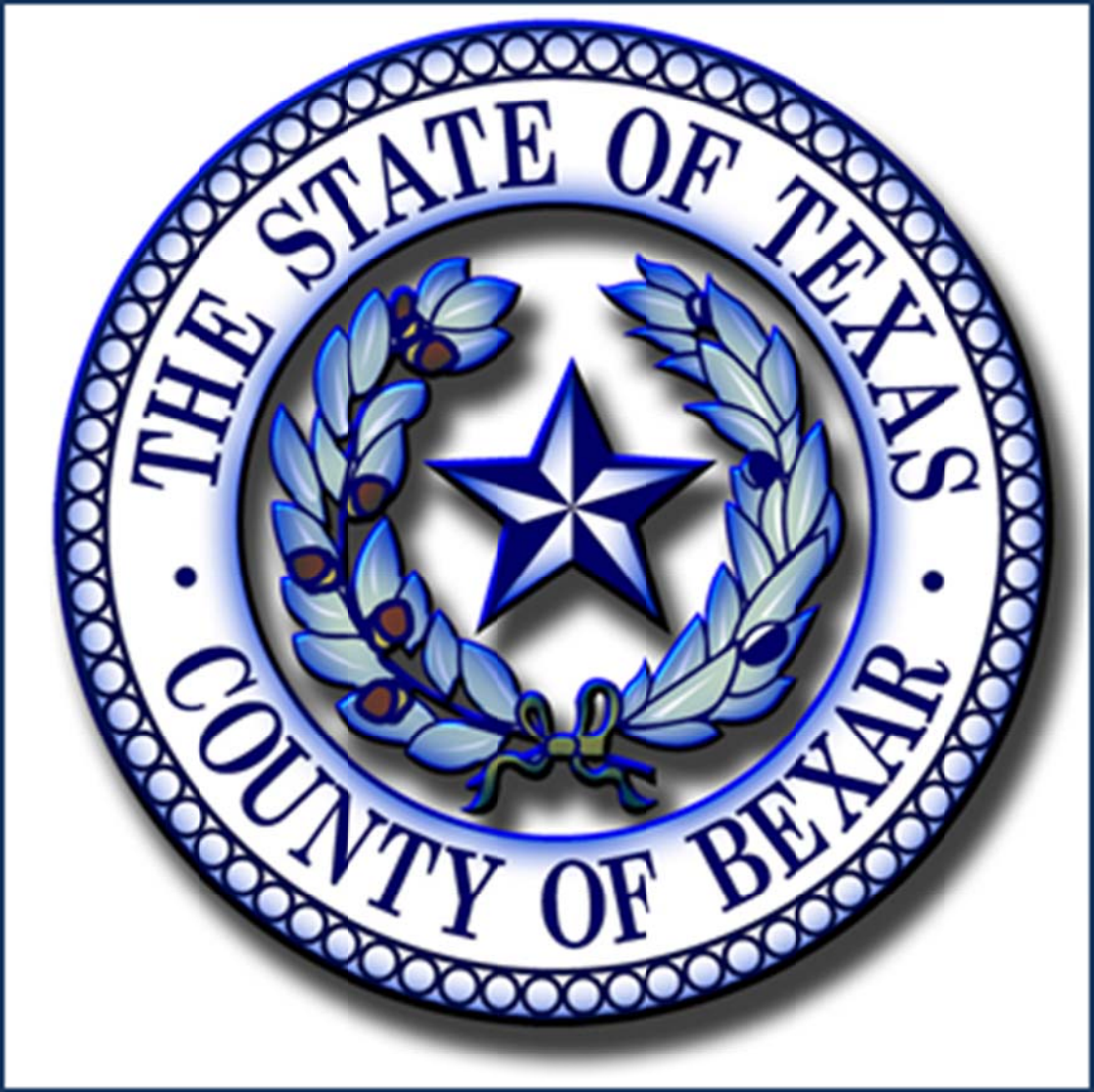
FY 2012-13
Adopted Budget Book



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COUNTY OF BEXAR

ADOPTED ANNUAL BUDGET
FISCAL YEAR 2012-13
OCTOBER 1, 2012 – SEPTEMBER 30, 2013

COMMISSIONERS COURT

NELSON W. WOLFF
County Judge

SERGIO "CHICO" RODRIGUEZ
Commissioner, Pct 1

KEVIN WOLFF
Commissioner, Pct 3

PAUL ELIZONDO
Commissioner, Pct 2

TOMMY ADKISSON
Commissioner, Pct 4

PREPARED BY THE OFFICE OF THE COUNTY MANAGER-
BUDGET DEPARTMENT

DAVID SMITH, COUNTY MANAGER/BUDGET OFFICER

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RITA CAMPOS
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AUDREY CAVAZOS
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THOMAS GUEVARA
JANET GUADARRAMA
WANDA HEARD
SETH MCCABE
KATIE MCNEFF
JUAN MENDEZ
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NANCY SOTO

REVENUES PREPARED BY THE AUDITOR'S OFFICE
SUSAN YEATTS, COUNTY AUDITOR

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Bexar County
Mission Statement

Our mission is to build a better community through quality services.

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The Government Finance Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **County of Bexar, Texas** for its annual budget for the fiscal year beginning **October 1, 2011**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Bexar County Health Care

Bexar County, like all entities around the nation, is confronted with the escalating cost of health care. The County has averaged a nine percent increase in annual health care costs. Commissioners Court directed staff to explore plan design changes, select a third-party administrator, and requested direction regarding short-term and long-term strategies to address increasing health care costs. The first step was to bring health care costs in line with the County's financial forecast and design plans that are more comparable to what other local governments provide. A request for proposal (RFP) was written to encourage the submittal of creative and innovative proposals that fit in with the County's health plan goals and objectives, which included improved health of County employees, employees playing a greater role in their own health and wellness, accountability for health care costs by both employee and employer, improved customer service for employees, maximal use of the County's Health Clinic, and lower health care costs. During the FY 2012-13 budget process, Aetna was chosen as the County's third party administrator. Bexar County has also invested in the community through various projects encouraging physical activity through capital projects, such as sport complexes.

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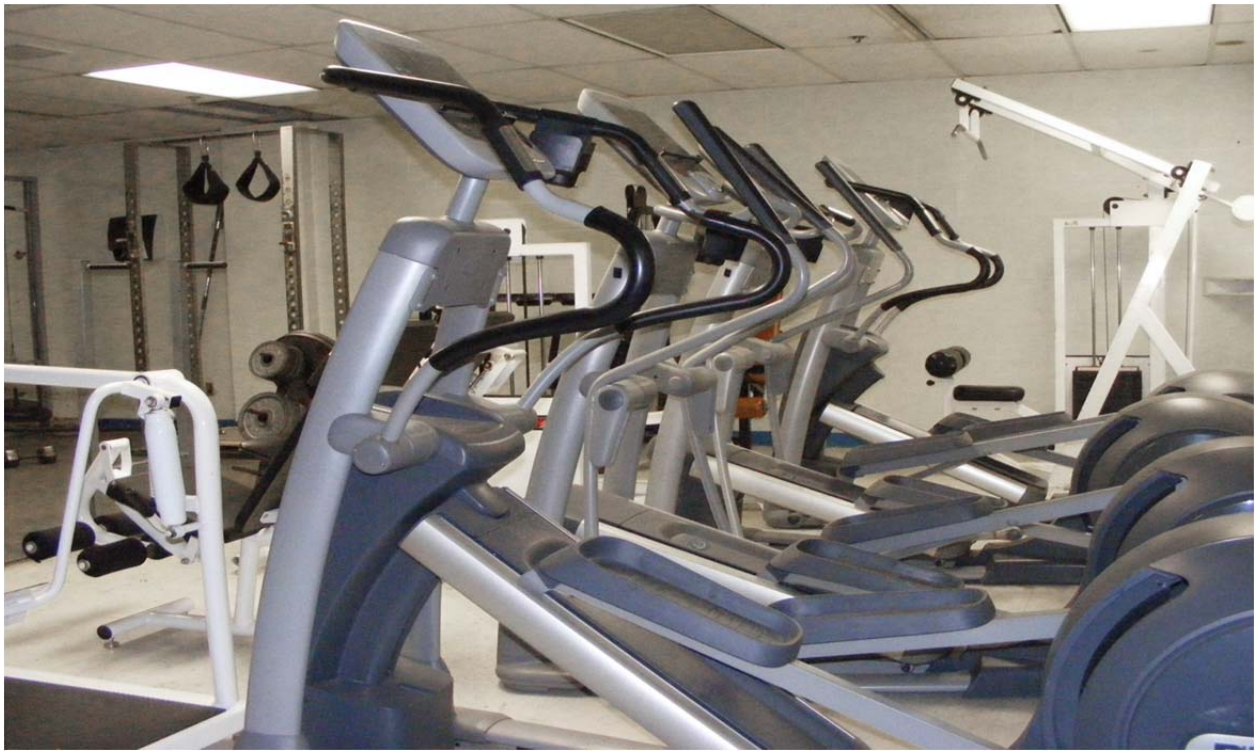
Bexar County Sheriff's Office Gym (Main Jail)

Within the main Adult Detention Center Mail Jail, the Sheriff's Office offers a gym for their officers to utilize at any time. There is also a requirement for their Special Emergency Response Team (SERT) officers to exercise a certain amount of time each week. Some of the equipment available includes free weights and elliptical machines. This gym is available at no cost to the officers.



OFFICE OF THE COUNTY MANAGER
101 W. Nueva, Suite 1024
San Antonio, Texas 78205
(210) 335-2405 / Fax: (210) 335-2683

David L. Smith
County Manager

To the Honorable Commissioners Court
Bexar County, Texas

This document contains the budget as adopted by Commissioners Court for Fiscal Year FY 2012-13. The adopted budget document has been updated to reflect changes made by Commissioners Court to the Budget Officer's Proposed Budget. All of the changes made to the proposed document are described in a memo to Commissioners Court included in the Appendices section of this document.

The FY 2012-13 Adopted Budget for all funds totals $1.49 billion, which represents a $98 million increase when compared to last year's adopted budget. In FY 2011-12 the Adopted Budget did not include the total budget for all Flood projects. The FY 2012-13 Adopted Budget includes full budgets for the Flood Control program. The change in budgeting represents the majority of the increase in the FY 2012-13 Budget. The FY 2012-13 Adopted Budget for the General Fund totals $389.4 million, or a 2.2% increase when compared to last year's General Fund budget primarily due to enhancements to service delivery and employee compensation as described throughout this document.

The Bexar County FY 2012-13 Adopted Budget is balanced at a tax rate of .326866 per $100 valuation, which is .001257 less than the effective tax rate of .328123 per $100 valuation. For FY 2012-13 alone, the savings to our tax payers is greater than $48 million. The FY 2012-13 Adopted Budget includes 45 new positions, 24 deleted positions, 27 reclassified positions, resulting in the net addition of 21 positions. The vacancies and deletions will occur with the goal of minimizing the impact on service delivery to the citizens, while bringing recurring revenues and expenditures into balance.

Copies of the Court Orders setting the tax levies for tax year 2012 and adopting the budget for FY 2012-13 are provided in the Appendices section of this document.

The staff of the County Manager's Department is eager to work with Elected and Appointed Officials to help implement the programs and initiatives outlined in the FY 2012-13 Adopted Budget as approved by Commissioners Court.

Sincerely,

David Smith
County Manager/Budget Officer

Employee Health Clinic

A physician or licensed medical provider is available daily at the Employee Health & Wellness Clinic for the health care and convenience of all Bexar County employees. Services include pre-employment physicals, medcial care for minor injuries or illnesses, preventative health screenings, individualized wellness programs, and employee biometric screenings. This is located near the Bexar County Courthouse on Main Street.

Office of the County Manager
Paul Elizondo Tower, Suite 1021
101 West Nueva
San Antonio, Texas 78205

To the Honorable Commissioners Court

Bexar County, Texas

BUDGET MESSAGE

INTRODUCTION

In the pages that follow, you will find the Bexar County FY 2012-13 Adopted Budget. I believe we are beginning to see early indications of an improved financial environment for the first time since the global financial crisis of FY 2008-09. The General Fund experienced a one percent decrease in property taxes collected after FY 2010; that equated to $2.2 million in lost revenue. However, FY 2011 property tax revenues are expected to remain flat and in FY 2012-13 property tax revenues are projected to increase by approximately 1.5 percent. All of this increase in property tax revenue, however, is coming from new construction property market values, which increased by $1.8 billion, not from increases in existing values. In fact, in the aggregate, existing property values in the Bexar County area have decreased. Foreclosures remain a leading concern in the Bexar County area. At the time of this writing it is reported that 4.72 percent of residential loans in the San Antonio area were delinquent by at least 90 days. HB 1038, which went into effect January 1, 2010, mandated that chief appraisers of a county must take into consideration surrounding properties including foreclosures. This means that properties surrounding foreclosures may lose value depending on the sale price of that foreclosed property. Unless sustained growth can be achieved by new market values, it is very possible that the County could return to decreases in property tax revenues.

The Adopted Budget totals $1.49 billion for all funds, including $514 million in Operating Appropriations, $463 million in Capital Projects, $99 million for Debt Service, and $413 million for reserves, most of which are carry forward funding for multi-year capital projects. The FY 2012-13 Adopted General Fund operating budget totals $340 million compared to last year's operating budget of $331.6 million, or an increase of $8.4 million.

BUDGET STRATEGIES

During the early planning stages for the FY 2011-12 Budget, we assessed our challenges. We had to follow a course of action that would balance the budget through the forecast period and maintain County capacity for delivering services to a continually expanding County population, as well as address employee compensation and benefits. Given last year's revenue projections and recognizing that property tax revenue constitutes about 75 of the County's General Fund revenue Commissioners Court directed implementation of several cost reduction strategies:

- $2 M (annualized) mid-year savings from a Hiring Freeze in May 2011
- $5 M from Attrition/Vacancy Program
- $5 M from targeted cuts in FY 2011-12 Budget
- $5 M for Return on Investment (ROI) from use of Technology to be identified in FY 2012-13 Budget

The first strategy was to freeze hiring of all positions that had been vacant over four months to realize a projected savings of $2M annually. Second, an attrition strategy for FY 2011-12 was established. This plan called for the reduction of authorized positions by using the annual employee attrition rate to serve as a baseline for reducing positions. Conversely, Offices and Departments were given the opportunity to forego the attrition plan by submitting their own cost reduction plan. If they did submit a voluntary reduction plan, half of any savings achieved beyond their target was returned to their budgets to address the redistribution of workload. Several Offices and Departments took advantage of these options and together the County was able to save $5.7 million.

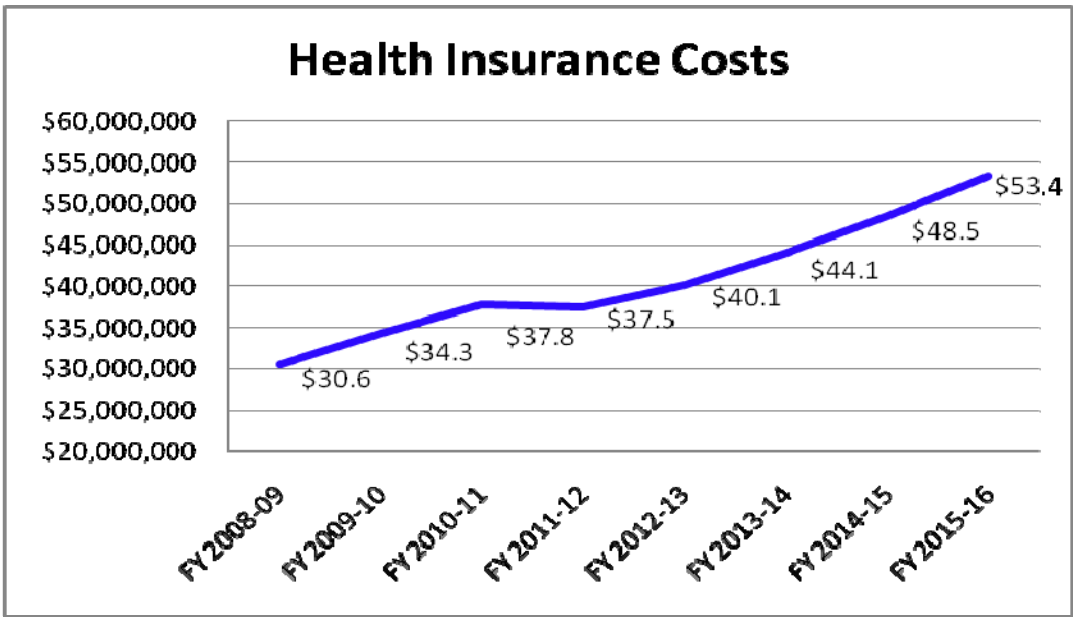
Another $5 million in annual savings was realized through implementation of targeted process improvements and operational efficiencies. This included reductions in jail staffing, reduction of Court Appointed Attorney Fees in the County and Civil Courts, reductions in Juvenile Detention costs, and the identification of additional recurring revenues by the Auditor's Office.

The final strategy involved the setting of another $5 million savings goal by identifying opportunities to streamline operations and improve processes through investments in technology. The County's Chief Information Officer has worked diligently to identify and implement cost saving measures. These initiatives include negotiated reductions to phone and internet contracts, automation of many duties in the Offices of the District Clerk and County Clerk, implementation of software systems to automate County-wide operational processes such as of American Cadastre, LLC (AMCAD) and E-citations, and the on-going implementation of the Lawson financial/procurement system.

Enacting these strategies has contributed to balancing our current and forecasted expenditures. Bexar County is now forecast to have sufficient funds to provide services to our growing population. However, the one issue that is concerning to the County is the escalating cost of health insurance.

HEALTH INSURANCE

Bexar County, like all entities around the nation, is confronted with the escalating cost of health care. The County has averaged a nine percent increase in annual health care costs. This rate is unsustainable. Currently the County's health plan pays over $37 million in claims annually. At this rate of growth, the County would pay approximately $53 million for healthcare cost by FY 2015-16.



The County currently offers three plan options to County Employees. An Exclusive Provider Organization (EPO) where an employee may select any physician within the EPO directory without a referral. The advantages to the employee of choosing this plan include no deductibles or co-payments when accessing services, however there is no coverage for services acquired outside of the established directory.

There is also a Preferred Provider Organization (PPO) plan with two options: a premium PPO and a base PPO. In the PPO options the employee may select any provider for services and when a covered person reaches the required deductible, co-insurance covers the remainder of the expenses up to a maximum amount. The difference in the two options is that the Premium PPO offers lower deductibles and higher co-insurance, while the Base PPO offers higher deductibles and lower co-insurance. In Bexar County, the majority of participants have selected the EPO option, which is also the most expensive option.

Our staff surveyed other public agencies in the community to compare the features and costs of their healthcare programs. Looking at programs offered by the City of San Antonio, San Antonio Water System, Northside Independent School District and VIA Metropolitan Transit Authority, we discovered that overall Bexar County offered "richer" plans-- lower family premiums, better deductibles, and higher coinsurance rates for County employees. None of the other entities offered an EPO-type plan.

This year we recommended to Commissioners Court changes to our healthcare plan designs that are more in line with our financial forecast and are more comparable with the plans provided to employees of the other local governmental entities. Adopted recommendations include increases to employee premiums, which is the amount deducted from each employee's paycheck, for those employees who select the Exclusive Provider Organization (EPO) to generate additional revenue in the amount of $1.3 million to pay for health care costs. The second recommendation includes increasing deductibles, co-pays, and coinsurance associated with the PPO plans to save an additional $3.75 million. Employee premiums for the PPO plans will remain unchanged.

Plan changes are just part of the strategy the County is pursuing to curtail the increased cost of health care. Employee wellness is also a key component of a long term strategy. Taking positive

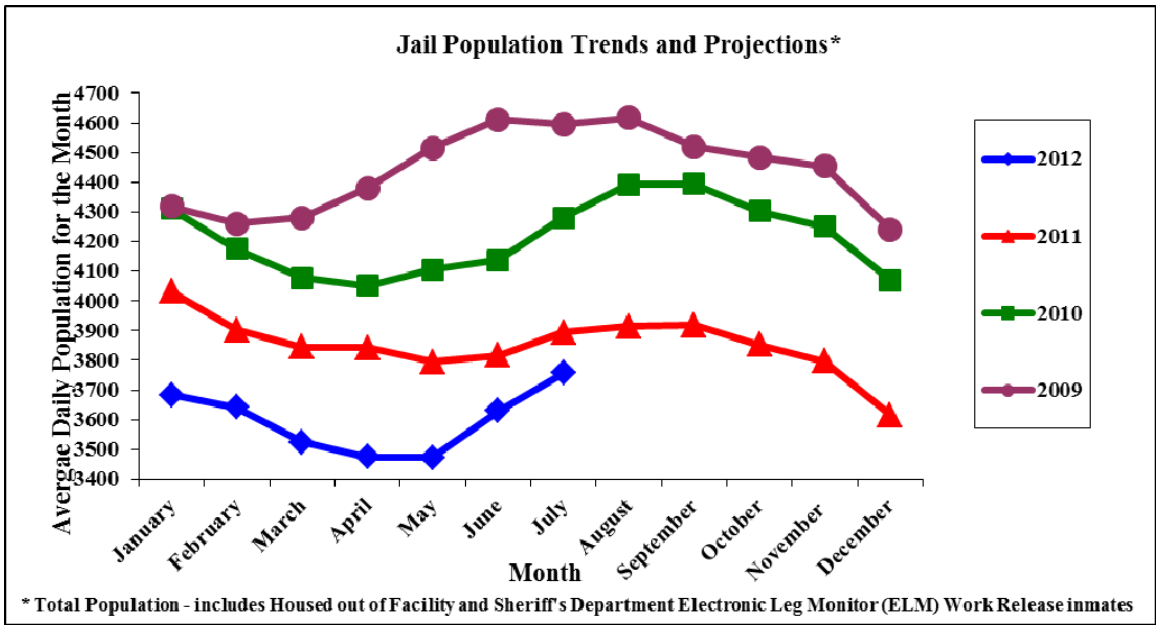
steps to get and keep employees healthy will allay future costs. The County will meet these goals by initiating several early risk detection programs such as the Mandatory Health Risk Assessment (HRA) and Biometric Screenings beginning in the 2013 plan year. This will help to identify long term health care issues within our employee population.

Another initiative is to increase focus on disease and case management. These programs are aimed at providing intensive counseling, education, information and referral to employees that are already dealing with challenging health situations such as cancer, diabetes, asthma, etc. Disease and case management provides the right care at the right time to mitigate chronic situations and preempt or prevent complications.

EMPLOYEE COMPENSATION AND BENEFITS

Even with the employee premiums proposed to remain unchanged, or in some cases decrease, out of pocket expenses may increase based on an employee's utilization of services. One of the goals of our five-year budget plan is to provide for cost of living adjustments for our employees to help defray these costs even while our tax revenues may be growing more slowly. Therefore, a 3 percent Cost of Living Adjustment for all active, regular full-time and part-time employees not covered by a collective bargaining agreement with an employment date on or before October 1, 2012 is adopted.

JAIL POPULATION AND JAIL STAFFING



The County has continued to see a reduction in the overall jail population. I believe the County has been successful in controlling the jail population because of the continued, active participation by key County criminal justice stakeholders and the leadership of the Commissioners Court in focusing on jail population mitigation strategies such as the specialty courts, jail diversion programs, inmate re-entry programs, using the Quarterly Judicial Management Report to track key court metrics and improve court processes, ongoing reviews of

the jail population to identify changes in an inmate status that improve eligibility for release, and other enhancements in the County's criminal justice administration processes.

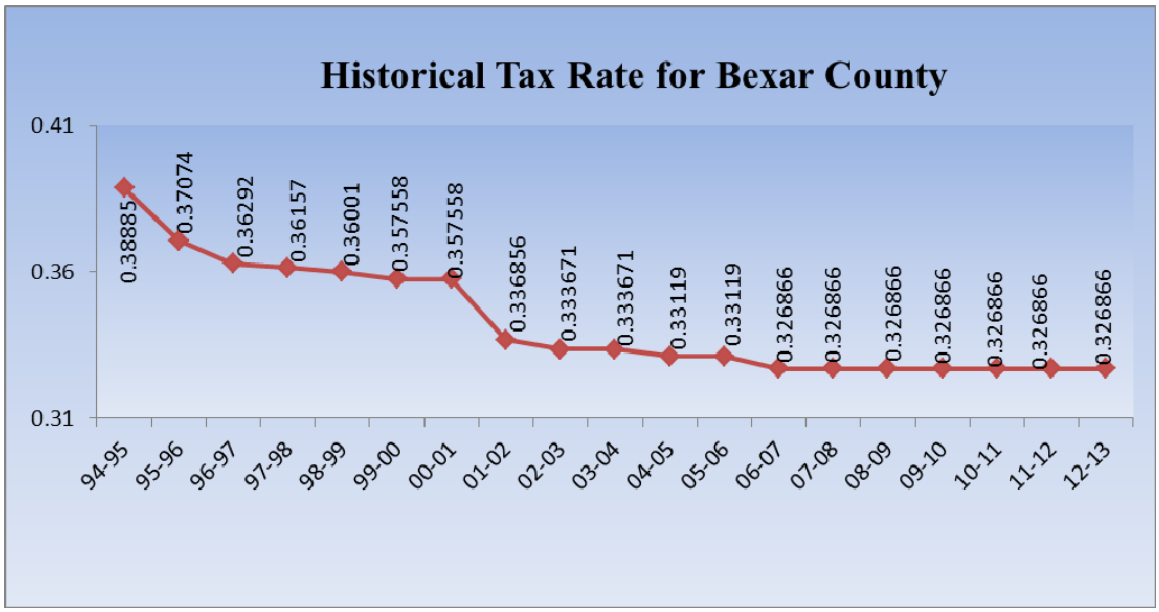
Given the ongoing decline in jail population, last year (FY 2011-12 Adopted Budget) Commissioners Court approved a staffing strategy that reduced the full-time, uniformed detention officer staff at the jail by 100 positions, realized through attrition. The new authorized baseline of 830 uniformed detention officers was funded to staff a reduced 4,200 bed capacity. Additional funding was budgeted in Non-departmental Contingencies to augment the fulltime staff, by providing for additional part-time officers or overtime hours needed to address any daily jail population peaks that exceeded the reduced capacity.

The FY 2012-13 Adopted Budget continues the same staffing levels at the jail, with 830 detention officers to meet the threshold of 4,200 beds and 4,000 inmates, with a rated capacity of up to 4,563 beds. Again, additional funding is budgeted for an "extra board' of part-time, temporary detention officers to be available to augment the full time staff during periods when the jail population peaks above the threshold. Also, several non-uniform positions have been added to perform support duties, providing jail administration with opportunities to reassign detention officers currently in those support jobs to direct supervision jobs. A Facilities Maintenance Superintendent is authorized in the Facilities Maintenance budget and should offset the need for seven detention officers involved in facilities maintenance and jail industries. Two fleet maintenance technicians will be added to the Fleet Maintenance budget to offset the need for two detention officers currently performing those duties.

ADOPTED BUDGET

The projected revenue in the General Fund is estimated to decrease by 1.2 percent or $4 million. This decrease is due to one-time funding in the amount of $4 million in unclaimed tax payments that the County received in FY 2011-12. Another revenue source that is expected to decline is the Federal Prisoner Housing Commissions that the County receives for housing inmates at its Laredo Street facility. In FY 2011-12 the County received approximately $13.6 million for the housing of inmates; this was a 20 percent increase from the previous fiscal year. For FY 2012-13 it is anticipated that these receipts will return to more historical levels of revenue.

As noted in the introduction, Bexar County's tax base is growing. In FY 2011-12 Bexar County had an adopted net property taxable value of $97.4 billion. As of the certification date on July 2012, Bexar County had a net property taxable value of $98.9 billion or an increase of $1.5 billion. However, because existing property valuations decreased by $300 million, the County's effective tax rate is lower than our current tax rate of $0.326866 per $100 valuation. This means that even while maintaining our current tax rate, overall taxpayers will save $1,203,561 annually. This is in addition to the savings from the Senior Citizens Tax Freeze, disabled including veterans, and the Homestead Exemption.



PROGRAM CHANGE SUMMARY

The FY 2012-13 Adopted Budget recommends program changes in all funds, which include 16 new positions, 26 reclassified positions, for an overall cost of approximately $1.4 million. The program changes in the General Fund include a net of 16.25 new positions and 27 reclassified positions. The annualized cost of these recommendations is $1,265,182. The program changes in Other Funds include a net reduction of 0.25 positions. The annualized cost of the program changes for Other Funds recommended in the FY 2012-13 Budget is $141,226.

CAPITAL

The County has historically taken many initiatives to meet the needs of citizens and County Employees. The County has budgeted $515 million for its capital improvements program for both horizontal (Roads) and vertical (Buildings) construction. Investments in Technology are also a major part of the County's Capital Improvement plan.

The County Road and Bridge projects include those that were debt funded since FY 2005-06, as well as some projects that are cash funded in the preliminary phases. The FY 2012-13 Adopted Budget includes a new issuance of $7.66 million in addition to the $10 million issued during FY 2011-12, to fund a grand total of $17,660,000 million in new and existing road projects.

The new projects funded are: Roft Rd. ($1,000,000), W.T. Montgomery ($1,000,000), San Antonio Ranch Rehab Phase I ($1,000,000), T.P.C. Light ($360,000), Candlewood Phase I ($2,500,000), and Binz-Engleman ($500,000). The following existing projects will be funded for completion: Bulverde Phase IV ($2,000,000), Bulverde V ($2,500,000), Galm Road Phase II ($3,000,000), Glen Mont Drive ($1,000,000) and Macdona Subdivision Phase I ($2,800,000).

The FY 2012-13 Adopted Budget appropriates a total of $64,123,359 for the following new and existing capital improvement projects:

- Forensic Science Center Improvements ($3,500,000)
- Courthouse Basement Courts ($4,200,000)
- Courthouse Personnel Relocation ($750,000)
- Courthouse Exterior Restoration and Double-Height Courtroom ($12,900,000)
- Courthouse History Center ($2,000,000)
- Justice Center 5th Floor Renovations ($125,000)
- Justice Center Corridor New Seating ($125,000)
- Downtown Central Control Improvements ($250,000)
- Justice Center Courtroom Suites Renovations ($762,500)
- Records Storage Facility Improvements ($1,150,000)
- South Flores Parking Garage Improvements ($1,000,000)
- Video Visitation ($2,000,000)
- Vista Verde Plaza Improvements ($400,000)
- Bullis County Park Enhancements ($150,000)
- Courthouse Annex Improvements ($675,000)
- Z-Server Upgrade ($1,100,000)
- Pitney Bowes Mail System ($300,881)
- Print Shop Equipment ($277,200)
- WebCRD System ($92,494)
- County Facilities Fiber Upgrade ($4,610,000)
- PC Replacement ($1,539,356)
- Notebook Replacement ($280,206)
- Courtroom Technology ($171,875)
- Forefront Identity Manager Enhancements ($75,000)
- Telecom Management System ($65,000)
- Automated License Plate Recognition System ($96,000)
- Court Kiosks System ($20,633)
- Medical Examiner F.A.S. System ($265,000)
- Electronic Attorney Voucher System ($100,000)
- Automated Fingerprint Identification System Enhancements ($2,700,000)
- Datalux Tracer Processor Upgrades ($261,000)
- Adult Detention Center Kitchen Equipment ($162,750)
- Adult Detention Center Laundry Equipment ($168,400)
- Dell Tablet Implementation ($165,000)
- Internal Affairs System ($47,600)
- Countywide Radio Replacement ($1,342,270)
- Countywide Vehicle Replacement ($2,336,010)
- Medical Examiner Equipment ($229,212)
- Bexar County Emergency Vehicle ($32,800)
- Haven for Hope Facility Improvements ($1,500,000)
- St. Vincent de Paul Kitchen Equipment ($1,000,000)
- Economic Development Improvements ($727,000)
- Hot Wells Interpretive Center / Public Park ($2,706,000)
- World Heritage Site ($143,060)
- Land Acquisition – ADC South Annex Phase II ($2,630,000)

- Land Acquisition – ADC South Annex Phase III ($2,505,000)
- Land Acquisition – Pleasanton Road ($200,000)
- County Facilities A.D.A. ($85,000)
- Adult Detention Center Maintenance Shop Renovations ($500,000)
- Laredo Street Facility Renovations ($30,000)
- Elections Facility ($5,226,112)
- County Parks Improvements – Fall Zone ($275,000)
- Fleet Maintenance and Motor Pool Assessment ($100,000)

OTHER STRATEGIC ISSUES

Community Mental Health Initiatives. Providing cost effective, quality mental health treatment in Bexar County has been a constant challenge at all levels of government and a high priority for Commissioners Court. Shortly after assuming the duties of County Manager, I attended one of the first meetings of the Bexar County Mental Health Consortium, formed at the direction of the Commissioners Court. Over the past year, the Consortium has identified gaps in services, needs in the community and opportunities for improving coordination and collaboration of multiple service providers. Additionally, the Consortium has developed six priorities for further action and has recommended projects for funding consideration from the 1115 Medicaid Waiver program that will expand mental health services in the community, create a special case management program for high utilizers and pursue the establishment of crisis stabilization units that should decrease the overuse of emergency rooms by unfunded or uninsured mentally ill. Pursuing these initiatives will continue to be a top priority for the County this year.

Service Delivery. Over the next five years, the County will need to identify $19.2 million to extend delivery of its services to a growing population. Continued development in the unincorporated area, curtailed annexation by the City of San Antonio, and a demand for city-type services are a few of the challenges to be considered when planning for service delivery. In the spring 2012, staff issued a Request for Proposals for consultant services to provide recommendations regarding the delivery of municipal services to citizens in the unincorporated area of Bexar County. Commissioners Court has selected Tischler-Bise to perform consulting services to explore options that may be available for the citizens residing in these areas as well legislative initiatives that may be proposed to address these challenges. We hope to have preliminary recommendations in time to help develop the County's legislative program for 2013.

Transportation. Commissioners Court leadership on transportation issues has allowed staff to work closely with our partners to leverage funding for over $1.2 billion in transportation improvements in Bexar County. Working with the Advanced Transportation District (ATD), the County has developed a plan of finance to provide $100 million in local funding for additional traffic lanes with overpasses and continuous frontage roads on Loop 1604 from SH 16 to Potranco Road and, as well as on US 281 from Loop 1604 to Stone Oak Parkway. This effort involved one of the largest partnerships of governmental agencies ever involved in our community, and will result in one of the most important investments in years in our local transportation system.

San Antonio is one of the last major U.S. cities without any streetcar, subway, or light rail mass transit service. But in part because of the $92 million in funding the County has identified, the ATD will be able to establish two "starter" routes for a downtown streetcar system. This funding will also provide for the establishment of multimodal transportation centers on the near east and

west sides of downtown. Once the starter system is running, as much as 60% of downtown bus traffic could be eliminated, helping "de-congest" our busy city streets.

At the same time, Commissioners Court and the ATD identified funding to accelerate the construction of the 1604 East Improvement Project as well as the expansion of FM 471 from Kallison Lane to FM 1560, completing all the previously identified pass-through financing road projects for this community.

Finally, following Commissioners Court direction, we are working with the Alamo Regional Mobility Authority (ARMA) to further the County's understanding of the issues associated with the development and delivery of ARMA projects and continue to identify opportunities for delivering the projects in a more cost-effective manner. Additionally, the County will adopt as its primary legislative initiative, the enactment of legislation to create the Bexar County Toll Authority in the upcoming legislative session.

Legislative Agenda.
The State of Texas is estimated to begin the 83rd Legislative Session facing a deficit between $15 and $25 million. I anticipate early versions of the State budget will have both direct and indirect impact on county budgets throughout the state in the form of direct cuts and unfunded mandates for local governments. Therefore, like the 82nd session, I anticipate our focus will center around the prevention of unreasonable bills that limit the County's ability to effectively and efficiently provide core services. Additionally, we will actively seek authority for flexibility in managing growth in unincorporated areas, support transportation solutions and funding for our region's highways and alternative modes of transportation, and preserve funding levels for local Mental Health Mental Retardation authorities.

CONCLUSION
The FY 2012-13 Adopted Budget provides a realistic financial and operating plan for the County, and will allow Bexar County to provide services to our growing community in the current environment of more constrained revenue growth. I intend to continue to look for other opportunities to realize cost savings by conducting performance reviews and organization studies throughout this upcoming year.

I would like to express my appreciation to the Commissioners Court, the County Elected and Appointed Officials, Department Heads and their staffs for their assistance. I would especially like to thank the staff of the Budget Department for their dedication and commitment.

Respectfully,

David L. Smith
County Manager/Budget Officer

BUDGET HIGHLIGHTS

This Adopted Budget totals $1.48 billion for all funds, including $513 million in Operating Appropriations, $463 million in Capital Projects, $99 million for Debt Service, and $413 million for reserves, most of which are carry forward funding for multi-year capital projects. The FY 2012-13 Adopted General Fund operating budget totals $339.8 million compared to last year's operating budget of $331.6 million, or an increase of $8.2 million.

HISTORICAL BUDGET STRATEGIES

Property taxes, which provide almost 75 percent of General Fund operating revenues, went from increasing annually at a rate of 5-10 percent in the years prior to FY 2007-08 to limited to no growth in subsequent years. In order to help lessen the impact of these dramatic changes in revenues, Commissioners Court adopted a multi-year budget balancing strategy that included the following:

- FY 2008-09: Mid-year expenditure reductions of 3-5% for all offices and departments;
- FY 2009-10: Additional budget reductions of 3-5%;
- FY 2010-11: Maintain FY 2009-10 department budget expenses;
- FY 2011-12: Mid-year Hiring Freeze: $2 million in annualized savings;
  Attrition/Vacancy Program: $5 million savings;
  Targeted Budget Cuts: $5 million savings;
  Technology Return on Investment: $5 million savings.

Commissioners Court also suspended the following compensation programs to further meet reductions to revenues:

- Progressive Pay Model
- Six Month Adjustment
- Hiring and Promoting above Minimum
- Merit Award Program

In an effort to identify ways for the County to remain competitive with other employers and adjust for inflationary growth, Commissioners Court was able to approve a one-time lump sum salary adjustment to employees during FY 2010-11 and a 2 percent cost of living adjustment during FY 2011-12.

EMPLOYEE COMPENSATION AND BENEFITS

In addition to decreased revenues, Bexar County has also been confronted with the escalating cost of health care. The County has averaged a nine percent increase annually in health care costs. Currently, the County's health plan pays over $37 million in claims annually. At this rate of growth, the County would pay approximately $53 million for healthcare cost by FY 2015-16. In an effort to reduce claims expenses, a series of plan changes were approved for the FY 2012-13 Budget. The following changes represent a strategy to reduce expenses by 7 percent when compared to FY 2011-12 estimates:

- Decrease the Co-insurance on the Premium PPO plan from 90% to 80%
- Increase Deductibles on the Premium PPO plan
  - Increase individual deductible from $400 to $600
  - Increase family deductible from $800 to $1,000
- Additional Deductible on the Premium PPO plan

    - Implement a Prescription Deductible for Tier 2 & 3 drugs at $100, after which co-pays would kick in
- Increase the annual Maximum Out of Pocket expense on the Premium PPO plan
    - Increase individual out-of-pocket from $1,600 to $1,800
    - Increase family out-of-pocket from $3,200 to $3,400
- Adjust Premium PPO Co-pays
    - Increase the Primary Care Physician Co-pay from $20 to $25
    - Increase the Specialist Care Physician Co-pay from $20 to $40
    - Increase Prescription Co-pays (Generic/Tier2/Tier3) from $0/$25/$40 to $0/$30/$60
- Increase Deductibles on the Base PPO plan
    - Increase individual deductible from $1,000 to $1,200
    - Increase family deductible from $2,000 to $2,200
- Increase the annual Maximum Out of Pocket expense on the Base PPO plan
    - Increase individual out-of-pocket from $4,000 to $4,200
    - Increase family out-of-pocket from $8,000 to $8,200
- Adjust Base PPO Co-pays
    - Increase the Primary Care Physician Co-pay from $30 to $35
    - Increase the Specialist Care Physician Co-pay from $30 to $40
    - Increase Prescription Co-pays (Generic/Tier2/Tier3) from $0/$25/$40 to $0/$30/$60
- Additional Deductible on the Base PPO plan
    - Implement a Prescription Deductible for Tier 2 & 3 drugs at $100, after which co-pays would kick in

One of the goals of the budget plan is to continue to provide cost of living adjustments for employees to help defray rising healthcare costs. Therefore, a 3 percent Cost of Living Adjustment for all active, regular full-time and part-time employees not covered by a collective bargaining agreement with an employment date on or before October 1, 2012 was approved for the FY 2012-13.

PROGRAM CHANGE SUMMARY

The FY 2012-13 Adopted Budget program changes in all funds, includes a net total of 16 new positions, and 23 reclassified positions, for an overall cost of approximately $1.4 million. The program changes in the General Fund include a net of 16.25 new positions and 23 reclassified positions. The annualized cost of these recommendations is $1,257,760. The program changes in Other Funds includes a net reduction of 0.25 positions. The annualized cost of the program changes for Other Funds recommended in the FY 2012-13 Budget is $141,226. The following is a breakout of new and deleted positions including the total amount of program changes.

Specific information regarding the program changes and reclassifications can be found in the corresponding narratives for each office and department.

General Government Services				
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**
Budget	$51,838	0.25	0	0
County Auditor	$54,437	1	0	0
County Clerk	$80,444	3	0	0
County Manager	($156,273)	0	-1	0
Economic Development	($56,843)	0	-1	0
Facilities Mgmt.-Cty. Bldgs	($77,926)	1	-2	0
Human Resources	$14,752	.25	-1	3
Management and Finance	($53,262)	1.25	-2	1
Tax Assessor - Collector	$10,150	1	-1	3
TOTAL	**($132,683)**	**7.75**	**-8**	**7**

Judicial Services				
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**
APDO	$80,124	1	0	0
County Courts at Law	$47,992	3	-2	0
Criminal District Attorney	$377,956	4.5	0	1
Criminal District Courts	($106,653)	0	-1	0
District Clerk	($1,001)	0	-1	7
Judicial Services	$31,387	0	-1	0
Probate Courts	($39,277)	0	0	0
DPS Warrants	($40,232)	0	-1	0
TOTAL	**$350,296**	**8.5**	**-6**	**8**

Public Safety Services				
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**
Constable Precinct 3	($11,187)	2	-1	0
Judicial Services-Crime Lab	$113,655	2	0	0
Judicial Services – Med Exam	$279,170	4	-3	6
Facilities Mgmt.-ADC Maint	$80,156	1	0	0
Fire Marshal's Office – Emergency Mgmt.	$66,083	1	0	0
Sheriff ADC	$132,540	2	0	0
Sheriff Law Enforcement	$40,222	1	0	0
Sheriff Support Services	$44,572	1	0	2
TOTAL	**$745,211**	**14**	**-4**	**8**

Education and Recreation Services				
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**
Eco Dev – Agrilife	$6,921	0	0	3
TOTAL	**$6,921**	**0**	**0**	**3**

Health and Public Welfare Services				
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**
Community Resources – Programs	$52,777	1	0	0
Com. Resources-Mental Health	$53,273	0	0	0
Com. Resources-Mental Health P.D.	$132,043	2	0	0
Economic Development – SMWBE	$56,843	1	0	0
TOTAL	**$294,936**	**4**	**0**	**0**

Other Funds				
	Change Amount	**New Positions**	**Deleted Positions**	**Reclassified Positions**
Drug Court Fund	$11,202	0	0	0
Fleet Maintenance Fund	$30,504	2.5	-2	0
Health Insurance	($38,113)	0.25	-1.5	0
Parking Facilities Fund	$18,778	0	0	0
Road and Bridge Fund	($24,677)	1	-2	0
Storm Water Fund	$163,870	2	0	0
Worker's Compensation Fund	($20,338)	0	-0.5	0
TOTAL	**$141,226**	**5.75**	**(6.00)**	**0**

CAPITAL

The County has budgeted $515 million for its capital improvements program for both horizontal (Roads) and vertical (Buildings) construction. Investments in Technology are also a major part of the County's Capital Improvement plan.

The County Road and Bridge projects include debt funded projects, as well as cash funded projects which are in the preliminary phases. The FY 2012-13 Adopted Budget includes a new issuance of $7.66 million, in addition to the $10 million issued during FY 2011-12, to fund a grand total of $17,660,000 million in new and existing road projects.

The new projects funded are: Roft Rd. ($1,000,000), W.T. Montgomery ($1,000,000), San Antonio Ranch Rehab Phase I ($1,000,000), T.P.C. Light ($360,000), Candlewood Phase I ($2,500,000), and Binz-Engleman ($500,000). The following existing projects will be funded for completion: Bulverde Phase IV ($2,000,000), Bulverde V ($2,500,000), Galm Road Phase II ($3,000,000), Glen Mont Drive ($1,000,000) and Macdona Subdivision Phase I ($2,800,000).

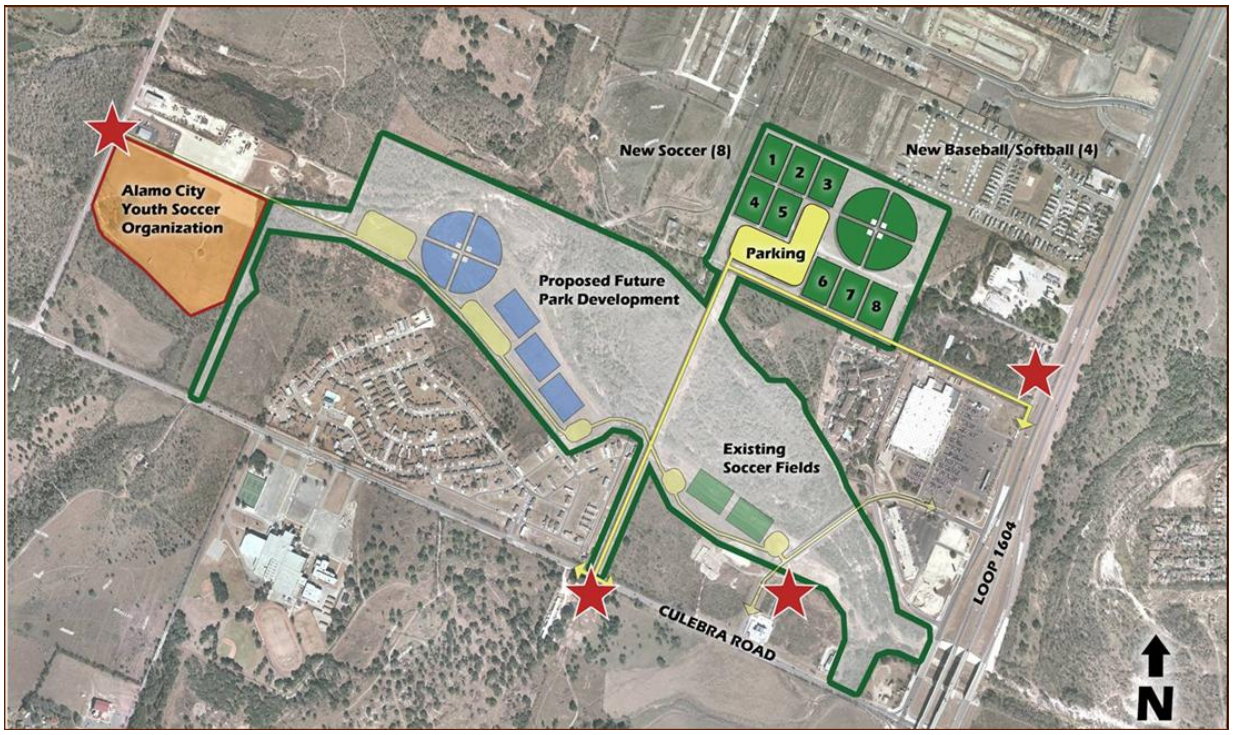
The FY 2012-13 Adopted Budget appropriates a total of $64,393,533 for the following new and existing projects:

- Forensic Science Center Improvements ($3,500,000)
- Courthouse Basement Courts ($4,200,000)
- Courthouse Personnel Relocation ($750,000)
- Courthouse Exterior Restoration and Double-Height Courtroom ($12,900,000)
- Courthouse History Center ($2,000,000)
- Justice Center 5th Floor Renovations ($125,000)
- Justice Center Corridor New Seating ($125,000)
- Downtown Central Control Improvements ($250,000)
- Justice Center Courtroom Suites Renovations ($762,500)
- Records Storage Facility Improvements ($1,150,000)
- South Flores Parking Garage Improvements ($1,000,000)
- Video Visitation ($2,000,000)
- Vista Verde Plaza Improvements ($400,000)
- Bullis County Park Enhancements ($150,000)
- Courthouse Annex Improvements ($675,000)
- Z-Server Upgrade ($1,100,000)
- Pitney Bowes Mail System ($300,881)
- Print Shop Equipment ($277,200)
- WebCRD System ($92,494)
- County Facilities Fiber Upgrade ($4,610,000)
- PC Replacement ($1,539,356)
- Notebook Replacement ($280,206)
- Courtroom Technology ($171,875)
- Forefront Identity Manager Enhancements ($75,000)
- Telecom Management System ($65,000)
- Automated License Plate Recognition System ($96,000)
- Court Kiosks System ($20,633)
- Medical Examiner F.A.S. System ($265,000)
- Electronic Attorney Voucher System ($100,000)
- Automated Fingerprint Identification System Enhancements ($2,700,000)
- Datalux Tracer Processor Upgrades ($261,000)
- Adult Detention Center Kitchen Equipment ($162,750)
- Adult Detention Center Laundry Equipment ($168,400)
- Dell Tablet Implementation ($165,000)
- Internal Affairs System ($47,600)
- Countywide Radio Replacement ($1,342,270)
- Countywide Vehicle Replacement ($2,336,010)
- Medical Examiner Equipment ($405,386)
- Bexar County Emergency Vehicle ($32,800)
- Haven for Hope Facility Improvements ($1,500,000)
- St. Vincent de Paul Kitchen Equipment ($1,000,000)
- Economic Development Improvements ($727,000)
- Hot Wells Interpretive Center / Public Park ($2,706,000)
- World Heritage Site ($143,060)
- Land Acquisition – ADC South Annex Phase II ($2,630,000)

- Land Acquisition – ADC South Annex Phase III ($2,505,000)
- Land Acquisition – Pleasanton Road ($200,000)
- County Facilities A.D.A. ($85,000)
- Adult Detention Center Maintenance Shop Renovations ($500,000)
- Laredo Street Facility Renovations ($30,000)
- Elections Facility ($5,226,112)
- County Parks Improvements – Fall Zone ($275,000)
- Fleet Maintenance and Motor Pool Assessment ($100,000)
- Sheriff's Storage Equipment ($94,000)

Culebra Creek Soccer Park

Bexar County along with the Alamo City Youth Soccer Organization (ACYSO) and the City of San Antonio, is adding five champion size fields to 7 existing fields to the Culebra Creek Soccer Park. The complex gives the 1,500 players in the ACYSO more practice room and the ability to attract college tournaments and U.S. Youth Regional Soccer games. A total of $5.23 million in venue tax funds were used and the park officially opened in June 2011.



BUDGET OVERVIEW

Northside Swim Center

The Northside Swim Center (Precinct 3) consists of a 50- meter Olympic-sized outdoor swimming pool and a 25-meter diving and warm-up pool. Bexar County has partnered up with Northside Independent School District to help fund and create this facility. Bexar County voters approved the Venue tax referendum and NISD approved a bond issue to help fund this project. The pools will be built near the existing Northside Natatorium at Loop 1604 and Hausman Road.

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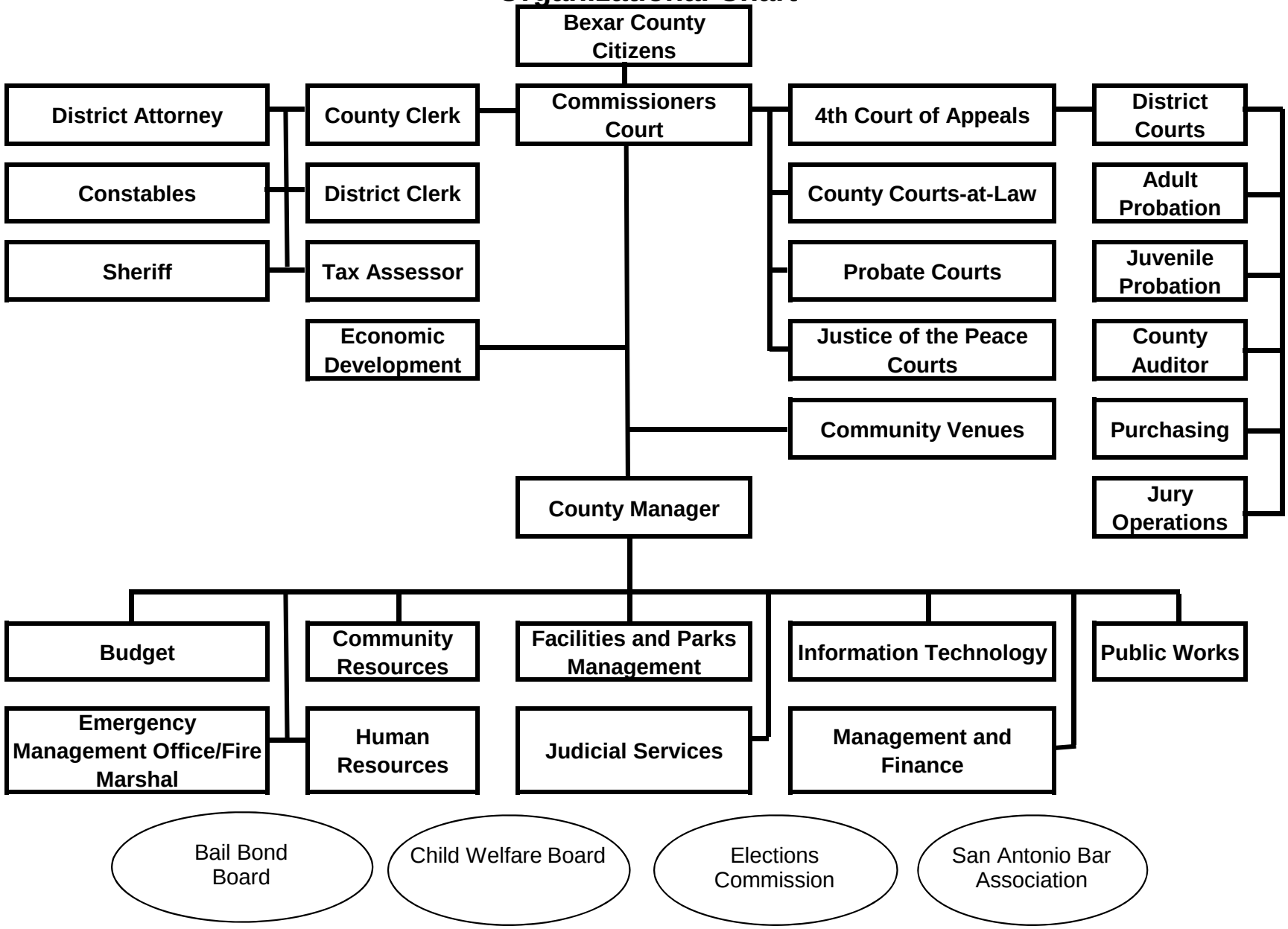
BEXAR COUNTY
Organizational Chart



FY 2012-13 BUDGET CALENDAR

May 25, 2012	Bexar County Offices and Departments submit budget requests
June 30, 2012	County Auditor provides preliminary FY 2011-12 revenue estimates and FY 2012-13 projected revenue to Budget Office
July 20, 2012	Certified Tax Roll Received
August 1, 2012	Complete verification of tax roll and calculation of effective tax rate
August 7, 2012	Tax Assessor-Collector publishes Effective Tax Rate, Rollback Tax Rate, & other information
August 28, 2012	Presentation of FY 2012-13 Proposed Budget to Commissioners Court
August 28, 2012	FY 2012-13 Proposed Budget filed with County Clerk and County Auditor
September 11, 2012	Public Hearing on FY 2012-13 Adopted Budget
September 11, 2012	Commissioners Court adopts budget and Elected Officials salaries
September 11, 2012	Commissioners Court adopts Tax Rate
September 11, 2012	FY 2012-13 Approved Budget filed with County Clerk and County Auditor

BUDGET PROCESS OVERVIEW

The FY 2012-13 Adopted Budget covers a twelve-month period from October 1, 2012 through September 30, 2013.

The purpose of the budget preparation process is to develop a work program and financial plan for Bexar County. The goal is to produce a budget document that identifies County services, functions, and the resources (financial, personnel, and other) that support those services and functions. It serves as a policy document to define issues in a manner that allows Commissioners Court to make sound programmatic and financial decisions. The budget document provides offices and departments with a work program in support of their individual and collective missions. It also provides the County Manager/Budget Officer and the County Auditor with a financial plan to assure that the County operates within its financial means. Finally, the budget serves as an important reference document that provides extensive information on the nature and scope of County operations and services, and as such, must be clearly understandable by the taxpayers and citizens at large.

The budget preparation process includes four phases (Strategic Planning, Strategic Management Activities, the Long Range Financial Forecast, and the Annual Budget), which are part of a larger financial management process, shown below:

Phase 1 – Strategic Planning

Strategic planning is the crucial link between the end of one fiscal year and the beginning of another. As a first step in the budget development process, the County staff outlines and frames short and long-term issues facing Bexar County and the surrounding region. It is a process that invites all County offices and departments to have input up-front and seeks out important issues from internal and external stakeholders. This broad range of involvement helps formulate key strategic opportunities and challenges facing the County over the next several years. And, it is a critical factor in the success of the strategic plan – ensuring cooperation and support from the organization's leadership.

Phase 2 – Strategic Management Activities

The overarching plan for linking financial management, compensation management, budget administration, and operational accountability of County Offices and Departments is a large part of the strategic management process. The methodology is intended to provide a more transparent, fiscally sound method of matching service delivery demands to recurring revenues. It provides a framework that encourages Commissioners Court and the County's elected and appointed officials to be partners in striving for long-term financial health.

Strategic planning is an on-going, cyclical process that encourages offices and departments to budget for needed resources, implement sound management practices, document and report the results of their programs, evaluate those results, and develop appropriate actions to improve organizational performance. There are several key components to the planning process, as listed below, and discussed in more detail in the following paragraphs.

- Planning
- Budgeting (including compensation programs)
- Reporting
- Evaluating
- Continuous Improvement
- Financial and Management Flexibility

Planning Each office and department is asked to develop a service and performance plan that identifies its vision, mission, goals, and agreed upon performance measures for the upcoming fiscal year. To the extent practicable, offices and departments that work together in cooperative service areas should collaborate with each other in the development of their plans. These planning elements are incorporated in their official budget submissions and become part of the historical budget document, providing a basis for future evaluation of efficiency and effectiveness.

Budgeting The annual budget process allocates available funding in a balanced and systematic manner between the needs of employees and the needs of citizens for increased services, while preserving financial stability for the County organization.

Reporting Results Offices and departments currently submit performance measure reports annually as a part of the budget process. These reports, combined with the regular periodic expenditure reports available through the County Auditor's Office, provide a foundation for evaluating office and department efficiency and effectiveness – measured against the agreed upon standards in their service and performance plan. Data reported will compare actual and projected performance to the performance

objectives identified in the service plan. Likewise, current and projected expenditures will be compared to annual budgeted appropriations.

Evaluating Results Offices and departments are expected to use their service and performance plans to measure their on-going performance, and to make strategic management adjustments as needed to achieve their overall goals, objectives, and performance measure targets. The Budget Department will work closely with offices and departments to evaluate the efficiency and effectiveness of budgeted programs. Recommendations, both from a management and budgeting perspective, will be made as necessary to help offices and departments achieve success in their respective program areas. Historical, internal performance trends (baselines) and benchmarking best practices of other similar service providers will help the County continually improve the quality and quantity of the services we deliver to our citizens.

Continuous Improvement The overall goal of the strategic planning and evaluation cycle is to keep the focus on continuous improvement of the services delivered by Bexar County agencies. Rigorous tracking and evaluation of performance and expenditure information will provide an important tool by which offices and departments can measure their success. By measuring and forecasting both performance and expenditures on a quarterly basis, County decision-makers will be better able to set the broad policy goals of the organizations and adjust management programs to enhance program effectiveness.

Phase 3 – Development of the Long Range Financial Forecast and Strategies

The Budget Department presents the Commissioners Court with a five-year financial forecast for the General Fund, the Debt Service Funds, and the Flood Control Fund. Also included are any strategic issues that could affect the County over the next five years.

The Budget Department annually prepares the Five Year Long Range Financial Forecast and Strategies (LRFFS) for presentation to Commissioners Court and use by offices and departments. The forecast includes the following: an analysis of the projected revenues, expenditures and resulting fund balances for the County's General Fund, Debt Service Fund, and Flood Control Fund; Fund Forecast Scenarios; and an assessment of the major strategic issues affecting the County over the next five years.

The Commissioners Court, the Office of the County Manager and all other offices and departments in the County use the LRFFS to assist in setting the County's overall priorities and to understand the County's financial position. The LRFFS projects available funds as well as shortfalls for the coming fiscal year and four future years. The methodology used to project the fund balances incorporates the County's financial policy of maintaining one tenth of expenditures as an operating reserve and one tenth of the annual principal and interest payment as a debt service reserve. The forecast provides valuable information used in developing the annual operating and capital budgets because it gives an indication of the County's overall current and future financial situation. Then, Commissioners Court can better assess the need to generate additional revenue and/or reduce expenditures or the opportunity to lower taxes and/or fund new programs.

Phase 4 – Annual Budget

This phase begins with offices and departments submitting requests for funding based on current operational needs, capital needs, and program changes needed to support expanded or changing operational needs. There are formal budget review and adoption processes that guide the budget through development and adoption by Commissioners Court. Budget implementation is the culmination of the Annual Budget process.

Budget Requests:

Baseline. The baseline budget is defined as the level of service that is currently being provided by the office or department and should be affected only by workload volumes and inflationary pressures. For budget preparation purposes, requests for new positions are considered as program changes and are not included in the baseline budget.

Capital Outlays. Capital outlays are expenditures for the acquisition of capital assets, including the cost of land, buildings, permanent improvements, machinery, large tools, furniture, and equipment. Capital outlays refer to those items that cost more than $5,000 per unit. Requests for new or different vehicles (where the type of vehicle requested differs from the vehicle currently in use) are also subject to the capital outlay process. Projects funded through the County Buildings Capital Improvement Fund are generally defined as:

- One-time investments relating to the acquisition, construction, or renovation of major facilities to support the efficient operations of the County and requiring a significant allocation or resources and time to design and build;

- Major equipment associated with acquisition, renovation, or construction of a facility; and

- Other equipment which expands a facility's capacity for use may also be viewed as a capital improvement. The operational life of a completed capital project must be sufficient to justify amortization of the project cost. The required investment in a capital project must be significant enough to justify itemized budgeting and monitoring of associated funding and expenditures.

Bexar County's capital program includes projects identified for funding in the County Road and Bridge Fund, all County Capital Improvement Funds, and grant-funded capital projects.

Program Changes. Program changes refer to requests to change the level of service or method of operation. Generally, program change requests are for positions, technology and other equipment and associated supplies, and contractual services necessary to support a new or expanded program. Program change requests may also take the form of program reductions or elimination. Information submitted in support of the program change describes how the proposal will improve services. Performance indicators that measure and support the program change and justification are required and are also part of the budget submission.

To properly assess the County's business performance, accurate, appropriate, and meaningful performance measures must be developed and continually updated. When utilized and implemented properly, these measures will serve to provide offices and departments objective empirical information critical to their decision-making processes and actions, and will also help to identify opportunities for efficiencies and process improvements.

Submission. During the FY 2012-13 budget process, the budget submissions process was automated. This allowed users to submit their requests electronically for the first time. Users entered their budget requests through a web-based software program recently implemented by County Auditor's Office.

Offices and Departments were asked to submit a Baseline Budget that reflected the same amount of funding that was allocated in the previous budget year. Additionally, the Budget Department asked that offices and departments fund program changes within their existing budget levels.

Budget Review:

Budget Department Review. Once the budget requests have been received, the Budget Department begins its review. At the same time, revenue estimates and expenditures are received from the County Auditor's Office. The Budget Department uses these estimates and projections, as well as tax roll information from the Bexar Appraisal District and Tax Assessor Collector's Office, to formulate budget-balancing strategies.

Information Technology Review. The Bexar County Information Technology (BCIT) Department provides technology information and services to offices and departments. Services include infrastructure (networking), application development and maintenance, and technology and training support. BCIT conducts a Technology Review of all technology-based budget requests. During the Technology Review Process, BCIT reviews all budgetary requests for hardware and software, communication equipment, and programming, and subsequently recommends the appropriate technology required to meet the need(s) identified by the office or department.

Adoption Process:

Proposed Budget and Commissioners Court Deliberations. Once the final tax roll is received by the Tax Assessor Collector's Office and the effective tax rate has been calculated, the Commissioners Court is briefed on the status of the Proposed Budget. The Commissioners Court gives direction to the Office of the County Manager and the Budget Department, particularly as relates to any possible tax rate change.

Prior to finalizing the Proposed Budget, the Budget Department will negotiate its final recommendations with each office and department. After the Budget Department submits its proposed balanced budget to Commissioners Court, the Court will conduct its review and deliberate on the proposed budget. Any disagreement may be appealed by the office and department to the Commissioners Court during Commissioners Court deliberations.

Budget Adoption. After the Commissioners Court completes its deliberations and holds required public hearings on the proposed budget, the Court votes to adopt a budget. The Court may make any changes to the proposed budget it deems necessary as long as the total expenditures do not exceed the total revenues estimated by the County Auditor.

Implementation of the Budget:

Upon adoption of the budget by Commissioners Court, a copy of the budget will be filed with the County Auditor and the County Clerk. The County Auditor will use the Adopted Budget to set up the appropriate budgetary accounts for each office and department. The County Auditor is responsible for the financial accounts of the County and the preparation of Monthly Financial Reports utilized by offices and departments in monitoring their budgets. The Budget Department is responsible for monitoring expenditures in accordance with the budget and for initiating appropriate budgetary transfers. Offices and departments are responsible for keeping expenditures within the budgeted amount and for tracking performance indicator data.

Budget Amendment. Except through certification of the County Auditor and through approval by Commissioners Court, the total amount appropriated in the budget cannot be amended. However, funds may be reallocated to different expenditure accounts. These types of changes to the budget occur in the form of budget transfers. The following briefly describes the process for approval of budget transfers.

The office or department requests a transfer of funds from one expenditure group to another. The Budget Department evaluates the request to determine its appropriateness and the availability of funds. The Budget Department forwards transfers of more than $100,000, along with its recommendation, for Commissioners Court consideration. Transfers in amounts less than $100,000 are forwarded to the County Manager's Office for review and approval, if appropriate. If approved by Commissioners Court or the County Manager, the County Auditor makes the appropriate changes in the financial management system to reflect the approved transfer.

ACCOUNTING SYSTEM

The County's accounting records for governmental fund types and agency funds are maintained on a modified accrual basis, with the revenues being recorded when available and measurable, and expenditures being recorded when the services or goods are received and the liabilities are incurred. In addition, encumbrances are recorded during the year. Property tax revenues are susceptible to accrual, and are considered available to the extent collected within sixty days after the end of the fiscal year. Proprietary/internal service funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses when they are incurred.

The Bexar County budgets are developed on a cash basis. Revenues are recognized only when collected and expenditures are recognized when paid. Under State law, the budget cannot be exceeded in any expenditure category. In addition, the total of the budgets for the General and certain Special Revenue Funds cannot be increased once the budgets are adopted unless certified by the County Auditor and approved by Commissioners Court.

Appropriations in the County Buildings Capital Improvement Fund are made on a project basis rather than on an annual basis and are carried forward until the projects are completed. Except for capital project, grant and federal entitlement appropriations, or for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.

The FY 2012-13 Adopted Budget appropriates funds using the following expenditure groups. (Prior to FY 1997-98, funds were appropriated at the line item level.)

- Personnel Services
- Travel and Remunerations
- Operational Costs
- Supplies and Materials
- Capital Expenditures
- Interfund Transactions
- Contingencies

Each expenditure group is the sum of individual, similar line item allocations. (Each group is defined in the Glossary section of the Appendix.) This presentation of budget data is designed to provide offices and departments detailed information but with greater flexibility in the management and control of their budgets. This system reduces unnecessary bureaucratic control while continuing to provide sound financial and management information.

Although budgetary data is presented in the budget document according to expenditure group, detailed line item information has been input into the County’s financial management system.

ACCOUNT STRUCTURE

The County maintains budgetary control of its operating accounts through the use of various funds. A "fund" is a balanced set of accounts with identifiable revenue sources and expenditures. It is segregated for the purposes of measuring a specific activity. The majority of all County discretionary expenses are included in the following fund types:

- **The General Fund** – includes expenditures for general government, judicial, public safety, education and recreation, highways, health and public welfare, intergovernmental expenditures, capital expenditures, and contingencies.

- **Road Funds –** includes operating and capital expenditures for road maintenance and new road projects. Funds included in this type are:

  Public Works – County Road and Bridge Fund – (previously 096 & 280) includes operating and capital expenditures for single year road projects. This fund's main sources of revenue are vehicle registration fees, motor vehicle sale fees, and road and bridge fees charged when motor vehicle licenses are issued.

  Public Works – County Road and Bridge Fund Multi-Year Projects – includes capital expenditures for multi-year road and bridge projects. This funds main source of revenue is vehicle registration fees and debt issuances.

  Texas Department of Transportation and Advanced Transportation District Multi-Year Fund – includes expenditures for road projects funded through a Pass Through Financing Program Agreement between Bexar County and TxDOT. All construction costs associated with these road improvements will be reimbursed to Bexar County by TxDOT and ATD.

- **Other Operating Funds -** include resources and services such as records management, courthouse security, child support, dispute resolution, parking facilities, technology management, fleet maintenance, and Justice of the Peace Technology. Funds included in this fund type are:

  Records Management – County Clerk Fund – used to fund records management and preservation functions performed by and for the County Clerk's Office.

  Records Management – County Wide Fund – used to fund records management, preservation and automation functions County wide.

  Courthouse Security Fund – used to fund security at the County Courthouse, Justice Center, Juvenile Detention Center and other County offices.

  Justice of the Peace Technology Fund – used to provide funds for specific technological enhancements for justice courts including: computer systems, computer networks, computer hardware, computer software, computer and technology supplies imaging systems, electronic kiosks, electronic ticket writers, and docket management systems.

  Fire Code Fund – used to account for expenditures related to building inspections for compliance with County fire and building codes.

Records Management – District Clerk Fund – used to fund records management and preservation functions performed by and for the District Clerk's Office.

Law Library Fund – used to fund operational expenses associated with the County Law Library and to keep reference materials current.

Dispute Resolution Fund – used to fund the Mediation Center and Multi-Door Program operations.

Justice of the Peace Security Fund – used to provide funds for specific security enhancements for justice courts including: metal detectors, identification cards and systems, electronic locking and surveillance equipment, court security personnel, signage, confiscated weapons inventory, locks or other security devices, bulletproof glass, and education for court security personnel.

Domestic Relations Office Fund – used to fund the probation function of the child support collection/payment efforts.

Parking Facilities Fund – used to fund all parking facilities operating costs.

Drug Court Fund – provides resources for the development and maintenance of drug court programs operated within the County.

District Clerk Technology Fee Fund – used to fund technology for the District Clerk's Office.

Juvenile Case Manager Fund – used to provide funds for salary and benefits of a juvenile case manager employed to provide services in cases involving juvenile offenders.

Family Protection Account Fund – provides resources for the prevention of family violence or child abuse.

Community Infrastructure and Economic Development (CIED) Fund – used to provide funds for specific types of Economic Development Projects within the County.

Capital Lease Fund – used primarily to fund technology and other innovative projects undertaken by county offices and departments.

Courthouse Facilities Improvement Fund – includes funding for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts.

Fleet Maintenance Fund – internal service fund which accounts for costs related to maintenance and repair of County light vehicles.

Technology Improvement Fund – used to fund the actual purchases and expenses associated with technology improvements in each department.

Stormwater Mitigation Fund – used to fund the County's Storm Water Quality program, which was mandated by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ) MS4 Phase II Storm Water rules.

- **Grant Funds –** funds that are allocated to Bexar County by various Federal, State, and Private sources in support of services provided by County Offices and Departments Funds within this fund type include:

  Grants In Aid Fund – used to account for grant revenue and expenditures for grants received from various Federal, State, and Private sources.

  CDBG Fund – used to track expenditures of all Community Development Block Grants funds.

  HOME Fund – used to track Housing and Urban Development funds for housing rehabilitation through the HOME Investment Partnership Program.

- **Capital Improvement Fund** – includes County Buildings Fund, Economic Development Improvements Fund, Adult and Juvenile Detention Facilities Fund and the 2003 Bond Referendum Fund -- used to fund capital projects, e.g., construction and renovation for detention, courtroom, and office facilities. The majority of revenues in these funds come from the sale of debt instruments. These funds also include Flood Control Funds, which pay annual debt service requirements on flood control projects, as well as operating expenses associated with the Bexar County Flood Control Department.

- **The Debt Service Funds** – funded through ad valorem property tax and used to pay principal and interest on all bonds and certificates of obligation issued by the County.

- **The Venue Project Fund** – includes expenditures associated with the Community Arena Venue Project, including construction costs, contingency accounts, Project Improvement Fund expenditures, and debt service.

- **Enterprise Funds –**include expenditures for programs in which revenue sources cover the cost of providing the services provided by these funds. Funds included in this fund type are:

  Facilities and Parks Management Firing Range Fund – used to support existing and future firearm (hand gun and shotgun) training requirements for day and night scenarios for deputies and officers from the Bexar County Sheriff's Office, Constables, Fire Marshall's and Probation Offices.

  Other Post Employment Benefit (OPEB) Fund – used to recognize and report post-employment benefits for County retirees.

  Self Insurance Funds – used to fund the County's various insurance plans including health and life, flexible health, dependant care, and workers compensation.

  Records Management Center Fund – an enterprise fund used to account for the operations of the records storage facility.

County of Bexar
Personnel Schedule By Fund and Department
FY 2012-13 Adopted Budget

	FY 2010-11 Authorized Positions	FY 2011-12 Authorized Positions	FY 2012-13 Authorized Positions
GENERAL FUND			
Bail Bond Board	1	1	1
Budget Department	9	7	7.25
Central Magistration			
Criminal District Courts	7.5	7.5	7.5
District Clerk	26	24	24
Civil District Courts	44	44	44
Community Resources			
Administration	5.5	3.5	3.5
Community Programs	8	6	7
Mental Health Initiative	5	4	4
Mental Health Public Defenders	0	0	2
Veteran Services	3	5	5
Constable-Precinct 1	26	25	25
Constable-Precinct 2	29	27	27
Constable-Precinct 3	27	24	25
Constable-Precinct 4	28	27	27
County Auditor	59.5	53.5	54.5
County Clerk	149	138.5	141.5
County Manager	8	9	8
County Courts-at-Law	52	52	53
Criminal District Attorney	340	338	340
Criminal District Courts	56.5	53.5	52.5
District Clerk	172	162	161
DPS – Highway Patrol	2	2	1
Economic Development	10	9.25	8.25
Economic Development - SWMBE	4	2	3
Economic Development - AgriLife	13.5	13.5	13.5
Elections	27	20	20
Facilities Management			
Administration	5	2	2
Adult Detention Center	46	37	38
County Buildings	28	26	25
County Parks	53	47.5	47.5
Energy Services	2	1.5	1.5
Forensic Science Facility	1	0	0
Juvenile Institutions	23	21	21
Fire Marshal	19	19	19
Fire Marshal - Emergency Management Office	3	3	4
Human Resources	7.5	12.5	11.75
Information Technology	124.5	110	110
Judge/Commissioners Court	17	15.5	15.5

	FY 2010-11 Authorized Positions	FY 2011-12 Authorized Positions	FY 2012-13 Authorized Positions
Judicial Services			
Judicial Services	78	80	79
Appellate Public Defenders Office	5	4	4
Criminal Investigation Laboratory	24	21	23
Medical Examiner	43	43	44
Jury Operations	8.5	8.5	8.5
Justice of the Peace-Precinct 1, Place 1	14.5	13	13
Justice of the Peace-Precinct 1, Place 3	18	17	17
Justice of the Peace-Precinct 2	20	17	17
Justice of the Peace-Precinct 3	19	18	18
Justice of the Peace-Precinct 4	13	12	12
Juvenile			
Child Support Probation	11	11	11
Institutions	345	346	346
Probation	188	191	191
Juvenile District Courts	23	23	23
Management and Finance	12	9	8.25
Probate Courts	17	17	17
Public Works - Environmental Services	7	5	5
Purchasing	21	19	19
Sheriff			
Adult Detention	1,035	933	935
Law Enforcement	690	693	694
Support Services	50	43	44
Tax Assessor Collector	204	204	204
4th Court of Appeals	7	7	7
Total General Fund	**4,294.5**	**4,087.8**	**4,100.5**
OTHER FUNDS			
Community Development Block Grant-CDBG	8	8	8
Community Infrastructure and Economic Development (CIED)	0	0.75	0.75
Community Venues Program Office	7	7	7
County Buildings Capital Improvement	20	20	20
County Road and Bridge	246	239	238
Courthouse Security	28	27	27
Dispute Resolution	10	10	10
District Clerk - Records Management	0	0	0
District Clerk Technology	1	0	0
Domestic Relations Office	5	5	5
Drug Court	1	1	1
Facilities and Parks Management - Firing Range	0	0	2
Fire Code	4	4	4
Fleet Maintenance	14	14	14.5
Flood Control - Cash	9	10	10
Grants in Aid	78.8	78.2	69.2
HOME Investment Partnership Program	3	2	1

	FY 2010-11 Authorized Positions	FY 2011-12 Authorized Positions	FY 2012-13 Authorized Positions
Justice of the Peace - Technology	2	2	2
Juvenile Case Manager	6	6	6
Law Library	10	7	7
Facilities and Parks Management - Parking Facilities	4	7	7
Records Management Center	3	3	3
Self Insured-Health and Life	4	4	2.75
Self Insured-Workers Compensation	1.5	1.5	1
Public Works - Envionmental Services Stormwater Mitigation	6	5	7
Technology Improvement	2	2	2
Total Other Funds	**473.3**	**463.45**	**455.2**
Total All Funds	**4,767.8**	**4,551.2**	**4,555.7**

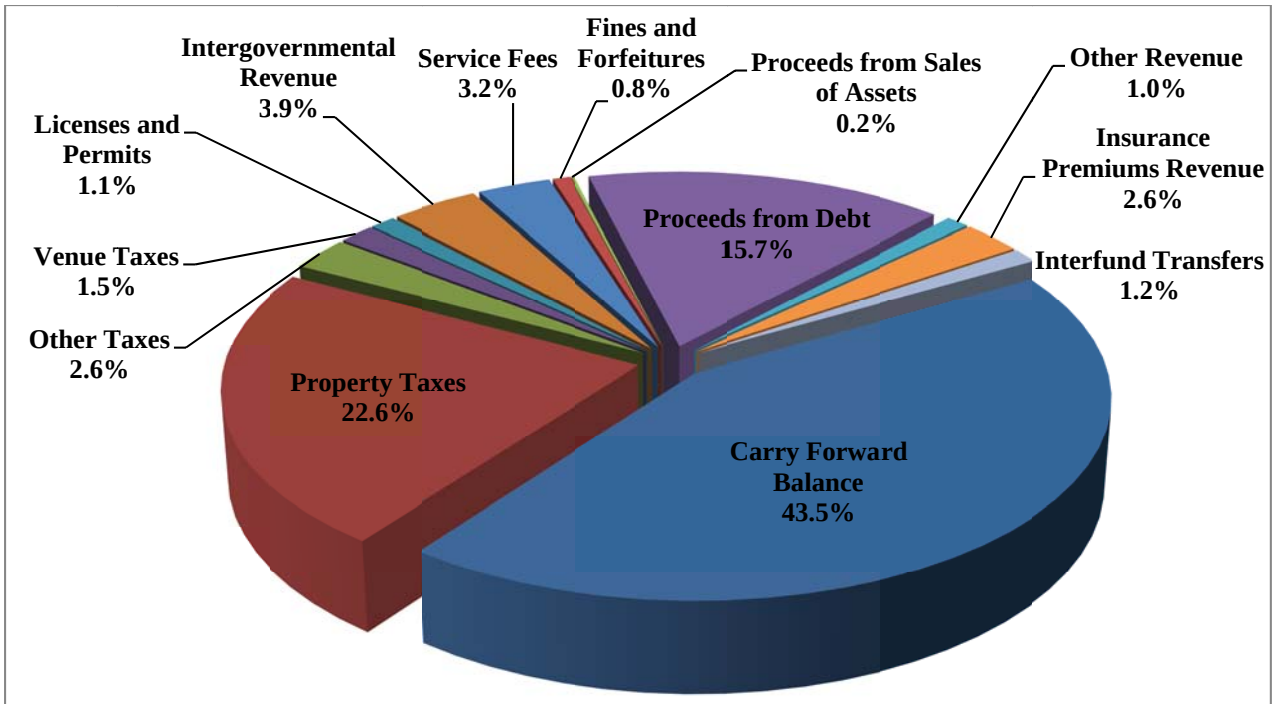
OFFICE/DEPARTMENTS AND POSITION TITLES	ADDED	DELETED
GENERAL FUND		
Budget Department		
Assistant County Manager	0.25	
Community Resources - Community Programs		
Project Analyst	1.00	
Community Resources - Mental Health Public Defenders		
Attorney II	2.00	
Attorney II		(2.00)
Attorney III	1.00	
Office Assistant IV	1.00	
Constable, Precinct 3		
Administrative Clerk	2.00	
Chief Deputy Constable		(1.00)
County Auditor		
Staff Auditor II	1.00	
County Clerk		
Court Clerk	3.00	
County Courts-At-Law		
Attorney II		(2.00)
Court Coordinator	2.00	
Court Reporter	1.00	
Criminal District Attorney		
Misdemeanor Prosecutor	1.00	
Prosecutor V	1.00	
Criminal District Courts		
Court Reporter		(1.00)
District Clerk		
Cashier		(1.00)
DPS Highway Patrol		
Office Assistant III		(1.00)
Economic Development		
Analyst		(1.00)
Small, Minority, and Women Small Business Owned Enterprise		
Analyst	1.00	
Facilities and Parks Management - Administration		
Construction Manager		(1.00)
Capital Projects Manager	1.00	
Facilities and Parks Management - Adult Detention Center		
Jail Superintendent	1.00	
Facilities and Parks Management - County Buildings		
Building Engineer		(1.00)
Facilities Operations Coordinator		(1.00)
Division Chief - County Facilities	1.00	
Emergency Management Office		
Emergency Management Specialist	1.00	
Human Resources Department		
Assistant County Manager	0.25	
Human Resources Training and Development Specialist		(1.00)
Judicial Services - Criminal Investigations Laboratory		
Forensic Scientist I	2.00	

OFFICE/DEPARTMENTS AND POSITION TITLES	ADDED	DELETED
Judicial Services - Medical Examiner		
Autopsy Technician		(1.00)
Chief Autopsy Technician		(1.00)
Medical Examiner	1.00	
Medical Investigator		(1.00)
Morgue Supervisor	1.00	
Senior Medical Investigator	1.00	
Senior Morgue Specialist	1.00	
Judicial Services - Pre-Trial		
Pre-Trial Bond Officer II		(1.00)
Management and Finance		
Assistant County Manager	0.25	
Grants Compliance Coordinator	1.00	
Management and Finance Coordinator		(1.00)
Senior Analyst - Grant		(1.00)
Office of the County Manager		
Assistant County Manager		(1.00)
Sheriff - Adult Detention Center		
Deputy Sheriff - Detention	1.00	
Deputy Sheriff - Detention Corporal	1.00	
Sheriff - Law Enforcement		
Office Assistant III	1.00	
Sheriff - Support Services		
Inmate Banking Clerk	1.00	
Tax Office		
Lead Title and Registration Processor	1.00	
Title and Registration Processor I		(1.00)
	33.75	**(21.00)**
OTHER FUNDS		
County Road and Bridge Fund		
Administrative Clerk I		(1.00)
Office Assistant II		(1.00)
Office Assistant IV	1.00	
Public Works - Environmental Services Stormwater Mitigation Fund		
Stormwater Quality Inspector I	1.00	
Stormwater Quality Inspector II	1.00	
Fleet Maintenance Fund		
Automotive Service Worker	1.00	
Deputy Sheriff - Detention		(1.00)
Deputy Sheriff - Detention Corporal		(1.00)
Fleet Technician	1.50	
Grants-In-Aid		
Grants Support Specialist (Ryan White)		(1.00)
Grants Support Specialist (S.A.F.E. Program)		(1.00)
HIV Coordinator (Ryan White)		(1.00)
Housing and Rehabilitation Inspector (Comprehensive Energy Assistance Program)		(2.00)
Office Assistant I (Comprehensive Energy Assistance Program)		(1.00)
Project Analyst (Emergency Shelter Grant)		(1.00)
Quality Management Specialist (Ryan White)		(1.00)
Senior Juvenile Probation Officer (Family Preservation Grant)		(1.00)
HOME Investment Partnership Program		
Housing and Rehabilitation Inspector		(1.00)

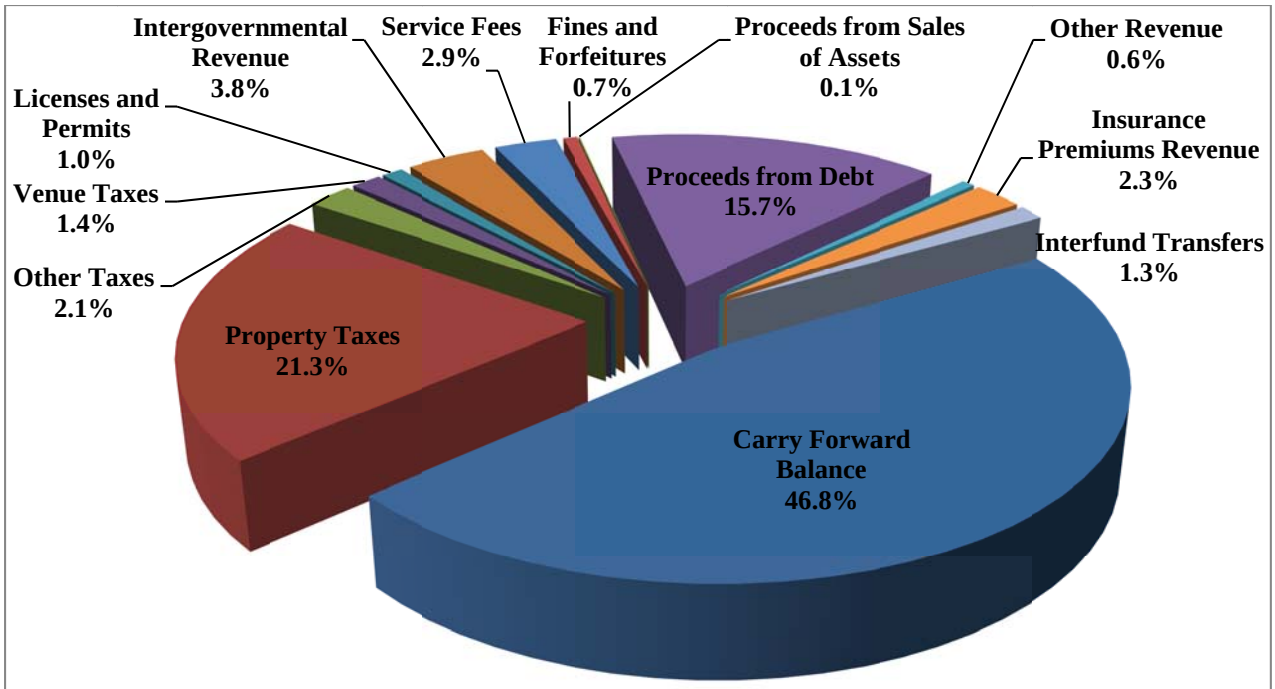
OFFICE/DEPARTMENTS AND POSITION TITLES	ADDED	DELETED
Self-Insured - Health and Life Fund		
Analyst		(1.00)
Assistant County Manager	0.25	
Office Assistant IV		(0.50)
Self-Insured - Workers Compensation Fund		
Office Assistant IV		(0.50)
Facilities and Parks Management - Firing Range Fund		
Field Maintenance Worker	1.00	
Rangemaster	1.00	
	7.75	**(16.00)**
GRAND TOTAL	**41.50**	**(37.00)**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

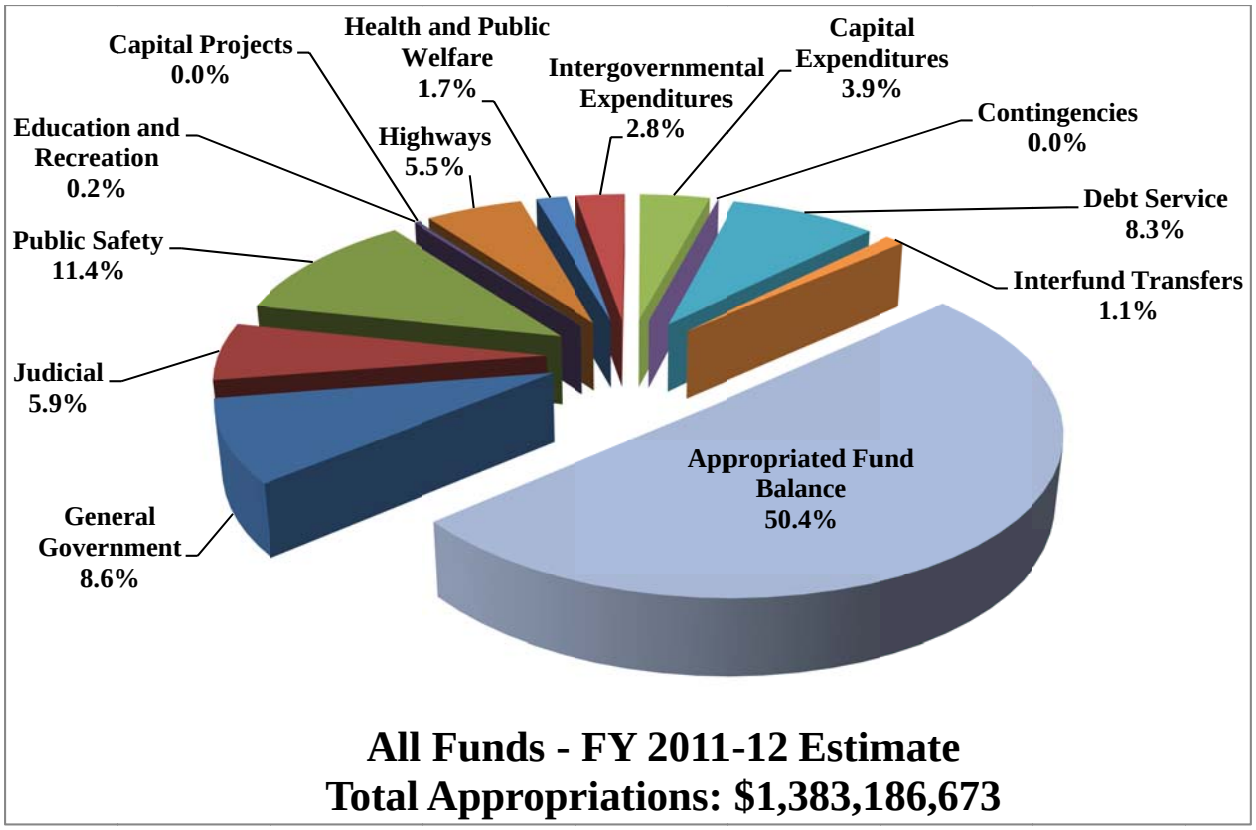
All Funds - Total Available Funds		FY 2011-12 Budget		FY 2011-12 Estimate		FY 2012-13 Budget
Carry Forward Balance	$	720,579,107	$	602,339,381	$	696,560,067
Property Taxes	$	310,409,100	$	312,294,267	$	316,864,055
Other Taxes	$	26,200,200	$	36,565,678	$	31,340,716
Venue Taxes	$	16,000,000	$	21,403,235	$	21,000,000
Licenses and Permits	$	1,312,500	$	15,576,914	$	14,927,660
Intergovernmental Revenue	$	59,854,752	$	53,998,829	$	56,345,828
Service Fees	$	48,302,440	$	43,690,064	$	43,284,160
Fines and Forfeitures	$	78,378,903	$	10,862,763	$	10,842,000
Proceeds from Sales of Assets	$	1,300,000	$	2,490,016	$	810,200
Proceeds from Debt	$	67,956,081	$	217,643,520	$	234,520,174
Other Revenue	$	9,668,270	$	13,912,891	$	9,090,842
Insurance Premiums Revenue	$	31,952,094	$	36,253,309	$	34,279,577
Interfund Transfers	$	20,418,988	$	16,155,805	$	19,359,618
TOTAL AVAILABLE FUNDS	**$**	**1,392,332,435**	**$**	**1,383,186,673**	**$**	**1,489,224,897**
All Funds - Total Appropriations						
General Government	$	119,139,081	$	118,993,624	$	124,626,470
Judicial	$	77,133,149	$	81,927,273	$	82,957,812
Public Safety	$	153,123,980	$	157,612,958	$	159,216,646
Education and Recreation	$	2,906,505	$	3,418,670	$	4,168,773
Capital Projects	$	9,726,920	$	428,313	$	2,406,526
Highways	$	29,623,735	$	76,149,144	$	323,899,360
Health and Public Welfare	$	38,753,046	$	23,951,387	$	30,629,528
Intergovernmental Expenditures	$	78,265,291	$	38,664,069	$	102,009,992
Capital Expenditures	$	469,674,002	$	54,626,324	$	136,822,341
Contingencies	$	11,954,782	$	-	$	30,913,865
Debt Service	$	95,614,727	$	115,313,995	$	99,338,716
Interfund Transfers	$	20,115,354	$	15,540,959	$	10,078,266
Appropriated Fund Balance	$	286,301,863	$	696,559,957	$	382,156,601
TOTAL APPROPRIATIONS	**$**	**1,392,332,435**	**$**	**1,383,186,673**	**$**	**1,489,224,897**



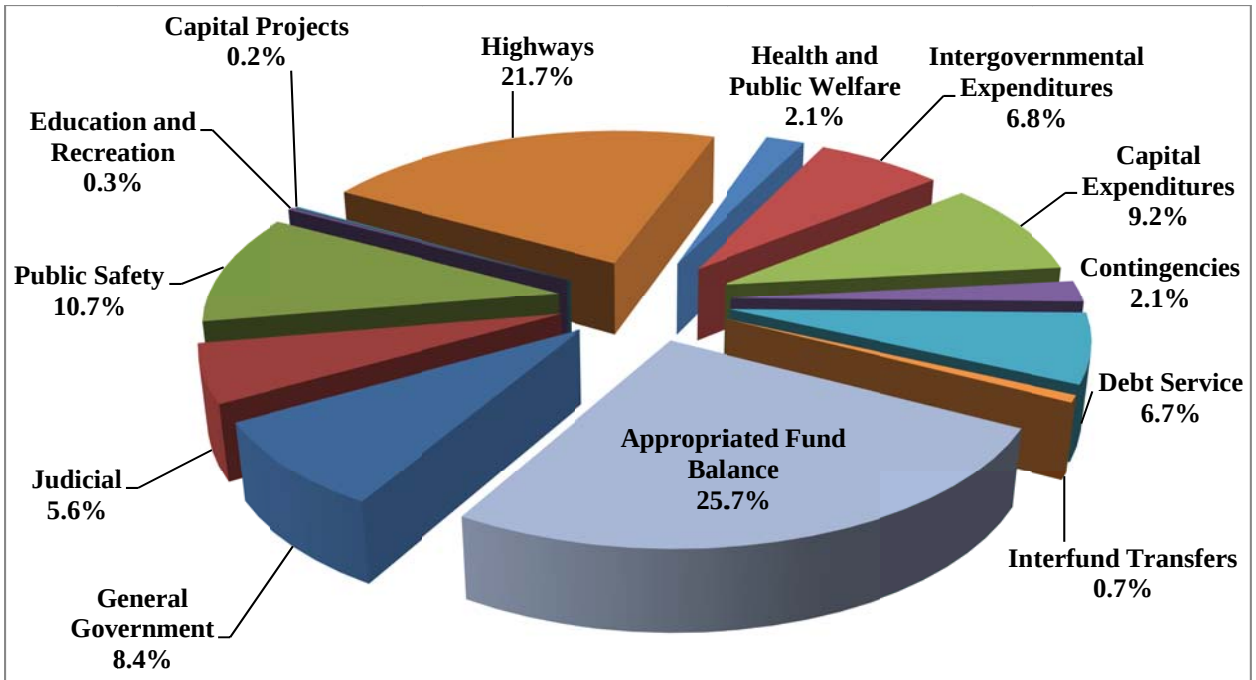
All Funds - FY 2011-12 Estimates
Total Available Funds: $1,383,186,673



All Funds - FY 2012-13 Adopted Budget
Total Available Funds: $1,392,332,435



All Funds - FY 2011-12 Estimate
Total Appropriations: $1,383,186,673

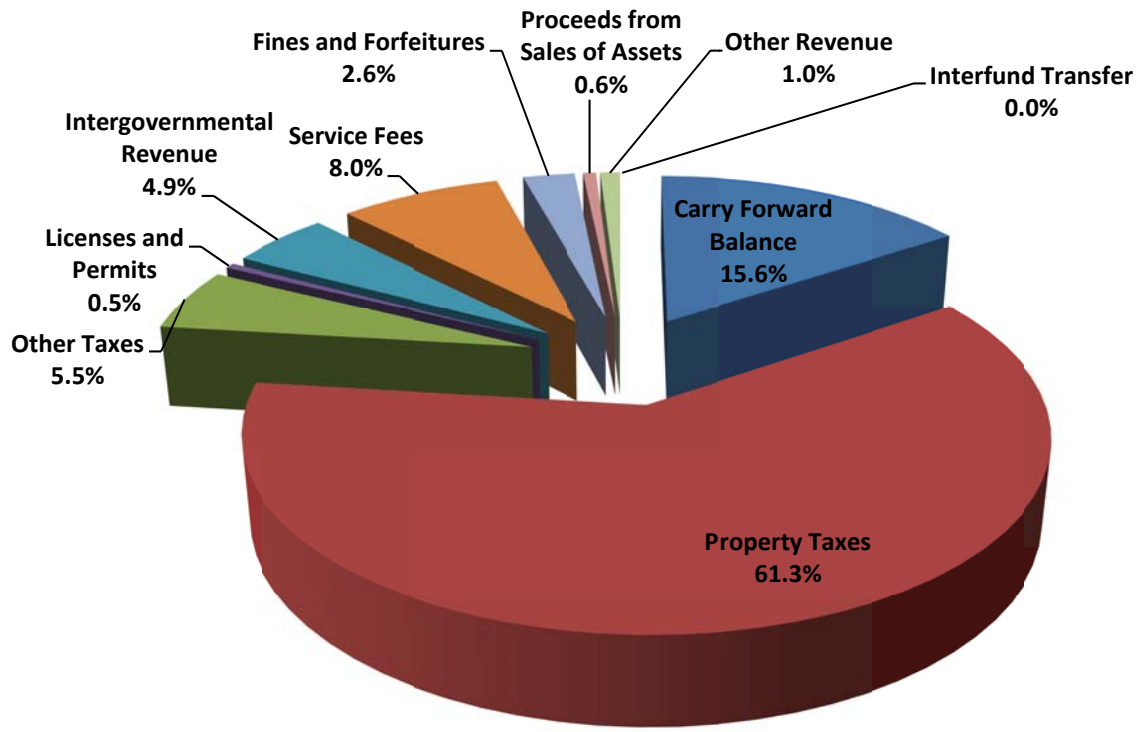


All Funds - FY 2012-13 Adopted Budget
Total Appropriations: $1,392,332,435

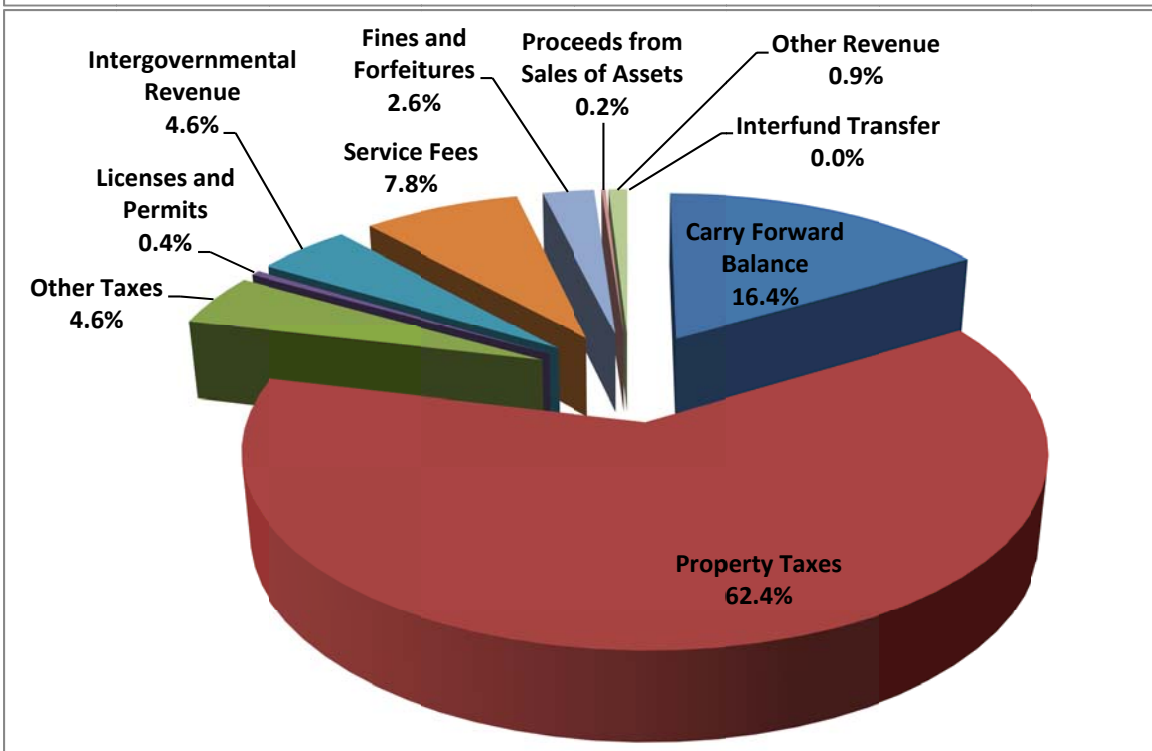
Bexar County, Texas
General Fund Summary
Fiscal Year Ending September 30, 2013

General Fund - Total Available Funds		FY 2011-12 Budget		FY 2011-12 Estimate		FY 2012-13 Budget
Carry Forward Balance	$	56,985,560	$	61,003,346	$	63,770,524
Property Taxes	$	237,992,000	$	239,374,562	$	242,902,655
Other Taxes	$	16,366,200	$	21,394,061	$	17,940,716
Licenses and Permits	$	1,312,500	$	1,845,292	$	1,728,660
Intergovernmental Revenue	$	19,679,984	$	19,231,100	$	18,023,000
Service Fees	$	28,644,320	$	31,353,315	$	30,505,310
Fines and Forfeitures	$	10,306,610	$	10,210,112	$	10,172,000
Proceeds from Sales of Assets	$	1,300,000	$	2,485,140	$	807,700
Other Revenue	$	8,399,000	$	3,775,611	$	3,562,850
Interfund Transfer	$	3,070	$	3,070	$	3,070
TOTAL AVAILABLE FUNDS	**$**	**380,989,244**	**$**	**390,675,610**	**$**	**389,416,485**

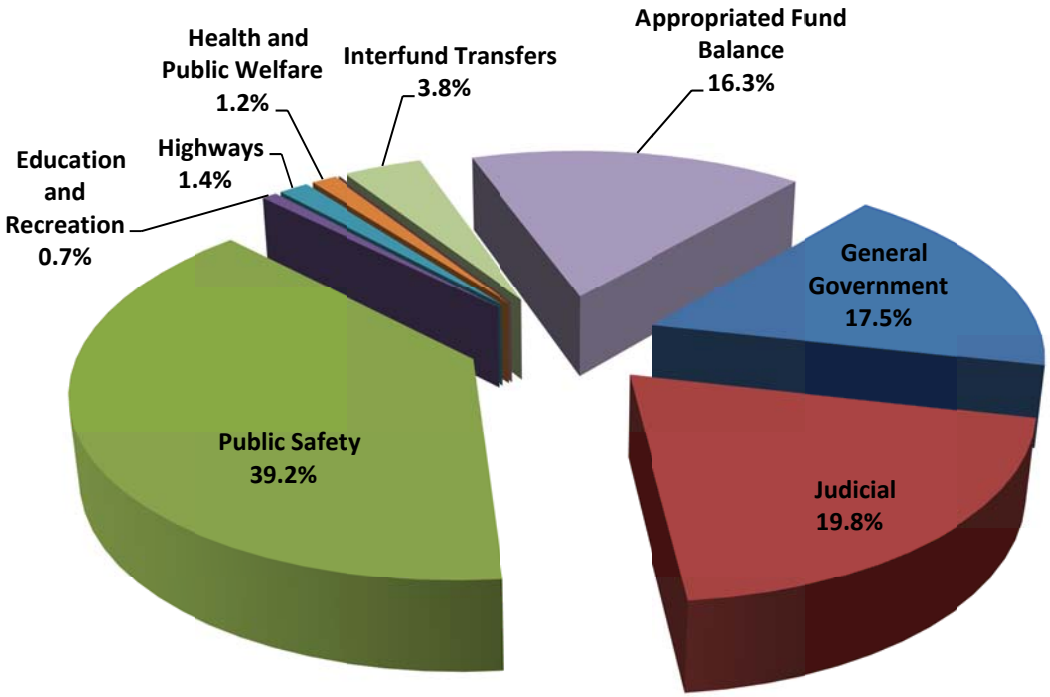
General Fund - Total Appropriations						
General Government	$	60,590,235	$	68,219,875	$	69,196,784
Judicial	$	74,882,389	$	77,489,536	$	78,501,450
Public Safety	$	150,868,839	$	153,065,485	$	154,183,028
Education and Recreation	$	2,906,505	$	2,853,409	$	3,048,773
Highways	$	5,632,855	$	5,595,547	$	5,920,905
Health and Public Welfare	$	5,076,692	$	4,808,815	$	4,872,309
Intergovernmental Expenditures	$	6,213,971	$	-	$	-
Contingencies	$	11,954,782	$	-	$	14,620,221
Interfund Transfers	$	13,496,744	$	14,872,419	$	9,525,665
Appropriated Fund Balance	$	49,366,232	$	63,770,524	$	49,547,350
TOTAL APPROPRIATIONS	**$**	**380,989,244**	**$**	**390,675,610**	**$**	**389,416,485**



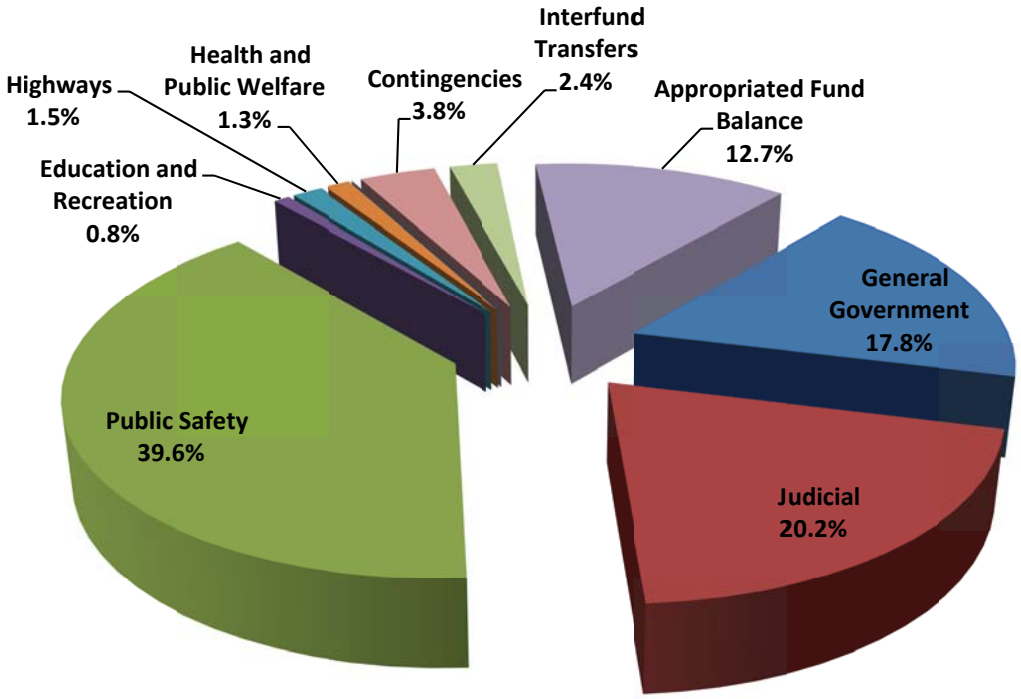
General Fund - FY 2011-12 Estimates
Total Available Funds: $390,675,610



General Fund - FY 2012-13 Adopted Budget
Total Available Funds: $389,416,485



General Fund - FY 2011-12 Estimates
Total Appropriations: $390,675,610



General Fund - FY 2012-13 Adopted Budget
Total Appropriations: $389,416,485

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	All Funds		General Fund	
	Budget	**% of total**	**Budget**	**% of total**
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	$ 696,560,067	46.8%	$ 63,770,524	16.4%
Designated for Encumbrances	$ -	0.0%	$ -	0.0%
Designated for Debt Service	$ -	0.0%	$ -	0.0%
Total Beginning Balance	**$ 696,560,067**	**46.8%**	**$ 63,770,524**	**16.4%**
Revenue				
Property Taxes	$ 316,864,055	21.3%	$ 242,902,655	62.4%
Other Taxes	$ 31,340,716	2.1%	$ 17,940,716	4.6%
Venue Taxes	$ 21,000,000	1.4%	$ -	0.0%
Licenses and Permits	$ 14,927,660	1.0%	$ 1,728,660	0.4%
Intergovernmental Revenue	$ 56,345,828	3.8%	$ 18,023,000	4.6%
Service Fees	$ 43,284,160	2.9%	$ 30,505,310	7.8%
Fines and Forfeitures	$ 10,842,000	0.7%	$ 10,172,000	2.6%
Proceeds from Sales of Assets	$ 810,200	0.1%	$ 807,700	0.2%
Proceeds from Debt	$ 234,520,174	15.7%	$ -	0.0%
Other Revenue	$ 9,090,842	0.6%	$ 3,562,850	0.9%
Insurance Premiums Revenue	$ 34,279,577	2.3%	$ -	0.0%
Subtotal	**$ 773,305,212**	**51.9%**	**$ 325,642,891**	**83.6%**
Interfund Transfer	$ 19,359,618	1.3%	$ 3,070	0.0%
Total Revenues	**$ 792,664,830**	**53.2%**	**$ 325,645,961**	**83.6%**
TOTAL AVAILABLE FUNDS	**$ 1,489,224,897**		**$ 389,416,485**	**100.0%**
APPROPRIATIONS				
General Government	$ 124,626,470	8.4%	$ 69,196,784	17.8%
Judicial	$ 82,957,812	5.6%	$ 78,501,450	20.2%
Public Safety	$ 159,216,646	10.7%	$ 154,183,028	39.6%
Education and Recreation	$ 4,168,773	0.3%	$ 3,048,773	0.8%
Capital Projects	$ 2,406,526	0.2%	$ -	0.0%
Highways	$ 323,899,360	21.7%	$ 5,920,905	1.5%
Health and Public Welfare	$ 30,629,528	2.1%	$ 4,872,309	1.3%
Intergovernmental Expenditures	$ 102,009,992	6.8%	$ -	0.0%
Capital Expenditures	$ 136,822,341	9.2%	$ -	0.0%
Contingencies	$ 30,913,865	2.1%	$ 14,620,221	3.8%
Debt Service	$ 99,338,716	6.7%	$ -	0.0%
Subtotal	**$ 1,096,990,030**	**73.7%**	**$ 330,343,470**	**84.8%**
Interfund Transfers	$ 10,078,266	0.7%	$ 9,525,665	2.4%
TOTAL OPERATING APPROPRIATIONS	**$ 1,107,068,296**	**74.3%**	**$ 339,869,135**	**87.3%**
Appropriated Fund Balance	**$ 382,156,601**	**25.7%**	**$ 49,547,350**	**12.7%**
TOTAL APPROPRIATIONS	**$ 1,489,224,897**		**$ 389,416,485**	

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	Justice of the Peace Security	Family Protection	Records Management-County Clerk	County Wide Records Management
	112	121	200	201
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	$ 251,247	$ 1,755	$ 13,935,359	$ 171,479
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 251,247**	**$ 1,755**	**$ 13,935,359**	**$ 171,479**
Revenue				
Property Taxes	$ -	$ -	$ -	$ -
Other Taxes	$ -	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -	$ -
Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ -
Service Fees	$ -	$ 119,000	$ 2,402,000	$ 392,000
Fines and Forfeitures	$ 65,000	$ -	$ -	$ -
Proceeds from Sales of Assets	$ -	$ -	$ -	$ -
Proceeds from Debt	$ -	$ -	$ -	$ -
Other Revenue	$ 300	$ 10	$ 22,000	$ 400
Insurance Premiums Revenue	$ -	$ -	$ -	$ -
Subtotal	**$ 65,300**	**$ 119,010**	**$ 2,424,000**	**$ 392,400**
Interfund Transfer	$ -	$ -	$ -	$ -
Total Revenues	**$ 65,300**	**$ 119,010**	**$ 2,424,000**	**$ 392,400**
TOTAL AVAILABLE FUNDS	**$ 316,547**	**$ 120,765**	**$ 16,359,359**	**$ 563,879**
APPROPRIATIONS				
General Government	$ -	$ -	$ 6,995,100	$ 498,575
Judicial	$ 50,000	$ 120,765	$ -	$ -
Public Safety	$ -	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 50,000**	**$ 120,765**	**$ 6,995,100**	**$ 498,575**
Interfund Transfers	$ -	$ -	$ 49,531	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 50,000**	**$ 120,765**	**$ 7,044,631**	**$ 498,575**
Appropriated Fund Balance	**$ 266,547**	**$ -**	**$ 9,314,728**	**$ 65,304**
TOTAL APPROPRIATIONS	**$ 316,547**	**$ 120,765**	**$ 16,359,359**	**$ 563,879**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	Records Management-District Clerk	Courthouse Security	District Court Technology	Parking Facilities
	202	203	205	206
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	$ 198,463	$ (49)	$ 220,853	$ 788,112
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 198,463**	**$ (49)**	**$ 220,853**	**$ 788,112**
Revenue				
Property Taxes	$ -	$ -	$ -	$ -
Other Taxes	$ -	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -	$ -
Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ -
Service Fees	$ 315,400	$ 665,000	$ 125,000	$ 1,400,000
Fines and Forfeitures	$ -	$ -	$ -	$ -
Proceeds from Sales of Assets	$ -	$ -	$ -	$ -
Proceeds from Debt	$ -	$ -	$ -	$ -
Other Revenue	$ 280	$ 500	$ 200	$ 2,000
Insurance Premiums Revenue	$ -	$ -	$ -	$ -
Subtotal	**$ 315,680**	**$ 665,500**	**$ 125,200**	**$ 1,402,000**
Interfund Transfer	$ -	$ 409,973	$ -	$ -
Total Revenues	**$ 315,680**	**$ 1,075,473**	**$ 125,200**	**$ 1,402,000**
TOTAL AVAILABLE FUNDS	**$ 514,143**	**$ 1,075,424**	**$ 346,053**	**$ 2,190,112**
APPROPRIATIONS				
General Government	$ -	$ -	$ 300,000	$ 675,424
Judicial	$ 373,400	$ 1,075,473	$ -	$ -
Public Safety	$ -	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 373,400**	**$ 1,075,473**	**$ 300,000**	**$ 675,424**
Interfund Transfers	$ -	$ -	$ -	$ 453,070
TOTAL OPERATING APPROPRIATIONS	**$ 373,400**	**$ 1,075,473**	**$ 300,000**	**$ 1,128,494**
Appropriated Fund Balance	**$ 140,743**	**$ (49)**	**$ 46,053**	**$ 1,061,618**
TOTAL APPROPRIATIONS	**$ 514,143**	**$ 1,075,424**	**$ 346,053**	**$ 2,190,112**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	County Road and Bridge	Flood Control Cash	Storm Water Mitigation	Law Library
	207	208	209	210
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	$ 9,921,563	$ 54,581,444	$ 4,067,958	$ 71,658
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 9,921,563**	**$ 54,581,444**	**$ 4,067,958**	**$ 71,658**
Revenue				
Property Taxes	$ 400	$ 5,501,000	$ -	$ -
Other Taxes	$ 2,000,000	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -	$ -
Licenses and Permits	$ 13,184,000	$ -	$ 15,000	$ -
Intergovernmental Revenue	$ 90,000	$ 25,000	$ -	$ -
Service Fees	$ 320,500	$ -	$ 1,800,000	$ 450,000
Fines and Forfeitures	$ -	$ -	$ -	$ -
Proceeds from Sales of Assets	$ 2,000	$ -	$ -	$ -
Proceeds from Debt	$ -	$ -	$ -	$ -
Other Revenue	$ 33,800	$ 150,000	$ 10,000	$ 90,400
Insurance Premiums Revenue	$ -	$ -	$ -	$ -
Subtotal	**$ 15,630,700**	**$ 5,676,000**	**$ 1,825,000**	**$ 540,400**
Interfund Transfer	$ 2,770,000	$ -	$ -	$ 159,531
Total Revenues	**$ 18,400,700**	**$ 5,676,000**	**$ 1,825,000**	**$ 699,931**
TOTAL AVAILABLE FUNDS	**$ 28,322,263**	**$ 60,257,444**	**$ 5,892,958**	**$ 771,589**
APPROPRIATIONS				
General Government	$ -	$ 1,001,201	$ 1,431,652	$ -
Judicial	$ -	$ -	$ -	$ 766,029
Public Safety	$ -	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ 595,844	$ 1,810,682	$ -	$ -
Highways	$ 17,990,436	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ 2,756,000	$ -	$ 28,600	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 21,342,280**	**$ 2,811,883**	**$ 1,460,252**	**$ 766,029**
Interfund Transfers	$ -	$ -	$ 50,000	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 21,342,280**	**$ 2,811,883**	**$ 1,510,252**	**$ 766,029**
Appropriated Fund Balance	**$ 6,979,984**	**$ 57,445,561**	**$ 4,382,706**	**$ 5,560**
TOTAL APPROPRIATIONS	**$ 28,322,263**	**$ 60,257,444**	**$ 5,892,958**	**$ 771,589**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	Drug Court	Fire Code	Juvenile Case Manager	Dispute Resolution
	211	212	213	214
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	$ 159,405	$ 1,307,674	$ 210,098	$ 59,812
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 159,405**	**$ 1,307,674**	**$ 210,098**	**$ 59,812**
Revenue				
Property Taxes	$ -	$ -	$ -	$ -
Other Taxes	$ -	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -	$ -
Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ -
Service Fees	$ 80,000	$ 1,000,000	$ -	$ 515,000
Fines and Forfeitures	$ -	$ -	$ 335,000	$ -
Proceeds from Sales of Assets	$ -	$ -	$ -	$ -
Proceeds from Debt	$ -	$ -	$ -	$ -
Other Revenue	$ 400	$ 3,000	$ 300	$ 40
Insurance Premiums Revenue	$ -	$ -	$ -	$ -
Subtotal	**$ 80,400**	**$ 1,003,000**	**$ 335,300**	**$ 515,040**
Interfund Transfer	$ -	$ -	$ -	$ 73,843
Total Revenues	**$ 80,400**	**$ 1,003,000**	**$ 335,300**	**$ 588,883**
TOTAL AVAILABLE FUNDS	**$ 239,805**	**$ 2,310,674**	**$ 545,398**	**$ 648,695**
APPROPRIATIONS				
General Government	$ -	$ -	$ -	$ -
Judicial	$ 77,214	$ -	$ -	$ 588,883
Public Safety	$ -	$ 737,039	$ 296,578	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 77,214**	**$ 737,039**	**$ 296,578**	**$ 588,883**
Interfund Transfers	$ -	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 77,214**	**$ 737,039**	**$ 296,578**	**$ 588,883**
Appropriated Fund Balance	**$ 162,591**	**$ 1,573,635**	**$ 248,820**	**$ 59,812**
TOTAL APPROPRIATIONS	**$ 239,805**	**$ 2,310,674**	**$ 545,398**	**$ 648,695**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	Domestic Relations Office	Justice of the Peace Technology	County and District Court Technology Fund	Courthouse Facilites
	215	**300**	**301**	**306**
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	$ 108,427	$ 147,241	$ 46,015	$ 742,377
Designated for Encumbrances	$ -	$ -		$ -
Designated for Debt Service	$ -	$ -		$ -
Total Beginning Balance	**$ 108,427**	**$ 147,241**	**$ 46,015**	**$ 742,377**
Revenue				
Property Taxes	$ -	$ -	$ -	$ -
Other Taxes	$ -	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -	$ -
Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ -
Service Fees	$ 380,000	$ -	$ 20,000	$ 480,000
Fines and Forfeitures	$ -	$ 270,000	$ -	$ -
Proceeds from Sales of Assets	$ -	$ -	$ -	$ -
Proceeds from Debt	$ -	$ -	$ -	$ -
Other Revenue	$ 500	$ 500	$ 50	$ 2,000
Insurance Premiums Revenue	$ -	$ -		$ -
Subtotal	**$ 380,500**	**$ 270,500**	**$ 20,050**	**$ 482,000**
Interfund Transfer	$ -	$ -	$ -	$ -
Total Revenues	**$ 380,500**	**$ 270,500**	**$ 20,050**	**$ 482,000**
TOTAL AVAILABLE FUNDS	**$ 488,927**	**$ 417,741**	**$ 66,065**	**$ 1,224,377**
APPROPRIATIONS				
General Government	$ -	$ 134,854	$ -	$ -
Judicial	$ -	$ 130,000	$ 20,000	$ -
Public Safety	$ -	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ -	$ -	$ -
Health and Public Welfare	$ 488,927	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 488,927**	**$ 264,854**	**$ 20,000**	**$ -**
Interfund Transfers	$ -	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 488,927**	**$ 264,854**	**$ 20,000**	**$ -**
Appropriated Fund Balance	**$ (0)**	**$ 152,887**	**$ 46,065**	**$ 1,224,377**
TOTAL APPROPRIATIONS	**$ 488,927**	**$ 417,741**	**$ 66,065**	**$ 1,224,377**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	Debt Service	Health and Life	Workers Compensation
	400	501	502
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 71,244,140	$ (4,492,523)	$ 1,995,004
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 71,244,140**	**$ (4,492,523)**	**$ 1,995,004**
Revenue			
Property Taxes	$ 68,460,000	$ -	$ -
Other Taxes	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -
Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -
Service Fees	$ -	$ -	$ 9,000
Fines and Forfeitures	$ -	$ -	$ -
Proceeds from Sales of Assets	$ -	$ -	$ -
Proceeds from Debt	$ -	$ -	$ -
Other Revenue	$ 4,259,300	$ -	$ -
Insurance Premiums Revenue	$ -	$ 30,779,944	$ 1,646,656
Subtotal	**$ 72,719,300**	**$ 30,779,944**	**$ 1,655,656**
Interfund Transfer	$ 9,843,285	$ 5,856,790	$ -
Total Revenues	**$ 82,562,585**	**$ 36,636,734**	**$ 1,655,656**
TOTAL AVAILABLE FUNDS	**$ 153,806,725**	**$ 32,144,211**	**$ 3,650,660**
APPROPRIATIONS			
General Government	$ -	$ 33,739,510	$ 2,055,037
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -
Debt Service	$ 85,050,426	$ -	$ -
Subtotal	**$ 85,050,426**	**$ 33,739,510**	**$ 2,055,037**
Interfund Transfers	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 85,050,426**	**$ 33,739,510**	**$ 2,055,037**
Appropriated Fund Balance	**$ 68,756,299**	**$ (1,595,300)**	**$ 1,595,623**
TOTAL APPROPRIATIONS	**$ 153,806,725**	**$ 32,144,211**	**$ 3,650,660**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	Fleet Maintenance	Records Management Center	OPEB
	504	505	506
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 372,751	$ 429,171	$ 3,537,770
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 372,751**	**$ 429,171**	**$ 3,537,770**
Revenue			
Property Taxes	$ -	$ -	$ -
Other Taxes	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -
Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -
Service Fees	$ 684,875	$ 321,075	$ -
Fines and Forfeitures	$ -	$ -	$ -
Proceeds from Sales of Assets	$ 500	$ -	$ -
Proceeds from Debt	$ -	$ -	$ -
Other Revenue	$ -	$ -	$ 12,000
Insurance Premiums Revenue	$ -	$ -	$ 1,852,978
Subtotal	**$ 685,375**	**$ 321,075**	**$ 1,864,978**
Interfund Transfer	$ -	$ 49,531	$ -
Total Revenues	**$ 685,375**	**$ 370,606**	**$ 1,864,978**
TOTAL AVAILABLE FUNDS	**$ 1,058,126**	**$ 799,777**	**$ 5,402,748**
APPROPRIATIONS			
General Government	$ 793,906	$ 331,766	$ 5,402,748
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -
Subtotal	**$ 793,906**	**$ 331,766**	**$ 5,402,748**
Interfund Transfers	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 793,906**	**$ 331,766**	**$ 5,402,748**
Appropriated Fund Balance	**$ 264,220**	**$ 468,011**	**$ (0)**
TOTAL APPROPRIATIONS	**$ 1,058,126**	**$ 799,777**	**$ 5,402,748**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	Venue	Firing Range	Technology Improvement
	507	**512**	**565**
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 84,915,012	$ -	$ 162,654
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 84,915,012**	**$ -**	**$ 162,654**
Revenue			
Property Taxes	$ -	$ -	$ -
Other Taxes	$ -	$ -	$ -
Venue Taxes	$ 21,000,000	$ -	$ -
Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -
Service Fees	$ 1,300,000	$ -	$ -
Fines and Forfeitures	$ -	$ -	$ -
Proceeds from Sales of Assets	$ -	$ -	$ -
Proceeds from Debt	$ 72,000,000	$ -	$ -
Other Revenue	$ 14,000	$ -	$ 897,412
Insurance Premiums Revenue	$ -	$ -	$ -
Subtotal	**$ 94,314,000**	**$ -**	**$ 897,412**
Interfund Transfer	$ -	$ 193,595	$ -
Total Revenues	**$ 94,314,000**	**$ 193,595**	**$ 897,412**
TOTAL AVAILABLE FUNDS	**$ 179,229,012**	**$ 193,595**	**$ 1,060,066**
APPROPRIATIONS			
General Government	$ 832,660	$ 193,595	$ 1,043,659
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ 99,957,308	$ -	$ -
Capital Expenditures	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -
Debt Service	$ 14,288,290	$ -	$ -
Subtotal	**$ 115,078,258**	**$ 193,595**	**$ 1,043,659**
Interfund Transfers	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 115,078,258**	**$ 193,595**	**$ 1,043,659**
Appropriated Fund Balance	**$ 64,150,754**	**$ -**	**$ 16,407**
TOTAL APPROPRIATIONS	**$ 179,229,012**	**$ 193,595**	**$ 1,060,066**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	Capital Projects	ATD and TxDOT Multi-Year Projects	Flood Control Multi-Year Projects	Grants-In-Aid
	700	701	702	800
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	$ 157,684,274	$ 45,338,791	$ 180,041,546	$ 4,570,062
Designated for Encumbrances	$ -	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -	$ -
Total Beginning Balance	**$ 157,684,274**	**$ 45,338,791**	**$ 180,041,546**	**$ 4,570,062**
Revenue				
Property Taxes	$ -	$ -	$ -	$ -
Other Taxes	$ -	$ 11,400,000	$ -	$ -
Venue Taxes	$ -	$ -	$ -	$ -
Licenses and Permits	$ -	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -	$ 36,319,528
Service Fees	$ -	$ -	$ -	$ -
Fines and Forfeitures	$ -	$ -	$ -	$ -
Proceeds from Sales of Assets	$ -	$ -	$ -	$ -
Proceeds from Debt	$ 65,270,174	$ 47,250,000	$ 50,000,000	$ -
Other Revenue	$ 100	$ 26,500	$ -	$ 2,000
Insurance Premiums Revenue	$ -	$ -	$ -	$ -
Subtotal	**$ 65,270,274**	**$ 58,676,500**	**$ 50,000,000**	**$ 36,321,528**
Interfund Transfer	$ -	$ -	$ -	$ -
Total Revenues	**$ 65,270,274**	**$ 58,676,500**	**$ 50,000,000**	**$ 36,321,528**
TOTAL AVAILABLE FUNDS	**$ 222,954,548**	**$ 104,015,291**	**$ 230,041,546**	**$ 40,891,590**
APPROPRIATIONS				
General Government	$ -	$ -	$ -	$ -
Judicial	$ -	$ -	$ -	$ 1,254,600
Public Safety	$ -	$ -	$ -	$ 4,000,000
Education and Recreation	$ -	$ -	$ -	$ 1,120,000
Capital Projects	$ -	$ -	$ -	$ -
Highways	$ -	$ 99,990,934	$ 199,997,086	$ -
Health and Public Welfare	$ -	$ -	$ -	$ 23,379,991
Intergovernmental Expenditures	$ -	$ -	$ -	$ 2,052,684
Capital Expenditures	$ 129,525,498	$ -	$ -	$ 4,512,243
Contingencies	$ -	$ -	$ 16,293,644	$ -
Debt Service	$ -	$ -	$ -	$ -
Subtotal	**$ 129,525,498**	**$ 99,990,934**	**$ 216,290,730**	**$ 36,319,518**
Interfund Transfers	$ -	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 129,525,498**	**$ 99,990,934**	**$ 216,290,730**	**$ 36,319,518**
Appropriated Fund Balance	**$ 93,429,050**	**$ 4,024,357**	**$ 13,750,816**	**$ 4,572,072**
TOTAL APPROPRIATIONS	**$ 222,954,548**	**$ 104,015,291**	**$ 230,041,546**	**$ 40,891,590**

Bexar County, Texas
All Funds Summary
Fiscal Year Ending September 30, 2013

	HOME Program	CDBG Program
	802	803
AVAILABLE FUNDS		
Beginning Balance		
Undesignated Funds	$ -	$ -
Designated for Encumbrances	$ -	$ -
Designated for Debt Service	$ -	$ -
Total Beginning Balance	**$ -**	**$ -**
Revenue		
Property Taxes	$ -	$ -
Other Taxes	$ -	$ -
Venue Taxes	$ -	$ -
Licenses and Permits	$ -	$ -
Intergovernmental Revenue	$ 361,000	$ 1,527,300
Service Fees	$ -	$ -
Fines and Forfeitures	$ -	$ -
Proceeds from Sales of Assets	$ -	$ -
Proceeds from Debt	$ -	$ -
Other Revenue	$ -	$ -
Insurance Premiums Revenue	$ -	$ -
Subtotal	**$ 361,000**	**$ 1,527,300**
Interfund Transfer	$ -	$ -
Total Revenues	**$ 361,000**	**$ 1,527,300**
TOTAL AVAILABLE FUNDS	**$ 361,000**	**$ 1,527,300**
APPROPRIATIONS		
General Government	$ -	$ -
Judicial	$ -	$ -
Public Safety	$ -	$ -
Education and Recreation	$ -	$ -
Capital Projects	$ -	$ -
Highways	$ -	$ -
Health and Public Welfare	$ 361,000	$ 1,527,300
Intergovernmental Expenditures	$ -	$ -
Capital Expenditures	$ -	$ -
Contingencies	$ -	$ -
Debt Service	$ -	$ -
Subtotal	**$ 361,000**	**$ 1,527,300**
Interfund Transfers	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 361,000**	**$ 1,527,300**
Appropriated Fund Balance	**$ -**	**$ -**
TOTAL APPROPRIATIONS	**$ 361,000**	**$ 1,527,300**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2013

	All Funds		
	FY 2010-11 Actuals	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 780,890,686	$ 602,339,381	$ 696,560,067
Designated for Encumbrances	$ 433,652	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 781,324,338**	**$ 602,339,381**	**$ 696,560,067**
Revenue			
Property Taxes	$ 309,882,270	$ 312,294,267	$ 316,864,055
Other Taxes	$ 33,319,465	$ 36,565,678	$ 31,340,716
Venue Taxes	$ 20,915,041	$ 21,403,235	$ 21,000,000
Licenses and Permits	$ 14,730,416	$ 15,576,914	$ 14,927,660
Intergovernmental Revenue	$ 60,909,928	$ 53,998,829	$ 56,345,828
Service Fees	$ 44,929,571	$ 43,690,064	$ 43,284,160
Fines and Forfeitures	$ 11,196,001	$ 10,862,763	$ 10,842,000
Proceeds from Sales of Assets	$ 989,818	$ 2,490,016	$ 810,200
Proceeds from Debt	$ -	$ 217,643,520	$ 234,520,174
Other Revenue	$ 10,417,205	$ 13,912,891	$ 9,090,842
Insurance Premiums Revenue	$ 35,444,191	$ 36,253,309	$ 34,279,577
Subtotal	**$ 542,733,905**	**$ 764,691,487**	**$ 773,305,212**
Interfund Transfer	$ 18,247,442	$ 16,155,805	$ 19,359,618
Total Revenues	**$ 560,981,347**	**$ 780,847,292**	**$ 792,664,830**
TOTAL AVAILABLE FUNDS	**$ 1,342,305,685**	**$ 1,383,186,673**	**$ 1,489,224,897**
APPROPRIATIONS			
General Government	$ 120,666,604	$ 118,993,624	$ 124,626,470
Judicial	$ 83,438,605	$ 81,927,273	$ 82,957,812
Public Safety	$ 159,802,866	$ 157,612,958	$ 159,216,646
Education and Recreation	$ 4,200,159	$ 3,418,670	$ 4,168,773
Capital Projects	$ 49,317	$ 428,313	$ 2,406,526
Highways	$ 118,849,069	$ 76,149,144	$ 323,899,360
Health and Public Welfare	$ 27,409,964	$ 23,951,387	$ 30,629,528
Intergovernmental Expenditures	$ 30,419,505	$ 38,664,069	$ 102,009,992
Capital Expenditures	$ 82,928,948	$ 54,626,324	$ 136,822,341
Contingencies	$ -	$ -	$ 30,913,865
Debt Service	$ 93,974,990	$ 115,313,995	$ 99,338,716
Subtotal	**$ 721,740,027**	**$ 671,085,758**	**$ 1,096,990,030**
Interfund Transfers	$ 18,226,272	$ 15,540,959	$ 10,078,266
TOTAL OPERATING APPROPRIATIONS	**$ 739,966,299**	**$ 686,626,717**	**$ 1,107,068,296**
Appropriated Fund Balance	**$ 602,339,386**	**$ 696,559,957**	**$ 382,156,601**
TOTAL APPROPRIATIONS	**$ 1,342,305,685**	**$ 1,383,186,673**	**$ 1,489,224,897**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2013

	General Fund		
	FY 2010-11 Actuals	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 54,710,214	$ 61,003,346	$ 63,770,522
Designated for Encumbrances	$ 433,652	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 55,143,866**	**$ 61,003,346**	**$ 63,770,522**
Revenue			
Property Taxes	$ 237,503,131	$ 239,374,562	$ 242,902,655
Other Taxes	$ 17,873,826	$ 21,394,060	$ 17,940,716
Venue Taxes	$ -	$ -	$ -
Licenses and Permits	$ 1,327,918	$ 1,845,292	$ 1,728,660
Intergovernmental Revenue	$ 19,202,467	$ 19,231,100	$ 18,023,000
Service Fees	$ 32,591,750	$ 31,353,315	$ 30,505,310
Fines and Forfeitures	$ 10,521,201	$ 10,210,112	$ 10,172,000
Proceeds from Sales of Assets	$ 901,267	$ 2,485,140	$ 807,700
Proceeds from Debt	$ -	$ -	$ -
Other Revenue	$ 5,004,691	$ 3,775,611	$ 3,562,850
Insurance Premiums Revenue	$ -	$ -	$ -
Subtotal	**$ 324,926,250**	**$ 329,669,192**	**$ 325,642,891**
Interfund Transfer	$ 3,070	$ 3,070	$ 3,070
Total Revenues	**$ 324,929,320**	**$ 329,672,262**	**$ 325,645,961**
TOTAL AVAILABLE FUNDS	**$ 380,073,186**	**$ 390,675,609**	**$ 389,416,483**
APPROPRIATIONS			
General Government	$ 66,916,835	$ 68,219,875	$ 69,196,784
Judicial	$ 78,509,266	$ 77,489,536	$ 78,501,450
Public Safety	$ 153,668,741	$ 153,065,485	$ 154,183,028
Education and Recreation	$ 3,082,129	$ 2,853,409	$ 3,048,773
Capital Projects	$ -	$ -	$ -
Highways	$ 6,047,262	$ 5,595,547	$ 5,920,905
Health and Public Welfare	$ 5,204,119	$ 4,808,815	$ 4,872,309
Intergovernmental Expenditures	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -
Contingencies	$ -	$ -	$ 14,620,221
Debt Service	$ -	$ -	$ -
Subtotal	**$ 313,428,352**	**$ 312,032,667**	**$ 330,343,470**
Interfund Transfers	$ 5,641,488	$ 14,872,419	$ 9,525,665
TOTAL OPERATING APPROPRIATIONS	**$ 319,069,840**	**$ 326,905,086**	**$ 339,869,135**
Appropriated Fund Balance	**$ 61,003,346**	**$ 63,770,522**	**$ 49,547,350**
TOTAL APPROPRIATIONS	**$ 380,073,186**	**$ 390,675,609**	**$ 389,416,485**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2013

	Special Revenue Funds		
	FY 2010-11 Actuals	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 16,904,684	$ 25,453,544	$ 27,057,945
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 16,904,684**	**$ 25,453,544**	**$ 27,057,945**
Revenue			
Property Taxes	$ -	$ -	$ -
Other Taxes	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -
Licenses and Permits	$ -	$ 50,667	$ 15,000
Intergovernmental Revenue	$ 36,075,850	$ 31,331,838	$ 38,207,828
Service Fees	$ 9,516,993	$ 10,073,027	$ 10,143,400
Fines and Forfeitures	$ 674,800	$ 652,651	$ 670,000
Proceeds from Sales of Assets	$ -	$ -	$ -
Proceeds from Debt	$ -	$ -	$ -
Other Revenue	$ 262,656	$ 192,529	$ 134,880
Insurance Premiums Revenue	$ -	$ -	$ -
Subtotal	**$ 46,530,299**	**$ 42,300,712**	**$ 49,171,108**
Interfund Transfer	$ 2,620,202	$ 696,899	$ 643,347
Total Revenues	**$ 49,150,501**	**$ 42,997,611**	**$ 49,814,455**
TOTAL AVAILABLE FUNDS	**$ 66,055,185**	**$ 68,451,155**	**$ 76,872,400**
APPROPRIATIONS			
General Government	$ 2,550,428	$ 3,634,171	$ 10,035,604
Judicial	$ 4,501,138	$ 4,437,737	$ 4,456,363
Public Safety	$ 5,428,853	$ 4,547,473	$ 5,033,617
Education and Recreation	$ 1,111,494	$ 565,261	$ 1,120,000
Capital Projects	$ -	$ -	$ -
Highways	$ 1,067,874	$ -	$ -
Health and Public Welfare	$ 22,205,845	$ 19,142,572	$ 25,757,218
Intergovernmental Expenditures	$ -	$ 7,311,095	$ 2,052,684
Capital Expenditures	$ 3,224,926	$ 1,086,471	$ 4,540,843
Contingencies	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -
Subtotal	**$ 40,090,558**	**$ 40,724,780**	**$ 52,996,330**
Interfund Transfers	$ 511,078	$ 668,540	$ 552,601
TOTAL OPERATING APPROPRIATIONS	**$ 40,601,636**	**$ 41,393,320**	**$ 53,548,931**
Appropriated Fund Balance	**$ 25,453,549**	**$ 27,057,835**	**$ 23,323,469**
TOTAL APPROPRIATIONS	**$ 66,055,185**	**$ 68,451,155**	**$ 76,872,400**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2013

	Capital Projects Funds		
	FY 2010-11 Actuals	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 536,435,267	$ 377,049,760	$ 447,567,618
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 536,435,267**	**$ 377,049,760**	**$ 447,567,618**
Revenue			
Property Taxes	$ 6,511,362	$ 6,958,688	$ 5,501,400
Other Taxes	$ 15,445,639	$ 15,171,617	$ 13,400,000
Venue Taxes	$ -	$ -	$ -
Licenses and Permits	$ 13,402,498	$ 13,680,955	$ 13,184,000
Intergovernmental Revenue	$ 5,631,611	$ 3,435,891	$ 115,000
Service Fees	$ 382,844	$ 350,023	$ 320,500
Fines and Forfeitures	$ -	$ -	$ -
Proceeds from Sales of Assets	$ 69,020	$ 1,125	$ 2,000
Proceeds from Debt	$ -	$ 148,206,667	$ 162,520,174
Other Revenue	$ 456,680	$ 5,186,181	$ 210,400
Insurance Premiums Revenue	$ -	$ -	$ -
Subtotal	**$ 41,899,654**	**$ 192,991,147**	**$ 195,253,474**
Interfund Transfer	$ 6,770,000	$ 2,770,000	$ 2,770,000
Total Revenues	**$ 48,669,654**	**$ 195,761,147**	**$ 198,023,474**
TOTAL AVAILABLE FUNDS	**$ 585,104,921**	**$ 572,810,907**	**$ 645,591,092**
APPROPRIATIONS			
General Government	$ 4,869,424	$ 930,694	$ 1,001,201
Judicial	$ 428,201	$ -	$ -
Public Safety	$ 705,272	$ -	$ -
Education and Recreation	$ 6,536	$ -	$ -
Capital Projects	$ 49,317	$ 428,313	$ 2,406,526
Highways	$ 111,733,933	$ 70,553,598	$ 317,978,456
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -
Capital Expenditures	$ 78,822,255	$ 53,330,684	$ 132,281,498
Contingencies	$ -	$ -	$ 16,293,644
Debt Service	$ -	$ -	$ -
Subtotal	**$ 196,614,938**	**$ 125,243,289**	**$ 469,961,324**
Interfund Transfers	$ 11,440,223	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 208,055,161**	**$ 125,243,289**	**$ 469,961,324**
Appropriated Fund Balance	**$ 377,049,760**	**$ 447,567,618**	**$ 175,629,768**
TOTAL APPROPRIATIONS	**$ 585,104,921**	**$ 572,810,907**	**$ 645,591,092**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2013

	Debt Service Funds		
	FY 2010-11 Actuals	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 72,590,214	$ 71,160,124	$ 71,244,140
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 72,590,214**	**$ 71,160,124**	**$ 71,244,140**
Revenue			
Property Taxes	$ 65,867,777	$ 65,961,017	$ 68,460,000
Other Taxes	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -
Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -
Service Fees	$ -	$ -	$ -
Fines and Forfeitures	$ -	$ -	$ -
Proceeds from Sales of Assets	$ 250	$ -	$ -
Proceeds from Debt	$ -	$ 24,436,853	$ -
Other Revenue	$ 4,171,082	$ 4,342,696	$ 4,259,300
Insurance Premiums Revenue	$ -	$ -	$ -
Subtotal	**$ 70,039,109**	**$ 94,740,566**	**$ 72,719,300**
Interfund Transfer	$ 6,390,223	$ 6,392,849	$ 9,843,285
Total Revenues	**$ 76,429,332**	**$ 101,133,415**	**$ 82,562,585**
TOTAL AVAILABLE FUNDS	**$ 149,019,546**	**$ 172,293,539**	**$ 153,806,725**
APPROPRIATIONS			
General Government	$ -	$ -	$ -
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -
Capital Expenditures	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -
Debt Service	$ 77,859,422	$ 101,049,399	$ 85,050,426
Subtotal	**$ 77,859,422**	**$ 101,049,399**	**$ 85,050,426**
Interfund Transfers	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 77,859,422**	**$ 101,049,399**	**$ 85,050,426**
Appropriated Fund Balance	**$ 71,160,124**	**$ 71,244,140**	**$ 68,756,299**
TOTAL APPROPRIATIONS	**$ 149,019,546**	**$ 172,293,539**	**$ 153,806,725**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2013

	Internal Service Funds		
	FY 2010-11 Actuals	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 10,795,399	$ 3,271,034	$ 2,004,828
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 10,795,399**	**$ 3,271,034**	**$ 2,004,828**
Revenue			
Property Taxes	$ -	$ -	$ -
Other Taxes	$ -	$ -	$ -
Venue Taxes	$ -	$ -	$ -
Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -
Service Fees	$ 1,137,984	$ 1,047,032	$ 1,014,950
Fines and Forfeitures	$ -	$ -	$ -
Proceeds from Sales of Assets	$ 19,281	$ 3,751	$ 500
Proceeds from Debt	$ -	$ -	$ -
Other Revenue	$ 493,131	$ 400,997	$ 909,412
Insurance Premiums Revenue	$ 35,444,191	$ 36,253,309	$ 34,279,577
Subtotal	**$ 37,094,587**	**$ 37,705,089**	**$ 36,204,439**
Interfund Transfer	$ 2,463,947	$ 6,292,987	$ 6,099,916
Total Revenues	**$ 39,558,534**	**$ 43,998,076**	**$ 42,304,355**
TOTAL AVAILABLE FUNDS	**$ 50,353,933**	**$ 47,269,110**	**$ 44,309,183**
APPROPRIATIONS			
General Government	$ 45,567,649	$ 45,055,113	$ 43,560,222
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ -	$ -	$ -
Capital Expenditures	$ 881,767	$ 209,169	$ -
Contingencies	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -
Subtotal	**$ 46,449,416**	**$ 45,264,282**	**$ 43,560,222**
Interfund Transfers	$ 633,483	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 47,082,899**	**$ 45,264,282**	**$ 43,560,222**
Appropriated Fund Balance	**$ 3,271,034**	**$ 2,004,828**	**$ 748,961**
TOTAL APPROPRIATIONS	**$ 50,353,933**	**$ 47,269,110**	**$ 44,309,183**

Bexar County, Texas
Consolidated Fund Balance Summary
Fiscal Year Ending September 30, 2013

	Community Venue Project Fund		
	FY 2010-11 Actuals	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 89,454,908	$ 64,401,573	$ 84,915,012
Designated for Encumbrances	$ -	$ -	$ -
Designated for Debt Service	$ -	$ -	$ -
Total Beginning Balance	**$ 89,454,908**	**$ 64,401,573**	**$ 84,915,012**
Revenue			
Property Taxes	$ -	$ -	$ -
Other Taxes	$ -	$ -	$ -
Venue Taxes	$ 20,915,041	$ 21,403,235	$ 21,000,000
Licenses and Permits	$ -	$ -	$ -
Intergovernmental Revenue	$ -	$ -	$ -
Service Fees	$ 1,300,000	$ 866,667	$ 1,300,000
Fines and Forfeitures	$ -	$ -	$ -
Proceeds from Sales of Assets	$ -	$ -	$ -
Proceeds from Debt	$ -	$ 45,000,000	$ 72,000,000
Other Revenue	$ 28,965	$ 14,877	$ 14,000
Insurance Premiums Revenue	$ -	$ -	$ -
Subtotal	**$ 22,244,006**	**$ 67,284,779**	**$ 94,314,000**
Interfund Transfer	$ -	$ -	$ -
Total Revenues	**$ 22,244,006**	**$ 67,284,779**	**$ 94,314,000**
TOTAL AVAILABLE FUNDS	**$ 111,698,914**	**$ 131,686,352**	**$ 179,229,012**
APPROPRIATIONS			
General Government	$ 762,268	$ 1,153,770	$ 832,660
Judicial	$ -	$ -	$ -
Public Safety	$ -	$ -	$ -
Education and Recreation	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -
Highways	$ -	$ -	$ -
Health and Public Welfare	$ -	$ -	$ -
Intergovernmental Expenditures	$ 30,419,505	$ 31,352,974	$ 99,957,308
Capital Expenditures	$ -	$ -	$ -
Contingencies	$ -	$ -	$ -
Debt Service	$ 16,115,568	$ 14,264,596	$ 14,288,290
Subtotal	**$ 47,297,341**	**$ 46,771,340**	**$ 115,078,258**
Interfund Transfers	$ -	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 47,297,341**	**$ 46,771,340**	**$ 115,078,258**
Appropriated Fund Balance	**$ 64,401,573**	**$ 84,915,012**	**$ 64,150,754**
TOTAL APPROPRIATIONS	**$ 111,698,914**	**$ 131,686,352**	**$ 179,229,012**

REVENUES

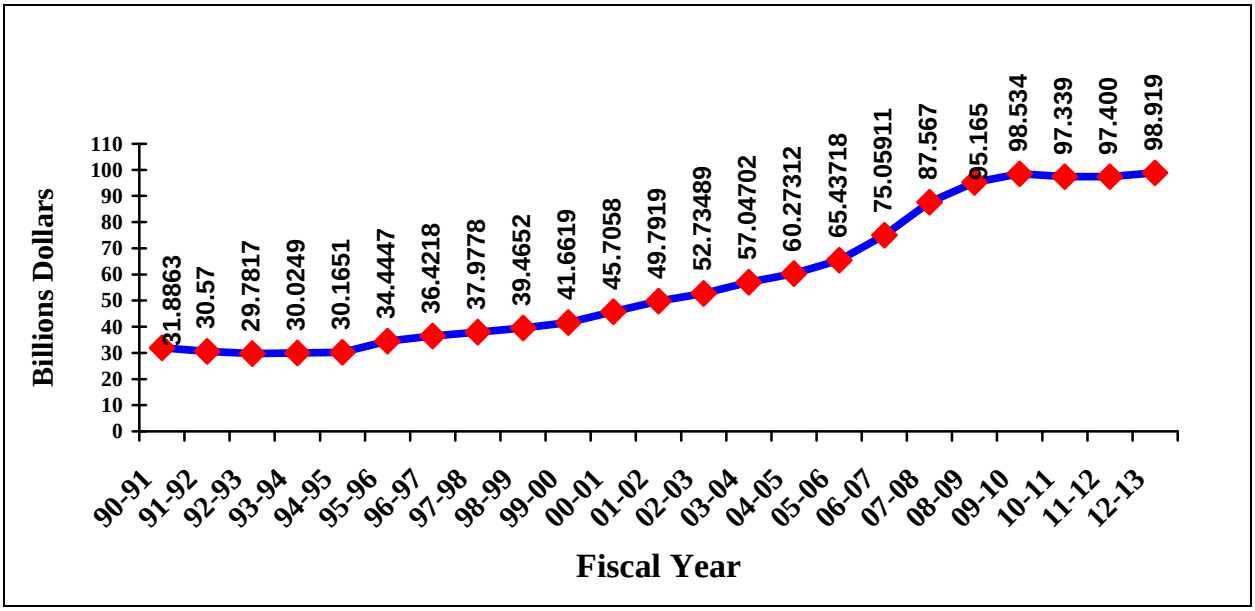
REVENUES

Revenues are prepared and certified by the County Auditor in accordance with Texas State Statutes. The total Bexar County Adopted Budget for FY 2012-13 includes current revenue projections of $792,664,830. The total revenue budget represents an increase of $11,817,538 or approximately 1.6 percent, when compared to FY 2011-12 estimated revenue. The increase is primarily due to the Property Ad Valorem Tax, Intergovernmental and Proceeds from Debt Revenues.

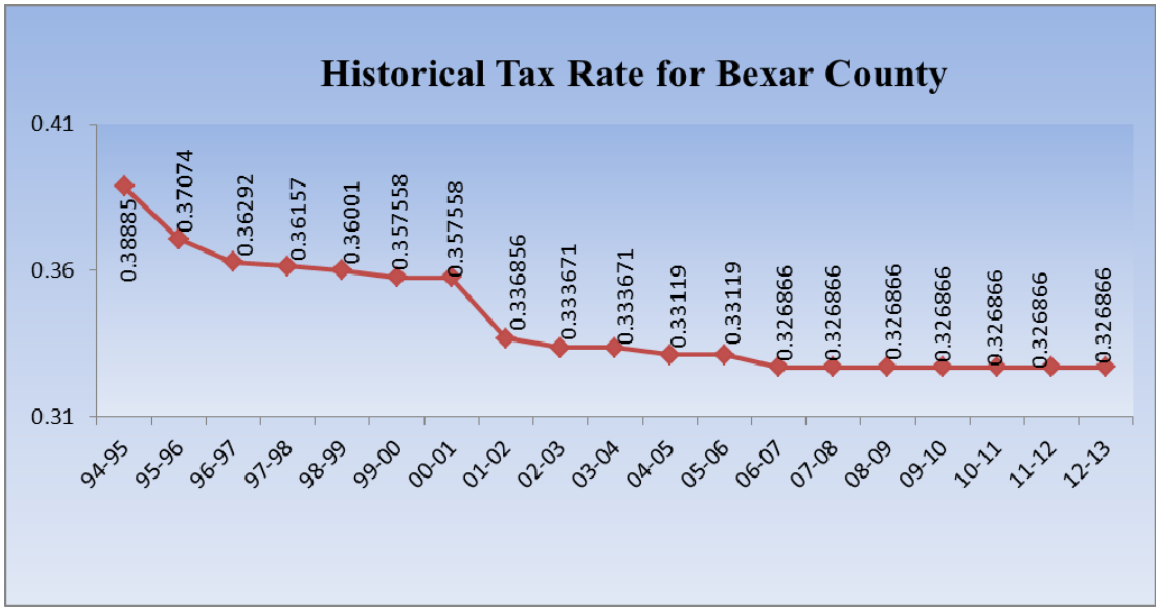
AD VALOREM TAXES

Ad valorem tax revenue is determined by three components: total appraised property value, the tax rate and the collection rate.

Bexar County Net Taxable Property Values



The Bexar Appraisal District (District) establishes appraised property values within the County in accordance with State law. Fiscal Year 1993-94 marked a turn around in property values; it was the first time in seven years that existing property values increased. The most significant increases experienced in Bexar County were in 2006-07 (14.7 percent) and 2007-08 (16.7 percent). This trend continued in 2008-09 when taxable property values increased by 8.7 percent when compared to 2007-08. In 2010-11 property values decreased by 1.3 percent and remained relatively flat for 2011-12. Property tax values increased by 1.6 percent for Fiscal Year 2012-13 when compared to Fiscal Year 2011-12.



Historical Tax Rates for Bexar County

The FY 2012-13 Adopted Budget is balanced at an ad valorem property tax rate of $0.326866 per $100 valuation – unchanged from FY 2011-12. This rate represents a reduction of $.061984 or 15.9% since 1994 and validates the commitment of Commissioners Court to maintain fair and equitable tax policies. In addition, Bexar County saves taxpayers through exemptions for senior citizens, veterans, and also provides for a Homestead Exemption. When combined with the tax rate reductions, Commissioners Court has enacted since 1994, the County has saved taxpayers more than $497.7 million.

GENERAL FUND REVENUES

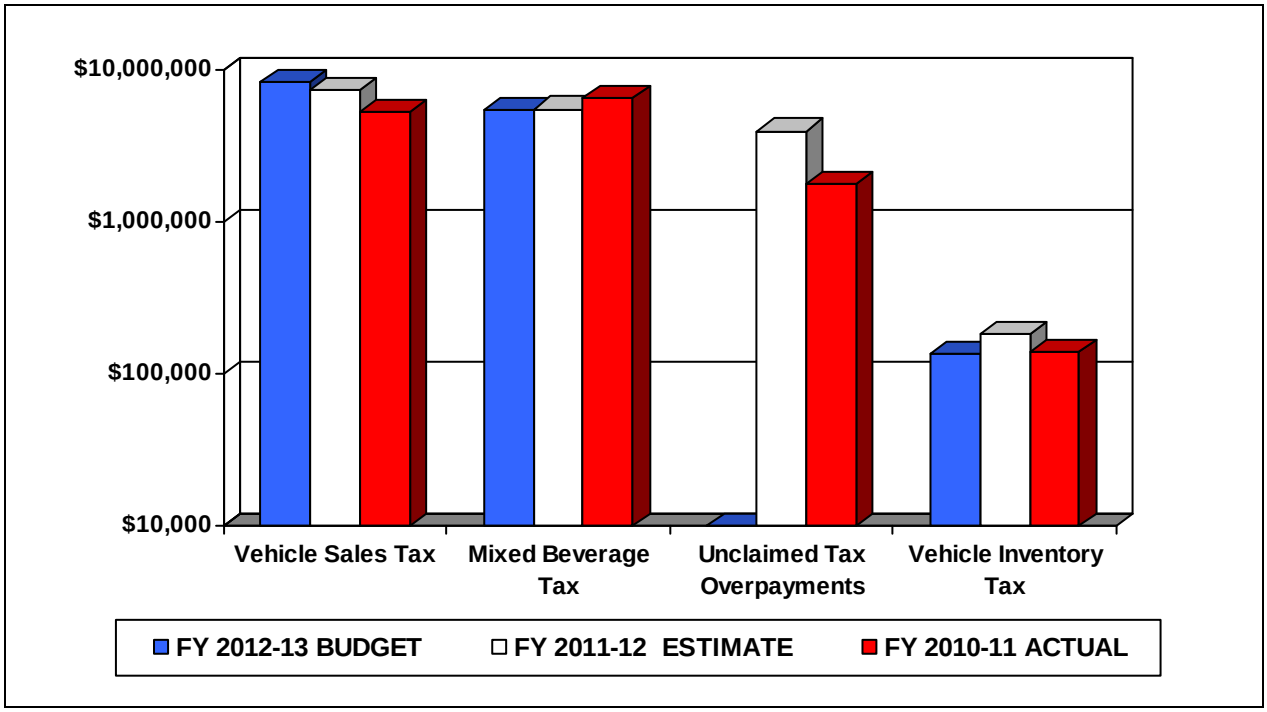
The adopted General Fund tax rate is $0.296187. Overall, General Fund revenue decreases $4,026,301 when compared to FY 2011-12 Estimates. Ad Valorem Tax revenue increases by $3,528,093 when compared to the FY 2011-12 Estimate. The increase in Ad Valorem Taxes represents the largest increase in revenues. Overall, these revenues slightly increased by 1.5 percent when compared to FY 2011-12 estimates.

Other sources of revenue to the County include other taxes, licenses and permits, intergovernmental, service fees, fines and forfeitures, proceeds from sales of assets, other revenue, and interfund transfers. The following briefly describes the major revenue sources in each of these categories and discusses the projected changes in the amount of revenue.

OTHER TAXES

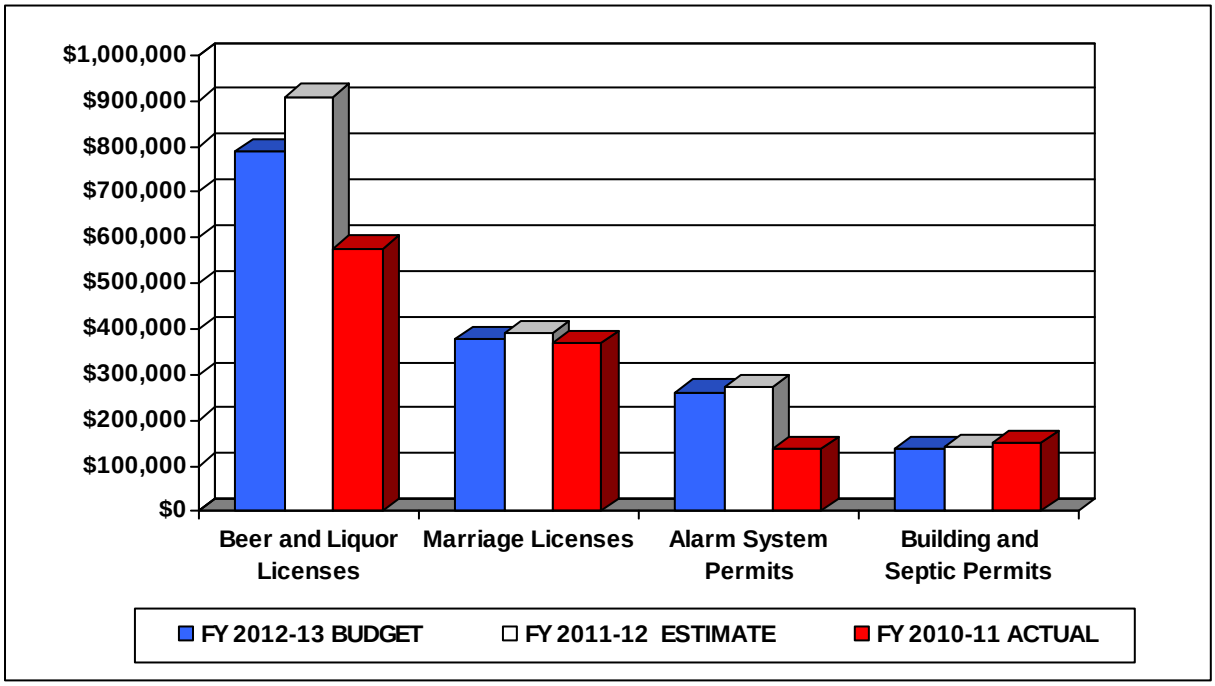
Other Taxes includes revenue from the rendition penalty, mixed beverage tax, vehicle sales tax from the County Road and Bridge Fund, vehicle inventory tax overages, and unclaimed tax overpayments.

Overall, revenues in this category are projected to total $13,959,250, which is $3,203,633 or 23 percent less than FY 2011-12 estimates. The significant decrease is due to one-time unclaimed tax overpayments received during FY 2011-12 that are not projected for FY 2012-13. The largest revenue source in this category is the vehicle sales tax which is budgeted at $8,320,000, an increase of $904,727 when compared to the FY 2011-12 estimate.



LICENSES AND PERMITS

Licenses and Permits includes revenues such as marriage licenses, alarm system permits, building permits, and beer and liquor licenses. Overall, the projected revenue in this category is $1,728,660 which is an increase of $400,742 or 30 percent when compared to the FY 2011-12 estimates. The largest revenue source in this category is beer and liquor licenses fees. Approximately $790,000 is projected to be collected during FY 2012-13, which is a 15 percent decrease when compared to FY 2011-12 estimates.



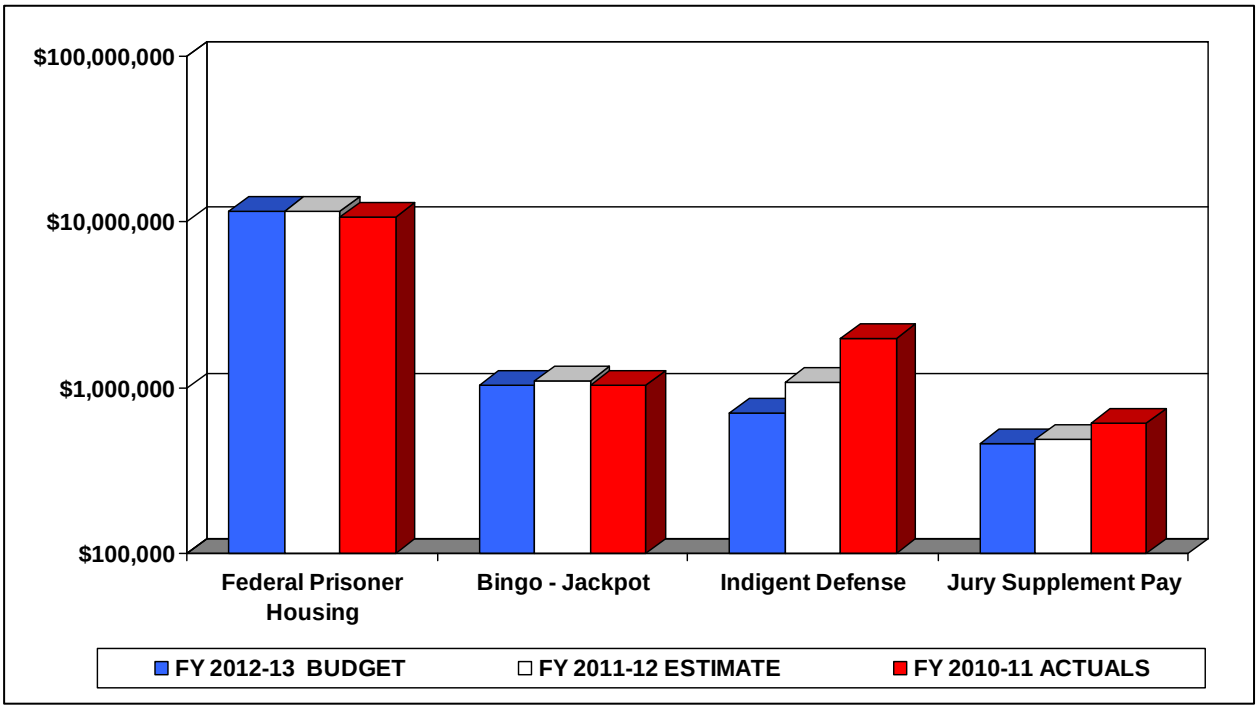
INTERGOVERNMENTAL REVENUE

Intergovernmental Revenue includes payments from various federal, state, and local agencies for services provided by Bexar County. Overall, the projected revenue in this category is $18,023,000 which is a decrease of $1,208,100, or 6.7 percent when compared to the FY 2011-12 estimates. The largest revenue source in this category is Federal Prisoner Housing. Approximately $11.6 million is projected to be collected during FY 2012-13.

In FY 2004-05, the 79th Texas Legislature approved Senate Bill (SB) 1704, which relates to the level of daily payments for each grand juror or petit juror in a civil or criminal case in a district court, criminal district court, or county court-at-law or justice court. The FY 2012-13 Intergovernmental Revenue for the SB 1704 Jury Supplement revenue source is anticipated to generate $456,000.

In FY 1996-97, the County entered into an interlocal agreement with the Fourth Court of Appeals to allow the County to receive reimbursement for expenses incurred relative to the Court's operation. The Fourth Court of Appeals serves a 32 county region and is housed in the Bexar County Justice Center. In addition, Bexar County pays a supplement to the judges' salaries. The Fourth Court of Appeals generates revenue through a fee and a portion of this revenue is paid to Bexar County to offset the costs incurred. This revenue source will total $60,000 in FY 2012-13, which is the same amount as in FY 2011-12.

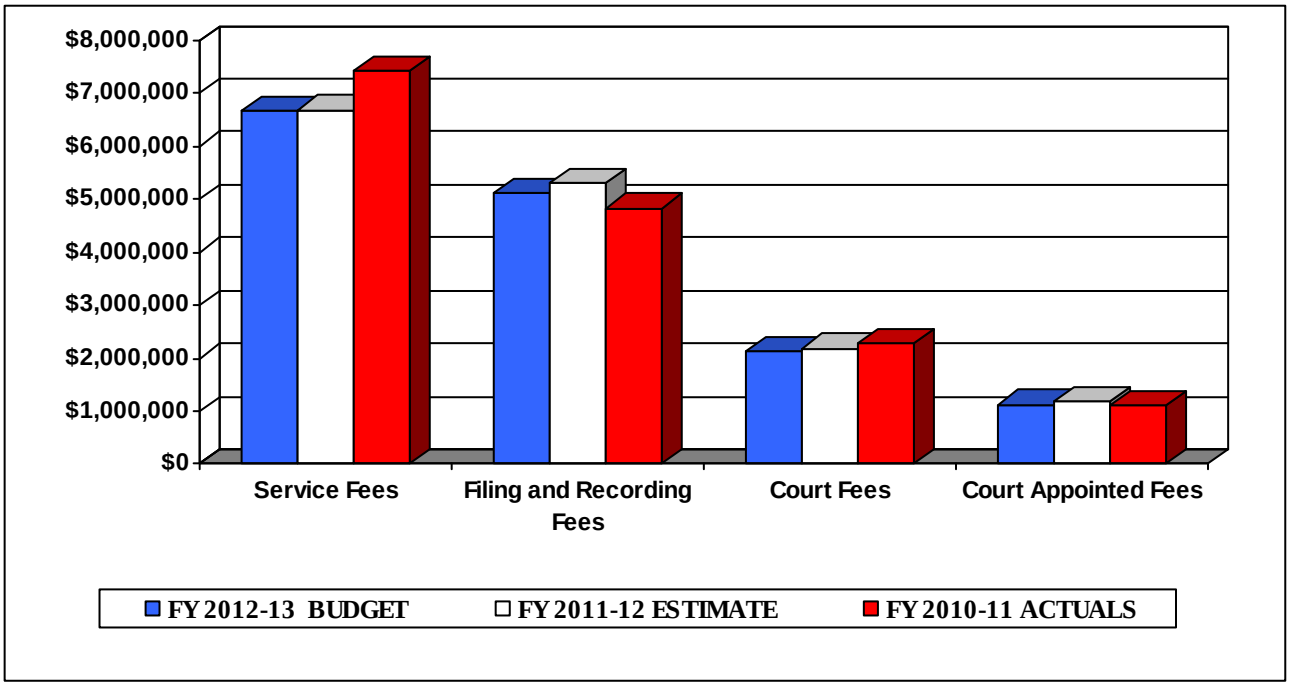
In FY 2001-02, Bexar County, began receiving revenue from the State's Task Force on indigent defense. In the 77th Legislative Session, the Texas Legislature passed SB 7, which addresses the appointment of legal counsel for the indigent. This revenue is for partial reimbursement for these expenses. A total of $700,000 is projected to be generated during FY 2012-13.



SERVICE FEES

Service Fees are the second largest source of revenue to the County and include revenue from filing of court documents, fine and fee collections, crime lab fees, medical examiner fees, electronic monitoring fees, and various other fees for County services. Overall the projected revenue from this category for FY 2012-13 is $25,033,310, an $816,445 decrease from FY 2011-12 estimates.

The largest revenue source in this category is collected from general service fees from departments such as the Justice of the Peace Courts, Constable Offices, County and District Clerk Offices. Approximately $6.7 million is projected to be collected during FY 2012-13.

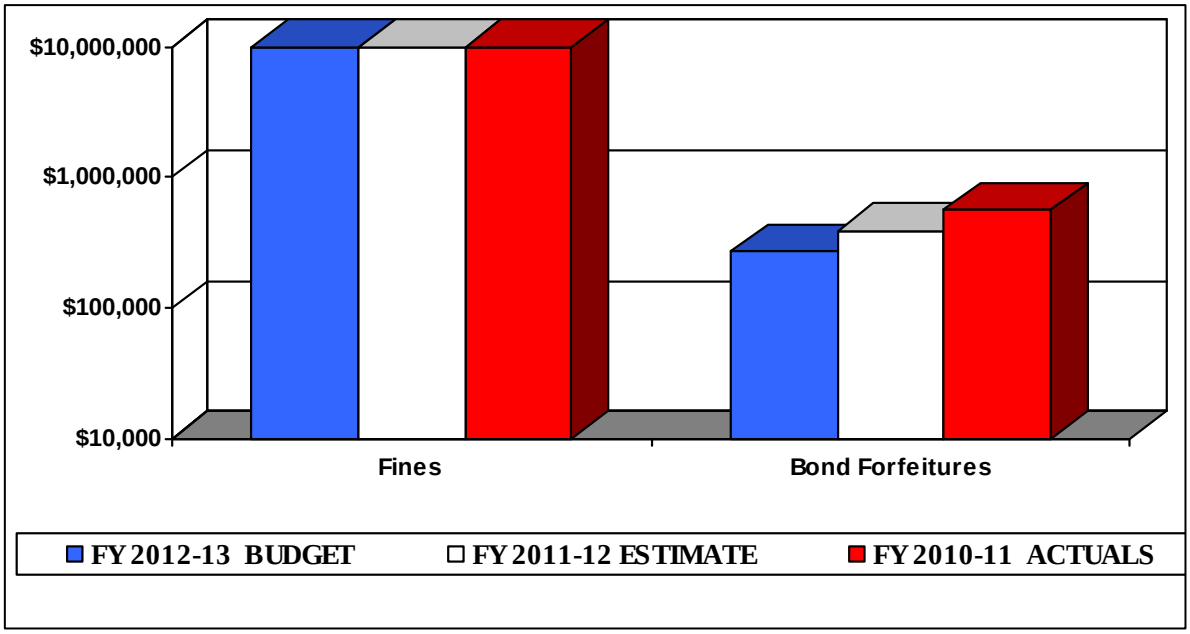


FINES AND FORFEITURES

Fines and Forfeitures includes bond forfeitures and all fines generated through all courts in Bexar County. Overall, the projected revenue in this category for FY 2012-13 is $10,172,000, a $38,112 decrease when compared to FY 2011-12 estimates.

