

San Antonio Area HIV Health Services Planning Council

Department of Community Investment, 233 N. Pecos, Ste. 590, San Antonio, TX 78207 (210) 335-7056 FAX (210)335-6755



Planning Council Minutes from August 27, 2009

Members Present: E. French, D. Garriott, D. Graney, M. Hinson, B. Kalusevic, J. Jackson, L. Montalvo, J. Nieto, C. Novak, J. Ortega, A. Price, G. Puente, R. Recio, F. Rosas, G. Small, A. Smith

Members Absent: R. Davidson, M. Durham, G. Salinas-Garcia, K. Sullivan, C. Whitehead

Guests Present: L. Bustamante, L. Castro, R. Gonzalez, S. Grenby, P. Kelliher, S. Parker, A. Miller, A. Sanchez, L. Schultz, C. Wilkie

Call to Order

Doug Garriott called the meeting to order at 2:32 p.m.

Welcome and Introductions

Members and guests of the Planning Council introduced themselves.

Reading of the Mission Statement

The San Antonio Area HIV Health Services Planning Council's mission statement was read by Johnny Jackson.

Approval of the Agenda

The agenda was approved without objections.

Approval of Minutes from July 23, 2009

John Ortega added that Jimmy Isaman's name needed to be spelled correctly. The minutes were approved with corrections.

PRESENTATIONS

Presentation: "2008-2009 Assessment of the Administrative Mechanism" by Provado, the Group, Inc.

Dr. Chris Wilkie of Provado, the Group, Inc., presented the 2008-2009 Assessment of the Administrative Mechanism to the Planning Council. He stated that the targets for this assessment were the Planning Council's request for data, expenditure reporting, fiscal monitoring and reimbursement, training and technical assistance and the relationship between the PC and the AA. He described the methodology and limitations in completing the assessment.

He stated that the overarching finding in the assessment was that the triangular relationship between the AA, Planning Body and Providers is being negatively impacted by the lack of an effective and efficient communication system being implemented within the AA.

Presentation: "2009-2010 Comprehensive Needs Assessment" by New Solutions, Inc.

Lynn Schultz of New Solutions, Inc., presented the 2009-2010 Comprehensive Needs Assessment. She described the approach she took to complete the Needs Assessment report, which included using the data from the epidemiologic profile, key informant interviews, focus groups, third party payer information and a prevention assessment. She also informed the Planning Council of the priority populations that were the focus of the Needs Assessment Report.

Finally, she described some of the alarming findings of the needs assessment, particularly in regards to care coordination, consumers in care and consumers not in care, consumers dropping out of care, and special populations which included monolingual Spanish speakers, recently released, IDU/Substance Users, women, transgenders, older MSM and rural residents.

GRANTEE REPORT

Ms. Sanchez reported that the Bexar County had received its funding award for MAI for the period of August 1, 2009 to July 31, 2010, which reflected a difference of \$291.00 from the amount that was noted in a previous email from HRSA. The SPSA Committee will need to allocate the \$291.00.

Ms. Sanchez reported the various staff changes in the Ryan White Program. She also stated that the Planning Council should review the training that has already been provided and advise her what types of training are needed. She also reported that the Administrative Agency and the Executive Committee plan to meet to discuss and negotiate the MOU between the Planning Council and the Administrative Agency. Finally, Ms. Sanchez gave an update on the Quality Management Committee.

PLANNING COUNCIL SUPPORT STAFF REPORT

Laura Castro, Planning Council Liaison, welcomed Cathy Novak to the Planning Council.

Ms. Castro also presented the Planning Council with the Council Activity Mapping Planner (CAMP), which will be used to keep track of Planning Council meetings, committee meetings, Administrative Agency deadlines, and other dates of importance.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE

Discussion and appropriate action regarding the Executive Committee Report.

Roland Recio reported on the activities of the Executive Committee.

Discussion and appropriate action regarding the 2008-2009 Assessment of the Administrative Mechanism.

Motion: Dan Graney moved to approve the 2008-2009 Assessment of the Administrative Mechanism. The motion was seconded by Boyan Kalusevic. There was no further discussion. There were fifteen (15) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Discussion and appropriate action regarding the Resource Guide.

Laura Castro, Planning Council Liaison, gave an update on the development of the resource guide.

SERVICE PRIORITY SETTING AND ALLOCATIONS

Discussion and appropriate action regarding the Service Allocations and Evaluations report.

Boyan Kalusevic reported on the activities of the Service Priority Setting and Allocations Committee.

Discussion and appropriate action regarding the Planning Council appropriations for World AIDS Day events.

Motion: Johnny Jackson moved to appropriate \$500 to help fund the World AIDS Day Collaboration event. The motion was seconded by Roland Recio. There was no further discussion. There were fourteen (14) votes in favor, zero (0) opposed and one (1) abstention. The motion carried.

Discussion and appropriate action regarding the reallocation of funds from the category of Substance Abuse Services to the category of Health Insurance Premiums & Cost Sharing Assistance.

