58K689248982	CZC862	2008	CHEVROLET	IMPALA	MENTAL HEALTH
9400	2FABP7BV0BX108683	1115441	2011	FORD	CROWN VICTORIA	PATROL EAST
9402	2FABP7BV1BX108644	1115443	2011	FORD	CROWN VICTORIA	PATROL WEST
9403	2FABP7BV7BX108647	1115444	2011	FORD	CROWN VICTORIA	PATROL WEST
9407	2FABP7BV4BX108654	1115513	2011	FORD	CROWN VICTORIA	PATROL EAST
9408	2FABP7BV6BX108655	1115447	2011	FORD	CROWN VICTORIA	PATROL EAST
9409	2FABP7BV1BX108658	1115448	2011	FORD	CROWN VICTORIA	PATROL EAST
9421	2FABP7BVXBX108660	1115453	2011	FORD	CROWN VICTORIA	PATROL WEST
9423	2FABP7BV1BX108661	1115454	2011	FORD	CROWN VICTORIA	PATROL EAST
9424	2FABP7BV3BX108662	1115455	2011	FORD	CROWN VICTORIA	PATROL WEST
9425	2FABP7BV5BX108663	1115456	2011	FORD	CROWN VICTORIA	PATROL WEST
9426	2FABP7BV7BX108664	1115457	2011	FORD	CROWN VICTORIA	PATROL WEST
9427	2FABP7BV9BX108665	1115464	2011	FORD	CROWN VICTORIA	PATROL WEST
9435	2FABP7BV3BX108645	1115470	2011	FORD	CROWN VICTORIA	PATROL EAST
9436	2FABP7BV5BX108646	1115471	2011	FORD	CROWN VICTORIA	PATROL WEST
9438	2FABP7BV7BX108650	1115473	2011	FORD	CROWN VICTORIA	PATROL EAST
9465	2FAPP71W44X162485	CS2X907	2004	FORD	CROWN VICTORIA	FLEET
9486	2FABP7BV9BX108651	1115474	2011	FORD	CROWN VICTORIA	PATROL EAST
9487	2FABP7BV0BX108652	1115500	2011	FORD	CROWN VICTORIA	PATROL EAST
9493	2FABP7BV6BX108672	1115506	2011	FORD	CROWN VICTORIA	PATROL WEST
9497	2FABP7BV3BX108676	1115510	2011	FORD	CROWN VICTORIA	FLEET
9513	2G1WB57K891302008	VHJ358	2009	CHEVROLET	IMPALA	CIVIL
9517	2G1WB57KX91303404	VHJ355	2009	CHEVROLET	IMPALA	CID CRIMINAL INVESTI
9525	2FAHP71V69X114252	1071512	2009	FORD	CROWN VICTORIA	MENTAL HEALTH
9530	2FAHP71V09X114280	1069195	2009	FORD	CROWN VICTORIA	PATROL EAST
9551	1FMFU15589LA12526	CF8Y123	2009	FORD	EXPEDITION XLT	PROPERTY ROOM
9566	2G1WB57K791308091	VHJ253	2009	CHEVROLET	IMPALA	CID CRIMINAL INVESTI
9567	2G1WB57K591308154	VHJ372	2009	CHEVROLET	IMPALA	CIVIL
9569	2G1WB57K291308404	VHJ366	2009	CHEVROLET	IMPALA	CID CRIMINAL INVESTI
9574	2FAHP71V19X140807	VHJ359	2009	FORD	CROWN VICTORIA	PATROL FLEET
9575	2FAHP71V49X140803	VHJ361	2009	FORD	CROWN VICTORIA	ADMINISTRATION
9578	2FAHP71V39X140808	VHJ369	2009	FORD	CROWN VICTORIA	WARRANTS
9727	1GAZG1FGXB1172734	1124825	2011	CHEVROLET	VAN 3500	WARRANTS
9728	1GAZG1FG3B1173448	1124826	2011	CHEVROLET	VAN 3500	WARRANTS
9731	1GNLC2E04CR258733	1145466	2012	CHEVROLET	TAHOE POLICE	PATROL
9733	1GNLC2E03CR258805	1145464	2012	CHEVROLET	TAHOE POLICE	PATROL
9734	1GNLC2E06CR258834	1145463	2012	CHEVROLET	TAHOE POLICE	PATROL
9736	1GNLC2E03CR244337	1141834	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9739	1GNLC2E06CR257356	1141836	2012	CHEVROLET	TAHOE POLICE	PATROL EAST

Unit #	VIN	License #	Year	Make	Model	Division
	SHERIFF					SHERIFF
9747	1GNLC2E0XCR257263	1141837	2012	CHEVROLET	TAHOE POLICE	PATROL EAST
9767	1GNLC2E04CR255976	1141838	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9768	1GNLC2E09CR257254	1141839	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9769	1GNLC2E07CR243546	1141840	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9771	1GNLC2E03CR257279	1141842	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9772	1GNLC2E05CR258823	1141847	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9773	1GNLC2E0XCR246716	1141848	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9774	1GNLC2E07CR246429	1141846	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9775	1GNLC2E05CR243559	1141845	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9777	1GNLC2E05CR258787	1141843	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9778	1GNLC2E07CR246592	1135958	2012	CHEVROLET	TAHOE POLICE	PATROL EAST
9782	1GNLC2E08CR245001	1135955	2012	CHEVROLET	TAHOE POLICE	PATROL EAST
9783	1GNLC2E08CR246648	1135954	2012	CHEVROLET	TAHOE POLICE	PATROL EAST
9784	1GNLC2E03CR255967	1135916	2012	CHEVROLET	TAHOE POLICE	PATROL WEST
9785	1GNLC2E03CR255905	1135915	2012	CHEVROLET	TAHOE POLICE	PATROL EAST
9786	1GNLC2E03CR258769	1135914	2012	CHEVROLET	TAHOE POLICE	PATROL EAST
9789	1GNLC2E04CR246484	1135912	2012	CHEVROLET	TAHOE POLICE	PATROL EAST
9790	1GNLC2E03CR246394	1135911	2012	CHEVROLET	TAHOE POLICE	PATROL EAST
9792	1GNLC2E09CR254340	1135909	2012	CHEVROLET	TAHOE POLICE	PATROL EAST
9795	1GNLC2E09CR243581	1141678	2012	CHEVROLET	TAHOE POLICE	TRAFFIC SAFETY
9939	2FAFP71W67X163514	403YGF	2007	FORD	CROWN VICTORIA	TRAFFIC SAFETY

HOLIDAY	DAY OF THE WEEK	DATE
New Years' Day	Wednesday	01 January 2014
Martin Luther King, Jr. Day	Monday	20 January 2014
President's Day	Monday	17 February 2014
Good Friday	Friday	18 April 2014
Battle of Flowers	Friday	25 April 2014
Memorial Day	Monday	26 May 2014
Independence Day	Friday	04 July 2014
Labor Day	Monday	01 September 2014
Veteran's Day	Tuesday	11 November 2014
Thanksgiving	Thursday	27 November 2014
	Friday	28 November 2014
Christmas Day	Thursday	25 December 2014

*As per Human Resource's Policy 7.4.09 County Holidays, Commissioners Court has the approval to designate Christmas Eve (Monday), a holiday during years that Christmas Day falls on a Tuesday.

Elected Officials' Salaries

Local Government Code Section 152.013 states that the Commissioners Court set the salaries and allowances of elected officers as part of the regular budget process each year.

The Bexar County Citizen's Advisory Committee on Elected Officials' Salaries was first formed in 1997 to examine Elected Officials' salaries and make recommendations to Commissioners Court regarding salary adjustments. The committee meets every two years and provides the Court with two year recommendations. The committee last convened in the summer of 2012 to develop recommendations for adjustments to Elected Officials' salaries and allowances for FY 2012-13 and FY 2013-14.

On July 2, 2013, Commissioners Court recommended approval of the FY 2013-14 salary recommendations and all Elected Officials were notified of their respective proposed salary. All Elected Officials were notified of their right to appeal the decision and had until July 8, 2013 to do so. The County Judge received appeals from the following Elected Officials: Judge Roberto Vazquez, representing all six Justice of the Peace Judges (Judge Monica Caballero, JP Pct 1, PI 1; Judge Edmundo Zaragoza, JP Pct 1, PI 3; Judge William Donovan, JP Pct 2, PI 2; Judge Jeff Wentworth, JP Pct 3, and Judge Rogelio Lopez, JP Pct 4).

On July 24, 2013, the Salary Grievance Committee was convened to discuss the appeal. The Committee voted 6 to 3 to recommend to Commissioners Court to grant the Justices of the Peace in Bexar County an annual salary of \$101,125 for the full-time Judges. On August 06, 2013, the vote was accepted into record by Commissioner Court, the Court is not required to adopt the maximum salaries, as this was only a recommendation. On August 29, 2013, Commissioners Court approved of advertisement of the Elected Officials' Salaries mandated publication.

On September 10, 2013, Commissioners Court accepted the committee's recommendations of a 2% salary increase for the Elected Officials for FY 2013-14.

The approved salary increase recommendations were: Constables, 2%; County Clerk, 2%; County Commissioners, 2%; County Judge, 2%; Criminal District Attorney, 2%; District Clerk, 2%; Justices of the Peace (full-time & part-time), 2%; Sheriff, 2%; Tax Assessor-Collector, 2%; and Probate Judges, 2%. The new salaries were effective the first full pay period in October 2013.

The Chief Justice of the Fourth Court of Appeals, Fourth Court of Appeals Justices, and District Court Judges county supplements will be adjusted as per the Texas Local Government Code Section 32.001 updated by the 83rd Legislature.

Longevity Pay for Probate Court Judges and County Courts-at-Law Judges

Commissioners Court must make monthly longevity payments to Probate Court judges, who have served as a judge of a statutory probate court or a statutory county court for at least 16 years, in an amount equal to the amount of longevity pay a district judge is entitled to receive from the state for equivalent years of service (HB 765).

Probate Court Judges and County Court-at-Law Judges with 16 years of service receive longevity pay in the amount of \$20.00 per month for each year of completed service, not to exceed 16 years of service. This equates to a monthly amount of \$320.00, for an annual total of \$3,840.00.

Supplemental Payments to Probate Court Judges

An annual payment equal to the amount of the benefit replacement pay a district judge is entitled to receive from the state is to be paid to a Probate Court Judge if that judge has continuously served as a Probate Judge or a County Court Judge since August 31, 1995, not to exceed \$965.25 annually. Currently, only one Bexar County Probate Court judge is eligible for this supplemental payment (HB 765).