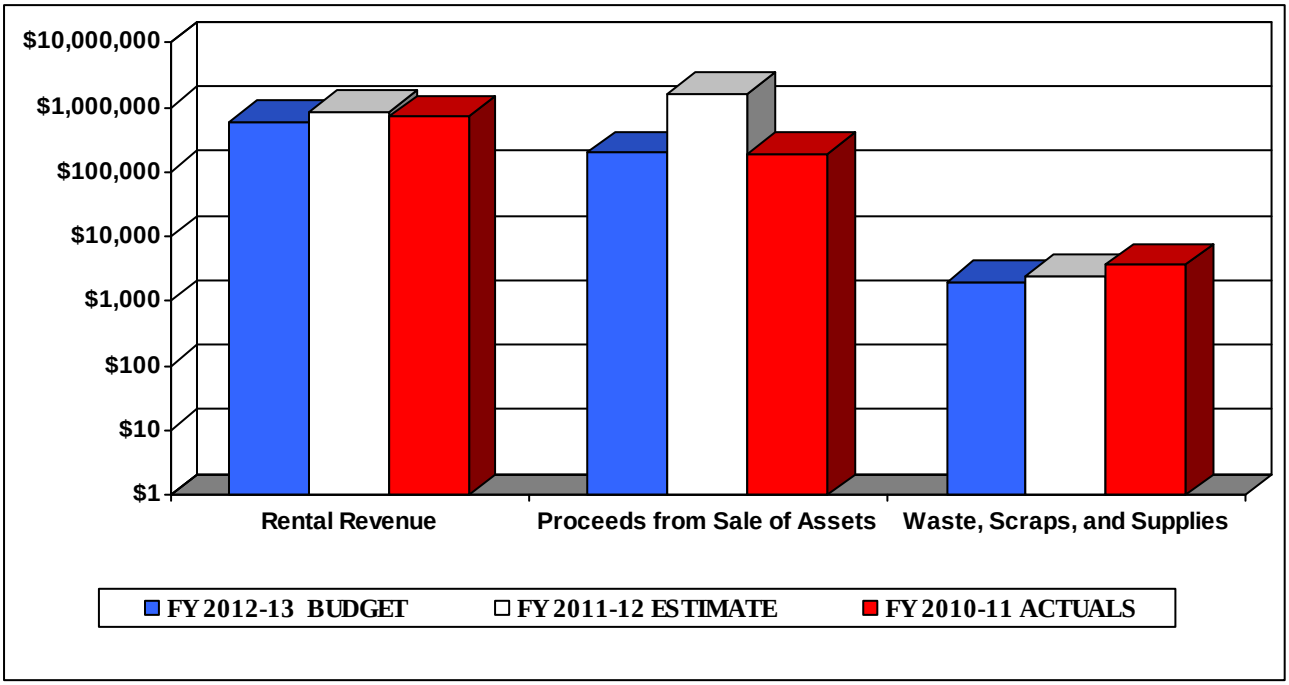
The largest revenue source in this category is collected from fines generated by the Justice of the Peace Courts, Constable Offices, County and District Clerk Offices, and Adult Probation. Approximately $9,900,000 is projected to be collected during FY 2012-13, an increase of $79,821 when compared to FY 2011-12 estimates.

Bond Forfeitures also fall within this category with $272,000 projected to be collected during FY 2012-13. This is an increase of $117,933 when compared to the FY 2011-12 estimate.



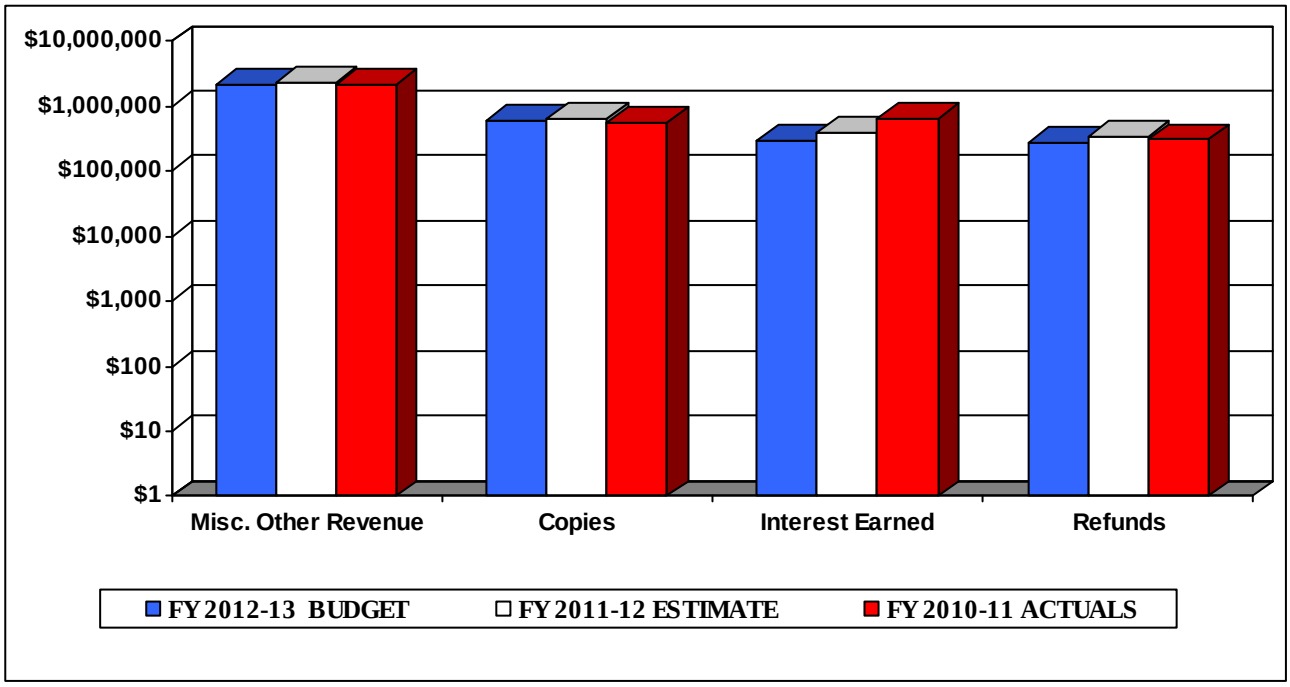
PROCEEDS FROM SALE OF ASSETS

Proceeds from the Sale of Assets includes rental revenue and any income received from the selling of county assets. Overall, this category is projected to generate $807,700 during FY 2012-13. The largest source of revenue is from rental revenue which is projected to be $605,700, a decrease of $100,482 when compared to the FY 2011-12 estimate.



OTHER REVENUE

Other Revenue includes miscellaneous revenue sources such as interest earned, refunds, cashier overages, copies, and accounts payable discounts. Overall, this category is estimated to collect $3,562,850 during FY 2012-13.



OTHER FUNDS REVENUE

Records Management - County Clerk Fund

The County collects a County Clerk Records Management and Preservation Fee. Revenues from the $5 fee assessed on recorded documents are placed in a separate fund, as mandated by SB 1058. These revenues must be used for records management functions performed by or for the County Clerk's Office. This fee will generate approximately $1,300,000 during FY 2012-13. During the 78th Legislative Session, SB 1731 authorized a $5 records archive fee. The County Clerk's Office began assessing this fee in August 2003 to users that file real record property documents. The amount of revenue that this fee will generate for FY 2012-13 is approximately $1,100,000. Also included in this fund is anticipated interest from investments of $22,000. Overall, in FY 2012-13, the Records Management County Clerk fund will generate $2,424,000, which is $9,000 more than the FY 2011-12 estimate.

Records Management - County Wide Fund

In FY 1998-99, the 76th Texas Legislature, through HB 2968, raised the County Wide Records Management Fee. Previously, defendants convicted of a criminal offense in a County or District Court paid a $10 Records Management fee; the fee is now $20. Other fees also support the fund. All persons must pay a $1 fee for the issuance of certain certificates. In addition, a $5 fee is collected on civil case filings in both the County Courts and District Courts, along with all Probate case filings. This revenue must be used for records management preservation or automation purposes throughout the County. This statute also requires counties to place the proceeds of this fee in a separate fund. These fees are projected to generate $392,400 during FY 2012-13.

Courthouse Security Fund

In 1993, the Texas Legislature, through SB 243, created a fee to fund security services in buildings housing District and/or County Courts. A defendant convicted of a felony must pay a $5 security fee as a cost of court; a defendant convicted of a misdemeanor must pay $3. In the 1997 Texas legislative session, this fee was changed, adding Justice of the Peace misdemeanor convictions. The fees collected for the Courthouse Security Fund are projected to generate revenue in the amount of $665,000 during FY 2012-13, $14,393 less than FY 2011-12 estimates. The statute requires counties to place the proceeds of these fees in a separate fund. The Courthouse Security Fund was established for this purpose. The fund also collects interest from investments in the amount of $500 for FY 2012-13.

The fees do not generate sufficient funds to cover the full cost of security. The total cost of security at the Bexar County Courthouse and the Justice Center exceeds the amount of revenue projected. Therefore, a transfer of $409,073 from the General Fund to the Courthouse Security Fund is budgeted to cover the additional costs.

Justice Of The Peace Technology Fund

The FY 2012-13 Justice of the Peace Technology Fund source of revenue is fines and court costs. On September 3, 2003, Commissioners Court reauthorized the collection of $4 from defendants convicted of misdemeanor cases in the Justice of the Peace Courts. The funds collected from these fees may only be used to purchase specific technological enhancements for Justice Courts. It is estimated that $270,500 in revenues will be realized during FY 2012-13, which is a $974 decrease from the FY 2011-12 estimate.

Fire Code Fund

Revenues in the Fire Code Fund are generated from fees charged by the County to review plans for new commercial construction and inspect these buildings for compliance with Bexar County's fire and building codes. State law mandates that counties establish a separate fund for these revenues. In FY 2012-13, these fees are projected to generate $1,003,000, which is $101,474 less than the FY 2011-12 estimates. In an effort to increase revenues for the Fire Code Fund, fees were increased during FY 2010-11. However, due to a decrease in the number of building inspections, the fund remains balanced.

District Clerk Records Management Fund

House Bill 1905 of the 78th Texas Legislature authorizes the District Clerk to collect a fee from case filings, starting January 1, 2004, for records management and preservation. The $5 fee is deposited in the District Clerk Records Management Fund for records management and preservation services performed by the District Clerk. The fee may only be used to provide funds for specific records management and preservation activities, including automation purposes. It is projected that the FY 2012-13 District Clerk Records Management Fund will generate revenues in the amount of $315,680, which is an increase of $75,627 when compared to FY 2011-12 estimates.

Law Library Fund

The Law Library Fund has two main sources of revenue that total $699,931 for FY 2012-13. Court costs and fines dedicated to the Law Library will generate $515,000. In FY 1999-00, Commissioners Court took action to raise the fee for court costs and fines from $13 to $15. The creation of eight new courts for Bexar County by the 76th Texas State Legislative Session also increased revenues within this fund. The fund is also supported by payments for copies made at the library in the amount of $90,400. Due to a shortage in revenues for this fund a transfer is required from the General Fund to maintain operations at the Law Library in the amount of $159,531.

Dispute Resolution Fund

The Dispute Resolution Fund's primary source of revenue is filing fees, which are projected to total $515,000 for FY 2012-13. The fund receives the proceeds from a $10 filing fee on every civil court case filed. In addition, the fund is scheduled to receive a transfer from the General Fund for the amount of $73,843 to fully cover expenditures.

Justice of the Peace Security Fund

The Justice of the Peace Security Fund was created as a result of legislation passed by the 79th Texas Legislature. Effective September 1, 2005, a fee of $4 is assessed to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Of the money collected, $3 is deposited in the Courthouse Security Fund, and $1 is deposited in the Justice of the Peace Security Fund. The FY 2012-13 Justice of the Peace Security Fund is projected to generate revenues in the amount of $65,000, which is an increase of $7,261 when compared to FY 2011-12 estimates.

Domestic Relations Office Fund

Fees for County attorney services on juvenile and child support cases, court fees, and enforcement fees represent the major sources of revenue to Domestic Relations Office (DRO) Fund - and collectively will generate $380,000 for FY 2012-13, an increase of $5,546 when compared to FY 2011-12 estimates.

Parking Facilities Fund

The Parking Facilities Fund has only two sources of revenue - payments from customers for use of the Justice Center Parking Garage and interest from investments. Customer payments are projected to generate $1,400,000 in revenue during FY 2012-13, which is an increase of $412,985 from FY 2011-12 estimates. The increase is due to new parking rates and the opening of the Comal Street Parking Garage.

Drug Court Program Fund

The Drug Court Fund provides resources to be used exclusively for the development and maintenance of drug court programs operated within the County. This fee is governed by the Texas Code of Criminal Procedure, Chapter 102, Subchapter A, Article 102.0178. This fee is a direct response to the 80th Legislative Session and was put into effect June 15, 2007. During the 81st Legislature, an increase of $10 was implemented, which was effective January 1, 2010. The Drug Court Fund will collect $80,000, which is a $6,756 decrease when compared to FY 2011-12 estimates.

District Clerk Technology Fund

Senate Bill 1685 from the 81st Legislature authorizes the Commissioners Court of a county to adopt a district court records archive fee of not more than $5 for the filing of a suit, including an appeal from an inferior court, or a cross-action, counterclaim, intervention, contempt action, motion for new trial, or third-party petition, in a district court in the county as part of the county's annual budget. It requires that the fee be set and itemized in the county's budget as part of the budget preparation process and be approved in a public meeting. This fee is for preservation and restoration services performed in connection with maintaining a district court records archive. The District Clerk Technology Fund is anticipated to collect $125,000, which is less than a 1 percent decrease when compared to FY 2011-12 estimates.

Juvenile Case Manager Fund

The Juvenile Case Manager Fund was created as a result of legislation passed by the 79th Texas Legislature in the 2005 session allowing the assessment of a fee of up to $5 to defendants convicted of fine-only misdemeanor cases in Justice of the Peace Courts and County Courts at Law. Bexar County Commissioners Court approved the collection of the $5 fee in 2006. This fee may only be used to provide funds for salary and benefits of a juvenile case manager employed to provide services in cases involving juvenile offenders. The FY 2012-13 Juvenile Case Manager Fund is projected to generate revenues in the amount of $335,000. Overall, this is an increase of $8,722 when compared to FY 2010-11 estimates.

Other Post-Employment Benefits (OPEB)Fund

In 2004, the Government Accounting Standards Board issued Statement 45, "Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions."

Bexar County has established the Other Post-Employment Benefits Fund (OPEB) to address the requirements of GASB 45. It is used for the collection and disbursement of funds related to post-employment benefits of County retirees excluding pensions. The fund includes current year revenues and expenses for retiree medical and life insurance benefits, as well as partial pre-funding of future anticipated expenses to offset the actuarial accrued liabilities reported in compliance with GASB 45.

A major source of revenue for this fund is from insurance premiums from the County and the retiree. These premiums will total $1,852,978 in FY 2012-13. The fund will also collect $12,000 in Interest from Investments for FY 2012-13 and $150,000 from the Medicare Part D Subsidy.

Community Infrastructure and Economic Development (CIED) Fund

Bexar County has demonstrated the need to use the available and uncommitted County CIED funds reserved by City Public Services Energy for use to support County-identified economic development projects that meet the requirements of Chapter 380 of the Texas Local Government Code, but that may fall outside the scope of CPSE's CIED Fund Policy. As a result, the City of San Antonio has agreed to give access to the County any available and uncommitted CIED funds through a 381 grant agreement with the understanding that the County will use these funds for economic development projects. The revenue from this fund will be $2,000,000 for FY 2012-13 as outlined in the contract.

Grants-In-Aid Fund

The FY 2012-13 Adopted Budget includes $36,319,528 in projected revenue from various federal and state grant programs. This represents an increase in grant funds of $7,412,039 when compared to the FY 2011-12 estimate.

HOME Program Funds

The County will have $361,000 available in FY 2012-13 from HOME Program Funds, which come to the County through U.S. Department of Housing and Urban Development grant funds. This is the County's sixteenth year of participating in the HOME Program.

Community Development Block Grant Funds

The County will receive $1,527,300 in Community Development Block Grant (CDBG) funds for FY 2012-13. This will be the twenty-seventh year that Bexar County receives funds from the U.S. Department of Housing and Urban Development.

County Buildings Capital Improvement Fund

Prior to FY 2007-08, the Capital Program's main source of revenue was proceeds anticipated from the Capital Lease, which previously financed projects through the use of Master Lease Agreements that provide short-term funds for capital and technology needs within the County. This funding mechanism allowed the County to match the term of the liability to the life of the asset being financed while taking advantage of competitive rates. The terms of the Master Lease Agreements required annual budgeted appropriations of the liability. If the funds were not appropriated, the asset was returned to the bank.

Beginning in FY 2010-11, equipment formerly provided through the Capital Lease Program is now being funded with short-term Certificates of Obligation through the County Buildings Capital Improvement Fund. This change ensures the County's flexibility in using different sources of debt instruments by taking advantage of current interest rates to invest in capital, equipment and technology needs based on the County's upgraded bond ratings.

County Road and Bridge Fund

During FY 2010-11, the County Road and Bridge Fund was created by consolidating the Farm to Market and Lateral Road Fund (096) and the Special Road and Bridge Fund (280). The merging of the two funds was done due to declining revenues from vehicles sales tax, which caused a deficit in the Farm to Market and Lateral Road Fund. The County Road and Bridge Fund continues to provide funding for construction and maintenance of County roadways and bridges. It also continues to combine funding for major road improvement projects to be performed by the County, including all operational costs (personnel, operational, supplies, and capital expenditures) related to completing those projects.

The County Road and Bridge Fund's main revenue source is a $10 fee collected as part of motor vehicle registrations. This fee will provide $13,100,000 in FY 2012-13, which is $532,867 more than the FY 2011-12 revenue estimate. This fee funds road maintenance and repair and new road construction projects. In addition, $33,800 is anticipated from revenue from use of assets, $250,000 from Plat Fees, and $2,000 is anticipated from sales, refunds and miscellaneous revenues. This fund is also supported from the General fund in a transfer amount of $2,770,000. The total FY 2012-13 budgeted revenue for this fund is $18,400,700, which is $855,171 less than the FY 2011-12 estimate or a 4.4 percent decrease.

County Road and Bridge Multi-Year Projects Fund

The County Road and Bridge Multi-Year projects include debt funded and cash funded projects which are in the preliminary phases. The FY 2012-13 Adopted Budget includes a new issuance of $7.66 million in addition to the $10 million issued during FY 2011-12, to fund a grand total of $17,660,000 million in new and existing road projects.

Advanced Transportation District (ATD)& Texas Department of Transportation (TxDOT) Fund

Since December 2005 Bexar County has entered into five pass-through financing agreements with the Texas Department of Transportation and Advanced Transportation District. The projects combine for over $150 million in road improvements. The FY 2012-13 revenues for the fund include $47,250,000 from proceeds of debt issuance, $11,400,000 from the ATD sales tax, and $26,500 from interest income.

Flood Control Projects Fund

Revenues in the Flood Control Fund are generated from ad valorem taxes and interests from investments and are utilized to pay for operational costs associated with flood control. The FY 2012-13 Flood Control Fund is projected to generate revenues in the amount of $5,501,000 from ad valorem taxes, $25,000 from intergovernmental revenue associated with the San Antonio River Authority, and $150,000 from interest from investments. Overall, the FY 2012-13 Flood Control Fund revenue projections total $5,676,000. The Flood Control tax rate is $.030679 per $100 assessed valuation.

Flood Control Multi-Year Projects Fund

In FY 2001-02, Commissioners Court adopted the use of flood control revenues to fund the costs associated with road projects to alleviate flooding along those thoroughfares. These projects are funded through a debt issuance and the debt service is paid from the Flood Control tax revenue. These debt projects are separated from cash funded projects.

Participation in the Flood Control Bond Program is a result of recommendations from the Countywide Citizens Watershed Master Plan Committee; observations during recent flood events from emergency responders and others in the field; projects planned by suburban cities; and projects identified in partnership with federal and state agencies to address Bexar County’s major drainage and flood control improvements.

Bexar County with the support of the City of San Antonio, the San Antonio River Authority (SARA), and the engineering firm of Howard, Needles, Tammen & Burgendoff (HNTB) have identified over $1 billion

dollars of projects of which approximately $500 million dollars were prioritized to be completed over a ten year period.

The FY 2012-13 Flood Control Multi-Year Projects Fund projected revenue from proceeds of general long term debt is $50,000,000. The FY 2012-13 Adopted Budget fully appropriates projects for the 10-year $500 million program.

Debt Service Funds

The Debt Service Fund has one main source of revenue - ad valorem taxes ($65,451,000). The fund's other revenues come from interest earned on investments, Build America Bonds Tax Credit, pass-through payments and interfund transfers. This fund pays for debt service associated with debt issued for County Building Capital Improvement Projects, detention facility projects, the construction of road and bridge projects, flood control, pass thru financing initiatives, and the parking garage. This fund is projected to generate revenues in the amount of $82,562,585 for FY 2012-13.

Self Insured Health and Life Fund

Bexar County is an employer that is self insured and participates in an alternate financing system. Bexar County budgets a Self Insured Health and Life Insurance Fund where employee and County contributions are deposited. A portion of this fund covers the costs associated with a third party administering a benefits program and providing specific and aggregate stop-loss insurance. In FY 2012-13, the Self Insured Health and Life fund is projected to generate revenues in the amount of $30,779,944, which is a 5 percent decrease when compared to the FY 2011-12 estimate.

Self Insured Workers Compensation Fund

The Bexar County Workers Compensation Fund, like the Self Insured Health and Life Fund is a self insured program that ensures that employees that are injured or disabled on the job are provided with adequate monetary compensation, thereby eliminating the need for litigation. The FY 2012-13 Self Insured Workers Compensation Fund is projected to generate revenues in the amount of $1,655,656. This represents a decrease in revenues of $25,812 when compared to the FY 2011-12 estimate.

Fleet Maintenance Fund

The Fleet Maintenance Fund is an internal service fund for Bexar County. Revenue of $684,875 for FY 2012-13 comes entirely through payments from other County offices and departments that use the services. The fees charged by Fleet Maintenance to other offices and departments are set to recover the costs associated with these services.

Technology Improvement Fund

The purpose of the Technology Improvement Fund is to provide one source for all technology items that are not funded with bond funds. Fiscal Year 1999-00 was the first year of implementation for this fund. The FY 2012-13 revenues to the fund of $897,412 are generated mostly from the General Fund and are to be used to purchase technology related equipment for various offices and departments.

Records Management Center Fund

The Records Management Committee will provide leadership through the Records Facility Manager in the development, allocation, and management of resources to meet County office records storage and document conversion needs while securing and preserving the records of Bexar County in accordance with the Local Government Records Act of 1989. The fund is scheduled to collect $321,075 in FY 2012-13 primarily for the records management storage fee collected from offices and departments, which is a decrease of $35,508 when compared to FY 2011-12 estimates.

Stormwater Mitigation Fund

In June 2003, HB 2031 (78th Legislature) granted Bexar County the authority to implement a Storm Water program. In December 2003, Commissioners' Court approved the Bexar County's proposed SWMP required by the program. It was determined by the Office of the Attorney General that the authority granted by HB 2031 (78th Legislature) in 2003 was not sufficient to move forward and develop a funding mechanism to cover the program. In June 2007, SB 1932 was passed allowing entities flexibility in developing a funding mechanism. Texas Commission on Environmental Quality (TCEQ) finally approved a general permit August 13, 2007, allowing entities like Bexar County Phase II coverage. The fund will collect $1,800,000 for FY 2012-13, which is an increase of $46,925 when compared to FY 2011-12 estimates.

Community Venue Program Fund

The Community Venues Program Fund pays for projects approved by Bexar County Citizens in the May 2008 election. Funds collected are generated by the Hotel & Motel Tax and the Motor Vehicle Rental Tax. The fund will collect $21,000,000 FY 2012-13, which is a decrease of $403,235 when compared to FY 2011-12 estimates.

Revenue Schedule

	2012 Annualized	FY 2012 Budget	2013 Projection
100 General Fund			
Ad Valorem Taxes			
40000 Property Taxes - Current	236,450,381	235,889,000	240,150,000
40015 Property Taxes - Delinquent	2,795,014	2,303,000	2,472,655
40030 Tax Penalty & Interest	2,129,167	1,800,000	2,030,000
40025 TIF Due to Other Cities	(2,000,000)	(2,000,000)	(1,750,000)
Total	239,374,562	237,992,000	242,902,655
Other Taxes			
40035 Rendition Penalty	270	200	250
40100 Mixed Beverage Tax	5,567,880	5,504,000	5,504,000
40115 Vehicle Inventory Tax Overage	184,050	70,000	135,000
40135 Unclaimed Tax Overpayments	3,995,411	4,000,000	-
40180 Vehicle Sales Tax	7,415,273	5,800,000	8,320,000
Total	17,162,883	15,374,200	13,959,250
Licenses and Permits			
40200 Marriage Licenses Formal	391,995	370,000	378,000
40220 Bondsmen License	8,500	8,500	8,500
40225 Alarm System Initial Permit	121,884	81,000	155,000
40230 Alarm System Renewal	273,516	134,000	261,160
40235 Septic/Building Permits	140,358	148,000	136,000
40245 Beer & Liquor License	909,039	536,360	790,000
Total	1,845,292	1,277,860	1,728,660
Intergovernmental Revenue			
40500 County Court Cases - Sec 51	1,125,000	1,125,000	1,125,000
40502 Prosecutor Longevity Pay	288,316	280,000	285,000
40504 Indigent Defense	1,077,209	1,516,000	700,000
40506 State Witness Reimbursement	75,345	55,000	55,000
40510 Bingo-Jackpot	1,094,421	1,030,000	1,040,000
40514 Othr Receipts Fm Govern Entit	62,922	52,600	54,000
40516 Social Security Admin Incentive	42,800	20,100	35,000
40518 Federal SWBPI Reimbursement	146,314	-	-
40522 Federal SCAAP	136,003	-	-
40524 Detainee Reimbursement	646,837	636,000	643,000
40526 Emergency Mgmnt Contribution	253,253	79,100	72,000
40530 Jury Supplement Pay	489,410	513,300	456,000
40532 Grant Revenue	204,844	180,000	108,000
40534 School Lunch Program	369,134	372,000	365,000
40536 State Capital Appeals Reimbursement	-	2,700	-
40538 Cost Collection Recovery	768,758	781,000	755,000
40540 Fourth Court of Appeals	60,000	60,000	60,000
40544 INS Prisoner Housing	35,426	82,000	40,000
40545 Federal Prisoner Housing	11,649,428	10,530,000	11,600,000
40546 Federal BOP Reimbursement	337,373	200,000	290,000
40547 Fed US Marshal Travel West	368,307	250,000	340,000
40548 Federal US Marshal Medical	-	100	-
Total	19,231,100	17,764,900	18,023,000
Service Fees			
41000 Child Support	144	320	200
41004 Services Fees	6,684,841	7,251,900	6,670,000
41006 Collection Fees	76,856	29,100	45,000
41007 Stormwater Collection Fees	42,276	42,000	42,000
41012 Court Fees	2,187,688	2,048,000	2,120,000
41014 Administrative Fees	286,465	329,900	226,000
41016 Crime Lab Fees	1,832,673	1,800,000	1,723,815
41018 False Alarm Fee	1,710	2,000	1,700
41032 Medical Examiner Fees	878,044	750,000	920,515

Service Fees (cont'd)			
41036 Personal Bond	449,695	550,000	398,000
41038 Garnishment Fees	25,467	18,500	23,600
41042 Expungement of Record Fee	110,135	90,000	110,000
41046 Record Search Fees	5,538	5,200	5,550
41050 Condemnation Fees	1,262	1,000	1,200
41056 Fire Inspection Fees	67,446	53,500	58,200
41058 Passport Fees	158,922	130,000	158,000
41062 Tax Statement Mailing Fee	70,000	70,000	70,000
41064 Race Track Fees	8,937	7,050	7,000
41068 Certification Fees	665,052	520,800	583,000
41070 Monitoring Fees	674,608	576,610	648,100
41072 Drug Testing Fee	132,787	150,000	130,000
41074 Supervision Fees	381,888	390,000	348,000
41076 Child Abuse Prevention Fee	189,047	200,000	203,500
41078 Probate Fees	414,462	440,000	410,000
41080 Driving Course Fees	144,271	159,400	140,000
41082 School Attendance	87,397	75,000	85,000
41084 School Zone Violation	112,209	150,000	111,000
41092 Subpoena Fees	8,843	100	6,000
41094 Failure to Appear County Share	48,121	49,900	48,000
41096 Mental Health Fees	178,228	200,000	175,000
41098 Child Restraint	12,703	7,800	11,500
41102 Plat Fees	36,477	27,000	32,050
41104 Return Check Fees	55,383	55,000	50,000
41106 Cancellation of Checks & Warrants	185,000	185,000	180,000
41108 Check Reissue Fees	816	1,000	800
41110 Court Appointed Fees	1,189,625	1,110,000	1,125,000
41112 SWMBO Conference	40,697	38,000	33,800
41114 Beer/Liquor Application Fees	5,000	3,200	5,000
41116 Filing and Recording Fees	5,297,361	4,697,300	5,102,000
41118 Judicial Fees	63,705	65,600	63,500
41120 Jury Fees	123,819	124,300	122,300
41126 Trial Request Fees	80	130	80
41130 Service Fees	208,284	205,600	208,000
41138 Commission Fees	975,576	873,660	950,000
41140 Restitution Fees	341	-	100
41142 Extradition Fees	18,980	87,000	19,000
41148 Transaction Fee	188,814	205,000	188,000
41154 Park Reservation Fees	322,136	326,000	323,000
41158 Master Fee/ Court Fees	125,447	132,100	122,000
41160 Time Payment Fees	227,042	197,000	219,000
41170 Stenographer	490,160	515,000	475,000
41174 Estray Animal Proceeds	17,628	10,000	13,600
41176 AD Work Release Proceeds	339,669	345,100	321,200
Total	25,849,755	25,301,070	25,033,310
Fees on Motor Vehicles			
40205 Vehicles Licenses Issued	2,710,470	2,990,000	2,700,000
41060 Mail Registration Fee	282,508	285,000	282,000
41044 Certificates of Title Issued	1,927,614	1,970,000	1,925,000
40210 Duplicate License Receipts	117,996	80,000	115,000
41048 Transfers of Title	388,376	390,000	378,000
41100 Child Safety Fee	76,596	66,000	72,000
Total	5,503,561	5,781,000	5,472,000
Commissions on Ad Valorem Taxes			
41178 Hospital District	1,003,370	999,000	935,647
41179 School & Special Districts	2,087,789	2,080,000	1,948,938
41180 SARA	336,620	333,000	349,345
41181 Municipalities	803,398	801,000	747,536
Total	4,231,177	4,213,000	3,981,466

Fines & Forfeitures			
42000 General Fines	9,820,179	9,600,000	9,900,000
42005 Bond Forfeitures	389,933	560,000	272,000
42015 Abandoned Funds Under Article 18.17	-	100	-
Total	10,210,112	10,160,100	10,172,000
Proceeds from the Sale of Assets			
42500 Rental Revenue	854,285	541,484	605,700
42505 Proceeds from Sale of Assets	1,628,382	1,410,000	200,000
42510 Waste, Scrap & Supplies	2,473	2,000	2,000
Total	2,485,140	1,953,484	807,700
Interfund Transfers			
43000 Transfers In	3,070	-	3,070
Total	3,070	-	3,070
Other Revenue			
45000 Interest Earned	388,931	344,000	305,100
45002 Sweep Interest	7,509	5,000	6,100
45015 Program Revenue	38	-	-
45020 Refunds	335,076	337,000	275,500
45025 Overages	787	500	750
45030 Other Revenue	2,314,077	2,930,800	2,114,800
45040 Accounts Payable Discounts	29,932	50,000	250,000
45042 Receipts Write-Off	15		-
45070 Copies	654,127	515,000	610,000
45090 Payment in Lieu of Taxes	676	600	600
45110 Insurance Settlements	44,443	-	-
46040 Stop Loss Recovery	-	100	-
Total	3,775,611	4,183,000	3,562,850
Appropriated Fund Balance			
Total General Fund	329,672,262	324,000,614	325,645,961
Estimated Unencumbered Fund Balance 9-30-12			64,318,646

111 Unclaimed Money Fund

Other Revenue			
45000 Interest Earned	538	100	400
Total	538	100	400
Appropriated Fund Balance			
Total Unclaimed Money Fund	538	100	400
Estimated Unencumbered Fund Balance 9-30-12			18,816

112 Justice of the Peace Security Fund			
Service Fees			
41022 Case Management Fee	62,306	63,000	65,000
Total	62,306	63,000	65,000
Other Revenue			
45000 Interest Earned	748	100	300
Total	748	100	300
Appropriated Fund Balance			
Total Justice of the Peace Security Fund	63,054	63,100	65,300
Estimated Unencumbered Fund Balance 9-30-12			255,821

121 Family Protection Fee SB 6 Fund			
Service Fees			
41066 Family Protection Fee	118,460	120,000	119,000
Total	118,460	120,000	119,000
Other Revenue			
45000 Interest Earned	-	10	10
Total	-	10	10
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	118,460	120,010	119,010
Estimated Unencumbered Fund Balance 9-30-12			1,648

200 County Clerk Records Management Fund			
Service Fees			
41020 Records Management	2,686	1,600	2,000
41024 Archival Fee	1,194,409	1,100,000	1,100,000
41030 Preservation Fee	1,439,274	1,299,700	1,300,000
Total	2,636,369	2,401,300	2,402,000
Other Revenue			
45000 Interest From Investments	42,397	13,700	22,000
Total	42,397	13,700	22,000
Appropriated Fund Balance			
Total County Clerk Records Management Fund	2,678,766	2,415,000	2,424,000
Estimated Unencumbered Fund Balance 9-30-12			13,887,169

201 County Wide Records Management Fund			
Service Fees			
41020 Record Management Fee	402,639	388,000	392,000
Total	402,639	388,000	392,000
Other Revenue			
45000 Interest Earned	540	100	400
Total	540	100	400
Appropriated Fund Balance			
Total County Wide Records Management Fund	403,179	388,100	392,400
Estimated Unencumbered Fund Balance 9-30-12			168,656

202 District Clerk Records Management Fund			
Service Fees			
41020 Records Management Fee	102	20	100
41030 Preservation Fee	239,053	219,500	315,300
Total	239,155	219,520	315,400
Other Revenue			
45000 Interest Earned	898	50	280
Total	898	50	280
Appropriated Fund Balance			
Total District Clerk Records Management Fund	240,053	219,570	315,680
Estimated Unencumbered Fund Balance 9-30-12			198,464

203 Courthouse Security Fund			
Service Fees			
41022 Courthouse Security Fee	378,733	399,000	380,000
41116 Filing and Recording Fee	300,683	280,400	285,000
Total	679,416	679,400	665,000
Interfund Transfers			
43000 Transfers In	417,079	417,079	409,973
Total	417,079	417,079	409,973
Other Revenue			
45000 Interest Earned	698	100	500
Total	698	100	500
Appropriated Fund Balance			
Total Courthouse Security Fund	1,097,193	1,096,579	1,075,473
Estimated Unencumbered Fund Balance 9-30-12			6,380

205 District Court Technology Fund			
Service Fees			
41116 Filing & Recording Fees	126,210	123,000	125,000
Total	126,210	123,000	125,000
Other Revenue			
45000 Interest Earned	673	50	200
Total	673	50	200
Appropriated Fund Balance			
Total District Court Technology Fund	126,883	123,050	125,200
Estimated Unencumbered Fund Balance 9-30-12			220,853

206 Parking Facilities Fund			
Service Fees			
41136 Parking Fees	856,052	756,000	1,400,000
Total	856,052	756,000	1,400,000
Other Revenue			
45000 Interest Earned	1,801	500	2,000
Total	1,801	500	2,000
Appropriated Fund Balance			
Total Parking Facilities Fund	857,853	756,500	1,402,000
Estimated Unencumbered Fund Balance 9-30-12			703,861

207 Special Road & Bridge Fund			
Ad Valorem Taxes			
40015 Property Taxes-Delinquent	237	200	100
40030 Tax Penalty and Interest	484	900	300
Total	721	1,100	400
Other Taxes			
40110 Vehicle Sales Tax	3,178,975	2,900,000	2,000,000
Total	3,178,975	2,900,000	2,000,000
Licenses and Permits			
40205 Vehicle Licenses	12,567,133	13,000,000	13,100,000
40235 Building Permits	97,002	84,000	84,000
Total	12,664,135	13,084,000	13,184,000
Intergovernmental Revenue			
40512 Contribution for Infrastructure	-	20	-
40514 Othr Receipts Fm Govern Entiti	90,000	90,000	90,000
Total	90,000	90,020	90,000
Fees on Motor Vehicles			
41034 Weight Fees	70,513	47,000	70,500
Total	70,513	47,000	70,500
Fees			
41102 Platt Fees	296,183	250,000	250,000
Total	296,183	250,000	250,000

Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	1,057	2,400	2,000
Total	1,057	2,400	2,000
Interfund Transfers			
43000 Transfers In	2,770,000	2,770,000	2,770,000
Total	2,770,000	2,770,000	2,770,000
Other Revenue			
45000 Interest Earned	39,448	75,000	30,000
45020 Refunds	140,449	-	-
45030 Other Revenue	2,604	2,200	2,800
45080 Traffic Signs	1,786	1,200	1,000
Total	184,287	78,400	33,800
Appropriated Fund Balance			
Total Special Road & Bridge Fund	19,255,871	19,222,920	18,400,700
Estimated Unencumbered Fund Balance 9-30-12			9,921,563
208 Flood Control Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	6,810,935	6,855,000	5,390,000
40015 Property Taxes-Delinquent	86,741	50,000	50,000
40030 Tax Penalty and Interest	60,294	60,000	61,000
40035 Rendition Penalty	11	-	-
Total	6,957,981	6,965,000	5,501,000
Intergovernmental Revenue			
40514 Othr Receipts Fm Govern Entiti	28,109	20,000	25,000
Total	28,109	20,000	25,000
Other Revenue			
45000 Interest Earned	165,373	90,000	150,000
45020 Refunds	14,324	-	-
45030 Other Revenue	104	-	-
Total	179,801	90,000	150,000
Appropriated Fund Balance			
Total Flood Control Fund	7,165,891 #	7,075,000 #	5,676,000
Estimated Unencumbered Fund Balance 9-30-12			54,581,444

209 Storm Water Mitigation Fund			
Licenses and Permits			
40240 Stormwater Site Dev Permit	50,400	11,000	15,000
Total	50,400	11,000	15,000
Service Fees			
41165 Stormwater Fees	1,757,317	1,750,000	1,800,000
Total	1,757,317	1,750,000	1,800,000
Other Revenue			
45000 Interest Earned	14,058	2,000	10,000
Total	14,058	2,000	10,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	1,821,775	1,763,000	1,825,000
Estimated Unencumbered Fund Balance 9-30-12			4,067,958

210 Law Library Fund			
Service Fees			
41028 Law Library Fee	490,777	515,000	450,000
Total	490,777	515,000	450,000
Interfund Transfers			
43000 Transfers In	218,060	218,050	159,531
Total	218,060	218,050	159,531
Other Revenue			
45000 Interest Earned	793	100	400
45020 Refunds	7	-	-
45025 Cashier Overages	21	-	-
45070 Copies	89,927	91,000	90,000
Total	90,748	91,100	90,400
Appropriated Fund Balance			
Total Law Library Fund	799,585	824,150	699,931
Estimated Unencumbered Fund Balance 9-30-12			66,098

211 Drug Court Program Fund			
Service Fees			
41012 Court Fees	86,751	63,700	80,000
Total	86,751	63,700	80,000
Other Revenue			
45000 Interest Earned	518	50	400
Total	518	50	400
Appropriated Fund Balance			
Total Drug Court Program Fund	87,269	63,750	80,400
Estimated Unencumbered Fund Balance 9-30-12			161,240

212 Fire Code Fund			
Service Fees			
41054 Fire Code Fee	1,177,833	866,000	1,000,000
Total	1,177,833	866,000	1,000,000
Other Revenue			
45000 Interest Earned	5,396	500	3,000
Total	5,396	500	3,000
Appropriated Fund Balance			
Total Fire Code Fund	1,183,229	866,500	1,003,000
Estimated Unencumbered Fund Balance 9-30-12			1,307,674

213 Juvenile Case Manager Fund			
Service Fees			
41002 Case Management Fee	320,269	335,900	335,000
Total	320,269	335,900	335,000
Other Revenue			
45000 Interest Earned	586	100	300
Total	586	100	300
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	320,855	336,000	335,300
Estimated Unencumbered Fund Balance 9-30-12			203,131

214 Dispute Resolution Fund			
Service Fees			
41088 Dispute Resolution Fees	569,125	533,700	515,000
Total	569,125	533,700	515,000
Interfund Transfers			
43000 Transfers In	14,088	14,088	73,843
Total	14,088	14,088	73,843
Other Revenue			
45000 Interest Earned	60	20	40
45035 Donations	27,450	-	-
Total	27,510	20	40
Appropriated Fund Balance			
Total Dispute Resolution Fund	610,723	547,808	588,883
Estimated Unencumbered Fund Balance 9-30-12			-

215 Domestic Relations Office Fund			
Service Fees			
41026 Domestic Relations Fee	374,650	385,000	380,000
Total	374,650	385,000	380,000
Other Revenue			
45000 Interest Earned	746	-	500
Total	746	-	500
Appropriated Fund Balance			
Total Domestic Relations Office Fund	375,396	385,000	380,500
Estimated Unencumbered Fund Balance 9-30-12			104,338

300 Justice of the Peace Technology Fund			
Service Fees			
41124 Technology Fee	259,265	266,000	270,000
Total	259,265	266,000	270,000
Other Revenue			
45000 Interest Earned	870	200	500
Total	870	200	500
Appropriated Fund Balance			
Total Justice of the Peace Technology Fund	260,135	266,200	270,500
Estimated Unencumbered Fund Balance 9-30-12			147,316

301 County Wide Court Technology Fund			
Service Fees			
41124 Technology Fee	25,582	12,000	20,000
Total	25,582	12,000	20,000
Other Revenue			
45000 Interest Earned	96	10	50
Total	96	10	50
Appropriated Fund Balance			
Total County Wide Court Technology Fund	25,678	12,010	20,050
Estimated Unencumbered Fund Balance 9-30-12			46,015

302 Probate Contribution Fund			
Intergovernmental Revenue			
40514 Othr Receipts Fm Govern Entit	80,000	80,000	80,000
Total	80,000	80,000	80,000
Other Revenue			
45000 Interest Earned	2,591	1,000	2,000
Total	2,591	1,000	2,000
Appropriated Fund Balance			
Total Probate Contribution Fund	82,591	81,000	82,000
Estimated Unencumbered Fund Balance 9-30-12			637,897

303 Probate Guardianship Fund			
Service Fees			
41086 Guardianship Fees	117,373	115,100	115,100
Total	117,373	115,100	115,100
Other Revenue			
45000 Interest Earned	553	100	300
Total	553	100	300
Appropriated Fund Balance			
Total Probate Guardianship Fund	117,926	115,200	115,400
Estimated Unencumbered Fund Balance 9-30-12			186,323

304 Probate Education Fund			
Service Fees			
41078 Probate Fees	28,569	28,700	27,500
Total	28,569	28,700	27,500
Other Revenue			
45000 Interest Earned	676	100	450
Total	676	100	450
Appropriated Fund Balance			
Total Probate Education Fund	29,245	28,800	27,950
Estimated Unencumbered Fund Balance 9-30-12			224,344

306 Court Facilities Improvement Fund			
Courts Costs			
41116 Filing & Recording Fee	489,360	480,000	480,000
Total	489,360	480,000	480,000
Revenue From Use of Assets			
45000 Interest Earned	3,734	150	2,000
Total	3,734	150	2,000
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	493,094	480,150	482,000
Estimated Unencumbered Fund Balance 9-30-12			742,376

320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
40542 State Chapter 19 Voter Registration	23,503	100,000	287,000
Total	23,503	100,000	287,000
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	23,503	100,000	287,000
Estimated Unencumbered Fund Balance 9-30-12			-

322 Child Abuse Prevention Fund			
Service Fees			
41076 Child Abuse Prevention Fee	449	230	350
Total	449	230	350
Other Revenue			
45000 Interest Earned	6	-	-
Total	6	-	-
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	455	230	350
Estimated Unencumbered Fund Balance 9-30-12			1,826

324 Juvenile Delinquency Prevention Fund			
Service Fees			
41012 Court Fees	1,944	2,400	1,900
Total	1,944	2,400	1,900
Other Revenue			
45000 Interest Earned	67	10	30
Total	67	10	30
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	2,011	2,410	1,930
Estimated Unencumbered Fund Balance 9-30-12			21,896

329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
45000 Interest Earned	69,748	-	-
45002 Sweep Interest	661	100	100
Total	70,409	100	100
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	70,409	100	100
Estimated Unencumbered Fund Balance 9-30-12			-

400 Debt Service Fund			
Ad Valorem Taxes			
40000 Current Year - Gross	64,781,768	64,661,000	67,430,000
40015 Delinquent - Gross	648,254	415,000	450,000
40030 Penalty & Interest	530,995	375,000	580,000
Total	65,961,017	65,451,000	68,460,000
Interfund Transfers			
43000 Transfers In	6,392,849	6,393,030	9,843,285
Total	6,392,849	6,393,030	9,843,285
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds	17,650,000	-	-
44005 Premium/Discounts	6,786,853	-	-
Total	24,436,853	-	-
Other Revenue			
45000 Interest Earned	1,373,863	1,200,000	1,300,000
45085 Tax Credits	2,965,636	2,959,387	2,959,300
Total	4,339,499	4,159,387	4,259,300
Appropriated Fund Balance			
TOTAL REVENUES	101,130,219	76,003,417	82,562,585

EXPENDITURES

52072 Administrative Services Fees	-	4,900,000	4,800,000
55000 Bond Issuance Costs	-	350,000	-
55015 $14,090,000 Refunding G O 2004 - Prin	-	1,995,000	1,080,000
55010 $14,090,000 Refunding G O 2004 - Int	-	284,500	133,750
55015 $6,080,000 Unltd Tax Road 2004 - Prin	-	345,000	355,000

EXPENDITURES cont'd)			
55010 $6,080,0000 Unltd Tax Road 2004 - Int	-	210,825	198,750
55015 $9,400,000 Ltd Tax Bonds 2004 - Prin	-	505,000	520,000
55010 $9,400,000 Ltd Tax Bonds 2004 - Int	-	355,675	37,750
55015 $24,020,000 Ltd Tax Bonds 2010 - Prin	-	465,000	475,000
55010 $24,020,000 Ltd Tax Bonds 2010 - Int	-	928,869	919,569
55015 $17,650,000 Ltd Tax Bonds 2011 - Prin	-	400,000	480,000
55010 $17,650,000 Ltd Tax Bonds 2011 - Int	-	472,170	824,150
55015 $21,355,000 Refunding GO 2005 - Prin	-	2,500,000	2,630,000
55010 $21,355,000 Refunding GO 2005 - Int	-	984,250	859,250
55015 $36,915,000 Refunding GO 2010 - Prin	-	1,960,000	2,020,000
55010 $36,915,000 Refunding G O 2010 - Int	-	1,481,800	1,423,000
55015 $5,175,000 Refunding G O 2006 - Prin	-	1,110,000	-
55010 $5,175,000 Refunding G O 2006 - Int	-	47,175	-
55015 $14,890,000 Refunding G O 2009 - Prin	-	1,960,000	2,005,000
55010 $14,890,000 Refunding G O 2009 - Int	-	164,938	125,738
55015 $14,215,000 C of O 2002 - Prin	-	1,340,000	975,000
55010 $14,215,000 C of O 2002 - Int	-	330,550	232,925
55015 $4,240,000 Flood C of O 2002 - Prin	-	395,000	415,000
55010 $4,240,000 Flood C of O 2002 - Int	-	108,350	88,600
55015 $14,500,000 C of O 2004 - Prin	-	965,000	1,015,000
55010 $14,500,000 C of O 2004 - Int	-	461,500	263,000
55015 $3,595,000 Flood C of O 2004 - Prin	-	200,000	210,000
55010 $3,595,000 Flood C of O 2004 - Int	-	124,727	117,728
55015 $23,960,000 C of O 2004 - Prin	-	3,030,000	3,180,000
55010 $23,960,000 C of O 2004 - Int	-	755,187	196,750
55015 $71,820,000 Flood C of O 2007 - Prin	-	1,310,000	1,375,000
55010 $71,820,000 Flood C of O 2007 - Int	-	3,359,550	3,294,050
55015 $22,385,000 Pass - Through 2007 - Prin	-	1,570,000	1,645,000
55010 $22,385,000 Pass - Through 2007 - Int	-	838,080	770,412
55015 $19,220,000 Unltd Tax Road 2007 - Prin	-	755,000	785,000
55010 $19,220,000 Unltd Tax Road 2007 - Int	-	814,250	784,050
55015 $22,205,000 C of O 2007 - Prin	-	840,000	875,000
55010 $22,205,000 C of C 2007 - Int	-	922,281	888,681
55015 $15,205,000 Unltd Tax Road 2008 -Prin	-	550,000	575,000
55010 $15,205,000 Unltd Tax Road 2008 - Int	-	633,189	605,689
55015 $54,675,000 Tax & Rev C of O 2008 - Prin	-	2,005,000	2,085,000
55010 $54,675,000 Tax & Rev C of O 2008 - Int	-	2,242,438	2,162,238
55015 $68,975,000 Flood C of O 2008 - Prin	-	1,245,000	1,295,000
55010 $68,975,000 Flood C of O 2008 - Int	-	3,152,350	3,102,550
55015 $31,125,000 Pass-Through 2008 - Prin	-	2,155,000	2,260,000
55010 $31,125,000 Pass-Through 2008 - Int	-	1,379,950	1,272,200
55015 $5,220,000 Pub Prop Fin C of O 2009 - Prin	-	1,320,000	1,345,000
55010 $5,220,000 Pub Prop Fin C o O 2009 - Int	-	53,300	26,900
55010 $98,445,000 C of O 2009 - Int	-	4,867,713	4,867,713
55010 $103,690,000 Flood C of O 2009 - Int	-	5,128,813	5,128,813
55010 $50,620,000 C of O 2009 - Int	-	3,355,094	3,355,094
55010 $50,620,000 Flood C of O 2009 - Int	-	3,355,094	3,355,094
55010 $30,325,000 C of O 2010 - Int	-	1,745,204	1,745,204
55015 $97,455,000 C of O 2010 - Prin	-	2,125,000	2,190,000
55010 $97,455,000 C of O 2010 - Int	-	4,516,431	4,452,681
55010 $61,405,000 C of O 2011 - Int	-	2,085,980	-
55010 $59,330,000 C of O 2011 - Int	-	-	2,710,238
55010 $51,295,000 C of O 2011 - Int	-	-	3,326,943
55010 $34,095,000 Flood C of O 2011 - Int	-	-	2,162,370
Total Expenditures	-	81,455,233	84,021,880
Estimated Unencumbered Fund Balance 9-30-12			71,244,141

501 Self Insurance - Health/Life Fund			
Interfund Transfers			
43000 Transfers In	5,040,933	4,280,933	5,856,790
Total	5,040,933	4,280,933	5,856,790
Other Revenue			
45030 Other Revenue	5	-	-
Total	5	-	-
Insurance Premiums Revenue			
46000 Health Ins Prem-Employer	21,700,863	22,281,786	22,091,751
46005 Health Ins Prem-Employee	7,202,643	8,182,930	8,113,132
46020 Life Ins Prem-Employer	405,896	500,000	495,742
46030 Life Ins Prem-Retiree	105,315	80,000	79,320
46040 Stop Loss Recovery	798,624	1,000	100
Total	30,213,341	31,045,716	30,780,045
Appropriated Fund Balance			
Total Self Insurance - Health/Life Fund	35,254,279	35,326,649	36,636,835
Estimated Unencumbered Fund Balance 9-30-12			-

502 Self Insurance - Workers' Comp Fund			
Service Fees			
41152 Employee Health Clinic Fee	14,700	9,000	9,000
Total	14,700	9,000	9,000
Other Revenue			
45020 Refunds	9,484	-	-
Total	9,484	-	-
Insurance Premiums Revenue			
46000 Health Ins Prem-Employer	1,494,266	-	1,656,656
46040 Stop Loss Recovery	-	100	100
Total	1,494,266	100	1,656,756
Appropriated Fund Balance			
Total Self Insurance - Workers' Comp Fund	1,518,450	9,100	1,665,756
Estimated Unencumbered Fund Balance 9-30-12			1,995,004

504 Fleet Maintenance Fund			
Service Fees			
41156 Fleet Maintenance	662,347	690,388	684,875
Total	662,347	690,388	684,875
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	3,424	-	500
Total	3,424	-	500
Appropriated Fund Balance			

Total Fleet Maintenance Fund	665,771	690,388	685,375
Estimated Unencumbered Fund Balance 9-30-12			372,751

505 Records Management Center Fund

Service Fees			
41020 Records Management Fee	356,583	406,114	321,075
Total	356,583	406,114	321,075
Interfund Transfers			
43000 Transfers In	215,470	-	49,531
Total	215,470	-	49,531
Appropriated Fund Balance			
Total Records Management Center Fund	572,053	406,114	370,606
Estimated Unencumbered Fund Balance 9-30-12			429,171

506 Other Post Employment Benefits Fund

Interfund Transfers			
43000 Transfer In	1,036,584	1,036,504	-
Total	1,036,584	1,036,504	-
Other Revenue			
45000 Interest Earned	17,228	10,000	12,000
Total	17,228	10,000	12,000
Insurance Premiums Revenue			
46010 Health Ins Prem-Retirees	1,809,726	1,815,589	1,852,978
46045 Medicare Part D Subsidy	190,789	115,000	150,000
Total	2,000,515	1,930,589	2,002,978
Appropriated Fund Balance			
Total Other Post Employment Benefits Fund	3,054,327	2,977,093	2,014,978
Estimated Unencumbered Fund Balance 9-30-12			-

507 Community Venue Program Fund

Venue Taxes			
40180 Motor Vehicle Tax	7,896,272	5,000,000	7,500,000
40182 Hotel Occupancy Tax	14,021,296	11,000,000	13,500,000
Total	21,917,568	16,000,000	21,000,000
Service Fee			
41132 License and Permits Fees	1,300,000	1,300,000	1,300,000
Total	1,300,000	1,300,000	1,300,000
Other Revenue			
45000 Interest Earned	14,062	15,000	14,000
45002 Sweep Interest	98	-	-
Total	14,160	15,000	14,000
Appropriated Fund Balance			

Total Community Venue Program Fund	23,231,728	17,315,000	22,314,000
Estimated Unencumbered Fund Balance 9-30-12			43,218,544

509 "Hot Check" Fund - District Attorney

Service Fees			
41104 Return Checks Fee	431,966	425,000	430,000
Total	431,966	425,000	430,000
Other Revenue			
45030 Other Revenue	72	100	100
Total	72	100	100
Appropriated Fund Balance			
Total "Hot Check" Fund - District Attorney	432,038	425,100	430,100
Estimated Unencumbered Fund Balance 9-30-12			545,716

510 Election Contract Services Fund

Intergovernmental Revenues			
40514 Othr Receipts Fm Govern Entiti	-	2,700,000	2,700,000
Total	-	2,700,000	2,700,000
Service Fees			
41130 Service Fees	52,005	210,000	210,000
Total	52,005	210,000	210,000
Appropriated Fund Balance			
Total Election Contract Services Fund	52,005	2,910,000	2,910,000
Estimated Unencumbered Fund Balance 9-30-12			-

565 Technology Service Fund

Service Fees			
41124 Technology Fee	383,112	383,112	897,412
Total	383,112	383,112	897,412
Appropriated Fund Balance			
Total Technology Service Fund	383,112	383,112	897,412
Estimated Unencumbered Fund Balance 9-30-12			162,654

700 Captial Projects

Intergovernmental Revenue			
40512 Contribution for Infrastructure	(303,658)	-	-
40514 Othr Receipts Fm Govern Entit	1,371,291	-	-
Total	1,067,633	-	-

Sales, Refunds & Miscellaneous			
45030 Other Revenue	5	-	-
Total	5	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	110,625,000	-	65,000,000
44005 Premium/Discounts	1,375,000	-	-
Total	112,000,000	-	65,000,000
Revenue From Use of Assets			
45000 Interest Earned	2,527	5,400	100
Total	2,527	5,400	100
Appropriated Fund Balance			
Total Capital Projects	113,070,165	5,400	65,000,100
Estimated Unencumbered Fund Balance 9-30-12			144,656,329

701 TXDOT and ATD Pass Through Financing Fund

Other Taxes			
40130 TXDot and ATD Tax	12,181,238	9,750,000	11,400,000
Total	12,181,238	9,750,000	11,400,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	-	-	47,250,000
Total	-	-	47,250,000
Other Revenue			
45000 Interest Earned	35,896	35,000	25,000
45002 Sweep Interest	2,395	1,000	1,500
45030 Other Revenue	4,723,929	-	-
Total	4,762,220	36,000	26,500
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Financing Fund	16,943,458	9,786,000	58,676,500
Estimated Unencumbered Fund Balance 9-30-12			45,338,791

702 Multi Year Flood Projects Fund

Intergovernmental Revenue			
40512 Contribution for Infrastructure	1,872,118	-	-
Total	1,872,118	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	34,095,000	-	50,000,000
44005 Premium/Discounts	905,000	-	-
Total	35,000,000	-	50,000,000
Other Revenue			
45000 Interest Earned	10,326	35,000	-
Total	10,326	35,000	-
Appropriated Fund Balance			
Total Multi Year Flood Projects Fund	36,882,444	35,000	50,000,000
Estimated Unencumbered Fund Balance 9-30-12			164,485,810

800 Grants-in-Aid Fund			
Intergovernmental Revenue			
40514 Othr Receipts Fm Govern Entiti	92,822	10,000	89,000
40532 Grant Revenue	33,839,179	19,308,920	36,000,000
Total	33,932,001	19,318,920	36,089,000
Interfund Transfers			
43000 Transfers In	11,435	526,144	230,528
Total	11,435	526,144	230,528
Other Revenue			
45000 Interest Earned	2,926	100	2,000
45015 Program Revenue	746	32,000	-
45030 Other Revenue	-	100	-
45035 Donations	-	46,000	-
Total	3,672	78,200	2,000
Appropriated Fund Balance			
Total Grants-in-Aid Fund	33,947,108	19,923,264	36,321,528
Estimated Unencumbered Fund Balance 9-30-12			4,570,662

802 Home Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	850,934	582,578	361,000
Total	850,934	582,578	361,000
Appropriated Fund Balance			
Total Home Program Fund	850,934	582,578	361,000
Estimated Unencumbered Fund Balance 9-30-12			-

803 CDBG Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,426,671	1,590,000	1,527,300
Total	1,426,671	1,590,000	1,527,300
Appropriated Fund Balance			
Total CDBG Programs Fund	1,426,671	1,590,000	1,527,300
Estimated Unencumbered Fund Balance 9-30-12			-

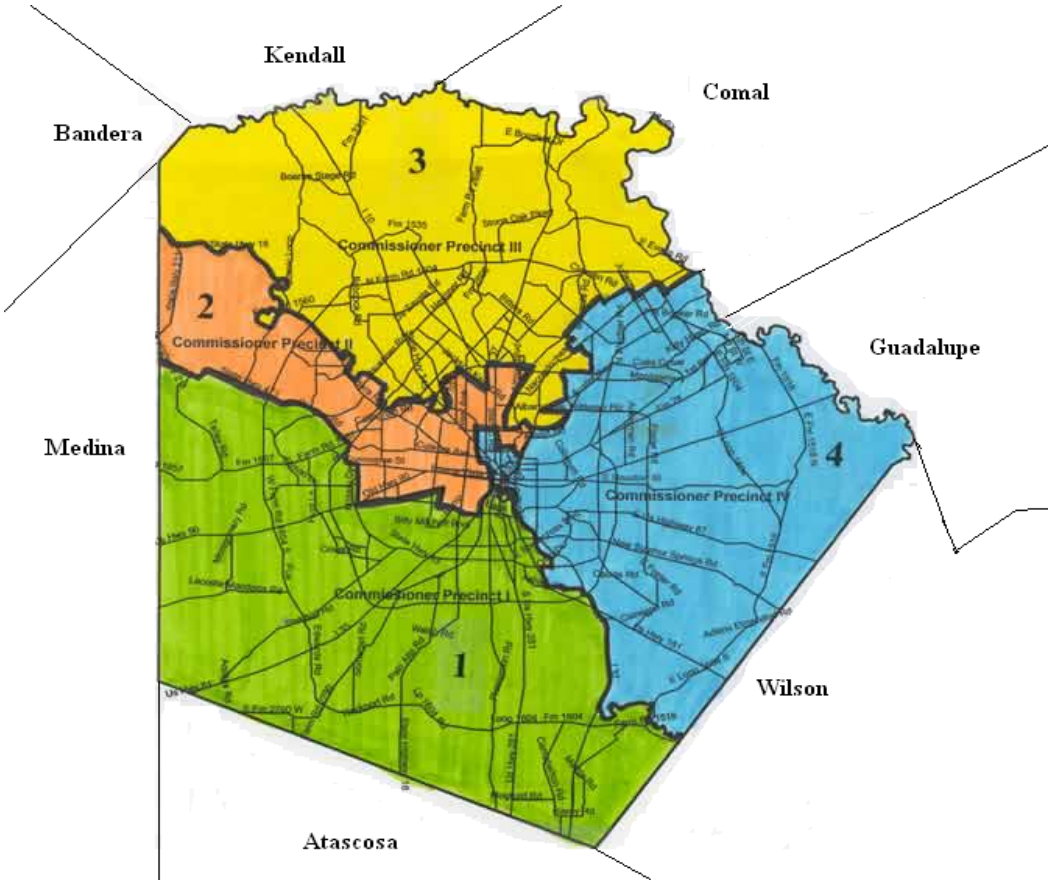
Pursuant to Local Government Code Section 111.063 (b) (4) and (5) I certify the preceding projected revenues for the fiscal year ending September 30, 2012 and estimated revenues for the fiscal year ending September 30, 2013. The detailed revenue accounts supporting these resources are summarized and included.

COMMUNITY PROFILE

Bexar County was one of 23 counties created in 1836 from a Spanish/Mexican municipality when the Constitution of the Republic of Texas established county level government. The County derives its name from San Antonio de Béxar, one of the 23 municipalities. San Antonio de Béxar—originally Villa of San Fernando de Béxar—was the first civil government established in the Spanish province of Texas. In 1731 the municipality was created when 55 Canary Islanders settled near the system of missions that had been established at the source of the San Antonio River. The new settlement was named after the Presidio San Antonio de Béxar, the Spanish military outpost that protected the missions. Today, Bexar County, pronounced "bear," is one of 254 Texas Counties and its government is seated in San Antonio, Texas, its largest city.

The Commissioners Court is the overall managing/governing body of Bexar County. It is comprised of a County Judge and four Commissioners. Each Commissioner represents a quarter of Bexar County's population. The County Judge is the presiding officer of the Bexar County Commissioners Court as well as the spokesperson and ceremonial head of the County government. The Court is responsible for budgetary decisions, tax and revenue decisions, and all personnel decisions except for certain positions which are either elected or appointed by the judiciary or other committees. The Court also appoints and monitors the actions of all County department heads other than those offices headed by elected officials.

The Honorable Nelson W. Wolff, former Mayor of San Antonio, is County Judge. Mr. Sergio "Chico" Rodriguez is Precinct 1 Commissioner, Mr. Paul Elizondo is Precinct 2 Commissioner, Mr. Kevin Wolff is Precinct 3 Commissioner, and Mr. Tommy Adkisson is Precinct 4 Commissioner. Mr. David Smith, appointed by the Commissioners Court, is County Manager. Below is a map of Bexar County and its precints:



Bexar's Geographic Features

Bexar County is located in south-central Texas, about 190 miles (305 km) west of Houston. Bexar County is also on the edge of the coastal plains, only 140 miles (225 km) inland from the Gulf of Mexico. Terrain altitude within the county varies from 600 to 1,200 feet. The San Antonio River's origin is north of downtown San Antonio and flows south through the County. Other less significant rivers and streams are the Medina, Medio, Leon, Helotes, Salado, Calvares, and Cibolo. Over 60 freshwater lakes are available for fishing. The County residents also receive much of their water from a vast underground lake, the Edwards Aquifer. This aquifer receives water from a 5,400 square mile area of lakes, rivers, creeks, and rainfall.

Seven counties neighbor Bexar County: to the north Kendall and Comal counties, to the east Guadalupe and Wilson counties, to the south Atascosa County, and to the west Medina and Bandera counties. Bexar County encompasses 1,248 square miles of which, 768.21 square miles are unincorporated, 388.57 of which is in the City of San Antonio and 90.22 in other incorporated municipalities.

Within Bexar County are 26 incorporated communities:

Alamo Heights	Balcones Heights	Castle Hills	China Grove
Converse	Elmendorf	Fair Oaks Ranch	Grey Forest
Helotes	Hill Country Village	Hollywood Park	Kirby
Leon Valley	Live Oak	Lytle (partial)	Olmos Park
San Antonio	Schertz	Selma	Shavano Park
Somerset	St. Hedwig	Terrell Hills	Universal City
Von Army	Windcrest		

Bexar's Subtropical Climate

Bexar County's climate is subtropical with mild winters and warm summers. Winters are mild with predominately northerly winds. Average annual rainfall is 31 inches. Precipitation falls mostly from April through September. Rainfall tends to peak between May and September, averaging 3.5 inches. Summers are accompanied by refreshing coastal breezes from the southeast.

Temperatures in January range from an average low of 39° F to an average high of 62° and in July from 73° to 96°. The growing season averages 265 days a year, with the first freeze in late November and the last freeze in early March. Crops include oats, sorghum, hay, corn, wheat, and a variety of fruits and vegetables. The climate is also conducive to the raising of livestock. The County's agreeable climate, complimented by its popular tourist attractions such as the Alamo, the River Walk, Sea World, and Fiesta Texas, is why it is the number one vacation destination in Texas.[1]

A Modern Transportation Hub

Bexar County, proud home of the Alamo and San Antonio, the seventh largest U.S. city, is strategically important because of its location within the U.S.[2] Because it is equidistant both to the Atlantic and Pacific Coasts, the County is strategically vital to interstate transportation and commerce. CNN Money has recently recognized Bexar County as a modern transportation hub.[3]

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[1] *San Antonio City Guide*. http://sanantoniocity.info/index.php.
[2] *Port San Antonio*. http://www.portsanantonio.us/.
[3] *CNN Money*. http://money.cnn.com/galleries/2008/fsb/0803/gallery.best_places_for_manufacturing.fsb/...

Texas is the leading U.S. exporter of goods and Mexico's largest U.S. trading partner.[4] In 2011, Texas exported over $87 billion of goods to Mexico.[5] Because Bexar County is only 2 hours and 30 minutes from Mexico, the United States' third largest trading partner, it plays a vital role in trade with Mexico.
Bexar County is less than 3 hours from Port Houston, the first largest U.S. seaport in handling foreign waterborne tonnage, second largest in export tonnage, and second largest in total tonnage.[6] Because the County has an advantageous access to the United States' best sea lanes, it is ideally positioned to engage in international trade.

Austin, the capital of Texas, is less than 1 hour away from Bexar County. This close proximity enables a healthy correspondence between county officials, community business leaders, and state officials concerning key policies impacting trade and commerce.

Additionally, Bexar County is located at the junction of three Interstate Highways, I-10, I-35, I-37 and five U.S. highways: 81, 87, 90, 181, and 281. Loop 410 forms an inner ring around the core of the County and the city of San Antonio. Loop 1604 forms a complete outer ring around the limits of the County and San Antonio. Loops 410 and 1604 serve to pump transportation throughout the northern, southern, western, and eastern regions of Bexar County and act as arteries to connect the major interstate and U.S. highway systems mentioned above, accessing Bexar County to the rest of the United States in all directions, north, south, west, east, and to Mexico.

Three airports serve Bexar County: the San Antonio International Airport (SAIA), the Stinson Municipal Airport, and Port San Antonio. An additional terminal in 2010 was added to SAIA to increase its capacity. Daily SAIA averages 260 domestic and international departures and arrivals. During 2011, SAIA serviced 8,171,824 passengers. It has three runways. The general runway is 5,519 feet long and 100 feet wide. The two all-weather air carrier runways are 8,502 feet long and 150 feet wide and 7,505 feet long and 150 feet wide respectively.

The Stinson Municipal Airport, the second airport within Bexar County, is the second oldest general aviation airport in continuous operation in the United States and is currently being expanded to increase its capacity. Stinson has a long history because it eases air traffic at SAIA by providing an additional two runways for corporate travelers, private aircraft owners, and private aviation companies. The runways are 4,129 feet long and 100 feet wide and 5,000 feet long and 100 feet wide respectively. Stinson is conveniently within minutes of Bexar County's major convention centers, business and industrial centers (including San Antonio's downtown business district), cultural attractions, and theme parks.

Port San Antonio, formerly Kelly Air Force Base, is a "1,900 acre aerospace, industrial complex and international logistics platform" that boasts an 11,500 foot runway.[7] It is also a hub for two national railroads, Union Pacific and BSNF. These railroads are increasing their traffic at Port San Antonio as Bexar County becomes a vital rail junction for shipping supplies and equipment to the Eagle Ford Shale natural gas and petroleum field in South Texas.[8] Some of Port San Antonio's tenants are Boeing, Lockheed Martin, Standard Aero, Pratt & Whitney, and Gore Design Completions and Cromalloy. Subsequently, Port San Antonio has become "valuable real estate for aerospace-related firms and cargo carriers."

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[4] *U.S. Census Bureau*. http://www.census.gov/foreign-trade/statistics/highlights/toppartners.html. 2012
[5] *The Dallas Morning News*. http://www.dallasnews.com/opinion/latest-columns/20120504-mexicos-secretary-of-economy-we-deserve-a-seat-at-trade-table.ece. 2012.
[6] *The Port of Houston Authority*. http://www.portofhouston.com/about-us/overview/. 2012.
[7] *Port San Antonio*. http://www.portsanantonio.us/. 2012.
[8] *San Antonio Business Journal*. 2012. http://www.bizjournals.com/sanantonio/print-edition/2012/06/08/port-san-antonios-rail-ex...

Moreover, Port San Antonio is a designated Free Trade Zone. As a Free Trade Zone, it is a mover of goods from Latin America and Asia. Thus, Bexar County has become both an interstate and international shipping hub and an emerging leader in global commerce.

Public transportation within Bexar County is expanding and improving. VIA Metropolitan Transit offers a bus and streetcar system with 7,210 bus stops along 91 bus lines within the County. Over 100,000 passengers use VIA daily. The number of passengers has increased 8 percent. Within the past 2 years, VIA has received $32 million in federal grants to expand its service to Bexar County residents. Yet the County strives to create alternative sources of funds to expand VIA services to ever increasing numbers of passengers who have chosen VIA as a reliable and cost-effective means to commute to work.

Emerging Demographics

Bexar County's populous is a "unique blend of Anglo, Mexican, German," and Polish cultures.[9] St. Hedwig, to San Antonio's east, is a Polish farming community. Recently the County has received an influx of Asian immigrants from India, China, and the Middle East.

According to the 2011 U.S. Census Bureau estimate, at least 1,756,153 people live in Bexar County and its population increases at a rate of 2.4 percent every 4 months. The County's 6.7 percent unemployment rate is below both the state and national unemployment rates.[10] The slight increase in summer unemployment is attributed to the number of students who search for employment upon graduating from local universities and colleges such as the University of Texas at San Antonio, Texas A&M San Antonio, Our Lady of the Lake, St. Mary's, Incarnate Word, and Trinity College, and the Alamo Community Colleges.[11] Still, the County's unemployment rate is below the 6.9 percent state unemployment rate and well below the 8.2 percent national unemployment rate. Bexar County's below average unemployment rate is why it is an appealing location to live and to work.

Bexar County's largest ethnic group is Hispanic or Latino at 58.9 percent, followed by White persons at 30.2 percent, Black/African persons at 8.0 percent, Asian persons at 2.6 percent, the American Indian and Alaska Native at 1.3 percent, and Native Hawaiian and other Pacific Islanders at 0.2 percent. Those reporting two or more races represented 2.0 percent of the population.

Additionally, 81.4 percent of Bexar County's population over 25 has a high school diploma and 25.3 percent has a bachelor's degree or higher. The number of occupied households in the County is 662,872 with the average household containing 2.78 persons. The percentage of residents between the ages of 18 and 65 is 55.2 percent. 154,071 residents are veterans. These demographics suggest that housing is plentiful and that a considerable percentage of Bexar County residents are able and of working age.

Bright Economic Developments

Bexar County is a creator of careers and its economic growth is bright. According to Forbes, "Now several relatively small-scale urban regions are reaching the big leagues. These include at least two cities in Texas: Austin and San Antonio. Economic vibrancy and growing populations drive these cities, which ranked first and second, respectively, among large cities on Forbes' *Best Places for Jobs* list."[12]

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[9] *Venue Source Jurisdictional Analysis*. http://www.opinionstudies.com/venuesource/reports/state.pdf. 2002.
[10] *FRED Economic Data*. http://research.stlouisfed.org/fred2/series/TXBEXA9URN. 2012.
[11] *The San Antonio Business Journal*. www.bizjournals.com/.../unemployment-creeping-up-in-san.html. 2012.
[12] *Forbes.com on NBCNEWS.com*. Chttp://www.msnbc.msn.com/id/39675190/ns/business-forbes_com/t/smallish-cities-seeing-big-prospects-growth/. 2010.

An indicator of robust economic growth is the presence of top international accounting firms. Ernst & Young, KPMG, and Deloitte provide services for the County's rapidly growing business community. The areas of those services include advisory, assurance, tax, transactions, strategic growth markets, and specialty services.[13] These specialty services assist businesses in adjusting to and negotiating the often challenging international trade environments.

Banking, Financial, and Lending Services and Products

Rapidly, Bexar County is becoming a market of financial services and products. USAA, the County's largest employer, offers financial services, financial planning, insurance, investment, and banking products for the military service members and their families.[14] It has employed over 14,000 staff and has grossed over $17.5 million annually.

Frost National Bank, Broadway Bank, Jefferson Bank, First State Bank, and TexStar National Bank are the top County-based banks. Combined, the top 24 county area based banks have received over $17,573,463 in deposits and have made over $10,989,013 in loans. Top banks with branches in the County are Frost Bank, Bank of America, Wells Fargo, Broadway Bank, JP Morgan Chase, BBVA, and the International Bank of Commerce. The 5 largest credit unions in the area are Security Service Federal Credit Union, Randolph-Brooks Federal Credit Union, San Antonio Federal Credit Union, Firstmark Credit Union, and Generations Federal Credit Union. Altogether, the 25 top credit unions have held a total of $14,251,000,000 in assets, received over $11,773,000,000 in deposits, and have loaned over $11,713,000,000 in loans yearly. The top 5 Region 6 SBA 504 & 7(A) lending institutions are Superior Financial Group LLC, BBVA Compass, JPMorgan Chase Bank NA, Wells Fargo Bank NA, and Capital Certified Development Corporation. Together, the top 24 SBA lending institutions have guaranteed over $106,581,625 and have approved over $85,965,795 loans annually.

Top Private Sector Employers

Top private sector employers in the area are: USAA, Methodist Healthcare System, Baptist Healthcare System, JP Morgan Chase, Six Flags Fiesta Texas, Southwest Research Institute, Sea World San Antonio, Valero Energy Corporation, Frost National Bank, and KCI.

In 2009, Toyota added the Tacoma line to their manufacturing plant, which added almost 1,000 jobs and a $100 million investment.[15] Toyota expects to manufacture 100,000 annually.[16]

Military County USA

Bexar County has the largest military establishment in the United States, which is why it is called Military County USA.[17] The County is home to two Air Force Bases, Lackland and Randolph, and 3 army installations, Fort Sam Houston, Camp Bullis, and Camp Stanley. Combined, these massive installations employ over 74,500 military and civilian personnel. Their economic impact is over $4.9 billion. The San Antonio Military Medical Center (SAMMC) is now the Defense Department's largest impatient hospital and it is the Department's only level 1 trauma center within the continental United States. SAMMC will have 425 impatient beds and 32 operating rooms.[18]

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[13] *Ernst & Young Global Limited*. http://www/ey.com/US/en/Services/Specialty-Services.
[14] *San Antonio Business Journal Book of Lists*. 2010.
[15] *Toyota Launches Tacoma Production in San Antonio*. http://www.prnewswire.com/news-releases/toyota-launches-tacoma-production-in-san-antonio-100122014.html. 2009.
[16] *Tacoma Production Moves to San Antonio Toyota Plant*. http://www.freerepublic.com/focus/f-news/2326423/posts. 2009.
[17] *San Antonio Economy: Major Industries and Commercial Activity*. http://www.city-data.com/us-cities/The-South/San-Antonio-Economy.html. 2009.
[18] *SAMMC Now the Largest Military Medical Facility*. http://www.mysanantonio.com/news/military/article/New-CoTo-makes-SAMMC-largest-... 2012.

Medical and Biomedical Industries

Bexar County is home to 33 hospitals, 2 research centers, and 12 other health care institutions. There are over a dozen bioscience and healthcare companies operating in Bexar County, employing over 140,000 individuals. The 5 largest hospitals in Bexar County are the Baptist Medical Center, the University Hospital, the Methodist Hospital, the Christus Santa Rosa Hospital-City Centre, and the Methodist Specialty & Transplant Hospital.[19] The top 24 hospitals combined provide care for over 249,630 patients annually. The medical and biomedical community generates over $11.9 billion for the area.

Significant successes in the medical and biomedical industries continue to occur within Bexar County. In June 2010, InCube announced its plans to establish InCube Labs Texas. Since then, InCube has formally opened its doors. As part of the move, three of InCube's subsidiaries—Corhythm, Neurolink and Fe3 Medical—have also relocated to its new research facility.[20] The 20,000 square foot facility in San Antonio includes wet labs, machine shop and a two class 100 clean rooms providing the necessary equipment and facilities for developing life science companies.

Commercial Construction

The County's commercial construction market is one of the healthiest in the country primarily due to $3 billion in military construction work over the next few years and major public projects, such as the University Health System's $900 million capital improvements program. These projects will have a significant impact on local construction and will have positive long-term effects to health care services for citizens.

Energy

Valero Energy Corporation, Tesoro, and NuStar Energy (the Fortune 15th best company to work for), headquarters in Bexar County, are among the most successful U.S. natural gas and petroleum firms. Combined, their 2011 net incomes totaled $2,874,461,000. CPS Energy is the nation's largest municipally owned energy utility providing both natural gas and electric service. It serves more than 717,000 electric customers and 325,000 natural gas customers in and around the seventh-largest city in the nation.[21] In 2011 it earned $2,318,179,000 in revenues and $303,482,000 in net income.

The Eagle Ford Shale oil and gas reservoir will undoubtedly be an enormous source of economic development for Bexar County as oil and gas companies drill. In 2011, more than 2,800 drilling permits were issued.[22] The shale deposit's thickness averages 475 feet and the entire shale reservoir comprehends 24 Texas counties.

An Overall Friendly Climate

Due to low taxes and relatively few regulations, Bexar County's economy is highly favorable compared to other economies across the Nation. Due to the expansion of military medicine at Fort Sam Houston, Toyota's expanded production of the Tacoma, and ongoing economic development initiatives underway, the economy in Bexar County remains solid.

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[19] *San Antonio Business Journal*. 2012. http://www.bizjournals.com/sanantonio/print-edition/2012/06/08/port-san-antonios-rail-ex...

[20] InCube Labs Texas. http://www.incubelabs.com/about/icl-texas/. 2010.

[21] *CPS Energy: Who We Are*. http://cpsenergy.com/About_CPS_Energy/Who_We_Are/. 2012.

[22] *Eagle Ford Shale—South Texas Natural Gas Field/Oil Field—Eagle Ford Shale Map*. http://oilshalegas.com/eaglefordshale.html. 2012.

A Leader in Academics and Research

Bexar County has become a metropolitan of academics and research. It is home to over 40 universities, colleges, and technical institutes serving over 154,011 students. The main universities and colleges serving students are the University of Texas-San Antonio (UTSA), Texas A&M-San Antonio (TAMU-SA), St. Mary's University, Our Lady of the Lake University, Trinity University, and the Alamo Colleges. The Alamo Colleges include 5 colleges, which serve each of Bexar County's regions: Northeast Lakeview College, Northwest Vista College, Palo Alto College, St. Phillip's College, and San Antonio Community College. Together, in 2011 they educated 62,377 students.

The University of Texas-San Antonio

UTSA confers the most degrees in South Texas, contributes over $1.2 billion to the Bexar County economy, and supports over 15,720 jobs in South Texas. 30,968 students attended UTSA during Fall 2011. Of those who attended 4,432 enrolled to complete a master or doctoral program. Presently UTSA has 8 colleges and offers over 130 academic degree programs.[23] Its Graduate School offered 70 Master and 25 Doctoral programs. It has three campuses: the Main 1604 Campus, the Downtown Campus, and the Institute of Texas Culture.

UTSA is ambitiously implementing its academic vision to become a tier one research university by 2016. Its research institutes seek progress in the 5 areas of Energy, Health, Human & Social Development, Security, and Sustainability.[24] UTSA's "19 research centers and institutes have led to discoveries and advances in the areas of cyber security; Alzheimer's diagnosis and treatment; emerging infectious diseases; music research; and conventional, alternative, and renewable energy." When UTSA becomes a tier one university, it will add an additional $2.5 billion to the County's economy, and an additional 41,000 jobs (9,500 research jobs).

UTSA completed its inaugural football season in 2011, drawing an NCAA first-year record crowd of 56,743 to its first game on September 3, 2011, in the Alamodome. During its six-game home season, UTSA averaged 35,521 fans per game, another NCAA inaugural season record.

In 2012, UTSA joined the Western Athletic Conference and the NCAA Football Bowl Subdivision (FBS), the top tiers of college football competition. The Roadrunners are leaping from a no-football program university to FBS faster than any university in history. Head Coach Larry Coker, a two-time national coach of the year winner and a national championship coach while at the University of Miami, leads the Roadrunners in WAC home games in 2012 against San Jose State, Texas State, and Utah State. In 2013, the Roadrunners will open with home games against Oklahoma State, Houston and Rice before moving into WAC play.

The University of Texas Health Science Center-San Antonio

3,310 students and 1,090 residents and fellows are enrolled at the University of Texas Health Science Center-San Antonio (UTHSCSA).[25] The UTHSCSA has 5 schools: the Dental School and Advanced Dental Education, the Graduate School of Biomedical Sciences, the School of Health Professions, the School of Medicine, and the School of Nursing.

These are the UTHSCSA's mission strategies:

- Educating a diverse student body to become excellent health care providers and scientists.

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[23] *UTSA Academics*. http://utsa.edu/academics/grad-degree-programs.html. 2012.
[24] *UTSA Tier One*. http://utsa.edu/tierone/impact/index.html. 2012.
[25] *UTHSCSA*. http://www.uthscsa.edu/. 2012.

- Engaging in research to understand health and disease.
- Commercializing discoveries, as appropriate, to benefit the public.
- Providing compassionate and culturally proficient health care.
- Engaging our community to improve health.
- Influencing thoughtful advances in health policy.

The UTHSCSA is ranked No. 1 in Texas for aging research funding from the National Institute on Aging. It is ranked in the top 3 percent of all institutions worldwide receiving National Institute of Health funding. It is ranked in the top 3 percent of all institutions worldwide receiving federal funding. Moreover, UTHSCSA is the chief catalyst for the $24.5 million biosciences and health care industry in Bexar County. UTHSCSA supports approximately 5,500 employees in Bexar County.

Texas A&M University-San Antonio

TAMU-SA was created to address an educational need in South San Antonio. The Texas Legislature asked the Texas A&M University System to establish a center that would offer junior- and senior-level courses in South San Antonio, an area that has been historically underserved in terms of higher education. The university, formerly known as Texas A&M University-Kingsville System Center-San Antonio, was approved by the Texas Higher Education Coordinating Board in January 2000. On May 23, 2009, Governor Rick Perry signed Senate Bill 629 that created Texas A&M University-San Antonio as a stand-alone university.

In 2011, TAMU-SA offered 41 undergraduate and 15 graduate programs, including an MBA program. Over 3,554 students attended: 2,569 undergraduate and over 985 graduate students. 364 students graduated: 286 undergraduates and 78 graduates.[26] It has 3 campuses to meet the needs of enrolled students: Main Campus (near Loop 410 and Zarzamora), Brooks City-Base, and the Alamo University Center (near Loop S. 1604 and Austin Highway). The following is TAMU-SA's mission statement:

> Texas A&M University-San Antonio faculty and staff prepare and empower students through innovative and challenging academic and co-curricular programs that contribute to and enrich the economic and social development of the community and region. A solid foundation for success is established through dynamic teaching, scholarship, research, and public service that inspire graduates to lifelong learning and responsible global citizenship.

Home to the Fourth Largest School District in Texas

Bexar County's public school system comprises 20 independent school districts with a total of 463 schools and 238,916 students. Northside Independent School District is the fourth largest school district in Texas and is the 31st largest public school system in the United States with enrollment of 98,110 students. Total student enrollment at South San Antonio Independent School District is approximately 9,730 students, serving families in the south and southwest portion of Bexar County.

Independent School Districts:

Alamo Heights ISD	East Central ISD	Edgewood ISD
Somerset ISD	Fort Sam Houston ISD	Lackland ISD
South San Antonio ISD	Southwest ISD	Southside ISD
Judson ISD	North East ISD	Northside ISD
Harlandale ISD	San Antonio ISD	Randolph ISD
Schertz/Cibolo/Universal City	Lytle ISD (partial)	Boerne ISD (partial)
Comal ISD (partial)	Medina Valley ISD (partial)	

[26] *TAMU-SA Factbook: Fall 2011*. www.tamusa.tamus.edu/.../Pdf-634770924984735786-10.100.20.115.pdf.

The Number One Tourist Destination in Texas

Bexar County attracts thousands of tourists every year. Four of the most popular attractions include the Tower of the Americas, the Alamo, and the River Walk, and the Market Square.

The Tower of the Americas dominates Bexar County's sky scape. Virtually from any direction, when one looks at the horizon, one can see this 750 foot-tall tower. Tourists ride the elevator to the top to gaze at the view of San Antonio and the County as far as the eye can see. At the very top of the Tower is a circular revolving five-star restaurant, the Chart House. Its exquisite cuisine and the charm of its breathtaking view are why many couples make evening reservations to dine there.

By far the most visited of all downtown sites is the Alamo. The Alamo, originally named Mission San Antonio de Valero, was established in 1718. It is one of five historic missions are located within the County, which also include Mission Concepcion, Mission San Jose, Mission San Juan, and Mission Espada. Yearly 2.5 million people visit it. Visitors from faraway—China, India, Japan, Europe, and South America—want to see it. Tourists visit it both to listen to guides retell the inspirational account of Texans' courageous fight for independence against the oppressive Mexican dictator Santa Anna and to witness the grounds where those Texas patriots fought and sacrificed their lives for freedom.

Near the Alamo, 20 feet below street-level, is the jewel of Bexar County—the River Walk. It winds its way through downtown San Antonio. The River Walk stretches approximately 2.5 miles through a restaurant, shopping, and entertainment district and connects to the San Antonio Convention Center and Hemisfair Plaza. One sees couples spending a romantic evening strolling on the cobblestone pathways along both sides of the river. They are attempting to decide where to eat. The rows of restaurant after restaurant are all worthy of their choice. On the trees are lights of a variety of colors lighting the River Walk so that one can see lush vegetation: sago palms, vines, lilies, elephant ears, coyolas, ferns, oleanders, and irises. Occasionally, one will see a riverboat pass by. In the riverboat are lively people at linen-clothed tables enjoying a Cabernet and a lavish, full-course meal. Soaring above the River Walk are magnificent hotels such as the Marriott and the Hilton Palacio Del Rio inviting tourists to enjoy a pleasant evening's rest.

Bexar County: A Heritage of Art

In the 1820s, twenty years before Texas joined the United States, Commerce Street had become a marketplace. Some of the earliest businesses in downtown San Antonio were a pharmacy and a dry goods store. Farmers would also bring their produce from their farms. Cowboys would ride into town with their cattle. Residents would then walk to Commerce Street to buy meat. Women, called "Chili Queens," would set up stands and serve simple Mexican foods such as fresh tacos and chili.

Today, the Market Square is the largest Mexican marketplace outside of Mexico. Visitors to Bexar County can find chess sets and jewelry boxes made of onyx from Oaxaca and leather purses and boots from Leon. One can buy hand-sculpted dolls, hand-painted vases, and red-clay pottery from Jalisco. There, one will see traditional Mexican dresses, white-collared shirts called juaveras, and charro hats. Ponchos and sarapes of many colors, hand-woven from coarse cotton, and hand-woven quilts can be bought there. These hand-woven quilts capture the horizon's flash of colors at sunrise and sunset and the blaze of a lightning storm. La Margarita and Mi Tierra serve fajitas and all the most-loved Mexican foods, including pastries called "pan dulce." Also at the Market Square is the Museo Alameda. This museum is a display of art that teaches tourists about Mexico's history, including its revolution. Tourists will find the art of Diego Rivera, photos of Madero, a president of Mexico's revolutionary period, and art from Guanajuato. One of the most pleasant experiences of the Market Square is to walk and suddenly hear the stirring music of a local guitarist such as James Martin. You will find those guitarists laboring away on their guitars, pouring into their music their complete, heartfelt emotion.

Just a ten minutes' drive away are the San Antonio Museum of Art and the Witte Museums. The San Antonio Museum of Art is located on the bank of the San Antonio River. Its vast collection is a treasure of art from Europe, Latin America, China, India, Mexico, and the United States. In several rooms you will also find ancient Greek hoplite helmets and pottery and sculptures of Roman emperors. The Witte Museum is near the San Antonio Zoo. At the Witte Museum is the South Texas Heritage Center. There, you will discover how people lived during the early days of Texas.

The San Antonio Zoo's mission is "to foster appreciation and concern for all living things." It is home to over 3,500 animals of 600 species. The zoo is one of the first cageless zoos in the United States and stretches for 35 acres. Included on those acres are aquariums and botanical gardens. The San Antonio Zoo has participated in over 230 endangered species programs and has received numerous awards for saving and breeding endangered species. 53 snow leopards, an endangered animal, have been bred. Every year 80,000 children visit to see the endangered species at the San Antonio Zoo. The idea is that if they visit and see the variety of wildlife at the San Antonio Zoo, they will make environmentally friendly decisions when they become adults.

South Texas' Sports Center

Bexar County in the last few decades has become a sports center. Visitors who want to witness Coach Gregg Popovich lead the Spurs to victory can watch at the AT&T Center. In the *San Antonio Business Journal Book of Lists* one can also find the top 25 golf courses in Bexar County. If one wants to bet on the best horse, one can watch horse-races at Retama Park. The San Antonio Scorpions played their first season in 2010. In 2012 the team joined the National American Soccer League. In 2013 they will welcome fans in their own stadium at the STAR Soccer Complex.

ECONOMIC OUTLOOK

For the first time since the U.S. economy emerged from the Great Recession of 2009, the various risks that were threatening the economy seem to be abating rather than growing. Unemployment has dropped as business and consumer spending has moderately increased. For three consecutive years, the growth of U.S. gross domestic product (GDP) has been positive and the U.S. economy is larger today than prior to the last recession. Since 2010, GDP growth has averaged 2 percent with recent GDP growth in the first and second quarters of 2012, 2.0 percent and 1.5 percent respectively, is higher than those respective quarters of 2011, 1.9 percent and 1.3 percent, respectively.[1] Economic indicators, such as property values, housing starts, and jobless claims, have all shown improvement. However, these improvements are marginalized by the losses experienced in prior years.

As the economy modestly improves, states and local governments continue to be under pressure to spend more as federal government stimulus programs are in the past and further contraction of the federal government is expected. As the U.S. moves further away from the risk of another recession, local governments must continue to adapt to the "new normal" of slower revenue growth while simultaneously attempting to meet growing service demands. Bexar County has continued to adjust to the economic changes by exploring efficient and cost effective ways to delivering services to a growing population.

NATIONAL ECONOMY

Since the 2010 announcement that the Great Recession had officially ended in June 2009, the U.S. economy has seen tepid growth in the range of 2 percent.[2] Part of the reason for this slow growth is the completion of the federal stimulus programs enacted by the American Recovery and Reinvestment Act (ARRA). The ARRA, which was passed to spur economic growth and save or create jobs, allocated $840 billion for stimulus programs, of which $764.5 billion has been spent as of July 31, 2012.[3] So far Bexar County has received $1,028,171,183 in ARRA funding.[4] Nationwide, the ARRA created just over 160,000 full-time jobs between January and April 2012.

Further hindering growth was the debt-ceiling crisis of 2011, which led to a lack of investor confidence in the US economic future and the ongoing European sovereign-debt crisis. The debate in the U.S. Congress about increasing the maximum amount the U.S. would carry on its balance sheet also had a major political impact as public support for Congress decreased substantially. An agreement was eventually reached that raised the debt ceiling and reduced proposed increases to future government spending. Unfortunately, the agreement did not address future budgets and that lack of foresight did not go unnoticed.

On August 5, 2011 Standard & Poor downgraded the U.S. government's long-term sovereign credit rating from AAA to AA+ for the first time since 1941.[5] This meant that S&P had less confidence that the government had the capacity to meet its financial commitments. No longer did S&P believe that the government had an "extremely strong capacity to meet financial commitments."[6] S&P stated in 2011 that it might lower its credit rating again in two years—2013—after the presidential and general elections.[7] The wrangling over the debt ceiling was also cited as a contributing factor to poorer economic growth.[8]

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[1] "Gross Domestic Product Growth from Third Quarter 2010 to Second Quarter 2012." http://www.bea.gov/newsreleases/national/gdp.

[2] "End of Recession." National Bureau of Economic Research, Business Cycle Dating Committee. http://www.nber.org/cycles/sept2010.html.

[3] "Tracking the Money." http://www.recovery.gov/pages/default.aspx.

[4] "American Recovery and Reinvestment Act: A Texas Eye on the Dollars." http://window.state.tx.us/recovery/transparency/map/index.php.

[5] "United States loses prized AAA credit rating from S&P." *Reuters*. http://www.reuters.com/article/2011/08/06/us-usa-debt-downgrade-idUSTRE7746VF20110806.

[6] "S&P United States of America (Unsolicited Ratings)." http://www.standardandpoors.com/prot/ratings/entity-ratings/en/us/?sectorCode=SOV&ent...

[7] "Standard & Poor's Global Credit Portal Ratings Direct." http://www.standardandpoors.com/ratingsdirect.

[8] "JPMorgan Chase Cuts U.S. Third-Quarter GDP Forecast to 1.5 Percent." Willis, B. *Bloomberg Business Week*. August 3, 2011.

This marked the first time in history that the U.S. credit rating was downgraded and markets responded violently, with the S&P 500 Index dropping 7.2 percent within a week of the downgrade.[9] Yet, most economists remained confident in the sustainability of an economic recovery and that a second recession would be unlikely.

As part of the agreement reached by Congress in 2011, spending cuts were agreed upon as part of the Budget Control Act of 2011. These spending cuts, as well as the end of temporary payroll tax cuts, the end of certain tax breaks for businesses, and the end of tax cuts from 2001-2003, would go into place if the U.S. government is unable to reach another agreement. At midnight on December 31, 2012, if no agreement is reached, the U.S. will go over the "fiscal cliff." The President of the U.S. along with Congress is attempting to compromise so that this does not occur, as these spending cuts and the end of tax cuts could detrimentally affect the economy. However, at the same time, spending cuts are needed to reduce the U.S. deficit. Either way, the oncoming "fiscal cliff" is a concern for investors as the GDP could drop substantially in 2013, so much that another recession is likely which means any added jobs in 2012 would be lost.

Another way the U.S. Federal Reserve has tried to spur the economy is through the initiation of a program known as quantitative easing, in which the Fed would buy approximately $1.75 trillion in Treasury bonds. During November 2010, the Federal Reserve announced a second round of monetary easing as the economy was still showing signs of weakness. The Fed purchased an additional $600 billion in Treasuries, while reinvesting $300 billion. The Federal Reserve's second round of quantitative easing was completed by July 2011, with rumors of a possible third round dubbed "QE3".[10] The goal of continuing this program was to increase consumer spending and to encourage business investment. Although there have been rumors of a third round of easing, presently most economists surveyed by *Wall Street Journal* believe that a third round less than 50 percent likely because the nation's GDP growth rate, while sluggish, has been positive. They believe that the Federal Reserve will review the first and second quarters of 2012 in September before taking any action.[11]

Yet, while a third round of economic easing is unlikely, the long-term economic outlook is uncertain. The *Global Competitive Report 2011-2012* ranks nations based upon their economic competitiveness. For the third year in a row, the United States has lost ground.[12] It has fallen for the past 3 years from the third most competitive nation to the fifth most competitive nation. The Federal Reserve forecasts that the pace of economic expansion would likely remain moderate through 2014.[13] Additionally, a tool that the Federal Reserve has used to help jump start the economy in the past year is maintaining short-term interest rates at historic lows near 0 to 0.25 percent. The Federal Reserve has pledged to maintain low short-term interest rates through at least late 2014. Originally, the Federal Reserve anticipated using low-interest rates to sustain economic growth only through mid-2013.

The U.S. public debt is still staggering. Currently, the federal government has accumulated over $15.8 trillion in debt.[14] The interest owed on the debt has grown now to over $225.25 billion. The largest budget items are Medicare ($796 billion), Social Security ($741 billion), Defense ($671.7 billion), Income Security ($370.07 billion), and Federal Pensions ($213.25 billion). The total U.S. debt—which combines households, businesses, state and local governments, financial institutions, and the federal government—has grown to over $56.9 trillion and the total interest owed has grown to over $3.8 trillion. Another amount worth attention is $119.9 trillion in unfunded liabilities: $15.8 trillion for Social Security, $20.9

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[9] "U.S. Stocks Sink in Biggest Drop Since 2008 on Economic Concern." Gammeltoft, N. *Bloomberg Business Week.* August 5, 2011.

[10] Fed to Buy $600 Billion of Treasuries.

[11] "Economists React: Don't Expect QE3 This Week." Hong, N. *Wall Street Journal, Real Time Economy*. http://blogs.wsj.com/economics/. July 31, 2012.

[12] "The Global Competitiveness Report 2011-2012." http://www.weforum.org/reports/global-competitiveness-report-2011-2012. July 26, 2012.

[13] "Minutes of the Federal Open Market Committee. June 19-20, 2012." Board of Governors of the Federal Reserve System. http://www.federalreserve.gov/monetarypolicy/fomcminutes20120620.htm.

[14] U.S. National Debt Clock: Real Time. http://www.usdebtclock.org/.

trillion for prescription drugs, and $83.2 trillion for Medicare. Despite these astronomical amounts of debt and liabilities, raising the debt ceiling has become alarmingly routine federal policy. President Ronald Reagan raised the debt ceiling 18 times, President Bill Clinton 8 times, President George W. Bush 7 times, and President Barrack Obama 3 times.[15] Thus, it is unclear to what extent the federal government, including the Federal Reserve, could continue long-term to stimulate the economy, or what remedial measures could be taken if policymakers continue to raise the debt-ceiling and the economy experiences another recession within the next few years.

U.S. Labor Market

Job recovery and the unemployment rate are major concerns of economists going forward. During the recession the unemployment rate rose to an extremely high 10.1 percent and shed more than 5 percent of its non-farm payroll jobs.[16] Disappointingly, only one job was created for every $92,136 of ARRA funds spent.[17] The unemployment rate declined from the high of 10.1 percent to around 9.0 percent throughout most of 2011. Many economists did not expect this rate to change anytime soon and believed that the unemployment rate would remain around 9.0 percent through 2012 and drop to 8.5 percent by 2013.[18] During October 2011, the unemployment rate was 9.0 percent, a hardly substantial change of 0.5 percent since August 2010.[19] By the end of 2011, the unemployment rate had dropped 0.1 percent to 8.9 percent.[20]

In June 2012, the unemployment rate dropped to 8.2 percent. This drop to below 8.5 is somewhat encouraging considering that economists predicted that it would remain at 8.5 in 2013. Yet the unemployment rate is based upon those still seeking employment. Only 63.8 percent of potential civilian workers are employed or seeking employment. Moreover, while over 128,000 seekers found some sort of employment during June 2012, more than 29,000 workers lost their jobs during June 2012. This means that only 99,000 jobs were added during June 2012. Relative to the entire U.S. population of 314 million, 99,000 jobs added are scarcely any jobs added.[21] However, the U.S. unemployment rate dropped to a near four-year low of 7.8 percent in September 2012, a positive sign that businesses are starting to add more jobs.

There is still some reluctance by businesses to begin hiring new employees. Based on CBO estimates, a minimum of approximately 90,000 jobs must be created each month to keep up with the expanding labor pool. According to the Bureau of Labor Statistics 1,288,000 non-farm jobs have been added to the labor market since October 2010. Still, even with consistent job growth, the net amount of jobs in the U.S. labor market since January 2008 was still -7.9 million as of September 2011.[22] If job creation would continue at its current growth rate, in January of 2021 unemployment would be around 7.4 percent, based on a report produced by the Heritage Foundation.[23] The report goes on to suggest that if job growth rates could be sustained at the pre-recession levels of the early 2000's (over 176,000 monthly), that unemployment take would until January 2018 to drop to 5.2 percent.

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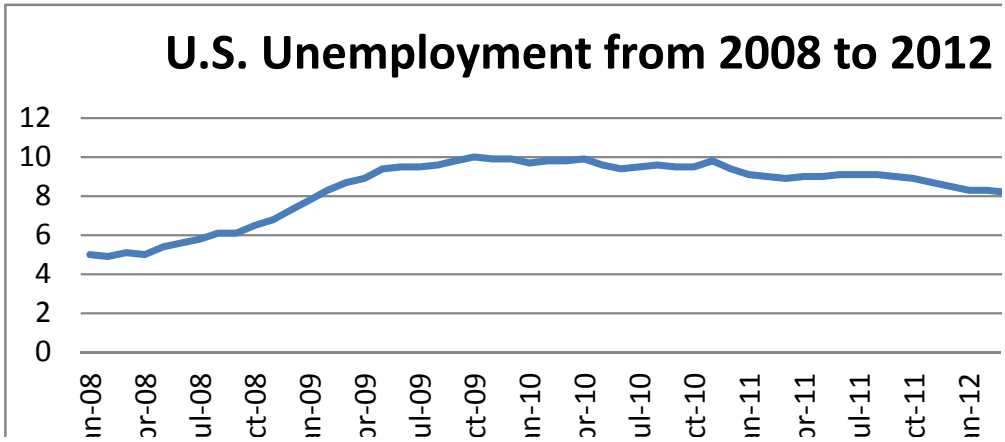
[15] "United States Debt-Ceiling FAQ: What You Need to Know." Sahadi, J. CNN, May 18, 2011.
[19] Recession May be Over, but Joblessness Remains. Rampell, C. *The New York Times.* September 20, 2010.
[20] Estimates of Job Creation from the American Recovery and Reinvestment Act of 2009. Council of Economic Advisors. The White House. http://www.whitehouse.gov/assets/documents/Job-Years_Revised5-8.pdf.
[18] Congressional Budget Office Report, (2011, August), "The Budget and Economic Outlook: An Update."
[19] Bureau of Labor Statistics
[20] "Labor Force Statistics from the Current Population." Bureau of Labor Statistics. http://www.bls.gov/cps/. 2012.
[21] "U.S. & World Population Clocks." Department of Commerce, United States Census Bureau. http://www.census.gov/main/www/popclock.html. 2012.
[22] Bureau of Labor Statistics
[23] "Years of High Unemployment Ahead at Recovery's Pace**."** Stark J**.** *The Heritage Foundation*. July 5, 2011.



Source: Bureau of Labor Statistics

Consumer Confidence

Just as with the unemployment situation Consumer Confidence and Consumer Spending has also indicated a sluggish economy. In October of 2011, the Consumer Confidence Index dropped to 39.8. This is well below the 90 percent threshold for a stable economy and a level of 100 that would indicate an economy that was growing strongly. The reasons for the low level of consumer confidence can be attributed to high unemployment levels, volatile stock markets, and growing partisanship over public policy regarding the budget deficit.[24] According to the Conference Board's press release in August, consumers are still very concerned about the employment situation. This has caused consumers to remain worried about the economy; and until the unemployment picture improves, most analysts believe that consumer confidence will remain low. As with the unemployment rate, Consumer Confidence seems to be increasing as it hit 73.1 in October 2012 and could surpass a four and a half year high of 76.4 seen in February of 2009.

Influencing low consumer confidence is the increasingly unequal distribution of income and the current poverty rate. The Gini Coefficient is an index that measures the degree of inequality in the distribution of family income in a country. According to the *CIA Factbook*, an impoverished Sub-Saharan country would have an index of 50.[25] While one cannot still compare the standard of living of an average American to a citizen of a Sub-Saharan nation, one can yet compare the growing inequality of the United States' income distribution to that of a Sub-Saharan nation. Presently, the United States has a Gini coefficient index of 45 percent. Furthermore, the poverty rate is now 15.1 percent. In 2010, 46.2 million Americans lived impoverished, an increase 2.6 million Americans within less than a year (43.6 million Americans lived in poverty in 2009.).[26] 46.2 million is the largest number reported in 52 years since poverty statistics were first reported in 1959. Levels of U.S. poverty are as follows: $11,491 of earnings for one individual, $14,667 for two people, $17,922 for three, $30,841 for six, and $46,647 for nine or more.[27]

Somewhat encouraging is the beginning rise in demand for durable goods, manufacturer's shipments, inventories, and orders.[28] New orders for manufactured durable goods in June 2012 increased 1.6 percent, or $3.4 billion, to $221.6 billion. Shipments of manufactured durable goods have increased for six months and increased 0.1 percent or $0.2 billion to $225.4 billion in June. The demand for machinery has risen for four months. Total demand is estimated to be worth $32.9 billion, the highest demand since 1992. Unfilled orders for manufactured durable goods have increased for 29 months. In June 2012 the increase

[24] "The Conference Board Report." The Consumer Confidence Survey.
[25] The U.S. Gini Coefficient. The CIA Factbook. https://cia.gov/library/publications/the-world-factbook/fields/2172.html. 2012.
[26] "About Poverty—Highlights." Social, Economic, and Housing Division: Poverty. U.S. Census Bureau. May 22, 2012.
[27] "Preliminary Estimate of Weighted Average Poverty Threshold—2011." U.S. Department of Commerce.
[28] "Advance Report on Durable Goods Manufacturers' Shipments, Inventories and Orders June 2012." U.S. Census Bureau News. U.S. Department of Commerce. http://www.census.gov/manufacturing/m3/adv/pdf/durgd.pdf. July 26, 2012.

was 0.1 percent or $0.2 billion. The total value of unfilled orders was $988.6 billion. Inventories have increased for the past 29 months to $366.7 billion in June. Orders for nondefense capital goods increased 1.2 percent or $0.8 billion to $72 billion.

Despite the recent rise in demand for durable goods, manufacturer's shipments, inventories, and orders, the improvement in salaries, wages, benefits, and compensation for civilian workers, including both public and private workers, has been mixed. Compensation costs for civilian workers increased 0.5 during the second quarter of 2012. Overall, the increase over 12 months, ending in June 2012, was 1.7 percent.[29] Wages and salaries increased 1.7 percent over 12 months. The rate of increase in salaries and wages over the 12 month period ending June 2011 was 1.6 percent. Thus, the rate of increase in salaries has remained virtually unchanged. The rate of increase in benefits declined from a year ago (June 2011). Then, the increase in the cost of benefits was 3.6. The increase in cost of benefits up to June 2012 was only 2.1 percent.

Compensation costs for private industry workers increased 1.8 percent for 12 months, ending in June 2012. However the 12 month increase, ending in June 2011 was 2.3 percent. Wages and salaries increased 1.8 percent for 12 months, ending in June 2012. This is barely a 0.1 percent increase from the previous 12 months, which was 1.7 percent. The increase in the cost of benefits was 1.9 percent for the 12-month period ending June 2012, down from the June 2011 increase of 4.0 percent. Employer costs for health benefits decelerated over the year to a 2.4 percent increase, down from the June 2011 increase of 3.6 percent.

Food and gasoline prices are rising. Food price indices have risen consistently for eight years. Food prices rose by 5.5 percent in 2008, 1.8 in 2009, 0.8 in 2010, 3.7 in 2011, between 2.5 and 3.5 in 2012, and likely between 3.0 and 4.0 in 2013.[30] Average gasoline prices per gallon have also remained consistently above $3.00: $3.53 per gallon in 2011, $3.39 in 2012, and $3.28 (forecasted) in 2013.[31]

Rising food and gasoline prices are cutting into U.S. households' discretionary income. While incomes are increasing modestly, food and gasoline prices are increasing faster.[32] Discretionary income is the income left over after paying for mortgage/rent and expenses such as food, gasoline and other transportation costs and expenses, and utilities and communication services. 14.1 percent of U.S. households have less than $5,590 in discretionary income. 11.8 percent have just between $5,590 and $7,870. This means that over a quarter of U.S. households are barely earning enough income to cover their expenses.

Coal prices per short ton have dropped dramatically since 2008 but the drop has leveled and is now rising somewhat again.[33] The price for coal mined in Central Appalachia at the end of June was $56.10 and $61.50. The price for coal mined in Northern Appalachia rose from $64.90 at the end of June to $65.10 at the end of July. Coal mined from the Illinois Basin rose during this time from $46.50 to $47.75. Coal mined from the Powder River Basin remained level at $8.50. Coal mined from the Uinta Basin rose from $35.50 to $35.60. Natural gas demand has decreased from 2008 and 2009. During 2008 there were over 1,600 active natural gas rigs.[34] As of July 2012 the number of active rigs is less than 800. Yet prices in July rose after falling since 2008. The price per MMBtu from the Henry Hub rose from $2.84 to $3.19 and the price per MMBtu from the Opal Hub in Wyoming rose from $2.48 to $2.99.

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[29] "Employment Cost Index—2012." Bureau of Labor Statistics. U.S. Department of Labor. http://www.bls.gov/news.release/pdf/eci.pdf.
[30] "Changes in Food Price Indexes, 2010 through 2013" and "Historical Data, 2004 through 2009." USDA Economic Research Service. http://www.ers.usda.gov/data-products/food-price-outlook.aspx.
[31] "Short-Term Energy Outlook." U.S. Energy Information Administration (EIA). http://www.eia.gov/forecasts/steo/.
[32] "U.S. Incomes Rise, but Disposable Income Drops. Blame Oil Prices." A new report from the Department of Commerce shows average US incomes rising, but with rapidly-climbing fuel and food prices, 'real' disposable income is down**.** Trumbull, M. Christian Science Monitor. March 28, 2011. http://www.csmonitor.com/Business/2011/0328/US-incomes-rise-but-disposable-income-drops.-Blame-oil-prices.
[33] "Coal News and Markets." U.S. Energy Information Administration. July 30, 2012.
[34] "Natural Gas." U.S. Energy Information Administration. July 26, 2012.

Petroleum (37 percent), coal (21 percent), and natural gas (21 percent) are the United States' three major sources of energy. Therefore, as they rise in price faster than salaries and wages, Americans will continue to experience critical shortfalls in discretionary income and consume less.

U.S. Real Estate Market

As with the rest of the economy the housing market has been slow to recover from the financial crisis and many experts believe the recovery will remain slow throughout 2012, while a full recovery may not happen until 2014.[35] Experts point to several factors impeding the housing market over the next several years, including mortgage delinquencies, continued foreclosures and subsequent foreclosure sales.

Foreclosures still made up nearly a third of the entire residential real estate market in 2011 according to Realty Trac, a major home sales research firm.[36] The foreclosure rate during the first quarter of 2012 was still 26 percent.[37] The staggering number of foreclosed homes on the market is having a negative impact on home prices. With so many of these houses on the market, sales and prices are not expected to improve much going forward. At the same time, foreclosure practices have been brought into question causing several states to place moratoriums on foreclosure proceedings. [38] These probes are expected to center around whether the paperwork used in many foreclosure cases was accurate and filed correctly.

The U.S. Census Bureau issued a mixed housing report for the second quarter of 2012.[39] The homeownership rate in the second quarter 2012 of 65.5 percent was lower than the second quarter 2011 rate of 65.9 percent. The 2012 homeownership rate in the South was lower than the second quarter 2011 rate. The rental vacancy rate in the second quarter 2012 of 8.6 percent was lower than the second quarter 2011 rate of 9.2 percent. Sales of new single-family houses in June 2012 were at a seasonally adjusted annual rate of 350,000. This is 8.4 percent below the revised estimate of 382,000 for May 2012. Conversely, privately-owned housing starts in June 2012 were at a seasonally adjusted annual rate of 760,000, 6.9 percent above the revised estimate of 711,000 for May 2012.

U.S. Stock Market

The US stock market has continued to maintain the positive growth that began in March of 2009. The stock market, however, is sensitive to the continuation of the European sovereign debt problems, the trading of U.S. securities, and the federal government's attempts to stimulate the national economy, which continues to show signs of weakness.

International trade and the globalization of the world's stock markets cause volatility in the U.S. economy. In the first ten months of 2011, Europe imported 22 percent of total U.S. goods exports.[40] A drop in European demand for U.S. exports would weaken U.S. GDP. European demand for U.S. exports is high because the Euro is strong relative to the U.S. dollar. A Greek default would weaken the Euro, causing an unfavorable currency exchange with the U.S. dollar. Buying U.S. exports would then become more expensive.

Moreover, European investors would find investing in U.S. stock to be more expensive if the Euro fell against the U.S. dollar. They would need to exchange more euros per dollar to buy U.S. shares. The merging of the U.S. stock market with the European stock market also links the financial performance of

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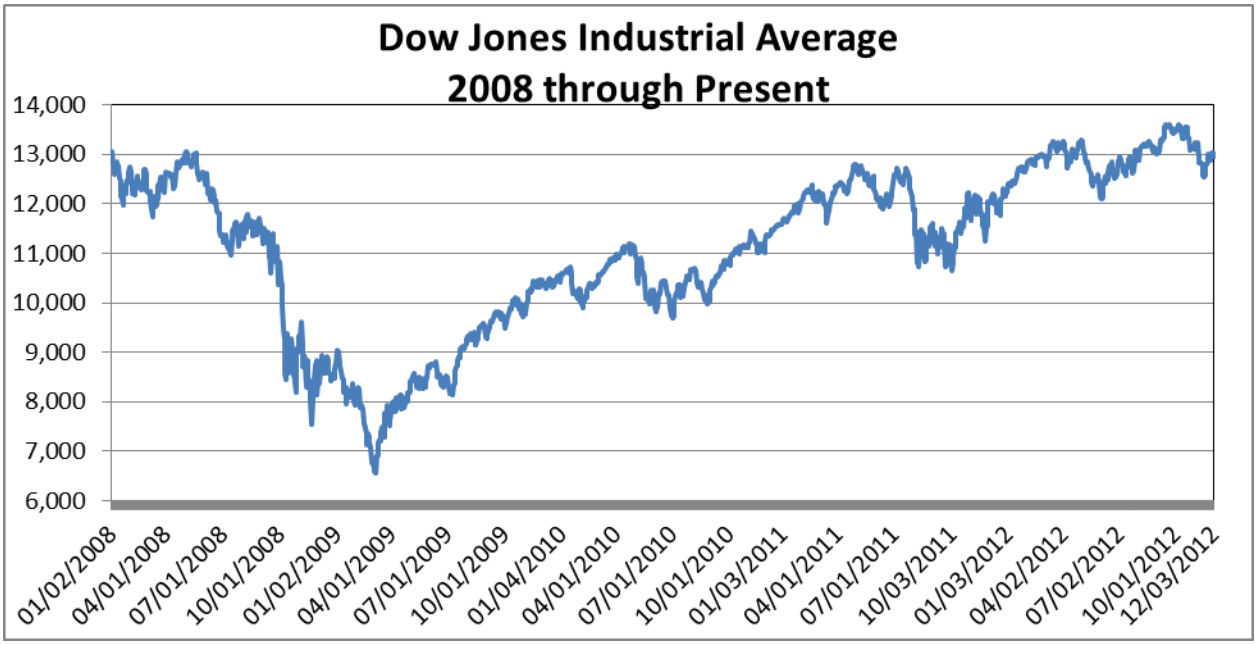
[35] "Don't Expect A Housing Market Recovery Until 2014." Brennan, M. Forbes.com. May 19, 2011.
[36] NPR Staff. (2011, August 25). Foreclosures A Third Of Sales; Mortgage Rates Rise. *NPR.org.*
[37] "Foreclosure Homes Account for 26 Percent of All U.S. Residential Sales in Q1 2012." AT&T Yahoo! Finance. According to RealtyTrac (R). http://finance.yahoo.com/news/foreclosure-homes-account-26-percent-040100724.html.
[38] Comstock, C. (2011, September 1). Fed Launches New Formal Enforcement Action Against Goldman Sachs To Review Foreclosure Practices. BusinessInsider.com.
[39] "Economic Indicators." U.S. Census Bureau. http://www.census.gov/cgi-bin/briefroom/BriefRm#durable_goods.
[40] "Economic Indicator: The European Economy and U.S. Exports—A Seasonally Adjusted View." Economics and Statistics Administration. http://www.esa.doc.gov/Blog/2011/12/09/economic-indicator-foreign-trade-european-econo... December 9, 2011.

the U.S. market to Europe's. Because the New York Stock Exchange (NYSE), the largest U.S. stock exchange, trading over 90 percent stock on the Dow Jones Industrial Average, merged on April 4, 2007 with Euronext N.V., a Dutch public trading company, the financial performance of the U.S. stock market now is linked directly to the financial performance of European stock market. The NYSE became one among a portfolio of stock exchanges, which includes Brussels, Amsterdam, London, Paris, and Lisbon. With the merging of the NYSE and Euronext, NYSE is now under European leadership. NYSE Euronext's Chairman, Mr. Jan Michiel Hessels, is a Dutch citizen.

China's ownership of $1,169,600,000,000 in U.S. government securities concerns policymakers, investors, and the public. Many fear that China will one day dump onto the market its entire investment in U.S. securities. This would potentially lead to an economic chain-reaction of devastating magnitude. To sell them all off it would need to sell them at a discount. Other foreign investors would panic and follow suit, selling all their securities. If this happened, U.S. government securities would become worthless junk bonds and the federal government would default on its debts. Once it defaulted it would lose much of its purchasing power. Given that the U.S. federal government is our nation's largest employer and the world's largest buyer, this would bode ill for countless government employees, businesses, citizens who depend upon vital government services such as Social Security, Medicare, Medicaid, and National Healthcare, our economy and national security, and the global market.

Additional interventions into the free market by the U.S. government, as well as continued debate over extending tax cuts, have weighed heavily on the stock market. Because U.S. tax policy presently is tentative, businesses are saving rather purchasing and hiring. This means that instead of investing in growth, businesses must save to brace for a higher tax burden. Lack of growth means lower profits and lower profits discourage investors from buying stock. While markets have stabilized since, confidence in the marketplace is low and any bearish news impacts stock prices severely.



Source: The Wall Street Journal

TEXAS ECONOMY

As with the rest of the nation, Texas was hit by the recession in 2009. Nevertheless, Texas is leading the way to economic recovery. Most point to stable home prices and a robust business environment as reasons why Texas' recovery will continue to outpace most other states to recovery from the Great Recession.

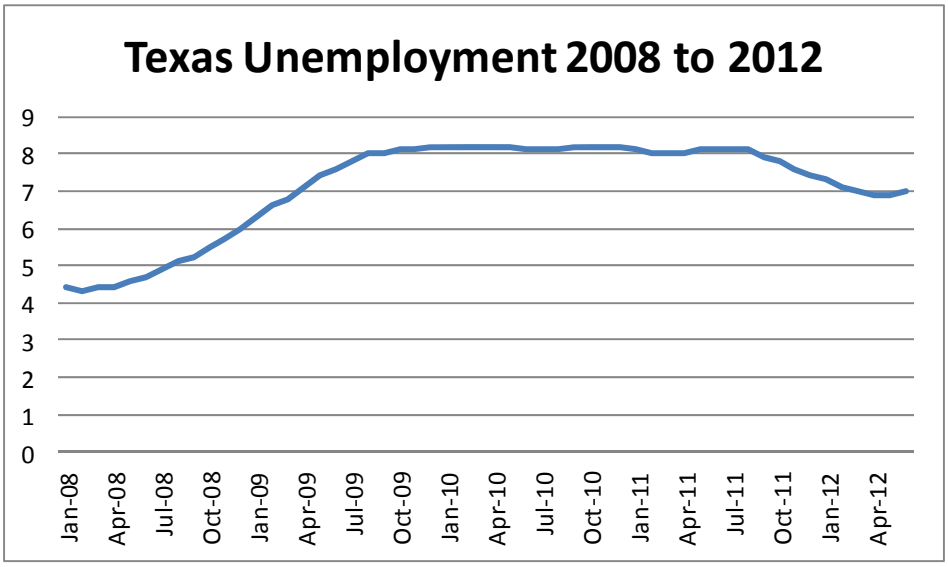
Texas Housing Market

While Texas did not experience a major housing crisis like many other states, there was a slight decrease in home values during the recession yet recovery has begun.[41] Throughout 2011 the average price of a single-family home increased 6.14 percent. During the first two quarters of 2012, the price increased 1.5 percent. The number of permits to build single-family homes increased 0.6 percent during 2011. A total of 30,284 permits were issued. Throughout the first and second quarters of 2012, the average number of permits issued to build single-family homes increased 20.48 percent. 38,223 were issued. This represents a 7,939 increase during the first two quarters of 2012 over the first two quarters of 2011. Comparing the average value of a single-family home during the first two quarters of 2011 ($191,850) and 2012 ($197,400), the average price of a single-family home has increased $5,550, a 2.9 percent growth in value. The Texas home construction market is beginning to experience a boom.

Texas Labor Market

According to the Federal Reserve Bank of Dallas, the Texas economy is expanding at a healthy pace. The 2011 annual job growth rate was 2.06 percent, a creation of 197,200 jobs. [42] During the first two quarters of 2012, the Texas job growth rate has increased 2.3 percent, a creation of 121,400 jobs. Though 2.3 percent seems barely healthy, it is over double the 1.1 anemic U.S. job growth rate.[43] Moreover, according to the Federal Reserve Bank of Dallas, Texas has created 4 out of every 10 jobs in the U.S. over the last 3 years. Thus, while higher numbers of jobs would be welcome, in many states the job growth rate is 0.0 to 1.0 percent.

While Texas has been adding jobs, the unemployment rate remains just 1.2 percent below the U.S. unemployment rate of 8.2 percent as of August 2012. The 8.2 percent unemployment rate is just 0.2 percent below 8.4 percent, the July 2011 unemployment rate, which suggests that the Texas unemployment rate has remained the same. Texas had an unemployment rate of 8.4 percent, which is the highest it has been since July of 1987. Unemployment however has remained consistently high possibly because of Texas's high population growth—so many people are rushing to Texas from other states to find employment that there is a proportionately larger pool of applicants competing to jobs created.



Source: The Bureau of Labor Statistics

[41] Texas Building Permits. Real Estate Center at Texas A&M University. http://recenter.tamu.edu/data/bp/bps/st48.asp.
[42] Federal Reserve Bank of Dallas.
[43] "Job Growth Forecast, One-Year Forecast Change: U.S. All Sectors 1.1%." USA Today. http://www.usatoday.com/money/economy/story/Jobs-Forecast-2011/34083932/1.

Texas Industry

According to the Texas State Comptroller, the Gross State Product (GSP) for 2011 was projected to be $1.3 trillion, making Texas the world's fifteenth largest economy in the world, just behind Canada and South Korea.[44] While the economic recession did have an impact on industries located in Texas, advantages such as stable home prices and a stable political environment have made Texas attractive to companies wanting to relocate.

Manufacturing

According to the Dallas Federal Reserve, Texas is the second leading manufacturer, just behind California, accounting for almost 10 percent of the entire amount of goods produced in the United States and represents over 93 percent of Texas exports.[45] Texas is home to over 20,030 manufacturers. Total manufacturing output in exports is over $192.2 billion. Manufacturing employs over 810,800 jobs directly and 731,800 jobs indirectly. The top four manufacturing sectors in Texas are petroleum and coal products, computers and electronics, chemicals, and machinery. From 2003 to 2010 the growth of manufactured goods experts has increased 105 percent.

Agriculture

Rural lands, including privately owned forest, total 144 million acres, 86 percent of the state's total land area. Texas has more farms and ranches than any other state in the United States—247,500 farms and ranches covering 130.4 million acres. Its top exports include cattle, cotton, sheep, wool, goats, mohair, and horses.[46] These are the top 10 commodities in terms of cash receipts: cattle, cotton, milk, broilers, greenhouse & nursery, corn, wheat, timber, grain sorghum and vegetables. One in seven of Texas workers are employed in agriculturally-related occupations. Nationwide, Texas is the number one producer of cotton and cottonseed, exporting over $1.7 billion. It is the number two producer of feeds and fodders, producing a worth of $509 million, and the number two producer of peanuts, producing a worth of over $56 million. Moreover, it is the third largest exporter of live animals and meat, producing over $740 million; the third largest exporter of hides and skins, producing over $341 million; and the third largest exporter of animal fats, producing over $180 million.[47] Texas is also the fourth largest producer of tree nuts, exporting over $41 million. Yearly, Texas exports over $6 billion in agricultural products to foreign countries. The economic impact of the food and fiber sector totals more than $100 billion.

Yet, drought and overpopulation are ever-present concerns in many parts of Texas, leading to pressure on its water infrastructure. The current 2011-2012 drought is the worst drought since recordkeeping began—and it may prove to be one of most devastating economic events in state history, possibly even reversing Texas' agricultural prosperity. According to the Texas Water Development Board, demand for water will rise by 22 percent by 2060.[48] Estimates by the Texas AgriLife Extension Service put Texas agricultural losses for the year at $5.2 billion. A December economic analysis by BBVA Compass Bank found that indirect drought losses to the state's agricultural industries could add another $3.5 billion to the toll.

The Texas Water Development Board adds that, should we experience another multi-year "drought of record" such as that of the 1950s, it could cost Texas businesses and workers $116 billion in income by 2060. Every Texan has a stake in the water issues we face, and we can all take steps businesses and lawmakers in their efforts to ensure that our water resources remain plentiful for future generations.

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[44] "Texas Ahead: Gross State Product and Income." Susan Combs, Texas Comptroller of Public Accounts. http://www.texasahead.org/economy/indicators/ecoind/ecoind5.php#product.
[45] "Texas Manufacturing Facts." National Association of Manufacturers. nam.org/statedata.
[46] Texas Department of Agriculture Strategic Plan FY 2011-2015.
[47] "Texas Agricultural Statistics." Texas Department of Agriculture. http://www.texasagriculture.gov/About/TexasAgStats.aspx.
[48] "The Impact of the 2011 Texas Drought and Beyond." Susan Combs. Texas Comptroller of Public Account. http://www.window.state.tx.us/specialrpt/drought/.

Healthcare and Biosciences

Texas has a dynamic biotechnology marketplace with an estimated economic impact of $75 billion. The state is home to over 4,100 biotechnology, biomedical research, business and government consortia, medical manufacturing companies, and world-class universities and research facilities, employing over 104,400 at an average annual salary of over $67,300. A significant number of top global biotechnology and pharmaceutical companies have Texas locations, underscoring the state's vitality. Government support; a highly trained work force, excellent educational, medical, and research institutions; a first-rate transportation and logistics infrastructure; and a top ranked business climate all strengthen the state's status as a biotechnology leader.

The Life Sciences industry generates a significant economic impact on the state of Texas, as companies and institutions purchase equipment and inputs and well-paid employees spend money in their home communities.[49] The industry's total economic impact on the State of Texas is estimated at $75 billion in economic activity, 236,000 jobs, and $31 billion in payroll. State and local governments receive an estimated $2 billion each year due to these impacts. For every job created in the industry, another 2.3 jobs are created elsewhere in the Texas economy.

Texas is a leader in nanohealth, a fairly new biotechnology area defined as healthcare and medical technology at the nanoscale level.[50] The state has developed strong nanohealth resources, based on its long-standing leadership in the biotechnology, medical, and healthcare industries. The Alliance for NanoHealth, an innovator in national and global nanohealth R&D and commercialization, is located in Houston and is comprised of members of the renowned Houston-based Texas Medical Center (TMC), the world's largest medical center. Texas-based nanohealth technologies include personalized molecular-level drug delivery systems, wireless neurostimulation solutions to treat chronic pain and other neurological conditions, and new cancer treatments and pharmaceuticals.

Texas researchers are making great strides in the field of tissue engineering, testing new procedures for reducing infections and diseases that result from bone marrow transplants, as well as pioneering in nano-medicine. The Texas Workforce Commission reports that Texas is home to 153 pharmaceutical manufacturing companies employing 9,873 (NAICS 3254) and 2,556 medical research, development, and testing laboratories employing 47,584 (NAICS 6215, 54138, and 54171).

The production of medical devices is the state's second largest biotechnology sector and a growing industry area strongly associated with health care and medical research. It includes establishments primarily engaged in the manufacturing of medical equipment and supplies, such as surgical, dental, orthopedic, ophthalmologic, and laboratory instruments and apparatus. Examples of products being developed and produced in Texas include surgical sutures, syringes, eye-care products, cardiac catheters, urinalysis and blood transport vials, and medication delivery systems. The Texas Workforce Commission reports that the state is home to 1,225 medical equipment establishments, or approximately 29 percent of Texas' biotechnology businesses, employing 35,592 skilled workers, or approximately 34 percent of Texas' biotechnology employment (NAICS 3391 and 3345).

Energy

Texas is a leading producer of both oil, natural gas, and wind powered energy in the nation. Texas' petroleum factories can produce almost 4.7 million barrels of crude oil per day. This production makes it the single largest oil producing state in the nation, second only to Federal offshore areas. Drilling activity has steadily increased over the year, with many new rigs focused on land-based ventures primarily seeking oil. Wind resource areas in the Texas Panhandle, along the Gulf Coast, and in the Trans-Pecos

[49] "Texas at a Glance." Texas Healthcare & Bioscience Institute. http://www.thbi.com/.
[50] "Texas Biotechnology Industry Report." Texas Healthcare & Bioscience Institute. http://www.thbi.com/.

region offer some of greatest wind power potential in the United States. With over 2,000 wind turbines in West Texas alone, Texas leads the nation in wind powered generation capacity.[51]

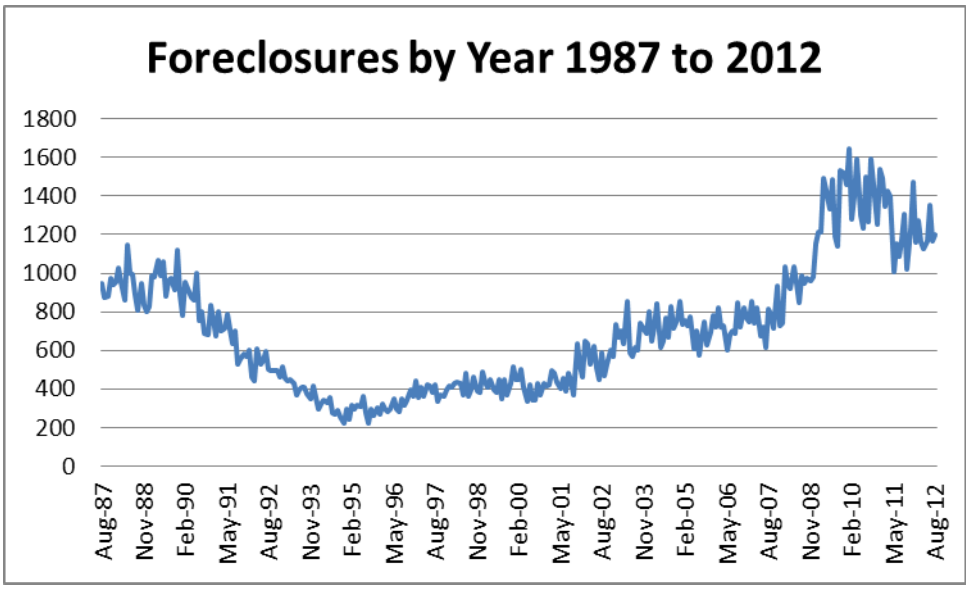
BEXAR COUNTY ECONOMY

Bexar County Real Estate Market

As was the case the last two years, foreclosures remain a top concern in Bexar County. Last year Bexar County hit 17,058 foreclosure notices, which is the second year in a row of the highest filings in over 2 decades. Between January and August of 2011, Bexar County issued 10,077 foreclosure notices. CoreLogic, a leading provider of consumer, financial and property information, analytics and services to business and government, reported that foreclosure rates in Bexar County are up as of March 2012.[52] 4.72 percent of residential loans in the San Antonio/New Braunfels area were delinquent by at least 90 days. In March 2011 the rate of delinquent residential loans was less—4.32 percent.

Although the national rate of delinquent mortgage loans is higher—7.18 percent—clusters of foreclosures dot the Bexar County Clerk map. 1,119 foreclosures were filed in the Bexar County Courthouse to be auctioned on July 3, 2012.[53] It is a slight 11 percent decline from the number filed in June (1,257) but it is still a high number of foreclosures. So far, the number of foreclosures has increased 5 percent from July 2011.

Another major issue that has been affecting the Bexar County Housing Market is falling appraisal values. The Net Taxable Base for FY 2011-12 is $97,400,452,480 which is flat when compared to FY 2010-11; however this is due to new construction in the amount of $1.46 billion. Existing values declined $1.6 billion.



Source: Bexar County- County Clerk

Bexar County Labor Market

San Antonio unemployment rate in August 2011 was 8 percent. Although this was down from a record of 8.3 percent, which had been reached the previous two months, it is still near historical levels. This marked the twentieth month of unemployment above 7 percent in the San Antonio area, something that has not been seen since 1990.

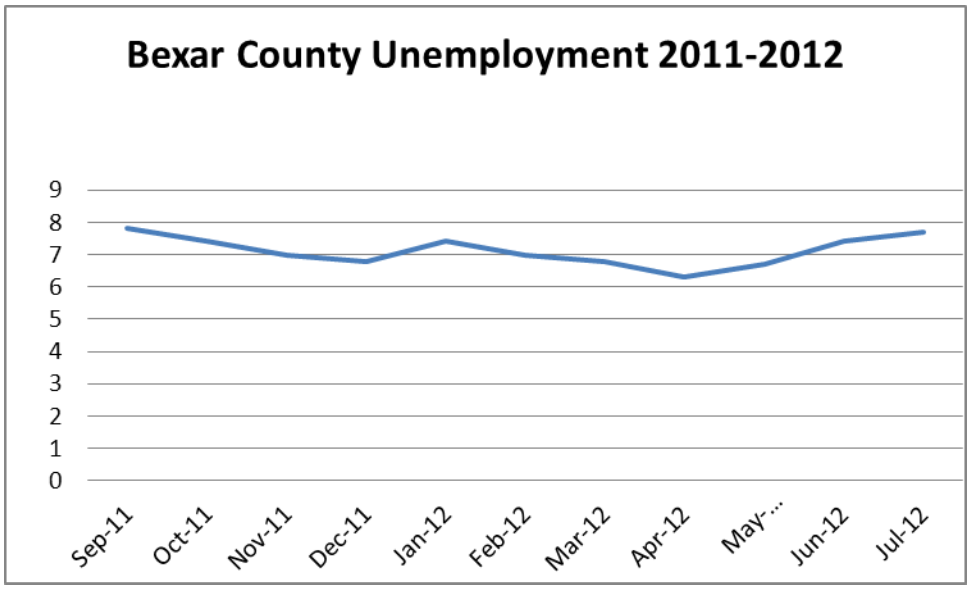
[51] US Energy Information Administration, State and Energy Profiles
[52] "Foreclosure Rates Up in San Antonio, Study Finds." Silva, T. *San Antonio Business Journal*. June, 2012.
[53] "Latest Bexar County Foreclosure Figures Include More Good News Than Bad." Silva, T. *San Antonio Business Journal*. June, 2012.

Workforce Solutions Alamo released information indicating that the San Antonio metro area unemployment rate increased to 7.3 percent in June 2012, up from 6.5 percent reported for May.[54] Total non-agricultural employment in the San Antonio-New Braunfels MSA has expanded by 100 jobs over the month while annual growth remained positive with 10,500 more jobs (1.2 percent) since June 2011.

Leisure and Hospitality provided the most jobs over the month with an additional 3,100 jobs (2.7 percent) and retains a strong showing over the year with 6,500 jobs (5.8 percent). Financial Activities continues its see-saw activity with an upswing of 600 jobs (0.9 percent) since May, while maintaining a positive 700 jobs (1.0 percent) over the year. Other Services, which includes repair and maintenance, personal and laundry and non-profit organizations, reported 500 more jobs (1.6 percent) since May and 700 additional jobs (2.2 percent) since June last year. Manufacturing rounded out the job growth with 200 more jobs (0.4 percent) over the month, and a positive 800 jobs (1.7 percent) since this same time last year.

The largest job losses since May occurred in the government sector reporting -1,700 jobs (-1.1 percent) with the majority of the losses happening in the local government sub-sector as public schools release staff for the summer break. Professional and Business Services also continues its own see-saw activity, but on the negative end with a loss of -900 jobs (-0.9 percent) and an annual negative of -2,900 jobs (-2.8 percent). Construction reported the losses of -600 jobs (-1.4 percent), but has not offset its positive over the year gains of 2,000 jobs (4.8 percent). Education and Health Services, which rarely reports job number decreases, reported -600 jobs (-0.5 percent) yet also retained a positive annual growth of 2,900 jobs (2.2 percent).

Comparing the Workforce Solutions Alamo metro area to the state and nation, the Texas unadjusted (actual) unemployment rate increased to 7.6 percent in June, up from 6.9 percent in May. The nation's unadjusted (actual) unemployment rate increased to 8.4 percent in June, up from 7.9 percent reported in May. Comparatively, the state and nation release seasonally adjusted unemployment rates with Texas increasing to 7.0 percent in June, and the nation's unemployment rate holding at 8.2 percent, the same rate reported for May.



Source: Bureau of Labor Statistics

[54] "June 2012 Monthly Unemployment/Jobs Report." Workforce Solutions Alamo. http://workforcesolutionsalamo.org/lmi/sanantoniomsa/monthlyjobreports.asp.

Bexar County Industry

Bexar County is home to a wide variety of industries, which consists of biosciences, medicine, aviation, tourism, aerospace, military and information technology sectors. The local economy is a healthy mix of business services, biomedical technology and research, a diversified manufacturing sector, a rapidly growing information technology industry, and a thriving military community. Many companies continue to choose San Antonio due to its geographic advantages, high quality of life, affordable housing, and low cost of living.

Military/Defense

Bexar County has a strong military presence and remains "Military County, USA," home to Fort Sam Houston, Lackland Airforce Base, Randolph Air Force Base, Brooks City-Base, Camp Bullis, and Camp Stanley, as well as leading government contractors such as Boeing, Lockheed Martin, Pratt &Whitney, General Electric, and Sin-Swearingen.

The Base Realignment and Closure process is nearing completion in San Antonio. The United States Base Realignment and Closure Commission's decision to consolidate all field medical training for all Armed Services branches at Ft. Sam Houston in San Antonio. The realignment will bring the largest training facility for medical technicians in the world to Fort Sam Houston in San Antonio, Texas. The Military Transformation Task Force (MTTF) estimates that 12,500 new jobs will come to San Antonio, including 4,000 trainees and 8,500 military and Department of Defense (DOD) personnel. The economic impact was estimated to be nearly $8.3 billion with the majority of that attributable to construction of the training facility which continued through 2011. Ongoing economic impact post-construction is estimated to be nearly $1.6 billion annually. The economic impact of this project is expected to be $621 million per year. Included in the construction is an aircraft taxiway at Randolph Airforce Base, an urban assault course at Camp Bullis, and building renovations at Lackland Airforce Base.

Aerospace and Aviation

The aerospace and aviation industry is growing faster in the San Antonio MSA than the national average, and far outpacing the growth of larger and more established industries in Dallas, Phoenix, and major cities in California. This industry includes establishments that are engaged in one or more of the following areas: manufacturing complete aircraft, missiles or space vehicles; manufacturing aerospace engines, propulsion units, auxiliary equipment or parts; developing and making aerospace product prototypes; aircraft conversion; complete aircraft or propulsion systems overhaul and rebuilding; flight training; air transportation and support activities for air transportation. The 13 aerospace companies at Port San Antonio have created nearly 9,000 jobs and account for about $1.46 billion in annual economic activity for the San Antonio region. A 2010 study indicated that 4,300 area residents are directly employed by aerospace companies at Port San Antonio. Most of them work in aircraft repair, maintenance and overhaul. Also, the aerospace companies create indirect or induced employment for an additional 4,500 people. Combined, this local workforce earns $487 million annually.[55]

Auto Industry

In August 2009, Toyota announced it would shift production of its Tacoma Pickup from its NUMMI Plant in California to San Antonio. Production commenced for the Toyota Tacoma on August 6, 2010. The shift involved new direct investment of $100 million and the addition of a 1,000 jobs to the Bexar County economy. Production of the Tacoma pick-ups in San Antonio returned the plant to two shifts and 80 percent of Toyota's pickups are now made in San Antonio.

[55] San Antonio Development Foundation. www.sanantonioedf.com.

Throughout these developments, Bexar County has been working to address the needs and realize the opportunities of our automotive industry. Since 2008, Bexar County has lead the development of the Texas-Mexico Automotive SuperCluster (TMASC) initiative, which aims to preserve and grow existing industry, recruit foreign direct investment, spur innovation in new technologies, and develop the human capital necessary for a next-generation workforce. Bexar County continues its commitment to improve the local economy by working creatively and collaboratively to advance this initiative.

Healthcare and Biosciences

Bexar County's well established community of healthcare and medical service providers—including hospitals, physicians, other specialty providers and nursing homes—forms a strong foundation for the County's $24.5 billion Healthcare and Bioscience Industry. The industry includes both direct and indirect healthcare services. Direct healthcare services include care provided in hospitals, physicians' offices, nursing homes, offices and clinics of a variety of other healthcare providers, and various other outpatient and ambulatory care settings. Indirectly related industries complement and support the provision of medical and healthcare. These industries include health insurance carriers, pharmaceutical companies, medical equipment producers and manufacturers, civilian and military medical education, biomedical research organizations, residential care and social service providers, and a variety of related endeavors. The Bioscience and Healthcare industry is more than $24.5 billion.[56] The industry paid $6.5 billion in wages and salaries to 141,251 employees.

Bexar County Medical Society, the first county medical society in Texas and the eighth largest in the U.S., includes more than 4,000 physicians, representing virtually every specialty and sub-specialty. The County is home to more than 40 hospitals, including four major hospital systems, with a total of more than 5,000 staffed beds. In addition to acute care hospitals, a number of specialty hospitals and treatment centers provide care to targeted populations.

County hospitals continue to expand the delivery of healthcare services to the community—both in place and into rapidly growing suburban areas—while providing significant levels of uncompensated care to the uninsured population and caring for the nation's wounded warriors. The Greater San Antonio Hospital Foundation represents over 125 hospitals and healthcare organizations in the South Central Texas Region.

Bexar County is currently the only U.S. County with three Level I trauma centers, serving the civilian and military populations. All hospitals in the county are linked in real time to coordinate patient reception, staffing and resource allocation during disasters, positioning the county second only to New York City in terms of disaster preparedness.

The 900-acre South Texas Medical Center (STMC), located in the County, boasts the region's largest concentration of medical treatment, research, education and related activity. Its more than 75 medical-related facilities comprise approximately $2.1 billion in infrastructure values and employ nearly 28,000 medically related personnel. Two of the County's four major hospital systems, Methodist Healthcare System and University Health System, are based in the Medical Center, while two other major systems have a Medical Center presence. The South Texas Veterans Health Care System is also based at the Medical Center. In-patient visits to the Medical Center totaled nearly 105,000 in 2007, with another 4.8 million out-patient visits. Approximately 30 percent of patients treated at the center's non-government supported hospitals are from outside Bexar County, a recent study shows. Capital improvements valued at approximately $550 million are now in progress or projected over the next five years.

Other healthcare hubs are also located in Bexar County. Two major hospital systems, Christus Santa Rosa Health Care and Baptist Health System, are based downtown, along with the Nix Health Care System.

56 BioMed SA. http://www.biomedsa.org/research.

Local medical facilities are keeping pace with the County's rapid population growth in new areas such as Stone Oak, Westover Hills, and Boerne. Construction of new hospitals and expansions of existing facilities are in the works, or recently completed, by all of the city's three of the major hospital systems.
Long known as "Military County USA," Bexar County is also becoming the "Home of Military Medicine." As a result of the most recent Base Realignment and Closure Process, San Antonio's Brooke Army Medical Center (BAMC) is being consolidated with the U.S. Air Force hospital, Wilford Hall Medical Center, to become the largest national military medical center. The consolidated San Antonio Military Medical Center will be the only Department of Defense medical facility with a Level I trauma center that treats civilians as well as military personnel. Already, BAMC is home of the world-renowned burn unit and the Center for the Intrepid for rehabilitating wounded warriors. Additionally, the Army's Medical Department Center and School, based at Fort Sam Houston, will expand to become the Department of Defense training center for military allied health medical training and education for all branches of the service.

The University of Texas Health Science Center at San Antonio is the region's leading provider of health professions education, with almost 3,000 students enrolled in five schools: the School of Medicine, the Graduate School of Biomedical Sciences, the Dental School, the School of Nursing, and the School of Allied Health Sciences. Together, the schools award 69 health-related degree specialties and pre- and post-baccalaureate certificate programs. Opened in 1968, the Health Science Center is one of six academic health science centers in The University of Texas System. It encompasses six campuses in Bexar County and South Texas, with more than 2 million square feet of education, research, treatment, and administration facilities.

In addition to being a regional hub for medical care in South Texas, Bexar County is increasingly recognized as a national center for bioscience research and innovation. The County's vibrant research community is discovering and developing new treatments, vaccines, and prevention techniques for some of mankind's most challenging and complex diseases, such as cancer, cardiovascular disease, and diabetes, as well as bio-threat agents like smallpox, Ebola and tularemia. Research is the fuel that drives the bioscience industry growth. The biomedical research community is anchored by The University of Texas Health Science Center at San Antonio (UTHSCSA), which ranks in the top 5 percent of the 1,650 U.S. universities and non-profit institutions that receive federal research funding. Its research strengths include aging, cancer, cardiopulmonary disease, transplantation, infectious disease, metabolic biology, neuroscience, trauma and women's health.

The most recent growth in the bioscience industry was in 2009 when Medtronic's new Diabetes Therapy Management & Education Center began operations in San Antonio. When fully staffed, Medtronic's San Antonio center is expected to generate more than $700 million per year in economic impact for the city and state, according to an impact study generated by SAEDF. In May 2010, BD opened its North American Professional Services Center Headquarters with plans to hire 300. This is the first of four professional services centers planned across the globe.

Another recent win for Bexar County's bioscience sector is the opening of InCube Labs, a local branch of a life science incubator based in the Silicon Valley of California. InCube expects to bring up to five biomedical startup companies and a locally-focused venture capital fund to the County. The first three companies were announced in the fall of 2010.[57]

Eagle Ford Shale

The Eagle Ford Shale is rapidly becoming one of the largest domestic crude oil and natural gas discoveries in more than 40 years. Roughly 50 miles wide and 400 miles long, the Eagle Ford spreads across Texas from the Mexican border covering 24 Texas counties. It is a hydrocarbon producing

[57] San Antonio Economic Development Foundation. http://www.sanantonioedf.com/industry-clusters/biosciencehealthcare.

formation of significant importance due to its capability of producing both gas and more oil than other traditional shale plays. Because the shale contains a high amount of carbonate, making it brittle, using hydraulic fracturing to produce the oil or gas is easy. The oil reserves are estimated at 3 billion barrels with potential output of 420,000 barrels a day. The Eagle Ford is a booming shale play with results indicating there will be development activity for a long time to come.

There have been numerous recent announcements by oil and gas companies concerning their plans to bring new jobs to Bexar County. Oil-field-services giant Halliburton Co. began work in November 2011 on a $50 million base of operations in San Antonio and plans to hire 1,400 workers to support its operations in the Eagle Ford Shale. Baker Hughes Inc. also has plans to build a $30 million operations center and administrative headquarters in southeastern Bexar County to support drilling in the shale and will look to employ 400 people. Weatherford International Inc. and Schlumberger Ltd. are two other oil-field-service companies that plan to build facilities in the County and will be looking to hire 120 and 200 workers, respectively. Other companies that plan to establish sites in Bexar County and contribute to the Eagle Ford Shale job growth include Chesapeake Energy, Cudd Energy, EOG Resources, Inc., Marathon Oil, and Platinum Energy.

In February 2011, the University of Texas at San Antonio released an Economic Impact Study which showed that, as of 2010, Bexar County benefited from its proximity to the Eagle Ford Shale with close to $104 million in total output, around $58 million in total gross state product, and almost $28.3 million in payroll for 590 employees. Projections for the County showed that by 2020, involvement in the Eagle Ford Shale would result in close to $703 million in total output, around $394.5 million in total gross state product, and almost $191 million in payroll for 3,924 employees.

These calculations have recently been updated and the study’s main author now believes that the Eagle Ford Shale will help create close to 6,000 jobs by 2020. Since the study’s 2010 release, Eagle Ford Shale related employers have announced plans for at least 2,800 new positions in the Alamo City. This number is roughly two thirds the amount the UTSA study predicted they would generate by 2020.

Information Technology

The Information Technology (IT) industry plays a major role in Bexar County. The economic impact of IT and cyber business already measures in the billions: $10 billion in 2010, with conservative estimates of growth to $15 billion by 2015. The industry itself is both large and diverse, including IT and Internet-related firms that produce and sell information technology products. The County is particularly strong in information security. In fact, the County has become recognized as a national leader in this vital field, with the U.S. Air Force's Air Intelligence Agency, a large and growing National Security Agency presence, and the Center for Infrastructure Assurance and Security at the University Of Texas at San Antonio.

Texas is number two in the nation for science and technology and Bexar County is firmly established as number two in the nation in cyber security. The County’s association with the military and with scientific research has helped to create a unique combination of cyber resources useful to many business operations. The Air Force Cyber Command’s (24th Air Force) recent choice to locate within the County was both highly prestigious and highly publicized. The County offers the kind of network connectivity needed to support all security levels of Global Cyber Operations such as the Joint Worldwide Intelligence Communication System and the National Security Agency Nets, DISA GIG Network (Defense Information Systems Network) and GIG-BE (Global Information Grid Bandwidth Expansion, which

helps link major government intelligence community sites). The County also has the second largest concentration of data centers in the U.S. and 80-plus companies specializing in defense technology.[58]

SUMMARY

Despite the chronically sluggish economic growth plaguing the United States and the uncertainty of its long-term economic future, Texas and Bexar County are rising above most national standards and continue to be leaders in business develop and continue to attract businesses. Bexar County, specifically, has been a popular place to relocate existing operations or begin new initiatives. The County's ability to attract businesses is a major factor in the area's lower unemployment as compared to other parts of the country and has led to numerous families choosing the County as their new home. This subsequent growth of population within the County has led to the increase in demand for services. The fiscal pressure placed on the County due to plateauing property tax growth, along with a tightening of fiscal policy at the federal and state level, necessitates that the County continues to find efficiencies in its business processes and new innovations in order to remain an economic leader while still providing valuable services to a growing population.

[58] San Antonio Economic Development Foundation. http://us.yhs4.search.yahoo.com/yhs/search?p=San+Antonio+Economic+Development+Foundation&hspart=att&hsimp=yhs-att_001&type=att_my_portal_home&toggle=1&cop=&ei=UTF-8&fr=att-portal.

FIVE YEAR FINANCIAL HISTORY

Five Year General Fund History

Understanding the historical trends in Bexar County's annual budget can contribute to a better understanding of County priorities and its commitment to meet the service demands of its growing population efficiently and fairly. As the population increases, the demand for services increases, as well - particularly in unincorporated areas where citizens often expect services traditionally provided by municipalities. Other factors such as inflation, legislative mandates, changes to jail population, additive program changes, capital planning initiatives, and employee benefit costs have impacted the Bexar County budget over the last five years.

In FY 2008-09 the total General Fund expenditures totaled $322.4 million, a two percent ($6.3 million) increase over the FY 2007-08 expenditures. As in FY 2007-08, Commissioner's Court directed the FY 2008-09 General Fund budget to be limited to a level that could be supported by a five percent increase in ad valorem revenue plus increases from other revenue sources. However, the global financial crises that dominated the FY 2008-09 budget year required Bexar County to take drastic, but necessary, mid-year actions to ensure the long term stability of the County's finances. In January 2009, immediate proactive budget balancing strategies aimed at reducing expenditures, without impacting the delivery of core County services to our citizens and without requiring an increase in the tax rate in the next fiscal, year were enacted. Office and department budgets were adjusted to reflect reduced expenditure targets and initiatives were implemented to help achieve those new targets. An immediate hiring freeze was implemented, and a salary freeze was enacted on all employees earning over $100,000. Also, a freeze on all "out of cycle" midyear budget additions was enacted. The increase was mainly attributable to $3.8 million to fund the step-plan in the second year of the collecting bargaining contract with the Deputy Sheriff's Association of Bexar County. The General Fund ended the year with an appropriated fund balance of $48.6 million, which was a 5.5 percent ($2.9 million) decrease from FY 2007-08.

In FY 2009-10, the total General Fund expenditures totaled $321.6 million, a quarter of a percent ($802,153) decrease from total FY 2008-09 expenditures. Cost containment strategies initiated in FY 2008-09 were extended into FY 2009-10. This was the second of a three year plan to reduce expenditures and balance recurring revenues with recurring expenses. Vacant positions remained frozen, other positions were eliminated and compensation programs that increased salary costs, such as general market adjustments, the progressive pay models, the six month adjustment program, non-renewable salary increases and the merit award program were suspended. The increases in the FY 2009-10 Adopted Budget were for staff required for the new courts created by the 81st Texas Legislature. The General Fund ended the year with an appropriated fund balance of $54.7 million, which is a 12.5 percent ($6 million) increase from FY 2008-09.

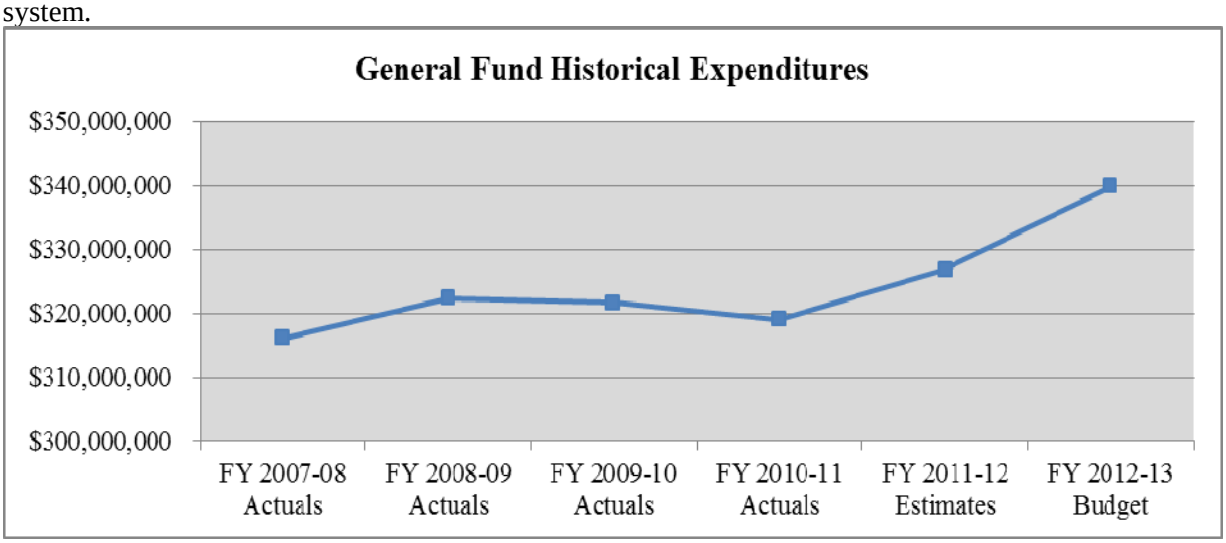
In FY 2010-11 the total General Fund expenditures totaled $319 million, a less than one percent ($2.5 million) decrease from FY 2009-10. This was the third year of the budget balancing strategy initiated in FY 2008-09. The FY 2010-11 Adopted Budget maintained almost all expenditures from FY 2009-10. All new program changes were funded using existing appropriated funds or by eliminating inefficient and unnecessary programs. The increases in the FY 2010-11 Adopted Budget were primarily aimed at keeping an adequate contingency reserve in case the economy declined again and accounting for increases in utility rates. The General Fund ended the year with an appropriated fund balance of $61 million, which is a less than 11.5 percent ($6.3 million) increase from FY 2009-10.

In FY 2011-12, the General Fund totaled an estimated $326.9 million, a 2.5 percent ($7.8 million) increase over FY 2010-11 estimates. Commissioner's Court directed the Budget Department to implement several strategies for the FY 2011-12 budget process. These cost-saving strategies were found on achieving the following reductions in operating expenditures:

- $2 million (annualized) mid-year savings from May Hiring Freezes
- $5 million from the County-wide Attrition and Vacancy Program
- $5 million from targeted program savings in FY 2011-12 Budget
- $5 million for Return on Investment (ROI) from use of Technology to be realized by FY 2012-13

These allowed the County to reduce operating expenses while maintaining the County's ability to provide services to our citizens. Through the County-wide Attrition and Vacancy Program, Offices and Departments were given a personnel reduction goal to meet through attrition. Alternatively, Offices and Departments were allowed to submit their own re-organization plan to achieve these savings instead of achieving these savings through attrition alone. Due to the successful implementation of this strategy, the County was able to save $5.4 million in personnel cost. An additional $5 million in savings through targeted program reductions were identified by the Budget Department. The final $5 million will be reached through various technological implementations that will further efficiencies for County services. The General Fund is estimated to end the year with an appropriated fund balance of $63.8 million, which is a 4.5 percent ($2.8 million) decrease from FY 2010-11 Estimates, which continues to meet our commitment to the rating agencies to maintain operating reserves of at least 10 percent.

The FY 2012-13 Adopted Budget General Fund projects expenditures totaling $339.9 million, a four percent ($12.9 million) increase over FY 2011-12 estimates. The increase is primarily due to the newly adopted Collective Bargaining Agreement with the Deputy Sheriff's Association of Bexar County (DSABC), a contingency for the Sheriff's Criminal Investigations Division pending review on Investigator positions, and the county-wide cost of living increases. Some of the changes in the Collective Bargaining Agreement include funding for shift differential, duty differential, education incentive, master jailer licenses, uniform allowances, law enforcement certification, and a step plan. The FY 2012-13 also reflects the final cost-reduction strategy, achieving cost-savings by identifying opportunities to streamline operations and improve processes through investments in technology. The Bexar County Information Technology Department (BCIT) was the agency responsible for leading these initiatives. These initiatives include negotiations of reductions to phone and internet contracts, automation of many duties in the Offices of the District Clerk and County Clerk, implementation of software systems to automate County-wide operational processes such as of American Cadastre, LLC (AMCAD) and E-citations, and the on-going implementation of the Lawson Financial and Procurement system.



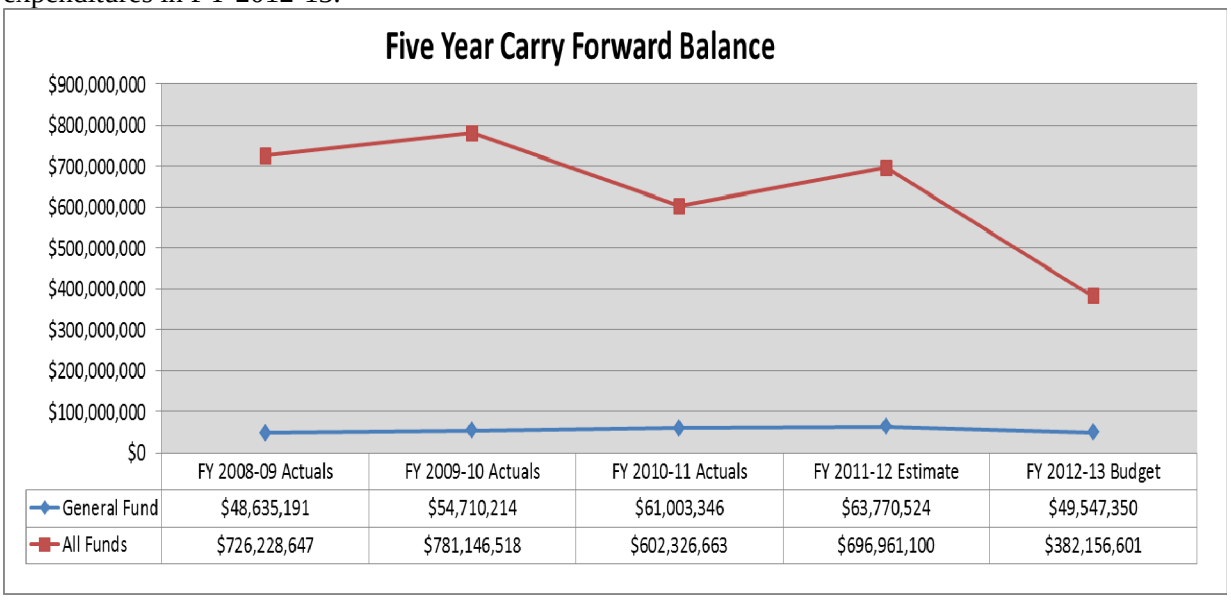
Graph 1 – General Fund Historical Expenditures

Five Year Carry Forward Balance History

The Carry Forward Fund Balance represents the sum of unspent funds from the previous year. Graph 2 below illustrates the Fund Balances both realized and anticipated over the past five years in all Funds, as well as the General Fund. The Appropriated Fund Balances are budgeted much like any other item. However, these balances are designed to be spent only in emergencies or unexpected duress.

Beginning with the FY 2008-09 Adopted Budget for the General Fund, strategies were implemented to bring recurring revenues and ongoing expenditures into alignment. The strategy in FY 2008-09 included mid-year budget reductions for every office and department between three to five percent. The financial balancing strategies developed in FY 2008-09, coupled with further reductions in FY 2009-10, the containment strategies of the FY 2010-11, and efficiency strategies implemented in FY 2011-12 have resulted in projections that indicate that next five years will be financially manageable.

In FY 2012-13 for all other Funds, the Carry Forward Balance, or Appropriated Fund Balance, is significantly lower overall compared to the previous Fiscal Year. The Carry Forward Balance is affected by both the revenue and the expenditures of a Fund. From FY 2011-12 to FY 2012-13, the revenues have increased by two percent; however, the expenditures have increase significantly for the same time period. This, in effect, decreases the carry forward balance for FY 2012-13, decreasing it significantly as shown in the Graph 2 below. The significant increase in expenditures is primarily due to the funding of new capital projects in the Flood Control Multi-Year Fund and the Advanced Transportation District (ATD) Fund. These projects are being accelerated in FY 2012-13 by fully funding each project for completion. New funding is also appropriated for other County Capital Improvement Projects (CIP) that also increases expenditures in FY 2012-13.



	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
General Fund	$48,635,191	$54,710,214	$61,003,346	$63,770,524	$49,547,350
All Funds	$726,228,647	$781,146,518	$602,326,663	$696,961,100	$382,156,601

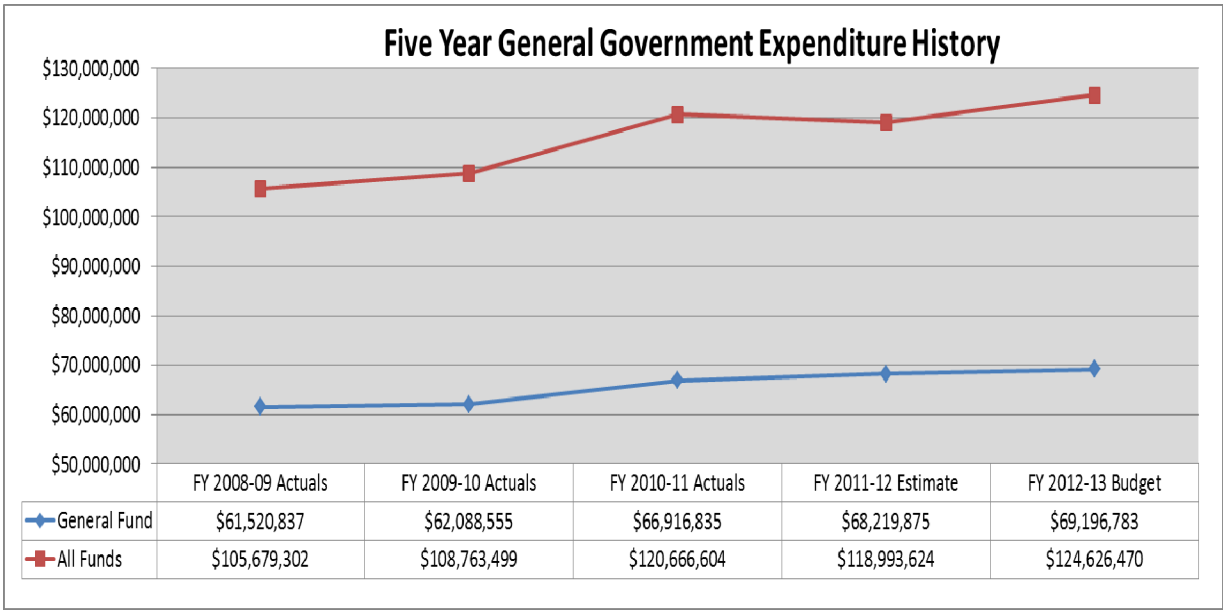
Graph 2 – Five Year Carry Forward Balance History

Five Year General Government Expenditure History

The FY 2012-13 Adopted Budget appropriates $124.6 million across all Funds for General Government. Expenditures within this section have steadily increased over the past three years. The General Fund accounts for more than half of the General Government appropriation. The General Fund includes Offices and Departments, such as Budget, County Auditor, County Clerk's Office, Office of the County Manager, Economic Development, Elections, Facilities and Parks – County Building Maintenance, Human Resources, Information Technology, County Judge and Commissioners Court, Management and Finance, Purchasing, and the Tax Assessor-Collector's Office. The FY 2012-13 General Fund Adopted Budget appropriates $69.2 million, a 1.4 percent (less than $1 million) increase from FY 2011-12 estimates. The most significant increase was in Information Technology due to the cost increases of various county-wide maintenance contracts. Since FY 2007-08, the General Fund has increased 12.5 percent ($7.7 million).

General Government includes the Special Revenue Funds. This group accounts for $10 million, or eight percent, of the General Government appropriations. The County Clerk Records Management Fund is a significant portion within the Special Revenue Funds. As a General Fund cost-saving measure, beginning in FY 2009-10, the County Clerk allocated all records management fees and costs related to document imaging services within the County Clerk Records Management Fund. The increase is due to the allocation of a technology project to upgrade their Land Data software.

Additionally, Internal Revenue Funds accounts for $43.6 million, or 35 percent, of the General Government appropriations. The major expenditure in this group is the Self-Insured Funds. Increases in Health Insurance ($6.8 million since FY 2007-08) and increases in Other Post-Employee Benefits (OPEB) ($1.6 million since FY 2007-08) contributed to the rising expenditures within all Funds as shown below. The Health Insurance Fund has reached $33.7 million in expenditures for FY 2012-13, which exceeds revenues by $1.6 million. As a result of these increases, in FY 2012-13, Commissioners Court directed staff to negotiate a contract with Aetna, to administer the County's health benefits program. The contract with Aetna is a first step in the effort to reduce increase within the Health Insurance Fund.



	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
General Fund	$61,520,837	$62,088,555	$66,916,835	$68,219,875	$69,196,783
All Funds	$105,679,302	$108,763,499	$120,666,604	$118,993,624	$124,626,470

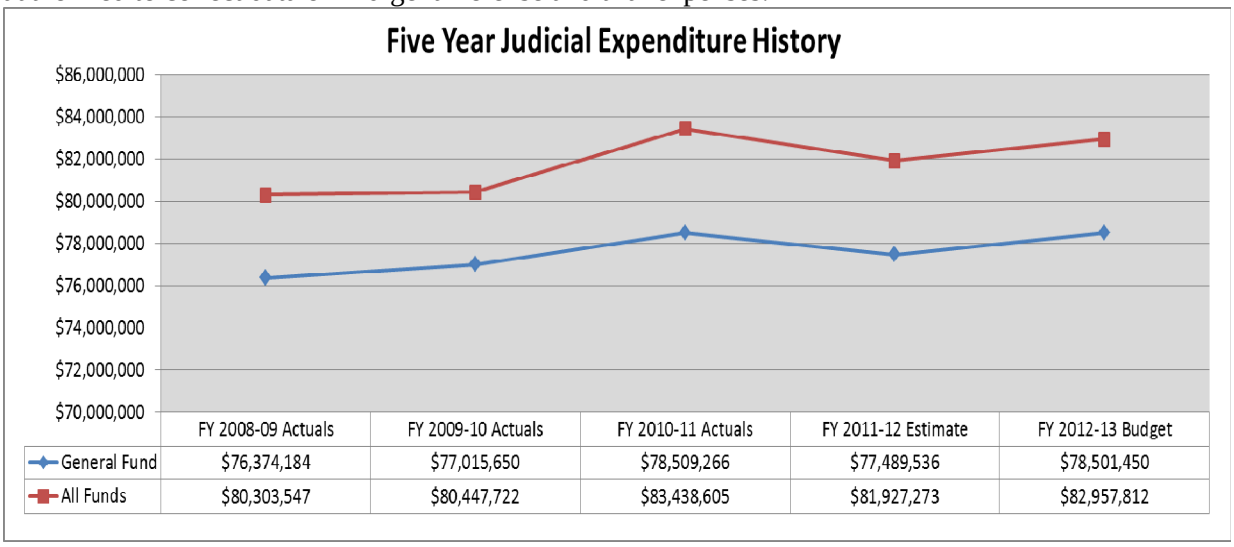
Graph 3 – Five Year General Government Expenditure History

Five Year Judicial Expenditure History

The FY 2012-13 Adopted Budget appropriates $83 million across all Funds for Judicial activities. The General Fund accounts for the majority of this section. The expenditures within the Judicial category include appropriations for the Bail Bond Board, Central Magistration, County Courts-At-Law, Criminal District Attorney's Office, District Clerk's Office, District Courts, DPS Warrants, Fourth Court of Appeals, Justice of the Peace Courts, Probate Courts, Judicial Services, Jury Operations, and Trial Expense. All of these offices and departments are impacted by both the number of cases handled and the number of courts operated.

Increases to the Judicial category were due to an increase in expansion of responsibility in some of the Offices and Departments. Positions were authorized to help address increased workload, as well as the addition of new dockets to County Court 14 and County Court 15. These Courts required additional support staff within the County Courts-At-Law and Criminal District Attorney's Office. In FY 2011-12, the Criminal District Attorney's Office froze various positions to acquire their targeted savings. Due to an increase in caseloads for Child Abuse and Elder Fraud, these positions were unfrozen to address the increasing caseload on current staff.

One of the major costs of the Judicial Section is Indigent Defense. The Texas Fair Defense Act was implemented in January 2002, and since that time, Court Appointed Counsel expenditures for Indigent Defendants have increased from $6.2 million in FY 2001-02 to $13.7 million for FY 2012-13. Due to the significant and uncontrollable nature of these expenses in FY 2008-09, the Budget Department created the Judicial Management Report for County and Criminal District Courts. This report is presented to Commissioners Court and the various Courts on a quarterly basis to help streamline operations without sacrificing due process of law. The Courts have also adopted practices to help control the cost of Indigent Defense in FY 2011-12. Criminal and Juvenile District Courts and County Courts-At-Law have adopted individual budgets to implement improvements in their administrative processes and see the impact on their individual budgets. The County Courts-At-Law Judges also adopted a new flat fee schedule to help minimize itemization on Court Appointed Attorney Vouchers. The Civil District Courts Judges adopted changes to ad litem payments. The Criminal District Courts now requires all 3rd Degree Felonies and State Felonies to be reviewed by the Voucher Committee. A Data Tracking Specialist position was also authorized to collect data on Indigent Defense and trial expenses.



