

San Antonio Area HIV Health Services Planning Council

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Planning Council Minutes from March 25, 2009

Members Present: R. Davidson, M. Durham, E. French, R. Herrera, M. Hinson, B. Kalusevic, L. Montalvo, J. Nieto, J. Ortega, A. Price, R. Recio, G. Salinas-Garcia, A. Smith, K. Sullivan, R. Stewart, V. Tejeda, C. Whitehead, D. Garriott

Members Absent: R. Lachel, G. Puente, G. Small, L. Smith

Guests Present: L. Castro, S. Valentin, C. Novak, J. Flavin, C. Escalante, C. Doria-Ortiz, C. Northrup

Call to Order

Doug Garriott called the meeting to order at 2:32 p.m.

Welcome and Introductions

Members and guests of the Planning Council introduced themselves.

Reading of the Mission Statement

Boyan Kalusevic read the San Antonio Area HIV Health Services Planning Council's mission statement.

Public Comment

Cathy Novak, with Metro Health, announced that they have a lot of condoms to give out.

Approval of the Agenda

The agenda was approved with changes.

Approval of Minutes from February 17, 2009

The Minutes should read, "February 28, 2011" in the sections regarding the nominations of Karen Sullivan and Charles Whitehead.

The Minutes were approved with the changes.

Grantee Report

Charlene Doria-Ortiz presented the Grantee Report to the Planning Council. She announced that the AA has received a notice of partial grant award.

Several trainings will be provided by HRSA, which include:

- Roles and Responsibilities of the Planning Council
- Leadership Development
- Financial Management

Commissioners Court has awarded the Needs Assessment to New Solutions, Inc. pending successful contract negotiations.

Ms. Ortiz reported on the activities of the Quality Management Specialist.

Planning Council Support Staff Report

Laura Castro, Planning Council Liaison, presented the Planning Council Support Staff Report to the Planning Council.

Ms. Castro announced that the Support Staff provided updated binders for new members of the Planning Council. Additionally, the Support Staff provided all members with updated documents for the folders.

Ms. Castro asked the Council for any meeting room suggestions.

Committee Reports

Executive Committee

Review of and discussion on the Executive Committee report.

Doug Garriott reported on the activities of the Executive Committee. He stated that the Executive Committee is working on the Assessment of the Administrative Mechanism.

Discussion and appropriate action on changing the day of the Planning Council meetings from the fourth Wednesday of every month to the fourth Thursday of every month.

Motion: Karen Sullivan moved to change the day of the Planning Council meetings from the fourth Wednesday of every month to the fourth Thursday of every month. The motion was seconded by Richard Davidson. There were seventeen (17) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Discussion and appropriate action on the approval of the Scope of Work for the 2007-2008 Assessment of the Administrative Mechanism.

Motion: Roland Recio moved to approve the Scope of Work for the 2007-2008 Assessment of the Administrative Mechanism. The motion was seconded by Richard Davidson. There were fourteen (14) votes in favor, Boyan Kalusevic opposed and John Ortega abstained. The motion carried.

The Council discussed the requirement of Bexar County to submit the 2007-2008 Assessment of the Administrative Mechanism with its grant application.

Discussion and appropriate action on the approval of the Scope of Work for the 2008-2009 Assessment of the Administrative Mechanism.

Motion: Johnny Jackson moved to approve the Scope of Work for the 2008-2009 Assessment of the Administrative Mechanism. The motion was seconded by Richard Davidson. There were fourteen (14) votes in favor, Roland Recio opposed, and John Ortega abstained. The motion carried.

Michele Durham thanked the workgroup and the Executive Committee for their work on the Assessment of the Administrative Mechanism.

Membership, Nominations and Elections

Review of and discussion on the Membership, Nominations and Elections Committee report.

Johnny Jackson reported on the activities of the MNE Committee. He stated that the MNE Committee sent letters to members regarding excessive absences.

Discussion and appropriate action regarding the election for Planning Council Vice Chair.

The Planning Council voted via ballot for the election for the Planning Council Vice Chair.

The Planning Council elected Roland Recio as the Planning Council Vice Chair.

Discussion and appropriate action regarding the reappointment of Frank Rosas for a term beginning upon appointment and ending February 28, 2011.

Motion: Dan Graney moved to recommend the reappointment of Frank Rosas for a term beginning upon appointment and ending February 28, 2011. The motion was seconded by Karen Sullivan. There were seventeen (17) votes in favor, zero (0) opposed and zero (0) abstained. The motion carried.