			State Increase & County Portion to Max			
Office	Name	Position Title	County Portion	State Portion	Total	Additional Cost
4th Court of Appeals	Stone, Catherine, M	Chief Justice	9,000	156,500	165,500	1,500
4th Court of Appeals	Marion, Sandee, B	Justice	9,000	154,000	163,000	1,500
4th Court of Appeals	Angelini, Karen, A	Justice	9,000	154,000	163,000	1,500
4th Court of Appeals	Barnard, Marialyn, E	Justice	9,000	154,000	163,000	1,500
4th Court of Appeals	Martinez, Rebeca, C	Justice	9,000	154,000	163,000	1,500
4th Court of Appeals	Alvarez, Patricia, O	Justice	9,000	154,000	163,000	1,500
4th Court of Appeals	Chapa, Luz, E	Justice	9,000	154,000	163,000	1,500
District Courts-Civil	Gabriel, Johnny, D	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Littlejohn, Janet, P	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Sakai, Peter, A	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Mery, Michael, E	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Pozza, Karen, H	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Nellermoe, Barbara, J	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Price, Richard, E	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Salinas, Laura, L	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Noll, Lawrence, E	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Saldana, Gloria, A	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Casseb, Solomon, J	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Arteaga, Antonia,	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Stryker, Cathleen, M	Judge	18,000	140,000	158,000	3,000
District Courts-Civil	Canales, David, A	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	McGinty, Angus, K	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	Roman, Mary, D	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	Herr, Maria, T	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	Angelini, Raymond, C	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	Harle, Sidney, L	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	Kazen, Philip, A	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	Skinner, Melisa, C	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	Rangel, Ronald,	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	Olivarri, Ray, J	Judge	18,000	140,000	158,000	3,000
District Courts-Criminal	Valenzuela, Lori, I	Judge	18,000	140,000	158,000	3,000
District Courts-Juvenile	Kelsey, Carmen, Y	Judge	18,000	140,000	158,000	3,000
District Courts-Juvenile	Parker, Laura, L	Judge	18,000	140,000	158,000	3,000
District Courts-Juvenile	Jarrett, Lisa, K	Judge	18,000	140,000	158,000	3,000
County Courts at Law	Fleming, John, D	Judge	157,000		157,000	18,000
County Courts at Law	Rios, Irene, A	Judge	157,000		157,000	18,000
County Courts at Law	Key, Carlo, R	Judge	157,000		157,000	18,000
County Courts at Law	Roberts, John, S	Judge	157,000		157,000	18,000
County Courts at Law	Gonzalez, Monica, A	Judge	157,000		157,000	18,000
County Courts at Law	White, William, C	Judge	157,000		157,000	18,000
County Courts at Law	La Hood, Michael,	Judge	157,000		157,000	18,000
County Courts at Law	Wolff, Jason, W	Judge	157,000		157,000	18,000
County Courts at Law	Rodriguez, David, J	Judge	157,000		157,000	18,000
County Courts at Law	Garrahan, Sarah, E	Judge	157,000		157,000	18,000
County Courts at Law	Pulliam, Jason, K	Judge	157,000		157,000	18,000
County Courts at Law	Christian, Wayne, A	Judge	157,000		157,000	18,000
County Courts at Law	Wright, Eugenia, J	Judge	157,000		157,000	18,000
County Courts at Law	Rodriguez-Duron, Liz:	Judge	157,000		157,000	18,000
County Courts at Law	Shelton, Walden, E	Judge	157,000		157,000	18,000
					Salaries Onl	361,500
					With POH	434,505
State Increase & County Portion to Max						

Detention and Law Enforcement Step Pay Plan for October 2013 through September 2014

Monthly Base Pay										
	Grade	Cadet	First Year	Over 1	Over 2	Over 3	Over 4	Over 5	Over 7	Over 9
Detention Captain	DT 09		5,990	6,042		6,095		6,200	6,304	6,409
Detention Lieutenant	DT 07		4,880	4,930		4,978		5,076	5,172	5,269
Detention Sergeant	DT 05		4,091	4,132		4,173		4,255	4,336	4,418
Detention Corporal	DT 02		3,453	3,487		3,522		3,591	3,661	3,729
Deputy Sheriff - Detention	DT 01	2,533	2,651	2,819	2,900	2,984	3,067	3,151	3,233	3,316
SAP CHRIS Step		1	2	3	4	5	6	7	8	9

Annual Base Pay										
	Grade	Cadet	First Year	Over 1	Over 2	Over 3	Over 4	Over 5	Over 7	Over 9
Detention Captain	DT 09		71,880	72,504		73,140		74,400	75,648	76,908
Detention Lieutenant	DT 07		58,560	59,160		59,736		60,912	62,064	63,228
Detention Sergeant	DT 05		49,092	49,584		50,076		51,060	52,032	53,016
Detention Corporal	DT 02		41,436	41,844		42,264		43,092	43,932	44,748
Deputy Sheriff - Detention	DT 01	30,396	31,812	33,828	34,800	35,808	36,804	37,812	38,796	39,792
SAP CHRIS Step		1	2	3	4	5	6	7	8	9

Monthly Base Pay										
	Grade		First Year	Over 1	Over 2	Over 3	Over 4	Over 5	Over 7	Over 9
Law Enforcement Captain	LE 10		6,303	6,359		6,417		6,530	6,641	6,754
Law Enforcement Lieutenant	LE 08		5,709	5,766		5,823		5,937	6,051	6,166
Law Enforcement Sergeant	LE 06		5,190	5,242		5,293		5,397	5,501	5,604
Law Enforcement Investigator	LE 04		4,717	4,765		4,812		4,906	5,001	5,095
Deputy Sheriff - Law Enforcement	LE 03		3,502	3,569		3,637		3,884	4,130	4,376
SAP CHRIS Step			2	3	4	5	6	7	8	9

Annual Base Pay										
	Grade		First Year	Over 1	Over 2	Over 3	Over 4	Over 5	Over 7	Over 9
Law Enforcement Captain	LE 10		75,636	76,308		77,004		78,360	79,692	81,048
Law Enforcement Lieutenant	LE 08		68,508	69,192		69,876		71,244	72,612	73,992
Law Enforcement Sergeant	LE 06		62,280	62,904		63,516		64,764	66,012	67,248
Law Enforcement Investigator	LE 04		56,604	57,180		57,744		58,872	60,012	61,140
Deputy Sheriff - Law Enforcement	LE 03		42,024	42,828		43,644		46,608	49,560	52,512
SAP CHRIS Step			2	3	4	5	6	7	8	9

**PROPOSED BUDGET FY 2013-14
NON-EXEMPT PAY GRADES**

Pay Level	Minimum	Midpoint	Maximum
NE01	\$ 23,556.00	\$ 26,880.00	\$ 30,900.00
	\$ 1,963.00	\$ 2,240.00	\$ 2,575.00
	\$ 981.50	\$ 1,120.00	\$ 1,287.50
	\$ 11.33	\$ 12.92	\$ 14.86
NE02	\$ 24,972.00	\$ 28,488.00	\$ 32,760.00
	\$ 2,081.00	\$ 2,374.00	\$ 2,730.00
	\$ 1,040.50	\$ 1,187.00	\$ 1,365.00
	\$ 12.01	\$ 13.70	\$ 15.75
NE03	\$ 25,704.00	\$ 30,204.00	\$ 34,704.00
	\$ 2,142.00	\$ 2,517.00	\$ 2,892.00
	\$ 1,071.00	\$ 1,258.50	\$ 1,446.00
	\$ 12.36	\$ 14.52	\$ 16.68
NE04	\$ 27,180.00	\$ 32,616.00	\$ 38,064.00
	\$ 2,265.00	\$ 2,718.00	\$ 3,172.00
	\$ 1,132.50	\$ 1,359.00	\$ 1,586.00
	\$ 13.07	\$ 15.68	\$ 18.30
NE05	\$ 29,352.00	\$ 35,232.00	\$ 41,100.00
	\$ 2,446.00	\$ 2,936.00	\$ 3,425.00
	\$ 1,223.00	\$ 1,468.00	\$ 1,712.50
	\$ 14.11	\$ 16.94	\$ 19.76
NE06	\$ 31,632.00	\$ 38,748.00	\$ 45,864.00
	\$ 2,636.00	\$ 3,229.00	\$ 3,822.00
	\$ 1,318.00	\$ 1,614.50	\$ 1,911.00
	\$ 15.21	\$ 18.63	\$ 22.05
NE07	\$ 33,852.00	\$ 41,460.00	\$ 49,080.00
	\$ 2,821.00	\$ 3,455.00	\$ 4,090.00
	\$ 1,410.50	\$ 1,727.50	\$ 2,045.00
	\$ 16.28	\$ 19.93	\$ 23.60
NE08	\$ 36,564.00	\$ 44,784.00	\$ 53,004.00
	\$ 3,047.00	\$ 3,732.00	\$ 4,417.00
	\$ 1,523.50	\$ 1,866.00	\$ 2,208.50
	\$ 17.58	\$ 21.53	\$ 25.48
NE09	\$ 39,480.00	\$ 48,360.00	\$ 57,252.00
	\$ 3,290.00	\$ 4,030.00	\$ 4,771.00
	\$ 1,645.00	\$ 2,015.00	\$ 2,385.50
	\$ 18.98	\$ 23.25	\$ 27.53

**PROPOSED BUDGET FY 2013-14
NON-EXEMPT PAY GRADES**

Pay Level	Minimum	Midpoint	Maximum
NE10	\$ 42,636.00	\$ 52,236.00	\$ 61,824.00
	\$ 3,553.00	\$ 4,353.00	\$ 5,152.00
	\$ 1,776.50	\$ 2,176.50	\$ 2,576.00
	\$ 20.50	\$ 25.11	\$ 29.72
NE11	\$ 46,176.00	\$ 57,720.00	\$ 69,264.00
	\$ 3,848.00	\$ 4,810.00	\$ 5,772.00
	\$ 1,924.00	\$ 2,405.00	\$ 2,886.00
	\$ 22.20	\$ 27.75	\$ 33.30
NE12	\$ 49,872.00	\$ 62,328.00	\$ 74,796.00
	\$ 4,156.00	\$ 5,194.00	\$ 6,233.00
	\$ 2,078.00	\$ 2,597.00	\$ 3,116.50
	\$ 23.98	\$ 29.97	\$ 35.96
NE13	\$ 53,856.00	\$ 67,320.00	\$ 80,784.00
	\$ 4,488.00	\$ 5,610.00	\$ 6,732.00
	\$ 2,244.00	\$ 2,805.00	\$ 3,366.00
	\$ 25.89	\$ 32.37	\$ 38.84

65912

SPECIAL ORDER NO. _____

STATE OF TEXAS

§

IN THE DISTRICT COURTS

AND

§

COUNTY OF BEXAR

§

OF BEXAR COUNTY, TEXAS



**ORDER APPROVING COUNTY AUDITOR BUDGET
AND SALARY OF COUNTY AUDITOR,
ASSISITANT COUNTY AUDITORS, AND COURT REPORTERS**

On this the 15th day of August, 2013, at 4:15 p.m., a public hearing was held in the Civil Presiding Courtroom, Bexar County Courthouse, Bexar County, Texas, regarding the County Auditor Budget, and the setting of the salaries of the County Auditor, Assistant County Auditors, and Court Reporters of the District Courts for Fiscal Year October 1, 2013 through September 30, 2014.

Notice of the hearing was published in the San Antonio Express-News on Sunday, July 28, 2013, as required by Section 152.905, Local Government Code.

A quorum being present, the hearing was convened by Judge Raymond Angelini, Local Administrative Judge. The proceedings were recorded by Bettina Williams, Official Court Reporter, subsequently transcribed and maintained as a public record, as required by law.

No citizen spoke regarding the County Auditor budget, or the salaries set forth therein, or the Court Reporter salaries to be paid. After discussion, a motion was made, seconded and approved as outlined below.

COUNTY AUDITOR BUDGET

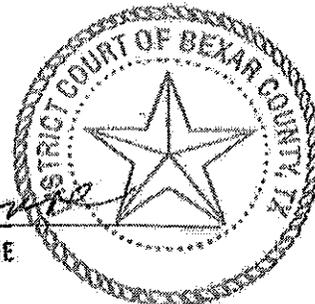
The application of the County Auditor for the Proposed Budget for fiscal year October 1, 2013 through September 30, 2014, as presented on the above-referenced date is hereby **GRANTED AND APPROVED**. The Salary Ranges by Classification Plan (included in this budget) is to serve as a guide for periodic salary adjustments within each job classification until the maximum is reached. The salary ranges are to be adjusted for any annual cost of living adjustments granted by the Bexar County Commissioners Court.

Because it is necessary for the accounting and audit work in the office of the County Auditor to be done as it is received from the various departments and the necessity of making employments when suitable persons are available, the County Auditor is hereby given the following authority:

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It is further Ordered that a copy of this Special Order be certified to the Commissioners Court of Bexar County, Texas for their observation as required by law.