	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
General Fund	$76,374,184	$77,015,650	$78,509,266	$77,489,536	$78,501,450
All Funds	$80,303,547	$80,447,722	$83,438,605	$81,927,273	$82,957,812

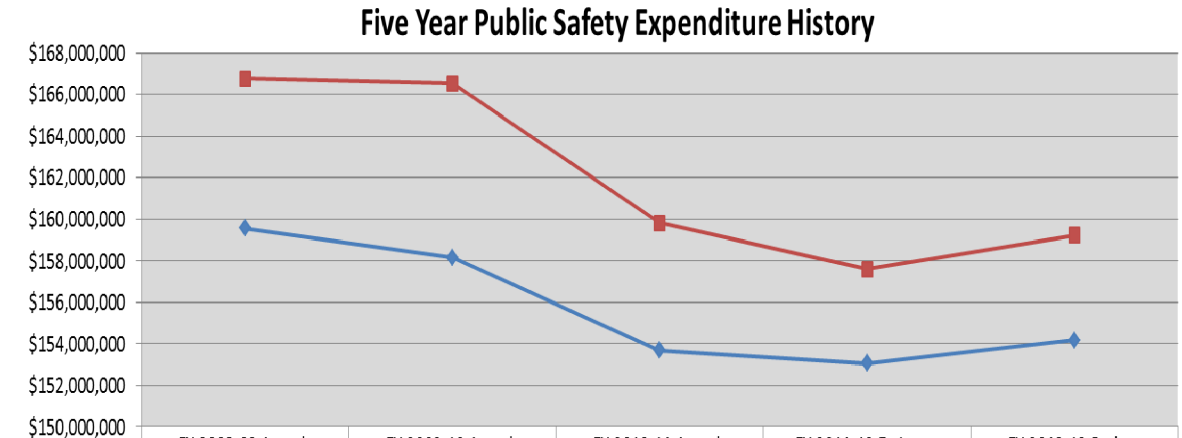
Graph 4 – Five Year Judicial Expenditure History

Five Year Public Safety Expenditure History

The FY 2012-13Adopted Budget appropriates $159.2 million across all Funds for Public Safety. The expenditures within the Public Safety category within the General Fund include appropriations for all Law Enforcement operations including Adult and Juvenile Detention Facilities Management, Community Supervision and Corrections, Constables, Criminal Laboratory, Emergency Management, Fire Marshal, Juvenile Office, Medical Examiner's Office, and Sheriff's Office. One increase that occurred in Emergency Management Office was the addition of positions and additional equipment for improved emergency preparedness. Also, as a result of an assessment performed by Dr. Tony Fabelo of the Council of State Government Justice Center, approximately 40 Supervision Officers may be relocated to office space across the County in order to decentralize the Adult Probation Department and to create additional reporting locations for probationers significantly increasing rental expenses. Another increase in cost occurred in the Medical Examiner's Office with the required addition of a Medical Examiner and support in order to maintain their accreditation due to an increasing amount of autopsies.

Another increase in funding was provided to the Sheriff's Office, specifically Law Enforcement. Funding was provided for armory and weapons, increase costs in vehicle maintenance, motorcycles devices, and mobile radios. Also included is full funding of ten Deputy Sheriff – Law Enforcement positions in FY 2012-13 that were added in FY 2011-12. Additional funding was budgeted in contingencies for "extra board' for part-time, temporary Detention Officers, to be available to augment the full time staff during periods when the jail population peaks above the threshold and overtime. Also, several non-uniform positions will be added to perform support duties, providing jail administration with opportunities to reassign Detention Officers currently in those support jobs to direct supervision of inmates.

Included in Other Funds are various Grants approved for Public Safety issues. The amounts have remained close to flat from FY 2011-12 to FY 2012-13.



	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
General Fund	$159,549,995	$158,161,702	$153,668,741	$153,065,485	$154,183,028
All Funds	$166,770,155	$166,540,085	$159,824,672	$157,612,958	$159,216,646

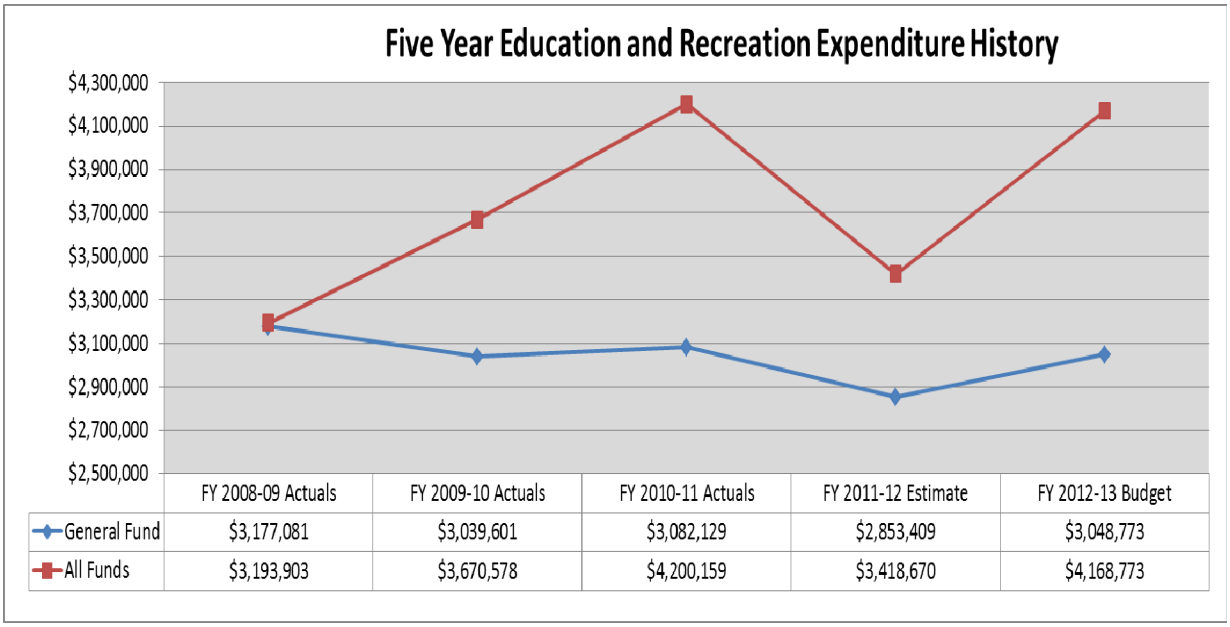
Graph 5 – Five Year Public Safety Expenditure History

Five Year Education and Recreation Expenditure History

The FY 2012-13 Adopted Budget appropriates $4.2 million across all Funds for Education and Recreation. Expenditures in the Education and Recreation category represent a relatively small percent of all County operating appropriations. This group includes Facilities and Parks Management-Parks and Agricultural Extension Services (AgriLife).

Within the General Fund, Facilities and Parks Management-Parks increased due to new funding for contribution to Outside Agencies. The AgriLife is a program funded by both Bexar County and the State of Texas. The State anticipated a budget shortfall of several billion dollars and began to take measures to reduce spending. Consequently, the AgriLife Extension Office was required to reduce state funded personnel in the FY 2010-11. The future of this office will continue to be impacted by the State funding reductions and demands of services required by the County.

The increase from FY 2011-12 to FY 2012-13 in All Funds within this appropriation is due to a significant increase in funding for Grant Programs. The FY 2012-13 budgeted amount is higher due to the new Federal Voting Assistance Program Budgeted amount of $474,327. The remaining increase is due to roll over funding from the previous year, particularly in the Southern Edwards Plateau Habitat Conservation Plan grant, which was increased by $300,468.



	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
General Fund	$3,177,081	$3,039,601	$3,082,129	$2,853,409	$3,048,773
All Funds	$3,193,903	$3,670,578	$4,200,159	$3,418,670	$4,168,773

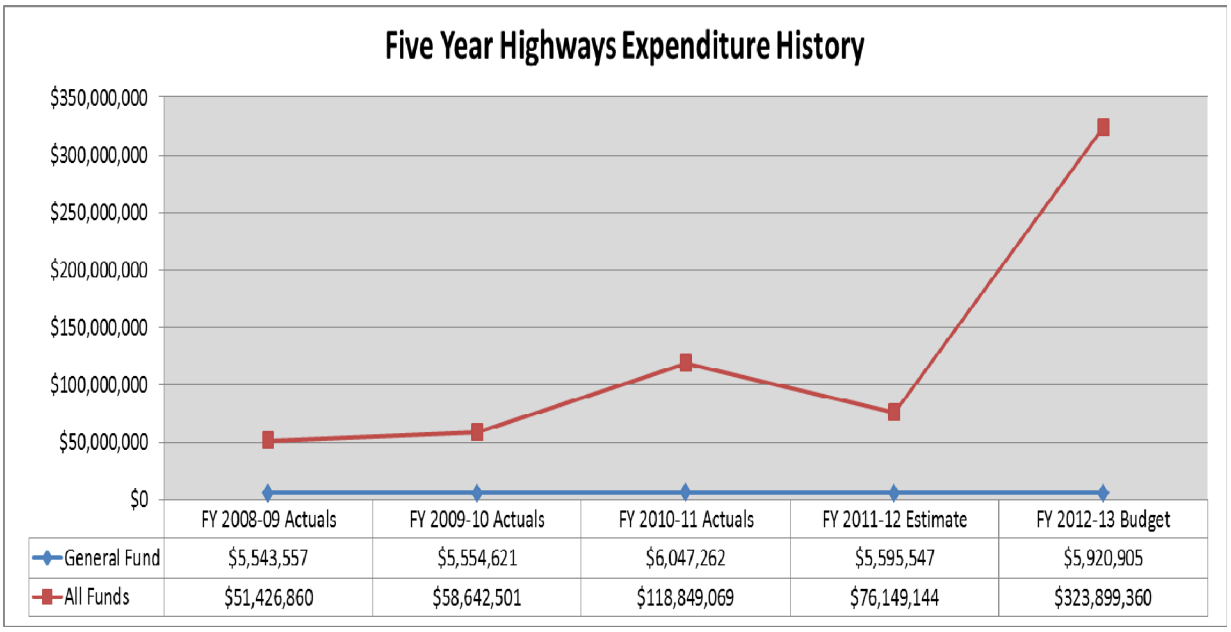
Graph 6– Five Year Education and Recreation Expenditure History

Five Year Highways Expenditure History

The FY 2012-13 Adopted Budget appropriates $324.9 million across all Funds for Highways. The General Fund is a small percentage of this expenditure group. Facilities and Parks-Administration and Facilities and Parks-Energy are included this group within the General Fund. The increase is primarily in Energy due to anticipated rate increases from City Public Service (CPS), along with the addition of two new facilities, the Adult Detention Center South Annex (formerly Toudouze) and the Pleasanton Road Precinct 1 Facility.

Other funds included in the Highway group are the County Road and Bridge Fund, the 2003 Bond Referendum Fund, and the Texas Department of Transportation (TxDOT) and Advanced Transportation District (ATD) Multi-Year Fund. Capital projects, specifically the Flood and TxDOT/ADT projects, received a significant amount of funding in order to accelerate the projects to completion. As a means of saving and creating jobs, and to take advantage of the favorable conditions in the finance and construction markets, during FY 2008-09, Commissioners Court directed Offices and Departments to identify "shovel-ready" County Capital Improvement Projects (CIP) that could be accelerated. The Court also directed the Management and Finance Department to develop a financing strategy for this project acceleration, in order to lock-in favorable interest rates for accelerated, debt-funded projects.

In FY 2006-07, the Countywide Citizens Watershed Master Plan Committee identified a total of approximately 71 projects with an estimated cost of over $500 million dollars to be completed over the next ten years. In FY 2012-13, the Flood Control Debt-Funded projects were allocated $221 million of the $500 million, in order to complete existing and new projects. Another significant increase was the Texas Department of Transportation and Advanced Transportation District Multi-Year Fund, which budgeted $102 million to complete three new projects and two other existing road projects in FY 2012-13. In FY 2010-11, expenditures reflect the construction costs of completed Capital Projects. The decrease in FY 2011-12 reflects funding for preliminary design and engineering of new Projects.

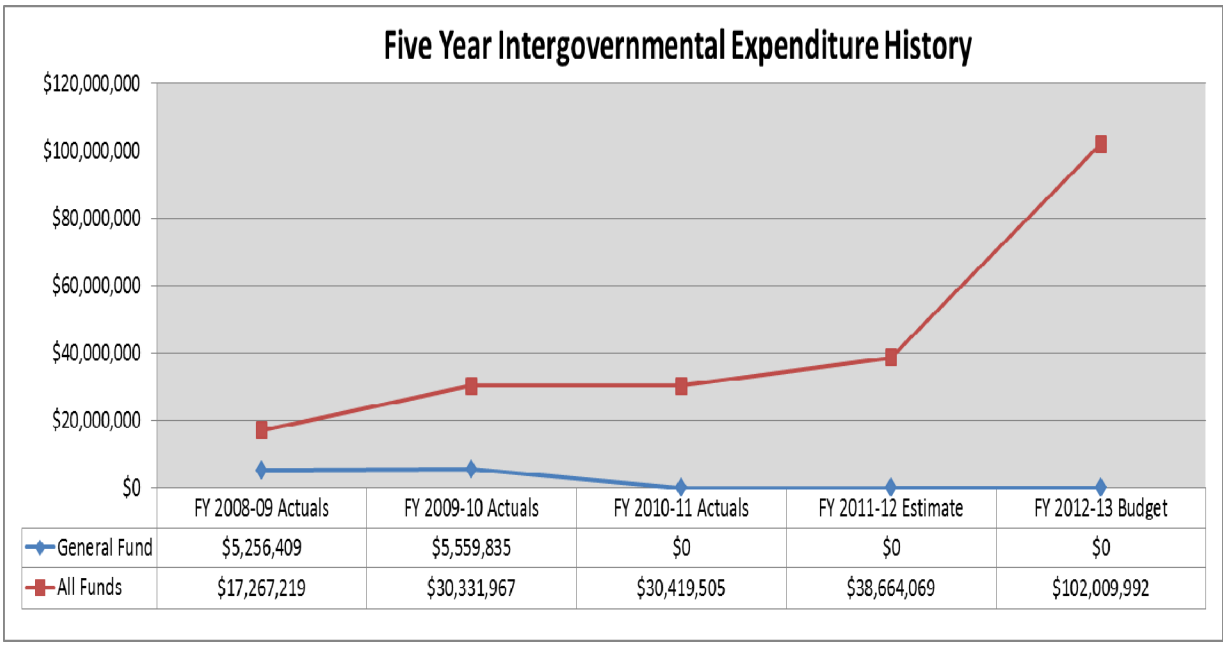


	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
General Fund	$5,543,557	$5,554,621	$6,047,262	$5,595,547	$5,920,905
All Funds	$51,426,860	$58,642,501	$118,849,069	$76,149,144	$323,899,360

Graph 7 – Five Year Highways Expenditure History

Five Year Intergovernmental Expenditure History

The FY 2012-13 Adopted Budget appropriates $102 million across all Funds for Intergovernmental. This expenditure appropriation has Special Revenue Funds, which includes Grants-In Aid funding. This is a small portion of the Intergovernmental expenditures. The major expenditure for this section is the Community Venues Fund, funded by Visitor Tax revenue, which includes a levy on hotel/motel occupancy and car rentals. Some of the Projects that are completed or are underway include Museum Reach (Brackenridge Park to Hildebrand), Eagleland Reach, Mission Reach (Mission Road to Mission Espada), Missions Baseball Academy, Northside Swim Center, St. Mary's Complex, Southeast Skyline, the University of Texas at San Antonio (UTSA) Complex, Wheatley Heights Complex, Freeman Coliseum, the Exhibition and Stock Show Facilities, the AT&T Center, Performing Arts Center, Briscoe Western Art Museum, and Alameda Theater. FY 2012-13 shows a significant increase due to fully-funded new Capital Projects and remaining funds from previous Projects that rollover from the previous year. Due to financial reporting changes in the new financial system, the General Fund shows no funding starting FY 2010-11, as shown below.



	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
General Fund	$5,256,409	$5,559,835	$0	$0	$0
All Funds	$17,267,219	$30,331,967	$30,419,505	$38,664,069	$102,009,992

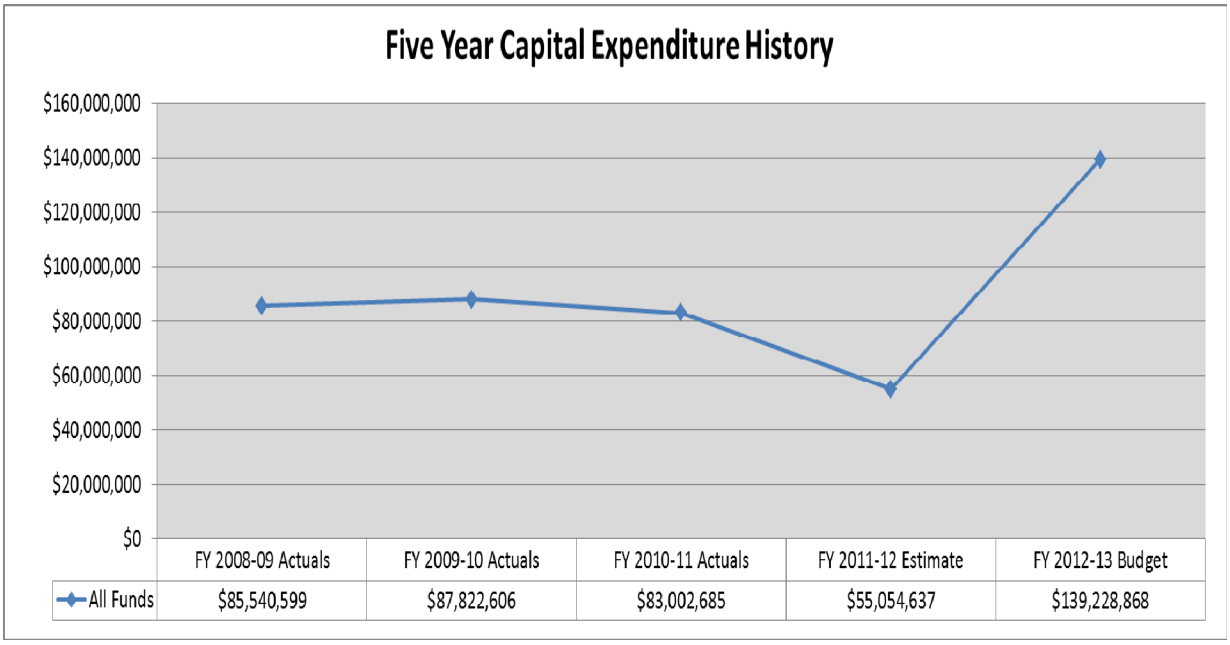
Graph 8 – Five Year Intergovernmental Expenditure History

Five Year Capital Expenditure History

The FY 2012-13Adopted Budget appropriates $136.8 million across all Funds for Capital Expenditures. Capital Expenditures are funds appropriated for assets or projects with a useful life of several years or more. Capital expenditures are often funded through debt issuances and often cost tens of millions of dollars. Capital projects may also be cash-funded. Debt-funded projects are included in Grants-In-Aid, County Road and Bridge (Debt), and Capital Improvement Projects. Cash-funded projects are included in County Road and Bridge (Cash) and Flood Control (Cash). Cash-funded projects are short-term projects that are funded with the available revenue for that Fiscal Year. Grants may also purchase capital items, but is a Special Revenue Fund funded through outside sources. County Road and Bridge and Capital Improvement Projects are the major expenditures in this section. During the FY 2008-09, Commissioners Court directed Offices and Departments to identify "shovel-ready" County Capital Projects that could be accelerated. It was the desire of the Court to use County construction expenditures to save and create jobs, as well as to take advantage of favorable conditions in the finance market and construction markets.

The FY 2012-13 Budget authorized $17.7 million for new and existing Projects for the Road and Bridge Fund (Debt). New projects include Roft Rd. ($1,000,000), W.T. Montgomery ($1,000,000), San Antonio Ranch Rehab Phase I ($1,000,000), T.P.C. Light ($360,000), Candlewood Phase I ($2,500,000), and Binz-Engleman ($500,000). The following existing Projects will be funded for completion: Bulverde Phase IV ($2,000,000), Bulverde V ($2,500,000), Galm Road Phase II ($3,000,000), Glen Mont Drive ($1,000,000) and Macdona Subdivision Phase I ($2,800,000).

The FY 2012-13 Capital Improvement Fund's Budget appropriated $64.4 million in new funding for new and existing Projects. Some of the major Projects include the Automated Fingerprint Identification System (AFIS) Enhancements ($2,700,000), Hot Wells Interpretive Center/Public Park ($2,706,000), Forensic Science Center Improvements ($3,500,000), County Facilities Fiber Upgrade ($4,610,000), and Courthouse Exterior Restoration and Double-Height Courtroom ($12,900,000). Funding was also continued from previously funded Capital Projects.

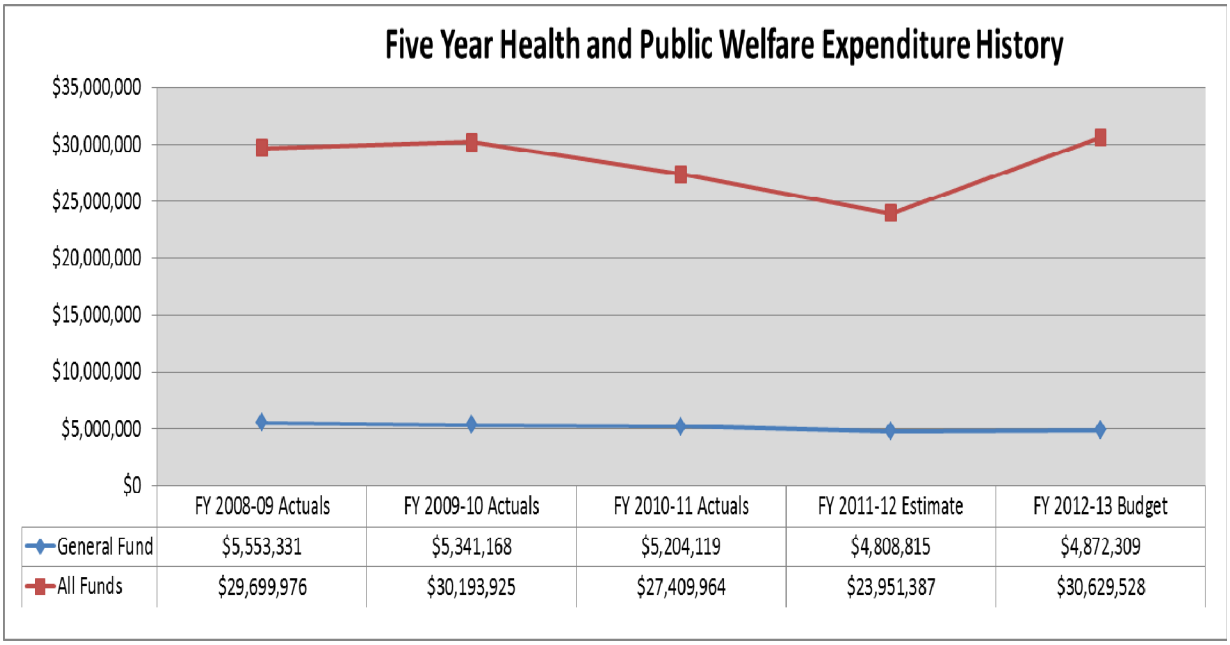


Graph 9 – Five Year Capital Expenditure History

Five Year Health and Public Welfare Expenditure History

The FY 2012-13Adopted Budget appropriates $30.6 million across all Funds for Health and Public Welfare. The major expenditure for this section is Grant-In-Aid. Grant funding for Health and Public Welfare programs has changed from $16.3 million estimated for FY 2011-12 to a total of $23.4 million budgeted in FY 2012-13. Many grant agencies issue grants around January, which is after the first quarter of the County's fiscal year. Therefore, a significant amount of funds can be carried forward each year, depending on the term of each Grant. In FY 2011-12, $26.6 million has carried forward from previous fiscal years. The County also has new and pending Grants in the amount of $5.2 million for FY 2012-13.

Community Development Block Grant (CDBG) also is an expenditure in this section. In FY 2012-13, $1.5 million was approved for Infrastructure Projects, Project delivery, and administrative costs. CDBG funding can be carried over to the next year, excluding public service and administration costs. If all public service and administration costs cannot be expended during the budget year, the additional funding may be used for eligible CDBG Projects with budgetary short falls during the budget year.



	FY 2008-09 Actuals	FY 2009-10 Actuals	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
General Fund	$5,553,331	$5,341,168	$5,204,119	$4,808,815	$4,872,309
All Funds	$29,699,976	$30,193,925	$27,409,964	$23,951,387	$30,629,528

Graph 10 – Five Year Health and Public Welfare Expenditure History

PERFORMANCE REVIEWS
AND
SPECIAL STUDIES

FY 2012-13 Studies

The following are planned studies for FY 2012-2013:

- Criminal Justice Information System (CJIS) Program Review: The Criminal Justice Information System, commonly referred to as CJIS, is a $42 million, multi-year project being implemented by the Bexar County Information Technology Department which will develop a Countywide Criminal Justice system which will integrate the functions that are involved in the adjudication process. Offices and Departments who will benefit from the project are the District Attorney's Office, the Sheriff's Office, the Criminal and Civil District Courts, the County Courts at Law, the District Clerk's Office, the County Clerk's Office, the Adult Probation Department, the Juvenile Department, Justice of the Peace Offices, Constable Offices, and the Judicial Services Department. A review of the Criminal Justice Information System Project will be performed to analyze expenditures and project timelines. This will ensure effective and efficient management of CJIS funds occurs so that the project is using funds appropriately towards a completion date. In addition, the Budget Department will evaluate the amount of personnel that are being funded out of the CJIS Project so that proper documentation is being provided and to ensure the allocation of funds towards personnel for the CJIS Project is being done appropriately. As a whole, this review will ensure Bexar County is maximizing its Return on Investment (ROI).

- Vehicle Replacement Policy Review: The Vehicle Replacement Policy has not been reviewed in some time. A review of the policy will be undertaken to ensure that as the County's Vehicle Fleet has evolved that the Vehicle Replacement Policy coincides with each Office and Departments mission and the needs of each Department. More specifically, the review will ensure that the policy reflects more efficient, uniform and effective business practices. The Budget Department, along with the County Manager's Office, will look to put in place a policy that standardizes the vehicles purchased by the County so that each Office and Department is purchasing the same types of vehicles rather than encouraging the purchase of multiple types of vehicles across the County. In addition, the Vehicle Use Policy will be reviewed in conjunction with this review to ensure that vehicles are being used appropriately during County duties as well as outside County functions.

- Performance Review of Fleet Maintenance Department: The Fleet Maintenance Department is currently located in a space that does not offer room for expansion. As Bexar County's population continues to grow and more citizens move into the unincorporated area it is possible that the County's fleet will grow as well. To ensure that the Fleet Maintenance Department can continue to provide services for County vehicles and equipment, a Performance Review will be completed to determine the best method of delivering fleet maintenance services. This review will involve analysis of the turn-around times for vehicle maintenance and services. During Fiscal Year 2011-2012, the Fleet Maintenance Department received and implemented a Work Management System. This Performance Review will also evaluate the implementation of this computer software to ensure its proper use and cost benefits. Furthermore, the Performance Review of the Fleet Maintenance Department will look at costs and effectiveness associated with the Fleet Maintenance Department, as well as its location, to ensure the Fleet Maintenance Department is prepared for any growth of the County's vehicle fleet.

- Performance Review of Sheriff's Office Dispatch: During the Fiscal Year 2012-2013 Budget Process, concerns were raised regarding employee morale and working conditions at the Sheriff's Office Dispatch. The Sheriff's Office Dispatch is also experiencing high turnover. A Performance Review will be performed to address issues with low morale and high turnover. In addition, this review will analyze the amount of staffing provided to the Sheriff's Office Dispatch, as well as

compensation. The goal of this review will be to identify efficiencies that will improve operations and improve wait time for those citizens who call 911.

- The 83rd Session of the Texas Legislator – The Budget Department will assist Bexar County's Legislative Team with development of the legislative program and provide fiscal analysis for Bills which are filed during the Legislative Session. The purpose of this analysis will be to defend the County against any Legislation that will result in an unfunded mandate thus requiring additional funds from the County.

Strategic Issues

Over the past four years, the national economy experienced significant challenges including rising unemployment, stressed housing markets, increased energy prices, and tighter credit lending to consumers. Against this environment, Bexar County Commissioners Court implemented a variety of proactive steps to mitigate the impact on County finances and operations. These strategies were focused on maintaining core service delivery while finding opportunities to improve operational efficiency. Offices and departments were encouraged to identify measures to reduce operating costs by streamlining procedures, automating work processes, and using technology to reduce the need for staff. Also, Commissioners Court initiated a program to reduce organizational staff strength across offices and departments through a Countywide Attrition Program. These steps helped the County remain in a strong financial position, despite the national economic situation.

As the nation slowly recovers and the economy improves, County leadership will maintain its fiscal discipline, while focusing on other significant community issues, such as significant population growth in the unincorporated areas of the County. For the past decade, population growth in the far North and West areas of Bexar County has been a constant concern. From calendar year 2000 to 2010, the inner city area lost 7,818 residents while the population outside Loop 1604 from Highway 90 on the West Side to Interstate 35 on the Northeast Side gained 156,490 residents. This unplanned population growth and shift is further complicated by its occurrence in the unincorporated areas of Bexar County. Residents in these areas do not pay City taxes. However, residents migrating to these areas from the City may be surprised to learn that they will not receive the same type or level of services normally provided by a City.

This year Commissioners Court has hired a consultant to analyze the issues related to this population growth and provide the Court and residents living in these areas with options that are available to address these conditions. Additionally, enhanced management of growth in these areas can be accomplished through measures such as the use technology, regional transportation enhancement projects, and strategic land-use planning.

Using advanced technologies to improve the delivery of services within the judicial system, law enforcement, and road construction areas is paramount in order to keep up with the needs of our residents. The implementation of technologies has the potential of delivering services faster. For example, a resident may request that a pot hole be fixed through their smartphone instantaneously.

Financing transportation projects is a priority for the County and investing in the local transportation system will assist in alleviating traffic congestion due to population growth. Identifying solutions, such as adding traffic lanes with overpasses and expanding mass transit options will continue to occur in Bexar County.

Another strategic issue for Commissioners Court is the continuing mandate to preserve sensitive land, expand parks, and protect the environment to improve the quality of life for County residents. For example, the County provided funding to the Nature Conservancy for the acquisition and stewardship of approximately 1,244.5 acres of unimproved land near the Bexar County/Comal County line. This will allow the U.S. Army the opportunity to obtain

environmental credits for Camp Bullis needed to protect Fort Sam Houston's mission capability, as well as create a permanent nature preserve in North Bexar County.

The County is also supporting improvements to the Mission County Park, which are expected to be completed by January 2013. This project will assist the park in becoming a major venue for music and cultural events. Likewise, after implementing a historical and successful ten year regional flood control program, Commissioners Court approved a High Water Detection and Warning System expansion as the next major flood control initiative. This project will warn motorists of flooded roadways in real time and is a life safety enhancement that will protect our growing community.

Commissioners Court proactively seeks ways to manage the growth occurring in our County. Continuing to manage the needs of our growing community, while effectively and efficiently using resources, will assist in dealing with future challenges.

GENERAL FUND

Mission City Soccer Complex

The Mission City Soccer Complex is project funded in the Community Venue fund, which is funded through a levy tax on hotel rooms and short-term car rentals. The multisport and fitness complex will contain eight full-size, fully lighted fields including a championship field with 1,000 permanent bleacher seats and a scoreboard. Additional amenities include restrooms, concessions, a team meeting area, paved parking and walkways. This project in located at Loop 1604 South between U.S. 281 and Interstate 37. The Mission City Youth Soccer Complex will provide an opportunity for the youth of Bexar County to become involved in soccer programs and tournaments.

Bexar County, Texas
General Fund Summary
Fiscal Year Ending September 30, 2013

	FY 2010-11 ACTUAL	FY 2011-12 BUDGET	FY 2011-12 ESTIMATE	FY 2012-13 BUDGET
AVAILABLE FUNDS				
Beginning Balance				
Undesignated Funds	$ 54,710,214	$ 51,849,068	$ 61,003,346	$ 63,770,522
Designated for Encumbrances	$ 433,652			
Total Beginning Balance	**$ 55,143,866**	**$ 51,849,068**	**$ 61,003,346**	**$ 63,770,522**
Revenue				
Ad Valorem Taxes	$ 237,503,131	$ 237,992,000	$ 239,374,562	$ 242,902,655
Other Taxes	13,762,465	15,374,200	17,162,883	13,959,250
Licenses and Permits	1,327,918	1,277,860	1,845,292	1,728,660
Intergovernmental Revenue	19,202,467	17,764,900	19,231,100	18,023,000
Service Fees	26,805,198	25,301,070	25,849,755	25,033,310
Fees on Motor Vehicles	5,786,552	5,781,000	5,503,561	5,472,000
Commission on Ad Valorem Taxes	4,111,360	4,213,000	4,231,177	3,981,466
Fines and Forfeitures	10,521,201	10,160,100	10,210,112	10,172,000
Revenue From Use of Assets	901,267	1,953,484	2,485,140	807,700
Other Revenue	5,004,691	4,183,000	3,775,611	3,562,850
Interfund Transfers	3,070	3,070	3,070	3,070
Total Revenues	**$ 324,929,320**	**$ 324,003,684**	**$ 329,672,262**	**$ 325,645,961**
TOTAL AVAILABLE FUNDS	**$ 380,073,186**	**$ 375,852,752**	**$ 390,675,609**	**$ 389,416,483**
APPROPRIATIONS				
General Government	$ 66,916,835	$ 66,785,274	$ 68,219,875	$ 69,196,783
Judicial	78,509,266	75,386,215	77,489,536	78,501,450
Public Safety	153,668,741	150,973,405	153,065,485	154,183,028
Education and Recreation	3,082,129	2,906,505	2,853,409	3,048,773
Highways	6,047,262	5,642,855	5,595,547	5,920,905
Health and Public Welfare	5,204,119	4,781,693	4,808,815	4,872,309
Contingencies	-	10,275,893	-	14,620,221
Subtotal	**313,428,352**	**316,751,840**	**312,032,667**	**330,343,470**
Interfund Transfers	5,641,488	14,872,419	14,872,419	9,525,665
TOTAL OPERATING APPROPRIATIONS	**$ 319,069,840**	**$ 331,624,259**	**$ 326,905,086**	**$ 339,869,135**
Appropriated Fund Balance	**$ 61,003,346**	**$ 44,228,493**	**$ 63,770,522**	**$ 49,547,348**
TOTAL APPROPRIATIONS	**$ 380,073,186**	**$ 375,852,752**	**$ 390,675,609**	**$ 389,416,483**
Target Fund Balance	$ 31,906,984	$ 33,162,426	$ 32,690,509	$ 33,986,913
Difference	$ (29,096,362)	$ (11,066,067)	$ (31,080,013)	$ (15,560,434)

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2013

	FY 2010-11 ACTUAL	FY 2011-12 BUDGET	FY 2011-12 ESTIMATE	FY 2012-13 BUDGET
General Government				
Judge/Commissioners	$ 1,572,834	$ 1,582,599	$ 1,544,987	$ 1,464,163
County Clerk	$ 6,397,142	$ 6,705,547	$ 6,450,048	$ 6,620,598
County Auditor	$ 3,843,856	$ 3,937,435	$ 4,013,399	$ 4,033,635
Economic Development	$ 932,732	$ 891,078	$ 856,516	$ 864,111
Elections	$ 2,053,917	$ 2,719,323	$ 2,337,150	$ 2,249,868
Information Services	$ 8,251,544	$ 8,943,071	$ 8,572,363	$ 9,368,634
Tax Assessor - Collector	$ 9,579,598	$ 9,474,337	$ 9,475,384	$ 9,692,255
Purchasing	$ 1,077,529	$ 1,161,401	$ 1,163,274	$ 1,200,095
Facilities and Parks - County Bldg Maintenance	$ 3,070,683	$ 3,357,227	$ 3,291,931	$ 3,247,224
Office of the County Manager	$ 1,148,628	$ 785,029	$ 1,001,538	$ 1,082,318
Budget	$ 516,017	$ 600,672	$ 595,845	$ 581,065
Financial Services	$ 616,631	$ 730,679	$ 779,070	$ 565,961
Human Resources	$ 1,811,041	$ 614,316	$ 681,376	$ 1,009,394
Total General Government	**$ 40,872,152**	**$ 41,502,714**	**$ 40,762,881**	**$ 41,979,320**
Judicial				
Criminal District Attorney	$ 23,938,860	$ 23,343,798	$ 23,586,563	$ 23,915,637
Trial Expense	$ 1,549,761	$ 1,360,106	$ 1,318,058	$ 1,251,543
District Clerk	$ 7,203,381	$ 7,269,908	$ 7,180,998	$ 7,365,473
Jury Operations	$ 1,638,466	$ 1,692,596	$ 1,664,007	$ 1,691,448
County Courts at Law	$ 8,839,926	$ 8,338,884	$ 8,914,561	$ 8,704,480
Central Magistration Courts	$ 2,365,602	$ 1,166,775	$ 2,378,897	$ 2,519,389
Central Magistration Clerk	$ 1,038,185	$ 1,045,195	$ 1,048,700	$ 1,064,841
Probate Courts	$ 1,593,996	$ 1,643,569	$ 1,692,173	$ 1,656,304
Justice of the Peace - Precinct 1	$ 624,174	$ 630,303	$ 623,477	$ 634,906
Justice of the Peace - Precinct 1, Place 3	$ 811,919	$ 789,241	$ 792,068	$ 736,314
Justice of the Peace - Precinct 2	$ 1,108,472	$ 1,111,470	$ 1,135,414	$ 1,133,416
Justice of the Peace - Precinct 3	$ 920,619	$ 922,351	$ 925,258	$ 920,736
Justice of the Peace - Precinct 4	$ 728,552	$ 787,521	$ 800,498	$ 884,652
Criminal District Courts	$ 12,002,274	$ 11,087,752	$ 11,208,706	$ 11,155,344
Juvenile Courts	$ 2,818,376	$ 2,724,794	$ 2,629,795	$ 2,805,111
Civil District Courts	$ 6,773,498	$ 6,422,260	$ 6,950,783	$ 7,035,676
Judicial Services Pre-Trial	$ 3,915,879	$ 4,488,941	$ 4,171,422	$ 4,426,326
Bail Bond Board	$ 54,614	$ 54,467	$ 55,576	$ 55,851
4th Court of Appeals	$ 71,401	$ 74,539	$ 74,388	$ 74,483
DPS Warrants	$ 99,396	$ 99,691	$ 101,060	$ 53,540
Judicial Services Appellate Public Defender	$ 411,915	$ 332,054	$ 237,135	$ 415,980
Total Judicial	**$ 78,509,266**	**$ 75,386,215**	**$ 77,489,536**	**$ 78,501,450**

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2013

	FY 2010-11 ACTUAL	FY 2011-12 BUDGET	FY 2011-12 ESTIMATE	FY 2012-13 BUDGET
Public Safety				
Sheriff - Law Enforcement	$ 46,535,413	$ 47,404,565	$ 47,356,887	$ 48,615,860
Sheriff - Adult Detention	$ 56,507,779	$ 53,630,248	$ 55,738,305	$ 54,102,095
Sheriff - Support Services	$ 2,097,017	$ 2,039,995	$ 2,033,373	$ 2,148,800
Facilities and Parks Department				
Facilities Maintenance - Adult Detention	$ 2,675,031	$ 2,769,535	$ 2,689,887	$ 2,779,027
Facilities Maintenance - Juvenile Detention	$ 1,699,431	$ 1,710,156	$ 1,686,208	$ 1,703,092
Juvenile Office				
Juvenile Probation	$ 13,108,647	$ 12,148,294	$ 12,148,294	$ 12,148,294
Juvenile Detention	$ 15,264,009	$ 15,873,373	$ 15,873,373	$ 15,873,373
Family Support Services - Probation	$ 610,614	$ 579,905	$ 579,905	$ 579,905
Judicial Services				
Medical Examiner	$ 4,049,972	$ 4,090,545	$ 4,152,901	$ 4,393,271
Criminal Investigation Laboratory	$ 1,982,426	$ 1,929,532	$ 1,923,311	$ 2,035,144
Facilities and Parks - FSC Operations	$ 628,559	$ 518,904	$ 549,639	$ 518,948
Community Supervision/Corrections	$ 221,334	$ 388,101	$ 221,245	$ 582,922
Office of the County Manager - Fire Marshal	$ 1,005,718	$ 954,248	$ 960,895	$ 1,060,633
Office of the County Manager - Emerg Mgmt	$ 371,629	$ 430,132	$ 371,275	$ 865,689
Constable - Precinct 1	$ 1,540,338	$ 1,493,604	$ 1,547,528	$ 1,514,681
Constable - Precinct 2	$ 1,883,190	$ 1,808,571	$ 1,922,909	$ 1,925,050
Constable - Precinct 3	$ 1,732,457	$ 1,599,774	$ 1,612,225	$ 1,629,551
Constable - Precinct 4	$ 1,755,177	$ 1,603,923	$ 1,697,327	$ 1,706,693
Total Public Safety	**$ 153,668,741**	**$ 150,973,405**	**$ 153,065,485**	**$ 154,183,028**
Education and Recreation				
Parks	$ 2,454,102	$ 2,245,684	$ 2,220,207	$ 2,343,308
Economic Development - Agricultural Ext Svce	$ 628,027	$ 660,821	$ 633,202	$ 705,465
Total Education and Recreation	**$ 3,082,129**	**$ 2,906,505**	**$ 2,853,409**	**$ 3,048,773**
Facilities Maintenance				
Infrastructure Services - Administration	$ 788,917	$ 302,977	$ 348,008	$ 334,932
Infrastructure Svcs - Energy	$ 5,258,345	$ 5,339,878	$ 5,247,539	$ 5,585,973
Total Highways	**$ 6,047,262**	**$ 5,642,855**	**$ 5,595,547**	**$ 5,920,905**

Bexar County, Texas
General Fund - Departmental Summary
Fiscal Year Ending September 30, 2013

	FY 2010-11 ACTUAL	FY 2011-12 BUDGET	FY 2011-12 ESTIMATE	FY 2012-13 BUDGET
Health and Public Welfare				
Budget - Grants	$ 169,181	$ 170,413	$ 124,101	$ -
Community Resources	$ 480,382	$ 407,595	$ 424,546	$ 414,476
Community Resources Community Programs	$ 382,668	$ 368,872	$ 389,917	$ 434,386
Community Resources Mental Health	$ 368,626	$ 370,388	$ 415,718	$ 413,783
Community Resources Mental Health Attorneys	$ -	$ -	$ -	$ 141,414
Economic Development SWMBE	$ 750,205	$ 475,510	$ 458,594	$ 474,335
Public Works - Environmental Services	$ 370,108	$ 264,301	$ 275,919	$ 265,138
Child Welfare Board	$ 2,476,253	$ 2,476,798	$ 2,475,593	$ 2,476,798
Veterans Services	$ 206,696	$ 247,816	$ 244,429	$ 251,979
Total Health and Public Welfare	**$ 5,204,119**	**$ 4,781,693**	**$ 4,808,815**	**$ 4,872,309**
Non-Departmental	**$ 31,686,171**	**$ 50,430,872**	**$ 42,329,414**	**$ 51,363,350**
General Government	$ 26,044,683	$ 25,282,560	$ 27,456,995	$ 27,217,464
Interfund Transfers	$ 5,641,488	$ 14,872,419	$ 14,872,419	$ 9,525,665
Contingencies		$ 10,275,893		$ 14,620,221
TOTAL	**$ 319,069,840**	**$ 331,624,259**	**$ 326,905,086**	**$ 339,869,136**

APPROPRIATED FUND BALANCE **Company: 100**

Program Description: The FY 2012-13 Adopted Budget includes $49,547,350 as an appropriated fund balance for the General Fund. This amount will be held as an operating reserve. Because the County can only spend funds that are actually appropriated in the adopted budget, it is in the County's best interest to appropriate all of the anticipated fund balance. This makes these funds available for use if some extraordinary event would require the expenditure of these funds. The County has a policy not to use the Appropriated Fund Balance except for some unforeseen, catastrophic event.

Performance Indicators:

Not Applicable

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Appropriated Fund Balance	$61,003,346	$63,770,552	$49,547,350
Total	***$61,003,346***	***$63,770,552***	***$49,547,350***

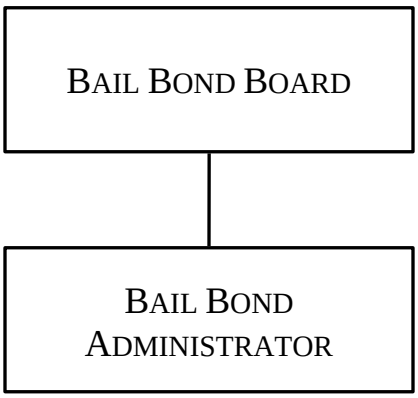
Program Justification and Analysis:

Commissioners Court has set a policy to maintain a General Fund operating reserve equal to one-tenth of annual operating expenses. This represents Bexar County's commitment to maintain strong financial reserves.

The FY 2012-13 Appropriated Fund Balance decreases by 22 percent when compared to the FY 2011-12 estimates. This is a difference of about $14,223,173 when compared to the FY 2011-12 estimated Appropriated Fund Balance, which is due to a slight decrease in revenues and an increase in expenditures for FY 2012-13 when compared to the FY 2011-12 estimates.

The FY 2012-13 Adopted Budget includes an ending fund balance of $49,547,350 that meets the requirement to protect the County's excellent bond rating and maintain financial stability.

BAIL BOND BOARD



BAIL BOND BOARD

FUND: 100
ACCOUNTING UNIT: 5201

Mission: To provide regulation of bail bond companies within the appropriate State Statutes and local Bail Bond Rules and ensure the citizens of Bexar County receive fair and equitable service, protection, and treatment.

Vision: To ensure the citizens of Bexar County are receiving credible and honest service and that the citizens have a government office that is accountable and responds to their needs and concerns.

Goals and Objectives:

- Ensure compliance by bail bond sureties with State Statutes and Local Rules.
- Provide an accessible government office to citizens needing information.
- Provide cooperative relationships between bail bond sureties and interested persons.
- Be proactive in practicing prevention and early intervention on any complaints or problems regarding bail bond sureties.

Program Description: The Bail Bond Board exists in all counties with a population of 110,000 or more as directed by Texas State Statute, Chapter 1704, Occupations Code, Regulation of Bail Bond Sureties. The Board is composed of ten members who are elected officials or appointed persons representing the elected official. The Board administers the Code, supervises, and regulates all phases of the commercial bonding business and enforces the Code. The Bail Bond Board also conducts hearings, investigates, and makes determinations with respect to the issuance, refusal, suspension, or revocation of licenses to bondsman. The Board requires applicants and licensees to appear before the Board, examines witnesses, and compels the production of pertinent books, accounts, records, documents, and testimony by the licensee and others. The Board employs a Bail Bond Administrator who performs all functions directed by the Board and the Code.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Number of Prospective Employee Verifications	120	120	120
Number of Bail Bond Surety Customer Complaints Investigated	150	150	150
Efficiency Indicators:			
Number of Bail Bond Sureties Monitored per FTE	41	41	41
Effectiveness Indicators:			
Percent of Bail Bond Sureties referred to Bail Bond Board	2.4%	2.4%	2.4%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$54,181	$54,239	$55,462	$55,623
Operational Costs	65	135	84	135
Supplies and Materials	368	93	30	93
Subtotal	***$54,614***	***$54,467***	***$55,576***	***$55,851***
Program Changes				0
Total	***$54,614***	***$54,467***	***$55,576***	***$55,851***

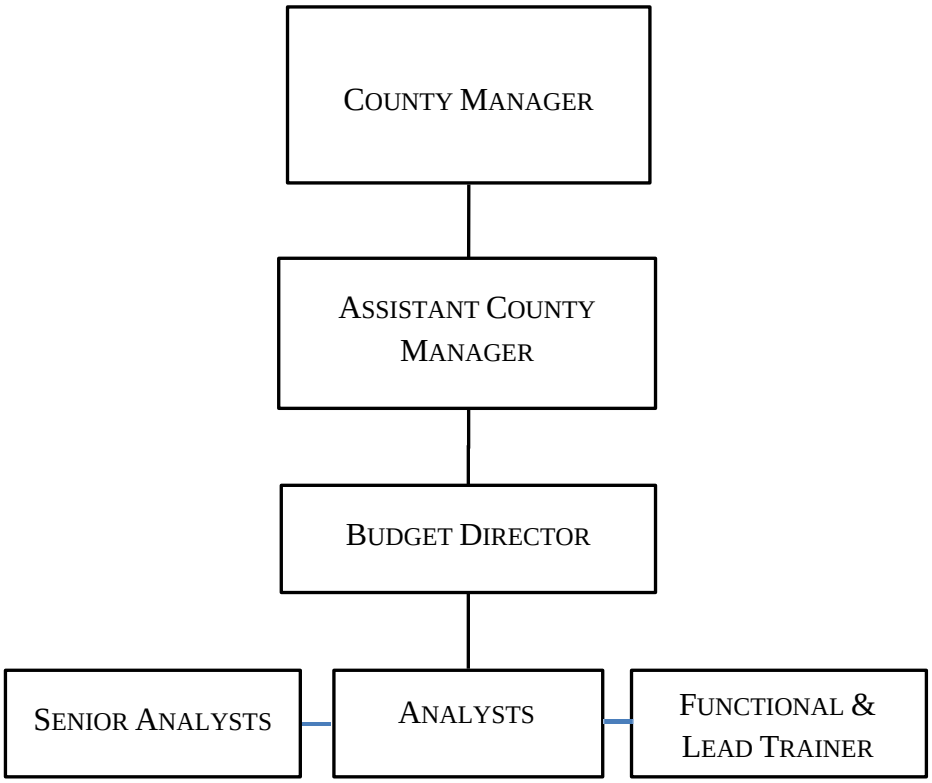
Program Justification and Analysis:

- The FY 2012-13 Adopted Budget remains flat when compared to the FY 2011-12 estimates.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Bail Bond Administrator	1	1	1
Total - Bail Bond Board	***1***	***1***	***1***

BUDGET DEPARTMENT



BUDGET DEPARTMENT

COMPANY: 100
ACCOUNTING UNIT: 4903

Mission: Serving Bexar County, adding value, delivering results.

Vision: Our customers will see the Budget Department as a valued partner in making Bexar County the government of choice. We will be leaders in providing budget monitoring and financial analysis.

Goals and Objectives:

- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions, and accountability.
- Strengthen Bexar County's financial position.
- Continuously improve business practices.
- Attract, develop, motivate, and retain a productive and diversified workforce.
- Accomplish goals in the most cost-effective manner for Bexar citizens.

Program Description:

The Budget Department's functions include preparing and presenting the annual County operating budget for approval by Commissioners Court. It has responsibility for monitoring departmental appropriations and expenditures, preparing fiscal assessments/notes, and budgetary transfers as required. The Budget Department is responsible for monitoring the performance measures submitted by County departments to evaluate effectiveness and efficiency of programs. The budget staff ensures that its recommendations are based on accurate information and analyses by maintaining a strong emphasis on validation of data between the budget system, the County Financial Management System, the County Human Resources Information Systems, and data generated by County offices and departments. The Budget Department is also responsible for coordinating the development of the County's Long Range Financial Forecast and providing quarterly updates to Commissioners Court regarding current year expenditures.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Fiscal Notes written	174	162	175
Number of Budgets Monitored	84	87	87
Special Budget Projects Completed	5	8	8
Number of Budget Transfers	151	100	100
Efficiency Measures:			
Budgetary Dollars Monitored per Analyst	$232,055,406	$278,466,487	$348,083,109
Number of Budgets Monitored per Analyst	14	17	22

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Efficiency Measures Cont:			
Budget Transfers Prepared per Analyst	25	20	25
Fiscal Notes Written per Analyst	29	32	44
Effectiveness Measures:			
Percent Change of General Fund Budget	-0.7%	2.7%	-0.3%
Percent Change of Total County Budget	-14%	5%	7%
Percentage Difference of Actuals versus Estimates	2.30%	1%	1%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$490,539	$567,093	$572,161	$549,286
Travel and Remunerations	4,801	6,050	3,192	13,000
Operational Costs	10,796	13,279	10,500	8,279
Supplies and Materials	9,881	14,250	9,992	10,500
Total	***$516,017***	***$600,672***	***$595,845***	***$581,065***

Program Justification and Analysis:

- The FY 2012-13 Budget decreases by 2.5 percent when compared to FY 2011-12 estimates. This decrease is due to decreases in the personnel services and operational costs appropriation groups as described below.

- The Personnel Services group decreases by 4 percent when compared to FY 2011-12 estimates. This decrease is due to the transfer of three positions to other Departments during FY 2011-12. One Senior Analyst position was transferred from the Budget Department to the Human Resources Department. The Senior Analyst will provide direct support and analysis for the benefit programs of the County. Additionally, the Program and Policy Development Manager and the Senior Analyst – Grants were transferred to the Management and Finance Department. This transfer was done to separate the budget function and the grants function.

- The Travel and Remunerations group increases by 3 percent when compared to FY 2011-12. During FY 2011-12, funds were transferred from the Travel and Remunerations group to the Personnel Services group to provide for temporary employees to be hired to provide support during the annual budget process. Funding is provided for the professional development of the budget staff.

- The Operational Costs group decreases by 21 percent when compared to FY 2011-12 estimates. The decrease is primarily due to a decrease in the the technology improvement fee line item as requested by the Budget Department.

- The Supplies and Materials group increases by 5 percent when compared to FY 2011-12 estimates. Increased funding is provided for the purchase of furniture to replace broken and damaged furniture.

- Two program changes are adopted for the Budget Department. First, during FY 2011-12, the Assistant County Manager position was created in the County Manager's Office budget. This position was created so that the Budget, Human Resources, and Management and Finance Departments could be consolidated and managed more efficiently and effectively, as the core missions of all of these departments are closely related. The costs associated with this position will be transferred from the County Manager's Office budget and be split evenly between the budgets of the subordinate departments. This will allow for a true reflection of the cost associated with each function. Twenty-five percent of this position, or $39,068, will be paid for from the Budget Department's budget.

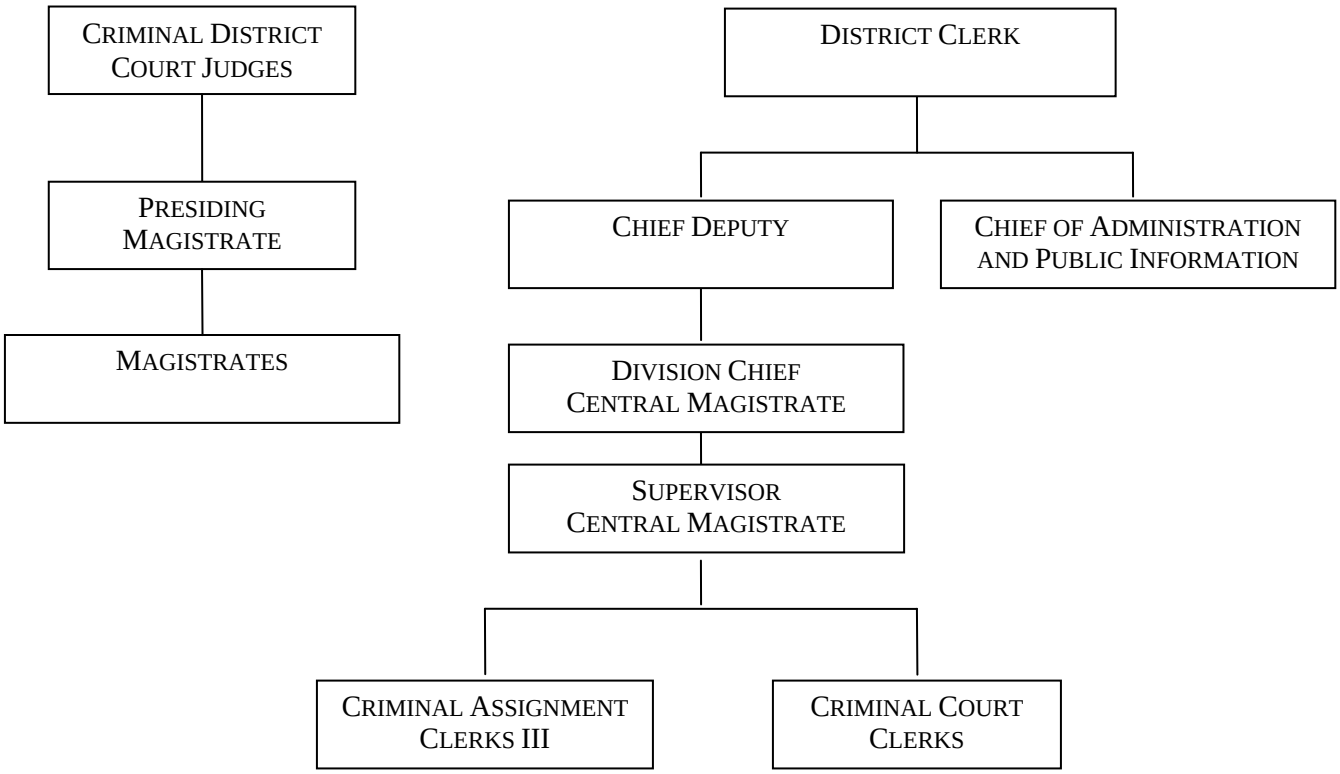
- The second program change provides a performance pay program for the Budget Analysts. During the FY 2011-12 budget process, the Budget Department deleted one vacant Analyst position. Additionally, during FY 2011-12, one Senior Analyst position was transferred from the Budget Department to the Human Resources Department. The remaining two Analysts and two Senior Analysts have absorbed the additional workload of those two positions. That being the case, a performance pay program for the two Analysts and two Senior Analysts will be paid for with savings from the Human Resources Department budget as described in that narrative. Funding in the amount of $12,770 is provided for performance pay of up to five percent for these four positions.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Analyst	3	2	2
Assistant County Manager	0	0	.25
Budget Director	1	1	1
Data Tracking Specialist	0	1	1
Functional Lead and Trainer – Budget	0	1	1
Program and Policy Development Manager**	1	0	0
Senior Analyst*	3	2	2
Senior Analyst – Grants**	1	0	0
Total - Budget	***9***	***7***	***7.25***

*This position was transferred to the Human Resources Department during FY 2011-12.
**These positions were transferred to the Management and Finance Department during FY 2011-12.

CENTRAL MAGISTRATION



CENTRAL MAGISTRATION
CRIMINAL DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3210

Mission: Central Magistration's (CMAG) primary mission is to implement procedures and processes necessary to facilitate timely and orderly magistration of individuals arrested and charged with misdemeanor and felony offenses and to protect the community we serve. Central Magistration strives to work closely with the Criminal District Courts, County Courts-at-Law, other County departments, and the City of San Antonio, while ensuring that justice is carried out in the most efficient and effective manner.

Vision: To provide the most efficient and effective magistration process, provide support to the Courts, and to provide assistance to the citizens of the community.

Goals and Objectives:

- To provide 24 hour, seven day magistration services.
- To provide efficient procedures for the magistration and release of arrested persons.
- To provide efficient and effective procedures for the dissemination of information to the public.
- To handle the administrative duties for central magistration.
- To provide information and support to other departments and agencies integral to the effective performance of Central Magistration.
- To provide efficient and effective processes that effect interaction and cooperation between departments, agencies, and personnel.

Program Description: On November 1, 2007, Bexar County assumed responsibilities associated with the magistration of County arrestees. In assuming the oversight of the magistration process, Bexar County anticipates reducing jail population through a variety of operational changes. Several of the recently implemented changes intended to facilitate reduction of jail population include the ability to accept pleas and sentence arrested persons at the time of magistration. This will allow offenders, if warranted, to be placed directly on probation without spending time in jail and provide the ability to hold arrestees at the magistration site for up to 72 hours from the time taken into custody which allows more cases to be resolved without jail time. Also, CMAG is committed to fine tuning the commercial and personal bonding process in order to help these two systems operate in a more complementary manner. County CMAG operations are divided into three principal areas: Magistration, District Clerk, and Pretrial Services. Each area operates independently and essentially reports to either a Director or Elected Official.

Performance Indicators:

	FY 2010-11 Actuals	FY 2011-12 Estimates	FY 2012-13 Budget
Workload Indicators:			
Total Number of Persons Magistrated	47,267	47,968	48,680
Number of Misdemeanants Magistrated	25,097	25,461	25,830
Number of Felony Offenses Magistrated	9,988	10,056	10,125
Number of Other (NCC) Offenses Magistrated	18,784	19,162	19,548

	FY 2010-11 Actuals	FY 2011-12 Estimates	FY 2012-13 Budget
Total Number of Warrants Signed	8,894	9,472	10,088
Total Number of Releases from CMAG	22,830	23,327	23,835
Total Number of Offenses Magistrated	53,869	54,679	55,501
Efficiency Indicators			
Number of persons Magistrated			
Full-Time Magistrates	29,836	30,076	30,522
Part-Time magistrates	17,787	17,892	18,158
Effectiveness Indicators:			
Percent of Misd/Felony Offenses Magistrated			
Misdemeanants Magistrated	46.6%	46.5%	46.5%
Felonies Magistrated	18.5%	18.4%	18.4%
Other (NCC) Charges Magistrated	34.9%	35.1%	35.1%
Percent of Individuals Magistrated and Released from CMAG on Bond/Fine	48.3%	49.1%	50.1%
Percent of Individuals Released on PR/Surety Bond			
PR Bond	39.5%	33.9%	33.9%
Surety Bond	60.2%	65.9%	65.8%
Paid Fines	0.3%	0.2%	0.2%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$578,492	$290,489	$592,582	$587,002
Operational Costs	1,785,362	875,536	1,785,361	1,930,887
Supplies and Materials	1,747	750	954	1,500
Total	***$2,365,601***	***$1,166,775***	***$2,378,897***	***$2,519,389***

Program Justification and Analysis:

- The Central Magistration Department's Adopted Budget increases by 5.9 percent when compared to the FY 2011-12 estimates. This is primarily due to a slight increase in the Operational Costs group as described below.

- The Personnel Services group decreases slightly when compared to FY 2011-12 estimates. This is primarily due to a position being vacant for a portion of in FY 2011-12, as one of the Magistrates

retired.

- The Operational Costs group increases by 8.2 percent when compared to FY 2011-12 estimates. This group includes the Detention Healthcare contract and the University Health System (UHS) contract shared with the City of San Antonio. An increase in the UHS contract is required to cover increasing healthcare costs for services provided by UHS staff.

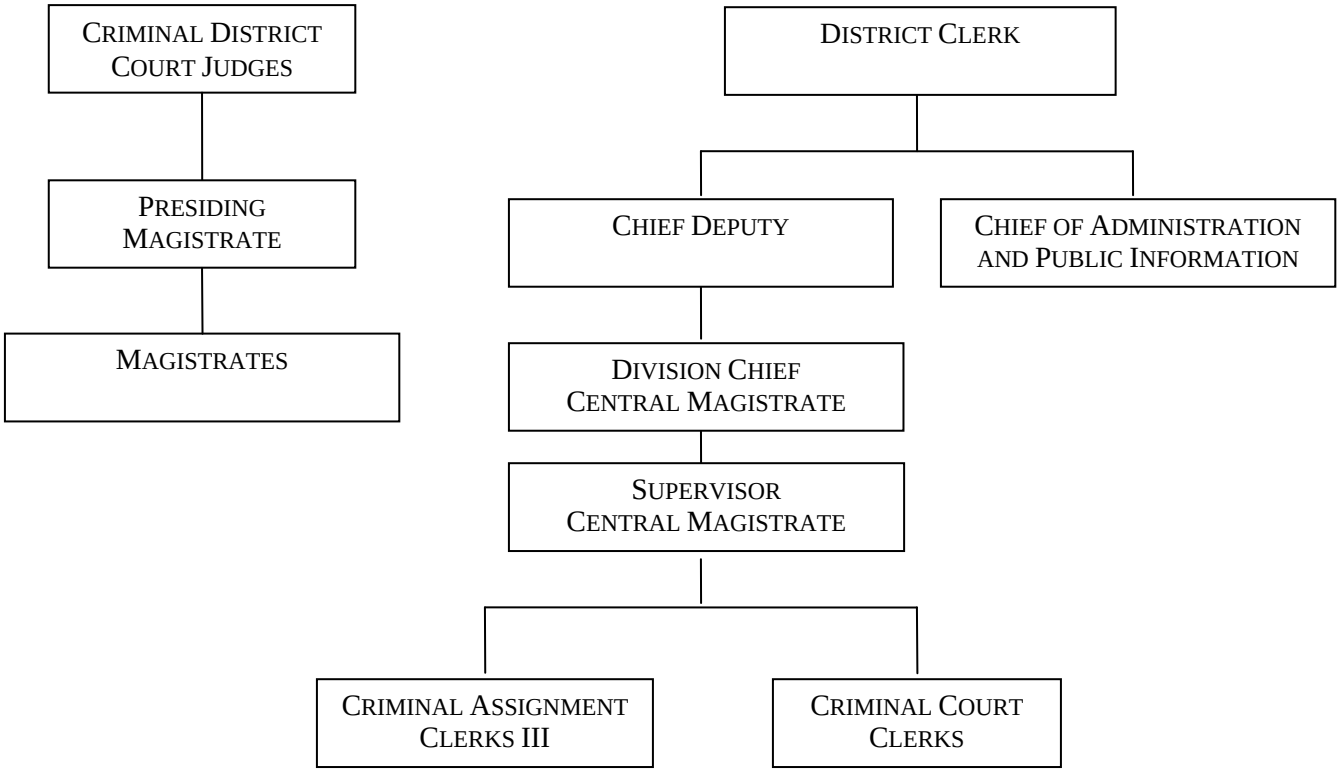
- The Supplies and Materials group increases when compared to FY 2011-12 estimates to provide additional funding for supplies.

- There are no program changes in the FY 2012-13 Adopted Budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Magistrate	2	2	2
Magistrate Part-time	4.5	4.5	4.5
Presiding Magistrate	1	1	1
Total – CMAG Criminal District Courts	***7.5***	***7.5***	***7.5***

CENTRAL MAGISTRATION



CENTRAL MAGISTRATION – DISTRICT CLERK

FUND: 100
ACCOUNTING UNIT: 3201

Mission: The District Clerk's mission is to fulfill statutory duties as records custodians for the Magistration Office by providing the County Magistrate Court and public with information and support necessary using the most technologically advanced methods possible in the most cost efficient manner.

Vision: The District Clerk envisions the Magistrate Office setting an example of a collaborative effort between the City of San Antonio and Bexar County by working together to streamline the magistration process.

Goals and Objectives:

- To perform functions and duties as mandated by law.
- To incorporate record management principles in imaging information and technology sources.
- To provide the support and resources for the County Magistrate for Bexar County.
- To provide the support and resources necessary for employees to perform their duties and responsibilities.
- To be customer friendly and responsive to the customers need for service and information.
- To work cooperatively with the City of San Antonio to facilitate the magistrate process.

Program Description: The Magistrate Court works cooperatively effort with the City of San Antonio to magistrate arrested persons. The office operates out of the City's Frank Wing Municipal Court Building. The District Clerks' responsibilities in the magistration process include providing support services to the County Magistrate, serving as the clerk of the court, serving as custodian of records pertaining to class B offenses and above, and providing legally authorized information to the public concerning arrested persons brought to the facility to be magistrated.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Persons Magistrated	47,267	59,152	50,539
Number of Phone Calls	113,975	68,546	65,408
Number of Records Maintained	9,444	7,788	8,000
Efficiency Indicators:			
Number of Persons Magistrated (Intake) per FTE	2,626	3,286	2,808
Number of Phone Calls per FTE	37,992	22,849	21,803
Effectiveness Indicators:			
Average Number of Minutes to Intake an Arrested Person	8	13	13
Average Response Time in Hours to Deal with a Difficult Situation	3	2.75	2.75

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$996,803	$1,002,470	$1,006,471	$1,022,116
Travel and Remunerations	50	100	50	100
Operational Costs	14,701	15,775	15,009	15,775
Supplies and Materials	26,631	26,850	27,170	26,850
Total	***$1,038,185***	***$1,045,195***	***$1,048,700***	***$1,064,841***

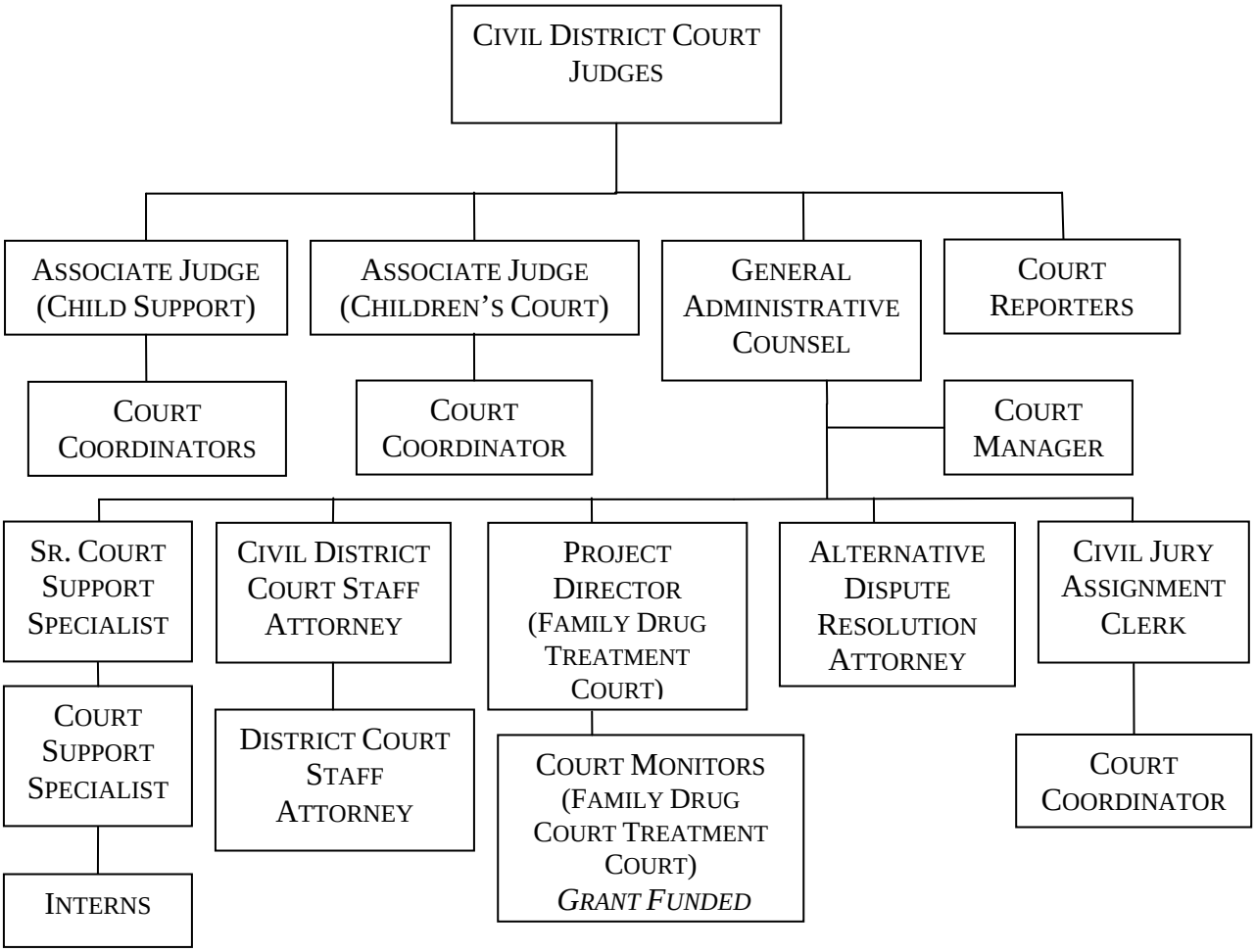
Program Justification and Analysis:

- The Central Magistration Department's Adopted Budget increases by 1.5 percent when compared to the FY 2011-12 estimates as described below.
- The Personnel Services group increases by 1.6 percent when compared to the FY 2011-12 estimates. This is primarily due to turnover experienced in FY 2011-12 that is not anticipated to occur in FY 2012-13.
- The Travel and Remunerations group increases to provide funding equal to the FY 2011-12 budgeted amounts.
- The Operational Costs group increases by 5.1 percent when compared to FY 2011-12 estimates. Funding is provided at the same level as the FY 2011-12 budgeted amount.
- The Supplies and Materials group decreases by 1.2 percent when compared to FY 2011-12 estimates. Funding is provided at the same level as the FY 2011-12 budgeted amount.
- There are no program changes for the FY 2012-13 Adopted Budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Division Chief – CMAG	1	1	1
Central Magistrate Court Clerk	9	9	9
CMAG – Supervisor	3	3	3
Criminal Assignment Clerk III	8	6	6
Office Assistant IV	5	5	5
Total – CMAG District Clerk	***26***	***24***	***24***

CIVIL DISTRICT COURTS



CIVIL DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3700

Mission: The Civil District Court Administration's mission is to provide Judges and staff with the support necessary to most efficiently conduct Court business.

Vision: The Civil District Court's vision is to provide user friendly and prompt information about the Civil District Courts to participants in the Court process as well as the general public.

Goals and Objectives:

- Conduct Courts that are open to every person injured in their lands, goods, person or reputation so they will have a remedy by due course of law.
- Grant to all parties due process and a fair opportunity to be heard at a meaningful time, place and manner.
- Correctly apply the rules, statutes, common law, and Constitutions of this State and the United States.
- Duly and fairly administer the administrative duties of the District Courts.

Program Description: Civil District Courts Administration provides administrative and liaison support to the fourteen Civil District Courts, two Child Support Associate Judges (Title IV-D), and two Children's Court Associate Judges. The administrative office assists with the functions of the Presiding Court, Jury Monitoring Court and the Alternative Dispute Resolution Court. The Civil District Courts Administration assists in overseeing the official court reporters for the Civil District Courts and Associate Judges. The administrative office assists the Local District Court Administrative Judge and Civil District Judges on the Juvenile Board with legal and administrative tasks. Civil District Courts Administration is responsible for case flow management, research, budget preparation and oversight, advisory services, and dispute resolution, as well as supporting the Children's Court and the Family Drug Court Treatment Program, and providing ancillary assistance to the Domestic Relations Office.

Performance Indicators:

	FY 2010-11 Actuals	FY 2011-12 Estimates	FY 2012-13 Budget
Workload Indicators (Civil & Family Law):			
Number of Cases Pending at Beginning of Year	67,744	70,486	71,852
New Cases Filed During the Year	52,257	49,490	58,000
Other Cases Reaching the Docket	1,894	1,698	1,800
Disposition of Cases	52,285	47,819	61,000
Number of Cases Pending at the End of the Year	70,486	71,852	70,652
Efficiency Indicators:			
Court Appointed Attorney Expense per Hearing	$306	$298	$305

	FY 2010-11 Actuals	FY 2011-12 Estimates	FY 2012-13 Budget
Effectiveness Indicators:			
Clearance Rate (Civil and Family Law)	105%	96%	106%
Aging Analysis of Disposed Cases-Civil other than Family			
0-3 Months	5,103	4,304	5,500
3-6 Months	4,317	3,978	4,500
6-12 Months	4,632	4,512	5,000
12-18 Months	2,589	2,307	3,000
Over 18 Months	6,975	5,266	7,000
Aging Analysis of Disposed Cases-Family Cases			
0-3 Months	11,824	11,826	13,000
3-6 Months	5,879	5,519	7,000
6-12 Months	4,775	4,763	5,000
12-18 Months	2,807	2,378	5,000
Over 18 Months	3,384	2,967	6,000
Represented Self-Civil Plaintiff/Petitioner	841	1,262	980
Represented Self-Family Plaintiff/Petitioner	3,432	3,417	4,300
Number of Pro Se Litigants per FTE	4,311	4,724	5,000
Number of Pro Ses Per Month	1,976	2,165	2,300

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$3,267,399	$3,335,496	$3,255,629	$3,368,058
Travel and Remunerations	17,032	20,350	17,032	17,350
Operational Costs	171,522	174,979	201,607	193,243
Supplies and Materials	51,631	41,435	44,989	32,025
Court Appointed Attorneys	3,265,914	2,850,000	3,431,526	3,425,000
Total	***$6,773,498***	***$6,422,260***	***$6,950,783***	***$7,035,676***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 1.2 percent when compared to FY 2011-12 estimates as described below.

- The Personnel Services group increases by 3.5 percent when compared to the FY 2011-12 estimates. This is due to savings in FY 2011-12 associated with a position that was vacant for majority of the fiscal year.

- The Travel and Remunerations group increases by 1.9 percent when compared to the FY 2011-12 estimate. Funding is provided for mileage expenses at the same levels as the previous budget.

- The Operational Costs group decreases by 4.1 percent when compared to the FY 2011-12 estimates due to the one-time cost associated with the purchase of audio/visual equipment in FY 2011-12, to enhance the use of technology in one of the District Court Judge's courtroom.

- The Supplies and Materials group decreases significantly when compared to FY 2011-12 estimates due to the one-time purchase of furniture in FY 2011-12.

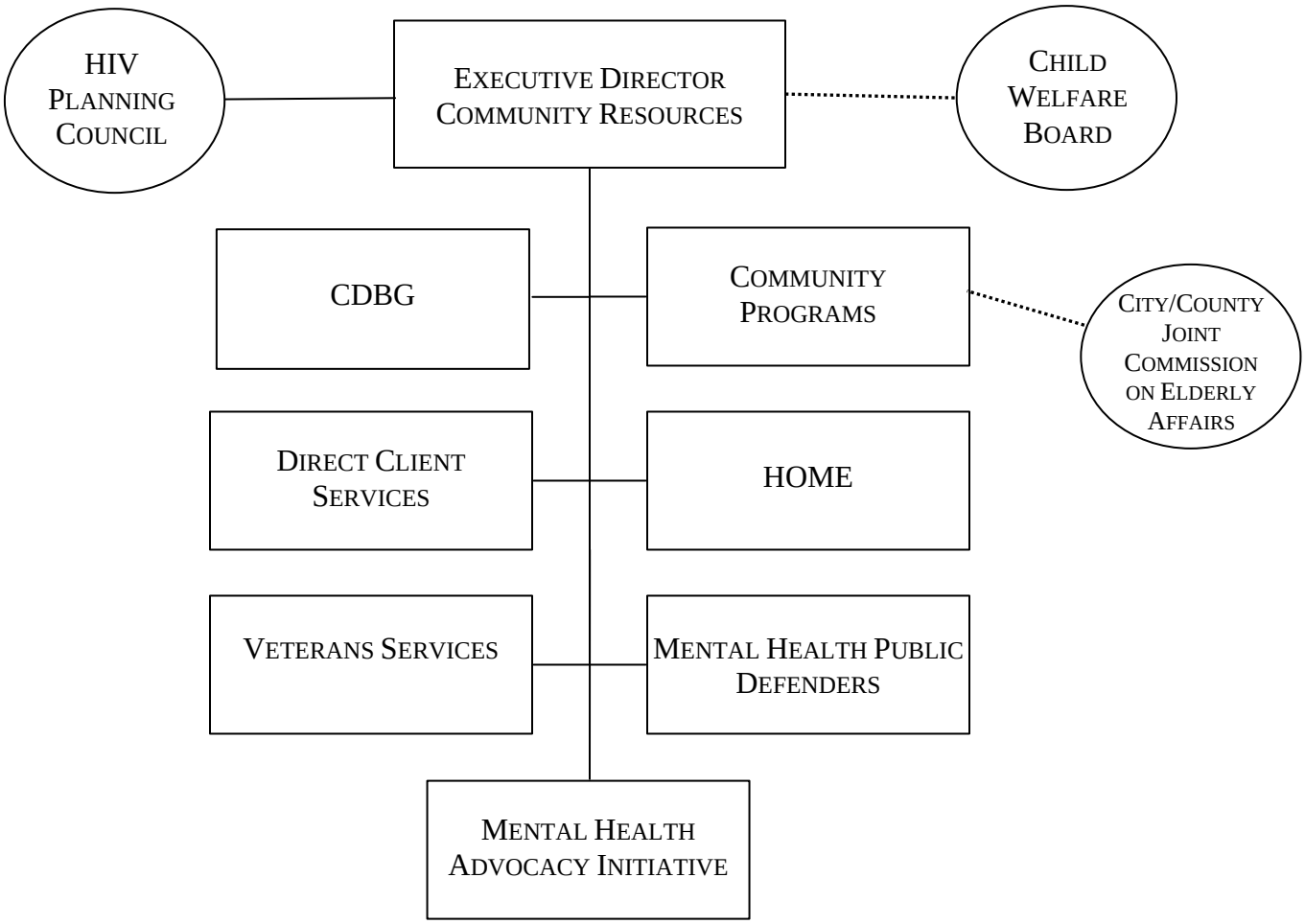
- Court Appointed Attorney costs remain relatively flat when compared to FY 2011-12 estimates. However, there is a significant increase when compared to the FY 2011-12 budgeted amount. This is due to a significant increase in the number of hearings, as well as increase in the number of referrals from Texas Department of Family and Protective Services. By law, the County is required to appoint an attorney for each party involved, which may include the children and parent(s).

- There are no program changes in the FY 2012-13 Adopted Budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Alternative Dispute Resolution Attorney	1	1	1
Associate Judge	2	2	2
Civil District Court Manager	1	1	1
Civil District Court Staff Attorney	1	1	1
Civil Jury Assignment Clerk	1	1	1
Court Reporter	16	16	16
Court Support Specialist	2	2	2
District Court Coordinator	2	2	2
District Court Staff Attorney	1	1	1
General Administrative Counsel	1	1	1
Judge	14	14	14
Project Director	1	1	1
Senior Court Support Specialist	1	1	1
Total – Civil District Courts	***44***	***44***	***44***

COMMUNITY RESOURCES



COMMUNITY RESOURCES – ADMINISTRATION

FUND: 100
ACCOUNTING UNIT: 4710

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources. Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Developing and implementing a services delivery plan, administering and coordinating programs and services to effect change for the citizens of Bexar County.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.

Goals and Objectives:

- To design and implement programs based on sound public policies, which meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that expands services to County residents.
- To operate basic needs programs that are fully compliant with funding regulations and policies.

Program Description: The Administration Division of the Department of Community Resources (DCR) identifies community needs and priority/target populations coordinating the delivery of service while ensuring compliance with funding regulations. The Administration Division also manages the day to day operations of the department. Additionally, the Division develops working partnerships with other County departments and external agencies that impact the County at a service level. Identifying opportunities to share resources which could impact issues of interest to Bexar County is a priority for this Division. The Division participates in several executive committees and taskforces developed to address County issues in order to ensure that the public and service delivery partners are fully informed about available services and eligibility requirements. Identification of qualified and capable community partners so that the department's ability to meet the basic needs of County residents are met is important to the Division. Finally, the Division prepares plans and negotiates agreements for service delivery of assistance programs ensuring that eligibility criteria is fair, equitable and complies with funding regulations of public agencies and community partners.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Households Assisted	52,509	24,018	22,018
Amount of Benefits Distributed	$12,171,573	$5,572,266	$5,072,266
Efficiency Indicators:			
Ratio of Appointments Given Versus Households Assisted	99%	99%	99%
Ratio of Co-pay Customers Enrolled Versus Completing Program	100%	99%	99%
Effectiveness Indicators:			
% of households deferred from disconnection of services	85%	85%	85%
Percentage of Funding Allocated vs. Expended	98%	100%	100%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$409,243	$360,180	$380,117	$364,201
Travel and Remunerations	9,140	18,974	12,963	18,937
Operational Costs	59,087	25,241	28,206	27,741
Supplies and Materials	2,912	3,200	3,260	3,597
Total	***$480,382***	***$407,595***	***$424,546***	***$414,476***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget decreases by 2 percent when compared to the FY 2011-12 estimates.

- The Personnel Services group decreases by 4 percent when compared to the FY 2011-12 estimates. This decrease is due to personnel costs incurred during the first month of the fiscal year as positions were deleted effective October 31, 2011.

- Funding is provided for Travel and Remunerations at the same level as the FY 2011-12 budgeted amount.

- The Operational Costs group decreases by 2 percent when compared to FY 2011-12 estimates. This is due to one-time expenditures in professional services that occurred in FY 2011-12.

- The Supplies and Materials group increases by 10 percent when compared to the FY 2011-12 estimates. The increase funds a minor hinge repair to the entrance doors of Direct Client Services.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Executive Director	1	1	1
Client Services Manager	1	.5	.5
Intake Worker	.5	0	0
Office Assistant I	1	0	0
Office Assistant IV	1	1	1
Operations Manager, Community Resources*	1	1	1
Total – Administration	***5.5***	***3.5***	***3.5***

*The Operations Manager (E-10) position is paid 80 percent from General Fund and 20 percent from Grant Funds.

COMMUNITY RESOURCES – COMMUNITY PROGRAMS

FUND: 100
ACCOUNTING UNIT: 4704

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources. Our mission will:

- Identify and maximize all available resources in the community.
- Work cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Refine program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.
- The development and implementation of a comprehensive plan, administration of the program and coordination of projects/activities to effect change for the citizens of Bexar County with a comprehensive array of services and improvements.

Goals and Objectives:

- To design and implement programs, based on sound public policies, that meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that expands services to County residents.
- To ensure that quality services are being provided to Bexar County residents through effective program evaluation and outcome measurement.
- To provide resource development to enhance and/or expand the services provided by the division, County boards, commissions, and community partners.
- To coordinate community events that educate citizens on issues related to children, seniors, economically disadvantaged populations, and County program services.
- To promote community involvement and development activities.

Program Description: The Community Programs Division is responsible for providing operational/administrative support, coordination, monitoring, preparation of reports, and oversight of diverse constituent services, and functions delivered by internal departments and external agencies that include the following:

- Bexar County Child Welfare Board
- Child Welfare Strategic Alliance
- Workforce Solutions - Alamo
- Committee of Six (Alamo Worksource Officials)
- Joint City/County Commission on Elderly Affairs
- Elder Domestic Taskforce
- Child Abuse Prevention Task Force
- Justice Assistance Grants
- Homeless Prevention and Rapid Re-housing Program

- Tenant Based Rental Program
- Regional Homeless Coalition
- Emergency Food and Shelter Program Board
- Senior Committee on Transportation
- Office on Violence Against Women – Project SAFE
- Reentry Court

The Community Programs Division staff supports the Executive Director of Community Resources by making policy and service delivery program recommendations for constituent services. The Community Programs Division also negotiates contracts and has monitoring responsibilities for the following internal/external agencies:

- Catholic Charities
- Center for Health Care Services
- Bexar County Detention Ministries
- Dress for Success
- Haven for Hope
- El Carmen Senior Center
- Gardendale Community Center
- Jefferson Outreach for Older People
- Keep San Antonio Beautiful
- Northeast Senior Assistance
- Project Mend
- Project Quest
- San Antonio Lyric Opera
- San Antonio Symphony
- San Antonio Education Partnership
- Seton Home
- Southeast Community Outreach for Older People
- Specialty Court – subcontractors
- Homeless Prevention and Rapid Re-housing Program
- Young Women's Christian Association

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Dollar amount of contracts administered	$4,496,716	$4,480,754	$4,500,000
Number of Technical Assistance Visits Conducted	12	13	12
Number of Forensic Interviews Conducted	1,300	1,400	1,480
Efficiency Indicators:			
Number of participants receiving housing services	125	120	100
Percentage of payments processed and sent to Auditors within one week of meeting program eligibility requirements	80%	70%	80%
Percentage of Forensic Interviewer Cases Requiring a Second Interview within a Six-Month Period	2%	2%	2%

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Effectiveness Indicators:			
Percentage of Emergency Forensic Interviewer Cases Interviewed Within 72 Hours	70%	70%	70%
Percentage of Invoices Returned for Questioned Costs	1%	1%	1%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$367,878	$361,423	$381,747	$426,590
Travel and Remunerations	6,548	357	209	750
Operational Costs	5,200	4,792	5,544	4,446
Supplies and Materials	3,042	2,300	2,417	2,600
Total	***$382,668***	***$368,872***	***$389,917***	***$434,386***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 12 percent compared to the FY 2011-12 estimates. This increase is primarily due to the program change described below.
- The Personnel Services group increases by 12 percent compared to the FY 2011-12 estimates. This increase is due to the program change described below.
- The Travel and Remunerations group increases significantly when compared to the FY 2011-12 estimates. This is due to increased funding provided for reimbursement costs for travel to home and site visits, which have increased and are projected to increase further in FY 2012-13.
- The Operational Costs group decreases by 20 percent when compared to the FY 2011-12 estimates. This is for one-time expenditures for technology in FY2011-12 as requested by Community Programs.
- The Supplies and Materials group increases by 8 percent compared to the FY 2011-12 estimates and includes additional funds for Office Supplies and Postage.
- There is one program change involving the addition of a Project Analyst (E-04) to the Community Programs division, which had been funded through grants, at a total cost of $52,777.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Child and Family Support Liaison	1	1	1
Community Programs Director	1	1	1
Community Programs Management Analyst	2	1	1
Forensic Interviewer Specialist	2	2	2
Data Analyst	1	1	1
Project Analyst	0	0	1
Office Assistant II	1	0	0
Total – Community Programs	***8***	***6***	***7***

COMMUNITY RESOURCES – MENTAL HEALTH INITIATIVE

FUND: 100
ACCOUNTING UNIT: 4712

Mission: The Mental Health Advocacy Initiative facilitates significant change in Bexar County through the investment of appropriate resources.

Vision: To change lives and communities through the careful, deliberate use of tools and resources.

Goals and Objectives:

- Design and implement a mental health advocacy program including policies and procedures that address early identification of mentally ill inmates, individual mental health treatment, consistent case management, and appropriate supportive services.
- Early identification of mentally ill inmates that are incarcerated.
- Identification and facilitation of entrance to mental health treatment, transportation, housing and support services for mentally ill inmates.
- Ensure that clinically appropriate services are provided to the mentally ill and that effective program evaluation and outcome measurements are used to gauge the effectiveness of the program.
- Collaborate and establish productive operational partnerships with other entities that will expand the availability of services and resources.
- Coordinate and participate in community and professional events that will educate others on the Mental Health Initiative program.

Program Description: The Mental Health Advocacy Initiative Program conducts early identification of mentally ill persons incarcerated at the Bexar County Adult Detention Center and who are brought before the Magistrates' office. The Initiative also ensures that mental health screenings are conducted in the shortest time possible and develops transition and treatment plans for implementation by contractors and county staff. Furthermore, case management services, information/referrals, and coordination of services for families and persons responsible for the program's participants are also provided by the Initiative. The Initiative also conducts staffing for the Mental Health Court and educational presentations in the community.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Referrals Per Year	720	975	850
Number of Mental Health Court Appearances	260	300	700
Number of Persons Enrolled in Mental Health Court	60	70	80
Efficiency Indicators:			
Number of Weekly Staffings with Mental Health Court	720	720	900
Number of Persons Who Re-offend	27	27	13
Effectiveness Indicators:			
Number of Successful Completions of Mental Health Court Program	52	52	50
Percentage of Demonstrated Reduction of Recidivism	87%	87%	90%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$257,935	$233,028	$291,631	$233,524
Travel and Remunerations	12,718	11,976	11,484	8,562
Operational Costs	95,212	117,276	104,006	168,897
Supplies and Materials	2,761	8,108	8,597	2,800
Total	***$368,626***	***$370,388***	***$415,718***	***$413,783***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget remains flat compared to the FY 2011-12 estimates.
- The Personnel Services group decreases by 20 percent when compared to the FY 2011-12 estimates. The decrease is due to two Attorney II positions being erroneously paid out of this accounting unit for three months in FY 2011-12.
- The Travel and Remunerations group decreases by 25 percent when compared to FY 2011-12 estimates. The decrease was requested by the Community Resources department.
- The Operational Costs group increases by 11 percent when compared to FY 2011-12 estimates. This increase is due to an increase in contracted services.

- The Supplies and Materials group decreases significantly when compared to FY 2011-12 estimates. This decrease was requested by the Community Resources department.

- There is one program change Adopted for FY 2012-13.

  - The Mental Health Court's probation officer caseload is greater than the "best" practice amount for specialty courts which is 45-50 cases. Therefore, additional funding in the amount of $53,273 has been provided for a contracted probation officer for the Mental Health Court.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Intake Specialist	1	0	0
Mental Health Court Manager	1	1	1
Mental Health Case Manager	2	2	2
Office Assistant IV	1	1	1
Total – Mental Health Advocacy Program	***5***	***4***	***4***

COMMUNITY RESOURCES – MENTAL HEALTH PUBLIC DEFENDERS

FUND: 100
ACCOUNTING UNIT: 4715

Mission: The mission of the misdemeanor Mental Health Public Defender's Office (MHPD) is to represent certain defendants identified with treatable mental health (MH) issues in a professionally efficient manner.

Vision: Because we are specially trained and experienced in mental health issues, the MHPD unit can move pending cases through the criminal justice system more efficiently than other attorneys (both retained and court appointed). Moving cases efficiently saves the County money and allows the client to obtain needed mental health treatment, awareness and insight.

Goals and Objectives:

- Move Mental Health cases efficiently through the Bexar County Criminal Justice System with the intention of helping the client with long-term Mental Health needs.
- Expand the Mental Health Court to include more defendants identified with Mental Health issues and offer more clients long-term treatment and services.
- Educate clients and their families about the need to stay connected to treatment and inform them of alternatives to calling the police in times of Mental Health crisis.
- Educate people in the community (including defense attorneys) that the Mental Health Court is ready to serve their clients now and in the future.

Program Description: The Mental Health Public Defenders unit will efficiently screen clients for their unique Mental Health needs through seeking orders of protective custody, involuntary outpatient program referrals, jail-time served issues, competency orders, special needs bonds, probation applications, trial settings, and representation through the Mental Health Court program. The Mental Health Public Defenders unit will attempt to include Mental Health education for clients and their families in an effort to help the client attain long-term Mental Health goals.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of New Cases Opened	125	150	150
Number of Cases Closed	149	165	165
Efficiency Indicators:			
Number of Plea Agreements	52	75	75
Number of Dismissals	25	45	45

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Effectiveness Indicators:			
Number of Persons Facilitated to Mental Health Court	15	25	25
Number of Persons Referred to Mental Health Services without Participation in the Mental Health Court	20	25	25

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$0	$0	$0	$132,043
Travel and Remunerations	0	0	0	2,700
Operational Costs	0	0	0	4,921
Supplies and Materials	0	0	0	1,750
Total	***$0***	***$0***	***$0***	***$141,414***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget creates an additional Division in the Community Resources Department. Previously, the Mental Health Public Defenders (MHPD) Division was budgeted in the County Courts-at-Law budget. Since the MHPD reports directly to the Community Resources Director, the function and the associated funding is being transferred to the Community Resources Department. The travel and remunerations, operational costs, and supplies and materials have all been taken out of the Community Resources- Mental Health Initiative FY 2012-13 Adopted Budget, where they have been budgeted in the past, and consolidated within the MHPD Division.

- There are two program changes in the FY 2012-13 Adopted Budget for a total cost of $132,043.

    - The first is the transfer of two Attorney II (E-11) positions from the County Courts At-Law Budget to the Mental Health Public Defenders Budget. Funding in the amount of $171,566 will be transferred.

    - In an effort to increase efficiencies within the department, the second program change proposes to delete two Attorney II (E-11) positions and combine them into one Attorney III (E-13) position. Based on workload, it was determined that these cases could be handled by one attorney albeit a more experienced Attorney III position. Because this one attorney would handle all of these cases within this division, an Office Assistant IV (NE-05) will be provided to maintain and organize the caseload being handled by the Attorney III. The net savings for these changes is $39,523.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Attorney III	0	0	1
Office Assistant	0	0	1
Total – Mental Health Public Defender	***0***	***0***	***2***

COMMUNITY RESOURCES – VETERANS SERVICES

FUND: 100
ACCOUNTING UNIT: 4706

Mission: Veterans Services facilitates change in Bexar County through the investment of appropriate resources.

Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.

Vision: To change lives and communities through the careful, deliberate use of tools and resources available to the department.

Goals and Objectives:

- Design and implement programs, based on sound public policies, which meet the basic needs of County residents.
- Form productive operational partnerships with other governmental and non-governmental entities that will expand services to County residents.
- Operate basic needs programs that are fully compliant with funding regulations and policies.

Program Description: Veterans Services staff provides assistance to veterans, dependents and survivors in filing claims for U.S. Department of Veterans Affairs (DVA) compensation, pension, death benefits, educational assistance, home loans, insurance, hospitalization, and outpatient care. They also provide assistance in applying for military discharge upgrades, requesting military records, and other documents required to complete claims for benefits. They maintain and store military discharge documents (Department of Defense form 214) for veterans that have a Bexar County mailing address upon discharge. Veterans Services also maintains benefit claim files for veterans, their dependents, and survivors.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Interviews Conducted	3,223	3,250	3,350
Number of First Time Visits	1,530	1,575	1,625
Number of Home Visits	50	70	100
Efficiency Indicators:			
Number of Calls Taken Per Day	35	37	40

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Number of Claims and Support Statements Issued Per Interview	2.2	2.3	2.4
Number of Interviews Conducted Per Day	12.7	13.5	15.0
Effectiveness Indicators:			
Number of Veterans Receiving Assistance	2,646	2,700	2,800
Waiting Time for Claims Processing Appointment	3 Days	2.5 Days	2 Days
Percentage of Claims Submitted by the End of the Month	99.7%	99.5%	99.5%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$195,543	$237,770	$236,766	$241,428
Travel and Remunerations	2,772	1,497	1,671	2,150
Operational Costs	4,681	4,419	3,719	4,271
Supplies and Materials	3,700	4,130	2,273	4,130
Total	***$206,696***	***$247,816***	***$244,429***	***$251,979***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 3 percent when compared to the FY 2011-12 estimates as described below.

- The Personnel Services group increases by 2 percent when compared to the FY 2011-12 estimates. This is due to savings in FY 2011-12 as a result of a brief vacancy of an Assistant Veterans Service Officer position that is now filled.

- The Travel and Remunerations group increases by 29 percent when compared to the FY 2011-12 estimates. This increase fully funds training and travel expenses for the Veteran Services Officers. Every appointed Veterans Services Officer requires annual certification training conducted by the Texas Veterans Commission and the number of home visits conducted by the Veterans Service Officers is projected to increase.

- The Operational Costs group increases by 15 percent when compared to FY 2011-12 estimates. This is primarily due to funding provided for the repairs and maintenance-computer hardware line item remaining at the same level as last year's budgeted amount.

- The Supplies and Materials group increases by a significant amount compared to FY 2011-12 estimates. This is due to an increase in funding for supplies that were budgeted, but not purchased, in FY 2011-12.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Veterans Service Officer	1	1	1
Assistant Veterans Service Officer	3	3	3
Office Assistant IV	1	1	1
Total – Veterans Services Office	***3***	***5***	***5***

COMMUNITY RESOURCES – CHILD WELFARE BOARD

FUND: 100
ACCOUNTING UNIT: 4714

Mission: The Bexar County Child Welfare Board ensures that appropriate services are provided to abused, neglected, and at-risk children in Bexar County.

Vision: The Bexar County Child Welfare Board is a proactive voice for abused, neglected, and at-risk children and families in Bexar County.

Goals and Objectives:

- Interpret the services of the Texas Department of Family and Protective Services to the community and the Commissioners Court.
- Coordinate the use of federal, state, and local funds for foster care and treatment and the expansion of the full range of Children's Protective Services (CPS).
- Communicate needs and priorities of the community to the Commissioners Court and Children's Protective Services staff.
- Review the quality of services being rendered by the CPS units.
- Prepare and present an annual budget to the Commissioners Court and authorize spending County funds for appropriated purposes.

Program Description: The Bexar County Child Welfare Board is composed of Bexar County Commissioners Court appointees. The Board advocates for the protection of children from abuse and neglect. The Board serves as a conduit between the Texas Department of Family and Protective Services (TDFPS) and the community to increase public awareness of child welfare program polices and needs. TDFPS contracts with Bexar County and the Child Welfare Board to facilitate implementation and administration of the Children's Protective Services Program. The Board develops policies involving payment to non-custody foster care providers, clothing for foster children, funds for in-home services (Family Based Safety Services) and adoption services. The Board also promotes fund raising activities. Through these policies and the Board's role in the community, the effectiveness of TDFPS programs for child protection is increased.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
CPS Cases/Custody			
Legal Cases			
New Cases Filed	1,013	1,051	1,091
Number of Children	2,053	2,107	2,147
FBSS Cases/Non-Custody			
FBSS Families Served	2,197	2,125	2,125
FBSS Children Served	5,493	6,392	5,313

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Adoptions			
Number of Project Push Adoptions	354	417	418
Number of Project Swift Adoptions	366	456	456
Efficiency Indicators:			
CPS Cases/Custody			
Number of Clothing Requests Processed	307	304	300
FBSS Cases/Non-Custody			
Number of FBSS Family Contacts per FTE	298	336	336
Number of FBSS Service Contacts per FTE	878	696	695
Adoptions			
Average Number of Months from Termination of Parental Rights to Consummation (Project Push)	12	11	11
Average Number of Months from Termination of Parental Rights to Consummation (Project Swift)	23	21	21
Effectiveness Indicators:			
CPS Cases/Custody			
Number of Children Dismissed from Conservatorship	1,371	1,689	1,690
Number of Adoptions Consummated	752	873	874
FBSS Cases/Non-Custody			
Percent of Children Remaining at Home as a Result of FBSS Services	99%	99%	99%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Travel and Remunerations	$767	$850	$630	$850
Operational Costs	2,331,586	2,335,180	2,334,195	2,404,317
Supplies and Materials	143,900	140,768	140,768	71,631
Total	***$2,476,253***	***$2,476,798***	***$2,475,593***	***$2,476,798***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by less than 1 percent when compared to the FY 2011-12 estimates as described below.

- The Travel and Remunerations group is flat when compared to FY 2011-12 Budget.

- The Operational Costs group increases by 3 percent when compared to FY 2011-12 estimates. This increase is due to a new requirement of the Texas Department of Family and Protective Services (TDFPS) that the County pay for an increased portion of the staff associated with the Family Based Safety Services Programs.

- The Supplies and Materials group decreases by 49 percent when compared to the FY 2011-12 estimates. This decrease is due to reducing the Clothing, Bedding, and Utensils account as requested by the Child Welfare Board.

COMMUNITY SUPERVISION/CORRECTIONS (ADULT PROBATION)

COMPANY: 100
ACCOUNTING UNIT: 4401

Mission: To enhance safety in our neighborhoods by engaging the community, supporting the courts, and transforming offenders into law abiding citizens.

Vision: To promote the safety of the community at all times and to provide for the protection of society by reducing the incidence of criminal activity committed by those under community supervision.

Goals and Objectives:

- Protect the community and enhance public safety.
- Provide correctional and court related services to the Judiciary and respond to their needs.
- Educate the public.
- Develop, implement, improve, expand, and maintain effective correctional programs and services that address a preventive function or provide for early intervention for at-risk individuals.
- Instill and facilitate a positive change in offenders' behavior by means of counseling, guidance, assistance, surveillance, restraint, enforcement, and punishment.
- Ensure accountability in all programs.
- Use technology to improve operations.
- Encourage innovative corrective solutions to Community Supervision challenges.

Program Description: The Bexar County Community Supervision and Corrections Department operates under a statutory requirement to supervise all individuals within Bexar County who have been convicted of a criminal offense and placed on probation or deferred adjudication by a District or County Court-at-Law.

Supervision includes pre-sentence investigation (PSI), monthly reporting, preparation of violation reports to the Criminal District Attorney's Office, submission of motions to revoke probation to the appropriate court, and visits to probationers' homes. In addition to basic supervision, the department operates a 60-bed Mentally Impaired Offender Facility, one 125-bed Substance Abuse Treatment Facilities, one 50-bed Substance Abuse Treatment Facility and a 50-bed Intermediate Sanctions Facility. These programs operate seven days a week, 24 hours a day. The department collects restitution and sends payment to victims. Court costs, court-appointed attorney fees, and fines are also collected on behalf of Bexar County.

Community Supervision/Corrections receives its primary funding from the State of Texas and fees from defendants. The State provides all personnel costs, with the County funding the facilities, utilities, and equipment.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of defendants directly supervised	21,013	22,187	22,400
Number of cashiering transactions	419,505	486,804	564,692
Restitution collected and distributed to victims	$2,002,000	$2,260,000	$2,400,000
Number of cases in specialized units	2,000	2,212	2,300
Efficiency Indicators:			
Average caseload per officer	129	135	120
Pre-sentenced investigations completed per officer	340	300	320
Misdemeanors Revoked per officer	10	8	6
Effectiveness Indicators:			
Percentage of successful completion of probation			
Misdemeanor	12.80%	11.00%	11.50%
Felony	13.80%	15.00%	16.50%
Percentage of average offenders revoked from supervision monthly			
Misdemeanor	2.07%	1.64%	2.00%
Felony	1.04%	1.00%	1.00%
Technical revocations as a percentage of total revocations			
Misdemeanor	74.40%	73.00%	74.00%
Felony	45.40%	46.00%	43.00%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Operational	$207,268	$372,601	$209,197	$552,922
Supplies	14,066	15,500	12,048	30,000
Total	***$221,334***	***$388,101***	***$221,245***	***$582,922***

Program Justification and Analysis:

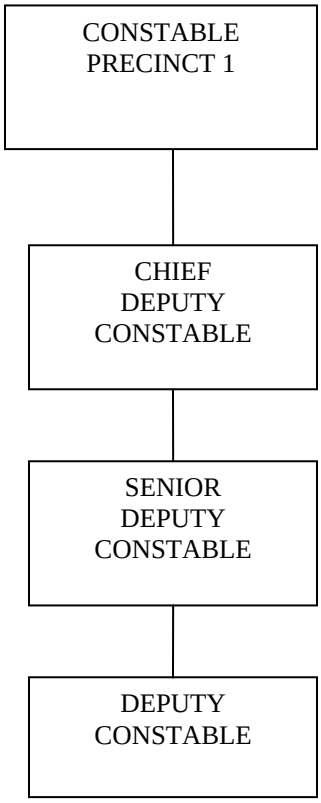
- The FY 2012-13 Budget increases significantly when compared to FY 2011-12 estimates as described below.

- The Operational Costs group increases significantly when compared to FY 2011-12 estimates. The increase is due to new funding in the amount of $300,000 for rental expenses. As a result of an assessment performed by Dr. Tony Fabelo of the Council of State Government Justice Center,

approximately 40 Supervision Officers may be relocated to office space across the County in order to decentralize the Department and to create additional reporting locations for probationers.

- The Supplies and Materials group increases significantly when compared to FY 2011-12 estimates. The increase is primarily due to funding provided for furniture, such as cashiering stations and shelving, for the new office space.

CONSTABLE, PRECINCT 1



CONSTABLE, PRECINCT 1

COMPANY: 100
ACCOUNTING UNIT: 3001

Mission: To provide a safe living and working environment for the citizens of Precinct 1 and to effectively serve and protect the community in a professional manner that promotes an environment that is safe for citizens at home and work.

Vision: To serve the Precinct 1 community by providing a model neighborhood law enforcement department with properly trained and equipped deputy constables who serve the community in a professional and sensitive manner.

Goals and Objectives:

- To handle civil process and warrants in a timely manner.
- Practice community policing to reduce the crime rate and school truancy.
- Promote a positive relationship with the community and all law enforcement agencies.
- Reduce burglaries, thefts, the distribution and use of narcotics; and enforce underage drinking laws.
- Patrol officers will maintain high visibility near school zones and schools to ensure a safe school environment; also providing law enforcement in unincorporated areas.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school drop out rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing "gaps" between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

Due to the countywide focus on decreasing and deterring juvenile crime, Constables are involved with truancy issues in the precincts and are assisting the Juvenile Probation Department by serving court summonses to juvenile offenders. Increasingly, Constables are also called upon to assist the Office of the Attorney General by serving warrants for non-payment of child support.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, a K-9 Unit, bike patrol, lake and park security, and a variety of other functions.

Other Functions:

- Lecture at schools, work with parents and school officials to reduce crime and truancy.
- Patrol shopping malls and business areas to assist the public and prevent crime.
- Reduce the sale and use of narcotics in the Precinct 1 service area.
- During school hours, provide high visibility near school zones and schools to provide a safe environment for students going to and from school.
- During non-school hours, promote traffic safety and reduce crime in residential areas.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Civil Process Executed	13,788	14,500	14,500
Number of Warrants Executed	34,874	35,500	35,500
Number of Traffic Citations Served	4,865	5,200	5,200
Efficiency Indicators:			
Civil Cases Executed per FTE	1,060	1,100	1,100
Warrants Executed per FTE	256	273	273
Traffic Citations per FTE	27	38	38
Effectiveness Indicators:			
Percent Change in Civil Process Executed	-11%	5%	0%
Percent Change in Warrants Executed	74%	2%	0%
Percent Change in Revenue Collected	-17%	33%	0%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,329,034	$1,313,921	$1,346,138	$1,352,912
Travel and Remunerations	2,532	3,000	2,500	3,000
Operational Costs	106,860	83,883	103,668	74,969
Supplies and Materials	101,911	92,800	95,222	83,800
Total	***$1,540,337***	***$1,493,604***	***$1,547,528***	***$1,514,681***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget decreases by 2 percent when compared to FY 2011-12 estimates. This decrease is due to decreases in the operational costs and the supplies and materials appropriations.

- The Personnel Services group increases by less than 1 percent when compared to FY 2011-12 estimates.

- The Travel and Remunerations group increases by 20 percent when compared to FY 2011-12 estimates. Funding is provided for required training for peace officers.

- The Operational Costs group decreases by 28 percent when compared to FY 2011-12 estimates. This is primarily due to reducing the rental expenses line item. The Constable's Office relocated into a county-owned facility in May 2012. As a result, no funds are allocated in the rental expenses line item.

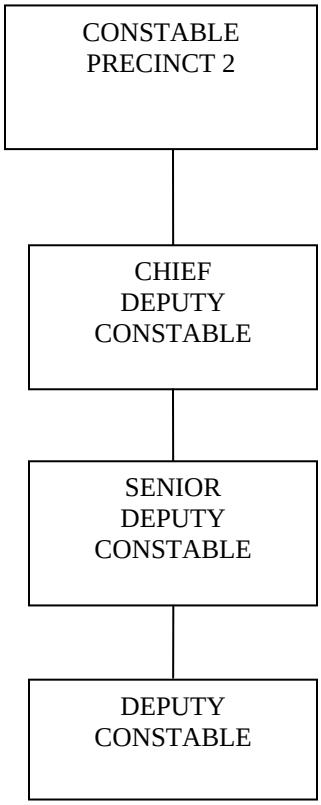
- The Supplies and Materials group decreases by 12 percent when compared to FY 2011-12 estimates. This decrease is primarily due to the vehicle fuel and oil line item. Funding for this line item is reduced to reflect the same level of funding allocated in FY 2011-12 due to the fluctuation of fuel prices throughout the year.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Constable	1	1	1
Administrative Clerk II*	3	2	2
Chief Deputy Constable	1	1	1
Deputy Constable	19	19	19
Office Assistant IV	1	1	1
Senior Deputy Constable	1	1	1
Total - Constable, Precinct 1	***26***	***25***	***25***

**As part of the Countywide Attrition Program adopted by Commissioners Court, one vacated Administrative Clerk II (NE-02) position was deleted during the FY 2011-12.*

CONSTABLE, PRECINCT 2



CONSTABLE, PRECINCT 2

COMPANY: 100
ACCOUNTING UNIT: 3002

Mission: To promote a safe and responsible local community by enforcing court orders, supporting and practicing prevention and early intervention, working in complement with other law enforcement agencies while avoiding duplication of services and reducing the number of traffic accidents in Precinct 2.

Vision: We are a community based police agency dedicated to responding to any needs which may arise. As Texas Peace Officers, we promote safe, responsible local communities by:

- Enforcing court orders.
- Supporting and practicing prevention and early intervention activities.
- Working in complement with other law enforcement agencies while avoiding duplication of service.
- Reducing the number of fatal/non-fatal traffic accidents through the enforcement of traffic laws on all roadways in Precinct 2, Bexar County.
- Complying with all state mandated requirements set out by the State of Texas and the Texas Constitution.

Goals and Objectives:

- Provide Justice Court with security as directed by the Texas Constitution.
- Service of all civil process.
- Execution of warrants.
- Traffic enforcement.
- Apprehending offenders.
- Alcohol, drug and tobacco education and awareness to minors.
- Reducing school truancy.
- Assisting the citizens of Bexar County.
- Reduce the number of traffic accidents through the enforcement of traffic laws in school zones and on roadways of Bexar County.
- Serve all warrants received from the Justice of the Peace Courts in a timely manner.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school drop out rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing “gaps” between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Texas Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Measures:			
Number of Civil Process Issued	10,861	9,750	10,725
Number of Warrants Issued	34,698	22,018	28,358
Number of Traffic Citations Issued	11,048	4,310	11,700
Efficiency Measures:			
Civil Cases Executed per FTE	1,133	1,054	1,159
Warrants Executed per FTE	1,418	1,690	1,943
Traffic Citations per FTE	3,683	1,436	3,900
Effectiveness Measures:			
Percent Change in Civil Process Executed	10%	-7%	10%
Percent Change in Warrant Executed	25%	16%	15%
Percent Change in Revenue Collected	14%	36%	15%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,530,592	$1,480,442	$1,553,858	$1,555,868
Travel and Remunerations	2,563	3,000	3,000	5,500
Operational Costs	235,441	222,429	249,838	245,182
Supplies and Materials	114,593	102,700	116,212	118,500
Total	***$1,883,189***	***$1,808,571***	***$1,922,908***	***$1,925,050***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by less than 1 percent when compared to FY 2011-12 estimates. This increase is due to increases in the travel and remunerations, and supplies and materials appropriations as described below.

- The Personnel Services Group increases by less than 1 percent when compared to FY 2011-12 estimates.

- The Travel and Remunerations group increases by 83 percent when compared to FY 2011-12 estimates. Funding is provided for mandatory training required by deputies and enables additional deputies to attend training.

- The Operational Costs group decreases by 1.8 percent when compared to FY 2011-12 estimates. The decrease is primarily due to the vehicle repairs and maintenance line item, which was affected by one minor accident in February that required repair work from an outside vendor. Funding for this line item is provided at the same level as what was expended in FY 2010-11.

- The Supplies and Materials group increases by 2 percent when compared to FY 2011-12 estimates. This is primarily due to an increase in the ammunition line item. Extra ammunition is needed by the deputies to retain their annual Texas Commission on Law Enforcement Officer Standards and Education licenses by allowing the deputies additional shooting practice time.

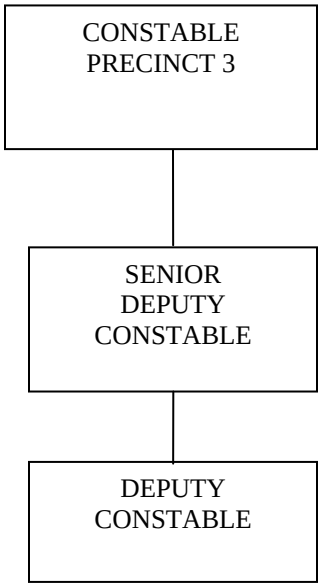
Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Constable	1	1	1
Criminal Warrants Processor	1	1	1
Administrative Clerk II	2	2	2
Chief Deputy Constable	1	1	1
Deputy Constable*	21	18	18
Office Assistant III*	1	0	0
Senior Deputy Constable	2	4	4
Total - Constable, Precinct 2	***29***	***27***	***27***

**During FY 2010-11, one Deputy Constable III (NE-09) and one Office Assistant III (NE-04) remained vacant and frozen. These positions were deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011.*

The Office of the Constable, Precinct 2 is under the Countywide Attrition Program and, as a result, may lose a position during the FY 2012-13.

CONSTABLE, PRECINCT 3



CONSTABLE, PRECINCT 3

COMPANY: 100
ACCOUNTING UNIT: 3003

Mission: It is the mission of Bexar County Constable, Precinct 3 Office to serve the citizens of this precinct and Bexar County in a professional, courteous, educated, and respectful manner. This office will execute all legal documents delivered to this office in an efficient, timely, and professional manner, as well as make all returns promptly and accurately. Included in this mission is a mandate to respect all persons that this office contacts and to have compassion for those in need of our aid and services. To accomplish the mission of Bexar County Constable, Precinct 3 Office, we will strive to educate ourselves in all areas of law enforcement, cultural diversity and sensitivity, racial profiling, use of force, and protection for all citizens.

Vision: The vision for the Constable's Office encompasses working with the Justice of the Peace Courts to: improve efficiency, ensure that civil process is efficient and cost-effective for the taxpayers, continue to develop and refine the warrant revenue collection procedure to maximize the collection of warrant fines and court costs, vigorously enforce traffic laws to minimize deaths and injuries, and maximize the safety level of the motoring public in Bexar County.

Goals and Objectives:

- Actively and consistently enforce federal and state laws and applicable County orders.
- Provide the Justice of the Peace Court with trained bailiff officers to ensure the safety and security of all court personnel, court officers, and all those having business with the Justice Court.
- Be reasonable, open-minded listeners and honest communicators in order to negotiate, solve and/or resolve issues and problems creatively where possible, and model a positive attitude, approach and skills as a peace officer.
- Increase the efficiency of civil process and the courts in Bexar County by serving all civil process papers in a timely manner at or above the state average of seven papers per day.
- Consistently increase the warrant revenue collected by following the developed warrant collection procedure and working with defendants to ensure collection of fines and court costs. Help save lives and reduce injuries by vigorously enforcing all traffic laws.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school drop out rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing "gaps" between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Texas Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Other functions:

- Serve all civil process from Bexar County Justice of the Peace Courts, County Courts, District Courts, Federal Courts, Out-of-County Courts, and Texas Attorney General, Texas Workforce Commission, and other state boards and commissions as directed.
- Execute all warrants issued by the Justice of the Peace Court.
- Control traffic and enforce traffic laws in and around school zones and neighborhoods while projecting a positive model of law enforcement for youth.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Measures:			
Number of Civil Process Executed	17,415	16,916	17,415
Number of Warrants Executed	9,007	20*	0*
Number of Traffic Citations Served	23,776	28,872	28,872
Efficiency Measures:			
Civil Cases Executed per FTE	2,379	2,388	2,379
Warrants Executed per FTE	4,983	1,938*	0*
Traffic Citations per FTE	248	301	451
Effectiveness Measures:			
Percent Change in Civil Process Executed	57%	0%	0%
Percent Change in Warrants Executed	55%	99%	0%*
Percent Change in Revenue Collected	24%	-33%*	0%*

**The Justice of the Peace, Precinct 3 has not issued warrants since May 2011.*

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,296,085	$1,259,278	$1,239,644	$1,264,247
Travel and Remunerations	1,905	2,000	2,000	7,000
Operational Costs	238,624	191,996	187,468	185,304
Supplies and Materials	174,867	146,500	183,113	173,000
Capital Expenditures	20,975			
Total	***$1,732,456***	***$1,599,774***	***$1,612,225***	***$1,629,551***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 1 percent when compared to FY 2011-12 estimates. The increase is primarily due to increases in the personnel services and travel and remunerations appropriation groups as described below.

- The Personnel Services group increases by 2 percent when compared to FY 2011-12 estimates. The increase is primarily due to savings from employee turnover experienced in FY 2011-12 and the employer's contributions to healthcare based on health plans chosen by employees.

- The Travel and Remunerations group increases significantly when compared to FY 2011-12 estimates. Funding is provided for mandatory training required by deputies and enables additional deputies to attend training.

- The Operational Costs group decreases by 1.2 percent when compared to FY 2011-12 estimates. This is due to decreased funding for technology as requested by the Constable.

- The Supplies and Materials group decreases by 5.5 percent when compared to FY 2011-12 estimates. This decrease is primarily due to the vehicle fuel and oil line item. Funding for this line item is reduced to reflect the same level of funding allocated in FY 2011-12 due to the fluctuation of fuel prices throughout the year.

- There are two program changes for FY 2012-13.

  - The first program change adds two Administrative Clerk I (NE-01) positions in the amount of $69,876. These positions will assist with processing traffic citations issued by deputies.

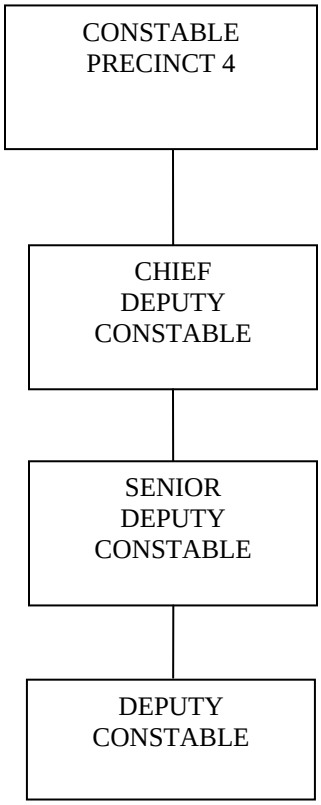
  - The second program change deletes the Chief Deputy Constable (E-08) position in order to fund performance pay for Deputy Constables based on the Constable Career Path Guidelines, which follow Compensation Policy Number 7.2.06 directive related to Promotions and Temporary Promotions.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Constable	1	1	1
Administrative Clerk I	0	0	2
Administrative Clerk II	1	1	1
Chief Deputy Constable	1	1	0
Criminal Warrants Processor*	2	1	1
Deputy Constable*	17	16	16
Office Assistant III	1	1	1
Senior Deputy Constable	4	3	3
Total - Constable, Precinct 3	***27***	***24***	***25***

**During FY 2010-11, one Criminal Warrants Processor (NE-04), one Deputy Constable II (NE-08), and one Deputy Constable V (NE-11) remained vacant and frozen. These positions were deleted in the FY 2011-12 Adopted Budget Book.*

CONSTABLE, PRECINCT 4



CONSTABLE, PRECINCT 4

COMPANY: 100
ACCOUNTING UNIT: 3004

Mission:

- To enforce court orders.
- To support and practice crime prevention and early intervention activities.
- To work in complement with other law enforcement agencies and local school districts while avoiding duplication of service.

Vision:

- To continue to provide efficient and cost effective civil process service for our customers and the taxpayers.
- To work toward less truancy, resulting in more students completing high school and entering college or the job market.
- To have fewer school age children on the streets during school hours, resulting in less juvenile crime and fewer dropouts.
- To develop a close working relationship with the Justice of the Peace and Juvenile Court systems to increase efficiency.
- To promote less crime in neighborhoods through the use of prevention and early intervention programs identified and supported by the community.
- To continue to work with all law enforcement agencies in an effort to be a viable force to solve community problems and avoid duplication of services.

Goals and Objectives:

- To serve all warrants received from the Justice of the Peace court in a timely manner.
- To serve all civil process in a timely manner.
- To work with school districts to operate the Absent Student Assistance Program (A.S.A.P.) to reduce truancy.
- To work school zones in the precinct to keep the children safe both to and from school.
- To work with neighborhood and community leaders to address the needs in the precinct.
- To work with the school districts, District Attorney and other law enforcement entities to achieve a reduction in truancy.
- To keep a line of communication and cooperation open with all elected officials and County departments.

Program Description: As trained peace officers, the Constables and their staffs provide County residents the first level of law enforcement protection. Bexar County has four Constables directly elected to four-year terms by the residents of their respective precincts. The Constables are engaged in lowering truancy and high school drop out rates, reducing juvenile crime, working with the Justice of the Peace Courts to improve efficiency, reducing neighborhood crime through cooperative efforts with neighborhoods, closing “gaps” between law enforcement systems, and ensuring that civil process is efficient and cost-effective for the taxpayers.

As provided for in the Texas Code of Criminal Procedure, the Texas Rules of Civil Procedure, and other applicable laws, Constables and their deputies may execute and return any process, civil or criminal. This includes any warrant, citation, notice, subpoena, or writ in Bexar County, or in certain cases, contiguous counties. Locally, Constables serve civil and criminal process originating in the Justice of the Peace Courts, District Courts and County Courts-at-Law. Through State statute, Constables are mandated to attend to the Justice of the Peace Courts in their respective precincts, to include providing bailiff services, transporting prisoners, and summoning jurors.

Due to the countywide focus on decreasing and deterring juvenile crime, Constables are involved with truancy issues in the precincts and are assisting the Juvenile Probation Department by serving court summonses to juvenile offenders. Increasingly, Constables are also being called upon to assist the Office of the Attorney General by serving warrants for non-payment of child support.

In addition to their judicial and statutory responsibilities, Constables perform various unique law enforcement activities in their precincts. These include traffic law enforcement, special event monitoring, efforts aimed at curbing gang and narcotics activity, involvement with youth programs, bike patrol, lake and park security, and a variety of other functions.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Measures:			
Number of Civil Process Executed	3,398	3,550	3,875
Number of Warrants Executed	6,000	5,900	6,200
Number of Traffic Served	8,439	6,300	6,378
Efficiency Measures:			
Civil Cases Executed per FTE	748	1,123	1,235
Warrants Executed per FTE	2,000	1,967	2,068
Traffic Citations per FTE	1,206	1,050	1,063
Effectiveness Measures:			
Percent Change in Civil Process Executed	9%	9%	9%
Percent Change in Warrants Executed	10%	-2%	5%
Percent Change in Revenue Collected	48%	24%	1%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,405,027	$1,296,276	$1,373,163	$1,360,954
Travel and Remunerations	3,323	3,400	3,000	3,400
Operational Costs	208,422	201,647	208,527	227,449
Supplies and Materials	137,498	102,600	112,637	114,890
Capital Expenditures	907	0	0	0
Total	***$1,755,177***	***$1,603,923***	***$1,697,327***	***$1,706,693***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by less than 1 percent when compared to FY 2011-12 estimates. This increase is due to increases in the travel and remunerations, operational costs, and the supplies and materials appropriations as described below.

- The Personnel Services group decreases by less than 1 percent when compared to FY 2011-12. The decrease is due to eliminating funding for temporary employees as requested by the Constable's Office.

- The Travel and Remunerations group increases by 13 percent when compared to FY 2011-12 estimates. Funding is provided for required annual training for Peace Officers.

- The Operational Costs group increases by 9 percent when compared to FY 2011-12 estimates. This increase is primarily due to the rental expense line item as a result of a planned expansion of the space currently used by the Office.

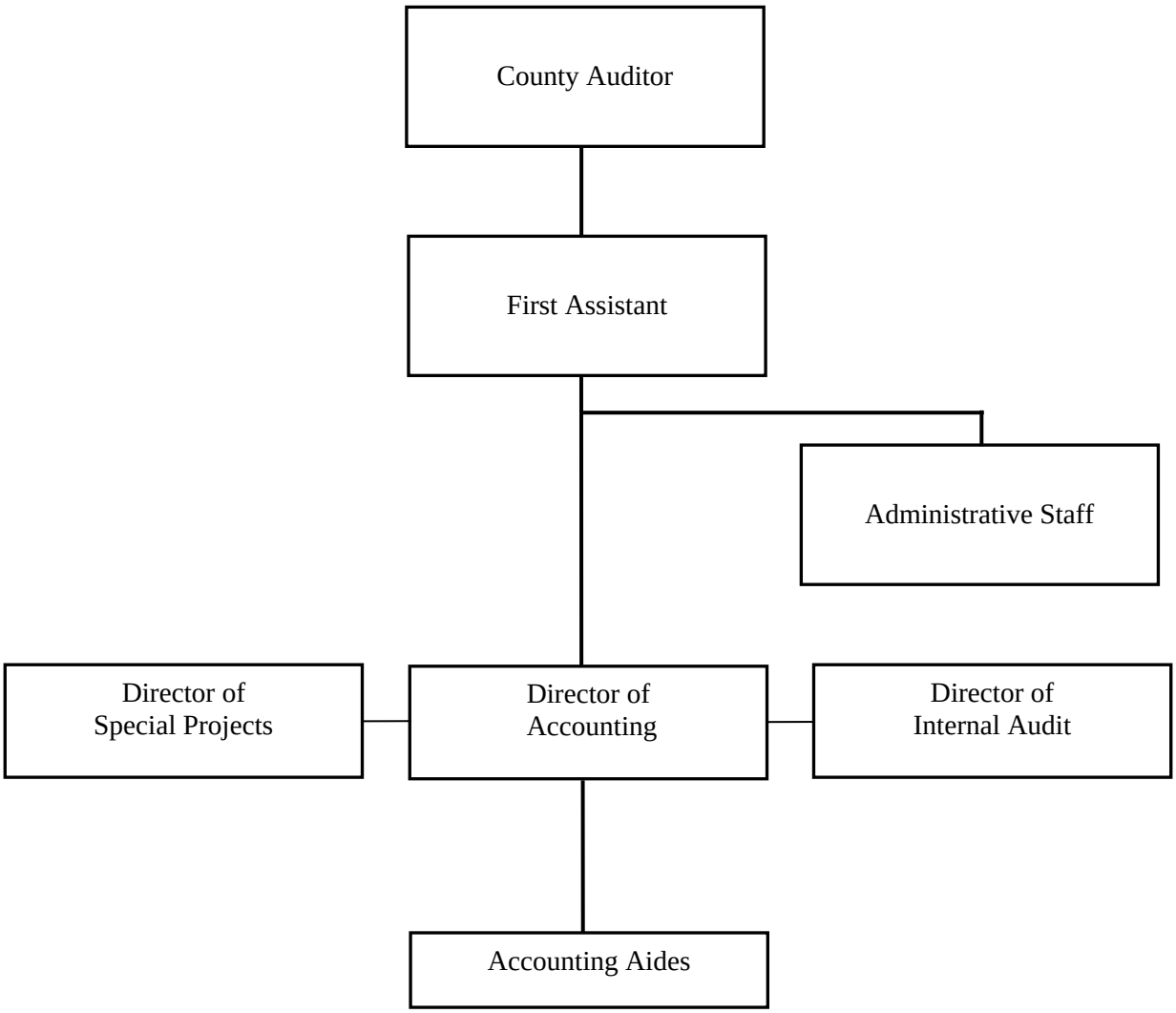
- The Supplies and Materials group increases by 2 percent when compared to FY 2011-12 estimates. Funding is provided for replacing equipment, such as flashlights and radar detectors for Deputies.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Constable	1	1	1
Administrative Clerk II	1	1	1
Chief Deputy Constable	1	1	1
Criminal Warrants Processor	2	2	2
Deputy Constable*	19	18	18
Office Assistant III	1	1	1
Senior Deputy Constable	3	3	3
Total - Constable, Precinct 4	***28***	***27***	***27***

**One Deputy Constable Position was deleted.*

COUNTY AUDITOR



COUNTY AUDITOR

COMPANY: 100
ACCOUNTING UNIT: 4001

Mission: To be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's duties and responsibilities. To provide timely, accurate, and meaningful financial information on the fiscal affairs of county government and to provide ancillary support to the Commissioners Court, other elected officials, department heads, and the general public.

Vision: Create and maintain an environment of sound fiscal management and efficient financial operations at all levels of county government, through aggressive support, increased interactive collaboration and communication to assure efficient collection and reporting of revenues and legal compliance with budget expenditures.

Goals and Objectives:

- PROFESSIONALISM - To set and meet quality professional standards in carrying out the duties and responsibilities of the County Auditor's Office.
- INDEPENDENCE - To maintain an appropriate level of independence in order that the Auditor's Office may freely question and investigate County programs and issues.
- INNOVATION/PRODUCTIVITY - To encourage and promote innovative and productive approaches to current programs and processes both in the Auditor's Office as well as other County Departments.
- PERSONAL GROWTH AND ENRICHMENT - To provide quality training as well as open communications to develop job skills, personal growth, professionalism, and an environment which encourages innovation and positive attitudes.

Program Description: The Auditor's Office is organized into four divisions as follows:

1. Executive Division
2. Special Projects Division
3. Accounting Division
4. Internal Audit Division

The Executive Division is responsible for ensuring that support is available for the County Auditor, that department operations function smoothly, that all contracts are read and approved as appropriate, that all county personnel requiring retirement assistance and counseling receive the proper information, and that all county personnel are paid properly and timely.

The Special Projects Division is headed by the Director of Special Projects and is comprised of the following activities: implementation of the County-wide cashiering system, expanding the acceptance of credit cards, special projects as they arise, and documentation of county practices. The Special Projects Division is charged with handling those special programs as assigned by the County Auditor.

The Accounting Division is under the direction of the Director of Accounting and is comprised of the following functions: financial accounting and reporting, grant accounting and reporting, banking services, revenue accounting, accounts payable, and capital improvements.

The Internal Audit Division of the Bexar County Auditor's Office conducts internal reviews, automated system reviews and special projects for the County Auditor and other county departments. The Internal

Audit Division also functions as a troubleshooter for other departments, answering questions ranging from how to record transactions to how to design the systems used to enter those transactions. The Audit Division is also responsible for assisting the County Auditor in the prescriptive role of adopting and enforcing regulations consistent with the law needed for the speedy and proper collecting, checking, and accounting for the receipt of funds that belong to the county or to a person for whom a district, county, or precinct officer has made collection and the officer holds the funds for their benefits. The Internal Audit Division conducts regular audits of cash on hand at all county offices.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Number of Audit Special Projects	9	8	11
Number of Payroll distributions	127,349	120,428	120,432
Number of Invoices Processed	N/A	115,000	118,450
Number of Grants Monitored	172	175	175
Efficiency Indicators:			
Average Status Form Change per FTE	4,542	7,926	8,064
Average Number of Payments Processed per FTE	2,624	2,636	2,676
Average number of Invoices Processed per FTE	N/A	6,765	6,968
Average number of Grants Monitored per FTE	43	44	44
Effectiveness Indicators:			
Percentage of Audit Reports Issued to Audits Scheduled	66%	86%	83%
Length of Time to Process Invoices	6 minutes	12 minutes	12 minutes
Amount of Potential Revenue Identified by Internal Audit	$150,370	$249,657	$200,014

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$3,627,849	$3,787,975	$3,881,245	$3,888,255
Travel and Remunerations	26,174	26,000	25,986	28,000
Operational Costs	124,994	62,760	56,487	59,830
Supplies and Materials	64,839	60,700	49,681	57,550
Total	***$3,843,856***	***$3,937,435***	***$4,013,399***	***$4,033,635***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by less than 1 percent when compared to the FY 2011-12 estimates as described below.

- The Personnel Services group increases by 1 percent when compared to the FY 2011-12 estimates. This increase is due to one program change as described below.

- The Travel and Remunerations group increases by 8 percent when compared to the FY 2011-12 estimates. This increase will allow for travel associated with the upcoming 83rd Session of the Texas Legislature.

- The Operational Costs group increases by 6 percent when compared to the FY 2011-12 estimates. This increase is primarily due to increased funding for technology, which will allow for the purchase of printers and peripherals as needed.

- The Supplies and Materials group increases by 16 percent when compared to FY 2011-12 estimates. This increase is primarily due to funding for the one-time purchase of office furniture.

- The FY 2012-13 Budget includes one program change at a cost of $54,437. The program change adds one Staff Auditor II – Payroll (NE-09) position to handle the increased workload in the Payroll Division of the Auditor's Office. The additional position will decrease the amount of overtime generated within this Division and will reduce the number of payroll distributions per FTE from 24,086 to 20,072.

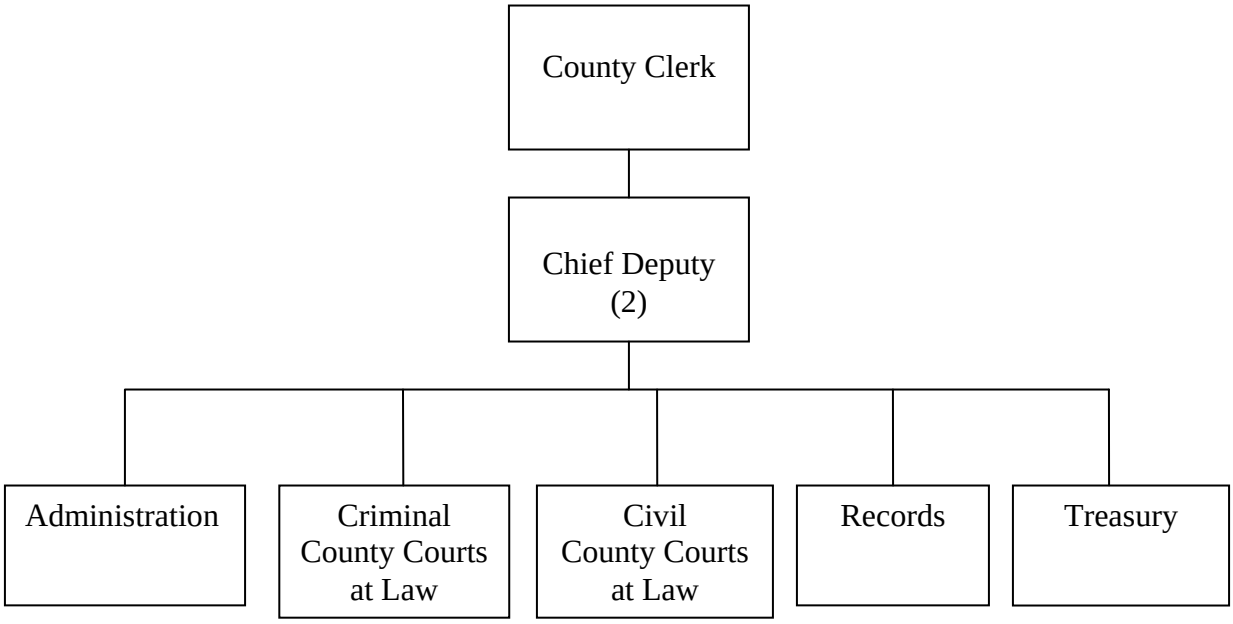
Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Executive			
County Auditor	1	1	1
Accounting Clerk III	1	1	1
Accounting Clerk II	1	1	1
Executive Assistant	1	1	1
First Assistant County Auditor	1	1	1
Office Assistant III	1	1	1
Technical Support Manager	1	1	1
Total – Executive	***7***	***7***	***7***
Accounting			
Accountant I***	2	2	2
Accountant II	7	7	7
Accountant III	5	5	5
Accountant IV	1	1	1
Accountant V*	1	2	2
Accounting Clerk	2	2	2
Accounting Clerk II***	1	0	0
Accounting Clerk III	2	2	2

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Assistant Manager of Payroll Operations	1	1	1
Director of Accounting Division	1	1	1
Manager of Accounts Payable	1	1	1
Manager of Banking Services	1	1	1
Manager of Capital Improvements & Contracts	1	1	1
Manager of Financial Accounting	1	1	1
Manager of Grants	1	1	1
Manager of Insurance & Benefits*	1	0	0
Manager of Payroll Operations	1	1	1
Manager of Retirement & Payroll Administration	1	1	1
Manager of Revenue Accounting	1	0	0
Staff Auditor I – Payroll	1	1	1
Staff Auditor II – Payroll	1	1	2
Supervisor of Operations	1	1	1
Total – Accounting	***35***	***33***	***34***
Audit			
Director of Audit Division	1	1	1
Manager of Audit Services	1	1	1
Staff Auditor I	1	0	0
Staff Auditor II***	3	3	3
Staff Auditor III***	2	1	1
Staff Auditor IV***	4	2	2
Staff Auditor V**	0.5	0.5	0.5
Total –- Audit	***12.5***	***8.5***	***8.5***
Special Projects			
Director of Special Projects	1	1	1
Manager of Special Projects	1	1	1
Financial System Functional Lead	1	1	1
Financial System Assistant Functional Lead	1	1	1
Cashier System Coordinator	1	1	1
Total – Special Projects	***5***	***5***	***5***
Total – County Auditor	***59.5***	***53.5***	***54.5***

** The Manager of Insurance and Benefits position was transferred to the Management and Finance Department during FY 2011-12.*
*** The Staff Auditor V is paid 50 percent from grant funds and 50 percent from the general fund.*
**** These positions were deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011.*

COUNTY CLERK



COUNTY CLERK

FUND: 100
ACCOUNTING UNIT: 3100

Mission: To provide the county government and the general public with the efficient handling of documents, and to insure that records are provided for public use in a manner that is consistent with the highest standards of law.

Vision: The County Clerk's office is more than just a keeper of records: it is a distributor of them. To fulfill this vision, we will continually seek to expand the use of technology in our operations, striving to keep pace with the needs of a growing public and an increasingly complex county government.

Goals and Objectives:

- To efficiently record, index and make publicly available all documents filed with the office.
- To provide the necessary levels of support for the County Courts-at-Law, Probate Courts and Commissioners Court operations, and to establish a cooperative, collaborative working relationship with all other branches of the county government.
- To assist with mental health operations in the County; to protect the welfare of the community by removing persons who are a danger to themselves or others; to ensure that the health and rights of individuals within the system are safeguarded.
- To manage all current operations with fiscal and operational accountability and to focus planning efforts on expanding and improving services to meet future needs.
- To develop and maintain a highly trained, dedicated and informed staff and to ensure that all staff members have the tools and equipment necessary to perform their tasks.
- To provide a pleasant and safe working environment for employees and members of the public.
- To provide the highest level of service in daily interaction with the public and to treat every person with courtesy and respect.
- To adhere to all statutory requirements as prescribed by state and county law; to vigilantly safeguard the records under custodianship and to uphold the rights of individuals and the public.

Program Description: The County Clerk is the official record keeper for Bexar County. As such, the County Clerk's Records Division indexes, copies, exhibits, preserves, and protects all land and personal official records of Bexar County and its citizens. Records include deeds, deeds of trust, abstracts of judgment, Uniform Commercial Code documents, prenuptial agreements, military discharges, hospital liens, mechanic liens, federal tax liens, marriage licenses, and assumed business names. The Deeds Unit of the County Clerk's Record Division maintains historical records dating from 1699 through 1836. These records are preserved as the "Spanish Archives." The County Clerk also maintains records dating from 1836 through the present, maintaining a complete chronological record for Bexar County. The Vital Statistics Unit maintains business name records and marriage records from 1836 to present, birth and death records prior to 1967, school records, cattle brands, and warehouse bonds.

The Treasury Division invests, monitors, and disburses over $4 million in minor's trust funds generated from the settlement of lawsuits, proceeds from estates, eminent domain funds, and bonds.

The County Clerk is also the Clerk of the Commissioners Court. The Administration Division of the County Clerk's Office records and preserves all the records of Commissioners Court hearings and public meetings.

The County Clerk is the statutory Clerk for Bexar County's thirteen Criminal County Courts at Law. The Criminal Courts Division manages the County Courts at Law's daily caseload to ensure an expedient flow of cases through the judicial system. This Division records and maintains records of criminal Class A and B misdemeanors, bond forfeiture cases.

The Civil Courts Division, created in FY 2007-08, combines all of the County Clerks civil judicial responsibilities into one Division. These areas of responsibility include Civil Courts, Mental Health activities and the Probate Courts.

The Civil Courts Division manages the daily caseload of two Civil County Courts at Law's to ensure an expedient flow of cases through the judicial system. This Division records and maintains records of civil suits up to $100,000. The Probate Section files, prepares, and preserves as permanent record all wills, administrations, guardianships, condemnations, and related matters for Bexar County's Probate Courts, as well as staffing dockets cases, posting notices, and preparing case files for hearing dates in addition to Probate Court cases, involuntary mental health commitment cases, and 4th Court of Appeals transcripts and case documentation. The Mental Health Section serves Bexar County and a thirty-county area by assisting with all mental health patient activity with referring county, public, and private healthcare facilities. Mental Health Section staff files and maintains records and docket hearings related to probable cause, commitment, chemical/substance abuse, and mental retardation cases. Unlike other County hearings, these are held away from the Courthouse at alternative locations for the patients' benefit. Mental Health Section staff provides support for and attends these hearings. They also handle direct patient and out-of-area billing.

The County Clerk is elected Countywide for a term of four years.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Cases Filed (County Courts)	32,502	32,338	35,000
Number of Cases Filed Annually (Probate)	4,518	4,654	4,814
Cases Filed Annually (Civil)	9,881	8,532	9,800
Cases Filed Annually (Mental Health)	3,669	3,779	3,892
Efficiency Indicators:			
Cases Filed per FTE (Criminal)	1,121	1,115	1,207
Cases Filed per FTE (Bond Forfeiture)	436	762	900
Cases Filed per FTE (Probate)	322	341	351
Cases Filed per FTE (Civil)	705	722	740
Cases Filed per FTE (Mental Health)	733	755	778
Amount of dollars deposited into the Treasury per FTE	$142,458,917	$141,666,667	$141,666,667

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Effectiveness Indicators:			
Percentage of Records Filed Electronically	51%	53%	53%
Percentage of Cases Filed and Ready for Disposition (Bond Forfeiture)	75%	75%	75%
Percentage of Daily Public Inquiries Satisfied	97%	98%	98%
Percentage of Available Cases Set (Civil)	91%	92%	93%
Percentage of Fees Collected (Mental Health)	25%	25%	25%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$6,075,908	$6,334,103	$6,102,962	$6,247,404
Travel and Remunerations	8,041	10,360	9,888	11,710
Operational Costs	176,799	193,384	152,768	178,784
Supplies and Materials	136,394	167,700	184,431	182,700
Total	***$6,397,142***	***$6,705,547***	***$6,450,048***	***$6,620,598***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 3 percent when compared to the FY 2011-12 estimates as described below.
- The Personnel Services group increases by 1 percent when compared to the FY 2011-12 estimates. This is due to turnover experienced during FY 2011-12.
- The Travel and Remunerations group increases by 18 percent when compared to FY 2011-12 estimates. Funding is provided for travel that is required for certifications and continuing education for the County Clerk.
- The Operational Costs group increases by 17 percent when compared to FY 2011-12 estimates. This increase includes an increase in printing and binding, the technology improvement fee, and repairs and maintenance accounts requested by the County Clerk's Office.
- The Supplies and Materials group decreases by 1 percent when compared to the FY 2011-12 estimates. This decrease is primarily due to a decrease in funding provided for postage.
- The first program change for the County Clerk authorizes one (1) additional Court Clerk (NE-04) to be used as a rover. This position is needed to fill in for other Court Clerks who are out on leave. There will be no additional funding made available, instead this position will be paid for using the savings from the use of unpaid FMLA Leave taken by the County Clerks employees. Therefore, there will be no increase to the County Clerk's FY 2012-13 Adopted Budget.

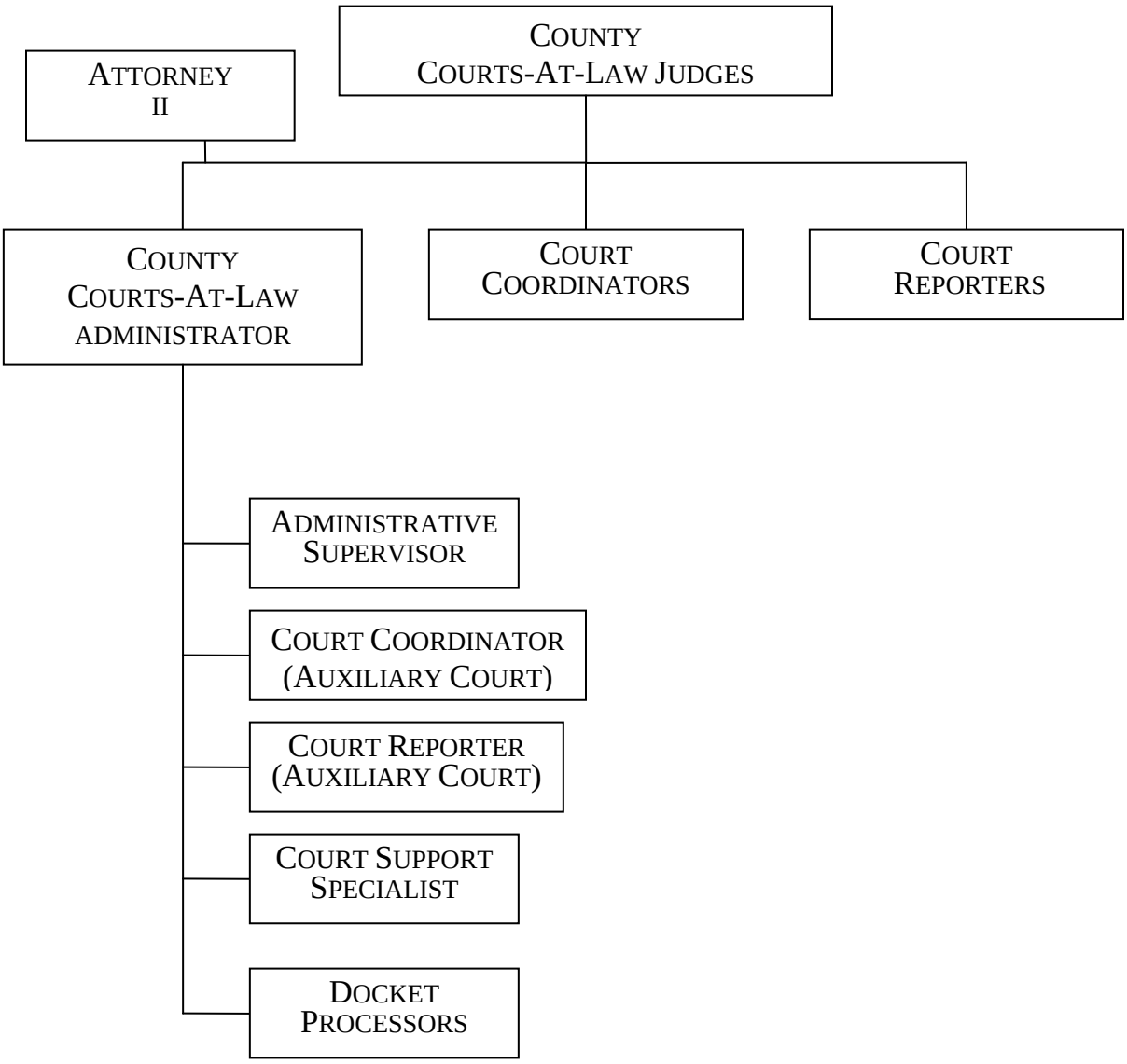
- The second program change is the addition of two Court Clerks (NE-04) for the two County Courts-at-Law that will hear full dockets beginning in FY 2012-13.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administration			
Archivist	1	0.5	0.5
Chief Deputy County Clerk - Operations	1	1	1
Chief Deputy For County Clerk	1	1	1
Commissioners Court Coordinator	1	1	1
County Clerk	1	1	1
Executive Assistant	2	2	1
Administrative Assistant	0	0	1
Human Resources Analyst	1	1	1
Senior Analyst - Planning and Policies	1	1	1
Total - Administration	***9***	***8.5***	***8.5***
Criminal Courts			
Criminal Courts Manager	1	1	1
Court Clerk	28	28	31
Court Clerk Supervisor	1	0	0
Court Operations Clerk	15	15	15
Court Operations Supervisor	1	0	0
Court Services Supervisor	0	2	2
Criminal Filing Supervisor	1	0	0
DWI Court Clerk	1	0	0
Lead Court Operations Clerk	2	2	2
Total - Criminal Courts	***50***	***48***	***51***

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Civil Courts			
Civil Courts Manager	1	1	1
Civil Filing Supervisor	1	0	0
Court Clerk	8	8	8
Court Operations Clerk	20	17	17
Court Services Supervisor	0	3	3
Mental Health Clerk	5	5	5
Mental Health Supervisor	1	0	0
Lead Court Operations Clerk	2	2	2
Lead Mental Health Clerk	1	1	1
Probate Court Services Coordinator	1	0	0
Probate Supervisor	1	0	0
Total - Civil Courts	***41***	***37***	***37***
Records			
Indexing Supervisor	1	0	0
Lead Recording Operations Clerks	3	3	3
Licensing and Recordings Supervisor	1	0	0
Recordings Services Supervisor	0	4	4
Recording and Operations Clerk	21	19	19
Records Storage Supervisor	1	0	0
Recordings Manager	1	1	1
Deed Records Supervisor	1	0	0
Total - Records	***29***	***27***	***27***
Treasury			
Treasury Operations Clerk	4	4	4
Lead Recording Operations Clerk	2	1	1
Lead Treasury Operations Clerk	1	0	0
Treasury and Bookkeeping Coordinator	1	0	0
Recording and Operations Clerk	10	10	10
Senior Analyst	0	1	1
Bookkeeping Specialist	0	1	1
Marriage License, Assumed Name, and Vital Statistics Supervisor	1	0	0
Treasury Manager	1	1	1
Total - Treasury	***20***	***18***	***18***
Total - County Clerk	***149***	***138.5***	***141.5***

COUNTY COURTS-AT-LAW



COUNTY COURTS-AT-LAW

FUND: 100
ACCOUNTING UNIT: 3400-3415

Mission: County Courts-at-Law will provide current required levels of case dispositions while positioning the Courts to address the challenges of the future.

Vision: The Bexar County Courts at Law are leaders in providing the citizens of Bexar County with professional, efficient, and compassionate court services. The Judges and staff work hard to achieve the proper balance between the requirements of the law, the needs of the people, and the fiscal ability of the County government.

Goals and Objectives:

- Provide the highest level of court services to the citizenry commensurate with available resources.
- Conduct continuous reviews of the court system's ability to serve the community.
- Encourage development of improved methods for achieving improved efficiency.
- Review and monitor court collections to identify and resolve problem areas.

Program Description: The County Courts-at-Law provide legal resolutions in both criminal misdemeanor and civil cases. There are fifteen statutory courts in the Bexar County system. Two of the County Courts-at-Law give preference to civil cases in which the matter in controversy exceeds $500 but does not exceed $200,000. They provide adjudication in suits of debt, negligence, personal injury, delinquent taxes, and eminent domain. The remaining thirteen statutory County Criminal Courts have general jurisdiction and provide adjudication in misdemeanor criminal cases where the punishment, upon conviction, may be a fine not to exceed $4,000 or a jail sentence not to exceed one year. Three of these are new and were created by the 81st Legislature. The Impact Court located next door to Justice of the Peace, Precinct 1 and the Jail Court located in the Adult Detention Center assists in reducing jail population. County Court 13 began its new docket in January, and shares the family violence docket with County Court 7. The Auxiliary Court (Jail Court) handles misdemeanor cases involving jailed inmates that can be resolved swiftly. This can result in cost savings to the County as it cam of reduce the number of nights inmates spend in jail awaiting court hearings and minimize the transportation of inmates between the jail and the Justice Center and Courthouse.

Performance Indicators:

	FY 2010-11 Actuals	FY 2011-12 Estimates	FY 2012-13 Budget
Workload Indicators (Civil):			
Pending Cases on Docket at the Beginning of the Year	28,119	28,621	28,555
New Cases Filed During the Year	9,302	6,726	8,586
Other Cases Reaching Docket	719	608	584
Number of Final Judgments/Dispositions	8,887	7,400	8,042
Efficiency Indicators (Civil):			
New Cases per Court	2,326	1,682	2,146
Disposed Cases per Court	2,222	1,850	2,011
Effectiveness Indicators (Civil):			
Pending Cases on Docket at the End of the Year	28,621	28,555	29,683
Clearance Rate	89%	101%	89%

	FY 2010-11 Actuals	FY 2011-12 Estimates	FY 2012-13 Budget
Percentage of Cases Disposed of Within 6 months	51%	47%	50%
Workload Indicators (Criminal):			
New Cases			
County Court 1	2,898	2,977	
County Court 2	3,026	2,837	
County Court 4	2,894	2,780	
County Court 5	3,035	2,888	
County Court 6	3,074	3,163	
County Court 7	1,936	2,080	
County Court 8	2,939	2,797	
County Court 9	2,903	2,908	
County Court 11	2,971	3,031	
County Court 12	3,042	2,985	
County Court 13	2,173	1,867	
Dispositions			
County Court 1	3,013	2,741	
County Court 2	4,137	3,583	
County Court 4	3,062	2,601	
County Court 5	3,491	3,111	
County Court 6	3,499	3,663	
County Court 7	3,722	2,720	
County Court 8	3,138	2,712	
County Court 9	2,983	2,857	
County Court 11	3,242	2,829	
County Court 12	3,404	3,168	
County Court 13	1,750	2,672	
Efficiency Indicators (Criminal):			
Cost per Disposition			
County Court 1	$23	$110	
County Court 2	$47	$42	
County Court 4	$48	$179	
County Court 5	$26	$103	
County Court 6	$7	$37	
County Court 7	$135	$309	
County Court 8	$22	$81	
County Court 9	$26	$70	
County Court 11	$21	$71	
County Court 12	$16	$90	
County Court 13	$251	$332	
Average Indigent Defense Cost per Appointment			
County Court 1	$82	$86	
County Court 2	$121	$114	
County Court 4	$98	$120	

	FY 2010-11 Actuals	FY 2011-12 Estimates
County Court 5	$88	$101
County Court 6	$77	$99
County Court 7	$152	$138
County Court 8	$88	$92
County Court 9	$75	$86
County Court 11	$83	$80
County Court 12	$95	$105
County Court 13	$69	$129

Effectiveness Indicators (Criminal):

Clearance Rate

County Court 1	85%	85%
County Court 2	92%	100%
County Court 4	92%	86%
County Court 5	74%	87%
County Court 6	119%	92%
County Court 7	87%	99%
County Court 8	98%	85%
County Court 9	92%	79%
County Court 11	138%	80%
County Court 12	91%	83%
County Court 13	87%	144%

Jail Bed Days

County Court 1	23,230	18,968
County Court 2	24,073	18,469
County Court 4	17,794	18,469
County Court 5	22,370	19,775
County Court 6	24,284	24,539
County Court 7	55,053	24,295
County Court 8	22,186	16,817
County Court 9	21,179	18,797
County Court 11	21,036	18,885
County Court 12	25,448	20,904
County Court 13	19,168	20,743

Appropriations:

	FY 2010-11 Actuals	FY 2011-12 Budget	FY 2011-12 Estimates	FY 2012-13 Budget
Administration (3400)				
Personnel Services	$5,554,262	$511,215	$586,317	$351,480
Travel and Remunerations	7,628	8,468	8,291	5,000
Operational Costs	3,258,380	40,325	45,128	110,178
Supplies and Materials	19,656	20,300	19,812	20,800
Court Appointed Attorney Fees	3,029,079	0	0	$0
Total:	***$8,839,926***	***$580,308***	***$659,548***	***$487,458***

	FY 2010-11 Actuals	FY 2011-12 Budget	FY 2011-12 Estimates	FY 2012-13 Budget
County Court 1 (3401)				
Personnel Services	$0	$342,010	$343,787	$345,139
Operational Costs	0	6,305	11,755	10,938
Court Appointed Attorney Fees	0	233,958	256,861	251,328
Total:	***$0***	***$582,273***	***$612,402***	***$607,405***
County Court 2 (3402)				
Personnel Services	$0	$355,862	$357,324	$359,279
Operational Costs	0	6,305	1,102	10,200
Court Appointed Attorney Fees	0	253,958	334,200	251,328
Total:	***$0***	***$616,125***	***$692,626***	***$620,807***
County Court 3 (Civil) (3403)				
Personnel Services	$0	$320,253	$340,776	$356,784
Operational Costs	0	3,782	2,112	10,000
Total:	***$0***	***$324,035***	***$342,888***	***$366,784***
County Court 4 (3404)				
Personnel Services	$0	$334,518	$336,424	$347,743
Operational Costs	0	6,305	12,264	11,838
Court Appointed Attorney Fees	0	233,958	273,518	251,328
Total:	***$0***	***$574,781***	***$622,207***	***$610,909***
County Court 5 (3405)				
Personnel Services	$0	$345,918	$347,821	$346,156
Operational Costs	0	6,305	4,569	10,838
Supplies and Materials	0	643	0	0
Court Appointed Attorney Fees	0	253,958	336,205	251,328
Total:	***$0***	***$606,824***	***$688,595***	***$608,322***
County Court 6 (3406)				
Personnel Services	$0	$340,556	$342,780	$343,901
Operational Costs	0	6,305	13,516	10,638
Court Appointed Attorney Fees	0	253,958	330,574	251,328
Total:	***$0***	***$600,819***	***$686,870***	***$605,867***
County Court 7 (3407)				
Personnel Services	$0	$323,689	$325,075	$322,845
Operational Costs	0	6,305	4,482	10,838
Court Appointed Attorney Fees	0	253,958	322,989	251,328
Total:	***$0***	***$583,952***	***$652,546***	***$585,011***

	FY 2010-11 Actuals	FY 2011-12 Budget	FY 2011-12 Estimates	FY 2012-13 Budget
County Court 8 (3408)				
Personnel Services	$0	$334,613	$335,080	$337,592
Operational Costs	0	6,305	3,736	10,100
Court Appointed Attorney Fees	0	233,958	301,968	251,328
Total:	***$0***	***$574,876***	***$640,784***	***$599,020***
County Court 9 (3409)				
Personnel Services	$0	$328,792	$330,613	$331,905
Operational Costs	0	6,305	6,785	13,338
Court Appointed Attorney Fees	0	233,958	274,087	251,328
Total:	***$0***	***$569,055***	***$611,485***	***$596,571***
County Court 10 (Civil) (3410)				
Personnel Services	$0	$313,465	$204,350	$279,750
Operational Costs	0	3,840	584	10,000
Supplies and Materials	0	638	0	0
Total:	***$0***	***$317,943***	***$204,934***	***$289,750***
County Court 11 (3411)				
Personnel Services	$0	$343,483	$345,100	$346,722
Operational Costs	0	6,305	4,027	10,900
Court Appointed Attorney Fees	0	233,958	278,782	251,328
Total:	***$0***	***$583,746***	***$627,909***	***$608,950***
County Court 12 (3412)				
Personnel Services	$0	$331,636	$333,085	$331,796
Operational Costs	0	6,305	6,519	10,200
Court Appointed Attorney Fees	0	253,958	301,284	251,328
Total:	***$0***	***$591,899***	***$640,888***	***$593,324***
County Court 13 (3413)				
Personnel Services	$0	$343,301	$345,141	$346,549
Operational Costs	0	6,305	6,344	10,300
Supplies and Materials	0	319	0	0
Court Appointed Attorney Fees	0	233,958	229,668	251,328
Total:	***$0***	***$583,883***	***$581,154***	***$608,177***
County Court 14 (3414)				
Personnel Services	$0	$350,030	$351,317	$525,480
Operational Costs	0	8,210	8,519	14,642
Supplies and Materials	0	0	0	1,500
Total:	***$0***	***$358,240***	***$359,836***	***$541,622***

	FY 2010-11 Actuals	FY 2011-12 Budget	FY 2011-12 Estimates	FY 2012-13 Budget
County Court 15 (3415)				
Personnel Services	$0	$279,385	$280,276	$358,362
Operational Costs	0	10,740	9,613	$14,642
Supplies and Materials	0	0	0	$1,500
Total:	***$0***	***$290,125***	***$289,889***	***$374,504***
Personnel Services	$5,554,262	$5,498,726	$5,505,266	$5,631,482
Travel and Remunerations	7,628	8,468	8,291	5,000
Operational Costs	229,301	136,252	141,055	279,590
Supplies and Materials	19,656	21,900	19,812	23,800
Court Appointed Attorney Fees	3,029,079	2,673,538	3,240,137	2,764,608
Grand Total - County Courts-At-Law:	***$8,839,926***	***$8,338,884***	***$8,914,561***	***$8,704,480***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget decreases by 2.4 percent when compared to the FY 2011-12 estimates as described below.

- The Personnel Services group increases by 2.3 percent when compared to the FY 2011-12 estimates. During FY 2011-12, as some positions were changed to a different budget for short period of time during the fiscal year.

- The Travel and Remunerations group decreases significantly when compared to the FY 2011-12 estimates. Funding is reallocated from travel to the supplies appropriation to provide funding for the new courts.

- The Operational Costs group increases significantly when compared to the FY 2011-12 estimates due to an increase in visiting judge services as described below in a program change. Since the new courts were created in September 2009, County Courts 14 and 15 functioned as the jail court and impact court. In FY 2012-13, these courts will now function with regular, full dockets. The jail court will continue to operate with a part-time visiting judge and the impact court will be eliminated.

- The Supplies and Materials group increases significantly when compared to the FY 2011-12 estimates due to an increase in office supplies and furniture for the newly created courts and associated positions.

- The Court Appointed Attorney group decreases by 14.7 percent when compared to FY 2011-12 estimates. During FY 2011-12, the Judges developed the flat fee schedule as a budget saving measure to reduce the increasing costs associated with the provision of Indigent Defense and to improve the compensation paid to attorneys representing indigent defendants. This measure became effective on August 1, 2011. Since cases filed before the effective date of August 1, 2011 continue to be paid in accordance with the old fee schedule, costs are higher than first anticipated in FY 2011-12. As vouchers processed under the old fee schedule are exhausted, more savings will be realized in FY 2012-13.

- The FY 2012-13 Adopted Budget includes five program changes for a total cost of $47,992, as

described below:

- The first program change reduces the Personnel Services Group funding by $110,466. Commissioners Court approved an attrition plan, which included target reduction amounts, to generate savings to the personnel group. The attrition targets were based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered the opportunity to submit an alternative plan in order to reach the personnel reduction target. The personnel plan must offer the same amount of services while reducing the number of positions to increase efficiencies within the office or department.

- The second program change transfers two Attorney IIs (E-11) from the County Courts-At-Law budget to Community Resources – Mental Health Public Defenders budget in the amount of $171,566. These positions were funded in the County Courts, but are assigned to the Mental Health Initiative, in the Community Resource Department.

- The third program change adds one Court Coordinator (E-05) and one Court Reporter (T-99) for a total cost of $177,086. These positions are for County Court 14, which will now have a full docket. Since the new courts were added in FY 2008-09, this court has been functioning as both an impact and a jail court with existing staff.

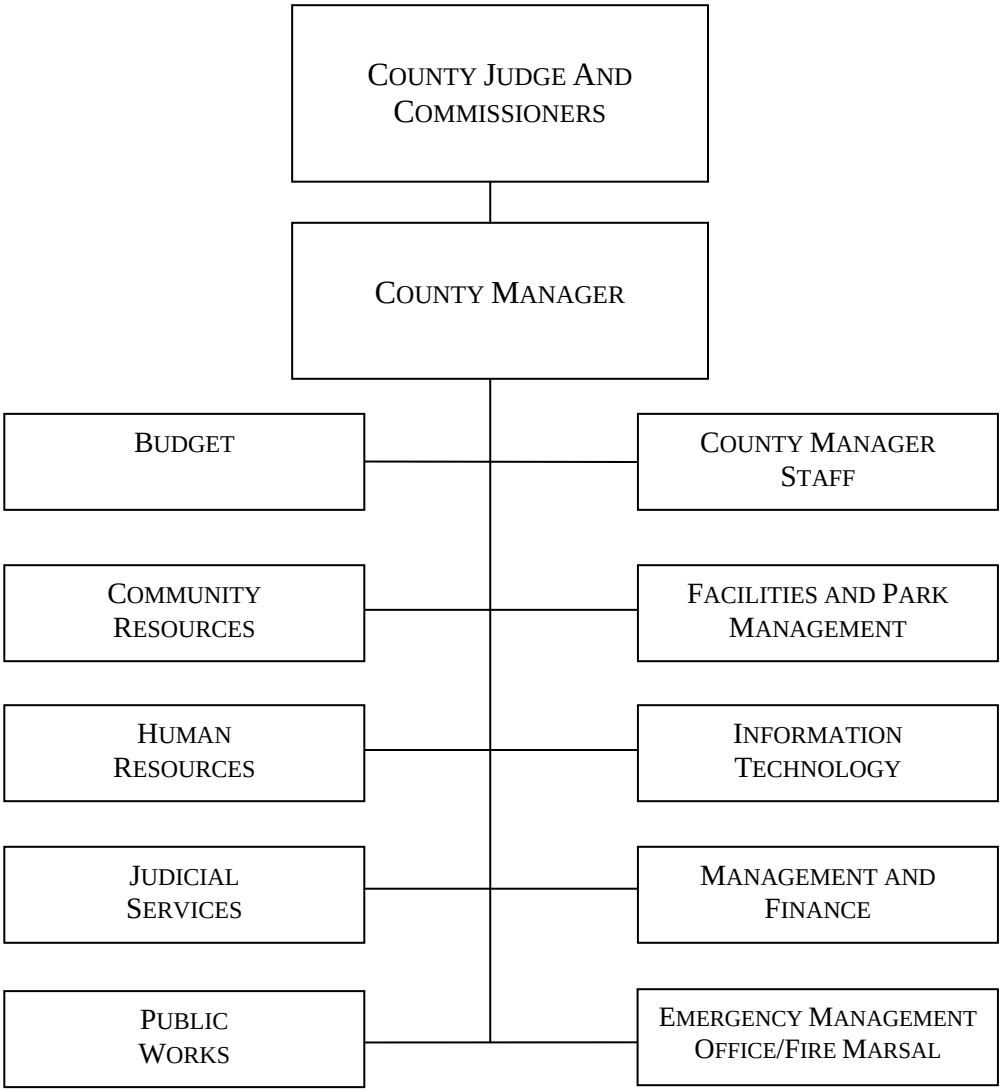
- The fourth program change adds one Court Coordinator (E-05) in the amount of $81,795. This position is for County Court 15, which will now have a full docket. Since the new courts were added in FY 2008-09, this court has been functioning as both an impact and a jail court with existing staff.

- The fifth program change adds funding in the amount of $71,143 to fund part-time visiting judge services for the jail court. This assumes the jail court will operate on a part-time basis, for half a day each work day.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administrative Supervisor	1	1	1
Attorney II	3	3	1
County Courts-at-Law Administrator	1	1	1
Court Coordinator	14	14	16
Court Reporter	15	15	16
Court Support Specialist	1	1	1
Docket Processor	2	2	2
Judge	15	15	15
Total – County Courts-at-Law	***52***	***52***	***53***

OFFICE OF THE COUNTY MANAGER



OFFICE OF THE COUNTY MANAGER

COMPANY: 100
ACCOUNTING UNIT: 4901

Mission: To provide effective, efficient, responsive and quality services to the citizens of Bexar County and to all the offices and departments of the Bexar County government.

Vision: The Office of the County Manager strives to deliver quality service with integrity and dedication to ensuring trust and confidence of Bexar County. Our customers will see Bexar County as the government of choice.

Goals and Objectives:

- Decrease cost and streamline operations in support of all County offices and departments;
- Provide services to the Bexar County citizens in an efficient manner;
- Exercise authority in accordance with applicable Federal and State laws, and applicable County policies, regulations and orders;
- Strengthen Bexar County's financial position; and
- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions and accountability.

Program Description:

On July 12, 2011, Bexar County Commissioners Court approved a county reorganization plan of all departments reporting directly to Commissioners Court and appointed a County Manager. At the pleasure of the Commissioners Court, the Manager serves as the chief administrator of those activities that report to the Commissioners Court supervising and coordinates these activities, and; seeing that all orders and policies are carried out. As the statutory Budget Officer and Chief Investment Officer of the County, the Manager is responsible for the preparation of the annual budget and capital program for all departments.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Amount of the County's Investment Portfolio	$796 M.	$850 M.	$850 M.
Number of Special Projects/Performance Reviews	5	8	8
Number of Agendas/Public Hearings	0	40	40
	36	30	35
Efficiency Measures:			
Total Full-Time Equivalents per 1,000 Citizens	2.79	2.65	2.66
Average Budget Expenditures per Resident	$421	$391	$635
Percent of Annual Budget Used to Service Debt Obligations	13%	17%	9%

Effectiveness Measures:	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
County's Bond Rating by Fitch and Moody's	AAA	AAA	AAA
Debt per Capita			
Timely response to constituent inquiries/issues;	0	400	400

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,024,604	$719,995	$942,632	$1,002,016
Travel and Remunerations	24,380	24,000	24,000	30,000
Operational Costs	82,494	17,787	16,449	29,236
Supplies and Materials	17,150	23,247	18,457	21,067
Total	***$1,148,628***	***$785,029***	***$1,001,538***	***$1,082,319***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 8 percent when compared to FY 2011-12 estimates. The increase is due primarily to increases in the travel and remunerations and operational costs appropriation groups as described below.

- The Personnel Services group increases by 6 percent when compared to FY 2011-12 estimates. The increase is primarily due to the transfer of the Administrative Services Coordinator (E-06) from the Management and Finance Department to the Office of the County Manager, the transfer of the Chief of Staff to the County Judge (E-14) from Commissioners Court and the addition of the Assistant County Manager (T-99) position during FY 2011-12. These positions were transferred as part of a reorganization of the departments that report to the County Manager

- The Travel and Remunerations group increases by 25 percent when compared to FY 2011-12 estimates. Additional funding is allocated due to the upcoming 83rd Session of the Texas Legislation in Austin, Texas.

- The Operational Costs group increases significantly when compared to FY 2011-12 estimates. The increase is primarily due to the dues and subscriptions line item. The cost of subscriptions has increased and some subscriptions are required to be renewed every two years.

- The Supplies and Materials group increases by 14 percent when compared to FY 2011-12 estimates. The increase is due to funding provided for employee uniforms.