**Comprehensive Planning/Continuum of Care
Review of and discussion on the Comprehensive Plan/ Continuum of Care report.**

Dan Graney reported the activities of the CPCC Committee.

Discussion and appropriate action on the modifications to the Case Management Non-Medical section of the 2009 San Antonio TGA's Standards of Care.

Dan Graney presented to the Planning Council, the requested changes in the Case Management Non-Medical Section of the San Antonio TGA's Standards of Care.

Motion: Johnny Jackson moved to approve the modifications to the Case Management Non-Medical section of 2009 San Antonio TGA's Standards of Care. The motion was seconded by Boyan Kalusevic.

After a full discussion, Johnny Jackson called the question, in which there was a 2/3 cotes in favor to end the discussion.

There were 2/3 votes in favor to end the discussion.

Richard Davidson, Emily French, Dan Graney, Robert Herrera, Rev. Mick Hinson, Johnny Jackson, Jaime Nieto, Ann Price, Gloria Salinas-Garcia, Karen Sullivan, and Virginia Tejeda voted in favor; Michelle Durham, Lupe Montalvo, Roland Recio, Aimee Smith, and Charles Whitehead abstained; Boyan Kalusevic and John Ortega opposed. The motion carried.

Dan Graney clarified that the Committee utilized Standards of Care from other TGA's when creating the San Antonio TGA's Standards of Care.

Discussion and appropriate action on the modifications to the Mental Health section of the 2009 San Antonio TGA's Standards of Care.

Motion: Karen Sullivan moved to approve the modifications to the Mental Health section of the 2009 San Antonio TGA's Standards of Care. The motion was seconded by Emily French. There were eleven (11) votes in favor, zero (0) opposed and Michele Durham, Boyan Kalusevic, Lupe Montalvo, Roland Recio, and Charles Whitehead abstained. The motion carried.

Richard Davidson requested to include, in the Mental Health Section, "or licensed to provide Mental Health Services in the State of Texas," such as LMSW. Richard Davidson cited the State Licensing Standards for this recommendation.

Motion: Rev. Mick Hinson moved to reconsider the previous vote to add Richard's recommendation. The motion was seconded by Richard Davidson. There were seventeen (17) votes in favor, zero (0) opposed and zero (0) abstentions.

Karen Sullivan and Johnny Jackson accepted the friendly amendment as stated by Richard Davidson. There were eleven (11) votes in favor, zero (0) opposed and Michele Durham, Boyan Kalusevic, Lupe Montalvo, Roland Recio, and Charles Whitehead abstained. The motion carried.
Discussion and appropriate action on the modifications to the Substance Abuse section of the 2009 San Antonio TGA's Standards of Care.

Motion: Richard Davidson moved to approve the modifications to the Substance Abuse section of the 2009 San Antonio TGA's Standards of Care. The motion was seconded by Johnny Jackson. There were thirteen (13) votes in favor, zero (0) opposed and Charles Whitehead, Roland Recio, Lupe Montalvo, and Michele Durham abstained. The motion carried.

Needs Assessment

Review of and discussion on the Needs Assessment and Priority Setting report.

Roland Recio reported on the activities of the Needs Assessment and Priority Setting report. The NA Committee did not meet in the month of March 2009.

People's Caucus

Review of and discussion on the People's Caucus report.

Johnny Jackson reported on the activities of the People's Caucus report.

The Caucus received presentations from BEAT AIDS and STFAN. Additionally, Steven Lew from Bexar County provided a presentation to the Caucus on the ARIES system.

Service Priority Setting and Allocations

Review of and discussion on the Service Priority Setting and Allocations Report.

Richard Davidson reported on the activities of the Service Priority Setting and Allocations Committee.

Mr. Davidson stated that the Committee received a presentation given by Aurora Sanchez, on invoicing payments and processing contract amendments.

Scheduling of the Next Meeting

The next meeting will be May 28, 2009 at 2:30 p.m. The meeting will take place at Vista Verde Plaza.

Announcements

BEAT AIDS will hold a client appreciation luncheon will be in April. Also, BEAT AIDS will be giving away free baskets for Easter. On April 6, 2009, BEAT AIDS will host Ladies Night Out for those infected and affected by HIV/AIDS. Finally, BEAT AIDS will have their banquet on October 2, 2009.

The Webb party will be held on April 17, 2009.

Adjournment

The meeting was adjourned without objection.

Submitted by:

AA Planning Representative

Date

Certified by:

Committee Chair

Date

Approved by:

Committee Chair

Date