

# San Antonio Area HIV Health Services Planning Council

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## Membership, Nominations and Elections Committee Minutes from July 9, 2009

**Members Present:** D. Garriott, M. Hinson, J. Jackson, B. Kalusevic, J. Nieto

**Members Absent:** G. Puente, G. Small

**Guests Present:** L. Castro, S. Valentin, A. Sanchez

### Call to Order

Johnny Jackson called the meeting to order.

### Welcome and Introductions

Members and guests of the Committee introduced themselves.

### Public Comment

There was no public comment. The Committee requested that the Public Comment portion of the agenda be moved until the end of the meeting.

### Approval of the Agenda

The agenda was approved without objection.

### Approval of Minutes from May 7, 2009.

The minutes were approved without objection.

### Discussion and appropriate action regarding the application and interview of Tina Y.F. Smith for the position of Affected Communities.

A discussion took place regarding the difficulty of interviewing Ms. Smith for membership to the Planning Council because of incorrect contact information for Ms. Smith.

**Motion:** Doug Garriott moved to not recommend Ms. Smith at this time for membership to the full Planning Council. The motion was seconded by Boyan Kalusevic. There were four (4) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

### Discussion and appropriate action regarding the application and interview of Cathy Novak for the position of Local Public Health Agencies.

Ms. Novak was interviewed by the Committee. She told the Committee about her experience in the HIV/AIDS arena.

**Motion:** Rev. Mick Hinson moved to recommend Ms. Novak for membership to the Planning Council, for the position of Local Public Health Agencies. The motion was seconded by Doug Garriott. There were four (4) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

**Discussion and appropriate action regarding attendance records for Planning Council meetings.**

The Committee reviewed the responses from those members who had received letters from the Planning Council Co-Chairs regarding excessive absences in Planning Council and committee meetings. The Committee determined that one member should be recommended for removal due to her excessive absences and her lack of response to the letter sent to them regarding this matter.

**Motion** Jamie Nieto moved to remove Ms. Rebecca Lachel from the Planning Council due to her excessive absences from the Planning Council and committee meetings. The motion was seconded by Boyan Kalusevic. There were four (4) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

The Committee reviewed the first quarter attendance records and determined that no members should receive letters regarding excessive absences.

**Motion** Boyan Kalusevic moved to send no letters to members regarding their first quarter attendance in Planning Council and committee meetings. The motion was seconded by Rev. Mick Hinson. There were four (4) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

**Discussion and appropriate action regarding the 2009-2010 membership roster and current membership category vacancies.**

The Committee reviewed the current Planning Council membership roster to determine which categories were vacant. The Committee discussed a plan to recruit members to fill vacant membership categories.

**Motion** Boyan Kalusevic moved to move Emily French to the category of Health Care Provider (including federally qualified health centers) from the category of Mental Health Provider. The motion was seconded by Rev. Mick Hinson. There were four (4) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

**Scheduling of Next Meeting**

The next meeting will be September 3, 2009 at 1:00 p.m. The meeting will take place at Vista Verde Plaza.

**Announcements**

There were no announcements.

**Adjournment**

The meeting was adjourned without objection.

Submitted by:

\_\_\_\_\_  
AA Planning Representative

\_\_\_\_\_  
Date

Certified by:

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date