

San Antonio Area HIV Health Services Planning Council

Department of Community Investment, 233 N. Pecos, Ste. 590, San Antonio, TX 78207 (210) 335-7056 FAX (210)335-6755



Executive Committee Minutes from May 20, 2009

Members Present: D. Garriott, D. Graney, J. Jackson, R. Recio, R. Stewart, R. Dougherty

Members Absent: R. Davidson, D. Graney

Guests Present: S. Valentin, L. Castro, A. Sanchez, C. Ortiz, A. Wilson, H. Phillips

Call to Order

Roland Recio called the meeting to order at 10:17 a.m.

Welcome and Introductions

Members and guests of the Committee introduced themselves.

Reading of the Mission Statement

Rhonda Stewart read the Mission Statement.

Public Comment

Boyan Kalusevic requested the Executive Committee take into consideration an expense of an online presence of the People's Caucus and Planning Council as a means of outreach of services and program.

Approval of the Agenda

Rhonda Stewart should be replaced with Roland Recio under Executive Committee Reports.

The agenda was approved with amendment.

Approval of Minutes from March 18, 2009

The Minutes from March 18, 2009 were approved without objections.

Grantee Report

Aurora Sanchez presented the Grantee Report.

Ms. Sanchez stated that the AA is pleased to receive an increase of funds.

Committee Reports

Executive Committee

Roland Recio reported on the activities of the Executive Committee.

Discussion and appropriate action on the creation of an ad hoc committee to review the Request for Quotes received regarding the 2007-2008 and 2008-2009 Assessments of the Administrative Mechanism, and to select the consultant(s) who will conduct these Assessments.

The Committee discussed inviting several members of the Planning Council to the ad hoc committees to review quotes.

The Committee requested that the appointed members of the ad hoc committees receive training on how to give a review of quotes.

The Committee decided that no more than five (5) members should be appointed to the ad hoc committees.

Discussion and appropriate action on the Planning Council's budget for the 2009-2010 grant year.

Harold Phillips provided the Committee with some guidance on the Planning Council's budget.

The Committee discussed the need to create a People's Caucus website to recruit Planning Council members and provide a resource guide to new clients.

The Committee reviewed and revised the Planning Council's budget for the 2009-2010 grant year.

Motion: Rhonda Stewart moved to approve the Planning Council's budget for the 2009-2010 grant year. The motion was seconded by Johnny Jackson. There was no further discussion. There were four (4) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Comprehensive Planning/Continuum of Care

Discussion and appropriate action on the Comprehensive Planning/Continuum of Care report.

Laura Castro reported on the activities of the CPCC Committee.

Discussion and appropriate action on outstanding issues related to the 2009 San Antonio TGA's Standards of Care.

Laura Castro stated that the outstanding issues related to the Standards of Care were non-substantive issues.

Membership, Nominations and Elections

Discussion and appropriate action on the Membership, Nominations and Elections report.

Johnny Jackson reported on the activities of the MNE Committee.

Discussion and appropriate action on the nomination application for the San Antonio Area HIV Health Services Planning Council.

Johnny Jackson stated that the nomination application was revised according to the changes that were made in the Bylaws.

People's Caucus

Discussion and appropriate action on the People's Caucus Report.

Robert Dougherty reported on the activities of the People's Caucus. Mr. Dougherty stated that the last People's Caucus meeting was cancelled due to the threat of the Swine Flu.

Discussion and appropriate action on the approval of funds for the People's Caucus participation in PrideFest 2009.

Robert Dougherty stated that the People's Caucus is requesting funding to participate in PrideFest 2009. At this event, People's Caucus would hand out literature for the Planning Council and possibly complete surveys for the Planning Council and also a recruitment tool.

Motion: Robert Dougherty moved to approve the costs associated with a booth rental at PrideFest 2009 in the amount of one hundred dollars (\$100) and recommend that the Planning Council ratify it at its next meeting. The motion was seconded by Johnny Jackson. There were five (5) votes in favor, zero (0) opposed and zero (0) abstentions. There was no further discussion. The motion carried.

Needs Assessment

Discussion and appropriate action on the Needs Assessment Committee Report.

Roland Recio reported on the activities of the Needs Assessment Committee. Mr. Recio stated that the consultant for the Needs Assessment is experiencing challenges with finding out of care individuals to participate in the Needs Assessment.

Service Priority Setting and Allocations

Discussion and appropriate action on the Service Priority Setting and Allocations Committee report.

The Committee discussed the meeting that will be held on May 21, 2009 to set service priorities and allocations for grant year 2010-2011.

Motion: Rhonda Stewart moved to forward the recommendations for service priorities and allocations of the SPSA Committee meeting on May 21, 2009 to the Planning Council at its May 28, 2009 meeting. The motion was seconded by Robert Dougherty. There was no further discussion. There were five (5) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Set Planning Council Agenda

The Planning Council Agenda was set according to the recommendations of the Executive Committee.

Review Planning Council Related Grievances (if necessary)

There were no Planning Council related grievances.

Scheduling of Next Meeting

The next meeting will be June 17, 2009 at 10:00 a.m. which will take place at Vista Verde Plaza.

Announcements

There were no announcements.

Adjournment

The meeting was adjourned without objection.

Submitted by:

AA Planning Representative

Date

Certified by:

Committee Chair

Date

Approved by:

Committee Chair

Date