Michael E. Mery
MICHAEL MERY, JUDGE
37th District Court

Barbara Nellermoe
BARBARA NELLERMOE, JUDGE
45th District Court

Antonia Arteaga
ANTONIA ARTEAGA, JUDGE
57th District Court

David Canales
DAVID CANALES, JUDGE
73rd District Court

John D. Gabriel, Jr.
JOHN D. GABRIEL, JR., JUDGE
131st District Court

Angus McGinty
ANGUS MCGINTY, JUDGE
144th District Court

Janet Littlejohn
JANET LITTLEJOHN, JUDGE
150th District Court

Laura Salinas
LAURA SALINAS, JUDGE
166th District Court

Mary Roman
MARY ROMAN, JUDGE
175th District Court

Maria Teresa Herr
MARIA TERESA HERR, JUDGE
186th District Court

Raymond Angelini
RAYMOND ANGELINI, JUDGE
187th District Court

Cathy Stryker
CATHY STRYKER, JUDGE
224th District Court

Peter Sakai
PETER SAKAI, JUDGE
225th District Court

Sid Harle
SID HARLE, JUDGE
226th District Court

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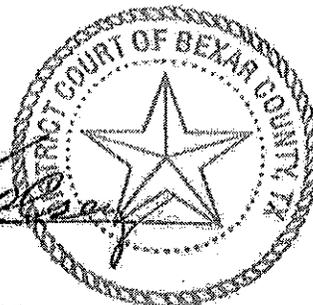
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Philip A. Kazen, Jr.

PHILIP A. KAZEN, JR., JUDGE
227th District Court

Richard Price

RICHARD PRICE, JUDGE
285th District Court



SQL Casseb III

SQL CASSEB III, JUDGE
288th District Court

Carmen Kelsey

CARMEN KELSEY, JUDGE
289th District Court

Melisa Skinner

MELISA SKINNER, JUDGE
290th District Court

Ron Rangel

RON RANGEL, JUDGE
379th District Court

Laura Parker

LAURA PARKER, JUDGE
386th District Court

Ray Olivari

RAY OLIVARRI, JUDGE
399th District Court

Karen Pozza

KAREN POZZA, JUDGE
407th District Court

Larry Noll

LARRY NOLL, JUDGE
408th District Court

Lisa Jarrett

LISA JARRETT, JUDGE
436th District Court

Lori Valenzuela

LORI VALENZUELA, JUDGE
437th District Court

Gloria Saldana

GLORIA SALDANA, JUDGE
438th District Court

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1 THE STATE OF TEXAS * IN THE DISTRICT COURTS

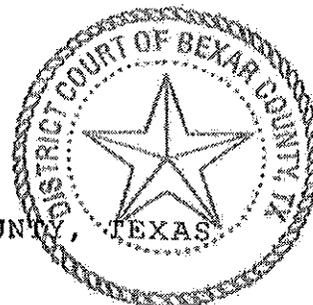
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3 AND

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5 COUNTY OF BEXAR * OF BEXAR COUNTY, TEXAS

6



7 ORDER APPROVING COUNTY AUDITOR'S BUDGET

8 AND SALARY OF COUNTY AUDITORS, ASSISTANT COUNTY AUDITORS,

9 AND COURT REPORTERS

10

11

12 On the 15th day of August, 2013, a special
13 meeting of the District Court Judges of Bexar County was
14 held in the Civil Presiding courtroom, Bexar County
15 Courthouse, 1st Floor, pursuant to Local Government Code
16 152.905. A quorum being present, the hearing was
17 convened by Judge Raymond Angelini, Local Administrative
18 Judge.

19

20 Proceedings reported by computerized
21 stenotype machine; Reporter's Record produced by
22 computer-assisted transcription.

23

24

25

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ORIGINAL

BETTINA J. WILLIAMS, OFFICIAL COURT REPORTER

Case Number: 2013XX65912

187TH JUDICIAL DISTRICT COURT ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

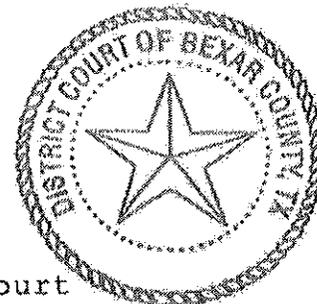
FILED FOR BEXAR COUNTY

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APPEARANCES:

- Hon. Antonia Arteaga, 57th District Court
- Hon. Raymond Angelini, 187th District Court
- Hon. Philip A. Kazen, Jr., 227th District Court
- Hon. Barbara Nellermoe, 45th District Court
- Hon. Maria Teresa Herr, 186th District Court
- Hon. Sol Casseb, III, 288th District Court
- Hon. Melisa Skinner, 290th District Court
- Hon. Laura Parker, 386th District Court
- Hon. Karen Pozza, 407th District Court
- Hon. Lisa Jarrett, 436th District Court
- Hon. Lori Valenzuela, 437th District Court
- Hon. Cathy Stryker, 224th District Court
- Hon. Richard Price, 285th District Court
- Hon. David Canales, 73rd District Court
- Susan Yeatts, Bexar County Auditor



BEXAR COUNTY CLERK'S OFFICE

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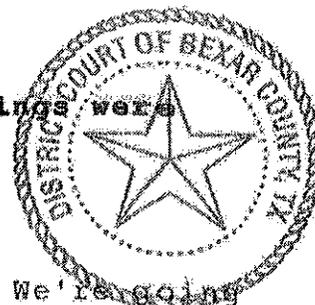
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WHEREUPON, the following proceedings were

held, to-wit:



JUDGE ANGELINI: All right. We're going to call to order a public hearing here on the -- regarding the County Auditor's budget in setting the salaries of the County Auditors and Assistant County Auditors and Court Reporters for the District Courts for this fiscal year.

It's a public hearing. Is there anybody here from the public that would like to be heard before we take this up?

(No Response.)

JUDGE ANGELINI: Okay. I hope everybody has seen the budget. It should have been passed out. The auditor here has it, if you need it. Anybody?

(No Response.)

JUDGE ANGELINI: Since no one has spoken, is there any discussion about this?

(No Response.)

JUDGE ANGELINI: Do I hear a motion? Somebody?

JUDGE PARKER: I have it, but I can't find

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1 it.

2 JUDGE MERY: I do have one question

3 Judge.

4 JUDGE ANGELINI: Yes, sir.

5 JUDGE MERY: I move for a Judge's

6 salary --

7 JUDGE ANGELINI: You can that up with

8 Mr. Smith.

9 JUDGE PARKER: I move that the Auditor's
10 budget, including the salaries of the Assistant County
11 Auditors, as presented, be approved.

12 JUDGE KELSEY: Second.

13 JUDGE ANGELINI: All those in favor?

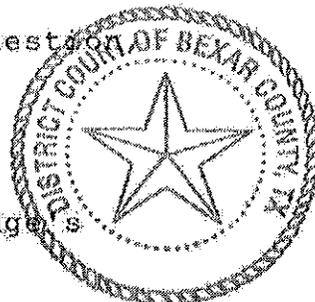
14 (Judges vote aye.)

15 JUDGE ANGELINI: Pass it.

16 Second motion, go ahead.

17 JUDGE KAZEN: I move that the Official and
18 Auxiliary Official Court Reporters' salaries shall be
19 increased by the average percentage or amount of increase
20 in compensation granted to all Bexar County Employees by
21 the Commissioners Court of Bexar County during the fiscal
22 year October 1, 2013, through September 30, 2014, such
23 salary increases to be effective as of the date ordered
24 for all other Bexar County employees.

25 JUDGE ANGELINI: All in favor?



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BETTINA J. WILLIAMS, OFFICIAL COURT REPORTER
187TH JUDICIAL DISTRICT COURT, APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

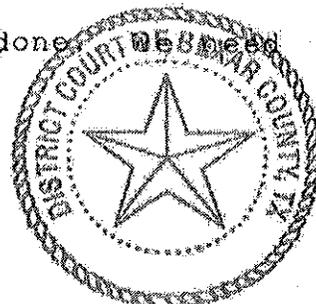
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(Judges vote aye.)

JUDGE ANGELINI: And we are done to sign the order.

(Meeting Adjourned.)



OFFICE OF THE CLERK OF DISTRICT COURT

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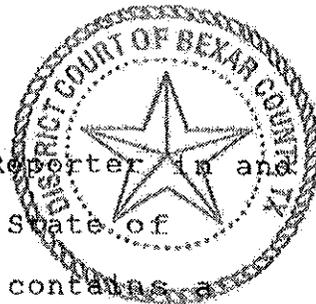
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1 STATE OF TEXAS)

2 COUNTY OF BEXAR)

3

4 I, BETTINA WILLIAMS, Official Court Reporter in and
 5 for the 187th District Court, Bexar County, State of
 6 Texas, do hereby certify that the foregoing contains a
 7 true and correct transcription of all portions of
 8 evidence and other proceedings requested in writing by
 9 counsel for the parties to be included in this volume of
 10 the Reporter's Record, in the above-entitled and numbered
 11 cause, all of which occurred in open court or in chambers
 12 and were reported by me.

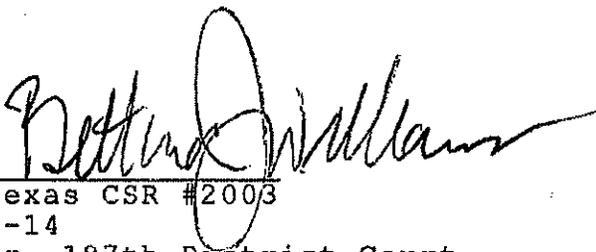


13 I further certify that this Reporter's Record of
 14 the proceedings truly and correctly reflects the
 15 exhibits, if any, admitted by the respective parties.

16
 17 WITNESS MY OFFICIAL HAND, this 23rd day of August,
 18 A.D., 2013.

19

20

21 /s/Bettina J. Williams 
 22 BETTINA J. WILLIAMS, Texas CSR #2003
 23 EXPIRATION DATE: 12-31-14
 24 Official Court Reporter, 187th District Court
 25 Bexar County, Texas
 300 Dolorosa, Suite 2129
 San Antonio, Texas 78205
 (210) 335-2517

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2013 AUG 23 10:50 AM

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SAN ANTONIO EXPRESS-NEWS AND MYSA.COM | Sunday, July 28, 2013 | 30



NOTICE OF PUBLIC SALE

San Antonio Portable Storage, L.L.C. d/b/a PODS, hereby publishes notice as required, Texas Self-Service Storage Facility Liens, section 59.042 and 59.043 of public sale of property listed below to satisfy a landlords lien. All sales are for cash to the highest bidder and are considered final. PODS reserves the right to reject any bids. The sale shall be held at 5411 IH-10E Suite 102, San Antonio, TX, 78219 on Thursday-Aug. 15th 2013 @ 5:00 PM

Darden, Tyrone 6664
Hartmann, Jonathan 8082864
Hernandez, Josefine 271864
Trevis, Mark 8009864

Contents included but not limited to: Household items, books, exercise equipment, stereo equipment and more.

NOTICE OF PUBLIC HEARING

In accordance with V.T.C.A. Local Government Code 152.905, the District Judges of Bexar County will hold a public hearing in the Civil Presiding Courtroom, Bexar County Courthouse First Floor at 4:15 p.m. on Thursday, August 15, 2013 for the purpose of setting the amount of annual compensation for the County Auditor, assistant auditors, and court reporters. At such time, parties in interest and citizens will have an opportunity to be heard.

KEYSTONE SCHOOL

Admits students of any race, religion, national origin, or sexual orientation to all rights, privileges, programs, and activities generally accorded or made available to students of the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of educational and admission policies, financial aid, athletic or other school programs.