- There is one program change for FY 2012-13. During FY 2011-12, the Assistant County Manager position was created in the County Manager's Office budget. This position was created so that the Budget, Human Resources, and Management and Finance Departments could be consolidated and managed more efficiently and effectively, as the core missions of all of these departments are closely related. The costs associated with this position will be transferred from the County Manager's Office

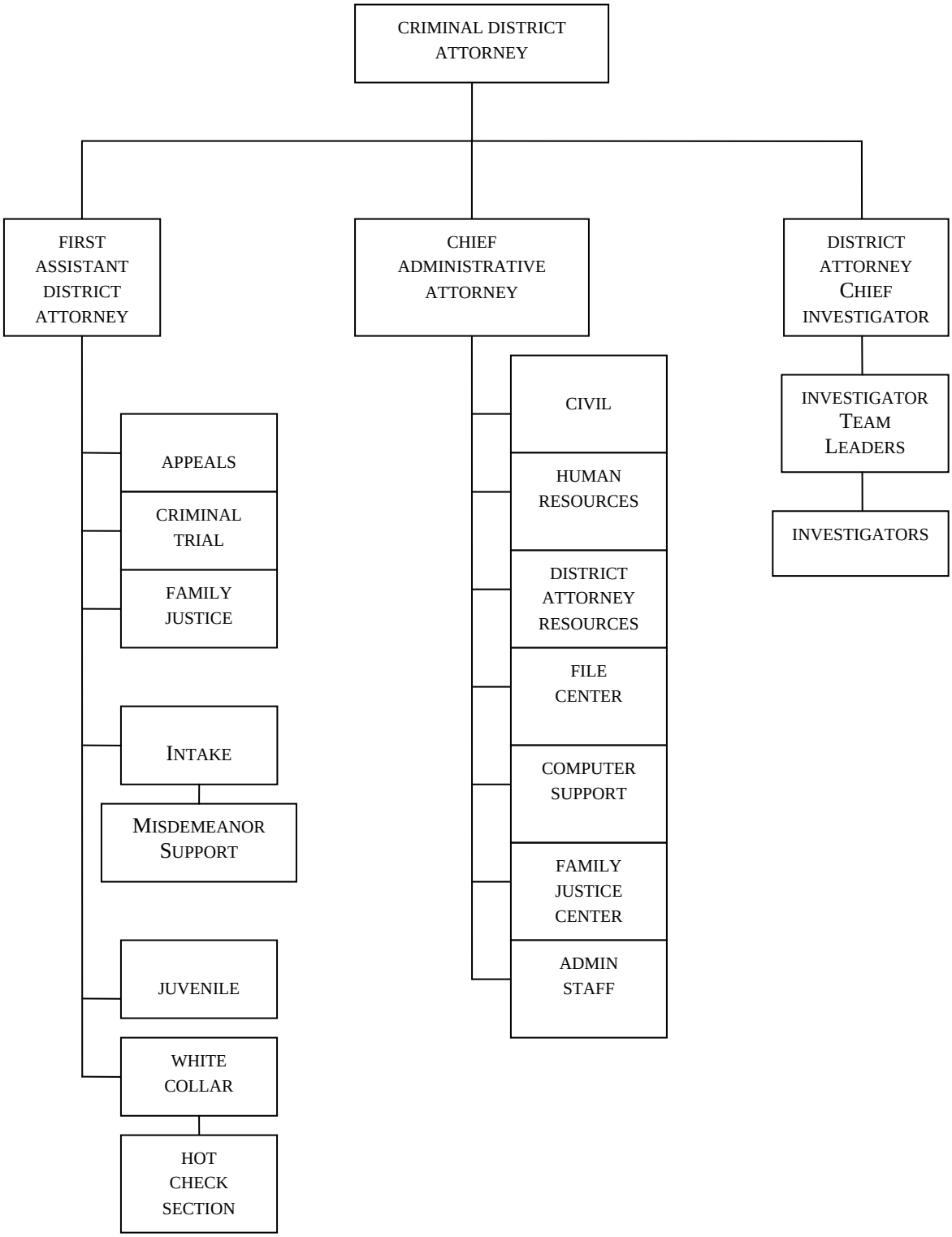
budget and be split evenly between the budgets of the subordinate departments. This will allow for a true reflection of the cost associated with each function.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administrative Services Coordinator*	0	1	1
Assistant County Manager**	0	1	0
Assistant to the County Manager	2	2	2
Chief of Staff to the County Judge*	0	1	1
Chief of Staff to the County Manager	1	1	1
County Manager/Budget Officer	1	1	1
Director of Judicial Support Services	1	0	0
Government Relations Aide	1	1	1
Office Assistant IV	2	1	1
Total - County Manager's Office	***8***	***9***	***8***

**These positions were transferred from the Management and Finance Department and the Judge and Commissioners Court budgets respectively during FY 2011-12.*
***The Assistant County Manager position was created during FY 2011-12.*

CRIMINAL DISTRICT ATTORNEY



CRIMINAL DISTRICT ATTORNEY

FUND: 100
ACCOUNTING UNIT: 1300

Mission: The Criminal District Attorney's Office seeks to perform its many duties mandated by the Texas Constitution and state laws by investigating, preparing, prosecuting and appealing all criminal cases except Class C misdemeanors, preparing and litigating civil suits filed against the county, representing the county in all of its legal dealings.

Vision: The Bexar County District Attorney's Office is a team of dedicated prosecutors committed to aggressively seeking justice and protection for the family, person, and property of all citizens in our community.

Goals and Objectives:

- To seek justice, not merely convictions, in all cases in which a citizen is accused of a criminal offense.
- To investigate thoroughly, effectively, and efficiently in order to provide all needed facts and background for criminal prosecutions.
- To promote the well being of families and children through prosecution and intervention.
- To reduce the trauma of victims of crime by clearly and effectively communicating with them throughout the judicial process.
- To seek compensation for victims of crime through significant efforts to make perpetrators of crimes pay restitution.
- To aggressively develop contacts within our community to create or support existing initiatives to prevent crimes against families, persons, and property.
- To provide the County, its officials and departments with sound legal advice in civil matters.

Program Description: The Criminal District Attorney has many duties mandated by the Texas Constitution and State laws. The emphasis is on areas of criminal prosecution, which best promotes a safe environment within the community and is responsive to law enforcement's needs. The Criminal District Attorney is responsible for the preparation of cases to be presented to the Grand Jury and jury filed information and indictments. The office also is responsible for trials and appeals of criminal cases, except those Class C misdemeanors filed in San Antonio Municipal Court. The interviews of witnesses and victims prior to trial minimize any trauma to the victims caused by the judicial system by providing them with support, such as assisting them with court proceedings. The Criminal District Attorney also collects physical evidence and prepares the evidence as trial exhibits. Training is also provided for law enforcement. Sound legal advice and representation to the County and its elected officials in civil actions in state and federal courts is also provided by the Criminal District Attorney. The office also develops and maintains contact within the community regarding prevention and intervention in crime.

In addition, the Criminal District Attorney's Office provides staff in the Family Justice Center, which is a collaborative effort of over forty on-site and off-site partners that provide comprehensive legal, medical, mental health, employment, law enforcement, housing, child care, chaplain, and case management services to victims of domestic violence and their children, in one centralized location.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Cases Opened	57,314	58,000	60,000
Number of Crime Victims Accompanied to Court	3,440	3,450	3,500
Number of Community Outreach Projects Supported	257	273	289
Number of Major Initiatives Requiring Legal Work	25	35	35
Number of Investigation Cases Opened	16,009	16,123	16,745
Number of Civil Cases	177	280	290
Efficiency Measures:			
Percentage of Theft/Check Restitution Returned to the Community	71%	87%	84%
Number of applicants for Protective Orders Filed in Domestic Violence Cases	1,185	917	950
Number of Cases per Prosecutor (Felony)	414	406	415
Number of Cases per Prosecutor (Misdemeanor)	2,053	1,943	1,997
Number of Investigation Cases per Investigator	806	812	830
Effectiveness Measures:			
Number of Open Records Requests Processed	215	385	400
Total Cases Disposed	62,683	60,000	62,000
Number of Expunctions Processed	652	600	625
Number of Personal Contacts Made with Victims by Advocates	12,222	11,513	11,600
Average Number of Services Utilized by an Individual Victim at the Family Justice Center	3.5	3.5	3.5

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$23,224,360	$22,695,185	$22,861,058	$23,266,427
Travel and Remunerations	69,737	64,200	67,084	64,200
Operational Costs	397,133	343,860	411,052	344,460
Supplies and Materials	247,630	240,553	247,369	240,550
Total	***$23,938,860***	***$23,343,798***	***$23,586,563***	***$23,915,637***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 1.4 percent when compared to the FY 2011-12 estimates as described below.

- The Personnel Services group increases by 1.8 percent when compared to FY 2011-12 estimates due to the program changes described below.

- The Travel and Remunerations group decreases by 4.3 percent when compared to the FY 2011-12 estimates as requested by the District Attorney's Office.

- The Operational Costs group decreases by 16.2 percent when compared to FY 2011-12 estimates. This is due to a decrease in funding for the District Attorney Witness Reimbursement line item. The State will then reimburse the County for costs associated with witness reimbursement. This budget amount will be increased as funding is utilized.

- The Supplies and Materials group decreases by 2.8 percent when compared to FY 2011-12 estimates due to one-time funding provided for furniture in FY 2011-12.

- The FY 2012-13 Adopted Budget includes seven program changes for a total cost of $377,956 as described below:

    - The first program change is to unfreeze one Attorney II (E-11) position for a total cost of $90,548. This position is for the Family Justice Child Abuse and Neglect Section to help address an increase in family cases and hearings. Half of the salary associated with this position is reimbursed by the State.

    - The second program change adds one Misdemeanor Prosecutor (E-08) in the amount of $69,651 for County Court-at-Law 15. Since the addition of the new courts, this court has been functioning as a jail court and an impact court with existing staff. This court will now take on a full docket in FY 2012-13.

    - The third program change is to unfreeze one Office Assistant I (NE-02) for a total cost of $37,013 for the new courts. This position will support the misdemeanor prosecutors that are assigned to the County Courts and are now assuming full dockets.

    - The fourth program change is to unfreeze one Prosecutor IV (E-11) for a total cost of $75,491. This position will help address the increasing workload of the Elder Fraud section.

    - The fifth program change adds one Prosecutor V (E-13) for a total cost of $68,743. This position was grant funded and the grant will end in six months. This position handles high-level violent gang cases.

    - The sixth program change provides a salary adjustment for a Division Chief for a total cost of $33,039. This action will bring this employee's salary in line with other Division Chiefs in the District Attorney's Office.

    - The seventh program change is to reclassify one Office Assistant I (NE-02) to an Office Assistant III (NE-04) for a total cost of $3,471. The duties of this position are more accurately reflected in the job description of an Office Assistant III.

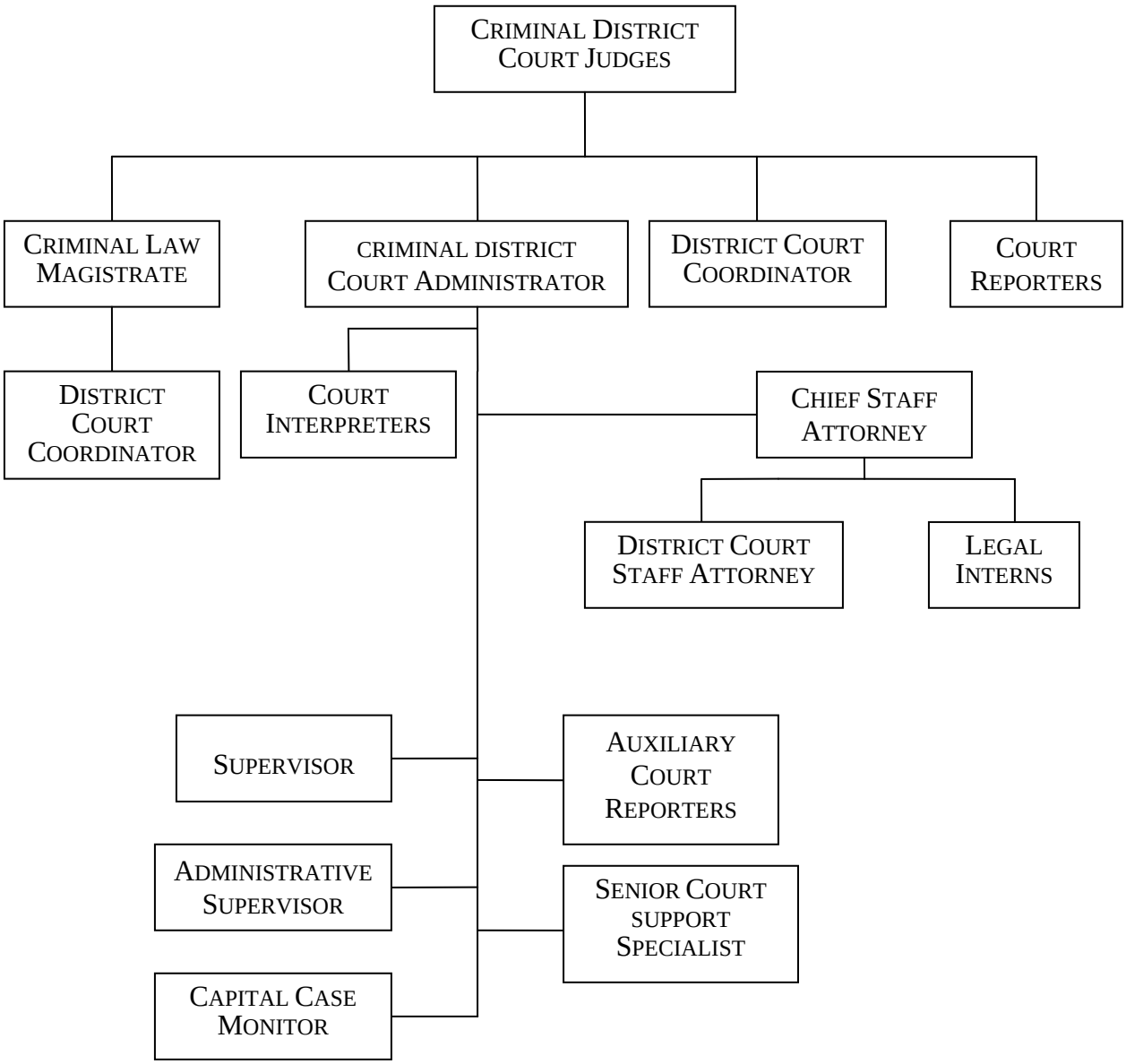
Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Accounting Clerk	1	1	1
Advocate*	36	36	36
Advocate Supervisor	1	1	1
Aide to the District Attorney	1	1	1
Attorney II*	7	7	7
Attorney III *	11	11	11
Bond Forfeiture Coordinator	1	1	1
Chief Administrative Attorney	1	1	1
Community Outreach Strategist^	0	1	1
Community Projects and Initiatives Coordinator	1	1	1
Computer Security Investigator	1	1	1
Courier	1	1	1
Criminal District Attorney	1	1	1
District Attorney Administrator	1	1	1
Criminal District Attorney Chief Investigator	1	1	1
District Attorney Database Administrator^	1	0	0
Division Chief - DA's Office	6	6	6
Division Chief / D.A. Magistrate Project Coordinator	1	0	0
Evidence Technician	1	1	1
File Clerk	5	5	5
First Assistant District Attorney	1	1	1
Human Resource Manager	1	1	1
Human Resources Technician	1	1	1
Interns (Part-Time)	9	9	9
Investigations Coordinator	1	0	0
Investigations Team Leader	3	3	3
Investigator - District Attorney	33	33	33
Legal Secretary	3	3	3
Major Crimes Chief	1	1	1
Misdemeanor Prosecutor	40	40	41
Office Assistant I*	13	13	12
Office Assistant II ^	12	13	13
Office Assistant III	8	8	9
Office Assistant IV^	5	4	4
Office Supervisor*	7	7	7
Paralegal*	7	7	7
Prosecutor III*	34	34	34
Prosecutor IV*	29	29	29
Prosecutor IV - Job Share	1	1	1

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Prosecutor V	31	31	32
Prosecutor V - Job Share	1	1	1
Purchasing Clerk	1	1	1
Senior Security Investigator	1	1	1
Technical Support Specialist II	1	1	1
Victim Services Coordinator	1	1	1
Word Processing Specialist	11	11	11
Total – Criminal District Attorney's Office	***335***	***333***	***335***
Family Justice Center			
Executive Director	1	1	1
Office Assistant II	1	1	1
Office Supervisor	1	1	1
Program Manager FJC	1	1	1
Systems Program Manager	1	1	1
Total - Family Justice Center	***5***	***5***	***5***
Grand Total – Criminal District Attorney's Office	***340***	***338***	***340***

**Denotes one or more frozen positions.*
^Commissioners Court approved the addition and deletions of this position in May 2012.

CRIMINAL DISTRICT COURTS



CRIMINAL DISTRICT COURTS

FUND: 100 ACCOUNTING UNIT: 3600-3610

Mission: To provide immediate, accurate, and beneficial support to the ten Criminal District Courts, Criminal Law Magistrate Court, Drug Court, Central Magistration Magistrates, Impact Court, and citizens who request assistance.

Vision: The Office of Criminal District Courts Administration is the leader in developing and maintaining innovative, state-of-the-art support, and assistance for the criminal district courts and the citizens of Bexar County that they serve. The office strives to promote quality communication between our Courts and all other County departments, while insuring that justice is carried out in the most effective and efficient manner possible.

Goals and Objectives:

- Provide high quality staff-support.
- Facilitate the functions of other court staff to assist in their productivity.
- Handle the administrative duties of the courts in an effective manner.
- Disseminate and communicate all information integral to the effective and efficient performance of the courts.
- Process writs within the time deadlines specified by statute.
- Prepare legally correct jury instructions in a timely manner.

Program Description: District Courts are created by the State Legislature and are lead by Criminal District Judges, which are elected for four-year terms. The Texas Legislature has authorized ten Criminal District Courts for Bexar County. Criminal District Courts have original jurisdiction over all criminal matters. The Court Administration provides Spanish interpreters, auxiliary court reporters freelance court reporters, visiting judges, and substitutions for court personnel when needed. The Court Administration also coordinates all capital murder cases, prepares and indexes pages for court reporters, assists in processing court appointments of defense attorneys for indigent defendants under a court appointed attorney system, updates monthly lists of eligible investigators for court appointments, and holds training or refresher courses for court clerks. The division assists Administrative Judges for the District Courts with their administrative tasks, distributes monthly statistics to the courts, and assists Judges in legal research and drafting of documents and administrative matters. The review of appellate court opinions and updates of jury charges based on the law is also a responsibility of the Administration. The assistance for citizens needing public information about cases in the Criminal District Court is available through the Administration. The Administration prepares writ applications and writ orders for the Judges. A new Felony CASE Plan was implemented by the Criminal District Courts which assists in the disposition of certain types of cases. The office schedules and assists criminal defense attorneys using the Remote Attorney Visitation System and assist with the Voucher Recommendation Committee (VRC) meetings.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Indicators (Administration):			
Jury Charges Prepared	1,110	950	935
Writ Applications Processed	202	225	220
Motions and Other Legal Documents Processed	3,200	2,800	3,200
Number of Court Reporter Assignments	1,760	1,886	1,900
Number of Vouchers Reviewed by Voucher Review Committee	210	1,006	1,006
Efficiency Indicators (Administration):			
Jury Charges Prepared per FTE	740	633	623
Writs Processed per FTE	81	90	88
Motions and Legal Documents processed per FTE	1,280	1,120	1,280
Average recommended savings per voucher reviewed by Voucher Review Committee (VRC)	$420	$233	$233
Savings Recommended by Voucher Review Committee	$88,330	$234,420	$234,420
Effectiveness Indicators (Administration):			
Number of Writs returned by Court of Criminal Appeals	5	6	3
Number of Reversals based on Charge Preparation Error	0	0	0
Net Savings due to VRC review	$84,080	$197,420	$197,420

	FY 2010-11 Actual	FY 2011-12 Estimate
Workload/Output Indicators (District Courts):		
New Cases		
District Court 144th	1,280	1,247
District Court 175th	1,203	1,088
District Court 186th	1,131	1,052
District Court 187th	1,142	1,083
District Court 226th	1,188	1,038
District Court 227th	1,180	1,145
District Court 290th	1,141	1,068
District Court 379th	1,142	995
District Court 399th	1,144	1,089
District Court 437th	1,125	1,184
Dispositions		
District Court 144th	1,733	1,698
District Court 175th	1,615	1,317
District Court 186th	1,692	1,410
District Court 187th	1,649	1,547
District Court 226th	1,562	1,544
District Court 227th	1,921	1,727
District Court 290th	1,461	1,307
District Court 379th	1,856	1,586
District Court 399th	1,695	1,394
District Court 437th	1,228	1,407

	FY 2010-11 Actual	FY 2011-12 Estimate
Efficiency Indicators (District Courts):		
Cost per Disposition		
District Court 144th	$370	$723
District Court 175th	$416	$643
District Court 186th	$413	$660
District Court 187th	$358	$803
District Court 226th	$475	$722
District Court 227th	$345	$835
District Court 290th	$523	$1,062
District Court 379th	$318	$604
District Court 399th	$322	$728
District Court 437th	$595	$907
Average Indigent Defense Cost per Appointment		
District Court 144th	$1,444	$1,082
District Court 175th	$1,074	$772
District Court 186th	$1,270	$877
District Court 187th	$1,079	$752
District Court 226th	$1,525	$912
District Court 227th	$1,594	$930
District Court 290th	$1,293	$1,039
District Court 379th	$1,089	$852
District Court 399th	$1,083	$1,032
District Court 437th	$1,199	$873
Effectiveness Indicators (District Courts):		
Clearance Rate		
District Court 144th	85%	91%
District Court 175th	108%	90%
District Court 186th	112%	87%
District Court 187th	96%	93%
District Court 226th	103%	107%
District Court 227th	122%	98%
District Court 290th	104%	91%
District Court 379th	113%	91%
District Court 399th	109%	94%
District Court 437th	103%	116%
Jail Bed Days		
District Court 144th	118,796	100,579
District Court 175th	100,652	101,124
District Court 186th	95,727	89,421
District Court 187th	89,217	81,027
District Court 226th	83,917	71,663
District Court 227th	112,249	101,168
District Court 290th	88,421	90,296
District Court 379th	102,749	82,988
District Court 399th	111,223	91,848

	FY 2010-11 Actual	FY 2011-12 Estimate
District Court 437th	93,480	101,657

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Administration (3600)				
Personnel Services	$4,047,247	$1,955,379	$2,017,800	$1,960,194
Travel and Remunerations	10,366	13,200	13,200	13,200
Operational Costs	7,902,578	184,132	227,045	259,084
Supplies and Materials	42,083	44,983	44,314	45,032
Total:	***$12,002,274***	***$2,197,694***	***$2,302,359***	***$2,277,510***
District Court 144th (3601)				
Personnel Services	$0	$187,308	$185,164	$190,212
Operational Costs	0	38,000	40,661	24,290
Court Appointed Attorney Fees	0	663,379	699,908	665,479
Total:	***$0***	***$888,687***	***$925,733***	***$879,981***
District Court 175th (3602)				
Personnel Services	$0	$193,224	$195,737	$196,387
Operational Costs	0	21,000	12,828	24,290
Court Appointed Attorney Fees	0	663,379	633,785	665,479
Total:	***$0***	***$877,603***	***$842,350***	***$886,156***
District Court 186th (3603)				
Personnel Services	$0	$205,244	$207,617	$208,182
Operational Costs	0	28,000	19,740	24,290
Court Appointed Attorney Fees	0	663,379	709,451	665,479
Total:	***$0***	***$896,623***	***$936,808***	***$897,951***
District Court 187th (3604)				
Personnel Services	$0	$212,759	$214,925	$195,600
Operational Costs	0	18,000	13,199	24,290
Court Appointed Attorney Fees	0	663,379	671,431	665,479
Total:	***$0***	***$894,138***	***$899,555***	***$885,369***

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
District Court 226th (3605)				
Personnel Services	$0	$200,760	$210,693	$206,775
Operational Costs	0	18,000	6,956	24,290
Court Appointed Attorney Fees	0	663,379	586,985	665,479
Total:	***$0***	***$882,139***	***$804,634***	**$896,544**
District Court 227th (3606)				
Personnel Services	$0	$198,547	$201,059	$201,789
Operational Costs	0	28,000	28,380	24,290
Court Appointed Attorney Fees	0	663,379	667,449	665,479
Total:	***$0***	***$889,926***	***$896,888***	***$891,558***
District Court 290th (3607)				
Personnel Services	$0	$188,092	$193,839	$191,069
Operational Costs	0	38,000	47,495	24,290
Court Appointed Attorney Fees	0	663,379	667,126	665,479
Total:	***$0***	***$889,471***	***$908,460***	***$880,838***
District Court 379th (3608)				
Personnel Services	$0	$195,913	$198,282	$198,875
Operational Costs	0	28,000	21,411	24,290
Court Appointed Attorney Fees	0	663,379	653,926	664,579
Total:	***$0***	***$887,292***	***$873,619***	***$887,744***
District Court 399th (3609)				
Personnel Services	$0	$209,813	$211,803	$203,589
Operational Costs	0	28,000	16,854	24,290
Court Appointed Attorney Fees	0	663,379	699,959	665,479
Total:	***$0***	***$901,192***	***$928,616***	***$893,358***

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
District Court 437th (3610)				
Personnel Services	$0	$184,608	$186,753	$187,665
Operational Costs	0	35,000	35,936	24,290
Court Appointed Attorney Fees	0	663,379	666,997	666,379
Total:	***$0***	***$882,987***	***$889,685***	***$878,334***
Personnel Services	$4,047,247	$3,931,647	$4,023,672	$3,940,338
Travel and Remunerations	10,366	13,200	13,200	13,200
Operational Costs	7,902,578	464,132	470,503	501,984
Supplies and Materials	42,083	44,983	44,314	45,032
Court Appointed Attorney Fees	0	6,633,790	6,657,018	6,654,790
Criminal District Court Grand Total	***$12,002,274***	***$11,087,752***	***$11,208,706***	***$11,155,344***

Program Justification and Analysis:

- The FY 2012-13 Budget decreases by less than one percent when compared to FY 2011-12 estimates as described below.

- The Personnel Services group decreases by 2.1 percent due to the program changes as described below.

- The Travel and Remunerations group remains flat and continues funding for annual training for the judges.

- The Operational Costs group increases by 6.7 percent when compared to FY 2011-12 estimates due to a slight increase in court reporter services. The Criminal District Court's court reporter services account covers costs for County Courts, Civil District Courts, and Juvenile District Courts. The reason for the increase is included in the program change description below.

- The Supplies and Materials group increases by 1.6 percent when compared to FY 2011-12 estimates due to slight savings in office supplies FY 2011-12. Funding was allocated for office supplies at the same budget level as in FY 2011-12.

- The Court Appointed Attorney group remains relatively flat when compared to FY 2011-12 estimates.

- The FY 2012-13 Budget includes two program changes that save $106,653 as described below:

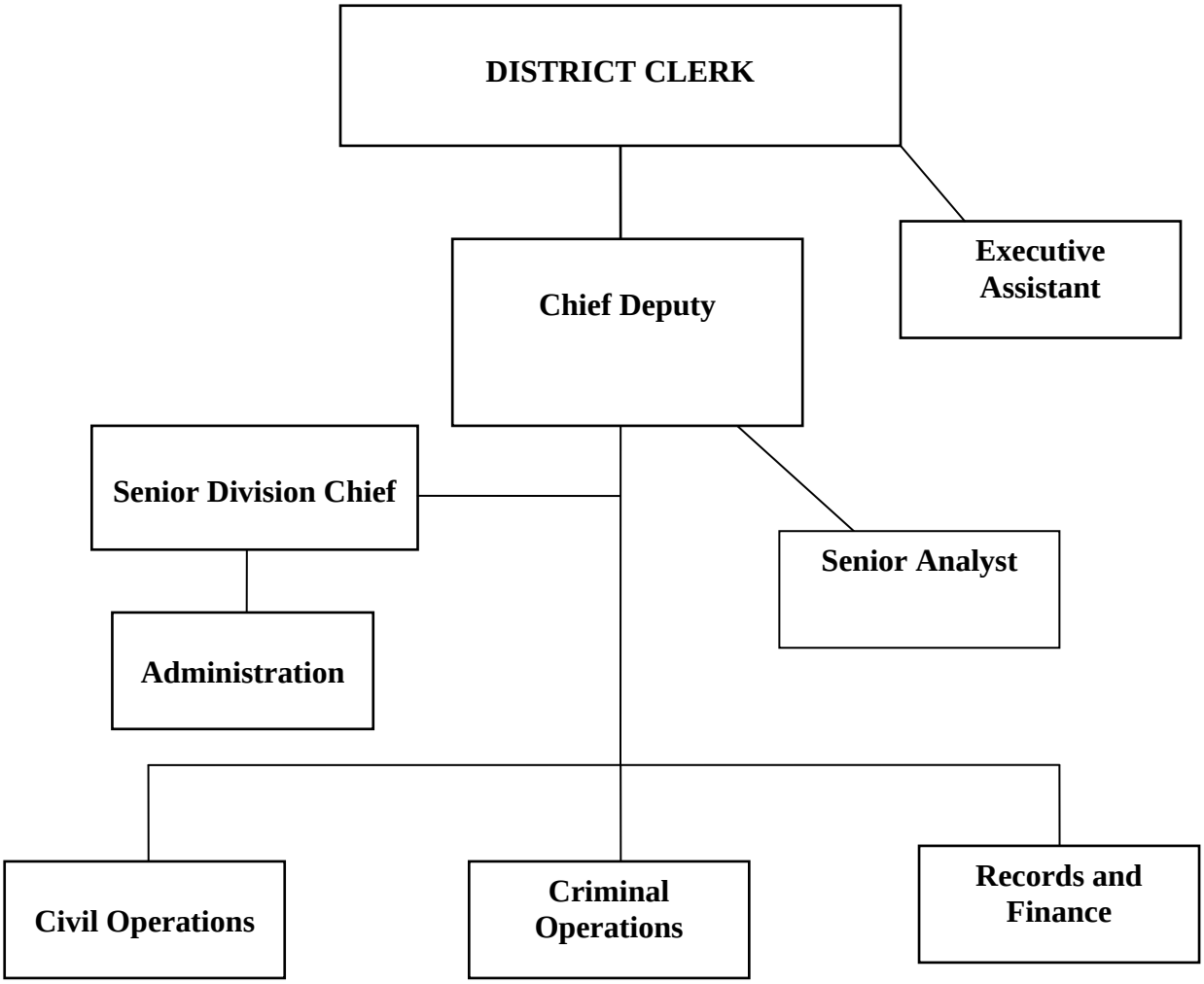
    - The first program change consists of deleting one swing Court Reporter (T-99) and adds funding in the amount of $23,000 for court reporter services, for a net savings of $83,556. This program change was a part of the Criminal District Courts' plan to eliminate positions and save personnel costs in FY 2011-12.

- The second program change is to transfer funding for one Analyst – Drug Court to the Drug Court Fund and the Misdemeanor Program Income Fund for a savings to the General Fund of $23,097. The position will now serve only the Misdemeanor Drug Court.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administrative Supervisor	1	1	1
Capital Case Monitor	1	1	1
Chief Staff Attorney	1	1	1
Court Interpreter	4	4	4
Court Reporter	17	16	15
Court Support Specialist	2	0	0
Criminal Law Magistrate	1	1	1
District Court Coordinator	11	11	11
District Court Staff Attorney	2	2	2
Drug Court Magistrate	1	1	1
Drug Court Coordinator	1	1	1
General Admin Counsel-Criminal District Courts	1	1	1
Judge	10	10	10
Legal Intern (Part-Time)	1.5	1.5	1.5
Office Assistant II	1	0	0
Senior Court Support Specialist	0	1	1
Supervisor	1	1	1
Total – Criminal District Courts	***56.5***	***53.5***	***52.5***

DISTRICT CLERK



DISTRICT CLERK

FUND: 100
ACCOUNTING UNIT: 3200

Mission: To provide the Judicial System and the public with information and support using the most technologically advanced methods possible at a reasonable cost by:

- Fulfilling our statutory duties as record custodians and fee officers to the best of our abilities;
- Fostering an environment for our employees that encourages the development of new ideas and the willingness to improve productivity;
- Implementing our goals and objectives with a team approach and decision making at all levels of the organization; and
- Striving to be a leader and example to other County and State agencies.

Vision: The District Clerk envisions the Bexar County District Clerk's Office as becoming a leader and example not only in Bexar County but throughout the State of Texas by providing constant training and education of the workforce; by acquiring and implementing the latest in information technology services such as imaging technology for the storage and retrieval of case record information; and by implementation of electronic technology for exchange of information through the Internet.

Goals and Objectives:

- To perform functions and duties as mandated by law.
- To incorporate record management principles in imaging information and technology sources.
- To provide the support and resources for all District and Special Courts of Bexar County.
- To provide the support and resources necessary for employees to perform their responsibilities and duties.
- To monitor/verify all receivables and fees charged.
- To safely deposit receivables in a timely manner.
- To be responsive to the customers' need for service and information.
- To encourage all employees to be customer friendly and service oriented.
- To provide information and quality services to all at a reasonable cost.
- To support the continued development of employees by encouraging participation in County training classes.

Program Description: The District Clerk is an integral part of the District Courts system in Bexar County, providing support services to all Criminal, Juvenile, and Civil District Courts. The Office is divided into six divisions: Administration, Courts, Civil Filings, Court Support, Operations and Records. The District Clerk records the acts and proceedings of the Courts, enters all judgments of the Courts, and records all issued executions and returns on executions. The District Clerk also prepares an annual written statement of fines, jury fees received, and operates the Register of the Court. The District Clerk serves as the official custodian of District Court records by indexing and carefully maintaining the Court records and assisting the Courts and the public in accessing those records. The District Clerk also provides support services to many County offices and departments, in particular to the Criminal District Attorney's Office, the Constables' Offices, the Sheriff's Office, the Dispute Resolution Center, Juvenile Probation, and the Texas Attorney General's Office.

The District Clerk is elected Countywide for a term of four years.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators (Annual):			
Civil Cases filed	32,325	33,290	33,385
Juvenile Cases filed	2,827	1,972	2,502
Number of Criminal Cases Filed	11,374	11,042	11,867
Number of Documents Imaged	8,836,982	3,840,000	12,650,380
Efficiency Indicators (Annual):			
Civil Cases Filed per FTE	2,694	3,329	2,782
Criminal Cases Filed per FTE	5,687	5,521	5,933
Civil Hearings Held	84,665	79,718	93,226
Effectiveness Indicators:			
Bond Forfeiture Revenue Collected	$320,132	$318,624	$321,000
Civil Court Costs Collected	$11,853,802	$10,988,714	$11,546,273

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel	$6,809,449	$6,877,338	$6,797,951	$6,972,899
Travel	3,496	4,995	4,088	5,000
Operational	126,782	122,025	125,194	135,320
Supplies	263,653	265,550	253,766	252,250
Total	***$7,203,380***	***$7,269,908***	***$7,180,999***	***$7,365,469***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 2 percent when compared to the FY 2011-12 estimates.

- The Personnel Services group increases by 3 percent when compared to the FY 2011-12 estimates. This is due to turnover experienced during FY 2011-12.

- The Travel and Remunerations group represents a 22 percent increase when compared to FY 2011-12 estimates. Funding is provided for Continuing Education for the District Clerk and staff and for travel and training.

- The Operational Costs group increases by 8 percent when compared to FY 2011-12 estimates. This increase is primarily due to additional funding for repairs and maintenance of office equipment, furniture, computer hardware.

- The Supplies and Materials group decreases by 1 percent when compared to FY 2011-12 estimates. This decrease is primarily due to the one-time purchase of new furniture by the District Clerk in FY 2011-12.

- There is one program change included in the District Clerk's Office for FY 2012-13, for a total savings of $1,001. The District Clerk brought forth a reorganization plan to realign work-responsibilities and balance duties within the District Clerks Office. The plan includes:

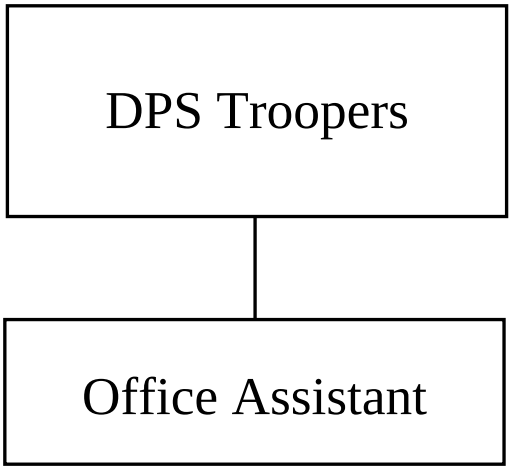
    - Deletion of 1 Cashier within the Office, effective October 1, 2012.
    - Reclassification of 6 positions below, effective October 1, 2012.
        - Cashier (NE-01) to Accounting Clerk (NE-03)
        - Cashier (NE-01) to Accounting Clerk (NE-03)
        - Optical Scanning Clerk (NE-03) to Data Control Clerk (NE-04)
        - Lead Criminal Assignment Clerk (NE-04) to Lead Criminal Court Clerk (NE-05)
        - Senior Civil Operations Clerk (NE-04) to Data Control Clerk (NE-04)
        - Criminal Assignment Clerk III (NE-03) to Lead Criminal Court Clerk (NE-05)
    - Regrade of 1 Lead Accounting Clerk from NE-04 to NE-05, effective October 1, 2012.
    - Re-title of 1 Supervisor-Records and Finance (NE-07) to a Registry/Cashier Supervisor (E-04), effective October 1, 2012.
    - Salary adjustments for 4 positions below, effective October 1, 2012.
        - Chief Deputy (E-11) in the amount of $7,236
        - Senior Analyst (E-07) in the amount of $2,559
        - Senior Analyst (E-07) in the amount of $2,509
        - Juvenile Court Clerk Supervisor (E-03) in the amount of $3,103

Authorized Positions:

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
Administration			
District Clerk	1	1	1
Chief Deputy	1	1	1
Chief of Administration and Public Information	1	0	0
Senior Division Chief	0	1	1
Government Relations Advisor	0	1	1
Executive Assistant	1	0	0
Senior Analyst Policies and Planning	1	2	2
Personnel Technician	1	0	0
Human Resource Technician	0	1	1
Purchasing Clerk	1	1	1
Total - Administration	***7***	***8***	***8***
Civil Operations			
Division Chief - Civil Operations	1	1	1
Division Chief - Courts	1	0	0
Civil Filing Supervisor	2	1	1
Recording Clerk Supervisor	0	1	1
Supervisor - Civil Operations	0	1	1
Registry/Cashier Supervisor	2	1	1
Court Clerk Supervisor	1	0	0
Lead Civil Operations Clerk	5	5	5
Senior Civil Operations Clerk	5	4	3
Data Control Clerk	0	0	2
Lead Civil Court Clerk	8	8	8
Civil Court Clerk	18	19	19
Civil Operations Clerk	15	13	13
Office Assistant II	1	1	1
File Clerk	1	1	1
Total - Civil Operations	***60***	***56***	***57***
Criminal Operations			
Division Chief - Criminal Operations	0	1	1
Division Chief - Operations	1	0	0
Division Chief - Court Support	1	0	0
Criminal Filing Supervisor	1	1	1
Supervisor - Criminal Operations	0	1	1
Civil Filing Supervisor	0	1	1

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
Juvenile Court Clerk Supervisor	1	1	1
Court Clerk Supervisor	1	0	0
Recordings Supervisor	1	0	0
Lead Criminal Court Clerk	0	5	7
Lead Criminal Assignments Clerk	7	2	1
Criminal Assignments Clerk III	7	7	6
Criminal Assignments Clerk II	5	7	7
Criminal Court Clerk	20	22	22
File Clerk - Part Time	2	1	1
Office Assistant II	1	1	1
Juvenile Court Clerk	12	9	9
Total - Criminal Operations	***60***	***59***	***59***
Records & Finance Division			
Division Chief - Records & Finance	0	1	1
Division Chief - Records	1	0	0
Supervisor - Records & Finance	0	3	2
Registry/Cashier Supervisor	0	0	1
Records Storage Supervisor	1	0	0
Records Supervisor	1	0	0
Accounting Clerk	5	3	5
Cashier/Clerk	3	3	0
Court Order Clerk	2	2	2
Court Registry Clerk	3	2	2
Criminal Assignments Clerk I	5	1	1
File Clerk	8	8	8
File Clerk - Part Time	1	1	1
Lead Accounting Clerk	1	1	1
Lead Recordings Clerk	1	1	1
Lead Registry Clerk	0	1	1
Optical Scanning Clerk	3	2	1
Recording Clerk	8	9	9
Senior Civil Operations Clerk	0	1	1
Records Storage Clerk	2	0	0
Total - Records & Finance Division	***45***	***39***	***37***
Total - District Clerk	***172***	***162***	***161***

DPS - HIGHWAY PATROL



DPS - HIGHWAY PATROL

FUND: 100
ACCOUNTING UNIT: 1200

Mission: The Department of Public Safety – Highway Patrol Division provides staff support for the surrounding Highway Patrol Troopers and Bexar County citizens allowing the release of troopers to perform enforcement activities on the rural roadways of Bexar County. Specifically, troopers address enforcement in the following areas: 1) traffic enforcement of all vehicles; 2) regulation of commercial and "for hire" traffic; 3) the preservation of the public peace; 4) the investigation of highway accidents; 5) the investigation of criminal activity; 6) the arrest of criminals and wanted people; 7) assistance in emergency management during disaster functions for Bexar County providing manpower and public inquiry assistance; and 8) assisting as State liaison clerks between the city, county, and state during emergency functions.

Goals and Objectives:

- To assist the Courts of Bexar County with the creation of a smooth flow of information between the Courts and the Texas Highway Patrol. This smooth exchange of information will create an atmosphere of increased accountability for Bexar County.
- To increase the apprehension of Bexar County residents wanted by the Justice Courts of Bexar County.
- To release the troopers of Sergeant Area 3B01 for increased routine patrol devoted to the public safety of the citizens of Bexar County. Increased routine patrol will allow for safer roadways and increased apprehension of law violators and criminals in Bexar County.
- To interact directly with the citizens of Bexar County through public telephone inquiries to assist the citizens in the following areas:
    - Highway patrol/criminal law inquiries
    - Reporting of dangerous situations
    - Various public complaints
    - Outstanding violations/warrants
    - General information
    - Employment opportunities available with the Texas Department of Public Safety

Program Description: The Department of Public Safety (DPS) Highway Patrol Division was established to centralize the handling and distribution of all criminal cases filed by highway patrol troopers of the area and surrounding counties. These cases are both misdemeanors and felonies and are coordinated by the Highway Patrol Division between District Courts, County Courts and Justice of the Peace Courts. Personnel of the Highway Patrol Division are tasked with assembling and forwarding felony criminal cases to the District Courts of the County and misdemeanor criminal cases to the Justice of the Peace Courts and County Courts at Law.

Personnel of the Highway Patrol Division provide administrative support and report the dispositions of all criminal cases issued by Sergeant Area 3B01 to the Texas Department of Public Safety-Austin. Staff prepares complaints and probable cause affidavits for the issuance of warrants by the Justice Courts of the County in all highway patrol citations issued by Sergeant Area 3B01. Upon receiving warrants lists from the Justice Courts of Bexar County, Highway Patrol Division personnel establish telephone contact and prepare written correspondence with the named violators on the warrants to obtain voluntary compliance with the court order.

Highway Patrol Division personnel utilize the County's computer network to check violators' compliance with the phone/written contacts and for the reporting of dispositions. Highway Patrol Division works for

all Justice Courts utilizing the county computer network to enter citations into the Justice Court System. Highway Patrol Division also acts as liaison between area troopers and the court systems of Bexar County. Highway Patrol Division interacts directly with the citizens of Bexar County through public telephone to address questions concerning State law and other pertinent public issues. The functions performed by the Highway Patrol Division allows for an increased presence of troopers on routine patrol in Bexar County to increase public safety for the citizens of Bexar County.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Texas Highway Patrol Stops	15,262	12,545	12,545
Formal Complaints & Affidavits Processed	786	1,300	1,300
Number of Citations entered for JP Courts	7,343	8,244	8,244
Effectiveness Indicators:			
Citations Maintained & Researched per FTE per year	23,422	23,500	23,500
DWI/Criminal Reports Maintained per FTE per year	326	361	361
Total Warrants served by area	150	162	162
Effectiveness Indicators:			
Justice Court Revenue from DPS Citations	$581,910	$619,772	$619,772
Total Highway Patrol Traffic Citations	10,878	10,800	10,800
Total Highway Patrol Traffic Warnings	7,919	9,628	9,628

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$99,396	$99,691	$101,060	$53,540
Total	***$99,396***	***$99,691***	***$101,060***	***$53,540***

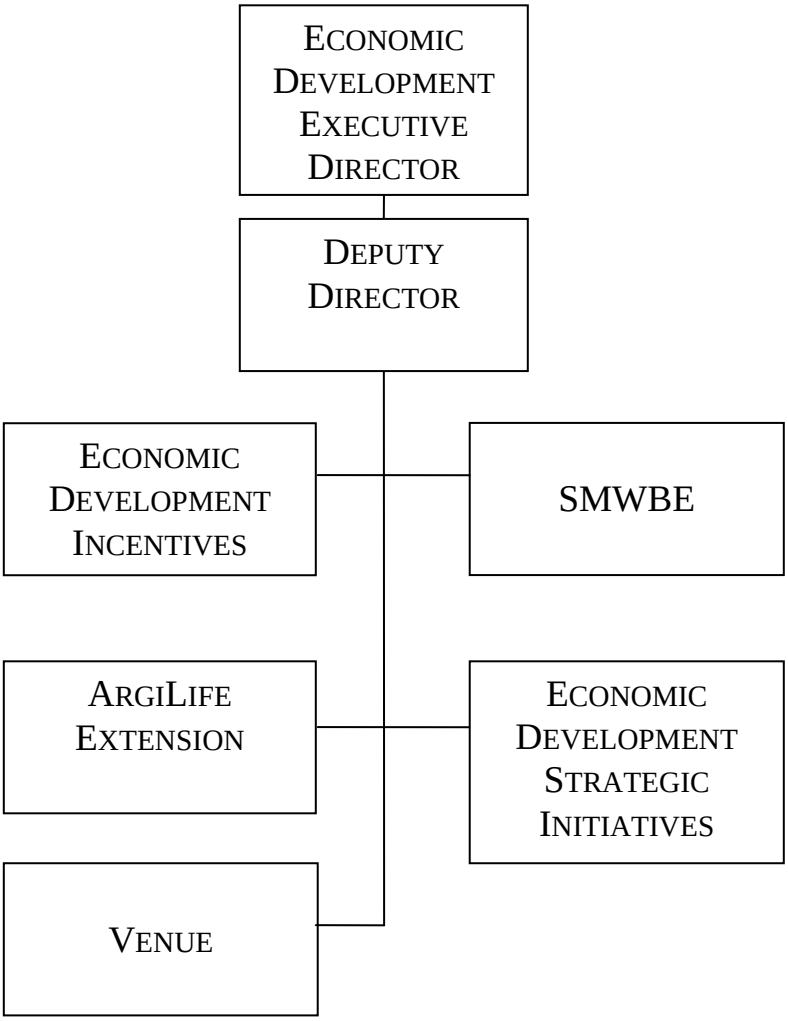
Program Justification and Analysis:

- The FY 2012-13 Adopted Budget decreases by 47 percent when compared to the FY 2011-12 Estimate. The decrease is due to the deletion of one Office Assistant III at the request of the Department of Public Safety Highway Patrol Division.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Office Assistant III	2	2	1
Total – DPS Highway Patrol	***2***	***2***	***1***

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

FUND: 100
ACCOUNTING UNIT: 5100

Mission: The Economic Development Department (EDD) focuses on issues affecting Bexar County's economy and provides a variety of business development resources to help the County remain at the forefront of economic development. The EDD's goal is to strengthen Bexar County's economic well-being and expand employment opportunities by collaborating with the private sector and local communities to create an environment that encourages business expansion, creation and relocation. The EDD also promotes the expansion of Bexar County's economy through increased international trade in goods, services, and related activities.

Vision: To be an economic development leader recognized for working with local partners by developing and capitalizing on opportunities to grow the Bexar County economy.

Goals and Objectives:

- Encourage the healthy expansion of the local economy through growth in existing business enterprises, by reducing attrition of jobs, and by attracting external business enterprises in targeted industries to locate, relocate, or expand in the local economy.

- Collaborate with local external agencies in activities designed to promote and sustain Bexar County's economy.

- Pursue strategies aimed at encouraging and promoting the continued integration of the south central Texas and global markets focusing on North America, Latin America and Asia.

- Create and promote economic development incentives that will stimulate development in specified areas of the County.

- Leverage Federal investments made in Bexar County.

- Conduct and review financial analysis of economic development projects to determine investment feasibility and economic impact.

- Administer, manage and oversee contract development and implementation and performance reviews to ensure compliance.

- Develop and maintain partnerships with external agencies, the business community and community organizations to promote incentives for economic development initiatives undertaken by the business sector.

- Leverage the community's investment in the AT&T Center and Arena Venue to improve the economic activity and quality of life in the Arena Venue District.

Program Description: The Economic Development Department enhances the focus on issues affecting Bexar County's economy and provides a variety of business development resources to help the County remain at the forefront of economic development. The Economic Development Department's goal is to strengthen Bexar County's economic well-being and expand employment opportunities by collaborating with the private sector and local communities to create an environment that encourages business expansion, creation, and relocation. The Department also promotes the expansion of Bexar County's economy through increased international trade in goods, services and related activities.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Active Tax Phase-Ins (TPI's)	33	30	38
Active Tax Increment Reinvestment Zones & Public Improvement Districts	24	23	23
Efficiency Measures:			
Annual County Investment (Active TPIs)	$2,735,787	$2,942,701	$3,100,205
Annual tax revenue generated by Tax Increment Reinvestment Zones & Public Improvement Districts (M&O)	$4,690,000	$4,960,000	$5,150,000
Effectiveness Measures:			
Percentage of County Investment to Company Investment	0.18%	0.13%	0.12%
Percentage increase in ad valorem taxable value for Tax Increment Reinvestment Zones & Public Improvement Districts	27.4%	6%	4%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$768,067	$789,129	$734,914	$753,761
Travel and Remunerations	18,436	1,700	1,700	2,000
Operational Costs	141,442	91,199	112,816	102,550
Supplies and Materials	4,787	9,050	7,086	5,800
Total	***$932,732***	***$891,078***	***$856,516***	***$864,111***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget reflects a 1 percent increase when compared to FY 2011-12 estimates primarily due to increases in personnel.
- The Personnel Services group increases by 3 percent when compared to FY 2011-12 estimates due to positions that are anticipated to be filled in FY 2012-13.
- The Travel and Remunerations group increases by 18 percent when compared to FY 2011-12 estimates. This is due to an increase in site visits by the Incentives Division and travel related to the Texas-Mexico Automotive Super Cluster by the Strategic Initiatives Division.
- The Operational Costs group decreases by 9 percent when compared to FY 2011-12 estimates. This is primarily due to a decrease in the Professional Services line item, as these services will be paid out of the CIED Fund. A portion of this decrease is offset by an increase in BRAC Realignment Costs in FY 2012-13.
- The Supplies and Materials group decreases by 18 percent when compared to FY 2011-12 estimates. This is due to a decrease in office supplies and computer supplies.
- Funding for outside agencies associated with the Economic Development Department will be budgeted within the Non-Departmental Budget and the Community Infrastructure and Economic Development (CIED) Fund.
- The program change includes transferring one Analyst (E-05) to SWMBE at a savings of $56,843. This will be offset by the increase in SWMBE's budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Executive Director of Economic Development	1	0.75	0.75
Analyst – Economic Development	3	3	2
Economic Development Manager	2	2	2
Deputy Director-Economic Development	0	0.5	0.5
Economic Development Coordinator	2	2	2
Office Assistant IV	1	0	0
Office Supervisor	0	1	1
Senior Analyst – Economic Development	1	0	0
Total Economic Development —	***10***	***9.25***	***8.25***

ECONOMIC DEVELOPMENT – AGRILIFE

FUND: 100
ACCOUNTING UNIT: 5102

Mission: The Texas ArgiLife Extension Office facilitates significant change in Bexar County through the investment of appropriate resources.

Our mission will be accomplished by:

- Identifying and maximizing all available resources in the community.
- Working cooperatively with other governmental agencies, organizations, and institutions to provide planned, comprehensive services for our customers that avoid duplication of services.
- Refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services.
- The development and implementation of a comprehensive plan, administration of program and coordination of projects/activities to effect change for the citizens of Bexar County with a comprehensive array of services and improvements.
- Improving the lives of people, business, and communities across Bexar County and beyond through high-quality, relevant education.

Vision: To change lives and communities through the careful, deliberate use of appropriate tools and resources.

Goals and Objectives:

- To design and implement programs based on sound public policies, which meet the basic needs of County residents.
- To form productive operational partnerships with other governmental and non-governmental entities that will expand services to County residents.
- To operate basic needs programs that are fully compliant with funding regulations and policies.
- To provide quality services and client satisfaction through the timely and cost effective expenditure of resources.
- Enhance access to and deliver of entitlement benefits through Bexar County.
- Provide and promote quality information and referrals to other resources.
- Educate Bexar County residents to take more responsibility for improving their health, safety, productivity and well being.
- Educate Bexar County residents to improve their stewardship of the environment and Texas' natural resources.
- Enable Bexar County residents to make decisions that contribute to their economic security and to the County's economic prosperity.
- Foster the development of responsible, productive, and self-motivated youth and adults.

Program Description: The Texas AgriLife Extension Service Division offers the knowledge resources of the land-grant university system to educate Bexar County residents for self-improvement, individual action and community problem solving. The Texas AgriLife Extension Service Division is a statewide educational agency and a member of the Texas A&M University System (TAMUS), linked in a unique partnership with the nationwide Cooperative Extension System and Texas County governments.

The Texas AgriLife Extension Service Division values and promotes principles of citizen and community involvement, scientifically-based education, lifelong learning and volunteerism. It provides access to all citizens and works cooperatively with other TAMUS parts, County departments and external agencies and organizations to achieve its goals.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Number of People (Adults & Youth) Reached by Group Educational Programs	766,582	500,000	550,000
Number of Youth Reached by Educational Group Programs	168,997	200,000	220,000
Educational Programs Conducted by Faculty	5,400	6,000	6,200
Efficiency Indicators:			
Average attendance per educational program	88	80	80
Average hours of work accomplished per volunteer	40	40	40
Percentage of Master Volunteers Fulfilling Commitment of Volunteer Service	82%	70%	70%
Effectiveness Indicators:			
Value of Information and Program provided by the Extension (5.0 = Extremely valuable)	4.56	4.6	4.6
Overall Satisfaction with Extension Activities (5.0 = Completely Satisfied)	4.7	4.7	4.75
Percent Who Would Recommend the Extension Activity to Others	99%	99%	100%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$465,229	$497,695	$470,781	$517,644
Travel and Remunerations	17,286	17,408	17,408	19,320
Operational Costs	130,300	133,454	133,107	156,237
Supplies and Materials	12,009	12,264	11,906	12,264
Capital	3,203	0	0	0
Total	***$628,027***	***$660,821***	***$633,202***	***$705,465***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 11 percent when compared to the FY 2011-12 estimates. This is primarily due to an increase in the Operational Costs Appropriation as described below.

- The Personnel Services group increases by 8 percent when compared to the FY 2011-12 estimates. This increase is due to a change in health insurance coverage selected by employees.

- The Travel and Remunerations group increases by 11 percent when compared to the FY 2011-12 estimates. This increase is due to additional travel for the Youth Agriculture, Outreach, and Garden programs throughout Texas.

- The Operational Costs group increases by 18 percent when compared to FY 2011-12 estimates. This is due to an increase in the costs associated with the lease agreement and an increase in the technology improvement fee line item to provide funding for 8 laptops.

- The Supplies and Materials group increases by 3 percent when compared to FY 2011-12 estimates. This reflects the same level of funding that was allocated in FY 2011-12 for vehicle fuel and oil used, when traveling to give presentations to youth groups.

- No funding is proposed for the Capital Appropriation for FY 2012-13. Previously funding was provided for replacement of a van.

- The FY 2012-13 Adopted Budget includes one program change to reclassify three Office Assistant III (NE-04) positions to Office Assistant IV (NE-05) for a total cost of $6,921. The reclassification will allow for a more accurate reflection of the job duties associated with these positions.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Department Head/County Extension Director	1	1	1
Agriculture Youth Educator	1	1	1
*Agricultural Program Technician	1.5	1.5	1.5
County Extension Agent - 4-H	1	1	1
County Extension Agent - Agriculture	1	1	1
County Extension Agent - Family & Consumer Science	1	1	1
County Extension Agent - Horticulturist	1	1	1
Office Assistant III	3	3	0
Office Assistant IV	0	0	3
Office Supervisor	1	1	1
Youth Gardens Coordinator	1	1	1
Youth Outreach Educator	1	1	1
Total – AgriLife	***13.5***	***13.5***	***13.5***

SMALL, MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE

FUND: 100
ACCOUNTING UNIT: 5101

Mission: The purpose of the Bexar County Small, Minority and Women Owned Business Enterprise (SMWBE) Program is to establish minimum goals and oversee implementation of commitments for expenditures with small, minority and women owned business enterprises. Procurement dollars spent with a Minority and Women Business Enterprise (MWBE) that is also a Small Business Enterprise (SBE) will be counted in both categories.

Vision: Bexar County is committed to increasing the involvement of SMWBEs for all procurement dollars for County Offices, Departments, funded entities, facilities and other economic development programs in the areas of Commodities, Equipment, Professional and Personnel Services, Maintenance and Construction. It is the intent of the County to afford small, minority and women-owned businesses a fair opportunity to compete for all Bexar County contracts.

Goals and Objectives:

- The County, its contractors, their subcontractors and suppliers, as well as all vendors of Commodities, Equipment, Professional and Personnel Services, Maintenance and Construction, shall not discriminate on the basis of race, color, religion, national origin, disability, gender or sexual orientation in the award and/or performance of contracts. All individuals and entities doing business, or anticipating doing business, with Bexar County are encouraged to support and implement a program designed to achieve the goal of establishing equal opportunity for all of the citizens of Bexar County.
- SMWBEs are companies with a certification designation from an authorized certification agency as a woman, small or minority group certification, such as Historically Underutilized Business (HUB), Disadvantaged Business Enterprise (DBE), Minority Business Enterprise (MBE), Women Owned Business Enterprise (WBE), or Small Business Enterprise (SBE) recognized and approved by Bexar County Commissioners Court.

Program Description:

The SMWBE Program Office is the designated office responsible for the implementation, monitoring, and general operations of the SMWBE policy requirements. In addition, all County offices, funded entities and facilities are required to identify a liaison to assure compliance with the County's goals and to coordinate with the SMWBE Program Office. The SMWBE Program Office is responsible for the overall administration of the County's SMWBE Program. The SMWBE Program Office responsibilities include:

- Establishing procedures for the implementation of the policy;
- Developing and implementing educational programs to assist SMWBEs to compete effectively for County contracts;
- Making recommendations to the Commissioners Court to further the objectives of this policy;
- Compiling a written quarterly report reflecting program statistics and the progress in attaining the county goals;
- Auditing compliance with the SMWBE policy on all purchases after award, during the performance of the contract, and after completion;
- Reviewing, developing and providing access to a directory of certified SMWBEs and those in the South Central Texas Regional Certification Agency (SCTRCA) certification process;

- Establishing outreach activities and materials to provide information and needed assistance to SMWBEs to increase their participation in the County's procurement, contracting and certification process;
- Providing staff support for the SMWBE Advisory Committee;
- Serving as Bexar County's board representative to the SCTRCA;
- Working with departments to identify SMWBEs for use in the purchase of professional and personal services;
- Establishing efforts to build and maintain partnerships with other public and non-profit agencies and private enterprise organizations for the Purpose outlined in this policy.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of referrals to/by SMWBE Program for County Procurement	7,800	10,000	12,000
Number of SMWBE Program contacts (outreach)	45,000	51,000	55,000
Number of vendor referrals for certification or renewal	3,000	3,500	3,600
Efficiency Measures:			
Number of SMWBE contacts (outreach) per FTE	11,250	12,750	13,000
Number of partnerships and agency relationships developed and maintained per FTE	35	40	40
Number of vendor records maintained or develop for applications, certification, training or information	65,000	75,000	77,000
Effectiveness Measures:			
Percent of SMWBEs contacts obtaining county procurement information	70%	75%	75%
Percentage of SMWBE awarded prime contract work on county projects (target 30%)	29.4%	20%	25%
Percentage of SMWBE awarded prime or sub-contract work on other county agreements, funded entities, facilities or agencies	22%	25%	25%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$216,651	$173,882	$183,876	$243,235
Travel and Remunerations	4,610	4,150	4,150	5,650
Operational Costs	488,111	234,128	207,648	167,400
Supplies and Materials	40,833	63,350	62,920	58,050
Total	***$750,205***	***$475,510***	***$458,594***	***$474,335***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget decreases by 9 percent when compared to the FY 2011-12 estimates. This decrease is primarily due to decreases in the Operational Costs Appropriation as described below.

- The Personnel Services group remains flat compared to the FY 2011-12 estimates.

- The Travel and Remunerations group increases by 36 percent when compared to FY 2011-12 estimates. This increase is due funding provided for additional travel and training.

- The Operational Costs group decreases by 20 percent when compared to FY 2011-12 estimates. This decrease is due to fewer contracts in Contracted Services and Membership Fees.

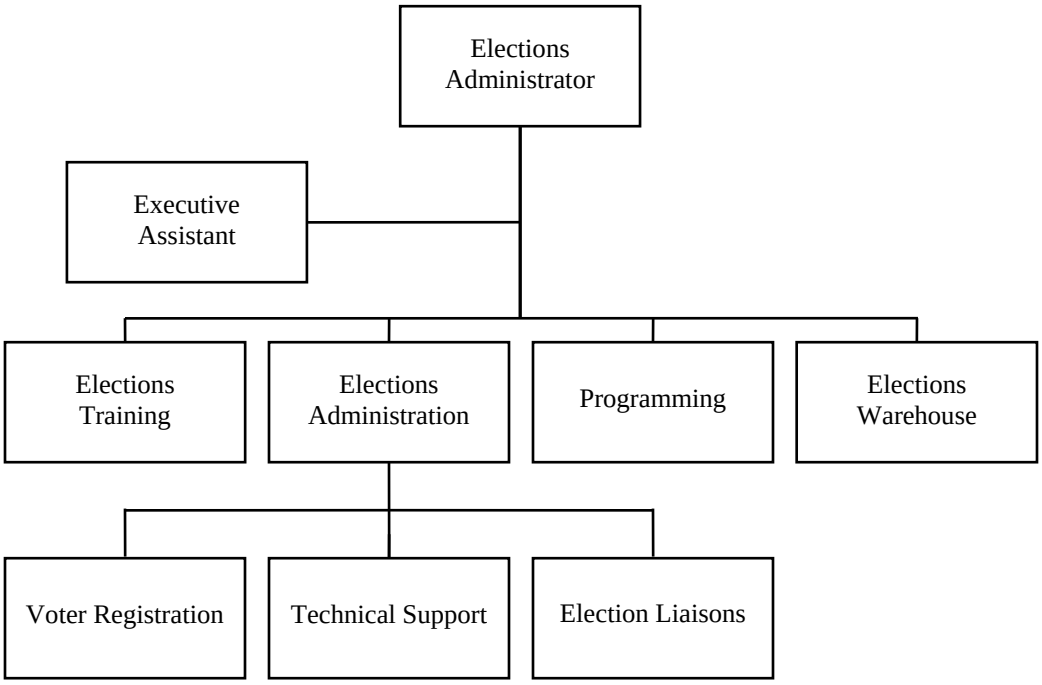
- The Supplies and Materials group decreases by 8 percent when compared to FY 2011-12 estimates. This is a result of decreased funding for computer supplies for SMWBE.

- The program change adds one Analyst (E-05) at a total cost of $56,843. This Analyst position is being transferred from Economic Development, therefore the cost will be offset by a decrease in the Economic Development Department's budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
SMWBE Program Manager	1	1	1
Analyst	0	1	2
SMWBE Contract Compliance Specialist	1	0	0
SMWBE Analyst	2	0	0
Total –SMWBE	***4***	***2***	***3***

ELECTIONS


Elections Administrator
Executive Assistant
Elections Training
Elections Administration
Programming
Elections Warehouse
Voter Registration
Technical Support
Election Liaisons

ELECTIONS

COMPANY: 100
ACCOUNTING UNIT: 1100

Mission: To plan and conduct Federal, State, County, and contract elections and to provide voter registration services to the citizens of Bexar County efficiently, accurately, and in accordance with established laws, regulations, and governmental policies.

Vision: To conduct Federal, State, County, and contract elections and to provide voter registration services to the citizens of Bexar County in a timely, accurate, efficient and customer-oriented way. The Elections Department will be responsive and accountable to the individual citizens we service. We are dedicated to meeting citizens' needs through the use of sound business practices and improved technology; accurate application of established laws, regulations and policies; and an absolute commitment to quality customer service.

Goals and Objectives:

- To plan and conduct Federal, State, County, and contract elections for all county political subdivisions.
- To provide information and guidance to voters and organizations regarding election issues.
- To maintain accurate voter registration records and to provide resources for voter registration activities.
- To maintain election histories for elections conducted in the county.
- To receive and file campaign and expenditure reports for candidates and officeholders.
- To communicate with the Secretary of State and the United States Department of Justice regarding regulatory and legislative issues.
- To provide a technologically improved and professional environment.
- To be HAVA (Help America Vote Act) compliant on both the Election and Voter Registration Divisions.

Program Description: In FY 2000-01, Commissioners Court created the Bexar County Elections Department by combining the functions of the County Clerk's Office, Elections Division, and those of the Tax Assessor-Collector's Office Voter Registration Division. Thirteen positions from the County Clerk's Office and ten positions from the Tax-Assessor Collector's Office were transferred to the new department and organized into three sections: Administration, Elections, and Voter Registration. Commissioners Court created the position of Elections Administrator to lead the department.

The Elections Department conducts County, State, and Federal elections and holds contract elections for political subdivisions within Bexar County as authorized by the Texas Election Code. The Elections Department prepares ballots, furnishes election equipment and supplies, and coordinates all logistical and managerial components involved with conducting an election. These components involve staffing all polling facilities during the early voting period and, on Election Day, securing and retrieving ballots from the polling facilities ensuring all elections are conducted according to the Election Code. The Department conducts early voting both by personal appearance and by mail and canvasses election returns. The Department also compiles and maintains the record of all elections.

The Elections Administrator serves as the County Voter Registrar and is responsible for maintaining accurate and up to date voter registration records, conducting voter registration drives, and maintaining accurate precinct/boundary maps and address records.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Elections Held Including Run Off and Special:			
Funded by Bexar County	3	3	3
Funded by Other Entities	42	42	41
Number of Early Voting Election Sites	97	145	100
Number of Election Day Voting Sites	1,043	1,119	1,129
Efficiency Indicators:			
Number of Workers per Early Voting Site	5	5	6
Number of Workers per Election Day Site	5	5	7
Number of Mail Ballots Processed per FTE	845	700	1,125
Number of Voter Registration Maintained per FTE	12,574	17,540	12,320
Effectiveness Indicators:			
Percentage of Early Voting Results Available by 7:15PM	100%	100%	100%
Percentage of Election with Results Available 3 hours after receipt of all Ballots	100%	100%	95%
Percentage of Errors in Voter Registration Data Submitted to the Secretary of State/TEAM	2%	3.20%	1.90%
Percentage of Increase/(Decrease) in Registered Voters	7%	12%	-8%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,252,796	$1,428,366	$1,309,691	$1,269,043
Travel and Remunerations	3,953	10,800	5,000	10,600
Operational Costs	623,311	979,575	745,429	793,300
Supplies and Materials	173,857	300,582	277,030	176,925
Total	***$2,053,917***	***$2,719,323***	***$2,337,150***	***$2,249,868***

Program Justification and Analysis:

- The FY 2012-13 Budget decreases by 3.7 percent when compared to the FY 2011-12 estimates. This is due to decreases in the personnel services, travel and remunerations costs, and supplies and materials appropriation groups as described below.

- The Personnel Services group decreases by 3 percent when compared to the FY 2011-12 estimates. This decrease is primarily due to a decrease in the employer's contribution to healthcare based on health plans chosen by the employees.

- The Travel and Remunerations group increases significantly when compared to FY 2011-12 estimates. This reflects an increase in training needed for the implementation of the State's Voter Identification Act.

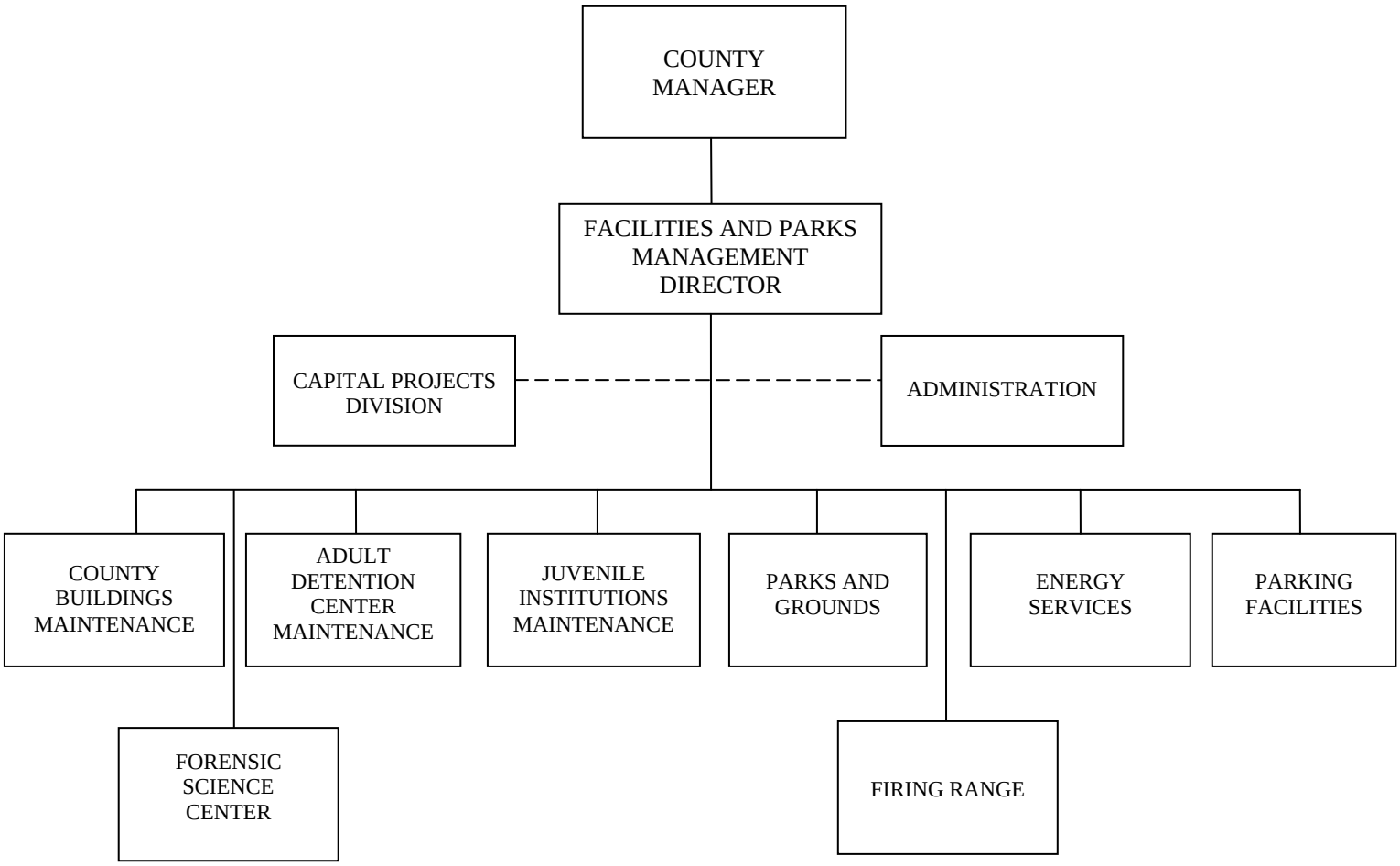
- The Operational Costs group increases by 6.4 percent when compared to FY 2011-12 estimates. The increase reflects funding for election worker's wages due to the upcoming presidential election in November.

- The Supplies and Materials group decreases by 36 percent when compared to FY 2010-11 estimates. The decrease is due to the postage line item. The Elections Department is required to mail voter registration cards to all voters in mid-January every even-numbered year.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Analyst Programmer II	2	2	2
Contracts and Support Technician	1	0	0
Deputy Elections Administrator	1	0	0
Elections Administrator	1	1	1
Elections Coordinator	0	1	1
Elections Inventory Clerk	2	2	2
Election Liaison	4	2	2
Elections Training Coordinator	1	1	1
Election Warehouse Supervisor	1	0	0
Executive Assistant	1	1	1
GIS Technician	1	1	1
Operations Coordinator	0	1	1
Senior Voter Registration Processor	2	1	1
Technical Support Specialist IV	3	3	3
Voter Registration Coordinator	1	1	1
Voter Registration Processor	6	3	3
Total - Elections	***27***	***20***	***20***

FACILITIES AND PARKS MANAGEMENT



FACILITIES AND PARKS MANAGEMENT

The following Mission, Vision and Goals and Objectives guide the programs and activities of the Facilities and Parks Management Department, which includes Administration, Energy, Facilities Maintenance of the Adult Detention Center, County Buildings, Forensic Science Center, and Juvenile Institutions, and Parking Facilities divisions.

Mission: The Mission of the Facilities and Parks Management Department is to preserve all County resources by providing efficient, cost-effective services which ensure the safety, health and welfare of our customers and improve their quality of life.

Vision: We envision the Facilities and Parks Management Department as the leader in developing and maintaining County equipment, parks and facilities. Facilities Management strives to ensure good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources. They do this by providing the public and other County Offices thorough analyses, expert advice, prompt and reliable services, and open, honest communications related to the responsible allocation and utilization of Facilities and Parks Management personnel and resources.

Goals and Objectives:

- Provide an aggressive and methodical preventive maintenance program for all of our customers.
- Establish a work center atmosphere that promotes the effective and efficient management of County resources.
- Promote energy education throughout the County.
- Develop energy conservation plans and provide utility monitoring for all County-owned buildings.

FACILITIES AND PARKS MANAGEMENT - ADMINISTRATION

COMPANY: 100
ACCOUNTING UNIT: 5000

Program Description: During FY 2010-11, the Infrastructure Services Department was divided and split into two Departments: Facilities and Parks Management and Public Works. The Facilities and Parks Management Department will continue to oversee County Capital Improvement Projects and provide services for other areas including maintenance for the Adult Detention Center, County Buildings, Forensic Science Center and Juvenile Institutions. Facilities and Parks Management will also continue to manage the Parks and County Grounds and Energy Services divisions. The Administration Division of the Facilities and Parks Management Department provides for the general welfare of the citizens of Bexar County by managing the construction and maintenance of all County Facilities. The appropriations shown below are the General Fund activities only. The other funds' activities, including Capital Projects and Parking Facilities appear in the Other Funds section of this document.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Capital Projects Managed (0-5 million)	69	69	75
Number of Capital Projects Managed (5-10+ million)	15	15	18
Number of Group Tour Agreements	1	1	2
Efficiency Measures :			
Average Number of Monthly Building Use Permits	1	2	4
Average Percent Increase in Budget for a Project	7.5%	7.5%	5%
Average Percentage of Filled vs. Vacant Positions	95%	95%	100%
Effectiveness Measures:			
Percent Increase of Change Orders on Capital Projects	3%	3%	3%
Total Amount of Contractor Services Managed	$241,463,186	$241,463,186	$245,000,000
Total Revenue Collected from Building Use Permits	$250	$1,085	$1,500

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$734,979	$216,616	$269,259	$230,017
Travel and Remunerations	3,813	3,645	3,503	8,150
Operational Costs	32,907	66,843	63,187	80,010
Supplies and Materials	17,218	15,873	12,059	16,755
Total	***$788,917***	***$302,977***	***$348,008***	***$334,932***

Program Justification and Analysis:

- Overall the FY 2012-13 Adopted Budget for Facilities and Parks Management - Administration increases by 3.9 percent when compared to FY 2011-12 estimates.

- The Personnel Services group decreases by 17.1 percent when compared to FY 2011-12 estimates. The FY 2011-12 estimate includes funding for a one-time payout for unused leave balances for the Executive Director position, which was deleted in FY 2010-11.
- The Travel and Remunerations group increases significantly when compared to historical amounts. Funding is provided for staff to attend mandatory, highly specialized training sessions during FY 2012-13.
- The Operational Costs group increases by 26.7 percent when compared to FY 2011-12 estimates. Funding is provided for increases associated with the contracted services of Centro San Antonio Management Corporation and vehicle maintenance and repairs.
- The Supplies and Materials group increases by 39 percent when compared to FY 2011-12 estimates due to costs for vehicle fuel and increased funding for office supplies.
- The FY 2012-13 Adopted Budget includes the following program changes for the Facilities and Parks Management - Administration Division:
    - The first program change is the reclassification of one County Architect (E-11) position to an E-12. The scope of responsibilities was expanded to include additional duties necessary for the County's capital improvement initiatives. The total cost is $8,081, with no impact on the General Fund Budget as full funding for this position is provided in the Capital Improvement Projects Fund.
    - The second program change is the deletion of one Construction Manager (E-10) and the addition of one Capital Projects Manager (E-11). The job description of Construction Manager does not reflect the scope and responsibilities needed for the Department. A Capital Projects Manager (E-11) will be a closer fit with the needs of the Department. The total cost is $6,448, with no impact on the General Fund Budget, as full funding for this position is provided in the Capital Improvements Fund.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Asset Manager	1	0	0
Building Use and Permit Coordinator	0	1	1
Executive Assistant	1	0	0
Executive Director of Infrastructure Services	1	0	0
Facilities and Parks Management Director	0	1	1
Facilities Division Manager	1	0	0
Office Assistant III	1	0	0
Total-Facilities and Parks Management- Administration	***5***	***2***	***2***

- 50% of the Facilities and Parks Management Director position is funded in Administration and 50% in the County Capital Improvement Fund
- 100% of the following positions are funded in the County Buildings Capital Improvement Fund:
  - (2) Construction Coordinators - (1) County Architect - (1) Senior Construction Coordinator
  - (1) Capital Projects Manager - (1) Construction Document Control Technician

FACILITIES AND PARKS MANAGEMENT – ADULT DETENTION CENTER

COMPANY: 100
ACCOUNTING UNIT: 5025

Program Description: The Facilities and Parks Management-Adult Detention Center Division is responsible for the operation, maintenance, and repair of the County Adult Detention Facilities. Included are the Adult Detention Center and the Adult Detention Center Annex (4,598 beds), the Sheriff's administrative office spaces, and a detached 96-bed portable housing unit located adjacent to the Adult Detention Center Annex. Responsibilities include maintenance, pest control services, repair, and minor remodeling of the facilities, and upkeep of grounds and parking lots. Preventive maintenance is regularly performed on all equipment, machinery and systems, and repairs are made as needed.

This division maintains the facilities 24 hours per day, seven days a week. Contracts monitored include janitorial services, elevator maintenance, garbage disposal, pest control services, and water treatment. Economic effectiveness, efficient services, and application of sound engineering practices, which ensures the reliability and effectiveness of all our equipment and utility systems, are part of the Facilities Management Division Goals. The proper functioning of these systems helps to ensure the County's compliance with state mandates and limit any liability concerns.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Work Orders (Demand Generated)	42,012	42,000	42,000
Number of Work Orders (Preventive Maintenance)	6,440	6,500	7,500
Building Square Footage Maintained	817,801	817,801	817,801
Efficiency Measures:			
Average Number of Days to Complete Demand and Generated Work Orders	3	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	5	5	5
Number of Work Orders (Demand Generated) per FTE	1,200	1,200	1,200
Number of Work Orders (Preventive Maintenance) per FTE	184	184	214
Effectiveness Measures:			
Percentage of Work Orders Completed (Demand Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	96%	96%	96%
Number of Favorable Audits by Outside Agencies	2 out 2	2 out of 2	2 out of 2

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,626,927	$1,659,149	$1,554,770	$1,652,903
Travel and Remunerations	5,158	5,301	5,040	5,301
Operational Costs	693,618	739,646	760,286	760,351
Supplies and Materials	349,328	365,439	369,791	360,472
Total	***$2,675,031***	***$2,769,535***	***$2,689,887***	***$2,779,027***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget for the Adult Detention Center Division increases by 3.3 percent when compared to FY 2011-12 estimates.

- The Personnel Services group increases by 1.1 percent when compared to FY 2011-12 estimates. The Department experienced turnover during FY 2011-12.

- The Travel and Remunerations group is funded at the same level as the FY 2011-12 Budget. Funding is provided only for mandatory personnel training.

- The Operational Costs group increases by less than 1 percent when compared to FY 2011-12 estimates. Sufficient funding is budgeted for all accounts including janitorial and garbage services, building inspections, and building repairs.

- The Supplies and Materials group decreases by 2.5 percent when compared to FY 2010-11 estimates. Sufficient funding is appropriated for supplies in FY 2012-13 based on historical expenditures.

- The FY 2012-13 Adopted Budget for the ADC Facilities Maintenance Division includes one program change, the addition of one Jail Superintendent (E-10) position. This position will establish a managerial presence for Facilities Maintenance at the Bexar County Jail and work closely with the Sherriff's Office to coordinate maintenance solutions in a safe, secure, and timely manner. As a result of this addition, the Sherriff's Office will be able to redeploy deputies currently handling maintenance duties back into the Detention arena. The total cost of this position is $80,156 and will be offset by the deletion of one vacant Building Engineer (E-11) from the Facilities Maintenance County Buildings Division's Budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Carpenter	1	1	1
Electrician	1	1	1
Electronics Supervisor	1	0	0
Electronics Technician I	5	3	3
Electronics Technician II	2	2	2
Exterminator	1	1	1
Facilities Maintenance Supervisor	1	1	1
HVAC Technician	1	1	1
HVAC Technician II	1	0	0
Jail Superintendent	0	0	1
Life and Safety Supervisor	1	1	1
Life and Safety Technician	4	4	4
Maintenance Helper	1	0	0
Maintenance Mechanic I	17	14	14
Maintenance Mechanic II	5	4	4
Office Assistant IV	1	1	1
Plumber	2	2	2
Welder II	1	1	1
Total – Facilities and Parks Management – Adult Detention Center	***46***	***37***	***38***

FACILITIES AND PARKS MANAGEMENT - COUNTY BUILDINGS

COMPANY: 100
ACCOUNTING UNIT: 5020

Program Description: The Facilities and Parks Management-County Buildings Division is responsible for the operation, maintenance, and repair of all County judicial and administrative facilities. These include the Courthouse, Justice Center, Courthouse Annex, Fire Marshal's building, the Community Supervision and Corrections Department building (Adult Probation), Vista Verde Plaza, the Elections and Voter Registration facility, the Fleet Maintenance Facility, the Records Management and Training Center, the Paul Elizondo Tower, the two Parking Garages on Flores Street, and the portion of the Laredo Street Facility that houses the Justice of the Peace Office in Precinct 1. Some new additions to the facilities portfolio include the Adult Detention Center South Annex Facility (formerly known as Toudouze), the Comal Parking Garage, and the Constable, Justice of the Peace, and Tax Offices in Precinct 1.

This division is responsible for the maintenance, pest control services, repair, and minor remodeling of these facilities. Preventive, diagnostic, and demand maintenance programs are regularly performed on all equipment, machinery, and systems. The facilities maintained by this division generally operate five days a week, at least eight hours per day with after hour on-call maintenance support services. This division also monitors the following contracts for proper compliance: janitorial services, elevator maintenance, waste disposal, recycling program, water treatment, un-interruptible power supply systems (UPS), cafeteria concession services, contracted security services, ATM services, uniform services, and contracted correctional facility services. The proper functioning of these systems helps to ensure the County's compliance with state mandates and limits any liability concerns.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Work Orders (Demand and Generated)	31,910	34,000	35,700
Number of Work Orders (Preventive Maintenance)	2,166	2,274	2,388
Building Square Footage Maintained	1,147,487	1,243,530	1,243,530
Efficiency Measures:			
Average Number of Days to Complete Demand and Generated Work Orders	3	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	5	5	5
Number of Work Orders (Demand and Generated) per FTE	1,595	1,675	1,758
Number of Work Orders (Preventive Maintenance) per FTE	108	120	132
Effectiveness Measures:			
Percentage of Work Orders Completed (Demand and Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	96%	96%	96%
Number of Favorable Audits by Outside Agencies	2 out 2	2 out of 2	2 out of 2

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,193,655	$1,330,509	$1,251,548	$1,187,022
Travel and Remunerations	5,580	3,625	3,500	3,625
Operational Costs	1,742,154	1,875,630	1,894,990	1,901,819
Supplies and Materials	129,294	147,463	141,893	154,758
Total	***$3,070,683***	***$3,357,227***	***$3,291,931***	***$3,247,224***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget for the County Buildings Division decreases by 1.4 percent when compared to FY 2011-12 estimates.

- The Personnel Services group increases by 1 percent when compared to FY 2011-12 estimates. Turnover and hiring personnel at the minimum salary provided for reduced expenditures during the FY 2011-12.

- The Travel and Remunerations group is funded at the same level as the FY 2011-12 budget. Funding is provided for only mandatory personnel training.

- The Operational Costs group increases by less than 1 percent when compared to FY 2011-12 estimates. Sufficient funding is appropriated for all accounts including increases for janitorial and garbage services due to additional square footage associated with new facilities.

- The Supplies and Materials group increases by 9 percent when compared to FY 2011-12 estimates. The FY 2012-13 Adopted Budget includes an increase in funding for maintenance supplies, tools, and equipment for the new Precinct 1 (Constable/J.P./Tax) Facility and the Adult Detention Center South Annex.

- The FY 2012-13 Adopted Budget for the County Buildings Division includes the following program changes:

    - The first program change is the deletion of one Building Engineer (E-11) position. This position has never been filled and was authorized in the FY 2010-11 Adopted Budget. The total savings is $86,503.

    - The second program change is the deletion of one Facilities Operations Coordinator (E-10) position and the addition of one Division Chief – County Facilities (E-12). The job description of Facilities Operations Coordinator does not reflect the scope and responsibilities needed for the department. A Division Chief – County Facilities (E-12) will be a closer fit with the needs of the department. The total cost of this program change is $8,577.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administrative Assistant	0	1	1
Building Engineer	1	1	0
Building Monitor	1	1	1
Carpenter	1	1	1
Division Chief – County Facilities	0	0	1
Electrician	1	1	1
Electronic Technician II	1	1	1
Exterminator	1	1	1
Facilities Maintenance Supervisor	3	2	2
Facilities Operations Coordinator	1	1	0
HVAC Technician II	1	0	0
Life & Safety Technician	1	1	1
Maintenance Helper	3	2	2
Maintenance Mechanic I	6	6	6
Maintenance Mechanic II	3	3	3
Maintenance Section Chief	1	1	1
Office Assistant II	1	1	1
Office Assistant IV	1	1	1
Plumber	1	1	1
Total – Facilities Management – County Buildings	***28***	***26***	***25***

FACILITIES AND PARKS MANAGEMENT – COUNTY PARKS AND GROUNDS

COMPANY: 100
ACCOUNTING UNIT: 5023

Program Description: The Facilities and Parks Management - County Parks and Grounds Division is responsible for the operation and maintenance of County parks and grounds around County-owned facilities. This division is responsible for landscaping, construction, maintenance, and repair of park structures and building grounds. The County's recreational system consists of eleven parks and three civic centers. Staff is responsible for arranging some services for events in all parks, including handling citizen inquiries and coordinating security services.

During FY 2011-12, the County began the implementation of its own Park reservation services software developed in-house by the Bexar County Information Technology Department. Previously, park reservation services were provided by the City of San Antonio Department of Parks and Recreation through an inter-local agreement. The County Parks division is responsible for coordinating park planning activities with outside agencies and boards, and facilitating the application and implementation of grant funded projects.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Inspections Performed Weekly	1,079	1,079	1,079
Total Number of Acres Maintained	481	481	481
Number of Park Visitors	1,451,124	1,509,169	1,539,352
Efficiency Measures:			
Acres of Maintenance Coverage per FTE	10.93	10.93	10.93
Inspections Completed Weekly per FTE	36	36	36
Avg. Daily Hrs Spent Maintaining Bldg. Grounds per FTE	7.5	7.5	7.5
Avg. Daily Hrs Spent Servicing Parks per FTE	5	5	5
Effectiveness Measures:			
Percentage Increase/Decrease of Park Visitors	2%	4%	2%
Percentage Increase/Decrease of Park Reservations	2.5%	3%	3%
Percentage of Inspections Completed within 7 Days	96%	98%	100%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,975,973	$1,811,105	$1,777,667	$1,802,330
Travel and Remunerations	3,270	3,500	3,500	3,500
Operational Costs	234,806	184,175	185,642	284,395
Supplies and Materials	240,053	246,904	253,398	253,083
Total	***$2,454,102***	***$2,245,684***	***$2,220,207***	***$2,343,308***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget for the Parks and Grounds division increases by 5.6 percent when compared to FY 2011-12 estimates. The increase is due to personnel and operational funding as described below.

- The Personnel Services group increases by 1.3 percent when compared to FY 2011-12 estimates. Turnover and hiring personnel at the minimum salary resulted in reduced expenditures during FY 2011-12.

- The Travel and Remunerations group remains at the same level as FY 2011-12 estimates. Funding is provided only for mandatory personnel training.

- The Operational Costs group increases significantly when compared to FY 2011-12 estimates. Sufficient funding is provided for all accounts including janitorial and garbage services, building inspections and repairs, and fees, licenses and permits. The FY 2012-13 Adopted Budget also includes $100,000 for contribution to other agencies that work on park related issues.

- The Supplies and Materials group is funded at approximately the same level as FY 2011-12 estimates. Sufficient funding is provided for office supplies, maintenance tools and supplies, and machinery equipment.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Assistant Park Foreman	3	1	1
Field Maintenance Worker	31	28	28
Gardener	1	1	1
Human Resources Technician	1	1	1
Maintenance Mechanic I	4	4	4
Office Assistant IV	1	1.5	1.5
Parks and Ground Foreman	9	9	9
Parks Manager	1	0	0
Supply Clerk I	1	1	1
Utility Foreman	1	1	1
Total-Facilities and Parks Management-County Parks and Grounds	***53***	***47.5***	***47.5***

FACILITIES AND PARKS MANAGEMENT - ENERGY SERVICES

COMPANY: 100
ACCOUNTING UNIT: 5021

Program Description: The Energy Management Program (EMP) was created by Commissioners Court in early 2004 to reduce the County's overall energy consumption and cost. The goal of the EMP is to maximize available energy-efficient conservation technologies while utilizing sustainable materials and approaches in design, construction and operations. The EMP also aims to ensure compliance with the Energy Conservation and Recycling Policy approved and adopted by the Bexar County Commissioners Court on October 23, 2007. The Energy Manager serves as a point of contact for all energy related activities throughout the County.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Total Electricity Consumption (kWh)	49,423,249	49,020,285	47,132,055
Total Natural Gas Consumption (CCF)	526,387	504,960	487,100
Total Water Consumption (Gallons)	184,766,548	181,300,620	178,200,000
Building Square Footage	2,372,594	2,404,894	2,404,894
Efficiency Measures:			
Consumption of Electricity (kWh) per Square Foot	20.83	20.38	19.60
Consumption of Natural Gas (CCF) per Square Foot	0.22	0.21	0.20
Consumption of Water (Gallons) per Square Foot	77.88	75.39	74.10
Effectiveness Measures:			
Percent Reduction in kWh per Square Foot	2.0%	2.1%	3.5%
Percent Reduction in CCF per Square Foot	2.5%	1.2%	1.0%
Percent Reduction in Gallons per Square Foot	0.5%	1.9%	2.5%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$139,295	$118,212	$114,265	$119,005
Travel and Remunerations	290	850	850	1,300
Operational Costs	5,118,069	5,219,366	5,131,099	5,464,218
Supplies and Materials	690	1,450	1,325	1,450
Total	***$5,258,344***	***$5,339,878***	***$5,247,539***	***$5,585,973***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget for the Energy Services Division increases by 6.5 percent when compared to FY 2011-12 estimates. This is mostly due to operational cost increases described below.

- The Personnel Services group is funded at approximately the same level as FY 2011-12 estimates. A slight increase is appropriated due to increases in health insurance and retirement costs.

- The Travel and Remunerations group increases when compared to FY 2011-12 estimates due to mandatory training related to LEED compliance of the Paul Elizondo Tower.

- The Operational Costs group increases by 6.5 percent when compared to FY 2011-12 estimates. The increase is attributed to anticipated rate increases from City Public Service along with the addition of the Adult Detention Center South Annex (formerly Toudouze) and the Pleasanton Road Precinct 1 Facility. Funding for Build San Antonio Green ($50,000) and Solar San Antonio ($35,000) is provided within this group for a total of $85,000.

- The Supplies and Materials group is funded at approximately the same level as FY 2011-12 estimates. Sufficient funding is appropriated for office supplies, fuel, books and periodicals.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Energy Manager	1	1	1
Office Assistant IV	1	.5	.5
Total – Facilities and Parks Management – Energy Services	**2**	**1.5**	**1.5**

FACILITIES AND PARKS MANAGEMENT – FORENSIC SCIENCE CENTER

COMPANY: 100
ACCOUNTING UNIT: 4709

Mission: The mission of the Facilities and Parks Management - Forensic Science Center Facility Division is to provide the tenants of the Center (and agencies of the Criminal Justice System) with reliable, cost-effective, and professional facility services and a comfortable working environment.

Vision: The Bexar County Forensic Science Facility Maintenance Division is committed to providing quick and reliable solutions to maintain a comfortable and safe environment for all tenants and visitors who come to the facility. The Division will constantly strive to adopt new and innovative solutions that will increase the expediency of our work product, decrease costs and decrease the time necessary to accomplish our tasks. We will maintain excellent relations with the public and members of the Criminal Justice System.

Goals and Objectives:

- Promote public safety and well-being.
- Maintain ADA and OSHA standards in the Forensic Science Center.
- Automate as many functions as possible to increase the efficiency of the office, without affecting the quality of services provided.
- Maintain a short turnaround time for all services provided by continuously keeping up with the demands of the tenants.
- Encourage enhancements to the Center's service delivery system through continuous improvement and innovations, including utilization of technological solutions to improve operations.

Program Description: The Forensic Science Center Facility Division is responsible for scheduling and overseeing building interior and exterior maintenance; coordinating special projects related to space planning, cost reductions and analysis of supplier performance; coordinating utility shutdowns to cause the least disturbance to tenants; and adhering to compliance issues of various local, state, and federal governing entities. Other responsibilities include: addressing the Criminal Investigation Laboratory and Medical Examiner's Office accreditation requirements in regards to facility issues; implementing and communicating facilities policies and procedures; and monitoring compliance with procedures throughout the facility.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Number of Work Orders (Demand Generated)	225	225	520
Number of Work Orders (Preventive Maintenance)	125	125	260
Building Square Footage Maintained	49,200	49,200	49,200
Efficiency Indicators:			
Average Number of Days to Complete Demand and Generated Work Orders	10	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	10	5	5
Maintenance Cost per Square Foot	$8.05	$6.38	$5.10

Effectiveness Indicators:	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Percentage of Work Orders Completed (Demand and Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	100%	100%	100%
Number of Favorable Audits by Outside Agencies	1 out 1	1 out 1	1 out 1
Percentage of cost increase/decrease to maintain square footage	4.2 %	-21%	-20%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$96,433	$0	$27,630	$0
Travel and Remunerations	1,727	0	0	0
Operational Costs	524,818	503,704	509,102	511,748
Supplies and Materials	5,581	15,200	12,907	7,200
Total	***$628,559***	***$518,904***	***$549,639***	***$518,948***

Program Justification & Analysis:

- The FY 2012-13 Adopted Budget decreases by 5.9 percent when compared to FY 2011-12 estimates. The reduction is due to funding in the personnel services group as described below.
- The Personnel Services group for the FY 2011-12 estimates includes one month of funding for the Forensic Science Center Manager and the payout for unused leave balances. This position was eliminated during FY 2011-12 and is not included in the FY 2012-13 Adopted Budget.
- The Operational Costs group increases by less than 1 percent when compared to FY 2011-12 estimates. This is due to a slight increase in telephone and internet service expenses.
- The Supplies and Materials group decreases when compared to FY 2011-12 estimates. The FY 2012-13 Adopted Budget includes sufficient funding for all supplies and tools based on historical expenditures.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Forensic Science Manager	1	0	0
Total –Facilities Management-Forensic ScienceFacility	***1***	***0***	***0***

FACILITIES AND PARKS MANAGEMENT - JUVENILE INSTITUTIONS

COMPANY: 100
ACCOUNTING UNIT: 5026

Program Description: The Facilities and Parks Management - Juvenile Institutions Division is responsible for the operation, maintenance, and repair of the juvenile detention and administration facilities located at the Bexar County Juvenile Detention Center – Mission Road, Cyndi Taylor Krier Juvenile Correctional Treatment Facility, the Frank Tejeda Juvenile Justice Center, and the Juvenile Probation building. During FY 2009-10, the Mission Juvenile Complex expanded to include a 48-bed juvenile housing unit, new intake and medical areas, and a gym. Responsibilities include maintenance, pest control services, repair, and minor remodeling of these facilities. Preventive, diagnostic, and demand maintenance programs are regularly performed on all equipment, machinery and systems (including electrical, heating, ventilation, air conditioning, mechanical, and plumbing) to support the safe and efficient operation of the facilities. This division also monitors the following contracts: janitorial services, elevator maintenance, garbage disposal, pest control, and water treatment.

The Juvenile facilities operate 24 hours a day, seven days a week, and the administrative related buildings operate ten hours a day, five days a week. Economic effectiveness, efficient services, and the application of sound engineering practices to ensure the reliability and effectiveness of all our equipment and utility systems are part of our Facilities Management Division Goals.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Work Orders (Demand Generated)	17,364	17,537	17,712
Number of Work Orders (Preventive Maintenance)	11,622	11,622	11,622
Building Square Footage Maintained	422,386	422,386	422,386
Efficiency Measures:			
Average Number of Days to Complete Demand Generated Work Orders	3	3	3
Average Number of Days to Complete Preventative Maintenance Work Orders	5	5	5
Number of Work Orders (Demand Generated) per FTE	913	900	900
Number of Work Orders (Preventive Maintenance) per FTE	611	600	600
Effectiveness Measures:			
Percentage of Work Orders Completed (Demand Generated)	100%	100%	100%
Percentage of Work Orders Completed (Preventive Maintenance)	100%	100%	100%
Number of Favorable Audits by Outside Agencies	1 out 1	1 out 1	1 out 1
Percentage of cost increase/decrease to maintain square footage	-6.8%	-2.5%	0%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,036,341	$1,021,748	$1,022,206	$1,035,235
Travel and Remunerations	890	1,000	1,207	1,000
Operational Costs	557,808	545,074	538,681	555,543
Supplies and Materials	104,391	129,534	111,314	111,314
Capital Expenditures	0	12,800	12,800	0
Total	***$1,699,430***	***$1,710,156***	***$1,686,208***	***$1,703,092***

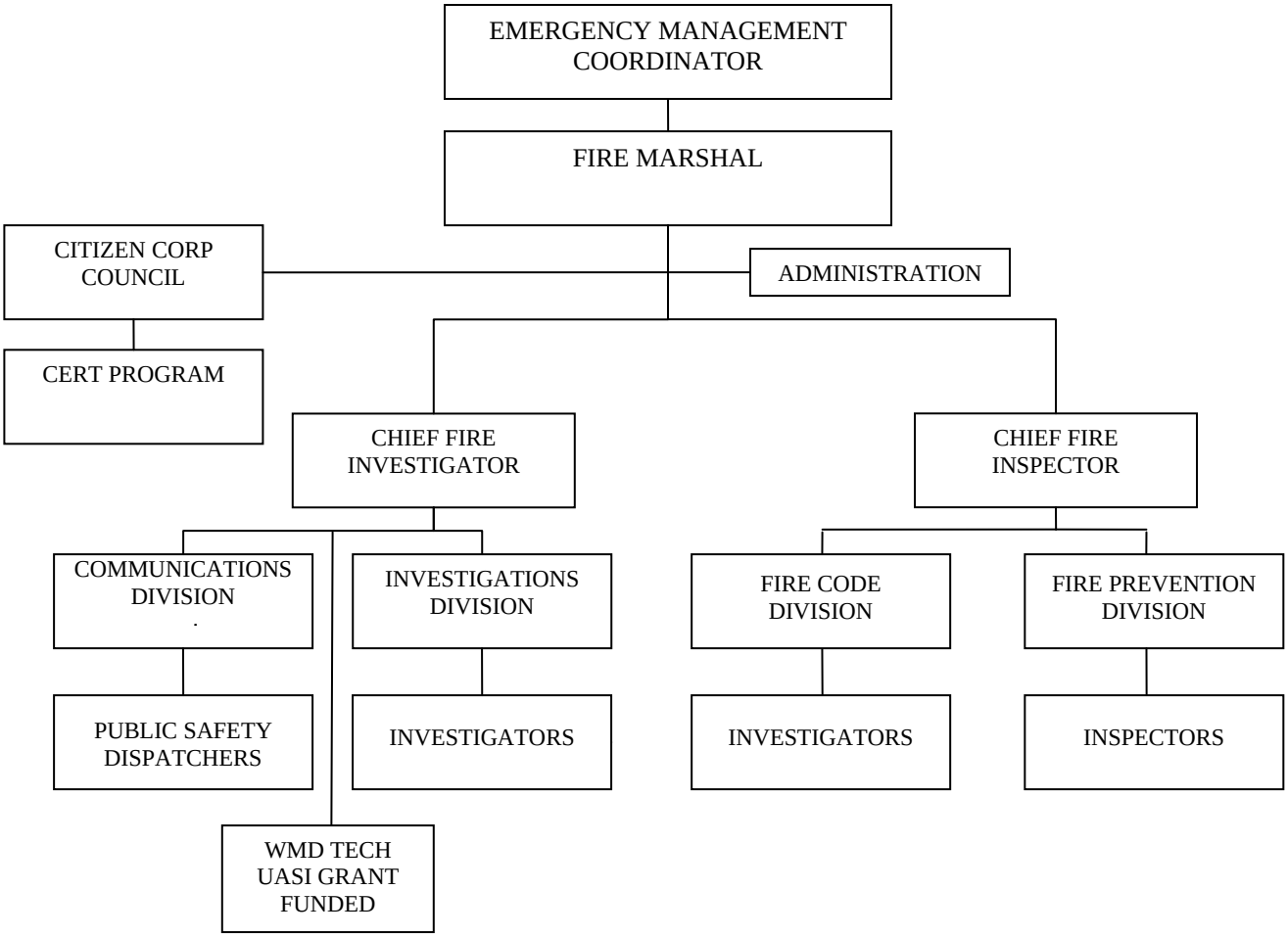
Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget for the Juvenile Institutions Division increases by 1 percent when compared to FY 2011-12 estimates.
- The Personnel Services group increases by 1.2 percent when compared to FY 2011-12 estimates. The Department experienced turnover during FY 2011-12.
- The Travel and Remunerations group remains funded at approximately the same level as the FY 2011-12 budget. Funding is provided only for mandatory personnel training.
- The Operational Costs group increases by 3.1 percent when compared to FY 2011-12 estimates. Costs associated with Janitorial Services and Building Inspections contracts have increased slightly.
- The Supplies and Materials group is funded at the same level as FY 2011-12 estimates. Sufficient funding is provided for all accounts including tools and hardware, office supplies, and safety supplies.
- The Capital Expenditures group within the FY 2011-12 estimates included funding for water softeners to be installed at the Juvenile Detention Centers. This was a one-time expenditure, therefore funding is not required in the FY 2012-13 Adopted Budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Electronic Technician II	3	3	3
Facilities Maintenance Supervisor	2	2	2
HVAC Technician	2	2	2
Life & Safety Technician	1	1	1
Maintenance Mechanic I	12	10	10
Maintenance Mechanic II	2	2	2
Plumber	1	1	1
Total – Facilities and Parks Management – Juvenile Institutions	***23***	***21***	***21***

FIRE MARSHAL'S OFFICE



FIRE MARSHAL'S OFFICE

COMPANY: 100
ACCOUNTING UNIT: 5070

Mission: The mission of the Bexar County Fire Marshal's/Emergency Management Office (BCFM/EMO) is to develop, foster, and promote methods of protecting the lives and property of the citizens of Bexar County from fires, both natural and man-made hazards, and other significant events through direct coordination and action with other public safety, private, and business communities. BCFM/EMO coordinates with federal, state, and other local governmental agencies with a focus on reducing the vulnerability to all natural and man-made hazards by minimizing damage and assisting in the recovery for any type of incident that may occur.

Vision: The BCFM/EMO acts in accordance with the highest standards of professionalism, efficiency, integrity and accountability in order to support the mission and goals of Bexar County. We affirm that the responsibility for providing safety from fire and related hazards must be a cooperative effort, and we approach our activities in a genuine partnership with fire service, local governments, other Bexar County departments, regulated fire service industries and the public which we serve. We assure the public and regulated communities that we are service-oriented and always strive to fulfill the needs of our customers in a fair and sensible manner. We provide equal opportunity for all employees and quality services which are accessible to all.

Goals and Objectives:

- To ensure safety in commercial and public buildings by conducting annual inspections to identify and reduce fire hazards.
- To reduce the incidence of fire loss of life through public fire safety education.
- To address concerns of County residents by investigating and addressing complaints related to fire and life safety issues.
- To determine the origin and cause of fires.
- To assist in the prosecution of individuals when warranted.
- To monitor and provide technical and professional assistance to the volunteer fire departments under contract with Bexar County.
- To coordinate the inter-jurisdictional emergency management plan.
- To provide community and emergency responder training and awareness in Weapons of Mass Destruction and Homeland Security.
- To provide emergency response dispatching and communication support to volunteer fire departments.

Program Description: The Bexar County Fire Marshal's Office (BCFM/EMO) consists of the following functions:

- Public Fire Prevention and Education
- Public Fire Safety Inspections
- Investigation of Fire Safety Complaints
- Explosive and Blast Permitting
- Fire and Building Code Compliance
- Building Plans Review and Permitting
- Fire Origin and Cause Determination
- Fire/Arson Investigation

- Interjurisdictional Emergency Management Plan Coordination
- Volunteer Fire Department Contract Administration
- Coordinate all County Volunteer Department Activities
- Oversee emergency communication dispatching for the Volunteer Fire Departments
- Coordinate and facilitate mutual aid agreements with emergency services districts, volunteer fire departments, municipalities, and the military.
- Oversee contract administration for Hazardous Materials Response
- Train and equip personnel for Weapons of Mass Destruction response

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Annual Fire Inspections	1,262	1,413	1,450
Number of Cases Filed with the D.A. Office for Prosecution	40	28	35
Number of Emergency Service Requests Received at Dispatch	18,267	21,909	22,076
Efficiency Indicators:			
Number of Inspections per Fire Inspector	316	353	365
Number of Investigations per Investigator	47	58	60
Number of Dispatcher Calls per Dispatcher	3,683	4,382	3,421
Effectiveness Indicators:			
Percentage Increase/Decrease of Emergency Service Requests Received at Dispatch	15%	20%	1%
Number of Fire Investigations Closed per Investigator	9	9	9

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$755,786	$721,886	$719,567	$821,682
Travel and Remunerations	4,405	6,100	6,100	6,900
Operational Costs	183,684	182,559	181,703	178,339
Supplies and Materials	61,843	43,703	53,525	53,712
Total	***$1,005,718***	***$954,248***	***$960,895***	***$1,060,633***

Program Justification and Analysis:

- Overall, the FY 2012-13 Budget reflects a 10 percent increase when compared to FY 2011-12 estimates.

- The Personnel Services group increases by 14 percent when compared to FY 2011-12 estimates. The FY 2012-13 Budget provides full funding for all authorized positions including the Fire Marshal position, which was vacant for several months in FY 2011-12, but is now filled.

- The Travel and Remunerations group increases by 13 percent when compared to FY 2011-12 estimates. The FY 2012-13 Budget only funds mandatory travel and training for updating or maintaining certifications and licenses for staff.

- The Operational Costs group decreases by 1.8 percent when compared to FY 2011-12 estimates. The decrease is due to a decrease in the vehicle repairs and maintenance line item. Sufficient funding is appropriated for all supplies and fuel based on historical expenditures.

- The Supplies and Materials group increases by less than 1 percent when compared to 2011-12 estimates. The decrease is in the uniforms and computer supplies line items as requested by the Office.

Policy Consideration(s):

A review of countywide Public Safety Dispatcher positions will be conducted during fiscal year 2012-13. Public Safety Dispatcher positions are currently assigned to the Sheriff's Office and the Fire Marshal's Office. This review will study the cost and benefits associated with merging these positions under one office. Additionally, the review will include a benchmark study of other statewide Public Safety Dispatcher positions in order to identify any operational efficiency or cost saving measures that may be implemented by Bexar County.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Chief Fire Investigator	1	1	1
Deputy Fire Marshal	9	9	9
Fire Marshal	1	1	1
Office Assistant I	1	1	1
Office Supervisor	1	1	1
Public Safety Dispatcher I	5	5	5
Public Safety Dispatcher II	1	1	1
Total – Fire Marshal's Office	***19***	***19***	***19***

Authorized Position Funding Allocation:

- (1) Chief Fire Investigator funded 87 percent Fire Marshal and 13 percent Fire Code Fund
- (5) Deputy Fire Marshal funded 87 percent Fire Marshal and 13 percent Fire Code Fund [Fire Arson Investigator]
- (4) Deputy Fire Marshal funded 50 percent Fire Marshal and 50 percent Fire Code Fund [Fire Inspector]
- (1) Fire Marshal funded 37.5 percent Fire Marshal, 37.5 percent Emergency Mgmt., and 25 percent Fire Code Fund
- (1) Office Supervisor funded 45 percent Fire Marshal, 45 percent Emergency Mgmt., and 10 percent Fire Code Fund
- (5) Public Safety Dispatcher I funded 75 percent Fire Marshal and 25 percent Fire Code Fund
- (1) Public Safety Dispatcher II funded 75 percent Fire Marshal and 25 percent Fire Code Fund

FIRE MARSHAL - EMERGENCY MANAGEMENT OFFICE

COMPANY: 100
ACCOUNTING UNIT: 5061

Mission: The mission is to develop, foster, and promote methods of protecting the lives and property of the citizens of Bexar County from fires, both natural and man-made hazards, and other significant events through the direct coordination and action with other public safety, private, and business communities. The Bexar County Fire Marshal's/Emergency Management Office (BCFMO/EMO) coordinates its activities and functions with federal, state, and other local governmental agencies with a focus on reducing the vulnerability to all natural and man-made hazards by minimizing damage and assisting in the recovery for any type of incident that may occur.

Vision: The BCFMO/EMO acts in accordance with the highest standards of professionalism, efficiency, integrity and accountability in order to support the mission and goals of Bexar County. We affirm that the responsibility for providing safety from fire and related hazards must be a cooperative effort, and we approach our activities in a genuine partnership with fire service, local government, other Bexar County departments, regulated fire service industries and the public which we serve. We assure the public and regulated communities that we are service-oriented and always strive to fulfill the needs of our customers in a fair and sensible manner. We provide equal opportunity for all employees and quality services which are accessible to all.

Goals and Objectives:

- Coordinate the County inter-jurisdictional emergency management plan and activities.
- Provide professional services, support, and oversight to the volunteer fire departments contracted with Bexar County in Hazardous Materials, Weapons of Mass Destruction, and Community Emergency Response Training.
- Provide citizen training through the Community Emergency Response Training (CERT) program.
- Coordinate Community/Private organization response during emergency situations.

Program Description: The Office of Emergency Management provides coordinated management and utilization of resources during both natural and man-made emergencies. The Emergency Management Office of the County is housed with the City of San Antonio's Emergency Management Division at Brooks City Base as the Emergency Operations Center (EOC). The EOC is a project that was voted on by the Citizens of Bexar County during the 2003 City/County Bond Election. The EOC facilitates the entire Fire Marshal's Office during emergency operations as needed.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Volunteer Firefighter/Weapons of Mass Destruction Team Training Classes Conducted	15	0*	12
Number of Community Emergency Response Training Classes Conducted	7	18	9
Efficiency Measures:			
Average Number of Participants in Firefighter & Weapons of Mass Destruction Training per Class	18	0*	10
Average Number of Participants in Community Emergency Response Training per Class	14.8	22	15
Effectiveness Measures:			
Total Number of Volunteer Firefighters Trained in Weapons of Mass Destruction	271	0*	120
Total Number of Persons Trained in Community Emergency Response Training	104	398	150

** Coordinator position was vacant during FY 2011-12.*

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$192,563	$194,307	$158,072	$327,006
Travel and Remunerations	3,814	10,000	10,000	9,500
Operational Costs	149,508	178,500	172,493	338,033
Supplies and Materials	25,744	47,325	30,710	189,650
Capital Expenditures	0	0	0	1,500
Totals	***$371,629***	***$430,132***	***$371,275***	***$865,689***

Program Justification and Analysis:

- Overall, the FY 2012-13 Budget increases significantly when compared to FY 2011-12 estimates. This is due to increases in the personnel services, operational costs, and supplies and materials appropriation groups as described below.

- The Personnel Services group increases significantly when compared to FY 2011-12 estimates. The FY 2011-12 Budget provides full funding for all authorized positions and includes full year funding for the Emergency Management Coordinator, which was created during FY 2011-12.

- The Travel and Remunerations group decreases by 5 percent when compared to FY 2011-12 estimates. The FY 2012-13 Budget only funds mandatory travel and training for updating or maintaining certifications and licenses for staff.

- The Operational Costs group increases significantly when compared to FY 2011-12 estimates. Funding will pay for the increased cost associated with the satellite system for the emergency response vehicle and the contract with the City of San Antonio for space used by the County at the Emergency Operations Center.

- The Supplies and Materials group increases significantly when compared to FY 2010-11 estimates. The increase is due to funding for supplies used to maintain and recalibrate the weapons of mass destruction equipment that were previously purchased with Urban Area Security Initiative (UASI) grant funds. The UASI grant funds for Bexar County are no longer available.

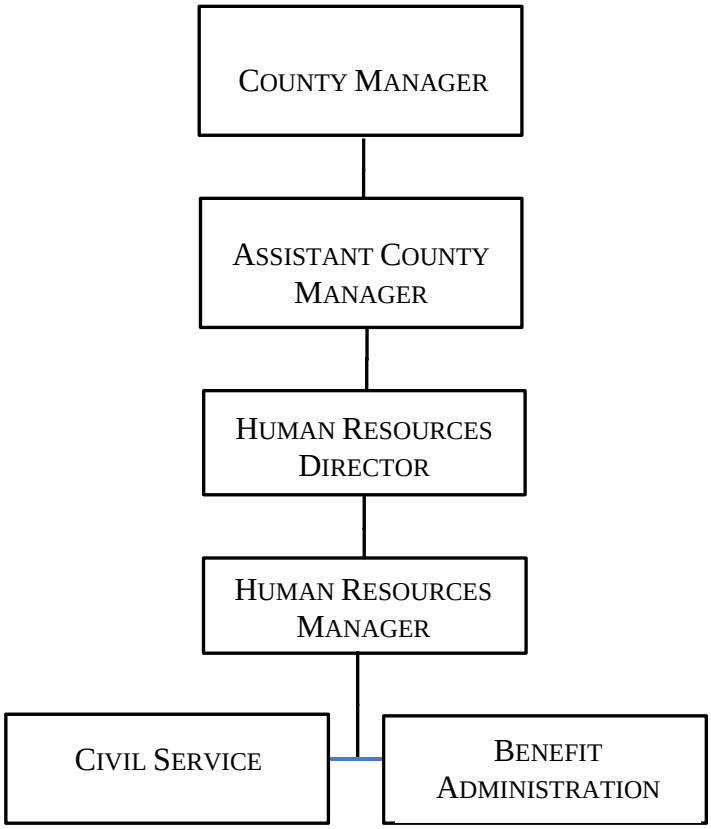
- One program change is adopted for FY 2012-13. This program change adds one Emergency Management Specialist (E-07) position. The position will be responsible for assisting with emergency/disaster response activities, such as directing emergency teams, opening public shelters, and implementing medical needs plans and programs. The position will also design and administer emergency/disaster preparedness training courses and exercises that train Bexar County and other municipal employees on how to effectively respond to major emergencies and disasters.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Assistant Emergency Management Coordinator	1	1	1
Citizen Corps Council Coordinator	1	1	1
Emergency Management Coordinator*	0	1	1
Emergency Management Specialist	0	0	1
Office Assistant I	1	0	0
Total - Emergency Management Office	**3**	**3**	**4**

**The Emergency Management Coordinator (T-99) position was created during FY 2011-12.*

HUMAN RESOURCES



HUMAN RESOURCES

COMPANY: 100
ACCOUNTING UNIT: 4907

Mission: Serving Bexar County, adding value, delivering results.

Vision: Our customers will see Human Resources (HR) as valued partners in making Bexar County the government of choice. We will be leaders in providing human capital services.

Goals and Objectives:

- Create and support an environment focused on planning, strategic and innovative thinking, practical solutions and accountability.
- Strengthen Bexar County's financial position.
- Continuously improve business practices.
- Attract, develop, motivate and retain a productive and diversified workforce.
- Strengthen Bexar County's Civil Service processes to ensure quick and equitable resolution to employee grievances.
- Accomplish goals in the most cost-effective manner for Bexar citizens.

Program Description:

The Human Resources Division is responsible for the development and administration of County personnel policies and procedures to assure compliance with the federal and state laws and County regulations. The HR division: 1) oversees Employee Relations activities 2) administers Bexar County employee health insurance, including the Employee Wellness Clinic, Family and Medical Leave Act, sick leave pool, and County-wide training; and 3) oversees the recruitment, examination, and certification process for employment candidates and administers the County's Civil Service Program including providing direct support to the Bexar County Civil Service Commission and the Sheriff's Civil Service Commission.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Training events provided	119	57	65
Number of applications reviewed	22,621	25,200	15,300
Number of clinic pre-employment physicals	341	238	238
Efficiency Measures:			
Number of HR staff per 100 employees	3.7	3.5	3.1
Number of new hires processed per FTE	225	353	400
Number of applications reviewed per FTE	11,311	12,600	7,650
Effectiveness Measures:			
Percentage of health plan cost growth	4%	14.8%	1%
Percentage of increase/decrease of employee clinic visits	16%	12%	15%
Percentage of attendees for training	107%	57%	100%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,397,414	$504,663	$574,866	$894,479
Travel and Remunerations	14,432	21,137	20,628	21,000
Operational Costs	158,365	46,470	46,761	46,215
Supplies and Materials	240,830	42,046	39,121	47,700
Total	***$1,811,041***	***$614,316***	***$681,376***	***$1,009,394***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 48 percent compared to FY 2011-12 estimates primarily due increases in the personnel services and supplies and materials appropriation groups as described below.

- The Personnel Services group increases by 53 percent when compared to FY 2011-12 estimates. This increase is primarily due to the transfer of four positions from the Management and Finance and Budget Departments during FY 2011-12. These positions were transferred to consolidate the compensation function with the Human Resources Department and to provide additional support for the County's employee benefits programs.

- The Travel and Remunerations group reflects the same level of funding when compared to FY 2011-12 estimates.

- The Operational Costs group reflects the same level of funding when compared to FY 2011-12 estimates.

- The Supplies and Materials group increases by 22 percent when compared to FY 2011-12. This increase will provide new furniture and additional office supplies that will be required as the County conducts its open enrollment for benefits in October and November of 2012.

- There are five program changes in FY 2012-13. First, during FY 2011-12, the Assistant County Manager position was created in the County Manager's Office budget. This position was created so that the Budget, Human Resources, and Management and Finance Departments could be consolidated and managed more efficiently and effectively, as the core missions of all of these departments are closely related. The costs associated with the Assistant County Manager position will be transferred from the County Manager's Office budget and be split evenly between the budgets of the subordinate departments. This will allow for a true reflection of the cost associated with each function. Twenty-five percent of this position will be paid from the Human Resources Department's budget.

- The second program change reclassifies the Office Assistant III (NE-4) position to a Human Resources Technician I (NE-6). A review of the Human Resources Department conducted by the Management and Finance Department during FY 2011-12 found that the Office Assistant III is already performing the duties of a Human Resources Technician. Therefore, this reclassification will

bring the job description and salary in line with the existing duties of the employee. The cost associated with this change is $7,071.

- The third program change deletes the Human Resources Training and Development Specialist position. During FY 2011-12, two Senior Analyst positions were transferred from the Budget and Management and Finance Departments. The duties of this position are now being handled by those two Senior Analysts. The deletion of this position will result in savings of $65,145.

- The fourth program change reclassifies the Compensation Coordinator (E-09) to the Human Resources Manager (E-11). During FY 2011-12, the compensation function was transferred to the Human Resources Department. Since that time, the Compensation Coordinator has become the second in charge to the Human Resources Director and has taken on the additional responsibility of supervising all of the Human Resources employees. The cost associated with this reclassification is $17,894. This increase is offset by the deletion of two positions in the Workers Compensation and Health Insurance Funds as described in those narratives.

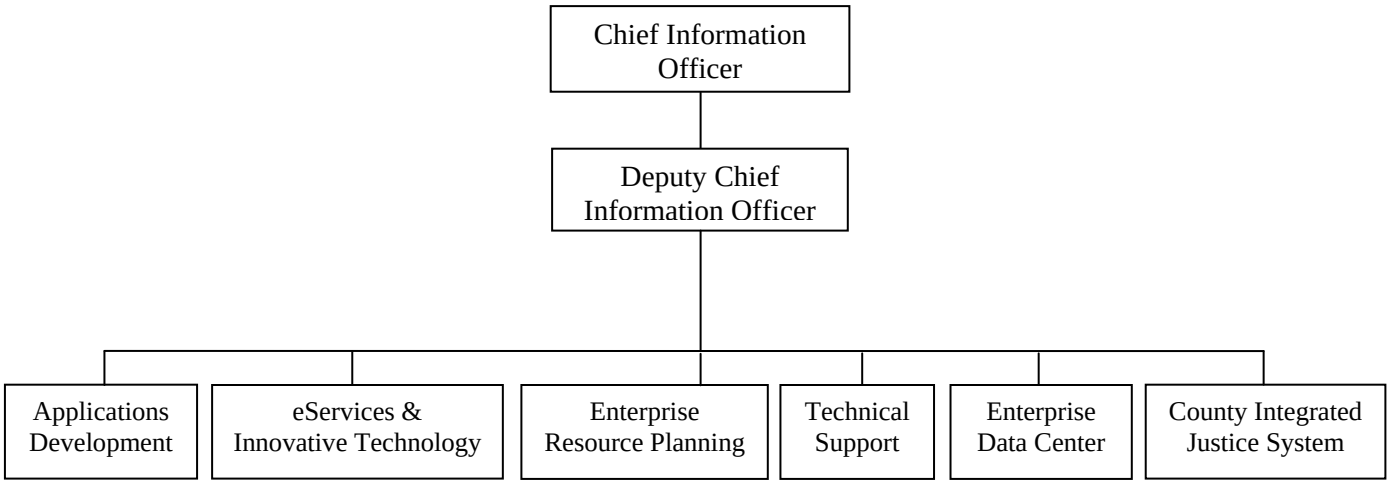
- The fifth program change reclassifies the Human Resources Director from an E-11 to a T-99. This change brings this position in line with all of the other Directors reporting to the Office of the County Manager. The cost associated with this reclassification is $15,864. This increase is offset by the deletion of two positions in the Workers Compensation and Health Insurance Funds as described in those narratives.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Analyst – Human Resources*	1	2	2
Assistant County Manager	0	0	.25
Civil Service Director	1	1	1
Compensation Coordinator*	0	1	0
Human Resources Director*	1	1	1
Human Resources Manager	0	0	1
Human Resources Technician I	2	2	3
Human Resources Technician II**	.5	.5	.5
Human Resources Training and Development Specialist	1	1	0
Office Assistant III	1	1	0
Senior Analyst – Human Resources*	0	2	2
Senior Analyst – Planning and Resource Management*	0	1	1
Total - Human Resources	***7.5***	***12.5***	***11.75***

*These positions were transferred to the Human Resources Department during FY 2011-12.
**This position is paid 50 percent from the General Fund and 50 percent from the Self-Insured – Health and Life Fund.

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY

Mission: An efficient County government supported by an integrated information environment created through strong departmental partnerships and provided by a highly trained and diverse workforce deploying effective technologies.

Vision: To support the mission of Bexar County with high quality, innovative, and cost effective information and communication technology solutions.

Goals and Objectives:

Goal 1: Customer Relations: To earn the trust and confidence of customers.

Objectives:

- Establish levels of service that can be supported
- Deliver what is promised
- Be accountable for actions
- Establish customer driven standards and keep customers informed
- Involve customers in the prioritization and implementation processes
- Evaluate performance against customer expectations

Goal 2: Information Management: To treat information as a critical asset, collecting information once and using it many times.

Objectives:

- Expand existing capabilities to make information easily accessible by County employees and citizens
- Facilitate electronic workflow and electronic data management
- Leverage current and future technologies to manage and deliver information

Goal 3: Technology Infrastructure: To have a robust, integrated, and sustainable infrastructure which is protected and restricts access where appropriate.

Objectives:

- Provide County employees with a technology infrastructure that is capable of transmitting and storing voice, data, and video on demand, protected as necessary
- Sustain the longevity of our infrastructure by thoroughly researching and documenting analysis, development, implementation and assessment efforts
- Maximize systems reliability and information availability

Goal 4: Systems Interoperability: To strive to ensure systems and applications meet multiple needs and serve multiple customers.

Objectives:

- Ensure customer system requests optimize solutions to maximize customer base
- Identify additional opportunities for systems integration when developing business case analysis for new systems and capabilities

Goal 5: Business Application Investment Decisions: To make sound application investment recommendations in cooperation with our partners.

Objectives:

- Ensure information technology solutions undergo thorough cost and impact analysis prior to expending fiscal resources
- Institute and use a Countywide process to facilitate application investment decisions
- Advocate innovation and leading-edge technology when cost effective
- Benchmark with best practices

Goal 6: Legacy Mainframe Systems: To maintain legacy mainframe systems as long as they remain a cost-effective solution.

Objectives:

- Continuously examine the cost effectiveness of operating the legacy systems
- Exploit commercial off-the-shelf applications where prudent

Goal 7: Our People: Our people are valued; we will treat them with respect and maintain a professional environment in which to work.

Objectives:

- Keep people informed
- Establish priorities and set realistic goals
- Promote professional growth
- Enhance training opportunities
- Maintain a positive working environment

Goal 8: Security And Privacy: To ensure the security and privacy of our information resources.

Objectives:

- Protect data from unauthorized access and misuse
- Protect the physical integrity of the network
- Implement procedures for properly storing and maintaining copyrighted software

Goal 9: Training And Support Services: To provide County employees with effective technology training and support services.

Objectives:

- Coordinate the introduction of new technologies including installation, documentation, user training and help desk preparation
- Provide life-cycle support for all County standard products

Program Description: Bexar County Information Technology (BCIT) is responsible for the development, implementation, and maintenance of technology and communication systems for the County. BCIT utilizes its resources and technological expertise to develop and operate efficient and secure communications and computer systems throughout the County. This includes coordinating County technology improvement plans that use new or more effective computer systems, as well as evaluating the needs of individual offices and departments and matching them

with the optimum available communications, hardware or software systems. In this manner, BCIT assists offices and departments in improving their processes and better utilizing their resources. To facilitate this effort, the Department continually researches new technical developments to determine their usefulness to the County.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Applications Development			
Legacy Software Defects (Fixes)	1,744	1,300	1,500
Enterprise Data Center			
Number of Processed Mainframe Jobs	238,416	234,948	237,264
E-Services/ Geographical Information Systems			
Number of GIS Service Visits	187,971	220,000	210,000
Technical Support			
Number of Help Calls Received*	N/A	N/A	N/A
Efficiency Indicators:			
Applications Development			
Legacy Software Defects (Fixes) completed	1,699	1,300	1,425
Enterprise Data Center			
Number of 24/7 Support Calls Taken per FTE	1,453	1,320	1,447
E-Services/ Geographical Information Systems			
Average Number of Inquires per Visit	9,797	6,136	8,991
Technical Support			
Number of Voice/Data Service Calls Closed per FTE	584	418	672
Effectiveness Indicators:			
Applications Development			
Percent of Legacy Software Defects (fixes completed)	97%	98%	95%
Enterprise Data Center			
Percentage of Security calls closed	100%	100%	100%
E-Services/ Geographical Information Systems			
Percentage of GIS System Availability	99.99%	99.99%	99.99%
Technical Support			
Percentage of Computer Problems Resolved by Help Desk Staff	66%	72%	80%

**This is a new performance measure that will be tracked by the Technical Support Division.*

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$6,726,985	$7,535,251	$7,174,229	$7,438,222
Travel and Remunerations	42,136	140,837	97,055	159,447
Operational Services	1,062,583	232,823	290,319	629,853
Supplies and Materials	419,840	1,034,160	1,010,760	1,141,112
Total	***$8,251,544***	***$8,943,071***	***$8,572,363***	***$9,368,634***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 9 percent when compared to the FY 2011-12 estimates. This is primarily due to an increase in the personnel services, operational services, and travel and remunerations appropriations as described below.

- The Personnel Services group increases by 3.7 percent when compared to the FY 2011-12 estimates. The increase is due to employee turnover that occurred in FY 2011-12.

- The Travel and Remunerations group increases significantly when compared to FY 2011-12 estimates. Additional funding is required to train staff on new technologies and projects, such as the Lawson Financial System.

- The Operational Costs group increases significantly when compared to FY 2011-12 estimates. The increase is due to increases in the cost of contracts, such as the annual hardware maintenance of core switches and the annual software maintenance for GIS software. The increase is also due to proposed funding for the technology improvement fee line item, which will allow the Technical Support Division to purchase technology supplies in case of emergencies.

- The Supplies and Materials group increases by 13 percent when compared to FY 2011-12 estimates. This increase is primarily due to the postage line item. As a result of the implementation of a new print shop, BCIT is mailing out Tax Office statements and newsletters. BCIT is also mailing out Justice of the Peace warrant postcards. These massive mailings were previously outsourced or done by the respective Office. This increase is partially offset by reduced funding for postage and/or office supplies in the budgets of other offices and departments.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administration			
Chief Information Officer	1	1	1
Deputy Chief Information Officer	1	1	1
Total - Administration	***2***	***2***	***2***

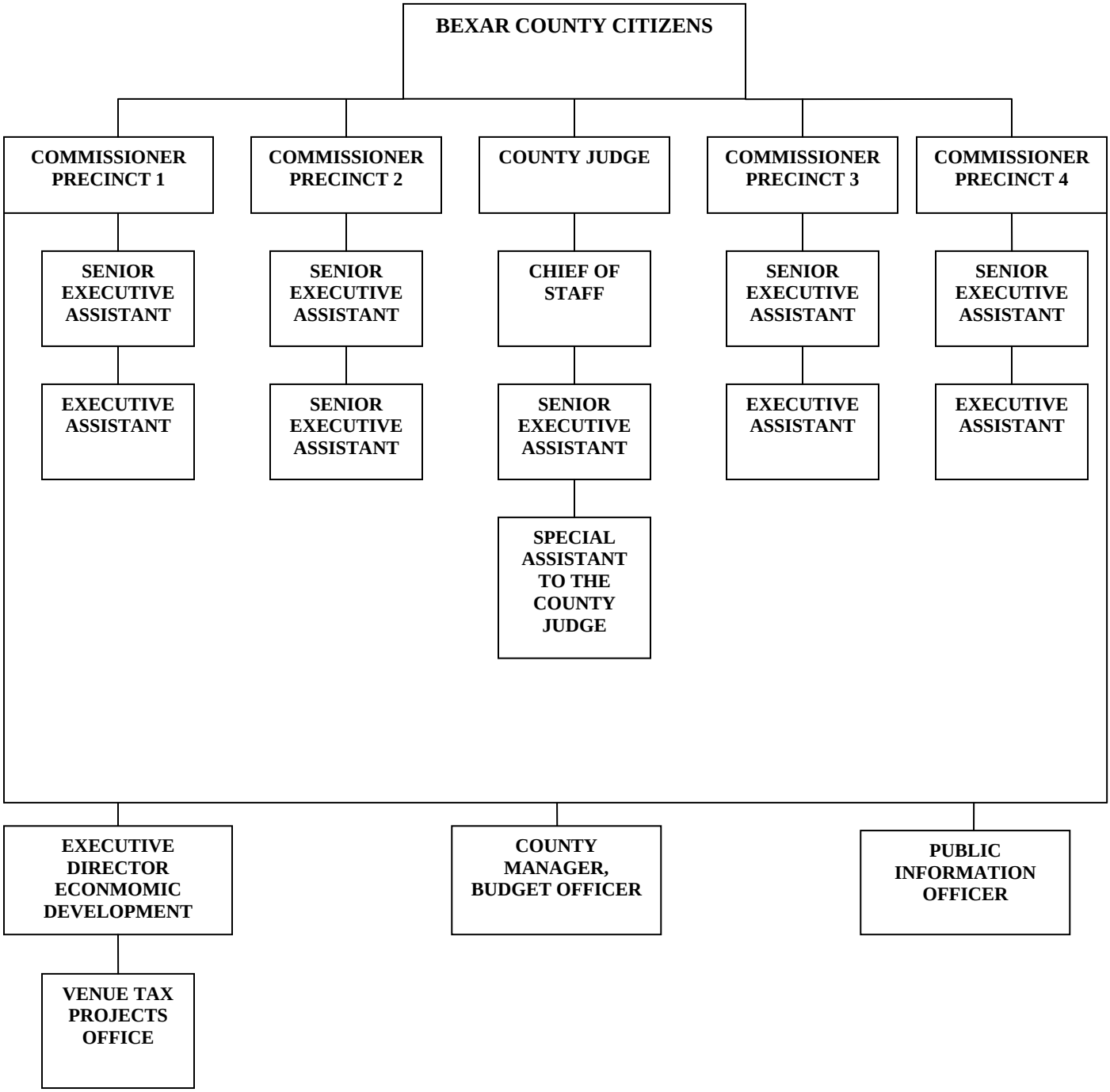
	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Applications Development			
Applications Development Coordinator	1	0	0
Applications Development Manager	1	1	1
Analyst Programmer I	16	12	12
Analyst Programmer II	14	14	14
Database Analyst	2.5	0	0
Database Administrator	1	0	0
Database Coordinator	1	0	0
Data Security Analyst	1	1	1
E-Government Developer	2	0	0
Programmer	3	0	0
Senior Technology Business Analyst	0	1	1
Technology Business Analyst	0	2	2
Web Master	1	0	0
Total - Applications Development	***43.5***	***31***	***31***
Enterprise Resource Planning			
ABAP Programmer	1	1	1
BASIS Administrator	1	1	1
CHRIS Coordinator	1	1	1
CHRIS Support Specialist	3	3	3
Total – Enterprise Resource Planning	***6***	***6***	***6***
Enterprise Data Center			
Applications Development Coordinator	0	1	1
Asset Control Analyst	0	1	1
Computer Operator	5	3	3
Data Control Clerk	1	1	1
Data Control Supervisor	1	1	1
Database Analyst	0	3	3
Database Administrator	0	1	1
Database Coordinator	0	1	1
Enterprise Data Center Coordinator	0	0	0
Enterprise Data Center Manager	1	1	1

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Lead Computer Operator	3	3	3
Mail Courier I	3	3	3
Mail Courier II	1	1	1
Mailroom Supervisor	1	1	1
Media Librarian	1	1	1
Office/Contracts Supervisor	0	1	1
Operations Shift Supervisor	3	3	3
Production Control Analyst	1	1	1
Systems Programmer	3	3	3
System Programming Administrator	1	1	1
Total - Enterprise Data Center	***25***	***31***	***31***
e-Services & Innovative Technology			
E-Government Developer	0	2	2
GIS Database/Systems Coordinator	1	1	1
GIS Manager	1	1	1
GIS Senior Analyst	1	1	1
Senior Technology Training and Support Specialist	0	1	1
Technology Training and Support Specialist	0	2	2
Web Master	0	1	1
Total - e-Services & Innovative Technology	***3***	***9***	***9***
Planning and Technical Services			
Chief Information Officer	1	0	0
Communications Coordinator	1	0	0
Communications Specialist	1	0	0
Court Technology Support Specialist	1	0	0
IT Services Manager	0	0	0
Lead Communication Specialist	1	0	0
Office Assistant III	1	0	0
Office Assistant IV	1	0	0
Office/Contracts Supervisor	1	0	0
Planning and Technical Services Manager	1	0	0
Senior Technology Business Analyst	1	0	0
Senior Technology Training and Support Specialist	1	0	0
Technology Business Analyst	3	0	0
Technical Project Coordinator	0	0	0
Technology Training and Support Specialist	2	0	0
Video Conferencing Systems Manager	1	0	0
Total - Planning and Technical Services	***17***	***0***	***0***

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Technical Support			
Asset Control Analyst	1	0	0
Chief Network Architect	1	0	0
Communications Coordinator	0	1	1
Communications Supervisor	1	1	1
Communication Technician	3	3	3
Court Technology Support Specialist	2	3	3
Executive Assistant*	0	1	1
Lead Communication Specialist	0	1	1
Lead Communication Technician	1	1	1
Network Architect I	5	4	4
Network Architect III	1	1	1
Technical Support Coordinator	1	1	1
Technical Support Manager	1	1	1
Technical Support Specialist II	2	2	2
Technical Support Specialist III	6	6	6
Technical Support Specialist IV	1	2	2
Video Conferencing Systems Manager	0	1	1
Total - Technical Support	***26***	***29***	***29***
Technology Fund			
Network Architect I	1	1	1
Network Architect II	1	1	1
Total - Technology Fund	***2***	***2***	***2***
BCIT - TOTAL	**124.5**	**110**	**110**

**During FY 2011-12, one Executive Assistant (E-04) position was transferred from the County Manager's Office to the Information Technology Department.*

JUDGE/COMMISSIONERS COURT



JUDGE/COMMISSIONERS COURT

FUND: 100
ACCOUNTING UNIT:
1000, 1010, 1011, 1012, 1013, 1014

Mission: Our mission is to improve the quality of life for the citizens of Bexar County by providing services that are appropriate, effective, and responsive in a fair and equitable manner.

Vision: Commissioners Court is committed to providing services with excellence. The people of Bexar County are our customers and we will treat them with dignity and respect. We will continuously strive to keep their trust and maintain our credibility. We will empower and support a competent, stable, motivated workforce dedicated to excellence. We will be accountable to our customers and responsive to their needs. We will protect and preserve our diverse cultural heritage. We will explore innovative ideas and services and be accessible to all.

Goals and Objectives:

- Provide quality services which are accessible to all.
- Manage the public's resources with efficiency and integrity.
- Promote public safety and well-being.
- Encourage flexibility and accountability in all offices and departments.
- Create an environment that encourages continuous improvement, innovation, and communication in County operations.
- Use technological solutions to improve operations.
- Promote diversity in the workforce.
- Value every employee and treat them with respect and fairness.
- Develop a highly qualified and dedicated workforce.
- Preserve the history and heritage of Bexar County.
- Improve community relationships and communications.

Program Description: The Commissioners Court, which is composed of the County Judge and four Commissioners, is the overall managing/governing body of Bexar County. The County Judge is the presiding officer of the Bexar County Commissioners Court as well as the spokesperson and ceremonial head of the County government. The County Judge is elected Countywide for a term of four years. The Commissioners are elected from four precincts within the County for four year staggered terms. The Court is responsible for budgetary decisions, tax and revenue decisions, and all personnel decisions except for certain positions that are either elected or appointed by the judiciary or other statutory boards and commissions.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators*:*			
Number of Contacts	8,000	8,000	9,000
Number of Meetings Attended	1,200	1,200	1,450
Number of Speaking Events Conducted	120	120	500
Efficiency Indicators:			
Percentage of Constituency Responded to in 14 Days	90%	90%	95%
Percentage of Special Projects Completed in 14 Days	95%	95%	95%
Number of Meetings attended per week (staff/official)	45	45	75
Effectiveness/Outcome Indicators:			
Percentage of Constituency Responded to	95%	95%	95%
Special Projects Completed/Implemented	500	500	525

Appropriations:

	FY 2010-11 Actuals	FY 2011-12 Budget	FY 2011-12 Estimates	FY 2012-13 Budget
County Judge's Office				
Personnel Services	-	$441,588	$443,047	$351,086
Travel and Remunerations	-	2,000	2,000	2,000
Operational Costs	-	24,918	27,804	11,498
Supplies and Materials	-	4,225	3,923	4,225
Total:	**-**	**$472,731**	**$476,774**	**$368,809**
Commissioner Precinct 1				
Personnel Services	-	$276,401	$258,335	$271,100
Travel and Remunerations	-	2,000	2,000	2,000
Operational Costs	-	3,062	3,444	3,344
Supplies and Materials	-	1,040	1,040	1,290
Total:	**-**	**$282,503**	**$264,819**	**$277,734**
Commissioner Precinct 2				
Personnel Services	-	$266,297	$264,574	$266,780
Travel and Remunerations	-	2,000	1,000	1,000
Operational Costs	-	3,062	1,440	1,340
Supplies and Materials	-	1,040	1,040	1,290
Total:	**-**	**$272,399**	**$268,054**	**$270,410**

Commissioner Precinct 3				
Personnel Services	-	$276,029	$262,580	$268,783
Travel and Remunerations	-	2,000	2,000	2,000
Operational Costs	-	3,062	1,740	1,640
Supplies and Materials	-	1,040	1,015	1,290
Total:	**-**	**$282,131**	**$267,335**	**$273,713**
Commissioner Precinct 4				
Personnel Services	-	$266,733	$262,650	$267,842
Travel and Remunerations	-	2,000	2,000	2,000
Operational Costs	-	3,062	2,316	2,366
Supplies and Materials	-	1,040	1,040	1,290
Total:	**-**	**$272,835**	**$268,006**	**$273,498**
Commissioners Court Administration				
Personnel Services	-	-	-	$0
Travel and Remunerations	-	-	-	0
Operational Costs	-	-	-	14,740
Supplies and Materials	-	-	-	0
Total:	-	-	-	**$14,740**
Personnel Services	$1,515,017	$1,527,048	$1,491,186	$1,425,591
Travel and Remunerations	13,853	10,000	9,000	9,000
Operational Costs	34,667	37,166	36,744	34,928
Supplies and Materials	9,297	8,385	8,058	9,385
Commissioners Court Grand Total	***$1,572,834***	***$1,582,599***	***$1,544,988***	***$1,478,904***

Program Justification and Analysis:

- Overall, the FY 2012-13 Judge and Commissioners Court Adopted Budget reflects a 4 percent decrease when compared to the FY 2011-12 estimates.

- The Personnel Services group decreases by 4 percent when FY 2011-12 estimates. This decrease is due to the transfer of the Chief of Staff position from Commissioners Court to the Office of the County Manager during FY 2011-12.

- The Travel and Remunerations group remains flat when compared to the FY 2011-12 estimates. Funding in this group supports Bexar County Commissioners with mandatory continuing education requirements for the Judge and County Commissioners.

- The Operational Costs group decreases by 5 percent when compared to the FY 2011-12 estimates. Funding is provided for data processing services, printing and binding, and copier rental.

- The Supplies and Materials appropriation reflects an increase of 16 percent when compared to FY 2011-12 estimates, primarily due to additional funding provided for books and periodicals and general office supplies.

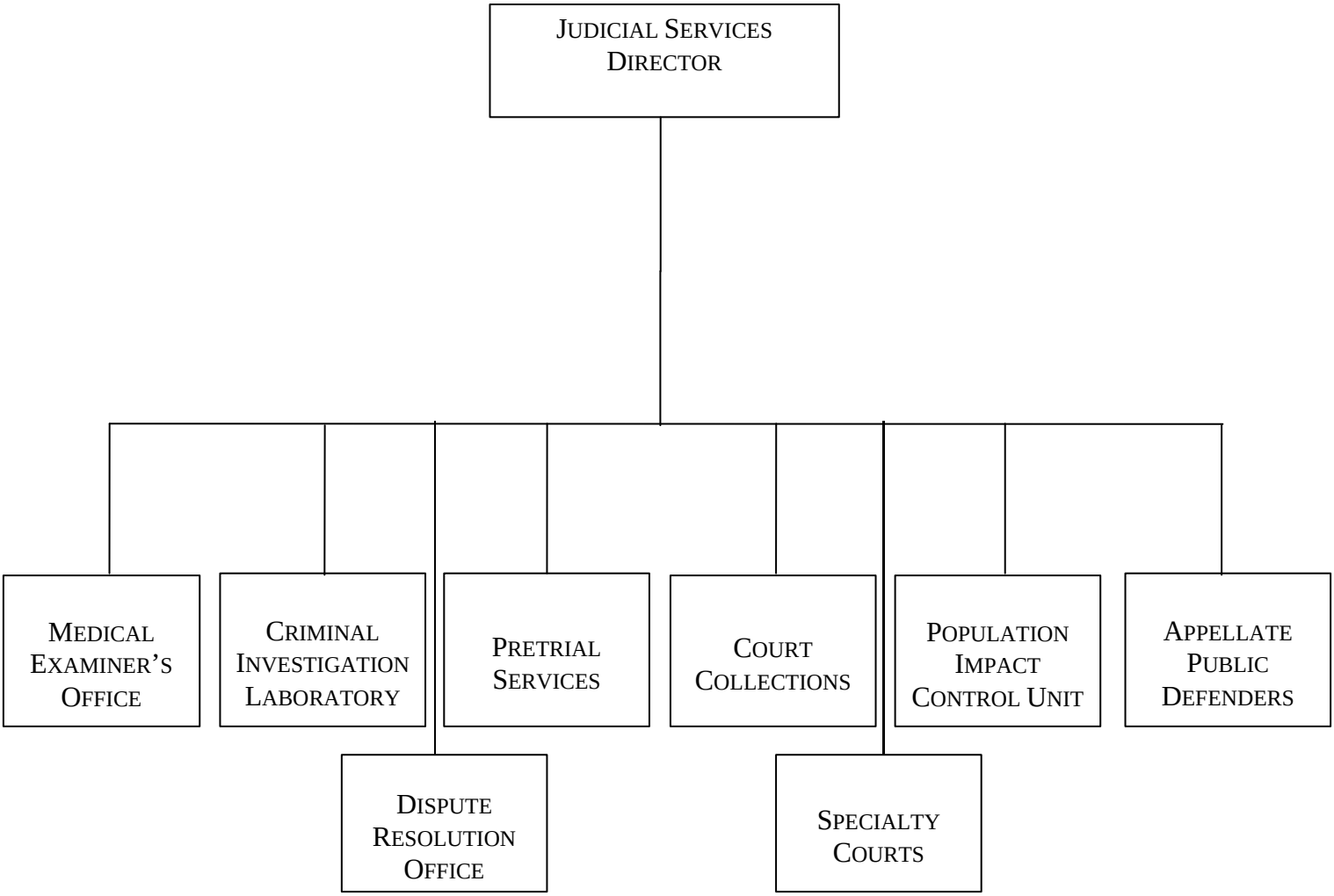
- One program change creates a Commissioners Court Administration accounting unit. This will simplify the requisition and purchasing processes and creating greater efficiencies in the Commissioners Court day-to-day administration.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
County Judge	1	1	1
Commissioner	4	4	4
Chief of Staff*	1	0	0
Assistant to the County Judge	1	0	0
Communications Operator	1	0	0
Executive Assistant to the Commissioner	3	3	3
Office Supervisor	0	.5	.5
Public Information Officer	1	1	1
Senior Executive Assistant	5	5	5
Special Assistant to the County Judge	0	1	1
Total - Judge/Commissioners Court	***17***	***15.5***	***15.5***

**This position was transferred from the Judge and Commissioners Court budgets during FY 2011-12.*

JUDICIAL SERVICES



JUDICIAL SERVICES

FUND: 100
ACCOUNTING UNIT: 4902

Mission: It is the mission of the Judicial Services Department to coordinate and collaborate with County stakeholders to focus on initiatives aimed at improving efficiency in the criminal justice processes.

Vision: To expedite the pretrial and post-trial release and supervision of eligible defendants from incarceration, and streamline processes in order to reduce the time to indictment and the time to disposition without compromising community safety.

Goals and Objectives:

- To provide the Judiciary with needed information and to facilitate the releases of defendants under appropriate conditions.
- To provide supervision strategies that respond appropriately to the risks and needs posed by released defendants.
- To implement and maintain viable cost recovery procedures through the collection of authorized fees.
- To provide a timely process for defendants requesting court appointed counsel in accordance with the law.
- To continue to analyze the County's Indigent Defense Program, identifying improvements or alternatives and making recommendations to the Criminal District Courts, the County Courts and Commissioners Court.
- To review the status of detained defendants on an ongoing basis to determine if there are any changes in eligibility for release options.
- To provide in-house appellate representation for all qualified indigent appellate cases.

Program Description:

The Judicial Services Department consists of eight divisions: Appellate Public Defender's Office (APDO), Court Collections Services (CCS), Criminal Investigation Laboratory, Dispute Resolution Office, Medical Examiner's Office, Population Impact Control Unit (PICU), Pretrial Services Office (PTSO), and Specialty Courts. The Judicial Services Director provides overall direction to the departments to include general administrative support, planning, budgeting, training, and coordination of daily operations. In addition to the supervision of the departments, the Director is responsible for coordination and collaboration with the Criminal District Courts, the County Courts-at-Law, Court Administration, the Community Supervision and Corrections Department (CSCD), and the Texas Department of Criminal Justice.

The Pretrial Services Office (PTSO) is comprised of the Intake Section, which is staffed twenty-four hours a day/seven days a week, located at the Central Magistration (CMAG) facility and the Adult Detention Center (ADC). Intake Services also operates a Court Services Unit at the Court House. The Intake Section interviews individuals eligible for Personal Recognizance (PR) Bonds and provides the results to Magistrates assigned to the CMAG for release decisions. The section also processes defendants requesting court appointed counsel. The Supervision Section provides supervision to those individuals released on PR Bond and monitors compliance with court ordered conditions on Surety and Attorney

Bonds. Those conditions include Domestic Violence, Ignition Interlock Orders, Drug Testing, Drug Treatment, Special Needs Unit, Regular Reporting, and Global Positioning Satellite (GPS). The Pretrial Collection Section provides cashiering and collection services for Pretrial Fees to include Bond Fees, Drug Testing, GPS, and Ignition Interlock.

The Population Impact Control Unit (PICU) reviews, researches, and troubleshoots jail population listings to identify inmates ready or eligible for release. The unit will coordinate releasing processes with the Sheriff's Office, develop and maintain tracking systems to monitor jail population and review all defendants that were not released on a daily basis to determine if their eligibility status has changed.

The Court Collections Services (CCS) division assists defendants through the post-trial process to collect fees and set up payment plans. The section aims to increase collections, reduce the number of warrants issued and the associated costs and, to decrease default rates. They also maximize the collections of court costs and fines. The program is mandated and monitored by the Texas Office of Court Administration.

Performance Indicators:

	FY 2010-11 Actuals	FY 2011-12 Estimates	FY 2012-13 Budget
Pretrial Services			
Workload Indicators:			
Number of Defendants Interviewed for Personal Bond	15,315	14,110	14,200
Number of Defendants Interviewed and Released on PR Bond	11,227	9,255	9,300
Number of Defendants Supervised but Released on Bond Other Than PR Bond	2,686	2,731	2,800
Number of Defendants Released under the Supervision of Pretrial Services	13,913	11,986	12,000
Number of Defendants Processed for MHMR Consideration	1,329	1,540	1,600
Bond Not Made/Not Eligible for PR Bond	8,144	7,969	8,000
Bond Not Made/Eligible for PR Bond	2,035	1,167	1,200
Bond Not Made/Release by PICU	1,570	1,464	1,500
Jail Cases Reviewed by PICU for Docket	10,766	9,384	9,400
Jail Cases/Cases Closed based on Review	7,761	7,769	7,800
Number of Defendants Interviewed for an Appointed Attorney	24,427	27,991	27,000
Efficiency Indicators:			
Total Supervision Files Closed	15,900	14,093	14,100
Number of Defendants Closed out due to adjudication	12,675	11,399	11,400
Number of Defendants with Warrants for Failure to Appear that were under Supervision of Pretrial Services Office	1,555	1,182	1,000
Percentage of Defendants with Warrants for Failure to Appear	8.1%	6.1%	6.0%
Number of Defendants per FTE	267	321	330
Effectiveness Indicators:			
Total Bond Fees Waived	$310,964	$289,063	$280,000
Total Bond Fees Collected	$550,359	$466,382	$500,000
Total Fees Collected and deposited	$1,240,428	$1,106,016	$1,240,000

	FY 2010-11 Actuals	FY 2011-12 Estimates	FY 2012-13 Budget
Percentage of Defendants Appearing on Their Court Date	91.9%	93.9%	94.0%
Percentage of Defendants that do not Commit Another Offense	86.2%	87.5%	90.0%
Court Collections			
Workload Indicators:			
Number of Defendants Interviewed for Payment Plans	11,978	8,852	8,950
Criminal District Courts	1,281	1,429	1,450
County Courts	7,792	5,978	6,000
Justice of the Peace	2,905	1,445	1,500
Efficiency Indicators:			
Number of Defendants per FTE	1,996	1,484	1,500
Number of Defendants Contacted through Auto-Dialer	4,176	9,527	10,000
Revenue Collected Upfront per FTE	$47,811	$14,458	$15,000
Effectiveness Indicators:			
Total Court Costs and Fines Collected	$7,782,524	$8,220,724	$8,250,000
Collection Rate	52%	73%	75%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$3,330,211	$3,828,346	$3,521,664	$3,830,736
Travel and Remunerations	5,730	7,500	7,500	7,500
Operational Costs	527,897	598,935	594,169	543,930
Supplies and Materials	52,040	54,160	48,090	44,160
Total	***$3,915,878***	***$4,488,941***	***$4,171,422***	***$4,426,326***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 6.1 percent when compared to FY 2011-12 estimates as described below.

- The Personnel Services group increases by 8.8 percent when compared to FY 2011-12 estimates due to turnover experienced in FY 2011-12, the transfer of one Senior Analyst – Planning and Policies from Judicial Services to Management and Finance, and the program change as described below.

- The Travel and Remunerations group remains flat and is funded at the same level as the FY 2011-12 Adopted Budget.

- The Operational Costs decreases by 8.5 percent when compared to FY 2011-12 estimates. Payments for the costs associated with electronic monitoring and GPS units used in the previous fiscal year were actually paid in FY 2011-12. This will not occur in FY 2012-13.

- The Supplies and Materials group decreases by 8.2 percent when compared to FY 2011-12 estimates in various accounts at the request of the department. Significant decreases include medical and lab supplies and office supplies.

- The FY 2012-13 Budget includes one program change for a total cost of $31,387 as described below:

  - The program change funds performance pay of up to five percent for all Pre-Trial Bond Officers. In order to pay for these increases, one Pre-Trial Bond Officer II (NE-06) will be deleted for a net cost of $31,387. During FY 2011-12, Judicial Services reorganized their management staff with an annual, recurring savings of $44,084.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administrative Supervisor*	0	2	2
Cashier Clerk	0	1	1
Collections Coordinator*	1	0	0
Collections Officer	2	2	2
Collections Officer (Part-Time)	1	1	1
Collections Specialist	6	6	6
Court Collections - Judicial Service Manager*	0	1	1
Judicial Services Director	1	1	1
Judicial Services Deputy Director*	0	1	1
Lead Pretrial Supervisor	2	2	2
Mental Health Clerk	1	1	1
Office Assistant III	2	2	2
Office Assistant IV	1	1	1
Office Supervisor*	2	0	0
PICU Coordinator	1	1	1
PICU Manager*	0	1	1
Post Release Manager*	1	0	0
Pre-Trial Bond Officer I	16	16	16
Pre-Trial Bond Officer II	19	19	18
Pre-Trial Bond Officer III	14	14	14
Pre-Trial Collections Supervisor*	1	0	0
Pre-Trial Manager*	0	1	1
Pre-Trial Operations Manager*	1	0	0
Pre-Trial PICU Coordinator*	1	0	0
Pre-Trial Programs Manager	1	1	1
Pretrial Supervisor*	4	5	5

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Senior Analyst – Planning and Policies	0	1	1
Total – Judicial Services	***78***	***80***	***79***

**Positions were added or deleted during FY 2011-12.*

JUDICIAL SERVICES

FUND: 100
ACCOUNTING UNIT: 4904

APPELLATE PUBLIC DEFENDER'S OFFICE

Mission: It is the Mission of the Appellate Public Defender's Office (APDO) to provide representation for indigent appellants accused of criminal acts by ensuring consistent, accountable, highly qualified professional representation throughout the appellate process.

Vision: APDO envisions all clients being treated with dignity and respect while striving to earn their trust and maintaining credibility. This includes pursuing all meritorious claims; and centralizing management of indigent appeals, thereby increasing productivity, efficiency, and accountability.

Goals and Objectives:

- Create a basis of institutional knowledge and consistency within the indigent criminal defense community in parity with the District Attorney's Office.
- Provide in-house appellate representation for all indigent appellate cases, except those in which conflict exists.
- Offer one main institution in processing criminal appeals for the County.
- Reduce the number of frivolous appeals, thus saving resources involved in filing an appeal and impacting positively on jail population.

Program Description:

The APDO represents all indigent individuals as appointed by trial courts to include capital murder, felonies, misdemeanors, and juvenile appeals. In addition, the department assists trial courts in researching case law, working on suggested jury charge language, and occasionally represents/advises witnesses regarding legal rights (if witness is an appeals client). The appellate process includes opening briefs, reply brief, and petition for discretionary review in non-capital offenses. Additionally, the department has significant correspondence with clients, prisons, jail, and the Criminal District Courts Administration. The APDO acts as a support agency when the Court of Appeals requires an institution to work out problems processing and efficient administration of justice in the appellate process. APDO also reviews appellate rule changes and makes suggestions and recommendations.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$379,944	$305,908	$221,340	$403,050
Travel and Remunerations	800	6,500	400	800
Operational Costs	25,677	12,676	10,657	8,630
Supplies and Materials	5,493	6,970	4,738	3,500
Total	***$411,914***	***$332,054***	***$237,135***	***$415,980***

Program Justification and Analysis:

- The FY 2012-13 Budget increases significantly when compared to FY 2011-12 estimates as described below.

- The Personnel Services group increases significantly when compared to FY 2011-12 estimates. During FY 2011-12, several positions were frozen and remained vacant pending an evaluation of the cost effectiveness of outsourcing appellate public defender services as described in the program change summary below. Some positions were frozen throughout the fiscal year, resulting in significant savings.

- The Travel and Remunerations group provides funding in the amount requested by the APDO.

- The Operational Costs group decreases by 19 percent when compared to FY 2011-12 estimates due to reduced funding for contracted services for a software license at the request of the office.

- The Supplies and Materials group decreases by 26.1 percent when compared to FY 2011-12 estimates due to one-time funding in FY 2011-12 for minor equipment.

- The FY 2012-13 Budget includes one program change in the amount of $80,124:

    - During the FY 2011-12 Budget process, an analysis was done to compare the cost per appeal case of outside counsel versus the Appellate Public Defender's Office (APDO). The cost per case for outside counsel was less when compared to the cost per case of the APDO. As a result, it was determined that a Request for Proposals (RFP) be issued to see if the County could acquire quality indigent appellate representation at a lower cost. Commissioners Court approved the RFP and only one response, from the APDO, was received. The APDO's proposal included a cost per case of $2,991, which is lower than the cost per case of outside counsel, of $3,300 per case. Therefore, the Budget includes the number of staff and funding presented in the APDO's proposal. Full funding is provided for the APDO staff, including $80,124 to unfreeze one Assistant Appellate Public Defender (E-10).

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Chief Appellate Public Defender	1	0	0
Senior Appellate Public Defender	1	1	1
Assistant Appellate Public Defender	2	2	2
Paralegal	1	1	1
Total - Appellate Public Defenders Office	***5***	***4***	***4***

JUDICIAL SERVICES-
CRIMINAL INVESTIGATION
LABORATORY

FUND: 100
ACCOUNTING UNIT: 4707

Mission: The mission of the Bexar County Criminal Investigation Laboratory is to provide the citizens of Bexar County and our customers with comprehensive, impartial, reliable scientific analysis of evidence by experts skilled in the latest technology in Forensic Sciences as cost effectively and timely as possible without jeopardizing the quality of work, the integrity of the laboratory, or the principles of justice.

Vision: To be recognized as a leader among Criminal Investigation Laboratories in providing expert scientific analysis of forensic evidence to support public safety and further the goals of justice.

Goals and Objectives:

- Present impartial scientific findings and opinions to the customer and the Courts.
- Provide analytical reports in a timely manner.
- Provide cost effective scientific services.
- Provide outstanding customer service.
- Provide quality services.

Program Description: The Criminal Investigation Laboratory is part of the Community Resources Department. The laboratory provides technical and analytical expertise in drug identification, firearm examination, tool mark examination, forensic serology, DNA profiling and microscopical and chemical analysis of trace evidence. The Criminal Investigation Laboratory conducts scientific examinations and analyses on a wide variety of specimens submitted by police agencies and the District Attorney, such as drugs, firearms, bullets, documents, blood, hair, and fibers. The Criminal Investigations staff maintains proficiency, audits, certification, and financial reports and information to ensure operational efficiency and quality assurance. The Forensic Scientist conducts scientific tests and attends criminal court and testifies. The Director monitors the time it takes to complete a case and prepares, monitors and approves financial reports. The Quality Assurance Manager monitors proficiency tests, audits the sections and writes operational procedures.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Number of Requests Completed	4,636	4,118	4,200
Number of Scientific Examinations Completed	29,426	24,556	26,659
Number of Hours Testified	425	281	300
Efficiency Indicators:			
Cost per Exam Completed	$67	$77	$72
Cost per Hour Billed	$92	$93	$97
Productivity (hours billed/total hours)	56.4%	61.0%	59.0%
Number of cases per FTE	244	242	247

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Effectiveness Indicators:			
Average Days to Complete Submissions			
Trace Evidence Section	26.6	31.7	28.0
Drug ID	8.5	50.5	12.0
Firearms-Tool marks	27.7	39.4	35.0
Forensic Biology/DNA	16 / 28	82 / 64	15 / 40

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,672,620	$1,623,041	$1,642,247	$1,746,288
Travel and Remunerations	$17,913	23,283	21,803	35,116
Operational Costs	$101,439	114,908	111,453	111,693
Supplies and Materials	190,454	168,300	147,808	142,047
Total	***$1,982,426***	***$1,929,532***	***$1,923,311***	***$2,035,144***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 5.8 percent when compared to FY 2011-12 estimates as described below.
- The Personnel Services group increases by 6.3 percent when compared to the FY 2011-12 estimates due to the program change as described below.
- The Travel and Remunerations group increases significantly when compared to FY 2011-12 estimates due to one-time accreditation fees required in FY 2012-13, which are required every five years.
- The Operational Costs group remains relatively flat when compared to FY 2011-12 estimates. Funding is provided for various office equipment agreements.
- The Supplies and Materials group decreases by 3.9 percent when compared to the FY 2011-12 estimates due to a reduction in medical and lab supplies at the request of the department.
- The FY 2012-13 Budget includes one program change in the amount of $113,655 as described below:
    - The program change adds two Forensic Scientist I (E-05) positions, one for the Drug Identification section and one for the DNA section for a total cost of $113,655. These positions were deleted during the attrition program in FY 2011-12. Workload and turnaround time has since increased, which has created a growing backlog. This has also resulted in a loss of revenue in FY 2011-12. The County Auditor's Office has certified additional revenue in the amount of $114,215 for FY 2012-13 to pay for these positions.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Crime Laboratory Director	1	1	1
Assistant Crime Lab Director	1	1	1
Crime Lab Specialists	3	3	3
Crime Lab Specialist Supervisor	1	1	1
Forensic Scientist	12	9	11
Forensic Scientist Supervisor	4	4	4
Forensic Technician	1	1	1
Quality Assurance Manager	1	1	1
Total – Criminal Investigation Laboratory	***24***	***21***	***23***

JUDICIAL SERVICES – MEDICAL EXAMINER

FUND: 100
ACCOUNTING UNIT: 4705

Mission: The mission of the Medical Examiner's Office is to provide the citizens of Bexar County (and agencies of the Criminal Justice System) with accurate scientific determinations of the cause and manner of death of all individuals dying violently or suddenly and unexpectedly in Bexar County.

Vision: The Bexar County Medical Examiner's Office is committed to providing quality service in the investigation and certification of deaths falling under the jurisdiction of the Office. The Office will constantly strive to adopt new scientific methods that will increase the quality of our work, decrease costs and decrease the time necessary to accomplish our tasks. We will maintain excellent relations with the public and members of the Criminal Justice System.

Goals and Objectives:

- Provide quality services to the citizens of Bexar County by keeping up with the latest techniques available in the forensic pathology field.
- Maintain national accreditation in the rapidly changing field of forensic pathology.
- Automate as many functions as possible to increase the efficiency of the Office, without affecting the quality of services provided.
- Maintain a short turnaround time for all services provided by continuously keeping up with the state of the art equipment in the forensic field.
- Maintain a highly qualified, dedicated workforce despite the limited number of individuals that specialize in the field of forensic science.

Program Description: The Medical Examiner's Office investigates the deaths of all individuals in Bexar County who die suddenly, violently or unexpectedly to determine the cause and manner of death. The Medical Examiner's Office conducts scene investigations and interviews witnesses, attending physicians, relatives, and police. Based on the information gathered, a decision is made as to whether the case is a Medical Examiner's case and, if so, whether an autopsy needs to be performed.

Whether an autopsy or an external examination is conducted, the Medical Examiner directs that body fluids and tissue be removed from the body and analyzed by the Toxicology Unit to determine the presence or absence of poison, drugs or other chemicals.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Cases Handled by Investigations	10,403	11,000	11,330
Autopsies Performed	1,408	1,500	1,545
Toxicology Tests Performed	100,544	115,000	118,450
DWI/DUI Cases	2,322	3,400	3,500
Death Certificates & Amendments Typed	2,701	2,500	2,575
Cremation Certificates Issued	4,469	4,600	4,738
Cases Transcribed	2,245	2,300	2,369

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Efficiency Indicator:			
Number of Cases Handled Per Doctor	474	490	421
Number of NAME Autopsy Equivalents per Doctor	334	340	292
Number of Cases Handled Per Investigator	1,040	1,100	1,133
Number of Cases Transcribed Per Transcriber	748	767	790
Number of Times Cases Handled By Morgue Specialists	913	986	1,185
Number of Toxicology Tests Per Toxicologist (x8)	12,568	14,375	13,161
Effectiveness Indicators:			
Average Days to complete an ME Case from onset to completion, except for toxicology results.	17	19	19
Average Days to complete the Toxicology Report for an ME Case	30	31	30
Average Days to Transcribe Cases	2	2	2
Average Days to Transcribe Cases	2	2	2

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$3,380,820	$3,405,506	$3,433,226	$3,690,250
Travel and Remunerations	29,066	32,900	32,907	31,400
Operational Costs	438,790	451,109	469,907	456,023
Supplies and Materials	201,296	201,030	216,862	215,598
Total	***$4,049,972***	***$4,090,545***	***$4,152,901***	***$4,393,271***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 6.8 percent when compared to FY 2011-12 estimates as described below.

- The Personnel Services group increases by 7.5 percent when compared to FY 2011-12 estimates due to the program changes described below.

- The Travel and Remunerations group remains flat when compared to FY 2011-12 estimates.

- The Operational Costs group decreases by three percent when compared to FY 2011-12 estimates due to one-time expenditures in FY 2011-12 for garbage disposal services, as well the reduction of funding in certain accounts at request of the department.

- The Supplies and Materials group decreases by less than one percent when compared to FY 2011-12 estimates due to one-time expenditures in FY 2011-12 for office furniture.

- The FY 2012-13 Budget includes five program changes in the amount of $279,170 as described below:

- The first program change is to reclassify six Autopsy Technicians (NE-04) to Morgue Specialists (NE-05) for a total cost of $11,939. The Morgue Specialists provide specialized expertise, as well as handle an increasing workload and responsibility in the office. Morgue procedures have become more rigorous and demanding nationwide to ensure accuracy and to maintain accreditation. The Morgues Specialists are also being routinely subpoenaed for testimony.

- The second program change is to delete one Chief Autopsy Technician (NE-08) and add one Morgue Supervisor (E-08) for a total cost of $9,026. This position will have greater supervisory oversight to include training, supply and facility issues, personnel functions and scheduling, while at the same time performing the duties of a Morgue Specialist.

- The third program change is to delete one Autopsy Technician (NE-04) and add one Senior Morgue Specialist (NE-06) for the total cost of $2,906. This position has taken over additional duties in the past year and taken over supervisory responsibilities when the Morgue Supervisor is not available.

- The fourth program change is to delete one Medical Investigator (NE-10) and add one Senior Medical Investigator (NE-11) for a total cost of $4,872. Currently, there is no supervision during the overnight shift. The addition of this position will provide the supervisory coverage needed for each shift in this section.

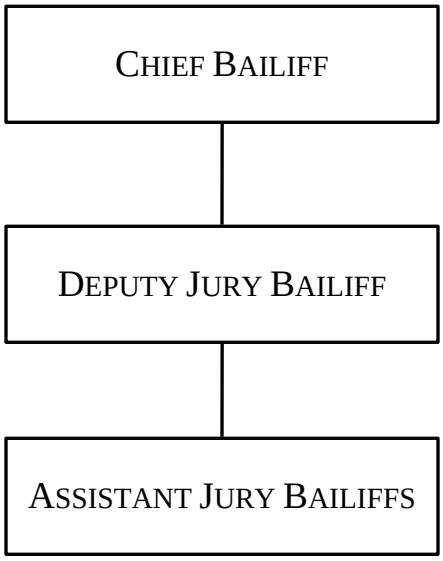
- The fifth program change is to add one Medical Examiner (T-99) for a total cost of $250,427. This position is required due to increased workload and to meet accreditation requirements for the National Association of Medical Examiners (NAME), which is 325 autopsies per doctor. The addition of this position will also result in additional revenue in the amount of $125,515 as certified by the County Auditor.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administrative Supervisor	1	1	1
Autopsy Technicians	7	7	0
Chief Autopsy Technician	1	1	0
Chief Medical Examiner	1	1	1
Chief Medical Investigator	1	1	1
Chief Toxicologist	1	1	1
Deputy Chief Medical Examiner	1	1	1
Forensic Technician	1	1	1
Forensic Transcribers	3	3	3
Medical Examiner	3	3	4
Medical Investigator	10	10	9
Morgue Specialist	0	0	6
Morgue Supervisor	0	0	1
Office Assistant IV	1	1	1
Office Assistant III	1	1	1
Office Assistant II	1	1	1

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Quality Assurance Officer	1	1	1
Senior Medical Investigator	1	1	2
Senior Morgue Specialist	0	0	1
Senior Toxicology Chemist	2	2	2
Toxicology Chemist	6	6	6
Total – Medical Examiner's Office	***43***	***43***	***44***

JURY OPERATIONS



JURY OPERATIONS

FUND: 100
ACCOUNTING UNIT: 4201

Mission: To work alongside the court system and Bexar County in providing legally qualified jurors, keeping cost measures in mind, effectively keeping the jury case load moving steadily, and striving faithfully to work with the Bexar County Citizens in a professional, compassionate, and understanding manner.

Vision: We envision the Central Jury Room (CJR) personnel as the welcome wagon or the initial welcoming group to Bexar County citizens, as jurors and taxpayers, as they begin their journey into the Bexar County jury selection process. Throughout the citizens' journeys as jurors, the imperfections in the jury room, courthouse hallways, and courtrooms are brought to the attention of staff and, if possible, attended to. Individual strengths and diverse backgrounds of our personnel enable CJR to interact with respect and empathy for citizens of the county functioning as jurors. The knowledge and experience that CJR staff gains and encounters daily aids in the ability to manage this mandated statutory duty. With this in mind, CJR bilaterally works with the Bexar County Information Technology Department, in designing programs and acquiring efficient technology, under the guidance of Commissioners Court, for a jury system that will be productive as well as cost efficient.

Goals and Objectives:

- To keep abreast of innovative concepts and ideas for Bexar County citizens (as jurors and taxpayers) and the Bexar County Court System, so that cost savings may be realized where possible.
- To continue working with our Community Needs Organization in order to produce program efficiencies and cost savings in the CJR.
- To keep a primary focus on review of procedures, management studies, reports, and mechanical units that may be non-productive or inefficient.
- To acknowledge and utilize employees' individual strengths while maintaining a positive attitude toward every employee, thereby creating good rapport with Bexar County citizens (as jurors and taxpayers), the Bexar County Court System, and associated departments.
- To maintain and update accurate daily, weekly, monthly, and yearly reports. These reports assist the department in analyzing and predicting needs of CJR, allow for adherence to SB 1704, and are used in requesting reimbursement from State Comptroller.
- To have a department vision that enables us to enhance employees' work time in a manner that will amplify productivity and service towards the Bexar County citizens, Bexar County Court System, and associated departments.

Program Description: Jury Operations coordinates and administers the qualifications, notifications, exemptions, excuses, selection, service, and compensation of selected Bexar County jurors. The department consolidates payroll of jurors and processes jury pools for five Justice of the Peace Courts, three Juvenile Courts, twenty-five District Courts, fifteen County Courts-at-Law, two Probate Courts, one Trial Impact Court, one Magistrate Court, and six City Municipal Courts. Bexar County provides jurors to the City of San Antonio's Municipal Court System on an as-needed basis; all additional costs incurred by Bexar County, including the $6 juror fee and expenses associated with the transport of jurors, are reimbursed by the City on a monthly basis. Juror services sometimes include room and board for selected jurors.

