

San Antonio Area HIV Health Services Planning Council

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Membership, Nominations and Elections Committee Minutes from March 5, 2009

Members Present: D. Garriott, J. Jackson, B. Kalusevic, R. Stewart, G. Small

Members Absent: M. Hinson, G. Puente

Guests Present: S. Valentin, L. Castro, A. Price

Call to Order

Johnny Jackson called the meeting to order at 1:10 p.m.

Welcome and Introductions

Members and guests of the Committee introduced themselves.

Public Comment

There was no public comment.

Approval of the Agenda

The agenda was approved without objection.

Approval of Minutes from February 5, 2009.

The minutes were approved without objection.

Discussion and appropriate action regarding the reappointment of Frank Rosas for a term beginning upon appointment and ending February 28, 2011.

Motion: Doug Garriott moved to approve Frank Rosas for a term beginning upon appointment ending February 28, 2011. The motion was seconded by Glenda Small. There was no further discussion. There were three (3) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Discussion and appropriate action on the application and interview of Tina Y.F. Smith for a position to be determined by the Committee.

The Committee was in the process of interviewing Tina Smith via teleconference when she asked to reschedule.

Motion: Doug Garriott moved to table the discussion and appropriate action on the application and interview of Tina Y.F. Smith for a position to be determined by the Committee. The motion was seconded by Glenda Small. There was no further discussion. There were three (3) votes in favor, zero (0) opposed and zero (0) abstentions. The motion carried.

Discussion and appropriate action on the attendance records for Planning Council and Committee Meetings.

Laura Castro stated that the attendance records that were provided are from the last grant year. Doug Garriott suggested sending letters to the members that have been absent in excess of the allowable amount.

Ms. Castro informed the Committee that Christine Cervera is no longer able to participate in the Planning Council. Ms. Castro will meet with Commissioners Court representatives to verify that the Planning Council roster is up to date.

The Committee reviewed the attendance records and paid special attention to the number of absences each member had.

The following members were listed to receive a letter on attendance from the Planning Council Co-Chairs:

- Christina Cervera
- Rebecca Lachel
- Lupe Montalvo
- Jamie Nieto
- John Ortega
- Gabriel Puente
- Howard Rogers
- Tracy Talley

The Committee discussed the content of the letter that Planning Council support staff will send to members and the method in which it will go. The Committee decided that the letters will be sent via postal mail.

The Committee discussed the criteria in which a member should receive a letter from the MNE Committee.

The Committee discussed the criteria in which the members are recommended for removal. The CEO of the Planning Council has the authority to remove members from the Planning Council.

Motion: Doug Garriott moved to send letters, signed by the Planning Council Co-Chairs, to all the members who were mentioned. The motion was seconded by Glenda Small. There was no further discussion. There were three votes in favor, zero (0) opposed and zero (0) abstentions.

Discussion and appropriate action on the application for the San Antonio Area HIV Health Services Planning Council.

The Committee revised the application to reflect the newly approved Bylaws.

Boyan Kalusevic suggested that an information sheet be attached to the Planning Council Application. The Committee stated that the attachment would become public record. The Committee decided to keep the information sheet as a separate document.

Motion: Boyan Kalusevic moved to attach a demographic information sheet to the Planning Council Application. The motion was seconded by Glenda Small.

Boyan Kalusevic removed his motion from the table.

The Committee revised the application process of the PC Application. The Committee removed Alternates and Advisors from the PC Application.

Motion: Doug Garriott moved to table discussion and action on the application for the San Antonio Area HIV Health Services Planning Council. The motion was seconded by Glenda Small. There was no further discussion. There were four (4) votes in favor, zero (0) opposed, zero (0) abstentions. The motion carried.

Scheduling of Next Meeting

The next meeting will be May 7, 2009 at 1:00 p.m. The meeting will take place at Vista Verde Plaza.

Announcements

National HIV/AIDS Awareness Day is March 10, 2009.

Adjournment

The meeting was adjourned without objection.

Submitted by:

AA Planning Representative

Date

Certified by:

Committee Chair

Date

Approved by:

Committee Chair

Date