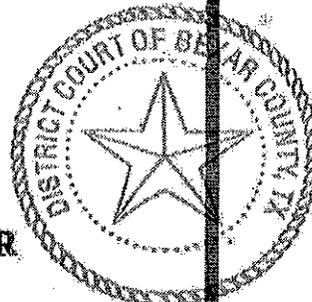
PUBLIC NOTICE

It is the policy of SUNVIEW CARE AND REHAB CENTER at 903 Leamy Street in San Antonio, Texas, to admit and provide services without regard to race, color, national origin, disability, age or sexual orientation, as required by law.

737-549-6344 FAX 737-549-6345

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COUNTY AUDITOR'S

**BUDGET REQUEST FOR THE FISCAL YEAR
OCTOBER 1, 2013 – SEPTEMBER 30, 2014**

Our Mission

"To be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's duties and responsibilities"

August 15, 2013



**Susan T. Yeatts, C.P.A.
Bexar County Auditor**

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Leo S. Caldera, CIA, CGAP
First Assistant County Auditor



Paul Elizondo Tower
101 W. Nueva Suite 800
San Antonio, Texas 78205
(210) 335-2301
Fax: (210) 335-2996
AudfrontDesk@Bexar.Org

Susan T. Yeatts, CPA
BEXAR COUNTY AUDITOR

August 15, 2013

Honorable District Judges
Bexar County, Texas

Dear Board of District Judges:

Respectfully submitted for your consideration and action is the County Auditor's baseline budget of \$4,217,045 for Fiscal Year 2014. This budget represents an increase of \$183,410 from the FY 2013 budget. Almost all of the increase is in personnel services and is explained below in more detail.

Personnel services increased \$185,650. Regular salaries make up \$121,600 of the increase and the balance is the increase in benefits.

The increase in regular salaries is due to the addition of an Accounts Payable position that had been budgeted out of the Venue Fund since February 2009 and includes the 3% salary increase for this current fiscal year.

The FY 2014 budget includes a program change request that was approved by the Budget Office. A Staff Auditor II position was eliminated and the salary allocated to assistant auditors. Since September 2012, the Internal Audit division has lost six staff members to other entities paying higher salaries. This is an attempt to make Auditor's Office salaries more competitive with other governmental entities within Bexar County, to retain experienced employees, and to increase the ability to attract qualified candidates when there are vacancies.

Travel and training decreased \$90.

Operational costs increased \$960 due to an increase in costs for annual maintenance fees for check printers, check folding machines, and scanners.

Supplies and materials decreased \$3,110 because the annual license fees for Kosis (software to view scanned documents) will now be paid out of the General Fund's non-departmental budget.

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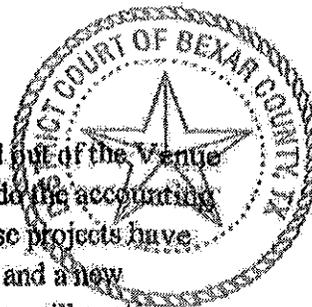
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Honorable District Judges

August 15, 2013

Page 2

Community Venue Fund



Effective October 1, 2013, there will be no Auditor's Office positions budgeted out of the Venue Fund. Since February 2009, an accounts payable (AP) position was funded to do the accounting and approving payments on voter-approved Venue projects. A majority of those projects have been completed. As a result, in April 2013 the Venue AP position was deleted and a new General Fund AP position was created in the Auditor's Office. This AP position will continue working on the remaining Venue projects and to take on the accounting for the Alamo Regional Mobility Authority.

Since December 2010, there was one Venue-funded Internal Audit position. That individual will be moved into an open General Fund Internal Audit position effective October 1, 2013.

Grant Funded Positions

Two Auditor's Office positions are funded through Ryan White grants: 1) an AP position - 100%; 2) an Internal Audit position - 50%.

Projects

Below are some of the other projects the Auditor's Office is working on in addition to the normal day-to-day activities:

Alamo Regional Mobility Authority (ARMA) - The Auditor's Office has assumed the accounting, bill paying, and monthly financial reporting for the ARMA. In March 2013, Auditor's Office staff began working with ARMA staff on the transition. Taking on the accounting function for the ARMA has also required setting up the entity in the County's financial system and attending ARMA board meetings.

Ongoing implementation of the new criminal justice system, AMCAD integrated Case Management System (AICMS) - We are and will be working closely with BCIT and all county offices and departments that cashier payments on the transition from the current cashiering system, iNovab, to AICMS cashiering.

Other projects

- Working with BCIT to implement credit cards taken at the point of sale (POS).
- Working with BCIT on e-Invoice for attorney voucher payments.
- Working with the District Clerk's Office on the implementation of the new e-Filing system for Texas.

2013 AUG 15 10 40 AM DISTRICT CLERK

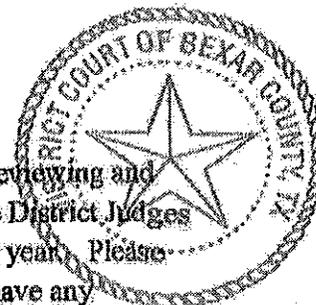
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Honorable District Judges

August 15, 2013

Page 3



I would like to thank the Board of District Judges for their time and effort in reviewing and considering the Auditor's Office budget for FY 2014. I also want to thank the District Judges and their staff for all the support, guidance and encouragement throughout the year. Please contact myself or Leo Caldera if you have any questions, need assistance, or have any recommendations on how the Auditor's Office can improve upon the delivery of services.

Sincerely,

Susan T. Yeatts

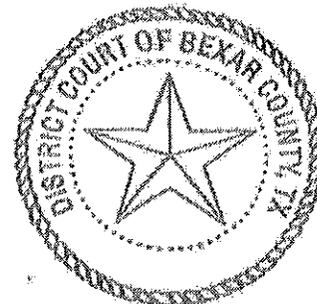
Susan T. Yeatts, CPA

County Auditor

08/25/2013 VOL 4104 P 211

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COUNTY AUDITOR'S
PROPOSED 2013 - 2014 BUDGET
TABLE OF CONTENTS



Exhibits & Schedules

PAGE

1) District Judge Order to Approve County Auditor Budget	1-4
2) County Auditor Organizational Chart	5
3) Department Mission and Description/Performance Measures	6-12
4) Baseline Budget	13
5) Salary Listing for County Auditor Personnel	14-15
6) Bexar County Pay Table - Exempt/Non-Exempt	16-17

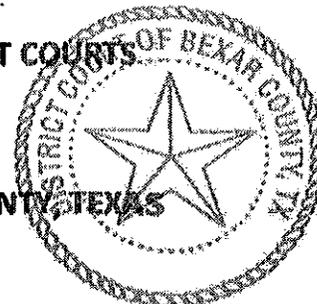
2013-2014 BUDGET

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SPECIAL ORDER NO. _____

STATE OF TEXAS § IN THE DISTRICT COURTS
AND §
COUNTY OF BEXAR § OF BEXAR COUNTY, TEXAS



**ORDER APPROVING COUNTY AUDITOR BUDGET
AND SALARY OF COUNTY AUDITOR,
ASSISITANT COUNTY AUDITORS, AND COURT REPORTERS**

On this the 15th day of August, 2013, at 4:15 p.m., a public hearing was held in the Civil Presiding Courtroom, Bexar County Courthouse, Bexar County, Texas, regarding the County Auditor Budget, and the setting of the salaries of the County Auditor, Assistant County Auditors, and Court Reporters of the District Courts for Fiscal Year October 1, 2013 through September 30, 2014.

Notice of the hearing was published in the San Antonio Express-News on Sunday, July 28, 2013, as required by Section 152.905, Local Government Code.

A quorum being present, the hearing was convened by Judge Raymond Angelini, Local Administrative Judge. The proceedings were recorded by Bettina Williams, Official Court Reporter, subsequently transcribed and maintained as a public record, as required by law.

No citizen spoke regarding the County Auditor budget, or the salaries set forth therein, or the Court Reporter salaries to be paid. After discussion, a motion was made, seconded and approved as outlined below.

COUNTY AUDITOR BUDGET

The application of the County Auditor for the Proposed Budget for fiscal year October 1, 2013 through September 30, 2014, as presented on the above-referenced date is hereby **GRANTED AND APPROVED**. The Salary Ranges by Classification Plan (included in this budget) is to serve as a guide for periodic salary adjustments within each job classification until the maximum is reached. The salary ranges are to be adjusted for any annual cost of living adjustments granted by the Bexar County Commissioners Court.

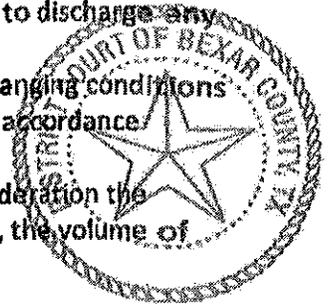
Because it is necessary for the accounting and audit work in the office of the County Auditor to be done as it is received from the various departments and the necessity of making employments when suitable persons are available, the County Auditor is hereby given the following authority:

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- (a) to continue the employment of the persons listed and now approved, to discharge any of said persons if the occasion warrants, and to accept resignations;
- (b) to rearrange the personnel when necessary in accordance with the changing conditions in her office and in the work to be performed and to adjust salaries in accordance therewith and to change titles if justified;
- (c) to make promotions and adjustments in the salaries, taking into consideration the increased or lessened responsibilities, added experience or education, the volume of work handled and the length of service;
- (d) to fill all present vacant authorized positions as needed;
- (e) to grant cost of living and/or performance pay adjustments to the County Auditor and her employees which are allowed by Commissioners Court to other County employees, provided the increases do not exceed the maximum salary (as adjusted by the cost of living percentage increase) stated in this budget for each position, and as allowable by law.



The salaries of assistants to the County Auditor are to be paid from Bexar County funds, as set out in the attached list, and be subject to the Bexar County Personnel Regulations, as adopted and amended by Commissioners Court.

Inasmuch as Local Government Code, Section 152.032 provides for limitations on County Auditor's Compensation and Allowances, if the County Auditor's salary is to be adjusted, it will be adjusted by a later vote of the District Judges, which vote will be held pursuant to Section 152.905, Local Government Code, to no more than the maximum allowable, should any increase be given, said increase to be paid solely from the General Fund of Bexar County.

**OFFICIAL AND AUXILIARY OFFICIAL
COURT REPORTERS**

Official and Auxiliary Official Court Reporters salaries shall be increased by the average percentage or amount of increase in compensation granted to all other Bexar County employees by the Commissioners Court of Bexar County during Fiscal Year October 1, 2013, through September 30, 2014, such salary increase to be effective as of the date ordered for all other Bexar County employees.

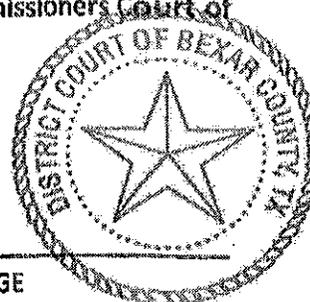
This Special Order shall remain in effect unless altered or amended by a vote of the District Judges of Bexar County or by the law.

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It is further Ordered that a copy of this Special Order be certified to the Commissioners Court of Bexar County, Texas for their observation as required by law.