Performance Indicators:

	FY 2009-10 Actual	FY 2010-11 Estimate	FY 2011-12 Budget
Workload Indicators:			
Number of Jurors Summoned	248,316	263,317	265,963
Number of Jurors Appeared	73,850	79,932	82,329
Number of Panels Ordered	2,063	2,187	2,208
Efficiency Indicators:			
Mail Received/Processed per FTE	14,139	14,639	14,710
Jurors Processed per FTE	29	31	31
Jury Panels per Year	24	26	26
Wait Time per Juror (Minutes)	5	5	5
Effectiveness Indicators:			
Percentage of Pool Utilized	105.06%	108.21%	109.29%
Average Time in Delivering Panels to Courts (Minutes)	15	15	15
Juror Appearance Rate	29.7	30.4	30.9

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$344,432	$348,328	$344,657	$340,700
Operational Costs	1,165,313	1,221,729	1,191,073	1,223,239
Supplies and Materials	128,721	122,539	128,277	127,509
Total	***$1,638,466***	***$1,692,596***	***$1,664,007***	***$1,691,448***

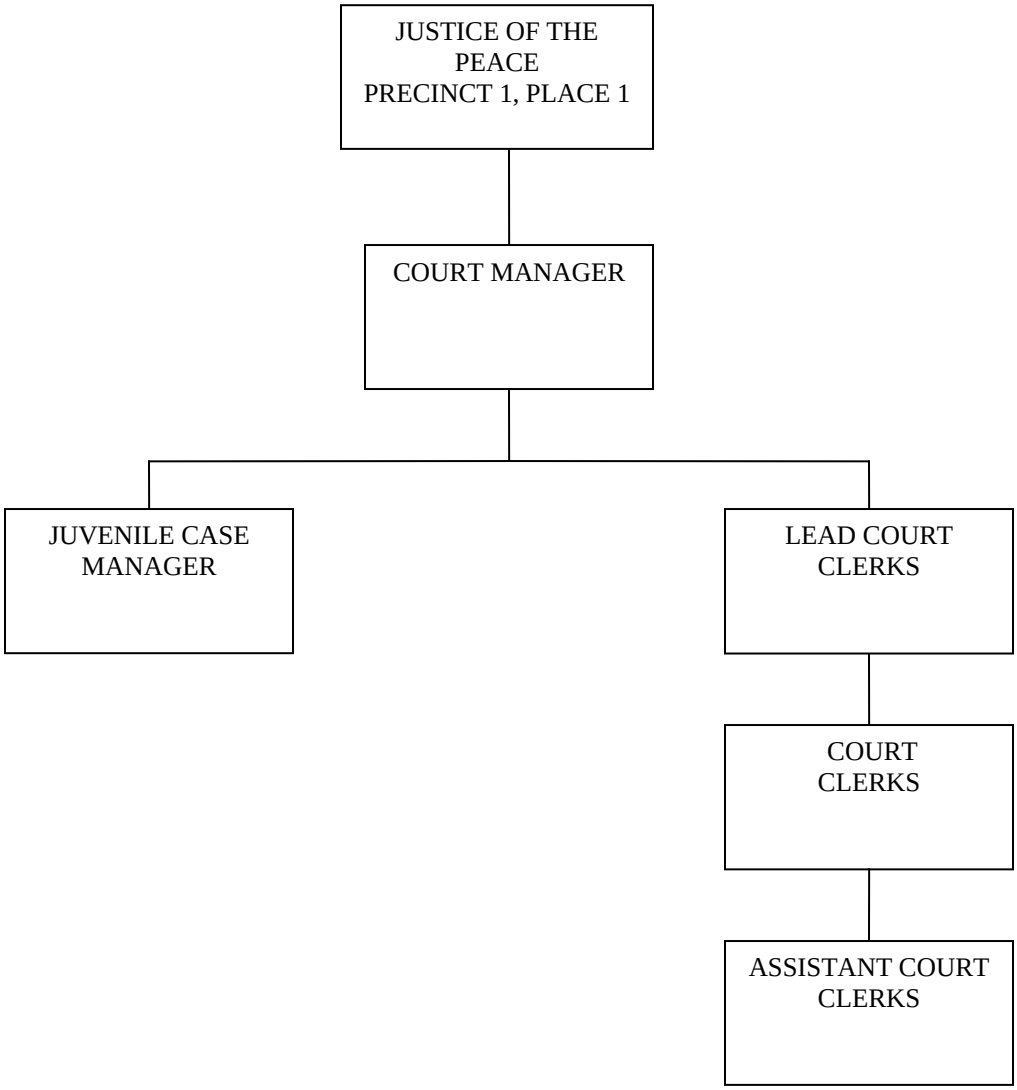
Program Justification and Analysis:

- The FY 2012-13 Budget increases by 1.6 percent when compared to the FY 2011-12 estimates as described below.
- The Personnel Services group decreases by 1.1 percent when compared to FY 2011-12 estimates due to salary savings associated with the hiring of the new Chief Bailiff in FY 2011-12.
- The Operational Costs group increases by 2.7 percent when compared to FY 2011-12 estimates due to a slight increase in Juror Pay, which is at the same level as the previous budget.
- The Supplies and Materials group decreases slightly when compared to FY 2011-12 estimates due to a one-time expense for a voice data network in FY 2011-12.
- There are no program changes Budget in the FY 2012-13 Budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Assistant Jury Bailiff	6.5	6.5	6.5
Chief Bailiff	1	1	1
Deputy Jury Bailiff	1	1	1
Total - Jury Operations	***8.5***	***8.5***	***8.5***

JUSTICE OF THE PEACE
PRECINCT 1 PLACE 1



JUSTICE OF THE PEACE
PRECINCT 1, PLACE 1

COMPANY: 100
ACCOUNTING UNIT: 4500

Mission: To promote employee development and adequately staff the Court in order to serve all who seek the services of the Court.

Vision: To provide quality professional assistance to all who contact this Court and to work with the school districts to reduce the truancy rate.

Objectives:

- To create an environment that provides opportunities and promotes employee development and safety.
- To create policies and procedures, which facilitate more accessible services to our clients.
- To strive to set a standard of excellence by granting all persons and parties due process and a fair opportunity to be heard.
- To correctly apply the rules, statutes and common law of the State of Texas.
- To continue to work closely with all school districts to reduce the ever-increasing truancy and dropout rates.
- To provide dedicated public service to all Bexar County citizens.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, and criminal cases on Class C misdemeanors of $500 or less, including having sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, warrant issuance, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 1 has two Justices, Places 1 and 3. They are elected to four-year terms with Places 1 and 3 serving concurrently.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Civil Cases Filed	5,104	5,604	5,750
Number of Criminal Cases Filed	16,688	19,104	19,500
Number of Warrant/Capias Issued	10,780	9,504	9,800
Efficiency Indicators			
Civil cases per FTE	1,276	1,401	1,438
Criminal cases per FTE	2,086	2,388	2,438
Revenue Generated per FTE*	$207,858	$213,502	$225,000
Effectiveness Indicators:			
Percent Change in Cases Filed	-44%	13%	10%
Percent Change in Cases Disposed	25%	19%	28%
Percent Change in Warrants Issued	-31%	-12%	3%

**Includes all revenues collected. A portion of revenues is directed to the State of Texas.*

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$586,269	$579,929	$580,487	$576,632
Travel and Remunerations	1,711	4,500	4,047	4,000
Operational Costs	14,715	15,674	15,277	16,074
Supplies and Materials	21,479	30,200	23,666	38,200
Total	***$624,174***	***$630,303***	***$623,477***	***$634,906***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 1.8 percent when compared to FY 2011-12 estimates due to increases in the operational costs and supplies and materials appropriations groups as described below.

- The Personnel Services group decreases by less than 1 percent when compared to FY 2011-12 estimates. This is due to the changes in the selection of healthcare plans by employees, which impact employer's contributions to the healthcare line item.

- The Travel and Remunerations group decreases by 1.2 percent when compared to the FY 2011-12 estimates. Funding is allocated at the same level that was allocated for FY 2011-12.

- The Operational Costs group increases by 5.2 percent when compared to FY 2011-12. The increase is due to the acquisition of a new copier. This copier will be placed in the newly acquired office space that has been vacated by the Constable's Office, Precinct 1.

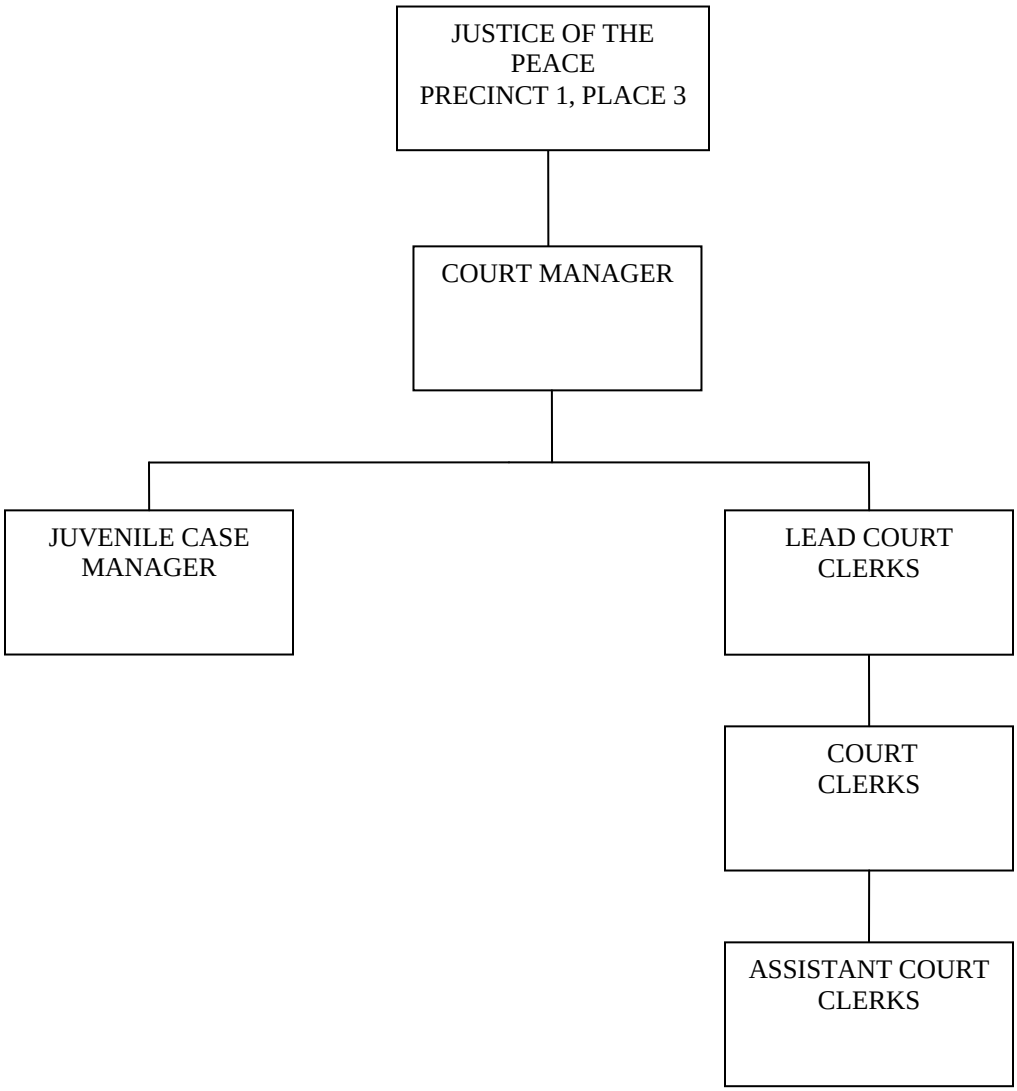
- The Supplies and Materials group increases by 61 percent when compared to FY 2011-12 estimates. Funding is provided for new office furniture to be used in the additional office space.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	3	3	3
Court Clerk*	7	6	6
File Clerk*	.5	0	0
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	2
Total – Justice of the Peace, Precinct 1	***14.5***	***13***	***13***

**During FY 2010-11, one Court Clerk (NE-04) remained vacant and frozen. This position was deleted in Attachment 7 of the Change Memo, which was adopted by Commissioners Court on September 13, 2011. One File Clerk (NE-01) was deleted as part of the Countywide Attrition Program.*

JUSTICE OF THE PEACE
PRECINCT 1, PLACE 3



JUSTICE OF THE PEACE
PRECINCT 1, PLACE 3

COMPANY: 100
ACCOUNTING UNIT: 4501

Mission: To provide the citizens of Bexar County with professional, courteous, timely, and high-quality service.

Vision: To demonstrate to the citizens of Bexar County the overall efficiency and effectiveness of a well-operated and organized County government office.

Objectives:

- To create policies and procedures which facilitate our services to be more accessible to customers.
- To utilize effective means to collect revenue owed to Bexar County.
- To create an environment that provides opportunities and promotes employee development.
- To design court procedures to provide assistance to individuals and to provide education of such policies and procedures.
- To provide expeditious court docket management.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, criminal cases on Class C misdemeanors of $500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, warrant issuance, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 1 has two Justices, Places 1 and 3. They are elected to four-year terms with Places 1 and 3 serving concurrently.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	1,833	1,901	1,969
Number of Criminal Cases Filed	23,294	26,230	27,541
Number of Warrant/Capias Issued	17,082	19,102	20,057
Efficiency Measures:			
Civil cases per FTE	611	624	655
Criminal cases per FTE	2,117	2,384	2,503
Revenue Generated per FTE	137,035	169,042	177,494
Effective Measures:			
Percent Change in Cases Filed	-7%	12%	5%
Percent Change in Cases Disposed	18%	48%	5%
Percent Change in Warrants Issued	-23%	23%	5%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$689,896	$662,340	$682,169	$672,584
Travel and Remunerations	1,368	1,380	1,250	1,380
Operational Costs	104,226	101,915	92,803	33,675
Supplies and Materials	16,429	23,606	15,846	28,675
Total	***$811,919***	***$789,241***	***$792,068***	***$736,314***

Program Justification and Analysis:

- Overall the FY 2012-13 Adopted Budget decreases by 7 percent when compared to FY 2011-12 estimates primarily due to the operational cost appropriation group as described below.

- The Personnel Services group decreases by 1.4 percent compared to FY 2011-12 estimates. The decrease is primarily due to the countywide attrition program. Employees received a non-recurring, one-time lump sum payment in FY 2011-12 as part of the program.

- The Travel and Remunerations group increases by 10.4 percent when compared to FY 2011-12 estimates. Funding is provided for required annual training for the Justice of the Peace and court personnel.

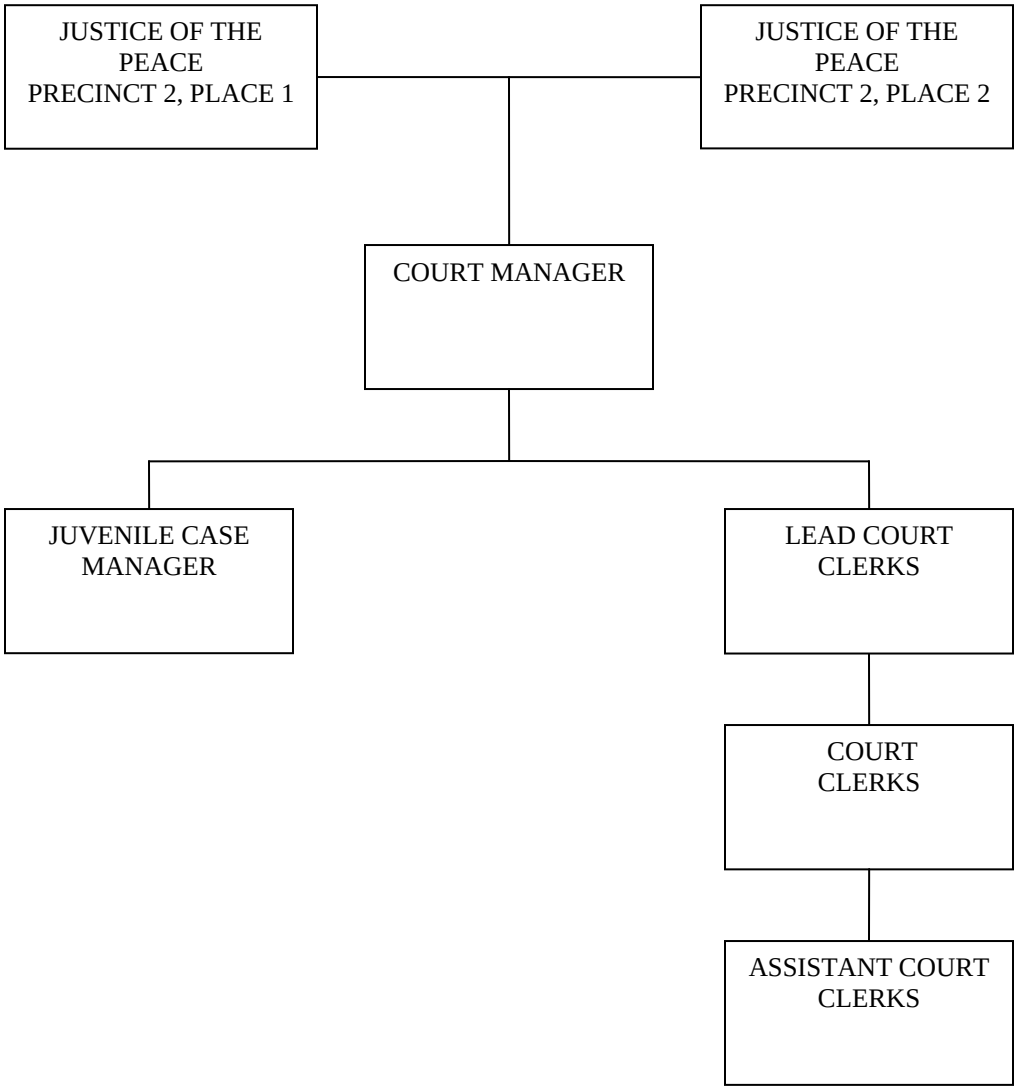
- The Operational Costs group decreases by 64 percent when compared to FY 2011-12 estimates. This decrease is due to the rental expenses line item. The Justice of the Peace Office relocated into a county-owned facility in May 2012. As a result, no funds are required for rental expenses.

- The Supplies and Materials group increases by 81 percent when compared to FY 2011-12 estimates. One-time funding is provided for furniture for the new office space at Pleasanton Road.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	7	6	6
Court Clerk – Part Time	2	2	2
Court Clerk	5	5	5
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	2
Total – Justice of the Peace, Precinct 1 Place 3	***18***	***17***	***17***

JUSTICE OF THE PEACE PRECINCT 2



JUSTICE OF THE PEACE PRECINCT 2

COMPANY: 100
ACCOUNTING UNIT: 4510

Mission: To provide the citizens of Bexar County professional, courteous, timely and quality public service in connection with all cases under the jurisdiction of the Court.

Vision: To reduce truancy and daytime crime through early intervention with counseling and meaningful community service.

Objectives:

- Customer Service: create policies and procedures that facilitate services being more accessible to our clients.
- Customer accessibility to information: utilizing well-trained staff, information handouts and user-friendly website.
- Increase efficiency and productivity by effective procedures and utilizing new technology.
- Revenue recovery and collection: utilizing effective means to collect revenue owed to the County.
- Safety and security for customers and employees.
- Create an environment that provides opportunities and promotes employee development.
- Effective caseload management.
- Create and nurture a barrier-free environment that encourages open communication within each department.
- To create an environment that provides opportunities and promotes employee development.
- To participate in programs within our community whose goals coordinate or overlap with Bexar County Goals.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, criminal cases on Class C misdemeanors of $500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Precinct 2 has two Justices of the Peace, Places 1 and 2, elected for staggered four-year terms.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	7,426	9,136	10,000
Number of Criminal Cases Filed	37,927	49,279	55,000
Number of Warrant/Capias Issued	15,461	10,102	20,000
Efficiency Measures:			
Civil cases per FTE	1,485	1,872	2,000
Criminal cases per FTE	3,447	4,479	5,000
Revenue Generated per FTE*	$277,385	$307,810	$307,810
Effective Measures:			
Percent Change in Cases Filed	-9%	29%	11%
Percent Change in Cases Disposed	-52%	26%	26%
Percent Change in Warrants Issued	113%	65%	198%

**Includes all revenues collected. A portion of revenues is directed to the State of Texas.*

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$824,896	$833,046	$844,440	$835,297
Travel and Remunerations	3,513	1,950	1,808	1,950
Operational Costs	258,276	251,474	266,925	271,169
Supplies and Materials	21,787	25,000	22,241	25,000
Total	***$1,108,472***	***$1,111,470***	***$1,135,414***	***$1,133,416***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget decreases by less than 1 percent when compared to FY 2011-12 estimates due to a decrease in the personnel services appropriation group.

- The Personnel Services group decreases by 1 percent when compared to FY 2011-12 estimates. This is due to changes in the selection of healthcare plans by employees, which impact the County's contributions to the healthcare line item.

- The Travel and Remunerations group increases by 7.9 percent when compared to the FY 2011-12 estimates. Funding is provided for required annual training for the Justice of the Peace and court personnel.

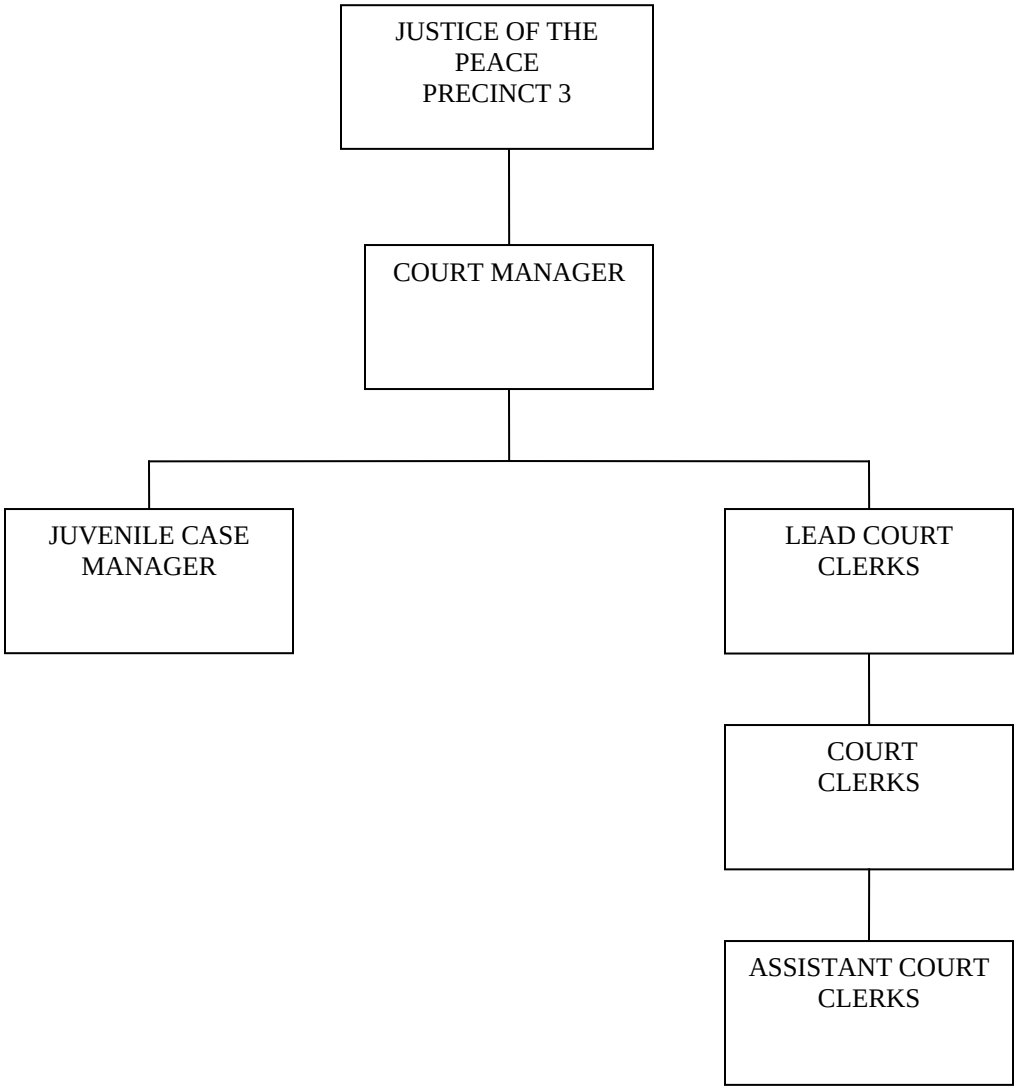
- The Operational Costs group increases by 1.6 percent when compared to FY 2011-12 estimates. This increase is primarily due to the janitorial services line item. The Justice of the Peace Office budget will include the janitorial funds for the Constable's Office. The new lease agreement requires the County to pay the entire amount of janitorial services. Under the old lease agreement, the landlord was responsible for one third of the expenses.

- The Supplies and Materials group increases by 12 percent compared to FY 2011-12 estimates. The increase is due to additional funding provided for office supplies.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Justice of the Peace	2	2	2
Assistant Court Clerk	5	3	3
Court Clerk	9	8	8
Justice Court Manager	1	1	1
Lead Court Clerk	3	3	3
Total – Justice of the Peace, Precinct 2	***20***	***17***	***17***

JUSTICE OF THE PEACE PRECINCT 3



JUSTICE OF THE PEACE PRECINCT 3

COMPANY: 100
ACCOUNTING UNIT: 4520

Mission: To excel as a Bexar County Justice of the Peace Court by providing the most accurate, prompt and professional customer service to the citizens of Bexar County, while also furnishing a safe, equitable and rewarding work environment to the employees of the Court.

Vision: To provide excellent service to the citizens of Bexar County in all matters of the justice system at the Justice of the Peace level.

Objectives:

To excel in the areas of:

- Customer service satisfaction
- Customer accessibility to information
- Efficiency and productivity
- Revenue recovery and collection
- Management accountability
- Safety and security for customers and employees
- Employee training and career development
- Caseload management

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, criminal cases on Class C misdemeanors of $500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 3 has one Justice, elected to a four-year term.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	8,286	8,640	9,000
Number of Criminal Cases Filed	37,025	30,555	30,700
Number of Warrant/Capias Issued	11,696	122	125
Efficiency Measures:			
Civil cases per FTE	1,381	1,442	1,500
Criminal cases per FTE	4,628	4,365	4,386
Revenue Generated per FTE*	$401,527	$326,380	$334,615
Effective Measures:			
Percent Change in Cases Filed	1%	-1%	1%
Percent Change in Cases Disposed	1.12%	-0.72%	1.02%
Percent Change in Warrants Issued	-6%	-99%	2%

**Includes all revenues collected. A portion of revenues is directed to the State of Texas.*

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$754,055	$748,283	$744,634	$753,971
Travel and Remunerations	2,826	2,767	2,767	2,700
Operational Costs	136,666	136,668	146,983	136,666
Supplies and Materials	27,072	34,633	30,874	27,400
Total	***$920,619***	***$922,351***	***$925,258***	***$920,737***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget decreases by less than 1 percent when compared to FY 2011-12 estimates.

- The Personnel Services group increases by 1.3 percent when compared to FY 2011-12 estimates. This is primarily due to turnover experienced during FY 2011-12, which is not anticipated in FY 2012-13.

- The Travel and Remunerations group decreases by 2.4 percent when compared to FY 2011-12 estimates. The decrease reflects funding as requested by the Office.

- The Operational Costs group decreases by 7 percent when compared to FY 2011-12 estimates. This decrease is primarily due to the rental expenses line item, which is based on the rental agreement for office space used by the Justice of the Peace, Precinct 3.

- The Supplies and Materials group decreases by 11.3 percent when compared to the FY 2011-12 estimates. This is due to one-time funding for courtroom seating purchased in FY 2011-12.

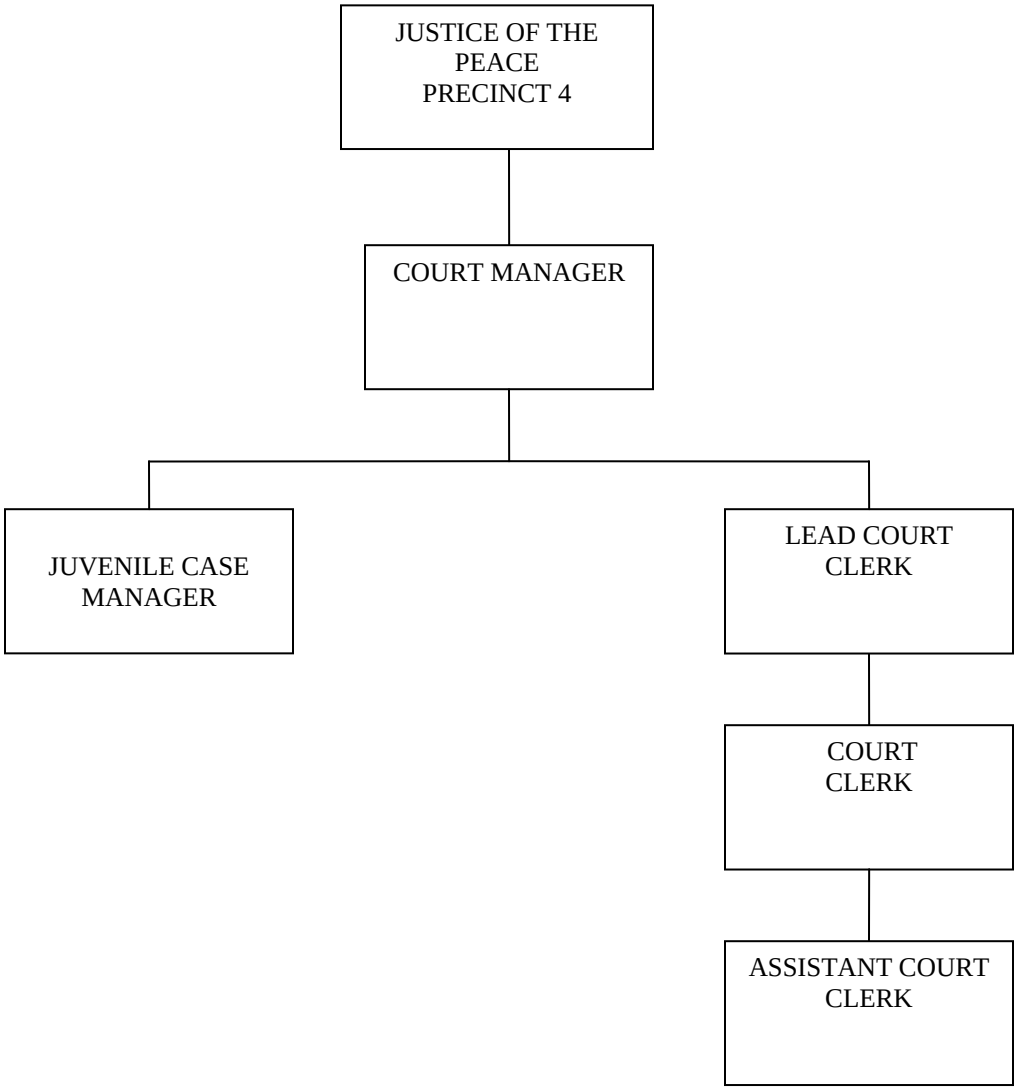
Policy Consideration:

Currently, the Justice of the Peace, Precinct 3 is a part-time justice court. As directed by Commissioners Court, the Office of the County Manager will examine options, such as converting the Justice of the Peace, Precinct 3 to a full-time court or adding a new Justice of the Peace Court in Bexar County. The recommendations will be presented to Commissioners Court for consideration during FY 2012-13.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk	6	5	5
Court Clerk	9	9	9
Justice Court Manager	1	1	1
Lead Court Clerk	2	2	2
Total – Justice of the Peace, Precinct 3	***19***	***18***	***18***

JUSTICE OF THE PEACE PRECINCT 4



JUSTICE OF THE PEACE PRECINCT 4

COMPANY: 100
ACCOUNTING UNIT: 4530

Mission: To provide excellent court services through efficient and effective case management and quality customer service.

Vision: We envision Justice of the Peace Precinct Number Four as a leader in providing accessible and responsive services to our citizens in a timely, accurate, and customer-oriented manner, while utilizing technology and our commitment to quality customer service.

Objectives:

- Efficiently and effectively process, adjudicate and dispose of cases filed in a timely and lawful manner.
- Create and support an environment that nurtures the development and growth of each staff member.
- Utilize effective means in collection of revenue.
- Continue working with citizens and programs within our community whose goals align with those of Precinct four and Bexar County.
- Utilize technology to expand court services.
- Implement plans to address the concerns of juvenile crime.

Program Description: The Justice of the Peace presides over the Justice Court and Small Claims Court. The Justice of the Peace also sits as magistrate for juvenile warnings, felony warrants, and examining trials. The Court's jurisdiction includes civil disputes and small claims of $10,000 or less, criminal cases on Class C misdemeanors of $500 or less, and sanction power on certain Class C cases (alcohol, tobacco, and education codes). Class C misdemeanor cases include traffic violations, minors in possession of alcohol, and disorderly conduct. The Justice of the Peace handles forcible detainers (evictions), driver's license suspension hearings, animal cruelty cases, disposition of stolen property matters, and nuisance cases. The Justice of the Peace also presides over hearings on deed restrictions. The Office is responsible for collection of fees of the Court, issuance of warrants, various types of civil processes, issuance of summons, assignment and monitoring of community service, and monitoring compliance of mandatory drug and alcohol rehabilitation classes. In addition, the Justice of the Peace conducts hearings, performs marriage ceremonies, serves as a notary public, and handles truancy cases involving the Thwarting Compulsory Attendance Law and Failure to Attend Law. The Texas Family Code has authorized transfer of jurisdiction from the Juvenile Courts to the Justice Courts for truant children in need of supervision.

The Justice of the Peace is an elected official. Justice of the Peace, Precinct 4 has one Justice, elected to a four-year term.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Civil Cases Filed	2,682	2,682	2,700
Number of Criminal Cases Filed	41,506	45,657	50,222
Number of Warrant/Capias Issued	10,975	11,275	12,402
Efficiency Measures:			
Civil cases per FTE	1,341	1,341	1,341
Criminal cases per FTE	5,188	5,707	6,277
Revenue Generated per FTE	$312,641	$343,905	$378,295
Effective Measures:			
Percent Change in Cases Filed	28%	10%	10%
Percent Change in Cases Disposed	10%	10%	10%
Percent Change in Warrants Issued	0%	6%	10%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$565,003	$588,001	$597,721	$594,397
Travel and Remunerations	1,235	3,649	2,456	3,649
Operational Costs	146,057	163,471	168,333	250,816
Supplies and Materials	16,257	32,400	31,988	35,790
Total	***$728,552***	***$787,521***	***$800,498***	***$884,652***

Program Justification and Analysis:

- Overall the FY 2012-13 Budget increases by 11 percent when compared to FY 2011-12 estimates due to increases in the travel and remunerations, operational costs, and supplies and materials appropriation groups as described below.

- The Personnel Services group decreases by less than 1 percent when compared to FY 2011-12 estimates. The decrease is due to a decrease in funding for temporary employees.

- The Travel and Remunerations group increases by 49 percent when compared to FY 2011-12 estimates. Funding is provided for training the Justice of the Peace and court personnel. Funds will also enable additional personnel to attend training.

- The Operational Costs group increases by 49 percent when compared to FY 2011-12 estimates. This increase will provide for an increase in the rental expense line item as a result of a planned expansion of the space currently used by the Office. The expansion will allow for additional storage for files and will add customer service windows for the public.

- The Supplies and Materials group increases by 12 percent when compared to FY 2011-12 estimates. The increase will provide funding for chairs and a bench for the courtroom.

Policy Consideration:

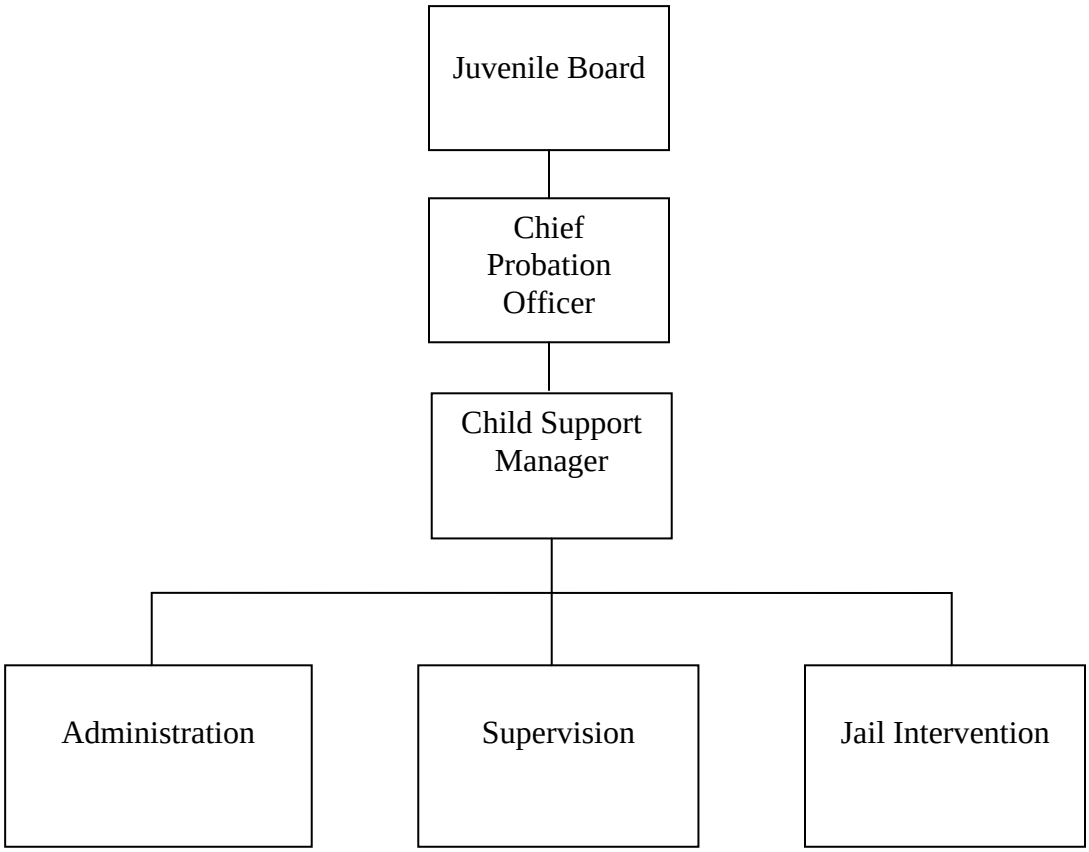
Funding in the amount of $39,616 is allocated within the Non-Departmental - Contingency General Fund Budget for the addition of one Court Clerk (NE-04) position. The position may be needed pending the outcome of issues related to the issuances of warrants for nuisance violations in Precinct 3. If this position is not required, then funding will remain in contingencies.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Justice of the Peace	1	1	1
Assistant Court Clerk*	3	2	2
Court Clerk	7	7	7
Justice Court Manager	1	1	1
Lead Court Clerk	1	1	1
Total – Justice of the Peace, Precinct 4	***13***	***12***	***12***

**As a result of the Countywide Attrition Program, one Assistant Court Clerk was deleted in FY 2011-12.*

JUVENILE – CHILD SUPPORT PROBATION



JUVENILE – CHILD SUPPORT PROBATION

COMPANY: 100
ACCOUNTING UNIT: 4120

Mission: To promote the rehabilitation and well-being of offenders and their families by redirecting behavior with an emphasis on individual responsibility and the protection and safety of the community.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well being of offenders and their families. The Juvenile Probation Department vision is to be in the forefront of redirecting behavior with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Improve staff to juvenile ratio in the Mission Road Detention Center and the Cyndi Taylor Krier Treatment Center.
- Create a database to evaluate the performance of agencies/programs with whom we contract.
- Aggressively seek new sources of funding, public and private, to fund new, creative programs and initiatives.
- Increase, at Intake, the use of advice, counsel and release option, when appropriate, in order to decrease the number of cases referred to other Early Intervention Units.
- Increase the school attendance rate of youth served through the School Based Unit.
- Increase the percentage of child support probationers making regular payments.
- Electronically transmit information required by Texas Juvenile Probation Commission.
- Develop a plan to obtain an alternative information system that would integrate all departmental applications and maintain an interface with the Juvenile Information Management System (JIMS).
- Develop and/or revamp the current JIMS to provide better information to the department and other officials.

Program Description: The Bexar County Juvenile Child Support Probation Division monitors and enforces child support payment responsibilities of individuals referred to the division by the courts. Counseling regarding personal responsibility and employment is provided during orientation classes and monthly in person reporting. The division reports payment compliance to the courts and the State Attorney General's Office. Partial funding for the division is provided by the State Attorney General's Office through an annually negotiated contract with the County being paid a flat fee per case.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Total Number of Probationers Reporting	6,487	6,150	6,215
Number of Probationers Scheduled for Orientation Class	157	100	110
Number of Probationers Who Attended/Completed Orientation Class	130	80	88

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Efficiency Indicators:			
Average Caseload Per Probation Officer	201	186	187
Average Number of Probationers Reporting In Person	381	333	337
Average Number of Probationers Reporting by Mail	160	179	181
Effectiveness Indicators:			
Percent of Probationers Making A Child Support Payment	72%	73%	74%
Percent of Probationers Who Attended/Completed Orientation Class	83%	80%	80%
Total Child Support Funds Collected	$4,140,730	$4,100,000	$4,140,000
Percent of Child Support Funds Collected	69%	69%	70%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$601,181	$572,677	$572,677	$572,677
Travel and Remunerations	64	0	0	0
Operational Costs	6,971	7,228	7,228	7,228
Supplies and Materials	2,398	0	0	0
Total	***$610,614***	***$579,905***	***$579,905***	***$579,905***

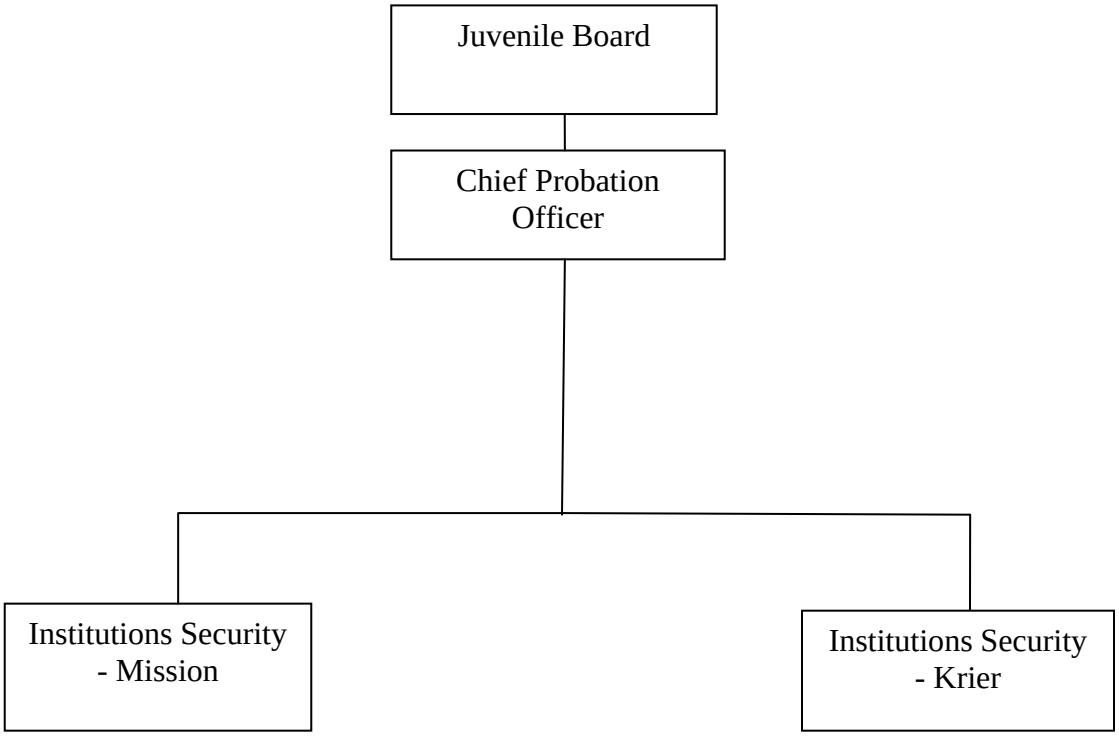
Program Justification and Analysis:

- The FY 2012-13 Adopted Budget for Juvenile Child Support Probation is funded at the same level as the FY 2011-12 Adopted Budget. During FY 2011-12, the Juvenile Probation Department agreed to a budget reduction plan that decreases the Juvenile Department's recurring cost by $1.1M annually. The reductions are split evenly between Probation and Detention at $550,000 each. Juvenile Probation also reduced an additional $150,000 because of programs that will be implemented to keep juveniles out of the system. The Juvenile Probation Department's plan includes keeping selected positions vacant, reducing travel, reducing contract costs, reducing operational costs through efficiencies, and maximizing the use of State Funds. These strategies will emphasize the Department's commitment to meet State standards and minimize the impact on services provided.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Assistant Unit Supervisor	1	1	1
Child Support Probation Officer	5	5	5
Child Support Probation Supervisor	1	1	1
Child Support Program Aide	1	1	1
Child Support Senior Probation Officer	1	1	1
Jail Intervention Probation Officer - Assessment	1	1	1
Jail Intervention Probation Officer- Supervision	1	1	1
Total - Juvenile - Child Support Probation	***11***	***11***	***11***

JUVENILE - INSTITUTIONS



JUVENILE - INSTITUTIONS

COMPANY: 100
ACCOUNTING UNIT: 4110, 4111, & 4112

Mission: Our mission is to create and maintain a safe and secure atmosphere in which to provide a program that is healthy for the body, mind, and spirit of each child in our care.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well-being of offenders and their families. The Juvenile Probation Department's vision is to be in the forefront of redirecting behavior, with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Increase consistency across the various shifts in the Juvenile Detention Center and Cyndi Taylor Krier Juvenile Correctional Treatment Center.
- Increase juvenile compliance with the treatment level system.
- Improve staff to juvenile ratio in compliance with the Texas Juvenile Probation Commission, (TJPC) standards.
- Develop reality-based training curriculum.
- Decrease the number of serious incidents by 5 percent.
- Decrease the number of physical restraints by 5 percent.

Program Description: The Bexar County Juvenile Probation Institutions Division is comprised of two facilities; one pre-adjudication facility - the Bexar County Juvenile Detention Center, and one post adjudication facility - the Cyndi Taylor Krier Juvenile Correctional Treatment Center.

The Juvenile Detention Center, located at 600 Mission Road, has the responsibility of maintaining a safe and secure environment for youth placed in the facility. As indicated in the Mission Statement, emphasis is placed on providing an educational program that will assist the youth in continuing their education upon release, providing nutritious meals and physical recreation to improve their health, and offering access to counseling and religious services. The Detention Center has 264 beds separated into nineteen dorms. Youth detained at the Center complete an orientation process to determine the dorm in which they can best function. Supervision of youth is provided by certified Juvenile Detention Officers. Detention Officers ensure that juveniles are safe and secure; that they participate in Center activities; and that structure and guidance is provided for youth during their stay in detention.

The Krier Center is a secure, long-term, post-adjudication residential treatment facility. It has a capacity of 96 beds separated into eight individual units with twelve beds each. The facility is unique in the manner in which it combines treatment, correctional, educational and medical components to provide juveniles a comprehensive array of services. Individual, group and family counseling is provided by eight licensed masters' level counselors. Each counselor is assigned a unit of 12 youth as their caseload. Probation officers, counselors, treatment officers, teachers, medical staff, the youth and their families take part in the creation and development of individual treatment programs. The treatment component is managed by the Center's Clinical Director. Psychiatric consultation is provided through a contract with psychiatrists with the University of Texas Health Science Center's Division of Child and Adolescent Psychiatry. They provide medication management and valuable input regarding treatment plans.

Performance Indicators:

	FY 2010-11 Actual	FY 2010-11 Estimate	FY 2012-13 Budget
Mission Road			
Workload Indicators:			
Number of Juveniles Detained	2,565	2,212	2,075
Average Daily Population	158	134	130
Peak Population	203	177	170
Efficiency Indicators:			
Number of Total Incidents	3,455	3,290	3,000
Number of Violent Incidents Juvenile to Staff	358	388	390
Number of Visits	16,184	14,143	13,400
Effectiveness Indicators:			
Percent Change in Juveniles Detained	-8.00%	-13.80%	-6.20%
Percent Change in Total Incidents	-11.80%	-15.20%	-3.00%
Percent Change in Visits	-11.80%	-12.60%	-5.30%
Krier			
Workload Indicators:			
Number of Juveniles Placed	111	107	102
Average Daily Population	86	79	75
Peak Population	91	87	84
Efficiency Indicators:			
Number of Total Incidents	1,529	2,121	1,500
Number of Violent Incidents Juvenile to Staff	128	303	205
Number of Individual Counseling Sessions	3,969	3,690	3,625
Effectiveness Indicators:			
Percent Change in Juveniles Placed	-69.00%	-3.60%	-4.70%
Percent Change in Violent Incidents Juvenile to Staff	-206.30%	136.70%	-32.30%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$13,947,133	$14,150,126	$14,150,126	$14,150,126
Travel and Remunerations	462	500	500	500
Operational Costs	923,758	1,301,393	1,301,393	1,301,393
Supplies and Materials	392,656	421,354	421,354	421,354
Total	***$15,264,009***	***$15,873,373***	***$15,873,373***	***$15,873,373***

Program Justification and Analysis:

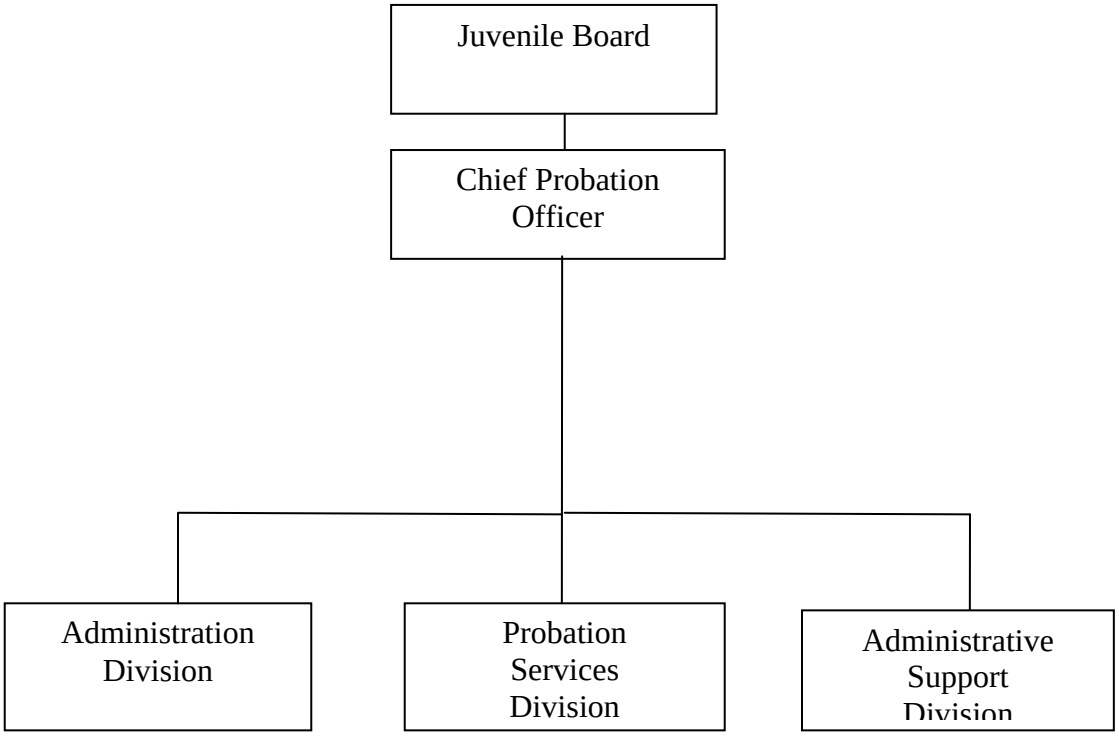
- The FY 2012-13 Adopted Budget for Juvenile Institutions is funded at the same level as the FY 2011-12 Adopted Budget. During FY 2011-12, the Juvenile Probation Department agreed to a budget reduction plan that decreased the Juvenile Probation Department's recurring costs by $1.1M annually. The reductions are split evenly between Probation and Detention at $550,000 each. Juvenile Probation also reduced an additional $150,000 because of programs that will be implemented to keep juveniles out of the system. The Juvenile Department's plan includes keeping selected positions vacant, reducing travel, reducing contract costs, reducing operational costs through efficiencies, and maximizing the use of State Funds. These strategies will emphasize the Department's commitment to meet State standards and minimize the impact of services provided.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Institutions Security - Mission			
Detention Assistant Superintendent	1	1	1
Detention Recreation Coordinator	2	2	2
Detention Shift Team Leader	9	9	9
Detention Superintendent	1	1	1
Juvenile Detention Officer I	118	118	118
Juvenile Detention Officer II	56	57	57
Juvenile Detention Officer III	8	8	8
Juvenile Detention Shift Supervisor	4	4	4
Laundry Worker	3	3	3
Main Control Technician	13	13	13
Transportation Supervisor	1	1	1
Total Detention Security-Mission	***216***	***217***	***217***

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Institutions Security - CTK			
Campus Coordinator	4	5	5
Clinical Director	1	1	1
Clinical Unit Supervisor	1	1	1
Corrections Superintendent	1	1	1
Detention Assistant Superintendent	1	1	1
Juvenile Corrections Unit Supervisor	4	4	4
Juvenile Counselor	0	0	0
Juvenile Counselor II	9	9	9
Research Specialist (part-time)	1	1	1
Residential Treatment Officer I	76	75	75
Residential Treatment Officer II	23	23	23
Residential Treatment Officer III	8	8	8
Special Projects Coordinator	0	0	0
Total Detention Security - CTK	***129***	***129***	***129***
Total - Juvenile - Institutions	***345***	***346***	***346***

JUVENILE PROBATION



JUVENILE PROBATION

COMPANY: 100
ACCOUNTING UNIT: 4100, 4101, & 4102

Mission: To promote the rehabilitation and well-being of offenders and their families by redirecting behavior with an emphasis on individual responsibility and the protection and safety of the community and to support the Juvenile Courts under Title III of the Texas Family Code.

Vision: We envision the Bexar County Juvenile Probation Department as a leader in promoting the rehabilitation and well-being of offenders and their families. The Juvenile Probation Department's vision is to be in the forefront of redirecting behavior with an emphasis on the protection and safety of the community and the well-being of the child.

Goals and Objectives:

- Improve the staff-to-juvenile ratios compliance in the Detention Center and Cyndi Taylor Krier Juvenile Correctional Treatment Center.
- Create a database to evaluate the performance of agencies/programs with whom we contract.
- Aggressively seek new sources of funding, public and private, to fund new and creative programs and initiatives.
- Ensure that available resources are used effectively and efficiently.
- Increase, at Intake, the use of advice, counsel and release option, when appropriate, in order to decrease the number of cases referred to other Early Intervention Units.
- Increase the school attendance of youth served through the School Based Unit.
- Increase the percentage of child support probationers making regular payments.
- Electronically transmit information required by the Texas Juvenile Probation Commission.

Program Description: The Bexar County Juvenile Probation Department is comprised of three divisions performing functions to meet the departmental goals.

The Administration Division's responsibilities include Community Service Restitution, Victims Assistance, Volunteers in Probation, and the Ropes/Challenge programs. These programs provide resources and support to help juvenile offenders to complete their court-ordered probation conditions or deferred prosecution contracts.

The Probation Services Division consists of general field units and specialized units. The field units are responsible for performing pre-adjudication and post-adjudication services to juveniles who have been arrested and/or referred to the Juvenile Probation Department for Intensive Supervision (Felony and Specialized). The specialized units deliver a broad array of programs including the Diversion, Rural Youth/School Based Units, and Residential Services. These units are responsible for providing early intervention services to juveniles who have been arrested and referred to the Bexar County Juvenile Probation Department. Generally, the younger, first-time offenders receive services in a diversion setting.

The Administrative Support Division is the overhead function of the Bexar County Juvenile Probation Department. In addition to senior management this division includes the Human Resources Office, Clerical, Records Management, Information Management, Fiscal Office, Reimbursement Office, and Facilities Management Services.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Number of Referrals	7,675	7,610	7,868
Number of Children Placed on Formal Probation	1,019	727	752
Number of Children Placed in Contract Care	142	119	123
Efficiency Indicators:			
Number of Texas Youth Commission Commitments	86	70	70
Number of Successful Releases from Contract Care	112	121	125
Average Aftercare Case Load	90	94	97
Effectiveness Indicators:			
Percent of Youths Completing Field Probation	83%	86%	86%
Percent of Juveniles Successfully Released from Contract Care and not Readjudicated (6 months)	89%	91%	91%
Number of Cases which Successfully Completed Deferred Prosecution	1,836	1,219	1,260

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$9,746,282	$8,952,803	$8,952,803	$8,952,803
Travel and Remunerations	406,296	285,342	285,342	285,342
Operational Costs	2,260,784	2,493,387	2,493,387	2,493,387
Supplies and Materials	695,285	228,524	228,524	228,524
Interfund Transfer	0	188,238	188,238	188,238
Total	***$13,108,647***	***$12,148,294***	***$12,148,294***	***$12,148,294***

Program Justification and Analysis:

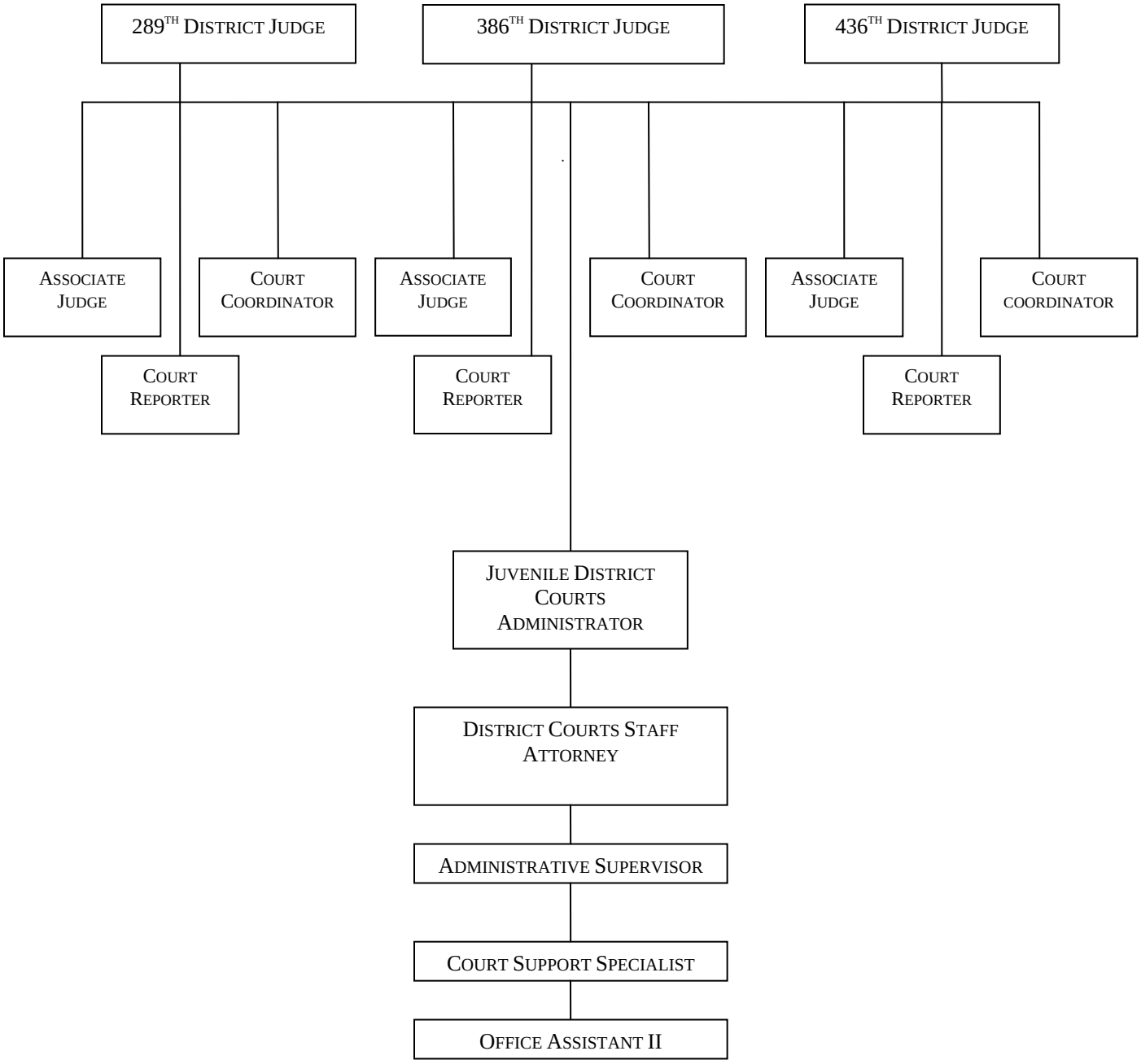
- The FY 2012-13 Adopted Budget for Juvenile Probation is funded at the same level as the FY 2011-12 Adopted Budget. During FY 2011-12, the Juvenile Department agreed to a budget reduction plan that decreased the Juvenile Department's recurring cost by $1.1M annually. The reductions are split evenly between Probation and Detention at $550,000 each. Probation also reduced an additional $150,000 because of programs that will be implemented to keep kids out of trouble. The Juvenile Probation Department's plan includes maintaining selected positions vacant, reducing travel, reducing contract costs, reducing operational costs through efficiencies, and maximizing the use of State Funds. These strategies will emphasize the Department's commitment to meet State standards and minimize the impact of services provided.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administration			
Aftercare Program Specialist	2	1	1
Challenge/Ropes Program Officer	4	4	4
Community Service Restitution Lead Specialist	1	1	1
Community Service Restitution Specialist	5	5	5
Community Service Restitution Specialist (p/t)	2	2	2
Education Manager	0	1	1
Foster Care Reimbursement Officer	1	0	0
Internship Supervisor	1	1	1
Juvenile Programs Specialist	0	1	1
Mental Health Services Assessment Manager	1	1	1
Mental Health Services Assistant	0	0	0
Office Assistant I	3	3	3
Office Assistant II	17.5	12.5	12.5
Office Assistant III	2	2	2
Office Assistant IV	3	3	3
Program Aide	5	5	5
Juvenile Records Clerk	0	5	5
Special Services Supervisor	0	1	1
Staff Psychologist	1	1	1
Victim Services Specialist-20 hrs	0.5	0.5	0.5
Victim Services Supervisor	1	1	1
Vocational & Employment Services Supervisor	1	1	1
Total - Administration	***51***	***52***	***52***
Probation			
Accreditation & Training Officer	0	0	0
Assistant Unit Supervisor	15	17	17
Intake Technician	1	1	1
Juvenile Probation Officer	33	33	33
Juvenile Unit Supervisor	13	12	12
Mental Health Services Transition Coordinator	1	1	1
Mental Health Services Senior Probation Officer ICS	1	1	1
Residential Placement Officer	18	18	18
Residential Placement Unit Supervisor	1	1	1
Senior Probation Officer	19	19	19
Total - Probation	***102***	***103***	***103***

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administrative Support			
Accreditation and Training Manager	1	1	1
Accreditation & Training Officer	2	2	2
Asst Ch Probation Officer/General Counsel	1	1	1
Chief Juvenile Probation Officer	1	1	1
Clerical Office Supervisor	1	1	1
Contract and Legal Support Attorney	0	1	1
Contract Coordinator	1	1	1
Court Order Clerk	1	1	1
DCPO Early Intervention & Ed Services	1	1	1
DCPO Field Services	1	1	1
Deputy Chief Probation Officer Institutions	1	1	1
Director of Finance and Admin Svcs.	1	1	1
Director of Mental Health Services	1	1	1
Enrichment Program Coordinator	1	1	1
Executive Assistant	1	1	1
Fiscal Analyst	1	0	0
Fiscal Technician	1	1	1
Human Resource Technician	2	2	2
Information Manager	1	1	1
Investigator	1	1	1
Juvenile Personnel Technician	1	1	1
Juvenile Resource Specialist	1	1	1
Juvenile Resource Supervisor	1	1	1
Lead Court Order Clerk	1	1	1
Project Manager	1	1	1
Reimbursement Specialist	2	3	3
Reimbursement Supervisor	1	1	1
Standard and Compliance Analyst	2	2	2
Standards Compliance Manager	1	1	1
Statistical Analyst	1	1	1
Supply and Fixed Asset Specialist	0	2	2
Supply Clerk II	2	0	0
Total - Administrative Support	***35***	***36***	***36***
Total - Juvenile Probation	***188***	***191***	***191***

JUVENILE DISTRICT COURTS



JUVENILE DISTRICT COURTS

FUND: 100
ACCOUNTING UNIT: 3800-3803

Mission: The Juvenile District Courts will fairly administer justice in all cases that properly come before them, while disposing of cases in a timely and efficient manner. The staff will provide immediate, accurate, and beneficial support to the Juvenile District Courts, and citizens who request assistance.

Vision: Juvenile District Courts are leaders that provide all citizens of Bexar County who are involved in the Juvenile Justice system with efficient, appropriate, and equitable court services. The administrative staff is devoted to developing and maintaining innovative, state-of-the-art support and assistance for the Juvenile District Courts and the citizens of Bexar County whom they serve. The Courts strive to promote quality communication between our courts and all other county departments, while insuring that justice is carried out in the most effective and efficient manner possible.

Goals and Objectives:

- Provide high quality staff-support.
- Facilitate the functions of other court staff to assist in their productivity.
- Handle the administrative duties of the courts in an effective manner.
- Disseminate and communicate all information integral to the effective and efficient performance of the courts.
- Prepare legally correct jury instructions in a timely manner.
- Provide the highest possible level of court services to juveniles and other interested parties.
- Protect the rights of victims of crime.
- Dispose of cases in a timely manner.

Program Description: The Juvenile District Courts have three statutorily mandated Juvenile District Courts. The Courts function with three Judges and three full time Associate Judges. These courts adjudicate all cases involving juveniles under 17 years of age who are charged with felony or misdemeanor offenses. The staff processes court appointments of defense attorneys for indigent juvenile respondents, schedules interpreters, prepares jury charges, and distributes legal notices to all necessary parties. In addition to determining if juveniles are in need of supervision or have committed delinquent conduct, the juvenile courts also may certify juveniles for transfer to adult criminal court. The Courts also receive and respond to orders directed to the Juvenile District Courts from the Court of Criminal Appeals. The staff also prepares the budget for the Juvenile District Courts while providing proper and efficient case flow management for the Courts.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of New Petitions Filed	3,219	2,500	2,500
Number of Other Cases Reaching Docket	979	885	900
Detention Hearings Conducted	6,210	5,334	5,500
Number of Families Interviewed for Indigence	3,025	2,883	3,000

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Efficiency Indicators:			
Average Number of Cases Pending per Month	650	500	550
Average Number of Dispositions per Month	332	208	233
Families Interviewed per FTE	756	721	750
Effectiveness Indicators:			
Number of Reversals Based on Charge Preparation Error	0	0	0
Clearance Rate	95%	95%	95%
Number of Cases Adjudicated	3,984	3,200	3,230
Percentage of Cases Disposed of in Less than 180 Days	91%	90%	90%

Appropriations:

	FY 2010-11 Actuals	FY 2011-12 Budget	FY 2011-12 Estimates	FY 2012-13 Budget
Administration (3800)				
Personnel Services	$1,807,606	$445,086	$537,363	$508,171
Travel and Remunerations	10,881	10,600	10,761	9,600
Operational Costs	958,632	11,681	11,063	12,681
Supplies and Materials	41,257	28,300	28,858	28,300
Total:	***$2,818,376***	***$495,667***	***$588,045***	***$558,752***
District Court 289th (3801)				
Personnel Services	$0	$441,934	$447,384	$452,481
Operational Costs	0	4,333	6,872	4,666
Court Appointed Attorney Fees	0	300,386	256,232	300,386
Total:	***$0***	***$746,653***	***$710,488***	**$757,533**
District Court 386th (3802)				
Personnel Services	$0	$452,260	$419,088	$450,517
Operational Costs	0	4,333	5,063	4,666
Court Appointed Attorney Fees	0	300,386	234,753	300,386
Total:	***$0***	***$756,979***	***$658,903***	**$755,569**

	FY 2010-11 Actuals	FY 2011-12 Budget	FY 2011-12 Estimates	FY 2012-13 Budget
District Court 436th (3803)				
Personnel Services	$0	$420,776	$426,743	$428,205
Operational Costs	0	4,333	2,167	4,666
Court Appointed Attorney Fees	0	300,386	243,449	300,386
Total:	***$0***	***$725,495***	***$672,358***	**$733,257**
Personnel Services	$1,807,606	$1,760,056	$1,830,578	$1,839,374
Travel and Remunerations	10,881	10,600	10,761	9,600
Operational Costs	958,632	24,680	25,164	26,679
Supplies and Materials	41,257	28,300	28,858	28,300
Court Appointed Attorney Fees	0	901,158	734,434	901,158
Juvenile District Court Grand Total	***$2,818,376***	***$2,724,794***	***$2,629,795***	***$2,805,111***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 6.7 percent when compared to FY 2011-12 estimates as described below.

- The Personnel Services group remains relatively flat when compared to FY 2011-12 estimates. All authorized positions are fully funded.

- The Travel and Remunerations group decreases by 10.8 percent when compared to FY 2011-12 estimates due to the transfer of funds to the Operational Costs group to pay for a new copier.

- The Operational Costs group increases by six percent when compared to FY 2011-12 estimates. Printing and Binding services is funded at the same budget level as FY 2011-12 and funding for a new copier contract is provided.

- The Supplies and Materials group decreases by 1.9 percent when compared to FY 2011-12 estimates due to savings in books and periodicals for FY 2011-12. However, this account is being funded at the same budget levels as FY 2011-12.

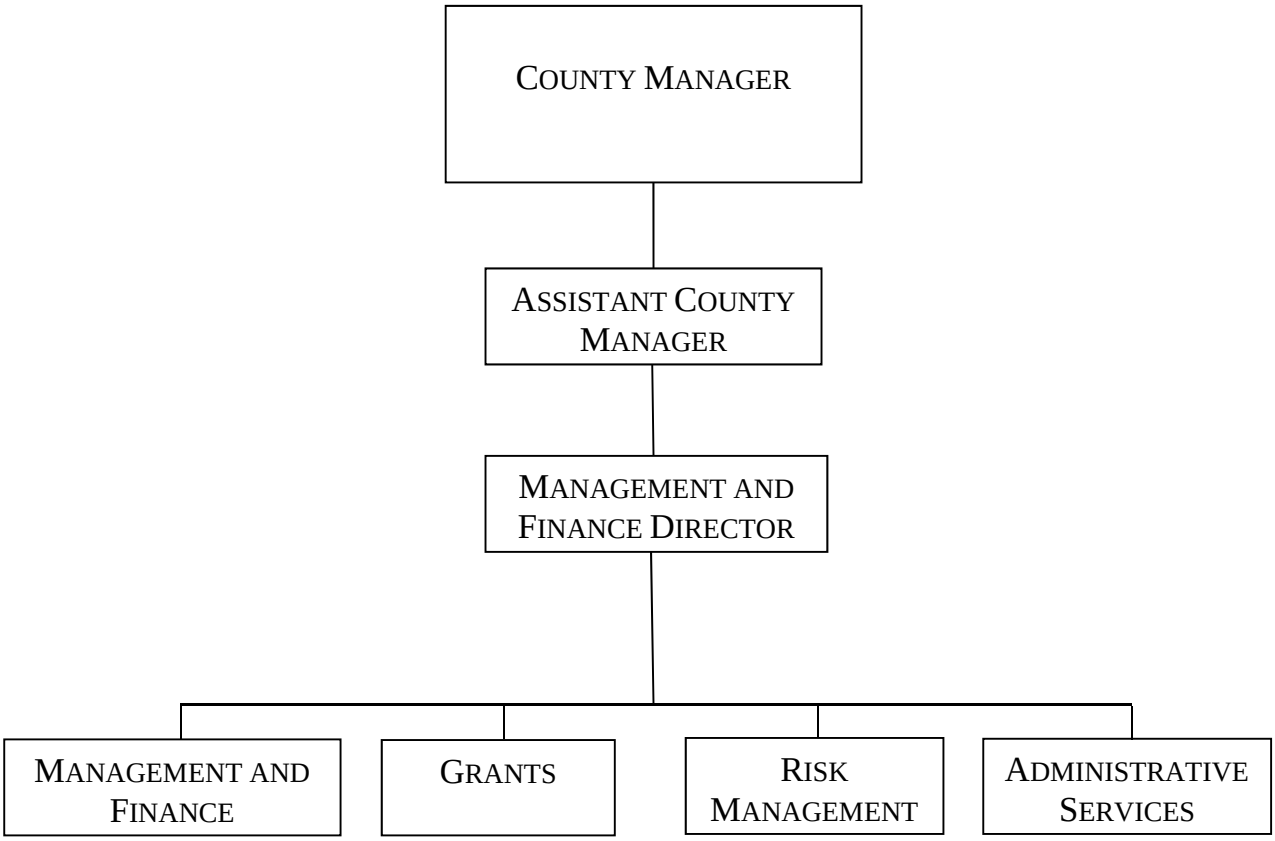
- The Court Appointed Attorney group increases by 22.7 percent when compared to FY 2011-12 estimates. Additional funding is provided in anticipation of a slight increase in adjudications, which could result in an increase in expenditures associated with indigent defense

- There are no program changes in the FY 2012-13 Budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administrative Supervisor	1	1	1
Associate Judge	3	3	3
Court Coordinator	3	3	3
Court Interpreter I	1	1	1
Court Reporter	6	6	6
Court Support Specialist	1	1	1
District Court Staff Attorney	1	1	1
General Administrative Counsel	1	1	1
Judge	3	3	3
Office Assistant II	3	3	3
Total - Juvenile - District Courts	***23***	***23***	***23***

MANAGEMENT AND FINANCE



MANAGEMENT AND FINANCE

COMPANY: 100
ACCOUNTING UNIT: 4906

Mission: To strengthen the County's strategic and financial position through debt management, revenue maximization, strategic planning, business process improvement and risk management.

Vision: Our customers will see the Management and Finance Department as valued partners in making Bexar County the leader and best practice model for management and financial services.

Goals and Objectives:

- To provide efficient and effective administrative services to all offices and departments.
- To effectively manage the County's Debt and Investment portfolios to ensure opportunities for savings and increased investment revenue.
- To prevent injuries, protect the County's assets and emphasize workplace safety.

Program Description:

The Management and Finance Services Department is responsible for cost analyses, debt service schedules, economic analyses, and investment plans. The Department will make recommendations to management on appropriate courses of action to improve organizational performance and increase operational efficiency. This Department will be called upon in a consultative capacity to assist County managers in exploring and seeking new opportunities to reduce operating costs and increase revenue generation. In addition, the Department will continue to provide special studies/projects including conducting organizational reviews, jail population analyses, and management studies as directed by Commissioners Court. Finally, the Department administers the County's risk management program to include managing the County's insurance programs, workers compensation and workplace safety.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Investment Portfolio	$796 M.	$850 M.	$850 M.
Debt Portfolio	$1.22 B.	$1.32 B.	$1.32 B.
Efficiency Measures:			
Investment Overhead per Investment Dollar Earned	$0.047	$0.06	$0.06
FTEs per Workforce Management FTE	949	1,175	1,175
Effectiveness Measures:			
County's Bond Rating	AAA	AAA	AAA
Investment Income Earned	$2.53 M.	$2 M.	$2 M.
Debt Service Savings from Refunding Bonds	$1.1 M.	$1.3 M.	$1.3 M.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$590,992	$701,367	$753,299	$547,061
Travel and Remunerations	2,722	4,500	3,250	6,000
Operational Costs	14,678	15,463	13,178	6,200
Supplies and Materials	8,239	9,349	9,343	6,700
Total	***$616,631***	***$730,679***	***$779,070***	***$565,961***

Program Justification and Analysis:

- The FY 2012-13 Budget decreases by 27 percent compared to FY 2011-12 estimates. This decrease is primarily due to the personnel services appropriation as described below.

- The Personnel Services group decreases by 27 percent compared to FY 2011-12 estimates. During FY 2011-12, 5 positions were transferred from the Management and Finance Department to the Human Resource and Judicial Services Departments and the Office of the County Manager. Additionally, two positions were transferred into the Management and Finance Department from the Budget Department, for a total net decrease of 3 positions.

- The Travel and Remunerations group increases significantly when compared to FY 2011-12 estimates. Funding is provided for mandatory travel and training related to investments during FY 2012-13.

- The Operational Costs group decreases by 53 percent when compared to FY 2011-12 estimates. The decrease is primarily due a decrease in the copier rental and expense line item. The Department no longer needs an additional copier machine for the mailing of collections notices. Therefore, this funding has been put into the Judicial Services budget, which is now responsible for the County's collection function.

- The Supplies and Materials group decreases by 28 percent when compared to FY 2011-12 estimates. This decrease is due to a decrease in the books and periodicals line item as requested by the Department.

- Four program changes are adopted for FY 2012-13.

- The first program change is related to the creation of the Assistant County Manager position during FY 2011-12. This position was created so that the Budget, Human Resources and Management and Finance Departments could be consolidated and managed more efficiently and effectively, as the core missions of all of these departments are closely related. Funding for the Assistant County Manager position will be transferred from the County Manager's Office budget and be split evenly between the budgets of subordinate departments. This will allow for a true reflection of the cost associated with each function. Twenty-five percent of this position, or $39,068, will be paid for from the Management and Finance Department's budget.

- The second proposed program change is the reclassification of the Office Assistant II (NE-03) to an Office Assistant III (NE-04). As a result of the creation of the Assistant County Manager position, the administrative functions of the Management and Finance, Budget and Human Resources Departments are now consolidated in the Management and Finance Department. Therefore, the Office Assistant II has taken on additional responsibilities. The cost associated with the reclassification is $2,173. This cost is offset by the deletion of a vacant Office Assistant III position as described in the Workers Compensation and Health Insurance Fund narratives.

- The third program change deletes the Management and Finance Coordinator position. The creation of the Assistant County Manager position has resulted in the consolidation of several functions that report to the County Manager. This has resulted in more efficiency and therefore, this layer of supervision is no longer required in the Management and Finance Department. The savings associated with this program change is $93,205.

- The fourth program change deletes the Senior Analyst – Grants position and the addition of the Grants Compliance Coordinator (E-10) position. The net savings associated with this program change is $1,298. The compliance component of the County's grants program has become more important over the past several years, as available grant funding has diminished. In order to preserve the ability to continue to receive grant funding, this position is being created to ensure that the County complies with all grant requirements, including conducting the necessary reporting.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administrative Services Coordinator*	1	0	0
Analyst – Human Resources*	1	0	0
Assistant County Manager	0	0	.25
Communications Operator	1	0	0
Compensation Coordinator*	1	0	0
Grants Compliance Coordinator	0	0	1
Management and Finance Coordinator	1	0	0
Management and Finance Director	1	1	1
Office Assistant II	0	1	0
Office Assistant III	0	0	1
Office Assistant IV	1	1	1
Program and Policy Development Manager**	0	1	1
Risk Management Coordinator	0	1	1
Senior Analyst	2	2	2
Senior Analyst – Grants**	0	1	0
Senior Analyst – Human Resources*	2	0	0
Senior Analyst – Planning and Policies*	1	0	0
Total - Management and Finance	***12***	***8***	***8.25***

*These positions we transferred to various departments during FY 2011-12.
**The Program and Policy Development Manager and the Senior Analyst – Grants were transferred from the Budget Department to the Management and Finance Department during FY 2011-12.

NON-DEPARTMENTAL – GENERAL FUND

FUND: 100
ACCOUNTING UNIT: 9999

Program Description: The expenses in the Non-departmental budget all share a basic similarity--they represent expenses that benefit multiple offices and departments throughout the County. This budgetary approach also serves to streamline the budget and financial accounting processes. Each of the groups of expenditures shown in this budget is described in more detail below.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$2,061,012	$310,782	$310,782	$295,782
Travel and Remunerations	3,147	30,000	30,000	30,000
Operational Costs	23,860,751	23,281,027	25,454,129	24,830,295
Supplies and Materials	39,498	1,646,051	1,647,384	2,046,687
Capital	65,875	0	0	0
Debt Service	14,400	14,700	14,700	14,700
Interfund Transfer	5,641,488	14,872,419	14,872,419	9,525,665
Contingencies	0	10,275,893	0	14,620,221
Total	***$31,686,171***	***$50,430,872***	***$42,329,414***	***$51,363,350***

Program Justification and Analysis:

- The FY 2012-13 Non-Departmental Budget increases by 21.3 percent when compared to the FY 2011-12 estimates as described below.

- The Personnel Services group decreases by 4.8 percent when compared to the FY 2011-12 estimates.

  - This decrease is primarily due to a decrease in fidelity bonds, which are for elected officials in the County. This funding was decreased based on historical expenditures.

  - The VIA Bus Pass Program is also funded in this group in the amount of $205,782, which is at the same budget level as FY 2011-12. This program is a transportation initiative for the VIA Bus "Big Pass" Program that offers free bus rides to County employees who present a County ID card, a one-day Bus Pass for Jurors and vanpool subsidies. This program helps protect the environment through the use of public transportation.

  - The Employee Assistance Program (EAP) is funded in this group in the amount of $65,000, which is at the same budget level as FY 2011-12. This program provides health and wellness programs for Bexar County employees.

- The Travel and Remunerations group remains flat when compared to the FY 2011-12 estimates. This funding will pay for required travel for elected officials to enhance economic development initiatives for the County.

- The Operational Costs group decreases by 2.5 percent when compared to the FY 2011-12 estimates as described below:
  - The decrease is primarily due to the GEO contract, which is projected to decrease due to a decrease in the number of federal inmates being housed in our County facility. In FY 2008-09, the County negotiated a contract with the GEO Group that increases the amount per day per inmate paid to the County for housing select federal inmates. The County also negotiated a contract with the Federal Government to increase the revenue received for housing these inmates. The total amount funded for the GEO contract is $8,939,231, which includes detention services, inmate medical transport, and United States Marshal services.

  - Another significant decrease is legal services, which pays for the County's outside lawyer services. The collective bargaining agreement has now been completed; therefore, a decrease in expenditures is anticipated. Funding for the County's Federal lobbyist is included in this account in amount of $150,000.

  - The library contract stipulates that the County pay a proportionate share of the total library costs based on the amount that the library budget grows each year, up to a 5 percent increase. The total cost may not include Capital Improvements. The county's estimated annual cost of library services is $4,076,388, which reflects the maximum five percent increase.

  - This group allocates funding for various maintenance agreements, which include software maintenance agreements for Information Technology ($1,125,583), Computer Aided Dispatch ($500,281), ECivis licenses ($15,000), electronic election machine ($109,843), and Sheriff's radios ($677,404) for a total amount of $2.4 million.

  - Other major accounts included in the Non-Departmental budget are funding in the amount of $1,478,216 for the County's liability insurance and $1,665,408 for appraisal fees.

  - The City of San Antonio provides animal control services in the unincorporated areas of Bexar County. The County pays for these services in two ways. First, the County fully funds four Animal Control Officers, including vehicles. These four officers pick up animals only in the unincorporated areas. In addition, the County pays for kenneling, rabies observation, euthanasia, and dangerous dog pick-up. For FY 2012-13, funding in the amount of $1,050,000 is budgeted for animal control in the unincorporated areas of Bexar County.

  - Funding for security services in the County-owned facilities that do not house courtrooms is allocated in the amount of $668,134, which is comparable to FY 2011-12 budget levels.

  - Pauper burials are funded $295,000, which is relatively flat when compared to the estimates for FY 2011-12.

  - Funding in the amount of $290,158 is budgeted for various association fees in the General Government group, and includes the Alamo Area Council of Governments (AACOG), LoneStar Commuter Rail District, County Judges & Commissioners Association of Texas, Conference of Urban Counties, National Association of Counties, San Antonio Mobility Coalition, South Texas

County Judges & Commissioners Association, Texas Associations of Counties, and Austin San Antonio Corridor.

- This group provides $230,100 in funding for the Employee Education Incentive Program, which represents an eight percent decrease when compared to FY 2011-12 estimates.

- Funding for the annual Countywide outside audit is provided in the amount of $165,800. The County Manager is responsible for hiring an outside auditor for the annual audit of the County's financial and accounting processes and the production of the Comprehensive Annual Financial Report. Also included in this amount is funding for an outside audit of the County's registry accounts, as required by Texas law.

- The City of San Antonio provides Environmental Health Services for the residents of unincorporated Bexar County on a fee for services basis. These services include environmental health inspections, food establishment permits, and food inspections. Funding is the amount of $162,468 is provided for FY 2012-13.

- Funding in the amount of $136,000 is provided in the financial services line item for expenses associated with the County's financial advisor's services.

- Funding in the amount of $112,685 is provided to pay costs associated with the County's Bank Depository contract and lockbox services.

- Funding in the amount of $109,532 is provided for telephone usage at the Central Magistration Facility.

- Funding in the amount of $100,000 is provided to hire an outside consultant to assist with the Sheriff's promotional testing program.

- Funding in the amount of $25,000 is provided for interpreter services for the deaf and the blind that require assistance in Courtrooms and Auctions.

- The County also allocates funding in the amount of $1,250,000 for the Center for Health Care Services (CHCS), $952,531 for the Mental Health Reentry Program and $297,469 for the Hope Transitional Unit. The Restoration Center, which is a part of CHCS, is a group of programs that deal with the effects of homelessness, substance abuse and mental illness by providing a public safety focused treatment alternative to incarceration. The programs include a Public Safety Unit that provides injured prisoner screening and urgent medical care fo officesr persons under arrest and sobering services for arrestees in lieu of incarceration. Persons are brought in by law enforcement and are medically evaluated before entering a sobering program. As they begin to sober, motivational interviewing is used to encourage individuals to begin receiving treatment for their addictions. The Restoration Center also includes a licensed 27-bed detoxification service and a licensed 250-person intensive outpatient service. Funding is provided for the detoxification unit, local competency restoration, involuntary outpatient procedures, medication and transportation.

- The Non-Departmental Budget provides funding in the amount of $795,781 for outside agencies. The FY 2012-13 Budget recommends contributions to 28 outside agencies that provide social and environmental services, educational programs, economic development initiatives, and other services for Bexar County citizens.

Outside Agencies	FY 2012-13 Budget
Bexar County Detention Ministries	$55,000
Catholic Charities	$183,059
Christian Senior Services	$62,527
City/County Seniors	$6,500
Gardendale Community Center	$6,000
Harmony Senior Nutrition Center	$10,000
Haven for Hope	$35,000
Health Collaborative	$20,000
Home Comforts Inc.	$10,000
Jefferson Outreach for Older People	$8,495
JOVEN	$20,000
MLK March	$3,000
Northeast Senior Assistance	$9,000
Our Lady of Mt. Carmel	$10,000
Peace Initiative	$40,000
Project MEND	$20,000
Project Quest	$85,000
San Antonio College GED Scholarship Program	$15,000
San Antonio Food Bank	$45,000
Seton Home	$25,000
Southeast Community Outreach for Older People	$8,000
The Fund	$21,200
The Magik Theatre	$10,000
The San Antonio Symphony	$15,000
University Health System	$40,000
Walzem Road Area Revitalization	$5,000
WellMed/Southwest Community Outreach for Older People	$8,000
YWCA of San Antonio	$20,000
Grand Total:	**$795,781**

- The Supplies and Materials group increases by 24.2 percent when compared to the FY 2011-12 estimates.

  - The increase is primarily due to funding provided for maintenance agreements for technology hardware. Also included is funding for the new Lawson maintenance agreement and slight increases to existing contracts.

  - Funding for pre-sorting mail services is budgeted at $45,916, which is a significant decrease when compared to FY 2011-12 estimates. This decrease is due to the County receiving a discounted rate from the United States Postal Service.

- The Debt Service group remains flat when compared to FY 2011-12 estimates. Funding is provided for the arbitrage rebate fee in the amount of $14,700.

- Interfund transfers decreases significantly when compared to FY 2011-12 estimates. The total amount for interfund transfers is $9,525,665.

  - This decrease is primarily due to transfers a decrease in the amount transferred to the Health Insurance Funds in FY 2011-12. The FY 2012-13 Budget includes interfund transfers for the OPEB Fund that fully funds retirees' health insurance and the Self-Insured Health Insurance Fund in the amount of $5,856,790. This decrease is due to changes to the County's health insurance plans as described in the narrative for the Self-Insured-Health and Life Fund.

  - Other interfund transfers include: $2,770,000 for the Farm to Market Lateral Road Fund, $409,973 for the Courthouse Security Fund, $73,843 for the Dispute Resolution Fund, and $159,531 for the Law Library Fund.

  - The FY 2012-13 Budget allocates an interfund transfer to the Grants-In-Aid Fund in the amount of $230,528 for the purchase of bullet proof vests for various participating Bexar County Law Enforcement Agencies and for a cash match for the U.S. Department of Justice FY 2011 Bexar County Re-Entry Supplemental Grant. A grant match of $25,000 is also funded in the Grants-In-Aid interfund transfer for the Reentry Council Planning Grant.

- Contingency funding is provided for the following in FY 2012-13 Budget:

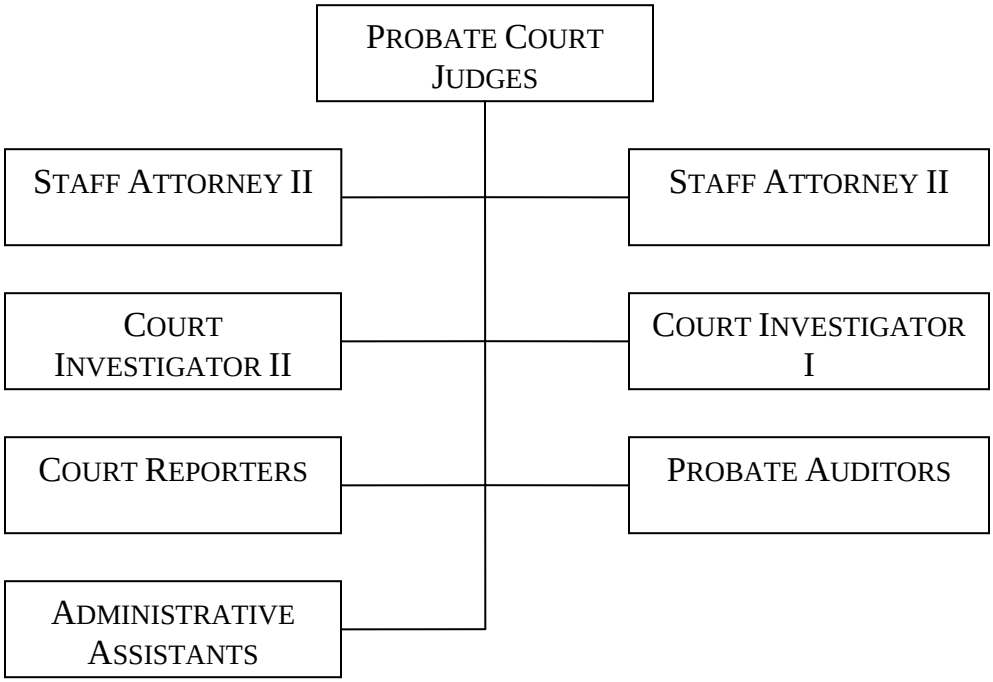
  - The FY 2012-13 Budget includes $2,915,000 for costs associated with the Collective Bargaining Contract.

  - Funding is provided for a three-percent cost of living increase for all employees and an increase in the wage threshold to $11.08, which is the minimum amount the County pays for employees, for a total cost of $5,349,787, including benefits.

  - In FY 2010-11, five Investigator positions were added based on the Sheriff's Office property crime clearance rate, which was among the lowest in the State at 5.5 percent (average 11.7%) even though their violent crime clearance rate is the best in the State at 40.7% (average 34.0 percent). Funding in the amount of $446,650 has been placed in Non-Departmental Contingencies pending an evaluation of the impact of additional positions on property crime clearance rates.

  - The FY 2012-13 Budget includes $3,482,769 in undesignated funds to address unanticipated expenses during the fiscal year.

PROBATE COURTS



PROBATE COURTS

FUND: 100
ACCOUNTING UNIT: 4600

Mission: To provide appropriate, effective and responsive court services and judicial supervision to probate, estate administration, guardianship, mental health and eminent domain proceedings, in a fair and equitable manner, complying with the Texas Probate Code, Texas Trust Code, Texas Property Code, Texas Mental Health Code, the Code of Judicial Conduct and all other laws of the State of Texas and the United States.

Vision: To be the forum for the efficient administration of decedents' estates and for the resolution of any issues or litigation incident to a decedent's estate; oversight and protection of incapacitated persons through creating and monitoring guardianships of the person and/or estate; protection of the constitutional rights of persons for whom court ordered mental health services are sought; and oversee the orderly acquisition of private property for a public purpose in eminent domain proceedings.

Goals and Objectives:

- To provide an accessible and equitable justice system that is responsive to the citizens appearing before the court and to the community in general.
- To promote public safety and well being.
- To oversee the administration of the estates of deceased and incapacitated persons.
- To protect individual rights and provide justice to all citizens, particularly the mentally ill, incapacitated persons and the heirs/devisees of deceased persons.
- To provide quality service to all citizens appearing before these courts.

Program Description: Probate Courts 1 and 2 are Statutory Probate Courts as defined in the Texas Probate Code. A Statutory Probate Court has jurisdiction over all matters or proceedings relating to the estate of a decedent. These courts hear all applications, petitions and motions filed in connection with the administration of decedents' estates – including (but not limited to) admitting wills to probates, oversight of dependent administrations, heirship proceedings, review and approval of inventories, annual accounts and the distribution of estates. Probate Courts also hear applications, petitions and motions filed in connection with the administration of guardianships of incapacitated persons and minors, including (but not limited to) annual accounts, annual reports on condition and well-being of the ward, and sales of real and personal property. These Courts preside over matters involving interviews, testamentary or charitable trust including contests, trust modification and/or termination. All cases involving civil commitments including warrants, orders for protective custody, orders for commitment and administration of medication are heard in the Probate Courts, as well as all non-jury and jury trials involving any of the aforementioned applications, motions or petitions. Probate Courts also preside over all lawsuits appertaining and incident to estates (descendents and guardianships) including any type of civil litigation such as will contest, personal injury lawsuits, suits for property damage, forcible entry and detainer, wrongful death, breach of fiduciary duty, divorce, custody determination and adoption. In addition, the Probate Courts appoint commissioners in eminent domain proceedings and preside over eminent domain appeals.

Performance Indicators:

	FY 2010-11 Actuals	FY 2011-12 Estimates	FY 2012-13 Budget
Workload Indicators:			
Number of Descendant's Estates Filed	3,483	3,390	3,515
Number of Guardianships Filed	439	459	481
Number of Mental Health Cases Filed	3,369	3,537	3,714
Efficiency Indicators:			
Average Number of Hearings per Year			
Probate	4,439	4,182	4,391
Mental Health	3,369	3,746	3,811
Average Number of Accounts Reports Audited per Week	1,816	1,862	1,909
Effectiveness Indicators:			
Show Cause Orders Issued	108	258	275
Court Initiated Guardianships	40	91	100

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,579,543	$1,565,771	$1,612,200	$1,565,771
Operational Costs	14,453	74,668	75,623	74,668
Supplies and Materials	0	3,130	4,350	3,130
Total	***$1,593,996***	***$1,643,569***	***$1,692,173***	***$1,643,569***

Program Justification and Analysis:

- The FY 2012-13 Budget decreases by 2.9 percent when compared to the FY 2012-13 estimates as discussed below.

- The Personnel Services group decreases by 2.9 when compared to the FY 2011-12 estimates due to the program change described below.

- The Operational Costs group decreases by 1.3 percent when compared to FY 2011-12 estimates due to one-time funding for membership fees paid in FY 2011-12.

- The Supplies and Materials group decreases significantly when compared to FY 2011-12 estimates due to a reduction in funding for books and periodicals as requested by the Probate Courts.

- The FY 2012-13 Budget includes one program change described below:

    - This program change reduces the Personnel Services Group funding by $39,277 to continue the attrition plan approved by Commissioners Court in FY 2011-12. The attrition targets were

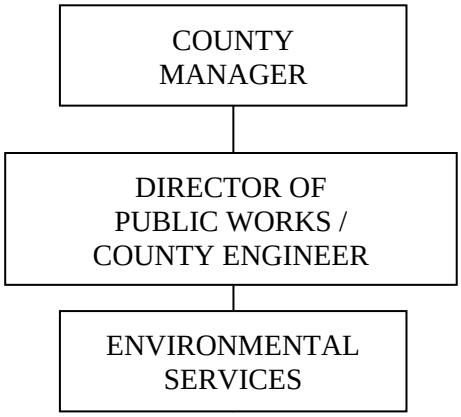
based on the Office or Department's pro rata share of the overall General Fund budget. Offices and Departments were offered the opportunity to submit a plan in order to reach the personnel target. The personnel plan must offer the same level of service while reducing the number of positions and result in efficiencies within the office or department.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Associate Judge	1	1	1
Attorney II*	2	2	2
Court Investigator**	1	1	1
Court Investigator II**	1	1	1
Court Reporter**	2	2	2
Judge	2	2	2
Probate Court Administrative Assistant	2	2	2
Probate Court Auditor	4	4	4
Probate Court Staff Attorney II**	2	2	2
Total – Probate Courts	***17***	***17***	***17***

**(2) Attorney II's are assigned to Mental Health.*
***Positions are funded both in the General Fund and the Probate Discretionary Fund.*

PUBLIC WORKS
ENVIRONMENTAL SERVICES



PUBLIC WORKS – ENVIRONMENTAL SERVICES

COMPANY: 100
ACCOUNTING UNIT: 5041

Program Description: The Bexar County Environmental Services Division of the Public Works Department identifies and addresses environmental compliance issues (planned or unplanned), which may present a potential hazard to the County. These issues may include, but are not limited to, management and disposal of hazardous waste streams generated by County facilities, remediation of contamination at facilities, management of underground fuel storage tanks, environmental assistance on capital projects, and representation of the County on local and civic environmental committees.

This division acts as an Authorized Agent of the Texas Commission on Environmental Quality to regulate, permit, and inspect installation of private on-site sewage facilities (OSSF) in Bexar County. In addition, this division administers and enforces the Nuisance Abatement Court Orders by investigating public complaints, properly notifying offenders, and monitoring removal of public nuisances. Environmental Services represents and promotes the County's position on air and water quality issues, including implementation of control strategies in response to the non-attainment-deferred designation given by the Environmental Protection Agency (EPA). This division also represents the County on the Texas Clean Air Working Group.

The Environmental Services Division implements pending EPA Phase II Storm water rules for Bexar County to include development of the Storm Water Management program. It represents Bexar County on the Alamo Area Council of Governments Resources Reclamation Committee and the City of San Antonio River Quality Committee. This division reviews all proposed subdivision plats utilizing On-Site Sewage Facilities within Bexar County (including the City of San Antonio and suburban cities) to ensure the protection of public health and safety by determining suitability.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Nuisance Complaints	2,135	2,815	3,750
Number of OSSF Inspections	4,650	4,880	5,760
Number of Nuisance Inspections	6,400	6,720	8,960
Efficiency Measures:			
OSSF Inspection per FTE	1,163	1,220	1,440
Nuisance Complaints per FTE	427	563	750
Nuisance Inspections per FTE	1,280	1,680	2,240
Effectiveness Measures:			
Nuisance Complaints Resolved	88%	90%	90%
OSSF Successfully Installed	100%	100%	100%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$327,530	$224,147	$238,757	$228,038
Travel and Remunerations	2,201	2,200	2,200	2,285
Operational Costs	19,948	22,276	19,506	18,684
Supplies and Materials	20,429	15,678	15,456	16,131
Total	***$370,108***	***$264,301***	***$275,919***	***$265,138***

Program Justification and Analysis:

- Overall, the FY 2011-12 Adopted Budget for Public Works Environmental Services Division reflects a 4 percent decrease when compared to FY 2010-11 estimates. This is mostly due to funding for personnel services as described below.

- The Personnel Services group decreases 4.7 percent when compared to FY 2011-12 estimates. During FY 2011-12, increases in expenditures were due to payouts to employees who had resigned. The FY 2012-13 Adopted Budget reflects a decrease when compared to estimates due to hiring new employees at the minimum salary.

- The Travel and Remunerations group is funded at approximately the same level as the FY 2011-12 estimates. Funding is provided only for mandatory personnel training.

- The Operational Costs group decreases by 4.4 percent when compared to FY 2011-12 estimates. The FY 2012-13 Adopted Budget provides sufficient funding for all accounts based on historical expenditures and amounts requested by the Division.

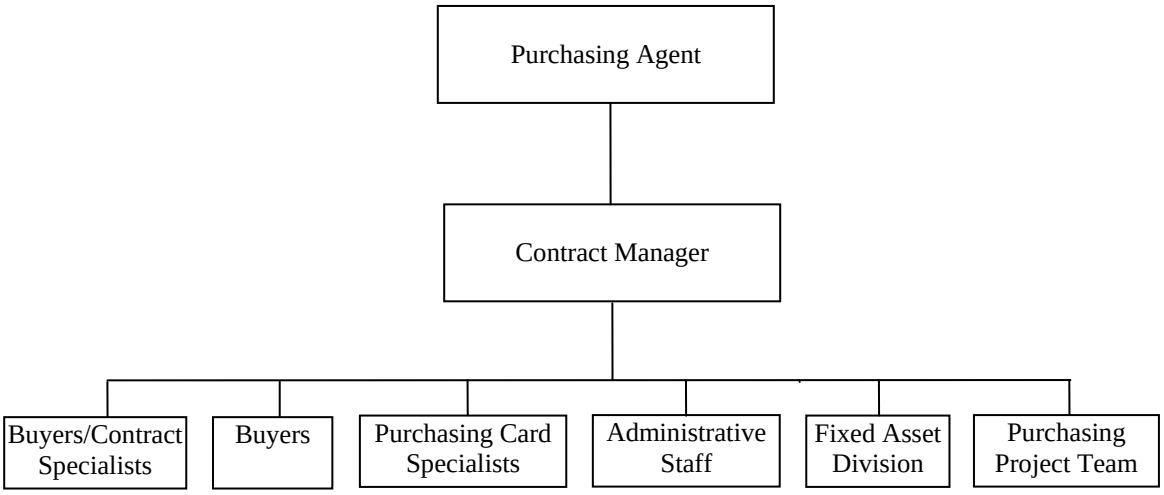
- The Supplies and Materials group increases by 4.3 percent when compared to FY 2011-12 estimates. Sufficient funds are appropriated for office and safety supplies, vehicle fuel and oil and a slight increase to postage.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Environmental Engineer	1	1	1
Environmental Services Inspector	1	1	1
Office Assistant IV	1	0	0
Sanitarian I	3	2	2
Sanitarian II	1	1	1
Total – Public Works –Environmental Services	***7***	***5***	***5***

- The Environmental Engineer (E-11) position is funded 25% from the General Fund and 75% from the Stormwater Mitigation Fund.

PURCHASING


Purchasing Agent
Contract Manager
Buyers/Contract Specialists
Buyers
Purchasing Card Specialists
Administrative Staff
Fixed Asset Division
Purchasing Project Team

PURCHASING

COMPANY: 100
ACCOUNTING UNIT: 4301

Mission and Vision Statement: The Bexar County Purchasing Department is to be recognized by customers for delivering exceptional value-added results by being an organization committed to a cost-effective, value added service that leverages the County's spending power and common work practices to deliver the lowest total cost of acquisition and best supplier performance.

The Purchasing Department will pursue superior customer service and ensure customers know we have provided value and met or exceeded all their expectations and business requirements. Each individual in our department is responsible for adopting a "Helpful Attitude" approach to customer service, product delivery, and representing Bexar County.

Building customer relationships is vital to achieving the Purchasing Department goals. This includes ensuring the customer is thoroughly supported, kept informed at all times, and that we understand the customer's expectations, meet those expectations, and manage the acquisition process to those expectations.

Objectives:

- To effectively and efficiently purchase goods and services in support of all County departments and offices.
- To enforce policies and procedures which maintain competition and integrity in the County purchasing process.
- To treat all vendors in an equitable manner and provide opportunities for all to bid.
- To achieve direct cost savings, cost avoidance, or reduction of expenses in the cost of procuring goods and services.
- To accurately track, inventory, and report the use of the County's fixed and controlled assets.
- To provide contract administration assistance.
- To actively support the County SMWBE program initiatives.

Program Description: The Purchasing Agent, appointed by the Purchasing Appointment Board, supervises all purchases made by the County through competitive bids or proposals, and directly procures all supplies, equipment, and services, except real property and professional services. The Purchasing Agent also maintains the County's fixed assets inventory, transfers supplies, materials and equipment as necessary within the County, and disposes of surplus property by auction or competitive bid. An annual report is prepared and submitted to the Purchasing Appointment Board, which consists of three District Judges and two members of Commissioners Court. The Board has also designated the Purchasing Agent as the County's Disadvantaged Business Enterprise (DBE) Coordinator. Planning and coordinating the purchase of furniture, fixtures and equipment for major capital projects is the Purchasing Department's responsibility as well.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Requisitions Processed	17,850	10,082	8,000
Number of Contracts Processed	400	558	600
Number of Assets Processed	50,898	54,539	53,000
Purchasing Cards Transactions	4,479	7,000	7,000
Efficiency Measures:			
Number of Requisitions Processed per FTE (7)	2,550	1,440	1,143
Number of Contracts Processed per FTE (6)	67	93	100
Number of Assets Processed per FTE (3)	16,966	18,180	17,667
Effectiveness Measures:			
Percentage of Satisfied Customers	36%	31%	50%
Percentage of Purchases using Purchasing Card	16%	32%	41%
Percentage Increase/(Decrease) of IFB/RFP Solicitations Issued	184%	(74%)	154%
Percentage Increase/(Decrease) of Contracts Processed	61%	40%	8%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,019,204	$1,099,733	$1,098,777	$1,134,713
Travel and Remunerations	4,942	7,000	7,069	8,000
Operational Costs	20,897	26,449	31,343	29,033
Supplies and Materials	32,486	28,219	26,084	28,549
Total	***$1,077,529***	***$1,161,401***	***$1,163,273***	***$1,200,295***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 3.2 percent compared when to the FY 2011-12 estimates. This increase is due increases in the personnel services, travel and remunerations, and supplies and materials appropriation groups as described below.

- The Personnel Services group increases by 3.3 percent compared when to the FY 2011-12 estimates. The increase is primarily due an increase in and the employer's contribution to healthcare as a result of changes made by employers to their health care plan options.

- The Travel and Remunerations group increases by 13 percent when compared to FY 2011-12 estimates. Additional funding is provided for training and certification of the Purchasing Agent and Buyers.

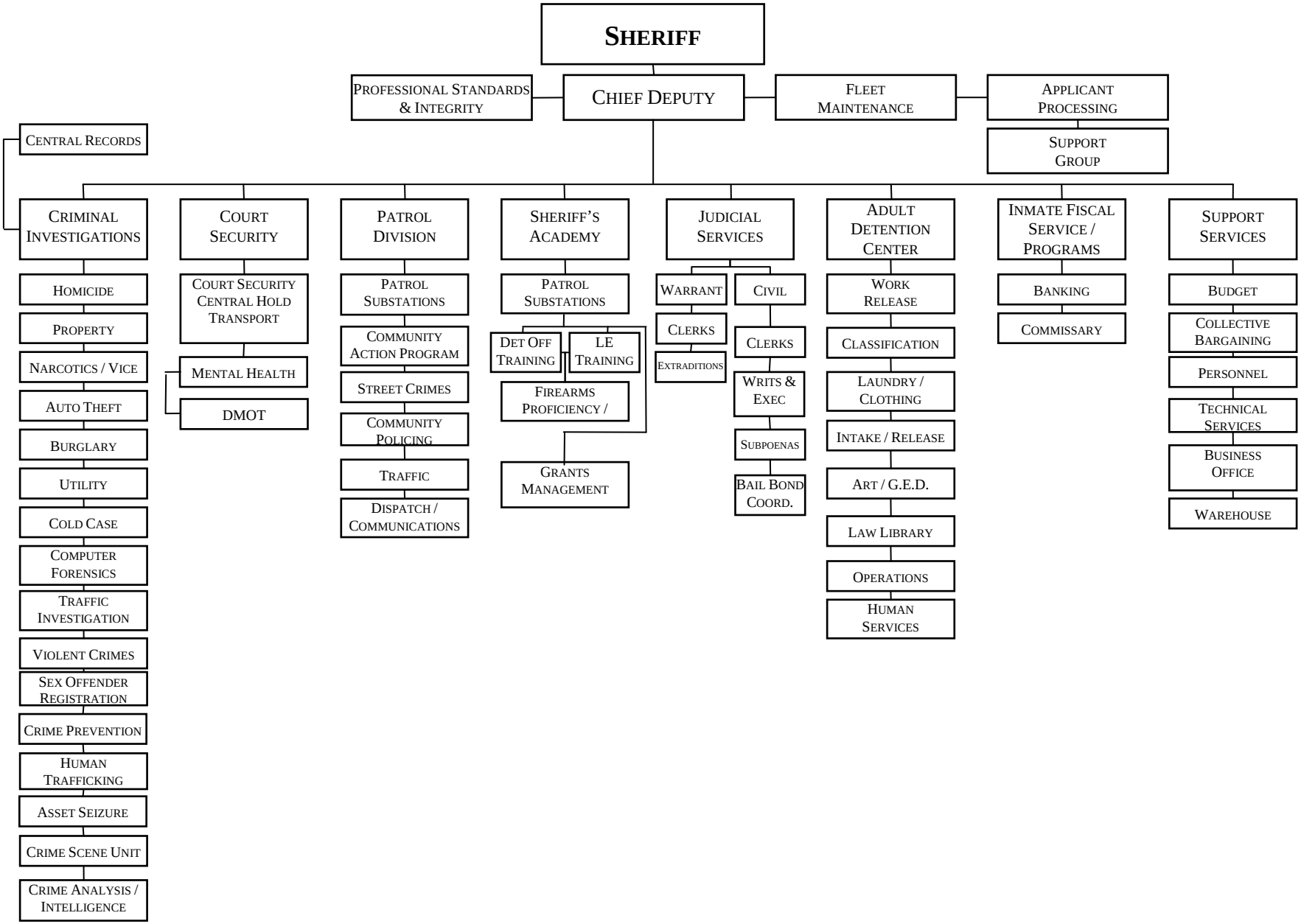
- The Operational Costs group decreases by 8 percent when compared to FY 2011-12 estimates. This decrease is due an increase in the professional services line item, which is used to provide moving services for relocating county offices and departments. Due to the unplanned relocation of offices and/or furniture that occur during the fiscal year, this line item is funded on an as-needed basis.

- The Supplies and Materials group increases by 9.5 percent when compared to FY 2011-12 estimates. This is primarily due to funding provided for office furniture.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Assistant Purchasing Agent	2	0	0
Buyer	3	3	3
Buyer/Contract Specialist	4	4	4
Contract Manager	1	1	1
Fixed Assets Specialist	2	2	2
Lead Fixed Assets Specialist	1	1	1
Procurement Card Program Specialist	1	1	1
Procurement Data Analyst	1	1	1
Procurement Systems Specialist	2	2	2
Purchasing Agent	1	1	1
Purchasing Project Lead	1	1	1
Purchasing Assistant Project Lead	1	1	1
Senior Contract Specialist	1	1	1
Total – Purchasing Department	***21***	***19***	***19***

SHERIFF'S OFFICE



SHERIFF - ADULT DETENTION

FUND: 100
ACCOUNTING UNIT: 2500-2503, 2505-2507, 2598, 2599

Mission: The mission of the Bexar County Adult Detention Center is:

To deliver detention services and conduct operations necessary for the protection of society, provide a safe environment to the staff working in the building, and maintain the proper well-being of incarcerated persons.

To provide an environment for incarcerated persons in which correction of behavior is possible if the individual so desires. Such an environment shall include the protection of the incarcerated person from victimization within the facility.

To provide an environment for incarcerated persons that maintains the appropriate due process and internal legality necessary to protect an individual's constitutional rights.

To return the offender to society in a condition (physically, mentally or any other manner) that is no worse than when the prisoner came into the facility.

To develop and maintain a competent, stable, motivated workforce dedicated to excellence.

To provide information to the courts, upon request, to ensure proper decisions are reached when sentencing criminals.

To provide the necessary levels of security, appropriate inmate classification, staff support, and training to safely accomplish the preceding objectives.

Vision: The Bexar County Adult Detention Center envisions a fully staffed modern system consisting of a multi-complex facility that houses 4,563 prisoners as the leader in the Nation of innovative programs. These programs provide necessary and mandated services for incarcerated individuals, result in the efficient use of staff, provide outstanding services to the public, and provide an increase of revenue to offset operating costs.

Goals and Objectives:

- To keep open and fully staff all units of the Annex Expansion to keep our rated capacity at 4,563 beds.
- To maintain compliance with the Texas Commission on Jail Standards.
- To enhance community relations through communication and participation.
- To be accountable to the taxpayers and customers by being responsive to their needs.
- To aggressively recruit for detention officer posts.

Program Description: The Bexar County Sheriff is the keeper of the jail and detention center. The Sheriff appoints a Jail Administrator to supervise, direct, and control the daily operation of the adult detention system that includes a Main Jail, Annex, and Annex Expansion facilities that can house 4,563 inmates. The Sheriff's Office provides continuous 24 hours per day 365 days per year services in accordance with the Texas Commission on Jail Standards. Functions and activities include:

- Provide a safe and suitable environment for all staff, visitors, and incarcerated men and women
- Fingerprint, photograph, and process all inmates
- Store all property brought in by inmates for safekeeping
- Provide staff appropriately trained and certified by the State of Texas to administer continuous supervision of all inmates within the facilities

- Provide nutritious meals, a clean and sanitary living environment, clean uniforms, and underclothes to all incarcerated individuals
- Provide a law library, rehabilitative programs, and indoor and outdoor recreation to inmates
- Deliver over 100,000 pieces of incoming and outgoing mail per month for inmates and Sheriff's Office personnel
- Make proper housing assignments to keep hardened criminals apart from first time offenders and segregated gang members. Identify those inmates who will be housed in the general population. This is done by a classification system that gathers data on each inmate and uses that data to make housing assignment decisions
- Manage work programs that reduce the costs associated with maintaining the detention facilities and give inmates the opportunity to make money to pay back child support payments and fines
- Provide service through Jail Industries using inmate labor to do work in County owned properties

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Total Number of Inmates Booked	59,322	57,267	58,293
Total Number of Inmates Released	59,298	57,308	58,305
Authorized Bed Capacity	4,596	4,563	4,563
Efficiency Indicators:			
Average Daily Inmate Population	3,966	3,632	3,807
Average Number of Hours to Release Inmates (Hrs.)	5-6	5-6	7-8
Uniformed Staff to inmate Ratio	1:48	1:48	1:48
Effectiveness Indicators:			
Total Number of Escapes	0	1	0
TCJS Citations for Non-Compliance	0	0	0
Number of Major Incidents Requiring Unit Lockdown	13	14	14

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$50,933,565	$48,530,985	$50,559,039	$48,867,432
Operational Costs	4,171,227	3,760,778	4,120,047	3,902,349
Supplies and Materials	1,342,549	1,335,845	1,059,219	1,332,313
Capital Expenditures	60,438	2,640	0	0
Total	***$56,507,779***	***$53,630,248***	***$55,738,305***	***$54,102,094***

Program Justification and Analysis:

- The FY 2012-13 Budget decreases by 2.9 percent when compared to FY 2011-12 estimates as described below.

- The Personnel Services group decreases by 3.3 percent when compared to FY 2011-12 estimates. FY 2012-13 funding reflects the full year savings associated with 100 positions that were deleted through attrition in the FY 2011-12 Budget. Additionally, overtime was paid out of the FY 2011-12 personnel

appropriation. There is no funding for overtime in the FY 2012-13 Adult Detention Center budget.

- The Operational Costs Group decreases by 5.3 percent when compared to FY 2011-12 estimates. At the beginning of August 2012, the average total daily population was 3,646 and the average custodial population was 3,527. During FY 2011-12, the Sheriff's Office continued to ship inmates out to other counties, which was an unbudgeted expense. In FY 2012-13, funding is not budgeted for housing inmates out-of-county as the jail is budgeted to house well over 4,000 inmates with assumption that jail population the within jail capacity.

- The Supplies and Materials group increases significantly when compared to FY 2011-12 estimates due to an increase in clothing and bedding and hygiene supplies.

- The FY 2012-13 Budget includes two program changes in the amount of $132,540 as described below:

  - The first program change allocates $24,265 for two part-time, temporary Office Assistant I (NE-02) positions. These temporary positions will help alleviate the backlog in processing workload associated with the implementation of a new financial management system.

  - The second program change transfers one Deputy Sheriff – Detention and one Deputy Sheriff – Detention Corporal from the Fleet Maintenance Fund to the Sheriff – Adult Detention Center General Fund budget for a total cost of $108,275. In FY 2009-10, two Detention Officers were assigned to perform Sheriff's Office fleet maintenance duties. In FY 2012-13, one Automotive Service Worker (NE-01), one Fleet Technician (NE-05), and one part-time Fleet Technician (NE-05) are budgeted in the Fleet Maintenance Fund to allow the two uniformed officers to perform their core mission of guarding inmates.

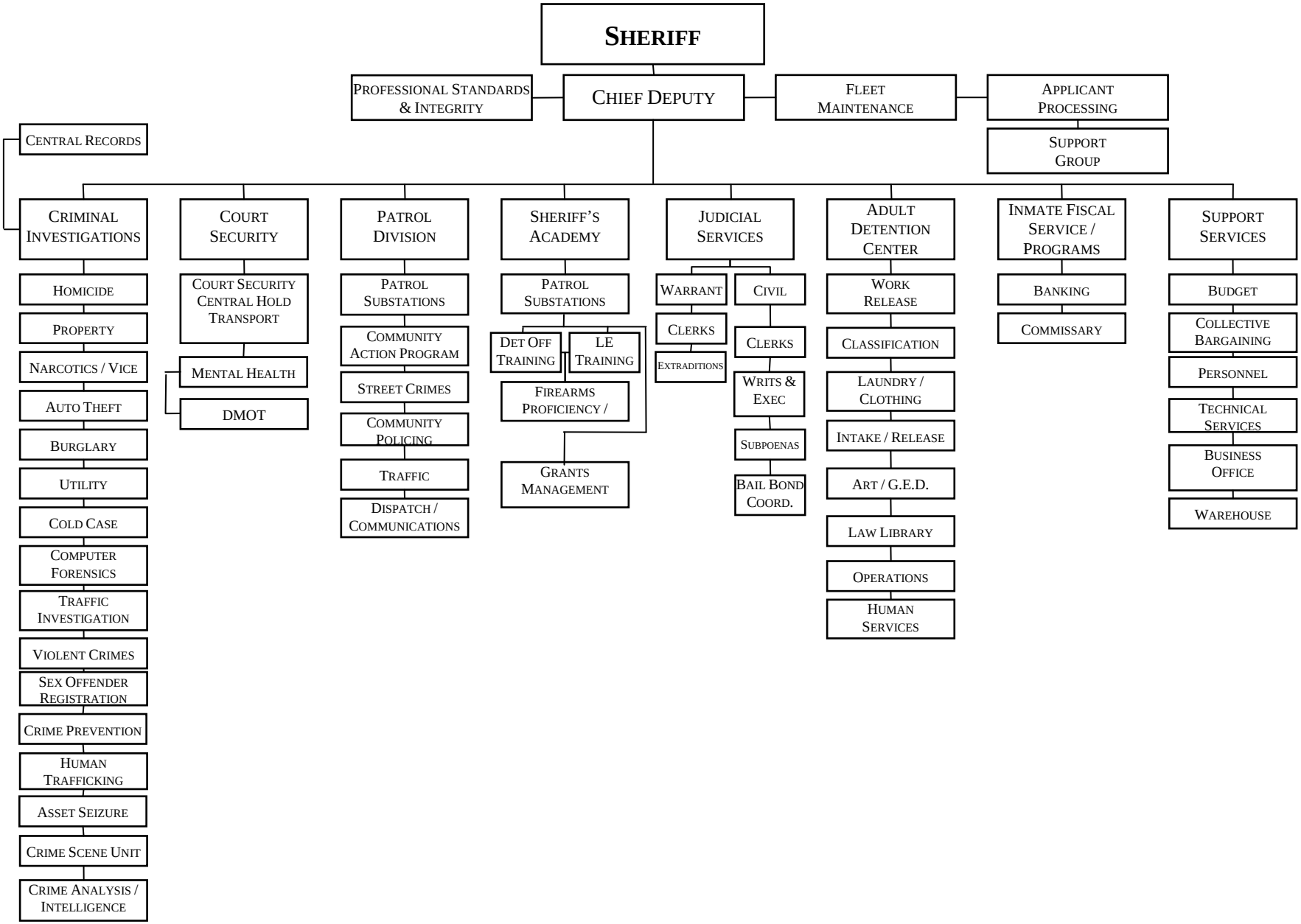
Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Detention Security – Comal Street			
Asst. Jail Admin/Deputy Sheriff –Detention Col	1	1	1
Clerk	1	1	1
Administrative Clerk I	2	2	2
Clothing/Property Supervisor	1	1	1
Clothing/Property Technician*	16	15	15
Deputy Sheriff – Detention	529	429	430
Deputy Sheriff - Detention Cadet	40	40	40
Deputy Sheriff-Detention Captain	6	6	6
Deputy Sheriff-Detention Corporal	114	114	115
Deputy Sheriff-Detention Lieutenant	6	6	6
Deputy Sheriff-Detention Sergeant	53	53	53
Detention Population Monitor	0	0	0
Detention Pop. & Intergovernmental Administrator	1	1	1
Employee Disciplinary/Grievance Tech	1	1	1
G.E.D. Instructor	1	1	1

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Inmate Booking Clerk	3	2	2
Inmate Disciplinary Technician	1	1	1
Inmate Human/Education Services Supervisor	2	2	2
Jail Administrator	1	1	1
Jail Programs Manager	1	1	1
Laundry Supervisor	1	1	1
Laundry Technician	5	5	5
Librarian	0	1	1
Library Clerk	0	2	2
Mail Courier	3	3	3
Match/Patch Coordinator	1	1	1
Match/Patch Technician	1	1	1
Office Assistant II	2	2	2
Office Assistant III	2	2	2
Office Assistant IV	4	4	4
Paralegal Librarian	1	0	0
PREA Coordinator	0	1	1
Processing Clerk	8	5	5
Receptionist	0	0	0
Security Monitor I	*7*	*7*	*7*
Senior Administrative Supervisor	1	1	1
Total-Adult Detention Security -Comal Street	***816***	***714***	***716***
Detention Security – Annex			
Deputy Sheriff-Detention	179	179	179
Deputy Sheriff-Detention Captain	1	1	1
Deputy Sheriff-Detention Corporal	25	25	25
Deputy Sheriff-Detention Lieutenant	6	6	6
Deputy Sheriff-Detention Sergeant	5	5	5
G.E.D. Instructor*	1	1	1
Office Assistant III	1	1	1
Paralegal Librarian	1	1	1
Total-Adult Detention Security - Annex	***219***	***219***	***219***
Total – Sheriff - Adult Detention Center	***1,035***	***933***	***935***

**Denotes one or more frozen positions.*

SHERIFF'S OFFICE



SHERIFF - LAW ENFORCEMENT

FUND: 100
ACCOUNTING UNIT: 2001, 2002, 2010, 2012, 2013, 2025, 2099, 2101, 2199, 2200, 2205, 2300, 2400, 2401

Mission: We pledge to the Sheriff's Office and its employee's that we will maintain high ethical standards as we fulfill our obligations. We will apply the laws of the State of Texas and the Constitution, justly and consistently. We will provide quality, efficient, and economical service. We will meet our responsibilities with fairness, integrity, honesty, accuracy, and courtesy. We affirm that regardless of rank, experience, or background, each of us will positively contribute to the effectiveness, reputation, and reliability of the Sheriff's Office. Each employee is valued as an individual and as a member of the team. At all times, our co-workers will be treated with dignity, fairness, consideration, and respect. At all times, emphasis will be on cooperation, teamwork, honesty, and sharing of information in our work environment. We will never lose sight of our responsibilities to our families, our communities, and ourselves. At all times, we will be more than employees. We will be good citizens, taxpayers, friends, and neighbors. We will continue to enhance our reputation for integrity, quality, innovation, and service. We pledge to work to earn the respect of those whom we serve. Their trust will be zealously guarded and built upon.

Goals and Objectives:

Criminal Warrants and Judicial Services:

- To reduce the increasing number of backlogged warrants.
- To reduce the number of returned subpoenas by serving them prior to the date of return.
- To assist all other Law Enforcement Agencies with the apprehension of wanted persons.
- To notify victims, complainants, witnesses and the accused of pending court dates.
- To assist all public and private hospitals with transportation of mental health patients.
- To reduce the cost of transporting wanted persons both in and out of state.

Criminal Investigations Division:

- To commit to provide an advanced level of expertise to the investigation, resolution and prosecution of crimes against persons and property.
- To remain constantly aware of the need for compassion and common sense in dealing with people and endeavor to enforce the law in a fair and impartial manner. Above all to remember our sworn oath to protect the rights of all people.
- To provide services that are responsive to community needs and to remember our primary purpose is the protection of life and property.
- To assist in the growing number of cases filed and calls for service, ensuring the highest level of service to the citizens of Bexar County.
- To meet the challenge of the future through involvement in community-based social and educational programs, incorporation of technological advancements, improved training, and the wise management of our Criminal Investigation Division personnel and resources in the continued fight against crime and the preservation of peace.

Civil:

- To improve the services (delivery) of civil documents
- To use manpower effectively
- To expand on Civil process service during yearly "in-service" training
- To allocate the resources available and utilize them to maximize performance

Professional Standards and Integrity:

- To receive complaints and concerns.

- To promote employee and public confidence in the Sheriff's Office.
- To promote employee excellence by investigating any alleged wrong doing.
- To ensure all citizen complaints are handled in a professional manner.
- To ensure a fair, impartial and equal investigation of alleged employee misconduct.

Patrol:

- To provide vigorous preventative and enforcement activities.
- To provide quality and equitable services in the most efficient and cost effective manner by treating each citizen with the highest respect and courtesy.
- To obtain community cooperation by establishing and maintaining a meaningful and productive partnership with citizens to resolve community problems and improve their quality of life.
- To recognize that our neighborhoods/communities must be involved to control crime.

Court Security and Transport:

- To ensure safety and security of the judges, employees, civilians and inmates within the County Courts-at-Law, District Courts, Presiding Courts, Magistrate Courts and Juvenile Courts of the Courthouse, Justice Center and Juvenile Justice .
- To apply proactive crime prevention procedures to deter crime at all Bexar County Judicial Buildings.
- Maintain officer readiness availability to respond to any incidents that may jeopardize security and safety at all County facilities.
- Maintain security of 1.5 detention holdover in the Justice Center for the protection of inmates.

Central Records:

- Provide 48-hour turn around for criminal history and photographic requests from outside agencies, i.e. District Attorney's Office, Community Corrections and Supervision.
- Provide 48-hour turn around time for entry of offense and assignment reports generated by deputies into the mainframe computer.
- Provide one hour turn around time for requests for criminal histories and photographs for law enforcement agencies.
- Provide immediate response for telephone requests for inmate information.

Training Academy:

- To ensure all officers receive and comply with all State and local mandated training.
- To ensure the continued development of training courses and various programs that will support individual and unit missions and goals.
- To ensure the development and availability of programs and courses that will support individual officers' academic and professional needs.

Community Initiatives Division:

- To provide professional crime prevention education programs to our community.
- Develop and implement proactive community involvement with law enforcement.
- Educate youth and adults on the dangers of use of alcohol and driving.
- Reduce juvenile and adult related crimes through drug prevention, education, intervention and comprehensive community initiatives and training programs.

Program Description: The Bexar County Sheriff is responsible for law enforcement in the unincorporated areas of the County. In performing this function, the Sheriff's Office provides protection

and traffic control, assists other law enforcement agencies, conducts crime prevention programs, investigates crimes, and provides civil and criminal warrant service to County and District Courts. The Court Security Section of the Law Enforcement Division provides security for all Bexar County courts, as well as for the Courthouse and Justice Center buildings. The Court Security Section advises Bexar County offices and departments on appropriate security precautions. This section also assists in assessing and transporting individuals in need of mental health assessments to and from medical facilities, mental health facilities and linking them with services available in the community. The Patrol Section has active community policing programs. They also support community crime prevention through education programs. The Organized Crime and Intelligence Unit combats organized crime through its Gang and Vehicle Theft Units. It also has a Vice Unit, which inspects bars for under-age drinking and provides intelligence information through its surveillance function.

The Sheriff's Office performs administrative and support services necessary for the operation of the department. These functions are budgeted separately in the Sheriff - Support Services budget. The Sheriff is also responsible for the management and operation of the Adult Detention Centers. These functions are described in more detail in the Sheriff - Adult Detention and Sheriff Support Services sections of this document.

The Sheriff is elected Countywide for a term of four years.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Patrol Officers per Response Area	1.7	1.7	1.8
Number of Criminal Offenses Investigated	16,012	16,812	17,653
Number of 9-1-1 Calls Answered	103,215	118,267	136,071
Number of Courts Staffed	56	56	57
Efficiency Indicators:			
Average Response Time - Emergencies	17 min.	13 min.	12 min.
Average Speed to Answer - 9-1-1 Calls	11 sec.	10 sec.	11 sec.
Effectiveness Indicators:			
Percent of Criminal Cases Closed	76%	75%	75%
Percent of 9-1-1 Calls Answered Within 10 Seconds	70%	72%	70%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$42,166,502	$43,093,346	$43,286,559	$44,203,368
Travel and Remunerations	73,263	140,500	153,314	152,464
Operational Costs	2,007,045	2,041,969	1,881,838	2,075,815
Supplies and Materials	2,238,213	2,053,750	1,960,176	2,109,213
Capital Expenditures	34,442	75,000	75,000	75,000
Interfund Transfer	15,948	0	0	0
Total	***$46,535,413***	***$47,404,565***	***$47,356,887***	***$48,615,860***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 2.7 percent when compared to FY 2011-12 estimates as described below.

- The Personnel Services group increases by 2.1 percent when compared to FY 2011-12 estimates due to fully funding ten Deputy Sheriff – Law Enforcement positions in FY 2012-13 that were added in FY 2011-12, as well as the program change described below.

- The Travel and Remunerations group is relatively flat when compared to FY 2011-12. Funding is provided for public safety training and other required training.

- The Operational Costs group increases by 10.3 percent when compared to FY 2011-12 estimates primarily due to funding for equipment and mobile radios. There is also an increase for maintenance of vehicles, which was funded at the same budget levels as FY 2011-12.

- The Supplies and Materials group increases by 7.6 percent when compared to FY 2011-12 estimates. This is primarily due to funding provided for body armor and vests for the Narcotics Section and office supplies.

- Funding in the amount of $75,000 is budgeted in the Capital expenditures group for vehicle attachments, which are funded at the same budget level as FY 2011-12.

- The FY 2012-13 Budget includes one program change in the amount of $40,222 as described below:

    - This program change adds one Office Assistant III (NE-04) position in the amount of $40,222. This position will work in the Mental Health Division. Currently, two Deputy Sheriff – Law Enforcement officers are handling the administrative work. The addition of this position will allow the uniformed officers to mental health law enforcement duties.

Policy Considerations: During the FY 2012-13 budget process, the Sheriff's Office indicated that there is a significant amount of turnover in the position of Public Safety Dispatcher. The Sheriff's Office requested across-the-board pay raises for these positions. However, an analysis conducted by the compensation staff indicates that current salary levels are comparable to salaries offered by the City of San Antonio for similar positions. Additionally, changes in the Sheriff's Office would also impact the Fire Marshal's Office. That being the case, budget staff will conduct a study of the Public Safety Dispatcher issue and, if necessary, will bring forward recommendations to Commissioners Court for consideration during FY 2012-13.

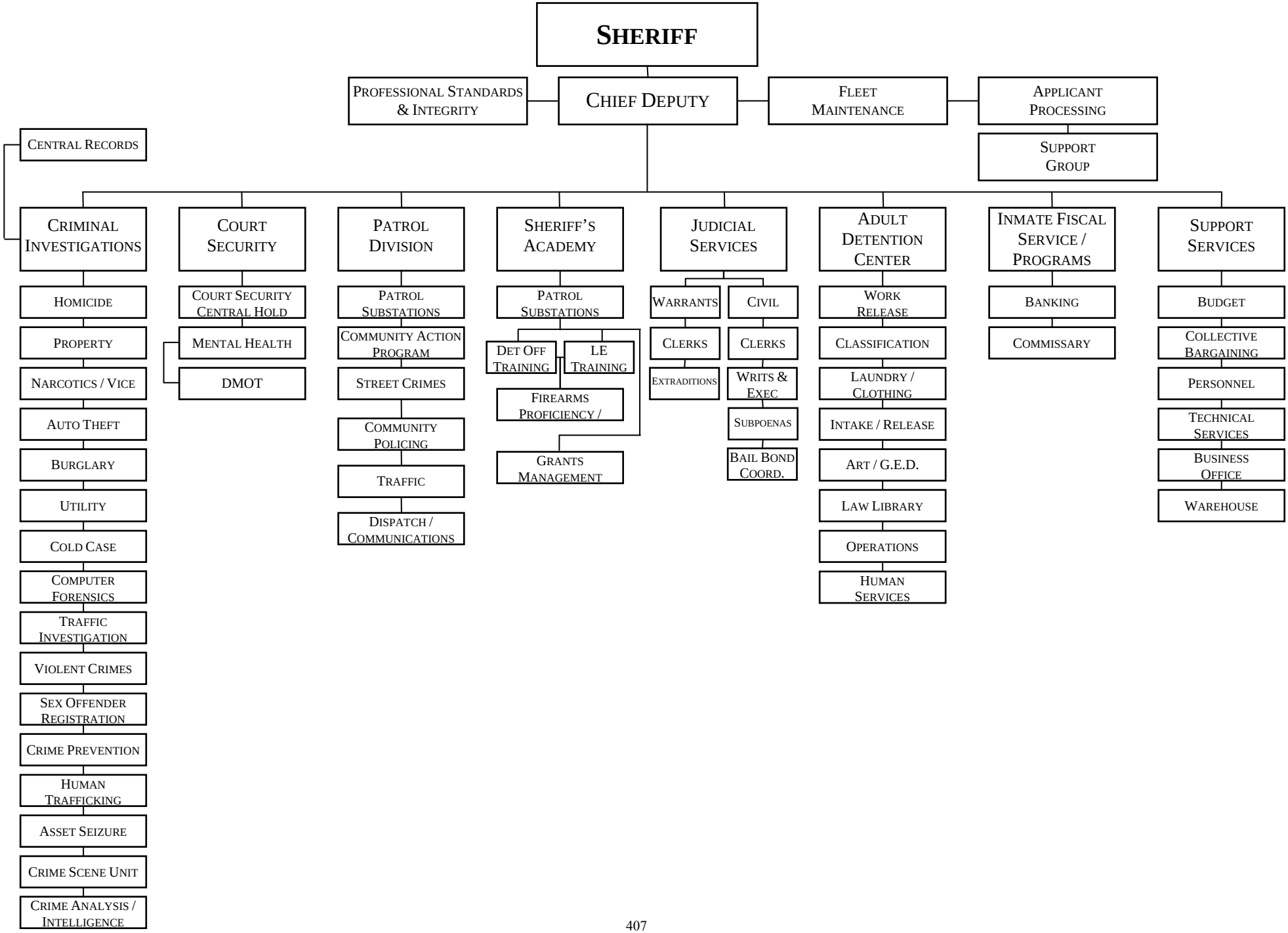
In FY 2010-11, five Deputy Sheriff – Investigator positions were added based on the Sheriff's Office property crime clearance rate, which was among the lowest in the State at 5.5 percent (average 11.7%). The Sheriff's Office requested an additional five Deputy Sheriff – Investigators for FY 2012-13. This request will be evaluated once performance measures have been received. Therefore, funding in the amount of $446,650 has been placed in Non-Departmental Contingencies.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Sheriff Administration & Operational			
Administrative Clerk I – Part-time	1	0	0
Chief Deputy	1	1	1
Clerk	3	3	3
Crime Victims Liaison	0	1	1
Criminal Warrants Processor	6	5	5
Deputy Chief	3	3	3
Deputy Sheriff – Law Enforcement	311	321	321
Deputy Sheriff - Law Enforcement Captain	4	4	4
Deputy Sheriff - Law Enforcement Lieutenant	13	13	13
Deputy Sheriff -Law Enforcement Sergeant	37	37	37
Deputy Sheriff -LE Investigator	36	37	37
Digital Imaging Specialist	4	4	4
Director of Communications & Tech Serv.	1	1	1
Director of Grants & Public Information	1	1	1
Evidence Receipt Clerk	4	3	3
Executive Assistant	1	1	1
Fingerprint Examiner*	13	12	12
GIS Analyst	1	1	1
Latent Print Examiner	1	1	1
Manager – ID & Records	1	1	1
Office Assistant I	1	1	1
Office Assistant II*	4	3	3
Office Assistant III	15	14	15
Office Assistant IV	5	5	5
Operations Supervisor - Patrol Division	1	1	1
Pre-Employment Coordinator	1	1	1
Pre-Employment Specialist	2	2	2
Pre-Employment Specialist (Part-Time)	1	0	0
Public Safety Communications Manager	1	1	1
Public Safety Communications Supervisor	4	4	4
Public Safety Dispatcher I	22	21	21
Public Safety Dispatcher II*	10	11	11
Public Safety Operator*	12	11	11
Records & ID Services Supervisor	1	1	1
Records Supervisor	4	4	4
Records/Identification Clerk*	43	43	43
Sheriff	1	1	1

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Technical Support Specialist III	1	1	1
Total – Administration & Operational	***571***	***575***	***576***
Court Security			
Cashier/Clerk	1	0	0
Deputy Chief	1	1	1
Deputy Sheriff – Law Enforcement	109	109	109
Deputy Sheriff - Law Enforcement Lieutenant	1	1	1
Office Assistant IV	1	1	1
Office Assistant II	2	2	2
Deputy Sheriff -Law Enforcement Sergeant	4	4	4
Total - Court Security	***119***	***118***	***118***
Total Sheriff – Law Enforcement	***690***	***693***	***694***

**Denotes one or more frozen positions.*


SHERIFF
PROFESSIONAL STANDARDS & INTEGRITY
CHIEF DEPUTY
FLEET MAINTENANCE
APPLICANT PROCESSING
SUPPORT GROUP
CENTRAL RECORDS
CRIMINAL INVESTIGATIONS
HOMICIDE
PROPERTY
NARCOTICS / VICE
AUTO THEFT
BURGLARY
UTILITY
COLD CASE
COMPUTER FORENSICS
TRAFFIC INVESTIGATION
VIOLENT CRIMES
SEX OFFENDER REGISTRATION
CRIME PREVENTION
HUMAN TRAFFICKING
ASSET SEIZURE
CRIME SCENE UNIT
CRIME ANALYSIS / INTELLIGENCE
COURT SECURITY
COURT SECURITY CENTRAL HOLD
MENTAL HEALTH
DMOT
PATROL DIVISION
PATROL SUBSTATIONS
COMMUNITY ACTION PROGRAM
STREET CRIMES
COMMUNITY POLICING
TRAFFIC
DISPATCH / COMMUNICATIONS
SHERIFF'S ACADEMY
PATROL SUBSTATIONS
DET OFF TRAINING
LE TRAINING
FIREARMS PROFICIENCY /
GRANTS MANAGEMENT
JUDICIAL SERVICES
WARRANTS
CIVIL
CLERKS
CLERKS
EXTRADITIONS
WRITS & EXEC
SUBPOENAS
BAIL BOND COORD.
ADULT DETENTION CENTER
WORK RELEASE
CLASSIFICATION
LAUNDRY / CLOTHING
INTAKE / RELEASE
ART / G.E.D.
LAW LIBRARY
OPERATIONS
HUMAN SERVICES
INMATE FISCAL SERVICE / PROGRAMS
BANKING
COMMISSARY
SUPPORT SERVICES
BUDGET
COLLECTIVE BARGAINING
PERSONNEL
TECHNICAL SERVICES
BUSINESS OFFICE
WAREHOUSE

SHERIFF - SUPPORT SERVICES

FUND: 100
ACCOUNTING UNIT: 2702
2704-2706
2608

Mission: We pledge to the Sheriff's Office and its employees that we will maintain high ethical standards as we fulfill our obligations. We will apply the laws of the State of Texas and the Constitution justly and consistently. We will provide quality, efficient, and economical service. We will meet our responsibilities with fairness, integrity, honesty, accuracy, and courtesy. We affirm that regardless of rank, experience, or background, each of us will positively contribute to the effectiveness, reputation and reliability of the Sheriff's Office. Each employee is valued as an individual and as a member of the team. At all times, our co-workers will be treated with dignity, fairness, consideration, and respect. At all times, emphasis will be on cooperation, teamwork, honesty, and sharing of information in our work environment. We will never lose sight of our responsibilities to our families, our communities, and ourselves. At all times, we will be more than employees. We will be good citizens, taxpayers, friends, and neighbors. We will continue to enhance our reputation for integrity, quality, innovation, and service. We pledge to work to earn the respect of those whom we serve. Their trust will be zealously guarded and built upon.

Goals and Objectives:

Personnel:

- To provide leadership by promoting a broad set of principles and standards of conduct which will govern the employer/employee relationship and enable the Sheriff's Office to be successful.
- To facilitate the implementation of plans that address the resource needs of the Sheriff's Office.
- To provide quality services accessible to all.
- To limit possible litigation by promoting Human Resources principles which enable the County to function in an efficient manner.

Business Office:

- To process all collections, reports, and deposit funds to the County's Auditor's Office and the County Treasury within three work days.
- To process requisitions for equipment, supplies and services within 24 hours.
- To process all court documents and return them to the appropriate court within 48 hours.
- To maintain stock levels of supplies and forms in the warehouse to prevent work stoppage situations.
- To insure that all equipment repairs are completed in a timely manner.
- Process all inmate medical billing, releases, and deductions daily in order to ensure that sufficient funds are available when deducting from an inmate's account before release from jail.
- Prepare manual checks for Civil "Order of Sales", "Executions", and refund checks needed.

Inmate Fiscal Services:

- To provide an efficient and effective commissary operation.
- To provide an Inmate Banking System that efficiently and effectively administers inmate trust funds to include a strong tracking system and to maintain secured custody of inmate property.
- To provide indigent inmates with hygiene supplies and writing materials, notary and paralegal services as required.

- To expand the inventory and services of the general and law libraries.
- To provide support to programs that address the social, medical, health and rehabilitative needs of County inmates.

Program Description: The Bexar County Sheriff is responsible for law enforcement in the unincorporated areas of the County and for management and operation of the Bexar County Adult Detention Centers. The Support Services Division of the Sheriff's Office performs administrative, accounting, and record keeping for these activities to allow them to operate efficiently and effectively. The Support Services Division includes Personnel, the Business Office and Inmate Fiscal Services. Specifically, these sections provide skilled clerical, data processing, personnel services, bookkeeping, accounting, and administrative professional support to the Detention and Law Enforcement Divisions of the Sheriff's Office.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Employee Personnel Files Maintained	6,557	6,619	6,619
Number of Off-duty Work Permits Issued	1,598	1,650	1,680
Number of Recruiting Events	10	8	15
Efficiency Indicators:			
Number of Records Maintained per FTE	262	297	297
Number of Off-duty Work Permits per FTE	1,598	1,650	1,680
Effectiveness Indicators:			
Percentage of Civil Service Decisions Which Upheld the Discipline or Termination	95%	97%	98%
Percentage of Labor Relation Lawsuit Activity per Size of Workforce	1%	3%	3%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$2,079,439	$2,025,886	$2,026,752	$2,134,745
Operational Costs	8,456	8,455	1,187	8,455
Supplies and Materials	9,122	5,654	5,434	5,600
Total	***$2,097,017***	***$2,039,995***	***$2,033,373***	***$2,148,800***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 5.7 percent when compared to FY 2011-12 estimates as described below.

- The Personnel Services group increases by 5.3 percent when compared to FY 2011-12 estimates due to slight turnover experienced during FY 2011-12, as well as the program changes described below.

- The Operational Cost group increases significantly when compared to FY 2011-12 estimates due to funding provided for copier rental fees, which are budgeted at the same level as FY 2010-11 actual expenditures.

- The Supplies and Materials group increases by 3.1 percent when compared to FY 2011-12 estimates.

- The FY 2012-13 Budget includes three program changes in the amount of $44,572 as described below:

  - The first program change is to add one Inmate Banking Clerk (NE-02) for a total cost of $37,013. During an internal audit conducted by the outside auditor, it was found that Banking Supervisors were handling responsibilities of the Inmate Banking Clerks. The addition of this position will allow the Banking Supervisors to supervise, as recommended in the audit.

  - The second program change is to reclassify one Lead Accounting Clerk (NE-04) to an Office Assistant IV (NE-05) for a total cost of $2,421. The Lead Accounting Clerk is working outside the scope of the position and more within an Office Assistant IV position. This action will allow for accurate reflection of this position's duties.

  - The third program change is to reclassify another Lead Accounting Clerk from an NE-04 to an NE-05 for a total cost of $5,139. This program change will reclassify all Lead Accounting Clerks within the County and brings these positions in line with what the market pays for similar positions.

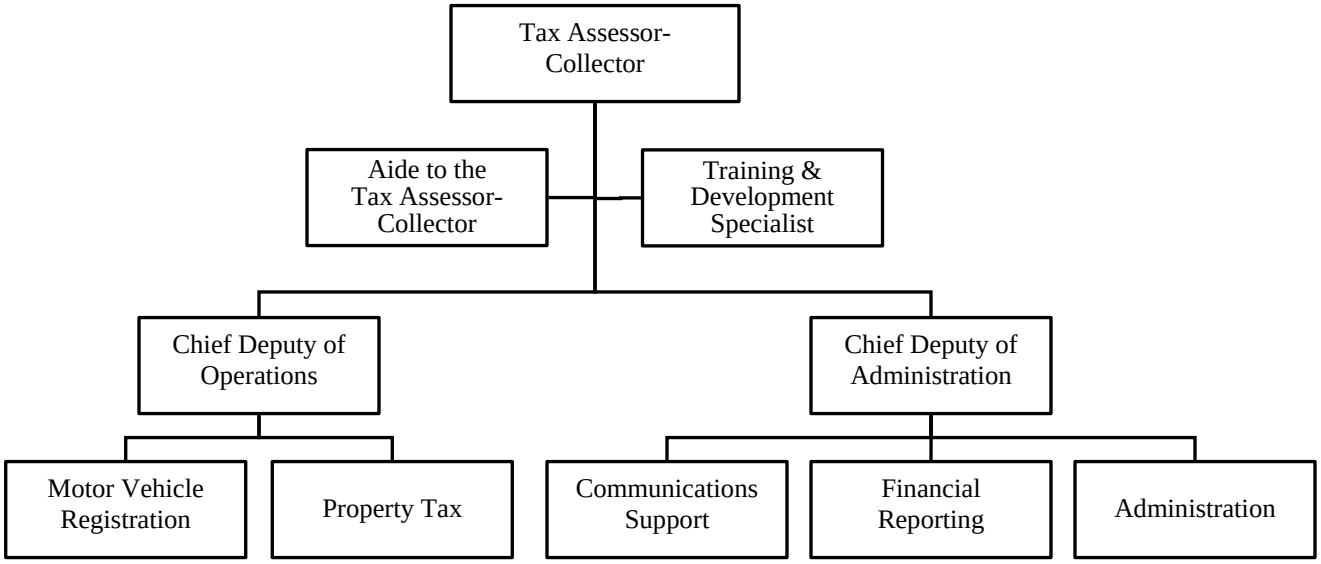
Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Banking Supervisor	5	4	4
Business Manager	1	1	1
Business Office Operations Supervisor	1	1	1
Business Office Supervisor	1	1	1
Clerk	1	1	1
Deputy Chief - Inmate Fiscal Services	1	1	1
Director of Administration	1	1	1
Grievance & Appeals Specialist	1	1	1
Human Resources Analyst	1	0	0
Human Resources Manager	1	1	1
Inmate Banking Clerk	15	12	13
Lead Accounting Clerk	3	3	2
Network Architect II	1	1	1
Office Assistant II	5	4	4
Office Assistant III	2	1	1
Office Assistant IV	3	3	4
Personnel Supervisor	1	1	1

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Senior Technology Business Analyst*	1	1	0
Software Engineer*	0	0	1
Supply Clerk I	2	2	2
Technical Services Manager	1	1	1
Technical Support Specialist IV	1	1	1
Worker's Compensation/Light Duty Coordinator	1	1	1
Total - Sheriff's Office Support Services	***50***	***43***	***44***

**Position was retitled during FY 2011-12.*

TAX ASSESSOR - COLLECTOR



TAX ASSESSOR - COLLECTOR

FUND: 100
ACCOUNTING UNIT: 3300, 3302, 3310, 3313

Mission: The Tax Assessor-Collector's mission is to calculate the ad valorem property tax levy, administer collections, centrally provide remittances and reporting to all taxing jurisdictions, as well as provide vehicle registration and titling services as an agent for the Texas Department of Motor Vehicles and the Texas Alcoholic and Beverage Commission.

Vision: To serve as a leader in providing enhanced and innovative levels of customer service with professionalism and pride.

Goals and Objectives:

- Provide taxing jurisdictions with easy, secure, and continuous access to tax assessing and collection information and data for their area.
- Provide incentives and reduce barriers to the public to support improved tax assessing, collecting and vehicle titling services, i.e., "one stop" services.
- Serve as a model for other county agencies or offices by providing good management and maintaining effective internal controls.
- Minimize redundant operations and systems.
- Develop a seamless process for remitting payments to taxing jurisdictions.
- Support and fund pilot programs to quickly assess emerging technologies and approaches to cash management, tax assessment and collection, and vehicle registration and titling.
- Assume a greater leadership role to identify and resolve issues.
- Foster a learning organization with a supportive work environment where all employees can acquire the knowledge, skills, and tools to succeed and are valued and respected for their shared contributions to the organization's mission.

Program Description: The Tax Assessor-Collector is elected Countywide for a term of four years. The Tax Assessor-Collector has two primary areas of responsibility: calculation and collection of ad valorem taxes and the registration and titling of motor vehicles. The Tax Assessor-Collector also acts as an agent for the Texas Department of Motor Vehicles, Texas State Comptroller of Public Accounts and Texas State Beverage Commission to collect beer and liquor license fees.

Ad Valorem Taxes – The Tax Assessor-Collector is responsible for the assessment and collection of current and delinquent ad valorem taxes on real and personal property for Bexar County and forty-five other taxing units. Included in the collection of taxes is the mailing out of a combined tax statement. Consolidation of all tax collection with the Tax Assessor-Collector yields savings in cost of tax collection for all taxing entities, and therefore the County citizens. Bexar County and all other taxing units have designated the Tax Assessor-Collector as the official who calculates the annual effective tax rate.

Motor Vehicle Registration and Titling – The Tax Assessor-Collector acts as an agent for the Texas Department of Transportation – Division of Motor Vehicles Titles and Registrations and the State Comptrollers of Public Accounts in registering, licensing, titling, and collecting sales tax on motor vehicles in Bexar County.

The Tax Assessor-Collector operates three branch offices located in highly populated areas of the County. These satellite locations provide the citizens of Bexar County convenient access to services provided by the Office of the Tax Assessor-Collector.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Incoming/Outgoing Mail	575,937	568,325	585,375
Motor Vehicle Registrations Processed	1,389,611	1,404,341	1,419,368
Ad Valorem Taxes Assessed	$2.35 Billion	$2.34 Billion	$2.35 Billion
Tax Statements Mailed	906,599	912,868	919,137
Efficiency Indicators:			
Percentage of Calls Answered	94.6%	95.5%	95.0%
Title and Register Vehicles per Day (Including In Person, Franchise Dealers and Title Services)	7,380	7,544	7,708
Payments Cashiered per FTE	14,161	19,659	21,625
Effectiveness Indicators:			
Mail Sorting Accuracy	96.5%	96.7%	96.8%
Train Clerks Regarding Current Laws and Procedures for State of Texas within 10 Days	96%	97%	98%
Hearing Held Once a Month and Rejections Corrected on a Daily Basis to Ensure 100% Accuracy	100%	100%	100%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$8,259,271	$8,088,530	$8,241,350	$8,478,258
Travel and Remunerations	26,283	27,420	21,506	28,000
Operational Costs	700,186	762,129	646,921	596,304
Supplies and Materials	593,858	596,258	565,607	589,693
Total	***$9,579,598***	***$9,474,337***	***$9,475,384***	***$9,692,255***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by 2 percent compared to the FY 2011-12 estimates due to an increase to the Personnel Services appropriation as described below.

- The Personnel Services group increases by 2 percent when compared to the FY 2011-12 estimates. This increase is due to turnover experienced throughout FY 2011-12.

- The Travel and Remunerations group increases by 30 percent when compared to FY 2011-12 estimates. Funding is provided for required training and certification of the incoming Tax Assessor-Collector.

- The Operational Costs group decreases by 10 percent when compared to FY 2011-12 estimates. This decrease is due to the one-time relocation costs, such as signage, rental, and transferring security cameras associated with the move of the Southside Center Substation to a county owned facility, which opened in 2012.

- The Supplies and Materials group increases by 4 percent compared to FY 2011-12 estimates. This increase is due to the anticipated purchase of additional furniture and other various supplies and materials for the incoming Tax Assessor-Collector and staff.

- There are three program changes for a total cost of $10,150.

  - The first program change adds a Lead Title and Registration Processor (NE-05) and deletes a Title and Registration Processor I (NE-03). A Lead Title and Registration Processor is required due to the opening of the Southside Center Substation and the realignment of personnel as a result.
  - The second program change reclassifies two Lead Accounting Clerks from (NE-4) to (NE-5). This is to provide equal levels of compensation to the "Lead" positions in the Financial Reporting Division.
  - The third program change reclassifies one Lead Vault Cashier from (NE-4) to (NE-5). This is to provide equal levels of compensation to the "Lead" positions throughout the Tax Office.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administration			
Tax Assessor - Collector	1	1	1
Administrative Clerk II	1	1	1
Aide to the Tax Assessor - Collector	1	1	1
Chief Deputy of Administration	1	1	1
Chief Deputy of Operations	1	1	1
Human Resource Technician	1	1	1
Office Assistant II	1	1	1
Office Assistant III	1	1	1
Training and Development Specialist	1	1	1
Total Administration	***9***	***9***	***9***

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Communications Support			
Archive & Research Processor	1	1	1
Information Clerk	12	12	12
Lead Clerk – Information Center	1	1	1
Office Supervisor	1	1	1
Public Information & Support Manager	1	1	1
Purchasing Clerk	0	1	1
Support Services Clerk	2	1	1
Support Services Supervisor	1	1	1
Total Communications Support	***19***	***19***	***19***
Financial Reporting			
Accounting Assistant I	4	4	4
Account Clerk	6	6	6
Financial Reporting Manager	1	1	1
Financial Reporting Supervisor	1	1	1
Lead Account Clerk	2	2	2
Lead Vault Cashier	1	1	1
Office Assistant II	1	1	1
Refund Audit Clerk	2	2	2
Vault Cashier	4	4	4
Total Financial Reporting	***22***	***22***	***22***
Motor Vehicle Registration			
Beer/Liquor License Processor	1	1	1
Downtown Station Manager	1	1	1
Lead Title & Registration Processor	5	5	6
Motor Vehicle Inventory Clerk	2	2	2
Motor Vehicle Registration Director	1	1	1
Motor Vehicle Training Instructor	0	1	1
Office Assistant II	1	1	1
Senior Vehicle Inventory Clerk	1	1	1
Substation Manager	3	3	3
Title & Registration Processor I	67	67	66
Title & Registration Processor II	16	16	16
Title & Registration Supervisor	6	6	6
Total Motor Vehicle Registration	***105***	***105***	***105***

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Property Tax			
Assessing Processor	4	4	4
Assessing Processor Technician	4	4	4
Lead Property Tax Processor	5	5	5
Office Assistant II	1	1	1
Property Tax Manager	1	1	1
Property Tax Processor I	20	20	20
Property Tax Processor II	11	11	11
Property Tax Supervisor	3	3	3
Total Property Tax	***49***	***49***	***49***
Total Tax Assessor-Collector	***204***	***204***	***204***

TRIAL EXPENSE

FUND: 100
ACCOUNTING UNIT: 9951

Program Description: The Trial Expense budget allocates funding for various costs directly related to trials and appeals, including expenses for prosecution, defense, and adjudication of cases. These costs include: travel expenses associated with cases requiring a change of venue and payment for appeals cases argued before the Court of Criminal Appeals; psychiatric evaluations, which may be done at the request of either the State or defense; and professional testimony for both defense and District Attorney experts. Funding is also provided for court costs, which include freelance court interpreters, the breath test program, required AIDS and STD testing, and a fee to fund the 4th Administrative Judicial Region. Investigation services, which are considered a cost of indigent defense, are also funded in the Trial Expense budget.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Operational Costs	$1,428,201	$1,238,546	$1,196,498	$1,129,983
Supplies and Materials	121,560	121,560	121,560	121,560
Total	***$1,549,761***	***$1,360,106***	***$1,318,058***	***$1,251,543***

Program Justification and Analysis:

- The FY 2012-13 Budget decreases by five percent when compared to the FY 2011-12 estimates as described below.
- The Operational Costs group decreases by 5.6 percent when compared to FY 2011-12 estimates due to funding provided for Psychiatric Evaluations at the same level as in FY 2010-11.
- The Supplies and Materials remains flat when compared to FY 2011-12 estimates, which funds breathalyzer services.
- There are no program changes to the FY 2012-13 Budget.

4TH COURT OF APPEALS

FUND: 100
ACCOUNTING UNIT: 3500

Program Description: The 4th Court of Appeals has intermediate appellate jurisdiction in both civil and criminal cases appealed from the District Courts and the County Courts-at-Law. The jurisdiction covers a 32-county geographical region surrounding San Antonio. The 4th Court of Appeals hears cases that have not yet been submitted to the Supreme Court of Texas or the Court of Criminal Appeals. Cases decided by County Courts-at-Law involving amounts of $100 or less are excluded. By statute, the 4th Court of Appeals consists of one Chief Justice and six Justices elected within the 32-county district for staggered six-year terms.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$68,268	$71,359	$70,998	$71,303
Operational Costs	3,133	3,180	3,390	3,180
Total	***$71,401***	***$74,539***	***$74,388***	***$74,483***

Program Justification and Analysis:

- The FY 2012-13 Budget reflects a slight increase when compared to FY 2011-12 estimates as described below.
- The Personnel Services group remains relatively flat when compared to FY 2011-12 estimates.
- The Operational Costs group decreases by 6.2 percent when compared to the FY 2011-12 estimates due to a decrease in the telephone and internet service account due to an additional payment made from the previous fiscal year.
- There are no program changes in the FY 2012-13 Budget.

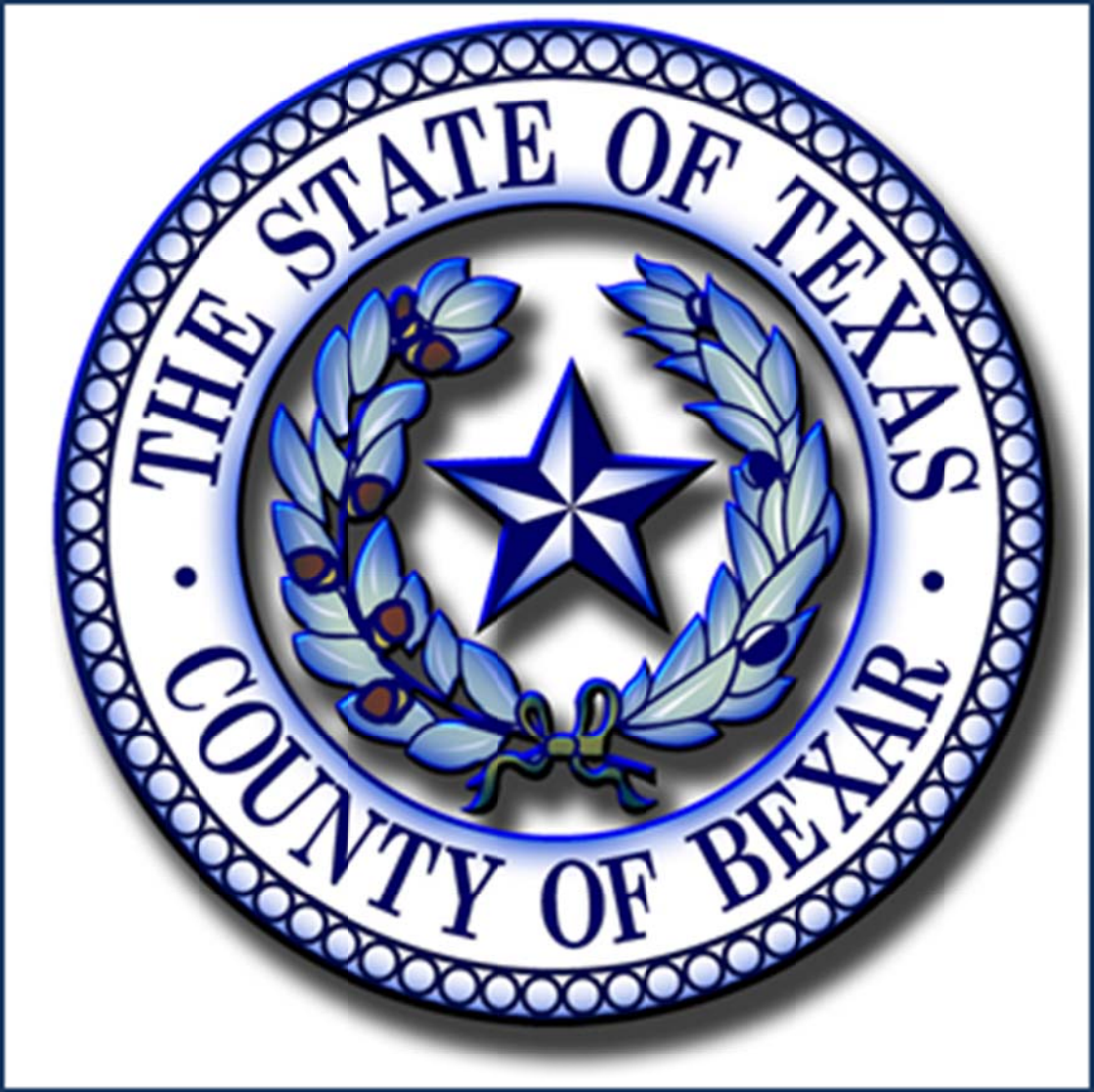
Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Chief Justice	1	1	1
Justice	6	6	6
Total – 4th Court of Appeals	***7***	***7***	***7***

University Health System Hospital District and Level 1 Trauma Center

The $889.4 million Capital Improvement Program includes a new 10-story trauma tower at University Hospital and a six-story clinical services building on the historic Robert B. Green Campus downtown. The downtown facility was completed in late 2012 and the new hospital tower will open in early 2014.

FY 2012-13
Adopted Budget Book



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ROAD FUNDS

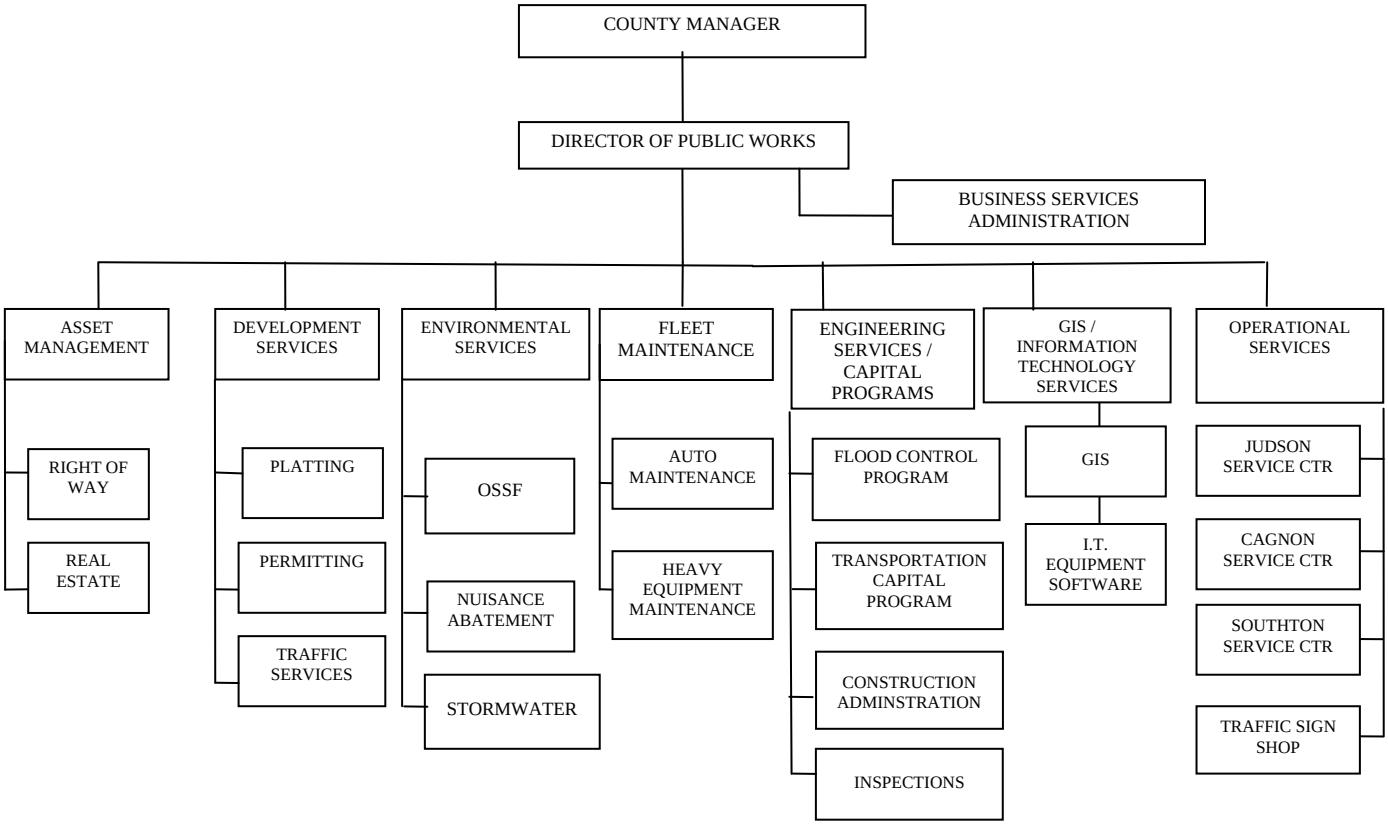
Mission Concepcion Athletic Complex

This project consists of a full athletic complex that includes six basketball gymnasiums that convert to 12 volleyball courts, a youth baseball 4-plex, two softball fields, one T-ball field, a full track with a football field, and a 1-mile cross country track. The track and trails will connect with the historic Mission Concepcion and Mission Reach Ecosystem Restoration project. A multi-sports complex provides opportunities for physical fitness activities for youth and young adults through multiple sports programs, while promoting the City of San Antonio as the premier destination for amateur sports in Texas.

Bexar County, Texas
County Road and Bridge Fund 207
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 9,918,183	$ 10,124,814	$ 9,921,563
Total Beginning Balance	**$ 9,918,183**	**$ 10,124,814**	**$ 9,921,563**
Revenue			
Property Taxes	$ 2,215	$ 706	$ 400
Other Taxes	3,902,796	3,178,975	2,000,000
Licenses and Permits	13,402,498	13,680,955	13,184,000
Intergovernmental Revenue	95,635	90,000	90,000
Service Fees	382,844	350,023	320,500
Proceeds from Sales of Assets	22,900	1,125	2,000
Other Revenue	142,254	229,928	33,800
Subtotal	**$ 17,951,142**	**$ 17,531,712**	**$ 15,630,700**
Interfund Transfers	2,770,000	2,770,000	2,770,000
Total Revenues	**$ 20,721,142**	**$ 20,301,712**	**$ 18,400,700**
TOTAL AVAILABLE FUNDS	**$ 30,639,325**	**$ 30,426,526**	**$ 28,322,263**
APPROPRIATIONS			
Capital Projects	$ -	$ 101,877	$ 595,844
Highways	14,942,271	17,379,381	17,990,436
Capital Expenditures	1,572,240	3,023,705	2,756,000
Subtotal	**$ 16,514,511**	**$ 20,504,963**	**$ 21,342,280**
Interfund Transfers	$ 4,000,000	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 20,514,511**	**$ 20,504,963**	**$ 21,342,280**
Appropriated Fund Balance	**$ 10,124,814**	**$ 9,921,563**	**$ 6,979,984**
TOTAL APPROPRIATIONS	**$ 30,639,308**	**$ 30,426,526**	**$ 28,322,263**

PUBLIC WORKS
COUNTY ROAD AND BRIDGE



PUBLIC WORKS - COUNTY ROAD AND BRIDGE FUND

Company: 207

Mission: The mission of the Public Works – Road and Bridge Division is to provide for the safe and efficient movement of people and commerce over County roads and bridges; to assist in improved air and water quality and land development through administering environmental regulations and subdivision development standards; and to efficiently and effectively manage the resources of the Public Works Department.

Program Description: During FY 2010-11 the County Road and Bridge Fund was created by consolidating the Farm to Market and Lateral Road Fund (096) and the Special Road and Bridge Fund (280). The merging of the two funds was done due to declining revenues from vehicles sales tax which caused a deficit in the Farm to Market and Lateral Road Fund. The County Road and Bridge Fund continues to provide construction and maintenance of County roadways and bridges. It also continues to combine funding for major road improvement projects to be performed by the County, including all operational costs (personnel, operational, supplies, and capital expenditures) related to completing those projects.

Revenue sources for this fund are generated from registration fees and fees on the sale of motor vehicles and are augmented by funds from the State based on road miles maintained. Construction and maintenance of the farm to market road system is coordinated with the Texas Department of Transportation and is currently carried out by staff in three Public Works service centers. All operational expenses for the County's Public Works service centers are included in this fund. Also included are costs for plat reviews, subdivision construction plan reviews, traffic engineering, right of way management and acquisition services, construction inspection and monitoring, capital project design review, capital project management, and limited in-house design.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of Work Orders for Traffic Maintenance	2,427	1,500	1,550
Number of Work Orders for Road Maintenance	2,944	3,000	3,150
Number of Road Center Lane Miles Maintained	1,137	1,200	1,225
Number of Online Work Requests Received	N/A	250	300
Efficiency Indicators:			
Number of Work Orders Processed per FTE – Traffic	187	115	119
Number of Work Orders Processed per FTE – Road Maintenance	16	17	17
Number of Online Work Requests Processed per Week	N/A	5	6
Cost per Work Order for Maintenance	$10,306	$10,008	$9,607

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Effectiveness/Outcome Indicators:			
Percent of Work Orders Completed– Road Maintenance	95%	95%	95%
Percent of Work Orders Completed– Traffic Maintenance	98%	98%	98%
Percent of Miles of Roads Resurfaced	8.4%	8.4%	9.3%
Percent of Online Work Order Requests Completed	N/A	98%	98%

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget for the County Road and Bridge Fund increases by 4.1 percent when compared to FY 2011-12 estimates.

- The FY 2012-13 Adopted Budget allocates $595,844 for the County Road and Bridge Fund single-year cash-funded projects. These projects are listed on the following page.

- The Personnel Services group increases by 4 percent when compared to the FY 2011-12 estimates. The FY 2012-13 Adopted Budget provides sufficient funding based on historical trends for authorized positions in the County Road and Bridge Fund.

- The Travel and Remunerations Group increases significantly when compared to FY 2011-12 estimates. The FY 2012-13 Adopted Budget includes funding for mandatory travel and training.

- The Operational Costs group increases by 8.6 percent when compared to FY 2011-12 estimates. This is due to increases in various accounts including contracted services, which cover traffic signal and pavement stabilization services. There is also an increase in garbage disposal services, which funds neighborhood trash cleanup services.

- The Supplies and Materials budget increases by 1.3 percent when compared to FY 2011-12 estimates. The FY 2012-13 Adopted Budget includes increases for construction supplies and materials and vehicle fuel.

- The Capital Expenditures group decreases by 9.8 percent when compared to FY 2011-12 estimates due to a reduction in capital equipment funding at the request of the Department.

