

San Antonio Area HIV Health Services Planning Council

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Planning Council Minutes from September 24, 2009

Members Present: M. Durham, E. French, D. Graney, M. Hinson, J. Jackson, B. Kalusevic, J. Nieto, R. Recio, F. Rosas, G. Small, A. Smith, K. Sullivan, C. Whitehead

Members Absent: R. Davidson, D. Gariott, L. Montalvo, C. Novak, J. Ortega, A. Price, G. Puente, G. Salinas-Garcia

Guests Present: L. Castro, A. Elmer, D. Flores, P. Kelliher, R. Meza, S. Parker, A. Sanchez

Call to Order

The meeting was called to order at 2:40pm by Jamie Nieto.

Welcome and Introductions

Members and guests of the Planning Council introduced themselves.

Reading of the Mission Statement

The San Antonio Area HIV Health Services Planning Council's mission statement was read.

Approval of the Agenda

Motion: Karen Sullivan moved to approve the agenda. Dan Graney seconded the motion. The agenda was approved with twelve (12) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Approval of Minutes from August 27, 2009

Motion: Dan Graney moved to approve the minutes from August 27, 2009. Roland Recio seconded the motion. The minutes from August 27, 2009 were approved with twelve (12) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

GRANTEE REPORT

Aurora M. Sanchez delivered the Grantee Report. She discussed the upcoming community forums beginning in Victoria on September 28th and ending in Eagle Pass on September 30th. The purpose of the forums is to provide Part B information. Problems with standardization on how service providers input service units and service descriptions in to the ARIES data system were addressed.

PLANNING COUNCIL SUPPORT STAFF REPORT

Laura Castro, Planning Council Liaison, announced that a new HIV Advocate Clerk, Juan Rocha, will be starting with the Planning Council Support Staff on October 1st.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE

Discussion and appropriate action regarding the Executive Committee Report.

Rolando Recio delivered the Executive Committee report.

Discussion and appropriate action regarding Planning Council appropriations for the National Latino AIDS Awareness Day event.

The Planning Council discussed allocating funds in the amount of \$300.00 towards the National Latino AIDS Awareness Day (NLAAD) Event. The Planning Council also has requested a letter from the NLAAD planning committee as to how the money would be utilized.

Motion: Dan Graney moved to donate \$300.00 towards supporting the National Latino AIDS awareness Day (NLAAD) event. Johnny Jackson seconded the motion. The motion was approved with twelve (12) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Discussion and appropriate action regarding Planning Council appropriations for the World AIDS Day event.

The Planning Council discussed the policies in place that prohibit the sponsoring of events in excess of \$300.00. At the last Planning Council meeting, the Council approved allocating \$500.00 to the World AIDS Day event. The additional \$200.00 would need approval from Commissioners Court.

Motion: Boyan Kalusevic moved to request Commissioners Court approval on donating \$500.00 towards the World AIDS Day event. Johnny Jackson seconded the motion. The motion was approved with eleven (11) votes in favor, zero (0) opposed and one (1) abstention, contingent upon the approval of Commissioners Court. The motion carried.

Discussion and appropriate action regarding the development of a Planning Council website.

The Planning Council discussed appropriate action regarding the development of a Planning Council website. Mr. Kalusevic reported that meetings would be set with the potential website developers. The Planning Council discussed including a resource guide on the proposed web site that will electronically allow an ease of update for participating providers.

Discussion and appropriate action regarding the Resource Guide.

Ms. Castro informed the Planning Council that the Resource Guide had been completed and distributed to the service providers. She also informed the Council that she would be working on developing an RFP for the Resource Guide to be printed.

SERVICE PRIORITY SETTING AND ALLOCATIONS COMMITTEE

Discussion and appropriate action regarding the Service Priority Setting and Allocations report.

Boyan Kalusevic gave the Service Priority Setting and Allocations Committee report.

He reported that the committee participated in a workshop on September 21, 2009 to better understand the expenditure reports provided by the Administrative Agency.

Discussion and appropriate action regarding the service category monthly expenditure report.

The Planning Council reviewed the service category monthly expenditure report.

Discussion and appropriate action regarding the Planning Council's monthly expenditure report.

The Planning Council reviewed the Planning Council's monthly expenditure report.

MEMBERSHIP, NOMINATIONS, AND ELECTIONS COMMITTEE

Discussion and appropriate action regarding the Membership, Nominations and Elections Committee report.

Johnny Jackson gave the Membership, Nominations and Elections Committee report.

Discussion and appropriate action regarding the application and interview of Rachel Gonzalez for the position of Part C Provider.

Motion: Roland Recio moved to approve Rachel Gonzalez for the position of Part C Provider. Boyan Kalusevic seconded the motion. The motion was approved with twelve (12) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Discussion and appropriate action regarding the application and interview of Paul Kelliher for the position of Outlying HSDA Representative.

Motion: Michele Durham moved to approve Paul Kelliher for the position of Outlying HSDA Representative. Dan Graney seconded the motion. The motion was approved with twelve (12) votes in favor, zero (0) opposing and zero (0) abstentions. The motion carried.

Discussion and appropriate action regarding the reflectiveness of the 2009-2010 San Antonio Area HIV Health Services Planning Council membership in regards to the San Antonio TGA demographics and epidemic.

The Planning Council reviewed the reflectiveness of the Planning Council. Ms. Castro advised the Planning Council that they are not in compliance with the percentage population for PLWHAs. Planning Council discussed recruitment effort to meet policy percentage reflective of the San Antonio community.

COMPREHENSIVE PLANNING/ CONTINUUM OF CARE COMMITTEE

Discussion and appropriate action regarding the Comprehensive Planning/Continuum of Care report.

Dan Graney gave the Comprehensive Planning / Continuum of Care Committee report. He reported that the committee met on September 3, 2009 to review the goals, objectives and tasks listed in the 2009-2011 Comprehensive Plan through October 31, 2009. He also discussed the progress of developing a multi-track continuum of care for the San Antonio TGA.

NEEDS ASSESSMENT COMMITTEE

Discussion and appropriate action regarding the Needs Assessment report.

Roland Recio provided the Needs Assessment Committee report.

He reported that the committee did not meet in the month of September, 2009, but is scheduled to meet on October 1, to identify possible issues to be studied in the mini-Needs Assessments.

PEOPLE'S CAUCUS

Discussion and appropriate action regarding the People's Caucus report.

Johnny Jackson delivered the People's Caucus report.

He reported that the Caucus received a presentation from Jeanne Loop of CentroMed entitled, "What Are We Eating" at its last meeting. The presentation focused on the importance of healthy eating, and the proper daily intakes of fat, sugar and salt.

He reported that the Caucus opened the nominations for Consumer Elected Co-Chair. The nomination period will remain open until the November 6, 2009 meeting.

PUBLIC COMMENT

There was no public comment.

SCHEDULING OF THE NEXT MEETING

The next Planning Council meeting will be held October 22, 2009, 2:30pm at Vista Verde.

ANNOUNCEMENTS

The National Latino AIDS Awareness Day event will take place October 15, 2009, 10:00am at Mexican American Unity Council.

The Commissioners Court will be meeting October 6, 2009 at 10:00am and the NLAAD Proclamation will be read at that time.

The BEAT AIDS Banquet with Ryan White's mother will be held on October 2, 2009.

Johnny Jackson will be celebrating his birthday on October 2, 2009.

ADJOURNMENT

The meeting was adjourned without objection.

Submitted by:

AA Planning Representative

Date

Certified by:

Committee Chair

Date

Approved by:

Committee Chair

Date