MICHAEL MERY, JUDGE
37th District Court

BARBARA NELLERMOE, JUDGE
45th District Court

ANTONIA ARTEAGA, JUDGE
57th District Court

DAVID CANALES, JUDGE
73rd District Court

JOHN D. GABRIEL, JR., JUDGE
131st District Court

ANGUS MCGINTY, JUDGE
144th District Court

JANET LITTLEJOHN, JUDGE
150th District Court

LAURA SALINAS, JUDGE
166th District Court

MARY ROMÁN, JUDGE
175th District Court

MARIA TERESA HERR, JUDGE
186th District Court

RAYMOND ANGELINI, JUDGE
187th District Court

CATHY STRYKER, JUDGE
224th District Court

PETER SAKAI, JUDGE
225th District Court

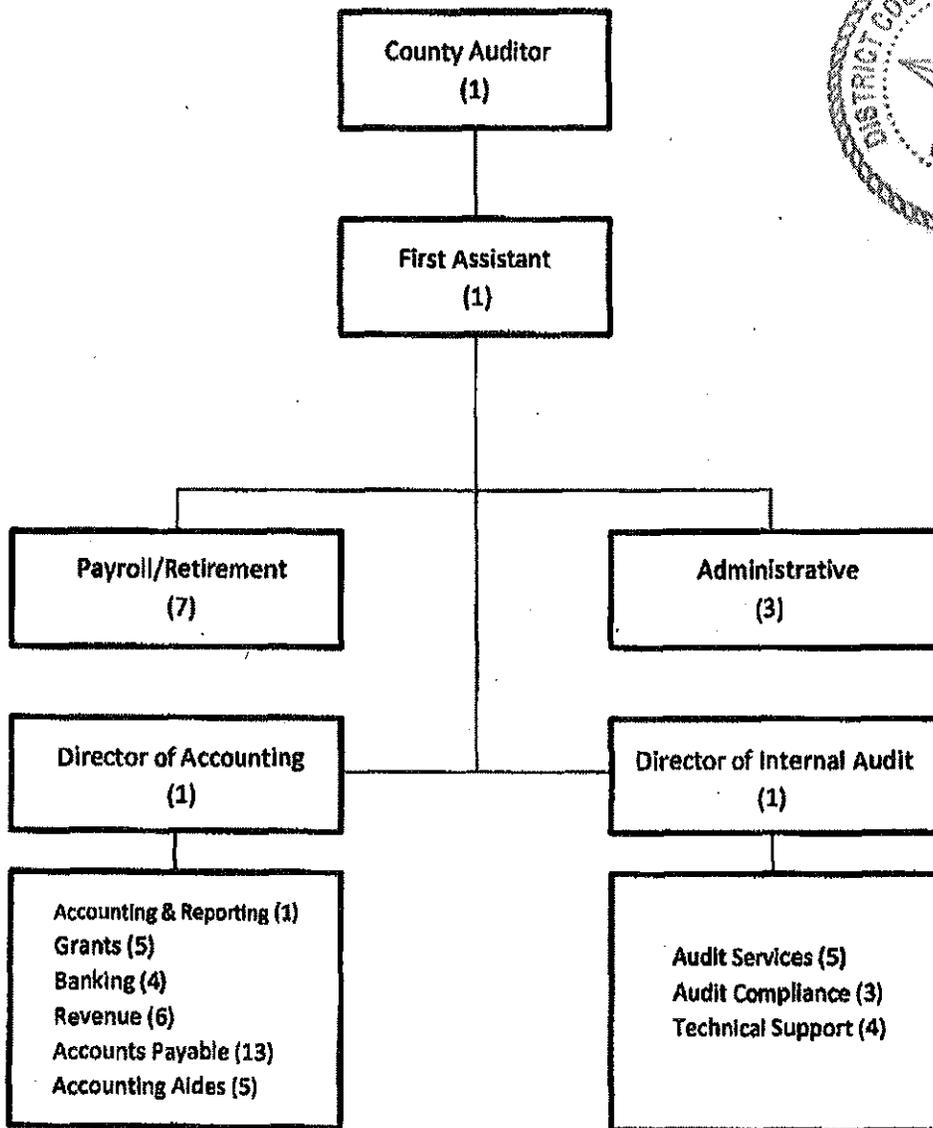
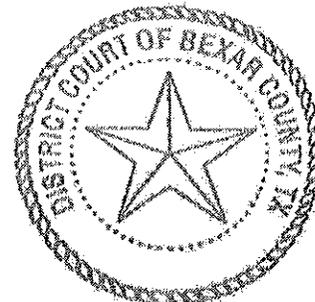
SID HARLE, JUDGE
226th District Court

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WHEN GOING TO COURT FOR WHEN ON

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**BEXAR COUNTY AUDITOR'S OFFICE
ORGANIZATIONAL CHART**



(60) Total Staff Positions

800/527-5200 FAX 527-5200
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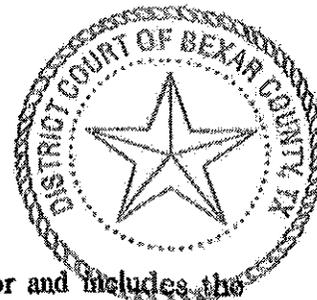
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DIVISIONAL DESCRIPTION

The Auditor's Office is broken into three divisions as follows:

- I. Executive Division
- II. Accounting Division
- III. Internal Audit Division



- I. The **Executive Division** is headed by the First Assistant County Auditor and includes the Executive Administrative Assistant to the County Auditor, Contract Monitoring, Retirement Counseling, and Payroll sections. Reporting to the Administrative Assistant is the receptionist, one accounting clerk, and the accounting aides (interns). The division is responsible for ensuring that support is available for the County Auditor as needed, that departmental operations function smoothly, that all contracts are read and approved as appropriate, that all county personnel requiring retirement assistance and counseling receive the proper information, and that all county personnel are paid properly and timely. In addition, this division fields and responds to internal and public open record requests for county financial information.
- II. The **Accounting Division** is under the direction of the Director of Accounting and comprised of the following functions: financial accounting and reporting, grant accounting and reporting, banking services, revenue accounting, revenue forecasting, accounts receivable, accounts payable, and capital project accounting. The Accounting Division is responsible for major annual projects that include the preparation of the Comprehensive Annual Financial Report (CAFR), and the County Wide Revenue Forecast Certification.
- III. The **Internal Audit Division** of the Bexar County Auditor's Office conducts internal reviews, automated system reviews, and special projects for the Auditor and other county offices and departments. Internal Audit Technical Support also functions as a point of contact for assisting county offices and departments with financial system troubleshooting, answering questions from how to record and enter transactions to fielding requests for security profile and system access changes. The Audit Division is also responsible for assisting the County Auditor in adopting and enforcing regulations consistent with the law needed for the speedy and proper collecting, checking, and accounting for the receipt of funds that belong to the County or to a person for whom a district, county or precinct officer has made collection and the officer holds the funds for their benefit. The Internal Audit Division conducts regular audits of cash on hand at all county offices.

Additional Goals of the Internal Audit Division are to:

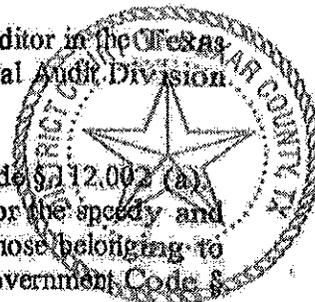
1. safeguard county assets and revenues
2. safeguard public funds not belonging to the county
3. safeguard public funds in the control of the county, district and precinct officials
4. find ways to increase revenue and reduce costs
5. protect the county from unnecessary liability while maintaining efficient delivery of services

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The above functions and activities support the following Goals:

Each one of the following responsibilities is specifically prescribed for the Auditor in the Official Code of Government Operations, Title 11, Chapter 112, Subchapter 02, Local Government Code. These are addressed in full or in part by the Internal Audit Division and other divisions of the Bexar County Auditor's Office.



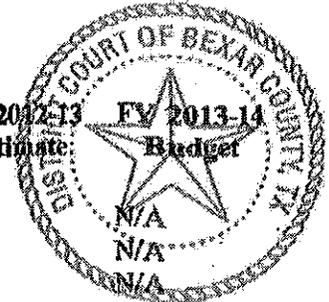
- 1) Prescribing the county's accounting systems. Local Government Code § 112.002 (a).
- 2) Adopting and enforcing regulations the auditor deems necessary for the speedy and proper checking of funds and fees belonging to the county and those belonging to third parties held by a county, district, or precinct officer. Local Government Code § 112.02 (b).
- 3) Maintaining general oversight of the books and records of a county, district, or state officer authorized or required by law to receive or collect money or other property that is intended for the use of the county or that belongs to third parties held by a county. Local Government Code § 112.007.
- 4) Investigating the correctness of books, accounts, reports, vouchers, and other records of any officer; orders of the commissioners court relating to county finances; and any reports to the commissioners court about the collection of money. Local Government Code § 115.001-2.
- 5) Examining all public funds that are subject to the control of any precinct, county or district official, including the accounts of law enforcement agencies and the district attorney composed of money and proceeds of property seized and forfeited to those officials. Examinations must be conducted regularly and on a surprise basis. Local Government Code § 115.003-4.

2013XX65912 FOR APPROVAL OF BOARD OF COUNTY COMMISSIONERS

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Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated



Performance Indicators	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Special Projects Division*				
# of FTE	5	5	N/A	N/A
# of Special Projects Scheduled	2	3	N/A	N/A
# of Special Projects Completed	1	2	N/A	N/A
# of Special Projects in Progress	2	3	N/A	N/A
# of direct hours on Special Projects	6,729	4,208	N/A	N/A
# of direct hours on Routine Tasks	N/A	4,772	N/A	N/A
Payroll:				
# of FTE	6	5	6	6
# of payroll distributions	127,349	120,380	120,978	121,200
# of status form changes	27,250	30,435	18,625	18,700
# of overtime entries by spreadsheets	N/A	9,258	22,278	19,200
# of new employees processed	516	694	891	900
# of employees requested changes	3,291	3,082	3,303	3,400
# of County Employees served	4,788	4,551	4,556	5,081
Accounts Payable:				
# of FTE	16.5	17	17	17
# of Payments Processed	43,296	41,117	42,143	43,165
# of Invoices Processed	N/A	118,087	120,264	122,669
# of central disbursement transactions	34,945	32,692	31,152	31,626
# of electronic payments processed	8,359	8,425	10,991	11,539
# of P-card and T-card transactions	4,850	3,857	5,093	5,348
# of attorney appointments	52,216	42,341	41,199	42,023
# of attorney invoices	81,203	74,762	72,197	73,641
Banking:				
# of FTE	4	4	4	4
# of checks processed	123,224	126,806	123,500	122,000
# of bank deposits verified	3,835	4,010	3,460	3,300
# of electronic banking transactions	11,681	10,232	11,067	11,250
# of other banking transactions	1,075	1,025	1,100	1,100
# of jury checks written off	10,641	12,359	10,378	11,500

* Due to a reorganization of the Auditor's Office during FY 2012-13, the Internal Audit department expanded to include Audit Services, Audit Compliance, and Technical Support divisions; there is no longer a Special Projects Division. Special Project employees were reassigned to the new divisions. All special projects will now be performed by the Internal Audit Department.

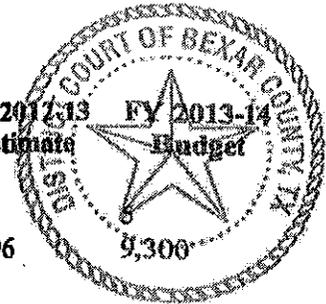
N/A - No Applicable Information Available

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Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

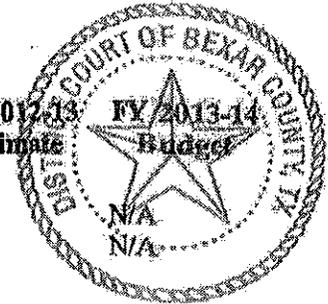
Performance Indicators	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
	Actual	Actual	Estimate	Budget
Revenue:				
# of FTE	5	5	5	
# of deposit warrants	10,270	9,808	9,396	9,300
Grants:				
# of FTE	4	4	4	4
# of grants administered/monitored	172	171	165	165
Value of grant expenditures (federal & state)	65,600,000	70,952,000	59,500,000	52,000,000
Internal Audit Division:				
# of FTE [†]	9	9.75	10	14
# of direct hours on audits	9,805	10,088	9,074	10,814
# of audits scheduled	32	37	36	55
# of audits completed	24	32	30	45
# of audits in progress	11	5	11	10
# of audit reports issued	21	32	30	45
# of direct hours on special projects	437	1396	1,347	4,325
# of special projects assigned	9	7	11	18
# of special projects completed	6	1	7	14
# of audit recommendations made	184	128	124	120
# of direct hours on routine tasks	2,414	4,189	2,376	5,255
# of non-direct hours	5,280	4,071	3,556	7,382



[†] The total number of FTE's does not include four audit positions that were frozen prior to FY 2010 due to budget constraints.