- The FY 2012-13 Adopted Budget includes the addition of one Office Assistant IV (NE-5) and the deletion of two positions, one Administrative Clerk I (NE-1) and one Office Assistant II (NE-3). The program change results in a savings of $24,677.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Appropriations			
Personnel Services	$9,230,770	$10,128,504	$10,501,896
Travel and Remunerations	39,223	33,496	46,002
Operational Costs	1,808,825	1,862,954	2,022,032
Supplies and Materials	7,863,453	5,354,427	5,420,506
Capital Expenditures	1,572,240	3,023,705	2,756,000
Total Appropriations	***$20,514,511***	***$20,403,086***	***$20,746,436***
Single Year – Cash Funded Projects			
Loop 1604 ROW	$ -	$ -	$ -
New World II	$ -	$ -	$ 35,000
Crestway I (MPO)	$ -	$ -	$ 25,000
Mission Trails (MPO)	$ -	$ -	$ 71,512
Crestway II (MPO)	$ -	$ -	$ 45,000
Miller Road	$ -	$ -	$ 70,000
Warning Lights and Traffic Signals	$ -	$ 17,876	$ -
Traffic Calming Devices, Pct 1	$ -	$ -	$ 25,000
Traffic Calming Devices, Pct 2	$ -	$ -	$ 25,000
Traffic Calming Devices, Pct 3	$ -	$ 79,983	$ 832
Traffic Calming Devices, Pct 4	$ -	$ -	$ 25,000
Bridge Assessment	$ -	$ 2,500	$ 273,500
Wilderness Oak Golf Canyon Traffic Signal	$ -	$ 1,518	$ -
Total Projects	***$ -***	***$ 101,877***	***$ 595,844***
TOTAL COUNTY ROAD AND BRIDGE FUND	**$20,514,511**	**$20,504,963**	**$21,342,280**

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Administration			
Administrative Assistant	1	1	1
Administrative Clerk I	1	1	0
Asset Manager	0	.5	.5
Attorney III	1	1	1
Capital Projects Engineer	0	1	1
Capital Projects Manager	1	0	0
Civil Engineers	2	2	2
Civil Engineering Assistant	6	6	6
Construction Administration Engineer	0	1	1
Construction Inspector I	5	5	5
Construction Inspector II	4	4	4
County Engineer	1	1	1
Design Engineer	1	0	0
Development Services Engineer	1	1	1
Engineering Services Manager	0	.5	.5
Engineering Technician II	2	2	2
Fiscal and Administrative Services Manager	1	1	1
GIS Analyst	1	1	1
Human Resources Technician	1	1	1
Office Assistant II	1	1	0
Office Assistant IV	3	3	4
Office/Contracts Supervisor	1	1	1
Paving Crew Foreman	1	1	1
Public Works Operations Manager	0	1	1
Right of Way Specialist	1	1	1
Safety and Training Coordinator	1	0	0
Safety Program Supervisor	0	1	1
Senior Construction Inspector	1	1	1
Streets and Drainage Manager	1	0	0
Subdivision Technician	1	1	1
Survey Crew Chief	1	1	1
Survey Crew Worker	1	1	1
Survey Instrument Operator	1	1	1
Technical Support Specialist III	1	1	1
Traffic Engineer	1	0	0
Traffic Safety Coordinator	1	1	1
Total – Administration	***46***	***46***	***45***

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Southeast Service Center			
Administrative Clerk II	1	1	1
Concrete Crew Foreman	1	1	1
Equipment Operator I	32	30	30
Equipment Operator II	8	8	8
Equipment Operator II w/Pesticide Licenses	2	2	2
Fence Crew Foreman	1	0	0
Field Maintenance Worker	19	19	19
Paving Crew Foreman	0	0	0
Public Works Assistant Superintendent	3	3	3
Public Works Superintendent	1	1	1
Senior Equipment Operator	11	10	10
Tire Service Worker	1	1	1
Welder I	1	1	1
Total – Southeast Service Center	***81***	***77***	***77***
Northeast Service Center			
Administrative Clerk II	1	1	1
Equipment Operator I	20	19	19
Equipment Operator II	6	6	6
Equipment Operator II w/Pesticide Licenses	2	2	2
Field Maintenance Worker	11	11	11
Pavement Marking Operator I	1	1	1
Pavement Marking Operator II	2	2	2
Public Works Assistant Superintendent	2	2	2
Public Works Superintendent	1	1	1
Senior Equipment Operator	3	3	3
Traffic Control Fabricator I	1	1	1
Traffic Control Fabricator II	1	1	1
Traffic Counter I	1	1	1
Traffic Counter II	1	1	1
Traffic Maintenance Supervisor	1	1	1
Traffic Sign Technician I	3	3	3
Traffic Sign Technician II	3	3	3
Total – Northeast Service Center	***60***	***59***	***59***
Northwest Service Center			
Administrative Clerk II	1	1	1
Equipment Operator I	19	18	18
Equipment Operator II	6	6	6

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Northwest Service Center cont.			
Equipment Operator II w/Pesticide Licenses	2	2	2
Field Maintenance Worker	13	13	13
Public Works Assistant Superintendent	1	1	1
Public Works Superintendent	1	1	1
Senior Equipment Operator	3	3	3
Total – Northwest Service Center	***46***	***45***	***45***
Public Works - Fleet Maintenance			
Automotive Part Clerk	1	1	1
Equipment Maintenance Coordinator	1	1	1
Mechanic I	7	7	7
Mechanic II	4	3	3
Total – Public Works Fleet Maintenance	***13***	***12***	***12***
TOTAL –COUNTY ROAD & BRIDGE FUND	***246***	***239***	***238***

PUBLIC WORKS - COUNTY ROAD AND BRIDGE MULTI-YEAR PROJECTS

Company: 700

The County Road and Bridge Multi-Year projects include those that have been debt funded since FY 2005-06, as well as some projects that are cash funded and in the preliminary phases. The FY 2012-13 Adopted Budget includes a new issuance of $7.66 million, in addition to $10 million issued during FY 2011-12, to fund a grand total of $17,660,000 million in new and existing road projects.

The new projects funded are: Roft Rd. ($1,000,000), W.T. Montgomery ($1,000,000), San Antonio Ranch Rehab Phase I ($1,000,000), T.P.C. Light ($360,000), Candlewood Phase I ($2,500,000), and Binz-Engleman ($500,000). The following existing projects will be funded for completion: Bulverde Phase IV ($2,000,000), Bulverde V ($2,500,000), Galm Road Phase II ($3,000,000), Glen Mont Drive ($1,000,000) and Macdona Subdivision Phase I ($2,800,000).

Project	Project Budget	Activity to Date	Funds Available
State Highway 211 ROW	$ 1,504,525	$ 1,381,501	$ 123,024
Boerne Stage Road Phase I	745,000	738,864	6,136
Galm Road Phase I	6,405,000	2,554,498	3,850,502
Borgfeld Road Phase II	3,699,856	1,006,675	2,693,181
Bulverde/Evans Intersection	1,000,000	704,551	295,449
Foster Road Phase II	7,151,775	4,996,327	2,155,448
Babcock Phase V	2,563,331	1,086,117	1,477,214
Ventura VIII	3,125,000	2,097,177	1,027,823
Ventura IX and X	4,974,000	3,326,392	1,647,608
Heritage Park SD Phase II	2,525,000	1,473,502	1,051,498
Heritage Park Phase III	3,005,041	1,451,052	1,553,989
Big Country V	5,262,073	542,900	4,719,173
West Military Road Extension	2,400,000	1,922,912	477,088
Bulverde Phase IV	3,045,595	1,016,515	2,029,080
Camelot Phase II	2,895,000	1,887,833	1,007,167
Trainer Hale Drainage	320,000	123,988	196,012
Bulverde V	5,750,000	1,036,075	4,713,925
Macdona Subdivision Phase I	3,268,113	302,206	2,965,907
PCT 2 Pavement Restoration	2,755,062	-	2,755,062
Galm Road Phase II	5,500,000	-	5,500,000
Walzem Road	2,000,000	-	2,000,000
Palm Park	23,000	22,188	812
Glen Mont Drive	1,500,000	-	1,500,000

Project	Project Budget	Activity to Date	Funds Available
Roft Road	$ 1,000,000	$ -	$ 1,000,000
W.T. Montgomery Road Phase I	1,000,000	-	1,000,000
San Antonio Ranch Rehab Phase I	1,000,000	-	1,000,000
T.P.C. Light	360,000	-	360,000
Candlewood Phase I	2,500,000	-	2,500,000
Binz-Engleman	500,000	-	500,000
Total	**$ 77,777,371**	**$ 27,671,273**	**$ 50,106,098**
Contingencies	$ 1,449,083	$ -	$ 1,449,083
Grand Total	**$ 79,226,454**	**$ 27,671,273**	**$ 51,555,181**

Bexar County, Texas
ATD & TxDOT Fund Company 701
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 32,240,425	$ 30,560,878	$ 45,338,791
Total Beginning Balance	**$ 32,240,425**	**$ 30,560,878**	**$ 45,338,791**
Revenue			
Other Taxes	$ 11,542,843	$ 11,992,642	$ 11,400,000
Intergovernmental Revenue	$ (241,638)	$ -	$ -
Proceeds from Debt	$ -	$ -	$ 47,250,000
Other Revenue	$ 45,765	$ 4,761,868	$ 26,500
Subtotal	**$ 11,346,970**	**$ 16,754,510**	**$ 58,676,500**
Interfund Transfers	$ -	$ -	$ -
Total Revenues	**$ 11,346,970**	**$ 16,754,510**	**$ 58,676,500**
TOTAL AVAILABLE FUNDS	**$ 43,587,395**	**$ 47,315,388**	**$ 104,015,291**
APPROPRIATIONS			
Highways	$ 7,086,294	$ 1,976,597	$ 99,990,934
Subtotal	**$ 7,086,294**	**$ 1,976,597**	**$ 99,990,934**
Interfund Transfers	$ 5,940,223	$ -	$ -
TOTAL OPERATING APPROPRIATIONS	**$ 13,026,517**	**$ 1,976,597**	**$ 99,990,934**
Appropriated Fund Balance	**$ 30,560,878**	**$ 45,338,791**	**$ 4,024,357**
TOTAL APPROPRIATIONS	**$ 43,587,395**	**$ 47,315,388**	**$ 104,015,291**

TEXAS DEPT. OF TRANSPORTATION AND ADVANCED TRANSPORTATION DISTRICT MULTI-YEAR FUND

Company: 701

The Texas Department of Transportation and Advanced Transportation District Multi-Year Fund includes the following roadway improvement projects:

Culebra Road – FM 3487: The improvements to Culebra Road include upgrades to the existing roadway, a sixth lane, intermittent raised medians at major signalized intersections, and several upgrades at several cross drainage features including relocating a segment of the city street outside of a flood prone area. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District)

Blanco Road - FM 2696: The improvements to Blanco Road include upgrading the existing roadway to four lanes, raised the median to separate vehicular travel, several channelized median openings to allow left turn lanes, and several cross drainage features. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District)

Superstreet 1604: The Superstreet 1604 project provides funding for administration/project oversight, environmental clearance, engineering design, and outreach activities to be performed by the Alamo Regional Mobility Authority. (Interlocal Agreement with Alamo Regional Mobility Authority)

Loop 1604 – Lower Seguin Road: The improvements will expand Loop 1604 from its existing two-lane configuration to a four-lane divided roadway. The improvements will also include bridge structures crossing the Salitrillo Creek floodplain, new traffic signalization at Autumn Run Road, and flashing beacons at Graytown Road. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District)

Culebra Road – FM 471: The improvements will widen Culebra Road from its existing two-lane configuration to a four-lane divided roadway with anticipated bicycle and pedestrian amenities. The project will increase roadway capacity to allow for projected growth, increase safety with the continuation of the existing section east of FM 1560 and added bicycle amenities will enhance regional mobility. (Pass-Through Financing Agreement with TxDOT and the Advanced Transportation District))

Potranco Road – FM 1957: The improvements will expand the existing two-lane rural roadway section to an urban roadway section consisting of one 11-foot and one 14-foot travel lane in each direction with a 14-foot raised center median within an 80' ROW (Minimum). There are three cross drainage structures within these project limits located within the existing 100-year floodplain. The project will relieve traffic congestion by increasing capacity, and will enhance regional mobility. (Pass-Through Financing Agreement between TxDOT and Westside 211 Public Improvement District)

Project	Project Budget	Activity to Date	Funds Available
Culebra Road - FM 3487	$23,431,000	$23,417,233	$13,767
Blanco Road - FM 2696	30,414,000	27,591,763	2,822,237
Superstreet 1604	900,000	900,000	-
Loop 1604 - Lower Seguin Rd.	28,702,000	5,227,070	23,474,930
FM 471-Culebra	18,080,000	-	18,080,000
FM 1957 - Potranco / 211	55,600,000	-	55,600,000
Total	**$157,127,000**	**$57,136,066**	**$99,990,934**

OTHER OPERATING FUNDS

Bexar County Employee Health Fair

The Bexar County Human Resources Department holds an annual health fair event for all employees. Vendors are invited to share their information pertaining to health related topics. Employees are able to receive flu shots, glucose checks, cholesterol tests, diabetes checks, blood pressure checks, and mammograms. Deer Oaks was also available to answer any questions on their services. County employees also had the option to donate their blood. The County's new third party administrator was also available to answer any question related to their health care options. Employees were also offered their biometric screenings. Screenings will also be available later in the year at the Employee Health Clinic by appointment.

Bexar County, Texas
Justice of the Peace Security Fund 112
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$176,987	$223,481	$256,961
Total Beginning Balance	**$176,987**	**$223,481**	**$256,961**
Revenue			
Court Costs and Fines	$65,921	$57,739	$65,000
Revenue From Use of Assets	220	741	300
Total Revenues	**$66,141**	**$58,480**	**$65,300**
TOTAL AVAILABLE FUNDS	**$243,128**	**$281,961**	**$322,261**
APPROPRIATIONS			
Judicial	$25,361	$25,000	$50,000
Subtotal	**$25,361**	**$25,000**	**$50,000**
TOTAL OPERATING APPROPRIATIONS	**$25,361**	**$25,000**	**$50,000**
Appropriated Fund Balance	**$217,767**	**$256,961**	**$272,261**
TOTAL APPROPRIATIONS	**$243,128**	**$281,961**	**$322,261**

JUSTICE OF THE PEACE SECURITY FUND

COMPANY: 112

The Justice of the Peace Security Fund was created as a result of legislation passed by the 79th Texas Legislature. Effective September 1, 2005, a fee of $4 is assessed to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Of the money collected, $3 is deposited in the Courthouse Security Fund, and $1 is deposited in the Justice of the Peace Security Fund. This fee may only be used to provide funds for specific security enhancements for justice courts including: metal detectors, identification cards and systems, electronic locking and surveillance equipment, court security personnel, signage, confiscated weapons inventory, locks or other security devices, bulletproof glass, and education for court security personnel. This fund is budgeted by approval of the Commissioners Court in accordance with Chapter 102 of the Texas Code of Criminal Procedure.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Operational Costs	$0	$0	$0
Supplies and Materials	25,361	25,000	50,000
Capital Expenditures	0	0	0
Total	***$25,361***	***$25,000***	***$50,000***

Program Justification and Analysis:

- The FY 2012-13 Budget provides $10,000 for each Justice of the Peace Office for the purchase of security upgrades as requirements are identified.

Bexar County, Texas
Family Protection Fee (Fund 121)
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$0	$1,048	$1,641
Total Beginning Balance	**$0**	**$1,048**	**$1,641**
Revenue			
Service Fees	$122,648	$118,460	$119,000
Other Revenue	0	0	10
Insurance Premiums Revenue			
Subtotal	**$122,648**	**$118,460**	**$119,010**
Interfund Transfers	$0	$0	$0
Total Revenues	**$122,648**	**$118,460**	**$119,010**
TOTAL AVAILABLE FUNDS	**$122,648**	**$119,508**	**$120,651**
APPROPRIATIONS			
Judicial	$121,600	$117,867	$120,765
Subtotal	**$121,600**	**$117,867**	**$120,765**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$121,600**	**$117,867**	**$120,765**
Appropriated Fund Balance	**$1,048**	**$1,641**	**($114)**
TOTAL APPROPRIATIONS	**$122,648**	**$119,508**	**$120,651**

FAMILY PROTECTION ACCOUNT

FUND: 121

Program Description: Section 51.961 of the Texas Government Code provides for the mandatory collection of a $15.00 fee by the District or County Clerk when a petition for divorce is filed. The statute provides that the monies collected through this fee are to be deposited into a special revenue account called the Family Protection Account. On August 10, 2010, Commissioners Court approved the use of the Family Protection Fee for costs associated with the prevention of family violence and child abuse. Due to the limited amount of revenue generated by the fund, a portion of these costs will continue to be funded in a discretionary fund managed by the District Attorney's Office. The Family Protection Fee was previously collected in the General Fund.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Operational	$121,600	$121,601	$117,872	$121,779
Total	***$121,600***	***$121,601***	***$117,872***	***$121,779***

Program Justification and Analysis:

- Funding is provided in the Operations group for the rental expenses, telephone, and cell phone expenses associated with the Family Justice Center. All funding projected to be generated by the fee is allocated for these costs.

Bexar County, Texas
County Clerk Records Management Company 200
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$10,569,855	$12,412,614	$13,935,359
Designated for Encumbrances			
Designated for Debt Service			
Total Beginning Balance	**$10,569,855**	**$12,412,614**	**$13,935,359**
Revenue			
Service Fees	$2,512,594	$2,636,209	$2,402,000
Other Revenue	16,889	42,557	22,000
Subtotal	**$2,529,483**	**$2,678,766**	**$2,424,000**
Interfund Transfers	$0	$0	$0
Total Revenues	**$2,529,483**	**$2,678,766**	**$2,424,000**
TOTAL AVAILABLE FUNDS	**$13,099,338**	**$15,091,380**	**$16,359,359**
APPROPRIATIONS			
General Government	$637,193	$1,106,490	$6,995,100
Subtotal	**$637,193**	**$1,106,490**	**$6,995,100**
Interfund Transfers	$49,531	$49,531	$49,531
TOTAL OPERATING APPROPRIATIONS	**$686,724**	**$1,156,021**	**$7,044,631**
Appropriated Fund Balance	**$12,412,614**	**$13,935,359**	**$9,314,728**
TOTAL APPROPRIATIONS	**$13,099,338**	**$15,091,380**	**$16,359,359**

RECORDS MANAGEMENT – COUNTY CLERK FUND

FUND: 200
ACCOUNTING UNIT: 3100

Program Description: The main purpose of the Records Management - County Clerk Fund is to provide funding to maintain and preserve the essential public records of the County. The County Clerk uses these funds to preserve the history and the heritage of Bexar County by providing records management and preservation services after filing and recording documents in the records of the Office of the County Clerk. The County Clerk is responsible for maintaining historical records filed from the year 1699 to present. Activities include records preservation, storage and retrieval as well as disaster preparedness. The main functions funded in the Records Management-County Clerk Fund include storage costs and the imaging contract costs for the County Clerk's Office.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of files pulled	7,547	7,924	7,924
Number of files returned/re-filed	71,766	75,354	75,354
Number of Perma Boxes Handled	9,504	9,979	9,979
Efficiency Indicators:			
Number of files pulled per FTE	2,156	2,264	2,264
Number of files returned/re-filed per FTE	20,505	21,530	21,530
Number of Perma Boxes Handled	2,715	2,851	2,851
Effectiveness Indicators:			
Average daily response time (pulled & delivered)	2 HOURS	2 HOURS	2 HOURS
Average time needed to pick-up and re-file	5 HOURS	5 HOURS	5 HOURS
Average Time Needed to Handle Perma Boxes	2 HOURS	2 HOURS	2 HOURS

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Travel and Remunerations	$1,736	$2,000	$1,000	$20,000
Operational Costs	616,877	6,850,068	1,061,968	6,860,100
Supplies and Materials	18,583	115,000	43,523	115,000
Interfund Transfers	49,531	49,531	49,531	49,531
Total	***$686,727***	***$7,016,599***	***$1,156,022***	***$7,044,631***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases significantly when compared to FY 2011-12 estimates. This increase is primarily due to additional funding provided for document imaging in the Operational Costs group.

- Funding in the amount of $20,000 is provided to fund travel directly related to records management and the Spanish Archive Center.

- The Operational Costs group increases significantly when compared to FY 2011-12 estimates. This is due to funding provided for imaging services.

- The Supplies and Materials group increases significantly when compared to FY 2011-12 estimates due to maintaining the FY 2011-12 budgeted amount.

- The Interfund Transfers Group remains the same when compared the FY 2011-12. The cost of storage space in the Records Management Center for the County Clerk's Office is paid from this appropriation.

Bexar County, Texas

County Records Management Fund 201
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$680,872	$386,829	$171,479
Total Beginning Balance	**$680,872**	**$386,829**	**$171,479**
Revenue			
Service Fees	$394,667	$402,676	$392,000
Other Revenue	$353	$503	$400
Subtotal	**$395,020**	**$403,179**	**$392,400**
Interfund Transfers	$0	$0	$0
Total Revenues	**$395,020**	**$403,179**	**$392,400**
TOTAL AVAILABLE FUNDS	**$1,075,892**	**$790,008**	**$563,879**
APPROPRIATIONS			
General Government	$689,063	$618,529	$498,575
Subtotal	**$689,063**	**$618,529**	**$498,575**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$689,063**	**$618,529**	**$498,575**
Appropriated Fund Balance	**$386,829**	**$171,479**	**$65,304**
TOTAL APPROPRIATIONS	**$1,075,892**	**$790,008**	**$563,879**

RECORDS MANAGEMENT – COUNTY WIDE FUND

FUND: 201
ACCOUNTING UNIT: VARIOUS

Program Description: The Records Management – County Wide Fund was created to account for revenues generated by fees for defendants convicted of an offense in a County or District Court and the issuance of certain certificates. In 1999, the Legislature increased the fee from $10 to $20, effective September 1, 1999. This revenue may only be used for records management and preservation or automation purposes for any office or department in the County. Government Code Section 25.0171(b)(1999) mandates counties to create a separate fund for these revenues. These funds are generally used for microfilming of records, digital imaging of records, and costs related to record storage.

The mission and goal of the Countywide Records Management Fund is to provide funds and resources that can be used to microfilm/image records stored by County offices and departments in the Courthouse or at an off-site records facility in order to better utilize office space and preserve County records. Microfilming/imaging provides 97 percent savings in storage space. Over 70 percent of County offices and departments use this funding to facilitate the storage of their records at the County off-site storage facility. Currently, the Records Management Center is able to provide some microfilming services to County offices and departments; however, most microfilm work is outsourced to private service companies.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Records Storage Space Recovered in Square Feet	400	1,800	2,500
Records Storage Projects Completed	4	5	5
Building Square Feet Maintained	72,000	72,000	72,000
Efficiency Indicators:			
Number of Square Feet Utilized for Storage	58,000	58,000	58,000
Number of County Offices Using Records Center	40	40	40
Number of County Offices Destroying Paper Records Expired or Imaged	25	25	25
Effectiveness Indicators:			
Ratio of stored space used to reused space	95%	98%	98%
Percent of offices using Records Center	85%	85%	85%
Percent of Projects Completed	90%	90%	85%
Percent of Offices Destroying Paper Records Expired or Imaged	80%	80%	85%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Operational Costs	$689,063	$631,583	$618,529	$498,575
Total	***$689,063***	***$631,583***	***$618,529***	***$498,575***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget decreases by 19 percent when compared to FY 2011-12 estimates. This is due to a decrease in the Operational Costs Appropriation as described below.

- Funding in the amount of $321,075 is provided to contribute to the operational costs associated with the Records Management Center.

- The Operational Costs group also includes funding in the amount of $177,500 for other imaging projects countywide. The Records Committee has met and approved the following funds be appropriated accordingly:

District Clerk's Office	$47,500
Criminal Investigations Laboratory	$10,000
Bexar County Sheriff's Office	$25,000
District Attorney's Office	$25,000
Medical Examiner's Office	$35,000
Tax Assessor-Collector's Office	$10,000
Justice of the Peace, Precinct 3	$25,000
Total	**$177,500**

Bexar County, Texas

District Clerk Records Management Fund 202
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$88,092	$183,937	$198,463
Total Beginning Balance	**$88,092**	**$183,937**	**$198,463**
Revenue			
Service Fees	$236,677	$239,214	$315,400
Other Revenue	$104	$839	$280
Subtotal	**$236,781**	**$240,053**	**$315,680**
Interfund Transfers	$0	$0	$0
Total Revenues	**$236,781**	**$240,053**	**$315,680**
TOTAL AVAILABLE FUNDS	**$324,873**	**$423,990**	**$514,143**
APPROPRIATIONS			
Judicial	$140,936	$225,527	$373,400
Subtotal	**$140,936**	**$225,527**	**$373,400**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$140,936**	**$225,527**	**$373,400**
Appropriated Fund Balance	**$183,937**	**$198,463**	**$140,743**
TOTAL APPROPRIATIONS	**$324,873**	**$423,990**	**$514,143**

RECORDS MANAGEMENT
DISTRICT CLERK FUND

FUND: 202
ACCOUNTING UNIT: 3200

Program Description: The District Clerk Records Management Fund was created as a result of legislation passed by the Texas Legislature during the 78th legislative session to account for revenues generated by a $5 fee for each document filed in the records office of the District Clerk. House Bill 1905 authorizes the District Clerk to collect a $5 fee for records management and preservation. The fee is to be deposited into the District Clerk Records Management and Preservation Fund for records management and preservation services performed by the District Clerk after a document is filed. The fee may only be used with approval of a budget submitted by the District Clerk to Commissioners Court in accordance with Chapter 111 of the Texas Local Government Code.

Performance Indicators:

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Number of Imaged Documents processed by Records	2,664,000	1,648,000	1,650,000
Number of Imaged Documents processed by Criminal	241,473	421,178	422,000
Number of Imaged Documents processed by Adoptions	111,023	99,306	99,310
Number of Imaged Documents processed by outside vendor	3,475,982	20,000	3,500,000
Efficiency Indicators:			
Number of Documents Imaged per FTE in Records	190,286	329,600	330,000
Number of Documents Imaged per FTE in Criminal	80,491	140,393	140,667
Number of documents processed per FTE in Adoptions	27,756	33,102	33,103
Effectiveness Indicators:			
Average Time to File a Case (civil)	8 minutes	5 minutes	5 minutes
Average Retrieval Time for a Court Request (civil)	30 minutes	30 minutes	30 minutes
Average Retrieval and Copy Time for a Public Request (civil)	10 minutes	3 minutes	3 minutes
Total amount of backlogged boxes for Quality Assurance	387	326	310

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Operational Costs	$140,936	$300,000	$225,527	$373,400
Total	***$140,936***	***$300,000***	***$225,527***	***$373,400***

Program Justification and Analysis:

- Funding is provided in the Operational Costs group to pay for imaging services for the District Clerk Records Division. Funding increases by 24 percent when compared to the FY 2011-12 Adopted Budget for imaging projects.

The Bexar County District Clerk's Office has developed a Ten Year Document Conversion Project that will result in the District Clerk's Office being completely paperless no later than the end of FY 2015-16. The project is proposed to be funded from Capital Funds, the County-wide Records Management Fund, and the District Clerk Records Management Fund. The total ten year estimated project cost to the three funds is $2,500,000. It is estimated that there will be a net savings to the General Fund (Company 100) of approximately $18,000 over the same period.

At existing funding levels of approximately $200,000 per year, the number of new filings is approximately equal to the number of stored paper documents converted per year. This means that the District Clerk's Office, without changing work processes and receiving additional funding, will always maintain ten years of paper records in the 11,193 square feet of space they currently occupy in the Records Management Center. FY 2012-13 is considered year seven of the project.

Bexar County, Texas
Courthouse Security Fund (Fund 203)
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$14,010	$6,753	($49)
Total Beginning Balance	**$14,010**	**$6,753**	**($49)**
Revenue			
Service Fees	$680,493	$679,416	$665,000
Other Revenue	255	698	$500
Subtotal	**$680,748**	**$680,114**	**$665,500**
Transfers In	$429,578	$417,079	$409,973
Total Revenues	**$1,110,326**	**$1,097,193**	**$1,075,473**
TOTAL AVAILABLE FUNDS	**$1,124,336**	**$1,103,946**	**$1,075,424**
APPROPRIATIONS			
Judicial	$1,117,583	$1,103,995	$1,075,473
Subtotal	**$1,117,583**	**$1,103,995**	**$1,075,473**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$1,117,583**	**$1,103,995**	**$1,075,473**
Appropriated Fund Balance	**$6,753**	**($49)**	**($49)**
TOTAL APPROPRIATIONS	**$1,124,336**	**$1,103,946**	**$1,075,424**

COURTHOUSE SECURITY FUND

Program Description: The Courthouse Security Fund was originally established to account for revenue generated by security fees created during the 1993 Texas Legislative Session and instituted in October 1993 by Commissioners Court. Justice of the Peace Court security fees were added by the Texas Legislature in 1997. A $5 fee for security is collected at the time of filing for each civil case filed in District Courts or County Courts-at-Law. The County also collects $5 from defendants convicted of a felony offense in a District Court and $3 from those convicted of a misdemeanor offense in any court. In addition, the County receives $1 for every document filed that is not subject to the $5 security fee. The legislature created the fees to help fund security services in buildings that were Courts. The County uses the proceeds from these fees to help offset security costs for those County facilities that house the courts such as the Courthouse, the Justice Center, the Juvenile Justice Center and the Tejeda Justice Center. Funds generated help pay the cost of the communication and law enforcement services provided by the Bexar County Sheriff's Office. In the past, Bexar County contracted with private vendors for the provision of security in buildings that house courts. In FY 2000-01, the Sheriff's Office took over this responsibility. Security Monitors and Law Enforcement Officers man entrances to County buildings that house courts and the main Tax Office.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$1,117,583	$1,103,995	$1,103,995	$1,075,473
Total	***$1,117,583***	***$1,103,995***	***$1,103,995***	***$1,075,473***

Program Justification and Analysis:

- The FY 2012-13 Budget reflects a 2.8 percent decrease when compared to FY 2011-12 estimates as described below.
- The Personnel Services group decreases by 2.8 percent and represents full funding of all current authorized positions. The decrease is due to turnover experienced in FY 2011-12.
- An interfund transfer from the General Fund is budgeted in the amount of $409,973 to provide sufficient funding through the fiscal year.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Deputy Sheriff - Law Enforcement	5	5	5
Security Monitor	14	14	14
Security Monitor II	9	8	8
Total - Court Security	***28***	***27***	***27***

Bexar County, Texas
District Clerk Technology Fund 205
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$120,567	$166,389	$220,853
Total Beginning Balance	**$120,567**	**$166,389**	**$220,853**
Revenue			
Service Fees	$125,917	$126,244	$125,000
Other Revenue	90	639	200
Subtotal	**$126,007**	**$126,883**	**$125,200**
Interfund Transfers	$0	$0	$0
Total Revenues	**$126,007**	**$126,883**	**$125,200**
TOTAL AVAILABLE FUNDS	**$246,574**	**$293,272**	**$346,053**
APPROPRIATIONS			
General Government	$80,185	$72,419	$300,000
Subtotal	**$80,185**	**$72,419**	**$300,000**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$80,185**	**$72,419**	**$300,000**
Appropriated Fund Balance	**$166,389**	**$220,853**	**$46,053**
TOTAL APPROPRIATIONS	**$246,574**	**$293,272**	**$346,053**

DISTRICT CLERK-TECHNOLOGY FUND

FUND: 205
ACCOUNTING UNIT: 3200

Program Description: State law requires District Clerks to maintain a large number of court records permanently. In order to preserve and maintain these documents, offices are storing documents electronically or in a digital format. State law and state library rules dictate that the film and digital images be maintained permanently with a storage plan to secure the future transition of digitized records to new media that allows access to these records. Transitioning paper records to digital formats can be costly for counties that do not have in-house computer service departments, as contracted vendors often maintain proprietary controls. While current statute allows district courts to assess records management fees, the District Clerks' offices do not have control over the funding and counties can use the monies for other methods of records preservation.

Senate Bill 1685 from the 81st Legislature authorizes the Commissioners Court of a county to adopt a District Court Records Archive Fee of not more than $5 for the filing of a suit, including an appeal from an inferior court, or a cross-action, counterclaim, intervention, contempt action, motion for new trial, or third-party petition, in a district court in the county. It requires that the fee be set and itemized in the county's budget as part of the budget preparation process and be approved in a public meeting. This fee is for preservation and restoration services performed in connection with maintaining District Court records.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Costs	$80,185	$0	$0	$0
Operational	0	150,000	72,419	300,000
Total	***$80,185***	***$150,000***	***$72,419***	***$300,000***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases substantially when compared to FY 2011-12 estimates, as described below.

- The Operations group has increased significantly in the FY 2012-13 Adopted Budget. The District Clerk has an aggressive imaging and image resurrection plan that requires additional funding. The goal is to restore records, suspend or reduce deterioration of public records, and improve public access to these documents in a manner that reduces risk of deterioration; complies with the Texas State Library and Archives Commission's records retention requirements for permanent retention, which are hundreds of thousands of pages of documents from 1836 through 1920; and complies with Government Code 51.304(5) "provide for the permanent retention of records including security provisions to guard against physical loss, alteration, and deterioration." The scope of this imaging plan addresses the restoration and preservation needs of the District Clerk's permanent court records, as follows:

1. To restore, preserve, and digitize historically valuable Court minutes and index books;
2. To restore, preserve, and digitize historically valuable permanent paper Court documents in their original format to include, Court documents from all differing periods of Court history from 1836 through 1920, The Republic of Texas, The Confederate States of America, and Early Union Statehood;
3. To make our permanent Court records accessible to constituents in a user friendly format;
4. To create a computerized index for the permanent records; and
5. To seek Commissioners Court's approval to advertise a Request for Proposal to solicit competitive proposals for these preservation and restoration services.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Analyst Programmer II	1	0	0
Total – District Clerk Technology	***1***	***0***	***0***

Bexar County, Texas
Parking Facilities Company 206
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 1,023,631	$ 742,975	$ 788,112
Total Beginning Balance	**$ 1,023,631**	**$ 742,975**	**$ 788,112**
Revenue			
Service Fees	$ 479,653	$ 987,015	$ 1,400,000
Other Revenue	711	1,780	2,000
Subtotal	**$ 480,364**	**$ 988,795**	**$ 1,402,000**
Total Revenues	**$ 480,364**	**$ 988,795**	**$ 1,402,000**
TOTAL AVAILABLE FUNDS	**$ 1,503,995**	**$ 1,731,770**	**$ 2,190,112**
APPROPRIATIONS			
General Government	$ 307,950	$ 490,588	$ 675,424
Subtotal	**$ 307,950**	**$ 490,588**	**$ 675,424**
Interfund Transfers	$ 453,070	$ 453,070	$ 453,070
TOTAL OPERATING APPROPRIATIONS	**$ 761,020**	**$ 943,658**	**$ 1,128,494**
Appropriated Fund Balance	**$ 742,975**	**$ 788,112**	**$ 1,061,618**
TOTAL APPROPRIATIONS	**$ 1,503,995**	**$ 1,731,770**	**$ 2,190,112**

FACILITIES AND PARKS MANAGEMENT – PARKING FACILITIES FUND

COMPANY: 206

Program Description:

The Facilities and Parks Management - Parking Facilities Fund was established to account for the collection of revenues from parking fees and expenditures for the daily operation and maintenance of the County's parking facilities. The Fund also contributes to the Debt Service Fund as a portion of the outstanding bonds paid for the construction of the Bexar County parking garage.

The Parking Facilities program is responsible for the safe, efficient, and cost-effective parking of public and private vehicles with an emphasis on providing parking for the Bexar County Justice Center and Paul Elizondo Tower, the Courthouse, and the Courthouse Annex. The County opened the five-story, 668 parking space garage in June 1988 as part of the Justice Center development. The new Flores Street Parking Garage opened in August 2011 and also houses the Human Resources Department on the first floor. Contract parking is available to County employees and other downtown customers. Some reserved space is also available for complimentary use by County elected and appointed officials and other personnel. In addition, discounted parking is available for those summoned for jury duty.

The Facilities Division of Facilities and Parks Management supervises the operation of the parking garage. The Division produces access cards for contract customers, reserved space users, and special community events. The Division also provides oversight of revenue for the two Flores Street parking lots and access management for employee parking lots at the Annex building, the Justice of the Peace and Constable Precinct 1 office, and the Vista Verde building.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Monthly Rate Customers, Flores St	166	434	450
Number of Monthly Rate Customers, Comal St	N/A	600	600
Number of Jurors	36,575	41,200	45,320
Efficiency Measures:			
Turnover per Space, Flores St.	1.5	1.4	1.5
Turnover per Space, Comal St.	N/A	1.2	1.5
Percent of Daily Capacity, Flores St.	100%	93%	100%
Percent of Daily Capacity, Comal St.	N/A	100%	100%
Effectiveness Measures:			
Total Revenue Collected from Automated Parking System, Flores St.	$11,430	$78,140	$85,954
Total Revenue Collected from Automated Parking System, Comal St.	N/A	$3,330	$3,663
Special Events Revenue (Fiesta)	$23,010	$35,490	$37,265

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$173,366	$152,658	$178,220	$284,988
Operational Costs	115,069	251,634	283,115	374,508
Supplies and Materials	19,515	21,253	29,254	15,928
Interfund Transfers	453,070	453,070	453,070	453,070
Total	***$761,020***	***$878,615***	***$943,659***	***$1,128,494***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget increases by 19.6 percent when compared to FY 2011-12 estimates. This is due to the opening of the new Comal Parking Garage in August 2012.
- The Personnel Services group increases significantly when compared to FY 2011-12 estimates. During FY 2011-12, three additional Parking Attendant positions were authorized for the new Comal Parking Garage. The FY 2011-12 estimates include 2 months of funding for these positions. The increase for FY 2012-13 accounts for full-year funding for these new positions.
- The Operational Costs group reflects a 32.3 percent increase when compared to FY 2011-12 estimates. Additional funding is provided for all operational accounts associated with the new Comal Parking Garage.
- The Supplies and Materials group reflects a significant decrease when compared to FY 2011-12 estimates. During FY 2011-12, office supplies and tools and hardware purchases were made in preparation of the new garage opening. The Adopted Budget is funded at the level requested by the Department.
- Two Interfund Transfers in the amount of $453,070 are funded for FY 2012-13, of which $3,070 will be transferred to the General Fund and $450,000 will be transferred to the Debt Service Fund.
- The FY 2012-13 Adopted Budget includes one program change. Parking Facilities will implement a program to authorize overtime pay for existing Parking Attendant positions to cover weekend hours at the Comal Street Parking Garage. The total cost of this program change is $18,778, which is the estimated overtime expense for FY 2012-13. This program eliminates the requirement for an additional Parking Attendant position, saving approximately $16,000.

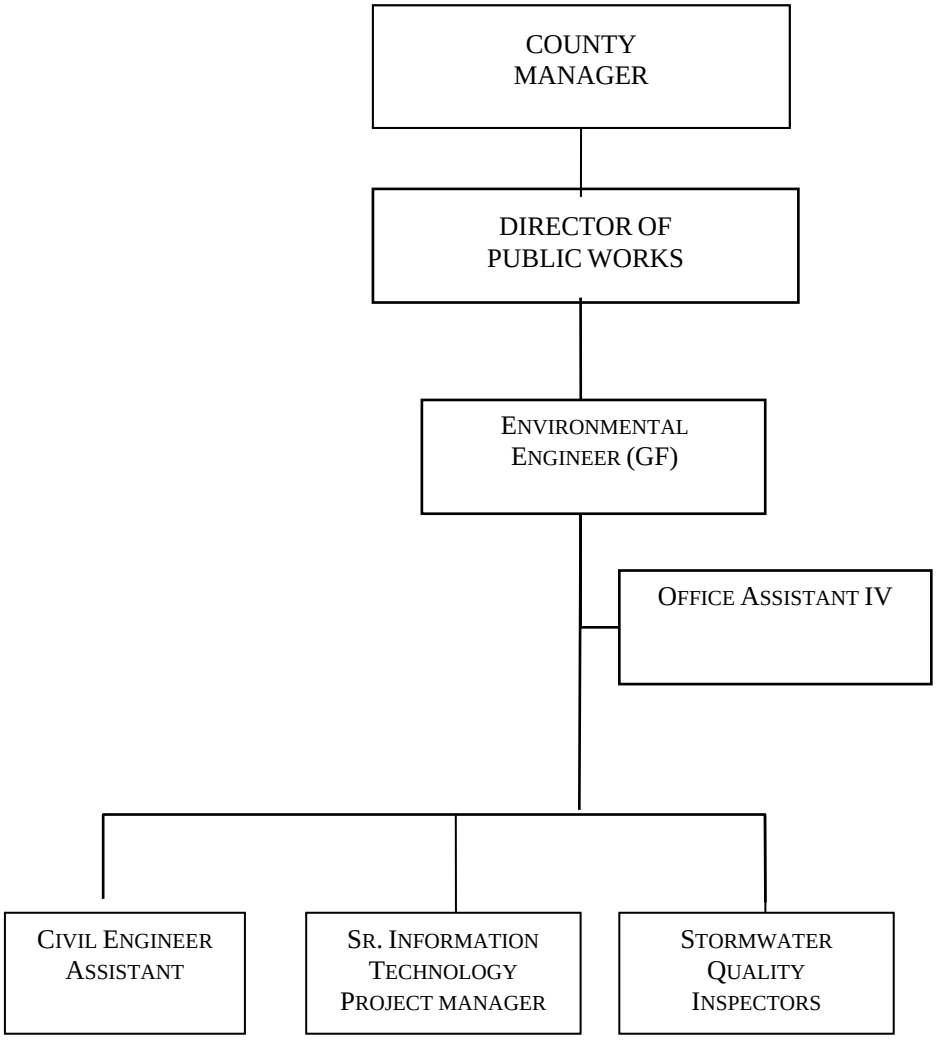
Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Parking Garage Attendant	3	6	6
Parking Garage Superintendent	1	1	1
Total – Parking Facilities Fund	***4***	***7***	***7***

Bexar County, Texas
Storm Water Mitigation Fund 209
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 2,593,578	$ 3,665,140	$ 4,067,958
Total Beginning Balance	**$ 2,593,578**	**$ 3,665,140**	**$ 4,067,958**
Revenue			
Licenses and Permits	$ -	$ 50,667	$ 15,000
Service Fees	1,825,165	1,753,075	1,800,000
Other Revenue	3,789	13,969	10,000
Subtotal	**$ 1,828,954**	**$ 1,817,711**	**$ 1,825,000**
Total Revenues	**$ 1,828,954**	**$ 1,817,711**	**$ 1,825,000**
TOTAL AVAILABLE FUNDS	**$ 4,422,532**	**$ 5,482,850**	**$ 5,892,958**
APPROPRIATIONS			
General Government	$ 725,777	$ 1,228,989	$ 1,431,652
Capital Expenditures	23,138	19,965	28,600
Subtotal	**$ 748,915**	**$ 1,248,954**	**$ 1,460,252**
Interfund Transfers	$ 8,477	$ 165,939	$ 50,000
TOTAL OPERATING APPROPRIATIONS	**$ 757,392**	**$ 1,414,893**	**$ 1,510,252**
Appropriated Fund Balance	**$ 3,665,140**	**$ 4,067,958**	**$ 4,382,706**
TOTAL APPROPRIATIONS	**$ 4,422,532**	**$ 5,482,850**	**$ 5,892,958**

PUBLIC WORKS - STORMWATER MITIGATION



PUBLIC WORKS - ENVIRONMENTAL SERVICES STORMWATER MITIGATION COMPANY: 209

Program Description: The Public Works - Environmental Services Storm Water Mitigation program implements and manages the Bexar County Storm Water Quality (BCSWQ) program, which was mandated by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ) MS4 Phase II Storm Water rules. This program will be responsible for developing and presenting educational programs to inform the public on the proper management and disposal of used oil, antifreeze, paints, and/or hazardous or toxic materials typically found in the residential environment. The program will also conduct outreach activities to provide reasonable household hazardous waste collection and assist with neighborhood clean-up activities and events designed to reduce or lead to the reduction of the discharge of pollutants into storm water. It will monitor and inspect to detect and eliminate illicit discharges to reduce pollutants from entering storm water conveyances. The program will review plats, construction plans, and permit applications of new development and redevelopment to insure compliance with appropriate best practices controls for storm water runoff during and post construction. During and after construction, the program will be responsible for monitoring, inspecting, and enforcing construction sites to ensure the quality of storm water runoff. This program will also enforce pollution prevention by County operations through education and monitoring of good housekeeping techniques by County personnel during County operations. This program acts as an Authorized Agent of the TCEQ to inspect, administer, and regulate storm water activities within the unincorporated areas of Bexar County.

In June 2003, HB 2031 (78th Legislature) granted Bexar County the authority to implement a Stormwater program. In December 2003, Commissioners Court approved the Bexar County's proposed Stormwater Mitigation Program. In June 2007, SB 1932 was passed allowing entities flexibility in developing a funding mechanism. TCEQ finally approved a general permit August 13, 2007, allowing entities like Bexar County Phase II coverage.

Performance Indicators:

	FY 2010-110 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload/Output Measures:			
Number of Discharge Location Inspections	150	200	225
Number of Complaint Inspections	1,000	1,500	2,000
Number of Complaint Abatements	10	10	12
Efficiency Measures:			
Cost per Discharge Location Inspection	$51	$119	$70
Cost per Nuisance Inspection	$51	$78	$56
Cost per Nuisance Abatements	$5,144	$7,500	$6,250
Effectiveness Measures:			
Percent of Nuisance Complaints Resolved	85%	90%	95%
Percent of Nuisance Abatements Completed	100%	100%	100%
Percent of Discharge Location Inspections Completed	100%	100%	100%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$393,451	$399,030	$413,216	$484,719
Travel and Remunerations	7,601	10,150	10,150	35,860
Operational Costs	316,361	761,270	741,461	728,535
Supplies and Materials	16,841	226,534	230,101	178,538
Capital Expenditures	23,138	20,700	19,965	82,600
Total	***$757,392***	***$1,417,684***	***$1,414,893***	***$1,510,252***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget reflects a 6.8 percent increase when compared to FY 2011-12 estimates, primarily due to the program chances described below.

- The Personnel Services Group decreases by 7.2 percent when compared to FY 2011-12 estimates. The FY 2012-13 Adopted Budget provides full funding for all authorized positions. One-time payouts of unused leave balances resulted in higher expenditures during FY 2011-12.

- The Travel and Remunerations group increases significantly when compared to historical amounts due to mandatory training and certification seminars for all personnel.

- The Operational Costs group decreases by 2.2 percent when compared to FY 2011-12 estimates. Funding for a one-time feasibility study for countywide trash and recycling services is reflected in FY 2011-12 estimates. The FY 2012-13 Adopted Budget includes funding for a one-time neighborhood cleanup project in the Camelot II/Windsor Oaks/Glen Townhome area.

- The Supplies and Materials group increases by almost 50 percent when compared to FY 2011-12 estimates. The increase is due to an anticipated increase in vehicle fuel consumption with the addition of vehicles and new positions. There is also an increase in tools and hardware required for inspections.

- The FY 2012-13 Adopted Budget includes the addition of one Stormwater Quality Inspector I (NE-7) and one Stormwater Quality Inspector II (NE-8). These positions will assist with the increasing inspections workload, as shown in the performance measures on the previous page. The total cost of this program change is $163,870.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Civil Engineer	1	0	0
Civil Engineer Assistant	1	1	1
Office Assistant IV	1	2	2
Real Estate Specialist	1	0	0
Senior Information Technology Project Manager	1	1	1
Stormwater Quality Inspector I	1	1	1
Stormwater Quality Inspector II	0	0	2
Total – Public Works – Stormwater Mitigation	***6***	***5***	***7***

- The Environmental Engineer (E-11) position is funded 75% from the Storm Water Fund and 25% from the General Fund. The authorized position can be found within the General Fund Public Works-Environmental Services Division.

Bexar County, Texas
Law Library (Fund 210)
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$1	$69,243	$71,658
Total Beginning Balance	**$1**	**$69,243**	**$71,658**
Revenue			
Service Fees	$519,417	$490,777	$450,000
Other Revenue	101,298	$90,748	$90,400
Subtotal	**$620,715**	**$581,525**	**$540,400**
Transfers In	$139,215	$218,060	$159,531
Total Revenues	**$759,930**	**$799,585**	**$699,931**
TOTAL AVAILABLE FUNDS	**$759,931**	**$868,828**	**$771,589**
APPROPRIATIONS			
Judicial	$690,688	$797,170	$766,029
Subtotal	**$690,688**	**$797,170**	**$766,029**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$690,688**	**$797,170**	**$766,029**
Appropriated Fund Balance	**$69,243**	**$71,658**	**$5,560**
TOTAL APPROPRIATIONS	**$759,931**	**$868,828**	**$771,589**

LAW LIBRARY

FUND: 210

Program Description: The Bexar County Law Library is housed on the fifth floor of the Bexar County Courthouse along with the San Antonio Bar Association (SABA). The Law Library provides reference books and guides that total approximately 80,000 bound volumes. The Law Library Fund receives revenues from court fines and from charges for copies made. SABA has renovated much of the area for the 4th Court of Appeals. The space includes several conference rooms available for attorney conferences, and a courtroom used for various hearings and functions.

The Library is available to all judges, attorneys and the general public. The staff continually maintains the Law Library collection through the acquisition of new books and supplemental materials. Increasingly, the Law Library is providing access to legal resources through electronic means such as CD-ROMs and electronic data services. It also has video equipment available for all the courts. The Law Library houses the copier for library customers as well as all patrons of the County Courthouse and Justice Center.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators :			
Number of Copies Made	600,000	650,000	650,000
Pro Se Litigants Assisted	600	660	660
Efficiency Indicators:			
Pro Se Litigants Assisted per Day	50	58	58
Computer Users Assisted per Day	45	55	55
Copier Customers Assisted per Day	215	250	250
Effectiveness Indicators:			
Number of New Books Acquired	0	0	0

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel	$352,673	$243,304	$247,563	$253,518
Operational	102,027	173,880	144,100	144,000
Supplies	235,988	405,353	405,508	368,511
Total	***$690,688***	***$822,537***	***$797,170***	***$766,029***

Program Justification and Analysis:

- The FY 2012-13 Budget decreases by 3.9 percent when compared to FY 2011-12 estimates as described below.

- The Personnel Services group increases by 2.4 percent when compared to the FY 2011-12 estimates due to a change in the healthcare plan options chosen by employees. This change results in an

increased contribution by the County.

- The Operational Costs group remains relatively flat when compared to FY 2011-12 estimates. This appropriation includes funding for online services provided by Lexis Nexis and West Law.

- The Supplies and Materials group decreases by 9.1 percent when compared to FY 2011-12 estimates due to a revision to the contract for books within the Law Library. The office removed any unused books and periodicals within the library and will begin phasing in online services in the future to help decrease the cost of replacing books and periodicals.

- Due to declining revenues within the Law Library Fund, the budget includes a transfer in the amount of $159,531 from the General Fund.

- There are no program changes in the FY 2012-13 Budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Copy Machine Operator	1	1	1
Law Library Administrator/Librarian	1	1	1
Law Library Clerk	2	2	2
Librarian	1	0	0
Library Clerk	2	0	0
Library/Account Clerk	1	1	1
Office Assistant III	1	1	1
Receptionist	1	1	1
Total – Law Library	***10***	***7***	***7***

Bexar County, Texas
Drug Court Fund Summary (Fund 211)
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$108,178	$139,294	$159,405
Total Beginning Balance	**$108,178**	**$139,294**	**$159,405**
Revenue			
Service Fees	$73,782	$86,751	$80,000
Other Revenue	135	$518	$400
Subtotal	**$73,917**	**$87,269**	**$80,400**
Interfund Transfer	$0	$0	$0
Total Revenues	**$73,917**	**$87,269**	**$80,400**
TOTAL AVAILABLE FUNDS	**$182,095**	**$226,563**	**$239,805**
APPROPRIATIONS			
Judicial	$42,801	$67,158	$77,214
Subtotal	**$42,801**	**$67,158**	**$77,214**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$42,801**	**$67,158**	**$77,214**
Appropriated Fund Balance	**$139,294**	**$159,405**	**$162,591**
TOTAL APPROPRIATIONS	**$182,095**	**$226,563**	**$239,805**

DRUG COURT FUND

FUND: 211

Program Description: The Drug Court Fund is to provides resources to be used exclusively for the development and maintenance of drug court programs operated within the County. The Bexar County Felony and Misdemeanor Drug Court programs directs eligible, non-violent substance abusers into a complete program of drug treatment and rehabilitation services. The goal of the program is to break the cycle of drugs and crime by substituting jail or prison with an effective treatment alternative. The Drug Court changes the way non-violent drug addicted defendants are handled by treating the participants for the addiction, which is usually the reason for their involvement within the criminal justice system. It is built upon a unique partnership between the criminal justice system and the drug treatment community. However, it also includes the personal involvement of the Drug Court Judge. This fee is governed by the Texas Code of Criminal Procedure, Chapter 102, Subchapter A, Article 102.0178 and charges a $60 fee for drug cases. This fee is a direct response to the 80th Legislative Session and was put into effect June 15, 2007.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Costs	$42,801	$60,463	$67,158	$77,214
Total	***$42,801***	***$60,463***	***$67,158***	***$77,214***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 15 percent as described below.
- The FY 2012-13 Budget includes one program change:
    - Additional funding in the amount of $11,202 is provided to fund 19.66 percent of an Analyst – Drug Court in the Drug Court Fund. This position was funded in the Criminal District Courts and handled both felony and misdemeanor cases. This position will now solely handle misdemeanor cases and will be funding in the Drug Court Fund and the Misdemeanor Program Income Fund.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Analyst – Drug Court*	1	1	1
Total – Drug Court Fund	***1***	***1***	***1***

**This position Budget to be funded 21 percent in the Misdemeanor Program Income Fund and 79% in the Drug Court Fund.*

Bexar County, Texas
Fire Code Fund 212
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$922,268	$1,290,099	$1,307,674
Total Beginning Balance	**$922,268**	**$1,290,099**	**$1,307,674**
Revenue			
Other Fees	$1,102,686	$1,099,062	$1,000,000
Revenue From Use of Assets	1,190	5,412	3,000
Total Revenues	**$1,103,876**	**$1,104,474**	**$1,003,000**
TOTAL AVAILABLE FUNDS	**$2,026,144**	**$2,394,573**	**$2,310,674**
APPROPRIATIONS			
Public Safety	$638,873	$736,393	$737,039
Capital Expenditures	97,172	350,506	
Subtotal	**$736,045**	**$1,086,899**	**$737,039**
TOTAL OPERATING APPROPRIATIONS	**$736,045**	**$1,086,899**	**$737,039**
Appropriated Fund Balance	**$1,290,099**	**$1,307,674**	**$1,573,635**
TOTAL APPROPRIATIONS	**$2,026,144**	**$2,394,573**	**$2,310,674**

FIRE CODE FUND

COMPANY: 212

Program Description: The Fire Marshal's Office is responsible for reviewing plans for new commercial construction and inspecting buildings for compliance with Bexar County's Fire and Building Codes. Revenues are generated from fees charged for these services. State law mandates that counties establish a separate fund for these revenues. State law also mandates that revenues in this fund be expended only for administration and enforcement of the Fire Code.

This fund was established in September 1993 and the fees were instituted in May 1994.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Number of Annual Fire Inspections	1,262	1,413	1,450
Number of Fire Education Events	16	9	12
Number of Emergency Calls Dispatched	18,267	21,909	17,104
Efficiency Indicators:			
Number of Inspections per Fire Inspector	315	353	365
Average Number of Fire Education Events per Month	1.3	0.8	1.0
Number of Dispatcher Calls per Dispatcher	3,653	4,381	3,420
Effectiveness Indicators:			
Percentage of Fire Investigations Closed per Investigator	8.9	9.4%	9.0%
Number of Fire Education Attendees	295	114	108
Number of Inspected Occupancies Impacted by Fire	23	25	22

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$476,043	$502,642	$502,642	$490,906
Travel and Remunerations	18,460	27,750	27,750	27,660
Operational Costs	101.888	131,400	131,400	96,500
Supplies and Materials	64,288	74,601	74,601	121,973
Capital Expenditures	121,592	309,711	350,506	0
Total	***$782,271***	***$1,046,104***	***$1,086,899***	***$737,039***

Program Justification and Analysis:

- Overall, the FY 2012-13 Budget decreases by 32 percent when compared to FY 2011-12 estimates primarily due to the personnel services, operational costs, and capital expenditures groups as explained below.
- The Personnel Services group decreases by 2 percent when compared to FY 2011-12 estimates. The FY 2012-13 Budget provides full funding for all authorized positions and includes a slight decrease in the County's contribution to health care.
- The Travel and Remunerations group decreases by less than 1 percent when compared to FY 2011-12 estimates. Funding is provided only for mandatory training for personnel.
- The Operational Costs group decreases by 27 percent when compared to FY 2011-12 estimates. This is due to a decrease in technology improvement fee line item as requested by the Fire Marshal.
- The Supplies and Materials group increases by 64 percent when compared to FY 2011-12 estimates. The FY 2012-13 Budget includes funding for the purchase of fire and law enforcement safety supplies as required by state and federal laws.
- Funding for FY 2012-13 is not provided for in the Capital Expenditures group.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Chief Fire Inspector	1	1	1
Deputy Fire Marshal	2	2	2
Office Assistant II	1	1	1
Total – Fire Code Fund	***4***	***4***	***4***

Bexar County, Texas
Juvenile Case Manager Fund 213
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$116,383	$172,868	$210,098
Total Beginning Balance	**$116,383**	**$172,868**	**$210,098**
Revenue			
Court Costs and Fines	$335,702	$326,278	$335,000
Interest Revenue	147	580	300
Total Revenues	**$335,849**	**$326,858**	**$335,300**
TOTAL AVAILABLE FUNDS	**$452,232**	**$499,726**	**$545,398**
APPROPRIATIONS			
Personnel	$279,364	$289,628	$296,578
TOTAL OPERATING APPROPRIATIONS	**$279,364**	**$289,628**	**$296,578**
Appropriated Fund Balance	**$172,868**	**$210,098**	**$248,820**
TOTAL APPROPRIATIONS	**$452,232**	**$499,726**	**$545,398**

JUVENILE CASE MANAGER FUND

COMPANY: 213

The Juvenile Case Manager Fund was created as a result of legislation passed by the 79th Texas Legislature during the 2005 session allowing the assessment of a fee of up to $5 to defendants convicted of fine-only misdemeanor cases in Justice of the Peace Courts and County Courts at Law. Bexar County Commissioners Court approved the collection of the $5 fee in 2006. This fee may only be used to provide funds for salary and benefits of juvenile case managers employed to provide services in cases involving juvenile offenders.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel	$279,364	$289,628	$296,578
Total	***$279,364***	***$289,628***	***$296,578***

Program Justification and Analysis:

- The FY 2012-13 Budget increases by 2 percent when compared to FY 2011-12 estimates.
- The Personnel Services group increases slightly when compared to FY 2011-12 estimates, which include full funding for all authorized positions. The increase is due to an increase in the health care line item as a result of changes to health plans chosen by employees. Each Justice of the Peace Office is authorized one Juvenile Case Manager, with the exception of Precinct 2, which is authorized two Juvenile Case Managers.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Juvenile Case Manager	6	6	6
Total – Juvenile Case Manager Fund	***6***	***6***	***6***

Bexar County, Texas
Dispute Resolution (Fund 214)
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance, October 1, 2012			
Undesignated Funds	$10,151	$4,606	$59,732
Total Beginning Balance	**$10,151**	**$4,606**	**$59,732**
Revenue			
Service Fees	$533,684	$569,125	$515,000
Other Revenue	0	27,510	40
Subtotal	**$533,684**	**$596,635**	**$515,040**
Transfers In	$38,481	$44,607	$73,843
Total Revenues	**$572,165**	**$641,242**	**$588,883**
TOTAL AVAILABLE FUNDS	**$582,316**	**$645,848**	**$648,615**
APPROPRIATIONS			
Judicial	$577,710	$586,116	$588,883
Subtotal	**$577,710**	**$586,116**	**$588,883**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$577,710**	**$586,116**	**$588,883**
Appropriated Fund Balance	**$4,606**	**$59,732**	**$59,732**
TOTAL APPROPRIATIONS	**$582,316**	**$645,848**	**$648,615**

DISPUTE RESOLUTION FUND

FUND: 214

Mission: The Bexar County Dispute Resolution Center (BCDRC) is committed to providing timely, effective, and caring services to each person in need of our assistance.

Treat our clients with dignity and respect, striving to earn their trust and maintain our credibility.

Provide our clients with a forum in which to resolve their problems and disputes in a peaceful and expedient manner.

Utilize every opportunity to educate the citizens of Bexar County about our services, promoting, and encouraging the use of mediation as a means of resolution.

Recognize the immense contributions volunteer mediators make to our success and our ability to conduct the business of the Center.

Strive to maintain the leading edge in mediation in the State of Texas and to sustain the Center as a model to be emulated state-wide.

Vision: The vision of the Bexar County Dispute Resolution Center is to provide Bexar County residents with direct access to mediation (through the utilization of volunteer mediators) as an alternative approach to resolving interpersonal, family, business consumer, and community disputes and to assist the courts in the expedient resolution of civil disputes, thereby relieving undue court congestion, costs and delays.

Goals and Objectives:

- Provide Bexar County residents with direct access to alternative methods and resources for resolving disputes of all types.
- Provide dispute resolution services to assist Bexar County residents to resolve disputes in a fair, expeditious, and inexpensive manner.
- Provide information and referral services for disputes that can best be served by other community, governmental, and/or social service agencies.
- Assist the courts in the resolution of both civil and criminal disputes, thereby, relieving undue court congestion, costs, and delays.
- Provide the public school systems of Bexar County with a peer mediation system which will enable students to resolve their own problems in a peaceful manner.
- Increase the public's awareness and knowledge of the use of mediation as an appropriate means of dispute resolution.
- Encourage enhancement of the Center's service delivery system through continuous improvements and innovations, including utilization of technological solutions to improve operations.
- Seek new projects and innovative applications for mediation in various arenas, which will enhance Bexar County Dispute Resolution Center contributions to the community.
- Recruit, train, and utilize community volunteers as mediators, intake workers, and presenters.

Program Description: The Bexar County Dispute Resolution Center has three primary functions: mediation, information/referral, and community education. The Center offers mediation services to Bexar County residents as an alternative method of resolving citizens' disputes in a peaceful and expeditious

manner, thereby avoiding judicial action. The Center's mediation services include nine programs: Community-Based Mediation, Court-Ordered Litigation Mediation, Family Mediation, Children's Court Mediation, Mediation in the Justice of the Peace Courts, Multiparty Public Policy Dispute Resolution, San Antonio Housing Authority Hearings, and Neighborhood Mediation at San Antonio Police Department's substations. The Center offers an information and referral service, which assists citizens with problems or disputes that can best be addressed by other community, governmental, or social service agencies. The Center also conducts community education activities through the Center's Speakers Bureau. These activities promote the use of mediation and conflict management as alternative means of dispute resolution. Speakers Bureau activities include: presentations, lectures, conferences, program exhibits, and conflict management training seminars. The Center provides peer mediation training programs to the school systems of Bexar County through the "Amigos in Mediation" (AIM) program. In addition, the Center conducts Advanced Mediation Training for volunteer mediators.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Dispute Resolution Services			
Number of Clients Served	7,544	7,400	7,400
Cases set for Mediation	2,326	2,300	2,300
Number of Community Awareness & Education Activities	511	500	500
Peer Mediation Services			
School Completing Peer Mediation Trainings	102	100	100
Students Trained as Peer Mediators	2,569	2,100	2,100
Peer Mediation Programs Supported by AIM Program	153	150	150
Efficiency Indicators:			
Dispute Resolution Services			
Average number of days to process a Case	23	23	23
Average Number of Active cases per Month	449	440	440
People Reached Through Community Outreach	238,515	300,000	300,000
Peer Mediation Services			
Student Mediations Conducted	1,656	1,550	1,550
Number of Disputants Participating in Mediation	3,432	3,200	3,200
Peer Mediation Agreement Rate	99%	98%	98%
Effectiveness Indicators:			
Dispute Resolution Services			
Percent of Cases Resolved	82%	81%	81%
Cases Diverted from Court	73%	73%	73%
Hours of Work Contributed by Volunteers	5,804	5,800	5,800
Dollar Value of Volunteer Support	$472,320	$475,000	$475,000
Estimated Savings to Bexar County from Cases Court Ordered to Mediation	$2,325,000	$2,400,000	$2,400,000

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Peer Mediation Services			
Percent of Reporting Participants Stating Mediation Prevented Inappropriate Action	98%	99%	99%
Percent of Reporting Participants Stating They Would Use Mediation Again	98%	98%	98%
Percent of Reporting Schools Stating They Would Recommend the Program	100%	100%	100%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$531,096	$535,338	$543,053	$544,154
Travel and Remunerations	23,302	20,896	20,583	22,399
Operational Costs	13,930	16,108	13,913	13,830
Supplies and Materials	9,382	8,500	8,568	8,500
Total	***$577,710***	***$580,842***	***$586,116***	***$588,883***

Program Justification and Analysis:

- The FY 2012-13 Budget increases slightly when compared to the FY 2011-12 estimates as described below.
- The Personnel Services group increases by less than one percent when compared to the FY 2011-12 estimates. Full funding is provided for all authorized positions.
- The Travel and Remunerations group increases by 8.8 percent when compared to FY 2011-12 estimates. Funding is provided for volunteer stipend payments as requested by the Center to assist the 140 volunteers with travel and parking expenses.
- The Operational Costs group decreases by less than one percent when compared to the FY 2011-12 estimates due to a slight decrease in the copier usage.
- The Supplies and Materials group decreases by less than one percent when compared to the FY 2011-12 estimates corresponding to a slight reduction in office supplies.
- There are no program changes for the FY 2012-13 Budget.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Dispute Resolution Center Director	1	1	1
Intake Coordinator	2	2	2
Intake/Mediation Manager	1	1	1

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Mediation Coordinator	2	2	2
Office Assistant II	2	2	2
Office Assistant IV	1	1	1
Peer Mediation Coordinator	1	1	1
Total - Dispute Resolution Fund	***10***	***10***	***10***

Bexar County, Texas
Domestic Relations Office Company 215
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 205,772	$ 221,533	$ 108,427
Total Beginning Balance	**$ 205,772**	**$ 221,533**	**$ 108,427**
Revenue			
Service Fees	$ 390,589	$ 374,454	$ 380,000
Other Revenue	219	761	500
Subtotal	**$ 390,808**	**$ 375,215**	**$ 380,500**
Total Revenues	**$ 390,808**	**$ 375,215**	**$ 380,500**
TOTAL AVAILABLE FUNDS	**$ 596,580**	**$ 596,748**	**$ 488,927**
APPROPRIATIONS			
Health and Public Welfare	$ 375,047	$ 488,321	$ 488,927
Subtotal	**$ 375,047**	**$ 488,321**	**$ 488,927**
TOTAL OPERATING APPROPRIATIONS	**$ 375,047**	**$ 488,321**	**$ 488,927**
Appropriated Fund Balance	**$ 221,533**	**$ 108,427**	**$ -**
TOTAL APPROPRIATIONS	**$ 596,580**	**$ 596,748**	**$ 488,927**

DOMESTIC RELATIONS OFFICE FUND COMPANY: 215

Program Description: The Domestic Relations Office Fund is maintained by a $15 fee paid upon filing a child support or paternity suit. The Family Support Services Probation Department works with individuals who have been placed on probation by the District Courts through the Office of the Attorney General. This type of probation occurs after a finding of contempt due to non-compliance with a Court decree regarding child support. The Unit provides a full range of probation services including supervision, crisis intervention, referral services, and monitoring of payments to ensure that individuals provide necessary and required support for their children. The degree of supervision varies from active supervision, reporting by mail to unsupervised status, depending on the individual's degree of effort and acceptance of responsibility. Probationers being supervised are individuals who otherwise would have been incarcerated for non-compliance had probation not been an option available to the Court. The Court frequently imposes a supervision fee ranging from $5 to $25 per month, in addition to the child support obligation.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Number of Non-Custodial Parents Served	245	270	270
Average Number of Cases Open per Month	70	85	85
Number of Cases Referred to Legal Services Annually	72	96	96
Efficiency Indicators:			
Number of Non-Custodial Parents with Increased Parenting Time Annually	148	197	197
Average Monthly Legal Caseload	30	45	45
Number of Average Monthly Attorney Consultations	32	48	48
Effectiveness Indicators:			
Increased Parenting Time	60%	60%	80%
Percentage of Access Resolution Cases Resulting in Increased Visitation	65%	65%	75%
Percentage of Legal Cases Resulting in Increased Visitation	50%	50%	65%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$209,279	$223,687	$286,342	$288,549
Travel and Remunerations	1,595	5,900	2,730	2,950
Operational Costs	162,200	210,168	197,775	193,628
Supplies and Materials	1,973	13,780	1,474	3,800
Total	***$375,047***	***$453,535***	***$488,321***	***$488,927***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases by less than 1 percent when compared to the FY 2011-12 estimates.
- The Personnel Services group increases by less than 1 percent when compared to FY 2011-12 estimates. The FY 2012-13 Adopted Budget includes full-year funding for all authorized positions.
- The Travel and Remunerations group remains flat when compared to FY 2011-12 estimates. Funding is provided only for mandatory personnel training.
- The Operational Costs group decreases by 2.2 percent when compared to FY 2011-12 estimates. Sufficient funding is appropriated based on historical expenditures for operations.
- The Supplies and Materials group increases significantly when compared to FY 2011-12 estimates. Sufficient funding is provideded based on historical expenditures for supplies.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Domestic Relations Office Director	1	1	1
Education Manager	1	1	1
Office Assistant III	1	1	1
Program Specialist	1	1	1
Staff Attorney	1	1	1
Total – Domestic Relations Office Fund	***5***	***5***	***5***

Bexar County, Texas
Justice of the Peace Technology Fund 300
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$442,406	$254,990	$147,241
Total Beginning Balance	**$442,406**	**$254,990**	**$147,241**
Revenue			
Court Costs and Fines	$273,177	$268,634	$270,000
Revenue From Use of Assets	1,240	892	500
Total Revenues	**$274,417**	**$269,526**	**$270,500**
TOTAL AVAILABLE FUNDS	**$716,823**	**$ 524,516**	**$417,741**
APPROPRIATIONS			
Judicial	$461,908	$377,200	$264,854
TOTAL OPERATING APPROPRIATIONS	**$461,908**	**$377,200**	**$264,854**
Appropriated Fund Balance	**$254,915**	**$147,316**	**$152,887**
TOTAL APPROPRIATIONS	**$716,823**	**$524,516**	**$417,741**

JUSTICE OF THE PEACE – TECHNOLOGY FUND

COMPANY: 300

The Justice of the Peace Technology Fund was created as a result of legislation passed by the 77th Texas Legislature in the 2001 session allowing the assessment of a fee of up to $4 to defendants convicted of misdemeanor cases in Justice of the Peace Courts. Bexar County Commissioners Court approved the collection of the $4 fee in 2001. The fee was collected for approximately two months, but was suspended due to pending litigation. A judgment was handed down June 30, 2003 dismissing the litigation. On September 9, 2003, Bexar County Commissioners Court reauthorized the collection of the $4 fee. This fee may be used to provide funds for technological enhancements for justice courts including: computer systems, computer networks, computer hardware, computer software, imaging systems, electronic kiosks, electronic ticket writers, and docket management systems. In accordance with article 102.0173 of the Texas Code of Criminal Procedure, the statute lists technological enhancements that may be purchased from the fund; however the enhancements are not limited to the items on the list. It is up to the County Commissioners Court to determine and approve what items may be purchased from the fund.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel	$110,260	$117,156	$134,854
Travel and Remunerations	2,515	0	0
Operational Costs	133,768	90,402	130,000
Supplies and Materials	215,365	0	0
Capital Expenditures	0	169,642	0
Total	***$461,908***	***$377,200***	***$264,854***

Program Justification and Analysis:

- The FY 2012-13 Budget decreases by 30 percent when compared to FY 2011-12 estimates due to one-time expenditures in FY 2011-12.

- The Personnel Group increases by 15 percent when compared to FY 2010-11 estimates. One of the authorized positions (Technology Business Analyst) was not filled until May 2012 resulting in a savings in FY 2011-12.

- The Operational Costs group funds $10,000 per Justice of the Peace office for technology improvement equipment purchases for FY 2012-13. Funding in the amount of $80,000 is also allocated for air card charges associated with the Brazos ticket writers.

- There is no funding allocated for Capital Expenditures. In FY 2011-12, $136,000 was transferred from the unreserved fund balance to the computer hardware and software equipment line item to pay for outstanding invoices from FY 2010-11 related to the AMCAD (new case management system) implementation.

Operational and Supplies Breakout by Precinct:

	Operational
Justice of the Peace Precinct 1, Place 1	$10,000
Justice of the Peace Precinct 1, Place 3	10,000
Justice of the Peace Precinct 2	10,000
Justice of the Peace Precinct 3	10,000
Justice of the Peace Precinct 4	10,000
TOTAL	**$50,000**

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Analyst Programmer II	1	1	1
Technology Business Analyst	1	1	1
Total – Justice of the Peace Technology Fund	***2***	***2***	***2***

Bexar County, Texas
District and County Court Technology Fund 301
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$3,381	$20,337	$46,015
Total Beginning Balance	**$3,381**	**$20,337**	**$46,015**
Revenue			
Service Fees	$16,946	$25,582	$20,000
Other Revenue	10	96	50
Subtotal	**$16,956**	**$25,678**	**$20,050**
Total Revenues	**$16,956**	**$25,678**	**$20,050**
TOTAL AVAILABLE FUNDS	**$20,337**	**$46,015**	**$66,065**
APPROPRIATIONS			
General Government	$0	$0	$20,000
Subtotal	**$0**	**$0**	**$20,000**
TOTAL OPERATING APPROPRIATIONS	**$0**	**$0**	**$20,000**
Appropriated Fund Balance	**$20,337**	**$46,015**	**$46,065**
TOTAL APPROPRIATIONS	**$20,337**	**$46,015**	**$66,065**

DISTRICT AND COUNTY COURT TECHNOLOGY FUND

COMPANY: 301

Program Description: The District and County Court Technology Fund was created as a result of legislation passed by the 81st Texas Legislature in the 2009 session. Article 102.0169 of the Texas Code of Criminal Procedure provides for the mandatory collection of a $4 fee from a defendant convicted of a criminal offense in a county court, statutory county court, or district court. The fee shall be deposited in a fund known as the county and district court technology fund. The fund shall be used to cover the expenses associated with continuing education and training for county court, statutory county court, or district court judges, and clerks regarding technological enhancements for those courts. These funds may also be used for the purchase and maintenance of technological enhancements for a county court, statutory county court, or district court.

The county and district court technology fund shall be administered by and under the direction of the Commissioners Court of the county.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Operational	$0	$0	$0	$20,000
Total	***$0***	***$0***	***$0***	***$20,000***

Program Justification and Analysis:

- The FY 2012-13 Budget allocates a total of $20,000 for the purchase of technology for the District Courts and the County Courts-at-Law. Since the inception of this budget, no expenses have been posted to this fund.

Bexar County, Texas
Court Facilities Improvement Fund 306
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 467,505	$ 970,243	$ 742,377
Total Beginning Balance	**$ 467,505**	**$ 970,243**	**$ 742,377**
Revenue			
Service Fees	$ 501,986	$ 484,449	$ 480,000
Other Revenue	$ 752	$ 3,685	$ 2,000
Subtotal	**$ 502,738**	**$ 488,134**	**$ 482,000**
Total Revenues	**$ 502,738**	**$ 488,134**	**$ 482,000**
TOTAL AVAILABLE FUNDS	**$ 970,243**	**$ 1,458,377**	**$ 1,224,377**
APPROPRIATIONS			
Capital Expenditures	$ -	$ 716,000	$ -
Subtotal	**$ -**	**$ 716,000**	**$ -**
TOTAL OPERATING APPROPRIATIONS	**$ -**	**$ 716,000**	**$ -**
Appropriated Fund Balance	**$ 970,243**	**$ 742,377**	**$ 1,224,377**
TOTAL APPROPRIATIONS	**$ 970,243**	**$ 1,458,377**	**$ 1,224,377**

COURT FACILITIES IMPROVEMENT FUND

COMPANY: 306

The Court Facilities Improvement Fund is a Bexar County Operating Fund created as a result of legislation passed by the 81st Session of the Texas Legislature. The legislation allows the assessment of a fee of up to $15 for each civil case filed in the court. The fees collected may be used for the construction, renovation, or improvement of the facilities that house the Bexar County Civil and Criminal Courts. This fund is budgeted by approval of the Commissioners Court in accordance with Section 51.706 of the Texas Government Code.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Capital Expenditures	$0	$716,000	$0
Subtotal	***$0***	***$716,000***	***$0***
Program Changes			$0
Total	***$0***	***$716,000***	***$0***

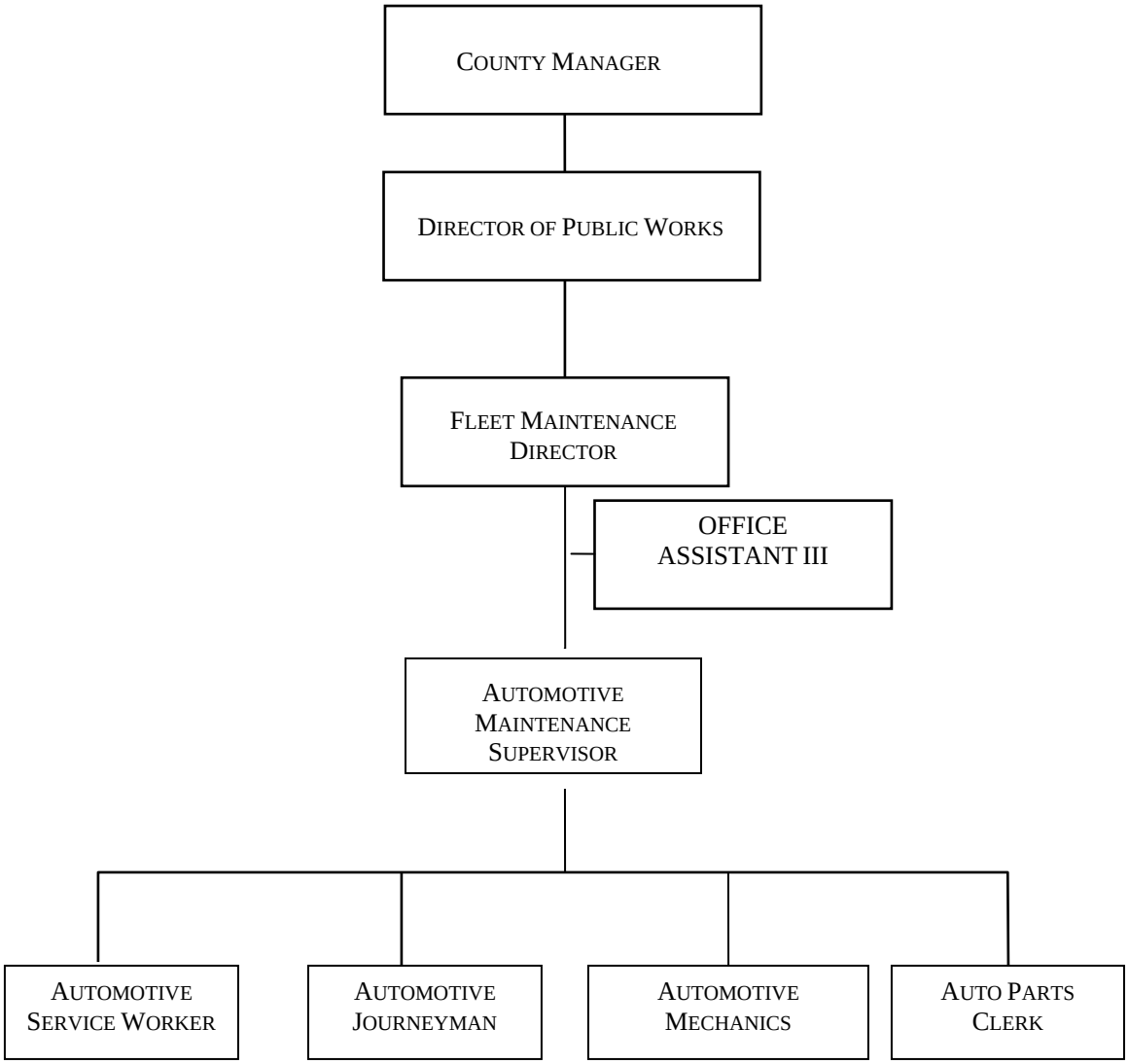
Program Justification and Analysis:

- There is no funding appropriated in the FY 2012-13 Adopted Budget. Funding will be appropriated to supplement courthouse renovations once the Gondeck Removal and Double-Height Courtroom begin construction.

Bexar County, Texas
Fleet Maintenance Fund 504
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 429,405	$ 423,031	$ 372,751
Total Beginning Balance	**$ 429,405**	**$ 423,031**	**$ 372,751**
Revenue			
Service Fees	$ 684,875	$ 675,929	$ 684,875
Other Revenue		$ 3,751	$ 500
Subtotal	**$ 684,875**	**$ 679,680**	**$ 685,375**
Total Revenues	**$ 684,875**	**$ 679,680**	**$ 685,375**
TOTAL AVAILABLE FUNDS	**$ 1,114,280**	**$ 1,102,711**	**$ 1,058,126**
APPROPRIATIONS			
General Government	$ 691,249	$ 729,960	$ 793,906
Subtotal	**$ 691,249**	**$ 729,960**	**$ 793,906**
TOTAL OPERATING APPROPRIATIONS	**$ 691,249**	**$ 729,960**	**$ 793,906**
Appropriated Fund Balance	**$ 423,031**	**$ 372,751**	**$ 264,220**
TOTAL APPROPRIATIONS	**$ 1,114,280**	**$ 1,102,711**	**$ 1,058,126**

PUBLIC WORKS
FLEET MAINTENANCE FUND



PUBLIC WORKS – FLEET MAINTENANCE FUND

COMPANY: 504

Program Description:

The Public Works - Fleet Maintenance Fund was established to provide for the safety and extended life of the County's light vehicles and lawn equipment. The Fleet Maintenance division is tasked with providing County vehicles with periodic preventive maintenance, evaluating and recommending vehicles for replacement based on maintenance and operational cost analyses, developing specifications for contract repairs, and serving as technical advisor to other offices and departments in developing special equipment and vehicle bid specifications. The Fleet Maintenance Director is the Chair of the Bexar County Vehicle Replacement Committee.

Goals and Objectives:

- Provide safe and mechanically sound vehicles to our customers, especially those who drive emergency vehicles that provide for public safety for Bexar County Citizens.
- Reduce the number of unscheduled repairs by providing an aggressive and methodical preventive maintenance program for all Bexar County vehicles and equipment.
- Assist all offices and departments in having the proper vehicle or piece of equipment to perform their missions.
- Assist in getting the best return for all Bexar County vehicles at the time of sale.
- Establish a work atmosphere that promotes the effective and efficient management of Bexar County resources.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Total Patrol Vehicles in Fleet	114	125	135
(# of maintenance services performed)	699	840	750
Total Traffic Vehicles in Fleet	92	90	90
(# of maintenance services performed)	301	300	310
Total Hybrid units	13	16	16
Efficiency Indicators:			
Maintenance Cost per Mile (Patrol)	.12	.19	.20
Maintenance Cost per Mile (Traffic)	.15	.21	.18
Ratio of Vehicles per Mechanic	112	110	111
Effectiveness Indicators:			
Percentage of Days Available - Patrol Vehicles	99%	98%	98%
Percentage of Days Available – Traffic Vehicles	96%	98%	96%
Number of Unscheduled Repairs – Patrol & Traffic	1,031	1,200	1,125

*Unscheduled repairs include flat tires, wiper blades, light bulb replacement, etc.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$628,354	$668,027	$631,517	$715,494
Operational Costs	45,509	41,943	29,128	49,543
Supplies and Materials	17,385	73,787	69,315	28,869
Total	***$691,248***	***$783,757***	***$729,960***	***$793,906***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget increases by 8.8 percent when compared to FY 2011-12 estimates, which is mostly due to personnel and the program changes described below.
- The Personnel Services group increases by 8.5 percent when compared to FY 2011-12 estimates. This is due to turnover experienced during FY 2011-12.
- The Operational Costs group is funded at approximately the same level as the FY 2011-12 Adopted Budget. Sufficient funding is appropriated based on historical expenditures for operations.
- The Supplies and Materials group decreases significantly when compared to FY 2011-12 estimates. Funding for the one-time purchase of a Fleet Management System is reflected in the FY 2011-12 estimates.
- The FY 2012-13 Adopted Budget includes one program change for the Fleet Maintenance Division. The two Sheriff Deputy Detention Officer positions currently funded from this budget will be transferred into the Sherriff Adult Detention Center Budget. The duties of these positions will be assumed by one new Automotive Service Worker (NE-1) and one and one-half Fleet Technician (NE-5). The total cost of this program change is $30,504. This program change will allow the uniformed officers to be reassigned to guard inmates.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Automotive Journeyman	2	2	2
Automotive Maintenance Supervisor	1	1	1
Automotive Mechanic	5	5	5
Automotive Parts Clerk	1	1	1
Automotive Service Worker	1	1	2
Fleet Maintenance Director	1	1	1
Fleet Technician	0	0	1.5
Deputy Sheriff-Detention	1	1	0
Deputy Sheriff-Detention Corporal	1	1	0
Office Assistant III	1	1	1
Total – Public Works – Fleet Maintenance	***14***	***14***	***14.5***

Bexar County, Texas
Technology Improvement Fund 565
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$472,380	$213,151	$162,654
Total Beginning Balance	**$472,380**	**$213,151**	**$162,654**
Revenue			
Sales, Refunds and Miscellaneous	$501,769	$383,112	$897,412
Total Revenues	**$501,769**	**$383,112**	**$897,412**
TOTAL AVAILABLE FUNDS	**$974,149**	**$569,263**	**$1,060,066**
APPROPRIATIONS			
General Government	$760,998	$433,609	$1,043,659
Subtotal	**$760,998**	**$433,609**	**$1,043,659**
TOTAL OPERATING APPROPRIATIONS	**$760,998**	**$433,609**	**$1,043,659**
Appropriated Fund Balance	**$213,151**	**$162,654**	**$16,407**
TOTAL APPROPRIATIONS	**$974,149**	**$596,263**	**$1,060,066**

TECHNOLOGY IMPROVEMENT FUND

COMPANY: 565

Program Description: The Technology Improvements Fund was established in FY 1998-99 as a result of a performance review of the Bexar County Information Technology Department (BCIT). The outside consultant, MGT of America, made recommendations designed to improve the County's technology planning and services. This fund facilitates the purchase of computer-related equipment. It is designed to satisfy the departmental requirement for an internal information technology budget, while maintaining centralized control of the purchasing process to maintain Countywide technology standards. The goal is to maintain the highest level of performance for each department's unique needs, while maintaining overall connectivity between systems.

Prior to FY 1998-99, the technology improvements were expensed either in the BCIT budget or appropriated in the capital expenditure line item of individual offices and departments. This budgeting approach made it difficult to track and control the County's investments in technology.

The system of allocating all the costs of technology improvements to County offices and departments more accurately assesses the true costs of the operation of these offices and departments. This system also places managerial control of these costs within each organization. Once transferred to the Technology Fund, the funding for each office and department's technology needs are tracked separately to ensure that the contributions made by each are used only to purchase their technology equipment recommended in the budget process. In turn, this system also gives County department heads and officials better cost information with which to assess their office's or department's performance.

Performance Indicators: (See Information Technology)

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$136,521	$141,390	$143,733	$144,560
Operational Costs	230,706	414,749	279,531	899,099
Supplies and Materials	393,771	0	3,638	0
Capital Expenditures	0	13,415	6,707	0
Total	***$760,998***	***$569,554***	***$433,609***	***$1,043,659***

Program Justification and Analysis:

- The FY 2012-13 Budget increases significantly when compared to FY 2011-12 estimates. This is due to an increase in the operational costs appropriation group as described below.

- The Personnel Services group remains flat when compared to FY 2011-12 estimates.

- The Operational Costs group increases significantly when compared to FY 2011-12 estimates. Funding is allocated for the purchase of new technology items or for the replacement of existing technology, such as monitors and printers for offices and departments.

- No funding is allocated for the Supplies and Materials group or the Capital Expenditures Group. Expenditures in FY 2011-12 within these groups were one-time expenditures, which will not occur in FY 2012-13.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Network Architect I	1	1	1
Network Architect II	1	1	1
Total – Technology Improvement Fund	***2***	***2***	***2***

Appropriations:

Office/Department	Amount
Agrilife	$16,204
Auditor	$10,600
Budget	$5,000
Civil District Courts	$7,500
Community Resources	$900
Constable 1	$5,250
Constable 2	$5,000
Constable 3	$47,000
Constable 4	$10,000
County Clerk	$17,444
County Clerk Records Management Fund	$12,000
County Courts-at-Law	$6,808
Criminal District Court	$1,845
Community Supervision and Corrections Department	$127,103
District Clerk	$5,000
District Clerk Records Technology Fund	$300,000
Emergency Management	$750
Fire Code Fund	$20,000
Fleet Maintenance Fund	$2,100
Human Resources	$4,500
Information Technology	$100,000
Judicial Services – Medical Examiner's Office	$1,087
JP Tech Fund	$50,000
Juvenile Child Support	$4,943
Juvenile Institutions	$2,951
Juvenile Probation	$5,086
Management and Financial Services	$5,000
Pre-trial	$670
Purchasing	$2,000
Road and Bridge Fund	$2,000
Stormwater	$13,911
Tax Office	$11,900
Venue Fund	$1,500
Sheriff Law Enforcement	$92,147
SWMBE	$900
TOTAL	**$899,099**

CAPITAL LEASE PROJECTS FUND

COMPANY: 700

Program Description: The projects in this fund were funded through Master Lease Agreements up until 2008-09. This funding mechanism allowed the County to match the term of the liability to the life of the asset being financed at competitive rates. In FY 2008-09, the County began to fund this equipment with short-term Certificates of Obligation. The FY 2012-13 Adopted Budget continues this practice. The projects below are the remaining active projects from the Capital Lease Fund and the Efficiencies and Innovations Fund:

- **Database Integration:** Integrate existing scattered SQL databases into a single, more robust and reliable Oracle database platform with dedicated SAN storage and centralized backup/recovery features. This will enhance operations, reliability, fault tolerance, data integrity and reduce risk of data and productivity loss. It will also ease the administration of hardware and software. The estimated completion date of this project is unknown. Total cost is approximately **$157,000.** (On-going)

- **SAP System:** In September 2003, the County began using the new SAP County Human Resources Information Software system (CHRIS) and the CHRIS Customer Center (CCC) was established. Since that time, the CHRIS project team has begun implementation of the system to provide full functionality to all offices and departments. The estimated completion date is unknown. Total cost is approximately **$500,000**. (On-going)

- **Building Maintenance Truck:** The purchase of an additional truck for Infrastructure Services – County Building Maintenance was approved due to the addition of a countywide construction crew. The estimated completion date is September 2009. The cost of the purchase is approximately **$30,000.** (Complete, the remaining balance will be transferred into the Efficiencies and Innovations Project)

- **Jail Track SAS System:** This project, created in FY 2010-11, provides for the purchase of programming assistance with the Jail Track SAS Computer System. The total cost of the project is **$449,603.** (On-going)

- **CSS Collections System:** This project provides for the purchase of the CSS software system for the Collections Department. A total of $33,000 is budgeted for this project.

- **Efficiencies and Innovations Project:** This project provides Offices and Departments funding for capital or technology purchases that will enhance daily business operations and create efficiencies to include the automation of business processes. The FY 2010-11 Budget added the following projects funded within the Efficiencies and Innovations Project. (* denotes an Efficiency and Innovation project)

Project	Project Budget	Activity to Date	Funds Available
Database Integration	$ 157,000	$ 92,268	$ 64,732
SAP System	$ 500,000	$ 301,030	$ 198,970
Building Maintenance Truck	$ 30,000	$ 24,100	$ 5,900
Jail Track SAS System	$ 449,603	$ 449,603	$ -
CSS Collections System	$ 33,000	$ -	$ 33,000

	Project Budget	Activity to Date	Funds Available
Cisco Network Implementation Services*	$ 165,000	$ 13,052	$ 151,948
IVR Programming Assistance*	$ 100,000	$ -	$ 100,000
Pretrial Services IVR*	$ 29,800	$ -	$ 29,800
Staff Augmentation for BCIT*	$ 200,000	$ 194,672	$ 5,328
Computer Aided Dispatch System*	$ 567,300	$ 567,250	$ 50
KOVIS Licenses*	$ 261,868	$ 17,316	$ 244,552
CSCD Case Management System*	$ 110,000	$ 109,458	$ 542
Medical Examiner Digital Dictation System*	$ 25,800	$ 23,971	$ 1,829
Purchasing Inventory Outsourcing*	$ 50,000	$ -	$ 50,000
Software Maintenance for Middleware*	$ 242,959	$ 208,107	$ 34,852
Software Maintenance for 999S Sol*	$ 236,980	$ 216,024	$ 20,956
AMS Financial Management Maintenance*	$ 135,027	$ 67,514	$ 67,513
License Agreement with Software AG*	$ 525,000	$ 525,000	$ -
Crime Lab Information Management System*	$ 110,457	$ 110,457	$ -
Efficiencies And Innovations Project*	$ 1,136,655	$ -	$ 1,136,655
Pretrial Technology Equipment*	$ 45,800	$ 45,629	$ 171
County Imaging Project*	$ 228,700	$ 228,700	$ -
Total	**$ 5,340,949**	**$ 3,194,151**	**$ 2,146,798**

Bexar County, Texas

Community Infrastructure and Economic Development Fund 800
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ -	$ 736,883	$ 475,788
Total Beginning Balance	**$ -**	**$ 736,883**	**$ 475,788**
Revenue			
Intergovernmental Revenue	$ 2,000,000	$ 2,000,000	$ 2,000,000
Other Revenue	305	-	-
Subtotal	**$ 2,000,305**	**$ 2,000,000**	**$ 2,000,000**
Interfund Transfers	-	$ 5,050,000	
Total Revenues	**$ 2,000,305**	**$ 7,050,000**	**$ 2,000,000**
TOTAL AVAILABLE FUNDS	**$ 2,000,305**	**$ 7,786,883**	**$ 2,475,788**
APPROPRIATIONS			
General Government	$ 1,263,422	$ 65,444	$ 177,684
Intergovernmental Expenditures	-	7,245,651	2,016,904
Subtotal	**$ 1,263,422**	**$ 7,311,095**	**$ 2,194,588**
TOTAL OPERATING APPROPRIATIONS	**$ 1,263,422**	**$ 7,311,095**	**$ 2,194,588**
Appropriated Fund Balance	**$ 736,883**	**$ 475,788**	**$ 281,200**
TOTAL APPROPRIATIONS	**$ 2,000,305**	**$ 7,786,883**	**$ 2,475,788**

COMMUNITY INFRASTRUCTURE AND ECONOMIC DEVELOPMENT FUND

COMPANY: 800

Program Description:

Pursuant to the Texas Constitution Article III, § 52-a and Chapter 380 of the Texas Local Government Code, a City is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Using this Code, the City of San Antonio (COSA) created a program for the purpose of making loans and grants available for economic development projects meeting certain criteria.

The City-owned electricity service, CPS Energy ("CPSE") developed a fund to support these efforts. As part of its current corporate policy to assist political subdivisions within its service area, CPSE reserves on an annual basis one-percent (1%) of retail electricity sales within the political subdivision in escrow for use by the political subdivision for Community Infrastructure and Economic Development projects ("CIED Funds").

Bexar County has demonstrated the need to use the available and uncommitted County CIED funds reserved by CPSE for use to support County-identified economic development projects that meet the requirements of Chapter 380 of the Texas Local Government Code, but that may fall outside the scope of CPSE's CIED Fund Policy. Because of this, COSA has agreed to access County available and uncommitted CIED funds through a 381 grant agreement with the understanding that County would use these funds for economic development projects. Parameters to be met to be considered for use of these funds are:

- The economic development project supports the attraction, retention or expansion of companies in targeted industries, as defined in the approved City or County Tax Abatement Guidelines.
- The economic development project supports development at or around military bases, educational institutions or other nongovernmental institutions which results in job creation or retention in targeted industries.
- The economic development project promotes commercial or mixed-use development in the City's Inner City Reinvestment and Infill Policy area.
- The economic development project includes public improvements, training, property acquisition, site development, and facility construction or improvements that support a targeted industry.
- The economic development project may include studies or planning activities that promote growth in targeted industries or economic development.

Below are the project allocations within this Fund:

	FY 2011-12 Estimate	FY 2012-13 Budget
Projects		
Recruitment	$100,000	$100,000
InCube Contribution	500,000	500,000
Medtronics	400,000	400,000
Management Agreement (MA) – Petco	40,000	140,000
Management Agreement (MA) – Omega	275,000	50,000
Management Agreement (MA) – WeberCC	100,000	150,000
Nature Conservatory Grant	4,550,000	0
EDF Contribution	500,000	500,000
Shirane	35,000	35,000
Brooks Development Authority	0	220,000
Park Centre	0	86,904
Texas – Mexico Automotive Super Cluster	0	55,000
Total Projects	**$6,500,000**	**$2,236,904**

Recruitment:
This project provides funding to pursue companies to relocate or expand into Bexar County, which is an essential function of Economic Development. This includes travel for employees.

InCube Contribution:
Funding that has been made available from CIED for use on County-identified economic development projects, includes the InCube Labs LLC. ("InCube") project. As a term of the Interlocal Agreement, the County has agreed that with funds received it shall meet its $2,000,000 funding commitment to the San Antonio Economic Development Corporation (the "SAEDC") for the InCube Project. These will be in installments of $500,000 over the next four years.

MiniMed Distribution Corporation:
On May 19, 2009, Commissioners Court directed staff to develop an incentive package not to exceed $2 million for MiniMed Distribution Corporation to develop a National Diabetes Therapy Management and Education Center. Payments will be made each year from 2010-2014 in the amount of $400,000 if stated permanent full-time, benefitted employment levels are attained. Employment levels must be maintained through 2019. The project will create over 1,300 jobs with an average yearly wage of $31,321 and generate an annual payroll exceeding $45 million at full employment over five years. The Diabetes Therapy Management Center will employ professionals responsible for the ongoing support of over 200,000 current patients in the United States. This Bexar County location will also launch future business strategies focused on improving the lives of patients. A six year, sliding scale recapture period will begin in 2020.

Management Agreements:
This Project consists of other agreements that fall under this Fund such as WEBERCC (West-East Bilateral Economic Regional Collaboration Council), Omega International Group (for activities related with China), and PETCO.

Economic Development Foundation (EDF) Contribution:
The City of San Antonio began looking at opportunities to improve corporate retention and recruitment in the summer of 2008. As a result, several issues were identified which included an assessment of the strengths and weaknesses of the community's overall retention and recruitment processes. The corporate retention and recruitment subcommittee has worked over the past year to acquire information and interview stakeholders in the economic development community. The committee also evaluated national economic industry trends and best practices from other cities. The recommendations will help the local economic development community refocus economic development efforts on attracting and retaining new businesses. The subcommittee's recommendations have three main components: 1) create a long-range vision and strategic plan, 2) establish a process and structure for economic development in San Antonio, and 3) improve resource utilization. A part of their recommendations include establishing funding for the San Antonio Economic Development Foundation from the City of San Antonio and the County of Bexar in an amount of $500,000 from each entity.

Shirane
A total of $35,000 is allocated for the professional services agreement between Bexar County and Shirane. Shirane is the County's consultant on Japan relations.

Grant Agreements
In addition to this list is an $86,904 contribution to Park Centre. This contribution covers a 381 Grant that was previously approved by Commissioners Court for multiple year funding.

Texas – Mexico Automotive Super Cluster
Funding is also included for the second county-held conference for the Texas-Mexico Automotive Super Cluster, which aims to preserve and grow existing industry, recruit foreign direct investment, spur innovation in new technologies, and develop the human capital necessary of a next-generation workforce.

Personnel
The CIED Fund continues to include funding for 25 percent of the Executive Director of Economic Development and 50 percent of the Deputy Director of Economic Development.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Executive Director of Economic Development	0	0.25	0.25
Deputy Director-Economic Development	0	0.5	0.5
Total CIED —	***0***	***.75***	***.75***

Health Plan Information Sessions

The Human Resources Department presented health plan information sessions in the beginning of the fiscal year to inform employees of upcoming changes to their medical plans. The information session also offered detailed information on Aetna, the new third-party healthcare administrator. An Aetna representative was present at most of the sessions to answer any specific questions.

GRANT FUNDS

San Antonio Military Medical Center (SAMMC)

The 2005 Base Realignment and Closure (BRAC) included construction and renovation of BAMC to build the 760,000-square-foot consolidated tower, 1,800,000-square-foot parking garage, and 22,400-square-foot central Energy Plant and renovate approximately 288,000 square feet of the existing BAMC facility. In 2011, BAMC changed its name to San Antonio Military Medical Center (SAMMC). At the same time, Wilford Hall Medical Center was re-designated Wilford Hall Ambulatory Surgical Center (WHASC). SAMMC is the largest medical center in the Department of Defense. Also included in this division are the Center for the Intrepid, Fort Sam Houston Clinic, McWethy Troop Medical Clinic, Taylor Burk Clinic at Camp Bullis, and the Schertz Medical Home.

Sources: http://www.satxmilitaryrelocation.com/brooke-army-medical-center-san-antonio-texas/
http://www.bamc.amedd.army.mil/history.asp

Bexar County, Texas
Grants-In-Aid Fund 800
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	($526,956)	$4,551,790	$4,570,062
Total Beginning Balance	**($526,956)**	**$4,551,790**	**$4,570,062**
Revenue			
Intergovernmental Revenue	$33,375,048	$28,907,489	$31,826,130
Other Revenue	$135,255	$1,119	$2,000
Subtotal	**$33,510,303**	**$28,908,608**	**$31,828,130**
Interfund Transfers	$2,012,928	$17,153	$0
Total Revenues	**$35,523,231**	**$28,925,761**	**$31,828,130**
TOTAL AVAILABLE FUNDS	**$34,996,275**	**$33,477,551**	**$36,398,192**
APPROPRIATIONS			
Judicial	$1,432,811	$1,254,860	$1,254,600
Public Safety	4,510,616	3,521,452	4,000,000
Education and Recreation	1,111,494	565,261	1,120,000
Highways	1,067,874	0	0
Health and Public Welfare	19,217,074	16,254,821	18,886,593
Intergovernmental Expenditures	0	7,311,095	2,052,684
Capital Expenditures	3,104,616	0	4,512,243
Subtotal	**$30,444,485**	**$28,907,489**	**$31,826,120**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$30,444,485**	**$28,907,489**	**$31,826,120**
Appropriated Fund Balance	**$4,551,790**	**$4,570,062**	**$4,572,072**
TOTAL APPROPRIATIONS	**$34,996,275**	**$33,477,551**	**$36,398,192**

GRANTS-IN-AID FUND

FUND: 800

Program Description:

Bexar County continuously explores opportunities to use grants to supplement annual budget allocations in support of services provided by County offices and departments. Grant funds also serve as potential seed money for new programs and/or services, particularly within County priority areas of concern, identified gaps in service, and other service needs.

Prior to receiving grants from multiple state and federal sources, the Commissioners Court will approve, in advance, office and department applications for discretionary grant funding. Programs and services funded by grant monies are authorized only for the term of the grant. Likewise, positions that are funded by grant resources are authorized only for the term of the grant and employees who fill these positions are notified of this condition of employment. Grants appearing in this fund vary from year to year as some expire and others become active. Currently, all grants' budgets appear under this fund, including grants received that were not anticipated at the time that the budget was prepared. The County's cash matches for grants, if required, are appropriated in the responsible office or department's budget. Estimates are based on the best available data at the time the budget is prepared.

Performance Indicators:

Each grant includes performance indicators particular to its service and/or program activities. These indicators become part of the grant submission and award. Bexar County offices and departments which are awarded grant funds are responsible for adhering to all grantor requirements, including but not limited to grant certifications, training, submission of regular progress reports, maintenance of written policies and procedures and other documentation supporting grant activities, and notifying the grantor agency of grant changes. Performance reports are reviewed by the County in recommending support for grant renewal or continued service funding through other non-grant means.

Appropriations:

County grants are listed with FY 2010-11 actuals, estimated expenditures for FY 2011-12, and the Adopted Budget for FY 2012-13. Each Grant is listed by funding source. Many of the grant years are different than the County’s fiscal year. Therefore, a significant amount of funds can be carried forward each year, depending on the term of each grant.

Due to various grant applications and terms, grant appropriations and authorized positions are approximate and may fluctuate throughout the Fiscal Year.

Grant Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Adult Probation			
JAG Adult Drug Court JA1202390101			
Probation Officer	3	3	3
Veterans Court Grant MS1207470601			
Probation Officer	0	1	1
Re-Entry Court MS1113471301			
Probation Officer	0	2	2
Justice Assistance Grant (Adult Criminal Drug Court)			
Adult Probation Officer/Manager	5	0	0
Senior Adult Probation Officer	1	0	0
Mental Health Court			
Adult Probation Officer	2	0	0
Juvenile Probation			
Family Preservation Grant JM121801			
Senior Juvenile Probation Officer	3	3	2
Program Aide	1	1	1
CJD Juvenile Drug Court JM122001			
Juvenile Probation Officer	1	1	1
Justice Assistance Grant Recovery JR0904410101			
Juvenile Probation Officer	1	1	1
Juvenile Mental Health Court			
Senior Probation Officer	1	0	0
Safe Havens Collaborative			
Program Specialist	1	0	0
Project Connect JM111801			
Senior Probation Officer	1	1	1
Project Safe Neighborhoods JM091601			
Senior Probation Officer	2	2	2
Access and Visitation Grant JM101701			
Access Coordinator	1	1	1
Keeping It Real JM121901			
Program Aide	0	1	1

Grant Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Criminal District Attorney			
Family Preservation Grant JM121801			
Misdemeanor Prosecutor	1	1	1
Vulnerable Victim Advocate Program MS1209130001			
Advocate	2	2	2
Justice Assistance Grant-Recovery JR0904410101			
Prosecutor V	1	1	1
Advocate	2	0	0
Investigator	1	0	0
Justice Assistance Grant			
Elder Fraud Advocate	1	1	1
Domestic Violence Advocate	1	1	1
Intake Advocate	0	0	0
State Recovery Justice Assistance Grant			
Advocate	1	0	0
AVON Foundation Grant MS1223133001			
Crime Victim Liaison	0	1	1
Family Justice Foundation Grant MS1222130001			
Office Assistant IV	0	1	1
Allstate Foundation Grant MS1224133001			
Crime Victim Liaison	0	1	1
Interpersonal Violence Program			
Advocate	1	0	0
Prosecutor III	1	0	0
Civil District Court			
Family Drug Treatment Court MS1205370001			
Family Support Monitor	1	1	1
Justice Assistance Grant JA1002471301			
Data Tracking Specialist	1	1	1
Justice Assistance Grant Recovery JR0904410101			
Family Drug Court Monitor	1	1	1
Family Support Monitor	2	1	1

Grant Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Criminal District Courts			
Re-Entry Court Grant MS1113471301			
Case Manager	0	1	1
Justice Assistance Grant JA1105370002			
Case Manager	1	2	2
Re-Entry Court Grant MS1217471301			
Case Manager	0	2	2
Office of the County Manager			
State Homeland Security Grant HLS0902507001			
Volunteer Services Specialist	1	1	1
Urban Area Security Initiatives HLS090350700			
Weapons of Mass Destruction/Hazardous Materials Team Coordinator	1	1	1
District Clerk			
Adult Drug Court (CJD)MS1206390101			
Criminal Court Clerk	1	1	1
Bexar County Sheriff			
Human Trafficking Task Force MS1221230001			
Investigator	2	2	2
Analyst	1	1	1
Crime Victim Liason			
Crime Victim Liason	1	0	0
ReAct Grant MS1204230001			
Investigator	0	2	2
Judicial Services			
Veterans Court (DOJ) MS1111340601			
Intake Specialist	0	1	1
Veterans Treatment Court Manager	0	1	1
Justice Assistance Grant JA1107471401			
Forensic Interview Specialist	1	1	1
Veterans Court (DOJ) MS1019340601			
Veterans Court Case Manager	0	1	1
Re-Entry Court MS1113471301			
Re-Entry Court Case Manager- Misdemeanor	0	1	1
Justice Assistance Grant JA1005370001			
Analyst- Drug Court	0	1	1

Grant Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Community Resources			
Comprehensive Energy Assistance Program CEAP121			
Client Services Supervisor	2	2	2
Client Services Manager	.5	.5	.5
Intake Worker	7	7	5
Housing and Rehabilitation Inspector	1	0	0
Office Assistant I	4	1	0
Office Assistant IV	0	2	2
S.A.F.E. Program MS1107470401			
Grant Support Specialist	1	1	0
Community Programs Project Analyst	0	1	1
Ryan White AR1299			
Accountant III	1	1	1
Staff Auditor V	1	.5	.5
Community Health Coordinator	1	1	1
Fiscal Monitor	1	2	2
Grant Support Specialist	1	1	0
HIV Contract Analyst	1	1	1
HIV Coordinator	1	1	0
HIV Planner	2	2	2
HIV Services Advocate Clerk	1	0	0
HIV Analyst	1	1	1
Office Assistant IV	1	1	1
Operations Manager	0.3	0.2	0.2
Planning Council Liaison	1	1	1
Quality Management Specialist	1	1	0
Emergency Shelter Grant MS1121470401			
Project Analyst	0	1	0

Appropriations:

Account Codes	Grant	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
113-501-4362	Hidalgo Foundation/Program Support	$13,442	$0	$0
113-501-4373	Hidalgo Foundation/Celebrating Families	86,625	0	0
113-610-6756	Twin Valley PCI	2,975	0	0
113-AAC-6725	Dump Your Junk	48,842	0	41,523
113-CFS-4394	Children's Fund of SA- Courthouse	11,676	0	0
113-CJD-4023	Drug Court 10/03-08/04	25,956	0	0
113-CJD-4048	Felony Drug Court	1,537	0	0
113-CJD-4084	Juvenile Drug Court	(683)	0	0
113-CJD-4090	A.R.R.A.-Implementation of Enhancement Phs of the Juvenile Case Management Sym	186,197	0	19,543
113-CJD-4338	A.R.R.A.- Comprehensive Public Safety	298,268	0	158,058
113-CJD-4358	A.R.R.A.- Interpersonal Violence Enhanced Intake Prgm	41,383	0	72,364
113-CJD-6469	Family Preservation Services (Early Intervention)	230,359	174,928	32,197
113-CJD-6470	Juvenile Drug Court	122,611	0	39,429
113-CJD-6479	Family Drug Treatment Court	165,969	0	4,756
113-CJD-6480	Adult Drug Court	163,625	0	38,553
113-CJD-6489	Community Advocate Program	101,112	0	12,934
113-CJD-6722	Bexar County Veterans Court	52,950	0	49,050
113-CJD-6724	BC Paul Coverdell Forensic Science Improvement Project	36,734	0	12,566
113-CJD-6752	New Life	1,982	52,174	20,844
113-CJD-6764	Family Drug Treatment Court	4,074	136,280	34,418
113-CJD-6767	Kids Averted from Placement Services (KAPS)	31,610	38,391	0
113-CJD-6815	Family Preservation Services	13,451	0	41,657
113-CJD-6816	Juvenile Drug Court	7,708	60,954	55,046
113-CJD-6820	Adult Drug Court	7,233	175,794	24,764
113-CJD-6821	B.C. Veterans Court	6,440	0	95,560
113-CPA-6509	Tobacco Compliance, Sheriff	56,986	0	0
113-CPA-6510	Tobacco Compliance, Sheriff	1,880	15,206	31,914
113-DHS-4462	Urban Areas Security Initiative	(4,186)	0	0
113-DHS-4471	State Homeland Security	(1,917)	0	0
113-DHS-4476	State Homeland Security Program, SHSP, FY2008	80,094	0	0
113-DHS-4478	Urban Areas Security Initiative, UASI FY 2008	421,794	0	0
113-DHS-4479	Urban Areas Security Initiative, UASI-LEAP FY2008	319,118	0	0

Account Codes	Grant	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
113-DHS-4480	Citizen Corp, CCP FY2008	9,190	0	0
113-DHS-6535	Citizen Corp, CCP FY2009	44,665	7,687	0
113-DHS-6536	State Homeland Security Program, SHSP, FY2009	379,737	67,499	0
113-DHS-6538	Urban Areas Security Initiative, USAI FY2009	198,933	620,311	0
113-DHS-6539	Urban Areas Security Initiative, USAI-LEAP, FY2009	198,551	322,107	0
113-DHS-6728	Citizen Corp, CCP FY2010	24,288	27,773	0
113-DHS-6729	Urban Areas Security Initiative, USAI FY2010	203,493	59,010	365,497
113-DHS-6737	State Homeland Security Program, SHSP-LEAP, FY2010	93,286	1,187	0
113-DHS-6747	State Homeland Security Program, SHSP, FY2010	185,097	17,562	76,464
113-DOD-4357	Joint Land Use Study of Lackland Air Force Base	99,485	0	122,353
113-DOE-4290	Bexar County Parking Garage Photovoltaic Panels	951,500	0	154,108
113-DOE-4336	A.R.R.A. - Energy Efficiency & Conservation Block Grant Program	1,536,184	351,099	226,096
113-DOE-6751	A.R.R.A. - Water Harvesting for San Antonio Food Bank	80,000	0	0
113-DOE-6753	A.R.R.A. - B.C. Solar Collection Farm & Distribution System (Justice Ctr Expansion Solar PV Project)	2,500,000	0	0
113-DOI-4151	Southern Edwards Plateau Habitat Conservation Plan	915,373	145,681	300,469
113-DOJ-4207	Justice Assistance Grant - 2007	86	0	0
113-DOJ-4208	Justice Assistance Grant - 2008	6,466	0	0
113-DOJ-4209	A.R.R.A. - Justice Assistance Grant - 2009	577,973	79,963	136,558
113-DOJ-4210	Justice Assistance Grant - 2009	186,908	71,424	120,862
113-DOJ-6610	Justice Assistance Grant - 2010	613,194	268,896	110,034
JA12	Justice Assistance Grant - 2011	0	546,126	232,506
JA13	Justice Assistance Grant - 2012	0	0	425,101
113-DOJ-4233	Mental Health Court for Female Juvenile Offenders	48,256	0	33,582
113-DOJ-4234	Bullet Proof Vests	728	0	0
113-DOJ-4235	Safe Havens: Supervised Visitation and Exchange Program	77,072	61,831	77,163
113-DOJ-4236	Family Drug Court (Hidalgo Foundation 2009)	77,223	62,781	53,566
113-DOJ-4237	Forensic DNA Backlog Reduction-2009	81,075	239,062	0
113-DOJ-4239	Bullet Proof Vests 2009	87,301	0	0
113-DOJ-4339	Forensic DNA Backlog Reduction-2011	68,115	20,194	38,810

Account Codes	Grant	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
113-DOJ-4899	Human Trafficking Task Force	185,937	10,636	0
113-DOJ-6490	B.C. Veterans Court	5,800	86,277	89,543
113-DOJ-6500	B.C. Re-Entry Court	48,471	197,733	328,705
113-DOJ-6504	Safety Alliance for Elders	31,437	13,189	330,375
113-DOJ-6758	Bulletproof Vest FY2011	93,442	0	0
113-DON-6526	Avon Empowerment Grant	30,277	0	0
113-DON-6755	MPO Walk and Roll	951	0	0
113-DOT-4240	Unified Planning Work Program	36,375	0	0
113-FJC-6750	Family Justice Center	4,126	0	0
113-HHS-6460	B.C. Veterans Court	18,900	0	205,280
113-HHS-6532	Safe & Bright Futures Children (Keeping it Real)	209,471	256,864	183,571
113-HHS-6567	Adult Drug Court (Year 3 of 3)	184,699	0	178,670
113-HUD-4160	A.R.R.A. - Homelessness Prevention and Rapid Rehousing (HPRP)	127,415	111,601	0
113-HUD-4337	A.R.R.A. - Community Development Block Grant 2009	16,584	116,736	0
113-ICE-6450	Immigration and Customs Enforcement	20,522	42,153	0
113-ISD-4150	Project Connect	20,052	45,448	15,969
113-ISD-6749	Project Connect	27,744	0	0
113-OAG-4452	Internet Crimes Against Children	5,037	0	2,214
113-OAG-6527	Project Safe Neighborhood, Juvenile	17,894	71,239	0
113-OAG-6529	Victim Coordinator Liaison, Sheriff	47,771	0	0
113-OAG-6530	Access and Visitation Program - Title IV-D	66,724	53,096	8,348
113-OTM-6585	Organized Crime Drug Enforcement Task Force (OCDETF)	26,772	17,935	31,210
113-OTM-6586	FBI - Sheriff	11,666	15,950	28,593
113-OTM-6587	DEA - Sheriff	11,077	10,823	36,850
113-OTM-6588	U.S. Marshals Service - Sheriff	54,451	21,963	2,518
113-R09-4819	Alamo Area Resource Center	(86)	0	0
113-R10-4335	HIV Emergency Relief Project Part A, 2010 - 2011	1,511,348	0	0
113-R11-4335	HIV Emergency Relief Project Part A, 2011 - 2012	1,751,190	1,382,242	36,847
113-R12-4335	HIV Emergency Relief Project Part A, 2012 - 2013	0	809,586	2,250,508
113-RM0-4335	HIV Emergency Relief Project Part A - Minority AIDS Initiative Programs 2010 - 2011	212,472	0	0
113-RM1-4335	HIV Emergency Relief Project Part A - Minority AIDS Initiative Programs 2011 - 2012	159,655	229,957	55,909

Account Codes	Grant	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
113-RS0-4335	HIV Emergency Relief Project Part A - Supplemental, 2010 - 2011	781,977	0	0
113-RS1-4335	HIV Emergency Relief Project Part A - Supplemental, 2011 - 2012	103,975	806,891	0
113-RS2-4335	HIV Emergency Relief Project Part A - Supplemental, 2012 - 2013	0	187,470	975,571
113-SAB-4389	Amigos in Mediation 2010	4,728	0	0
113-SAB-6761	Amigos in Mediation 2011-12	1,585	0	0
113-SAT-6499	Regional Auto Crimes Team	138,217	0	11,062
113-SAT-6759	Regional Auto Crimes Team	9,894	124,119	29,556
113-SD1-4321	HIV Emergency Relief Project, Part B, Service Delivery Supplemental, 2011 - 2012	31,698	0	0
113-SOS-6439	Help America Vote Act	83,047	0	0
113-TH0-4315	HIV Emergency Relief Project, Part B, HOPWA, 2010 - 2011	85,593	0	0
113-TH1-4315	HIV Emergency Relief Project, Part B, HOPWA, 2011 - 2012	146,404	61,554	3,042
113-TH2-4315	HIV Emergency Relief Project, Part B, HOPWA, 2012 - 2013	0	75,865	39,607
113-TR0-4321	HIV Emergency Relief Project, Part B, Service Delivery, 2010 - 2011	870,097	0	0
113-TR1-4321	HIV Emergency Relief Project, Part B, Service Delivery, 2011 - 2012	696,837	897,231	81,108
113-TR2-4321	HIV Emergency Relief Project, Part B, Service Delivery, 2012 - 2013	0	227,514	463,837
113-TS1-4325	HIV Emergency Relief Project, Part B, State Services	688,218	0	0
113-TS2-4325	HIV Emergency Relief Project, Part B, State Services	30,255	456,776	249,171
113-TVC-6723	Texas Veterans Commission Grant	17,356	1,847	20,797
133-RM2-4335	HIV Emergency Relief Project Part A - Minority AIDS Initiative Programs 2012 - 2013	0	83,787	296,790
CEAP10	CEAP-2010	3,585,244	0	0
CEAP11	CEAP-2011	6,420,548	6,278,928	0
CEAP12	CEAP-2012	0	3,911,837	5,747,991
HI02	Hidalgo Foundation-2002	0	3,021	1,749,639
HLS1004507001	Urban Areas Security Initiative, USAI-LEAP, FY2010	0	103,700	0
HLS1101507001	Citizen Corp, CCP FY2011	0	500	41,867
HLS1102507001	State Homeland Security Program, SHSP, FY2011	0	0	150,000
MS1102133001	2011 Avon Foundation	0	15,072	3,926
MS1103470401	HOGG Foundation	30,611	68,335	63,909
MS1110	CIED	1,263,422	7,311,095	2,052,684

Account Codes	Grant	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
MS1121470401	Emergency shelter Grants	0	57,509	46,491
MS1123470401	Community Services Block Grant	0	40,256	35,923
MS1203390101	Adult Drug Court	0	178,388	300,281
MS1208370001	Family Drug Court	0	2,901	59,497
MS1209130001	Vulnerable Victim Advocacy Program	0	69,049	28,671
MS1211130001	Texas VINE Grant	0	97,595	0
MS1211470601	Veterans Court (SAMSA)	0	17,497	206,683
MS1212230001	Sheriff's Intellectual Property Crimes Enforcement	0	17,749	182,251
MS1217471301	2nd Chance Act Reentry(CORE)	0	155,875	444,125
MS1218230001	Texas Traffic Safety-S.T.E.P.	0	366,722	323,414
MS1221230001	Human Trafficking	0	118,694	94,769
MS1223133001	2012 Avon Foundation	0	19,627	35,373
MS1224133001	Allstate Foundation Grant	0	12,865	36,410
MS1225470701	Forensic DNA Backlog Reduction - 2012	0	0	335,751
MS1226130001	No-Refusal Initiative (DWI)	0	0	241,233
MS1120504101	Mission County Park Redevelopment II	0	0	750,000
MS1227504101	Mission County Park Redevelopment III	0	0	1,000,000
MS1228502001	Texas Historical Commission - Gondeck - Double Height	0	0	2,536,147
MS1229230001	Bulletproof Vest	0	5,300	129,912
MS1230230001	Internet Crime Against Children	0	185	18,482
MS1232510001	Joint Land Use Study of Randolph Air Force Base	0	0	317,556
MS1233230001	Click it or Ticket	0	14,388	15,535
MS1234110301	Federal Voting Assistance Prog	0	0	474,327
	Total	**$31,707,902**	**$28,907,489**	**$26,636,843**

Account Codes	Pending Grants	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
TBD	FY 2012-13 Office of the Governor, CJD Juvenile Accountability Block Grant Early Intervention Program	$0	$0	$122,642
TBD	FY 2012-13 Office of the Governor, CJD Juvenile Drug Court Program	0	0	119,866
TBD	FY 2012-13 Office of the Governor, CJD Family Drug Court Program	0	0	190,610
TBD	FY 2012-13 Office of the Governor, CJD Bexar County Veterans Treatment Court	0	0	247,359
TBD	FY 2012-13 Office of the Governor, CJD Juvenile Probation New Life Program	0	0	81,200
TBD	FY 2012-13 Office of the Governor, CJD Central Magistration Diversion Program	0	0	184,828
TBD	FY 2012-13 Office of the Governor, CJD BCSO Inmate Culinary Pilot Program	0	0	185,000
TBD	FY 2012-13 Office of the Governor, CJD DA "Project Live"	0	0	105,749
TBD	FY 2012-13 Office of the Governor, CJD Adult Drug Court	0	0	311,356
TBD	FY 2012-15 USDOJ BJA DWI Adult Drug Court Discretionary Grant Program	0	0	116,666
TBD	FY 2012-14 BCSO USDOJ BJA Enhanced Collaborative Human Trafficking Grant	0	0	249,676
TBD	FY 2012-13 TxDOT BCSO Comprehensive S.T.E.P.	0	0	610,885
TBD	FY 2012-13 BCSO Texas School Safety Center - Tobacco Enforcement STEP	0	0	87,150
TBD	FY 2012-14 BCSO - OJJDP Enhancing Law Enforcement Response to Children Exposed to Violence	0	0	375,000
TBD	FY 2012-13 SA Conservation Society - Community Grants Program: Educational Application	0	0	15,000
TBD	FY 2012-13 Nat'l Endowment for the Humanities - America’s Historical and Cultural Organizations: Planning Grants	0	0	40,000
TBD	FY 2012-14 BJA Solicited - Adjudication Re-Entry Court (non-competitive)	0	0	359,390
TBD	FY 2012-17 Administration for Children and Families - Family Drug Court (five year grant)	0	0	516,800

Account Codes	Pending Grants	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
TBD	FY 2012-13 SABF Amigos in Mediation Peer Mediation Program	0	0	18,000
TBD	FY 2012-13 USDOJ Bulletproof Vest Partnership Program	0	0	10,000
TBD	FY 2012-13 OOG/CJD Human Trafficking to the State Criminal Justice Planning Fund	0	0	225,733
TBD	FY 2012-13 State Homeland Security Program	0	0	162,500
TBD	FY 2012-13 Urban Area Security Initiative (UASI)	0	0	100,000
TBD	FY 2012-15 Substance Abuse and Mental Health Services Administration - Bexar County Adult Treatment Court	0	0	325,000
TBD	FY 2012-13 USDOJ 2nd Chance Act-Adult Offender Reentry Program for Planning and Demonstration Projects	0	0	50,000
TBD	FY 2012-15 Office of Juvenile Justice and Delinquency Prevention-Family Drug Court Program	0	0	244,445
TBD	FY 2012-15 USDOJ Juvenile Probation Safe Havens Collaborative	0	0	116,572
TBD	FY 2012-13 Constable, Precinct 3 Tobacco Enforcement Program Grant	0	0	17,850
	Total			**$5,189,277**

Bexar County, Texas
Home Program Fund 802
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	($13,133)	$4,390	$0
Total Beginning Balance	**($13,133)**	**$4,390**	**$0**
Revenue			
Intergovernmental Revenue	$1,084,936	$927,850	$361,000
Subtotal	**$1,084,936**	**$927,850**	**$361,000**
Interfund Transfers	$0	$0	$0
Total Revenues	**$1,084,936**	**$927,850**	**$361,000**
TOTAL AVAILABLE FUNDS	**$1,071,803**	**$932,240**	**$361,000**
APPROPRIATIONS			
Health and Public Welfare	$1,067,413	$932,240	$361,000
Subtotal	**$1,067,413**	**$932,240**	**$361,000**
Interfund Transfers			
TOTAL OPERATING APPROPRIATIONS	**$1,067,413**	**$932,240**	**$361,000**
Appropriated Fund Balance	**$4,390**	**$0**	**$0**
TOTAL APPROPRIATIONS	**$1,071,803**	**$932,240**	**$361,000**

COMMUNITY RESOURCES
HOME INVESTMENT PARTNERSHIP FUND (HOME) & THE AMERICAN DREAM DOWN PAYMENT INITIATIVE PROGRAM (ADDI)

FUND: 802

Mission: To provide Bexar County residents with a comprehensive array of services to encourage self-sufficiency skills and allow recipients to maximize their talents resulting in an improved quality of life which positively impacts the Bexar County community.

Vision: To develop the human and physical infrastructure of Bexar County through the Administration of public service programs with the provisions of local, state and federal funding and HOME funding for new construction, rehabilitation, and acquisition of single family, multi-family and transitional living facilities. In addition to HOME funding, Bexar County also received American Dream Down payment Initiative (ADDI) funding. The Community Resources Department oversees the day to day operations of local Contractors or Sub-recipients to ensure the delivery of quality services that will benefit the low and moderate income persons and neighborhoods having a particular housing need or down payment assistance within Bexar County Jurisdictional areas. (*Federal Register, 24 Section 92.205*)

Goals and Objectives:

- To maximize available resources
- To provide educational programs
- To provide access to entitlement benefits
- To provide financial assistance
- To provide information and referral
- To provide community development activities

The United States Department of Housing & Urban Development (HUD) program requirements state that agencies involved in the planning, application and performance reporting related to the receipt of federal funds from the Community Development Block Grant (CDBG) and the **HOME Investment Partnership Act (HOME)** must complete a Consolidated Plan.

The Consolidated Plan is a 5-year strategic planning document. More information regarding the Consolidated Plan process may be viewed in the Community Development Block Group (CDBG) narrative.

For purposes of CDBG and HOME programs, housing is defined as a*n activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households. This could include the acquisition, new construction, reconstruction or rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion and demolition. Other expenses may include financing costs, relocation expenses of any displaced persons, families, businesses or organizations. Tenant-based rental assistance may also be used with HOME funding, to include security deposits, payment of reasonable administrative planning costs and payment for operating expenses of community housing development organizations. The housing must be permanent or transitional.* (*Federal Register, 24 Section 92.205*)

Program Description: The HOME Investment Partnership and ADDI Program goals are to effectively and efficiently allocate the supply of decent, safe and affordable housing for low-to-very low income residents within the Bexar County unincorporated areas. The Programs ensure compliance with the HUD regulations and the Office of Management and Budget (OMB) circulars.

On July 10, 2012, Commissioners Court approved the final selection of the FY 2012–13 HOME Projects which are outlined below. A *One Year Action Plan* describing the use of funds for these projects and the amount of funding allocated for each project was submitted to HUD on August 15, 2012.

FY 2012-13 will be the twenty-first year that Bexar County has received HOME funding; the County will receive $361,000.

The HUD American Dream Down-payment Initiative (ADDI) Program is administered differently than the HOME Program. The Department approves home loan applications for persons with low-to-very low income who will guarantee that they will reside within the unincorporated area of Bexar County or in a municipality other than the City of San Antonio. If a person/household is eligible, then a set amount of down payment assistance will be provided. ADDI can only be used for direct assistance.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Number of HOME Applications Reviewed and/or Evaluated	10	4	4
Number of Housing Rehabilitation Applications Received and/or Evaluated	1	1	1
Number of HOME Contracts Executed before 12/1	2	2	2
Efficiency Indicators:			
Number of Housing Rehabilitation Applications Approved within 30 days of Receipt	1	0	0
Average Number of Homes Rehabilitated per FTE	7	0	0
Number of HOME Projects Monitored per Quarter	3	3	2
Effectiveness/Outcome Indicators:			
Percent of Current FY HOME funds Expended During Fiscal Year	22%	52%	52%
Percent of Projects Monitored with Audits Completed and Findings Resolved within 90 Days	100%	100%	100%

HOME and ADDI Funding:
FY 2012-13

Funding Source	FY 2012-13 Budget
HOME Funding	$361,000
ADDI Funding	0
Total	**$361,000**
Available for Community Development Housing Organization (CHDO) Set Aside	$54,100
Available for FY 2012-13 HOME Projects	270,800
Available for HOME Administration	36,100
Available for ADDI	0
Total	**$361,000**

The fiscal year for HOME is October 1, 2012 – September 30, 2013. Funding may be carried over from one year to another. HOME authorized positions and reclassifications are contingent upon available HOME grant funding.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget*
Housing Rehabilitation Inspector	1	1	0
HOME Monitor	1	1	1
Housing Manager	1	0	0
Total	***3***	***2***	***1***

**In FY 2012-13, Administration Costs will be used to fund 7 percent of the personnel costs of the Community Development & Housing Division. All positions within the Community Development & Housing Division can be found in the Community Development Block Grant (CDBG) Narrative. The following is a breakdown of the amount of each position that will be funded using HOME funding:*

- *Community Development and Housing Director- 20 percent*
- *Community Development and Housing Supervisor- 20 percent*
- *Office Assistant IV-5 percent*

Program Justification and Analysis:

HOME PROJECTS:

Approved Projects Fiscal Year 2012-13	Amount
Bexar County Community Development & Housing	$200,000
Housing and Community Services - TG 106, Inc.(CHDO)	$124,900
Administration	$36,100
	$361,000

Approved Projects Fiscal Year 2011-12		Amount
Housing and Community Services (CHDO)		$87,386
Bexar County Tenant Based Rental Assistance		136,935
National Alliance on Mental Illness		300,000
Administration		58,257
	Total	**$582,578**

Approved Projects Fiscal Year 2010-11		Amount
Housing and Community Services (CHDO)		$99,391
Haven for Hope Multi Family Housing		400,000
Bexar County Tenant Based Rental Assistance		96,951
Administration		66,206
	Total	**$662,548**

Approved Projects Fiscal Year 2009-10		Amount
Housing and Community Services (CHDO)		$235,900
Methodist Mission Home		100,000
Bexar County Housing Rehabilitation		250,000
Administration		65,099
	Total	**$650,999**

***** The above amounts represent total allotted allocations for previous years. Not all allocations will be spent in the fiscal year in which they were approved; therefore, total operating apparitions may be different.

Bexar County, Texas
CDBG Program Fund 803
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	($98,864)	($29,309)	$0
Total Beginning Balance	**($98,864)**	**($29,309)**	**$0**
Revenue			
Intergovernmental Revenue	$1,615,866	$1,496,499	$1,527,300
Subtotal	**$1,615,866**	**$1,496,499**	**$1,527,300**
Interfund Transfers	$0	$0	$0
Total Revenues	**$1,615,866**	**$1,496,499**	**$1,527,300**
TOTAL AVAILABLE FUNDS	**$1,517,002**	**$1,467,190**	**$1,527,300**
APPROPRIATIONS			
Health and Public Welfare	$1,546,311	$1,467,190	$1,527,300
Subtotal	**$1,546,311**	**$1,467,190**	**$1,527,300**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$1,546,311**	**$1,467,190**	**$1,527,300**
Appropriated Fund Balance	**($29,309)**	**$0**	**$0**
TOTAL APPROPRIATIONS	**$1,517,002**	**$1,467,190**	**$1,527,300**

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FUND: 803

Mission: To facilitate significant change in Bexar County through the investment of appropriate resources. This will be accomplished by: identifying and maximizing all available resources in the community; working cooperatively with other governmental agencies, organizations and institutions to provide planned, comprehensive services for our customers that avoid duplication of services; refining program and service delivery designs to identify additional opportunities for effective and efficient delivery of services; developing and implementing a comprehensive plan, administration of the program and coordination of projects/activities to effect change for the citizens of Bexar County with comprehensive array of services and improvements.

Vision: To change lives through careful, deliberate use of tools and resources available to the department. This will be accomplished through effective administration of the following: Public Service Programs throughout Bexar County with resources from local, state and federal funding at sites accessible to the citizens of the County; Community Development Block Grant resources to advance the environment through construction of water, sewer, drainage, road, street and sidewalk projects and other public facilities; Community Development Block Grant and HOME program resources to provide housing by providing new construction, rehabilitation and acquisition of single family, multi-family and transitional living facilities to help stabilize families' lives.

Goals and Objectives:

- Provide quality services and client satisfaction through the timely and cost effective expenditure of resources
- Enhance access to and delivery of entitlement benefits through Bexar County
- Provide and promote quality information and referrals to other resources
- Promote community involvement and development activities
- Maintain complete and accurate project records to avoid HUD non-compliance findings

Every five years, Bexar County is required to conduct comprehensive assessments of housing and community development needs as well as identify strategies and goals to meet these needs. Bexar County's Consolidated Plan 2011-16 fulfills these requirements to enhance the quality of life for Bexar County Residents.

CDBG Regulations: Definitions of Priorities

Public Service – Providing funding to sub recipients for those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, homebuyer down payment assistance or recreational needs.

Housing – An activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households. This could include the acquisition or rehabilitation of property, new housing construction or conversion of nonresidential structures.

Public Facilities – Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements carried out by the recipient. Such facilities could include shelters, halfway houses for run-away children, drug offenders or parolees, group homes for mentally challenged persons and temporary housing for disaster victims.

Infrastructure – Acquisition, reconstruction, rehabilitation and installation of distribution lines and facilities of privately-owned utilities, provided such activities meet a national objective. A grantee may use CDBG funds to pay the costs of placing underground utilities, such as gas or telephone lines. A grantee may be able to install water and sewer lines to be owned and operated by a private utility.

Economic Development – Eligible activities are extensive and include acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures and other real property equipment and improvements, including railroad spurs or similar extensions. Additionally, private for profit businesses may receive grants, loans and other forms of support for any activity where the assistance is appropriate to carry out an economic development project. Lastly, in connection with eligible economic activities, developers must outreach to market available forms of assistance, screen applicants, review and underwrite applications, screen, refer and place low to moderate income applicants for employment opportunities generated by a CDBG eligible economic development activity.

Program Description: The CDBG Division's goals are to effectively and efficiently allocate the supply of CDBG funding for all eligible projects for eligible residents and areas of Bexar County. The Bexar County Community Development Block Grant (CDBG) ensures compliance with the U.S. Department of Housing & Urban Development (HUD) regulations and the Office of Management and Budget (OMB) circulars.

Beginning in the month of January, nine public hearings were held throughout Bexar County to solicit funding requests from the general public, service organizations and participating cities for the CDBG and HOME funding. For FY 2012-13, a total of 34 requests for funding were submitted.

The preliminary selection of 30 CDBG and 4 HOME projects was reviewed by Commissioners Court on June 12, 2012 and published in the *San Antonio Express-News*. Thereafter, a required publication of public notice, followed by a 30-day public comment period, was conducted. Commissioners Court is required by regulation to review all public comments received and then approve or make changes to the final selection of projects to be funded with CDBG and HOME funding for the current year.

On July 10, 2012 Commissioners Court approved the final selection of the FY 2012–13 CDBG and HOME Projects as shown in the budget narrative after the Authorized Positions Listing and in the HOME services section of this budget document. A *One Year Action Plan* describing the use of funds for the projects selected and the amount of funding allocated for each project was developed and submitted to Housing & Urban Development (HUD) on August 15, 2012.

In conjunction with the *One Year Action Plan*, a *Five Year Consolidated Plan* (Con Plan) for CDBG & HOME funding must be submitted to HUD by August 15th. The *Con Plan* is a HUD program requirement which allows Bexar County to identify the housing and community development needs of its residents. The plan covers the Urban County jurisdiction and is comprised of the Balance of Bexar (participating incorporated cities and unincorporated areas). During the CDBG & HOME public hearings in the months of January and February every year, citizens are asked (along with public and private agencies that provide housing, health services and social services) to participate in the identification of housing and non-housing community needs in the Urban County jurisdiction. FY 2012-13 is the twenty-seventh year of Bexar County's participation in the CDBG program.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Indicators:			
Applications Evaluated per Year	66	65	65
Site Visits (Construction Projects)	84	135	135
Environmental Record Reviews to be Completed	18	22	22
Efficiency Indicators:			
ERR, FONSI & RROF (Environmental Studies) Complete by September 15	16	18	18
CDBG Contracts Executed by October 31	18	18	18
Percent of Projects in Progress by December 31	80%	100%	100%
Effectiveness/Outcome Indicators:			
Percentage of Invoices Processed within 5 days	90%	91%	90%
Number of Audit Findings with HUD	0	0	0
HUD required ratio by July 31 cannot be higher than 1.50 percent of total allocation	1.02	.09	.09

CDBG Funding:
Adopted FY 2012-13

Funding Source	FY 2012-13 Budget
*U.S. Department of Housing & Urban Development (HUD)	$1,527,300
Total	**$1,527,300**
15% available for Public Service Projects	$229,107
20% available for Administration Costs	305,477
3% Project Delivery	29,783
Total available for all other FY 2012-13 CDBG Projects	992,716
Total	**$1,527,300**

* Funding year is October 1, 2012 – September 30, 2013

- All Public Service funding must be expended within the program year and not more than 15 percent of the current year's allocation can be expended for public service funding.
- Not more than 20 percent of the current year's allocation can be expended for administration.

CDBG funding can be carried over to the next year, excluding public service and administration costs. If all public service and administration costs cannot be expended during the budget year, the additional funding may be used for eligible CDBG project with budgetary short falls during the budget year. CDBG authorized positions and reclassifications are contingent upon available CDBG grant funding.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget*
Community Development and Housing Director	1	1	1
Community Development and Housing Supervisor	1	1	1
Housing Rehabilitation Inspector	0	1	1
Grant Support Specialist	1	0	0
Office Assistant IV	1	1	1
Community Development and Housing Analyst	4	4	4
Total	***8***	***8***	***8***

**Full funding for authorized positions in FY 2012-13 will come from a combination of Community Development Block Grant (CDBG) funding, HOME funding, Energy Efficiency and Conservation Block Grant (EECBG) funding, Emergency Shelter Grant (ESG) and Community Development Block Grant – Recovery (CDBG-R) funding. The proportion of funding will be as follows:*

-CDBG: 70%
- HOME: 7%
-CDBG-R: 9%
-EECBG: 13%
-ESG: 1%

Community Development Block Grant Funded Projects:
FY 2012-13

Public Facilities	**Recommended**
Casa Helotes Senior Citizens Center	$34,435
ASSIST, Inc. (Somerset)	$99,716
Total Public Facility Projects	***$134,151***

Public Service	
New Hope Church	$30,000
Greater Randolph Area Service Provider	$20,000
San Antonio Food Bank	$30,000
Project MEND	$30,000
San Antonio Family Endeavors	$30,000
Parent Child Incorporated	$29,107
Bexar County Detention Ministries	$30,000
Boys and Girls Club	$30,000
Total Public Service Projects	***$229,107***

Infrastructure

City of Universal City	$194,000
City of Live Oak	$29,084
City of Kirby - Priority # 1	$167,325
City of Converse	$145,500
City of Somerset - Priority 1	$105,730
City of Balcones Heights	$187,226
Total Infrastructure Projects	***$828,865***
Project Delivery	***$29,783***
Total Administration Costs	***$305,477***

Total FY 2012-13 CDBG Approved Budget ***$1,527,300***

PAST CDBG FISCAL YEARS:

Fiscal Year 2011-12	**Amount**
JOVEN Losoya Area After School Youth Program	$30,000
Bexar County Utility Assistance Program	63,775
San Antonio Family Endeavors After School and Summer Camp Program	30,000
St. Vincent De Paul Rental Assistance Program	30,000
Project MEND–Durable Medical Equipment	25,000
San Antonio Food Bank Food Distribution Services	30,000
Boys and Girls Club of San Antonio Youth Services	30,000
Casa Helotes Senior Citizens Center	200,000
City of Somerset–City Park Improvements Phase I	88,804
City of Von Ormy Park Improvements	50,000
City of Somerset Street Repairs	99,875
Universal City Parkview Estates Storm Drainage Phase VII	170,000
Balcones Heights Beryl Drive Street Reconstruction and Design	76,016
City of Converse Fair Meadows Phase I	150,000
City of Von Ormy Infrastructure Improvements	200,000
Administration	318,367

Total FY 2011-12 CDBG Approved Budget **$1,591,837**

Fiscal Year FY 2010-11

Christian Senior Services–Meals on Wheels Program	$62,600
GRASP Senior Meals Program	21,050
Project MEND–Durable Medical Equipment	10,000
Boys & Girls Clubs Candlewood Area	20,000
Kirby Senior Center Senior Meals Program	13,509
San Antonio Food Bank County Food Program	40,000
JOVEN Losoya Area After School Fitness Program	40,777
San Antonio Family Endeavors After School and Summer Program	40,000
Bexar County Detention Ministries Rental Assistance Program	17,000
St. Vincent De Paul Homeless Prevention Program	20,000

City of Somerset Quarter Mile Walking Track	53,000
El Carmen Society Sports Park Upgrade Phase II	51,000
Casa Helotes Sewer System Connection	73,991
Assist, Inc. Sports Park Upgrade Phase III	90,000
Bexar County Community Resources Department Emergency Housing Repairs	139,641
City of Somerset–Casias and 6th Street Drainage Improvements	247,094
City of Converse–Avenue B Street Reconstruction	75,000
City of Balcones Heights–Concord Place Street Reconstruction	150,000
Bexar Met Water District Paseo Derecho Water Main–Meadowood Acres	60,000
Bexar Met Water District Paseo Pinosa Water Main–Meadowwood Acres	50,000
City of Live Oak–ADA Curb and Sidewalk Improvements	25,000
Hillbrook Neighborhood Emergency Water Project	220,000
Administration	379,915
Total FY 2010-11 CDBG Approved Budget	**$1,899,577**

Fiscal Year 2009-10	**Amount**
GRASP Senior Meals Program	$24,993
Project MEND–Durable Medical Supplies	44,000
Alpha Home Substance Abuse Treatment	17,347
Christian Senior Services–Meals on Wheels Program	27,589
JOVEN–After School / Summer Project	30,000
Kirby Senior Center–Administrative Costs for Senior Program	28,207
San Antonio Family Endeavors–After School Program	22,669
Society of St. Vincent De Paul–Homeless Prevention Program	40,000
Our Casas–Foreclosure Prevention Program	9,054
City of Leon Valley–Senior Citizens Center Improvements	104,222
City of Somerset–Community Center Driveway Improvements	52,000
ASSIST, Inc.–Sports Park Upgrade Project Phase II	19,992
Gardendale Community Center–Septic System & Fence Improvements	35,000
Meadowood Acres Community Center–Marquee Display Project	2,000
City of Balcones Heights–Concord Street Reconstruction/Design	30,000
City of Converse–Placid Park Street Reconstruction Phase III	200,000
City of Elmendorf–Street and Drainage Improvements	149,484
City of Kirby–Edalyn Street Reconstruction	150,000
Macdona–Street Reconstruction Phase II/Infrastructure Master Plan	146,853
Von Ormy Infrastructure Master Plan	75,000
Bexar Met Water–Cinco De Mayo Water Improvements (Meadowood Acres)	26,100
Bexar Met Water–Calle Duarte Water Improvements (Meadowood Acres)	50,000
Bexar Met Water–Calle Briseno Water Improvements (Meadowood Acres)	70,897
Administration Costs	328,381
FY 2010 CDBG Reserve	33,472
Total FY 2009-10 CDBG Approved Budget	**$1,717,260**

Fiscal Year 2008-09	**Amount**
Any Baby Can–Prescription Assistance Program	$37,250
GRASP Senior Services	5,000
EL Carmen Society	15,000
San Antonio Food Bank	20,000

Project MEND–Durable Medical Equipment	32,679
Boys and Girls Club Summer Program	15,945
Bexar County Utility Relief Program	10,165
Christian Senior Services–Meals on Wheels Program	32,294
Kirby Senior Center–Staff Salaries	34,068
Bexar County Detention Ministries–Tenant Based Rental Assistance (TBRA)	16,065
JOVEN–After School / Summer Project	34,068
City of Kirby–Friendship Park Upgrade Project	28,000
Casa Helotes Senior Center Monument Sign Project	25,000
Leon Valley Senior Citizens Center Improvements	45,050
Rodriguez Park–Improvements	100,000
Universal City–Parkview Estates Storm Drainage Project–Phase V	86,984
ARWSC–Shepard Road	47,161
Bexar Met–Calle Aleman Water Main Upgrade	50,224
City of Balcones Heights–Concord Avenue Reconstruction	196,984
City of Converse–Placid Park Improvements Phase II	86,984
City of Kirby–Edalyn Street Reconstruction	135,513
Highland Oaks–Memorial Lane Phase II	196,984
City of Somerset–Waste Water Plant Phase Design	96,984
Administration Costs	308,823
FY 2009 CDBG Reserve	31,034
Total FY 2008-09 CDBG Approved Budget	**$1,688,259**

CAPITAL FUNDS

San Antonio River Projects

Bexar County has assisted in funding various river projects throughout a 13 mile stretch of the San Antonio River with 15 miles of continuous pedestrian paths along the river. There are four reaches that include Museum Reach, Downtown Reach, Eagleland, and Mission Reach. These river projects are increasing recreational activity throughout the San Antonio, to include running and biking trails and paddling in the river.

Source: San Antonio River Improvements Project, http://www.sanantonioriver.org/

NOVEMBER 2003
BOND REFERENDUM FUND

COMPANY: 700

Program Description: The 2003 Bexar County Bond Election consisted of four separate propositions: Proposition 1 (Juvenile Probation, Adult Probation and Jail Improvements); Proposition 2 (Road and Bridge Improvements); Proposition 3 (Parks and Recreation Improvements); and Proposition 4 (Emergency Operations Center and Senior Citizens Facilities Improvements). The projects total cost is $100.2 million. A commitment was made that the County's ad valorem tax rate would not increase to pay for the bonds associated with these projects. Bexar County has partnered with the City of San Antonio on several of the bond projects to bring Bexar County's one million plus residents more City-County collaboration and more streamlined delivery of services. These projects include: an Emergency Operations Center, a Senior Citizens Multi-purpose Facility in the Medical Center area and a Historic Museum.

Appropriations: The appropriations for the November 2003 Bond Referendum Fund are listed following the Program Justification and Analysis section for this fund. Bexar County has issued all bonds associated with this fund.

Program Justification and Analysis:

PROPOSITION 1

Juvenile Probation, Adult Probation and County Jail Improvements
Funding in the amount of $47,981,948 has been allocated for Proposition 1, including $16,425,225 for an Adult Probation Facility, $1,151,154 for a Sheriff's Automated Fingerprint System, $28,506,495 for (5) Juvenile Probation improvements, $1,249,503 for completion of an upgrade to the Jail Electronic Lock System, and $649,571 for Public Safety Radio System Enhancement. This proposition consisted of a total of 9 projects.

- **Adult Probation Facility**
  Bexar County constructed a new 100,000 square foot facility to consolidate and centralize Adult Probation offices and operations, eliminating a cost of $670,000 yearly for leased facilities. $16,425,225 (Completed)

- **Automated Fingerprint Identification System**
  This project enhanced and sped up the identification of individuals processed and placed in custody through the Adult Detention Center, Central Magistration and Courthouse Booking Station. This project provides the capability to aid in the identification of offenders from crime scenes. $1,151,154 (Completed)

- **Jail Locks, Phase III**
  This project completed the modernization and upgrade of the outdated electronic jail lock system at the Adult Detention Facility for a total cost of $8,800,000 for Phases I and II. $1,249,503 (Completed)

- **Public Safety Radio System Enhancement**
  This project enhanced the Bexar County Sheriff's Office communication capabilities by providing additional radios for law enforcement personnel. This effort leveraged Bexar County's $7.4 million investment in the City-County $43 million joint radio system. This project was completed at a total cost of $649,571. (Completed)

- **Juvenile Detention Center Facility Improvements**
  This project involved the expansion of the existing detention center by adding 72 beds, room for future expansion, and a gymnasium. It allowed for needed roof repairs, an additional medical area, surveillance cameras, fire alarms, and improved communication systems. This project cost is approximately $3,675,490. (Completed)

- **Juvenile Placement Facility 1**
  This project included construction of a residential facility for juveniles removed from their home. Local educational and treatment programs that include the juvenile's family improve the prospect of successful reintegration into the community. $2,163,211 (Completed)

- **Juvenile Probation Center**
  This included the replacement of the dilapidated juvenile probation center structure which had substandard accommodations for probation officers and clients. The existing facility was demolished to make way for the Detention Center expansion. $21,535,349 (Completed)

- **Krier Juvenile Correctional Treatment Center**
  The secure juvenile correctional treatment facility required numerous site and facility renovations, including installation of surveillance cameras, covering over walkways and blacktop, and gymnasium improvements to meet University Interscholastic League (UIL) standards. $254,344 (Completed)

- **Site Development - Juvenile Facilities (Demolition & Parking)**
  This project provided for site development adjacent to the Juvenile facilities located on E. Mitchell to include demolition of the facility at 233 E. Mitchell, the facility temporarily occupied by Elections Administration and the vacant Rice facility structure. It also provided for the construction of 550 surface parking spaces which serves the Juvenile facilities. $878,101 (Completed)

- **Tejeda Juvenile Courts Building & Juvenile Justice Academy**
  The Tejeda Juvenile Courts were removed from the 2003 Bond Referendum fund and placed in FIMP fund for more appropriate funding. The Juvenile Justice Academy is being funded in the County Building Improvement Fund in the amount of $1.5 million. (Completed)

PROPOSITION 2

Road and Bridge Improvements

Funding in the amount of $40,581,000 has been allocated for Proposition 2, which provides for the reconstruction of roads in areas of high growth to support existing and proposed schools, improve driving conditions and safety, as well as support economic development for Bexar County by leveraging funds through partnerships. This proposition consists of a total of 12 projects.

- **Borgfeld Rd., Phase I (Hwy 281 to Timberline)**
  This project improves the driving conditions on Borgfeld Rd. by reconstructing the roadway to provide two lanes, with a center turn lane and necessary drainage. This effort is coupled with Bexar County's earlier investment of $600,000 as leverage towards an estimated $18.0 million in improvements to the intersection of Borgfeld Rd. and Hwy 281. (Precinct 3) $3,211,621

- **Braun Rd. (Loop 1604 to FM 1560)**
  This project widened Braun Rd. from Loop 1604 to the bridge at Helotes Creek to two lanes with a center turn lane. The area from the bridge at Helotes Creek to FM 1560 was widened to four lanes and include necessary drainage. (Precinct 2). This project was budgeted for $6,251,441, but was completed for $6,116,852 (Completed)

- **Bulverde Rd. (Smithson Valley to Hwy 281)**
  Bulverde Road was reconstructed to provide for four traffic lanes with a continuous turn lane and to improve major drainage conditions on the roadway. $2,630,000 (Precinct 3) (Completed)

- **Foster Rd., Phase I (IH10 to Binz-Engleman)**
  This project improved a section of Foster Rd. by reconstructing a four-lane divided roadway with curbs, sidewalks and necessary drainage. This project provided needed improvements in an area which will see the construction of two new schools by Judson Independent School District in the future. (Precinct 4) This project was budgeted for $4,997,198, but was completed for $4,853,527 (Completed)

- **Kriewald Rd. (Hwy 90 at the east end of Kriewald to 300 feet west of Pue Rd.)**
  This project provided for construction of a two lane road with curbs, sidewalks and necessary drainage. The project included installation of a traffic signal at Pue Rd. This improvement benefits the surrounding developing neighborhoods and Kriewald Rd. Elementary School located in the Southwest Independent School District. (Precinct 1) $4,930,910 (Completed)

- **Lakeview Dr. (Woodlake Parkway to Foster Rd**.)
  This project improved this section of Lakeview Dr. by providing for the reconstruction of a two-lane road with curbs, sidewalks and necessary drainage. (Precinct 4) $1,182,176 (Completed)

- **Pue Rd. (Kriewald Rd. to Sunset Place)**
  This project provided for a two-lane road with a center turn lane, along with curbs, sidewalks, and necessary drainage. This improvement benefits the surrounding developing neighborhoods and Kriewald Rd. Elementary School located in the Southwest Independent School District. (Precinct 1) This project was budgeted for $3,700,000, but was completed for $3,474,917. (Completed)

- **Shaenfield Rd. (Loop 1604 to FM 1560)**
  This was a reconstruction project that provided for a four-lane divided roadway to include curbs, sidewalks and necessary drainage, in an area of high neighborhood development and where the North Side Independent School District constructed a new school. (Precinct 2) This project was budgeted for $3,268,559. (Completed)

- **Smith Rd. (Hwy 16 to 7,745 feet west of Hwy 16)**
  This project provided for construction of a two-lane road with a continuous turning lane with necessary drainage. This project improved access to Veterans Elementary School located in the Somerset Independent School District. (Precinct 1) This project was completed for $2,979,980. (Completed)

- **South Applewhite Development Project**
  This project will leverage an estimated $3 million in improvements to Applewhite Rd. south of Loop 1604 as part of infrastructure improvements for future economic development. (Precinct 1) $32,640

- **Wiseman Rd. Extension**
  This project allowed for future extension of Wiseman Rd. from Loop 1604 to Talley Rd., which will provide relief and an alternate roadway to FM 471 in proximity of Taft High School located in the North Side Independent School District. The project provided leverage for a $7.4 million project to provide for a four-lane divided extension. (Precinct 1) $632,640 (Completed)

- **Woodlake Parkway (Binz-Engleman to FM78)**
  This project provided for construction of a four-lane roadway to also include bike paths, curbs, sidewalks and necessary drainage. (Precinct 4) This project was budgeted for $6,759,379 but was completed for $6,388,511. (Completed)

PROPOSITION 3

Parks and Recreation Improvements
Funding in the amount $6,958,007 has been allocated for Proposition 3 which provides for the purchase, acquisition, construction and equipping of parks and recreation improvements and venues in Bexar County. The proposition also includes cultural and educational facilities. Seven of the 13 projects will leverage $4,775,000 towards earlier investments or public partnerships including parks, a historic center, recreational facilities and community centers. This proposition consists of a total of 14 projects.

- **Bullis Park**
  This project developed outdoor recreation facilities. (Precinct 3) This project was completed for $124,669. (Completed)

- **Comanche Park Improvements**
  This project rehabilitated outdoor park and recreation facilities. (Precinct 4) This project was completed for $199,591. (Completed)

- **Copper Ridge Sports Park**
  This represents Bexar County's share towards the development of 36.91 acres of land into a sports park, with the operations and maintenance to be assumed by other entities. (Precinct 1) $2,000,000

- **Historic Center**
  This is Bexar County's contribution, in partnership with the City of San Antonio, toward the conversion of the Hertzberg Museum into a City/County History Center. The City contributed $250,000. (Precinct 4) This project was completed for $250,000. (Completed)

- **Lakewood Acres**
  This project developed outdoor recreational facilities on 175 acres of property previously acquired by Bexar County through a FEMA Flood Buyout program. (Precinct 4) $383,750 (Completed)

- **Navajo Improvements**
  This project rehabilitated and provided improvements to the Navajo Civic Center. (Precinct 4) This project was budgeted at $200,000, but completed $199,470. (Completed)

- **Orsinger Park**
  This project provided for additional park facility improvements. (Precinct 3) This project was completed for $175,927. (Completed)

- **Raymond Russell Park**
  This project provided park-like improvements on approximately 3.5 acres of dedicated land adjacent to Raymond Russell Park. (Precinct 3) $124,070 (Completed)

- **Rodriguez Park**
  This project rehabilitated outdoor park and recreational facilities. This project was budgeted at $250,000 but was completed for $249,480. (Precinct 2) (Completed)

- **Sports Foundation**
  This is Bexar County's contribution, in partnership with the San Antonio Sports Foundation, to leverage the development of a $3,230,000 International Track & Field and Soccer stadium (5,000 seats) to be located at the University of Texas at San Antonio. (Precinct 3) $1,500,000

- **Thelma Area Senior Community Center**
  This project provides for investment by Bexar County to leverage other possible efforts in the development of a Senior Community Center to be located on the south side in the Thelma area. (Precinct 1) $750,000

- **YMCA - Braundera**
  This is an investment by Bexar County in a partnership with the YMCA to create new multi-purpose recreation fields within Bexar County at the Braundera YMCA facility. (Precinct 2) $400,000 (Project scope changed, accomplished with alternate funding source)

- **YMCA - Mays Family**
  This is an investment by Bexar County in a partnership with the YMCA to create new multi-purpose recreation fields within Bexar County at the Mays Family YMCA facility. (Precinct 3) $400,000 (Project scope changed, accomplished with alternate funding source)

- **YMCA - Southside**
  This is an investment by Bexar County in a partnership with the YMCA to create new multi-purpose recreation fields within Bexar County at the Southside YMCA facility. (Precinct 4) $200,000 (Project scope changed, accomplished with alternate funding source)

PROPOSITION 4

Emergency Operations Center and Senior Citizens Multi-purpose Facilities Improvements
$4,750,000 was allocated for Proposition 4, which represents Bexar County's share of the costs as a result of the partnership with the City of San Antonio: $4,000,000 for an Emergency Operations Center, and $750,000 for a Senior Citizens Multi-Purpose Center (Medical Center Area). This investment leverages a combined City and County investment in the amount of $27 million for facility development.

- **Emergency Operation Center (EOC)**
  The Emergency Operations Center unified County, City, Regional, State and Federal departments and/or personnel for the purpose of gathering, evaluating, and distributing critical information and implementing responsive actions in the event of a natural or man-made emergency or disaster. The Center is capable of operating around the clock for extended periods of time. The Emergency Operations Center includes central command operations space, a media briefing room, an emergency planning room, administrative and support space, a technical infrastructure and computer room, redundant communications systems and electrical generator back-up systems. The Center is staffed during emergencies by the County and other governmental agencies such as City of San Antonio, local and regional utilities, FEMA, local military and state/federal liaisons, and other agencies with emergency response functions. (The County's investment was coupled with the City of San Antonio's proposed $20.5 million.) (Completed)

- **Senior Citizens Multi-Purpose Center** (Medical Center Area)
  Bexar County's investment was leveraged with City funds for acquisition, construction and outfitting of a new community multi-use and health center. $750,000 (Completed)

Unexpended funds will remain within each respective proposition. The table on the next page lists all projects included in the November 2003 Bond Referendum Fund.

Project	Project Budget	Activity to Date	Funds Available
PROPOSITION 1			
Automated Fingerprint Identification System	$ 1,151,154	$ 1,150,253	$ 901
Juvenile Probation Projects	28,506,495	25,590,239	2,916,256
Jail Locks, Phase III	1,249,503	1,249,503	-
Public Safety Radio System Enhancement	649,571	649,571	-
Adult Probation Facility	16,425,225	16,298,668	126,557
PROPOSITION 2			
Borgfeld Road, Phase 1 (Pct 3)	$ 3,211,621	$ 2,153,319	$ 1,058,302
Braun Road (Pct 2)	6,251,441	6,116,852	134,589
Bulverde Road (Pct 3)	2,630,000	1,338,033	1,291,967
Foster Road, Phase 1 (Pct 4)	4,997,198	4,819,969	177,229
Kriewald Road (Pct 1)	4,930,910	4,803,550	127,360
Lakeview Dr. (Pct 4)	1,182,176	1,182,176	-
Pue Road (Pct 1)	3,700,000	3,474,917	225,083
Shaenfield Road (Pct 2)	3,268,559	2,683,697	584,862
Smith Road (Pct 1)	2,984,436	2,979,980	4,456
S. Applewhite Development Project (Pct 1)	32,640	-	32,640
Wiseman Rd. Extension (Pct 1)	632,640	632,640	-
Woodlake Parkway (Pct 4)	6,759,379	6,754,466	4,913
PROPOSITION 3			
Comanche Park Improvements (Pct 4)	$ 199,591	$ 199,591	$ -
Copper Ridge Sports Park (Pct 1)	2,000,000	1,632,640	367,360
Historic Center	250,000	250,000	-
Lakewood Acres (Pct 4)	383,750	375,183	8,567
Navajo Improvements (Pct 4)	200,000	199,469	531
Orsinger Park (Pct 3)	175,927	175,927	-
Raymond Russell Park (Pct 3)	124,070	118,911	5,159
Rodriguez Park (Pct 2)	250,000	249,480	520
Sports Foundation	1,500,000	-	1,500,000
Thelma Area Senior Community Ctr. (Pct 1)	750,000	-	750,000
YMCA - Braundera (Pct 2)	400,000	-	400,000
YMCA - Mays Family (Pct 3)	400,000	248,187	151,813
YMCA - Southside (Pct 4)	200,000	-	200,000
Bullis Park (Pct 3)	124,669	124,669	-
PROPOSITION 4			
Emergency Operations Center	$ 4,000,000	$ 3,975,000	$ 25,000
Senior Citizens Multi-Purpose Center	750,000	750,000	-
Total	**$ 100,270,955**	**$ 90,176,890**	**$ 10,094,065**

Bexar County, Texas
Flood Control Fund 208
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 43,404,942	$ 48,672,484	$ 54,581,444
Total Beginning Balance	**$ 43,404,942**	**$ 48,672,484**	**$ 54,581,444**
Revenue			
Property Taxes	$ 6,509,147	$ 6,957,982	$ 5,501,000
Intergovernmental Revenue	26,713	28,000	25,000
Proceeds from Sales of Assets	9,745	-	-
Other Revenue	183,033	180,108	150,000
Subtotal	**$ 6,728,638**	**$ 7,166,090**	**$ 5,676,000**
Total Revenues	**$ 6,728,638**	**$ 7,166,090**	**$ 5,676,000**
TOTAL AVAILABLE FUNDS	**$ 50,133,580**	**$ 55,838,574**	**$ 60,257,444**
APPROPRIATIONS			
General Government	$ 1,411,779	$ 930,694	$ 1,001,201
Capital Projects	49,317	326,436	1,810,682
Subtotal	**$ 1,461,096**	**$ 1,257,130**	**$ 2,811,883**
TOTAL OPERATING APPROPRIATIONS	**$ 1,461,096**	**$ 1,257,130**	**$ 2,811,883**
Appropriated Fund Balance	**$ 48,672,484**	**$ 54,581,444**	**$ 57,445,561**
TOTAL APPROPRIATIONS	**$ 50,133,580**	**$ 55,838,574**	**$ 60,257,444**

FLOOD CONTROL CAPITAL PROJECTS FUND (CASH-FUNDED)

COMPANY: 208

Mission: The mission of the Public Works Department is to preserve all County resources by providing efficient, cost effective services which ensure the safety, health and welfare of our customers and improve the quality of life.

Vision: We envision the Public Works Department as the leader in developing and maintaining County roads, bridges, vehicles, equipment, parks, and facilities. The Public Works Department strives to ensure environmental compliance, fire safety, good working relationships, and high standards of professional management for Bexar County. The management and staff of our department are facilitators in achieving a balance between diverse priorities and finite resources, by providing the public and other County Offices a thorough analysis, expert advice, prompt, reliable services, and open, honest communications related to the responsible allocation and utilization of Public Works personnel and resources.

Program Description: The Flood Control Fund was established to account for the accumulation of ad valorem tax revenue collected for flood control projects including payments to the San Antonio River Authority (SARA) pursuant to the amendatory contract. The County collects a set ad valorem property tax rate for the operation and maintenance of the flood control operation. Prior to FY 2004-05, Bexar County collected taxes dedicated solely for flood control purposes and transferred a significant portion of the revenue to the San Antonio River Authority (SARA) to pay for debt service associated with flood control projects that SARA engineered, designed, constructed, operated and maintained. Starting in FY 2004-05, Bexar County collects this tax revenue and the proceeds are deposited into the Debt Service Fund. This tax revenue supports the County's projected costs for flood control components of the San Antonio River Capital Improvement Project, as well as provides additional funding for projects in other watersheds. The Public Works Department, Flood Control Division, manages the fund. Personnel and Capital costs associated with these projects are also appropriated within this fund.

The Flood Control Division-Regional Flood Control, supports and participates in the Bexar Regional Watershed Management Program (BRWM) with San Antonio River Authority (SARA), City of San Antonio (COSA), and Suburban Cities. BRWM Capital Improvements Projects are reviewed and included in the annual and three-year Regional Flood Control Capital Improvements Plan. This division also reviews countywide Watershed Modeling efforts and floodplain remapping known as Digital Flood Insurance Rate for the Regional Watershed Modeling System in partnership with SARA, COSA, and Federal Emergency Management Agency (FEMA), which includes Museum, Mission, and Eagleland Reach in the San Antonio River Improvements Projects. The Division represents the County as a stakeholder in the project. The Ten-Year Flood Control Capital Improvement Program ($500 million) was developed from the BRWM Capital Improvement Project list funded by Bexar County Flood Tax and other sources. Management of ongoing Capital Improvement Projects is also supported by the Bexar County Flood Tax and Road and Bridge Funds.

The Floodplain Management provides policy and procedural guidance for floodplains. It also supports staff in review of floodplain development issues. It enforces, identifies, and issues floodplain violation notices to property owners who violate Bexar County's Flood Damage Prevention Court Order. The division also receives, investigates, and responds to drainage and flooding concerns.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workload Measures:			
Number of Drainage and Flooding Concerns Received	20	35	35
Number of Flood Projects in Progress	48	44	40
Efficiency Measures:			
Number of Flood Projects Managed per FTE	5	4	4
Avg. Time to Complete Flood Project (Engineering)	2 yrs.	2 yrs.	2 yrs.
Avg. Time to Complete Flood Project (Construction)	2.5 – 3 yrs	2.5 – 3 yrs	2.5 – 3 yrs
Effectiveness Measures:			
Percent of Drainage and Flooding Concerns Resolved	100%	100%	100%
Percentage of Flood Projects Completed	10%	16%	20.5%
Percentage of Projects requiring Change Orders	10%	16%	20%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$731,621	$730,939	$725,406	$750,880
Travel and Remunerations	0	8,250	8,250	13,838
Operational Costs	674,166	220,734	189,437	226,967
Supplies and Materials	5,992	8,300	7,600	9,516
Capital (see projects list below)	49,317	1,787,118	326,436	1,810,682
Total	***$1,461,096***	***$2,755,341***	***$1,257,129***	***$2,811,883***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget increases significantly when compared to FY 2011-12 estimates. The increase is due to funding provided for cash-funded projects described below.

- The Personnel Services group increases by 3.6 percent when compared to FY 2011-12 estimates. All authorized positions are fully funded in this appropriation, including increases in the County's healthcare and retirement expenses.

- The Travel and Remunerations group increases significantly when compared to FY 2011-12 estimates. Funding is provided for required certification and continuing education for Floodplain Management.

- The Operational Costs group is funded at approximately the same level as the FY 2011-12 Adopted Budget. This appropriation includes funding in the amount of $206,184 for Bexar Appraisal Fees assessed to Bexar County for Flood Control.

- The Supplies and Materials group increases by 25 percent when compared to FY 2011-12 estimates. This increase is primarily due to additional funding provided for vehicle fuel and oil.

- The Capital Appropriation includes the following projects cash-funded Flood Control Projects:

  - **Precinct 1 Drainage Analysis -** Precinct 1 Drainage Analysis provides funding for analysis and design of various projects within Precinct 1 of Bexar County. Projects could result in further study as drainage issues are identified by Public Works field personnel and citizen complaints. This funding may also be used for regional flood control projects in the Medina River, Medio Creek and Leon Creek Watersheds for potential inclusion on the Bexar Regional Watershed Management future Capital Improvement Projects List.

  - **SARA Local Project -** This project covers expenses related to indirect costs associated with the San Antonio River Authority in relation to the Mission Reach, Park Reach, and Eagleland Reach improvements of the River.

  - **Local Project** – This project provides funding for analysis and design of various projects within the County. This project could result in further study and construction as drainage issues are identified by Public Works field personnel and citizen complaints.

  - **County Parks Flood Control** – This project provides funding for analysis and design of flood control and erosion mitigation for Comanche and Pletz Parks.