Motion: John Ortega moved to reallocate \$24,989 from the category of Substance Abuse Services to the category of Health Insurance Premiums & Cost Sharing Assistance. The motion was seconded by Johnny Jackson. There was no further discussion. There were thirteen (13) votes in favor, zero (0) opposed and two (2) abstentions. The motion carried.

Discussion and appropriate action regarding the service category monthly expenditure report.

The Planning Council reviewed the service category monthly expenditure report.

Discussion and appropriate action regarding the Planning Council's monthly expenditure report.

The Planning Council reviewed the Planning Council's monthly expenditure report.

NEEDS ASSESSMENT

Discussion and appropriate action regarding the Needs Assessment report.

Roland Recio reported on the activities of the Needs Assessment Committee.

Discussion and appropriate action regarding the final 2009-2010 Comprehensive Needs Assessment.

Motion: Boyan Kalusevic moved to approve the 2009-2010 Comprehensive Needs Assessment. The motion was seconded by Dan Graney. There was no further discussion. There were fifteen (15) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

PEOPLE'S CAUCUS

Discussion and appropriate action regarding the People's Caucus report.

Johnny Jackson reported on the activities of the People's Caucus. The People's Caucus is recommending that its Mission Statement be changed to:

To gather with people living with or affected by HIV/AIDS in order to bring information to and from the community to make changes for excellence in the San Antonio and South Texas service delivery area.

Discussion and appropriate action regarding the revising/altering of the People's Caucus Mission Statement.

Motion: Boyan Kalusevic moved to approve the recommended People's Caucus Mission Statement. The motion was seconded by Roland Recio. There was no further discussion. There were fifteen (15) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Mr. Jackson reported that Robert Dougherty, People's Caucus Co-Chair would be stepping down as Co-Chair and that nominations would be opened at the next People's Caucus meeting.

MEMBERSHIP, NOMINATIONS AND ELECTIONS

Discussion and appropriate action regarding the Membership, Nominations and Elections report.

Johnny Jackson reported that the Membership, Nominations and Elections Committee did not meet in the month of August.

The nominations for Planning Council Co-Chair were opened at the last Planning Council meeting held on July 23, 2009. Two candidates were nominated for Co-Chair: Roland Recio and Jamie Nieto.

Discussion and appropriate action regarding the election for Planning Council Co-Chair.

Motion: Dan Graney moved to close nominations for Planning Council Co-Chair. The motion was seconded by Boyan Kalusevic. There was no further discussion. There were fifteen (15) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

After a vote was taken by secret ballot, Jamie Nieto was elected Planning Council Co-Chair.

COMPREHENSIVE PLANNING/CONTINUUM OF CARE

Discussion and appropriate action regarding the Comprehensive Planning/Continuum of Care report.

Dan Graney reported on the activities of the Comprehensive Planning/Continuum of Care Committee.

Mr. Graney reported that the CPCC Committee reviewed the goals, objectives and tasks listed in the 2009-2011 Comprehensive Plan through October 31, 2009.

He also reported that the Committee discussed the multi-track continuum of care diagram for the San Antonio TGA. A workgroup will meet on this issue on September 22, 2009 at 9:00 a.m. in the 5th Floor Conference room of the Vista Verde Plaza.

CLOSED SESSION

The Planning Council met in closed session to discuss the employment and evaluation of Laura Castro, Planning Council Liaison.

PUBLIC COMMENT

Dan Graney discussed the passing of Senator Kennedy and asked for a moment of silence to remember his leadership and bipartisanship in the Ryan White CARE Act.

SCHEDULING OF THE NEXT MEETING

The next meeting will be September 24, 2009 at 2:30 p.m. The meeting will take place at Vista Verde Plaza.

ANNOUNCEMENTS

Lucia Bustamante announced a Consumer Advisory Board Training, which will be held on September 14, 2009, at Madison Square Presbyterian Church, at 11:00 a.m. - 1:30 p.m.

Ms. Bustamante also announced that the National Latino AIDS Awareness Day (NLAAD) event will be held on October 15, 2009, at the Mexican American Unity Council, from 10:00 a.m. to 4:00 p.m.

Gabriel Puente announced that he would be part of the Quality Management Committee.

Aimee Smith announced the San Antonio AIDS Foundation's "Walk of Life" will be held on September 19, 2009, from 8:00 a.m. to 11:30 a.m.

Frank Rosas encouraged participation in the NLAAD committee meetings.

Laura Castro announced that the NLAAD Committee will be requesting donations for the event. The request is forthcoming.

Dan Graney announced that Mayor Castro would be speaking at the Stonewall Democrats meeting on Monday, September 21, 2009, at 6:30 p.m., at Grady's BBQ Restaurant.

Johnny Jackson announced that Rick "Fefe" Marua had passed away.

Glenda Small announced that Peers for Women Support Group would be meeting on September 19, 2009 at Pappadeaux's Restaurant on Loop 410, from 12:00 p.m. to 3:00 p.m.

ADJOURNMENT

The meeting was adjourned at 4:48 p.m. without objection.

Submitted by:

AA Planning Representative

Date

Certified by:

Committee Chair

Date

Approved by:

Committee Chair

Date