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Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated



Performance Indicators	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Special Projects Division¹:				
Avg. Direct hours on special projects per FTE	1,346	842	N/A	N/A
Avg. Direct hours on routine tasks per FTE	N/A	954	N/A	N/A
Payroll²:				
Avg. Distributions per FTE	21,225	24,076	20,163	20,200
Avg. status form changes per FTE	4,542	6,087	3,104	3,117
Avg. overtime entries by spreadsheets per FTE	N/A	1,852	3,713	3,200
Avg. employee requested payroll change per FTE	549	616	551	567
Accounts Payable:				
Avg. # of payments processed per FTE	2,624	2,419	2,479	2,539
Avg. # of invoices processed per FTE	N/A	6,946	7,074	7,216
Avg. # of central disbursement transaction per FTE	2,118	1,923	1,832	1,860
Avg. # of electronic payments processed per FTE	507	496	647	679
Avg. # of P-card and T-card transactions per FTE	294	227	300	314
Avg. # of attorney appointments per FTE	3,165	2,491	2,423	2,472
Avg. # of attorney invoices processed per FTE	4,921	4,398	4,247	4,332
Banking:				
Avg. # of checks processed per FTE	30,806	31,702	30,875	30,500
Avg. # of banking transactions per FTE	6,808	6,907	6,501	6,788
Revenue:				
Avg. # of deposit warrants per FTE	2,054	1,962	1,879	1,860
Grants:				
Avg. # of grants monitored per FTE	43	43	41	41
Avg. dollars per grant per FTE	1,525,581	1,650,047	1,451,220	1,260,606

¹ Due to a reorganization of the Auditor's Office during FY 2012-13, the Internal Audit department expanded to include Audit Services, Audit Compliance, and Technical Support divisions; there is no longer a Special Projects Division. Special Project employees were reassigned to the new divisions. All special projects will now be performed by the Internal Audit Department.

N/A - No Applicable Information Available

² The Payroll Department went from five employees in FY2011-12 to six employees in FY2012-13. In FY2011-12, the Payroll department received a significant increase in the amount of payroll status forms for Bexar County Sheriff Deputies working overtime. Due to the increased high volume of overtime status forms, the Payroll Department began uploading overtime spreadsheets for payroll processing.

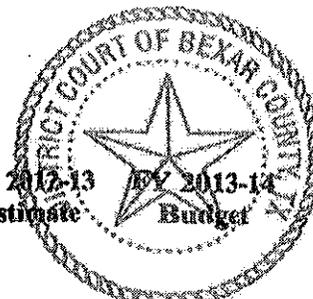
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Document Type: ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

Page 27 of 34

65912

Bexar County, Texas
County Auditor- Performance Measures
 For the Periods Indicated



Performance Indicators	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Budget
Internal Audit Division:				
Avg. # of direct hours on audit per FTE	1,089	1,035	907	1,081
Avg # of direct hours on special projects per FTE	49	143	135	1,081 ^{††}
Avg. # of direct hours on routine tasks per FTE	268	430	238	375
Effectiveness Indicators				
Internal Audit Division:				
% of audits completed to audits scheduled	75%	86%	83%	82%
% of audits reports issued to audits scheduled	66%	86%	83%	82%
% of special projects completed to assigned	67%	14%	64%	78%
Amt. of cost savings/extra revenue identified	\$ 128,427	\$ 75,590	\$30,809	\$105,252
Amt. of cost savings per FTE	\$ 14,270	\$ 7,753	\$3,081	\$7,518

^{**} A total of 10 FT internal auditors were used to calculate the Avg. # of direct hours on audit per FTE

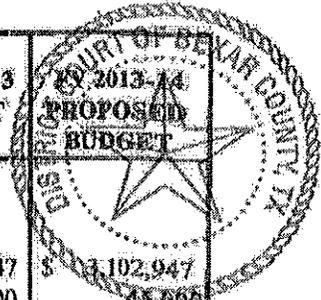
^{††} A total of four FTE's from the Internal Audit's Technical Support staff were used to calculate the Avg. # of direct hours on special projects per FTE

65912

2013XX65912
 ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

65912

FUND: 100
 OFFICE/DEPT.: County Auditor
 DIVISION SECTION: County Auditor
 ACCOUNTING UNIT: 4001



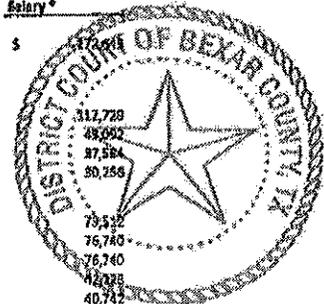
ACCOUNT	LINE-DESCRIPTION	FY 2012-13 BUDGET	FY 2013-14 PROPOSED BUDGET
PERSONNEL SERVICES:			
50000	SALARY, REGULAR	\$ 2,981,347	\$ 3,102,947
50005	SALARY, TEMPORARY	45,000	45,000
50202	LIFE INSURANCE	7,189	7,494
50204	HEALTH INSURANCE	266,993	273,080
50208	UNEMPLOYMENT INSURANCE	7,454	7,764
50210	WORKERS' COMPENSATION	18,900	19,250
50212	RETIREMENT	337,181	384,457
50245	SOCIAL SECURITY & MD	224,191	233,913
	Subtotal	\$ 3,888,255	\$ 4,073,905
TRAVEL & TRAINING:			
51010	NON-DISCR TRAINING/CERT/DEV-REGISTRATION FEES	\$ -	\$ 400
51035	DISCR- TRAINING/CERT/DEV-REGISTRATION FEES	27,000	26,910
51045	DISCR- MILEAGE & PARKING	1,000	600
	Subtotal	\$ 28,000	\$ 27,910
OPERATIONAL COSTS:			
52024	MEMBERSHIP FEES	\$ 2,000	\$ 2,500
52040	COPIER RENTAL & EXPENSE	21,570	21,000
52042	EMPLOYEE RECOGNITION EXPENSE	2,800	1,830
52044	COUNTY SPONSORED EVENTS	600	600
52064	TECHNOLOGY IMPROVEMENT FEE	10,600	10,600
52160	TELEPHONE & INTERNET SERVICE	14,100	14,100
52172	EQUIPMENT RENTAL	2,560	2,560
52304	REPAIRS & MAINT- OFFICE EQPT & FURN	1,000	1,000
52306	RPRS & MAINT- COMPUTER HARDWARE	4,600	6,600
	Subtotal	\$ 59,830	\$ 60,790
SUPPLIES & MATERIALS:			
53110	OFFICE SUPPLIES	\$ 28,000	\$ 28,000
53115	POSTAGE	15,000	15,000
53120	BOOKS AND PERIODICALS	1,550	1,550
53130	COMPUTER SUPPLIES	11,000	7,890
53505	OFFICE FURNITURE	2,000	2,000
	Subtotal	\$ 57,550	\$ 54,440
	GRAND TOTAL	\$ 4,483,635	\$ 4,219,045

65912

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

BEXAR COUNTY, TEXAS - AUDITOR'S OFFICE
 ANTICIPATED SALARY EXPENDITURES
 For the Twelve Months Ending September 30, 2014

65912



Name	Position	Emp No.	Position No.	Total Annual Salary *
COUNTY AUDITOR				
Yeatts, Susan T.	County Auditor	18498	80006612	\$
EXECUTIVE				
<i>Administrative</i>				
Calders, Leo S.	First Assistant - County Auditor	17956	80008858	317,728
Flores, Dahlia D.	Executive Assistant	89788	80004718	48,892
Casarez, Patrick	Accounting Clerk III	18957	80007168	87,584
Martinez, Krista L.	Office Assistant III	85782	80004712	80,268
<i>Payroll</i>				
Butcher, Irma	Manager of Payroll Operations	20382	80003508	79,332
Hoffman, Wayne	Mgr. Retirement & Payroll Admin	11532	80006902	76,740
Hester, Jeanette A.	Asst. Manager of Payroll Operations	2832	80007478	76,740
Guilierrez, Adriana I.	Staff Auditor II - Payroll	33217	80001102	42,328
Futrell, Emmell A.	Staff Auditor I - Payroll	91858	80007331	40,742
Campa, Irene P.	Accounting Clerk III	19970	80000127	86,600
Aguirre, Diana I.	Staff Auditor II - Payroll	32307	80010937	38,518
ACCOUNTING				
<i>Accounts Payable</i>				
Arzaga, Juan A.	Accounting Division Director	32224	80006940	94,108
Gonzales, Cynthia A.	Manager of Accounts Payable	14301	80010661	78,664
Goodysain-Appleman, Theresa Liu, Kristy S.	Manager of Capital Projects	12410	80004563	66,320
Ramirez, Marianna N.	Supervisor of Operations	17938	80010144	57,800
Gaytan, Steacy A.	Financial Sys Asst Functional Lead	31418	80008912	63,036
Talajad, Cynthia A.	Accountant III	16380	80007727	58,064
Lopez, Stephanie G.	Accountant III	80717	80002910	49,788
Rodriguez, Edward J.	Accountant II	93629	80002218	44,448
Romero, Loretta G.	Accountant I	92195	80001106	40,440
Vasquez, Silvia A.	Accountant I	93326	80008669	39,984
Reyes, Josephine E.	Accounting Clerk III	91519	80008836	32,628
Ramirez, Artemas G.	Accounting Clerk II	93752	80007901	31,524
Odawumi, Sheila A.	Accounting Clerk	18126	80004611	29,520
Carter, Albert L.	Accounting Clerk	18947	80008941	28,508
	Accountant V	19146	800011807	64,680
<i>Banking</i>				
Leahoy, Terry A.	Manager of Bank Services	19995	80004687	69,080
Prfo, Dianne	Accountant II	94021	80005188	48,192
De La Rosa, Rebecca	Accountant II	85925	80005986	44,208
Asad, Mousumi	Accountant II	85557	80002218	42,024
<i>Grants</i>				
La-Vo, Van T.	Manager of Grants	15358	80007494	78,664
Valdes, David M.	Accountant V	19716	80005018	64,224
Orta, Ramon	Accountant IV	91174	80008420	55,184
Barrionto, Theresa A.	Accountant III	18993	80008248	52,548
Hinojosa, Norma A.	Accountant III	28479	80008959	1
<i>Revenue & Reporting</i>				
Harrison, Matthew M.	Financial Accounting Manager	94748	80010660	79,664
De La Rosa, Erin K.	Accountant III	34510	80007594	48,854
Vela, Anna M.	Accountant II	13245	80004818	49,128
Nichols, Mariona M.	Accountant III	20764	80008133	49,068
Castillo, Daphne C.	Accountant II	99408	80008906	43,740
Dinh, Thu Thuy, T.	Accountant II	95463	80002858	38,364
INTERNAL AUDIT				
<i>Audit Services</i>				
Yebra, Jose	Audit Division Director	91485	80004458	94,108
Ramirez, Toni	Director	20177	80002223	79,036
Walls, Steven M.	Staff Auditor IV	18056	80004296	63,028
Phillips, Tamla K.	Staff Auditor IV	19767	80005019	54,002
Wuest, JIM E.	Staff Auditor III	35126	80001103	53,447
Inman, Sara D.	Staff Auditor II	86365	80002811	48,722
<i>Audit Compliance</i>				
Cook, Howitt D.	Manager of Audit Services	94892	80005703	78,664
Martinez, Stephanie	Staff Auditor II	94915	80004861	46,722
Alvarez, Licarnerio M.	Staff Auditor V	34847	80005918	26,494
<i>Technical Support</i>				
Weaver, Dori L.	Technical Support Manager	21004	80009503	78,548
Vasent	Financial Sys Functional Lead		80008911	68,192
Petroff, Peter A.	Manager	90987	80002944	65,030
Flores, Elena M.	Trainer	17939	80003811	57,686
TOTAL SALARY, REGULAR				\$ 3,202,847
INTERIM/TEMP SALARIES				
Viktorov, Christopher	Intern	34995	80001089	9,000
Melendez-Miller, Adrian	Intern	34417	80001084	9,000
Court, Ross A.	Intern	84618	80010461	9,000
Alam, Abd	Intern	38327	80010467	9,000
Barrera, Laura	Intern	86269	80002883	9,000
TOTAL SALARY, TEMPORARY				\$ 45,000
GRAND TOTAL				\$ 3,247,847