Appropriations:

	Project Budget	Activity to Date	Available
Projects			
Drainage Analysis Pct. 1	$201,482	$45,076	$156,406
SARA Flood Control	1,154,425	281,360	873,065
Local Project	431,211	0	431,211
County Park Flood Control	350,000	0	350,000
Total Projects	**$2,137,118**	**$326,436**	**$1,810,682**

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Asset Manager	0	.5	.5
Capital Projects Engineer	0	1	1
Civil Engineer	2	2	2
Civil Engineering Assistant	2	2	2
Engineering Services Manager	0	.5	.5
Flood Control Manager	1	0	0
GIS Technician	1	1	1
Public Works Coordinator	1	1	1
Office Assistant IV	1	1	1
Real Estate Specialist	1	1	1
Total – Public Works - Flood Control	***9***	***10***	***10***

Bexar County, Texas
Flood Control Capital Projects
Fund 702

Project	Project Budget	Activity to Date	Funds Available
Benton City Road	$775,000	$166,148	$608,852
Bulverde Phase V	2,200,000	-	2,200,000
Calaveras 10 Dam	3,600,000	-	3,600,000
CB09 Cimarron Subd	2,326,241	268,158	2,058,083
CB18 Smithson Valley LWC	614,500	166,625	447,875
CB19 Schaefer Rd Drainage PhI	8,938,409	8,538,409	400,000
CW0 Program Management (Phase I)	16,975,171	16,975,171	-
CW1 High Water Detection	866,883	861,432	5,451
CW5 Program Controls Management System	370,000	370,000	-
Elmendorf Lake	7,500,000	500,000	7,000,000
Galm Road Phase I	2,000,000	-	2,000,000
Helotes Creek RSWF	5,540,000	-	5,540,000
High Water Detection System Phase II	3,000,000	-	3,000,000
High Water Detection System Phase III	20,000,000	-	20,000,000
LC10 Babcock Phase V	6,716,949	-	6,716,949
LC10 Hausman Drainage Project Phase II	8,675,917	595,112	8,080,805
LC14 Chimenea Creek RSWF	269,990	269,990	-
LC15 Huebner Creek RSWF	3,549,495	787,456	2,762,039
LC17 Huebner Creek Enhanced Conveyance NWWC	39,190,494	12,386,310	26,804,184
LC18 Boerne Stage Rd	10,720,000	1,242,586	9,477,414
LC19 Local Projects (Precinct 3) Whisper Creek	2,766,246	639,836	2,126,410
LC22 FCDS-French Creek Drainage Study	482,514	482,514	-
LC23 French Creek Trib NWWC -Environmental	5,082,889	423,170	4,659,719
LC24 FCDS-Verde LWC	5,235,000	-	5,235,000
LC27 Old Fredricksburg Road	2,119,156	591,406	1,527,750
LC5 FCDS-S. Hausman	13,052,800	-	13,052,800
LC6 FCDS-Prue Rd. at French Ck	6,780,900	-	6,780,900
LC8 Ingram Road LWC #58	10,027,274	9,622,632	404,642
LC9 Hausman Drainage Project Phase I	13,089,086	4,513,867	8,575,219
Martinez Dams	5,400,000	-	$5,400,000
Medina Lake Dam	3,000,000	3,000,000	-
Medio Creek NWWC Sunset Subdivision	15,055,000	-	15,055,000
Mid-Beitel Creek Channel Restoration Phase II	7,510,000	-	7,510,000
MR13 Live Oak Slough -Quintana Rd and IH35	327,058	327,058	-
MR27 Live Oak Slough -Overflow Control	323,942	323,942	-
MR28 Briggs Rd	342,604	342,604	-

Project	Project Budget	Activity to Date	Funds Available
MR29 Local Projects (Precinct 1) Luckey Road	$557,455	$557,455	-
MR30 Grosenbacher Rd South of Madrona	3,414,341	505,716	2,908,625
MR31 Elm Forest at Turtle Cross	3,633,625	559,352	3,074,273
MR8 Shepard Rd@Elm Crk & Black Hill Branch	3,683,893	3,433,893	250,000
MR9 Robert Glenn at Live Oak Slough	525,179	525,179	-
Pearsall Road Bridge at Elm Creek	5,945,000	-	5,945,000
Program / Project Management FY 13-17	16,720,865	-	16,720,865
SA14 Science Park	3,851,744	570,515	3,281,229
SA17 Real Road	1,469,282	477,297	991,985
SA2 Laddie Place RSWF Phase III	30,391,524	20,504,713	9,886,811
SA22 San Pedro Phase II	12,016,152	10,516,152	1,500,000
SA22 San Pedro Phase III	775,388	775,388	-
SA3 Barbara Drive	15,046,125	619,874	14,426,251
SA33 Olmos Dam	6,260,737	5,991,129	269,608
SA38 Balcones Heights RSWF	262,989	184,221	78,768
SA4 Shane Rd.	2,216,744	2,216,744	-
SA40 Calaveras Dam 6	1,000,000	1,000,000	-
SA41 Calaveras 8 Increase Detention	1,638,830	914,060	724,770
SA42 Broadway Drainage Improvements	1,810,832	1,810,832	-
SA43 Six Mile Creek Drainage Improvements	23,608,748	4,267,743	19,341,005
SA44 VFW Drainage	9,981,045	1,122,514	8,858,531
SA45 Casias Road LWC	1,149,402	344,604	804,798
SA46 Kirkner Road LWC	3,342,560	692,577	2,649,983
SA47 Henze LWC	2,951,300	616,272	2,335,028
SA48 Concepcion Creek Drainage Improvements	1,083,331	1,083,331	-
SA6 Rock Creek NWWC/Outfall	4,362,723	972,999	3,389,724
SA6 Rock Creek NWWC/Outfall Phase II	4,542,040	307,773	4,234,267
SA8 S New Braunfels	10,640,236	467,071	10,173,165
Salado Creek Tributary D @ Ira Lee	3,467,000	-	3,467,000
San Pedro Creek Restoration	6,250,000	-	$6,250,000
SARIP Eagleland betterment	3,123,292	141,333	2,981,959
SARIP Eagle Plung Pool	814,241	763,253	50,988
SARIP Mission Reach	158,900,000	88,046,498	70,853,502
SARIP Museum Reach	10,812,325	10,681,187	131,138
SARIP Park Reach Project	1,600,000	-	1,600,000
SC12 Menger Road	614,301	514,301	100,000
SC15 Rosillo Creek RSWF	10,597,871	9,527,325	1,070,546
SC18 Roland Ave Bridge	7,504,979	7,204,979	300,000
SC2 Evans Road Phase I -South Lane	4,141,039	3,841,039	300,000

Project	Project Budget	Activity to Date	Funds Available
SC27 Bulverde and Jung Mud Creek Trib A	$3,033,573	$444,205	$2,589,368
SC28 Jones Maltsberger at Elm Creek	1,509,544	296,764	1,212,780
SC4 Knoll Creek	9,206,355	4,266,078	4,940,277
SC5 Mid-Beitel Creek Channel Restoration	1,532,526	1,462,526	70,000
SC9 Perrin Beitel Bridge Expansion	7,011,050	725,768	6,285,282
Sixmile Creek Drainage Imp CCR 2 & Bridges	18,490,000	-	18,490,000
St Mary's Drainage	2,000,000	1,735,789	264,211
Trainer Hale Drainage	544,248	405,666	138,582
Wilderness Oak Bridge	1,440,491	1,404,170	36,321
Woodlawn @ 36th St. Drainage	13,975,000	-	13,975,000
Total	**$673,873,443**	**$255,892,711**	**$417,980,732**
Contingencies-Flood	**$16,293,644**	**-**	**$16,293,644**
Grand Total	**$690,167,087**	**$255,892,711**	**$434,274,376**

FLOOD CONTROL CAPITAL PROJECTS FUND (DEBT-FUNDED)

COMPANY: 702

Program Description:

In FY 2001-02, Commissioners Court adopted the use of flood control revenues to fund the costs associated with road projects to alleviate flooding along those thoroughfares. These projects are funded with long-term debt issuance and the debt service is paid from the Flood Control tax revenue. These debt projects are separated from the section of the fund that is cash funded. This section of the fund consists of multi-year capital improvements projects. Below is a list of all active projects with an overview of the scope of work to be performed:

- **Benton City Road Low Water Crossing** – Replacement of a 3-barrel corrugated metal pipe drainage structure. Current configuration is both in poor repair and unable to safely pass stormwater runoff from significant rainfall events. The drainage structure is located within the existing 100-year floodplain. The structure replacement will provide for improved conveyance of storm water runoff while safely passing the 100-year runoff. The estimated cost of this project is $775,000.

- **Bulverde Phase V** – This project will expand the existing two-lane rural roadway section to two 12-foot travel lanes in each direction, and shoulders within an 86' typical right-of-way. The proposed drainage structures will safely pass the 100-year storm event. The total estimated cost of this project is $2,200,000.

- **Calaveras 10 Dam Rehabilitation -** This project provides for the rehabilitation for Calaveras Dam. The dam is owned and operated by the San Antonio River Authority (SARA). The improvements will be in line with Federal Natural Resource Conservation Service (NRCS) standards. SARA will be the project manager for this project. The estimated cost of this project is $3,600,000.

- **CB 9 Cimarron Subdivision** – The purpose of this project is to remove ten homes from the 100-year floodplain of West Salitrillo Creek in the Cimarron Subdivision. The estimated cost of this project is $2,326,241.

- **CB 18 Smithson Valley Low Water Crossing -** Smithson Valley at Cibolo Creek is a low water crossing. This project will upgrade the crossing to provide access in a higher frequency storm event. The project was identified in the 2004 Regional Capital Improvements Program for flood control. The total estimated cost of this project is $614,500.

- **CB 19 Schaefer Road Drainage Phase I** – The purpose of this project is to improve the existing water conveyance of a roadway section of Schaefer Road located in northeast Bexar County. This section of roadway is located approximately 0.5 mile east of the intersection of Schaefer Road and FM 1518. Schaefer Road crosses a low lying area that drains upland across the road and currently sheet flows across existing property to the south, ultimately entering Cibolo Creek. This project also includes land acquisition. The total estimated cost of this project is $8,938,409.

- **CW 0 Project Management** – This funding provided for the costs of professional services for project management associated with all flood control projects. A total of $16,975,171 has been expended. Future project management costs will now be expended under a new project activity labeled Program Management FY 2013-2017.

- **CW 1 High Water Detection System** – This project provides High Water Detection Systems to warn motorists of flooded roadways in real time. These systems are easily integrated with existing monitoring systems providing seamless control and notification while supplementing existing regional drainage and river flow databases. The systems can be installed with flashing lights and signs and activate themselves locally when predetermined flood conditions occur. The systems then communicate their status to a central base station via any of a variety of communications means. This project will be incorporated in incremental phases over the 10-year life of the flood control program. The total estimated project cost is $866,883.

- **CW 5 Program Controls Management System** –This funding covered program management services for project management collaborative software. A firm was chosen to monitor program progress from a project budget, schedule, and document management standpoint. Under the direction of the Public Works Department this funding is no longer required. The total amount expended was $370,000.

- **Elmendorf Lake –** This project will provide for water quality improvements to the lake, as well as flood control enhancements in the portion of the lake between 24th and Commerce Streets adjacent to Elmendorf Lake Park. The project will result in shoreline restoration along with water quality improvement. This project is intended to complement the San Antonio River Authority's Westside Creeks Restoration project, which is focused on environmental restoration and recreational opportunities. The total estimated cost of this project is $7,500,000.

- **Galm Road Phase** I – There are two low-water crossings within the project limits located within the existing 100-year floodplain, which are repeatedly closed during significant storm events. The flood control components of this project are the construction two bridge spans, which will pass a 100-year storm event. The total estimated cost of this project is $2,000,000.

- **Helotes Creek RSWF** – This project is a Regional Storm Water Detention Facility in Helotes, Texas and County Precinct 2. This project provides for the purchase of land or a drainage easement from the owners of the existing 48.5 acre Vulcan Quarry. The project may further require the construction of structures to assure the storm water from Helotes Creek drops into the quarry during a 100-year storm event. The project is intended to provide flow reductions downstream in the Helotes Creek and Leon Creek watershed. After completion, 172 buildings downstream will be removed from the floodplain. The project is over the Edwards Aquifer Recharge Zone. The total estimated cost of this project is $5,540,000.

- **High Water Detection System Phase II** – This project provides for installations at various locations around the County. The systems will warn drivers of high water at selected locations. This is a continuation of the Bexar County Flood Control Phase I project. The total estimated cost of this project is $3,000,000.

- **High Water Detection System Phase III** – This project provides for installations at various locations around the County. The systems will warn drivers of high water at selected locations. This is a continuation of the Bexar County Flood Control Phase II project. The total estimated cost of this project is $20,000,000.

- **LC 10 Babcock Road Phase V** – This project consists of existing cross drainage structures within these project limits located within the 100-year flood plain. Four bridges and one bridge class culvert will ensure a "no rise" water surface elevation solution while passing the 100-year runoff. The estimated cost of this project is $6,716,949.

- **LC 10 Hausman Road Phase II** – This project will start at Babcock and continues to the east of Roadrunner Way. The existing low water crossing over Maverick Creek will be replaced with a bridge to provide unflooded access across Maverick Creek. This project replaces the existing low water crossing at Maverick Creek with a bridge capable of passing a 100 year storm. The estimated cost of this project is $8,675,917.

- **LC 14 Chimenea Creek RSWF** – A study was performed to determine the conceptual location and size of regional Stormwater detention ponds at strategic locations within the Leon Creek Watershed and this project was one of them. The preliminary engineering report (PER) for this project has been completed. No cost effective regional storm water projects were identified during the PER. Various alternatives of regional detention ponds and channel improvements were reviewed during the PER. The total cost of the project was $269,990.

- **LC 15 Huebner Creek at Prue Rd RSWF** – This project will alleviate flooding downstream of Prue Road and provide a Regional Storm Water Detention Facility to reduce flow rate by approximately 10 percent. Prue Road crossing has been constructed as an all-weather crossing at Huebner Creek. This project requires obtaining regulatory permits such as United States Army Corps of Engineers permits, local floodplain permit, and a potential dam permit. The estimated completion date of this project is October 2013. The estimated cost of this project is $3,549,495.

- **LC 17 Huebner Creek Enhanced Conveyance** – This project includes the analysis of Leon Creek starting at Loop 410, and following Leon Creek to Huebner Creek just upstream of Bandera Road. This study will determine the possible channel improvements and the alternatives to reduce structural flooding for Leon Valley and the City of San Antonio. The project will be divided into three phases. Phase I will be from Loop 410 upstream to Ingram Road. Phase II will be from Ingram Road upstream to the city limit line between Leon Valley and San Antonio. Phase III will be from the city limit line between Leon Valley and San Antonio upstream to Bandera Road. A Cost Benefit Study, coordination with Leon Valley, City of San Antonio, San Antonio River Authority, Corps of Engineers, and possible buyouts are part of this project. The total estimated cost of this project is $39,190,494.

- **LC 18 Boerne Stage Road** – This project provides for the reconstruction of a portion of Boerne Stage Road to include two travel lanes, six foot shoulders and a continuous center turn median. Roadway reconstruction will provide unflooded access (25 years storm event) to the area residents and businesses. This project will require additional right-of-way reconstruction includes raising the roadway, improvements to the pavement section, increasing roadside bar ditch capacities, adding drainage system, and traffic signal upgrade. The total estimated cost of this project is $10,720,000.

- **LC 19 Whisper Creek at Hollyhock** – This project is located on Huebner Creek downstream of Hollyhock Street in northwest Bexar County and in the northwest area of the City of San Antonio. Bexar County proposes to alleviate flooding in the Whisper Creek subdivision during an Ultimate Development (UD) 100-year storm event by constructing concrete drainage wall and concrete channel. The total estimated cost of the project is $2,766,246.

- **LC 22 French Creek Drainage Study** – A study was performed to determine the feasibility of placing one or several detention ponds between South Verde Road in the Verde Hills Subdivision and Evans Valley Acres Subdivision in Helotes. The results concluded a detention pond would not provide sufficient benefits for the area. The total cost of the project was $482,514.

- **LC 23 French Creek Tributary NWWC Environmental** – This project will remove multiple residential properties from the floodplain located in the Cedar Springs Subdivision and the Evans Valley Subdivision. Improvements to existing low water crossings in Evans Valley Subdivision and the intersection of Diamond K and Bar X Trail will also be considered. The estimated cost of this project is $5,082,889.

- **LC 24 N. Verde Road LWC** – This project will provide for the construction of a bridge at French Creek over N. Verde Road. The existing culvert is undersized and needs to be replaced. This will also include improvements to N. Verde Road and west of the bridge. N. Verde Road is the only way in or out of the existing residential subdivision during flood events. The construction of this bridge will increase public safety for this area. The total estimated cost of this project is $5,235,000.

- **LC 27 Old Fredericksburg Road Low Water Crossing** – This project will replace the current low water crossing near Old Fredericksburg Road and Lost Creek Gap Rd. with a structure capable of passing the 1-percent-annual-chance (100 year) storm without overtopping the road. The total estimated cost of this project is $2,119,156.

- **LC 5 S. Hausman Road LWC** – This project provides for the construction of a culvert and a bridge on S. Hausman Road between Prue Road and Bamberger Trail. There are presently two low water crossings on S. Hausman Road. This will also include improvements to S. Hausman Road north and south of the two structures. The proposed upgrade will increase public safety for this area. The total estimated cost of this project is $13,052,800.

- **LC 6 Prue Road LWC French Creek** – This project provides for the construction of a bridge at French Creek over Prue Road. The existing multi-barrel box culvert is undersized and must be replaced with a bridge. This also includes improvements east and west of the bridge. The total estimated cost of this project is $6,780,900.

- **LC 8 Ingram Road Low Water Crossing** – This project provides for the construction of a bridge along Ingram Road across Leon Creek and Huebner Creek between Northwestern and Potranco providing unflooded access during the 1 percent chance rainfall event. This project includes coordination with the City of San Antonio Parks Departments' Linear Creekway Project and the Huebner Creek Enhanced Conveyance Project (LC-17). The estimated cost of this project is $10,027,274.

- **LC 9 Hausman Drainage Project Phase I** - This project will consist of replacing three low water crossings with bridges and downstream channel improvements to provide unflooded access during the 1 percent chance storm event along Hausman Road between Babcock and Huntsman. This also includes buyouts downstream of the three crossings in the existing Valley View Subdivision for mitigation and channel improvements purposes. The estimated cost of this project is $13,089,086.

- **Martinez Dams** - This project provides for the rehabilitation of three Martinez Creek Dams. The dams are owned and operated by the San Antonio River Authority (SARA). The improvements will be to Federal Natural Resource Conservation Service (NRCS) standards. SARA will be the project manager for this project. The estimated cost of this project is $5,400,000.

- **Medina Lake Dam -** During FY 2008-09, an engineering stability study on the Medina Lake Dam concluded that the abutments of the Medina Lake Dam do not meet the probable maximum flood (PMF) event or the criteria for stability in one-half a PMF event set by the State. This project provides for the installation of post tension anchors and a reinforced concrete apron for the foundation to alleviate susceptible erosion. The total cost for the dam improvements was $10,000,000. Bexar Medina Atascosa (BMA) has worked with the Texas Water Development Board to obtain the remaining funding of $7,000,000 for the project. Bexar County committed one-time funding in the amount of $3,000,000 for this project.

- **Medio Creek NWWC Sunset Subdivision –** This project provides for the channelization of Medio Creek upstream of Ray Ellison Drive for additional storm water conveyance. The approaches to Ray Ellison Road bridge crossing will be upgraded, if needed and the viability of a detention pond near this location will be studied. The results of this project will remove over 100 homes in the Sunset Subdivision from the floodplain. The total estimated cost of this project is $15,055,000.

- **Mid-Beitel Creek Channel Restoration Phase II** – This project provides for drainage channel improvements between the CPS Energy High Voltage lines and Thousand Oaks Drive. There are a total of 20 commercial properties in the area that will be removed from the floodplain. The estimated cost of this project is $7,510,000.

- **MR 13 Live Oak Slough - Quintana to I-35 -** This project was going to include channel restoration and drainage improvements along Benton City Road between Quintana Road and IH-35. The project is not recommended for completion since improvements would provide very little reduction in flooding and cause extensive environmental issues. The total amount expended is $327,058.

- **MR 27 Live Oak Slough Overflow Control** – This project was going to reduce flooding and erosion at the residence properties along Trawalter Lane and Quintana Road. The project is not recommended for completion since improvements would provide very little reduction in flooding and cause extensive environmental issues. The total amount expended is $323,942.

- **MR 28 Briggs Road –** This project was going to include the construction of a parallel channel to Briggs Road to capture storm water so that it may be properly discharged into a natural low. The project is not recommended for completion since the improvements would provide very little reduction in flood and required extensive real estate acquisition. The total amount expended is $342,604.

- **MR 29 Luckey Road near Wheeler Road** - This project was going to address possible solutions for residents who live along Luckey Road and have no road access during heavy storms. The project is not recommended for completion due to contaminated water and soil which would require extensive remediation for a low volume road project. The total amount expended is $557,455.

- **MR 30 Grosenbacher LWC** - This project will provide improvements for two low water crossings on Grosenbacher Road. Channel improvements will be made to keep homes from flooding. This project will also increase the size of the culvert and look at drainage channel improvements to improve flow through the culvert and avoid damage to residences upstream and downstream of the crossing. The total estimated cost of this project is $3,414,341.

- **MR 31 Elm Forest at Turtle Cross Street** - This project provides for improvements to the low water crossing at the entrance to the subdivision. It will also provide more capacity at several inadequate drainage outfalls to Medio Creek. The total estimated cost of this project is $3,633,625.

- **MR 8 Shepherd Rd at Elm Creek & Black Hill Branch** – This project provides unflooded access at Shepherd Road at two low water crossings. The first crossing is at Elm Creek and the second at Blackhill Branch. This project will also provide emergency access to IH-35 from Elm Creek Elementary School, and to 12 residences between Elm and Black Hill Branch Creeks. The total estimated project cost is $3,683,893.

- **MR 9 Robert Glen Road LWC** – This project was going to provide for a replacement low water crossing at Live Oak Slough and Robert Glen Road. The project is not recommended for completion and is a low volume road. The total amount expended is $525,179.

- **MR 11 Pearsall Road at Elm Creek** – This project provides for the replacement of the inadequate existing multiple box culvert with a bridge capable of passing the 1 percent chance 100-year storm event. There is currently a curve in the road that will be straightened to accommodate the proposed bridge. The total estimated cost of this project is $5,945,000.

- **Project Management (FY 2013-2017)** - This funding covers cost of professional services for project management associated with all flood control projects. These funds will cover all program management expenses through the completion of the flood control program. The total estimated cost is $16,720,865.

- **SA 14 Science Park** – This project proposes a study of the undersized Science Park Drainage Project, where the channels between the four street crossing drainage structures downstream of Bandera Road have eroded severely. The drainage study will look at the feasibility of keeping the four street crossing structures in place and stabilizing the existing channel by use of bank stabilization techniques. The total estimated cost of this project is $3,851,744.

- **SA 17 Real Road at Chupaderas Creek LWC** – This project will replace the existing low water crossing at Real Road and Chupaderas Creek with a structure capable of passing a 1 percent chance 100-year storm event. Real Road will be reconstructed, bar ditches and the channels upstream and downstream will all be regarded. The total estimated cost of this project is $1,469,282.

- **SA 2 Laddie Place RSWF Phase III** – This project is located between Fredericksburg Road and Gardina St. The purpose of this project is to remediate flooding at and downstream of the Northwest Center by constructing a regional storm water detention pond at the back parking lot of the shopping center. It will remove over 30 structures from the 100-year floodplain. The total estimated cost of this project is $30,391,524.

- **SA 22 San Pedro Huisache Phase II** – The purpose of this project is to alleviate flooding in the Alta Vista Subdivision at Mark Twain Middle School during a 1 percent chance 100-year rainfall event. This phase of the project includes construction of an underground drainage system and street reconstruction. The total estimated project cost is $12,016,152.

- **SA 22 San Pedro – Huisache Phase III** – This project is the third phase of the San Pedro - Huisache project. This phase is intended to construct a storm drain system east of San Pedro between Agarita Street and Elsmere Place. The intent of this project is to prevent San Pedro Avenue from flooding and to keep the neighborhoods on both sides of San Pedro Avenue reasonably safe from flooding. The total estimated cost of this project is $775,388.

- **SA 3 Barbara Drive Drainage** – This project replaces the concrete lined open channels between McCullough and the confluence of the box culverts located approximately 800 feet east of McCullough. This project will also reconstruct McCullough Street from Barbara to Sharon Street with an underground storm sewer system with curb inlets to eliminate the low water crossing at Barbara Drive and McCullough. The total estimated cost of this project is $15,046,125

- **SA 33 Olmos Dam** – This project consists of repairs to the existing Olmos dam that protects the City of San Antonio downtown business district. The total estimated cost of this project is $6,260,737.

- **SA 38 Balcones Heights RSWF** – This project will alleviate flooding in the City of Balcones Heights by constructing a Regional Storm Water Facility in the southern portion of Oak Hills Park near Fredericksburg Rd. and Loop 410. The total estimated cost of this project is $262,989.

- **SA 4 Shane Road LWC** – This project improves the low water crossing and creates un-flooded access to Shane Road to remediate flooding. This project will also include the installation of a bridge class structure, downstream channel grading, drainage easement acquisition, associated roadway reconstruction and utility relocation. The total estimated cost of this project is $2,216,744.

- **SA 40 Calaveras Dam 6 -** This project will raise the top of the dam, add an additional principle spillway, and modify existing auxiliary spillways. The total estimated cost for the dam improvements is $3,173,000. The United States Department of Agriculture-Natural Resources Conservation Service (NRCS) has funded $2,373,000. The Bexar County Flood Program will cover the remaining amount including administrative costs. The total estimated cost of this project is $1,000,000.

- **SA 41 Calaveras 8 Increase Detention** - This project will increase the detention volume of the existing structure at U.S. Highway 87 between Stuart Road and E. Loop 1604S by raising the top of the dam 2.7 feet and replace the principle spillway from 14 inches to 36 inches. It will then safely pass the Probability Mass Function and contain a 1 percent chance flood. The total estimated project cost is $1,638,830.

- **SA 42 Broadway Drainage Improvements –** This project was going to include wetlands restoration and detention improvements in Brackenridge Park to eliminate the "Broadway Spill" at the Witte Museum, detention pond at 300 Patterson Avenue and detention pond on the McNay Institute property next to N. New Braunfels Street. The project is not recommended for completion due to the unavailability of real estate required for detention. The total amount expended is $1,810,832.

- **SA 43 Six Mile Creek Drainage Improvements –** This project constructs a Regional Storm Water Facility on Six Mile Creek to reduce flow in the existing channel. The intent is to place a detention pond or ponds along the creek to reduce the flows and reduce the draft digital Flood Insurance Rate Map (DFIRM) floodplain in the residential area between S. Flores Street and W. Petaluma Blvd. The total estimated cost of this project is $23,608,748.

- **SA 44 VFW Boulevard Drainage –** This project provides for the construction of a new storm drain system to reduce flooding near the intersection of Roosevelt Avenue and VFW Blvd. The storm drain will accept the water at the intersection and drain into the San Antonio River. The project will redirect runoff and prevent Mission County Park from flooding. The total estimated cost of this project is $9,981,045.

- **SA 45 Cacias Road LWC –** This project will replace the two low water crossings on Cacias Road with culverts capable of passing a 25-year storm without overtopping the road. Both culverts are to be replaced with multiple box culverts with headwalls upstream and downstream. Channel grading will be done upstream and downstream of these two culverts. Right-of-way (drainage easements) will have to be obtained to accommodate the drainage channels. The estimated cost of this project is $1,149,402.

- **SA 46 Kirkner Road LWC –** This project will improve the four low water crossings on Kirkner Road between Zigmont Road and Stuart Road in eastern Bexar County. This location will receive a High Water Detection System as well. The total estimated cost of this project is $3,342,560.

- **SA 47 Henze Road LWC –** This project will improve the existing low water crossing at Henze Road in South Bexar County to meet a 25-year storm event. To meet this criteria the project proposes replacing the existing low water crossing which includes no culvert with appropriate culverts with parallel wing walls upstream and downstream of Henze Road. The total estimated cost of this project is $2,951,300.

- **SA 48 Concepcion Creek Drainage Improvements –** This project studied the feasibility of providing flooding relief for 130 homes between Interstate Highway 35 and the San Antonio River. The project is not recommended for completion due to high construction costs and extensive real estate acquisition with a low (27) number of homes removed from the floodplain. The total amount expended is $1,083,331.

- **SA 6 Rock Creek Outfall Improvement** – This project is located between Rock Creek at Interstate Highway 10 and Dudley Drive. The project removes 16 structures from the 100 year floodplain and improves the outfall at confluence with Olmos Creek. This project proposes to improve the Rock Creek waterway, between IH-10 and Dudley Drive, from a natural, rocky channel to a more engineered flood conveyance waterway. The wider, grass-lined channel will have the general effect of lowering the 100-yr floodplain elevation. Stabilization of the channel slopes from approximately 800 feet upstream of Callaghan Road to IH-10 is also considered. The project does not include any roadway repairs or relocations. The total estimated project cost is $4,362,723.

- **SA 6 Rock Creek Outfall Improvement Phase II** – This is a continuation of the current Bexar County Flood Control Rock Creek Phase I project. The channel will be cut from the existing rock from Dudley Drive to Callaghan Road. The bank stabilization is to be placed from the toe of slope to just above the 100-yr floodplain elevation along the channel. The potential of additional culvert barrels at Callaghan Road is to be investigated with this project. The estimated cost of this project is $4,542,040.

- **SA 8 S. New Braunfels LWC** – This project increases the channel size and capacity at the upstream of Hotwells Road and downstream of S. New Braunfels to contain the 100-yr water surface. Additional structures will require reconstruction of S. New Braunfels and Hotwells Road. Right of Way acquisition and utility relocations are associated with the roadway reconstruction. The total estimated cost of this project is $10,640,236.

- **Salado Creek Tributary D at Ira Lee** – This project includes 800 feet of earthen channel improvements just north of Garner Middle School. The Ira Lee low water crossing will be improved and 20 facilities will be removed from the 100 year floodplain. The total estimated cost of this project is $3,467,000.

- **San Pedro Creek Restoration** – Also known as the Westside Creeks Restoration project, this provides for a feasibility study for the retrofit to the existing water recirculation system between the Inlet and Outlet structures of the San Pedro Tunnel system. This will also determine any channel modifications and potential structures required to maintain a constant water level in the channel. The total estimated cost of this project is $6,250,000.

- **SARIP - Eagleland Betterment** – As part of the Community Venues Program for the San Antonio River Improvements Projects (SARIP), the Eagleland Betterments will provide new trails and upgrades to existing trails, pavilions, overlooks, landscaping, and picnic tables from S. Alamo to Lone Star Blvd. The total estimated cost of this project is $3,123,292.

- **SARIP – Eagleland Reach 'Plunge Pool'** - As part of the San Antonio River Improvements Projects, the Plunge Pool Wall protects 300 linear feet of the east bank of the San Antonio River south of Alamo Street. The project is necessary due to the erosion potential caused by turbulence downstream of Gate 6 and for protection of significant bald cypress trees on the channel bank. The project was constructed in a joint bid project with the City of San Antonio/TxDOT Riverwalk Link, Pedestrian Phase Project. The total project cost was $814,241. (Complete)

- **SARIP - Mission Reach -** This is a joint effort between the City of San Antonio, Bexar County and the San Antonio River Authority. The project will provide an ecosystem restoration while maintaining and improving flood reduction benefits to the San Antonio River from Lone Star Boulevard to Mission Espada. The estimated completion date for this project is August 2013 for Phase 3. The total estimated project cost for the 10 Year Flood Control Program Fund approved in FY 2011-12 is $39,669,124. The total estimated cost of this project is $158,900,000.

- **SARIP - Museum Reach -** This project is a joint effort between the City of San Antonio, Bexar County, and the San Antonio River Authority on the final design of this project. The project provides ecosystem restoration with maintaining or improving flood reduction benefits to the San Antonio River from Hildebrand Avenue to Lexington Avenue. The total estimated cost of this project is $10,812,325.

- **SARIP - Park Reach** – As part of the Community Venues Program for the San Antonio River Improvements Project, the Park Reach will provide new trails, landscaping, and ecosystem restoration along the Catalpa-Pershing channel and San Antonio River. The total estimated cost of this project is $1,600,000.

- **SC 12 Menger Road LWC** – This project will replace the existing structures and provide channel regrades to improve water flow. The project will also provide all-weather access to Menger Road. The total estimated cost of this project is $614,301.

- **SC 15 Rosillo Creek RSWF** – This project will alleviate flooding on the tributary to Rosillo Creek downstream of F.M. 78 in the City of Kirby. It will provide runoff control and reduce the floodplain along one tributary to Rosillo Creek. The total estimated cost of this project is $10,597,871.

- **SC 18 Roland Avenue Bridge** – The project will raise Roland Avenue above the 100-year water surface elevation crossing over Salado Creek. It will provide two separate bridges and 1,450 feet of roadway approaches. Roland Avenue will be re-aligned to improve the sharp curves through the low water crossing. The total estimated cost of this project is $7,504,979.

- **SC 2 Evans Road LWC** – This project will raise and upgrade Evans Road above the Elm Waterhole Creek. Construction includes a span bridge structure, roadway widening with taper-downs, channel grading, drainage easement acquisition, and utility relocation. The total estimated cost of this project is $4,141,039.

- **SC 27 Bulverde and Jung Mud Creek Trib A** – This project provides improvements to the low water crossing at Bulverde Rd and Jung Road at Tribituary A to Mud Creek to convey a 100-year storm event. The total estimated cost of this project is $3,033,573.

- **SC 28 Jones Maltsberger at Elm Creek** - This project will construct a bridge at the current low water crossing at Jones Maltsberger and Elm Creek. A portion of Jones Maltsberger Road will have to be rebuilt to be able to place the bridge. The total estimated cost of this project is $1,509,544.

- **SC 4 Knoll Creek** – This project involves a drainage study to determine the best option for improving Knoll Creek to remove homes from the 100-year floodplain just downstream of Classen Road without adverse impact to the flooded commercial properties downstream. The total estimated cost of this project is $9,206,355.

- **SC 5 Mid-Beitel Creek Channel Restoration** - This project provides for the design of the channelization of a section of Beitel Creek. Beitel Creek has been channelized from N.E. Loop 410 upstream to an area just south of Garden Court East Subdivision. The project will also include construction of an earthen channel from the existing channel, upstream approximately 4,000 feet. The channel will be adjacent to the Garden Court East Subdivision within the City of San Antonio. The project cost is estimated at $1,532,526.

- **SC 9 Perrin Beitel Bridge Expansion –** This project includes the design and construction to elevate the roadway and bridge on Perrin-Beitel Rd at Beitel Creek. Vicar Rd would terminate in a cul-de-sac before the existing Vicar Rd low water crossing. The improved bridge on Perrin-Beitel will withstand the 1 percent chance storm event and minimize flooding in the Briar Glen subdivision. Some channel improvements and regrading will be required. The total estimated cost of this project is $7,011,050.

- **Sixmile Creek Drainge CCR 2 and Bridges** – This project is a continuation of the current Sixmile Creek Flood Control project. This phase includes channel and bridge improvements between Ashley and Commercial Avenue. The project will remove 180 homes from the floodplain limits. The total estimated cost of this project is $18,490,000.

- **SA 49 St. Mary's University Drainage** - The San Antonio River Authority planning process identified a need to develop a detention basin for the Alazan Creek on the site of St. Mary's University Campus. The upper part of the Alazan Creek bisects part of the campus. The project consists of constructing a detention pond facility and underground system to capture stormwater which will control flooding in the area. The flood control project is coordinated with the development of the St. Mary's University Venue Tax Sports Project. The total estimated cost of this project is $2,000,000.

- **Trainer Hale LWC** – This project provides for the replacement of a 4-barrel corrugated metal pipe drainage structure. The current configuration is unable to safely pass stormwater runoff from significant rainfall events. The drainage structure is located within the existing 100-year floodplain and design of new structure will need to ensure a "no-rise" water surface elevation solution while safely passing the 100-year runoff. The total estimated cost of this project is $544,248.

- **Wilderness Oak Bridge** - The project provides for the construction of 1,200 linear feet of Wilderness Oak across Mud Creek to establish connectivity and provide additional unflooded access to the surrounding subdivisions and elementary school. The total estimated cost of this project is $1,440,491.

- **Woodlawn at 36th Street Drainage** – This project consists of the construction of two barrels of culverts at Woodlawn and 36th Street. These two culverts will take the flood waters that currently flood the adjacent subdivision west of the two streets into the existing St. Mary's University drainage channel. There are currently 134 homes in the floodplain adjacent to this project. The total estimated cost of this project is $13,975,000.

Inactive Projects

The following is a list of projects that have been inactivated and removed from the Flood Control Program. Funding has been reprogrammed into the existing, active flood projects.

- Millrace and Mulberry $1,100,000
- The Cibolo Creek Watershed Study $184,178
- CW 2 Material Testing Services $200,000
- CW 3 Inspection Services $200,000
- CW 4 Environmental Services $700,000
- Hill-Top Acres $43,068

Bexar County, Texas
Capital Improvement Program
Fund 700

Project	Project Budget	Activity to Date	Funds Available
Southeast Service Center	$310,306	$306,202	$4,104
Forensic Science Space Plan	300,000	299,721	279
Gondek Addition Resealing	100,000	100,000	-
Courthouse Exterior	10,365,449	10,354,781	10,668
Audio/Visual Control Room	176,936	104,499	72,437
Vista Verde Elevator Replacement	553,212	550,474	2,738
Nextel FCC Rebanding	75,300	33,728	41,572
CHRIS Timekeeping Software	500,000	364,003	135,997
Main Jail Laundry Boiler Room	36,293	31,912	4,381
Firing Range Berms	95,415	95,415	-
Courthouse Roof Repair	4,849,655	4,849,655	-
Energy Project CIED In-Kind	448,209	13,397	434,812
CJ Information System	23,600,000	23,406,325	193,675
Fire Suppression	1,608,585	1,165,986	442,599
227 Flores Parking Garage	15,180,407	15,037,517	142,890
Energy Upgrades to Bond Projects	7,118,278	7,117,748	530
Financial Management System	7,188,841	6,994,774	194,067
Cashiering System	1,000,000	890,971	109,029
Juvenile Justice Information System	3,682,609	3,259,249	423,360
Courthouse Restoration	5,394,035	4,864,394	529,641
Juvenile Justice Academy	1,501,637	2,088	1,499,549
AP Parking Garage	17,240,760	17,240,760	-
CHRIS Online Open Enrollment	250,000	10,944	239,056
Park Improvements	525,644	525,552	92
Replace Hot Water Units in Tower A of ADC	323,159	321,507	1,652
Adult Detention Center -Suicide Bed Conversion	250,580	250,580	-
Adult Probation Facility	2,356,097	2,355,572	525
Energy Conservation Equipment	500,263	295,183	205,080
Road and Bridge Project	6,500,000	3,671,483	2,828,517
Central Magistration Build Out	4,813,860	1,775,263	3,038,597
Land for Jail Campus	9,294,208	9,294,208	-
Heat Recovery System ADC Laundry	375,105	123,424	251,681
Solar Hot H2O ADC Annex	125,473	125,473	-
Pletz Park Improvement	145,536	143,673	1,863
Juvenile Facilities Projects	5,055,334	5,053,061	2,273
Constable/JP Facility Project	5,644,009	5,644,009	-

Project	Project Budget	Activity to Date	Funds Available
Countywide Roofing Project	$1,748,769	$1,399,018	$349,751
Vista Verde Waterproof/Concrete	454,566	454,313	253
Rodriguez Park Improvement	75,634	40,795	34,839
Communicare Facility Renovation Project	100,000	100,000	-
Water Service – Bullis	82,193	6,715	75,478
Sidewalk and Barbed Wire Enhancement and Replacement Project	131,289	83,192	48,097
Radio System Antenna Enhancement at Justice Center, Courthouse, and AT&T Center	109,000	102,767	6,233
Replace Damaged Corridor Panels- Justice Center	186,020	186,020	-
Replace Generator and Add Emergency Electrical Circuits-Courthouse	420,000	107,931	312,069
Replace/Renovate and Strip Parking Lots-Vista Verde, TASC Building, Juvenile Detention, Cyndi Krier	269,670	12,716	256,954
ADC Roof Replacement, Waterproofing of Masonry Envelope, and Exterior Cleaning	1,306,755	1,306,755	-
Modifications/Upgrade to Electrical Power Supply-ADC Admin	290,070	1,214	288,856
Firing Range	6,201,037	6,177,688	23,349
Camp Bullis Easement	1,000,000	1,349	998,651
CHRIS Project	250,000	-	250,000
Officer's Dining Room-ADC	488,822	488,822	-
Computer Aided Dispatch-BCSO	279,000	265,037	13,963
Automated Fingerprint Identification System (AFIS)	400,000	262,406	137,594
Imaging-District Clerk	128,629	127,711	918
Reconciling Software for District Clerk, County Clerk, PRM	60,000	-	60,000
Breath Test Support Program	92,642	9,750	82,892
Video Teleconferencing (3 floors) for Criminal District Courts	187,491	-	187,491
Lakwood Acres Park Vehicles (5)	163,866	-	163,866
ADC Domestic Hot Water Heater (Water Loops)	655,900	652,555	3,345
Server Purchase for Technical Support	24,131	24,131	-
Virtual Server (R900)	30,077	30,077	-
Washer and Dryer Set for Juvenile Detention	15,000	-	15,000
Livescan Unit for Juvenile Probation	60,000	-	60,000
Pre-Trial Project-Video Teleconferencing	28,000	24,768	3,232
Pre-Trial Services-Intake Station	20,000	-	20,000
Justice of the Peace and Pretrial - LYNC System	44,864	44,800	64
Juvenile Courts A/C Chiller	136,662	100,475	36,187

Project	Project Budget	Activity to Date	Funds Available
FY 2009-10 Replacement Vehicles	$1,933,318	$1,847,771	$85,547
Notebook Replacement Project (136)	248,516	246,863	1,653
Replacement of Delphax Large Capacity Printer	250,000	250,000	-
Re-Entry Facility	1,500,000	1,687	1,498,313
Imaging Project for FY 2009-10	60,000	59,841	159
Forensic Science Center Equipment and Facility Repairs	500,000	439,386	60,614
Justice Center Expansion Project	66,681,398	64,910,159	1,771,239
Toudouze Property Purchase/Renovation	8,900,000	8,878,244	21,756
Courthouse Restoration and Historic Rehabilitation-Double Height Project	6,350,000	3,688,822	2,661,178
Adult Detention Center Air Handler Unit Replacement and Air Improvement Project	29,021,888	29,021,888	-
Cadena Reeves Expansion and Renovation Project	21,838,162	21,838,162	-
Printer Solution Equipment (Cutter Attachment)	7,300	-	7,300
Constable Revenue Certified (4) Vehicles	120,000	120,000	-
City Base West	3,940,000	-	3,940,000
FY 2010-11 Vehicle Replacement	2,417,700	2,334,612	83,088
Animal Services Trucks	162,583	162,583	-
Expansion of Avaya Meeting Exchange	14,948	10,304	4,644
FY 2010-11 PC Replacement	1,210,760	1,210,401	359
FY 2010-11 Notebook Replacement	310,047	308,725	1,322
Ruggedized Notebook Replacement	43,104	43,104	-
Enterprise Data Center Power Upgrade	364,700	311,415	53,285
Ethernet Cabling Adult Detention Center	368,196	367,975	221
LAN Management Solution	72,064	18,975	53,089
Switches for Converged and Redundant Network	262,214	262,214	-
Upgrade Data Center Switch	636,787	636,787	-
Firewall Replacement	19,818	19,818	-
ArcGIS Server/Desktop Tools	91,000	31,543	59,457
Purchasing Vehicles	24,662	24,654	8
Replace Batteries in iVotronics Machines	244,038	185,002	59,036
Dialysis Machines for ADC	500,000	300,000	200,000
Repair Flooring in ADC Inmate Recreation Areas	990,000	14,766	975,234
Septic System Upgrade at Raymond Russell Park	10,000	66	9,934
Parking Lot Overlays-Raymond Russell, Rodriguez, Comanche, and Mission County Park	1,200,000	3,856	1,196,144
Redevelop Mission County Park	5,200,000	4,511,750	688,250
512 E. Highland Infrastructure Facility	3,542,222	139,457	3,402,765
I.T. Printer Solution	895,621	895,621	-
County Telephone Five-Digit Dialing	18,916	18,916	-

Project	Project Budget	Activity to Date	Funds Available
Avaya Phone Cabinet Replacement	$20,910	$20,910	-
District Clerk Scanning Equipment	60,000	60,000	-
Printer Solution Equipment (Neopost Mailing System)	232,100	232,034	66
Radio Replacement	2,984,550	2,984,550	-
FY 2011-12 Vehicle Replacement	2,316,250	2,143,196	173,054
Forensic Science Center Lighting Replacement	215,208	254	214,954
Crime Lab Equipment	272,050	271,939	111
Medical Examiner Equipment	233,000	226,318	6,682
Federal Reserve Facility Purchase	10,000,000	-	10,000,000
Alameda Theater Renovations	2,500,000	-	2,500,000
Law Enforcement Substations	1,500,000	214,436	1,285,564
Juvenile Facilities Energy Reduction Project	2,000,000	964,295	1,035,705
WOW Project Phase II	250,000	1,041	248,959
Farm Road Fence	30,141	30,141	-
Child Support Courtroom Renovations	500,000	85,150	414,850
Children's Court Technology Upgrades	190,000	16,635	173,365
Justice Center 4th Floor Build-Out FF&E	500,000	42,855	457,145
Restroom Renovations at Comanche and Raymond Russell Park	103,500	962	102,538
County Park Signage	275,000	10,352	264,648
County Park Alarm Monitoring Systems	80,000	53,996	26,004
County Park Mechanical Equipment	128,408	48,833	79,575
Adult Detention Center - Pipe Replacement Phase I	550,000	7,400	542,600
Adult Detention Center Communications Room A/C System	123,000	66	122,934
Adult Detention Center Door Slot and Bunk Storage Renovations	102,503	10,893	91,610
Adult Detention Center Table Capping	77,875	42,000	35,875
Adult Detention Center Cell Renovations	186,200	9,474	176,726
Adult Detention Center Booking Break Room	18,208	708	17,500
Adult Detention Center Washing Machine	38,923	30,662	8,261
Sheriff's Office E-Citation and Rocket Modem Technology	696,750	345,870	350,880
Sheriff's Office Body Armor	80,000	-	80,000
Sheriff's Office - ADA Transport Vehicles	76,868	40,918	35,950
BCIT - On-Demand Mapping Project	80,000	36,218	43,782
BCIT - Communication Room Expansion	21,200	13,405	7,795
Server Cabinet Reconfiguration and Fiber Upgrade	240,000	-	240,000
BCIT - Printer Solution Peripherals	26,489	26,489	-
BCIT - Data Warehouse Solution	289,690	289,690	-

Project	Project Budget	Activity to Date	Funds Available
PC Replacement	$1,212,360	$671,122	$541,238
Notebook Replacement	1,070,628	445,310	625,318
BCIT Video Visitation	100,278	100,278	-
Interactive Voice Response Solution	150,000	20,265	129,735
Avaya Modular Messaging County Voicemail System	206,194	171,383	34,811
Avaya Call Management System	116,841	106,896	9,945
Session Manager (SIP)	26,998	-	26,998
BCIT - Cargo Van	19,840	19,840	-
Time Collection System	550,000	-	550,000
CHRIS Hardware Refresh	250,000	-	250,000
Global 360	50,000	-	50,000
Facilities Management Cartegraph System	192,910	192,910	-
CIJS - E-Discovery System	600,000	425,492	174,508
CIJS - District Attorney Case Management System	8,000,000	7,923,824	76,176
CIJS - Jail Management System	7,000,000	1,878,077	5,121,923
CIJS - Jury Management System	800,000	744,399	55,601
CIJS - Juvenile Case Management System	2,000,000	303,947	1,696,053
CIJS - Storage	67,019	-	67,019
Sheriff Position Capital Equipment	183,000	159,731	23,269
Elections Facility	1,700,000	1,566,028	133,972
ADC UPS Replacement	48,000	47,659	341
Inventory Equipment	34,086	28,948	5,138
Sheriff Academy Relocation	445,395	445,395	-
Compellent Storage	1,222,007	1,221,944	63
Haven for Hope	900,000	-	900,000
ADC Jail Electronic and Mechanical Upgrades	87,222	-	87,222
Contingencies	16,908	-	16,908
Forensic Science Center Improvements	3,500,000	-	3,500,000
Courthouse Basement Courts	4,200,000	477,540	3,722,460
Courthouse Personnel Relocation	750,000	-	750,000
Courthouse Exterior Restoration and Double-Height Courtroom	12,900,000	-	12,900,000
Courthouse History Center	2,000,000	77,703	1,922,297
Justice Center 5th Floor Renovations	125,000	-	125,000
Justice Center Corridor New Seating	125,000	-	125,000
Downtown Central Control Improvements	250,000	-	250,000
Justice Center Courtroom Suites Renovations	762,500	-	762,500
Records Storage Facility Improvements	1,150,000	-	1,150,000
South Flores Parking Garage Improvements	1,000,000	-	1,000,000

Project	Project Budget	Activity to Date	Funds Available
Video Visitation - Adult Detention South Annex Facility	$5,675,060	$70,679	$5,604,381
Vista Verde Plaza Improvements	400,000	-	400,000
Bullis County Park Enhancements	150,000	-	150,000
Courthouse Annex Improvements	675,000	-	675,000
BCIT - Z/Server Tape Upgrade	1,630,000	-	1,630,000
Pitney Bowes Mail System	300,881	-	300,881
Print Shop Equipment	277,200	-	277,200
WebCRD System	92,494	-	92,494
County Facilities Fiber Upgrade	4,610,000	-	4,610,000
PC Replacement	1,539,356	-	1,539,356
Notebook Replacement	280,206	-	280,206
Courtroom Technology	171,875	-	171,875
Forefront Identity Manager Enhancements	75,000	-	75,000
Telecom Management System	65,000	-	65,000
Automated License Plate Recognition System	96,000	-	96,000
Court Kiosks System	20,633	-	20,633
Medical Examiner FAS System	265,000	-	265,000
Electronic Attorney Voucher System	100,000	-	100,000
Automated Fingerprint Identification System Enhancements	2,700,000	-	2,700,000
Datalux Tracer Processor Upgrades	261,000	-	261,000
Adult Detention Center Kitchen Equipment	162,750	-	162,750
Adult Detention Center Laundry Equipment	168,400	-	168,400
Dell Tablet Implementation	165,000	-	165,000
Internal Affairs System	47,600	-	47,600
Countywide Radio Replacement	1,342,270	-	1,342,270
Countywide Vehicle Replacement	2,336,010	-	2,336,010
Medical Examiner Equipment	405,386	-	405,386
Bexar County Emergency Vehicle	32,800	-	32,800
Haven for Hope Facility Improvements	1,500,000	-	1,500,000
St. Vincent de Paul Kitchen Equipment	1,000,000	-	1,000,000
Economic Development Improvements	727,000	-	727,000
Hot Wells Interpretive Center - Public Park	2,706,000	-	2,706,000
World Heritage Site	143,060	-	143,060
Land Acquisition – ADC South Annex Phase II	2,630,000	-	2,630,000
Land Acquisition – ADC South Annex Phase III	2,505,000	-	2,505,000
Land Acquisition - Pleasanton Road	200,000	-	200,000
County Facilities ADA	85,000	-	85,000
Adult Detention Center Maintenance Shop Renovations	500,000	-	500,000

Project	Project Budget	Activity to Date	Funds Available
Laredo Street Facility Renovations	$30,000	-	$30,000
Elections Facility	5,226,112	-	5,226,112
County Parks Improvements	275,000	-	275,000
Fleet Maintenance and Motor Pool Assessment	100,000	-	100,000
Sheriff's Storage Equipment	94,000	-	94,000
Grand Total	**$435,452,346**	**$307,160,963**	**$128,291,383**

BEXAR COUNTY CAPITAL IMPROVEMENT FUND

COMPANY: 700

Program Description: The County Buildings Capital Improvement Fund is used to fund improvements to County buildings as well as major capital equipment and information technology purchases. Examples of major projects that have been budgeted in this fund include the Paul Elizondo Tower-Justice Center Expansion, Personal Computer and Notebook Replacement, and the County Integrated Justice System. Revenue for this fund is generated through the sale of Certificates of Obligation, Commercial Paper or other debt instruments.

During the budget process, offices and departments submit capital project requests to the Budget Department. Each County office and department requesting an appropriation of capital funds is responsible for preparing a project application on a standardized form, which includes a general project description and justification of its importance or need. With coordination from the Budget Department, project applications and recommendations are presented to Commissioners Court.

During the capital improvement process, the County determines the most appropriate funding source for each approved project. The available funding sources include current revenue from the General Fund, County Road and Bridge Fund, and various debt instruments. The funding source used depends on the type of project and available funds. In the case of debt financing, the County matches the terms of the debt to the useful life of equipment or structures.

Program Justification and Analysis: The FY 2012-13 Adopted Budget appropriates a total of $64,393,533 for the following new and existing projects:

- Forensic Science Center Improvements ($3,500,000)
- Courthouse Basement Courts ($4,200,000)
- Courthouse Personnel Relocation ($750,000)
- Courthouse Exterior Restoration and Double-Height Courtroom ($12,900,000)
- Courthouse History Center ($2,000,000)
- Justice Center 5th Floor Renovations ($125,000)
- Justice Center Corridor New Seating ($125,000)
- Downtown Central Control Improvements ($250,000)
- Justice Center Courtroom Suites Renovations ($762,500)
- Records Storage Facility Improvements ($1,150,000)
- South Flores Parking Garage Improvements ($1,000,000)
- Video Visitation ($2,000,000)
- Vista Verde Plaza Improvements ($400,000)
- Bullis County Park Enhancements ($150,000)
- Courthouse Annex Improvements ($675,000)
- Z-Server Upgrade ($1,100,000)
- Pitney Bowes Mail System ($300,881)
- Print Shop Equipment ($277,200)
- WebCRD System ($92,494)
- County Facilities Fiber Upgrade ($4,610,000)
- PC Replacement ($1,539,356)
- Notebook Replacement ($280,206)

- Courtroom Technology ($171,875)
- Forefront Identity Manager Enhancements ($75,000)
- Telecom Management System ($65,000)
- Automated License Plate Recognition System ($96,000)
- Court Kiosks System ($20,633)
- Medical Examiner F.A.S. System ($265,000)
- Electronic Attorney Voucher System ($100,000)
- Automated Fingerprint Identification System Enhancements ($2,700,000)
- Datalux Tracer Processor Upgrades ($261,000)
- Adult Detention Center Kitchen Equipment ($162,750)
- Adult Detention Center Laundry Equipment ($168,400)
- Dell Tablet Implementation ($165,000)
- Internal Affairs System ($47,600)
- Countywide Radio Replacement ($1,342,270)
- Countywide Vehicle Replacement ($2,336,010)
- Medical Examiner Equipment ($405,386)
- Bexar County Emergency Vehicle ($32,800)
- Haven for Hope Facility Improvements ($1,500,000)
- St. Vincent de Paul Kitchen Equipment ($1,000,000)
- Economic Development Improvements ($727,000)
- Hot Wells Interpretive Center / Public Park ($2,706,000)
- World Heritage Site ($143,060)
- Land Acquisition – ADC South Annex Phase II ($2,630,000)
- Land Acquisition – ADC South Annex Phase III ($2,505,000)
- Land Acquisition – Pleasanton Road ($200,000)
- County Facilities A.D.A. ($85,000)
- Adult Detention Center Maintenance Shop Renovations ($500,000)
- Laredo Street Facility Renovations ($30,000)
- Elections Facility ($5,226,112)
- County Parks Improvements – Fall Zone ($275,000)
- Fleet Maintenance and Motor Pool Assessment ($100,000)
- Sheriff's Storage Equipment ($94,000)

Completed and On-Going Projects:

The following are all existing and active Bexar County projects. The completed projects will have their remaining balances reallocated into capital contingency funds.

Southeast Service Center Warehouse: This project provided funding for the erection of a metal warehouse building at the Public Works Southeast Service Center. Completion of this project will provide for the proper storage of flood control devices, emergency patch material, metal barricades and traffic control devices. The total cost of this completed project is **$306,202. (Complete)**

Forensic Science Space Plan: The Bexar County Forensic Science Center was designed initially for future expansion as the workload of the Medical Examiner (ME) and Criminal Investigation Laboratory (CIL) warranted. In 1998, 4,000 square feet of the Forensic Science Center reverted back to the County from the University of Texas Health Science Center. Approximately 35 percent of the space is being used for mechanical rooms, corridors and restrooms leaving approximately 2,600 square feet for expansion. This project provided funding for an assessment of the build-out of this expansion space. The total cost of this completed project is **$299,721**. **(Complete)**

Gondek Addition Resealing: This project called for the replacement of all exterior weatherproofing and elastomeric rubber sealant on the 1963 and 1972 Gondek additions to the Bexar County Courthouse. The existing sealants were installed in 1963 and 1972 respectively. The sealants were failing and allowing moisture to enter the wall system. The total cost of this completed project is **$100,000**. **(Complete)**

Courthouse Restoration and Renovation: The Bexar County Courthouse was constructed in 1896 and is listed in the National Register of Historic Places. In the FY 1997-98 Budget, $350,000 was allocated to conduct a professional survey of the exterior of the over 100 year-old courthouse masonry, to identify problems and to recommend possible corrective action or repairs. This survey was the first step in identifying the extent of the damage and deterioration of the exterior stone. After further review, the project scope was modified to include both the survey and the needed design and building improvements in one project. In FY 1999-00, Bexar County was awarded approximately $2.8 million from the Texas Historic Commission to initiate the restoration of the Bexar County Courthouse. The Bexar County Courthouse has stood for 111 years and is in continuous need of restoration, not only to preserve its significance as a major historical Texas landmark, but also to accommodate the safety and technology needs of a modern workforce. The total cost of this completed project is **$10,354,781**.

Audio/Visual Control Room: The Audio/Visual Control room was relocated to a larger area within Commissioner Court and the Equipment used to broadcast Commissioner's Court was upgraded to provide a higher quality of broadcasting on the Intranet and Internet. The total cost of this completed project is **$104,499. (Complete)**

Vista Verde Elevator Replacement: This project replaced two elevators at the Vista Verde Building, which provide service to employees and the general Public. These are heavily used elevators. Additional funding in the amount of $319,000 was appropriated in FY 2008-09 to complete this project. The total cost of this completed project is **$550,474. (Complete)**

Nextel FCC Rebanding: Due to many years of interference related issues experienced by Public Safety users who use frequencies close to Nextel's frequency, the FCC formally accepted a plan to solve the interference problem. This project is 100 percent reimbursable for all of the County's costs incurred in Rebanding, but the initial outlay of funds is necessary. Upon reimbursement for this project the refund will be used to pay debt service. The estimated cost of this project is **$75,300**.

CHRIS Timekeeping Software: A total of **$500,000** is budgeted for the acquisition, configuration, installation, and implementation of time collection software and hardware. The time collection system will allow County offices and departments to positively identify and track the "clock-in" and "clock-out" times of County employees, to ensure for better management of the County's human capital.

Main Jail Laundry Boiler Room: This project replaced three major components (the Water Heater, Heat Recovery System, and Hot Water Tank Insulator) that have been in service for 23 years. This investment will reduce annual maintenance and operating costs. In addition, the FY 2008-09 Adopted Budget included installation of two new hot water boilers, two new circulating water pumps, and electrical modifications, due to the addition of 400 square feet to current space. The total estimated cost of this project is **$31,912**. **(Complete)**

Firing Range (build berms): In conjunction with the current Firing Range Project, this project installed berms/backstops on the firing range. The total cost of this completed project is approximately **$95,415**. **(Complete)**

Courthouse Roof Repair: This project removed tile in selected areas, and reapplied the tile after applying a new underlayment as well as replacement of selected metal flashings and repairs of lightning damage to the South East Tower. Additional funding in the amount of $3,250,000 was funded during FY 2008-09 to remove old tiles and install plywood sheets over existing concrete decking to secure new tiles and meet wind load requirements. The total cost of this completed project is **$4,849,655. (Complete)**

Energy Projects – CIED In-Kind: Bexar County has identified seven energy conservation projects for implementation within existing Bexar County facilities. These projects include the Seal Building envelope at the Bexar County Courthouse, Additional Door Entry at South End of County Courthouse, Lighting Retrofit for County Courthouse, Energy Management System Upgrade at the County Courthouse, Energy Management System Upgrade at Vista Verde, Energy Management System Upgrade at the Adult Detention Center, and Energy Management System Upgrade at the Justice Center. The total cost of these projects is approximately $1.6 million. Approximately **$448,209** will be utilized to complete projects not funded through the grant.

Bexar County Integrated Justice System: The new justice information system will replace an outdated legacy system that has been in service for approximately 30 years. It will allow users to instantly update and exchange information. The new system will have the flexibility to adapt to the changing needs of the County. During FY 2008-09 the cost of this project increased from $18,000,000 to $23,450,000. This amount includes the cost for the Central Magistration component and the Master Name Index component. Additional funding in the amount of $150,000 was provided in FY 2010-11 for the purchase of two SAS Servers. The total estimated cost of this portion of the project is **$23,600,000**.

Fire Suppression: This project treated the sub flooring of the fifth and sixth floor of the courthouse lumber that requires fire suppression treatment to meet life safety and building codes. The total cost of this completed project is $**1,165,986**. **(Complete)**

227 Flores Parking Facility: This project consisted of a 500-space parking garage adjacent to the existing Flores parking garage. The FY 2010-11 Budget included additional funding for the build-out of the first floor with office space and a photovoltaic system. The total cost of the completed project is **$15,180,407**.

Energy Upgrades to Bond Projects: Several of the facility projects authorized in the 2003 Bond Referendum require upgrade to ensure that the operation is energy efficient. This includes full automation of temperature controllers, relays and programming for proper Heating Ventilation and Air Conditioning operation and energy management. These initiatives will lower energy consumption costs. Funding will also replace the roof and upgrade the solar hot water system at the ADC Annex ($2,015,000). The total estimated project cost is **$7,118,278.**

Financial Management System: A new financial management system has been implemented to meet the County's growing needs specifically in the areas of financial accounting, purchasing and budgeting. It enables County users to have access to better management information through reports and queries regarding requisitions, financial cost and accounting information, and the impact on annual budget appropriations. The FY 2010-11 Adopted Budget included an additional $888,841 for implementation of the financial management system. The total estimated cost of this project is **$7,188,841**.

Cashiering System: This project provides software upgrades and integration of the cashiering system, which will aid the auditor's office by providing more flexibility to analyze collections countywide in several departments. The estimated cost of this project is **$1,000,000**.

Juvenile Justice Information System (JJIS): Bexar County Juvenile Probation (BCJP) in conjunction with BC Information Technology created a Juvenile Justice Information Focus Group to assess the current JJIS. The current JJIS is a second generation mainframe-based application originally developed in the mid 1980's. Since then, it has been extensively modified but is now nearing the end of its product life cycle. During FY 2010-11, this project was terminated prior to completion. Bexar County Information Technology has requested to implement a new Juvenile Case Management System as a part of the Countywide Integrated Justice System. The funding allocated for the terminated project was $3,682,609, but only **$3,259,249** was spent. **(Complete)**

Courthouse Restoration: This project is a continuation of the Courthouse Restoration and Renovation Project. Additional funding in the amount of $750,000 during FY 2011-12 was allocated to fund the Pre-Design phase of the double-height courtroom in the Courthouse. The estimated cost of this project is approximately **$5,394,035**.

Juvenile Justice Academy: This project provides for a contribution to the Juvenile Probation Department for infrastructure and equipment related to the Bexar County Juvenile Justice Academy. The total estimated cost of this project is **$1,501,637.**

Adult Probation Parking Garage: This project consisted of a 959-parking space parking garage along with office space on the first floor. The new garage provides adequate parking for visitors and employees at the Adult Detention Center campus. The total cost of the completed project is **$17,240,760**. **(Complete)**

CHRIS Online Open Enrollment: This project, created in FY 2010-11, will provide for the implementation of online open enrollment for all County employees. Online Open Enrollment will help reduce administrative costs surrounding the County's annual open enrollment effort by reducing time spent on manual data entry and eliminate the need for paper forms. This project will also enhance communication between Human Resources and County employees via the Employee Self Service System. The total estimated cost of this project is **$250,000.**

Park Improvements: These park improvements included miscellaneous repairs to all civic centers, upgrades to sports fields, and the replacement of playground equipment throughout all the County Parks. The total cost of the completed project is **$525,552. (Complete)**

Replace Hot Water Units in Tower A of ADC: These units are required to serve all floors in the A-tower, supplying hot water to over a thousand inmates. The units are over 20 years old and have outlived their service life expectancy. The total estimated cost of the project is **$323,159**.

Adult Detention Center -Suicide Bed Conversion: This project, created in FY 2010-11, provided the conversion of beds for suicide observation in the Adult Detention Center. A total of 132 existing low-risk beds in the basement of Tower A were converted to medium-risk classification. The total cost of the completed project is **$250,580. (Complete)**

Adult Probation Facility: This project provided additional funding to construct the new Adult Probation Facility as approved in The 2003 Bexar County Bond Election, Proposition 1. The result of the completion of this project was a new, 100,000 square-foot facility to consolidate and centralize Adult Probation offices and operations, eliminating a cost of $670,000 annually for leased facilities. The cost of this project expanded from the $16,775,000 (funded in the 2003 Bond Referendum Fund) approved by the voters to $19,173,131. The total cost for this completed project is **$2,355,572. (Complete)**

Energy Conservation Equipment: This project provides funding for equipment associated with energy conservation initiatives that are to be further defined by Bexar County. Initiatives that move the County towards carbon neutrality, such as substituting travel with video conferencing or the purchase and installation of devices and equipment that reduces Bexar County's greenhouse gas emissions will be included. Another possible use of the project fund is to build a closed-loop system utilizing solar panels to power an electrolyzer which makes hydrogen that is stored in a pressurized tank that powers a fuel cell to provide clean electrical power. The heat generated during the fuel cell process may also be used for heating. The estimated project cost is approximately **$500,263**.

Road and Bridge Project: This project provides funds for costs associated with unanticipated road and bridge construction costs, to include increases in labor and supplies and materials costs. The estimated project cost is **$6,500,000**.

Central Magistration Build Out Project: With the anticipated assumption of the Central Magistration Facility by Bexar County, the site will require upgrades and renovations to accommodate the needs of the building. Additional funding in the amount of $3,050,000 was provided in FY 2008-09 for a new Central Magistration Facility on Comal Street for the Pre-Design Phase ($850,000) and Design Phase ($2,200,000). The estimated cost of this project is approximately **$4,813,860**.

Land for Jail Campus: This project provided funding for the acquisition of approximately five acres of property adjacent to the Comal Street Jail and Jail Annex, bound on the east by Comal St., on the west by San Marcos St., on the north by Travis St., and on the south by W. Commerce. The total cost of the completed project is **$9,294,208. (Complete)**

Heat Recovery System – ADC Laundry: This project provides funding for the replacement of the main jail laundry heat recovery and lint trap system. The completion of this project will result in heat recovery and lint trap recovery at full capacity, while improving energy efficiency and reducing energy consumption. The estimated cost of this project is $**375,105**.

Solar Hot Water Heater – ADC Annex: This project provides funding for the repair of the Adult Detention Center Annex solar hot water heating system. The completion of this project will result in the removal, repair and reinstallation of existing solar panels, repair and patching of pipe insulation, repair of the 20,000 gallon water tank, and the addition of updated controls, bypass valves and cross connection piping. It is estimated that savings of up to $50,000 per year in utilities costs will be realized. The estimated cost of this project is **$124,473**.

Park Improvement Project – Pletz: This project provided funding for the provision of playground equipment and road overlay. This project replaced outdated playground equipment with equipment that meets ADA, Federal, and local guidelines for safety and security. The overlay of the park roads will ensure safe access to all park amenities. The total cost of this completed project is **$143,673. (Complete)**

Juvenile Facilities Project: This project provided funds for anticipated escalation in costs for labor, and supplies and materials associated with the Juvenile Facilities Project located on East Mitchell and the Juvenile Placement Facility. Funding the in the amount of $2.1M was provided for construction, contingencies, FF&E, moving expenses and information technology needs identified by the Facilities Management Department. An additional $900,000 was provided for unforeseen cost escalations primarily for information technology and appropriate Juvenile Probation Department start-up costs. The total cost of the completed project is **$5,053,061**. **(Complete)**

Constables/Justice of the Peace Facility Project: This project provided funds for the construction and establishment of a new facility for the Constable, Justice of the Peace, and Tax Offices on the Southside of Bexar County. The total cost of the completed project is **$5,644,009**. **(Complete)**

Countywide Roofing Project: This project provides funding to repair the roofs on three Bexar County Buildings. The Main Adult Detention Center, Courthouse Annex, and new weather protection (caulking) for the Main Adult Detention Center. This estimated cost of this project is **$1,748,769.**

Vista Verde Water Proofing and Concrete Repair: This project provided funding for the water proofing of the Vista Verde Building envelope. This project removed and replaced water proofing materials around expansion joints, windows, roof flashing, exhaust pipes, vents and other areas where water infiltrated and caused damage. The total cost of the completed project is **$454,313. (Complete)**

Park Improvement Project – Rodriguez: This project provides funding for the provision of playground equipment and perimeter fencing. This project replaced outdated playground equipment with equipment that meets ADA, Federal, and local guide lines for safety and security. The replacement of the perimeter fence is to ensure security of the park after hours, as well as the renovation of restrooms. The total estimated cost for this project is **$75,634.**

CommuniCare Facility Renovation Project: This project provides funds for the County to assist with the design and construction of a new facility for CommuniCare Health Centers. The facility, located at 8210 Callaghan Road, will be a 23,000 sq. ft. multi-disciplinary healthcare facility. Adult, senior, pediatric, behavioral, and women's health services will be provided by CommuniCare at this location. The total County contribution is **$100,000**.

Water Service – Bullis: Bullis County Park is provided water via a well system. This project will resolve numerous problems associated with water purity, which will avoid further violations with the governing body Texas Birds Records Committee. The estimated cost of this project is **$82,193**.

Sidewalk and Barbed Wire Enhancement and Replacement Project: The existing fence is beyond repair and requires replacement to maintain current park boundaries. With the installation of the dome posts, the park will be secured and aesthetically pleasing. This project will also include the construction of a sidewalk between the park and the Elementary school located across the street. The estimated cost for this project is **$131,289**.

Radio System Antenna Enhancement at Justice Center, Courthouse, and AT&T Center: Distributed Antenna Systems (DAS) or Bi-Directional Amplifier (BDA) systems allow radio signals to penetrate large and heavy buildings that would otherwise limit the signal. The total cost for this completed project is **$102,767**. **(Complete)**

Replace Damaged Corridor Panels-Justice Center: This project will consist of laminated wall panels for the basement through the fifth floor of the Justice Center. The existing walls are in poor condition. Sections have been severely damaged and are incapable of repair. The estimated cost of this project is **$186,020**. **(Complete)**

Replace Generators and Add Emergency Electrical Circuits-Courthouse: This project will provide emergency electrical generation capabilities at the Courthouse and will add emergency electrical outlets. The Courthouse has an undersized generator. The estimated cost for this project is **$420,000**.

Replace/Renovate/Stripe Parking Lots-Vista Verde, Juvenile Detention, and Krier: This project is to renovate and re-strip the asphalt parking lot at the Vista Verde, Juvenile Detention Center, and Cyndi Taylor Krier facilities. This project will remove existing asphalt and replace it with a new base, asphalt, and striping at Vista Verde. For the other areas, the project will repair, seal, and re-stripe the parking lots. The estimated cost for this project is **$269,670**.

ADC Roof Replacement, Waterproofing of Masonry Envelope, and Exterior Cleaning: This project replaced the roof at the Adult Detention Center to include top coat, underlayment, valleys, gutters, eves, and flashing. This project also waterproofed and caulked the entire system. The total project cost is **$1,306,755. (Complete)**

Modifications/Upgrade to Electrical Power Supply-ADC Admin: This project includes an evaluation of the availability of electrical supply capacity serving the first floor of the Adult Detention Center, Administration and Office area. The estimated project cost is **$290,070.**

Firing Range: This project provides for the construction of a multi-purpose, multi-yardage firing range designed to support existing and future firearm (handgun and shotgun) training requirements for day or night scenarios. The facility will be equipped with a roof to support training during inclement weather. During FY 2010-11, an additional $3,500,000 was appropriated for Phase II of the Firing Range Project. The total cost for this completed project is **$6,177,688. (Complete)**

Camp Bullis Easement: The purpose of this project is to study the easements of Camp Bullis for the Habitat Conservation Plan. Habitat Conservation Plans (HCPs), also known as Regional Habitat Conservation Plans (RHCPs), can be designed to cover one or more endangered species for portions of the county, entire counties, or multiple counties. The estimated cost for this project is **$1,000,000**.

CHRIS Project: This project is for the purchase of e-Recruitment software, and consulting services associated with the project upgrade. The estimated cost for this project is **$250,000.**

Officer's Dining Room: This project provided for the renovation and remodel of the Officer's Dining Room at the Adult Detention Center. The total cost of the completed project is $**488,822. (Complete)**

Computer Aided Dispatch-BCSO: This is a joint project with the City of San Antonio, the Bexar County Sheriff's Office, Bexar County Fire Marshall, Metro 9-1-1, and the City of Schertz to develop a regional dispatch and law enforcement system to better serve the citizens of the Metro 9-1-1 area. This funding represents the Sheriff's Office's share of the initial capital costs of the system. The estimated cost of this project is **$279,000**.

Automated Fingerprint Identification System (AFIS): This project enhances and speeds up the identification of individuals processed and placed in custody at the Adult Detention Center, Central Magistration and Courthouse Booking Station. This project provides the capability to aid in the identification of offenders at crime scenes. This total estimate project cost is **$400,000.**

Imaging-District Clerk: The Bexar County District Clerk's Office has developed a Ten-Year Document Conversion Project that will result in the District Clerk's Office being completely paperless no later than the end of FY 2015-16. The project is funded from Capital, the General Fund, the County-wide Records Management Fund, and the District Clerk Records Management Fund. Additional scanners, software, and supporting hardware are placed at additional points of customer service in various divisions. A savings will be realized in the General Fund as additional files and boxes will not be required. The total cost of the completed project is **$127,711. (Completed)**

Reconciling Software for District Clerk, County Clerk, and Management and Finance Department: The purpose of this software system is to reconcile the book balance for the Trust Accounts to the bank balance. This system will enable the County Clerk and the Auditor to account for all transactions related to the Trust Accounts. This system may be integrated within the new financial system in the future. The estimated cost of this project is **$60,000**.

Breath Test Support Program: The current contract for breath testing requires that Bexar County maintain all equipment for these services. As a result of a mandate requiring all equipment to be a particular grade/model or newer, the vendor purchase replacement equipment during the FY 2008-09 fiscal year in order to have all upgrades completed by the required deadline. The estimated cost for this project is **$92,642**.

Video Teleconferencing (3 floors) for Criminal District Courts: The Criminal District Courts have requested three video teleconferencing systems. These systems will be portable units located on each of the three Justice Center floors where Criminal District Courts preside. This equipment is being purchased as a pilot program to determine the level of need that the Criminal District Courts have for these systems. The estimated cost for this project is **$187,491**.

Lakewood Acres Park Vehicles: This project will provide vehicles for Lakewood Acres Park, which will include two 15-foot Batwing Finish Mowers with Tractors ($110,000), two 72-inch Riding Finish Movers ($30,000), and a half-ton Crew Cab ($23,866). The estimated cost for this project is **$163,866.**

Adult Detention Center Domestic Hot Water Loops Project: During FY 2008-09, funding was allocated to purchase and install Domestic Hot Water Loops at the Adult Detention Center. This project was necessary in order to comply with the Commission on Jail Standard requirements. The total cost of the completed project is **$652,555**. **(Complete)**

Server Purchase for Technical Support: There are four servers and two server components that are approaching their end-of-life cycle with Dell warranty and maintenance support. This project enabled Information Technology to replace these servers with new servers and replace all the data. The total cost of the completed project is **$24,131**. **(Complete)**

Virtual Server (R900): This project enables BCIT to migrate servers that are reaching their end-of-life cycle for warranty and maintenance support. The total cost of the completed project is **$30,077**. **(Complete)**

Washer and Dryer Set for Juvenile Detention: This item provides funding to replace units that are beyond repair at the Juvenile Detention Center. The estimated cost for this project is **$15,000**.

Livescan Unit for Juvenile Probation: This item provides funding to replace a unit that is beyond repair at the Juvenile Probation Intake Section. The estimated cost for this project is **$60,000**.

Pre-trial Services Projects: This project will appropriate funding in the amount of $28,000 to purchase video teleconferencing to allow employees currently housed at the Adult Detention facility to relocate with the other Pretrial Bond officers at the Central Magistration Facility and to fund an intake station at the Central Magistration Facility to provide better efficiency and security when employees interview defendants. The total estimated cost of this project is **$48,000**.

Justice of the Peace and Pretrial – LYNC System: This project, created in FY 2010-11, provided for software that allows for automated phone calls and messages to be used as reminders for customers and clients of the County. The total estimated cost of this project is **$44,800. (Complete)**

Juvenile Courts A/C Chiller: This project was created during FY 2010-11 for the replacement of an air conditioning chiller for the Juvenile Tejeda Courts Facility. The total estimated cost of this project is **$136,662.**

Vehicle Replacement 2010: The FY 2009-10 Budget appropriated funding for the replacement of 84 vehicles. The total cost is **$1,933,318. (Complete)**

Notebook Replacement 2010: The FY 2009-10 Budget appropriated funding for the replacement of 136 notebooks. The total cost is **$248,516**. **(Complete)**

Delphax Large Capacity Printer Replacement Project: This project funded the replacement of the redundant Delphax large capacity printer. The total cost of the completed project is **$250,000**. **(Complete)**

Re-Entry Facility: This project is intended to reduce jail population, as well as pro-actively address Jail Commission Requirements. The estimated cost for this project is approximately **$1,500,000**.

District Clerk Imaging Project '09: The Bexar County District Clerk's Office has developed a Ten Year Document Conversion Project that will result in the District Clerk's Office being completely paperless no later than the end of FY 2015-16. The project is funded from Capital, the General Fund, the County-wide Record Management Fund, and the District Clerk Records Management Fund. The total cost of this completed project is **$59,841**. **(Complete)**

Forensic Science Center Equipment and Facility Repair Project: The FY 2009-10 County Buildings Capital Improvement Fund's adopted budget included funding in the amount of $500,000 to correct condensation and leaking problems in Room 241 of the Forensic Science Center Building, expansion of the decomposition autopsy space, and other repairs to the Forensic Science Center. The total estimated cost of this project is **$500,000**.

Paul Elizondo Tower (Justice Center Expansion) Project: The Cadena Reeves Justice Center was completed in 1991. Since then, the County had not added any additional judicial space and the demand for judicial space has forced the County to enter into lease space for critical support staff. The expansion enabled the County to reconsolidate its support staff, expand existing judicial space, and complete the restoration of the existing historical courthouse including the modification of the Gondek structure. During FY 2008-09, additional funding was appropriated to pay for Leadership in Energy and Environmental Design (LEED) Services. The project cost appropriated during FY 2007-08 was $61,931,335. During FY 2008-09 additional funding was appropriated in the amount of $3,304,554 to pay for final design/build documents for this project. Furthermore, in FY 2009-10, an additional $1,445,509 was appropriated for revisions to the existing floor plans of the New Justice Center Expansion project, to include a new interior staircase connecting floors 4-7, new interior staircase connecting floors 9-10, a revision of the floor plans for floors 4-6 and to finish out shell space for 10th floor for office space for Commissioners Court. The total cost of the completed project is **$64,910,159. (Complete)**

Toudouze Property Purchase and Renovation Project: This project provides for the purchase of two warehouses, known as the Toudouze Property, south of the Criminal Justice Campus. The project will renovate one warehouse to house the Work Release Program. Additional funding in the amount of $2,100,000 was provided during the FY 2010-11. The estimated cost of this project is **$8,900,000.**

Restoration and Historic Rehabilitation of double-height 1892 County Courthouse: This project provided for the restoration and historic rehabilitation of the double-height 1892 County Court in the Bexar County Courthouse and Presiding Courtroom Renovations. The renovations to the Presiding Court are near completion and the double-height courtroom will now be a combined project with the Gondeck Demolition, described later in this narrative. Expenditures from this project will now only include Presiding Court Renovations until completion. The original total project budget is **$6,350,000.**

Adult Detention Center Air Handler Unit Replacement and Air Improvement Project: This is a multi-year phased project beginning in FY 2009-10. The project provides for the replacement of 74 total air handler units in the Adult Detention Center Towers A, B, and C. Ventilation units and outside air intake ducts will be added on the roof to pre-treat air in all towers and heat recovery wheels to reduce energy consumption. UV lamps and four negative pressure cells will be installed in the medical and mental health areas. In addition, the basement at the Adult Detention Center would be renovated to include the addition of 186 beds. The total estimated cost of the project is **$29,021,888.**

Cadena Reeves Expansion and Renovation Project: This project provides for the Design and Construction/Interior renovation of the Cadena Reeves Justice Center, to include demolition of existing space and construction of 8 new courtroom suites on the 4th floor of the Justice Center, including new courtroom technology, and new courtroom furniture. The estimated cost of the project is **$21,838,162.**

Printer Solution Equipment – Cutter Attachment: This project, created in FY 2010-11 provided an expansion of cutting options for custom internal print jobs, and reduced the need for outside vendor services. The total cost of this project was **$7,300. (Complete)**

Constable Vehicles: This project will provide funding for the purchase of 4 vehicles for new Constables that were added in Precincts 3 and 4. The total cost of this completed project is $**120,000. (Complete)**

City-Base West: The project will develop 47-acres of currently undeveloped land on the corner of S.E. Military and New Braunfels roads. The development will create 227 new full-time jobs by the end of 2015, with an additional 275 part-time jobs and ultimately stimulate the overall economy of Bexar County. The project consists of planning, design, construction, and property acquisition. The total amount budgeted for this project is **$3,940,000**.

Vehicle Replacement 2011: The FY 2010-11 Adopted Budget appropriated funding for the replacement of 96 vehicles. The total estimated cost is **$2,417,700.**

Animal Care Services Vehicles: This project provides for the purchase of vehicles for Animal Care Services as a part of an agreement with the City of San Antonio. The total cost of the completed project is **$162,583. (Complete)**

Expand Capacity of Avaya meeting Exchange: This project provides for the expansion of the conference calling capacity. The estimated cost of this project is **$14,948.**

PC Replacement: For FY 2010-11, a total of 1,027 Desktop Computers were replaced at a cost of **$1,210,760. (Complete)**

Notebook Replacement: For FY 2010-11, a total of 164 Notebooks were replaced at a cost of **$308,725. (Complete)**

Ruggedized Notebook Replacement: For FY 2010-11, a total of 20 Ruggedized Notebooks were replaced at a cost of **$43,104. (Complete)**

Enterprise Data Center Power Upgrade: This project will upgrade the power in the Enterprise Data Center in order to meet existing demands and provide for future demands. This upgrade is based on a Power Infrastructure Upgrade Assessment done by Cleary Zimmerman Engineers. The estimated cost of this project is **$364,700.**

Ethernet Migration-Adult Detention Center: This project migrates the Adult Detention Center building from their current Coaxial based technology to a TCP/IP based technology. The total cost of the completed project is $**367,975. (Complete)**

LAN Management Solution: The BCIT Strategic Plan calls for a robust network infrastructure with the capability of self-healing in order to prevent a network outage. This initiative will also allow an organization to view many devices from a centralized location. A LAN Management Solution (LMS) is a suite of powerful management tools that simplify the configuration, administration, monitoring, and trouble shooting of networks. The estimated cost of this project is **$72,064.**

Switches for Redundant Network: This project provided for switches and a router for a new Redundant Network. Bexar County Information Technology Department currently houses Bexar County's most vital network data. The increasing requirement to transmit images, files, video and voice over the network has the potential to seriously impede network performance. This project created a single and redundant network that moves all communication information through a single network. The total cost of this completed project is **$262,214. (Complete)**

Upgrade Data Center Switch: The data center serves as the central junction point for data network communication for the Bexar County wide area network. The current core switch serves as the nucleus of the network and currently provides a full redundant solution. This project provides for a Nexus 7000 switch in order to bring a faster more efficient network to the core of Bexar County's network. The total cost of this completed project is **$636,787. (Complete)**

Firewall Replacement Project: Bexar County Information Technology operates a series of firewalls in order to prevent unauthorized Internet users from accessing private networks connected to the Internet. Three of these firewalls were replaced as a part of this project. The total cost for this completed project is **$19,818. (Complete)**

Business Analyst Online API & Extension for ArcGIS Server: This project will allow BCIT to purchase an ArcGIS Server and various GIS desktop tools to better utilize GIS software. The total estimated cost of this project is **$91,000.**

Purchasing Vehicles: This project provided for the purchase of a Ford F-250 Truck for use by the Purchasing Department for Fixed Asset Inventory. The total cost of this completed project is **$24,654. (Complete)**

Replacement of iVotronic Batteries: This project funds the replacement of approximately 2,400 batteries for the iVotronic Machines that are used during elections. The total estimated cost will be **$244,038**.

Dialysis Machines for Adult Detention Center: This project will provide for the purchase of the Dialysis Machines for use at the Adult Detention Center Infirmary. This will allow inmates to be treated at the Adult Detention Center instead of being transported to a hospital. The total estimated cost for this project is **$500,000.**

Repair Inmate Recreation Flooring-ADC: This project will repair the flooring in 33 inmate exercise/recreation areas at the Adult Detention Center. These floors have met life expectancy and are now failing. The total estimated cost of this project is **$990,000**

Upgrade Septic System at Raymond Russell Park: This project will install a septic tank system at Raymond Russell Park that will meet all local and state environmental codes. This improvement is included in the Bexar County Parks and Open Space Master Plan. The total estimated cost of this project is **$10,000.**

Parking Lot and Road Overlay at County Parks: This project provides for the re-asphalting and re-striping of the parking lots and roads at Raymond Russell County Park, Rodriguez County Park, Comanche County Park, and parts of Mission County Parks I, II, and Padre Park. The total estimated cost of this project is **$1,200,000.**

Redevelopment of Mission County Park: Initially established in 1949, and renovated in 1980, Mission County Park is in constant use by large groups and daily use by families and individuals; this has resulted in facilities that are in need of total renewal. This project will upgrade all park restroom facilities and playscapes, relocation of the Parks Maintenance shops and parking areas, as well as burial of overhead utility lines, and the removal of sports courts and ball fields, which will supplanted by other nearby venue projects. This project will be done in conjunction with two Texas Parks and Wildlife Reimbursement Grants. The total estimated cost of this project is **$5,200,000**.

512 East Highland Facility Purchase and Renovation: This project was funded to relocate Public Works and Facilities Management (previously Infrastructure) personnel currently located at the Vista Verde Building to a facility located at 512 East Highland Boulevard and Hackberry. The project was terminated during FY 2011-12, and is no longer required. The total cost for the completed project is **$139,457. (Complete)**

BCIT – Printer Solution: This project, created in FY 2010-11, provided for the purchase of a new mainframe printer used for all of Bexar County's enterprise printing, document production, and workflow management system. The total cost of this completed project is **$895,621. (Complete)**

County Telephone – Five-Digit Dialing: This project expanded the four-digit phone extensions into five-digit extensions. The four-digit phone extension was approaching its maximum capacity and this project alleviated the issue. The total cost for the completed project is **$18,916. (Complete)**

Avaya Phone Cabinet Replacement: This project replaced an outdated phone cabinet that was no longer supported by Avaya. This equipment is required for all phone services for the entire Vista Verde facility. The total cost for the completed project is **$20,910.**

District Clerk Scanning Equipment: This project provided for the purchase of new scanners to be used in the District Clerk's new satellite office. The total cost for the completed project is **$60,000.**

Printer Solution Equipment – Neopost Mailing System: This project was created during FY 2010-11 and provided an expansion of mailing system capabilities for the existing Bexar County Print Shop. The total cost for the completed project is **$232,034.**

Radio Replacement: The FY 2011-12 Budget appropriated funding for the replacement of 1,140 radio units. The total cost for the completed project is **$2,984,550.**

Vehicle Replacement 2012: The FY 2011-12 Budget appropriated funding for the replacement of 81 vehicles. The total estimated cost of this project is **$2,316,250.**

Forensic Science Center Lighting Replacement: This project will replace light fixtures at the Forensic Science Center required due to the 2009 Department of Energy regulations that phase out T12 lamps. The total estimated cost of the project is **$215,208.**

Criminal Laboratory Equipment: This project provides for the purchase of one scanning electron microscope and one gas chromatograph/mass selective detector. The existing equipment is more than 15 years old and is used in the daily analysis of the Criminal Laboratory. The total estimated cost of this project is **$272,050.**

Medical Examiner Digital X-Ray Machine: This project provides for the purchase of a digital x-ray machine that can be utilized from several computers in the Medical Examiner's Office. The machine will also allow for digital scanning and archiving of past x-ray files. The total estimated cost of this project is **$233,000.**

Courthouse South Annex: This project provides for the purchase of the Federal Reserve Facility located south of the Bexar County Courthouse. The total estimated cost of this project is **$10,000,000.**

Alameda: This project provides for the design and construction of renovations planned for the Alameda Theatre. The total estimated cost of this project is **$2,500,000.**

Bexar County Law Enforcement Substations: This project provides for a needs assessment and preliminary design of law enforcement substations in Bexar County. The goal of the project is to determine the best location and design of substations to provide the most efficient and effective law enforcement services to Bexar County citizens. The total cost of this project is **$1,500,000.**

Juvenile Facilities Energy Reduction: This project will retrofit existing inefficient lighting, heating and air-conditioning and control systems at the Juvenile Detention Center, Tejeda Courts, and Krier Treatment Center. The County will seek rebates from CPS Energy in the estimated amount of $500,000. The total estimated cost of this project is **$2,000,000.**

WOW™ Energy Monitoring System Phase II: This project is an expansion of the existing WOW system, which is a web-based sustainability management and information system that provides real-time energy usage data to employees and the citizens of Bexar County. The system provides a dashboard of the various projects and initiatives the County has implemented over the years, such as the solar energy, water conservation, and recycling programs. The total estimated cost of this project is **$250,000.**

Farm Road Fence: This project will secure the perimeter of the Bexar County Firing Range by constructing a fence around the area. The total estimated cost of this project is **$30,141.**

Child Support Courtroom Renovations: This project will create two new child support courtrooms, and provide offices for the two County Judges, support staff, and office space for Attorney General staff. The total estimated cost of this project is $3,000,000; however, only **$500,000** was allocated in FY 2011-12 to begin the architectural and design components of the project.

Children's Court Renovations: This project includes the design and construction of technological upgrades for the Children's court. The total estimated cost of this project is **$190,000.**

Cadena Reeves Expansion and Renovation Project – FF&E: This project provides for the purchase of all furniture, fixtures, and equipment related to the Cadena Reeves Expansion project. The total estimated cost of this project is **$500,000.**

Restroom Renovations at Comanche and Raymond Russell: This project will renovate and construct restroom facilities at Comanche and Raymond Russell parks. The restroom facilities require new partitions and ADA compliance renovations. The total estimated cost of the project is **$103,500.**

County Park Signage: This project will consist of the design, fabrication, and installation of new countywide park signage. The total estimated cost of this project is **$275,000.**

County Park Alarm Monitoring Systems: The project will provide for the implementation of alarm monitoring systems to prevent damage and theft in County parks. The total estimated cost of this project is **$80,000.**

County Park Mechanical Equipment: This project will provide for the purchase of the following equipment for County Parks: one genie lift, two diesel mowers, one gooseneck trailer, one crew-cab diesel truck, and one skid steer. The total estimated cost of this equipment purchase is **$128,408.**

Adult Detention Center Pipe Replacement – Phase I: This project will provide for engineering services and repairs associated with all systemic piping failures in the Adult Detention Center. This project will begin replacing domestic water piping that is deteriorating. The total estimated cost of this project is **$550,000.**

Adult Detention Center Communications Room A/C System: This project will replace the air-conditioning unit in the Adult Detention Center Communications Room. The current unit is in need of replacement and the equipment housed in this room is mission critical to the 24/7 operations of the jail. The total estimated cost of this project is **$123,000.**

Adult Detention Center Door Slot and Bunk Storage Renovations: This project provides for the installation of secure food slots in inmate cell doors in the Adult Detention Center Main Jail and Annex. These slots are used to distribute food, medications or belongings to inmates. This also includes the replacement of bunk storage containers provided for inmates in their cells. The total estimated cost of this project is **$102,503.**

Adult Detention Center Table Capping: This project will cap 89 tables in the Adult Detention Center Annex with stainless steel to prevent ongoing maintenance and repairs caused by inmate degradation. The capping would require less upkeep and prevent damage to County property. The total estimated cost of this project is **$77,875.**

Adult Detention Center Cell Renovations: This project provides for the renovations of cells that house inmates under suicide watch. The renovations will include the removal and replacement of standard cell equipment such as light fixtures, plumbing and furniture. The project is in response to a recommendation made by the National Center on Institutions and Alternatives pertaining to suicide resistant cells. The total estimated cost of this project is **$186,200.**

Adult Detention Center – Booking Break Room: This project provides for the installation of a fire rated ceiling in the booking operations break room in the Adult Detention Center. The project is in response to a recommendation by the Fire Marshal's Office during the annual inspection. The total estimated cost of this project is **$18,208.**

Adult Detention Center – Washing Machine: This project provides for the purchase of an industrial size washing machine for the Adult Detention Center. The total estimated cost of this project is **$38,923.**

Sheriff's Office – E-Citation and Rocket Modem Technology: This project provides for the purchase of 150 e-citation devices and 75 rocket modem units. The E-Citation devices are used to efficiently process data input by deputies and the rocket modem units allow for increased performance and availability of wireless communications. The total estimated cost of this project is **$696,750**.

Sheriff Deputy Body Armor: This project provides for the replacement of 100 units of body armor for Sheriff Deputies. The total estimated cost of this project is **$80,000.**

Sheriff's ADA Transport Vehicles: This project provides for the purchase of two vehicles required for transporting jurors and inmates that require wheelchair accessibility. The total estimated cost of this project is **$76,868.**

BCIT - On-Demand Mapping Project: This project will provide Bexar County employees and citizens access to the County Geographic Information System. This system contains regional, national, and international spatial data with the ability to add information and create custom maps on-demand. The total estimated cost of this project is **$80,000.**

BCIT – Communication Room Expansion: This project will expand the communications room in the Enterprise Data Center in order to meet existing demands and provide for future growth. The total estimated cost is **$21,200.**

BCIT – Server Cabinet Reconfiguration and Fiber Upgrade: This project will relocate all current servers to minimize overheating and maximize cooling. This will prolong the life of the servers and reduce the risk of potential failures. The fiber upgrade will provide increased bandwidth from the servers to the network and allow applications to perform at their optimal level. The total estimated cost of this project is **$240,000.**

BCIT – Printer Solution Peripherals: This project provides for the purchase of peripherals for the County Print Shop. Included are a binding machine, hardcover guide, and auto-laminator. The total estimated cost of this project is **$26,489.**

BCIT – Data Warehouse Solution: This project provides data storage infrastructure with analytical access to all County data. The total estimated cost of this project **$289,690.**

BCIT - PC Replacement Project 2012: The PC Replacement Plan is approved annually through the budget process. In FY 2011-12 approximately 1,000 desktop computers and 24 workstations are to be replaced at a cost of approximately **$1,212,360.**

Notebook Replacements Countywide 2012: In FY 2005-06, the Notebook replacement program was implemented as a companion to the PC replacement program. In FY 2011-12, approximately 396 notebooks, 24 ruggedized notebooks, and 2 tablets are to be replaced at a cost of approximately **$1,070,628.**

BCIT – Video Visitation: This project provides the technological infrastructure required to implement video technologies. This includes software, hardware, and network equipment that will allow for secure and reliable video sessions. The total estimated cost of this project is **$100,278.**

BCIT – Interactive Voice Response (IVR) Solution: This project provides for the implementation of interactive voice response technology in County offices and departments. The system will provide specifically tailored information to callers such as directions, hours of operation, court dates, etc. The total estimated cost of this project is **$150,000.**

BCIT – Avaya Countywide Voicemail System: This project will replace the Audix voicemail system, which is no longer supported by the phone supplier Avaya. The total estimated cost of this project is **$206,194.**

BCIT – Avaya Call Management System: This project is an application which will provide real-time and historical reports of statistical data for all incoming and outgoing calls. The data will provide management with call volume, efficiency of calls, and assist in determining staffing. The total estimated cost of this project is **$116,841.**

BCIT – Session Manager (Session Initiation Protocol): This project allows for communication with multiple and different Session Initiation Protocol entities and normalizes those communications to the infrastructure. The total estimated cost of this project is **$26,998.**

BCIT – Cargo Van: This project provided for the purchase of one standard length cargo van used for transporting computer or network equipment by Information Technology staff. The total cost of this completed project is **$19,840**. **(Complete)**

CHRIS - Time Collection System: This project will provide the software, hardware, infrastructure, and implementation services to implement a countywide time collection system to interface with the County's existing SAP Human Resources system. This implementation will use existing staff and consulting services to accomplish its goal. The total estimated cost of this project is **$550,000.**

CHRIS Hardware Refresh: The project provides for the replacement of CHRIS hardware to include servers, SANs, switches, etc. The purchase will also include 5 years of hardware support. The total estimated cost of this project is **$250,000.**

Global 360: This project will provide Judges and support staff access to imaged court case files. This will reduce the need for hard-copy paper printing or copying. The total estimated cost of this project is **$50,000**.

Facilities Maintenance Management System: This project will provide for the software and hardware required to implement a Facilities Management System. The system will digitize the work order process and provide better management of County Facility equipment and maintenance records. The total estimated cost of this project is **$192,910.**

Bexar County Integrated Justice System: The following components are to be implemented as a part of the County Integrated Justice System: E-Discovery System **($600,000)**, District Attorney Case Management System **($8,000,000)**, Jail Management System **($7,000,000)**, Jury Management System **($800,000**), Juvenile Case Management System **($2,000,000)**, and CIJS Storage **($67,019**). The total cost of these components is $18,467,019**.**

Sheriff Radios and Vehicles: This project provides for the purchase of radios and vehicles. The total estimated cost of this equipment is **$183,000.**

Elections Facility: This project provides for the purchase of the property located at 1103 South Frio Street. The intent is for the facility to be used as an Elections facility for staff and warehouse for their equipment. The total cost of this project is **$1,700,000.**

Adult Detention Center UPS Replacement: This project provides for the purchase and installation of a new Uninterruptible Power Supply system which provides back-up emergency power to critical equipment in Master Control at the Main Jail. The total cost of this project is **$48,000.**

Inventory Equipment: This project provides for the purchase of barcode scanning equipment for County employees to perform inventory asset management. The total cost of this project is **$34,086.**

Sheriff Academy Relocation: This project provides for the relocation of the Sheriff's Training Academy from the Guerra School to the Bexar County Firing Range. The total cost of this project is **$445,395.**

Compellent Storage: This project provides for the purchase and installation of a new data storage system for the County. The total cost of the project is **$1,222,007.**

Haven for Hope: This funding will be used for the acquisition of a facility for the Haven for Hope. This project was approved as a budgetary amendment on June 26, 2012. The total estimated cost is **$900,000.**

Adult Detention Center Electronic and Mechanical Upgrades: This project will upgrade antiquated intercom equipment in the medical and booking sections of the jail. Also included are heat exchanger replacements. The total estimated cost is **$87,222.**

New Projects

Forensic Science Center Improvements: This project provides funding for major renovations at the Forensic Science Center. This includes renovating office space and laboratory work areas for both the Medical Examiner's Office and Criminal Laboratory. The total estimated cost of the project is **$3,500,000.**

Courthouse Basement Courts: During FY 2011-12, a project was funded to renovate space in the Courthouse basement for specialty court suites. After reprogramming space and relocating judges, this project will now involve renovating two courtroom suites for County Courts 3 & 10. A total of $500,000 was budgeted during FY 2011-12 for architectural and design components. The new total project budget is **$4,200,000.**

Courthouse Personnel Relocation: Due to the renovation of the Double-Height Courtroom and Gondeck demolition, the relocation of staff in the courthouse is necessary. The Staff Attorney, Civil District Court Administration and Domestic Relations Offices will be relocated to their planned locations on the 1st floor. The total estimated cost of this project is **$750,000**.

Courthouse Exterior Restoration – Gondeck Removal and Double-Height Courtroom: This project provides for the exterior restoration of the Courthouse (Gondeck Removal) and construction of the new Double-Height Courtroom. This includes a series of smaller projects, including improvements on Main Street, construction of new prisoner ramps and holding cells, and technology enhancements for the new courtroom. During FY 2011-12, a total of $959,000 was funded for architectural services. The new total budget for this project is **$12,900,000.**

Courthouse History Center: During FY 2011-12, this project was initially created for the construction of a history center, book store, and Spanish archives. A total of $500,000 was appropriated for architectural and preliminary design. The project now only provides for the construction of a Bexar County History Center for displaying exhibits and artifacts. The new total project budget is **$2,000,000.**

Justice Center 5th Floor Renovations: This project provides for architectural and preliminary design related to 5th floor improvements at the Cadena Reeves Justice Center. The total estimated cost of this project is **$125,000.**

Justice Center Corridor New Seating: The project provides for the replacement of all corridor benches in the Cadena Reeves Justice Center on floors 1-3, approximately 45 units. The total estimated cost is **$125,000.**

Downtown Central Control Improvements: This project will provide programming of current Court Security operations at Central Control and the design of an improved layout and operations system. This will include architectural, technological enhancements, and the related construction. The total estimated cost of this project is **$250,000.**

Justice Center Courtroom Suites Renovations: This project provides for renovations to the courtrooms that were not recently constructed in the Cadena Reeves Justice Center. A total of 16 courtrooms require improvements. This project provides for 4 of the courtrooms to receive renovations during FY 2012-13. The plan will be to phase in courtroom renovations until all 16 have been completed. The total estimated cost for the four courtroom renovations is **$762,500**.

Records Storage Facility Improvements: This project provides for the installation of a new roof at the 78,000 sq. ft. facility. This will also include the construction of a new ADA compliant entrance. The total estimated cost of this project **$1,150,000.**

South Flores Parking Garage Improvements: This project provides for the replacement of public elevators at the South Flores Parking Garage. The project also includes exterior improvements such as signage, and resealing/recladding the surfaces. The total estimated cost is **$1,000,000.**

Video Visitation – ADC South Annex Facility: This project, initially created during FY 2011-12, includes the programming, design, and construction of a video visitation system that will interface visitors with inmates at the Adult Detention Center and Adult Detention Center Annex. The implementation of this project should alleviate security and infrastructure issues currently experienced at the jail. The original project estimate was $3,675,060; however, after preliminary design an additional $2,000,000 is required, for a new total estimated project cost of **$5,675,060.**

Vista Verde Plaza Improvements: This project provides for the replacement of two air-conditioning chillers, relocation of a generator, and the conversion to digital control at Vista Verde. The total estimated cost is **$400,000.**

Bullis County Park Enhancements: The project provides for the preliminary design and programming of revenue generating enhancements to Bullis County Park. The total estimated cost of this project is **$150,000.**

Courthouse Annex Improvements: This project provides for the replacement of two elevator cabs at the Courthouse Annex. The total estimated cost is **$675,000.**

BCIT - zServer Tape Upgrade: This project was created to upgrade the existing tape management system. The upgrade will deliver increased application productivity and data availability. A total of $530,000 was allocated during FY 2011-12. The new budget for FY 2012-13 provides an additional $1,100,000 for components related to the overall Z-Server Upgrade. The total estimated budget cost is **$1,630,000.**

Pitney Bowes Mail System: This project provides for the purchase of a County enterprise mailing solution used for mass mail outs such as tax statements, warrants, and memos. The system will be integrated with existing County systems such as AMCAD and Lawson. The total estimated cost is **$300,881.**

Print Shop Equipment: This project provides for the purchase of a new color printer used for large-scale print jobs. The existing color printer is not capable of maintaining the high volume requests from County offices and departments. The total estimated cost of this project is **$277,200.**

WebCRD System: This project provides for the purchase of a web-based production management system. This will automate job submissions to the print shop allowing for more efficient processes for the customer and users. The total estimated cost is **$92,494.**

County Facilities Fiber Upgrade: This project provides for the upgrade of fiber network for various Bexar County Facilities. The total estimated cost of this project is **$4,610,000.**

PC Replacement: The PC Replacement Program is approved annually through the budget process. In FY 2012-13 approximately 1,232 desktop computers and 9 workstations are to be replaced at a cost of approximately **$1,539,356.**

Notebook Replacement: The Notebook Replacement Program is approved annually through the budget process. In FY 2012-13 approximately 79 notebooks, 18 ATGs, 3 XT tablets, 1 mobile are to be replaced at a cost of approximately **$280,206.**

Courtroom Technology: This project provides for the purchase and installation of standard courtroom technology including microphones, monitors, switches, video conferencing equipment, and camera control systems. The total estimated project cost is **$171,875.**

Forefront Identity Manager Enhancements: This project will provide for the automation of provisioning/de-provisioning of accounts in Active Directory, to provide a directory for authentication for RACF and SAP ESS, and to provide self-service password reset functionality for accounts in Active Directory. The total estimated cost of this project is **$75,000.**

Telecom Management System: This project provides for the purchase of an application system that will manage the inventory, receiving, billing, auditing, and reconciling all communications equipment and services. The total estimated cost of this project is **$65,000.**

Automated License Plate Recognition System: This project provides for the purchase and installation of one automated license plate recognition system. The total estimated cost for this project is **$96,000.**

Court Kiosks System: This project provides for the purchase of a kiosk system to allow self-service capabilities in the courts system. This project allows for the purchase of one system as a pilot program. The total estimated cost of this project is **$20,633.**

Medical Examiner F.A.S. System: This project allows for the Medical Examiner to migrate from an aged software platform to a new evidence and report management system. The total estimated cost of the project is **$265,000.**

Electronic Attorney Voucher System: This project provides for an electronic system for court appointed attorneys to submit their payment vouchers. The total estimated cost of this project is **$100,000.**

Automated Fingerprint Identification System Enhancements: This project provides for upgrades and hardware replacement for the existing system. These enhancements will expand the existing database and replace critical hardware (servers, workstations, FastID, and MobileID). The total estimated cost of the project is **$2,700,000.**

Datalux Tracer Processor Upgrades: This project provides for processor upgrades for 174 Datalux Tracer units. The new hardware will allow for better reliability of computer performance. The estimated cost of this project is **$261,000.**

Adult Detention Center Kitchen Equipment: This project provides for the purchase of commercial grade kitchen equipment for the Bexar County Adult Detention Center. The total estimated cost of the project is **$162,750.**

Adult Detention Center Laundry Equipment: This project provides for the replacement of four industrial size washing machines located at the Main Jail and Annex. The total estimated cost of the project is **$168,400.**

Dell Tablet Implementation: This project provides for the purchase of Dell Tablets for use by law enforcement personnel undergoing training. Deputies will be able to use digital copies of course materials instead of carrying large paper-filled binders. The total estimated cost of this project is **$165,000.**

Internal Affairs System: This project provides for the purchase of an internal affairs software system. The system allows for electronic documentation and management of all incidences including use of force, pursuits, firearm discharges, and complaints. The total estimated cost of the project is **$47,600.**

Countywide Radio Replacement: The FY 2012-13 Budget appropriates funding for the replacement of 230 portable and 80 mobile radio units along with 18 control stations. The total estimated cost of this project is **$1,342,270.**

Countywide Vehicle Replacement: The FY 2012-13 Budget appropriates funding for the replacement of 75 vehicles. The total estimated cost of this project is **$2,336,010.**

Medical Examiner Equipment: This project provides for the purchase of drug analysis equipment for the Medical Examiner's Office. The total estimated cost of this project is **$405,386.**

Bexar County Emergency Vehicle: This project provides for the purchase of an emergency vehicle that can be utilized by Commissioners Court members, staff, and the County Manager's Office personnel to respond to various emergency incidents throughout the County. The total cost of this project is **$32,800.**

Haven for Hope Facility Improvements: This project provides for improvements to the Haven for Hope facilities. The total estimated cost of this project is **$1,500,000.**

St. Vincent de Paul Kitchen Equipment: This project provides for commercial kitchen equipment and improvements. The total estimated cost of this project is **$1,000,000.**

Economic Development Improvements: This project provides for improvements to drainage and sewage systems near the Halliburton Facility in southeast Bexar County. The total estimated cost of this project is **$727,000.**

Hot Wells Interpretive Center and Public Park: This project redevelops the ruins at the site of the Historic Hot Wells Hotel and Bath House. The area will be re-purposed as a public park and historic site on the river trail of the Mission Reach of the San Antonio River. The total estimated cost of this project is **$2,706,000.**

World Heritage Site: This project funds consulting and contract services related to the designation of the San Antonio Missions as a World Heritage Site. The total estimated cost of this project is **$143,060.**

Land Acquisition – ADC South Annex Phase II: This project provides for the purchase of the property located at 1126 W. Commerce, previously the site of the Jail House Café. The total estimated cost of the purchase is **$2,630,000.**

Land Acquisition – ADC South Annex Phase III: This project provides for the purchase of the property located at 1114 W. Commerce, previously the site of the King Koil Warehouse. The total estimated cost of the purchase is **$2,505,000.**

Land Acquisition – Pleasanton Road: This project provides for the purchase of vacant property located adjacent to the new Constable, Justice of the Peace and Tax Office Precinct 1 Office. The total estimated cost of the purchase is **$200,000.**

County Facilities A.D.A.: This project provides for an assessment of all County owned facilities and parks and their standing with the current ADA and TAS standards and produce a plan for compliance. The total estimated cost of this project is **$85,000.**

Adult Detention Center Maintenance Shop Renovations: This project provides for improvements to the Facilities Maintenance shop located at the Adult Detention Center. The total estimated cost of this project is **$500,000.**

Laredo Street Facility Renovations: This project provides for renovations to the area vacated by the Constable Precinct 1 at the Laredo Street Facility. The total estimated cost of this project is **$30,000.**

Elections Facility: This funding provides for the construction of a new Elections Facility located at 1103 S. Frio, previously the site of the St. Vincent de Paul Warehouse. A contribution from the Help American Vote Act (HAVA) Fund, for an amount not to exceed $1.5 million, is available to reduce the overall cost of this project. The total estimated cost of this project is **$5,226,112.**

County Parks Improvements – Fall Zone: This funding provides for the installation of fall zone material at County Parks. The total estimated cost of this project is **$275,000.**

Fleet Maintenance and Motor Pool Assessment: This project provides for a needs assessment of the future and current needs of the Fleet Maintenance department, including the feasibility of establishing a motor pool function. The total estimated cost of this project is **$100,000.**

Sheriff's Storage Equipment: This project provides for shelving systems in the new Property Storage area for the Sheriff's Office. The total estimated cost of this project is **$94,000.**

Personnel: Below is a list of capital-funded personnel from each specific County department:

Facilities and Parks Management (Capital Projects Division)
The FY 2012-13 Adopted Budget funds a total of 6.5 positions from various capital projects:

- One Capital Projects Manager (E-11)
- One Construction Document Control Technician (NE-11)
- Two Construction Coordinators (E-6)
- One County Architect (E-12)
- One Senior Construction Coordinator (E-8)
- One Facilities Management Director (T-99), of which 50% is funded from the County Capital Improvement Fund and 50% is funded from the Bexar County General Fund.

Information Technology
The FY 2012-13 Adopted Budget continues to fund a total of 13 positions from the County Integrated Justice System project:

- Two Analyst Programmer II (E-8)
- Two Applications Development Coordinator (E-09)
- One Applications Development Program Aid (NE-4)
- One Database Administrator (T-99)
- One Network Security Administrator (T-99)
- One Project Manager (T-99)
- One Senior Software Engineer (E-8)
- One Senior Technical Training and Support Specialist Position (E-06)
- Two Software Engineer (E-7)
- One Technical Support Specialist III (NE-10)

Central Magistration Build-Out Project
The FY 2012-13 Adopted Budget continues to fund the following position out of the Central Magistration Build-Out Project:

- Temporary CMAG Special Projects Administrator (T-99)

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Analyst Programmer II	2	2	2
Applications Development Coordinator	2	2	2
Applications Development Program Aid	1	1	1
Capital Projects Manager	0	0	1
County Architect	1	1	1
Construction Coordinators	2	2	2
Construction Document Control Technician	1	1	1
Construction Manager	1	1	0
Database Administrator	1	1	1
Facilities Division Manager	1	0	0
Facilities Management Director	0	1	1

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Network Security Administrator	1	1	1
Project Manager (CIJS)	1	1	1
Senior Construction Coordinator	1	1	1
Senior Software Engineer	1	1	1
Senior Technical Training and Support Specialist	1	1	1
Software Engineer	2	2	2
Technical Support Specialist III	1	1	1
Total – Capital Improvement Fund	**20**	**20**	**20**

ADULT AND JUVENILE DETENTION FACILITIES FUND

COMPANY: 700

Program Description: The Adult and Juvenile Detention Facilities Capital Fund accounts for the expenditure of the General Obligation Bond proceeds from the $79 million authorized by the voters in November 1993 for the construction of adult and juvenile detention facilities in Bexar County. The proceeds from the sale of these bonds were used to purchase land and to fund project engineering and design, construction, equipment, and other related costs for detention facility projects. The following projects have been designed and completed: Comal Street Adult Detention Facilities renovations, Mission Road Juvenile Detention Facility expansion, the Krier Center for Juveniles, and the Laredo Street Air Conditioning Repair Project. The County sold $67 million of the $79 million in General Obligation Bonds authorized by the voters to fund these projects.

Program Justification and Analysis:

In July 1994, $25 million in General Obligation bonds were sold and an additional $19 million in bonds was sold in July 1995. In March 1999, $10 million in bonds were sold to fund the expansion of the Adult Detention Center, now a medium risk facility. An additional $13 million in bonds were sold in August 2000 to fund the completion of the Annex Expansion Project. Commissioners Court gave authorization in FY 1998-99 to modify original plans for the Work Release Facility in response to changes in the classification of inmates the facility needed to house.

- **Adult Detention Center Lock Project, Phase II:** The total cost for the project is approximately $10.11 million and was phased in over three fiscal years. Phase I was budgeted in the County Buildings Capital Improvement Fund. Phase II in the Detention Facilities Fund, and Phase III was funded using 2003 Bond Referendum funds.

- **Adult Detention Center Annex 1:64 Conversion:** In FY 2007-08, it was necessary to convert the Adult Detention Center Annex supervising staffing ratio from one officer to 48 inmates to a ratio of one officer to 64 inmates to reduce the need to house Bexar County inmates in jail facilities in other counties.

- **Laredo Street Roof Repair:** The Central Texas Parole Violators Facility needed significant roof repairs totaling an estimated $250,000 and the FY 2004-05 Budget included a project budget in this amount. To complete the repairs, $49,840 was reprogrammed from the Medium Risk Adult Detention Center Expansion Project in FY 2005-06.

- **Comal Street Temporary Buildings:** In FY 2006-07 it became necessary for Bexar County to make needed repairs to the Comal Street Jail and expand the capacity of the Medium Risk Facility due to overcrowding issues. The temporary building project was created to enable inmates to be moved to a secure location temporarily while repairs and other work was being performed in their units. Funding was provided for this project from the Comal Street Jail Project in the amount of $1,139,699.

- **Body Orifice Scanner:** During FY 2008-09 two Body Orifice Scanners were purchased in order to comply with a consent decree to change the strip search policy that resulted in a lawsuit. Funding in the amount of $17,180 was provided to purchase the security scanners.

- **Comal Street Project:** The existing Comal Street jail has undergone extensive renovations to improve the efficiency of the facility. These renovations included changes to the layout of the reception area and booking areas, as well as expansion of the medical, housing, laundry, and Pretrial Services areas. The project budget was $4,179,947. In FY 2004-05, an additional $420,000 was added to this project budget for the inclusion of needed repairs to the facility.

- **Medium Risk Adult Detention Center Expansion Project:** This project was programmed in the 1993 Farbstein and Associates report as a 320 bed expansion of the Comal Street Jail Annex to house the work release program. However, changing population demands changed the scope of this project. The expansion of the Work Release Program Project into a larger facility was reprogrammed and renamed in FY 1998-99 as the Medium Risk Adult Detention Center Project. Reprogramming the facility from work release to medium risk required design upgrades to further secure the facility. Construction on the Medium Risk Adult Detention Facility is complete and the facility is fully operational.

- **Tower E – Renovations:** During FY 2009-10 this project was created to cover architectural and engineering services related to the conversion of temporary inmate housing to permanent in the Adult Detention Center Annex. The total project cost is $20,000.

Project	Project Budget	Activity to Date	Funds Available
Jail Locks Phase II	$ 3,377,902	$ 3,377,902	$ -
ADC Annex 1:64 Conversion	268,880	268,880	-
Laredo Street Roof Repair	307,825	307,825	-
Comal Street Temporary Buildings	1,139,699	1,139,699	-
Body Orifice Security Scanner	17,180	17,180	-
Comal Street (ADC Annex)	4,207,471	4,191,995	15,476
Medium Risk ADC Expansion	23,393,403	23,286,909	106,494
Tower E Bed Conversion	20,000	18,250	1,750
Total	**$ 32,732,360**	**$ 32,608,640**	**$ 123,720**
Contingencies	$ 2,033	$ -	$ 2,033
Grand Total	**$ 32,734,393**	**$ 32,608,640**	**$ 125,753**

<u>All projects are complete and the remaining project balances, to include fund balance and contingencies, will be transferred to debt service.</u>

ECONOMIC DEVELOPMENT CAPITAL PROJECTS FUND

COMPANY: 700

Program Description:

The Economic Development Capital Projects Fund was created in FY 2003-04 as a funding source for capital improvement projects associated with the County's Economic Development program. These projects are capital improvements completed by the County as part of its effort to improve the quality of life of its citizens, provide high-quality job opportunities, and diversify the local economy.

Appropriations:

The appropriations for the Economic Development Capital Projects Fund are listed following the Program Justification and Analysis.

Program Justification and Analysis:

- **Toyota Plant Road Improvements:** In December 2002, Toyota Motor Manufacturing North America, Inc. announced that it would locate its sixth North American manufacturing facility in southern Bexar County. The $800 million plant was completed in 2007 and produced its first vehicle in November of that year. The plant employed approximately 2,000 people, with the potential to employ as many as 4,000 if a second phase of the project is undertaken. As part of the County's contribution to the project, the County provided a ten-year, 100 percent tax abatement, competitive rail access (through the activities of the Bexar County Rail District), and road improvements totaling $17.7 million. Of the $17.7 million, approximately $2.7 million was funded in the Special Road and Bridge Fund using previously budgeted and reprogrammed funds from other projects. This $2.7 million funded the design and right-of-way acquisition. The remaining funding was used for the Applewhite South and Applewhite North road projects. (Complete)

- **City/County Road Improvements:** Bexar County provided the City of San Antonio $3 million in funding for reconstruction, asphalt overlay and recycling, and hot paver laid microsurface on roads in and around the AT&T Center. (Complete)

Project	Project Budget	Activity to Date	Funds Available
Toyota South	$ 10,177,590	$ 8,999,872	$ 1,177,718
Toyota North	12,799,349	12,131,005	668,344
City/County Road Improvements	3,000,000	3,000,000	-
Total	**$ 25,976,939**	**$ 24,130,877**	**$ 1,846,062**

All projects are complete and the remaining project balances, to include fund balance and contingencies, will be transferred to debt service.

BEXAR COUNTY
CAPITAL IMPROVEMENTS PROGRAM
FIVE YEAR CAPITAL PLAN, FY 2012-13 TO FY 2017-18:

The Budget Department works with County offices and departments and the Commissioners Court to improve long range capital projects planning. As part of this process, offices and departments are encouraged to submit projects that they feel will be necessary within a five-year time frame to properly plan, even for those projects that may not be funded immediately. The five year plan is a tool that gives policy makers a view of the major capital needs the County will be facing over the next five years in terms of phasing in costs and funding requirements, potential impacts on operating budgets, and potential impacts on debt service requirements.

During the budgetary process, offices and departments submit capital project requests to the Budget Department. Each County office and department requesting an appropriation of capital funds prepares a project application, which includes a general project description and justification of its importance or need. With assistance and coordination from the Facilities and Parks Management Department, project applications are prioritized and prepared for presentation to Commissioners Court. During the capital improvement process, County leadership determines the most appropriate funding source for each approved project. The available funding sources include revenue from the General Funds, County Road and Bridge Funds and other various debt instruments. The funding source used depends on the type of project and available funds. In the case of debt financing, the County matches the terms of the debt to the useful life of equipment or structures.

Capital Improvement Program

The FY 2012-13 Adopted Budget appropriates a total of $64,393,533 for the following new and existing projects:

- Forensic Science Center Improvements ($3,500,000)
- Courthouse Basement Courts ($4,200,000)
- Courthouse Personnel Relocation ($750,000)
- Courthouse Exterior Restoration and Double-Height Courtroom ($12,900,000)
- Courthouse History Center ($2,000,000)
- Justice Center 5th Floor Renovations ($125,000)
- Justice Center Corridor New Seating ($125,000)
- Downtown Central Control Improvements ($250,000)
- Justice Center Courtroom Suites Renovations ($762,500)
- Records Storage Facility Improvements ($1,150,000)
- South Flores Parking Garage Improvements ($1,000,000)
- Video Visitation ($2,000,000)
- Vista Verde Plaza Improvements ($400,000)
- Bullis County Park Enhancements ($150,000)
- Courthouse Annex Improvements ($675,000)
- Z-Server Upgrade ($1,100,000)
- Pitney Bowes Mail System ($300,881)
- Print Shop Equipment ($277,200)
- WebCRD System ($92,494)
- County Facilities Fiber Upgrade ($4,610,000)
- PC Replacement ($1,539,356)

- Notebook Replacement ($280,206)
- Courtroom Technology ($171,875)
- Forefront Identity Manager Enhancements ($75,000)
- Telecom Management System ($65,000)
- Automated License Plate Recognition System ($96,000)
- Court Kiosks System ($20,633)
- Medical Examiner F.A.S. System ($265,000)
- Electronic Attorney Voucher System ($100,000)
- Automated Fingerprint Identification System Enhancements ($2,700,000)
- Datalux Tracer Processor Upgrades ($261,000)
- Adult Detention Center Kitchen Equipment ($162,750)
- Adult Detention Center Laundry Equipment ($168,400)
- Dell Tablet Implementation ($165,000)
- Internal Affairs System ($47,600)
- Countywide Radio Replacement ($1,342,270)
- Countywide Vehicle Replacement ($2,336,010)
- Medical Examiner Equipment ($405,386)
- Bexar County Emergency Vehicle ($32,800)
- Haven for Hope Facility Improvements ($1,500,000)
- St. Vincent de Paul Kitchen Equipment ($1,000,000)
- Economic Development Improvements ($727,000)
- Hot Wells Interpretive Center / Public Park ($2,706,000)
- World Heritage Site ($143,060)
- Land Acquisition – ADC South Annex Phase II ($2,630,000)
- Land Acquisition – ADC South Annex Phase III ($2,505,000)
- Land Acquisition – Pleasanton Road ($200,000)
- County Facilities A.D.A. ($85,000)
- Adult Detention Center Maintenance Shop Renovations ($500,000)
- Laredo Street Facility Renovations ($30,000)
- Elections Facility ($5,226,112)
- County Parks Improvements – Fall Zone ($275,000)
- Fleet Maintenance and Motor Pool Assessment ($100,000)
- Sheriff's Storage Equipment ($94,000)

Flood Control Program

Also included in the Capital Improvement Funds, are the Flood Control Project Funds. During FY 2006-07, a Bexar County Flood Control Program for the County's Regional Watersheds (San Antonio, Salado, Cibolo, Medina, and Leon Creek) was developed by the Countywide Citizens Watershed Master Plan Committee. The Committee considered observations during recent flood events from emergency responders and others in the field; projects planned by suburban cities; and projects identified in partnership with federal and state agencies to address Bexar County's major drainage and flood control improvements. The Countywide Citizens Watershed Master Plan Committee has identified a total of approximately 71 projects with an estimated cost of over $500 million dollars to be completed over the next ten years. The projects are grouped into one of five categories: regional storm water detention facilities, enhanced conveyance, improved storm water outfalls, low water crossing improvements, and buyouts.

The FY 2012-13 Adopted Budget includes the following 8 new Flood Control projects:

- Bulverde Phase V $ 2,200,000
- High Water Detection System Phase III $ 20,000,000
- Helotes Creek RSWF $ 5,540,000
- Medio Creek NWWC Sunset Subdivision $ 15,055,000
- Pearsall Road Bridge at Elm Creek $ 5,945,000
- Sixmile Creek Drainage Imp CCR 2 & Bridges $ 18,490,000
- Woodlawn @ 36th St. Drainage $ 13,975,000
- Mid-Beitel Creek Channel Restoration Phase II $ 7,510,000
- Salado Creek Tributary D @ Ira Lee $ 3,467,000
- Program / Project Management FY 13-17 $ 16,720,865

The addition of the FY 2012-13 projects will affect future years' budgets. Although the debt structure of several of the projects will be phased over two or more years, the debt service on these projects will take most of the County's available debt capacity in future years. Some capacity has been reserved for projects that may be identified through the County's future capital projects planning process.

Operational and Personnel Project Costs

Future debt service on projects is not the only cost the County will incur. Operational and personnel costs for some of these projects are also a consideration in the County's decision to implement capital improvement projects.

Constable/Justice of the Peace Precinct 1 Facility: This facility, completed during FY 2011-12, costs approximately $94,606 to operate, but those costs have been offset by a reduction in rental expenditures of $158,620 annually. The completion of this project produces an estimated operational savings of $64,014.

County Firing Range: This facility, completed during FY 2011-12, will be operated by the Facilities and Parks Management Department. A total of $193,595 is budgeted for personnel and operational costs during FY 2012-13. A Rangemaster and Field Maintenance Worker are authorized to manage the campus. It is anticipated that the County will allow other law enforcement agencies access to the facility which will result in increased revenues to the County.

County Integrated Justice System (CIJS): The estimated project cost is $42,330,000 but this amount includes maintenance and operational support through the seventh year of implementation. For years eight through ten the total maintenance support cost is $1,208,000. There are currently no personnel costs anticipated for this project after implementation is complete.

Toudouze Property Purchase/Renovation: This facility is a partially completed project that includes build out of the Adult Drug Court completed during the summer of 2012. The remaining areas to be completed include the Adult Detention Center Video Visitation site and vacant space for a Re-entry Facility. The total estimated annual operating cost is $187,455. This includes $35,655 for janitorial expenses and $151,799 for utilities and operations.

This Five-Year Capital Plan includes ongoing projects and new projects funded in the FY 2012-13 Adopted Budget, and newly identified projects that are currently not funded. It is important to note that all cost figures are expressed in current dollars and do not include cost escalations that are likely to occur. The County Buildings Capital Improvement Fund, described within this document, is used to fund improvements to County buildings and major capital equipment and systems purchases.

Active Projects

The County also continues to implement and complete on-going projects described in previous budget documents. In FY 2003-04, the citizens of Bexar County approved a bond referendum consisting of 4 propositions for a total of $100.2 million. As of FY 2012-13, all construction and improvements to County facilities projects are complete, and on-going road projects will be substantially completed by 2013.

The County Buildings Capital Improvement Fund continues various projects including the Courthouse Restoration and Renovation project, County Integrated Justice System (CIJS), air handler unit replacement at the Adult Detention Center (ADC), and Forensic Science Center Improvements. The majority of the funds for these projects have been issued and the County is paying the debt service costs associated with those issuances.

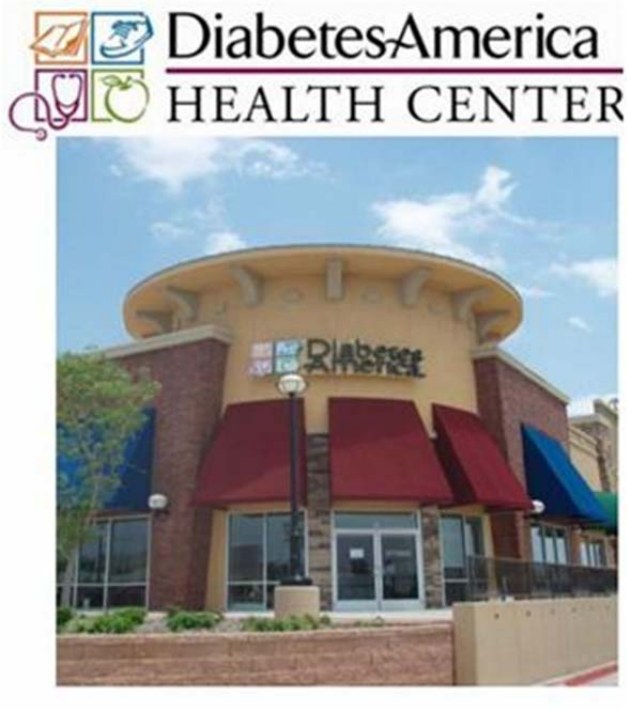
Projects Under Consideration

The following list represent projects that may be considered in the future as a part of Bexar County's five year capital improvements program as funding becomes available or until alternatives to these projects can be explored. As noted above, this plan will be updated during the budget process before each fiscal year. The Five-Year Capital Plan also includes projects being analyzed for feasibility that warrant consideration within the plan.

Project Title	Cost
County Facilities and Parks Management	
Criminal Laboratory Facility	$ 17,500,000
Justice Center Repair/Renewal of 16 Courtroom Suites	$ 3,050,000
Public Safety Training Facility (Design Only)	$ 150,000
Southton Facilities Demolition	$ 750,000
Information Technology	
Uninterruptable Power Supply Replacement for Data Center	$ 1,000,000
County-Wide Deployment of Law Enforcement Records Management -RMS	$ 4,400,000
County-Wide Computer Aided Dispatch (CAD)	$ 4,000,000
Court Kiosks - Self Serve Program	$ 309,500

The five year capital improvements plan can be modified if conditions change, or new projects are identified throughout the coming fiscal years. The plan will be updated just prior to the next capital budget cycle as a starting point of the process, and will be revised after the adoption of the budget to include any new projects that are funded or submitted.

DEBT SERVICE FUNDS



Aetna offers complete personalized diabetes care with the Diabetes America Health Center. Patients will be offered a physician and dietician with complete diagnostics done in one visit. The patient will have a diabetes team to offer personalized recommendations for treatment. Most of the results will be received that same day.

Bexar County, Texas
Debt Service Fund 400
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 72,590,214	$ 71,160,124	$ 71,244,140
Total Beginning Balance	**$ 72,590,214**	**$ 71,160,124**	**$ 71,244,140**
Revenue			
Property Taxes	$ 65,867,777	$ 65,961,017	$ 68,460,000
Proceeds from Sales of Assets	250	-	-
Proceeds from Debt	-	24,436,853	-
Other Revenue	4,171,082	4,342,696	4,259,300
Subtotal	**$ 70,039,109**	**$ 94,740,566**	**$ 72,719,300**
Interfund Transfers	6,390,223	6,392,849	9,843,285
Total Revenues	**$ 76,429,332**	**$ 101,133,415**	**$ 82,562,585**
TOTAL AVAILABLE FUNDS	**$ 149,019,546**	**$ 172,293,539**	**$ 153,806,725**
APPROPRIATIONS			
Debt Service	$ 77,859,422	$ 101,049,399	$ 85,050,426
Subtotal	**$ 77,859,422**	**$ 101,049,399**	**$ 85,050,426**
TOTAL OPERATING APPROPRIATIONS	**$ 77,859,422**	**$ 101,049,399**	**$ 85,050,426**
Appropriated Fund Balance	**$ 71,160,124**	**$ 71,244,140**	**$ 68,756,299**
TOTAL APPROPRIATIONS	**$ 149,019,546**	**$ 172,293,539**	**$ 153,806,725**

DEBT SERVICE FUND

COMPANY: 400

Program Description: The Debt Service Fund accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term and short term debt. The County issues General Obligation Bonds, Certificates of Obligation, Flood Control Certificates of Obligation, Commercial Paper, and Limited Tax Road Bonds. The proceeds from the issuance of these bonds will pay for capital improvement projects such as road construction, flood control projects, county buildings, improvements to detention facilities, and countywide technology. The County sells bonds once Commissioners Court approves the issuance of bonds or after the successful completion of a General Obligation Bond Election. The bonds are purchased by investors and the funds generated from the sale are allocated to construction bond funds to support specific projects.

It should be noted that this fund does not include revenue bonds issued by the County to fund the design and construction of the Visitor Tax Projects (described later in this document). The bonds issued for those projects are Venue Project Revenue Bonds and are supported solely by Hotel/Motel Occupancy and Motor Vehicle Rental tax revenues as well as tax revenues. No other County revenues are pledged to support those revenue bonds.

The budgeted appropriation amounts reflect the actual principal and interest payments on all outstanding debt. The following table lists each outstanding debt issuance, issuance date, type and amount of debt. The debt issuances described here are backed by the ad valorem taxing authority of the County. Other funding sources, such as parking revenue, support the Debt Service Fund.

Issue Date	Type	Par Amount	Outstanding
12/1/2011	Comb Flood Control Tax & Rev C/O Ser 2011	$34,095,000	$34,095,000
12/1/2011	Comb Tax & Rev C/O Ser 2011A	$51,295,000	$51,295,000
9/1/2011	Comb Tax & Rev C/O Ser 2011	$59,330,000	$59,330,000
9/1/2011	Ltd Tax Ref Bds Ser 2011	$17,650,000	$17,375,000
7/15/2010	Ltd Tax GO Bds Ser 2010	$24,020,000	$22,940,000
7/15/2010	Comb Tax & Rev C/O Taxable Ser 2010B (Build America Bds - Direct Subsidy)	$30,325,000	$30,325,000
7/15/2010	Comb Tax & Rev C/O Ser 2010A	$97,455,000	$92,470,000
6/15/2010	Ltd Tax Ref Bds Ser 2010	$36,915,000	$33,035,000
8/1/2009	Comb Flood Control Tax & Rev C/O Ser 2009A	$103,690,000	$103,690,000
8/1/2009	Comb Flood Control Tax & Rev C/O Ser 2009B (Direct Subsidy-Build America Bonds)	$50,620,000	$50,620,000
8/1/2009	Comb Tax & Rev C/O Taxable Ser 2009B (Direct Subsidy-Build America Bonds)	$50,620,000	$50,620,000
8/1/2009	Comb Tax & Rev C/O Ser 2009A	$98,445,000	$98,445,000
5/15/2009	Ltd Tax Ref Bds Ser 2009	$14,890,000	$5,175,000
5/15/2009	Pub Prop Finance Contractual Obligns Ser 2009	$5,220,000	$1,345,000
11/15/2008	Pass-Through Rev & Ltd Tax Bds Ser 2008	$31,125,000	$24,965,000
6/1/2008	U/L Tax Road Bds Ser 2008	$15,205,000	$13,195,000
6/1/2008	Comb Tax & Rev C/O Ser 2008	$54,675,000	$47,225,000
6/1/2008	Comb Flood Control Tax & Rev C/O Ser 2008	$68,975,000	$64,390,000

Issue Date	Type	Par Amount	Outstanding
8/1/2007	U/L Tax Road Bds Ser 2007	$19,220,000	$16,375,000
8/1/2007	Comb Tax & Rev C/O Ser 2007	$22,205,000	$18,210,000
8/1/2007	Comb Flood Control Tax & Rev C/O Ser 2007	$71,820,000	$65,315,000
6/1/2007	Pass-Through Rev & Ltd Tax Bds Ser 2007	$22,385,000	$17,875,000
9/15/2005	Ltd Tax GO Ref Bds Ser 2005	$21,355,000	$18,150,000
10/15/2004	Comb Tax & Rev C/O Ser 2004-A	$23,960,000	$3,935,000
10/15/2004	Ltd Tax Bds Ser 2004	$9,400,000	$755,000
10/15/2004	Comb Flood Control Tax & Rev C/O Ser 2004	$3,595,000	$2,825,000
10/15/2004	U/L Tax Road Bds Ser 2004	$6,080,000	$4,770,000
2/15/2004	Comb Tax & Rev C/O Ser 2004	$14,500,000	$5,260,000
2/15/2004	Ltd Tax GO Ref Bds Ser 2004	$14,090,000	$2,675,000
4/15/2002	Comb Tax & Rev C/O Ser 2002	$14,215,000	$4,235,000
4/15/2002	Comb Flood Control Tax & Rev C/O Ser 2002	$4,240,000	$1,795,000

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Debt Service	$72,717,079	$75,382,296	$79,221,876
Bond Issuance Costs	135,443	350,000	1,467,600
Refunding Payment	0	20,417,103	0
Paying Agent Fee	6,900	0	0
SARA Requirements	5,000,000	4,900,000	4,360,950
Total	***$77,859,422***	***$101,049,399***	***$85,050,426***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget for all debt service payments totals $79,221,876. These payments include the debt service for debt issued by the San Antonio River Authority (SARA), which is a contractual requirement between Bexar County and SARA. Prior to FY 2004-05, funding for these debt service payments was forwarded to SARA and the debt service payments were made directly by SARA. The FY 2012-13 SARA debt service requirement is approximately $4,360,950.

- Funding in the amount of $1,467,600 is provided for Bond Issuance Fees. These fees represent the cost of issuing bonds and are paid to financial advisors, bond counsel and rating agencies that assist the County with the debt issuance process.

- The County's credit rating of AAA by Fitch, Aaa by Moody's, and AA+ by Standard & Poors was reaffirmed in FY 2011-12. The County should continue to be able to borrow at favorable interest rates in FY 2012-13, as the municipal bond market continues to experience historically low interest rates.

- Debt service payments scheduled in FY 2012-13 include:
  - A payment of $4,360,950 for the FY 2012-13 SARA debt service requirements.
  - Funding in the amount of $1,467,600 for bond issuance costs.
  - Payments totaling $13,533,206 to pay for General Obligation Bonds and Limited Tax Bonds.
  - Payments totaling $3,303,489 for Unlimited Taxable Road Bonds.
  - Payments totaling $35,893,366 for Certificates of Obligation.
  - Payments totaling $20,544,203 for Flood Control Certificates of Obligation.
  - Payments totaling $5,947,613 for Pass-Through Revenue Bonds.
  - Payments totaling $8,455,391 for Build America Bonds.

Bexar County Outstanding Debt
As of September 30, 2013

Year	Principal	Interest	SARA	Total
2013	29,790,000	49,431,876	4,360,950	83,582,829
2014	28,290,000	46,274,690	3,144,511	77,709,201
2015	26,595,000	45,015,112	3,150,520	74,760,632
2016	26,980,000	43,845,604	3,145,706	73,971,310
2017	26,095,000	42,699,172	3,144,810	71,938,982
2018-2022	153,670,000	193,450,467		347,120,467
2023-2027	154,470,000	156,219,462		310,689,462
2028-2032	187,805,000	116,864,906		304,669,906
2033-2037	230,915,000	67,154,644		298,069,644
2038-2040	98,100,000	10,300,269		108,400,269
Total	**$962,710,000**	**$771,256,202**	**$16,946,497**	**$1,750,912,702**

VENUE PROJECT FUNDS

UTSA Sports Complex

The University of Texas at San Antonio has started design and engineering of a new $84 million competitive athletic complex on the recently acquired 125-acre Park West Campus near the intersection of Highway 1604 and Kyle Seale Parkway. The first phase of the complex, funded in part by $15 million from the 2008 Bexar County venue tax election, will include the soccer and track stadiums. When all phases of the complex are completed, the 60-acre venue will be the most versatile and visited athletic complex in San Antonio. (Source: Bexar County Venues Program website)

Bexar County, Texas
Community Venue Program Office - 507
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ 89,454,908	$ 64,401,573	$ 84,915,012
Total Beginning Balance	**$ 89,454,908**	**$ 64,401,573**	**$ 84,915,012**
Revenue			
Venue Taxes	$ 20,915,041	$ 21,403,235	$ 21,000,000
Service Fees	1,300,000	866,667	1,300,000
Proceeds from Debt	-	45,000,000	72,000,000
Other Revenue	28,965	14,877	14,000
Subtotal	**$ 22,244,006**	**$ 67,284,779**	**$ 94,314,000**
Total Revenues	**$ 22,244,006**	**$ 67,284,779**	**$ 94,314,000**
TOTAL AVAILABLE FUNDS	**$ 111,698,914**	**$ 131,686,352**	**$ 179,229,012**
APPROPRIATIONS			
General Government	$ 762,268	$ 1,153,770	$ 832,660
Intergovernmental Expenditures	30,419,505	31,352,974	99,957,308
Debt Service	16,115,568	14,264,596	14,288,290
Subtotal	**$ 47,297,341**	**$ 46,771,340**	**$ 115,078,258**
Interfund Transfers			
TOTAL OPERATING APPROPRIATIONS	**$ 47,297,341**	**$ 46,771,340**	**$ 115,078,258**
Appropriated Fund Balance	**$ 64,401,573**	**$ 84,915,012**	**$ 64,150,754**
TOTAL APPROPRIATIONS	**$ 111,698,914**	**$ 131,686,352**	**$ 179,229,012**

Projects	Project Budget	Activity To Date	Funds Available
PROPOSITION 1			
Park Reach	$ 5,758,289	$ 677	$ 5,757,612
Eagleland Reach	2,800,000	236	2,799,764
Mission Reach	6,741,711	6,406,260	335,451
Portal - Veterans	8,000,000	551,281	7,448,719
Portal - Briscoe	2,000,000	1,999,457	543
Total	**$ 25,300,000**	**$ 8,957,911**	**$ 16,342,089**
PROPOSITION 2			
Mission City Soccer Complex	$ 5,000,000	$ 224,544	$ 4,775,456
Classics Elite Soccer	1,200,000	1,200,000	-
Culebra Creek Soccer	5,230,000	5,230,000	-
Hartman Soccer	5,000,000	5,000,000	-
McAlister Little League	2,670,000	2,670,000	-
Mission Concepcion Athletic Complex	16,100,000	15,616,703	483,297
Missions Baseball Academy	4,000,000	2,783,831	1,216,169
National Swim Center	7,000,000	5,353,111	1,646,889
St. Mary's Complex	6,000,000	677	5,999,323
South East Skyline Pony League	3,300,000	3,293,147	6,853
Texas Fencing Center	2,000,000	677	1,999,323
UTSA Complex	15,000,000	1,678,705	13,321,295
Wheatley Heights Complex	7,500,000	7,415,869	84,131
Total	**$ 80,000,000**	**$ 50,467,264**	**$ 29,532,736**
PROPOSITION 3			
Freeman Coliseum	$ 10,000,000	$ 2,083,250	$ 7,916,750
Exhibition and Stock Show Facilities	15,000,000	5,600,000	9,400,000
AT&T Center	75,000,000	677	74,999,323
Total	**$ 100,000,000**	**$ 7,683,927**	**$ 92,316,073**
PROPOSITION 4			
Alameda Theater	$ 6,000,000	$ 439,585	$ 5,560,415
Briscoe Western Art Museum	4,000,000	3,999,921	79
Performing Arts Center	100,000,000	28,794,761	71,205,239
Total	**$ 110,000,000**	**$ 33,234,267**	**$ 76,765,733**
GRAND TOTAL	**$ 315,300,000**	**$ 100,343,369**	**$ 214,956,631**

Community Venues Program Office COMPANY: 507

Mission: The Community Venues Program Office's (hereafter CVP) mission is to oversee and implement the four Initiatives approved by Bexar County Citizens in the May, 2008 election. The CVP will provide quality oversight, effective quality control and responsive service to all 24 approved projects, the Bexar County citizens and Commissioners Court in a fair and equitable manner.

Vision: The CVP office is committed to providing oversight of planning, construction and stability for all 24 projects to insure fiscal responsibility, quality management, and provide advice for continued success. The office strives to develop trust within the community, while expanding convention and tourism activity, through timely completion and successful longevity of projects.

Goals and Objectives:

- Provide oversight on Phase I planning and hiring
- Provide quality control throughout the construction phase
- Ensure fiscal responsibility of the CVP office and all projects
- Provide leadership and insight into the sustainability of projects
- Restore and enhance the San Antonio River to its natural habitat and flow
- Enhance local arts and culture
- Increase quality of life for Bexar County Citizens
- Create first class facilities
- Enhance tourism activity
- Promote workforce diversity
- Develop a quality useful website
- Provide updated information through our website

Program Description: The CVP office, composed of the Director and Office Supervisor, serves as the County's point of contact regarding the venue projects approved by voters on May 10, 2008. The office is responsible for budgetary and personnel decisions except for certain positions that are either elected or appointed by the judiciary or other statutory boards and commissions to include, the District Attorney's Office, the Small, Minority and Women Owned Business Enterprise Department and the Auditor's Office. The Director oversees the development of contracts and inter-local agreements as well as oversee the development and implementation of all 24 contracts. The Bexar County Commissioners Court unanimously approved 24 agreements with various organizations to develop athletic, performing arts, cultural arts, and San Antonio River projects.

The Community Venues Project is funded by the visitor tax which is a combination of a 1.75% levy on hotel rooms and a 5% levy on short-term car rentals, and are divided into the following funding and initiatives:

PROPOSITION 1

San Antonio River Improvements:
This project is being paid out of the Flood Control Fund with flood control taxes. Improvements to the San Antonio River were allocated $125 million. Of that amount, $70 million in flood control taxes was allocated to advance fund the federal share of costs associated with the project. In 2009, the project

received $25.3 million in stimulus funding as part of the American Recovery and Reinvestment Act and of that amount; $10 million was allocated to reduce the County's commitment to advance the federal share.

This reduction has allowed for a small amount of additional capacity in the Visitor Tax Finance Plan and the additional capacity will be used to pay for costs associated with constructing portals from the river to the new Performing Arts Center with no impact to any other Visitor Tax projects. The FY 2011-12 budget included funding for the Veterans Plaza/Performing Arts Center and for the County/City History Center in the Briscoe Heritage Museum. The budget includes $8 million for the Veterans Plaza Portal and $2 million for the County/City History Museum, for a total of $10 million.

These improvements will connect the river from Brackenridge Park to Mission Espada. Other aspects of these projects will restore the natural course of the river south of downtown to Mission Espada and restore the natural ecosystem by planting thousands of native trees and grasses. In addition, hike and bike trails, pedestrian footbridges, recreational amenities and river access points will be added to the river.

PROPOSITION 2

Amateur Sports Facilities:
Funding in the amount $80 million has been allocated for Proposition 2 which provides for the purchase, acquisition, construction and equipping of Youth and Amateur Athletic Facilities in Bexar County. This proposition consists of a total of 13 projects.

- **Mission City Soccer Complex**
  This project expands the existing Park by adding 10 full-sized soccer fields to the 4 existing fields. $5 Million

- **Classics Elite Soccer**
  This project consists of 5 soccer fields, concession stands, and restrooms at McAllister Park. $1.2 Million

- **Culebra Creek (Hartman) Soccer**
  This project expands the existing Park by adding 14 full-sized soccer fields to the 8 existing fields. $5.23 Million

- **S.T.A.R. Soccer**
  This project consists of 15 international-sized soccer fields and a 16-acre special needs park. $5 Million

- **McAllister Little League**
  This project consists of 6 youth baseball fields and 4 adult baseball fields at McAllister Park. $2.67 Million

- **Mission Concepcion Athletic Complex**
  This project consists of a full athletic complex that includes 6 basketball gymnasiums, a youth baseball 4-plex, 2 softball fields, 1 T-ball field, a full track with a football field, and a 1-mile cross country track. $16.1 Million

- **Missions Baseball Academy**
  This project consists of 11 baseball diamonds for the Missions Baseball Club and Adult & Youth leagues. $4 Million

- **Northside Swim Center**
  This project consists of a 4,000 seat stadium and an Olympic-sized outdoor pool. $7 Million

- **St. Mary's Complex**
  This project consists of a Division II athletics complex at St. Mary's University. $6 Million

- **South East Skyline Pony League**
  This project consists of a 7-field Pony League baseball complex. $3.3 Million

- **Texas Fencing Center**
  This project consists of a 12 strip international training and competition center for fencing. $2 Million

- **UTSA Complex**
  This project consists of a Division I athletics complex at the Loop 1604 Campus. $15 Million

- **Wheatley Heights Complex**
  This project consists of an athletic complex that includes a softball 4-plex, a full track with a football field, 5 practice/tournament football fields, and a soccer practice area. $7.5 Million

PROPOSITION 3

Community Arenas and Grounds
$100 Million has been allocated for Proposition 3. Bexar County residents own the Freeman Coliseum, the AT&T Center, and the Exhibition and Stock Show Facilities. The goal of this Proposition is to be a responsible landlord, good community leader, and keep these facilities up-to-date and viable for our tenants and citizens.

- **Freeman Coliseum**
  Improvements include replacing the lower seating section, upgrading to Americans with Disability standards, heating, ventilation and air-conditioning upgrades, a new sound system and stage, and other building improvements. $10 Million

- **Exhibition and Stock Show Facilities**
  This project will enable the facility to be renovated into a multi-purpose and climate controlled agricultural facility. $15 Million

- **AT&T Center**
  This project will enhance the arena's technology and mechanical systems and will provide for expanded/increased flexible meeting space to allow the building to compete for and attract more events and functions. $75 Million

PROPOSITION 4

Performing Arts Facilities
$110 Million has been allocated for three projects to upgrade and improve Performing Arts Facilities in Bexar County.

- **Alameda Theater**
  This project includes renovation, restoration, and expansion of The Alameda. This is part of the Alameda National Center for Latino Arts and Culture. $6 Million

- **Briscoe Western Art Museum**
  This project renovates the historic Hertzberg Museum site along the Riverwalk. The County investment leverages private foundation funding. $4 Million

- **Performing Arts Center**
  This project includes a 1,700 seat, 180,000 gross square foot multiple purpose, variable acoustic hall with a double pit lift, a 350-seat capacity, multiple purpose, multiple form, acoustically sound Studio Theater, a 3,000 square foot rehearsal hall, lobby space that allows for 8-10 square feet per person, an educational facility, and administrative and resident company offices. $100 Million

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$399,724	$429,900	$409,010	$409,010
Travel and Remunerations	0	4,000	4,000	7,500
Operational Costs	361,705	736,760	736,760	412,150
Supplies and Materials	839	4,000	4,000	4,000
Total	***$762,268***	***$1,174,660***	***$1,153,770***	***$832,660***

Program Justification and Analysis:

- Overall, the FY 2012-13 Adopted Budget reflects a significant decrease when compared to the FY 2011-12 estimates due to decreases in Operational Costs as described below.

- The Personnel Services group is funded at the same level as FY 2011-12 estimates. The FY 2012-13 Adopted Budget includes full-year funding for all authorized positions.

- The Travel and Remunerations group increases significantly when compared to the FY 2011-12 estimates. This funding provides for travel and training related to the propositions for staff.

- The Operational Costs group decreases significantly when compared to the FY 2011-12 estimates. During FY 2011-12, funding was appropriated for consultants for the Amateur Sports and Performing Arts initiatives. Funding will not be required for FY 2012-13.

- The Supplies and Materials group is funded at the same level as FY 2011-12 estimates.

Project Updates:

Proposition 1

- Museum (Park) Reach
  - Phases 1 and 2: Josephine Street to Mulberry Street –Complete
  - Phase 3: Mulberry Street to Hilderbrand - Under Design
- Eagleland Reach
  - Connection between Urban Segment and Mission Reach – Design Complete
- Mission Reach
  - Phases 1 & 2: Lone Star Blvd to Mission County Park – Complete
  - Phase 3: Mission County Park to Mission Espada – Under Construction

Proposition 2

- Classics Elite Soccer:
  - Project complete on-time and under budget
- Culebra Creek Soccer:
  - Project complete on-time and under budget
- Hartman / S.T.A.R. Soccer:
  - Project complete on-time and under budget
- McAllister Little League:
  - Project complete on-time and under budget
- Mission City Soccer Complex and Rugby:
  - Under construction, scheduled completion early 2013
- Mission Concepcion Athletic Complex:
  - Under construction, scheduled for completion August 2012
- Missions Baseball Academy:
  - Under construction, scheduled for completion summer 2013
- Northside Swim Center:
  - Under construction, scheduled for completion summer 2013
- St. Mary's Complex:
  - Under construction, scheduled for completion fall 2013
- SE Skyline Pony League Complex:
  - Project complete and under budget
- The Fencing Center:
  - Under construction, scheduled for completion early 2013
- UTSA Complex:
  - Under construction, scheduled for completion fall 2013
- Wheatley Heights Complex:
  - Project complete and under budget

Proposition 3

- Freeman Coliseum
  - Phase I: Exterior façade, new entry plaza, and lobby upgrades - Complete
  - Phase II: Concourse finishes, concession replacement, seating and platform replacement, and HVAC upgrades – Under preliminary design
- Exhibition and Stock Show Facilities
  - Phase I: Hall C expansion and Stall Barn – Complete
  - Phase II: Operations Center, parking and paved surfaces – Under Construction
- AT&T Center – Enhancements to technology and mechanical systems – status pending

Proposition 4

- Performing Arts Center (including Veterans Portal)
  - Project under construction, scheduled for completion June 2014
- Briscoe Western Art Museum (including Briscoe Portal)
  - Project complete, museum establishing collection for opening date (8 – 12 months)
- Alameda Theater
  - Under design, construction set to being August 2012

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Director	1	1	1
Office Assistant IV	1	0	0
Attorney III	2	2	2
SWMBE Analyst	1	0	0
Senior Analyst - Venue	0	1	1
Accountant V	2	2	2
Office Supervisor	0	1	1
Total - Community Venue Program Office	***7***	***7***	***7***

The Office Supervisor (NE-8) is 50% funded from the General Fund and 50% from Community Venues.

ENTERPRISE FUNDS

Diabetes Management

EOS Health, a company that provides nationally recognized clinical, nutritional, exercise, and lifestyle programs, is providing a program that assists diabetics with managing their diabetes. The company provides a patented wireless device that captures real-time health information, such as glucose levels, number of steps, and weight. The device can be used anywhere where mobile communications (GSM), radio frequencies (RFID), or Wi-Fi is available. The device also has two-way messaging, trends, alerts, healthcare team, hospital integration, and monitoring and outreach dashboard. This service is included in each employees' healthcare plan.

Bexar County, Texas

Self Insured - Health and Life Fund 501
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	($5,223,944)	($5,597,053)	($4,492,523)
Total Beginning Balance	**($5,223,944)**	**($5,597,053)**	**($4,492,523)**
Revenue			
Insurance Premiums Revenue	$31,790,957	$32,495,859	$30,779,944
Subtotal	**$31,790,957**	**$32,495,859**	**$30,779,944**
Interfund Transfers	$1,780,933	$5,040,933	$5,856,790
Total Revenues	**$33,571,890**	**$37,536,792**	**$36,636,734**
TOTAL AVAILABLE FUNDS	**$28,347,946**	**$31,939,739**	**$32,144,211**
APPROPRIATIONS			
General Government	$33,944,999	$36,432,262	$33,739,510
Subtotal	**$33,944,999**	**$36,432,262**	**$33,739,510**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$33,944,999**	**$36,432,262**	**$33,739,510**
Appropriated Fund Balance	**($5,597,053)**	**($4,492,523)**	**($1,595,300)**
TOTAL APPROPRIATIONS	**$28,347,946**	**$31,939,739**	**$32,144,211**

SELF-INSURED – HEALTH AND LIFE FUND

FUND: 501

Program Description: Self-Insurance is an alternate financing system in which an employer remits only a portion of the conventional premium to an insurer to cover the cost of administering the benefits program and of providing specific and aggregate stop-loss insurance. The employer, usually referred to in this case as the self-insured, funds a "bank account" that the insurance company draws upon for the payment of claims. Employee and County contributions as well as payments from retirees and COBRA participants are deposited into the account.

Each year Bexar County examines the health insurance plans offered to employees to determine if the benefits plans offered are consistent with those being offered by other employers in Bexar County, if the premiums required of employees is competitive and financially responsible, and if the overall cost of the plan meets the demands of the County's budgeting requirements. The County also provides life insurance that is equal to the employee's annual salary up to a maximum of $200,000. There is a double indemnity accidental death and dismemberment clause, which provides for additional coverage equal to the employee's annual salary with a maximum of $200,000 in the event of the employee's accidental death.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
General Government	$537,867	$545,431	$450,129	$400,717
Administrative Fee	2,715,030	2,615,570	2,766,242	2,549,596
Claims Expense	30,397,550	32,017,469	32,668,576	30,239,197
Insurance Expense	294,553	425,000	547,315	550,000
Total	***$33,945,000***	***$35,603,470***	***$36,432,262***	***$33,739,510***

Program Justification and Analysis:

- The General Government group decreases by 3 percent when compared to FY 2011-12 estimates. Funding is provided for all authorized positions, as well as funding for travel and supplies.

- Administrative Fees include expenses associated with the County's Third-Party Administrator and Stop Loss premiums. Stop Loss insurance limits the County's total liability for health insurance claims. Should the County's liabilities exceed a specified amount, the County is refunded the amount over the Stop Loss ceiling. The FY 2012-13 Adopted Budget represents an 8 percent decrease when compared to FY 2011-12 and corresponds to a projected decrease in costs to be incurred by the new Third-Party Administrator.

- Claims Expense includes health and life insurance claims that Bexar County pays in any given fiscal year. The FY 2012-13 Adopted Budget represents a 7 percent decrease when compared to FY 2011-12 estimates. This decrease is due to plan changes that are projected to reduce the total medical insurance claims by $4,217,373 for FY 2012-13. These changes include:

- Move all employees from the EPO to the Premium PPO
  - The elimination of the EPO plan will save an estimated $1,344,771
- Decrease the Co-insurance on the Premium PPO plan from 90% to 80%
  - This will amount to a savings of $446,999
- Increase Deductibles on the Premium PPO plan
  - Increase individual deductible from $400 to $600
  - Increase family deductible from $800 to $1,000
  - These plan changes will generate a savings of $372,499
- Additional Deductible on the Premium PPO plan
  - Implement a Prescription Deductible for Tier 2 & 3 drugs at $100, after which co-pays would kick in
  - This plan change will generate a savings of $861,937
- Increase the annual Maximum Out of Pocket expense on the Premium PPO plan
  - Increase individual out-of-pocket from $1,600 to $1,800
  - Increase family out-of-pocket from $3,200 to $3,400
  - These plan changes will generate a savings of $148,999
- Adjust Premium PPO Co-pays
  - Increase the Primary Care Physician Co-pay from $20 to $25
  - Increase the Specialist Care Physician Co-pay from $20 to $40
  - Increase Prescription Co-pays (Generic/Tier2/Tier3) from $0/$25/$40 to $0/$30/$60
  - These plan changes will generate a savings of $1,152,341
- Increase Deductibles on the Base PPO plan
  - Increase individual deductible from $1,000 to $1,200
  - Increase family deductible from $2,000 to $2,200
  - These plan changes will generate a savings of $ $9,653
- Increase the annual Maximum Out of Pocket expense on the Base PPO plan
  - Increase individual out-of-pocket from $4,000 to $4,200
  - Increase family out-of-pocket from $8,000 to $8,200
  - These plan changes will generate a savings of $16
- Adjust Base PPO Co-pays
  - Increase the Primary Care Physician Co-pay from $30 to $35
  - Increase the Specialist Care Physician Co-pay from $30 to $40
  - Increase Prescription Co-pays (Generic/Tier2/Tier3) from $0/$25/$40 to $0/$30/$60
  - These plan changes will generate a savings of $30,660
- Additional Deductible on the Base PPO plan
  - Implement a Prescription Deductible for Tier 2 & 3 drugs at $100, after which co-pays would kick in
  - This plan change will generate a savings of $17,590

- There are three program changes for a total savings of $38,113.

  - The first program change deletes one Analyst (E-05) for a savings of $56,843.
  - The second program change deletes one Office Assistant IV (NE-05) for a savings of $20,338.
  - The third program change adds 25 percent of the total cost associated with the Assistant County Manager (T-99), for a cost of $39,068.

Policy Consideration:

In FY 2011-12, Bexar County selected a new third-party administrator for its Self-Insured Health Insurance. On March 27, 2012, Commissioners Court authorized the release of a Request for Proposals for Administrative Services for Bexar County's medical plan. After going through the selection process, Commissioners Court directed staff to negotiate a contract with Aetna, Inc. It is anticipated that a proposed contract will be brought forward for Commissioners Court consideration in early FY 2012-13.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Assistant County Manager*	0	0	.25
Analyst - Human Resources	1	1	0
Benefits Administrator	1	1	1
Human Resources Technician I	1	1	1
Human Resources Technician II**	.5	.5	.5
Office Assistant IV	.5	.5	0
Total-Health and Life Fund	***4***	***4***	***2.75***

* This position is 25% General funded in each of the following departments: Human Resources, Budget, Management & Finance, and 25% funded out of Fund 501 Self-Insured – Health and Life.

** This position is 50% General funded in Human Resources and 50% funded out of Fund 501 Self-Insured – Health and Life.

Bexar County, Texas

Self Insured - Workers Comp Fund 502

Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$3,648,184	$2,318,691	$1,995,004
Total Beginning Balance	**$3,648,184**	**$2,318,691**	**$1,995,004**
Revenue			
Service Fees	$13,050	$14,520	$9,000
Insurance Premiums Revenue	1,674,884	1,666,948	1,646,656
Subtotal	**$1,687,934**	**$1,681,468**	**$1,655,656**
Interfund Transfers	$0	$0	$0
Total Revenues	**$1,687,934**	**$1,681,468**	**$1,655,656**
TOTAL AVAILABLE FUNDS	**$5,336,118**	**$4,000,159**	**$3,650,660**
APPROPRIATIONS			
General Government	$2,383,944	$2,005,156	$2,055,037
Subtotal	**$2,383,944**	**$2,005,156**	**$2,055,037**
Interfund Transfers	$633,483	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$3,017,427**	**$2,005,156**	**$2,055,037**
Appropriated Fund Balance	**$2,318,691**	**$1,995,003**	**$1,595,623**
TOTAL APPROPRIATIONS	**$5,336,118**	**$4,000,159**	**$3,650,660**

SELF INSURED – WORKERS COMP

FUND: 502

Program Description: The goal of the Workers Compensation Self-Insurance Program is to ensure that employees who are injured or disabled on the job are provided with adequate monetary compensation, eliminating the need for litigation. The Bexar County Human Resources Department works to administer the County's Workers Compensation Program. Numerous measures to control workers compensation related expenses have been established. The Workers Compensation Program will continue to increase the review of outstanding workers compensation claims and to monitor decisions regarding claims. Strong support from adjusters, supervisors, and managers working with the staff of Human Resources, offices, department employees, and medical groups have created a team approach to manage workers compensation**.** Early intervention assists employees in returning to work more quickly either through modified duty programs or full duty return to work.

The Workers Compensation Program was expanded to provide increased training for employees and supervisors in an effort to prevent accidents resulting in workers compensation claims. Classes are conducted in CPR and first aid, ergonomics, back lifting, defensive driving, fire extinguisher training and fire evacuation procedures. Workers compensation training is also offered to supervisors and employees. The Sheriff's Office, Public Works and Facilities Management Department have provided modified duty jobs that have resulted in reduced indemnity and medical claims. Workstation evaluation has resulted in minimized occupational repetitive motion trauma and has helped reduce high cost claims for upper extremities. Education and evaluation continues with all offices and departments. Early intervention by case managers has resulted in returning injured employees back to work – often in less than seven days. This has also reduced indemnity and medical costs.

All lost-time cases are assigned case managers who work directly with the employee and the medical provider to provide the best quality medical attention and assist the employee in returning to work in a more timely fashion. Through open discussions with offices and departments, the Third Party Administrator and staff have developed better understanding of work requirements, causes of injuries, and remedies. Peer reviews are utilized to challenge cases taken to the Workers Compensation Commission, making it more difficult for one medical provider to keep an employee off work unnecessarily.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
General Government	$433,341	$534,838	$569,160	$493,667
Claims Expense	1,634,670	700,000	1,086,760	1,195,436
Insurance Expense	315,933	352,585	349,236	365,934
Interfund Transfer	633,483	0	0	0
Total	***$3,017,427***	***$1,587,423***	***$2,005,156***	***$2,055,037***

Program Justification and Analysis:

- The General Government group decreases by 10 percent when compared to FY 2011-12 estimates. This is due to a decrease in rental costs for the Bexar County Health Clinic and one-time expenditures for furniture and medical hardware in FY 2011-12.

- Claims expenses are anticipated to increase in FY 2012-13. A Risk Management Coordinator position has been created in the Management and Finance Department to assess and prevent job related accidents. It is anticipated that claims expense will decrease over the long term.

- One program change deletes an Office Assistant IV (NE-05) at a savings of $20,338. The responsibilities associated with this position have been transferred to the Management and Finance Department.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Workers Compensation Specialist	1	1	1
Office Assistant IV	.5	.5	0
Total – Workers Compensation Fund	***1.5***	***1.5***	***1***

Bexar County, Texas

Records Management Center 505
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$965,609	$340,212	$429,171
Total Beginning Balance	**$965,609**	**$340,212**	**$429,171**
Revenue			
Service Fees	$440,059	$356,583	$321,075
Subtotal	**$440,059**	**$356,583**	**$321,075**
Interfund Transfers	$49,531	$215,470	$49,531
Total Revenues	**$489,590**	**$572,053**	**$370,606**
TOTAL AVAILABLE FUNDS	**$1,455,199**	**$912,265**	**$799,777**
APPROPRIATIONS			
General Government	$233,220	$273,925	$331,766
Capital Expenditures	$881,767	$209,169	$0
Subtotal	**$1,114,987**	**$483,094**	**$331,766**
Interfund Transfers	$0	$0	$0
TOTAL OPERATING APPROPRIATIONS	**$1,114,987**	**$483,094**	**$331,766**
Appropriated Fund Balance	**$340,212**	**$429,171**	**$468,011**
TOTAL APPROPRIATIONS	**$1,455,199**	**$912,265**	**$799,777**

RECORDS MANAGEMENT CENTER FUND

FUND: 505
ACCOUNTING UNIT: 3142

Mission: The Records Management Committee will provide leadership through the Records Facility Manager in the development, allocation and management of resources to meet County office records storage and document conversion needs while securing and preserving the records of Bexar County in accordance with the Local Government Records Act of 1989.

Vision: We envision the Records Management Committee to have a state-of-the-art Records Management Facility that will meet the records storage needs of all County offices and departments, be in compliance with the Local Government Records Act of 1989 for the preservation and maintenance of local government records, and provide convenient access and retrieval of County records to County offices and the general public.

Program Description: The Records Management Facility Fund is an enterprise fund created to provide space to County offices and departments for the storage of records. The facility, located at 232 Iowa Street, allows the County to consolidate all its records in one facility. In the future, the facility will also become a records technology center where records currently stored on paper can be microfilmed for storage or imaged into an appropriate format so they can be electronically delivered to the offices or departments requesting them.

Performance Indicators:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Work Load Indicators:			
Daily Training Room preparation	2	2	2
Number of daily phone calls	10	12	13
Number of Training classes held	135	122	120
Efficiency Indicators:			
Monthly Bulletin board preparation	12	12	12
Weekly Requisition Creation	3	3	2
Daily P-Card balance and paperwork	6	6	5
Daily entry of data into computer	13	13	13
Effectiveness Indicators:			
Daily Security Monitor	100%	100%	100%
Daily interoffice copies	100%	100%	100%

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$161,700	$158,338	$161,087	$166,931
Travel and Remunerations	0	0	0	1,400
Operational Costs	82,781	129,225	105,646	157,385
Supplies and Materials	2,951	10,000	7,192	6,050
Capital Expenditures	881,767	592,560	209,169	0
Total	***$1,129,199***	***$890,123***	***$483,094***	***$331,766***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget decreases significantly when compared to FY 2011-12 estimates. This is due to decreased funding in the Capital Expenditures group as described below.

- The Personnel Services group increases by 4 percent when compared to FY 2011-12 estimates. This is due to changes in the selection of healthcare plan options by employees.

- The Travel and Remunerations group includes $1,400 in FY 2012-13 for the Records Management Center Manager to attend County and District Clerk Annual Records Conferences and records training classes at the Texas State Library in Austin, Texas.

- The Operational Costs group increases by 49 percent compared to FY 2011-12 estimates due to an increase in the amount of funding for shredding trucks and increases in electricity due to the installation of a new air conditioner.

- The Supplies and Materials group decreases by 16 percent when compared to FY 2011-12 estimates due to a decrease in funding for Supplies as requested by the Department.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Records Management Center Manager	1	1	1
Maintenance Mechanic I	1	1	1
Office Assistant II	1	1	1
Total – Records Management Center Fund	***3***	***3***	***3***

Bexar County, Texas
Other Post Employment Benefit (OPEB) Fund 506
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$10,503,765	$5,573,001	$3,537,770
Designated for Encumbrances			
Designated for Debt Service			
Total Beginning Balance	**$10,503,765**	**$5,573,001**	**$3,537,770**
Revenue			
Other Revenue	$10,643	$17,885	$12,000
Insurance Premiums Revenue	1,978,350	2,090,503	1,852,978
Subtotal	**$1,988,993**	**$2,108,388**	**$1,864,978**
Interfund Transfers	$633,483	$1,036,584	$0
Total Revenues	**$2,622,476**	**$3,144,972**	**$1,864,978**
TOTAL AVAILABLE FUNDS	**$13,126,241**	**$8,717,973**	**$5,402,748**
APPROPRIATIONS			
General Government	$7,553,240	$5,180,202	$5,402,748
Subtotal	**$7,553,240**	**$5,180,202**	**$5,402,748**
Interfund Transfers			
TOTAL OPERATING APPROPRIATIONS	**$7,553,240**	**$5,180,202**	**$5,402,748**
Appropriated Fund Balance	**$5,573,001**	**$3,537,770**	**($0)**
TOTAL APPROPRIATIONS	**$13,126,241**	**$8,717,973**	**$5,402,748**

Other Post Employee Benefit Fund

FUND: 506

Program Description: GASB Statement 45 was issued in 2004 as a result of a growing concern that state and local governments were not recognizing the liability of post-employment benefits, such as retiree health benefits, in their annual financial statements. The Statement requires that these liabilities now be reported. Bexar County must now recognize other post-employment benefits (OPEB) earned by employees during the time they were actually employed. In order to comply with GASB 45, Bexar County has established an OPEB fund.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Retiree Medical Expenses	$7,407,822	$5,918,906	$4,791,302	$5,145,469
Retiree Administration Fees	145,418	376,756	388,900	257,279
Total	***$7,553,240***	***$6,295,662***	***$5,180,202***	***$5,402,748***

Program Justification and Analysis:

- The total budget represents a 4 percent increase when compared to FY 2011-12 estimates. This increase is due to an anticipated increase in healthcare costs associated with retirees. A portion of this increase is offset by savings in the amount of $673,451 associated with changes to the County's health plans as described below:

    - Move all employees from the EPO to the Premium PPO
        - The termination of the EPO plan will save an estimated $168,096
    - Decrease the Co-insurance on the Premium PPO plan from 90% to 80%
        - This will generate a savings of $63,857
    - Increase Deductibles on the Premium PPO plan
        - Increase individual deductible from $400 to $600
        - Increase family deductible from $800 to $1,000
        - These plan changes will generate a savings of $53,214
    - Additional Deductible on the Premium PPO plan
        - Implement a Prescription Deductible for Tier 2 & 3 drugs at $100, after which co-pays would kick in
        - This plan change will generate a savings of $165,401
    - Increase the annual Maximum Out of Pocket expense on the Premium PPO plan
        - Increase individual out-of-pocket from $1,600 to $1,800
        - Increase family out-of-pocket from $3,200 to $3,400
        - These plan changes will generate a savings of $21,285

- Adjust Premium PPO Co-pays
  - Increase the Primary Care Physician Co-pay from $20 to $25
  - Increase the Specialist Care Physician Co-pay from $20 to $40
  - Increase Prescription Co-pay (Generic/Tier2/Tier3) from $0/$25/$40 to $0/$30/$60
  - These plan changes will generate a savings of $191,902
- Increase Deductibles on the Base PPO plan
  - Increase individual deductible from $1,000 to $1,200
  - Increase family deductible from $2,000 to $2,200
  - These plan changes will generate a savings of $1,379
- Increase the annual Maximum Out of Pocket expense on the Base PPO plan
  - Increase individual out-of-pocket from $4,000 to $4,200
  - Increase family out-of-pocket from $8,000 to $8,200
  - These plan changes will generate a savings of $2.00
- Adjust Base PPO Co-pays
  - Increase the Primary Care Physician Co-pay from $30 to $35
  - Increase the Specialist Care Physician Co-pay from $30 to $40
  - Increase Prescription Co-pay (Generic/Tier2/Tier3) from $0/$25/$40 to $0/$30/$60
  - These plan changes will generate a savings of $4,936
- Additional Deductible on the Base PPO plan
  - Implement a Prescription Deductible for Tier 2 & 3 drugs at $100, after which co-pays would kick in
  - This plan change will generate a savings of $3,375

Bexar County, Texas
Firing Range Fund 512
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Budget
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$ -	$ -	$ -
Designated for Encumbrances			
Designated for Debt Service			
Total Beginning Balance	**$ -**	**$ -**	**$ -**
Revenue			
Service Fees	$ -	$ -	$ -
Other Revenue			$ -
Subtotal	**$ -**	**$ -**	**$ -**
Interfund Transfers	$ -	$ -	$ 193,595
Total Revenues	**$ -**	**$ -**	**$ 193,595**
TOTAL AVAILABLE FUNDS	**$ -**	**$ -**	**$ 193,595**
APPROPRIATIONS			
General Government	$ -	$ -	$ 193,595
Subtotal	**$ -**	**$ -**	**$ 193,595**
TOTAL OPERATING APPROPRIATIONS	**$ -**	**$ -**	**$ 193,595**
Appropriated Fund Balance	**$ -**	**$ -**	**$ -**
TOTAL APPROPRIATIONS	**$ -**	**$ -**	**$ 193,595**

FACILITIES AND PARKS MANAGEMENT – FIRING RANGE FUND

COMPANY: 512
ACCOUNTING UNIT: 5000

Program Description: The Bexar County Firing Range is a new fund included in the FY 2012-13 Adopted Budget. The Firing Range Facility will serve deputies and officers from the Bexar County Sheriff's, Constable's, Fire Marshal's, and Probation Offices. This multi-purpose, multi-yardage facility is designed to support existing and future firearm (handgun and shotgun) training requirements for day or night scenarios. The facility is also equipped with a roof to support training during inclement weather. Facilities and Parks Management is responsible for the operation of the facility. A separate fund is being set up for the Firing Range Facility as it is anticipated that the facility will be available to other agencies. Those agencies will be charged the appropriate amount to use the facility. Those revenues will be deposited into this fund to pay the costs associated with operating the facility.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Budget
Personnel Services	$0	$0	$0	$113,980
Travel and Remunerations	0	0	0	1,500
Operational Costs	0	0	0	70,415
Supplies and Materials	0	0	0	7,700
Total	***$0***	***$0***	***$0***	***$193,595***

Program Justification and Analysis:

- The FY 2012-13 Adopted Budget allocates a total of $193,595 to operate the Firing Range Facility. Two positions, one Rangemaster and one Field Maintenance Worker (NE-1) will operate the Facility. Travel, Operational, and Supplies are funded based on Facilities and Parks Management's estimated requirements to operate the facility.

Authorized Positions:

	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Field Maintenance Worker	0	0	1
Rangemaster	0	0	1
Total – Firing Range Fund	***0***	***0***	***2***

- One existing Maintenance Mechanic II position is funded 75 percent from the General Fund and 25 percent from the Firing Range Fund. This position can be found in the authorized positions list of the General Fund – Juvenile Institutions Maintenance Division.