* Salaries do not include Longevity
 1 100% Ryan White Grant
 2 50% General Fund; 50% Ryan White

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

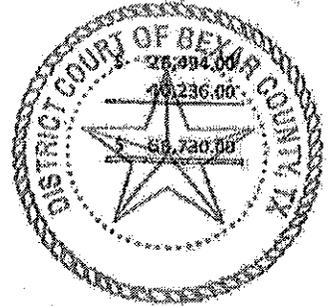
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Employees in Auditor's Office Funded by Other Sources

Grant Staff

Alvarez, Udomarie M.	50% Ryan White	34847	30005918
Hinojosa, Norma A.	100% Ryan White	36479	30008959



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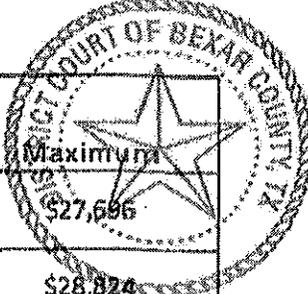
Case Number: 2013XX65912

65912

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65912

**BEXAR COUNTY NON-EXEMPT
FY 2013-14 PAY PLAN**



Pay Level	Minimum	Discretion Point	Midpoint	Maximum
NE-01	\$20,292	\$22,152	\$24,000	\$27,696
NE-02	\$22,164	\$23,832	\$25,500	\$28,824
NE-03	\$23,052	\$25,068	\$27,084	\$31,116
NE-04	\$24,852	\$27,336	\$29,820	\$34,800
NE-05	\$26,844	\$29,532	\$32,208	\$37,584
NE-06	\$28,980	\$32,244	\$35,508	\$42,024
NE-07	\$31,308	\$34,824	\$38,352	\$45,396
NE-08	\$33,816	\$37,620	\$41,412	\$49,020
NE-09	\$36,516	\$40,632	\$44,736	\$52,956
NE-10	\$39,444	\$43,884	\$48,324	\$57,192
NE-11	\$42,588	\$47,916	\$53,244	\$63,888
NE-12	\$45,996	\$51,744	\$57,492	\$68,988
NE-13	\$49,680	\$55,884	\$62,088	\$74,508

COUNTY OF BEXAR FOR APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

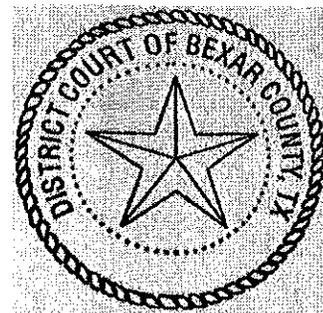
Case Number: 2013XX65912

65912

Document Type: ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF C

Page 33 of 34

CERTIFIED COPY CERTIFICATE STATE OF TEXAS
I, DONNA KAY MCKINNEY, BEXAR COUNTY DISTRICT
CLERK, CERTIFY THAT THE FOREGOING IS A TRUE
AND CORRECT COPY OF THE ORIGINAL RECORD AS
INDICATED BY THE VOLUME, PAGE AND COURT ON
SAID DOCUMENT. WITNESSED MY OFFICIAL HAND
AND SEAL OF OFFICE ON THIS:



August 26, 2013

**DONNA KAY MCKINNEY
BEXAR COUNTY, TEXAS**

By: *Stephanie Dreyer*
STEPHANIE DREYER, Deputy District Clerk
(NOT VALID WITHOUT THE CLERKS'S ORIGINAL SIGNATURE.)



Donna Kay McKinney
DISTRICT CLERK

Bexar County Preservation and Restoration Records Plan for the Bexar County District Clerk

Summary

The purpose of the Preservation and Restoration Records Plan is to define how the funds generated from the collection of the district court records technology fund, as authorized in the Texas Government Code Section 51.305, will be utilized and expended for the preservation and restoration of the Bexar County District Court permanent records. This “Plan” will govern all permanent documents regardless of media.

Goal

The goal is to restore records, suspend or reduce deterioration of public records, and improve public access to these documents in a manner that reduces risk of deterioration. In addition, to comply with the Texas State Library and Archives Commission’s records retention requirements for permanent retention, which are hundreds of thousands of pages of documents from 1836 through 1920, and in accordance with Government Code 51.304(5) “provide for the permanent retention of records including security provisions to guard against physical loss, alteration, and deterioration.”

SCOPE

The scope of this Plan addresses the restoration and preservation needs of the District Clerk’s court permanent records, as follows:

1. To restore, preserve, and digitize historically valuable Court minutes and index books;
2. To restore, preserve, and digitize historically valuable permanent paper Court documents in their original format to include, Court documents from all differing periods of Court history from 1836 through 1920, The Republic of Texas, The Confederate States of America, and Early Union Statehood;
3. To make our permanent Court records accessible to constituents in a user friendly format;
4. To create a computerized index for the permanent records; and
5. To seek Commissioners Court’s approval to advertise a Request for Proposal to solicit competitive proposals for these preservation and restoration services.

Paul Elizondo Tower * 101 W. Nueva, Suite 217 * San Antonio, Texas 78205 * (210) 335-2113
www.bexar.org/dc

County Courts
Appropriations:

	FY 2011-12 Actuals	FY 2012-13 Budget	FY 2012-13 Estimates	FY 2013-14 Proposed
<i>Administration (3400)</i>				
Personnel Services	\$591,523	\$351,480	\$500,547	\$569,194
Travel and Remunerations	2,575	5,000	2,725	5,000
Operational Costs	42,059	110,079	118,851	124,035
Supplies and Materials	20,841	20,899	22,925	40,800
Total:	\$656,998	\$487,458	\$645,048	\$739,029
<i>County Court 1</i>				
Personnel Services	\$343,970	\$345,139	\$351,652	\$353,550
Operational Costs	15,388	10,938	12,655	11,000
Court Appointed Attorney Fees	272,453	212,662	241,819	230,770
Total:	\$631,811	\$568,739	\$606,126	\$595,320
<i>County Court 2</i>				
Personnel Services	\$357,394	\$359,279	\$365,802	\$367,788
Operational Costs	789	10,200	11,208	11,000
Court Appointed Attorney Fees	324,788	212,662	251,770	230,770
Total:	\$682,971	\$582,141	\$628,780	\$609,558
<i>County Court 3 (Civil)</i>				
Personnel Services	\$352,741	\$356,784	\$340,061	\$332,429
Operational Costs	1,095	10,000	1,095	10,000
Court Appointed Attorney Fees	290	0	1,162	0
Total:	\$354,126	\$366,784	\$342,318	\$342,429
<i>County Court 4</i>				
Personnel Services	\$336,510	\$347,743	\$354,175	\$356,081
Operational Costs	11,157	11,438	10,405	11,000
Supplies and Materials	0	400	0	0
Court Appointed Attorney Fees	273,363	212,662	234,441	230,770
Total:	\$621,030	\$572,243	\$599,021	\$597,851

	FY 2011-12 Actuals	FY 2012-13 Budget	FY 2012-13 Estimates	FY 2013-14 Proposed
<i>County Court 5</i>				
Personnel Services	\$347,918	\$346,156	\$352,778	\$354,570
Operational Costs	4,279	10,538	9,888	11,000
Supplies and Materials	587	300	256	0
Court Appointed Attorney Fees	316,308	212,662	273,975	230,770
Total:	\$669,092	\$569,656	\$636,897	\$596,340
<i>County Court 6</i>				
Personnel Services	\$342,935	\$343,901	\$350,939	\$352,393
Operational Costs	16,539	10,638	13,063	11,000
Court Appointed Attorney Fees	342,395	272,962	348,844	230,770
Total:	\$701,869	\$627,501	\$712,846	\$594,163
<i>County Court 7</i>				
Personnel Services	\$325,651	\$322,845	\$328,671	\$330,585
Operational Costs	5,548	10,838	12,292	11,000
Court Appointed Attorney Fees	273,207	212,662	180,863	230,770
Total:	\$604,406	\$546,345	\$521,826	\$572,355
<i>County Court 8</i>				
Personnel Services	\$335,555	\$337,591	\$308,309	\$345,075
Operational Costs	5,672	10,100	9,519	11,000
Court Appointed Attorney Fees	283,061	212,662	252,138	230,770
Total:	\$624,288	\$560,353	\$569,966	\$586,845
<i>County Court 9</i>				
Personnel Services	\$330,769	\$331,905	\$338,128	\$340,043
Operational Costs	5,716	13,338	5,291	11,000
Court Appointed Attorney Fees	272,170	212,662	229,824	230,770
Total:	\$608,655	\$557,905	\$573,243	\$581,813
<i>County Court 10 (Civil)</i>				
Personnel Services	\$237,045	\$279,750	\$306,839	\$318,735
Operational Costs	0	10,000	0	10,000

	FY 2011-12 Actuals	FY 2012-13 Budget	FY 2012-13 Estimates	FY 2013-14 Proposed
Supplies and Materials	638	0	0	0
Total:	\$237,683	\$289,750	\$306,839	\$328,735
County Court 11				
Personnel Services	\$345,169	\$346,722	\$352,869	\$355,009
Operational Costs	3,311	10,900	5,734	11,000
Court Appointed Attorney Fees	290,071	212,662	266,659	230,770
Total:	\$638,551	\$570,284	\$625,262	\$596,779
County Court 12				
Personnel Services	\$333,176	\$331,796	\$337,833	\$339,651
Operational Costs	6,538	10,200	3,821	11,000
Court Appointed Attorney Fees	306,616	212,662	236,630	230,770
Total:	\$646,330	\$554,658	\$578,284	\$581,421
County Court 13				
Personnel Services	\$345,286	\$346,549	\$353,047	\$354,924
Operational Costs	7,028	10,300	10,742	11,000
Supplies and Materials	319	0	0	0
Court Appointed Attorney Fees	236,054	212,362	190,127	230,770
Total:	\$588,687	\$569,211	\$553,916	\$596,694
County Court 14				
Personnel Services	\$351,371	\$525,479	\$391,928	\$380,919
Operational Costs	8,482	14,642	22,702	11,000
Supplies and Materials	0	1,500	0	0
Court Appointed Attorney Fees	0	182,663	156,389	230,770
Total:	\$359,853	\$724,284	\$571,019	\$622,689
County Court 15				
Personnel Services	\$280,352	\$358,363	\$349,447	\$356,405
Operational Costs	12,469	14,642	9,639	11,000
Supplies and Materials	0	1,500	750	0
Court Appointed Attorney Fees	165	182,663	141,929	230,770

	FY 2011-12 Actuals	FY 2012-13 Budget	FY 2012-13 Estimates	FY 2013-14 Proposed
Total:	\$292,986	\$557,168	\$501,765	\$598,175
Personnel Services	\$5,557,365	\$5,631,482	\$5,683,025	\$5,807,351
Travel and Remunerations	2,575	5,000	2,725	5,000
Operational Costs	146,070	278,791	256,905	287,035
Supplies and Materials	22,385	24,599	23,931	40,800
Court Appointed Attorney Fees	3,190,941	2,764,608	3,006,570	3,000,010
Subtotal:	\$8,919,336	\$8,704,480	\$8,973,156	\$9,140,196
Program Change				\$10,519
Grand Total - County Courts-At-Law	\$8,919,336	\$8,704,480	\$8,973,156	\$9,150,715