Bexar County HealthWorks

Bexar County offers a wellness program and initiatives through HealthWorks. It is a free health and wellness program for all Bexar County employees. Some of the programs in HealthWorks include weight loss programs, wellness classes, smoking cessation programs, health fairs, flu shot clinics, discounts at local health clubs and fitness centers, and a monthly wellness newsletter. The newsletter includes various topics on health related issues, as well advice on healthy food and options.

APPENDIX

Bexar County Gym Discounts

Bexar County employees receive discounted prices for numrous gyms throughout the city. The above gyms are some of the major locations that are available to employees. These discounts help encourage employees to stay active and healthy. Other gym discounts include Anytime Fitness, Bella Woman's Fitness, Curves for Women, Centro Fitness, Enrique Barrera Community Fitness Center, Heavyweight Gym & Aerobics, Lady of America, San Antonio Snap Fitness, Women's Super Fitness, and the YMCA.

BEXAR COUNTY

STATEMENT OF FINANCIAL POLICIES

I. GENERAL

1.01 The County will operate on a fiscal year which begins on October 1 and ends on September 30.

1.02 The County will conduct its financial affairs in conformity with State and Federal laws. This Statement of Financial Policies shall be approved by Commissioners Court and reviewed on an annual basis as a part of the budget process.

II. ACCOUNTING, AUDITING, & FINANCIAL PLANNING

2.01 The Bexar County Auditor's Office maintains records on a basis consistent with accepted principles and standards for local government accounting, as determined by GASB and GFOA.

2.02 Regular monthly and annual financial reports are issued summarizing financial activity. The monthly financial reports are presented to Commissioners Court and are distributed to offices and departments.

2.03 A financial audit is performed annually by an independent public accounting firm, and an official opinion and annual financial report is published and issued.

2.04 Annually, Commissioners Court will accept the audited Comprehensive Annual Financial Report for the past fiscal year.

2.05 Full disclosure is provided in the annual financial and budget reports and bond representations.

III. BUDGETING

3.01 The County budgets resources on a fiscal year which begins October 1 and ends on the following September 30th.

3.02 Bexar County prepares and maintains a long range five year financial forecast which: a) develops a local, regional, state and national economic outlook and describes the potential impact on Bexar County; b) updates reserve and expenditure projections for the next five years; c) projects capital improvement requirements over the five-year period, including future operating costs associated with all projects; d) updates revenue and expenses for each year in the period; and e) describes the strategic issues that present the County with challenges and opportunities for the future and, in some cases, assesses their fiscal impact.

3.03 Budget manuals for annual preparation, which include forms and instructions as necessary, shall be distributed to County offices and departments no later than April 30 in each year. All offices and departments must return their proposals no later than June 15 in that year.

3.04 The proposed budget shall be prepared and distributed to all of the Commissioners Court members on or before August 30 of the preceding fiscal year.

3.05 The proposed budget shall be presented in the following format:

a. Fund balance schedules;

b. Revenue estimates;

c. Operating and maintenance expenditures by office or department and major expense categories;

d. Capital projects' funding;

e. Debt service summarized by issues by fund.

3.06 The proposed budget shall also contain:

a. Program summaries for each office and department;

b. Performance indicators that include workload, efficiency and effectiveness measures for each office and department;

c. Descriptions and detailed cost analysis of proposed program changes;

d. A discussion of capital projects proposed for funding;

e. A list of proposed authorized positions, by section where appropriate, for each office and department;

f. Any additional information, data, or analysis requested of management by the Commissioners Court.

3.07 The proposed budget submitted by August 30 shall be balanced.

3.08 The initial proposed budgeted revenues are provided by the County Auditor's Office no later than June 15. Revenue projections are revised by the County Auditor's Office by August 10 thereafter to reflect the certified tax roll data.

3.09 Commissioners Court shall adopt the tax rate and the budget by Court Order before September 23 to allow sufficient time to send out property tax statements to the citizens.

3.10 The Budget Division will prepare a report on the budget status and trends and submit it to Commissioners Court quarterly.

3.11 The County budgeting procedures attempt to identify distinct functions and activities performed by the County, and to allocate budget resources adequate to perform these functions and activities at a specified level of service. The budget process will be coordinated with the County wide strategic planning process and will reflect the goals and objectives developed through this process.

3.12 The County will continue to integrate performance measurement and productivity indicators with the budget process where appropriate. The County will use efficiency and effectiveness measures.

3.13 The County will continually strive to improve the budget development and monitoring process and will evaluate and utilize when appropriate innovative, alternative approaches to costing and budgeting.

3.14 Appropriations as approved by the Commissioners Court, are set upon the books of the County by the County Auditor.

a. The following general categories are used to appropriate funds annually:

1. Personnel Services
2. Travel and Remunerations
3. Operational Costs
4. Supplies and Materials
5. Capital Expenditures
6. Debt Retirement
7. Contingencies
8. Interfund Transfers

Detailed expenditures in each of these categories are maintained by the County Auditor.

b. Annually, the budget will be developed for each office and department *at the division and/or section level* to better represent their organization structures. However, the budget document will appropriate funds at the office and department level and fiscal control shall occur at this level.

c. Exceptions to this are budgets that are controlled at the division level and which are: the Sheriff's Office as Law Enforcement, Adult Detention, and Support Services; and the Juvenile Office as Detention, Probation, Family Support Services - Probation, Family Support Services-Domestic Relations Office (a separate fund); Parks and Facilities Management as Facilities Maintenance - Adult Detention, Facilities Maintenance - County Buildings, Facilities Maintenance - Juvenile Detention, Parks. Public Works as Road and Bridge Fund, Parking Facilities Fund and Fleet Maintenance Fund; Community Resources as Veterans Services, Community Programs, Direct Client Services, and Dispute Resolution (a separate fund); and Judicial Services and APDO, Pre-trial Services, and Criminal Investigation Laboratory, Medical Examiner's Office and Administration; Economic Development as Administration, Agricultural Extension Services, and SMWBE.

d. Appropriations in the Capital Projects Funds are made on a project basis across multiple fiscal years rather than on a single fiscal year basis and are carried forward until the projects are completed.

e. Appropriations in the Grant Funds are made on a grant year basis by project rather than on a County fiscal year basis.

3.15 Except for capital project, grant and federal entitlement appropriations, or for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.

3.16 Commissioners Court shall approve all budget transfer in amounts over $100,000. The County Manager/Budget Officer shall approve all budget transfers in amounts up to $100,000.

3.17 For budget transfers taking funds from Appropriated Fund Balance, and for budget transfer amounts over the $100,000, Commissioners Court approval is required

3.18 Under the more flexible, higher level of budgetary control in effect, offices and departments are accountable for not exceeding their annual budgetary appropriations.

3.19 Bexar County will, during the annual budget process, identify areas for performance reviews to judge the effectiveness and efficiencies of County services. Annually, the Commissioners Court will adopt a work plan for the performance reviews that will be completed during the fiscal year.

3.20 Cost/benefit studies will be conducted, where appropriate and applicable, on non-recurring expenditures, capital projects and operational alternatives.

IV. REVENUES AND TRANSFERS

4.01 Bexar County will maintain a diversified and stable revenue base to shelter it from short term fluctuations in any one revenue source by doing the following:

a. Establishing user charges and fees as permitted by law at a level related to the cost of providing that service including indirect costs when appropriate;

b. Pursuing legislative change, where necessary, to permit increases in user charges and fees to allow the County to recover the full cost of services;

c. Aggressively collecting property tax revenues, including the filing of suit where appropriate and necessary, as authorized by the Texas Property Tax Code.

d. Aggressively collecting all other fines, fees and revenues due the County.

4.02 Bexar County will set as a goal minimizing its reliance on non-recurring sources of revenue including the use of prior year fund balances for recurring expenditures.

4.03 Bexar County will actively pursue intergovernmental grant funding to fund programs that have been identified as important to meet the County's mission, vision, goals and objectives.

V. RESERVES

5.01 The County will maintain an operating reserve for use in the event of unanticipated, extraordinary expenditures and/or the loss of a major revenue source. The operating reserve and specified contingencies shall be established at a minimum of one tenth operating expenditures for any year. These funds can only be appropriated by an affirmative vote of four of the five Commissioners Court members.

Therefore, it will be necessary for officials and department heads to review and control expenditures such that the rate of expenditure does not exceed the approved budget.

5.02 The County will maintain a reserve requirement of not less than 10 percent of annual Debt Service. The Debt Service reserve funds can only be appropriated by an affirmative vote of four of the five Commissioners Court members.

5.03 Insurance reserves are established at a level, which, together with purchased insurance policies, adequately cover the County and its officers against loss.

VI. PERSONNEL

6.01 At no time shall the number of regular employees on the payroll in each office or department exceed the total number of positions authorized by the Commissioners Court when approved as part of the annual budget or authorized by the County Manager outside of the annual budget process. All personnel actions shall at all times be in strict conformance with applicable federal, state, and County policies.

6.02 Compensation for overtime worked will be given in the form of compensatory time. No overtime compensation shall be paid unless Commissioners Court specifically approves an exception and authorizes payment in advance. All employees, regardless of the source of funding for the position, accrue compensatory time at the rate of one hour for every hour for exempt employees and at the rate of one and one half hour for every hour actually worked over 40 in a regular work week for non-exempt employees.

6.03 Deletions and/or downgrades of positions may occur at any time during the fiscal year at the department head or official's request or if a review of workload statistics indicates that a reduction in force is practical in an office or department. All funds appropriated for such deleted positions will be returned to the appropriate fund in the Contingencies - Undesignated Funds account.

6.04 Additions, position reclassifications, reorganizations, etc., are prepared by the requesting office or department and reviewed by Budget and Grants Department. The Budget and Grants Department will work with the initiating office or department to bring the proposal for Commissioners Court consideration or to the County Manager if the request is made outside of the County's annual budget process.

6.05 The County Manager has the authority to add, delete, hire, fire, discipline, demote, promote, compensate, direct, and supervise all functions and staff that report to the County Manager.

6.06 The Court may institute a freeze during the fiscal year on hiring, promotions, transfers, and capital equipment purchases. Such action will not be used arbitrarily and will allow for exceptions in appropriate areas to comply with emergency needs such as natural disasters and/or loss of major revenue sources.

6.07 Commissioners Court shall approve all authorized positions and changes to them (this does not include actions affecting the actual employees holding these positions) as part of the annual budget process. The County Manager has the authority to review and, if appropriate, approve all authorized positions, including adding and deleting positions, and changes to them, including reclassifications and compensation changes, if a request is made outside of the annual budget process by a County office or department.

6.08 Offices and departments may hire temporary help if:

a. Funds are available in the Salary, Temporary Help line item in the office or department's adopted budget appropriations (organization level one); or

b. The adopted budget authorizes a temporary position(s).

In all other cases, Commissioners Court shall approve hiring temporary help.

6.09 The County maintains written Personnel Rules adopted by Commissioners Court and available from the Human Resources Department.

VII. PURCHASING & FIXED ASSETS

7.01 All capital expenditure purchases will be initiated prior to August 15 each fiscal year; all non-capital expenditure purchases will be initiated prior to September 10 each fiscal year. Exceptions can occur at the Purchasing Agent's and County Auditor's discretion. Capital projects and grant funded purchases are exempt from these deadlines.

a. Prior to adoption of the annual budget, the Purchasing Office will annually provide a list of purchases that are not anticipated to be delivered until the next fiscal year. The list of capital expenditures should be completed by August 31 or as soon as possible thereafter and non-capital expenditures by September 15 or as soon as possible thereafter.

7.02 All purchases of fixed assets with a value of $5,000 or more will be placed on the County inventory.

7.03 Each County office and department will protect the County's investment in capital assets by performing and reporting to the County Purchasing Agent and County Auditor a complete inventory at least once annually.

7.04 Capital expenditures for projects are budgeted by project and must be spent accordingly. Any request for unbudgeted capital projects throughout the fiscal year must be submitted to the Budget and Financial Services Division and approved by Commissioners Court.

7.05 Where possible, items in good, safe, useable condition placed in surplus will be used:

a. To supplement expenditure for new budgeted capital purchases;

b. To supplement expenditure for replacement/budgeted capital purchases;

c. To supply needed unbudgeted new and replacement equipment.

The Purchasing Agent transfers surplus supplies, materials and equipment.

7.06 Offices and departments will make every effort to use furniture refurbished through the Sheriff's Office Jail Industries Program.

7.07 Prior to submission of the requisition, the executive in charge of the Information Services Division shall approve all purchases of information and communication technology including but not limited to: all mainframe and microcomputer software; all mainframe hardware and peripherals; all microcomputer hardware and peripherals; all telecommunications and data systems hardware and software.

VIII. DEBT MANAGEMENT

8.01 The County maintains a written Debt Management Policy adopted by Commissioners Court and include in the Administrative Policies book.

IX. INVESTMENT AND CASH MANAGEMENT

9.01 The County maintains a written Investment Policy adopted by Commissioners Court and included in the Administrative Policies book.

BEXAR COUNTY

FINANCIAL AND MANAGEMENT SERVICES

DEBT MANAGEMENT POLICY

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BEXAR COUNTY
ADMINISTRATIVE POLICY
AND PROCEDURES MANUAL

ADMINISTRATIVE POLICY NUMBER:	03.12
TITLE:	DEBT MANAGEMENT POLICY
PREPARED BY:	Commissioners Court
ADOPTED DATE:	August 14, 2007
REFERENCE:	N/A
EFFECTIVE DATE:	August 14, 2007
REVISED DATE:	N/A

Section 1

PURPOSE AND OBJECTIVES

1.1 Purpose

The purpose of this policy is to provide guidance regarding the issuance, management, continuing evaluation and reporting on all debt obligations issued by Bexar County, Texas (the "County"). The Bexar County Commissioners Court recognizes there are no absolute rules or easy formulas that can substitute for a thorough review of all information affecting the County's debt position. Debt decisions should be the result of deliberative consideration of all factors involved. This policy is intended to augment the deliberation process by addressing the methods, procedures and practices to be utilized to ensure effective and judicious fiscal management of County funds.

The terms of this Debt Management Policy (the "Policy") are intended to comply with all Texas and Federal Law governing debt, including, but not limited to, Texas law, Internal Revenue Service rules and regulations, United States Securities and Exchange Commission "(SEC)" regulations, Municipal Securities Rulemaking Board "(MSRB)" regulations, court rulings, and existing County debt covenants.

1.2 Objectives

Debt Management shall be conducted with the primary objectives of:

* Maintaining and improve the County's existing credit rating;
* Maintaining access to capital; and
* Minimizing borrowing costs

Section 2

SCOPE

2.1 This Policy shall govern debt obligations issued by the County that finance the construction or acquisition of infrastructure and other assets or to refinance existing debt. The County may also desire to issue debt obligations on behalf of external agencies, non profit corporations, or other authorities for the purpose of construction or acquisition of infrastructure or other assets that further the goals and objectives of County government. In that case, the County shall take reasonable steps to confirm the financial feasibility of the project and the financing solvency of any necessary borrower; and shall take all reasonable precautions to ensure the public purpose and financial viability of such transactions. This policy does not apply to the County's Capital Lease Program.

Section 3

ROLES AND RESPONSIBILITIES

3.1 As provided by the Texas Local Government Code, each member of Commissioners Court has a fiduciary responsibility in the management of the County's indebtedness. All debt programs are to be made in accordance with applicable Texas and federal regulations. The Commissioners Court will approve all County indebtedness.

3.2 The Executive Director of Planning and Resource Management has the primary responsibility for making debt-financing recommendations to the Commissioners Court.

3.3 The Executive Director of Planning and Resource Management, or their designee, will coordinate all activities necessary to issue debt, including, but not limited to:

- Review of resolutions provided by bond counsel;
- Review of offering memoranda provided by financial advisors; and
- Review of all related financial analyses.

ROLES AND RESPONSIBILITIES (Continued)

3.4 The Executive Director of Planning and Resource Management, or their designee, will report annually to the Commissioners Court:

a. A projected list of expected capital needs for the year;
b. An annual debt issuance schedule for capital projects;
c. An updated five-year capital improvement plan as part of the budget;
d. Certification that the County is current on all debt service payments; and
e. Disclosure of any bond covenant violations or defaults over the past year.

3.5 The Executive Director of Planning and Resource Management, or his designee, will implement and oversee the Capital Reporting System for County offices and departments pursuant to Section 17 of this policy.

3.6 The Executive Director of Planning and Resource Management, or his designee, will recommend to the Commissioners Court a financing team consisting of bond counsel, financial advisors, and underwriters.

3.7 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.

3.8 The Office of the County Auditor is responsible for assuring that all debt service payments are made in a timely manner to the appropriate paying agents.

3.9 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c-12.

3.10 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f)(2) of the Internal Revenue code. These annual estimates are for informational and internal reporting purposes only.

3.11 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage.

3.12 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy.

Section 4

REPORTING

4.1 The Executive Director of Planning and Resource Management, or his designee, will report annually to the Commissioners Court:

a. A projected list of expected capital needs for the year;
b. An annual debt issuance schedule for capital projects;
c. An updated five-year capital improvement plan as part of the budget;
d. Certification that the County is current on all debt service payments; and
e. Disclosure of any bond covenant violations or defaults over the past year.

4.2 The Office of the County Auditor is responsible for reporting monthly in its financial report a schedule that includes outstanding debt requirements as well as commercial paper activity. These reports will include principal and interest requirements, dates for each and related interest rates.

4.3 The Office of the County Auditor is responsible for preparing the annual continuing disclosure and the County's bond counsel is responsible for reviewing, approving, and submitting the continuing disclosure pursuant to SEC Rule 15c-12.

4.4 The Office of the County Auditor is responsible for the annual estimation of the cumulative rebate amount (arbitrage) for each debt issuance as defined in Section 148(f)(2) of the Internal Revenue code. These annual estimates are for informational and internal reporting purposes only.

4.5 The Office of the County Auditor is responsible for ensuring compliance with the filing requirements with the Internal Revenue Service related to arbitrage

4.6 Offices and Departments administering projects financed with debt funding are responsible to comply with Section 17 of this Policy.

Section 5

ORGANIZATIONS AFFECTED

5.1 All County offices and departments must comply with the guidelines and procedures set forth in this Policy.

Section 6

USE OF DEBT INSTRUMENTS

6.1 Debt financing will not generally be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The County will use debt financing for one-time capital improvement projects including appropriate operating expenditures required to implement the projects under the following circumstances:

a. The project must be approved by Commissioners Court;
b. The project's useful life will be equal to or exceed the term of the financing;
c. The equipment has an expected useful life of at least the term of financing;
d. There are revenues sufficient to service the debt, whether from future property taxes, user fees, or other specified and reserved resources; or
e. Compliance with the appropriate provisions of Texas Law and the Internal Revenue Code of 1986, as amended.

6.2 Operating expenditures required to implement capital improvement projects will be funded using debt financing in accordance with Chapter 1201, as amended Texas Government Code and Chapter 1431, as amended Texas Government Code.

Section 7

STRUCTURE AND TYPE OF DEBT

7.1 Debt service will be structured to match projected cash flows and minimize the impact on future property tax levies.

7.2 The term of the debt issuance should equal the lesser of the useful life of the asset being financed or the maximum of 40 years in accordance with Chapter 1201, as amended Texas Government Code.

7.3 The types of debt instruments to be issued by the County include:

a. General Obligation Bonds;
b. Certificates of Obligation;
c. Revenue Bonds
d. Refunding Bonds;
e. Commercial Paper;
f. Tax Anticipation Notes; and
g. Any other debt instrument authorized for issuance by a County in accordance with the Texas Government Code or other applicable law

STRUCTURE AND TYPE OF DEBT (Continued)

7.4 Individual revenue streams considered for proposed debt service should meet a minimum debt service coverage ratio test of 1.10 along with any appropriate revenue or contingency funds. Debt coverage is defined as total revenue divided by total debt service.

Section 8

DEBT LIMITS

8.1 The County will not exceed the debt issuance limits described in Article 3, Section 52 of the Texas Constitution and Chapter 1301 of the Texas Government Code.

8.2 The County shall use economic ratios as a tool to assist in providing an objective analytical approach to determine debt capacity for new projects. These ratios may include:

a. Debt per capita;
b. Debt as a percent of statutory debt limit;
c. Debt as a percent of appraised valuation;
d. Debt service payments as a percent of governmental expenditures; or
e. Level of overlapping net debt of all local taxing jurisdictions.

8.3 The County will maintain a debt service fund balance of at least 10 percent of the annual debt service requirement for the fiscal year; provided; however, that this requirement shall comply with the provisions of the Internal Revenue Code of 1986, as amended.

Section 9

METHOD OF SALE

9.1 The County may use competitive sales, negotiated sales, or private placements. When considering the method of sale, the County will take into consideration:

a. Financial conditions;
b. Market conditions;
c. Transaction-specific conditions;
d. County-related conditions; and
e. Risks associated with each method.

9.2 Competitive sales are the preferred method under the following circumstances:

a. A general obligation pledge or annual appropriation of general revenue;
b. Simple structure and financial analysis;
c. Stable financial market; and

d. Moderate par amount.

9.3 Negotiated sales are the preferred method under the following circumstances:

a. Complex transactions that require extensive financial modeling, credit analysis, pre-marketing efforts, or that are interest rate sensitive; and
b. Volatile financial markets.

9.4 Private Placement is the preferred method under the following circumstances:

a. Small issue size;
b. Questionable security for the issue; and
c. Overall cost savings to the County.

Section 10

REIMBURSEMENT RESOLUTION

10.1 As provided in the Texas Government Code, Section 1201.042, as amended, Department of the Treasury Regulation, Section 1.150-2 of the Internal Revenue Code of 1986 as amended, Commissioners Court may decide that it is in the County's best interest to pass a reimbursement resolution prior to the formal issuance of debt. The purpose of the resolution would be to announce the intent to reimburse itself for expenditures related to capital programs for which debt will be issued and the General Fund could then be reimbursed once the debt is sold. The County will intend to reimburse itself within 18 months from the later of date of the original expenditure or the date the property financed is placed into service (but in no event more than 3 years after the original expenditure is paid).

Section 11

REFUNDING OF DEBT

11.1 The County may elect to refund existing debt for reasons including, but not limited to, the following:

a. To achieve Net Present Value (NPV) savings generally of at least 3 percent;
b. To update bond covenants on outstanding debt which impair efficient operations or prohibit necessary or desirable activities;
c. To restructure the debt service schedules associated with outstanding bond issues; or
d. To alter bond characteristics such as call provisions or payment dates.

REFUNDING OF DEBT (Continued)

11.2 If a refunding is undertaken, the County will evaluate:

a. Issuance costs that will be incurred;
b. Interest rate at which the refunding bonds can be issued;
c. Maturity dates of the refunded bonds;
d. Call date (if any) on the refunded bonds; and
e. Call premium (if any) on the refunded bonds

Section 12

VARIABLE RATE EXPOSURE

12.1 The County may use variable rate debt (including commercial paper) to lower the cost of borrowing and provide a hedge against interest rate risk.

12.2 The County should establish a target of not to exceed 20 percent of its total outstanding debt in a variable rate mode.

12.3 Variable rate debt should be converted to fixed rate debt as necessary to maintain the 20 percent target, to meet the particular needs of a financing program, or to lock in low long term fixed interest rates.

12.4 When issuing variable rate debt, the County will have appropriate contingency plans in place, such as reserves or hedging instruments, to mitigate the risk associated with rising interest rate environments.

Section 13

INTEREST RATE SWAP AGREEMENTS

13.1 The County will consider the use of interest rate swap agreements on a case-by-case basis and consistent with Texas law and financial prudence.

13.2 Interest rate swap agreements may be used for the following purposes:

a. To achieve significant savings as compared to other, non-derivative type products available in the bond market;
b. To prudently hedge risk in the context of a particular financing or the overall asset/liability management of the County;
c. To incur variable rate exposure within prudent financial guidelines;
d. To achieve more flexibility in meeting overall financial objectives than available in conventional markets; or
e. To accomplish a financial objective not otherwise obtainable using traditional financing methods.

13.3 The County will not enter into an interest rate swap agreement without advice of an independent advisor and bond counsel.

13.4 The County may enter into an interest rate swap agreement if the counterparty has at least two long term unsecured credit ratings of at least equal to the County's long term general obligation rating from Fitch Ratings, Moody's Investors Service or Standard & Poor's Ratings Services and the party has demonstrated experience in successfully executing interest rate swap agreements.

13.5 The County will select counterparties utilizing one of the Methods of Sale as outlined in Section 9 of this policy.

13.6 Before entering into an interest rate swap agreement, the County shall evaluate all the risks inherent in the transaction including counterparty risk, termination risk, rollover risk, basis risk, tax event risk, credit risk and amortization risk. Evaluation of risk will also include the following considerations:

a. Uncertainty with respect to the County's future debt obligations;
b. Effect on the County's credit quality;
c. Cumulative exposure to all risk factors identified;
d. Difficulty and costs associated with terminations; and
e. Limitations on the ability to refund the swap's underlying bonds.

13.7 The County will monitor interest rate swap agreements on a quarterly basis to ensure compliance with corresponding swap documentation.

Section 14

CONTINUING DISCLOSURE

14.1 The County will periodically review the requirements of the Municipal Securities Rulemaking Board (MSRB) and the recommendations of the Government Finance Officers Association (GFOA), including the GFOA recommendation that financial statements be prepared and presented according to generally accepted accounting principles.

14.2 The County will remain in compliance with SEC Rule 15c2-12 by filing its annual financial statements and other financial and operating data for the benefit of its bondholders within six months after the end of each fiscal year.

Section 15

MATERIAL EVENTS

15.1 Material Events are defined as those events, which are considered likely to reflect on the credit supporting the securities.

15.2 The County will issue a material event notice in accordance with the provisions of SEC Rule 15c2-12.

15.3 The events Bexar County will consider material are:

a. Principal and interest payment delinquencies;
b. Non-payment related defaults;
c. Unscheduled draw on debt service reserves reflecting financial difficulties;
d. Unscheduled draw on credit enhancements;
e. Substitution of credit or liquidity providers, or their failure to perform;
f. Adverse tax opinions or events affecting the tax-exempt status of the security;
g. Modification to rights of the security holders;
h. Bond calls;
i. Defeasances;
j. Release substitution, or sale of property securing repayment of the securities;
k. Rating changes; and
l. Any change in the County's fiscal year

Section 16

INVESTMENT OF DEBT PROCEEDS

16.1 Debt proceeds will be invested in accordance with the County's Investment Policy #3.10 or as otherwise permitted in the order or resolution authorizing the issuance of the debt.

16.2 Interest earned on proceeds from bonds, certificates of obligation, commercial or other short-term or long-term debt proceeds (excluding capital lease proceeds) is allocated to the Debt Service Fund.

16.3 Interest earned on proceeds from bonds, certificates of obligations, or other short-term or long-term debt proceeds (excluding capital lease proceeds) allocated to the Debt Service Fund shall be used solely to pay current and future debt service payments, as well as all related issuance cost.

Section 17

ARBITRAGE

17.1 The County will follow a policy of full compliance with all arbitrage rebate requirements of the Internal Revenue Code of 1986, as amended and its adopted rules and regulations, and will perform (via contract consultant) arbitrage calculations for each debt issue subject to rebate on an annual basis. All necessary rebates liability will be filed and paid when due.

Section 18

CAPITAL PROJECT REPORTING SYSTEM

18.1 The Capital Reporting System is an internal reporting system used to track actual cash needs for capital improvement projects to be debt financed by requiring offices and departments administering a capital project to detail the different phases of the project, a timeline for each phase, and cost per phase pursuant to 17.3 and 17.4 of this section.

18.2 As set forth in Section 3 of this policy, the Executive Director of Planning and Resource Management is responsible for making debt-financing recommendations to the Commissioners Court. In order to ensure sufficient cash flow is available to meet capital improvement project cash requirements, an annual debt issuance schedule is required. The Capital Reporting System will provide the basis for the annual debt issuance schedule.

18.3 Upon approval of a new debt-financed project during the annual budget process, each office or department will complete the Initial Project Outline form (Appendix A). This form will be submitted to Planning and Resource Management not later than October 15th in any given fiscal year.

18.4 In order to update the annual debt issuance schedule, each office or department administering a project funded through debt financing will submit a Quarterly Project Report (Appendix B). The report will be submitted to Planning and Resource Management not later than the 15th day following the end of each quarter of the County's fiscal year.

Section 19

DEFINITIONS

19.1 Definitions:

a. Arbitrage – Arbitrage is the profit that results from investing tax-exempt proceeds in higher-yielding taxable securities. In general, Internal Revenue Service (IRS) Regulations require that positive arbitrage earnings be rebated back to the government.

b. Bond Indenture – The contract that sets forth the promises of a bond issuer and the rights of investors in the bond.

c. Bond Covenant – A clause in a bond indenture that either requires or forbids some act by, and the issuer is obligated to comply with the covenant by virtue of issuing its bonds.

d. Call Dates – The date, prior to maturity, on which a callable bond may be redeemed.

e. Call Premium – The price, as established in the bond covenant, at which bonds will be redeemed.

f. Certificate of Obligation – The Certificate of Act of 1971 (as amended) permits a County to issue certificates of obligations for the purpose of paying contractual obligations incurred in the construction of public works and the purchase of materials, supplies, equipment, buildings, professional services and real property. Certificates of obligation are normally secured by ad valorem tax revenue and there is no requirement for voter approval.

g. Call Provisions – A clause in a bond contract granting the issuer the right to buy back all or part of an issue prior to the maturity date.

h. Capital Lease – A contract for the purchase of capital equipment through installment payments.

i. Commercial Paper – Short-term, unsecured promissory notes usually backed by a line of credit with a bank. Maturities do not exceed 270 days.

j. Competitive Sales – A sale whereby the issuer determines the bond structure and solicits bids. The bonds are then awarded to the underwriting firm that submits the lowest interest costs for the debt.

k. Continuing Disclosure – The principal that accurate and complete information material to the transaction, which potential investors would be likely to consider

material in making investment decisions with respect to the securities, be made available on an ongoing basis.

l. General Obligation – Bonds backed by the annual levy of an ad valorem tax as necessary, within the limits prescribed by law (if any), to pay off the bonds. Bonds are issued upon approval by the public in an election.

m. Interest Rate Management Agreement – An agreement entered into in connection with the issuance of debt by an issuer or in connection with debt already outstanding, with a counterparty to provide for an exchange of payments based upon fixed and/or variable interest rates.

n. Issuance Costs – The expenses associated with the sale of new securities, including such items as underwriter's spread, printing, legal fees and rating costs.

o. Negotiated Sales – A sale whereby the issuer selects an underwriter in advance so that the underwriter can assist with determining the appropriate structure of the bonds.

p. Private Placement – A sale whereby the issuer sells the bonds directly to an institutional investor.

q. Refunding Bonds – Bonds issued to retire a bond already outstanding that may be sold for cash and outstanding bonds redeemed with cash or exchanged with holders of outstanding bonds.

r. Revenue Bonds – Bonds issued where the money raised to pay off the bonds comes from a non-tax revenue source or a special/specific enterprise fund.

s. Tax Anticipation Notes – Short-term notes issued in anticipation of collections of taxes. Short-term notes issued by the county to finance current operations, with repayment from anticipated tax receipts. Also called tax anticipation warrant. These notes are issued at a discount, and must have a maturity of thirteen months or less, and mature either at a specific future date or when property and other taxes are collected. Tax anticipation notes hold first claim on tax receipts when collected.

t. Variable Rate Debt – Bonds with interest rates that fluctuate based upon an index or pricing procedure. These bonds often offer lower interest rates and have short maturities.

Appendix A

Bexar County Capital Improvement Program

FY 2006-07

Initial Project Outline

Approved Project:	
Funding Codes (Fund/Agency/Org):	
Approved Budget:	
Sponsoring Office/Department:	
Project Liaison: Name	
Title	
Office Location	
Phone Number	

Timeline by Phase and Budget:

Phase	Start Date/Completion Date	Approved Budget

Office/Department Approval:

Authorized Signature Date

Appendix B

Bexar County Capital Improvement Program

FY 2006-07

Quarterly Project Report

Approved Project:	
Funding Codes (Fund/Agency/Org):	
Approved Budget:	
Sponsoring Office/Department:	
Project Liaison: Name	
Title	
Office Location	
Phone Number	

Current Project Timeline by Phase and Budget:

Phase	Start Date/ Completion Date	Estimated Cost	Approved Budget

If the project timeline and/or budget has changed since last quarter, please explain:

Attach contracts approved for this project since last quarterly project report

Office/Department Approval:

Authorized Signature Date

GLOSSARY OF TERMS

Account: An individual 5 digit code in the County's financial system which corresponds to a line-item in any given appropriation. It is the most detailed unit in the accounting string. For example, in the appropriation Personnel Service, account 50200 is the defined line-item for Social Security expenditures.

Accounting System: The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

Accounting Unit: A 4 digit code in the County's financial system which corresponds to a given division within a department or office.

Accrual: Accrual accounting/budgeting refers to a method of accounting/budgeting in which revenues are recorded when earned and outlays are recorded when goods are received or services are performed, even though the actual receipts and disbursements of cash may occur, in whole or in part, in a different fiscal period.

Activity: (1) A specific unit of work or service. (2) A county financial system code designating funding for a capital project or grant.

APDO: Appellate Public Defender's Office.

Appropriated Fund Balance: The excess of an entity's revenues over a specific period of time that is appropriated as part of the adopted budget. This fund balance is available for emergencies or unforeseen expenditures.

Appropriation: An authorization made by the Commissioners Court, which allows officials to incur obligations and make expenditures of governmental resources. An appropriation is typically granted for periods of one year and specified for fixed amounts.

Assessed Valuation: An estimated value placed upon real and personal property by the appraisal district as the basis for levying property taxes.

Assets: Property owned by the County, which has monetary value.

Audit: A systematic examination of resource utilization. The audit is a test of management's internal accounting controls and is intended to verify financial positions and the legality of transactions; to identify improvements in accounting systems and accuracy and consistency of transactions; and to certify the stewardship of officials responsible for governmental funds.

Authorized Positions: All positions authorized by Commissioners Court for each office and department. This includes both full-time and part time positions. The numbers shown under authorized positions for FY 2012-13 represent the full time equivalents.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

Balanced Budget: A budget in which planned expenditures on goods, services, and debt income is equal to income from taxation and other governmental receipts.

Base Line Budget: Ongoing expenses for personnel, contractual services, supplies, and equipment required to maintain service levels previously authorized by the Commissioners Court.

Bond: Bonds are used as long-term debt instruments to pay for capital expenditures. A bond is a written promise to pay a specified sum of money (principal) at a specified future date (maturity date), as well as periodic interest paid at a specified percentage of the principal (interest rate).
Bond Rating: The credit-worthiness of a government as evaluated by independent agencies.

Budget (Operating): A financial operation plan consisting of proposed estimated expenditures for a fiscal year and an estimate of proposed revenues. The term is also used to identify the officially approved expenditure levels under which the County and its offices and departments operate.

Budget Calendar: The schedule of key or target dates that the County follows in the preparation and adoption of the budget.

Budget Document: The instrument used by the Budget Officer to present a comprehensive financial program to the Commissioners Court.

Budget Message: The general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience and presents recommendations made by the Budget Officer.

Capital Assets (Fixed Assets): Assets of significant value that have a useful life of several years.

Capital Budget: A plan of proposed capital expenditures and the means of financing the proposals. The capital budget is established as part of the County's budget, which includes both operating and capital expenditures. The capital budget is based on a Capital Improvement Program.

Capital Expenditures: An expenditure group used to fund capital outlay purchases such as furniture, computers, vehicles and kitchen and laundry equipment. Purchases made from the capital expenditures group become fixed assets of the County.

Capital Improvement Program: A multi-year plan for capital expenditures, which sets forth each proposed capital project, identifies the expected beginning and ending date for each project, the amount to be expended each year, and the method of financing each capital project.

Capital Improvements Project Activity: A Capital Improvements Project Activity is one of the following groups of actions usually undertaken in a capital improvements project: planning and engineering, right-of-way acquisition, utility relocation, construction, and other costs for initial capital equipment.

Capital Outlays: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, furniture, and equipment.

Carry Forward Balance: The amount of excess revenues over expenditures within the same fund that are transferred from one fiscal year to the next.

Cash Management: The management of cash necessary to fund government services while investing temporary cash excesses to earn interest revenue. Cash management refers to the activities of forecasting the inflows and the outflows of cash, mobilizing cash to improve its availability for investment,

establishing and maintaining banking relationships, and investing funds to achieve the highest interest and return available for temporary cash balances.

CDBG: Community Development Block Grant.

CEAP: Comprehensive Energy Assistance Program.
Certificate of Deposit: A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period at a specified rate of interest.

Charge Back System: A system designed for expenditures to be expensed to the individual offices and departments. This will help to appropriately charge the expenditures to the offices and departments.

Commodities: Items of expenditure which, after use, are consumed or show a material change in their physical condition. Commodities are generally of limited value and are characterized by rapid depreciation (i.e. office supplies, motor fuel, etc.).

Community Infrastructure and Economic Development: Pursuant to the Texas Constitution Article III, § 52-a and Chapter 380 of the Texas Local Government Code, a Municipality is authorized to establish and provide for the administration of one or more programs for making grants of public money to promote state or local economic development and to stimulate business and commercial activity in and around the municipality. Using this Code, the City of San Antonio (COSA) created a program for the purpose of making loans and grants available for economic development projects meeting certain criteria.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Contractual Services: Services the County receives from an internal service fund or an outside entity.

Current Taxes: Taxes that are levied and due within one year.

Debt Service: The obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that are unpaid after the due date, in which a penalty is assessed for non-payment.

Department: A major administrative division of the County that reports to Commissioners Court and provides management responsibility for a group of related functions.

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, physical elements, inadequacy, or obsolescence. Depreciation is also the portion of the cost of a capital asset which is charged as an expense during a particular accounting period.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue on the same tax base in the next fiscal year as in the current fiscal year.

Encumbrances: Obligations in the form of purchase orders, contracts, or salary commitments that are reserved in specified appropriations. Encumbrances cease to exist when paid or when an actual liability is established.

Enterprise Fund: A fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of

providing goods through fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimate: The estimated actual expenditures and revenues for the fiscal year prior to the budget fiscal year. Used to determine the Carry Forward Balance.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance and workers compensation premiums. An office or department can over run an individual line item as long as the expenditure group budget amount is not exceeded.

Expenditures: The cost of goods and services rendered.

Fiscal Year: The time period designated by the County signifying the beginning and ending periods for recording financial transactions. Bexar County has designated October 1 to September 30 as its fiscal year.

Frozen Position: A position that is not filled and cannot be filled without approval of Commissioners Court and the Budget Department.

Full Faith and Credit: A pledge of the County's taxing power to repay debt obligations.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts, identifiable revenue sources and expenditures. Funds are segregated for the purpose of completing specific activities or attaining certain objectives.

Fund Balance: The excess of an entity's revenues over expenditures and encumbrances over a specific period of time.

Governmental Accounting Standards Board (GASB): The current source of generally accepted accounting principles used by State and Local governments in the United States of America. GASB is a private, non-governmental organization.

General Fund: The largest fund within the County. The General Fund accounts for most of the financial resources of the government that may be used for any lawful purpose.

General Obligation Bond: General Obligation Bonds must be authorized by public referenda. Bonds become General Obligation Bonds when the County pledges its full faith and credit to the repayment of the issued bonds.

HOME: Home Investment Partnership Act.

HOPWA: Housing Opportunities for Persons with AIDS

Interfund Transactions: The expenditure group used to account for transfers between funds. This group also includes cash matches budgeted for both anticipated and awarded grants.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Grant: A contribution of assets by one governmental unit to another. In most cases the grants are made to local governments from the State and/or Federal Governments. Intergovernmental grants are usually made for specified purposes.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Bexar County, intergovernmental revenue is received from the City of San Antonio, the State of Texas, the Federal Government, and other indirect sources.

Internal Service Fund: Funds utilized to account for the financing of goods or services provided by one department or office to other departments or offices within a government.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments received.

Liability: Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. A liability does not include encumbrances.

Long-Term Debt: Debt with maturity of more than one year after the date of issuance.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Office: A major administrative division of the County headed by an elected or appointed official that assumes overall management responsibility for the operation of a group of related functions.

OPEB: Other Post-Employment Benefits.

Operating Funds: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and "pay-as-you-go" capital projects.

Operational Costs: The expenditure group that includes all payments for services, including those provided through County internal service funds. Examples of expenses included in this group are: postage, utilities, medical and legal services, architectural and engineering services, printing, microfilming, vehicle and radio repair and maintenance and contributions to other agencies.

Performance Indicators: Specific quantitative measures of work performed within an activity or program (i.e. total number of investigations conducted by the Sheriff's Office). Types of performance indicators include workload, efficiency (output) and effectiveness (outcome) indicators.

Personnel Services: An expenditure group that includes all personnel related costs such as salaries, social security and Medicare, retirement, group health insurance, group life insurance and workers compensation premiums.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Change: Requests submitted by offices and departments during the budget preparation process to change a level of service or method of operation. Generally, these requests are for additional resources, including personnel, but may take the form of program reductions or eliminations.

Proprietary Funds: accounts for government activities that are similar to the commercial sector, such as a water utility or transportation system.

Reconciliation: A detailed summary of increases and decreases in departmental expenditures from one budget year to another.

Reserve: An account used to indicate that part of a fund's assets is legally reserved for a specific purpose.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue: The funds collected by a government.

Revenue Bonds: Government-issued bonds which do not pledge the full faith and credit of the jurisdiction and must therefore rely on operating revenues other than property taxes to repay the debt.

Revenue Estimate: A formal estimate of the amount of revenue that will be earned from a specific revenue source for some future period.

Risk Management: An organized attempt to protect a government's assets against accidental loss.

RFP: Request for Proposals

Shortfall: The excess of expenditures over revenues during a single accounting period.

Supplies and Materials: The expenditure group that includes all payments for commodities. Examples of line items in this group include office supplies, small tools, ammunition, software, fuel and oil, clothing and bedding and uniforms.

Tax Levy: The total amount raised by general property taxes for operating and debt service purposes.

Tax Rate : The amount of tax levied for each $100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a county may levy a tax. The limit may apply to taxes raised for a particular purpose or for a general purpose.

Technology Fund: The appropriations from the technology improvements fee line item (included in the individual offices and departments charge back system), where the actual purchases and expenses associated with technology projects will occur.

TCDRS: Texas County and District Retirement System

TDHCA: Texas Department of Housing and Community Affairs.

Third Party Administration: An organization that processes insurance claims or certain aspects of employee benefits plans for a separate entity.

TFID: Texas Task Force on Indigent Defense.

Travel and Remunerations: An expenditure group that includes travel, professional training, payments to staff for extradition services, payment of wages to election workers, and stipends paid to jurors.

Unit Cost: The cost required to produce a specific product or unit of service.

User Charges (Fees): The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Yield: The rate earned on an investment based on the price paid for the investment.

CHANGE ORDER

Change Order FY 2012-13

Approval of the FY 2012-13 Proposed Budget
Commissioners Court approves the FY 2012-13 Proposed Budget as filed with the County Clerk with the amendments recommended by the Budget Department included in the September 11, 2012 Memorandum "Recommended Changes to the FY 2012-13 Proposed Budget" (Attachment 1), as well as approving Attachments 2 through 8 for inclusion in the FY 2012-13 Adopted Budget.

Authorized Positions
The positions listed for each office and department in the FY 2012-13 Proposed Budget, as revised in Attachments 1 through 8 and Adopted by Commissioners Court, are the authorized positions for FY 2012-13. Deletions of any non-collective bargaining agreement positions that are filled by an incumbent as of September 30, 2012 in the FY 2012-13 Adopted Budget will be eliminated effective October 31, 2012, unless otherwise specified, to allow for a smooth transition of affected employees. New positions are effective October 1, 2012 unless otherwise specified.

The following funds have positions budgeted: General Fund (100), Courthouse Security Fund (203), Parking Facilities Fund (206), Public Works – County Road and Bridge Fund (207), Flood Control Operations Fund (208), Storm Water Mitigation Fund (209), Law Library Fund (210), Drug Court Fund (211), Fire Code Fund (212), Juvenile Case Manager Fund (213), Dispute Resolution Fund (214), Domestic Relations Office Fund (215), Justice of the Peace – Technology Fund (300), Self-Insured – Health and Life Fund (501), Self-Insured – Workers Comp Fund (502), Fleet Maintenance Fund (504), Records Management Center Fund (505), Community Venues Program Office Fund (507), Technology Improvement Fund (565), Bexar County Capital Improvement Fund (700), Community Infrastructure and Economic Development Fund (800), Grants in Aid Fund (800), HOME (802), CDBG (803), and Facilities and Parks Management – Firing Range (TBD).

The FY 2012-13 Proposed Budget, as adopted by Commissioners Court, controls expenditures at the appropriation unit level for these funds. These appropriation units are:

Personnel Services
Travel and Remunerations
Operational Costs
Supplies and Materials
Capital Expenditures
Interfund Transfers
Contingencies
Court Appointed Attorneys

In the Public Works – County Road and Bridge Fund, the road projects are controlled by project.

In the County Capital Improvement Fund, the capital projects are controlled by project.

In the Grants-in-Aid Fund, the grants are controlled by total grant allocation.

In the Technology Improvement Fund, revenue into the fund is provided by transferring the entire Technology Improvement Fee line item appropriation each fiscal year from each office or department budget to the Technology Improvement Fund.

In the Self Insured Funds, partial revenue into the fund is provided by the periodic transfer of the entire Group Health, Group Life, and Workers Compensation line items appropriated each fiscal year from each office or department budget to the respective funds.

In addition, the FY 2012-13 Proposed Budget, as adopted by Commissioners Court, controls expenditures at the department and office level with the following exceptions. These budgets are controlled at the division level as listed:

Central Magistration
- Criminal District Courts
- District Clerk

Economic Development
- Administration
- Small, Minority, and Women Owned Business Enterprise
- AgriLife

Judicial Support
- Crime Lab
- Medical Examiner
- Appellate Public Defender's Office
- Judicial Services

Facilities and Parks Management
- Administration
- Adult Detention
- County Buildings
- Juvenile Institutions
- County Parks and Grounds
- Energy
- Forensic Science Center
- Firing Range

Office of the County Manager
- Emergency Management
- Fire Marshal
- Fire Code Fund

Public Works
- Environmental Services
- Fleet Maintenance Fund
- Flood Control Funds
- Parking Facilities Fund
- Public Works – County Road and Bridge Fund
- Stormwater Mitigation Fund

Purchasing

Community Resources
- Administration
- Community Programs
- Mental Health Initiative
- Mental Health Public Defenders
- Veterans Services

Sheriff's Office
- Adult Detention
- Law Enforcement
- Support Services
- Court Security Fund

These funds, as stated, are appropriated and controlled at the appropriation unit level. These appropriation units are developed by summing up individual line items (object code allocations). The individual object code allocations that were used to develop the budget appropriations are adopted in the FY 2012-13 Budgets will be supplied to the County Auditor for entry into the financial management system, and are included in the adoption of the FY 2012-13 Budget. The County Auditor will use these object code allocations to establish the FY 2012-13 individual budget accounts in the financial management system.

Recommended Changes to the FY 2012-13 Proposed Budget
Attachment 1, Recommended Changes to the FY 2012-13 Proposed Budget, is the recommended changes to the FY 2012-13 Adopted Budget, as amended by Attachments 1 through 8.

FY 2012-13 Revenue Projections
Attachment 2, FY 2012-13 Revenue Projections, includes the amount of revenue certified by the County Auditor's Office by line item.

County Elected and Precinct Officers Compensation
Attachment 3, County Elected and Precinct Officers Compensation, provides the salary and auto allowance for Elected Officials that have changes to be effective the first pay period in October. The Elected Officials Compensation documents are adopted as part of the FY 2012-13 Adopted Budget.

Proposed Calendar Year 2013 Holiday Schedule
Attachment 4, Proposed Calendar Year 2013 Holiday Schedule, is the proposed paid holiday schedule for calendar year 2013. This schedule is adopted as part of the FY 2012-13 Adopted Budget.

Vehicle Replacement List
Attachment 5 is the FY 2012-13 vehicle replacement list.

Compensation Programs
Attachment 6 is the Status of Compensation Programs for FY 2012-13.

Order Approving County Auditor Budget and Salary of County Auditor, Assistant County Auditors, and Court Reporters
Attachment 7 is the order approving the budget for the County Auditor's Office, including the salaries of the County Auditor and the Assistant County Auditors, and salaries of the Court Reporters.

District and County Court Technology Fund Narrative
Attachment 8 is the narrative for the new District and County Court Technology Fund.

Administrative Changes:

County Courts
FY 2012-13 Proposed County Court 7 Personnel Appropriation reads $276,200 and should read $322,845.

Community Venues Program Office Fund
The authorized positions list shows "Attorney V" it should read "Attorney III".

Justice of the Peace, Precinct 4
FY 2012-13 Proposed Total reads $859,652 and should read $884,652.

Management and Finance
Authorized Position List FY 2012-13 should include Management and Finance Coordinator – **1** for FY 2010-11 Actual, FY 2011-12 Estimate, and **0** – for FY 2012-13 Proposed Columns.

Non-Departmental
Reads:

- The Non-Departmental Budget provides funding in the amount of $895,781 for outside agencies. The FY 2012-13 Proposed Budget recommends contributions to 28 outside agencies that provide important social and environmental services, educational programs, economic development initiatives, and other services for Bexar County citizens.

Outside Agencies	FY 2012-13 Proposed
Bexar County Detention Ministries	***$95,000***
Home Comforts Inc	$10,000
Peace Initiative	$40,000
Christian Senior Services	$62,527
City/County Seniors	$6,500
Harmony Senior Nutrition Center	$10,000
Jefferson Outreach for Older People	$8,495
Northeast Senior Assistance	$9,000
Our Lady of Mt. Carmel	$10,000
San Antonio Food Bank	$45,000
Southeast Community Outreach for Older People	$8,000
WellMed/Southwest Community Outreach for Older People	$8,000
YWCA of San Antonio	$20,000
Catholic Charities	$183,059
Project MEND	$20,000
Seton Home	$25,000
JOVEN	$20,000
Gardendale Community Center	$6,000
The Magik Theatre	$10,000
The San Antonio Symphony	$15,000

Outside Agencies	FY 2012-13 Proposed
Project Quest	$85,000
San Antonio College GED Scholarship Program	$15,000
Haven for Hope	$35,000
Health Collaborative	$20,000
Walzem Road Area Revitalization	$5,000
The Fund	$21,200
MLK March	$3,000
Grand Total:	**$795,781**

Should Read:

- The Non-Departmental Budget provides funding in the amount of $795,781 for outside agencies. The FY 2012-13 Proposed Budget recommends contributions to 28 outside agencies that provide important social and environmental services, educational programs, economic development initiatives, and other services for Bexar County citizens.

Outside Agencies	FY 2012-13 Proposed
Bexar County Detention Ministries	***$55,000***
University Health System	***$40,000***
Home Comforts Inc	$10,000
Peace Initiative	$40,000
Christian Senior Services	$62,527
City/County Seniors	$6,500
Harmony Senior Nutrition Center	$10,000
Jefferson Outreach for Older People	$8,495
Northeast Senior Assistance	$9,000
Our Lady of Mt. Carmel	$10,000
San Antonio Food Bank	$45,000
Southeast Community Outreach for Older People	$8,000
WellMed/Southwest Community Outreach for Older People	$8,000
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Project Quest	$85,000
San Antonio College GED Scholarship Program	$15,000

Outside Agencies	FY 2012-13 Proposed
Haven for Hope	$35,000
Health Collaborative	$20,000
Walzem Road Area Revitalization	$5,000
The Fund	$21,200
MLK March	$3,000
Grand Total:	**$795,781**

Sheriff's Office

Reads:

The third program change is to reclassify another Lead Accounting Clerk from an NE-04 to a NE-05 for a total cost of $5,139. This program change will reclassify all Lead Accounting Clerks within the County and brings these positions in line with what the market pays for similar positions.

Should Read:

The third program change is to reclassify two Lead Accounting Clerks from an NE-04 to a NE-05 for a total cost of $5,139. This program change will reclassify all Lead Accounting Clerks within the County and brings these positions in line with what the market pays for similar positions.

Public Works – Environmental Services Stormwater Mitigation Fund

Authorized Position List FY 2012–13 Proposed Column reads, "Stormwater Quality Inspector I – 2", it should read, "Stormwater Quality Inspector I – 1."

Authorized Position List FY 2012–13 Proposed Column reads, "Stormwater Quality Inspector II – 1", it should read, "Stormwater Quality Inspector II – 2."

Flood Control Capital Projects (Cash) Fund

The authorized positions list shows "Senior Management Coordinator" it should read "Public Works Coordinator".

Dispute Resolution Fund

The travel and remunerations in the appropriations section read $20,599 and a total of $587,083, it should have read 22,399 and a total of $588,883

Recommended Changes to the FY 2012-13 Proposed Budget		
General Fund Balance in the FY 2012-13 Proposed Budget	$	49,367,674
Decrease in FY 2011-12 General Fund Expenditure Estimates	$	-
Increase/(Decrease) in FY 2011-12 General Fund Revenue Estimates	$	(548,122)
Increase/(Decrease) in FY 2012-13 General Fund Revenue	$	3,571,932
Increase/(Decrease) in General Fund Proposed Appropriations	$	2,844,134
Revised Fund Balance	**$**	**49,547,350**

GENERAL FUND

Civil District Courts		
Increase Supplies Appropriation for Postage	$	2,590
Increase Supplies Appropriation for Office Furniture	$	1,000
Increase Operations Appropriation for Contracted Services	$	924
Increase Operations Appropriation for County Sponsored Events	$	250
Increase Operations Appropriation for Civil Contempt Fees	$	15,000
Increase Operations Appropriation for Visiting Judges	$	2,500
County Courts At Law		
Increase County Court 2 Operations Appropriation for Visiting Judges	$	9,000
Increase County Court 3 Operations Appropriation for Visiting Judges	$	8,200
Increase County Court 5 Operations Appropriation for Visiting Judges	$	6,000
Decrease County Court 6 Operations Appropriation for Visiting Judges	$	(2,000)
Increase County Court 7 Operations Appropriation for Visiting Judges	$	6,000
Increase County Court 8 Operations Appropriation for Visiting Judges	$	6,000
Increase County Court 9 Operations Appropriation for Visiting Judges	$	6,000
Increase County Court 10 Operations Appropriation for Visiting Judges	$	9,400
Increase County Court 11 Operations Appropriation for Visiting Judges	$	7,000
Increase County Court 12 Operations Appropriation for Visiting Judges	$	4,000
Increase County Court 13 Operations Appropriation for Visiting Judges	$	4,000
Increase County Court 14 Operations Appropriation for Visiting Judges	$	2,000
Criminal District Courts		
Decrease District Court 144th Operations Appropriation to Reallocate Transcription Services	$	(16,210)
Increase District Court 175th Operations Appropriation to Reallocate Transcription Services	$	11,490
Increase District Court 186th Operations Appropriation to Reallocate Transcription Services	$	4,790
Increase District Court 187th Operations Appropriation to Reallocate Transcription Services	$	11,290
Increase District Court 226th Operations Appropriation to Reallocate Transcription Services	$	16,290
Decrease District Court 227th Operations Appropriation to Reallocate Transcription Services	$	(4,210)
Decrease District Court 290th Operations Appropriation to Reallocate Transcription Services	$	(23,210)
Increase District Court 379th Operations Appropriation to Reallocate Transcription Services	$	3,190
Increase District Court 399th Operations Appropriation to Reallocate Transcription Services	$	7,790
Decrease District Court 379th Operations Appropriation to Reallocate Transcription Services	$	(11,210)
Decrease District Court 144th Court Appointed Attorney Appropriation to Reallocate Funding	$	(33,900)
Increase District Court 175th Court Appointed Attorney Appropriation to Reallocate Funding	$	32,100
Decrease District Court 186th Court Appointed Attorney Appropriation to Reallocate Funding	$	(43,900)
Decrease District Court 187th Court Appointed Attorney Appropriation to Reallocate Funding	$	(5,900)
Increase District Court 226th Court Appointed Attorney Appropriation to Reallocate Funding	$	78,100
Decrease District Court 227th Court Appointed Attorney Appropriation to Reallocate Funding	$	(1,900)
Decrease District Court 290th Court Appointed Attorney Appropriation to Reallocate Funding	$	(1,900)
Increase District Court 379th Court Appointed Attorney Appropriation to Reallocate Funding	$	12,100
Decrease District Court 399th Court Appointed Attorney Appropriation to Reallocate Funding	$	(33,900)
Decrease District Court 379th Court Appointed Attorney Appropriation to Reallocate Funding	$	(900)

Economic Development		
Increase Personnel Appropriation for temporary funding of JLUS Analyst	$	20,000
Decrease Operations Appropriation for BRAC Realignment Costs	$	(20,000)
Judicial Services - Criminal Laboratory		
Increase Personnel Appropriation for Temporary Funding through December 2012	$	12,194
Judicial Services - Medical Examiner's Office		
Reclassify one Administrative Supervisor (E-05) to Administrative Supervisor (E-06)		
Increase Personnel Services Appropriation Unit	$	501
Juvenile District Courts		
Increase District Court 289th Court Appointed Attorney Appropriation to Reallocate Funding	$	30,000
Increase District Court 386th Court Appointed Attorney Appropriation to Reallocate Funding	$	50,000
Increase District Court 436th Court Appointed Attorney Appropriation to Reallocate Funding	$	40,000
Decrease District Court 289th Operations Appropriation to Reallocate Funding	$	(1,667)
Decrease District Court 386th Operations Appropriation to Reallocate Funding	$	(667)
Increase District Court 436th Operations Appropriation to Reallocate Funding	$	2,333
Sheriff's Office - Adult Detention Center		
Increase Operations Appropriation for Contract Service for Offenders within ADC Comal	$	60,000
Increase Supplies Appropriation for Hygiene Supplies within ADC Comal	$	190,625
Increase Supplies Appropriation for Hygiene Supplies within ADC Annex	$	63,542
Decrease Supplies Appropriation to Reallocate Office Supplies from Intake/Release to Work Release	$	(3,800)
Increase Supplies Appropriation to Reallocate Office Supplies from Intake/Release to Work Release	$	3,800
Increase Operations Appropriation for Inmate Meals within ADC Comal	$	52,613
Increase Operations Appropriation for Inmate Meals within ADC Annex	$	28,076
Increase Operations Appropriation for Officer Meals within ADC Comal	$	13,187
Increase Operations Appropriation for Officer Meals within ADC Annex	$	7,037
Increase Supplies Appropriation for Animal Food and Supplies within Sheriff ADC	$	3,000
Increase Supplies Appropriation for Computer Supplies within Sheriff ADC	$	5,000
Increase Operations Appropriation for Janitorial Services within Human Services	$	1,300
Increase Operations Appropriation for Contracted Services within Sheriff ADC	$	69,655
Sheriff's Office - Law Enforcement		
Increase Operations Appropriation for Contract Service for Offenders within Property	$	2,200
Increase Supplies Appropriation for Ammunition	$	7,000
Non-Departmental Contingencies		
Increase Contingencies Appropriation for 1 percent Cost of Living Allowance and Increase in the Wage Threshold to the amount of $11.08 per hour	$	2,017,763
Increase the Undesignated Funds line item in the Contingencies Appropriation	$	102,578
Other Funds		
Fund 112 Justice of the Peace Security Fund		
Increase FY 2010-11 Operating Appropriations	$	5,714
Decrease FY 2010-11 Appropriated Fund Balance	$	(5,714)
Fund 121 Family Protection Fee Fund		
Increase FY 2010-11 Revenue Actuals	$	4
Decrease FY 2011-12 Revenue Estimates	$	(110)

Fund 200 County Clerk Records Management Fund		
Decrease FY 2010-11 Beginning Balance	$	(4,163)
Increase FY 2010-11 Revenue Actuals	$	3
Decrease FY 2010-11 Operation Actuals	$	(3)
Increase FY 2011-12 Revenue Estimates	$	52,353
Fund 201 County Records Management Fund		
Increase FY 2010-11 Beginning Balance	$	2,297
Increase FY 2011-12 Revenue Estimates	$	526
Fund 202 District Clerk Records Management Fund		
Decrease FY 2010-11 Beginning Balance	$	(3)
Increase FY 2010-11 Revenue Actuals	$	2
Decrease FY 2011-12 Revenue Estimates	$	(793)
Increase FY 2012-13 Revenue Estimates	$	95,300
Fund 203 Courthouse Security Fund		
Decrease FY 2011-12 Revenue Estimates	$	(6,429)
Fund 205 District Court Technology Fund		
Decrease FY 2011-12 Revenue Estimates	$	(461)
Fund 206 Parking Facilities Fund		
Increase FY 2010-11 Revenues	$	1
Decrease FY 2010-11 Expenditures	$	(1)
Increase FY 2012-13 Service Fees Revenue	$	412,985
Increase FY 2012-13 Appropriated Fund Balance	$	412,985
Fund 207 County Road and Bridge Fund		
Increase FY 2012-13 Vehicle Sales Tax Revenue	$	100,000
Increase FY 2012-13 Appropriated Fund Balance	$	100,000
Fund 208 Flood Control Fund		
Increase FY 2010-11 Revenues	$	1
Increase FY 2010-11 Expenditures	$	1
Fund 210 Law Library Fund		
Increase FY 2011-12 Revenue Estimates	$	5,560
Fund 211 Drug Court Fund		
Decrease FY 2011-12 Revenue Estimates	$	(1,835)
Fund 212 Fire Code Fund		
Decrease FY 2010-11 Total Beginning Balance	$	(46,226)
Decrease FY 2010-11 Operating Appropriation	$	(46,226)
Fund 214 Dispute Resolution Fund		
Increase FY 2010-11 Revenue Actuals	$	40
Increase FY 2011-12 Revenue Estimates	$	59,772
Fund 300 Justice of the Peace Technology Fund		
Increase FY 2010-11 Operating Appropriations	$	75
Decrease FY 2010-11 Appropriated Fund Balance	$	(75)

Fund 400 Debt Service Fund		
Decrease FY 2010-11 Interfund Transfer	$	(1)
Decrease FY 2010-11 Appropriated Fund Balance	$	(1)
Fund 700 Capital Improvement Fund		
Authorize the Sheriff's Storage Equipment project	$	94,000
Increase Medical Examiner Equipment project	$	176,174
Increase Debt Issuance	$	270,174
Fund 800 Grants-in-Aid Fund		
Increase FY 2012-13 Intergovernmental Revenue	$	4,493,398
Increase FY 2012-13 Grant Expenditures	$	4,493,398
Fund 802 Home Program Fund		
Decrease FY 2012-13 Intergovernmental Revenue	$	(91)
Decrease FY 2012-13 Health and Public Welfare Expenditures	$	(91)
Fund 803 CDBG Program Fund		
Decrease FY 2012-13 Intergovernmental Revenue	$	(83)
Decrease FY 2012-13 Health and Public Welfare Expenditures	$	(83)

COUNTY OF BEXAR

CERTIFICATION OF COUNTY REVENUE
FISCAL YEAR 2012-2013
OCTOBER 1, 2012 – SEPTEMBER 30, 2013

September 11, 2012

SUSAN T. YEATTS, CPA
BEXAR COUNTY AUDITOR

Leo S. Caldera, CIA, CGAP
First Assistant County Auditor

Paul Elizondo Tower
300 Dolorosa, Suite 800
San Antonio, Texas 78205
(210) 335-2301
Fax: (210) 335-2996
AuFrontDesk@Bexar.org

Susan T. Yeatts, CPA
BEXAR COUNTY AUDITOR

September 11, 2012

Mr. David Smith
County Manager
Bexar County, Texas

RE: Certification of County Revenue for Fiscal Year Ending September 30, 2013

As required by Local Government Codes §111.0639(b) and §111.0707, please find attached the required certifications of anticipated revenues for the various operating funds in and for Bexar County, Texas for the fiscal year ending September 30, 2013.

Should there be any questions related to the information included herein, please do not hesitate to call on me.

Susan T Yeatts

Susan T. Yeatts, CPA
Bexar County Auditor

Copies Provided To:
Honorable Nelson Wolff, County Judge
Honorable Sergio Rodriguez, Commissioner Precinct 1
Honorable Paul Elizondo, Commissioner Precinct 2
Honorable Kevin Wolff, Commissioner Precinct 3
Honorable Tommy Adkisson, Commissioner Precinct 4

BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS
AND FUND BALANCES
For The Fiscal Year Ending September 30, 2013

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BEXAR COUNTY, TEXAS
CERTIFICATION OF ESTIMATED REVENUE, TRANSFERS
AND FUND BALANCES
For The Fiscal Year Ending September 30, 2013

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	2012 Annualized	FY 2012 Budget	2013 Projection
100 General Fund			
Ad Valorem Taxes			
40000 Property Taxes - Current	236,450,381	235,889,000	240,150,000
40015 Property Taxes - Delinquent	2,795,014	2,303,000	2,472,655
40030 Tax Penalty & Interest	2,129,167	1,800,000	2,030,000
40025 TIF Due to Other Cities	(2,000,000)	(2,000,000)	(1,750,000)
Total	239,374,562	237,992,000	242,902,655
Other Taxes			
40035 Rendition Penalty	270	200	250
40100 Mixed Beverage Tax	5,567,880	5,504,000	5,504,000
40115 Vehicle Inventory Tax Overage	184,050	70,000	135,000
40135 Unclaimed Tax Overpayments	3,995,411	4,000,000	-
40180 Vehicle Sales Tax	7,415,273	5,800,000	8,320,000
Total	17,162,883	15,374,200	13,959,250
Licenses and Permits			
40200 Marriage Licenses Formal	391,995	370,000	378,000
40220 Bondsmen License	8,500	8,500	8,500
40225 Alarm System Initial Permit	121,884	81,000	155,000
40230 Alarm System Renewal	273,516	134,000	261,160
40235 Septic/Building Permits	140,358	148,000	136,000
40245 Beer & Liquor License	909,039	536,360	790,000
Total	1,845,292	1,277,860	1,728,660
Intergovernmental Revenue			
40500 County Court Cases - Sec 51	1,125,000	1,125,000	1,125,000
40502 Prosecutor Longevity Pay	288,316	280,000	285,000
40504 Indigent Defense	1,077,209	1,516,000	700,000
40506 State Witness Reimbursement	75,345	55,000	55,000
40510 Bingo-Jackpot	1,094,421	1,030,000	1,040,000
40514 Othr Receipts Fm Govern Entit	62,922	52,600	54,000
40516 Social Security Admin Incentive	42,800	20,100	35,000
40518 Federal SWBPI Reimbursement	146,314	-	-
40522 Federal SCAAP	136,003	-	-
40524 Detainee Reimbursement	646,837	636,000	643,000
40526 Emergency Mgmnt Contribution	253,253	79,100	72,000
40530 Jury Supplement Pay	489,410	513,300	456,000
40532 Grant Revenue	204,844	180,000	108,000
40534 School Lunch Program	369,134	372,000	365,000
40536 State Capital Appeals Reimbursement	-	2,700	-
40538 Cost Collection Recovery	768,758	781,000	755,000
40540 Fourth Court of Appeals	60,000	60,000	60,000
40544 INS Prisoner Housing	35,426	82,000	40,000
40545 Federal Prisoner Housing	11,649,428	10,530,000	11,600,000
40546 Federal BOP Reimbursement	337,373	200,000	290,000
40547 Fed US Marshal Travel West	368,307	250,000	340,000
40548 Federal US Marshal Medical	-	100	-
Total	19,231,100	17,764,900	18,023,000
Service Fees			
41000 Child Support	144	320	200
41004 Services Fees	6,684,841	7,251,900	6,670,000
41006 Collection Fees	76,856	29,100	45,000
41007 Stormwater Collection Fees	42,276	42,000	42,000
41012 Court Fees	2,187,688	2,048,000	2,120,000
41014 Administrative Fees	286,465	329,900	226,000
41016 Crime Lab Fees	1,832,673	1,800,000	1,723,815
41018 False Alarm Fee	1,710	2,000	1,700
41032 Medical Examiner Fees	878,044	750,000	920,515

	2012 Annualized	FY 2012 Budget	2013 Projection
Service Fees (cont'd)			
41036 Personal Bond	449,695	550,000	398,000
41038 Garnishment Fees	25,467	18,500	23,600
41042 Expungement of Record Fee	110,135	90,000	110,000
41046 Record Search Fees	5,538	5,200	5,550
41050 Condemnation Fees	1,262	1,000	1,200
41056 Fire Inspection Fees	67,446	53,500	58,200
41058 Passport Fees	158,922	130,000	158,000
41062 Tax Statement Mailing Fee	70,000	70,000	70,000
41064 Race Track Fees	8,937	7,050	7,000
41068 Certification Fees	665,052	520,800	583,000
41070 Monitoring Fees	674,608	576,610	648,100
41072 Drug Testing Fee	132,787	150,000	130,000
41074 Supervision Fees	381,888	390,000	348,000
41076 Child Abuse Prevention Fee	189,047	200,000	203,500
41078 Probate Fees	414,462	440,000	410,000
41080 Driving Course Fees	144,271	159,400	140,000
41082 School Attendance	87,397	75,000	85,000
41084 School Zone Violation	112,209	150,000	111,000
41092 Subpoena Fees	8,843	100	6,000
41094 Failure to Appear County Share	48,121	49,900	48,000
41096 Mental Health Fees	178,228	200,000	175,000
41098 Child Restraint	12,703	7,800	11,500
41102 Plat Fees	36,477	27,000	32,050
41104 Return Check Fees	55,383	55,000	50,000
41106 Cancellation of Checks & Warrants	185,000	185,000	180,000
41108 Check Reissue Fees	816	1,000	800
41110 Court Appointed Fees	1,189,625	1,110,000	1,125,000
41112 SWMBO Conference	40,697	38,000	33,800
41114 Beer/Liquor Application Fees	5,000	3,200	5,000
41116 Filing and Recording Fees	5,297,361	4,697,300	5,102,000
41118 Judicial Fees	63,705	65,600	63,500
41120 Jury Fees	123,819	124,300	122,300
41126 Trial Request Fees	80	130	80
41130 Service Fees	208,284	205,600	208,000
41138 Commission Fees	975,576	873,660	950,000
41140 Restitution Fees	341	-	100
41142 Extradition Fees	18,980	87,000	19,000
41148 Transaction Fee	188,814	205,000	188,000
41154 Park Reservation Fees	322,136	326,000	323,000
41158 Master Fee/ Court Fees	125,447	132,100	122,000
41160 Time Payment Fees	227,042	197,000	219,000
41170 Stenographer	490,160	515,000	475,000
41174 Estray Animal Proceeds	17,628	10,000	13,600
41176 AD Work Release Proceeds	339,669	345,100	321,200
Total	25,849,755	25,301,070	25,033,310
Fees on Motor Vehicles			
40205 Vehicles Licenses Issued	2,710,470	2,990,000	2,700,000
41060 Mail Registration Fee	282,508	285,000	282,000
41044 Certificates of Title Issued	1,927,614	1,970,000	1,925,000
40210 Duplicate License Receipts	117,996	80,000	115,000
41048 Transfers of Title	388,376	390,000	378,000
41100 Child Safety Fee	76,596	66,000	72,000
Total	5,503,561	5,781,000	5,472,000

	2012 Annualized	FY 2012 Budget	2013 Projection
Commissions on Ad Valorem Taxes			
41178 Hospital District	1,003,370	999,000	935,647
41179 School & Special Districts	2,087,789	2,080,000	1,948,938
41180 SARA	336,620	333,000	349,345
41181 Municipalities	803,398	801,000	747,536
Total	4,231,177	4,213,000	3,981,466
Fines & Forfeitures			
42000 General Fines	9,820,179	9,600,000	9,900,000
42005 Bond Forfeitures	389,933	560,000	272,000
42015 Abandoned Funds Under Article 18.17	-	100	-
Total	10,210,112	10,160,100	10,172,000
Proceeds from the Sale of Assets			
42500 Rental Revenue	854,285	541,484	605,700
42505 Proceeds from Sale of Assets	1,628,382	1,410,000	200,000
42510 Waste, Scrap & Supplies	2,473	2,000	2,000
Total	2,485,140	1,953,484	807,700
Interfund Transfers			
43000 Transfers In	3,070	-	3,070
Total	3,070	-	3,070
Other Revenue			
45000 Interest Earned	388,931	344,000	305,100
45002 Sweep Interest	7,509	5,000	6,100
45015 Program Revenue	38	-	-
45020 Refunds	335,076	337,000	275,500
45025 Overages	787	500	750
45030 Other Revenue	2,314,077	2,930,800	2,114,800
45040 Accounts Payable Discounts	29,932	50,000	250,000
45042 Receipts Write-Off	15		-
45070 Copies	654,127	515,000	610,000
45090 Payment in Lieu of Taxes	676	600	600
45110 Insurance Settlements	44,443	-	-
46040 Stop Loss Recovery	-	100	-
Total	3,775,611	4,183,000	3,562,850
Appropriated Fund Balance			
Total General Fund	329,672,262	324,000,614	325,645,961
Estimated Unencumbered Fund Balance 9-30-12			64,318,646

	2012 Annualized	FY 2012 Budget	2013 Projection
111 Unclaimed Money Fund			
Other Revenue			
45000 Interest Earned	538	100	400
Total	538	100	400
Appropriated Fund Balance			
Total Unclaimed Money Fund	538	100	400
Estimated Unencumbered Fund Balance 9-30-12			18,816
112 Justice of the Peace Security Fund			
Service Fees			
41022 Case Management Fee	62,306	63,000	65,000
Total	62,306	63,000	65,000
Other Revenue			
45000 Interest Earned	748	100	300
Total	748	100	300
Appropriated Fund Balance			
Total Justice of the Peace Security Fund	63,054	63,100	65,300
Estimated Unencumbered Fund Balance 9-30-12			255,821
121 Family Protection Fee SB 6 Fund			
Service Fees			
41066 Family Protection Fee	118,460	120,000	119,000
Total	118,460	120,000	119,000
Other Revenue			
45000 Interest Earned	-	10	10
Total	-	10	10
Appropriated Fund Balance			
Total Family Protection Fee SB 6 Fund	118,460	120,010	119,010
Estimated Unencumbered Fund Balance 9-30-12			1,648

	2012 Annualized	FY 2012 Budget	2013 Projection
200 County Clerk Records Management Fund			
Service Fees			
41020 Records Management	2,686	1,600	2,000
41024 Archival Fee	1,194,409	1,100,000	1,100,000
41030 Preservation Fee	1,439,274	1,299,700	1,300,000
Total	2,636,369	2,401,300	2,402,000
Other Revenue			
45000 Interest From Investments	42,397	13,700	22,000
Total	42,397	13,700	22,000
Appropriated Fund Balance			
Total County Clerk Records Management Fund	2,678,766	2,415,000	2,424,000
Estimated Unencumbered Fund Balance 9-30-12			13,887,169
201 County Wide Records Management Fund			
Service Fees			
41020 Record Management Fee	402,639	388,000	392,000
Total	402,639	388,000	392,000
Other Revenue			
45000 Interest Earned	540	100	400
Total	540	100	400
Appropriated Fund Balance			
Total County Wide Records Management Fund	403,179	388,100	392,400
Estimated Unencumbered Fund Balance 9-30-12			168,656
202 District Clerk Records Management Fund			
Service Fees			
41020 Records Management Fee	102	20	100
41030 Preservation Fee	239,053	219,500	315,300
Total	239,155	219,520	315,400
Other Revenue			
45000 Interest Earned	898	50	280
Total	898	50	280
Appropriated Fund Balance			
Total District Clerk Records Management Fund	240,053	219,570	315,680
Estimated Unencumbered Fund Balance 9-30-12			198,464

	2012 Annualized	FY 2012 Budget	2013 Projection
203 Courthouse Security Fund			
Service Fees			
41022 Courthouse Security Fee	378,733	399,000	380,000
41116 Filing and Recording Fee	300,683	280,400	285,000
Total	679,416	679,400	665,000
Interfund Transfers			
43000 Transfers In	417,079	417,079	409,973
Total	417,079	417,079	409,973
Other Revenue			
45000 Interest Earned	698	100	500
Total	698	100	500
Appropriated Fund Balance			
Total Courthouse Security Fund	1,097,193	1,096,579	1,075,473
Estimated Unencumbered Fund Balance 9-30-12			6,380
205 District Court Technology Fund			
Service Fees			
41116 Filing & Recording Fees	126,210	123,000	125,000
Total	126,210	123,000	125,000
Other Revenue			
45000 Interest Earned	673	50	200
Total	673	50	200
Appropriated Fund Balance			
Total District Court Technology Fund	126,883	123,050	125,200
Estimated Unencumbered Fund Balance 9-30-12			220,853
206 Parking Facilities Fund			
Service Fees			
41136 Parking Fees	856,052	756,000	1,400,000
Total	856,052	756,000	1,400,000
Other Revenue			
45000 Interest Earned	1,801	500	2,000
Total	1,801	500	2,000
Appropriated Fund Balance			
Total Parking Facilities Fund	857,853	756,500	1,402,000
Estimated Unencumbered Fund Balance 9-30-12			703,861

	2012 Annualized	FY 2012 Budget	2013 Projection
207 Special Road & Bridge Fund			
Ad Valorem Taxes			
40015 Property Taxes-Delinquent	237	200	100
40030 Tax Penalty and Interest	484	900	300
Total	721	1,100	400
Other Taxes			
40110 Vehicle Sales Tax	3,178,975	2,900,000	2,000,000
Total	3,178,975	2,900,000	2,000,000
Licenses and Permits			
40205 Vehicle Licenses	12,567,133	13,000,000	13,100,000
40235 Building Permits	97,002	84,000	84,000
Total	12,664,135	13,084,000	13,184,000
Intergovernmental Revenue			
40512 Contribution for Infrastructure	-	20	-
40514 Othr Receipts Fm Govern Entiti	90,000	90,000	90,000
Total	90,000	90,020	90,000
Fees on Motor Vehicles			
41034 Weight Fees	70,513	47,000	70,500
Total	70,513	47,000	70,500
Fees			
41102 Platt Fees	296,183	250,000	250,000
Total	296,183	250,000	250,000
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	1,057	2,400	2,000
Total	1,057	2,400	2,000
Interfund Transfers			
43000 Transfers In	2,770,000	2,770,000	2,770,000
Total	2,770,000	2,770,000	2,770,000
Other Revenue			
45000 Interest Earned	39,448	75,000	30,000
45020 Refunds	140,449	-	-
45030 Other Revenue	2,604	2,200	2,800
45080 Traffic Signs	1,786	1,200	1,000
Total	184,287	78,400	33,800
Appropriated Fund Balance			
Total Special Road & Bridge Fund	19,255,871	19,222,920	18,400,700
Estimated Unencumbered Fund Balance 9-30-12			9,921,563

	2012 Annualized	FY 2012 Budget	2013 Projection
208 Flood Control Fund			
Ad Valorem Taxes			
40000 Property Taxes-Current	6,810,935	6,855,000	5,390,000
40015 Property Taxes-Delinquent	86,741	50,000	50,000
40030 Tax Penalty and Interest	60,294	60,000	61,000
40035 Rendition Penalty	11	-	-
Total	6,957,981	6,965,000	5,501,000
Intergovernmental Revenue			
40514 Othr Receipts Fm Govern Entiti	28,109	20,000	25,000
Total	28,109	20,000	25,000
Other Revenue			
45000 Interest Earned	165,373	90,000	150,000
45020 Refunds	14,324	-	-
45030 Other Revenue	104	-	-
Total	179,801	90,000	150,000
Appropriated Fund Balance			
Total Flood Control Fund	7,165,891	7,075,000	5,676,000
Estimated Unencumbered Fund Balance 9-30-12			54,581,444
209 Storm Water Mitigation Fund			
Licenses and Permits			
40240 Stormwater Site Dev Permit	50,400	11,000	15,000
Total	50,400	11,000	15,000
Service Fees			
41165 Stormwater Fees	1,757,317	1,750,000	1,800,000
Total	1,757,317	1,750,000	1,800,000
Other Revenue			
45000 Interest Earned	14,058	2,000	10,000
Total	14,058	2,000	10,000
Appropriated Fund Balance			
Total Storm Water Mitigation Fund	1,821,775	1,763,000	1,825,000
Estimated Unencumbered Fund Balance 9-30-12			4,067,958

	2012 Annualized	FY 2012 Budget	2013 Projection
210 Law Library Fund			
Service Fees			
41028 Law Library Fee	490,777	515,000	450,000
Total	490,777	515,000	450,000
Interfund Transfers			
43000 Transfers In	218,060	218,050	159,531
Total	218,060	218,050	159,531
Other Revenue			
45000 Interest Earned	793	100	400
45020 Refunds	7	-	-
45025 Cashier Overages	21	-	-
45070 Copies	89,927	91,000	90,000
Total	90,748	91,100	90,400
Appropriated Fund Balance			
Total Law Library Fund	799,585	824,150	699,931
Estimated Unencumbered Fund Balance 9-30-12			66,098
211 Drug Court Program Fund			
Service Fees			
41012 Court Fees	86,751	63,700	80,000
Total	86,751	63,700	80,000
Other Revenue			
45000 Interest Earned	518	50	400
Total	518	50	400
Appropriated Fund Balance			
Total Drug Court Program Fund	87,269	63,750	80,400
Estimated Unencumbered Fund Balance 9-30-12			161,240
212 Fire Code Fund			
Service Fees			
41054 Fire Code Fee	1,177,833	866,000	1,000,000
Total	1,177,833	866,000	1,000,000
Other Revenue			
45000 Interest Earned	5,396	500	3,000
Total	5,396	500	3,000
Appropriated Fund Balance			
Total Fire Code Fund	1,183,229	866,500	1,003,000
Estimated Unencumbered Fund Balance 9-30-12			1,307,674

	2012 Annualized	FY 2012 Budget	2013 Projection
213 Juvenile Case Manager Fund			
Service Fees			
41002 Case Management Fee	320,269	335,900	335,000
Total	320,269	335,900	335,000
Other Revenue			
45000 Interest Earned	586	100	300
Total	586	100	300
Appropriated Fund Balance			
Total Juvenile Case Manager Fund	320,855	336,000	335,300
Estimated Unencumbered Fund Balance 9-30-12			203,131
214 Dispute Resolution Fund			
Service Fees			
41088 Dispute Resolution Fees	569,125	533,700	515,000
Total	569,125	533,700	515,000
Interfund Transfers			
43000 Transfers In	14,088	14,088	73,843
Total	14,088	14,088	73,843
Other Revenue			
45000 Interest Earned	60	20	40
45035 Donations	27,450	-	-
Total	27,510	20	40
Appropriated Fund Balance			
Total Dispute Resolution Fund	610,723	547,808	588,883
Estimated Unencumbered Fund Balance 9-30-12			-
215 Domestic Relations Office Fund			
Service Fees			
41026 Domestic Relations Fee	374,650	385,000	380,000
Total	374,650	385,000	380,000
Other Revenue			
45000 Interest Earned	746	-	500
Total	746	-	500
Appropriated Fund Balance			
Total Domestic Relations Office Fund	375,396	385,000	380,500
Estimated Unencumbered Fund Balance 9-30-12			104,338

	2012 Annualized	FY 2012 Budget	2013 Projection
300 Justice of the Peace Technology Fund			
Service Fees			
41124 Technology Fee	259,265	266,000	270,000
Total	259,265	266,000	270,000
Other Revenue			
45000 Interest Earned	870	200	500
Total	870	200	500
Appropriated Fund Balance			
Total Justice of the Peace Technology Fund	260,135	266,200	270,500
Estimated Unencumbered Fund Balance 9-30-12			147,316
301 County Wide Court Technology Fund			
Service Fees			
41124 Technology Fee	25,582	12,000	20,000
Total	25,582	12,000	20,000
Other Revenue			
45000 Interest Earned	96	10	50
Total	96	10	50
Appropriated Fund Balance			
Total County Wide Court Technology Fund	25,678	12,010	20,050
Estimated Unencumbered Fund Balance 9-30-12			46,015
302 Probate Contribution Fund			
Intergovernmental Revenue			
40514 Othr Receipts Fm Govern Entit	80,000	80,000	80,000
Total	80,000	80,000	80,000
Other Revenue			
45000 Interest Earned	2,591	1,000	2,000
Total	2,591	1,000	2,000
Appropriated Fund Balance			
Total Probate Contribution Fund	82,591	81,000	82,000
Estimated Unencumbered Fund Balance 9-30-12			637,897

	2012 Annualized	FY 2012 Budget	2013 Projection
303 Probate Guardianship Fund			
Service Fees			
41086 Guardianship Fees	117,373	115,100	115,100
Total	117,373	115,100	115,100
Other Revenue			
45000 Interest Earned	553	100	300
Total	553	100	300
Appropriated Fund Balance			
Total Probate Guardianship Fund	117,926	115,200	115,400
Estimated Unencumbered Fund Balance 9-30-12			186,323
304 Probate Education Fund			
Service Fees			
41078 Probate Fees	28,569	28,700	27,500
Total	28,569	28,700	27,500
Other Revenue			
45000 Interest Earned	676	100	450
Total	676	100	450
Appropriated Fund Balance			
Total Probate Education Fund	29,245	28,800	27,950
Estimated Unencumbered Fund Balance 9-30-12			224,344
306 Court Facilities Improvement Fund			
Courts Costs			
41116 Filing & Recording Fee	489,360	480,000	480,000
Total	489,360	480,000	480,000
Revenue From Use of Assets			
45000 Interest Earned	3,734	150	2,000
Total	3,734	150	2,000
Appropriated Fund Balance			
Total Court Facilities Improvement Fund	493,094	480,150	482,000
Estimated Unencumbered Fund Balance 9-30-12			742,376

	2012 Annualized	FY 2012 Budget	2013 Projection
320 Chapter 19 Voter Registration Fund			
Intergovernmental Revenues			
40542 State Chapter 19 Voter Registration	23,503	100,000	287,000
Total	23,503	100,000	287,000
Appropriated Fund Balance			
Total Chapter 19 Voter Registration Fund	23,503	100,000	287,000
Estimated Unencumbered Fund Balance 9-30-12			-
322 Child Abuse Prevention Fund			
Service Fees			
41076 Child Abuse Prevention Fee	449	230	350
Total	449	230	350
Other Revenue			
45000 Interest Earned	6	-	-
Total	6	-	-
Appropriated Fund Balance			
Total Child Abuse Prevention Fund	455	230	350
Estimated Unencumbered Fund Balance 9-30-12			1,826
324 Juvenile Delinquency Prevention Fund			
Service Fees			
41012 Court Fees	1,944	2,400	1,900
Total	1,944	2,400	1,900
Other Revenue			
45000 Interest Earned	67	10	30
Total	67	10	30
Appropriated Fund Balance			
Total Juvenile Delinquency Prevention Fund	2,011	2,410	1,930
Estimated Unencumbered Fund Balance 9-30-12			21,896

	2012 Annualized	FY 2012 Budget	2013 Projection
329 Motor Vehicle Inventory Tax Fund			
Use of Assets			
45000 Interest Earned	69,748	-	-
45002 Sweep Interest	661	100	100
Total	70,409	100	100
Appropriated Fund Balance			
Total Motor Vehicle Inventory Tax Fund	70,409	100	100
Estimated Unencumbered Fund Balance 9-30-12			-
400 Debt Service Fund			
Ad Valorem Taxes			
40000 Current Year - Gross	64,781,768	64,661,000	67,430,000
40015 Delinquent - Gross	648,254	415,000	450,000
40030 Penalty & Interest	530,995	375,000	580,000
Total	65,961,017	65,451,000	68,460,000
Interfund Transfers			
43000 Transfers In	6,392,849	6,393,030	9,843,285
Total	6,392,849	6,393,030	9,843,285
Proceeds of Gen Long Term Debt			
44000 Debt Proceeds	17,650,000	-	-
44005 Premium/Discounts	6,786,853	-	-
Total	24,436,853	-	-
Other Revenue			
45000 Interest Earned	1,373,863	1,200,000	1,300,000
45085 Tax Credits	2,965,636	2,959,387	2,959,300
Total	4,339,499	4,159,387	4,259,300
Appropriated Fund Balance			
TOTAL REVENUES	101,130,219	76,003,417	82,562,585
EXPENDITURES			
52072 Administrative Services Fees	-	4,900,000	4,800,000
55000 Bond Issuance Costs	-	350,000	-
55015 $14,090,000 Refunding G O 2004 - Prin	-	1,995,000	1,080,000
55010 $14,090,000 Refunding G O 2004 - Int	-	284,500	133,750
55015 $6,080,000 Unltd Tax Road 2004 - Prin	-	345,000	355,000
55010 $6,080,0000 Unltd Tax Road 2004 - Int	-	210,825	198,750
55015 $9,400,000 Ltd Tax Bonds 2004 - Prin	-	505,000	520,000
55010 $9,400,000 Ltd Tax Bonds 2004 - Int	-	355,675	37,750
55015 $24,020,000 Ltd Tax Bonds 2010 - Prin	-	465,000	475,000
55010 $24,020,000 Ltd Tax Bonds 2010 - Int	-	928,869	919,569
55015 $17,650,000 Ltd Tax Bonds 2011 - Prin	-	400,000	480,000
55010 $17,650,000 Ltd Tax Bonds 2011 - Int	-	472,170	824,150
55015 $21,355,000 Refunding GO 2005 - Prin	-	2,500,000	2,630,000
55010 $21,355,000 Refunding GO 2005 - Int	-	984,250	859,250
55015 $36,915,000 Refunding GO 2010 - Prin	-	1,960,000	2,020,000

	2012 Annualized	FY 2012 Budget	2013 Projection
EXPENDITURES (cont'd)			
55010 $36,915,000 Refunding G O 2010 - Int	-	1,481,800	1,423,000
55015 $5,175,000 Refunding G O 2006 - Prin	-	1,110,000	-
55010 $5,175,000 Refunding G O 2006 - Int	-	47,175	-
55015 $14,890,000 Refunding G O 2009 - Prin	-	1,960,000	2,005,000
55010 $14,890,000 Refunding G O 2009 - Int	-	164,938	125,738
55015 $14,215,000 C of O 2002 - Prin	-	1,340,000	975,000
55010 $14,215,000 C of O 2002 - Int	-	330,550	232,925
55015 $4,240,000 Flood C of O 2002 - Prin	-	395,000	415,000
55010 $4,240,000 Flood C of O 2002 - Int	-	108,350	88,600
55015 $14,500,000 C of O 2004 - Prin	-	965,000	1,015,000
55010 $14,500,000 C of O 2004 - Int	-	461,500	263,000
55015 $3,595,000 Flood C of O 2004 - Prin	-	200,000	210,000
55010 $3,595,000 Flood C of O 2004 - Int	-	124,727	117,728
55015 $23,960,000 C of O 2004 - Prin	-	3,030,000	3,180,000
55010 $23,960,000 C of O 2004 - Int	-	755,187	196,750
55015 $71,820,000 Flood C of O 2007 - Prin	-	1,310,000	1,375,000
55010 $71,820,000 Flood C of O 2007 - Int	-	3,359,550	3,294,050
55015 $22,385,000 Pass - Through 2007 - Prin	-	1,570,000	1,645,000
55010 $22,385,000 Pass - Through 2007 - Int	-	838,080	770,412
55015 $19,220,000 Unltd Tax Road 2007 - Prin	-	755,000	785,000
55010 $19,220,000 Unltd Tax Road 2007 - Int	-	814,250	784,050
55015 $22,205,000 C of O 2007 - Prin	-	840,000	875,000
55010 $22,205,000 C of C 2007 - Int	-	922,281	888,681
55015 $15,205,000 Unltd Tax Road 2008 -Prin	-	550,000	575,000
55010 $15,205,000 Unltd Tax Road 2008 - Int	-	633,189	605,689
55015 $54,675,000 Tax & Rev C of O 2008 - Prin	-	2,005,000	2,085,000
55010 $54,675,000 Tax & Rev C of O 2008 - Int	-	2,242,438	2,162,238
55015 $68,975,000 Flood C of O 2008 - Prin	-	1,245,000	1,295,000
55010 $68,975,000 Flood C of O 2008 - Int	-	3,152,350	3,102,550
55015 $31,125,000 Pass-Through 2008 - Prin	-	2,155,000	2,260,000
55010 $31,125,000 Pass-Through 2008 - Int	-	1,379,950	1,272,200
55015 $5,220,000 Pub Prop Fin C of O 2009 - Prin	-	1,320,000	1,345,000
55010 $5,220,000 Pub Prop Fin C o O 2009 - Int	-	53,300	26,900
55010 $98,445,000 C of O 2009 - Int	-	4,867,713	4,867,713
55010 $103,690,000 Flood C of O 2009 - Int	-	5,128,813	5,128,813
55010 $50,620,000 C of O 2009 - Int	-	3,355,094	3,355,094
55010 $50,620,000 Flood C of O 2009 - Int	-	3,355,094	3,355,094
55010 $30,325,000 C of O 2010 - Int	-	1,745,204	1,745,204
55015 $97,455,000 C of O 2010 - Prin	-	2,125,000	2,190,000
55010 $97,455,000 C of O 2010 - Int	-	4,516,431	4,452,681
55010 $61,405,000 C of O 2011 - Int	-	2,085,980	-
55010 $59,330,000 C of O 2011 - Int	-	-	2,710,238
55010 $51,295,000 C of O 2011 - Int	-	-	3,326,943
55010 $34,095,000 Flood C of O 2011 - Int	-	-	2,162,370
Total Expenditures	-	81,455,233	84,021,880
Estimated Unencumbered Fund Balance 9-30-12			71,244,141

	2012 Annualized	FY 2012 Budget	2013 Projection
501 Self Insurance - Health/Life Fund			
Interfund Transfers			
43000 Transfers In	5,040,933	4,280,933	5,856,790
Total	5,040,933	4,280,933	5,856,790
Other Revenue			
45030 Other Revenue	5	-	-
Total	5	-	-
Insurance Premiums Revenue			
46000 Health Ins Prem-Employer	21,700,863	22,281,786	22,091,751
46005 Health Ins Prem-Employee	7,202,643	8,182,930	8,113,132
46020 Life Ins Prem-Employer	405,896	500,000	495,742
46030 Life Ins Prem-Retiree	105,315	80,000	79,320
46040 Stop Loss Recovery	798,624	1,000	100
Total	30,213,341	31,045,716	30,780,045
Appropriated Fund Balance			
Total Self Insurance - Health/Life Fund	35,254,279	35,326,649	36,636,835
Estimated Unencumbered Fund Balance 9-30-12			-
502 Self Insurance - Workers' Comp Fund			
Service Fees			
41152 Employee Health Clinic Fee	14,700	9,000	9,000
Total	14,700	9,000	9,000
Other Revenue			
45020 Refunds	9,484	-	-
Total	9,484	-	-
Insurance Premiums Revenue			
46000 Health Ins Prem-Employer	1,494,266	-	1,656,656
46040 Stop Loss Recovery	-	100	100
Total	1,494,266	100	1,656,756
Appropriated Fund Balance			
Total Self Insurance - Workers' Comp Fund	1,518,450	9,100	1,665,756
Estimated Unencumbered Fund Balance 9-30-12			1,995,004

	2012 Annualized	FY 2012 Budget	2013 Projection
504 Fleet Maintenance Fund			
Service Fees			
41156 Fleet Maintenance	662,347	690,388	684,875
Total	662,347	690,388	684,875
Proceeds from Sale of Assets			
42510 Waste, Scrap & Supplies	3,424	-	500
Total	3,424	-	500
Appropriated Fund Balance			
Total Fleet Maintenance Fund	665,771	690,388	685,375
Estimated Unencumbered Fund Balance 9-30-12			372,751
505 Records Management Center Fund			
Service Fees			
41020 Records Management Fee	356,583	406,114	321,075
Total	356,583	406,114	321,075
Interfund Transfers			
43000 Transfers In	215,470	-	49,531
Total	215,470	-	49,531
Appropriated Fund Balance			
Total Records Management Center Fund	572,053	406,114	370,606
Estimated Unencumbered Fund Balance 9-30-12			429,171
506 Other Post Employment Benefits Fund			
Interfund Transfers			
43000 Transfer In	1,036,584	1,036,504	-
Total	1,036,584	1,036,504	-
Other Revenue			
45000 Interest Earned	17,228	10,000	12,000
Total	17,228	10,000	12,000
Insurance Premiums Revenue			
46010 Health Ins Prem-Retirees	1,809,726	1,815,589	1,852,978
46045 Medicare Part D Subsidy	190,789	115,000	150,000
Total	2,000,515	1,930,589	2,002,978
Appropriated Fund Balance			
Total Other Post Employment Benefits Fund	3,054,327	2,977,093	2,014,978
Estimated Unencumbered Fund Balance 9-30-12			-

	2012 Annualized	FY 2012 Budget	2013 Projection
507 Community Venue Program Fund			
Venue Taxes			
40180 Motor Vehicle Tax	7,896,272	5,000,000	7,500,000
40182 Hotel Occupancy Tax	14,021,296	11,000,000	13,500,000
Total	21,917,568	16,000,000	21,000,000
Service Fee			
41132 License and Permits Fees	1,300,000	1,300,000	1,300,000
Total	1,300,000	1,300,000	1,300,000
Other Revenue			
45000 Interest Earned	14,062	15,000	14,000
45002 Sweep Interest	98	-	-
Total	14,160	15,000	14,000
Appropriated Fund Balance			
Total Community Venue Program Fund	23,231,728	17,315,000	22,314,000
Estimated Unencumbered Fund Balance 9-30-12			43,218,544
509 "Hot Check" Fund - District Attorney			
Service Fees			
41104 Return Checks Fee	431,966	425,000	430,000
Total	431,966	425,000	430,000
Other Revenue			
45030 Other Revenue	72	100	100
Total	72	100	100
Appropriated Fund Balance			
Total "Hot Check" Fund - District Attorney	432,038	425,100	430,100
Estimated Unencumbered Fund Balance 9-30-12			545,716
510 Election Contract Services Fund			
Intergovernmental Revenues			
40514 Othr Receipts Fm Govern Entiti	-	2,700,000	2,700,000
Total	-	2,700,000	2,700,000
Service Fees			
41130 Service Fees	52,005	210,000	210,000
Total	52,005	210,000	210,000
Appropriated Fund Balance			
Total Election Contract Services Fund	52,005	2,910,000	2,910,000
Estimated Unencumbered Fund Balance 9-30-12			-

	2012 Annualized	FY 2012 Budget	2013 Projection
565 Technology Service Fund			
Service Fees			
41124 Technology Fee	383,112	383,112	897,412
Total	383,112	383,112	897,412
Appropriated Fund Balance			
Total Technology Service Fund	383,112	383,112	897,412
Estimated Unencumbered Fund Balance 9-30-12			162,654
700 Captial Projects			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	(303,658)	-	-
40514 Othr Receipts Fm Govern Entit	1,371,291	-	-
Total	1,067,633	-	-
Sales, Refunds & Miscellaneous			
45030 Other Revenue	5	-	-
Total	5	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	110,625,000	-	65,000,000
44005 Premium/Discounts	1,375,000	-	-
Total	112,000,000	-	65,000,000
Revenue From Use of Assets			
45000 Interest Earned	2,527	5,400	100
Total	2,527	5,400	100
Appropriated Fund Balance			
Total Capital Projects	113,070,165	5,400	65,000,100
Estimated Unencumbered Fund Balance 9-30-12			144,656,329
701 TXDOT and ATD Pass Through Financing Fund			
Other Taxes			
40130 TXDot and ATD Tax	12,181,238	9,750,000	11,400,000
Total	12,181,238	9,750,000	11,400,000
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	-	-	47,250,000
Total	-	-	47,250,000
Other Revenue			
45000 Interest Earned	35,896	35,000	25,000
45002 Sweep Interest	2,395	1,000	1,500
45030 Other Revenue	4,723,929	-	-
Total	4,762,220	36,000	26,500
Appropriated Fund Balance			
Total TXDOT and ATD Pass Through Financing Fund	16,943,458	9,786,000	58,676,500
Estimated Unencumbered Fund Balance 9-30-12			45,338,791

	2012 Annualized	FY 2012 Budget	2013 Projection
702 Multi Year Flood Projects Fund			
Intergovernmental Revenue			
40512 Contribution for Infrastructure	1,872,118	-	-
Total	1,872,118	-	-
Proceeds from General Long-Term Debt			
44000 Debt Proceeds	34,095,000	-	50,000,000
44005 Premium/Discounts	905,000	-	-
Total	35,000,000	-	50,000,000
Other Revenue			
45000 Interest Earned	10,326	35,000	-
Total	10,326	35,000	-
Appropriated Fund Balance			
Total Multi Year Flood Projects Fund	36,882,444	35,000	50,000,000
Estimated Unencumbered Fund Balance 9-30-12			164,485,810
800 Grants-in-Aid Fund			
Intergovernmental Revenue			
40514 Othr Receipts Fm Govern Entiti	92,822	10,000	89,000
40532 Grant Revenue	33,839,179	19,308,920	36,000,000
Total	33,932,001	19,318,920	36,089,000
Interfund Transfers			
43000 Transfers In	11,435	526,144	230,528
Total	11,435	526,144	230,528
Other Revenue			
45000 Interest Earned	2,926	100	2,000
45015 Program Revenue	746	32,000	-
45030 Other Revenue	-	100	-
45035 Donations	-	46,000	-
Total	3,672	78,200	2,000
Appropriated Fund Balance			
Total Grants-in-Aid Fund	33,947,108	19,923,264	36,321,528
Estimated Unencumbered Fund Balance 9-30-12			4,570,662
802 Home Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	850,934	582,578	361,000
Total	850,934	582,578	361,000
Appropriated Fund Balance			
Total Home Program Fund	850,934	582,578	361,000
Estimated Unencumbered Fund Balance 9-30-12			-

	2012 Annualized	FY 2012 Budget	2013 Projection
803 CDBG Program Fund			
Intergovernmental Revenue			
40532 Grant Revenue	1,426,671	1,590,000	1,527,300
Total	1,426,671	1,590,000	1,527,300
Appropriated Fund Balance			
Total CDBG Programs Fund	1,426,671	1,590,000	1,527,300
Estimated Unencumbered Fund Balance 9-30-12			-

Pursuant to Local Government Code Section 111.063 (b) (4) and (5) I certify the preceding projected revenues for the fiscal year ending September 30, 2012 and estimated revenues for the fiscal year ending September 30, 2013. The detailed revenue accounts supporting these resources are summarized and included.

COMMISSIONERS COURT ORDER SETTING THE 2012 TAX AND LEVYING TAXES FOR BEXAR COUNTY FOR THE YEAR 2012

WHEREAS, Bexar County Commissioners Court voted on August 28, 2012, to propose at its September 11, 2012, meeting adoption of a tax rate;

WHEREAS, at least four members of Commissioners Court are present to consider the adoption of the 2012 tax rate for Bexar County;

NOW THEREFORE, BE IT ORDERED, ADJUDGED AND DECREED BY COMMISSIONERS COURT OF BEXAR COUNTY, TEXAS: that the following taxes shall be, and the same are hereby levied, and shall be assessed and collected on each One Hundred Dollars ($100) assessed valuation on all property situated in Bexar County, Texas (not exempt from taxation by the County or by the laws of the State of Texas) for the year 2012:

1. Taxes levied under Article 8, Section 1-a of the Texas Constitution on each One Hundred Dollars ($100) assessed valuation, except for the first Three Thousand Dollars ($3,000) value of residential homesteads, and not exempt from taxation by the County or by the laws of the State of Texas.

Flood Control Fund:

Maintenance and Operation	0.005634
Debt Service	0.025045
Total Flood Control Tax Rate	0.030679

2. Taxes levied under Article 8, Section 9 of the Texas Constitution on each One Hundred Dollars ($100) assessed valuation on the property not exempt from taxation by the County or by the laws of the State of Texas.

General Fund:

Maintenance and Operation	0.250920
Debt Service	0.045267
Total General Fund Tax Rate	0.296187

The above Order being read, it was moved by Paul Elizondo

and seconded by Sergio "Chico" Rodriguez that the same shall pass, and the above

Order was passed by the following members voting AYE: Commissioners Rodriguez, Elizondo, Wolff, Adkisson and Judge Wolff and

voting NO: —.

PASSED AND APPROVED THIS Sept. 11, 2012.

NELSON W. WOLFF
Bexar County Judge

ATTEST:

FOR Gerard C. Rickhoff
County Clerk of Bexar County, Texas

Elected Officials' Salaries

Local Government Code Section 152.013 states that the Commissioners Court sets the salaries and allowances of elected officers as part of the regular budget process each year.

The Bexar County Citizen's Advisory Committee on Elected Officials' Salaries was first formed in 1997 to examine Elected Officials' salaries and make recommendations to Commissioners Court regarding salary adjustments. The committee meets every two years and provides the Court with two year recommendations. The committee last convened in summer 2012 to develop recommendations for adjustments to Elected Officials' salaries and allowances for FY 2012-13 and FY 2013-14, and presented those recommendations to Commissioners Court in July 2012.

On July 18, 2012, Commissioners Court accepted the committee's report and adopted the committee recommendations of a 2% salary increase for the elected officials in both FY 2012-13 and FY 2013-14. On July 18, 2012, Commissioners Court voted to accept the salary recommendations and current auto allowances for the Elected Officials for FY 2012-13, with the exception of the County Clerk, District Clerk, and Tax Assessor/Collector. Commissioners Court voted and approved linking the same salary levels for these three elected officials. Therefore the County Clerk and Tax Assessor-Collector's salaries will see an increase of about 4% in FY 2012-13 only, in order to match the new salary of the District Clerk.

The Fourth Court of Appeals Justices, County Court at Law Judges, and District Court Judges were not recommended for a salary increase. The Fourth Court of Appeal Justices are paid the maximum allowable from both the State of Texas and the County (HB 11). The salaries of the County Court-at-Law Judges are statutorily linked to the District Judges. (Government Code 25.0005, 25.0172). The District Court Judges are being paid the maximum allowable from both the State and the County (HB 11). Because the District Court Judges are being paid the maximum allowable, the Committee recommended no increases for the County Court-at-Law Judges. No changes were authorized in auto allowances or benefits for any Elected Official. Funding for these recommendations in the amount of $47,718 is included in the FY 2012-13 Adopted Budget.

The approved salary increase recommendations are: Constables, 2%; County Clerk, 4.419%; County Commissioners, 2%; County Judge, 2%; Criminal District Attorney, 2%; District Clerk, 2%; Justices of the Peace (full-time & part-time), 2%; Sheriff, 2%; Tax Assessor-Collector, 4.608%; and Probate Judges, 2%.

Longevity Pay for Probate Court Judges and County Courts-at-Law Judges

Commissioners Court must make monthly longevity payments to Probate Court judges, who have served as a judge of a statutory probate court or a statutory county court for at least 16 years, in an amount equal to the amount of longevity pay a district judge is entitled to receive from the state for equivalent years of service (HB 765).

Probate Court Judges and County Court-at-Law Judges with 16 years of service receive longevity pay in the amount of $20.00 per month for each year of completed service, not to

exceed 16 years of service. This equates to a monthly amount of $320.00, for an annual total of $3,480.00.

Supplemental Payments to Probate Court Judges

An annual payment equal to the amount of the benefit replacement pay a district judge is entitled to receive from the state is to be paid to a Probate Court Judge if that judge has continuously served as a Probate Judge or a County Court Judge since August 31, 1995, not to exceed $965.25 annually. Currently, only one Bexar County Probate Court judge is eligible for this supplemental payment (HB 765).

ELECTED OFFICIALS' SALARIES
APPROVED BY COMMISSIONERS COURT FOR FY12-13

	Current Salary Information			Salary Increase for FY 2012-2013		
Official	**Annual Salary**	**Auto Allowance**	**Total**	**New Salary**	**Auto**	**Total**
County Judge	$121,318	$6,000	$127,318	$123,744	$6,000	$129,744
Commissioner Court, Pct 1	$103,674	$6,000	$109,674	$105,747	$6,000	$111,747
Commissioner Court, Pct 2	$103,674	$6,000	$109,674	$105,747	$6,000	$111,747
Commissioner Court, Pct 3	$103,674	$6,000	$109,674	$105,747	$6,000	$111,747
Commissioner Court, Pct 4	$103,674	$6,000	$109,674	$105,747	$6,000	$111,747
Criminal District Attorney	$43,034	$6,000	$49,034	$43,895	$6,000	$49,895
County Clerk	$103,961	$6,000	$109,961	$108,555	$6,000	$114,555
District Clerk	$106,426	$6,000	$112,426	$108,555	$6,000	$114,555
Tax Assessor-Collector	$103,773	$6,000	$109,773	$108,555	$6,000	$114,555
Sheriff	$125,499	$0	$125,499	$128,009	$0	$128,009
Constable-Precinct 1	$73,545	$0	$73,545	$75,016	$0	$75,016
Constable-Precinct 2	$73,545	$0	$73,545	$75,016	$0	$75,016
Constable-Precinct 3	$73,545	$0	$73,545	$75,016	$0	$75,016
Constable-Precinct 4	$73,545	$0	$73,545	$75,016	$0	$75,016
Justice of Peace-Prec 1 Pl 1&2	$87,582	$0	$87,582	$89,334	$0	$89,334
Justice of Peace-Prec 1 Pl 3	$87,582	$0	$87,582	$89,334	$0	$89,334
Justice of Peace-Precinct 2	$87,582	$0	$87,582	$89,334	$0	$89,334
Justice of Peace-Precinct 2	$87,582	$0	$87,582	$89,334	$0	$89,334
Justice of Peace-Precinct 3	$63,578	$0	$63,578	$64,850	$0	$64,850
Justice of Peace-Precinct 4	$87,582	$0	$87,582	$89,334	$0	$89,334
Probate Courts Judge	$155,221	$0	$155,221	$158,325	$0	$158,325
Probate Courts Judge	$155,221	$0	$155,221	$158,325	$0	$158,325

FY 2012-13 Holiday Schedule

HOLIDAY	DAY OF THE WEEK	DATE
New Years' Day	Tuesday	01 January 2013
Martin Luther King, Jr. Day	Monday	21 January 2013
President's Day	Monday	18 February 2013
Good Friday	Friday	29 March 2013
Battle of Flowers	Friday	26 April 2013
Memorial Day	Monday	27 May 2013
Independence Day	Thursday	04 July 2013
Labor Day	Monday	02 September 2013
Veteran's Day	Monday	11 November 2013
Thanksgiving	Thursday	28 November 2013
	Friday	29 November 2013
Christmas Day	Wednesday	25 December 2013

*As per Human Resource's Policy 7.4.09 County Holidays, Commissioners Court has the approval to designate Christmas Eve (Monday) a holiday during years that Christmas Day falls on a Tuesday.

COUNTY OF BEXAR

PUBLIC WORKS DEPARTMENT
FLEET MAINTENANCE

4023 North Panam Expressway
San Antonio, Texas 78219-2206
Main 210-475-9910
Fax 210-475-9924

July 10, 2012

TO: **Commissioners Court**

From: **Willford P. Crossno, Chairman**
Vehicle Replacement Committee

SUBJECT: **Vehicles Recommended for Replacement during 2012-2013 Budget Year**

Vehicles appearing on the attached listing are being recommended for replacement during the 2012-2013 budget year. The criteria for selecting vehicles for replacement are:

- **General Purpose Vehicles – six years or 100,000 miles**
- **Patrol Vehicles – two years or 75,000 miles**
- **Patrol Motorcycles – three years or 45,000 miles**

If you have any questions concerning this listing, please contact me at 210-475-9913.

VEHICLE REPLACEMENT 2012-2013						
FINAL						
UNIT	LICENSE_I	YEAR	MAKE_MODEL	LOCATION	VIN	
NUM						
				Constable Pct 1		
6088	1048526	2007	DODGE CHARGER SE LXD	TRAFFIC SAFETY	2B3KA43H57H771009	
6091	1048561	2007	DODGE CHARGER SE LXD	TRAFFIC SAFETY	2B3KA43H87H878099	
6092	1048576	2007	DODGE CHARGER SE LXD	TRAFFIC SAFETY	2B3KA43H87H878085	
				Constable Pct 2		
6064	1001938	2003	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAHP71W53X209885	
				Constable Pct 3		
6085	104-8533	2007	DODGE CHARGER SE LXD	TRAFFIC SAFETY	2B3KA43H37H771011	
6174	1069235	2008	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71V68X178099	
6176	1069239	2008	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71V98X178100	
				Facilities Maintenance		
4038	854652	2003	FORD F150 BI-FUEL	COURT HOUSE	2FTPF17Z33CA77059	
4039	854653	2003	FORD F150 BI-FUEL	DETENTION CTR	2FTPF17ZX3CA77060	
				Parks		
4052	1041887	2006	FORD F250 XL UTILIT	MAINTENANCE CENTER	1FTSX20P46ED35948	
				Public Works		
1408	854655	2003	FORD F350 CREW CAB	SOUTHTON SERVICE CEN	1FTSW30P23EC90738	
1448	897490	2005	FORD F150 4X4 EXT. C	JUDSON SERVICE CENTE	1FTRX14W05NB35528	
1460	204569	2005	CHEVROLET 1/2 TON SI	SOUTHTON SERVICE CEN	1GCEC14ZX5Z251252	
1468	215201	2006	FORD F350 CREW CAB S	SOUTHTON SERVICE CEN	1FDWW36P56EC37301	
1469	215203	2006	FORD 150 1/2 TON PIC	SIGN SHOP	1FTRF12276NA87238	
5103	1056847	2008	FORD F-15O 4X4 EXT C	MAIN OFFICE	1FTPX14V28FC27949	
5104	1056848	2008	FORD F-150 4X4 EXT C	MAIN OFFICE	1FTPX14V28FC27950	
				Sheriff		
9109	1100921	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV6AX136521	
9110	1100920	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV4AX136520	
9119	1100923	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV0AX136515	
9121	1100881	2010	CHEVROLET TAHOE POLI	TRAFFIC SAFETY	1GNMCAE09AR213296	

UNIT NUM	LICENSE_I	YEAR	MAKE_MODEL	LOCATION	VIN	
9126	1095741	2010	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FABP7BV7AX134258	
9133	1095746	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV8AX134253	
9135	1095747	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV6AX134252	
9136	1095748	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV4AX134251	
9143	1095752	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV0AX132030	
9145	1095760	2010	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV1AX132022	
9149	1095761	2010	FORD E350 PASSENGER	WARRANTS	1FBSS3BL4ADA67792	
9159	1095756	2010	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV0AX132027	
9192	BS2K909	2003	FORD TAURUS FFV	CID CRIMINAL INVESTI	1FAFP52293A217116	replace with pickup
9215	104-8827	2008	FORD CROWN VICTORIA	PATROL K-9	2FAFP71VX8X164688	
9217	1048828	2008	FORD CROWN VICTORIA	PATROL EAST	2FAFP71V18X164689	
9222	MPG771	2008	DODGE CHARGER N/P	CID CRIMINAL INVESTI	2B3KA53H58H246748	
9233	KSF706	2008	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71VX8X164710	
9236	1048830	2008	FORD CROWN VICTORIA	STREET CRIMES	2FAFP71V88X164690	
9237	KSF709	2008	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAFP71VX8X164707	
9276	1069118	2008	FORD CROWN VICTORIA	PATROL EAST	2FAFP71V98X164679	
9277	104-8809	2008	FORD CROWN VICTORIA	PATROL WEST	2FAFP71V58X164680	
9291	JLD267	2008	FORD CROWN VICTORIA	WARRANTS	2FAFP73V48X169074	replace with Tahoe
9295	JTV641	2008	FORD CROWN VICTORIA	MENTAL HEALTH	2FAFP73V38X169079	replace with Tahoe
9301	364XMR	2007	FORD CROWN VICTORIA	PROFESSIONAL STANDAR	2FAFP73V17X152795	
9302	365XMR	2007	FORD CROWN VICTORIA	CRIME PREVENTION	2FAFP73V27X152790	
9303	366XMR	2007	FORD CROWN VICTORIA	CID CRIMINAL INVESTI	2FAFP73V47X152791	
9304	367XMR	2007	FORD CROWN VICTORIA	WARRANTS	2FAFP73V87X152793	replace with Tahoe
9313	100-2239	2007	FORD CROWN VICTORIA	STREET CRIMES	2FAFP71W97X163491	
9314	1002201	2007	FORD CROWN VICTORIA	STREET CRIMES	2FAFP71W97X163507	
9344	1002212	2007	FORD CROWN VICTORIA	PATROL WEST	2FAFP71W27X163459	
9374	CZC853	2008	CHEVROLET IMPALA	CIVIL	2G1WB58K289253726	
9401	1115442	2011	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV2BX108684	
9406	1115446	2011	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV2BX108653	
9429	1115466	2011	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV2BX108667	
9434	1115469	2011	FORD CROWN VICTORIA	PATROL WEST	2FABP7BVXBX108643	
9471	CS2X908	2004	FORD TAURUS FFV	CIVIL	1FAFP52224A200482	replace with Tahoe
9472	CS2X906	2004	FORD TAURUS FFV	CID-UTILITY	1FAFP52204A200481	replace with pickup
9488	1115501	2011	FORD CROWN VICTORIA	PATROL EAST	2FABP7BV4BX108685	
9489	1115502	2011	FORD CROWN VICTORIA	PATROL	2FABP7BV6BX108686	
9490	1115503	2011	FORD CROWN VICTORIA	PATROL WEST	2FABP7BV6BX108669	
9505	1071600	2009	FORD E350 PASSENGER	WARRANTS	1FBSS31L89DA68523	

UNIT NUM	LICENSE_I	YEAR	MAKE_MODEL	LOCATION	VIN	
9553	VHJ365	2009	FORD CROWN VICTORIA	TRAFFIC SAFETY	2FAHP71V69X140799	
9572	VHJ363	2009	FORD CROWN VICTORIA	WARRANTS	2FAHP71V09X140801	replace with Tahoe
9579	VHJ370	2009	FORD CROWN VICTORIA	WARRANTS	2FAHP71V69X140804	replace with Tahoe
9749	233165	2007	FORD CROWN VICTORIA	PATROL ADMINI	2FAFP71W87X110815	
9876	925GNZ	2006	FORD TAURUS SE	MAIL ROOM	1FAFP53U06A147008	replace with small suv
9888	335PLM	2006	FORD CROWN VICTORIA	CID CRIMINAL INVESTI	2FAFP73V86X162609	
9912	XY1292	2010	HARLEY DAVIDSON FLHT	TRAFFIC SAFETY	1HD1FMM17AB628218	
9914	XY1291	2010	HARLEY DAVIDSON FLHT	TRAFFIC SAFETY	1HD1FMM15AB628962	
9915	XY1293	2010	HARLEY DAVIDSON FLHT	TRAFFIC SAFETY	1HD1FMM16AB628789	
9916	XY1299	2010	HARLEY DAVIDSON FLHT	TRAFFIC SAFETY	1HD1FMM1XAB666378	
9917	XY1300	2010	HARLEY DAVIDSON FLHT	TRAFFIC SAFETY	1HD1FMM18AB667206	
9918	XY1301	2010	HARLEY DAVIDSON FLHT	TRAFFIC SAFETY	1HD1FMM16AB666880	
9919	XY1302	2010	HARLEY DAVIDSON FLHT	TRAFFIC SAFETY	1HD1FMM14AB666733	
9920	XY1303	2010	HARLEY DAVIDSON FLHT	TRAFFIC SAFETY	1HD1FMM13AB667002	
9935	1030086	2007	FORD CROWN VICTORIA	PATROL EAST	2FAFP71W17X163467	

COMPENSATION PROGRAM	TYPE OF PROGRAM	STATUS
Progressive Pay Model PPM	Enabled employees to progress through pay range	• Dissolved
Six Month Adjustment	Enabled Offices/Departments to review new hires at end of probationary period, with potential for increase	• Dissolved
Hiring and Promoting Above the Minimum (HPAM)	Enabled Offices/Departments to hire up to discretion without approval	• Dissolved • Replaced by "Exception to Hiring Guidelines" • All hires over minimum requires analysis and approval
Merit Award Program (MAP)	Enabled Offices/Department a program to award increases based on performance (Countywide)	• Suspended

*Any Human Resources Policy updates will be completed after actions are accepted and approved.

SPECIAL ORDER NO. 65209

STATE OF TEXAS	§	IN THE DISTRICT COURTS
AND	§	
COUNTY OF BEXAR	§	OF BEXAR COUNTY, TEXAS

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF COUNTY AUDITOR, ASSISITANT COUNTY AUDITORS, AND COURT REPORTERS

On this the 15th day of August, 2012, at 12:30 p.m., a public hearing was held in the 187th District Court, Cadena-Reeves Justice Center, Bexar County, Texas, regarding the County Auditor Budget, and the setting of the salaries of the County Auditor, Assistant County Auditors, and Court Reporters of the District Courts for Fiscal Year October 1, 2012 through September 30, 2013.

Notice of the hearing was published in the San Antonio Express-News on Sunday, July 29, 2012 , as required by Section 152.905, Local Government Code.

A quorum being present, the hearing was convened by Judge Raymond Angelini, Local Administrative Judge. The proceedings were recorded by Bettina Williams, Official Court Reporter, subsequently transcribed and maintained as a public record, as required by law.

No citizen spoke regarding the County Auditor budget, or the salaries set forth therein, or the Court Reporter salaries to be paid. After discussion, a motion was made, seconded and approved as outlined below.

COUNTY AUDITOR BUDGET

The application of the County Auditor for the Proposed Budget for fiscal year October 1, 2012 through September 30, 2013, as presented on the above-referenced date is hereby **GRANTED AND APPROVED.** The Salary Ranges by Classification Plan (included in this budget) is to serve as a guide for periodic salary adjustments within each job classification until the maximum is reached. The salary ranges are to be adjusted for any annual cost of living adjustments granted by the Bexar County Commissioners Court.

Because it is necessary for the accounting and audit work in the office of the County Auditor to be done as it is received from the various departments and the necessity of making employments when suitable persons are available, the County Auditor is hereby given the following authority:

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(a) to continue the employment of the persons listed and now approved, to discharge any of said persons if the occasion warrants, and to accept resignations;
(b) to rearrange the personnel when necessary in accordance with the changing conditions in her office and in the work to be performed and to adjust salaries in accordance therewith and to change titles if justified;
(c) to make promotions and adjustments in the salaries, taking into consideration the increased or lessened responsibilities, added experience or education, the volume of work handled and the length of service;
(d) to fill all present vacant authorized positions as needed;
(e) to grant cost of living and/or performance pay adjustments to the County Auditor and her employees which are allowed by Commissioners Court to other County employees, provided the increases do not exceed the maximum salary (as adjusted by the cost of living percentage increase) stated in this budget for each position, and as allowable by law.

The salaries of assistants to the County Auditor are to be paid from Bexar County funds, as set out in the attached list, and be subject to the Bexar County Personnel Regulations, as adopted and amended by Commissioners Court.

Inasmuch as Local Government Code, Section 152.032 provides for limitations on County Auditor's Compensation and Allowances, if the County Auditor's salary is to be adjusted, it will be adjusted by a later vote of the District Judges, which vote will be held pursuant to Section 152.905, Local Government Code, to no more than the maximum allowable, should any increase be given, said increase to be paid solely from the General Fund of Bexar County.

OFFICIAL AND AUXILIARY OFFICIAL COURT REPORTERS

Official and Auxiliary Official Court Reporters salaries shall be increased by the average percentage or amount of increase in compensation granted to all other Bexar County employees by the Commissioners Court of Bexar County during Fiscal Year October 1, 2012, through September 30, 2013, such salary increase to be effective as of the date ordered for all other Bexar County employees.

This Special Order shall remain in effect unless altered or amended by a vote of the District Judges of Bexar County or by the law.

08/21/2012 PM 03:21 PM

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It is further Ordered that a copy of this Special Order be certified to the Commissioners Court of Bexar County, Texas for their observation as required by law.

DISTRICT COURT OF BEXAR COUNTY, TX

DAVID J. BERCHELMANN, JR., JUDGE
37th District Court

BARBARA NELLERMOE, JUDGE
45th District Court

ANTONIA ARTEAGA, JUDGE
57th District Court

RENÉE MCELHANEY, JUDGE
73rd District Court

JOHN D. GABRIEL, JR., JUDGE
131st District Court

ANGUS MCGINTY, JUDGE
144th District Court

JANET LITTLEJOHN, JUDGE
150th District Court

MARTHA TANNER, JUDGE
166th District Court

MARY ROMÁN, JUDGE
175th District Court

MARIA TERESA HERR, JUDGE
186th District Court

RAYMOND ANGELINI, JUDGE
187th District Court

CATHY STRYKER, JUDGE
224th District Court

PETER SAKAI, JUDGE
225th District Court

SID HARLE, JUDGE
226th District Court

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PHILIP A. KAZEN, JR., JUDGE
227th District Court

RICHARD PRICE, JUDGE
285th District Court

SOL CASSEB III, JUDGE
288th District Court

CARMEN KELSEY, JUDGE
289th District Court

MELISA SKINNER, JUDGE
290th District Court

RON RANGEL, JUDGE
379th District Court

LAURA PARKER, JUDGE
386th District Court

JUANITA VASQUEZ-GARDNER, JUDGE
399th District Court

KAREN POZZA, JUDGE
407th District Court

LARRY NOLL, JUDGE
408th District Court

LISA JARRETT, JUDGE
436th District Court

LORI VALENZUELA, JUDGE
437th District Court

VICTOR NEGRON, JUDGE
438th District Court

DISTRICT COURT OF BEXAR COUNTY, TX

08/21/2012 VOL 3980 PG 2190

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THE STATE OF TEXAS * IN THE DISTRICT COURTS

AND

COUNTY OF BEXAR * OF BEXAR COUNTY, TEXAS

ORDER APPROVING COUNTY AUDITOR BUDGET
AND SALARY OF COUNTY AUDITOR,
ASSISTANT COUNTY AUDITORS, AND COURT REPORTERS

On the 15th day of August, 2012, a special meeting of the District Court Judges of Bexar County was held in the 187th District Court, Cadena-Reeves Justice Center, Bexar County, Texas, pursuant to Local Government Code 152.905. A quorum being present, the hearing was convened by Judge Raymond Angelini, Local Administrative Judge.

Proceedings reported by computerized stenotype machine; Reporter's Record produced by computer-assisted transcription.

ORIGINAL

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APPEARANCES:

HON. Antonio Arteaga, 57th District Court
Hon. John D. Gabriel, Jr., 131st District Court
Hon. Janet Littlejohn, 150th District Court
Hon. Raymond Angelini, 187th District Court
Hon. Peter Sakai, 225th District Court
Hon. Philip A. Kazen, Jr., 227th District Court
Hon. Barbara Nellermoe, 45th District Court
Hon. Sol Casseb, III, 288th District Court
Hon. Melisa Skinner, 290th District Court
Hon. Laura Parker, 386th District Court
Hon. Karen Pozza, 407th District Court
Hon. Lisa Jarrett, 436th District Court
Hon. Larry Noll, 408th District Court
Hon. Lori Valenzuela, 437th District Court
Hon. David Berchelmann, Jr., 37th District Court
Hon. Renee McElhaney, 73rd District Court
Hon. Cathy Stryker, 224th District Court
Hon. Mary Roman, 175th District Court
Hon. Richard Price, 285th District Court
Hon. Carmen Kelsey, 289th District Court

Susan Yeatts, Bexar County Auditor

08/21/2012 VOL 3920 PG 2192

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P-R-O-C-E-E-D-I-N-G-S

WHEREUPON, the following proceedings were held before the Court, to-wit:

JUDGE ANGELINI: Order. Public meeting regarding the County Auditor Budget, and the setting of the salaries of the County Auditor, Assistant County Auditors, and the Court Reporters of the District Courts for the fiscal year October 1, 2012 through September 30th of 2013.

I believe we have a quorum present at this point. Is there anyone here that would like to be heard on the subjects that we are meeting on here today? Anybody from the public? Anybody that would like to say something in behalf or against either of these subject matters that we're taking up?

(No Response.)

JUDGE ANGELINI: I hear none.

And then the first item of business is the budget of the auditor, including the salaries of the Assistant County Auditors. Does anyone want to take that up at this time?

MS. YEATTS: Would you like for me to say anything?

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JUDGE ANGELINI: Yes, please do.

MS. YEATTS: Okay. The budget as on page --

JUDGE ANGELINI: This is our County Auditor, by the way.

MS. YEATTS: Yes, I'm Susan Yeatts.

And the budget is on page 13 of your handout. And along the left-hand column is the current year budget, so you can see comparison with what we're proposing for next year. And we reduced our budget by $38,000. And the only difference is that we do not have the Risk Manager's position anymore in next year's budget. David Thigpen retired and that position is now under the County Manager. And we've requested a payroll position that we lost this year due to the Attrition Program, and Budget has agreed to give it back to us for 2013. And that's really the only difference.

JUDGE ANGELINI: Okay. Do I have a motion?

JUDGE PARKER: So move. Well, I'll make the motion.

JUDGE ANGELINI: Okay. Please.

JUDGE PARKER: I move that the Auditor's budget, including the salaries of the Assistant County Auditors, as presented, be approved.

DISTRICT COURT OF BEXAR COUNTY, TX

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JUDGE ANGELINI: Is there any discussion concerning that motion?

(No Response.)

JUDGE ANGELINI: I hear none. Call for a vote. All in favor state "aye."

(Judges vote aye.)

JUDGE ANGELINI: All opposed, please state "no."

(No Response.)

JUDGE ANGELINI: And hearing none, then the motion passes.

JUDGE KAZEN: For the record, I second it.

(Laughter.)

JUDGE ANGELINI: Okay. I will take up the second item concerning the Court Reporters' salaries. Anybody?

JUDGE NELLERMOE: I have a motion.

JUDGE ANGELINI: Yes, ma'am.

JUDGE NELLERMOE: I move that the Official and the Auxiliary Official Court Reporters' salaries shall be increased by the average percentage or amount of increase in compensation granted to all Bexar County employees by the Commissioners Court of Bexar County during fiscal year October 1, 2012, through September 30, 2013, such salary increases to be effective as of the

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date ordered for all other Bexar County employees because it is so generous.

(Laughter.)

JUDGE ANGELINI: Is there a second to that motion?

JUDGE KELSEY: Second.

JUDGE ANGELINI: Okay. Any discussion concerning it?

(No Response.)

JUDGE ANGELINI: Hearing none, ask for a vote. All in favor?

(Judges vote aye.)

JUDGE ANGELINI: All opposed, please state "no."

(No Response.)

JUDGE ANGELINI: Then the motion passes. Any other business we need to take care of?

(No Response.)

JUDGE ANGELINI: Meeting's adjourned. Thank you.

(Meeting Adjourned.)

--*-*-*-*-*-

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STATE OF TEXAS)
COUNTY OF BEXAR)

I, BETTINA WILLIAMS, Official Court Reporter in and for the 187th District Court, Bexar County, State of Texas, do hereby certify that the foregoing contains a true and correct transcription of all portions of evidence and other proceedings requested in writing by counsel for the parties to be included in this volume of the Reporter's Record, in the above-entitled and numbered cause, all of which occurred in open court or in chambers and were reported by me.

I further certify that this Reporter's Record of the proceedings truly and correctly reflects the exhibits, if any, admitted by the respective parties.

WITNESS MY OFFICIAL HAND, this 17th day of August, A.D., 2012.

/s/Bettina J. Williams
BETTINA J. WILLIAMS, Texas CSR #2003
EXPIRATION DATE: 12-31-12
Official Court Reporter, 187th District Court
Bexar County, Texas
300 Dolorosa, Suite 2129
San Antonio, Texas 78205
(210) 335-2517

08/21/2012 VOL 3920 PG 2197
Case Number: 2012XX65209 Document Type: COURT REPORTER RECORDING COUNTY AUDITOR BUDGET AND SALARY

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Legals/Public Notices

PUBLIC NOTICE

The City of Converse Code of Ordinances, Chapter 10-Business, Article VII-Miscellaneous Businesses/Occupations, Division IV (New) Amusement Redemption Machine Establishments, Sections 10-305 - 10-309 (New) The City of Converse is adding a new division, Division IV, "Amusement Redemption Machine Establishments" to Section 10 of the City of Converse Code of Ordinances. This addition will serve to define and regulate any electronic, electromechanical, or mechanical contrivance designed, made and adapted solely for bona fide amusement purposes if the contrivance rewards the player exclusively with noncash merchandise, prizes, toys, or novelties, or a representation of value redeemable for those items that have a wholesale value available from a single play of the game or device of not more than 10 times the amount charged to play the game or device once or $5, whichever is less.

PASSED AND APPROVED by the Converse City Council on this 17th day of July, 2012.

Al Suarez, Mayor

ATTEST:

Jackie Gaines
City Secretary

PUBLIC NOTICE
ORDINANCE 108F

An Ordinance amending the City of Converse Program of Services Budget for the Fiscal Year beginning October 1, 2011 and ending September 30, 2012, by approving and setting aside the necessary funds out of the General Fund and other revenues of the City of Converse for Fiscal Year 2011-2012 for the maintenance and operation of the various departments, payments to debt service, and for various activities and improvement to the City.

This Ordinance supersedes City of Converse Ordinance # 108 dated September 20, 2011.
PASSED AND APPROVED by the Converse City Council on the second reading on this 17th day of July, 2012.

Al Suarez, Mayor

ATTEST:

Jackie Gaines, City Secretary

PUBLIC NOTICES

The City of Converse Code of Ordinances Chapter 40-Subdivisions, Article II-Plat Procedure, Division 1-Generally, Section 40-37-(b)-Subdivision Plat Fees. This Section of the City of Converse Ordinance Regulates Subdivision Development Fees.

PASSED AND APPROVED by the City of Converse City Council on this 17th day of July 2012.

Al Suarez, Mayor

ATTEST:

Jackie Gaines, City Secretary

NOTICE OF PUBLIC HEARING

In accordance with V.T.C.A. Local Government Code 152.905, the District Judges of Bexar County will hold a public hearing in the 187th District Courtroom, Cadena-Reeves Justice Center, at 12:30 p.m. on Wednesday, August 15, 2012 for the purpose of setting the amount of annual compensation for the County Auditor, assistant auditors, and court reporters. At such time, parties in interest and citizens will have an opportunity to be heard.

CLOSING OF MEDICAL PRACTICE FOR THE LATE ESTHER G. CRUZ D.O., PA. ON JULY 31, 2012 RECORDS MAY BE OBTAINED FROM CUSTODIAN OF MEDICAL RECORDS: 210-377-1400 PO. BOX 460588 SAN ANTONIO, TX 78246-0588.

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San Antonio Express-News MySA.com

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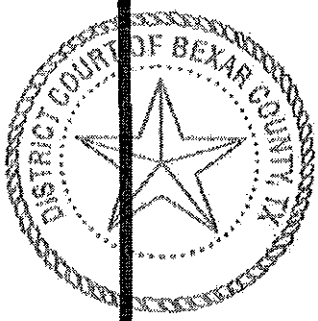

COUNTY AUDITOR'S

BUDGET REQUEST FOR THE FISCAL YEAR OCTOBER 1, 2012 – SEPTEMBER 30, 2013

Our Mission

"To be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's duties and responsibilities"

August 15, 2012

Susan T. Yeatts, C.P.A.
Bexar County Auditor

08/21/2012 VOL 13920 PG 2193

65209

Leo S. Caldera, CIA, CGAP
First Assistant County Auditor

Paul Elizondo Tower
300 Dolorosa, Suite 800
San Antonio, Texas 78205
(210) 335-2301
Fax: (210) 335-2996
AuFrontDesk@Bexar.org

Susan T. Yeatts, CPA
BEXAR COUNTY AUDITOR

August 15, 2012

Honorable District Judges
Bexar County, Texas

Re: County Auditor's Proposed Budget for Fiscal Year 2013

Dear Board of District Judges:

Respectfully submitted for your consideration and action is the County Auditor's baseline budget of $4,033,635 for Fiscal Year 2013 (FY 2013). This budget represents a decrease of $38,269 from the FY 2012 budget. Changes from the FY 2012 budget are the deletion of the Manager of Insurance and Benefits position (Risk Manager) and the request for a Payroll Staff Auditor II position. This is explained in more detail under Personnel Services.

Personnel services decreased $34,189 –a combination of removing the Risk Manager position from Payroll and adding a request for a new Payroll Staff Auditor II.

The FY 2013 budget does not include the Risk Manager position which decreases regular salaries $60,564. At the end of May 2012, the Risk Manager retired, and the position is now under the County Manager consolidating all aspects of insurance. The County Manager's Office has the position posted and is interviewing candidates. The Auditor's Office is continuing to perform risk management services until the position is filled. The Risk Manager also provided support to Payroll.

The FY 2013 budget includes a request for a new Staff Auditor II in Payroll – an addition of $36,516 in regular salaries. At the end of FY 2011, a payroll position became vacant and was not filled in response to the FY 2012 Countywide Attrition Program. It has become apparent that Payroll cannot function effectively and efficiently without this position. Budget is aware of the need and has agreed to include the position in the Auditor's FY 2013 baseline budget.

Travel and training increased $2,000.

Operational costs increased $270.

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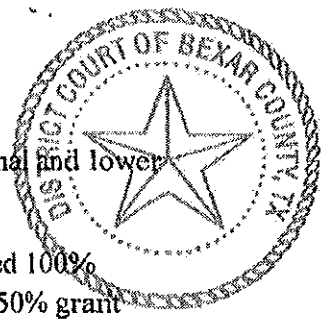
Honorable District Judges
August 15, 2012
Page 2



Supplies and materials decreased $6,350 which is the result of budgeting for the final and lower payment for software purchased for Internal Audit in FY 2010.

Employees Funded Outside of the General Fund. There are three positions funded 100% outside of the General Fund and one position funded 50% by the General Fund and 50% grant funded.

Community Venue Fund.

Two positions are 100% funded from the Venue Fund. The revenue source is from the Motor Vehicle Rental and Hotel Occupancy Taxes (Venue Taxes). The Accounts Payable position processes all payments and does all the accounting for Venue-financed capital projects. The Internal Audit position performs audits on entities that collect these taxes.

Grant Funded

Two positions are funded through Ryan White grants. The Grants position is100% Ryan White funded and processes all payments and does all the grant accounting/reporting for these grants. The Internal Audit position performs audits of service providers and other special procedures and is funded 50% from the General Fund and 50% from Ryan White grants.

I would to thank the Board of District Judges for their time and effort in reviewing and considering the Auditor's Office budget for FY 2013. I also want to thank the District Judges and their staffs for all the support, guidance and encouragement during this past year. I am especially grateful for the support received after go-live with the new financial system. Please feel free to contact me whenever you need assistance or have suggestions on how the Auditor's Office can improve on the delivery of services.

Sincerely,

Susan T. Yeatts

Susan T. Yeatts, CPA
County Auditor

08/21/2012 VOL 3020 PG 2201

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COUNTY AUDITOR'S
PROPOSED 2012 – 2013 BUDGET
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6) Bexar County Pay Table- Exempt / Non-Exempt	15-16

DISTRICT COURT OF BEXAR COUNTY, TX

08/21/2012 VOL 0 ORDER TO 0 2012

65209

SPECIAL ORDER NO. _____

STATE OF TEXAS	§	IN THE DISTRICT COURTS
AND	§	
COUNTY OF BEXAR	§	OF BEXAR COUNTY, TEXAS

ORDER APPROVING COUNTY AUDITOR BUDGET AND SALARY OF COUNTY AUDITOR, ASSISITANT COUNTY AUDITORS, AND COURT REPORTERS

On this the 15th day of August, 2012, at 12:30 p.m., a public hearing was held in the 187th District Court, Cadena-Reeves Justice Center, Bexar County, Texas, regarding the County Auditor Budget, and the setting of the salaries of the County Auditor, Assistant County Auditors, and Court Reporters of the District Courts for Fiscal Year October 1, 2012 through September 30, 2013.

Notice of the hearing was published in the San Antonio Express-News on Sunday, July 29, 2012, as required by Section 152.905, Local Government Code.

A quorum being present, the hearing was convened by Judge Raymond Angelini, Local Administrative Judge. The proceedings were recorded by Bettina Williams, Official Court Reporter, subsequently transcribed and maintained as a public record, as required by law.

No citizen spoke regarding the County Auditor budget, or the salaries set forth therein, or the Court Reporter salaries to be paid. After discussion, a motion was made, seconded and approved as outlined below.

COUNTY AUDITOR BUDGET

The application of the County Auditor for the Proposed Budget for fiscal year October 1, 2012 through September 30, 2013, as presented on the above-referenced date is hereby **GRANTED AND APPROVED.** The Salary Ranges by Classification Plan (included in this budget) is to serve as a guide for periodic salary adjustments within each job classification until the maximum is reached. The salary ranges are to be adjusted for any annual cost of living adjustments granted by the Bexar County Commissioners Court.

Because it is necessary for the accounting and audit work in the office of the County Auditor to be done as it is received from the various departments and the necessity of making employments when suitable persons are available, the County Auditor is hereby given the following authority:

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(a) to continue the employment of the persons listed and now approved, to discharge any of said persons if the occasion warrants, and to accept resignations;
(b) to rearrange the personnel when necessary in accordance with the changing conditions in her office and in the work to be performed and to adjust salaries in accordance therewith and to change titles if justified;
(c) to make promotions and adjustments in the salaries, taking into consideration the increased or lessened responsibilities, added experience or education, the volume of work handled and the length of service;
(d) to fill all present vacant authorized positions as needed;
(e) to grant cost of living and/or performance pay adjustments to the County Auditor and her employees which are allowed by Commissioners Court to other County employees, provided the increases do not exceed the maximum salary (as adjusted by the cost of living percentage increase) stated in this budget for each position, and as allowable by law.

The salaries of assistants to the County Auditor are to be paid from Bexar County funds, as set out in the attached list, and be subject to the Bexar County Personnel Regulations, as adopted and amended by Commissioners Court.

Inasmuch as Local Government Code, Section 152.032 provides for limitations on County Auditor's Compensation and Allowances, if the County Auditor's salary is to be adjusted, it will be adjusted by a later vote of the District Judges, which vote will be held pursuant to Section 152.905, Local Government Code, to no more than the maximum allowable, should any increase be given, said increase to be paid solely from the General Fund of Bexar County.

OFFICIAL AND AUXILIARY OFFICIAL COURT REPORTERS

Official and Auxiliary Official Court Reporters salaries shall be increased by the average percentage or amount of increase in compensation granted to all other Bexar County employees by the Commissioners Court of Bexar County during Fiscal Year October 1, 2012, through September 30, 2013, such salary increase to be effective as of the date ordered for all other Bexar County employees.

This Special Order shall remain in effect unless altered or amended by a vote of the District Judges of Bexar County or by the law.

08/21/2012 VOL 13050 PG 2034

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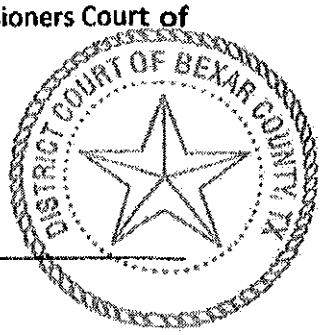
It is further Ordered that a copy of this Special Order be certified to the Commissioners Court of Bexar County, Texas for their observation as required by law.



DAVID . BERCHELMANN, JR., JUDGE
37th District Court

BARBARA NELLERMOE, JUDGE
45th District Court

ANTONIA ARTEAGA, JUDGE
57th District Court

RENÉE MCELHANEY, JUDGE
73rd District Court

JOHN D. GABRIEL, JR., JUDGE
131st District Court

ANGUS MCGINTY, JUDGE
144th District Court

JANET LITTLEJOHN, JUDGE
150th District Court

MARTHA TANNER, JUDGE
166th District Court

MARY ROMÁN, JUDGE
175th District Court

MARIA TERESA HERR, JUDGE
186th District Court

RAYMOND ANGELINI, JUDGE
187th District Court

CATHY STRYKER, JUDGE
224th District Court

PETER SAKAI, JUDGE
225th District Court

SID HARLE, JUDGE
226th District Court

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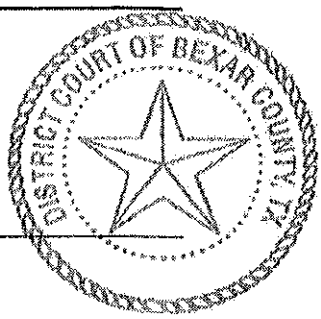
PHILIP A. KAZEN, JR., JUDGE
227th District Court

RICHARD PRICE, JUDGE
285th District Court



SOL CASSEB III, JUDGE
288th District Court

CARMEN KELSEY, JUDGE
289th District Court

MELISA SKINNER, JUDGE
290th District Court

RON RANGEL, JUDGE
379th District Court

LAURA PARKER, JUDGE
386th District Court

JUANITA VASQUEZ-GARDNER, JUDGE
399th District Court

KAREN POZZA, JUDGE
407th District Court

LARRY NOLL, JUDGE
408th District Court

LISA JARRETT, JUDGE
436th District Court

LORI VALENZUELA, JUDGE
437th District Court

VICTOR NEGRON, JUDGE
438th District Court

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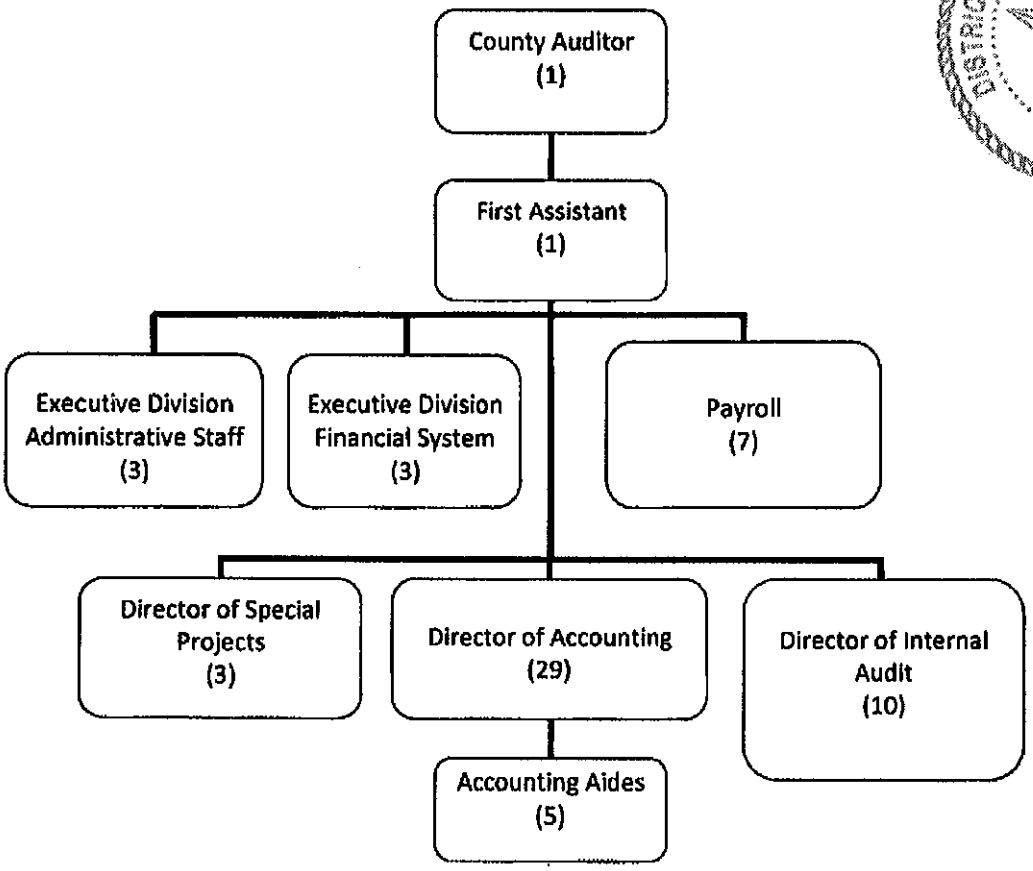
BEXAR COUNTY, TEXAS
OFFICE OF THE AUDITOR
Organizational Chart



(62) Staff Positions

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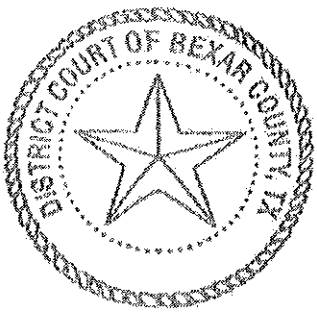
COUNTY OF BEXAR



COMPANY: 100 – General Fund
OFFICE/DEPARTMENT NAME: Bexar County Auditor's Office
ACCOUNTING UNIT: 4001

OFFICE VISION AND MISSION

The Auditor's Office Vision Statement:

To be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's duties and responsibilities. To provide timely, accurate and meaningful financial information on the fiscal affairs of County government and to provide ancillary support to the Commissioners Court, other elected officials, department heads and the general public.

The Mission of the Auditor's Office is:

Create and maintain an environment of sound fiscal management and efficient financial operations at all levels of county government, through aggressive support, increased interactive collaboration and communication to assure efficient collection and reporting of revenues and legal compliance with budget expenditures.

AUDITOR'S OFFICE GOALS AND OBJECTIVES

The Goals and Objectives of the Auditor's Office are:

1. **PROFESSIONALISM** - To set and meet quality and professional standards in carrying out the duties and responsibilities of the Bexar County Auditor's Office.

2. **INDEPENDENCE** - To maintain an appropriate level of independence in order that the Auditor's Office may freely question and investigate County Programs and issues.

3. **INNOVATION/PRODUCTIVITY** - To encourage and promote innovative and productive approaches to current programs and processes both in the Auditor's Office as well as other Bexar County Departments.

4. **PERSONAL GROWTH AND ENRICHMENT** - To provide quality as well as open communications to develop job skills, personal growth, professionalism, and an environment which encourages innovation with positive attitudes.

08/24/2012 VOL 3020 PG 2008

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DIVISIONAL DESCRIPTION

The Auditor's Office is broken into four divisions as follows:

I. Executive Division
II. Special Projects Division
III. Accounting Division
IV. Internal Audit Division

I. **The Executive Division** is headed by the First Assistant County Auditor and includes the Executive Administrative Assistant to the County Auditor, Contract Monitoring, Retirement Counseling, Payroll, and Financial System sections. Reporting to the Administrative Assistant is the receptionist, one accounting clerk, and the accounting aides (interns). The division is responsible for ensuring that support is available for the County Auditor as needed, that departmental operations function smoothly, that all contracts are read and approved as appropriate, that all county personnel requiring retirement assistance and counseling receive the proper information, and that all county personnel are paid properly and timely. In addition, the Financial System section was responsible for the functional side of the Lawson Implementation and post-implementation is providing countywide help desk support, user training, and ongoing support and development on the functional side.

II. The **Special Project Division** is headed by the Director of Special Projects and is comprised of the following activities: implementation of the iNovah cashiering system, staffing a helpdesk for cashiering, expanding the acceptance of credit cards, special projects as they arise, and documentation of county business practices. The Special Project Division is charged with handling those special programs as assigned by the County Auditor.

III. The **Accounting Division** is under the direction of the Director of Accounting and comprised of the following functions: financial accounting and reporting; grant accounting, reporting, and payables; banking services, revenue accounting, accounts payable, and capital project accounting and paybles.

IV. The **Internal Audit Division** of the Bexar County Auditor's Office conducts internal reviews, automated system reviews and special projects for the Auditor and other County Departments. The Audit Division is responsible for assisting the County Auditor in the perspective role of adopting and enforcing regulations consistent with the law needed for the speedy and proper collecting, checking, and accounting for the receipt of funds that belong to the County or to a person for whom a district, county or precinct officer has made collection and the officer holds the funds for their benefit. The Internal Audit Division conducts regular audits of cash on hand at all county offices.

Additional Goals of the Internal Audit Division are to:

1. safeguard county assets and revenues
2. safeguard public funds not belonging to the county
3. safeguard public funds in the control of the county, district and precinct officials
4. find ways to increase revenue and reduce costs
5. protect the county from unnecessary liability while maintaining efficient delivery of services

DISTRICT COURT OF BEXAR COUNTY, TX

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The above functions and activities support the following Goals:

Each one of the following responsibilities is specifically prescribed for the Auditor in the Texas Local Government Code. These are addressed in full or in part by the Internal Audit Division. Other divisions of the Bexar County Auditor's Office fulfill other statutory responsibilities.

1) Prescribing the county's accounting systems Local Government Code § 112.002 (a).
2) Adopting and enforcing regulations the auditor deems necessary for the speedy and proper checking of funds and fees belonging to the county and those belonging to third parties held by a county, district, or precinct officer. Local Government Code § 112.02 (b).
3) Maintaining general oversight of the books and records of a county, district, or state officer authorized or required by law to receive or collect money or other property that is intended for the use of the county or that belongs to third parties held by a county.
4) Investigating the correctness of books, accounts, reports, vouchers, and other records of any officer; orders of the commissioners court relating to county finances; and any reports to the commissioners court about the collection of money. Local Government Code § 115.001-2.
5) Examining all public funds that are subject to the control of any precinct, county or district official, including the accounts of law enforcement agencies and the district attorney composed of money and proceeds of property seized and forfeited to those officials. Examinations must be conducted regularly and on a surprise basis. Local Government Code § 115.003-4.

08/21/2012 VOL 3920 PG 2110

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Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

DISTRICT COURT OF BEXAR COUNTY, TX

Performance Indicators	**FY 2009-10 Actual**	**FY 2010-11 Actual**	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
Special Projects Division:				
# of FTE	3	5	5	5
# of Special Projects Scheduled	2	2	2	2
# of Special Projects Completed	1	1	2	2
# of Special Projects in Progress	2	2	2	2
# of direct FTE hours on Special Projects	6,176	6,729	2,944	1,160
# of direct hours on Routine Tasks	N/A	N/A	5,788	7,680

Accounting Division:	**FY 2009-10 Actual**	**FY 2010-11 Actual**	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
Payroll:				
# of FTE	6	6	5	*5
# of payroll distributions	124,460	127,349	120,428	120,432
# of status form changes	18,591	27,250	39,628	40,320
# of new employees processed	487	516	643	648
# of employees requested changes	3,701	3,291	2,964	2,460
# of County Employees served	4,727	4,788	4,555	5,038
Accounts Payable:				
# of FTE	16.5	16.5	17	17
# of Payments Processed	N/A	43,296	44,812	45,492
# of Invoices Processed	N/A	N/A	115,005	118,456
# of central disbursement transactions	33,855	34,945	34,112	35,000
# of electronic payments processed	7,543	8,359	7,615	8,400
# of P-card and T-card transactions	5,422	4,850	3,280	3,116
# of attorney appointments	53,215	52,216	53,063	55,716
# of attorney invoices	75,955	81,203	80,186	84,195
Banking:				
# of FTE	4	4	4	4
# of checks processed	120,300	123,224	120,500	121,000
# of bank deposits verified	3,975	3,835	4,000	4,100
# of electronic banking transactions	11,402	11,681	11,700	11,850
# of other banking transactions	1534	1,075	1,100	1,150
# of jury checks written off	8,650	10,641	11,900	11,500

*Note: The County Auditor has reassigned employees from other areas to assist with Payroll (PR) functions since being down one employee in PR due to the FY 2012 Countywide Attrition Program; however, due to the additional loss of the Insurance Risk Manager (IRM) position (IRM assisted with payroll duties) the County Auditor is requesting an additional PR employee. An additional PR FTE will decrease the amount of overtime currently generated and will reduce the number of PR distributions per FTE to 20,072 compared to 24,086.

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Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

DISTRICT COURT OF BEXAR COUNTY, TX

Performance Indicators	FY 2009-10 Actual	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Revenue:				
# of FTE	5	5	5	5
# of deposit warrants	10,654	10,270	9,720	9,430
Grants:				
# of FTE	4	4	4	4
# of grants administered/monitored	213	172	175	175
Value of grant expenditures (federal & state)	54,000,000	65,600,000	57,000,000	57,000,000
Internal Audit Division:				
# of FTE	8.2	9	9.8	10
# of direct hours on audits	9,834	9,805	10,955	10,983
# of audits scheduled	19	32	37	36
# of audits completed	10	24	32	30
# of audits in progress	9	11	5	6
# of audit reports issued	7	21	32	30
# of direct hours on special projects	1,033	437	1,626	1,630
# of special projects assigned	10	9	8	11
# of special projects completed	7	6	1	7
# of audit recommendations made	182	184	117	97
# of direct hours on routine tasks	1,627	2,414	2,869	2,876
# of non-direct hours	5065	5,280	4,294	4,305

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Bexar County, Texas
County Auditor- Performance Measures
For the Periods Indicated

DISTRICT COURT OF BEXAR COUNTY, TX

Performance Indicators	FY 2009-10 Actual	FY 2010-11 Actual	FY 2011-12 Estimate	FY 2012-13 Budget
Special Projects Division:				
Avg. Direct hours on special projects per FTE	2,059	1,346	589	232
Avg. Direct hours on routine tasks per FTE	N/A	N/A	1,158	1,536
Accounting Division:	**FY 2009-10 Actual**	**FY 2010-11 Actual**	**FY 2011-12 Estimate**	**FY 2012-13 Budget**
Payroll:				
Avg. Distributions per FTE	20,743	21,225	24,086	†24,086
Avg. status form changes per FTE	3,099	4,542	7,926	8,064
Avg. employee requested payroll change per FTE	617	549	593	492
Accounts Payable:				
Avg. # of payments processed per FTE	N/A	2,624	2,636	2,676
Avg. # of invoices processed per FTE	N/A	N/A	6,765	6,968
Avg. # of central disbursement transaction per FTE	2,052	2,118	2,007	2,059
Avg. # of electronic payments processed per FTE	385	507	448	494
Avg. # of P-card and T-card transactions per FTE	465	294	193	183
Avg. # of attorney appointments per FTE	3,428	3,165	3,121	3,277
Avg. # of attorney invoices processed per FTE	4,343	4,921	4,717	4,953
Banking:				
Avg # of checks processed per FTE	30,075	30,806	30,125	30,250
Avg # of banking transactions per FTE	6,390	6,808	6,916	7,150
Revenue:				
Avg. # of deposit warrants per FTE	2,080	2,054	1,944	1,886
Grants:				
Avg. # of grants monitored per FTE	53	43	44	44
Avg. dollars per grant per FTE	1,014,085	1,525,581	1,295,455	1,295,455
Internal Audit Division:				
Avg # of direct hours on audit per FTE	1,204	1,089	1,124	1,098
Avg # direct hours on special projects per FTE	126	49	167	163
Avg # direct hours on routine tasks per FTE	199	268	294	288
Effectiveness Indicators:				
Internal Audit Division:				
% of audits completed to audits scheduled	53%	75%	86%	83%
% of audits reports issued to audits scheduled	37%	66%	86%	83%
% of special projects completed to assigned	70%	67%	13%	64%
*Amt. of cost savings/extra revenue identified	$ 2,472,902	$ 128,427	$249,657	$189,042
¥Amt. of cost savings per FTE	$ 302,804	$ 14,270	$25,475	$18,904

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‡Note: Five employees were used in calculation due to the loss of one payroll position. Figure will change to 20,072 if additional PR position is added.

*Note: The criteria for the amount of cost savings changed to savings identified only from issued reports or actual cash savings; therefore, reducing the number of cost savings compared to prior years.

DISTRICT COURT OF BEXAR COUNTY, TX

08/21/2012 VOL 13920 PG 2214

FUND: 100
OFFICE/DEPT.: County Auditor
DIVISION SECTION: County Auditor
ACCOUNTING UNIT: 4001

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ACCOUNT	LINE-DESCRIPTION	FY 2011-12 BUDGET	FY 2012-13 PROPOSED BUDGET
PERSONNEL SERVICES:			
50000	SALARY, REGULAR	$ 3,021,113	$ 2,981,347
50005	SALARY, TEMPORARY	40,000	45,000
50202	LIFE INSURANCE	7,195	7,189
50204	HEALTH INSURANCE	265,577	266,993
50208	UNEMPLOYMENT INSURANCE	7,426	7,454
50210	WORKERS' COMPENSATION	18,900	18,900
50212	RETIREMENT	338,949	337,181
50245	SOCIAL SECURITY & MD	223,283	224,191
	Subtotal	**$ 3,922,444**	**$ 3,888,255**
TRAVEL & TRAINING:			
51035	DISCR- TRAINING/CERT/DEV-REGISTRATION FEES	$ 25,000	$ 27,000
51045	DISCR- MILEAGE & PARKING	1,000	1,000
	Subtotal	**$ 26,000**	**$ 28,000**
OPERATIONAL COSTS:			
52024	MEMBERSHIP FEES	$ 2,000	$ 2,000
52040	COPIER RENTAL & EXPENSE	21,000	21,570
52042	EMPLOYEE RECOGNITION EXPENSE	2,500	2,800
52044	COUNTY SPONSORED EVENTS	300	600
52064	TECHNOLOGY IMPROVEMENT FEE	10,000	10,600
52160	TELEPHONE & INTERNET SERVICE	17,000	14,100
52172	EQUIPMENT RENTAL	2,560	2,560
52304	REPAIRS & MAINT- OFFICE EQPT & FURN	1,000	1,000
52306	RPRS & MAINT- COMPUTER HARDWARE	3,200	4,600
	Subtotal	**$ 59,560**	**$ 59,830**
SUPPLIES & MATERIALS			
53110	OFFICE SUPPLIES	$ 28,200	$ 28,000
53115	POSTAGE	15,000	15,000
53120	BOOKS AND PERIODICALS	1,700	1,550
53130	COMPUTER SUPPLIES	16,500	11,000
53505	OFFICE FURNITURE	2,500	2,000
	Subtotal	**$ 63,900**	**$ 57,550**
	GRAND TOTAL	**$ 4,071,904**	**$ 4,033,635**

08/21/2012 VOL 3020 PG 2515

BEXAR COUNTY, TEXAS - AUDITOR'S OFFICE
ANTICIPATED SALARY EXPENDITURES
For the Twelve Months Ending September 30, 2013

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Name	Position	Emp No.	Position No.		Total Annual Salary *
COUNTY AUDITOR					
Yeatts, Susan T.	County Auditor	19496	30006812		$ 173,529.00
EXECUTIVE					
Administrative					
Caldera, Leo S.	First Assistant - County Auditor	17956	30006858		110,160.00
Flores, Dahlia O.	Executive Assistant	33788	30004718		42,012.00
Casarez, Patrick	Accounting Clerk III	13957	30007168		38,256.00
Martinez, Krista L.	Office Assistant III	33732	30004712		28,404.00
Payroll					
Butcher, Irma	Manager of Payroll Operations	20382	30005508		70,452.00
Hoffman, Wayne	Mgr. Retirement & Payroll Admin	11532	30006902		77,940.00
Hester, Jeanette A.	Asst. Manager of Payroll Operations	2832	30007479		76,980.00
Gutierrez, Adriana I.	Staff Auditor II - Payroll	35257	30001102		41,000.00
Futrell, Emmett A.	Staff Auditor I - Payroll	31858	30007331		38,640.00
Campa, Irene P.	Accounting Clerk III	19970	30000127		36,072.00
FY 13 Position Request	Staff Auditor II- Payroll			4	36,516.00
Financial System					
Yebra, Jose	Technical Support Manager	31435	30009503		73,740.00
Martinez, Liliana M.	Financial Sys Functional Lead	34240	30008911		66,420.00
Ramirez, Merrianna N.	Financial Sys Asst Functional Lead	31413	30008912		61,440.00
ACCOUNTING					
Arteaga, Juan A.	Accounting Division Director	32224	30006940		88,656.00
Accounts Payable					
Gonzales, Cynthia A.	Manager of Accounts Payable	14301	30010661		70,824.00
Goodyear-Appleman, Theresa	Manager of Capital Projects	11410	30004563		61,896.00
Liu, Kristy S.	Supervisor of Operations	17938	30010144		56,688.00
Gaytan, Stacey A.	Accountant III	16380	30007727		52,356.00
Killit, Cynthia A.	Accountant III	30717	30002910		48,696.00
Lopez, Stephanie G.	Accountant II	33629	30002215		43,332.00
Rodriguez, Edward J.	Accountant I	32155	30001106		39,564.00
Romero, Loretta G.	Accountant I	33328	30006669		39,000.00
Vasquez, Silvia A.	Accounting Clerk III	31319	30008036		32,040.00
Reyes, Josephine E.	Accounting Clerk II	33752	30007301		30,720.00
Ramirez, Artemisa G.	Accounting Clerk	19126	30004611		29,256.00
Odewumi, Sheila A.	Accounting Clerk	18647	30008541		26,400.00
Carter, Albert L.	Accountant V	19146	30004984	1	-
Banking					
Leufroy, Terry A.	Manager of Bank Services	19995	30004687		65,664.00
Price, Dionna	Accountant II	34021	30005135		46,848.00
De La Rosa, Rebecca	Accountant II	35325	30005986		42,924.00
Azad, Mousumi	Accountant II	35557	30002218		40,800.00
Grants					
Le-Vo, Van T.	Manager of Grants	15358	30007494		70,764.00
Valdez, David M.	Accountant V	19716	30005816		62,952.00
Ortiz, Ramon	Accountant IV	31174	30005420		53,556.00
Barrientos, Theresa A.	Accountant III	18993	30008248		51,672.00
Gwens, Cori J.	Accountant III	34678	30008959	2	-
Revenue & Financial Reporting					
Harrison, Matthew M.	Financial Accounting Manager	34748	30010660		66,360.00
De La Rosa, Erin K.	Accountant III	34510	30007594		44,820.00
Vela, Anna M.	Accountant II	11243	30004616		48,900.00
Nichols, Marlene M.	Accountant III	20764	30008135		48,120.00
Castillo, Desiree C.	Accountant II	33408	30008996		40,980.00
Martinez, Stephanie	Accountant II	34916	30002958		37,308.00
INTERNAL AUDIT					
Lyon, Paul S.	Audit Division Director	31029	30004458		88,716.00
Cook, Howitt	Manager of Audit Services	34392	30005703		69,984.00
Walls, Steven M.	Staff Auditor IV	18056	30004296		60,696.00
Phillips, Tamla K.	Staff Auditor IV	19767	30005019		51,816.00
Moreno, Christopher M.	Staff Auditor III	34652	30001103		48,444.00
Mandujano, Mario A.	Staff Auditor II	35355	30002221		45,540.00
Alvarez, Lisamarie M.	Staff Auditor II	34847	30004861		43,524.00
Gomez, John E.	Staff Auditor II	35127	30002911		43,464.00
Wuest, Jill E.	Staff Auditor V	35126	30009504	1	-
Bettice, Ruby K.	Staff Auditor V	35642	30005918	3	24,750.00
SPECIAL PROJECTS					
Ramirez, Toni	Special Projects Director	20177	30002223		74,844.00
Petroff, Peter A.	Special Projects Manager	30987	30007944		62,280.00
Flores, Elena M.	Trainer/Cashier System Coordinator	17939	30003811		55,512.00
	TOTAL SALARY, REGULAR				$ 2,981,347.00
INTERNS-TEMP SALARIES					
Villarreal, Christopher	Intern	34995	30001083		$ 9,000.00
Estrada, Adrian	Intern	35579	30010467		9,000.00
Court, Ross A.	Intern	34618	30010461		9,000.00
De Leon, Lisa	Intern	35530	30002333		9,000.00
Melendez-Miller, Adrian	Intern	34417	30001088		9,000.00
	TOTAL SALARY, TEMPORARY				$ 45,000.00
	GRAND TOTAL				$ 3,026,347.00

* Salaries Include Longevity
1 100% Venue - Company 507
2 100% Ryan White Grant
3 50% General Fund; 50% Ryan White
4 New Payroll Position Requested

DISTRICT COURT OF BEXAR COUNTY, TEXAS

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BEXAR COUNTY
EXEMPT
FY 2012-13 PAY PLAN

65209

Pay Level	Minimum	Discretion Point	Midpoint	Maximum
E-01	$27,960.00	$31,464.00	$34,956.00	$41,940.00
E-02	$30,336.00	$34,128.00	$37,932.00	$45,516.00
E-03	$32,928.00	$37,044.00	$41,160.00	$49,392.00
E-04	$35,724.00	$40,200.00	$44,652.00	$53,592.00
E-05	$38,760.00	$43,608.00	$48,444.00	$58,140.00
E-06	$42,048.00	$47,316.00	$52,572.00	$63,072.00
E-07	$45,624.00	$51,336.00	$57,036.00	$68,448.00
E-08	$49,500.00	$56,328.00	$63,132.00	$76,740.00
E-09	$53,712.00	$61,116.00	$68,496.00	$83,256.00
E-10	$58,272.00	$66,288.00	$74,304.00	$90,324.00
E-11	$63,228.00	$71,916.00	$80,616.00	$98,004.00
E-12	$68,604.00	$80,100.00	$91,656.00	$114,576.00
E-13	$74,436.00	$86,916.00	$99,456.00	$124,320.00
E-14	$80,736.00	$94,272.00	$107,868.00	$134,844.00
E-15	$87,036.00	$101,628.00	$116,280.00	$145,368.00
E-16	$93,336.00	$108,984.00	$124,704.00	$155,892.00
E-17	$99,636.00	$118,332.00	$137,016.00	$174,372.00

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BEXAR COUNTY NON-EXEMPT
FY 2012-13 PAY PLAN

Pay Level	Minimum	Discretion Point	Midpoint	Maximum
NE-01	$20,292	$22,152	$24,000	$27,696
NE-02	$22,164	$23,832	$25,500	$28,824
NE-03	$23,052	$25,068	$27,084	$31,116
NE-04	$24,852	$27,336	$29,820	$34,800
NE-05	$26,844	$29,532	$32,208	$37,584
NE-06	$28,980	$32,244	$35,508	$42,024
NE-07	$31,308	$34,824	$38,352	$45,396
NE-08	$33,816	$37,620	$41,412	$49,020
NE-09	$36,516	$40,632	$44,736	$52,956
NE-10	$39,444	$43,884	$48,324	$57,192
NE-11	$42,588	$47,916	$53,244	$63,888
NE-12	$45,996	$51,744	$57,492	$68,988
NE-13	$49,680	$55,884	$62,088	$74,508

08/21/2012 VOL 3920 PG 2218

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CERTIFIED COPY CERTIFICATE STATE OF TEXAS
I, DONNA KAY McKINNEY, BEXAR COUNTY DISTRICT CLERK, CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL RECORD AS INDICATED BY THE VOLUME, PAGE AND COURT ON SAID DOCUMENT. WITNESSED MY OFFICIAL HAND AND SEAL OF OFFICE ON THIS:

August 21, 2012

DONNA KAY McKINNEY
BEXAR COUNTY, TEXAS

By: _____
MISTY ALCALA, Deputy District Clerk
(NOT VALID WITHOUT THE CLERKS'S ORIGINAL SIGNATURE.)

Bexar County, Texas
District and County Court Technology Fund 301
Fiscal Year Ending September 30, 2013

	FY 2010-11 Actuals	FY 2011-12 Estimate	FY 2012-13 Proposed
AVAILABLE FUNDS			
Beginning Balance			
Undesignated Funds	$3,381	$20,337	$46,015
Total Beginning Balance	**$3,381**	**$20,337**	**$46,015**
Revenue			
Service Fees	$16,946	$25,582	$20,000
Other Revenue	10	96	50
Subtotal	**$16,956**	**$25,678**	**$20,050**
Total Revenues	**$16,956**	**$25,678**	**$20,050**
TOTAL AVAILABLE FUNDS	**$20,337**	**$46,015**	**$66,065**
APPROPRIATIONS			
General Government	$0	$0	$20,000
Subtotal	**$0**	**$0**	**$20,000**
TOTAL OPERATING APPROPRIATIONS	**$0**	**$0**	**$20,000**
Appropriated Fund Balance	**$20,337**	**$46,015**	**$46,065**
TOTAL APPROPRIATIONS	**$20,337**	**$46,015**	**$66,065**

DISTRICT AND COUNTY COURT TECHNOLOGY FUND

COMPANY: 301

Program Description: Article 102.0169 of the Texas Code of Criminal Procedure provides for the mandatory collection of a $4 fee by a defendant convicted of a criminal offense in a county court, statutory county court, or district court. The fee shall be deposited in a fund known as the county and district court technology fund. The fund shall be used to cover the expenses associated with continuing education and training for county court, statutory county court, or district court judges, and clerks regarding technological enhancements for those courts. These funds may also be used for the purchase and maintenance of technological enhancements for a county court, statutory county court, or district court.

The county and district court technology fund shall be administered by and under the direction of the Commissioners Court of the county.

Appropriations:

	FY 2010-11 Actual	FY 2011-12 Budget	FY 2011-12 Estimate	FY 2012-13 Proposed
Operational	$0	$0	$0	$20,000
Subtotal	***$0***	***$0***	***$0***	***$0***
Program Change				$0
Total	***$0***	***$0***	***$0***	***$20,000***

Program Justification and Analysis:

- The FY 2012-13 Proposed Budget allocates a total of $20,000 for the purchase of technology for the District Courts and the County Courts-at-Law.

Mission Reach

This is a joint effort between the City of San Antonio, Bexar County and the San Antonio River Authority. The project will provide an ecosystem restoration while maintaining and improving flood reduction benefits to the San Antonio River from Lone Star Boulevard to Mission Espada. Mission Reach will enhance ecosystem restoration, enhance pedestrian bridges, include additional trails where possible, upgrade trail surface, enhance recreational elements, place additional aquatic plants, add art enhancements, and enhance Shade Structures.