Criminal District Courts**Appropriations:**

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Proposed
<i>Administration (3600)</i>				
Personnel Services	\$2,015,346	\$1,960,194	\$2,041,772	\$2,069,369
Travel and Remunerations	11,117	13,200	13,200	20,000
Operational Costs	254,045	271,744	265,723	264,008
Supplies and Materials	42,079	43,532	41,896	46,932
Court Appointed Attorney Fees	0	0	1,175	0
Total:	\$2,322,587	\$2,288,670	\$2,363,766	\$2,400,309
<i>District Court 144th (3601)</i>				
Personnel Services	\$185,724	\$190,212	\$203,472	\$205,796
Operational Costs	29,519	24,290	19,864	25,000
Court Appointed Attorney Fees	655,562	665,479	691,697	613,427
Total:	\$870,805	\$879,981	\$915,033	\$844,223
<i>District Court 175th (3602)</i>				
Personnel Services	\$197,028	\$196,387	\$197,380	\$200,410
Operational Costs	11,954	24,290	20,963	25,000
Court Appointed Attorney Fees	601,820	665,059	636,044	613,427
Total:	\$810,802	\$885,736	\$854,387	\$838,837
<i>District Court 186th (3603)</i>				
Personnel Services	\$207,702	\$208,182	\$216,206	\$197,943
Operational Costs	25,245	24,290	25,245	25,000
Court Appointed Attorney Fees	663,069	665,479	657,767	613,427
Total:	\$896,016	\$897,951	\$899,218	\$836,370
<i>District Court 187th (3604)</i>				
Personnel Services	\$219,024	\$195,600	\$209,192	\$211,194
Operational Costs	11,305	24,290	14,036	25,000
Court Appointed Attorney Fees	657,644	665,479	497,743	613,427
Total:	\$887,973	\$885,369	\$720,971	\$849,621

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Proposed
<i>District Court 226th (3605)</i>				
Personnel Services	\$210,762	\$206,775	\$211,954	\$213,540
Operational Costs	8,566	24,290	21,801	25,000
Court Appointed Attorney Fees	536,974	665,479	478,066	613,427
Total:	\$756,302	\$896,544	\$711,821	\$851,967
<i>District Court 227th (3606)</i>				
Personnel Services	\$203,875	\$201,789	\$206,215	\$207,730
Operational Costs	29,845	24,290	20,949	25,000
Court Appointed Attorney Fees	587,323	665,479	578,928	613,427
Total:	\$821,043	\$891,558	\$806,092	\$846,157
<i>District Court 290th (3607)</i>				
Personnel Services	\$194,421	\$191,069	\$204,140	\$206,454
Operational Costs	48,097	24,290	44,241	25,000
Court Appointed Attorney Fees	655,456	665,479	671,559	613,427
Total:	\$897,974	\$880,838	\$919,940	\$844,881
<i>District Court 379th (3608)</i>				
Personnel Services	\$194,582	\$198,876	\$200,254	\$205,628
Operational Costs	29,265	24,290	30,775	25,000
Court Appointed Attorney Fees	584,505	665,479	808,998	613,427
Total:	\$808,352	\$888,645	\$1,040,027	\$844,055
<i>District Court 399th (3609)</i>				
Personnel Services	\$211,870	\$203,589	\$198,112	\$195,259
Operational Costs	18,940	24,290	15,841	25,000
Court Appointed Attorney Fees	614,093	665,479	466,700	613,427
Total:	\$844,903	\$893,358	\$680,653	\$833,686
<i>District Court 437th (3610)</i>				
Personnel Services	\$185,071	\$187,665	\$197,199	\$198,259
Operational Costs	37,595	24,290	33,204	25,000
Court Appointed Attorney Fees	668,598	665,479	645,595	613,427

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Proposed
<i>Total:</i>	<i>\$891,264</i>	<i>\$877,434</i>	<i>\$875,998</i>	<i>\$836,686</i>
Personnel Services	\$4,025,405	\$3,940,338	\$4,085,896	\$4,111,582
Travel and Remunerations	11,117	13,200	13,200	20,000
Operational Costs	504,376	514,644	512,642	514,008
Supplies and Materials	42,079	43,532	41,896	46,932
Court Appointed Attorney Fees	6,225,044	6,654,370	6,134,272	6,134,270
<i>Subtotal:</i>	<i>\$10,808,021</i>	<i>\$11,166,084</i>	<i>\$10,787,906</i>	<i>\$10,826,792</i>
Program Change				\$20,713
<i>Criminal District Court Grand Total</i>	<i>\$10,808,021</i>	<i>\$11,166,084</i>	<i>\$10,787,906</i>	<i>\$10,847,505</i>

Bexar County, Texas
Records Management Center 505
Fiscal Year Ending September 30, 2014

	FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Proposed
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	\$618,741	\$341,005	\$412,989
Total Beginning Balance	\$618,741	\$341,005	\$412,989
Revenue			
Service Fees	\$356,583	\$321,075	\$255,850
Subtotal	\$356,583	\$321,075	\$255,850
Interfund Transfers	\$215,470	\$49,531	\$99,531
Total Revenues	\$572,053	\$370,606	\$355,381
TOTAL AVAILABLE FUNDS	\$1,190,794	\$711,611	\$768,370
APPROPRIATIONS			
General Government	\$529,438	\$298,622	\$332,499
Capital Expenditures	320,351	0	27,870
Subtotal	\$849,789	\$298,622	\$360,369
Interfund Transfers	\$0	\$0	\$0
TOTAL OPERATING APPROPRIATIONS	\$849,789	\$298,622	\$360,369
Appropriated Fund Balance	\$341,005	\$412,989	\$408,001
TOTAL APPROPRIATIONS	\$1,190,794	\$711,611	\$768,370

RECORDS MANAGEMENT CENTER FUND

FUND: 505
ACCOUNTING UNIT: 3142

Mission: The Records Management Committee will provide leadership through the Records Facility Manager in the development, allocation and management of resources to meet County office records storage and document conversion needs while securing and preserving the records of Bexar County in accordance with the Local Government Records Act of 1989.

Vision: We envision the Records Management Committee to have a state-of-the-art Records Management Facility that will meet the records storage needs of all County offices and departments, be in compliance with the Local Government Records Act of 1989 for the preservation and maintenance of local government records, and provide convenient access and retrieval of County records to County offices and the general public.

Program Description: The Records Management Facility Fund is an enterprise fund created to provide space to County offices and departments for the storage of records. The facility, located at 232 Iowa Street, allows the County to consolidate all its records in one facility. In the future, the facility will also become a records technology center where records currently stored on paper can be microfilmed for storage or imaged into an appropriate format so they can be electronically delivered to the offices or departments requesting them.

Performance Indicators:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Proposed
Work Load Indicators:			
Daily Training Room preparation	2	2	2
Number of daily phone calls	12	14	15
Number of Training classes held	122	120	121
Efficiency Indicators:			
Monthly Bulletin board preparation	12	12	12
Weekly Requisition Creation	3	2	2
Daily P-Card balance and paperwork	6	5	5
Daily entry of data into computer	13	13	13
Effectiveness Indicators:			
Daily Security Monitor	100%	100%	100%
Daily interoffice copies	100%	100%	100%

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Proposed
Personnel Services	\$160,880	\$166,931	\$171,951	\$169,393
Travel, Training, and Remunerations	0	1,400	1,400	1,400
Operational Expenses	153,576	157,385	118,980	144,885
Supplies and Materials	214,982	6,050	6,291	16,050
Capital Expenditures	320,351	0	0	27,870
Contingencies	0	0	0	771
	<i>Subtotal</i>	<i>\$849,789</i>	<i>\$331,766</i>	<i>\$298,622</i>
				<i>\$360,369</i>
Program Change				\$0
	<i>Total</i>	<i>\$849,789</i>	<i>\$331,766</i>	<i>\$298,622</i>
				<i>\$360,369</i>

Program Justification and Analysis:

- The FY 2013-14 Proposed Budget increases by 20 percent when compared to FY 2012-13 estimates. This is due to increased funding in the Operational group and Capital Expenditures Group as described below.
- The Personnel Services group remains flat when compared to FY 2012-13 estimates.
- The Travel and Remunerations group includes \$1,400 in FY 2013-14 for the Records Management Center Manager to attend County and District Clerk Annual Records Conferences and records training classes at the Texas State Library in Austin, Texas.
- The Operational Costs group increases by 22 percent compared to FY 2012-13 estimates due to an increase in the amount of funding for shredding trucks and increases in electricity and water due to the installation of a new air conditioner.
- The Supplies and Materials group increases significantly when compared to FY 2012-13 estimates due to one-time costs associated with new office furniture.
- The FY 2013-14 Proposed Budget includes \$27,870 in Capital Expenditures for an A/C Replacement Project within the Records Center's interior offices.
- A total of \$771 is proposed for contingency funding for an anticipated increase to the 2014 calendar year retirement contribution rate.

Authorized Positions:

	FY 2011-12 Actual	FY 2012-13 Estimate	FY 2013-14 Proposed
Records Management Center Manager	1	1	1
Maintenance Mechanic I	1	1	1
Office Assistant II	1	1	1
<i>Total – Records Management Center Fund</i>	3	3	3

Bexar County, Texas
Other Post Employment Benefit (OPEB) Fund 506
Fiscal Year Ending September 30, 2014

	FY 2011-12 Actuals	FY 2012-13 Estimates	FY 2013-14 Proposed
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	\$5,573,001	\$3,093,074	(\$812,371)
Total Beginning Balance	\$5,573,001	\$3,093,074	(\$812,371)
Revenue			
Other Revenue	\$17,363	\$4,868	\$3,500
Insurance Premiums Revenue	2,029,582	2,338,004	2,345,044
Subtotal	\$2,046,945	\$2,342,872	\$2,348,544
Interfund Transfers	\$1,036,584	\$0	\$4,812,102
Total Revenues	\$3,083,529	\$2,342,872	\$7,160,646
TOTAL AVAILABLE FUNDS	\$8,656,530	\$5,435,946	\$6,348,276
APPROPRIATIONS			
General Government	\$5,563,456	\$6,248,317	\$6,841,371
Subtotal	\$5,563,456	\$6,248,317	\$6,841,371
TOTAL OPERATING APPROPRIATIONS	\$5,563,456	\$6,248,317	\$6,841,371
Appropriated Fund Balance	\$3,093,074	(\$812,371)	(\$493,096)
TOTAL APPROPRIATIONS	\$8,656,530	\$5,435,946	\$6,348,276

Other Post Employee Benefit Fund

FUND: 506

Program Description: GASB Statement 45 was issued in 2004 as a result of a growing concern that state and local governments were not recognizing the liability of post-employment benefits, such as retiree health benefits, in their annual financial statements. The Statement requires that these liabilities now be reported. Bexar County must now recognize other post-employment benefits (OPEB) earned by employees during the time they were actually employed. In order to comply with GASB 45, Bexar County has established an OPEB fund.

Appropriations:

	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Proposed
Retiree Medical Expenses	\$5,278,087	\$5,145,469	\$5,988,748	\$6,574,015
Retiree Administration Fees	285,369	257,279	259,569	267,356
<i>Total</i>	<i>\$5,563,456</i>	<i>\$5,402,748</i>	<i>\$6,248,317</i>	<i>\$6,841,371</i>

Program Justification and Analysis:

- The total budget represents a 9 percent increase when compared to FY 2012-13 estimates. This increase is due to an anticipated 9 percent increase in healthcare costs associated with retirees.